



CIBOLO CITY COUNCIL
CIBOLO MUNICIPAL BUILDING
200 S. Main
Cibolo, Texas 78108
January 13, 2026
6:30 p.m.

Minutes

1. Call to Order – The meeting was called to order by Mayor Latimer at 6:30 p.m.
2. Roll Call and Excused Absences – Members Present: Mayor Latimer, Councilman McGlothlin, Councilman R. Roberts, Councilman Mahoney, Councilwoman Cunningham, Councilwoman Sanchez-Stephens, Councilwoman D. Roberts, and Councilman Hicks.
3. Invocation – Invocation was given by Councilman Hicks.
4. Pledge of Allegiance – All in attendance recited the Pledge of Allegiance.
5. Recognition of Service
 - A. Councilman Robert Mahoney – Mayor Latimer gave Councilman Mahoney a Large Street Sign with his name and years of Service to the City of Cibolo as a Councilmembers. The Mayor thanked Councilman Mahoney for all he has done for the City and the citizens of Cibolo, and she wished him the best.
 - B. Councilman Joel Hicks – Councilman R. Roberts presented Councilman Hicks with a couple Street Signs for his seven years as a City Council member. He also served on several committees prior to his current position of councilmember. Councilman Hicks thanked everyone and stated that he wasn't going anywhere and will continue to serve his city.
6. Oath of Office
 - A. Marissa-Ellen Patterson, Place 3

Marissa-Ellen Patterson was given the Oath of Office by the City Secretary, Peggy Cimics. She was sworn in as Councilwoman for Place 3. Pictures were taken and she received flowers from the City.
 - B. Summer Marie Brown, At Large Place 7

Summer Marie Brown was sworn into office by the City Secretary, Peggy Cimics. She was elected for Councilwoman At Large Place 7. Pictures were taken and she received flowers from the City.

Mayor Latimer called for a recess at 6:45 p.m. This was an opportunity for those in attendance to thank Mr. Mahoney and Mr. Hicks and to wish them the best. It was also the opportunity for

family and friends to congratulate Councilwoman Patterson and Councilwoman Brown. Cookies and water were available for those in attendance.

Council convened into regular session at 7:03 p.m. At this time Mayor Latimer stated that City Council should have received an email from Ms. Cimics concerning item 14 on the agenda. Mayor Latimer ask if there were any objection from City Council to dismiss discussing this item. There was no objection and Mayor Latimer stated that item 14 would not be discussed at this meeting.

7. Citizens to be Heard

This is the only time during the Council Meeting that a citizen can address the City Council. It is an opportunity for visitors and guests to address the City Council on any issue to include agenda items. All visitors wishing to speak must fill out the Sign-In Roster prior to the start of the meeting. The City Council may not deliberate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the City Council may present any factual response to items brought up by citizens. (Attorney General Opinion – JC-0169) (Limit of three minutes each.) All remarks shall be addressed to the Council as a body. Remarks may also be addressed to any individual member of the Council so long as the remarks are (i) about matters of local public concern and (ii) not disruptive to the meeting or threatening to the member or any attendee, including City Staff. Any person violating this policy may be requested to leave the meeting, but no person may be requested to leave or forced to leave the meeting because of the viewpoint expressed. This meeting is livestreamed.

The following individuals signed up to speak during this item. Ms. Titterington from the Chamber thanked Mr. Reed for the information the Leadership Class received on there visit to Cibolo. She also briefed on several events and classes coming up before the end of the month. Ms. Deyermond, a member of the Leadership class, was attending the meeting as part of the requirement of the Leadership class. She stated that she learned a lot of information and thanked everyone. Mr. Hicks introduced himself as a candidate for Guadalupe County Commission District 4. He also stated that although no longer on council he is still involved with the MPO and Commissioners' Court.

8. Consent Agenda – Consent Items (General Items)

(All items listed below are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a Council member requests, in which case the item will be removed from the consent agenda and will be considered as part of the order of business.)

- A. Approval of the minutes of the Special City Council Meeting held on December 2, 2025.
- B. Approval of the minutes of the City Council Meeting held on December 2, 2025.
- C. Approval of the minutes of the City Council Workshop held on December 9, 2025.
- D. Approval of the minutes of the City Council Meeting held on December 9, 2025.
- E. Approval of the minutes of the City Council Meeting held on December 22, 2025, to canvass the results of the Run-Off Election held on December 13, 2025.
- F. Approval of the Quarterly Investment Report ending September 30, 2025.

