



Traffic Committee Agenda

Thursday, July 16, 2026, 5:30 PM
EXECUTIVE CONFERENCE ROOM - 3RD FLOOR
1 Civic Center Circle
Brea, CA 92821

Darlene Chandler, Chair

Albert Garcia, Vice Chair

Scott Fujioka, Committee Member **Rachel Hickenbottom**, Committee Member **Erik Zambon**, Committee Member

This agenda contains a brief general description of each item the Committee will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.gov. Materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Committee

The Committee encourages free expression of all points of view. For record keeping purposes, if you wish to make a statement regarding any item on the agenda, please complete the form located on the podium and deposit it with the secretary. To allow all persons the opportunity to speak, please keep your remarks limited to five (5) minutes. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Committee rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic devices while the meeting is in session.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department at (714) 990-7667. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

1. Call to Order/Introductions

2. Approval of Minutes

2.A. Approval of the Minutes of the Regular Meetings of April 16, 2026 and May 21, 2026.

3. Matters from the Audience

4. Traffic Collision and Citations Update

5. Discussion Items

5.A. Proposed Flower Street Parking Change

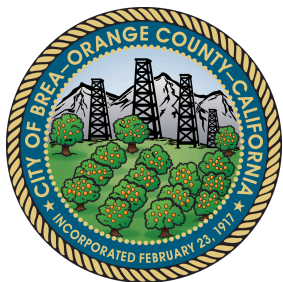
6. Project Updates

7. Committee Member Comments

8. Adjourn/Next Scheduled Meeting

Next scheduled meeting is August 20, 2026.

Date Posted: July 10, 2026



CITY *of* BREA

Traffic Committee Communication

July 16, 2026

Item No. 2A.

Approval of the Minutes of the Regular Meetings of April 16, 2026 and May 21, 2026.

TO	PREPARED BY
Chair and Members of the Traffic Committee	Yvonne Lopez, Executive Assistant
DEPARTMENT HEAD APPROVAL	CITY MANAGER APPROVAL
Michael Ho, Public Works Director	Kristin Griffith, City Manager

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED

Michael Ho, PE, Public Works Director

Attachments

[04-16-2026 DRAFT Traffic Committee Minutes.pdf](#)

[05-21-2026 DRAFT Traffic Committee Minutes.pdf](#)

TRAFFIC COMMITTEE MINUTES – April 16, 2026

TIME: 5:30 P.M.

LOCATION: Executive Conference Room, Level 3, 1 Civic Center Circle, Brea, 92821

ATTENDEES: Committee Members: Chair Scott Fujioka, Vice Chair Darlene Chandler, Rachel Hickenbottom, Albert Garcia. Absent: Erik Zambon

Staff Representatives: City Engineer Ryan Chapman, Fire Prevention Specialist Kevin Haines, Traffic Corporal Anthony Nguyen, Executive Assistant Yvonne Lopez. Absent: City Traffic Engineer Dave Roseman.

1. **Call to Order/Introductions** - The meeting was called to order at 5:32 P.M. by Chair Fujioka.
2. **Approve Minutes of the February 19, 2026 Regular Meeting** – Committee Member Chandler motioned to approve, seconded by Committee Member Garcia. Motion passed 4-0-1.
3. **Matters from the Audience** – None.
4. **Traffic Collision and Citations Update** – Corporal Nguyen reported no high-collision intersections over the past three months.
5. **Discussion Item 5A – Appoint Traffic Committee Chair and Vice Chair**
Chair Fujioka made a motion to nominate Darlene Chandler as Chair and Albert Garcia as Vice Chair, seconded by Committee Member Hickenbottom. Motion passed 4-0-1.
6. **Project Updates:**
 - City Engineer Chapman provided an update on several Region Traffic Signal Synchronization Projects underway, including the Lambert RTSSP currently active in construction, that is led by the City of La Habra; State College RTSSP led by the City of Anaheim; and the Kraemer RTSSP led by the City of Santa Ana.
 - Lambert/57 Project remedial work between State College and the westerly on/off-ramps at that intersection and between easterly on/off-ramps and Wildcat Way currently in design phase.
 - Birch Street Paving Project Phase II – Brea Blvd. to City Hall to Associated Rd. currently in design phase.
7. **Committee Member Comments:**
 - None.
8. **Adjourn / Next Scheduled Meeting** – The meeting was adjourned at 5:54 p.m. The next scheduled meeting is May 21, 2026.

TRAFFIC COMMITTEE MINUTES – May 21, 2026

TIME: 5:30 P.M.

