



GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda
Council Chamber at City Hall
1700 West 162nd Street, Gardena, California
Website: www.cityofgardena.org

Tuesday, December 9, 2025
Closed Session 7:00 p.m.
Open Session 7:30 p.m.

TASHA CERDA, *Mayor*
MARK E. HENDERSON, *Mayor Pro Tem*
RODNEY G. TANAKA, *Council Member*
PAULETTE C. FRANCIS, *Council Member*
WANDA LOVE, *Council Member*

MINA SEMENZA, *City Clerk*
GUY H. MATO, *City Treasurer*
CLINT OSORIO, *City Manager*
CARMEN VASQUEZ, *City Attorney*
LISA KRANITZ, *Assistant City Attorney*
IVY TSAI, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**
youtube.com/CityofGardena
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at
publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line.
3. **ATTEND THE MEETING IN PERSON**
PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:
 - Agenda Items - At the time the City Council considers the item or during Oral Communications
 - Non-agenda Items - During Oral Communications
 - Public Hearings - At the time of the Public Hearings listed on the AgendaIf you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.
4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

1. ROLL CALL

2. PUBLIC COMMENT ON CLOSED SESSION

3. CLOSED SESSION

3.A. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9
City of Gardena, et. al vs. Gardena Terrace Inn, LLC, et. al.
Los Angeles Superior Court Case No. 25TRCP00075

3.B. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9
City of Gardena, et. al vs. Soul Housing, et. al.
Los Angeles Superior Court Case No. 24STCV18231

RETURN FROM CLOSED SESSION ROLL CALL

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

4. PLEDGE OF ALLEGIANCE

Denker Avenue Elementary School

5. INVOCATION

Pastor Larry Dozier
New Earth Christian Church

6. PRESENTATIONS

6.A. Certificate of Recognition to Joyce Warren for her service to the community as a Member of the Senior Citizens Commission - To be accepted by Joyce Warren

6.B. Gardena Events Video Presentation

7. PROCLAMATIONS

8. APPOINTMENTS

9. PUBLIC COMMENT ON CONSENT CALENDAR

10. CONSENT CALENDAR

NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

10.A. Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

CONTACT: CITY CLERK

10.B. Approval of Minutes - Adjourned Regular Meeting of the City Council, November 18, 2025

CONTACT: CITY CLERK

10.C. Approval of Warrants/Payroll Register, November 25, 2025

CONTACT: ADMINISTRATIVE SERVICES

10.D. Approval of Warrants/Payroll Register, December 9, 2025

CONTACT: ADMINISTRATIVE SERVICES

10.E. Monthly Investment Report, October 2025

CONTACT: ADMINISTRATIVE SERVICES

10.F. Personnel Report P-2025-19 12-09-25

CONTACT: ADMINISTRATIVE SERVICES

10.G. Records Retention Schedule Report 2025

CONTACT: CITY CLERK

11. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

11.A. NOVEMBER 18, 2025 MEETING - Cancelled

11.B. DECEMBER 2, 2025 MEETING ITEM 6.A

The Planning and Environmental Quality Commission reviewed a request to approve Conditional Use Permit (CUP #6-25) and Environmental Assessment (EA #15-25) to allow the operation of a warehouse within an existing 10,388 SF industrial building located in the industrial (M-1) zone per section 18.46.030.C.18 of the Gardena Municipal Code.

Environmental Consideration: The project is considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Class 1- Existing Facilities).

APPLICANT: Jake Mallot, Ferrari Express Inc

LOCATION: 1219 W. 135th Street, APN (6115-004-021)

Commission Action: The Planning Commission adopted Resolution No. PC 17-25, by vote of 4-0-0, (with one commissioner absent), approving Conditional Use Permit #6-25 and Environmental Assessment #15-25, determined the project exempt from CEQA, and directed staff to file a Notice of Exemption.

City Council Action: Receive and file OR Call for Review (By way of two votes from the City Council).

12. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTES PERIOD)

Oral Communications by the public will be heard for one-half hour during the oral communication segment of the agenda. Any additional speakers will be allowed to speak at the end of the meeting after Council Remarks. Speakers are limited to three minutes, unless otherwise stated by the Mayor. The timer will be displayed on the screen. Your cooperation is appreciated.

12.A. Public Comments

13. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

13.A. Receive and File the City of Gardena Audited Annual Comprehensive Financial Report (ACFR) for Fiscal Year Ended June 30, 2025

Staff Recommendation: Receive and File the Audited Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2025

13.B. Approve Microsoft Cloud Solution Provider Agreement with Dell Marketing L.P. in the Amount of \$241,806.63, for the Period January 1, 2026, through December 31, 2026; Microsoft Products and Services Agreement for Software Assurance in the Amount of \$191,743.20, for the Period January 1, 2026, through December 31, 2028; and License True-Up Costs for 2025 in the Amount of \$88,480.57, for a Total of \$522,030.04

Staff Recommendation: Approve Agreement

14. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

14.A. Discussion to Eliminate or Reduce Fees for Food Distribution Events

At the previous City Council Meeting a directive was given to consider reducing or eliminating permit fees to conduct Food Distribution events. Food Distribution events can only be conducted in conjunction with a nonprofit organization. Staff is seeking further direction for the amount of reduction or whether to completely eliminate the fee.

15. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

15.A. Presentation Regarding City Manager's Accomplishments in Response to Council Directive

Staff Recommendation: Receive and File

15.B. Second Amendment to City Manager Employment Agreement Contract through December 8, 2029; and Adopting the City of Gardena Classification and Compensation Plan, effective December 9, 2025

Staff Recommendation: Discuss and Consider the Second Amendment to the City Manager Employment Agreement between the City of Gardena and Clint Osorio, effective December 9, 2025 through December 8, 2029, and Discuss and Consider the City of Gardena Classification and Compensation Plan, effective December 9, 2025

16. DEPARTMENTAL ITEMS - POLICE

17. DEPARTMENTAL ITEMS - PUBLIC WORKS

17.A. Award Professional Architectural Design Services Contract for the Rowley Park Gymnasium Renovation Project, JN 561 to BOA Architecture, in the Amount of \$103,000 and Authorize a 10% Contingency in the Amount of \$10,300, for a Total Not-to-Exceed Amount of \$113,000

Staff Recommendation: Award Professional Architectural Design Services Contract for the Rowley Park Gymnasium Renovation Project, JN 561 to BOA Architecture, in the Amount of \$103,000 and Authorize a 10% Contingency in the Amount of \$10,300, for a Total Not-to-exceed Amount of \$113,000

17.B. Reject bid for the Gardena Decorative String Lights Project JN 506 and Rebid the Project with Modified Requirement as Needed

Staff Recommendation: Reject bid for the Gardena Decorative String Lights Project JN 506 and rebid the project with modified requirement as needed

18. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

19. DEPARTMENTAL ITEMS - TRANSPORTATION

20. COUNCIL ITEMS

21. COUNCIL DIRECTIVES

22. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

23. COUNCIL REMARKS

1. MAYOR PRO TEM HENDERSON
2. COUNCIL MEMBER TANAKA
3. COUNCIL MEMBER LOVE
4. MAYOR CERDA
5. COUNCIL MEMBER FRANCIS

24. ANNOUNCEMENT(S)

25. REMEMBERANCES

26. ADJOURNMENT

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00pm followed by the Regular City Council Meeting at 7:30pm on Tuesday, January 13, 2026.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

Date Posted: December 5, 2025