GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda
Council Chamber at City Hall
1700 West 162nd Street, Gardena, California
Website: www.cityofgardena.org

Tuesday, March 24, 2026
Closed Session 7:00 p.m.
Open Session 7:30 p.m.

TASHA CERDA, *Mayor*
MARK E. HENDERSON, *Mayor Pro Tem*
RODNEY G. TANAKA, *Council Member*
PAULETTE C. FRANCIS, *Council Member*
WANDA LOVE, *Council Member*

MINA SEMENZA, *City Clerk*
GUY H. MATO, *City Treasurer*
CLINT OSORIO, *City Manager*
CARMEN VASQUEZ, *City Attorney*
LISA KRANITZ, *Assistant City Attorney*
IVY TSAI, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at** youtube.com/CityofGardena
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.
3. **ATTEND THE MEETING IN PERSON**
   PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:
   - Agenda Items - At the time the City Council considers the item or during Oral Communications
   - Non-agenda Items - During Oral Communications
   - Public Hearings - At the time of the Public Hearings listed on the Agenda

   If you wish to address the Council, please complete a “Speaker Request” form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.
4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

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1. ROLL CALL

2. PUBLIC COMMENT ON CLOSED SESSION

3. CLOSED SESSION

3.A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6
Agency Designated Representative: Clint Osorio, City Manager
Employee Organization: Gardena Municipal Employees Association (GMEA), Fred G. Quiel, Attorney

RETURN FROM CLOSED SESSION ROLL CALL

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

4. PLEDGE OF ALLEGIANCE

5. INVOCATION

Pastor Les Higgins
True Way Missionary Baptist Church

6. PRESENTATIONS

6.A. Certificate of Recognition to Darlene Castillo in appreciation of her service to the community as a member of the Gardena Beautification Commission

6.B. Certificate of Recognition to Cassandra Villa in appreciation of her service to the community as a Tenant Representative of the Rent Mediation Board

6.C. Boards & Commissions Presentation - Beautification Commission

6.D. Gardena Events Video Presentation

7. PROCLAMATIONS

7.A. Women's History Month - March 2026 (To be proclaimed only)

7.B. "Fair Housing Month" April 2026 (To be accepted by members of the Fair Housing Foundation)

8. APPOINTMENTS

Council Appointments to Commissions, Committees, Councils and Boards
(Appointees to be Ratified and Sworn In)

9. PUBLIC COMMENT ON CONSENT CALENDAR

10. CONSENT CALENDAR

NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar
All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

10.A. Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only
CONTACT: CITY CLERK

10.B. Approval of Minutes - Regular Meeting of the City Council, March 10, 2026
CONTACT: CITY CLERK

10.C. Receive and File Minutes - Regular Meeting of the Planning and Environmental Quality Commission, January 20, 2026
CONTACT: COMMUNITY DEVELOPMENT

10.D. Approval of Warrants/Payroll Register, March 24, 2026
CONTACT: ADMINISTRATIVE SERVICES

10.E. Monthly Investment Report, February 2026
CONTACT: ADMINISTRATIVE SERVICES

10.F. Personnel Report P-2026-5 03-24-26
CONTACT: ADMINISTRATIVE SERVICES

10.G. Gardena General Plan Annual Progress Report
CONTACT: COMMUNITY DEVELOPMENT

11. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

11.A. MARCH 17, 2026 MEETING - Cancelled

12. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTES PERIOD)

Oral Communications by the public will be heard for one-half hour during the oral communication segment of the agenda. Any additional speakers will be allowed to speak at the end of the meeting after Council Remarks. Speakers are limited to three minutes, unless otherwise stated by the Mayor. The timer will be displayed on the screen. Your cooperation is appreciated.

12.A. PUBLIC COMMENTS

13. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

13.A. Single Audit Report Required for Federally Funded Programs for Fiscal Year Ended June 30, 2025

Staff Recommendation: Receive and File

14. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

15. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

16. DEPARTMENTAL ITEMS - POLICE

17. DEPARTMENTAL ITEMS - PUBLIC WORKS

17.A. Award Engineering Design Services Contract for the Local Street Improvements Fiscal Year 2025-2026 and 2026-2027 Projects for various locations, JN 553 & 571, to DMS Consultants, Inc. in the Amount of $147,460. Additionally Approve a 10% Contingency in the amount of $15,000 and Budget Transfer of $1,130,000, SB1 Gast Tax Funds

Staff Recommendation: Award Engineering Design Services Contract, Approve Contingency and Budget Transfer

17.B. Award Engineering Design Services Contract for the Western Ave Street Improvement Project, Redondo Beach Blvd. to Rosecrans Ave., JN 556 to Cannon Corporation, in the Amount of $154,927 and Approve a 10% Contingency in the Amount of $16,000

Staff Recommendation: Award Engineering Design Services Contract and Approve Contingency

18. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

18.A. RESOLUTION NO. 6732, Authorizing the Acceptance of a Home-American Rescue Plan (HOME-ARP) Grant and the Execution of a Standard Agreement and Related Documents with the California Department of Housing and Community Development

Staff Recommendation: Adopt Resolution Number 6732

19. DEPARTMENTAL ITEMS - TRANSPORTATION

20. COUNCIL ITEMS

21. COUNCIL DIRECTIVES

22. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

23. COUNCIL REMARKS

1. COUNCIL MEMBER FRANCIS
2. MAYOR PRO TEM HENDERSON
3. COUNCIL MEMBER TANAKA
4. MAYOR CERDA
5. COUNCIL MEMBER LOVE

24. ANNOUNCEMENT(S)

25. REMEMBERANCES

26. ADJOURNMENT

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00pm followed by the Regular City Council Meeting at 7:30pm on Tuesday, April 14, 2026.
I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

Date Posted: March 20, 2026

Certificate of Recognition

presented to

Darlene Castillo

In official acknowledgment and genuine appreciation of over 9 months of exemplary, dedicated community leadership and service as a

Gardena Beautification Commissioner

We, the Mayor and Members of the City Council of the City of Gardena, California, do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.

Presented this 24th day of March, 2026

Mayor Tasha Cerda

Councilmember Mark E. Henderson

Councilmember Rodney G. Tanaka

Councilmember Paulette C. Francis

Councilmember Wanda Love

Certificate of Recognition

presented to

Cassandra Villa

In official acknowledgment and genuine appreciation of 2.6 years of exemplary, dedicated community leadership and service as a

Rent Mediation Board

Tenant Representative

We, the Mayor and Members of the City Council of the City of Gardena, California, do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.

Presented this 24th day of March, 2026

Tasha Cerda
Mayor Tasha Cerda

Mark E. Henderson
Councilmember Mark E. Henderson

Councilmember Rodney G. Tanaka

Paulette C. Francis
Councilmember Paulette C. Francis

Wanda Love
Councilmember Wanda Love

TO BE PROCLAIMED ONLY

" WOMEN'S HISTORY MONTH "

— MARCH 2026 —

In 1987, Congress established March to be "Women's History Month" to recognize the achievements of American women of every race, class, and ethnic background that have made historic contributions to the growth and strength of our Nation.

The Women's History Month theme for 2026 is

"Leading the Change: Women Shaping a Sustainable Future"

This theme celebrates the collective strength and influence of women who have dedicated their lives, education, mentorship, and leadership. Through these efforts, women have served as an inspiration for all generations both past and present.

Therefore, I, Tasha Cerda, Mayor of the City of Gardena, California, hereby proclaim the month of MARCH 2026, to be

"WOMEN'S HISTORY MONTH"

in the City of Gardena and encourage all citizens to recognize and honor the spirit, leadership, vital and enduring contributions of women in our community, in California, and throughout our Nation.

PROCLAMATION

Whereas, one of the greatest freedoms enjoyed by Americans is the freedom to live in a home of one's choice; and

Whereas, this promise made to us by the Nation's Fair Housing Law, requires that all people be treated equally in connection with the sale or rental of housing, regardless of race, color, national origin, sex, gender identity, disability, sexual orientation, marital status, age, familial status, or religion; and

Whereas, this year marks the 58th Anniversary of the Federal Fair Housing Act – this original legislation targeting the elimination of housing discrimination in America; and

Whereas, since the adoption of the fair housing legislation in April 1968, the month of April has been designated as Fair Housing Month; and further, each year, the U.S. Department of Housing and Urban Development and the Fair Housing Foundation have organized events and activities to focus attention on the issue of equal opportunity in housing;

Now, Therefore, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, do hereby proclaim **APRIL 2026**, to be

FAIR HOUSING MONTH

in the City of Gardena and call upon each citizen of this community to support fair housing and equal opportunity in housing efforts by putting into practice the principles of freedom, justice, and equality upon which this great nation was founded.

Tasha Cerda

MAYOR

Dated: 24th day of March, 2026

MINUTES
Regular Meeting Notice
Gardena City Council
Tuesday, March 10, 2026

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California was called to order at 7:35 p.m. on March 10, 2026, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California, Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; Council Member Paulette C. Francis; and Council Member Wanda Love. Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; City Clerk Mina Semenza; Deputy City Clerk Becky Romero; and Records Management Coordinator Katherine Rhee. City Treasurer Guy Mato was not present.

2. PUBLIC COMMENT ON CLOSED SESSION

3. CLOSED SESSION

There was no Closed Session.

RETURN FROM CLOSED SESSION ROLL CALL

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

4. PLEDGE OF ALLEGIANCE

Alexis Gonzalez and Dwayne Fuqua, both in the 12th grade, attend Junipero Serra School. Alexis is part of the Student Council and is the President Ambassador. Alexis enjoys playing video games and spending time with loved ones. Alexis plans to major in Aerospace Engineering. Dwayne is the ASB Vice President. During Youth in Government, Dwayne was named honorary Mayor of Gardena. Dwayne enjoys listening to music, playing games and hanging out with friends. Dwayne plans to major in International Business.

5. INVOCATION

Pastor Dwight Dudley, of Calvary Life Church, led the Invocation.

6. PRESENTATIONS

6.A. Certificate of Recognition to Micaela Bryant in appreciation of her service to the community as a Tenant Representative Member of the Rent Mediation Board

Mayor Pro Tem Henderson spoke regarding Ms. Bryant's achievements.

6.B. Certificate of Recognition to Naresh Solanki for his service to the community as a member of the Gardena Economic Business Advisory Commission

Mayor Cerda spoke regarding Mr. Solanki's achievements.

6.C. Gardena Events Video Presentation

The video presentation highlighted the Recreation and Human Services Department's current and future events.

7. PROCLAMATIONS

None.

8. APPOINTMENTS

None.

9. PUBLIC COMMENT ON CONSENT CALENDAR

There were no public comments.

10. CONSENT CALENDAR

10.A. Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only
CONTACT: CITY CLERK

10.B. Approval of Minutes - Regular Meeting of the City Council, February 10, 2026
CONTACT: CITY CLERK

10.C. Approval of Warrants/Payroll Register, February 24, 2026
CONTACT: ADMINISTRATIVE SERVICES

10.D. Approval of Warrants/Payroll Register, March 10, 2026
CONTACT: ADMINISTRATIVE SERVICES

10.E. Monthly Investment Report, December 2025
CONTACT: ADMINISTRATIVE SERVICES

10.F. Monthly Investment Report, January 2026
CONTACT: ADMINISTRATIVE SERVICES

10.G. Personnel Report P-2026-4 03-10-26
CONTACT: ADMINISTRATIVE SERVICES

10.H. Approve Amendment No. 1 to Agreement between the Los Angeles County Metropolitan Transportation Authority and the City of Gardena for GTrans Solar Energy Generation / Bus Fueling Infrastructure Project
CONTACT: TRANSPORTATION

A motion was made by Council Member Tanaka and was seconded by Council Member Francis to Approve the Consent Calendar Items. The motion passed 5-0 (Yea: Tanaka, Francis, Cerda, Henderson and Love).

11. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

11.A. MARCH 3, 2026 MEETING - Cancelled

12. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTES PERIOD)

12.A. PUBLIC COMMENTS

1) Gerald Collins, resident; came to ask Council to consider implementing a dog park;

2) James Hayes, president of the Redondo Beach Village Homeowners Association; came to ask Council to consider changing the parking on Redondo Beach Boulevard from Van Ness Avenue to the end of the Redondo Village Community, from all day parking to overnight parking only, due to the Roadium swapmeet traffic;

3) Gary Oishi, resident at the Redondo Beach Village; came to express concerns over customers from the Roadium swapmeet parking around the Redondo Village Community and leaving trash;

4) Paul Randall, Director of Mama Rosa's Food Pantry; came to request a letter of support from the Council and asked the Mayor if he could get the name of the person she spoke to at the LA Food Bank regarding him not having a 501(c)(3); he also encouraged the spaying and neutering of pets;

5) Carla Brown, resident at the Redondo Beach Village; came out to support Mr. James Hayes, and to express concerns over parking on Redondo Beach Boulevard and Van Ness Avenue and the increase in drivers running red lights; and

6) Nobuku del Valle, came to announce that her church is putting on their Inaugural The Good Neighbor Health Fair on Saturday 3/14/2026 at El Camino College and would like to extend the invite to all members of the Council, staff, and viewers of the meeting.

Mayor Cerda asked City Clerk Semenza if any public comments had been received. City Clerk Semenza stated that we received four (4) Public Comments before the deadline which have been added to the agenda packet and one (1) Public Comment received after the deadline. All Public Comments were distributed to Council, and made part of the record.

13. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

13.A. RESOLUTION NO. 6717, Establishing the Multiple Employer Other Post-Employment Benefits (OPEB) 115/Pension Trust Administered by Shuster Advisory Group, LLC; Authorize the City Manager to Execute all Required Agreements and Documents; Approve the Transfer of the Current Balance in the City's California Employers' Retiree Benefit Trust (CERBT); and Authorize the Transfer of $550,000 in Contributions Included in the Adopted Budget for Fiscal Year 2025-2026 to the Trust

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers and no comments from Council.

A motion was made by Mayor Pro Tem Henderson and seconded by Council Member Tanaka to Adopt Resolution No. 6717; Authorize the City Manager to execute all required agreements and documents; Approve the Transfer of the Current Balance in the City's California Employers' Retiree Benefit Trust (CERBT) account; and Authorize the Transfer of $550,000 in Contributions included in the Adopted Budget for Fiscal Year 2025-2026 to the Trust. The motion passed by a vote of 4-1 (Yea: Henderson, Tanaka, Cerda, and Francis; Abstain: Love).

13.B. RESOLUTION NO. 6731, (1) Establishing the Police Managers Unit and (2) Certifying the Gardena Police Managers Association ("GPMA") as the Exclusively Recognized Employee Organization to Represent the Police Managers Unit

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers.

Questions and comments were made by Council Member Francis, Mayor Pro Tem Henderson and Council Member Tanaka. City Manager Osorio and City Attorney Vasquez answered all questions.

A motion was made by Council Member Love and seconded by Council Member Francis to Adopt Resolution No. 6731. The motion passed by a vote of 5-0 (Yea: Love, Francis, Cerda, Henderson and Tanaka).

14. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

14.A. PUBLIC HEARING: SECOND READING AND ADOPTION OF ORDINANCE NO. 1888, An Ordinance of the City of Gardena, California, Adopting By Reference the 2025 Edition of the California Building Standards Code

(California Code of Regulations, Title 24), Except for the Fire Code, And Making Amendments thereto; Adoption of the 2024 International Property Maintenance Code; and Finding the Action Exempt from the California Environmental Quality Act (CEQA) Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(B)(3) and RESOLUTION NO. 6729 - A Resolution of the City of Gardena, California, Setting Forth Findings for Required Amendments to the 2025 California State Building Code Relative to Local Climatic, Topographic and Geologic Conditions

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 8:27 p.m and asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers and no comments from Council. Mayor Cerda then closed the Public Hearing at 8:27 p.m.

A motion was made by Council Member Love and seconded by Council Member Francis to Adopt ORDINANCE NO. 1888, and Finding the Action Exempt from the California Environmental Quality Act (CEQA) Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(B)(3) and Adopt RESOLUTION NO. 6729. The motion passed by a vote of 5-0 (Yea: Love, Francis, Cerda, Henderson, and Tanaka).

14.B. PUBLIC HEARING: RESOLUTION NO. 6730 - Approving an amendment to modify Conditional Use Permit (CUP) #9-04 to allow the sales of beer, wine, and distilled spirits for off-site consumption and on-site instructional tastings located in an existing retail store in the General Commercial (C-3) zone per Section 18.32.030.B. of the Gardena Municipal Code located at 2169 West Redondo Beach Boulevard (4063-014-020).

City Manager Osorio presented the Staff Report.

A presentation was made by Assistant Community Development Director, Jo-Anne Burns.

Mayor Cerda opened the Public Hearing at 8:40 p.m. and asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers.

Questions and comments were made by Mayor Cerda, Council Members Love and Francis. Beth Aboulafia, the Applicant's representative and Assistant Community Development Director Burns answered all questions. Mayor Cerda then closed the Public Hearing at 9:00 p.m.

A motion was made by Mayor Pro Tem Henderson and seconded by Council Member Tanaka to Adopt Resolution No. 6730, approving an amendment to modify Conditional Use Permit (CUP) #9-04; Find the Project exempt under CEQA Guidelines Section 153101 (Class 1 - Existing Facility); and Direct Staff to file a Notice of Exemption. The motion passed by a vote of 4-1 (Yea: Henderson, Tanaka, Cerda, and Love; Noe: Francis).

15. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

15.A. Approval of One-Year Agreement with Townsend Public Affairs, Inc., for Legislative Advocacy and Grant Funding Services in the Amount of $87,000

City Manager Osorio presented the Staff Report.

A presentation was made by Niccolo De Luca of Townsend Public Affairs, Inc.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers.

Questions and comments were made by Mayor Pro Tem Henderson, Council Members Francis and Love. City Manager Osorio answered all questions.

A motion was made by Mayor Cerda and seconded by Council Member Tanaka to Approve Agreement. The motion passed by a vote of 4-1 (Yea: Cerda, Tanaka, Henderson, and Francis; Noe: Love).

16. DEPARTMENTAL ITEMS - POLICE

No Items.

17. DEPARTMENTAL ITEMS - PUBLIC WORKS

17.A. Award Construction Contract for the Annual Sewer Improvements FY 2024/2025 and 2025/2026 Project, JN 546/555, to Southwest Pipeline and Trenchless Corp. in the amount of $3,116,092, and Construction Management and Inspection Services to Cannon in the amount of $230,702. Additionally, approve the Project Plans and Specifications, Budget Appropriation, Project Contingency of $320,000 (10%), and Declare California Environmental Quality Act (CEQA) Exemption

City Manager Osorio presented the Staff Report.

Director of Public Works Allan Rigg presented two slides and a video and explained the project.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers.

Questions and comments were made by Council Member Francis and Mayor Cerda. Director of Public Works Rigg answered all questions.

A motion was made by Mayor Pro Tem Henderson and seconded by Council Member Francis to Award Construction Contract; Approve the Project Plans and Specifications; Approve Budget Appropriation and Project Contingency; Approve Construction Management and Inspection Services; and Declare California Environmental Quality Act (CEQA) Exemption. (Yea: Henderson, Francis, Cerda, Tanaka and Love).

17.B. Award Construction Contract for the Gardena Boulevard Decorative Street Lighting Project, JN 506, String Lighting Phase to Oppenheimer National, in the amount of $108,108. Additionally, Approve the Project Plans & Specifications, Project Contingency of $32,500 (30%), Approve a Budget Appropriation of $130,636 (Lighting District Funds) and declare California Environmental Quality Act (CEQA} Exemption

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers.

Assistant Director of Public Works Kevin Kwak presented two slides.

Questions and comments were made by Mayor Cerda and Council Member Francis. Assistant Director of Public Works Kwak answered all questions.

A motion was made by Council Member Love and seconded by Council Member Francis to Approve Construction Contract; Approve the Project Plans & Specifications; Approve Project Contingency; Approve Budget Appropriation; and Declare California Environmental Quality Act (CEQA) Exemption. The motion passed by a vote of 5-0 (Yea: Love, Francis, Cerda, Henderson and Tanaka).

17.C. Award Construction Contract for the Northbound Crenshaw Boulevard Improvements Project, JN 988, from Rosecrans Avenue to 129th Place, to Dash Construction Company Inc. in the amount of $494,548.50. Additionally, award Construction Management and Inspection Services to Cannon, in the amount of $100,844, and the Geotechnical Engineering and Soil Testing Consultant Services to Terracon Consultants Inc. in the amount of $6,061. Approve the Project Plans & Specifications, Project Contingency of $75,000 (15%), and declare California Environmental Quality Act (CEQA) Exemption

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers.

Questions and comments were made by Mayor Pro Tem Henderson. Assistant Director of Public Works Kwak answered all questions.

A motion was made by Council Member Tanaka and seconded by Council Member Francis to Award Construction Contract; Award Construction Management and Inspection (CMI) and Geotechnical Soil Testing Consultant Services; Approve the Project Plans & Specifications; Approve Project Contingency; and Declare California Environmental Quality Act (CEQA) Exemption. The motion passed by a vote of 5-0 (Yea: Tanaka, Francis, Cerda, Henderson and Love).

18. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

No Items.

19. DEPARTMENTAL ITEMS - TRANSPORTATION

19.A. Approve Purchase and Installation of Flooring for the GTrans Building at a Cost of $205,572 and a Project Total of $226,129

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers. City Attorney Vasquez asked Mayor Cerda if she could add the contingency language to the motion.

A motion was made by Council Member Tanaka and seconded by Council Member Francis to Approve Purchase with Contingency. The motion passed by a vote of 5-0 (Yea: Tanaka, Francis, Cerda, Henderson and Love).

19.B. Approve Purchase of Two (2) Electric Double Deck Buses from Alexander Dennis at a Cost of $4,594,307 and a Project Total of $5,742,883

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers.

Questions and comments were made by Council Member Francis, Mayor Cerda, Council Members Tanaka and Love. Director of Transportation Ernie Crespo answered all questions. City Attorney Vasquez asked Mayor Cerda if she could add the contingency language to the motion.

A motion was made by Council Member Tanaka and seconded by Council Member Francis to Approve Purchase with Contingency. The motion passed by a vote of 5-0 (Yea: Tanaka, Francis, Cerda, Henderson and Love).

At 10:05 p.m. Mayor Cerda announced that she would be leaving the meeting and Mayor Pro Tem Henderson would be taking over.

20. COUNCIL ITEMS

None.

21. COUNCIL DIRECTIVES

None.

22. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

There is a memorandum in the Council's packet that responds to a directive made by Council Member Francis from our February 10, 2026 Council Meeting.

23. COUNCIL REMARKS

1) **MAYOR PRO TEM HENDERSON** – He sent prayers out to the family of the civil rights icon Jesse Jackson. Since the last meeting, he attended the SCAG Community Economic and Housing Development Committee; the Regional Council Meeting; the BizFed Governance Committee Meeting; the ICA Winter Seminar. He wants us all to put our U.S. Service men and women in our prayers. He thanked all the parents who drive their children to our community events and all our youth programs. He thanked all the volunteer parents at all our sports programs. It takes up your time to just do that work for free, but he appreciates it.

2) **COUNCIL MEMBER TANAKA** – He gave his condolences to the Reverend Jesse Jackson's family. He attended the Emperor of Japan's Birthday Celebration at the Japanese Consulate's residence; the Funeral Services of our beloved Planning Commissioner Steve Langley's wife, Nancy; the badge pinning of our new officer, Jonathan Barco; the West Basin Water meeting; the COG Transportation meeting; and the COG Steering Committee meeting; which they are having the Annual General Assembly in Manhattan Beach. If you would like to attend, make sure to register. Lastly, he thanked Director Rigg for the new directional signpost in front of City Hall that shows us where our Sister Cities are.

3) **COUNCIL MEMBER LOVE** – Since the last Council meeting, she attended the 21st anniversary of the Sun Goddess Beauty Salon on Van Ness. She congratulated Council Member Paulette Francis on co-hosting the Town Hall Meeting. She sent her condolences to Ms. Tammy Kemp on the passing of her husband. She has asked the community to continue to pray for our military, and mentioned being a mother of a military service member, who can be called up to duty at any moment, can be kind of tasking on the mind. She asks the community to pray for what's going on with this war, what's going on in D.C., and pray for our City. Pray that during these next few months, during the election season that we can all run a decent, clean, non-negative, non-divisive campaign. She encourages you all to get involved and learn who your candidates are.

4) **MAYOR CERDA** – She was not present during council remarks.

5) **COUNCIL MEMBER FRANCIS** – She thanked Alexis Gonzalez and Dwayne Fuqua from Junipero Serra High School for leading us in the Pledge. She attended her Town Hall meeting with Council Member Love. She attended the Christian Church Black History Month Program; the Greater Los Angeles County Vector Control District meeting; and the 21st Anniversary of Sun Goddess Beauty Salon on Van Ness. As Council Member Love mentioned, we lost a great leader, Jesse Jackson. She was able to watch the funeral and it makes you wonder where we go from here.

24. ANNOUNCEMENT(S)

1) State of the City 2026, Thursday, March 12, 2026 starting at 6:00 p.m. at the Gardena Community Aquatic and Senior Center;

2) Casino Night, Friday, March 13, 2026 from 5:30 p.m. to 9:30 p.m. at the Nakaoka Community Center;

3) Girl-Boss Workshop, Friday, March 20,2026 from 6:00 p.m. to 9:00 p.m. at the Nakaoka Community Center;

4) 50th Annual Koi Show, Saturday, March 21, 2026 from 10:00 a.m. to 5:00 p.m. and Sunday, March 22, 2026 from 10:00 a.m. to 3:00 p.m. at the City Hall Complex;

5) Spring Equinox, Saturday, March 21, 2026 from 10:00 a.m. to 1:00 p.m. at Johnson Park & Gardena Willows Wetland Preserve;

6) Youth in Government Day, applications will be accepted March 2, 2026 through March 20, 2026 at www.cityofgardena.org/events; and

7) Paper Shredding Event, Saturday, March 28, 2026 from 8:00 a.m. to 12:00 p.m. at City Hall Complex.

25. REMEMBERANCES

Mr. Jerry L. Oliver, 59 years of age. Beloved husband of Tamara "Tammy" Kemp, Children's Program Dance, Cheer, and Modeling Director at the On Your Toes Dance Studio here in Gardena.

26. ADJOURNMENT

At 10:23 p.m. Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, March 24, 2026.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

_____
Tasha Cerda, Mayor

By:_____
Becky Romero, Deputy City Clerk

MINUTES

Regular PEQC Meeting of the

Planning and Environmental Quality Commission

Tuesday, January 20, 2026

The Regular PEQC Meeting Notice and Agenda of the Planning and Environmental Quality Commission of the City of Gardena, California, was called to order on January 20, 2026, at 7:00 PM, in the Council Chambers at 1700 W. 162nd Street, Gardena, California.

1. CALL MEETING TO ORDER

The meeting was called to order at 7:07 PM.

2. PLEDGE OF ALLEGIANCE

Commissioner Steve Sherman led the Pledge of Allegiance.

3. ROLL CALL

Present: Chair Ronald Wright-Scherr; Vice-Chair Jules Kanhan; and Commissioner Steve Sherman. Employees present: Director of Community Development Greg Tsujiuchi; Assistant Director of Community Development Jo-Anne Burns; Assistant City Attorney Tarquin Preziosi; and Planning Assistant Kevin La.

Commissioners Stephen P. Langley and Deryl Henderson were away on an excused absence.

4. APPROVAL OF MINUTES

4.A. Planning and Environmental Quality Commission Approval of Minutes for December 2, 2025

MOTION: A motion was made by Vice-Chair Kanhan and seconded by Chair Wright-Scherr to approve the minutes of the meeting held on December 2, 2025.

The motion passed by a vote of 3-0 (Yea: Wright-Scherr, Kanhan and Sherman; Noes: None)

Absent: Henderson and Langley

5. ORAL COMMUNICATIONS

Administrative Analyst I, Georgina Placido, asked if there were any comments from the public and noted for the record that no members of the public wished to speak to the Planning Commission at this time.

6. PUBLIC HEARING ITEMS

6.A. ENVIRONMENTAL ASSESSMENT #19-24; SITE PLAN REVIEW #4-24; TENTATIVE PARCEL MAP #2-24 TO ALLOW THE CONSTRUCTION OF FOUR (4) THREE-STORY CONDOMINIUM UNITS IN THE MEDIUM DENSITY MULTIFAMILY RESIDENTIAL (R-3) ZONED PORTION OF A SPLIT ZONED R-3 AND SINGLE-FAMILY RESIDENTIAL (R-1) ZONED PROPERTY AT 1031 MAGNOLIA AVENUE.

Director of Community Development Greg Tsujiuchi and Assistant City Attorney Tarquin Preziosi were present and available to answer any questions.

Assistant Director of Community Development Jo-Anne Burns informed the Commissioners and members of the public in attendance that the agenda item was a noticed public hearing. She recommended that the Planning Commission open the Public Hearing and, after hearing public testimony, continue the item to a specific date of March 3, 2026.

Ms. Burns noted that a total of four public comment emails had been received.

- PC #1-Alex Ilich
- PC #2-Garret Cornish
- PC #3-Hazim Alameer
- PC #4- Hannah Simon

Chair Wright-Scherr announced that the Public Hearing was open and asked if any public speakers wished to speak on this item. City staff informed him that there were two public speakers.

Public Speakers: Michael Lee and Javier Marquez, both residents of Gardena, expressed their concerns and spoke in opposition to the proposed project.

There were no additional questions or comments made by any member of the Commission or by members of the public.

MOTION: A motion was made by Chair Wright-Scherr and seconded by Commissioner Sherman to Continue the Public Hearing to a Date Certain of March 3, 2026:

The motion passed by a vote of 3-0 (Yea: Wright-Scherr; Kanhan and Sherman; Noes: None)

Absent: Henderson and Langley

6.B. AMENDMENT TO MODIFY CONDITIONAL USE PERMIT #9-04 AND ENVIRONMENTAL ASSESSMENT #13-25 TO ALLOW THE SALES OF BEER, WINE, AND DISTILLED SPIRITS

FOR OFF-SITE CONSUMPTION AND ON-SITE INSTRUCTIONAL TASTINGS IN A GENERAL COMMERCIAL (C-3) ZONED PROPERTY

Director of Community Development Greg Tsujiuchi, Assistant Director of Community Development Jo-Anne Burns and Assistant City Attorney Tarquin Preziosi were present and available to answer any questions.

Planning Assistant Kevin La presented the staff report informing the Commission that the project is categorically exempt from the provision of the California Environmental Quality Act (CEQA) pursuant to Guideline Sections 15301 Class 1-Existing Facilities; and 15300.2 - Not subject to exceptions to the exemptions in CEQA.

Mr. La displayed the Vicinity Map of the existing retail store, Target located at 2169 West Redondo Beach Boulevard, and the Zoning Map, which indicates that the property is in the General Commercial (C-3) zone and displayed pictures of the existing property.

Mr. La provided an overview of the Site Plan, which identified the existing supermarket building that measures a 8.62 total acres lot size.

Mr. La provided an overview of the project Floor Plan, highlighting the location of the alcohol display area and tasting area.

Mr. La went over the entitlement history, noting that on June 15, 2004, the Planning and Environmental Quality Commission approved a request under CUP #9-04 to allow the Target Corporation to sell beer and wine for off-site consumption categorized as a California Department of Alcoholic Beverage Control (ABC) License Type 20.

Mr. La went over the analysis, noting that business operations are going to be accessory to the existing supermarket for the alcohol sales. Target is requesting to change their license to a License Type 21 and Type 86. He provided definitions of what each license type authorizes. While Target's regular hours of operation will not change, the Instructional Tasting hours will be from 11:00 a.m. to 7:00 p.m. on Saturdays and Sundays, with a maximum duration of 3 hours per tasting. A total of 4 aisles will be designated for alcohol display, 40 square feet will be dedicated to instructional tastings, and only 1-2 people will be allowed to participate in the tastings at a time. Mr. La highlighted that the tasting area will be enclosed and have a physical barrier. He explained how the tastings will operate, including the amounts of tasting samples.

Mr. La also explained what the Census Tract 6034.00 Off-Site Consumption allows and addressed the sensitive receptors in the area.

Mr. La noted that public hearing notices were duly advertised in the Gardena Valley News and mailed to owners and occupants within 300' of the project site on January 8, 2026, and to date, no public comments regarding the project have been received.

STAFF RECOMMENDATION:

- Conduct the public hearing;
- Receive testimony from the public; and
- **Adopt Resolution No. PC 2-26** making the necessary findings and approving EA #13-25 and amendment to modify CUP #9-04, subject to the attached Conditions of Approval; and
- Direct staff to file a Notice of Exemption.

Mr. La informed the Commission that the staff and applicant representative were present and available to answer any questions.

Chair Wright-Scherr asked if any Commissioner had any questions.

Vice-Chair Kanhan inquired whether the surrounding Target locations also sell beer and wine. Mr. La confirmed that Target does sell alcohol; however, this location will be one of the first to offer Instructional Tastings.

Ms. Beth Aboulafia, the applicant's representative for Target Corporation, introduced herself and reiterated Mr. La's presentation regarding the request to allow sales of beer, wine, and distilled spirits for off-site consumption and on-site instructional tastings within the existing retail store. She mentioned that there are 20 Target stores in California that already have tasting licenses, with an additional 18-20 stores currently in the process of obtaining their instructional tasting licenses.

Chair Wright-Scherr announced that the Public Hearing was open. City staff confirmed that no public comments had been received.

Chair Wright-Scherr announced that the Public Hearing was closed.

There were no additional questions or comments made by any member of the Commission.

MOTION: A motion was made by Vice-Chair Kanhan and seconded by Commissioner Sherman to Adopt Resolution No. PC 2-26 subject to the Conditions of Approval; and Direct staff to file a Notice of Exemption:

The motion passed by a vote of 3-0 (Yea: Wright-Scherr, Kanhan and Sherman; Noes: None)

Absent: Henderson and Langley

6.C. ZONE TEXT AMENDMENT #3-25, PROPOSED AMENDMENT TO PORTIONS OF TITLE 18 (ZONING) OF THE MUNICIPAL CODE RELATING TO REVIEW PROCESS AND STANDARDS FOR MECHANICAL/ROBOTIC PARKING STRUCTURES, AND ON-SITE PARKING STANDARDS FOR COMMERCIAL USES ON GARDENA BOULEVARD BETWEEN NORMANDIE AVENUE AND VERMONT AVENUE

Director of Community Development, Greg Tsujiuchi and Assistant City Attorney,Tarquin Preziosi were present and available to answer any questions.

Assistant Director of Community Development, Jo-Anne Burns presented the staff report informing the Commission that the project is statutory exempt from the provision of the California Environmental Quality Act (CEQA) pursuant to Guideline Sections 15061(b)(3). This exemption applies because the ordinance will not result in any direct or indirect physical changes to the environment and does not involve any construction.

Ms. Burns outlined the proposed changes to the Gardena Municipal Code (GMC) as detailed in the Ordinance. The changes affect the following chapters:

- Chapters 18.20 (Commercial Residential Zone C-R) and 18.40 (Off-street Parking and Loading): Downtown Gardena (Gardena Boulevard between Normandie and Vermont Avenues).
- Chapters 18.18A (Very High Density Multifamily Residential Zone R-6) and 18.21 (Housing Overlays).
- Chapters 18.42 (General Provisions)

Ms. Burns noted that public hearing notices were duly advertised in the Gardena Valley News on December 18, 2025, and to date no public comments regarding the project have been received. She explained that the Government Code requires a 20-day notification period anytime the Zoning Code is changing or any modifications to uses. She noted, that the Public Hearing Notice was published in the newspaper for a longer period than required.

City staff confirmed that no additional public comments had been received.

STAFF RECOMMENDATION:

1. Conduct the public hearing;
2. Receive testimony from the public; and
3. **Adopt Resolution No. PC 3-26**, recommending that the City Council adopt an Ordinance for Zone Text Amendment No. 3-25

Ms. Burns mentioned that if the Planning Commission recommends approval of the draft ordinance to the City Council, it will be scheduled for a later City Council meeting date, allowing the Public Hearing Notice to be published in the newspaper at least 20 days in advance. She also informed the Commission that she was available to address any questions.

Chair Wright-Scherr asked if any of the Commissioners had questions.

Vice-Chair Kanhan sought clarification, asking if the changes apply solely to Gardena Boulevard between Normandie and Vermont. Ms. Burns confirmed that only the one-time in-lieu parking fee section is applicable in that area, while the robotic and mechanical parking sections apply citywide.

Director of Community Development, Greg Tsujiuchi, added that the one-time in-lieu parking fee applies specifically to Gardena Boulevard between Normandie and Vermont, as that is the only

location in the city currently allowing this fee not to meet the parking requirement.

Chair Wright-Scherr inquired about the size of parking structures for larger trucks and whether that would affect the number of vehicles that can be parked in the structure. Ms. Burns provided detailed answers to his questions.

Vice-Chair Kanhan stated that he believes the uniformity of the parking structures means that the size of the vehicles does not matter.

Chair Wright-Scherr announced that the Public Hearing was open and noted that no members of the public were present, and no speaker cards were received. He then proceeded to close the Public Hearing.

Director Tsujiuchi clarified that any parking structures currently being constructed or already approved will not be required to comply with the new standards. This ordinance will only apply to new parking structures that are proposed, if it takes effect. Chair Wright-Scherr thanked him for the clarification.

There were no additional questions or comments made by any member of the Commission.

MOTION: A motion was made by Vice-Chair Kanhan and seconded by Chair Wright Scherr to Adopt Resolution No. PC 3-26, recommending that the City Council adopt an Ordinance for Zone Text Amendment No. 3-25:

The motion passed by a vote of 3-0 (Yea: Wright-Scherr, Kanhan and Sherman; Noes: None)

Absent: Henderson and Langley

7. OTHER ITEMS

No Items.

8. COMMUNITY DEVELOPMENT DIRECTOR'S REPORT

Director of Community Development Greg Tsujiuchi, announced upcoming city events.

1. 2026 Planning Commissioners Academy, on March 11-13, 2026, at the Sheraton Park Hotel in Anaheim, CA. Director Tsujiuchi asked the Commissioner to notify staff if they are interested in attending the academy.
2. Save the Date - 2026 State of the City, Thursday, March 12, 2026. Stay tuned for more information.

9. PLANNING & ENVIRONMENTAL QUALITY COMMISSIONERS' REPORTS

1. VICE-CHAIR KANHAN - He reported that he participated in the Martin Luther King Parade and described it as a great event.

2. CHAIR-WRIGHT-SCHERR - He concurred with Vice-Chair Kanhan, noting that he also took part in the parade.

3. COMMISSIONER SHERMAN - No items to report.

10. ADJOURNMENT

In remembrance of Mrs. Nancy Langley, beloved wife of Planning Commissioner Stephen Langley, a longtime resident of Gardena and a member of the Gardena Valley Baptist Church.

Chair Wright-Scherr adjourned the meeting at 7:58 PM.

Respectfully submitted,

APPROVED:

By: _____

RONALD WRIGHT-SCHERR, CHAIR
Planning and Environmental Quality Commission

GREG TSUJIUCHI, SECRETARY
Planning and Environmental Quality Commission

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: City Treasurer's Office

DATE: March 19, 2026

SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

March 24, 2026	TOTAL WARRANTS ISSUED:	$3,274,577.75

Wire Transfer: 13214-13226
Prepay: 184299-184301
Check Numbers: 184302-184500
Checks Voided:

Total Pages of Register: 23

March 20, 2026	TOTAL PAYROLL ISSUED:	$2,517,697.63



for Guy Mato, City Treasurer

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
13214	12/16/2025	111374 LINCOLN NATIONAL LIFE, INSURANCE COMPA	4904824655	023-01627	LIFE INSURANCE GRP PLANS - DECEM	3,782.63
					Total :	**3,782.63**
13215	1/16/2026	111374 LINCOLN NATIONAL LIFE, INSURANCE COMPA	4917307726	023-01627	LIFE INSURANCE GRP PLANS - JANUA	3,802.05
					Total :	**3,802.05**
13216	2/18/2026	111374 LINCOLN NATIONAL LIFE, INSURANCE COMPA	4930404170	023-01627	LIFE INSURANCE GRP PLANS - FEBRU	3,806.04
					Total :	**3,806.04**
13217	2/24/2026	112326 LWP CLAIMS SOLUTIONS INC.	022426		WORKERS' COMP CLAIMS	100,000.00
					Total :	**100,000.00**
13218	2/26/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365990482197		HEALTH INSURANCE CLAIMS	12,921.60
					Total :	**12,921.60**
13219	3/4/2026	113747 DELTA DENTAL OF CALIFORNIA	BE006959908C		DENTAL INSURANCE CLAIMS	8,809.20
					Total :	**8,809.20**
13220	3/5/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365992170484		HEALTH INSURANCE CLAIMS	41,660.71
					Total :	**41,660.71**
13221	3/10/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	031026		HEALTH INSURANCE CLAIMS	213,654.79
					Total :	**213,654.79**
13222	3/11/2026	113769 RENT FOR EVENT LA, LLC	S01810 DEPOSIT	020-00072	STATE OF THE CITY - EQUIPMENT REN	9,785.07
					Total :	**9,785.07**
13223	3/12/2026	113747 DELTA DENTAL OF CALIFORNIA	BE006970607C		DENTAL INSURANCE CLAIMS	9,158.80
					Total :	**9,158.80**
13224	3/12/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	FEBRUARY 2026	023-01625	HEALTH & LIFE INSURANCE, SERVICE	143,300.61
					Total :	**143,300.61**
13225	3/12/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	MARCH 2026	023-01625	HEALTH & LIFE INSURANCE, SERVICE	147,326.12

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
13225	3/12/2026	112401 112401 PINNACLE CLAIMS MANAGEMENT INC (Continued)			**Total :**	**147,326.12**
13226	3/12/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365995006335		HEALTH INSURANCE CLAIMS	5,002.80
					Total :	**5,002.80**
184299	3/11/2026	113770 TACO REVOLUTION	001063	020-00073	STATE OF THE CITY - CATERING SERV	6,361.88
					Total :	**6,361.88**
184300	3/11/2026	113769 RENT FOR EVENT LA, LLC	S01810	020-00072	STATE OF THE CITY - EQUIPMENT REN	9,785.07
					Total :	**9,785.07**
184301	3/11/2026	113647 FLYING LION PRODUCTIONS	26010		STATE OF THE CITY - VIDEO PRODUCT	1,990.00
					Total :	**1,990.00**
184302	3/24/2026	113670 1225 W 166TH LLC	RA-REDMAN 04/2026		RENTAL ASSISTANCE PROGRAM	623.75
					Total :	**623.75**
184303	3/24/2026	113691 14618 BUDLONG INVESTMENTS LLC	RA-BROWN 04/2026		RENTAL ASSISTANCE PROGRAM	381.25
					Total :	**381.25**
184304	3/24/2026	113688 146TH ST. INVESTMENTS, LLC - LBPM	RA-DAFFNEY 04/2026		RENTAL ASSISTANCE PROGRAM	511.75
					Total :	**511.75**
184305	3/24/2026	113097 148TH GARDENA LLC	RA-SPIVEY 04/2026		RENTAL ASSISTANCE PROGRAM	433.00
					Total :	**433.00**
184306	3/24/2026	107751 A-A BACKFLOW TESTING &, MAINTENANCE	94996		BACKFLOW ASSEMBLY REPAIR	3,674.00
					Total :	**3,674.00**
184307	3/24/2026	110028 ACCENTURE INFRASTRUCTURE, AND CAPITA	38242	024-01108	ARTESIA BLVD. STREET IMPROVEMEN	29,442.50
					Total :	**29,442.50**
184308	3/24/2026	110028 ACCENTURE INFRASTRUCTURE, AND CAPITA	38486	024-01108	ARTESIA BLVD. STREET IMPROVEMEN	10,666.03
					Total :	**10,666.03**
184309	3/24/2026	108948 ADAMS-NAULLS, VICKEY	AUGUST 2025		VOLUNTEER DRIVER	28.00
			DECEMBER 2025		VOLUNTEER DRIVER	21.00
			JULY 2025		VOLUNTEER DRIVER	35.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184309	3/24/2026	108948 ADAMS-NAULLS, VICKEY	(Continued)			
			NOVEMBER 2025		VOLUNTEER DRIVER	21.00
			OCTOBER 2025		VOLUNTEER DRIVER	35.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	28.00
					Total :	**168.00**
184310	3/24/2026	107712 AFFORDABLE GENERATOR SERVICES, INC.	28722	037-10491	GENERATOR INSPECTION SERVICE	255.00
					Total :	**255.00**
184311	3/24/2026	101748 AFTERMARKET PARTS COMPANY LLC, THE	84154031	037-10469	GTRANS AUTO PARTS	859.82
			84166177	037-10469	GTRANS AUTO PARTS	504.43
					Total :	**1,364.25**
184312	3/24/2026	113767 ALLEN, STEVEN	PERMIT #18775		PERMIT DEPOSIT REFUND - 14618 DUE	500.00
					Total :	**500.00**
184313	3/24/2026	100925 AMERICAN MOVING PARTS	01A179520		GTRANS AUTO PARTS	2,053.60
			01A179582		GTRANS AUTO PARTS	374.55
					Total :	**2,428.15**
184314	3/24/2026	107939 AMS.NET	0098293	023-01663	AQUATIC & SENIOR CENTER NETWOR	763.09
			0098329	023-01661	AQUATIC & SENIOR CENTER CABLE IN	26,913.04
			0098838	023-01661	AQUATIC & SENIOR CENTER CABLE IN	3,632.00
			0098856	023-01663	AQUATIC & SENIOR CENTER NETWOR	545.93
					Total :	**31,854.06**
184315	3/24/2026	108625 ARAD OIL INC.	FEBRUARY 2026		CAR WASH	12.00
					Total :	**12.00**
184316	3/24/2026	101459 ASBURY ENVIRONMENTAL SERVICES	I500-01340720		HAZARDOUS WASTE DISPOSAL SERVI	8.00
			I500-01340727		HAZARDOUS WASTE DISPOSAL SERVI	153.00
					Total :	**161.00**
184317	3/24/2026	104687 AT&T	24874613		TELEPHONE	860.14
					Total :	**860.14**
184318	3/24/2026	111170 AT&T FIRSTNET	287324972943X031026	023-01618	GTRANS CELL PHONE ACCT #2873249	321.71
			287324972943X071023		GTRANS CELL PHONE ACCT #2873249	-98.43

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184318	3/24/2026	111170 AT&T FIRSTNET	(Continued)			
				S		
				s		
					Total :	**223.28**
184319	3/24/2026	111170 AT&T FIRSTNET	287290395417X031026	023-01618	PD CELL PHONE ACCT #287290395417	349.68
			287290395417X071023		PD CELL PHONE ACCT #287290395417	-9.12
					Total :	**340.56**
184320	3/24/2026	111170 AT&T FIRSTNET	287298156560X031026	023-01618	CITYWIDE CELL PHONE ACCT #287298	2,557.55
					Total :	**2,557.55**
184321	3/24/2026	111170 AT&T FIRSTNET	287293416290X031026	023-01618	PD CELL PHONE ACCT #287293416290	2,268.54
					Total :	**2,268.54**
184322	3/24/2026	111170 AT&T FIRSTNET	287303490376X031026	023-01618	BUS CELL PHONE ACCT #28730349037	2,087.92
					Total :	**2,087.92**
184323	3/24/2026	111170 AT&T FIRSTNET	287290885074X031026	023-01618	CITYWIDE CELL PHONE ACCT #287290	1,660.80
					Total :	**1,660.80**
184324	3/24/2026	111170 AT&T FIRSTNET	287293420631X031026	023-01618	CD CELL PHONE ACCT #287293420631	316.16
					Total :	**316.16**
184325	3/24/2026	111170 AT&T FIRSTNET	287295242065X031026	023-01618	PD CELL PHONE ACCT #287295242065	291.60
					Total :	**291.60**
184326	3/24/2026	111170 AT&T FIRSTNET	287352273971X031026	023-01618	PW CELL PHONE ACCT #287352273971	277.66
					Total :	**277.66**
184327	3/24/2026	100964 AT&T MOBILITY	287275680401X030126		PD CELL PHONE ACCT #287275680401	148.43
					Total :	**148.43**
184328	3/24/2026	100964 AT&T MOBILITY	828667974X03162026		CM CELL PHONE ACCT #828667974	87.46
					Total :	**87.46**
184329	3/24/2026	113689 AUBRY, BRUCE	RA-SPRATT 04/2026		RENTAL ASSISTANCE PROGRAM	550.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184329	3/24/2026	113689 113689 AUBRY, BRUCE	(Continued)		**Total :**	**550.00**
184330	3/24/2026	109824 AXON ENTERPRISE INC.	INUS420222	035-01436	POLICE IN-CAR VIDEO	50,432.20
					Total :	**50,432.20**
184331	3/24/2026	110686 AZTECH ELEVATOR COMPANY	AZ20688	037-10452	ELEVATOR MAINTENANCE - GTRANS	285.00
			AZ20689	024-01170	ELEVATOR MAINTENANCE - NCC	125.00
			AZ20690	024-01170	ELEVATOR MAINTENANCE - PW	285.00
			AZ20691	024-01170	ELEVATOR MAINTENANCE - NCC	285.00
			AZ20692	024-01170	ELEVATOR MAINTENANCE - CH	125.00
			AZ20693	037-10452	ELEVATOR MAINTENANCE - GTRANS	83.33
					Total :	**1,188.33**
184332	3/24/2026	112503 BARENTINE, LINDA	AUGUST 2025		VOLUNTEER DRIVER	35.00
			DECEMBER 2025		VOLUNTEER DRIVER	7.00
			JULY 2025		VOLUNTEER DRIVER	35.00
			NOVEMBER 2025		VOLUNTEER DRIVER	28.00
			OCTOBER 2025		VOLUNTEER DRIVER	28.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	28.00
					Total :	**161.00**
184333	3/24/2026	113761 BARKER, ANTHONY	RA-LOGAN 04/2026		RENTAL ASSISTANCE PROGRAM	660.50
					Total :	**660.50**
184334	3/24/2026	112782 BARR, LASHELLE	0183 01/22/26		ENTERTAINMENT SERVICES - FIVE ST/	550.00
					Total :	**550.00**
184335	3/24/2026	102035 BD WHITE TOP SOIL CO., INC.	94181		PARK MAINT SUPPLIES	66.30
					Total :	**66.30**
184336	3/24/2026	103641 BECNEL UNIFORMS	90217		BUS UNIFORM SUPPLIES	109.70
			90273		BUS UNIFORM SUPPLIES	1,794.42
			90389		BUS UNIFORM SUPPLIES	19.02
					Total :	**1,923.14**
184337	3/24/2026	107747 BENGAR PRODUCTIONS	7843		EMBROIDERY SERVICES	144.00
			7846		DTF TRANSFER	59.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184337	3/24/2026	107747 107747 BENGAR PRODUCTIONS	(Continued)		**Total :**	**203.00**
184338	3/24/2026	113715 BERRO PROPERTY MANAGEMENT	RA-PATTERSON 04/2026		RENTAL ASSISTANCE PROGRAM	990.00
					Total :	**990.00**
184339	3/24/2026	113762 BF PROPERTIES 1 LLC	RA-AVELAR 04/2026		RENTAL ASSISTANCE PROGRAM	847.50
					Total :	**847.50**
184340	3/24/2026	113764 BIT PROPERTIES INC.	PERMIT #50025-0224		PERMIT DEPOSIT REFUND - 15325 GR/	7,500.00
					Total :	**7,500.00**
184341	3/24/2026	111902 BPR CONSULTING GROUP LLC	3844	032-00231	CONSULTING SERVICES - DECEMBER	708,961.16
			3897	032-00231	CONSULTING SERVICES - JANUARY 20	79,207.80
					Total :	**788,168.96**
184342	3/24/2026	110313 CALTIP	94-2026-FEBRUARY	037-10449	INSURANCE CLAIMS DEDUCTIBLE - FE	2,704.52
					Total :	**2,704.52**
184343	3/24/2026	823003 CARL WARREN & COMPANY	FEBRUARY 2026		CLAIMS MANAGEMENT	3,277.83
					Total :	**3,277.83**
184344	3/24/2026	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	51549		LEGAL SERVICES	3,969.00
			51552		LEGAL SERVICES	6,142.58
			51554		LEGAL SERVICES	2,121.85
			51556		LEGAL SERVICES	2,093.30
			51558		LEGAL SERVICES	35.00
			51559		LEGAL SERVICES	92.00
			51560		LEGAL SERVICES	391.00
			51561		LEGAL SERVICES	46.00
			51564		LEGAL SERVICES	368.00
			51566		LEGAL SERVICES	782.00
			51567		LEGAL SERVICES	989.00
			51568		LEGAL SERVICES	1,035.00
			51569		LEGAL SERVICES	621.00
			51673		LEGAL SERVICES	17.50
					Total :	**18,703.23**
184345	3/24/2026	105122 CERDA, TASHA	02/19-02/22		2026 ICA WINTER SEMINAR	372.90

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184345	3/24/2026	105122 105122 CERDA, TASHA	(Continued)		**Total :**	**372.90**
184346	3/24/2026	103489 CF UNITED LLC	010126-013126		PD CAR WASH	472.00
					Total :	**472.00**
184347	3/24/2026	110605 CHANDLER ASSET MANAGEMENT	2602GARDENA	023-01628	INVESTMENT MGMT SERVICES - FEBR	2,779.73
					Total :	**2,779.73**
184348	3/24/2026	112462 CHAO, LOUISE T.	AUGUST 2025		VOLUNTEER DRIVER	63.00
			DECEMBER 2025		VOLUNTEER DRIVER	42.00
			JULY 2025		VOLUNTEER DRIVER	63.00
			NOVEMBER 2025		VOLUNTEER DRIVER	28.00
			OCTOBER 2025		VOLUNTEER DRIVER	35.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	28.00
					Total :	**259.00**
184349	3/24/2026	108378 CHARLES E. THOMAS COMPANY INC.	121434	037-10454	DESIGNATED OPERATOR SERVICE	225.00
			122121	037-10454	SERVICE CALL - TLS ALARM	462.25
			122370	037-10454	DESIGNATED OPERATOR SERVICE	225.00
					Total :	**912.25**
184350	3/24/2026	104126 CHARTER COMMUNICATIONS	187854501030726	023-01619	CABLE & BACKUP INTERNET SERVICE	5,233.08
					Total :	**5,233.08**
184351	3/24/2026	113697 CHEN, CHAO YUNG	RA-WILLIAMS 04/2026		RENTAL ASSISTANCE PROGRAM	875.00
					Total :	**875.00**
184352	3/24/2026	113697 CHEN, CHAO YUNG	RA-GONZALEZ 04/2026		RENTAL ASSISTANCE PROGRAM	668.75
					Total :	**668.75**
184353	3/24/2026	112664 CHEN, WEIMIN	DECEMBER 2025		VOLUNTEER DRIVER	14.00
			OCTOBER 2025		VOLUNTEER DRIVER	14.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	28.00
					Total :	**56.00**
184354	3/24/2026	106107 CITY OF GLENDALE	26-1129		DNA PROCESSING	630.00
					Total :	**630.00**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184355	3/24/2026	110122 COMMANDSTAT ANALYTICS, INC	256		DATABASE MGMT & REPORTING PREP	2,135.88
					Total :	**2,135.88**
184356	3/24/2026	109913 COSTAR REALTY INFORMATION INC.	123685058	032-00228	COSTAR SUITE - MARCH 2026	985.16
					Total :	**985.16**
184357	3/24/2026	102791 CPAC, INC.	1302658	023-01669	COMPUTER HARDWARE REPLACEMEI	38,548.76
					Total :	**38,548.76**
184358	3/24/2026	109005 CRESPO, ERNIE	01/22-01/23		2026 LCW ANNUAL CONFERENCE	82.00
					Total :	**82.00**
184359	3/24/2026	106572 CULVER CITYBUS	022726		REGIONAL BUS ROADEO ENTRANCE F	1,200.00
					Total :	**1,200.00**
184360	3/24/2026	106193 CUMMINS SALES AND SERVICE	X4-260292842	037-10470	GTRANS AUTO PARTS	279.72
					Total :	**279.72**
184361	3/24/2026	110319 CWE DIRECTOR	F26145	024-01205	MS4 & NPDES MONITORING & COMPLI	19,961.59
					Total :	**19,961.59**
184362	3/24/2026	104736 D&R OFFICE WORKS, INC.	138681	034-00721	AQUATIC & SENIOR CENTER FURNITU	88,455.87
					Total :	**88,455.87**
184363	3/24/2026	303459 DEPARTMENT OF JUSTICE	028196		FINGERPRINT APPS - FEBRUARY 2026	1,755.00
					Total :	**1,755.00**
184364	3/24/2026	312117 DEPARTMENT OF WATER & POWER	030326		LIGHT & POWER	88.05
					Total :	**88.05**
184365	3/24/2026	113693 DICKENS, TANISHA K	RA-MCKINLEY 04/2026		RENTAL ASSISTANCE PROGRAM	750.00
					Total :	**750.00**
184366	3/24/2026	109416 E S SPORTS	12434		CUSTOM GRAPHICS FOR UNIT P24	284.86
			12465		CUSTOM GRAPHICS FOR UNIT GT1	102.56
					Total :	**387.42**
184367	3/24/2026	105418 EMPIRE CLEANING SUPPLY	S7569205	034-00713	CUSTODIAL SUPPLIES	944.57

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184367	3/24/2026	105418 EMPIRE CLEANING SUPPLY	(Continued)			
			S7574243	034-00713	CUSTODIAL SUPPLIES	150.15
			S7583452	034-00713	CUSTODIAL SUPPLIES	592.86
			S7583922	034-00713	CUSTODIAL SUPPLIES	265.65
					Total :	**1,953.23**
184368	3/24/2026	105392 ENTENMANN-ROVIN COMPANY	0193430		PD UNIFORM SUPPLIES	707.84
					Total :	**707.84**
184369	3/24/2026	106459 ENTERPRISE FM TRUST	FBN5573305	023-01620	ENTERPRISE LEASE - MARCH 2026 - P	9,801.31
			FBN5573341	023-01620	ENTERPRISE LEASE - MARCH 2026	11,522.56
				023-01572		
				023-01634		
				023-01638		
				037-10492		
			FBN5573341.		ENTERPRISE LEASE - MARCH 2026	-14,769.05
					Total :	**6,554.82**
184370	3/24/2026	110320 EYEDEAL INTERIORS INC	CG600116		IT OFFICE REMODEL	4,771.90
					Total :	**4,771.90**
184371	3/24/2026	106129 FEDEX	9-203-88031		SHIPPING SERVICES	46.71
			9-212-02796		SHIPPING SERVICES	18.00
					Total :	**64.71**
184372	3/24/2026	113708 FERANDELL TENNIS COURTS, INC.	2026-34	024-01204	ROWLEY PARK BASKETBALL COURT R	143,709.35
					Total :	**143,709.35**
184373	3/24/2026	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLUT	2502842602		DRUG TEST/ADMIN FEE	530.29
					Total :	**530.29**
184374	3/24/2026	113698 FIRST LIGHT PROPERTY, MANAGEMENT	RA-MITCHELL 04/2026		RENTAL ASSISTANCE PROGRAM	598.75
					Total :	**598.75**
184375	3/24/2026	109315 FLEETCREW, INC.	64830		PERIODIC TRUCK INSPECTION SERVIC	564.00
			65294		PERIODIC TRUCK INSPECTION SERVIC	942.00
					Total :	**1,506.00**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184376	3/24/2026	112650 FOSTER & FOSTER, INC.	38493	023-01596	GASB 68 REPORTS	1,500.00
					Total :	**1,500.00**
184377	3/24/2026	112566 GALLS, LLC	034127742		PD UNIFORM SUPPLIES	1,026.26
			034156820		PD UNIFORM SUPPLIES	363.02
			034212691		PD UNIFORM SUPPLIES	-15.00
					Total :	**1,374.28**
184378	3/24/2026	207303 GARCIA, PEGGY	JULY 2025		VOLUNTEER DRIVER	7.00
					Total :	**7.00**
184379	3/24/2026	107011 GARDENA VALLEY NEWS	00161121		NOTICE OF PUBLIC HEARING - CUP #9	182.00
			00161128		NOTICE OF PUBLIC HEARING - ORDIN/	175.00
					Total :	**357.00**
184380	3/24/2026	107034 GARDENA WELDING SUPPLY CO INC.	95 133452		GTRANS MAINT SUPPLIES	75.14
			95 133530		PW MAINT SUPPLIES	283.43
					Total :	**358.57**
184381	3/24/2026	110722 GARON WYATT INVESTIGATIVE, SERVICES, L	003		PROFESSIONAL SERVICES - PERSONN	4,845.00
					Total :	**4,845.00**
184382	3/24/2026	619005 GAS COMPANY, THE	030426		GAS	7,615.43
					Total :	**7,615.43**
184383	3/24/2026	619005 GAS COMPANY, THE	058-854-91703 030626		CNG FUEL	1,348.78
					Total :	**1,348.78**
184384	3/24/2026	106470 GILLIG LLC	41406822	037-10471	GTRANS AUTO PARTS	508.10
			41408620	037-10471	GTRANS AUTO PARTS	89.70
					Total :	**597.80**
184385	3/24/2026	104266 GLADWELL GOVERNMENTAL SERVICES, INC.	6148	011-00047	RECORDS RETENTION PROGRAM	7,160.00
					Total :	**7,160.00**
184386	3/24/2026	112692 GOCANVAS	INV00220223		MONTHLY SUBSCRIPTION - FEBRUARY	1,350.00
			INV00222650		MONTHLY SUBSCRIPTION - MARCH 2(	1,350.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184386	3/24/2026	112692 112692 GOCANVAS	(Continued)		**Total :**	**2,700.00**
184387	3/24/2026	619004 GOLDEN STATE WATER CO.	030526		WATER	9,560.12
					Total :	**9,560.12**
184388	3/24/2026	112502 GORDON, CHRISTOPHER	030226		EDUCATIONAL REIMBURSEMENT	450.00
					Total :	**450.00**
184389	3/24/2026	109055 GRAFFITI SHIELD, INC.	32227		BUS GRAFFITI SHIELD	198.88
					Total :	**198.88**
184390	3/24/2026	107513 GRAINGER	9821868065	037-10459	GTRANS MAINT SUPPLIES	54.14
					Total :	**54.14**
184391	3/24/2026	113274 GREEN JR, BILLIE	100		PHOTOGRAPHY SERVICES - FIVE STAI	550.00
					Total :	**550.00**
184392	3/24/2026	113754 GST	INV124750		GETAC DCC TABLET REPAIR	4,600.00
					Total :	**4,600.00**
184393	3/24/2026	113657 HALLDALE MHP, LLC	RA-SANCHEZ 04/2026		RENTAL ASSISTANCE PROGRAM	210.50
					Total :	**210.50**
184394	3/24/2026	108949 HELM, SUSAN	AUGUST 2025		VOLUNTEER DRIVER	35.00
			DECEMBER 2025		VOLUNTEER DRIVER	35.00
			JULY 2025		VOLUNTEER DRIVER	21.00
			NOVEMBER 2025		VOLUNTEER DRIVER	28.00
			OCTOBER 2025		VOLUNTEER DRIVER	14.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	14.00
					Total :	**147.00**
184395	3/24/2026	108765 HENDERSON, MARK E.	02/19-02/22		2026 ICA WINTER SEMINAR	372.90
					Total :	**372.90**
184396	3/24/2026	108434 HOME DEPOT CREDIT SERVICES	1901409		GTRANS FACILITIES SUPPLIES	144.64
			2533651		CH BASEMENT PROJECT SUPPLIES	81.95
			2593527		CH BASEMENT PROJECT SUPPLIES	40.97
			2902501		GTRANS FACILITIES SUPPLIES	111.96

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184396	3/24/2026	108434 HOME DEPOT CREDIT SERVICES	(Continued)			
			3293383		REC PROGRAM SUPPLIES	537.65
			3522166		GTRANS FACILITIES SUPPLIES	150.42
			4184982		CUSTODIAL SUPPLIES	19.91
			4901494		CUSTODIAL SUPPLIES	82.71
			4902688		GTRANS FACILITIES SUPPLIES	-115.01
			5364999		CH BASEMENT PROJECT SUPPLIES	223.76
			5902573		GTRANS FACILITIES SUPPLIES	250.00
			6251996		CUSTODIAL SUPPLIES	83.94
			8652182		CUSTODIAL SUPPLIES	45.53
			8696352		GTRANS MAINT SUPPLIES	357.99
			901190		GTRANS MAINT SUPPLIES	-164.64
			9233749		PD PROGRAM SUPPLIES	-6.62
					Total :	**1,845.16**
184397	3/24/2026	106633 HOUSE OF TROPHIES & AWARDS INC	43690	037-10517	2026 FIVE STAR ROADEO TROPHIES	6,058.20
					Total :	**6,058.20**
184398	3/24/2026	111696 INDICATOR REEF, LLC	RA-WASHINGTON04/2026		RENTAL ASSISTANCE PROGRAM	673.75
					Total :	**673.75**
184399	3/24/2026	110222 INTERAMERICAN MOTOR, LLC	110-920548		GTRANS AUTO PARTS	156.31
			116-716546		GTRANS AUTO PARTS	101.28
					Total :	**257.59**
184400	3/24/2026	111593 INTER-CON SECURITY SYSTEMS INC	BD0795758	037-10518	GTRANS SECURITY SERVICES - FEBRI	6,684.16
			BD0795885	037-10518	GTRANS SECURITY SERVICES - FEBRI	30.74
					Total :	**6,714.90**
184401	3/24/2026	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	120174474	037-10472	GTRANS AUTO PARTS	1,450.54
			120174579	037-10472	GTRANS AUTO PARTS	1,681.12
					Total :	**3,131.66**
184402	3/24/2026	104659 IRON MOUNTAIN INFORMATION, MANAGEMEI	LBYJ734		OFF-SITE STORAGE SERVICES - FEBR	65.62
					Total :	**65.62**
184403	3/24/2026	110733 J & S PROPERTY MANAGEMENT AND, MAINTI	9833		LANDSCAPE MAINTENANCE SERVICE,	2,089.65

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184403	3/24/2026	110733 110733 J & S PROPERTY MANAGEMENT AND, M. (Continued)			**Total :**	**2,089.65**
184404	3/24/2026	113743 JANICE SARUWATARI LBT FBO	RA-CARILLO 04/2026		RENTAL ASSISTANCE PROGRAM	737.50
					Total :	**737.50**
184405	3/24/2026	113695 JENKINS PROPERTY MANAGEMENT	RA-YOUNG 04/2026		RENTAL ASSISTANCE PROGRAM	622.75
					Total :	**622.75**
184406	3/24/2026	113694 JOURNIGAN, NEDRA	RA-FLETCHER 04/2026		RENTAL ASSISTANCE PROGRAM	425.00
					Total :	**425.00**
184407	3/24/2026	113696 KALMAN, ALAN	RA-EGUILUZ 04/2026		RENTAL ASSISTANCE PROGRAM	245.00
					Total :	**245.00**
184408	3/24/2026	211429 KEMP, TAMARA	FEBRUARY 2026		DANCE INSTRUCTOR	1,435.00
					Total :	**1,435.00**
184409	3/24/2026	104203 L.A. PAINT & BODY WORKS	30881		BUS REPAIR FOR BUS #2015	2,249.30
					Total :	**2,249.30**
184410	3/24/2026	109939 LA UNIFORMS & TAILORING	31230		PD UNIFORM SUPPLIES	847.00
			31550		PD UNIFORM SUPPLIES	115.97
			31687		PD UNIFORM SUPPLIES	106.08
					Total :	**1,069.05**
184411	3/24/2026	113765 LAGRANDEUR, JOHN	PERMIT #50025-0421		PERMIT DEPOSIT REFUND - 1151 W. 16	7,500.00
					Total :	**7,500.00**
184412	3/24/2026	112614 LAX AUTO REPAIR	20793		2007 FORD E-350 #1267073 SERVICE &	1,345.85
			20880		2021 FORD INTRCPTR #1614731 SERVI	1,391.08
			21052		2024 DODGE DURANGO #1697549 OIL	70.00
			21070		2021 FORD INTRCPTR #1614738 OIL &	70.00
					Total :	**2,876.93**
184413	3/24/2026	113442 LCR EARTHWORK & ENGINEERING, CORP.	06F		LOCAL STREET IMPROVEMENTS, JN 5	165,904.07
					Total :	**165,904.07**
184414	3/24/2026	112260 LIEBERT CASSIDY WHITMORE	313972	023-01670	WORKPLACE HARASSMENT TRAINING	13,850.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184414	3/24/2026	112260 112260 LIEBERT CASSIDY WHITMORE	(Continued)		**Total :**	**13,850.00**
184415	3/24/2026	113687 LIN, JENHUI	RA-SCOTT 04/2026		RENTAL ASSISTANCE PROGRAM	470.00
					Total :	**470.00**
184416	3/24/2026	113639 MABRY MANAGEMENT	RA-GARCIA 04/2026		RENTAL ASSISTANCE PROGRAM	414.75
					Total :	**414.75**
184417	3/24/2026	112695 MANN, SCOTT A.	26-001	023-01641	RISK MGMT CONSULTING SERVICES	2,000.00
			26-002	023-01641	RISK MGMT CONSULTING SERVICES	2,000.00
					Total :	**4,000.00**
184418	3/24/2026	813030 MANNING & KASS	856094		LEGAL SERVICES	2,933.20
			856095		LEGAL SERVICES	83.35
					Total :	**3,016.55**
184419	3/24/2026	104841 MAR-CO EQUIPMENT COMPANY	214449	024-01213	STREET SWEEPER REPAIRS	8,361.45
					Total :	**8,361.45**
184420	3/24/2026	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	P32094		FIRE EXTINGUISHER SERVICE - ROWL	170.00
			P32095		FIRE EXTINGUISHER SERVICE - MAS F	85.00
			P32096		FIRE EXTINGUISHER SERVICE - NCC	88.00
			P32097		FIRE EXTINGUISHER SERVICE - CH	104.00
			P32098		FIRE EXTINGUISHER SERVICE - SENIC	85.00
			P32099		FIRE EXTINGUISHER SERVICE - HS	85.00
			P32100		FIRE EXTINGUISHER SERVICE - FREEI	85.00
			P32101		FIRE EXTINGUISHER SERVICE - BELL /	85.00
			P32102		FIRE EXTINGUISHER SERVICE - JOHNS	85.00
			P32103		FIRE EXTINGUISHER SERVICE - PW	298.00
			P32104		FIRE EXTINGUISHER SERVICE - PW	948.82
					Total :	**2,118.82**
184421	3/24/2026	113703 MCCARROLL, LILLIAN	RA-PLESE 04/2026		RENTAL ASSISTANCE PROGRAM	472.50
					Total :	**472.50**
184422	3/24/2026	113064 MCMASTER-CARR SUPPLY COMPANY	60879579		STREET SWEEPER SUPPLIES	303.46
			60960525		GTRANS SHOP SUPPLIES	120.22

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184422	3/24/2026	113064 113064 MCMASTER-CARR SUPPLY COMPANY (Continued)			**Total :**	**423.68**
184423	3/24/2026	102534 MONCADA, BARBARA	AUGUST 2025		VOLUNTEER DRIVER	7.00
			JULY 2025		VOLUNTEER DRIVER	21.00
			NOVEMBER 2025		VOLUNTEER DRIVER	7.00
					Total :	**35.00**
184424	3/24/2026	113029 MONTEREY APARTMENTS	RA-MORAN 04/2026		RENTAL ASSISTANCE PROGRAM	960.00
					Total :	**960.00**
184425	3/24/2026	107505 MOUSER ELECTRONICS, INC.	88849379		GTRANS AUTO SUPPLIES	22.82
					Total :	**22.82**
184426	3/24/2026	105622 N/S CORPORATION	0131251	037-10464	GTRANS BUS WASH EQUIPMENT MAIN	741.00
					Total :	**741.00**
184427	3/24/2026	113771 NGUYEN, MICHELLE	RECEIPT #87320		CHANGE OF ADDRESS REFUND	492.00
					Total :	**492.00**
184428	3/24/2026	113742 NORMAN KOUTEK C/O JAMISON, MANAGEME	RA-CONEY 04/2026		RENTAL ASSISTANCE PROGRAM	1,069.00
					Total :	**1,069.00**
184429	3/24/2026	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	90022275	023-01626	RANDOM TESTS	808.00
			90022890	023-01626	RANDOM TESTS	251.00
			90108471	023-01626	RANDOM TESTS	328.00
			90108868	023-01626	RANDOM TESTS	757.00
					Total :	**2,144.00**
184430	3/24/2026	115168 OFFICE DEPOT	458944581		HR OFFICE SUPPLIES	34.12
			459324804		PD OFFICE SUPPLIES	63.44
			459884223		REC OFFICE SUPPLIES	1,189.64
			459943728		FINANCE OFFICE SUPPLIES	36.01
			459944705		FINANCE OFFICE SUPPLIES	18.99
			460730351		PD OFFICE SUPPLIES	54.80
			460737156		PD OFFICE SUPPLIES	6.72
			460737156-002		PD OFFICE SUPPLIES	44.44
			460738681		PD OFFICE SUPPLIES	54.83
			461235664		BUS OFFICE SUPPLIES	125.77

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184430	3/24/2026	115168 OFFICE DEPOT	(Continued)			
			461578114		FINANCE OFFICE SUPPLIES	410.20
			461795078		PD OFFICE SUPPLIES	342.79
			462509586		PD OFFICE SUPPLIES	67.95
					Total :	**2,449.70**
184431	3/24/2026	111358 O'REILLY AUTO PARTS	239318		PW AUTO PARTS	219.39
					Total :	**219.39**
184432	3/24/2026	115810 ORKIN PEST CONTROL	292124932		PEST CONTROL - ACCT #27336703	387.59
			292124933		PEST CONTROL - ACCT #27336703	387.59
			293691260		PEST CONTROL - ACCT #27336703	387.59
					Total :	**1,162.77**
184433	3/24/2026	111343 OROZCO, ALEJANDRA	022326		MGMT ANNUAL HEALTH BENEFIT	164.61
					Total :	**164.61**
184434	3/24/2026	113731 OSCAR MOBILE BODY & DETAIL	3		VEHICLE MAINT SUPPLIES	987.30
					Total :	**987.30**
184435	3/24/2026	113772 PACIFIC SANDS HOMES, LLC	PERMIT #50025-0524		PERMIT DEPOSIT REFUND - 2202 W. 14	5,000.00
					Total :	**5,000.00**
184436	3/24/2026	113768 PACIFICO GENERAL CONSTRUCTION	PERMIT #18730		PERMIT DEPOSIT REFUND - 15222 S R.	4,000.00
					Total :	**4,000.00**
184437	3/24/2026	113716 PENINSULA VIEW PROPERTY, MANAGEMENT	RA-WEEKS 04/2026		RENTAL ASSISTANCE PROGRAM	448.75
					Total :	**448.75**
184438	3/24/2026	112189 PERFECT SCORE ATHLETIC, TRAINING CENT	02/04-02/25/26		GYMNASTICS INSTRUCTOR SERVICES	2,984.80
					Total :	**2,984.80**
184439	3/24/2026	112744 PHILLIP, SANJAY	DECEMBER 2025		VOLUNTEER DRIVER	7.00
					Total :	**7.00**
184440	3/24/2026	113672 POSITIVE INVESTMENTS INC.	RA-HASWELL 04/2026		RENTAL ASSISTANCE PROGRAM	421.00
					Total :	**421.00**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184441	3/24/2026	113683 PREMIER PROPERTIES	RA-FUDGE 04/2026		RENTAL ASSISTANCE PROGRAM	366.25
					Total :	**366.25**
184442	3/24/2026	112610 PRIETO, THERESE M.	OCTOBER 2025		VOLUNTEER DRIVER	7.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	14.00
					Total :	**21.00**
184443	3/24/2026	111883 PROJECT PARTNERS, INC.	28550	024-01112	PROJECT MANAGEMENT SERVICES	12,040.00
					Total :	**12,040.00**
184444	3/24/2026	113656 PROPERTY MANAGEMENT ASSOCIATES	RA-BROWN 04/2026		RENTAL ASSISTANCE PROGRAM	603.76
					Total :	**603.76**
184445	3/24/2026	106092 PRUDENTIAL OVERALL SUPPLY	43099718	034-00712	CUSTODIAL SUPPLIES	43.70
			43099719	024-01168	UNIFORM & SUPPLY RENTAL	174.35
				034-00712		
			43099720	034-00712	UNIFORM & SUPPLY RENTAL	32.05
			43099721	034-00712	SUPPLY RENTAL - MATS - GTRANS	51.20
			43099722	034-00712	SUPPLY RENTAL - MATS - NCC	13.83
			43099723	034-00712	SUPPLY RENTAL - MATS - CH	19.42
			43099724	034-00712	SUPPLY RENTAL - MATS - PD	29.70
			43099725	034-00712	SUPPLY RENTAL - MATS - HS	11.88
			43101065	037-10473	UNIFORM & SUPPLY RENTAL	330.21
			43101508	034-00712	CUSTODIAL SUPPLIES	872.21
			43101509	024-01168	UNIFORM & SUPPLY RENTAL	180.34
				034-00712		
			43101510	034-00712	UNIFORM & SUPPLY RENTAL	32.05
			43101511	034-00712	SUPPLY RENTAL - MATS - GTRANS	51.20
			43102797	037-10473	UNIFORM & SUPPLY RENTAL	330.21
					Total :	**2,172.35**
184446	3/24/2026	107112 RCS INVESTIGATIONS &, CONSULTING, LLC	7288	035-01437	INTERNAL AFFAIRS INVESTIGATIONS	7,328.58
					Total :	**7,328.58**
184447	3/24/2026	103072 REACH	032699		EAP SERVICES/REACHLINE NEWSLET	902.00
					Total :	**902.00**
184448	3/24/2026	108886 REDMON GROUP INC.	RG2022672	037-10501	GTRANS WEBSITE SUPPORT	2,910.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184448	3/24/2026	108886 REDMON GROUP INC.	(Continued)			
			RG2022676	037-10501	GTRANS WEBSITE SUPPORT	2,080.91
					Total :	**4,990.91**
184449	3/24/2026	112433 RIGHTWAY HEALTHCARE, INC	INV11131748	023-01624	CARE NAVIGATION COORDINATORS	1,963.00
					Total :	**1,963.00**
184450	3/24/2026	100585 RKA CONSULTING GROUP	36760		ENGINEERING & SURVEYING SERVICE	1,190.00
					Total :	**1,190.00**
184451	3/24/2026	119126 S.B.R.P.C.A.	04741	023-01600	FY25-26 4TH QUARTER ASSESSMENT	413,829.89
				023-01671		
					Total :	**413,829.89**
184452	3/24/2026	119126 S.B.R.P.C.A.	04715	035-01438	PD VEHICLE BUILD OUT	28,508.73
					Total :	**28,508.73**
184453	3/24/2026	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	2638		STREET MAINT SUPPLIES	4.03
					Total :	**4.03**
184454	3/24/2026	119015 SAFETY-KLEEN CORPORATION	99265643	037-10474	SERVICE AQUEOUS PARTS WASHER	1,392.36
					Total :	**1,392.36**
184455	3/24/2026	119016 SAM'S CLUB	0447		PD PROGRAM SUPPLIES	150.50
			0597		PD PROGRAM SUPPLIES	68.29
			3781 03/02/26		PD PROGRAM SUPPLIES	163.92
					Total :	**382.71**
184456	3/24/2026	102733 SATO, KATHY	AUGUST 2025		VOLUNTEER DRIVER	21.00
			JULY 2025		VOLUNTEER DRIVER	7.00
			NOVEMBER 2025		VOLUNTEER DRIVER	21.00
			OCTOBER 2025		VOLUNTEER DRIVER	7.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	35.00
					Total :	**91.00**
184457	3/24/2026	113568 SAX FOR ALL OCCASIONS	022626		ENTERTAINMENT SERVICES - STATE C	350.00
					Total :	**350.00**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184458	3/24/2026	105685 SCHNUR, DIANA	01/21-01/23		2026 LCW ANNUAL CONFERENCE	237.80
					Total :	**237.80**
184459	3/24/2026	108654 SECTRAN SECURITY INC.	26022353		ARMORED TRANSPORTATION SERVICI	1,454.30
			26030913		ARMORED TRANSPORTATION SERVICI	729.90
			26030914		ARMORED TRANSPORTATION SERVICI	321.54
					Total :	**2,505.74**
184460	3/24/2026	113313 SHARP PERFORMANCE INC	1087	035-01435	COGNITIVE PERFORMANCE COACHIN	34,800.00
					Total :	**34,800.00**
184461	3/24/2026	110731 SHAW HR CONSULTING, INC	014543		PROFESSIONAL SERVICES	1,900.00
			014982		PROFESSIONAL SERVICES	1,325.00
			015526		PROFESSIONAL SERVICES	650.00
			015581		PROFESSIONAL SERVICES	1,700.00
					Total :	**5,575.00**
184462	3/24/2026	109918 SHIGE'S FOREIGN CAR SERVICE, INC.	8104335	035-01400	2023 FORD INTRCPTR #1661718 SERVI	171.20
					Total :	**171.20**
184463	3/24/2026	113084 SL PROPERTY MANAGEMENT INC	RA-HOPE 04/2026		RENTAL ASSISTANCE PROGRAM	593.75
					Total :	**593.75**
184464	3/24/2026	119129 SNAP-ON INDUSTRIAL	ARV-67307654		BUS MAINT SUPPLIES	60.18
					Total :	**60.18**
184465	3/24/2026	107761 SOCAL STORMWATER RUNOFF, SOLUTION S	13926	037-10479	FACILITY STORMWATER COMPLIANCE	510.00
					Total :	**510.00**
184466	3/24/2026	102027 SOUTH BAY ELECTRIC MOTORS, INC	27615		BUS AUTO PARTS	1,162.58
					Total :	**1,162.58**
184467	3/24/2026	119447 SOUTH BAY FORD	561504		GTRANS AUTO PARTS	65.06
			578917		GTRANS AUTO PARTS	133.71
					Total :	**198.77**
184468	3/24/2026	619003 SOUTHERN CALIFORNIA EDISON	030326		LIGHT & POWER	23,054.81

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184468	3/24/2026	619003 619003 SOUTHERN CALIFORNIA EDISON	(Continued)		**Total :**	**23,054.81**
184469	3/24/2026	619006 SOUTHERN CALIFORNIA EDISON	90004928	024-01214	TRAFFIC SIGNAL POLE RENTAL FEE	9,624.12
					Total :	**9,624.12**
184470	3/24/2026	113745 SPRING PROPERTY GROUP	RA-DELACRUZ 04/2026		RENTAL ASSISTANCE PROGRAM	1,275.00
					Total :	**1,275.00**
184471	3/24/2026	108338 STEAMX, LLC	73499		PRESSURE WASHER REPAIR	1,455.02
					Total :	**1,455.02**
184472	3/24/2026	113248 SWEET LOU'S BBQ	2747	037-10519	2026 FIVE STAR ROADEO FOOD & REF	12,508.60
					Total :	**12,508.60**
184473	3/24/2026	113766 TA, DON	PERMIT #50024-0322		PERMIT DEPOSIT REFUND - 16907 HAF	7,500.00
					Total :	**7,500.00**
184474	3/24/2026	112703 TEAM PORTER INC.	RA-MITCHEL 04/2026		RENTAL ASSISTANCE PROGRAM	568.75
					Total :	**568.75**
184475	3/24/2026	113297 TECHNICAL MASTERY SOCCER	FEBRUARY 2026		SOCCER INSTRUCTOR	1,115.20
					Total :	**1,115.20**
184476	3/24/2026	113294 TIRE HOUSE, THE	7482		CD VEHICLE TIRES	497.25
					Total :	**497.25**
184477	3/24/2026	110238 TIREHUB, LLC	56881794		TIRES - BR ALENZA PRESTIGE 275 45/2	812.04
					Total :	**812.04**
184478	3/24/2026	113381 TOLAR MANUFACTURING COMPANY, INC	16061	037-10442	BUS STOP AMENITY EQUIPMENT	62,376.00
					Total :	**62,376.00**
184479	3/24/2026	109775 TOMS TRUCK CENTER NORTH COUNTY	1387442		GTRANS AUTO PARTS	143.54
					Total :	**143.54**
184480	3/24/2026	113717 TOP TEAM REALTY, INC	RA-WEBB 04/2026		RENTAL ASSISTANCE PROGRAM	1,277.50
					Total :	**1,277.50**
184481	3/24/2026	106018 TRANE U.S. INC.	315928716	037-10495	BUS FACILITY SERVICE MAINTENANCE	1,235.02

Bank code : usb

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
184481	3/24/2026	106018	106018 TRANE U.S. INC.	(Continued)		**Total :**	**1,235.02**
184482	3/24/2026	105717	TRANSPORTATION MANAGEMENT, & DESIGN	1199-02	037-10502	GTRANS COMPREHENSIVE OPERATIO	30,901.27
				1199-03	037-10502	GTRANS COMPREHENSIVE OPERATIO	48,086.30
				1199-04	037-10502	GTRANS COMPREHENSIVE OPERATIO	62,932.19
						Total :	**141,919.76**
184483	3/24/2026	110851	TRAPEZE SOFTWARE GROUP, INC.	TSPAU250243	037-10231	GTRANS SCHEDULING & OPERATIONS	1,706.25
						Total :	**1,706.25**
184484	3/24/2026	105556	TRIANGLE SPORTS, INC.	43711	034-00732	YOUTH SPORTS SUPPLIES	6,618.18
						Total :	**6,618.18**
184485	3/24/2026	111481	TRIO COMMUNITY MEALS, LLC	INV2230078001	034-00705	SENIOR FEEDING PROGRAM	7,770.00
						Total :	**7,770.00**
184486	3/24/2026	109900	U.S. BANK CORPORATE PAYMENT, SYSTEMS	CDD 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	312.54
				HR 02/23/26		CAL CARD STATEMENT 01/23-2/23/26	4,929.03
				MACIEL 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	1,383.68
				OROZCO 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	975.82
				RECREATION 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	19,122.27
				ROMERO 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	1,538.04
				SWEENEY 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	6,380.00
					034-00731		
						Total :	**34,641.38**
184487	3/24/2026	109900	U.S. BANK CORPORATE PAYMENT, SYSTEMS	BEEMAN 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	3,463.63
				CRESPO 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	1,798.10
				FINANCE 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	17,883.02
				TSUJIUCHI 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	3,144.21
						Total :	**26,288.96**
184488	3/24/2026	104692	ULINE	204412395		BUS SHOP SUPPLIES	74.53
				204866554		CUSTODIAL SUPPLIES	1,260.86
						Total :	**1,335.39**
184489	3/24/2026	100410	ULTRASYSTEMS ENVIRONMENTAL	13669	032-00237	ENVIRONMENTAL CONSULTING SERVI	31,265.50
				13690	032-00237	ENVIRONMENTAL CONSULTING SERVI	31,542.50

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184489	3/24/2026	100410 ULTRASYSTEMS ENVIRONMENTAL	(Continued)			
			13729	032-00237	ENVIRONMENTAL CONSULTING SERVI	15,698.00
					Total :	**78,506.00**
184490	3/24/2026	121275 UNDERGROUND SERVICE ALERT, OF SC	220260312		NEW TICKET CHARGES	375.50
			25-262829		CA STATE FEE FOR REGULATORY COS	49.29
					Total :	**424.79**
184491	3/24/2026	122050 VERIZON WIRELESS	6136491716		REC CELL PHONE SERVICE	1,132.35
					Total :	**1,132.35**
184492	3/24/2026	111900 VILLACORTA, ARSENIO	AUGUST 2025		VOLUNTEER DRIVER	28.00
			DECEMBER 2025		VOLUNTEER DRIVER	14.00
			JULY 2025		VOLUNTEER DRIVER	28.00
			NOVEMBER 2025		VOLUNTEER DRIVER	14.00
			OCTOBER 2025		VOLUNTEER DRIVER	28.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	35.00
					Total :	**147.00**
184493	3/24/2026	122435 VISTA PAINT CORPORATION	2026-238006-00		GTRANS FACILITY PAINT	188.73
			2026-238018-00		GTRANS FACILITY PAINT	54.74
			2026-248289-00		GTRANS FACILITY PAINT	116.03
			2026-250910-00		GTRANS FACILITY PAINT	116.03
			2026-291596-00		STREET MAINT SUPPLIES	229.76
					Total :	**705.29**
184494	3/24/2026	112977 VON ROISHMANDT, ERICH	9V8D46T7		UNMANNED AIRCRAFT GENERAL ASSE	175.00
					Total :	**175.00**
184495	3/24/2026	101903 WATER TECHNIQUES	20687		DRINKING WATER SYSTEM RENTAL	45.00
					Total :	**45.00**
184496	3/24/2026	112903 WATTS, BARBARA	AUGUST 2025		VOLUNTEER DRIVER	35.00
			DECEMBER 2025		VOLUNTEER DRIVER	14.00
			JULY 2025		VOLUNTEER DRIVER	49.00
			NOVEMBER 2025		VOLUNTEER DRIVER	7.00
			OCTOBER 2025		VOLUNTEER DRIVER	14.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	42.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184496	3/24/2026	112903 112903 WATTS, BARBARA	(Continued)		**Total :**	**161.00**
184497	3/24/2026	112314 WESTERN ALLIED CORPORATION	919615		ANNUAL CHILLER MAINTENANCE	2,004.00
					Total :	**2,004.00**
184498	3/24/2026	104647 WILLDAN ENGINEERING	00714855	032-00238	CONSTRUCTION MANAGEMENT SERV	946.25
					Total :	**946.25**
184499	3/24/2026	125001 YAMADA COMPANY, INC.	85423		PARK MAINT SUPPLIES	60.33
			85425		PARK MAINT SUPPLIES	25.19
			85427		PARK MAINT SUPPLIES	20.00
					Total :	**105.52**
184500	3/24/2026	113773 YAMASHITA, SCOTT S.	AUGUST 2025		VOLUNTEER DRIVER	28.00
			DECEMBER 2025		VOLUNTEER DRIVER	70.00
			NOVEMBER 2025		VOLUNTEER DRIVER	42.00
			OCTOBER 2025		VOLUNTEER DRIVER	56.00
			SEPTEMBER 2025		VOLUNTEER DRIVER	56.00
					Total :	**252.00**

215 Vouchers for bank code : usb — **Bank total :** **3,274,577.75**

215 Vouchers in this report — **Total vouchers :** **3,274,577.75**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount

CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 23 inclusive of the check register are accurate and funds are available for payment thereof.

