

**Joint Regular Artesia City Council and
Special Artesia Housing Authority Meeting Minutes
Monday, January 12, 2026 – 7:00 p.m.
City Council Chambers
18747 Clarkdale Avenue, Artesia, CA 90701**

1. CALL TO ORDER REGULAR MEETING

Mayor Trevino called the meeting to order at 7:01 p.m.

2. ROLL CALL

Present: Mayor Trevino, Mayor Pro Tem Ramoso, Councilmembers Taj, Manalo, and Ahir

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, City Clerk Alderete, Community Development Director Bollier, Public Works Manager Sanchez, Parks and Recreation Manager Guerra, Accounting Manager Laquian, Special Projects Manager Lee, Management Analyst Nacionales-Tafoya, Management Analyst Zambrano, Management Analyst Flores, and Planning Assistant Wells.

3. INVOCATION

Councilmember Manalo, delivered the invocation.

4. PLEDGE OF ALLEGIANCE

Sergeant Ramos, led the pledge of allegiance.

5. PUBLIC COMMENTS

5A. Public Comments Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. Lorelei Bailed and Tony Mendoza provided public comments for items not listed on the agenda.

6. COUNCILMEMBER COMMENTS

Mayor Trevino, Mayor Pro Tem Ramoso, Councilmembers Taj, Manalo, and Ahir asked questions and/or provided comments.

Councilmember Ahir attended the Contract Cities Sacramento Legislative Tour.

Councilmember Manalo attended the Contract Cities Sacramento Legislative Tour, and reported that the monthly COG meeting was cancelled.

Mayor Pro Tem Ramoso reported that she did not attend the Greater Los Angeles Vector Control meeting on Thursday, January 8th, and the California Contract Cities Sacramento Legislative Tour.

Mayor Trevino attended the Contract Cities Sacramento Legislative Tour.

7. CEREMONIAL PRESENTATIONS

7A. Staff Introductions

Community Development Director Bollier introduced new Assistant Planner Devan Wells. A Certificate of Recognition was presented to Devan Wells.

8. BUSINESS PRESENTATION

8A. 2025 Community Benefit Grantee Presentations

Management Analyst Zambrano introduced the recipients of the 2025 Community Benefit. Barbara Applebury from the Artesia Historical Society provided a presentation. Artesia Cerritos Lions Club provided a presentation. The South Asian Network provided a presentation. SAHAS for Cause provided a presentation. The Friends of Artesia Library President, Bill Moyer provided a presentation. Mayor Trevino asked questions and/or provided comments.

9. CONSENT CALENDAR

Councilmember Taj moved, seconded by Councilmember Ahir, to approve consent calendar items 9A-9P (excluding 9K, 9O, and 9P).

Motion carried, 5-0

9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

Recommendation: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

9B. Accounts Payable Check Register – December 2025

Recommendation: Receive and File.

9C. City Financial Report –November 2025

Recommendation: Receive and File.

9D. AB 1234 Reporting

Recommendation: Receive and File.

9E. City Council Meeting Minutes

Recommendation: Approve Minutes as Presented for November 10, 2025 - Special Meeting, November 10, 2025 - Regular Meeting, and November 19, 2025 - Special Meeting.

9F. Second Reading and Consideration of Ordinance Related to Accessory Dwelling Units and Junior Accessory Dwelling Units

Recommendation: Adopt Ordinance No. 25-978, an Ordinance of the City Council of the City of Artesia, California, Amending Chapter 2 of Title 9, Article 45 Related to Accessory Dwelling Units and Junior Accessory Dwelling Units; And Find the Ordinance Exempt from CEQA pursuant to Public Resources Code § 21080.17.

9G. Second Reading and Consideration of Ordinance Making Minor Corrections and Cleanup Amendments to Various Sections of the Artesia Municipal Code

Recommendation: Adopt Ordinance No. 25-976, An Ordinance of the City Council of the City of Artesia, California, Amending Various Sections of Title 1, Title 3, Title 5, and Title 9 of the Artesia Municipal Code, to Make Minor Refinements, Corrections, and Clean-up Amendments; and Adding Article 10 to Chapter 4 of Title 4 Regulating Temporary Street Closures; And find the Ordinance Exempt from CEQA pursuant to Guideline Sections 15378(b)(5) and 15061(b)(3).

