

**CITY OF BUENA PARK**  
**NAVIGATION CENTER OVERSIGHT COMMISSION**  
**January 21, 2026**

**1. GENERAL**

a. **CALL TO ORDER:** Chair McCann called the Navigation Center Oversight Commission Meeting to order at 10:00 a.m., in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

b. **ROLL CALL:**

Present: Innocente, Massed, McAuley, McCann, Morrison, Ross, Roth, Valiulla

Absent: Jessup

Also Present: Jim Box, Director of Community Services

Ariana Chavez, Senior Administrative Assistant

Rosemary Nielsen, Homeless Outreach Supervisor

Analisa Marquez, Homeless Outreach Coordinator

Maddie Villapando, Community Services Supervisor

Saul Contreras, Senior Office Assistant

Timothy Huynh, Chief Program Officer Mercy House

Officer Medrano, Homeless Liaison Officer

Officer Beltran, Homeless Liaison Officer

c. **PLEDGE OF ALLEGIANCE:** Led by Chair McCann

2. **ORAL COMMUNICATIONS:** Ginger Cruz, Buena Park resident, informed the Commission on her past experience dealing with homelessness and substance abuse and stated that there should be more of a focus on the Navigation Center.

3. **APPROVAL OF MINUTES October 15, 2025:**

\*\*\*M/S/P – Vice Chair Ross motioned to approve the minutes from October 15, 2025 meeting. Commissioner Innocente seconded the motion. All in favor, motion passed.

4. **DIRECTOR AND CITY STAFF REPORTS:**

a. **City - News and Recent Happenings**

Jim Box, Director of Community Services, welcomed Commissioner Tina Roth and Commissioner Fiza Valiulla. Jim Box, Director of Community Services, introduced Maddie Villapando, Community Services Supervisor, who recently joined the Community Services Department. Ariana Chavez, Senior Administrative Assistant, informed the Commission and provided updated commissioner rosters, Council Member informational page, department budget, and 2026 Community Services calendar. Ariana Chavez, Senior Administrative Assistant, updated the Commission on the Navigation Center tour. Jim Box, Director of Community Services updated the Commission on the new Council Member Liaison, Council Member Susan Sonne.

b. **Navigation Center/Mercy House - Recent Happenings**

Timothy Huynh, Chief Program Officer for Mercy House, introduced to the Commission Flor Delissp, Mercy House Program Manager. Flor Delissp, Mercy House Program Manager, informed the Commission on her background and new role at the Navigation Center. Flor Delissp, Mercy House Program Manager, updated the

Commission on services provided at the Navigation Center and restated the mission and the goals for Mercy House regarding clients at the shelter.

- c. **Homeless Outreach/Public Safety Update**  
Analisa Marquez, Homeless Outreach Coordinator, welcomed the new commissioners and updated the Commission on Homeless Outreach staff, statistics on contacts, calls, drop-ins, and linkages. Analisa Marquez, Homeless Outreach Coordinator, informed the Commission on shelter placements, the waitlist for shelter beds, vouchers, encampment clean up, holiday lunch bag and donations received. Analisa Marquez, Homeless Outreach Coordinator, updated the Commission on both the sheltered and unsheltered population and on the Ehlers Event Center being selected to host as a hub for the Point in Time Count. Officer Medrano, Homeless Liaison Officer, informed the Commission on enforcement at hotspots and an upcoming scheduled clean-up.

## **5. DISCUSSION AND ACTION ITEMS:**

- a. **Selection of New Chair and Vice Chair**  
Ariana Chavez, Senior Administrative Assistant, informed the Commission on the selection of a new Chair and Vice Chair at the start of the calendar year. Commissioner Innocente nominated Commissioner Carol McCann to Chair the Commission, Vice Chair Ross seconded the motion. All in favor, nomination passed. Commissioner Morrison nominated Commissioner Barry Ross to Vice Chair, Chair McCann seconded the motion. All in favor, the nomination passed.
- b. **Mercy House Review of the Buena Park Navigation Center Management, Operations and Public Safety Plan (MOPS)**  
Chair McCann informed the Commission on the Buena Park Navigation Center Management, Operations and Public Safety (MOPS) plan and lead a revision of edits that were made to the original document. Vice Chair Ross made a motion to revise MOPS and send the modified version to City Council. Commissioner McAuley seconded the motion. All in favor, motion passed.
- c. **Update on Ad Hoc Committee Addressing Homelessness**  
Rosemary Nielsen, Homeless Outreach Supervisor, informed the Commission on recommendations from the Ad Hoc Committee Addressing Homelessness after meeting on January 7<sup>th</sup>.
- d. **2026 Point in Time Count**  
Rosemary Nielsen, Homeless Outreach Supervisor, informed the Commission on the upcoming Point in Time Count at the Ehlers Event Center. Rosemary Nielsen, Homeless Outreach Supervisor, updated the Commission on what the Point in Time Count is and her team's involvement with the annual census.

## **6. INFORMATIONAL ITEMS**

- a. **Navigation Center Monthly Report – September 2025 – December 2025**

7. **COMMISSION COMMENTS, FUTURE AGENDA ITEMS, ATENDANCE**
- a. Commissioner Morrison commented on the food pantry availability to the public that takes place on the second and third Thursday of the month at Whitaker Elementary School and Buena Park Middle School. Vice Chair Ross commented on receiving an update from the County of Orange regarding medical. Chair McCann welcomed Maddie Villapando, Community Services Supervisor and requested to add to next meeting's agenda a discussion on the annual audit.
8. **ANNOUNCEMENTS:**
- a. Next City Council Meeting: Tuesday, January 27, 2026 at 5:00 p.m.  
b. Next Regular Commission Meeting: Wednesday, April 15, 2026 at 10:00 a.m.
9. **ADJOURNMENT:** There being no further business, Chair McCann declared the meeting adjourned at 11:55 a.m.

**ATTEST:**

  
Ariana Chavez, Senior Administrative Assistant

  
Chair, Carol McCann