MAYOR CONNOR TRAUT
VICE MAYOR LAMIYA HOQUE
COUNCIL MEMBER JOYCE AHN
COUNCIL MEMBER CARLOS FRANCO
COUNCIL MEMBER SUSAN SONNE

Tuesday, February 10, 2026, 5:00 PM
COUNCIL CHAMBER
6650 Beach Boulevard
Buena Park, CA 90621

# BUENA PARK CITY COUNCIL
# REGULAR MEETING AGENDA

5:00 p.m.
PUBLIC HEARINGS AT 6:00 P.M.

## 1. GENERAL

1.A. CALL TO ORDER

1.B. ROLL CALL

1.C. INVOCATION
— By Rajan Zed, President, Universal Society of Hinduism

1.D. PLEDGE OF ALLEGIANCE

1.E. CITY MANAGER REPORT
— Aaron France, City Manager

## 2. PRESENTATIONS

2.A. RECOGNITION OF BUENA PARK HIGH SCHOOL PRINCIPAL DR. JOHN SONJE BERG IN HONOR OF HIS RETIREMENT FROM THE U.S. AIR FORCE RESERVES

2.B. PROCLAMATION RECOGNIZING NATIONAL BLACK HISTORY MONTH 2026
— Presented to Bobby McDonald, Black Chamber of Orange County

2.C. RECOGNITION OF THE WESTERN STATES REGIONAL COUNCIL CARPENTERS UNION
— Presented to Members of the Western States Regional Council Carpenters Union

## 3. ORAL COMMUNICATIONS

3.A. ORAL COMMUNICATIONS
This is the portion of the meeting set aside to invite public comments regarding any item on the Regular Meeting Agenda only. Public comments are limited to no more than three minutes each. Those wishing to speak in-person are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber.

## 4. CONSENT CALENDAR

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

4.A. APPROVAL OF MINUTES

— Recommended Action: Approve the Minutes of the Special and Regular City Council Meetings of January 27, 2026.

4.B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

— Recommended Action: Adopt Resolutions approving Claims and Demands.

4.C. PROCLAMATION RECOGNIZING NATIONAL BLACK HISTORY MONTH 2026

— Recommended Action: Approve proclamation.

4.D. AMENDMENT TO THE FISCAL YEAR 2024-2025 MEASURE M2 SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

— Recommended Action: 1) Approve an Amendment to the 2024-2025 Measure M2 Seven-Year Capital Improvement Program (CIP); and 2) Authorize staff to submit the necessary documentation to the Orange County Transportation Authority (OCTA).

4.E. RESOLUTION ADJUSTING FEES AND CHARGES FOR THE COLLECTION, TRANSPORTATION, STORAGE, HANDLING, AND DISPOSAL OF UNAUTHORIZED SOLID WASTE RECEPTACLES

— Recommended Action: 1) Adopt a resolution adjusting fees and charges for the collection, transportation, storage, handling, and disposal of unauthorized solid waste receptacles impounded pursuant to Section 8.12.180 of the Buena Park Municipal Code.

4.F. APPROVAL OF A WATER BILL INSERT REGARDING A WASTEWATER RATE ADJUSTMENT

— Recommended Action: 1) Approve a water bill insert informing residents of an upcoming wastewater rate adjustment.

4.G. AUTHORIZE POLICE DEPARTMENT EMPLOYEES TO ATTEND OUT-OF-STATE TRAINING COURSES AND CONFERENCES DURING FISCAL YEARS 2025-2026 AND 2026-2027

— Recommended Action: 1) Approve and authorize the Police Department to attend out-of-state training courses and conferences.

## 5. NEW BUSINESS

5.A. PROFESSIONAL SERVICES AGREEMENT WITH RJM DESIGN GROUP, INC. FOR THE BOISSERANC PARK PICKLEBALL COURTS PROJECT PLANS, SPECIFICATIONS, AND ESTIMATE

Presented by Aaron Esparza-Almaraz, Assistant Engineer

— Recommended Action: 1) Approve a Professional Services Agreement with RJM Design Group, Inc. in the amount of $145,982 for the design services for the Boisseranc Park Pickleball Courts Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

## 6. PUBLIC HEARING

No Public Hearing Items

## 7. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

7.A. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

## 8. RECESS

8.A. RECESS

## 9. STUDY SESSION

9.A. DISCUSS AND PROVIDE DIRECTION REGARDING THE CREATION OF A "STORIES OF BUENA PARK" VIDEO SERIES
Presented by Jessica Fewer, Senior Management Analyst

9.B. DISCUSS AND PROVIDE DIRECTION REGARDING A BUENA PARK YOUTH MICROGRANT PROGRAM
Presented by Jessica Fewer, Senior Management Analyst

## 10. CITY MANAGER REPORT

10.A. CITY MANAGER REPORT

## 11. COMMISSION & COMMITTEE UPDATES

11.A. COMMISSION & COMMITTEE UPDATES

## 12. ADJOURNMENT

In Memory of Linda Diane Mclaughlin, long-time Buena Park resident.

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Supplementary materials distributed to the City Council less than 72 hours before the meeting are posted to the City's website at www.buenapark.com and copies are available for public inspection beginning the next regular business day in the City Clerk's Office. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Korean or Spanish please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스패니쉬, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website www.buenapark.com.

Adria M. Jimenez, MMC
Director of Government and Community Relations
City Clerk

*Date Posted: February 5, 2026*

February 10, 2026
CONSENT CALENDAR
Item No. 4A.

# City Council Agenda Report

**APPROVAL OF MINUTES**

| PREPARED BY | PRESENTED BY |
|---|---|
| Anna Almquist, Assistant City Clerk | Anna Almquist, Assistant City Clerk |
| **DEPARTMENT HEAD APPROVAL** | **CITY MANAGER APPROVAL** |
| Adria M. Vicuna, Director of Government and Community Relations/City Clerk | Aaron France, City Manager |

**RECOMMENDED ACTION**

Approve the Minutes of the Special and Regular City Council Meetings of January 27, 2026.

**Attachments**

2026-01-27 CC M 3PM.pdf
2026-01-27 CC M 5PM.pdf

MINUTES OF A SPECIAL MEETING
OF THE BUENA PARK CITY COUNCIL
HELD JANUARY 27, 2026



1. CALL TO ORDER

The City Council met in a special meeting on Tuesday, January 27, 2026, at 3:00 p.m., in the Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Traut presiding.

1A. CALL TO ORDER

1B. ROLL CALL

PRESENT: Ahn, Franco, Sonne (arrived at 3:08 p.m.), Hoque, Traut
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and Adria M. Vicuña, MMC, Director of Government and Community Relations/City Clerk.

1C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Franco.

2A. ORAL COMMUNICATIONS

Mayor Traut announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council. There being none, Mayor Traut closed oral communications.

3. CLOSED SESSION

Mayor Traut stated the need for a closed session as scheduled and ordered the meeting into closed session.

3A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Gov. Code Section 54956.8; Property: 6245 Auto Center Drive, Buena Park; Negotiating Parties: Aaron France, City Manager, and Simpson & Simpson Holdings, LLC; Under Negotiation: Price, Terms and Conditions

3B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Pursuant to Gov. Code Section 54956.9 (d)(1); Name of Case: Butterfly Pavilion, LLC, et al. vs. City of Buena Park, et al.; Case No.: 30-2023-01334465-CU-BT-WJC

3C. THREAT TO PUBLIC SERVICES OR FACILITIES
Pursuant to Gov. Code Section 54957; Consultation with: Aaron France, City Manager; Eddie Fenton, Assistant City Manager/Director of Human Resources; and, Adria M. Vicuña, Director of Government and Community Relations/City Clerk.

Mayor Traut reconvened the meeting in open session and it was announced that no reportable action was taken for Item Nos. 3A – 3C.

ADJOURNMENT

There being no further business, Mayor Traut adjourned the meeting at 4:38 p.m.

_____
Mayor

ATTEST:

_____
City Clerk

MINUTES OF CITY COUNCIL MEETING
OF THE CITY OF BUENA PARK
HELD JANUARY 27, 2026



## 1. GENERAL

The City Council met in a regular session on Tuesday, January 27, 2026, at 5:00 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Traut presiding.

## 1A. CALL TO ORDER

## 1B. ROLL CALL

PRESENT: Ahn, Franco, Sonne, Hoque, Traut
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and Adria M. Vicuña, MMC, Director of Government and Community Relations/City Clerk.

## 1C. INVOCATION

The Invocation was led by Priest Balwinder Singh, Sikh Gurdwara Buena Park.

## 1D. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Emery Kim, Buena Terra Elementary School.

## 1E. CITY MANAGER REPORT

City Manager France reported on the following:

- Director of Government and Community Relations/City Clerk Vicuña informed the community of the application period for the 2026 Buena Park Community Academy. The Academy is an opportunity for residents and business owners to learn about various aspects of the City's operations, such as Public Safety, Planning and Development, budgeting, Parks and Recreation, and more. Director Vicuña also discussed the requirements to qualify and participate. The application is available on the City's website, and closes January 31, 2026.
- Sustainability Manager Thai demonstrated the new Climate Action and Adaptation Plan Dashboard. The dashboard consists of introductory information, opportunity areas, and highlight programs offered throughout the City. To access the dashboard, the public may visit www.caap.buenapark.com.
- Elementary Art Show Awards Reception, January 29, 2026, 6:00 p.m., in Buena Park City Hall – Council Chamber.

## 2. PRESENTATIONS

## 2A. PROCLAMATION RECOGNIZING JANUARY 27, 2026, AS INTERNATIONAL HOLOCAUST REMEMBRANCE DAY

Mayor Traut presented a proclamation to Ilana Meirovitch, CEO, Jewish Community Action Network recognizing January 27, 2026, as International Holocaust Remembrance Day. Certificates from Assembly Member Quirk-Silva and State Senator Strickland were also presented.

2B. RESOLUTION HONORING AND COMMENDING MINERVA ALMANZA UPON HER RETIREMENT

Council Member Sonne presented a resolution honoring and commending Minerva Almanza upon her retirement. Certificates from Assembly Member Quirk-Silva and State Senator Strickland were also presented.

2C. EMPLOYEE 15-YEAR SERVICE AWARD TO SARA COPPING, VISIT BUENA PARK DIRECTOR

Mayor Traut presented the employee 15-year service award to Visit Buena Park Director Sara Copping. Certificates from Assembly Member Quirk-Silva and State Senator Strickland were also presented.

3A. ORAL COMMUNICATIONS

Mayor Traut announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council.

Director of Government and Community Relations/City Clerk Vicuña acknowledged an email correspondence from Buena Park resident Kristin Woodcox regarding a request for the addition of age-appropriate, specifically for older kids, playground equipment to Peak Park.

There being no requests to speak, Mayor Traut closed oral communications.

4. CONSENT CALENDAR (4A – 4J)

Mayor Traut announced that Consent Calendar Item Nos. 4A through 4J would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken on Item Nos. 4A – 4J:

Item 4I was amended to request the budget amendment is from Measure R Funds and not the undesignated General Funds as noted in the agenda report.

MOTION: Sonne
SECOND: Franco
AYES: Sonne, Franco, Ahn, Hoque, Traut
NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Item Nos. 4A – 4J be approved.

**Minutes**

4A. APPROVAL OF MINUTES
Recommended Action: Approve the Minutes of the Special and Regular City Council Meetings of January 13, 2026.

APPROVED the recommended action.

**Finance 75**

4B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS
Recommended Action: 1) Adopt Resolutions approving the Claims and Demands.

ADOPTED the following titled resolutions:

RESOLUTION NO. 15069
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $10,921,496.53 DEMAND NOS. 424231 THROUGH 424546 CANCELLED NOS. 430890, 431089, 431099, 434021, 434115, AND 434154

RESOLUTION NO. 15070
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $1,159,046.06 COVERING REGULAR PAYROLL ENDING JANUARY 2, 2026

**Reports & Studies 129**
4C. TREASURER'S REPORT FOR THE MONTH OF DECEMBER 2025
Recommended Action: Receive and file the reports.

APPROVED the recommended action.

**Proclamations 119**
4D. PROCLAMATION RECOGNIZING JANUARY 27, 2026, AS INTERNATIONAL HOLOCAUST REMEMBRANCE DAY
Recommended Action: Approve proclamation.

APPROVED the recommended action.

**Commendations 85**
4E. RESOLUTION HONORING AND COMMENDING MINERVA ALMANZA UPON HER RETIREMENT
Recommended Action: Adopt the resolution.

RESOLUTION NO. 15071
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, HONORING AND COMMENDING MINERVA ALMANZA ON HER RETIREMENT

APPROVED the recommended action.

**Commendations 85**
4F. RESOLUTION HONORING AND COMMENDING SUZANNE DAVIS-VALENTINE UPON HER RETIREMENT
Recommended Action: Adopt the resolution.

RESOLUTION NO. 15072
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, HONORING AND COMMENDING SUZANNE DAVIS-VALENTINE ON HER RETIREMENT

APPROVED the recommended action.

**Contracts 70 C-3649**
4G. LAW ENFORCEMENT SURVEILLANCE DEVICES (LESD) AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR THE INSTALLATION AND OPERATION OF AUTOMATED LICENSE PLATE READER (ALPR) CAMERAS ON CALTRANS RIGHT-OF-WAY
Recommended Action: 1) Approve an agreement with CalTrans allowing the installation and operation of Automated License Plate Reader (ALPR) cameras on CalTrans right-of-way for the current requested location at Beach Boulevard and Auto Center Drive and any future locations on state property; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

APPROVED the recommended action.

**Police Dept. 117**

4H. AUTHORIZE A POLICE DEPARTMENT EMPLOYEE TO ATTEND THE 2026 INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE (IACP) OFFICER SAFETY AND WELLNESS CONFERENCE, MARCH 6-8, 2026, IN NEW ORLEANS, LOUISIANA
Recommended Action: 1) Approve and Authorize the Police Department to send one police manager to attend and present at the 2026 International Association of Chiefs of Police (IACP) Officer Safety and Wellness Conference in New Orleans, LA, on March 6-8, 2026.

APPROVED the recommended action.

**Contracts 70 C-3639 Budgets 47**

4I. AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH RJM DESIGN GROUP, INC. FOR THE FRIENDSHIP PARK IMPROVEMENT PARK PROJECT PLANS, SPECIFICATIONS, AND ESTIMATE
Recommended Action: 1) Approve Amendment No. 1 to the Professional Services Agreement with RJM Design Group to increase the budget in the amount of $29,953; 2) Approve a budget amendment of $29,953 from Measure R fund for this purpose; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; 4) Authorize the City Manager and City Clerk to execute the amendment; and, 5) Authorize the Purchasing Manager to amend the existing purchase order.

APPROVED the recommended action.

**Contracts 70 C-3578 Public Works Proj. 125 PW-973 Budgets 47**

4J. CHANGE ORDER NO. 1 AND FINAL PAYMENT TO NOR-CAL PUMP & DRILLING, INC. FOR THE PEAK PARK WATER WELL DRILLING PROJECT
Recommended Action: 1) Approve Change Order No. 1 to Nor-Cal Pump & Well Drilling for the Peak Park Water Well Drilling Project in the amount of $116,332.65 for changes in construction materials and additional services; 2) Accept the project as complete and approve a final payment to Nor-Cal Pump & Well Drilling, Inc. in the amount of $141,391.02 which includes Change Order No. 1; and, 3) Direct the Public Works Department to file a Notice of Completion.

APPROVED the recommended action.

END OF CONSENT CALENDAR

5. NEW BUSINESS (5A – 5E)

**Reports & Studies 129 Tourism & Conv. 184**

5A. APPROVAL OF THE FY 2025/2026 TOURISM MARKETING DISTRICT ANNUAL REPORT
Presented by Sara Copping, Visit Buena Park Director

Recommended Action: 1) Approve the FY 2025-2026 Annual Report for the Buena Park Tourism Marketing District.

Visit Buena Park Director Copping presented the FY 2025-26 Tourism Marketing District Annual Marketing and Financial Report. Director Copping discussed hosting over 25 travel and lifestyle media representatives in Fiscal Year 2024-25. As a result of such efforts, media coverage reached over 61 million readers, viewers, and digital consumers; content development and proactive media pitching generated over 13 billion impressions; and, advertising placements appeared in major travel publications, television features, social media platforms, Expedia campaigns and many more. Visit Buena Park Director Copping also highlighted upcoming events and campaigns, and ongoing projects including the America’s Favorite Small-Town Contest and a perfume collaboration with Daniel’s Truth. The Visit Buena Park team will continue to ensure efforts are flexible, build awareness, and support local tourism economy as marketing conditions evolve.

The City Council commended Visit Buena Park Director Copping and her team for continuously driving the City’s tourism economy to great success.

MOTION: Traut
SECOND: Franco
AYES: Traut, Franco, Ahn, Sonne, Hoque
NOES: None

MOTION CARRIED to approve the recommended action.

**Parking 109**

5B. REVIEW, DISCUSS, AND CONSIDER A REQUEST TO CREATE A NEW PREFERENTIAL PARKING DISTRICT (PPD) ON CORONET CIRCLE AND SAVOY CIRCLE
Presented by Norm Wray, Senior Engineering Technician

Recommended Action: 1) Consider a request to create a new Preferential Parking District (PPD) on Coronet Circle and Savoy Circle.

Senior Engineering Technician Wray reported on a request from residents on Coronet Circle for a new PPD due to lack of available parking and overflow from nearby apartment complexes. Residents from Savoy Circle also contacted staff to follow up about a previously submitted PPD petition and requested it be brought to the Traffic and Transportation Commission for review. It was indicated, just before the meeting, Victoria Circle residents completed and submitted a valid petition which met the 2/3 majority requirement. Included in this item are two resolutions for City Council consideration. One would create a PPD on Coronet and Savoy Circles only, while the alternative would create the same PPD but would allow Victoria Circle to be included.

The City Council directed staff to proceed with requests that are not self-contained areas, which they will review directly and may later expand to include nearby streets through a similar petition process.

Director Vicuña acknowledged email correspondences received from Buena Park resident Mary Gutierrez who indicated the personal impact of implementing the PPD to her family; and, Buena Park resident Lita Aguilar who expressed the interest of Victoria Circle residents to file a PPD petition.

Brandon Schooner, resident, spoke in support of the PPD and requested the City to address the impact of construction of high-density housing developments to parking on City streets.

Laura Martinez, Buena Park resident, spoke in opposition to the PPD and appealed to the City Council to allow parents to park on the streets especially during school drop-offs and pick-ups.

Maria Moreno, Buena Park resident, spoke in opposition to the PPD and emphasized to allow parking on public streets.

Maria Galvez, Buena Park resident, spoke in opposition to the PPD and advocated for fellow residents who depend on public street parking.

Pamela Kidd, Buena Park resident, spoke in support of the PPD and regarding the ongoing parking issues faced by Coronet Circle residents.

Scott Honeyman, Buena Park resident, spoke in support of the PPD to allow for residents and their guests to park close to their home.

Han Yoo, Buena Park resident, spoke in opposition to the PPD for reasons that the proposed PPD does not qualify under the City's PPD Policy requirements and urged the City Council to reject the PPD.

Cozette Hanich, Buena Park resident, spoke in support of the PPD and requested the City Council to consider the approval of the PPD for the benefit of the long-term residents.

Mayor Traut requested staff study the parking capacity and peak parking demand at Bellis Park to consider additional parking spaces and report findings in the City Manager's Weekly Report; and, to investigate the complaint about over 30 untagged cars occupying parking spaces in the neighborhood.

Council Member Sonne spoke regarding the ongoing parking issue that comes up all over the City; lack of public transportation options in California; and, a need to address the issue in a more comprehensive way than just through approving PPDs. Moreover, Council Member Sonne expressed support on the item and recommended further study of this issue due to its Citywide prevalence and long-term implications.

Council Member Ahn calendared a discussion on public parking spaces in high density residential areas and the feasibility of allowing overnight parking at City parks.

Council Member Franco supported the PPD and encouraged the community to consider alternative forms of transportation such as walking or cycling.

Vice Mayor Hoque expressed support for the creation of the PPD.

Senior Engineering Technician Wray discussed the recommended use of Bellis Park parking during school drop-offs and pick-ups as mentioned in the Safe Routes to School Plan. As for events, staff has no information at this time and will conduct the study on peak parking as directed by the City Council.

City Manager France confirmed that the Code Enforcement Division staff will be sent to the neighborhood to investigate the reported illegal auto dealership.

MOTION: Traut
SECOND: Sonne

MOTION to approve the proposed PPD to include Cornet Circle, Savoy Circle, Victoria Circle, and 8th Street single-family home addresses between Victoria Circle and Gramercy Street.

MOTION: Traut
SECOND: Sonne
AYES: Traut, Sonne, Ahn, Franco, Hoque
NOES: None

MOTION CARRIED to approve the proposed PPD to include Cornet Circle, Savoy Circle, Victoria Circle, and 8th Street single-family home addresses between Victoria Circle and Gramercy Street and ADOPTED the following titled resolution:

RESOLUTION NO. 15073
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ESTABLISHING A PREFERENTIAL PARKING DISTRICT ON CORONET CIRCLE, SAVOY CIRCLE, AND VICTORIA CIRCLE, ALL AS MORE PARTICULARLY DESCRIBED HEREIN

**Fireworks 22**

5C. CONSIDERATION OF A RESOLUTION INCREASING PERMIT FEES FOR "SAFE AND SANE" FIREWORK STANDS PURSUANT TO CALIFORNIA HEALTH & SAFETY CODE SECTION 12365.5
Presented by Chris Cardinale, City Attorney

Recommended Action: 1) Adopt a Resolution increasing the permit fees for "safe and "sane" firework stands to help offset the City's cost of reviewing and issuing permit applications, public education and awareness of firework safety, enforcement of local firework regulations, and firework related clean-up activities.

City Attorney Cardinale provided a report on a Resolution increasing the permit fees for "safe and "sane" firework stands to help offset the City's cost of reviewing and issuing permit applications, public education and awareness of firework safety, enforcement of local firework regulations, and firework related clean-up activities. City Attorney Cardinale explained Chapter 16.08 of the Buena Park Municipal Code pertaining to the sale and discharge of “safe and sane” fireworks, and Section 16.08.040 establishing a permit application fee in an amount set by City Council Resolution. If there is a desire to increase firework stand permit fees to fully recover the City’s costs, it was recommended that the City Council adopt a Resolution increasing the existing fee to $1,900 which is permitted through Section 12635.5 of the Health & Safety Code. Staff prepared a draft Resolution for City Council’s consideration. If adopted, the fee increase would take effect within 30 days of adoption.

Council Member Franco commented on the effect of increasing permit fees to community members who operate businesses during the Fourth of July holiday.

Bhupinder Kaur, Buena Park resident, spoke regarding continuing to make fireworks affordable for families to enjoy the holiday together.

Council Member Sonne asked about the potential maximum charge for the fee.

City Attorney Cardinale explained based on sales tax receipts the maximum charge to recover City fees for services would be approximately $2,500.

Council Member Sonne discussed the many issues related to the Fourth of July holiday and was supportive of increasing the permit fees for "safe and "sane" firework stands to its maximum possibility. There are other ways for nonprofit organizations to raise money and encouraged them to look for those ways.

MOTION: Sonne
SECOND: Ahn
AYES: Sonne, Ahn, Hoque, Traut
NOES: Franco

MOTION CARRIED to approve the recommended action.

RESOLUTION NO. 15074
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ESTABLISHING PERMIT FEES FOR SAFE AND SANE FIREWORKS STANDS PURSUANT TO SECTION 12635.5 OF CALIFORNIA HEALTH & SAFETY CODE AND SECTION 16.08.040 OF THE BUENA PARK MUNICIPAL CODE

8. RECESS/RECONVENE

Mayor Traut recessed the meeting at 6:46 p.m. and announced the meeting would be reconvened in the City Council Chamber. The meeting was reconvened at 6:53 p.m.

**Sister City Program 138 Budgets 47**

5D. CONSIDERATION OF A BUDGET AMENDMENT TO INCREASE FUNDING FOR THE SISTER CITY AND FRIENDSHIP CITY PROGRAMS
Presented by Eddie Fenton, Assistant City Manager/Director of Human Resources

Recommended Action: 1) Consider a budget amendment in the amount of $20,000 from the undesignated General Fund reserve balance to allocate additional funding for the Sister City and Friendship City programs.

Assistant City Manager/Director of Human Resources Fenton reported on the consideration to increase the budget appropriated for the Sister City and Friendship City programs. The City Council received a report regarding an invitation to visit Seoungbuk-Gu, South Korea, in March 2026. The trip is scheduled for March 14 – 21, 2026, and that could include a delegation comprised of two City Council Members, three City Staff, 12 Buena Park High School students, two adult administrators/chaperones (male/female), and members of the Buena Park Sister City Foundation. There is $30,000 budgeted in the FY 2025-26 General Fund budget for this purpose. However, this amount is inadequate to support two reciprocal visits to and from South Korea. Assistant City Manager Fenton explained the typical trip expenses for the visiting city and host city. Due to costs from the most recent delegation visit and higher projected expenses for reciprocal visits, including rising airfare, the City Council directed staff to consider increasing the budget to $50,000 to support annual hosting and visits with Seongbuk-Gu and Ansan.

Council Member Sonne expressed interest to discuss and consider the most appropriate time of the year to visit the Sister and Friendship cities for best use of funds rather than scheduling to coincide with the school holiday. It was encouraged that the Buena Park High School students and their chaperones should still proceed with the trip in March. Council Member Sonne recommended staff review the calendar to determine the most economical option that delivers the greatest benefit to the City for a Council Member Visit.

Vice Mayor Hoque spoke about the consideration of visiting the Sister and Friendship cities in the summer or another date; and, voiced support for the students to proceed with the trip scheduled in March as well as the approval of the proposed budget amendment.

Mayor Traut spoke in support of approving the budget increase to allocate additional funding for the Sister City and Friendship City programs, and indicated that the City Council and staff visit South Korea at another date.

Council Member Franco expressed support for the budget amendment of an additional $20,000 to support the Sister City and Friendship City programs and the visit of the full delegation comprised of City Council, City staff, students, chaperones, and Sister City Foundation in March.

Council Member Ahn spoke in favor of the budget increase and suggested a future discussion on efforts to improve Buena Park businesses during the trip.

MOTION: Traut
SECOND: Ahn
AYES: Traut, Ahn, Franco, Hoque, Sonne
NOES: None

MOTION CARRIED to approve the recommended action

Following the discussion, the City Council did not support (Ahn, Hoque, Sonne, and Traut dissented) proceeding with the Sister City and Friendship City full delegation's visit to South Korea.

Additionally, the City Council recommended the Buena Park High School students and chaperones accept the invitation for the March 14 – 21, 2026 trip to South Korea; and, directed the Ad Hoc Committee to discuss future dates for the Council Members' and City staff's visit to South Korea.

**City Council 55**

5E. RESOLUTION APPROVING NEW CITY COUNCIL PRIORITIES AND AUTHORIZING THE IMPLEMENTATION OF THE CITY COUNCIL GOALS AND OBJECTIVES FOR CALENDAR YEARS 2026- 2028
Presented by Eddie Fenton, Assistant City Manager/Director of Human Resources

Recommended Action: 1) Adopt a resolution approving new City Council priorities and authorizing the implementation of the 2026-28 City Council Goals and Objectives.

Assistant City Manager/Director of Human Resources Fenton provided a report regarding the approval of the new City Council Priorities and implementation of the City Council Goals and Objectives for Calendar Years 2026-2028. Assistant City Manager Fenton indicated that at its September 15, 2025 and November 17, 2025 meetings, the City Council participated in a goal setting workshop to identify and discuss, together with the City Manager and the Executive Team, priorities that would need to be established as it pertains to the interests and needs of the community for calendar years 2026-2028. In preparation for the goal setting workshop, Ms. Knight conducted individual interviews with each member of the City Council. Each Council Member was asked to share their observations of Buena Park and their perceptions of the City's strengths, challenges, key focus areas, and goals, along with their visions for the future. Ms. Knight also worked with the City Manager and staff in preparing workshop materials. The five Preliminary Key Focus Areas are as follows:

1. Maintain Fiscal Responsibility
2. Advance Strategic Economic Development to Drive Investment, Employment, and Growth
3. Employee Development and Capacity
4. City Beautification, Infrastructure, and Open Space Enhancements
5. Community Engagement and Empowerment

Once approved by the City Council, the Goals and Objectives will be used as a roadmap to guide the City Manager and staff over the next two years. Staff will add these goals to the Master Schedule, incorporate into the City's FY 2026-27 Budget and work plan, and will begin working on the next priorities of the City Council, all while funding sources are identified. These may be incorporated in the Policy Issues brought before the City Council for review during the next budget review cycle.

Vice Mayor Hoque recommended adding an objective for Goal 3: Employee Development and Capacity which is to support a fully-staffed, well-trained Police Department by prioritizing recruitment, retention and success planning to maintain effective and timely public safety services.

Council Member Ahn spoke in support of Vice Mayor Hoque's recommendations and requested to include the language "domestically and internationally" on Goal 2, Objective 3.

Council Member Franco expressed support of Vice Mayor Hoque's recommendations and asked staff about the potential budget impact of the additional goal.

Council Member Sonne indicated interest in adding a goal to explore other ways community programs and policies contribute to increase public safety.

Assistant City Manager Fenton explained that some items have already been incorporated in the current approved budget. However, any outstanding items would be presented to the City Council for budget appropriation.

MOTION: Hoque
SECOND: Ahn

MOTION to add a goal focused on community safety that includes three specific objectives:

1. Conduct a city facility condition assessment master plan for police and fire facilities and other city facilities to improve operational efficiency and guide future capital improvement projects.
2. Enhance public safety emergency responses to reduce response times to emergency calls for service.
3. Support the Police Department's six pillars of 21st Century policing to enhance trust, transparency, and a safer community.

MOTION: Hoque
SECOND: Ahn
AYES: Hoque, Ahn, Franco, Sonne, Traut
NOES: None

MOTION CARRIED to add a goal focused on community safety that includes three specific objectives and ADOPTED the following titled resolution:

RESOLUTION NO. 15075
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING NEW CITY COUNCIL PRIORITIES AND AUTHORIZING THE IMPLEMENTATION OF THE CITY COUNCIL GOALS AND OBJECTIVES FOR CALENDAR YEARS 2026-2028

6. PUBLIC HEARING

No Public Hearing items.

7. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

7A. REPORT

Mayor Traut reported the following:

- January 14 Korean American Day Celebration at OC Faith Christian Church
- January 14 OCFA Budget and Finance Committee Meeting
- January 16 OC National Electrical Contractors Association Annual Reception
- January 20 Carl Brenner Park Improvements Workshop
- January 21 EPA Superfund Public Meeting
- January 22 KACCOC New Year Celebration
- January 22 OCFA Board Meeting
- January 23 Metrolink Board Meeting
- January 24 Carl Brenner Park Improvements Workshop

Mayor Traut also stated that the City's contract with OCFA is projected to decrease in cost by 1.5% for Fiscal Year 2026-27.

At 7:31 p.m., Mayor Traut left the meeting.

Council Member Ahn reported the following:
- January 14 Korean American Day Celebration at OC Faith Christian Church
- January 15 Community Services Commission Meeting
- January 22 KACCOC New Year Celebration
- January 22 NOCC Networking Event

Council Member Ahn calendared a discussion on public parking spaces in high density residential areas and the feasibility of allowing overnight parking at City parks. Moreover, Council Member Ahn and Council Member Sonne jointly calendared a Friendship Day celebration on the first Sunday in August at Friendship Park.

Council Member Franco reported the following:
- BP FIT Committee Meeting
- District 2 Business Visit
- January 17 Lightspeed Saber Academy Grand Opening
- January 21 Bridges at Kraemer Meeting
- January 22 NOCC Networking Event
- January 22 KACCOC New Year Celebration
- January 24 Carl Brenner Park Improvements Workshop
- Hilton Buena Park: Rosemary Live Music
- January 24 Touch Grass Event at the District 2 Pocket Park

Council Member Franco calendared a study of the role of Visit Buena Park within the TMD.

Council Member Sonne reported the following:
- January 21 EPA Superfund Public Meeting
- January 22 KACCOC New Year Celebration
- January 22 NOCC Networking Event
- January 26 OCPA Special Board Meeting

Council Member Sonne reported that at its January 26, 2026 OCPA Special Meeting, the Board discussed best communication strategies for the 2026 Rate Plan. Additionally, Council Member Sonne and Council Member Ahn jointly calendared a Friendship Day celebration and invite community members to design or paint a tile that will be displayed at Friendship Park; and calendared to create *Sustainabuddies* plushies.

Vice Mayor Hoque reported the following:
- January 15 OCMVCD Board Meeting
- January 20 Carl Brenner Park Improvements Workshop
- January 21 EPA Superfund Public Meeting
- January 22 NOCC Networking Event
- January 24 BP Boys and Girls Club Youth of the Year Celebration
- January 24 Placentia Centennial Gala
- January 24 Carl Brenner Park Improvements Workshop

## 9. STUDY SESSION (9A)

**Item rescheduled to future meeting**

9A. DISCUSS AND PROVIDE DIRECTION REGARDING THE CREATION OF A "STORIES OF BUENA PARK" VIDEO SERIES
Presented by Jessica Fewer, Senior Management Analyst

## 10. CITY MANAGER REPORT

City Manager France announced the Villages at Buena Park Groundbreaking on February 3, 2026, 10:00 a.m., at 8150 La Palma Avenue, Buena Park.

## 11. COMMISSION & COMMITTEE UPDATES

Director of Government and Community Relations/City Clerk Vicuña had nothing to report.

Council Member Franco acknowledged the City's 73rd year of incorporation.

12. ADJOURNMENT

There being no further business, Vice Mayor Hoque adjourned the meeting at 7:39 p.m. The meeting was adjourned in memory of Buena Park City Employee Matthew Lauterio.

_____
Mayor

ATTEST:

_____
City Clerk

February 10, 2026
CONSENT CALENDAR
Item No. 4B.

**City Council Agenda Report**

## RESOLUTIONS APPROVING CLAIMS AND DEMANDS

| PREPARED BY | PRESENTED BY |
|---|---|
| Sung Hyun, Director of Finance | Sung Hyun, Director of Finance |
| **DEPARTMENT HEAD APPROVAL** | **CITY MANAGER APPROVAL** |
| Sung Hyun, Director of Finance | Aaron France, City Manager |

## RECOMMENDED ACTION

Adopt Resolutions approving the Claims and Demands.

## PREVIOUS CITY COUNCIL ACTION

None.

**Attachments**

Claims 434231-434448 reso.pdf
Claims 434231-434448 att1of2 resolist.pdf
Claims 434231-434448 att2of2 voids.pdf
Claims PR012026 retiree reso.pdf
Claims PR012026 retiree att1of1 resolist.pdf
Claims PR012326 reso.pdf
Claims PR012326 att1of1 resolist.pdf

RESOLUTION NO _____,

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $1,480,072.83 DEMAND NOS., 434231 THROUGH 434448 CANCELLED NOS 424426 AND 424457 VOIDS SEE ATTACHED LIST

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Finance or his designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

_____
Director of Finance

SECTION 2: That claims and demands Nos. 424231 through 434448 the sum of $1,480,072.83 set forth on the 17-page register attached to this resolution and made a part hereof have been audited as required by law and are hereby allowed as set forth.

PASSED AND ADOPTED this _____ day of _____ 2026 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2026

_____
City Clerk

SELECTION CRITERIA: transact.trans_date between '20260115 00:00:00.000' and '20260128 00:00:00.000'
ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 424426 V | 01/14/26 | 10012790 | OC RECON, INC. | 171710 | FENDER REPLACE | 0.00 | -900.00 |
| 1011 | 424457 V | 01/14/26 | 00008766 | JON-MICHAEL SHADDOW | 650208 | MANG CLS M.B 2/2-5/26 | 0.00 | -640.00 |
| 1011 | 434231 | 01/28/26 | 10003451 | A T & T | 650302 | 25082759691016 JAN-26 | 0.00 | 86.53 |
| 1011 | 434232 | 01/28/26 | 10003451 | A T & T | 650302 | 25082912039566 JAN26 | 0.00 | 86.53 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 660241 | 9391026081 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391036451 DEC-25 | 0.00 | 499.46 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026051 JAN-26 | 0.00 | 1,639.75 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026054 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026095 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026066 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026065 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026099 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026085 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026080 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026075 DEC-25 | 0.00 | 34.50 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026110 DEC-25 | 0.00 | 35.91 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026090 DEC-25 | 0.00 | 92.53 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026064 DEC-25 | 0.00 | 122.85 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026059 DEC-25 | 0.00 | 153.18 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026074 DEC-25 | 0.00 | 186.87 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391050226 DEC-25 | 0.00 | 254.08 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391031460 DEC-25 | 0.00 | 350.08 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391026092 DEC-25 | 0.00 | 424.81 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 650302 | 9391065061 DEC-25 | 0.00 | 2,527.09 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026100 JAN-26 | 0.00 | 62.21 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026079 DEC-25 | 0.00 | 62.21 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026061 DEC-25 | 0.00 | 92.53 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026111 DEC-25 | 0.00 | 92.53 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026082 DEC-25 | 0.00 | 123.37 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026050 DEC-25 | 0.00 | 124.92 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026089 DEC-25 | 0.00 | 153.18 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391031459 DEC-25 | 0.00 | 155.40 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026093 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391031461 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026097 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026060 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026102 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026086 DEC-25 | 0.00 | 37.03 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026096 DEC-25 | 0.00 | 62.21 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026062 DEC-25 | 0.00 | 62.21 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391054287 DEC-25 | 0.00 | 72.05 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026087 DEC-25 | 0.00 | 92.53 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026091 DEC-25 | 0.00 | 92.53 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 860810 | 9391026103 DEC-25 | 0.00 | 101.16 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026098 DEC-25 | 0.00 | 183.50 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026083 DEC-25 | 0.00 | 204.11 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 732099 | 9391026101 DEC-25 | 0.00 | 276.02 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026052 DEC-25 | 0.00 | 31.88 |

SELECTION CRITERIA: transact.trans_date between '20260115 00:00:00.000' and '20260128 00:00:00.000'
ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026078 DEC-25 | 0.00 | 30.32 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391026107 DEC-25 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 860810 | 9391026053 JAN-26 | 0.00 | 31.88 |
| 1011 | 434235 | 01/28/26 | 10003794 | A T & T | 170670 | 9391055764 DEC-25 | 0.00 | 463.83 |
| TOTAL CHECK | | | | | | | 0.00 | 9,375.04 |
| 1011 | 434236 | 01/28/26 | 10004247 | A T & T MOBILITY | 631140 | 287260985373 JAN-26 | 0.00 | 250.15 |
| 1011 | 434237 | 01/28/26 | 10004247 | A T & T MOBILITY | 170670 | 287261541007 DEC-25 | 0.00 | 91.22 |
| 1011 | 434238 | 01/28/26 | 10004247 | A T & T MOBILITY | 275105 | 287306643033 JAN-26 | 0.00 | 40.74 |
| 1011 | 434239 | 01/28/26 | 10004247 | A T & T MOBILITY | 126143 | 287345550627 DEC-25 | 0.00 | 220.48 |
| 1011 | 434240 | 01/28/26 | 10004247 | A T & T MOBILITY | 275305 | 828554058 JAN-26 | 0.00 | 131.30 |
| 1011 | 434241 | 01/28/26 | 10004247 | A T & T MOBILITY | 731150 | 996095853 JAN-26 | 0.00 | 315.55 |
| 1011 | 434242 | 01/28/26 | 10014791 | JOHN ROBERT CAPRARELLI | 11 | 3 YR SUBS ACCESS TOOL | 0.00 | 537.30 |
| 1011 | 434243 | 01/28/26 | 10013064 | ACE K9 | 171710 | DOOR SHOCKS | 0.00 | 110.66 |
| 1011 | 434244 | 01/28/26 | 00010359 | ADMINSURE INC | 107410 | WKS COMP CLAIM/FEB26 | 0.00 | 12,026.00 |
| 1011 | 434245 | 01/28/26 | 00003929 | AFLAC | 73 | DEC-25 CHARGES | 0.00 | 6,116.04 |
| 1011 | 434246 | 01/28/26 | 00005342 | AGA ENGINEERS, INC. | 590188 | DESIGN SVCS/OCT-25 | 0.00 | 1,589.92 |
| 1011 | 434246 | 01/28/26 | 00005342 | AGA ENGINEERS, INC. | 590188 | DESIGN SVCS/OCT-25 | 0.00 | 1,700.00 |
| TOTAL CHECK | | | | | | | 0.00 | 3,289.92 |
| 1011 | 434247 | 01/28/26 | 10012896 | AGILE OCCUPATIONAL MEDIC | 121110 | PHYS/HEP-B VAC/DEC-25 | 0.00 | 780.00 |
| 1011 | 434248 | 01/28/26 | 10014356 | AIR CONDITIONING SOLUTIO | 106131 | HVAC REPAIR | 0.00 | 9,412.00 |
| 1011 | 434248 | 01/28/26 | 10014356 | AIR CONDITIONING SOLUTIO | 106131 | HVAC REPAIR | 0.00 | 1,422.88 |
| TOTAL CHECK | | | | | | | 0.00 | 10,834.88 |
| 1011 | 434249 | 01/28/26 | 10013705 | ALL PRO BEVERAGE, INC. | 170670 | COFFEE MACHINE/JAN-26 | 0.00 | 212.06 |
| 1011 | 434250 | 01/28/26 | 10007352 | ALVAREZ-GLASMAN & COLVIN | 110105 | BUTTERFLY #2/SEPT-25 | 0.00 | 693.00 |
| 1011 | 434250 | 01/28/26 | 10007352 | ALVAREZ-GLASMAN & COLVIN | 110105 | GEN LAW COSTS/SEP-25 | 0.00 | 1,652.50 |
| 1011 | 434250 | 01/28/26 | 10007352 | ALVAREZ-GLASMAN & COLVIN | 110105 | BUTTERFLY #2/SEPT-25 | 0.00 | 1,989.66 |
| 1011 | 434250 | 01/28/26 | 10007352 | ALVAREZ-GLASMAN & COLVIN | 110105 | BUTTERFLY #2/SEPT-25 | 0.00 | 2,178.00 |
| 1011 | 434250 | 01/28/26 | 10007352 | ALVAREZ-GLASMAN & COLVIN | 110105 | GEN LAW RETAIN/SEP-25 | 0.00 | 20,322.00 |
| TOTAL CHECK | | | | | | | 0.00 | 26,835.16 |
| 1011 | 434251 | 01/28/26 | 00006012 | AMBIUS INC | 275405 | SR CT/COMMUNITY/JAN26 | 0.00 | 119.81 |
| 1011 | 434251 | 01/28/26 | 00006012 | AMBIUS INC | 275305 | SR CT/COMMUNITY/JAN26 | 0.00 | 78.98 |
| 1011 | 434251 | 01/28/26 | 00006012 | AMBIUS INC | 275305 | SR CT/COMMUNITY/JAN26 | 0.00 | 119.81 |
| 1011 | 434251 | 01/28/26 | 00006012 | AMBIUS INC | 275105 | SR CT/COMMUNITY/JAN26 | 0.00 | 78.99 |
| 1011 | 434251 | 01/28/26 | 00006012 | AMBIUS INC | 275105 | SR CT COMMUNITY/JAN26 | 0.00 | 119.82 |
| 1011 | 434251 | 01/28/26 | 00006012 | AMBIUS INC | 275405 | SR CT/COMMUNITY/JAN26 | 0.00 | 78.99 |
| TOTAL CHECK | | | | | | | 0.00 | 596.40 |

SELECTION CRITERIA: transact.trans_date between '20260115 00:00:00.000' and '20260128 00:00:00.000'
ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434252 | 01/28/26 | 10014708 | AQUA BACKFLOW, INC | 352363 | BACKFLOW REPORTING | 0.00 | 513.00 |
| 1011 | 434253 | 01/28/26 | 10011630 | AUTO CARE & SMOG, LLC | 171710 | SMOG TESTING FOR 41 VE | 0.00 | 1,845.00 |
| 1011 | 434254 | 01/28/26 | 10000360 | BEACH & LA MIRADA CAR WA | 171710 | CAR WASHES | 0.00 | 613.78 |
| 1011 | 434255 | 01/28/26 | 10006864 | SELF INSURED SERVICES CO | 73 | DENTAL/DEC-25 | 0.00 | 23,501.10 |
| 1011 | 434256 | 01/28/26 | 10014816 | MICHELLE BERNARDO | 11 | REF/DEPOSIT#R12372 | 0.00 | 500.00 |
| 1011 | 434257 | 01/28/26 | 10010196 | BKF ENGINEERS | 490025 | KNOTT DRAIN/DEC-25 | 0.00 | 6,005.00 |
| 1011 | 434258 | 01/28/26 | 10011115 | BLANK ROME LLP | 110105 | BUTTERFLY/DEC-25 | 0.00 | 38,933.72 |
| 1011 | 434259 | 01/28/26 | 10014218 | BLACK O'DOWD AND ASSOCCI | 290164 | PEAK PK POOL/JAN-26 | 0.00 | 27,900.00 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 352267 | #LK683 RIVER NAVY BLUE | 10.50 | 130.50 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 275145 | YOUTH BASKETBALL SCREE | 0.00 | 2,835.00 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 275145 | TAX | 0.00 | 248.06 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 275405 | #J717 2.5" LOGO TO BE | 0.00 | 40.00 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 875805 | #J717 2.5" LOGO TO BE | 0.00 | 80.00 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 275405 | #K572 TRUE NAVY, EMBRO | 0.00 | 20.00 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 875805 | #K572 TRUE NAVY, EMBRO | 0.00 | 80.00 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 875805 | 2X UPCHARGE | 0.00 | 2.00 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 875805 | 3X UPCHARGE | 0.00 | 8.00 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 275405 | TAX | 0.00 | 5.25 |
| 1011 | 434260 | 01/28/26 | 00000011 | MANHATTAN STITCHING COMP | 875805 | TAX | 0.00 | 14.88 |
| TOTAL CHECK | | | | | | | 10.50 | 3,463.69 |
| 1011 | 434261 | 01/28/26 | 10011862 | PETER JOSEPH BUCKNAM | 560211 | PAVEMENT PROG/DEC-25 | 0.00 | 3,235.75 |
| 1011 | 434262 | 01/28/26 | 00000759 | BUENA PARK PLAQUE & TROP | 170670 | NAME PLATES | 0.00 | 68.51 |
| 1011 | 434262 | 01/28/26 | 00000759 | BUENA PARK PLAQUE & TROP | 275110 | PLAQUES | 0.00 | 41.33 |
| TOTAL CHECK | | | | | | | 0.00 | 109.84 |
| 1011 | 434263 | 01/28/26 | 00008501 | BUENA PARK SCHOOL DISTRI | 275130 | BUS TRANS/TRIP 2799 | 0.00 | 268.50 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 731120 | COPY 10/8/25-1/7/26 | 0.00 | 24.89 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 731150 | COPY 10/8/25-1/7/26 | 0.00 | 24.89 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 998100 | COPY 10/8/25-1/7/26 | 0.00 | 24.89 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 106117 | COPY 10/8/25-1/7/26 | 0.00 | 74.67 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 997100 | COPY 10/8/25-1/7/26 | 0.00 | 229.58 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 631140 | COPY 10/8/25-1/7/26 | 0.00 | 254.47 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 121110 | COPY 10/8/25-1/7/26 | 0.00 | 279.36 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 115110 | COPY 10/8/25-1/7/26 | 0.00 | 304.25 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 105105 | COPY 10/8/25-1/7/26 | 0.00 | 49.78 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 275305 | COPY 10/8/25-1/7/26 | 0.00 | 99.55 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 275105 | COPY 10/8/25-1/7/26 | 0.00 | 378.91 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 126120 | COPY 10/8/25-1/7/26 | 0.00 | 428.69 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 160105 | COPY 10/8/25-1/7/26 | 0.00 | 528.24 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 121135 | COPY 10/8/25-1/7/26 | 0.00 | 2,524.18 |

SELECTION CRITERIA: transact.trans_date between '20260115 00:00:00.000' and '20260128 00:00:00.000'
ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 650302 | COPY 10/8/25-1/7/26 | 0.00 | 2,598.50 |
| 1011 | 434264 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 352267 | COPY 10/8/25-1/7/26 | 0.00 | 763.42 |
| TOTAL CHECK | | | | | | | 0.00 | 8,588.27 |
| 1011 | 434265 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 650302 | COPY 10/8/25-1/7/26 | 0.00 | 400.00 |
| 1011 | 434265 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 106117 | COPY 10/8/25-1/7/26 | 0.00 | 100.00 |
| 1011 | 434265 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 275105 | COPY 10/8/25-1/7/26 | 0.00 | 100.00 |
| 1011 | 434265 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 121110 | COPY 10/8/25-1/7/26 | 0.00 | 120.00 |
| 1011 | 434265 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 160105 | COPY 10/8/25-1/7/26 | 0.00 | 125.00 |
| 1011 | 434265 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 126120 | COPY 10/8/25-1/7/26 | 0.00 | 136.00 |
| 1011 | 434265 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 115110 | COPY 10/8/25-1/7/26 | 0.00 | 50.00 |
| 1011 | 434265 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 121135 | COPY 10/8/25-1/7/26 | 0.00 | 77.07 |
| 1011 | 434265 | 01/28/26 | 10014055 | C3 OFFICE SOLUTIONS, LLC | 352267 | COPY 10/8/25-1/7/26 | 0.00 | 90.00 |
| TOTAL CHECK | | | | | | | 0.00 | 1,198.07 |
| 1011 | 434266 | 01/28/26 | 00000021 | CALIF FORENSIC PHLEBOTOM | 650402 | BLOOD DRAWS | 0.00 | 4,076.54 |
| 1011 | 434267 | 01/28/26 | 10011341 | CALIF. ASSOC.OF TACTICAL | 650407 | SWAT LDR 3/23-27/26 | 0.00 | 690.00 |
| 1011 | 434268 | 01/28/26 | 10008346 | JAMES NOWLIN | 275210 | COPS/GOB OVERTIME | 0.00 | 52.50 |
| 1011 | 434269 | 01/28/26 | 10014805 | TING WEI CHANG | 995100 | HOSTED MEDIA/DEC-25 | 0.00 | 7,603.08 |
| 1011 | 434270 | 01/28/26 | 10014450 | CHANIN KELLY-RAE CONSULT | 121110 | INCLUS/BELONG/TRAININ | 0.00 | 5,875.00 |
| 1011 | 434271 | 01/28/26 | 10012931 | CHARTER COMMUNICATIONS | 650302 | 187624701 JAN-26 | 0.00 | 454.93 |
| 1011 | 434272 | 01/28/26 | 10012931 | CHARTER COMMUNICATIONS | 170670 | 18870701 JAN-25 | 0.00 | 832.97 |
| 1011 | 434273 | 01/28/26 | 10012931 | CHARTER COMMUNICATIONS | 170670 | 188670701 DEC-25 | 0.00 | 827.08 |
| 1011 | 434274 | 01/28/26 | 10012931 | CHARTER COMMUNICATIONS | 650302 | 188676101 JAN-26 | 0.00 | 1,099.00 |
| 1011 | 434275 | 01/28/26 | 10012931 | CHARTER COMMUNICATIONS | 650302 | 188676401 JAN-26 | 0.00 | 12.50 |
| 1011 | 434276 | 01/28/26 | 10012931 | CHARTER COMMUNICATIONS | 170670 | 188676501 JAN-26 | 0.00 | 832.97 |
| 1011 | 434277 | 01/28/26 | 10012931 | CHARTER COMMUNICATIONS | 275305 | 222866301 JAN-26 | 0.00 | 1,099.00 |
| 1011 | 434278 | 01/28/26 | 10012931 | CHARTER COMMUNICATIONS | 106132 | 238207201 JAN-26 | 0.00 | 540.00 |
| 1011 | 434279 | 01/28/26 | 10007941 | CHARTER COMMUNICATIONS H | 650404 | 8448400240089222 | 0.00 | 12.49 |
| 1011 | 434280 | 01/28/26 | 10014503 | CITY ELECTRIC SUPPLY | 170670 | HARDWARE | 0.00 | 469.36 |
| 1011 | 434281 | 01/28/26 | 00005774 | THE CODE GROUP, INC. | 731150 | DANNY RODRIGUEZ/DEC25 | 0.00 | 9,880.00 |
| 1011 | 434282 | 01/28/26 | 10006450 | COLONIAL LIFE | 73 | INSURANCE/DEC-25 | 0.00 | 554.62 |
| 1011 | 434283 | 01/28/26 | 10006011 | COMMERCIAL CONTROLS CORP | 650303 | PD ACCESS/JAN-26 | 0.00 | 2,400.00 |
| 1011 | 434284 | 01/28/26 | 10004317 | CONCENTRA HEALTH SERVICE | 121110 | LIMQ/PREQ ADM FEES | 0.00 | 224.00 |

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ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434285 | 01/28/26 | 10011250 | CONTROL AIR ENTERPRISES | 106131 | HVAC REPAIR | 0.00 | 743.31 |
| 1011 | 434286 | 01/28/26 | 00007338 | CORE AND MAIN, LP | 452410 | STORM DRAIN REPAIR | 0.00 | 3,641.74 |
| 1011 | 434287 | 01/28/26 | 00002379 | NANCY K. BOHL INC. | 650105 | COUNSELING/DEC-25 | 0.00 | 280.00 |
| 1011 | 434288 | 01/28/26 | 10002389 | COUNTY OF ORANGE TREASUR | 650302 | ROUTER/DEC-25 | 0.00 | 1,129.32 |
| 1011 | 434289 | 01/28/26 | 10002389 | COUNTY OF ORANGE TREASUR | 650302 | ROUTER/NOV-25 | 0.00 | 1,129.32 |
| 1011 | 434290 | 01/28/26 | 10002389 | COUNTY OF ORANGE TREASUR | 650308 | AFIS BILL/DEC-25 | 0.00 | 2,478.00 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650208 | B MEKDARA SX LEVEL II | 0.00 | 903.05 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650208 | B GEYER POLO SHIRT | 0.00 | 188.28 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650208 | Y. RODRIGUEZ | 0.00 | 18.83 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 651612 | V WAGSTAFF VOLUNTEER | 0.00 | 151.93 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 651612 | D WAGSTAFF JACKET | 0.00 | 220.37 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650208 | W LAZARO SX LEVELL 3A | 0.00 | 969.93 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650208 | Y RODRIGUEZ SX111AP | 0.00 | 969.93 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 651612 | KATHERINE DANIEL | 0.00 | 124.07 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650208 | R HERST SX LEVEL IIIA | 0.00 | 969.93 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650208 | AUSTIN TUBBS | 0.00 | 48.90 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650208 | WILLIAM LAZARO | 0.00 | 197.26 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650407 | #71601-13 AVON, MICROP | 379.95 | 3,998.50 |
| 1011 | 434291 | 01/28/26 | 10011541 | L.N. CURTIS AND SONS | 650407 | #71601-11 AVON, VOICE | 543.77 | 5,517.97 |
| TOTAL CHECK | | | | | | | 923.72 | 14,278.95 |
| 1011 | 434292 | 01/28/26 | 10008234 | CUSTOM INTERIORS BY SONN | 171710 | SEAT UPHOLSTERY | 0.00 | 780.00 |
| 1011 | 434293 | 01/28/26 | 00000711 | CITY OF CYPRESS | 560230 | SHAR SIG MT.JUL-SEP25 | 0.00 | 855.04 |
| 1011 | 434293 | 01/28/26 | 00000711 | CITY OF CYPRESS | 560230 | SHAR SIG MT.JUL-SEP25 | 0.00 | 195.34 |
| 1011 | 434293 | 01/28/26 | 00000711 | CITY OF CYPRESS | 560230 | SHAR SIG MT.JUL-SEP25 | 0.00 | 269.40 |
| 1011 | 434293 | 01/28/26 | 00000711 | CITY OF CYPRESS | 560230 | SHAR SIG MT.JUL-SEP25 | 0.00 | 422.57 |
| 1011 | 434293 | 01/28/26 | 00000711 | CITY OF CYPRESS | 560230 | SHAR SIG MT.JUL-SEP25 | 0.00 | 441.51 |
| 1011 | 434293 | 01/28/26 | 00000711 | CITY OF CYPRESS | 560230 | SHAR SIG MT.JUL-SEP25 | 0.00 | 815.41 |
| TOTAL CHECK | | | | | | | 0.00 | 2,999.27 |
| 1011 | 434294 | 01/28/26 | 10014423 | D&W CONSULTING , INC | 190054 | RECORDS MGT/DEC-25 | 0.00 | 2,128.60 |
| 1011 | 434295 | 01/28/26 | 00002728 | DANIELS TIRE SERVICE | 171710 | TIRES | 0.00 | 682.91 |
| 1011 | 434296 | 01/28/26 | 10014799 | DAVID PARK PARKSIDE INDU | 11 | REF/RF-25-289 WASTE | 0.00 | 200.00 |
| 1011 | 434296 | 01/28/26 | 10014799 | DAVID PARK PARKSIDE INDU | 11 | REF/RF 25-288 WASTE | 0.00 | 200.00 |
| TOTAL CHECK | | | | | | | 0.00 | 400.00 |
| 1011 | 434297 | 01/28/26 | 00003865 | DAVID TAUSSIG & ASSOCIAT | 11 | CFD SVCS/DEC-25 | 0.00 | 1,987.50 |
| 1011 | 434298 | 01/28/26 | 10012833 | TANIKKA DAVIS | 275315 | REIMB SNACKS 1/3/26 | 0.00 | 67.09 |
| 1011 | 434299 | 01/28/26 | 00000492 | DEPARTMENT OF JUSTICE | 121110 | FINGERPRINT/DEC-25 | 0.00 | 343.00 |
| 1011 | 434299 | 01/28/26 | 00000492 | DEPARTMENT OF JUSTICE | 650302 | FINGERPRINT/DEC-25 | 0.00 | 320.00 |

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FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434299 | 01/28/26 | 00000492 | DEPARTMENT OF JUSTICE | 11 | FINGERPRINT/DEC-25 | 0.00 | 1,555.00 |
| TOTAL CHECK | | | | | | | 0.00 | 2,218.00 |
| 1011 | 434300 | 01/28/26 | 10014807 | BROOKE DODGE | 995100 | HOSTED MEDIS/DEC-25 | 0.00 | 58.90 |
| 1011 | 434301 | 01/28/26 | 10014485 | DUTHIE ELECTRIC SERVICE | 170670 | GENERATOR SVC/JAN-26 | 0.00 | 1,295.63 |
| 1011 | 434301 | 01/28/26 | 10014485 | DUTHIE ELECTRIC SERVICE | 170670 | GENERATOR SVC/JAN-26 | 0.00 | 1,299.12 |
| 1011 | 434301 | 01/28/26 | 10014485 | DUTHIE ELECTRIC SERVICE | 170670 | GENERATOR SVC/JAN-25 | 0.00 | 1,228.48 |
| 1011 | 434301 | 01/28/26 | 10014485 | DUTHIE ELECTRIC SERVICE | 170670 | GENERATOR SVC/JAN-26 | 0.00 | 2,053.13 |
| 1011 | 434301 | 01/28/26 | 10014485 | DUTHIE ELECTRIC SERVICE | 170670 | GENERATOR SVC/JAN-26 | 0.00 | 2,212.42 |
| 1011 | 434301 | 01/28/26 | 10014485 | DUTHIE ELECTRIC SERVICE | 170670 | GENERATOR SVC/JAN-26 | 0.00 | 1,955.38 |
| 1011 | 434301 | 01/28/26 | 10014485 | DUTHIE ELECTRIC SERVICE | 170670 | GENERATOR SVC/JAN-26 | 0.00 | 1,543.13 |
| TOTAL CHECK | | | | | | | 0.00 | 11,587.29 |
| 1011 | 434302 | 01/28/26 | 10012764 | EFFICIENT X-RAY, INC | 650307 | BIO HAZ/PU 12/22/25 | 0.00 | 79.88 |
| 1011 | 434303 | 01/28/26 | 00009627 | EMCOR SERVICE MESA ENERG | 170670 | HVAC SERVICE | 0.00 | 1,812.00 |
| 1011 | 434304 | 01/28/26 | 10002187 | ENGINEERING RESOURCES OF | 590185 | KNOTT REHAB/DEC-25 | 0.00 | 13,063.75 |
| 1011 | 434305 | 01/28/26 | 00000797 | MARIA ESQUETINI | 650404 | MGT PROG 2/23-27/26 | 0.00 | 945.00 |
| 1011 | 434306 | 01/28/26 | 10008311 | EVERETT DOREY, LLP | 107420 | GUPTA,SUSANT VS BRAIN | 0.00 | 4,692.00 |
| 1011 | 434307 | 01/28/26 | 10013499 | EWING IRRIGATION PRODUCT | 560641 | #24060825 - 8FT X 2 1/ | 154.02 | 1,914.34 |
| 1011 | 434307 | 01/28/26 | 10013499 | EWING IRRIGATION PRODUCT | 860810 | IRRIGATION | 0.00 | 83.48 |
| TOTAL CHECK | | | | | | | 154.02 | 1,997.82 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | TRANS FILTER KIT | 0.00 | 36.34 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | FILTERS | 0.00 | 37.22 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | FILTERS | 0.00 | 64.64 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | COOLANT BOTTLE | 0.00 | 78.77 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | SPARK PLUGS | 0.00 | 53.44 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | STOCK ORDER | 0.00 | 126.62 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | FILTERS | 0.00 | 179.25 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | DROP SHIP | 0.00 | 21.75 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | FILTERS | 0.00 | 184.12 |
| 1011 | 434308 | 01/28/26 | 00000739 | ELLIOTT AUTO SUPPLY COMP | 171710 | FAN ASSEMBLY | 0.00 | 515.67 |
| TOTAL CHECK | | | | | | | 0.00 | 1,297.82 |
| 1011 | 434309 | 01/28/26 | 10003690 | FAIR HOUSING FOUNDATION | 732040 | Q2 REIMB/NOV-25 | 0.00 | 1,525.28 |
| 1011 | 434309 | 01/28/26 | 10003690 | FAIR HOUSING FOUNDATION | 732040 | Q2 REIMB/DEC-25 | 0.00 | 1,218.22 |
| TOTAL CHECK | | | | | | | 0.00 | 2,743.50 |
| 1011 | 434310 | 01/28/26 | 00000320 | FEDERAL EXPRESS CORPORAT | 650302 | TRANSP 1/08/26 | 0.00 | 34.93 |
| 1011 | 434311 | 01/28/26 | 10007059 | FIVESTAR RUBBER STAMP ET | 126120 | CUSTOM STAMP | 0.00 | 89.87 |
| 1011 | 434311 | 01/28/26 | 10007059 | FIVESTAR RUBBER STAMP ET | 732071 | NAME BADGE | 0.00 | 16.96 |
| 1011 | 434311 | 01/28/26 | 10007059 | FIVESTAR RUBBER STAMP ET | 731150 | BADGE | 0.00 | 16.96 |
| TOTAL CHECK | | | | | | | 0.00 | 123.79 |
| 1011 | 434312 | 01/28/26 | 10013464 | JOHNNIES PAINT AND BODY | 171710 | REAR BODY DAMAGE | 0.00 | 2,871.88 |

