

Artesia City Council Regular Meeting Minutes
Monday, August 11, 2025 – 7:00 p.m.
City Council Chambers
18747 Clarkdale Avenue, Artesia, CA 90701

1. CALL TO ORDER REGULAR MEETING

Mayor Taj called the meeting to order at 7:01 p.m.

2. ROLL CALL

Present: Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir.

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, City Clerk Alderete, Public Works Manager Sanchez, Parks & Recreation Manager Guerra, Special Projects Manager Lee, Management Analyst Flores, and Recreation Program Coordinator Apisala.

3. INVOCATION

Pastor Bob De Leon, from Artesia Calvary Chapel delivered the invocation.

4. PLEDGE OF ALLEGIANCE

Community Library Manager Robert Gardner, led the pledge of allegiance.

5. PUBLIC COMMENTS

5A. Public Comments Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. Lorelei Bailey, Margaret Saito, and Michele Diaz provided public comments for items not listed on the agenda.

6. COUNCILMEMBER COMMENTS

Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

Councilmember Manalo attended the Rotary Club Meeting and economic development meetings.

Councilmember Ramoso attended the Greater Los Angeles County Vector Control meeting on July 17th.

7. CEREMONIAL PRESENTATIONS

7A. Women's Equality Day Proclamation

A proclamation for Women's Equality Day was presented by the Council.

7B. National Night Out Proclamation

A proclamation for National Night Out was accepted by the Los Angeles County Sheriff Department Deputy Jimenez.

7C. Certificate of Recognition for Artesia Shoe Care Center

A Certificate of Recognition for exceptional service was presented to Artesia Shoe Care Center.

7D. Presentation of Portraits to the 2025 Artesia Court

Portraits for the 2024-2025 Miss Artesia Teen Outgoing Court were presented by Councilmember Ahir to Miss Artesia Teen Queen Thalia Mansilla, Miss Artesia Teen Princess Valeria Martinez, Miss Artesia Teen Princess Bridget Martinez-Zarate, and Miss Artesia Teen Princess Miranda Cadena. Portraits for the 2024-2025 Miss Artesia Outgoing Court were presented by Councilmember Ramoso to Miss Savanna Sousa, Miss Artesia Princess Vanessa Rivera, Miss Artesia Princess Shaylah-Claire Mercado, Miss Artesia Princess Maria Macedo-Andrade. Portraits for the 2025-2026 Miss Artesia Teen Incoming Court were presented by

Councilmember Manalo to Miss Artesia Teen Queen Bridget Martinez-Zarate, Miss Artesia Teen Princess Sofia Leanne Medina, Miss Artesia Teen Princess Makenzi Roa, and Miss Artesia Teen Princess Ava Kolostian. Portraits for the 2025-2026 Miss Artesia Incoming Court were presented by Mayor Pro Tem Trevino to Miss Artesia Queen Zanki Sheth, Miss Artesia Princess Maria Macedo-Andrade, Miss Artesia Princess Gitali Chodha, and Miss Artesia Princess Blossom Rodriguez.

7E. Staff Introduction

Parks & Recreation Manager Guerra introduced new Recreation Program Coordinator, Isaiah Pissala. A Certificate of Recognition was presented to Isaiah Pissala.

8. BUSINESS PRESENTATIONS

Artesia Library Updates

Community Library Manager Robert Gardner provided updates.

9. CONSENT CALENDAR

Councilmember Trevino moved, seconded by Councilmember Ramoso, to approve consent calendar items 9A-9P, (excluding 9M and 9P).

Motion carried, 5-0

9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

Recommended Action: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

9B. Accounts Payable Check Register - July 2025

Recommended Action: Receive and File.

9C. City Financial Report - June 2025

Recommended Action: Receive and File.

9D. AB 1234 Reporting

Recommended Action: Receive and File.

9E. City Council Meeting Minutes

Recommended Action: Approve Minutes as Presented for July 14, 2025 - Special Meeting, and July 14, 2025 - Regular Meeting.

9F. Second Reading and Adoption of an Ordinance Regarding Artesia Downtown Specific Plan Environmental Findings

Recommended Action: Recommendation: Adopt Ordinance No. 25-971, Adopting the Artesia Downtown Specific Plan (Case No. 2024-06)

9G. Second Reading and Adoption of an Ordinance Regarding New Downtown Specific Plan Adoption and Zoning Map

Recommended Action: Adopt Ordinance No. 25-972, Amending Section 9-2.3453 (Specific Plan Zones and Zoning Map Designations) of Article 34.5 (Specific Plan Zones (SP)) of Chapter 2 (Zoning) of Title 9 (Planning and Zoning) of the Artesia Municipal Code and Amending the City of Artesia Zoning Map

9H. Second Reading and Adoption of an Ordinance Regarding Accessory Dwelling Units

