

**CITY OF CARSON
HOUSING AUTHORITY/
SUCCESSOR AGENCY/
CITY COUNCIL AGENDA**



**TUESDAY, APRIL 18, 2023
701 E. Carson Street
City Hall
5:00 PM**

Lula Davis-Holmes, Mayor

Jawane Hilton, Mayor Pro Tem and District 1
Councilmember

Cedric L. Hicks, Sr., District 3 Councilmember

Jim Dear, District 2 Councilmember

Arleen Bocatija Rojas, District 4 Councilmember

Dr. Khaleah Bradshaw, City Clerk

Monica Cooper, City Treasurer

"In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at 310-952-1720 at least 48 hours prior to the meeting." (Government Code Section 54954.2)

PUBLIC INFORMATION

The public may address the members of the City Council on any matters within the jurisdiction of the City Council or on any items on the agenda of the City Council during the designated public comment periods. There will be two Oral Communication sessions: one for Agendized Items (comment about items ON the agenda) and the other for non-Agendized items (comment about items NOT on the Agenda). The Oral Communications portion of the agenda is limited to a duration of one hour unless otherwise approved by the City Council. Comment time is normally 3 minutes depending on the number of speakers.

PUBLIC VIEWING AVAILABLE BY:

- Livestream on the City's website: The meeting will be streamed live over the internet via: www.carsonca.gov or on Youtube: www.youtube.com/c/CityofCarsonCaliforniaOfficialYouTubePage

- Cable TV: Spectrum (Channel 35) and ATT (Channel 99)

IF YOU ARE NOT ABLE TO ATTEND THE MEETING IN-PERSON, PUBLIC COMMENTS CAN BE SUBMITTED BEFORE THE MEETING AT/VIA:

- Email: Public comments can be emailed to cityclerk@carsonca.gov. The cut-off time to submit any email communications is 3:00 p.m. on the day of the meeting.

- Written: Written comments can be dropped off at the City Clerk's Office or in the white box outside City Hall. The cut-off time to submit any written communications is 3:00 p.m. on the day of the meeting. Written comments dropped off at the City Clerk's Office or at the white box or any email received will not be read aloud at Council Meeting but will be circulated to the City Council and incorporated into the record.

CALL TO ORDER: CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY (5:00 pm)

ROLL CALL (CITY CLERK):

FLAG SALUTE:

INVOCATION:

Item No. 1. [2023-0258](#) PASTOR REGINALD SAYLOR OF NEW HOLY TEMPLE CHURCH OF GOD OF CHRIST

CLOSED SESSION (Item 2)

REPORT ON ANY PUBLIC COMMENTS ON CLOSED SESSION ITEMS (CITY CLERK)

ANNOUNCEMENT OF CLOSED SESSION ITEMS (CITY ATTORNEY)

RECESS INTO CLOSED SESSION UNTIL 6:00 P.M. OR UNTIL THE END OF CLOSED SESSION, WHICHEVER OCCURS FIRST

Item No. 2. [2023-0281](#) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(2) or (d)(3) and (e)(1), because there is a significant exposure to litigation in 2 case(s).

RECONVENE TO OPEN SESSION AT 6:00 P.M. OR AT THE END OF CLOSED SESSION, WHICHEVER OCCURS FIRST

REPORT ON CLOSED SESSION ACTIONS (CITY ATTORNEY)

INTRODUCTIONS (MAYOR)

Item No. 3. [2023-0275](#) REPORT FROM CAPTAIN JONES OF CARSON

SHERIFF'S STATION**PRESENTATIONS**

- Item No. 4. [2023-0297](#) **STATE OF THE CITY PRESENTATION**
- Item No. 5. [2023-0296](#) **PRESENTATION OF SPEECH DEDICATED TO MAYOR LULA DAVIS-HOLMES WRITTEN BY ELIZABETH MORGAN, FOUNDER OF EMPATH RECRUITER.**
- Item No. 6. [2023-0239](#) **PROCLAMATION RECOGNIZING APRIL 23RD - 29TH AS NATIONAL LIBRARY WEEK (CITY COUNCIL)**
- Item No. 7. [2023-0240](#) **PROCLAMATION RECOGNIZING APRIL 27, 2023 AS NATIONAL PRESCRIPTION DRUG TAKE BACK DAY (CITY COUNCIL)**
- Item No. 8. [2023-0280](#) **PRESENTATION OF CERTIFICATE RECOGNIZING COACH CHRISTIAN DUNBAR AS THE 2023 LA TIMES BOYS' COACH OF THE YEAR**

ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)

The public may address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency or on any items on the agenda of the City Council/Housing Authority/Successor Agency, other than closed session matters, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Mayor with approval of the City Council.

