

Artesia City Council Regular Meeting Minutes
Monday, September 8, 2025 – 7:00 p.m.
City Council Chambers
18747 Clarkdale Avenue, Artesia, CA 90701

1. CALL TO ORDER REGULAR MEETING

Mayor Taj called the meeting to order at 7:01 p.m.

2. ROLL CALL

Present: Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir.

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, City Clerk Alderete, Public Works Manager Sanchez, Parks and Recreation Manager Guerra, Special Projects Manager Lee, Management Analyst Flores, Parks and Recreation Supervisor Acevedo, Management Intern Osinga, and Administrative Analyst Vega.

3. INVOCATION

Bishop Robert Magalogo, from Jesus Christ of Latter Day Saints delivered the invocation.

4. PLEDGE OF ALLEGIANCE

Los Angeles Sheriff Department Captain Holguin, led the pledge of allegiance.

5. PUBLIC COMMENTS

5A. Public Comments Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. Margaret Saito provided public comments for items not listed on the agenda.

Mayor Taj requested a consensus from the council to move Item 12A after item 7.
Council gave consensus to move the item.

6. COUNCILMEMBER COMMENTS

Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

Councilmember Ahir attended the Ad-Hoc Committee Meeting for the Design of the Public Service Center and the State of the City event.

Councilmember Manalo attended the Ad-Hoc Committee Meeting for the Design of the Community Center, the Shoe Repair Goodbye event, the Council of Governments transportation meeting, and the State of the City event.

Councilmember Ramoso attended the Greater Los Angeles Vector Control meeting, the Contract Cities August Board of Directors meeting, and the State of the City.

Mayor Pro Tem Trevino attended the Contract Cities August Board of Directors' meeting, the SELACO meeting, and the Contract Cities Legislative Committee meeting, and the State of the City.

Mayor Taj attended the State of the City.

7. CEREMONIAL PRESENTATIONS

7A. National Preparedness Month

A proclamation for National Preparedness Month was accepted by Dave Ashman, Area E of DMAC.

7B. National Hispanic American Heritage Month Proclamation

A proclamation for National Hispanic Heritage Month was accepted by Manos Unidos.

7C. Service Club Month Proclamation

A proclamation for Service Club Month was accepted by Friends of the Artesia Library, Artesia Historical Society, Rotary Club President Dan Rocha, and Manos Unidos.

7D. Staff Introductions

Finance Manager Murguia introduced new Finance Department Administrative Analyst, Kevin Vega. A Certificate of Recognition was presented to Kevin Vega. Deputy City Manager Burke introduced new Management Intern Sam Osigna. A Certificate of Recognition was presented to Sam Osigna.

12A. CITY MANAGER REPORT

City Manager Avalos provided updates. He introduced LASD Captain Holguin, who presented a quarterly report. Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, and Manalo asked questions and/or provided comments.

8. BUSINESS PRESENTATIONS

8A. Distinguished Young Women

Distinguished Young Women Program Director Jeanie McHatton introduced two Distinguished Young Women winners, Jolie Voe, Distinguished Young Woman Central, and Grace Zhao, Distinguished Young Woman East, who provided updates. Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

8B. Artesia Cemetery

Artesia Cemetery General Manager Tony Mendoza provided updates. Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

8C. International Street Fair and Diversity Festival Update

Parks and Recreation Supervisor Acevedo provided updates.

9. CONSENT CALENDAR

Mayor Pro Tem Trevino moved, seconded by Councilmember Ramoso, to approve consent calendar items 9A-9J, (excluding 9I and 9J).
Motion carried, 5-0

9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

Recommended Action: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

9B. Accounts Payable Check Register – August 2025

Recommended Action: Receive and File.

9C. City Financial Report - July 2025

Recommended Action: Receive and File.

9D. AB 1234 Reporting

Recommended Action: Receive and File.

9E. City Council Meeting Minutes

Recommended Action: Approve Minutes as Presented for August 11, 2025 - Special Meeting, and August 28, 2025 – Special Meeting.

9F. Professional Services Agreement With Risk Management Professionals To Update the Artesia Local Hazard Mitigation Plan

Recommended Action: Approve, and Authorize the City Manager to Execute, Agreement With Risk Management Professionals in an Amount Not-To-Exceed \$66,653, Plus a 10% Contingency.

