



GARDENA BEAUTIFICATION COMMISSION

Regular GBC Meeting Notice and Agenda

Website: www.cityofgardena.org

Thursday, February 19, 2026, 5:30 PM

Management Information Center (M.I.C) - Council
Chambers

If you would like to participate in this meeting, you can participate via the following options:

1. **PARTICIPATE BEFORE THE MEETING** by emailing the Gardena Beautification Commission at publiccomment@cityofgardena.org two (2) hours before the meeting starts on the day of the meeting and write "Public Comment" in the subject line.

2. **ATTEND THE MEETING IN PERSON**

PUBLIC COMMENT: The Gardena Beautification Commission will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items - At the time the Commission considers the item or during Public Comment.
- If you wish to address the Gardena Beautification Commission, please complete a "Speaker Request" form and present it to staff. You will be called to the podium by name when it is your turn to address the Commission. The Commission cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the Commission will be given three (3) minutes to speak.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

1. CALL TO ORDER

1. Darlene Castillo
2. Paulette C. Francis
3. Sam Kang
4. Paula May
5. Daniel Medina
6. Ochuwa Oghie
7. Giovanni Rivera
8. Esther Trujillo

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This is the time where the public may address the Beautification Commission on items that are not on the agenda, but within the Beautification Commission jurisdiction. Comments should be limited to three minutes.

4. APPROVAL OF MINUTES

A. Approve Minutes- Special Meeting of the Beautification Commission, November 25, 2025

B. Approve Minutes- Adjourned Regular Meeting of the Beautification Commission, December 17, 2025

5. FINANCE REPORT

A. Approve Finance Report Ending - November 30, 2025

B. Approve Finance Report Ending - December 31, 2025

C. Approve Finance Report Ending - January 31, 2026

6. COMMISSION MEMBER COMMUNICATIONS

A. Police Department Update on Graffiti and Illegal Dumping

7. STAFF LIAISON REPORT

A. Upcoming City Events

8. OLD BUSINESS

A. 2025 Gardena Beautification Commission Recap

9. NEW BUSINESS

A. Notice of Beautification Commission Presentation at City Council Meeting on March 24, 2026

10. HOME OF THE MONTH

A. Vote for Home of the Month

11. ADJOURNMENT

The Gardena Beautification Commission will adjourn to the next meeting at 5:30pm on March 19, 2026.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

Date Posted: February 13, 2026

MINUTES
Special Meeting Notice and Agenda of the
Gardena Beautification Commission
Tuesday, November 25, 2025

The Special Meeting of the Gardena Beautification Commission of the City of Gardena, California, was called to order by Paulette C. Francis, on November 25, 2025, at 5:30 PM in the Management Information Center, at City Hall 1700 West 162nd Street, Gardena, California.

1. **CALL TO ORDER**

Present: Paulette C. Francis, Sam Kang, Daniel Medina, Ochuwa Oghie, Giovanni Rivera, Esther Trujillo, and Staff Liaison Tiffany Alcaraz. Commissioners Darlene Castillo and Paula May were not present.

2. **PLEDGE OF ALLEGIANCE**

A. The Pledge of Allegiance was led by Daniel Medina.

3. **PUBLIC COMMENT**

There was no Public Comment.

4. **APPROVAL OF MINUTES**

A. Approve Minutes- Regular Meeting of the Beautification Commission, September 18, 2025

The minutes for the September 18, 2025, regular meeting were approved. A motion was made by Esther Trujillo and seconded by Daniel Medina.

B. Approve Minutes- Special Meeting of the Beautification Commission, October 23, 2025

The minutes for the October 23, 2025, special meeting were approved. A motion was made by Daniel Medina and seconded by Ochuwa Oghie.

5. **COMMISSION MEMBER COMMUNICATIONS**

A. Police Department Update on Graffiti and Illegal Dumping

Staff Liaison, Tiffany Alcaraz, gave the following update: For the month of September 2025, for graffiti, there were a total of 140 submissions in Gardena Direct and 140 have been completed; for illegal dumping, there were a total of 254 submissions in Gardena Direct and 254 have been completed. For the month of October 2025, for graffiti, there were a total of 175 submissions in Gardena Direct and 175 have been completed; for illegal dumping, there were a total of 164 submissions in Gardena Direct and 164 have been completed.

6. **FINANCE REPORT**

A. Approve Finance Report Ending – September 30, 2025

The finance report for the month of September was approved. A motion was made by Giovanni Rivera and seconded by Ochuwa Oghie.

B. Approve Finance Report Ending – October 31, 2025

The finance report for the month of October was approved. A motion was made by Daniel Medina and seconded by Esther Trujillo.

7. **STAFF LIASON REPORT**
A. Upcoming City Events

Staff Liaison, Tiffany Alcaraz shared the City’s survey and flyers of the numerous upcoming City Events.

8. **OLD BUSINESS**
A. Keep Gardena Beautiful Day 2025 Review

Commissioners watched the recap video made by Public Works and went over the expenses and funding for the event.