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ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434313 | 01/28/26 | 10003190 | FOOD 4 LESS | 275605 | WINGS AFTERSCHOOL | 0.00 | 71.55 |
| 1011 | 434313 | 01/28/26 | 10003190 | FOOD 4 LESS | 275605 | WINGS AFTERSCHOOL | 0.00 | 102.19 |
| 1011 | 434313 | 01/28/26 | 10003190 | FOOD 4 LESS | 275606 | ELOP SUPPLIES | 0.00 | 152.29 |
| 1011 | 434313 | 01/28/26 | 10003190 | FOOD 4 LESS | 275606 | ELOP SUPPLIES | 0.00 | 79.28 |
| 1011 | 434313 | 01/28/26 | 10003190 | FOOD 4 LESS | 732044 | HOMELESS OUTREACH | 0.00 | 305.86 |
| TOTAL CHECK | | | | | | | 0.00 | 711.17 |
| 1011 | 434314 | 01/28/26 | 00001095 | FRANCHISE TAX BOARD | 73 | DED:0071 MISC | 0.00 | 100.00 |
| 1011 | 434315 | 01/28/26 | 10012328 | FRIENDLY CENTER, INC. | 732051 | Q2 REIMBURSEMENT | 0.00 | 4,982.85 |
| 1011 | 434316 | 01/28/26 | 00006581 | FURLONG & FURLONG ASSOC | 171710 | BP-007 | 23.60 | 328.10 |
| 1011 | 434316 | 01/28/26 | 00006581 | FURLONG & FURLONG ASSOC | 171710 | ESTIMATED SHIPPING/HAN | 0.00 | 27.88 |
| 1011 | 434316 | 01/28/26 | 00006581 | FURLONG & FURLONG ASSOC | 352363 | DOOR HANGER FLUSHING A | 71.30 | 931.30 |
| 1011 | 434316 | 01/28/26 | 00006581 | FURLONG & FURLONG ASSOC | 352363 | FREIGHT | 0.00 | 88.00 |
| 1011 | 434316 | 01/28/26 | 00006581 | FURLONG & FURLONG ASSOC | 352363 | ARTWORK TYPESETTING | 0.00 | 60.00 |
| TOTAL CHECK | | | | | | | 94.90 | 1,435.28 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 860815 | GRAFFITI | 0.00 | 117.81 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 632110 | PROP MAINT SUPPLIES | 0.00 | 50.42 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 352363 | CONCRETE MIX | 0.00 | 87.99 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 560640 | SUPPLIES | 0.00 | 68.48 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 632110 | PROP MAINT SUPPLIES | 0.00 | 29.33 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 352363 | CONCRETE FOR HYDRANT | 0.00 | 57.93 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 352363 | FREEWAY WELL | 0.00 | 82.25 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 352363 | TRUCK STOCK | 0.00 | 113.14 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 632110 | PROP MAINT SUPPLIES | 0.00 | 22.80 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 170670 | HARDWARE | 0.00 | 36.93 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 170670 | HARDWARE | 0.00 | 14.97 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 170670 | HARDWARE | 0.00 | 43.70 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 560640 | SUPPLIES | 0.00 | 7.41 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 860810 | SUPPLIES | 0.00 | 24.21 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 170670 | HARDWARE | 0.00 | 54.36 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 170670 | HARDWARE | 0.00 | 49.47 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 860815 | GRAFFITI | 0.00 | 209.10 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 860815 | GRAFFITI | 0.00 | 225.34 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 860810 | SUPPLIES | 0.00 | 95.66 |
| 1011 | 434317 | 01/28/26 | 00002166 | GANAHL LUMBER CORP | 560640 | SUPPLIES | 0.00 | 244.55 |
| TOTAL CHECK | | | | | | | 0.00 | 1,635.85 |
| 1011 | 434318 | 01/28/26 | 10011838 | GEORGE HILLS COMPANY, IN | 107420 | SKIP TRACE R.GONZALEZ | 0.00 | 35.00 |
| 1011 | 434319 | 01/28/26 | 10006406 | GRAFIX SYSTEMS | 650701 | PATROL CAR DECALS | 0.00 | 6,584.83 |
| 1011 | 434320 | 01/28/26 | 00005680 | CINDY GRISWOLD | 275405 | CPR/WINTER-26 | 0.00 | 79.80 |
| 1011 | 434321 | 01/28/26 | 00002647 | HAAKER EQUIPMENT CO CORP | 452410 | # 60510M - REWIND GUID | 98.51 | 1,036.67 |
| 1011 | 434321 | 01/28/26 | 00002647 | HAAKER EQUIPMENT CO CORP | 352570 | PAST DUE INVOICE | 0.00 | 31.70 |
| TOTAL CHECK | | | | | | | 98.51 | 1,068.37 |
| 1011 | 434322 | 01/28/26 | 00002736 | KEVIN HAGAN | 352363 | REIMB/WTR CERT.GR/D3 | 0.00 | 90.00 |

SELECTION CRITERIA: transact.trans_date between '20260115 00:00:00.000' and '20260128 00:00:00.000'
ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434323 | 01/28/26 | 10012288 | HASA INC. | 860820 | CHEMICALS | 0.00 | 185.41 |
| 1011 | 434324 | 01/28/26 | 10012247 | THE HILLER COMPANIES, IN | 106131 | ALARM REPAIR | 0.00 | 915.00 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 860810 | IRRIGATION | 0.00 | 112.77 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 170670 | HARDWARE | 0.00 | 49.13 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 170670 | HARDWARE | 0.00 | 80.70 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 275150 | BALL FIELD SUPPLIES | 0.00 | 269.20 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 860810 | SUPPLIES | 0.00 | 115.26 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 860810 | SUPPLIES | 0.00 | 102.23 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 860810 | SUPPLIES | 0.00 | 6.62 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 352570 | STORM DRAIN REPAIR | 0.00 | 32.76 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 170670 | HARDWARE | 0.00 | 51.25 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 170670 | HARDWARE | 0.00 | 61.42 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 170670 | HARDWARE | 0.00 | 82.54 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 352363 | BOIS SOUND PROOF | 0.00 | 140.10 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 560640 | CORDS | 0.00 | 67.30 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 352363 | TRUCK STOCK | 0.00 | 97.96 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 170670 | WATER DISPENSER | 0.00 | 545.10 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 170670 | WATER DISPENSER | 0.00 | 557.87 |
| 1011 | 434325 | 01/28/26 | 00000057 | HOME DEPOT / GECF | 352570 | SAFETY GEAR | 0.00 | 297.29 |
| TOTAL CHECK | | | | | | | 0.00 | 2,669.50 |
| 1011 | 434326 | 01/28/26 | 10009091 | HUE C LUU | 731150 | ENG SVCS/JAN-26 | 0.00 | 6,270.00 |
| 1011 | 434327 | 01/28/26 | 10012742 | INFOSEND, INC | 352267 | SVCS & MATERIAL/NOV25 | 0.00 | 2,556.24 |
| 1011 | 434327 | 01/28/26 | 10012742 | INFOSEND, INC | 352267 | POSTAGE/NOV-25 | 0.00 | 9,538.06 |
| 1011 | 434327 | 01/28/26 | 10012742 | INFOSEND, INC | 352267 | SVCS & MATERIAL/DEC25 | 0.00 | 1,554.71 |
| 1011 | 434327 | 01/28/26 | 10012742 | INFOSEND, INC | 352267 | POSTAGE/DEC-25 | 0.00 | 5,732.61 |
| TOTAL CHECK | | | | | | | 0.00 | 19,381.62 |
| 1011 | 434328 | 01/28/26 | 10014774 | INTERNATIONAL PAPER | 52 | UB REFUND | 0.00 | 1,291.01 |
| 1011 | 434329 | 01/28/26 | 00009561 | TRADITIONAL AUTO SUPPLY | 171710 | BATTERIES | 0.00 | 1,396.09 |
| 1011 | 434329 | 01/28/26 | 00009561 | TRADITIONAL AUTO SUPPLY | 171710 | BATTERIES | 0.00 | 1,050.22 |
| 1011 | 434329 | 01/28/26 | 00009561 | TRADITIONAL AUTO SUPPLY | 171710 | BATTERIES | 0.00 | 256.89 |
| TOTAL CHECK | | | | | | | 0.00 | 2,703.20 |
| 1011 | 434330 | 01/28/26 | 10014812 | JASON XUAN NGUYEN | 52 | UB REFUND | 0.00 | 955.82 |
| 1011 | 434331 | 01/28/26 | 00009462 | GUSTAVO JIMENEZ | 71 | COMPUTER LOAN | 0.00 | 2,039.35 |
| 1011 | 434332 | 01/28/26 | 10014802 | JIMMY ROOFING & CONSTRUC | 11 | REF/RF-25-318 WASTE | 0.00 | 594.00 |
| 1011 | 434333 | 01/28/26 | 00000042 | JOHN B EWLES INC | 560210 | 10 WHEEL DUMP | 0.00 | 450.00 |
| 1011 | 434334 | 01/28/26 | 00000674 | RICHARD D. JONES A PROF. | 631140 | 8732 WESTERN/DEC-25 | 0.00 | 50.00 |
| 1011 | 434334 | 01/28/26 | 00000674 | RICHARD D. JONES A PROF. | 631140 | 6121 HOMEWOOD/DEC-25 | 0.00 | 50.00 |
| 1011 | 434334 | 01/28/26 | 00000674 | RICHARD D. JONES A PROF. | 631140 | 5832 DARLINGTON/DEC25 | 0.00 | 100.00 |
| 1011 | 434334 | 01/28/26 | 00000674 | RICHARD D. JONES A PROF. | 631140 | 6211 SAN RAFAEL/DEC25 | 0.00 | 150.00 |
| 1011 | 434334 | 01/28/26 | 00000674 | RICHARD D. JONES A PROF. | 631140 | 7182 EL VERANO/DEC-25 | 0.00 | 250.00 |

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FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434334 | 01/28/26 | 00000674 | RICHARD D. JONES A PROF. | 631140 | CE CODE ENF/DEC-25 | 0.00 | 1,386.00 |
| 1011 | 434334 | 01/28/26 | 00000674 | RICHARD D. JONES A PROF. | 650402 | PD MATTERS/DEC-25 | 0.00 | 4,824.00 |
| TOTAL CHECK | | | | | | | 0.00 | 6,810.00 |
| 1011 | 434335 | 01/28/26 | 10000717 | KEYSER MARSTON ASSOC INC | 998100 | HOUSING REPORT/DEC25 | 0.00 | 2,633.75 |
| 1011 | 434336 | 01/28/26 | 10014187 | SETTIA KIM | 11 | REF DEPOSIT#R12501 | 0.00 | 500.00 |
| 1011 | 434337 | 01/28/26 | 10014804 | KLINEDINST PC | 110105 | LEGAL RETAINER/JAN-26 | 0.00 | 25,000.00 |
| 1011 | 434338 | 01/28/26 | 10014790 | ADRIENE LA JEAN | 11 | REF/DEPOSIT/#R12648 | 0.00 | 500.00 |
| 1011 | 434339 | 01/28/26 | 10007915 | LANAIR GROUP, LLC | 126143 | 0365 RENEWAL/JAN-26 | 0.00 | 2,255.00 |
| 1011 | 434340 | 01/28/26 | 00000214 | LEAGUE OF CALIFORNIA CIT | 101101 | MBR DUES 2026 | 0.00 | 300.00 |
| 1011 | 434341 | 01/28/26 | 00000214 | LEAGUE OF CALIFORNIA CIT | 352575 | MBR DUES 2026 | 0.00 | 5,257.60 |
| 1011 | 434341 | 01/28/26 | 00000214 | LEAGUE OF CALIFORNIA CIT | 101101 | MBR DUES 2026 | 0.00 | 21,030.40 |
| TOTAL CHECK | | | | | | | 0.00 | 26,288.00 |
| 1011 | 434342 | 01/28/26 | 10013148 | MARC LEBANOFF | 11 | REF/DM-25-27 WASTE | 0.00 | 1,050.00 |
| 1011 | 434343 | 01/28/26 | 00007523 | LEGAL SHIELD, INC | 73 | DEC-25 INVOICE | 0.00 | 91.60 |
| 1011 | 434344 | 01/28/26 | 10014553 | DANNY LETNER INC. | 11 | PMT#2 RET. | 0.00 | -12,894.64 |
| 1011 | 434344 | 01/28/26 | 10014553 | DANNY LETNER INC. | 190139 | ROOF REPLACE/DEC-25 | 0.00 | 257,832.81 |
| TOTAL CHECK | | | | | | | 0.00 | 244,938.17 |
| 1011 | 434345 | 01/28/26 | 10004046 | LIGHT SOURCE PRINTING, I | 275405 | BUSINESS CARDS | 0.00 | 125.70 |
| 1011 | 434345 | 01/28/26 | 10004046 | LIGHT SOURCE PRINTING, I | 275145 | BUSINESS CARDS | 0.00 | 125.70 |
| 1011 | 434345 | 01/28/26 | 10004046 | LIGHT SOURCE PRINTING, I | 275305 | BUSINESS CARDS | 0.00 | 125.70 |
| 1011 | 434345 | 01/28/26 | 10004046 | LIGHT SOURCE PRINTING, I | 631140 | BUSINESS CARDS | 0.00 | 151.72 |
| 1011 | 434345 | 01/28/26 | 10004046 | LIGHT SOURCE PRINTING, I | 101101 | COUNCIL BUS. CARDS | 0.00 | 669.03 |
| TOTAL CHECK | | | | | | | 0.00 | 1,197.85 |
| 1011 | 434346 | 01/28/26 | 00000077 | LU'S LIGHTHOUSE INC | 171710 | WIPER BLADES | 0.00 | 27.97 |
| 1011 | 434347 | 01/28/26 | 00002066 | M.J. ELLS GENERAL CONTRA | 170670 | FLAG POLE FINAL/JAN26 | 0.00 | 3,844.00 |
| 1011 | 434348 | 01/28/26 | 10014815 | EVELYN MACAPAGAL | 11 | REF/DEPOSIT#R13142 | 0.00 | 500.00 |
| 1011 | 434348 | 01/28/26 | 10014815 | EVELYN MACAPAGAL | 275405 | REF/DEPOSIT#R13142 | 0.00 | -100.00 |
| TOTAL CHECK | | | | | | | 0.00 | 400.00 |
| 1011 | 434349 | 01/28/26 | 00003714 | METRO FLUID CONNECTORS I | 352363 | OIL/HANDLE | 0.00 | 75.38 |
| 1011 | 434349 | 01/28/26 | 00003714 | METRO FLUID CONNECTORS I | 352363 | LIFT STATION REPAIR | 0.00 | 486.94 |
| TOTAL CHECK | | | | | | | 0.00 | 562.32 |
| 1011 | 434350 | 01/28/26 | 10014773 | MEYER LABORATORY INC | 52 | UB REFUND | 0.00 | 69.28 |
| 1011 | 434351 | 01/28/26 | 00005331 | SIMON MIKIEWICZ | 650208 | CIV.LDR S1 1/12-13/26 | 0.00 | 905.25 |
| 1011 | 434352 | 01/28/26 | 10011810 | MILLER MENDEL, INC. | 650105 | ESOPH ENTRY/JAN-26 | 0.00 | 380.01 |

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FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434353 | 01/28/26 | 10001962 | MITSUBISHI ELECTRIC & EL | 170670 | ELEVATOR MAINT | 0.00 | 458.25 |
| 1011 | 434354 | 01/28/26 | 10014532 | MMASC | 121110 | MBRSHP THRU 2/03/2027 | 0.00 | 125.00 |
| 1011 | 434355 | 01/28/26 | 10013264 | MOBILE FLEET WASH, CORP | 171710 | CAR WASHES | 0.00 | 1,160.00 |
| 1011 | 434356 | 01/28/26 | 00010549 | MOBILE ID SOLUTIONS INC | 650303 | MIDS/ID CARD DESIGN | 0.00 | 250.00 |
| 1011 | 434357 | 01/28/26 | 10014817 | CRISCA MONTEMAYOR | 11 | REF/DEPOSIT#R12985 | 0.00 | 500.00 |
| 1011 | 434358 | 01/28/26 | 10014024 | ANIL G. PATEL & KIRAN A. | 732044 | MAGIN CONEJO/5 NIGHTS | 0.00 | 500.00 |
| 1011 | 434359 | 01/28/26 | 00008568 | NAFCO INC | 160105 | REGULAR HANGER RPD 275 | 280.00 | 3,480.00 |
| 1011 | 434359 | 01/28/26 | 00008568 | NAFCO INC | 160105 | SHIPPING CHARGES | 0.00 | 35.00 |
| 1011 | 434359 | 01/28/26 | 00008568 | NAFCO INC | 160105 | HEFTY POLY HANG TAG .0 | 0.00 | 3,932.50 |
| 1011 | 434359 | 01/28/26 | 00008568 | NAFCO INC | 160105 | PPID:OTHER/EXTRAS:COLO | 0.00 | 600.00 |
| 1011 | 434359 | 01/28/26 | 00008568 | NAFCO INC | 160105 | PPID:OTHER/EXTRAS:COPY | 0.00 | 576.00 |
| 1011 | 434359 | 01/28/26 | 00008568 | NAFCO INC | 160105 | PPID:OTHER/EXTRAS:NUMB | 0.00 | 900.00 |
| 1011 | 434359 | 01/28/26 | 00008568 | NAFCO INC | 160105 | PPID: OTHER/EXTRAS: AC | 0.00 | 130.00 |
| 1011 | 434359 | 01/28/26 | 00008568 | NAFCO INC | 160105 | TAXES | 0.00 | 525.74 |
| TOTAL CHECK | | | | | | | 280.00 | 10,179.24 |
| 1011 | 434360 | 01/28/26 | 10007195 | 72 HOUR LLC | 650701 | EIGHT 2026 FORD POLICE | 0.00 | 58,170.28 |
| 1011 | 434360 | 01/28/26 | 10007195 | 72 HOUR LLC | 650701 | EIGHT 2026 FORD POLICE | 0.00 | 58,170.28 |
| TOTAL CHECK | | | | | | | 0.00 | 116,340.56 |
| 1011 | 434361 | 01/28/26 | 10008321 | NORTH JUSTICE CENTER | 11 | BIAL RECIEPT #BP01421 | 0.00 | 500.00 |
| 1011 | 434362 | 01/28/26 | 10012922 | OC LAW ENFORCEMENT EXPLO | 650207 | REG 3 EXPLORERS | 0.00 | 900.00 |
| 1011 | 434363 | 01/28/26 | 10012790 | OC RECON, INC. | 171710 | DOOR REPAINT | 0.00 | 450.00 |
| 1011 | 434363 | 01/28/26 | 10012790 | OC RECON, INC. | 171710 | FENDER REPLACE/DEC25 | 0.00 | 900.00 |
| 1011 | 434363 | 01/28/26 | 10012790 | OC RECON, INC. | 171710 | BED REPAIR | 0.00 | 450.00 |
| TOTAL CHECK | | | | | | | 0.00 | 1,800.00 |
| 1011 | 434364 | 01/28/26 | 10005881 | OCCUPATIONAL HEALTH CENT | 121110 | DOT PHYS/BACA/ESPINO | 0.00 | 180.00 |
| 1011 | 434364 | 01/28/26 | 10005881 | OCCUPATIONAL HEALTH CENT | 107410 | AID R.SAILIATA AUG-25 | 0.00 | 207.52 |
| TOTAL CHECK | | | | | | | 0.00 | 387.52 |
| 1011 | 434365 | 01/28/26 | 10007787 | HBV ENTERPRISES, INC. | 171710 | HUB SEALS | 0.00 | 15.36 |
| 1011 | 434365 | 01/28/26 | 10007787 | HBV ENTERPRISES, INC. | 171710 | BRAKE PADS | 0.00 | 56.07 |
| 1011 | 434365 | 01/28/26 | 10007787 | HBV ENTERPRISES, INC. | 171710 | BRAKE ROTORS | 0.00 | 184.01 |
| 1011 | 434365 | 01/28/26 | 10007787 | HBV ENTERPRISES, INC. | 171710 | A/C LINE | 0.00 | 54.38 |
| 1011 | 434365 | 01/28/26 | 10007787 | HBV ENTERPRISES, INC. | 171710 | OIL FILTER | 0.00 | 11.01 |
| 1011 | 434365 | 01/28/26 | 10007787 | HBV ENTERPRISES, INC. | 171710 | WATER PUMP | 0.00 | 245.38 |
| TOTAL CHECK | | | | | | | 0.00 | 566.21 |
| 1011 | 434366 | 01/28/26 | 10014422 | ONWARD ENGINEERING | 290153 | SCE CORRIDOR/DEC-25 | 0.00 | 39,935.00 |
| 1011 | 434367 | 01/28/26 | 00007482 | ORANGE COUNTY SANITATION | 352567 | Q1,25-26 FOG/BMP INSP | 0.00 | 937.50 |
| 1011 | 434367 | 01/28/26 | 00007482 | ORANGE COUNTY SANITATION | 11 | CONNECTION FEES/OCT25 | 0.00 | 23,319.63 |

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FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| TOTAL CHECK | | | | | | | 0.00 | 24,257.13 |
| 1011 | 434368 | 01/28/26 | 10013968 | ORKIN, LLC | 170670 | BED BUGS | 0.00 | 695.00 |
| 1011 | 434368 | 01/28/26 | 10013968 | ORKIN, LLC | 170670 | BED BUGS | 0.00 | 1,950.00 |
| TOTAL CHECK | | | | | | | 0.00 | 2,645.00 |
| 1011 | 434369 | 01/28/26 | 00000222 | EDCO/PARK DISPOSAL CORP. | 171710 | CNG FUEL | 0.00 | 48.30 |
| 1011 | 434370 | 01/28/26 | 10013206 | PAYMENTUS CORPORATION | 126152 | IVR/CC MERCHANT/NOV25 | 0.00 | 2,390.52 |
| 1011 | 434370 | 01/28/26 | 10013206 | PAYMENTUS CORPORATION | 126152 | IVR/CC MERCHANT/DEC25 | 0.00 | 2,076.13 |
| TOTAL CHECK | | | | | | | 0.00 | 4,466.65 |
| 1011 | 434371 | 01/28/26 | 10011409 | PDQ.COM CORPORATION | 126143 | LIC RENEWAL/PD, CITY | 0.00 | 1,402.50 |
| 1011 | 434371 | 01/28/26 | 10011409 | PDQ.COM CORPORATION | 650303 | LIC RENEWAL/PD, CITY | 0.00 | 1,402.50 |
| TOTAL CHECK | | | | | | | 0.00 | 2,805.00 |
| 1011 | 434372 | 01/28/26 | 00004215 | PEST OPTIONS INC | 560640 | PEST CONTROL | 0.00 | 4,203.00 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275140 | CCLAND DECO/VAN SICKL | 0.00 | 2.18 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275140 | PLATES/NAPKIN/VANSICK | 0.00 | 12.73 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275145 | MLG/DEC-25/M.THOMPSEN | 0.00 | 19.60 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 190306 | PINCHOT WKSH/VANSICKL | 0.00 | 20.10 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275140 | COOKIES METRO/VANSICK | 0.00 | 25.98 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275140 | CCLAND SUPL/A.TAPIA | 0.00 | 28.46 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275140 | CCLAND PREP/Y.RIVERA | 0.00 | 31.49 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275135 | TRK/FLD M.VANSICKLE | 0.00 | 31.53 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 732044 | EMG GAS/CLIENT/MARQUE | 0.00 | 40.35 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275150 | SFTBAL SUPL/STRICKLER | 0.00 | 40.90 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275135 | TRF/FLD/VANSICKLE | 0.00 | 42.41 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275606 | ELOP SOCCER/ALVARADO | 0.00 | 44.70 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275140 | CCLAND/A.ALARCON | 0.00 | 48.35 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275140 | CCLAND/A.ALARCON | 0.00 | 48.35 |
| 1011 | 434373 | 01/28/26 | 00005145 | PETTY CASH/COMMUNITY SER | 275140 | CCLAND DECOR/A.TAPIA | 0.00 | 48.61 |
| TOTAL CHECK | | | | | | | 0.00 | 485.74 |
| 1011 | 434374 | 01/28/26 | 10007639 | PICK YOUR TIRE, INC. | 171710 | USED TIRE PICK-UP | 0.00 | 406.00 |
| 1011 | 434375 | 01/28/26 | 10014680 | PLACE WORKS, INC. | 11 | MND-25-1 5600 BEACH | 0.00 | 9,678.75 |
| 1011 | 434376 | 01/28/26 | 00002715 | ROGER PLUMLEE | 650208 | MGT CL MOD.A 1/5-9/26 | 0.00 | 469.93 |
| 1011 | 434377 | 01/28/26 | 10014801 | ROSEMARY PORTILLO | 731180 | REF/PERMIT#B 24-484 | 0.00 | 70.00 |
| 1011 | 434377 | 01/28/26 | 10014801 | ROSEMARY PORTILLO | 731180 | REF/PERMIT#B 24-484 | 0.00 | 32.50 |
| TOTAL CHECK | | | | | | | 0.00 | 102.50 |
| 1011 | 434378 | 01/28/26 | 00004049 | PSOMAS CORP. | 396859 | PEAK PK WELL/DEC-25 | 0.00 | 18,719.87 |
| 1011 | 434379 | 01/28/26 | 10012879 | BRENDA J. PUEPKE | 171710 | ANNUAL CER SUBMITTAL | 0.00 | 500.00 |
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 560641 | PLANTS | 0.00 | 48.94 |
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 560641 | PLANTS | 0.00 | 859.13 |
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 560641 | PLANTS | 0.00 | 48.94 |

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FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 560641 | PLANTS | 0.00 | 119.62 |
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 560641 | PLANTS | 0.00 | 103.31 |
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 860810 | PLANTS | 0.00 | 5,872.50 |
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 560641 | PLANTS | 0.00 | 78.30 |
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 560641 | PLANTS | 0.00 | 97.88 |
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 560641 | PLANTS | 0.00 | 48.94 |
| 1011 | 434380 | 01/28/26 | 10001203 | R.V. NURSERY INC | 560641 | PLANTS | 0.00 | 103.31 |
| TOTAL CHECK | | | | | | | 0.00 | 7,380.87 |
| 1011 | 434381 | 01/28/26 | 00001348 | MULTI SERVICE TECHNOLOGY | 352363 | SAFETY SHOES | 0.00 | 350.00 |
| 1011 | 434382 | 01/28/26 | 10000972 | REFRIGERATION SUPPLIES D | 170670 | HARDWARE | 0.00 | 106.34 |
| 1011 | 434383 | 01/28/26 | 00000246 | RICHARDS, WATSON & GERSH | 110105 | CORAL MOTEL/NOV-25 | 0.00 | 2,234.40 |
| 1011 | 434384 | 01/28/26 | 10001797 | RIVERSIDE SHERIFF'S DEPT | 650208 | POST SUPERV 3/9-20/26 | 0.00 | 184.00 |
| 1011 | 434385 | 01/28/26 | 10000184 | RJM DESIGN GROUP INC | 190304 | JOHN BEAT PARK/DEC-25 | 0.00 | 3,363.51 |
| 1011 | 434385 | 01/28/26 | 10000184 | RJM DESIGN GROUP INC | 190305 | CARL BRENNER PK/DEC25 | 0.00 | 4,157.76 |
| 1011 | 434385 | 01/28/26 | 10000184 | RJM DESIGN GROUP INC | 190306 | POCKET PK IMPR/DEC-25 | 0.00 | 9,323.57 |
| 1011 | 434385 | 01/28/26 | 10000184 | RJM DESIGN GROUP INC | 190140 | FRIEND PARK IMP/DEC25 | 0.00 | 4,731.39 |
| TOTAL CHECK | | | | | | | 0.00 | 21,576.23 |
| 1011 | 434386 | 01/28/26 | 10005599 | OANH ROSENTHAL | 275120 | SWORDSMANSHIP/FALL25 | 0.00 | 391.02 |
| 1011 | 434387 | 01/28/26 | 00000114 | SAFETY KLEEN SYSTEMS, IN | 160105 | HAZ WASTE PICK-UP | 0.00 | 5,607.39 |
| 1011 | 434388 | 01/28/26 | 10014776 | SANTOS, ELIZABETH | 52 | UB REFUND | 0.00 | 35.00 |
| 1011 | 434389 | 01/28/26 | 10000713 | MARK SAUCEDA | 275205 | REG CONCERT DIMONDBAR | 0.00 | 90.00 |
| 1011 | 434389 | 01/28/26 | 10000713 | MARK SAUCEDA | 275606 | ELOP CHEER SUPL | 0.00 | 159.04 |
| 1011 | 434389 | 01/28/26 | 10000713 | MARK SAUCEDA | 275405 | REIMB/CHAIR FEET | 0.00 | 45.66 |
| TOTAL CHECK | | | | | | | 0.00 | 294.70 |
| 1011 | 434390 | 01/28/26 | 10011905 | SAVAGE TRAINING GROUP, L | 650208 | EFFECT PD TRG 3/6/26 | 0.00 | 912.00 |
| 1011 | 434391 | 01/28/26 | 00000412 | SOUTHERN COUNTIES OIL CO | 171710 | DIESEL FUEL | 0.00 | 3,949.15 |
| 1011 | 434392 | 01/28/26 | 10014793 | SELECT MATERIAL HANDLING | 52 | UB REFUND | 0.00 | 83.20 |
| 1011 | 434393 | 01/28/26 | 00008766 | JON-MICHAEL SHADDOW | 650208 | MGT MOD.A 1/12-16/26 | 0.00 | 73.35 |
| 1011 | 434394 | 01/28/26 | 00000462 | THE SHERWIN WILLIAMS | 170670 | PAINT | 0.00 | 46.33 |
| 1011 | 434394 | 01/28/26 | 00000462 | THE SHERWIN WILLIAMS | 170670 | PAINT | 0.00 | 53.16 |
| 1011 | 434394 | 01/28/26 | 00000462 | THE SHERWIN WILLIAMS | 560640 | PAINT | 0.00 | 169.92 |
| 1011 | 434394 | 01/28/26 | 00000462 | THE SHERWIN WILLIAMS | 560640 | PAINT | 0.00 | 169.92 |
| 1011 | 434394 | 01/28/26 | 00000462 | THE SHERWIN WILLIAMS | 170670 | PAINT | 0.00 | 307.22 |
| TOTAL CHECK | | | | | | | 0.00 | 746.55 |
| 1011 | 434395 | 01/28/26 | 10014800 | MEHDI SHOKOOHI | 731180 | REF/RF-25-306 WASTE | 0.00 | 316.00 |
| 1011 | 434395 | 01/28/26 | 10014800 | MEHDI SHOKOOHI | 11 | REF/RF-25-306 WASTE | 0.00 | 600.00 |
| TOTAL CHECK | | | | | | | 0.00 | 916.00 |

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ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434396 | 01/28/26 | 10009505 | SHRED-IT, INC. USA | 650302 | SHREDDING SERVICE | 0.00 | 791.68 |
| 1011 | 434397 | 01/28/26 | 10014777 | SINATRA, MARIA | 52 | UB REFUND | 0.00 | 83.44 |
| 1011 | 434398 | 01/28/26 | 10012848 | SKYLINE SAFETY AND SUPPL | 560211 | #PAVEPROGREEN5 - ASPHA | 40.08 | 498.08 |
| 1011 | 434398 | 01/28/26 | 10012848 | SKYLINE SAFETY AND SUPPL | 560211 | SHIPPING | 0.00 | 89.00 |
| TOTAL CHECK | | | | | | | 40.08 | 587.08 |
| 1011 | 434399 | 01/28/26 | 00003596 | SMITH & SONS GLASS | 170670 | GLASS REPAIR | 0.00 | 921.92 |
| 1011 | 434399 | 01/28/26 | 00003596 | SMITH & SONS GLASS | 660241 | GLASS REPAIR | 0.00 | 1,152.53 |
| 1011 | 434399 | 01/28/26 | 00003596 | SMITH & SONS GLASS | 170670 | GLASS REPAIR | 0.00 | 915.90 |
| TOTAL CHECK | | | | | | | 0.00 | 2,990.35 |
| 1011 | 434400 | 01/28/26 | 10012204 | SO CAL CONCRETE DELIVERY | 560211 | CONCRETE | 0.00 | 1,249.71 |
| 1011 | 434401 | 01/28/26 | 10004676 | SONSRAY MACHINERY LLC | 171710 | TOOTH FOR BUCKET | 0.00 | 200.27 |
| 1011 | 434401 | 01/28/26 | 10004676 | SONSRAY MACHINERY LLC | 171710 | BACKHOE REPAIR | 0.00 | 2,757.29 |
| TOTAL CHECK | | | | | | | 0.00 | 2,957.56 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 6194 AUTO CTR/JAN-26 | 0.00 | 7.32 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 860810 | 6293 AUTO CTR/JAN-26 | 0.00 | 10.78 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 6410 AUTO CTR/JAN-26 | 0.00 | 155.07 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 352510 | 5860 DALE ST/JAN-26 | 0.00 | 670.90 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 860810 | 7732 TULARE/JAN-26 | 0.00 | 10.93 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 860810 | 6072 LINCOLN/JAN-26 | 0.00 | 17.86 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 7006 ARTESIA/JAN-26 | 0.00 | 18.91 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 660240 | 7250 HOLDER/JAN-26 | 0.00 | 28.95 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 6973 BEACH/JAN-26 | 0.00 | 29.24 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 860810 | 8111 COMNWLTH/JAN-26 | 0.00 | 32.55 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 860810 | 6232 AUTO CTR/JAN-26 | 0.00 | 69.37 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 170670 | 6581 BEACH/JAN-26 | 0.00 | 75.57 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 6200 STANTON/JAN-26 | 0.00 | 77.20 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 170670 | 6500 AUTO CTR/JAN-26 | 0.00 | 93.32 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 860810 | 7501 8TH ST/JAN-26 | 0.00 | 124.15 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 6680 KNOTT/JAN-26 | 0.00 | 124.98 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 6655 AUTO CTR/JAN-26 | 0.00 | 134.96 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 860810 | 8970 KNOTT/JAN-26 | 0.00 | 137.57 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 660240 | 7700 WESTERN/JAN-26 | 0.00 | 171.66 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 660240 | 7731 STANTON/JAN-26 | 0.00 | 363.01 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 170670 | 6603 BEACH/JAN-26 | 0.00 | 509.88 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 660241 | 8400 LAKEKNOLL/JAN-26 | 0.00 | 1,708.31 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 170670 | 6955 ARAGON/JAN-26 | 0.00 | 8,872.36 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 5755 CRESCENT/DEC-25 | 0.00 | 10,767.56 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 352510 | 8242 LINDEN/JAN-26 | 0.00 | 21,721.28 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 170670 | 6701 STANTON/JAN-26 | 0.00 | 3.14 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 660240 | 7002 BEACH/JAN-26 | 0.00 | 28.06 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 860810 | 8681 BEACH/JAN-26 | 0.00 | 28.42 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 170670 | 8001 VAL.VW/JAN-26 | 0.00 | 22,931.29 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 7550 STANTON/JAN-26 | 0.00 | 32.28 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 660240 | 7611 BEACH/JAN-26 | 0.00 | 60.78 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 860810 | 8081 OR'THORP/JAN-26 | 0.00 | 92.89 |

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ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 6190 AUTO CTR/JAN-26 | 0.00 | 96.53 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 7051 PAGE/JAN-26 | 0.00 | 109.63 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 560230 | 5600 MALVERN/JAN-26 | 0.00 | 1,256.37 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 170670 | 6660 BEACH/JAN-26 | 0.00 | 3,392.33 |
| 1011 | 434403 | 01/28/26 | 00000226 | SOUTHERN CALIFORNIA EDIS | 352510 | 7520 DALE ST/JAN-26 | 0.00 | 16,643.06 |
| TOTAL CHECK | | | | | | | 0.00 | 90,608.47 |
| 1011 | 434404 | 01/28/26 | 00010296 | SPECIALIZED ELEVATOR SER | 170670 | ELEVATOR MAINT | 0.00 | 19.50 |
| 1011 | 434404 | 01/28/26 | 00010296 | SPECIALIZED ELEVATOR SER | 170670 | ELEVATOR MAINT | 0.00 | 210.00 |
| TOTAL CHECK | | | | | | | 0.00 | 229.50 |
| 1011 | 434405 | 01/28/26 | 00005362 | DAVE FLANAGAN | 650303 | E-ZONE CCTV JAN-MAR26 | 0.00 | 16,250.00 |
| 1011 | 434405 | 01/28/26 | 00005362 | DAVE FLANAGAN | 650303 | NETWORK UPGRADE | 0.00 | 1,329.17 |
| TOTAL CHECK | | | | | | | 0.00 | 17,579.17 |
| 1011 | 434406 | 01/28/26 | 10006051 | STANTEC CONSULTING SERVI | 590193 | WHITAKER/PAVE/NOV-25 | 0.00 | 17,529.00 |
| 1011 | 434406 | 01/28/26 | 10006051 | STANTEC CONSULTING SERVI | 599793 | DALE/WHITAKER/NOV-25 | 0.00 | 1,648.25 |
| TOTAL CHECK | | | | | | | 0.00 | 19,177.25 |
| 1011 | 434407 | 01/28/26 | 00001085 | STAPLES CONTRACT & COMME | 352510 | OFFICE SUPPLIES | 0.00 | 117.42 |
| 1011 | 434407 | 01/28/26 | 00001085 | STAPLES CONTRACT & COMME | 121110 | OFFICE SUPPLIES | 0.00 | 1,170.50 |
| 1011 | 434407 | 01/28/26 | 00001085 | STAPLES CONTRACT & COMME | 126120 | OFFICE SUPPLIES | 0.00 | 47.84 |
| 1011 | 434407 | 01/28/26 | 00001085 | STAPLES CONTRACT & COMME | 126120 | OFFICE SUPPLIES | 0.00 | 204.32 |
| TOTAL CHECK | | | | | | | 0.00 | 1,540.08 |
| 1011 | 434408 | 01/28/26 | 10012767 | STETSON STEEL, LLC | 352570 | REPAIR GATE | 0.00 | 27.80 |
| 1011 | 434409 | 01/28/26 | 10013691 | LOTUS THAI | 115110 | REIM/WE LEAD-26/BOARD | 0.00 | 355.45 |
| 1011 | 434410 | 01/28/26 | 10014798 | THE ELEGANZA GROUP, INC. | 11 | REF/RF-25-261 WASTE | 0.00 | 225.00 |
| 1011 | 434411 | 01/28/26 | 10014792 | THOMAS, DEREK | 52 | UB REFUND | 0.00 | 78.54 |
| 1011 | 434412 | 01/28/26 | 00006872 | TK ELEVATOR, CORPORATION | 170670 | ELEVATOR MAINT | 0.00 | 1,638.58 |
| 1011 | 434413 | 01/28/26 | 10014806 | TIKI, LLC | 995100 | FEB-2025 ADS | 0.00 | 4,784.91 |
| 1011 | 434414 | 01/28/26 | 10009023 | TIRE HUB, LLC | 171710 | TIRES | 0.00 | 442.31 |
| 1011 | 434414 | 01/28/26 | 10009023 | TIRE HUB, LLC | 171710 | TIRES | 0.00 | 751.74 |
| TOTAL CHECK | | | | | | | 0.00 | 1,194.05 |
| 1011 | 434415 | 01/28/26 | 10004932 | TOT LOT PROS, INC. | 860810 | PROVIDE AND INSTALL NE | 0.00 | 5,800.00 |
| 1011 | 434416 | 01/28/26 | 10006340 | WEATHERPROOFING TECHNOLO | 106131 | ROOF REPAIR | 0.00 | 3,940.00 |
| 1011 | 434417 | 01/28/26 | 10002020 | ULINE, INC. | 121120 | OFFICE CHAIR | 0.00 | 344.85 |
| 1011 | 434418 | 01/28/26 | 00000134 | UNITED RENTALS INC | 275210 | XMAS TREE LIGHTING | 0.00 | 886.74 |
| 1011 | 434419 | 01/28/26 | 10012270 | UNITIS, INC. | 560640 | PAINT | 0.00 | 364.36 |
| 1011 | 434419 | 01/28/26 | 10012270 | UNITIS, INC. | 452410 | SAFETY GEAR | 0.00 | 235.73 |
| 1011 | 434419 | 01/28/26 | 10012270 | UNITIS, INC. | 452410 | SAFETY EQUIPMENT | 0.00 | 365.97 |

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FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| TOTAL CHECK | | | | | | | 0.00 | 966.06 |
| 1011 | 434420 | 01/28/26 | 10002102 | MICHELLE VAN SICKLE | 275135 | REIMB/TRK/FIELD SUPPL | 0.00 | 133.40 |
| 1011 | 434421 | 01/28/26 | 10002032 | VERIZON WIRELESS | 631140 | 542373150-00002 JAN26 | 0.00 | 153.48 |
| 1011 | 434422 | 01/28/26 | 10002032 | VERIZON WIRELESS | 352363 | 870083592-00001 JAN26 | 0.00 | 331.03 |
| 1011 | 434422 | 01/28/26 | 10002032 | VERIZON WIRELESS | 170670 | 870083592-00001 JAN26 | 0.00 | 1,001.97 |
| TOTAL CHECK | | | | | | | 0.00 | 1,333.00 |
| 1011 | 434423 | 01/28/26 | 10002032 | VERIZON WIRELESS | 560210 | 561306915-00002 JAN26 | 0.00 | 38.37 |
| 1011 | 434423 | 01/28/26 | 10002032 | VERIZON WIRELESS | 105105 | 561306915-00002 JAN26 | 0.00 | 38.37 |
| 1011 | 434423 | 01/28/26 | 10002032 | VERIZON WIRELESS | 998100 | 561306915-00002 JAN26 | 0.00 | 38.37 |
| 1011 | 434423 | 01/28/26 | 10002032 | VERIZON WIRELESS | 352363 | 561306915-00002 JAN26 | 0.00 | 76.02 |
| 1011 | 434423 | 01/28/26 | 10002032 | VERIZON WIRELESS | 101101 | 561306915-00002 JAN26 | 0.00 | 102.34 |
| 1011 | 434423 | 01/28/26 | 10002032 | VERIZON WIRELESS | 115110 | 561306915-00002 JAN26 | 0.00 | 102.35 |
| 1011 | 434423 | 01/28/26 | 10002032 | VERIZON WIRELESS | 170670 | 561306915-00002 JAN26 | 0.00 | 549.85 |
| TOTAL CHECK | | | | | | | 0.00 | 945.67 |
| 1011 | 434424 | 01/28/26 | 10014818 | VERIZON WIRELESS SERVICE | 650303 | PLU SURV 1/6-9/26 | 0.00 | 150.00 |
| 1011 | 434425 | 01/28/26 | 00008608 | VISION SERVICE PLAN-(CA) | 73 | DEC-25 INVOICE | 0.00 | 4,489.80 |
| 1011 | 434425 | 01/28/26 | 00008608 | VISION SERVICE PLAN-(CA) | 73 | DEC-25 INVOICE | 0.00 | 14.62 |
| TOTAL CHECK | | | | | | | 0.00 | 4,504.42 |
| 1011 | 434426 | 01/28/26 | 10008881 | VOHNE LICHE KENNELS, INC | 650405 | MO MAINT.DEC-25 | 0.00 | 500.00 |
| 1011 | 434427 | 01/28/26 | 10014814 | CAROLE VU | 11 | REF DEPOSIT#R13075 | 0.00 | 1,000.00 |
| 1011 | 434428 | 01/28/26 | 00000138 | VULCAN MATERIALS, INC. | 560211 | ASPHALT | 0.00 | 589.57 |
| 1011 | 434428 | 01/28/26 | 00000138 | VULCAN MATERIALS, INC. | 560211 | ASPHALT | 0.00 | 595.51 |
| 1011 | 434428 | 01/28/26 | 00000138 | VULCAN MATERIALS, INC. | 560211 | ASPHALT | 0.00 | 835.61 |
| TOTAL CHECK | | | | | | | 0.00 | 2,020.69 |
| 1011 | 434429 | 01/28/26 | 10014797 | WAL-MART INC. #01-5032 | 52 | UB REFUND | 0.00 | 40,320.49 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 106131 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 106131 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 150.00 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 75.00 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 106131 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 106131 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 106131 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 106131 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 106131 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 45.02 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 123.03 |

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FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 110.03 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 106131 | WATER FILTER INSTALL | 0.00 | 472.54 |
| 1011 | 434430 | 01/28/26 | 10009561 | WATER SOURCE SOLUTIONS I | 170670 | WATER FILTER SYSTEM | 0.00 | 150.08 |
| TOTAL CHECK | | | | | | | 0.00 | 2,926.66 |
| 1011 | 434431 | 01/28/26 | 10008209 | WEBSOFT DEVELOPERS, INC. | 171710 | MOBILE MMS SUBSCRIPTIO | 0.00 | 2,500.00 |
| 1011 | 434431 | 01/28/26 | 10008209 | WEBSOFT DEVELOPERS, INC. | 352567 | MOBILE MMS SUBSCRIPTIO | 0.00 | 4,200.00 |
| 1011 | 434431 | 01/28/26 | 10008209 | WEBSOFT DEVELOPERS, INC. | 452410 | MOBILE MMS SUBSCRIPTIO | 0.00 | 5,000.00 |
| 1011 | 434431 | 01/28/26 | 10008209 | WEBSOFT DEVELOPERS, INC. | 760310 | MOBILE MMS SUBSCRIPTIO | 0.00 | 5,000.00 |
| 1011 | 434431 | 01/28/26 | 10008209 | WEBSOFT DEVELOPERS, INC. | 560210 | MOBILE MMS SUBSCRIPTIO | 0.00 | 5,500.00 |
| 1011 | 434431 | 01/28/26 | 10008209 | WEBSOFT DEVELOPERS, INC. | 860810 | MOBILE MMS SUBSCRIPTIO | 0.00 | 7,500.00 |
| 1011 | 434431 | 01/28/26 | 10008209 | WEBSOFT DEVELOPERS, INC. | 560640 | MOBILE MMS SUBSCRIPTIO | 0.00 | 10,000.00 |
| 1011 | 434431 | 01/28/26 | 10008209 | WEBSOFT DEVELOPERS, INC. | 352363 | MOBILE MMS SUBSCRIPTIO | 0.00 | 11,450.00 |
| TOTAL CHECK | | | | | | | 0.00 | 51,150.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 650302 | COPIER 1/20-2/19/2026 | 0.00 | 1,121.27 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 275305 | COPIER 1/20-2/19/2026 | 0.00 | 12.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 998100 | COPIER 1/20-2/19/2026 | 0.00 | 32.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 631140 | COPIER 1/20-2/19/2026 | 0.00 | 44.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 731120 | COPIER 1/20-2/19/2026 | 0.00 | 44.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 731150 | COPIER 1/20-2/19/2026 | 0.00 | 44.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 732071 | COPIER 1/20-2/19/2026 | 0.00 | 55.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 997100 | COPIER 1/20-2/19/2026 | 0.00 | 65.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 352267 | COPIER 1/20-2/19/2026 | 0.00 | 160.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 126120 | COPIER 1/20-2/19/2026 | 0.00 | 185.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 121110 | COPIER 1/20-2/19/2026 | 0.00 | 190.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 275105 | COPIER 1/20-2/19/2026 | 0.00 | 220.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 115110 | COPIER 1/20-2/19/2026 | 0.00 | 275.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 160105 | COPIER 1/20-2/19/2026 | 0.00 | 300.00 |
| 1011 | 434432 | 01/28/26 | 10014012 | WELLS FARGO FINANCIAL LE | 121135 | COPIER 1/20-2/19/2026 | 0.00 | 1,121.26 |
| TOTAL CHECK | | | | | | | 0.00 | 3,868.53 |
| 1011 | 434433 | 01/28/26 | 00000141 | WEST COAST ARBORISTS INC | 560641 | TREE TRIMMING/OCT-25 | 0.00 | 36,140.13 |
| 1011 | 434433 | 01/28/26 | 00000141 | WEST COAST ARBORISTS INC | 560641 | TREE TRIMMING/SEP-25 | 0.00 | 44,072.46 |
| 1011 | 434433 | 01/28/26 | 00000141 | WEST COAST ARBORISTS INC | 560641 | TREE TRIMMING/DEC-25 | 0.00 | 11,153.05 |
| 1011 | 434433 | 01/28/26 | 00000141 | WEST COAST ARBORISTS INC | 560641 | TREE TRIMMING/DEC-25 | 0.00 | 7,774.60 |
| TOTAL CHECK | | | | | | | 0.00 | 99,140.24 |
| 1011 | 434434 | 01/28/26 | 10012502 | WILD WATER OPERATING LLC | 171710 | CAR WASHES | 0.00 | 598.50 |
| 1011 | 434435 | 01/28/26 | 10004131 | WM CURBSIDE, LLC | 460220 | HAZ WASTE/NOV-25 | 0.00 | 966.75 |
| 1011 | 434435 | 01/28/26 | 10004131 | WM CURBSIDE, LLC | 460220 | HAS WASTE/DEC-25 | 0.00 | 933.02 |
| TOTAL CHECK | | | | | | | 0.00 | 1,899.77 |
| 1011 | 434436 | 01/28/26 | 10013257 | WORKCARE, INC. | 121110 | CITY/PD/WELLNES/DEC25 | 0.00 | 16,253.00 |
| 1011 | 434437 | 01/28/26 | 10009222 | XEROX CORPORATION | 275305 | COPIER- SENIOR CTR | 0.00 | 183.79 |
| 1011 | 434438 | 01/28/26 | 10011660 | YUNEX, LLC | 560230 | TRF/SIG MT/DEC-25 | 0.00 | 8,670.05 |
| 1011 | V434439 | 01/28/26 | 00007415 | BUENA PARK CITY EMPLOYEE | 73 | DED:1102 BPCEA DUES | 0.00 | 690.00 |

SELECTION CRITERIA: transact.trans_date between '20260115 00:00:00.000' and '20260128 00:00:00.000'
ACCOUNTING PERIOD: 7/26

FUND - 11 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | ACTIVITY | -----DESCRIPTION------ | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|
| 1011 | V434440 | 01/28/26 | 00000481 | BUENA PARK POLICE ASSOCI | 73 | DED:0846 LTD PA/PMA | 0.00 | 2,070.00 |
| 1011 | V434440 | 01/28/26 | 00000481 | BUENA PARK POLICE ASSOCI | 73 | DED:1100 POLICE DUE | 0.00 | 8,886.98 |
| TOTAL CHECK | | | | | | | 0.00 | 10,956.98 |
| 1011 | V434441 | 01/28/26 | 00007357 | BUENA PARK POLICE DEPT S | 73 | DED:1101 SWAT | 0.00 | 370.00 |
| 1011 | V434441 | 01/28/26 | 00007357 | BUENA PARK POLICE DEPT S | 73 | DED:1099 SWAT DUES | 0.00 | 40.00 |
| TOTAL CHECK | | | | | | | 0.00 | 410.00 |
| 1011 | V434442 | 01/28/26 | 10012329 | ECO-NOMICS, INC. | 190137 | EDIBLE FOOD/OCT-25 | 0.00 | 9,114.34 |
| 1011 | V434443 | 01/28/26 | 10012988 | INTELEPEER HOLDINGS, INC | 170670 | BUND.CORECLOUD/DEC25 | 0.00 | 1,247.85 |
| 1011 | V434444 | 01/28/26 | 00000054 | TED JONES FORD INC. | 171710 | WINDOW TRACK | 0.00 | 185.04 |
| 1011 | V434444 | 01/28/26 | 00000054 | TED JONES FORD INC. | 171710 | FUEL INJECTOR | 0.00 | 457.53 |
| TOTAL CHECK | | | | | | | 0.00 | 642.57 |
| 1011 | V434445 | 01/28/26 | 00009876 | MUNICIPAL WATER DIST OF | 352510 | WATER DELIVERY/DEC-25 | 0.00 | 20,950.54 |
| 1011 | V434445 | 01/28/26 | 00009876 | MUNICIPAL WATER DIST OF | 396848 | WATER EFFICIEN/NOV-25 | 0.00 | 530.30 |
| 1011 | V434445 | 01/28/26 | 00009876 | MUNICIPAL WATER DIST OF | 352510 | FY24-26 FRAMEWORK TEC | 0.00 | 69,971.30 |
| TOTAL CHECK | | | | | | | 0.00 | 91,452.14 |
| 1011 | V434446 | 01/28/26 | 10006112 | PREMIER CHEVROLET OF BUE | 171710 | DOOR PANEL | 0.00 | 829.40 |
| 1011 | V434447 | 01/28/26 | 10009496 | T & G GLOBAL, LLC | 170670 | LED TREE LIGHT/JAN-26 | 0.00 | 2,175.00 |
| 1011 | V434447 | 01/28/26 | 10009496 | T & G GLOBAL, LLC | 170670 | LED TREE LIGHT/JAN-26 | 0.00 | 2,615.44 |
| 1011 | V434447 | 01/28/26 | 10009496 | T & G GLOBAL, LLC | 170670 | LED TREE MGT/NOV-25 | 0.00 | 2,965.57 |
| 1011 | V434447 | 01/28/26 | 10009496 | T & G GLOBAL, LLC | 170670 | LED TREE LIGHT/JUNE-2 | 0.00 | 440.44 |
| 1011 | V434447 | 01/28/26 | 10009496 | T & G GLOBAL, LLC | 170670 | LED TREE LIGHT/AUG-25 | 0.00 | 489.38 |
| 1011 | V434447 | 01/28/26 | 10009496 | T & G GLOBAL, LLC | 170670 | LED TREE LIGHT/DEC-25 | 0.00 | 2,202.19 |
| TOTAL CHECK | | | | | | | 0.00 | 10,888.02 |
| 1011 | V434448 | 01/28/26 | 10014355 | VERTEXONE SOFTWARE, LLC | 352363 | SMS GTWAY PASS MO FEE | 0.00 | 32.17 |
| TOTAL CASH ACCOUNT | | | | | | | 1,601.73 | 1,480,072.83 |
| TOTAL FUND | | | | | | | 1,601.73 | 1,480,072.83 |
| TOTAL REPORT | | | | | | | 1,601.73 | 1,480,072.83 |

| Voided Check Numbers | Date Printed |
| --- | --- |
| 434233<br>434234<br>434402 | 1/28/2026 |

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $18,391.50 COVERING RETIREE PAYROLL ENDING DECEMBER 31, 2025.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37208 of the Government Code, the Director of Finance or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

_____
Director of Finance

SECTION 2: The claims and demands in the sum of $18,391.50, set forth on the 2-page register attached to this resolution and made a part here of have been audited as required by law and are hereby allowed in the amount set forth.

PASSED AND ADOPTED this _____ day of _____ 2026 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____

City Clerk

I hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2026.

_____
City Clerk

CITY OF BUENA PARK
CHECK REGISTER(CONCISE)

SELECTION CRITERIA: checkhis.pay_run='NHR'
ALL CHECKS

PAYRUN: NHR
DATE: 01/20/2026

| CHECK NUMBER | DEPOSIT AMOUNT | CHECK AMOUNT | MAN/VOID | ----------EMPLOYEE---------- | ID NUMBER |
|---|---|---|---|---|---|
| 394714 | .00 | 2.00 | | CHESSEN, DONNA | 9428 |
| 394715 | .00 | 152.00 | | DENNY, JOHNNIE | 9440 |
| 394716 | .00 | 2.00 | | EERNISSE, NOLA | 9448 |
| 394717 | .00 | 152.00 | | GONZALES, ROBERT | 9461 |
| 394718 | .00 | 2.00 | | HAMBY, PAUL | 9466 |
| 394719 | .00 | 152.00 | | JACKSON, GARY | 9482 |
| 394720 | .00 | 150.00 | | JONES, WILLIAM | 9485 |
| 394721 | .00 | 152.00 | | KIMERY, ERIC | 9012 |
| 394722 | .00 | 2.00 | | MAYS, MARY | 9677 |
| 394723 | .00 | 152.00 | | MCCAY, DONALD | 9517 |
| 394724 | .00 | 42.00 | | ROBLES, AMPARO | 9550 |
| 394725 | .00 | 152.00 | | SCHWENGEL, LLOYD | 9558 |
| 394726 | .00 | 2.00 | | SIGLER, CAROL | 9620 |
| 394727 | .00 | 14.00 | | TRUJILLO, FRANK | 9663 |
| 394728 | .00 | 150.00 | | TUTHILL, LOREN | 9581 |
| 394729 | .00 | 2.00 | | WINNER, SAMUEL | 9589 |
| 394730 | .00 | 42.00 | | WYMAN, GUADALUPE | 9592 |
| V394731 | 14.00 | .00 | | AGUIRRE, RICHARD | 9624 |
| V394732 | 150.00 | .00 | | BERRY, STEVE | 9682 |
| V394733 | 185.08 | .00 | | BISBING, KRISTOPHER | 9675 |
| V394734 | 152.00 | .00 | | BRANUM, TERRY | 9418 |
| V394735 | 2.00 | .00 | | BROWN, ARTHUR | 9635 |
| V394736 | 152.00 | .00 | | CARNEY, PATRICK | 9014 |
| V394737 | 42.00 | .00 | | CIAMPA, LISA | 9429 |
| V394738 | 150.00 | .00 | | CISNEROS, RUDY | 9625 |
| V394739 | 42.00 | .00 | | CLARK, LAURENCE | 9430 |
| V394740 | 42.00 | .00 | | COX, BARBARA | 9435 |
| V394741 | 2.00 | .00 | | CRISP, BEVERLY | 9612 |
| V394742 | 152.00 | .00 | | DASCENZI, PHILLIP | 9438 |
| V394743 | 42.00 | .00 | | DESOUCY, DOLORES | 9441 |
| V394744 | 152.00 | .00 | | DIXON, JAMES | 9442 |
| V394745 | 152.00 | .00 | | DOCK, HENRY | 9443 |
| V394746 | 152.00 | .00 | | FAIRMAN, ERIC | 9451 |
| V394747 | 150.00 | .00 | | FONCECA, ARTHUR | 9456 |
| V394748 | 790.53 | .00 | | FORSYTH, RICHARD | 9680 |
| V394749 | 152.00 | .00 | | FROST, FRANK | 9458 |
| V394750 | 349.00 | .00 | | HAINLEY, LAWRENCE | 9651 |
| V394751 | 173.00 | .00 | | HENEIN, NABIL | 9662 |
| V394752 | 152.00 | .00 | | HESTER, KATHLEEN | 9627 |
| V394753 | 152.00 | .00 | | HICKEN, GARY | 9475 |
| V394754 | 262.00 | .00 | | HOLGUIN, ALEXANDER | 9604 |
| V394755 | 150.00 | .00 | | JACKSON, TERESA | 9628 |
| V394756 | 152.00 | .00 | | JONES, MICHAEL | 9656 |
| V394757 | 42.00 | .00 | | JONES, SHIRLEY | 9486 |
| V394758 | 42.00 | .00 | | KELLY, ANDREA | 9661 |
| V394759 | 1,086.55 | .00 | | KOHANEK, WILLIAM | 9669 |
| V394760 | 2.00 | .00 | | KYLE, LESLIE | 9493 |
| V394761 | 152.00 | .00 | | LININGER, RODNEY | 9497 |
| V394762 | 14.00 | .00 | | LITCHFIELD, WILLIAM | 9630 |
| V394763 | 150.00 | .00 | | LOEHR, LOTHAR | 9499 |

SELECTION CRITERIA: checkhis.pay_run='NHR'
ALL CHECKS

| | | | | |
|---|---|---|---|---|
| V394764 | 1,571.50 | .00 | LOVCHIK, MICHAEL | 9684 |
| V394765 | 42.00 | .00 | LOWRY, MARILYN | 9501 |
| V394766 | 152.00 | .00 | LUCENTI, THOMAS | 9502 |
| V394767 | 42.00 | .00 | MALOUFF, JOSEPHINE | 9505 |
| V394768 | 152.00 | .00 | MANNING, BRUCE | 9506 |
| V394769 | 42.00 | .00 | MARTIN, GLORIA | 9508 |
| V394770 | 42.00 | .00 | MARTINEZ, DAVID | 9649 |
| V394771 | 152.00 | .00 | MARTINEZ, MANUEL | 9667 |
| V394772 | 152.00 | .00 | MCNEILLY, MICHAEL | 9522 |
| V394773 | 14.00 | .00 | MEALER, JAMES | 9523 |
| V394774 | 152.00 | .00 | MONSON, THOMAS | 9638 |
| V394775 | 349.00 | .00 | MOTE, ROBERT | 9600 |
| V394776 | 2,250.95 | .00 | PELTON, GREGORY | 9699 |
| V394777 | 34.00 | .00 | PENA, RICHARD | 9598 |
| V394778 | 152.00 | .00 | POTTER, BRUCE | 9541 |
| V394779 | 152.00 | .00 | POWELL, ROGER | 9672 |
| V394780 | 42.00 | .00 | REDDICK, SUZANNE | 9655 |
| V394781 | 150.00 | .00 | RILEY, MARGARET | 9681 |
| V394782 | 42.00 | .00 | ROGERS, REGINA | 9631 |
| V394783 | 49.00 | .00 | ROONEY, MARIAN | 9622 |
| V394784 | 152.00 | .00 | SANDERS, DARYL | 9553 |
| V394785 | 152.00 | .00 | SCHOALES, JAMES | 9555 |
| V394786 | 42.00 | .00 | SELLS, ROBIN | 9659 |
| V394787 | 42.00 | .00 | SHEARN, WYNNETTE | 9641 |
| V394788 | 1,100.76 | .00 | SIANEZ, COREY | 9690 |
| V394789 | 152.00 | .00 | STEWARD, GREGORY | 9572 |
| V394790 | 152.00 | .00 | SWISHER, JOHN | 9652 |
| V394791 | 152.00 | .00 | SYLVESTER, DAVID | 9574 |
| V394792 | 14.00 | .00 | TEMPLETON, JOHN | 9686 |
| V394793 | 150.00 | .00 | TILTON, SHALICE | 9683 |
| V394794 | 152.00 | .00 | WADELL, VERN | 9584 |
| V394795 | 150.00 | .00 | WARSINSKI, RICKY | 9645 |
| V394796 | 300.00 | .00 | WHITESIDE, JOHN | 9668 |
| V394797 | 42.00 | .00 | WHITLOCK, JOHN | 9633 |
| V394798 | 697.03 | .00 | WILLIAMS, JUDITH | 9700 |
| V394799 | 2,331.10 | .00 | WORRALL, GARY | 9685 |

PAYRUN TOTAL

| | | | |
|---|---|---|---|
| CHECK: | 86 | 17,069.50 | 1,322.00 |

TOTAL

| | | | |
|---|---|---|---|
| CHECKS: | 86 | 17,069.50 | 1,322.00 |

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $1,175,634.06 COVERING REGULAR PAYROLL ENDING JANUARY 16, 2026

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37208 of the Government Code, the Director of Finance or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

_____
Director of Finance

SECTION 2: The claims and demands in the sum of $1,175,634.06 set forth on this 8-page register attached to this resolution and made a part hereof have been audited as required by law and are hereby allowed in the amount set forth.

