

Artesia City Council Regular Meeting Minutes
Monday, November 10, 2025 – 7:00 p.m.
City Council Chambers
18747 Clarkdale Avenue, Artesia, CA 90701

1. CALL TO ORDER REGULAR MEETING

Mayor Taj called the meeting to order at 7:18 p.m.

2. ROLL CALL

Present: Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir.

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, City Clerk Alderete, Community Development Director Bollier, Acting Planning Manager Valdez, Public Works Manager Sanchez, Parks and Recreation Manager Guerra, Special Projects Manager Lee, and Management Analyst Flores.

3. INVOCATION

Mayor Pro Tem Trevino delivered the invocation.

4. PLEDGE OF ALLEGIANCE

Former State Senator Tony Mendoza led the Pledge of Allegiance.

5. PUBLIC COMMENTS

5A. Public Comments Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. Nam Nguyen, Kurtis Vander Meulen, and Bill Zystra provided public comments for items not listed on the agenda.

6. COUNCILMEMBER COMMENTS

Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

Mayor Pro Tem Trevino attended the the Parks and Recreation Committee meeting, and the SELACO Meeting.

Councilmember Ramoso attended the Parks and Recreation Committee meeting, and reported that she would be attending the Greater Los Angeles Vector Control meeting this Thursday.

Councilmember Manalo attended the Council of Governments meeting.

7. CEREMONIAL PRESENTATIONS

7A. Veterans Day Proclamation

A proclamation for Veterans Day was accepted by Army Veteran Timothy Sagert and Marine Veteran Tom Tislow.

7B. America Recycles Proclamation

A proclamation for America Recycles Day was accepted by CR&R Representatives Julie Bareda and Karl Wong.

7C. Staff Introductions

City Manager Avalos introduced new Community Development Director Paul Bollier. A Certificate of Recognition was presented to Paul Bollier.

8. BUSINESS PRESENTATIONS

8A. CR&R Residential Organics Recycling and Food Waste Update
CR&R Senior Vice President Julie Bareda provided updates. Mayor Pro Tem Trevino asked questions and/or provided comments.

8B. Chamber of Commerce Update

Artesia Chamber of Commerce Consultant, Tony Mendoza provided updates. Mayor Taj, Mayor Pro Tem Trevino, Councilmember Ramoso, Manalo, and Ahir asked questions and/or provided comments.

9. CONSENT CALENDAR

Councilmember Manalo moved, seconded by Mayor Pro Tem Trevino, to approve consent calendar items 9A-9H.

Motion carried, 5-0

9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

Recommendation: Waive Reading, by Title Only, of all Ordinances and Resolutions.

Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

9B. Accounts Payable Check Register – October 2025

Recommendation: Receive and File.

9C. City Financial Report - September 2025

Recommendation: Receive and File.

9D. AB 1234 Reporting

Recommendation: Receive and File.

9E. Resolution Regarding the Consideration of Adoption of California Department of Transportation's Local Assistance Procedures

Recommendation: Adopt Resolution No. 25-3069, Adopting the California Department of Transportation's Local Assistance Procedure Manual Chapter 10: Consulting Selection

9F. Professional Services Agreement with Dudek for Climate Action and Adaptation Plan (CAAP) Consulting Services

Recommendation: Approve and Authorize the City Manager To Execute an Agreement With Dudek for the Development of the City's Climate Action and Adaptation Plan (CAAP) for an Amount Not-To-Exceed \$386,298.

9G. Second Reading and Consideration of Adoption of Ordinance Related to Tattoo and Body Piercing and Permanent Cosmetic Establishments

Recommendation: Adopt Ordinance 25-974, Amending Various Provisions of Chapter 2 of Title 9 of the Artesia Municipal Code To Modify Business Zoning Designations and Business Uses as They Pertain to Tattoo, Body Piercing, and Permanent Cosmetic Establishments; And find That the Proposed Ordinance Is Exempt From CEQA Pursuant to Guidelines Sections 15378(b)(4) and 15061(b)(3).

9H. Addition of Regular December Council Meeting

Recommendation: Approve the Addition of December 15, 2025 Regular Meeting at 7 p.m.

10. PUBLIC HEARING

10A. Second reading and consideration of Ordinance Regarding Updating Los Angeles County Building, Electrical, Plumbing, Mechanical, Fire, Residential Codes, and Green Building Standards

Recommendation: Adopt Ordinance No. 25-975, Adopting by Reference Title 26 of the

Los Angeles County Code, Incorporating and Amending the 2023 California Building Code; Title 27 of the Los Angeles County Code, Incorporating and Amending the 2023 California Electrical Code; Title 28 of the Los Angeles County Code, Incorporating and Amending the 2019 California Plumbing Code; Title 29 of the Los Angeles County Code, Incorporating and Amending the 2023 California Mechanical Code; Title 30 of the Los Angeles County Code, Incorporating and Amending the 2023 California Residential Code; Title 31 of the Los Angeles County Code, Incorporating and Amending the 2019 California Green Building Standards Code; Title 33 of the Los Angeles County Code, Incorporating and Amending the 2023 California Existing Building Code; And the 2022 California Fire Code; Together With Certain Amendments, Deletions and Additions, Including Findings, Fees and Penalties; And Amending the Artesia Municipal Code; and find the Ordinance Exempt from CEQA pursuant to Guidelines Section 15061(b)(3).

Acting Planning Manager Valdez provided staff report. Mayor Taj opened the public hearing. No public comments were provided. Mayor Taj closed the public hearing.

Councilmember Ramoso moved, seconded by Councilmember Ahir, to approve agenda item 10A, as recommended.

Motion carried, 5-0.

11. DISCUSSION

11A. Reappointment of Ad-Hoc Committee Members to Develop a Sister City Policy Recommendation: Appoint Two Council Members to the Sister City Policy Ad-Hoc Committee to Work with Staff to Explore and Develop a Sister City Policy.

Management Analyst Flores provided staff report. Councilmember Ramoso asked questions and/or provided comments. Councilmember Manalo nominated Councilmember Ramoso and Ahir.

Councilmember Manalo moved, seconded by Mayor Pro Tem Trevino, to appoint Councilmember Ramoso and Ahir to the Sister City Policy Ad-Hoc Committee. Motion carried, 5-0.

11B. Housing Element Implementation Plan and Professional Service Agreements with Willdan and Sagecrest
Recommendation: Approve, and Authorize the City Manager To Execute, the Following Professional Service Agreements With Willdan Engineering (Willdan) to Prepare Zoning and General Plan Amendments and Design Guidelines for an Amount Not-To-Exceed \$375,000; With Sagecrest Planning + Environmental (Sagecrest) to Prepare Ministerial Residential Review Procedures for an Amount Not-To-Exceed \$57,950; And With Willdan Financial Services (Willdan Financial) to Conduct an Affordable Housing and Commercial Linkage Study To Establish an Affordable Housing In-Lieu Fee for an Amount Not-To-Exceed \$29,500 for this Project.

Deputy City Manager Burke provided staff report. City Attorney Nguyen provided input. Mayor Pro Tem Trevino asked questions and/or provided comments.

Mayor Pro Tem Trevino moved, seconded by Councilmember Ramoso, to approve agenda item 11B, as recommended. Motion carried, 5-0.

12. CITY MANAGER REPORT

City Manager Avalos provided updates. Parks & Recreation Manager Guerra provided input. The Council was in consensus to present a recognition to Veteran Jesse Lujan's family at a date and time to be determined.

13. ADJOURNMENT

The meeting was adjourned at 9:21 p.m.



Jennifer Alderete, City Clerk