APPROVAL OF MINUTES:

- Item No. 9. [2023-0277](#) **APPROVAL OF THE FOLLOWING CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY MEETING MINUTES: MARCH 7, 2023 (REGULAR) AND MARCH 9, 2023 (SPECIAL); MARCH 21, 2023 (REGULAR); AND APRIL 4, 2023 (REGULAR)**

Recommendation: Approve the minutes as listed.

Attachments: [2023 MARCH 7 CC-CSA-CHA Reg Mtg minutes \(FINAL\).pdf](#)
[2023 MARCH 9 CC Special Mtg minutes \(FINAL\).pdf](#)
[2023 MARCH 21 CC-CSA-CHA Reg Mtg minutes \(FINAL\).pdf](#)
[2023 APRIL 4 CC-CSA-CHA Reg Mtg minutes FINAL.pdf](#)

CONSENT: (Items 10 to 22)

ANY ITEM OR ITEMS MAY BE REMOVED FOR DISCUSSION.

These items are considered to be routine items of business and have, therefore, been placed on the CONSENT CALENDAR. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.

**Item No. 10. [2023-0284](#) CONSIDER MONTHLY INVESTMENT AND CASH
REPORT FOR THE CITY OF CARSON, CARSON
HOUSING AUTHORITY, CARSON SUCCESSOR
AGENCY-MONTH ENDING MARCH 31, 2023**

Recommendation: RECEIVE and FILE.

Attachments: [Cash rpt march 2023](#)
[CITY OF CARSON PORTFOLIO RESERVES SUMMARY MARCH](#)
[CITY OF CARSON PORTFOLIO RESERVES SUCCESSOR SUMMARY](#)

**Item No. 11. [2023-0286](#) Resolution No. 23-073, A RESOLUTION OF THE CITY
COUNCIL OF THE CITY OF CARSON RATIFYING
CLAIMS AND DEMANDS, AS FOLLOWS:**

**TOTAL OF \$4,570,262.57 FOR GENERAL DEMANDS,
CHECK NUMBERS 166983 THROUGH 167197.**

**TOTAL OF \$562.50 FOR CO-OP AGREEMENT
DEMANDS, CHECK NUMBERS 1270 THROUGH 1270,
WHICH ARE COSTS ASSOCIATED WITH THE
CONSTRUCTION OF CAPITAL PROJECTS WITHIN
THE FORMER REDEVELOPMENT PROJECT AREA,
USING BOND PROCEEDS TRANSFERRED FROM
THE SUCCEOR AGENCY TO THE CITY.**

Attachments: [Exhibit 1 Demand Reg File # 2023-0286 Reso# 23-073](#)
[Exhibit 1 Demand Reg File # 2023-0286 Reso# 23-073 CA Coop](#)

- Item No. 12. [2023-0287](#) Resolution No. 23-05-CSA, A RESOLUTION OF THE CARSON SUCCESSOR AGENCY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$3,075.83, DEMAND CHECK NUMBERS SA-001893 THROUGH SA-001894

Attachments: [Exhibit 1 CSA Demand Reso #23-05-CSA](#)

- Item No. 13. [2023-0288](#) Resolution No. 23-05-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$21,531.77, DEMAND CHECK NUMBERS HA-001939 through HA-001942

Attachments: [Exhibit 1 CHA Demand Reso# 23-05-CHA](#)

- Item No. 14. [2023-0273](#) CONSIDER QUARTERLY FINANCIAL STATUS REPORT ON THE CITY OF CARSON PROJECTS BEING FUNDED BY THE AMERICAN RESCUE PLAN ACT (ARPA).

Recommendation: RECEIVE and FILE.

Attachments: [EXHIBIT 1-FY 22-23 ARPA THIRD QUARTER REPORT POWER](#)
[EXHIBIT 2-SMALL BUSINESS GRANTS RECIPIENTS](#)

- Item No. 15. [2023-0289](#) CONSIDER TAKING A POSITION OF OPPOSITION AND SENDING A CORRESPONDING LETTER REGARDING SENATE BILL 423, WHICH WOULD FORCE CITIES TO APPROVE CERTAIN HOUSING PROJECTS WITHOUT OPPORTUNITIES FOR ENVIRONMENTAL REVIEW OR PUBLIC INPUT (CITY COUNCIL)

Recommendation: OPPOSE Senate Bill 423 and DIRECT staff to transmit a corresponding letter.

