

Cultural Arts Commission

1 Civic Center Circle

Brea, California 92821

September 10, 2025

Roll Call: *(The following members were in attendance)*

- **Beverly Falco, Chair** - Cultural Arts Commission
- **Erika Bernal, Vice Chair** - Cultural Arts Commission
- **Benjamin Schultz**, Cultural Arts Commissioner
- **Linda Shay**, Cultural Arts Commissioner

Absent:

- **Robyn Price**, Cultural Arts Commissioner

1. General Session

1.A. Call to Order

Chair Falco called the meeting to order at 5:30 pm.

1.B. Pledge of Allegiance

Chair Falco led the Pledge of Allegiance.

1.C. Invocation

Chair Falco asked for a moment of silence for unity.

1.D. Matters from the Audience

None.

2. Action

2.A. Approval of Minutes

Chair Falco pointed out a few minor corrections. Vice Chair Bernal made a motion to approve the minutes as amended, seconded by Commissioner Shay.

Motion passed 4-0-1

Ayes: Falco, Bernal Schultz, Shay

Nays: None

Absent: Price

4-0-0-0-0

2.B. Adoption of Cultural Arts Commission Goals for 2025-26

After a brief discussion, Commissioner Schultz made a motion to continue the item, seconded by Commissioner Shay.

Motion passed 4-0-1

Ayes: Falco, Bernal Schultz, Shay

Nays: None

Absent: Price

4-0-0-0-0

3. Discussion

3.A. Review of Attendance Commission Policy

Director Carrie Hernandez provided background on the attendance policy, explaining the allowable absences for advisory body members and confirms all members of the Commission are in compliance with current attendance policy limits.

3.B. Art in Public Places Inspections

Director Carrie Hernandez introduced the discussion on the *Art in Public Places Policy Manual*, outlining the current inspection process and staff recommendations for updates. She noted that, for as long as she could recall, staff had served as the designee for inspections.

Commissioner Shay asked when and why this practice had begun. She provided historical context, explaining that in the past the Commission conducted inspections in collaboration with the University and the SOS Outdoor Sculpture Program.

Chair Falco suggested involving the Art in Public Places Committee in the discussion and decision-making process.

Commissioner Shay further recommended holding a joint meeting to develop policy language for a formal recommendation to City Council.

Director Hernandez committed to determining the appropriate next steps.

4. Reports

4.A. Gallery Committee

No updates.

4.B. Theatre Committee

No updates.

4.C. Site Awareness Committee

No updates.

4.D. Art in Public Places Committee

No updates.

4.E. General Plan Steering Committee

No updates.

4.F. Recognition Program Ad Hoc Committee

Gallery Director Katie Chidester provided an update on the recognition program, noting that nominations will open by the end of next week.

Vice Chair Bernal suggested extending the nomination period to encourage greater community participation.

Commissioner Shay emphasized the importance of community engagement, proposing that October be used as a month of education and celebration. She supported extending the nomination period, noting that additional time could generate more submissions and broader involvement.

Chair Falco recommended proceeding as planned, with the Commission announcing a winner in October, in recognition of National Arts and Humanities Month.

5. Informational

5.A. Correspondence

No comments.

5.B. B. Information Memorandum/Staff Updates

Theatre Director Kris Kataoka reported on the success of the August Osage County event and Gallery Director Katie Chidester provided an update on the gallery, including the opening reception for "Mapping the Landscape" and the upcoming "Yo Gabba Gabba" exhibition. Community Services Supervisor Kristin Steyerman highlighted the success of the *Brea Fest* event, noting increased attendance and sponsorship numbers. Executive Assistant Carrie Hosozawa announced the Mayor and City Council are hosting a Commissions and Committees Recognition Dinner on October 23, 2025.

5.C. Commissioner Requests

Commissioner Shay suggested there be a joint meeting with the Cultural Arts Commission and the Art in Public Places Committee and requested Staff look into this matter.

6. Adjournment

Chair Falco adjourned the meeting at 6:31 pm.

The foregoing minutes are hereby approved

This 8th day of October, 2025:

A handwritten signature in cursive script, appearing to read "Carrie H", is written over a horizontal line.

Carrie Hernandez, Community Services Director