PASSED AND ADOPTED this _____ day of _____ 2026 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

I hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2026.

_____
City Clerk

CITY OF BUENA PARK
CHECK REGISTER(CONCISE)

SELECTION CRITERIA: checkhis.pay_run='NH2'
ALL CHECKS

PAYRUN: NH2
DATE: 01/23/2026

| CHECK NUMBER | DEPOSIT AMOUNT | CHECK AMOUNT | MAN/VOID | ----------EMPLOYEE---------- | ID NUMBER |
|---|---|---|---|---|---|
| V394800 | 2,094.62 | .00 | | APARICIO, LESLIE | 590 |
| V394801 | 4,559.97 | .00 | | COPPING, SARA | 951 |
| V394802 | 2,582.64 | .00 | | ENGLEBRECHT, BRIDGET | 261 |
| V394803 | 3,298.87 | .00 | | FEWER, JESSICA | 580 |
| V394804 | 7,762.93 | .00 | | FRANCE, AARON | 1650 |
| V394805 | 747.75 | .00 | | GODBOLD, KATELIN | 672 |
| V394806 | 1,093.90 | .00 | | LOPEZ, JESSE | 606 |
| V394807 | 260.70 | .00 | | MCKINNEY, KENNETH | 552 |
| V394808 | 3,218.04 | .00 | | MEDINA, YARETZA | 8 |
| V394809 | 1,187.02 | .00 | | OWAKA, PASCHAL | 615 |
| V394810 | 189.60 | .00 | | STRONGMAN, BENJAMIN | 681 |
| V394811 | 236.99 | .00 | | TEHRANI, AIDIN | 551 |
| V394812 | 3,192.82 | .00 | | CASTRO, GWENDOLYNE | 503 |
| V394813 | 3,398.13 | .00 | | CERDA, JUAN | 831 |
| V394814 | 6,927.19 | .00 | | FENTON, EDWARD | 1564 |
| V394815 | 2,874.21 | .00 | | GONZALEZ, VANESSA | 866 |
| V394816 | 1,116.40 | .00 | | HICKMAN, AISHA | 665 |
| V394817 | 1,951.24 | .00 | | KERN, DONNA | 2574 |
| V394818 | 2,877.53 | .00 | | PREVO, DOREKA | 390 |
| V394819 | 3,876.31 | .00 | | VALDEZ, REBECCA | 5490 |
| V394820 | 2,286.26 | .00 | | BUENROSTRO, PATRICIA | 227 |
| V394821 | 1,717.17 | .00 | | GALLENTINE, KAILEY | 486 |
| V394822 | 5,152.33 | .00 | | GARCIA, ADRIAN | 1700 |
| V394823 | 1,347.96 | .00 | | GLAVIN, BARBARA | 1768 |
| V394824 | 2,160.28 | .00 | | HERNANDEZ, GLORIA | 2092 |
| V394825 | 7,282.47 | .00 | | HYUN, SUNG | 2248 |
| V394826 | 2,377.41 | .00 | | KIM, MIN | 2584 |
| V394827 | 2,427.41 | .00 | | LOVEJOY, REBEKAH | 76 |
| V394828 | 1,173.97 | .00 | | OZAKI, GRACE | 3881 |
| V394829 | 2,183.70 | .00 | | PAK, TIMOTHY | 3955 |
| V394830 | 2,966.21 | .00 | | PEREZ, JESSICA | 4111 |
| V394831 | 2,681.84 | .00 | | TOMASSETTI, JEEVANI | 5623 |
| V394832 | 2,290.13 | .00 | | TRAN, KRYSTLE | 242 |
| V394833 | 3,836.83 | .00 | | AVERELL, MARK | 272 |
| V394834 | 2,518.46 | .00 | | COLES-GUZMAN, MARY | 950 |
| V394835 | 2,477.13 | .00 | | KENNEDY, SEAN | 111 |
| V394836 | 942.04 | .00 | | AHN, JOYCE | 263 |
| V394837 | 992.20 | .00 | | FRANCO-HERNANDEZ, CARLOS | 566 |
| V394838 | 888.57 | .00 | | HOQUE, LAMIYA | 412 |
| V394839 | 772.03 | .00 | | SONNE, SUSAN | 5161 |
| V394840 | 777.24 | .00 | | TRAUT, CONNOR | 5399 |
| V394841 | 3,046.55 | .00 | | ALMQUIST, ANNA PATRICIA | 168 |
| V394842 | 1,996.95 | .00 | | GUERRA, SARAH | 1470 |
| V394843 | 6,192.18 | .00 | | JIMENEZ, ADRIA | 2297 |
| V394844 | 1,211.28 | .00 | | KIRK, RALPH | 384 |
| V394845 | 2,175.11 | .00 | | LOPEZ, ANGELICA | 2928 |
| V394846 | 1,176.64 | .00 | | YAM, DARLENE | 867 |
| V394847 | 2,260.48 | .00 | | FLORES, CHRISTOPHER | 464 |
| V394848 | 3,462.55 | .00 | | HOPKINS, NICHOLAS | 627 |
| V394849 | 3,083.90 | .00 | | LESTER, ALEXANDER | 2868 |

SELECTION CRITERIA: checkhis.pay_run='NH2'
ALL CHECKS

| | | | | |
|---|---|---|---|---|
| V394850 | 1,990.94 | .00 | MACIAS, JUDITH | 2996 |
| V394851 | 2,764.26 | .00 | MAYORQUIN, RAYMUNDO | 221 |
| V394852 | 2,897.87 | .00 | TART, ANDRE | 5235 |
| V394853 | 1,164.78 | .00 | TELLEZ, ALMA | 667 |
| V394854 | 3,112.38 | .00 | ALVAREZ, JOSHUA | 458 |
| V394855 | 1,919.34 | .00 | CASTANEDA, GUADALUPE | 280 |
| V394856 | 3,033.69 | .00 | CRAVENS, ROBERT | 658 |
| V394857 | 808.65 | .00 | DINH, MICHELLE | 433 |
| V394858 | 6,439.68 | .00 | FOULKES, MATTHEW | 9 |
| V394859 | 1,498.63 | .00 | GUZMAN, FEDERICO | 1918 |
| V394860 | 1,974.39 | .00 | LI, CELINE | 832 |
| V394861 | 4,167.42 | .00 | LUNA, HARALD | 264 |
| V394862 | 3,108.72 | .00 | MCALEESE, IAN | 159 |
| V394863 | 3,418.25 | .00 | NAVARRO, SANDRA | 93 |
| V394864 | 3,644.87 | .00 | PELAYO, RODRIGO | 870 |
| V394865 | 3,652.27 | .00 | SANTOS, RUTH | 4640 |
| V394866 | 1,905.76 | .00 | TAE, RAY | 5196 |
| V394867 | 4,296.24 | .00 | THAI, LOTUS | 536 |
| V394868 | 2,615.06 | .00 | ZAPIEN, ERNESTINE | 5777 |
| V394869 | 3,612.88 | .00 | DHAUW, MELISSA | 1170 |
| V394870 | 2,119.49 | .00 | GRIFFIN, CHEKESHA | 865 |
| V394871 | 996.40 | .00 | MARTINEZ, RICHARD | 834 |
| V394872 | 3,304.35 | .00 | SUAREZ, SARABETH | 5169 |
| V394873 | 3,251.75 | .00 | YOON, JIWON | 91 |
| V394874 | 2,039.06 | .00 | BARRAZA, TAYLOR | 501 |
| V394875 | 3,275.30 | .00 | COTA, LORRAINE | 954 |
| V394876 | 5,859.13 | .00 | DAVENPORT, JOSEPH | 1094 |
| V394877 | 6,568.38 | .00 | GEYER, BRADLEY | 1692 |
| V394878 | 6,999.58 | .00 | NGUYEN, NGHIA | 3755 |
| V394879 | 2,798.44 | .00 | SEMAAN, NADIA | 4740 |
| V394880 | 1,689.59 | .00 | CHARNES, LANCE | 783 |
| V394881 | 9,750.00 | .00 | DIERINGER, RYAN | 1145 |
| V394882 | 2,444.51 | .00 | HERNANDEZ, ISABELLA | 112 |
| V394883 | 4,223.46 | .00 | JIMENEZ, ROBERT | 352 |
| V394884 | 3,481.17 | .00 | KIM, HYUN | 328 |
| V394885 | 3,307.26 | .00 | LAM, DAVID | 2790 |
| V394886 | 678.82 | .00 | LOVCHIK, MICHAEL | 6 |
| V394887 | 4,068.65 | .00 | MIKIEWICZ, SIMON | 3360 |
| V394888 | 2,108.50 | .00 | NOVOTNY, MARY | 3705 |
| V394889 | 6,445.44 | .00 | TOMSICK, MARTIN | 5360 |
| V394890 | 2,815.74 | .00 | ALCALA, BRITTANY | 58 |
| V394891 | 3,485.74 | .00 | ARIAS, KALEA | 592 |
| V394892 | 2,258.98 | .00 | BINYON, ERIC | 506 |
| V394893 | 4,906.23 | .00 | BRANDSTETTER, JAMES | 629 |
| V394894 | 4,643.02 | .00 | BUTH, CATHERINE | 561 |
| V394895 | 2,517.09 | .00 | CARPENTER, SCARLET | 1663 |
| V394896 | 1,136.30 | .00 | CIFUENTES MEDINA, DANNA | 671 |
| V394897 | 1,005.78 | .00 | CORTEZ TORRES, AMANDA | 450 |
| V394898 | 4,120.71 | .00 | ESCOBEDO, STACEY | 1530 |
| V394899 | 5,208.88 | .00 | ESQUETINI, MARIA | 1536 |
| V394900 | 901.62 | .00 | GONZALEZ, BAILEY | 868 |
| V394901 | 1,066.13 | .00 | MADHAE, DEEPINDER | 555 |
| V394902 | 3,325.11 | .00 | MAERKER, ELIZABETH | 3017 |
| V394903 | 4,102.62 | .00 | MCGRATH, CODY | 3220 |
| V394904 | 818.89 | .00 | MENDOZA ESPINOZA, MYA | 532 |
| V394905 | 700.44 | .00 | MONTANO, BRIANNA | 816 |

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| V394907 | 1,755.31 | .00 | OSEJO, SOFIA | 833 |
| V394908 | 2,591.83 | .00 | PALMA-RUBALCAVA, DIANA | 3970 |
| V394909 | 806.86 | .00 | RODRIGUEZ TZAJ, SANDY | 604 |
| V394910 | 1,986.26 | .00 | RODRIGUEZ VILLA, YARELI | 205 |
| V394911 | 2,214.89 | .00 | SAUCEDA, CATHLEEN | 4645 |
| V394912 | 3,623.68 | .00 | SHERIFF, SAMANTHA | 2096 |
| V394913 | 762.83 | .00 | SILVERIO, SAMANTHA | 497 |
| V394914 | 4,205.86 | .00 | TANIGUCHI, MELISSA | 5230 |
| V394915 | 1,012.25 | .00 | VELLANOWETH, KRISTINE | 217 |
| V394916 | 737.24 | .00 | WOOD, HUNTER | 605 |
| V394917 | .00 | .00 | CHAN, KARA | 795 |
| V394918 | 2,763.82 | .00 | FIORE, KATE | 1560 |
| V394919 | 2,555.35 | .00 | FLOHRA, KARAN | 516 |
| V394920 | 3,878.76 | .00 | FOX, CHARITY | 1641 |
| V394921 | 700.62 | .00 | KUHN, MICHELLE | 2730 |
| V394922 | 808.45 | .00 | KUHN, TARI | 2747 |
| V394923 | 2,239.73 | .00 | MAERTZ, DANA | 3018 |
| V394924 | 3,170.81 | .00 | MENDIVEL, CHRISTINA | 3299 |
| V394925 | 2,306.99 | .00 | NGO, CATHERINE | 3752 |
| V394926 | 2,855.13 | .00 | PENDLETON, SUN | 4080 |
| V394927 | 1,532.33 | .00 | TENG, LING-FEI | 2871 |
| V394928 | 2,168.98 | .00 | UMLAH, AMBER | 5435 |
| V394929 | 1,731.18 | .00 | YBARRA, DELIA | 529 |
| V394930 | 6,331.42 | .00 | BATES, PATRICK | 378 |
| V394931 | 5,475.17 | .00 | BELTRAN, CHRISTINA | 13 |
| V394932 | 4,575.44 | .00 | BLACKWOOD, PHALANN | 550 |
| V394933 | 4,238.00 | .00 | BOURNE, CLIFFORD | 5612 |
| V394934 | 4,415.17 | .00 | BOYD, ROBERT | 584 |
| V394935 | 4,251.58 | .00 | BOYER, CAMERON | 585 |
| V394936 | 6,593.09 | .00 | BRAVO, ISABEL | 420 |
| V394937 | 2,264.70 | .00 | CAMPOS, CARLOS | 871 |
| V394938 | 5,740.02 | .00 | CAMPOS, LOLANI | 728 |
| V394939 | 3,721.54 | .00 | CERDA, SERGIO | 240 |
| V394940 | 3,504.35 | .00 | CHAVEZ, ALEJANDRO | 182 |
| V394941 | 4,191.72 | .00 | CHAVEZ, ANTONY | 246 |
| V394942 | 2,247.01 | .00 | CHO, YOUNGVEEN | 758 |
| V394943 | 4,305.41 | .00 | CURATOLA, ANTHONY | 350 |
| V394944 | 5,043.22 | .00 | DAVIS, JONATHAN | 1083 |
| V394945 | 4,979.23 | .00 | ESCAMILLA, MARIO | 1529 |
| V394946 | 6,116.74 | .00 | ESCOBEDO, DOMINICK | 1521 |
| V394947 | 3,205.91 | .00 | ESTRELLA, CARL JOSEPH | 415 |
| V394948 | 4,677.34 | .00 | FRANKLIN, KEVIN | 1649 |
| V394949 | 7,242.13 | .00 | GALOS, MICHAEL | 1680 |
| V394950 | 4,939.19 | .00 | GANO, KEVIN | 1742 |
| V394951 | 3,252.59 | .00 | GARCIA, JONATHAN | 514 |
| V394952 | 4,638.49 | .00 | GENTNER, GEORGE | 1765 |
| V394953 | 4,593.84 | .00 | GONZALEZ, LUIS | 164 |
| V394954 | 6,442.23 | .00 | GONZALEZ, OSCAR | 1785 |
| V394955 | 4,852.98 | .00 | HERST, RYAN | 2102 |
| V394956 | 3,548.23 | .00 | HOGAN, CHRISTIAN MICHAEL | 138 |
| V394957 | 5,788.57 | .00 | HONG, ALEX | 2130 |
| V394958 | 4,682.97 | .00 | JIMENEZ, GUSTAVO | 2285 |
| V394959 | 5,513.06 | .00 | JOHNSON, BRYAN | 2300 |
| V394960 | 3,586.39 | .00 | LAZARO, WILLIAM | 872 |
| V394961 | 8,590.23 | .00 | LEPE, SERGIO | 2901 |

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| V394964 | 7,814.24 | .00 | LOVETERE, JOSEPH | 2962 |
| V394965 | 2,504.16 | .00 | LUCACI, KEVIN | 874 |
| V394966 | 4,289.30 | .00 | LUONG, AARON | 577 |
| V394967 | 4,768.11 | .00 | MARTINEZ, JESUS | 117 |
| V394968 | 5,067.44 | .00 | MEDRANO, JULIAN | 3223 |
| V394969 | 3,138.01 | .00 | MEKDARA, BOBBY | 624 |
| V394970 | 4,558.03 | .00 | MEONO, ROBIN | 351 |
| V394971 | 4,902.05 | .00 | MOELLER, SARAH | 3590 |
| V394972 | 5,824.83 | .00 | MORALES, FRANK | 3489 |
| V394973 | 4,140.19 | .00 | MORQUECHO, FERNANDO | 510 |
| V394974 | 7,600.17 | .00 | MUNOZ, OSCAR | 3605 |
| V394975 | 5,273.86 | .00 | MURILLO CASTRO, JULIAN | 268 |
| V394976 | 3,306.47 | .00 | NGUYEN, ANTHONY | 258 |
| V394977 | 6,127.26 | .00 | NYHUS, CHRISTOPHER | 3808 |
| V394978 | 5,710.33 | .00 | O'DETTE, DIRK | 3823 |
| V394979 | 3,174.78 | .00 | OH, WILLIAM | 326 |
| V394980 | 3,668.14 | .00 | OSORIO, STEVIE | 573 |
| V394981 | 5,088.39 | .00 | PADILLA, VALERIE | 108 |
| V394982 | 6,369.49 | .00 | PINO, RICHARD | 4171 |
| V394983 | 9,454.83 | .00 | PLUMLEE, ROGER | 4180 |
| V394984 | 6,733.33 | .00 | PROCEL, ANDY | 4243 |
| V394985 | 7,789.94 | .00 | RAMIREZ, ANGEL | 4314 |
| V394986 | 3,969.65 | .00 | RANGEL, PRISCILLA | 4337 |
| V394987 | 6,931.06 | .00 | REYES, HUGO | 98 |
| V394988 | 9,813.78 | .00 | RODRIGUEZ, CHRISTIAN | 4476 |
| V394989 | 4,291.39 | .00 | RODRIGUEZ CASTILLERO, JOSEPH | 259 |
| V394990 | 4,465.21 | .00 | SALAZAR, RYAN | 4626 |
| V394991 | 6,703.19 | .00 | SHADDOW, JON-MICHAEL | 4837 |
| V394992 | 7,264.98 | .00 | SOLIS, DANIEL | 5000 |
| V394993 | 2,953.59 | .00 | SOUSA, MATTHEW | 596 |
| V394994 | 3,711.38 | .00 | TEWELL, MELISSA | 5282 |
| V394995 | 6,033.60 | .00 | TRAN, TUYET | 5424 |
| V394996 | 2,457.07 | .00 | TUBBS, AUSTIN | 873 |
| V394997 | 3,794.33 | .00 | WILLIAMS-GIROUX, JACOB | 499 |
| V394998 | 7,323.90 | .00 | COLON, BOBBY | 900 |
| V394999 | 7,042.17 | .00 | LEE, CONNOR | 2861 |
| V395000 | 1,941.00 | .00 | MENDOZA HERNANDEZ, STEPHANIE | 427 |
| V395001 | 5,038.61 | .00 | ORTEGA, MICHAEL | 104 |
| V395002 | 2,205.64 | .00 | PARRA, ANGEL | 498 |
| V395003 | 2,040.54 | .00 | RAMIREZ, ARIANNA | 86 |
| V395004 | 2,176.46 | .00 | SILVA, OSCAR | 4886 |
| V395005 | 2,190.62 | .00 | VAZQUEZ-CAMACHO, MARLENE | 101 |
| V395006 | 5,883.14 | .00 | VU, JEFFREY | 5519 |
| V395007 | 749.75 | .00 | BAIR, JOHN | 284 |
| V395008 | 756.60 | .00 | CASEY, DROUETT | 771 |
| V395009 | 1,287.61 | .00 | PATTON, DANA | 4060 |
| V395010 | 6,394.63 | .00 | BAILEY, JOHN | 355 |
| V395011 | 8,259.99 | .00 | BERNAL, DAVID | 480 |
| V395012 | 5,004.55 | .00 | BOUDREAU, CORY | 583 |
| V395013 | 2,722.38 | .00 | BOUDREAU, LAURA | 2192 |
| V395014 | 6,971.72 | .00 | BOYINGTON, DEVIN | 594 |
| V395015 | 5,803.07 | .00 | CARNEY, THOMAS | 751 |
| V395016 | 6,000.21 | .00 | CHRISTIANSEN, ANDREW | 97 |
| V395017 | 3,382.71 | .00 | EK, CHRISTOPHER | 1477 |

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| V395020 | 3,996.16 | .00 | LOMELI, LISBETH | 4516 |
| V395021 | 3,193.83 | .00 | LOPEZ, VANESSA | 2929 |
| V395022 | 5,385.01 | .00 | LOPEZ, WILLYVALDO | 2941 |
| V395023 | 6,865.71 | .00 | LOWE, AUSTIN | 2956 |
| V395024 | 4,607.95 | .00 | MOON, DAVID | 3479 |
| V395025 | 1,801.19 | .00 | MORALES MALDONADO, IVETT | 3490 |
| V395026 | 1,810.22 | .00 | O'DETTE, NANCY | 1920 |
| V395027 | 5,460.80 | .00 | PANTOJA, DAVID | 3986 |
| V395028 | 5,716.13 | .00 | RUBALCAVA, EFRAIN | 4590 |
| V395029 | 2,440.30 | .00 | SULLIVAN, STACEY | 5160 |
| V395030 | 3,299.53 | .00 | TREADWAY, SARA | 4210 |
| V395031 | 4,675.06 | .00 | TURNER, JERAMIAH | 291 |
| V395032 | 6,411.13 | .00 | VU, KRISTINE | 63 |
| V395033 | 2,024.81 | .00 | CARDENAS, MARGARET | 336 |
| V395034 | 2,407.70 | .00 | IBARRA, KRISTI | 88 |
| V395035 | 6,430.22 | .00 | MIKHAEL, MINA | 3359 |
| V395036 | 4,625.72 | .00 | ALQAM, NADER | 71 |
| V395037 | 4,388.11 | .00 | ARABOLU, DEEPTHI | 178 |
| V395038 | 3,147.92 | .00 | CAPISTRANO, FRANCES | 74 |
| V395039 | 2,570.74 | .00 | COLES, CARINA | 77 |
| V395040 | 3,037.48 | .00 | ESPARZA-ALMARAZ, AARON | 383 |
| V395041 | 2,858.41 | .00 | GUZMAN, HECTOR | 512 |
| V395042 | 1,376.10 | .00 | HA, ALAN | 677 |
| V395043 | 2,600.86 | .00 | LEE, HYANG SUN | 430 |
| V395044 | 3,905.37 | .00 | MILLER, JADEN | 513 |
| V395045 | 3,206.36 | .00 | QUINONES, FABIO | 875 |
| V395046 | 2,723.27 | .00 | RODRIGUEZ, JEREMY | 877 |
| V395047 | 3,422.09 | .00 | TRAN, JASON | 96 |
| V395048 | 4,120.50 | .00 | WRAY, NORMAN | 5725 |
| V395049 | 2,819.81 | .00 | ZARAGOZA, EDUARDO | 5788 |
| V395050 | 3,436.42 | .00 | AUBUCHON, LAURIE | 250 |
| V395051 | 2,225.17 | .00 | GENERA, ELIZABETH | 1685 |
| V395052 | 4,903.43 | .00 | HUNT, JOSEPH | 2249 |
| V395053 | 1,960.02 | .00 | LUX, ANDREA | 2972 |
| V395054 | 2,488.24 | .00 | VENEGAS MENDEZ, JAVIER | 5491 |
| V395055 | 2,485.14 | .00 | BACA, ANDREW | 315 |
| V395056 | 2,891.81 | .00 | BRITO, MICHAEL | 642 |
| V395057 | 1,394.32 | .00 | CASTRO, EFRAIN | 641 |
| V395058 | 768.69 | .00 | CASTRO, JOHN | 540 |
| V395059 | 1,459.24 | .00 | CISNEROS, STEVEN | 855 |
| V395060 | 1,032.81 | .00 | COLORADO, JARRETH | 852 |
| V395061 | 4,724.96 | .00 | ESCATEL-OROSCO, PEDRO | 1537 |
| V395062 | 1,340.35 | .00 | ESPINOSA, GUIDO | 637 |
| V395063 | 548.89 | .00 | GARCIA, RYAN | 851 |
| V395064 | 1,408.82 | .00 | GONZALES, DERRICK | 635 |
| V395065 | 4,048.36 | .00 | GONZALEZ, ALEJANDRO | 1783 |
| V395066 | 1,641.90 | .00 | GONZALEZ, KONRAD | 587 |
| V395067 | 712.58 | .00 | HERNANDEZ, OSBALDO | 863 |
| V395068 | 1,082.76 | .00 | HERRERA, FELIX | 856 |
| V395069 | 731.87 | .00 | LARA, PAULO | 849 |
| V395070 | 4,403.59 | .00 | LIBUNAO, NINO | 2912 |
| V395071 | 1,545.55 | .00 | LISCANO, CHRISTOPHER | 850 |
| V395072 | 1,399.22 | .00 | MARASCO, MATTHEW | 289 |
| V395073 | 1,259.16 | .00 | MORALES, LEONARDO | 819 |

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| V395076 | 1,887.26 | .00 | NAJERA, JESSE | 3630 |
| V395077 | 712.58 | .00 | NGUYEN, DUNG | 858 |
| V395078 | 1,340.32 | .00 | ORTIZ, RAYMOND | 309 |
| V395079 | 1,340.33 | .00 | PAPANIC, DENNIS | 548 |
| V395080 | 1,459.23 | .00 | PEREZ, ISAIAH | 523 |
| V395081 | 2,526.96 | .00 | RIVERA, JOE | 4450 |
| V395082 | 1,340.32 | .00 | RODRIGUEZ, MIGUEL | 589 |
| V395083 | 1,983.39 | .00 | RODRIGUEZ, OSCAR | 131 |
| V395084 | 712.58 | .00 | SANTANA, JESUS | 860 |
| V395085 | 1,710.51 | .00 | SERNA, JUAN | 4728 |
| V395086 | 637.24 | .00 | SESSION, DIMITRIAS | 859 |
| V395087 | 2,426.78 | .00 | TORREZ, JAVIER | 69 |
| V395088 | 712.58 | .00 | VILLANUEVA, RICHARD | 854 |
| V395089 | 3,379.68 | .00 | CARRILLO, EDWARD | 765 |
| V395090 | 2,200.00 | .00 | CHAVEZ, CAESAR | 544 |
| V395091 | 4,144.44 | .00 | ELLS, ZACHARY | 1500 |
| V395092 | 2,381.69 | .00 | ENNIS, JOSEPH | 262 |
| V395093 | 2,041.95 | .00 | ESPINO, KEVIN | 517 |
| V395094 | 3,300.73 | .00 | FINCH, BARRETT | 1574 |
| V395095 | 3,079.98 | .00 | HAGAN, KEVIN | 1947 |
| V395096 | 3,140.50 | .00 | KVENBO, SCOTT | 2750 |
| V395097 | 2,100.34 | .00 | MARTINEZ, MARCO | 215 |
| V395098 | 4,739.59 | .00 | MCGEE, MICHAEL | 9306 |
| V395099 | 2,629.92 | .00 | MILLER, DAVID | 3390 |
| V395100 | 3,317.96 | .00 | MOJARRO, ANDREW | 3082 |
| V395101 | 3,714.24 | .00 | MOORE, FRANK | 3486 |
| V395102 | 1,773.41 | .00 | MYLLES, JOSHUA | 279 |
| V395103 | 1,989.02 | .00 | PRECIADO, CAMDEN | 134 |
| V395104 | 2,721.76 | .00 | SANCHEZ, JUAN | 4617 |
| V395105 | 2,334.84 | .00 | SPEAR, ANTHONY | 5011 |
| V395106 | 3,412.46 | .00 | STEPHENSON, MARK | 5122 |
| V395107 | 2,656.44 | .00 | TAVARES, JAMEY | 5231 |
| V395108 | 2,086.85 | .00 | ALVAREZ, CARLOS | 136 |
| V395109 | 1,340.32 | .00 | AVILA, NICHOLAS | 744 |
| V395110 | 2,581.66 | .00 | DAHL, TERRY | 1084 |
| V395111 | 2,567.37 | .00 | DOMINGUEZ, KEVIN | 565 |
| V395112 | 2,063.65 | .00 | GARCIA DEL TORO, JOSE | 845 |
| V395113 | 3,046.68 | .00 | GARCIA ORTEGA, JOSE | 1636 |
| V395114 | 2,125.72 | .00 | GRIMES, DAVID | 1881 |
| V395115 | 1,978.82 | .00 | GUZMAN, KEVIN | 132 |
| V395116 | 2,450.63 | .00 | KOSS, MICHAEL | 2718 |
| V395117 | 4,084.61 | .00 | MARTINEZ, GABRIEL | 3139 |
| V395118 | 3,061.67 | .00 | MELLADO, KIM | 3289 |
| V395119 | 2,860.12 | .00 | MERROW, MATTHEW | 3316 |
| V395120 | 2,533.72 | .00 | OTTEN, DAVID | 3869 |
| V395121 | 3,690.64 | .00 | PORTER, JEFFREY | 4174 |
| V395122 | 1,340.32 | .00 | RAMOS, NIKOLAS | 815 |
| V395123 | 3,292.98 | .00 | RODRIGUEZ, EDWARD | 4479 |
| V395124 | 2,078.00 | .00 | RUIZ, ALEJANDRO | 416 |
| V395125 | 1,369.17 | .00 | SAILIATA, RAYMOND | 648 |
| V395126 | 1,340.32 | .00 | SOLOMAN, ROBERTO | 654 |
| V395127 | 2,276.99 | .00 | TORRES, SALVADOR | 234 |
| V395128 | 2,391.31 | .00 | WELLS, ANTHONY | 5610 |
| V395129 | 2,790.37 | .00 | CAMPIZTA, ADAM | 225 |

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| V395133 | 2,763.25 | .00 | WEAR, JOHN | 5606 |
| V395134 | 2,304.69 | .00 | ALARCON, ALEXANDER | 485 |
| V395135 | 7,261.86 | .00 | BOX, JAMES | 576 |
| V395136 | 2,213.74 | .00 | CHAVEZ, ARIANA | 788 |
| V395137 | 2,001.55 | .00 | CONTRERAS, SAUL | 95 |
| V395138 | 3,107.85 | .00 | HURTADO, MARIA | 353 |
| V395139 | 2,129.81 | .00 | MANCILLA, JESSICA | 451 |
| V395140 | 2,491.65 | .00 | MARTINEZ, SERENA | 3147 |
| V395141 | 2,125.43 | .00 | MOMPELLER, JUSTICE | 443 |
| V395142 | 2,454.41 | .00 | MORENO, ANDREW | 161 |
| V395143 | 900.11 | .00 | SANCHEZ, CHRISTOPHER | 236 |
| V395144 | 3,517.44 | .00 | SAUCEDA, MARK | 4642 |
| V395145 | 998.00 | .00 | ALVARADO, ADRIAN | 89 |
| V395146 | 347.63 | .00 | BAHENA, PEDRO | 148 |
| V395147 | 494.00 | .00 | BAKER, JAMISON | 465 |
| V395148 | 834.50 | .00 | BALENTI, TYLOR | 846 |
| V395149 | 808.77 | .00 | CARBAJAL, MARCELO | 848 |
| V395150 | 27.44 | .00 | CARVENTE, GIANJAVIER | 334 |
| V395151 | 490.78 | .00 | CISNEROS, MICHELLE | 812 |
| V395152 | 466.55 | .00 | CONSTANTINE, NATALIE | 837 |
| V395153 | 384.22 | .00 | DURGIN, JAYLIND | 186 |
| V395154 | 301.89 | .00 | ESCAMILLA PATRICIO, DANIELLE | 534 |
| V395155 | 174.48 | .00 | GARCIA, MICHELE | 171 |
| V395156 | 662.81 | .00 | GONZALEZ, ISAAC | 294 |
| V395157 | 862.13 | .00 | GUERRA, ATHZIRI | 141 |
| V395158 | 740.64 | .00 | GUILLEN, JAYDEN | 339 |
| V395159 | 504.05 | .00 | GUTIERREZ, MICHELLE | 1925 |
| V395160 | 283.59 | .00 | GUTIERREZ, SABRINA | 847 |
| V395161 | 751.12 | .00 | HERNANDEZ, KATE | 2091 |
| V395162 | 301.89 | .00 | HERNANDEZ-ZAMORA, JAZMIN | 613 |
| V395163 | 451.45 | .00 | HOLLOWAY, ELIZABETH | 2185 |
| V395164 | 54.89 | .00 | JUBRAN, NOAH | 127 |
| V395165 | 329.33 | .00 | LEOS LOPEZ, EVELYN | 836 |
| V395166 | 752.66 | .00 | LEWIS, ALEC | 266 |
| V395167 | 546.99 | .00 | MAGANA, ADAM | 173 |
| V395168 | 702.99 | .00 | MOLINA, LILLY | 611 |
| V395169 | 678.34 | .00 | NGHIEM, NATALIE | 249 |
| V395170 | 201.26 | .00 | NGUYEN, KEVIN | 299 |
| V395171 | 429.96 | .00 | NGUYEN, TIFFANIE | 609 |
| V395172 | 791.18 | .00 | OCHOA, ALAN | 192 |
| V395173 | 146.37 | .00 | REYES, JETH | 844 |
| V395174 | 579.81 | .00 | RIVERA GOMEZ, YAMILEX | 4432 |
| V395175 | 429.96 | .00 | RODRIGUEZ, JACOB | 839 |
| V395176 | 494.00 | .00 | RODRIGUEZ, KAREN | 538 |
| V395177 | 274.44 | .00 | RODRIGUEZ, MIKAYLA | 295 |
| V395178 | 27.44 | .00 | ROQUE, KATRINA | 38 |
| V395179 | 632.32 | .00 | RUIZ, LUIS | 527 |
| V395180 | 585.29 | .00 | RUSSELL, JEFFREY | 150 |
| V395181 | 900.94 | .00 | SANCHEZ, NATHAN | 504 |
| V395182 | 521.44 | .00 | SANTANA, JOZELYN | 838 |
| V395183 | 411.67 | .00 | SHRESTHA, SALIS | 610 |
| V395184 | 1,033.04 | .00 | SOLTERO, JESSE | 177 |
| V395185 | 645.46 | .00 | SORIA, NOAH | 5004 |

SELECTION CRITERIA: checkhis.pay_run='NH2'
ALL CHECKS

| | | | | |
|---|---|---|---|---|
| V395186 | 703.98 | .00 | TAPIA, ANGELICA | 306 |
| V395187 | 54.89 | .00 | THANKESWARAN, HASHMITHAA | 543 |
| V395188 | 1,016.32 | .00 | THOMSEN, MATTHEW | 194 |
| V395189 | 2,829.88 | .00 | VAN SICKLE, MICHELLE | 2076 |
| V395190 | 878.61 | .00 | VAZQUEZ, OSCAR | 152 |
| V395191 | 512.29 | .00 | VELOZ, SABRINA | 146 |
| V395192 | 585.48 | .00 | WEBER, ISABELLA | 614 |
| V395193 | 27.44 | .00 | WONGSUPHAKPHAN, BRIANNA | 337 |
| V395194 | 705.54 | .00 | AGUILAR, KALVIN | 23 |
| V395195 | 448.26 | .00 | BARTOLO, BRYAN | 338 |
| V395196 | 546.99 | .00 | CABUSAO, NINA MARINELLA | 729 |
| V395197 | 922.48 | .00 | CARRERA ABAD, MARIA | 864 |
| V395198 | 681.12 | .00 | CHOATE, RACHAEL | 511 |
| V395199 | 883.55 | .00 | CORRALES, ISAAC | 474 |
| V395200 | 2,728.54 | .00 | DAVIS, TANIKKA | 1082 |
| V395201 | 1,371.20 | .00 | GRACIA, TONY | 622 |
| V395202 | 755.50 | .00 | HONG, YI | 2189 |
| V395203 | 283.59 | .00 | KENDRIX, PERRY | 741 |
| V395204 | 1,332.85 | .00 | LARIZ RUBALCAVA, CARLOS | 429 |
| V395205 | 744.65 | .00 | LIZARRAGA, ERIK | 483 |
| V395206 | 2,207.52 | .00 | LOZANO, WILFREDO | 621 |
| V395207 | 2,560.18 | .00 | MARQUEZ PINEDO, ANALISA | 3118 |
| V395208 | 790.23 | .00 | MENDOZA, GISELLE | 522 |
| V395209 | 2,773.77 | .00 | NIELSEN, ROSEMARY | 3760 |
| V395210 | 914.84 | .00 | ORTIZ, YAHAIRA | 241 |
| V395211 | 574.33 | .00 | ROJAS, ASHLEY | 473 |
| V395212 | 563.24 | .00 | RUIZ, GIANCARLO | 466 |
| V395213 | 402.52 | .00 | SALAZAR, NICHOLAS | 661 |
| V395214 | 913.27 | .00 | SANCHEZ, MARIA | 818 |
| V395215 | 760.68 | .00 | SANDOVAL, RYAN | 663 |
| V395216 | 256.15 | .00 | SINGH, YASMINE | 479 |
| V395217 | 426.52 | .00 | SOSA, ELIANNA | 341 |
| V395218 | 764.51 | .00 | TILTON, ALEXANDRIA | 879 |
| V395219 | 776.70 | .00 | TOLEDO, ISAAC | 742 |
| V395220 | 164.67 | .00 | VEGA-MATA, PEDRO | 278 |
| V395221 | 3,089.09 | .00 | VILLAPANDO, MADELINNE | 878 |
| V395222 | 445.89 | .00 | ZAZUETA, RYAN | 267 |

PAYRUN TOTAL
CHECK: 423 1,175,634.06 .00

TOTAL
CHECKS: 423 1,175,634.06 .00

February 10, 2026
CONSENT CALENDAR
Item No. 4C.

**City Council Agenda Report**

## PROCLAMATION RECOGNIZING NATIONAL BLACK HISTORY MONTH 2026

| PREPARED BY | PRESENTED BY |
|---|---|
| Adria M. Vicuna, Director of Government and Community Relations/City Clerk | Adria M. Vicuna, Director of Government and Community Relations/City Clerk |
| **DEPARTMENT HEAD APPROVAL** | **CITY MANAGER APPROVAL** |
| Adria M. Vicuna, Director of Government and Community Relations/City Clerk | Aaron France, City Manager |

## RECOMMENDED ACTION

Approve proclamation.

**Attachments**

Black History Month 2026.pdf

***NATIONAL BLACK HISTORY MONTH***
***FEBRUARY 2026***

***WHEREAS, in 1926, distinguished African American historian and scholar Dr. Carter G. Woodson, the son of formerly enslaved parents, established Black History Month to acknowledge and celebrate the significant contributions of Black Americans to the economic, cultural, spiritual, and political development of the United States; and***

***WHEREAS, in 1976, President Gerald R. Ford officially designated the month of February as Black History Month and called upon Americans to "seize the opportunity to honor the too-often neglected accomplishments of Black Americans in every area of endeavor throughout our history"; and***

***WHEREAS, the City of Buena Park is committed to fostering diversity, equity, inclusion, and mutual respect as essential elements of a healthy, vibrant, and thriving community; and***

***WHEREAS, the history of the United States includes continuing patterns of discrimination and violence based on race and identity, which are contrary to the core values upheld by the City of Buena Park; and***

***WHEREAS, the presence, achievements, and continued contributions of the Black American community enrich the cultural, civic, and social fabric of the City of Buena Park and enhance the quality of life for all residents; and***

***WHEREAS, National Black History Month serves as an opportunity to acknowledge both historic and ongoing struggles against racism and inequality, and to reaffirm our shared responsibility to promote justice, equity, and inclusion; and***

***WHEREAS, National Black History Month encourages all Americans to reflect upon the past achievements and challenges of Black communities, while committing to a future grounded in freedom, opportunity, and mutual respect for all;***

***NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Buena Park hereby recognizes the month of February 2026 as "National Black History Month" and honors the enduring contributions of Black residents and leaders to the common good and progress of our community.***

***PASSED AND ADOPTED this 10th day of February, 2026.***

***Joyce Ahn***
***Mayor***

***Connor Traut***
***Vice Mayor***

***Carlos Franco***
***Council Member***

***Lamiya Hoque***
***Council Member***

***Susan Sonne***
***Council Member***

February 10, 2026
CONSENT CALENDAR
Item No. 4D.

**City Council Agenda Report**

**AMENDMENT TO THE FISCAL YEAR 2024-2025 MEASURE M2 SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM**

| PREPARED BY | PRESENTED BY |
|---|---|
| HySun Lee, Associate Engineer | HySun Lee, Associate Engineer |
| **DEPARTMENT HEAD APPROVAL** | **CITY MANAGER APPROVAL** |
| Mina Mikhael, Director of Public Works/City Engineer | Aaron France, City Manager |

## RECOMMENDED ACTION

1) Approve an Amendment to the FY 2024-2025 Measure M2 Seven-Year Capital Improvement Program (CIP); and
2) Authorize staff to submit the necessary documentation to the Orange County Transportation Authority (OCTA).

## PREVIOUS CITY COUNCIL ACTION

On June 11, 2024, the City Council approved the FY 2024-2025 Seven-Year CIP and authorized staff to submit an updated CIP to the Orange County Transportation Authority (OCTA) to maintain Measure M2 Program eligibility.

## DISCUSSION

Measure M2 provides significant funding to cities in Orange County to support critical transportation infrastructure projects, including road maintenance, highway expansions, and public transportation enhancements. These improvements reduce traffic congestion, enhance safety, and promote economic growth by facilitating better commutes and attracting businesses. Additionally, Measure M2 funds contribute to environmental benefits by supporting green transportation options and reducing emissions, while also enhancing the community through street repairs and beautification projects.

The City is required to submit annual documentation on its transportation-related programs to receive Measure M2 sales tax revenue from OCTA. These documents generally pertain to the City's programs and projects affecting circulation and transportation and are used to ensure proper alignment with Measure M2 and countywide plans.

The City's Measure M2 Seven-Year CIP is a transportation planning and fiscal forecasting document used for programming future transportation-related capital improvement projects. The Measure M2 Ordinance requires cities to adopt a CIP demonstrating their plan to use these funds to complete local transportation system enhancement and maintenance projects.

The CIP is adjusted annually to address changing Pavement Condition Index (PCI) data, resource availability, funding sources, and schedule. The amended 2024-2025 Seven-Year CIP updates the previously adopted 2024-2025 CIP approved on June 11, 2024.

This amendment includes three projects that were reported in 2023-2024 CIP but were not included in 2024-2025 CIP submitted to the OCTA. These projects were budgeted in Fiscal Year 2023-2024 and completed in Fiscal Year 2024-25. OCTA requires Seven-Year CIP to be aligned with the projects reported in expenditure report for the applicable fiscal year. Adoption of an amended Seven-Year CIP is therefore necessary to align the 2024-2025 CIP with 2024-2025 expenditures reported to the OCTA.

Adoption of the amended 2024-2025 Seven-Year CIP does not obligate the City to complete any of the listed projects, except for those projects for which Measure M2 funds have already been allocated.

## BUDGET IMPACT

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There is no budget impact with the approval of this amendment. The recommended actions will maintain the City's eligibility for M2 funds.

Adoption of the amended Seven-Year CIP does not financially obligate the City beyond the adopted Fiscal Year 2024-2025 CIP.

**Attachments**

Att 1 of 1_FY 24-25 CIP - Amendment.pdf

# Orange County Transportation Authority

## FY 2024/25 - FY 2030/31 Capital Improvement Program

**TIP ID** CP-12397 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
8th Street Rehabilitation Project

**Project Description**
Rehabilitation of asphalt pavement, removal & replacement of curb & gutter, signing & striping, traffic control, driveway approach, wheelchair ramp, traffic signal detector loops and other related works.

**Limits**
Knott Ave to West City Limit

**Project Notes**

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2027 | Local Streets and Roads apportionments | $0 | $0 | $400,000 | $0 | $400,000 | $437,091 |
| 2027 | Gas Tax | $60,000 | $0 | $0 | $0 | $60,000 | $60,000 |
| **Totals:** | | **$60,000** | **$0** | **$400,000** | **$0** | **$460,000** | **$497,091** |

Last Revised: 24-00 - Accepted **Total Programmed:** $460,000

**TIP ID** CP-10803 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
Annual Pavement Rehabilitation Program

**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp, traffic signal detector loops and other related works.

**Limits**
Various locations

**Project Notes**
The 24-25 Annual Pavement Rehabilitation project is funded from (SB1) RMRA funds

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $1,400,000 | $0 | $1,400,000 | $1,442,000 |
| 2026 | Gas Tax | $0 | $0 | $1,400,000 | $0 | $1,400,000 | $1,485,260 |
| 2027 | Gas Tax | $0 | $0 | $1,400,000 | $0 | $1,400,000 | $1,529,818 |
| 2028 | Gas Tax | $0 | $0 | $1,400,000 | $0 | $1,400,000 | $1,575,712 |
| 2029 | Gas Tax | $0 | $0 | $1,400,000 | $0 | $1,400,000 | $1,622,984 |
| 2030 | Gas Tax | $0 | $0 | $1,400,000 | $0 | $1,400,000 | $1,671,673 |
| 2031 | Gas Tax | $0 | $0 | $1,400,000 | $0 | $1,400,000 | $1,721,823 |
| **Totals:** | | **$0** | **$0** | **$9,800,000** | **$0** | **$9,800,000** | **$11,049,270** |

Last Revised: 24-00 - Accepted **Total Programmed:** $9,800,000

**TIP ID** CP-10806 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Slurry seal of roadway

**Project Title**
Annual Slurry Seal Program

**Project Description**
Annual slurry sealing of various residential streets within the City.

**Limits**
Various locations

**Project Notes**
FY 2024-25 Annual Slurry Seal Project is funded by (SB1) RMRA funds.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $400,000 | $0 | $400,000 | $412,000 |
| 2026 | Gas Tax | $0 | $0 | $400,000 | $0 | $400,000 | $424,360 |
| 2027 | Gas Tax | $0 | $0 | $400,000 | $0 | $400,000 | $437,091 |
| 2028 | Gas Tax | $0 | $0 | $400,000 | $0 | $400,000 | $450,204 |
| 2029 | Gas Tax | $0 | $0 | $400,000 | $0 | $400,000 | $463,710 |
| 2030 | Gas Tax | $0 | $0 | $400,000 | $0 | $400,000 | $477,621 |
| 2031 | Gas Tax | $0 | $0 | $400,000 | $0 | $400,000 | $491,950 |
| **Totals:** | | **$0** | **$0** | **$2,800,000** | **$0** | **$2,800,000** | **$3,156,936** |

Last Revised: 24-00 - Accepted **Total Programmed:** $2,800,000

**TIP ID** CP-10807 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Safety
**Type of Work Description:** Safety - Restripe roadway

**Project Title**
Annual Striping Program
**Project Description**
Traffic striping at various streets within the City of Buena Park.

**Limits**
Various locations
**Project Notes**

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $50,000 | $0 | $50,000 | $51,500 |
| 2026 | Gas Tax | $0 | $0 | $50,000 | $0 | $50,000 | $53,045 |
| 2027 | Gas Tax | $0 | $0 | $50,000 | $0 | $50,000 | $54,636 |
| 2028 | Gas Tax | $0 | $0 | $50,000 | $0 | $50,000 | $56,275 |
| 2029 | Gas Tax | $0 | $0 | $50,000 | $0 | $50,000 | $57,964 |
| 2030 | Gas Tax | $0 | $0 | $50,000 | $0 | $50,000 | $59,703 |
| 2031 | Gas Tax | $0 | $0 | $50,000 | $0 | $50,000 | $61,494 |
| **Totals:** | | **$0** | **$0** | **$350,000** | **$0** | **$350,000** | **$394,617** |

Last Revised: 24-00 - Accepted **Total Programmed:** $350,000

**TIP ID** CP-10809 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Traffic Signals
**Type of Work Description:** Traffic Signals - Replace and upgrade traffic signals and equipment

**Project Title**
Annual Traffic Signal Improvements
**Project Description**
Project includes signal equipment maintenance and repairs citywide on an as needed basis.

**Limits**
Various locations
**Project Notes**

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $100,000 | $0 | $100,000 | $103,000 |
| 2026 | Gas Tax | $0 | $0 | $100,000 | $0 | $100,000 | $106,090 |
| 2027 | Gas Tax | $0 | $0 | $100,000 | $0 | $100,000 | $109,273 |
| 2028 | Gas Tax | $0 | $0 | $100,000 | $0 | $100,000 | $112,551 |
| 2029 | Gas Tax | $0 | $0 | $100,000 | $0 | $100,000 | $115,927 |
| 2030 | Gas Tax | $0 | $0 | $100,000 | $0 | $100,000 | $119,405 |
| 2031 | Gas Tax | $0 | $0 | $100,000 | $0 | $100,000 | $122,987 |
| **Totals:** | | **$0** | **$0** | **$700,000** | **$0** | **$700,000** | **$789,233** |

Last Revised: 24-00 - Accepted **Total Programmed:** $700,000

**TIP ID** CP-10811 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Pedestrian
**Type of Work Description:** Pedestrian - Reconstruction or rehabilitation of sidewalk

**Project Title**
Annual Wheelchair Ramp & Flat Concrete Work
**Project Description**
Installation of handicap access ramps & flat concrete work at various locations within the City of Buena Park.

**Limits**
Various locations
**Project Notes**

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $36,050 |
| 2026 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $37,132 |
| 2027 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $38,245 |
| 2028 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $39,393 |
| 2029 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $40,575 |
| 2030 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $41,792 |
| 2031 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $43,046 |
| **Totals:** | | **$0** | **$0** | **$245,000** | **$0** | **$245,000** | **$276,233** |

Last Revised: 24-00 - Accepted **Total Programmed:** $245,000

**TIP ID** CP-11442 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Traffic Signals
**Type of Work Description:** Traffic Signals - Replace and upgrade traffic signals and equipment

**Project Title**
Annual battery backup upgrades
**Project Description**
Upgrade to the battery backup at various traffic signals

**Limits**
Various locations

**Project Notes**

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $100,000 | $0 | $100,000 | $103,000 |
| 2026 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $37,132 |
| 2027 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $38,245 |
| 2028 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $39,393 |
| 2029 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $40,575 |
| 2030 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $41,792 |
| 2031 | Gas Tax | $0 | $0 | $35,000 | $0 | $35,000 | $43,046 |
| **Totals:** | | **$0** | **$0** | **$310,000** | **$0** | **$310,000** | **$343,183** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $310,000

**TIP ID** CP-12399 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
Artesia Boulevard Rehabilitation Project
**Project Description**
Rehabilitation of asphalt pavement, installation of curb, gutter, sidewalk, drive approach, wheelchair ramp and traffic signal detector loops and other related works.

**Limits**
Valley View Avenue to Knott Avenue

**Project Notes**

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2031 | Gas Tax | $0 | $0 | $900,000 | $0 | $900,000 | $1,106,886 |
| 2031 | Local Streets and Roads apportionments | $150,000 | $0 | $250,000 | $0 | $400,000 | $457,468 |
| **Totals:** | | **$150,000** | **$0** | **$1,150,000** | **$0** | **$1,300,000** | **$1,564,354** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $1,300,000

**TIP ID** CP-10814 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
Beach Boulevard Pavement Rehabilitation
**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp and traffic signal detector loops and other related works.

**Limits**
La Palma Avenue to South City Limits

**Project Notes**

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2029 | Local Streets and Roads apportionments | $300,000 | $0 | $0 | $0 | $300,000 | $300,000 |
| 2030 | Gas Tax | $0 | $0 | $1,200,000 | $0 | $1,200,000 | $1,432,863 |
| 2030 | Measure M2 Local Fairshare | $0 | $0 | $1,200,000 | $0 | $1,200,000 | $1,432,863 |
| **Totals:** | | **$300,000** | **$0** | **$2,400,000** | **$0** | **$2,700,000** | **$3,165,726** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $2,700,000

**TIP ID** CP-12753 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:** CP-12193
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**
Valley View Street to Regio Avenue

**Project Notes**
Project budgeted in FY23-24, project carried over and completed in FY24-25.

**Project Title**
Caballero Boulevard Pavement Rehabilitation Project

**Project Description**
Rehabilitation of asphalt pavement; installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches; signing & striping; utility adjustments; traffic control; and other incidentals.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Measure M2 Local Fairshare | $0 | $0 | $0 | $0 | $0 | $0 |
| | **Totals:** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-01 - In Progress **Total Programmed:** $0

**TIP ID** CP-12195 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Traffic Signals
**Type of Work Description:** Traffic Signals - Replace and upgrade traffic signals and equipment

**Limits**
Citywide

**Project Notes**
Carryover project to FY24-25.

**Project Title**
Citywide Traffic Signal Upgrades and Safety Elements

**Project Description**
Upgrades to thirteen signalized intersections such as additional vehicle heads, upgrades to traffic signal mast arms, new traffic signal controllers and countdown pedestrian head indications.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| | **Totals:** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-00 - Accepted **Total Programmed:** $0

**TIP ID** CP-12198 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**
ECL to WCL

**Project Notes**
As of May 2024, project roughly estimated for $3M. Pushed to after FY30-31.

**Project Title**
Commonwealth Avenue Rehabilitation Project

**Project Description**
Rehabilitation of asphalt pavement; installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches; signing & striping; utility adjustments; traffic control; and other incidentals.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2031 | Gas Tax | $300,000 | $0 | $2,700,000 | $0 | $3,000,000 | $3,620,659 |
| | **Totals:** | **$300,000** | **$0** | **$2,700,000** | **$0** | **$3,000,000** | **$3,620,659** |

Last Revised: 24-00 - Accepted **Total Programmed:** $3,000,000

**TIP ID** CP-10825 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**
Knott Ave. to Western Ave.

**Project Notes**
No funds were budgeted in FY21-22. Project re-budgeted in a future fiscal year for construction - after FY30-31.

**Project Title**
Crescent Avenue Pavement Rehabilitation

**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp and traffic signal detector loops and other related works.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2031 | Gas Tax | $100,000 | $0 | $1,300,000 | $0 | $1,400,000 | $1,698,836 |
| | **Totals:** | **$100,000** | **$0** | **$1,300,000** | **$0** | **$1,400,000** | **$1,698,836** |

Last Revised: 24-00 - Accepted **Total Programmed:** $1,400,000

**TIP ID** CP-10828 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
Dale Street Pavement Rehabilitation
**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp, traffic signal detector loops and other related works.

**Limits**
Crescent Ave. to 91 Freeway
**Project Notes**

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $1,200,000 | $0 | $1,200,000 | $1,236,000 |
| 2025 | Measure M2 Local Fairshare | $200,000 | $0 | $1,000,000 | $0 | $1,200,000 | $1,230,000 |
| **Totals:** | | **$200,000** | **$0** | **$2,200,000** | **$0** | **$2,400,000** | **$2,466,000** |

Last Revised: 24-00 - Accepted **Total Programmed:** $2,400,000

**TIP ID** CP-12192 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Transportation Planning
**Type of Work Description:** Transportation Planning - Studies

**Project Title**
Engineering and Traffic Study
**Project Description**
Surveying all arterial streets in the City and updating the speed limits as required by the California Vehicle Code.

**Limits**
Citywide
**Project Notes**
Carryover to FY24-25. Funds reflected in prior year(s).

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| **Totals:** | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-00 - Accepted **Total Programmed:** $0

**TIP ID** CP-10836 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**: 11-BPRK-ECP-3565
**Additional Project IDs:**
**Type of Work:** Environmental Cleanup
**Type of Work Description:** Environmental Cleanup - Automatic Retractable Screen and other debris screens or inserts

**Project Title**
Full Capture System Installation Phase 1
**Project Description**
Installation of catch basin screens

**Limits**
Various locations throughout the City
**Project Notes**
O&M for 10 years - $5,701 per year till FY 23/24. Despite fulfillment of obligation, City will continue to clean twice a year indefinitely.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $0 | $3,800 | $3,800 | $3,800 |
| 2026 | Gas Tax | $0 | $0 | $0 | $3,800 | $3,800 | $3,800 |
| 2027 | Gas Tax | $0 | $0 | $0 | $3,800 | $3,800 | $3,800 |
| 2028 | Gas Tax | $0 | $0 | $0 | $3,800 | $3,800 | $3,800 |
| 2029 | Gas Tax | $0 | $0 | $0 | $3,800 | $3,800 | $3,800 |
| 2030 | Gas Tax | $0 | $0 | $0 | $3,800 | $3,800 | $3,800 |
| 2031 | Gas Tax | $0 | $0 | $0 | $3,800 | $3,800 | $3,800 |
| **Totals:** | | **$0** | **$0** | **$0** | **$26,600** | **$26,600** | **$26,600** |

Last Revised: 24-00 - Accepted **Total Programmed:** $26,600

**TIP ID** CP-10841 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**: 14-BPRK-ECP-3744
**Additional Project IDs:**
**Type of Work:** Environmental Cleanup
**Type of Work Description:** Environmental Cleanup - Automatic Retractable Screen and other debris screens or inserts

**Project Title**
G2 Full Capture Catch Basin Insert 2014
**Project Description**
Installation of catch basin screens

**Limits**
Various Locations throughout the City

**Project Notes**
O&M for 10 years - $7,434 per year till FY 25/26. Despite fulfillment of obligation, City will continue to clean twice a year indefinitely.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $0 | $7,434 | $7,434 | $7,434 |
| 2026 | Gas Tax | $0 | $0 | $0 | $7,434 | $7,434 | $7,434 |
| 2027 | Gas Tax | $0 | $0 | $0 | $4,956 | $4,956 | $4,956 |
| 2028 | Gas Tax | $0 | $0 | $0 | $4,956 | $4,956 | $4,956 |
| 2029 | Gas Tax | $0 | $0 | $0 | $4,956 | $4,956 | $4,956 |
| 2030 | Gas Tax | $0 | $0 | $0 | $4,956 | $4,956 | $4,956 |
| 2031 | Gas Tax | $0 | $0 | $0 | $4,956 | $4,956 | $4,956 |
| **Totals:** | | **$0** | **$0** | **$0** | **$39,648** | **$39,648** | **$39,648** |

Last Revised: 24-00 - Accepted **Total Programmed:** $39,648

**TIP ID** CP-10843 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**: 16-BPRK-ECP-3849
**Additional Project IDs:**
**Type of Work:** Environmental Cleanup
**Type of Work Description:** Environmental Cleanup - Automatic Retractable Screen and other debris screens or inserts

**Project Title**
G2 Full Capture Catch Basin Insert 2016
**Project Description**
Installation of catch basin screens.

**Limits**
Vaious locations throughout the City

**Project Notes**
O&M for 10 years - $11,105 per year until FY 27/28. Despite fulfillment of obligation, City will continue to clean twice a year indefinitely.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $0 | $11,105 | $11,105 | $11,105 |
| 2026 | Gas Tax | $0 | $0 | $0 | $11,105 | $11,105 | $11,105 |
| 2027 | Gas Tax | $0 | $0 | $0 | $11,105 | $11,105 | $11,105 |
| 2028 | Gas Tax | $0 | $0 | $0 | $11,105 | $11,105 | $11,105 |
| 2029 | Gas Tax | $0 | $0 | $0 | $7,403 | $7,403 | $7,403 |
| 2030 | Gas Tax | $0 | $0 | $0 | $7,403 | $7,403 | $7,403 |
| 2031 | Gas Tax | $0 | $0 | $0 | $7,403 | $7,403 | $7,403 |
| **Totals:** | | **$0** | **$0** | **$0** | **$66,629** | **$66,629** | **$66,629** |

Last Revised: 24-00 - Accepted **Total Programmed:** $66,629

**TIP ID** CP-10849 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**: 17-BPRK-ECP-3880
**Additional Project IDs:**
**Type of Work:** Environmental Cleanup
**Type of Work Description:** Environmental Cleanup - Automatic Retractable Screen and other debris screens or inserts

**Project Title**
G2 Full Capture Catch Basin Insert 2017
**Project Description**
Installation of catch basins screens

**Limits**
Various locations throughout the City

**Project Notes**
No obligation for O&M. However, City will continue to clean twice a year.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $0 | $11,000 | $11,000 | $11,000 |
| 2026 | Gas Tax | $0 | $0 | $0 | $11,000 | $11,000 | $11,000 |
| 2027 | Gas Tax | $0 | $0 | $0 | $11,000 | $11,000 | $11,000 |
| 2028 | Gas Tax | $0 | $0 | $0 | $11,000 | $11,000 | $11,000 |
| 2029 | Gas Tax | $0 | $0 | $0 | $11,000 | $11,000 | $11,000 |
| 2030 | Gas Tax | $0 | $0 | $0 | $11,000 | $11,000 | $11,000 |
| 2031 | Gas Tax | $0 | $0 | $0 | $11,000 | $11,000 | $11,000 |
| **Totals:** | | **$0** | **$0** | **$0** | **$77,000** | **$77,000** | **$77,000** |

Last Revised: 24-00 - Accepted **Total Programmed:** $77,000

**TIP ID** CP-10852 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**: 13-BPRK-ECP-3684
**Additional Project IDs:**
**Type of Work:** Environmental Cleanup
**Type of Work Description:** Environmental Cleanup - Automatic Retractable Screen and other debris screens or inserts

**Project Title**
G2 Full Capture System Installation
**Project Description**
Installation of catch basin screens

**Limits**
Various Locations throughout the City

**Project Notes**
O&M for 10 years - $9,261 per year till FY 24/25. Despite fulfillment of obligation, City will continue to clean twice a year indefinitely.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $0 | $0 | $0 | $9,261 | $9,261 | $9,261 |
| 2026 | Gas Tax | $0 | $0 | $0 | $6,174 | $6,174 | $6,174 |
| 2027 | Gas Tax | $0 | $0 | $0 | $6,174 | $6,174 | $6,174 |
| 2028 | Gas Tax | $0 | $0 | $0 | $6,174 | $6,174 | $6,174 |
| 2029 | Gas Tax | $0 | $0 | $0 | $6,174 | $6,174 | $6,174 |
| 2030 | Gas Tax | $0 | $0 | $0 | $6,174 | $6,174 | $6,174 |
| 2031 | Gas Tax | $0 | $0 | $0 | $6,174 | $6,174 | $6,174 |
| **Totals:** | | **$0** | **$0** | **$0** | **$46,305** | **$46,305** | **$46,305** |

Last Revised: 24-00 - Accepted **Total Programmed:** $46,305

**TIP ID** CP-11669 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
Knott Avenue Rehabilitation
**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp, traffic signal detector loops and other related works.