Attachments: [Proposed Letter of Opposition to Senate Bill 423 \(2023\)](#)
[Bill Analysis](#)

- Item No. 16. [2023-0267](#) CONSIDER RENEWAL OF TRANSIT LIABILITY INSURANCE FOR POLICY PERIOD MAY 1, 2023 THROUGH APRIL 30, 2024 THROUGH CALIFORNIA TRANSIT INDEMNITY POOL, A JOINT POWERS

AUTHORITY (CITY COUNCIL)**Recommendation:**

TAKE the following actions:

APPROVE the renewal of transit liability insurance for the policy period May 1, 2023 through April 30, 2024, through California Transit Indemnity Pool with a limit of \$25,000,000 and self-insured retention (deductible) of \$250,000, at an annual premium of \$97,528.

Item No. 17. [2023-0263](#)

CONSIDERATION OF RESOLUTION NO. 23-048, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING THE NEW JOB CLASSIFICATION SPECIFICATION AND SALARY ALLOCATION OF INFORMATION TECHNOLOGY SECURITY ADMINISTRATOR (CITY COUNCIL)

Recommendation:

1. APPROVE Resolution No. 23-048 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING THE NEW JOB CLASSIFICATION SPECIFICATION AND SALARY ALLOCATION OF INFORMATION TECHNOLOGY SECURITY ADMINISTRATOR."

Attachments:

[Reso No 23-048 INFORMATION TECHNOLOGY SECURITY ADMIN
IT Security Administrator Job Specifications](#)

Item No. 18. [2023-0294](#)

CONSIDER MULTIPLE RESOLUTIONS AMENDING THE COMPENSATION FOR THE CHIEF DEPUTY CITY CLERK AND CHIEF DEPUTY CITY TREASURER (CITY COUNCIL)

Recommendation:

WAIVE further reading and ADOPT the following Resolutions:

1. Resolution No. 23-075, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING RESOLUTION NO. 19-045, RETROACTIVELY INCREASING THE SALARIES FOR THE CLASSIFICATIONS OF CHIEF DEPUTY CITY CLERK AND CHIEF DEPUTY CITY TREASURER TO REFLECT COST OF LIVING ADJUSTMENTS CONSISTENT WITH OTHER EMPLOYEES IN THE CITY."

2. Resolution No. 23-074, "A RESOLUTION OF THE CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2022-23 CITY CLERK AND CITY TREASURER DEPARTMENT BUDGETS."

Sponsors:

Mr. Lennox

Attachments:

[Exh 1 - Reso No. 23-075 - Chief Deputies COLAs](#)

[Exh 2- Reso No. 23-074 - Chief Deputies COLAs Budget Amen](#)

Item No. 19. [2023-0271](#) **CONSIDER APPROVAL OF RESOLUTION NO. 23-072, "A RESOLUTION OF THE CARSON CITY COUNCIL, APPROVING THE CITY OF CARSON ZERO-EMISSION BUS ROLLOUT PLAN" (CITY COUNCIL)**

Recommendation: WAIVE further reading and ADOPT Resolution No. 23-072, "A RESOLUTION OF THE CARON CITY COUNCIL, APPROVING THE CITY OF CARSON ZERO-EMISSION BUS ROLLOUT PLAN" (Exhibit No. 2; "Resolution No. 23-072").

Attachments: [Exhibit No. 1 - Rollout Plan](#)
[Exhibit No. 2 - Resolution No. 23-072 ZEB Rollout Plan](#)

Item No. 20. [2023-0160](#) **CONSIDER APPROVAL OF A PURCHASE AGREEMENT WITH RJ THOMAS MANUFACTURING COMPANY, INC. FOR THE PURCHASE OF 32 PARK BENCHES FOR VARIOUS CITY PARKS (CITY COUNCIL)**

Recommendation: TAKE all of the following actions:
(1) WAIVE any irregularities or informalities in the bids or bidding pursuant to CMC 2610(k)(2);
(2) APPROVE the Purchase Agreement for the purchase of 32 park benches for various City parks from R.J. Thomas Manufacturing Company, Inc. for a total do-not-exceed cost of \$40,083.20 (Exhibit No. 3; the "Purchase Agreement"); and
(3) AUTHORIZE the Mayor to execute the Purchase Agreement following approval as to form by the City Attorney.