By: _____
Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 23 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____

_____ 03/24/2026
Mayor Date

_____ _____
Councilmember Date

_____ _____
Councilmember Date

Acknowledged:

_____ _____
Councilmember Date

_____ _____
Councilmember Date

CITY OF GARDENA

INVESTMENT REPORT

February 2026

Prepared by Danny Rodriguez, Revenue and Purchasing Manager
Reviewed by Ray Beeman, Director of Administrative Services

CHANDLER ASSET MANAGEMENT

MONTHLY ACCOUNT STATEMENT

City of Gardena Cons | Account #10647 | As of February 28, 2026

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures at the end of the statement.

PORTFOLIO SUMMARY

City of Gardena Cons | Account #10647 | As of February 28, 2026

Portfolio Characteristics

Average Modified Duration	1.56
Average Coupon	3.81%
Average Purchase YTM	3.98%
Average Market YTM	3.68%
Average Credit Quality*	AA+
Average Final Maturity	1.81
Average Life	1.68

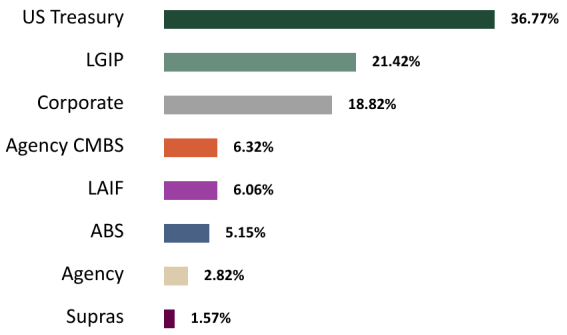
Account Summary

	End Values as of 01/31/2026	End Values as of 02/28/2026
Market Value	97,769,794.90	98,296,030.30
Accrued Interest	545,644.78	567,813.41
Total Market Value	**98,315,439.68**	**98,863,843.72**
Income Earned	268,955.09	264,297.75
Cont/WD	(0.10)	19,806.91
Par	91,029,560.71	91,296,040.77
Book Value	97,422,088.47	97,680,870.37
Cost Value	97,252,206.12	97,506,907.69

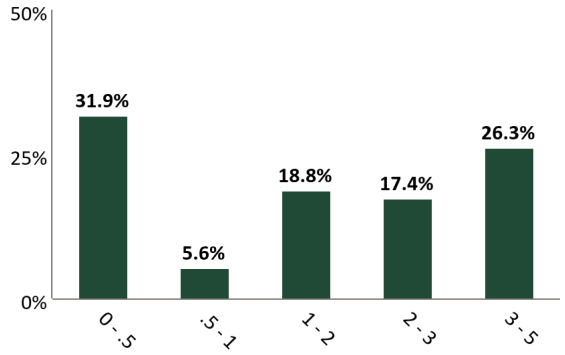
Top Issuers

United States	36.77%
California Asset Mgmt Program	13.85%
CalTrust	7.57%
Federal Home Loan Mortgage Corp	6.32%
LAIF	6.06%
International Bank for Recon and Dev	1.57%
Farm Credit System	1.49%
Federal Home Loan Banks	1.34%

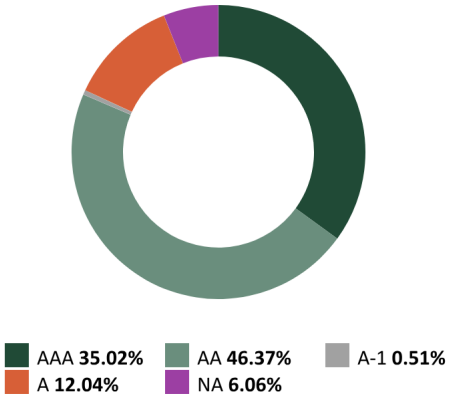
Sector Allocation



Maturity Distribution



Credit Quality*



*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.

STATEMENT OF COMPLIANCE

City of Gardena Cons | Account #10647 | As of February 28, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES				
Max % (MV)	100.0	6.3	Compliant	
Max % Issuer (MV)	25.0	6.3	Compliant	
Max Maturity (Years)	5.0	3.9	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV)	20.0	5.2	Compliant	
Max % Issuer (MV)	5.0	0.5	Compliant	
Max Maturity (Years)	5.0	5.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 & A- by 1)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.5	Compliant	
Max % Issuer (MV)	5.0	0.5	Compliant	
Max Maturity (Days)	270	23	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	18.8	Compliant	
Max % Issuer (MV)	5.0	0.7	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	

STATEMENT OF COMPLIANCE

City of Gardena Cons | Account #10647 | As of February 28, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max % Issuer (MV)	5.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	2.8	Compliant	
Max % Issuer (MV)	25.0	1.5	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	2	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	6.0	Compliant	
LOCAL GOVERNMENT INVESTMENT POOL (LGIP)				
Max % (MV)	100.0	21.4	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.5	Compliant	
Max % Issuer (MV)	20.0	0.5	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES, CMOS (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				

STATEMENT OF COMPLIANCE

City of Gardena Cons | Account #10647 | As of February 28, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	1.6	Compliant	
Max % Issuer (MV)	10.0	1.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	36.8	Compliant	
Max Maturity (Years)	5	4	Compliant	

RECONCILIATION SUMMARY

City of Gardena Cons | Account #10647 | As of February 28, 2026

Maturities / Calls

Month to Date	**(400,000.00)**
Fiscal Year to Date	**(25,509,000.00)**

Principal Paydowns

Month to Date	**(64,037.55)**
Fiscal Year to Date	**(1,035,041.93)**

Purchases

Month to Date	**3,266,586.46**
Fiscal Year to Date	**94,730,661.58**

Sales

Month to Date	**(2,551,920.65)**
Fiscal Year to Date	**(76,134,370.65)**

Interest Received

Month to Date	**225,805.57**
Fiscal Year to Date	**2,298,893.52**

Purchased / Sold Interest

Month to Date	**5,015.78**
Fiscal Year to Date	**(266,451.33)**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Book Value	97,422,088.47	105,471,529.46
Maturities/Calls	(400,000.00)	(25,509,000.00)
Principal Paydowns	(64,037.55)	(1,035,041.93)
Purchases	3,266,586.46	94,730,661.58
Sales	(2,551,920.65)	(76,134,370.65)
Change in Cash, Payables, Receivables	(7,238.84)	14,016.11
Amortization/Accretion	11,307.76	134,242.78
Realized Gain (Loss)	4,084.72	8,833.01
Ending Book Value	97,680,870.37	97,680,870.37

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Market Value	97,769,794.90	105,547,571.11
Maturities/Calls	(400,000.00)	(25,509,000.00)
Principal Paydowns	(64,037.55)	(1,035,041.93)
Purchases	3,266,586.46	94,730,661.58
Sales	(2,551,920.65)	(76,134,370.65)
Change in Cash, Payables, Receivables	(7,238.84)	14,016.11
Amortization/Accretion	11,307.76	134,242.78
Change in Net Unrealized Gain (Loss)	267,453.50	539,118.29
Realized Gain (Loss)	4,084.72	8,833.01
Ending Market Value	98,296,030.30	98,296,030.30

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	4,240.82	07/12/2022 3.77%	4,240.42 4,240.75	99.99 4.03%	4,240.42 7.05	0.00% (0.33)	Aaa/NA AAA	0.97 0.04
448979AD6	HART 2023-A A3 4.58 04/15/2027	10,851.69	04/04/2023 5.14%	10,850.63 10,851.39	100.05 3.89%	10,856.74 22.09	0.01% 5.34	NA/AAA AAA	1.13 0.06
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	9,752.78	02/16/2023 5.09%	9,750.97 9,752.29	100.19 3.83%	9,771.57 13.65	0.01% 19.28	Aaa/NA AAA	1.14 0.15
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	30,274.00	10/12/2022 3.29%	30,271.65 30,273.41	100.17 3.80%	30,326.01 68.49	0.03% 52.60	Aaa/NA AAA	1.29 0.12
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	19,121.37	01/18/2023 4.56%	19,119.08 19,120.58	100.18 3.71%	19,156.23 38.33	0.02% 35.65	NA/AAA AAA	1.71 0.22
58769GAD5	MBALT 2024-B A3 4.23 02/15/2028	123,505.69	09/17/2024 4.24%	123,484.90 123,493.66	100.19 3.92%	123,743.68 232.19	0.13% 250.02	NA/AAA AAA	1.96 0.55
362583AD8	GMCAR 2023-2 A3 4.47 02/16/2028	35,616.91	04/04/2023 4.51%	35,615.93 35,616.52	100.17 4.00%	35,676.96 66.34	0.04% 60.45	Aaa/AAA NA	1.97 0.33
47787CAC7	JDOT 2023-C A3 5.48 05/15/2028	169,868.61	09/12/2023 5.55%	169,856.94 169,863.08	100.83 3.61%	171,276.14 413.72	0.17% 1,413.07	Aaa/NA AAA	2.21 0.43
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2026	125,000.00	06/07/2023 4.92%	124,988.91 124,998.99	100.21 3.86%	125,262.13 270.56	0.13% 263.14	NA/AAA AAA	0.21 0.20
362962AD4	GMALT 2025-2 A3 4.58 05/22/2028	155,000.00	05/20/2025 4.84%	154,997.43 154,998.08	100.84 3.78%	156,306.19 216.91	0.16% 1,308.10	NA/AAA AAA	2.23 1.00
379965AD8	GMALT 2025-3 A3 4.17 08/21/2028	155,000.00	08/05/2025 4.18%	154,976.44 154,980.71	100.57 3.75%	155,882.26 197.50	0.16% 901.55	NA/AAA AAA	2.48 1.23
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	340,000.00	09/07/2023 5.23%	339,905.75 339,952.07	100.73 3.80%	342,495.94 779.73	0.35% 2,543.87	NA/AAA AAA	2.55 0.52
02582JKD1	AMXCA 2023-3 A 5.23 09/15/2026	340,000.00	09/12/2023 5.29%	339,984.80 339,997.24	100.79 3.77%	342,676.82 790.31	0.35% 2,679.58	NA/AAA AAA	0.54 0.52
05594HAD5	BMWLT 2025-2 A3 3.97 09/25/2028	180,000.00	10/08/2025 4.32%	179,999.50 179,999.56	100.37 3.72%	180,666.72 119.10	0.18% 667.16	NA/AAA AAA	2.57 1.31
05594HAD5	BMWLT 2025-2 A3 3.97 09/25/2028	180,000.00	10/08/2025 4.32%	179,999.50 179,999.56	100.37 3.72%	180,666.72 119.10	0.18% 667.16	NA/AAA AAA	2.57 1.31
36273VAD7	GMALT 2026-1 A3 3.88 01/22/2029	195,000.00	02/03/2026 4.11%	194,974.47 194,974.87	100.27 3.75%	195,529.04 399.32	0.20% 554.16	NA/AAA AAA	2.90 1.67
44934QAD3	HART 2024-B A3 4.84 03/15/2029	90,000.00	07/16/2024 5.45%	89,986.42 89,991.11	100.87 3.81%	90,780.48 193.60	0.09% 789.37	NA/AAA AAA	3.04 0.80

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
58770XAD5	MBALT 2025-B A3 3.88 04/16/2029	360,000.00	10/16/2025 4.57%	359,940.92 359,946.96	100.30 3.74%	361,074.24 620.80	0.37% 1,127.28	NA/AAA AAA	3.13 1.72
448976AD2	HART 2024-C A3 4.41 05/15/2029	140,000.00	10/08/2024 4.46%	139,989.75 139,992.82	100.72 3.77%	141,006.46 274.40	0.14% 1,013.64	NA/AAA AAA	3.21 1.05
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	105,000.00	10/10/2024 4.51%	104,994.14 104,995.86	100.64 3.79%	105,675.36 205.33	0.11% 679.50	Aaa/AAA NA	3.29 0.99
38014AAD3	GMCAR 2024-4 A3 4.4 08/16/2029	95,000.00	10/08/2024 4.32%	94,981.70 94,986.89	100.54 3.84%	95,511.20 174.17	0.10% 524.30	Aaa/AAA NA	3.46 0.89
096924AD7	BMWOT 2025-A A3 4.56 09/25/2029	220,000.00	02/04/2025 4.56%	219,978.33 219,983.24	100.95 3.72%	222,091.32 167.20	0.23% 2,108.08	Aaa/AAA NA	3.57 1.07
437921AD1	HAROT 252 A3 4.15 10/15/2029	105,000.00	04/29/2025 4.15%	104,988.27 104,990.42	100.60 3.77%	105,632.94 193.67	0.11% 642.52	Aaa/NA AAA	3.63 1.45
58770YAD3	MBALT 2026-A A3 3.93 01/15/2030	95,000.00	01/13/2026 3.97%	94,981.16 94,981.66	100.39 3.76%	95,374.02 165.93	0.10% 392.35	Aaa/NA AAA	3.88 1.96
58770YAD3	MBALT 2026-A A3 3.93 01/15/2030	100,000.00	01/13/2026 3.97%	99,980.17 99,980.70	100.39 3.76%	100,393.70 174.67	0.10% 413.00	Aaa/NA AAA	3.88 1.96
92348KDY6	VZMT 2025-3 A1A 4.51 03/20/2030	255,000.00	03/25/2025 4.51%	254,989.04 254,991.06	100.78 4.10%	256,997.93 351.40	0.26% 2,006.86	Aaa/NA AAA	4.05 1.01
34532BAG6	FORDO 2025-B A3 3.91 04/15/2030	170,000.00	09/23/2025 4.27%	169,981.66 169,983.38	100.46 3.70%	170,783.87 295.42	0.17% 800.49	Aaa/NA AAA	4.13 1.89
89231GAD0	TAOT 2025-D A3 3.84 06/17/2030	220,000.00	10/15/2025 4.27%	219,974.70 219,976.62	100.37 3.67%	220,824.34 375.47	0.22% 847.72	NA/AAA AAA	4.30 1.89
17305EHA6	CCCIT 2025-A1 A1 4.3 06/21/2030	265,000.00	06/18/2025 4.31%	264,928.11 264,937.90	101.46 3.63%	268,877.48 2,215.69	0.27% 3,939.58	Aaa/AAA NA	4.31 2.16
17305EHA6	CCCIT 2025-A1 A1 4.3 06/21/2030	190,000.00	10/09/2025 3.90%	191,900.00 191,626.09	101.46 3.63%	192,780.08 1,588.61	0.20% 1,153.99	Aaa/AAA NA	4.31 2.16
89240KAD0	TAOT 2026-A A3 3.86 09/15/2030	145,000.00	01/13/2026 4.13%	144,987.65 144,987.93	100.48 3.68%	145,689.77 248.76	0.15% 701.83	Aaa/AAA NA	4.54 2.19
43815CAD0	HAROT 2026-1 A3 3.78 09/23/2030	175,000.00	02/10/2026 3.03%	174,972.12 174,972.30	100.20 3.72%	175,358.40 238.88	0.18% 386.10	Aaa/NA AAA	4.57 2.20
448981AD2	HART 2026-A A3 3.79 02/18/2031	230,000.00	02/10/2026 4.30%	229,984.48 229,984.57	100.26 3.71%	230,592.48 314.78	0.23% 607.91	NA/AAA AAA	4.97 2.27
Total ABS		**5,033,231.88**	**4.48%**	**5,034,555.94 5,034,422.32**	**100.61 3.76%**	**5,063,977.61 11,553.16**	**5.15% 29,555.29**		**3.14 1.33**
AGENCY									

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3130B3A29	FEDERAL HOME LOAN BANKS 4.0 10/09/2026	600,000.00	10/21/2024 4.00%	599,994.00 599,998.14	100.24 3.59%	601,425.00 9,466.67	0.61% 1,426.86	Aa1/AA+ AA+	0.61 0.58
3133ERFJ5	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027	330,000.00	05/23/2024 4.79%	327,333.60 328,912.42	101.12 3.55%	333,695.67 4,166.25	0.34% 4,783.25	Aa1/AA+ AA+	1.22 1.16
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	700,000.00	03/21/2023 3.99%	715,799.00 706,441.47	102.13 3.40%	714,918.40 14,962.50	0.73% 8,476.93	Aa1/AA+ AA+	2.03 1.88
3133ERGL9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028	450,000.00	06/25/2024 4.44%	450,984.50 450,565.99	102.26 3.45%	460,177.65 4,725.00	0.47% 9,611.66	Aa1/AA+ AA+	2.27 2.12
3133EPN50	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028	650,000.00	12/28/2023 3.89%	660,575.50 655,949.81	102.45 3.32%	665,952.95 5,831.94	0.68% 10,003.14	Aa1/AA+ AA+	2.80 2.59
Total Agency		**2,730,000.00**	**4.14%**	**2,754,686.60 2,741,867.83**	**101.70 3.45%**	**2,776,169.67 39,152.36**	**2.82% 34,301.84**		**1.85 1.73**
AGENCY CMBS									
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	317,852.24	02/06/2024 4.48%	308,639.49 315,185.17	99.57 3.73%	316,494.38 908.53	0.32% 1,309.21	Aa1/AA+ AAA	0.91 0.72
3137FTFK8	FHMS K-738 A2 1.545 01/25/2027	350,000.00	09/22/2025 3.84%	340,511.72 343,729.13	98.29 3.78%	344,030.05 450.63	0.35% 300.92	Aa1/AA+ AAA	0.91 0.72
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	180,000.00	09/19/2025 3.85%	177,672.66 178,270.58	99.22 3.65%	178,592.58 467.55	0.18% 322.00	Aa1/AA+ AAA	1.32 1.12
3137FEBQ2	FHMS K-072 A2 3.444 12/25/2027	500,000.00	08/22/2023 4.98%	470,429.69 487,860.81	99.50 3.63%	497,492.50 1,435.00	0.51% 9,631.69	Aa1/AA+ AAA	1.82 1.66
3137FEBQ2	FHMS K-072 A2 3.444 12/25/2027	350,000.00	08/14/2025 4.01%	345,146.48 346,275.48	99.50 3.63%	348,244.75 1,004.50	0.35% 1,969.27	Aa1/AA+ AAA	1.82 1.66
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	465,000.00	05/24/2023 4.34%	446,908.59 457,761.28	99.44 3.57%	462,418.79 1,298.13	0.47% 4,657.51	Aa1/AA+ AAA	1.91 1.71
3137FHPJ6	FHMS K-080 A2 3.926 07/25/2028	325,000.00	01/23/2024 4.45%	317,814.45 321,211.82	100.53 3.61%	326,716.33 1,063.29	0.33% 5,504.50	Aaa/AA+ AA+	2.41 2.24
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	155,000.00	09/15/2023 4.86%	148,436.72 151,734.98	100.49 3.61%	155,759.50 503.75	0.16% 4,024.52	Aa1/AA+ AAA	2.49 2.30
3137H4BY5	FHMS K-746 A2 2.031 09/25/2028	315,000.00	10/03/2023 5.30%	270,973.83 292,520.12	95.96 3.69%	302,278.73 533.14	0.31% 9,758.61	Aa1/AA+ AAA	2.57 2.41
3137FJXV6	FHMS K-083 A2 4.05 09/25/2028	297,000.00	12/07/2023 4.60%	289,783.83 293,172.29	100.85 3.62%	299,523.31 1,002.38	0.30% 6,351.02	Aa1/AA+ AAA	2.57 2.38
3137FJKE8	FHMS K-082 A2 3.92 09/25/2028	220,000.00	09/20/2024 3.81%	220,575.78 220,366.62	100.52 3.62%	221,154.78 718.67	0.22% 788.16	Aa1/AA+ AAA	2.57 2.34

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3137FJKE8	FHMS K-082 A2 3.92 09/25/2028	460,000.00	07/25/2025 4.14%	456,334.38 457,029.19	100.52 3.62%	462,414.54 1,502.67	0.47% 5,385.35	Aa1/AA+ AAA	2.57 2.34
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	240,000.00	10/20/2023 5.40%	223,818.75 231,518.98	100.22 3.62%	240,520.80 756.00	0.24% 9,001.82	Aaa/AA+ AA+	2.66 2.43
3137FK4M5	FHMS K-085 A2 4.06 10/25/2028	350,000.00	07/23/2025 4.11%	348,865.23 349,076.35	100.90 3.62%	353,152.10 1,184.17	0.36% 4,075.75	Aaa/AA+ AA+	2.66 2.44
3137FKUP9	FHMS K-087 A2 3.771 12/25/2028	339,317.85	07/23/2025 4.11%	335,328.21 336,033.42	100.21 3.62%	340,030.75 1,066.31	0.35% 3,997.33	Aa1/AAA AA+	2.82 2.51
3137FLN91	FHMS K-091 A2 3.505 03/25/2029	350,000.00	07/23/2025 4.13%	342,384.77 343,638.50	99.50 3.63%	348,244.75 1,022.29	0.35% 4,606.25	Aa1/AAA AA+	3.07 2.76
3137FMTY8	FHMS K-094 A2 2.903 06/25/2029	700,000.00	12/05/2025 3.87%	677,496.09 678,932.51	97.66 3.64%	683,585.70 1,693.42	0.70% 4,653.19	Aa1/AA+ AAA	3.32 3.04
3137FRUT6	FHMS K-106 A2 2.069 01/25/2030	350,000.00	07/14/2025 4.28%	318,609.38 322,983.64	94.10 3.70%	329,353.50 603.46	0.34% 6,369.86	Aa1/AA+ AAA	3.91 3.65
Total Agency CMBS		**6,264,170.09**	**4.33%**	**6,039,730.06** **6,127,300.86**	**99.17** **3.64%**	**6,210,007.83** **17,213.86**	**6.32%** **82,706.97**		**2.40** **2.18**
CASH									
CCYUSD	Receivable	8,459.78	--	8,459.78 8,459.78	1.00	8,459.78 0.00	0.01% 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	37,540.97	--	37,540.97 37,540.97	1.00	37,540.97 0.00	0.04% 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	35,335.02	--	35,335.02 35,335.02	1.00	35,335.02 0.00	0.04% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		**81,335.77**		**81,335.77** **81,335.77**	**1.00**	**81,335.77** **0.00**	**0.08%** **0.00**		**0.00** **0.00**
COMMERCIAL PAPER									
62479MCP6	MUFG Bank, Ltd., New York Branch 03/23/2026	500,000.00	09/24/2025 4.05%	490,075.00 498,786.94	99.76 3.36%	498,789.50 0.00	0.51% 2.56	P-1/A-1 NA	0.06 0.06
Total Commercial Paper		**500,000.00**	**4.05%**	**490,075.00** **498,786.94**	**99.76** **3.36%**	**498,789.50** **0.00**	**0.51%** **2.56**		**0.06** **0.06**
CORPORATE									

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	300,000.00	09/19/2023 5.61%	299,277.00 299,884.27	100.61 4.16%	301,837.50 598.65	0.31% 1,953.23	Aa2/A+ AA	0.47 0.37
931142ER0	WALMART INC 1.05 09/17/2026	40,000.00	09/08/2021 1.09%	39,924.40 39,991.72	98.55 3.78%	39,420.20 191.33	0.04% (571.52)	Aa2/AA AA	0.55 0.53
63743HFK3	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026	390,000.00	11/14/2023 5.25%	393,666.00 390,780.15	101.09 3.99%	394,245.93 6,552.00	0.40% 3,465.78	A2/A- A	0.71 0.59
89115A2V3	TORONTO-DOMINION BANK 5.264 12/11/2026	160,000.00	12/04/2023 5.26%	160,000.00 160,000.00	101.11 3.79%	161,775.20 1,871.64	0.16% 1,775.20	A2/A- AA-	0.78 0.75
94988J6F9	WELLS FARGO BANK NA 5.254 12/11/2026	250,000.00	10/22/2025 3.76%	253,795.00 252,516.79	101.07 3.83%	252,669.50 2,918.89	0.26% 152.71	Aa2/A+ AA-	0.78 0.67
78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	150,000.00	01/10/2024 4.88%	149,962.50 149,988.91	100.90 3.82%	151,349.25 853.13	0.15% 1,360.34	A1/A AA-	0.89 0.85
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	170,000.00	02/21/2024 4.85%	169,779.00 169,927.01	100.96 3.79%	171,633.53 113.33	0.17% 1,706.52	A1/AA- NA	0.99 0.87
857477CL5	STATE STREET CORP 4.993 03/18/2027	365,000.00	03/13/2024 4.99%	365,000.00 365,000.00	101.22 3.79%	369,451.91 8,251.63	0.38% 4,451.91	Aa3/A AA-	1.05 0.91
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	400,000.00	04/08/2024 5.21%	397,448.00 399,063.49	101.25 3.80%	404,986.40 8,078.67	0.41% 5,922.91	A2/A- AA-	1.10 1.04
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	10/05/2022 4.70%	436,909.50 446,602.41	100.34 3.70%	451,533.15 5,550.00	0.46% 4,930.74	A2/A+ A+	1.19 1.06
14913UAL4	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027	405,000.00	05/21/2024 4.93%	405,743.58 405,300.58	101.57 3.64%	411,365.79 6,018.75	0.42% 6,065.21	A2/A A+	1.21 1.14
06051GGA1	BANK OF AMERICA CORP 3.248 10/21/2027	250,000.00	08/26/2025 4.01%	246,100.00 247,024.08	99.24 3.73%	248,097.00 2,932.22	0.25% 1,072.92	A1/A- AA-	1.64 1.56
571748BY7	MARSH & MCLENNAN COMPANIES INC 4.55 11/08/2027	250,000.00	09/12/2025 3.92%	253,065.00 252,385.25	100.92 3.98%	252,299.75 3,570.49	0.26% (85.50)	A3/A- A-	1.69 1.51
24422EXZ7	JOHN DEERE CAPITAL CORP 4.65 01/07/2028	280,000.00	01/06/2025 4.66%	279,916.00 279,947.97	101.86 3.60%	285,198.20 1,953.00	0.29% 5,250.23	A1/A A+	1.86 1.75
808513AU9	CHARLES SCHWAB CORP 3.2 01/25/2028	250,000.00	09/18/2025 3.94%	245,890.00 246,670.80	99.14 3.67%	247,851.00 800.00	0.25% 1,180.20	A2/A- A	1.91 1.82
06406RAF4	BANK OF NEW YORK MELLON CORP 3.4 01/29/2028	250,000.00	09/18/2025 3.82%	247,665.00 248,106.54	99.49 3.68%	248,732.75 755.56	0.25% 626.21	Aa3/A AA-	1.92 1.83
438516CJ3	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028	400,000.00	02/13/2023 4.44%	408,972.00 403,423.85	102.18 3.78%	408,718.80 880.00	0.42% 5,294.95	A2/A A	1.96 1.77

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
57636QAW4	MASTERCARD INC 4.875 03/09/2028	290,000.00	04/19/2023 4.17%	298,833.40 293,573.63	102.19 3.74%	296,346.94 6,754.58	0.30% 2,773.31	Aa3/A+ NA	2.03 1.80
64110LAS5	NETFLIX INC 4.875 04/15/2028	240,000.00	09/22/2025 3.88%	245,791.20 244,806.39	102.29 3.74%	245,503.68 4,420.00	0.25% 697.29	A3/A NA	2.13 1.97
91159HHS2	US BANCORP 3.9 04/26/2028	250,000.00	09/12/2025 3.88%	250,102.50 250,083.91	100.43 3.69%	251,065.25 3,385.42	0.26% 981.34	A3/A A	2.16 1.94
46647PDA1	JPMORGAN CHASE & CO 4.323 04/26/2028	250,000.00	09/22/2025 4.10%	250,835.00 250,606.09	100.34 4.58%	250,852.25 3,752.60	0.26% 246.16	A1/A AA-	2.16 1.10
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	300,000.00	09/06/2023 5.10%	282,801.00 291,973.12	99.73 3.83%	299,203.50 3,700.00	0.30% 7,230.38	A1/A NA	2.17 2.04
58933YBH7	MERCK & CO INC 4.05 05/17/2028	90,000.00	05/08/2023 4.07%	89,927.10 89,967.76	100.79 3.67%	90,715.41 1,053.00	0.09% 747.65	Aa3/A+ NA	2.22 2.00
009158BN5	AIR PRODUCTS AND CHEMICALS INC 4.3 06/11/2028	240,000.00	07/17/2025 4.29%	240,043.20 240,033.70	101.24 3.73%	242,964.00 2,293.33	0.25% 2,930.30	A2/A NA	2.28 2.06
87612EBU9	TARGET CORP 4.35 06/15/2028	250,000.00	09/18/2025 3.88%	252,955.00 252,457.93	101.41 3.70%	253,525.50 2,295.83	0.26% 1,067.57	A2/A A	2.30 2.07
29379VCJ0	ENTERPRISE PRODUCTS OPERATING LLC 4.3 06/20/2028	250,000.00	09/12/2025 3.94%	252,262.50 251,876.16	101.07 3.81%	252,670.00 2,120.14	0.26% 793.84	A3/A- A-	2.31 2.08
61776NVE0	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028	250,000.00	08/05/2025 4.30%	250,737.50 250,519.10	100.65 4.17%	251,632.50 1,705.76	0.26% 1,113.40	Aa3/A+ AA-	2.35 1.29
61776NVE0	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028	250,000.00	08/05/2025 4.30%	250,737.50 250,519.10	100.65 4.17%	251,632.50 1,705.76	0.26% 1,113.40	Aa3/A+ AA-	2.35 1.29
14913UBB5	CATERPILLAR FINANCIAL SERVICES CORP 4.1 08/15/2028	250,000.00	08/12/2025 4.05%	250,322.50 250,264.24	100.93 3.70%	252,331.75 455.56	0.26% 2,067.51	A2/A A+	2.46 2.31
63743HFJ6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.05 09/15/2028	240,000.00	07/14/2025 4.40%	244,425.60 243,526.34	102.80 3.88%	246,709.44 5,588.67	0.25% 3,183.10	A2/A- A	2.55 2.24
532457DB1	ELI LILLY AND CO 4.0 10/15/2028	250,000.00	09/12/2025 3.89%	250,767.50 250,650.55	100.94 3.62%	252,341.00 5,305.56	0.26% 1,690.45	Aa3/A+ NA	2.63 2.35
532457DB1	ELI LILLY AND CO 4.0 10/15/2028	250,000.00	09/12/2025 3.89%	250,767.50 250,650.55	100.94 3.62%	252,341.00 5,305.56	0.26% 1,690.45	Aa3/A+ NA	2.63 2.35
00287YBF5	ABBVIE INC 4.25 11/14/2028	250,000.00	09/18/2025 3.89%	252,420.00 252,047.87	101.23 3.76%	253,080.00 3,157.99	0.26% 1,032.13	A2/A- NA	2.71 2.28
91324PEU2	UNITEDHEALTH GROUP INC 4.25 01/15/2029	350,000.00	02/13/2025 4.77%	343,563.50 345,272.70	101.08 3.85%	353,783.85 1,900.69	0.36% 8,511.15	A2/A+ A	2.88 2.59

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	410,000.00	01/24/2024 4.64%	409,331.70 409,609.70	102.58 3.66%	420,590.71 1,624.06	0.43% 10,981.01	A1/A+ NA	2.93 2.70
009158BH8	AIR PRODUCTS AND CHEMICALS INC 4.6 02/08/2029	250,000.00	09/18/2025 3.95%	254,982.50 254,309.64	102.29 3.77%	255,726.50 734.72	0.26% 1,416.86	A2/A NA	2.95 2.65
693475AW5	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029	250,000.00	07/16/2025 4.34%	242,315.00 243,582.80	99.01 3.79%	247,512.75 3,066.67	0.25% 3,929.95	A3/A- A	3.15 2.91
693475AW5	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029	250,000.00	07/16/2025 4.34%	242,315.00 243,582.80	99.01 3.79%	247,512.75 3,066.67	0.25% 3,929.95	A3/A- A	3.15 2.91
74456QBY1	PUBLIC SERVICE ELECTRIC AND GAS CO 3.2 05/15/2029	250,000.00	07/14/2025 4.40%	239,555.00 241,263.50	98.08 3.84%	245,193.25 2,355.56	0.25% 3,929.75	A1/A NA	3.21 2.98
89236TMF9	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029	400,000.00	06/25/2024 4.88%	402,872.00 401,885.71	103.61 3.84%	414,441.60 5,891.67	0.42% 12,555.89	A1/A+ A+	3.21 2.91
341081GT8	FLORIDA POWER & LIGHT CO 5.15 06/15/2029	330,000.00	09/19/2024 4.03%	345,331.80 340,487.76	104.12 3.80%	343,598.31 3,587.83	0.35% 3,110.55	Aa2/A+ AA-	3.29 2.84
437076DC3	HOME DEPOT INC 4.75 06/25/2029	295,000.00	-- 4.74%	295,110.25 295,076.43	102.98 3.78%	303,798.97 2,568.96	0.31% 8,722.54	A2/A A	3.32 2.96
713448FX1	PEPSICO INC 4.5 07/17/2029	295,000.00	07/15/2024 4.53%	294,542.75 294,690.99	102.34 3.75%	301,911.26 1,622.50	0.31% 7,220.27	A1/A+ NA	3.38 3.03
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	285,000.00	07/21/2025 4.35%	285,000.00 285,000.00	100.94 4.09%	287,682.42 1,412.26	0.29% 2,682.42	A2/A- A	3.39 2.24
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	290,000.00	07/21/2025 4.35%	290,000.00 290,000.00	100.94 4.09%	292,729.48 1,437.04	0.30% 2,729.48	A2/A- A	3.39 2.24
171239AL0	CHUBB INA HOLDINGS LLC 4.65 08/15/2029	250,000.00	08/14/2025 4.14%	254,592.50 253,956.62	102.64 3.83%	256,604.25 516.67	0.26% 2,647.63	A2/A A	3.46 3.09
26444HAH4	DUKE ENERGY FLORIDA LLC 2.5 12/01/2029	450,000.00	12/16/2024 4.72%	406,363.50 416,947.16	95.24 3.88%	428,594.40 2,812.50	0.44% 11,647.24	A1/A NA	3.76 3.51
023135CQ7	AMAZON.COM INC 4.65 12/01/2029	250,000.00	09/18/2025 3.88%	257,150.00 256,358.79	103.01 3.78%	257,530.50 2,906.25	0.26% 1,171.71	A1/AA AA-	3.76 3.25
06406RCG0	BANK OF NEW YORK MELLON CORP 4.026 01/22/2030	245,000.00	01/14/2026 4.05%	245,060.00 245,057.92	100.17 4.04%	245,406.46 1,068.57	0.25% 348.54	Aa3/A AA-	3.90 2.69
95000U4D2	WELLS FARGO & CO 4.182 01/23/2030	250,000.00	01/16/2026 4.21%	249,812.50 249,817.25	100.35 4.14%	250,886.00 1,103.58	0.26% 1,068.75	A1/BBB+ A+	3.90 2.69
17275RBX9	CISCO SYSTEMS INC 4.75 02/24/2030	250,000.00	08/21/2025 4.24%	255,120.00 254,514.85	103.13 3.89%	257,835.00 230.90	0.26% 3,320.15	A1/AA- NA	3.99 3.53
12572QAL9	CME GROUP INC 4.4 03/15/2030	250,000.00	07/16/2025 4.39%	250,047.50 250,041.06	101.85 3.90%	254,625.75 5,072.22	0.26% 4,584.69	Aa3/AA- AA-	4.04 3.53

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
743315AW3	PROGRESSIVE CORP 3.2 03/26/2030	300,000.00	02/24/2026 4.00%	291,039.00 291,063.06	97.11 3.98%	291,333.60 4,133.33	0.30% 270.54	A2/A A	4.07 3.71
743315AW3	PROGRESSIVE CORP 3.2 03/26/2030	250,000.00	09/12/2025 4.03%	241,522.50 242,378.97	97.11 3.98%	242,778.00 3,444.44	0.25% 399.03	A2/A A	4.07 3.71
857477DB6	STATE STREET CORP 4.834 04/24/2030	240,000.00	07/14/2025 4.54%	242,992.80 242,592.71	103.01 4.04%	247,231.20 4,092.79	0.25% 4,638.49	Aa3/A AA-	4.15 3.61
931142FN8	WALMART INC 4.35 04/28/2030	310,000.00	04/23/2025 4.39%	309,463.70 309,553.87	102.14 3.79%	316,644.54 4,607.38	0.32% 7,090.67	Aa2/AA AA	4.16 3.66
09247XAQ4	BLACKROCK FINANCE INC 2.4 04/30/2030	275,000.00	09/18/2025 4.04%	256,214.75 258,033.04	94.43 3.86%	259,686.35 2,218.33	0.26% 1,653.31	Aa3/AA- NA	4.17 3.87
665859AV6	NORTHERN TRUST CORP 1.95 05/01/2030	275,000.00	12/22/2025 4.11%	251,545.25 252,548.35	92.37 3.96%	254,016.68 1,787.50	0.26% 1,468.33	A2/A+ A+	4.17 3.91
69371RT71	PACCAR FINANCIAL CORP 4.55 05/08/2030	250,000.00	09/18/2025 4.03%	255,457.50 254,931.75	102.43 3.91%	256,064.25 3,570.49	0.26% 1,132.50	A1/A+ NA	4.19 3.74
89236TNJ0	TOYOTA MOTOR CREDIT CORP 4.8 05/15/2030	240,000.00	07/15/2025 4.58%	242,239.20 241,949.78	103.18 3.97%	247,642.80 3,392.00	0.25% 5,693.02	A1/A+ A+	4.21 3.74
747525BU6	QUALCOMM INC 4.5 05/20/2030	250,000.00	09/18/2025 4.03%	254,890.00 254,413.85	101.99 3.98%	254,983.25 3,156.25	0.26% 569.40	A2/A NA	4.22 3.70
24422EYE3	JOHN DEERE CAPITAL CORP 4.55 06/05/2030	250,000.00	08/25/2025 4.25%	253,152.50 252,814.47	102.45 3.92%	256,126.00 2,717.36	0.26% 3,311.53	A1/A A+	4.27 3.81
26444HAJ0	DUKE ENERGY FLORIDA LLC 1.75 06/15/2030	275,000.00	07/14/2025 4.56%	241,290.50 245,588.65	91.11 4.03%	250,540.95 1,015.97	0.25% 4,952.30	A1/A NA	4.29 4.04
74464AAC5	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030	215,000.00	07/17/2025 4.58%	213,052.10 213,295.45	101.63 3.96%	218,496.12 1,567.71	0.22% 5,200.66	A2/A NA	4.34 3.82
713448GH5	PEPSICO INC 4.3 07/23/2030	250,000.00	08/12/2025 4.28%	250,205.00 250,181.90	102.01 3.80%	255,017.75 1,134.72	0.26% 4,835.85	A1/A+ NA	4.40 3.89
437076DJ8	HOME DEPOT INC 3.95 09/15/2030	250,000.00	09/09/2025 4.02%	249,225.00 249,295.88	100.43 3.84%	251,086.75 4,553.47	0.26% 1,790.87	A2/A A	4.54 3.98
58933YBQ7	MERCK & CO INC 4.15 09/15/2030	250,000.00	09/12/2025 4.03%	251,332.50 251,208.53	101.09 3.88%	252,730.50 4,956.94	0.26% 1,521.97	Aa3/A+ NA	4.54 3.96
92826CAZ5	VISA INC 4.1 02/12/2031	235,000.00	02/03/2026 4.13%	234,685.10 234,688.03	101.16 3.84%	237,724.59 508.51	0.24% 3,036.56	Aa3/AA- NA	4.96 4.37
Total Corporate		**18,375,000.00**	**4.37%**	**18,268,214.88** **18,286,164.22**	**100.75** **3.85%**	**18,502,148.10** **194,725.55**	**18.82%** **215,983.88**		**2.82** **2.45**
LAIF									

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
90LAIF$00	Local Agency Investment Fund State Pool	5,952,481.95	-- 3.86%	5,952,481.95 5,952,481.95	1.00 3.86%	5,952,481.95 0.00	6.06% 0.00	NA/NA NA	0.00 0.00
Total LAIF		**5,952,481.95**	**3.86%**	**5,952,481.95 5,952,481.95**	**1.00 3.86%**	**5,952,481.95 0.00**	**6.06% 0.00**		**0.00 0.00**
LOCAL GOV INVESTMENT POOL									
09CATR$05	CalTrust MTF	748,138.13	-- 3.53%	7,502,634.65 7,502,634.65	9.95 3.53%	7,443,974.34 0.00	7.57% (58,660.31)	NA/AAAm NA	0.00 0.00
90CAMP$00	CAMP	3,611,605.22	-- 3.83%	3,611,605.22 3,611,605.22	1.00 3.83%	3,611,605.22 0.00	3.67% 0.00	NA/AAAm NA	0.00 0.00
90CAMP$06	CAMP	10,000,000.00	-- 4.17%	10,000,000.00 10,000,000.00	1.00 4.17%	10,000,000.00 0.00	10.17% 0.00	NA/AAAm NA	0.00 0.00
Total Local Gov Investment Pool		**14,359,743.35**	**3.89%**	**21,114,239.87 21,114,239.87**	**4.16 3.89%**	**21,055,579.56 0.00**	**21.42% (58,660.31)**		**0.00 0.00**
MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	170,655.77	-- 3.30%	170,655.77 170,655.77	1.00 3.30%	170,655.77 0.00	0.17% 0.00	Aaa/ AAAm AAA	0.00 0.00
31846V203	FIRST AMER:GVT OBLG Y	299,421.97	-- 3.30%	299,421.97 299,421.97	1.00 3.30%	299,421.97 0.00	0.30% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		**470,077.74**	**3.30%**	**470,077.74 470,077.74**	**1.00 3.30%**	**470,077.74 0.00**	**0.48% 0.00**		**0.00 0.00**
SUPRANATIONAL									
459058LK7	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026	170,000.00	08/20/2024 4.06%	169,802.80 169,951.65	100.13 3.73%	170,214.37 75.56	0.17% 262.72	Aaa/AAA NA	0.49 0.48
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	250,000.00	11/28/2023 4.53%	239,372.50 244,553.88	100.21 3.40%	250,528.75 1,190.97	0.25% 5,974.87	Aaa/AAA NA	2.37 2.24

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028	250,000.00	-- 4.97%	246,407.00 248,183.73	102.80 3.41%	257,003.75 963.54	0.26% 8,820.02	Aaa/AAA NA	2.42 2.27
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029	300,000.00	10/08/2024 3.93%	299,217.00 299,431.83	101.34 3.48%	304,005.60 4,359.00	0.31% 4,573.77	Aaa/AAA NA	3.63 3.31
459058KQ5	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 02/14/2030	350,000.00	10/09/2025 3.75%	351,711.50 351,558.46	101.37 3.50%	354,796.75 640.45	0.36% 3,238.29	Aaa/AAA NA	3.96 3.63
459058LR2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030	205,000.00	03/14/2025 4.20%	204,268.15 204,406.82	102.30 3.51%	209,723.61 3,781.82	0.21% 5,316.79	Aaa/AAA NA	4.05 3.64
Total Supranational		**1,525,000.00**	**4.21%**	**1,510,778.95 1,518,086.37**	**101.40 3.49%**	**1,546,272.83 11,011.34**	**1.57% 28,186.46**		**3.01 2.77**
US TREASURY									
9128286L9	UNITED STATES TREASURY 2.25 03/31/2026	750,000.00	02/25/2022 1.91%	760,078.13 750,202.64	99.88 3.71%	749,106.75 7,046.70	0.76% (1,095.89)	Aa1/AA+ AA+	0.08 0.08
91282CGV7	UNITED STATES TREASURY 3.75 04/15/2026	400,000.00	02/24/2025 4.21%	397,968.75 399,779.21	100.00 3.67%	400,013.20 5,645.60	0.41% 233.99	Aa1/AA+ AA+	0.13 0.12
912828R36	UNITED STATES TREASURY 1.625 05/15/2026	250,000.00	10/14/2021 0.99%	257,148.44 250,320.46	99.58 3.68%	248,949.25 1,189.57	0.25% (1,371.21)	Aa1/AA+ AA+	0.21 0.20
91282CHB0	UNITED STATES TREASURY 3.625 05/15/2026	300,000.00	03/28/2025 4.06%	298,558.59 299,736.33	99.98 3.69%	299,937.90 3,184.39	0.31% 201.57	Aa1/AA+ AA+	0.21 0.20
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	475,000.00	08/26/2024 3.94%	476,502.93 475,242.48	100.13 3.63%	475,631.75 4,091.00	0.48% 389.27	Aa1/AA+ AA+	0.29 0.29
91282CHM6	UNITED STATES TREASURY 4.5 07/15/2026	500,000.00	09/16/2025 3.74%	503,046.88 501,376.66	100.31 3.64%	501,546.00 2,796.96	0.51% 169.34	Aa1/AA+ AA+	0.38 0.37
912828YG9	UNITED STATES TREASURY 1.625 09/30/2026	300,000.00	12/28/2021 1.24%	305,296.88 300,649.91	98.85 3.65%	296,540.70 2,035.71	0.30% (4,109.21)	Aa1/AA+ AA+	0.59 0.57
91282CJC6	UNITED STATES TREASURY 4.625 10/15/2026	475,000.00	08/26/2024 3.84%	482,514.65 477,199.41	100.60 3.63%	477,860.93 8,268.46	0.49% 661.52	Aa1/AA+ AA+	0.63 0.60
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	625,000.00	03/29/2022 2.55%	609,912.11 622,689.08	98.88 3.62%	617,990.00 3,660.22	0.63% (4,699.08)	Aa1/AA+ AA+	0.71 0.69
91282CJP7	UNITED STATES TREASURY 4.375 12/15/2026	300,000.00	12/27/2023 4.02%	302,906.25 300,775.54	100.63 3.56%	301,877.40 2,740.38	0.31% 1,101.86	Aa1/AA+ AA+	0.79 0.76

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	700,000.00	12/16/2025 3.51%	690,019.53 691,757.31	98.79 3.54%	691,539.80 609.12	0.70% (217.51)	Aa1/AA+ AA+	0.96 0.94
91282CMP3	UNITED STATES TREASURY 4.125 02/28/2027	350,000.00	07/30/2025 3.97%	350,833.99 350,526.12	100.58 3.53%	352,023.35 39.23	0.36% 1,497.23	Aa1/AA+ AA+	1.00 0.97
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	750,000.00	-- 2.90%	736,449.21 746,957.15	98.95 3.50%	742,089.75 7,829.67	0.75% (4,867.40)	Aa1/AA+ AA+	1.08 1.04
91282CMY4	UNITED STATES TREASURY 3.75 04/30/2027	700,000.00	07/30/2025 3.93%	697,812.50 698,542.81	100.29 3.49%	702,023.70 8,774.17	0.71% 3,480.89	Aa1/AA+ AA+	1.17 1.12
912828X88	UNITED STATES TREASURY 2.375 05/15/2027	350,000.00	06/09/2022 3.08%	338,666.02 347,229.47	98.68 3.50%	345,392.60 2,434.05	0.35% (1,836.87)	Aa1/AA+ AA+	1.21 1.17
91282CNE7	UNITED STATES TREASURY 3.875 05/31/2027	700,000.00	09/25/2025 3.70%	701,996.09 701,487.28	100.48 3.48%	703,336.20 6,781.25	0.72% 1,848.92	Aa1/AA+ AA+	1.25 1.20
91282CNL1	UNITED STATES TREASURY 3.75 06/30/2027	700,000.00	07/30/2025 3.91%	697,894.53 698,536.11	100.38 3.46%	702,625.00 4,350.83	0.71% 4,088.89	Aa1/AA+ AA+	1.33 1.28
91282CKZ3	UNITED STATES TREASURY 4.375 07/15/2027	1,000,000.00	11/18/2024 4.29%	1,002,070.31 1,001,071.51	101.23 3.45%	1,012,266.00 5,438.54	1.03% 11,194.49	Aa1/AA+ AA+	1.38 1.32
91282CNP2	UNITED STATES TREASURY 3.875 07/31/2027	700,000.00	09/25/2025 3.69%	702,296.88 701,764.47	100.57 3.45%	704,019.40 2,173.00	0.72% 2,254.93	Aa1/AA+ AA+	1.42 1.37
91282CLG4	UNITED STATES TREASURY 3.75 08/15/2027	700,000.00	09/12/2025 3.57%	702,242.19 701,706.50	100.43 3.44%	703,007.90 1,015.19	0.72% 1,301.40	Aa1/AA+ AA+	1.46 1.41
91282CLG4	UNITED STATES TREASURY 3.75 08/15/2027	700,000.00	09/25/2025 3.68%	700,902.34 700,697.74	100.43 3.44%	703,007.90 1,015.19	0.72% 2,310.16	Aa1/AA+ AA+	1.46 1.41
91282CLL3	UNITED STATES TREASURY 3.375 09/15/2027	700,000.00	09/25/2025 3.66%	696,226.56 697,045.28	99.91 3.44%	699,344.10 10,898.83	0.71% 2,298.82	Aa1/AA+ AA+	1.54 1.46
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	570,000.00	10/26/2022 4.19%	568,419.14 569,492.09	101.06 3.43%	576,056.25 9,818.41	0.59% 6,564.16	Aa1/AA+ AA+	1.59 1.49
91282CLQ2	UNITED STATES TREASURY 3.875 10/15/2027	700,000.00	09/16/2025 3.51%	705,003.91 703,914.67	100.70 3.43%	704,867.10 10,209.13	0.72% 952.43	Aa1/AA+ AA+	1.63 1.54
91282CLQ2	UNITED STATES TREASURY 3.875 10/15/2027	700,000.00	07/30/2025 3.88%	699,890.63 699,919.53	100.70 3.43%	704,867.10 10,209.13	0.72% 4,947.57	Aa1/AA+ AA+	1.63 1.54
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	800,000.00	12/20/2022 3.84%	743,625.00 780,347.49	98.08 3.42%	784,624.80 5,270.72	0.80% 4,277.31	Aa1/AA+ AA+	1.71 1.64
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	700,000.00	09/25/2025 3.66%	679,875.00 683,900.00	98.08 3.42%	686,546.70 4,611.88	0.70% 2,646.70	Aa1/AA+ AA+	1.71 1.64
91282CMB4	UNITED STATES TREASURY 4.0 12/15/2027	700,000.00	09/25/2025 3.64%	705,222.66 704,216.81	101.02 3.41%	707,136.50 5,846.15	0.72% 2,919.69	Aa1/AA+ AA+	1.79 1.70

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	500,000.00	05/25/2023 3.98%	497,890.63 499,158.76	100.82 3.40%	504,121.00 3,211.33	0.51% 4,962.24	Aa1/AA+ AA+	1.84 1.75
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	700,000.00	07/30/2025 3.87%	693,847.66 695,281.41	100.19 3.39%	701,339.80 1,962.71	0.71% 6,058.39	Aa1/AA+ AA+	1.92 1.84
9128283W8	UNITED STATES TREASURY 2.75 02/15/2028	700,000.00	09/25/2025 3.66%	685,507.81 688,100.45	98.80 3.39%	691,632.90 744.48	0.70% 3,532.45	Aa1/AA+ AA+	1.96 1.89
91282CMS7	UNITED STATES TREASURY 3.875 03/15/2028	700,000.00	09/25/2025 3.64%	703,773.44 703,120.10	100.95 3.39%	706,671.70 12,513.47	0.72% 3,551.60	Aa1/AA+ AA+	2.04 1.91
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	600,000.00	01/10/2025 4.46%	585,117.19 590,344.57	100.46 3.39%	602,788.80 9,082.42	0.61% 12,444.23	Aa1/AA+ AA+	2.09 1.96
91282CMW8	UNITED STATES TREASURY 3.75 04/15/2028	700,000.00	09/25/2025 3.66%	701,531.25 701,274.95	100.73 3.39%	705,086.20 9,879.81	0.72% 3,811.25	Aa1/AA+ AA+	2.13 2.00
91282CND9	UNITED STATES TREASURY 3.75 05/15/2028	700,000.00	07/30/2025 3.86%	698,031.25 698,442.77	100.75 3.39%	705,277.30 7,686.46	0.72% 6,834.53	Aa1/AA+ AA+	2.21 2.08
91282CNM9	UNITED STATES TREASURY 3.875 07/15/2028	700,000.00	07/30/2025 3.86%	700,300.78 700,241.46	101.10 3.39%	707,683.90 3,371.89	0.72% 7,442.44	Aa1/AA+ AA+	2.38 2.24
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	400,000.00	04/10/2025 3.89%	389,765.63 392,289.17	99.32 3.39%	397,296.80 3,660.22	0.40% 5,007.63	Aa1/AA+ AA+	2.71 2.55
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	700,000.00	07/30/2025 3.87%	683,949.22 686,791.13	99.32 3.39%	695,269.40 6,405.39	0.71% 8,478.27	Aa1/AA+ AA+	2.71 2.55
91282CPT2	UNITED STATES TREASURY 3.5 01/15/2029	500,000.00	01/16/2026 3.66%	497,753.91 497,836.26	100.30 3.39%	501,523.50 2,175.41	0.51% 3,687.24	Aa1/AA+ AA+	2.88 2.70
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	700,000.00	07/30/2025 3.88%	702,789.06 702,324.94	101.67 3.39%	711,703.30 2,243.09	0.72% 9,378.36	Aa1/AA+ AA+	2.93 2.73
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	700,000.00	07/30/2025 3.88%	705,742.19 704,828.76	102.10 3.40%	714,711.20 12,057.69	0.73% 9,882.44	Aa1/AA+ AA+	3.08 2.83
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	380,000.00	06/25/2025 3.82%	390,835.94 388,921.90	103.61 3.41%	393,730.54 5,874.52	0.40% 4,808.64	Aa1/AA+ AA+	3.17 2.89
91282CEV9	UNITED STATES TREASURY 3.25 06/30/2029	700,000.00	07/30/2025 3.90%	683,675.78 686,107.29	99.48 3.42%	696,336.20 3,770.72	0.71% 10,228.91	Aa1/AA+ AA+	3.33 3.11
912828YB0	UNITED STATES TREASURY 1.625 08/15/2029	150,000.00	09/24/2024 3.49%	137,542.97 141,185.87	94.25 3.40%	141,369.15 94.27	0.14% 183.28	Aa1/AA+ AA+	3.46 3.32
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	700,000.00	07/30/2025 3.90%	692,671.88 693,718.05	100.63 3.43%	704,375.00 68.95	0.72% 10,656.95	Aa1/AA+ AA+	3.50 3.26
91282CFT3	UNITED STATES TREASURY 4.0 10/31/2029	700,000.00	07/30/2025 3.91%	702,488.28 702,147.00	101.90 3.44%	713,288.80 9,359.12	0.73% 11,141.80	Aa1/AA+ AA+	3.67 3.34

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CMA6	UNITED STATES TREASURY 4.125 11/30/2029	200,000.00	12/17/2024 4.25%	198,929.69 199,188.98	102.36 3.45%	204,711.00 2,062.50	0.21% 5,522.02	Aa1/AA+ AA+	3.75 3.42
91282CGB1	UNITED STATES TREASURY 3.875 12/31/2029	700,000.00	07/30/2025 3.91%	698,878.91 699,026.86	101.49 3.46%	710,418.10 4,495.86	0.72% 11,391.24	Aa1/AA+ AA+	3.84 3.52
912828Z94	UNITED STATES TREASURY 1.5 02/15/2030	400,000.00	02/24/2026 3.52%	370,234.38 370,316.44	92.85 3.45%	371,406.40 232.04	0.38% 1,089.96	Aa1/AA+ AA+	3.96 3.79
91282CGQ8	UNITED STATES TREASURY 4.0 02/28/2030	380,000.00	06/25/2025 3.86%	382,315.63 381,979.40	101.98 3.47%	387,511.08 41.30	0.39% 5,531.68	Aa1/AA+ AA+	4.00 3.67
91282CGQ8	UNITED STATES TREASURY 4.0 02/28/2030	700,000.00	07/30/2025 3.91%	702,460.94 702,147.62	101.98 3.47%	713,836.20 76.09	0.73% 11,688.58	Aa1/AA+ AA+	4.00 3.67
91282CMU2	UNITED STATES TREASURY 4.0 03/31/2030	250,000.00	03/28/2025 4.02%	249,804.69 249,840.52	102.00 3.47%	255,000.00 4,175.82	0.26% 5,159.48	Aa1/AA+ AA+	4.08 3.68
91282CMZ1	UNITED STATES TREASURY 3.875 04/30/2030	400,000.00	05/22/2025 4.11%	395,906.25 396,546.54	101.53 3.48%	406,125.20 5,180.94	0.41% 9,578.66	Aa1/AA+ AA+	4.17 3.77
91282CMZ1	UNITED STATES TREASURY 3.875 04/30/2030	700,000.00	07/30/2025 3.93%	698,195.31 698,416.99	101.53 3.48%	710,719.10 9,066.64	0.72% 12,302.11	Aa1/AA+ AA+	4.17 3.77
91282CHF1	UNITED STATES TREASURY 3.75 05/31/2030	700,000.00	07/30/2025 3.95%	693,847.66 694,590.12	101.04 3.48%	707,301.00 6,562.50	0.72% 12,710.88	Aa1/AA+ AA+	4.25 3.86
91282CNK3	UNITED STATES TREASURY 3.875 06/30/2030	700,000.00	07/15/2025 4.05%	694,667.97 695,339.63	101.56 3.48%	710,910.20 4,495.86	0.72% 15,570.57	Aa1/AA+ AA+	4.33 3.94
91282CNN7	UNITED STATES TREASURY 3.875 07/31/2030	200,000.00	08/28/2025 3.71%	201,492.19 201,339.40	101.57 3.49%	203,140.60 620.86	0.21% 1,801.20	Aa1/AA+ AA+	4.42 4.02
91282CNN7	UNITED STATES TREASURY 3.875 07/31/2030	700,000.00	07/30/2025 3.95%	697,675.78 697,946.90	101.57 3.49%	710,992.10 2,173.00	0.72% 13,045.20	Aa1/AA+ AA+	4.42 4.02
91282CPA3	UNITED STATES TREASURY 3.625 09/30/2030	350,000.00	10/23/2025 3.58%	350,724.61 350,673.14	100.51 3.50%	351,790.95 5,298.08	0.36% 1,117.81	Aa1/AA+ AA+	4.59 4.13
91282CPD7	UNITED STATES TREASURY 3.625 10/31/2030	550,000.00	11/17/2025 3.72%	547,636.72 547,771.35	100.49 3.51%	552,707.10 6,664.19	0.56% 4,935.75	Aa1/AA+ AA+	4.67 4.21
91282CPN5	UNITED STATES TREASURY 3.5 11/30/2030	700,000.00	12/05/2025 3.71%	693,519.53 693,815.39	99.95 3.51%	699,617.10 6,125.00	0.71% 5,801.71	Aa1/AA+ AA+	4.75 4.30
91282CPN5	UNITED STATES TREASURY 3.5 11/30/2030	250,000.00	12/22/2025 3.71%	247,607.42 247,697.66	99.95 3.51%	249,863.25 2,187.50	0.25% 2,165.59	Aa1/AA+ AA+	4.75 4.30
91282CPR6	UNITED STATES TREASURY 3.625 12/31/2030	250,000.00	01/27/2026 3.81%	247,968.75 248,004.90	100.46 3.52%	251,152.25 1,502.07	0.26% 3,147.35	Aa1/AA+ AA+	4.84 4.37
91282CPW5	UNITED STATES TREASURY 3.75 01/31/2031	350,000.00	02/25/2026 3.60%	352,269.53 352,265.75	101.02 3.52%	353,554.60 1,051.45	0.36% 1,288.85	Aa1/AA+ AA+	4.92 4.45

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
				35,790,730.93	100.39	36,139,189.75	36.77%		2.35
Total US Treasury		36,005,000.00	3.71%	35,856,106.51	3.47%	294,157.14	283,083.24		2.18
				97,506,907.69	73.25	98,296,030.30	100.00%		1.81
Total Portfolio		91,296,040.77	3.98%	97,680,870.37	3.68%	567,813.41	615,159.93		1.56
Total Market Value + Accrued						98,863,843.72			

City of Gardena Cons | Account #10647 | As of February 28, 2026

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	02/02/2026	31846V203	1.25	FIRST AMER:GVT OBLG Y	1.000	3.31%	(1.25)	0.00	(1.25)	0.00
Purchase	02/02/2026	31846V203	19,086.25	FIRST AMER:GVT OBLG Y	1.000	3.31%	(19,086.25)	0.00	(19,086.25)	0.00
Purchase	02/02/2026	31846V203	53,375.00	FIRST AMER:GVT OBLG Y	1.000	3.31%	(53,375.00)	0.00	(53,375.00)	0.00
Purchase	02/03/2026	31846V203	1,165.50	FIRST AMER:GVT OBLG Y	1.000	3.31%	(1,165.50)	0.00	(1,165.50)	0.00
Purchase	02/03/2026	31846V203	887.40	FIRST AMER:GVT OBLG Y	1.000	3.31%	(887.40)	0.00	(887.40)	0.00
Purchase	02/05/2026	31846V203	707,114.81	FIRST AMER:GVT OBLG Y	1.000	3.30%	(707,114.81)	0.00	(707,114.81)	0.00
Purchase	02/09/2026	31846V203	5,750.00	FIRST AMER:GVT OBLG Y	1.000	3.28%	(5,750.00)	0.00	(5,750.00)	0.00
Purchase	02/12/2026	92826CAZ5	235,000.00	VISA INC 4.1 02/12/2031	99.866	4.13%	(234,685.10)	0.00	(234,685.10)	0.00
Purchase	02/12/2026	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029	99.987	4.11%	(194,974.47)	0.00	(194,974.47)	0.00
Purchase	02/17/2026	31846V203	12,128.91	FIRST AMER:GVT OBLG Y	1.000	3.29%	(12,128.91)	0.00	(12,128.91)	0.00
Purchase	02/17/2026	31846V203	87,265.67	FIRST AMER:GVT OBLG Y	1.000	3.29%	(87,265.67)	0.00	(87,265.67)	0.00
Purchase	02/17/2026	31846V203	704.00	FIRST AMER:GVT OBLG Y	1.000	3.29%	(704.00)	0.00	(704.00)	0.00
Purchase	02/17/2026	31846V203	36,040.55	FIRST AMER:GVT OBLG Y	1.000	3.29%	(36,040.55)	0.00	(36,040.55)	0.00
Purchase	02/18/2026	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031	99.993	4.30%	(229,984.48)	0.00	(229,984.48)	0.00
Purchase	02/18/2026	31846V203	8,289.00	FIRST AMER:GVT OBLG Y	1.000	3.31%	(8,289.00)	0.00	(8,289.00)	0.00
Purchase	02/18/2026	31846V203	6,783.00	FIRST AMER:GVT OBLG Y	1.000	3.31%	(6,783.00)	0.00	(6,783.00)	0.00

City of Gardena Cons | Account #10647 | As of February 28, 2026

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Purchase	02/18/2026	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030	99.984	3.03%	(174,972.12)	0.00	(174,972.12)	0.00
Purchase	02/20/2026	31846V203	591.58	FIRST AMER:GVT OBLG Y	1.000	3.31%	(591.58)	0.00	(591.58)	0.00
Purchase	02/20/2026	31846V203	958.37	FIRST AMER:GVT OBLG Y	1.000	3.31%	(958.37)	0.00	(958.37)	0.00
Purchase	02/20/2026	31846V203	538.63	FIRST AMER:GVT OBLG Y	1.000	3.31%	(538.63)	0.00	(538.63)	0.00
Purchase	02/23/2026	31846V203	406,500.00	FIRST AMER:GVT OBLG Y	1.000	3.30%	(406,500.00)	0.00	(406,500.00)	0.00
Purchase	02/23/2026	31846V203	3,231.24	FIRST AMER:GVT OBLG Y	1.000	3.30%	(3,231.24)	0.00	(3,231.24)	0.00
Purchase	02/24/2026	31846V203	5,937.50	FIRST AMER:GVT OBLG Y	1.000	3.29%	(5,937.50)	0.00	(5,937.50)	0.00
Purchase	02/25/2026	743315AW3	300,000.00	PROGRESSIVE CORP 3.2 03/26/2030	97.013	4.00%	(291,039.00)	(3,973.33)	(295,012.33)	0.00
Purchase	02/25/2026	912828Z94	400,000.00	UNITED STATES TREASURY 1.5 02/15/2030	92.559	3.52%	(370,234.38)	(165.75)	(370,400.13)	0.00
Purchase	02/25/2026	31846V203	6,202.11	FIRST AMER:GVT OBLG Y	1.000	3.30%	(6,202.11)	0.00	(6,202.11)	0.00
Purchase	02/25/2026	31846V203	2,203.46	FIRST AMER:GVT OBLG Y	1.000	3.30%	(2,203.46)	0.00	(2,203.46)	0.00
Purchase	02/25/2026	31846V203	7,771.94	FIRST AMER:GVT OBLG Y	1.000	3.30%	(7,771.94)	0.00	(7,771.94)	0.00
Purchase	02/26/2026	91282CPW5	350,000.00	UNITED STATES TREASURY 3.75 01/31/2031	100.648	3.60%	(352,269.53)	(942.68)	(353,212.21)	0.00
Purchase	02/26/2026	31846V203	4,080.00	FIRST AMER:GVT OBLG Y	1.000	3.30%	(4,080.00)	0.00	(4,080.00)	0.00
Purchase	02/26/2026	31846V203	5,827.16	FIRST AMER:GVT OBLG Y	1.000	3.30%	(5,827.16)	0.00	(5,827.16)	0.00
Purchase	02/27/2026	90CAMP$00	10,574.08	CAMP	1.000	3.83%	(10,574.08)	0.00	(10,574.08)	0.00
Purchase	02/27/2026	09CATR$05	2,213.06	CalTrust MTF	9.950	3.53%	(22,019.97)	0.00	(22,019.97)	0.00

TRANSACTION LEDGER

City of Gardena Cons | Account #10647 | As of February 28, 2026

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Purchase	02/27/2026	31846V203	3,400.00	FIRST AMER:GVT OBLG Y	1.000	3.30%	(3,400.00)	0.00	(3,400.00)	0.00
Total Purchase			**3,283,620.47**				**(3,266,586.46)**	**(5,081.76)**	**(3,271,668.22)**	**0.00**
TOTAL ACQUISITIONS			**3,283,620.47**				**(3,266,586.46)**	**(5,081.76)**	**(3,271,668.22)**	**0.00**
DISPOSITIONS										
Maturity	02/23/2026	037833BY5	(400,000.00)	APPLE INC 3.25 02/23/2026	100.000	4.05%	400,000.00	0.00	400,000.00	0.00
Total Maturity			**(400,000.00)**				**400,000.00**	**0.00**	**400,000.00**	**0.00**
Sale	02/05/2026	91282CME8	(700,000.00)	UNITED STATES TREASURY 4.25 12/31/2026	100.594	4.01%	704,156.25	(2,958.56)	707,114.81	2,714.79
Sale	02/12/2026	31846V203	(429,659.57)	FIRST AMER:GVT OBLG Y	1.000	3.29%	429,659.57	0.00	429,659.57	0.00
Sale	02/18/2026	31846V203	(404,956.60)	FIRST AMER:GVT OBLG Y	1.000	3.31%	404,956.60	0.00	404,956.60	0.00
Sale	02/25/2026	31846V203	(661,247.84)	FIRST AMER:GVT OBLG Y	1.000	3.30%	661,247.84	0.00	661,247.84	0.00
Sale	02/26/2026	91282CMP3	(350,000.00)	UNITED STATES TREASURY 4.125 02/28/2027	100.543	3.97%	351,900.39	(7,138.98)	359,039.37	1,369.94
Total Sale			**(2,545,864.01)**				**2,551,920.65**	**(10,097.54)**	**2,562,018.19**	**4,084.73**
TOTAL DISPOSITIONS			**(2,945,864.01)**				**2,951,920.65**	**(10,097.54)**	**2,962,018.19**	**4,084.73**
OTHER TRANSACTIONS										
Cash Transfer	02/27/2026	CCYUSD	19,806.91	Cash		0.00%	19,806.91	0.00	19,806.91	0.00
Total Cash Transfer			**19,806.91**				**19,806.91**	**0.00**	**19,806.91**	**0.00**
Coupon	02/01/2026	3137FJZ93	0.00	FHMS K-084 A2 3.78 10/25/2028		5.40%	756.00	0.00	756.00	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	02/01/2026	3137H4BY5	0.00	FHMS K-746 A2 2.031 09/25/2028		5.30%	533.14	0.00	533.14	0.00
Coupon	02/01/2026	3137FEBQ2	0.00	FHMS K-072 A2 3.444 12/25/2027		4.98%	1,435.00	0.00	1,435.00	0.00
Coupon	02/01/2026	459058KW2	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028		4.97%	5,782.50	0.00	5,782.50	0.00
Coupon	02/01/2026	3137FJEH8	0.00	FHMS K-081 A2 3.9 08/25/2028		4.86%	503.75	0.00	503.75	0.00
Coupon	02/01/2026	3137FJXV6	0.00	FHMS K-083 A2 4.05 09/25/2028		4.60%	1,002.38	0.00	1,002.38	0.00
Coupon	02/01/2026	3137BVZ82	0.00	FHMS K-063 A2 3.43 01/25/2027		4.48%	910.57	0.00	910.57	0.00
Coupon	02/01/2026	3137FHPJ6	0.00	FHMS K-080 A2 3.926 07/25/2028		4.45%	1,063.29	0.00	1,063.29	0.00
Coupon	02/01/2026	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.34%	1,298.12	0.00	1,298.12	0.00
Coupon	02/01/2026	3137FRUT6	0.00	FHMS K-106 A2 2.069 01/25/2030		4.28%	603.46	0.00	603.46	0.00
Coupon	02/01/2026	3137FJKE8	0.00	FHMS K-082 A2 3.92 09/25/2028		4.14%	1,502.67	0.00	1,502.67	0.00
Coupon	02/01/2026	3137FLN91	0.00	FHMS K-091 A2 3.505 03/25/2029		4.13%	1,022.29	0.00	1,022.29	0.00
Coupon	02/01/2026	3137FK4M5	0.00	FHMS K-085 A2 4.06 10/25/2028		4.11%	1,184.17	0.00	1,184.17	0.00
Coupon	02/01/2026	3137FKUP9	0.00	FHMS K-087 A2 3.771 12/25/2028		4.11%	1,067.51	0.00	1,067.51	0.00
Coupon	02/01/2026	3137FEBQ2	0.00	FHMS K-072 A2 3.444 12/25/2027		4.01%	1,004.50	0.00	1,004.50	0.00
Coupon	02/01/2026	3137FMTY8	0.00	FHMS K-094 A2 2.903 06/25/2029		3.87%	1,693.42	0.00	1,693.42	0.00
Coupon	02/01/2026	3137F2LJ3	0.00	FHMS K-066 A2 3.117 06/25/2027		3.85%	467.55	0.00	467.55	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	02/01/2026	3137FTFK8	0.00	FHMS K-738 A2 1.545 01/25/2027		3.84%	450.63	0.00	450.63	0.00
Coupon	02/01/2026	3137FJKE8	0.00	FHMS K-082 A2 3.92 09/25/2028		3.81%	718.67	0.00	718.67	0.00
Coupon	02/08/2026	009158BH8	0.00	AIR PRODUCTS AND CHEMICALS INC 4.6 02/08/2029		3.95%	5,750.00	0.00	5,750.00	0.00
Coupon	02/14/2026	459058KQ5	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 02/14/2030		3.75%	6,783.00	0.00	6,783.00	0.00
Coupon	02/15/2026	47787CAC7	0.00	JDOT 2023-C A3 5.48 05/15/2028		5.55%	867.01	0.00	867.01	0.00
Coupon	02/15/2026	44934QAD3	0.00	HART 2024-B A3 4.84 03/15/2029		5.45%	363.00	0.00	363.00	0.00
Coupon	02/15/2026	02582JKD1	0.00	AMXCA 2023-3 A 5.23 09/15/2026		5.29%	1,481.83	0.00	1,481.83	0.00
Coupon	02/15/2026	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	1,462.00	0.00	1,462.00	0.00
Coupon	02/15/2026	448979AD6	0.00	HART 2023-A A3 4.58 04/15/2027		5.14%	71.20	0.00	71.20	0.00
Coupon	02/15/2026	02582JJZ4	0.00	AMXCA 2023-1 A 4.87 05/15/2026		4.92%	507.29	0.00	507.29	0.00
Coupon	02/15/2026	58770XAD5	0.00	MBALT 2025-B A3 3.88 04/16/2029		4.57%	1,164.00	0.00	1,164.00	0.00
Coupon	02/15/2026	58770AAC7	0.00	MBART 2023-1 A3 4.51 11/15/2027		4.56%	85.57	0.00	85.57	0.00
Coupon	02/15/2026	89239TAD4	0.00	TAOT 2024-D A3 4.4 06/15/2029		4.51%	385.00	0.00	385.00	0.00
Coupon	02/15/2026	448976AD2	0.00	HART 2024-C A3 4.41 05/15/2029		4.46%	514.50	0.00	514.50	0.00
Coupon	02/15/2026	438516CJ3	0.00	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028		4.44%	9,900.00	0.00	9,900.00	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	02/15/2026	89231GAD0	0.00	TAOT 2025-D A3 3.84 06/17/2030		4.27%	704.00	0.00	704.00	0.00
Coupon	02/15/2026	34532BAG6	0.00	FORDO 2025-B A3 3.91 04/15/2030		4.27%	553.92	0.00	553.92	0.00
Coupon	02/15/2026	58769GAD5	0.00	MBALT 2024-B A3 4.23 02/15/2028		4.24%	458.25	0.00	458.25	0.00
Coupon	02/15/2026	437921AD1	0.00	HAROT 252 A3 4.15 10/15/2029		4.15%	363.12	0.00	363.12	0.00
Coupon	02/15/2026	171239AL0	0.00	CHUBB INA HOLDINGS LLC 4.65 08/15/2029		4.14%	5,812.50	0.00	5,812.50	0.00
Coupon	02/15/2026	89240KAD0	0.00	TAOT 2026-A A3 3.86 09/15/2030		4.13%	373.13	0.00	373.13	0.00
Coupon	02/15/2026	14913UBB5	0.00	CATERPILLAR FINANCIAL SERVICES CORP 4.1 08/15/2028		4.05%	5,125.00	0.00	5,125.00	0.00
Coupon	02/15/2026	58770YAD3	0.00	MBALT 2026-A A3 3.93 01/15/2030		3.97%	248.90	0.00	248.90	0.00
Coupon	02/15/2026	58770YAD3	0.00	MBALT 2026-A A3 3.93 01/15/2030		3.97%	262.00	0.00	262.00	0.00
Coupon	02/15/2026	47800AAC4	0.00	JDOT 2022-B A3 3.74 02/16/2027		3.77%	33.07	0.00	33.07	0.00
Coupon	02/15/2026	91282CLG4	0.00	UNITED STATES TREASURY 3.75 08/15/2027		3.68%	13,125.00	0.00	13,125.00	0.00
Coupon	02/15/2026	9128283W8	0.00	UNITED STATES TREASURY 2.75 02/15/2028		3.66%	9,625.00	0.00	9,625.00	0.00
Coupon	02/15/2026	91282CLG4	0.00	UNITED STATES TREASURY 3.75 08/15/2027		3.57%	13,125.00	0.00	13,125.00	0.00
Coupon	02/15/2026	912828V98	0.00	UNITED STATES TREASURY 2.25 02/15/2027		3.51%	7,875.00	0.00	7,875.00	0.00

TRANSACTION LEDGER

City of Gardena Cons | Account #10647 | As of February 28, 2026

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	02/15/2026	912828YB0	0.00	UNITED STATES TREASURY 1.625 08/15/2029		3.49%	1,218.75	0.00	1,218.75	0.00
Coupon	02/15/2026	47800BAC2	0.00	JDOT 2022-C A3 5.09 06/15/2027		3.29%	173.45	0.00	173.45	0.00
Coupon	02/16/2026	362583AD8	0.00	GMCAR 2023-2 A3 4.47 02/16/2028		4.51%	150.71	0.00	150.71	0.00
Coupon	02/16/2026	38014AAD3	0.00	GMCAR 2024-4 A3 4.4 08/16/2029		4.32%	348.33	0.00	348.33	0.00
Coupon	02/18/2026	06428CAA2	0.00	BANK OF AMERICA NA 5.526 08/18/2026		5.61%	8,289.00	0.00	8,289.00	0.00
Coupon	02/20/2026	362962AD4	0.00	GMALT 2025-2 A3 4.58 05/22/2028		4.84%	591.58	0.00	591.58	0.00
Coupon	02/20/2026	92348KDY6	0.00	VZMT 2025-3 A1A 4.51 03/20/2030		4.51%	958.37	0.00	958.37	0.00
Coupon	02/20/2026	379965AD8	0.00	GMALT 2025-3 A3 4.17 08/21/2028		4.18%	538.63	0.00	538.63	0.00
Coupon	02/21/2026	43815JAC7	0.00	HAROT 2023-1 A3 5.04 04/21/2027		5.09%	54.30	0.00	54.30	0.00
Coupon	02/23/2026	037833BY5	0.00	APPLE INC 3.25 02/23/2026		4.05%	6,500.00	0.00	6,500.00	0.00
Coupon	02/24/2026	17275RBX9	0.00	CISCO SYSTEMS INC 4.75 02/24/2030		4.24%	5,937.50	0.00	5,937.50	0.00
Coupon	02/25/2026	096924AD7	0.00	BMWOT 2025-A A3 4.56 09/25/2029		4.56%	836.00	0.00	836.00	0.00
Coupon	02/25/2026	05594HAD5	0.00	BMWLT 2025-2 A3 3.97 09/25/2028		4.32%	595.50	0.00	595.50	0.00
Coupon	02/25/2026	05594HAD5	0.00	BMWLT 2025-2 A3 3.97 09/25/2028		4.32%	595.50	0.00	595.50	0.00
Coupon	02/26/2026	17275RBQ4	0.00	CISCO SYSTEMS INC 4.8 02/26/2027		4.85%	4,080.00	0.00	4,080.00	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	02/27/2026	459058LK7	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026		4.06%	3,400.00	0.00	3,400.00	0.00
Coupon	02/28/2026	91282CMP3	0.00	UNITED STATES TREASURY 4.125 02/28/2027		3.97%	7,218.75	0.00	7,218.75	0.00
Coupon	02/28/2026	91282CGQ8	0.00	UNITED STATES TREASURY 4.0 02/28/2030		3.91%	14,000.00	0.00	14,000.00	0.00
Coupon	02/28/2026	91282CLK5	0.00	UNITED STATES TREASURY 3.625 08/31/2029		3.90%	12,687.50	0.00	12,687.50	0.00
Coupon	02/28/2026	91282CGQ8	0.00	UNITED STATES TREASURY 4.0 02/28/2030		3.86%	7,600.00	0.00	7,600.00	0.00
Total Coupon			**0.00**				**185,791.78**	**0.00**	**185,791.78**	**0.00**
Dividend	02/27/2026	09CATR$05	0.00	CalTrust MTF		3.53%	2,213.06	0.00	2,213.06	0.00
Dividend	02/27/2026	90CAMP$00	0.00	CAMP		3.83%	10,574.08	0.00	10,574.08	0.00
Dividend	02/28/2026	31846V203	0.00	FIRST AMER:GVT OBLG Y		3.30%	2,288.55	0.00	2,288.55	0.00
Total Dividend			**0.00**				**15,075.69**	**0.00**	**15,075.69**	**0.00**
Principal Paydown	02/01/2026	3137BVZ82	714.31	FHMS K-063 A2 3.43 01/25/2027		4.48%	714.31	--	714.31	(0.00)
Principal Paydown	02/01/2026	3137FKUP9	383.70	FHMS K-087 A2 3.771 12/25/2028		4.11%	383.70	--	383.70	(0.00)
Principal Paydown	02/15/2026	47787CAC7	19,988.20	JDOT 2023-C A3 5.48 05/15/2028		5.55%	19,988.20	--	19,988.20	0.00
Principal Paydown	02/15/2026	448979AD6	7,802.87	HART 2023-A A3 4.58 04/15/2027		5.14%	7,802.87	--	7,802.87	(0.00)
Principal Paydown	02/15/2026	58770AAC7	3,647.03	MBART 2023-1 A3 4.51 11/15/2027		4.56%	3,647.03	--	3,647.03	0.00
Principal Paydown	02/15/2026	58769GAD5	6,494.31	MBALT 2024-B A3 4.23 02/15/2028		4.24%	6,494.31	--	6,494.31	(0.00)

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Principal Paydown	02/15/2026	47800AAC4	6,369.12	JDOT 2022-B A3 3.74 02/16/2027		3.77%	6,369.12	--	6,369.12	(0.00)
Principal Paydown	02/15/2026	47800BAC2	10,618.39	JDOT 2022-C A3 5.09 06/15/2027		3.29%	10,618.39	--	10,618.39	0.00
Principal Paydown	02/16/2026	362583AD8	4,842.68	GMCAR 2023-2 A3 4.47 02/16/2028		4.51%	4,842.68	--	4,842.68	(0.00)
Principal Paydown	02/21/2026	43815JAC7	3,176.94	HAROT 2023-1 A3 5.04 04/21/2027		5.09%	3,176.94	--	3,176.94	(0.00)
Total Principal Paydown			**64,037.55**				**64,037.55**	**--**	**64,037.55**	**(0.01)**
TOTAL OTHER TRANSACTIONS			**83,844.46**				**284,711.93**	**0.00**	**284,711.93**	**(0.01)**

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
31846V203		470,077.74	580,108.42 1,385,833.33 (1,495,864.01) 470,077.74	0.00 2,052.90 0.00 2,052.90	0.00 0.00 0.00 2,052.90	2,052.90
Total		**470,077.74**	**580,108.42** **1,385,833.33** **(1,495,864.01)** **470,077.74**	**0.00** **2,052.90** **0.00** **2,052.90**	**0.00** **0.00** **0.00** **2,052.90**	**2,052.90**
CASH & EQUIVALENTS						
CCYUSD	Receivable	81,335.77	88,574.61 0.00 0.00 81,335.77	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents		**81,335.77**	**88,574.61** **0.00** **0.00** **81,335.77**	**0.00** **0.00** **0.00** **0.00**	**0.00** **0.00** **0.00** **0.00**	**0.00**
FIXED INCOME						
00287YBF5	ABBVIE INC 4.25 11/14/2028	09/18/2025 09/19/2025 250,000.00	252,111.79 0.00 0.00 252,047.87	2,272.57 0.00 3,157.99 885.42	0.00 (63.92) (63.92) 821.49	821.49
009158BH8	AIR PRODUCTS AND CHEMICALS INC 4.6 02/08/2029	09/18/2025 09/19/2025 250,000.00	254,425.22 0.00 0.00 254,309.64	5,526.39 5,750.00 734.72 958.33	0.00 (115.58) (115.58) 842.75	842.75
009158BN5	AIR PRODUCTS AND CHEMICALS INC 4.3 06/11/2028	07/17/2025 07/18/2025 240,000.00	240,034.88 0.00 0.00 240,033.70	1,433.33 0.00 2,293.33 860.00	0.00 (1.18) (1.18) 858.82	858.82
023135CQ7	AMAZON.COM INC 4.65 12/01/2029	09/18/2025 09/19/2025 250,000.00	256,494.70 0.00 0.00 256,358.79	1,937.50 0.00 2,906.25 968.75	0.00 (135.91) (135.91) 832.84	832.84

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	07/21/2025 07/25/2025 575,000.00	575,000.00 0.00 0.00 575,000.00	764.45 0.00 2,849.30 2,084.85	0.00 0.00 0.00 2,084.85	2,084.85
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2026	06/07/2023 06/14/2023 125,000.00	124,998.61 0.00 0.00 124,998.99	270.56 507.29 270.56 507.29	0.38 0.00 0.38 507.67	507.67
02582JKD1	AMXCA 2023-3 A 5.23 09/15/2026	09/12/2023 09/19/2023 340,000.00	339,996.85 0.00 0.00 339,997.24	790.31 1,481.83 790.31 1,481.83	0.39 0.00 0.39 1,482.22	1,482.22
037833BY5	APPLE INC 3.25 02/23/2026	05/09/2023 05/11/2023 0.00	399,820.20 0.00 (400,000.00) 0.00	5,705.56 6,500.00 0.00 794.44	179.80 0.00 179.80 974.24	974.24
05594HAD5	BMWLT 2025-2 A3 3.97 09/25/2028	10/08/2025 10/15/2025 360,000.00	359,999.10 0.00 0.00 359,999.13	238.20 1,191.00 238.20 1,191.00	0.03 0.00 0.03 1,191.03	1,191.03
06051GGA1	BANK OF AMERICA CORP 3.248 10/21/2027	08/26/2025 08/27/2025 250,000.00	246,884.97 0.00 0.00 247,024.08	2,255.56 0.00 2,932.22 676.67	139.11 0.00 139.11 815.77	815.77
06406RAF4	BANK OF NEW YORK MELLON CORP 3.4 01/29/2028	09/18/2025 09/19/2025 250,000.00	248,030.69 0.00 0.00 248,106.54	47.22 0.00 755.56 708.33	75.85 0.00 75.85 784.18	784.18
06406RCG0	BANK OF NEW YORK MELLON CORP 4.026 01/22/2030	01/14/2026 01/22/2026 245,000.00	245,059.45 0.00 0.00 245,057.92	246.59 0.00 1,068.57 821.98	0.00 (1.53) (1.53) 820.44	820.44
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	09/19/2023 09/21/2023 300,000.00	299,865.20 0.00 0.00 299,884.27	7,506.15 8,289.00 598.65 1,381.50	19.06 0.00 19.06 1,400.56	1,400.56

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
09247XAQ4	BLACKROCK FINANCE INC 2.4 04/30/2030	09/18/2025 09/19/2025 275,000.00	257,720.69 0.00 0.00 258,033.04	1,668.33 0.00 2,218.33 550.00	312.34 0.00 312.34 862.34	862.34
096924AD7	BMWOT 2025-A A3 4.56 09/25/2029	02/04/2025 02/12/2025 220,000.00	219,982.88 0.00 0.00 219,983.24	167.20 836.00 167.20 836.00	0.36 0.00 0.36 836.36	836.36
12572QAL9	CME GROUP INC 4.4 03/15/2030	07/16/2025 07/17/2025 250,000.00	250,041.85 0.00 0.00 250,041.06	4,155.56 0.00 5,072.22 916.67	0.00 (0.79) (0.79) 915.87	915.87
14913UAL4	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027	05/21/2024 05/23/2024 405,000.00	405,319.75 0.00 0.00 405,300.58	4,331.25 0.00 6,018.75 1,687.50	0.00 (19.17) (19.17) 1,668.33	1,668.33
14913UBB5	CATERPILLAR FINANCIAL SERVICES CORP 4.1 08/15/2028	08/12/2025 08/15/2025 250,000.00	250,272.48 0.00 0.00 250,264.24	4,726.39 5,125.00 455.56 854.17	0.00 (8.24) (8.24) 845.93	845.93
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	09/07/2023 09/15/2023 340,000.00	339,950.63 0.00 0.00 339,952.07	779.73 1,462.00 779.73 1,462.00	1.44 0.00 1.44 1,463.44	1,463.44
171239AL0	CHUBB INA HOLDINGS LLC 4.65 08/15/2029	08/14/2025 08/15/2025 250,000.00	254,046.54 0.00 0.00 253,956.62	5,360.42 5,812.50 516.67 968.75	0.00 (89.92) (89.92) 878.83	878.83
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	02/21/2024 02/26/2024 170,000.00	169,921.36 0.00 0.00 169,927.01	3,513.33 4,080.00 113.33 680.00	5.65 0.00 5.65 685.65	685.65
17275RBX9	CISCO SYSTEMS INC 4.75 02/24/2030	08/21/2025 08/22/2025 250,000.00	254,603.56 0.00 0.00 254,514.85	5,178.82 5,937.50 230.90 989.58	0.00 (88.71) (88.71) 900.87	900.87