**Limits**
La Palma Ave to Orangethorpe

**Project Notes**
Project funded in fiscal year 23-24 from the following funding sources: 1-Measure M $200,000, 2-Gas Tax $1,000,000, 3-SB1 RMRA Gas Tax $241,874. Project split to 2 separate projects from Knott Ave Rehab (CP-11669): 1-La Palam to Orangethorpe FY25-26 (CP-11669) & 2-Artesia to Orangethorpe FY25-26 to FY26-27 (CP-12396)

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2026 | Measure M2 Local Fairshare | $100,000 | $0 | $700,000 | $0 | $800,000 | $842,630 |
| **Totals:** | | **$100,000** | **$0** | **$700,000** | **$0** | **$800,000** | **$842,630** |

Last Revised: 24-00 - Accepted **Total Programmed:** $800,000

**TIP ID** CP-12396 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
Knott Avenue Rehabilitation
**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp, traffic signal detector loops and other related works.

**Limits**
Artesia Blvd to Orangethorpe Ave

**Project Notes**
Project split to 2 separate projects from Knott Ave Rehab (CP-11669): 1-La Palam to Orangethorpe FY25-26 (CP-11669) & 2-Artesia to Orangethorpe FY25-26 to FY26-27 (CP-12396)

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2026 | Gas Tax | $0 | $0 | $800,000 | $0 | $800,000 | $848,720 |
| 2026 | Measure M2 Local Fairshare | $300,000 | $0 | $100,000 | $0 | $400,000 | $406,090 |
| 2027 | Measure M2 Local Fairshare | $0 | $0 | $1,200,000 | $0 | $1,200,000 | $1,311,272 |
| 2027 | Gas Tax | $0 | $0 | $400,000 | $0 | $400,000 | $437,091 |
| **Totals:** | | **$300,000** | **$0** | **$2,500,000** | **$0** | **$2,800,000** | **$3,003,173** |

Last Revised: 24-00 - Accepted **Total Programmed:** $2,800,000

**TIP ID** CP-11591 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Traffic Signals
**Type of Work Description:** Traffic Signals - Replace and upgrade traffic signals and equipment

**Limits**
La Palma Ave at Stanton Ave

**Project Notes**
Project funded in a prior fiscal year. LRSP study complete. Signal to be upgraded based on the LRSP/HSIP grant. Carryover project to FY24-25.

**Project Title**
La Palma Ave at Stanton Ave Traffic Signal Improvements

**Project Description**
This project will include traffic signal upgrades at the intersection of La Palma Ave at Stanton Ave.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| **Totals:** | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-00 - Accepted **Total Programmed:** $0

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**TIP ID** CP-11668 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**
Beach Blvd to Dale St

**Project Notes**

**Project Title**
La Palma Avenue Rehabilitation

**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp, traffic signal detector loops and other related works.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2029 | Gas Tax | $0 | $0 | $1,400,000 | $0 | $1,400,000 | $1,622,984 |
| 2029 | Measure M2 Local Fairshare | $200,000 | $0 | $600,000 | $0 | $800,000 | $895,564 |
| **Totals:** | | **$200,000** | **$0** | **$2,000,000** | **$0** | **$2,200,000** | **$2,518,548** |

Last Revised: 24-00 - Accepted **Total Programmed:** $2,200,000

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**TIP ID** CP-11670 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**
Valley View St to Knott Ave

**Project Notes**
moved to after FY30-31

**Project Title**
La Palma Avenue Rehabilitation

**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp, traffic signal detector loops and other related works.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2031 | Gas Tax | $100,000 | $0 | $1,100,000 | $0 | $1,200,000 | $1,452,861 |
| **Totals:** | | **$100,000** | **$0** | **$1,100,000** | **$0** | **$1,200,000** | **$1,452,861** |

Last Revised: 24-00 - Accepted **Total Programmed:** $1,200,000

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**TIP ID** CP-12754 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:** CP-12194
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**
Beach Boulevard to Country Club Drive

**Project Notes**
Project reported in FY23-24, carried over and completed in FY24-25.

**Project Title**
Los Coyotes Rehabilitation Project

**Project Description**
Rehabilitation of asphalt pavement; installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches; signing & striping; utility adjustments; traffic control; and other incidentals.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Measure M2 Local Fairshare | $0 | $0 | $0 | $0 | $0 | $0 |
| 2025 | Gas Tax | $0 | $0 | $0 | $0 | $0 | $0 |
| **Totals:** | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-01 - In Progress **Total Programmed:** $0

**TIP ID** CP-12757 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:

**Additional Project IDs:**

**Type of Work:** Traffic Signals

**Type of Work Description:** Traffic Signals - Interconnect traffic signals to improve coordination and communications

**Limits**

Rockledge Drive to Alondra Blvd (City limits)

**Project Notes**

Measure M2 funds in the amount of $98,600 were approved for this project by the Buena Park City Council in March 2017. Funding is reflected in prior year(s). Project led by City of Fullerton.

**Project Title**

Malvern Chapman Avenue Traffic Signal Synchronization Project

**Project Description**

The approximate 9.33 mile project segment covers 40 traffic signals and extends from La Mirada Boulevard/Alondra Boulevard in the City of Buena Park to Orangethorpe Avenue in the City of Placentia.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| | **Totals:** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-01 - In Progress

**Total Programmed:** $0

**TIP ID** CP-12029 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:

**Additional Project IDs:**

**Type of Work:** Transit

**Type of Work Description:** Transit - Operations and Maintenance

**Limits**

Buena Park Metrolink Station

**Project Notes**

The project was originally a part of the CIP and funded by General Fund dollars. Funding source was changed to Measure M2 funds. This change was approved by the Buena Park City Council at the February 28, 2023 meeting. Carryover to FY24-25

**Project Title**

Metrolink Station Improvements Project

**Project Description**

Enhance the look of the station and streamline maintenance with new paint, replaced glass on the bridge, new fixtures in the elevator and restrooms, upgraded LED lighting, additional bike lockers and racks, and improved paths of travel.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| | **Totals:** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $0

**TIP ID** CP-11438 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**: 18-FULL-TSP-3896

**Additional Project IDs:**

**Type of Work:** Traffic Signals

**Type of Work Description:** Traffic Signals - Interconnect traffic signals to improve coordination and communications

**Limits**

Valley View to Dale

**Project Notes**

This is a carry-over project. Funds reflected in prior year. Project to begin construction May 2022 and anticipate completion November 2022. Carryover to FY24-25

**Project Title**

Orangethorpe Avenue Traffic Signal Synchronization Project

**Project Description**

Multi-agency signal coordination project administered by City of Fullerton as lead agency for grant. The approximate 17.27 mile project segment covers 57 traffic signals between Orangethorpe Avenue/Walker Street in the City of La Palma through the Ci

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| | **Totals:** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $0

**TIP ID** CP-11060 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:

**Additional Project IDs:**

**Type of Work:** Road Maintenance

**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**

Stanton Ave. to Beach Blvd.

**Project Notes**

**Project Title**

Pinchot Court Pavement Rehabilitation

**Project Description**

Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp and other related works.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2026 | Gas Tax | $5,000 | $0 | $0 | $0 | $5,000 | $5,000 |
| 2027 | Gas Tax | $20,000 | $0 | $25,000 | $0 | $45,000 | $47,318 |
| 2028 | Gas Tax | $0 | $0 | $5,000 | $0 | $5,000 | $5,628 |
| 2029 | Gas Tax | $0 | $0 | $5,000 | $0 | $5,000 | $5,796 |
| 2030 | Gas Tax | $0 | $0 | $5,000 | $0 | $5,000 | $5,970 |
| 2031 | Gas Tax | $0 | $0 | $185,000 | $0 | $185,000 | $227,527 |
| **Totals:** | | **$25,000** | **$0** | **$225,000** | **$0** | **$250,000** | **$297,239** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $250,000

**TIP ID** CP-11061 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:

**Additional Project IDs:**

**Type of Work:** Road Maintenance

**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**

Caballero Blvd. to Altura Blvd.

**Project Notes**

Project approved for additional funding in the amount of $240K from the CRRSAA Federal Grant for FY 22-23. Carryover project to FY23-24 & FY24-25.

**Project Title**

Regio Avenue Pavement Rehabilitation

**Project Description**

Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp and other related works.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| **Totals:** | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $0

**TIP ID** CP-11063 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:

**Additional Project IDs:**

**Type of Work:** Road Maintenance

**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**

La Palma Ave. to South City Limit

**Project Notes**

**Project Title**

Stanton Avenue Pavement Rehabilitation

**Project Description**

Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp, traffic signal detector loops and other related works.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2030 | Gas Tax | $200,000 | $0 | $0 | $0 | $200,000 | $200,000 |
| 2030 | Local Streets and Roads apportionments | $0 | $0 | $400,000 | $0 | $400,000 | $477,621 |
| 2031 | Measure M2 Local Fairshare | $0 | $0 | $1,200,000 | $0 | $1,200,000 | $1,475,849 |
| 2031 | Gas Tax | $0 | $0 | $300,000 | $0 | $300,000 | $368,962 |
| **Totals:** | | **$200,000** | **$0** | **$1,900,000** | **$0** | **$2,100,000** | **$2,522,432** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $2,100,000

**TIP ID** CP-12191 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:

**Additional Project IDs:**

**Type of Work:** Systems Management

**Type of Work Description:** Systems Management - Upgrade traffic management center to better manage traffic congestion

**Limits**

TMC City Hall

**Project Notes**

Carryover to FY24-25

**Project Title**

Traffic Management Center Upgrade

**Project Description**

Installation of additional equipment to the existing equipement to provide communications to all traffic signal systems.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| **Totals:** | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

Last Revised: 24-00 - Accepted **Total Programmed:** $0

**TIP ID** CP-12400 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:

**Additional Project IDs:**

**Type of Work:** Road Maintenance

**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**

Ball Road to West Cerritos Avenue

**Project Notes**

Project lead by City of Cypress. City of Buena Park is covering portion of the project cost.

**Project Title**

Valley View Avenue Pavement Rehabilitation

**Project Description**

Rehabilitation of asphalt pavement, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp, traffic signal detector loops and other related works.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Local Streets and Roads apportionments | $0 | $0 | $200,000 | $0 | $200,000 | $206,000 |
| **Totals:** | | **$0** | **$0** | **$200,000** | **$0** | **$200,000** | **$206,000** |

Last Revised: 24-00 - Accepted **Total Programmed:** $200,000

**TIP ID** CP-11065 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:

**Additional Project IDs:**

**Type of Work:** Road Maintenance

**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Limits**

Orangethorpe Ave to Lincoln Ave

**Project Notes**

**Project Title**

Valley View Street Pavement Rehabilitation

**Project Description**

Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp and traffic signal detector loops and other related works.

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2025 | Gas Tax | $100,000 | $0 | $0 | $0 | $100,000 | $100,000 |
| 2025 | Local Streets and Roads apportionments | $200,000 | $0 | $0 | $0 | $200,000 | $200,000 |
| 2027 | Gas Tax | $0 | $0 | $900,000 | $0 | $900,000 | $983,454 |
| 2028 | Measure M2 Local Fairshare | $0 | $0 | $1,200,000 | $0 | $1,200,000 | $1,350,611 |
| 2028 | Gas Tax | $0 | $0 | $1,000,000 | $0 | $1,000,000 | $1,125,509 |
| **Totals:** | | **$300,000** | **$0** | **$3,100,000** | **$0** | **$3,400,000** | **$3,759,574** |

Last Revised: 24-00 - Accepted **Total Programmed:** $3,400,000

**TIP ID** CP-12398 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
Valley View Street Pavement Rehabilitation

**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp and traffic signal detector loops and other related works.

**Limits**
Orangethorpe Avenue to Artesia Boulevard

**Project Notes**

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2028 | Local Streets and Roads apportionments | $150,000 | $0 | $250,000 | $0 | $400,000 | $431,377 |
| 2028 | Gas Tax | $0 | $0 | $400,000 | $0 | $400,000 | $450,204 |
| 2029 | Measure M2 Local Fairshare | $0 | $0 | $400,000 | $0 | $400,000 | $463,710 |
| 2029 | Local Streets and Roads apportionments | $0 | $0 | $100,000 | $0 | $100,000 | $115,927 |
| **Totals:** | | **$150,000** | **$0** | **$1,150,000** | **$0** | **$1,300,000** | **$1,461,218** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $1,300,000

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**TIP ID** CP-12200 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
Western Avenue Rehabilitation Project

**Project Description**
Rehabilitation of asphalt pavement; installation of curb, gutter, sidewalk, wheelchair ramps, driveway approaches; signing & striping; utility adjustments; traffic control; and other incidentals.

**Limits**
Auto Center Dr to NCL

**Project Notes**
Project moved to after FY30-31

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2031 | Gas Tax | $100,000 | $0 | $900,000 | $0 | $1,000,000 | $1,206,886 |
| **Totals:** | | **$100,000** | **$0** | **$900,000** | **$0** | **$1,000,000** | **$1,206,886** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $1,000,000

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**TIP ID** CP-11067 **IMPLEMENTING AGENCY** Buena Park, City of

**Local Project Number**:
**Additional Project IDs:**
**Type of Work:** Road Maintenance
**Type of Work Description:** Road Maintenance - Rehabilitation of roadway

**Project Title**
Whitaker Street Pavement Rehabilitation

**Project Description**
Reconstruction & rehabilitation of asphalt concrete roadway, removal & replacement of curb & gutter, sidewalk, drive approach, wheelchair ramp and traffic signal detector loops and other related works.

**Limits**
Auto Center Dr to East City Limits

**Project Notes**
Expanded project limit from (Dale St to ECL) to (Auto Center Dr to ECL)

| FISCAL YEAR | FUND TYPE | ENG | ROW | CON/IMP | O&M | TOTAL | TOTAL ESCALATED |
|---|---|---|---|---|---|---|---|
| 2026 | Gas Tax | $100,000 | $0 | $500,000 | $0 | $600,000 | $630,450 |
| 2026 | Local Streets and Roads apportionments | $0 | $0 | $400,000 | $0 | $400,000 | $424,360 |
| **Totals:** | | **$100,000** | **$0** | **$900,000** | **$0** | **$1,000,000** | **$1,054,810** |

Last Revised: 24-00 - Accepted

**Total Programmed:** $1,000,000

February 10, 2026
CONSENT CALENDAR
Item No. 4E.

**City Council Agenda Report**

**RESOLUTION ADJUSTING FEES AND CHARGES FOR THE COLLECTION, TRANSPORTATION, STORAGE, HANDLING, AND DISPOSAL OF UNAUTHORIZED SOLID WASTE RECEPTACLES**

| PREPARED BY | PRESENTED BY |
|---|---|
| Joe Hunt, Public Works Manager | Joe Hunt, Public Works Manager |
| **DEPARTMENT HEAD APPROVAL** | **CITY MANAGER APPROVAL** |
| Mina Mikhael, Director of Public Works/City Engineer | Aaron France, City Manager |

## RECOMMENDED ACTION

1) Adopt a resolution adjusting fees and charges for the collection, transportation, storage, handling, and disposal of unauthorized solid waste receptacles impounded pursuant to Section 8.12.180 of the Buena Park Municipal Code.

## PREVIOUS CITY COUNCIL ACTION

On November 28, 2008, the City Council adopted Resolution No. 12148 establishing fees and charges applicable to unauthorized and impounded waste receptacles. Such rates have not been adjusted since that time.

## DISCUSSION

The City may impound, or cause to be impounded, any unauthorized solid waste receptacles utilized for collection upon public or private property within Buena Park. Waste receptacle impoundment is always preceded with a written notice stating that prompt and permanent removal of the unauthorized receptacle is required. Although rare, occasionally there are instances where a receptacle is not removed and needs to be impounded.

The City has not adjusted waste receptacle impoundment rates since 2008 and they no longer reflect the City's actual costs to provide the service. The proposed resolution will update the impound charges to mirror the Waste Hauling Rate Schedule. Tying the cost of impoundment to the current effective cost to service a similarly size container accurately reflects the costs incurred by the City in providing service to unauthorized and impounded bins. The Waste Hauling Rate Schedule is typically updated on an annual basis.

The current impound rates set in 2008 are listed below. At the time these rates were imposed, they were generally consistent with the to service similarly sized containers. The City's refuse rates have been adjusted every year since, while the impound rate has remained stagnant.

Current (2008) impound rate: 3 Cubic Yard Bin  $83.00

Current (2008) impound rate: 1 Cubic Yard Demolition Bin  $98.00

Current (2008) impound rate: 10 Cubic Yard Demolition Bin  $481.17

Current (2008) impound rate: 40 Cubic Yard Bin  $481.17

The proposed impound rates would match the current Waste Hauling Rate Schedule. As of fiscal year 2025-26, proposed rates are listed below.

2025-26 rate: 3 Cubic Yard Temporary Drop Off Bin  $131.69

2025-26 rate: 4 Cubic Yard Temporary Drop Off Bin  $131.69

2025-26 rate: 40 Cubic Yard Bin equivalent (roll-off body)  $719.63

**BUDGET IMPACT**

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There is no budget impact associated with implementing this adjustment.

**Attachments**

Resolution_Illegal Bin Impound Fee Adjustment.pdf
25-26 refuse rate.pdf

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, INCREASING FEES AND CHARGES FOR THE COLLECTION, TRANSPORTATION, STORAGE, HANDLING, AND DISPOSAL OF UNAUTHORIZED SOLID WASTE RECEPTACLES IMPOUNDED PURUSANT TO SECTION 8.12.180 OF THE BUENA PARK MUNICIPAL CODE

WHEREAS, consistent with authority granted by California law, the City Council of the City of Buena Park has heretofore enacted Chapter 8.12 of the Buena Park Municipal Code to regulate the collection and disposal of solid waste and other discarded material in the City;

WHEREAS, among other things, Chapter 8.12 prohibits any person other than the City's franchised waste hauler from placing any bin, container, dumpster, or other solid waste receptacle for collection upon public or private property in the City;

WHEREAS, Section 8.12.180.C. authorizes the City to impound, or cause to be impounded, any waste receptacle that is placed in violation of Chapter 8.12, and specifies that persons found in violation shall be liable to the City for the impound fees and charges established by resolution of the City Council and that are levied in connection with the collection, transportation, storage, handling, and disposal of the contents of such receptacle by the City or its agents;

WHEREAS, consistent with the provisions of the California Constitution, the laws of the State of California, and City ordinances, the City of Buena Park is authorized to adopt and implement rates, fees and charges for certain municipal services, provided the same do not exceed the estimated reasonable cost of providing such services;

WHEREAS, on November 28, 2008, the City Council adopted Resolution No. 12148 establishing fees and charges applicable to unauthorized and impounded waste receptacles, and such rates and charges have not been updated since that time ("Impound Charges");

WHEREAS, subsequent to adoption of the Impound Charges, the City Council has from time to time adopted a schedule of fees and charges to recover the City's cost of collecting, removing, and disposing of solid waste ("Waste Hauling Rate Schedule"), and the Impound Charges no longer are consistent with Waste Hauling Schedule and do not reflects the City's actual costs to collect, transport, store, handle, or dispose of the contents of impounded bins;

WHEREAS, the City Council has determined that it is necessary and appropriate to update the Impound Charges to mirror the Waste Hauling Rate Schedule, as the same may be amended from time to time, as the effective Waste Hauling Rate Schedule

accurately reflects the costs incurred by the City in providing service to unauthorized and impounded bins; and

WHEREAS, the City Council has duly considered all material and evidence presented to it in connection with this matter, and all prerequisites to adopting of this resolution have been duly performed.

**NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF BUENA PARK DOES HEREBY FIND, DECLARE AND RESOLVE AS FOLLOWS:**

SECTION 1. Based upon staff reports, presentations, public testimony, and other matters presented to the City Council during the public meeting at which this item was considered, the City Council finds and declares that the foregoing recitals are true and correct and incorporated into this Resolution as a material part hereof.

SECTION 2. The City Council finds and determines that, based upon the foregoing findings, that the rates, fees and charges described in Attachment A do not exceed the estimated reasonable cost of providing the service or program to which the rate, fee, or charge applies.

SECTION 3. The rates, fees, and charges set forth in Attachment A for the impounding of unauthorized bins, dumpsters, and other waste receptacles, and for the collection, transportation, storage, handling, and disposal of contents of impounded bins, dumpsters, and other waste receptacles are hereby approved and adopted and shall be imposed commencing upon the effective date of this resolution. Said rates, fees and charges shall supersede and replace those established by Resolution No. 12148 and said resolution is hereby repealed.

SECTION 4. Adoption of this Resolution is not a project within the meaning of Section 15378 of the CEQA Guidelines in that it (a) is a resolution of general policy and procedure and does not constitute a project within the meaning of CEQA and (b) has no potential for resulting in either a direct or a reasonably foreseeable indirect physical change in the environment.

SECTION 5. The City Council declares that, should any provision, section, paragraph, sentence or word of this resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences and words of this resolution shall remain in full force and effect.

SECTION 6. This resolution shall take effect immediately. The City Clerk of the City of Buena Park shall certify to the passage of the resolution and shall cause the same to be posted in the manner required by law.

PASSED AND ADOPTED this 10th day of February, 2026, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

_____
Mayor

ATTEST:

_____
City Clerk

I, Adria Vicuna, MMC, City Clerk of the City of Buena Park, California, do hereby certify that the foregoing resolution was introduced and passed at a regular meeting of the City Council of the City of Buena Park held on the 10th day of February 2026.

_____
City Clerk

**Attachment A**

**DEPARTMENT OF PUBLIC WORKS**

**FINE FOR IMPOUND OF UNAUTHORIZED BINS, DUMPSTERS, AND OTHER WASTE RECEPTACLES**

| Offense | Fine |
|---|---|
| 1st Violation | $ 100.00 |
| 2nd Violation | $ 200.00 |
| Each Additional Violation | $ 500.00 |

**FEE FOR COLLECTION, TRANSPORTATION, STORAGE, HANDLING, AND DISPOSAL OF CONTENTS IMPOUNDED BINS, DUMPSTERS, AND OTHER WASTE RECEPTACLES**

| Bin Type | Rate |
|---|---|
| 3 Cubic Yard Trash Bin | Refer to rate applicable to Temporary Drop Off Bin under current Waste Hauling Rate Schedule |
| 4 Cubic Yard Bin | Refer to rate applicable to Temporary Drop Off Bin under current Waste Hauling Rate Schedule |
| Roll-off Bodies | Refer to rate applicable to Roll-off Bodies Const/Demo-T under current Waste Hauling Rate Schedule |

**CITY OF BUENA PARK**
**(rates effective 7/1/25)**

| | | Current Rates | | | | Rate % Index Change | | | New Rates Effective 7/1/25 | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | Service | Tip Fee | Recycle | | | | | | |
| | | | | | Res/Temp Bin | 5.697% | 2.603% | 2.873% | | | | | | |
| | | | | | Comm | 3.424% | 2.603% | 3.424% | | | | | | |
| | | Service | Tip Fee | Recycle | **Total** | Service | Tip Fee | Recycle | Service | Tip Fee | Recycle | **Total** | **$ Increase** | **% Increase** |
| Residential | | $13.89 | $5.85 | $5.28 | **$25.02** | $0.79 | $0.15 | $0.15 | $14.68 | $6.00 | $5.43 | **$26.11** | $1.09 | **4.4%** |
| 3 Cubic Yard Trash Bin (includes 1 96gal Recycling Cart 1X) | | | | | | | | | | | | | | |
| **1** | | $143.92 | $36.71 | $0.00 | **$180.63** | $4.93 | $0.96 | $0.00 | $148.85 | $37.67 | $0.00 | **$186.52** | $5.89 | **3.3%** |
| **2** | | $237.69 | $73.39 | $0.00 | **$311.08** | $8.14 | $1.91 | $0.00 | $245.83 | $75.30 | $0.00 | **$321.13** | $10.05 | **3.2%** |
| **3** | | $332.57 | $110.10 | $0.00 | **$442.67** | $11.39 | $2.87 | $0.00 | $343.96 | $112.97 | $0.00 | **$456.93** | $14.26 | **3.2%** |
| **4** | | $427.32 | $146.80 | $0.00 | **$574.12** | $14.63 | $3.82 | $0.00 | $441.95 | $150.62 | $0.00 | **$592.57** | $18.45 | **3.2%** |
| **5** | | $522.16 | $183.51 | $0.00 | **$705.67** | $17.88 | $4.78 | $0.00 | $540.04 | $188.29 | $0.00 | **$728.33** | $22.66 | **3.2%** |
| **6** | | $616.96 | $220.21 | $0.00 | **$837.17** | $21.12 | $5.73 | $0.00 | $638.08 | $225.94 | $0.00 | **$864.02** | $26.85 | **3.2%** |
| 3 Cubic Yard Trash Compactor (includes 1 96gal Recycling Cart 1X) | | | | | | | | | | | | | | |
| **1** | | $246.64 | $73.39 | $0.00 | **$320.03** | $8.44 | $1.91 | $0.00 | $255.08 | $75.30 | $0.00 | **$330.38** | $10.35 | **3.2%** |
| **2** | | $440.93 | $146.80 | $0.00 | **$587.73** | $15.10 | $3.82 | $0.00 | $456.03 | $150.62 | $0.00 | **$606.65** | $18.92 | **3.2%** |
| **3** | | $635.50 | $220.21 | $0.00 | **$855.71** | $21.76 | $5.73 | $0.00 | $657.26 | $225.94 | $0.00 | **$883.20** | $27.49 | **3.2%** |
| **4** | | $829.86 | $293.61 | $0.00 | **$1,123.47** | $28.41 | $7.64 | $0.00 | $858.27 | $301.25 | $0.00 | **$1,159.52** | $36.05 | **3.2%** |
| **5** | | $1,024.34 | $367.01 | $0.00 | **$1,391.35** | $35.07 | $9.55 | $0.00 | $1,059.41 | $376.56 | $0.00 | **$1,435.97** | $44.62 | **3.2%** |
| **6** | | $1,218.86 | $440.41 | $0.00 | **$1,659.27** | $41.73 | $11.46 | $0.00 | $1,260.59 | $451.87 | $0.00 | **$1,712.46** | $53.19 | **3.2%** |
| 4 Cubic Yard Bin (includes 1 96gal Recycling Cart 1X) | | | | | | | | | | | | | | |
| **1** | | $176.18 | $48.93 | $0.00 | **$225.11** | $6.03 | $1.27 | $0.00 | $182.21 | $50.20 | $0.00 | **$232.41** | $7.30 | **3.2%** |
| **2** | | $301.65 | $97.87 | $0.00 | **$399.52** | $10.33 | $2.55 | $0.00 | $311.98 | $100.42 | $0.00 | **$412.40** | $12.88 | **3.2%** |
| **3** | | $428.39 | $146.80 | $0.00 | **$575.19** | $14.67 | $3.82 | $0.00 | $443.06 | $150.62 | $0.00 | **$593.68** | $18.49 | **3.2%** |
| **4** | | $555.20 | $195.74 | $0.00 | **$750.94** | $19.01 | $5.09 | $0.00 | $574.21 | $200.83 | $0.00 | **$775.04** | $24.10 | **3.2%** |
| **5** | | $682.08 | $244.68 | $0.00 | **$926.76** | $23.35 | $6.37 | $0.00 | $705.43 | $251.05 | $0.00 | **$956.48** | $29.72 | **3.2%** |
| **6** | | $808.93 | $293.61 | $0.00 | **$1,102.54** | $27.70 | $7.64 | $0.00 | $836.63 | $301.25 | $0.00 | **$1,137.88** | $35.34 | **3.2%** |
| Commercial Cans | | $24.49 | $4.09 | $0.00 | **$28.58** | $0.84 | $0.11 | $0.00 | $25.33 | $4.20 | $0.00 | **$29.53** | $0.95 | **3.3%** |
| **Roll-off Bodies** | TPL | | | | | | | | | | | | | |
| Regular-P | **5.00** | $340.43 | $474.51 | $0.00 | **$814.94** | $0.00 | $0.00 | $0.00 | $340.43 | $474.51 | $0.00 | **$814.94** | $0.00 | **0.0%** |
| Compacted-P | **7.00** | $365.28 | $664.32 | $0.00 | **$1,029.60** | $0.00 | $0.00 | $0.00 | $365.28 | $664.32 | $0.00 | **$1,029.60** | $0.00 | **0.0%** |
| Hard to Handle-T | **4.00** | $340.02 | $379.61 | $0.00 | **$719.63** | $0.00 | $0.00 | $0.00 | $340.02 | $379.61 | $0.00 | **$719.63** | $0.00 | **0.0%** |
| Const/Demo-T | **4.00** | $340.02 | $379.61 | $0.00 | **$719.63** | $0.00 | $0.00 | $0.00 | $340.02 | $379.61 | $0.00 | **$719.63** | $0.00 | **0.0%** |
| **Additional Residential Trash Cart** | | $5.07 | $0.00 | $0.00 | **$5.07** | $0.29 | $0.00 | $0.00 | $5.36 | $0.00 | $0.00 | **$5.36** | $0.29 | **5.7%** |
| **Temporary Drop Off Bin** | | $79.04 | $46.93 | $0.00 | **$125.97** | $4.50 | $1.22 | $0.00 | $83.54 | $48.15 | $0.00 | **$131.69** | $5.72 | **4.5%** |

## City of Buena Park

Current Rates **7/1/2024**

### Commercial Comingled Organics

| 1st Bin Size | Frequency 1 | 2 | 3 | Extra Pickup |
|---|---|---|---|---|
| Cart (65 gl) | $99.36 | $198.74 | $298.11 | $39.74 |
| Cart (96 gl) | $110.30 | $220.61 | $330.92 | $44.11 |
| 2 CY | $215.18 | $430.36 | $645.55 | $86.08 |

| Each Additional Bin Size | 1 | 2 | 3 |
|---|---|---|---|
| Cart (65 gl) | $94.40 | $188.81 | $283.20 |
| Cart (96 gl) | $104.79 | $209.58 | $314.37 |
| 2 CY | $204.43 | $408.85 | $613.28 |

### Commercial Comingled Recycling

| Size | Frequency 1 | 2 | 3 | Extra Pickup |
|---|---|---|---|---|
| Cart (96 gl) | $48.74 | $97.46 | $146.20 | $24.37 |
| 3 CY | $97.46 | $194.93 | $292.40 | $48.74 |

## City of Buena Park

Proposed Rates **7/1/2025**

### Commercial Comingled Organics

**CPI** **3.424%**

| 1st Bin Size | Frequency 1 | 2 | 3 | Extra Pickup |
|---|---|---|---|---|
| Cart (65 gl) | $102.76 | $205.54 | $308.32 | $41.10 |
| Cart (96 gl) | $114.08 | $228.16 | $342.25 | $45.62 |
| 2 CY | $222.55 | $445.10 | $667.65 | $89.03 |

| Each Additional Bin Size | 1 | 2 | 3 |
|---|---|---|---|
| Cart (65 gl) | $97.63 | $195.27 | $292.90 |
| Cart (96 gl) | $108.38 | $216.76 | $325.13 |
| 2 CY | $211.43 | $422.85 | $634.28 |

### Commercial Comingled Recycling

**CPI** **3.424%**

| Size | Frequency 1 | 2 | 3 | Extra Pickup |
|---|---|---|---|---|
| Cart (96 gl) | $50.41 | $100.80 | $151.21 | $25.20 |
| 3 CY | $100.80 | $201.60 | $302.41 | $50.41 |

**7/1/25 Rate Adjustments**

## Consumer Price Index for All Urban Consumers (CPI-U)
## Original Data Value

**Series Id:** CUURS49ASA0
**Not Seasonally Adjusted**
**Series Title:** All items in Los Angeles-Long Beach-Anaheim, CA, all urban
**Area:** Los Angeles-Long Beach-Anaheim, CA
**Item:** All items
**Base Period:** 1982-84=100

**Years:** 2015 to 2025

| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **2015** | 239.724 | 241.297 | 243.738 | 243.569 | 246.093 | 245.459 | 247.066 | 246.328 | 245.431 | 245.812 | 245.711 | 245.357 |
| **2016** | 247.155 | 247.113 | 247.873 | 248.368 | 249.554 | 249.789 | 249.784 | 249.700 | 250.145 | 251.098 | 250.185 | 250.189 |
| **2017** | 252.373 | 253.815 | 254.525 | 254.971 | 255.674 | 255.275 | 256.023 | 256.739 | 257.890 | 258.883 | 259.135 | 259.220 |
| **2018** | 261.235 | 263.012 | 264.158 | 265.095 | 266.148 | 265.522 | 266.007 | 266.665 | 268.032 | 269.482 | 268.560 | 267.631 |
| **2019** | 269.468 | 269.608 | 271.311 | 273.945 | 274.479 | 274.380 | 274.682 | 274.579 | 276.054 | 278.075 | 277.239 | 275.553 |
| **2020** | 277.755 | 278.657 | 276.589 | 275.853 | 276.842 | 278.121 | 279.899 | 280.116 | 279.366 | 279.947 | 280.102 | 279.560 |
| **2021** | 280.178 | 281.347 | 282.648 | 285.808 | 287.620 | 289.218 | 290.890 | 291.333 | 292.209 | 294.961 | 296.790 | 297.925 |
| **2022** | 301.209 | 302.164 | 306.679 | 308.302 | 310.649 | 314.072 | 313.415 | 313.608 | 315.033 | 317.014 | 314.633 | 312.601 |
| **2023** | 318.591 | 317.571 | 317.873 | 320.089 | 320.514 | 322.055 | 321.931 | 324.050 | 324.984 | 324.545 | 323.341 | 323.456 |
| **2024** | 326.640 | 328.232 | 330.671 | 332.572 | 332.956 | 332.357 | 332.928 | 333.359 | 334.123 | 334.242 | 333.718 | 334.531 |
| **2025** | 337.508 | | | | | | | | | | | |
| | | | | | | **Change** | | **9.309** | **9.139** | **9.697** | | **11.075** |
| | | | | | | **% Change** | | **2.873%** | **2.812%** | **2.988%** | | **3.424%** |

| | | 2.60% | | |
|---|---|---|---|---|
| **Commercial Disposal Index** | **Current** | **7/1/2025** | **Increase** | **% Incr** |
| **OC Tip Fee/Ton** | **$42.65** | **$43.76** | **$1.11** | **2.60%** |

| | | | |
|---|---|---|---|
| **Deferred from 7/1/2023** | | **2.88%** | |
| **Eff 7/1/25** | **2.873%** | **5.697%** | **2.988%** |

February 10, 2026
CONSENT CALENDAR
Item No. 4F.

**City Council Agenda Report**

## APPROVAL OF A WATER BILL INSERT REGARDING A WASTEWATER RATE ADJUSTMENT

| PREPARED BY | PRESENTED BY |
|---|---|
| Joe Hunt, Public Works Manager | Joe Hunt, Public Works Manager |
| **DEPARTMENT HEAD APPROVAL** | **CITY MANAGER APPROVAL** |
| Mina Mikhael, Director of Public Works/City Engineer | Aaron France, City Manager |

## RECOMMENDED ACTION

1) Approve a water bill insert informing residents of an upcoming wastewater rate adjustment.

## PREVIOUS CITY COUNCIL ACTION

On February 13, 2024, the City Council approved a resolution establishing a wastewater enterprise fund and new wastewater service rates.

## DISCUSSION

In 2024, the City Council approved a resolution establishing a wastewater enterprise fund and new wastewater service rates. The rate is charged per every 1,000 gallons of water consumed and differs between single-family, multi-family, and commercial accounts. The City may adjust rates annually through February 14, 2028, without conducting an additional public hearing. The proposed water bill insert will provide at least 30 days notice of the rate adjustment to all customers. It takes approximately eight weeks to distribute a water bill insert to all of the City's customers. The rate adjustment is scheduled to go into effect on May 11, 2026. The rate table illustrating the change is below.

**Wastewater Variable Rate Charges ($/Kgal)**

| | Current | May 11, 2026 |
|---|---|---|
| Single Family | $0.65 | $0.69 |

| | | |
|---|---|---|
| Multi-family | $0.80 | $0.85 |
| Commercial | $0.87 | $0.92 |

**BUDGET IMPACT**

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The cost to print a water bill insert is approximately $1,500 and will be funded by the Wastewater Enterprise Fund (Account No. 53-490024-9806). There is no additional postage cost to include it with the water bill.

**Attachments**

Wastewater Service Rate Adjustment Waterbill Insert FINAL.pdf

# NOTICE OF WASTEWATER SERVICE RATE ADJUSTMENT

The City collects wastewater utility fees on a bi-monthly basis through the water bill. Every 1,000 gallons of water consumed results in a unit charge based upon the type of dwelling. This notice is to inform you that effective **May 11, 2026**, the City's wastewater service rate will increase per the below table. This increase reflects the annual increases in the Wastewater Enterprise Business Plan.

## WASTEWATER VARIABLE RATE CHARGES ($/KGAL)

| | Current Rate | New Rate as of May 11, 2026 |
|---|---|---|
| Single Family | $0.65 | $0.69 |
| Multi-family | $0.80 | $0.85 |
| Commercial | $0.87 | $0.92 |

## Aviso de aumento en la tarifa del servicio de alcantarillado

La ciudad cobra las tarifas del servicio de alcantarillado cada dos meses a través de la factura del agua. Cada 1000 galones de agua consumidos se aplica un cargo unitario basado en el tipo de vivienda. El presente aviso tiene por objeto informarle que, a partir del 11 de mayo de 2026, la tarifa del servicio de alcantarillado de la ciudad aumentará según la tabla que figura a continuación. Este aumento refleja los incrementos anuales del Plan de Negocios de la Empresa de Aguas Residuales.

### TARIFAS VARIABLES DE AGUAS RESIDUALES ($/KGAL)

| | Actual | 11 de mayo de 2026 |
|---|---|---|
| Uni-familiar | $0.65 | $0.69 |
| Multi-familiar | $0.80 | $0.85 |
| Comercial | $0.87 | $0.92 |

## 하수도 요금 인상 안내문

현 도시에서는 수도 요금 고지서를 통해 격월로 하수도 사용료를 징수하고 있습니다. 소비된 물 1,000 갤런당 주택 유형에 따라 책정된 단위의 요금이 적용됩니다. 본 공지는 2026년 5월 11일부터 시 하수도 서비스 요금이 아래 표와 같이 인상됨을 알려드립니다. 이번 인상분은 하수처리 사업 계획 (Wastewater Enterprise Business Plan)에 따른 연간 인상분을 반영한 것입니다.

### 하수처리변동 요금 ($/KGAL)

| | 현재 | 2026년 5월 11일 |
|---|---|---|
| 단독 주택 | $0.65 | $0.69 |
| 다세대 주택 | $0.80 | $0.85 |
| 상업용 건물 | $0.87 | $0.92 |

*Public Works Department, 6650 Beach Boulevard, Buena Park, California, 90622.*

February 10, 2026
CONSENT CALENDAR
Item No. 4G.

**City Council Agenda Report**

**AUTHORIZE POLICE DEPARTMENT EMPLOYEES TO ATTEND OUT-OF-STATE TRAINING COURSES AND CONFERENCES DURING FISCAL YEARS 2025-2026 AND 2026-2027**

| PREPARED BY | PRESENTED BY |
|---|---|
| Nghia Nguyen, Police Captain | Nghia Nguyen, Police Captain |
| **DEPARTMENT HEAD APPROVAL** | **CITY MANAGER APPROVAL** |
| Brad Geyer, Interim Police Chief | Aaron France, City Manager |

## RECOMMENDED ACTION

1) Approve and authorize the Police Department to attend out-of-state training courses and conferences during FY 2025-2026 and FY 2026-2027.

## PREVIOUS CITY COUNCIL ACTION

None.

## DISCUSSION

The Police Department is requesting authorization to send select employees to out-of-state training courses and conferences directly related to their law enforcement duties. These opportunities are essential for maintaining high standards of public safety, operational efficiency, and professional excellence within the Department. Out-of-state programs are often necessary because they offer specialized content that is not readily available in California. These events facilitate invaluable networking with peers from diverse jurisdictions, allowing our personnel to bring back innovative solutions tailored to our City's unique needs. The proposed travel aligns with the City's strategic priorities for public safety and employee development, as outlined in the current fiscal year's police budget.

## BUDGET IMPACT

All training courses and conferences listed on Attachment A are budgeted in the current FY 2025-2026 and FY 2026-2027 adopted Police Department budget.

**Attachments**

Attachment A - Planned Out-of-State Law Enforcement Training and Conferences for FY 25-26 and 26-27.pdf

**Attachment A**

Planned out-of-state law enforcement training and conferences for the 2025/2026 and 2026/2027 fiscal year.

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- IAPRO Conference (Phoenix, AZ); Professional Standards Unit annual training conference
- CALEA Conference (Tucson, AZ); Commission on Accreditation for Law Enforcement Agencies annual training conference
- SMIP Training (Boston, MA); Senior Management Institute for Police hosted by the Police Executive Research Forum; Police executive and leadership training
- AXON Conference (Nashville, TN); Axon annual users conference focused on product training, new innovations, and emerging technologies
- Motorola Conference (Orlando, FL); Motorola Solutions annual users conference focused on product training, new innovations, and emerging technologies
- Laserfiche Conference (Las Vegas, NV); Laserfiche annual users conference focused on product training, new innovations, and emerging technologies
- APCO Conference (San Antonio, TX); Association of Public Safety Communications Officials annual conference
- NTOA Conference (Nashville, TN); National Tactical Officers Association annual conference focused on national incident debriefs, new innovations, and emerging technologies for SWAT supervisors and managers
- CHIA Conference (Las Vegas, NV); California Homicide Investigators Association annual conference focused on national incident debriefs, new investigative techniques, and emerging technologies
- IAFC Conference (Nashville, TN); International Association of Financial Crimes Investigators annual conference focused on national incident debriefs, new investigative techniques, and emerging technologies

February 10, 2026
NEW BUSINESS
Item No. 5A.

**City Council Agenda Report**

**PROFESSIONAL SERVICES AGREEMENT WITH RJM DESIGN GROUP, INC. FOR THE BOISSERANC PARK PICKLEBALL COURTS PROJECT PLANS, SPECIFICATIONS, AND ESTIMATE**

| PREPARED BY | PRESENTED BY |
|---|---|
| Aaron Esparza-Almaraz, Assistant Engineer | Aaron Esparza-Almaraz, Assistant Engineer |
| **DEPARTMENT HEAD APPROVAL** | **CITY MANAGER APPROVAL** |
| Mina Mikhael, Director of Public Works/City Engineer | Aaron France, City Manager |

## RECOMMENDED ACTION

1) Approve a Professional Services Agreement with RJM Design Group, Inc. in the amount of $145,982 for design services for the Boisseranc Park Pickleball Courts Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

## PREVIOUS CITY COUNCIL ACTION

None.

## DISCUSSION

Boisseranc Park is a 20-acre public park located at 7520 Dale Street within the Flower Tract. The park currently features several existing sports, recreational, and community facilities, and hosts a variety of City events and youth sport programs.

Pickleball courts provide the community with multiple benefits, including more recreational opportunities, improved health, and community engagement. Staff recommends the design of four (4) pickleball courts at the northwest area of Boisseranc Park.

The scope of work for this project includes, but is not limited to, demolition/removal of two (2) existing southerly handball courts (with protection of the two northern handball courts), design of four (4) pickleball courts (north-south orientation) with lighting, relocation/replacement of electric cabinet, removal and replacement of sidewalks, grading, hardscape, fencing, utility adjustments, signage and non-slip court coating and striping, and other incidentals necessary to complete the project in its entirety. This project also includes a topographic survey, engineering soils study, photometric study, and noise impact study.

On December 8, 2025, staff issued a Request for Proposals (RFP) to retain a consultant to provide professional design services for the Boisseranc Park Pickleball Courts Project. Two (2) proposals were received by the proposal due date of January 15, 2026, and were thoroughly evaluated by staff. The proposals ranged from $145,982 to $192,529.

Following the evaluation, staff determined that RJM Design Group, Inc. is the most qualified firm to suit the City's needs based on their understanding of the scope of work, project schedule, cost-effectiveness, and relevant experience. RJM Design Group, Inc. has previously prepared and completed the City's Parks Master Plan, and developed the conceptual plans for Whitaker Park and Friendship Park. RJM Design Group, Inc. has successfully delivered similar design projects for other agencies, including the Steed Park Pickleball Courts for the City of San Clemente, and Portola Park for the City of Lake Forest.

Staff recommends entering into an agreement with RJM Design Group, Inc. for professional design services, including preparation of plans, specifications, cost estimates, and construction support. The design phase is scheduled to commence in February 2026, and is anticipated to be completed by May 2026.

The City Attorney has reviewed the proposed agreement.

## BUDGET IMPACT

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This agreement is in the amount of $145,982 and will be funded by Measure R Fund (Account No. 13-9806-190303), which has been programmed in the FY 25-26 budget.

**Attachments**

Att 1 of 4 - RFP_BoisserancPickleball.pdf
Att 2 of 4 - PSA_BoisserancPickleball.pdf
Att 3 of 4 - ConsultantProposal_BoisserancPickleball.pdf
Att 4 of 4 - ConsultantFee_BoisserancPickleball.pdf

**Issued: Thursday, December 18, 2025**

# CITY OF BUENA PARK

## Department of Public Works

# Addendum No. 1
## BOISSERANC PARK PICKLEBALL COURTS PROJECT
## PLANS, SPECIFICATIONS, AND ESTIMATE

**Note the following notes/changes:**

- Request for Proposals (RFP) will be amended to include:
  - *The Consultant shall prepare a photometric study and work closely with the City to provide proper illumination for courts following City of Buena Park and USA Pickleball lighting standards.*
  - *The Consultant shall prepare electrical plans and work closely with the City to remove, relocate, and replace the existing electrical cabinet with proposed electrical cabinet. Plans shall include the integration of the existing and proposed lighting, conduit, and electrical systems. Consultant shall work closely with the City to select and include a programmable automated lighting system controller.*

By: _____
Mina Mikhael, P.E.
Director of Public Works/City Engineer

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I (We) the undersigned hereby acknowledge that I (We) have received Addendum No. 1 as issued on Thursday, December 18, 2025, and that all changes, additions, deletions, clarifications and corrections specified herein have been incorporated into my proposal.

**THIS ACKNOWLEDGMENT MUST BE SIGNED BY THE CONSULTANT AND RETURNED WITH THE PROPOSAL.**

_____ _____

Date: Consultant/Title

**Issued: Wednesday, January 7, 2026**

# CITY OF BUENA PARK

## Department of Public Works

# Addendum No. 2
## BOISSERANC PARK PICKLEBALL COURTS PROJECT
## PLANS, SPECIFICATIONS, AND ESTIMATE

**Note the following notes/changes:**

- Request for Proposals (RFP) will be amended to include:
  - Change to Minimum Qualifications: “Valid California Professional Civil Engineer License or a licensed Landscape Architect with a licensed Civil Engineer as a sub consultant;”

By: Aaron Esparza-Almaraz
Aaron Esparza-Almaraz
Assistant Engineer

---

I (We) the undersigned hereby acknowledge that I (We) have received Addendum No. 2 as issued on Wednesday, January 7, 2026, and that all changes, additions, deletions, clarifications and corrections specified herein have been incorporated into my proposal.

**THIS ACKNOWLEDGMENT MUST BE SIGNED BY THE CONSULTANT AND RETURNED WITH THE PROPOSAL.**

Date: _____

Consultant/Title _____

# CITY OF BUENA PARK

COUNTY OF ORANGE
STATE OF CALIFORNIA

## REQUEST FOR PROPOSAL (RFP)

BOISSERANC PARK PICKLEBALL COURTS PROJECT
PLANS, SPECIFICATIONS, AND ESTIMATE

**Proposal Due Date:** January 15, 2026 BY 3:00 PM

**RFP Administrator:**

Aaron Esparza-Almaraz,
Assistant Engineer
City of Buena Park - Public Works
6650 Beach Blvd,
Buena Park, CA 90621
T: (714) 562-3690
aesparzaalmaraz@buenapark.com

***Interested parties may obtain a copy of this RFP by emailing the RFP Administrator***

ISSUED: DECEMBER 8, 2025
ADDENDUM #01: December 18, 2025
ADDENDUM #02: January 7, 2026

# INTRODUCTION

The City of Buena Park (City) is seeking an experienced engineering Consultant (Consultant) to prepare plans, specifications, and estimate (PS&E) for the Boisseranc Park Pickleball Courts Project. The City encourages Consultants to review this document completely, which is provided electronically with the RFP. A topographic survey, engineering soils, photometric study, and noise impact study is also required for the design of this project.

Each prospective Proposer is responsible for thoroughly reviewing and comprehending all the terms and conditions outlined in this Request for Proposals (RFP), including the attached documents, and conducting independent background research on the Project.

Each proposer is solely responsible for the expenses incurred in preparing and submitting their Proposal in response to this RFP. The City explicitly disclaims any responsibility for assumptions made by Proposers based on the presence or absence of information provided by the City in any form. The City may, at its sole discretion, amend this RFP by issuing written addenda. It is the sole responsibility of each Proposer to regularly monitor the project posting for any addenda related to this RFP.

The City's issuance of this RFP or acceptance of Proposals does not imply a commitment to award or enter into an Agreement. The City reserves the right to reject any or all Proposals at its discretion and may request new Proposals if deemed necessary for the best interests of the City. Furthermore, the City reserves the right to cancel, modify, or postpone this RFP at any time, and may waive any procedural irregularities or informalities that may arise during the RFP process.

Also included is a draft Professional Services Agreement (PSA) for your information that will be used between the City and the Consultant. This RFP will be evaluated based on the Consultant’s qualifications and City selection. Please note, this is a prevailing wage job and needs to be reflected in your proposal, as required.

# PROJECT BACKGROUND

The project site is located at **Boisseranc Park, 7520 Dale St, Buena Park, CA 90620** (See Location Map, Exhibit A). The project area encompasses approximately 1 acre and will involve various improvements, including the construction of 4 pickleball courts with lighting (north-south orientation), electric cabinet relocation/replacement, removal of 2 existing south handball courts (protect 2 north handball courts), removal of other existing improvements as needed, the removal and replacement of sidewalks, grading, hardscape, fencing, utility adjustments, signage and striping, and other incidentals as necessary to complete the project in its entirety.

# QUALIFICATIONS

**MINIMUM QUALIFICATIONS**

- Valid California Professional Civil Engineer License or a licensed Landscape Architect with a licensed Civil Engineer as a sub consultant;
- Valid City of Buena Park business license (if selected);
- Satisfactory completion of a minimum of three (3) Park Improvements PS&E within the last 5 years, and provide references;
- Understanding of Dale St & Boisseranc Park's parking situation, surrounding land use, and operational needs;
- Ability to provide deliverables consistent with the latest City-adopted formats and software; and
- Familiarity with City of Buena Park standards, provisions, and practices.

# SCOPE OF SERVICES

The scope of work shall include the following:

1. **Project Management and Coordination**

    a. **Project Management**

    A kick-off meeting with the City of Buena Park staff and the Consultant will be held prior to beginning work to review and refine the work program and schedule, identify critical milestones, and determine appropriate paths of communication. Consultant shall produce a baseline schedule of work and conduct periodic meetings (phone conference and coordination meetings) with the City to discuss progress.

    **Deliverables**

    - Schedule of work - updated monthly
    - Meeting minutes for all design meetings

    b. **Project Coordination**

    Consultant shall coordinate major design requests and changes with the City, agencies, and other constituents that may provide design input, suggestions or restrictions for the project. Design may be altered through additional coordination efforts.

2. **Detailed Design**

    The Consultant shall deliver all necessary professional services, including engineering, and office engineering for the preparation of project Plans, Specifications and Estimates (PS&E) for the project. The Consultant's design responsibilities shall include, but not be limited to the following:

    a. Research and review of the existing right-of-way maps, record maps, surveys, assessor maps, improvement plans, "as-built" plans, drainage conditions, existing park features conditions, grading, traffic issues, coordination, engineering site visits, and other characteristics to support project completion.

    b. Identify existing utilities on contract drawings and perform potholing for existing utilities potentially affected by proposed improvements.

c. Prepare a Stormwater Pollution Prevention Plan (SWPPP) and/or Water Quality Management Plan (WQMP), if applicable, and incorporate all necessary temporary and permanent storm water quality control measures.

d. The Consultant shall perform a topographic survey by qualified survey crew, identify any low spots, if any, and implement a fix in their design. The survey shall be the project area and any additional areas needed for the completion of the design.

e. The Consultant shall perform a soils report and work closely with the City to determine, if necessary, soil improvement recommendations based on budget limitations.

f. The Consultant shall perform a noise impact study and work closely with the City to decide, if any, the type of noise mitigation measures are recommended based on budget limitations.

g. The Consultant shall prepare a photometric study and work closely with the City to provide proper illumination for courts following City of Buena Park and USA Pickleball lighting standards.

h. The Consultant shall prepare electrical plans and work closely with the City to remove, relocate, and replace the existing electrical cabinet with proposed electrical cabinet. Plans shall include the integration of the existing and proposed lighting, conduit, and electrical systems. Consultant shall work closely with the City to select and include a programmable automated lighting system controller.

i. Prepare 60%, 90%, and 100% Plans, Specifications and Estimate (PS&E) submittals to the City.

j. The plan set shall include but not limited to a Title Sheet, General Notes, Demolition Plan(s), Grading Plan(s), Horizontal Control Plan(s), Construction Plan(s), Hardscape/Landscape Plan(s), and any other plans and/or details needed to complete the 100% bid set of Plans, Specifications and Estimate (PS&E). In addition, remove and replace all hardscape needed to comply with current City, State & Federal standards and regulations. All curb ramps and path-of-travel design shall be ADA compliant.

k. Review and incorporate all applicable comments from the City and all other Agencies Having Jurisdiction (AHJ), and make necessary changes.

l. Prepare contract drawings with sufficient details for construction in accordance with Caltrans, City Standards, SPPWC, MUTCD, and any other applicable regulations. Consultant shall identify all park features on contract drawings.

m. Obtain encroachment permit and plan approval from the City of Buena Park, and other agencies if necessary.

n. Provide support services to City during bidding phase including, but not limited to, responding to Requests for Information (RFI) from bidders, and prepare addenda.

o. Provide support services to City during construction phase including but not limited to responding to Requests for Information (RFI), review of submittals and shop drawings, review change orders from the Contractor, provide clarification of design intent when necessary, and prepare any plan revisions due to construction changes.

p. Prepare and submit as-built drawings upon completion of the construction phase of the project, accurately reflecting all modifications and changes made during construction.

q. The City will provide environmental approval through the California Environmental Quality Act (CEQA).

**Deliverables**

- List of standard and non-standard design features
- 60% design drawings and estimate
- 90% design drawings, specifications and estimate
- 100% contract drawings, specifications and estimate (bid set) and all associated CAD files

## 3. Permitting and Regulations

The Consultant shall be responsible for developing and managing the approval process for all required project plans. This includes coordinating with relevant agencies and stakeholders to ensure timely and complete approvals.

The Consultant shall comply with all applicable laws, rules, and regulations related to encroachment permitting. The scope of professional services encompasses all tasks necessary to advance the project through the development and permitting phases, ensuring it is fully prepared to proceed to the construction phase.

## 4. Survey

The Consultant shall provide a topographic survey at 25-foot intervals including, but not limited to CL, EG, TC, FL, and BW for the project site. The Consultant's survey efforts shall include but not be limited to the following:

a. All existing sidewalk, curb ramps, drive approaches, utility boxes, manholes, valves, power poles, fire hydrants, trees, signing and striping, along with any other visible features within the project limit. The survey shall include enough record survey control monuments to accurately map the limits in the project location per available county record maps.

b. Inventory and verification of existing survey monuments within the project limits.

# PROJECT MANAGEMENT - SCHEDULE

**PROJECT MANAGEMENT:**

Consultant shall organize, schedule, and chair all meetings. Meeting agendas shall be prepared and distributed two (2) days prior to the meetings. Meeting minutes shall be prepared within three (3) days after the meeting. Assume four (4) 1-hour long face-to-face project development meetings with various City staff. In addition, communication between Consultant and City staff via email and telephone will be on going throughout project.

- Consultant shall submit a Draft 60% Plans & Estimate submittal and allow one (1) weeks for the City of Buena Park's review.
- All comments shall be addressed prior to submitting the Draft 90% Plans, Specs, and Estimate (PS&E) submittal.
- Consultant shall allow an additional one (1) week for City of Buena Park's review of the Draft 90% submittal.
- Comments from the Draft 90% submittal shall be incorporated in the Final Contract PS&E submittal for bidding purposes.

**SCHEDULE:**

Consultant shall prepare a detailed schedule showing times of completion and milestones for each task. The City desires to meet the following milestones (tentative):

- City Council Award Date — January 27, 2026
- PSA Execution — February 5, 2026
- Project Kick-Off Meeting — February 11, 2026
- 60% PS&E Submittal — March 12, 2026
- 90% PS&E Submittal — April 9, 2026
- 100% (Final) Contract PS&E (Bid Set) — April 30, 2026

# INSTRUCTIONS

**REGISTRATION:**

All interested Proposers shall register with the RFP Administrator through the City's portal on PlanetBids at: https://vendors.planetbids.com/portal/39485/bo/bo-search

**PROPOSAL FORMAT:**

Proposals must be:

- Typed on standard 8-1/2" x 11" paper. Minimum font size is to be 12. Drawings are not limited to the 8-1/2" x 11" size.
- Be as brief as possible and not include any unnecessary promotional material.
- The Proposals are not to exceed fifteen (15) one-sided pages including all responses, reference work, and information about the firm and individuals assigned to the Project. The following items are not included as part of the 15-page total requirement: title page, table of content, cost proposal, resumes, drawings, and dividers.

Proposals shall be submitted to the RFP Administrator. Please note that part of the evaluation criteria takes Consultant's proposal responsiveness into consideration. Proposals missing the required components listed will be evaluated accordingly.

A. SCOPE OF WORK: Detailed scope of work and methodology that comprehensively defines and describes the individual tasks. The scope of work may be used as a basis for contract negotiations. Scope of work shall be based upon, but is not limited to, the information contained in this Request for Proposal (RFP).

B. CONSULTANT'S REPRESENTATIVE: Identification of the primary representative and an alternate to perform the services described in the scope of work. Each representative shall be identified in the proposal. The Consultant's representatives shall be California Licensed Professional Engineers and remain in responsible charge of all duties from contract negotiations through project completion. If the primary representative is unable to continue with the project, then the alternate representative shall become the primary representative upon the City's approval.

C. PROJECT TEAM: Identification of the project team, including organizational chart and resumes of each team member. Specific responsibilities of each team member, including subconsultants, along with their anticipated total effort in the project, shall be detailed in a matrix of total hours of work for each task versus each job classification on the project.

D. REFERENCES: Description of the project team's past record of performance on similar projects for which your firm has provided services. The proposal shall include client references that may be contacted by the City.

E. SCHEDULE: Provide a work plan and schedule for the development and implementation of the project. Include a list of work tasks and/or milestones necessary to complete the services and their descriptions based on the aforementioned proposed schedule.

F. DESIGN BUDGET: Provide a breakdown of the estimated hours for each individual for each project task defined in the scope of work. Billing rates for each individual as well as the total design fee proposal shall be submitted in a separate sealed envelope. Proposal shall also include a cost estimate of all reimbursable costs, indirect costs, and incidentals.

G. SUBCONSULTANT: If sub-consultants are utilized, they shall be identified in the scope of work together with the services performed. Tasks shall be identified in the breakdown of estimated hours. Sub-consultants shall be directed and compensated by Consultant.

**SUBMITTAL INFORMATION:**

Proposals are due by **3:00 PM on January 15, 2026** to the RFP Administrator at the City of Buena Park Public Works counter. Postmarks will not be accepted.

**RFP Administrator:**
Aaron Esparza-Almaraz, Assistant Engineer
City of Buena Park – Public Works Department
6650 Beach Boulevard
Buena Park, CA 90621
T: (714) 562-3690
Email: AEsparzaAlmaraz@buenapark.com

Four hard copies (3 bound, 1 unbound) and an electronic copy of the proposal shall be submitted. Please mark all submittals as "**BOISSERANC PARK PICKLEBALL COURTS PROJECT**".

It is the responsibility of each Proposer to ensure their proposal is received before the stated deadline. The Public Works Department may be reached at (714) 562-3670 to verify receipt of proposals. If the required information is not provided, a proposal may be considered nonresponsive and rejected without evaluation. Late submittals, submittals to the wrong location, or submittals with inadequate copies are considered nonresponsive and will be rejected. Submittal of additional information after the due date is not permitted.

**QUESTIONS, ANSWERS, AND ADDENDA TO RFP:**

Prior to the RFP submission deadline, questions may arise regarding the technical and scope of work. Any verbal communications will not be considered or responded to. All questions must be submitted (via PlanetBids) to the RFP Administrator by **Tuesday, January 6, 2026 at 3:00 PM**. Changes to the RFP itself shall only be made by the City via a written addenda. All addenda shall become part of the RFP document requiring response by the proposer where indicated.