Sponsors: Community Services

Attachments: [IFB 23-01 PURCHASEOF PARK BENCHES_Final For Posting 02](#)
[Bid Register](#)
[Purchase Agreement Park Benches \(RJ Thomas\)](#)

Item No. 21. [2023-0274](#) **CONSIDER AWARDING A PURCHASE ORDER TO CLARK EQUIPMENT COMPANY, WEST FARGO, ND, FOR THE PURCHASE OF ONE NEW 2023 BOBCAT MT100 MINI TRACK LOADER FOR THE PUBLIC WORKS LANDSCAPE, BUILDING & MAINTENANCE (LBM) DIVISIONS**

Recommendation:

TAKE the following actions:

1. WAIVE the formal bid process defined by the defined by the Carson Municipal Code, Section 2607, as allowed by Section 2605 (b)(1)(ii).
2. AUTHORIZE the Purchasing Manager to utilize Cooperative Purchasing as allowed by Section 2611 (g) to issue a purchase order in the amount of \$41,908.43 to Clark Equipment Company of West Fargo, ND, for the purchase of one new Bobcat MT100 Mini Track Loader (Exhibit No. 1).

Attachments:

[Bobcat Sourcewell Contract 031121-CEC](#)

[CARSON, CITY - MT100 - NTC-01076v1](#)

[WAIVER - CO-OP 031121-CEC - FLOZA](#)

Item No. 22. [2023-0250](#)

CONSIDER DENYING PROTEST OF SPORTS OFFICIALS FOR YOU! LLC AND AWARDDING CONTRACT SERVICES AGREEMENTS WITH SAMI'S REFEREES, LLC, AND HANGTIME SPORTS FOR ON-CALL YOUTH AND ADULT SPORTS OFFICIATING SERVICES (CITY COUNCIL)

Recommendation:

TAKE all of the following actions:

1. DENY the protest submitted by Sports Officials for You! LLC (Exhibit No. 2) pursuant to CMC Section 2613(h)(6) on the grounds stated in staff's response letter (Exhibit No. 3) and this report. With such denial, as provided in CMC 2613(h)(6), no further appeal rights shall be available to the protestor;
2. WAIVE any irregularities or informalities in the proposals, per CMC 2611(l)(2);
3. APPROVE the proposed Contract Services Agreement with Sami's Referees, LLC, for a not-to-exceed contract total of \$540,000.00 over an initial three-year term for the period April 1, 2023, through March 31, 2026, with two one-year options upon approval by the City Council (Exhibit No. 8; "Sami's Agreement");
4. APPROVE the proposed Contract Services Agreement with Hangtime Sports, a sole proprietorship, for a not-to-exceed contract total of \$180,000.00 over the initial three-year term for the period April 1, 2023, through March 31, 2026, with two one-year extensions upon approval by the City Council (Exhibit No. 9; "Hangtime Agreement"); and
5. AUTHORIZE the Mayor to execute the Sami's Agreement and the Hangtime Agreement, following approval as to form by the City Attorney.

Sponsors:

Community Services

Attachments: [Bid Register for RFP 23-009 On-Call Officiating Services for Adult](#)
[RFP Protest Letter \(Sports Officials for You LLC\)](#)
[Protest Response Letter Sports Officials For You LLC \(w exhibits\)](#)
[Sports Officials for You LLC Proposal](#)
[Samis Proposal \(cover letter & cost proposal\)](#)
[Samis Client Reference List](#)
[Samis Affidavit](#)
[Sami's Referees Contract 2023](#)
[Hangtime Sports Contract 2023](#)

SPECIAL ORDERS OF THE DAY: (Items 23 - 24)

Public testimony is restricted to three minutes per speaker, speaking once (excepting applicants who are afforded a right of rebuttal, if desired), unless extended by order of the Mayor with the approval of the City Council.

Item No. 23. [2022-750](#) PUBLIC HEARING FOR CONSIDERATION OF INTRODUCING ORDINANCE NO. 23-2303, AMENDING SECTION 9113.2 (OVERLAY DISTRICTS) AND ADDING SECTION 9113.4 (MHP OVERLAY DISTRICT CONDITIONALLY PERMITTED USE), OF PART 1 (INTRODUCTION) OF CHAPTER 1 (ZONING) OF ARTICLE IX (PLANNING AND ZONING) OF THE CARSON MUNICIPAL CODE RELATED TO ESTABLISHING A MOBILE HOME PARK OVERLAY DISTRICT (CITY COUNCIL)

Recommendation: TAKE the following actions:

