



MEETINGS OF THE *Broomfield Council*

BROOMFIELD COUNCIL MEETING AGENDA

TUESDAY, SEPTEMBER 8, 2026

6:00 PM

Broomfield Council Chambers

George Di Ciero City and County Building

One DesCombes Drive

Broomfield, CO 80020

1. Meeting Commencement

- 1.A. Pledge of Allegiance
- 1.B. Review and Approval of Agenda

2. Petitions and Communications

- 2.A. Update - 2026R and 2027 Proposed Budget
- 2.B. Proclamation - Declaring September 2026 as Suicide Prevention Awareness Month
- 2.C. Proclamation Constitution Week
- 2.D. Presentation - Broomfield Days

3. Councilmember Reports

4. Public Comment

5. Reports

- 5.A. Broomfield Housing Alliance Annual Update 2026

6. Consent Items

- 6.A. Minutes for Approval
- 6.B. Amendment to Intergovernmental Agreement (IGA) with Adams County Communications Center Authority (ADCOM) (Resolution No. 2026-109)
- 6.C. Mile High Water License Approval (Resolution No. 2026-63)
- 6.D. Modernization of the Elevator at George DiCero Building (Resolution No. 2026-102)
- 6.E. Supporting US House Resolution 10115 (Resolution No. 2026-115)

7. Action Items

- 7.A. Public Hearing - Palisade Park Chipotle Mexican Grill Final Plat and Site Development Plan/Urban Renewal Site Plan (Resolution No. 2026-107)
- 7.B. BURA Public Hearing - Palisade Park Chipotle Mexican Grill Final Plat and Site Development Plan/Urban Renewal Site Plan (Resolution No. 2026-108-UR)
(Broomfield Urban Renewal Authority - BURA)
- 7.C. Electric Vehicle (EV) Charging as Primary Permitted Use in Non-Residential Districts (Public Hearing and Second Reading for Ordinance No. 2301)
- 7.D. Council Appointments to Boards, External Organizations, and Committees - September 2026

8. Mayor and Councilmember Requests for Future Action

9. Adjournment

The City and County of Broomfield operates without regard to race, color, national origin, ethnicity, citizenship, immigration status, religion, gender, age, sex, sexual orientation, gender identity, gender expression, marital status, source of income, military status, or disability in all programs and activities.

Individuals with disabilities requiring accommodation or persons needing a language interpreter must submit such a request to the City Clerk no later than noon on Thursday prior to the scheduled Council meeting to allow adequate time to make arrangements. Please call 303.438.6332 or TDD 303.465.5411 or write cityclerk@broomfield.org to make your request.

During the meeting, individuals can click the "CC" button on Live Council meeting video feeds to view closed captioning. Auxiliary hearing aid equipment can be requested on the night of the meeting with our AV team located at the back of the Council Chambers.



Date Posted: September 3, 2026



Meeting Date: Tuesday, September 8, 2026

To: Mayor and Council

From and Presented by: Jennifer Hoffman, City and County Manager

Memo Title/Subject: 2026R and 2027 Budget Update

[View Correspondence](#)

[View Presentation](#)

Council Action Needed on Item

Information only.

2027 Proposed Budget: Materials, Public Review and Next Steps

Correction to Previously Published Information

Broomfield staff apologizes for an error in a previously published memorandum that incorrectly indicated the proposed budget was available online before its scheduled release. The memorandum should have reflected the September 3 release date.

The memorandum has been corrected to reflect the City & County Manager's message, the 2026 Revised Budget, 2027 Proposed Operating and Capital Budgets, Arista Local Improvement District Budget, and departmental budget presentations and overviews are now available on the Finance Department's [Budget Reports Website](#).

The Broomfield Urban Renewal Authority (BURA) proposed budget will be available on September 16, 2026.

Earlier Access to Budget Information

This year continues Broomfield's ongoing effort to improve the budget process based on feedback received over the past several years and to provide City Council and the community with more time to review information before formal budget consideration.

The 2026 Revised Budget, 2027 Proposed Budget, and departmental budget materials are being provided approximately two weeks earlier than the traditional departmental budget materials release schedule. This earlier release provides additional time to review the proposed budget and departmental materials, formulate questions, and allows staff adequate time to research and respond to questions before and at the September budget study sessions, which allows the September study sessions to focus more directly on questions, discussion and feedback.

The budget process has continued to evolve each year based on Council and community feedback. Earlier access to information, pre-recorded departmental presentations, and additional time between publication and the September study sessions are all part of the continued effort to make the budget process more accessible, transparent and meaningful.

Budget Contents Overview

The budget document is intended to address many different audiences. It serves as a policy document, financial plan, operations guide, and communications tool. The following sections are included in the proposed budget document:

- **Tables:** The Summary Tables are an overview of City, County, and combined City and County data, arranged by fund.
- **Other Entities:** The Building Corporation and Arista Local Improvement District are separate entities. The boards of directors for these organizations are City Council members. Broomfield employees serve as staff for these organizations, and many of the same policies apply to their separate budgets.
- **Department Details:** This section includes detailed information for each department and division. This section is arranged by function and is intended to provide users with accessible operating information for each department and its respective divisions, regardless of the fund in which they are budgeted.
- **Appendices** include the following information:
 - Appendix A: List of internal service allocations
 - Appendix B: List of capital equipment purchases
 - Appendix C: Intergovernmental & Community Outlays
 - Appendix D: List of full-time equivalent positions (FTE)

2027 Proposed Budget Tables

This document contains summary financial information, detailed by the source and use of funds.

2027 5-Year Capital Improvement Plan

This document details, by category, each project listed on the 5-year CIP plan. Each page includes a title and description of the project. It also includes justification, alternatives evaluated, total estimated project cost, and a photo or map, if available.

2027 Workbook: Background Data

This document is prepared each year to provide information to support the proposed budget. It contains a wide array of data from many City and County departments and includes survey and benchmarking data from other cities or counties. The included material is as follows:

- Population and Housing Starts
- Assessed Valuation Data
- Property Tax Revenue Comparison
- City Sales Tax Comparison
- Recreation Services Data
- Senior Center Services Data
- Public Safety Data
 - Police Officers Per 1,000 Population, Statistical
 - Data, Crime Rate & Detention Services Survey
- City Street System - Assessment of Conditions of All City Streets
- Water and Sewer Usage and Fees Comparison

What Happens Next

There are several opportunities for residents to review the proposed budget, ask questions and provide feedback before City Council considers adoption:

- **September 3:** City & County Manager's budget message, the 2026 Revised Budget, 2027 Proposed Operating and Capital Budgets, Arista Local Improvement District Budget, and departmental presentations and overviews are now available online.
- **September 8:** City Council will formally notify the community that the proposed budget and supporting materials are available for review. No staff presentation is planned for this item.
- **September 16:** The Broomfield Urban Renewal Authority proposed budget will be available online.
- **September 17 and September 24:** City Council will hold Budget Study Sessions focused on questions and discussion of the proposed departmental budgets. Public comment will be accepted at both study sessions.
- **October 13:** City Council will hold the formal public hearing on the proposed budgets. Subsequent staff memos will include a compressed overview including graphics, charts, and high level take aways.
- **October 27:** City Council will consider adoption of the proposed budgets.

Departments Scheduled for September 17

- City and County Attorney's Office (CAO)
- Clerk and Recorder
- Community Development
- Diversity, Equity and Inclusion
- 17th Judicial District Attorney's Office
- Economic Vitality and Development
- Human Resources
- Information Technology
- Open Space and Trails
- Parks, Recreation and Senior Services
- Public Works

Departments Scheduled for September 24

- Assessor
- City and County Manager's Office (CMO)
- Communications and Engagement
- Courts
- Finance
- Human Services
- Library, Arts & History and CSU Extension
- Performance and Internal Audit
- Police
- Public Health and Environment
- Water Utilities



Meeting Date: September 8, 2026

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Jason Vahling, Director of Public Health and Environment

Memo Title/Subject: Proclamation - Suicide Prevention Awareness Month

[View Correspondence](#)

[View Presentation](#)

Council Action Needed on Item

This memo is informational only

Summary

Each September, the Substance Abuse and Mental Health Services Administration (SAMHSA) promotes [National Suicide Prevention Awareness Month](#) to raise awareness, encourage open dialogue and connect individuals with resources. In 2025, there were 13 deaths due to suicide in Broomfield and one in three people in Broomfield identified as socially isolated. In alignment with national efforts, Broomfield Public Health and Environment (BPHE) is focusing its Suicide Prevention Awareness Month efforts on social isolation—a primary risk factor for suicidal behavior. This effort is in alignment with the Operational Strategic Plan focus area of fostering a safe, supportive and inclusive community.

Mayor Castriotta's proclamation, declaring September as Suicide Prevention Awareness Month in Broomfield, is attached as [Attachment 1](#).

Financial Considerations

Not applicable

Prior Council or Other Entity Actions

[2025 Memo and Proclamation](#)

Boards and Commissions Prior Actions and Recommendations

Not applicable

Detailed Background/Additional Information/Project Details

In 2024, about one in three people in Broomfield identified as socially isolated (37%). In Broomfield, young adults are at a higher risk of being socially isolated and lonely. People of color and members of the LGBTQ+

Meeting Date: September 8, 2026

Title of Memo: September as Suicide Awareness Month Proclamation

Prepared By: Jason Vahling, Director of Public Health and Environment

community are also at a higher risk of being socially isolated and lonely; additionally they experience higher rates of suicide attempts and ideation (Colorado Health Access Survey, 2025).

BPHE employs a multi-faceted approach centered on data collection, cross-sector collaboration and targeted community outreach to reduce social isolation and loneliness. Initiatives include convening local and metro-area social connection workgroups, surveying impacted populations like the LGBTQ+ community and partnering with youth leaders through Youth for Youth (Y4Y) to better understand social isolation in youth.

One key initiative has been to gather better data on the issue and understand which populations are impacted locally. BPHE successfully advocated for better measures on statewide surveys and more local data on isolation and loneliness. Using this information, BPHE sought to understand the contributing factors to social isolation and loneliness in the Broomfield LGBTQ+ population, as LGBTQ+ individuals face disproportionately high rates of loneliness and suicide risk compared to other populations. Additionally, BPHE's Y4Y team surveyed local teens this summer and found LGBTQ+ youth often feel left out at school but were more likely to find connection and support in online spaces.

BPHE is using social isolation and loneliness information to provide recommendations to enhance programs and services in the future through a social connection workgroup and working with regional partners. The social connection workgroup includes representatives from the school districts, hospitals and other CCOB departments. BPHE also partners with metro area health systems to collaborate on the shared priority of social connection and how to address the issue as a region.



Proclamation

PROCLAMATION DECLARING SEPTEMBER 2026 AS SUICIDE PREVENTION AWARENESS MONTH

- WHEREAS, The Surgeon General report on Social Connection states that social isolation is arguably the strongest and most reliable predictor of suicidal ideation, attempts, and lethal suicidal behavior among samples varying in age, nationality, and clinical severity; and
- WHEREAS, In 2025, there were 1,293 deaths due to suicide in Colorado, 13 of these were Broomfield residents and in 2024, about one in three people in Broomfield identified as socially isolated; and
- WHEREAS, The Broomfield Community Health Improvement Plan identified increasing social connection as a protective factor to improve behavioral health outcomes, including deaths due to suicide; and
- WHEREAS, Broomfield Public Health and Environment has used a multi-faceted approach to increase social connection in Broomfield including data collection and analysis, surveying priority populations and creating the Social Connection Workgroup with community partners; and
- WHEREAS, Youth for Youth is a group of local high school students who are employed by Public Health and their summer 2026 project focused on social connection and loneliness finding that Broomfield teens find a strong sense of connection amongst community spaces and groups outside their homes; and
- WHEREAS, Youth for Youth is using this data to develop new recommendations and refine existing strategies that support youth in establishing and maintaining a strong sense of community and connection within Broomfield, in turn supporting the collective mental well-being and safety of our young people.

NOW, THEREFORE, I, Guyleen Castriotta, Mayor of the City and County of Broomfield, do hereby declare and proclaim September 2026 as:

Suicide Prevention Awareness Month In Broomfield

In witness whereof, I hereunto set my hand and official seal on this the 8th day of September 2026.

Guyleen Castriotta
Mayor



CITY AND COUNTY OF BROOMFIELD

Staff Memorandum

Meeting Date: September 8, 2026

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Ashandra Corman, Executive Office Coordinator, CMO

Memo Title/Subject: Constitution Week Proclamation 2026

[View Correspondence](#)

[View Presentation](#)

Council Action Needed on Item

This memo is informational only.

Summary

Constitution Week is an observance to commemorate and celebrate the Constitution of the United States of America. The observance runs from September 17-23, 2026.

President Dwight D. Eisenhower first proclaimed Constitution Week in 1956 based upon a congressional resolution petitioned by the Daughters of the American Revolution.

Attached is a proclamation, signed by Mayor Guyleen Castriotta, declaring September 17-23, 2026, as Constitution Week in Broomfield.

Representatives from the Front Range Chapter of the National Society of Daughters of the American Revolution will be in attendance to receive the proclamation.



Proclamation

Proclamation declaring September 17-23, 2026, as Constitution Week

- Whereas, It is the privilege and duty of the American people to commemorate the two hundred thirty-seventh anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and*
- Whereas, Every American shares in this legacy of liberty, and we are grateful for the courage, conviction, and sacrifice of all those who have helped preserve and uphold the principles of a free society. As we remember the enduring importance of the Constitution we also recognize our responsibility as people to respect and defend the values of our founding, and participate in the unfolding story of freedom; and*
- Whereas, In celebration of the signing of the Constitution and in recognition of the Americans who strive to uphold the duties and responsibilities of citizenship, the Congress, by joint resolution of August 2, 1956 (36 U.S.C. 108, as amended), request the proclamation that the week of September 17th and ending September 23rd of this year as "Constitution Week." With Constitution Day being on Tuesday, September 17th.*

Now, Therefore, I, Guyleen Castriotta, Mayor of the City and County of Broomfield, do hereby declare and proclaim the week of September 17-23, 2026 as:

Constitution Week

I do further urge all individuals to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

In witness whereof, I hereunto set my hand and official seal on this the 8th day of September 2026.

Guyleen Castriotta
Mayor



Meeting Date: September 8, 2026

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Jenny Morgan, Community Events Coordinator

Memo Title/Subject: Summary of 2026 Broomfield Days Schedule and Event Highlights

[View Correspondence](#)

[View Presentation](#)

Council Action Needed on Item

- N/A. This memo is informational only. This memorandum provides details on the upcoming annual community event.

Summary

The 2026 Broomfield Days community event is scheduled for Friday, September 18 through Sunday, September 20, 2026, at Midway Park. Centered around the theme “Growing Together Since 1961”, designed by Liz Carney, this annual festival brings the community together for family-friendly entertainment and celebration.

Festivities begin on the evening of Friday, September 18, with bingo games hosted by the Rotary Club of Broomfield Crossing at the Girl Scout Shelter at 7 p.m.

Saturday, September 19 features a day full of fun activities, starting with the Rotary Club Pancake Breakfast from 7 to 10 a.m. Other activities include the Mayor’s Cup 5K and 1-mile Fun Run, the Broomfield Optimist Clown Contest, and the Community Parade, led by Grand Marshals John and Beth Bosio. Attendees can explore the Broomfield Area Chamber of Commerce Trade Fair, Rocky Mountain DockDogs diving competitions, the SRB Car Show, arts and crafts vendors, and food booths while enjoying live entertainment across three stages. Attendees can enjoy a second night of bingo games, hosted by the Rotary Club of Broomfield Crossing at 7 p.m.

The weekend concludes on Sunday, September 20, with final Rocky Mountain DockDogs activities including Big Air finals.

Publicity for Broomfield Days is managed by the Community Engagement team.

Financial Considerations

As shown in the sources and uses of funds summary below, the project can be completed within the budgeted amount.

