

AGENDA
SPECIAL MEETING OF THE CITY COUNCIL
COMMUNITY SERVICES SUBCOMMITTEE
Agoura Hills City Hall - City Manager's Conference Room
30001 Ladyface Court, Agoura Hills, California 91301
Tuesday, March 24, 2026
2:00 PM

Please silence all cell phones and other electronic devices during the meeting.

NOTE: *The Subcommittee and City staff will be participating in this meeting in-person in the City Manager's Conference Room. Members of the public have the opportunity to participate in-person in the conference room. For public participation on items listed on this Agenda, refer to "Public Comments" below.*

PUBLIC PARTICIPATION (PUBLIC COMMENT)

Option A: To provide public comments in-person at the meeting

Members of the public have an opportunity to attend the meeting in-person and speak or submit a written comment on any item listed on this Agenda. Public testimony is limited to three (3) minutes per speaker; a speaker's time may not be transferred to another speaker. Written public comments submitted at the meeting are not read aloud by staff.

To request to speak in-person at the meeting. *The Subcommittee will open the floor for public comment and any in-person attendee who raises their hand will have the opportunity to speak. Public testimony is limited to three (3) minutes per speaker; a speaker's time may no be transferred to another speaker.*

Option B: To submit written public comments by e-mail (prior to the meeting)

Members of the public have an opportunity to submit email correspondence on any item listed on the Agenda by sending an email to: comments@agourahillscity.gov. All public correspondence received by 1:00 p.m. on the meeting date will be provided to the Subcommittee prior to the meeting. Public comments are not read into the record. Any public comments received after 1:00 p.m. on the meeting day will not be considered as part of the Subcommittee's deliberations or entered into the official record, but will be provided to the Subcommittee the next day.

CALL TO ORDER

ROLL CALL

Councilmember Chris Anstead
Councilmember Penny Sylvester

APPROVAL OF AGENDA

PUBLIC COMMENTS

(This section is reserved for persons wishing to address items not listed on the Agenda that are under the subject matter jurisdiction of the City Council. Please refer to "Public Participation" above for full details on how to speak or submit written public comments under this category.)

DISCUSSION ITEMS

1. E Bike Proposed Ordinance Update

SUBCOMMITTEE OR STAFF COMMENTS

ADJOURNMENT

Date Posted: March 19, 2026



REPORT TO COMMUNITY SERVICES SUBCOMMITTEE

DATE: MARCH 24, 2026

TO: HONORABLE MEMBERS OF THE COMMUNITY SERVICES SUBCOMMITTEE

FROM: NATHAN HAMBURGER, CITY MANAGER

**BY: AMY BRINK, DIRECTOR OF COMMUNITY SERVICES
CHARMAINE YAMBAO, DIRECTOR OF PUBLIC WORKS DIRECTOR / CITY ENGINEER**

SUBJECT: E BIKE PROPOSED ORDINANCE UPDATE

Following the discussion of the proposed E Bike ordinance at the City Council meeting of March 11, 2026, there was a desire by the City Council to revisit the enforcement section to review different options. One of the options presented to staff was the use of the Los Angeles County Youth Diversion Program. Although staff did make several attempts to reach out to the program staff, we were unable to get a direct answer on whether municipal violations would qualify for the program and if there was an ability for the City to utilize the existing program. We were able to get information from a representative who previously worked for the District Attorney's Office in Los Angeles County. The information shared was that the County's Youth Diversion program may not be appropriate for violators of the proposed E Bike ordinance as they would be going to counseling and group meetings in Los Angeles with other youth that had been arrested for potential violent crimes, aggressive behaviors, drug use/addiction, attempt to sale drugs, etc.

Thus, staff worked with the City Attorney to look into several other options, including the use of the State's Institution and Welfare Code, which was suggested in conversations with some other municipal agencies. Specifically, Sections 601, 602, and 654 were mentioned. The sections do provide options to address a minor who may be in violation of several penal codes but also frequent truancy from school. After a review of these code sections, it was the opinion of staff and the City Attorney that another option should be explored.

Considering the comments and feedback received by the City Council, staff and the City Attorney propose adding the following language below to the municipal code to help resolve any consequences that a minor may face for violation of this proposed ordinance.

In lieu of a fine or administrative citation as authorized by this code, and in lieu of filing charges in any court having jurisdiction over a violation, the city prosecutor or designee may allow a violator and parents of the violator of this Chapter to complete a safety educational program, at their expense, as assigned by the city prosecutor or designee.

This would allow for any minor in violation of the proposed code to be able to go through an educational program (from our conversations with several program providers, the cost is anticipated to be between \$50-\$100 per person/family). This would require the violating minor to participate in the education program with their parent or guardian rather than receive a fine up to \$1,000 or the potential of jail time. It would require the City to keep a list of educational programs that are active and available and potentially have agreements (costs unknown at this time) to offer the educational program. It should be noted that additional violations of the E Bike Ordinance would require additional training for each occurrence with no further consequence.

If the safety educational program is the recommended direction, staff would additionally request that the Subcommittee provide feedback on whether the program would be mandated after the second or third infraction. As a reminder, the first and second violation would be an infraction with the fine of \$100 and then \$200. If a third infraction were to be added, the fine would be \$500.

FISCAL IMPACT

If a safety educational program is added, there may be minor costs to maintain active programs but would not be anticipated to have financial impacts beyond that.

RECOMMENDATION

Staff respectfully recommends that the Subcommittee review the proposed language and provide direction to staff with the intention of taking the updated ordinance for consideration by the City Council.