9. **NEW BUSINESS**
A. Holiday Home Decoration Contest Overview

The Staff Liaison, Tiffany Alcaraz proposed a calendar and outline for the contest. The commissioners unanimously voted to move forward with both.

The commissioners unanimously voted to visit the winning homes on Monday, December 22, 2025, and move the next meeting to Wednesday, December 17, 2025 at 5:00 pm.

B. Holiday Home Decoration Contest Flyer Review

Pending a font change, the Commissioners chose to move forward with flyer #2, by way of a 3-2 vote.

10. **HOME OF THE MONTH**

There was no Home of the Month to vote on.

11. **ADJOURNMENT**

At 5:59 pm, a motion was made by Esther Trujillo and seconded by Daniel Medina to adjourn the Gardena Beautification Meeting to the next Regular Gardena Beautification Meeting on Wednesday, December 17, 2025.

SUBMITTED:

APPROVED BY:

Tiffany Alcaraz, Staff Liaison

Chairwoman Paulette C. Francis

Minutes for the Beautification Commission

1700 West 162nd Street, Gardena, CA 90247

December 17, 2025, 5:06 PM - December 17, 2025, 5:53 PM

The Adjourned Regular Meeting of the Gardena Beautification Commission of the City of Gardena, California was called to order on December 17, 2025, at 5:06 PM in the Management Information Center, at City Hall 1700 West 162nd Street, Gardena, California.

1. CALL TO ORDER

Present: Darlene Castillo, Paulette C. Francis, Sam Kang, Paula May, Daniel Medina, Esther Trujillo, and Staff Liaison Tiffany Alcaraz. Commissioners Ochuwa Oghie and Giovanny Rivera were not present.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Daniel Medina.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

A. Approve Minutes- Special Meeting of the Beautification Commission, November 18, 2025

A request was made to pull this item and move it to the next meeting.

5. FINANCE REPORT

There was no Finance Report.

6. COMMISSION MEMBER COMMUNICATIONS

A. Police Department Update on Graffiti and Illegal Dumping

Staff liaison, Tiffany Alcaraz read the following report:

For the month of November, through Gardena Direct, we had the following submissions.

-For graffiti removal: 186 submissions and 186 already completed.

-For illegal dumping: 167 submissions and 167 already completed.

7. STAFF LIAISON REPORT

A. Upcoming City Events

The Staff Liaison shared flyers on upcoming City events.

8. OLD BUSINESS

There was no Old Business.

9. NEW BUSINESS

A. Vote for the First, Second, and Third Place Winners of the 2025 Holiday Home Decoration Contest

The Commissioners voted for the Holiday Home Decoration Contest winners.

- 1st Place: 2000th block of West 141st Street - \$100 gift card
- 2nd Place: 1900th block of West 154th Street - \$75 gift card
- 3rd Place: 2000th block of West 147th Street - \$50 gift card

10. HOME OF THE MONTH

There was no Home of the Month.

11. ADJOURNMENT

The date and time of the next meeting was set to be held on January 15, 2026, at 5:30 pm. A motion was made by Council member Paulette Francis and seconded by Darlene Castillo. The meeting was adjourned at 5:53 p.m.



GARDENA BEAUTIFICATION COMMITTEE
City Treasurer's Office Report
November 30, 2025

Balance as of October 31, 2025 **\$ 989.12**

Monthly Account Activity

Credits/Deposits

Date	Description	
11/20/25	Donation - City of Gardena (Paulette Francis)	\$100.00
Total Credits		\$100.00

Debits/Withdrawals

Date	Description	
11/04/25	Home of the Month Gift Cards - Home Depot	\$75.00
Total Debits		\$75.00

Ending balance as of November 30, 2025 **\$ 1,014.12**

Respectfully Submitted,

Danny Rodriguez
Revenue and Purchasing Manager
City of Gardena



GARDENA BEAUTIFICATION COMMITTEE
City Treasurer's Office Report
December 31, 2025

Balance as of November 30, 2025 **\$ 1,014.12**

Monthly Account Activity

Credits/Deposits

Date	Description	
	<i>No Activity</i>	
Total Credits		\$0.00

Debits/Withdrawals

Date	Description	
12/15/25	(2) Home of the Month Gift Cards - Home Depot	\$50.00
Total Debits		\$50.00

Ending balance as of December 31, 2025 **\$ 964.12**

Respectfully Submitted,

Danny Rodriguez
Revenue and Purchasing Manager
City of Gardena



GARDENA BEAUTIFICATION COMMITTEE
City Treasurer's Office Report
January 31, 2026

Balance as of December 31, 2025 **\$ 964.12**

Monthly Account Activity

Credits/Deposits

Date	Description	
	<i>No Activity</i>	
Total Credits		\$0.00

Debits/Withdrawals

Date	Description	
01/14/26	Quick Color Printing - Holiday Home Decoration Contest Signs	\$66.30
01/14/26	Halloween Contest Winner Gift Card - Home Depot	\$50.00
Total Debits		\$116.30

Ending balance as of January 31, 2025 **\$ 847.82**

Respectfully Submitted,

Danny Rodriguez
Revenue and Purchasing Manager
City of Gardena