Meeting Date: September 8, 2026
Summary of 2026 Broomfield Days Schedule and Event Highlights
Prepared By: Jenny Morgan, Community Events Coordinator

Sources and Uses of Funds	Amount
04-66440 2026 Operating Budget (Special Events) Project Code: BFDAYS	\$137,569
Contractual Services	-\$43,300
Supplies Operating - Consumables	-\$4,600
Recreation Department Staffing (FT, Part Time, Temp)	-\$89,669
Projected Balance	\$0

Prior Council or Other Entity Actions

N/A

Boards and Commissions Prior Actions and Recommendations

N/A

Detailed Background/Additional Information/Project Details

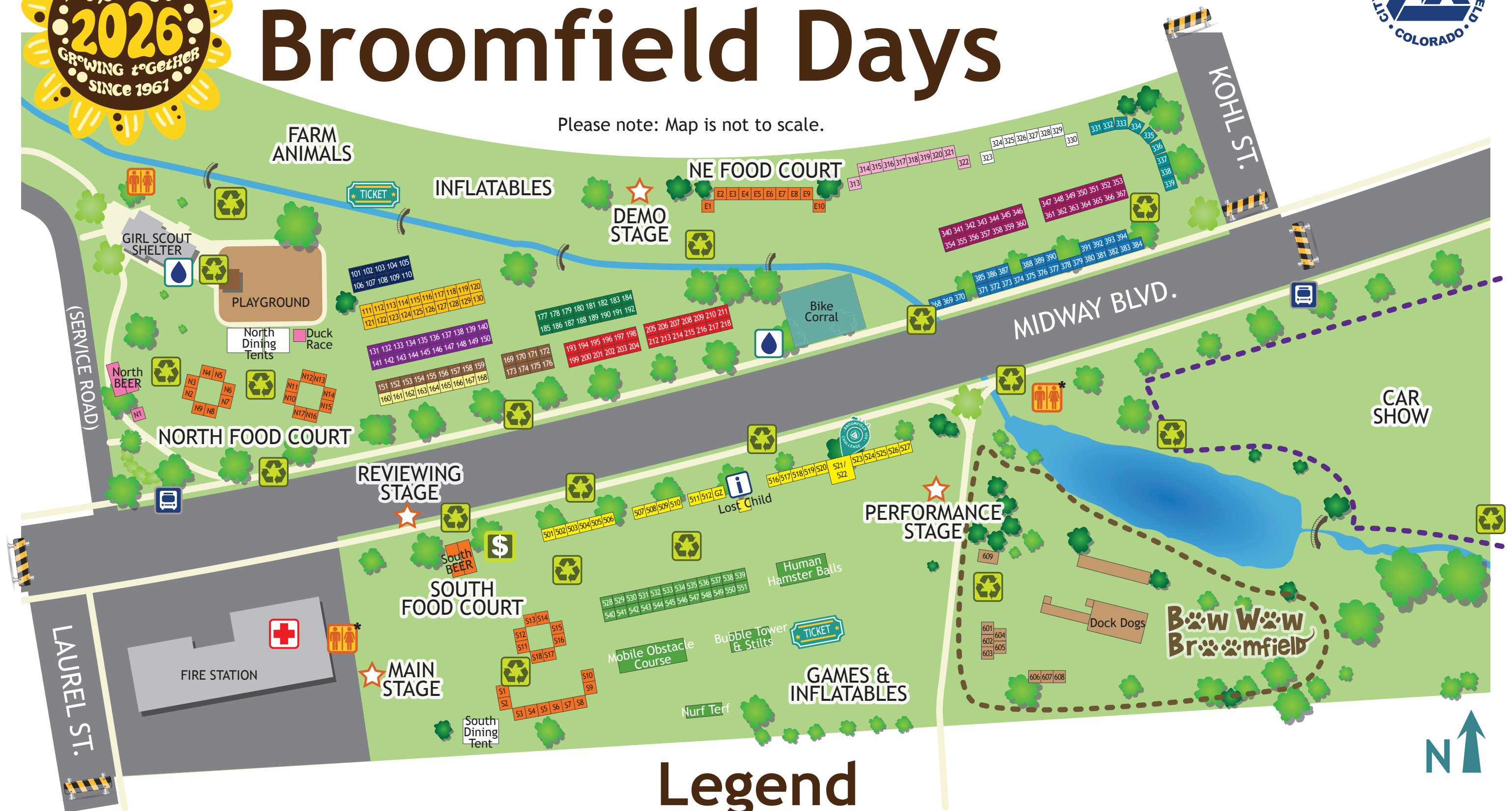
N/A



2026 Broomfield Days



Please note: Map is not to scale.



Legend

- | | | | | | |
|-------------|--------------------------------------|---------------------|-------------------|----------------------------|-------------------------|
| Road Closed | Entertainment Stage | Green Zone Stations | Information Booth | First Aid | Water Station |
| Bridge | Port-a-Potties
*Accessible Stalls | Ticket Booth | ATM Machines | Accessibility Shuttle Stop | Broomfield 100 Drop-Off |



Meeting Date: September 8, 2026

To: Mayor and Council

From: Sharon Tessier, Housing Policy Manager

Presented By: Broomfield Housing Alliance, Kristin Hyser

Memo Title/Subject: Broomfield Housing Alliance Annual Update 2026

[View Correspondence](#)

[View Presentation](#)

Council Action Needed on Item

- This memorandum is the yearly update from Broomfield Housing Alliance (BHA) and is provided for information only.

Summary

The City and County of Broomfield has an Intergovernmental Agreement with the Broomfield Housing Alliance (BHA) approved on [May 27, 2025](#). This agreement requires BHA to provide an annual update to Council via a presentation at a public meeting in the third quarter of each year. The purpose of the presentation is to review accomplishments, update Council regarding ongoing work efforts, and consider funding requests. BHA has provided the following materials in advance of this year's presentation scheduled for the August 11, 2026 meeting:

[BHA 2025 Annual Report](#) (Jan 1, 2025-Dec 31, 2025)

[BHA 2025 Financial Audit](#) (dated July 8, 2026)

Financial Considerations

No Financial Considerations for this meeting.

The Amended and Restated IGA provides for an annual support grant of up to \$500,000 in each 2026 and 2027.

Prior Council or Other Entity Actions

Prior Housing Authority Action (provide links if applicable)

On August 26, 2025 City Council heard a [BHA Annual Update](#)

On May 27, 2025, City Council approved [Resolution 2025-87](#). Authorizing the Amended and Restated IGA between CCOB and BHA

On Dec 3, 2024 City Council approved [Resolution 2024-162](#) regarding the second amendment to the IGA between CCOB and BHA

Minutes for the City Council Regular Meeting

One DesCombes Drive, Broomfield, CO 80020

August 25, 2026, 6:03 PM - August 25, 2026, 7:45 PM

[View Correspondence](#)

[View Presentations](#)

Roll Call: *(The following members were in attendance)*

- **Katie Peterson**, Ward 1
- **Julie Twiss**, Ward 1
- **Paloma Delgadillo**, Ward 2
- **Austin Ward**, Ward 2
- **Jean Lim**, Ward 3, Mayor Pro Tem (meeting chair)
- **Sarah Braun**, Ward 3
- **Laurie Anderson**, Ward 4
- **Heidi Henkel**, Ward 5
- **Todd Cohen**, Ward 5

Not Present:

- **Guyleen Castriotta**, Mayor
- **Sean McKenzie**, Ward 4

Also Present:

- Jennifer Hoffman, City and County Manager
- Anna Bertenzetti, Deputy City and County Manager
- Dan Casey, Deputy City and County Manager
- Nancy Rodgers, City and County Attorney
- Tasha Reynolds, City and County Clerk Administrator
- And various staff members

1. Meeting Commencement

1.A. Pledge of Allegiance- 6:03 PM

1.B. Review and Approval of Agenda- 6:03 PM

2. Petitions and Communications

2.A. Declaring September as Caseworker Appreciation Month Proclamation- 6:04 PM

2.B. Workforce Development Month Proclamation- 6:17 PM

2.C. Scientific and Cultural Facilities District Reauthorization Update- 6:31 PM

3. Councilmember Reports

4. Public Comment

5. Reports

5.A. Performance and Internal Audit Semi-Annual Update- 7:01 PM

6. Consent Items

Councilmember Henkel moved to approve Consent Items 6A-6E. The motion was seconded by Councilmember Ward, and passed 9-0.

6.A. Minutes for Approval- 7:10 PM

6.B. Parks, Recreation, and Senior Services Fee Schedule 2027 (Resolution No. 2026-92)- 7:10 PM

6.C. Amendment to the Adopted Flag Policy to Allow for the Flying of Military Branch and POW/MIA flags on CCOB Flagpoles and Along Midway (Resolution No. 2026-103)- 7:10 PM

6.D. November General Election IGAs (Resolution No. 2026-106)- 7:10 PM

6.E. Amendment to Council Rules and Procedures (Resolution No. 2026-112) - 7:10 PM

7. Action Items

7.A. Electronic Bike Enforcement (Ordinance No. 2311 - First Reading)- 7:15 PM

Item 7A removed from the agenda to be heard at a future study session.

7.B. Drought Update- 7:15 PM

7.C. Code Change Regarding Review Criteria for Site Development Plan Administrative Amendments to Require Public Hearing for Changes that would Reduce or Eliminate Outdoor Recreation Facilities (Ordinance No. 2305 - First Reading)- 7:35 PM

Councilmember Ward moved to approve Ordinance No. 2305 to amend Chapter 17-38-230 of the Broomfield Municipal Code regarding the Standards of Review for Modification of Site Development Plans. The motion was seconded by Councilmember Henkel, and passed 9-0.

8. Mayor and Councilmember Requests for Future Action

9. Adjournment

APPROVED:

Mayor Castriotta

Office of the City and County Clerk



CITY AND COUNTY OF BROOMFIELD

Staff Memorandum

Meeting Date: September 8, 2026

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Chief Enea Hempelmann

Memo Title/Subject: Authorizing an Intergovernmental Agreement Amendment between Broomfield and ADCOM Restating the Terms of the Agreement and for Upgrades to the Simulcast Emergency Dispatch System.

[View Correspondence](#)

[View Presentation](#)

Council Action Needed on Item

- If Council desires to approve the IGA Amendment, the appropriate motion is... **That Resolution 2026-109 be adopted.**

Summary

CCOB and the Adams County Communications Center Authority (ADCOM) have had a long-standing intergovernmental agreement to maintain their shared simulcast emergency dispatch system. CCOB contributed specific hardware, including two radio towers, repeaters, and communications equipment, to ADCOM's simulcast system. This allows CCOB to participate in and use the system for public safety communications.

This First Amended and Restated Simulcast Dispatching System Agreement between CCOB and the ADCOM (the "IGA Amendment") outlines that CCOB retains ownership of its own equipment, while using ADCOM's larger infrastructure. It also establishes the framework for how costs are shared and how future system enhancements are managed.

This IGA Amendment also addresses funding for CCOB's share of the regional ADCOM radio system upgrade. This upgrade implemented a new, more resilient, redundant virtual prime site architecture for the Motorola P25 public safety radio system. ADCOM initiated this emergency upgrade in March 2026 but is allowing CCOB until the first quarter of 2027 to pay for the upgrades.

Under CCOB's existing Simulcast IGA with ADCOM, Broomfield is responsible for paying its proportional share of the costs incurred for this upgrade, which will be \$385,000. This project was requested as part of the 2026R/2027 CIP budget process once CCOB was notified that the emergency upgrade was needed.

Financial Consideration

As shown in the sources and uses of funds summary below, the project can be completed within the budgeted amount.

Sources and Uses of Funds	Amount
2027 Proposed Budget for E911 Funding* (20-70111-55600 E911) - Request has been made to Jefferson County Emergency	\$387,000

Meeting Date: September 8, 2026

Title of Memo Resolution

Prepared By: Jacinda English, Public Safety Telecommunications Manager

Sources and Uses of Funds	Amount
Communications Authority (JCECA) to assist in the expense as a whole or partial	
ADCOM Upgrade	-\$385,000
Projected Balance	\$2,000

*2027 Proposed Budget will be reviewed for Council Approval on October 27, 2026

Prior Council or Other Entity Actions

Prior Council Action: On [March 9, 2021](#), Council approved Resolution No 2021-47 Authorizing the Fourth Amendment to the Simulcast Dispatching Agreement with ADCOM for Radio Communications.

Boards and Commissions Prior Actions and Recommendations

N/A

Detailed Background/Additional Information/Project Details

N/A

RESOLUTION NO. 2026-109

A resolution Authorizing First Amended And Restated Simulcast Dispatching System Agreement
Between Broomfield and Adams County Communication Center Authority (ADCOM)

Be it resolved by the City Council of the City and County of Broomfield, Colorado:

Section 1.

The First Amended And Restated Simulcast Dispatching System Agreement between the City and County of Broomfield and ADCOM, attached hereto, is approved.

Section 2.

The Mayor or Mayor Pro Tem is authorized to sign and the Office of the City and County Clerk to attest the Agreement, in form approved by the City and County Attorney.

Section 3.

The City and County Manager or designee is authorized to approve any amendments or modifications to the Agreement provided such amendments or modifications are consistent with the fundamental purpose of the agreement and any authorized budget appropriations dedicated to ADCOM and simulcast dispatch system upgrades.

Section 4.

This resolution is effective upon its approval by the City Council.

Approved on September 8, 2026

The City and County of Broomfield, Colorado

Mayor

Attest:

Office of the City and County Clerk

Approved as to form:

NCR

City and County Attorney

**FIRST AMENDED AND RESTATED
SIMULCAST DISPATCHING SYSTEM AGREEMENT
BETWEEN ADAMS COUNTY COMMUNICATIONS CENTER
AUTHORITY AND THE CITY AND COUNTY OF BROOMFIELD**

This First Amended And Restated Simulcast Dispatching System Agreement ("**Restated Simulcast IGA**"), effective the 20th day of August, 2026 ("**Effective Date**"), is entered into by and between Adams County Communications Center Authority, whose address is 7321 Birch Street, Commerce City, Colorado ("**ADCOM**") and the City and County of Broomfield, whose address is 1 DesCombes Drive, Broomfield, Colorado 80020 ("**Broomfield**"). ADCOM and Broomfield are collectively referred to as the "**Parties**" and individually as a "**Party**".

This Restated Simulcast IGA incorporates and supersedes the terms and conditions set forth in the original January 26, 2010 Simulcast Dispatching System Agreement between the Parties, as subsequently amended on March 19, 2015, March 2018, May 12, 2020, and January, 2021, and incorporates the additional terms and conditions set forth herein.

I. Recitals

A. ADCOM is a political subdivision of the State of Colorado that was established by an intergovernmental agreement between certain law enforcement agencies and fire and emergency services agencies with jurisdictional boundaries that lie completely or partially within Adams County, Colorado. Among other services, ADCOM operates a simulcast system that provides emergency dispatching and related public safety communications services to the contracting agencies ("**Simulcast System**").

B. As of the Effective Date, Broomfield has contributed two (2) simulcast repeaters to the Simulcast System ("**Broomfield Repeater**") in exchange for ADCOM permitting Broomfield to participate in the Simulcast System.

C. In 2013 ADCOM and the Board of County Commissioners of Weld County, on behalf of the Weld County Regional Communications Center ("**WCRCC**"), entered into an Intergovernmental Agreement Regarding A Consortium To Enhance Connectivity In Radio Communications Along Colorado's Front Range ("**FRCC IGA**"), which established the Front Range Communications Consortium ("**FRCC**"). Pursuant to the FRCC IGA, ADCOM and WCRCC purchased and maintain a communications switch to enhance their connectivity through their simulcast systems ("**Master Zone Switch**"). ADCOM operates its Simulcast System through the Master Zone Switch.

D. Broomfield previously constructed a radio tower with associated communications equipment. It has contractual rights to use a second radio tower owned by North Metro Fire Rescue District ("**North Metro**") on which Broomfield has installed communications equipment (collectively, the "**Radio Towers**"). Broomfield has integrated the Radio Towers and related

communications equipment into ADCOM's Simulcast System, and Broomfield's dispatch consoles into the Master Zone Switch.

E. Broomfield contributes funds annually towards the *10 Year System Upgrade Agreement* between Motorola Solutions and ADCOM ("*SUA*") in connection with future upgrades to the Master Zone Switch ("*Master Core*") and Dynamic System Resilience switch ("*DSR*") components of the Simulcast System, the projected costs of which are set forth in the top half of the attached *Exhibit A* (collectively, the "*Master Core & DSR Portion of the SUA*").

F. Broomfield pays ADCOM for the actual annual costs for the portions of the *SUA* that are specific to Broomfield's sites, the projected costs of which are set forth in the bottom half of Exhibit A ("*Sites/PSAP Portion of the SUA*").

G. Broomfield shall pay a proportionate share (defined in Section II(3)(e)) of upgrading ADCOM's existing prime site to a virtual prime site and its purchase and establishment of a geo-redundant virtual prime site ("*Prime Site*"), which is essential to ensure system resiliency, eliminate single points of failure, maintain long-term operational viability, and position the system consistently with regional safety partners.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, payments, and agreements set forth herein, the Parties agree as follows:

II. Agreement

1. Broomfield Public Safety Communication Center's Repeaters, Radio Towers, and Consoles.

a. The Broomfield Repeaters remain the sole property of Broomfield notwithstanding their integration into the Simulcast System. Broomfield is responsible for the maintenance of its two simulcast sites (FS65 and FS66) ("*Subscriber Units*").

b. Broomfield shall not exceed 800 unique subscriber IDs ("*Unique Subscriber IDs*") registered in the Simulcast System without ADCOM's prior written consent. "Unique Subscriber IDs" includes all mobile, portable, and base station units that are programmed to access and transmit through the Simulcast System. Subscriber Units excluded from the Simulcast System (site 22) shall not be included in this number.

c. All rights to the Radio Towers are limited to Broomfield's ownership or contractual interests as described herein. Broomfield is the sole owner of its communications equipment and dispatch consoles. Broomfield shall perform all maintenance and/or repairs necessary to ensure the proper and efficient administration, operation, and maintenance of the Radio Towers and related equipment as part of ADCOM's Simulcast System. Broomfield is solely responsible for all costs associated with the maintenance, repair, upgrade, or replacement of its dispatch consoles.

2. Use of the Simulcast System.

a. During the term of this Restated Simulcast IGA, Broomfield shall be entitled to access and use ADCOM's Simulcast System through the Master Zone Switch, including for the purpose of providing dispatch and communications services to the agencies it supports, subject to ADCOM's operating policies and procedures. ADCOM shall provide Broomfield and the agencies to which it provides communication services with at least sixty (60) days' prior written notice of any material changes to such policies and procedures.

b. Only employees of Broomfield and ADCOM-approved agencies receiving dispatch and communications services from Broomfield are authorized to access and use ADCOM's Simulcast System. Broomfield shall not permit any other individual or entity to access or use ADCOM's Simulcast System without ADCOM's express written permission.

c. ADCOM will make every reasonable effort to ensure the Simulcast System is accessible and fully operational twenty-four hours a day seven days a week; however, Broomfield understands and agrees there may be circumstances where access to and/or use of the Simulcast System is delayed, restricted, or interrupted. ADCOM shall have no liability to Broomfield for any delay, restriction, or interruption to their access and/or use of the Simulcast System.

