

**MINUTES
REGULAR MEETING
AGOURA HILLS CITY COUNCIL
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, June 25, 2025
6:00 p.m.**

The City Council meeting was called to order at 6:00 p.m. by Mayor Sylvester.

Mayor Sylvester announced the Land Acknowledgement.

The Pledge of Allegiance was led by Director of Community Services Brink.

Present were: Mayor Penny Sylvester, Mayor Pro Tem Jeremy Wolf, Councilmember Kate Anderson, Councilmember Chris Anstead, and Councilmember Deborah Klein Lopez.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Deputy City Manager Louis Celaya, Human Resources Manager Celeste Bird, Communications Manager Mary Haddad, Management Analyst Amber Victoria, Executive Assistant Michele Hubbs, Community Development Director Denice Thomas, Principal Planner Robby Nesovic, Director of Public Works/City Engineer Charmaine Yambao, Engineering Aide Joshua Keck, Director of Finance Diego Ibañez, Finance Manager Brenda Cho, Accountant Leah Palmer, Director of Community Services Amy Brink, and City Clerk Kimberly M. Rodrigues.

REPORT OF CLOSED SESSION

No Closed Session was held.

APPROVAL OF AGENDA

ACTION: Mayor Pro Tem Wolf moved to approve the Agenda, as presented. Councilmember Anstead seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

PRESENTATIONS

Mayor Sylvester presented a Certificate of Recognition, honoring Johnny Gyro Karate as the June Business of the Month, to owners Noel and Johnny Gyro.

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Recreation Manager Newkirk announced that Reyes Adobe Days (RAD) will be held October 3–5, 2025, at Reyes Adobe Park, introduced the 2025 Grand Marshals Deputy Darcy (canine) and Chaplain Phil Reeves, thanked the RAD Committee and sponsors, and highlighted the event's planned activities.

Mayor Sylvester provided a Las Virgenes/Malibu Council of Governments Update.

Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.

Jess Thomas, representing Old Agoura Homeowners

Councilmember Anderson provided a Santa Monica Mountains Conservancy Advisory Committee Update.

PUBLIC COMMENTS

Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.

Jay Crutcher, Agoura

The following person(s) spoke:

Jay Crutcher, Agoura
Allison Poogers Johnson, Agoura Hills

CONSENT CALENDAR

There were no public comments.

ACTION: Councilmember Anstead moved to approve Consent Calendar Item Nos. 1-21, as presented. Councilmember Anderson seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

1. Approve Minutes of the Special City Council Budget Workshop of June 11, 2025
2. Approve Minutes of the City Council Regular Meeting of June 11, 2025
3. Approve Demand Warrant Register No. 935
4. Approve Treasurer's Report for March 2025
5. Approve First Amendment to Agreement for Contractor Services, with Brightview Landscape Services, Inc., Related to Citywide Landscape Maintenance Services
6. Approve First Amendment to Agreement for Contractor Services, with Burns-Pacific Construction, Inc., Related to Public Works Maintenance Services
7. Approve First Amendment to Agreement for Contractor Services, with Lanspeed, for Technology Services
8. Approve Second Amendment to Agreement for Contractor Services, with Danish Environment, Inc., for Janitorial Services at the Agoura Hills Recreation and Event Center
9. Approve Second Amendment to Agreement for Contractor Services, with Street Sweeping Corporation of America, Related to Street Sweeping Services
10. Approve Second Amendment to Agreement for Contractor Services, with West Coast Arborists, Inc., Related to Tree Maintenance Services
11. Approve Sixth Amendment to Agreement for Design Professional Consultant Services, with Kimley-Horn and Associates, Inc., for Term Extension for the Kanan Road/Agoura Road Ultimate Intersection Improvements Project
12. Approve Agreement for Contractor Services, with HdL Coren and Cone, Relating to Property Tax Consulting, Bond Reporting Services, and Audit Services
13. Approve Agreement for Contractor Services, with Hinderliter de Llamas and Associates, Relating to HdL Prime Business Licensing and Transient Occupancy Tax Software
14. Approve Agreement for Contractor Services, with Pegasus Studios, for Audio/Visual Broadcasting Services
15. Approve Agreement for Contractor Services, with Townsend Public Affairs, for State and Federal Advocacy and Grant Writing Services
16. Approve Design Professional Consultant Services Agreement, with Willdan Engineering, for Professional Water Quality Services

17. Adopt **Resolution No. 25-2104**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2025-26 AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST AND REINVEST CITY FUNDS
18. Adopt **Resolution No. 25-2105**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE EMPLOYEE HANDBOOK
19. Adopt **Resolution No. 25-2106**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING THE FISCAL YEAR 2025-26 SB 1: ROAD REPAIR AND ACCOUNTABILITY ACT PROJECT LIST
20. Adopt **Resolution No. 25-2107**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, SUPPORTING THE DEVELOPMENT OF A SAFETY ACTION PLAN TO SUPPORT SUSTAINABLE AND EQUITABLE TRANSPORTATION INITIATIVES AND AUTHORIZING PARTICIPATION IN THE SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM
21. Adopt **Ordinance No. 25-478**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING SECTION 2803 (MEETINGS) OF PART 1 (PLANNING COMMISSION) OF CHAPTER 8 (COMMISSIONS, DEPARTMENTS, AND BOARDS) OF ARTICLE II (ADMINISTRATION) OF THE AGOURA HILLS MUNICIPAL CODE TO CHANGE THE PLANNING COMMISSION REGULAR MEETING TIME FROM 6:30 P.M. TO 6:00 P.M. AND MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