**PROPOSAL EVALUATION CRITERIA:**

Proposals will be evaluated based on the response to all provisions of this RFP. The City may use some or all of the following criteria in its evaluation and comparison of proposals submitted. The criteria listed are not necessarily an all-inclusive list. The order in which they appear is not intended to indicate their relative importance. The City reserves the right to modify the evaluation criteria and percentage of score as deemed appropriate prior to the commencement of evaluation.

| POTENTIAL PROPOSAL EVALUATION CRITERION | |
|---|---|
| **Qualifications and Experience -** The qualifications and experience of the proposing Consulting firm and team with preparing pavement rehabilitation plans, specifications, and estimates. Quality of key individuals. Client references. Familiarity with City standards, provisions, policies, and operations. | 30% |
| **Project Approach -** The Consultants response in developing a comprehensive plan while meeting requirements and the City's specific needs. Consultant's ability to deploy the appropriate resources to promptly meet requested work. The Consultant's ability to self-perform the desired work, or form a quality team of subconsultants. | 30% |
| **Compliance with RFP -** The ability of the Consultant to comply with all instructions set forth under this RFP as well as the Consultants ability to agree to all of the terms and conditions of the attached PSA. | 20% |
| **Schedule -** Proposal for completing the project in a timely manner within the desired timeframe, inclusive of the proposer's ability to identify critical paths. | 10% |
| **Fee Proposal -** Submitted fee proposal in a separate sealed envelope. | 10% |

The City is under no obligation to award this project to the Consultant offering the lowest fee proposal. Evaluation criteria expressed in this RFP solicitation may be used in the proposal evaluation process. In evaluating proposals, the City may consider the qualifications of the Consultants and whether the proposals comply with the prescribed requirements. The size and scope of the project at hand may dictate the degree to which Qualifications-Based Selection processes are utilized.

The City reserves the right to determine whether a proposal meets the specifications and requirements of this RFP and reject any proposal that, in the City's sole opinion, fails to meet the detail or intent of the requirements. The City reserves the right to reject any/all proposals.

**SELECTION PROCESS:**

All Proposals received as specified will be evaluated by City staff in accordance with the above criteria. During the evaluation period, the City may do any or all of the following: generate a "short list" and conduct interviews with the top candidates; conduct on-site visits and/or tours

of the candidates' places of business; conduct negotiations with the most qualified candidate(s). Consultants should be aware that an award can be made without consultant visits, interviews, or further discussion or negotiations.

**DRAFT AGREEMENT:**

A standard draft template of the City's Professional Services Agreement is attached for review. Please note that general provisions and insurance requirements are not subject to change. If your firm is selected following the RFP process, a final agreement will be prepared for approval and execution. At that time, you will need to provide current insurances certificates, which meet the requirements as listed in the agreement.

# TERMS AND CONDITIONS

**Acceptance of Terms and Conditions**

Submission of a proposal indicates acceptance by the Consultant submitting the proposal of the terms, conditions, and specifications contained in this RFP and Draft Agreement, unless clearly and specifically stated otherwise in the completed Statement of Compliance.

**Precedence of Terms and Conditions**

All other terms and conditions of the Draft Agreement attached within this RFP are hereby incorporated into the terms and conditions of this RFP. In the event of a conflict of terms and conditions between the RFP document and the draft agreement, the terms and conditions expressed in the Draft Agreement shall take precedence.

**Public Record**

Upon submission of a proposal and other materials for consideration by the City, such proposals and materials shall become the property of the City of Buena Park. Proposals may be subject to public inspection and disclosure pursuant to state and federal law after the award of a contract for this project. Prior to the RFP deadline, proposals may be modified or withdrawn by an authorized representative of the Consultant by written notice to the RFP Administrator.

**Late Proposals**

Any proposal which is not received by the City's Public Works Department (6650 Beach Boulevard, Buena Park, CA 90621) prior to the deadline date and time set forth in this RFP shall not be considered. The City assumes no responsibility or liability for the transmission, delay, or delivery of a proposal by either public or private carriers.

**Representations Not Binding**

No verbal or written information that is obtained other than through this RFP or its addenda shall be binding on the City. No employee of the City is authorized to interpret any portion of this RFP or give information as to the requirements of the RFP in addition to that contained in or amended to this written RFP document.

**Errors and Omissions**

This RFP cannot identify each specific, individual task required to successfully and completely implement this project. The City relies on the professionalism and competence of the Consultant to be knowledgeable of the general areas identified in the scope of work and to include in their proposals all materials, equipment, required tasks and subtasks, personnel commitments, staff-hours, labor, direct and indirect costs, etc. Consultant shall not take advantage of any errors and/or omissions in this RFP document or in the firm's specifications submitted with their proposals. Where such errors or omissions are discovered by the City, full instructions will be given by the City in the form of an addenda.

**Proposal Validity**

Unless otherwise noted by the Consultant, all proposals shall be held valid for a period of 180 days.

**Right of Rejection**

The City reserves the right to: (1) Accept or reject any and all proposals or any part of any proposal, and to waive minor defects or technicalities in such; (2) Request clarification of any information contained in a proposal; (3) Solicit new proposals on the same project, or on a modified project, which may include portions of the original RFP as the City may deem necessary; (4) Disregard all non-conforming, non-responsive, or conditional proposals, (5) Reject the response of any Consultant who does not pass the evaluation to the City's satisfaction, (6) Allow for the correction of errors and/or omissions; (7) Select the proposal that will best meet the needs of the City, and (8) Negotiate service contract and terms with the successful Consultant.

**Non-Compliance**

Consultant and/or proposals that do not meet the stated requirements for this project may be considered noncompliant and may be disqualified, unless such noncompliance is waived by the City. During the evaluation process, the City reserves the right to request additional information or clarification from those submitting proposals, and to allow corrections of errors and/or omissions.

**Exceptions to Proposal Requirements**

Consultant may find instances where they must take exception with certain requirements or specifications of the RFP and/or Draft Agreement. All exceptions shall be clearly identified using the Statement of Compliance, and written explanations shall include the scope of the exceptions, the ramifications of the exceptions for the City, and a description of the advantage to be gained or disadvantages to be incurred by the City as a result of these exceptions.

**Determination of Responsiveness**

The City shall have sole authority in determining the responsiveness of any/all proposals. For proposals containing exceptions to specifications and/or requirements, the City shall have sole authority in determining the extent to which exceptions affect the responsiveness of any proposals.

**No Obligation to Award**

The City of Buena Park is not obligated to enter into a contract or agreement on the basis of any proposal submitted in response to this RFP. City reserves the right to award multiple contracts for this project if it is deemed most advantageous to the City.

**Bidder Reimbursement Prohibition**

The City will not pay for any information herein requested, nor are they liable for any costs incurred by any vendors prior to award of a contract or purchase order. The City may

require the finalist Consultant(s) to provide on-site presentations and demonstrations of the product(s)/service(s) proposed by the Consultant(s). All costs associated with the demonstrations or follow-up interviews are the sole obligation of the Consultant(s).

**Gratuity Prohibition**

Consultant shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of the City for the purpose of influencing consideration of this proposal. Submission of a proposal indicates Consultant certifies that they have not paid nor agreed to pay any person, other than a bona fide employee, a fee or a brokerage resulting from the award of the contract.

**Contact with City Personnel or Entities**

During the RFP procurement process, proposal evaluation process and proposal selection process, the RFP Administrator is to serve as the primary point of contact for all matters pertaining to this RFP and project. Consultant shall not contact any City personnel or entities, other than the RFP Administrator, for matters regarding this project until conclusion of the entire procurement process, which shall be defined with an Agreement Award. Unauthorized contact may result in disqualification of proposals.

**Indemnification and Release of Liability**

Consultant, at its own expense and without exception, and to the maximum extent permitted by law, shall indemnify, defend and pay all damages, costs, expenses, including attorney fees, and release in advance and hold harmless the City, its elected officials, officers, employees, and agents, with respect to any and all claims and liabilities of any nature or kind arising out of or incurred in connection with Consultant's participation in this RFP process including: (i) submittal of a proposal; (ii) selection of a different Consultant; and/or (iii) Consultant's provision of services if Consultant is selected and enters an agreement with the City pursuant to this RFP.

**Insurance Requirements**

The selected Consultant(s) for this project shall be required, prior to the execution of a contract, to furnish proof of insurance. The specific insurance types and limits depend on the project and can be found in the Draft Agreement of this RFP solicitation.

**Compliance with All Applicable Laws**

Consultant declares that it shall comply with all licenses, statutes, ordinances, regulations and requirements of all governmental entities, including federal, state, county or municipal, whether now in force or hereinafter enacted, including, but not limited to, appropriate state licensing and business licensing.

**Compliance with California Labor Code**

The work required pursuant to this RFP may, in whole or in part, constitute "public works" as defined in Section 1720 of the California Labor Code. Therefore, unless advised otherwise

in writing by the City prior to performing on any particular project, the Consultant shall comply with all applicable requirements of the California Labor Code including Sections 1720 through 1861 which require payment of prevailing wages, registering with the Department of Industrial Relations prior to execution of an agreement with the City, and maintaining certified payroll records, all as more fully set forth in Section 15.12 of the Draft Agreement.

**Fee Schedule**

Fee Schedule shall include any/all applicable licenses, insurance coverage, endorsements, bonding and if necessary, any wage compliance deemed necessary to perform the work or services as part of the project described in this RFP. City will not be responsible for reimbursing the Consultant for any charges not included in the proposal pricing that are incurred in securing these requirements.

**Sub-consultant/Joint Ventures**

The selected Consultant shall be the lead Consultant performing the primary functions of the Agreement. If any portion of the Agreement is to be performed by a sub-consultant, this must be clearly set forth in the proposal submittal as to what part(s) is/are to be delegated. The City reserves the right to reject any proposal wherein use of sub-consultant(s) significantly affects the ability of the Consultant to function as lead on the awarded agreement. The lead Consultant will, at all times, be responsible for the acts and errors or omissions of its sub-consultants or joint participants and persons directly or indirectly employed by them. Acceptance or rejection of a Consultant's request to use sub-consultants is at the sole discretion of the City.

# ATTACHMENTS

- **Attachment A – Location Map**
- **Attachment B – Draft Professional Services Agreement (PSA)**

# Attachment A

Location Map

# BOISSERANC PARK PICKLEBALL COURTS PROJECT

Location Map






# Attachment B

Draft Professional Services Agreement (PSA)

EXHIBIT

**CITY OF BUENA PARK**
**PROFESSIONAL SERVICES AGREEMENT**

DATE: _____

SERVICES: _____

PROJECT: _____

PARTIES TO THE AGREEMENT:

"CITY": City of Buena Park, a California Municipal Corporation

City Representative: Name:
Title:
Tel.:
Email:

"CONSULTANT": [NAME ], a [business entity, i.e. LLC, LP]

Consultant Representative: Name:
Title:
Tel.:
Email:

SUMMARY OF TERMS:

Start Date: _____

End Date: _____

Contract Value: $_____

Services a "Public Work": NO [___] YES [___] (add "PW Exhibit")

Community Workforce Agreement: NO [___] YES [___] (add "CWA Exhibit")

Insurance Approved By Risk Management: NO [___] YES [___]

APPROVED BY: *(select one)*

**(___)** Department Head
*Contract Value ≤ $10,000*

**(___)** City Manager
*Contract Value ≤ $80,000*

**(___)** City Council
*Contract Value > $80,000*
***("Levine Act Exhibit" Required)***

***AGREEMENT MUST BE FIRST EXECUTED BY CONSULTANT BEFORE IT MAY BE EXECUTED ON BEHALF OF THE CITY.***

**CITY OF BUENA PARK**
**PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement ("*Agreement*") is dated as of [_____], between the City of Buena Park, a California charter city ("*CITY*"), and [NAME OF CONSULTANT], a [BUSINESS ENTITY] ("*CONSULTANT*"). CITY and CONSULTANT are at times referred to herein jointly as "Parties" and individually as a "Party."

**1. TERM.** The term of this Agreement shall commence on [_____] and shall remain in full force and effect until [_____] unless extended upon the mutual written agreement of the Parties or earlier terminated pursuant to Section 16.2 of this Agreement ("*Term*").

**2. SERVICES.** Subject to the terms and conditions in this Agreement, CONSULTANT shall provide to CITY those services that are specifically described in Exhibit "A" (the "*Services*"). CITY may request changes or expansion of the Services (each a "*Modification*") and in such cases the Modification to the Services, and any resulting increase or decrease in the Compensation to be paid CONSULTANT and/or any changes to the Schedule of Performance (defined below), shall be documented in a written amendment to this Agreement. Increases or decreases in Compensation resulting from any Modification to the Services shall be based on the rate specified in the Compensation Schedule (defined below), or if not specified in the Compensation Schedule at then-applicable prevailing market rate charged by CONSULTANT to other customers for the same service.

**3. SCHEDULE OF PERFORMANCE.** CONSULTANT shall commence providing the Services upon receipt of a written "Notice to Proceed" from the City Representative and CONSULTANT shall proceed only to the extent of such authorization. CONSULTANT shall perform all Services in the time required by the schedule of performance described in Exhibit "A" ("*Schedule of Performance*"), or if not specified in the Schedule of Performance in a timely and diligent manner reasonably acceptable to CITY.

**4. COMPENSATION.** The total compensation paid to CONSULTANT for complete performance of the Services, including any authorized reimbursable expenses, shall NOT EXCEED the total maximum sum of $_____ ("*Compensation*"). CONSULTANT shall be paid for performing the Services at the hourly rate, daily rate, flat fee, lump sum, or other basis specified in Exhibit "A" to this Agreement ("*Compensation Schedule*"). The Compensation specified in this section shall be the sole and exclusive consideration paid to CONSULTANT for full and complete performance of the Services and may only be increased by formal amendment to this Agreement.

**5. PAYMENT.**

**5.1 Invoices.** Each calendar month after CITY's issuance of the Notice to Proceed, CONSULTANT shall submit an invoice to CITY for the Services performed and any authorized reimbursable expenses incurred in the immediately preceding calendar month. *(Ex: invoices for Services rendered in January should be submitted in February*). The invoices shall describe in detail the Services rendered during each invoice period such as the days worked, personnel involved, number of hours worked, rates charged, milestones achieved, work product generated, or reimbursable expenses incurred, as applicable. CONSULTANT shall remit the invoices to the address and in the manner specified by CITY.

**5.2 Payment.** CITY shall review all invoices and notify CONSULTANT in writing of any disputed charges or amounts. CITY shall pay all undisputed portions of the invoice within thirty (30) calendar days after receipt. CITY shall not withhold federal or state payroll or other taxes, or make deductions, from payments made to CONSULTANT.

**6. STANDARD OF SKILL.** CONSULTANT shall perform all Services in the manner and according to the standards currently observed by a competent practitioner of CONSULTANT's profession in California, and shall at all times, meet or exceed any applicable professional standards of care, workmanship, or conduct. All products of whatsoever nature that CONSULTANT delivers to CITY pursuant to this Agreement shall be prepared in a professional manner and conform to the standards of quality normally observed by a person currently practicing in CONSULTANT's profession. The acceptance of the Services by CITY shall not operate as a release of CONSULTANT from such standards of care, workmanship, or conduct.

**7. INDEPENDENT CONTRACTOR.** CONSULTANT is and shall at all times remain as to CITY a wholly independent contractor. Neither CITY nor any of its agents shall have control over the conduct of CONSULTANT or any of CONSULTANT's employees or agents, except as herein set forth. CONSULTANT shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of CITY. CONSULTANT shall have no power to incur any debt, obligation, or liability on behalf of CITY or otherwise act on behalf of CITY as an agent.

7.1 CONSULTANT shall not have the status of an employee of CITY under this Agreement, or be entitled to participate in any insurance, medical care, vacation, sick leave or other benefits provided for CITY's officers or employees.

7.2 In the event that CONSULTANT, or any of its employees, agents, or subcontractors providing Services under this Agreement, claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("*PERS*") to be eligible for enrollment in PERS as an employee of CITY, CONSULTANT shall indemnify, defend, and hold CITY harmless for the payment of any employee and/or employer contributions for PERS benefits on behalf of CONSULTANT or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of CITY.

7.3 CONSULTANT represents that it has, or will secure at its own expense, all personnel required to perform the Services under this Agreement. All of the Services shall be performed by CONSULTANT or under its direct supervision, and all personnel engaged in the work shall be qualified to perform it. CONSULTANT reserves the right to determine the assignment of its own employees to the performance of the Services under this Agreement, but CITY reserves the right, for good cause, to require CONSULTANT to exclude any employee from performing Services on CITY's premises.

**8. ADMINISTRATION.**

**8.1 City's Representative.** The City Representative identified on the cover page of this Agreement shall have authority to administer this Agreement and oversee CONSULTANT's performance of the Services, provided that an individual's authority to amend this Agreement shall be governed by applicable provisions of the Buena Park Municipal Code. All activities performed by CONSULTANT shall be coordinated through the City Representative. CITY may change the identity of the City Representative upon written notice to CONSULTANT.

**8.2 Consultant's Representative.** Consultant's Representative identified on the cover page of this Agreement has the authority to administer this Agreement on behalf of CONSULTANT and to act, bind, and approve all matters relating to this Agreement on behalf of CONSULTANT. Consultant's Representative shall not be replaced without the advance consent of CITY, which consent shall not be unreasonably withheld.

**9. SAFETY REQUIREMENTS.** All work performed under this Agreement shall be performed in such a manner as to provide safety to the public and to meet or exceed the safety standards outlined by CAL OSHA. CITY may issue restraint or cease and desist orders to CONSULTANT when unsafe or harmful acts are observed or reported relative to the performance of the Services. CONSULTANT shall maintain the work sites free of hazards to persons and property resulting from its operations. CONSULTANT shall immediately report to CITY any hazardous condition noted by CONSULTANT.

**10. INDEMNIFICATION AND HOLD HARMLESS.**

**10.1 Purpose of Section.** CONSULTANT agrees that CITY, and its elected officials, officers, employees, and agents (cumulatively "*City Indemnitees*") shall, to the fullest extent permitted by California law, be fully protected from any loss, injury, damage, claim, liability, taxes, fees, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other cost or damages of any kind arising out of or in any way related to CONSULTANT's provision of the Services or performance of this Agreement. This Section is intended by the Parties to provide the fullest protection possible under California law to CITY and the City Indemnitees. CONSULTANT acknowledges that CITY would not have entered into this Agreement without the covenants and commitments of CONSULTANT in this Section 10.

**10.2 Indemnification for Design Services (if applicable).** Consistent with California Civil Code Section 2782.8, if and to the extent the Services are design professional services to be performed by a design professional, as that term is defined under said Section 2782.8, CONSULTANT shall, to the fullest extent permitted by law, indemnify, protect, defend, and hold the City Indemnitees harmless for all claims, demands, costs, or liability that arise out of, pertain, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its officers, employees, or agents in said performance of the Services, excepting only liability arising from the sole negligence, active negligence, or intentional misconduct of CITY.

**10.3 Indemnification for Services.** Other than in the performance of design professional services by a design professional, as covered by Section 10.2 above, to the fullest extent permitted by law CONSULTANT shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the City Indemnitees from and against any and all damages, costs, taxes, fees, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens and/or losses of any nature whatsoever, including fees of accountants, attorneys and other professionals, and all costs associated therewith, and the payment of all consequential damages (collectively "Claims"), in law or equity, whether actual, alleged or threatened, which arise out of, pertain to, or relate to the acts or omissions, or willful misconduct, of CONSULTANT, or its officers, agents, servants, employees, subcontractors, materialmen, suppliers, or contractors, or their officers, agents, servants or employees (or any entity or individual that CONSULTANT shall bear the legal liability thereof) in the performance of this Agreement, including CONSULTANT's active or passive negligence, except for Claims arising from the sole negligence or willful misconduct of CITY, as determined by final arbitration or court decision or by the agreement of the Parties. CONSULTANT shall defend the City Indemnitees in any action or actions filed in connection with any Claims with counsel of CITY's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense.

CONSULTANT shall reimburse the Indemnitees for any and all legal expenses and costs incurred by City Indemnitees in connection therewith.

**10.4 Taxes, Assessments, Workers Compensation**. CONSULTANT shall pay all required taxes on amounts paid to CONSULTANT under this Agreement and indemnify and hold CITY harmless from any and all taxes, assessments, penalties and interest asserted against CITY by reason of the independent contractor relationship created by this Agreement. CONSULTANT shall fully comply with applicable workers' compensation laws regarding CONSULTANT and its CONSULTANT shall indemnify and hold CITY harmless from any failure of CONSULTANT to comply with applicable workers' compensation laws.

**10.5 Obligations Not Limited by Insurance.** The obligations and covenants of CONSULTANT in this Section 10 are independent and separate from any requirement or covenant to carry insurance. The obligations of CONSULTANT under this Section 10 shall not be limited by the limits of any policies of insurance by this Agreement or otherwise maintained by CONSULTANT, nor shall CONSULTANT's obligations by limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives any statutory immunity under such statutes or laws as to the CITY or City Indemnitees.

**10.6 Survival; Enforcement.** CONSULTANT's obligations and covenants under this Section shall survive the expiration or termination of this Agreement and shall continue in full force and effect for a time at least equal to the statute of limitations that is applicable to the underlying Claim, demand, cost or liability. CITY may offset against the amount of any compensation due CONSULTANT any amount due to CITY from CONSULTANT as a result of CONSULTANT's failure to promptly pay CITY any obligation for reimbursement or indemnification arising under this Section 10.

**11. INSURANCE. At all times during the term of this Agreement** CONSULTANT shall maintain insurance coverage in the forms, types, and amounts that are set forth in this Section 11, and upon CITY's request CONSULTANT shall provide evidence of such coverage to the satisfaction of CITY's Director of Risk Management, which may include a visual inspection of all policies, copies of declarations page, endorsements signed by an authorized representative of the underwriting company, or certificates of insurance.

**11.1 Minimum Scope of Insurance.** CONSULTANT shall maintain policies with coverage at least as broad as:

**.**1 Commercial General Liability insurance using the most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01, which shall include insurance for "bodily injury," "property damage" and "personal and advertising injury" with coverage for premises and operations, products and completed operations, and contractual liability.

.2 The most current version of Insurance Service Office (ISO) Business Auto Coverage Form CA 00 01, which shall include coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code 1-Any Auto).

.3 Workers' Compensation insurance as required by the California Labor Code and Employer's Liability Insurance.

.4 Professional Liability (Errors and Omissions) insurance appropriate to CONSULTANT's profession. If such insurance policy is written on a claims-made form, the

retroactive date must be shown and must be before the effective date of the Agreement or the commencement of Services by Consultant.

**11.2 Minimum Limits of Insurance.** CONSULTANT shall maintain insurance coverage limits not less than:

.1 Commercial General Liability: $2,000,000 per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit is used, either the general aggregate limit shall apply separately to the Services / location or the general aggregate limit shall be $4,000,000 and contain specific language creating a duty to defend against any suit seeking damages.

.2 Automobile Liability: $1,000,000 per accident for bodily injury and property damage.

.3 Employer's Liability: $1,000,000 per accident for bodily injury or disease.

.4 Professional liability: $2,000,000 per claim, with an extended reporting period of not less than two years.

**11.3 Umbrella or Excess Insurance.** In the event CONSULTANT purchases an umbrella or excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies) required by this Section 11.

**11.4 Deductibles and Self-insured Retentions:** CONSULTANT shall be responsible for payment of any deductibles contained in any insurance policy(ies) required hereunder and CONSULTANT shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to, and approved by, the City Manager or his/her designee. At the option of the City Manager or his/her designee, either (i) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY and City Indemnitees; or (ii) CONSULTANT shall provide a financial guarantee, satisfactory to the City Manager or his/her designee, guaranteeing payment of losses and related investigations, claim administration and defense expenses. At no time shall CITY be responsible for the payment of any deductibles or self-insured retentions.

**11.5 Required Endorsements.** Each insurance policy shall be endorsed as follows:

.1 Except with respect to Employer's Liability or Professional Liability/E&O policies required by this Section 11, CITY and City Indemnitees shall be named as additional insureds (collectively "*Additional Insureds*"). Additional Insured endorsements shall not: (a) be limited to "Ongoing Operations"; (b) exclude "Contractual Operations"; (c) restrict coverage to the "Sole" liability of CONSULTANT; or (d) contain any other exclusion contrary to this Agreement.

.2 For any claims related to this Agreement or the Services performed under this Agreement, CONSULTANT's insurance coverage shall be primary to any other similar insurance carried by Additional Insureds. Any insurance or self-insurance maintained by Additional Insureds shall be in excess of CONSULTANT's insurance and shall not be called upon to contribute with it.

.3 All insurance coverage shall contain a provision that prohibits cancellation, modification or lapse without thirty (30) calendar days' prior written notice from insurer to CITY. The notice shall be provided via certified mail, return receipt requested. CONSULTANT shall require its insurer to modify the applicable policy and all certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

.4 Each policy shall be endorsed to state that the insurer waives the right of subrogation against CITY and City Indemnitees.

**11.6 Duration of Insurance.** The requirements of this Section 11 shall survive expiration or termination of the Agreement. Insurance must be maintained, and evidence of insurance must be provided for at least 3 years after any expiration or termination of the Agreement or, in the alternative, the policy shall be endorsed to provide not less than a 3-year discovery period.

**11.7 Acceptability of Insurers.** All insurance coverage required by this Agreement shall be written by insurers admitted to conduct business in the State of California by the Department of Insurance and rated "A:VIII" in the most recent A.M. Best's Insurance Rating Guide.

**11.8 Verification of Coverage.** CONSULTANT shall furnish CITY with evidence of the insurance required by this Agreement to the satisfactory to CITY. Such evidence shall consist of original certificates of insurance and amendatory endorsements, including an additional insured endorsement. The endorsements shall be on forms provided by CITY or on such other forms approved by CITY and conforming to CITY's requirements. CONSULTANT shall file all certificates of insurance and fully executed endorsements with CITY before commencing performance of the Services. Where and at the times applicable, CONSULTANT shall also provide proof that the policies of insurance required under this Agreement and expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. CONSULTANT shall furnish such proof to CITY prior to the expiration of the original policies. CITY may require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. CONSULTANT shall provide complete copies of policies to CITY upon request.

**11.9 Other Insurance Provisions.**

.1 All insurance coverage and limits provided pursuant to this Agreement shall apply to the full extent of the policies involved, available or applicable. Nothing contained in this Agreement or any other agreement relating to CITY or its operations limits the application of the insurance coverage.

.2 Requirements of specific coverage features or limits contained in this Section 11 are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any Party to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

.3 All insurance coverage shall cover CONSULTANT's operations pursuant to the terms of this Agreement.

.4 Any actual or alleged failure on the part of CITY or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of CITY or any additional insured, in this or any other regard.

.5 In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right, but not the duty, to obtain the insurance it deems necessary, and CONSULTANT shall promptly reimburse to CITY any premium paid by CITY.

.6 CONSULTANT shall provide immediate notice to CITY of any claim or loss against CONSULTANT that includes CITY or any of the Additional Insureds as a defendant. CITY assumes no obligation or liability from the notice. CITY shall have the right, but not the duty, to monitor the handling of the claim or claims if they are likely to involve CITY.

**11.10 Subcontractors.** CONSULTANT shall include all subcontractors, or any other party involved in the performance of the Services, as insureds under its policies or shall require subcontractors or any other party involved in the Services by CONSULTANT to carry the same insurance as required in this Section 11. CONSULTANT shall obtain certificates evidencing the coverage and make reasonable efforts to ensure that the coverage is provided as required in this Section. CONSULTANT shall require that no contract used by any subcontractor, or contract CONSULTANT enters into on behalf of CITY, shall reserve the right to charge back to CITY the cost of insurance required by this Agreement. CONSULTANT shall, upon request, submit to CITY for review, all agreements with subcontractors or others with whom CONSULTANT contracts with on behalf of CITY, and all certificates of insurance obtained in compliance with Section 11.8. CITY's failure to request copies of the documents shall not impose any liability on CITY, or its employees, or be deemed a waiver of any of CITY's rights.

## 12. WORK PRODUCT.

**12.1 Deliverables.** CONSULTANT shall, in such time and in such form as CITY may require, furnish reports concerning the status of Services required under this Agreement. CONSULTANT shall, upon request by CITY and upon completion or termination of this Agreement, deliver or return to CITY all material furnished to CONSULTANT by CITY.

**12.2 Ownership.**

.1 All draft and final reports, documents and other written material, and any and all images, ideas, concepts, designs including website designs, source code, object code, electronic data and files or other media whatsoever, created or developed by CONSULTANT in the performance of this Agreement (collectively, "*Work Product*") shall be considered to be "works made for hire" for the benefit of CITY. All Work Product and any and all intellectual property rights arising from their creation, including all copyrights and other proprietary rights, shall be and remain the property of CITY without restriction or limitation upon their use, duplication or dissemination by CITY upon final payment being made. CONSULTANT shall not obtain or attempt to obtain copyright protection as to any of the Work Product.

.2 CONSULTANT hereby assigns to CITY all rights of ownership to the Work Product, including any and all related intellectual property and proprietary rights that are not otherwise vested in CITY pursuant to subsection .1 above.

.3 CONSULTANT warrants and represents that it has secured all necessary licenses, consents or approvals necessary to the production of the Work Product, and that upon final payment, CITY shall have full legal title to the Work Product, and full legal authority and the right to use and reproduce the Work Product for any purpose. CONSULTANT shall defend, indemnify and hold CITY and the City Indemnitees harmless from any loss, claim or liability in any way related to a claim that CITY's use of any of the Work Product is violating federal, state or local laws, or any contractual provisions, or any rights or laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights or interests in products, ideas or inventions. CONSULTANT shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Work Product produced under this Agreement. In the event any the use of any of the Work Product or other deliverables hereunder by CITY is held to constitute an infringement and the use of any of the same is enjoined, CONSULTANT, at its expense, shall: (a) secure for CITY the right to continue using the Work Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for CITY; or (b) modify the Work Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. CONSULTANT's covenants under this Section 12.2 shall survive the expiration or termination of this Agreement.

**13. CONFIDENTIALITY.** During performance of this Agreement, CONSULTANT may gain access to and use CITY information regarding inventions, machinery, products, prices, apparatus, costs, discounts, future plans, business affairs, governmental affairs, processes, trade secrets, technical matters, systems, facilities, customer lists, product design, copyright, data, and other vital information (hereafter collectively referred to as "*City Information*") that are valuable, special and unique assets of CITY. CONSULTANT agrees to protect all City Information and treat it as strictly confidential, and further agrees that CONSULTANT shall not at any time, either directly or indirectly, divulge, disclose or communicate in any manner any City Information to any third party without the prior written consent of CITY. In addition, CONSULTANT shall comply with all CITY policies governing the use of CITY network and technology systems. A violation by CONSULTANT of this section shall be a material violation of this Agreement and shall justify legal and/or equitable relief.

**14. RECORDS.** CONSULTANT shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information relating to the Services, as required by CITY or the City Representative. CONSULTANT shall maintain adequate records on services provided in sufficient detail to permit an evaluation of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, CONSULTANT shall provide access to such books and records to the City Representative, or his or her designees, and shall give the City Representative, or his or her designees, the right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement.

**15. ASSIGNMENT AND SUBCONTRACTING.** This Agreement is personal to CONSULTANT and CITY has entered this Agreement in reliance on CONSULTANT's skill, competence and experience. CONSULTANT shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without CITY's prior written consent, by and through the City Representative. CITY's consent to an assignment of rights under this Agreement shall not release CONSULTANT from any of its obligations or alter any of its obligations to be performed under this Agreement. Any attempt at assignment or delegation by CONSULTANT in violation of this Section shall be void and of no effect and shall entitle CITY to immediately terminate this Agreement for cause. As used in this section, "assignment" and

"delegation" means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs. CONSULTANT shall not subcontract any performance required under this Agreement without CITY's prior written consent.

**16. SUSPENSION AND TERMINATION.**

**16.1 Right to Suspend.** CITY shall have the right at any time to temporarily suspend CONSULTANT's performance hereunder, in whole or in part, by giving a written notice of suspension to CONSULTANT. If CITY gives such notice of suspension, CONSULTANT shall immediately suspend its activities under this Agreement as specified in such notice.

**16.2 Termination.** CITY shall have the right to terminate this Agreement at any time by giving a written notice of termination to CONSULTANT. If CITY gives such notice of termination, CONSULTANT shall immediately cease rendering Services pursuant to this Agreement. If CITY terminates this Agreement:

.1 CONSULTANT shall, not later than five days after such notice of termination, deliver to CITY copies of all Work Product or other information prepared pursuant to this Agreement.

.2 CITY shall pay CONSULTANT the reasonable value of Services rendered by CONSULTANT prior to termination; provided, however, CITY shall not in any manner be liable for lost profits that might have been made by CONSULTANT had the Agreement not been terminated or had CONSULTANT completed the Services required by this Agreement. In this regard, CONSULTANT shall furnish to CITY such financial information as in the judgment of CITY is necessary for CITY to determine the reasonable value of the Services render by CONSULTANT. The foregoing is cumulative and does not affect any right or remedy that CITY may have in law or equity.

**17. Conflicts of Interest.** CONSULTANT shall comply with all applicable federal, state and local conflict of Interest laws, including the Political Reform Act (Cal. Gov. Code § 81000 *et seq.*), the Levine Act (Cal. Gov. Code § 84308), and California Government Code Section 1090. CONSULTANT covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, that would conflict in any manner with the interests of CITY or that would in any way hinder CONSULTANT's performance of Services under this Agreement. CONSULTANT further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor, without the written consent of CITY. CONSULTANT agrees to avoid conflicts of interest or the appearance of any conflicts of interest with the interests of CITY at all times during the performance of this Agreement.

**18. NOTICES.** Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be given in writing to the person at the addresses specified on first page of this Agreement and deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during CONSULTANT's and CITY's regular business hours, or (c) three business days after deposit in the United States mail, by first class mail, postage prepaid. Either Party may change the specified person or address at which it is to receive notices by advising the other Party in writing.

## 19. MISCELLANEOUS TERMS.

**19.1 Exhibits; Precedence.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement by this reference. In the event of any inconsistency between the express provisions of this Agreement and any provision of an exhibit, the provisions of this Agreement shall prevail.

**19.2 Time of the Essence.** Time is of the essence in respect to all provisions of this Agreement that specify a time for performance.

**19.3 Nuisance; Compliance with Laws.** CONSULTANT shall not maintain, commit or permit the maintenance or commission of any nuisance in connection with performing the Services. In the performing the Services CONSULTANT shall abide by and conform with and to any and all applicable laws of the United States and the State of California, and the local laws, regulations, and policies of the City of Buena Park.

**19.4 Permits and Licenses.** CONSULTANT, at its sole expense, shall obtain and maintain during the term of this Agreement all appropriate permits, licenses, and certificates that may be required in connection with performing the Services.

**19.5 Governing Law; Venue.** The terms of this Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, without regard for its conflicts of laws principles, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. The venue for resolving any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be a court with jurisdiction that is located in the County of Orange, California.

**19.6 Cost of Litigation.** If any legal action is necessary to enforce any provision of this Agreement or for damages by reason of an alleged breach of any provisions of this Agreement (whether in contract, tort, or both), the prevailing Party shall be entitled to receive from the losing Party all attorneys' fees, costs and expenses in such amount as the courts may determine to be reasonable.

**19.7 Waiver.** No delay or omission to exercise any right, power or remedy accruing to CITY under this Agreement shall impair any right, power or remedy of CITY, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver by CITY of any breach, any failure of a condition, or any right or remedy under this Agreement shall be: (1) effective unless it is in writing and signed by the Party making the waiver; (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy; or (3) deemed to constitute a continuing waiver unless the writing expressly so states.

**19.8 Efficient Performance.** CONSULTANT shall commence, carry on and complete its assignments with all practicable dispatch, in a sound, economical, and efficient manner in accordance with all applicable laws and generally accepted industry and applicable professional standards.

**19.9 No Third Party Beneficiaries.** This Agreement is made solely for the benefit of the Parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

**19.10 When Rights and Remedies Not Waived.** In no event shall the making by CITY of any payment to CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default that may then exist, on the part of CONSULTANT, and the making of any such payment by CITY while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to CITY with regard to such breach or default.

**19.11 Severability.** If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected by such holding.

**19.12 Captions.** The titles of the sections, subsections and paragraphs set forth in this Agreement are inserted for convenience and reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement and the rights or obligations of the Parties to this Agreement.

**19.13 Word Usage.** Unless the context clearly requires otherwise, (a) the word "shall" is mandatory and "may" is permissive; (b) "or" is not exclusive; and (c) "includes" or "including" are not limiting.

**19.14 Integrated Agreement and Modification of Agreement.** This Agreement, and all exhibits referred to in this Agreement, constitutes the final, complete and exclusive statement of the terms of the agreement between CITY and CONSULTANT with respect to the subject matter of this Agreement. This Agreement supersedes all prior or contemporaneous oral or written negotiations, representations or agreements of the Parties. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may be modified only by a writing signed by both Parties.

**19.15 Authority to Bind Parties.** Each of the undersigned hereby represents that he or she has the authority to execute this Agreement on behalf of his or her contracting Party.

In recognition of the obligations stated in this Agreement, the Parties have executed this Agreement on the date indicated above by and through their duly authorized representatives.

| **CITY OF BUENA PARK**<br>**a California municipal corporation** | **CONSULTANT***<br><br>**Name of Business** |
|---|---|
| Signature | Signature |
| Name: | Name: |
| Title: | Title: |

***If CONSULTANT is a corporation, then pursuant to California Corporations Code Section 313 this Agreement must be executed by either: (1) the chairperson of the board; (2) the president; or (3) the vice president plus any one of the following: the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer.**

Signature

Name: _____

Title: _____

ATTEST:

BY: _____
Adria M. Jimenez, City Clerk

APPROVED AS TO FORM:

BY: _____
Christopher Cardinale, City Attorney

## EXHIBIT A

**1) SERVICES.** CONSULTANT shall provide to CITY the following Services

*ADD DESCRIPTION*

**2) SCHEDULE OF PERFORMANCE.** CONSULTANT shall perform all Services in compliance with the following Schedule of Performance:

*ADD SCHEDULE*

**3) COMPENSATION SCHEDULE.** CONSULTANT shall be paid for performing the Services at the follow rates and times:

*ADD COMPENSATION RATES / SCHEDULES*

**EXHIBIT ___ (if applicable)**

**PUBLIC WORKS - CALIFORNIA LABOR CODE REQUIREMENTS**
(Labor Code §§ 1720 *et seq*., 1813, 1860, 1861, 3700)

If the Services, in whole or in part, constitute "public works" as defined by California law, then CONSULTANT shall comply with the terms and conditions set forth in this PUBLIC WORKS EXHIBIT.

"Public works" include, but is not limited to the following: BOUNDARY SURVEY WORK, TOPOGRAPHICAL SURVEY WORK, RELOCATION WORK, CONSTRUCTION INSPECTION, TESTING AND OVERSIGHT SERVICES, SITE ASSEMBLY WORK, PRECONSTRUCTION TESTING AND INSPECTION SERVICES, INSTALLATION AND REMOVAL OF TEMPORARY FENCING AT PROJECT SITES, OR GEOTECHNICAL WORK (INCLUDING SOIL AND COMPACTION TESTING, FIELD TECHNICIAN OBSERVATION OF ALL TRENCHING AND BACKFILL OPERATIONS, AND FIELD TECHNICIAN INSTALLATION OF MONITORING DEVICES).

As to any portion of the Services that are "public works," CONSULTANT shall comply in all respects with all applicable provisions of the California Labor Code, including the following:

1. This Agreement is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and CITY and CONSULTANT agree to be bound by all the provisions thereof as though set forth fully in this Agreement.

2. CONSULTANT shall be registered with the Department of Industrial Relations ("DIR") in accordance with California Labor Code Section 1725.5 and has provided proof of registration to CITY prior to the Effective Date of this Agreement.

3. CONSULTANT agrees to comply with the provisions of California Labor Code Sections 1771, 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The applicable prevailing wage determination(s) may be obtained at:

   http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm.

   Applicable prevailing wage determinations are also are on file with CITY and are available to any interested party upon request. CONSULTANT shall, as a penalty to CITY, forfeit not more than two-hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for any public work done under this Agreement by CONSULTANT or by any subcontractor.

4. Pursuant to California Labor Code Section 1771.4, CONSULTANT's services are subject to compliance monitoring and enforcement by the Department of Industrial Relations. CONSULTANT shall post job site notices as prescribed by DIR regulations and furnish the records specified in California Labor Code Section 1776 directly to the Labor Commissioner in the manner prescribed by California Labor Code Section 1771.4(a)(3) and (c)(2).

5. CONSULTANT shall comply with the provisions of California Labor Code Section 1776 which, among other things, require CONSULTANT and each subcontractor to (1) keep accurate payroll records, (2) certify and make such payroll records available for inspection as provided by Section 1776, and (3) inform CITY of the location of the records. CONSULTANT is responsible for compliance with Section 1776 by itself and all of its subcontractors.

6. CONSULTANT shall comply with the provisions of California Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONSULTANT is responsible for compliance with Section 1777.5 by itself and all of its subcontractors.

7. CONSULTANT shall comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours. CONSULTANT shall, as a penalty to CITY, forfeit twenty-five dollars ($25) for each worker employed in the execution of this Agreement by CONSULTANT or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code.

8. California Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, CONSULTANT hereby certifies as follows:

   "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

**EXHIBIT ___ (if applicable)**

**COMMUNITY WORKFORCE AGREEMENT - REQUIREMENTS**

If the Services, in whole or in part, include the services of a Building/Construction Inspector, or Field Soils and Materials Tester (Inspectors), as the scope of work for each craft is defined in the State of California Wage Determination for said craft, then to the extent of such services CONSULTANT shall be obligated to comply with Community Workforce Agreement between the City and the Los Angeles/Orange Counties Building and Construction Trades Council and the Signatory Craft Councils and Local Unions ("CWA"). The CWA is a master labor agreement that establishes employment and labor relations procedures, and applies to all Consultants, Contractors and Subcontractors that are awarded or perform work on covered projects. CONSULTANT and its Subcontractors of must agree to be bound by the CWA. A Letter of Assent (in the form attached to this Exhibit, must be submitted by CONSULTANT agreeing to be bound to the terms and conditions of the CWA.

Among other requirements, CONSULTANT, if not currently a signatory to a collective bargaining agreement with the unions that are a signatory to the CWA, must register CONSULTANT'S own workers ("Core Employees") with the appropriate union hall prior to performing work. CITY has retained a third-party CWA Administrator that will act on CITY's behalf and aid parties in administering the CWA. CONSULTANT must provide a listing of its Core Employees to CITY's CWA Administrator and the union prior to starting work.

To qualify as a Core Employee, the employee must have been on CONSULTANT'S active payroll for sixty (60) of the one hundred (100) working days prior to project award and have worked at least two thousand (2,000) hours in the craft that they are employed within the previous four (4) years. Core Employees are to be used in a one-to-one ratio with referred workers from the union hall until a maximum of five (5) total Core Employees are used, and any additional workers shall be referred from the union. A copy of the CWA is available in the Public Works Department located inside Buena Park City Hall (6650 Beach Blvd, Buena Park, CA 90621) and the terms and conditions of the CWA are incorporated fully into the Agreement if the Services include covered work.

**EXHIBIT __ (if applicable)**

**REQUIRED FOR ALL CONTRACTS AWARDED BY THE CITY COUNCIL**
**(OTHER THAN COMPETITIVELY BID, LABOR, OR PERSONAL EMPLOYMENT CONTRACTS)**

**LEVINE ACT DISCLOSURE STATEMENT**

California Government Code section 84308, commonly referred to as the "Levine Act," precludes an elected or appointed officer of a local government agency from making, participating in, or in any way attempting to influence the awarding of a contract by the agency if the officer receives any political contributions totaling more than $500 in the 12 months preceding the contract award, during the proceeding leading to the contract award, and for 12 months following the final decision on the contract, when the contribution is from any person that has a financing interest in the contract. This prohibition applies to contributions made directly to the officer, received by the officer on behalf of any other officer, or received on behalf of any candidate for office or on behalf of any committee. The Levine Act also requires disclosure of any such contributions to be made by a party to be awarded a contract by the local agency. The Levine Act does not apply to contracts that are competitively bid, labor, or personal employment contracts.

**LEVINE ACT DISCLOSURES:**

1. Have you or your company, or any agent on behalf of you or your company, made any contributions of more than $500 to any member of the Buena Park City Council in the 12 months preceding the date the City issued the request for proposals leading to the contract?

   YES ___ NO ___

   If yes, please identify the Councilmember(s) and amount of any such campaign contribution(s):

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any contributions of more than $500 to any member of the Buena Park City Council after the date of the issuance of the request for proposals, or in the 12 months after the City Council's decision on the contract?

   YES ___ NO ___

   If yes, please identify the Councilmember(s):

**NOTE:** Answering yes to either of the two (2) questions above does not preclude the City of Buena Park from awarding a contract to your firm. It does, however, preclude the identified officer(s) from making, participating in, or in any way attempting to influence the contract award process. Failing to provide full and accurate information on this form may be grounds for disqualification and other legal penalties.

| | |
|---|---|
| _____ | _____ |
| DATE | SIGNATURE OF AUTHORIZED OFFICIAL |
| _____ | _____ |
| NAME OF COMPANY | NAME, TITLE |

EXHIBIT

**CITY OF BUENA PARK**
**PROFESSIONAL SERVICES AGREEMENT**

DATE: _____

SERVICES: _____

PROJECT: _____

PARTIES TO THE AGREEMENT:

"CITY": City of Buena Park, a California Municipal Corporation

City Representative: Name:
Title:
Tel.:
Email:

"CONSULTANT": [NAME ], a [business entity, i.e. LLC, LP]

Consultant Representative: Name:
Title:
Tel.:
Email:

SUMMARY OF TERMS:

Start Date: _____

End Date: _____

Contract Value: $_____

Services a "Public Work": NO [___] YES [___] (add "PW Exhibit")

Community Workforce Agreement: NO [___] YES [___] (add "CWA Exhibit")

Insurance Approved By Risk Management: NO [___] YES [___]

APPROVED BY: *(select one)*

**(___)** Department Head
*Contract Value ≤ $10,000*

**(___)** City Manager
*Contract Value ≤ $80,000*

**(___)** City Council
*Contract Value > $80,000*
***("Levine Act Exhibit" Required)***

***AGREEMENT MUST BE FIRST EXECUTED BY CONSULTANT BEFORE IT MAY BE EXECUTED ON BEHALF OF THE CITY.***

**CITY OF BUENA PARK**
**PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement ("*Agreement*") is dated as of [_____], between the City of Buena Park, a California charter city ("*CITY*"), and [NAME OF CONSULTANT], a [BUSINESS ENTITY] ("*CONSULTANT*"). CITY and CONSULTANT are at times referred to herein jointly as "Parties" and individually as a "Party."

**1. TERM.** The term of this Agreement shall commence on [_____] and shall remain in full force and effect until [_____] unless extended upon the mutual written agreement of the Parties or earlier terminated pursuant to Section 16.2 of this Agreement ("*Term*").

**2. SERVICES.** Subject to the terms and conditions in this Agreement, CONSULTANT shall provide to CITY those services that are specifically described in Exhibit "A" (the "*Services*"). CITY may request changes or expansion of the Services (each a "*Modification*") and in such cases the Modification to the Services, and any resulting increase or decrease in the Compensation to be paid CONSULTANT and/or any changes to the Schedule of Performance (defined below), shall be documented in a written amendment to this Agreement. Increases or decreases in Compensation resulting from any Modification to the Services shall be based on the rate specified in the Compensation Schedule (defined below), or if not specified in the Compensation Schedule at then-applicable prevailing market rate charged by CONSULTANT to other customers for the same service.

**3. SCHEDULE OF PERFORMANCE.** CONSULTANT shall commence providing the Services upon receipt of a written "Notice to Proceed" from the City Representative and CONSULTANT shall proceed only to the extent of such authorization. CONSULTANT shall perform all Services in the time required by the schedule of performance described in Exhibit "A" ("*Schedule of Performance*"), or if not specified in the Schedule of Performance in a timely and diligent manner reasonably acceptable to CITY.

**4. COMPENSATION.** The total compensation paid to CONSULTANT for complete performance of the Services, including any authorized reimbursable expenses, shall NOT EXCEED the total maximum sum of $_____ ("*Compensation*"). CONSULTANT shall be paid for performing the Services at the hourly rate, daily rate, flat fee, lump sum, or other basis specified in Exhibit "A" to this Agreement ("*Compensation Schedule*"). The Compensation specified in this section shall be the sole and exclusive consideration paid to CONSULTANT for full and complete performance of the Services and may only be increased by formal amendment to this Agreement.

**5. PAYMENT.**

**5.1 Invoices.** Each calendar month after CITY's issuance of the Notice to Proceed, CONSULTANT shall submit an invoice to CITY for the Services performed and any authorized reimbursable expenses incurred in the immediately preceding calendar month. *(Ex: invoices for Services rendered in January should be submitted in February*). The invoices shall describe in detail the Services rendered during each invoice period such as the days worked, personnel involved, number of hours worked, rates charged, milestones achieved, work product generated, or reimbursable expenses incurred, as applicable. CONSULTANT shall remit the invoices to the address and in the manner specified by CITY.

**5.2 Payment.** CITY shall review all invoices and notify CONSULTANT in writing of any disputed charges or amounts. CITY shall pay all undisputed portions of the invoice within thirty (30) calendar days after receipt. CITY shall not withhold federal or state payroll or other taxes, or make deductions, from payments made to CONSULTANT.

**6. STANDARD OF SKILL.** CONSULTANT shall perform all Services in the manner and according to the standards currently observed by a competent practitioner of CONSULTANT's profession in California, and shall at all times, meet or exceed any applicable professional standards of care, workmanship, or conduct. All products of whatsoever nature that CONSULTANT delivers to CITY pursuant to this Agreement shall be prepared in a professional manner and conform to the standards of quality normally observed by a person currently practicing in CONSULTANT's profession. The acceptance of the Services by CITY shall not operate as a release of CONSULTANT from such standards of care, workmanship, or conduct.

**7. INDEPENDENT CONTRACTOR.** CONSULTANT is and shall at all times remain as to CITY a wholly independent contractor. Neither CITY nor any of its agents shall have control over the conduct of CONSULTANT or any of CONSULTANT's employees or agents, except as herein set forth. CONSULTANT shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of CITY. CONSULTANT shall have no power to incur any debt, obligation, or liability on behalf of CITY or otherwise act on behalf of CITY as an agent.

7.1 CONSULTANT shall not have the status of an employee of CITY under this Agreement, or be entitled to participate in any insurance, medical care, vacation, sick leave or other benefits provided for CITY's officers or employees.

7.2 In the event that CONSULTANT, or any of its employees, agents, or subcontractors providing Services under this Agreement, claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("*PERS*") to be eligible for enrollment in PERS as an employee of CITY, CONSULTANT shall indemnify, defend, and hold CITY harmless for the payment of any employee and/or employer contributions for PERS benefits on behalf of CONSULTANT or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of CITY.

7.3 CONSULTANT represents that it has, or will secure at its own expense, all personnel required to perform the Services under this Agreement. All of the Services shall be performed by CONSULTANT or under its direct supervision, and all personnel engaged in the work shall be qualified to perform it. CONSULTANT reserves the right to determine the assignment of its own employees to the performance of the Services under this Agreement, but CITY reserves the right, for good cause, to require CONSULTANT to exclude any employee from performing Services on CITY's premises.

**8. ADMINISTRATION.**

**8.1 City's Representative.** The City Representative identified on the cover page of this Agreement shall have authority to administer this Agreement and oversee CONSULTANT's performance of the Services, provided that an individual's authority to amend this Agreement shall be governed by applicable provisions of the Buena Park Municipal Code. All activities performed by CONSULTANT shall be coordinated through the City Representative. CITY may change the identity of the City Representative upon written notice to CONSULTANT.

**8.2 Consultant's Representative.** Consultant's Representative identified on the cover page of this Agreement has the authority to administer this Agreement on behalf of CONSULTANT and to act, bind, and approve all matters relating to this Agreement on behalf of CONSULTANT. Consultant's Representative shall not be replaced without the advance consent of CITY, which consent shall not be unreasonably withheld.

**9. SAFETY REQUIREMENTS.** All work performed under this Agreement shall be performed in such a manner as to provide safety to the public and to meet or exceed the safety standards outlined by CAL OSHA. CITY may issue restraint or cease and desist orders to CONSULTANT when unsafe or harmful acts are observed or reported relative to the performance of the Services. CONSULTANT shall maintain the work sites free of hazards to persons and property resulting from its operations. CONSULTANT shall immediately report to CITY any hazardous condition noted by CONSULTANT.

**10. INDEMNIFICATION AND HOLD HARMLESS.**

**10.1 Purpose of Section.** CONSULTANT agrees that CITY, and its elected officials, officers, employees, and agents (cumulatively "*City Indemnitees*") shall, to the fullest extent permitted by California law, be fully protected from any loss, injury, damage, claim, liability, taxes, fees, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other cost or damages of any kind arising out of or in any way related to CONSULTANT's provision of the Services or performance of this Agreement. This Section is intended by the Parties to provide the fullest protection possible under California law to CITY and the City Indemnitees. CONSULTANT acknowledges that CITY would not have entered into this Agreement without the covenants and commitments of CONSULTANT in this Section 10.

**10.2 Indemnification for Design Services (if applicable).** Consistent with California Civil Code Section 2782.8, if and to the extent the Services are design professional services to be performed by a design professional, as that term is defined under said Section 2782.8, CONSULTANT shall, to the fullest extent permitted by law, indemnify, protect, defend, and hold the City Indemnitees harmless for all claims, demands, costs, or liability that arise out of, pertain, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its officers, employees, or agents in said performance of the Services, excepting only liability arising from the sole negligence, active negligence, or intentional misconduct of CITY.

**10.3 Indemnification for Services.** Other than in the performance of design professional services by a design professional, as covered by Section 10.2 above, to the fullest extent permitted by law CONSULTANT shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the City Indemnitees from and against any and all damages, costs, taxes, fees, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens and/or losses of any nature whatsoever, including fees of accountants, attorneys and other professionals, and all costs associated therewith, and the payment of all consequential damages (collectively "Claims"), in law or equity, whether actual, alleged or threatened, which arise out of, pertain to, or relate to the acts or omissions, or willful misconduct, of CONSULTANT, or its officers, agents, servants, employees, subcontractors, materialmen, suppliers, or contractors, or their officers, agents, servants or employees (or any entity or individual that CONSULTANT shall bear the legal liability thereof) in the performance of this Agreement, including CONSULTANT's active or passive negligence, except for Claims arising from the sole negligence or willful misconduct of CITY, as determined by final arbitration or court decision or by the agreement of the Parties. CONSULTANT shall defend the City Indemnitees in any action or actions filed in connection with any Claims with counsel of CITY's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense.

CONSULTANT shall reimburse the Indemnitees for any and all legal expenses and costs incurred by City Indemnitees in connection therewith.

**10.4 Taxes, Assessments, Workers Compensation**. CONSULTANT shall pay all required taxes on amounts paid to CONSULTANT under this Agreement and indemnify and hold CITY harmless from any and all taxes, assessments, penalties and interest asserted against CITY by reason of the independent contractor relationship created by this Agreement. CONSULTANT shall fully comply with applicable workers' compensation laws regarding CONSULTANT and its CONSULTANT shall indemnify and hold CITY harmless from any failure of CONSULTANT to comply with applicable workers' compensation laws.

**10.5 Obligations Not Limited by Insurance.** The obligations and covenants of CONSULTANT in this Section 10 are independent and separate from any requirement or covenant to carry insurance. The obligations of CONSULTANT under this Section 10 shall not be limited by the limits of any policies of insurance by this Agreement or otherwise maintained by CONSULTANT, nor shall CONSULTANT's obligations by limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives any statutory immunity under such statutes or laws as to the CITY or City Indemnitees.

**10.6 Survival; Enforcement.** CONSULTANT's obligations and covenants under this Section shall survive the expiration or termination of this Agreement and shall continue in full force and effect for a time at least equal to the statute of limitations that is applicable to the underlying Claim, demand, cost or liability. CITY may offset against the amount of any compensation due CONSULTANT any amount due to CITY from CONSULTANT as a result of CONSULTANT's failure to promptly pay CITY any obligation for reimbursement or indemnification arising under this Section 10.

**11. INSURANCE. At all times during the term of this Agreement** CONSULTANT shall maintain insurance coverage in the forms, types, and amounts that are set forth in this Section 11, and upon CITY's request CONSULTANT shall provide evidence of such coverage to the satisfaction of CITY's Director of Risk Management, which may include a visual inspection of all policies, copies of declarations page, endorsements signed by an authorized representative of the underwriting company, or certificates of insurance.

**11.1 Minimum Scope of Insurance.** CONSULTANT shall maintain policies with coverage at least as broad as:

**.**1 Commercial General Liability insurance using the most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01, which shall include insurance for "bodily injury," "property damage" and "personal and advertising injury" with coverage for premises and operations, products and completed operations, and contractual liability.

.2 The most current version of Insurance Service Office (ISO) Business Auto Coverage Form CA 00 01, which shall include coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code 1-Any Auto).

.3 Workers' Compensation insurance as required by the California Labor Code and Employer's Liability Insurance.

.4 Professional Liability (Errors and Omissions) insurance appropriate to CONSULTANT's profession. If such insurance policy is written on a claims-made form, the

retroactive date must be shown and must be before the effective date of the Agreement or the commencement of Services by Consultant.

**11.2 Minimum Limits of Insurance.** CONSULTANT shall maintain insurance coverage limits not less than:

.1 Commercial General Liability: $2,000,000 per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit is used, either the general aggregate limit shall apply separately to the Services / location or the general aggregate limit shall be $4,000,000 and contain specific language creating a duty to defend against any suit seeking damages.

.2 Automobile Liability: $1,000,000 per accident for bodily injury and property damage.

.3 Employer's Liability: $1,000,000 per accident for bodily injury or disease.

.4 Professional liability: $2,000,000 per claim, with an extended reporting period of not less than two years.

**11.3 Umbrella or Excess Insurance.** In the event CONSULTANT purchases an umbrella or excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies) required by this Section 11.

**11.4 Deductibles and Self-insured Retentions:** CONSULTANT shall be responsible for payment of any deductibles contained in any insurance policy(ies) required hereunder and CONSULTANT shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to, and approved by, the City Manager or his/her designee. At the option of the City Manager or his/her designee, either (i) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY and City Indemnitees; or (ii) CONSULTANT shall provide a financial guarantee, satisfactory to the City Manager or his/her designee, guaranteeing payment of losses and related investigations, claim administration and defense expenses. At no time shall CITY be responsible for the payment of any deductibles or self-insured retentions.

**11.5 Required Endorsements.** Each insurance policy shall be endorsed as follows:

.1 Except with respect to Employer's Liability or Professional Liability/E&O policies required by this Section 11, CITY and City Indemnitees shall be named as additional insureds (collectively "*Additional Insureds*"). Additional Insured endorsements shall not: (a) be limited to "Ongoing Operations"; (b) exclude "Contractual Operations"; (c) restrict coverage to the "Sole" liability of CONSULTANT; or (d) contain any other exclusion contrary to this Agreement.

.2 For any claims related to this Agreement or the Services performed under this Agreement, CONSULTANT's insurance coverage shall be primary to any other similar insurance carried by Additional Insureds. Any insurance or self-insurance maintained by Additional Insureds shall be in excess of CONSULTANT's insurance and shall not be called upon to contribute with it.

.3 All insurance coverage shall contain a provision that prohibits cancellation, modification or lapse without thirty (30) calendar days' prior written notice from insurer to CITY. The notice shall be provided via certified mail, return receipt requested. CONSULTANT shall require its insurer to modify the applicable policy and all certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

.4 Each policy shall be endorsed to state that the insurer waives the right of subrogation against CITY and City Indemnitees.

**11.6 Duration of Insurance.** The requirements of this Section 11 shall survive expiration or termination of the Agreement. Insurance must be maintained, and evidence of insurance must be provided for at least 3 years after any expiration or termination of the Agreement or, in the alternative, the policy shall be endorsed to provide not less than a 3-year discovery period.

**11.7 Acceptability of Insurers.** All insurance coverage required by this Agreement shall be written by insurers admitted to conduct business in the State of California by the Department of Insurance and rated "A:VIII" in the most recent A.M. Best's Insurance Rating Guide.

**11.8 Verification of Coverage.** CONSULTANT shall furnish CITY with evidence of the insurance required by this Agreement to the satisfactory to CITY. Such evidence shall consist of original certificates of insurance and amendatory endorsements, including an additional insured endorsement. The endorsements shall be on forms provided by CITY or on such other forms approved by CITY and conforming to CITY's requirements. CONSULTANT shall file all certificates of insurance and fully executed endorsements with CITY before commencing performance of the Services. Where and at the times applicable, CONSULTANT shall also provide proof that the policies of insurance required under this Agreement and expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. CONSULTANT shall furnish such proof to CITY prior to the expiration of the original policies. CITY may require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. CONSULTANT shall provide complete copies of policies to CITY upon request.

**11.9 Other Insurance Provisions.**

.1 All insurance coverage and limits provided pursuant to this Agreement shall apply to the full extent of the policies involved, available or applicable. Nothing contained in this Agreement or any other agreement relating to CITY or its operations limits the application of the insurance coverage.

.2 Requirements of specific coverage features or limits contained in this Section 11 are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any Party to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

.3 All insurance coverage shall cover CONSULTANT's operations pursuant to the terms of this Agreement.

.4 Any actual or alleged failure on the part of CITY or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of CITY or any additional insured, in this or any other regard.

.5 In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right, but not the duty, to obtain the insurance it deems necessary, and CONSULTANT shall promptly reimburse to CITY any premium paid by CITY.

.6 CONSULTANT shall provide immediate notice to CITY of any claim or loss against CONSULTANT that includes CITY or any of the Additional Insureds as a defendant. CITY assumes no obligation or liability from the notice. CITY shall have the right, but not the duty, to monitor the handling of the claim or claims if they are likely to involve CITY.

**11.10 Subcontractors.** CONSULTANT shall include all subcontractors, or any other party involved in the performance of the Services, as insureds under its policies or shall require subcontractors or any other party involved in the Services by CONSULTANT to carry the same insurance as required in this Section 11. CONSULTANT shall obtain certificates evidencing the coverage and make reasonable efforts to ensure that the coverage is provided as required in this Section. CONSULTANT shall require that no contract used by any subcontractor, or contract CONSULTANT enters into on behalf of CITY, shall reserve the right to charge back to CITY the cost of insurance required by this Agreement. CONSULTANT shall, upon request, submit to CITY for review, all agreements with subcontractors or others with whom CONSULTANT contracts with on behalf of CITY, and all certificates of insurance obtained in compliance with Section 11.8. CITY's failure to request copies of the documents shall not impose any liability on CITY, or its employees, or be deemed a waiver of any of CITY's rights.

## 12. WORK PRODUCT.

**12.1 Deliverables.** CONSULTANT shall, in such time and in such form as CITY may require, furnish reports concerning the status of Services required under this Agreement. CONSULTANT shall, upon request by CITY and upon completion or termination of this Agreement, deliver or return to CITY all material furnished to CONSULTANT by CITY.