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
17305EHA6	CCCIT 2025-A1 A1 4.3 06/21/2030	 455,000.00	456,616.90 0.00 0.00 456,563.99	2,173.89 0.00 3,804.31 1,630.42	1.11 (54.01) (52.90) 1,577.51	1,577.51
24422EXZ7	JOHN DEERE CAPITAL CORP 4.65 01/07/2028	01/06/2025 01/09/2025 280,000.00	279,945.82 0.00 0.00 279,947.97	868.00 0.00 1,953.00 1,085.00	2.15 0.00 2.15 1,087.15	1,087.15
24422EYE3	JOHN DEERE CAPITAL CORP 4.55 06/05/2030	08/25/2025 08/26/2025 250,000.00	252,865.09 0.00 0.00 252,814.47	1,769.44 0.00 2,717.36 947.92	0.00 (50.61) (50.61) 897.30	897.30
26444HAH4	DUKE ENERGY FLORIDA LLC 2.5 12/01/2029	12/16/2024 12/17/2024 450,000.00	416,272.12 0.00 0.00 416,947.16	1,875.00 0.00 2,812.50 937.50	675.04 0.00 675.04 1,612.54	1,612.54
26444HAJ0	DUKE ENERGY FLORIDA LLC 1.75 06/15/2030	07/14/2025 07/15/2025 275,000.00	245,063.11 0.00 0.00 245,588.65	614.93 0.00 1,015.97 401.04	525.54 0.00 525.54 926.58	926.58
29379VCJ0	ENTERPRISE PRODUCTS OPERATING LLC 4.3 06/20/2028	09/12/2025 09/15/2025 250,000.00	251,940.94 0.00 0.00 251,876.16	1,224.31 0.00 2,120.14 895.83	0.00 (64.78) (64.78) 831.06	831.06
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	03/21/2023 03/22/2023 700,000.00	706,685.20 0.00 0.00 706,441.47	12,337.50 0.00 14,962.50 2,625.00	0.00 (243.73) (243.73) 2,381.27	2,381.27
3130B3A29	FEDERAL HOME LOAN BANKS 4.0 10/09/2026	10/21/2024 10/22/2024 600,000.00	599,997.91 0.00 0.00 599,998.14	7,466.67 0.00 9,466.67 2,000.00	0.23 0.00 0.23 2,000.23	2,000.23
3133EPN50	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028	12/28/2023 12/29/2023 650,000.00	656,113.14 0.00 0.00 655,949.81	3,529.86 0.00 5,831.94 2,302.08	0.00 (163.33) (163.33) 2,138.76	2,138.76

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3133ERFJ5	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027	05/23/2024 05/24/2024 330,000.00	328,843.99 0.00 0.00 328,912.42	2,928.75 0.00 4,166.25 1,237.50	68.43 0.00 68.43 1,305.93	1,305.93
3133ERGL9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028	06/25/2024 06/26/2024 450,000.00	450,585.10 0.00 0.00 450,565.99	3,037.50 0.00 4,725.00 1,687.50	0.00 (19.12) (19.12) 1,668.38	1,668.38
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	02/06/2024 02/09/2024 317,852.24	315,648.89 0.00 (714.31) 315,185.17	910.57 910.57 908.53 908.53	250.59 0.00 250.59 1,159.12	1,159.12
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	09/19/2025 09/24/2025 180,000.00	178,164.62 0.00 0.00 178,270.58	467.55 467.55 467.55 467.55	105.96 0.00 105.96 573.51	573.51
3137FEBQ2	FHMS K-072 A2 3.444 12/25/2027	850,000.00	833,442.25 0.00 0.00 834,136.29	2,439.50 2,439.50 2,439.50 2,439.50	694.04 0.00 694.04 3,133.54	3,133.54
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	05/24/2023 05/30/2023 465,000.00	457,459.22 0.00 0.00 457,761.28	1,298.13 1,298.12 1,298.13 1,298.12	302.06 0.00 302.06 1,600.18	1,600.18
3137FHPJ6	FHMS K-080 A2 3.926 07/25/2028	01/23/2024 01/26/2024 325,000.00	321,087.47 0.00 0.00 321,211.82	1,063.29 1,063.29 1,063.29 1,063.29	124.35 0.00 124.35 1,187.64	1,187.64
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	09/15/2023 09/20/2023 155,000.00	151,631.56 0.00 0.00 151,734.98	503.75 503.75 503.75 503.75	103.42 0.00 103.42 607.17	607.17
3137FJKE8	FHMS K-082 A2 3.92 09/25/2028	680,000.00	677,316.13 0.00 0.00 677,395.82	2,221.33 2,221.34 2,221.33 2,221.34	90.91 (11.22) 79.69 2,301.03	2,301.03

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137FJXV6	FHMS K-083 A2 4.05 09/25/2028	12/07/2023 12/12/2023 297,000.00	293,055.16 0.00 0.00 293,172.29	1,002.38 1,002.38 1,002.38 1,002.38	117.13 0.00 117.13 1,119.51	1,119.51
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	10/20/2023 10/25/2023 240,000.00	231,267.69 0.00 0.00 231,518.98	756.00 756.00 756.00 756.00	251.29 0.00 251.29 1,007.29	1,007.29
3137FK4M5	FHMS K-085 A2 4.06 10/25/2028	07/23/2025 07/28/2025 350,000.00	349,048.98 0.00 0.00 349,076.35	1,184.17 1,184.17 1,184.17 1,184.17	27.37 0.00 27.37 1,211.54	1,211.54
3137FKUP9	FHMS K-087 A2 3.771 12/25/2028	07/23/2025 07/28/2025 339,317.85	336,321.89 0.00 (383.70) 336,033.42	1,067.51 1,067.51 1,066.31 1,066.30	95.23 0.00 95.23 1,161.54	1,161.54
3137FLN91	FHMS K-091 A2 3.505 03/25/2029	07/23/2025 07/28/2025 350,000.00	343,475.98 0.00 0.00 343,638.50	1,022.29 1,022.29 1,022.29 1,022.29	162.52 0.00 162.52 1,184.81	1,184.81
3137FMTY8	FHMS K-094 A2 2.903 06/25/2029	12/05/2025 12/10/2025 700,000.00	678,435.97 0.00 0.00 678,932.51	1,693.42 1,693.42 1,693.42 1,693.42	496.54 0.00 496.54 2,189.96	2,189.96
3137FRUT6	FHMS K-106 A2 2.069 01/25/2030	07/14/2025 07/17/2025 350,000.00	322,444.08 0.00 0.00 322,983.64	603.46 603.46 603.46 603.46	539.56 0.00 539.56 1,143.02	1,143.02
3137FTFK8	FHMS K-738 A2 1.545 01/25/2027	09/22/2025 09/25/2025 350,000.00	343,155.32 0.00 0.00 343,729.13	450.63 450.63 450.63 450.63	573.81 0.00 573.81 1,024.44	1,024.44
3137H4BY5	FHMS K-746 A2 2.031 09/25/2028	10/03/2023 10/06/2023 315,000.00	291,832.21 0.00 0.00 292,520.12	533.14 533.14 533.14 533.14	687.91 0.00 687.91 1,221.05	1,221.05

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341081GT8	FLORIDA POWER & LIGHT CO 5.15 06/15/2029	09/19/2024 09/20/2024 330,000.00	340,745.13 0.00 0.00 340,487.76	2,171.58 0.00 3,587.83 1,416.25	0.00 (257.37) (257.37) 1,158.88	1,158.88
34532BAG6	FORDO 2025-B A3 3.91 04/15/2030	09/23/2025 09/26/2025 170,000.00	169,983.07 0.00 0.00 169,983.38	295.42 553.92 295.42 553.92	0.31 0.00 0.31 554.23	554.23
362583AD8	GMCAR 2023-2 A3 4.47 02/16/2028	04/04/2023 04/12/2023 35,616.91	40,459.13 0.00 (4,842.68) 35,616.52	75.36 150.71 66.34 141.69	0.07 0.00 0.07 141.76	141.76
36273VAD7	GMALT 2026-1 A3 3.88 01/22/2029	02/03/2026 02/12/2026 195,000.00	0.00 194,974.47 0.00 194,974.87	0.00 0.00 399.32 399.32	0.40 0.00 0.40 399.72	399.72
362962AD4	GMALT 2025-2 A3 4.58 05/22/2028	05/20/2025 05/29/2025 155,000.00	154,998.02 0.00 0.00 154,998.08	216.91 591.58 216.91 591.58	0.07 0.00 0.07 591.65	591.65
379965AD8	GMALT 2025-3 A3 4.17 08/21/2028	08/05/2025 08/13/2025 155,000.00	154,980.11 0.00 0.00 154,980.71	197.50 538.63 197.50 538.63	0.60 0.00 0.60 539.23	539.23
38014AAD3	GMCAR 2024-4 A3 4.4 08/16/2029	10/08/2024 10/16/2024 95,000.00	94,986.60 0.00 0.00 94,986.89	174.17 348.33 174.17 348.33	0.29 0.00 0.29 348.62	348.62
437076DC3	HOME DEPOT INC 4.75 06/25/2029	295,000.00	295,078.62 0.00 0.00 295,076.43	1,401.25 0.00 2,568.96 1,167.71	14.34 (16.53) (2.19) 1,165.52	1,165.52
437076DJ8	HOME DEPOT INC 3.95 09/15/2030	09/09/2025 09/15/2025 250,000.00	249,284.00 0.00 0.00 249,295.88	3,730.56 0.00 4,553.47 822.92	11.88 0.00 11.88 834.80	834.80

City of Gardena Cons | Account #10647 | As of February 28, 2026

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437921AD1	HAROT 252 A3 4.15 10/15/2029	04/29/2025 05/08/2025 105,000.00	104,990.22 0.00 0.00 104,990.42	193.67 363.12 193.67 363.12	0.20 0.00 0.20 363.32	363.32
43815CAD0	HAROT 2026-1 A3 3.78 09/23/2030	02/10/2026 02/18/2026 175,000.00	0.00 174,972.12 0.00 174,972.30	0.00 0.00 238.88 238.88	0.18 0.00 0.18 239.06	239.06
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	02/16/2023 02/24/2023 9,752.78	12,929.03 0.00 (3,176.94) 9,752.29	18.10 54.30 13.65 49.85	0.21 0.00 0.21 50.06	50.06
438516CJ3	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028	02/13/2023 02/15/2023 400,000.00	403,563.81 0.00 0.00 403,423.85	9,130.00 9,900.00 880.00 1,650.00	0.00 (139.95) (139.95) 1,510.05	1,510.05
448976AD2	HART 2024-C A3 4.41 05/15/2029	10/08/2024 10/16/2024 140,000.00	139,992.65 0.00 0.00 139,992.82	274.40 514.50 274.40 514.50	0.17 0.00 0.17 514.67	514.67
448979AD6	HART 2023-A A3 4.58 04/15/2027	04/04/2023 04/12/2023 10,851.69	18,654.02 0.00 (7,802.87) 10,851.39	37.97 71.20 22.09 55.32	0.25 0.00 0.25 55.57	55.57
448981AD2	HART 2026-A A3 3.79 02/18/2031	02/10/2026 02/18/2026 230,000.00	0.00 229,984.48 0.00 229,984.57	0.00 0.00 314.78 314.78	0.09 0.00 0.09 314.87	314.87
44934QAD3	HART 2024-B A3 4.84 03/15/2029	07/16/2024 07/24/2024 90,000.00	89,990.88 0.00 0.00 89,991.11	193.60 363.00 193.60 363.00	0.22 0.00 0.22 363.22	363.22
459058KQ5	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 02/14/2030	10/09/2025 10/10/2025 350,000.00	351,588.63 0.00 0.00 351,558.46	6,291.49 6,783.00 640.45 1,131.96	0.00 (30.18) (30.18) 1,101.78	1,101.78

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459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	11/28/2023 11/30/2023 250,000.00	244,377.38 0.00 0.00 244,553.88	461.81 0.00 1,190.97 729.17	176.49 0.00 176.49 905.66	905.66
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028	250,000.00	248,126.20 0.00 0.00 248,183.73	5,781.25 5,782.50 963.54 964.79	57.53 0.00 57.53 1,022.32	1,022.32
459058LK7	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026	08/20/2024 08/27/2024 170,000.00	169,944.08 0.00 0.00 169,951.65	2,908.89 3,400.00 75.56 566.67	7.56 0.00 7.56 574.23	574.23
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029	10/08/2024 10/16/2024 300,000.00	299,419.83 0.00 0.00 299,431.83	3,390.00 0.00 4,359.00 969.00	12.01 0.00 12.01 981.01	981.01
459058LR2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030	03/14/2025 03/20/2025 205,000.00	204,395.60 0.00 0.00 204,406.82	3,077.14 0.00 3,781.82 704.69	11.22 0.00 11.22 715.91	715.91
46647PDA1	JPMORGAN CHASE & CO 4.323 04/26/2028	09/22/2025 09/23/2025 250,000.00	250,646.41 0.00 0.00 250,606.09	2,851.98 0.00 3,752.60 900.63	0.00 (40.31) (40.31) 860.31	860.31
47787CAC7	JDOT 2023-C A3 5.48 05/15/2028	09/12/2023 09/19/2023 169,868.61	189,850.41 0.00 (19,988.20) 169,863.08	462.41 867.01 413.72 818.33	0.87 0.00 0.87 819.19	819.19
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	07/12/2022 07/20/2022 4,240.82	10,609.75 0.00 (6,369.12) 4,240.75	17.64 33.07 7.05 22.48	0.12 0.00 0.12 22.60	22.60
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	10/12/2022 10/19/2022 30,274.00	40,891.55 0.00 (10,618.39) 30,273.41	92.51 173.45 68.49 149.43	0.25 0.00 0.25 149.68	149.68

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
532457DB1	ELI LILLY AND CO 4.0 10/15/2028	09/12/2025 09/15/2025 500,000.00	501,340.32 0.00 0.00 501,301.11	8,944.44 0.00 10,611.11 1,666.67	0.00 (39.22) (39.22) 1,627.45	1,627.45
571748BY7	MARSH & MCLENNAN COMPANIES INC 4.55 11/08/2027	09/12/2025 09/15/2025 250,000.00	252,499.22 0.00 0.00 252,385.25	2,622.57 0.00 3,570.49 947.92	0.00 (113.97) (113.97) 833.95	833.95
57636QAW4	MASTERCARD INC 4.875 03/09/2028	04/19/2023 04/21/2023 290,000.00	293,714.56 0.00 0.00 293,573.63	5,576.46 0.00 6,754.58 1,178.13	0.00 (140.93) (140.93) 1,037.19	1,037.19
58769GAD5	MBALT 2024-B A3 4.23 02/15/2028	09/17/2024 09/25/2024 123,505.69	129,986.85 0.00 (6,494.31) 123,493.66	244.40 458.25 232.19 446.04	1.13 0.00 1.13 447.17	447.17
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	01/18/2023 01/25/2023 19,121.37	22,767.41 0.00 (3,647.03) 19,120.58	45.64 85.57 38.33 78.26	0.19 0.00 0.19 78.45	78.45
58770XAD5	MBALT 2025-B A3 3.88 04/16/2029	10/16/2025 10/22/2025 360,000.00	359,945.66 0.00 0.00 359,946.96	620.80 1,164.00 620.80 1,164.00	1.30 0.00 1.30 1,165.30	1,165.30
58770YAD3	MBALT 2026-A A3 3.93 01/15/2030	01/13/2026 01/21/2026 195,000.00	194,961.62 0.00 0.00 194,962.37	212.88 510.90 340.60 638.63	0.74 0.00 0.74 639.37	639.37
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/08/2023 05/17/2023 90,000.00	89,966.64 0.00 0.00 89,967.76	749.25 0.00 1,053.00 303.75	1.12 0.00 1.12 304.87	304.87
58933YBQ7	MERCK & CO INC 4.15 09/15/2030	09/12/2025 09/15/2025 250,000.00	251,229.31 0.00 0.00 251,208.53	4,092.36 0.00 4,956.94 864.58	0.00 (20.79) (20.79) 843.80	843.80

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
61776NVE0	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028	08/05/2025 08/06/2025 500,000.00	501,097.28 0.00 0.00 501,038.20	1,550.69 0.00 3,411.53 1,860.83	0.00 (59.08) (59.08) 1,801.75	1,801.75
62479MCP6	MUFG Bank, Ltd., New York Branch 03/23/2026	09/24/2025 09/24/2025 500,000.00	497,243.06 0.00 0.00 498,786.94	0.00 0.00 0.00 0.00	1,543.89 0.00 1,543.89 1,543.89	1,543.89
63743HFJ6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.05 09/15/2028	07/14/2025 07/15/2025 240,000.00	243,636.30 0.00 0.00 243,526.34	4,578.67 0.00 5,588.67 1,010.00	0.00 (109.95) (109.95) 900.05	900.05
63743HFK3	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026	11/14/2023 11/16/2023 390,000.00	390,876.80 0.00 0.00 390,780.15	4,732.00 0.00 6,552.00 1,820.00	0.00 (96.66) (96.66) 1,723.34	1,723.34
64110LAS5	NETFLIX INC 4.875 04/15/2028	09/22/2025 09/23/2025 240,000.00	244,979.81 0.00 0.00 244,806.39	3,445.00 0.00 4,420.00 975.00	0.00 (173.43) (173.43) 801.57	801.57
665859AV6	NORTHERN TRUST CORP 1.95 05/01/2030	12/22/2025 12/23/2025 275,000.00	252,135.31 0.00 0.00 252,548.35	1,340.63 0.00 1,787.50 446.88	413.04 0.00 413.04 859.91	859.91
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	10/05/2022 10/07/2022 450,000.00	446,383.71 0.00 0.00 446,602.41	4,050.00 0.00 5,550.00 1,500.00	218.70 0.00 218.70 1,718.70	1,718.70
693475AW5	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029	07/16/2025 07/17/2025 500,000.00	486,852.84 0.00 0.00 487,165.60	4,695.83 0.00 6,133.33 1,437.50	312.76 0.00 312.76 1,750.26	1,750.26
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	01/24/2024 01/31/2024 410,000.00	409,599.46 0.00 0.00 409,609.70	52.39 9,430.00 1,624.06 11,001.67	10.24 0.00 10.24 11,011.91	11,011.91

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
69371RT71	PACCAR FINANCIAL CORP 4.55 05/08/2030	09/18/2025 09/19/2025 250,000.00	255,022.06 0.00 0.00 254,931.75	2,622.57 0.00 3,570.49 947.92	0.00 (90.31) (90.31) 857.60	857.60
713448FX1	PEPSICO INC 4.5 07/17/2029	07/15/2024 07/17/2024 295,000.00	294,683.98 0.00 0.00 294,690.99	516.25 0.00 1,622.50 1,106.25	7.01 0.00 7.01 1,113.26	1,113.26
713448GH5	PEPSICO INC 4.3 07/23/2030	08/12/2025 08/13/2025 250,000.00	250,185.14 0.00 0.00 250,181.90	238.89 0.00 1,134.72 895.83	0.00 (3.23) (3.23) 892.60	892.60
743315AW3	PROGRESSIVE CORP 3.2 03/26/2030	550,000.00	242,235.37 291,039.00 0.00 533,442.02	2,777.78 (3,973.33) 7,577.78 826.67	167.66 0.00 167.66 994.33	994.33
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	09/06/2023 09/08/2023 300,000.00	291,689.35 0.00 0.00 291,973.12	2,775.00 0.00 3,700.00 925.00	283.78 0.00 283.78 1,208.78	1,208.78
74456QBY1	PUBLIC SERVICE ELECTRIC AND GAS CO 3.2 05/15/2029	07/14/2025 07/15/2025 250,000.00	241,054.60 0.00 0.00 241,263.50	1,688.89 0.00 2,355.56 666.67	208.90 0.00 208.90 875.57	875.57
74464AAC5	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030	07/17/2025 07/18/2025 215,000.00	213,265.30 0.00 0.00 213,295.45	783.85 0.00 1,567.71 783.85	30.15 0.00 30.15 814.00	814.00
747525BU6	QUALCOMM INC 4.5 05/20/2030	09/18/2025 09/19/2025 250,000.00	254,495.65 0.00 0.00 254,413.85	2,218.75 0.00 3,156.25 937.50	0.00 (81.79) (81.79) 855.71	855.71
78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	01/10/2024 01/19/2024 150,000.00	149,987.96 0.00 0.00 149,988.91	243.75 0.00 853.13 609.38	0.96 0.00 0.96 610.33	610.33

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808513AU9	CHARLES SCHWAB CORP 3.2 01/25/2028	09/18/2025 09/19/2025 250,000.00	246,536.68 0.00 0.00 246,670.80	133.33 0.00 800.00 666.67	134.13 0.00 134.13 800.79	800.79
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/13/2024 03/18/2024 365,000.00	365,000.00 0.00 0.00 365,000.00	6,732.92 0.00 8,251.63 1,518.70	0.00 0.00 0.00 1,518.70	1,518.70
857477DB6	STATE STREET CORP 4.834 04/24/2030	07/14/2025 07/15/2025 240,000.00	242,641.63 0.00 0.00 242,592.71	3,125.99 0.00 4,092.79 966.80	0.00 (48.92) (48.92) 917.88	917.88
87612EBU9	TARGET CORP 4.35 06/15/2028	09/18/2025 09/19/2025 250,000.00	252,543.31 0.00 0.00 252,457.93	1,389.58 0.00 2,295.83 906.25	0.00 (85.39) (85.39) 820.86	820.86
89115A2V3	TORONTO-DOMINION BANK 5.264 12/11/2026	12/04/2023 12/11/2023 160,000.00	160,000.00 0.00 0.00 160,000.00	1,169.78 0.00 1,871.64 701.87	0.00 0.00 0.00 701.87	701.87
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	04/08/2024 04/10/2024 400,000.00	398,997.93 0.00 0.00 399,063.49	6,418.67 0.00 8,078.67 1,660.00	65.56 0.00 65.56 1,725.56	1,725.56
89231GAD0	TAOT 2025-D A3 3.84 06/17/2030	10/15/2025 10/23/2025 220,000.00	219,976.20 0.00 0.00 219,976.62	375.47 704.00 375.47 704.00	0.42 0.00 0.42 704.42	704.42
89236TMF9	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029	06/25/2024 06/26/2024 400,000.00	401,930.76 0.00 0.00 401,885.71	4,208.33 0.00 5,891.67 1,683.33	0.00 (45.05) (45.05) 1,638.28	1,638.28
89236TNJ0	TOYOTA MOTOR CREDIT CORP 4.8 05/15/2030	07/15/2025 07/16/2025 240,000.00	241,985.32 0.00 0.00 241,949.78	2,432.00 0.00 3,392.00 960.00	0.00 (35.54) (35.54) 924.46	924.46

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	10/10/2024 10/17/2024 105,000.00	104,995.76 0.00 0.00 104,995.86	205.33 385.00 205.33 385.00	0.10 0.00 0.10 385.10	385.10
89240KAD0	TAOT 2026-A A3 3.86 09/15/2030	01/13/2026 01/21/2026 145,000.00	144,987.73 0.00 0.00 144,987.93	155.47 373.13 248.76 466.41	0.20 0.00 0.20 466.62	466.62
91159HHS2	US BANCORP 3.9 04/26/2028	09/12/2025 09/15/2025 250,000.00	250,087.03 0.00 0.00 250,083.91	2,572.92 0.00 3,385.42 812.50	0.00 (3.12) (3.12) 809.38	809.38
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	1,500,000.00	1,462,643.21 0.00 0.00 1,464,247.49	7,272.10 0.00 9,882.60 2,610.50	1,604.28 0.00 1,604.28 4,214.78	4,214.78
9128283W8	UNITED STATES TREASURY 2.75 02/15/2028	09/25/2025 09/26/2025 700,000.00	687,635.10 0.00 0.00 688,100.45	8,892.66 9,625.00 744.48 1,476.81	465.35 0.00 465.35 1,942.16	1,942.16
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	1,100,000.00	1,078,488.63 0.00 0.00 1,079,080.30	7,406.77 0.00 10,065.61 2,658.84	591.67 0.00 591.67 3,250.51	3,250.51
9128286L9	UNITED STATES TREASURY 2.25 03/31/2026	02/25/2022 02/28/2022 750,000.00	750,391.78 0.00 0.00 750,202.64	5,748.63 0.00 7,046.70 1,298.08	0.00 (189.13) (189.13) 1,108.94	1,108.94
912828R36	UNITED STATES TREASURY 1.625 05/15/2026	10/14/2021 10/15/2021 250,000.00	250,440.10 0.00 0.00 250,320.46	875.35 0.00 1,189.57 314.23	0.00 (119.64) (119.64) 194.59	194.59
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	03/29/2022 03/30/2022 625,000.00	622,439.25 0.00 0.00 622,689.08	2,693.37 0.00 3,660.22 966.85	249.83 0.00 249.83 1,216.68	1,216.68

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912828V98	UNITED STATES TREASURY 2.25 02/15/2027	12/16/2025 12/17/2025 700,000.00	691,099.77 0.00 0.00 691,757.31	7,275.82 7,875.00 609.12 1,208.30	657.54 0.00 657.54 1,865.84	1,865.84
912828X88	UNITED STATES TREASURY 2.375 05/15/2027	06/09/2022 06/10/2022 350,000.00	347,053.17 0.00 0.00 347,229.47	1,791.09 0.00 2,434.05 642.96	176.31 0.00 176.31 819.26	819.26
912828YB0	UNITED STATES TREASURY 1.625 08/15/2029	09/24/2024 09/25/2024 150,000.00	140,990.46 0.00 0.00 141,185.87	1,126.02 1,218.75 94.27 187.00	195.40 0.00 195.40 382.40	382.40
912828YG9	UNITED STATES TREASURY 1.625 09/30/2026	12/28/2021 12/29/2021 300,000.00	300,735.34 0.00 0.00 300,649.91	1,660.71 0.00 2,035.71 375.00	0.00 (85.43) (85.43) 289.57	289.57
912828Z94	UNITED STATES TREASURY 1.5 02/15/2030	02/24/2026 02/25/2026 400,000.00	0.00 370,234.38 0.00 370,316.44	0.00 (165.75) 232.04 66.29	82.06 0.00 82.06 148.35	148.35
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	750,000.00	746,741.45 0.00 0.00 746,957.15	6,387.36 0.00 7,829.67 1,442.31	215.70 0.00 215.70 1,658.00	1,658.00
91282CEV9	UNITED STATES TREASURY 3.25 06/30/2029	07/30/2025 07/31/2025 700,000.00	685,787.65 0.00 0.00 686,107.29	2,011.05 0.00 3,770.72 1,759.67	319.64 0.00 319.64 2,079.30	2,079.30
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	10/26/2022 10/27/2022 570,000.00	569,467.48 0.00 0.00 569,492.09	8,009.75 0.00 9,818.41 1,808.65	24.60 0.00 24.60 1,833.26	1,833.26
91282CFT3	UNITED STATES TREASURY 4.0 10/31/2029	07/30/2025 07/31/2025 700,000.00	702,191.87 0.00 0.00 702,147.00	7,193.37 0.00 9,359.12 2,165.75	0.00 (44.86) (44.86) 2,120.88	2,120.88

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CGB1	UNITED STATES TREASURY 3.875 12/31/2029	07/30/2025 07/31/2025 700,000.00	699,007.41 0.00 0.00 699,026.86	2,397.79 0.00 4,495.86 2,098.07	19.45 0.00 19.45 2,117.52	2,117.52
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	05/25/2023 05/26/2023 500,000.00	499,123.61 0.00 0.00 499,158.76	1,712.71 0.00 3,211.33 1,498.62	35.16 0.00 35.16 1,533.78	1,533.78
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	07/30/2025 07/31/2025 700,000.00	695,092.94 0.00 0.00 695,281.41	67.68 12,250.00 1,962.71 14,145.03	188.47 0.00 188.47 14,333.50	14,333.50
91282CGQ8	UNITED STATES TREASURY 4.0 02/28/2030	1,080,000.00	1,084,206.17 0.00 0.00 1,084,127.03	18,377.90 0.00 117.39 (18,260.51)	0.00 (79.15) (79.15) (18,339.66)	(18,339.66)
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	01/10/2025 01/13/2025 600,000.00	589,989.31 0.00 0.00 590,344.57	7,409.34 0.00 9,082.42 1,673.08	355.26 0.00 355.26 2,028.34	2,028.34
91282CGV7	UNITED STATES TREASURY 3.75 04/15/2026	02/24/2025 02/25/2025 400,000.00	399,641.83 0.00 0.00 399,779.21	4,491.76 0.00 5,645.60 1,153.85	137.38 0.00 137.38 1,291.23	1,291.23
91282CHB0	UNITED STATES TREASURY 3.625 05/15/2026	03/28/2025 03/31/2025 300,000.00	299,637.89 0.00 0.00 299,736.33	2,343.23 0.00 3,184.39 841.16	98.44 0.00 98.44 939.60	939.60
91282CHF1	UNITED STATES TREASURY 3.75 05/31/2030	07/30/2025 07/31/2025 700,000.00	694,492.52 0.00 0.00 694,590.12	4,543.27 0.00 6,562.50 2,019.23	97.60 0.00 97.60 2,116.83	2,116.83
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	08/26/2024 08/27/2024 475,000.00	475,306.53 0.00 0.00 475,242.48	2,583.79 0.00 4,091.00 1,507.21	0.00 (64.05) (64.05) 1,443.16	1,443.16

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CHM6	UNITED STATES TREASURY 4.5 07/15/2026	09/16/2025 09/17/2025 500,000.00	501,660.09 0.00 0.00 501,376.66	1,056.63 0.00 2,796.96 1,740.33	0.00 (283.43) (283.43) 1,456.90	1,456.90
91282CJC6	UNITED STATES TREASURY 4.625 10/15/2026	08/26/2024 08/27/2024 475,000.00	477,469.51 0.00 0.00 477,199.41	6,578.55 0.00 8,268.46 1,689.90	0.00 (270.10) (270.10) 1,419.80	1,419.80
91282CJP7	UNITED STATES TREASURY 4.375 12/15/2026	12/27/2023 12/28/2023 300,000.00	300,850.68 0.00 0.00 300,775.54	1,730.77 0.00 2,740.38 1,009.62	0.00 (75.14) (75.14) 934.48	934.48
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	07/30/2025 07/31/2025 700,000.00	702,385.95 0.00 0.00 702,324.94	77.35 14,000.00 2,243.09 16,165.75	0.00 (61.01) (61.01) 16,104.74	16,104.74
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	07/30/2025 07/31/2025 700,000.00	704,948.83 0.00 0.00 704,828.76	9,836.54 0.00 12,057.69 2,221.15	0.00 (120.08) (120.08) 2,101.08	2,101.08
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	06/25/2025 06/26/2025 380,000.00	389,138.00 0.00 0.00 388,921.90	4,515.12 0.00 5,874.52 1,359.39	0.00 (216.10) (216.10) 1,143.29	1,143.29
91282CKZ3	UNITED STATES TREASURY 4.375 07/15/2027	11/18/2024 11/19/2024 1,000,000.00	1,001,131.40 0.00 0.00 1,001,071.51	2,054.56 0.00 5,438.54 3,383.98	0.00 (59.89) (59.89) 3,324.09	3,324.09
91282CLG4	UNITED STATES TREASURY 3.75 08/15/2027	1,400,000.00	1,402,530.78 0.00 0.00 1,402,404.24	24,252.72 26,250.00 2,030.39 4,027.67	0.00 (126.54) (126.54) 3,901.13	3,901.13
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	07/30/2025 07/31/2025 700,000.00	693,580.53 0.00 0.00 693,718.05	10,794.89 0.00 68.95 (10,725.94)	137.53 0.00 137.53 (10,588.41)	(10,588.41)

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CLL3	UNITED STATES TREASURY 3.375 09/15/2027	09/25/2025 09/26/2025 700,000.00	696,898.33 0.00 0.00 697,045.28	9,071.48 0.00 10,898.83 1,827.35	146.95 0.00 146.95 1,974.30	1,974.30
91282CLQ2	UNITED STATES TREASURY 3.875 10/15/2027	1,400,000.00	1,404,015.24 0.00 0.00 1,403,834.20	16,245.19 0.00 20,418.27 4,173.08	3.80 (184.84) (181.04) 3,992.04	3,992.04
91282CMA6	UNITED STATES TREASURY 4.125 11/30/2029	12/17/2024 12/18/2024 200,000.00	199,172.40 0.00 0.00 199,188.98	1,427.88 0.00 2,062.50 634.62	16.58 0.00 16.58 651.19	651.19
91282CMB4	UNITED STATES TREASURY 4.0 12/15/2027	09/25/2025 09/26/2025 700,000.00	704,397.35 0.00 0.00 704,216.81	3,692.31 0.00 5,846.15 2,153.85	0.00 (180.54) (180.54) 1,973.31	1,973.31
91282CME8	UNITED STATES TREASURY 4.25 12/31/2026	07/30/2025 07/31/2025 0.00	701,458.98 0.00 (701,441.46) 0.00	2,629.83 2,958.56 0.00 328.73	0.00 (17.53) (17.53) 311.20	311.20
91282CMP3	UNITED STATES TREASURY 4.125 02/28/2027	07/30/2025 07/31/2025 350,000.00	701,133.18 0.00 (350,530.45) 350,526.12	12,283.84 7,138.98 39.23 (5,105.63)	0.00 (76.61) (76.61) (5,182.23)	(5,182.23)
91282CMS7	UNITED STATES TREASURY 3.875 03/15/2028	09/25/2025 09/26/2025 700,000.00	703,237.37 0.00 0.00 703,120.10	10,415.40 0.00 12,513.47 2,098.07	0.00 (117.27) (117.27) 1,980.80	1,980.80
91282CMU2	UNITED STATES TREASURY 4.0 03/31/2030	03/28/2025 03/31/2025 250,000.00	249,837.53 0.00 0.00 249,840.52	3,406.59 0.00 4,175.82 769.23	2.99 0.00 2.99 772.23	772.23
91282CMW8	UNITED STATES TREASURY 3.75 04/15/2028	09/25/2025 09/26/2025 700,000.00	701,320.95 0.00 0.00 701,274.95	7,860.58 0.00 9,879.81 2,019.23	0.00 (46.00) (46.00) 1,973.23	1,973.23

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CMY4	UNITED STATES TREASURY 3.75 04/30/2027	07/30/2025 07/31/2025 700,000.00	698,446.81 0.00 0.00 698,542.81	6,743.78 0.00 8,774.17 2,030.39	96.00 0.00 96.00 2,126.39	2,126.39
91282CMZ1	UNITED STATES TREASURY 3.875 04/30/2030	1,100,000.00	1,094,870.81 0.00 0.00 1,094,963.53	10,950.62 0.00 14,247.58 3,296.96	92.72 0.00 92.72 3,389.68	3,389.68
91282CND9	UNITED STATES TREASURY 3.75 05/15/2028	07/30/2025 07/31/2025 700,000.00	698,388.68 0.00 0.00 698,442.77	5,656.08 0.00 7,686.46 2,030.39	54.10 0.00 54.10 2,084.48	2,084.48
91282CNE7	UNITED STATES TREASURY 3.875 05/31/2027	09/25/2025 09/26/2025 700,000.00	701,578.61 0.00 0.00 701,487.28	4,694.71 0.00 6,781.25 2,086.54	0.00 (91.32) (91.32) 1,995.21	1,995.21
91282CNK3	UNITED STATES TREASURY 3.875 06/30/2030	07/15/2025 07/16/2025 700,000.00	695,257.14 0.00 0.00 695,339.63	2,397.79 0.00 4,495.86 2,098.07	82.48 0.00 82.48 2,180.55	2,180.55
91282CNL1	UNITED STATES TREASURY 3.75 06/30/2027	07/30/2025 07/31/2025 700,000.00	698,451.77 0.00 0.00 698,536.11	2,320.44 0.00 4,350.83 2,030.39	84.34 0.00 84.34 2,114.73	2,114.73
91282CNM9	UNITED STATES TREASURY 3.875 07/15/2028	07/30/2025 07/31/2025 700,000.00	700,249.26 0.00 0.00 700,241.46	1,273.83 0.00 3,371.89 2,098.07	0.00 (7.80) (7.80) 2,090.27	2,090.27
91282CNN7	UNITED STATES TREASURY 3.875 07/31/2030	900,000.00	899,273.91 0.00 0.00 899,286.30	96.34 17,437.50 2,793.85 20,135.01	35.64 (23.25) 12.39 20,147.40	20,147.40
91282CNP2	UNITED STATES TREASURY 3.875 07/31/2027	09/25/2025 09/26/2025 700,000.00	701,860.03 0.00 0.00 701,764.47	74.93 13,562.50 2,173.00 15,660.57	0.00 (95.56) (95.56) 15,565.01	15,565.01

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CPA3	UNITED STATES TREASURY 3.625 09/30/2030	10/23/2025 10/24/2025 350,000.00	350,684.40 0.00 0.00 350,673.14	4,322.12 0.00 5,298.08 975.96	0.00 (11.26) (11.26) 964.70	964.70
91282CPD7	UNITED STATES TREASURY 3.625 10/31/2030	11/17/2025 11/18/2025 550,000.00	547,734.75 0.00 0.00 547,771.35	5,122.06 0.00 6,664.19 1,542.13	36.60 0.00 36.60 1,578.73	1,578.73
91282CPN5	UNITED STATES TREASURY 3.5 11/30/2030	950,000.00	941,376.08 0.00 0.00 941,513.05	5,754.81 0.00 8,312.50 2,557.69	136.97 0.00 136.97 2,694.66	2,694.66
91282CPR6	UNITED STATES TREASURY 3.625 12/31/2030	01/27/2026 01/28/2026 250,000.00	247,973.27 0.00 0.00 248,004.90	801.11 0.00 1,502.07 700.97	31.63 0.00 31.63 732.60	732.60
91282CPT2	UNITED STATES TREASURY 3.5 01/15/2029	01/16/2026 01/20/2026 500,000.00	497,778.61 0.00 0.00 497,836.26	821.82 0.00 2,175.41 1,353.59	57.64 0.00 57.64 1,411.24	1,411.24
91282CPW5	UNITED STATES TREASURY 3.75 01/31/2031	02/25/2026 02/26/2026 350,000.00	0.00 352,269.53 0.00 352,265.75	0.00 (942.68) 1,051.45 108.77	0.00 (3.78) (3.78) 104.99	104.99
91324PEU2	UNITEDHEALTH GROUP INC 4.25 01/15/2029	02/13/2025 02/14/2025 350,000.00	345,146.76 0.00 0.00 345,272.70	661.11 0.00 1,900.69 1,239.58	125.94 0.00 125.94 1,365.52	1,365.52
92348KDY6	VZMT 2025-3 A1A 4.51 03/20/2030	03/25/2025 03/31/2025 255,000.00	254,990.89 0.00 0.00 254,991.06	351.40 958.37 351.40 958.37	0.17 0.00 0.17 958.54	958.54
92826CAZ5	VISA INC 4.1 02/12/2031	02/03/2026 02/12/2026 235,000.00	0.00 234,685.10 0.00 234,688.03	0.00 0.00 508.51 508.51	2.93 0.00 2.93 511.45	511.45

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
931142ER0	WALMART INC 1.05 09/17/2026	09/08/2021 09/17/2021 40,000.00	39,990.56 0.00 0.00 39,991.72	156.33 0.00 191.33 35.00	1.16 0.00 1.16 36.16	36.16
931142FN8	WALMART INC 4.35 04/28/2030	04/23/2025 04/28/2025 310,000.00	309,545.64 0.00 0.00 309,553.87	3,483.63 0.00 4,607.38 1,123.75	8.22 0.00 8.22 1,131.97	1,131.97
94988J6F9	WELLS FARGO BANK NA 5.254 12/11/2026	10/22/2025 10/23/2025 250,000.00	252,794.23 0.00 0.00 252,516.79	1,824.31 0.00 2,918.89 1,094.58	0.00 (277.44) (277.44) 817.14	817.14
95000U4D2	WELLS FARGO & CO 4.182 01/23/2030	01/16/2026 01/23/2026 250,000.00	249,813.66 0.00 0.00 249,817.25	232.33 0.00 1,103.58 871.25	3.59 0.00 3.59 874.84	874.84
Total Fixed Income		**70,432,401.97**	**69,719,277.67** **1,848,159.08** **(1,516,009.47)** **70,062,735.04**	**545,644.78** **215,981.31** **567,813.41** **238,149.95**	**16,998.99** **(5,691.23)** **11,307.76** **249,457.71**	**249,457.71**
LAIF						
90LAIF$00	Local Agency Investment Fund State Pool	5,952,481.95	5,952,481.95 0.00 0.00 5,952,481.95	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total LAIF		**5,952,481.95**	**5,952,481.95** **0.00** **0.00** **5,952,481.95**	**0.00** **0.00** **0.00** **0.00**	**0.00** **0.00** **0.00** **0.00**	**0.00**
LOCAL GOV INVESTMENT POOL						
09CATR$05	CalTrust MTF	748,138.13	7,480,614.68 22,019.97 0.00 7,502,634.65	0.00 2,213.06 0.00 2,213.06	0.00 0.00 0.00 2,213.06	2,213.06

INCOME EARNED

City of Gardena Cons | Account #10647 | As of February 28, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
90CAMP$00	CAMP	3,611,605.22	3,601,031.14 10,574.08 0.00 3,611,605.22	0.00 10,574.08 0.00 10,574.08	0.00 0.00 0.00 10,574.08	10,574.08
90CAMP$06	CAMP	10,000,000.00	10,000,000.00 0.00 0.00 10,000,000.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Local Gov Investment Pool		**14,359,743.35**	**21,081,645.82** **32,594.05** **0.00** **21,114,239.87**	**0.00** **12,787.14** **0.00** **12,787.14**	**0.00** **0.00** **0.00** **12,787.14**	**12,787.14**
TOTAL PORTFOLIO		**91,296,040.77**	**97,422,088.47** **3,266,586.46** **(3,011,873.48)** **97,680,870.37**	**545,644.78** **230,821.35** **567,813.41** **252,989.99**	**16,998.99** **(5,691.23)** **11,307.76** **264,297.75**	**264,297.75**

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
MARCH 2026							
03/02/2026	Coupon	91282CMP3	0.00	UNITED STATES TREASURY 4.125 02/28/2027		7,218.75	7,218.75
03/02/2026	Coupon	91282CLK5	0.00	UNITED STATES TREASURY 3.625 08/31/2029		12,687.50	12,687.50
03/02/2026	Coupon	91282CGQ8	0.00	UNITED STATES TREASURY 4.0 02/28/2030		7,600.00	7,600.00
03/02/2026	Coupon	91282CGQ8	0.00	UNITED STATES TREASURY 4.0 02/28/2030		14,000.00	14,000.00
03/02/2026	Dividend	31846V203	0.00	FIRST AMER:GVT OBLG Y	859.78		859.78
03/02/2026	Dividend	31846V203	0.00	FIRST AMER:GVT OBLG Y	1,428.77		1,428.77
03/09/2026	Coupon	57636QAW4	290,000.00	MASTERCARD INC 4.875 03/09/2028		7,068.75	7,068.75
03/10/2026	Coupon	3130ATS57	700,000.00	FEDERAL HOME LOAN BANKS 4.5 03/10/2028		15,750.00	15,750.00
03/16/2026	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2026		507.29	507.29
03/16/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
03/16/2026	Coupon	12572QAL9	250,000.00	CME GROUP INC 4.4 03/15/2030		5,500.00	5,500.00
03/16/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
03/16/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
03/16/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		138.72	138.72
03/16/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	4,073.92		4,073.92
03/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		348.33	348.33
03/16/2026	Coupon	437076DJ8	250,000.00	HOME DEPOT INC 3.95 09/15/2030		4,937.50	4,937.50
03/16/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
03/16/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
03/16/2026	Coupon	448979AD6	10,851.69	HART 2023-A A3 4.58 04/15/2027		46.36	46.36
03/16/2026	Principal Paydown	448979AD6	10,851.69	HART 2023-A A3 4.58 04/15/2027	6,371.49		6,371.49
03/16/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		734.85	734.85
03/16/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		363.00	363.00
03/16/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		796.04	796.04
03/16/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	12,972.57		12,972.57
03/16/2026	Coupon	47800AAC4	4,240.82	JDOT 2022-B A3 3.74 02/16/2027		13.22	13.22
03/16/2026	Principal Paydown	47800AAC4	4,240.82	JDOT 2022-B A3 3.74 02/16/2027	3,711.11		3,711.11
03/16/2026	Coupon	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027		128.41	128.41
03/16/2026	Principal Paydown	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027	6,485.06		6,485.06
03/16/2026	Coupon	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028		407.25	407.25
03/16/2026	Principal Paydown	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028	16,790.00		16,790.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/16/2026	Coupon	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027		74.69	74.69
03/16/2026	Principal Paydown	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027	2,822.88		2,822.88
03/16/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
03/16/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
03/16/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
03/16/2026	Coupon	58933YBQ7	250,000.00	MERCK & CO INC 4.15 09/15/2030		5,360.42	5,360.42
03/16/2026	Coupon	63743HFJ6	240,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.05 09/15/2028		6,060.00	6,060.00
03/16/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
03/16/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		385.00	385.00
03/16/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
03/16/2026	Coupon	91282CLL3	700,000.00	UNITED STATES TREASURY 3.375 09/15/2027		11,812.50	11,812.50
03/16/2026	Coupon	91282CMS7	700,000.00	UNITED STATES TREASURY 3.875 03/15/2028		13,562.50	13,562.50
03/17/2026	Coupon	931142ER0	40,000.00	WALMART INC 1.05 09/17/2026		210.00	210.00
03/18/2026	Coupon	857477CL5	365,000.00	STATE STREET CORP 4.993 03/18/2027		9,112.23	9,112.23
03/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		837.74	837.74
03/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
03/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
03/20/2026	Coupon	459058LR2	205,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030		4,228.13	4,228.13
03/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
03/23/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		481.25	481.25
03/23/2026	Coupon	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027		51.20	51.20
03/23/2026	Principal Paydown	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027	2,930.88		2,930.88
03/23/2026	Final Maturity	62479MCP6	500,000.00	MUFG Bank, Ltd., New York Branch 03/23/2026	500,000.00		500,000.00
03/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
03/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
03/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
03/25/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		908.53	908.53
03/25/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	847.81		847.81
03/25/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		467.55	467.55
03/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
03/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
03/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
03/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
03/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
03/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
03/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
03/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
03/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
03/25/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,066.31	1,066.31
03/25/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	484.25		484.25
03/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
03/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
03/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
03/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
03/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
03/26/2026	Coupon	743315AW3	250,000.00	PROGRESSIVE CORP 3.2 03/26/2030		4,000.00	4,000.00
03/26/2026	Coupon	743315AW3	300,000.00	PROGRESSIVE CORP 3.2 03/26/2030		4,800.00	4,800.00
03/31/2026	Coupon	9128286L9	750,000.00	UNITED STATES TREASURY 2.25 03/31/2026		8,437.50	8,437.50
03/31/2026	Final Maturity	9128286L9	750,000.00	UNITED STATES TREASURY 2.25 03/31/2026	750,000.00		750,000.00
03/31/2026	Coupon	912828YG9	300,000.00	UNITED STATES TREASURY 1.625 09/30/2026		2,437.50	2,437.50
03/31/2026	Coupon	91282CEF4	750,000.00	UNITED STATES TREASURY 2.5 03/31/2027		9,375.00	9,375.00
03/31/2026	Coupon	91282CFM8	570,000.00	UNITED STATES TREASURY 4.125 09/30/2027		11,756.25	11,756.25
03/31/2026	Coupon	91282CGT2	600,000.00	UNITED STATES TREASURY 3.625 03/31/2028		10,875.00	10,875.00
03/31/2026	Coupon	91282CKG5	700,000.00	UNITED STATES TREASURY 4.125 03/31/2029		14,437.50	14,437.50
03/31/2026	Coupon	91282CMU2	250,000.00	UNITED STATES TREASURY 4.0 03/31/2030		5,000.00	5,000.00
03/31/2026	Coupon	91282CPA3	350,000.00	UNITED STATES TREASURY 3.625 09/30/2030		6,343.75	6,343.75
March 2026 Total					**1,309,778.52**	**236,589.77**	**1,546,368.29**
APRIL 2026							
04/06/2026	Coupon	89115A2W1	400,000.00	TORONTO-DOMINION BANK 4.98 04/05/2027		9,960.00	9,960.00
04/09/2026	Coupon	3130B3A29	600,000.00	FEDERAL HOME LOAN BANKS 4.0 10/09/2026		12,000.00	12,000.00
04/15/2026	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2026		507.29	507.29

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
04/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
04/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
04/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
04/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
04/15/2026	Coupon	448979AD6	10,851.69	HART 2023-A A3 4.58 04/15/2027		22.04	22.04
04/15/2026	Effective Maturity	448979AD6	10,851.69	HART 2023-A A3 4.58 04/15/2027	5,774.97		5,774.97
04/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
04/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		363.00	363.00
04/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	937.38		937.38
04/15/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		736.80	736.80
04/15/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	16,532.45		16,532.45
04/15/2026	Coupon	47800AAC4	4,240.82	JDOT 2022-B A3 3.74 02/16/2027		1.65	1.65
04/15/2026	Effective Maturity	47800AAC4	4,240.82	JDOT 2022-B A3 3.74 02/16/2027	529.72		529.72
04/15/2026	Coupon	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027		100.90	100.90
04/15/2026	Principal Paydown	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027	8,279.96		8,279.96
04/15/2026	Coupon	532457DB1	250,000.00	ELI LILLY AND CO 4.0 10/15/2028		6,527.78	6,527.78
04/15/2026	Coupon	532457DB1	250,000.00	ELI LILLY AND CO 4.0 10/15/2028		6,527.78	6,527.78
04/15/2026	Coupon	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028		348.07	348.07
04/15/2026	Principal Paydown	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028	17,805.80		17,805.80
04/15/2026	Coupon	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027		64.08	64.08
04/15/2026	Principal Paydown	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027	2,898.54		2,898.54
04/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
04/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
04/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
04/15/2026	Coupon	64110LAS5	240,000.00	NETFLIX INC 4.875 04/15/2028		5,850.00	5,850.00
04/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
04/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		385.00	385.00
04/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
04/15/2026	Dividend	90LAIF$00	5,952,481.95	Local Agency Investment Fund State Pool	37,540.97		37,540.97
04/15/2026	Coupon	91282CGV7	400,000.00	UNITED STATES TREASURY 3.75 04/15/2026		7,500.00	7,500.00
04/15/2026	Final Maturity	91282CGV7	400,000.00	UNITED STATES TREASURY 3.75 04/15/2026	400,000.00		400,000.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2026	Coupon	91282CJC6	475,000.00	UNITED STATES TREASURY 4.625 10/15/2026		10,984.38	10,984.38
04/15/2026	Coupon	91282CLQ2	700,000.00	UNITED STATES TREASURY 3.875 10/15/2027		13,562.50	13,562.50
04/15/2026	Coupon	91282CLQ2	700,000.00	UNITED STATES TREASURY 3.875 10/15/2027		13,562.50	13,562.50
04/15/2026	Coupon	91282CMW8	700,000.00	UNITED STATES TREASURY 3.75 04/15/2028		13,125.00	13,125.00
04/16/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		123.54	123.54
04/16/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	4,233.40		4,233.40
04/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		348.33	348.33
04/16/2026	Coupon	459058LN1	300,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029		5,812.50	5,812.50
04/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38
04/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
04/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
04/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
04/21/2026	Coupon	06051GGA1	250,000.00	BANK OF AMERICA CORP 3.248 10/21/2027		4,060.00	4,060.00
04/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
04/21/2026	Coupon	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027		38.89	38.89
04/21/2026	Principal Paydown	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027	2,958.38		2,958.38
04/23/2026	Coupon	693475AW5	250,000.00	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029		4,312.50	4,312.50
04/23/2026	Coupon	693475AW5	250,000.00	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029		4,312.50	4,312.50
04/24/2026	Coupon	857477DB6	240,000.00	STATE STREET CORP 4.834 04/24/2030		5,800.80	5,800.80
04/27/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
04/27/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
04/27/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
04/27/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		906.10	906.10
04/27/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	717.19		717.19
04/27/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		467.55	467.55
04/27/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
04/27/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
04/27/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
04/27/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/27/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
04/27/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
04/27/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
04/27/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
04/27/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
04/27/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
04/27/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,064.78	1,064.78
04/27/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	383.05		383.05
04/27/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
04/27/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
04/27/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
04/27/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
04/27/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
04/27/2026	Coupon	46647PDA1	250,000.00	JPMORGAN CHASE & CO 4.323 04/26/2028		5,403.75	5,403.75
04/27/2026	Coupon	91159HHS2	250,000.00	US BANCORP 3.9 04/26/2028		4,875.00	4,875.00
04/28/2026	Coupon	931142FN8	310,000.00	WALMART INC 4.35 04/28/2030		6,742.50	6,742.50
04/30/2026	Coupon	09247XAQ4	275,000.00	BLACKROCK FINANCE INC 2.4 04/30/2030		3,300.00	3,300.00
04/30/2026	Coupon	91282CFT3	700,000.00	UNITED STATES TREASURY 4.0 10/31/2029		14,000.00	14,000.00
04/30/2026	Coupon	91282CKP5	380,000.00	UNITED STATES TREASURY 4.625 04/30/2029		8,787.50	8,787.50
04/30/2026	Coupon	91282CMY4	250,000.00	UNITED STATES TREASURY 3.75 04/30/2027		4,687.50	4,687.50
04/30/2026	Coupon	91282CMZ1	400,000.00	UNITED STATES TREASURY 3.875 04/30/2030		7,750.00	7,750.00
04/30/2026	Coupon	91282CMZ1	700,000.00	UNITED STATES TREASURY 3.875 04/30/2030		13,562.50	13,562.50
04/30/2026	Coupon	91282CPD7	550,000.00	UNITED STATES TREASURY 3.625 10/31/2030		9,968.75	9,968.75
April 2026 Total					**498,591.80**	**236,632.40**	**735,224.20**
MAY 2026							
05/01/2026	Coupon	665859AV6	275,000.00	NORTHERN TRUST CORP 1.95 05/01/2030		2,681.25	2,681.25
05/01/2026	Coupon	74456QBU9	300,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028		5,550.00	5,550.00
05/08/2026	Coupon	571748BY7	250,000.00	MARSH & MCLENNAN COMPANIES INC 4.55 11/08/2027		5,687.50	5,687.50
05/08/2026	Coupon	69371RT71	250,000.00	PACCAR FINANCIAL CORP 4.55 05/08/2030		5,687.50	5,687.50
05/11/2026	Coupon	665859AW4	450,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		9,000.00	9,000.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/13/2026	Coupon	63743HFK3	390,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026		10,920.00	10,920.00
05/14/2026	Coupon	00287YBF5	250,000.00	ABBVIE INC 4.25 11/14/2028		5,312.50	5,312.50
05/14/2026	Coupon	14913UAL4	405,000.00	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027		10,125.00	10,125.00
05/15/2026	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2026		507.29	507.29
05/15/2026	Final Maturity	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2026	125,000.00		125,000.00
05/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
05/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
05/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
05/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
05/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
05/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
05/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		359.22	359.22
05/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	5,015.77		5,015.77
05/15/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		661.30	661.30
05/15/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	17,151.48		17,151.48
05/15/2026	Coupon	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027		65.78	65.78
05/15/2026	Principal Paydown	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027	7,082.84		7,082.84
05/15/2026	Coupon	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028		285.30	285.30
05/15/2026	Principal Paydown	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028	15,051.01		15,051.01
05/15/2026	Coupon	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027		53.19	53.19
05/15/2026	Principal Paydown	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027	2,799.78		2,799.78
05/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
05/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
05/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
05/15/2026	Coupon	74456QBY1	250,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.2 05/15/2029		4,000.00	4,000.00
05/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
05/15/2026	Coupon	89236TNJ0	240,000.00	TOYOTA MOTOR CREDIT CORP 4.8 05/15/2030		5,760.00	5,760.00
05/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		385.00	385.00
05/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2026	Coupon	9128283F5	700,000.00	UNITED STATES TREASURY 2.25 11/15/2027		7,875.00	7,875.00
05/15/2026	Coupon	9128283F5	800,000.00	UNITED STATES TREASURY 2.25 11/15/2027		9,000.00	9,000.00
05/15/2026	Coupon	9128285M8	400,000.00	UNITED STATES TREASURY 3.125 11/15/2028		6,250.00	6,250.00
05/15/2026	Coupon	9128285M8	700,000.00	UNITED STATES TREASURY 3.125 11/15/2028		10,937.50	10,937.50
05/15/2026	Coupon	912828R36	250,000.00	UNITED STATES TREASURY 1.625 05/15/2026		2,031.25	2,031.25
05/15/2026	Final Maturity	912828R36	250,000.00	UNITED STATES TREASURY 1.625 05/15/2026	250,000.00		250,000.00
05/15/2026	Coupon	912828U24	625,000.00	UNITED STATES TREASURY 2.0 11/15/2026		6,250.00	6,250.00
05/15/2026	Coupon	912828X88	350,000.00	UNITED STATES TREASURY 2.375 05/15/2027		4,156.25	4,156.25
05/15/2026	Coupon	91282CHB0	300,000.00	UNITED STATES TREASURY 3.625 05/15/2026		5,437.50	5,437.50
05/15/2026	Final Maturity	91282CHB0	300,000.00	UNITED STATES TREASURY 3.625 05/15/2026	300,000.00		300,000.00
05/15/2026	Coupon	91282CND9	700,000.00	UNITED STATES TREASURY 3.75 05/15/2028		13,125.00	13,125.00
05/18/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		107.77	107.77
05/18/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	4,079.39		4,079.39
05/18/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		348.33	348.33
05/18/2026	Coupon	58933YBH7	90,000.00	MERCK & CO INC 4.05 05/17/2028		1,822.50	1,822.50
05/18/2026	Coupon	89236TMF9	400,000.00	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029		10,100.00	10,100.00
05/20/2026	Coupon	3133ERFJ5	330,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027		7,425.00	7,425.00
05/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38
05/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
05/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
05/20/2026	Coupon	747525BU6	250,000.00	QUALCOMM INC 4.5 05/20/2030		5,625.00	5,625.00
05/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
05/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
05/21/2026	Coupon	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027		26.46	26.46
05/21/2026	Principal Paydown	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027	2,852.20		2,852.20
05/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
05/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
05/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
05/25/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		904.05	904.05
05/25/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	762.14		762.14
05/25/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		467.55	467.55

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
05/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
05/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
05/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
05/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
05/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
05/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
05/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
05/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
05/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
05/25/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,063.58	1,063.58
05/25/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	418.75		418.75
05/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
05/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
05/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
05/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
05/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
May 2026 Total					**730,213.37**	**188,172.22**	**918,385.59**
JUNE 2026							
06/01/2026	Coupon	023135CQ7	250,000.00	AMAZON.COM INC 4.65 12/01/2029		5,812.50	5,812.50
06/01/2026	Coupon	26444HAH4	450,000.00	DUKE ENERGY FLORIDA LLC 2.5 12/01/2029		5,625.00	5,625.00
06/01/2026	Coupon	91282CHF1	700,000.00	UNITED STATES TREASURY 3.75 05/31/2030		13,125.00	13,125.00
06/01/2026	Coupon	91282CMA6	200,000.00	UNITED STATES TREASURY 4.125 11/30/2029		4,125.00	4,125.00
06/01/2026	Coupon	91282CNE7	700,000.00	UNITED STATES TREASURY 3.875 05/31/2027		13,562.50	13,562.50
06/01/2026	Coupon	91282CPN5	250,000.00	UNITED STATES TREASURY 3.5 11/30/2030		4,375.00	4,375.00
06/01/2026	Coupon	91282CPN5	700,000.00	UNITED STATES TREASURY 3.5 11/30/2030		12,250.00	12,250.00
06/05/2026	Coupon	24422EYE3	250,000.00	JOHN DEERE CAPITAL CORP 4.55 06/05/2030		5,687.50	5,687.50
06/08/2026	Coupon	3133ERGL9	450,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028		10,125.00	10,125.00
06/11/2026	Coupon	009158BN5	240,000.00	AIR PRODUCTS AND CHEMICALS INC 4.3 06/11/2028		5,160.00	5,160.00
06/11/2026	Coupon	89115A2V3	160,000.00	TORONTO-DOMINION BANK 5.264 12/11/2026		4,211.20	4,211.20

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/11/2026	Coupon	94988J6F9	250,000.00	WELLS FARGO BANK NA 5.254 12/11/2026		6,567.50	6,567.50
06/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
06/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
06/15/2026	Coupon	26444HAJ0	275,000.00	DUKE ENERGY FLORIDA LLC 1.75 06/15/2030		2,406.25	2,406.25
06/15/2026	Coupon	3133EPN50	650,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028		13,812.50	13,812.50
06/15/2026	Coupon	341081GT8	330,000.00	FLORIDA POWER & LIGHT CO 5.15 06/15/2029		8,497.50	8,497.50
06/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
06/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
06/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
06/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
06/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		338.99	338.99
06/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,919.17		4,919.17
06/15/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		582.97	582.97
06/15/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	14,808.60		14,808.60
06/15/2026	Coupon	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027		35.74	35.74
06/15/2026	Principal Paydown	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027	5,743.99		5,743.99
06/15/2026	Coupon	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028		232.25	232.25
06/15/2026	Principal Paydown	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028	13,769.57		13,769.57
06/15/2026	Coupon	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027		42.66	42.66
06/15/2026	Principal Paydown	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027	2,758.01		2,758.01
06/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
06/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
06/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
06/15/2026	Coupon	87612EBU9	250,000.00	TARGET CORP 4.35 06/15/2028		5,437.50	5,437.50
06/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
06/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		385.00	385.00
06/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	2,409.46		2,409.46
06/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
06/15/2026	Coupon	91282CHH7	475,000.00	UNITED STATES TREASURY 4.125 06/15/2026		9,796.88	9,796.88
06/15/2026	Final Maturity	91282CHH7	475,000.00	UNITED STATES TREASURY 4.125 06/15/2026	475,000.00		475,000.00
06/15/2026	Coupon	91282CJP7	300,000.00	UNITED STATES TREASURY 4.375 12/15/2026		6,562.50	6,562.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/15/2026	Coupon	91282CMB4	700,000.00	UNITED STATES TREASURY 4.0 12/15/2027		14,000.00	14,000.00
06/16/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		92.58	92.58
06/16/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	4,014.74		4,014.74
06/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		348.33	348.33
06/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	409.19		409.19
06/22/2026	Coupon	17305EHA6	190,000.00	CCCIT 2025-A1 A1 4.3 06/21/2030		4,085.00	4,085.00
06/22/2026	Coupon	17305EHA6	265,000.00	CCCIT 2025-A1 A1 4.3 06/21/2030		5,697.50	5,697.50
06/22/2026	Coupon	29379VCJ0	250,000.00	ENTERPRISE PRODUCTS OPERATING LLC 4.3 06/20/2028		5,375.00	5,375.00
06/22/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38
06/22/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
06/22/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
06/22/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
06/22/2026	Coupon	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027		14.48	14.48
06/22/2026	Principal Paydown	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027	2,784.35		2,784.35
06/22/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
06/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
06/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
06/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
06/25/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		901.88	901.88
06/25/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	719.74		719.74
06/25/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		467.55	467.55
06/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
06/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
06/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
06/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
06/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
06/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
06/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
06/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
06/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
06/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/25/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,062.26	1,062.26
06/25/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	386.12		386.12
06/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
06/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
06/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
06/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
06/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
06/25/2026	Coupon	437076DC3	295,000.00	HOME DEPOT INC 4.75 06/25/2029		7,006.25	7,006.25
06/30/2026	Coupon	91282CEV9	700,000.00	UNITED STATES TREASURY 3.25 06/30/2029		11,375.00	11,375.00
06/30/2026	Coupon	91282CGB1	700,000.00	UNITED STATES TREASURY 3.875 12/31/2029		13,562.50	13,562.50
06/30/2026	Coupon	91282CGC9	500,000.00	UNITED STATES TREASURY 3.875 12/31/2027		9,687.50	9,687.50
06/30/2026	Coupon	91282CNK3	700,000.00	UNITED STATES TREASURY 3.875 06/30/2030		13,562.50	13,562.50
06/30/2026	Coupon	91282CNL1	700,000.00	UNITED STATES TREASURY 3.75 06/30/2027		13,125.00	13,125.00
06/30/2026	Coupon	91282CPR6	250,000.00	UNITED STATES TREASURY 3.625 12/31/2030		4,531.25	4,531.25
June 2026 Total					**527,722.94**	**271,830.16**	**799,553.10**
JULY 2026							
07/01/2026	Coupon	74464AAC5	215,000.00	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030		4,703.13	4,703.13
07/06/2026	Coupon	61776NVE0	250,000.00	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028		5,582.50	5,582.50
07/06/2026	Coupon	61776NVE0	250,000.00	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028		5,582.50	5,582.50
07/07/2026	Coupon	24422EXZ7	280,000.00	JOHN DEERE CAPITAL CORP 4.65 01/07/2028		6,510.00	6,510.00
07/13/2026	Coupon	459058KT9	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		4,375.00	4,375.00
07/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
07/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
07/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
07/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
07/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
07/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
07/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		319.15	319.15

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,825.36		4,825.36
07/15/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		515.35	515.35
07/15/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	15,621.71		15,621.71
07/15/2026	Coupon	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027		11.38	11.38
07/15/2026	Effective Maturity	47800BAC2	30,274.00	JDOT 2022-C A3 5.09 06/15/2027	2,682.15		2,682.15
07/15/2026	Coupon	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028		183.71	183.71
07/15/2026	Principal Paydown	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028	12,326.15		12,326.15
07/15/2026	Coupon	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027		32.30	32.30
07/15/2026	Principal Paydown	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027	2,706.52		2,706.52
07/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
07/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
07/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
07/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
07/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		376.17	376.17
07/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	5,731.47		5,731.47
07/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
07/15/2026	Coupon	91282CHM6	500,000.00	UNITED STATES TREASURY 4.5 07/15/2026		11,250.00	11,250.00
07/15/2026	Final Maturity	91282CHM6	500,000.00	UNITED STATES TREASURY 4.5 07/15/2026	500,000.00		500,000.00
07/15/2026	Coupon	91282CKZ3	1,000,000.00	UNITED STATES TREASURY 4.375 07/15/2027		21,875.00	21,875.00
07/15/2026	Coupon	91282CNM9	700,000.00	UNITED STATES TREASURY 3.875 07/15/2028		13,562.50	13,562.50
07/15/2026	Coupon	91282CPT2	500,000.00	UNITED STATES TREASURY 3.5 01/15/2029		8,750.00	8,750.00
07/15/2026	Coupon	91324PEU2	350,000.00	UNITEDHEALTH GROUP INC 4.25 01/15/2029		7,437.50	7,437.50
07/16/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		77.62	77.62
07/16/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	3,927.83		3,927.83
07/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		346.83	346.83
07/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	4,908.61		4,908.61
07/17/2026	Coupon	713448FX1	295,000.00	PEPSICO INC 4.5 07/17/2029		6,637.50	6,637.50
07/20/2026	Coupon	025816EJ4	285,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029		6,200.18	6,200.18
07/20/2026	Coupon	025816EJ4	290,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029		6,308.95	6,308.95
07/20/2026	Coupon	06428CAA2	300,000.00	BANK OF AMERICA NA 5.526 08/18/2026		6,907.50	6,907.50
07/20/2026	Effective Maturity	06428CAA2	300,000.00	BANK OF AMERICA NA 5.526 08/18/2026	300,000.00		300,000.00
07/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
07/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
07/20/2026	Coupon	78016HZT0	150,000.00	ROYAL BANK OF CANADA 4.875 01/19/2027		3,656.25	3,656.25
07/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
07/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
07/21/2026	Coupon	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027		2.79	2.79
07/21/2026	Effective Maturity	43815JAC7	9,752.78	HAROT 2023-1 A3 5.04 04/21/2027	664.04		664.04
07/22/2026	Coupon	06406RCG0	245,000.00	BANK OF NEW YORK MELLON CORP 4.026 01/22/2030		4,931.85	4,931.85
07/23/2026	Coupon	713448GH5	250,000.00	PEPSICO INC 4.3 07/23/2030		5,375.00	5,375.00
07/23/2026	Coupon	95000U4D2	250,000.00	WELLS FARGO & CO 4.182 01/23/2030		5,227.50	5,227.50
07/27/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
07/27/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
07/27/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
07/27/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		899.82	899.82
07/27/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	764.36		764.36
07/27/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		467.55	467.55
07/27/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
07/27/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
07/27/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
07/27/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
07/27/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
07/27/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
07/27/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
07/27/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
07/27/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
07/27/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
07/27/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,061.05	1,061.05
07/27/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	421.71		421.71
07/27/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
07/27/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
07/27/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/27/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
07/27/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
07/27/2026	Coupon	808513AU9	250,000.00	CHARLES SCHWAB CORP 3.2 01/25/2028		4,000.00	4,000.00
07/29/2026	Coupon	06406RAF4	250,000.00	BANK OF NEW YORK MELLON CORP 3.4 01/29/2028		4,250.00	4,250.00
07/31/2026	Coupon	69371RS80	410,000.00	PACCAR FINANCIAL CORP 4.6 01/31/2029		9,430.00	9,430.00
07/31/2026	Coupon	91282CGH8	700,000.00	UNITED STATES TREASURY 3.5 01/31/2028		12,250.00	12,250.00
07/31/2026	Coupon	91282CJW2	700,000.00	UNITED STATES TREASURY 4.0 01/31/2029		14,000.00	14,000.00
07/31/2026	Coupon	91282CNN7	200,000.00	UNITED STATES TREASURY 3.875 07/31/2030		3,875.00	3,875.00
07/31/2026	Coupon	91282CNN7	700,000.00	UNITED STATES TREASURY 3.875 07/31/2030		13,562.50	13,562.50
07/31/2026	Coupon	91282CNP2	700,000.00	UNITED STATES TREASURY 3.875 07/31/2027		13,562.50	13,562.50
07/31/2026	Coupon	91282CPW5	350,000.00	UNITED STATES TREASURY 3.75 01/31/2031		6,562.50	6,562.50
July 2026 Total					**854,579.89**	**248,837.70**	**1,103,417.59**
AUGUST 2026							
08/03/2026	Coupon	459058KW2	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028		5,781.25	5,781.25
08/10/2026	Coupon	009158BH8	250,000.00	AIR PRODUCTS AND CHEMICALS INC 4.6 02/08/2029		5,750.00	5,750.00
08/12/2026	Coupon	92826CAZ5	235,000.00	VISA INC 4.1 02/12/2031		4,817.50	4,817.50
08/14/2026	Coupon	459058KQ5	350,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 02/14/2030		6,781.25	6,781.25
08/17/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
08/17/2026	Coupon	14913UBB5	250,000.00	CATERPILLAR FINANCIAL SERVICES CORP 4.1 08/15/2028		5,125.00	5,125.00
08/17/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
08/17/2026	Coupon	171239AL0	250,000.00	CHUBB INA HOLDINGS LLC 4.65 08/15/2029		5,812.50	5,812.50
08/17/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
08/17/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		62.99	62.99
08/17/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	3,726.99		3,726.99
08/17/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		328.83	328.83
08/17/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	5,320.03		5,320.03
08/17/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/17/2026	Coupon	438516CJ3	400,000.00	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028		9,900.00	9,900.00
08/17/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
08/17/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	5,220.69		5,220.69
08/17/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
08/17/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		299.69	299.69
08/17/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,698.42		4,698.42
08/17/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		444.01	444.01
08/17/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	11,174.48		11,174.48
08/17/2026	Coupon	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028		140.26	140.26
08/17/2026	Principal Paydown	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028	11,253.86		11,253.86
08/17/2026	Coupon	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027		22.13	22.13
08/17/2026	Principal Paydown	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027	2,645.26		2,645.26
08/17/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
08/17/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
08/17/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
08/17/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
08/17/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		355.15	355.15
08/17/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	5,548.56		5,548.56
08/17/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
08/17/2026	Coupon	9128283W8	700,000.00	UNITED STATES TREASURY 2.75 02/15/2028		9,625.00	9,625.00
08/17/2026	Coupon	912828V98	700,000.00	UNITED STATES TREASURY 2.25 02/15/2027		7,875.00	7,875.00
08/17/2026	Coupon	912828YB0	150,000.00	UNITED STATES TREASURY 1.625 08/15/2029		1,218.75	1,218.75
08/17/2026	Coupon	912828Z94	400,000.00	UNITED STATES TREASURY 1.5 02/15/2030		3,000.00	3,000.00
08/17/2026	Coupon	91282CLG4	700,000.00	UNITED STATES TREASURY 3.75 08/15/2027		13,125.00	13,125.00
08/17/2026	Coupon	91282CLG4	700,000.00	UNITED STATES TREASURY 3.75 08/15/2027		13,125.00	13,125.00
08/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38
08/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
08/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
08/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
08/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
08/24/2026	Coupon	17275RBX9	250,000.00	CISCO SYSTEMS INC 4.75 02/24/2030		5,937.50	5,937.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
08/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
08/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
08/25/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	4,144.11		4,144.11
08/25/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		897.63	897.63
08/25/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	39,984.80		39,984.80
08/25/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		467.55	467.55
08/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
08/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
08/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
08/25/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	67.84		67.84
08/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
08/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
08/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
08/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
08/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
08/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
08/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
08/25/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,059.73	1,059.73
08/25/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	389.22		389.22
08/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
08/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
08/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
08/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
08/25/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	36,991.17		36,991.17
08/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
08/26/2026	Coupon	17275RBQ4	170,000.00	CISCO SYSTEMS INC 4.8 02/26/2027		4,080.00	4,080.00
08/27/2026	Coupon	459058LK7	170,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026		3,400.00	3,400.00
08/27/2026	Final Maturity	459058LK7	170,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026	170,000.00		170,000.00
08/31/2026	Coupon	91282CGQ8	380,000.00	UNITED STATES TREASURY 4.0 02/28/2030		7,600.00	7,600.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/31/2026	Coupon	91282CGQ8	700,000.00	UNITED STATES TREASURY 4.0 02/28/2030		14,000.00	14,000.00
08/31/2026	Coupon	91282CLK5	700,000.00	UNITED STATES TREASURY 3.625 08/31/2029		12,687.50	12,687.50
08/31/2026	Coupon	91282CMP3	350,000.00	UNITED STATES TREASURY 4.125 02/28/2027		7,218.75	7,218.75
08/31/2026	Coupon	91282CQD6	700,000.00	UNITED STATES TREASURY 3.5 02/28/2031		12,250.00	12,250.00
August 2026 Total					**301,165.42**	**191,366.60**	**492,532.03**
SEPTEMBER 2026							
09/09/2026	Coupon	57636QAW4	290,000.00	MASTERCARD INC 4.875 03/09/2028		7,068.75	7,068.75
09/10/2026	Coupon	3130ATS57	700,000.00	FEDERAL HOME LOAN BANKS 4.5 03/10/2028		15,750.00	15,750.00
09/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
09/15/2026	Final Maturity	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026	340,000.00		340,000.00
09/15/2026	Coupon	12572QAL9	250,000.00	CME GROUP INC 4.4 03/15/2030		5,500.00	5,500.00
09/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
09/15/2026	Effective Maturity	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028	340,000.00		340,000.00
09/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
09/15/2026	Coupon	437076DJ8	250,000.00	HOME DEPOT INC 3.95 09/15/2030		4,937.50	4,937.50
09/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
09/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		495.31	495.31
09/15/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,988.09		7,988.09
09/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
09/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		280.74	280.74
09/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,619.28		4,619.28
09/15/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		392.98	392.98
09/15/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	8,226.11		8,226.11
09/15/2026	Coupon	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028		100.59	100.59
09/15/2026	Principal Paydown	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028	10,197.26		10,197.26
09/15/2026	Coupon	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027		12.18	12.18
09/15/2026	Principal Paydown	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027	2,050.16		2,050.16
09/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
09/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
09/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
09/15/2026	Coupon	58933YBQ7	250,000.00	MERCK & CO INC 4.15 09/15/2030		5,187.50	5,187.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/15/2026	Coupon	63743HFJ6	240,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.05 09/15/2028		6,060.00	6,060.00
09/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
09/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		334.81	334.81
09/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	5,454.02		5,454.02
09/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
09/15/2026	Coupon	91282CLL3	700,000.00	UNITED STATES TREASURY 3.375 09/15/2027		11,812.50	11,812.50
09/15/2026	Coupon	91282CMS7	700,000.00	UNITED STATES TREASURY 3.875 03/15/2028		13,562.50	13,562.50
09/16/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		49.11	49.11
09/16/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	3,479.20		3,479.20
09/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		309.33	309.33
09/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	5,233.63		5,233.63
09/17/2026	Coupon	931142ER0	40,000.00	WALMART INC 1.05 09/17/2026		210.00	210.00
09/17/2026	Final Maturity	931142ER0	40,000.00	WALMART INC 1.05 09/17/2026	40,000.00		40,000.00
09/18/2026	Coupon	857477CL5	365,000.00	STATE STREET CORP 4.993 03/18/2027		9,112.23	9,112.23
09/21/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38
09/21/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
09/21/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
09/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
09/21/2026	Coupon	459058LR2	205,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030		4,228.13	4,228.13
09/21/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
09/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
09/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
09/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		820.25	820.25
09/25/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	12,274.59		12,274.59
09/25/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		783.34	783.34
09/25/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	640.61		640.61
09/25/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		467.55	467.55
09/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
09/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
09/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,297.94	1,297.94

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/25/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	817.21		817.21
09/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
09/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
09/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
09/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
09/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
09/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
09/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
09/25/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,058.50	1,058.50
09/25/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	390.71		390.71
09/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
09/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
09/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
09/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		403.00	403.00
09/25/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	53,518.32		53,518.32
09/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
09/28/2026	Coupon	743315AW3	250,000.00	PROGRESSIVE CORP 3.2 03/26/2030		4,000.00	4,000.00
09/28/2026	Coupon	743315AW3	300,000.00	PROGRESSIVE CORP 3.2 03/26/2030		4,800.00	4,800.00
09/30/2026	Coupon	912828YG9	300,000.00	UNITED STATES TREASURY 1.625 09/30/2026		2,437.50	2,437.50
09/30/2026	Final Maturity	912828YG9	300,000.00	UNITED STATES TREASURY 1.625 09/30/2026	300,000.00		300,000.00
09/30/2026	Coupon	91282CEF4	750,000.00	UNITED STATES TREASURY 2.5 03/31/2027		9,375.00	9,375.00
09/30/2026	Coupon	91282CFM8	570,000.00	UNITED STATES TREASURY 4.125 09/30/2027		11,756.25	11,756.25
09/30/2026	Coupon	91282CGT2	600,000.00	UNITED STATES TREASURY 3.625 03/31/2028		10,875.00	10,875.00
09/30/2026	Coupon	91282CKG5	700,000.00	UNITED STATES TREASURY 4.125 03/31/2029		14,437.50	14,437.50
09/30/2026	Coupon	91282CMU2	250,000.00	UNITED STATES TREASURY 4.0 03/31/2030		5,000.00	5,000.00
09/30/2026	Coupon	91282CPA3	350,000.00	UNITED STATES TREASURY 3.625 09/30/2030		6,343.75	6,343.75
September 2026 Total					**1,134,889.18**	**184,339.12**	**1,319,228.30**
OCTOBER 2026							
10/05/2026	Coupon	89115A2W1	400,000.00	TORONTO-DOMINION BANK 4.98 04/05/2027		9,960.00	9,960.00
10/09/2026	Coupon	3130B3A29	600,000.00	FEDERAL HOME LOAN BANKS 4.0 10/09/2026		12,000.00	12,000.00
10/09/2026	Final Maturity	3130B3A29	600,000.00	FEDERAL HOME LOAN BANKS 4.0 10/09/2026	600,000.00		600,000.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/13/2026	Coupon	63743HFK3	390,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026		9,100.00	9,100.00
10/13/2026	Effective Maturity	63743HFK3	390,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026	390,000.00		390,000.00
10/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
10/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
10/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		465.96	465.96
10/15/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,679.07		7,679.07
10/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
10/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		262.10	262.10
10/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,445.64		4,445.64
10/15/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		355.41	355.41
10/15/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	9,887.22		9,887.22
10/15/2026	Coupon	532457DB1	250,000.00	ELI LILLY AND CO 4.0 10/15/2028		5,000.00	5,000.00
10/15/2026	Coupon	532457DB1	250,000.00	ELI LILLY AND CO 4.0 10/15/2028		5,000.00	5,000.00
10/15/2026	Coupon	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028		64.65	64.65
10/15/2026	Principal Paydown	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028	9,277.49		9,277.49
10/15/2026	Coupon	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027		4.48	4.48
10/15/2026	Effective Maturity	58770AAC7	19,121.37	MBART 2023-1 A3 4.51 11/15/2027	1,191.58		1,191.58
10/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
10/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
10/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
10/15/2026	Coupon	64110LAS5	240,000.00	NETFLIX INC 4.875 04/15/2028		5,850.00	5,850.00
10/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
10/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		314.81	314.81
10/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	5,251.36		5,251.36
10/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
10/15/2026	Coupon	91282CJC6	475,000.00	UNITED STATES TREASURY 4.625 10/15/2026		10,984.38	10,984.38
10/15/2026	Final Maturity	91282CJC6	475,000.00	UNITED STATES TREASURY 4.625 10/15/2026	475,000.00		475,000.00
10/15/2026	Coupon	91282CLQ2	700,000.00	UNITED STATES TREASURY 3.875 10/15/2027		13,562.50	13,562.50
10/15/2026	Coupon	91282CLQ2	700,000.00	UNITED STATES TREASURY 3.875 10/15/2027		13,562.50	13,562.50
10/15/2026	Coupon	91282CMW8	700,000.00	UNITED STATES TREASURY 3.75 04/15/2028		13,125.00	13,125.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/16/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		36.15	36.15
10/16/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	3,360.58		3,360.58
10/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		290.14	290.14
10/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	5,035.29		5,035.29
10/16/2026	Coupon	459058LN1	300,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029		5,812.50	5,812.50
10/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38
10/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
10/20/2026	Principal Paydown	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028	18,311.31		18,311.31
10/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
10/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
10/21/2026	Coupon	06051GGA1	250,000.00	BANK OF AMERICA CORP 3.248 10/21/2027		4,060.00	4,060.00
10/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
10/23/2026	Coupon	693475AW5	250,000.00	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029		4,312.50	4,312.50
10/23/2026	Coupon	693475AW5	250,000.00	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029		4,312.50	4,312.50
10/26/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
10/26/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
10/26/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		773.61	773.61
10/26/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	11,803.06		11,803.06
10/26/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		781.51	781.51
10/26/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	25,935.07		25,935.07
10/26/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		467.55	467.55
10/26/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
10/26/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
10/26/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,295.65	1,295.65
10/26/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	874.12		874.12
10/26/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
10/26/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
10/26/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
10/26/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/26/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
10/26/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
10/26/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
10/26/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,057.28	1,057.28
10/26/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	426.14		426.14
10/26/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
10/26/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
10/26/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
10/26/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		334.09	334.09
10/26/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	47,444.61		47,444.61
10/26/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
10/26/2026	Coupon	46647PDA1	250,000.00	JPMORGAN CHASE & CO 4.323 04/26/2028		5,403.75	5,403.75
10/26/2026	Coupon	857477DB6	240,000.00	STATE STREET CORP 4.834 04/24/2030		5,800.80	5,800.80
10/26/2026	Coupon	91159HHS2	250,000.00	US BANCORP 3.9 04/26/2028		4,875.00	4,875.00
10/28/2026	Coupon	931142FN8	310,000.00	WALMART INC 4.35 04/28/2030		6,742.50	6,742.50
10/30/2026	Coupon	09247XAQ4	275,000.00	BLACKROCK FINANCE INC 2.4 04/30/2030		3,300.00	3,300.00
October 2026 Total					**1,615,922.54**	**171,402.87**	**1,787,325.41**
NOVEMBER 2026							
11/02/2026	Coupon	665859AV6	275,000.00	NORTHERN TRUST CORP 1.95 05/01/2030		2,681.25	2,681.25
11/02/2026	Coupon	74456QBU9	300,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028		5,550.00	5,550.00
11/02/2026	Coupon	91282CFT3	700,000.00	UNITED STATES TREASURY 4.0 10/31/2029		14,000.00	14,000.00
11/02/2026	Coupon	91282CKP5	380,000.00	UNITED STATES TREASURY 4.625 04/30/2029		8,787.50	8,787.50
11/02/2026	Coupon	91282CMY4	250,000.00	UNITED STATES TREASURY 3.75 04/30/2027		4,687.50	4,687.50
11/02/2026	Coupon	91282CMZ1	400,000.00	UNITED STATES TREASURY 3.875 04/30/2030		7,750.00	7,750.00
11/02/2026	Coupon	91282CMZ1	700,000.00	UNITED STATES TREASURY 3.875 04/30/2030		13,562.50	13,562.50
11/02/2026	Coupon	91282CPD7	550,000.00	UNITED STATES TREASURY 3.625 10/31/2030		9,968.75	9,968.75
11/09/2026	Coupon	571748BY7	250,000.00	MARSH & MCLENNAN COMPANIES INC 4.55 11/08/2027		5,687.50	5,687.50
11/09/2026	Coupon	69371RT71	250,000.00	PACCAR FINANCIAL CORP 4.55 05/08/2030		5,687.50	5,687.50
11/10/2026	Coupon	665859AW4	450,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		9,000.00	9,000.00
11/10/2026	Coupon	94988J6F9	250,000.00	WELLS FARGO BANK NA 5.254 12/11/2026		5,436.43	5,436.43

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/10/2026	Effective Maturity	94988J6F9	250,000.00	WELLS FARGO BANK NA 5.254 12/11/2026	250,000.00		250,000.00
11/16/2026	Coupon	00287YBF5	250,000.00	ABBVIE INC 4.25 11/14/2028		5,312.50	5,312.50
11/16/2026	Coupon	14913UAL4	405,000.00	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027		10,125.00	10,125.00
11/16/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
11/16/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		23.63	23.63
11/16/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	3,129.84		3,129.84
11/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		271.68	271.68
11/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	4,940.58		4,940.58
11/16/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
11/16/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		437.74	437.74
11/16/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,532.02		7,532.02
11/16/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
11/16/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		244.17	244.17
11/16/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,360.06		4,360.06
11/16/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		310.26	310.26
11/16/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	10,759.40		10,759.40
11/16/2026	Coupon	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028		31.94	31.94
11/16/2026	Effective Maturity	58769GAD5	123,505.69	MBALT 2024-B A3 4.23 02/15/2028	9,061.72		9,061.72
11/16/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
11/16/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
11/16/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
11/16/2026	Coupon	74456QBY1	250,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.2 05/15/2029		4,000.00	4,000.00
11/16/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
11/16/2026	Coupon	89236TMF9	400,000.00	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029		10,100.00	10,100.00
11/16/2026	Coupon	89236TNJ0	240,000.00	TOYOTA MOTOR CREDIT CORP 4.8 05/15/2030		5,760.00	5,760.00
11/16/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		295.55	295.55
11/16/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	5,150.12		5,150.12
11/16/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
11/16/2026	Coupon	9128283F5	700,000.00	UNITED STATES TREASURY 2.25 11/15/2027		7,875.00	7,875.00
11/16/2026	Coupon	9128283F5	800,000.00	UNITED STATES TREASURY 2.25 11/15/2027		9,000.00	9,000.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/16/2026	Coupon	9128285M8	400,000.00	UNITED STATES TREASURY 3.125 11/15/2028		6,250.00	6,250.00
11/16/2026	Coupon	9128285M8	700,000.00	UNITED STATES TREASURY 3.125 11/15/2028		10,937.50	10,937.50
11/16/2026	Coupon	912828U24	625,000.00	UNITED STATES TREASURY 2.0 11/15/2026		6,250.00	6,250.00
11/16/2026	Final Maturity	912828U24	625,000.00	UNITED STATES TREASURY 2.0 11/15/2026	625,000.00		625,000.00
11/16/2026	Coupon	912828X88	350,000.00	UNITED STATES TREASURY 2.375 05/15/2027		4,156.25	4,156.25
11/16/2026	Coupon	91282CND9	700,000.00	UNITED STATES TREASURY 3.75 05/15/2028		13,125.00	13,125.00
11/17/2026	Coupon	58933YBH7	90,000.00	MERCK & CO INC 4.05 05/17/2028		1,822.50	1,822.50
11/20/2026	Coupon	3133ERFJ5	330,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027		7,425.00	7,425.00
11/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38
11/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		521.70	521.70
11/20/2026	Principal Paydown	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028	16,625.68		16,625.68
11/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
11/20/2026	Coupon	747525BU6	250,000.00	QUALCOMM INC 4.5 05/20/2030		5,625.00	5,625.00
11/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
11/23/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
11/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
11/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
11/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		728.76	728.76
11/25/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	11,571.67		11,571.67
11/25/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		707.38	707.38
11/25/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	53,755.68		53,755.68
11/25/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		467.55	467.55
11/25/2026	Principal Paydown	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027	222.96		222.96
11/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
11/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
11/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,293.21	1,293.21
11/25/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	822.44		822.44
11/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
11/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
11/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
11/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
11/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
11/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
11/25/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,055.94	1,055.94
11/25/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	393.83		393.83
11/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
11/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
11/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
11/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		273.01	273.01
11/25/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	217.73		217.73
11/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
11/30/2026	Coupon	91282CHF1	700,000.00	UNITED STATES TREASURY 3.75 05/31/2030		13,125.00	13,125.00
11/30/2026	Coupon	91282CMA6	200,000.00	UNITED STATES TREASURY 4.125 11/30/2029		4,125.00	4,125.00
11/30/2026	Coupon	91282CNE7	700,000.00	UNITED STATES TREASURY 3.875 05/31/2027		13,562.50	13,562.50
11/30/2026	Coupon	91282CPN5	250,000.00	UNITED STATES TREASURY 3.5 11/30/2030		4,375.00	4,375.00
11/30/2026	Coupon	91282CPN5	700,000.00	UNITED STATES TREASURY 3.5 11/30/2030		12,250.00	12,250.00
November 2026 Total					**1,003,543.73**	**276,206.67**	**1,279,750.40**
DECEMBER 2026							
12/01/2026	Coupon	023135CQ7	250,000.00	AMAZON.COM INC 4.65 12/01/2029		5,812.50	5,812.50
12/01/2026	Coupon	26444HAH4	450,000.00	DUKE ENERGY FLORIDA LLC 2.5 12/01/2029		5,625.00	5,625.00
12/07/2026	Coupon	24422EYE3	250,000.00	JOHN DEERE CAPITAL CORP 4.55 06/05/2030		5,687.50	5,687.50
12/07/2026	Coupon	3133ERGL9	450,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028		10,125.00	10,125.00
12/11/2026	Coupon	009158BN5	240,000.00	AIR PRODUCTS AND CHEMICALS INC 4.3 06/11/2028		5,160.00	5,160.00
12/11/2026	Coupon	89115A2V3	160,000.00	TORONTO-DOMINION BANK 5.264 12/11/2026		4,211.20	4,211.20
12/11/2026	Final Maturity	89115A2V3	160,000.00	TORONTO-DOMINION BANK 5.264 12/11/2026	160,000.00		160,000.00
12/15/2026	Coupon	26444HAJ0	275,000.00	DUKE ENERGY FLORIDA LLC 1.75 06/15/2030		2,406.25	2,406.25
12/15/2026	Coupon	3133EPN50	650,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028		13,812.50	13,812.50
12/15/2026	Coupon	341081GT8	330,000.00	FLORIDA POWER & LIGHT CO 5.15 06/15/2029		8,497.50	8,497.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
12/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
12/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		410.06	410.06
12/15/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,134.90		7,134.90
12/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
12/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		226.59	226.59
12/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,140.88		4,140.88
12/15/2026	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		261.13	261.13
12/15/2026	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	7,391.84		7,391.84
12/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
12/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
12/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
12/15/2026	Coupon	87612EBU9	250,000.00	TARGET CORP 4.35 06/15/2028		5,437.50	5,437.50
12/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
12/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		276.67	276.67
12/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	4,895.54		4,895.54
12/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
12/15/2026	Coupon	91282CJP7	300,000.00	UNITED STATES TREASURY 4.375 12/15/2026		6,562.50	6,562.50
12/15/2026	Final Maturity	91282CJP7	300,000.00	UNITED STATES TREASURY 4.375 12/15/2026	300,000.00		300,000.00
12/15/2026	Coupon	91282CMB4	700,000.00	UNITED STATES TREASURY 4.0 12/15/2027		14,000.00	14,000.00
12/16/2026	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		11.97	11.97
12/16/2026	Principal Paydown	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	2,992.63		2,992.63
12/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		253.56	253.56
12/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	4,685.30		4,685.30
12/21/2026	Coupon	17305EHA6	190,000.00	CCCIT 2025-A1 A1 4.3 06/21/2030		4,085.00	4,085.00
12/21/2026	Coupon	17305EHA6	265,000.00	CCCIT 2025-A1 A1 4.3 06/21/2030		5,697.50	5,697.50
12/21/2026	Coupon	29379VCJ0	250,000.00	ENTERPRISE PRODUCTS OPERATING LLC 4.3 06/20/2028		5,375.00	5,375.00
12/21/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38
12/21/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		458.24	458.24
12/21/2026	Principal Paydown	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028	21,165.49		21,165.49
12/21/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
12/21/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
12/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
12/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
12/25/2026	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	612.81		612.81
12/25/2026	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	612.81		612.81
12/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		684.79	684.79
12/25/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	10,544.63		10,544.63
12/25/2026	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		553.73	553.73
12/25/2026	Principal Paydown	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	159,286.54		159,286.54
12/25/2026	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		466.97	466.97
12/25/2026	Principal Paydown	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027	5,204.44		5,204.44
12/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
12/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
12/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,290.92	1,290.92
12/25/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	879.14		879.14
12/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
12/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
12/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
12/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
12/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
12/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
12/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
12/25/2026	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,054.70	1,054.70
12/25/2026	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	429.16		429.16
12/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
12/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
12/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
12/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		272.73	272.73
12/25/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	107,372.59		107,372.59
12/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
12/28/2026	Coupon	437076DC3	295,000.00	HOME DEPOT INC 4.75 06/25/2029		7,006.25	7,006.25

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/31/2026	Coupon	91282CEV9	700,000.00	UNITED STATES TREASURY 3.25 06/30/2029		11,375.00	11,375.00
12/31/2026	Coupon	91282CGB1	700,000.00	UNITED STATES TREASURY 3.875 12/31/2029		13,562.50	13,562.50
12/31/2026	Coupon	91282CGC9	500,000.00	UNITED STATES TREASURY 3.875 12/31/2027		9,687.50	9,687.50
12/31/2026	Coupon	91282CNK3	700,000.00	UNITED STATES TREASURY 3.875 06/30/2030		13,562.50	13,562.50
12/31/2026	Coupon	91282CNL1	700,000.00	UNITED STATES TREASURY 3.75 06/30/2027		13,125.00	13,125.00
12/31/2026	Coupon	91282CPR6	250,000.00	UNITED STATES TREASURY 3.625 12/31/2030		4,531.25	4,531.25
December 2026 Total					**797,348.68**	**203,110.96**	**1,000,459.65**
JANUARY 2027							
01/04/2027	Coupon	74464AAC5	215,000.00	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030		4,703.13	4,703.13
01/06/2027	Coupon	61776NVE0	250,000.00	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028		5,582.50	5,582.50
01/06/2027	Coupon	61776NVE0	250,000.00	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028		5,582.50	5,582.50
01/07/2027	Coupon	24422EXZ7	280,000.00	JOHN DEERE CAPITAL CORP 4.65 01/07/2028		6,510.00	6,510.00
01/12/2027	Coupon	459058KT9	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		4,375.00	4,375.00
01/15/2027	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
01/15/2027	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
01/15/2027	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		383.84	383.84
01/15/2027	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,017.59		7,017.59
01/15/2027	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		816.50	816.50
01/15/2027	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		209.89	209.89
01/15/2027	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,072.09		4,072.09
01/15/2027	Coupon	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028		227.37	227.37
01/15/2027	Principal Paydown	47787CAC7	169,868.61	JDOT 2023-C A3 5.48 05/15/2028	11,397.87		11,397.87
01/15/2027	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
01/15/2027	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
01/15/2027	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
01/15/2027	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
01/15/2027	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		258.72	258.72
01/15/2027	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	4,814.41		4,814.41

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2027	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
01/15/2027	Coupon	91282CKZ3	1,000,000.00	UNITED STATES TREASURY 4.375 07/15/2027		21,875.00	21,875.00
01/15/2027	Coupon	91282CNM9	700,000.00	UNITED STATES TREASURY 3.875 07/15/2028		13,562.50	13,562.50
01/15/2027	Coupon	91282CPT2	500,000.00	UNITED STATES TREASURY 3.5 01/15/2029		8,750.00	8,750.00
01/15/2027	Coupon	91324PEU2	350,000.00	UNITEDHEALTH GROUP INC 4.25 01/15/2029		7,437.50	7,437.50
01/18/2027	Coupon	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028		0.82	0.82
01/18/2027	Effective Maturity	362583AD8	35,616.91	GMCAR 2023-2 A3 4.47 02/16/2028	221.25		221.25
01/18/2027	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		236.38	236.38
01/18/2027	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	4,609.08		4,609.08
01/19/2027	Coupon	713448FX1	295,000.00	PEPSICO INC 4.5 07/17/2029		6,637.50	6,637.50
01/19/2027	Coupon	78016HZT0	150,000.00	ROYAL BANK OF CANADA 4.875 01/19/2027		3,656.25	3,656.25
01/19/2027	Final Maturity	78016HZT0	150,000.00	ROYAL BANK OF CANADA 4.875 01/19/2027	150,000.00		150,000.00
01/20/2027	Coupon	025816EJ4	285,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029		6,200.18	6,200.18
01/20/2027	Coupon	025816EJ4	290,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029		6,308.95	6,308.95
01/20/2027	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		661.38	661.38
01/20/2027	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		377.46	377.46
01/20/2027	Principal Paydown	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028	21,685.39		21,685.39
01/20/2027	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
01/20/2027	Principal Paydown	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028	16,803.30		16,803.30
01/20/2027	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
01/21/2027	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		437.50	437.50
01/22/2027	Coupon	06406RCG0	245,000.00	BANK OF NEW YORK MELLON CORP 4.026 01/22/2030		4,931.85	4,931.85
01/25/2027	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		593.47	593.47
01/25/2027	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		593.47	593.47
01/25/2027	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	22,848.50		22,848.50
01/25/2027	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	22,848.50		22,848.50
01/25/2027	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		644.72	644.72
01/25/2027	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	10,369.23		10,369.23
01/25/2027	Coupon	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027		98.44	98.44
01/25/2027	Final Maturity	3137BVZ82	317,852.24	FHMS K-063 A2 3.43 01/25/2027	34,438.30		34,438.30
01/25/2027	Coupon	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027		453.45	453.45

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/25/2027	Principal Paydown	3137F2LJ3	180,000.00	FHMS K-066 A2 3.117 06/25/2027	8,332.47		8,332.47
01/25/2027	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
01/25/2027	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
01/25/2027	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,288.46	1,288.46
01/25/2027	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	827.70		827.70
01/25/2027	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
01/25/2027	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
01/25/2027	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
01/25/2027	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
01/25/2027	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
01/25/2027	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
01/25/2027	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
01/25/2027	Coupon	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028		1,053.35	1,053.35
01/25/2027	Principal Paydown	3137FKUP9	339,317.85	FHMS K-087 A2 3.771 12/25/2028	396.98		396.98
01/25/2027	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
01/25/2027	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
01/25/2027	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
01/25/2027	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		134.49	134.49
01/25/2027	Final Maturity	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	104,455.59		104,455.59
01/25/2027	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
01/25/2027	Coupon	713448GH5	250,000.00	PEPSICO INC 4.3 07/23/2030		5,375.00	5,375.00
01/25/2027	Coupon	808513AU9	250,000.00	CHARLES SCHWAB CORP 3.2 01/25/2028		4,000.00	4,000.00
01/25/2027	Coupon	95000U4D2	250,000.00	WELLS FARGO & CO 4.182 01/23/2030		5,227.50	5,227.50
01/26/2027	Coupon	17275RBQ4	170,000.00	CISCO SYSTEMS INC 4.8 02/26/2027		3,400.00	3,400.00
01/26/2027	Effective Maturity	17275RBQ4	170,000.00	CISCO SYSTEMS INC 4.8 02/26/2027	170,000.00		170,000.00
January 2027 Total					**595,138.25**	**151,022.64**	**746,160.90**
Grand Total			**254,407,587.62**		**9,368,894.33**	**2,359,511.12**	**11,728,405.45**

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Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest.