Councilwoman D. Roberts made the motion to pulled item 8D for discussion. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. Councilwoman Cunningham made the motion to approve 8A, B, C, E & F. The motion was seconded by Councilwoman D. Roberts. For: All; Against: None. The motion carried 7 to 0. Councilwoman D. Roberts stated

that during the last meeting the Holiday Parade was stated that it would be on December 12th not December 2nd so we would not be on the same day as the City of Schertz. The City Secretary did confirm that it is scheduled for December 12, 2026 and the minutes will be changed to reflect the correct date. Councilwoman D. Roberts made the motion to approve item 8D with the change of date for the Holiday Parade. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. The motion carried 7 to 0.

9. Mayor's Follow-up

A. Union Pacific sidewalk across railroad track on Main St.

Mayor Latimer stated that this item will be on her Mayor's Follow-up until this item is accomplished.

B. Flashing Crosswalk on Main St.

Mayor Latimer said that this item was brought to council by Councilwoman D. Roberts. It was ask to have this placed on the EDC agenda to see if they could fund the flashing crosswalk on Main Street. Mayor Latimer stated she would be attending the EDC meeting this Thursday.

10. Staff Update

A. Administration

a. Capital Improvement Program – Updates on Projects

Green Valley Road Water Main Extension

FM 78 – Water Main Extension – Under Construction – 75% of pipe is in ground.

FY25 Street Rehabilitation Package 2

Silver Wing (CVD to Thistle Creek): Substantially Construction

Town Creek Rd (GVR to Bentwood Pass): Under Construction – Sidewalk installation on Going

Firebird Run (Silver Wing to Kipper Ave): Under Construction – Site work has begun

Town Creek Trail – Design – On-hold due to UPRR Conflict.

Main Street sidewalk across railroad – Planning – PE Agreement initiated with UPRR Dec. 8, 2025. Staff received proposal for consultant services with Kimley-Horn. Staff working With Finance to identify funds for this PO

b. RFP's, RFQ's, RFB's, and ITB's – None at this time

c. Staff Travel – No out of state travel has been scheduled

d. Aisin Facility Tour – No specific dates for the tour have been set at this time. Tour will be during the normal business hours. Once we have a headcount we will work around Aisin's schedule.

e. Council's Strategic Management Workshop Date for 2026 – City Manager will work with the City Secretary on possible dates.

B. Fire Department – In packet

C. Police Department – In packet

11. Discussion/Action

A. Discussion/Action to enter into the ESRI Small Municipal and County Government Enterprise Agreement (SGEA) through the Texas Department of Information Services cooperative contract# DIR-CPO-4699 in an amount not to exceed \$101,280.00 over a three (3) year period.

Councilwoman Cunningham made the motion to enter into the ESRI Small Municipal and County Government Enterprise Agreement (SGEA) through the Texas Department of Information Services cooperative contract# DIR-CPO-4699 in an amount not to exceed \$101,280.00 over a three (3) year period. The motion was seconded by Councilwoman Patterson. For: All; Against: None. The motion carried 7 to 0.

B. Discussion/Action on the evaluation criteria for Wayfinding Sign Program RFP.

Councilman McGlothin made the motion to approve the evaluation criteria for Wayfinding Sign Program RFP. The motion was seconded by Councilman R. Roberts. For: All; Against: None. The motion carried 7 to 0.

C. Approval of the Preliminary Plat of Old Wiederstein Commercial Subdivision.

Councilwoman Cunningham made the motion to approve the Preliminary Plat of Old Wiederstein Commercial Subdivision. The motion was seconded by Councilwoman Sanchez-Stephens. For: All; Against: None. The motion carried 7 to 0.

D. Discussion/Action on the purchase of the 2025 New Caterpillar Inc. Model: 308 Compact Construction Equipment with a two-year warranty from HOLT CAT with trading the old 2018 John Deere (\$160,800.00).

Councilwoman D. Roberts made the motion to approve the purchase of the 2025 New Caterpillar Inc. Model: 308 Compact Construction Equipment with a two-year warranty from HOLT CAT with trading the old 2018 John Deere (\$160,800.00). The motion was seconded by Councilwoman Sanchez-Stephens. For: All; Against: None. The motion carried 7 to 0.