3. System Maintenance and Upgrades Costs.

a. Broomfield has paid ADCOM \$21,836 for 2026 to support the ongoing maintenance and operation of the Simulcast System as described in **Exhibit B** ("**Annual O&M Charge**"). Commencing January 1, 2027 and each January 1 thereafter, the Annual O&M Charge shall increase each year by three percent (3%) over the prior year's Annual O&M Charge. ADCOM shall make reasonable efforts to provide Broomfield with advance written notice of anticipated major capital projects, infrastructure upgrades, or significant system expenditures during annual budget planning cycles whenever practicable.

b. Without formally amending this Restated Simulcast IGA, the ADCOM Board of Directors and Broomfield may at any time mutually agree to replace any approved Exhibit B with a new Exhibit B that adds, removes, or modifies the services provided under the Annual O&M Charge and makes any associated adjustments to the charges. A new, duly approved Exhibit B shall supersede in its entirety the Exhibit B that it replaces for all purposes.

c. Broomfield shall pay for a portion of the annual costs ADCOM incurs in connection with the Master Core & DSR Portion of the SUA in an amount equal to the percentage that the number of Broomfield's consoles bears to the combined total number of consoles possessed by all agencies connected to the Master Core at the time ADCOM is invoiced for the annual costs under the SUA.

d. Broomfield shall pay for the actual annual costs ADCOM incurs in connection with the Sites/PSAP Portion of the SUA for Broomfield's sites, which annual costs are calculated by Motorola based on the number of Broomfield sites and consoles.

e. Broomfield shall pay ADCOM the Annual O&M Charge, the annual Master Core & DSR Portion of the SUA, the FRCC annual technical support share, and the annual Sites/PSAP Portion of the SUA in equal installments on or before March 31, June 30, September 30, and December 31 of each year.

f. Broomfield shall pay a portion of the costs ADCOM incurs for future additions or upgrades to the Simulcast System that are not otherwise covered by the SUA, in an amount equal to the percentage that the number of Broomfield consoles bears to the combined total number of consoles possessed by all agencies connected to the Master Core at the time of the addition or upgrade. Except in cases of emergency system failure or time-sensitive operational necessity, ADCOM shall provide Broomfield and the agencies to which it provides communications services with sixty (60) days written notice prior to authorizing or committing to any such addition or upgrade. ADCOM shall make reasonable efforts to involve Broomfield in planning discussions, provide estimated project costs and scope, and when practicable, allow sufficient time for budgeting and fiscal review prior to implementation.

g. Broomfield shall pay ADCOM \$384,995.91, as set forth in Exhibit C, on or before March 31, 2027, toward ADCOM's upgrade of its existing prime site to a virtual prime site, and its purchase and establishment of a geo-redundant virtual prime site.

4. Term, Termination, and Option to Purchase Broomfield Repeaters.

a. The term of this Restated Simulcast IGA is from the Effective Date through December 31, 2026. This Restated Simulcast IGA will automatically renew for a twelve-month term, beginning January 1, 2027, and thereafter, on an annual basis, unless terminated in accordance with this Section.

b. Either Party may terminate this Restated Simulcast IGA at any time for any or no reason upon one hundred eighty (180) calendar days prior written notice to the other Party ("**Termination Period**"). During the Termination Period, ADCOM shall have the exclusive right, but not the obligation, to purchase all or any part of the Broomfield Repeaters. The purchase price shall be the fair market value of the Broomfield Repeaters, or portion thereof, ADCOM intends to purchase. Fair market value shall be determined by an independent appraiser mutually agreed to by the Parties. The Parties shall share equally the cost of hiring the appraiser. ADCOM shall be the sole owner of the Broomfield Repeaters, or portion thereof, if purchased.

c. Within thirty (30) days after the Termination Period expires, Broomfield shall, at its sole expense, remove from the Simulcast System site(s) any portion of the Broomfield Repeaters not purchased by ADCOM, taking care to ensure that accessibility and operation of the Simulcast System is not adversely impacted during the removal.

d. Within thirty (30) days after the Termination Period expires, the Parties shall work together to remove the two Radio Towers from ADCOM's Simulcast System, taking care to ensure that accessibility and operation of ADCOM's Simulcast System is not adversely impacted during the removal.

5. Notice. Any notice or other communication required or permitted to be given by this Restated Simulcast IGA (collectively, "**Notice**") shall be sent to a Party at the address below. Notices shall be sent (a) by United States Postal Service (USPS) with manual postmark applied at the time of mailing, or (b) by tracked mail delivery via USPS, Federal Express (FedEx), United Postal Service (UPS), or other private courier system. If manually postmarked by USPS, then the notice shall be deemed given at the time of mailing. If sent by tracked mail delivery, then the notice shall be deemed given upon delivery.

City Manager's Office
City and County of Broomfield
1 DesCombes Drive
Broomfield, Colorado 80020

Adams County Communications Center Authority
Attn: Executive Director
7321 Birch Street
Commerce City, Colorado 80022

6. Governing Law; Jurisdiction and Venue. This Restated Simulcast IGA shall be governed by the laws of the State of Colorado. Jurisdiction and Venue shall lie exclusively in the District Court for Adams County.

7. Integration and Amendment. This Restated Simulcast IGA represents the entire agreement between the Parties with respect to the subject matter discussed herein and there are no oral or collateral agreements or understandings. This Restated Simulcast IGA may be amended only by an instrument in writing signed by the Parties. Course of dealing, no matter how long, shall not constitute an amendment to this Restated Simulcast IGA.

8. Limited Waiver of Rights. No assent, expressed or implied, to any breach of any one or more of the terms and conditions of this Restated Simulcast IGA shall be deemed to be or taken as a waiver of any subsequent breach of such terms and conditions; notwithstanding the foregoing, Broomfield expressly waives any claim at law or in equity, and whether sounding in contract or tort, against ADCOM arising from or relating to a complete or partial failure or malfunction of the Simulcast System and/or any related dispatching equipment or facilities.

9. Severability. If any portion of this Restated Simulcast IGA is held to be unconstitutional or invalid for any reason, the Parties agree that such decision shall not affect the constitutionality or validity of the remaining portions of this Restated Simulcast IGA. The Parties further agree and affirmatively state that the governing body of each Party would have approved this Restated Simulcast IGA and each part hereof irrespective of the fact that any one part be declared unconstitutional or invalid.

10. Governmental Immunity. This Restated Simulcast IGA is not intended, and shall not be construed, as a limitation on or waiver of any of the rights, privileges, immunities, limitations on damages, benefits, and defenses provided to, or enjoyed by, either Party or their council members, directors, officers and employees under federal and state law, including but not limited to, the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

11. Captions. The captions of the Sections are set forth only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Restated Simulcast IGA.

12. No Third Party Beneficiaries. Nothing contained in this Restated Simulcast IGA shall give rise to any rights or allow any claim by any third party. It is the express intention of the Parties that any third party receiving benefits from this Restated Simulcast IGA shall be deemed an incidental beneficiary only.

13. Nonappropriation. All direct and indirect financial obligations of the Parties are subject to the governing body of each Party appropriating funds to meet that Party's financial obligations in the upcoming year. If a Party's governing body fails to appropriate funds to meet that Party's direct and indirect financial obligations for an upcoming year, this Restated Simulcast IGA shall terminate on December 31 of the year in which the nonappropriation occurred, without any financial liability to either Party beyond any remaining funds that a Party previously appropriated for the year in which the nonappropriation occurred. Termination of the Parties' financial obligations shall not terminate the provisions in this Restated Simulcast IGA regarding:

a. ADCOM's right, but not the obligation, to purchase all or any part of the Broomfield Repeaters.

b. Broomfield's obligation, at its sole expense, to remove from the Simulcast System site(s) any portion of the Broomfield Repeaters not purchased by ADCOM, taking care to ensure that accessibility and operation of the Simulcast System is not adversely impacted during the removal.

c. The Parties obligation to work together to remove the two Radio Towers from ADCOM's Simulcast System, taking care to ensure that accessibility and operation of ADCOM's Simulcast System is not adversely impacted during the removal.

14. Execution. This Restated Simulcast IGA may be executed in counterparts and by facsimile or electronic pdf, each of which shall be deemed an original and together shall constitute one valid and binding instrument.

[Signature Page Immediately Follows]

IN WITNESS WHEREOF, the Parties have caused this Restated Simulcast IGA to be executed by their duly authorized representatives indicated below.

CITY AND COUNTY OF BROOMFIELD,
a Colorado municipal corporation and county

By: _____
Name Title Date

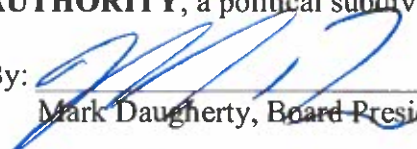
ATTEST:

By: _____
City & County Clerk

APPROVED AS TO FORM:

By: _____
City and County Attorney

ADAMS COUNTY COMMUNICATIONS CENTER
AUTHORITY, a political subdivision of the State of Colorado

By:  _____ Date 8/20/26
Mark Daugherty, Board President

ATTEST:  _____
By: _____ Date 8/20/26
Bob Olme, Secretary/Treasurer

Exhibit A

10 Yr SUA PRICING SUMMARY

** See Cell H18 for further information
 ** Added Westminster to SUA (8-Shrs, Geo prime, and 9-consols)
 ** Added Broomfield 2 EDC Consols.

Comments:	Pricing Adjustments	Total Consoles	SUA Cost	Cost per Console	West Cost	OmniTech Invoice	ADCOM Cost	OmniTech Invoice	Broomfield Cost	OmniTech Invoice	Fed Hts Cost	OmniTech Invoice	Thornton Cost	OmniTech Invoice	UNC Cost	OmniTech Invoice	West Cost	OmniTech Invoice
		84			40		15		9		2		8		1		9	
Primary and DSR Costs		2020	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		2021	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		2022	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		2023	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		2024	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		2025	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		2026	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		2027	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		2028	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		2029	\$240,266.42	\$2,860.30	\$140,432.40	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80	\$80,416.80	\$1,695.80
		Total	\$2,860,300.00	\$34,128.75	\$1,432,160.00	\$17,150.00	\$845,280.00	\$17,150.00	\$845,280.00	\$17,150.00	\$845,280.00	\$17,150.00	\$845,280.00	\$17,150.00	\$845,280.00	\$17,150.00	\$845,280.00	\$17,150.00
SL and Dispatch Fees		2020	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		2021	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		2022	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		2023	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		2024	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		2025	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		2026	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		2027	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		2028	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		2029	\$480,532.84	\$5,720.60	\$240,266.42	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30	\$120,133.21	\$2,860.30
		Total	\$5,720,600.00	\$68,447.50	\$2,860,300.00	\$34,128.75	\$1,432,160.00	\$34,128.75	\$1,432,160.00	\$34,128.75	\$1,432,160.00	\$34,128.75	\$1,432,160.00	\$34,128.75	\$1,432,160.00	\$34,128.75	\$1,432,160.00	\$34,128.75
		Total 10-yr Cons by Agency	\$8,880,900.00	\$106,576.25	\$4,292,460.00	\$51,257.50	\$2,074,320.00	\$51,257.50	\$2,074,320.00	\$51,257.50	\$2,074,320.00	\$51,257.50	\$2,074,320.00	\$51,257.50	\$2,074,320.00	\$51,257.50	\$2,074,320.00	\$51,257.50

5 Yr Technical Support / NICE PRICING

This Pricing can change if additional equipment is added thru this period at PSAP/Sites and will be re-evaluated annually. Technical Support will be invoiced ANNUALLY in January of each year. Invoices are due within 30 days

	Total Consoles	84	Cost	Cost per Console	West Cost	ADCOM Cost	Broomfield Cost	Fed Hts Cost	Thornton Cost	UNC Cost	Westminster Cost
Annual Technical Support					40	15	9	2	8	1	9
Technical Support Master Site/DSR		2025	\$21,439.20	\$255.23	\$10,719.60	\$3,828.43	\$2,297.06	\$10.46	\$2,041.83	\$255.23	\$2,297.06
		2026	\$22,764.16	\$271.00	\$11,382.08	\$4,065.03	\$2,439.02	\$42.00	\$2,168.01	\$271.00	\$2,439.02
		2027	\$23,885.82	\$284.36	\$11,942.91	\$4,265.33	\$2,559.20	\$68.71	\$2,274.84	\$284.36	\$2,559.20
		2028	\$25,368.17	\$302.00	\$12,684.08	\$4,530.03	\$2,718.02	\$64.00	\$2,416.02	\$302.00	\$2,718.02
		2029	\$26,953.79	\$320.88	\$13,476.89	\$4,813.18	\$2,887.91	\$61.76	\$2,567.03	\$320.88	\$2,887.91
		Total	\$120,411.14	\$1,432.16	\$57,338.64	\$21,501.99	\$12,901.19	\$2,866.93	\$11,467.73	\$1,432.16	\$12,901.19
NICE IP Loggers		2025	\$29,803.44	n/a	\$22,352.58	\$7,450.86	-	-	-	-	-
		2026	\$31,645.31	n/a	\$23,733.98	\$7,911.33	-	-	-	-	-
		2027	\$33,204.58	n/a	\$24,903.44	\$8,301.15	-	-	-	-	-
		2028	\$35,265.25	n/a	\$26,448.93	\$8,816.31	-	-	-	-	-
		2029	\$37,469.49	n/a	\$28,102.11	\$9,367.37	-	-	-	-	-
		Total	\$167,388.07	\$1,991.05	\$125,541.05	\$41,847.02	-	-	-	-	-
Grand Total 5yr			\$287,799.21	\$3,423.21	\$182,879.69	\$63,349.01	\$12,901.19	\$2,866.93	\$11,467.73	\$1,432.16	\$12,901.19

Exhibit B

SOW for Broomfield's Share of ADCOM Radio Maintenance

Services Provided	Annual Cost
Motopatches and Backup Radio Recordings	2026 \$ 21,836.00
New Radio Entry and Alias Changes	2027 \$ 22,491.08
Site and System Maintenance	2028 \$ 23,165.81
Microwave and Fiber Services	2029 \$ 23,860.79
After-hours System/Site Call Outs	2030 \$ 24,576.61
	2031 \$ 25,313.91

In the agreement between Broomfield and Adcom (2015), it specified a starting maintenance cost of \$20,000 a year with a 3% escalation every year. The January 1, 2027 cost is \$22,491.08

Exhibit C

Virtual Prime Site and Geo-Redundant Virtual Prime Site

Justification

The implementation of a Virtual Prime Site and Geo-Redundant Virtual Prime Site was necessary to modernize ADCOM's Motorola ASTRO 25 infrastructure from the legacy G-Series platform to Motorola's current virtualized architecture while significantly improving system resiliency and redundancy. The Virtual Prime Site provides a modern, fully redundant, software-driven platform that simplifies maintenance, improves scalability, and aligns with Motorola's long-term support strategy. The Geo-Redundant Prime Site eliminates the prime site as a single point of failure by establishing a secondary geographically separate control location capable of automatically assuming operations during catastrophic failures, thereby ensuring continued wide-area communications and maximizing system availability for mission-critical public safety operations.

Cost

Total Cost = \$1,454,429.00

Total Consoles = 34

ADCOM = 14 Dispatch Consoles + 1 Master Site Console + 2 FHPD Consoles = 17
(17/34) X \$1,454,429.00 = \$727,214.50

Thornton = 8 Dispatch Consoles (8/34) X \$1,454,429.00 = \$342,218.59

Broomfield = 7 Dispatch Consoles + 2 EOC Consoles = 9
(9/34) X \$1,454,429.00 = \$384,995.91



CITY AND COUNTY OF BROOMFIELD

Staff Memorandum

Meeting Date: September 8, 2026

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Ken Rutt, Director of Water Utilities

Memo Title/Subject: Resolution - Mile High Water License Approval

[View Correspondence](#)

[View Presentation](#)

Council Action Needed on Item

If Council desires to approve the request, the appropriate motion is... **That Resolution 2026-63 be adopted.**

Summary

The City and County of Broomfield and the Mile High Water Company entered into a Water Service Agreement dated June 1, 2004 ([Agreement](#)). During a Study Session on February 12, 2019, Council provided direction to eliminate the need to demonstrate a hardship and remove the three additional water licenses per-year limit on future requests from Mile High Water Company.

Broomfield has received a written request from Mile High Water Company for one residential water license. The request was submitted on behalf of the property owners who reside at 15625 N. Pecos Street, Broomfield, CO 80023. The written request from Mile High Water Company states that the property owner has agreed to pay for the water license fees at the rates set forth in the Agreement and to pay for the installation costs of the new water services.