LGIP Yields: Reported yields for local government investment pools may be presented as either the 30-day yield or the monthly distribution yield, as applicable. For certain funds, the 30-day yield is calculated using reported daily yield data. Yield calculations are subject to change and may not be directly comparable across funds.

LAIF Yields: Additional Disclosure for CA Clients - As a result of a reporting lag from the Local Agency Investment Fund (LAIF), reported LAIF yields represent the most recently available Daily Effective Yield and may reflect data from approximately 7–10 days prior to month-end.

CITY of GARDENA

Report No. P-2026-5

TO: THE HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: PERSONNEL REPORT

1. Report the appointment of the following individuals:
   a. ***JULIETTE TULLY*** to the position of Police Records Technician I Schedule 38 ($4,441 – $5,668/month), with the Police Department, effective March 12, 2026.

2. Report the Separation of the following employees:
   a. ***WARREN SCOTT,*** Bus Operator with the Transportation Department, effective March 4, 2026. Mr. Scott provided 7 months of service to the City.
   b. ***DEBORAH ESPINOZA,*** Administrative Analyst I with the Administrative Services Department, effective March 6, 2026. Ms. Espinoza provided 9 months of service to the City.

3. Report the Recruitment for the Open/Competitive position of Lifeguard (Recreation and Human Services Department). This is a continuous recruitment.

4. Report the Recruitment for the Open/Competitive position of Lifeguard/Instructor (Recreation and Human Services Department). This is a continuous recruitment.

5. Report the Recruitment for the Open/Competitive position of On-Demand Operator (Transportation Department). This is a continuous recruitment.

6. Report the Recruitment for the Open/Competitive position of Purchasing Specialist (Transportation Department). This recruitment is open until filled.

7. Report the Recruitment for the Open/Competitive position of Facilities Maintenance Supervisor (Transportation Department). This recruitment is scheduled to close March 27, 2026.

8. Report the Recruitment for the Open/Competitive position of Transit Operations Training Coordinator (Transportation Department). This recruitment is scheduled to close April 15, 2026.

9. Report the Recruitment for the Open/Competitive position of Police Officer/Lateral (Police Department). This is a continuous recruitment.

10. Report the Recruitment for the Open/Competitive position of Police Trainee (Police Department). This recruitment is scheduled to close March 31, 2026.

11. Report the Recruitment for the Closed/Competitive position of Police Lieutenant (Police Department). This recruitment is scheduled to close April 1, 2026.

12. Report the Recruitment for the Open/Competitive position of Police Assistant (Police Department). This recruitment is scheduled to close April 16, 2026.

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 10G.
Section: CONSENT CALENDAR
Meeting Date: March 24, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Gardena General Plan Annual Progress Report

COUNCIL ACTION REQUIRED:

Receive and file the Gardena General Plan Annual Progress Report

STAFF SUMMARY:

The Gardena General Plan's purpose is to guide the physical development of the City for the next 15-20 years, addressing all aspects of growth and development, including land use, housing, economic development, safety, parks and recreation, and public facilities. Each year, the State mandates that all counties and cities submit a report detailing the changes and progress made toward implementing the goals and policies outlined in their general plans. The attached report fulfills this requirement. Specifically, the State requests detailed reporting on the new housing units being processed within the City. The Department of Housing and Community Development has created a separate form for this purpose, which is included as part of the City's annual report.

FISCAL IMPACT/COST:

None.

APPROVED:



_____
Clint Osorio, City Manager

Attachments

Gardena General Plan APR 2025
Attachment A - Gardena 2025 Housing Element APR

DEPARTMENT of COMMUNITY DEVELOPMENT
1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

March 31, 2026

Office of Land Use and Climate Innovation
P.O. Box 3044
Sacramento, CA 95812-3044

SUBJECT: GARDENA GENERAL PLAN ANNUAL PROGRESS REPORT

Dear Sir or Madam:

This serves as the City of Gardena's General Plan Annual Progress Report (GP APR) to the Governor's Office of Land Use and Climate Innovation (LCI).

The Gardena General Plan was last comprehensively updated in 2006. Since then, there have been several amendments to various elements, including the City's Housing Element, Circulation Plan, Land Use Plan, and Safety Plan. Additionally, in 2024, the City adopted a new Parks and Recreation Master Plan and updating the Local Hazard Mitigation Plan. The Gardena General Plan's purpose is to guide the physical development of the City for the next 15-20 years addressing all aspects of growth and development, including land use, housing, economic development, safety, parks and recreation, and public facilities. The Gardena General Plan includes the following elements and plans:

- **Community Development Element**
  Land Use Plan: The purpose of the Land Use Plan is to improve the use of the land and relationships between the different land uses in the way that best serves the health, safety, welfare and convenience of the general public.

  Economic Development Plan: The purpose of the Economic Development Plan is to guide the City in expanding its local economy through the creation of new quality jobs, attraction and retention of businesses, and the revitalization of the existing commercial and industrial establishments.

  Community Design Plan: This Plan focuses on the aesthetic qualities of existing and future developments in the City and its relationship to the surrounding environment.

  Circulation Plan: The purpose of the Circulation Plan is to design and improve the circulation system to meet the future needs of Gardena's residents and visitors.

TASHA CERDA, Mayor / MARK E. HENDERSON, Mayor Pro Tem
RODNEY G. TANAKA, Councilmember / PAULETTE C. FRANCIS, Councilmember / WANDA LOVE, Councilmember
MINA SEMENZA, City Clerk / GUY MATO, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney

- **Community Resources Element**
  Open Space Plan: The intent of the Open Space Plan is to encourage the preservation of existing open spaces and recreation facilities and the development of new resources.

  Conservation Plan: The purpose of the Conservation Plan is to provide direction regarding the conservation, development, and utilization of natural resources.

  Parks and Recreation Master Plan: The Parks and Recreation Master Plan is a comprehensive, long-term framework designed to guide the develop and improvement of parks and recreational facilities over the course of five years (2024-2029). The plan reflects a commitment to enhancing the quality of life for residents and ensuring the availability of well-maintained, accessible public spaces for recreation and community engagement.

- **Community Safety Element**
  Public Safety Plan: The purpose of the Public Safety Plan is to identify potential hazards that can significantly impact the City.

  Noise Plan: The Noise Plan of this General Plan is the basis for achieving and maintaining environmental noise control.

  Local Hazard Mitigation Plan: The purpose of the Local Hazard Mitigation Plan is to address potential impacts from both natural and human-made hazards, while providing clear guidance for implementing effective mitigation strategies.

- **Housing Element**
  The 2021-2029 Housing Element continues the City's focus on maintenance of the housing stock and existing housing programs designed to increase homeownership in the community, incentives for the development of affordable housing and other programs aimed at meeting the needs of lower-income households and special needs populations are increasingly important priorities.

- **Environmental Justice Element**
  The purpose of the EJ Element is to identify goals and policies that promote environmental justice citywide. The City is committed to supporting the long-term needs of our community's most vulnerable populations. Low-income residents, communities of color, indigenous peoples, and immigrant communities have disproportionately experienced some of the greatest environmental burdens and related health problems throughout this region.

Additionally, there is an Implementation Program that outlines the specific actions that will be necessary to put the policies of the General Plan into practice.

Compliance

The Gardena General Plan complies with LCI's General Plan Guidelines, including environmental justice considerations, collaborative planning with the military lands and facilities, and consultation with Native American tribes. The City currently has no moratoriums related to the General Plan nor over the 2025 calendar year.

Housing Element Annual Progress Report

In January 2023, the City Council adopted the City's 6th Cycle Housing Element for the 2021-2029 planning period. Government Code section 65400 requires that each city, county, prepare an Annual Progress Report (APR) on the status of the Housing Element of its general plan and progress in its implementation, found in Attachment A – Gardena 2025 Housing Element APR, using forms and definitions adopted by the California Department of Housing and Community Development (HCD). Most notably, the Housing Element APR includes a tabulation of the City's progress toward the eight-year Regional Housing Needs Assessment (RHNA) allocation. The Housing Element APR includes reporting on the number of building permits issued for net new housing units during a calendar year. In addition, the reporting includes housing development applications submitted, units approved by Planning (entitled), and units completed (Table 1- Residential Units Entitled, Permitted, and Completed in 2025).

The fulfillment of the RHNA allocation is based only on building permit issuance. In the reporting period of 2025 of the 6th cycle Housing Element RHNA allocation, there was a total of 54 new housing units permitted, bringing the City's total RHNA down from 4,769 to 4,715 units.

Table 1 – Residential Units Entitled, Permitted, and Completed in 2025

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	3	2	6
2 to 4 units per structure	0	0	4
5+ units per structure	0	0	38
Accessory Dwelling Unit	0	52	63
Mobile/Manufactured Home	0	0	0
Total	**3**	**54**	**111**

Table 2 – Remaining RHNA Allocation

Income Level		RHNA Allocation by Income Level	2025	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Acutely Low	Deed Restricted	-	-	-	-
	Non-Deed Restricted		-		
Extremely Low	Deed Restricted	-	-	8	-
	Non-Deed Restricted		8		
Very Low	Deed Restricted	1,485	-	17	**1,468**
	Non-Deed Restricted		1		
Low	Deed Restricted	761	-	24	**737**
	Non-Deed Restricted		22		
Moderate	Deed Restricted	894	-	3	**891**
	Non-Deed Restricted		3		
Above Moderate		2,595	20	976	**1,619**
Total RHNA		**5,735**			
Total Units			**54**	**1,020**	**4,715**

Progress in Implementation

In 2025, the City Planning Commission held 12 hearings to review and discuss various requests related to the City's land use and development. Among the topics considered were proposed zone text amendments aimed at clarifications and interpretation updates on Accessory Dwelling Units to Title 18 of the Gardena Municipal Code and Senate Bill 9 regarding two-unit developments and urban lot splits within the Single-Family Residential (R-1) Zone to Title 17 and 18 of the Gardena Municipal Code. Both zone text amendments were adopted by the City Council on March 23, 2025. The Commission also evaluated and approved one three-unit residential development. These new homes are expected to

attract new residents to the South Bay area, contributing to the region's population growth and providing a boost to the local economy. The Commission's discussions were centered on ensuring that this development aligns with the City's long-term goals for sustainable growth and community enrichment.

Thank you for your consideration. If you have any questions regarding the contents of this letter, please contact the Community Development Department at 310-217-9524.

Sincerely,

Greg Tsujiuchi
Community Development Director

Attachment:

A. Gardena 2025 Housing Element APR

Please Start Here

General Information	
Jurisidiction Name	Gardena
Reporting Calendar Year	2025
Contact Information	
First Name	Kevin
Last Name	La
Title	Planning Assistant
Email	kla@cityodgardena.org
Phone	3102179524
Mailing Address	
Street Address	1700 W 162nd St
City	Gardena
Zipcode	90247

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

Click here to download APR Instructions

Click here to add rows to a table. If you add too many rows, you may select a cell in the row you wish to remove and type ctrl + d.

v_01_30_26

Optional: This runs a macro which checks to ensure all required fields are filled out. The macro will create two files saved in the same directory this APR file is saved in. One file will be a copy of the APR with highlighted cells which require information. The other file will be list of the problematic cells, along with a description of the nature of the error.

Optional: Save before running. This copies data on Table A2, and creates another workbook with the table split across 4 tabs, each of which can fit onto a single page for easier printing. Running this macro will remove the comments on the column headers, which contain the instructions. Do not save the APR file after running in order to preserve comments once it is

Optional: This macro identifies dates entered that occurred outside of the reporting year. RHNA credit is only given for building permits issued during the reporting year.

Link to the online system: https://hcd.my.site.com/hcdconnect

Toggles formatting that turns cells green/yellow/red based on data validation rules.

Submittal Instructions

Please save your file as Jurisdictionname2025 (no spaces). Example: the City of San Luis Obispo would save their file as SanLuisObispo2025

Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:

1. **Online Annual Progress Reporting System - Please see the link to the online system to the left.** This allows you to upload the completed APR form into directly into HCD's database limiting the risk of errors. If you would like to use the online system, email APR@hcd.ca.gov and HCD will send you the login information for your jurisdiction. *Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.*

2. **Email -** If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. Please send the Excel workbook, not a scanned or PDF copy of the tables.

Data is auto-populated based on data entered in Tables A, A2, C, and D

Jurisdiction	Gardena	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Building Permits Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	8
Very Low	Deed Restricted	0
	Non-Deed Restricted	1
Low	Deed Restricted	0
	Non-Deed Restricted	22
Moderate	Deed Restricted	0
	Non-Deed Restricted	3
Above Moderate		20
Total Units		**54**

Units by Structure Type	**Entitled**	**Permitted**	**Completed**
Single-family Attached	0	0	0
Single-family Detached	3	2	6
2 to 4 units per structure	0	0	4
5+ units per structure	0	0	38
Accessory Dwelling Unit	0	52	63
Mobile/Manufactured Home	0	0	0
Total	**3**	**54**	**111**

Infill Housing Developments and Infill Units Permitted	**# of Projects**	**Units**
Indicated as Infill	54	54
Not Indicated as Infill	0	0

Housing Applications Summary	
Total Housing Applications Submitted:	96
Number of Proposed Units in All Applications Received:	829
Total Housing Units Approved:	56
Total Housing Units Disapproved:	0

Use of SB 423 Streamlining Provisions - Applications	
Number of SB 423 Streamlining Applications	0
Number of SB 423 Streamlining Applications Approved	0

Units Constructed - SB 423 Streamlining Permits			
Income	**Rental**	**Ownership**	**Total**
Acutely Low	0	0	0
Extremely Low	0	0	0
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	**0**	**0**	**0**

Streamlining Provisions Used - Permitted Units	**# of Projects**	**Units**
SB 9 (2021) - Duplex in SF Zone	1	1
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SB 423 (2023)	0	0

Ministerial and Discretionary Applications	**# of**	**Units**
Ministerial	92	94
Discretionary	3	418

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	2
Number of Units in Applications Submitted Requesting a Density Bonus	468
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	**Count**
Programs Implemented	0
Sites Rezoned to Accommodate the RHNA	0

Cells in grey contain auto-calculation formulas

Jurisdiction	Gardena	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes										Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Historic Sites	Density Bonus Law Applications		Application Status	Project Type	Notes
1					2	3	4	5									6	7	8	9	10	11		12	13	14
Prior APN+	Current APN	Street Address	Project Name+	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Acutely Low-Income Deed Restricted	Acutely Low-Income Non Deed Restricted	Extremely Low-Income Deed Restricted	Extremely Low-Income Non Deed Restricted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select state streamlining provisions the application was submitted pursuant to.	Is this project located on a site with an associated historical designation as outlined in Government Code Section 65400(a)(2)(N) and reported on Table L?	Did the housing development application seek incentives or concessions pursuant to Government Code section 65917?	Were incentives or concessions requested pursuant to Government Code section 65915 approved?	Please indicate the status of the application.	Is the project considered a ministerial project or discretionary project?	Notes+
Summary Row: Start Data Entry Below								0	0	0	13	32	2	0	37	22	5	718	829	56	0							
	4066005011	15245 CHANERA AVE		50025-0094	ADU	R	1/29/2025						1						1	1		NONE	No	No	N/A	Approved	Ministerial	
	4059019005	2912 W 141ST PL UNIT 6		50025-0792	ADU	R	9/24/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4061008019	12919 RUTHELEN ST UNIT B		50025-0523	ADU	R	7/1/2025				1								1	1		NONE	No	No	N/A	Approved	Ministerial	
	4062010008	14518 VAN NESS AVE UNIT B		50025-0061	ADU	R	1/22/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6103010005	1650 W 154TH PL UNIT B		50025-0066	ADU	R	1/23/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6111009029	16705 S BERENDO AVE		50025-0071	SFA	R	1/27/2025											3	3			NONE	No	No	N/A	Pending	Ministerial	
	6111010044	1323 W 168TH ST UNIT A		50025-0085	ADU	R	1/28/2025										1		1	1		NONE	No	No	N/A	Approved	Ministerial	
	6111010044	1323 W 168TH ST UNIT G		50025-0086	ADU	R	1/28/2025				1								1	1		NONE	No	No	N/A	Approved	Ministerial	
	6103010005	1650 W 154TH PL UNIT C		50025-0101	ADU	R	1/31/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6103015036	15341 HARVARD UNIT A		50025-0129	ADU	R	2/12/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6103015036	15341 HARVARD UNIT B		50025-0130	ADU	R	2/12/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6113012024	1303 W 163RD ST UNIT B		50025-0139	ADU	R	2/14/2025						1						1	1		NONE	No	No	N/A	Approved	Ministerial	
	6115037002	1013 W 130TH ST UNIT B		50025-0167	ADU	R	2/26/2025										1		1	1		NONE	No	No	N/A	Approved	Ministerial	
	6103022011	1704 W 147TH ST UNIT 5		50025-0182	ADU	R	3/4/2025				1								1	1		NONE	No	No	N/A	Approved	Ministerial	
	4066015018	16221 S SAINT ANDREWS PL		50025-0212	ADU	R	3/12/2025										1		1			NONE	No	No	N/A	Pending	Ministerial	
	4066015017	16217 S SAINT ANDREWS PL		50025-0219	ADU	R	3/13/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4066015017	16217 S SAINT ANDREWS PL		50025-0220	ADU	R	3/13/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	4060017012	2400 W 134TH PL UNIT A		50025-0258	ADU	R	3/27/2025										1		1			NONE	No	No	N/A	Approved	Ministerial	
	6113017009	1236 W 164TH ST UNIT B		50025-0273	ADU	R	4/2/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	4061012016	12912 S MANHATTAN PL UNIT		50025-0316	ADU	R	4/15/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6114026059	1156 MARINE AVE UNIT C		50025-0318	ADU	R	4/16/2025				1								1	1		NONE	No	No	N/A	Approved	Ministerial	
	4064017023	14851 MARIGOLD AVE UNIT B		50025-0349	ADU	R	4/24/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6111006015	1269 W 166TH ST UNIT B		50025-0361	ADU	R	4/29/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6106022023	18019 S DENKER AVE UNIT B		50025-0369	ADU	R	4/30/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6105018007	16231 S DALTON AVE UNIT A		50025-0376	ADU	R	5/1/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	6105018007	16231 S DALTON AVE UNIT B		50025-0377	ADU	R	5/1/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	6105018007	16231 S DALTON AVE UNIT C		50025-0378	ADU	R	5/1/2025										1		1			NONE	No	No	N/A	Pending	Ministerial	
	6105018007	16231 S DALTON AVE UNIT D		50025-0379	ADU	R	5/1/2025				1								1			NONE	No	No	N/A	Pending	Ministerial	
	4069025017	15623 VAN NESS AVE UNIT B		50025-0388	ADU	R	5/7/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	4063015030	15524 GRAMERCY PL UNIT B		50025-0396	ADU	R	5/9/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	4069025017	15623 VAN NESS AVE UNIT C		50025-0408	ADU	R	5/14/2025											1	1	1		SB9	No	No	N/A	Approved	Ministerial	
	6111030024	1018 FELDER ST UNIT A		50025-0415	ADU	R	5/20/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4059019030	2901 W ROSECRANS AVE		50025-0432	ADU	R	5/27/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6103027021	14811 S DENKER AVE UNIT B		50025-0433	ADU	R	5/27/2025				1								1			NONE	No	No	N/A	Pending	Ministerial	
	6103007021	1505 W 154TH ST UNIT B		50025-0453	ADU	R	6/4/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	4069022009	2540 W 156TH ST UNIT B		50025-0483	ADU	R	6/17/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	4069022009	2540 W 156TH ST UNIT B		50025-0483	ADU	R	6/17/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	4069024028	15719 SPINNING AVE UNIT B		50025-0486	ADU	R	6/18/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4064019008	14964 MARIGOLD AVE UNIT B		50025-0491	ADU	R	9/8/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	4067004005	15911 ARCTURUS AVE UNIT		50025-0517	ADU	R	6/26/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	6106027007	16707 BRIGHTON AVE UNIT A		50025-0532	ADU	R	7/3/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6103004060	1649 W 145TH ST UNIT B		50025-0545	ADU	R	7/7/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4062016019	1829 W 148TH ST UNIT B		50025-0556	ADU	R	7/9/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	6103020043	14613 S NORMANDIE AVE		50025-0563	ADU	R	7/14/2025				1								1	1		NONE	No	No	N/A	Approved	Ministerial	
	4066014007	16218 S SAINT ANDREWS PL		50025-0568	ADU	R	7/15/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4069013008	15239 VAN NESS AVE UNIT B		50025-0579	ADU	R	7/16/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	6103007021	1505 W 154TH ST UNIT C		50025-0590	SFD	R	7/21/2025											1	1	1		SB9	No	No	N/A	Approved	Ministerial	
	4063001002	2108 MARINE AVE UNIT 3		50025-0593	ADU	R	7/22/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	6114034008	1231 W 144TH ST UNIT 5		50025-0611	ADU	R	7/30/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6114034008	1231 W 144TH ST UNIT 5		50025-0611	ADU	R	7/30/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	4069009007	2927 W 139TH PL UNIT B		50025-0614	ADU	R	7/30/2025				1								1			NONE	No	No	N/A	Pending	Ministerial	
	4064015018	15033 MILLER AVE UNIT B		50025-0616	ADU	R	7/31/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	6111030021	1032 FELDER ST UNIT B		50025-0625	ADU	R	8/1/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	4064025018	14801 ROXTON AVE UNIT B		50025-0629	ADU	R	8/5/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6115036012	1061 W 131ST ST UNIT B		50025-0630	ADU	R	8/5/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6115036012	1061 W 131ST ST UNIT B		50025-0630	ADU	R	8/5/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6113015037	1203 W 164TH ST UNIT 5		50025-0631	ADU	R	8/5/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	4063008032	1911 W 154TH PL UNIT B		50025-0651	ADU	R	8/13/2025				1								1	1		NONE	No	No	N/A	Approved	Ministerial	
	6114034007	1227 W 144TH ST UNIT 5		50025-0658	ADU	R	8/14/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6105003035	16501 S DENKER AVE UNIT B		50025-0681	ADU	R	8/20/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	6113030007	15804 S BERENDO AVE UNIT		50025-0684	ADU	R	9/22/2025				1								1	1		NONE	No	No	N/A	Approved	Ministerial	
	6113033056	1129 MAGNOLIA AVE UNIT E		50025-0688	ADU	R	8/21/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	4063007013	15304 S SAINT ANDREWS PL		50025-0690	ADU	R	8/21/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	4060014022	13003 SPINNING AVE UNIT A		50025-0699	ADU	R	8/26/2025				1								1			NONE	No	No	N/A	Pending	Ministerial	
	6106016007	17836 S HOBART BLVD UNIT		50025-0748	ADU	R	9/12/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6106016007	17836 S HOBART BLVD UNIT		50025-0748	ADU	R	9/12/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6106016007	17836 S HOBART BLVD UNIT		50025-0749	ADU	R	9/12/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6106016007	17836 S HOBART BLVD UNIT		50025-0749	ADU	R	9/12/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	6106042033	17905 EVELYN AVE		50025-0750	ADU	R	9/12/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4063001034	15213 HAAS AVE UNIT B		50025-0783	ADU	R	9/23/2025								1				1	1		NONE	No	No	N/A	Approved	Ministerial	
	4059019035	2925 W ROSECRANS AVE		50025-0820	ADU	R	10/7/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4059019035	2925 W ROSECRANS AVE		50025-0823	ADU	R	10/7/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4067002019	15820 ARCTURUS AVE UNIT		50025-0846	ADU	R	10/14/2025				1								1	1		NONE	No	No	N/A	Approved	Ministerial	
	6105014017	15903 BRIGHTON AVE UNIT A		50025-0857	SFD	O	10/16/2025											1	1	1		NONE	No	No	N/A	Pending	Ministerial	
	6105014017	15903 BRIGHTON AVE UNIT C		50025-0858	SFD	O	10/16/2025											1	1	1		NONE	No	No	N/A	Pending	Ministerial	
	6105014017	15903 BRIGHTON AVE UNIT B		50025-0859	SFD	O	10/16/2025											1	1	1		NONE	No	No	N/A	Pending	Ministerial	
	4064008013	14523 ROXTON AVE UNIT C		50025-0863	ADU	R	10/20/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4069021027	2806 W 157TH ST UNIT B		50025-0870	ADU	R	10/21/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	4069015010	2425 W 155TH ST UNIT B		50025-0874	ADU	R	10/24/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	6103015019	1727 W 154TH PL UNIT C		50025-0877	ADU	R	10/27/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6114008012	14920 S MARIPOSA AVE UNIT		50025-0899	ADU	R	11/4/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	6114008012	14920 S MARIPOSA AVE UNIT		50025-0900	ADU	R	11/5/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	6113026002	1120 W 159TH ST UNIT B		50025-0931	ADU	R	11/18/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	6114009048	15103 S RAYMOND AVE UNIT		50025-0948	ADU	R	11/20/2025				1								1			NONE	No	No	N/A	Pending	Ministerial	
	4061011010	1911 W 129TH ST UNIT A		50025-0953	ADU	R	11/21/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	4061011010	1911 W 129TH ST UNIT A		50025-0953	ADU	R	11/21/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	6106030017	16911 S NORMANDIE AVE		50025-0957	5+	R	11/21/2025										7	257	264			NONE	No	No	N/A	Pending	Discretionary	
	6115021010	13723 S CATALINA AVE UNIT		50025-0960	ADU	R	11/24/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	6115021010	13723 S CATALINA AVE UNIT		50025-0961	ADU	R	11/24/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	6106031053	17321 S DALTON AVE UNIT 10		50025-0962	ADU	R	11/24/2025											1	1			NONE	No	No	N/A	Pending	Ministerial	
	4063005040	1843 W 152ND ST UNIT B		50025-0969	ADU	R	11/26/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	6106013049	1610 W ARTESIA BLVD		50025-0981	5+	R	12/2/2025					17						300	317			NONE	No	Yes	Yes	Pending	Discretionary	Incentive for 25% bonus density
	6115012011	1211 W 141ST ST UNIT B		50025-0988	ADU	R	12/3/2025											1	1	1		NONE	No	No	N/A	Approved	Ministerial	
	4061002030	13019 HAAS AVE UNIT B		50025- 1027	ADU	R	12/18/2025								1				1			NONE	No	No	N/A	Pending	Ministerial	
	4064023034	2315 Marine Ave	EA #A-25 EA #B-25 EA #C-25	5+	R	R	5/5/2025					15					15	121	151			NONE	No	Yes	Yes	Pending	Discretionary	Incentive for 50% density bonus with very low and 50% density bonus with moderate income
	6105014017	15903 Brighton Ave	EA #D-25	SFD	O	O	8/19/2025											3	3			NONE	No	No	No	Approved	Discretionary	

Jurisdiction	Gardena
Reporting Year	2020
Planning Period	(Jan. 1 - Dec. 31) (No. of years) 10/15/2013 - 10/15/2021

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Annual Building Activity Report Summary - New Construction, Building Permits and Completed Units Pivot Table

Project Identifier				Unit Types		Affordability by Household Incomes - Completed Entitlement											Affordability by Household Incomes - Building Permits											Affordability by Household Incomes - Certificates of Occupancy											Streamlining	Historic Sites	SB35	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions		Density Bonus							Notes
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (see instructions)	Tenure R=Renter O=Owner	Very Low- Income - Non-Deed/Restricted	Extremely Low-Income Non-Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Non-Deed Restricted	Above Moderate-Income Non-Deed Restricted	Entitlement Date Approved	# of Units Issued Entitlements	Very Low- Income - Deed Restricted	Extremely Low-Income Deed Restricted	Very Low-Income Deed Restricted	Low-Income Deed Restricted	Moderate-Income Deed Restricted	Above Moderate-Income	Building Permits Date Issued	# of Units Issued Building Permits	Very Low- Income - Deed Restricted	Extremely Low-Income Deed Restricted	Very Low-Income Deed Restricted	Low-Income Deed Restricted	Moderate-Income Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) Date Issued	# of Units Issued Certificates of Occupancy or other forms of readiness	Please select the state streamlining provision the project was APPROVED pursuant to (see Guide Section 402(b)(4)(D)(i)-(iii) or see Table C)	Is the project located on a site which is designated historical or contributing to a Historic District or Environmental Justice Focus Area?	SB35 Units or SB9 Units	Jobs/Income Programs for Project	Deed Restriction Type	For units affordable without financial assistance or deed restrictions and purchased in-lieu of building affordable units, were affordable (see instructions)	Term of Affordability or Deed Restriction (if applicable) (enter 0 if affordability not perpetually ended)	Number of Demolished/Destroyed Units	Demolished/ Destroyed Units Owner or Renter	Demolished/ Destroyed Units Census Tract	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Square Feet Base)	Number of Other Incentives, Concessions, Waivers, and Reductions Granted (Including Parking Waivers or Parking Reductions)	List the concessions, incentives, waivers, and reductions granted (including Parking Waivers or Parking Reductions)	Did the project request a reduction in the parking standard? (Y/N)	
Summary Row:																																																		
	7060240017	15923 Brighton Ave		SFD	O							1	8/15/2020																																						
	4061-008-010	1241 S GLYDA AVE UNIT		ADU	R																10/22/2020	1																										
	4060-020-011	15241 CRABTREE AVE		ADU	R																1/28/2020	1																										
	6106-008-010	1478 W ARTESIA BLVD		SFD	O																8/26/2020	1																										
	6102-014-017	15923 BRIGHTON AVE		SFD	O																12/18/2020	1																										
	4061-008-010	1241 S GLYDA AVE UNIT A		ADU	R																3/31/2020	1																										
	4060-020-011	15807 S NORMANDIE AV UNIT B		ADU	R																1/14/2020	1																										
	6102-017-004	15421 CRABTREE AVE UNIT		ADU	R																4/28/2020	1																										
	6102-017-004	15421 CRABTREE AVE UNIT		ADU	R																4/28/2020	1																										
	6113-026-008	14108 S BROOKLYN AVE UNIT B		ADU	R																8/6/2020	1																										
	6114-024-024	15222 W 136TH ST UNIT 2		ADU	R																5/19/2020	1																										
	4060-008-012	15414 W 153RD ST UNIT B		ADU	R																5/20/2020	1																										
	4060-021-027	2615 W HAWTHORNE LN UNIT		ADU	R																9/14/2020	1																										
	4060-020-020	2910 W 134TH ST UNIT B		ADU	R																5/31/2020	1																										
	4060-021-031	15241 CRABTREE AVE UNIT B		ADU	R																2/20/2020	1																										
	4060-020-022	15310 ATTANSON AVE UNIT B		ADU	R																6/9/2020	1																										
	6114-024-004	15412 S BROOKLYN AVE		ADU	R																4/17/2020	1																										
	6113-026-027	15311 W 153RD ST UNIT B		ADU	R																4/28/2020	1																										
	4060-008-008	2503 W 136TH ST UNIT B		ADU	R																5/26/2020	1																										
	6114-020-024	14303 S NORMANDIE AV		ADU	R																1/6/2020	1																										
	4061-021-001	2104 W 148TH PL UNIT B		ADU	R																5/26/2020	1																										
	6114-020-014	14324 S NORMANDIE AV		ADU	R																8/19/2020	1																										
	4060-021-029	15238 S GLYDA AVE UNIT		ADU	R																6/15/2020	1																										
	4060-021-031	15241 CRABTREE AVE UNIT B		ADU	R																2/20/2020	1																										
	6114-020-024	15412 S BROOKLYN AVE		ADU	R																4/17/2020	1																										
	6114-020-014	14324 S NORMANDIE AV		ADU	R																8/19/2020	1																										
	6102-014-017	15923 BRIGHTON AVE		SFD	O																12/18/2020	1																										
	6106-008-010	1478 W ARTESIA BLVD		SFD	O																8/26/2020	1																										
	4060-020-011	15807 S NORMANDIE AV UNIT B		ADU	R																1/14/2020	1																										
	4060-020-020	2910 W 134TH ST UNIT B		ADU	R																5/31/2020	1																										
	6102-017-004	15421 CRABTREE AVE UNIT		ADU	R																4/28/2020	1																										
	6102-017-004	15421 CRABTREE AVE UNIT		ADU	R																4/28/2020	1																										
	6102-014-017	15923 BRIGHTON AVE		SFD	O																12/18/2020	1																										
	6106-008-010	1478 W ARTESIA BLVD		SFD	O																8/26

Jurisdiction	Gardena	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.

Please contact HCD if your data is different than the material supplied here

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

		1	Projection Period	2									3	4
Income Level		**RHNA Allocation by Income Level**	**Projection Period - 06/30/2021-10/14/2021**	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**Total Units to Date (all years)**	**Total Remaining RHNA by Income Level**
Acutely Low	Deed Restricted	-	-	-	-	-	-	-	-	-	-	-	-	-
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Extremely Low	Deed Restricted	-	-	-	-	-	-	-	-	-	-	-	8	-
	Non-Deed Restricted		-	-	-	-	-	8	-	-	-	-		
Very Low	Deed Restricted	1,485	1	-	-	-	7	-	-	-	-	-	17	1,468
	Non-Deed Restricted		-	-	-	-	-	1	-	-	-	-		
Low	Deed Restricted	761	-	-	-	2	-	-	-	-	-	-	24	737
	Non-Deed Restricted		-	-	-	-	-	22	-	-	-	-		
Moderate	Deed Restricted	894	-	-	-	-	-	-	-	-	-	-	3	891
	Non-Deed Restricted		-	-	-	-	-	3	-	-	-	-		
Above Moderate		2,595	35	121	238	380	182	20	-	-	-	-	976	1,619
Total RHNA		5,735												
Total Units			36	121	238	382	189	54	-	-	-	-	1,020	4,715

*For years prior to 2025, Acutely Low-Income units are reported within the Extremely Low-Income category

*For jurisdictions that received RHNA determinations for the current cycle prior to the passage of AB 3093 (September 19, 2024):
- You were not allocated Acutely Low-Income and Extremely Low-Income RHNA targets, therefore the allocations in Field 1 are listed as "0"
  - If you wish to set your own targets in these income categories for informational purposes, contact HCD staff at apr@hcd.ca.gov.
- All Acutely Low-Income and Extremely Low-Income units reported during the cycle are counted towards Very-Low Income RHNA progress

*For years prior to 2025, data on deed-restricted vs. non-deed restricted Extremely Low-Income units is approximated from whether the projects reported any deed-restricted Very Low-Income Units. If you wish to edit this historical data for accuracy or have any questions about the data, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Jurisdiction	Gardena	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table C
Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law

Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Rezone Type	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Rezone Type	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below					0	0	0	0							0		

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction	Gardena	
Reporting Year	2025	(Jan. 1 - Dec. 31)

D_1_Name *D_2_Objective* *D_5_Complete* *D_6_Cycle* *D_7_ImpStatus* *D_4_Status* *D_8_CatOutcomes* *D_9_CountOutcomes* *D_10_Documents*

Table D
Program Implementation Status pursuant to GC Section 65583
Housing Programs Progress Report

1	2	3	4	5	6	7	8	9
Name of Program	**Objective**	**Projected Completion Date in Housing Element**	**Applicable Cycle**	**Status of Program Implementation**	**Program Implementation Details**	**Quantified Outcomes: Category**	**Quantified Outcomes: Count**	**Supporting Documents**
Housing Rehabilitation Programs	**With limited funding, the City offers two housing rehabilitation programs for lower income homeowners.** **Handy-Worker Fix Up:** **25 households annually for a total of 200 households over eight years.** **Residential Rebate:** **3 households annually for a total of 24 households over eight years**	12/31/2029	**2021-2029 - Annually**	Continuous	**In November of 2023, the City of Gardena hired MDG Associates as a consultant to continue the program. At that time the program was restructured and through additional CDBG funds, the City can now provide owner occupants of single family residential units with up to $50,000 and for mobile home units, up to $25,000, for construction and eligible soft cost funding for critical repairs and general property improvements. Annually the City had hoped to assist up to 6 households for a total of $300,000.** **In 2024 the City assisted 6 single family households for an approximate total of $300,000 in CDBG financial assistance. In addition, the city assisted the same households with approximately $100,000 to complete the projects with PLHA funding. No mobile home units were assisted in 2024, however, four applications were received and currently being processed.** **In 2025, the City assisted 12 single family households and 4 mobile homes for an approximate total of $697,370.00 in CDBG financial assistance. In addition, the City assisted 11 of the 12 single family households with $219,795.00 to complete the projects with PLHA funding.**	Households	16	
Preservation of At-Risk Units	**Annually monitor the status of Gardena Valley Towers, Gardena South Park Manor, and Meadowlark Manor in their Section 8 contract renewal status.** **Should a notice of intent be filed by any project owner to opt out of affordable housing, the City will ensure the project owner follow State noticing requirements (three-year, one-year, and six-month) prior to conversion.** **In the unlikely event that the Section 8 contracts are not renewed by HUD, work with LACDA to assist the tenants in accessing other rental assistance such as the HCVs.** **Contact interested nonprofit housing providers with the capacity to acquire and manage the at-risk units.** **Support applications of current or potential project owners for state and federal funds to improve housing conditions or to enhance affordability.**	12/31/2029	**2021-2029 - Annually**	Continuous	**The following assisted rental housing projects are located in the City:** **□ Gardena Valley Towers – Contract expires in 2038 but is contingent upon the continued renewal of Section 8 funding. The risk of conversion from affordable to market rate is low due to its non-profit status.** **□ South Park Manor – Contract expires in 2026 but is contingent upon the continued renewal of Section 8 funding. The risk of conversion from affordable to market rate is low due to its non-profit status.** **□ Meadowlark Manor – Contract expires in 2031 but is contingent upon the continued renewal of Section 8 funding. The risk of conversion from affordable to market rate is low due to its non-profit status.** **According to the U.S. Department of Housing and Urban Development, all Section 8 contracts for rental housing projects located in Gardena were renewed in 2025.** **In 2025, the City assisted 66 households, with 153 individuals, under the Gardena Rental Assistance Program.**	Households	66	
Senior Housing Development	**By 2022, provide information about Ordinance 1737 on City website.** **Annually convene a developers workshop to explore affordable housing opportunities in the City, including housing for seniors, persons with disabilities, and large households. Specifically, explore affordable housing opportunities in northern Gardena where there are concentrated disproportionate housing needs.** **Support applications for federal and state funding for quality senior developments by providing the information on the City's website and making it available at the City's Community Development Department counter.**	12/31/2029	**2021-2029 - Annually**	Continuous	**Ordinance No. 1737 has been codified into the City Municipal Code, which is available on the City's website. Additionally, the zone changes adopted by the ordinance are reflected on the interactive Zoning Map also found on the website.** **The City was not able to conduct a workshop in 2025, however, the City engaged in several conversations with developers interested in the opportunities for developing affordable housing in the City. Additionally, in February of 2023, the City Council adopted Ordinance No. 1848, adding new housing overlays to 122 sites (468 parcels consolidated) throughout the City that would allow for the development 6,586 new housing units, including 2,636 lower affordable units.**			
Affordable Housing Development	**Conduct annual developers outreach and consultation. Specifically, explore affordable housing opportunities in northern Gardena where there are concentrated disproportionate housing needs.** **Annually pursue affordable housing funds available at State HCD for new construction and acquisition/rehabilitation of affordable housing. City of Gardena 2021-2029 Housing Element 94.** **Achieve the development of 200 affordable housing units over eight years, with an emphasis on addressing affordable housing needs of special populations.**	12/31/2029	**2021-2029**	Continuous	**The City was unable to conduct further outreach in 2025. However, the city added new housing overlays in 2023, to 122 sites (468 parcels consolidated) throughout the City that would allow for the development 6,586 new housing units, including 2,636 lower affordable units.** **In 2023 the city received funding from HCD under the Permanent Local Housing Allocation (PLHA) Program to use towards multi-family and owner-occupied rehabilitation programs for lower and moderate income tenants to make proper improvements, develop incentives to encourage affordable owner-occupied workforce housing, and enhancing homelessness prevention and response efforts.** **In 2025, certificate of occupancies were issued for the development of a 22 unit development that included two affordable for sale units for low income households.**			
Homeownership Opportunities	**By 2022, provide links to LACDA and CalHFA homebuyer assistance programs on City website. Increase program outreach in northern Gardena where there are concentrated disproportionate housing needs.** **By 2023 and at least every other year, pursue funding available at HCD to provide a local homebuyer assistance program that is tailored for the local housing market.**	12/31/2023	**2021-2023**	Completed	**The City has provided links to LACDA and CalHFA for homebuyer assistance programs on the City website.**			
Inclusionary Housing	**By the end of 2023, conduct a feasibility study for inclusionary housing and if feasible and appropriate, adopt an inclusionary housing program within one year.**	12/31/2026	**2021-2023**	In Progress	**In October 2022, the City entered into a contract with Economic and Planning Systems Inc., to prepare a feasibility study for inclusionary housing. Staff is continuing to work with this consultant to determine whether the adoption of an inclusionary housing ordinance would be feasible and appropriate for the City. The City's Administrative Services Department is currently in the process of updating the development impact fees (DIF) for the City. The DIF fees and inclusionary housing fees will need to be brought forth together so that the costs placed on development are feasible.**			

Housing Choice Vouchers (HCV)	**By the end of 2023, provide information on the HCV program on City website, and update information semi-annually.** **Work with LACDA to promote acceptance of HCVs through outreach and education to renters, and rental property owners, and managers. Specifically, California legislature passed SB 329, which redefines source of income as "lawful, verifiable income paid directly to a tenant or to a representative of a tenant, or paid to a housing owner or landlord on behalf of a tenant, including federal, state or local public assistance, and federal, state, or local housing subsidies, including, but not limited to, federal housing assistance vouchers issues under Section 8 of the United States Housing Act of 1937." SB 222 passed in 2019 also extends the same protection to VASH (Veterans Affairs Supportive Housing) voucher recipients.** **By the end of 2023, include fair housing information in ADU and SB 9 applications, especially on source of income protection (such as use of HCVs for rent payments).**	12/31/2029	**2021-2023**	Continuous	**Los Angeles County Development Authority continues to provide services to the City to promote acceptance of HCVs through outreach and education to renters, and rental property owners, and managers. Additionally, the South Bay Cities Council of Government provides information and resources to help individuals in the South Bay area, including Gardena, to help access the program and find affordable housing options.**			
Homeless Assistance	**Assist 350 persons at risk of becoming homeless annually**	12/31/2029	**2021-2029**	Continuous	**In 2025, 174 households, containing 247 individuals, have been assisted who contacted the City's Homeless Services. This amount contains anyone who was assisted by the Human Services office. Assistance provided ranged from pantry services, bus fare, homeless prevention, resources, referrals etc.**	Persons	247	
Homeownership Opportunities within Existing Higher Resource Neighborhoods	**Establish SB 9 implementation ordinance and one-stop assistance webpage by the end of 2023.** **By the end of 2023, include fair housing information in SB 9 application, especially on source of income protection (such as use of HCVs for rent payments).**	12/31/2026	**2021-2023**	In Progress	**In January 2022, the Gardena City Council adopted Ordinance No. 1838, implementing Senate Bill 9, allowing the subdivision of single-family residentials lots into two and the creation of two residential units per lot as mandated by State law.** **City staff continues to establish an application for SB 9 that includes information on fair housing.** **The City received one application for SB 9 subdivision in 2022.** **In July 2023, the City made amendments to Chapter 18.12 of the Gardena Municipal Code to updated interpretations from the State.** **One application for SB9 was received in 2024.** **In June 2025, the City made amendments to Title 17 for subdivisions and Title 18 for zoning of the Gardena Municipal Code to update interpretations from the State.** **Two applicaitons for SB9 were received in 2025.**			
Zoning Code Amendments	**By the end of 2022, amend the Zoning Code to address affordable and special needs housing as outlined in this program**	3/26/2024	**2021-2022**	Continuous	**The City Council adopted Ordinance No. 1866 on March 26, 2024 in part relating to emergency and transitional housing, emergency shelter distance requirements, supportive housing, employee housing and group homes. The minimum sizes for the MUO units were eliminated by adoption of Ordinance No. 1848 in February 2023. The City Council adopted Ordinance No. 1840 in May 2022 relating to reasonable accommodations as indicated in the Housing Element.**			
Development Review Procedures	**By the end of 2022, develop procedures to address the streamlining requirements of SB 35 and objective design requirements of SB 330.** **By the end of July 2023, amend the Zoning Code to ensure that the site plan review procedure contains only objective development standards.** **Monitor the City's site plan review procedure every year starting at the end of 2023 to determine if the public hearings for site plan review are creating a constraint.**	12/31/2023	**2021-2023**	Completed	**The City utilizes the standardized form from the California Department of Housing and Community Development (HCD), for applicants of housing development projects. The City Council adopted Ordinance No. 1848 in February 2023 providing for objective design standards. In 2023, the City received two SB 330 applications.** **In 2024, the City received one SB 330 application.** **In 2025, the City approved one three-unit development through a site plan review**			
Provision of Adequate Sites	**By February 15, 2023, amend the Land Use Plan and adopt an urgency ordinance implementing the housing overlay zones and rezoning for the inventory sites and provide that any project with a minimum of twenty percent affordable housing shall be ministerially approved. Upon adoption of the urgency ordinance, the housing overlay zones will become available immediately for the sites in the RHNA sites inventory. Within one year of the adoption of the urgency ordinance, the City will complete the rezoning of the overlay zones.** **By October 15, 2023, amend the Zoning Code to establish the Housing Overlay to designate adequate candidate sites with the objective of meeting the City's remaining RHNA of 5,047 units. For sites to accommodate the remaining lowerincome RHNA of 2,144 units, the Housing Overlay must meet the requirements of Government Code 65583.2. Among other things, the sites must have a density of at least 30 units per acre, be large enough to permit at least 16 units, and be zoned to allow housing by right with at least 20 percent of the units affordable to lower-income households. Furthermore, amend the Zoning Code to require replacement of units that are either deed restricted or occupied by lower income households pursuant to AB 1397.** **Pursuant to SB 330, establish development standards to implement Housing Overlay zones (including parking, setbacks, height, etc.) and ensure standards are appropriate to facilitate the development of housing at the allowable densities.** **Provide the inventory of sites on the City's website and update the inventory at least semi-annually.** **Promote lot consolidation (Program 4.3) and housing construction, particularly affordable housing (see also Program 2.2) by facilitating communications between interested property owners and potential developers.** **Conduct developer workshops at least every other year to solicit development interests and understand market trends. Adjust development incentives as necessary.**	12/31/2029	**2021-2029**	Continuous	**In February 2023 the City adopted amendments to the Land Use Plan of the City's General Plan and adopted an urgency ordinance implementing the housing overlay zones and rezoning for the inventory sites.** **The General Plan Amendments were accomplished by Resolution No. 6620 and the rezoning under Ordinance No. 1848. Additionally, Ordinance No. 1848 established that residential developments with at least 20% affordable units would be allowed by right.**			
Adequate Sites Monitoring (SB 166 – No Net Loss)	**By the end of 2022, develop a formal ongoing procedure to evaluate identified capacity and identify additional sites as necessary.** **Continue to perform project-by-project evaluation to determine if adequate capacity remains for the remaining RHNA**	12/31/2029	**2021-2029**	Continuous	**The City continues to evaluate identified capacity and identify additional sites as necessary.**			
Lot Consolidation	**Develop incentives for lot consolidation by October 15, 2023, along with the establishment of the Housing Overlay.** **Beginning in 2024, market lot consolidation incentives to property owners, interested developers, and real estate brokers**	12/31/2029	**2021-2029**	Continuous	**Staff is preparing to conduct these programs in the 2026 calendar year.**			

Religious Facility and Institutional Use Housing Overlay	**In 2023, host focus group meetings with housing organizations, and service providers, and faith-based groups to discuss how to improve housing-related services in Gardena, with a special focus on highlighting opportunities to assist households in areas with higher proportions of residents with special needs, such as seniors, persons with disabilities, or lower incomes, and how to develop new housing in areas of high or highest opportunity.** **By 2025, explore the feasibility of establishing a Housing Overlay on religious and institutional uses or pursue alternative strategies to facilitate affordable housing development on religious facility properties.**	12/31/2025	**2021-2025**	Completed	**Staff explored the feasibility of housing overlay on religious and institutional uses. Based on the adoption of SB4, it was determined that the program was changed to be imposed statewide and does not require a municipal ordinance to implement the program.**			
Accessory Dwelling Units	**By the end of 2022, update City website to provide resources for ADU construction, including links to the California Housing Finance Agency (CalHFA) program that provides $25,000 grant to homeowners for ADU construction. City of Gardena 2021-2029 Housing Element 102** **Annually explore funding available at HCD, CalHFA, and other resources to assist in the construction ADUs, particularly affordable ADUs.** **Develop incentives for ADUs by the end of 2023. Incentives may include preapproved plans, expedited review, reduced/deferred fees, and/or technical assistance.** **By the end of 2023, include fair housing information in ADU application, especially on source of income protection (such as use of HCVs for rent payments).** **Achieve 160 ADUs over eight years. By 2025, assess the City's progress in ADU construction and if the City is not meeting its construction goal, adjust the incentives as appropriate. If ADU production is lower than anticipated and remaining residential sites capacity is not able to compensate the shortfall, amend the zoning with six months to identify additional capacity (see also Program 4.2).**	12/31/2029	**2021-2029**	Continuous	**In 2021, 25 permits were issued for ADUs to start construction. 5 ADUs have completed construction in 2021. 19 are newly constructed detached ADUS, 2 converted detached ADUs, and 4 converted attached ADUs.** **In 2022, 59 permits were issued for ADUs to start construction. 22 ADUs have completed construction in 2022. 14 are newly constructed detached ADUs, 8 converted detached ADUs, and 2 converted attached ADUs.** **In 2023, 58 permits were issued for ADUs to start construction and 55 ADUs have completed construction in 2023. Of the permits issued, 42 are newly constructed detached ADUs, 9 are converted detached ADUs, 6 are new attached ADUs, and 1 is converted attached ADU.** **In July 2023, the City made amendments to Chapter 18.13 of the Gardena Municipal Code to be in compliance with the State's ADU guidelines** **In 2024, 65 permits were issued for ADUs to start construction and 45 ADUs have completed construction in 2024. Of the permits issued, 20 are newly constructed detached ADUs, 19 are converted detached ADUs, are 15 new attached ADUs, and 11 are converted attached ADUs.** **In 2024 the city established a process to review and and post pre-approved ADU plans that are submitted by designers, architects, builders, and other qualified professionals onto the city's website. Preapproved plans are intended to save homeowners the expense of having custom plans created, simplify the permit process, and are intended for new construction only.** **In 2025, 52 permits were issued for ADUs to start construction and 60 ADUs have completed construction in 2025. Of the permits issued, 19 are new constructed detached ADUs, 20 converted detached ADUs, 6 are new attached ADUs, and 7 are converted attached.**			
Affirmatively Furthering Fair Housing	**Conduct annual fair housing outreach and education workshops targeted for Gardena residents and property owners.** **By June 2023, make available multi-lingual fair housing materials at various media platforms and at public counters and community locations. Fair housing materials will include the new Source of Income Protection under State law (SB 329 and SB 222), which prohibits landlords from rejecting applicants due to the use of public assistance (such as Section 8 Housing Choice Vouchers) for rent payments (see also Program 2.5). City of Gardena 2021-2029 Housing Element 103.** **Conduct fair housing testing at least bi-annually, tailoring testing to emerging trends and changing socioeconomic profile of residents.**	12/31/2029	**2021-2029 - bi-annually**	Continuous	**The Fair Housing Foundation, a non-profit, educational agency dedicated to promoting the enforcement of fair housing laws, conducted four workshops at the City's Nakaoka Center for local Tenants, Landlords, Managers, Property Owners, Attorneys, Realtors and Management Companies, on Federal and State Fair Housing Laws. Additionally, the Community Development Department continues to provide handouts to residents and property owners on the Fair Housing Foundation Rental Counseling Program and other resources that can be provided to them by this agency. Each handout is provided in English and Spanish.** **In the fiscal year of 2023, 252 clients were assisted by the Fair Housing Foundation.** **In the fiscal year of 2024, 188 clients were assisted by the Fair Housing Foundation.** **In the fiscal year of 2025, 197 clients were assisted by the Fair Housing Foundation.**			
Expand Housing Opportunities	**By October 2023, establish the Housing Overlay to increase housing opportunities throughout the City (Program 4.1).** **By the end of 2023, amend Zoning Code to facilitate the development of a variety of housing types (Program 3.1).** **By 2025, explore the feasibility of a Religious Facility and Institutional Use Housing Overlay or develop other strategies to encourage affordable housing on these properties (Program 4.4)** **Increase outreach and education on opportunities for ADUs (Program 4.5) and SB 9 (Program 2.7) to provide naturally more affordable housing, especially in high resource areas to ensure households in these neighborhoods are aware of the incentives and resources available for the development of ADUs and SB 9 units. Outreach and education will be conducted annually via various venues, including but not limited to the City Hall, Gardena/Carson YMCA, and direct mailing. The goal is to achieve 25 percent of the ADUs/SB 9 units in high resource areas**	12/31/2029	**2021-2029**	Continuous	**The City established Housing Overlays in March 2023 to increase housing opportunities throughout the city.** **In June 2025, the City updated Title 18 of the zoning code for ADUs and Title 17 and Title 18 for SB 9 units to reflect new clarifications and amendments to expand objective development standards.**			
Place-Based Strategy for Neighborhood Improvements	**The City's RHNA strategy includes introducing new housing opportunities in order to ease overcrowding and displacement pressure. To facilitate residential development in these areas and to ensure quality of life improvements, the City will pursue neighborhood-focused strategies. This includes new programs to code enforcement, increased fair housing outreach, incentives for affordable housing, capital improvements, mircro transit, neighborhood representation, amentities, and improvements, employment services, divital divide, and strategies in areas converting from commercial/industrial to residential units.**	12/31/2026	**2021-2026**	Continuous	**Three fair housing outreach programs were hosted in the City of Gardena in 2025.** **On March 2024, the City of Gardena adopted Ordinance No. 1866 to amend the Gardena Municipal Code that at least one member of the Gardena Housing Commission shall be appointed from a census tract identified as disadvantaged in accordance with Government Code section 65302.**	Meetings	3	
Rent Mediation Board – Anti-Displacement	**Continue providing rent mediation and arbitration assistance to renters in disputes with landlords.** **Continue conducting the annual survey of rental housing units.**	12/31/2029	**2021-2029 - Anually**	Continuous	**The City continues to provide the Rent Mediation and Hearing Procedure assistance to renters and property owners and continues to conduct annual surveys of rental units.**	Meetings	12	

Jurisdiction	Gardena
Reporting Period	2025 (Jan. 1 - Dec. 31)
Planning	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table E
Commercial Development Bonus Approved pursuant to GC Section 65915.7

Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below				0	0	0	0		

Jurisdiction	Gardena	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA+ Listed for Informational Purposes Only				Units that Count Towards RHNA + Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1+. For detailed reporting requirements, see the chcklist here:
	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
Rehabilitation Activity				0				0	
Preservation of Units At-Risk				0				0	
Acquisition of Units				0				0	
Mobilehome Park Preservation				0				0	
Total Units by Income	0	0	0	0	0	0	0	0	

Jurisdiction	Gardena	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F2

Above Moderate Income Units Converted to Moderate Income Pursuant to Government Code section 65400.2

For up to 25 percent of a jurisdiction's moderate-income regional housing need allocation, the planning agency may include the number of units in an existing multifamily building that were converted to deed-restricted rental housing for moderate-income households by the imposition of affordability covenants and restrictions for the unit. Before adding information to this table, please ensure housing developments meet the requirements described in Government Code 65400.2(b).

Project Identifier					Unit Types		Affordability by Household Incomes After Conversion							Units credited toward Moderate Income RHNA		Notes
1					2	3	4							5		6
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (2 to 4,5+)	Tenure R=Renter	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total Moderate Income Units Converted from Above Moderate	Date Converted	Notes
Summary Row: Start Data Entry Below							0	0	0	0	0	0	0	0		

Jurisdiction	Gardena	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Period	6th Cycle	10/15/2021 - 10/15/2029

NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Table G
Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of

Project Identifier						
1				2	3	4
APN	**Street Address**	**Project Name+**	**Local Jurisdiction Tracking ID+**	**Realistic Capacity Identified in the Housing Element**	**Entity to whom the site transferred**	**Intended Use for Site**
Summary Row: Start Data Entry Below						

Jurisdiction	Gardena	**NOTE: This table must contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns**	Note: "+" indicates an optional field
Reporting	2025 (Jan. 1 - Dec.		Cells in grey contain auto-calculation

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Table H
Locally Owned Surplus Sites

Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	**Street Address/Intersection**	**Existing Use**	**Number of Units**	**Surplus Designation**	**Parcel Size (in acres)**	**Notes**
Summary Row: Start Data Entry Below						

Jurisdiction	Gardena	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table J

Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915

Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved							Units (Beds/Student Capacity) Granted	Notes
1				2	3	4							5	6
APN	**Street Address**	**Project Name+**	**Local Jurisdiction Tracking ID+**	**Unit Category** (SH - Student Housing)	**Date**	**Very Low-Income Deed Restricted**	**Very Low-Income Non Deed Restricted**	**Low- Income Deed Restricted**	**Low- Income Non Deed Restricted**	**Moderate-Income Deed Restricted**	**Moderate-Income Non Deed Restricted**	**Above Moderate-Income**	**Total Additional Beds Created Due to Density Bonus**	**Notes**
Summary Row: Start Data Entry Below						0					0	0	0	

Jurisdiction	Gardena	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Table K
Tenant Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

Does the Jurisdiction have a local tenant preference policy?	
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage containing authorizing local ordinance and supporting materials.	
Notes	

Jurisdiction	Gardena	NOTE: This table needs to be completed with any sites within your jurisdiction that were newly added to a National, State, or Local register of historic places within the reporting year. If	Note: "+" indicates an optional field
Reporting	2025 (Jan. 1 - Dec.		Cells in grey contain auto-calculation

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Table L
Historical Resources

Parcel Identifier		Designation				Size	Notes
1		2				3	4
APN	Street Address/Intersection	Date of Designation	Designation Level	Historic Site Period	Areas of Significance	Parcel Size (in acres)	Notes
Summary Row:							

Jurisdiction	Gardena	
Reporting Year	2025	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
(CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount $ - *Total award amount is auto-populated based on amounts entered in rows 15-26.*

Task	$ Amount Awarded	$ Cumulative Reimbursement Requested	Task Status	Other	Notes

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		3
Total Units		**3**

Building Permits Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	8
Very Low	Deed Restricted	0
	Non-Deed Restricted	1
Low	Deed Restricted	0
	Non-Deed Restricted	22
Moderate	Deed Restricted	0
	Non-Deed Restricted	3
Above Moderate		20
Total Units		**54**

Certificate of Occupancy Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	2
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		109
Total Units		**111**

CITY OF GARDENA

NOTICE OF CANCELLATION

PLANNING & ENVIRONMENTAL QUALITY COMMISSION

NOTICE IS HEREBY GIVEN that the regular meeting of the Planning & Environmental Quality Commission scheduled for Tuesday, March 17, 2026, has been cancelled.

NOTICE IS FURTHER GIVEN THAT the next regularly scheduled meeting of the Planning and Environmental Quality Commission will be held on Tuesday, April 7, 2026, at 7:00 p.m. in the Council Chamber at City Hall, 1700 West 162nd Street, Gardena, CA 90247.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing notice was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Notice is on file in the Office of the City Clerk.

Dated this 13th day of March 2026.

/s/ MINA SEMENZA
City Clerk

PUBLIC COMMENT #1
ORAL COMMUNICATION

'26 MAR16AM 7:32
CITY CLERK'S OFC

Katherine Rhee

From: Tuwana Frelowlambert <ftuwana@icloud.com>
Sent: Saturday, March 14, 2026 8:58 PM
To: Public Comment; PC Gille Kaye Law Group; Gloria Allred; La Tonya Jones; Rebecca Rhodes; Mayor.Helpdesk@lacity.org; PIU@doj.ca.gov
Subject: Re: EPIC v. DOJ – PRISM – EPIC – Electronic Privacy Information Center

Caution! This message was sent from outside your organization.

Tuwana frelow

On Mar 3, 2026, at 9:41 PM, Tuwana Frelowlambert <ftuwana@icloud.com> wrote:

Try to send it to as many people as I could because they're using the video board game and Karen Bass is acting like she doesn't know how evil this game is
<image0.png>
<image1.png>
<image2.png>
<image3.png>

Tuwana frelow

Begin forwarded message:

From: Tuwana Frelowlambert <ftuwana@icloud.com>
Date: March 3, 2026 at 9:36:25 PM PST
To: PIU@doj.ca.gov
Subject: Fwd: EPIC v. DOJ – PRISM – EPIC – Electronic Privacy Information Center

Tuwana frelow

Begin forwarded message:

From: CFPB_Ombudsman <CFPB_Ombudsman@cfpb.gov>
Date: March 3, 2026 at 9:24:37 PM PST
To: Tuwana Frelowlambert <ftuwana@icloud.com>
Subject: RE: EPIC v. DOJ – PRISM – EPIC – Electronic Privacy Information Center



Thank you for contacting the CFPB Ombudsman's Office. Please review our FAQs and the information below. **If we can further assist, we will email you, but not otherwise. We do not open email attachments unless we requested them.**

The CFPB Ombudsman's Office is an independent, impartial, and confidential resource that informally assists individuals, companies, consumer and trade groups, and others in resolving process issues with the U.S. federal agency, the Consumer Financial Protection Bureau.

Click on the topic below for more information:

1. CFPB's Consumer Complaint Process
   - For Consumers
   - For Industry
2. Information on Consumer Financial Products and Services
3. Frauds, Scams, and Identity Theft
4. CFPB Enforcement Actions: Payments to Harmed Consumers & Civil Penalty Fund
5. Resources for Industry
6. Regulatory Questions
7. CFPB Contact Points
8. Other Federal as well as State Government Services

CFPB's Consumer Complaint Process

For Consumers:

1. Information to submit a consumer complaint about a consumer financial product or service, including FAQs and a video link, is here.
2. For questions about complaint status or to obtain the company's response, log into the consumer complaint portal or call the CFPB, (855) 411-2372.
3. The CFPB can speak to you in more than 180 languages, (855) 411-2372. The CFPB also has information in Español, 中文, Tiếng Việt, 한국어, Tagalog, Русский, العربية, Kreyòl Ayisyen.
4. The Ombudsman's Office is not an appeal avenue to obtain a different company response, does not assist in resolving issues as between consumers and a company, and cannot stop or delay a foreclosure.

For Industry:

1. Information on the consumer complaint process, such as how to access the Company Portal to respond to consumer complaints, is here.

Information on Consumer Financial Products and Services

The CFPB has how-to guides, answers to common questions, and sample letters here. There also is information for servicemembers, veterans, and military families; older adults; students, and other populations here.

Frauds, Scams, and Identity Theft

The CFPB has information here. Note there are scams targeting consumers using the CFPB name and/or logo. The CFPB will never ask you for money. If someone contacts you claiming to be from the CFPB and wants you to send money, it is a scam. If this happens, call the CFPB, (855) 411-2372.

CFPB Enforcement Actions: Payments to Harmed Consumers & Civil Penalty Fund

Learn about the status of CFPB enforcement actions here. Also, find information on payments to harmed consumers as well as a discussion of the CFPB's Civil Penalty Fund.

Resources for Industry

The CFPB provides resources to assist industry, including Supervisory Highlights, Supervision and Examination Manuals, compliance and guidance, and the enforcement process.

Regulatory Questions

Ask questions of the CFPB's Office of Regulations here.

CFPB Contact Points

If you are trying to reach a particular part of the CFPB, check here.

Other Federal as well as State Government Services

Find information on government benefits, programs, and services at https://www.usa.gov/ or (844) USAGOV1, (844) 872-4681.

Thank you again for contacting our office,

CFPB Ombudsman's Office

Tel: 202 435 7880
Tel: 855 830 7880 (Toll-free)
TTY: 202 435 9835
consumerfinance.gov/ombudsman

Confidentiality Notice: If you received this email by mistake, you should notify the sender of the mistake and delete the e-mail and any attachments. An inadvertent disclosure is not intended to waive any privileges.





PUBLIC COMMENT #2
ORAL COMMUNICATION

'26 MAR 16 AM 8:05
CITY CLERK'S OFC

Katherine Rhee

From: Madison Castillo <madison.castillo@herbalancelife.com>
Sent: Monday, March 16, 2026 7:40 AM
To: Public Comment
Subject: ACTION REQUIRED: 1-Star Review for Candy Therapy from Kevin Cimbura

Caution! This message was sent from outside your organization.

This note is addressed to: Candy Therapy.

This is critical--respond to my email immediately - Kevin Cimbura posted a terrible 1-STAR review on your Google Business Profile for Candy Therapy and it's been out there, negatively impacting your business:

Kevin Cimbura:
Masseuse refused to massage my feet and said the foot is not apart of the body, imagine that. All these years in school and all my instructors had it wrong. Feet are separate from the body. Noted ###

If you haven't replied to this review yet, it's best to leave it alone.

That's fine if you've already responded, but...

The best course of action is to get this review REMOVED entirely.

I can get this removed ASAP, just say the word.

Reply immediately with YES or NO

This situation needs to be dealt with ASAP.

Madison

P.S. We've been in this review business for 10+ years, and erasing reviews like this is the best way we've found to deal with situations like this.

This harsh review can potentially be eliminated entirely so it's gone for good.

The longer this review stays online, the more harm it causes to your reputation, and it can have serious long-term implications.

Note: this message includes advertising. Don't want these? Reply STOP.
This email was sent from Caddy Holdings LLC, 472 Bing Crosby Blvd, Bermuda Run, NC 27006

PUBLIC COMMENT #3
ORAL COMMUNICATION

Crystal Contreras

From: Chloe Morales <chloe.morales@chavezavenue.com>
Sent: Thursday, March 19, 2026 11:26 AM
To: Public Comment
Subject: NOTICE: 1-Star Review for Starbucks from LA FC

Caution! This message was sent from outside your organization.

This note is addressed to: Starbucks.

This requires your immediate attention - LA FC posted a terrible 1-STAR review on your Google Business Profile for Starbucks and it's been hanging out there damaging your business ever since:

LA FC:
They are not using the protein milk at this location for the protein drink so be careful! Watch them make the drink so be sure.
###

If you haven't already done so, it's best to NOT reply to this person's review.

If a response has already been made to this review, that's ok, although...

The best course of action is to get this review REMOVED entirely.

Do you want to get this removed ASAP? Just say the word.

Reply immediately with YES or NO

This situation needs to be dealt with ASAP.

Chloe

P.S. Having managed reviews for over a decade, and getting the review taken down is the best way we've found to deal with situations like this.

I can potentially get this terrible review completely ERASED so it's gone for good.

The longer this review stays online, the more it's affecting your brand, and it may lead to lasting negative effects.

Heads up, this is an ad. STOP = no more messages.
Sent from Caddy Holdings LLC, 1175 Shaw Ave #104, Clovis, CA 93612

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 13A.
Section: DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES
Meeting Date: March 24, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Single Audit Report Required for Federally Funded Programs for Fiscal Year Ended June 30, 2025

COUNCIL ACTION REQUIRED:

Staff Recommendation: Receive and File

RECOMMENDATION AND STAFF SUMMARY:

Presented for City Council to receive and file is the City of Gardena Single Audit Report for the Fiscal Year ended June 30, 2025, as prepared by the City's independent contracted auditing firm, Gruber and Lopez, Inc. The City is required to have a Single Audit performed on its major federally funded programs pursuant to the audit requirement of the Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). A non-federal entity that expends $750,000 or more during the non-federal entity's fiscal year in federal awards must have a Single Audit conducted.

The major program determination for the federal grants for Fiscal Year 2024-2025 resulted in one (1) major program being tested:

- Community Development Block Grants/Entitlement Grants (CDBG) - Federal Expenditures audited for Fiscal Year 2024-2025 of $1,559,239

Total Expenditures of All Major Federal Program(s)	$1,559,239
Total Expenditures of Federal Awards	$5,984,763
Percentage of Total Expenditures of Federal Awards	26%*

*The City was categorized as Low-Risk (as defined by 2 CFR 200.518) by our auditors since there were no audit findings in the last two fiscal years during our Single Audit along with no internal control deficiencies that were identified as material weaknesses. Major programs audited during the past two fiscal years with no findings were the Federal Transit or GTrans, and Coronavirus State and Local Fiscal Recovery Funds.

The audit was conducted in accordance with generally accepted auditing standards in the United States, the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States and Uniform Guidance.

The report on Internal Control Over Financial Reporting provides a review of the City's financial reporting systems and procedures that are used to ensure accurate financial statements. An internal control is designed to provide reasonable assurance that the City meets its objectives regarding the reliability of financial reporting, effectiveness, and efficiency of operations and compliance with applicable laws and regulations. The auditor considers the City's internal control over financial reporting as a basis for designing audit procedures for financial statements. The auditors do not express any opinion on the effectiveness of the City's internal control. The auditors did not find any material weakness or significant deficiency in relation to the internal control over financial reporting.

The Report on Internal Control over Compliance provides a review of the City's internal control over federal compliance. The auditors identified no material weakness or significant deficiency during their testing and reviewing of Internal Control over Compliance on the major federal program.

There were no audit findings. This marks the third consecutive year of no audit findings. The Single Audit Report will be made available for public review at the City Clerk's Office and published on the City's website at www.cityofgardena.org/city-budget .

FISCAL IMPACT/COST:

N/A

APPROVED:



_____

Clint Osorio, City Manager

Attachments

City of Gardena - Single Audit Report Fiscal Year 2025.pdf

City of Gardena
Single Audit Report on Schedule of Expenditures of Federal Awards
June 30, 2025

GRUBER and LOPEZ, INC.
CERTIFIED PUBLIC ACCOUNTANTS

CITY OF GARDENA

Single Audit Report on Schedule of Expenditures of Federal Award Programs

June 30, 2025

TABLE OF CONTENTS

	Page
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*	1
Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance	3
Schedule of Expenditures of Federal Awards	6
Notes to Schedule of Expenditures of Federal Awards	8
Schedule of Findings and Questioned Costs	9
Summary Schedule of Prior Audit Findings	10

GRUBER and LOPEZ, INC.
CERTIFIED PUBLIC ACCOUNTANTS

Honorable Mayor and City Council
City of Gardena
Gardena, California

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Gardena, California (City) as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise City of Gardena' basic financial statements, and have issued our report thereon dated December 4, 2025.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered City of Gardena' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Gardena' internal control. Accordingly, we do not express an opinion on the effectiveness of City of Gardena' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Gardena' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Gruber and Lopez, Inc.

Gruber and Lopez, Inc.

Newport Beach, California
December 4, 2025

GRUBER and LOPEZ, INC.
CERTIFIED PUBLIC ACCOUNTANTS

Honorable Mayor and City Council
City of Gardena
Gardena, California

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited City of Gardena CA's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of City of Gardena CA's major federal programs for the year ended June 30, 2025. City of Gardena CA's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, City of Gardena CA complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of City of Gardena CA and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of City of Gardena CA's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to City of Gardena CA's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on City of Gardena CA's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

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Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about City of Gardena CA's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding City of Gardena CA's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of City of Gardena CA's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of City of Gardena CA's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Gardena CA, as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise City of Gardena CA's basic financial statements. We issued our report thereon dated December 4, 2025, which contained unmodified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Gruber and Lopez, Inc.

Gruber and Lopez, Inc.

Newport Beach, California
December 4, 2025

City of Gardena
Schedule of Expenditures of Federal Awards
June 30, 2025

Federal Grantor/Pass-Through, Grantor Program Title		Federal Assistance Listing	Agency or Pass-Through Number	Federal Expenditures		Expenditures to Subrecipients
U.S. Department of Housing and Urban Development						
CDBG-Entitlement Grants Cluster						
Direct Programs:						
Community Development Block Grants/Entitlement Grants		14.218	B-17-MC-06-0577	$ 175,446		$ -
Community Development Block Grants/Entitlement Grants		14.218	B-18-MC-06-0577	61,447		-
Community Development Block Grants/Entitlement Grants		14.218	B-19-MC-06-0577	84,756		-
Community Development Block Grants/Entitlement Grants		14.218	B-20-MC-06-0577	156,246		-
Community Development Block Grants/Entitlement Grants		14.218	B-21-MC-06-0577	20,127		-
Community Development Block Grants/Entitlement Grants		14.218	B-22-MC-06-0577	601,629		-
Community Development Block Grants/Entitlement Grants		14.218	B-23-MC-06-0577	211,989		-
Community Development Block Grants/Entitlement Grants		14.218	B-24-MC-06-0577	247,600		20,000
Total CDBG - Entitlement Grants Cluster				1,559,239	*	20,000
Total U. S. Department of Housing and Urban Development				1,559,239		20,000
U.S. Department of Justice						
JAG Program Cluster						
Direct Program:						
Edward Byrne Memorial Justice Assistance Grant Program		16.738	15PBJA-23-GG-03139-JAGX	26,622		-
Total U.S. Department of Justice				26,622		-
U.S. Department of Transportation						
Highway Planning and Construction Cluster						
Pass-through the State of California Department of Transportation:						
Highway Planning and Construction (Federal-Aid Highway Program)		20.205	HSIPL-5276(033)	13,025		-
Total Highway Planning and Construction Cluster				13,025		-
Federal Transit Cluster						
Direct Programs:						
Federal Transit - Formula Grants (Urbanized Area Formula Program)		20.507	CA-2018-128-00	129,927		-
Federal Transit - Formula Grants (Urbanized Area Formula Program)		20.507	CA-2019-092-00	397,941		-
Federal Transit - Formula Grants (Urbanized Area Formula Program)		20.507	CA-2021-090-00	465,000		-
Federal Transit - Formula Grants (Urbanized Area Formula Program)		20.507	CA-2021-209-00	1,035,000		-
Federal Transit - Formula Grants (Urbanized Area Formula Program)		20.507	CA-2022-129-00	39,405		-
Federal Transit - Formula Grants (Urbanized Area Formula Program)		20.507	CA-2023-187-00	1,500		-
Total Federal Transit Cluster				2,068,773		-
Highway Safety Cluster						
Passed through the State of California, Office of Traffic Safety:						
State and Community Highway Safety		20.600	PT24078	23,922		-
State and Community Highway Safety		20.600	PT25169	27,673		-
Total Highway Safety Cluster				51,595		-
Passed through the State of California, Office of Traffic Safety:						
Minimum Penalties for Repeat Offenders for Driving While Intoxicated		20.608	PT24078	10,696		-
Minimum Penalties for Repeat Offenders for Driving While Intoxicated		20.608	PT25169	54,896		-
Total Minimum Penalties for Repeat Offenders for Driving While Intoxicated				65,591		-
Total U.S. Department of Transportation				2,198,985		-

*** - Denotes major program**

(continued)

City of Gardena

Schedule of Expenditures of Federal Awards

(Contnued)

Federal Grantor/Pass-Through, Grantor Program Title	Federal Assistance Listing	Agency or Pass-Through Number	Federal Expenditures	Expenditures to Subrecipients
U.S. Department of Health and Human Services				
Aging Cluster				
Passed through Los Angeles County:				
Special Programs for the Aging-Title III, Part B - Grants for Supportive Services and	93.044	ENP242505	$ 774	$ -
Special Programs for the Aging-Title III, Part B - Grants for Supportive Services and	93.044	SSP232403	178,127	-
Subtotal - 93.044			178,901	
Special Programs for the Aging-Title III, Part C-Nutrition Services	93.045	ENP242505	503,289	-
Nutrition Services Incentive Program	93.053	ENP242505	49,388	-
Total Aging Cluster			731,578	-
Total U.S. Department of Health and Human Services			**731,578**	**-**
U.S. Treasury				
Passed-through the State of California Department of Finance				
Coronavirus State and Local Fiscal Recovery Funds	21.027		1,412,329	**-**
Total U.S. Treasury			**1,412,329**	**-**
U.S. Department of Energy				
Direct Programs:				
Energy Efficiency and Conservation Block Grant Program	81.128		56,010	-
Total U.S. Department of Energy			**56,010**	**-**
Total Expenditures of Federal Awards			**$ 5,984,762**	**$ 20,000**

CITY OF GARDENA

Notes to the Schedule of Expenditures of Federal Awards

June 30, 2025

(1) Summary of Significant Accounting Policies Applicable to the Schedule of Expenditures of Federal Awards

The financial reporting entity, as defined by Governmental Accounting Standard Board (GASB), consists of the primary government, which is the City of Gardena, California (City), entities for which the primary government is financially accountable, and other entities for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The City Council acts as the governing body and is able to impose its will on the following entities by establishing financial accountability: City of Gardena Public Financing Authority.

(a) Scope of Presentation

The accompanying schedule presents only the expenditures incurred by the City of Gardena (City) that are reimbursable under federal programs of federal agencies providing financial assistance. For purposes of this schedule, financial assistance includes both federal financial assistance received directly from a federal agency and expended, as well as federal funds received indirectly by City of Gardena' from a non-federal agency and expended. Only the portion of program expenditures reimbursable with such federal funds are reported in the accompanying schedule. Program expenses in excess of the maximum federal reimbursement authorized or the portion of program expenses that were funded with state, local or other non-federal funds are excluded from the accompanying schedule.

(b) Basis of Accounting

Funds received under the various grant programs have been recorded within the general fund and special revenue funds of the City. The City utilizes the modified accrual basis of accounting for governmental funds. The accompanying schedule of expenditures of federal awards is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Office of Management and Budget Uniform Grant Guidance).

(c) Schedule of Expenditures of Federal Awards

The accompanying Schedule presents the activity of all federal financial assistance program of the City. Federal financial assistance received directly from federal agencies, as well as, federal financial assistance passed through the State of California: (1) Office of Traffic and Safety, and (2) Department of Finance ae included in the Schedule. The Schedule was prepared from only the accounts of various grant programs and therefore does not present the financial position or results of operations of the City.

(d) De Minimus Indirect Cost Rate

The City did not elect to use the 10% de minimus indirect cost rate. However, it should be noted that no indirect costs were charged to the major federal program.

CITY OF GARDENA

Schedule of Findings and Questioned Costs

Year ended June 30, 2025

Summary of Auditors' Results

A) Findings Related to the Financial Statements which are Required to be Reported in Accordance with GAGAS

1. An unmodified report was issued by the auditors on the financial statements of the auditee.

2. There were no material weaknesses in internal control nor were there any significant deficiencies.

3. The audit disclosed no instances of noncompliance which were material to the financial statements of the auditee.

(B) Findings and Questioned Costs for Federal Awards as Defined in 2 CFR 200.515(d)

4. There were no material weaknesses or significant deficiencies in internal control over federal major programs of the auditee.

5. An unmodified report was issued by the auditors on compliance for federal major programs.

6. The audit disclosed no audit findings of federal awards required by the auditors to be reported under 2 CFR 200.515(d)

7. The major federal program of the auditee was the: (1) Assistance Listing #14.218 U.S. Department of Housing and Urban Development (Community Development Block Grant/ Entitlement Grants Cluster).

8. The dollar threshold used to distinguish Type A and Type B programs was $750,000 under 2 CFR 200.518 (b) (1).

9. The auditee was considered a low risk auditee as defined by 2 CFR 200.518 for the year ended June 30, 2025 for purposes of determining major programs.

CITY OF GARDENA

Summary Schedule of Prior Year (June 30, 2024) Audit Findings

Year ended June 30, 2025

There were no findings noted in June 30, 2024 that required follow up procedures.