**12.2 Ownership.**

.1 All draft and final reports, documents and other written material, and any and all images, ideas, concepts, designs including website designs, source code, object code, electronic data and files or other media whatsoever, created or developed by CONSULTANT in the performance of this Agreement (collectively, "*Work Product*") shall be considered to be "works made for hire" for the benefit of CITY. All Work Product and any and all intellectual property rights arising from their creation, including all copyrights and other proprietary rights, shall be and remain the property of CITY without restriction or limitation upon their use, duplication or dissemination by CITY upon final payment being made. CONSULTANT shall not obtain or attempt to obtain copyright protection as to any of the Work Product.

.2 CONSULTANT hereby assigns to CITY all rights of ownership to the Work Product, including any and all related intellectual property and proprietary rights that are not otherwise vested in CITY pursuant to subsection .1 above.

.3 CONSULTANT warrants and represents that it has secured all necessary licenses, consents or approvals necessary to the production of the Work Product, and that upon final payment, CITY shall have full legal title to the Work Product, and full legal authority and the right to use and reproduce the Work Product for any purpose. CONSULTANT shall defend, indemnify and hold CITY and the City Indemnitees harmless from any loss, claim or liability in any way related to a claim that CITY's use of any of the Work Product is violating federal, state or local laws, or any contractual provisions, or any rights or laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights or interests in products, ideas or inventions. CONSULTANT shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Work Product produced under this Agreement. In the event any the use of any of the Work Product or other deliverables hereunder by CITY is held to constitute an infringement and the use of any of the same is enjoined, CONSULTANT, at its expense, shall: (a) secure for CITY the right to continue using the Work Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for CITY; or (b) modify the Work Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. CONSULTANT's covenants under this Section 12.2 shall survive the expiration or termination of this Agreement.

**13. CONFIDENTIALITY.** During performance of this Agreement, CONSULTANT may gain access to and use CITY information regarding inventions, machinery, products, prices, apparatus, costs, discounts, future plans, business affairs, governmental affairs, processes, trade secrets, technical matters, systems, facilities, customer lists, product design, copyright, data, and other vital information (hereafter collectively referred to as "*City Information*") that are valuable, special and unique assets of CITY. CONSULTANT agrees to protect all City Information and treat it as strictly confidential, and further agrees that CONSULTANT shall not at any time, either directly or indirectly, divulge, disclose or communicate in any manner any City Information to any third party without the prior written consent of CITY. In addition, CONSULTANT shall comply with all CITY policies governing the use of CITY network and technology systems. A violation by CONSULTANT of this section shall be a material violation of this Agreement and shall justify legal and/or equitable relief.

**14. RECORDS.** CONSULTANT shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information relating to the Services, as required by CITY or the City Representative. CONSULTANT shall maintain adequate records on services provided in sufficient detail to permit an evaluation of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, CONSULTANT shall provide access to such books and records to the City Representative, or his or her designees, and shall give the City Representative, or his or her designees, the right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement.

**15. ASSIGNMENT AND SUBCONTRACTING.** This Agreement is personal to CONSULTANT and CITY has entered this Agreement in reliance on CONSULTANT's skill, competence and experience. CONSULTANT shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without CITY's prior written consent, by and through the City Representative. CITY's consent to an assignment of rights under this Agreement shall not release CONSULTANT from any of its obligations or alter any of its obligations to be performed under this Agreement. Any attempt at assignment or delegation by CONSULTANT in violation of this Section shall be void and of no effect and shall entitle CITY to immediately terminate this Agreement for cause. As used in this section, "assignment" and

"delegation" means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs. CONSULTANT shall not subcontract any performance required under this Agreement without CITY's prior written consent.

**16. SUSPENSION AND TERMINATION.**

**16.1 Right to Suspend.** CITY shall have the right at any time to temporarily suspend CONSULTANT's performance hereunder, in whole or in part, by giving a written notice of suspension to CONSULTANT. If CITY gives such notice of suspension, CONSULTANT shall immediately suspend its activities under this Agreement as specified in such notice.

**16.2 Termination.** CITY shall have the right to terminate this Agreement at any time by giving a written notice of termination to CONSULTANT. If CITY gives such notice of termination, CONSULTANT shall immediately cease rendering Services pursuant to this Agreement. If CITY terminates this Agreement:

.1 CONSULTANT shall, not later than five days after such notice of termination, deliver to CITY copies of all Work Product or other information prepared pursuant to this Agreement.

.2 CITY shall pay CONSULTANT the reasonable value of Services rendered by CONSULTANT prior to termination; provided, however, CITY shall not in any manner be liable for lost profits that might have been made by CONSULTANT had the Agreement not been terminated or had CONSULTANT completed the Services required by this Agreement. In this regard, CONSULTANT shall furnish to CITY such financial information as in the judgment of CITY is necessary for CITY to determine the reasonable value of the Services render by CONSULTANT. The foregoing is cumulative and does not affect any right or remedy that CITY may have in law or equity.

**17. Conflicts of Interest.** CONSULTANT shall comply with all applicable federal, state and local conflict of Interest laws, including the Political Reform Act (Cal. Gov. Code § 81000 *et seq.*), the Levine Act (Cal. Gov. Code § 84308), and California Government Code Section 1090. CONSULTANT covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, that would conflict in any manner with the interests of CITY or that would in any way hinder CONSULTANT's performance of Services under this Agreement. CONSULTANT further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor, without the written consent of CITY. CONSULTANT agrees to avoid conflicts of interest or the appearance of any conflicts of interest with the interests of CITY at all times during the performance of this Agreement.

**18. NOTICES.** Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be given in writing to the person at the addresses specified on first page of this Agreement and deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during CONSULTANT's and CITY's regular business hours, or (c) three business days after deposit in the United States mail, by first class mail, postage prepaid. Either Party may change the specified person or address at which it is to receive notices by advising the other Party in writing.

## 19. MISCELLANEOUS TERMS.

**19.1 Exhibits; Precedence.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement by this reference. In the event of any inconsistency between the express provisions of this Agreement and any provision of an exhibit, the provisions of this Agreement shall prevail.

**19.2 Time of the Essence.** Time is of the essence in respect to all provisions of this Agreement that specify a time for performance.

**19.3 Nuisance; Compliance with Laws.** CONSULTANT shall not maintain, commit or permit the maintenance or commission of any nuisance in connection with performing the Services. In the performing the Services CONSULTANT shall abide by and conform with and to any and all applicable laws of the United States and the State of California, and the local laws, regulations, and policies of the City of Buena Park.

**19.4 Permits and Licenses.** CONSULTANT, at its sole expense, shall obtain and maintain during the term of this Agreement all appropriate permits, licenses, and certificates that may be required in connection with performing the Services.

**19.5 Governing Law; Venue.** The terms of this Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, without regard for its conflicts of laws principles, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. The venue for resolving any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be a court with jurisdiction that is located in the County of Orange, California.

**19.6 Cost of Litigation.** If any legal action is necessary to enforce any provision of this Agreement or for damages by reason of an alleged breach of any provisions of this Agreement (whether in contract, tort, or both), the prevailing Party shall be entitled to receive from the losing Party all attorneys' fees, costs and expenses in such amount as the courts may determine to be reasonable.

**19.7 Waiver.** No delay or omission to exercise any right, power or remedy accruing to CITY under this Agreement shall impair any right, power or remedy of CITY, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver by CITY of any breach, any failure of a condition, or any right or remedy under this Agreement shall be: (1) effective unless it is in writing and signed by the Party making the waiver; (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy; or (3) deemed to constitute a continuing waiver unless the writing expressly so states.

**19.8 Efficient Performance.** CONSULTANT shall commence, carry on and complete its assignments with all practicable dispatch, in a sound, economical, and efficient manner in accordance with all applicable laws and generally accepted industry and applicable professional standards.

**19.9 No Third Party Beneficiaries.** This Agreement is made solely for the benefit of the Parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

**19.10 When Rights and Remedies Not Waived.** In no event shall the making by CITY of any payment to CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default that may then exist, on the part of CONSULTANT, and the making of any such payment by CITY while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to CITY with regard to such breach or default.

**19.11 Severability.** If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected by such holding.

**19.12 Captions.** The titles of the sections, subsections and paragraphs set forth in this Agreement are inserted for convenience and reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement and the rights or obligations of the Parties to this Agreement.

**19.13 Word Usage.** Unless the context clearly requires otherwise, (a) the word "shall" is mandatory and "may" is permissive; (b) "or" is not exclusive; and (c) "includes" or "including" are not limiting.

**19.14 Integrated Agreement and Modification of Agreement.** This Agreement, and all exhibits referred to in this Agreement, constitutes the final, complete and exclusive statement of the terms of the agreement between CITY and CONSULTANT with respect to the subject matter of this Agreement. This Agreement supersedes all prior or contemporaneous oral or written negotiations, representations or agreements of the Parties. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may be modified only by a writing signed by both Parties.

**19.15 Authority to Bind Parties.** Each of the undersigned hereby represents that he or she has the authority to execute this Agreement on behalf of his or her contracting Party.

In recognition of the obligations stated in this Agreement, the Parties have executed this Agreement on the date indicated above by and through their duly authorized representatives.

| **CITY OF BUENA PARK**<br>**a California municipal corporation** | **CONSULTANT***<br><br>**Name of Business** |
|---|---|
| Signature | Signature |
| Name: | Name: |
| Title: | Title: |

***If CONSULTANT is a corporation, then pursuant to California Corporations Code Section 313 this Agreement must be executed by either: (1) the chairperson of the board; (2) the president; or (3) the vice president plus any one of the following: the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer.**

Signature

Name: _____

Title: _____

ATTEST:

BY: _____
Adria M. Jimenez, City Clerk

APPROVED AS TO FORM:

BY: _____
Christopher Cardinale, City Attorney

## EXHIBIT A

**1) SERVICES.** CONSULTANT shall provide to CITY the following Services

*ADD DESCRIPTION*

**2) SCHEDULE OF PERFORMANCE.** CONSULTANT shall perform all Services in compliance with the following Schedule of Performance:

*ADD SCHEDULE*

**3) COMPENSATION SCHEDULE.** CONSULTANT shall be paid for performing the Services at the follow rates and times:

*ADD COMPENSATION RATES / SCHEDULES*

**EXHIBIT ___ (if applicable)**

**PUBLIC WORKS - CALIFORNIA LABOR CODE REQUIREMENTS**
(Labor Code §§ 1720 *et seq*., 1813, 1860, 1861, 3700)

If the Services, in whole or in part, constitute "public works" as defined by California law, then CONSULTANT shall comply with the terms and conditions set forth in this PUBLIC WORKS EXHIBIT.

"Public works" include, but is not limited to the following: BOUNDARY SURVEY WORK, TOPOGRAPHICAL SURVEY WORK, RELOCATION WORK, CONSTRUCTION INSPECTION, TESTING AND OVERSIGHT SERVICES, SITE ASSEMBLY WORK, PRECONSTRUCTION TESTING AND INSPECTION SERVICES, INSTALLATION AND REMOVAL OF TEMPORARY FENCING AT PROJECT SITES, OR GEOTECHNICAL WORK (INCLUDING SOIL AND COMPACTION TESTING, FIELD TECHNICIAN OBSERVATION OF ALL TRENCHING AND BACKFILL OPERATIONS, AND FIELD TECHNICIAN INSTALLATION OF MONITORING DEVICES).

As to any portion of the Services that are "public works," CONSULTANT shall comply in all respects with all applicable provisions of the California Labor Code, including the following:

1. This Agreement is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and CITY and CONSULTANT agree to be bound by all the provisions thereof as though set forth fully in this Agreement.

2. CONSULTANT shall be registered with the Department of Industrial Relations ("DIR") in accordance with California Labor Code Section 1725.5 and has provided proof of registration to CITY prior to the Effective Date of this Agreement.

3. CONSULTANT agrees to comply with the provisions of California Labor Code Sections 1771, 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The applicable prevailing wage determination(s) may be obtained at:

   http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm.

   Applicable prevailing wage determinations are also are on file with CITY and are available to any interested party upon request. CONSULTANT shall, as a penalty to CITY, forfeit not more than two-hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for any public work done under this Agreement by CONSULTANT or by any subcontractor.

4. Pursuant to California Labor Code Section 1771.4, CONSULTANT's services are subject to compliance monitoring and enforcement by the Department of Industrial Relations. CONSULTANT shall post job site notices as prescribed by DIR regulations and furnish the records specified in California Labor Code Section 1776 directly to the Labor Commissioner in the manner prescribed by California Labor Code Section 1771.4(a)(3) and (c)(2).

5. CONSULTANT shall comply with the provisions of California Labor Code Section 1776 which, among other things, require CONSULTANT and each subcontractor to (1) keep accurate payroll records, (2) certify and make such payroll records available for inspection as provided by Section 1776, and (3) inform CITY of the location of the records. CONSULTANT is responsible for compliance with Section 1776 by itself and all of its subcontractors.

6. CONSULTANT shall comply with the provisions of California Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONSULTANT is responsible for compliance with Section 1777.5 by itself and all of its subcontractors.

7. CONSULTANT shall comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours. CONSULTANT shall, as a penalty to CITY, forfeit twenty-five dollars ($25) for each worker employed in the execution of this Agreement by CONSULTANT or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code.

8. California Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, CONSULTANT hereby certifies as follows:

   "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

**EXHIBIT ___ (if applicable)**

**COMMUNITY WORKFORCE AGREEMENT - REQUIREMENTS**

If the Services, in whole or in part, include the services of a Building/Construction Inspector, or Field Soils and Materials Tester (Inspectors), as the scope of work for each craft is defined in the State of California Wage Determination for said craft, then to the extent of such services CONSULTANT shall be obligated to comply with Community Workforce Agreement between the City and the Los Angeles/Orange Counties Building and Construction Trades Council and the Signatory Craft Councils and Local Unions ("CWA"). The CWA is a master labor agreement that establishes employment and labor relations procedures, and applies to all Consultants, Contractors and Subcontractors that are awarded or perform work on covered projects. CONSULTANT and its Subcontractors of must agree to be bound by the CWA. A Letter of Assent (in the form attached to this Exhibit, must be submitted by CONSULTANT agreeing to be bound to the terms and conditions of the CWA.

Among other requirements, CONSULTANT, if not currently a signatory to a collective bargaining agreement with the unions that are a signatory to the CWA, must register CONSULTANT'S own workers ("Core Employees") with the appropriate union hall prior to performing work. CITY has retained a third-party CWA Administrator that will act on CITY's behalf and aid parties in administering the CWA. CONSULTANT must provide a listing of its Core Employees to CITY's CWA Administrator and the union prior to starting work.

To qualify as a Core Employee, the employee must have been on CONSULTANT'S active payroll for sixty (60) of the one hundred (100) working days prior to project award and have worked at least two thousand (2,000) hours in the craft that they are employed within the previous four (4) years. Core Employees are to be used in a one-to-one ratio with referred workers from the union hall until a maximum of five (5) total Core Employees are used, and any additional workers shall be referred from the union. A copy of the CWA is available in the Public Works Department located inside Buena Park City Hall (6650 Beach Blvd, Buena Park, CA 90621) and the terms and conditions of the CWA are incorporated fully into the Agreement if the Services include covered work.

**EXHIBIT __ (if applicable)**

**REQUIRED FOR ALL CONTRACTS AWARDED BY THE CITY COUNCIL**
**(OTHER THAN COMPETITIVELY BID, LABOR, OR PERSONAL EMPLOYMENT CONTRACTS)**

**LEVINE ACT DISCLOSURE STATEMENT**

California Government Code section 84308, commonly referred to as the "Levine Act," precludes an elected or appointed officer of a local government agency from making, participating in, or in any way attempting to influence the awarding of a contract by the agency if the officer receives any political contributions totaling more than $500 in the 12 months preceding the contract award, during the proceeding leading to the contract award, and for 12 months following the final decision on the contract, when the contribution is from any person that has a financing interest in the contract. This prohibition applies to contributions made directly to the officer, received by the officer on behalf of any other officer, or received on behalf of any candidate for office or on behalf of any committee. The Levine Act also requires disclosure of any such contributions to be made by a party to be awarded a contract by the local agency. The Levine Act does not apply to contracts that are competitively bid, labor, or personal employment contracts.

**LEVINE ACT DISCLOSURES:**

1. Have you or your company, or any agent on behalf of you or your company, made any contributions of more than $500 to any member of the Buena Park City Council in the 12 months preceding the date the City issued the request for proposals leading to the contract?

   YES ___ NO ___

   If yes, please identify the Councilmember(s) and amount of any such campaign contribution(s):

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any contributions of more than $500 to any member of the Buena Park City Council after the date of the issuance of the request for proposals, or in the 12 months after the City Council's decision on the contract?

   YES ___ NO ___

   If yes, please identify the Councilmember(s):

**NOTE:** Answering yes to either of the two (2) questions above does not preclude the City of Buena Park from awarding a contract to your firm. It does, however, preclude the identified officer(s) from making, participating in, or in any way attempting to influence the contract award process. Failing to provide full and accurate information on this form may be grounds for disqualification and other legal penalties.

| | |
|---|---|
| _____ | _____ |
| DATE | SIGNATURE OF AUTHORIZED OFFICIAL |
| _____ | _____ |
| NAME OF COMPANY | NAME, TITLE |

**CITY OF BUENA PARK**
**PROFESSIONAL SERVICES AGREEMENT**
**26-02**

DATE: **February 10, 2026**

SERVICES: **Professional Engineering Services**

PROJECT: **BOISSERANC PARK PICKLEBALL COURTS PROJECT**

PARTIES TO THE AGREEMENT:

"CITY": City of Buena Park, a California Municipal Corporation

City Representative:
Name: **Mina Mikhael**
Title: **Director of Public Works/ City Engineer**
Tel.: **714-562-3672**
Email: **MMikhael@buenapark.com**

"CONSULTANT": RJM Design Group, Inc., a California Corporation

Consultant Representative:
Name: **Zachary Mueting, LLA**
Title: **Principal**
Tel.: **(949) 493-2600**
Email: **zach@rjmdesigngroup.com**

SUMMARY OF TERMS:

Start Date: **2/10/2026**

End Date: **12/31/2027**

Contract Value: **$145,982.00**

Services a "Public Work": NO [ ___ ] YES [ X ] (add "PW Exhibit")

Community Workforce Agreement: NO [ X ] YES [ ___ ] (add "CWA Exhibit")

Insurance Approved By Risk Management: NO [ ___ ] YES [ X ]

APPROVED BY: *(select one)*

**(___)** Department Head
*Contract Value ≤ $10,000*

**(___)** City Manager
*Contract Value ≤ $80,000*

**( X )** City Council
*Contract Value > $80,000*
***("Levine Act Exhibit" Required)***

***AGREEMENT MUST BE FIRST EXECUTED BY CONSULTANT BEFORE IT MAY BE EXECUTED ON BEHALF OF THE CITY.***

**CITY OF BUENA PARK**
**PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement ("*Agreement*") is dated as of February 10, 2026, between the City of Buena Park, a California charter city ("*CITY*"), and RJM Design Group, Inc., a California Corporation ("*CONSULTANT*"). CITY and CONSULTANT are at times referred to herein jointly as "Parties" and individually as a "Party."

**1. TERM.** The term of this Agreement shall commence on February 10, 2026 and shall remain in full force and effect until December 31, 2027, unless extended upon the mutual written agreement of the Parties or earlier terminated pursuant to Section 16.2 of this Agreement ("*Term*").

**2. SERVICES.** Subject to the terms and conditions in this Agreement, CONSULTANT shall provide to CITY those services that are specifically described in Exhibit "A" (the "*Services*"). CITY may request changes or expansion of the Services (each a "*Modification*") and in such cases the Modification to the Services, and any resulting increase or decrease in the Compensation to be paid CONSULTANT and/or any changes to the Schedule of Performance (defined below), shall be documented in a written amendment to this Agreement. Increases or decreases in Compensation resulting from any Modification to the Services shall be based on the rate specified in the Compensation Schedule (defined below), or if not specified in the Compensation Schedule at then-applicable prevailing market rate charged by CONSULTANT to other customers for the same service.

**3. SCHEDULE OF PERFORMANCE.** CONSULTANT shall commence providing the Services upon receipt of a written "Notice to Proceed" from the City Representative and CONSULTANT shall proceed only to the extent of such authorization. CONSULTANT shall perform all Services in the time required by the schedule of performance described in Exhibit "A" ("*Schedule of Performance*"), or if not specified in the Schedule of Performance in a timely and diligent manner reasonably acceptable to CITY.

**4. COMPENSATION.** The total compensation paid to CONSULTANT for complete performance of the Services, including any authorized reimbursable expenses, shall NOT EXCEED the total maximum sum of **$145,982.00** ("*Compensation*"). CONSULTANT shall be paid for performing the Services at the hourly rate, daily rate, flat fee, lump sum, or other basis specified in Exhibit "A**"** to this Agreement ("*Compensation Schedule*"). The Compensation specified in this section shall be the sole and exclusive consideration paid to CONSULTANT for full and complete performance of the Services and may only be increased by formal amendment to this Agreement.

**5. PAYMENT.**

**5.1 Invoices.** Each calendar month after CITY's issuance of the Notice to Proceed, CONSULTANT shall submit an invoice to CITY for the Services performed and any authorized reimbursable expenses incurred in the immediately preceding calendar month. *(Ex: invoices for Services rendered in January should be submitted in February*). The invoices shall describe in detail the Services rendered during each invoice period such as the days worked, personnel involved, number of hours worked, rates charged, milestones achieved, work product generated, or reimbursable expenses incurred, as applicable. CONSULTANT shall remit the invoices to the address and in the manner specified by CITY.

**5.2 Payment.** CITY shall review all invoices and notify CONSULTANT in writing of any disputed charges or amounts. CITY shall pay all undisputed portions of the invoice within thirty (30) calendar days after receipt. CITY shall not withhold federal or state payroll or other taxes, or make deductions, from payments made to CONSULTANT.

**6. STANDARD OF SKILL.** CONSULTANT shall perform all Services in the manner and according to the standards currently observed by a competent practitioner of CONSULTANT's profession in California, and shall at all times, meet or exceed any applicable professional standards of care, workmanship, or conduct. All products of whatsoever nature that CONSULTANT delivers to CITY pursuant to this Agreement shall be prepared in a professional manner and conform to the standards of quality normally observed by a person currently practicing in CONSULTANT's profession. The acceptance of the Services by CITY shall not operate as a release of CONSULTANT from such standards of care, workmanship, or conduct.

**7. INDEPENDENT CONTRACTOR.** CONSULTANT is and shall at all times remain as to CITY a wholly independent contractor. Neither CITY nor any of its agents shall have control over the conduct of CONSULTANT or any of CONSULTANT's employees or agents, except as herein set forth. CONSULTANT shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of CITY. CONSULTANT shall have no power to incur any debt, obligation, or liability on behalf of CITY or otherwise act on behalf of CITY as an agent.

7.1 CONSULTANT shall not have the status of an employee of CITY under this Agreement, or be entitled to participate in any insurance, medical care, vacation, sick leave or other benefits provided for CITY's officers or employees.

7.2 In the event that CONSULTANT, or any of its employees, agents, or subcontractors providing Services under this Agreement, claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("*PERS*") to be eligible for enrollment in PERS as an employee of CITY, CONSULTANT shall indemnify, defend, and hold CITY harmless for the payment of any employee and/or employer contributions for PERS benefits on behalf of CONSULTANT or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of CITY.

7.3 CONSULTANT represents that it has, or will secure at its own expense, all personnel required to perform the Services under this Agreement. All of the Services shall be performed by CONSULTANT or under its direct supervision, and all personnel engaged in the work shall be qualified to perform it. CONSULTANT reserves the right to determine the assignment of its own employees to the performance of the Services under this Agreement, but CITY reserves the right, for good cause, to require CONSULTANT to exclude any employee from performing Services on CITY's premises.

**8. ADMINISTRATION.**

**8.1 City's Representative.** The City Representative identified on the cover page of this Agreement shall have authority to administer this Agreement and oversee CONSULTANT's performance of the Services, provided that an individual's authority to amend this Agreement shall be governed by applicable provisions of the Buena Park Municipal Code. All activities performed by CONSULTANT shall be coordinated through the City Representative. CITY may change the identity of the City Representative upon written notice to CONSULTANT.

**8.2 Consultant's Representative.** Consultant's Representative identified on the cover page of this Agreement has the authority to administer this Agreement on behalf of CONSULTANT and to act, bind, and approve all matters relating to this Agreement on behalf of CONSULTANT. Consultant's Representative shall not be replaced without the advance consent of CITY, which consent shall not be unreasonably withheld.

**9. SAFETY REQUIREMENTS.** All work performed under this Agreement shall be performed in such a manner as to provide safety to the public and to meet or exceed the safety standards outlined by CAL OSHA. CITY may issue restraint or cease and desist orders to CONSULTANT when unsafe or harmful acts are observed or reported relative to the performance of the Services. CONSULTANT shall maintain the work sites free of hazards to persons and property resulting from its operations. CONSULTANT shall immediately report to CITY any hazardous condition noted by CONSULTANT.

**10. INDEMNIFICATION AND HOLD HARMLESS.**

**10.1 Purpose of Section.** CONSULTANT agrees that CITY, and its elected officials, officers, employees, and agents (cumulatively "*City Indemnitees*") shall, to the fullest extent permitted by California law, be fully protected from any loss, injury, damage, claim, liability, taxes, fees, lawsuit, cost, expense, reasonable attorneys' fees, litigation costs, defense costs, court costs or any other cost or damages of any kind arising out of or in any way related to CONSULTANT's provision of the Services or performance of this Agreement. This Section is intended by the Parties to provide the fullest protection possible under California law to CITY and the City Indemnitees. CONSULTANT acknowledges that CITY would not have entered into this Agreement without the covenants and commitments of CONSULTANT in this Section 10.

**10.2 Indemnification for Design Services (if applicable).** Consistent with California Civil Code Section 2782.8, if and to the extent the Services are design professional services to be performed by a design professional, as that term is defined under said Section 2782.8, CONSULTANT shall, to the fullest extent permitted by law, indemnify, protect, defend, and hold the City Indemnitees harmless for all claims, demands, costs, or liability that arise out of, pertain, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its officers, employees, or agents in said performance of the Services, excepting only liability arising from the negligence, active negligence, or intentional misconduct of CITY.

**10.3 Indemnification for Services.** Other than in the performance of design professional services by a design professional, as covered by Section 10.2 above, to the fullest extent permitted by law CONSULTANT shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the City Indemnitees from and against any and all damages, costs, taxes, fees, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens and/or losses of any nature whatsoever, including fees of accountants, attorneys and other professionals, and all costs associated therewith, and the payment of all consequential damages (collectively "Claims"), in law or equity, whether actual, alleged or threatened, which arise out of, pertain to, or relate to the acts or omissions, or willful misconduct, of CONSULTANT, or its officers, agents, servants, employees, subcontractors, materialmen, suppliers, or contractors, or their officers, agents, servants or employees (or any entity or individual that CONSULTANT shall bear the legal liability thereof) in the performance of this Agreement, including CONSULTANT's active or passive negligence, except for Claims arising from the sole negligence or willful misconduct of CITY, as determined by final arbitration or court decision or by the agreement of the Parties. CONSULTANT shall defend the City Indemnitees in any action or actions filed in connection with any Claims with counsel reasonably approved by CITY, and shall pay all costs and expenses, including all reasonable attorneys' fees and experts' costs actually incurred in connection with

such defense. CONSULTANT shall reimburse the Indemnitees for any and all legal expenses and costs incurred by City Indemnitees in connection therewith.

**10.4 Taxes, Assessments, Workers Compensation**. CONSULTANT shall pay all required taxes on amounts paid to CONSULTANT under this Agreement and indemnify and hold CITY harmless from any and all taxes, assessments, penalties and interest asserted against CITY by reason of the independent contractor relationship created by this Agreement. CONSULTANT shall fully comply with applicable workers' compensation laws regarding CONSULTANT and its CONSULTANT shall indemnify and hold CITY harmless from any failure of CONSULTANT to comply with applicable workers' compensation laws.

**10.5 Obligations Not Limited by Insurance.** The obligations and covenants of CONSULTANT in this Section 10 are independent and separate from any requirement or covenant to carry insurance. The obligations of CONSULTANT under this Section 10 shall not be limited by the limits of any policies of insurance by this Agreement or otherwise maintained by CONSULTANT, nor shall CONSULTANT's obligations by limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives any statutory immunity under such statutes or laws as to the CITY or City Indemnitees.

**10.6 Survival; Enforcement.** CONSULTANT's obligations and covenants under this Section shall survive the expiration or termination of this Agreement and shall continue in full force and effect for a time at least equal to the statute of limitations that is applicable to the underlying Claim, demand, cost or liability. CITY may offset against the amount of any compensation due CONSULTANT any amount due to CITY from CONSULTANT as a result of CONSULTANT's failure to promptly pay CITY any obligation for reimbursement or indemnification arising under this Section 10.

**11. INSURANCE. At all times during the term of this Agreement** CONSULTANT shall maintain insurance coverage in the forms, types, and amounts that are set forth in this Section 11, and upon CITY's request CONSULTANT shall provide evidence of such coverage to the satisfaction of CITY's Director of Risk Management, which may include a visual inspection of all policies, copies of declarations page, endorsements signed by an authorized representative of the underwriting company, or certificates of insurance.

**11.1 Minimum Scope of Insurance.** CONSULTANT shall maintain policies with coverage at least as broad as:

**.**1 Commercial General Liability insurance using the most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01, which shall include insurance for "bodily injury," "property damage" and "personal and advertising injury" with coverage for premises and operations, products and completed operations, and contractual liability.

.2 The most current version of Insurance Service Office (ISO) Business Auto Coverage Form CA 00 01, which shall include coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code 1-Any Auto).

.3 Workers' Compensation insurance as required by the California Labor Code and Employer's Liability Insurance.

.4 Professional Liability (Errors and Omissions) insurance appropriate to CONSULTANT's profession. If such insurance policy is written on a claims-made form, the

retroactive date must be shown and must be before the effective date of the Agreement or the commencement of Services by Consultant.

**11.2 Minimum Limits of Insurance.** CONSULTANT shall maintain insurance coverage limits not less than:

.1 Commercial General Liability: $2,000,000 per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit is used, either the general aggregate limit shall apply separately to the Services / location or the general aggregate limit shall be $4,000,000 and contain specific language creating a duty to defend against any suit seeking damages.

.2 Automobile Liability: $1,000,000 per accident for bodily injury and property damage.

.3 Employer's Liability: $1,000,000 per accident for bodily injury or disease.

.4 Professional liability: $2,000,000 per claim, with an extended reporting period of not less than two years.

**11.3 Umbrella or Excess Insurance.** In the event CONSULTANT purchases an umbrella or excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies) required by this Section 11.

**11.4 Deductibles and Self-insured Retentions:** CONSULTANT shall be responsible for payment of any deductibles contained in any insurance policy(ies) required hereunder and CONSULTANT shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to, and approved by, the City Manager or his/her designee. At the option of the City Manager or his/her designee, either (i) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY and City Indemnitees; or (ii) CONSULTANT shall provide a financial guarantee, satisfactory to the City Manager or his/her designee, guaranteeing payment of losses and related investigations, claim administration and defense expenses. At no time shall CITY be responsible for the payment of any deductibles or self-insured retentions.

**11.5 Required Endorsements.** Each insurance policy shall be endorsed as follows:

.1 Except with respect to Employer's Liability or Professional Liability/E&O policies required by this Section 11, CITY and City Indemnitees shall be named as additional insureds (collectively "*Additional Insureds*"). Additional Insured endorsements shall not: (a) be limited to "Ongoing Operations"; (b) exclude "Contractual Operations"; (c) restrict coverage to the "Sole" liability of CONSULTANT; or (d) contain any other exclusion contrary to this Agreement.

.2 For any claims related to this Agreement or the Services performed under this Agreement, CONSULTANT's insurance coverage shall be primary to any other similar insurance carried by Additional Insureds. Any insurance or self-insurance maintained by Additional Insureds shall be in excess of CONSULTANT's insurance and shall not be called upon to contribute with it.

.3 All insurance coverage shall contain a provision that prohibits cancellation, modification or lapse without thirty (30) calendar days' prior written notice from insurer to CITY, or ten (10) days' notice if due to non-payment of premium. The notice shall be provided via certified mail, return receipt requested. CONSULTANT shall require its insurer to modify the applicable policy and all certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

.4 Each policy shall be endorsed to state that the insurer waives the right of subrogation against CITY and City Indemnitees.

**11.6 Duration of Insurance.** The requirements of this Section 11 shall survive expiration or termination of the Agreement. Insurance must be maintained, and evidence of insurance must be provided for at least 3 years after any expiration or termination of the Agreement or, in the alternative, the policy shall be endorsed to provide not less than a 3-year discovery period.

**11.7 Acceptability of Insurers.** All insurance coverage required by this Agreement shall be written by insurers admitted to conduct business in the State of California by the Department of Insurance and rated "A:VIII" in the most recent A.M. Best's Insurance Rating Guide.

**11.8 Verification of Coverage.** CONSULTANT shall furnish CITY with evidence of the insurance required by this Agreement to the satisfactory to CITY. Such evidence shall consist of original certificates of insurance and amendatory endorsements, including an additional insured endorsement. The endorsements shall be on forms provided by CITY or on such other forms approved by CITY and conforming to CITY's requirements. CONSULTANT shall file all certificates of insurance and fully executed endorsements with CITY before commencing performance of the Services. Where and at the times applicable, CONSULTANT shall also provide proof that the policies of insurance required under this Agreement and expiring during the term of this Agreement have been renewed or replaced with other policies providing coverage that complies with this Section 11. CONSULTANT shall furnish such proof to CITY prior to the expiration of the original policies. CITY may require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. CONSULTANT shall provide complete copies of policies to CITY upon request.

**11.9 Other Insurance Provisions.**

.1 All insurance coverage and limits provided pursuant to this Agreement shall apply to the full extent of the policies involved, available or applicable. Nothing contained in this Agreement or any other agreement relating to CITY or its operations limits the application of the insurance coverage.

.2 Requirements of specific coverage features or limits contained in this Section 11 are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any Party to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

.3 All insurance coverage shall cover CONSULTANT's operations pursuant to the terms of this Agreement.

.4 Any actual or alleged failure on the part of CITY or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of CITY or any additional insured, in this or any other regard.

.5 In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right, but not the duty, to obtain the insurance it deems necessary, and CONSULTANT shall promptly reimburse to CITY any premium paid by CITY.

.6 CONSULTANT shall provide immediate notice to CITY of any claim or loss against CONSULTANT that includes CITY or any of the Additional Insureds as a defendant. CITY assumes no obligation or liability from the notice. CITY shall have the right, but not the duty, to monitor the handling of the claim or claims if they are likely to involve CITY.

**11.10 Subcontractors.** CONSULTANT shall include all subcontractors, or any other party involved in the performance of the Services, as insureds under its policies or shall require subcontractors or any other party involved in the Services by CONSULTANT to carry the same insurance as required in this Section 11. CONSULTANT shall obtain certificates evidencing the coverage and make reasonable efforts to ensure that the coverage is provided as required in this Section. CONSULTANT shall require that no contract used by any subcontractor, or contract CONSULTANT enters into on behalf of CITY, shall reserve the right to charge back to CITY the cost of insurance required by this Agreement. CONSULTANT shall, upon request, submit to CITY for review, all agreements with subcontractors or others with whom CONSULTANT contracts with on behalf of CITY, and all certificates of insurance obtained in compliance with Section 11.8. CITY's failure to request copies of the documents shall not impose any liability on CITY, or its employees, or be deemed a waiver of any of CITY's rights.

## 12. WORK PRODUCT.

**12.1 Deliverables.** CONSULTANT shall, in such time and in such form as CITY may require, furnish reports concerning the status of Services required under this Agreement. CONSULTANT shall, upon request by CITY and upon completion or termination of this Agreement, deliver or return to CITY all material furnished to CONSULTANT by CITY.

**12.2 Ownership.**

.1 All draft and final reports, documents and other written material, and any and all images, ideas, concepts, designs including website designs, source code, object code, electronic data and files or other media whatsoever, created or developed by CONSULTANT in the performance of this Agreement (collectively, "*Work Product*") shall be considered to be "works made for hire" for the benefit of CITY. All Work Product and any and all intellectual property rights arising from their creation, including all copyrights and other proprietary rights, shall be and remain the property of CITY without restriction or limitation upon their use, duplication or dissemination by CITY upon final payment being made. However, any use, re-use, or modification of said Work Product for any purpose other than that intended by this Agreement shall be at CITY's sole risk. CONSULTANT shall not obtain or attempt to obtain copyright protection as to any of the Work Product.

.2 CONSULTANT hereby assigns to CITY all rights of ownership to the Work Product, including any and all related intellectual property and proprietary rights that are not otherwise vested in CITY pursuant to subsection .1 above.

.3 CONSULTANT warrants and represents that it has secured all necessary licenses, consents or approvals necessary to the production of the Work Product, and that upon final payment, CITY shall have full legal title to the Work Product, and full legal authority and the right to use and reproduce the Work Product for any purpose. CONSULTANT shall defend, indemnify and hold CITY and the City Indemnitees harmless from any loss, claim or liability in any way related to a claim that CITY's use of any of the Work Product is violating federal, state or local laws, or any contractual provisions, or any rights or laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights or interests in products, ideas or inventions. CONSULTANT shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Work Product produced under this Agreement. In the event any the use of any of the Work Product or other deliverables hereunder by CITY is held to constitute an infringement and the use of any of the same is enjoined, CONSULTANT, at its expense, shall: (a) secure for CITY the right to continue using the Work Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for CITY; or (b) modify the Work Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. CONSULTANT's covenants under this Section 12.2 shall survive the expiration or termination of this Agreement.

**13. CONFIDENTIALITY.** During performance of this Agreement, CONSULTANT may gain access to and use CITY information regarding inventions, machinery, products, prices, apparatus, costs, discounts, future plans, business affairs, governmental affairs, processes, trade secrets, technical matters, systems, facilities, customer lists, product design, copyright, data, and other vital information (hereafter collectively referred to as "*City Information*") that are valuable, special and unique assets of CITY. CONSULTANT agrees to protect all City Information and treat it as strictly confidential, and further agrees that CONSULTANT shall not at any time, either directly or indirectly, divulge, disclose or communicate in any manner any City Information to any third party without the prior written consent of CITY. In addition, CONSULTANT shall comply with all CITY policies governing the use of CITY network and technology systems. A violation by CONSULTANT of this section shall be a material violation of this Agreement and shall justify legal and/or equitable relief.

**14. RECORDS.** CONSULTANT shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information relating to the Services, as required by CITY or the City Representative. CONSULTANT shall maintain adequate records on services provided in sufficient detail to permit an evaluation of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, CONSULTANT shall provide access to such books and records to the City Representative, or his or her designees, and shall give the City Representative, or his or her designees, the right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement.

**15. ASSIGNMENT AND SUBCONTRACTING.** This Agreement is personal to CONSULTANT and CITY has entered this Agreement in reliance on CONSULTANT's skill, competence and experience. CONSULTANT shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without CITY's prior written consent, by and through the City Representative. CITY's consent to an assignment of rights under this Agreement shall not release CONSULTANT from any of its obligations or alter any of its obligations to be performed under this Agreement. Any attempt at assignment or delegation by CONSULTANT in violation of this Section shall be void and of no effect and shall entitle CITY to immediately terminate this Agreement for cause. As used in this section, "assignment" and

"delegation" means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs. CONSULTANT shall not subcontract any performance required under this Agreement without CITY's prior written consent.

**16. SUSPENSION AND TERMINATION.**

**16.1 Right to Suspend.** CITY shall have the right at any time to temporarily suspend CONSULTANT's performance hereunder, in whole or in part, by giving a written notice of suspension to CONSULTANT. If CITY gives such notice of suspension, CONSULTANT shall immediately suspend its activities under this Agreement as specified in such notice.

**16.2 Termination.** CITY shall have the right to terminate this Agreement at any time by giving a written notice of termination to CONSULTANT. If CITY gives such notice of termination, CONSULTANT shall immediately cease rendering Services pursuant to this Agreement. If CITY terminates this Agreement:

.1 CONSULTANT shall, not later than five days after such notice of termination, deliver to CITY copies of all Work Product or other information prepared pursuant to this Agreement.

.2 CITY shall pay CONSULTANT the reasonable value of Services rendered by CONSULTANT prior to termination; provided, however, CITY shall not in any manner be liable for lost profits that might have been made by CONSULTANT had the Agreement not been terminated or had CONSULTANT completed the Services required by this Agreement. In this regard, CONSULTANT shall furnish to CITY such financial information as in the judgment of CITY is necessary for CITY to determine the reasonable value of the Services render by CONSULTANT. The foregoing is cumulative and does not affect any right or remedy that CITY may have in law or equity.

**17. Conflicts of Interest.** CONSULTANT shall comply with all applicable federal, state and local conflict of Interest laws, including the Political Reform Act (Cal. Gov. Code § 81000 *et seq.*), the Levine Act (Cal. Gov. Code § 84308), and California Government Code Section 1090. CONSULTANT covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, that would conflict in any manner with the interests of CITY or that would in any way hinder CONSULTANT's performance of Services under this Agreement. CONSULTANT further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor, without the written consent of CITY. CONSULTANT agrees to avoid conflicts of interest or the appearance of any conflicts of interest with the interests of CITY at all times during the performance of this Agreement.

**18. NOTICES.** Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be given in writing to the person at the addresses specified on first page of this Agreement and deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during CONSULTANT's and CITY's regular business hours, or (c) three business days after deposit in the United States mail, by first class mail, postage prepaid. Either Party may change the specified person or address at which it is to receive notices by advising the other Party in writing.

## 19. MISCELLANEOUS TERMS.

**19.1 Exhibits; Precedence.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement by this reference. In the event of any inconsistency between the express provisions of this Agreement and any provision of an exhibit, the provisions of this Agreement shall prevail.

**19.2 Time of the Essence.** Time is of the essence in respect to all provisions of this Agreement that specify a time for performance.

**19.3 Nuisance; Compliance with Laws.** CONSULTANT shall not maintain, commit or permit the maintenance or commission of any nuisance in connection with performing the Services. In the performing the Services CONSULTANT shall abide by and conform with and to any and all applicable laws of the United States and the State of California, and the local laws, regulations, and policies of the City of Buena Park.

**19.4 Permits and Licenses.** CONSULTANT, at its sole expense, shall obtain and maintain during the term of this Agreement all appropriate permits, licenses, and certificates that may be required in connection with performing the Services.

**19.5 Governing Law; Venue.** The terms of this Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, without regard for its conflicts of laws principles, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. The venue for resolving any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be a court with jurisdiction that is located in the County of Orange, California.

**19.6 Cost of Litigation.** If any legal action is necessary to enforce any provision of this Agreement or for damages by reason of an alleged breach of any provisions of this Agreement (whether in contract, tort, or both), the prevailing Party shall be entitled to receive from the losing Party all attorneys' fees, costs and expenses in such amount as the courts may determine to be reasonable.

**19.7 Waiver.** No delay or omission to exercise any right, power or remedy accruing to CITY under this Agreement shall impair any right, power or remedy of CITY, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver by CITY of any breach, any failure of a condition, or any right or remedy under this Agreement shall be: (1) effective unless it is in writing and signed by the Party making the waiver; (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy; or (3) deemed to constitute a continuing waiver unless the writing expressly so states.

**19.8 Efficient Performance.** CONSULTANT shall commence, carry on and complete its assignments with all practicable dispatch, in a sound, economical, and efficient manner in accordance with all applicable laws and generally accepted industry and applicable professional standards.

**19.9 No Third Party Beneficiaries.** This Agreement is made solely for the benefit of the Parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

**19.10 When Rights and Remedies Not Waived.** In no event shall the making by CITY of any payment to CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default that may then exist, on the part of CONSULTANT, and the making of any such payment by CITY while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to CITY with regard to such breach or default.

**19.11 Severability.** If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected by such holding.

**19.12 Captions.** The titles of the sections, subsections and paragraphs set forth in this Agreement are inserted for convenience and reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement and the rights or obligations of the Parties to this Agreement.

**19.13 Word Usage.** Unless the context clearly requires otherwise, (a) the word "shall" is mandatory and "may" is permissive; (b) "or" is not exclusive; and (c) "includes" or "including" are not limiting.

**19.14 Integrated Agreement and Modification of Agreement.** This Agreement, and all exhibits referred to in this Agreement, constitutes the final, complete and exclusive statement of the terms of the agreement between CITY and CONSULTANT with respect to the subject matter of this Agreement. This Agreement supersedes all prior or contemporaneous oral or written negotiations, representations or agreements of the Parties. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may be modified only by a writing signed by both Parties.

**19.15 Authority to Bind Parties.** Each of the undersigned hereby represents that he or she has the authority to execute this Agreement on behalf of his or her contracting Party.

In recognition of the obligations stated in this Agreement, the Parties have executed this Agreement on the date indicated above by and through their duly authorized representatives.

| **CITY OF BUENA PARK**<br>**a California municipal corporation** | **RJM Design Group, Inc.**<br>**a California corporation** |
|---|---|
| | **Name of Business** |
| Signature | Signature |
| Name: | Name: |
| Title: | Title: |

***If CONSULTANT is a corporation, then pursuant to California Corporations Code Section 313 this Agreement must be executed by either: (1) the chairperson of the board; (2) the president; or (3) the vice president plus any one of the following: the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer.**

Signature

Name: _____

Title: _____

ATTEST:

BY: _____
Adria M. Vicuña, MMC. City Clerk

APPROVED AS TO FORM:

BY: _____
Christopher Cardinale, City Attorney

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RJMDESI-01 MCCOWANA

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/4/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0E67768
IOA Insurance Services
3636 Nobel Drive
Suite 410
San Diego, CA 92122

CONTACT NAME: Ali Smith
PHONE (A/C, No, Ext): (619) 788-5795 50206 FAX (A/C, No): (619) 574-6288
E-MAIL ADDRESS: Ali.Smith@ioausa.com

| INSURER(S) AFFORDING COVERAGE | NAIC # |
|---|---|
| INSURER A : RLI Insurance Company | 13056 |
| INSURER B : Arch Insurance Company | 11150 |
| INSURER C : | |
| INSURER D : | |
| INSURER E : | |
| INSURER F : | |

INSURED
RJM Design Group, Inc.
31591 Camino Capistrano
San Juan Capistrano, CA 92675

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| A | X COMMERCIAL GENERAL LIABILITY | | | | | | EACH OCCURRENCE | $ 2,000,000 |
| | CLAIMS-MADE X OCCUR | X | | PSB0007263 | 9/30/2025 | 9/30/2026 | DAMAGE TO RENTED PREMISES (Ea occurrence) | $ 1,000,000 |
| | X Limited Cont Liab | | | | | | MED EXP (Any one person) | $ 10,000 |
| | X Serv Interest | | | | | | PERSONAL & ADV INJURY | $ 2,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE | $ 4,000,000 |
| | POLICY X PRO-JECT LOC | | | | | | PRODUCTS - COMP/OP AGG | $ 4,000,000 |
| | OTHER: | | | | | | Ded | $ 0 |
| A | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) | $ 1,000,000 |
| | X ANY AUTO | X | | PSA0002412 | 9/30/2025 | 9/30/2026 | BODILY INJURY (Per person) | $ |
| | OWNED AUTOS ONLY / SCHEDULED AUTOS | | | | | | BODILY INJURY (Per accident) | $ |
| | HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY | | | | | | PROPERTY DAMAGE (Per accident) | $ |
| | | | | | | | | $ |
| A | X UMBRELLA LIAB OCCUR | | | | | | EACH OCCURRENCE | $ 5,000,000 |
| | EXCESS LIAB CLAIMS-MADE | | | PSE0003628 | 9/30/2025 | 9/30/2026 | AGGREGATE | $ 5,000,000 |
| | DED RETENTION $ | | | | | | | $ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | | X PER STATUTE OTH-ER | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) | N / A | X | PSW0004066 | 9/30/2025 | 9/30/2026 | E.L. EACH ACCIDENT | $ 1,000,000 |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE | $ 1,000,000 |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | $ 1,000,000 |
| B | Prof Liab/Clms Made | | | PAAEP0031108 | 10/1/2025 | 10/1/2026 | Per Claim | 2,000,000 |
| B | Ded.: $25K Per Claim | | | PAAEP0031108 | 10/1/2025 | 10/1/2026 | Aggregate | 2,000,000 |

APPROVED
By Laurie Aubuchon at 1:55 pm, Sep 30, 2025

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: All Operations

The City of Buena Park, its elected officials, officers, attorneys, agents, employees, independent contractors serving in the role of city officials and designated volunteers are Additional Insureds with respect to General/Hired & Non-Owned Auto Liability per the attached endorsements as required by written contract. Insurance is Primary and Non-Contributory. Waiver of Subrogation applies to Workers' Compensation.

30 Days Notice of Cancellation with 10 Days Notice for Non-Payment of Premium in accordance with the policy provisions.

**CERTIFICATE HOLDER**

City of Buena Park
Attn: Cesar Ortiz
6650 Beach Blvd.
Buena Park, CA 90620

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE


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Named Insured: RJM Design Group, Inc.
Policy Number: PSA0002412

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

**A. Broad Form Named Insured**

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE,** Paragraph **A.1. Who Is An Insured** Provision:

Any business entity newly acquired or formed by you during the policy period, provided you own fifty percent (50%) or more of the business entity and the business entity is not separately insured for Business Auto Coverage. Coverage is extended up to a maximum of one hundred eighty (180) days following the acquisition or formation of the business entity.

This provision does not apply to any person or organization for which coverage is excluded by endorsement.

**B. Employees As Insureds**

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE,** Paragraph **A.1. Who Is An Insured** Provision:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

**C. Blanket Additional Insured**

The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE,** Paragraph **A.1. Who Is An Insured** Provision:

Any person or organization that you are required to include as an additional insured on this coverage form in a contract or agreement that is executed by you before the "bodily injury" or "property damage" occurs is an "insured" for liability coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in **SECTION II – COVERED AUTOS LIABILITY COVERAGE**.

The insurance provided to the additional insured will be on a primary and non-contributory basis to the additional insured's own business auto coverage if you are required to do so in a contract or agreement that is executed by you before the "bodily injury" or "property damage" occurs.

**D. Blanket Waiver Of Subrogation**

The following is added to the **SECTION IV – BUSINESS AUTO CONDITIONS, A. Loss Conditions, 5. Transfer Of Rights Of Recovery Against Others To Us**:

We waive any right of recovery we may have against any person or organization to the extent required of you by a contract executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

**E. Employee Hired Autos**

1. The following is added to the **SECTION II – COVERED AUTOS LIABILITY COVERAGE,** Paragraph **A.1. Who Is An Insured** Provision:

   An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. Changes In General Conditions:

   Paragraph **5.b.** of the **Other Insurance** Condition in the **BUSINESS AUTO CONDITIONS** is deleted and replaced with the following:

   **b.** For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

   **(1)** Any covered "auto" you lease, hire, rent or borrow; and

   **(2)** Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business. However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

**F. Fellow Employee Coverage**

**SECTION II – COVERED AUTOS LIABILITY COVERAGE, Exclusion B.5.** does not apply if you have workers compensation insurance in-force covering all of your employees.

**G. Auto Loan Lease Gap Coverage**

**SECTION III – PHYSICAL DAMAGE COVERAGE, C. Limit Of Insurance,** is amended by the addition of the following:

In the event of a total "loss" to a covered "auto" shown in the Schedule of Declarations, we will pay any unpaid amount due on the lease or loan for a covered "auto", less:

1. The amount paid under the **PHYSICAL DAMAGE COVERAGE** section of the policy; and
2. Any:
   **a.** Overdue lease/loan payments at the time of the "loss";

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## WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT–CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be _____% of the California workers' compensation premium otherwise due on such remuneration.

**Schedule**

| Person or Organization | Job Description |
|---|---|
| All persons or organizations that are party to a contract that requires you to obtain this agreement, provided you executed the contract before the loss. | Jobs performed for any person or organization that you have agreed with in a written contract to provide this agreement. |

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## EXHIBIT A

**1) SERVICES.** CONSULTANT shall provide to CITY the following Services

*All services as described in the CONSULTANT's Proposal for Professional Services for the BOISSERANC PARK PICKLEBALL COURTS PROJECT Plans, Specifications, & Estimate, attached as "Exhibit A-1".*

**2) SCHEDULE OF PERFORMANCE.** CONSULTANT shall perform all Services in compliance with the following Schedule of Performance:

*CONSULTANT shall provide the Services within the times and deadlines set forth in the Project Schedule that is included on Page 11 of the PROPOSAL.*

**3) COMPENSATION SCHEDULE.** CONSULTANT shall be paid for performing the Services at the follow rates and times:

*Consultant shall be paid by labor hours and in a total not-to-exceed amount of $145,982.00 for full and complete performance of the Services, as described in the CONSULTANT's Design Budget, attached as "Exhibit A-2". No additional compensation will be authorized unless agreed to by both parties as detailed within this professional services agreement.*

**EXHIBIT A-1**

[Consultant's Proposal dated January 15, 2026, behind this page]

# Design Services for Pickleball Courts at Boisseranc Park

City of Buena Park
January 15, 2026



Community Inspired Spaces
RJM DESIGN GROUP



RJM Design Group has designed a multitude of both new and converted pickleball facilities. Our experience includes post-tension slab designs as well as traditional cast-in-place construction methods. All of our designs have been from the lens of park evolution. This entails planning court modifications to be implemented with relative low renovation impact should these courts change to basketball, tennis, or other hard-court elements in the future.

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# Cover Letter

31591 Camino Capistrano
San Juan Capistrano, CA 92675
www.RJMdesigngroup.com
(949) 493-2600 *phone*
(949) 493-2690 *fax*

*Community Inspired Spaces*
RJM DESIGN GROUP

January 15, 2026

City of Buena Park
Public Works Department
6650 Beach Blvd.
Buena Park, CA 9062

RE: Design Services for Pickleball Courts at Boisseranc Park

Dear Selection Committee:

We are pleased to submit this proposal for professional Design Services for the Pickleball Courts at Boisseranc Park in Buena Park. We understand the scope of work outlined in the RFP and are familiar with pickleball court projects that deliver a unique and exciting experience for everyone in the community.

We have assembled our design team of highly qualified and experienced licensed professionals who will provide a comprehensive, well-thought-out design, precise construction documentation, and attentive construction administration throughout the life of the project. Our specialized experience in pickleball court development projects is demonstrated in our extensive history working with various communities across Southern California and collaborating with ambassadors from the USAPA to rehabilitate facilities into new pickleball courts, develop court overlays, and design completely new sports parks with new pickleball courts.

Our proposal addresses the scope of work outlined by the city in the RFP. Through close coordination, regular team meetings, and careful design evaluation, RJM will deliver the highest quality product in a timely and professional manner. The Principal-In-Charge for this project will be Zachary Mueting and Erik Curran will serve as Project Manager. Our Subconsultant team for this project is as follows: Thomas Carcelli (civTEC), Chris Curry (Glasir Design), Bill Zavrsnick (FBA Engineering), Scott Ward, Matt Farrington (GMU), and Bryan Estrada (RK Engineering).

Thank you providing us the exciting opportunity to present our team and methodology for your consideration. We would be honored to help the City of Buena Park bring this project to life. This proposal shall remain valid for ninety (90) days. If you have any questions or comments after reviewing this proposal, please do not hesitate to contact us.

Sincerely,
RJM Design Group



Zachary Mueting, LLA | Principal
zach@rjmdesigngroup.com

# Scope of Work

## PROJECT UNDERSTANDING

We understand the City of Buena Park is seeking to design and construct four (4) new lighted pickleball courts at Boisseranc Park, requiring the demolition of two (2) existing and protection of two (2) existing handball courts. Adjacent associated work will include perimeter court fencing, lighting improvements, hardscape adjustments, utility/grading and landscape adjustments, electrical cabinet relocation or replacement, and additional signage. With RJM's extensive experience in designing pickleball facilities, we are confident in our ability to deliver a top-notch pickleball facility that meets the City's standards. The project will integrate an inclusive, accessible recreational facility, and will be carefully planned and coordinated to ensure long-term performance and compliance. RJM's team, including experienced professionals like Zachary Mueting and Erik Curran are well-equipped to handle the complexities of this project and provide a high-quality outcome for the City of Buena Park.

## TASK 1 – PROJECT FAMILIARIZATION AND PRELIMINARY DESIGN

At the project start, RJM will facilitate an in-person kickoff meeting with City of Buena Park staff to confirm overall project goals, scope, and schedule, and to identify the requirements for permits and any special agency coordination. During this phase, we will have an aerial and field survey performed, which we will use to prepare a site plan for the project area in AutoCAD, with topography at one-foot contour intervals, and identifying the existing conditions of the site.

To meet the City's goals of constructing 4 new pickleball courts, we will begin our process with a thorough evaluation of all existing documentaion provided by the City pertaining to the project site, incuding record drawings, utility maps, environmental reports, and any available geotechnical studies. Our team will also conduct records research and utility coordination to develop a comprehensive understanding of site opportunities and constraints. The following investigations and analyses will be conducted:

- Research and Review of Existing Documentation:
  Review of all City-provided documention to include right-of-way maps, record drawings, surveys, assessor maps, improvement plans, "as-built" drawings, and traffic information.
- Topographic Site Survey:
  Preparation of a detailed topographic and boundary survey with 1' contour intervals. The survey will include all existing hardscape, park entry drives, utility boxes, hydrants, trees, signs, striping, and other site features. Deliverables will be provided in AutoCAD and PDF formats.
- Geotechnical Analysis:
  A licensed geotechnical engineer will perform soil borings, compaction testing, and infiltration testing to develop a report outlining site preparation recommendations, subgrade requirements, and design criteria for grading, water quality, and pavement sections.
- Acoustical Analysis:
  An acoustical engineer will perform a noise impact study to evaluate existing and projected noise levels associated with pickleball court use to recommend appropriate mitigation measures, including potential fencing or sound-absorbing materials, to minimize impacts on adjacent park uses and residences.
- Site Reconnaissance and Utility Review:
  Field review / verification of existing conditions including utilities, grading and drainage patterns, vegetation, existing park features, and potential conflicts. Utility coordination will also be initiated with service providers to identify utility relocation or protection requirements.

## Scope of Work (continued)

- Existing Utility Research:
  Review existing documentation to determine utilities on site. Potholing will be performed on site to verify existing utilities on site that may potentially be affected by the proposed park improvements.

Following the completion of data collection and background review, RJM Design Group will commence development of a conceptual layout. To assist with budget planning, we will prepare a Preliminary Estimate of Probable Construction Cost reflecting all proposed improvements. Key design elements to be illustrated at this stage will include:

- Court layout and dimensions.
- Grading and drainage concept plans.
- Preliminary ADA-compliant pathway alignments.
- Proposed fencing and lighting locations.
- Utility connection points and preliminary rerouting (if required).

Once the design is completed, we will schedule a meeting with City staff to review the design and make refinements to the conceptual plan. Based upon City feedback, RJM shall refine the plan to incorporate the city's comments for use in the initial 60% design submittal. Once revisions are completed, we will prepare a preliminary cost estimate for presentation to the City.

| | |
|---|---|
| *MEETINGS:* | *Project Kickoff Meeting (In-Person)* |
| | *Preliminary Design Review Meeting (Virtual)* |
| *DELIVERABLES* | *Topographic Site Survey* |
| | *Geotechnical Report* |
| | *Acoustical Analysis* |
| | *Site Analysis Memorandum* |
| | *Existing Utility Analysis* |
| | *Conceptual Layout Plan* |
| | *Preliminary Estimate of Probable Construction Cost* |
| | *Updated Conceptual Layout Plan for use in CD Phase* |



## Scope of Work (continued)

### TASK 2 – CONSTRUCTION DOCUMENTS

Upon approval of the preliminary design, RJM Design Group will proceed with the preparation of comprehensive Construction Documents, advancing through the 60%, 90%, and 100% completion milestones. Construction Documents to include Plans, Specifications, and Cost Estimates. Each milestone will incorporate City review comments, and quality assurance/quality control reviews will be performed internally prior to each submittal. The Construction Document packages will include at a minimum:

Title Sheets and General Notes

Demolition Plans

Civil Engineering

- Precise Grading Plan
- Drainage and Water Quality Improvements (SWPPP and/or WQMP compliance as required)
- Utility Plans (water, sewer relocations, if required)
- Horizontal Control Plan

Landscape Architecture

- Park Construction Plans and Details
- Planting Plans and Details

Structural Engineering

- Post-Tension Slab Design with Tendon Layout and Details
- Structural Details
- Structural Plans and Calculations for court foundations

Electrical Engineering

- Electrical Distribution Plan
- Lighting Photometric Plan
- Fixture Schedules, Lighting Controls, and Diagrams

All plans will be prepared to meet City of Buena Park standards and permitting requirements. Submittals will be made electronically in PDF and AutoCAD formats and will be uploaded through the City's online permitting system.

| | |
|---|---|
| *MEETINGS:* | *60% Design Online Review Meeting* |
| | *90% Design Online Review Meeting* |
| | *100% Pre-Bid Online Review Meeting* |
| *DELIVERABLES* | *60%, 90%, and 100% Construction Document Plan Sets* |
| | *Updated Technical Specifications* |
| | *Updated Estimate of Probable Construction Cost* |

*Note:* If required, CEQA required supportive documentation may be made available for an additional fee.

## Scope of Work (continued)

### TASK 3 – BIDDING AND CONSTRUCTION ADMINISTRATION / RECORD DRAWINGS

Bidding Support

Upon completion and approval of the 100% construction documents, RJM Design Group will assist the City of Buena Park during the bidding phase to ensure the project documents are clear and competitive. Our team will:

- Respond to bidder Requests for Information (RFIs).
- Prepare and issue addenda as necessary to clarify bidding documents.
- Attend a pre-bid meeting, if requested by the City.