LOCATION: Executive Conference Room, 3rd Floor, 1 Civic Center Circle, Brea, California, 92821

ATTENDEES: Committee Members: Darlene Chandler – Chair, Scott Fujioka, Erik Zambon

Absent: Rachel Hickenbottom, Albert Garcia – Vice Chair

Staff Representatives: Assistant City Engineer Bryan Hong, City Traffic Engineer Dave Roseman, Public Works Director Michael Ho, Executive Assistant Yvonne Lopez.

1. **Call to Order/Introductions** - The meeting was called to order at 5:33 p.m. by Chair Chandler. Presenter introductions – Item 5A: Prashant (Peter) Shah; Item 5B: Rick Champion, BOUSD; Ken Podany, PJHM Architects; Mason McCarthy, PJHM Architects.
2. **Approve Minutes of the April 16, 2026 Regular Meeting** – There was no quorum to approve the minutes (Zambon was not present at the 4/16/26 meeting and abstained). Postponed to next meeting.
3. **Matters from the Audience** – None.
4. **Traffic Collision and Citations Update** – No Police representative present.
5. **Discussion Items:**

5A – CityWalk Brea Condos – Offsite Parking

City Traffic Engineer Roseman provided background regarding the City-owned parking located at the 100 Block of Orange Avenue and the non-exclusive parking easement agreement between the City and developer (Olsen Company) before handing the meeting over to Mr. Shah. Mr. Shah presented the CityWalk Condos Offsite Parking Proposal on behalf of CityWalk residents and outlined their parking challenges: changing family dynamics (adult children and seniors/relatives living at home) increased per-household vehicles, decrease in free street parking, increased enforcement, limited parking structure hours, and no overnight parking in City lots. Additionally, residents with N. Brea Blvd. addresses are ineligible for overnight parking permits due to distance restrictions and no parking permitted on Brea Blvd. Mr. Shah went over key points of the Non-Exclusive Parking Easement Agreement between the Brea RDA and Olson (Developer).

CTE Roseman provided additional clarification:

- CityWalk units do not have guest parking; the original intent was for the Orange lot to provide some guest parking (24 spaces)
- CCRs require residents park onsite
- The lot is vacant between 2am-6am due to overnight parking restrictions in City lots.
- This unique no other community lots have parking agreement with City

The solutions proposed by CityWalk HOA are: 1) Install deterrent and regulatory signage on existing posts to clearly designate the area for authorized parking. 2) Issue windshield stickers to current and future residents for over-night lot usage (2am-6am), valid for three-year periods, enabling easy

identification of authorized vehicles (HOA funded, no cost to City).

Mr. Shah presented resident data with signatures. Four residents in attendance spoke about the difficulty finding parking close to their unit, lack of guest parking stalls, and financial burden from fines.

The Traffic Committee asked questions regarding the following:

- Was a Development Disposition Agreement (DDA) or Owner Participation Agreement (OPA) entered
- Do the Downtown Parking Structures have assigned/permitted parking spaces
- Overnight parking regulations for other City owned parking lots and structures

A Motion was made by Committee Member Zambon for staff to follow up and report back on the requested information:

- Other communities with the same or similar situation/requests that may have been brought to Traffic Committee in the past
- Is the City maintaining consistent rules/regulations between all public lots
- Input from Brea PD regarding enforcement

Committee Member Fujioka seconded. Motion passed.

5B – Brea Jr. High School Modernization Project

Rick Champion, BOUSD, gave a brief background and overview of the future modernization of the Brea Jr. High School campus to accommodate future growth of the school, improve traffic conditions and student safety. PJHM Architects presented a PowerPoint showing the existing site and a new conceptual design that includes the addition of buildings, new parking areas, and multiple drop-off sites. The proposed improvements will double the number of parking stalls on campus and triple the linear footage of drop-off areas intended to divert school drop-off traffic from Brea Blvd. and Lambert Rd. Phase I construction is estimated to begin in approximately 1.5 years. This project will be moving to the design and planning stages and will be brought to Planning Commission at a later date.

Chair Chandler made a Motion to Receive and File Brea Jr. High School Modernization Project. Committee Member Fujioka seconded.

6. Project Updates:

- Assistant City Engineer Hong provided an update on several Regional Traffic Signal Synchronization Projects (RTSSP) underway, including the Lambert RTSSP led by the City of La Habra, State College RTSSP led by the City of Anaheim, and Kraemer RTSSP led by the City of Santa Ana.
- The Palm Street Paving Project (between Imperial Hwy & Central Ave.), in partnership with the Cities of La Habra and Fullerton, is starting next week with construction taking place through July.
- The construction for the Integrated Crime Center (ICC) Camera Network Project is almost complete.
- CTE Roseman provided an update on the Rose & Vesuvius signal modification which is currently in the design phase as part of the Brea 265 development.

7. Committee Member Comments:

- None.

8. Adjourn / Next Scheduled Meeting – The meeting was adjourned at 7:02 p.m. The next regularly scheduled meeting is June 18, 2026.