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 17A.
Section: DEPARTMENTAL ITEMS - PUBLIC WORKS
Meeting Date: March 24, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Award Engineering Design Services Contract for the Local Street Improvements Fiscal Year 2025-2026 and 2026-2027 Projects for various locations, JN 553 & 571, to DMS Consultants, Inc. in the Amount of $147,460. Additionally Approve a 10% Contingency in the amount of $15,000 and Budget Transfer of $1,130,000, SB1 Gast Tax Funds

COUNCIL ACTION REQUIRED:

Staff Recommendations:

- Award Engineering Design Services Contract
- Approve Engineering Design Services Contract Contingency
- Approve Budget Transfer

RECOMMENDATION AND STAFF SUMMARY:

The Local Streets Improvements Project, for various locations, is part of the annual Capital Improvement Program (CIP) and identified in the Pavement Management Program (PMP). The program aims to treat street surfaces and extend pavement life. This includes asphalt overlay or slurry seal to enhance structural pavement or full reconstruction of pavements where the life-cycle has maximized. The project is to primarily utilize the PMP report and will be focusing on Maintenance Zones 5 and 6 (See Exhibit A). Street improvements typically also consist of replacement of access ramps to comply with ADA regulations, traffic striping and signing, and replacement of cross gutter, damaged curb & gutter, sidewalk, and trees. Staff anticipate the total cost of this project will be approximately four million dollars. Additional funds will be supplemented from savings of FY 2024-2025 Local Streets Project and the upcoming SB1 Gas Tax funding during F.Y. 2026-2027 to fully fund the project.

The scope of the design services is to develop the final project list and prepare improvement plans, specifications, and cost estimates that consist of; research and data collection, utility coordination, design survey, base mapping, centerline ties, bid and construction assistance, and as-built constructed plans.

Staff extended a Request for Proposal for Engineering Design Services to four (4) on-call consultants, DMS Consultants, Inc., Kreuzer Consulting Group, TAIT & Associates, Inc., and Onward Engineering. The proposal rankings are as follows:

Organization	Fee Amount
DMS Consultants, Inc.	$147,460
TAIT & Associates, Inc.	$223,588

Kreuzer Consulting Group	$255,570
Onward Engineering	$316,710

Staff is recommending that the City Council award the Engineering Design Services contract to DMS Consulting, Inc. based on their understanding of the project, qualification that includes past Gardena projects and lower fee by $76,128. The final design phase is expected to take approximately eight (8) months, after which the project will be advertised for construction bids.

DMS Consulting, Inc. is currently providing Civil Engineering Design Services to public agencies in City of Irvine, City of Fountain Valley, City of La Mirada, City of Newport Beach, and City of San Dimas. The consulting firm was established in 1994 and is staffed with qualified engineers, ensuring the project will adhere to all engineering standards. DMS Consultants, Inc. will augment the capacity of the Public Works Engineering Division in performing design engineering for the project.

Staff respectfully recommends that the City Council award an Engineering Design Services contract for the Local Street Improvements Fiscal Year 2025-2026 Project, for various locations (JN 553), to DMS Consultants, Inc. in the Amount of $147,460, and additionally:

a. Approve a 10% Contingency in the amount of $15,000 to be utilized as needed.
b. Authorize a budget transfer of $1,130,000, SB1 Gas Tax Funds, from savings in the Local Street Improvements FY 2024-2025 Project (JN 544) to Local Street Improvements FY 2025-2026 (JN 553).

FISCAL IMPACT/COST:

Source of Funds

FY 2025/2026, JN 553 - SB1 Gas Tax	$1,527,951
Budget Transfer from JN 544 to JN 553 - SB1 Gas Tax	$1,130,000
FY 2026/2027, JN 571 - Upcoming SB1 Gas Tax	$1,708,905
Total	**$4,366,856**

ATTACHMENTS:

Informal Project RFP
DMS Proposal
Exhibit A – Project Location Map
DMS On-Call PSA Agreement

APPROVED:



_____
Clint Osorio, City Manager

Attachments

Informal Project RFP.pdf
DMS Proposal.pdf
Exhibit A-Project Locaiton Map.pdf
DMS_On-Call PSA Agreements_16.E.pdf

DEPARTMENT of PUBLIC WORKS
1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

The City of Gardena is requesting proposals for engineering services to design and prepare construction documents (Plans, Specifications, and Estimate) for our 2025-2026 & 2026-2027 Local Street Improvement Project, JN 553 & 571. The entire budget for this project is anticipated to be approximately $4.6M, which will be used for design, CMI, construction, and contingency. The project will focus on various residential streets within Zone 5 and Zone 6 of the city. Refer to the attached map and list of street locations. Streets may be added or deleted based on design engineer's estimate.

The scope of work for this project will include the following:

1. Project kickoff meeting and design progress meeting as necessary and design coordination.
2. Accumulation and review of existing plans and other available data. The City will provide the selected Consultant with as-built plans available.
3. Project survey. Survey sections not to exceed 50' shall include right-of-way, centerline, lot lines, curb and gutter, cross gutters, surface features, appurtenances, sewer rim/inverts, storm drain rim/inverts, elevations, etc. with sections. The survey will be used for design and construction drawing at 1" = 40' scale. Survey cost shall include location of street monuments pre-construction and re-establishment post-construction.
4. Street construction documents (evaluate pavement condition, grind and overlay or slurry as necessary). Evaluate crown of street and make recommendations for design as necessary.
5. Utility Coordination.
6. Removal and Replacement of Curb, Gutter and Sidewalk as necessary.
7. Submit Plans @ 35%, 65%,90% & 100% and specs at 90% & final.
8. On-going support during the bidding and construction stages.
9. Preparation of as-built plans after the completion of construction and submit final drawings in CAD and PDF
10. Review and replace regulatory street signs as necessary.

The design consultant will request facility maps of the project area from Edison, Gas Company, Golden State Water, Time Warner Cable, AT&T and other utility companies as applicable. Utility coordination will be needed for this project. Utility companies are to be notified to ensure that their facilities are shown correctly and to coordinate any improvements they may have in the project area and any relocations needed. In addition to written notification, the Consultant shall contact the utility companies by telephone or in person to determine if written notification was received and being acted upon. The City will provide utility contact names and addresses.

We are looking to have the design completed within approximately six (6) months or sooner. Please ensure to provide the proposal no later than February 27th, 2026.

Thank you,

Jose Espinoza

TASHA CERDA, Mayor / MARK E. HENDERSON, Mayor Pro Tem
RODNEY G. TANAKA, Councilmember / PAULETTE C. FRANCIS, Councilmember / WANDA LOVE, Councilmember
MINA SEMENZA, City Clerk / GUY MATO, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney

Proposal For
Professional Civil Engineering Services

2025-2026 and 2026-2027
Local Street Improvement Project
JN 553 and JN 571

Presented To:

City of Gardena

Jose Espinoza
Assistant Engineer
Public Works - Engineering Department
1717 West 162nd Street
Gardena, California 90247
JEspinoza@cityofgardena.org

Presented By:

DMS Consultants, Inc.

12371 Lewis Street, Suite 203
Garden Grove, California 92840
714.740.8840

March 6, 2026

DMS CONSULTANTS, INC.
CIVIL ENGINEERS

March 6, 2026

Jose Espinoza
Assistant Engineer
City of Gardena
Public Works/Engineering Department
1717 West 162nd Street
Gardena, California 90247

SUBJECT: Proposal for Civil Engineering Design Services
2025-2026 & 2026-2027 Local Street Improvement Project, JN 553 and JN 571

Dear Mr. Espinoza:

DMS Consultants, Inc. is pleased to present this proposal to provide civil engineering design services for the subject project per RFP received via e-mail, dated February 9, 2026 and your subsequent e-mail dated March 2, 2026.

Mr. Surender Dewan, President of DMS Consultants, Inc., would be assigned as the Project Manager of this project. As such, Mr. Dewan would be responsible for the overall scheduling and budget control and would be available to meet with the City to discuss the project as required.

I hope that our experience, record of performance and sincere interest in working with the City of Gardena will result in a favorable consideration. We look forward to the opportunity of working with you and your staff.

Sincerely,
DMS Consultants, Inc.



Surender Dewan, P.E.
President

12371 Lewis Street, Suite 203, Garden Grove, CA 92840
714.740.8840 | fax: 714.740.8842 | Surender@DMSconsultantsinc.com

TABLE OF CONTENTS

Scope of Work 1

Firm Profile 2

Organization Chart 3

Project Team ..... 4 - 5

Firm Experience ..... 6 - 8

Project Understanding ..... 9 - 19

Project Approach ..... 20 - 22

Resource Requirements 23

Project Schedule 24

Fee Proposal 25

SCOPE OF WORK

The City of Gardena intends to retain the services of a Consultant to provide civil engineering services to prepare construction documents (plans, specifications, and estimate) for the 2025-2026 and 2026-2027 Local Street Improvement Project. The project will focus on various residential streets within Zone 5 and Zone 6 of the City.

The scope of work for the project consists of the following:

- Project kickoff meeting and design progress meetings as necessary and design coordination.
- Accumulation and review of existing plans and other available data. The City will provide as-built plans available.
- Project survey. Survey sections not to exceed 50' shall include right-of-way, centerline, lot lines, curb and gutter, cross gutters, surface features, appurtenances, sewer rim/inverts, storm drain rim/inverts, elevations, etc. with sections. The survey will used for design and construction drawings at 1"=40' scale. Survey work shall include location of street monuments pre-construction and re-establishment post-construction.
- Street construction documents (evaluate pavement condition, grind and overlay or slurry as necessary). Elevate crown of street and make recommendations for design as necessary.
- Utility coordination.
- Removal and replacement of curb, gutter, and sidewalk as necessary.
- Submit plans at 35%, 65%, 90% and 100%. Submit specifications at 90% and final.
- Provide on-going support the bidding and construction stages.
- Preparation of as-built plans after the completion of construction and submit final drawings in CAD and PDF.

Services to be provided by the DMS Consultants, Inc. under this proposal will include the following:

- Research and data collection
- Utility coordination
- Design survey
- Base mapping
- Location of removals
- Improvement plans
- Project specifications
- Cost estimates
- Pre-construction and post-construction corner records
- Assistance during bidding and construction phases
- As-built plans

FIRM PROFILE

DMS Consultants, Inc. is a California Corporation established in 1994. Our firm provides civil engineering and related services to municipalities, government entities, and private industries throughout Southern California. As a small business, we are committed to personal service, high quality products, close communications, and enduring client relationships. With a staff of registered civil engineers, designers, and surveyors, DMS Consultants, Inc. is uniquely qualified to respond to the diverse needs of our clientele.

DMS Consultants, Inc. is dedicated to technical excellence and high-quality services. A team approach is taken to every project undertaken, with a Project Engineer directing, managing and acting as the central design figure in the work. Our firm strives to maintain a high level of communication with the client and jurisdictional agencies.

We are acutely aware of the value and importance of providing close individual attention to each project and to working within the constraints of time and budget. We also know that the success of our firm rests clearly on the management, competence, and expertise of our professional staff and team.

DMS Consultants, Inc. presently provides on-call civil engineering design services to the City of Fountain Valley, City of Fullerton, City of Gardena, City of Irvine, City of La Mirada, and City of San Dimas.

We fully understand the critical and typically time-sensitive nature of delivering on-call services, and the need to have experienced and committed teams ready to successfully deliver the City's needs. DMS Consultants, Inc. has the ability to provide services for the City's various public works and capital improvement projects in the following areas:

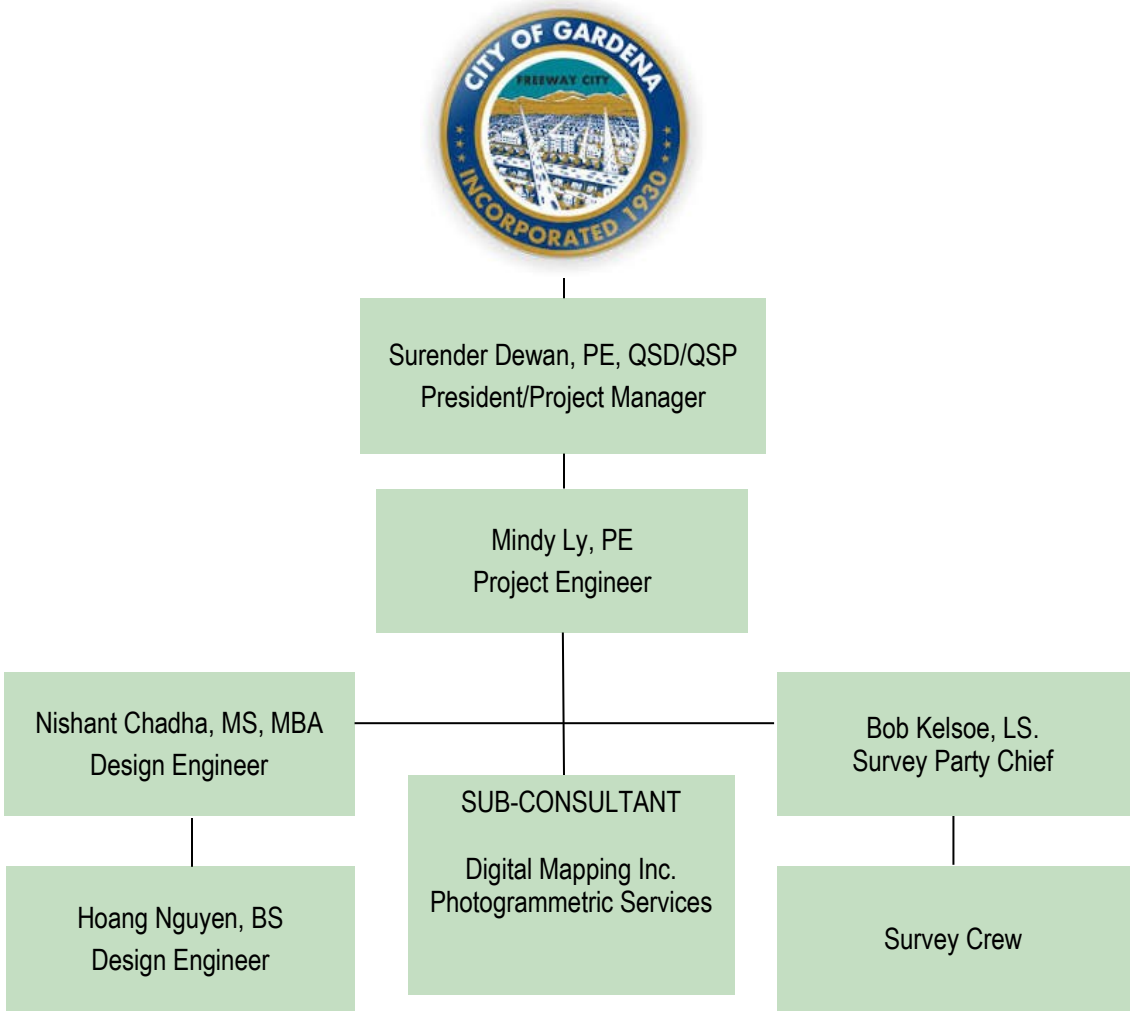
- Roadway Pavement Improvement Plans
- Potable Water and Sewer Design
- Water Line Improvements
- Drainage Facility Improvements
- Grading Design
- ADA Compliance Improvements
- Hydrology Studies
- Construction Staking
- Water Quality Management Plan / Strom Water Pollution Prevention Plan
- Project Specifications and Cost Estimates

DMS Consultants, Inc. also has the capacity to sub-consult for services in the following areas:

- Median/Parkway Landscape Improvements
- Public Park Facility Improvements
- Traffic Engineering
- Geotechnical Investigations

ORGANIZATION CHART

The most important element in the provision of professional services is the assignment of key personnel. Quality personnel and an effective management system combine to produce quality service. Accordingly, the following personnel will be assigned to this project.



AVAILABILITY OF STAFF

DMS Consultants, Inc. prides itself in performing the work on a short notice and in a timely manner. We will assign significant staff to complete the work on schedule and to the City's satisfaction.

Key personnel will be available for the duration of the required services and shall not be removed or replaced without prior written concurrence of the City.

Surender Dewan, P.E., QSD/QSP

President / Project Manager

EDUCATION: Bachelor of Science, Civil Engineering
Delhi University, 1970
Master of Science, Civil Engineering
University of Washington, 1978

REGISTRATION: Civil Engineer, California
RCE 34559
SWRCB Certified QSD 20924

Mr. Dewan, President of DMS Consultants, Inc., has over 35 years of professional experience in the design of Public Works projects. Mr. Dewan is responsible for performing and/or coordinating engineering design and other related technical services including project management; preparation of plans, specifications, estimates, design; preparation of WQMP's and SWPPP's; and evaluation of major municipal projects.

MUNICIPAL PROJECTS

- Jamboree Road Pavement Rehabilitation - Irvine
- FY 24-25 Annual Street Rehabilitation and Slurry Seal - Irvine
- Residential Roadway Rehabilitation Quadrant E7 - Fountain Valley
- Residential Roadway Rehabilitation Quadrant C3 - Fountain Valley
- Local Street Improvement Project, JN 525 - Gardena
- Neighborhood Slurry Seal Area 5 - La Mirada
- Van Ness Avenue Street Improvement Project - Gardena
- 139th Street and Van Ness Avenue Street Improvements - Gardena
- Residential Rehabilitation Project - Phase 6A and 6B - La Mirada
- Commonwealth Avenue and Raymond Avenue Reconstruction Project - Fullerton
- Residential Roadway Rehabilitation Quadrants D2 and D3 - Fountain Valley
- Warner Avenue Rehabilitation and Resurfacing Project - Fountain Valley
- Local Streets Improvement Project 2020-2022 - Gardena
- Concrete Alley and Street Replacement Project - Newport Beach
- Alondra Boulevard and Imperial Highway Rehabilitation Project - La Mirada
- MacArthur Boulevard Pavement Reconstruction Project - Newport Beach
- Marguerite Avenue and Hospital Road Pavement Rehabilitation - Newport Beach
- Euclid Street Roadway Improvements - Fountain Valley
- Residential Roadway Rehabilitation Quadrants D7, E1 and F1 - Fountain Valley
- State College Boulevard Rehabilitation Project - Fullerton
- San Dimas Avenue Improvements - San Dimas
- Madonna Area Street, Sewer and Water Reconstruction - Fullerton
- Via Verde Reconstruction Project from Covina Hills Street to Puente Street - San Dimas
- Chapman Avenue Rehabilitation Project from Berkeley Avenue to Raymond Avenue - Fullerton

Mindy Ly, PE

Project Manager

EDUCATION: California State University, Los Angeles
Bachelor of Science - Civil Engineering

REGISTRATION: Civil Engineer, California
RCE 68290

Prior to joining DMS Consultants, Inc., Ms. Ly worked as a Senior Civil Engineer at the City of Santa Ana. In her capacity as Senior Civil Engineer she planned, designed, and managed over 20 public works projects ranging from street reconstruction, traffic signal design, neighborhood revitalization projects, and recreational park projects. Ms. Ly has experience in local, state, and federal agency coordination including security funding and 409 permits.

Nishant Chadha, MS, MBA

Design Engineer

Mr. Chadha has over 15 years of experience in civil engineering working on project for public agencies. Mr. Chadha has been responsible for preparation of street plans, sewer and storm drain improvement plans, grading plans, tract maps, lot line adjustments, legal descriptions, and preparation of corner records. Mr. Chadha is a key figure at DMS Consultants, Inc. in coordinating design and carrying it through to construction drawings.

Hoang Nguyen, BS

Design Engineer

Mr. Nguyen has over 30 years of civil engineering experience and has been responsible for preparation of street improvement plans, sewer, water and storm drain improvement plans, grading plans, and tract maps.

STREET DESIGN

2023-2024 & 2024-2025 Local Streets Improvement Project Gardena

DMS was selected by the City of Gardena to provide civil engineering services for the project JN 525 Local Streets Improvement, Zone 3 and Zone 4. The project area consisted of 8± miles of local and collector streets. The scope of work for the project includes rehabilitation of roadway, removal and replacement of curbs, gutters, cross gutters, and sidewalk, ADA improvements, preparation of project specifications, cost estimates, pre and post construction corner records.

DMS Project Manager: Surender Dewan, PE

Agency & Contact:
City of Gardena
Kevin Kwak, PE
Assistant Public Works Director
310.217.9643
KKwak@cityofgardena.org

Construction Cost:
$2.7 million

Project Dates:
Design: 2023
Construction: 2025

FY24-25 Annual Street Rehabilitation and Slurry Seal Irvine

DMS was selected by the City of Irvine to provide civil engineering services for FY 24-25 Annua Street Rehabilitation and Slurry Seal project. The project consists of Turtle Rock, Quail Hill University Town Center, Rancho San Joaquin, Woodbury, Laguna Altura, and San Joaquin Marsh neighborhoods. The scope of work for the project includes evaluating streets to determine resurfacing treatments, identifying areas in need of repair and ramp reconstruction, traffic signage and striping plans, and preparation of plans, spreadsheets, construction details, quantities and estimates.

DMS Project Manager: Surender Dewan, PE

Agency & Contact:
City of Irvine
Allison Tran, PE
Senior Civil Engineer
949-724-7547
atran@cityofirvine.org

Construction Cost:
$13 million

Project Dates:
Design: Active
Construction: Pending

Jamboree Road Pavement Rehabilitation Irvine

DMS was selected by the City of Irvine to provide civil engineering services for Jamboree Road Pavement Rehabilitation project. The project area is Jamboree Road from Main Street to Campus Driver. The project includes street improvement plans, construction details, traffic signal plans, cost estimate, and Caltrans encroachment permit approval.

DMS Project Manager: Surender Dewan, PE

Agency & Contact:
City of Irvine
Allison Tran, PE
Senior Civil Engineer
949-724-7547
atran@cityofirvine.org

Construction Cost:
$7.1 million

Project Dates:
Design: Active
Construction: Pending

STREET DESIGN

Deerfield Avenue and Hearthstone Pavement Rehabilitation Irvine

DMS was selected by the City of Irvine to provide civil engineering services for Deerfield Avenue from Culver Drive to Harvard Avenue and Hearthstone from Irvine Center Drive to Deerfield Avenue Pavement Rehabilitation project. The scope of work for the project included roadway improvements, street resurfacing, removal and reconstruction of damaged curb and gutter, sidewalk and ADA accessible ramps, preparation of striping and signage plans, project specifications, and cost estimates.

DMS Project Manager: Surender Dewan, PE

Agency & Contact:
City of Irvine
Allison Tran, PE
Senior Civil Engineer
949-724-7547
atran@cityofirvine.org

Construction Cost:
$1.3 million

Project Dates:
Design: 2025
Construction: Active

Ellis Avenue Rehabilitation and Resurfacing Fountain Valley

DMS was selected by the City of Fountain Valley to provide civil engineering design services for Ellis Avenue Rehabilitation and Resurfacing Project. The project area is Ellis Avenue from Brookhurst Street to Bushard Street. The scope of work for the project includes utility coordination, design survey, reconstruction of roadway, reconstruction of median curb, curb and gutter, sidewalk, ADA improvements, striping and signage plans, project specifications, and cost estimates.

DMS Project Manager: Surender Dewan, PE

Agency & Contact:
City of Fountain Valley
Kyle Knoke, PE
Assistant Engineer
714.593.4678
Kyle.Knoke@fountainvalley.org

Construction Cost:
$1.4 million

Project Dates:
Design: 2023
Construction: 2025

Warner Avenue Rehabilitation and Resurfacing Fountain Valley

DMS was selected by the City of Fountain Valley to provide civil engineering design services for Warner Avenue Rehabilitation and Resurfacing Project. The project area is Warner Avenue from Brookhurst Street to Bushard Street. The scope of work for the project includes utility coordination, design survey, reconstruction of roadway, reconstruction of median curb, curb and gutter, sidewalk, ADA improvements, striping and signage plans, project specifications, and cost estimates.

DMS Project Manager: Surender Dewan, PE

Agency & Contact:
City of Fountain Valley
Kyle Knoke, PE
Assistant Engineer
714.593.4678
Kyle.Knoke@fountainvalley.org

Construction Cost:
$1.6 million

Project Dates:
Design: 2023
Construction: 2025

STREET DESIGN

Residential Rehabilitation Project Phase 6A & 6B
La Mirada

DMS was selected by the City of La Mirada to provide civil engineering services for Phase 6 - Residential Street Rehabilitation project. The project consists of 16± miles of residential streets. The scope of work for the project included roadway improvements, street resurfacing, storm drain construction and appurtenant infrastructure repairs, preparation of project specifications, cost estimates, and monument preservation.

DMS Project Manager: Surender Dewan, PE

Agency & Contact:
City of La Mirada
Eric Villagracia
Project Manager
562.902.2373
EVillagracia@cityoflamirada.org

Construction Cost:
$8.2 million

Project Dates:
Design: 2020
Construction: 2022

Via Verde Street Improvements
San Dimas

DMS was selected by the City of San Dimas to provide civil engineering services for Via Verde Street Improvements. The project limits are form 1400' west of Covina Hills Road to Easterly City Limits. The project includes rehabilitation of existing roadway, removal and reconstruction of damaged curb and gutter, sidewalk and ADA accessible ramps, preparation of striping and signage plans, project specifications, and cost estimates.

DMS Project Manager: Surender Dewan, PE

Agency & Contact:
City of San Dimas
Shari Garwick, PE
Director of Public Works
909.644.3344
SGarwick@sandimasca.gov

Construction Cost:
$3 million

Project Dates:
Design: 2022
Construction: 2023

Local Streets Improvement Project 2020-2022
Gardena

DMS was selected by the City of Gardena to provide civil engineering services for the Local Streets Improvement Project. The project area is 8± miles of local and collector streets. The project includes rehabilitation of roadway, removal and replacement of curbs, gutters, cross gutters, and sidewalk, ADA improvements, project specifications, and cost estimates.

DMS Project Manager: Surender Dewan, PE

Agency & Contact:
City of Gardena
Kevin Kwak, PE
Principal Engineer
310.217.9643
KKwak@cityofgardena.org

Construction Cost:
$2.7 million

Project Dates:
Design: 2021
Construction: 2023

The RFP indicates that the City of Gardena has a total budget of $4.6 million for the project which includes design, construction, and construction management. Allowing for design, construction management, and contingencies in our opinion, leaves an amount of $3.3 million for street rehabilitation.

A PMP Report prepared by the City provides the PCI classification for local and collector streets in the City as follows.

PCI CLASSIFICATION					
CATEGORY	**VERY POOR**	**POOR**	**FAIR**	**VERY GOOD**	**EXCELLENT**
PCI Range	0-24	25-49	50-69	70-89	90-100

The streets proposed for rehabilitation for both Zone 5 and Zone 6 as indicated in the RFP have a PCI range of 42 and above. The streets to be rehabilitated are listed below.

ZONE 5						
Name	**From**	**To**	**Length**	**Width**	**Area**	**PCI**
AC Grind-Overlay						
160th ST	NORMANDIE AVE	BUDLONG AVE	1,021	33	33,693	52
163rd ST	BUDLONG AVE	NEW HAMPSHIRE AVE	940	37	34,780	43
163rd ST *(PPC REPAIR)*	NEW HAMPSHIRE AVE	VERMONT AVE	251	36	9,036	47
HOBART BLVD	162nd ST	END	150	30	4,500	48
NEW HAMPSHIRE AVE *(PPC REPAIR)*	163rd ST	164th ST	330	44	14,520	49
ST. ANDREWS PL	161st ST	162nd ST	305	35	11,575	42
158th ST	BUDLONG AVE	END	572	33	18,876	62
161st ST	GRAMERCY PL	ST. ANDREWS PL	473	34	16,082	66
166th ST	NORMANDIE AVE	BERENDO AVE	1,899	16	30,834	56
166th ST	BERENDO AVE	NORMANDIE AVE	1,899	16	33,634	59
GRAMERCY PL	162nd ST	166th ST	1,195	34	40,630	58
MANHATTAN PL	REDONDO BEACH BLVD	162nd ST	1,499	32	47,968	65
Type II Slurry Seal						
159th ST	NORMANDIE AVE	BUDLONG AVE	1,021	33	33,693	66
DALTON AVE	162nd ST	166th ST	1,195	36	43,020	65
NEW HAMPSHIRE AVE	RAILROAD	167th ST	185	44	8,140	64

ZONE 6						
Name	From	To	Length	Width	Area	PCI
AC Grind-Overlay						
171st ST	HALLDALE AVE	BRIGHTON WAY	747	33	24,651	62
172nd ST	HALLDALE AVE	BRIGHTON WAY	821	32	26,272	43
173rd ST	DALTON AVE	BRIGHTON WAY	1,345	32	43,040	47
BERENDO AVE	CASSIDY ST	END	224	28	6,272	61
BRIGHTON WAY	170th ST	173rd ST	772	33	25,476	43
BUDLONG AVE	177th ST (NB ONLY)	182nd ST	1,425	20	28,500	57
CATALINA AVE	168th ST	END	650	34	22,100	60
DALTON AVE	166th ST	170th ST	1,245	34	42,330	56
DENKER AVE	166th ST	169th PL	950	34	32,300	78
HALLDALE AVE	166th ST	168th ST	290	34	9,860	78
HARVARD BLVD	180th ST	182nd ST	635	34	21,590	51
HOBART BLVD	166th ST	169th PL	947	34	32,198	76
HOBART BLVD	178th ST	180th ST	590	34	20,060	53
HOBART BLVD	180th ST	182nd ST	635	34	21,590	33
LA SALLE AVE	180th ST	182nd ST	635	34	21,590	35
MARIPOSA AVE	168th ST	170th ST	800	32	25,600	58
SOUTH PARK LN	170th ST	END	946	23	21,758	61
Type II Slurry Seal						
168th ST	WESTERN AVE	DENKER AVE	1,246	33	41,118	83
169th PL	MARIPOSA AVE	END	448	32	14,336	70
179th PL	DENKER AVE	END	498	34	16,932	73
180th ST	EVELYN AVE	BRIGHTON	782	34	26,588	86
AVERY PL	180th ST	END - SOUTH	180	32	7,525	84
BERENDO AVE	FELDER ST	END	160	30	4,800	84
BROADWELL AVE	CASSIDY ST	END	120	44	5,280	85
BUDLONG AVE	CASSIDY ST	END	224	28	6,272	73
CURT PL	180th ST	END - NORTH	180	32	7,260	82
DALTON AVE	180th ST	END	370	34	12,580	76
DALTON PL	180th ST	END	300	34	10,200	73
DENKER AVE	178th ST	182nd ST	1,245	34	42,330	68

ZONE 6						
Name	From	To	Length	Width	Area	PCI
Type II Slurry Seal						
ELECTRIC ST	VERMONT AVE	END - WEST	2,622	10	26,220	67
HARVARD BLVD	168th ST	169th PL	573	26	14,898	75
HARVARD BLVD	178th ST	180th ST	590	34	20,060	67
LA SALLE AVE	168th ST	169th PL	573	34	19,482	72
LA SALLE AVE	178th ST	180th ST	590	34	20,060	72
MAYFLOWER CR	168th ST	END	500	36	18,000	86
RAYMOND PL	170th ST	END	722	34	24,548	73
STEVENS ST	170th ST	END	622	32	19,904	84

DMS Consultants, Inc. proposes to use high resolution orthophotos to prepare plans. These photos are in CAD format and will be prepared and flown for this specific project.

Mr. Espinoza has indicated that City's emphasis on the project is rehabilitation of existing pavement i.e., slurry seal and grind and overlay. Concrete improvements will be limited and confined only to grind and overlay streets, if feasible within allocated budget.

In our experience on past similar projects for the City of Gardena, the criteria for concrete improvements has been as follows:

- Curb and Gutter:
  Major cracks and ponding
- Sidewalk:
  Trip hazard and broken sidewalk
  (sidewalk reconstruction behind driveways will be 6" thick)
- Cross Gutter:
  Extensive cracks and ponding
- Curb Ramps:
  Non-conforming to ADA standards of accessibility

AC Grind and Overlay - Zone 5

The streets in Zone 5 vary in width from 16 to 44 feet with parking permitted on both sides of the street with parkway and concrete curb on both sides. 166th Street from Normandie Avenue to Berendo Avenue in the project area is a collector street and has a raised median divider in the center with railroad tracks in the center median. (Figure 1) Our research of existing maps at Los Angeles County Surveyor's Office indicates the railroad right-of-way to be 40 feet wide. Proposed improvements in/or adjacent to U.P.R.R. right-of-way will require processing a permit through U.P.R.R.



Figure 1

For streets in this zone the concrete curb and gutter is in relatively good condition with an exception of a few locations where we observed ponding and damaged curb and gutter. (Figure 2) There are a few locations within the project area with damaged sidewalk and trip hazards. We also noticed some driveways in the project area which may require reconstruction, in case the City decides otherwise, the walkway behind the driveways will be constructed to a thickness of 6-inches. (Figure 3)



Figure 2



Figure 3

The curb ramps at the following locations do not conform to ADA standards of accessibility. Some of these ramps can be brought to conformance by installing truncated domes.

CURB RAMPS - ZONE 5	
160th STREET/ NORMANDIE AVENUE	N.E. & S.E. CORNERS
160th STREET/ BUDLONG AVENUE	N.W. & S.W. CORNERS
163rd STREET/ BUDLONG AVENUE	ALL 4 CORNERS
163rd STREET/ BERENDO AVENUE	ALL 4 CORNERS
163rd STREET/ NEW HAMPSHIRE AVENUE	S.E. & S.W. CORNERS
NEW HAMPSHIRE AVENUE/ 164th STREET	ALL 4 CORNERS
158th STREET/ BUDLONG AVENUE	N.E. & S.E. CORNERS
MANHATTAN PLACE/ REDONDO BEACH BOULEVARD	S.E. & S.W. CORNERS
MANHATTAN PLACE/ 162nd STREET	N.E. CORNER
166th STREET/ NORMANDIE AVENUE	ALL 4 CORNERS
DALTON AVENUE/ 166th STREET	N.E. & N.W. CORNERS
GRAMERCY PLACE/ 166th STREET	N.W. CORNER
GRAMERCY PLACE/ 162nd STREET	S.E. & S.W. CORNERS

The existing cross gutters in the project area appear to be relatively good and only a few will require reconstruction.

163rd Street from New Hampshire Avenue to Vermont Avenue and New Hampshire Avenue from 163rd Street to 164th Street are concrete streets 36 – 44 feet wide from curb to curb with parkway and sidewalk on both sides of the streets. (Figure 4) The proposed treatment for this roadway will consist of edge grind and AC overlay of variable thickness to allow for a minimum 2% cross slope. The existing alley approach at New Hampshire Avenue between 164th Street and 163rd Street will require reconstruction. (Figure 5)



Figure 4



Figure 5

AC Grind and Overlay - Zone 6

The streets in Zone 6 vary in width 20 to 44 feet, similar to the streets in Zone 5 with parking permitted on both sides of the street with curb and gutter and parkway on both sides. Concrete sidewalk, curb and gutter are in relative good condition with the exception of a few locations where we observed ponding and damaged curb. (Figure 6) We also noticed damaged sidewalk and trip hazards at a few locations. (Figure 7)



Figure 6



Figure 7

Proposed improvements in/or adjacent to the U.P.R.R. right-of-way will require processing through U.P.R.R. (Figure 8) The following locations have railroad crossings.

- Dalton Avenue from 166th Street to 170th Street
- Halldale Avenue from 166th Street to 168th Street
- Denker Avenue from 166th Street to 169th Place
- Hobart Boulevard from 166th Street to 169th



Figure 8

The curb ramps at the following locations do not conform to ADA standards of accessibility.

CURB RAMPS - ZONE 6	
BUDLONG AVENUE/ 177th STREET	S.E. & S.W. CORNERS
BUDLONG AVENUE/ 182nd STREET	N.E. CORNER
CATALINA AVENUE/ 168th STREET	S.E. & S.W. CORNERS
DALTON AVENUE/ 169th STREET	ALL 4 CORNERS
HALLDALE AVENUE/ 166TH STREET	S.W. CORNER
HARVARD BOULEVARD/ 182nd STREET	N.E. & N.W. CORNERS
HOBART BOULEVARD/ 178th STREET	S.E. & S.W. CORNERS
HOBART BOULEVARD/ 182nd STREET	N.E. & N.W. CORNERS
LA SELLE AVENUE/ 182nd STREET	N.E. & N.W. CORNERS
MARIPOSA AVENUE/ 168th STREET	S.E. & S.W. CORNERS

Some of these ramps can be brought to conformance by installing truncated domes. (Figure 9)

The existing cross gutters in the project area appear to be relatively good condition and only a few will require reconstruction.

Below is the typical section for streets designated for AC grind and overlay. (Figure 10)



Figure 9

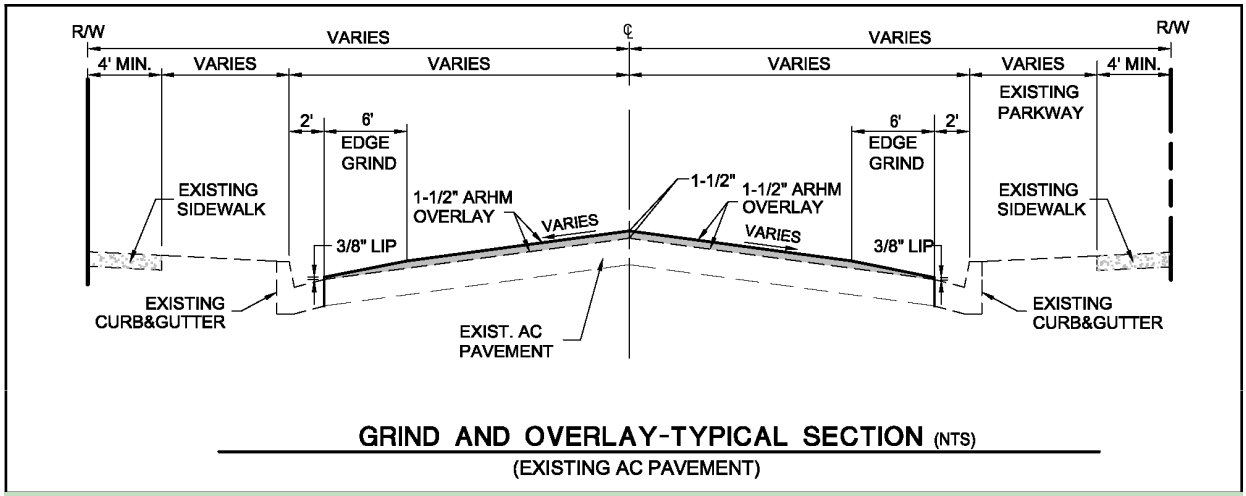


Figure 10

Type II Slurry Seal Streets - Zone 5 and Zone 6

Mr. Espinoza has indicated that for this project it is the City's intent to keep concrete improvements in the streets receiving slurry seal to a minimum, which consists of curb and gutter with major ponding.

For these streets we will identify if any, sections of pavement failures caused by tree roots, distressed pavement and identifying on the plans for reconstruction by home addresses.

Additionally, during field review in consultation with City staff, if it is determined that some sections of streets need to be rehabilitated with grind and overlay and not slurry seal, we will prepare plans accordingly.

Below is the typical section for streets designated for slurry seal. (Figure 11)

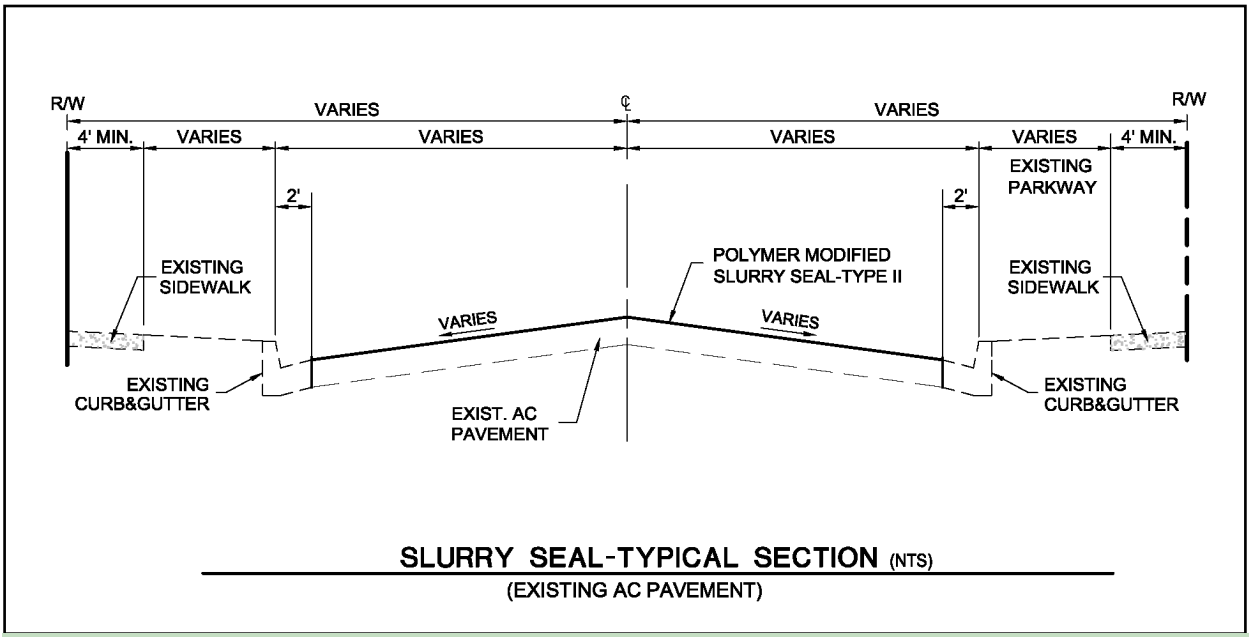


Figure 11

Concrete Repairs

163rd Street from New Hampshire Avenue to Vermont Avenue and New Hampshire Avenue from 163rd Street to 164th Street are concrete streets and show very long and wide cracks at various locations. The cracks on these streets will be crack sealed and self-adhering pavement membrane placed prior to AC overlay. (Figure 12) Below is the typical section for concrete repair streets. (Figure 13)

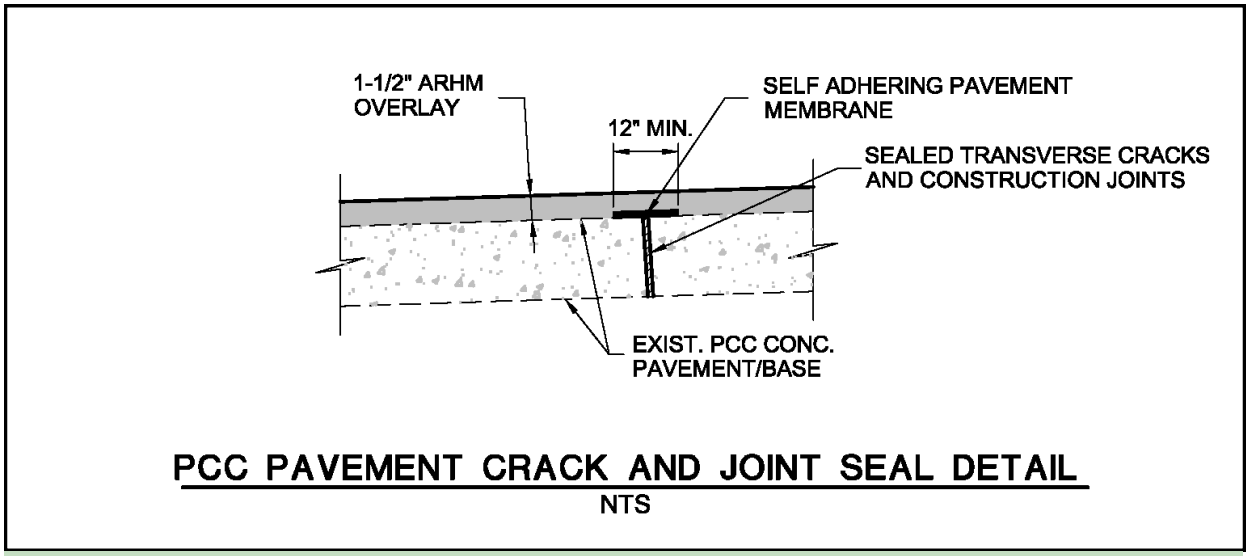


Figure 12

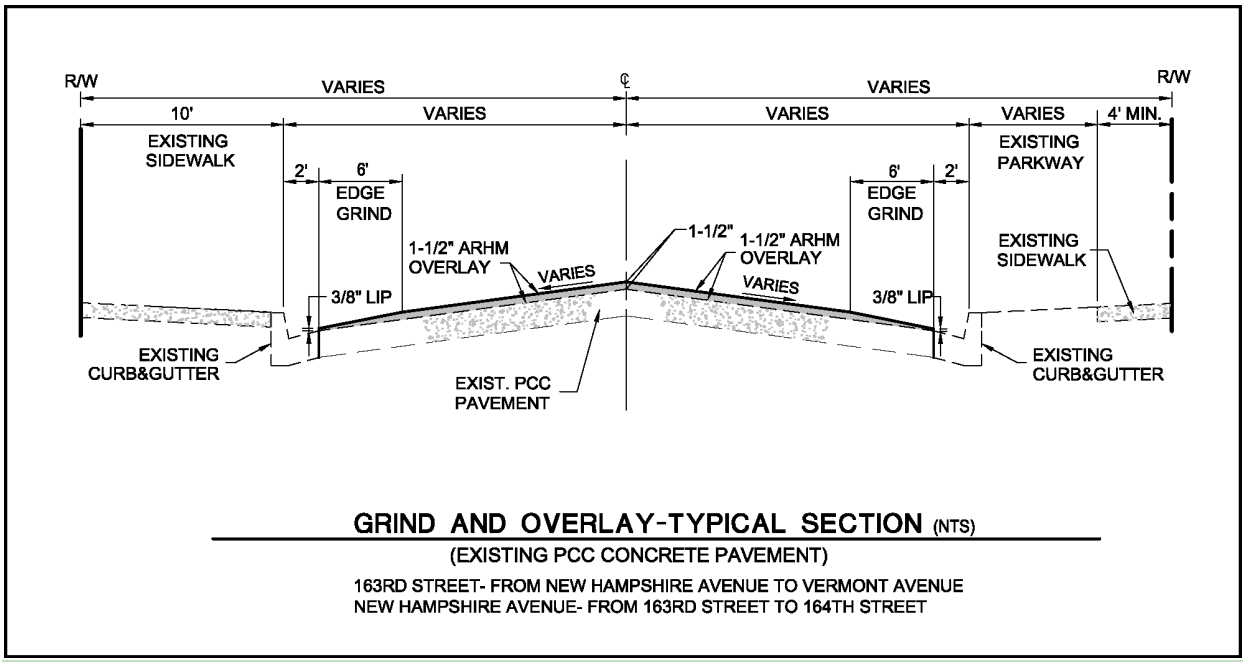


Figure 13

Design Survey

Since this is a grind and overlay project we will perform street cross sections as required, at least two cross sections per street for streets with AC grind and overlay to ensure that the streets have required minimum cross slope of 2% or the cross slope does not exceed 5%.

We will also perform field survey for non-conforming curb ramps as required, for detailed design. In our proposal we have assumed at total of 10 such locations.

During our field visit of Zone 5 and Zone 6, we have identified a total of 25 cross gutters. In our proposal we have assumed that 8 of them may exhibit ponding or cracks and will require reconstruction, and as such will require design survey.

Pre and Post Corner Records

We will research on the County of Los Angeles website and City tie notes to obtain the existing corner records for grind and overlay streets. For the purpose of this proposal we assumed a total of 20 intersections requiring pre and post construction records. We will prepare and file pre and post construction corner records for these locations.

Project Budget

The RFP indicates that the City of Gardena has budgeted $4.6 million for the proposed project improvements which includes design, CMI, construction, and contingency.

Based on past experience for projects similar in nature in the City of Gardena and other cities, we have prepared a preliminary cost estimate for the project. We have broken down the estimate for Zone 5 and Zone 6 separately.

As per our estimate, located on the following page, we feel comfortable that all streets indicated in the RFP including concrete improvements in grind and overlay streets can be completed within the allocated budget of 4.6 million dollars.

PRELIMINARY ESTIMATE ZONE 5				
ITEM	QUANTITY		UNIT PRICE	AMOUNT
Traffic control	1	LS	$100,000	$100,000.00
Coldmill 0" -1.5" thick AC	275,000	SF	$0.50	$137,500.00
Repair all holes, spalls, joints and crack seal pavement	1	LS	$40,000	$40,000.00
Furnish and install ARHM overlay	1,925	TON	$175	$437,500.00
Remove and reconstruct variable depth AC pavement	60	TON	$175	$10,500.00
Furnish and install Type 2 slurry	493,988	SF	$0.30	$25,500.00
* Remove and reconstruct PCC curb and gutter over 6" CAB	1,500	LF	$85	$85,000.00
* Remove and reconstruct sidewalk - 4" thick	3,000	SF	$15	$30,000.00
* Remove and reconstruct sidewalk - 6" thick	1,000	SF	$18	$10,800.00
* Remove and reconstruct PCC cross gutter	3,500	SF	$25	$37,500.00
* Remove and reconstruct curb ramp per Caltrans Std. A88A	11	EA	$7,500	$112,500.00
* Adjust access openings to grade	30	EA	$800	$32,000.00
Asphalt tracking prevention and mitigation	1	LS	$10,000	$10,000.00
Furnish and install traffic striping	1	LS	$50,000	$50,000.00
* *Estimate/assumed*			Subtotal:	$1,118,800.00
			Contingencies at 25% (includes design & CMI):	$279,700.00
			Total:	**$1,398,500.00**

PRELIMINARY ESTIMATE ZONE 6				
ITEM	QUANTITY		UNIT PRICE	AMOUNT
Traffic control	1	LS	$100,000	$100,000.00
Coldmill 0" -1.5" thick AC	435,000	SF	$0.50	$217,500.00
Repair all holes, spalls, joints and crack seal pavement	1	LS	$40,000	$40,000.00
Furnish and install ARHM overlay	3,900	TON	$175	$682,500.00
Remove and reconstruct variable depth AC pavement	60	TON	$175	$10,500.00
Furnish and install Type 2 slurry	430,000	SF	$0.30	$129,000.00
* Remove and reconstruct PCC curb and gutter over 6" CAB	1,500	LF	$85	$127,500.00
* Remove and reconstruct sidewalk - 4" thick	3,000	SF	$15	$45,000.00
* Remove and reconstruct sidewalk - 6" thick	1,000	SF	$18	$18,000.00
* Remove and reconstruct PCC cross gutter	2,000	SF	$25	$50,000.00
* Remove and reconstruct curb ramp per Caltrans Std. A88A	16	EA	$7,500	$120,000.00
* Adjust access openings to grade	50	EA	$800	$40,000.00
Asphalt tracking prevention and mitigation	1	LS	$10,000	$20,000.00
Furnish and install traffic striping	1	LS	$50,000	$50,000.00
* *Estimate/assumed*			Subtotal:	$1,650,000.00
			Contingencies at 25% (includes design & CMI):	$412,500.00
			Total:	**$2,062,500.00**
			TOTAL CONSTRUCTION COST INCLUDING DESIGN, CMI AND CONTINGENCIES:	**$3,461,000.00**

TASK 1: PRELIMINARY PHASE - 35% SUBMITTAL

Design Review Meeting

- In a consultation meeting with the City, the scope of work, procedure and precise limits of the project improvements will be reviewed.
- Obtain from the City address maps for the project area.

Utility Coordination

- Submit a project schedule to utility companies and request notification of any planned projects within project area to identify potential work that can be performed prior to start of project to minimize trenching within the newly rehabilitated streets.

Field Review / Locate Removals

- Perform aerial survey for orthophotos and prepare base sheets for grind and overlay at 1"=40' scale and 1"=80' scale for slurry seal. For New Hampshire Avenue from 164th Street to Vermont Avenue, prepare base sheets at 1"=20' scale.
- Perform field survey and locate all existing manholes, cleanouts, water valves and all other utilities.
- Identify portion of roadway requiring full depth rehabilitation.
- Identify curb and gutter, sidewalk, cross gutters, and curb ramps to be reconstructed.
- Identify existing trees to be removed and replaced.
- Prepare an inventory of all existing striping and signage, including non-conforming regulatory signs.

Design Survey

- Perform street cross sections as required, at least two cross sections per street for streets with AC grind and overlay to ensure that the streets have required minimum cross slope or the cross slope does not exceed 5%.
- Perform topographic survey for non-conforming curb ramps as required for detailed design. In our proposal we have assumed at total of ten (10) such locations.
- During our field visit of Zone 5 and Zone 6, we have identified a total of twenty-five (25) cross gutters. In our proposal we have assumed that eight (8) of them may exhibit ponding or cracks and will require reconstruction.
- Perform detailed survey for New Hampshire Avenue and 163rd Street intersection. During our field visit we noticed major drainage issues at this intersection. Proposed solution will be to construct cross gutters (north-south) across the intersection.

Deliverables: Meet and review with City removals and street rehabilitation treatment identified at 35% Submittal

TASK 2: PLANS, SPECIFICATIONS AND ESTIMATE

Preliminary Design - 65% Submittal

- Prepare preliminary street improvement plans at 1"=40' scale for grind and overlay, 1"=80' for slurry seal, and 1"=20' for New Hampshire Avenue from 164th Street to Vermont Avenue.
- Plot home addresses on base maps.
- Prepare preliminary improvement plans. Plans to identify:
  - Limits of slurry seal
  - Limits of cold mill and overlay
  - Location of curb and gutter, and sidewalk to be reconstructed by addresses.
  - Location of cross gutters to be reconstructed.
  - Location of tree removals by addresses.
  - Portions of street reconstruction, dig outs (if any).
  - Installation of curb ramps with type and case per Caltrans standards
  - Adjustment of utility valves and manholes
  - Striping and signage
- Prepare necessary plans and permit application for U.P.R.R. crossing on 166th Street and Dalton Avenue and submit to U.P.R.R.
- Prepare preliminary project specifications and cost estimate.

Deliverables: 65% Design - Plans
65% Design - Specifications and Estimate

Design Phase - 90% Submittal

- Prepare final street improvement plans. Final plans to include:
  - Title sheet will include:
    - Project title, vicinity and location map, plan sheet index and scale.
    - Utility and plan legends, utility notes, contact names and telephone numbers.
    - Standard signature and title blocks.
  - Plan sheets will include:
    - Topography between right-of-way and beyond as necessary.
    - Right-of-way limit lines.
    - Construction notes and quantity estimates.
    - Typical sections and details.
- Finalize U.P.R.R. permit package.
- Prepare final project specifications and cost estimate.

Deliverables: 90% Design - Plans
90% Design - Specifications and Estimate

Design Phase - 100% Submittal

- After approval of design, submit final plans in CAD and PDF, project specifications and estimate to the City.

Deliverables: 100% Design - Final Plans
100% Design - Final Specifications and Estimate

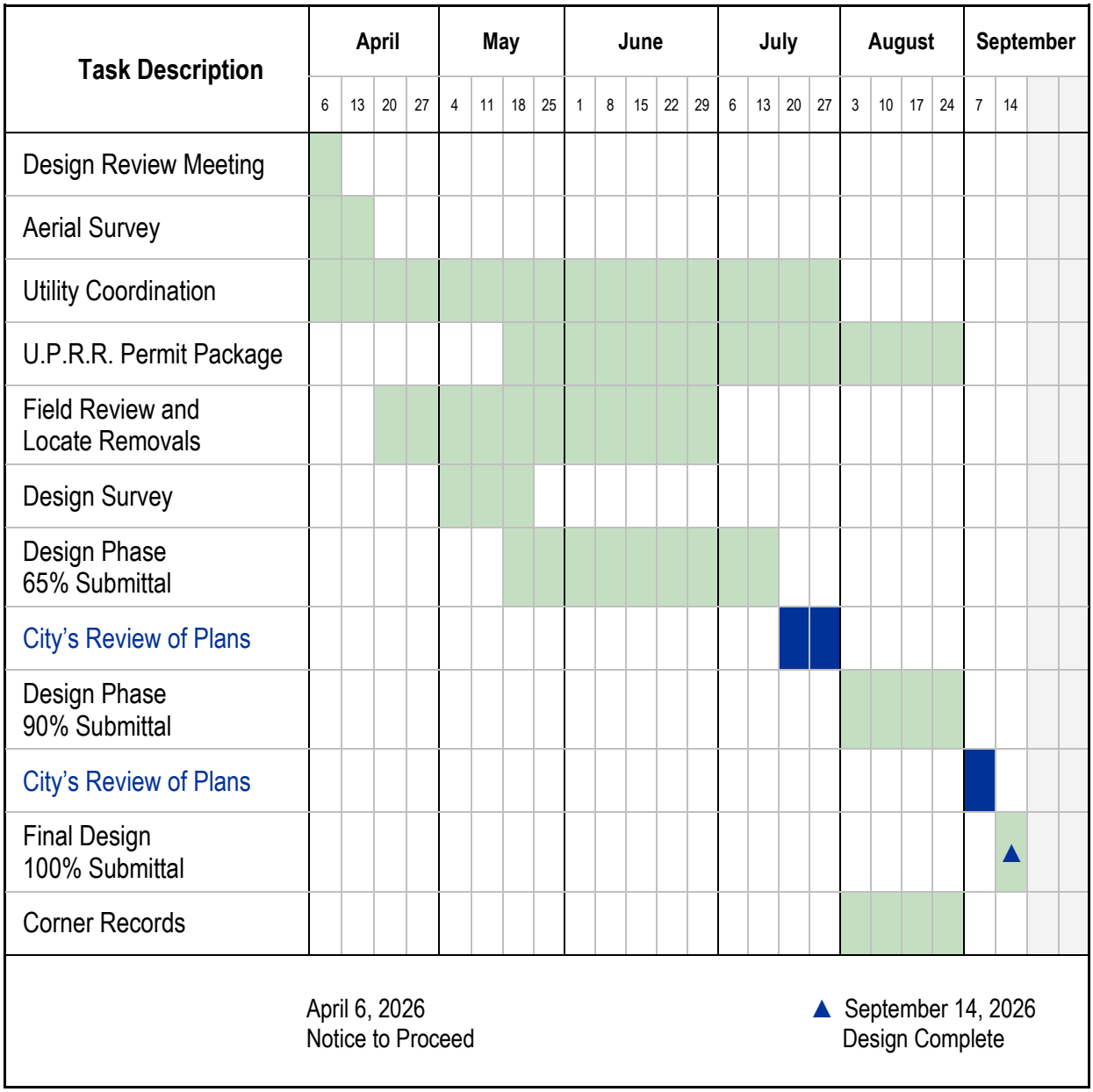
TASK 3: MONUMENT PRESERVATION

- Locate all existing ties and monuments per tie notes provided by City.
- Set new ties outside the curb return of the existing ties are located in the curb return, since these ties will be disturbed during construction of curb ramps.
- Provide City with recorded copies of pre-construction corner records.
- Set centerline monuments upon completion of construction.
- Provide City with recorded copies of post construction corner records.

TASK 4: CONSTRUCTION SUPPORT SERVICES

- Provide coordination during bidding process, including answering bidders questions.
- Prepare “As-Built” plans based on information provided by City.

2025-2026 & 2026-2027
Local Street Improvement Project - JN 553 and JN 571



2025-2026 & 2026-2027
Local Street Improvement Project - JN 553 and JN 571

Task Description	Project Manager	Project Engineer	Design Engineer	Survey Crew	Total
Preliminary Design Phase - 35% Submittal					
Design survey			4	63	**67**
- Curb ramps - 10 assumed			*1*	*15*	
- Cross gutters - 8 assumed			*1*	*16*	
- Street cross section to confirm cross slope			*1*	*24*	
- New Hampshire Avenue topo			*1*	*8*	
Field review		24	60		**84**
Utility coordination		4	2		**6**
Plans, Specifications and Estimate					
Preliminary Design - 65% Submittal					
Base sheets	10	32	120		**162**
Improvement plans	10	40	120		**170**
Cross gutter/curb ramp details	2	12	24		**38**
U.P.R.R. permit package	4	8	12		**24**
Project specifications	16	8			**24**
Cost estimate	6	8	10		**24**
Final Design - 90% & 100% Submittal					
Improvement plans	10	28	40		**78**
Finalize U.P.R.R. permit package	8	10	8		**26**
Project specifications	6		4		**10**
Cost estimate	6		8		**14**
Monument Preservation					
Pre and post construction corner records 20 pre / 20 post assumed			60	60	**120**
Construction Support					
Bidding and construction phase assistance	10				**10**
As-built plans	2		12		**14**
TOTAL HOURS	**84**	**174**	**484**	**123**	**871**

2025-2026 & 2026-2027
Local Street Improvement Project - JN 525 and JN 571

Task 1: Preliminary Phase - 35% $35,740.00

1. Aerial survey and orthophotos - subconsultant +10% $7,700.00
2. Design survey. $15,640.00
   - Cross gutters - 8 assumed
   - Curb ramps - 10 assumed
   - Street cross sections
   - New Hampshire Avenue topo
3. Field review. $11,520.00
4. Utility coordination. $880.00

Task 2: Plans, Specifications and Estimate $84,380.00

5. Preliminary Design - 65% $64,240.00
   - Base sheets
   - Improvement plans
   - Detail sheet - cross gutter and curb ramp
   - U.P.R.R. permit package
   - Project specifications and estimate
6. Final Design - 90% & 100% $20,140.00
   - Improvement plans
   - Finalize U.P.R.R. permit package
   - Project specifications and estimate

Task 3: Monument Preservation $22,200.00

7. Pre-construction corner records 20 assumed $11,100.00
8. Post-construction corner records 20 assumed $11,100.00

Task 4: Construction Support $4,140.00

9. Bidding and construction phase assistance $2,150.00
10. As-built plans $1,990.00

Task 5: Miscellaneous $1,000.00

11. Project management and coordination ..... Included
12. Progress meetings and site walks ..... Included
13. Reproductions $1,000.00

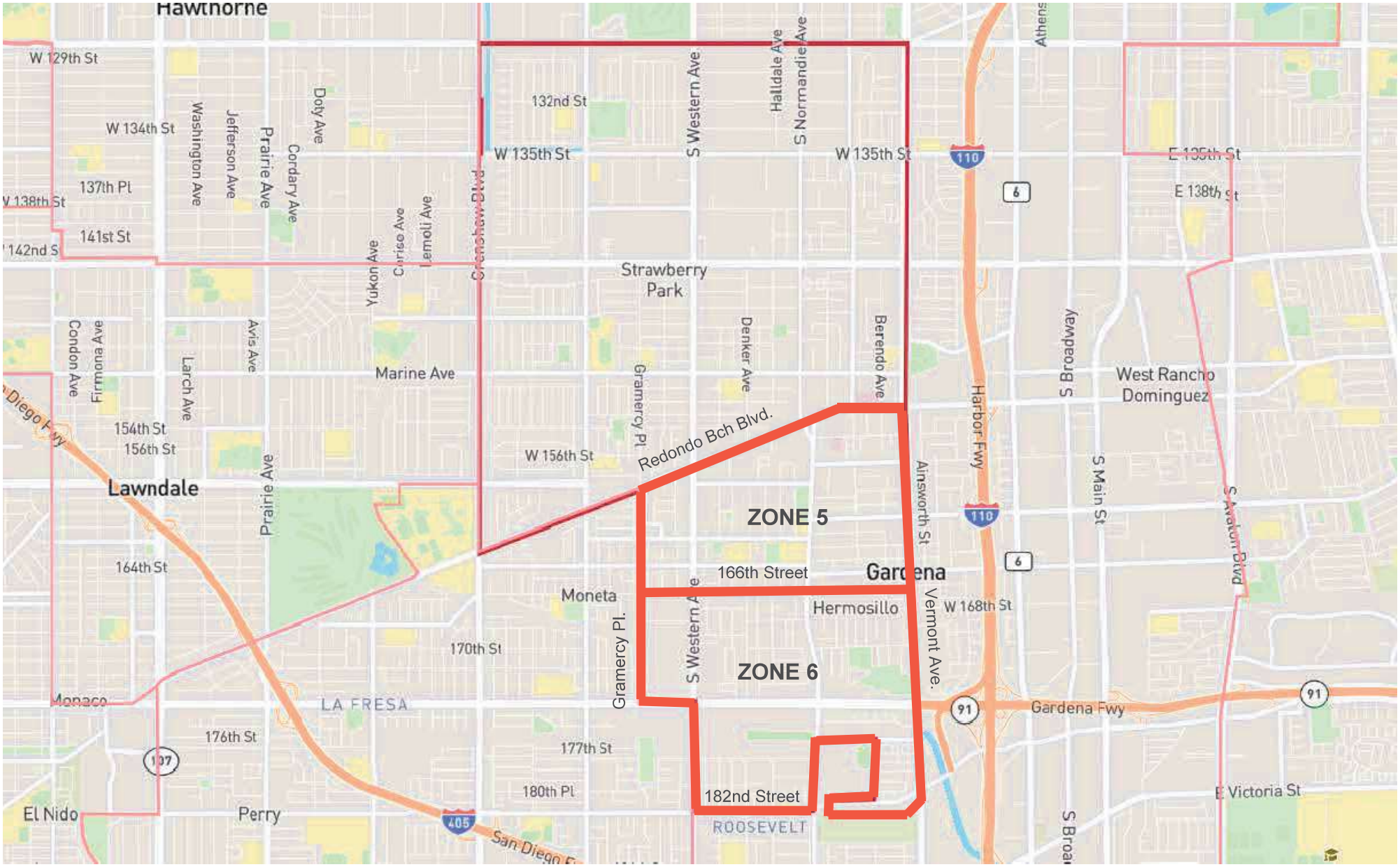
TOTAL DESIGN FEE: $147,460.00

HOURLY RATES

Project Manager	$215.00
Project Engineer	$155.00
Design Engineer	$130.00
Two-Man Field Party	$240.00
Survey Manager	$115.00
Clerical	$60.00

DMS CONSULTANTS, INC. CIVIL ENGINEERS

Local Streets 2025-2026 and 2026-2027, JN 553 and JN 571
Project Location Map



1" = 4000 ft	Zone 5 and Zone 6	3/18/2026	

This map may represents a visual display of related geographic information. Data provided here on is not guarantee of actual field conditions. To be sure of complete accuracy, please contact the responsible staff for most up-to-date information.

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 16.E
Section: DEPARTMENTAL ITEMS - PUBLIC WORKS
Meeting Date: September 10, 2024

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve On-Call Professional Services for General Civil Engineering Design, Construction Management and Inspection, Traffic Engineering, Architecture and Landscape Architecture, Geotechnical Engineering/Geology and Material Testing, and Staff Augmentation.

COUNCIL ACTION REQUIRED:

Staff Recommendations: Approve On-Call Professional Consultants for As-Needed Services

RECOMMENDATION AND STAFF SUMMARY:

The City of Gardena is experiencing an unprecedented level of activity in its Capital Improvement Program, with a record-high CIP budget of $71.5M and 44 projects. Additionally, the City has been averaging over 1,000 plan check reviews and encroachment permits in the public right-of-way annually for the past three years. The current on-call Professional Services Agreements, approved by the City Council in 2019 with various firms, are set to expire in September 2024.

Various on-call professional services are essential to support the City's efforts in completing budgeted CIP projects, which include parks, facility remodels, feasibility studies, traffic analysis, specialized soil testing and inspections, and roadway infrastructure, including underground pipes. Utilizing consultants provides the departments with the flexibility needed to address the diverse requirements of these projects with minimal internal staffing, while also leveraging the consultants' specialized expertise.

Typically, procuring a specific consultant agreement from issuing the initial Request for Proposals (RFP) to obtaining Council approval and executing the contract can take several months. This process includes not only developing the RFP but also fulfilling all contract agreement requirements, including insurance, which also requires considerable time. To streamline this process, many local agencies have adopted the use of on-call consultants, which is also acceptable method by the Caltrans.

On-call contracts for professional services are an effective means to secure engineering, architecture, and other professional expertise, ensuring that CIP projects and studies are completed in a timely and cost-effective manner. The City can engage consultants individually

for each specific scope of work or utilize the list as prequalified consultants and obtain proposals. Attached for review are the active insurance details and an on-call Professional Services Agreement (PSA). This agreement, along with the consultant's fee schedule, will be executed for each selected firm. However, as these agreements are for on-call, as-needed services, there is no guarantee of work for any firm.

On May 9, 2024, the Public Works Department issued a Request for Qualifications (RFQ, See Attached), which was advertised on the City's website and in IMS publication for public sector/government RFPs/RFQs. Fifty-seven Statements of Qualifications (SOQs) were received by June 13, 2024. The SOQs were reviewed and evaluated by the Director of Public Works and the Assistant Director of Public Works based on the following eight major criteria:

1. Presentation and Content (5%)
2. Project Manager's Experience (5%)
3. Familiarity/Experience with the Local Region (5%)
4. Qualification of All Team Members (20%)
5. Team Resources and Availability (30%)
6. Relevant Project Experience (20%)
7. References (5%)
8. Fee Schedule (10%)

Each criterion was scored on a scale of 0-100 and ranked according to the highest average score. Unlike construction contracts, where the award goes to the lowest responsible bidder, professional service contracts are awarded to qualified firms based on their overall qualifications and reasonable fee structures.

Staff respectfully recommends that the City Council:
1) Approve the following top-rated firms to provide as-needed professional services in six categories for a duration of three years, with an option for staff to extend the contract for an additional two years if the consultants perform satisfactorily:

- General Civil Engineering Design (10 out of total 18 firms selected) – Cannon Corporation; Onward Engineering; TAIT & Associates, Inc.; PSOMAS; NV5, Inc.: DMS Consultants, Inc.; Kreuzer Consulting Group., David Evans and Associates, Inc.; AZTEC Engineering Group, Inc.; and John M. Cruikshank Consultants, Inc.
- Construction Management and Inspection (5 out of total 10 firms selected) – Anser Advisory Management, LLC; PSOMAS; Onward Engineering; Cannon Corporation; and TRANSTECH Engineers, Inc.
- Traffic Engineering (5 out of total 12 firms selected) – Hartzog & Crabill, Inc.; JMDiaz, Inc.; TJKM Transportation Consultants; David Evans and Associates, Inc.; Iteris, Inc.
- Architecture and Landscape Architecture (5 out of total 9 firms selected) – Architerra Design Group; BGB Design Group; IDS Group; BREEN Design Group; VERDE DESIGN, Inc.
- Geotechnical Engineering, Geology and Material Testing (3 out of total 5 firms selected)

– Terracon Consultant, Inc.; NV5, Inc.; Ninyo & Moore, Inc.

- Staff Augmentation (3 out of total 3 firms selected) – Project Partners, Inc., Kimley-Horn and Associates, Inc., and Transtech Engineers, Inc.

2) Authorize the City Manager to approve contract amounts up to $100,000 per each project in each category during the on-call contract term. Any services exceeding this amount will be agendized for Council review.

FINANCIAL IMPACT/COST:

The consultants will be used on an as-needed basis, and costs associated with CIP projects will be charged directly to those projects.

ATTACHMENTS:

Consultant Agreement_Anser Advisory Management.pdf
Consultant Agreement_Architerra Design Group.pdf
Consultant Agreement_AZTEC.pdf
Consultant Agreement_BGB Design Group.pdf
Consultant Agreement_BREEN Design Group.pdf
Consultant Agreement_Cannon Corporation.pdf
Consultant Agreement_David Evans and Associates.pdf
Consultant Agreement_DMS Consultants.pdf
Consultant Agreement_Hartzog and Crabill.pdf
Consultant Agreement_IDS Group.pdf
Consultant Agreement_Iteris.pdf
Consultant Agreement_JMDiaz.pdf
Consultant Agreement_John M. Cruikshank Consultants.pdf
Consultant Agreement_Kimley-Horn and Associates.pdf
Consultant Agreement_Kreuzer Consulting Group.pdf
Consultant Agreement_Ninyo and Moore.pdf
Consultant Agreement_NV5.pdf
Consultant Agreement_Onward Engineering.pdf
Consultant Agreement_Project Partners.pdf
Consultant Agreement_PSOMAS.pdf
Consultant Agreement_TAIT and Associates.pdf
Consultant Agreement_Terracon Consultants.pdf
Consultant Agreement_TJKM Transportation Consultants.pdf
Consultant Agreement_Transtech Engineers.pdf
Consultant Agreement_Verde Design.pdf

APPROVED:



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Clint Osorio, City Manager

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 17B.
Section: DEPARTMENTAL ITEMS - PUBLIC WORKS
Meeting Date: March 24, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Award Engineering Design Services Contract for the Western Ave Street Improvement Project, Redondo Beach Blvd. to Rosecrans Ave., JN 556 to Cannon Corporation, in the Amount of $154,927 and Approve a 10% Contingency in the Amount of $16,000

COUNCIL ACTION REQUIRED:

Staff Recommendations:

- Award Engineering Design Services Contract and Approve Contingency

RECOMMENDATION AND STAFF SUMMARY:

The Western Avenue Street Improvement Project, from Redondo Beach Blvd. to Rosecrans Ave., is part of the City's ongoing Capital Improvement Program (CIP) and is identified in the Pavement Management Program (PMP). The program aims to preserve and extend pavement life through surface treatments, asphalt overlays to enhance structural capacity, and full reconstruction where pavement has reached the end of its lifecycle. Improvements typically include the replacement of access ramps to meet ADA requirements, traffic striping and signage, and repair or replacement of cross gutters, damaged curb and gutter, sidewalks, and trees.

The proposed design services include the preparation of plans, specifications, and cost estimates. Scope of work consists of research and data collection, utility coordination, design survey, base mapping, centerline ties, bid and construction support, and preparation of as-built plans.

Staff issued a Request for Proposals (RFP) for Engineering Design Services to four (4) on-call consultants. By the March 12, 2026 deadline, two (2) proposals were received from Cannon Corporation and JMC2. Following evaluation, staff recommends awarding the contract to Cannon Corporation based on its demonstrated understanding of the project, relevant experience including prior work for the City of Gardena, and a lower proposed fee by $2,513. The final design phase is expected to take approximately six (6) months, after which the project will be advertised for construction bids.

Cannon Corporation currently provides civil engineering design services to several public agencies, including the cities of Fullerton, Irvine, El Monte, Redondo Beach, and Anaheim. Established in 1976, the firm is staffed with qualified professionals and has the capability to ensure the project meets all applicable engineering standards. Their services will supplement the capacity of the Public Works Engineering Division in delivering this project.

Staff respectfully recommends that the City Council award a Engineering Design Services for the Western Ave Street Improvement Project, from Redondo Beach Blvd to Rosecrans Ave., JN 556, to Cannon Corporation in the amount of $154,927, and approve a 10% contingency in the amount of $16,000, to be utilized as needed.

FISCAL IMPACT/COST:

FY 2025-2026 Project Budget and Funding Source: $900,000 Prop. C and $650,000 Measure M Local

APPROVED:



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Clint Osorio, City Manager

Attachments

Cannon Proposal JN 556.pdf
Consultant Agreement_Cannon Corporation.pdf
RFP - Western Ave Street ImprovementJN 556.pdf
Project Location Map JN 556.pdf

March 17, 2026

Mr. Jun De Castro, Associate Engineer
City of Gardena, Public Works Engineering
1717 West 162nd Street
Gardena, CA 90247-3778

PROJECT: **WESTERN AVENUE STREET IMPROVEMENTS –**
REDONDO BEACH BOULEVARD TO ROSECRANS AVENUE, JN 556

Dear Mr. De Castro and Proposal Review Committee:

Cannon Corporation (Cannon) greatly appreciates the opportunity to present our proposal to provide professional engineering design services for the Western Avenue Street Improvements Project (Project), JN 556, from Redondo Beach Boulevard to Rosecrans Avenue (length = 0.90± miles). This effort will require a specialized team with knowledge, background and capabilities to complement the City's staff and resources to achieve success in rehabilitating the asphalt pavement, striping and improving pedestrian accessibility/safety.

Project Team. The Cannon team will be led by **Project Manager, Gary Solsona, PE, QSD**, who will be the single point of contact for the City. With more than 24 years of civil engineering experience in providing management and design of similar street improvement projects with the City (including the 170th Street Improvements JN 944, Vermont Street Improvements JN 959 & 996, and Artesia Blvd Street Improvements JN 935). Our prior work with the City of Gardena has provided us with a comprehensive understanding of the City's expectations and has enabled us to establish strong, effective working relationships with City staff. Gary will be a dedicated resource in successfully completing this project in a timely manner and will be supported by Karena Diep, EIT, as Senior Project Engineer and Andy Rowe, PE, as QA/QC Manager. Topographic survey will be provided by our subconsultant KDM Meridian.

We acknowledge that the work will be completed under the terms and conditions of our on-call agreement with the City. We are prepared to begin work as soon as we receive a Notice to Proceed from your office. The fees quoted in this proposal are valid for 60 days from this date and are based upon current California Prevailing Wages.

Sincerely,

Gary Solsona, P.E., QSD
Director, Public Infrastructure Division
C 68420

PROJECT UNDERSTANDING AND APPROACH

This important project reflects the City's commitment to enhance the aged asphalt pavement along Western Avenue, improving both drivability and aesthetics, while prioritizing pedestrian accessibility and safety within the project limits. The Cannon team will develop a comprehensive final construction package that includes plans, specifications, and an engineer's estimate (PS&E) for the City to effectively bid the Western Avenue Street Improvements Project, JN 556.

Our preliminary assessment of the asphalt pavement during our site visit indicates an overall condition is "good", with light to moderate longitudinal block cracking (*see Photo 1 on next page)* within the vehicular wheel path, localized alligator cracking and aged pavement. This assessment aligns with the City's Pavement Condition Index (PCI) of generally mid-70s to mid-80s within the project limits, as documented in the City's August 2024 Pavement Management Program Report. Prior to the 50% submission, we will conduct a site walk with the City's Project Manager and/or Inspector to evaluate the pavement condition and identify which trees to remove and replace.

During this site walk, we will assess the need for resurfacing (such as microsurfacing or slurry seal), rehabilitation (via cold mill and overlay) and localized AC pavement dig-outs, as well as the removal and replacement of damaged curb and gutter, sidewalks (*see Photo 2 on next page*), cross gutters and driveways and upgrading existing non-ADA compliant curb ramps to ADA standards (*see Photo 3 on next page*). This site review will run concurrently with Cannon's assessment of existing conditions. Based on the findings from our site walk with City staff, we will prepare the 50% plans to confirm that the proposed improvements align with the City's expectations.

Within the project limits of Western Avenue, there are several locations featuring existing concrete pavement, particularly just north of the intersection of Redondo Beach Boulevard and along the northbound and southbound curbside lane. Our design recommendations for pavement rehabilitation assume that the existing concrete pavement will not require paving/reconstruction; instead, any necessary paving will occur outside these limits, except where damage necessitates new loops.

Additional considerations for this project include:

- Traffic signal improvements (limited to loop replacement, battery backup systems, pedestrian push buttons, and street name signs only)
- Adjustment of all manholes and utility covers to final pavement grade
- Coordination with City staff to locate planting of new trees within existing tree wells where there is no tree, or tree is dead
- Restriping and replacement of pavement markings within the project limits, including damaged or poor condition markings.

Photo 1: Existing longitudinal cracking along wheel path



Photo 2: Uplifted/damaged sidewalk requires replacement to ADA compliance

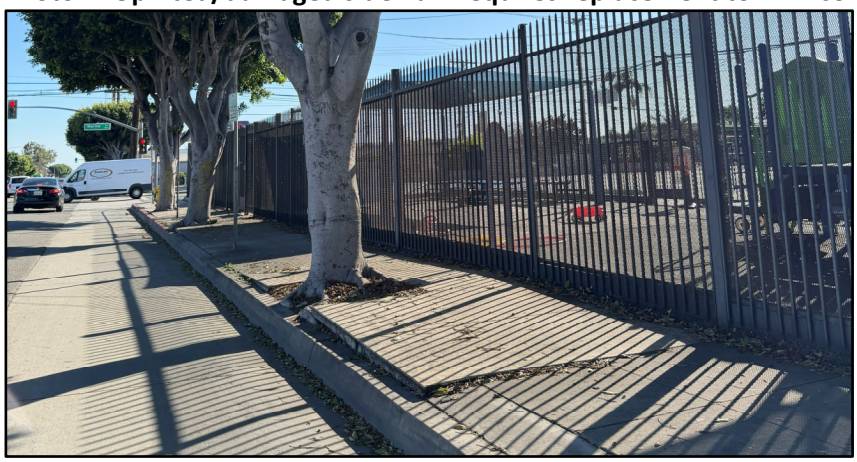


Photo 3: Existing curb ramp is missing detectable warning surface and top landing. Upgrade to ADA compliance



SCOPE OF WORK

Phase A. Preliminary Engineering

Task 1. Kickoff Meeting/Progress Meetings (4 total meetings)

We will orchestrate and attend a Project Kickoff Meeting with appropriate personnel from the City. This meeting agenda will focus on project understanding, team involvement, project constraints, and the anticipation of design development impediments. This meeting will also include a project introduction, review of background information and project scope, and define the project schedule. This meeting represents a key opportunity for representatives from the City to steer the consultant team and further clarify critical elements of the project scope.

In addition to the kick-off meeting, we will conduct progress meetings at 50%, 90% and 100% milestone submittals with City staff by video conference to discuss and review project work status submittals, overall design progress and upcoming schedule milestones.

We will prepare and transmit meeting agendas to City staff a minimum of 24 hours prior to the scheduled meeting dates. Meeting minutes will be prepared and distributed to attendees within 1 week of the kickoff/progress meetings.

Task 2. Data Collection

We will research and obtain available data (to facilitate the final engineering design), including utility company contact names from City's utility research, City & County record documents, and as-builts/record drawings. All data will be compiled, reviewed, and made available to the project team throughout the design effort.

Task 3. Utility and Stakeholder Coordination

We will submit initial utility notifications (using City-provided letterhead) to utility companies requesting copies of their maps, plans, and/or sketches of their existing and/or proposed facilities. We will use utility companies from a DIGALERT and/or a City-provided list. We will submit 2nd utility notices (with 90% plans) within 1 week after issuance of the 90% PS&E submittal to City staff, for verification of facilities. We will submit final utility notices along with approved plans, a tentative pre-construction meeting date and a tentative schedule date for construction. We will maintain a utility log to track who and when notifications were sent to and document the responses to the notices. In addition to written notices, we will follow up on utility notices by telephone, email or in person to confirm receipt and action.

Gardena Transit Coordination: Since there are several bus stops located within the project limits, we will contact Gardena Transit (GTrans) to give early notification of the project and obtain early feedback on the anticipated processes and procedures regarding bus stop locations.

Task 4. Topographic Survey

Topographic survey will be performed primarily through manned aerial photogrammetric methods, supplemented with targeted ground surveys for nine curb ramp locations where we recommend preparing detailed curb ramp design due to tight site constraints and/or obstructions (such as power poles) where reliance on referencing only a standard plan would be insufficient for proper construction:

1) 154th Pl - SE curb return
2) 153rd St - NW curb return
3) 152nd St - SW curb return
4) Marine Ave - SW curb return
5) 149th St - SE curb return
6) 146th St - NE curb return
7) 146th St - SE curb return
8) 145th St - SE curb return
9) 144th St - SW curb return

Aerial Targeting and Mapping: We will set sufficient aerial targets for aerial photogrammetry and perform aerial mapping of an approximate 125-foot wide corridor along Western Avenue for length of project limits. Imagery processed to produce a color orthophoto and a digital terrain model (DTM) with 1-foot contours. We will prepare "working" design cross sections at 25-foot intervals based on the DTM

Ground Survey: Scope includes establishment of survey control including centerline monuments, benchmarks, and aerial targets and targeted Topographic survey of nine curb returns per the abovementioned list

Task 4.1 Monument Perpetuation

- Identify centerline monuments that may be impacted by construction. Per the RFP, our scope of work and fee is based on preparing sixteen (16) total corner records for the sixteen (16) intersections included in the project
- Tie-out impacted survey monuments based on approved construction plans.
- Draft Pre-Construction Corner Records and submit to County Surveyor for approval.

Task 5. Base Mapping & Field Review

Upon initiation of base map preparation, Cannon will perform a comprehensive field review within the project limits to note existing conditions that may affect the design (e.g. repair to damaged sidewalk, curb, gutter and driveways), note access concerns / traffic control concerns, note potential utility issues and other construction challenges and collect a photo-document log of the project site. From the data collected during our field review, the project's existing CAD base mapping will be updated.

Utilizing field review, topo survey and as-built information, we will prepare the base maps (1"=40' scale) in AutoCAD, which will include dimensions, street names, north arrow, scale, match lines, street centerline, existing R/W, stationing, approximate location of surface topographic features, and approximate location of surface and underground utilities.

Phase B. Design

Task 6. 50% PS&E

We will develop 50% level design recommendations for the proposed street improvements, which will generally consist of pavement resurfacing (e.g. slurry seal) and/or rehabilitation (e.g. cold mill and overlay), adjustment of surface utilities to new finished grade, removal and replacement of damaged curbs, gutters, sidewalks, cross gutters, removal and replacement of trees identified by the City, ramps, and related improvements, as necessary, traffic signal improvements limited to battery backup systems, pedestrian push buttons and street name signs only, and upgrading existing non-ADA compliant curb ramps to current ADA compliance. For proposed curb ramps, the 50% plans will reflect a construction note callout only. Design details of curb ramps, at the nine curb return locations specified in Task 4, will be included in the 90% plans.

For the proposed pavement rehabilitation, our design recommendations assume that the existing concrete pavement will remain intact, and that proposed paving will only occur outside these limits, unless damage necessitates the installation of new loops.

Once the preliminary design and recommended approaches are approved by City staff, the final engineering will advance and refine the preliminary design concepts, to completion of the final construction documents.

Plans: Based on review of the project limits and scope of work, the following is the anticipated 36" x 24" plan sheet count:

- One (1) Title Sheet
- One (1) Typical Sections Sheet
- Two (2) Curb Ramp Details Sheet (9 total curb ramps at 1"=5' or 10' horizontal scale)
  - *Note: to be provided at the 90%, 100% and Final Plans submittal only*.
- Three (3) Street Improvement Plan Sheets (at 1"=40' scale, plan view only)
- Three (3) Signing and Striping Improvement Plan Sheets (at 1"=40' scale)

  Total = Ten (10) Sheets

Specifications: We will prepare technical specifications based on the proposed improvements. We will provide a bid schedule for items required by the plans, or items needed to accomplish the project construction in the general provisions and include them in the Contractor's bid list. We will reference special provisions to the Standard Specifications for Public Works Greenbook (latest edition), Caltrans or other appropriate specifications. The

City will furnish the front-end contract and insurance documents to complete the specification package.

Engineer's Estimate: A detailed engineer's opinion of probable construction costs will be developed in accordance with the City's requirements for each milestone submittal to the City. The estimates will incorporate recent relevant bid prices, price quotes from equipment vendors as necessary, and will reflect the most recent trends in construction pricing.

QA/QC Reviews: Prior to all milestone submittals for City plan check review, an experienced/independent in-house team, led by Cannon's QA/QC Manager, will perform a thorough review of said documents to confirm their quality, clarity, and that all project goals are being met. Deliverables will be prepared in accordance with engineering practices that address required standards and guidelines. Documents submitted to the City will be independently checked and backchecked. The review process will include a 2nd thorough backcheck review of all recommended corrections. We will include written responses with resolution(s) to City comments for each resubmittal.

Tasks 7 thru 9 90%, 100% and Final PS&E
We will develop the PS&E to 90%, 100% and Final bid-ready level and incorporate one round of City's 50%, 90% and 100% PS&E review comments.

Phase C. Bid & Construction Support

Task 10. Bid & Construction Support
We will support the City during the bid and construction phase of the project. This scope assumes the following for elements related to plans prepared by Cannon:

- Provide technical support to the City in answering bidders' questions and clarifications during a single bid period
- Attend the pre-construction meeting (attend in-person)
- Review Contract Submittals
- Respond to Contractor Request for Information

Our services are limited to the number of hours included in the fee estimate.

Task 11. As-built Plans
Contractor and City's construction representative redline drawings will be used for preparation of electronic as-built drawings. We will draft revision clouds around all construction revisions and will submit a PDF copy and ACAD files of the final As-builts for the City's records.

DELIVERABLES

- **Kickoff meeting/progress meetings**: Meeting Agendas & Minutes, Updated Project Schedule
- **Utility Coordination:** log and correspondence
- **Topographic Survey:** Topographic base map in AutoCAD; Corner records – approved signed/sealed in PDF format
- **50% , 90%, 100% & Final PS&E**: Plans (PDF), Specs (PDF & Word) and Estimate (PDF) and response to City's comments (PDF or Excel)
- **Bid & Construction Support:** Responses to RFIs, Responses to material submittals, As-built Plans (PDF)

ASSUMPTIONS

The following assumptions and exclusions apply to this proposal:

- City shall make available all existing data, record drawings and information relevant to the proposed project.
- Scope excludes outside agency fees, post-construction monument perpetuation, traffic control plan preparation, design of utility relocations, SWPPP preparation, water quality enhancements, design of gridded intersections, public outreach, advertising for bids and awarding of construction contracts, construction management, administration, inspection and materials testing for the construction phase, and construction staking.
- All work not set forth in the scope of work shall be deemed additional work. Should additional work be required, it is the responsibility of City staff and/or Cannon to initiate negotiations for such work. Additional work will be charged at our regular hourly rates per the on-call services agreement with the City if a fee is not negotiated. Additional work will not be commenced without written authorization from City staff.

