

MINUTES
REGULAR MEETING
AGOURA HILLS CITY COUNCIL
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, May 14, 2025
6:00 p.m.

The City Council meeting was called to order at 6:00 p.m. by Mayor Sylvester.

Mayor Sylvester announced the Land Acknowledgement.

The Pledge of Allegiance was led by Cub Scout Pack 227.

Present were: Mayor Penny Sylvester, Mayor Pro Tem Jeremy Wolf, Councilmember Kate Anderson, Councilmember Chris Anstead, and Councilmember Deborah Klein Lopez.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Assistant City Manager Ramiro Adeva, Deputy City Manager Louis Celaya, Executive Assistant Michele Hubbs, Community Development Director Denice Thomas, Principal Planner Robby Nesovic, Director of Public Works/City Engineer Charmaine Yambao, Consultant Traffic Engineer Matt Stewart, Kimley-Horn & Associates Engineering Consultants Sri Chakravarthy, Chris Gregerson, Director of Finance Diego Ibañez, Finance Manager Brenda Cho, Director of Community Services Amy Brink, and City Clerk Kimberly M. Rodrigues.

REPORT OF CLOSED SESSION

City Attorney Lee reported on the Closed Session item pursuant to Government Code Section 54957.6. Direction was given to staff; no reportable action was taken.

APPROVAL OF AGENDA

ACTION: Councilmember Anstead moved to approve the Agenda, as presented. Mayor Pro Tem Wolf seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

PRESENTATIONS

Councilmember Anstead presented a Proclamation, recognizing Military Appreciation Month, to America Supporting Americans (ASA) Board Member Jim Sumner.

Mayor Sylvester gave a presentation, recognizing Apraxia Awareness Day, noting that the Proclamation would be delivered to *"a family that requested that we honor this day."*

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Councilmember Klein Lopez provided a Clean Power Alliance (CPA).

PUBLIC COMMENTS

The following person(s) spoke:

Jennifer Miller
Steve Lloyd, Agoura Hills

CONSENT CALENDAR

There were no public comments.

ACTION: Councilmember Klein Lopez moved to approve Consent Calendar Item Nos. 1-8, as presented. Councilmember Anstead seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

1. Approve Minutes of the City Council Regular Meeting of April 23, 2025
2. Approve Demand Warrant Register No. 932
3. Approve Agreement for Consultant Services, with MDG Associates, Inc., for Professional Services Related to Los Angeles County Development Authority Compliance Requirements
4. Approve Agreement for Contractor Services, with Solid Waste Solutions, Inc., for City Permit Services to Provide Film Permit Processing Services
5. Approve Notice of Completion for the Chumash Park ADA Path of Travel Improvements Project; NIB #24-01B

6. Approve Agreement for Recovery of National Opioid Settlement Agreement Funds, with the County of Los Angeles, for Transfer of the City's Opioid Settlement Allocation to the County for Use in Countywide Opioid Abatement Efforts
7. Approve Extension of Emergency **Resolution No. 25-2099**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DECLARING AN EMERGENCY CONDITION AND DECLARING THAT THE PUBLIC INTEREST AND NECESSITY REQUIRES EMERGENCY ROOF REPAIR TO BE PERFORMED AT THE AGOURA HILLS CIVIC CENTER WITHOUT COMPETITIVE BIDDING PURSUANT TO PUBLIC CONTRACT CODE SECTIONS 20168 AND 22050 AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY CONTRACTS AND DOCUMENTS FOR THE EMERGENCY ROOF REPAIR
8. Adopt **Resolution No. 25-2100**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING THE CLASSIFICATION OF RECORDS COORDINATOR AND SETTING THE SALARY RANGE

PUBLIC HEARING

9. Conduct a Public Hearing and Adopt **Resolution No. 25-2101**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE 2025 CITY OF AGOURA HILLS TRANSPORTATION IMPACT FEE NEXUS STUDY AND THE 2025 TRANSPORTATION IMPACT FEE CAPITAL IMPROVEMENT PROGRAM AND AMENDING TRANSPORTATION IMPACT FEES AS AUTHORIZED BY CHAPTER 5 OF ARTICLE VIII OF THE AGOURA HILLS MUNICIPAL CODE AND MAKING A DETERMINATION OF EXEMPTION UNDER CALIFORNIA ENVIRONMENTAL QUALITY ACT

Following presentation of the staff report, Mayor Sylvester opened the Public Hearing at 6:37 p.m.

Following a question-and-answer period of staff, Mayor Sylvester opened the floor for public comments.

There being no public comments or further questions, Mayor Sylvester closed the Public Hearing at 6:55 p.m.

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation to adopt **Resolution No. 25-2101**.

ACTION: Councilmember Anderson moved to approve the staff recommendation. Councilmember Anstead seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

DISCUSSION / ACTION

10. Continued Discussion of City Gateway Entry Monument Details for the Kanan Road/Agoura Road Ultimate Intersection Improvements Project (*Continued from April 23, 2025*)

Following presentation of the staff report, and a question-and-answer period of staff, Mayor Sylvester opened the floor for public comments.

There were no public comments.

Following deliberations, Mayor Sylvester called for a motion and second.

ACTION: Councilmember Anstead moved to “*recommend one monument sign on the northbound side, as you enter the City.*” Councilmember Anderson seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

11. Discussion Regarding City Website Redesign Project Update

Following presentation of the staff report, and a question-and-answer period of staff, Mayor Sylvester opened the floor for public comments.

There were no public comments.

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation “*to move ahead*” with the project.

ACTION: Councilmember Klein Lopez moved to approve the staff recommendation. Mayor Pro Tem Wolf seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

CITY COUNCIL, STAFF COMMENTS

Mayor Sylvester announced the Topanga Banjo Fiddle Festival at King Gillette Ranch and the Conejo Disabilities Fair at Conejo Creek North were scheduled for Saturday, May 17, 2025; and reported that she had visited all school sites, with the exception of Sumac which would be visited in the fall; attended the opening of the 25-year time capsule at Lindero Canyon Middle School last Thursday with Councilmember Klein Lopez; attended two ribbon-cutting events at Ace Hardware and Laidry Coffee Roasters; and noted the City Council had participated in the Arbor Day tree planting and Community Service Days.

ADJOURNMENT

At 7:49 p.m., Mayor Sylvester announced the next Regular City Council Meeting would be held at 6:00 p.m., on Wednesday, May 28, 2025, in the Council Chambers of the Civic Center and adjourned the meeting.

A handwritten signature in blue ink, appearing to read "K. Rodrigues", with a stylized flourish at the end.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk