

Artesia City Council Regular Meeting Minutes
Monday, June 9, 2025 – 7:00 p.m.
City Council Chambers
18747 Clarkdale Avenue, Artesia, CA 90701

1. CALL TO ORDER REGULAR MEETING

Mayor Taj called the meeting to order at 7:01 p.m.

2. ROLL CALL

Present: Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ahir, Manalo, and Ramoso.

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, City Clerk Alderete, Public Works Manager Sanchez, Interim Community Development Director Lopez, Special Projects Manager Lee, Human Resources Manager Jackson, Management Analyst Fajardo, Management Analyst Nacionales-Tafoya, and Management Analyst Zambrano.

3. INVOCATION

Mrs. Lindsay Westra, from Trinity Church delivered the invocation.

4. PLEDGE OF ALLEGIANCE

Sergeant Ramos led the pledge of allegiance.

5. PUBLIC COMMENTS

5A. Public Comments Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. Andrew Perry and Margaret Saito provided public comments for items not listed on the agenda.

6. COUNCILMEMBER COMMENTS

Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

Councilmember Ramoso attended the Contract Cities Annual Municipal Conference at public expense. Councilmember Ramoso attended the ad-hoc subcommittee meeting for the Botanical Garden, and the California League of Cities LA division luncheon.

Councilmember Manalo attended the conference at Indian Wells at public expense. Councilmember Manalo attended the Council of Governments meeting.

Councilmember Ahir attended the Contract Cities Conference, and the SCAG Transportation Committee meeting.

7. CEREMONIAL PRESENTATIONS

7A. LGBTQ+ Pride Month

A proclamation for LGBTQ + Pride Month was accepted by John Newall.

8. BUSINESS PRESENTATIONS - None

None

9. CONSENT CALENDAR

Trevino moved, seconded by Manalo, to approve consent calendar items 9A-9L, Motion carried, 5-0

9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

Recommended Action: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

9L. Memorandum of Understanding (MOU) - General Unit Employees

Recommended Action: Adopt Resolution No. 25-3038, Adopting Memorandum of Understanding (MOU) Between the City of Artesia and the American Federation of State, County, and Municipal Employees, Local 1520 (AFSCME), Council 36 – General Unit; And Authorize the City Manager to Execute the MOU on Their Behalf

10. PUBLIC HEARING

10A. AB 2561 Vacancies, Recruitment and Retention Annual Report

Recommended Action: Receive and File.

Human Resources Manager Jackson provided staff report. Mayor Taj opened the public hearing. No public comments were provided. Mayor Taj closed the public hearing.

Trevino moved, seconded by Ramoso, to approve agenda item 10A, as recommended. Motion carried, 5-0.

10B. Amendments to Vacant Properties Registration Fee

Recommended Action: Adopt Resolution No. 25-3042, Approving an Updated Fee Schedule for Vacant Property Registration and Monitoring, Repealing Resolution No. 21-2843, and Determining the Project to Be Exempt Under CEQA, Pursuant to Section 15273(a)(4).

Management Analyst Zambrano provided staff report. Mayor Taj opened the public hearing. No public comments were provided. Mayor Taj closed the public hearing.

Manalo moved, seconded by Trevino, to approve agenda item 10B, as recommended. Motion carried, 5-0.

10C. Street Light Maintenance District Diagram and Assessment

Recommended Action: Adopt Resolution No 25-3043, Confirming a Diagram and Assessment for the 2025/2026 Fiscal Year and Ordering the Improvements in Connection with the City of Artesia Street Lighting Maintenance District Pursuant to the Provisions of Part 2 of Division 15 of the Streets and Highways Code.

Finance Manager Murguia provided staff report. Mayor Taj opened the public hearing. No public comments were provided. Mayor Taj closed the public hearing.

Ahir moved, seconded by Trevino, to approve agenda item 10C, as recommended. Motion carried, 5-0.

10D. 2021-2029 Housing Element Update

Recommended Action: Staff recommends that the City Council Open and conduct a public hearing; and receive public comments and council member comments on the housing element, and staff will incorporate any changes into the draft Housing Element.

Willdan Consultant Chad Brown provided staff report. City Manager Avalos provided input. Mayor Taj opened the public hearing. Lindsey Bailey provided public comment. Mayor Taj closed the public hearing. Mayor Pro Tem Trevino, Councilmembers Ramoso and Manalo asked questions and/or provided comments.

10E. Case No. 2023-01: Zoning Code Amendment, Zoning Text Amendment and Zone Map Amendment Pertaining To Mixed Use Overlay

Recommended Action: Adopt Resolution No. 25-3048, Approving a Proposed Zoning Code Amendment Establishing a Mixed-Use Overlay (Mu-O) Zone (Case No. 2023-01), Amend the City of Artesia Zoning Map, and Certify a Supplemental Environmental Impact Report for the Proposed Zoning Code Amendment; Introduce and Waive the First Reading of Ordinance No. 25-970, Adding Article 46 (Mixed-Use Overlay Zone (Mu-O)) of Chapter 2 (Zoning) of Title 9 (Planning and Zoning) of the Artesia Municipal Code; and direct Staff to File Notice of Determination.

Human Resource Manager Jackson provided staff report.

Trevino moved, seconded by Ramoso, to approve agenda item 11A, as recommended.
Motion carried, 5-0.

11B. Resolution Regarding the Salaries and Benefits for Unrepresented Management Employees

Recommended Action: Adopt Resolution No. 25-3040, Establishing a Compensation Plan and Salary Schedule for Unrepresented Management Employees of the City

City Manager Avalos provided staff report.

Ramoso moved, seconded by Trevino, to approve agenda item 11B, as recommended.
Motion carried, 5-0.

11C. Consideration of a Financial Plan and Approving a Budget for Fiscal Year 2025-26
Recommended Action: Resolution No. 25-3049, Adopting a Financial Plan and Approving a Budget for Fiscal Year 2025-26; Resolution No. 25-3050, Determining and Adopting an Appropriations Limit for Fiscal Year 2025-26 for the City of Artesia in Accordance With Article XIIB of the Constitution of the State of California; Resolution No. 25-3051, Approving and Adopting a City-Wide Salary Schedule as Required by the California Public Employees' Retirement System (CALPERS) For, Respectively, Unrepresented Management Employees, Employees of the Managers and Supervisors Unit, and Employees of the General Unit; Resolution No. 25-3052, Approving a Statement of Investment Policy, and Repealing Resolution No. 25-3030; And Resolution No. 25-3053, Adopting the Five-Year Capital Improvement Program for Fiscal Years 2025-26 Through 2029-30

Finance Manager Murguia provided staff report. Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, and Ahir asked questions and/or provided comments. Lindsey Bailey provided public comment.

Manalo moved, seconded by Ahir, to approve agenda item 11C, as recommended.
Motion carried, 5-0.

12. CITY MANAGER INFORMATIONAL REPORTING

City Manager Avalos provided updates.

The council requested that staff look into the city's fireworks ordinance and distribute information to the community regarding the use of fireworks.

13. ADJOURNMENT

The meeting was adjourned at 10:54 p.m. in memory of Fernando Dutra Sr. and Eduardo Santos.



Jennifer Alderete, City Clerk