Council has approved a total of 16 water license requests from Mile High Water since the Agreement became effective in June 2004. The dates of approval and corresponding addresses for these additional residential licenses are listed below:

- August 23, 2005 - 14730 Tejon Street
- December 20, 2005 - 1622 West 152nd Avenue
- September 12, 2006 - 1165 West 154th Avenue
- June 26, 2007 - 1990 West 150th Avenue
- September 11, 2018 - 15485 Lipan Street
- May 21, 2019 - 14614 Benton Street, 1780 West 152nd Avenue, and 2001 West 156th Avenue
- March 29, 2022 - 14540 Tejon Street
- April 12, 2022 - 15229 Navajo Street
- November 1, 2022 - 14975 Tejon Street
- May 14, 2024 - 12756 Polo Place
- August 13, 2024 - 14892 Kalamath Court, and 942 W. 149th Ave.
- October 28, 2025 - 1350 W. 152nd Street
- April 14, 2026 - 1341 W. 152nd Street

Proposed Resolution No. 2026-63 would approve Mile High Water Company's request for one (1)

Meeting Date:
Title of Memo
Prepared By: Insert Name and title

three-quarter-inch tap equivalent water license for the residential property located at 15625 N. Pecos Street, Broomfield, CO 80023.

Financial Considerations

Pursuant to the terms of the Agreement, Mile High Water Company must pay one and one-half times the current Broomfield residential water license fee of \$39,350., which totals \$59,025. If Council approves the request, and Mile High Water Company purchases the water licenses, \$59,025 in revenues will accrue to Broomfield's Water Fund.

Prior Council or Other Entity Actions

On June 1, 2004, Council approved [Resolution No. 2004-105](#) approving a Water Service Agreement with Mile High Water Company.

- On August 23, 2005, Council approved [Resolution No. 2005-135](#) for 14730 Tejon Street
- On December 20, 2005, Council approved [Resolution No. 2005-183](#) for 1622 West 152nd Avenue
- On September 12, 2006, Council approved [Resolution No. 2006-120](#) for 1165 West 154th Avenue
- On June 26, 2007, Council approved [Resolution No. 2007-102](#) for 1990 West 150th Avenue
- On September 11, 2018, Council approved [Resolution No. 2018-163](#) for 15485 Lipan Street
- On May 21, 2019, Council approved [Resolution No. 2019-128](#) for 14614 Benton Street, 1780 West 152nd Avenue, and 2001 West 156th Avenue
- On March 29, 2022, Council approved [Resolution No. 2022-49](#) for 14540 Tejon Street
- On April 12, 2022, Council approved [Resolution No. 2022-54](#) for 15229 Navajo Street
- On November 1, 2022, Council approved [Resolution No. 2022-130](#) for 14975 Tejon Street
- On May 14, 2024, Council approved [Resolution No. 2024-49](#) for 12756 Polo Place
- On August 13, 2024, Council approved [Resolution No. 2024-98](#) for 14892 Kalamath Court, and 942 W. 149th Ave.
- On October 28, 2025, Council approved [Resolution No. 2025-146](#) for 1350 W. 152nd Street
- On April 14, 2026, Council approved [Resolution No. 2026-36](#) for 1341 W. 152nd Street

Boards and Commissions Prior Actions and Recommendations

N/A

RESOLUTION NO. 2026-63

A resolution approving the Issuance of a Water License to Mile High Water Company

Be it resolved by the City Council of the City and County of Broomfield, Colorado:

Section 1.

That the City and County Manager or a designee thereof is authorized to issue one additional three-quarter-inch tap equivalent water license to Mile High Water Company for the benefit of the property located at 15625 N. Pecos Street, Broomfield, CO 80023.

Section 2.

This resolution is effective upon its approval by the City Council.

Approved on September 8, 2026

The City and County of Broomfield, Colorado

Mayor

Attest:

Office of the City and County Clerk

Approved as to form:

NCR

City and County Attorney



CITY AND COUNTY OF BROOMFIELD

Staff Memorandum

Meeting Date: 9/8/26

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Barney Gordon, Director of Public Works

Memo Title/Subject: George DiCiero City and County Building Elevator Modernization

[View Correspondence](#)

[View Presentation](#)

Council Action Needed on Item

- If Council desires to proceed with the project, the appropriate motion is... **That Resolution 2026-102 be adopted.**

Summary

The George DiCiero Building (GDC) elevator is at the end of its useful life, causing frequent breakdowns and sourcing issues for obsolete parts. Complete modernization will replace aging components to improve safety, reliability, and code compliance, extending system life by 20 to 25 years.

Financial Considerations

As shown in the sources and uses of funds summary below, the project can be completed within the budgeted amount.

Sources and Uses of Funds	Amount
GDC - Elevator Modernization Project Fund 20 (20-70010-55200-25U0016)	\$750,000
Kone Elevator Proposal	-\$198,577
Contingency (10%)	-\$19,857
Projected Balance	\$531,566.00

Prior Council or Other Entity Actions

On March 10, 2026, Council approved [Resolution No. 2026-33](#), Amendment #1 to the City and County of Broomfield 2026 Budget.

Meeting Date: 9/8/26

George DiCiero City and County Building Elevator Modernization

Prepared By: Jill Johnson - Facilities Superintendent, Darrin Boss - Facilities Manager

Boards and Commissions Prior Actions and Recommendations

N/A

Detailed Background/Additional Information/Project Details

The Public Works Facility Services Division manages 14 CCOB facility elevators. Equipment replacements are evaluated based on service life, repair frequency, parts availability, reliability, efficiency, and lifecycle costs.

The project includes:

- Replacing the controller and drive system.
- Replacing door operators and related equipment.
- Installing new fixtures, controls, cab interior, and safety devices.
- Upgrading to meet current building and accessibility codes.
- System testing, inspection, and commissioning.

To ensure competitive pricing, Facility Services sought quotes from multiple vendors. Other quotes exceeded \$231,000, but Kone proposed \$198,577 via the Omnia cooperative contract (R250703). This modernization ensures safety compliance and avoids maintenance risks from unsupported obsolete equipment.

The \$198,577.00 project cost is funded in the CIP budget under Citywide Elevator Mechanical Upgrades (account 20-70010-55200, Project 25U0016). Prompt approval is recommended to avoid tariff-driven price increases.

While the current value of this contract is under \$200,000 and does not strictly require Council approval, Public Works staff prefers to obtain formal Council approval in the event unexpected costs arise pushing the costs over the threshold for Council approval. One area of concern for additional costs is fluctuations in tariff costs. Obtaining approval ahead of time prevents project delays if costs arise. As a result, staff is proactively requesting Council approval of the agreement and the delegation of signature authority to the City and County Manager to execute the agreement once negotiations conclude and the City and County Attorneys' Office approves the final form of agreement. In addition, 10% change order authority is also requested.

Council options are to:

1. Approve: Authorizes the modernization immediately, ensuring reliable GDC elevator operation.
2. Postpone: Delaying may increase maintenance costs, equipment failures, and service downtime.
3. Reject: Keeps obsolete equipment in service, raising emergency repair risks and costs.

This proactive modernization enhances safety, reliability, and operational efficiency. Facility Services recommends Council approve the \$198,577.00 award to Kone.

RESOLUTION NO. 2026-102

A resolution authorizing and approving an agreement for Modernization of the George DiCiero City and County Building Elevator with KONE, Inc.

Recitals.

Whereas, the Public Works Facility Services Division desires to complete the modernization of an aging elevator located in the George DiCiero Building (GDC) and obtained quotes for competitive pricing from several vendors.

Whereas, KONE, Inc., through an Omnia cooperative contract, provided the best pricing for the work, and Public Works staff would like to proceed with the project once the contract with KONE, Inc. is fully negotiated and desires Council approval in the event unexpected additional costs are incurred with the project.

Now, therefore, be it resolved by the City Council of the City and County of Broomfield, Colorado:

Section 1.

The City and County Manager is delegated authority to sign an agreement by and between the City and County of Broomfield and KONE, Inc., in an amount not to exceed \$198,577, in a form approved by the City and County Attorney for the George DiCiero Building elevator modernization project.

Section 2.

The City and County Manager or a designee is authorized to approve change orders in an aggregate amount not to exceed ten percent (10%) of the contract amount.

Section 3.

This resolution is effective upon its approval by the City Council.

Approved on September 8, 2026

The City and County of Broomfield, Colorado

Mayor

Attest:

Office of the City and County Clerk

Approved as to form:

NCR

City and County Attorney



CITY AND COUNTY OF BROOMFIELD

Staff Memorandum

Meeting Date: September 8, 2026

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Danee Brouillard, Assistant City and County Manager
Jon Whiting, Strategic Initiatives Manager

Memo Title/Subject: Resolution No. 2026-115 Supporting US House Resolution 10115

[View Correspondence](#)

[View Presentation](#)

Council Action Needed on Item

If Council desires to support US House Resolution 10115, which expands the eligibility covered by the Radiation Exposure Compensation Act, the appropriate motion is to adopt **Resolution 2026-115**.

Summary

Background: The federal Radiation Exposure Compensation Act (RECA), enacted in 1990, provides one-time compensation to individuals who developed certain illnesses following exposure to radiation associated with the nation's nuclear weapons program. RECA has been reauthorized and extended through December 31, 2027. On August 17, 2026, [H.R. 10115, the Radiation Exposure Compensation Reauthorization Act of 2026](#), was introduced in Congress and was co-sponsored by U.S. Representative Brittany Pettersen and U.S. Representative Joe Neguse. H.R. 10115 would expand RECA eligibility to additional individuals affected by radiation exposure in multiple states, including Colorado, and extend the program through 2032, among other changes.

The Rocky Flats nuclear weapons plant operated northwest of Denver from 1952 to 1989 and was part of the nation's nuclear weapons production program. If passed, the expansion of eligibility proposed in H.R. 10115 would include individuals living in communities surrounding the former Rocky Flats nuclear weapons facility. The legislation would also expand eligibility to individuals with radiosensitive diseases downwind of Rocky Flats.

Broomfield is among the communities surrounding the former Rocky Flats facility that could have residents who qualify for expanded RECA benefits. If enacted, H.R. 10115 would add 57 Colorado ZIP codes to the areas eligible for compensation under the Manhattan Project waste provisions of RECA, including several ZIP codes serving portions of Broomfield. The proposed expansion would provide an opportunity for eligible Broomfield residents who are not currently covered by RECA to seek federal compensation and reimbursement for certain qualifying medical expenses.

Impact on Broomfield: If enacted, H.R. 10115 could provide eligible Broomfield residents and other Coloradans the opportunity to access federal compensation and reimbursement for certain medical expenses related to qualifying radiation-associated illnesses. The legislation would also expand eligibility to individuals living in additional communities surrounding Rocky Flats, providing an opportunity for individuals who are currently excluded from RECA to seek assistance.

RESOLUTION NO. 2026-115

A resolution expressing support for U.S. House Resolution 10115

Recitals.

Whereas, the federal Radiation Exposure Compensation Act (“RECA”) provides compensation to individuals who meet specified eligibility requirements related to exposure to radiation from atmospheric nuclear testing and certain uranium and nuclear weapons-related activities; and

Whereas, H.R. 10115, the Radiation Exposure Compensation Reauthorization Act of 2026, was introduced in the United States House of Representatives on August 17, 2026, and was cosponsored by Representative Brittany Pettersen Representative and Joe Neguse; and

Whereas, H.R. 10115 would expand RECA eligibility to additional individuals affected by radiation exposure, including communities surrounding the former Rocky Flats nuclear weapons facility; and

Whereas, Broomfield Council supports federal efforts to expand RECA eligibility and provide increased compensation and benefits to eligible individuals.

Now, therefore, be it resolved by the City Council of the City and County of Broomfield, Colorado:

Section 1.

The City Council of the City and County of Broomfield hereby expresses its support for H.R. 10115, the Radiation Exposure Compensation Reauthorization Act of 2026, and encourages the United States Congress to advance and enact the legislation

Section 2.

This resolution is effective upon its approval by the City Council.

Approved on September 8, 2026

The City and County of Broomfield, Colorado

Mayor

Attest:

Office of the City and County Clerk

Approved as to form:

NCR

City and County Attorney



Meeting Date: Tuesday, September 8, 2026

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Alex Bradshaw, Senior Planner

Memo Title/Subject: Consideration of a Final Plat and Site Development Plan/Urban Renewal Site Plan for a freestanding restaurant at Palisade Park Filing No 1 Replat F, Lot 2. The final plat will be titled Palisade Park Filing No. 1, Replat G.

[View Correspondence](#) and [BroomfieldVoicePage](#)

[View Presentation](#)

Council / BURA Action Needed on Item

- If Council desires to affirm the recommendation of the Land Use Review Commission and approve the application, the appropriate motion is... **That Resolution 2026-107 be adopted with the following condition:**
 - The applicant shall provide additional safety signage throughout the site for pedestrians in the construction drawings submitted to obtain a building permit.
- If the Broomfield Urban Renewal Authority (BURA) wishes to affirm the recommendation of the Land Use Review Commission and approve the urban renewal site plan, the appropriate motion is... **That Resolution 2026-108-UR be adopted with the following condition:**
 - The applicant shall provide additional safety signage throughout the site for pedestrians in the construction drawings submitted to obtain a building permit.
- If Council and/or BURA find that the standards contained in the Broomfield Municipal Code have not been met, Council and/or BURA could vote to deny the application.
- If Council and BURA find that the application has outstanding issues, Council and BURA can also continue the public hearing to a date certain.

Summary

Property Owner: Kevamra, LLC

Applicant: Chipotle Mexican Grill, Inc.

Address: 700 W 168th Pl

Property Location: Palisade Park Filing No 1 Replat F, Lot 2

Application Materials:

[Project Description](#)

[Site Development Plan/Urban Renewal Site Plan](#)

[Parking Deviation Request Letter](#)

[Final Plat](#)

The applicant, Chipotle Mexican Grill, Inc., has submitted an application for consideration of a Final Plat and Site Development Plan/Urban Renewal Site Plan (SDP/URSP) for a freestanding restaurant development

September 8, 2026

Palisade Park Filing No 1 Replat G, Lot 1 - Final Plat and Site Development Plan/Urban Renewal Site Plan (Chipotle)

Prepared By: Alex Bradshaw, Senior Planner

located on a 1.03-acre property at 700 W 168th Place. The Final Plat will create two separate lots, with the subject development occurring on the eastern lot. As part of the proposal, the applicant is requesting a deviation from the Broomfield Municipal Code (BMC) to allow the total number of parking spaces to exceed the maximum permitted.

Land Use Review Commission (LURC)

LURC reviewed the application on July 27, 2026, and approved the application by a unanimous vote (7-0), with a specific condition. LURC included a condition that the applicant shall provide additional safety signage throughout the site for pedestrians in the construction drawings when applying for a building permit. Following approval by LURC, this application was called-up for further review and consideration by Council.

Standards of Review

A public hearing is required. At the conclusion of the public hearing, Council reviews and makes a decision on the application based on the following standards of the Broomfield Municipal Code:

- Final Plat Review Standards are found in B.M.C. 16-20-090 which references the [standards in B.M.C. 16-16-110](#).
- Site Development Plan Review Standards are found in [B.M.C. 17-38-220](#).
- Urban Renewal Site Plan Review Standards are noted in [B.M.C. 2-41-060](#), incorporating conformity with the Urban Renewal Plan.
 - [North Park West Urban Renewal Plan](#) Review Standards found in Section 2 on Page 5 of the Plan and substantially mirror the Site Development Plan Review Standards with the addition that:
 - The proposal shall be consistent with the purposes and standards of the North Park West Urban Renewal Plan and the [I-25 Sub-Area Plan](#).
 - The proposal is consistent with the I-25 Sub-Area Design Guidelines and Standards.

Council shall factor all information available to them from the public hearing into their decision-making to determine if the applicant meets the above criteria.

Quasi-Judicial Status

This application is considered a quasi-judicial matter. As a result, the Land Use Review Commission (LURC), Council, and/or the Broomfield Urban Renewal Authority (BURA) must only consider evidence and testimony presented at the hearing and on the record. Any comments submitted via email will be shared with LURC, Council and BURA as part of the public record for the application, and members of the decision-making body may not discuss the application outside of the public hearing. For additional information about quasi-judicial proceedings, please see the [Frequently Asked Questions about Quasi-Judicial Land Use Proceedings](#) on the City's website.

Final Plat

The Final Plat will be titled Palisade Park Filing No. 1, Replat G, and will create two lots and dedicate public access and fire access easements for the property. The subject development will be located on Lot 1.

September 8, 2026

Palisade Park Filing No 1 Replat G, Lot 1 - Final Plat and Site Development Plan/Urban Renewal Site Plan (Chipotle)

Prepared By: Alex Bradshaw, Senior Planner

Area Context

The site is located northwest of the CO 7 and Palisade Parkway intersection. It is bordered by the Palisade Park Amphitheater to the northwest, Bank of America to the east (currently under construction), the Brownstones residential area to the north, and a QuikTrip to the west across Galapago Place (currently under construction). A vacant lot lies south across CO 7, and the Children's Hospital is situated further east.



Project Location Map

Zoning and Relationship to Comprehensive, Neighborhood, and Sub-Area Plans

The project area is zoned Planned Unit Development (PUD) and is governed by the Palisade Park PUD Plan approved by Council on February 14, 2006. The subject project site is designated Mixed Use Commercial by the PUD Plan, with Retail/Commercial uses, including restaurant uses, listed as a permitted use for the property.

The 2016 Broomfield Comprehensive Plan designates the site as "Mixed-Use Commercial". This restaurant proposal aligns with both the Plan's land use and the Long-Range Financial Plan's assumptions.

The property is within the North Park West Urban Renewal and I-25 Sub-Area plans. This development is consistent with the standards and guidelines within those plans, the Palisade Park PUD, and the site's Mixed-Use Commercial designation.

Financial Plan and Economic Outcomes

The proposed development is a freestanding, fast-casual restaurant within a mixed-use area. This restaurant concept, like most fast-casual dining businesses, has an increased level of pick-up and home/business delivery (by other vendors). The proposed development and business are consistent with the anticipated use and activity for this area.