SCHEDULE (provided herein)

FEES (a detailed breakdown of the fee is provided herein) Not To Exceed $154,927.00

T&M Not to Exceed are based on the rates per the Professional Services Agreement dated September 10, 2024 for On-Call General Civil Engineering Services.

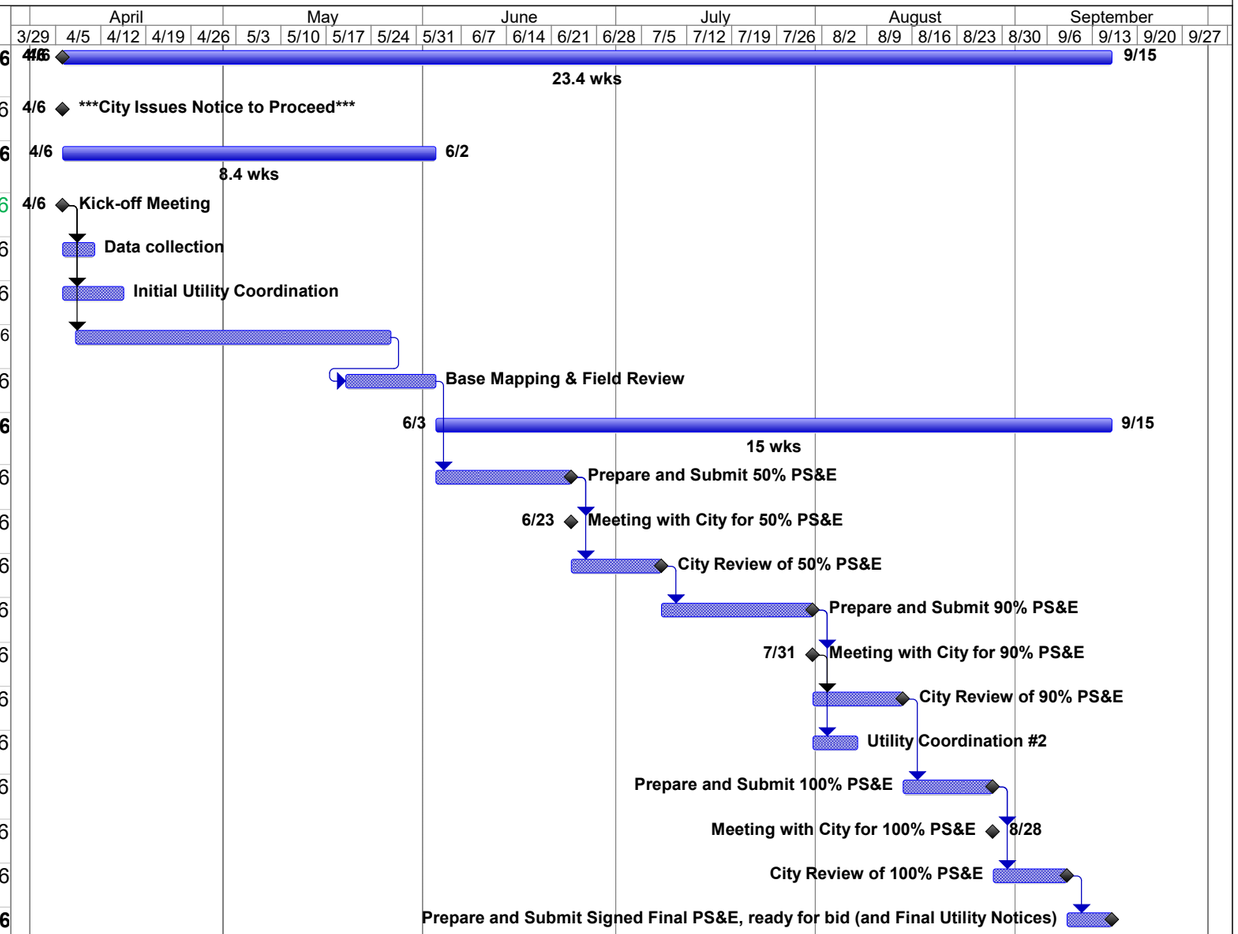
CALIFORNIA PREVAILING WAGE

It is our understanding that this project qualifies for California Prevailing Wages.

If the scope of our work requires skilled trades which are subject to Prevailing Wage requirements, then our rates will reflect this. If the scope of our work does not require skilled trades which are subject to Prevailing Wage requirements, our rates will not reflect prevailing wage rates. We will need a DIR Project ID so that we can file our 72-hour notification prior to performing on-site work.

City of Gardena: Proposal for Western Avenue Street Improvements, JN 556

ID	Task Name	Duration	Start	Finish
1	**PROJECT SCHEDULE**	**23.4 wks**	**Mon 4/6/26**	**Tue 9/15/26**
2	***City Issues Notice to Proceed***	0 wks	Mon 4/6/26	Mon 4/6/26
3	**PHASE A: PRELIMINARY ENGINEERING**	**8.4 wks**	**Mon 4/6/26**	**Tue 6/2/26**
4	Kick-off Meeting	0 days	Mon 4/6/26	Mon 4/6/26
5	Data collection	1 wk	Mon 4/6/26	Fri 4/10/26
6	Initial Utility Coordination	1.5 wks	Mon 4/6/26	Wed 4/15/26
7	Topographic Survey	7 wks	Wed 4/8/26	Tue 5/26/26
8	Base Mapping & Field Review	2 wks	Wed 5/20/26	Tue 6/2/26
9	**PHASE B: DESIGN**	**15 wks**	**Wed 6/3/26**	**Tue 9/15/26**
10	**Prepare and Submit 50% PS&E**	3 wks	Wed 6/3/26	Tue 6/23/26
11	Meeting with City for 50% PS&E	0 days	Tue 6/23/26	Tue 6/23/26
12	City Review of 50% PS&E	2 wks	Wed 6/24/26	Tue 7/7/26
13	**Prepare and Submit 90% PS&E**	3.5 wks	Wed 7/8/26	Fri 7/31/26
14	Meeting with City for 90% PS&E	0 days	Fri 7/31/26	Fri 7/31/26
15	City Review of 90% PS&E	2 wks	Fri 7/31/26	Fri 8/14/26
16	Utility Coordination #2	1 wk	Fri 7/31/26	Fri 8/7/26
17	**Prepare and Submit 100% PS&E**	2 wks	Fri 8/14/26	Fri 8/28/26
18	Meeting with City for 100% PS&E	0 days	Fri 8/28/26	Fri 8/28/26
19	City Review of 100% PS&E	1.5 wks	Fri 8/28/26	Tue 9/8/26
20	**Prepare and Submit Signed Final PS&E, ready for bid (and Final Utility Notices)**	**1 wk**	**Wed 9/9/26**	**Tue 9/15/26**



Updated: Thu 3/12/26

SUMMARY	Inactive Task	Inactive Summary	Manual Summary Rollup	Finish-only
Task	Inactive Task	Manual Task	Manual Summary	
Milestone	Inactive Milestone	Duration-only	Start-only	

Cannon
19000 Macarthur Blvd, Suite 400
Irvine, CA 92612
949.753.8111

City of Gardena
Western Avenue Street Improvements Project, JN 556
Fee Proposal

Cannon Fee Schedule Classification	*Director*		*Principal Engineer*		*Sr. Project Engineer*		*Design Engineer*		*Engineering Assistant II*		*KDM Meridian*	Estimated Cannon Hours	Estimated Cost
Project Role	**Project Manager**		**QA/QC & Technical Design Support**		**Sr. Project Engineer**		**Design Engineer**		**Project Assistant**		**Survey**		
	$307		$225		$185		$160		$138		Subconsultant		
Task	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Cost		
Phase A. Preliminary Engineering													
Task 1. Kickoff Meeting/Progress Meetings (4 total meetings)	12	$3,684			5	$925		$0	1	$138		18	$4,747.00
Task 2. Data Collection	1	$307			1	$185		$0	6	$828		8	$1,320.00
Task 3. Utility and Stakeholder Coordination	1	$307			4	$740		$0	12	$1,656		17	$2,703.00
Task 4. Topographic Survey (Aerial)	1	$307			1	$185	4	$640	1	$138	$45,947	7	$47,217.00
Task 4.1 Monument Perpetuation (16 total monuments)	2	$614							1	$138	$21,120	3	$21,872.00
Task 5. Base Mapping & Field Review	6	$1,842			28	$5,180	48	$7,680				82	$14,702.00
Subtotal	**23**	**$7,061**			**39**	**$7,215**	**52**	**$8,320**	**21**	**$2,898**	**$67,067**	**135**	**$92,561.00**
Phase B. Design													
Task 6. 50% PS&E	12	$3,684	6	$1,350	42	$7,770	76	$12,160				136	$24,964.00
Task 7. 90% PS&E	8	$2,456	6	$1,350	24	$4,440	58	$9,280				96	$17,526.00
Task 8. 100% PS&E	4	$1,228	1	$225	20	$3,700	24	$3,840				49	$8,993.00
Task 9. Final signed PS&E, bid-ready	1	$307			2	$370	2	$320				5	$997.00
Subtotal	**25**	**$7,675**	**13**	**$2,925**	**88**	**$16,280**	**160**	**$25,600**				**286**	**$52,480.00**
Phase C. Bid & Construction Support													
Task 10. Bid & Construction Support	6	$1,842			12	$2,220	12	$1,920				30	$5,982.00
Task 11. As-built Plans	2	$614			2	$370	12	$1,920				16	$2,904.00
Subtotal	**8**	**$2,456**			**14**	**$2,590**	**24**	**$3,840**				**46**	**$8,886.00**
Total Estimated Hours	*56*	*$17,192*	*13*	*$2,925*	*141*	*$26,085*	*236*	*$37,760*	*21*	*$2,898*	*$67,067*	*467*	*$153,927.00*
Reimbursables													$1,000
												NOT TO EXCEED GRAND TOTAL =	***$154,927***

Resumes

Gary Solsona, PE, QSD Project Manager



Professional Registration

- Civil Engineer, California, No. 68420
- Qualified SWPPP Developer – Practitioner #234666

Education

- Bachelor of Science, Civil Engineering, California State Polytechnic University, Pomona, California

Professional Affiliations

- Member – ASCE, ACEC and APWA
- Past Board Member – Filipino American Society of Architects and Engineers

Mr. Solsona has 24 years of civil engineering experience in public works design, consisting of award-winning active transportation, roadway widening, street rehabilitation and intersection improvements; sound wall and retaining wall design; and preparation of traffic control plans and project study reports. He is recognized in the industry as an ADA design specialist. His proactive approach is carried out seamlessly through project management, engineering design development, and construction support services to public agencies throughout Southern California and he has a proven track record in providing innovative, cost-saving, and sustainable solutions (such as alternative pavement rehabilitation methods, including full depth reclamation and cold-in-place-recycling) on numerous street improvement projects for major arterials and residential streets.

Artesia Boulevard Arterial Improvements, Gardena, California: The City of Gardena wanted to replace existing medians along Artesia Boulevard, from Western Avenue to Vermont Avenue, with a new decorative hardscape paving solution. Based on prior discussions with City staff, the Cannon Team evaluated and presented four paving solutions to the City. Our team prepared a design study (exhibit) to convey the proposed limits of add or deducted hardscape for City direction. Following approval of the conceptual design direction, Cannon completed revisions to the previously submitted 95% design PS&E. Mr. Solsona served as Project Manager.

Redondo Beach Blvd Arterial Improvements, Gardena, California: Cannon provided PS&E design services to improve safety, access, and traffic operations along Redondo Beach Boulevard in Gardena. The project involved modifying raised medians, extending left-turn pockets, and improving traffic channelization. Additional improvements included pavement reconstruction, bulb-outs, ADA-compliant curb ramps, and traffic signal upgrades for a 2-mile stretch of the boulevard. Mr. Solsona served as Project Manager.

170th Street Improvements, Gardena, California: This project spanned 0.50 miles from Normandie Avenue to Vermont Avenue. Funded partly by $500,000 from the Federal Surface Transportation Program, the project focused on enhancing street drivability and aesthetics. Key accomplishments included rehabilitating asphalt concrete pavement, repairing concrete curbs and sidewalks, upgrading curb ramps to ADA standards, and installing a traffic signal system battery backup at a major intersection. Cannon's role encompassed preparing construction plans, specifications, cost estimates, and handling the E-76 Authorization documentation, culminating in a project that met the City of Gardena's safety and accessibility standards. Mr. Solsona served as Project Manager.

Select Project Experience Summary

- Gardena Catch Basin Screens Project, Gardena, California
- Rowley Park Restroom, Gardena, California
- Anaheim Modjeska Park Underground Storm Water Detention and Infiltration System Anaheim, California

Andy Rowe, PE, QSD/P, LEED AP Design Manager



Professional Registration

- Registered Civil Engineer, California, No. 75626
- LEED Accredited Professional
- Qualified SWPPP Developer

Education

- Bachelor of Science, Civil Engineering, California Polytechnic State University, San Luis Obispo, California

Certifications

- Certified Erosion and Sediment Control Lead Course, Washington State Department of Ecology

Presentations

- The New ADA Design Standards: When, Where, and How?, Lorman Education Services
- A Comprehensive Approach to Building Excellent ADA Facilities within the Public Right-of-Way, Lorman Education Services

Mr. Rowe's expertise includes engineering design services for both public and private developments since 2004. He is knowledgeable in ADA design requirements for sidewalks, curb, and transportation projects. He is also knowledgeable in roundabout designs as well as roadway widening and street improvements. His storm drainage design experience includes extensive work with the treatment of runoff from the development of new impervious surfaces with the use of bio-swales and filter media. As a LEED Accredited Professional, he looks forward to the challenge of finding a balance between development cost and environmentally responsible design. He has provided LEED consulting services for a variety of institutional projects.

Measure K-14 Street Repair and Rehabilitation Program, Grover Beach, California: Cannon provided design, bidding, and construction phase support services for the project with the following scope of work included a field survey of five miles of roadway, including Right-of-Way, utilities, and 150 existing ADA ramps. The design included intersection improvements to alleviate existing drainage/flooding issues using cross gutters as well as re-grading and re-aligning roadways, analysis and improvement of existing ADA curb ramps to meet current compliance standards, and analysis for potential green infrastructure improvements such as bioretention, bioswales, and infiltrators. Mr. Rowe served as Project Engineer.

Pavement Rehabilitation Design Services, Carpinteria, California: Cannon provided consulting design services and construction support for pavement rehabilitation for Carpinteria Avenue, 8th Street, and Nipomo Drive. We prepared PS&E and provided engineering support services during construction. This project included roadway rehabilitation design considering existing materials conservation methods such as crack and seat of existing concrete roadway surface; full depth reclamation with cement roadway pavement improvement design method; new bulbout, curb ramps, and crosswalk design; and signage and striping. Mr. Rowe served as Project Engineer.

Coldwater Canyon Pavement Design and Construction Support, Beverly Hills California: The City of Beverly Hills selected Cannon to provide full design and engineering services for pavement rehabilitation and reconstruction. The scope of work included evaluating existing roadway sections, developing horizontal and vertical alignment improvements, and upgrading ADA ramps resulting in improved roadway performance, safety, and accessibility in this key corridor. Mr. Rowe served as Project Engineer.

Select Project Experience Summary

- 21st Street: Complete Street Design and Stormwater Improvements, Paso Robles, California
- Wright Way Design, Paso Robles, California
- Hutton Road Widening, San Luis Obispo, California
- 12th Street Green Improvements, Paso Robles, California
- Design for Community Development Block Grant 2022 Curb Ramp Project, San Luis Obispo, California

Karena Diep, EIT Project Engineer



Professional Registration

- Engineer-in-Training, California, No. 170694
- LEED Accredited Professional
- Qualified SWPPP Developer

Education

- Bachelor of Science, Civil Engineering, University of California, Irvine, California

Ms. Diep brings five years of experience working on various projects within both the public and private sectors, including street improvements, water and wastewater resources, and BMP layouts. She is responsible for tasks including drafting and preparing cost estimates. Ms. Diep has worked with numerous agencies and municipalities throughout Southern California, such as the City of Gardena, City of Los Angeles, and Port of Long Beach, and she is thoroughly familiar with regulations and design standards. Ms. Diep uses her attention to detail and efficiency when working on different projects and strives to help produce high quality designs.

Artesia Boulevard Arterial Improvements, Gardena, California: The City of Gardena wanted to replace existing medians along Artesia Boulevard, from Western Avenue to Vermont Avenue, with a new decorative hardscape paving solution. Based on prior discussions with City staff, the Cannon Team evaluated and presented four paving solutions to the City. Our team prepared a design study (exhibit) to convey the proposed limits of add or deducted hardscape for City direction. Following approval of the conceptual design direction, Cannon completed revisions to the previously submitted 95% design PS&E. Ms. Diep served as Project Engineer.

Vermont Street Improvements, Gardena, California: The City of Gardena wanted to enhance deteriorated Asphalt Concrete (AC) pavement to improve drivability, aesthetics, pedestrian safety, and ADA egress within the project limits. Improvements from Artesia Blvd. to approximately 350' north of Gardena Blvd. This project included Federal funds, Measure M local funds, and coordination with both Caltrans and Union Pacific Railroad. The City selected Cannon to prepare a final construction package consisting of plans, specifications, and an engineer's estimate (PS&E) for the City to successfully bid the Vermont Street improvements for construction. The PS&E construction documents included AC pavement rehabilitation, with localized dig-outs; PCC repair of damaged curb and gutter, sidewalk, and upgrades to non-ADA compliant curb ramps (along the southbound project limits). This project also included median drive access roads and parking lots. Ms. Diep served as Project Engineer.

Rio Vista Street and Lincoln Avenue Pavement Rehabilitation and Sewer Improvements, Anaheim, California: The City of Anaheim wanted to complete street improvements in conjunction with a sewer improvement project. Cannon provided design services for asphalt concrete (AC) pavement rehabilitation, drainage improvements, and replacement of damaged Portland cement concrete (PCC) curb, gutter, sidewalk, driveway, and cross gutters. We also prepared traffic control plans and obtained an approved Caltrans encroachment permit for improvements at Rio Vista Street and Lincoln Avenue. Work also involved obtaining an approved Caltrans encroachment permit for the proposed sewer improvements at the intersection of Rio Vista Street and Lincoln Avenue. Ms. Diep served as Project Engineer.

Select Project Experience Summary

Ms. Diep has served as Project Engineer on the following projects:

- 4th Street – Phase II, Santa Monica, California
- Los Angeles Sidewalk Repair Program, Los Angeles, California
- Fullerton 44085 Raymond Avenue Pavement Rehabilitation, California
- Irvine Civic Center Secured Parking Lot Expansion, Irvine, California

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CITY OF GARDENA
CONSULTANT AGREEMENT WITH CANNON CORPORATION

This Agreement is entered into this 10th day of September, 2024, by and between the **City of Gardena**, a municipal corporation ("City") and **Cannon Corporation,** a CA Corporation ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:

   A. Whereas, City is desirous of obtaining the as-needed professional on-call consultant services in the following category or categories:
      - General Civil Engineering Design
      - Construction Management & Inspection

   B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to accomplish these services; and

   C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement; and

   D. Whereas, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until **September 9, 2027 (3-yr term),** with an option to extend for one additional two-year at City's discretion, unless earlier terminated as provided below.

   A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.

   B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.

   C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City all data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in

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progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement is terminated by City for cause, other than lack of funding, or by Consultant without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

3. **SERVICES.** Consultant agrees to provide the services as specified in the City's Request for Qualification ("RFQ"), **Exhibit A**, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.

4. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.

5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's Response to City's RFQ, also known as the Statement of Qualifications (SOQ), which is incorporated herein as **Exhibit B**. In the event of any inconsistency between the terms of the proposal and this Agreement, it shall be resolved by giving precedence in the following order: (a) The Agreement (b) Exhibit A (c) Exhibit B.

6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.

7. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.

8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently

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and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.

9. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement shall be continuously monitored by the Public Works Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the Public Works Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Public Works Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Public Works Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.

10. **COMPENSATION.** Consultant shall be compensated as follows:

    A. Amount. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the attached fee schedule set forth in Exhibit B. Consultant's total compensation shall be based on each proposal the consultant submits and the City accepts for the services requested on a particular project.

    B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. For payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

    C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

11. **INSURANCE REQUIREMENTS.**

    A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall

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comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.

C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:

1. Commercial General Liability Insurance – a policy for occurrence coverage for bodily injury, personal injury and property damage, with coverage at least as broad as Insurance Services Office Form CG 00 01, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars ($1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance – a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars ($1,000,000.00) per accident.

3. Worker's Compensation and Employers Liability Insurance – a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

4. Professional Errors & Omissions ("E&O") – a policy with minimum limits of not less than One Million Dollars ($1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder. This policy shall be issued by an insurance company which is admitted to do business in the State of California.

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5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

   a. Additional insureds: "The City Gardena and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."

   b. Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."

   c. Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Gardena, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Gardena shall be excess and not contributing with the insurance provided by this policy."

   d. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Gardena, its officers, officials, agents, employees, and volunteers.

   e. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retentions over $25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of

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losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

H. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

12. **INDEMNIFICATION.** Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subconsultants, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subconsultants, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subconsultants under this Agreement, whether or not the Consultant, its employees, and/or authorized subconsultants are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. Notwithstanding the foregoing, to the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity and defense shall be limited to the extend required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence,

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recklessness, or misconduct of Consultant. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

13. **COOPERATION**. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

14. **INDEPENDENT CONTRACTOR**. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

15. **PERS ELIGIBILITY INDEMNIFICATION.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

    Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

16. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

17. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.

18. **CONFIDENTIALITY CLAUSE**. Consultant acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either state or federal ("Confidential Information"). Confidential Information includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, agency source code or object code, agency security data, or information identifiable to an individual that relates to any of these types of information. Consultant agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or Sub-consultants requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without City's express written consent or as provided by law. Consultant agrees to release such information or material only to employees or Sub-consultants who have signed a nondisclosure agreement, the terms of which have been previously approved by City. Consultant agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

    "Personal information" including, but not limited to, "Protected Health Information" (PHI) under Health Insurance Portability And Accountability Act (HIPAA), individuals' names, addresses, phone numbers, birth dates, and social security numbers collected, used, or acquired in connection with this Agreement shall be protected against unauthorized use, disclosure, modification or loss.

    HIPAA establishes national minimum standards for the use and disclosure of certain health information. The Consultant must comply with all HIPAA requirements and rules when determined applicable by the City. If City determines that (1) City is a "covered entity" under HIPAA, and that (2) Consultant will perform "business associate" services and activities covered under HIPAA, then at City's request, Consultant agrees to execute City's Agreement in compliance with HIPAA.

    Consultant shall ensure its directors, officers, employees, Sub-consultants or agents use personal information solely for the purposes of accomplishing the services set forth herein. Consultant and its Sub-consultants agree not to release, divulge,

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publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the City or as otherwise required by law.

Any breach of this provision may result in termination of the Agreement and demand for return of all personal information. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant's action or inaction.

19. **NONUSE OF INTELLECTUAL PROPERTY OF THIRD PARTIES**. Contractor shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Contractor has a license. Contractor shall indemnify and hold City harmless against all claims raised against City based upon allegations that Contractor has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Contractor pursuant to this Agreement.

20. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

21. **COMPLIANCE WITH LAWS.** Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

22. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.

23. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination

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based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.

24. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.

25. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.

26. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City:	City of Gardena 1700 West 162nd Street Gardena, California 90247 Attn: Allan Rigg Director of Public Works/City Engineer
To Consultant:	Cannon Corporation 16842 Von Karman Ave, Ste 150 Irvine, CA 92606 Attn: Gary Solsona Director of Public Infrastructure

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

27. **LICENSED STATUS.** Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.

28. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's own risk, until written instructions are received from City.

29. **PUBLIC RECORD ACT DISCLOSURE.** Consultant has been advised and is aware

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that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

30. **MAINTENANCE OF RECORDS.** Consultant shall maintain for a minimum of three (3) years from the completion date of the Services under this Agreement, the following records:

    A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;

    B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;

    C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

    D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.

31. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

32. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.

33. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

34. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

35. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover

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attorney's fees and court costs from the opposing party.

36. **PREPARATION OF AGREEMENT.** Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

37. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

38. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

39. **ELECTRONIC SIGNATURE**. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will reply on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA

Tasha Cerda, Mayor

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney

CONSULTANT – Cannon Corporation

Michael Cannon
Name

Sign: Michael Cannon
Title: President

Karen Morris
Name

Sign: Karen Morris
Title: COO

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Exhibit A

Request for Qualifications (RFQ)

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

CITY OF GARDENA

PUBLIC WORKS DEPARTMENT

REQUEST FOR QUALIFICATIONS (RFQ)

FOR

GENERAL CIVIL ENGINEERING DESIGN, CONSTRUCTION MANAGEMENT & INSPCTION, TRAFFIC ENGINEERING, ARCHITECTURE AND LANDSCAPE ARCHITECTURE, GEOTECHNICAL ENGINEERING/GEOLOGY AND MATERIAL TESTING, AND STAFF AUGMENTATION
ON-CALL PROFESSIONAL SERVICES:

MAY 2024

Memoranda:

Qualifications Due: **Thursday, June 13, 2024, 2:00 p.m. PST.**
City of Gardena Public Works Department: (310) 217-9568

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

TABLE OF CONTENTS

SECTION I NOTICE OF REQUEST FOR QUALIFICATIONS……. 1

SECTION II SCOPE OF SERVICES/SCOPE OF WORK…… 3

SECTION III SUBMITTAL REQUIREMENTS…… 7

SECTION IV FEE SCHEDULE…… 8

SECTION V SELECTION/EVALUATION CRITERIA…… 8

SECTION VI GENERAL CONDITIONS…… 9

SECTION VII AGREEMENT AND INSURANCE…… 9

SECTION VIII APPENDIX "A"-
Gardena Standard Professional Services Agreement…… 10

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

SECTION I

NOTICE OF REQUEST FOR QUALIFICATIONS

On-Call Professional Engineering, Architecture, and/or Landscape Architecture Services

NOTICE IS HEREBY GIVEN that the City of Gardena is requesting Statements of Qualifications (SOQ) from professional engineering, architecture, and/or landscape architecture consulting firms to provide on-call services related to our Public Works Capital Improvement Program and General Engineering. The work will be assigned on an as-needed basis for various projects in the City.

The Request for Qualifications (RFQ) provides information on the City of Gardena, the required scope of services, the consultant selection process, and the minimum information that must be included in the RFQ response. Proposals will be evaluated based on the overall best value to the City, considering factors such as quality, service, price, and any other criteria outlined herein, including but not limited to, the proposer's ability to meet the requirements, qualifications, and competencies set forth in the RFQ.

The Request for Qualifications (RFQ) can be obtained at http://www.cityofgardena.org/rfps/

Questions regarding this RFQ shall be directed to Kevin Kwak at (310) 217-9643 or kkwak@cityofgardena.org.

BACKGROUND

The City of Gardena is located in the South Bay region of Los Angeles County, California, and was incorporated on September 11, 1930, as a general law city. It operates under the Council-Manager form of government. The population is approximately 62,000, occupying approximately six (6) square miles. It is primarily built-out, with a few remaining undeveloped parcels and a 9.4-acre wetland preserve, Gardena Willows Wetland Preserve. Gardena is bordered by the cities of Torrance, Hawthorne, Carson, Los Angeles (L.A.), and the County of Los Angeles, including their unincorporated areas.

The Gardena roadways are divided into three (3) major street classifications: Arterial (26.8 Centerline miles), Collector (28.7 centerline miles), and Local (57.5 centerline miles). Combined, the entire network consists of 113 centerline miles of streets with a weighted average PCI of 81.

The existing city-owned wastewater collection system comprises approximately 89 miles of gravity collection system pipes ranging from 6 to 12 inches, approximately 2,080 manholes, and one lift station and its associated force main. The collection system pipes within the City discharge to the LACSD interceptor at over 100 locations.

The existing stormwater collection system consists of approximately 29 miles of gravity pipe system (City SD = 12 miles & LA County SD = 17 miles) and 795 total catch basins (City CB = 216 & LA County CB = 579). The collection system pipes within the City primarily discharge to the Dominguez Channel.

Lastly, note that Gardena's water system is operated and maintained by Golden State Water.

The City has six (6) parks with community buildings, two gymnasiums, and a parkette. Additionally, the Gardena Wetland Preserve is situated next to Johnson Park. The City is currently constructing a new pool and senior center community center. Furthermore, the newly acquired Chase Bank Building on Rosecrans

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Boulevard is slated to become a new Community Center, and Mas Fukai Park is in the construction document phase for improvements.

SUBMITTAL DEADLINE

Complete proposal/Statement of Qualification must be submitted no later than **Thursday, June 13, 2024, at 2:00 p.m. PST.** Three (3) hard copies and one complete PDF copy (on CD or memory stick) shall be address to:

City of Gardena
Public Works Department
1717 West 162nd Street
Gardena, CA 90247-3778
Attn: Kevin Kwak, Assistant Public Works Director

The City currently anticipates conducting the selection process according to the following schedule, which is subject to revision. The City reserves the right to modify the schedule as needed.

May 9, 2024	RFQ Released
June 3, 2024	RFI Deadline
June 13, 2024	Proposal/SOQ Deadline
July 9, 2024	Staff Short List Selection
July 23, 2024	City Council Review/Approval

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

SECTION II

SCOPE OF SERVICES/SCOPE OF WORK

The City of Gardena would like the selected firms to provide professional on-call engineering, architecture, and/or landscape architecture services (including Construction Documents, PS&E, technical memoranda, research studies, plan checks, testing, etc.) for City projects to support the Public Works Department. The City intends to select between three and five (3-5) consultants for each respective service category, with the exception of only one or two consultants for Geotechnical Engineering/Geology/Material testing. However, the actual number of consultants selected may be subject to change based on the number of responses and qualifications.

The award agreements are to provide on-call services for a period of three (3) years. The agreements may be renewed at the City's discretion for up to two (2) additional years, subject to satisfactory performance during the initial three-year term. The initial three-year term is anticipated to commence in September 2024 and end in September 2027. The City encourages firms to submit qualifications for any or all parts of the key services listed below to be eligible for placement on the qualified on-call/as-needed list for each service category separately.

At the City's discretion, selected firms will be assigned projects based on their qualifications in relation to the project(s) scope of work, or requested to submit a proposal, on an as-needed basis for various projects in the city. **The City does not guarantee that successful firms will be provided with any projects**.

MINIMUM QUALIFICATIONS

Only those consultants with verifiable experience related to the services requested in this solicitation will be considered during the evaluation process. Consultant staff assigned to execute the scope of services must have relevant experience in providing the necessary services as described in the scope. All personnel assigned to the work must possess appropriate certification or registration as required by state and local agencies.

SCOPE OF WORK

Selected firms will report to and operate under the direction of the City of Gardena Public Works staff to provide professional engineering, architecture, and/or landscape architecture services to the City. In general, the selected consultants will be expected to provide services and staffing for the following categories:

- General Civil Engineering Design
- Construction Management and Inspection
- Traffic Engineering
- Architecture and Landscape Architecture
- Geotechnical Engineering, Geology and Material Testing
- Staff Augmentation

Consultants may submit qualifications for one or more of the service categories requested; **however, separate proposals and letter of transmittals must be submitted for each category.**

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

GENERAL CIVIL ENGINEERING DESIGN

Provide complete design services for Capital Improvement Program projects. Example services include, but not limited to:

- Plan preparation for street improvements, repair, rehabilitation, or other related street improvements.
- Plan preparation for storm drain and sewer improvements, upgrades, modifications, extensions, repair, or rehabilitation.
- Preparation of hydrology and hydraulic analysis and reports.
- Preparation of WQMP's, SWPPP's or related NDPES documents/reports.
- Geotechnic engineering and material testing as needed.
- Preparation of project technical provisions.
- Preparation of detailed cost estimates.
- Perform mapping and prepare legal descriptions for right of way acquisitions, easements, etc.
- Provide design and construction surveys.
- Provide construction assistance.
- Coordination with, and approvals from other permitting agencies and utility companies.

CONSTRUCTION MANAGEMENT AND INSPECTION

Provide complete construction management and inspection services for CIP, including park renovations, and facility construction/ modifications/ modernizations. Including, but not limited to:

- Coordinate and lead project construction meetings.
- Lead all meetings during the construction from pre-construction to final closeout.
- Provide and maintain project files/documents per City template.
- Provide and supervise construction observations/inspections for CIP projects such as streets, sewer, storm drain, parks and facilities.
- Provide construction inspection services in grading, street improvements, drainage, SWPPP/erosion control, paving, sewer, water, and franchise utilities.
- Provide public contract administration (i.e. CCO, Daily logs/report, Weekley Statements, Notices, labor compliance/enforcement).
- Provide utility company coordination.
- Provide labor compliance/enforcement as needed.
- Assure contractor to maintain a set of as-built plans.
- Schedule the final walk-through inspections and prepare a "punch-list".
- Collect and review the Certified Payrolls as needed.
- Assume contractor to obtain all necessary permits.
- Provide constructability review, quantity take-off and cost estimates as needed.

TRAFFIC ENGINEERING

Provide traffic design engineering and/or study/analysis services for signal and signing, striping, grant writing, and all related services, including but not limited to:

- Improvements associated with traffic signal design.

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- Preparation of signing, striping, signal modifications, detour, and traffic control design
- Preparation of special traffic studies
- Conducting signal synchronization studies (before and after synchronization travel time), utilizing HCM method for LOS, as well as Los Angeles County standards.

ARCHITECTURE AND/OR LANDSCAPE ARCHITECTURE

Provide architecture and/or landscape architecture professionally services for public facilities. Including, but not limited to:

- Provide conceptual design, master plan, feasibilities study and envelope evaluations.
- Renovation and/or expansion of existing public facilities.
- Preparation of landscape/planting plans and irrigation.
- Parking lot and hardscapes improvements.
- Playground layout and play structure design/upgrade.
- Preparation of project special provisions and technical specifications
- Provide cost estimates.
- Provide constructability review and construction support.

GEOTECHNICAL ENGINEERING, GEOLOGY AND MATERIAL TESTING

Provide complete design, construction, or assistance services for City improvement projects and/or investigations. Services include, but are not limited to:

- Complete soils investigation and preparation of Geotechnical Engineering reports and studies, such as pavement design, grading requirements, retaining wall parameters, slope stability analysis, sinkhole/voids investigation and analysis, etc.
- Laboratory work related to all aspects of Geotechnical Engineering.
- Provide construction inspection for items such as asphalt concrete, aggregate base, and concrete placement during construction, grading excavation, and backfill.
- Provide testing services such as field compaction and laboratory testing of soils, aggregates, asphalt, and concrete.

STAFF AUGMENTATION SERVICES (*Firms may submit only for positions or service they provide*.)

Provide qualified and available personnel to provide professional staff augmentation services and/or backfill various positions and classifications within the Engineering Division on short notice. Positions include but are not limited to: Engineer(s), Permit Technician(s), and Inspector(s) and perform duties as an “Acting” City representative. Positions may require personnel reporting to City offices.

Immediately the City plans to augment one (1) Associate, Civil, or Senior Civil Engineer based on the qualification and best fit for the City. Other categories of augmentation services are not currently needed, however will be requested as needed.

Sample duties include, but not limited to:

- Engineer(s) general requirements (**Identify an Engineer with resume and proposed classification; Associate, Civil, or Senior Civil Engineer**) -

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

- Able to work minimum 20 hours per week or more. The City is open to accepting full-time services as well.
- Perform mathematical computations and estimates.
- Simultaneously handle several tasks and continue to reestablish priorities.
- Communicate clearly and concisely with others, orally and in writing.
- Ability to establish and maintain effective team relationships with all internal and external customers.
- Able to operate Microsoft Office and AutoCAD.
- Able to perform in indoor and outdoor environments with exposure to the elements.
- May be required to pass a security/background check and a drug test prior before providing any services to the City.
- Must maintain a valid California Drive License.
- You may be required to work more than 40 hours a week and/or work irregular hours, particularly during emergency situations.
- Typical working hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. or 9/80 schedule from 7:30 a.m. to 5:30 p.m.
- Civil and Senior Engineer positions require a California Professional Civil Engineering license.
- May be required to arrange for the City to interview a candidate, at the Consultant's expense, for a period of up to one (1) hour.

Typical Responsibilities – The staff will be under general direction of Engineering Division Manager, performing and overseeing various CIP projects from preliminary design to final construction. Examples of duties and responsibilities are as follow:

- Prepares RFP/RFQ for design and Construction Management and Inspection (CMI) services.
- Prepares and/or oversees design Plans, Specifications, & Estimates (PS&E).
- Prepares and leads project bid processing, writes council agenda report, and executes contract.
- Oversees CMI services.
- Prepares Caltrans required submittals and coordinates review process (i.e. PES, E76
- and Contract award packages).
- Performs minor drafting, computing, and checking field operations as related to the layout and construction of pavement, curbs, gutters, sidewalk, traffic, utilities and other CIP.
- Performs LA Metro required project reporting, reimbursement process, etc.
- Interprets and applies GREENBOOK, Caltrans Standards, City Standards, and other laws and regulations relating to CIP projects.

- Provide Permit Technicians to assist public at Engineering public counter (Not required to identify personnel at this time).
- Provide Construction Inspection services (Not required to identify personnel at this time), such as:
  - CIP projects such as street rehabilitation; sewer or storm drain improvements, facility modifications and improvements; park rehabilitation and improvements.
  - Private development including paving, utilities, sewer, storm drains, paving, etc.
  - Repairs and improvements by private utility companies.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

SECTION III

SUBMITTAL REQUIREMENTS

The Proposal package shall be organized and presented in a neat and logical format relevant to the services requested. Submittals shall be clear, accurate, concise, and comprehensive. There is no page limitation, however, excessive, or irrelevant material will not be favorably received.

The Proposal should be in the order below and include the following:

- Cover
- Cover Letter
    - Clearly indicate the on-call service category.
    - Express why Consultant is interested in the RFQ.
    - Include contact information for the person responsible for the Proposal and who will be the point of contract for the City.
    - Include any unique attributes or distinguishing characteristics which would be of value to the City.
    - State if any addendums have been received and include in the Proposal.
    - Statement regarding acceptance of Agreement and insurance requirements.
    - Letter shall be signed by an officer of the firm who is authorized to bind the firm to the contract. Include a statement to this effect.
- Firm Qualifications and Experience
    - Describe firm's background and experience.
    - Describe your firm's strengths.
    - State how your firm produces deliverables free of errors and how you will address erros if they occur.
    - Include experience and technical competence of subconsultants.
    - Familiarity of regional grants/competitive funds (SBCCOG & LA Metro)
- Key Personnel and Experience
    - Experience and history performing directly for local agencies within the last five years.
    - Include subconsultants if any.
- Organization Chart
- Similar Projects/Services
    - Brief description of the project scope, personnel involved and their roles, plus agency and contact information of agency Project Manager/Engineer.
    - Projects that the firm was the prime consultant and responsible for management of any subconsultants.
- References
    - Current contact information related to projects completed within the last five years.
- Fee Schedule
- Resumes

Note: All licensed professionals in 'responsible charge' working on City projects (Engineers, Architects, Landscape Architects, and/or Surveyors) are required to disclose all disciplinary actions against them, including any future actions. Please provide a copy of any disciplinary actions with the proposal submission. Additionally, provide a statement if there are no disciplinary actions.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

SECTION IV

FEE SCHEDULE

A fee schedule should be included in the Proposal. This schedule should comprise a comprehensive list of positions and labor rates for all services provided by the prime consultant and all subconsultants. Rates should cover all necessary resources, including labor, equipment, materials, incidental reports, transportation, etc. Any percentage markup of subconsultant invoices shall be specified.

The fee schedule should remain fixed throughout the initial term of the Agreement unless formally amended by the City Council. Adjustment of the fee schedule can be negotiated if the City renews the Agreement.

The City is subject to prevailing wage laws, which apply to professional service providers and their subconsultants for whom the Department of Industrial Relations has established a wage determination. This includes, but is not limited to, Field Soils Materials Testers, Operating Engineers, Surveyors, and Building/Construction and Specialty Inspectors.

Prevailing wage requirements apply when a Consultant and/or Consultant Team is awarded a contract for a specific project, which is designated by the issuance of a City Purchase Order.

SECTION V

SELECTION/EVALUATION CRITERIA

The Proposals will be evaluated by City of Gardena Public Works Department staff. The evaluation criteria will include:

- Presentation, completeness, clarity, organization, and conformance to the RFQ content.
- Project Manager's experience related to the City's requirements and needs.
- Familiarity/Experience related to the South Bay Cities Council of Governments (SBCCOG), Los Angeles County Metropolitan Transportation Authority (Metro), and Caltrans project programs, funding opportunities, grant writing, and their requirements.
- Qualifications and resumes of staff members, subconsultants, and organization chart.
- Similarity of the firm's referenced projects completed within the last five years to the City's expected projects.
- Availability and depth of staff and resources to deliver quality products on schedule, including work on short notice and under time constraints.
- References.
- Fee schedule.

During the evaluation period, the City may conduct negotiations with the most qualified consultants. However, consultants should note that an award may be made without negotiations or discussions.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

SECTION VI

GENERAL CONDITIONS

By submitting a Proposal, the Consultant represents that they have thoroughly examined and become familiar with the requirements of this RFQ and are capable of performing quality work to achieve the objectives of the City.

The City reserves the right to withdraw the RFQ at any time without prior notice. The City makes no representations that any Agreement will be awarded to any Consultant responding to this RFQ. The City reserves the right to extend the deadline for Proposals, postpone reviewing the Proposals for its own convenience, reject any and all Proposals without indicating any reasons for such rejections, and negotiate with any qualified consultant. The City does not guarantee that successful firms will be provided with any projects.

The successful consultant(s) and sub-consultants are required to obtain and maintain a City of Gardena business license and insurance. The license and insurance shall be maintained for the duration of the Agreement. A current business license is not a prerequisite for submittal of the qualifications.

The City is not liable for any costs incurred by the Proposers before entering into a formal agreement. Costs for developing the Proposal or any other such expenses incurred by the Proposer in responding to this RFQ and entirely the responsibility of the Proposer and shall not be reimbursed by the City.

The City is not responsible for Proposals which are delinquent, lost, incorrectly marked, sent to the wrong address, or sent by mail or courier service and not signed for by the City.

SECTION VII

AGREEMENT AND INSURANCE

The City's standard Professional Services Agreement is included in Appendix A. The Consultant will be expected to enter into the Agreement without substantive changes. Any changes will require approval by the City Attorney. If there are any exceptions or if there are no exceptions, a statement to the effect shall be included in the proposal as well.

The City's standard insurance requirements are included as part of the standard Professional Services Agreement included in *Appendix A*. The consultant shall procure and maintain throughout the duration of this Agreement.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

SECTION VIII

APPENDIX "A"

Gardena Standard Professional Services Agreement

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

CITY OF GARDENA
CONSULTANT AGREEMENT WITH XYZ

This Agreement is entered into this _____ day of _____, 2024, by and between the **City of Gardena**, a municipal corporation ("City") and **XYZ,** a [state] [type of entity] ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows.

1. **RECITALS.** This Agreement is made and entered into with respect to the following facts:

A. Whereas, City is desirous of obtaining the as-needed professional on-call consultant services in the following category or categories:

- General Civil Engineering Design
- Construction Management and Inspection
- Traffic Engineering
- Architecture and Landscape Architecture
- Geotechnical Engineering, Geology and Material Testing
- Staff Augmentation

B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to accomplish these services; and

C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement; and

D. Whereas, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

2. **TERM OF AGREEMENT.** This Agreement shall commence upon execution and shall continue until completion, unless earlier terminated as provided below.

A. Either party may terminate this Agreement, without cause, by giving thirty (30) days written notice to the other party.

B. City may terminate this Agreement for cause by giving thirty (30) days written notice to Consultant. Lack of funding shall be considered cause for terminating this Agreement.

C. Upon termination, Consultant shall: (1) promptly discontinue all services affected, unless the notice directs otherwise; and (2) promptly deliver to City

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

all data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the services under this Agreement, whether completed or in progress. Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination; however, if the Agreement is terminated by City for cause, other than lack of funding, or by Consultant without cause, City shall be entitled to deduct any costs it incurs payment to another consultant for Services, which duplicate Consultant's Services to date. In the event of termination for other than cause attributable to Consultant, Consultant shall be deemed released for liability for any work assigned but not completed as of the effective date of termination.

3. **SERVICES.** Consultant agrees to provide the services as specified in the City's Request for Proposal (RFP), Exhibit A, attached hereto and incorporated herein by this reference ("services"). Unless otherwise specified herein, Consultant shall, at its sole cost and expense, furnish all facilities, equipment and personnel which may be required for providing the Services pursuant to this Agreement.

4. **ADDITIONAL SERVICES.** If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the agreed upon charges therefore as set forth in the written authorization. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.

5. **CONSULTANT'S PROPOSAL.** This Agreement shall include Consultant's proposal or bid to City's RFP, which is incorporated herein as Exhibit B. In the event of any inconsistency between the terms of the proposal and this Agreement, it shall be resolved by giving precedence in the following order: (a) The Agreement (b) The Request for Proposal (Exhibit A) (c) The Consultant Proposal or Bid (Exhibit B).

6. **PERSONNEL.** City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City. During the term of this Agreement, Consultant shall provide the services specified in the proposal. Such individual(s) shall not be replaced without the prior written consent of City.

7. **PERFORMANCE BY CONSULTANT.** Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

8. **TIMING OF PERFORMANCE.** Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement. City, in its sole discretion, may extend the time for performance of any Service.

9. **MONITORING OF CONSULTANT.** Consultant's performance of this Agreement shall be continuously monitored by the Public Works Director/City Engineer. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by the Public Works Director/City Engineer. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Public Works Director/City Engineer. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Public Works Director/City Engineer determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section 2 above.

10. **COMPENSATION.** Consultant shall be compensated as follows:

    A. Amount. City shall compensate Consultant for services rendered pursuant to this Agreement at the rate specified in the attached fee proposal hereto and incorporated herein by reference. In no event shall compensation under this Agreement exceed **and 00/00 ($###.##)** without the prior written authorization of the City Council.

    B. Invoices and Payment. Payment by City to Consultant shall be made upon receipt and approval of invoices for Services rendered. For payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced. City shall review the invoices to determine whether services performed, and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or City shall provide Consultant with a written statement objecting to the charges and stating the reasons therefor. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

    C. Expenses. Consultant shall not be entitled to any additional compensation for expenses.

11. **INSURANCE REQUIREMENTS.**

    A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverages required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.

C. Coverages, Limits and Policy Requirements. Consultant shall maintain the types of coverages and limits indicated below:

1. Commercial General Liability Insurance – a policy for occurrence coverage for bodily injury, personal injury and property damage, with coverage at least as broad as Insurance Services Office Form CG 00 01, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars ($1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance – a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars ($1,000,000.00) per accident.

3. Worker's Compensation and Employers Liability Insurance – a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

4. Professional Errors & Omissions ("E&O") – a policy with minimum limits of not less than One Million Dollars ($1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder. This policy

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

shall be issued by an insurance company which is admitted to do business in the State of California.

5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. Additional insureds: "The City Gardena and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."

b. Notice: "Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to City."

c. Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Gardena, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Gardena shall be excess and not contributing with the insurance provided by this policy."

d. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Gardena, its officers, officials, agents, employees, and volunteers.

e. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retentions over $25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefor, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

H. Non-Limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

12. **INDEMNIFICATION.** Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subconsultants, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subconsultants, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subconsultants under this Agreement, whether or not the Consultant, its employees, and/or authorized subconsultants are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. Notwithstanding the foregoing, to

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the extent Consultant's services are subject to Civil Code Section 2782.8, the above indemnity and defense shall be limited to the extend required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or misconduct of Consultant. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

13. **COOPERATION**. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

14. **INDEPENDENT CONTRACTOR**. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

15. **PERS ELIGIBILITY INDEMNIFICATION.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

    Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be

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paid by City for employer contribution and/or employee contributions for PERS benefits.

16. **NON-LIABILITY OF CITY.** No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

17. **OWNERSHIP OF WORK PRODUCT.** All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant as City employee(s) for hire and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination or expiration of this Agreement.

18. **CONFIDENTIALITY CLAUSE**. Consultant acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either state or federal ("Confidential Information"). Confidential Information includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, agency source code or object code, agency security data, or information identifiable to an individual that relates to any of these types of information. Consultant agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or Sub-consultants requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without City's express written consent or as provided by law. Consultant agrees to release such information or material only to employees or Sub-consultants who have signed a nondisclosure agreement, the terms of which have been previously approved by City. Consultant agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

    "Personal information" including, but not limited to, "Protected Health Information" (PHI) under Health Insurance Portability And Accountability Act (HIPAA), individuals' names, addresses, phone numbers, birth dates, and social security numbers collected, used, or acquired in connection with this Agreement shall be protected against unauthorized use, disclosure, modification or loss.

    HIPAA establishes national minimum standards for the use and disclosure of certain health information. The Consultant must comply with all HIPAA requirements and rules when determined applicable by the City. If City determines that (1) City is a "covered entity" under HIPAA, and that (2) Consultant will perform "business associate" services and activities covered under HIPAA, then at City's request, Consultant agrees to execute City's Agreement in compliance with HIPAA.

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Consultant shall ensure its directors, officers, employees, Sub-consultants or agents use personal information solely for the purposes of accomplishing the services set forth herein. Consultant and its Sub-consultants agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the City or as otherwise required by law.

Any breach of this provision may result in termination of the Agreement and demand for return of all personal information. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant's action or inaction.

19. **NONUSE OF INTELLECTUAL PROPERTY OF THIRD PARTIES**. Contractor shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Contractor has a license. Contractor shall indemnify and hold City harmless against all claims raised against City based upon allegations that Contractor has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Contractor pursuant to this Agreement.

20. **WAIVER OR BREACH.** No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

21. **COMPLIANCE WITH LAWS.** Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

22. **CONFLICT OF INTEREST AND REPORTING.** Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this

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Agreement.

23. **NON-DISCRIMINATION.** Consultant covenants there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in activity pursuant to this Agreement.

24. **FORCE MAJEURE.** Consultant shall not be in default for failing to perform in accordance with the terms of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Consultant.

25. **ASSIGNMENT.** Consultant shall not assign or subcontract any of its obligations pursuant to this Agreement, nor any part thereof, except for any monies due the Consultant, without the prior written consent of City. Such consent by City shall not be unreasonably withheld. Consultant shall be fully responsible to City for all work performed by assignees or subcontractors.

26. **NOTICES.** Whenever it shall be necessary for either party to serve notice on the other respecting this Agreement, such notice shall be in writing and shall be given by personal service upon the party to be notified, or by deposit of the same in the custody of the United States Postal Service, postage prepaid, addressed to the party to be notified as follows:

To City:	City of Gardena 1700 West 162nd Street Gardena, California 90247 Attn: Allan Rigg Director of Public Works
To Consultant:	XYZ Address XXXX, CA ##### Attn: Name Tittle

Notices shall be deemed to have been served upon the date of personal service or three (3) working days after the same has been deposited in the United States Postal Service.

27. **LICENSED STATUS.** Consultant shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law, including, but not limited to, a City Business License.

28. **FAMILIARITY WITH WORK.** By executing this Agreement, Consultant warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the difficulties and restrictions of the work under this Agreement. Should Consultant discover any conditions materially differing from those inherent in the work or as represented by City, it shall immediately inform City and shall not proceed, except at Consultant's

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own risk, until written instructions are received from City.

29. **PUBLIC RECORD ACT DISCLOSURE.** Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

30. **MAINTENANCE OF RECORDS.** Consultant shall maintain for a minimum of three (3) years from the completion date of the Services under this Agreement, the following records:

    A. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assume proper accounting for all funds;

    B. Records which establish that Consultant and all subcontractors who render Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations;

    C. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

    D. The aforementioned records shall be made available to City or any authorized representative thereof upon request for audit.

31. **BINDING EFFECT.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

32. **GOVERNING LAW.** This Agreement shall be interpreted and construed according to the laws of the State of California. Any action commenced about this Agreement shall be filed in the appropriate branch of the Los Angeles County Municipal or Superior Court.

33. **SECTION HEADINGS.** The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

34. **AUTHORITY TO EXECUTE.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

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35. **ATTORNEY'S FEES.** In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

36. **PREPARATION OF AGREEMENT.** Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

37. **SEVERABILITY.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

38. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

39. **ELECTRONIC SIGNATURE**. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will reply on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or

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other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA

_____
Tasha Cerda, Mayor

ATTEST:

_____
Mina Semenza, City Clerk

APPROVED AS TO FORM:

_____
Carmen Vasquez, City Attorney

CONSULTANT – XYZ

_____
Name

Sign: _____
Title:

_____
Name

Sign: _____
Title:

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

DEPARTMENT of PUBLIC WORKS
1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

JUNE 4, 2024

RFQ FOR ON-CALL PROFESSIONAL SERVICES

ADDENDUM 01

TO: ALL RFQ HOLDERS

ADDENDUM NO. 1, AS DESCRIBED BELOW, IS FOR THE USE OF CONSULTANTS SUBMITTING THE STATEMENT OF QUALIFICATIONS OR RESPONSES TO THE CITY'S REQUEST FOR QUALIFICATIONS. ALL CONSULTANTS SHALL INDICATE ON THE STATEMENT/PROPOSAL COVER LETTER THAT THEY HAVE RECEIVED THIS ADDENDUM NO. 1.

QUESTIONS & RESPONSES:

1. *In regard to the subject RFQ Scope of Work for General Civil Engineering Design as shown on page 4, can you please confirm if the City would like us to include Geotechnical services as part of the Civil component as stated, since there is also a separate RFQ category for Geotechnical service on page 5?*
   No, please submit a separate statement of qualifications if your firm is interested in providing services in the category of Geotechnical Engineering, Geology, and Material Testing. This category is intended for direct geotechnical services for the City. For General Civil Engineering Design, it is expected that the lead consultant will team up with your desired geotechnical consultant or your own qualified staff as needed to provide complete PS&E construction documents.

2. *Can firms be both a prime consultant and a sub-consultant to another team in the same or different service category?*
   Yes, firms can be both.

3. *Will the City allow the usage of the City's logo in the proposal materials?*
   Yes, the City will allow the usage of the logo.

4. *Can you specify how "Associate, Civil, and Senior Civil" Engineers are classified? Is it based on number of years of experience or other criteria?*
   You may reference the City of Gardena's job specifications as your minimum guideline: https://www.governmentjobs.com/careers/cityofgardena/classspecs. The specifications for the Senior Civil Engineer position have not been developed. Therefore, assume that the job responsibilities are similar to those of a Civil Engineer, but require a minimum of 8 years of experience, including managerial experience. As mentioned, these specifications are minimal guidelines and consultants are encouraged to propose additional qualifications or experience to provide a competitive proposal.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

5. *Can you please confirm if firms are able to just submit a proposal for the geotechnical engineering/geology and material testing services or require having a team with a construction management company in order to pursue this?*
   Yes, you may just submit a proposal/statement for the geotechnical/geology and material services.

6. *Do you anticipate consultants to support and prepare grant applications?*
   The City may request services under General Civil Engineering, Traffic Engineering, Architecture and/or Landscape Architecture as applicable.

7. *You are requesting references in the Similar Projects/Services and the References sections. Can you please clarify what information you would like in each section since both sections are asking for client contact information?*
   The information can overlap; however, Similar Projects/Services should identify specific projects with scope descriptions, key personnel and their roles, project dates, etc., as mentioned in the RFQ. The Reference Section should identify the current contact agency, person, phone number, and email so the reviewer can perform the reference check if necessary.

END OF ADDENDUM 01

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Exhibit B

Statement of Qualifications (SOQ)

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

City of

Gardena

Proposal for

General Civil Engineering On-Call Professional Services



Cannon

Reliable Responsive Solutions

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Table of Contents

Section 1: Firm Qualifications and Experience 5

Familiarity of regional grants/competitive funds 11

Section 2: Personnel and Experience 12

Section 3: Organization Chart 14

Section 4: Similar Projects/Services 15

Section 5: References 21

Section 6: Fee Schedule 22

Section 7: Resumes 29



Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

City of Gardena
Public Works Department
1717 West 162nd Street
Gardena, CA 90247-3778
Attn: Kevin Kwak, PE, Assistant Public Works Director

June 13, 2024

Category: General Engineering

Subject: Statement of Qualifications for On-Call General Civil Engineering Design Services

Dear Mr. Kwak:

The City of Gardena (City) is seeking general civil engineering services on an as-needed basis to support the City's Public Works Capital Improvement Program (CIP). Our interest in this RFQ stems from our history of delivering successful on-call projects for the City. Our goals align with the City's mission to provide the highest quality of life, a safe and attractive environment, and a sound economic future for the community. We understand the dynamics associated with delivering on-call public agency projects and pride ourselves in listening to, and promptly addressing, our client's needs, doing the job right the first time, and reducing the amount of time required by City staff. Cannon offers the following benefits in support of the City's CIP, namely park and facility improvements, streets, sewer and stormwater improvements:

On-Call Engineering Experience

Cannon will provide in-house civil, water resource, construction management/inspection, and surveying services. Throughout the past 48 years, Cannon has managed on-call contracts with public agencies using our standard best practices that are based on communication and responsiveness, specifically responding to emails, phone calls, and requests from our clients in a timely manner. Cannon has an outstanding record of delivering services on time and within budget. We will operate as an extension of City staff and will keep the City's goals for projects at the forefront of our decision process.

We will operate as an extension of City staff and will keep the City's goals for projects at the forefront of our decision process.

Highly Qualified and Experienced Project Engineering Design Team

Gary Solsona, PE, QSD, will serve as Principal-in-Charge/Contract Manager. He will be responsible for coordinating activities with the City, including committing the right resources to fit the City's needs. Gary has been providing engineering and design services to many Southern California cities throughout his 22-year career. He understands the City's project delivery process, standards, local environment and has developed good working relationships with the City, other local resource agencies, utilities, and permitting agencies. Marco Canta, PE, will serve as Project Manager and has over 21 years of professional consulting experience. Mr. Canta has worked on various projects in public works, roadway, drainage, utilities, and site design throughout Southern California. We bring a robust and highly skilled team of engineers, construction managers, and survey professionals who specialize in relevant scope items, such as street improvements, roadway widening, ADA compliance and rehabilitation/reconstruction/preservation projects, mapping and legal descriptions for right-of-way acquisitions, construction staking and construction assistance.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Subconsultants

We have selected stellar subconsultants with whom we have a long working relationship. Iteris will provide traffic engineering services, LOR Geotechnical Group, Inc. will provide geotechnical engineering services, BGB Design Group will provide landscape architecture and irrigation, AKAL Consulting will provide grant writing support and federal-aid E-76 processing, and Epic Land Solutions will provide right-of-way acquisition support.

Main Point of Contact
Gary Solsona, PE, QSD
Director of Public Infrastructure
16842 Von Karman Ave., Suite 150,
Irvine, CA 92606
☎ 949.777.1580
✉ GaryS@CannonCorp.us

Required Statements

- Cannon and its subconsultants have no disciplinary actions to disclose.
- Cannon acknowledges the receipt and review of addendum one.
- Cannon has reviewed the City's sample agreement and insurance requirements and takes no exceptions.

We look forward to the opportunity to work with the City to achieve its goals and objectives. I, Gary Solsona, am available at the contact methods provided below should you require additional information or have any questions.

Sincerely,

Gary Solsona,* PE, QSD
Director of Public Infrastructure
16842 Von Karman Ave., Suite 150, Irvine, CA 92606
☎ 949.777.1580 📱 909.234.7857
✉ GaryS@CannonCorp.us
Authorized representative to legally bind firm



Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Firm Qualifications and Experience

As a full-service engineering, surveying, and construction management firm, we take pride in our ability to offer clients a broad range of services. Our commitment to providing clients ***Reliable Responsive Solutions***, whether the project scope is expansive or more specialized, spans 48 years. We have worked with many cities, agencies, school districts, and counties to make streets safer and more pedestrian and bicycle-friendly, maintain secure and dependable water systems, and construct buildings and facilities that are structurally sound.

Our team of more than 135 professionals includes registered civil, structural, electrical, and mechanical engineers; licensed land surveyors; automation and SCADA system specialists; and Caltrans certified construction managers and inspectors.

Cannon has strong experience in the preparation of engineering documents for the phases of design and construction including: conceptual design, preliminary design, final engineering, construction support, and construction documents. We have specialists in street rehabilitation, drainage design, sewer design, and roadway design; water resources, hydrology and hydraulics; water utilities, sewer and dry utilities; resource coordination; and construction scheduling and inspections.

Office Locations

Services for the City will be provided primarily from our Irvine office with support from our other offices, if needed. Cannon office locations include the following:

Irvine
16842 Von Karman Ave.
Suite 150
Irvine, CA 92606
☎ 949.753.8111

Los Angeles
11900 W Olympic Blvd.
Suite 530
Los Angeles, CA 90064
☎ 310.664.1166

Ventura
305 S Kalorama St.
Suite A
Ventura, CA 93001
☎ 805.503.4590

San Luis Obispo
1050 Southwood Dr.
San Luis Obispo, CA 93401
☎ 805.544.7407

Principal-in-Charge / Contract Manager



Gary Solsona, PE, QSD

As previously mentioned, Mr. Solsona will be the main point of contact for the City. He brings 22 years of experience. From his work on Artesia Blvd Arterial Improvements, 170th Street Rehabilitation and Redondo Beach Blvd Arterial Improvements, he is familiar with the City's staff and standards.

Contact Information

Mr. Solsona can be reached at:
☎ 949.777.1580 ✉ GaryS@CannonCorp.us
16842 Von Karman Ave., Suite 150
Irvine, CA 92606

Experience Counts

Cannon offers relevant expertise in the following areas:



Pavement Rehabilitation



ADA Compliance



Intersection and Signal Improvements



Complete Streets



Grading and Drainage



Reports, Studies, and Hydraulic Analyses

Read more about our relevant experience on pages 15-19.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

FIRM STATISTICS

48 years in business

100+ cumulative years of on-call contracts

200+ years of design experience

40+ professional engineers

Since 1976, Cannon has been committed to providing engineering services. Our reputation is a direct result of our consistent attention to our clients' needs. Eighty percent of our firm's business is from repeat clients who trust in our integrity, as well as our professional competence. We have the expertise, experience, and capabilities to meet your needs as demonstrated in the qualifications and experience detailed in this proposal. However, the real proof of this expertise is found in what our past and current clients have to say:

> I've found [Cannon's] engineers to be extremely professional, diligent, and knowledgeable. I have been pleased with the services provided by Cannon and trust their knowledge and expertise in supporting Ventura with the City's capital improvements.

Chris Dejarme, PE, Senior Civil Engineer, City of Ventura

> The projects that Cannon worked on for CVWD were on time and within budget. I have been pleased with the services provided by Cannon. I've found their personnel to be extremely thorough, diligent, and knowledgeable. I'd recommend their engineering consulting services without hesitation.

David Gould, PE, District Engineer, Crescenta Valley Water District

Cannon's Canons

Cannon has principles, otherwise known as Cannon's "Canons," that are simply how we do business.

Two to Four, Never More: While it is not always possible to be available by phone, we pledge to return voice, email, and text messages within four hours.

Think Ahead: We are proactive, preemptive, and prepared. We keep clients informed and provide updates before they call looking for them.

Be Reliable: We communicate with our clients and teammates what we are going to do and then get it done.

Stand on the Shoulders of Others: We strive to improve our operations system by using templates, procedures, and what has worked in the past.

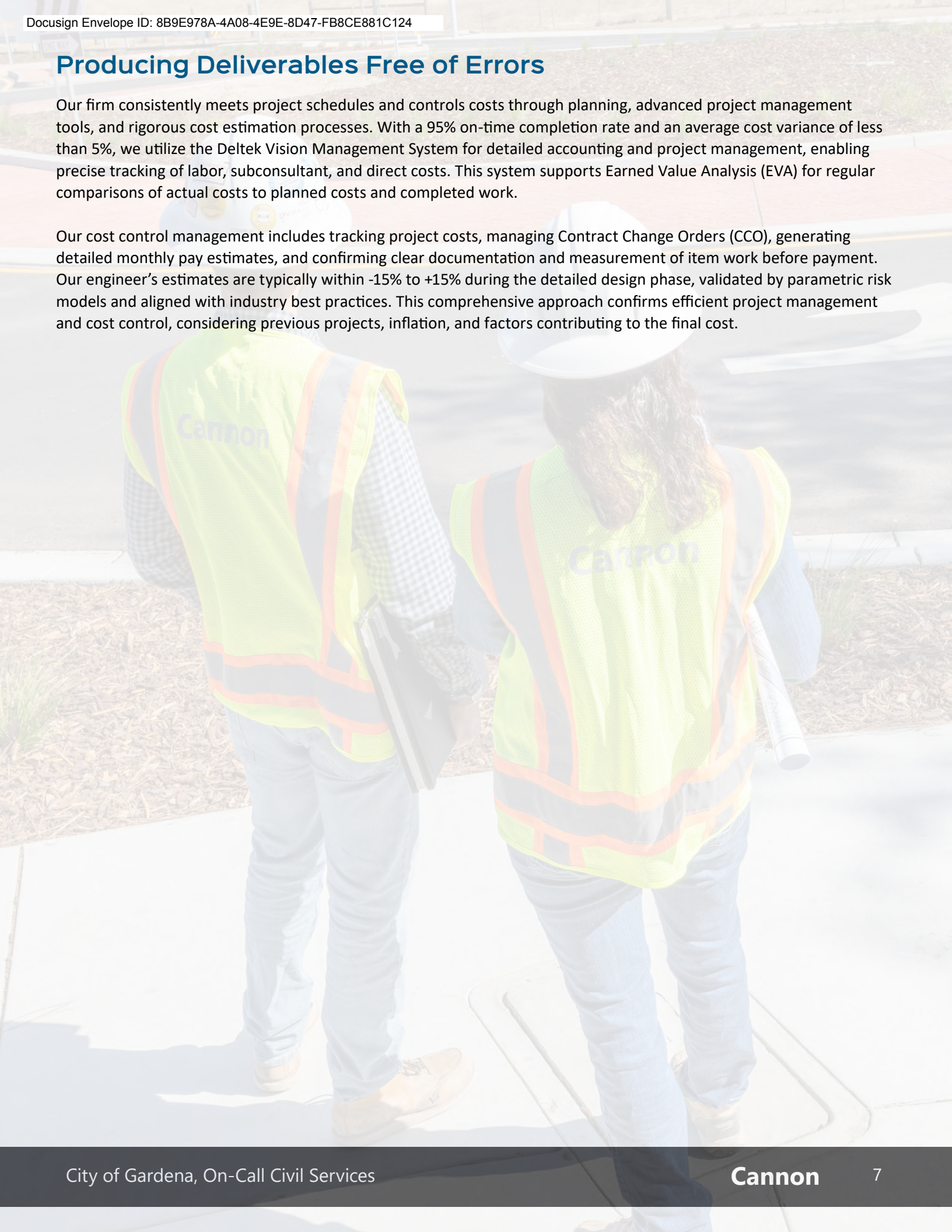


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Producing Deliverables Free of Errors

Our firm consistently meets project schedules and controls costs through planning, advanced project management tools, and rigorous cost estimation processes. With a 95% on-time completion rate and an average cost variance of less than 5%, we utilize the Deltek Vision Management System for detailed accounting and project management, enabling precise tracking of labor, subconsultant, and direct costs. This system supports Earned Value Analysis (EVA) for regular comparisons of actual costs to planned costs and completed work.

Our cost control management includes tracking project costs, managing Contract Change Orders (CCO), generating detailed monthly pay estimates, and confirming clear documentation and measurement of item work before payment. Our engineer's estimates are typically within -15% to +15% during the detailed design phase, validated by parametric risk models and aligned with industry best practices. This comprehensive approach confirms efficient project management and cost control, considering previous projects, inflation, and factors contributing to the final cost.



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Cannon's Subconsultants

Iteris, Inc. (Iteris) is the market leader in smart mobility infrastructure management since 1987. Iteris' 460+ staff have decades of expertise in traffic management, along with superior services and patented products that help detect, measure, and manage traffic and vehicular performance, minimize traffic congestion, enhance safety, and empower Iteris clients with solutions to better manage their transportation networks.

Iteris team members are experts in the fields of transportation planning, traffic engineering, and ITS. Knowledge of these practice areas enables Iteris to provide comprehensive services ranging from initial traffic impact studies, transportation modeling, planning, systems engineering, and detailed design, through implementation and performance measurement/ monitoring. Iteris combines the knowledge of transportation engineers, systems engineers, system integrators, software engineers, and transportation planners to offer an unmatched combination of talent and experience. Iteris combines the knowledge of transportation engineers, systems engineers, system integrators, software engineers, and transportation planners to offer an unmatched combination of talent and experience. This allows your team's design to be informed by a hands-on integration experience of robust network communication systems.

Firm Information:

- DIR number: 1000014053
- Type of organization: Publicly Traded Corporation (NASDAQ: ITI)
- Firm size: 460+
- Services offered: Transportation planning, traffic engineering, and ITS

Firm Address:

- 1700 Carnegie Avenue, Suite 100, Santa Ana, CA 92705

Relevant Projects with Cannon:

- Artesia Boulevard Arterial Improvement Project, City of Gardena
- Redondo Beach Blvd Arterial Improvement Project, City of Gardena
- Lakeview Avenue Improvement Project, Phase II, City of Yorba Linda
- PS&E Services for CIP 2018-11 ATP Cycle IV, City of Huntington Park

Epic Land Solutions, Inc. (EPIC) is a full-service real property and right-of-way services consultant whose purpose is to plan, acquire, and manage real property interests needed to construct and maintain infrastructure facilities. For over 24 years, EPIC has performed right-of-way acquisition services for local public agencies, utilities, design engineers, and environmental companies across Southern California.

With 60 staff employed firm-wide, EPIC manages projects locally from regional offices in Los Angeles, Riverside, and San Diego. EPIC is unique among right-of-way consultants by employing real estate appraisers, GIS analysts, and a dedicated utility coordination team in-house to provide maximized real estate intelligence and limited third party involvement. EPIC helps clients understand and abide by local, state, and federal regulations that guide the entire right-of-way process, including the federal Uniform Relocation Assistance and Real Property Acquisition Act of 1970 (URA) and Uniform Standards of Professional Appraisal Practice (USPAP).

History Working with Local Agencies

EPIC has provided on-call real estate consulting services for various municipalities and public agencies throughout Southern California, including Los Angeles County. As an experienced on-call consultant, we are eager to support the City of Gardena with as needed right-of-way services. EPIC is currently performing on-call right of way services for the Cities of Montclair, Inglewood, Anaheim, Riverside, Murrieta, Santa Ana, and the City of Irvine, to name a few.

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LOR GEOTECHNICAL GROUP, INC.
Soil Engineering ▲ Geology ▲ Environmental

LOR Geotechnical Group, Inc. (LOR), is a Certified Small business (SBE) and a multi-disciplined geotechnical engineering and consulting firm providing sound solutions and innovative strategies in the geotechnical engineering, geologic, environmental, and special inspection fields for clients since 1988.

LOR provides a comprehensive organization of qualified personnel to support the technical needs of this project. This firm has provided geotechnical engineering services for over three thousand projects within southern California.

LOR's laboratory is currently approved by the California Department of Transportation (Caltrans). LOR's field and laboratory personnel are Caltrans, International Code Council (ICC), American Concrete Institute (ACI), and American Construction Institute Association (ACIA) certified.

Firm Information:

- DIR number: 1000047292
- Type of organization: Soils Engineering
- Firm size: 12
- Services offered: Geotechnical
- Number of projects with Cannon: 200+

Relevant Projects with Cannon:

- Report Reviews for the Cities of Fullerton, Santa Ana, and Chino California.
- Pavement Design, Vermont Street Rehab, City of Gardena, California

Firm Address:

6121 Quail Valley Court, Riverside, CA 92507

BGB | DESIGN GROUP
Landscape Architecture Planning Urban Design

BGB Design Group (BGB) a Costa Mesa based landscape architectural/planning firm incorporated in 1999, has collaborated on the following projects with Cannon Corporation, Artesia Blvd., Manhattan Beach Blvd., Gibson Mariposa Skate Park, Redondo Beach Blvd. Additional Public works projects include the University Drive Widening Project for the City of Irvine, Esplanade Avenue Streetscape Improvements (APWA Award 2011) and Redondo Beach Pier resurfacing project for the City of Redondo Beach, Kern River Upland and River Edge Restoration project for the City of Bakersfield, the Yorba Linda Town Center and the Crystal Cove for the Crystal Cove Conservatory, Coast Highway, Jamboree Medians and currently Newport Blvd. Streetscape for the City of Newport Beach. As evidence of its capabilities, BGB was awarded the American Society of Landscape Architects Centennial Medallion Award in 1999 for Avalon's Waterfront Redevelopment Design and Plan; the extent of which stretched the length of the Crescent from the Catalina ferry docks to the Casino. Additionally, BGB was awarded an APWA and ASLA Merit award for the Railroad Corridor Pedestrian Beach Trail Project that extends the length of the City of San Clemente. BGB has been retained by the cities of Anaheim, Fullerton, Gardena, Newport Beach, and Rancho Santa Margarita as "on-call" landscape architects.

Firm Information:

- DIR number: 1000020720
- Type of organization: S Corporation
- Firm size: 7
- Services offered: Landscape architecture and irrigation

Diversity Certifications:

- SB (Micro) #1156782

Firm Address:

- 3185 – C1 Airway Avenue, Costa Mesa, CA 92626

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AKAL Consultants

AKAL Consultants provides services to Public Agencies and Private Sector in project planning; project management; civil and structural design of public works projects; construction management; and project closing. Their team consists of experienced professional engineers, planners and consultants who take great pride in providing quality professional services that meet or exceed their clients' expectations.

Below is a partial list of professional services offered to the Public Agencies.

- Prepare project funding applications for Local, State-aid and Federal-aid program projects
- Prepare federal-aid E76 fund obligation packages and coordinate review and approval process with Caltrans and FHWA
- Prepare environmental "PES" forms for federal-aid projects, coordinate environmental (NEPA) approval process with Caltrans and FHWA
- Prepare Initial Site Assessment (ISA) reports
- Prepare Right-of-Way (ROW) Certifications
- Prepare DBE paperwork (Annual Submittals, implementation agreements, establish project specific DBE goals), prepare annual ADA Certifications
- Prepare Quality Assurance Program (QAP) in compliance with Caltrans requirements
- Prepare "Contract Award Packages" for Federal-aid and State-aid projects
- Prepare progress and final reimbursement requests for Federal, State and Local Measure funded projects
- Prepare CTC Vote Allocation packages for STIP funded projects
- Prepare final closing reports for Grant funded projects
- Project management and coordination services for planning, design, right-of-way, and construction phases
- Coordinate permit process with Caltrans and other regulating agencies
- Civil and structural design of public works projects including retaining walls and special structures
- Construction administration/management and project closing
- Assist Agencies with project audits

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Familiarity of Regional Grants / Competitive Funds

Cannon's approach to grant funding reflects a comprehensive understanding of the funding landscape, focusing on providing the technical support necessary to help projects remain compliant with the funder's requirements and avoid claw-backs. Additionally, Cannon can enhance the grant application process by providing technical analyses that significantly improve the quality of grant proposals. We have produced a variety of technical studies that can strengthen the impact and competitiveness of many grant proposals, making them more persuasive and increasing their chances of success in competitive funding situations. The following table provides a summary of our firm's successful history of grant applications.

Agency	Project	Funding Source(s)				Grant Amount	Timeline (year completed)	Phase In Which Services Were Provided
		Federal	State	CDBG	FEMA			
City of Paso Robles	Theatre Drive Realignment	ARRA				$2.86 million	In Progress	Construction, Close-Out
City of Pismo Beach	Miscellaneous Projects, 1998, 2000, 2002 STIP		STIP			various	1998-2002	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Dinosaur Caves Park Street Improvements		STIP			$163,000.00	2003	Authorization
	ITS Projects	ITS				$180,000.00	2005	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Promenade IV	HPP TE	STIP-TE			$1.2 million	2007	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Grant Reimbursements, Close-Out
	Beachcomber Stairs		LWCF			$210,000.00	2009	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Fourth Street Improvement		STIP			$473,000.00	2009	Close-Out
	Promenade IVB	ARRA HPP	STIP-TE			$1.6 million	2011	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Grant Reimbursements, Close-Out
County of San Luis Obispo	Price Canyon Road Improvements	TEA				$213,000.00	2006	Authorization, PS&E Certification, Award Package
	El Moro Bikeway	TEA				$219,996.00	2006	Award Package
	Santa Ysabel Improvements - Los Osos	TEA				$229,443.00	2006	Authorization, PS&E Certification, Award Package
	San Miguel Streetscape	TEA				$280,000.00	2006	Authorization, PS&E Certification
	Main Street (Cambria) Improvement Project	TEA				$243,457.00	2005	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Grant Reimbursements, Close-Out
	Price Canyon Road Improvements	HPP HBP	STIP			$4.1 million	2010	Authorization
	Willow Road Extension / 101 Interchange		SLPP			$2 million	2010	Application, Authorization
	Hutton Road Improvements	HSIP				$531,000.00	2011	Authorization, Design, Environmental, Right of Way, Bidding/Award
	Lopez Drive Bridge	HBP				$160,000.00	In Progress	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction Mgmt, Close-Out
City of Atascadero	Atascadero Lake Park Walkway	TEA				$169,000.00	2003	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Garcia Road Bridge	HBP				$794,645.00	2003	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Santa Ysabel Road Rehabilitation		STIP			$318,000.00	2003	Authorization, Construction, Grant Reimbursements, Close-Out
	Santa Cruz Road Rehabilitation		STIP			$264,000.00	2003	Grant Reimbursements, Close-Out
	El Camino Real Traffic Signals	ITS	STIP			$384,000.00	2003	Close-Out
	El Camino Real Enhancement		STIP			$298,000.00	2004	Grant Reimbursements, Close-Out
	La Linia Street Rehabilitation			CDBG		$200,000.00	2004	Design, Bidding/Award, Construction
	Los Osos Road Culvert Replacement			CDBG		n/a	2005	Permits
	Atascadero Lake Park Restroom Replacement			CDBG		$215,662.00	2006	Design, Bidding/Award, Construction
	Atascadero Creek Bank Restoration					n/a	2006	Contract Administration
	Lewis Avenue Bridge	TCSP				$220,000.00	2008	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	San Gabriel Road - Safe Route to Schools (SRTS)		SR2S			$383,400.00	2010	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
City of Grover Beach	W. Grand Avenue	STIP-TE				$600,000.00	In Progress	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction Mgmt, Grant Reimbursements, Close-Out
City of Guadalupe	Guadalupe Street (Route 1)	HPP				$351,814.00	2012	Authorization, Design, Bidding/Award, Construction, Grant Reimbursements, Close-Out
San Luis Obispo Council of Governments	Highway 1 Corridor Coastal Management Plan	NSB				$24,000.00	2011	Authorization, Close-Out, Contract Administration
	Highway 1 Corridor Gateway Monuments	NSB				$304,000.00	In Progress	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Close-Out
	Highway 1 Corridor Interpretive Signs	NSB				$312,000.00	In Progress	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Close-Out
	Highway 1 Coastal Trail Plan	NSB				$350,000.00	2012	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Close-Out
California Polytechnic	Gilardi Road Bridge Replacement	HBP				$717,093.00	In Progress	Application, Authorization, Close-Out
Cuesta Community College	Hollister Road Bridge Replacement	HBP			Cal EMA	$3.4 million	2011	Construction, Grant Reimbursements, Close-Out

Federal - FHWA:
ARRA = American Recovery and Reinvestment Act
ER = Emergency Relief
HPP = High Priority Projects
HSIP = Highway Safety Improvement Program
SRTS = Safe Routes to School (Federal)
TE = Transportation Enhancement
HBP = Highway Bridge Program
ITS = Intelligent Transportation Systems
NSB = National Scenic Byways
TCSP = Transportation & Community &

State of California:
LWCF = Land and Water Conservation
CDBG = Community Development Block

California Transportation Commission:
SLPP = State and Local Partnership Program
STIP = State Transportation Improvement Program
EEM = Environmental Enhancement Mitigation
SR2S = Safe Routes to School (State)
STIP = State Transportation Improvement Program
Prop 1B = State-Local Partnership Program

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Experience Working with Public Agencies / Authorities

Cannon has had the opportunity to build professional relationships with many cities, counties, and local agency representatives throughout California. The following select list presents a summary of the municipal entities we have worked with recently:

- City of Gardena
- City of Los Angeles
- County of Los Angeles Department of Public Works
- Los Angeles Community College District
- Port of Long Beach
- City of Glendale
- City of Diamond Bar
- City of Manhattan Beach
- City of Irvine
- Irvine Ranch Water District
- City of Anaheim
- City of Santa Ana
- City of Fullerton
- City of Lake Forest
- City of Garden Grove
- City of Huntington Park
- Santa Clarita Water District
- Newhall County Water District
- City of South Pasadena
- City of Santa Fe Springs
- City of Redondo Beach
- City of Rancho Palos Verdes
- City of Pomona
- City of Pico Rivera
- City of Santa Monica
- City of El Monte
- City of Menifee
- City of Moreno Valley
- County of Riverside EDA
- County of San Bernardino
- City of Chino
- City of Arroyo Grande
- City of Atascadero
- City of Bakersfield
- City of Beverly Hills
- City of Buellton
- City of Carpinteria
- City of Delano
- City of Goleta
- City of Gonzales
- City of Grover Beach
- City of Guadalupe
- City of Hemet
- City of Lancaster
- City of Lompoc
- City of Lynwood
- City of McFarland
- City of Monterey
- City of Morro Bay
- City of Paso Robles
- City of Pismo Beach
- City of Salinas
- City of San Luis Obispo
- City of Santa Maria
- City of Simi Valley
- City of Soledad
- City of Solvang
- City of Ventura
- City of Vernon
- County of San Luis Obispo
- County of Kern
- County of Santa Barbara
- Orange County Public Works
- Santa Ynez Community Services District
- Nipomo Community Services District

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Project Spotlight Matrix

Project Name	Services Provided						
	Drainage Design	Grading Design	Roadway Design	ADA Design and Assessment	Water Quality / SWPPP	Technical Specifications	Engineer's Cost Estimates
Artesia Blvd. Arterial Improvements, *Gardena, California*		✓	✓	✓		✓	✓
Rowley Park Restroom project *Gardena, California*		✓		✓		✓	
170th Street Improvements, *Gardena, California*	✓	✓	✓	✓		✓	✓
Redondo Beach Blvd Arterial Improvements, *Redondo Beach California*		✓	✓	✓		✓	✓
Rio Vista Street Pavement Rehabilitation, *Anaheim, California*	✓	✓	✓	✓	✓	✓	✓
Cerritos Avenue Sidewalk Gap Closure, *Anaheim, California*		✓	✓	✓	✓	✓	✓
Modjeska Park Storm Water Detention, *Anaheim, California*	✓	✓		✓	✓	✓	✓
Jamboree Main Intersection *Improvements, Irvine, California*	✓	✓	✓	✓	✓	✓	✓
San Juan Street Reconstruction, *Fullerton, California*		✓	✓	✓		✓	✓
Concrete Pavement Reconstruction, *Newport Beach, California*	✓	✓	✓	✓	✓	✓	✓
Lakeview Avenue Widening, *Yorba Linda, California*	✓	✓	✓	✓	✓	✓	✓
Pedestrian Access Curb Ramps, *Long Beach, California*	✓	✓	✓	✓			✓
ADA Ramp Improvements, *Lake Forest, California*			✓	✓		✓	✓

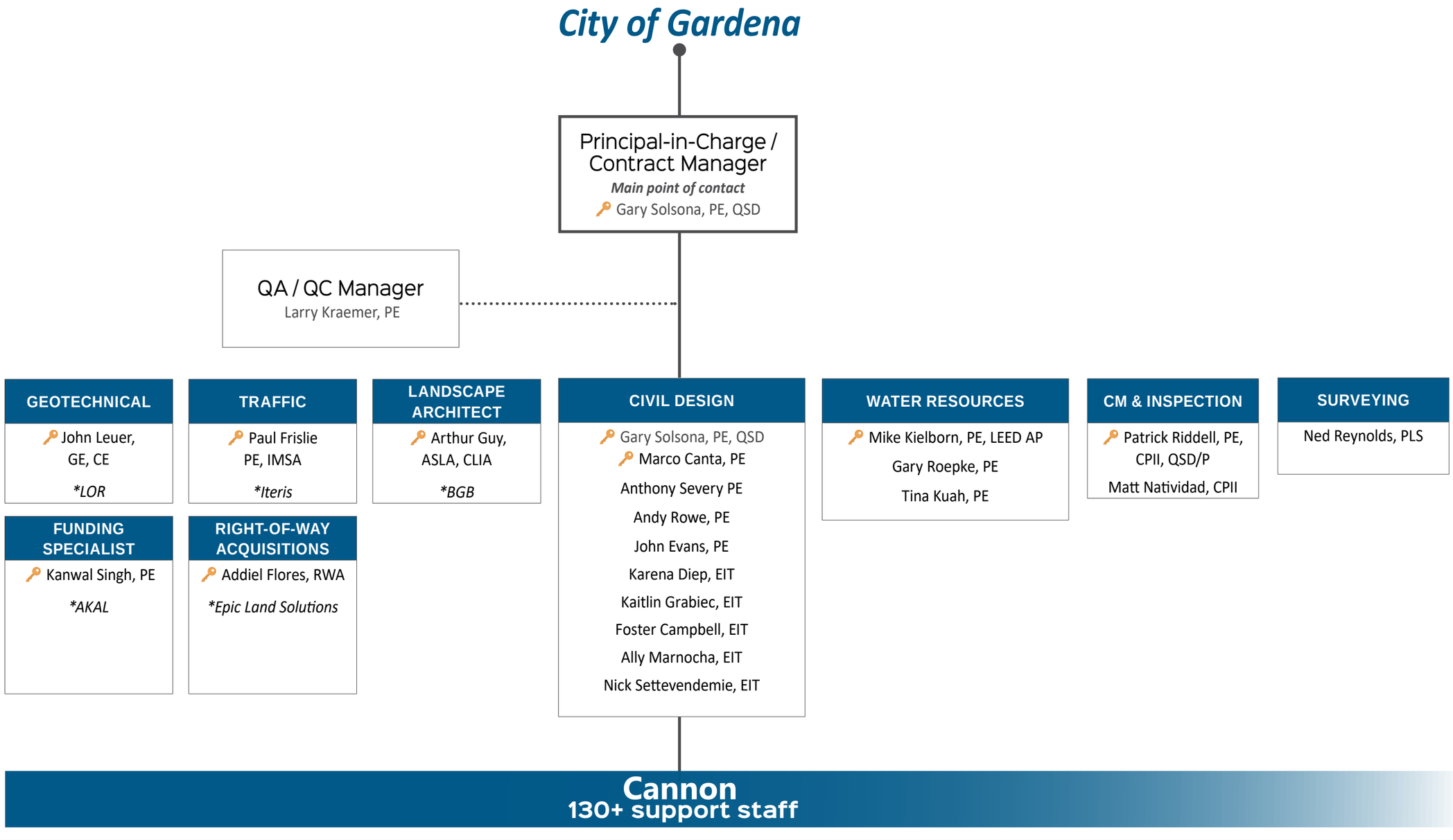


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Organizational Chart

We have selected key staff who are not only experts in their respective disciplines but also have extensive experience collaborating on similar projects. This high level of expertise has allowed our team to fine-tune our collaboration and coordination, contributing to the successful completion of projects that are on time and within budget. Our team will be led by Gary Solsona, PE, QSD, as Principal-in-Charge and Contract Manager.

🔑 Key Personnel
**Subconsultant*



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City of Gardena, *California*

Artesia Boulevard Arterial Improvements

The City of Gardena (City) wanted to replace existing medians along Artesia Boulevard, from Western Avenue to Vermont Avenue, with a new decorative hardscape paving solution. Based on prior discussions with City staff, the Cannon team (including our subconsultant, BGB) evaluated and presented four paving solutions to the City: 1. grouted river cobble; 2. exposed concrete; 3. concrete unit pavers; and 4. staining/sealing the existing stamped concrete. The City subsequently decided to move forward with the cobblestone paving solution, which Cannon incorporated into the final design plans, specifications, and cost estimate.

Our team prepared a design study (exhibit) to convey the proposed limits of added or deducted hardscape for City direction. Following approval of the conceptual design direction, we completed revisions to the previously submitted 95% design plans, specifications and estimate (PS&E). This consisted of the street improvement plans and landscape demolition plan, irrigation plan, planting plan, technical specifications, and cost estimate.

- Cannon's Subconsultant: BGB

Key Project Team Members
- Gary Solsona, PE, QSD Project Manager
- Karena Diep, EIT Design Engineer
- Paul Frislie,PE (Iteris), Traffic Engineer
- Art Guy (BGB), Landscape Architect



Project Dates: March 2019 - June 2024

Reference: William Mendoza
Associate Engineer
City of Gardena
1717 West 162nd Street
Gardena, CA 90247
☎ 310.217.9676
✉ wmendoza@cityofgardena.org

170th Street Improvements

Cannon successfully completed the 170th Street Improvement Project in Gardena, spanning 0.50 miles from Normandie Avenue to Vermont Avenue. Funded partly by $500,000 from the Federal Surface Transportation Program, the project focused on enhancing street drivability and aesthetics. Key accomplishments included rehabilitating asphalt concrete pavement, repairing concrete curbs and sidewalks, upgrading curb ramps to ADA standards, and installing a traffic signal system battery backup at a major intersection. Cannon's role encompassed preparing construction plans, specifications, cost estimates, and handling the E-76 Authorization documentation, culminating in a project that met the City of Gardena's safety and accessibility standards. This project included a geotechnical subconsultant that Cannon managed.