9H. Consideration of a Resolution Authorizing Investment of Funds in the Local Agency Investment Fund (LAIF)

Recommendation: Adopt Resolution No. 26-3073, Authorizing Investment of Monies in Local Agency Investment Fund and Repealing Resolution No. 1803.

9I. Consideration of Award of a Construction Contract for the EV Charging Facility Expansion Project

Recommendation: Award a Construction Contract to Koba Construction in the Amount of \$449,000 for the Electric Vehicle Charging Facility Project, Authorize the City Manager To Execute the Contract on Behalf of the City Council and Approve Non-Substantive Revisions That Do Not Change the Total Contract Price; And Make a Determination of Exemption Under CEQA Pursuant to Section 15301 of the State CEQA Guidelines.

9J. Resolution Declaring Intention to Annex Territory to Community Facilities District No. 2017-1 and Adopting Map of Proposed Area to Annex
Recommendation: Adopt Resolution No. 25-3072, a Resolution of Intention of the City Council of the City of Artesia, California, Declaring Intention to Annex Territory to Community Facilities District No. 2017-1 (Services) and Adopting a Map of the Area Proposed To Be Annexed Thereto (Annexation No. 4); Making a Determination of Exemption Under CEQA Guideline Sections 15378 and 15060(c)(3); And Direct Staff To Hold the Public Hearing for March 9, 2026.

9L. Introduction of an Ordinance to Adopt Updated Los Angeles County Building, Electrical, Plumbing, Mechanical, Residential Codes, and Green Building Standards

Recommendation: Waive Full Reading and Introduce Ordinance No. 26-979, Adopting by Reference Title 26 of the Los Angeles County Code, Incorporating and Amending the 2025 California Building Code; Title 27 of the Los Angeles County Code, Incorporating and Amending the 2025 California Electrical Code; Title 28 of the Los Angeles County Code, Incorporating and Amending the 2025 California Plumbing Code; Title 29 of the Los Angeles County Code, Incorporating and Amending the 2025 California Mechanical Code; Title 30 of the Los Angeles County Code, Incorporating and Amending the 2025 California Residential Code; Title 31 of the Los Angeles County Code, Incorporating and Amending the 2025 California Green Building Standards Code; Title 33 of the Los Angeles County Code, Incorporating and Amending the 2025 California Existing Building Code; With Certain Amendments, Deletions and Additions, Including Findings, Fees and Penalties; And Amending the Artesia Municipal Code; Find the Ordinance Exempt from CEQA pursuant to Guidelines Section 15061(b)(3); And Direct Staff To Notice and Hold a Public Hearing on the Proposed Adoption of Ordinance No. 26-979 at the City Council's Regularly Scheduled February Meeting.

9M. Second Amendment to Professional Services Agreement with BOA Architecture Inc.

Recommendation: Approve Amendment No. 2 to the Professional Services Agreement With Boa Architecture Inc. To Expand the Scope of Work, and Increase the Contract Amount by \$11,000 for a Revised Not-To-Exceed Total of \$118,800, and Authorize the City Manager To Execute the Amendment.

9N. Fiscal Year 2024-25 Development Impact Fee Report

Recommendation: Receive and file.

ITEM(S) PULLED FROM THE CONSENT CALENDAR (9K, 9O, and 9P)

9K. Community Benefit Grant Awards for Calendar Year 2026

Recommendation: Approve Grant Funding Through the Community Benefit Grant Program for the Following Organizations, Contingent Upon the Execution of a Community Benefit Grant Agreement: Artesia Christian Home (\$27,000); Artesia Historical Society (\$40,000); Artesia-Cerritos Lions Club (\$19,800); Friends of Artesia Library (\$16,800); Miss Artesia Pageant (\$26,000); Rotary Club (\$21,400); Saahas for Cause (\$20,700); South Asian Network (\$21,700); And the Artesia Chamber of Commerce (\$30,000).