Recommended Action: Adopt Ordinance No. 25-973, Amending Title 9, Chapter 2, Article 45 of the Artesia Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units To Comply With Recent Changes in State Law, and

Finding the Action To Be Statutorily Exempt From the California Environmental Quality Act (CEQA) Under Public Resources Code § 21080.17

- 9I. Third Amendment to the Memorandum of Understanding With the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority

Recommended Action: Approve, and Authorize the City Manager To Execute on Their Behalf, the Third Amendment to the Memorandum of Understanding With the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority

- 9J. Agreement with OpenGov, Inc. for Permitting and Code Compliance Software and Implementation

Recommended Action: Approve and Authorize the City Manager To Execute, the Master Services Agreement With OpenGov, Inc. For Permitting, Planning and Code Compliance Software and Implementation Services Totaling \$137,975.34 Over a Three Year Period.

- 9K. New Service Request with the Los Angeles County Internal Services Department for GIS Modernization Services

Recommended Action: Approve and Authorize the City Manager To Execute a Three-Year Service Request With the Los Angeles County Internal Services Department for Geographic Information Systems Modernization Services for an Amount Not-To-Exceed \$123,444.

- 9L. Purchase Order to Engage Environmental Systems Research Institute, Inc. for Geographic Information Systems (GIS) Software Services

Recommended Action: Recommendation: Authorize the City Manager To Execute a Purchase Order To Engage Environmental Systems Research Institute, Inc. (Esri) for Geographic Information Systems (GIS) Software Services for an Amount Not-To-Exceed \$61,800 for a Three Year Period.

- 9N. Resolution Regarding Temporary Street Closure of Various City Streets to hold the 2nd Annual Artesia 5K Run/Walk on Saturday, November 15, 2025

Recommended Action: Adopt Resolution No. 25-301, Approving a Highway Permit for The Temporary Closure of a Portion of Various City Streets, Pursuant to Vehicle Code Section 21101(E) in Connection With the City of Artesia 2nd Annual 5K Run/Walk Event To Be Held on Saturday, November 15, 2025, and Making a Determination of Exemption Under CEQA.

- 9O. Resolution Regarding Voting Delegates for 2025 League of California Cities Annual Conference and Expo General Assembly

Recommended Action: Adopt Resolution No. 25-3062, Designating A Primary and An Alternate Delegate for The 2025 Annual Conference and Expo General Assembly.

ITEM(S) PULLED FROM THE CONSENT CALENDAR (9M and 9P)

- 9M. Resolution Regarding Youth Community Access Grant Program Application Submission to the California Natural Resources Agency

Recommended Action: Adopt Resolution No. 25-3060, Approving the Application for the Youth Community Access Grant Program, and Authorize the City Manager To Execute All Documents Necessary To Apply for the Grant.

Parks and Recreation Manager Guerra provided staff report. Mayor Pro Tem Trevino, Councilmembers Ramoso, and Manalo asked questions and/or provided comments.

Councilmember Manalo moved, seconded by Councilmember Ahir, to approve agenda item 9M, as recommended.

Motion carried, 5-0.

9P. Appointment for Beautification and Maintenance Committee

Recommended Action: Receive and file.

Councilmember Manalo appointed John Udike to the Beautification and Maintenance Committee. City Clerk Alderete administered the Oath of Office to John Udike.

Councilmember Manalo moved, seconded by Councilmember Ahir, to approve agenda item 9P, as recommended.

Motion carried, 5-0.

10. PUBLIC HEARING - None

11. DISCUSSION

11A. Ad Hoc Committee for Public Service Center

Recommended Action: Form a Public Service Center Design Ad-Hoc Committee and Appoint Two Council Members To Work With Staff on the Development of the Design and Implementation of the Public Service Center.

Deputy City Manager Burke provided staff report. Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, and Manalo asked questions and/or provided comments. The Council appointed Councilmembers Manalo and Ahir to the Ad Hoc Committee for the Public Service Center.

11B. Resolution Regarding a General Fund Reserve Policy

Recommended Action: Adopt Resolution No. 25-3063, Adopting a General Fund Reserve Policy.

Finance Manager Murguia provided staff report. City Manager Avalos provided input. Councilmember Manalo and Ahir asked questions and/or provided comments.

Councilmember Manalo moved, seconded by Mayor Pro Tem Trevino, to approve agenda item 11B, as recommended.

Motion carried, 5-0.

12. CITY MANAGER INFORMATIONAL REPORTING

City Manager Avalos provided updates.

Mayor Pro Tem Trevino requested that staff replicate the speed survey without roundabouts to determine the speed of the street.

Councilmember Ramoso requested the data related to ticketing during the dates law enforcement was present at the intersections.

13. ADJOURNMENT

The meeting was adjourned at 8:47 p.m.



Jennifer Alderete, City Clerk