September 8, 2026

Palisade Park Filing No 1 Replat G, Lot 1 - Final Plat and Site Development Plan/Urban Renewal Site Plan (Chipotle)

Prepared By: Alex Bradshaw, Senior Planner

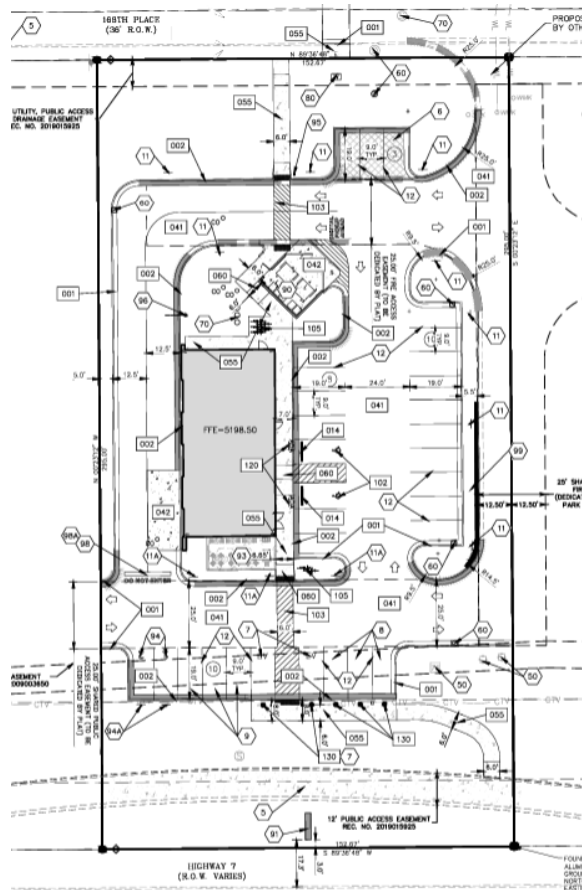
This development increases the dining options for neighborhood residents and employees and customers/patients in nearby businesses and facilities. Additionally, the businesses will create full and part-time employment opportunities for residents within the area.

This proposed development will result in a minimum \$60,000 annual fiscal benefit to CCOB. The fiscal outcome comes primarily through sales tax generated.

Site Layout and Description

The proposed layout for the submitted SDP/USRP places the freestanding restaurant near the center of the subject site, with parking primarily located to the east and south of the site. The mobile-order pickup lane included in SDP/USRP circles around the west side of the building and connects to the drive aisle on the south side of the site. This pickup lane is intended for order-ahead pickup only. There will be no menu board or order box, as all orders will be completed ahead of time and ready for pickup when the customer drives through the pickup lane.

The LURC review of this development included a condition that the applicant shall provide additional safety signage throughout the site for pedestrians in the construction drawings submitted to obtain a building permit. The applicant will add the signage to the construction drawings, which will be reviewed by Planning staff to ensure compliance. See below for an image of the SDP/USRP.



Site Development Plan for Chipotle Restaurant

Vehicular Access and Circulation

The SDP/URSP is designed to have vehicles access the site from West 168th Place, north of the site, utilizing the shared access between the subject property and the adjacent lot to the east. An additional shared public access easement has been included on the Final Plat. The shared access easement is provided to allow for circulation across the three adjacent lots on the south side of W 168th Pl. The two-way drive aisle will be stubbed out to the west to serve the future development on the adjacent lot.

Parking

The project site is located within the CO 7 Parking Reduction Area (PRA). In parking reduction areas, the parking maximums are set to the minimum off-street parking requirements and there are no parking minimums for this use within the PRA. This means that for restaurants in the PRA, the maximum parking ratio permitted for this development will be 6 spaces per 1,000 square feet of gross floor area. Therefore, the proposed 2,406-square-foot restaurant development can have a maximum of 14 parking spaces.

The development proposes 31 surface parking spaces and is requesting a deviation for the additional parking above the 14 spaces allowed by code, which is discussed more in the deviation section below. This parking count includes adequate ADA spaces to comply with code. Electric Vehicle (EV) charging spaces are also included in compliance with the Colorado Low Energy Carbon Code. The development will also comply with Broomfield's minimum bicycle parking requirements by providing a total of 6 short-term bicycle parking spaces located near the entrance, split between the north and south side of the building.

Transit Access and Walkability

Although outside the Regional Transportation District (RTD) service area, the site is served by the nearby RTD Broomfield FlexRide, which was recently combined with the North Broomfield FlexRide into a single larger zone. Future transit connectivity includes planned Bus Rapid Transit (BRT) on CO 7, with interim service starting in 2027, operated by RTD with pilot funds. Upon completion of the I-25 and CO 7 mobility hub in September 2026, users can transfer between the existing CDOT Bustang North Line connecting to Fort Collins and Denver and future CO 7 transit. An interim transit stop will be constructed west of CO 7 and Sheridan by 2027, with a future BRT station planned along CO 7 east of Sheridan, less than a quarter-mile from this site. In alignment with the I-25 Sub-Area Plan's emphasis on multimodal access, the project provides strong pedestrian connections to the site and surrounding network.

Architecture, Signage, and Landscaping

Per the submitted project narrative and SDP/URSP, the proposed freestanding restaurant will be a modern exterior design that incorporates a brick veneer and metal panel facade with clear storefront glazing. The applicant has submitted a preliminary signage plan with minimal details. The freestanding monument sign, proposed on the south side of the site along CO 7, was reviewed by the Colorado Department of Transportation and no issues were identified. All signage, including any freestanding signs, will be reviewed for conformance with the Palisade Park PUD and the Broomfield Municipal Code at the permit stage.

The SDP/URSP establishes that the site will have 34.3% of the 1.03 acre site as open area, which includes landscape areas and walkways. The open area is proposed to be landscaped and planted with 12 shade trees and a variety of shrubs, grasses, and groundcover.

Deviations

The applicant is requesting consideration of approval for a deviation to allow for the SDP/URSP to provide 31 on-site parking spaces, instead of the maximum permitted 14 parking spaces. The subject site is within a Parking Reduction Area (PRA), which establishes the maximum allowable parking to be set at the minimum required by the BMC. The submitted [justification letter](#) states that during peak-hour shifts, up to 12 employees could be working at a time, which would limit parking for customers. Additionally, three of the provided parking spaces would be utilized as snow storage during winter months, and based on their projected sales, the applicant states that Chipotle recommends 30 standard parking spaces for customers.

Staff Review of Key Issues

The request for a parking deviation is noted as a key issue for this proposed development review. Although the applicant has provided justification for the deviation, citing the number of peak-time employees and the lack of additional shared parking typically seen in multi-tenant developments, the proposed number of parking spaces is significantly more than allowed by the BMC.

Neighborhood Outreach and Communication

The City and County of Broomfield standard public notice requirements have been met for this case. These requirements include:

- Mail notices were sent to all property owners within 1,000 feet of the project boundaries a minimum of ten days in advance of the meeting.
- Sign(s) were posted on the property a minimum of ten days in advance of the meeting to advertise the public hearing.
- Publication in the newspaper (Broomfield Enterprise) more than five days before the hearing.

A neighborhood meeting was held for the development. This meeting was held on November 20, 2025, in advance of the application's submittal. There were no members of the public who attended the neighborhood meeting.

A project website was created for this development on the BroomfieldVoice platform for general information and public engagement. Staff provided general information and shared submittal documents on this page throughout the technical review process. Any public comments received by Noon in advance of the hearing on September 7, 2026, will be added to the correspondence folder for this application.

RESOLUTION NO. 2026-107

A Resolution Approving the Palisade Park Filing No. 1 Replat G, Lot 1 (Chipotle Mexican Grill)
Final Plat and Site Development Plan/Urban Renewal Site Plan

Recitals

Whereas, the applicant, Chipotle Mexican Grill, Inc., and the property owner, Kevamra LLC, submitted an application for a Final Plat and Site Development Plan/Urban Renewal Site Plan for a restaurant.

Whereas, a public hearing was heard by the Land Use Review Commission on July 27, 2026 at which time the Land Use Review Commission by formal resolution recommended approval of the final plat and site development plan/urban renewal site plan.

Whereas, pursuant to B.M.C. 17-38-195(B), City Council elected to call-up the commission's decision for review before the City Council and the Broomfield Urban Renewal Authority;

Whereas, after proper notice was given in accordance with Chapter 17-52 of the Broomfield Municipal Code, a public hearing was heard by the City Council on September 8, 2026.

Now, therefore, be it resolved by the City Council of the City and County of Broomfield, Colorado:

Section 1. Findings

Giving consideration to the Broomfield master plan and the Broomfield Municipal Code, comments of public officials and agencies, and testimony and written comments from all interested parties, the Council makes the following findings:

- A. That proper posting and public notice was provided as required by law for the hearing before the Council and the case file is hereby incorporated into the record.
- B. That the hearing before the Council was extensive and complete, that all pertinent facts, matters, and issues were submitted and that all interested parties were heard at this hearing.

Final Plat Findings

- C. The proposed final plat does not create, and mitigates to the extent possible, negative impacts on the surrounding property.
- D. The proposed final plat provides desirable settings for buildings, makes use of natural contours, protects the view, and affords privacy and protection from noise and traffic for residents and the public.
- E. The proposed final plat preserves natural features of the site to the extent possible.

- F. The proposed final plat contains traffic flow and street locations consistent with the city's master plan, which are in accordance with good engineering practice, and provide for safe and convenient movement.
- G. The proposed final plat lots and tracts are laid out to allow efficient use of the property to be platted.
- H. The proposed final plat public facilities and services are adequate, consistent with the city's utility planning, and capable of being provided in a timely and efficient manner.
- I. The proposed final plat complies with the design standards of chapter 16-28, B.M.C., the improvement requirements of chapter 16-32, B.M.C., and the standards and specifications of chapter 14-04, B.M.C.
- J. The proposed final plat is consistent with the need to minimize flood damage.
- K. The proposed final plat has public utilities and facilities, such as sewer, gas, electrical, and water systems, are located and designed to minimize flood damage.
- L. The proposed final plat has adequate drainage provided to reduce exposure to flood damage.

SDP Findings

- M. The proposal is consistent with the intent of the Planned Unit Development chapter as set forth in Section 17-38-010 of the Broomfield Municipal Code.
- N. The proposal mitigates potential negative impacts on nearby properties.
- O. The proposal maximizes potential positive impacts on nearby properties.
- P. The proposal contains adequate facilities for pedestrians, bicyclists, and motorists.
- Q. The proposal contains adequate public improvements (both on and off site) to be provided in a timely fashion.
- R. The proposal optimizes conservation of energy, water, and other resources on a site-specific scale and on a broad scale.
- S. The land uses within the proposal are compatible with one another and with nearby properties.
- T. The proposal provides for open area at a rate of not less than 30% of the developable site in residential areas and 25% in other areas as provided in section 17-38-240 of the Broomfield Municipal Code.

- U. The proposal should be in general conformance with the Open Space, Parks, Recreation, and Trails (OSPRT) Plan, including the Park Design Standards and Trail Design Standards, riparian corridor protection, tree preservation, native vegetation restoration and wildlife protection guidelines.
- V. To the extent the proposal includes any common areas serving the site, adequate provisions are made for the ownership and maintenance of such areas.
- W. There is a proposed deviation from the Broomfield Municipal Code relating to increased parking which will mitigate the negative impacts to adjacent properties and is warranted in terms of the overall quality of the proposal.
- X. The proposal is consistent with the approved PUD plan.

Additional Urban Renewal Findings

- Y. The proposal is consistent with the North Park West Urban Renewal Plan and the I-25 Sub-Area Plan and its Design Guidelines and Standards.

Section 2. Action

On the basis of the above and pursuant to the provisions of Chapters 16-20 and 17-38 of the Broomfield Municipal Code, the Palisade Park Filing No. 1 Replat G, Lot 1 Final Plat and Site Development Plan/Urban Renewal Site Plan is hereby approved subject to the following condition:

- A. The applicant shall provide additional safety signage throughout the site for pedestrians in the construction drawings submitted to obtain a building permit.

This resolution is effective on the date of approval by the City Council.

Approved on September 8, 2026.

The City and County of Broomfield,
Colorado

Mayor

Attest:

City and County Clerk

Approved As To Form:

NCR

City and County Attorney

RESOLUTION NO. 2026-108-UR

A Resolution Approving the Palisade Park Filing No. 1 Replat G, Lot 1 (Chipotle Mexican Grill)
Urban Renewal Site Plan

Recitals

Whereas, the applicant, Chipotle Mexican Grill, Inc., and the property owner, Kevamra LLC, submitted an application for a Final Plat and Site Development Plan/Urban Renewal Site Plan for a restaurant.

Whereas, a public hearing was heard by the Land Use Review Commission on July 27, 2026 at which time the Land Use Review Commission by formal resolution recommended approval of the final plat and site development plan/urban renewal site plan.

Whereas, pursuant to B.M.C. 17-38-195(B), City Council elected to call-up the commission's decision for review before the City Council and the Broomfield Urban Renewal Authority;

Whereas, after proper notice was given in accordance with Chapter 17-52 of the Broomfield Municipal Code, a public hearing was heard by the Broomfield Urban Renewal Authority on September 8, 2026.

Now, therefore, be it resolved by the Broomfield Urban Renewal Authority:

Section 1. Findings

Giving consideration to the study of the North Park West Urban Renewal Plan, recommendations of the Land Use Review Commission,, recommendations of the Land Use Review Commission, comments of public officials and agencies, and testimony and written comments of all interested parties, the Authority makes the following findings:

- A. The proper posting, publication and public notice were provided as required by law for the hearings before the Broomfield Urban Renewal Authority, and the case file is hereby incorporated into the record.
- B. That the hearing before the Broomfield Urban Renewal Authority was extensive and complete, that all pertinent facts, matters and issues were submitted and that all interested parties were heard at those hearings.
- C. The proposal is consistent with the purposes and standards of the North Park West Urban Renewal Plan and the I-25 Sub-Area Plan and its Design Guidelines and Standards.
- D. The proposal mitigates potential negative impacts on nearby properties by locating the more intense use along major roadways.

- E. The proposal maximizes potential positive impacts on nearby properties by bringing additional commerce to the area.
- F. The proposal contains adequate facilities for pedestrians, bicyclists, and motorists.
- G. The proposal optimizes conservation of energy, water, and other resources on a site-specific scale.
- H. The proposal only addresses the development on one parcel and that land use is compatible with the mixed-use commercial area.
- I. To the extent the proposal includes any common areas serving the site, and contains adequate provisions for the ownership and maintenance of such areas.
- J. The proposal includes adequate public improvements (both on and off site) which will be provided in a timely manner.

Section 3. Action

On the basis of the above findings, the Broomfield Urban Renewal Authority hereby approves the Palisade Park Filing No. 1 Replat G, Lot 1 (Chipotle Mexican Grill) Urban Renewal Site Plan, subject to the following condition:

- A. The applicant shall provide additional safety signage throughout the site for pedestrians in the construction drawings submitted to obtain a building permit.

This resolution is effective on the date of approval by the Broomfield Urban Renewal Authority.

Approved on September 8, 2026.

Broomfield Urban Renewal Authority

Chairman

Attest:

Secretary

Approved As To Form:

NCR

City and County Attorney



Meeting Date: Tuesday, September 8, 2026

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Lynn Merwin, Deputy Director of Community Development (Planning)

Memo Title/Subject: Second reading for Proposed Ordinance No. 2301 regarding an EV Charging Code Update

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Council Action Needed on Item

- If Council desires to make changes to the Broomfield Municipal Code related to EV Charging code updates, the appropriate motion is...**That Ordinance No. 2301 be adopted on second and final reading and ordered published.**
- If approved on second reading, proposed Ordinance No. 2301 will be published by title, and become effective 7 days after publication.

Summary

Proposed [Ordinance No. 2301](#) updates the Broomfield Municipal Code (BMC) regarding Electric Vehicle (EV) charging stations to add new definitions, address where they are permitted as primary and accessory uses and regulate their placement within a development site.

The proposed update would also substantially align Broomfield's code with the major provisions of [HB24-1173](#), passed by the Colorado Legislature in 2024, to streamline the review process and encourage EV charging infrastructure.

Prior Council or Other Entity Actions

[March 17, 2026](#) - City Council Study Session regarding the EV Charging code update.

[July 7, 2026](#) - Council voted to approve Ordinance No. 2301 related to the EV Charging Code Update on first reading with no amendments. The staff memorandum from the first reading includes a detailed discussion of the proposed code changes. No changes have been made to the ordinance since the first reading.

Boards and Commissions Prior Actions and Recommendations

February 9, 2026 - The potential code amendments anticipated with an EV charging station ordinance were presented to the Advisory Committee on Environmental Sustainability (ACES). ACES recommended that the Broomfield Council move forward with considering the adoption of this EV Charging ordinance.

Project Details

Proposed Ordinance 2301 amends certain sections of Title 17 of the Broomfield Municipal Code to streamline the review process for EV charging stations and infrastructure. The ordinance amends and adopts certain definitions and establishes where EV charging stations may be located by right in certain non-residential zone districts. The overarching intent is to promote the installation of new EV charging facilities and infrastructure.

New Definitions

The BMC does not currently provide standalone definitions of EVs, EV charging stations, or EV charging supply equipment. The proposed ordinance would establish new definitions to align with the state and industry definitions.