Mayor Latimer called a break at 7:40 p.m. to correct some technical issues. The meeting was called back to order at 7:58 p.m.

E. Discussion/Action on City Council appointments to Council Sub-Committees.

Policy Sub-Committee – Councilwoman D. Roberts made the motion for her to stay on this committee. The motion was seconded by Councilman McGlothin. For: All; Against: None. The motion carried 7 to 0. Motion was made by Councilwoman Sanchez-Stephens for Councilwoman Patterson and Councilwoman Sanchez-Stephens to serve on the Policy Sub-Committee. The motion was seconded by Councilwoman Patterson. For: All; Against: None. The motion carried 7 to 0.

Interview Sub-Committee – Motion was made by Councilwoman Cunningham for Councilwoman Sanchez-Stephens, Councilwoman D. Roberts, and Councilwoman Brown to serve on the Interview Sub-Committee. The motion was seconded by Councilwoman Patterson. For: All; Against: None. The motion carried.

Animal Advisory Board – Councilman R. Roberts made the motion for Councilwoman Cunningham to continue to serve on the Animal Advisory Board. The motion was seconded by Councilwoman D. Roberts. For: All; Against: None. The motion carried 7 to 0.

Ordinance Sub-Committee – Councilwoman Sanchez-Stephens made the motion for Mayor Latimer, Councilman R. Roberts, and Councilwoman Brown to serve on the Ordinance Sub-Committee. The motion was seconded by Councilwoman Patterson. For: All; Against: None. The motion carried 7 to 0.

CIP Sub-Committee – Councilwoman Sanchez-Stephens made the motion for Councilwoman Patterson, and Councilwoman D. Roberts to serve on the CIP Sub-Committee. The motion was seconded by Councilman R. Roberts. For: All; Against: None. The motion carried 7 to 0.

ISD Sub-Committee – Councilwoman D. Roberts made the motion for Councilman McGlothlin, Councilwoman D. Roberts, and Councilwoman Brown to serve on the ISD Sub-Committee. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. The motion carried 7 to 0.

Traffic Management Plan Sub-Committee – Councilman McGlothlin made the motion for Councilwoman Patterson, Councilwoman D. Roberts, and Councilwoman Brown serve on the Traffic Management Plan Sub-Committee. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. The motion carried 7 to 0.

HOA Sub-Committee – Councilwoman D. Roberts made the motion for Councilwoman Cunningham, Councilwoman Sanchez-Stephens, and Councilwoman Brown to serve on the HOA Sub-Committee. The motion was seconded by Councilwoman Sanchez-Stephens. For: All; Against: None. The motion carried 7 to 0.

F. Discussion/Action regarding the administration of the rental of the Cibolo Community Center.

No action required. Mr. Reed had sent an email to council on the Administrative Process for reserving the event space at the Cibolo Community Center. Mr. Reed did inform the City Council that a webpage had been created to promote all three Public Facility Rentals, with the focus on the Cibolo Community Center. At this time all reservations are online only. Graphics and a flyer have been created to promote the rentals. Advertising will also be included in the City’s digital newsletter.

G. Discussion/Action on the use of the Cibolo Community Center for the Sweetheart Soiree Senior Citizen Prom.

No action taken. Mayor Latimer stated she would take care of the Sweetheart Soiree Senior Citizen Prom.

H. Discussion/Action regarding EV charging stations to be placed in the parking lot near the pond/HEB area.

Councilwoman D. Roberts made the motion to allow her to go to the Economic Development Meeting to discuss EV charging stations. The motion was seconded by Councilwoman Cunningham. For: Councilman McGlothlin, Councilman R. Roberts, Councilwoman Patterson, Councilwoman Cunningham, Councilwoman D. Roberts, and Councilwoman Brown; Against: Councilwoman Sanchez-Stephens. The motion carried 6 to 1.

I. Discussion/Action on how the Parks Commission can be a supporting committee for recreation and events supporting the City Council’s Strategic Plan.