Management Analyst Zambrano provided staff report. City Attorney Nguyen provided input. Mayor Trevino, Mayor Pro Tem Ramoso, Councilmember Manalo, and Councilmember Ahir asked questions and/or provided comments.

Councilmember Manalo moved, seconded by Mayor Pro Tem Ramoso to approve grant funding through the community benefit grant program for Saahas for Cause. Motion carried, 4-0-0-1, with Councilmember Ahir recused.

Councilmember Manalo moved, seconded by Mayor Pro Tem Ramoso to approve agenda 9K as recommended with the exception of Saahas for Cause. Motion carried, 5-0.

9O. Mayor's 2026 Appointments to Internal and External Committees
Recommendation: Receive and File Appointments; Adopt Resolution No. 26-3074, Designating Mayor Pro Tem Ramoso as an Alternate Member of the Board of Directors of County Sanitation District Nos. 2, 18, and 19 of Los Angeles County for the Artesia City Council; And Direct Staff to Update FPPC Form 806.

City Manager Avalos provided staff report. He noted there was an error related to the Sister City Committee and recommended that the ad-hoc committee be disbanded, and that the standing committee resume with Mayor Pro Tem Ramoso and Councilmember Ahir. Mayor Pro Tem Ramoso and Councilmember Manalo asked questions and/or provided comments.

Councilmember Manalo moved, seconded by Councilmember Ahir to approve agenda 9O as recommended including the correction of the Sister City Committee. Motion carried, 5-0.

9P. Removal and Appointment of Parks and Recreation Commissioner
Recommendation: Receive and file.

Mayor Pro Tem Ramoso appointed Dr. Veronica Bloomfield. City Clerk Alderete swore in Dr. Bloomfield.

Mayor Pro Tem Ramoso moved, seconded by Councilmember Manalo to approve agenda 9P as recommended. Motion carried, 5-0.

10. PUBLIC HEARING

None

11. DISCUSSION

11A. Interagency Loan for \$666,300 Between the City of Artesia and the Artesia Housing Authority for the Purchase and Sale Agreement for Acquisition of 11820 168th Street by the Artesia Housing Authority Purchase and Sale Agreement for Acquisition of Real Property for the Housing Authority of City of Artesia

City Council Recommendation: Approve and Authorize the City Manager To Execute on Council's Behalf: A Loan Agreement in Which the City of Artesia Loans the City of Artesia Housing Authority \$666,300 From Its General Fund Unassigned Fund Balance, Subject to the Terms and Conditions of the Loan Agreement; And Finding That the Action is Exempt From CEQA Pursuant to State CEQA Guidelines Section 15378.

Commission of the Housing Authority Recommendation: Approve and Authorize the Executive Director of the Housing Authority To Execute on the Commission's Behalf: A Loan Agreement; A Purchase and Sale Agreement for Real Property Located at 11820 168th Street (APN 7011-004-076) in the City of Artesia for a Total Purchase Price of \$630,000, Plus Relocation Costs Not To Exceed \$29,800, and \$6,500 in Closing Costs; And Find That the Action Is Exempt From CEQA Pursuant To State CEQA Guidelines Section 15378.

City Manager Avalos introduced the item. Management Analyst Nacionales-Tafoya provided staff report. Deputy City Manager Burke provided input. Mayor Pro Tem Ramoso, Councilmember Manalo, and Taj asked questions and/or provided comments.

Councilmember Taj moved, seconded by Councilmember Ahir, to approve agenda item 11A, as recommended.

Motion carried, 5-0.

Member Taj moved, seconded by Vice Chair Ramoso, to approve agenda item 11A, as recommended for the housing authority.

Motion carried, 5-0.

12. CITY MANAGER REPORT

City Manager Avalos provided updates.

13. COUNCILMEMBER COMMENTS

Mayor Trevino, Council Member Ahir, and Taj asked questions and/or provided comments.

14. ADJOURNMENT

The meeting was adjourned at 8:49 p.m.in memory of Congressman Doug LaMalfa.



Jennifer Alderete, City Clerk