EV Charging Station as an Accessory Use

There are no proposed changes to EV charging stations as an accessory use. EV charging stations and infrastructure are currently allowed to be installed as accessory to a primary use of property in all zone districts.

EV Charging Station as Primary Permitted Use

Ordinance 2301 proposes to allow EV Charging Stations as a primary use in most commercial, industrial and mixed-use zoning districts. They would continue to be excluded within properties zoned for open space, agricultural, residential, Transitional Overlay Area District, and Transit Oriented Development to preserve the intent of these districts as primarily non-commercial areas or, in the case of the transit-oriented development district, as a transit-supportive, pedestrian-oriented area.

The table on the following page outlines where EV charging stations would be permitted by right as a primary use if the proposed code update is approved. Note that the second column identifies what is proposed in this code update, and the third column shows what is required by HB24-1173 and provided for in the Colorado Energy Office's EV Charger Permitting Model Code.

BMC Zone District	Broomfield's Proposed Ordinance	CEO Model Code
Open Space	NP	USR
A-1 Agricultural	NP	USR
RR Rural Residential E-1, E-2, E-3 - Estate R-1 Low-Density Residential R-3 Medium-Low Residential	NP	USR
R-5 Medium-High Residential R-7 High-Density Residential	NP	P
Transitional Overlay Area District (TOAD)	NP	USR
TOD-1 Transit Oriented Development (TOD)	NP	P
B-1 Limited Business B-2 General Business	P	P
MU-1 Suburban Mixed Use, MU-2 Employment Mixed Use	P	P
I-1 Limited Industrial, I-2 General Industrial, I-3 Industrial	P	P

P - Permitted by Right

USR - Permitted as Use by Special Review

NP - Not Permitted

Bold type indicates new material to be added to the Broomfield Municipal Code
~~Strikethrough type~~ indicates deletions from the Broomfield Municipal Code

ORDINANCE NO. 2301

An Ordinance to amend the Broomfield Municipal Code, Title 17, to revise the regulations for Electric Vehicle Charging Systems and to allow Electric Vehicle Charging Stations in various Broomfield Zone Districts

Recitals.

Whereas, in September 2020, the Council of Broomfield adopted Resolution 2020-169, Greenhouse Gas Reduction Plan, establishing greenhouse gas reduction targets for Broomfield as a community, as well as an organization.

Whereas, one of the recommended actions in the Plan was the establishment of policies and programs that promote low-carbon transportation options and electric vehicles (EV) affecting renewable energy use and emissions reduction.

Whereas, in August of 2023, the City and County of Broomfield approved Ordinance No. 2216 adopting the Colorado Model Electric Ready and Solar Ready Code, which established minimum requirements for the number of EV charging parking spaces for new development and certain existing developments that meet the major renovation or addition threshold.

Where, Ordinance 2216, had an ancillary purpose to ensure there is no duplication in requirements related to EV parking within Title 15, Buildings and Construction, and Title 17, Zoning, of the Broomfield Municipal Code.

Whereas, the City and County of Broomfield believes that the land use regulations for EV charging systems is a matter of local concern, which CCOB has been addressing since 2020.

Whereas, in 2024, the Colorado State legislature passed legislation regarding municipal regulation of Electric Motor Vehicle Charging Systems, HB24-1173, which requires counties over 20,000 and municipalities over 10,000 to facilitate the permitting of EV charging systems by either adopting the EV Charging Model Land Use Code, adopt the permitting process and standards in HB 24-1173, or adopt an ordinance confirming the application of a local code and opting out of revising its codes. The state's basis for regulation in the traditionally local land use regulation space was that developing electric vehicle charging infrastructure as a matter of mixed statewide and local concern.

Whereas, Council desires to, as permitted by C.R.S. § 31-23-316(2)(a)(III), maintain its existing EV local code and also make additional revisions to its existing EV regulations to further streamline the permitting of EV charging systems and the harmonization of definitions associated with EV charging system types set forth in HB24-1173.

Whereas, the amendments proposed in this ordinance also support key strategic outcomes in Broomfield related to mobility and sustainability by revising existing permitting processes and modernizing the existing code.

Now, therefore, be it ordained by the Council of the City and County of Broomfield, Colorado:

Section 1.

Chapter 17-04 - Definitions, of the Broomfield Municipal Code is amended as follows:

. . .

17-04-105 - Electric Vehicle (EV).

Electric Vehicle means an automotive-type vehicle for on-road use, including but not limited to, passenger automobiles, buses, trucks, vans, neighborhood electric vehicles, and electric motorcycles, primarily powered by an electric motor that draws current from a building electrical service, EVSE, a rechargeable storage battery, a fuel cell, a photovoltaic array, or another source of electric current. Off-road, self-propelled electric mobile equipment, including but not limited to, industrial trucks, hoists, lifts, transports, golf carts, airline ground support equipment, tractors, and boats are not considered electric vehicles.

. . .

17-04-126 - EV Charging Station.

EV Charging Station means equipment that includes one or more EV charging ports to provide charging for EVs or such other electric vehicle supply equipment, generally located adjacent to dedicated parking spaces for EVs while they charge. An EV charging station may also include accessory uses such as vehicle vacuums, restaurant/food facilities for sales, and convenience stores. Servicing of vehicles is limited to the checking and adding of fluids and air and the cleaning of windows. No other repair, retail sale of gasoline, or servicing of vehicles is permitted on site.

17-04-127 - Electric Vehicle Supply Equipment (EVSE).

Electric Vehicle Supply Equipment (EVSE) has the same meaning as set forth in the Broomfield-adopted Colorado Electric Solar Ready Code, now known as the Colorado Low Energy and Carbon Code, as amended. The current definition is as follows: an electric vehicle charging system or device that is used to provide electricity to a plug-in electric vehicle or plug-in hybrid electric vehicle, is designed to ensure that a safe connection has been made between the electrical grid and the vehicle, and is able to communicate with the vehicle's control system so that electricity flows at an appropriate voltage and current level.

. . .

17-04-195 - Gas Station

Gas station means a building and premises used for the retail sale of gasoline, or other fuels for motor vehicles. A gas station may also include accessory uses such as car washes, vehicle vacuums, restaurant/food facilities for sales, and convenience stores. Servicing of vehicles is limited to the checking and adding of fluids and air and the cleaning of windows. No other repair or servicing of vehicles is permitted on site. ~~If the primary use of a property is electric charging of vehicles, then the use shall be considered a gas station for zoning purposes.~~

Section 2.

Chapter 17-20 - B-1 Limited Business District, of the Broomfield Municipal Code is amended as follows:

. . .

17-20-020 - Permitted uses; by right.

The following uses are permitted by right in the B-1 district: Limited business uses, including but not limited to the following:

- (A) Banks, savings and loan, and finance companies;
- (B) Churches and church facilities;
- (C) Medical and dental laboratories;
- (D) Offices and clinics;
- (E) Municipal buildings;
- (F) Parking lots and parking garages;
- (G) Personal service shops;
- (H) Public and private schools;
- (I) Public utility installations excluding repair, storage, and production facilities;
- (J) Commercial recreational uses and theaters, indoor;
- (K) Restaurants and other eating and drinking places where food is primarily consumed indoors or at outdoor tables. Drive-ins where food is consumed primarily in autos or off-premises are not included;
- (L) Retail stores;
- (M) Accessory building and uses; ~~and~~
- (N) Sexually oriented businesses; ~~and~~
- (O) EV Charging Stations.**

Section 3.

Chapter 17-22 - B-2 General Business District, of the Broomfield Municipal Code is amended as follows:

. . .

17-22-020 - Permitted uses; by right.

The following uses are permitted by right in the B-2 district:

- (A) General business uses, including but not limited to the following:
 - (1) Automobile sales and services;
 - (2) Banks, savings and loan, and finance companies;
 - (3) Churches and church facilities;
 - (4) Hotels and motels;
 - (5) Membership clubs;
 - (6) Offices and clinics;
 - (7) Municipal buildings;
 - (8) Parking lots and parking garages;
 - (9) Public recreation areas and facilities;
 - (10) Personal service shops;
 - (11) Printing and newspaper offices;
 - (12) Private schools;
 - (13) Commercial recreational uses and theaters, indoor;
 - (14) Restaurants and other eating and drinking places;
 - (15) Retail and wholesale stores;
 - (16) Accessory buildings and uses;
 - (17) Pet shops;
 - (18) Drive-in restaurants;
 - (19) Bakery, when products are sold at retail on the premises; and
 - (20) Sexually oriented businesses.; and
 - (21) **EV Charging Stations.**

Section 4.

Chapter 17-23 - MU-1 Suburban Mixed Use District, of the Broomfield Municipal Code is amended as follows:

. . .

17-23-020 - Permitted Uses; by right.

The following uses are permitted by right in the MU-1 district:

- (A) Banks, savings and loan, and finance companies;
- (B) Breweries, brewpubs, wineries and distilleries with tasting rooms;
- (C) Commercial recreational uses and theaters, indoor;
- (D) Commercial services such as plumbing, bakery, food catering, household equipment, and appliance rental and repairs;
- (E) Daycares and other childcare facilities;
- (F) Food truck court;
- (G) Hotels and motels;
- (H) Live/work residential dwellings;
- (I) Medical and dental laboratories;

- (J) Multi-family residential dwellings;
- (K) Municipal Uses;
- (L) Offices including medical offices and clinics;
- (M) Parking structures;
- (N) Parks and recreation facilities;
- (O) Personal service shops;
- (P) Places of worship;
- (Q) Public and private schools;
- (R) Research and development;
- (S) Restaurants and other eating and drinking establishments;
- (T) Retail stores;
- (U) Studios for arts, crafts and instruction such as dance, yoga and material arts;
- (V) Veterinarian clinics including overnight boarding; ~~and~~
- (W) Accessory buildings and uses; ~~and~~
- (X) EV Charging Stations.**

Section 5.

Chapter 17-23.1 - MU-2 Employment Mixed Use District, of the Broomfield Municipal Code is amended as follows:

. . .

17-23.1-020 - Permitted Uses; by right.

The following uses are permitted by right in the MU-1 district:

- (A) Assembly processing, treatment, storage, or packaging of products from previously prepared materials such as food, beverages, appliances, electronics, furniture, business machines, and pharmaceuticals;
- (B) Banks, savings and loan, and finance companies;
- (C) Breweries, brewpubs, wineries and distilleries with tasting rooms;
- (D) Commercial recreational uses and theaters, indoor;
- (E) Commercial recreational uses, outdoor;
- (F) Commercial services such as plumbing, bakery, food catering, household equipment, and appliance rental and repairs;
- (G) Data centers;
- (H) Daycares and other childcare facilities;
- (I) Flex office and flex industrial;
- (J) Food truck court;
- (K) Hospitals;
- (L) Hotels and motels;
- (M) Manufacturing, processing and packaging of medical and pharmaceutical supplies, precision or electronic instruments, parts, or tools;
- (N) Medical, dental, experimental, and testing laboratories;
- (O) Municipal Uses;

- (P) Offices including medical offices and clinics;
- (Q) Outdoor parking of vehicles for service, delivery, and related purposes when used in conjunction with the principal use and in operable conditions with current license plates;
- (R) Outdoor storage of equipment, vehicles, and materials used in conjunction with the principal use, limited to no more than 10% of the lot area, and enclosed and screened by a fence or wall as defined in Section 17-32-140, B.M.C.;
- (S) Parking structures;
- (T) Parks and recreation facilities;
- (U) Personal service shops;
- (V) Pet daycares with overnight boarding;
- (W) Places of worship;
- (X) Public and private schools;
- (Y) Research and development;
- (Z) Restaurants and other eating and drinking establishments;
- (AA) Retail stores;
- (BB) Studios for arts, crafts and instruction such as dance, yoga and material arts;
- (CC) Veterinarian clinics including overnight boarding;
- (DD) Warehouse distribution and wholesale uses; ~~and~~
- (EE) Accessory buildings and uses; ~~and~~
- (FF) EV Charging Stations.

Section 6.

Chapter 17-24 - I-1 Limited Industrial District, of the Broomfield Municipal Code is amended as follows:

. . .

17-24-020 - Permitted uses; by right.

The following uses are permitted by right in the I-1 district, provided that all dust, fumes, odors, smoke, vapor, noise, lights, glare, and vibrations are confined to the lot on which the use is located:

- (A) Office and commercial uses, limited to the following:
 - (1) Administrative, office, and research facilities;
 - (2) Commercial services such as plumbing, electrical bakery, food catering, household equipment, and appliance rental and repairs;
 - (3) Commuter and business parking;
 - (4) Indoor entertainment and commercial recreation such as sports arenas, fitness clubs and facilities for volleyball, bowling, soccer, skating, and similar activities;
 - (5) Medical clinics;
 - (6) Membership; clubs;

- (7) Restaurants or food service intended to serve the industrial employment population or other food service when secondary to the primary permitted use;
- (8) Retail sales and service businesses;
- (9) Sexually oriented businesses, subject to [chapter 5-36](#), B.M.C.;
- (10) Studios for arts, crafts and instruction such as dance, yoga and martial arts;
and
- (11) Temporary sales stands, subject to [chapter 17-31](#), B.M.C.; and
- (12) **EV Charging Stations.**

Section 7.

Chapter 17-26 - I-2 General Industrial District, of the Broomfield Municipal Code is amended as follows:

...

17-26-020 - Permitted uses; by right.

The following uses are permitted by right in the I-2 district, provided that they are conducted in a manner which confines all dust, fumes, odors, refuse matter, smoke, vapor, noise, lights, glare, and vibrations within the boundaries of the I-2 district in which they are located:

- (A) Office and commercial uses permitted by right in the I-1 district (section [17-24-020](#), B.M.C.), except for day-care facilities, including child day care facilities, and also permitting the following:
 - (1) Animal hospitals, day-cares or kennels when at least 200 feet from residential-zoned property;
 - (2) Building supply yards, or contractor storage yards enclosed and screened by a fence or wall as defined in section [17-32-140](#), B.M.C.;
 - (3) Gas stations, service stations or car wash facilities.;
 - (4) Nurseries and greenhouses and including retail sales.; and
 - (5) **EV Charging Stations.**

Section 8.

Chapter 17-26.05 - I-3 Industrial District, of the Broomfield Municipal Code is amended as follows:

...

17-26.05-020 - Permitted uses; by right.

The following uses are permitted by right in the I-3 district, provided that they are conducted to confine all dust, fumes, odors, refuse matter, smoke, vapor, noise, lights, glare, and vibrations within the boundaries of the I-3 district in which they are located or that they mitigate such impacts on the adjacent uses:

- (A) Office and commercial uses, limited to the following:

- (1) Administrative, office, and research facilities;
- (2) Animal hospitals, day-cares or kennels when at least 200 feet from residential-zoned property;
- (3) Building supply yards or contractor storage yards enclosed and screened by a fence or wall as defined in section [17-32-140](#), B.M.C.;
- (4) Commercial services such as plumbing, electrical, bakery, food catering, household equipment, and appliance rental and repairs;
- (5) Commuter and business parking;
- (6) Gas stations, service stations or car wash facilities;
- (7) Nurseries and greenhouses and including retail sales;
- (8) Sexually oriented businesses, subject to [chapter 5-36](#), B.M.C.; and
- (9) Temporary sales stands, subject to [chapter 17-31](#), B.M.C.; and
- (10) **EV Charging Stations.**

Section 9.

Chapter 17-32 Accessory Buildings and Uses, of the Broomfield Municipal Code is amended as follows:

...

17-32-040 - Off-street parking; required spaces.

...

- (I) **Electric Vehicle Parking Space Requirements.** Electric vehicle parking spaces shall be provided consistent with the requirements of Chapter 15-07 ~~Chapter 15-33~~, the **Colorado Low Energy and Carbon Code Broomfield Electric Ready and Solar Ready Code**.
 - (1) The location of all EV ready and EV installed spaces shall be noted on the site development plan or urban renewal site plan.
 - (2) The site development plan or urban renewal site plan shall include a note stating the total number of EV capable parking spaces consistent with **Chapter 15-07** ~~Chapter 15-33~~, the **Colorado Low Energy and Carbon Broomfield Electric Ready and Solar Ready Code** to be verified at the time of Building Permit review and issuance.
 - (3) All non-single-unit residential installations of electric vehicle charging spaces with an installed charger shall include signage identifying spaces as ~~restricted~~ parking for Electric Vehicles. If time limits or vehicle removal provisions are to be privately enforced, regulatory signage including parking restrictions shall be installed immediately adjacent to, and visible from the electric vehicle charging station.
 - (4) The property owner is not restricted from collecting a service fee for the use of an electric vehicle charger utilized at a required electric vehicle charging space made available to residents, employees, and visitors to the property.
 - (5) The property owner may limit the use of the electric vehicle charging space to ensure that it remains available for employees and customers of the business.