Mayor Latimer and Councilwoman D. Roberts brought this item to council to see if the Parks Commission could be a supporting committee for recreation and events supporting the City Council’s Strategic Plan. The Parks Commission would help to sure all events are inclusive, aiming to provide equal access to opportunities and resources for people who might otherwise be excluded. Councilwoman Cunningham made the motion to have the Parks Commission discuss this item and to look for training that would apply to this task. The motion was seconded by Councilwoman Brown. For: All; Against: None. The motion carried 7 to 0.

- J. Discussion/Action regarding livestreaming and posting recorded public meetings; identification of responsible department(s), required standards, posting timelines, and corrective actions to ensure reliable public access transparency.

Mr. Beekman, the IT Director, briefed this item to the City Council. He stated that the question on who owns this responsibility to make sure the meeting is livestreaming is the IT Department for Council. Economic Development and Planning and Zoning meetings are recorded and broadcast by staff covering that meeting. The Mayor did ask the question on what the standard process will be for livestreaming and posting videos. Mr Beekman was able to give council what the process we are using. He told the City Council that YouTube should be consistent moving forward. IT will be using the same device that streams to AgendaLink to stream to YouTube. This method of streaming has always worked consistently. The timeline for posting recordings was also a concern. Mr. Beekman stated that the City Manager has made it clear that he would like all recorded video (if not live streamed) to be posted within the next 24 hours of the meeting.

- K. Discussion/Action on appointment of a Mayor Pro-Tem for calendar year 2026.

Councilwoman Brown made the motion to nominate Councilwoman Sanchez-Stephens for the position of Mayor Pro-Tem. Councilwoman D. Roberts nominated Councilwoman Cunningham for Mayor Pro-Tem. Mayor Latimer ask for a second to the first motion. Councilwoman Sanchez-Stephens seconded the motion. Mayor Latimer called for a vote on the first nomination. For: Councilwoman Brown and Councilwoman Sanchez-Stephens; Against: Councilman McGlothlin, Councilman R. Roberts, Councilwoman Patterson, Councilwoman Cunningham, and Councilwoman D. Roberts. Motion failed 2 to 5. Mayor Latimer ask if there was a second to the motion for Councilwoman Cunningham for Mayor-Pro-Tem. Councilman McGlothlin seconded the motion. Mayor Latimer called for a vote. For: Councilman McGlothlin, Councilman R. Roberts, Councilwoman Patterson, Councilwoman Cunningham, Councilwoman Sanchez-Stephens, and Councilwoman D. Roberts; Against: Councilwoman Brown. The motion carried 6 to 1.

- L. Discussion from Councilmembers that have attended seminars, events, or meetings.

Councilman McGlothlin attended the T7 Event at Randolph AFB. He also did a ride-along with the Police Department and he thanked Chief Andres and the police officer he rode with. He thanked Mr. Gomez for the walk of Public Works a couple weeks ago. Councilwoman Patterson attended the Parks Commission meeting and the NEP Meeting. Councilwoman Cunningham attended the Tri-County Chamber meeting. She went over several events the Tri-County will be having in the next few months. Councilwoman Cunningham attended the Youth Council meeting and talked about the Youth Summit that 10 of the members will be attending. She went over the many events for MLK. Also, mention was the collection of valentine cards and small gifts for seniors for Valentine's Day. Councilwoman Cunningham mention training on Mental Health and hope to bring this training to the Cibolo community. Mayor Latimer attended the T7 at Randolph. She will also be attending an event in Houston covering tragic events in people's life. Mayor Latimer also attended a TML event on Finance. Councilwoman Sanchez-Stephens attended the T7 event at Randolph. She also attended the NEP meeting and the Celebration of Life for one of Cibolo's Public Works employees. Councilwoman Sanchez-Stephens also attended an FFA event which helps youth in the community. She also mention all the activities going on for MLK week. Councilwoman Sanchez-Stephens encourage the residents to get involve in the many activities. She stated that it's not just a day off but a time to reflect how far are Country has come. Councilwoman D. Roberts attended the Celebration of Life for one of the Public Works employees. She also attended the NEP luncheon and the Parks Commission meeting. Councilwoman D. Roberts attended the CRWA Board meeting and will be attending the CRWA

Budget meeting tomorrow. Mr. Reed and staff are trying to set up a meeting as the consultant had some concern. Councilwoman Brown attended the NEP luncheon and meeting. She also attended the T7 event at Randolph. She attended the ribbon cutting for Crust Pizza. Councilwoman Brown also stated that all the ladies in red are sorority members and they will be attending the MLK March in New Braunfels and hope the others will be able to join them.

