

Artesia City Council Regular Meeting Minutes
Monday, December 15, 2025 – 7:00 p.m.
City Council Chambers
18747 Clarkdale Avenue, Artesia, CA 90701

1. CALL TO ORDER REGULAR MEETING

Mayor Trevino called the meeting to order at 7:12 p.m.

2. ROLL CALL

Present: Mayor Trevino, Mayor Pro Tem Ramoso, Councilmembers Taj, Manalo, and Ahir.

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, City Clerk Alderete, Community Development Director Bollier, Planning Manager Valdez, Public Works Manager Sanchez, Human Resources Manager Jackson, Special Projects Manager Lee, Management Analyst Zambrano, and Planning Clerk Navarro.

3. INVOCATION

Ryan Klement from New Life Community Church, delivered the invocation.

4. PLEDGE OF ALLEGIANCE

Sergeant Ramos, led the pledge of allegiance.

5. PUBLIC COMMENTS

5A. Public Comments Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. No public comments were received.

6. COUNCILMEMBER COMMENTS

Mayor Trevino, Mayor Pro Tem Ramoso, Councilmembers Taj, Manalo, and Ahir asked questions and/or provided comments.

Councilmember Manalo attended the Chamber Committee meeting, and Council of Governments meetings.

Mayor Pro Tem Ramoso attended the Sister Ad-hoc Committee meeting, the Utility and Franchise Committee meeting, and the Greater Los Angeles Vector Control Meeting on December 11th.

Mayor Trevino attended Contract Cities Legislative Committee meeting.

7. CEREMONIAL PRESENTATIONS

7A. Staff Introductions

Community Development Director Paul Bollier introduced new Planning Manager Steve Valdez and new Planning Clerk Stephanie Navarro. A Certificate of Recognition was presented to Steve Valdez and Stephanie Navarro.

8. BUSINESS PRESENTATIONS

None

9. CONSENT CALENDAR

Councilmember Taj moved, seconded by Councilmember Manalo, to approve consent calendar items 9A-9K.
Motion carried, 5-0

9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

Recommendation: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be

Determined to Have Been Read by Title and Further Reading Waived.

9B. Accounts Payable Check Register – November 2025

Recommendation: Receive and File.

9C. City Financial Report – October 2025

Recommendation: Receive and File.

9D. AB 1234 Reporting

Recommendation: Receive and File.

9E. City Council Meeting Minutes

Recommendation: Approve Minutes as Presented for October 13, 2025 - Regular Meeting, and October 13, 2025 - Special Meeting.

9F. Amendment No. 2 To Service Agreement With Joe's Sweeping, Inc., DBA Nationwide Environmental Services for Street Sweeping and Cleaning Services

Recommendation: Approve Amendment No. 2 and Authorize the City Manager To Execute the Agreement on Behalf of the City Council for Increasing it \$414,000 for a Contract Total Amount Not-To- Exceed \$1,975,588.

9G. Resolutions for Recognized Obligation Payment Schedule (ROPS) and Administrative Budgets for Fiscal Years 2026-27

Recommendation: Adopt Resolution No. ASA 25-50, Approving a Recognized Obligation Payment Schedule for the Fiscal Period From July 1, 2026, Through June 30, 2027, and Taking Related Actions; and Adopt Resolution No. ASA 25-51, Approving Proposed Administrative Budgets for the Six-Month Fiscal Periods from July 1, 2026 through December 31, 2026 and from January 1, 2027 through June 30, 2027, and Taking Related Actions

9H. Resolution for Last and Final Recognized Obligation Payment Schedule (ROPS) for Fiscal Years 2026-27 through 2046-47

Recommendation: Adopt Resolution No. ASA 25-52, Approving the Last and Final Recognized Obligation Payment Schedule for Fiscal Years 2026-27 Through 2046-47

9I. Maintenance Service Agreements with Honeywell International, Inc. for HVAC Building Performance Maintenance and Fire Suppression Building Performance Maintenance

Recommendation: Approve and Authorize the City Manager To Execute a 5-Year Maintenance Service Agreement in the Amount of \$500,000 for HVAC Building Performance Maintenance Services; a 5-Year Maintenance Service Agreement in the Amount of \$340,000 for Fire Suppression Building Performance Maintenance Services; and Authorize the City Manager To Make Amendments to the Maintenance Service Agreements That Do Not Change the Contract Amounts.

9J. A Resolution Approving the 2025 Sewer System Maintenance Plan Update

Recommendation: Recommendation: Adopt Resolution No. 25-3070, a Resolution of the City Council of the City of Artesia, California Approving and Adopting the 2025 Sewer System Management Plan Update (SSMP); and Direct Staff To Submit the Approved Document to the State Water Resources Control Board.