1. OPEN the public hearing, TAKE public testimony, and CLOSE the public hearing; AND
2. INTRODUCE for first reading, by title only with full reading waived, ORDINANCE NO. 23-2303, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING SECTION 9113.2 (OVERLAY DISTRICTS) AND ADDING SECTION 9113.4 (MHP OVERLAY DISTRICT CONDITIONALLY PERMITTED USE), OF PART 1 (INTRODUCTION) OF CHAPTER 1 (ZONING) OF ARTICLE IX (PLANNING AND ZONING) OF THE CARSON MUNICIPAL CODE RELATED TO ESTABLISHING A MOBILE HOME PARK OVERLAY DISTRICT"

Attachments: [Ex. 1 - Ordinance No. 23-2303 MHP Overlay District](#)
[Ex. 2 - PC Resolution NO. 22-2837](#)
[Ex. 3 - Mobile Home Parks 8x11](#)

Item No. 24. [2023-0293](#) PUBLIC HEARING TO CONSIDER THE PROPOSED ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR 2023/24, AND ADOPTION OF THE 2023-2024 ANNUAL ACTION PLAN (CITY COUNCIL)

Recommendation: 1. OPEN the Public Hearing, TAKE public testimony, and CLOSE the Public Hearing.

2. ALLOCATE CDBG public service funding for FY 2023/24 (PY 2023) as designated by City Council.

3. AUTHORIZE the mayor to execute agreements with the public service provider as designated by City Council following negotiation and approval as to form by the City Attorney.

4. APPROVE the proposed FY 2023/24 (PY 2023) CDBG budget.

5. APPROVE the submission of the City's 2023-2024 Annual Action Plan to the U. S. Department of Housing and Urban Development; and

6. DIRECT staff to bring back a Substantial Amendment to the 2019-2020 Annual Action Plan in the amount of \$60,000 to provide funding to Family Promise of the South Bay from the CDBG-CV funds.

Attachments: [EXHIBIT 1 - AP DRAFT](#)
[EXHIBIT 2 - CDBG DRAFT BUDGET 03-15-23](#)
[EXHIBIT 3 - CDBG DRAFT BUDGET](#)

DISCUSSION: (Items 25 to 26)

Item No. 25. [2023-0272](#) FISCAL YEAR 2023-2024 BUDGET WORKSHOP NO. 2 (CITY COUNCIL)

Recommendation: PROVIDE direction to staff on any expenditure line item that will be used to build the draft budget.

Attachments: [EXHIBIT 1- FISCAL YEAR 2023-2024 GENERAL FUND REVENUE](#)
[EXHIBIT 2 - 3 YEAR GENERAL FUND RESERVE SUMMARY](#)
[EXHIBIT 3- GENERAL FUND BALANCE 5 YEAR TREND](#)
[EXHIBIT 4- FISCAL YEAR 2023-2024 REVENUE PROJECTION](#)
[EXHIBIT 5- FISCAL YEAR 2023-2024 PERSONNEL BUDGET](#)
[EXHIBIT 6 - CITY OF CARSON PERSONNEL VACANCY RATE](#)
[EXHIBIT 7 - FISCAL YEAR 2023-2024 SHERIFF CONTRACT ES](#)
[EXHIBIT 8- FISCAL YEAR 2023-2024 OPERATING EXPENDITURE](#)
[EXHIBIT 9- FISCAL YEAR 2023-2024 POSITION ADDITIONS AND DELETIONS](#)

Item No. 26. [2023-0276](#) **CONSIDERATION OF ONLY LOCAL UNCONTESTED APPOINTMENTS TO THE CITY'S COMMISSIONS, COMMITTEES, AND BOARDS BY MAYOR AND CITY COUNCIL AND CONSIDER ALL (CONTESTED AND UNCONTESTED) APPOINTMENTS TO THE YOUTH COMMISSION AND PUBLIC WORKS COMMISSION (CITY COUNCIL)**

Recommendation: TAKE the following actions:
1. CONSIDER and only APPOINT uncontested members to the City Commissions, Committees, and Boards;
2. CONSIDER and APPOINT all (contested and uncontested) members to the Youth Commission and Public Works Commission; and
3. DIRECT the City Clerk to notify all affected appointments of this action in writing;
4. IF APPLICABLE, DIRECT the City Clerk to post and publish in accordance with the Maddy Act.

Attachments: [Exhibit 1 - April 18, 2023 Agenda Report](#)

ORDINANCE SECOND READING

MEMORIAL ADJOURNMENTS

ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)

The public may at this time address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.

COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

ORAL COMMUNICATIONS (COUNCIL MEMBERS)

ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS

ADJOURNMENT