M. Discussion on items the City Council would like to see on future agendas.

None at this time. Mayor Latimer informed the council that they could send their request to Ms. Cimics as long as they are sent by 8:30a.m the Monday the week before the next meeting.

N. Discussion/Action on the review and confirmation of all upcoming special meetings and workshops and scheduling the time, date and place of additional meetings, special meetings or workshops.

Ms. Cimics inform the council that a Board of Adjustments (BOA) meeting has been scheduled for February 5th. Councilwoman Cunningham stated that the Youth Council has a meeting on that date. Ms. Cimics said that both meetings will take place just in different locations. A new February calendar will be sent to council next week.

12. Ordinances

A. Approval/Disapproval of an Ordinance providing for the first budget amendment for fiscal year 2025-2026.

Councilman McGlothin made the motion to approve an Ordinance providing for the first budget amendment for fiscal year 2025-2026. The motion was seconded by Councilman R. Roberts. For: All; Against: None. The motion carried 7 to 0.

13. Resolutions

A. Approval/Disapproval of a Resolution of the City of Cibolo on a Height Increase from 35 feet to 42 feet for parking area light standards in accordance with 2024 Unified Development Code, Article 7, Environmental Performance Standards, Section C. General Standards, on a 126-acre tract, generally located at the intersection of S Santa Clara Road and IH 10, abutting 10420 IH-10.

Councilman McGlothin made the motion to approve a Resolution of the City of Cibolo on a Height Increase from 35 feet to 42 feet for parking area light standards in accordance with 2024 Unified Development Code, Article 7, Environmental Performance Standards, Section C. General Standards, on a 126-acre tract, generally located at the intersection of S Santa Clara Road and IH 10, abutting 10420 IH-10. The motion was seconded by Councilman R. Roberts. For: All; Against: None. The motion carried 7 to 0.

B. Approval/Disapproval of a Resolution authorizing the City Manager to Execute a Professional Services Agreement with Valley View Consulting LLC for Investment Advisor Services.

Councilman R. Roberts made the motion to approve a Resolution authorizing the City Manager to Execute a Professional Services Agreement with Valley View Consulting LLC for Investment Advisor Services. The motion was seconded by Councilwoman D. Roberts. For: All; Against: None. The motion carried 7 to 0.

C. Approval/Disapproval of a Resolution of the City of Cibolo participating in the Guadalupe County Master Drainage Plan under the Texas Water Development Board Flood Infrastructure Fund.

Councilwoman Sanchez-Stephens made the motion to approve a Resolution of the City of Cibolo participating in the Guadalupe County Master Drainage Plan under the Texas Water Development Board Flood Infrastructure Fund. The motion was seconded Councilman R. Roberts. For: All; Against: None. The motion carried 7 to 0.

D. Approval/Disapproval of a Resolution for adoption of the South Cibolo Wastewater Master Plan.

Councilman McGlothlin made the motion to approve a Resolution for adoption of the South Cibolo Wastewater Master Plan. The motion was seconded by Councilwoman Cunningham. For: All; Against: None. The motion carried 7 to 0.

14. Executive Session

The City Council will meet in Executive Session as Authorized by the Texas Gov't Code Section 551.071, Consultation with Attorney to discuss the following:

- A. A Legal options and process available for the reconsideration of conditions placed upon variances granted to the separation requirements for the on-premise sale of alcohol generally and specifically as it relates to the variance previously granted to the business known as Grampie's Pizzeria. Following deliberation in closed session, the City Council will reconvene in open session to deliberate and take action to provide direction to staff and legal counsel on any options that the City Council desires to consider at a future meeting related to the matter discussed in closed session.

Council did not go into executive on this item.

15. Open Session

The City Council will reconvene into Regular Session and take/or give direction or action, if necessary, on items discussed in the Executive Session.


No action taken. Council did not go into executive session.

16. Adjournment - Councilman McGlothlin made the motion to adjourn the meeting at 9:55 p.m. The motion was seconded by Councilwoman D. Roberts. For: All; Against: None. The motion carried 7 to 0.

PASSED AND APPROVED THIS 27TH DAY OF JANUARY 2026


Kara Latimer
Mayor

ATTEST


Peggy Cimics, TRMC
City Secretary