9K. Amendments to the Artesia Chamber of Commerce Section of the Community Benefits Grant Program Funding Policy

Recommendation: Approve the Amendments to the Artesia Chamber of Commerce Section Within the Community Benefits Grant Program Funding Policy.

10. PUBLIC HEARING

10A. Case No. 2025-27: Introduction of an Ordinance Related to Accessory Dwelling Units and Junior Accessory Dwelling Units

Recommendation: Introduce and Waive First Reading of Ordinance No. 25-978, Amending Chapter 2 of Title 9, Article 45 of the Artesia Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units and Finding the Action To Be Statutorily Exempt From CEQA Under Public Resources Code § 21080.17

City Manager Avalos introduced the item. Planning Manager Valdez provided staff report. Councilmembers Manalo and Ahir asked questions and/or provided comments. Mayor Trevino opened the public hearing. No public comments were provided. Mayor Trevino closed the public hearing.

Councilmember Taj moved, seconded by Mayor Pro Tem Ramoso to approve agenda item 10A, as recommended.

Motion carried, 5-0.

10B. Urgency Ordinance Related to Accessory Dwelling Units and Junior Accessory Dwelling Units

Recommendation: Waive Full Reading and Adopt Urgency Ordinance No. 25-977U, Amending Chapter 2 of Title 9, Article 45 of the Artesia, Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units To Comply With the Recent Changes in State Law, and Finding the Action To Be Statutorily Exempt From CEQA Under Public Resources Code § 21080.17

City Manager Avalos introduced the item. Planning Manager Valdez provided staff report. Councilmember Ahir asked questions and/or provided comments. Mayor Trevino opened the public hearing. No public comments were provided. Mayor Trevino closed the public hearing.

Councilmember Manalo moved, seconded by Councilmember Taj to approve agenda item 10B, as recommended.

Motion carried, 5-0.

10C. Introduction of Ordinance Making Minor Corrections and Cleanup Amendments to Various Sections of the Artesia Municipal Code

Recommendation: Introduce and Waive the First Reading of Ordinance No. 25-976, Amending Various Sections of Title 1, Title 3, Title 5, and Title 9 of the Artesia Municipal Code, To Make Minor Refinements, Corrections, and Clean-up Amendments; And Adding Article 10 to Chapter 4 of Title 4 Regulating Temporary Street Closures; And Determining the Ordinance To Be Exempt From CEQA; And Find That That This Action Is Exempt From the Requirements of the California Environmental Quality Act ("CEQA") Pursuant to Sections 15378(b)(5), and 15061(b)(3).

City Manager Avalos introduced the item. Community Development Director Bollier provided staff report. Finance Manager Murguia provided input. Mayor Trevino, Mayor Pro Tem Ramoso and Councilmembers Manalo and Ahir asked questions and/or provided comments. Mayor Trevino opened the public hearing. No public comments were provided. Mayor Trevino closed the public hearing.

Councilmember Taj moved, seconded by Councilmember Ahir to approve agenda item 10C, as recommended.

Motion carried, 5-0.

11. DISCUSSION

11A. Amendment No. 1 to Employment Agreement for the City Manager
Recommendation: Approve Amendment No. 1 to City Manager, Abel Avalos',
Employment Agreement to increase to Increase the Salary \$12,946.44 for a Total of
\$268,678.34 Annually; and Adopt Resolution No. 25-3071, Approving and Adopting a
City-Wide Salary Schedule as Required by the California Public Employees' Retirement
System (CalPERS) for, Respectively, Unrepresented Management Employees,
Employees of the Managers and Supervisors Unit, and Employees to the General Unit.

City Attorney Nguyen provided staff report. Mayor Trevino, Mayor Pro Tem Ramoso,
Councilmembers Taj, Manalo, and Ahir asked questions and/or provided comments.

Councilmember Manalo moved, seconded by Mayor Pro Tem Ramoso, to approve
agenda item 11A.

Motion carried, 5-0.

11B. Business License Tax CPI Adjustment for Calendar Year 2026
Recommendation: Discuss and Provide Direction To Staff Regarding the CPI
Adjustment for the Business License Tax Rates for Calendar Year 2026.

City Manager Avalos introduced the item. Finance Manager Murguia provided staff
report. City Attorney Nguyen and City Manager Avalos provided input. Mayor Trevino,
Mayor Pro Tem Ramoso, Councilmembers Taj, Manalo, and Ahir asked questions
and/or provided comments.

Councilmember Taj moved, seconded by Councilmember Ahir, to approve option
number 2.

Motion carried, 5-0.

12. CITY MANAGER REPORT

City Manager Avalos provided updates.

13. ADJOURNMENT

The meeting was adjourned at 9:19 p.m.



Jennifer Alderete, City Clerk