Construction Administration

Following contractor selection and project award, we will provide construction administration services including:

- Review and approval of contractor submittals and shop drawings (anticipate no more than 20 submittals).
- Responses to contractor RFIs during construction (anticipate no more than 20 RFIs).
- Bulletins as required to provide design intent clarification (not to exceed 4 bulletins).
- Attendance at four (4) construction site visits to monitor progress and verify conformance with the design intent.
- Participation in construction progress meetings as requested by the City.
- Review change orders from the Contractor
- Complete (1) punch walk and punch walk report upon substantial completion

Record Drawings

At the conclusion of construction, RJM will:

- Compile and incorporate contractor-provided as-built information.
- Prepare a finalized set of Record Drawings in both PDF and AutoCAD formats.
- Submit the Record Drawings to the City for archival and future reference.

| | |
|---|---|
| *MEETINGS:* | *Bidder Q&A Coordination*<br>*Pre-Bid Meeting*<br>*(4) Construction Site Visits / Meetings*<br>*Final Closeout Meeting*<br>*Punch Walk* |
| *DELIVERABLES* | *Bid Period RFI Responses and Addenda*<br>*Submittal and Shop Drawing Review Comments*<br>*Construction RFI Responses*<br>*Field Observation Reports*<br>*Punch Walk Report*<br>*Final Record Drawing Set (PDF and AutoCAD)* |

## Consultant's Representative

Erik Curran shall serve as the primary representative to perform the services as described in the Scope of Work contained herein. Zachary Mueting shall serve as the Principal in charge. RJM Design Group, Inc. acknowledges that representatives shall be California Licensed Professional Landscape Architects and shall remain in responsible charge of all duties from contract negotiations through project completion. We acknowledge that if the primary representative is unable to continue with the project, then an alternate representative shall become the primary representative upon the City's approval.

# Project Team



**City of Buena Park**
Public Works Department

**RJM Design Group**
Landscape Architecture and Design
**Zachary Mueting**
Principal-In-Charge
**Erik Curran**
Project Manager

**civTEC**
Civil Engineering
**Tom Carcelli**

**GMU**
Structural / Geotechnical
**Scott Ward / Matt Farrington**

**FBA Engineering**
Electrical Engineering
**Bill Zavrsnick**

**RK Engineering Group**
Sound Engineer
**Bryan Estrada**

**Util-Locate**
Utility Location
**Alfred Cervantes**

# Project Team (continued)



## Zachary Mueting , LLA
### Principal-in-Charge
### RJM Design Group, Inc.

Zachary Mueting is a visionary landscape architect and urban designer with over a decade of experience creating sustainable and engaging outdoor spaces. His portfolio includes diverse projects, from public parks and recreational facilities to urban landscapes, all designed to foster community connection and environmental stewardship. With a passion for blending innovation and aesthetics, Zachary's work emphasizes collaboration and a deep understanding of community needs, resulting in spaces that inspire and endure.

Zachary's exceptional technical design skills and ability to lead project teams have been integral to his success in delivering complex, high-impact projects. He combines advanced proficiency in design software and sustainable practices with strategic project management, ensuring that each initiative is executed efficiently and to the highest standards.

### Licenses
- Landscape Architect / CA 5731

### Education
- Masters Degree, Landscape Architecture, California Polytechnic State University, Pomona
- Bachelor of Science, Information Technology, Colorado Technical University
- Bachelor of Science, Information Systems Management, Colorado Technical University

### Sports Facilities
- Costa Mesa Skate Park, Costa Mesa, CA
- Edison Skate Spot, Huntington Beach, CA
- Esencia Sports Park, Rancho Mission Viejo, CA
- Great Park All-Wheeled Skate Plaza, Irvine, CA
- Hagginwood Park Synthetic Soccer Field, Sacramento, CA
- Lake Forest Sports Park, Lake Forest, CA
- Las Palmas Park Revitalization, San Fernando, CA
- Ontario Soccer Complex, Ontario, CA
- RC Sports Center, Rancho Cucamonga, CA
- Rienda Plunge, Rancho Mission Viejo, CA
- San Juan Capistrano Skate Park, San Juan Capistrano, CA
- Sendero Pickleball Court Expansion, Rancho Mission Viejo, CA



## Erik Curran, LLA
### Associate Landscape Architect
### RJM Design Group, Inc.

Erik Curran has been an integral part of RJM Design Group since 2010 and is a licensed Landscape Architect with over a decade of professional experience. He brings a well-rounded background in landscape design, construction document production, design detailing, and graphic preparation, making him a versatile and skilled contributor to any project. Erik is highly detail-oriented and excels in fostering close coordination among the entire project team throughout the design and construction process. His meticulous approach ensures that every aspect of a project aligns with its goals, from initial concepts to final implementation. His commitment to excellence and collaboration consistently delivers exceptional results for clients and communities alike.

### Licenses
- Landscape Architect / CA 6584

### Education
- Bachelor of Landscape Architecture, College of Fine and Applied Arts, University of Illinois Urbana-Champaign

### Parks
- Boulder Pond Park, Rancho Mission Viejo, CA
- Civic Center Community Conservation Park, Ontario, CA
- Los Amigos Park, Rancho Cucamonga, CA
- Portola Park, Lake Forest, CA

### Sports
- Esencia Sports Park, Rancho Mission Viejo, CA
- Lake Forest Sports Park, Lake Forest, CA
- RC Sports Center, Rancho Cucamonga, CA

### Aquatics Facilities
- Joe Wilson Pool, Tracy, CA
- Rienda Plunge, Rancho Mission Viejo, CA

### Trails
- Bommer Canyon, Irvine, CA
- SCE Corridor Phase 1 Trail Improvements, Buena Park, CA

# Project Team (continued)

## Tom Carcelli
civTEC
### Civil Engineer

Tom Carcelli has over 25 years of experience in the civil engineering field with particular emphasis on parks and recreation, commercial/industrial, education and public works projects. His extensive design and management experience in all phases of civil engineering for land development projects throughout Southern California includes grading, water quality, hydrology, hydraulics, storm drain, water/sewer, survey/mapping and street design. Tom has been in charge as a project manager on over 100 projects from master planning to construction with RJM Design Group over the past 20 years.

**Education**
- BS, Civil Engineering, University of California, Irvine, 1988
- Masters in Architecture, California State Polytechnic University, Pomona, 1994

**Licenses**
- Registered Civil Engineer/CA #81640
- Qualified SWPPP Developer (QSD) — C-81640

**Parks**
- Arbors Mini Park, Irvine, CA
- Bommer Canyon Community Park, Irvine, CA
- Boulder Pond Park, Rancho Mission Viejo, CA
- Carriage Crest Park, Carson, CA
- Central Park Master Plan, Rancho Cucamonga, CA
- City Park Master Plan, Corona, CA
- Conservation Park, Ontario, CA
- Cordova Park, Mission Viejo, CA
- Crucero Park, Mission Viejo, CA
- Dick Clark Dog Park, Burbank, CA
- El Dorado Park Universal Playground, Mission Viejo, CA
- Encinitas Community Park, Encinitas, CA
- Friendship Park, Buena Park, CA
- George Izay Park, Burbank, CA
- Grant Howald Park, Newport Beach, CA
- Hart Park, Irvine, CA
- Joe Balderrama Park, Oceanside, CA
- Los Serranos Park, Chino Hills, CA
- Murdy Park, Huntington Beach, CA
- Peace Park, Long Beach, CA
- Peter F. Schabarum Dog Park, Los Angeles, CA
- Portola Park, Lake Forest, CA
- Premier Park, Stanton, CA
- Veeh Ranch & San Remo Park Rehabilitation, Laguna Hills
- Veterans Memorial Park, Carlsbad, CA
- Yorba Linda Adventure Playground, Yorba Linda, CA

## Scott H. Ward, PE
Project Engineer
GMU Geotechnical, Inc.

Scott has over 10 years of experience in the geotechnical/pavement industries. Scott's experience at GMU builds upon time with a leading geotechnical-environmental integrated consulting firm in the New England region (Haley & Aldrich), as well assisting in project management for the world's largest geotechnical specialty contractor (Keller) in the southern California area. His project experience includes large mixed-use and commercial developments in tight urban and waterfront environments, public works projects, small residential forensic investigations and distress evaluations, support of senior engineers in litigation/expert witness projects, and more.

**Education**
- B.S. Civil Engineering
  Columbia University in the City of New York

**Registrations**
- Registered Civil Engineer - C95205

**Affiliations**
- American Society of Civil Engineers (ASCE)

**Relevant Project Experience**
- Irvine Civic Center Parking Lot Improvements, Irvine, CA
- Carriage Crest Park Improvements, Carson, CA
- Las Palmas Park Improvements, San Fernando, CA
- Morningstar Senior Living Development, Tustin, CA
- 17850 Von Karman Hotel, Irvine, CA
- OCPW MRC Juvenile Hall Facility Improvements, Orange, CA
- Doheny Village Connectivity Improvements, Dana Point, CA
- Eastern Avenue Pavement Rehabilitation, Los Angeles, CA
- Pavement Rehabilitation of Arterial Street Segments, Irvine, CA

# Project Team (continued)

## Matthew Farrington M.SC., PE
### Structural Engineer
### GMU Geotechnical, Inc.

Matt has over 20 years of experience in the geotechnical / structural engineering industry. His structural engineering designs range from MSE Walls, masonry retaining walls, reinforced concrete retaining walls, soldier pile walls, soil nail walls, numerous landscape improvements including two story view decks, trash enclosures, pond docks, score board signs, wind loaded ball field fences up to 35 feet tall, monument signs for shopping centers, schools, storm drain structures, structural design repairs for failing walls, and more.
Matt has worked in the industry with multiple respected geotechnical engineering firms as a field technician on a variety of projects involving grading, slope stabilization, as well as construction of paved parking lots and roadways.

### Education
- M.S. Civil Engineering - California State University, Fullerton, CA
- B.S. Civil Engineering - California State University, Fullerton, CA

### Registrations
- Registered Professional Engineer - 90349

### Relevant Project Experience
- Cielo Vista, Unincorporated Orange County, CA
- Covenant Hills, Sky Ranch Development, Ladera Ranch, CA
- Private Residence, San Juan Capistrano, CA
- St. Margaret's Episcopal School, San Juan Capistrano, CA
- Mission Inn, San Juan Capistrano, CA
- Esencia Sports Park, Rancho Mission Viejo, CA
- Esencia Development, Rancho Mission Viejo, CA
- Private Residence, Laguna Beach, CA
- Planning Area 2.3, Rancho Mission Viejo, CA
- Los Patrones Parkway, Rancho Mission Viejo, CA
- Planning Area 2.4 Mixed Use Center, Rancho Mission Viejo, CA
- Sendero Marketplace, Rancho Mission Viejo, CA
- Palmia Homeowners Association, Mission Viejo, CA
- Large Housing Development, Champions / Oak Valley Development, Beaumont, CA

## William Zavrsnick
### Electrical Engineer
### FBA Engineering

William Zavrsnick has 30 years of experience and has been active in the electrical engineering field since joining FBA in 1985. His experience includes the electrical design of Public Works, Parks and Recreation Facilities. He is particularly experienced in the design and development of electrical power distribution, general, specialized and event power systems, outdoor, security and sports field lighting systems, lighting photometric studies, phased construction projects and familiar with public bid type projects and construction.

### Education
- BS Civil Engineering/Mount Hood College, Oregon

### Certifications
- LEED Accredited Professional — LEED AP
- Illuminating Engineering Society — IES
- Institute of Electrical and Electronic Engineers – IEEE American Institute of Architects — AIA
- Electrical Engineering — Los Angeles County

### Relevant Project Experience
- Bommer Canyon Community Park, Irvine, CA
- City Park Improvements, Lake Elsinore, CA
- Civic Lot Multi-Purpose Sports Field, Santa Monica, CA
- El Dorado Park & Nature Center, Long Beach, CA
- Esencia Sports Park, Rancho Mission Viejo, CA
- Ford Park Aquatics Facility, Bell Gardens, CA
- Gardena Community Aquatics & Senior Center, Gardena, CA
- Heroes Park, Lake Forest, CA
- Joe Balderrama Park, Oceanside, CA
- Kraemer Memorial Park, Placentia, CA
- Laguna Hills City Parks, Laguna Hills, CA
- Lake Forest Neighborhood Parks, Lake Forest, CA
- La Placita Parkette, Placentia, CA
- Los Amigos Park, Santa Monica, CA
- Los Serranos Park, Chino Hills, CA
- Marchant Park, San Dimas, CA
- McFadden Park, Placentia, CA
- Murdy Park, Huntington Beach, CA
- Portola Park, Lake Forest, CA
- Portola Springs Park, Irvine, CA

# Project Team (continued)

## Bryan Estrada
### RK Engineering
### Sound Engineer

Bryan Estrada, T.E., oversees the Transportation Planning and Environmental Department, providing Traffic Engineering, Air Quality, Greenhouse Gas, Noise, and Energy Conservation consulting services. He also lead RK's efforts to be at the forefront of offering Vehicle Miles Traveled modeling services.

A native of Southern California and an alum of the University of California, Irvine, School of Planning, Policy and Design where he received a Bachelor of Arts degree in Urban Studies, Estrada's experience includes traffic engineering and transportation planning, air quality and greenhouse gas analysis, and environmental acoustics and noise analyses. He has contributed to the design of traffic signals, signing and striping plans and traffic control plans. He is frequently engaged with clients and developers, local government agencies and community groups to craft innovative solutions to traffic, noise and air quality impact mitigation.

#### Education

- University of California, Irvine, B.A., Urban Studies

#### Registration

- California Registered Traffic Engineer, No. 3119

#### Relevant Project Experience

For the following projects, RK Engineering analyzed future noise level impacts from proposed pickleball courts to the surrounding residential neighborhoods and compared the noise levels to the applicable standards and thresholds established by the local agency's municipal code and/or General Plan Noise Element.

- Heroes Park Pickleball Courts Noise Impact Study, Buena Park, CA
- Edison Park Pickleball Courts Noise Impact Study, Huntington Beach, CA
- OCTA Pickleball Courts Noise Impact Study, Newport Beach, CA
- Arovista Park Pickleball Courts Noise Impact Study, Brea, CA

## Alfred Cervantes
### Util-Locate
### General Manager

Alfred Cervantes brings extensive experience in construction operations, safety compliance, and team leadership. He has led companywide training and professional development initiatives, onboarding new employees and facilitating ongoing annual programs. As Safety Compliance Director, Alfred oversaw IIPP implementation and conducted safety training and company meetings. He managed daily field operations, performed quality inspections, and conducted pre-construction walkthroughs to ensure all work met city regulations, specifications, and internal standards. His role also included project estimating, preparing detailed field reports, delegating tasks to field crews, and administering company policies and procedures. In addition, Alfred managed company vehicles and equipment inventory and served as an A-General Engineering qualifier specializing in construction services and underground installations.

#### Registration

- California A-General Engineering Contractor, No. 1050552

#### Relevant Project Experience

- Managed and overseen more than 10,000 utility locating and trenching projects for municipalities, contractors, and developers. Responsibilities included site walk-throughs, estimates, crew assignments, safety training, and compliance with project specifications.
- Implemented safety training programs, conducted ground penetrating radar surveys, and coordinated vacuum excavation operations across highly complex environments.

# City of Buena Park

## Boisseranc Park Pickleball Courts PS&E

| Task Description | LEAD CONSULTANT | | | | SUB-CONSULTANTS | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | RJM Design Group | | | | civTEC | GMU | FBA Engineering | RK Engineering | Util-Locate |
| | Principal | Associate Landscape Architect | Job Captain | Admin. | Civil Engineer | Structural / Geotechnical | Electrical Engineer | Sound Engineer | Utility Location |
| **TASK 1 - Project Familiarization & Preliminary Design** | | | | | | | | | |
| A. In-person project kick-off meeting | 3 | 3 | | 1 | 2 | | | | |
| B. Research and review of existing documentation | | 2 | 1 | | | | | | |
| C. Topographic site survey | | 1 | | 1 | 39 | | | | |
| D. Geotechnical analysis | | 1 | | 1 | | 61 | | | |
| E. Acoustical analysis | | 1 | | 1 | | | | 40 | |
| F. Site reconnaissance and utility review | | 1 | | 1 | | 7 | | | |
| G. Existing utility research | | 2 | 1 | 1 | | | | | 50 |
| H. Commence development of Conceptual Layout Plan | 1 | 4 | 2 | | | | | | |
| I. Prepare Preliminary Estimate of Probable Const. Cost | 1 | 4 | 2 | | | | | | |
| J. Meeting with City Staff to review design | 3 | 3 | | | | | | | |
| **TASK 2 - Construction Documents** | | | | | | | | | |
| A. Creation of 60% PS&E Package and submit to the City | | 4 | 14 | 1 | 63 | 25 | 27 | | |
| B. 60% design online review meeting | 1 | 1 | | | | | | | |
| C. Creation of 90% PS&E Package and submit to the City | | 4 | 6 | 1 | 32 | 12 | 13 | | |
| D. 90% design online review meeting | 1 | 1 | | | | | | | |
| E. Creation of 100% PS&E Package and submit to the City | | 4 | 6 | 1 | 32 | 12 | 13 | | |
| F. 100% design online review meeting | 1 | 1 | | | | | | | |
| **TASK 3 - Bidding & Construction Administration** | | | | | | | | | |
| A. Bidding support | | 3 | 5 | | 2 | | 2 | | |
| B. Construction administration | 2 | 16 | 10 | | 16 | | 6 | | |
| C. Record drawings | | | 6 | | 2 | | | | |
| COMBINED PHASE FEE TOTAL | 13 | 56 | 53 | 9 | 189 | 118 | 61 | 40 | 50 |

**The above hourly breakdown consists of ESTIMATES ONLY.**

# References

RJM Design Group, Inc. offers its clients personalized service that is delivered on time and within budget. The principals of RJM maintain personal involvement in all aspects of the project. Our success is based on our ability to perform, meeting the needs of the client and the project. Please feel free to contact all our references as we are sure they will share their success stories of projects we have helped them accomplish.

Jim Box
Director of Community Services
CITY OF BUENA PARK
6688 Beach Blvd.
Buena Park, CA 90621
(714) 562-3860 | jbox@buenapark.com
Years RJM has worked with contact: 3

**Services Provided:**
Parks and Recreation Master Plan (2023)

Friendship Park Conceptual Design Services (2025)

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Chris Slama
Director of Community & Library Services
CITY OF IRVINE
1 Civic Center Plaza
Irvine, CA 92606
(949) 724-6692 | cslama@cityofirvine.org
Years RJM has worked with contact: 10

**Services Provided:**

Plan Check, On-Call Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

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Jerry Hill
Assistant City Manager
CITY OF MISSION VIEJO
200 Civic Center
Mission Viejo, CA 92691
(949) 470-3085 | Jhill@cityofmissionviejo.org
Years RJM has worked with contact: 31

**Services Provided:**

Plan Check, On-Call Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

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Ashley Wysocki
Director of Community & Library Services
CITY OF HUNTINGTON BEACH
2000 Main Street
Huntington Beach, CA 92648
(714) 374-5302 | Ashley.Wysocki@surfcity-hb.org
Years RJM has worked with contact: 13

**Services Provided:**

Plan Check, On-Call Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

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Jonathan Marshall
Community Services Director
CITY OF CHINO HILLS
14000 City Center Drive
Chino Hills, CA 91709
(909) 364-2600 | JMarshall@chinohills.org
Years RJM has worked with contact: 23

**Services Provided:**

Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

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Jennifer Taylor
Senior Project Manager
RANCHO MISSION VIEJO
28811 Ortega Highway
San Juan Capistrano, CA 92693
(949) 240-3363 | Jtaylor@ranchomv.com
Years RJM has worked with contact: 9

**Services Provided:**

Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

# References




# Steed Park Pickleball Courts

San Clemente, CA

| | |
|---|---|
| Project Completion: | In Progress |
| Project Size: | 4.65 acres |
| Design Cost: | $404,550 |
| Construction Cost: | $11.2M |

**Client Reference**
Samantha Wylie
Beaches, Parks & Recreation Director
City of San Clemente
(949)429-8875 | wylies@san-clemente.org

## Project Summary

Richard T. Steed Memorial Park in San Clemente is a public recreational facility offering a variety of amenities for visitors. The park features multiple baseball and softball fields, pickleball courts, and scenic views, making it a popular destination for local leagues and sports enthusiasts.

The next phase of the Richard T. Steed Park Master Plan was a Pickleball complex which expanded from a 16 court facility to a 24 court facility due to the recreational demand. The central focus of the complex was the Championship Court complete with terraced seating and directly adjacent to the complex's entry building with a pickleball themed overhead shade. Shade structures are dotted throughout the expansive facility to allow those active residents to rest and socialize with other players. The existing parking area was expanded to account for the increased usage of the community park, while still maintaining additional open space for future expansion and park development.

Community Inspired Spaces
RJM DESIGN GROUP





# Portola Park

Lake Forest, CA

| | |
|---|---|
| Project Completed: | 2020 |
| Project Size: | 6.34 acres |
| Design Cost: | $316,000 |
| Construction Cost: | $4.9 M |

Client Reference
Debra Rose
City Manager
City of Lake Forest
(949) 461-3490 | drose@lakeforestca.gov

## Project Summary

Portola Park provides many passive and active amenities for visitors, as well as fantastic overviews of the nearby open space. Portola Park contains three (3) pickleball courts, which are the first public pickleball courts in the City. A large playground offers varied play opportunities, with a climbing net, musical play elements, a large shaded play structure, and swings. Other active elements include one (1) outdoor sand volleyball court, several exercise stations, and an open turf area large enough to fit a U12 youth soccer field. The park also contains multiple shaded seating and gathering spaces, a restroom, drinking fountains, and a large picnic shelter. A perimeter walking trail winds throughout the park and connects with existing local trails. This trail system provides access throughout the region and includes hiking trail connections, such as to the nearby Whiting Ranch Wilderness Park.

The park also includes a new dog park accessible by a meandering walkway from the larger Portola Park. The dog park contains separate areas for large and small dogs. A third space is open during maintenance of the other two dog play areas. The dog park includes doggie drinking fountains and dog agility equipment. Shaded seating and DG walkways within and around the perimeter allow easy access for human users.

Community Inspired Spaces
RJM DESIGN GROUP





# Esencia Sports Park

Rancho Mission Viejo, CA

| | |
|---|---|
| Project Completion: | 2020 |
| Project Size: | 30 acres |
| Design Cost: | $1,887,600 |
| Construction Cost: | $24M |

Client Reference
Jennifer Taylor
Senior Project Manager
Rancho Mission Viejo Company
(949) 240-3363 | jtaylor@ranchomv.com

## Project Summary

Orange County's newest community, Rancho Mission Viejo, is located off Ortega Highway in South Orange County. It is home to a master planned 30 acre sports park unlike any other. Nestled in a natural rolling southern California landscape setting the environmental design of Esencia Sports Park is modeled after ranch industrialized facilities with board form buildings, steel I-beam shade structures, lighting, and landscape.

This rustic sports park offers both private and public amenities including: two (2) baseball fields, one (1) softball field, custom designed restroom and concessions building, one (1) synthetic multi-use field, one (1) playground, two (2) dedicated tennis and eight (8) dedicated pickle ball courts, and parking. Additional passive support amenities include hiking trails, exercise stations, and picnicing.

The sports park also offers community aquatic facilities overlooking the park complete with restrooms, a splash pad, lap swim lanes, open recreational swimming, as well as BBQ and cabana lounge areas. The site itself was designed to eliminate the need for expensive retaining walls while maximizing the buildable area through terraced pads and elevated concourses. The resulting design created hillside terraced seating, and elevated concessions allowing for maximum spectator viewing opportunities in a cost effective manner. The new Esencia Sports Park is designed to fulfill much of the recreational needs identified for this new community.

Community Inspired Spaces
RJM DESIGN GROUP







# Worthy Park Renovation

Huntington Beach, CA

Completion Date: 2017
Project Size: 1.2 Acres
Design Cost: $ 1.49 Million
Construction Cost: $ 1.75 Million

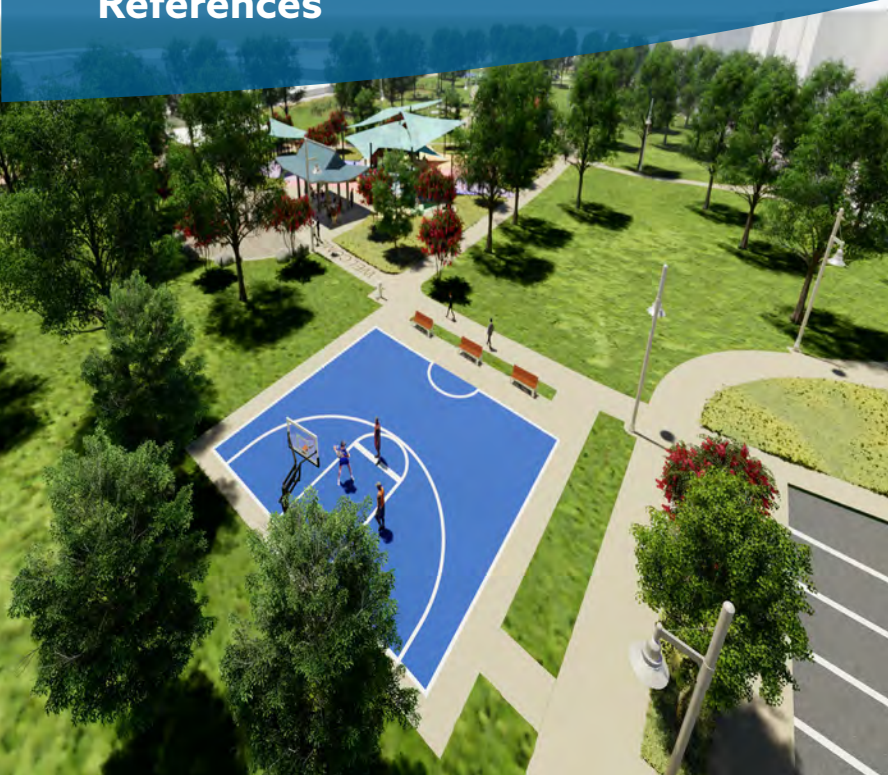
Client Reference
Chris Slama
Director of Community & Library Services
City of Huntington Beach
(714) 536-5495
cslama@surfcity-hb.org

## Project Summary

In 2014, RJM Design Group completed a preliminary study of the existing conditions and the possible improvements to park amenities that could be made to update the existing Worthy Park site. Given the park's proximity to City Hall and the adjacent Huntington Beach High School, the site was very visible and showing signs of age. A racquetball court building, that had been shuttered nearly 10 years prior due to the waning interest in the sport, stood right in the center of the park in severe disrepair. The full-size basketball courts had been taken over by the surge in popularity of pickleball with the local community.

The racquetball building was razed giving way to a natural turf practice field, the basketball courts were converted to four pickleball courts, and new play equipment and a picnic shelter compliment the site. Residents have overwhelmingly responded to the facelift, and are now requesting that the other portions of the park be updated to match.

Community Inspired Spaces
RJM DESIGN GROUP







# Friendship Park Conceptual Design

Buena Park, CA

| | |
|---|---|
| Project Completed: | 2025 |
| Project Size: | 7.9 acres |
| Design Cost: | $92,475 |
| Construction Cost: | N/A |

Client Reference
Jim Box
Director of Community Services
City of Buena Park
(714) 562-3860 | jbox@buenapark.com

## Project Summary

Friendship Park is a 7.9-acre neighborhood park located in the heart of Koreatown, Buena Park. RJM was brought in to lead a series of community outreach meetings, gathering valuable input from local residents to shape the vision for future improvements. Based on this feedback, RJM developed a conceptual design that reflects the community's priorities and celebrates the park's role as a vibrant gathering space.

Proposed enhancements include a larger, modernized playground with shade coverings and resilient surfacing, dynamic exercise equipment, an expanded walking loop, pickleball courts, and a basketball half-court. The plan also introduces a dedicated dog run, a multicultural picnic shelter that honors Buena Park's diverse heritage, and upgraded lighting and security features to ensure the park remains welcoming and safe for all. Together, these improvements aim to strengthen the park's identity as a community hub that fosters health, recreation, and cultural connection.

Community Inspired Spaces
RJM DESIGN GROUP

# CITY of BUENA PARK

## Boisseranc Park Pickleball Courts

| | | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP |
|---|---|---|---|---|---|---|---|---|---|
| **TASK 1: PROJECT FAMILIARIZATION** | | | | | | | | | |
| A. | In-person project kick-off meeting | ★ | | | | | | | |
| B. | Research and review of existing documentation | | | | | | | | |
| C. | Topographic site survey | | | | | | | | |
| D. | Geotechnical analysis | | | | | | | | |
| E. | Acoustical analysis | | | | | | | | |
| F. | Site reconnaissance and utility review | | | | | | | | |
| G. | Existing utility research | | | | | | | | |
| H. | Commence development of Conceptual Layout Plan | | | | | | | | |
| I. | Prepare Preliminary Estimate of Probable Const. Cost | | | | | | | | |
| J. | Meeting with City Staff to review design | | ★ | | | | | | |
| **TASK 2: CONSTRUCTION DOCUMENTS** | | | | | | | | | |
| A. | Creation of 60% PS&E Package and submit to the City | | | ★ | | | | | |
| B. | 60% design online review meeting | | | ★ | | | | | |
| C. | Creation of 90% PS&E Package and submit to the City | | | | ★ | | | | |
| D. | 90% design online review meeting | | | | ★ | | | | |
| E. | Creation of 100% PS&E Package and submit to the City | | | | ★ | | | | |
| F. | 100% design online review meeting | | | | ★ | | | | |
| **TASK 3: BIDDING & CONSTRUCTION ADMINISTRATION** | | | | | | | | | |
| A. | Bidding support | | | | | | | | |
| B. | Construction administration | | | | | | | | |
| C. | Record drawings | | | | | | | | |

★ **Meetings or submittal to City of Buena Park**

## Subconsultants

RJM Design Group, Inc. confirms that Subconsultants have been identified in the scope of work together with the services performed. Furthermore, Subconsultant tasks have been identified in the breakdown of estimated hours and associated costs per task have been identified in the included Fee Matrix. RJM Design Group acknowledges that Subconsultants shall be directed and compensated by Consultant.

## Contract Exceptions

### STATEMENT OF COMPLIANCE

RJM DESIGN GROUP, INC. has established a reputation of integrity and professionalism within the landscape architecture industry. Our due diligence in performing client services begins with our proposal preparation, contract review and negotiation, and carries through to project completion.

We have reviewed the Draft Professional Services Agreement for the Boisseranc Park Pickleball Courts Project with the City of Buena Park. As part of this review, we identify items which may not conform to the terms of our insurance coverage and/or to California Civil Code section 2782.8 which regulates contracts between public agencies and design professionals. Upon selection for this project, we would like to discuss the following requested changes pertaining to the Agreement in order to arrive at mutually agreeable terms. All suggested additions and/or deletions to the contract language are in blue.

*Page 4 - Article 10. INDEMNIFICATION AND HOLD HARMLESS., Section 10.1 Purpose of Section. (line 4):*
... fees, lawsuit, cost, expense, reasonable attorneys' fees, litigation costs, defense costs, court costs or any ...

*Page 4 - Article 10. INDEMNIFICATION AND HOLD HARMLESS., Section 10.2 Indemnification for Design Services (if applicable). (line 8):*
... ~~sole~~ negligence, active negligence, or intentional misconduct of CITY.

*Page 4 - Article 10. INDEMNIFICATION AND HOLD HARMLESS., Section 10.3 Indemnification for Services. (lines 16-17):*
... any Claims with counsel reasonably approved by CITY ~~of CITY's choice~~, and shall pay all costs and expenses, including all reasonable attorneys' fees and experts' costs actually incurred in connection with such defense. ...

*Page 7 - Article 11. INSURANCE., Section 11.5 Required Endorsements., Paragraph .3, (line 2):*
... modification or lapse without thirty (30) calendar days' prior written notice from insurer to CITY, or ten (10) days' notice if due to non-payment of premium. ...

*Page 7 - Article 11. INSURANCE., Section 11.8 Verification of Coverage. (lines 9-10):*
... Agreement have been renewed or replaced with other policies providing ~~at least the same~~ coverage that complies with this Section 11. CONSULTANT shall furnish such proof to CITY prior to the expiration of the original ...

*Page 8 - Article 12. WORK PRODUCT., Section 12.2 Ownership., Paragraph .1, (line 8):*
... by CITY upon final payment being made. However, any use, re-use, or modification of said Work Product for any purpose other than that intended by this Agreement shall be at CITY's sole risk. CONSULTANT shall not obtain or attempt to obtain ...

## Addenda Acknowledgement

**Issued: Thursday, December 18, 2025**

# CITY OF BUENA PARK

## Department of Public Works

## Addendum No. 1
### BOISSERANC PARK PICKLEBALL COURTS PROJECT
### PLANS, SPECIFICATIONS, AND ESTIMATE

**Note the following notes/changes:**

- Request for Proposals (RFP) will be amended to include:
  - *The Consultant shall prepare a photometric study and work closely with the City to provide proper illumination for courts following City of Buena Park and USA Pickleball lighting standards.*
  - *The Consultant shall prepare electrical plans and work closely with the City to remove, relocate, and replace the existing electrical cabinet with proposed electrical cabinet. Plans shall include the integration of the existing and proposed lighting, conduit, and electrical systems. Consultant shall work closely with the City to select and include a programmable automated lighting system controller.*

By: _____
Mina Mikhael, P.E.
Director of Public Works/City Engineer

---

I (We) the undersigned hereby acknowledge that I (We) have received Addendum No. 1 as issued on Thursday, December 18, 2025, and that all changes, additions, deletions, clarifications and corrections specified herein have been incorporated into my proposal.

**THIS ACKNOWLEDGMENT MUST BE SIGNED BY THE CONSULTANT AND RETURNED WITH THE PROPOSAL.**

January 15, 2026
Date:

_____
Consultant/Title

Zachary Mueting, Principal
RJM Design Group

## Addenda Acknowledgement

**Issued: Wednesday, January 7, 2026**

# CITY OF BUENA PARK

**Department of Public Works**

## Addendum No. 2
### BOISSERANC PARK PICKLEBALL COURTS PROJECT
### PLANS, SPECIFICATIONS, AND ESTIMATE

**Note the following notes/changes:**

- Request for Proposals (RFP) will be amended to include:
  - Change to Minimum Qualifications: "Valid California Professional Civil Engineer License or a licensed Landscape Architect with a licensed Civil Engineer as a sub consultant;"

By: Aaron Esparza-Almaraz
Aaron Esparza-Almaraz
Assistant Engineer

---

I (We) the undersigned hereby acknowledge that I (We) have received Addendum No. 2 as issued on Wednesday, January 7, 2026, and that all changes, additions, deletions, clarifications and corrections specified herein have been incorporated into my proposal.

**THIS ACKNOWLEDGMENT MUST BE SIGNED BY THE CONSULTANT AND RETURNED WITH THE PROPOSAL.**

January 15, 2026
Date:

Consultant/Title
Zachary Mueting, Principal
RJM Design Group

Community Inspired Spaces

RJM DESIGN GROUP

*Community Inspired Spaces*

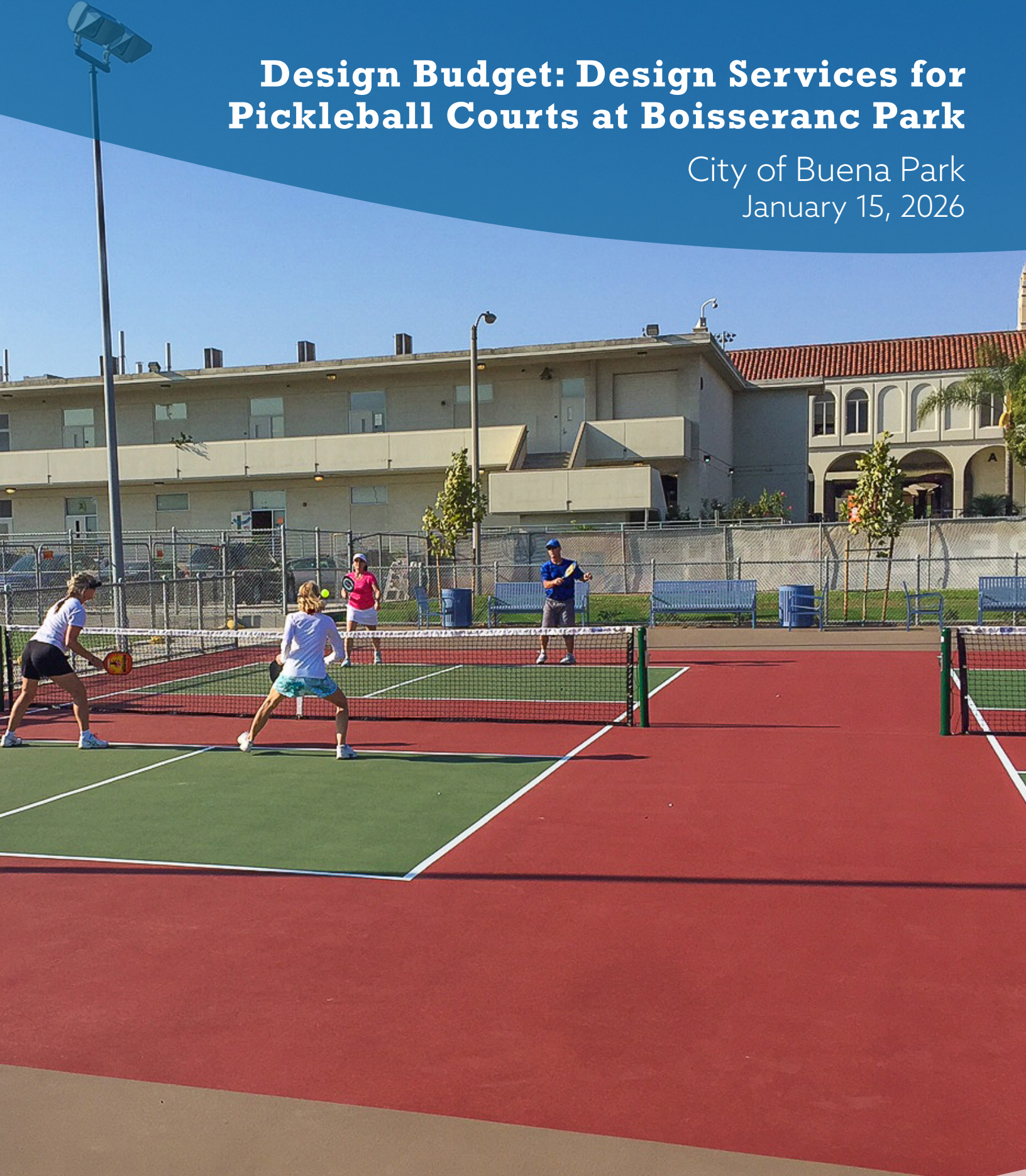
RJM Design Group, Inc.
31591 Camino Capistrano
San Juan Capistrano, CA 92675
rjm@rjmdesigngroup.com
www.RJMdesigngroup.com
[949] 493-2690 *fax*
[949] 493-2600 *phone*

**EXHIBIT A-2**

[Consultant's Design Budget dated January 15, 2026, behind this page]

# Design Budget: Design Services for Pickleball Courts at Boisseranc Park

City of Buena Park
January 15, 2026



Community Inspired Spaces
RJM DESIGN GROUP

# City of Buena Park

## Boisseranc Park Pickleball Courts PS&E

Design Budget

| Task Description | LEAD CONSULTANT | | | | | | | | SUB-CONSULTANTS | | | | | PHASE FEE TOTALS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | RJM Design Group | | | | | | | | civTEC | GMU | FBA Engineering | RK Engineering | Util-Locate | |
| | Principal | | Associate Landscape Architect | | Job Captain / Designer | | Admin. | | Civil Engineer | Structural / Geotechnical | Electrical Engineer | Sound Engineer | Utility Location | |
| Hourly Rate | $220 | | $195 | | $165 | | $105 | | | | | | | |
| | *Hours* | *Amount* | *Hours* | *Amount* | *Hours* | *Amount* | *Hours* | *Amount* | *Fees* | *Fees* | *Fees* | *Fees* | *Fees* | |
| **TASK 1 - Project Familiarization & Preliminary Design** | | | | | | | | | | | | | | |
| **A.** In-person project kick-off meeting | 3 | $660 | 3 | $585 | | $0 | 1 | $105 | $575 | | | | | |
| **B.** Research and review of existing documentation | | $0 | 2 | $390 | 1 | $165 | | $0 | | | | | | |
| **C.** Topographic site survey | | $0 | 1 | $195 | | $0 | 1 | $105 | $9,775 | | | | | |
| **D.** Geotechnical analysis | | $0 | 1 | $195 | | $0 | 1 | $105 | | $18,025 | | | | |
| **E.** Acoustical analysis | | $0 | 1 | $195 | | $0 | 1 | $105 | | | | $8,050 | | |
| **F.** Site reconnaissance and utility review | | $0 | 1 | $195 | | $0 | 1 | $105 | | $2,087 | | | | |
| **G.** Existing utility research | | $0 | 2 | $390 | 1 | $165 | 1 | $105 | | | | | $12,391 | |
| **H.** Commence development of Conceptual Layout Plan | 1 | $220 | 4 | $780 | 2 | $330 | | $0 | | | | | | |
| **I.** Prepare Preliminary Estimate of Probable Const. Cost | 1 | $220 | 4 | $780 | 2 | $330 | | $0 | | | | | | |
| **J.** Meeting with City Staff to review design | 3 | $660 | 3 | $585 | | $0 | | $0 | | | | | | |
| TASK 1 - SUBTOTALS | 8 | $1,760 | 22 | $4,290 | 6 | $990 | 6 | $630 | $10,350 | $20,112 | $0 | $8,050 | $12,391 | |
| TASK 1 - TOTAL FEES | $7,670 | | | | | | | | $50,904 | | | | | $58,574 |
| **TASK 2 - Construction Documents** | | | | | | | | | | | | | | |
| **A.** Creation of 60% PS&E Package and submit to the City | | $0 | 4 | $780 | 14 | $2,310 | 1 | $105 | $15,813 | $7,280 | $6,716 | | | |
| **B.** 60% design online review meeting | 1 | $220 | 1 | $195 | | $0 | | $0 | | | | | | |
| **C.** Creation of 90% PS&E Package and submit to the City | | $0 | 4 | $780 | 6 | $990 | 1 | $105 | $7,906 | $3,640 | $3,358 | | | |
| **D.** 90% design online review meeting | 1 | $220 | 1 | $195 | | $0 | | $0 | | | | | | |
| **E.** Creation of 100% PS&E Package and submit to the City | | $0 | 4 | $780 | 6 | $990 | 1 | $105 | $7,906 | $3,640 | $3,358 | | | |
| **F.** 100% design online review meeting | 1 | $220 | 1 | $195 | | $0 | | $0 | | | | | | |
| TASK 2 - SUBTOTALS | 3 | $660 | 15 | $2,925 | 26 | $4,290 | 3 | $315 | $31,625 | $14,559 | $13,432 | $0 | $0 | |
| TASK 2 - TOTAL FEES | $8,190 | | | | | | | | $59,616 | | | | | $67,806 |
| **TASK 3 - Bidding & Construction Administration** | | | | | | | | | | | | | | |
| **A.** Bidding support | | $0 | 3 | $585 | 5 | $825 | | $0 | $575 | | $437 | | | |
| **B.** Construction administration | 2 | $440 | 16 | $3,120 | 10 | $1,650 | | $0 | $4,025 | | $1,380 | | | |
| **C.** Record drawings | | $0 | | $0 | 6 | $990 | | $0 | $575 | | | | | |
| TASK 3 - SUBTOTALS | 2 | $440 | 19 | $3,705 | 21 | $3,465 | 0 | $0 | $5,175 | $0 | $1,817 | $0 | $0 | |
| TASK 3 - TOTAL FEES | $7,610 | | | | | | | | $6,992 | | | | | $14,602 |
| COMBINED PHASE FEE TOTAL | $23,470 | | | | | | | | $47,150 | $34,671 | $15,249 | $8,050 | $12,391 | $140,982 |
| REIMBURSABLE ALLOWANCE | | | | | | | | | | | | | | $5,000 |
| **FEE GRAND TOTAL** | **$145,982** | | | | | | | | | | | | | |

**The above hourly fee breakdown consists of ESTIMATES ONLY. Billings will be based on actual percentage completion of each phase per contracted fixed fee.**

## Design Budget (continued)

It is the objective of our Design Team to provide the most comprehensive, yet efficient, approach to the development of the Boisseranc Park Pickleball Courts Project in Buena Park. The fees below include all costs to be incurred by RJM Design Group, Inc. and an allowance for reimbursable expenses.

| TASK / FEE | |
|---|---|
| TASK 1 — Project Familiarization & Preliminary Design | $58,574 |
| TASK 2 — Construction Documents | $67,806 |
| TASK 3 — Bidding & Construction Administration | $14,602 |
| Reimbursable Expenses | $5,000 |
| **TOTAL FEE*:** | **$145,982** |

**Note: This fee summary represents our current understanding of the project scope and complexity. The scope of work and associated fees are subject to refinement per the City's request.*

### REIMBURSABLE EXPENSES (Estimated Allowance of $5,000)

When incurred, the following project expenses will be billed at cost plus 15% administrative fee in addition to the above professional services fee:

- Printing, plotting, copying, scanning, photography, graphic expenses
- Delivery, shipping, and handling of documents
- Permits, plan check, and inspection fees
- City business license
- Earthwork scans to determine cut/fill quantities

### ADDITIONAL SERVICES

Professional services not specifically identified in the scope of work will be considered additional services and may be performed at Client's request, reimbursable at Consultant's standard hourly rates. Additional services may include, but are not limited to:

- Aerial Topography (See Assumptions) $8,500
- NPDES / SWPPP/ NOI (See Assumptions) $5,500
- Encroachment Permit (See Assumptions) TBD
- Water / Sewer Plan (See Assumptions) TBD
- Additional meetings, presentations, or site visits beyond those identified in the scope of work.
- Exhibit preparation beyond that identified in the scope of work.
- Revisions to documents required as a result of changes in Client's direction; changes subsequent to Client's approval; or changes in governmental codes or regulations.
- Design of improvements beyond the designated project site, or due to changes in project phasing schedule.
- Specialized billing or accounting forms, invoices, spreadsheets.
- Engagement of other consultants not specifically identified below.
- CEQA documentation beyond the IS (Initial Study)
- Hazardous Materials identification and disposal
- Inclusion of LEED or Sites Sustainability requirements

## Design Budget (continued)

### ASSUMPTIONS:

- TOPOGRAPHY: Team will provide field survey, as required, to pick up critical elements for design, including existing sidewalk, utility boxes, manholes, valves, power poles, fire hydrants, trees, along with any other visible features within the project limit. A 20-scale aerial topographic map can be provided and tied to a County/City benchmark & survey boundary control points as available, as an Additional Service. The site boundary will be plotted if adequate record maps and/or a Legal Description can be found or provided prior to commencing the Aerial Survey. Existing easements will be plotted if a Title Report is provided with backup documentation. Inventory and verification of existing survey monuments within the project limits will not be provided based on the limited project area.
- BASE MAP: This proposal includes the preparation of a Base Map with the existing sewer, water and storm drain lines plotted thereon as shown on either the available research or provided drawings. Team can include existing dry utility locations (gas, electric, telephone, cable, etc.) if we are provided the drawings and/or locations.
- CERTIFICATIONS AND AS-BUILTS: Certifications (unless provided by a Professional Licensed Surveyor directly to Team), inspections, assistance and construction survey during construction are additional services. Red-lined 'as-built' drawings are to be provided by the Contractor for Team's completion of as-built drawings.
- PROPERTY EXCLUSIONS: This proposal excludes preparation of legal descriptions/exhibits, land subdivision, and/or additional boundary survey. The proposal excludes any title reports & property owner's notifications.
- SPECIFICATIONS: This proposal assumes that boilerplate specifications as required for Team's scope of work will be provided by the architect for 'redline' markup by Team.
- BY OTHERS: The AutoCAD Site Plan of the proposed facilities, the design of retaining/site walls and pavement/concrete slab, structural design, pavement analysis, soils report, pump lift stations and hardscape plan are assumed by others. The proposal also excludes "pot holing" of utilities.
- STREET PLANS: This proposal assumes off-site public street plans are not required, and no work is anticipated in the public right-of-way. Grading adjacent to the street will be shown on Grading Plan.
- STORM DRAIN: This proposal assumes project drain inlets/outlets to be shown in plan view only (for lines under 18-inches in diameter). Preparation of Storm Drain Plans with Special Structures to disperse concentrated runoff from watersheds outside the project area is additional work.
- HYDROLOGY: This proposal includes on-site Hydrology as directly impacted by the proposed improvements and excludes any studies of off-site Hydrology. This proposal excludes any retention/detention basins and/or design/build pump systems to retain initial storm runoff to provide flood mitigation. This proposal includes design that is required by current NPDES regulations for LID/Hydromodification.
- SWPPP: This proposal assumes that the area of disturbed land will be under 1.0 acre, thus exempting the project from NPDES/NOI requirements. If required, Team can prepare a project specific SWPPP and assist the owner (LRP) with the NOI and WDID filing with the State as an Additional Service.
- WQMP/STORM WATER BMPs: This proposal assumes that the project will be a priority project and a WQMP will be required. Team will prepare a WQMP per the local jurisdiction requirements and design any treatment and retention/detention systems for LID/ Hydromodification as required by the current NPDES permit.
- SEWER: This proposal assumes no new sewer connection is required. If a new sewer line(s) is needed, Team can provide the design as an Additional Service.
- WATER: This proposal assumes no new water connection is required. If a new water line(s) is needed, Team can provide the design as an Additional Service.
- BID ALTS.: Bid Alternates for facilities requiring a separate detail or 10-scale Detail Plans for complex facilities shall be an additional $1,5OO-2,5OO/sheet.

# Design Budget (continued)

## CONSULTANTS' HOURLY RATES

Compensation for additional services will be billed hourly at our standard rates* below:

| **RJM DESIGN GROUP, INC.** | |
|---|---|
| Principal Landscape Architect | $220 per hour |
| Associate Landscape Architect | $195 per hour |
| Landscape Architect | $180 per hour |
| Job Captain / Landscape Designer | $165 per hour |
| CAD Technician / Graphics | $150 per hour |
| Administrative Support | $105 per hour |
| **CIVTEC** | |
| Principal | $250 per hour |
| Project Manager | $195 per hour |
| Project Engineer | $175 per hour |
| Project Surveyor | $195 per hour |
| Design Engineer | $150 per hour |
| Draftperson | $115 per hour |
| Project Assistant | $90 per hour |
| 2-Person Survey Crew | $390 per hour |
| 3-Person Survey Crew | $565 per hour |
| **GMU** | |
| Principal / Director | $295 per hour |
| Associate Engineer or Geologist | $280 per hour |
| Senior Engineer or Geologist | $260 per hour |
| Project Engineer or Geologist | $220 per hour |
| Senior Staff Engineer or Geologist | $197 per hour |
| Staff Engineer of Geologist | $180 per hour |
| CAD / GIS Design Engineer | $135 per hour |
| Document Preparation and Project Services | $112 per hour |
| **FBA ENGINEERING** | |
| Principal / Project Director | $250 per hour |
| Associate / Project Manager | $175 per hour |
| Construction Support | $150 per hour |
| Electrical Designer | $120 per hour |
| CAD / BIM Designer | $100 per hour |
| Technical Typist | $60 per hour |

## Design Budget (continued)

| RK ENGINEERING | |
|---|---|
| Founding Principal | $200 per hour |
| President | $190 per hour |
| Principal | $190 per hour |
| Associate Principal | $180 per hour |
| Associate Engineer/Planner | $170 per hour |
| Senior Engineer/Planner | $150 per hour |
| Engineer/Planner V | $140 per hour |
| Engineer/Planner IV | $130 per hour |
| Engineer/Planner III | $120 per hour |
| Engineer/Planner II | $110 per hour |
| Engineer/Planner I | $100 per hour |
| Assistant Engineer/Planner | $90 per hour |
| Engineering Technician | $70 per hour |
| Engineering Aide | $50 per hour |
| Office Manager | $100 per hour |
| Executive Assistant | $80 per hour |
| Administrative Assistant | $60 per hour |
| Administrative Aide | $50 per hour |
| **UTIL-LOCATE** | |
| Utility Locating Investigation / Damage Prevention | $250 per hour |
| GPR - Ground Penetrating Radar | $250 per hour |
| Utility Mapping | $250 per hour |
| CAD Office Drafting | $250 per hour |
| CCTV - Crawler Cam / Sewer Robot | $500 per hour |
| CCTV | $250 per hour |

*Charges for subconsultant services are billed at cost plus a 15% coordination fee.

Billings for all time and materials and contract extension work shall be in accordance with the level of work performed based on the categories listed above.

Hourly rates will be escalated each August 1st in accordance with any increase in the Consumer Price Index or other mutually agreed upon cost index, beginning with August 1, 2026. Provisions for fee escalation pertain to all contract extensions and additional work.

# Notes




*Community Inspired Spaces*

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San Juan Capistrano, CA 92675
rjm@rjmdesigngroup.com
www.RJMdesigngroup.com
[949] 493-2690 *fax*
[949] 493-2600 *phone*

## EXHIBIT B

### PUBLIC WORKS - CALIFORNIA LABOR CODE REQUIREMENTS

(Labor Code §§ 1720 *et seq*., 1813, 1860, 1861, 3700)

If the Services, in whole or in part, constitute "public works" as defined by California law, then CONSULTANT shall comply with the terms and conditions set forth in this PUBLIC WORKS EXHIBIT.

"Public works" include, but is not limited to the following: BOUNDARY SURVEY WORK, TOPOGRAPHICAL SURVEY WORK, RELOCATION WORK, CONSTRUCTION INSPECTION, TESTING AND OVERSIGHT SERVICES, SITE ASSEMBLY WORK, PRECONSTRUCTION TESTING AND INSPECTION SERVICES, INSTALLATION AND REMOVAL OF TEMPORARY FENCING AT PROJECT SITES, OR GEOTECHNICAL WORK (INCLUDING SOIL AND COMPACTION TESTING, FIELD TECHNICIAN OBSERVATION OF ALL TRENCHING AND BACKFILL OPERATIONS, AND FIELD TECHNICIAN INSTALLATION OF MONITORING DEVICES).

As to any portion of the Services that are "public works," CONSULTANT shall comply in all respects with all applicable provisions of the California Labor Code, including the following:

1. This Agreement is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and CITY and CONSULTANT agree to be bound by all the provisions thereof as though set forth fully in this Agreement.

2. CONSULTANT shall be registered with the Department of Industrial Relations ("DIR") in accordance with California Labor Code Section 1725.5 and has provided proof of registration to CITY prior to the Effective Date of this Agreement.

3. CONSULTANT agrees to comply with the provisions of California Labor Code Sections 1771, 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The applicable prevailing wage determination(s) may be obtained at:

   http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm.

   Applicable prevailing wage determinations are also are on file with CITY and are available to any interested party upon request. CONSULTANT shall, as a penalty to CITY, forfeit not more than two-hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for any public work done under this Agreement by CONSULTANT or by any subcontractor.

4. Pursuant to California Labor Code Section 1771.4, CONSULTANT's services are subject to compliance monitoring and enforcement by the Department of Industrial Relations. CONSULTANT shall post job site notices as prescribed by DIR regulations and furnish the records specified in California Labor Code Section 1776 directly to the Labor Commissioner in the manner prescribed by California Labor Code Section 1771.4(a)(3) and (c)(2).

5. CONSULTANT shall comply with the provisions of California Labor Code Section 1776 which, among other things, require CONSULTANT and each subcontractor to (1) keep accurate payroll records, (2) certify and make such payroll records available for inspection as provided by Section 1776, and (3) inform CITY of the location of the records. CONSULTANT is responsible for compliance with Section 1776 by itself and all of its subcontractors.

6. CONSULTANT shall comply with the provisions of California Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONSULTANT is responsible for compliance with Section 1777.5 by itself and all of its subcontractors.

7. CONSULTANT shall comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours. CONSULTANT shall, as a penalty to CITY, forfeit twenty-five dollars ($25) for each worker employed in the execution of this Agreement by CONSULTANT or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code.

8. California Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, CONSULTANT hereby certifies as follows:

   "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

## EXHIBIT C

### REQUIRED FOR ALL CONTRACTS AWARDED BY THE CITY COUNCIL
### (OTHER THAN COMPETITIVELY BID, LABOR, OR PERSONAL EMPLOYMENT CONTRACTS)

### LEVINE ACT DISCLOSURE STATEMENT

California Government Code section 84308, commonly referred to as the "Levine Act," precludes an elected or appointed officer of a local government agency from making, participating in, or in any way attempting to influence the awarding of a contract by the agency if the officer receives any political contributions totaling more than $500 in the 12 months preceding the contract award, during the proceeding leading to the contract award, and for 12 months following the final decision on the contract, when the contribution is from any person that has a financing interest in the contract. This prohibition applies to contributions made directly to the officer, received by the officer on behalf of any other officer, or received on behalf of any candidate for office or on behalf of any committee. The Levine Act also requires disclosure of any such contributions to be made by a party to be awarded a contract by the local agency. The Levine Act does not apply to contracts that are competitively bid, labor, or personal employment contracts.

**LEVINE ACT DISCLOSURES:**

1. Have you or your company, or any agent on behalf of you or your company, made any contributions of more than $500 to any member of the Buena Park City Council in the 12 months preceding the date the City issued the request for proposals leading to the contract?

   YES ___ NO ___

   If yes, please identify the Councilmember(s) and amount of any such campaign contribution(s):

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any contributions of more than $500 to any member of the Buena Park City Council after the date of the issuance of the request for proposals, or in the 12 months after the City Council's decision on the contract?

   YES ___ NO ___

   If yes, please identify the Councilmember(s):

**NOTE:** Answering yes to either of the two (2) questions above does not preclude the City of Buena Park from awarding a contract to your firm. It does, however, preclude the identified officer(s) from making, participating in, or in any way attempting to influence the contract award process. Failing to provide full and accurate information on this form may be grounds for disqualification and other legal penalties.

| | |
|---|---|
| _____ | _____ |
| DATE | SIGNATURE OF AUTHORIZED OFFICIAL |
| _____ | _____ |
| NAME OF COMPANY | NAME, TITLE |

# Design Services for Pickleball Courts at Boisseranc Park

City of Buena Park
January 15, 2026



Community Inspired Spaces
RJM DESIGN GROUP



RJM Design Group has designed a multitude of both new and converted pickleball facilities. Our experience includes post-tension slab designs as well as traditional cast-in-place construction methods. All of our designs have been from the lens of park evolution. This entails planning court modifications to be implemented with relative low renovation impact should these courts change to basketball, tennis, or other hard-court elements in the future.

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Design Budget (submitted under separate cover)

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# Cover Letter

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San Juan Capistrano, CA 92675
www.RJMdesigngroup.com
(949) 493-2600 *phone*
(949) 493-2690 *fax*

*Community Inspired Spaces*
RJM DESIGN GROUP

January 15, 2026

City of Buena Park
Public Works Department
6650 Beach Blvd.
Buena Park, CA 9062

RE: Design Services for Pickleball Courts at Boisseranc Park

Dear Selection Committee:

We are pleased to submit this proposal for professional Design Services for the Pickleball Courts at Boisseranc Park in Buena Park. We understand the scope of work outlined in the RFP and are familiar with pickleball court projects that deliver a unique and exciting experience for everyone in the community.

We have assembled our design team of highly qualified and experienced licensed professionals who will provide a comprehensive, well-thought-out design, precise construction documentation, and attentive construction administration throughout the life of the project. Our specialized experience in pickleball court development projects is demonstrated in our extensive history working with various communities across Southern California and collaborating with ambassadors from the USAPA to rehabilitate facilities into new pickleball courts, develop court overlays, and design completely new sports parks with new pickleball courts.

Our proposal addresses the scope of work outlined by the city in the RFP. Through close coordination, regular team meetings, and careful design evaluation, RJM will deliver the highest quality product in a timely and professional manner. The Principal-In-Charge for this project will be Zachary Mueting and Erik Curran will serve as Project Manager. Our Subconsultant team for this project is as follows: Thomas Carcelli (civTEC), Chris Curry (Glasir Design), Bill Zavrsnick (FBA Engineering), Scott Ward, Matt Farrington (GMU), and Bryan Estrada (RK Engineering).

Thank you providing us the exciting opportunity to present our team and methodology for your consideration. We would be honored to help the City of Buena Park bring this project to life. This proposal shall remain valid for ninety (90) days. If you have any questions or comments after reviewing this proposal, please do not hesitate to contact us.

Sincerely,
RJM Design Group



Zachary Mueting, LLA | Principal
zach@rjmdesigngroup.com

# Scope of Work

## PROJECT UNDERSTANDING

We understand the City of Buena Park is seeking to design and construct four (4) new lighted pickleball courts at Boisseranc Park, requiring the demolition of two (2) existing and protection of two (2) existing handball courts. Adjacent associated work will include perimeter court fencing, lighting improvements, hardscape adjustments, utility/grading and landscape adjustments, electrical cabinet relocation or replacement, and additional signage. With RJM's extensive experience in designing pickleball facilities, we are confident in our ability to deliver a top-notch pickleball facility that meets the City's standards. The project will integrate an inclusive, accessible recreational facility, and will be carefully planned and coordinated to ensure long-term performance and compliance. RJM's team, including experienced professionals like Zachary Mueting and Erik Curran are well-equipped to handle the complexities of this project and provide a high-quality outcome for the City of Buena Park.

## TASK 1 – PROJECT FAMILIARIZATION AND PRELIMINARY DESIGN

At the project start, RJM will facilitate an in-person kickoff meeting with City of Buena Park staff to confirm overall project goals, scope, and schedule, and to identify the requirements for permits and any special agency coordination. During this phase, we will have an aerial and field survey performed, which we will use to prepare a site plan for the project area in AutoCAD, with topography at one-foot contour intervals, and identifying the existing conditions of the site.

To meet the City's goals of constructing 4 new pickleball courts, we will begin our process with a thorough evaluation of all existing documentaion provided by the City pertaining to the project site, incuding record drawings, utility maps, environmental reports, and any available geotechnical studies. Our team will also conduct records research and utility coordination to develop a comprehensive understanding of site opportunities and constraints. The following investigations and analyses will be conducted:

- Research and Review of Existing Documentation:
  Review of all City-provided documention to include right-of-way maps, record drawings, surveys, assessor maps, improvement plans, "as-built" drawings, and traffic information.
- Topographic Site Survey:
  Preparation of a detailed topographic and boundary survey with 1' contour intervals. The survey will include all existing hardscape, park entry drives, utility boxes, hydrants, trees, signs, striping, and other site features. Deliverables will be provided in AutoCAD and PDF formats.
- Geotechnical Analysis:
  A licensed geotechnical engineer will perform soil borings, compaction testing, and infiltration testing to develop a report outlining site preparation recommendations, subgrade requirements, and design criteria for grading, water quality, and pavement sections.
- Acoustical Analysis:
  An acoustical engineer will perform a noise impact study to evaluate existing and projected noise levels associated with pickleball court use to recommend appropriate mitigation measures, including potential fencing or sound-absorbing materials, to minimize impacts on adjacent park uses and residences.
- Site Reconnaissance and Utility Review:
  Field review / verification of existing conditions including utilities, grading and drainage patterns, vegetation, existing park features, and potential conflicts. Utility coordination will also be initiated with service providers to identify utility relocation or protection requirements.