- (6) Multi Unit Residential Development offered for sale to individual homeowners (condominiums) shall provide one EV ready space per unit.
- (J) EV Installed parking spaces must comply with requirements from the International Building Code (IBC).
 - (1) Broomfield counts parking spaces served by EV charging stations toward minimum parking requirements.
 - (2) Van-accessible parking spaces that are designed to accommodate a person in a wheelchair, served by an EV charging station, and are not designated as a parking reserved for a person with a disability under Colorado Title 42, section 42-4-1208, will be counted as two standard automobile parking spaces.
 - (3) One parking space served by an EV charging station must meet the ADA design standards for a van-accessible parking space. This space is not required to be designated (signed) as an "accessible parking space."
- (K) EV Charging Station Equipment Requirements.**
 - (1) Essential electric vehicle supply equipment associated with the operation of the EV charging station shall meet all sight distance requirements as defined by the Standards and Specifications, and be setback a minimum of 5 feet from adjacent property lines.**
 - (2) The appearance, materials, and dimensions of the EV charging stations and electric vehicle supply equipment shall be determined by current EV charging manufacturing standards and utility design standards.**
 - (3) Screening or landscaping for subject EV charging stations and electric vehicle supply equipment shall not be located within the electrical equipment safety and access distances from national electrical safety standards, including National Fire Protection Association (NFPA) standards, the National Electric Safety Code (NESC), and other relevant national safety standards.**

Section 10.

This ordinance is effective seven days after publication following final passage.

Introduced and approved after first reading on July 7, 2026, and ordered published in full.

Introduced a second time and approved on September 8, 2026, and ordered published.

The City and County of Broomfield, Colorado

Mayor

Attest:

Office of the City and County Clerk

Approved as to form:

NCR

City and County Attorney



CITY AND COUNTY OF BROOMFIELD

Staff Memorandum

Meeting Date: September 8, 2026

To: Mayor and Council

From: Jennifer Hoffman, City and County Manager

Presented By: Danee Brouillard, Assistant City and County Manager

Memo Title/Subject: Council Appointments to Boards, External Organizations, and Committees - September 2026

[View Correspondence](#)

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Council Action Needed on Item

- First, Council will consider a slate nomination to redistribute Council representation for positions on various boards, external organizations, and committees.
- If Council wants to approve the slate, the appropriate motion is **“that the slate be approved.”**

Summary

Council would like to revisit and redistribute its representation on the following boards, external organizations, and committees.

- Boulder County Consortium of Cities
- Broomfield Early Childhood Council
- Colorado Counties Inc. (CCI)
- Community Services Block Grant Tripartite Advisory Board
- Counties & Commissioners Acting Together (CCAT)
- E-470 Public Highway Authority Board of Directors
- North Area Transportation Alliance (NATA)

City Council’s Procedures and Rules of Order sets the procedures by which Council makes appointments to the boards, external organizations, and committees.

For each board/committee appointment, Councilmembers may make individual nominations for the board/committee. No second is needed for a nomination. If the number of nominations exceeds the number of vacancies, Council will proceed to vote. If the number of nominations does not exceed the number of vacancies, Council can proceed directly with a motion to appoint.

Votes shall be made public per C.R.S. 24-6-402(2)(d)(IV) by electronic ballot. The City and County Clerk will count the votes, and the Presiding Officer will announce the results.

If none of the candidates receive a majority of the votes cast by Councilmembers at the meeting to be elected on the first ballot, the candidate receiving the fewest votes will be dropped unless the elimination of such name (or names in the case of a tie vote) would leave only one candidate for the office.

This process will continue until one candidate receives the required number of votes to be elected.

Meeting Date: September 8, 2026

Council Appointments to Boards, External Organizations, and Committees - September 2026

Prepared By: Kelli Cole, Executive Office Manager, CMO

Following completion of the electronic balloting, a motion to appoint will be necessary.

These appointments will remain in effect until Council revisits appointments, typically following municipal elections (Nov. 2027), or if Council requests changes sooner.

The City and County Clerk shall maintain a record of the vote for boards and commissions appointments.

Attachment 1 outlines the boards, external organizations, and committees that Council or staff currently serve on, including authority, functions, meeting information and current appointments.

Financial Considerations

N/A

Prior Council or Other Entity Actions

On [March 3, 2026](#) Council made appointments to these various positions on boards, external organizations, and committees.

Boards and Commissions Prior Actions and Recommendations

N/A

Detailed Background/Additional Information/Project Details

N/A

	Appointed Councilmembers on 12/9/2025 and 3/3/2026: Updated Sheet 3/4/2026											
Check if an elected official is required to serve on the board and an appointment by Council is necessary	Board Name	Authority	Function	Appointed Councilmember	Meeting Time	Estimated Time Commitment	Meeting Location	Liaison Name/Contact Info	Voting Member (Yes or No)	Needs Formal Letter of Notice of Appointment	Post Public Notice?	Notes
☒	Advisory Committee on Environmental Sustainability (ACES)	Resolution No. 2018-121 (temp task force) Resolution No. 2020-64 (permanent committee; name change); Reso. No 2021-158 (adding youth). ACES consists of 14 residents and 2 councilmembers	Outline goals and action steps within Broomfield. Contribute to the direction and implementation of the greenhouse gas reduction plan and the Zero Waste Plan. ACES subcommittees on Transportation, Zero Waste and Energy will advise on the planning and gradual implementation of key sustainability programs and initiatives	Jean Lim - Member Sarah Braun - Alternate	2nd Monday 6-8 p.m.	2-3 hours/month	In Person: Broomfield Human Services Building, Heritage Conference Rooms	Barney Gordon, Director of Public Works bgordon@broomfield.org	☐	☐	☒	fka ESATF
☐	Boulder County Consortium of Cities	The Consortium was created by the Boulder County Commissioners in 1986, and is comprised of elected representatives from the county and every city and town in Boulder County. Boulder County administers and chairs the organization. Following the creation of the City and County of Broomfield, the Consortium invited Broomfield to continue participation through the appointment of an ex-officio member and alternate.	Provides a forum to promote regional communication and cooperation among county, city and town governments on issues of mutual concern.	Paloma Delgadillo - Member	Meets 1st Wednesday of every even-numbered month of the year, (February, April, June, August, October, and December). Meetings begin at 6:30 p.m.	3-3.5 hours/month	In Person: Typically held at the Boulder County Courthouse in Boulder or at other public buildings throughout Boulder County.	Attn: Mark Ruzzin Boulder County Commissioner's Office PO Box 471 Boulder, CO 80306 303-441-4567 mruzzin@bouldercounty.org Danee Brouillard 303-552.7315 dbrouillard@broomfield.org	☐	☐	☐	
☒	Broomfield Building Corporation Board of Directors	Ordinance No. 1407 establishes the Corporation. Resolution No. 2012-01 Adopted the Amended Bylaws The Bylaws provide that the Board shall include the Mayor, City and County Manager, the Deputy City and County Manager, Finance Director, one councilmember and one alternate councilmember.	Governs financing and leasing for public projects. Acquires by purchase, lease or otherwise, interests in real and personal property and facilities and improvements and conveys said interests to the City and County of Broomfield.	Mayor Castriotta - Member Todd Cohen - Member Jean Lim - Alternate	1 meeting/year coinciding w/budget adoption in October	.5 hour/year	In Person: George Di Ciero City and County Building	Graham Clark, Director of Finance 303-438-6200 graham.clark@broomfield.org	☒	☐	☒	
☒	Broomfield Chamber of Commerce Board of Directors	Chamber Bylaws - The governance of The Chamber, the direction of its work and the control of its property shall be vested in the Board. The Board may include several ex-officio members, in that CCOB may provide two City Council members as ex-officio, one regular member and one alternate. The regular City Council member will be the only ex-officio with voting power.	The purpose of The Broomfield Chamber of Commerce is to unite the people of commerce, industry, education, and local nonprofits to work together so that the citizens and all businesses within the Broomfield area may prosper. To further that objective, the Board of Directors shall from time to time adopt goals, objectives, policies, and programs to guide and direct the activities of the organization.	Paloma Delgadillo - Member Sean McKenzie - Alternate	3rd Tuesday of each month from 8-9:30 a.m. Location varies.	1.5 hours/month plus attendance at Chamber events	Location Varies	Pat Monacelli - President patrick.monacelli@broomfieldchamber.com	☐	☐	☐	
☒	Broomfield County Transportation Forum	County Forums are an extension of the Denver Regional Council of Governments (DRCOG). Governance regarding all actions are ultimately a recommendation back to the DRCOG Board Established August 2018	Responsible for submitting Regional and Subregional Share Transportation project recommendations to DRCOG. All DRCOG member representatives invited to participate as voting members; other non-voting. Forums open to the public. Forums must provide documented process to DRCOG. Receives periodic updates from DRCOG, CDOT, and RTD planning efforts	Austin Ward - Chair Laurie Anderson - Vice Chair Heidi Henkel - Member	2nd Friday monthly 1-2:30 p.m. - Virtual **This is flexible to meet the availability of the Council Forum members; can move day/time as needed. In 2025 met quarterly. In 2026 having monthly on the calendar may be helpful to be nimble but we will likely cancel most meetings.	1.5-2 hours/month	Virtual Meetings	Sarah Grant Transportation Manager City & County of Broomfield One DesCombes Drive Broomfield, CO 80020 303-438-6385 sgrant@broomfield.org	☒	☐	☒	Note: of the 9 meetings scheduled this far in 2023, 6 have been cancelled - need to discuss moving to quarterly
☐	Broomfield Early Childhood Council	Section 26-6.5-103.5. (C.R.S.) Early Childhood Councils - Membership provides for local government representation on the local council including but not limited to: county commissioners, city council members, etc. The statute does not specify the number of representatives, nor do the By-Laws of the Local Council. The Council may appoint as many representatives as are interested in serving. The statute additionally states: "(4) Each member of a council shall sign a memorandum of understanding on behalf of the organization he or she represents to participate in and collaborate on the work of the council."	To the extent practicable, each Council shall be representative of the various public and private stakeholders in the local community who are committed to supporting the well-being of children five years of age or younger. NOTE: At the Broomfield City Council Meeting held on October 25, 2011, representatives of the Broomfield Early Childhood Council gave a presentation and asked for Council's participation on the Broomfield Early Childhood Council Board. UPDATE: October 30, 2023 Jessica Jones asked that a Councilmember attend their General Partnership meetings, beginning in January 2024 and running quarterly (January, April, July, October); dates, times, and locations TBD	Todd Cohen - Member Sean McKenzie - Member	Meets quarterly in January, April, July (possibly virtual), and October; meetings last 75 minutes (15 for networking, introductions and 60 for updates, information, data and strategic plan sharing). Times/locations TBD as of 10/31/23	1.25 hours/quarterly	Location TBD	Jessica Jones Council Director 303-903-9295 jessica@broomfieldecc.org Physical Address: 6 Garden Center Broomfield, CO 80020 Mailing Address: P.O. Box 573 Broomfield, CO 80038	☐	☐	☐	
☒	Broomfield-Westminster Open Space Foundation Board	Ordinance No. 1825 established the Board. The Bylaws provides that the Board shall include the Mayors of Broomfield and Westminster, the City and County Manager of Broomfield and the City Manager of Westminster, and one councilmember and one alternate councilmember from Broomfield and Westminster. In addition the City and County Manager of Broomfield and the City Manager of Westminster shall jointly appoint one director not elected or employed or a resident of either Broomfield or Westminster.	The Foundation is the issuing entity for the Certificates of Participation (COPs) for the Metzger Property. The Directors provide policy guidance on the long term management of property owned by the Foundation.	Mayor Castriotta - Member Sarah Braun - Member	One meeting each year with additional as needed.	1-2 hours/year	Virtual Meetings	Kristan Pritz Director of Open Space & Trails 303-438-6335 kpritz@broomfield.org	☒	☐	☒	The Bylaws note that one alternate councilmember is to be appointed to serve during absences of its appointed councilmember.
☒	Colorado Communities for Climate Action (CC4CA)	As a member of CC4CA, Broomfield may appoint one official elected, appointed, or an employee, to serve on the Board. The Council may also appoint an alternate member.	CC4CA is a coalition of local governments, working for state and federal climate-protection actions to complement our local efforts. Reviews legislative proposals.	Jean Lim - Member Sean McKenzie - Alternate	The Board typically meets on the 4th Friday of every month from 9-10:30 am	2 hours/month	Virtual Meetings	Jacob Smith Executive Director jsmith@cc4ca.org	☒	☐	☐	
☒	Colorado Counties, Inc.	All council members and the Mayor are eligible and invited to attend and participate in all CCI meetings and they will all be considered members of all 9 CCI steering committees. Some counties assign a specific commissioner to specific committees internally. However, in voting situations, each jurisdiction has one vote, regardless of how many commissioners or council members are in attendance.	CCI is a non-profit, membership association whose purpose is to offer assistance to county commissioners, mayors and council members and to encourage counties to work together on common issues.	Danee Brouillard: Staff Proxy (limited to Human Service items, and based on agendas as determined by staff)	CCI meetings are only held during the Legislative Session, mid-January through mid-May. Steering Committee Meetings held monthly on Thursday and Friday (the week varies), 9 a.m. - 4 p.m., Hybrid format Also includes Legislative Briefing Meetings on Fridays, monthly 12-1:30 p.m., Virtual Summer Conference 3 days in June, yearly Winter Conference 3 days in December, yearly	7-9 hours/month	Hybrid Meetings: CCI offices 800 Grant Street, Suite 500 Denver CO 80203	Danee Brouillard 303.552.7315 dbrouillard@broomfield.org Kristin Dunn Deputy Director 800 Grant Street, Suite 500 Denver, CO 80203 303-861-4076 (o) 303-503-7721 (c) kdunn@ccionline.org	☒	☐	☐	

