



Meeting Location:
Basement Meeting Room A
Allen City Hall
305 Century Parkway, Allen, Texas 75013

AGENDA
DOWNTOWN DESIGN REVIEW BOARD
Monday, August 17, 2026, 6:00 PM

1. Call to Order and Announce a Quorum is Present

2. Agenda Item

- 2.1 Approve minutes of the June 15, 2026, Downtown Design Review Board Regular Meeting.
- 2.2 Update on Development Projects in the Downtown District.

3. Executive Session (As Needed)

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

4. Adjournment

This notice was posted at Allen City Hall, 305 Century Parkway, Allen, Texas, at a place convenient and readily accessible to the public at all times, in accordance with state law.

Shelley B. George, City Secretary

Allen City Hall is wheelchair accessible. Access to the building and special parking are available at the entrance facing Century Parkway. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary at 214.509.4105.

Date Posted: August 11, 2026

DOWNTOWN DESIGN REVIEW BOARD AGENDA COMMUNICATION
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AGENDA DATE:

Monday, August 17, 2026, 6:00 PM

AGENDA CAPTION:

Approve minutes of the June 15, 2026, Downtown Design Review Board Regular Meeting.

STAFF RESOURCE:

Kate Emerson, Administrative Support Specialist

MOTION:

I make a motion to approve the June 15, 2026, Downtown Design Review Board Regular Meeting Minutes.

Attachments

[June 15, 2026, Downtown Design Review Board Meeting Minutes](#)

DOWNTOWN DESIGN REVIEW BOARD

Regular Meeting

June 15, 2026

ATTENDANCE:

Board Members:

Murry McKenzie, Chair
Xi Breeding, Vice-Chair (absent)
Gary Taylor, Place No. 1
John Merholtz, Place No. 3
James Hoffheins, Place No. 5
Ami Parikh, Place No. 6
Ron Alexander, Place No. 7

City Staff Present:

Hayley Angel, AICP, Director of Community Development
Matt Bechtluft, Senior Planner
Kate Emerson, Administrative Support Service Specialist
Kaleb Smith, City Attorney

1. Call to Order and Announce a Quorum is Present

With a quorum of the Board Members present, Chair McKenzie called the meeting to order at 6:01 p.m. in the Basement Meeting Room A at Allen City Hall, 305 Century Parkway, Allen, Texas, 75013.

2. Agenda Items

- 2.1 Approve Minutes from the February 16, 2026, Downtown Design Review Board Regular Meeting.

Motion: **Upon a motion by Board Member Parikh and a second by Board Member Alexander, the Board voted 6 IN FAVOR and 0 OPPOSED to approve the February 16, 2026, Downtown Design Review Board Regular Meeting Minutes.**

The motion carried.

- 2.2 Approve Minutes from the May 18, 2026, Downtown Design Review Board Regular Meeting.

Motion: **Upon a motion by Board Member Alexander and a second by Board Member Merholtz, the Board voted 6 IN FAVOR and 0 OPPOSED to approve the May 18, 2026, Downtown Design Review Board Regular Meeting Minutes.**

The motion carried.

- 2.3 Consider a request to approve a mural in accordance with the Allen Land Development Code Section 4.08.19.13.b.ii.g to be located on the south elevation of the property located on Lot 3 and 4, Block 9, Allen Original Donation. [Allen Downtown Mural – 202 S. Austin Drive]

Mr. Bechtluft, Senior Planner, presented the item to the board and stated that staff recommended the item.

The Board discussed the following:

- Location of the property;
- Visibility and tree removal;
- Maintenance responsibility and enforcement;
- Materials;
- Scope of the request and the board's authority; and
- Traffic.

Motion: **Upon a motion by Board Member Hoffheins and a second by Board Member Taylor, the Board voted 6 IN FAVOR and 0 OPPOSED to approve the mural to be located on the south elevation of the building located on Lot 3 and 4, Block 9, Allen Original Donation.**

The motion carried.

3. Executive Session (As Needed)

Executive Session was not held.

4. Adjournment

Chair McKenzie adjourned the Downtown Design Review Board Meeting at 6:18 p.m.

These minutes were approved this the 17th day of August 2026.

Murry McKenzie, Chair

Nabiha Ahmed, Senior Planner

PLANNING AND ZONING REGULAR MEETING AGENDA COMMUNICATION

AGENDA DATE:	Monday, August 17, 2026, 6:00 PM
AGENDA CAPTION:	Update on Development Projects in the Downtown District.
STAFF RESOURCE:	Hayley Angel, Director, Community Development
BOARD/COMMISSION ACTION:	None.
PREVIOUS COUNCIL ACTION:	None.

BACKGROUND:

Staff will provide an overview of the development process and summary of ongoing projects in the Downtown District.