9G. Resolution for Highway Permit for Temporary Street Closure

Recommended Action: Adopt Resolution 25-3065, Approving a Highway Permit for the Temporary Closure of a Portion of Ashworth Avenue Between Devlin Avenue and Clarkdale Avenue Pursuant to Vehicle Code Section 21101(E) in Connection With the Approval of the Artesia D.E.S. Portuguese Hall – Popular Saints Festival To Be Held on Saturday, September 20, 2025; and make a Determination of Exemption under CEQA Pursuant to Section 15301(c) Existing Facilities (Class 1) of the CEQA Guidelines.

9H. Resolution Regarding Amended and Restated Joint Exercise of Powers Agreement With Gateway Region Integrated Regional Water Management Authority

Recommended Action: Adopt Resolution 25-3066, Approving the Amended and Restated Joint Exercise of Powers Agreement for the Los Angeles Gateway Region Integrated Regional Water Management Authority.

ITEM(S) PULLED FROM THE CONSENT CALENDAR (9I and 9J)

9I. Agreement With the County of Los Angeles for a Joint Traffic Signal Synchronization Project on Norwalk Boulevard, San Antonio Drive, and Pioneer Boulevard From Beverly Boulevard to Carson Street

Recommended Action: Approve Agreement With the County of Los Angeles in the Amount of \$147,000, and Authorize the City Manager To Execute, Including the Amendments up to the 15% Contingency and Make Amendments That Do Not Change the Contract Amount and Contingency.

Public Works Manager Sanchez provided staff report. Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

Councilmember Manalo moved, seconded by Councilmember Ahir, to approve agenda item 9I, as recommended.

Motion carried, 5-0.

9J. Professional Services Agreement with RKA Consulting Group to complete Plans, Specifications and Estimates for the Roadway Pavement Rehabilitation Project

Recommended Action: Approve the Agreement in the Amount of \$178,555, and Authorize the City Manager to Execute, Including Amendments up to a 10% Contingency and Make Amendments That Do Not Change the Contract Amount and the Contingency; and Make a Determination of Exemption Pursuant to CEQA Guideline Section 15301 as a Class1(C) Project.

Public Works Manager Sanchez provided staff report. Finance Manager Murguia and City Manager Avalos provided input. Mayor Pro Tem Trevino, Councilmembers Ramoso, and Ahir asked questions and/or provided comments.

Councilmember Ahir moved, seconded by Mayor Pro Tem Trevino, to approve agenda item 9J, as recommended.

Motion carried, 5-0.

10. PUBLIC HEARING

10A. Resolution to Update the Facility Use Fee Schedule

Recommended Action: Adopt Resolution No. 25-3064, Approving and Adopting Amended and Updated Facility Use Fee Schedule and Repealing Resolution No. 18-2720; And Make a Determination of Exemption From CEQA Pursuant to Public Resources Code Section 21080(b)(8).

Parks and Recreation Manager Guerra provided staff report. Deputy City Manager Burke provided input. Mayor Taj opened the public hearing. No public comments were provided. Mayor Taj closed the public hearing. Councilmember Ahir asked questions and/or provided comments.

Councilmember Manalo moved, seconded by Mayor Pro Tem Trevino, to approve agenda item 10A, as recommended.

Motion carried, 5-0.

11. DISCUSSION

11A. Schematic Design for Public Service Center Project Located at 18730 Clarkdale Avenue, the Former Library Facility

Recommended Action: Approve the Schematic Design for the Artesia Public Service Center Project.

Management Analyst Flores provided staff report. Architect Lok Ng from BOA Architecture provided a presentation. City Manager Avalos provided input. Mayor Taj, Mayor Pro Tem Trevino, and Councilmember Ramoso asked questions and/or provided comments

Councilmember Manalo moved, seconded by Councilmember Ramoso, to approve agenda item 11A, as recommended.

Motion carried, 5-0.

11B. Consideration of an Enhanced Infrastructure Financing District (EIFD)

Recommended Action: Receive and File.

City Manager Avalos provided background. Kosmont Consultant Dieguez provided presentation. City Manager Avalos and Deputy City Manager Burke provided input. Mayor Taj, Mayor Pro Tem Trevino, Councilmember Ramoso, Manalo, and Ahir asked questions and/or provided comments

Mayor Pro Tem Trevino moved, seconded by Councilmember Ramoso, to give staff direction to move forward and follow the recommended timeline.

Motion carried, 5-0.

12. ADJOURNMENT

The meeting was adjourned at 10:56 p.m.



Jennifer Alderete, City Clerk