☐	Colorado Municipal League (CML) Policy Committee	As a member of CML, Broomfield may appoint one official elected, appointed, or an employee, to serve on the Policy Committee. The Council may also appoint an alternate member.	Review requests from member municipalities for CML-initiated legislation and recommend specific positions to the CML Board; Review known or potential legislative issues or bills, consideration of staff recommendations, and recommend specific positions to the CML Board; Review the League's Annual Policy Statement Each municipality can propose policy positions or proposed legislation to the full committee for consideration. Your policy committee member should be prepared to present consensus proposals from your municipality and will later be asked to represent your municipality in consideration of the proposals of others. The first step in this process is solicitation of proposals from member municipalities.	Heidi Henkel - Member Paloma Delgadillo - Alternate	Typically 3 times/year before and during legislative session and prior to Annual Conference 4-5 hours per meeting 2-3 times a year plus Annual Conference	1.5 hours per month during legislative session and then 2 hours quarterly	Hybrid Meetings: Colorado Municipal League 1144 Sherman St. Denver, CO 80203	Beverly Stables Legislative Advocacy Manager bstable@cml.org 303-831-6411 Danee Brouillard 303-552-7315 dbrouillard@broomfield.org	☒	☐	☐	
☐	Communities that Care (CTC)	The Communities that Care (CTC) coalition is comprised of over 50 community members, leaders and young people	Focused on preventing substance use and improving mental health among youth in Broomfield. The coalition implements evidence-based strategies that address the underlying risk and protective factors that contribute to or buffer against substance use.	Sean McKenzie - Member	CTC Key Leaders are invited to attend CTC Coalition Meetings quarterly, and occasional community meetings/events are held.	1.5 hours/quarterly meeting + events	In Person: Health and Human Services Building 100 Spader Way Heritage Rooms Broomfield, CO 80020	Jason Vahling Director of Public Health 720-887-2218 jvahling@broomfield.org	☐	☐	☐	Not required to have a Council representative, but per Director Vahling, it is nice.
☒	Community Services Block Grant Tripartite Advisory Board	CSBG Act of 1998, Section 676B require the CSBG eligible entity to administer the CSBG program through a Tripartite Board, which has three parts: ■ A low-income representative (with lived experience) ■ An elected official or their appointed representative; and ■ A private sector representative (with interests in the community served). (Source CSBG Information Memorandum #82)	DHS receives federal CSBG funding to address and eliminate poverty. In Colorado, CSBG funds are allocated to the Colorado Department of Local Affairs, which in turn allocates funds to eligible entities. DHS receives approximately \$36K annually. These funds are used for emergency rental/mortgage/utility assistance and housing stabilization.	Julie Twiss - Member	varies	1.5 hours/meeting, 3 meetings /year	Virtual Meetings	Mandy Walke, 720-887-2279, awalke@broomfield.org	☒	☐	☒	
☐	Commuting Solutions (US 36)	The organization is a coalition of more than 430 businesses, employees and municipal governments in the northwest region. The organization's Bylaws provide for one elected official and an alternate from Broomfield.	Works collaboratively to reduce traffic congestion. Advocates for affordable and convenient multi-model. transportation options for US 36. Expands first and final mile connectivity to maximize use of the US 36 Bikeway and the Flatiron Flyer service. Educate the public about their commute options.	Julie Twiss - Member	Meets quarterly 8:00-9:30 am Annual Legislative Breakfast hosted by Commuting Solutions 1st week of January Annual Sustainable Transportation Summit typically in May (half day) hosted in Northwest	1.5 hours/quarterly Approximately 12 hours for 6 events plus travel time	New 2024 quarterly meeting location: Butterfly Pavilion 6252 W 104th Ave, Westminster Annual Legislative Breakfast - location rotates Annual Sustainable Transportation Summit - location rotates	Audrey DeBarros 287 Century Circle, Su 103 Louisville, CO 80027 303-604-4383 Audrey@commuting solutions.org Sarah Grant Transportation Manager City & County of Broomfield One DesCombes Drive sgrant@broomfield.org	☐	☐	☐	optional - staff attends
☒	Counties & Commissioners Acting Together (CCAT)	As a member of CCAT, Broomfield may appoint one official elected, appointed, or an employee, to serve on the Policy Committee. The Council may also appoint an alternate member.	Reviews legislative proposals. Makes recommendations to CCAT Executive Board regarding positions of support, opposition or amendment to a wide variety of proposed legislation.	Jean Lim - Lead, and Fiscal Reform Heidi Henkel - Housing Sarah Braun - Natural Resources Austin Ward - Transportation Laurie Anderson - Governance Julie Twiss - HHS Danee Brouillard: Staff Proxy	Typically meets 4 times per year before and during the legislative session with bi-weekly conference calls during the session. Two annual policy planning retreats. Monthly calls for committees and weekly governing board meetings/calls during the legislative session. Testifying at the Capitol as needed.	2-3 hours/month plus committees and legislation as wanted	Virtual Meetings	Thomas Davidson thomas.davidson@coloradoccat.org Julia Scanlan julia.scanlan@coloradoccat.org	☒	☐	☐	
☒	Denver Regional Council of Governments (DRCOG)	DRCOG was established in 1955. Broomfield Membership in DRCOG is voluntary. Dues are paid annually. Membership consists of a representative and alternate from each of the 58 participating governments. Denver has 2 members. Broomfield currently has one but has the option to pay for another voting member.	Works to solve regional problems through collaboration. Makes decisions regarding regional transportation funding and projects. Provides comprehensive services for the region's older adults and people living with disabilities. Reviews and adopts other regional plans for the metro area, including Metro Vision.	Austin Ward - Member Laurie Anderson - Alternate	3rd Wednesday, 6:30 p.m., at DRCOG offices DRCOG Board meeting - 3 hours plus travel (travel estimate 1-1.5 hour) in person required to vote DRCOG Board Prep meeting with staff .5 hour (virtual) If participating in Perf/Engagement or Finance Committee add 1-2 hours for meetings in advance of the Board meeting DRCOG Monthly Work Session 1.5 hours (virtual) Personal agenda prep review for board, work sessions, and committee meetings (1-2 hours depending) Annual Retreat - full day + optional dinner Annual Awards Dinner, optional	Total 8-10 hours/month	Board Meetings: In Person Denver Regional Council of Governments 1001 17th Street, Suite 700 Denver, CO 80202 Aspen/Birch Conference Room, first floor Board Prep Meetings: Virtual	Sarah Grant Transportation Manager 303-438-6385 sgrant@broomfield.org	☒	☐	☐	Virtual connection info changes each mtg
☐	E-470 Public Highway Authority Board of Directors	Resolution No. 117-97CCOB participation as an "Affiliate Member" An affiliate membership requires the appointment of an elected official. An alternate member may also be appointed. Affiliate Member Directors shall have an advisory vote when the Board takes action on matters of business before the Board.	E-470 Public Highway Authority plans, designs, finances, constructs and operates the toll highway. Provides policy direction to E-470 staff.	Paloma Delgadillo - Member	2nd Thursday 9 a.m. 2-3 hours/month	2-3 hours/month	Virtual Meetings	Diane Lundquist - Executive Assistant to Executive Director - dlundquist@e-470.com 303-537-3737	☐	☒	☐	
☒	Flatiron Improvement District (FID) Board of Directors	The FID is authorized by 14-08-040 BMC and was organized by Resolution 2000-193 which established an independent board of five members to be appointed by the city council. One of the members is to be a voting member to represent the interests of the City. This may be either a staff member or councilperson.	Approved workplan and budget for the District, utilizing an existing approved tax on sales tax transactions Maintains pathway through City and County Right-of-Way and discusses opportunities for improved transit, bike and pedestrian circulation through and to the District.	Austin Ward - Member	Meets on a quarterly on the 4th Thursday, generally an online meeting, 1 hour **This has flexibility to change. Staff will revisit with FID to ensure date/time works for all.	1 hr/quarter	Typically Virtual Meetings	Sarah Grant & Allison Baxter (new for 2025 and forward) Community Development - Transportation 303-438-6385 sgrant@broomfield.org abaxter@broomfield.org	☒	☐	☒	Originally this voting member was originally a senior city/county staff; as evolved that the council appointed a councilperson to be a voting member - and city/council staff serve as staff for the FID.
☒	Metro Area County Commissioners (MACC)	Works in partnership with the front range county commissioners to stay informed on various issues concerning their constituents.	Provides a forum to promote regional communication and cooperation among county governments on issues of mutual concern.	Todd Cohen - Chair/Member Sarah Braun- Alternate	Generally meets on the third Friday of the month and rotates counties alphabetically, 11:30 a.m., at various "host" locations.	1-2 hour/month	Hybrid Meetings: DRCOG Red Rocks Conference Room 7th floor 1001 17th Street, Suite 700	Melinda Stevens Executive Assistant Direct: 303-480-6701 mstevens@drcog.org	☐	☐	☐	

☒	Metro Mayors Caucus	Founded in 1993, the Metro Mayors Caucus is a voluntary and collaborative regional organization comprised of mayors from throughout the Colorado's Denver metropolitan area. The 40 member Caucus is governed by an Executive Committee that is comprised of a Chair and two Co-Vice Chairs and up to six at-large members.	Enhancing personal relationships and building trust among Denver metropolitan area mayors and the people they represent; Developing consensus positions on regional issues and advocating their adoption; Monitoring policy that affects municipalities and the region; Providing a voice for regionalism on issues with multi-jurisdictional or regional impacts; Forging relationships and enhancing collaboration among the private, nonprofit and public-sectors that seek to implement change at the local, regional and state levels; Offering a forum for the resolution of differences among the jurisdictions in the metro area.	Mayor Castriotta - Member	As determined by members Every 3 months for 3 hours + retreat in January for a full day	3 hours every 3 months	Metro Denver Chamber of Commerce 1445 Market Street 4th Floor - Board Room Denver, CO 80202	Heidi Williams President & CEO Civic Results & the Metro Mayors Caucus heidi@metromayors.org Emma Bangs Program Manager 720-788-3632 emma@metromayors.org	☒	☐	☐	
☒	Mile High Flood District (MHFD)	Colorado Revised Statutes, Section 32-11-204, establishes the UDFCD and provides for one City Council representative. (Historically this has been the Mayor Pro Tem, which is typical for members from other municipalities. It is suggested that this appointment be the Mayor or Mayor Pro Tem. The requirements are for a voting member of our council.)	Allocates revenue and provides management for: Watershed planning studies, Flood Mapping studies, Floodplain management activities, Flood prediction and early warning program, Capital projects for drainage and flood control improvements, Maintenance of waterways and drainage/flood mitigation facilities, and Water quality and Clean Water Act permit assistance	Mayor Castriotta - Member	Regular District Board meetings take place on the 3rd Thursday of each month, excluding March, June, July, and December, when no meetings are held. Meetings are hybrid format. All meetings start with lunch at 12:30 p. m. with the official meeting starting at 1: 00 p.m. and ending at 2 p.m.	1.5 hours/month	Hybrid Meetings District Board Room 2480 W. 26th Ave Suite 156-B Denver, CO 80211	Rebecca Baker - 303-438-6259 Amelia Deleon Human Resources Manager, 12575 Bayaud Ave., Lakewood, CO 80228 303-455-6277 adeleon@mhfd.org www.mhfd.org	☒	☐	☐	fka Urban Drainage & Flood Control District; per Rebecca has to be an EO
☒	North Area Transportation Alliance (NATA)	Resolution No. 2009-89 Authorized the City and County of Broomfield to enter into a Memorandum of Understanding to Form and Participate in the North Area Transportation Alliance. Each member shall have a representative and alternate, at least one of which shall be an elected official.	The North Area Transportation Alliance is a partnership of public and private entities in the North I-25 Corridor working to identify, develop, advocate, and lobby for transportation solutions that will enhance mobility, drive economic development and reduce traffic congestion in the north metro area. The coalition provides an opportunity for Broomfield to work positively with its neighboring communities, and for the north metro area to speak and be heard as one voice regarding the transportation needs of the area.	Todd Cohen - Member Alternate - Vacant	Monthly on the 4th Thursday of every month except November/December. Typically no meeting in November and the December meeting date fluctuates. Meetings held at the Adams County Human Service building 11860 N Pecos St, Westminster, CO 80234 7:30 a.m.-9 a.m. The Strategic Planning Committee (SPC) for NATA meets the 3rd Friday of every month for 30 minutes, virtually. The SPC is optional, unless serving on the executive committee.	1.5 hours/month, plus travel to AdCo offices. (Add extra time if serve on leadership position which adds 1/2 hour per month virtually.)	Adams County Human Service building 11860 N Pecos St Westminster, CO 80234	Carson Priest Executive Director 12200 Pecos Street, #100 Westminster, CO 80234 303-453-8513 Karen.Stuart@smartcommutemetronorth.org Sarah Grant Transportation Manager City & County of Broomfield One DesCombes Drive Broomfield, CO 80020 303-438-6385 sgrant@broomfield.org	☒	☐	☐	Virtual connection info emailed out the week of the meetings; EO required
☒	Northwest Mayors & Commissioners Coalition Meeting (NW MCC)	The Coalition group of communities located along the U.S. 36 corridor and Northwest metro. The NW MCC has been meeting monthly for more than 20 years to coordinate and advocate for the US 36 Corridor and now shared transportation projects, funding and legislative priorities. The Coalition operates on consensus for advocacy and has been effective in leveraging significant funds for transportation in Broomfield and the region. Membership is limited to Mayors and County Commissioners and includes representatives from Westminster, Louisville, Boulder, Superior, Boulder County, Longmont, Lafayette, Erie, and Broomfield. Per the organization, mayors are to serve in this position.	Advocates for improvements and funding for the US 36 Corridor and emerging Bus Rapid Transit corridors (SH 7, SH 119, US 287, 120th Ave, South Boulder Rd, SH 42) identified in the Northwest Area Mobility Study (NAMS) that will create a BRT network for the northwest metropolitan area. Advocates for Northwest Rail and improvements to I-25 from US 36 to Union Station so that BRT can travel in both directions. annually reviews and adopts a policy agenda that guides state and federal project and legislative priorities.	Mayor Castriotta Julie Twiss - Alternate	2nd Thursday of every month, at 8 - 9:30 AM alternating meetings between Broomfield and City of Boulder offices at the discretion of the Committee (usually a breakfast meeting). Fully virtual in 2026	1.5 hours/month. Meets with RTD General Manager and Executive Staff one or two time per year, as needed Other meetings with policymakers as needed Annual Legislative Breakfast (2 hours) hosted by Commuting Solutions 1st week of January Annual trip to Washington DC, typically a three day trip in the February - March timeframe.	Virtual Meetings via Zoom	Sarah Grant Transportation Manager 303-438-6385 sgrant@broomfield.org	☒	☐	☐	fka US 36 MCC - Broomfield hosts even numbered months Boulder hosts odd numbered months
☒	Northwest Parkway Public Highway Authority Board of Directors	Resolution 119-99 approved the Establishing Contract for the NWPPHA. Membership to the Board is an elected official of each governmental unit, (City of Lafayette and Broomfield) along with an alternate member. The Alternate Director shall possess the same qualifications as a Director	Oversees Concession Agreement for the NW Parkway. Handles other matters as necessary on behalf of the Authority. Provides a forum to provide information and receive input on RTD issues of interest to their member communities. May include planning, funding and policy issues.	Austin Ward - Member Todd Cohen - Alternate	Meets at least quarterly, or more often when needed. Current meetings have been held on on various dates, depending on board members' scheduled. Meetings are by Zoom.	1 hour/quarter	Virtual Meetings	Managing Administrator is Joel Meggers, Community Resource Services of Colorado, LLC jmeggers@crsofcolorado.com 303-204-0803 www.crsofcolorado.com	☒	☐	☐	Special meetings may be called in between regular board meetings * Note: As of 1/26/23, Broomfield does not need to notice/post these meetings.
☐	One Book One Broomfield	The One Book One Broomfield was established in 2006 through a City Council Memorandum. The committee consists of the Mayor and Councilmembers (who participate as they are able to each year), one representative from Library Board, one representative from the Broomfield Library Friends Foundation, Library Staff, and 8 resident members	Offers suggestions for titles to review. The books are reviewed for approx. 6 months Reads and evaluates nominated titles. Advises on related programming. Attend the author talk (typically in November) and any supporting library programs preceding the author talk	Mayor Castriotta - Member	Meetings are held once a month from September to May, on the 3rd Monday, from 5-6 p.m. Meetings are not open to the public.	1 hour/month In addition, time commitment includes personal time reading and reviewing approx. 10-20 books in 6 months. Attendance at related events during the month of Oct. and at the author event (approx 4-9 events) not required, but supportive.	In Person: Broomfield Library 3 Community Park Road Broomfield, CO 80020	Pardeep Toor ptoor@broomfield.org 720-887-2365 Kathryn Lynip, Director of Library Services and Cultural Affairs 720-887-2368 klynip@broomfield.org	☐	☐	☐	No EO needed as long as Council support remains at meetings
☒	State Highway 7 Coalition	Established September 12, 2014. An ad-hoc committee including local jurisdictions representing Broomfield, Adams County, Brighton, Thornton, Erie, Lafayette, Boulder, and Boulder County as well as Commuting Solutions, Smart Commute Metro North, Northwest Chamber Alliance and University of Colorado. CDOT, RTD, DRCOG, FHWA, FTA are also invited to participate.	Advocates for multi-modal projects and programs that are consistent with the plans and studies conducted in the corridor and work collaboratively to secure funding for improvements on SH 7 from Brighton to Boulder.	Laurie Anderson - Member Todd Cohen - Alternate	Meets quarterly, rotating member locations to communities along the corridor or virtual Typically 1st Friday of the month from 8: 30 - 10 a.m. February, May, August, November	1.5 hours/quarter	In Person: Location Varies	Sarah Grant Transportation Manager City & County of Broomfield One DesCombes Drive Broomfield, CO 80020 303-438-6385 sgrant@broomfield.org	☐	☐	☐	CM as reps per Sarah 9/13
☒	US 287 Bus Rapid Transit (BRT) Coalition	Established September 9, 2015. An ad-hoc committee of RTD, CDOT and local jurisdictions including Broomfield, Longmont, Lafayette, Erie, Louisville and Boulder County.	Exploring the feasibility of Bus Rapid Transit (BRT) on US 287 from Longmont to US 36.	Paloma Delgadillo - Member Sarah Braun - Member	Meets as needed during business hours, 2 meetings annually on average Approximately 3 hours	3-6 hours/year	Virtual Meetings	Sarah Grant Transportation Manager City & County of Broomfield One DesCombes Drive Broomfield, CO 80020 303-438-6385 sgrant@broomfield.org	☐	☐	☐	EO required per Sarah
☐	Workforce Center - Broomfield Workforce Investment Board	Resolution No. 2001-293 establishes the Board. The Workforce Investment Board was established in accordance with CRS 8-71-210 and 8-71-212 The Board includes representatives from local private sector employers, organized labor, local educational agencies, economic development entities, Workforce Partners, and one member of City Council.	The activities of the Broomfield Workforce Investment Board are to advise Broomfield Workforce Center in the development of priorities, marketing strategies, employer involvement, increased utilization of the Workforce Center, and to suggest new and innovative programs that reflect the integrated service model in the Broomfield Health and Human Services Department.	Julie Twiss - Member	Board meetings are held on the 4th Tuesday of every other month from 9-10: 30 a.m. All but 1 meeting per year is virtual (June is in person)	1.5 hours/month	Typically Virtual Meetings When in person: Broomfield Health and Human Services building 100 Spader Way Broomfield, CO 80020	Celia Hardin Workforce Center Manager, Broomfield Human Services 303-464-5854 chardin@broomfield.org	☐	☐	☐	Optional but highly encouraged

☒	Workforce Colorado Rural Alliance	The Workforce Consortium Board is a State run Board run in accordance with the federal Workforce Innovation and Opportunity Act. Broomfield joined in 2002. Federal regulation, 29 USC 3111; state MOU Membership is provided for by the Consortium's Bylaws and consists mostly of persons from the private sector. The balance of the membership consists of representatives required by the Workforce Innovation and Opportunity Act. Broomfield is allowed one member and that person must be an elected official.	Approves workforce development plans Negotiates and monitors performance standards. Makes recommendations to the Governor. Facilitates and coordinates sub-regional grant applications.	Julie Twiss - Member	Every other month, one in-person (2 days; various locations) and five virtual (1.5 hours)	18 hours/year	5 Virtual Meetings 1 In Person Meeting (various locations in the state)	Celia Hardin Workforce Center Manager Broomfield Human Services 303-464-5854 chardin@broomfield.org	☐	☐	☐	Optional but highly encouraged
☐	National Association of Counties (NACo)		The National Association of Counties (NACo) represents the interests of America's counties, serving as a powerful voice in federal policymaking and a vital part of our nation's intergovernmental system. With a membership of over 1,500 county elected and professional officials, NACo brings together leaders from across the country to shape national policies, share best practices and strengthen counties for a stronger America.	CCOB is a member as an organization which provides all Councilmembers membership	Legislative Conference in Washington D. C. yearly in March Western Interstate Region Conference yearly in May (location varies) Annual Conference & Exposition yearly in July (location varies)	Varies; involvement in this organization is determined by individual Councilmembers Heidi Henkel - Vice Chair of NACO's Immigration Reform Task Force Austin Ward - NACo Health Policy Committee			☐	☐	☐	
☐	National League of Cities (NLC)		The National League of Cities (NLC) is an organization comprised of city, town and village leaders that are focused on improving the quality of life for their current and future constituents.	CCOB is a member as an organization which provides all Councilmembers membership	Congressional City Conference in Washington D.C. yearly in March City Summit yearly in November (location varies)	Varies; involvement in this organization is determined by individual Councilmembers			☐	☐	☐	