- Funded partly by Federal Surface Transportation Program

Key Project Team Members
- Gary Solsona, PE, QSD Project Manager
- Karena Diep, EIT Design Engineer
- Kanwal Singh (AKAL), Federal E-76 Processing

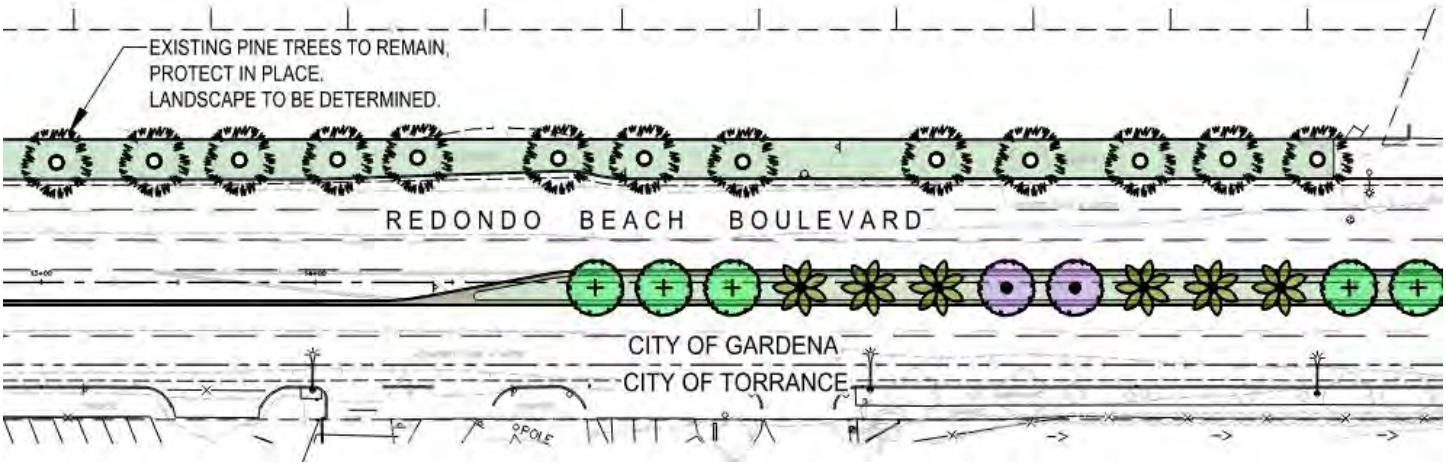


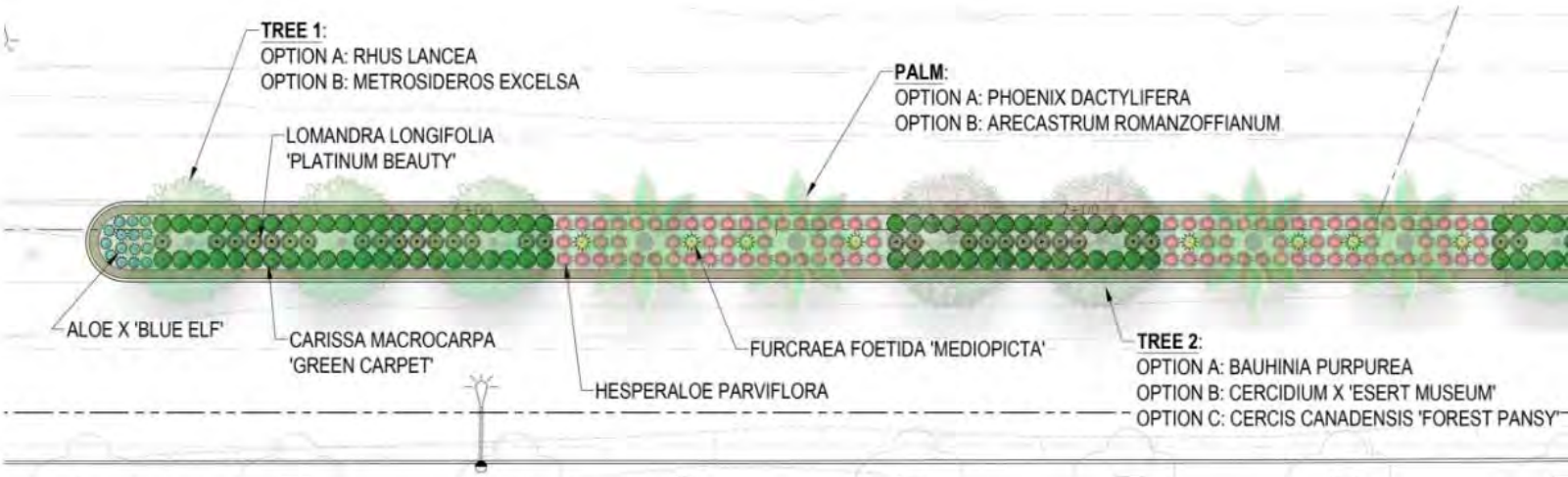
Project Dates: March 2019 - December 2022

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Redondo Beach Boulevard Arterial Improvements

The City of Gardena Public Works Department (City) retained the professional engineering services of Cannon to provide PS&E design services for the Redondo Beach Blvd Arterial Improvements Project from Crenshaw Blvd. to Vermont Ave., approximately 1.9 miles in length. The project improvements propose to improve safety, access, and corridor traffic operations by modifying the existing raised medians and installing new raised medians to replace the existing two-way left turn medians, extend left turn pockets, and improve traffic channelization. Other components related to the design of the corridor include pavement reconstruction / rehabilitation, addition of bulb-outs (which require evaluating existing drainage systems), upgrading existing curb ramps to ADA compliance, upgrades to the traffic signal system.





ENLARGEMENT 'B'
SCALE: 1" = 10'

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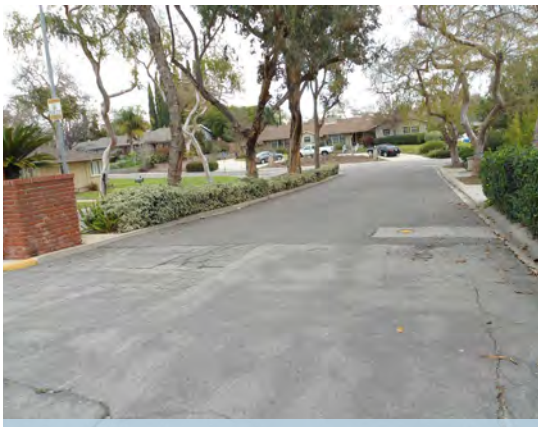
San Juan Street Reconstruction Project

The City of Fullerton needed to complete street, water, and sewer improvements along seven streets within the San Juan Community. Improvements consisted of pavement reconstruction via full depth reclamation with cement; reconstruction of raised median (due to upheaving of tree roots); repair of broken/damaged portland cement concrete curb and gutter (rolled and standard); cross-gutters and driveway aprons; replacement and upsizing of existing water mains to 8" PVC; reconnecting existing water services; and removal and replacement of the existing 8" VCP sewer main.

Cannon provided civil engineering design services for plans, specifications, and estimate (PS&E) construction documents. The Cannon Team also provided topographic survey, geotechnical investigation, utility coordination, utility potholing services, and pre- and post-construction monumentation preservation services for the project. Survey services included topographic survey, cross sections, right-of-way establishment, construction staking, and monument perpetuation for one mile of residential streets.

Key Project Team Members

- Gary Solsona, PE, QSD Project Manager
- Mike Kielborn, PE, Civil Engineer



Project Dates: January 2018 - December 2021

Reference: David Grantham, PE
Principal Civil Engineer
City of Fullerton
303 W. Commonwealth Ave
Fullerton, CA 92832
☎ 714.738.6853
✉ david.grantham@cityoffullerton.com

Rancho-Verona Water Main Replacement

Cannon was selected to provide civil design to replace outdated 6" and 8" cast iron water mains in the Rancho Verona area, prior to performing street repairs. The need to replace the selected water mains resulted from age, condition, and capacity deficiencies of the existing water mains. The new pipeline provides a more reliable water supply to the community and better pressure and fire flow for the area. The length of the water mains replaced was 5,583 feet. The design included a new water main to be installed adjacent to existing water mains, and the old water mains to be abandoned once service laterals are tied over to the new line.

- **Project Dates:** November 2022 - September 2023

Euclid and Rosecrans Water Main Rehabilitation

To prevent trenching on new pavement, the City of Fullerton is replacing water mains near Euclid Street and Rosecrans Avenue ahead of a nearby development, with the Developer repaving affected streets. This includes upgrading 8-inch and 12-inch pipes with C900 PVC and rehabilitating a 24-inch main using trenchless CIPP technology, enhancing water supply and fire safety over 3,090 feet of new mains and 930 feet of rehabilitated mains.

- **Project design completed:** December 2023

Key Project Team Members

- Mike Kielborn, PE, Project Manager



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Modjeska Park Underground Storm Water Detention and Infiltration System

Modjeska Park is an ***award-winning*** project that spans a 23.5-acre park in Anaheim, California. The City of Anaheim selected Cannon to engineer a solution to a multi-faceted problem. Extensive flooding caused by an under-sized storm drain line prompted an urgent local need for stormwater management. As part of Orange County's larger Storm Water Resource Plan, the objectives were to protect and enhance regional water quality, manage stormwater runoff, and increase local water supply.

The project involved installing an underground, pre-manufactured infiltration/ detention system; two laterals to divert dry weather flow and stormwater; and a stormwater diversion structure to divert flows from an existing 48-inch reinforced concrete storm drainpipe that drains the 224-acre contributing watershed. The system was designed to capture and infiltrate a minimum of 150 acre-feet per year of dry weather, urban runoff, and first flush of storm water to reduce pollutant discharge to the Bolsa Chica Channel.

Key Project Team Members

- Gary Solsona, PE, QSD Project Manager
- Anthony Severy, PE Civil Engineer

Cerritos Avenue Sidewalk Gap Closure

Cannon provided civil engineering design, including plans, specifications, and estimates (PS&E), and survey services for this project located on Cerritos Avenue from Euclid Street to approximately 600 feet east of Euclid Street. The project consisted of constructing a five-foot wide, ADA compliant sidewalk adjoining the back of curb, with no parkway along the north and south sides. The work also included the construction of block walls and fences that were relocated and reconstructed as part of the project. The new sidewalk eliminated the need for pedestrians to walk along the side of the road or on a dirt path.

Cerritos was designed as a four-lane secondary arterial by the County's Master Plan of Arterial Highways (MPAH) with average daily traffic of 9,400 vehicles per day. The sidewalk along Cerritos east of Euclid Street ended abruptly. The existing pathway consisted of an unpaved dirt path. The sudden sidewalk gap was a challenge for the drivers, pedestrians, bicyclists, and students of Loara High School located on the northwest corner of the Euclid and Cerritos. This sidewalk project provides enhanced safety and improved access for the school children and pedestrians in general. Cannon's services included right-of-way acquisition and Phase I ESA.

Key Project Team Members

- Gary Solsona, PE, QSD Project Manager



Project Dates: March 2021 - November 2021

2020 Water Project of the Year, Orange County Branch

2020 SoCal Project of the Year

Reference: Bill Grigsby, PE
Principal Civil Engineer
City of Anaheim
200 South Anaheim Blvd., Ste. 276,
Anaheim, CA 92805
☎ 714.765.5259
✉ WGrigsby@anaheim.net

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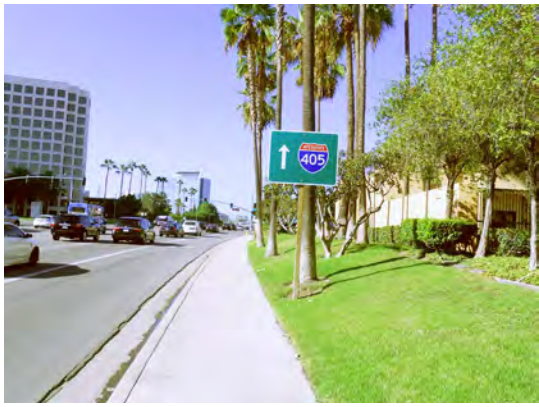
Jamboree Main Intersection Improvement

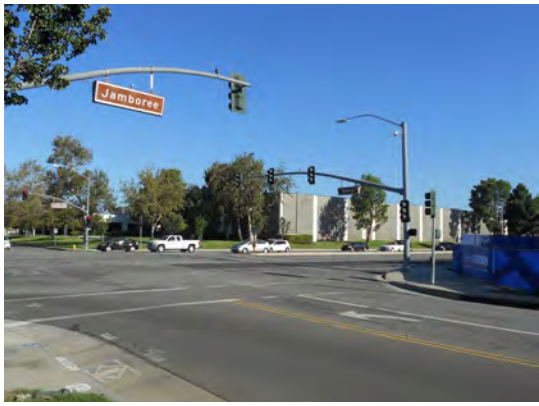
Strategically located in the heart of southern California, between Los Angeles and San Diego, Irvine is surrounded by major freeways. It holds more than 26,000 business licenses, Irvine delivers the benefits of connectedness, proximity, and customer accessibility. To continue to provide the necessary traffic flow, this project was designed to improve the intersection of Jamboree Road and Main Street to mitigate the future deficient level of service (LOS) by adding a fifth northbound and a fifth southbound lane on Jamboree Road, between the I-405 northbound on/off ramps and Kelvin Avenue. The improvements were designed to meet current City, State, and Federal standards.

Due to right-of-way constraints, sidewalk widths north of Main Street were less than recommended by the IBC Vision Plan design guidelines (IBC recommends an 8' parkway and 8' sidewalk width, proposed improvements are no parkway and 6' to 8' sidewalk widths). Any non-standard features required approval by the City's Planning Department during final design.



Year Completed: October 2019





Key Project Team Members

- Gary Solsona, PE, QSD Project Manager

This project included professional engineering services for the preparation of construction contract documents, including the following:

- Street improvement plan and profile
- ADA sidewalk and curb ramp design
- Storm drain and flood control channel modifications
- Right-of-way engineering (title reports, mapping & legal descriptions, ROW acquisition maps)
- Retaining wall plan / profile
- Earthwork grading plans
- Landscape planting / irrigation plans
- Construction details
- Traffic signal modification
- Striping / signing plans
- Traffic stage construction plans
- Wet and dry utility coordination / mapping
- Hydrology and hydraulics
- WQMP / SWPPP
- IRWD water facility design
- Environmental compliance and water quality documentation
- Specifications and construction cost estimates

Reference: Steve Sherwood, PE
Assistant City Engineer
City of Irvine
One Civic Center Plaza, Irvine, CA 92623
☎ 949.724.7327
✉ ssherwood@cityofirvine.org

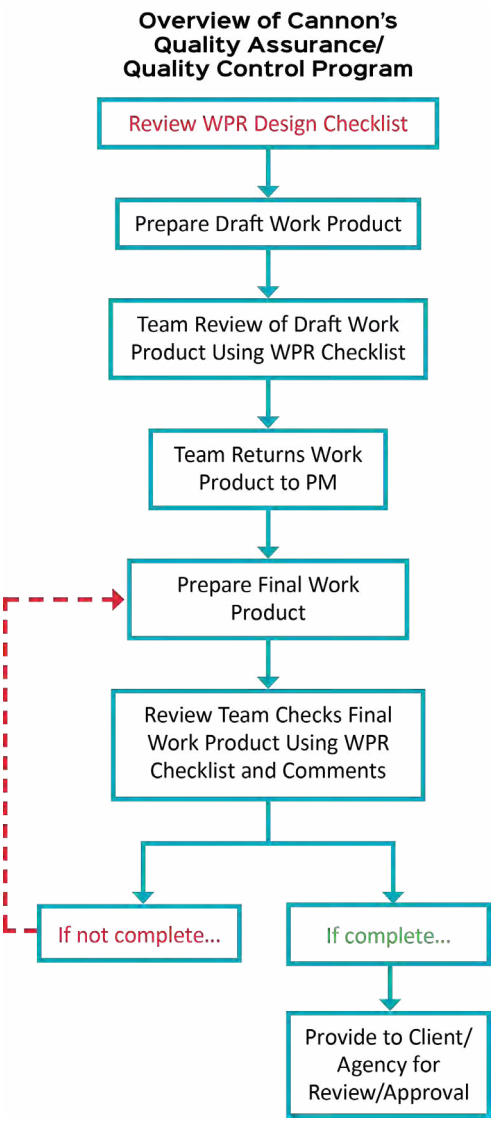
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Accurate Coordination of Subconsultants

Cannon has extensive experience in accurately coordinating subconsultants, having worked with 100+ firms. From project onset, each subconsultant is integrated into our Quality Assurance/Quality Control (QA/QC) process making them fully vested and accountable members of the Cannon Team. Regular coordination meetings and a comprehensive project management system help us maintain alignment and address issues promptly, resulting in seamless project execution. Cannon's QA/QC Process is detailed below.

Quality Assurance/Quality Control Process

Cannon is committed to providing the City with the best possible product, on schedule and within budget. To accomplish this, we use a Quality Assurance/ Quality Control (QA/QC) Program that is organized to accommodate the specific needs and requirements of each task order. Our QA/QC manager for this contract is Mr. Larry Kraemer, PE. Cannon's QA/QC program is generally divided into three phases:



1. **Design Team Review.** This review is provided by members of the project team as the work progresses. Prior to the start of design work, an analysis is made to determine the technical requirements, needs, and requirements of the Client; jurisdictional requirements; and fiscal constraints or schedule requirements of the project. At this time, specific quality control requirements and internal review procedures are established.

2. **Independent Peer Review.** This review is conducted at various project phases preliminary, 60%, and 100% by design personnel who are outside of the regular project design team. Peer review consists of a detailed review of project work products. This process involves the assignment of senior personnel, including principals, to provide detailed, independent reviews of the work being completed. The selection of senior personnel for this task is based on professional expertise, specific knowledge of similar projects, and years of experience. The detail reviewer's responsibility will include: evaluation of the overall project concept at preliminary phase; verification of the adequacy of the design to achieve the project goals; evaluation of possible design alternatives; review of QA/QC by the design team; review of the project for constructability; and contractor review. Recommendations made by the independent reviewer are made directly to the project manager, who is responsible for evaluating the recommendations and implementing changes, as required. The reviewer's comments will be documented and recorded along with the designer and project manager's response to comments.

3. **Review of Subconsultant Deliverables: This review is conducted by Cannon's project manager because of their knowledge of the entire project's scope and how each discipline relates to each other.** This review is also conducted at various project phases, including the preliminary, 60%, and 100% and will be done prior to submitting the complete deliverable to the City. This review includes: evaluation of the overall project concept at preliminary phase; verification of the adequacy of the design to achieve the project goals; evaluation of possible design alternatives; and review of the project for constructability. After receipt of review comments, the subconsultant incorporates the comments or provides justification for a different design direction. The subconsultant then provides revised plans to the project manager along with the original comments and proper responses that follows our QA/ QC plan format.

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Reference: David Grantham, PE
Principal Civil Engineer
City of Fullerton
303 W. Commonwealth Ave
Fullerton, CA 92832
☎ 714.738.6853
✉ david.grantham@cityoffullerton.com

Reference: Bill Grigsby, PE
Principal Civil Engineer
City of Anaheim
200 South Anaheim Blvd., Ste. 276
Anaheim, CA 92805
☎ 714.765.5259
✉ WGrigsby@anaheim.net

Reference: Steve Sherwood, PE
Assistant City Engineer
City of Irvine
One Civic Center Plaza
Irvine, CA 92623
☎ 949.724.7327
✉ ssherwood@cityofirvine.org

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2024/2025 Fee Schedule
Bill Rate Ranges
Fee Schedule will remain fixed throughout the initial term of the Agreement

Assistant Resident Engineer I - II	$ 155 - $ 205
Associate Engineer	$ 180 - $ 240
Associate Land Surveyor	$ 210 - $ 230
Associate Landscape Architect	$ 175 - $ 215
Automation Specialist	$ 165 - $ 210
Automation Technician	$ 130 - $ 165
CAD Tech	$ 115 - $ 140
CAD Manager	$ 130 - $ 165
Construction Coordinator I - II	$ 125 - $ 160
Construction Inspector I - III	$ 120 - $ 200
Construction Manager	$ 178 - $ 235
Design Engineer	$ 150 - $ 195
Director/ Department Manager	$ 225 - $ 310
Dry Utilities Coordinator I - II	$ 170 - $ 200
Engineer Tech	$ 120 - $ 150
Engineering Assistant I - II	$ 115 - $ 140
Grant Funding Manager I - II	$ 160 - $ 225
I&E Services Coordinator	$ 120 - $ 140
Information Systems Admin/Manager	$ 135 - $ 168
Land Surveyor	$ 195 - $ 230
Landscape Architect	$ 130 - $ 200
Landscape Designer I - II	$ 120 - $ 142
Lead Automation Specialist	$ 175 - $ 209
Lead Automation Technician	$ 135 - $ 170
Lead Designer	$ 140 - $ 180
Office Engineer / Document Control I-III	$ 115 - $ 164
Plan Check Engineer I - II	$ 140 - $ 198
Planner I - III	$ 130 - $ 175
Planning Assistant	$ 115 - $ 150
Principal Automation Specialist	$ 186 - $ 232
Principal Construction Engineer	$ 210 - $ 293
Principal Designer	$ 140 - $ 200
Principal Engineer	$ 200 - $ 290

Other Direct Charges

Black Line Plots	$2.00 per page
Outside Reproduction	Cost + 15%
Mylar Plots	$12.00 per sheet
Automation & Electrical Materials	Cost + 25% (+tax)
Subconsultant Fees	Cost + 15%
Technology Fee	$30/Day
Color Plots	$5.00 per page
Travel and Related Subsistence	Cost + 15%
Standard Mileage Rate	IRS Rate per mile
Airplane Mileage Rate	GSA Rate per mile

Project Designer	$ 125 - $ 179
Project Engineer	$ 153 - $ 205
Resident Engineer	$ 195 - $ 248
Sr. Associate Architect	$ 219 - $ 260
Sr. Associate Engineer	$ 180 - $ 265
Sr. Automation Specialist	$ 185 - $ 225
Sr. Automation Technician	$ 150 - $ 185
Sr. CAD Tech	$ 130 - $ 160
Sr. Construction Manager	$ 217 - $ 323
Sr. Consultant / Principal-in-Charge	$ 285 - $ 385
Sr. Land Surveyor	$ 230 - $ 275
Sr. Landscape Architect	$ 190 - $ 230
Sr. Plan Check Engineer	$ 175 - $ 228
Sr. Principal Designer	$ 145 - $ 225
Sr. Principal Engineer	$ 225 - $ 320
Sr. Project Designer	$ 135 - $ 200
Sr. Project Engineer	$ 165 - $ 225
Sr. Resident Engineer	$ 205 - $ 258
Survey Assistant	$ 115 - $ 145
Survey Technician I - V	$ 143 - $ 218
Technical Writer I - IV	$ 115 - $ 140

Survey Crew Rates - Regular

One-Man Field	$ 210 - $ 233
Two-Man Field	$ 303 - $ 319
Three-Man Field	$ 399 - $ 418
Two-Man - HDS	$ 348 - $ 367

Survey Crew Rates - Prevailing Wage

One-Man Field	$ 270 - $ 290
Two-Man Field	$ 389 - $ 412
Three-Man Field	$ 549 - $ 571

Electrical - Prevailing Wage

Electrician	$ 207 - $ 254

Building and Construction Inspector - Prevailing Wage

BCI Construction Inspector	$ 169 - $ 201

Forensics Engineering / Expert Testimony Fee Schedule Available Upon Request.

Expenses, such as special equipment, shipping costs, travel other than by automobile, parking expenses, and permit fees will be billed at the actual cost plus 15%. If the client requests, or the client's schedule requires work to be done on an overtime basis, a multiplier of 1.5 will be applied to the stated rates for weekdays for daily hours in excess of 8 as well as weekends, and a multiplier of 2.0 for daily hours in excess of 12 and holidays. If the client requests field services to be provided outside of normal working hours, a multiplier of 1.5 will be applied to the stated rates. For prevailing wage projects, if the client requests field services to be provided on any given Sunday, a multiplier of 2.0 will be applied to the stated rates; on or around an observed holiday, other rates may be applied. Survey Crews and Automation Field staff are billed portal to portal. A minimum charge of four hours will be charged for any Automation Field Service calls outside of normal working hours. The stated rates are subject to change, typically on an annual basis.

(effective 7/1/2024)

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iteris®
949.270.9400
iteris.com
1700 Carnegie Avenue, Suite 100
Santa Ana, CA 92705

Rate Schedule.

	Billing Rate	
STAFF CLASSIFICATION	**Min**	**Max**
Support Staff I	$104	$136
Support Staff II	$163	$222
Assistant Engineer/Planner	$113	$155
Associate Engineer/Planner	$135	$183
Engineer/Planner	$140	$196
Senior Engineer/Planner I	$195	$246
Senior Engineer/Planner II	$228	$264
Lead Engineer/Senior Manager	$236	$315
Associate Vice President/Principal/Director	$258	$349
Vice President/Chief Scientist	$343	$454

Billing Rates effective for first three (3) contract years.
Task Orders will utilize individual staff rates at time of Letter Proposal submission, NTE Max Billing Rates.

Default Standard Terms and Conditions

- Other direct expenses to be billed at cost, unless otherwise negotiated.
- Mileage rates will be based upon current IRS standard rates.

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Client: Cannon Corp
Agency: City of Gardena
Project: On-Call Professional Services
Scope of Services: Right of Way Acquisition
Date submitted: 6/3/2024
Prepared by: C Sinclair

Title/Classification	Hourly Billing Rates
Advisory Manager	$210
Senior Project Manager	$200
Project Manager	$165
Assistant Project Manager	$150
Senior Right of Way Agent	$135
Right of Way Agent II	$110
Right of Way Agent I	$110
Project Coordinator	$100
Budget & Financial Controls	$185

Staff billing rates provided do not include the Federal Acquisition Regulations (FAR) approved overhead rate for Epic Land Solutions, Inc. and are not suitable for state and federally funded projects.

If the NTP is received after 120 days from this proposal, fees and billing rates may require revision.

Other Direct Costs	Rate
Mileage	At IRS Allowable
Postage/Overnight Delivery	At Cost
Property Ownership and Tenant Data	At Cost
Outside Services (Vendors & Subconsultants)	At Cost
Appraisal Reports/Appraisal Review Certificates	Fixed Fee, At Cost
Preliminary Title Reports	Fixed Fee, At Cost

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LOR GEOTECHNICAL GROUP, INC.
Soil Engineering ▲ Geology ▲ Environmental

FEE SCHEDULE

OCTOBER 2023

SERVICES

Geotechnical Engineering
LOR Geotechnical Group, Inc. provides geotechnical engineering services, including: preliminary geotechnical investigations, foundation investigations, percolation feasibility investigations, liquefaction evaluation investigations, as well as grading observation materials testing services.

Geological
LOR Geotechnical Group, Inc. provides geological services, engineering geology investigations, seismic setting studies, slope stability investigations, liquefaction susceptibility investigations, hydrology/water resource studies, and bedrock rippability evaluations.

Environmental
LOR Geotechnical Group, Inc. provides, environmental site assessments, underground storage tank investigations and remediation investigations, groundwater monitoring systems, soil and groundwater sampling and analysis, and environmental studies for property transfers.

All costs for Geotechnical Engineering, Geological, and Environmental Services are based on the site and investigative parameters requested.

FEES

The hourly personnel charges and laboratory test unit rates are as follows:

Personnel Charges-Hourly	
Principal Engineer	$330.00
Project Engineer/Geologist	$180.00
Staff Engineer/Geologist	$155.00
Soil Technician/Deputy Inspector (Field or Laboratory) [1]	$115.00
Soil Technician/Deputy Inspector (Prevailing Wage) [1, 2]	$145.00
Soil Technician/Deputy Inspector (CBA) [1, 2]	$155.00
Traffic Control (Prevailing Wage) [1, 2]	$135.00
Drafting	$105.00
Clerical	$90.00
Laboratory Testing Charges - Unit Costs	
CT 202: Sieve Analysis (Soil)	$120.00
CT 202: Sieve Analysis (Aggregate)	$155.00
CT 202: #200 Sieve Wash	$70.00
CT 205: Crushed Particle Analysis	$155.00
CT 206 Specific Gravity + Absorption of Coarse Aggregate	$125.00
CT 207: Specific Gravity + Absorption of Fine Aggregate	$165.00
CT 211: LA Rattler	$275.00
CT 213: Organic Impurities	$90.00
CT 217: Sand Equivalent	$130.00
CT 217: Sand Equivalent -QC	$145.00
CT 226: Moisture Content	$35.00
CT 227: Cleanness Value	$145.00
CT 229: Durability Index Fine/Coarse	$285.00
CT 235: Percentage of Flat and Elongated Particles in Coarse Aggregate	$110.00
CT 301: R-Value	$385.00
CT 305: Swell	$110.00

6121 Quail Valley Court ▲ Riverside, CA 92507 ▲ (951) 653-1760 ▲ (951) 653-1741 (Fax) ▲ www.lorgeo.com

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CT 307: Moisture Vapor Susceptibility	$195.00
CT 308 & CT 366: Asphalt Concrete Density & Stability/Rubberized	$240.00/$295.00
CT 308: Asphalt Concrete Density/Rubberized	$145.00/$210.00
CT 309: Asphalt Concrete Theoretical Maximum Density	$195.00
CT 329: Asphalt Moisture	$35.00
CT 366: Asphalt Concrete Stability/Rubberized	$220.00/$275.00
CT 382: Asphalt Extraction & Gradation	$285.00
CT 382: Slurry Extraction	$175.00
CT 521: Concrete Cylinder Compressive Strength	$40.00
CT 523: Beam Cylinder	$85.00
Concrete & Beam Cylinder Hold	$12.00
ASTM D6913/7928: Mechanical Analysis	$240.00
ASTM D1557: (Modified)/ ASTM D698: (Standard) Proctor (4")	$210.00
ASTM D1557: (Modified)/ ASTM D698: Proctor (6" or Cal-216)	$240.00
ASTM D2434: Permeability	$440.00
ASTM D2435: Consolidation	$265.00
ASTM D5333: Collapse Potential	$220.00
ASTM D2216: Moisture Content	$35.00
ASTM D221/D2937: Moisture/Unit Weight (Ring)	$45.00
ASTM D2974: Organic Matter Test	$100.00
ASTM D4318: Atterberg Limits	$240.00
ASTM D4829: Expansion Index	$210.00
ASTM D3080: Direct Shear	$295.00
CT 3910 Wet Track Abrasion	$180.00
Soluble Sulfate: (Test Kit SF-1)	$90.00

[1] 10% field supervision and equipment/vehicle charge will be added to all field services.

[2] Rate based on current State determined prevailing wage rates as of the date of this document. Adjustments to our rates may be necessary based on the actual State determined prevailing wage rates at the time of our work.

TERMS

Reimbursable Expenses
Outside services performed by others and direct costs expended on the client's behalf are charged at cost plus twenty percent. These expenses include rental of drill rigs, bulldozers, backhoes, travel and subsistence, permits, reproduction costs, etc.

Travel Time
Travel time required to provide professional or technical services will be charged at the appropriate hourly rates.

Overtime
An overtime rate of 1.5 times the standard rate will be used for time in excess of 8 hours per day and Saturdays. An overtime rate of 2.0 times the standard rate will be added for work on Sundays, official company holidays, and on all work in excess of 12 hours per day.

Prepayments
A retainer of fifty percent of the total fee is required for all field studies. The balance of the fee must be paid at the time the report is released to the client.

Billing
Billings will be provided periodically and will be classified by fee categories set forth above or as given by proposal.

Terms of Payment
Invoices rendered for professional services are due upon presentation. A service charge of 1.5 percent, per month, may be charged on accounts not paid within thirty days to cover additional processing and carrying costs. Any attorney's fees or other costs incurred in collecting any delinquent account will be paid by the client.

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BGB | DESIGN GROUP
Landscape Architecture Planning Urban Design

June 5, 2024

City of Gardena, CA
Fee Proposal
On-Call Professional Landscape Architecture Services
RFQ

FEE SCHEDULE – BGB DESIGN GROUP

The following rates shall be in force for a minimum period of (3) calendar years.

Standard Hourly Rates

Principal / Senior Project Manager - Art Guy	$180.00/hr.
Senior Principal – Bob Borthwick	$180.00/hr.
Job Captain / Project Manager – Nicole Nguyen	$140.00/hr.
Senior Landscape Designer – Cele Villa, Tony Escario	$115.00/hr.
Administrative / Clerical – Stephanie Satterlee	$ 75.00/hr.

The City would not be billed overtime rates for BGB staff time.

City review meetings and public presentations will be billed at standard hourly rates.

Reproduction and other approved reimbursable expenses will be billed at cost plus 15% overhead.

No mileage reimbursement is requested as a part of this proposal.

3185-C1 Airway Avenue Costa Mesa, CA USA 92626 +1 714 545 2898 www.bgb-inc.com

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AKAL Consultants

Project Services

Current hourly rate is $170/hr

These services can be provided at a fixed price or on a "time and material" basis. AKAL Consultants is always looking for efficient ways to do business and successful completion of our clients' projects.

AKAL Consultants
Kanwal J. Singh, M.S., P.E.
Principal Engineer
Office: (949) 586-1006
Cell: (949) 293-1487
Email: kanwal.singh@cox.net

AKAL Consultants (dba of AAHK, Inc – a California Corporation)
34 Monserrat Place, Foothill Ranch, CA 92610 **Phone: (949) 586-1006**

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Gary Solsona, PE, QSD Principal-in-Charge / Contract Manager



Professional Registration

- Civil Engineer, California, No. 68420
- Qualified SWPPP Developer – Practitioner #234666

Education

- Bachelor of Science, Civil Engineering, California State Polytechnic University, Pomona, California

Professional Affiliations

- Member – ASCE, ACEC and APWA
- Past Board Member – Filipino American Society of Architects and Engineers

Mr. Solsona has 22 years of civil engineering experience in public works design, consisting of award-winning roadway widening, street rehabilitation and intersection improvements; sound wall and retaining wall design, preparation of traffic control plans and project study reports, and is recognized in the industry as an ADA design specialist. His proactive approach is carried out seamlessly through project management, engineering design development, and construction support services to public agencies throughout Southern California and he has a proven track record in providing innovative, cost-saving, and sustainable solutions (such as alternative pavement rehabilitation methods, including full depth reclamation and cold-in-place-recycling) on numerous street improvement projects for major arterials and residential streets.

Artesia Boulevard Arterial Improvements, Gardena, California: The City of Gardena wanted to replace existing medians along Artesia Boulevard, from Western Avenue to Vermont Avenue, with a new decorative hardscape paving solution. Based on prior discussions with City staff, the Cannon Team (including subconsultant BGB Design Group) evaluated and presented four paving solutions to the City. Our team prepared a design study (exhibit) to convey the proposed limits of add or deducted hardscape for City direction. Following approval of the conceptual design direction, Cannon completed revisions to the previously submitted 95% design PS&E. Mr. Solsona served as Project Manager.

170th Street Improvements, Gardena, California: This project spans 0.50 miles from Normandie Avenue to Vermont Avenue. Funded partly by $500,000 from the Federal Surface Transportation Program, the project focused on enhancing street drivability and aesthetics. Key accomplishments included rehabilitating asphalt concrete pavement, repairing concrete curbs and sidewalks, upgrading curb ramps to ADA standards, and installing a traffic signal system battery backup at a major intersection. Cannon's role encompassed preparing construction plans, specifications, cost estimates, and handling the E-76 Authorization documentation, culminating in a project that met the City of Gardena's safety and accessibility standards.

Select Project Experience Summary

Mr. Solsona has served as Project Manager on the following projects:

- Redondo Beach Blvd Arterial Improvements, Gardena, California
- Gardena Catch Basin Screens Project, Gardena, California
- Rowley Park Restroom, Gardena, California
- Anaheim Modjeska Park Underground Storm Water Detention and Infiltration System Anaheim, California
- Concrete Street Pavement Reconstruction, Newport Beach, California
- Cerritos Avenue Sidewalk Gap Closure, Anaheim, California
- Lakeview Avenue Widening (Bastanchury to Lemon), Yorba Linda, California

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Marco Canta, PE Civil Design Engineer Lead



Professional Registration

- Registered Civil Engineer, California, No. 69244

Education

- Bachelor of Science, Civil Engineering, Louisiana State University, Baton Rouge, Louisiana

Professional Affiliations

- City and County Engineers Association - Member
- Asian American Architects and Engineers - Member
- American Society of Civil Engineering (ASCE), Younger Member Forum - Served as Membership Coordinator

Mr. Canta has 20 years of professional civil engineering experience where he has worked on various projects in public works, roadway, drainage, utilities, and site design throughout Southern California. Mr. Canta has served as project manager for water districts, major international airports, local municipalities, private developments, and public agencies. He has knowledge of AASHTO, Caltrans SPPWC, Los Angeles County, and MUTCD standards. He is technically proficient with Civil 3D, MicroStation, InRoads, StormCad, Flowmaster, and HydroCalc.

Redondo Beach Boulevard Arterial Improvements, Gardena, California: The City of Gardena Public Works Department (City) retained the professional engineering services of Cannon to provide PS&E design services for the Redondo Beach Blvd Arterial Improvements Project from Crenshaw Blvd to Vermont Ave, approximately 1.9 miles in length. The project improvements propose to improve safety, access, and corridor traffic operations by modifying the existing raised medians and installing new raised medians to replace the existing two-way left turn medians, extend left turn pockets, and improve traffic channelization. Other components related to the design of the corridor include pavement reconstruction / rehabilitation, addition of bulb-outs (which require evaluating existing drainage systems), upgrading existing curb ramps to ADA compliance, upgrades to the traffic signal system. Mr. Canta served as Senior Civil Engineer on this project.

Select Project Experience Summary

Mr. Canta served as Project Manager or Senior Civil Engineer on the following projects:

- San Juan Water Main Replacement, Sewer Main Improvements, and Street Reconstruction Project, Fullerton, California
- Brookhurst Street Sanitary Sewer Improvement Project, Anaheim, California
- Artesia Boulevard Arterial Improvements, Gardena, California
- Manhattan Beach Boulevard Resurfacing, Redondo Beach, California
- Lakeview Ave Widening (Bastanchury to Lemon), Yorba Linda, California
- Redondo Beach Blvd Arterial Improvements, Gardena, California
- Design Services for 2022 Pavement Rehabilitation, Carpinteria, California
- Lakewood Blvd. and Imperial Hwy. Intersection Improvement Project, Downey, California
- Lancaster Avenue J PSR-PDS and PA&ED, Lancaster, California
- Malibu Civic Center Way Realignment Project, Malibu, California

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Michael Kielborn, PE, QSP, LEED AP Water Resources Lead



Professional Registration

- Registered Civil Engineer, California, No. 70112
- LEED Accredited Professional
- Certified Horizontal Directional Drilling (HDD) Inspector

Education

- Bachelor of Science, Civil Engineering, Loyola Marymount University, Los Angeles, California

Professional Affiliations

- Association of Water Agencies of Ventura County
- American Public Works Association
- American Water Works Association
- California Water Environment Association
- North American Society for Trenchless Technology
- National Association of Sewer Service Companies

Mr. Kielborn specializes in water and wastewater management planning; water supply, storage, and distribution; and sewer system engineering. Since 1999, Mr. Kielborn has provided construction management/inspection services, primarily working in underground utility construction and infrastructure design. Since 2003, he has served as Project Manager for improvements to water supply and wastewater systems for numerous reservoirs, pump stations, wells, surge tanks, major water transmission mains, and trunk sewers. Mr. Kielborn is a certified Horizontal Directional Drilling Inspector. He has effectively translated his knowledge of construction practices into creating facility designs that are more efficiently constructible. Mr. Kielborn has developed excellent project management, cost estimation, in-field engineering management, inspection, coordination, and scheduling abilities for multi-million-dollar projects.

15 MG Zone 1 Reservoir Interior Coating and Improvements, Irvine Ranch Water District (IRWD), Irvine, California: IRWD's 15 MG, welded steel Zone 1 Reservoir required an evaluation and a recoating/repair plan. Cannon provided engineering design services, including a diver inspection, basis of design memorandum, final repair plans and specifications, construction support, and coatings inspection. Cannon evaluated interior coating options; remediated corroded interior steel; replaced damaged appurtenances; provided improvements for securing the submersible sample pump and tank mixer; and designed improvements for the internal cathodic protection system. Mr. Kielborn served as Project Manager.

Ritter Ranch Recycled Water System Master Plan, Los Angeles County Waterworks District, Palmdale, California: As Project Engineer, Mr. Kielborn assisted with the master planning and sizing process on this project, which included preparing a Water System Master Plan for the development and neighboring developments such as City Ranch and Joshua Ranch. The Ritter Ranch development land use resulted in sizing more than 20 potable-water reservoirs, nine pump stations, pressure-reducing stations, supplement wells, and miles of water transmission mains.

Summary of Select Project Experience

- San Juan Area Water Main, Fullerton, California
- Fullerton Rancho-Verona Water Main Replacement, Fullerton, California
- Euclid and Rosecrans Water Main Rehabilitation, Fullerton, California
- Norwalk Manhole Inspection Project FY 18/19, Norwalk, California
- Morro Bay, Hwy 1 Force Main Pipeline Assessment, Morro Bay, California
- Pipeline Assessment at Tuckers Grove Creek Crossing, Goleta Water District, Goleta, California
- Design for Drainage Improvement Project, Oceano, California
- Elizabeth Lake Road Pump Station, Palmdale, California
- Las Virgenes Municipal Water District (LVMWD) Cornell Pump Station, Las Virgenes, California
- Beverly Hills Pump Station No. 8, Beverly Hills, California
- Avenue O-12 and 25th West Water Demand Analysis, Palmdale, California

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Patrick Riddell, PE, QSD, CPII Construction Manager / Resident Engineer



Professional Registration

- Registered Civil Engineer, California, No. 72034
- Certified Public Infrastructure Inspector (CPII), American Public Works Association
- Qualified SWPPP Developer/Practitioner (QSD/QSP), No. 72034

Education

- Bachelor of Science, Environmental Engineering, California Polytechnic State University, San Luis Obispo, California
- Caltrans Resident Engineer Academy

Certification

- Lane Closure System - Caltrans

Professional Affiliations

- American Society of Civil Engineers
- American Public Works Association

Training

- Excavation Safety Training for Competent Persons (CPT), United Academy, ID: 1544359

As Construction Manager/Resident Engineer, Mr. Riddell provides direct support to Cannon's resident engineer and construction management staff, including direct supervision of the overall project construction administration, pre-construction meetings, shop drawing review, inspections, processing of pay requests, assessing and resolving unforeseen conditions during construction, monitoring of schedules and budgets, overseeing equipment and materials testing, reviewing record drawings and certifications for accuracy, and confirming that work is in conformance with the contract documents and permit conditions before final acceptance. He also participates in conferences and meetings; coordinates activities with community and regulatory agencies; reviews and/or recommends acceptance of pay requisitions submitted by contractors; investigates and provides recommendations on contractor claims, change orders, etc.; and works with the Resident Engineer in the resolution of issues if encountered.

Ocean Boulevard Improvements, Pismo Beach, California: The City of Pismo Beach secured Emergency Relief funding from the Federal Highway Administration, administered locally through the Caltrans Department of Local Assistance to address the bluff damage and prevent continued bluff retreat. The City selected Cannon to provide construction management, inspection, materials testing, environmental and cultural resource monitoring, and administrative services. Mr. Riddell served as Principal-in-Charge.

Summary of Select Project Experience

Mr. Riddell has served as Principal-in-Charge or Project Manager on the following projects:

- City of Gardena CM & Inspection and Civil Engineering Design On-Call
- Golden State Water Company CM & Inspection On-Call
- City of El Monte Construction Management On-Call
- City of Santa Monica CM, Project Management, Civil Design On-Call
- Santa Clarita Valley Water District CM & Inspection and Civil Design On-Call
- Three Valleys Municipal Water District Engineering and Surveying Services On-Call
- City of Yorba Linda Engineering, Plan Check, and Surveying Services On-Call
- City of Lake Forest Professional Services On-Call
- City of Santa Ana On-Call Construction Management
- Camrosa Water District CM & Inspection On-Call
- City of Thousand Oaks CM, Civil Engineering Design, and SCADA On-Call
- 2020-2021 and 2022-2023 Pavement Rehabilitation Project, Goleta, California
- Construction Management Services for Arterials 2023, San Luis Obispo, California
- 2022 Paving Project, Pismo Beach, California
- Design and Construction Management for Measure K-14 Street Repair and Rehabilitation Program Projects, Grover Beach, California
- Tank Farm and Orcutt Roundabout, San Luis Obispo, California
- Golden Hill and Union Road Intersection Improvements, Paso Robles, California

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Cannon's Subconsultants



Paul Frislie, PE, IMSA Traffic Engineer

For over 23 years, Mr. Frislie has been involved in several transportation and traffic engineering projects that include both planning as well as design and deployment of ITS, systems integration, and traffic signal design. Recently, he has served as the Project Manager for the Manhattan Beach Downtown Signal Upgrade project, the Manhattan Beach Blvd/Peck Avenue Signal Modification Project, Artesia Boulevard Arterial Improvement Project, Corona ATMS Phase 3, and the La Canada Soundwall Phase 3 and 4 projects. He has also been the Lead Design Engineer for the development of design plans for the Oxnard ITS Master Plan Design Project, Vermont Avenue Arterial Improvement project, Newport Beach ITS Phase 1, 2, 3, 4 and 7 Projects and the Fountain Valley Phase IV project, as well as the Signal Construction Inspector for completion of the Oxnard ITS Master Plan and the Hawthorne Fiber Optic Communication Projects.

Professional Registration

- Registered Civil Engineer, California, No. 72982

Education

- MBA, University of Phoenix, Arizona
- BS, Civil Engineering, University of California, Irvine, California

Summary of Select Project Experience

Mr. Frislie's relevant projects include:

- Euclid Street Corridor Project Regional Traffic Signal Synchronization Program (RTSSP) – City of La Habra, California
- PS&E for I-10 Corridor Freight and Express Lane Project, San Bernardino, California
- Tweedy Boulevard Signal Synchronization Project, City of South Gate, California
- Citywide Traffic Signal Design & Inventory, City of Manhattan Beach, California



Arthur Guy, ASLA, CLIA Landscape Architect

Arthur Guy has over 40 years of landscape architecture and irrigation design experience; the previous 25 years as Principal with BGB. Among multiple duties, Mr. Guy directs a comprehensive approach to irrigation design for the firm and serves as the technical liaison pertaining to water management issues which arise during the planning, design, and implementation phases of projects. Mr. Guy's knowledge of horticulture extends from high desert to tropical bioregions, enabling him to effectively design planting and irrigation systems appropriate to individual environmental requirements. Additionally, Mr. Guy provides landscape and irrigation plan check services relating to the City of Rancho Santa Margarita's Water Conservation Landscape Ordinance.

Professional Registration / Certifications

- Registered Landscape Architect, California #2214
- Registered Landscape Architect, Nevada #488
- Landscape Irrigation Auditor #81986

Education

- BS, Landscape Architecture, California State Polytechnic University, Pomona

Summary of Select Project Experience

Mr. Guy was the Principal on the following projects:

- Railroad Corridor Pedestrian Beach Trail, City of San Clemente, California
- University Drive City of Irvine, California
- Esplanade Streetscape, City of Redondo Beach, California
- West Pacific Coast Highway Streetscape, City of Newport Beach, California
- Plano Trabuco Median, City of Rancho Santa Margarita, California
- North El Camino Real Streetscape, City of San Clemente California

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Cannon's Subconsultants



Kanwal Singh, PE Funding Specialist

Mr. Singh is a California licensed Professional Civil Engineer with over 35 years of broad-based experience in the public and private sectors. He has served as project manager and project engineer for several projects from less than $1 million to over $50 million. Mr. Singh has extensive experience in delivery and tracking of local agency transportation improvement projects funded with local sales tax Measure, State or Federal-aid funds. He has developed and/or implemented funding guidelines for local measures and federal-aid programs for transportation improvement projects.

Certifications

- Registered Civil Engineer, California, No. C43764

Education

- BA, Environmental Analysis & Design, with a minor in Urban & Regional Planning, University of California, Irvine

Summary of Select Project Experience

- Prepared project grant applications for various funding programs, including local sales tax Measure, State-aid, and Federal-aid programs.
- Prepared and obtained approvals from Caltrans for E76 fund obligation packages for various federal-aid program transportation improvement projects.
- Prepared "PES" forms for federal-aid projects for NEPA environmental clearance from Caltrans.
- Prepared DBE packages for approval from Caltrans for the Cities.
- Provided construction administration/management services for various Local agency projects funded with Federal-aid and State-aid funds.
- Prepared contract award packages, progress, and final closeout reimbursement invoices for approval from Caltrans for Federal and State grant funds.



John Leuer, CE, PE Geotechnical Engineer

Mr. Leuer has over 35 years of professional experience in the geotechnical and civil engineering field. In this time, Mr. Leuer has developed an extensive knowledge of the many geotechnical considerations involved in construction in the southern California area. Mr. Leuer is highly experienced in all aspects of soil and foundation engineering for a wide variety of projects ranging from multi-story commercial and industrial structures to several thousand acre planned community developments. Mr. Leuer has substantial experience coordinating projects for many City, County, and State agencies as well as in the public sector, gaining a reputation for being responsive to clients needs while providing strong technical expertise.

Professional Registration

- Registered Civil Engineer, California, No. CE 34996
- Registered Geotechnical Engineer, California, No. GE 2030

Education

- BS, Civil Engineering, Cal State University, Northridge, California

Summary of Select Project Experience

Mr. Leuer was the Project Manager on the following projects:

- On-Call Compaction Testing and Materials Testing Services Provided During Construction, 2023 Citywide Pavement Rehabilitation Services, Perris, California
- On-Call Geotechnical Observation, Compaction Testing, and Materials Testing Services Provided During Construction, Moreno Valley, California
- On-Call Geotechnical, Compaction Testing, and Materials Testing Services Provided During Construction, Auto Center Drive Pavement Rehabilitation Project, Lake Elsinore, California

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Addiel Flores Right-of-Way Acquisitions Specialist

Addiel Flores is a right-of-way Project Manager with over ten years of experience transacting real estate and performing acquisition/negotiations on behalf of public agencies for transit and transportation infrastructure projects. Addiel is experienced with the acquisition of property subject to eminent domain in California and has coordinated the sale of remnant land on behalf of government entities. As Right-of-Way Lead, Addiel will provide on-call oversight of comprehensive right-of-way services, including right-of-way cost estimation, appraisal coordination, title coordination and review, acquisition negotiation, relocation assistance, escrow coordination for easement, fee, or temporary construction easements, and closing services.

Licenses / Certifications

- California Real Estate Broker #01944802
- Certified Right-of-Way Agent (RWA), International Right-of-Way Association (IRWA)

Education

- BS, Business Administration/Real Estate, California State Polytechnic University, Pomona

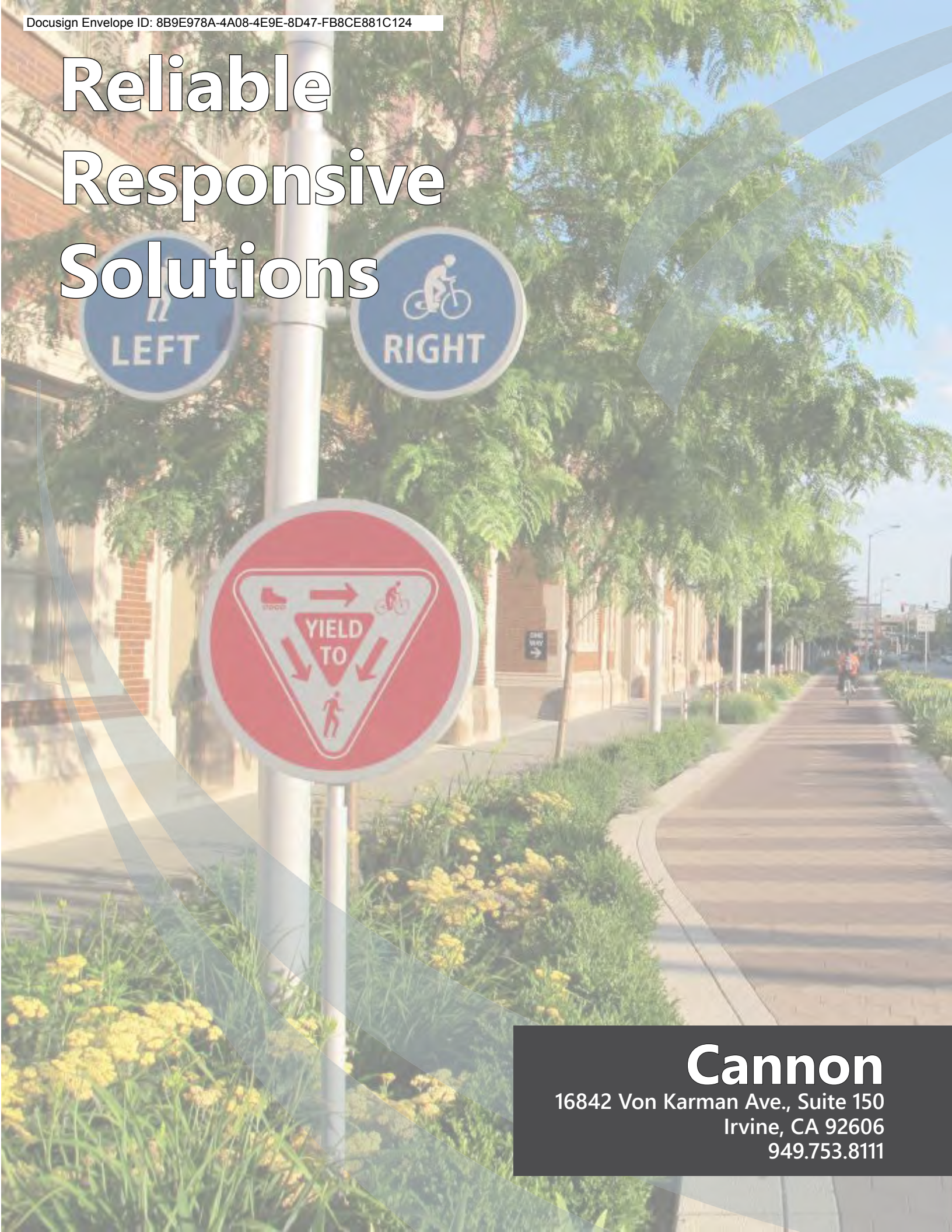
Summary of Select Project Experience

- City of Bell Gardens, Garfield Avenue/Eastern Avenue Intersection Improvement, Bell Gardens, California
- City of Downey, Lakewood Boulevard and Florence Avenue Intersection Improvement Project, Downey, California
- City of Fontana, Safe Routes to Schools (SRTS) Pedestrian Improvement Project, Fontana, California
- City of Pico Rivera, Right-of-Way Acquisition Services for Pedestrian Bridge Overcrossing, Pico Rivera, California
- City of Anaheim, Nohl Ranch Open Space Trail Project, Anaheim, California:



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Reliable Responsive Solutions



Cannon
16842 Von Karman Ave., Suite 150
Irvine, CA 92606
949.753.8111

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City of

Gardena



Proposal for

Construction Management and Inspection On-Call Services

Cannon

Reliable Responsive Solutions

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Table of Contents

Section 1: Firm Qualifications and Experience 4
Familiarity of regional grants/competitive funds 8
Section 2: Personnel and Experience 9
Section 3: Organization Chart 11
Section 4: Similar Projects/Services 15
Section 5: References 28
Section 6: Fee Schedule 29
Section 7: Resumes 33



Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

City of Gardena
Public Works Department
1717 West 162nd Street
Gardena, CA 90247-3778
Attn: Kevin Kwak, PE, Assistant Public Works Director

June 13, 2024

Category: Construction Management and Inspection

Subject: Statement of Qualifications for On-Call Construction Management and Inspection Services

Dear Mr. Kwak:

The City of Gardena (City) is seeking construction management and inspection services on an as-needed basis to support the City's Public Works Capital Improvement Program (CIP). Our interest in this on-call contract stems from our Construction Management Division's successful history of working with the City and on other similar public improvement projects. Our extensive knowledge of construction management practices for public works projects, established communication strategy, and success in reducing exposure to claims and litigation will support the City's goals for this agreement.

On-Call Experience

Cannon will provide in-house construction management/inspection, civil, water resource, and surveying services. Throughout the past 48 years, Cannon has managed on-call contracts with public agencies using our standard best practices that are based on communication and responsiveness, specifically responding to emails, phone calls, and requests from our clients in a timely manner. Cannon has an outstanding record of delivering services on time and within budget. We will operate as an extension of City staff and will keep the City's goals for projects at the forefront of our decision process.

We will operate as an extension of City staff and will keep the City's goals for projects at the forefront of our decision process.

Subconsultants

We have selected stellar subconsultants with whom we have a long working relationship. AVANT-GARDE (AGI) will provide public outreach and grant writing services, and LOR Geotechnical Group, Inc. will provide geotechnical engineering services.

Required Statements

- Cannon and its subconsultants have no disciplinary actions to disclose.
- Cannon acknowledges the receipt and review of addendum one.
- Cannon has reviewed the City's sample agreement and insurance requirements and takes no exceptions.

We look forward to the opportunity to work with the City to achieve its goals and objectives. We are available to answer questions through the contact methods provided below, or to further discuss this proposal.

Sincerely

Patrick Riddell,* PE, CPII, QSD/P ***Main Point of Contact***
Director, Construction Management Division
1050 Southwood Drive, San Luis Obispo, CA 93401
☎ 805.503.4586 805.235.0576 805.503.4446 ✉ PatR@CannonCorp.us
Authorized to bind firm.

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Firm Qualifications and Experience

Cannon Corporation- Providing Reliable Responsive Solutions since 1976

Firm Profile

As a full-service construction management and inspection, engineering design, and surveying firm, Cannon takes pride in the ability to offer clients a complete range of services. Our commitment to providing clients *Reliable Responsive Solutions*, whether the project scope is expansive or more specialized, spans 48 years.

During that time, we have worked with many cities, counties, and agencies to maintain secure and dependable water systems; make streets safer and more pedestrian and bicycle-friendly; and construct buildings and facilities that are structurally sound. These characteristics have been an integral part of the infrastructure improvement projects we have completed throughout California.

Our multidisciplinary team of 146 professionals includes the following:

- APWA Certified Public Infrastructure Inspectors
- Caltrans Trained Resident Engineers and LAPM Specialists
- Registered Civil, Structural, Mechanical, and Electrical Engineers
- Licensed Land Surveyors and Survey Technicians
- Instrumentation and Controls (SCADA) Specialists
- County-, State-, and Federal-Level Funding Administration Managers

Office Locations

Services for the City will be provided primarily from our Irvine office with support from our other offices, if needed. Cannon office locations include the following:

Irvine
16842 Von Karman Ave.
Suite 150
Irvine, CA 92606
☎ 949.753.8111

Los Angeles
11900 W Olympic Blvd.
Suite 530
Los Angeles, CA 90064
☎ 310.664.1166

Ventura
305 S Kalorama St.
Suite A
Ventura, CA 93001
☎ 805.503.4590

San Luis Obispo
1050 Southwood Dr.
San Luis Obispo, CA 93401
☎ 805.544.7407

PROCORE

To efficiently maintain project documents, drawings, contract change orders, contractor submittals, shop drawings, and correspondence, we use electronic and hard copy record keeping formats. For the electronic format, we propose use of PROCORE. PROCORE helps drastically increase project efficiency and accountability by streamlining and mobilizing project communications and documentation. We currently have a subscription and use PROCORE on a majority of our CM projects. This leads to more teamwork, less rework, and a smoother project.



Experience Counts

Cannon offers relevant expertise in the following areas:



Pavement Rehabilitation and Full Depth Reclamation



ADA Improvements and Curb Ramp Enhancements



Digouts, Striping, Marking, and Curb Painting



Sidewalk, Curb, Gutter, and Driveway Approach Repairs



Green Streets / Complete Streets



Grading and Drainage

Read more about our experience on pages 15-27.

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FIRM STATISTICS

48 years in business

100+ cumulative years of on-call contracts

200+ years of design experience

40+ professional engineers

Since 1976, Cannon has been committed to providing engineering services. Our reputation is a direct result of our consistent attention to our clients' needs. Eighty percent of our firm's business is with repeat clients who trust in our integrity, as well as our professional competence. We have the expertise, experience, and capabilities to meet your needs as demonstrated in the qualifications and experience detailed in this proposal. However, the real proof of this expertise is found in what our past and current clients have to say:

> I've found [Cannon's] engineers to be extremely professional, diligent, and knowledgeable. I have been pleased with the services provided by Cannon and trust their knowledge and expertise in supporting Ventura with the City's capital improvements.

Chris Dejarme, PE, Senior Civil Engineer, City of Ventura

> The projects that Cannon worked on for CVWD were on time and within budget. I have been pleased with the services provided by Cannon. I've found their personnel to be extremely thorough, diligent, and knowledgeable. I'd recommend their engineering consulting services without hesitation.

David Gould, PE, District Engineer, Crescenta Valley Water District

Cannon's Canons

Cannon has principles, otherwise known as Cannon's "Canons," that are simply how we do business.

Two to Four, Never More: While it is not always possible to be available by phone, we pledge to return voice, email, and text messages within four hours.

Think Ahead: We are proactive, preemptive, and prepared. We keep clients informed and provide updates before they call looking for them.

Be Reliable: We communicate with our clients and teammates what we are going to do and then get it done.

Stand on the Shoulders of Others: We strive to improve our operations system by using templates, procedures, and what has worked in the past.



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Accurate Coordination of Subconsultants

Cannon has extensive experience in accurately coordinating subconsultants, having worked with 100+ firms. From project onset, each subconsultant is integrated into our Quality Assurance process, making them fully vested and accountable members of the Cannon Team.

Below is a sample of our Construction Management Plan Checklist below. If requested, we can provide the complete checklist to the District.

Quality Assurance Process

We are prepared to provide our clients services for each phase of their project, from bid support through preconstruction preparations, construction, and project close-out. As the first order of work on a project, we develop a unique Construction Management Plan which is customized to the type of work, the plans and specifications, and contractual requirements of the project. Below is our Construction Management Plan Checklist. This checklist will be used in collaboration with the City during scoping meetings to determine which specific tasks are needed. This checklist forms the basis of Cannon's approach. This is the framework in which we monitor and enforce contract compliance, and in which we document and record the thorough inspections, materials sampling and testing, and other Quality Assurance procedures required by the contract for the successful completion of a project.

Construction Management Plan Checklist

Pre-Construction Conference:

1. City staff will schedule the meeting; invite contractor, consultant, affected City staff, utility companies and regulating agencies. ☐
2. The pre-construction meeting will be conducted by consultant staff and held in a City building. City staff assigned to the project will attend to answer and unusual questions. ☐
3. The CM firm conducting the meeting must understand that the pre-construction conference sets the tone for the project. It is the contractor's first impression of the City/Consultant staff and how we operate. Be on time, professional, organized, knowledgeable of the project, convey any special requirements or concerns. ☐
   a. Provide a sign in sheet for all attendees. ☐
   b. Keep meeting minutes that show subjects discussed, direction given and response received. ☐
   c. Document items submitted by the contractor such as: the emergency response sheet, schedule, submittals and other items of importance. ☐
   d. Confirm the authority and responsibility of all parties involved. ☐
   e. Verify the start date of construction. ☐
   f. Address the concerns and needs of affected utility companies. ☐
   g. Discuss unusual working conditions and permit requirements. ☐
   h. Verify that the contractor will give proper notification to the residents and businesses of the start date of construction and what kind of work is being performed. ☐

After Pre-Construction Conference:

1. Review progress schedules submitted by the contractor and accept when satisfactory. ☐
2. Log and review submittals and ship drawings as needed. Route submittals as needed for project engineer/architect's approval. Do not exceed the turnaround time. ☐
3. Document any approved changes to the scheduled start date with a change order. ☐
4. Disburse pre-construction meeting minutes. ☐

During Construction:

1. Inspect and perform construction management services to ensure the project is built as designed and specified. ☐
2. Log and route RFIs. ☐
3. Prepare and route Draft Change Orders as required. ☐
4. Prepare correspondence necessary to maintain control over the construction contract. ☐
5. Coordinate materials testing for the project. ☐
6. Notify City contact at any point in the project when a dispute arises, an unknown condition is discovered or at any time the contractor believed extra work/change order work is warranted. ☐

CONFIDENTIAL

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AVANT GARDE
Grants
Compliance
Funding Management
Community Outreach

AVANT-GARDE (AGI) has built a strong reputation for providing innovative and successful solutions for a number of public agencies including the Cities of Huntington Beach, Temple City, Pasadena, Industry, Pico Rivera, La Mirada, La Puente, Hawaiian Gardens, Lynwood, Bellflower, Montebello, Maywood, Perris, Cudahy, Bell Gardens, South Gate, Alhambra, Rosemead, San Gabriel, Monterey Park, South El Monte, Ventura, Ojai, Manhattan Beach, Norwalk, Rialto, Moreno Valley, LADWP, LADOT, and METRO. Their years of practice have resulted in a solid foundation of experience and technical expertise and a dedication to integrity, excellence, and quality. They are proud of their strong reputation in meeting aggressive schedules and their ability to multi-task and provide their clients specialized attention and service. Services offered by their firm include:

- Grant Writing and Administration
- Program Management
- Funding Administration
- Compliance Management including Labor Compliance
- Construction Coordination
- Community Outreach

AGI was incorporated in September 2002 and their corporate office, from which services will be provided, is located at 807 S Lemon Ave, Diamond Bar, CA 91789. AGI is a 100% woman-owned California Corporation. AGI is a certified minority business enterprise, women business enterprise, disadvantaged business enterprise and small business enterprise (MBE, WBE, DBE, SBE).

The professional staff of AGI understand the many ways that a single project may affect the entire organization as well as its desired growth and development. They believe in working as a team and bringing their collective strengths to the table to complement each other's efforts, ultimately resulting in options and services that best serve the client's goals and objectives. They have extensive experience in serving municipalities with their success achieved through close attention to detail, emphasis on meeting the particular needs of each client and prompt delivery of products, studies and services.

LOR GEOTECHNICAL GROUP, INC.
Soil Engineering ▲ Geology ▲ Environmental

LOR Geotechnical Group, Inc. (LOR), is a Certified Small business (SBE) and a multi-disciplined geotechnical engineering and consulting firm providing sound solutions and innovative strategies in the geotechnical engineering, geologic, environmental, and special inspection fields for clients since 1988.

LOR provides a comprehensive organization of qualified personnel to support the technical needs of this project. This firm has provided geotechnical engineering services for over three thousand projects within southern California.

LOR's laboratory is currently approved by the California Department of Transportation (Caltrans). LOR's field and laboratory personnel are Caltrans, International Code Council (ICC), American Concrete Institute (ACI), and American Construction Institute Association (ACIA) certified.

Firm Information:

- DIR number: 1000047292
- Type of organization: Soils Engineering
- Firm size: 12
- Services offered: Geotechnical
- Number of projects with Cannon: 200+

Relevant Projects with Cannon:

- Report Reviews for the Cities of Fullerton, Santa Ana, and Chino California.
- Pavement Design, Gardena, California

Firm Address:

6121 Quail Valley Court, Riverside, CA 92507

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Familiarity of Regional Grants / Competitive Funds

Cannon's approach to grant funding reflects a comprehensive understanding of the funding landscape, focusing on providing the technical support necessary to help projects remain compliant with the funder's requirements and avoid claw-backs. Additionally, Cannon can enhance the grant application process by providing technical analyses that significantly improve the quality of grant proposals. We have produced a variety of technical studies that can strengthen the impact and competitiveness of many grant proposals, making them more persuasive and increasing their chances of success in competitive funding situations. The following table provides a summary of our firm's successful history of grant applications.

Agency	Project	Funding Source(s)				Grant Amount	Timeline (year completed)	Phase In Which Services Were Provided
		Federal	State	CDBG	FEMA			
City of Paso Robles	Theatre Drive Realignment	ARRA				$2.86 million	In Progress	Construction, Close-Out
City of Pismo Beach	Miscellaneous Projects, 1998, 2000, 2002 STIP		STIP			various	1998-2002	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Dinosaur Caves Park Street Improvements		STIP			$163,000.00	2003	Authorization
	ITS Projects	ITS				$180,000.00	2005	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Promenade IV	HPP TE	STIP-TE			$1.2 million	2007	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Grant Reimbursements, Close-Out
	Beachcomber Stairs		LWCF			$210,000.00	2009	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Fourth Street Improvement		STIP			$473,000.00	2009	Close-Out
	Promenade IVB	ARRA HPP	STIP-TE			$1.6 million	2011	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Grant Reimbursements, Close-Out
County of San Luis Obispo	Price Canyon Road Improvements	TEA				$213,000.00	2006	Authorization, PS&E Certification, Award Package
	El Moro Bikeway	TEA				$219,996.00	2006	Award Package
	Santa Ysabel Improvements - Los Osos	TEA				$229,443.00	2006	Authorization, PS&E Certification, Award Package
	San Miguel Streetscape	TEA				$280,000.00	2006	Authorization, PS&E Certification
	Main Street (Cambria) Improvement Project	TEA				$243,457.00	2005	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Grant Reimbursements, Close-Out
	Price Canyon Road Improvements	HPP HBP	STIP			$4.1 million	2010	Authorization
	Willow Road Extension / 101 Interchange		SLPP			$2 million	2010	Application, Authorization
	Hutton Road Improvements	HSIP				$531,000.00	2011	Authorization, Design, Environmental, Right of Way, Bidding/Award
	Lopez Drive Bridge	HBP				$160,000.00	In Progress	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction Mgmt, Close-Out
City of Atascadero	Atascadero Lake Park Walkway	TEA				$169,000.00	2003	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Garcia Road Bridge	HBP				$794,645.00	2003	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	Santa Ysabel Road Rehabilitation		STIP			$318,000.00	2003	Authorization, Construction, Grant Reimbursements, Close-Out
	Santa Cruz Road Rehabilitation		STIP			$264,000.00	2003	Grant Reimbursements, Close-Out
	El Camino Real Traffic Signals	ITS	STIP			$384,000.00	2003	Close-Out
	El Camino Real Enhancement		STIP			$298,000.00	2004	Grant Reimbursements, Close-Out
	La Linia Street Rehabilitation			CDBG		$200,000.00	2004	Design, Bidding/Award, Construction
	Los Osos Road Culvert Replacement			CDBG		n/a	2005	Permits
	Atascadero Lake Park Restroom Replacement			CDBG		$215,662.00	2006	Design, Bidding/Award, Construction
	Atascadero Creek Bank Restoration					n/a	2006	Contract Administration
	Lewis Avenue Bridge	TCSP				$220,000.00	2008	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
	San Gabriel Road - Safe Route to Schools (SRTS)		SR2S			$383,400.00	2010	Application, Authorization, Design, Environmental, Right of Way, Bidding/Award,
City of Grover Beach	W. Grand Avenue	STIP-TE				$600,000.00	In Progress	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction Mgmt, Grant Reimbursements, Close-Out
City of Guadalupe	Guadalupe Street (Route 1)	HPP				$351,814.00	2012	Authorization, Design, Bidding/Award, Construction, Grant Reimbursements, Close-Out
San Luis Obispo Council of Governments	Highway 1 Corridor Coastal Management Plan	NSB				$24,000.00	2011	Authorization, Close-Out, Contract Administration
	Highway 1 Corridor Gateway Monuments	NSB				$304,000.00	In Progress	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Close-Out
	Highway 1 Corridor Interpretive Signs	NSB				$312,000.00	In Progress	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Close-Out
	Highway 1 Coastal Trail Plan	NSB				$350,000.00	2012	Authorization, Design, Environmental, Right of Way, Bidding/Award, Construction, Close-Out
California Polytechnic	Gilardi Road Bridge Replacement	HBP				$717,093.00	In Progress	Application, Authorization, Close-Out
Cuesta Community College	Hollister Road Bridge Replacement	HBP			Cal EMA	$3.4 million	2011	Construction, Grant Reimbursements, Close-Out

Federal - FHWA:
ARRA = American Recovery and Reinvestment Act
ER = Emergency Relief
HPP = High Priority Projects
HSIP = Highway Safety Improvement Program
SRTS = Safe Routes to School (Federal)
TE = Transportation Enhancement
HBP = Highway Bridge Program
ITS = Intelligent Transportation Systems
NSB = National Scenic Byways
TCSP = Transportation & Community &

State of California:
LWCF = Land and Water Conservation
CDBG = Community Development Block

California Transportation Commission:
SLPP = State and Local Partnership Program
STIP = State Transportation Improvement Program
EEM = Environmental Enhancement Mitigation
SR2S = Safe Routes to School (State)
STIP = State Transportation Improvement Program
Prop 1B = State-Local Partnership Program

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Experience Working with Public Agencies / Authorities

Cannon has had the opportunity to build professional relationships with many cities, counties, and local agency representatives throughout California. The following select list presents a summary of the municipal entities we have worked with recently:

- City of Los Angeles
- County of Los Angeles Department of Public Works
- Los Angeles Community College District
- Port of Long Beach
- City of Glendale
- City of Diamond Bar
- City of Manhattan Beach
- City of Irvine
- Irvine Ranch Water District
- City of Anaheim
- City of Santa Ana
- City of Fullerton
- City of Lake Forest
- City of Garden Grove
- City of Huntington Park
- Santa Clarita Water District
- Newhall County Water District
- City of South Pasadena
- City of Santa Fe Springs
- City of Redondo Beach
- City of Rancho Palos Verdes
- City of Pomona
- City of Pico Rivera
- City of Santa Monica
- City of El Monte
- City of Menifee
- City of Moreno Valley
- County of Riverside EDA
- County of San Bernardino
- City of Chino
- City of Arroyo Grande
- City of Atascadero
- City of Bakersfield
- City of Beverly Hills
- City of Buellton
- City of Carpinteria
- City of Delano
- City of Goleta
- City of Gonzales
- City of Grover Beach
- City of Guadalupe
- City of Hemet
- City of Lancaster
- City of Lompoc
- City of Lynwood
- City of McFarland
- City of Monterey
- City of Morro Bay
- City of Paso Robles
- City of Pismo Beach
- City of Salinas
- City of San Luis Obispo
- City of Santa Maria
- City of Simi Valley
- City of Soledad
- City of Solvang
- City of Ventura
- City of Vernon
- County of San Luis Obispo
- County of Kern
- County of Santa Barbara
- Orange County Public Works
- Santa Ynez Community Services District
- Nipomo Community Services District
- Ventura County Waterworks District No. 8

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Table 1. Experience Summary

Table 1. summarizes our experience providing relevant task categories in and near the City of Gardena.

Project Experience	CM and Inspection	Pavement Management	Transportation	Utility	Disaster Recovery / Emergency Repairs
Construction Management and Inspection Services for Street Improvements, City of Gardena	√	√			
Van Ness Avenue and 139th Street Improvements Project, City of Gardena	√	√			
178th Street Sewer Pump Station Renovation Project, City of Gardena	√			√	
Calleguas-Las Virgenes Water District Interconnection Project, City of West Lake Village	√			√	
Construction Management and Inspection for Street Reconstruction, City of Huntington Park	√		√		
Highway 46 Water Pipeline Relocation and Horizontal Directional Drilling, City of Lost Hills	√			√	
Mission Village – KB Homes Improvements, Santa Clarita Valley Water Agency. City of Valencia	√			√	
Wastewater Treatment Plant 48-inch Interceptor Sewer Main, City of Delano	√			√	
FEMA Emergency Repairs for Alisal Road at Various Locations, County of Santa Barbara	√				√
Village Square Los Alamos Storm Drain, County of Santa Barbara	√		√		√
2020-2021 Pavement Rehabilitation Project, Goleta, California, City of Goleta	√	√			
2022-2023 Pavement Rehabilitation Project, Goleta, California, City of Goleta	√	√			
Groves Booster Pump Station, Golden State Water Company, Orcutt, California	√			√	
North Depot Street and Hwy 166 and Blosser Road Right Turn Lane Traffic Signals and Street Improvements, City of Santa Maria	√		√		
Huasna Townsite Road Bridge, County of San Luis Obispo	√				√
Construction Management Services for Arterials 2023, City of San Luis Obispo	√	√			
Tank Farm and Orcutt Roundabout, City of San Luis Obispo	√		√		
Golden Hill and Union Road Intersection Improvements, City of Paso Robles	√		√		
Salinas River Segment of the Paso Robles Recycled Water Distribution System, City of Paso Robles	√			√	
Airport Area Infrastructure Improvements, City of Paso Robles	√			√	
Main West Tank and Ductile Iron Pipeline Installation, City of Paso Robles	√			√	
Sherwood Acres Backyard Sewer Replacements, City of Paso Robles	√			√	
Design and Construction Management for Measure K-14 Street Repair and Rehabilitation Program Projects, City of Grover Beach	√	√			
Train Station Expansion Project, City of Grover Beach	√		√		
2022 Paving Project, City of Pismo Beach	√	√			
Pismo Streetscape Shell Beach Road Improvements, City of Pismo Beach	√		√		
Ocean Boulevard Improvements, City of Pismo Beach	√				√
Pismo Pier and Plaza Rehabilitation, City of Pismo Beach, California	√				√

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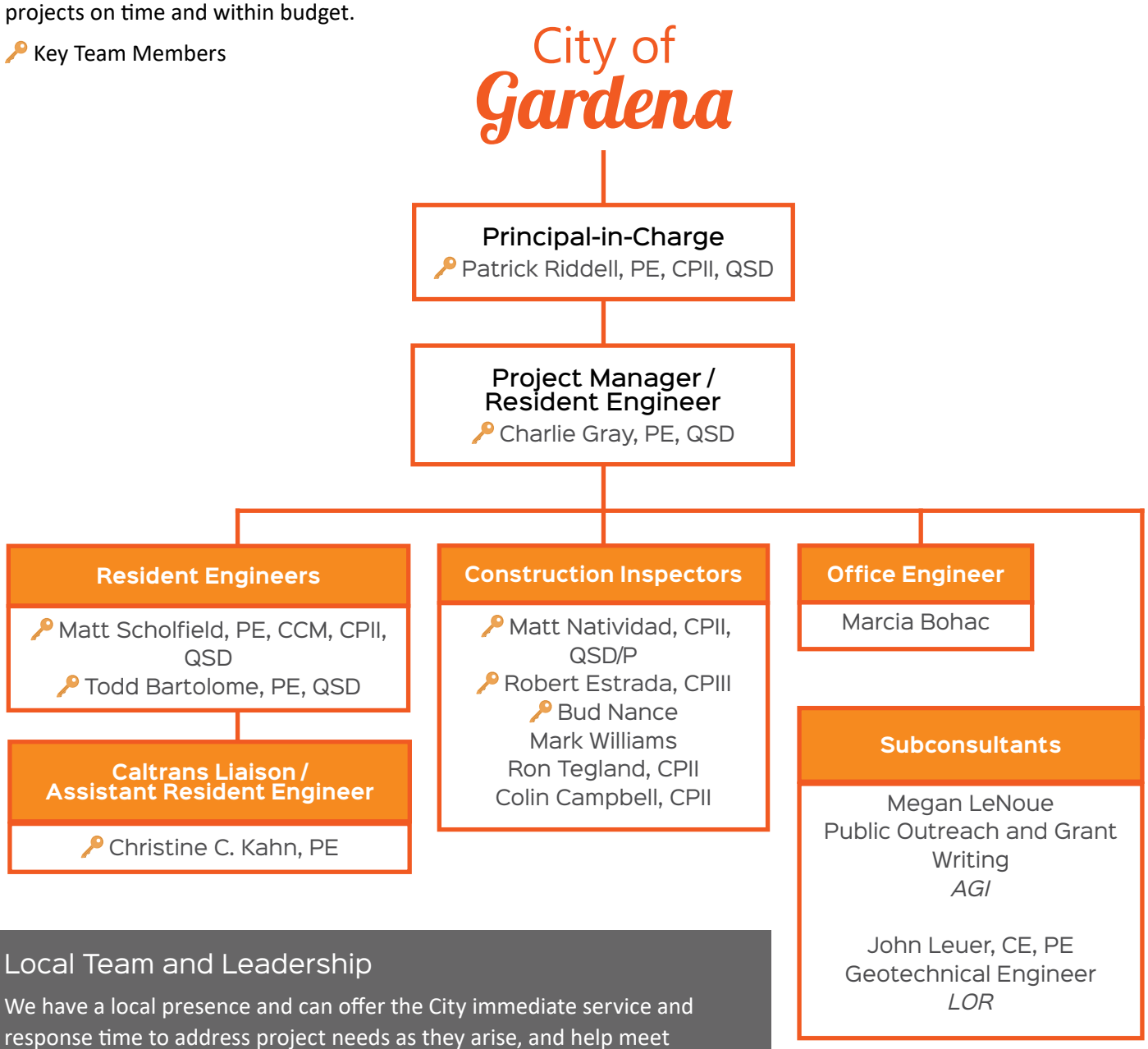
Redundancy of Staff

In addition to our key project team members in the organizational chart, Cannon is home to comprehensive construction management staff who are ready to commence project work immediately.

Organizational Chart

We have selected key staff who are experts with construction management and inspection services on streets, structures, drainage pipeline, water resources, and sanitary sewer systems. Our personnel have a long history teaming on road and water projects. This has enabled them to fine-tune their collaboration and coordination to deliver successful projects on time and within budget.

🔑 Key Team Members



Local Team and Leadership

We have a local presence and can offer the City immediate service and response time to address project needs as they arise, and help meet schedule and budget requirements.

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Key Staff and Relevant Experience

Cannon is structured with an organizational framework that emphasizes both efficiency and consistency, while maintaining the flexibility required to undertake projects of varying magnitudes, large or small. In response to the unique demands of each assignment received from the City, Cannon stands prepared to promptly mobilize additional resources as necessary. Possessing extensive experience and a robust array of resources, Cannon is fully equipped to meet the City's project timelines, objectives, and funding commitments.

The following matrix provides an overview of the qualifications and experience of our team's key personnel. We have have also provided resumes for our team, starting on page 34..

Name/Role	Education/ Certifications	Relevant Project Experience
 **Principal-in-Charge** Patrick Riddell, PE, QSD, CPII	• B.S., Environmental Engineering • Registered Professional Civil Engineer, No. 72034 • Caltrans Resident Engineer Academy • CPII Certified Public Inspector • Qualified SWPPP Developer	• 2020-2021 and 2022-2023 Pavement Rehabilitation Project, Goleta, California • Construction Management Services for Arterials 2023, San Luis Obispo, California • 2022 Paving Project, Pismo Beach, California • Design and Construction Management for Measure K-14 Street Repair and Rehabilitation Program Projects, Grover Beach, California • Tank Farm and Orcutt Roundabout, San Luis Obispo, California
 **Project Manager / Resident Engineer** Charlie Gray, PE, QSD	• B.S., Civil Engineering • Registered Professional Civil Engineer, No. 81321 • Caltrans Resident Engineer Academy • Qualfied SWPPP Developer	• Construction Management Services for Arterials 2023, San Luis Obispo, California • Design and Construction Management for Measure K-14 Street Repair and Rehabilitation Program Projects, Grover Beach, California • Tank Farm and Orcutt Roundabout, San Luis Obispo, California • Main West Tank and Ductile Iron Pipeline Installation, Paso Robles, California
 **Resident Engineer** Matt Scholfield, PE, CCM, CPII, QSD	• B.S., Civil Engineering • Registered Professional Civil Engineer, No. 83926 • Qualified SWPPP Developer and Practitioner	• Golden Hill and Union Road Intersection Improvements, Paso Robles, California • 2023 Pavement Rehabilitation Projects, Atascadero, California • 2020-2021 Pavement Rehabilitation Project, Goleta, California • Salinas River Segment of the Paso Robles Recycled Water Distribution System , Paso Robles, California • Construction Management and Inspection for Street Reconstruction, Huntington Park, California

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Name/Role	Education/ Certifications	Relevant Project Experience
 **Resident Engineer** Todd Bartolome, PE, QSD	• B.S., Civil Engineering • Registered Professional Civil Engineer, No. 86198	• S2020-2021 and 2022-2023 Pavement Rehabilitation Projects, Goleta, California • 2022 Paving Project, Pismo Beach, California • Mission Village – KB Homes Improvements, Santa Clarita Valley Water Agency, Valencia, California • Santa Lucia Road Pavement Rehabilitation, Atascadero, California
 **Construction Inspector** Matt Natividad, CPII, QSD/P	• B.S., Civil Engineering • Certified Concrete Testing Inspector • Qualified SWPPP Developer and Practitioner • CPII Certified Public Inspector • Earthwork Inspection Inspector	• Golden Hill and Union Road Intersection Improvements, Paso Robles, California • Orcutt / Tank Farm Roundabout, San Luis Obispo, California • Airport Area Infrastructure Improvements, Paso Robles, California • Blosser Road Right Turn Lane at W. Main Street, Santa Maria, California
 **Construction Inspector** Robert Estrada, CPII	• OSHA Confined Sapce Entry • CPII Certified Public Infrastructure Inspector	• Construction Management Services for Arterials 2023, San Luis Obispo, California • Ocean Boulevard Improvements, Pismo Beach, California • 2020-2021 and 2022-2023 Pavement Rehabilitation Projects, Goleta, California • Highway 1 Water Main Replacement Project, Oceano, California • Paso Robles Annual Pavement Striping, Paso Robles, California
 **Construction Inspector** Bud Nance	• HAZWOPER • Environmental Safety • Confined Space Entry / Rescue • Trench Shoring Competent Person	• Nipomo Community Service District (NCSD) Southland WWTF Wet Well Rehabilitation Project, Nipomo, California • Perfumo Canyon Sewer Lift Station Pump/Wet Well Force Main Installation New Development Project, San Luis Obispo, California • Laguna Sewer Lift Station Pump/Wet Well Force Main Installation Replacement Project, San Luis Obispo, California • Tank Farm Lift Station Pump/Wet Well, Gravity Main, Force Main Replacement and Relocation, and Emergency Generator Installation, San Luis Obispo, California

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Name/Role	Education/ Certifications	Relevant Project Experience
 Construction Inspector Mark Williams	• Local Assistance Resident Engineer Academy • American Red Cross, Certified in Adult and Child First Aid/CPR/AED • OSHA Competent Person	• Roadway Sealing Project 2020, San Luis Obispo, California • Downtown Paving Project, San Luis Obispo, California • South Broad Street Improvements, San Luis Obispo, California • Damon Garcia Sports Field, San Luis Obispo, California • Terrace Hill PRV, San Luis Obispo, California
 Caltrans Liaison / Assistant Resident Engineer Christine C. Kahn, PE	• B.S., Civil Engineering • Registered Professional Civil Engineer, No. 41877 • OSHA-Confined Space Entry, No. 132326 • Asphalt 101 for Civil and Geotechnical Engineers – Asphalt Pavement Alliance	• Blosser Road Right Turn Lane at W. Main Street, Santa Maria, California • 2021 Pavement Inspection Services, Guadalupe, California • Measure K-14 CIP, Grover Beach, California • County of San Luis Obispo, Huasna Townsite Road Bridge Rehabiliation, Oak Shores, California • County of SLO 2023 Storm Damage Repair Work, San Luis Obispo, California • Pismo Pier and Plaza Rehabilitation, Pismo Beach, California



Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124



- Traffic control
- ADA compliance
- Pavement removal and replacement

Van Ness Avenue and 139th Street Improvements Project

Gardena, California: This project improved pedestrian safety and traffic circulation for motorists and drainage patterns. Cannon provided construction management and inspection for improvements, which included replacing non-compliant ADA ramps; edge grinding; cold milling of the existing pavement with localized removal; replacing the existing asphalt/structural section of the highway; repaving; removal and replacement of curb, gutter, and sidewalk; removal and replacement of trees; resetting valve boxes, manhole frames, and covers; and modifying striping and signals. Project required extensive traffic control and working with emergency services, local agencies, utility companies, and the public.



- Street enhancements
- ADA compliance
- Water /sewer service laterals

Street Reconstruction Project, *Huntington Park, California:*

The City of Huntington Park wanted to upgrade and replace various components of the City's infrastructure system. Improvements included pedestrian safety and mobility enhancements, ADA-compliant pedestrian ramp upgrades, striping, and removal and replacement of existing water and sewer service laterals. Cannon provided construction management and inspection services and monitored compliance with Greenbook standards, public contracting code, and procurement requirements.

Reference Cesar Roldan, Public Works Director
City of Huntington Park
6550 Miles Avenue, Huntington Park CA 90255
☎ 323.584.6320 ✉ croldan@hpca.gov



- Sidewalk improvements and pedestrian accommodation
- Bike path tie-in
- ADA access

Carpinteria Avenue and Pedestrian Safety Improvements

Carpinteria, California: This project included pedestrian improvements of approximately 1,200 feet of roadway frontage along the southwest side of Carpinteria Ave. Cannon provided construction management services, involving upgrades to the existing sidewalks to include ADA access, a new vehicle entrance, and a vehicle pull out for dropping-off children. Improvements included pedestrian accommodation for a future skate park facility and incorporated a tie-in to an existing bike path to allow pedestrians clear passage.