(BUDGET) DISCUSSION / ACTION

22. Discussion to Consider Adoption of **Resolution No. 25-2108**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY SETTING SALARY RANGES FOR CITY EMPLOYEES TO INCLUDE A 3.1% COLA RATE INCREASE, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR FULL-TIME EMPLOYEES, INCREASING THE CITY'S MATCHING CONTRIBUTION TO THE DEFERRED COMPENSATION PLAN GENERAL AND EXECUTIVE EMPLOYEES, **Resolution No. 25-2109**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, RECINDING RESOLUTION 22-2012 AND AMENDING THE LIMIT ON THE CITY'S CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CalPERS) CONTRIBUTION AMOUNTS FOR CITY EMPLOYEES, **Resolution No. 25-2110**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR COUNCILMEMBERS, **Resolution No. 25-2111**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, TO AMEND THE MISSION SQUARE RETIREMENT GOVERNMENTAL MONEY PURCHASE PLAN 401(a)

ADOPTION AGREEMENT, and Approve the Fifth Amendment to the City Manager's Employment Agreement and the City Manager's Performance Bonus

Following presentation of the staff report, Mayor Sylvester opened the floor for public comments.

There were no public comments.

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation and adopt **Resolution No. 25-2108**, **Resolution No. 25-2109**, **Resolution No. 25-2110**, and **Resolution No. 25-2111**, and approve the Fifth Amendment to the City Manager's employment agreement and the City Manager's performance bonus.

ACTION: Councilmember Anstead moved to approve the staff recommendation. Councilmember Klein Lopez seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

(BUDGET) PUBLIC HEARING

23. Conduct a Public Hearing to Consider the Adoption of **Resolution No. 25-2112**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING FISCAL YEAR 2025-26 APPROPRIATIONS LIMITATIONS and **Resolution No. 25-2113**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-26, INCLUDING FISCAL YEAR 2026-27 APPROPRIATIONS, APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-26, AND AUTHORIZING AMENDMENTS TO THE FISCAL YEAR 2024-25 ANNUAL BUDGET AND ADOPTING CITYWIDE GOALS FOR FISCAL YEARS 2025-26 AND 2026-27

Following presentation of the staff report, Mayor Sylvester opened the Public Hearing at 6:41 p.m.

Following a question-and-answer period of staff, Mayor Sylvester opened the floor for public comments.

There being no public comments or further questions, Mayor Sylvester closed the Public Hearing at 6:44 p.m.

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation to adopt **Resolution Nos. 25-2112 and 25-2113**.

ACTION: Councilmember Anderson moved to approve the staff recommendation. Councilmember Anstead seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

ORDINANCE / ACTION

24. Waive Full Reading and Introduce **Ordinance No. 25-479**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DESIGNATING FIRE HAZARD SEVERITY ZONES AND APPROVING A CEQA EXEMPTION DETERMINATION

Following presentation of the staff report and a question-and-answer period, Mayor Sylvester opened the floor for public comments.

Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.

Jay Crutcher, Agoura

The following person(s) spoke:

Jay Crutcher, Agoura

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation to waive full reading and introduce **Ordinance No. 25-479**.

ACTION: Councilmember Anstead moved to approve the staff recommendation. Councilmember Anderson seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

CITY COUNCIL, STAFF COMMENTS

Director of Community Services Brink announced a City fee increase, noting the fee study is available online via the Finance Department and in hard copy at City Hall, and invited the public to the Summer Concert in the Park on July 6 at Chumash Park, featuring a Journey tribute band and a drone show.

Mayor Pro Tem Wolf and Councilmember Anderson thanked Mayor Sylvester for her statement on the recent ICE raids in and around the community.

Mayor Sylvester reported visiting the Manna Conejo Valley Food Bank with Director of Community Services Brink and Las Virgenes Unified School Board Member Lesli Stein, noting that 492 Agoura Hills residents are clients and encouraged community support of the program, and also announced the commencement of Phase 2 of the Wallis Annenberg Wildlife Crossing, which will be the largest wildlife corridor in the world.

Mayor Pro Tem Wolf shared an update on the Las Virgenes Municipal Water District tour with representatives from Supervisor Lindsey Horvath and Senator Ben Allen's offices, highlighting the sites visited during the tour.

Mayor Sylvester announced there may be a small increase in water rates for residents.

ADJOURNMENT

At 7:27 p.m., Mayor Sylvester announced the next Regular City Council Meeting would be held at 6:00 p.m., on Wednesday, July 9, 2025, in the Council Chambers of the Civic Center and adjourned the meeting.

A handwritten signature in blue ink, appearing to read "Kimberly", with a stylized flourish at the end.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk