



**PARKS AND RECREATION COMMISSION MEETING
CIBOLO MUNICIPAL BUILDING**

**200 S. Main St.
Cibolo, TX 78108
May 7, 2025
6:30 PM-8:30 PM**

MINUTES

1. Call to Order – The meeting was called to order by Ms. Tudyk at 6:30 p.m.
2. Roll Call – Members Present: Ms. Tudyk, Ms. Lambert, Ms. Hubbard, Mr. Msengi, and Ms. McDaniel; Members Absent: Ms. Beach, Ms. Rogers, and Mr. White. Ms. McDaniel made the motion excuse the absences of both Ms. Beach and Mr. White. The motion was seconded by Ms. Lambert. For: All; Against: None. The motion carried 5 to 0.
3. Moment of Silence/Invocation- Ms. Tudyk ask for a Moment of Silence.
4. Pledge of Allegiance All in attendance recited the Pledge of Allegiance.
5. Citizens to be Heard

This is the only time during the Parks and Recreation Commission Meeting that a citizen can address the Commission. It is an opportunity for visitors and guests to address the Commission on any issue to include agenda items. All visitors wishing to speak must fill out the Sign-In Roster prior to the start of the meeting. The Parks and Recreation Commission may not deliberate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Commission may present any factual response to items brought up by citizens. (Attorney General Opinion - JC-0169) (Limit of three minutes each.) All remarks shall be addressed to the Commission as a body. Remarks may also be addressed to any individual member of the Commission so long as the remarks are (i) about matters of local public concern and (ii) not disruptive to the meeting or threatening to the member or any attendee. Any person violating this policy may be requested to leave the meeting, but no person may be requested to leave or forced to leave the meeting because of the viewpoint expressed. **This meeting is livestreamed. If anyone would like to make comments on any matter regarding the City of Cibolo or on an agenda item and have this item read at this meeting, please email pcimics@cibolotx.gov and vchapman@cibolotx.gov or call 210-658-9900 before 5:00pm the date of the meeting.**

There were citizens that had signed up to speak during this item.

6. Consent Agenda

A. Approval of the minutes from the April 2, 2025, meeting.

Ms. McDaniel made the motion to approve the minutes of the April 2, 2025, meeting. The motion was seconded by Ms. Lambert. For: All; Against: None. The motion carried 5 to 0.

7. Discussion/Action

A. Discussion/Presentation on the Parks 5-Year CIP Plan.

Mr. Howard, the Parks Superintendent briefed the Parks Committee on the 5-Year CIP Plan. This presentation is the same presentation that was presented to City Council on March 25, 2025. Mr. Howard covered the following items: The number of acres of land the Parks Department covers, where does the council want to use the funds for in the parks (update parks/ballfields, etc.), during Council Master Plan meeting they did allocate funds for Veterans Park and Niemietz Park. Mr. Howard also talked about a grant for the two fields at the Cibolo Sports Complex. Also briefed was a bid sent out for the Multi Event Center for taking off the top layer and putting down new sod. Project should start in July. Mr. Howard also spoke about the Parks Master Plan and how it will engage the community. They would get input from the community on what they would like to see in the next 5 – 10 – or 15 years, also what amenities they would like at the parks. The group had the opportunity to ask questions. The city secretary will forward a copy of the presentation Mr. Howard gave to council to the Parks Committee members.

B. Discussion/Direction on FY 2024/2025 City events and volunteer opportunities.

Mr. Howard stated that Summer Nights Touch a Truck would be this coming Friday as it was postponed from last week due to weather. He said this would be an opportunity for members to volunteer and help. The event would be from 6:30 p.m. to 9pm. Mr. Howard did state he understood this was short notice. The members stated that they still don't have their banner nor t-shirts that were requested some time ago. Mr. Howard told the group that a tent and tablecloth had been ordered and would be in by June. The group still would like the t-shirts so they can be identified as the Parks Committee during events. The group did talk about the fitness events that were to take place in March. Ms. Lambert had worked very hard on getting everything put together for these events and it had been spoken about at several parks meeting. Mr. Howard did take responsibility for the March fitness events from not getting done. He did state he was focused on the city signature events. Mr. Howard stated that going forward all events per the City Charter would have to go to City Council for approval. The group did ask what the process would be for their project would be as they are Parks Committee events and not the Signature City events. The city secretary did inform the group that once they decided on an event all details had been worked out and Mr. Howard and the Chairman were ready to present to council, they would have to submit a request to be placed on the next City Council agenda. Mr. Howard stated several times during this item did he took responsibility for the failure of the May event. The group also talked about a brochure they would like to put together.

Would this type of item have to go to council for approval. The city secretary did state the council would have to approve the brochure. Ms. Cimics explained that the Historic Committee put together a brochure and council approved it stating that if minor changes needed to be made, they did not have to come back for additional approval. This could work the same way for Parks Committee. The committee also wanted to follow-up on a recognized the young man that did the work at the Ron Pedde Memorial Garden. Mr. Howard will follow up to see when that could happen. The group also talked about partnering with groups like the Boy Scouts, Girl Scouts, and other non-profit groups that could possibly do some work in one of the city parks. This item could be added to the next agenda for further discussion.

C. Discussion/Action on subcommittees.

Mr. Msengi stated that both Ms. Beach and he had visited Veterans Memorial Park and some of the items that needed to be addressed were the following: sidewalks – looked like there were markings for repair – how long before repair work is complete? Sprinkler Covers loose or missing screws, Repair and painting basketball court, Need for a light pole by basketball court, and no water fountain. Mr. Howard said that some repairs could be done in-house, and others would have to be approved by council in the budget.

8. Set a Date and Time for Next Meeting – Next meeting is scheduled for June 4, 2025.
9. Future Agenda Items – Brick Program (Ms. Tudyk will check to make sure David Zawicki will be able to attend), and events will be changed from City events to Parks events.
10. Adjournment

Ms. McDaniel made the motion to adjourn the meeting at 7:58 p.m. The motion was seconded by Ms. Lambert. For: All; Against: None. The motion carried 5 to 0.

PASSED AND APPROVED THIS 4TH DAY OF JUNE 2025.


Parks Committee