## Scope of Work (continued)

- Existing Utility Research:
  Review existing documentation to determine utilities on site. Potholing will be performed on site to verify existing utilities on site that may potentially be affected by the proposed park improvements.

Following the completion of data collection and background review, RJM Design Group will commence development of a conceptual layout. To assist with budget planning, we will prepare a Preliminary Estimate of Probable Construction Cost reflecting all proposed improvements. Key design elements to be illustrated at this stage will include:

- Court layout and dimensions.
- Grading and drainage concept plans.
- Preliminary ADA-compliant pathway alignments.
- Proposed fencing and lighting locations.
- Utility connection points and preliminary rerouting (if required).

Once the design is completed, we will schedule a meeting with City staff to review the design and make refinements to the conceptual plan. Based upon City feedback, RJM shall refine the plan to incorporate the city's comments for use in the initial 60% design submittal. Once revisions are completed, we will prepare a preliminary cost estimate for presentation to the City.

| | |
|---|---|
| *MEETINGS:* | *Project Kickoff Meeting (In-Person)* |
| | *Preliminary Design Review Meeting (Virtual)* |
| *DELIVERABLES* | *Topographic Site Survey* |
| | *Geotechnical Report* |
| | *Acoustical Analysis* |
| | *Site Analysis Memorandum* |
| | *Existing Utility Analysis* |
| | *Conceptual Layout Plan* |
| | *Preliminary Estimate of Probable Construction Cost* |
| | *Updated Conceptual Layout Plan for use in CD Phase* |



## Scope of Work (continued)

### TASK 2 – CONSTRUCTION DOCUMENTS

Upon approval of the preliminary design, RJM Design Group will proceed with the preparation of comprehensive Construction Documents, advancing through the 60%, 90%, and 100% completion milestones. Construction Documents to include Plans, Specifications, and Cost Estimates. Each milestone will incorporate City review comments, and quality assurance/quality control reviews will be performed internally prior to each submittal. The Construction Document packages will include at a minimum:

Title Sheets and General Notes

Demolition Plans

Civil Engineering

- Precise Grading Plan
- Drainage and Water Quality Improvements (SWPPP and/or WQMP compliance as required)
- Utility Plans (water, sewer relocations, if required)
- Horizontal Control Plan

Landscape Architecture

- Park Construction Plans and Details
- Planting Plans and Details

Structural Engineering

- Post-Tension Slab Design with Tendon Layout and Details
- Structural Details
- Structural Plans and Calculations for court foundations

Electrical Engineering

- Electrical Distribution Plan
- Lighting Photometric Plan
- Fixture Schedules, Lighting Controls, and Diagrams

All plans will be prepared to meet City of Buena Park standards and permitting requirements. Submittals will be made electronically in PDF and AutoCAD formats and will be uploaded through the City's online permitting system.

| | |
|---|---|
| *MEETINGS:* | *60% Design Online Review Meeting* |
| | *90% Design Online Review Meeting* |
| | *100% Pre-Bid Online Review Meeting* |
| *DELIVERABLES* | *60%, 90%, and 100% Construction Document Plan Sets* |
| | *Updated Technical Specifications* |
| | *Updated Estimate of Probable Construction Cost* |

*Note:* If required, CEQA required supportive documentation may be made available for an additional fee.

## Scope of Work (continued)

### TASK 3 – BIDDING AND CONSTRUCTION ADMINISTRATION / RECORD DRAWINGS

Bidding Support

Upon completion and approval of the 100% construction documents, RJM Design Group will assist the City of Buena Park during the bidding phase to ensure the project documents are clear and competitive. Our team will:

- Respond to bidder Requests for Information (RFIs).
- Prepare and issue addenda as necessary to clarify bidding documents.
- Attend a pre-bid meeting, if requested by the City.

Construction Administration

Following contractor selection and project award, we will provide construction administration services including:

- Review and approval of contractor submittals and shop drawings (anticipate no more than 20 submittals).
- Responses to contractor RFIs during construction (anticipate no more than 20 RFIs).
- Bulletins as required to provide design intent clarification (not to exceed 4 bulletins).
- Attendance at four (4) construction site visits to monitor progress and verify conformance with the design intent.
- Participation in construction progress meetings as requested by the City.
- Review change orders from the Contractor
- Complete (1) punch walk and punch walk report upon substantial completion

Record Drawings

At the conclusion of construction, RJM will:

- Compile and incorporate contractor-provided as-built information.
- Prepare a finalized set of Record Drawings in both PDF and AutoCAD formats.
- Submit the Record Drawings to the City for archival and future reference.

| | |
|---|---|
| *MEETINGS:* | *Bidder Q&A Coordination*<br>*Pre-Bid Meeting*<br>*(4) Construction Site Visits / Meetings*<br>*Final Closeout Meeting*<br>*Punch Walk* |
| *DELIVERABLES* | *Bid Period RFI Responses and Addenda*<br>*Submittal and Shop Drawing Review Comments*<br>*Construction RFI Responses*<br>*Field Observation Reports*<br>*Punch Walk Report*<br>*Final Record Drawing Set (PDF and AutoCAD)* |

## Consultant's Representative

Erik Curran shall serve as the primary representative to perform the services as described in the Scope of Work contained herein. Zachary Mueting shall serve as the Principal in charge. RJM Design Group, Inc. acknowledges that representatives shall be California Licensed Professional Landscape Architects and shall remain in responsible charge of all duties from contract negotiations through project completion. We acknowledge that if the primary representative is unable to continue with the project, then an alternate representative shall become the primary representative upon the City's approval.

# Project Team



**City of Buena Park**
Public Works Department

**RJM Design Group**
Landscape Architecture and Design
**Zachary Mueting**
Principal-In-Charge
**Erik Curran**
Project Manager

**civTEC**
Civil Engineering
**Tom Carcelli**

**GMU**
Structural / Geotechnical
**Scott Ward / Matt Farrington**

**FBA Engineering**
Electrical Engineering
**Bill Zavrsnick**

**RK Engineering Group**
Sound Engineer
**Bryan Estrada**

**Util-Locate**
Utility Location
**Alfred Cervantes**

# Project Team (continued)



## Zachary Mueting , LLA
### Principal-in-Charge
### RJM Design Group, Inc.

Zachary Mueting is a visionary landscape architect and urban designer with over a decade of experience creating sustainable and engaging outdoor spaces. His portfolio includes diverse projects, from public parks and recreational facilities to urban landscapes, all designed to foster community connection and environmental stewardship. With a passion for blending innovation and aesthetics, Zachary's work emphasizes collaboration and a deep understanding of community needs, resulting in spaces that inspire and endure.

Zachary's exceptional technical design skills and ability to lead project teams have been integral to his success in delivering complex, high-impact projects. He combines advanced proficiency in design software and sustainable practices with strategic project management, ensuring that each initiative is executed efficiently and to the highest standards.

### Licenses
- Landscape Architect / CA 5731

### Education
- Masters Degree, Landscape Architecture, California Polytechnic State University, Pomona
- Bachelor of Science, Information Technology, Colorado Technical University
- Bachelor of Science, Information Systems Management, Colorado Technical University

### Sports Facilities
- Costa Mesa Skate Park, Costa Mesa, CA
- Edison Skate Spot, Huntington Beach, CA
- Esencia Sports Park, Rancho Mission Viejo, CA
- Great Park All-Wheeled Skate Plaza, Irvine, CA
- Hagginwood Park Synthetic Soccer Field, Sacramento, CA
- Lake Forest Sports Park, Lake Forest, CA
- Las Palmas Park Revitalization, San Fernando, CA
- Ontario Soccer Complex, Ontario, CA
- RC Sports Center, Rancho Cucamonga, CA
- Rienda Plunge, Rancho Mission Viejo, CA
- San Juan Capistrano Skate Park, San Juan Capistrano, CA
- Sendero Pickleball Court Expansion, Rancho Mission Viejo, CA



## Erik Curran, LLA
### Associate Landscape Architect
### RJM Design Group, Inc.

Erik Curran has been an integral part of RJM Design Group since 2010 and is a licensed Landscape Architect with over a decade of professional experience. He brings a well-rounded background in landscape design, construction document production, design detailing, and graphic preparation, making him a versatile and skilled contributor to any project. Erik is highly detail-oriented and excels in fostering close coordination among the entire project team throughout the design and construction process. His meticulous approach ensures that every aspect of a project aligns with its goals, from initial concepts to final implementation. His commitment to excellence and collaboration consistently delivers exceptional results for clients and communities alike.

### Licenses
- Landscape Architect / CA 6584

### Education
- Bachelor of Landscape Architecture, College of Fine and Applied Arts, University of Illinois Urbana-Champaign

### Parks
- Boulder Pond Park, Rancho Mission Viejo, CA
- Civic Center Community Conservation Park, Ontario, CA
- Los Amigos Park, Rancho Cucamonga, CA
- Portola Park, Lake Forest, CA

### Sports
- Esencia Sports Park, Rancho Mission Viejo, CA
- Lake Forest Sports Park, Lake Forest, CA
- RC Sports Center, Rancho Cucamonga, CA

### Aquatics Facilities
- Joe Wilson Pool, Tracy, CA
- Rienda Plunge, Rancho Mission Viejo, CA

### Trails
- Bommer Canyon, Irvine, CA
- SCE Corridor Phase 1 Trail Improvements, Buena Park, CA

# Project Team (continued)

## Tom Carcelli
civTEC
### Civil Engineer

Tom Carcelli has over 25 years of experience in the civil engineering field with particular emphasis on parks and recreation, commercial/industrial, education and public works projects. His extensive design and management experience in all phases of civil engineering for land development projects throughout Southern California includes grading, water quality, hydrology, hydraulics, storm drain, water/sewer, survey/mapping and street design. Tom has been in charge as a project manager on over 100 projects from master planning to construction with RJM Design Group over the past 20 years.

**Education**
- BS, Civil Engineering, University of California, Irvine, 1988
- Masters in Architecture, California State Polytechnic University, Pomona, 1994

**Licenses**
- Registered Civil Engineer/CA #81640
- Qualified SWPPP Developer (QSD) — C-81640

**Parks**
- Arbors Mini Park, Irvine, CA
- Bommer Canyon Community Park, Irvine, CA
- Boulder Pond Park, Rancho Mission Viejo, CA
- Carriage Crest Park, Carson, CA
- Central Park Master Plan, Rancho Cucamonga, CA
- City Park Master Plan, Corona, CA
- Conservation Park, Ontario, CA
- Cordova Park, Mission Viejo, CA
- Crucero Park, Mission Viejo, CA
- Dick Clark Dog Park, Burbank, CA
- El Dorado Park Universal Playground, Mission Viejo, CA
- Encinitas Community Park, Encinitas, CA
- Friendship Park, Buena Park, CA
- George Izay Park, Burbank, CA
- Grant Howald Park, Newport Beach, CA
- Hart Park, Irvine, CA
- Joe Balderrama Park, Oceanside, CA
- Los Serranos Park, Chino Hills, CA
- Murdy Park, Huntington Beach, CA
- Peace Park, Long Beach, CA
- Peter F. Schabarum Dog Park, Los Angeles, CA
- Portola Park, Lake Forest, CA
- Premier Park, Stanton, CA
- Veeh Ranch & San Remo Park Rehabilitation, Laguna Hills
- Veterans Memorial Park, Carlsbad, CA
- Yorba Linda Adventure Playground, Yorba Linda, CA

## Scott H. Ward, PE
Project Engineer
GMU Geotechnical, Inc.

Scott has over 10 years of experience in the geotechnical/pavement industries. Scott's experience at GMU builds upon time with a leading geotechnical-environmental integrated consulting firm in the New England region (Haley & Aldrich), as well assisting in project management for the world's largest geotechnical specialty contractor (Keller) in the southern California area. His project experience includes large mixed-use and commercial developments in tight urban and waterfront environments, public works projects, small residential forensic investigations and distress evaluations, support of senior engineers in litigation/expert witness projects, and more.

**Education**
- B.S. Civil Engineering
  Columbia University in the City of New York

**Registrations**
- Registered Civil Engineer - C95205

**Affiliations**
- American Society of Civil Engineers (ASCE)

**Relevant Project Experience**
- Irvine Civic Center Parking Lot Improvements, Irvine, CA
- Carriage Crest Park Improvements, Carson, CA
- Las Palmas Park Improvements, San Fernando, CA
- Morningstar Senior Living Development, Tustin, CA
- 17850 Von Karman Hotel, Irvine, CA
- OCPW MRC Juvenile Hall Facility Improvements, Orange, CA
- Doheny Village Connectivity Improvements, Dana Point, CA
- Eastern Avenue Pavement Rehabilitation, Los Angeles, CA
- Pavement Rehabilitation of Arterial Street Segments, Irvine, CA

# Project Team (continued)

## Matthew Farrington M.SC., PE
### Structural Engineer
### GMU Geotechnical, Inc.

Matt has over 20 years of experience in the geotechnical / structural engineering industry. His structural engineering designs range from MSE Walls, masonry retaining walls, reinforced concrete retaining walls, soldier pile walls, soil nail walls, numerous landscape improvements including two story view decks, trash enclosures, pond docks, score board signs, wind loaded ball field fences up to 35 feet tall, monument signs for shopping centers, schools, storm drain structures, structural design repairs for failing walls, and more.
Matt has worked in the industry with multiple respected geotechnical engineering firms as a field technician on a variety of projects involving grading, slope stabilization, as well as construction of paved parking lots and roadways.

### Education
- M.S. Civil Engineering - California State University, Fullerton, CA
- B.S. Civil Engineering - California State University, Fullerton, CA

### Registrations
- Registered Professional Engineer - 90349

### Relevant Project Experience
- Cielo Vista, Unincorporated Orange County, CA
- Covenant Hills, Sky Ranch Development, Ladera Ranch, CA
- Private Residence, San Juan Capistrano, CA
- St. Margaret's Episcopal School, San Juan Capistrano, CA
- Mission Inn, San Juan Capistrano, CA
- Esencia Sports Park, Rancho Mission Viejo, CA
- Esencia Development, Rancho Mission Viejo, CA
- Private Residence, Laguna Beach, CA
- Planning Area 2.3, Rancho Mission Viejo, CA
- Los Patrones Parkway, Rancho Mission Viejo, CA
- Planning Area 2.4 Mixed Use Center, Rancho Mission Viejo, CA
- Sendero Marketplace, Rancho Mission Viejo, CA
- Palmia Homeowners Association, Mission Viejo, CA
- Large Housing Development, Champions / Oak Valley Development, Beaumont, CA

## William Zavrsnick
### Electrical Engineer
### FBA Engineering

William Zavrsnick has 30 years of experience and has been active in the electrical engineering field since joining FBA in 1985. His experience includes the electrical design of Public Works, Parks and Recreation Facilities. He is particularly experienced in the design and development of electrical power distribution, general, specialized and event power systems, outdoor, security and sports field lighting systems, lighting photometric studies, phased construction projects and familiar with public bid type projects and construction.

### Education
- BS Civil Engineering/Mount Hood College, Oregon

### Certifications
- LEED Accredited Professional — LEED AP
- Illuminating Engineering Society — IES
- Institute of Electrical and Electronic Engineers – IEEE American Institute of Architects — AIA
- Electrical Engineering — Los Angeles County

### Relevant Project Experience
- Bommer Canyon Community Park, Irvine, CA
- City Park Improvements, Lake Elsinore, CA
- Civic Lot Multi-Purpose Sports Field, Santa Monica, CA
- El Dorado Park & Nature Center, Long Beach, CA
- Esencia Sports Park, Rancho Mission Viejo, CA
- Ford Park Aquatics Facility, Bell Gardens, CA
- Gardena Community Aquatics & Senior Center, Gardena, CA
- Heroes Park, Lake Forest, CA
- Joe Balderrama Park, Oceanside, CA
- Kraemer Memorial Park, Placentia, CA
- Laguna Hills City Parks, Laguna Hills, CA
- Lake Forest Neighborhood Parks, Lake Forest, CA
- La Placita Parkette, Placentia, CA
- Los Amigos Park, Santa Monica, CA
- Los Serranos Park, Chino Hills, CA
- Marchant Park, San Dimas, CA
- McFadden Park, Placentia, CA
- Murdy Park, Huntington Beach, CA
- Portola Park, Lake Forest, CA
- Portola Springs Park, Irvine, CA

# Project Team (continued)

## Bryan Estrada
### RK Engineering
### Sound Engineer

Bryan Estrada, T.E., oversees the Transportation Planning and Environmental Department, providing Traffic Engineering, Air Quality, Greenhouse Gas, Noise, and Energy Conservation consulting services. He also lead RK's efforts to be at the forefront of offering Vehicle Miles Traveled modeling services.

A native of Southern California and an alum of the University of California, Irvine, School of Planning, Policy and Design where he received a Bachelor of Arts degree in Urban Studies, Estrada's experience includes traffic engineering and transportation planning, air quality and greenhouse gas analysis, and environmental acoustics and noise analyses. He has contributed to the design of traffic signals, signing and striping plans and traffic control plans. He is frequently engaged with clients and developers, local government agencies and community groups to craft innovative solutions to traffic, noise and air quality impact mitigation.

#### Education

- University of California, Irvine, B.A., Urban Studies

#### Registration

- California Registered Traffic Engineer, No. 3119

#### Relevant Project Experience

For the following projects, RK Engineering analyzed future noise level impacts from proposed pickleball courts to the surrounding residential neighborhoods and compared the noise levels to the applicable standards and thresholds established by the local agency's municipal code and/or General Plan Noise Element.

- Heroes Park Pickleball Courts Noise Impact Study, Buena Park, CA
- Edison Park Pickleball Courts Noise Impact Study, Huntington Beach, CA
- OCTA Pickleball Courts Noise Impact Study, Newport Beach, CA
- Arovista Park Pickleball Courts Noise Impact Study, Brea, CA

## Alfred Cervantes
### Util-Locate
### General Manager

Alfred Cervantes brings extensive experience in construction operations, safety compliance, and team leadership. He has led companywide training and professional development initiatives, onboarding new employees and facilitating ongoing annual programs. As Safety Compliance Director, Alfred oversaw IIPP implementation and conducted safety training and company meetings. He managed daily field operations, performed quality inspections, and conducted pre-construction walkthroughs to ensure all work met city regulations, specifications, and internal standards. His role also included project estimating, preparing detailed field reports, delegating tasks to field crews, and administering company policies and procedures. In addition, Alfred managed company vehicles and equipment inventory and served as an A-General Engineering qualifier specializing in construction services and underground installations.

#### Registration

- California A-General Engineering Contractor, No. 1050552

#### Relevant Project Experience

- Managed and overseen more than 10,000 utility locating and trenching projects for municipalities, contractors, and developers. Responsibilities included site walk-throughs, estimates, crew assignments, safety training, and compliance with project specifications.
- Implemented safety training programs, conducted ground penetrating radar surveys, and coordinated vacuum excavation operations across highly complex environments.

# City of Buena Park

## Boisseranc Park Pickleball Courts PS&E

| Task Description | LEAD CONSULTANT | | | | SUB-CONSULTANTS | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | RJM Design Group | | | | civTEC | GMU | FBA Engineering | RK Engineering | Util-Locate |
| | Principal | Associate Landscape Architect | Job Captain | Admin. | Civil Engineer | Structural / Geotechnical | Electrical Engineer | Sound Engineer | Utility Location |
| **TASK 1 - Project Familiarization & Preliminary Design** | | | | | | | | | |
| A. In-person project kick-off meeting | 3 | 3 | | 1 | 2 | | | | |
| B. Research and review of existing documentation | | 2 | 1 | | | | | | |
| C. Topographic site survey | | 1 | | 1 | 39 | | | | |
| D. Geotechnical analysis | | 1 | | 1 | | 61 | | | |
| E. Acoustical analysis | | 1 | | 1 | | | | 40 | |
| F. Site reconnaissance and utility review | | 1 | | 1 | | 7 | | | |
| G. Existing utility research | | 2 | 1 | 1 | | | | | 50 |
| H. Commence development of Conceptual Layout Plan | 1 | 4 | 2 | | | | | | |
| I. Prepare Preliminary Estimate of Probable Const. Cost | 1 | 4 | 2 | | | | | | |
| J. Meeting with City Staff to review design | 3 | 3 | | | | | | | |
| **TASK 2 - Construction Documents** | | | | | | | | | |
| A. Creation of 60% PS&E Package and submit to the City | | 4 | 14 | 1 | 63 | 25 | 27 | | |
| B. 60% design online review meeting | 1 | 1 | | | | | | | |
| C. Creation of 90% PS&E Package and submit to the City | | 4 | 6 | 1 | 32 | 12 | 13 | | |
| D. 90% design online review meeting | 1 | 1 | | | | | | | |
| E. Creation of 100% PS&E Package and submit to the City | | 4 | 6 | 1 | 32 | 12 | 13 | | |
| F. 100% design online review meeting | 1 | 1 | | | | | | | |
| **TASK 3 - Bidding & Construction Administration** | | | | | | | | | |
| A. Bidding support | | 3 | 5 | | 2 | | 2 | | |
| B. Construction administration | 2 | 16 | 10 | | 16 | | 6 | | |
| C. Record drawings | | | 6 | | 2 | | | | |
| COMBINED PHASE FEE TOTAL | 13 | 56 | 53 | 9 | 189 | 118 | 61 | 40 | 50 |

**The above hourly breakdown consists of ESTIMATES ONLY.**

# References

RJM Design Group, Inc. offers its clients personalized service that is delivered on time and within budget. The principals of RJM maintain personal involvement in all aspects of the project. Our success is based on our ability to perform, meeting the needs of the client and the project. Please feel free to contact all our references as we are sure they will share their success stories of projects we have helped them accomplish.

Jim Box
Director of Community Services
CITY OF BUENA PARK
6688 Beach Blvd.
Buena Park, CA 90621
(714) 562-3860 | jbox@buenapark.com
Years RJM has worked with contact: 3

**Services Provided:**
Parks and Recreation Master Plan (2023)

Friendship Park Conceptual Design Services (2025)

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Chris Slama
Director of Community & Library Services
CITY OF IRVINE
1 Civic Center Plaza
Irvine, CA 92606
(949) 724-6692 | cslama@cityofirvine.org
Years RJM has worked with contact: 10

**Services Provided:**

Plan Check, On-Call Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

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Jerry Hill
Assistant City Manager
CITY OF MISSION VIEJO
200 Civic Center
Mission Viejo, CA 92691
(949) 470-3085 | Jhill@cityofmissionviejo.org
Years RJM has worked with contact: 31

**Services Provided:**

Plan Check, On-Call Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

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Ashley Wysocki
Director of Community & Library Services
CITY OF HUNTINGTON BEACH
2000 Main Street
Huntington Beach, CA 92648
(714) 374-5302 | Ashley.Wysocki@surfcity-hb.org
Years RJM has worked with contact: 13

**Services Provided:**

Plan Check, On-Call Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

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Jonathan Marshall
Community Services Director
CITY OF CHINO HILLS
14000 City Center Drive
Chino Hills, CA 91709
(909) 364-2600 | JMarshall@chinohills.org
Years RJM has worked with contact: 23

**Services Provided:**

Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

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Jennifer Taylor
Senior Project Manager
RANCHO MISSION VIEJO
28811 Ortega Highway
San Juan Capistrano, CA 92693
(949) 240-3363 | Jtaylor@ranchomv.com
Years RJM has worked with contact: 9

**Services Provided:**

Landscape Architecture Services, Conceptual Design, Design Development, Construction Documents, Construction Administration

# References




# Steed Park Pickleball Courts

San Clemente, CA

| | |
|---|---|
| Project Completion: | In Progress |
| Project Size: | 4.65 acres |
| Design Cost: | $404,550 |
| Construction Cost: | $11.2M |

**Client Reference**
Samantha Wylie
Beaches, Parks & Recreation Director
City of San Clemente
(949)429-8875 | wylies@san-clemente.org

## Project Summary

Richard T. Steed Memorial Park in San Clemente is a public recreational facility offering a variety of amenities for visitors. The park features multiple baseball and softball fields, pickleball courts, and scenic views, making it a popular destination for local leagues and sports enthusiasts.

The next phase of the Richard T. Steed Park Master Plan was a Pickleball complex which expanded from a 16 court facility to a 24 court facility due to the recreational demand. The central focus of the complex was the Championship Court complete with terraced seating and directly adjacent to the complex's entry building with a pickleball themed overhead shade. Shade structures are dotted throughout the expansive facility to allow those active residents to rest and socialize with other players. The existing parking area was expanded to account for the increased usage of the community park, while still maintaining additional open space for future expansion and park development.

Community Inspired Spaces
RJM DESIGN GROUP





# Portola Park

Lake Forest, CA

| | |
|---|---|
| Project Completed: | 2020 |
| Project Size: | 6.34 acres |
| Design Cost: | $316,000 |
| Construction Cost: | $4.9 M |

Client Reference
Debra Rose
City Manager
City of Lake Forest
(949) 461-3490 | drose@lakeforestca.gov

## Project Summary

Portola Park provides many passive and active amenities for visitors, as well as fantastic overviews of the nearby open space. Portola Park contains three (3) pickleball courts, which are the first public pickleball courts in the City. A large playground offers varied play opportunities, with a climbing net, musical play elements, a large shaded play structure, and swings. Other active elements include one (1) outdoor sand volleyball court, several exercise stations, and an open turf area large enough to fit a U12 youth soccer field. The park also contains multiple shaded seating and gathering spaces, a restroom, drinking fountains, and a large picnic shelter. A perimeter walking trail winds throughout the park and connects with existing local trails. This trail system provides access throughout the region and includes hiking trail connections, such as to the nearby Whiting Ranch Wilderness Park.

The park also includes a new dog park accessible by a meandering walkway from the larger Portola Park. The dog park contains separate areas for large and small dogs. A third space is open during maintenance of the other two dog play areas. The dog park includes doggie drinking fountains and dog agility equipment. Shaded seating and DG walkways within and around the perimeter allow easy access for human users.

Community Inspired Spaces
RJM DESIGN GROUP





# Esencia Sports Park

Rancho Mission Viejo, CA

| | |
|---|---|
| Project Completion: | 2020 |
| Project Size: | 30 acres |
| Design Cost: | $1,887,600 |
| Construction Cost: | $24M |

Client Reference
Jennifer Taylor
Senior Project Manager
Rancho Mission Viejo Company
(949) 240-3363 | jtaylor@ranchomv.com

## Project Summary

Orange County's newest community, Rancho Mission Viejo, is located off Ortega Highway in South Orange County. It is home to a master planned 30 acre sports park unlike any other. Nestled in a natural rolling southern California landscape setting the environmental design of Esencia Sports Park is modeled after ranch industrialized facilities with board form buildings, steel I-beam shade structures, lighting, and landscape.

This rustic sports park offers both private and public amenities including: two (2) baseball fields, one (1) softball field, custom designed restroom and concessions building, one (1) synthetic multi-use field, one (1) playground, two (2) dedicated tennis and eight (8) dedicated pickle ball courts, and parking. Additional passive support amenities include hiking trails, exercise stations, and picnicing.

The sports park also offers community aquatic facilities overlooking the park complete with restrooms, a splash pad, lap swim lanes, open recreational swimming, as well as BBQ and cabana lounge areas. The site itself was designed to eliminate the need for expensive retaining walls while maximizing the buildable area through terraced pads and elevated concourses. The resulting design created hillside terraced seating, and elevated concessions allowing for maximum spectator viewing opportunities in a cost effective manner. The new Esencia Sports Park is designed to fulfill much of the recreational needs identified for this new community.

Community Inspired Spaces
RJM DESIGN GROUP







# Worthy Park Renovation

Huntington Beach, CA

Completion Date: 2017
Project Size: 1.2 Acres
Design Cost: $ 1.49 Million
Construction Cost: $ 1.75 Million

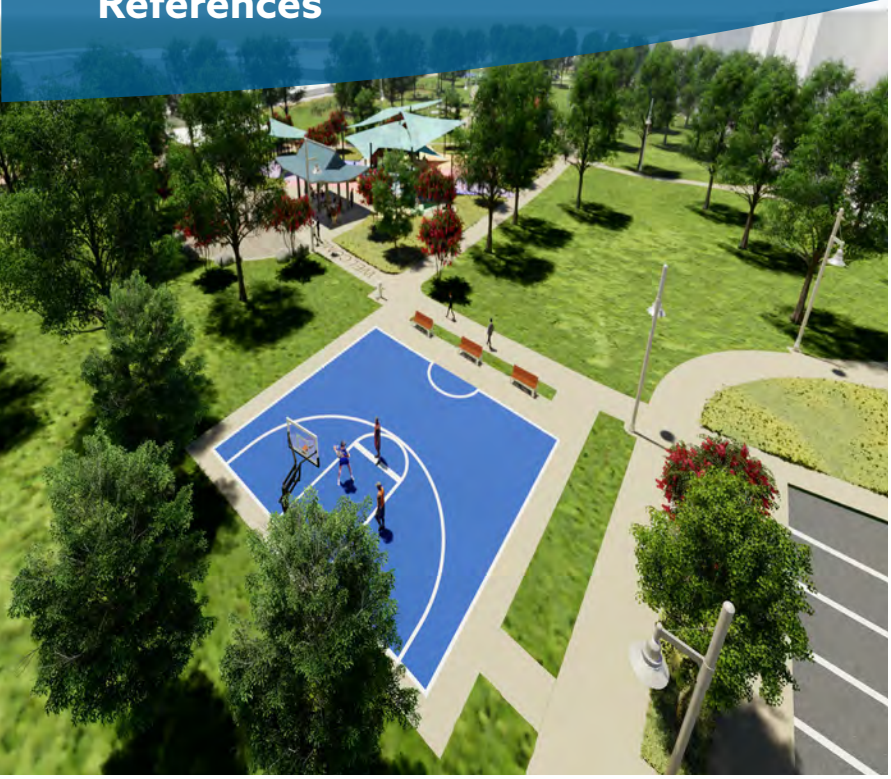
Client Reference
Chris Slama
Director of Community & Library Services
City of Huntington Beach
(714) 536-5495
cslama@surfcity-hb.org

## Project Summary

In 2014, RJM Design Group completed a preliminary study of the existing conditions and the possible improvements to park amenities that could be made to update the existing Worthy Park site. Given the park's proximity to City Hall and the adjacent Huntington Beach High School, the site was very visible and showing signs of age. A racquetball court building, that had been shuttered nearly 10 years prior due to the waning interest in the sport, stood right in the center of the park in severe disrepair. The full-size basketball courts had been taken over by the surge in popularity of pickleball with the local community.

The racquetball building was razed giving way to a natural turf practice field, the basketball courts were converted to four pickleball courts, and new play equipment and a picnic shelter compliment the site. Residents have overwhelmingly responded to the facelift, and are now requesting that the other portions of the park be updated to match.

Community Inspired Spaces
RJM DESIGN GROUP







# Friendship Park Conceptual Design

Buena Park, CA

| | |
|---|---|
| Project Completed: | 2025 |
| Project Size: | 7.9 acres |
| Design Cost: | $92,475 |
| Construction Cost: | N/A |

Client Reference
Jim Box
Director of Community Services
City of Buena Park
(714) 562-3860 | jbox@buenapark.com

## Project Summary

Friendship Park is a 7.9-acre neighborhood park located in the heart of Koreatown, Buena Park. RJM was brought in to lead a series of community outreach meetings, gathering valuable input from local residents to shape the vision for future improvements. Based on this feedback, RJM developed a conceptual design that reflects the community's priorities and celebrates the park's role as a vibrant gathering space.

Proposed enhancements include a larger, modernized playground with shade coverings and resilient surfacing, dynamic exercise equipment, an expanded walking loop, pickleball courts, and a basketball half-court. The plan also introduces a dedicated dog run, a multicultural picnic shelter that honors Buena Park's diverse heritage, and upgraded lighting and security features to ensure the park remains welcoming and safe for all. Together, these improvements aim to strengthen the park's identity as a community hub that fosters health, recreation, and cultural connection.

Community Inspired Spaces
RJM DESIGN GROUP

# CITY of BUENA PARK

## Boisseranc Park Pickleball Courts

| | | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP |
|---|---|---|---|---|---|---|---|---|---|
| **TASK 1: PROJECT FAMILIARIZATION** | | | | | | | | | |
| A. | In-person project kick-off meeting | ★ | | | | | | | |
| B. | Research and review of existing documentation | | | | | | | | |
| C. | Topographic site survey | | | | | | | | |
| D. | Geotechnical analysis | | | | | | | | |
| E. | Acoustical analysis | | | | | | | | |
| F. | Site reconnaissance and utility review | | | | | | | | |
| G. | Existing utility research | | | | | | | | |
| H. | Commence development of Conceptual Layout Plan | | | | | | | | |
| I. | Prepare Preliminary Estimate of Probable Const. Cost | | | | | | | | |
| J. | Meeting with City Staff to review design | | ★ | | | | | | |
| **TASK 2: CONSTRUCTION DOCUMENTS** | | | | | | | | | |
| A. | Creation of 60% PS&E Package and submit to the City | | | ★ | | | | | |
| B. | 60% design online review meeting | | | ★ | | | | | |
| C. | Creation of 90% PS&E Package and submit to the City | | | | ★ | | | | |
| D. | 90% design online review meeting | | | | ★ | | | | |
| E. | Creation of 100% PS&E Package and submit to the City | | | | ★ | | | | |
| F. | 100% design online review meeting | | | | ★ | | | | |
| **TASK 3: BIDDING & CONSTRUCTION ADMINISTRATION** | | | | | | | | | |
| A. | Bidding support | | | | | | | | |
| B. | Construction administration | | | | | | | | |
| C. | Record drawings | | | | | | | | |

★ **Meetings or submittal to City of Buena Park**

## Subconsultants

RJM Design Group, Inc. confirms that Subconsultants have been identified in the scope of work together with the services performed. Furthermore, Subconsultant tasks have been identified in the breakdown of estimated hours and associated costs per task have been identified in the included Fee Matrix. RJM Design Group acknowledges that Subconsultants shall be directed and compensated by Consultant.

## Contract Exceptions

### STATEMENT OF COMPLIANCE

RJM DESIGN GROUP, INC. has established a reputation of integrity and professionalism within the landscape architecture industry. Our due diligence in performing client services begins with our proposal preparation, contract review and negotiation, and carries through to project completion.

We have reviewed the Draft Professional Services Agreement for the Boisseranc Park Pickleball Courts Project with the City of Buena Park. As part of this review, we identify items which may not conform to the terms of our insurance coverage and/or to California Civil Code section 2782.8 which regulates contracts between public agencies and design professionals. Upon selection for this project, we would like to discuss the following requested changes pertaining to the Agreement in order to arrive at mutually agreeable terms. All suggested additions and/or deletions to the contract language are in blue.

*Page 4 - Article 10. INDEMNIFICATION AND HOLD HARMLESS., Section 10.1 Purpose of Section. (line 4):*
... fees, lawsuit, cost, expense, reasonable attorneys' fees, litigation costs, defense costs, court costs or any ...

*Page 4 - Article 10. INDEMNIFICATION AND HOLD HARMLESS., Section 10.2 Indemnification for Design Services (if applicable). (line 8):*
... ~~sole~~ negligence, active negligence, or intentional misconduct of CITY.

*Page 4 - Article 10. INDEMNIFICATION AND HOLD HARMLESS., Section 10.3 Indemnification for Services. (lines 16-17):*
... any Claims with counsel reasonably approved by CITY ~~of CITY's choice~~, and shall pay all costs and expenses, including all reasonable attorneys' fees and experts' costs actually incurred in connection with such defense. ...

*Page 7 - Article 11. INSURANCE., Section 11.5 Required Endorsements., Paragraph .3, (line 2):*
... modification or lapse without thirty (30) calendar days' prior written notice from insurer to CITY, or ten (10) days' notice if due to non-payment of premium. ...

*Page 7 - Article 11. INSURANCE., Section 11.8 Verification of Coverage. (lines 9-10):*
... Agreement have been renewed or replaced with other policies providing ~~at least the same~~ coverage that complies with this Section 11. CONSULTANT shall furnish such proof to CITY prior to the expiration of the original ...

*Page 8 - Article 12. WORK PRODUCT., Section 12.2 Ownership., Paragraph .1, (line 8):*
... by CITY upon final payment being made. However, any use, re-use, or modification of said Work Product for any purpose other than that intended by this Agreement shall be at CITY's sole risk. CONSULTANT shall not obtain or attempt to obtain ...

## Addenda Acknowledgement

**Issued: Thursday, December 18, 2025**

# CITY OF BUENA PARK

## Department of Public Works

## Addendum No. 1
### BOISSERANC PARK PICKLEBALL COURTS PROJECT
### PLANS, SPECIFICATIONS, AND ESTIMATE

**Note the following notes/changes:**

- Request for Proposals (RFP) will be amended to include:
  - *The Consultant shall prepare a photometric study and work closely with the City to provide proper illumination for courts following City of Buena Park and USA Pickleball lighting standards.*
  - *The Consultant shall prepare electrical plans and work closely with the City to remove, relocate, and replace the existing electrical cabinet with proposed electrical cabinet. Plans shall include the integration of the existing and proposed lighting, conduit, and electrical systems. Consultant shall work closely with the City to select and include a programmable automated lighting system controller.*

By: _____
Mina Mikhael, P.E.
Director of Public Works/City Engineer

---

I (We) the undersigned hereby acknowledge that I (We) have received Addendum No. 1 as issued on Thursday, December 18, 2025, and that all changes, additions, deletions, clarifications and corrections specified herein have been incorporated into my proposal.

**THIS ACKNOWLEDGMENT MUST BE SIGNED BY THE CONSULTANT AND RETURNED WITH THE PROPOSAL.**

January 15, 2026
Date:

_____
Consultant/Title

Zachary Mueting, Principal
RJM Design Group

## Addenda Acknowledgement

**Issued: Wednesday, January 7, 2026**

# CITY OF BUENA PARK

**Department of Public Works**

## Addendum No. 2
### BOISSERANC PARK PICKLEBALL COURTS PROJECT
### PLANS, SPECIFICATIONS, AND ESTIMATE

**Note the following notes/changes:**

- Request for Proposals (RFP) will be amended to include:
  - Change to Minimum Qualifications: "Valid California Professional Civil Engineer License or a licensed Landscape Architect with a licensed Civil Engineer as a sub consultant;"

By: Aaron Esparza-Almaraz
Aaron Esparza-Almaraz
Assistant Engineer

---

I (We) the undersigned hereby acknowledge that I (We) have received Addendum No. 2 as issued on Wednesday, January 7, 2026, and that all changes, additions, deletions, clarifications and corrections specified herein have been incorporated into my proposal.

**THIS ACKNOWLEDGMENT MUST BE SIGNED BY THE CONSULTANT AND RETURNED WITH THE PROPOSAL.**

January 15, 2026
Date:

Consultant/Title
Zachary Mueting, Principal
RJM Design Group

Community Inspired Spaces

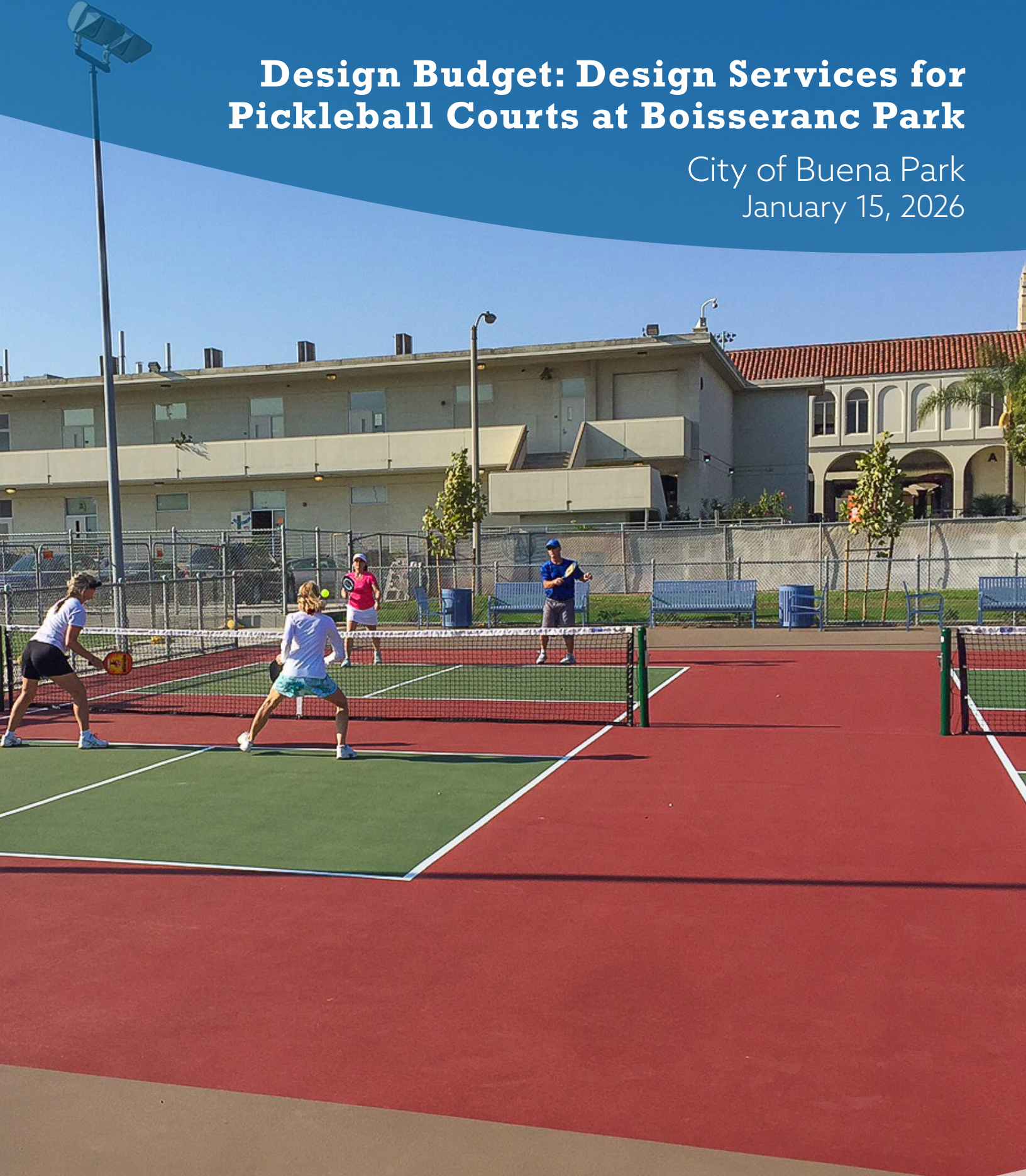
RJM DESIGN GROUP

*Community Inspired Spaces*

RJM Design Group, Inc.
31591 Camino Capistrano
San Juan Capistrano, CA 92675
rjm@rjmdesigngroup.com
www.RJMdesigngroup.com
[949] 493-2690 *fax*
[949] 493-2600 *phone*

# Design Budget: Design Services for Pickleball Courts at Boisseranc Park

City of Buena Park
January 15, 2026



Community Inspired Spaces
RJM DESIGN GROUP

# City of Buena Park

## Boisseranc Park Pickleball Courts PS&E

Design Budget

| Task Description | LEAD CONSULTANT | | | | | | | | SUB-CONSULTANTS | | | | | PHASE FEE TOTALS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | RJM Design Group | | | | | | | | civTEC | GMU | FBA Engineering | RK Engineering | Util-Locate | |
| | Principal | | Associate Landscape Architect | | Job Captain / Designer | | Admin. | | Civil Engineer | Structural / Geotechnical | Electrical Engineer | Sound Engineer | Utility Location | |
| Hourly Rate | $220 | | $195 | | $165 | | $105 | | | | | | | |
| | *Hours* | *Amount* | *Hours* | *Amount* | *Hours* | *Amount* | *Hours* | *Amount* | *Fees* | *Fees* | *Fees* | *Fees* | *Fees* | |
| **TASK 1 - Project Familiarization & Preliminary Design** | | | | | | | | | | | | | | |
| **A.** In-person project kick-off meeting | 3 | $660 | 3 | $585 | | $0 | 1 | $105 | $575 | | | | | |
| **B.** Research and review of existing documentation | | $0 | 2 | $390 | 1 | $165 | | $0 | | | | | | |
| **C.** Topographic site survey | | $0 | 1 | $195 | | $0 | 1 | $105 | $9,775 | | | | | |
| **D.** Geotechnical analysis | | $0 | 1 | $195 | | $0 | 1 | $105 | | $18,025 | | | | |
| **E.** Acoustical analysis | | $0 | 1 | $195 | | $0 | 1 | $105 | | | | $8,050 | | |
| **F.** Site reconnaissance and utility review | | $0 | 1 | $195 | | $0 | 1 | $105 | | $2,087 | | | | |
| **G.** Existing utility research | | $0 | 2 | $390 | 1 | $165 | 1 | $105 | | | | | $12,391 | |
| **H.** Commence development of Conceptual Layout Plan | 1 | $220 | 4 | $780 | 2 | $330 | | $0 | | | | | | |
| **I.** Prepare Preliminary Estimate of Probable Const. Cost | 1 | $220 | 4 | $780 | 2 | $330 | | $0 | | | | | | |
| **J.** Meeting with City Staff to review design | 3 | $660 | 3 | $585 | | $0 | | $0 | | | | | | |
| TASK 1 - SUBTOTALS | 8 | $1,760 | 22 | $4,290 | 6 | $990 | 6 | $630 | $10,350 | $20,112 | $0 | $8,050 | $12,391 | |
| TASK 1 - TOTAL FEES | $7,670 | | | | | | | | $50,904 | | | | | $58,574 |
| **TASK 2 - Construction Documents** | | | | | | | | | | | | | | |
| **A.** Creation of 60% PS&E Package and submit to the City | | $0 | 4 | $780 | 14 | $2,310 | 1 | $105 | $15,813 | $7,280 | $6,716 | | | |
| **B.** 60% design online review meeting | 1 | $220 | 1 | $195 | | $0 | | $0 | | | | | | |
| **C.** Creation of 90% PS&E Package and submit to the City | | $0 | 4 | $780 | 6 | $990 | 1 | $105 | $7,906 | $3,640 | $3,358 | | | |
| **D.** 90% design online review meeting | 1 | $220 | 1 | $195 | | $0 | | $0 | | | | | | |
| **E.** Creation of 100% PS&E Package and submit to the City | | $0 | 4 | $780 | 6 | $990 | 1 | $105 | $7,906 | $3,640 | $3,358 | | | |
| **F.** 100% design online review meeting | 1 | $220 | 1 | $195 | | $0 | | $0 | | | | | | |
| TASK 2 - SUBTOTALS | 3 | $660 | 15 | $2,925 | 26 | $4,290 | 3 | $315 | $31,625 | $14,559 | $13,432 | $0 | $0 | |
| TASK 2 - TOTAL FEES | $8,190 | | | | | | | | $59,616 | | | | | $67,806 |
| **TASK 3 - Bidding & Construction Administration** | | | | | | | | | | | | | | |
| **A.** Bidding support | | $0 | 3 | $585 | 5 | $825 | | $0 | $575 | | $437 | | | |
| **B.** Construction administration | 2 | $440 | 16 | $3,120 | 10 | $1,650 | | $0 | $4,025 | | $1,380 | | | |
| **C.** Record drawings | | $0 | | $0 | 6 | $990 | | $0 | $575 | | | | | |
| TASK 3 - SUBTOTALS | 2 | $440 | 19 | $3,705 | 21 | $3,465 | 0 | $0 | $5,175 | $0 | $1,817 | $0 | $0 | |
| TASK 3 - TOTAL FEES | $7,610 | | | | | | | | $6,992 | | | | | $14,602 |
| COMBINED PHASE FEE TOTAL | $23,470 | | | | | | | | $47,150 | $34,671 | $15,249 | $8,050 | $12,391 | $140,982 |
| REIMBURSABLE ALLOWANCE | | | | | | | | | | | | | | $5,000 |
| **FEE GRAND TOTAL** | **$145,982** | | | | | | | | | | | | | |

**The above hourly fee breakdown consists of ESTIMATES ONLY. Billings will be based on actual percentage completion of each phase per contracted fixed fee.**

## Design Budget (continued)

It is the objective of our Design Team to provide the most comprehensive, yet efficient, approach to the development of the Boisseranc Park Pickleball Courts Project in Buena Park. The fees below include all costs to be incurred by RJM Design Group, Inc. and an allowance for reimbursable expenses.

| TASK / FEE | |
|---|---|
| TASK 1 — Project Familiarization & Preliminary Design | $58,574 |
| TASK 2 — Construction Documents | $67,806 |
| TASK 3 — Bidding & Construction Administration | $14,602 |
| Reimbursable Expenses | $5,000 |
| **TOTAL FEE*:** | **$145,982** |

**Note: This fee summary represents our current understanding of the project scope and complexity. The scope of work and associated fees are subject to refinement per the City's request.*

### REIMBURSABLE EXPENSES (Estimated Allowance of $5,000)

When incurred, the following project expenses will be billed at cost plus 15% administrative fee in addition to the above professional services fee:

- Printing, plotting, copying, scanning, photography, graphic expenses
- Delivery, shipping, and handling of documents
- Permits, plan check, and inspection fees
- City business license
- Earthwork scans to determine cut/fill quantities

### ADDITIONAL SERVICES

Professional services not specifically identified in the scope of work will be considered additional services and may be performed at Client's request, reimbursable at Consultant's standard hourly rates. Additional services may include, but are not limited to:

- Aerial Topography (See Assumptions) $8,500
- NPDES / SWPPP/ NOI (See Assumptions) $5,500
- Encroachment Permit (See Assumptions) TBD
- Water / Sewer Plan (See Assumptions) TBD
- Additional meetings, presentations, or site visits beyond those identified in the scope of work.
- Exhibit preparation beyond that identified in the scope of work.
- Revisions to documents required as a result of changes in Client's direction; changes subsequent to Client's approval; or changes in governmental codes or regulations.
- Design of improvements beyond the designated project site, or due to changes in project phasing schedule.
- Specialized billing or accounting forms, invoices, spreadsheets.
- Engagement of other consultants not specifically identified below.
- CEQA documentation beyond the IS (Initial Study)
- Hazardous Materials identification and disposal
- Inclusion of LEED or Sites Sustainability requirements

## Design Budget (continued)

### ASSUMPTIONS:

- TOPOGRAPHY: Team will provide field survey, as required, to pick up critical elements for design, including existing sidewalk, utility boxes, manholes, valves, power poles, fire hydrants, trees, along with any other visible features within the project limit. A 20-scale aerial topographic map can be provided and tied to a County/City benchmark & survey boundary control points as available, as an Additional Service. The site boundary will be plotted if adequate record maps and/or a Legal Description can be found or provided prior to commencing the Aerial Survey. Existing easements will be plotted if a Title Report is provided with backup documentation. Inventory and verification of existing survey monuments within the project limits will not be provided based on the limited project area.
- BASE MAP: This proposal includes the preparation of a Base Map with the existing sewer, water and storm drain lines plotted thereon as shown on either the available research or provided drawings. Team can include existing dry utility locations (gas, electric, telephone, cable, etc.) if we are provided the drawings and/or locations.
- CERTIFICATIONS AND AS-BUILTS: Certifications (unless provided by a Professional Licensed Surveyor directly to Team), inspections, assistance and construction survey during construction are additional services. Red-lined 'as-built' drawings are to be provided by the Contractor for Team's completion of as-built drawings.
- PROPERTY EXCLUSIONS: This proposal excludes preparation of legal descriptions/exhibits, land subdivision, and/or additional boundary survey. The proposal excludes any title reports & property owner's notifications.
- SPECIFICATIONS: This proposal assumes that boilerplate specifications as required for Team's scope of work will be provided by the architect for 'redline' markup by Team.
- BY OTHERS: The AutoCAD Site Plan of the proposed facilities, the design of retaining/site walls and pavement/concrete slab, structural design, pavement analysis, soils report, pump lift stations and hardscape plan are assumed by others. The proposal also excludes "pot holing" of utilities.
- STREET PLANS: This proposal assumes off-site public street plans are not required, and no work is anticipated in the public right-of-way. Grading adjacent to the street will be shown on Grading Plan.
- STORM DRAIN: This proposal assumes project drain inlets/outlets to be shown in plan view only (for lines under 18-inches in diameter). Preparation of Storm Drain Plans with Special Structures to disperse concentrated runoff from watersheds outside the project area is additional work.
- HYDROLOGY: This proposal includes on-site Hydrology as directly impacted by the proposed improvements and excludes any studies of off-site Hydrology. This proposal excludes any retention/detention basins and/or design/build pump systems to retain initial storm runoff to provide flood mitigation. This proposal includes design that is required by current NPDES regulations for LID/Hydromodification.
- SWPPP: This proposal assumes that the area of disturbed land will be under 1.0 acre, thus exempting the project from NPDES/NOI requirements. If required, Team can prepare a project specific SWPPP and assist the owner (LRP) with the NOI and WDID filing with the State as an Additional Service.
- WQMP/STORM WATER BMPs: This proposal assumes that the project will be a priority project and a WQMP will be required. Team will prepare a WQMP per the local jurisdiction requirements and design any treatment and retention/detention systems for LID/ Hydromodification as required by the current NPDES permit.
- SEWER: This proposal assumes no new sewer connection is required. If a new sewer line(s) is needed, Team can provide the design as an Additional Service.
- WATER: This proposal assumes no new water connection is required. If a new water line(s) is needed, Team can provide the design as an Additional Service.
- BID ALTS.: Bid Alternates for facilities requiring a separate detail or 10-scale Detail Plans for complex facilities shall be an additional $1,5OO-2,5OO/sheet.

# Design Budget (continued)

## CONSULTANTS' HOURLY RATES

Compensation for additional services will be billed hourly at our standard rates* below:

| **RJM DESIGN GROUP, INC.** | |
|---|---|
| Principal Landscape Architect | $220 per hour |
| Associate Landscape Architect | $195 per hour |
| Landscape Architect | $180 per hour |
| Job Captain / Landscape Designer | $165 per hour |
| CAD Technician / Graphics | $150 per hour |
| Administrative Support | $105 per hour |
| **CIVTEC** | |
| Principal | $250 per hour |
| Project Manager | $195 per hour |
| Project Engineer | $175 per hour |
| Project Surveyor | $195 per hour |
| Design Engineer | $150 per hour |
| Draftperson | $115 per hour |
| Project Assistant | $90 per hour |
| 2-Person Survey Crew | $390 per hour |
| 3-Person Survey Crew | $565 per hour |
| **GMU** | |
| Principal / Director | $295 per hour |
| Associate Engineer or Geologist | $280 per hour |
| Senior Engineer or Geologist | $260 per hour |
| Project Engineer or Geologist | $220 per hour |
| Senior Staff Engineer or Geologist | $197 per hour |
| Staff Engineer of Geologist | $180 per hour |
| CAD / GIS Design Engineer | $135 per hour |
| Document Preparation and Project Services | $112 per hour |
| **FBA ENGINEERING** | |
| Principal / Project Director | $250 per hour |
| Associate / Project Manager | $175 per hour |
| Construction Support | $150 per hour |
| Electrical Designer | $120 per hour |
| CAD / BIM Designer | $100 per hour |
| Technical Typist | $60 per hour |

## Design Budget (continued)

| RK ENGINEERING | |
|---|---|
| Founding Principal | $200 per hour |
| President | $190 per hour |
| Principal | $190 per hour |
| Associate Principal | $180 per hour |
| Associate Engineer/Planner | $170 per hour |
| Senior Engineer/Planner | $150 per hour |
| Engineer/Planner V | $140 per hour |
| Engineer/Planner IV | $130 per hour |
| Engineer/Planner III | $120 per hour |
| Engineer/Planner II | $110 per hour |
| Engineer/Planner I | $100 per hour |
| Assistant Engineer/Planner | $90 per hour |
| Engineering Technician | $70 per hour |
| Engineering Aide | $50 per hour |
| Office Manager | $100 per hour |
| Executive Assistant | $80 per hour |
| Administrative Assistant | $60 per hour |
| Administrative Aide | $50 per hour |
| **UTIL-LOCATE** | |
| Utility Locating Investigation / Damage Prevention | $250 per hour |
| GPR - Ground Penetrating Radar | $250 per hour |
| Utility Mapping | $250 per hour |
| CAD Office Drafting | $250 per hour |
| CCTV - Crawler Cam / Sewer Robot | $500 per hour |
| CCTV | $250 per hour |

*Charges for subconsultant services are billed at cost plus a 15% coordination fee.

Billings for all time and materials and contract extension work shall be in accordance with the level of work performed based on the categories listed above.

Hourly rates will be escalated each August 1st in accordance with any increase in the Consumer Price Index or other mutually agreed upon cost index, beginning with August 1, 2026. Provisions for fee escalation pertain to all contract extensions and additional work.

# Notes




*Community Inspired Spaces*

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San Juan Capistrano, CA 92675
rjm@rjmdesigngroup.com
www.RJMdesigngroup.com
[949] 493-2690 *fax*
[949] 493-2600 *phone*

February 10, 2026
STUDY SESSION
Item No. 9A.

**City Council Agenda Report**

**DISCUSS AND PROVIDE DIRECTION REGARDING THE CREATION OF A "STORIES OF BUENA PARK" VIDEO SERIES**

| PREPARED BY | PRESENTED BY |
|---|---|
| Jessica Fewer, Senior Management Analyst | Jessica Fewer, Senior Management Analyst |
| **DEPARTMENT HEAD APPROVAL** | **CITY MANAGER APPROVAL** |
| Eddie Fenton, Assistant City Manager/Human Resources Director | Aaron France, City Manager |

## DISCUSSION

On December 9, 2025, Mayor Traut calendared a discussion of a new video series concept entitled, "Stories of Buena Park", that would showcase the positive impact residents, businesses, and other community members are making every day in Buena Park. The concept is a visually-compelling short-form video series with each episode ranging from 60-90 seconds. The goal would be to produce up to ten episodes over the course of the remainder of the calendar year. The videos would be featured on the City's social media platforms as well as BPTV Channel 3. Videos will include captions and, when feasible, multilingual subtitles to ensure accessibility for a broad audience. The subjects could include community volunteers, new small business owners or small businesses making local impacts, veterans' stories, teachers/educators with a community focus, and other home-grown stories. In order to capture these lesser known profiles, the City would also ask the community to nominate stories to be featured. The City Manager's Office will review community nominations using broad criteria such as community impact, difference of experiences, geographic representation across neighborhoods, and feasibility.

Consistent with the Mayor's 2026 theme of Elevating Voices, the thought behind this series is to elevate voices not typically heard in the community and put a spotlight on those making real change in the community. The hope is that highlighting these stories will not only connect residents across neighborhoods, but also inspire other community members in their daily lives. By producing these videos and sharing them on social media, staff hopes to engage residents and local businesses as well as promote Buena Park as a community-centered city. Staff will report back to the City Council, via the City Manager's Weekly Report, by the end of the calendar year with a brief summary of the program, including the number of videos produced, community nominations received, overall engagement metrics, and general feedback from residents.

Staff is estimating that the proposed project will cost a total of $10,000 for the calendar year. As this is a new video series, staff is requesting the City Council consider a new budget allocation from the undesignated General Fund balance in the amount of $5,000 for the remainder of the fiscal year. If direction is provided to move forward, staff will come back to the next meeting with a budget amendment. Staff would include the remainder of the funding needed in the proposed FY 26-27 budget.

February 10, 2026
STUDY SESSION
Item No. 9B.

**City Council Agenda Report**

**DISCUSS AND PROVIDE DIRECTION REGARDING A BUENA PARK YOUTH MICROGRANT PROGRAM**

| PREPARED BY | PRESENTED BY |
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## DISCUSSION

On December 9, 2025, Mayor Traut calendared discussion regarding the creation of a City Youth Microgrant Program. Consistent with the Mayor's 2026 theme of Elevating Voices, the program seeks to engage youth in community service and leadership by providing monetary resources to complete community benefit projects. As proposed, all projects must be located in Buena Park (private or public property) and be visible to the public. Types of projects could include murals or public art, little free library installations, park/trail/neighborhood clean ups, planting trees or building planter boxes, or Eagle Scout projects. Projects must be a one-time effort, require little to no future City maintenance (unless pre-approved by City staff), and be completed within 120 days of approval. The proposed maximum grant amount for each project/project location is $999. Up to 50% of the grant award may be disbursed upon approval of the project, with the remaining balance provided upon project completion. Applicants would be limited to one project and cannot combine funds with other applicants for a combined, larger project.

Youth applicants must be within the ages of 13 and 18, and either be a Buena Park residents or student enrolled in a Buena Park school. All applicants must have an adult sponsor (e.g. parent, teacher, neighbor, scout leader, etc.), who will oversee the project and assist with required paperwork, budgeting, and project execution. Student-led Buena Park School groups may also apply. Non-profits may participate in the project, but may not be the sole applicant for the project. The vision for this program is to promote youth leadership and civic pride.

Applications would include basic information about the applicant as well as a project site description, detailed budget, project timeline, and adult sponsorship information. Applications could be reviewed by a City Council ad-hoc committee consisting of the Mayor and one other Council Member, as well as a representative from the City's Volunteer Opportunities and Leadership for Teens (V.O.L.T.) program, and one to two staff members from relevant departments. Applications would be judged on their leadership/initiative, community benefit, feasibility, and project location (the goal is to have projects throughout the City). Applications could be due by early to late spring and reviewed at the beginning of summer, so that the projects could be started by late summer and completed by the end of the year.

As this is a new, proposed program, there is no existing budget. Should the City Council wish to move forward with this item, a budget allocation from the undesignated General Fund balance would be required. A budget allocation of $5,000 would allow approximately five projects to be completed. Should the City Council wish to move forward with this program, staff recommends appointing an ad-hoc committee during the study session, so the committee can review and finalize program guidelines and details with staff prior to the budget amendment coming back for final City Council approval.