Reference John Ilasin PW Director / City Engineer
City of Carpinteria
5775 Carpinteria Avenue, Carpinteria, CA 93013
☎ 805.684.5405 ✉ johni@ci.carpinteria.ca.us



- Striping and markings
- ARHM overlay
- ADA compliance
- Traffic control

2020-21 and 2022 -23 Pavement Rehabilitation Projects, *Goleta, California:*

The City of Goleta's major street maintenance project encompassed 12 roadway segments and included ARHM overlay; AC mill and fill; full depth reclamation; ADA pedestrian ramp upgrades; subsurface material replacement / compaction; setup and maintenance of traffic control systems; concrete ADA compliant curb ramps and gutters; crushed aggregate base and AC pavement; and traffic striping and markings. Cannon provided construction management and inspection during each phase of construction.

Reference Debbie Talarico Project Manager
City of Goleta
130 Cremona Drive, Suite B, Goleta, CA 93117
☎ 805.755.4445 ✉ dtalarico@cityofgoleta.org

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Construction Management Services for Arterials 2023

San Luis Obispo, California

The 2023 Arterials Project is a major component of the City of San Luis Obispo's Pavement Management Program. In addition to rehabilitating and maintaining pavement on several City-wide arterial roadways, this project aims to increase accessibility and improve safety for roadway users through the implementation of active transportation infrastructure.

The City of San Luis Obispo selected Cannon to provide construction management and inspection services. The work includes new striping and signage, bike lane pavement coating, new concrete medians, upgraded curb ramps and drain inlet grates, new rectangular rapid flashing beacon systems, and new pedestrian/ bike push buttons. Other components include replacing deteriorating sections of storm drain and sewer systems, coating sewer manhole lids, coating existing box culverts and bridge decks with methyl methacrylate, and new city communication manholes.

Reference: Anthony Ramos, PE Engineer II
City of San Luis Obispo
990 Palm Street, San Luis Obispo, CA93401
☎ 805.781.7100 ✉ aramos@slocity.org



Key Project Team Members:
- Charlie Gray, PE, QSD, Project Manager
- Patrick Riddell, PE, QSD, CPII Principal-In-Charge
- Matt Natividad, CIPP Construction Inspector
- Robert Estrada Construction Inspector
- Marcia Bohac Office Engineer

Downtown District and 2023 Measure F-14 projects

Atascadero, California

As a representative of the City of Atascadero, Cannon provided construction management and inspection services for the duration of both the Downtown District and 2023 Measure F-14 projects. Services included communication and coordination with project stakeholders and impacted businesses and residents; verification of traffic control plans, construction safety orders, and public safety plans; administration of contract requirements; construction observation and daily reporting; project recordkeeping; management of the Quality Assurance program; progress and final payment review; schedule review; and change order review and negotiation. The work was completed with successful involvement and notification of potentially impacted businesses and accommodated all City and local events.

Reference: Ryan Hayes Deputy Director of Public Works
City of Atascadero
6500 Palma Avenue, Atascadero, CA 93422
☎ 805.470.3424 ✉ rhayes@atascadero.org



Key Project Team Members:
- Patrick Riddell, PE, QSD, CPII Principal-In-Charge
- Matt Scholfield, PE, CCM, CPII, QSD Resident Engineer
- Colin Campbell Construction Inspector
- Marcia Bohac Office Engineer

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2022 Paving Project
Pismo Beach, California

The 2022 Paving Project is a $10.6 million improvement project. It is a major component of the City of Pismo Beach's ten-year capital improvement plan to improve the pavement on 33% of the City's streets. This project provided upgrades to 115 pedestrian ramps to bring them into full compliance with current ADA requirements and included pavement rehabilitation to Mattie Road, Ocean Boulevard, and roadways in northeast City neighborhoods. The project scope involved a raised median to incorporate decorative pavers and new parking meters, ADA accessible parking, resurfacing of the Shell Beach Bluff Trail, drainage modifications, a sidewalk for safe pedestrian passage under the highway 101 bridges at Spyglass Drive, curb and gutter replacement, and utility and monument adjustments. Cannon provided construction management, inspection, materials testing, and administration services. The project balanced maintaining existing infrastructure and traffic flows while making a strategic investment for community growth.

Reference: Eric Eldridge Senior Engineer
City of Pismo Beach
760 Mattie Road, Pismo Beach, CA 93449
☎ 805.773.7041 ✉ eeldridge@pismobeach.org

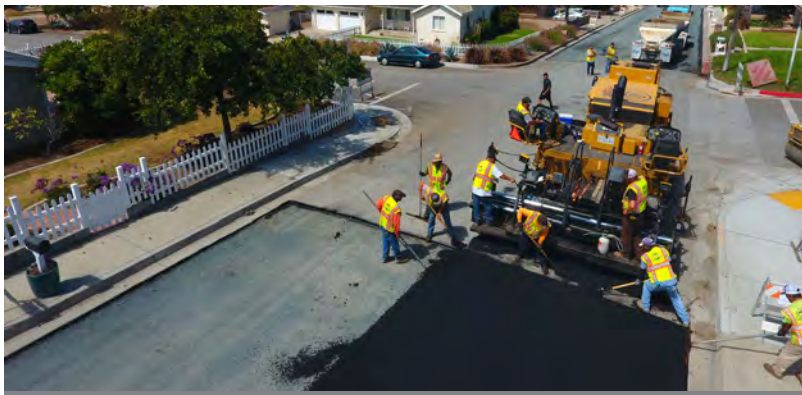


Key Project Team Members:
- Todd Bartolome, PE, QSD Project Manager
- Patrick Riddell, PE, QSD, CPII Principal-In-Charge
- Colin Campbell Construction Inspector
- Robert Estrada Construction Inspector
- Marcia Bohac Office Engineer

Measure K-14 Street Repair and Rehabilitation Program Projects
Grover Beach, California

This project was part of the City of Grover Beach's Measure K-14 Street Repair and Rehabilitation Program to repair and rehabilitate nine streets, including ADA curb ramp installations, and work with local residents for sidewalk infill where requested. Cannon was selected by the City to provide design and construction management and inspection services. The improvements included roadway reconstruction, HMA paving work using Section 39 of the Caltrans Standard Specifications, ADA compliance, implementation of water pollution control BMPs, and traffic control support to maintain easy access on critical residential streets.

Reference: Erin Wiggin CIP Project Manager
City of Grover Beach
154 South 8th Street, Grover Beach, CA 93433
☎ 805.473.4567 ✉ ewiggin@grover.org



Key Project Team Members:
- Todd Bartolome, PE, QSD, Project Manager
- Patrick Riddell, PE, QSD, CPII Principal-In-Charge
- Charles Gray, PE, QSD Resident Engineer
- Matt Natividad, CPII Construction Inspector
- Colin Campbell Construction Inspector

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Tank Farm and Orcutt Roundabout

San Luis Obispo, California

To improve traffic flow and safety at a critical intersection, the City selected Cannon to provide construction management and observation for the Orcutt/Tank Farm Roundabout project. The project included overhead utility undergrounding; utility relocations and extensions; drainage improvements; accessibility compliant sidewalks, ramps, and crosswalks; multi-modal improvements; traveled way realignment; new pavement, striping, markings, and signage; and numerous aesthetic enhancements.

Construction occurred during one wet season. A significant portion involved underground utility work and drainage enhancements. Cannon's early coordination with stakeholders was key to approaching challenges and successfully completing the project.



25% of budget items involved underground utility work

Reference: Jennifer Rice Transportation Planner/Engineer
City of San Luis Obispo
919 Palm Street, San Luis Obispo, CA 93401
☎ 805.781.7058 ✉ jrice@slocity.org

Key Project Team Members:
- Charles Gray, PE, QSD Project Manager
- Patrick Riddell, PE, QSD, CPII Principal-in-Charge
- Matt Natividad, CPII Construction Inspector

Golden Hill and Union Road Intersection Improvements

Paso Robles, California

The City chose a roundabout to mitigate high traffic flow through a skewed four-way stop at the intersection of Golden Hill and Union Road. To eliminate the need for extensive property acquisition, a one lane, dog bone-shaped roundabout was designed to accommodate the increased traffic demand, including accommodations for oversized 9-axle transports. In addition, by closing the intersection in its entirety for the duration of the project, the City was able to save millions of dollars in construction costs.

Cannon provided construction management, inspection, construction staking, and materials testing. The work included full depth reclamation, installing new waterlines, sewer, fiber conduits, streetlights, landscaping, curbs, gutters, sidewalks, and roadwork, and signage and striping.



Reference: Ditas Esperanza, PE Capital Projects Eng.
City of Paso Robles
1000 Spring Street, Paso Robles, CA 93446
☎ 805.237.3861 ✉ DEsperanza@prcity.com

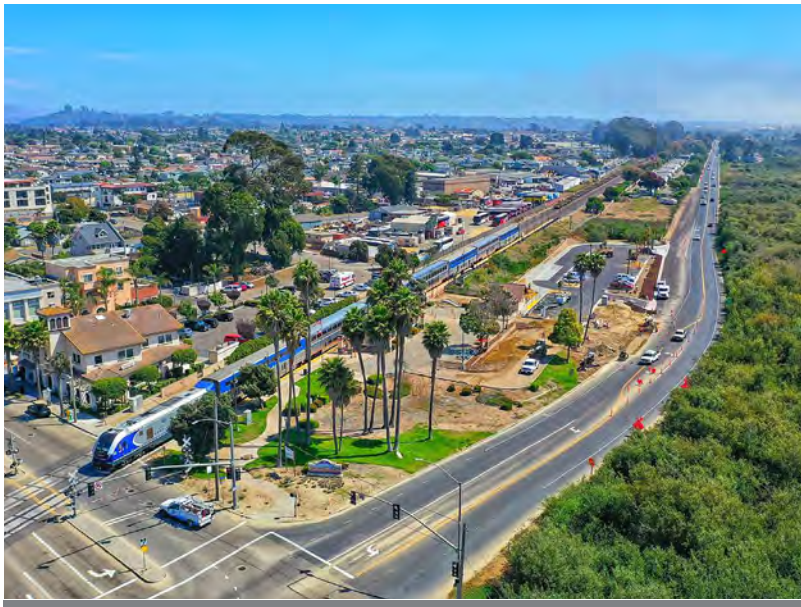
Key Project Team Members:
- Matt Scholfield, Project Manager
- Patrick Riddell, PE, QSD, CPII Principal-in-Charge
- Matt Natividad, CPII, QSD/P

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Train Station Expansion Project

Grover Beach, California

This project consisted of expanding bus and vehicle access, parking, and loading areas as well as relocating the station's ingress and egress. The City of Grover Beach selected Cannon to provide construction management and inspection, as well as materials engineering, sampling, and testing. New features for the site included grading, paving, landscaping, site lighting, signage/striping, and the installation of curb, gutter, sidewalk, storm drains, water and sewer lines, driveways, retaining wall and miscellaneous furnishings and amenities. Off-site improvements included paving, concrete curb and gutter, pavement markings and striping, and storm drain features. The project significantly improved and promoted regional, multi-modal transportation within the Highway 1 corridor and provided accessible facilities that safely accommodate train-users, pedestrians, buses, and vehicles.



Reference: Gregory Ray, PE Public Works Director
City of Grover Beach
154 South 8th Street, Grover Beach, CA 93433
☎ 805.473.4530 ✉ gray@grover.org

Key Project Team Members:
- Charles Gray, PE, QSD Project Manager
- Patrick Riddell, PE, QSD, CPII Principal-in-Charge
- Patrick Lodge, CPII Construction Inspector

North Depot Street, Hwy 166, and Blosser Road Right Turn Lane Traffic Signals and Street Improvements

Santa Maria, California

Cannon provided construction management and design services for traffic signal modification at Depot Street and Main Street (SR 166) and Blosser Road. The purpose of these projects was to improve vehicular and pedestrian safety at a previously problematic intersection. Tasks included new sidewalk, curb and gutter, curb ramps, bulbouts, and medians/pedestrian islands; HMA paving and slurry seal; new striping and signage; critical traffic control; and modified striping and signage configuration. Cannon facilitated coordination with the contractor and Caltrans; kept complete and organized construction files as required for Federal Aid projects; performed daily site observation/inspection and daily reports; reviewed and responded to RFIs; negotiated change orders; reviewed pay applications; provided field verification for ADA compliance; prepared as-built records; and provided exhibits for design changes.



Reference: Roger Olds Director of Public Works
City of Santa Maria
110 S. Pine Street, Suite 101, Santa Maria, CA 93458
☎ 805.688.5575 ✉ rolds@cityofsolvang.com

Key Project Team Members
- Patrick Riddell, PE, QSD, CPII Construction Manager
- Charlie Gray, PE, QSD Resident Engineer
- Matt Natividad, CPII Construction Inspector
- Christine C. Kahn, PE Office Engineer

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Salinas River Segment of the Paso Robles Recycled Water Distribution System

Paso Robles, California

The City of Paso Robles received a state grant for its water resource program to support the new Recycled Water Distribution System. The Salinas River Segment consists of an approximate 700-foot-long, 70-foot deep, and 26-inch-diameter horizontal directional drill under the Salinas River. Currently, advanced tertiary treated recycled water is discharged into the Salinas River Segment and ultimately flows out of the Paso Robles Groundwater Basin. The new Recycled Water Distribution System will alleviate drought and water shortage concerns by redirecting this discharged water to both private and public irrigators on the east side of the City.

Cannon provided construction management, observation and inspection services. The scope included community outreach, preliminary utility research, traffic control, providing change order management, daily reports, and weekly progress meetings. Cannon also coordinated materials and soil compaction testing, as well as coordination with the design engineers, surveyor, RFIs, and submittals. Procore was used as the software for organizing the project files and communication.

Reference: Matt Thompson, PE Wastewater Manager
City of Paso Robles
3200 Sulphur Springs Road, Paso Robles, CA 93446
☎ 805.237.3865 ✉ mthompson@prcity.com



Key Project Team Members

- Charlie Gray, PE, QSD Project Manager
- Patrick Riddell, PE, QSD, CPII Principal-in-Charge
- Matt Scholfield, PE, CCM, CPII, QSD Resident Engineer
- Marcia Bohac Office Engineer
- Matt Natividad, CPII, QSD/P



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Airport Area Infrastructure Improvements, Reconfiguration of Lift Station No. 6 with Pipeline and Back Up Generators

Paso Robles, California

The City of Paso Robles experienced significant development over past years near the Municipal Airport area. To support this growth, the City replaced existing sewer mains, a sewer lift station, and various potable and recycled water improvements. These improvements were completed in two phases.

Phase one consisted of demolishing and replacing sewer lift station No. 6, around 3,500 LF of new sewer force main (some installed by HDD methods), 7,600 LF of new gravity sewer, 1500 LF of new 16-inch water main, and 5,600 LF of new 12-inch recycled water. Phase one also included installation of generators and electrical upgrades at several other lift stations around the City.

Phase two consisted of 6200 LF of new potable water main to improve circulation, water quality and fire protection to the commercial areas.

Cannon's scope included construction management; construction observation; materials engineering, sampling, and testing; and electrical inspection and startup assistance.







Reference: Ditas Esperanza, PE Capital Projects Engineer
City of Paso Robles
1000 Spring Street, Paso Robles, CA 93446
☎ 805.237.3861 ✉ DEsperanza@prcity.com

Key Project Team Members:
- Patrick Riddell, PE, QSD, CPII Project Manager
- Matt Natividad, CPII Construction Inspector

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Main West Tank and Ductile Iron Pipeline Installation

Paso Robles, California

The City of Paso Robles needed to update the 21st Street Reservoir—an unconventionally-shaped, earthen reservoir lined with gunite and HDPE. The reservoir was covered with a wood roof and truss system supported by a concrete stem wall. Constructed in 1925, it had reached the end of its useful service life.

The City decided to replace the reservoir with a new, 4.0 MG, partially buried, pre-stressed, AWWA D110, Type I concrete tank. The new reservoir was named the Main West Tank to portray its function as the main facility providing storage for the City's Main West pressure zone.

Cannon provided construction management services and assisted in project implementation. Services included construction management; construction observation; and materials engineering, sampling, and testing. The new Main West Tank was constructed at the existing reservoir site and maintained the existing hydraulic grade line for the Main West pressure. The work included demolition of the existing tank and construction of the new tank and appurtenances. These included ladders, hatches, railing, air vent, safety equipment, and various SCADA and electrical equipment.



Key Project Team Members:

- Charles Gray, PE, QSD Project Manager
- Patrick Riddell, PE, QSD, CPII Principal-in-Charge
- Matt Natividad, CPII, Construction Inspector

Groves Booster Pump Station, Golden State Water Company

Orcutt, California

Golden State Water Company (GSWC) selected Cannon to provide construction inspection services for the Greenfield Booster Pump Station in Orcutt, California (Santa Barbara County). The project included civil/site work of the new facility site; the construction of a booster pump station; installation of generator; and instrumentation and SCADA commissioning. Cannon's scope of work involved professional services in one phase, including attendance at the pre-construction conference, review of contractor submittals, support of GSWC on contractor requests for information; coordination with the contractor regarding ongoing construction schedule; and inspection services for onsite work as proposed in the plans and specifications, including inspection of foundation, tank, coatings, cathodic protection system, and safety and structural modifications, booster pump station, and generator install by qualified personnel.

Reference: Karl Saluta Contract Manager
Golden State Water Company
160 East Via Verde, Suite 100, San Dimas, CA 91773
☎ 909.305.5427 Ext.333 ✉ Karl.Saluta@gswater.com



Key Project Team Members:

- Patrick Riddell, PE, QSD, CPII - Project Manager
- Matt Natividad, CPII Construction Inspector

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Highway 46 Water Pipeline Relocation and Horizontal Directional Drilling

Lost Hills, California

As part of the Caltrans Highway 46 widening project, an existing 12-inch water main was relocated outside of the limits of the right-of-way. The widening phase began just east of the Lost Hills townsite and extended approximately 4000 linear feet east to Interstate 5. The project consisted of relocating approximately 2,300 LF of 12-inch Lost Hills Utility District waterline 200 feet north of its existing alignment. Once the new 12-inch line was completed and commissioned, the existing 12-inch line was abandoned and removed. Approximately 250 linear feet of the new water main was installed. Cannon provided construction management, inspection, and materials testing services, including submittal and RFI reviews, and contract change orders.

Reference: Ana Chavez District Manager
Lost Hills Utility District
21331 Highway 46, Lost Hills, CA 93249
☎ 661.797.2903 ✉ anachavez@lhud.org



Key Project Team Members:
- Patrick Riddell, PE, QSD, CPII Project Manager
- Matt Natvidad, CPII Construction Inspector

Mission Village – KB Homes Improvements, Santa Clarita Valley Water Agency

Valencia, California

Cannon provided construction management and inspection services for Potable Water Improvements for KB Homes in the Five Point Valencia Development. The project included installation of 4,460 lineal feet of 8-inch diameter ductile iron pipe, service and meter boxes, appurtenances and 70 1-inch service assemblies for this phase of the development. Cannon coordinated with Santa Clarita Valley Water Agency, the developer team, Five Point, and the contractor to confirm that the service line and meter connections were properly constructed. Cannon provided consulting services for on-site observation, review of as-built drawings, and final punch list assistance.

Reference: Joshua Gilliam
Santa Clarita Valley Water Agency
26521 Summit Cir, Santa Clarita, CA 91350
☎ 661.297.1600 ✉ jgilliam@scvwa.org



Key Project Team Members:
- Patrick Riddell, PE, QSD, CPII Principal-in-Charge
- Todd Bartolome, PE, QSD Project Manager

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Wastewater Treatment Plant 48-inch Interceptor Sewer Main

Delano, California

After experiencing more than ten years of growth, the City of Delano decided to complete a collections system master plan that included several major upgrades. One of these involved upgrading an existing, 36-inch vitrified clay pipe interceptor line, which was showing signs of corrosion, with a 48-inch polyvinyl chloride pipe trunk sewer line. An emergency pond was also incorporated into the design to provide wastewater management and emergency overflow area. Cannon provided construction management and inspection services for the installation of the new 48-inch pipeline. Our construction management team's services included monitoring and reporting, on-site management and inspection, and cost control.

Reference: Pedro Nunez, PE Associate Engineer/Inspector
City of Delano
1015 Eleventh Avenue, Delano, CA 93442
☎ 661.720.2256 ✉ pnunez@cityofdelano.org



Key Project Team Members
- Patrick Riddell, PE, QSD, CPII Construction Manager

Sherwood Acres Backyard Sewer Replacements

Paso Robles, California

Due to aging infrastructure, the City proceeded with a sewer replacement project to restore integrity to the system and to significantly reduce the potential for sewer system overflows (SSOs), public health concerns, and costly fines. The City selected Cannon to provide professional engineering services to design approximately 5,000 linear feet of replacement sewer within the backyard easements of Tracts 67 and 172, which serve approximately 124 lots. Cannon supplemented the City's aerial topographic survey along the alignment in sufficient detail to prepare the plans and coordinated with the public and private utility providers with existing facilities within the proposed alignments and obtained record drawings and as-built information. Cannon also provided community outreach campaign to inform affected property owners of the sewer replacement process.

Reference: Ditas Esperanza, PE Capital Projects Engineer
City of Paso Robles
1000 Spring Street, Paso Robles, CA 93446
☎ 805.237.3861 ✉ DEsperanza@prcity.com



Key Project Team Members:
- Patrick Riddell, PE, QSD, CPII Project Manager
- Charles Gray, PE, QSD Resident Engineer
- Matt Natividad, CPII Construction Inspector

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Huasna Townsite Road Bridge
San Luis Obispo, California

On January 14, 2023, a major disaster was declared for San Luis Obispo County due to severe winter storms, which caused flooding, landslides, and mudslides. The Huasna Townsite Bridge over Huasna River collapsed during the storms. The County applied and received public assistance through FEMA to construct a temporary crossing. A temporary, prefabricated, high- strength, steel bridge was erected on-site and rolled from one abutment to the other abutment across the Huasna River. The length of the Bridge from abutment to abutment was 179.5 feet. Cannon provided construction management, inspection, materials testing coordination, environmental and cultural resource monitoring, communication with local landowners, and administrative services.

Reference: Patrik Johansson, PE Project Manager
County of San Luis Obispo
1055 Monterey Street, Suite D-430
San Luis Obispo CA 93406
☎ 805.781.5011 ✉ PJohansson@co.slo.ca.us



Key Project Team Members:
- Patrick Riddell, PE, QSD, CPII Project Manager
- Christine C. Kahn, PE Construction Inspector

FEMA Emergency Repairs for Alisal Road at Various Locations
County of Santa Barbara, California

During the winter of 2022/2023, severe storm damage forced the closure of Alisal Road from Nojoqui Falls Park to Santa Ynez in Santa Barbara County. Cannon provided construction management and inspection services for the Federal Emergency Management Agency (FEMA) funded emergency repair work at various sites along Alisal Road that included slope stabilization repairs, roadway excavation and reconstruction, new roadway paving, new storm drain headwall construction, numerous culvert replacements, rock slope protection (RSP), stream bed restorations, and erosion control measures including jute netting and hydroseeding using native seed mix blends.

Reference: German Neyra Civil Engineer Associate III
County of Santa Barbara
Public Works Department
123 East Anapamu Street, Santa Barbara CA 93101
☎ 805.568.3000 ✉ gneyra@countyofsb.org



Key Project Team Members
- Patrick Riddell, PE, QSD Principal-in-Charge
- Marcia Bohac Office Engineer
- Ron Tegland, CPII

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Ocean Boulevard Seawall Improvements

Pismo Beach, California

Storm events of 2017 caused severe storm damage at the ocean front bluff and existing stormwater facilities along Ocean Boulevard. To address the bluff damage, and prevent continued bluff retreat, the City of Pismo Beach secured Emergency Relief funding from the Federal Highway Administration, administered locally through the Caltrans Department of Local Assistance. Cannon provided construction management, inspection, materials testing, environmental and cultural resource monitoring, and administrative services for the project.

The scope included extending the limits of bluff stabilization from Morro Avenue to Cuyama Avenue, including reconstructing a damaged storm drain outfall and beach access stairway. It also involved new ADA-compliant bluff-top scenic sidewalks and lookouts extending from Vista Del Mar to Capistrano Avenue South.

Reference: Eric Eldridge Senior Engineer
City of Pismo Beach
760 Mattie Road, Pismo Beach, CA 93449
☎ 805.773.7041 ✉ eeldridge@pismobeach.org



Coordinated funding requirements through the Caltrans DLA and Federal Hwy. Administration

Key Project Team Members:
- Charlie Gray, PE, QSD Project Manager
- Patrick Riddell, PE, QSD, CPII Principal-In-Charge
- Robert Estrada Construction Inspector
- Marcia Bohac Office Engineer
- Ron Tegland, CPII, Construction Inspector

Village Square Los Alamos Storm Drain

County of Santa Barbara

The County of Santa Barbara Flood Control and Water Conservation District (District) is in coordination with the county planner and developer of the Legacy Estates for the improvement of the Village Square Tract offsite storm drain system located in the County of Santa Barbara. The project consisted of the construction of approximately 2,745 LF of 48” diameter RCP, 358 LF of 60” diameter RCP, and 700 LF of 72” diameter RCP. Additional work included the installation of 15 storm drain manholes, bollards, concrete overflow weir structure, headwall, trash rack, outfall protection, crushed rock lined v-ditch, and an aggregate base ranch road. Cannon provided construction management, inspection, and materials testing.

Reference: Hansel Corsa, PE
County of Santa Barbara Public Works Department
123 East Anapamu Street, Santa Barbara CA 93101
☎ 805.568.3000 ✉ hacorsa@countyofsb.org



Key Project Team Members
- Patrick Riddell, PE, QSD Principal-in-Charge

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Pismo Pier and Plaza Rehabilitation

Pismo Beach, California

The current pier was built in 1924; storms in 1983 washed out a portion of the pier; and in '85 and '86, sections were rebuilt, including the end of the pier and the addition of diamond-shaped sections. Following structural evaluation in 2015, the City decided to move forward with the project and proactively mitigate potential damage from future storms that would render the pier unsafe for use.

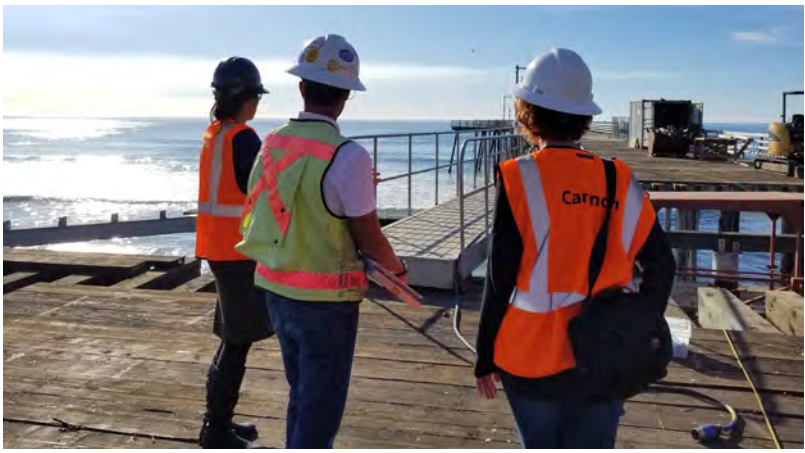
The project involved complete replacement of the existing pier, including 183 new steel piles, new timber caps, stringers, decking, guardrailing, firewater, sewer, and a domestic waterline. Before the pier reconstruction, the Pismo Pier had received a major face-lift with the addition of the "Promenade IV." As part of the promenade improvements, an elevated boardwalk of pressure treated timber pile and bent cap construction was installed north of the existing pier to allow pedestrian access from 1st Street.

As the fourth and final phase of a multi-year project, this phase included decorative lighting installed along the existing seawall; new cast-in-place decorated concrete seating with decorative form work and tile inlays of ocean scenes; new showers and surrounding decorative inlaid concrete flatwork; low impact development (LID) pavers; storm drain, sewer, and water system improvements; underground storm water detention storage and infiltration; repair and closure of an existing stairwell through a large sea wall, which included installation of helical piles integrated into the new section of the seawall footing; and relocating construction of a new staircase and stainless steel railing from the boardwalk to the beach below. Upgrades also included construction of parking lot and pier plaza improvements, and new restrooms. A beach access structure, which includes stairs, ADA ramp and slide to the beach, and a playground were included and awarded as bid alternates.

Cannon provided each aspect of Construction Management for the project, including construction engineering, construction inspection, materials testing, office engineering services, and funding administration.



Upgrades included a new parking lot and beach access structure





Reference: Eric Eldridge Senior Engineer
City of Pismo Beach
760 Mattie Road, Pismo Beach, CA 93449
☎ 805.773.7041 ✉ eeldridge@pismobeach.org

Key Project Team Members:
- Patrick Riddell, PE, QSD, CPII Principal-in-Charge
- Charlie Gray, PE, QSD, Project Manager
- Christine Kahn, PE Construction Inspector

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Reference: Anthony Ramos, PE Engineer II
City of San Luis Obispo
990 Palm Street
San Luis Obispo, CA 93401
☎ 805.781.7100
✉ aramos@slocity.org

Reference: Ryan Hayes, Deputy Director of Public Works
City of Atascadero
6500 Palma Avenue
Atascadero, CA 93422
☎ 805.470.3424
✉ rhayes@atascadero.org

Reference: Eric Eldridge, Senior Engineer
City of Pismo Beach
760 Mattie Road
Pismo Beach, CA 93449
☎ 805.773.7041
✉ eeldridge@pismobeach.org

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2024/2025 Fee Schedule

Bill Rate Ranges

Fee Schedule will remain fixed throughout the initial term of the Agreement

Assistant Resident Engineer I - II	$ 155 - $ 205
Associate Engineer	$ 180 - $ 240
Associate Land Surveyor	$ 210 - $ 230
Associate Landscape Architect	$ 175 - $ 215
Automation Specialist	$ 165 - $ 210
Automation Technician	$ 130 - $ 165
CAD Tech	$ 115 - $ 140
CAD Manager	$ 130 - $ 165
Construction Coordinator I - II	$ 125 - $ 160
Construction Inspector I - III	$ 120 - $ 200
Construction Manager	$ 178 - $ 235
Design Engineer	$ 150 - $ 195
Director/ Department Manager	$ 225 - $ 310
Dry Utilities Coordinator I - II	$ 170 - $ 200
Engineer Tech	$ 120 - $ 150
Engineering Assistant I - II	$ 115 - $ 140
Grant Funding Manager I - II	$ 160 - $ 225
I&E Services Coordinator	$ 120 - $ 140
Information Systems Admin/Manager	$ 135 - $ 168
Land Surveyor	$ 195 - $ 230
Landscape Architect	$ 130 - $ 200
Landscape Designer I - II	$ 120 - $ 142
Lead Automation Specialist	$ 175 - $ 209
Lead Automation Technician	$ 135 - $ 170
Lead Designer	$ 140 - $ 180
Office Engineer / Document Control I-III	$ 115 - $ 164
Plan Check Engineer I - II	$ 140 - $ 198
Planner I - III	$ 130 - $ 175
Planning Assistant	$ 115 - $ 150
Principal Automation Specialist	$ 186 - $ 232
Principal Construction Engineer	$ 210 - $ 293
Principal Designer	$ 140 - $ 200
Principal Engineer	$ 200 - $ 290

Other Direct Charges

Black Line Plots	$2.00 per page
Outside Reproduction	Cost + 15%
Mylar Plots	$12.00 per sheet
Automation & Electrical Materials	Cost + 25% (+tax)
Subconsultant Fees	Cost + 15%
Technology Fee	$30/Day
Color Plots	$5.00 per page
Travel and Related Subsistence	Cost + 15%
Standard Mileage Rate	IRS Rate per mile
Airplane Mileage Rate	GSA Rate per mile

Project Designer	$ 125 - $ 179
Project Engineer	$ 153 - $ 205
Resident Engineer	$ 195 - $ 248
Sr. Associate Architect	$ 219 - $ 260
Sr. Associate Engineer	$ 180 - $ 265
Sr. Automation Specialist	$ 185 - $ 225
Sr. Automation Technician	$ 150 - $ 185
Sr. CAD Tech	$ 130 - $ 160
Sr. Construction Manager	$ 217 - $ 323
Sr. Consultant / Principal-in-Charge	$ 285 - $ 385
Sr. Land Surveyor	$ 230 - $ 275
Sr. Landscape Architect	$ 190 - $ 230
Sr. Plan Check Engineer	$ 175 - $ 228
Sr. Principal Designer	$ 145 - $ 225
Sr. Principal Engineer	$ 225 - $ 320
Sr. Project Designer	$ 135 - $ 200
Sr. Project Engineer	$ 165 - $ 225
Sr. Resident Engineer	$ 205 - $ 258
Survey Assistant	$ 115 - $ 145
Survey Technician I - V	$ 143 - $ 218
Technical Writer I - IV	$ 115 - $ 140

Survey Crew Rates - Regular

One-Man Field	$ 210 - $ 233
Two-Man Field	$ 303 - $ 319
Three-Man Field	$ 399 - $ 418
Two-Man - HDS	$ 348 - $ 367

Survey Crew Rates - Prevailing Wage

One-Man Field	$ 270 - $ 290
Two-Man Field	$ 389 - $ 412
Three-Man Field	$ 549 - $ 571

Electrical - Prevailing Wage

Electrician	$ 207 - $ 254

Building and Construction Inspector - Prevailing Wage

BCI Construction Inspector	$ 169 - $ 201

Forensics Engineering / Expert Testimony Fee Schedule Available Upon Request.

Expenses, such as special equipment, shipping costs, travel other than by automobile, parking expenses, and permit fees will be billed at the actual cost plus 15%. If the client requests, or the client's schedule requires work to be done on an overtime basis, a multiplier of 1.5 will be applied to the stated rates for weekdays for daily hours in excess of 8 as well as weekends, and a multiplier of 2.0 for daily hours in excess of 12 and holidays. If the client requests field services to be provided outside of normal working hours, a multiplier of 1.5 will be applied to the stated rates. For prevailing wage projects, if the client requests field services to be provided on any given Sunday, a multiplier of 2.0 will be applied to the stated rates; on or around an observed holiday, other rates may be applied. Survey Crews and Automation Field staff are billed portal to portal. A minimum charge of four hours will be charged for any Automation Field Service calls outside of normal working hours. The stated rates are subject to change, typically on an annual basis.

(effective 7/1/2024)

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

LOR GEOTECHNICAL GROUP, INC.
Soil Engineering ▲ Geology ▲ Environmental

FEE SCHEDULE

OCTOBER 2023

SERVICES

Geotechnical Engineering
LOR Geotechnical Group, Inc. provides geotechnical engineering services, including: preliminary geotechnical investigations, foundation investigations, percolation feasibility investigations, liquefaction evaluation investigations, as well as grading observation materials testing services.

Geological
LOR Geotechnical Group, Inc. provides geological services, engineering geology investigations, seismic setting studies, slope stability investigations, liquefaction susceptibility investigations, hydrology/water resource studies, and bedrock rippability evaluations.

Environmental
LOR Geotechnical Group, Inc. provides, environmental site assessments, underground storage tank investigations and remediation investigations, groundwater monitoring systems, soil and groundwater sampling and analysis, and environmental studies for property transfers.

All costs for Geotechnical Engineering, Geological, and Environmental Services are based on the site and investigative parameters requested.

FEES

The hourly personnel charges and laboratory test unit rates are as follows:

Personnel Charges-Hourly	
Principal Engineer	$330.00
Project Engineer/Geologist	$180.00
Staff Engineer/Geologist	$155.00
Soil Technician/Deputy Inspector (Field or Laboratory) [1]	$115.00
Soil Technician/Deputy Inspector (Prevailing Wage) [1, 2]	$145.00
Soil Technician/Deputy Inspector (CBA) [1, 2]	$155.00
Traffic Control (Prevailing Wage) [1, 2]	$135.00
Drafting	$105.00
Clerical	$90.00
Laboratory Testing Charges - Unit Costs	
CT 202: Sieve Analysis (Soil)	$120.00
CT 202: Sieve Analysis (Aggregate)	$155.00
CT 202: #200 Sieve Wash	$70.00
CT 205: Crushed Particle Analysis	$155.00
CT 206 Specific Gravity + Absorption of Coarse Aggregate	$125.00
CT 207: Specific Gravity + Absorption of Fine Aggregate	$165.00
CT 211: LA Rattler	$275.00
CT 213: Organic Impurities	$90.00
CT 217: Sand Equivalent	$130.00
CT 217: Sand Equivalent -QC	$145.00
CT 226: Moisture Content	$35.00
CT 227: Cleanness Value	$145.00
CT 229: Durability Index Fine/Coarse	$285.00
CT 235: Percentage of Flat and Elongated Particles in Coarse Aggregate	$110.00
CT 301: R-Value	$385.00
CT 305: Swell	$110.00

6121 Quail Valley Court ▲ Riverside, CA 92507 ▲ (951) 653-1760 ▲ (951) 653-1741 (Fax) ▲ www.lorgeo.com

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CT 307: Moisture Vapor Susceptibility	$195.00
CT 308 & CT 366: Asphalt Concrete Density & Stability/Rubberized	$240.00/$295.00
CT 308: Asphalt Concrete Density/Rubberized	$145.00/$210.00
CT 309: Asphalt Concrete Theoretical Maximum Density	$195.00
CT 329: Asphalt Moisture	$35.00
CT 366: Asphalt Concrete Stability/Rubberized	$220.00/$275.00
CT 382: Asphalt Extraction & Gradation	$285.00
CT 382: Slurry Extraction	$175.00
CT 521: Concrete Cylinder Compressive Strength	$40.00
CT 523: Beam Cylinder	$85.00
Concrete & Beam Cylinder Hold	$12.00
ASTM D6913/7928: Mechanical Analysis	$240.00
ASTM D1557: (Modified)/ ASTM D698: (Standard) Proctor (4")	$210.00
ASTM D1557: (Modified)/ ASTM D698: Proctor (6" or Cal-216)	$240.00
ASTM D2434: Permeability	$440.00
ASTM D2435: Consolidation	$265.00
ASTM D5333: Collapse Potential	$220.00
ASTM D2216: Moisture Content	$35.00
ASTM D221/D2937: Moisture/Unit Weight (Ring)	$45.00
ASTM D2974: Organic Matter Test	$100.00
ASTM D4318: Atterberg Limits	$240.00
ASTM D4829: Expansion Index	$210.00
ASTM D3080: Direct Shear	$295.00
CT 3910 Wet Track Abrasion	$180.00
Soluble Sulfate: (Test Kit SF-1)	$90.00

[1] 10% field supervision and equipment/vehicle charge will be added to all field services.

[2] Rate based on current State determined prevailing wage rates as of the date of this document. Adjustments to our rates may be necessary based on the actual State determined prevailing wage rates at the time of our work.

TERMS

Reimbursable Expenses
Outside services performed by others and direct costs expended on the client's behalf are charged at cost plus twenty percent. These expenses include rental of drill rigs, bulldozers, backhoes, travel and subsistence, permits, reproduction costs, etc.

Travel Time
Travel time required to provide professional or technical services will be charged at the appropriate hourly rates.

Overtime
An overtime rate of 1.5 times the standard rate will be used for time in excess of 8 hours per day and Saturdays. An overtime rate of 2.0 times the standard rate will be added for work on Sundays, official company holidays, and on all work in excess of 12 hours per day.

Prepayments
A retainer of fifty percent of the total fee is required for all field studies. The balance of the fee must be paid at the time the report is released to the client.

Billing
Billings will be provided periodically and will be classified by fee categories set forth above or as given by proposal.

Terms of Payment
Invoices rendered for professional services are due upon presentation. A service charge of 1.5 percent, per month, may be charged on accounts not paid within thirty days to cover additional processing and carrying costs. Any attorney's fees or other costs incurred in collecting any delinquent account will be paid by the client.

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

AVANT GARDE
Grants
Compliance
Funding Management
Community Outreach

Avant-Garde offers the following hourly rates for all services proposed under this RFP.

Program Director	$150
Program Manager	$135
Senior Program Coordinator	$125
Program Coordinator	$110
Program Assistant	$100

807 S. Lemon Ave, Diamond Bar, CA 91789
tel: 909.895-7146 • fax: 909.859.3881 • www.agi.com.co

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Patrick Riddell, PE, CPII, QSD Principal-in-Charge



Professional Registration

- Registered Civil Engineer, California, No. 72034
- Certified Public Infrastructure Inspector (CPII), American Public Works Association
- Qualified SWPPP Developer/Practitioner (QSD/QSP), No. 72034

Education

- Bachelor of Science, Environmental Engineering, California Polytechnic State University, San Luis Obispo, California
- Caltrans Resident Engineer Academy

Certification

- Lane Closure System - Caltrans
- Excavation Safety Training for Competent Persons (CPT), United Academy, ID: 1544359
- Traffic Control Supervisor
- American Traffic Safety Services Association

Training

- Excavation Safety Training for Competent Persons

As Principal-in-Charge/Construction Manager, Mr. Riddell provides direct support to Cannon's resident engineer and construction management staff, including direct supervision of the overall project construction administration, pre-construction meetings, shop drawing review, inspections, processing of pay requests, assessing and resolving unforeseen conditions during construction, monitoring of schedules and budgets, overseeing equipment and materials testing, reviewing record drawings and certifications for accuracy, and confirming that work is in conformance with the contract documents and permit conditions before final acceptance. He also participates in conferences and meetings; coordinates activities with community and regulatory agencies; reviews and/or recommends acceptance of pay requisitions submitted by contractors; investigates and provides recommendations on contractor claims, change orders, etc.; and works with the Resident Engineer in the resolution of issues if encountered.

Pismo Streetscape-Shell Beach Road, Pismo Beach, California: The Shell Beach Road Streetscape - Phase I Project (Project) is a major component of the City of Pismo Beach's overall Complete Street Plan. The well-traveled corridor along Shell Beach Road lacked multi-modal transportation elements and did not allow for connections to key destinations.

Select Project Experience Summary

Mr. Riddell has served as Principal-in-Charge or Project Manager on the following projects:

- City of Gardena CM & Inspection and Civil Engineering Design On-Call (2019)
- Golden State Water Company CM & Inspection On-Call
- City of El Monte Construction Management On-Call
- City of Santa Monica CM, Project Management, Civil Design On-Call
- Santa Clarita Valley Water District CM & Inspection and Civil Design On-Call
- Three Valleys Municipal Water District Engineering and Surveying Services On-Call
- City of Yorba Linda Engineering, Plan Check, and Surveying Services On-Call
- City of Lake Forest Professional Services On-Call
- City of Santa Ana On-Call Construction Management
- Camrosa Water District CM & Inspection On-Call
- City of Thousand Oaks CM, Civil Engineering Design, and SCADA On-Call
- 2020-2021 and 2022-2023 Pavement Rehabilitation Project, Goleta, California
- Construction Management Services for Arterials 2023, San Luis Obispo, California
- 2022 Paving Project, Pismo Beach, California
- Design and Construction Management for Measure K-14 Street Repair and Rehabilitation Program Projects, Grover Beach, California

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Charlie Gray, PE, QSD Project Manager / Resident Engineer



Professional Registration

- Registered Civil Engineer, California, No. 81321
- Qualified SWPP Developer (QSD/P)

Education

- Bachelor of Science, Civil Engineering, California Polytechnic State University, San Luis Obispo, California

Certifications

- OSHA Confined Space Entry, No. 132723
- OSHA Fall Prevention
- Asphalt 101 for Civil and Geotechnical Engineers – Asphalt Pavement Alliance
- First Aid/CPR Certified

Professional Affiliations

- American Society of Civil Engineers

Mr. Gray is a Project Engineer and Construction Inspector experienced in transportation and water resource projects. Since 2010, he has provided construction observation on design for curb and crosswalk repair projects, road repair, cross sections, microsurfacing/slurry sealing, striping, and overlays, as well as stormdrain design, drainage inlets, and waterlines. Mr. Gray is also experienced in assisting with traffic control, paving operations, and tracking quantities.

Tank Farm and Orcutt Roundabout Drainage Improvements, San Luis Obispo, California: To improve traffic flow and safety at a critical intersection, this project included drainage improvements; overhead utility undergrounding; utility relocations and extensions; accessibility compliant sidewalks, ramps, and crosswalks; multi-modal improvements; traveled way realignment; new pavement, striping, markings, and signage; and numerous aesthetic enhancements. Cannon provided construction management, inspection, and materials testing for this project. Mr. Gray served as Project Manager and Resident Engineer.

Select Project Experience Summary

Mr. Gray has served as Project Manager or Resident Engineer on the following projects:

- Construction Management Services for Arterials 2023, San Luis Obispo, California
- Design and Construction Management for Measure K-14 Street Repair and Rehabilitation Program Projects, Grover Beach, California
- Tank Farm and Orcutt Roundabout, San Luis Obispo, California
- Train Station Expansion Project, Grover Beach, California
- North Depot Street and Hwy 166 and Blosser Road Right Turn Lane Traffic Signals and Street Improvements, Santa Maria, California
- Salinas River Segment of the Paso Robles Recycled Water Distribution System, Paso Robles, California
- Main West Tank and Ductile Iron Pipeline Installation, Paso Robles, California
- Sherwood Acres Backyard Sewer Replacements, Paso Robles, California
- Ocean Boulevard Seawall Improvements, Pismo Beach, California
- Pismo Pier and Plaza Rehabilitation, Pismo Beach, California
- County of San Luis Obispo 2023 Storm Damage Repair Work, San Luis Obispo, California
- Pismo Beach Streetscape at Shell Beach Road, Pismo Beach, California
- Pismo Beach Sea Walls Bluff Erosion at Vista Del Mar and Ocean Blvd., Pismo Beach, California
- Calleguas-Las Virgenes Water District Interconnection Project, West Lake Village, California
- Design and Construction Management Services for Measure K-14 Projects, Grover Beach, California
- Plant 209 Pump Station, Whittier, California
- Airport Pipeline Infrastructure Improvements, Paso Robles, California
- North Oak Park Boulevard Rehabilitation Project, Grover Beach, California

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Matt Scholfield, PE, CCM, CPII, QSD Resident Engineer



Professional Registrations

- Civil Engineer, California, No. 83926
- Certified Construction Manager, No. 30640

Education

- Bachelor of Science, Civil Engineering, California State University, Long Beach, California

Certifications

- Certified Public Infrastructure Inspector, APWA
- Qualified SWPPP Developer/Practitioner, No. 26102
- Safety Qualified Supervisor

Training

- OSHA 30; Confined Space Training; Trenching & Excavation Competent Person; Fall Protection; Lockout/Tagout; Hot Work Permit
- ASME Rigging Fundamentals Training
- First Aid/CPR Certified

Mr. Scholfield brings more than 15 years of experience in the heavy civil construction industry and more than 12 years as a project manager. He has a strong background managing self-performed work, and his technical engineering knowledge has created a valuable skill set for the safe, timely, and cost-effective completion of projects.

Pismo Paving Project 2022, Pismo Beach, California: The 2022 Paving Project was a $10.6 million improvement project and a major component of the City's ten-year capital improvement plan. The project balanced maintaining existing infrastructure and traffic flows while supporting community growth. The project improved pavement on 33% of the City's streets and upgraded 115 pedestrian ramps to be ADA-compliant. Cannon provided construction management, inspection, materials testing, and administration services. Mr. Scholfield served as Resident Engineer.

Tank Farm and Orcutt Roundabout Drainage Improvements, San Luis Obispo, California: To improve traffic flow and safety at a critical intersection, this project included drainage improvements; overhead utility undergrounding; utility relocations and extensions; accessibility compliant sidewalks, ramps, and crosswalks; multi-modal improvements; traveled way realignment, new pavement, striping, markings, and signage; and numerous aesthetic enhancements. Cannon provided construction management, inspection, and materials testing for this project. Mr. Scholfield served as Construction Inspector.

Golden Hill Road and Union Road Roundabout, Paso Robles, California: To eliminate the need for extensive property acquisition, a one lane, dog bone-shaped roundabout was designed to accommodate the increased traffic demand, including accommodations for oversized nine-axle transports. Cannon provided construction management, inspection, construction staking, and materials testing. The scope of work included full depth reclamation; installing new waterlines, sewer, fiber conduits, streetlights, landscaping, curbs, gutters, sidewalks, and roadwork, and signage and striping. Mr. Scholfield served as Resident Engineer.

Select Project Experience Summary

Mr. Scholfield has served as Project Manager, Resident Engineer, or Construction Manager on the following projects:

- 2020-2021 Pavement Rehabilitation Project, Goleta, California
- Golden Hill and Union Road Intersection Improvements, Paso Robles, California
- Salinas River Segment of the Paso Robles Recycled Water Distribution System, Paso Robles, California
- Construction Management and Inspection for Street Reconstruction, Huntington Park, California
- 2023 Pavement Rehabilitation Projects, Atascadero, California
- Construction Management and Inspection for Yorba Linda Lakeview Ave. Widening from Bastanchury Rd. to Lemon Drive Street Improvement, Yorba Linda, California
- Construction Management and Inspection for Well 29 Rehabilitation Improvements Project, Santa Ana, California

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Todd Bartolome, PE, QSD Resident Engineer



Professional Registration

- Registered Civil Engineer, California, No. 86198
- California QSP/D Certification – 86198

Education

- Bachelor of Science, Construction Engineering, University of Nebraska, Lincoln, Nebraska
- Traffic Control Supervisor - American Traffic Safety Services Association
- Caltrans Resident Engineer Training
- EPA - NPDES Certification

Mr. Bartolome has over 35 years of experience as a construction manager, resident and regional engineer, and engineering manager, with large wastewater, bridge, roadway, and airport project experience throughout the U.S. and overseas. His specific project experience includes management of wastewater, major highway bridge and roadway projects, as well as construction and maintenance as both a public agency representative and as a private consultant. Mr. Bartolome has also managed the design and development of project controls systems using various microcomputer systems, cost control systems, scheduling, estimating, inspection, materials testing, and field office engineering. His major project experience includes wastewater, highways, bridges, floodways, airports, and hydroelectric dams.

Construction Management and Inspection for 2020-2021 Pavement Rehabilitation Project, Goleta, California: This project was a major street maintenance project encompassing 12 roadway segments. The City of Goleta selected Cannon to provide construction management and inspection services. The work included ADA compliant pedestrian ramp upgrades; placement of asphalt-concrete (AC); pavement materials (ARHM overlay); AC mill and fill; full depth reclamation; replacement and compaction of subsurface material; setup and maintenance of traffic control systems; construction of concrete ADA compliant curb ramps and gutters; placement of crushed aggregate base and AC pavement; and replacement of traffic striping and markings. Mr. Bartolome served as Project Manager.

Construction Management and Inspection for 2022-2023 Pavement Rehabilitation Project, Goleta, California: This project was a major street maintenance project encompassing 12 roadway segments in the base bid, plus an additional 10 road segments in the Alternates A, D & I segments. The City of Goleta selected Cannon to provide construction management and inspection services. The work included ADA compliant pedestrian ramp upgrades; placement of AC; pavement materials (ARHM overlay); 4 inches of AC milling and replacement; full depth reclamation; replacement and compaction of subsurface material; setup and maintenance of traffic control systems; construction of concrete ADA compliant curb ramps and gutters; placement of crushed aggregate base and AC pavement; and replacement of traffic striping and markings. Mr. Bartolome served as Project Manager.

Select Project Experience Summary

Mr. Bartolome has served as Project Manager or Construction Manager/Resident Engineer on the following projects:

- Street Reconstruction, Huntington Park, California
- Modjeska Park Underground Stormwater Detention and Infiltration System, Anaheim, California
- Mission Village – KB Homes Improvements, Santa Clarita Valley Water Agency, Valencia, California
- Santa Lucia Road Pavement Rehabilitation, Atascadero, California
- Airport Pipeline Infrastructure, Paso Robles, California
- Measure K-14 Street Repair and Rehabilitation Program Projects, Grover Beach, California

Docusign Envelope ID: 8B9E978A-4A08-4E9E-8D47-FB8CE881C124

Matt Natividad, CPII, QSD/P Construction Inspector



Professional Registrations

- Certified Public Infrastructure Inspector, APWA

Education

- Bachelor of Science, Civil Engineering, Western Mindanao State University, Philippines

Certifications

- Caltrans Certified Flagger
- Caltrans Lane Closure System
- OSHA Confined Space Entry
- Special Inspector Certified – International Code Council
- Certified Concrete Testing Inspector
- First Aid/CPR

Mr. Natividad has provided construction inspection services on projects ranging from small-scale street overlays to complex, large-scale traffic improvements. His responsibilities typically include inspecting construction work, completing daily reports, helping with work site safety maintenance, and keeping track of labor and materials.

North Depot and Highway 166 Improvement Project, Santa Maria, California: This project involved realigning a major City intersection to improve vehicular and pedestrian safety, including traffic signal modification to provide protected left turns. Cannon was selected to provide construction management and inspection services for this project. Specific project tasks included new sidewalk, curb and gutter, curb ramps, bulbouts, and medians/pedestrian islands; HMA paving and slurry seal; new striping and signage; critical traffic control as stop control on the intersection was altered; three new field-fitted DIs; and modified striping and signage configuration. Mr. Natividad served as Construction Inspector.

Select Project Experience Summary

Mr. Natividad has served as Construction Inspector on the following projects:

- North Oak Park Boulevard Rehabilitation Project, Grover Beach, California
- Construction Administration and Inspection Services for Blosser Road Right Turn Lane, Santa Maria, California
- Santa Lucia Road, Atascadero, California
- 21st Street Green/Complete Street Improvements, Paso Robles, California
- 12th Street Green Street Improvements, Paso Robles, California
- 4th Street Pavement Repair, Grover Beach, California
- U.S. Highway 101 and State Route 46 East Improvements, Paso Robles, California
- Five Cities Drive Turn Signal Project, Pismo Beach, California
- Construction Management, Materials Testing, and Construction Survey Services for West Grand Avenue Enhancement Project Phase 3, Grover Beach, California
- 2015-1 and 2015-2 Street Rehabilitation and Repair Project, Grover Beach, California
- Price Canyon Road Slope Repair, Pismo Beach, California
- Pismo Pier, Pismo Beach, California
- Price Canyon Road Slope Repair, Pismo Beach, California

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Robert Estrada Construction Inspector



Certifications

- OSHA Confined Space Entry, No. 214550

Training

- Flagger Training, California
- First Aid/CPR

Software Skills

- Microsoft Programs
- Procore
- E Builder
- Cityworks

Mr. Estrada brings more than 14 years of experience in the construction industry. He has worked as full-time inspector since 2019 with three municipalities. With a background in Public Works Transportation, he has a strong focus and commitment to site safety. From daily inspection and regular construction meetings, he is well-versed in the ins and outs of confirming work on transportation projects is completed according to plans and specifications. His staff supervisory and communication skills are best demonstrated by his ability to plan and coordinate work and resolve issues as needed.

2020-2021 and 2022-2023 Pavement Rehabilitation Projects, Goleta, California: The City of Goleta's major street maintenance project encompassed 12 roadway segments in the Base Bid plus an additional 10 road segments in Alternates A, D, and I Segments. The work included ARHM overlay; AC mill and fill; full depth reclamation; ADA pedestrian ramp upgrades; subsurface material replacement / compaction; setup and maintenance of traffic control systems; concrete ADA compliant curb ramps and gutters; crushed aggregate base and AC pavement; and traffic striping and markings. Cannon provided construction management and inspection services during each phase of construction. Mr. Estrada served as Construction Inspector.

Highway 1 Water Main Replacement Project, Oceano, California: Oceano Community Services District was awarded a grant through the proposition 1 round 1 Integrated Regional Water Management (IRWM) implementation to upgrade and replace various components of its water distribution system. Existing water distribution lines and service laterals had either exceeded their useful life expectancy, were undersized for current water demands and fire flows or did not meet current potable water standards. The District selected Cannon to provide construction management and inspection services, including work within Caltrans ROW for both roadway and utility improvements. Mr. Estrada provided lead inspection for installation of the new 8-inch watermain.

Paso Robles Annual Pavement Striping, Paso Robles, California: The City of Paso Robles experienced an increase in population and traffic and needed to complete annual improvements. This project involved striping and markers refreshment and maintenance on Niblick Road, 13th Street, Creston Road, and Charolais road. Mr. Estrada provided construction management and inspection of the removal and replacement of pavement marking along arterial roads.

Select Project Experience Summary

Mr. Estrada has served as Construction Inspector on the following projects:

- Annual Pavement Rehabilitation, Sunnyvale, California
- Paso Robles Annual Pavement Striping, Paso Robles, California

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Bud Nance Construction Inspector



Training

- California Polytechnic State University - Irrigation Training Research Center

Certifications

- HAZWOPER
- Environmental Safety
- Confined Space Entry / Rescue
- Trench Shoring Competent Person

Software Skills

- SCADA
- Electrical Troubleshooting
- Microsoft Products
- GIS
- Crystal Reports

Mr. Nance brings over 30 years of experience in public works, water resources, and waterworks. He has served as project lead and/or Wastewater Collection Supervisor for complex construction projects dealing with wastewater collection facility and storm water system operations. Mr. Nance is experienced in training and leading teams, has mastered forming an efficient and professional work environment, and inspected work sites to confirm safety procedures were being followed. Working with numerous agencies and throughout Central California has thoroughly familiarized Mr. Nance with agency regulations and expectations. His experience includes sewer lines, reservoirs, sewer lift stations, and installation, upgrade, and replacement of facilities.

Nipomo Community Service District (NCSD) Southland WWTF Wet Well Rehabilitation Project, Nipomo, California: Due to degradation and failure of the influent wet well's coating system, specifically the roof and walls above the normal water levels, the NCSD needed to rehabilitate the influent wet well, as well as upgrade other existing piping and appurtenances. The project included development of a wastewater bypass plan, with redundancy, to allow assessment and rehabilitation work within the influent wet well. It also included the installation of a Titus Twister and its associated appurtenances that will not only help reduce corrosion of the influent wet well, but will also assist in odor control and provide significant benefits to the surrounding community. Mr. Nance served as Construction Inspector.

Select Project Experience Summary

Mr. Nance provided supervisory and construction inspection services prior to working for Cannon on the following projects:

- Perfumo Canyon Sewer Lift Station Pump/Wet Well Force Main Installation New Development Project, San Luis Obispo, California
- Laguna Sewer Lift Station Pump/Wet Well Force Main Installation Replacement Project, San Luis Obispo, California
- Tank Farm Lift Station Pump/Wet Well, Gravity Main, Force Main Replacement and Relocation, and Emergency Generator Installation, San Luis Obispo, California
- Calle Joaquin Siphon and Lift Station Replacement - Pump/Wet Well Gravity Main, Creek Siphon, Force Main Replacement, Emergency Generator Design Details, San Luis Obispo, California
- Margarita Sewer Lift Station Pump/Wet Well, Emergency Generator Design, San Luis Obispo, California

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Mark Williams Construction Inspector



Training

- Erosion and Sediment Training
- Environmental Safety
- Hazardous Waste Training
- Asbestos Training
- Traffic Control
- Discrimination and Harassment Avoidance
- Confined Space
- Trench Safety
- Bloodborne Pathogens
- Fire Extinguisher

Certifications

- Local Assistance Resident Engineer Academy
- American Red Cross, Certified in Adult and Child First Aid/CPR/AED
- OSHA Competent Person

Mr. Williams has more than three decades of experience working for the City of San Luis Obispo as a public works inspector. Mr. Williams is a Certified Public Infrastructure Inspector where he has worked in various capacities as an encroachment, capital improvement, residential and commercial tract, and erosion/sediment control inspector, leaving him well versed in each facet of constructability, construction management, and inspection.

Roadway Sealing Project, San Luis Obispo, California: Slurry seal laydown of over 19 miles of road in the City of San Luis Obispo. The project consisted of resurfacing 82 streets, striping, and installing speed bumps and other traffic safety delineators with the intent of enhancing safety and multi-modal transportation. Mr. Williams served as Engineering Inspector and Project Manager.

Downtown Paving Project, San Luis Obispo, California: Grinding and paving of existing downtown streets. Work included the design and installation of new curb ramps and cross gutters, design and installation of new bike medians, installing new traffic signs and striping (MMA), placement of new slurry seal on existing streets, installation of new catch basins and bridge deck, and approach slab repair. Mr. Williams served as Engineering Inspector and Project Manager.

South Broad Street Improvements, San Luis Obispo, California: The South Broad Street Improvement project included the construction of ADA curb ramps and the grind and overlay of 6” HMA reconstruction of the existing roadway. Mr. Williams served as Engineering Inspector and Project Manager.

Damon Garcia Sports Field, San Luis Obispo, California: The project included the relocation of existing creek and mitigation; installation of new sports lighting, irrigation system with pumps, sand media and turf and of new block buildings. Inspection included the oversight of new parking lots, connection of the park irrigation system to reclaimed water, modifying the existing traffic signal, construction of new walkways around the park, and installation of new curb and gutter frontage with new street lighting. Mr. Williams served as Engineering Inspector and Project Manager.

Terrace Hill Pipeline and PRV Rehabilitation, San Luis Obispo, California: The project included the installation of a new 8” and 12” pressure reducing system, new waterlines, and electrical control panels with fiber optic cabling. Work also included abandoning the existing 750,000-gallon water tank, street paving and slope mitigation, cable wiring fencing, and sound proofing. Mr. Williams served as Engineering Inspector and Project Manager.

Santa Rosa Skate Park, San Luis Obispo, California: The 15,500 Square-foot Concrete skate park included the installation of new sports lighting, an outdoor amphitheater, a low impact fitness path, public art, and a streetscape plaza for spectator seating, farmer’s market, and craft fairs. Mr. Williams served as Engineering Inspector.

Sinsheimer Park Playground, San Luis Obispo, California: This $3M, multi-level, half-acre playground required excavation of the hillside to prepare for the installation of play equipment including 3-story tower, five large slides ranging from 12 to 18 feet tall, a climbing wall, a snowboard simulator, swings and a zipline. The project included the installation of decorative hillside rubber with buffing’s, and artificial hillside turf; the addition of curb ramps, picnic tables, and new storm drains and watering stations. Mr. Williams served as Engineering Inspector and Project Manager.

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Ron Tegland, CPII Construction Inspector



Professional Registrations / Certifications

- Caltrans Certified Flagger
- OSHA Confined Space Entry, No. 149209
- Caltrans Lane Closure System
- Energy Overhead Power Lines (OPL)
- Energy Passport D41572 PASPX1313
- Chevron Business Partner Safety Orientation (BPSO)

Education

- Bachelor of Science, Development and Infrastructure, City Planning, University of Arizona, Tucson, Arizona

Training

- First Aid/CPR Certified

As a Construction Inspector with Cannon with 24 years of experience, Mr. Tegland serves as the client's on-site representative. He provides coordination and oversight of the contractor to ensure plans and specifications are met and schedule and cost are maintained. Mr. Tegland has extensive experience coordinating with water districts, contractors, encroachment permit inspectors, and other stakeholders on construction projects, including pipeline installations, trenchless technology, grading, equipment and tank fabrication traffic control, and road repairs. Mr. Tegland is safety-conscious, detailed-oriented, organized, and has a proven track record of successful construction inspection and project coordination.

Ocean Boulevard Improvements, Pismo Beach, California: The City of Pismo Beach secured Emergency Relief funding from the Federal Highway Administration, administered locally through the Caltrans Department of Local Assistance to address the bluff damage and prevent continued bluff retreat. The City selected Cannon to provide construction management, inspection, materials testing, environmental and cultural resource monitoring, and administrative services. Mr. Tegland served as Construction Inspector.

Pismo Streetscape Shell Beach Road, Pismo Beach, California: As a major component of the City's overall Complete Street Plan, the well-traveled corridor lacked multi-modal transportation for connections to key destinations. The City selected Cannon to provide construction management, inspection, materials testing, and administrative services. This project presented unique challenges in that a significant portion of the work (approximately 64%) occurred below the surface, in the replacement of underground utilities (water and storm drain) and the undergrounding of existing overhead utility lines (PG&E, AT&T, and Charter). Because this project involved Horizontal Directional Drilling (HDD) that crossed Caltrans right-of-way, Cannon facilitated conformance to their Encroachment Permit requirements and road settlement monitoring. Mr. Tegland served as Construction Inspector.

Select Project Experience Summary

Mr. Tegland has served as Construction Inspector, Observer, or Field Technician on the following projects:

- 2022-2023 Pavement Rehabilitation Project, Goleta, California
- CA SR 166 (West Main St.) and Blosser Road Right Turn Lane and Signal Installation, Santa Maria, California
- Union Road-Golden Hill to Highway 46 East Project, Paso Robles, California
- 2022 Paving Project, Pismo Beach, California
- Bluff Stabilization and Sea Walls, Pismo Beach, California
- Price Canyon Road Slope Repair, Pismo Beach, California

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Colin Campbell, CPII Construction Inspector



Professional Certifications

- OSHA Confined Space Entry
- Excavation and Trenching Competent Person
- Caltrans Lane Closure System Training
- Caltrans Certified Flagger
- First Aid/CPR
- PROCORE Certificate No: 2wesoae92foc

Education

- Associate of Science, Architectural Design, Pittsburgh Technical Institute, Pittsburgh, Pennsylvania

Software Skills

- PROCORE
- AutoCAD
- Civil 3D
- Microsoft Suite

Mr. Campbell brings more than 15 years of experience as a Construction Project Manager and Inspector for heavy civil engineering projects and construction firms. He has successfully overseen projects and undertaken responsibilities in providing field inspections and observations, design, and project management related to water conveyance systems, including pipelines and canals; groundwater wells; recharge ponds; reservoirs; ground water filtration system; sewer systems and lift stations, storm drains; grading and drainage; and roads, streetscapes, parking lots, and railroads.

He has worked with numerous agencies, municipalities, and private sector clients throughout Central California on residential and commercial land development, public infrastructure, energy industry, and transportation projects for agencies such as City of Bakersfield, and Arvin Edison Water Storage District. He is thoroughly familiar with construction contract administration and scheduling, coordination of utilities, materials and soils testing, and client and stakeholder needs, effectively serving as on-site Owner's Representative.

Measure K-14 Street Repair and Rehabilitation Program Projects, Grover Beach, California: Cannon was selected by the City to provide construction management and inspection services for improvements including roadway reconstruction, HMA paving work using Section 39 of the Caltrans Standard Specifications, ADA compliance, implementation of water pollution control BMPs, and traffic control support to maintain easy access on critical residential streets. Mr. Campbell served as Project Inspector.

Select Project Experience Summary

Mr. Campbell has served as Construction Inspector or Assistant Resident Engineer on the following projects:

- 2023 Pavement Rehabilitation Projects, Atascadero, California
- 2020-2021 Pavement Rehabilitation Project, Goleta, California
- 2021-2022 Pavement Rehabilitation Project, Goleta, California
- 2022-2023 Pavement Rehabilitation, Pismo Beach, California
- Pismo Beach Streetscape at Shell Beach Road, Pismo Beach, California
- Mission Village – KB Homes Improvements, Santa Clarita Valley Water Agency, Valencia, California
- Airport Area Infrastructure Improvements, Paso Robles, California
- Hwy. 68 Caltrans Encroachment Permit Inspection, Monterey, California
- CA SR 166 (West Main St.) and Blosser Road Right Turn Lane and Signal Installation, Santa Maria, California
- Orcutt / Tank Farm Roundabout, San Luis Obispo, California
- Hwy. 46 East Water Main Relocations, Lost Hill Utility District (LHUD), Lost Hills, California
- Calleguas-Las Virgenes Municipal Water District Interconnection Project, West Lake Village, California

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Christine C. Kahn, PE Caltrans Liaison / Assistant Resident Engineer



Professional Registrations / Certifications

- Civil Engineer, California, No. 41877
- OSHA-Confined Space Entry, No. 132326
- Asphalt 101 for Civil and Geotechnical Engineers – Asphalt Pavement Alliance

Education

- Bachelor of Science, Civil Engineering, California Polytechnic State University, San Luis Obispo, California

Professional Affiliations

- American Society of Civil Engineers; Past President, SLO Branch
- American Public Works Association, Member, Central Coast Chapter

Ms. Kahn is an experienced project manager, project engineer, and construction inspector with 34 years of experience in the public infrastructure field. She offers expertise in constructability reviews, preliminary site planning and permitting, and funding assistance. Throughout the course of her career, she has honed her abilities as an astute problem-solver capable of designing, managing, and inspecting transportation projects with proficiency.

As a Transportation Engineer for Caltrans, she was the lead engineer in the development of various complex transportation projects on the State Highway System. Ms. Kahn also managed a team of engineers to prepare technical documents that required extensive coordination with several functional units within the district, region, headquarters and outside regulatory agencies. She followed many of her projects into construction to oversee field personnel to confirm the cost effective and timely delivery of the project.

Train Station Expansion Project, Grover Beach, California: The City of Grover Beach successfully secured Federal funds from a Congestion Management Air Quality Grant for the City of Grover Beach Train Station Expansion Project. Additionally, the City received an allocation of grant funds for construction from State Proposition 1B and from the Regional Surface Transportation Program. The City selected Cannon to provide Construction Management and Construction Inspection, and Materials Engineering, Sampling and Testing for this project. Materials installed on the project and specific documentation and required reporting adhered to Caltrans Local Assistance Procedures Manual (LAPM) standards. Ms. Kahn provided Construction Management services.

Select Project Experience Summary

Ms. Kahn has served as Construction Inspector or Assistant Resident Engineer on the following projects:

- Blosser Road Right Turn Lane at W. Main Street, Santa Maria, California
- 2021 Pavement Inspection Services, Guadalupe, California
- Measure K-14 CIP, Grover Beach, California
- County of San Luis Obispo, Huasna Townsite Road Bridge Rehabilitation, Oak Shores, California
- County of SLO 2023 Storm Damage Repair Work, San Luis Obispo, California
- Pismo Pier and Plaza Rehabilitation, City of Pismo Beach, California
- 4th Street Phase 2, Santa Monica, California
- CDBG-Funded Community Center and Leroy Park Guadalupe, California
- Vintage Ranch Development Project Inspection Services, Orcutt, California

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Marcia Bohac Office Engineer



Education

- Bachelor of Science, Human Factors Engineering, Tufts University, Medford, Massachusetts

Ms. Bohac brings 25 years of experience in administrative positions for various industries. She is responsible for business services support, including contracts for both public and private entities and agencies. Ms. Bohac demonstrates effective teamwork, communication, and management. She prepares project reports and reviews and references drawings. She has experience analyzing and compiling pay applications and change orders. She has transferred RFIs and submittals to database platforms for client and team accessibility. Her specialty is streamlining processes and procedures to bring more efficiency to the work.

Tank Farm and Orcutt Roundabout Improvements, San Luis Obispo, California: To improve traffic flow and safety at a critical intersection, this project included drainage improvements; overhead utility undergrounding; utility relocations and extensions; accessibility compliant sidewalks, ramps, and crosswalks; multi-modal improvements; traveled way realignment; new pavement, striping, markings, and signage; and numerous aesthetic enhancements. Cannon provided construction management, inspection, and materials testing for this project. Ms. Bohac served as Office Engineer.

Golden Hill Road and Union Road Roundabout, Paso Robles, California: To eliminate the need for extensive property acquisition, a one lane, dog bone-shaped roundabout was designed to accommodate the increased traffic demand, including accommodations for oversized nine-axle transports. Cannon provided construction management, inspection, construction staking, and materials testing. The scope of work included full depth reclamation, installing new waterlines, sewer, fiber conduits, streetlights, landscaping, curbs, gutters, sidewalks, and roadwork, and signage and striping. Ms. Bohac served as Office Engineer.

Select Project Experience Summary

Ms. Bohac has served as Office Engineer or Business Services Administrator on the following projects:

- County of San Luis Obispo, Huasna Townsite Road Bridge Rehabilitation, Oak Shores, California
- County of San Luis Obispo 2023 Storm Damage Repair Work, San Luis Obispo, California
- Ocean Boulevard Improvements, Pismo Beach, California
- Arterials 2023 Project, San Luis Obispo, California
- 2022 Paving Project, Pismo Beach, California
- Well 29 Rehabilitation Improvements Project, Santa Ana, California
- CIP 2021, Huntington Park, California
- Budlong and Halldale Street Improvements, Gardena, California
- Monterey Park Pass Road Transmission Main Replacement, Monterey Park, California

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Cannon's Subconsultants



Megan LeNoue Public Outreach and Grant Writing

Ms. LeNoue has 10 years of experience in administrative and municipal program services and contract administration. Her overall experience includes grant research and writing, funding administration, project management and analysis, community outreach support, labor compliance monitoring, and construction management assistance.

As a Program Manager, Ms. LeNoue has served as a liaison to provide support on various projects. One of her main responsibilities is assisting clients with preparing and administering programs as required by federal and state funding agencies to ensure projects are developed in accordance with policy and procedural guidelines. Ms. LeNoue is proficient in preparing funding reimbursement requests and quarterly reporting through various agencies (FHWA, Metro, Caltrans, CalOES) for various multi-million-dollar projects.

Education

- BS, Business Management, University of Phoenix, Arizona

Summary of Select Project Experience

Mr. LeNoue has written many grants, including:

- Bridge Investment Program
- CDBG-CV Homekey
- Clean CA Local Grant Cycle 1-2
- Equitable Community Revitalization Grant
- Active Transportation Program Cycles 1-6
- Safe Streets and Roads for AllO Call for Projects



John Leuer, CE, PE Geotechnical Engineer

Mr. Leuer has over 35 years of professional experience in the geotechnical and civil engineering field. In this time, Mr. Leuer has developed an extensive knowledge of the many geotechnical considerations involved in construction in the southern California area. Mr. Leuer is highly experienced in all aspects of soil and foundation engineering for a wide variety of projects ranging from multi-story commercial and industrial structures to several thousand acre planned community developments. Mr. Leuer has substantial experience coordinating projects for many City, County, and State agencies as well as in the public sector, gaining a reputation for being responsive to clients needs while providing strong technical expertise.

Professional Registration

- Registered Civil Engineer, California, No. CE 34996
- Registered Geotechnical Engineer, California, No. GE 2030

Education

- BS, Civil Engineering, Cal State University, Northridge, California

Summary of Select Project Experience

Mr. Leuer was the Project Manager on the following projects:

- On-Call Compaction Testing and Materials Testing Services Provided During Construction, 2023 Citywide Pavement Rehabilitation Services, Perris, California
- On-Call Geotechnical Observation, Compaction Testing, and Materials Testing Services Provided During Construction, Moreno Valley, California
- On-Call Geotechnical, Compaction Testing, and Materials Testing Services Provided During Construction, Auto Center Drive Pavement Rehabilitation Project, Lake Elsinore, California

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Reliable Responsive Solutions



Cannon
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From:	Jun De Castro
To:	Jun De Castro
Bcc:	Gary Solsona; "mikec@cannoncorp.us"; Jim.Daisa@deainc.com; "sogburn@aztec.us"; "mbruz@aztec.us"; "jcruikshank@jmc-2.com"; "steven.anderson@deainc.com"
Subject:	RFP - Western Ave Street Improvements - Redondo Beach Blvd. to Rosecrans Ave, JN 556
Date:	Tuesday, February 10, 2026 1:39:00 PM
Attachments:	GNA-Van Ness-139th-ASBUILT_092222.pdf 01_Contract Bid Doc Master Specs_01262026.doc 02_General Provisions Master Template_10-16-25.doc 03_Tech Provisions_Template_02122024.doc Gardena 2024 PMP Final Report - 9-23-24 rev2_R.pdf

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Hi All,

The City of Gardena is requesting proposals for engineering services to design and prepare construction documents (Plans, Specifications, Engineer's Estimate, etc.) for the referenced project.

Project Information

- **Total Project Budget:** $1,550,000 (design, construction, and construction management/inspection)
  This proposal is for design services only.
- **Funding Source:** Measure M and Proposition C

Scope of Work
The scope of work for this project shall include, but not be limited to, the following:

1. Project kickoff meeting and design progress meetings, as necessary.
2. Collection and review of existing plans and available data. The City will provide all available as-built plans to the selected Consultant.
3. Project survey. Survey sections not to exceed 25 feet shall include right-of-way, centerline, lot lines, curb and gutter, cross gutters, ADA ramps, sidewalks, surface features, appurtenances, sewer rim/inverts, storm drain rim/inverts, elevations, etc. All concrete work shall be shown on the plans in detail.
4. Street reconstruction/construction, including evaluation of pavement condition and recommendations for reconstruction, overlay, slurry, or other treatments as needed. Budgetary assumptions for this scope are based on slurry seal and cold mill and overlay treatments. The Consultant shall assess existing conditions and provide design recommendations accordingly.
5. Traffic signal improvements (battery backup systems, pedestrian push buttons, and street name signs only). City to provide standard specifications.
6. Utility coordination.

7. Removal and replacement of curbs, gutters, sidewalks, cross gutters, trees, ramps, and related improvements, as necessary.
8. Assistance with questions during bidding, construction, and project closeout.
9. Preparation of as-built plans following construction.

Utility companies shall be notified to ensure their facilities are correctly shown on the plans and to coordinate any planned improvements or required relocations within the project limits. In addition to written notification, the Consultant shall follow up by telephone or in person to confirm receipt and action. The City will provide utility contact information.

Fee Proposal
Please provide fees broken down into the following categories:

1. Kickoff meeting and progress meetings
2. Data collection
3. Utility coordination
4. Base mapping
5. Corner Records (assume 16 intersections)
6. PS&E (plan submittals at 50%, 90%, and 100%)
7. Bidding and construction support
8. As-built plans

A similar project completed approximately two years ago is attached for reference with our specification templates. Additionally, the City's PMP report is attached for your reference as well.

Any questions regarding this RFP shall be submitted via email to me no later than **Wednesday, February 25, 2026.**

Proposals shall be limited to a maximum of ten (10) pages, excluding resumes, and must be submitted both in hard copy and electronically.

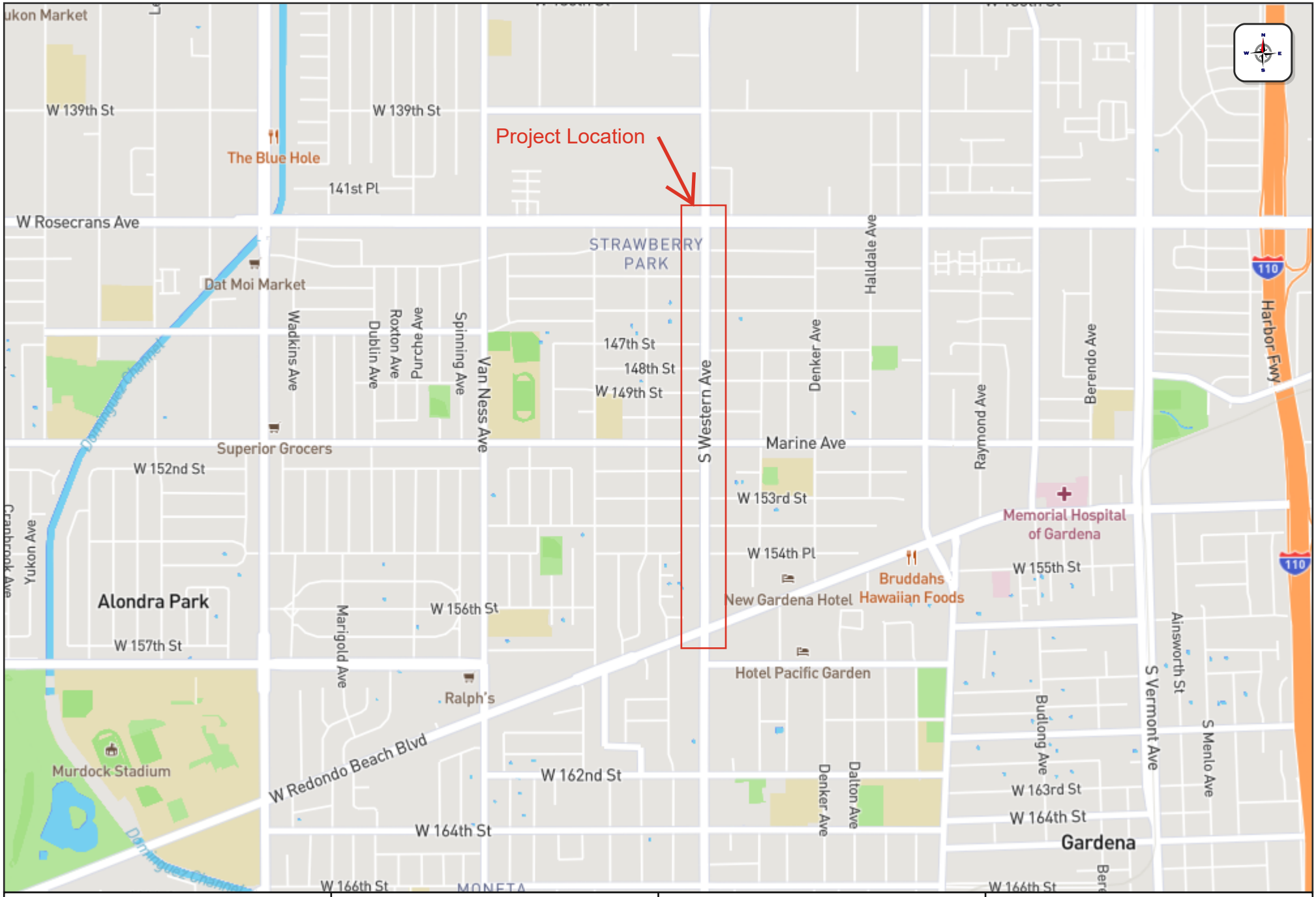
Proposal Deadline:
4:00 PM on **Thursday, March 12, 2026**

Please respond to confirm receipt of this email and indicate whether your firm is interested in submitting a proposal based on the information provided.

Thank you,

Jun De Castro
Associate Engineer | City of Gardena
1717 West 162nd Street | Gardena CA | 90247
Phone (310) 217-9642 | Fax (310) 217-6151 | jdecastro@cityofgardena.org

Western Ave Street Improvement Project, RBB to Rosecrans Ave., JN 556



1" = 1,500 ft	**Project Location Map**	03/18/2026	

This map may represent a visual display of related geographic information. Data provided here is not a guarantee of actual field conditions. To ensure complete accuracy, please contact the responsible staff for the most up-to-date information.

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 18A.
Section: DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES
Meeting Date: March 24, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6732, Authorizing the Acceptance of a Home-American Rescue Plan (HOME-ARP) Grant and the Execution of a Standard Agreement and Related Documents with the California Department of Housing and Community Development

COUNCIL ACTION REQUIRED:

Staff Recommendation: Adopt Resolution No. 6732, RESOLUTION NO. 6732, Authorizing the Acceptance of a Home-American Rescue Plan (HOME-ARP) Grant and the Execution of a Standard Agreement and Related Documents with the California Department of Housing and Community Development

RECOMMENDATION AND STAFF SUMMARY:

On March 11, 2021, President Biden signed the American Rescue Plan (ARP) into law, providing $1.9 trillion in relief to address the continued impact of the COVID-19 pandemic on the economy, public health, State and Local governments, individuals and businesses. To address the need for homeless assistance and supportive services, Congress appropriated $5 billion in ARP funds to be administered through HOME to perform specific activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations. In 2022, the U.S Department of Housing and Urban Development (HUD) approved the allocation of $1,040,280 in HOME-ARP funding to the City of Gardena.

In 2024, the City was officially notified that HUD erroneously allocated the HOME-ARP funding to the City due to a calculation error that impacted multiple jurisdictions. To remedy this error, the City will now receive a HOME-ARP allocation through the California Department of Housing and Community Development (HCD) as opposed to directly from HUD. The City expects to receive $1,040,280 in HCD HOME-ARP funds which must be expended by March 31, 2030.

The City will use the HCD HOME-ARP funds to administer the Housing Plus Support Program (HPSP). The goals of HPSP services are to support individuals and families who are in a homeless situation to obtain permanent housing quickly and to support those approved for homeless prevention services to regain stability in the program participant's current permanent housing by providing intensive case management and housing navigation services, which support housing retention. The supportive services will be administered directly by Recreation and Human Services staff and will include outreach, housing navigation and counseling, case management, rental assistance, and landlord-tenant liaison activities. Additionally, the HOME-ARP funding is projected to be utilized for the eligible personnel costs of one additional Homeless Coordinator.

To receive the funding from HCD, the City must adopt a resolution authorizing the acceptance of the HOME-ARP grant and the execution of a standard agreement and related documents. While the City currently only anticipates receiving $1,040,280, per guidance from HCD the resolution lists a not to exceed grant award amount at $3,000,000, in case of any future positive changes to the funding allocation.

FISCAL IMPACT/COST:

$1,040,280 to the City from HCD for the operation of a HOME-ARP HPSP Grant to be expended by March 31, 2030.

APPROVED:



_____

Clint Osorio, City Manager

Attachments

Resolution 6732: HCD HOME-ARP HPSP.pdf

City of Gardena DRAFT HCD Standard Agreement.pdf

Docusign Envelope ID: 2F7BA89C-21F9-4C25-9D6C-CAED98AB843F

RESOLUTION NO. 6732

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AUTHORIZING THE ACCEPTANCE OF A HOME-AMERICAN RESCUE PLAN (HOME-ARP) GRANT AND THE EXECUTION OF A STANDARD AGREEMENT AND RELATED DOCUMENTS WITH THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

A necessary quorum and majority of the City Council of the City of Gardena, a municipal corporation in the County of Los Angeles, State of California, hereby consent to and adopt the following Resolution:

WHEREAS, the California Department of Housing and Community Development (the "Department" or "HCD") is authorized to administer and allocate HOME Investment Partnerships Program – American Rescue Plan ("HOME-ARP") Housing Plus Support Program ("HPSP") funds made available by the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, HOME-ARP HPSP funds are to be used for the purposes set forth in HUD Notice CPD-21-10 and, as applicable, the federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, Part 92, and in Title 25 of the California Code of Regulations commencing with Section 8200; and

WHEREAS, due to a correction in HUD's HOME-ARP allocation methodology, certain local jurisdictions, including the City of Gardena, were unable to receive HOME-ARP funds directly from HUD and instead are receiving HOME-ARP funds administered by the Department, as reflected in the State of California 2021–2022 Annual Action Plan Fifth Substantial Amendment; and

WHEREAS, the City of Gardena desires to accept HOME-ARP HPSP funds administered by the Department and to enter into a Standard Agreement and related documents in order to carry out eligible HPSP activities in compliance with all applicable federal and state requirements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDENA THAT:

SECTION 1 – Acceptance of HPSP Funds

The City Council hereby authorizes the City of Gardena to accept a HOME-ARP HPSP grant from the California Department of Housing and Community Development in an amount not to exceed three million dollars ($3,000,000.00), in accordance with all applicable state and federal laws, rules, and regulations.

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SECTION 2 – Compliance

The City acknowledges that the Department may approve HPSP funding allocations subject to the terms and conditions of the HPSP Standard Agreement. The City agrees to comply with HUD Notice CPD-21-10 and all applicable federal and state statutes, rules, regulations, and requirements governing the use of HPSP funds.

SECTION 3 – Authorized Signatory for Standard Agreement

The City Council hereby authorizes and directs the **Mayor or Mayor Pro Tempore of the City of Gardena** to execute, on behalf of the City, the HPSP Standard Agreement with the California Department of Housing and Community Development, any amendments thereto, and any related contracts or conveyances, in accordance with California Government Code sections 40601 and 40602.

If, and only if, the City has an existing ordinance or code provision that expressly authorizes another City official to execute contracts and conveyances on behalf of the City, and written documentation of such authority is provided to the Department in a form acceptable to the Department, the City Manager may execute the HPSP Standard Agreement. Absent such ordinance or documentation, the Mayor or Mayor Pro Tempore must execute the Standard Agreement.

Nothing in this Resolution shall be construed to create or expand contract-signing authority beyond that provided by applicable law or ordinance.

SECTION 4 – Authorized Signatory for Other HPSP Documents

The City Council hereby authorizes and directs the **City Manager**, or such other City official as may be designated by the City, to execute and submit all other HPSP related documents required by the Department, including but not limited to fund requests, reports, certifications, and administrative or programmatic documentation, provided that written documentation evidencing such authority is attached to this Resolution or otherwise provided to the Department in a form acceptable to the Department.

SECTION 5 – Administration

The City Council hereby authorizes the City Manager, or designee, to administer the HPSP grant in accordance with the Standard Agreement and applicable program requirements.

SECTION 6 – Effective Date

That this Resolution be effective March 24, 2026.

Docusign Envelope ID: 2F7BA89C-21F9-4C25-9D6C-CAED98AB843F

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted

Passed, approved, and adopted this 24th day of March 2026.

TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

CARMEN VASQUEZ, City Attorney

EXHIBIT A

AUTHORITY, PURPOSE, AND SCOPE OF WORK

1. Authority & Purpose

A. This Standard Agreement (hereinafter "Agreement") will provide official notification of the commitment of funds under the State of California's administration of the HOME American Rescue Plan's Housing Plus Support Program allocation (hereinafter, the "Program") by the Department of Housing and Community Development (hereinafter the "Department" or "HCD") pursuant to 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) and CPD-21-10 (HOME-ARP Notice).

B. HPSP provides funds for a wide range of supportive services aimed at enhancing housing stability and preventing homelessness to qualifying individuals and families as a separate activity or in combination with other HOME-ARP activities. Supportive services include a) services listed in section 401(29) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(29)); b) homelessness prevention services as described in Section VI.D.3. and D.4. of the HOME-ARP Notice.

C. HCD receives HOME-ARP funds from U.S. Department of Housing and Urban Development (HUD) and then HCD (as grantor), via this Agreement, is making a grant of specific HOME-ARP funds to a grantee, who is also known as the City of Gardena, as defined in Exhibit D. In accepting this commitment of funds, the City of Gardena agrees to comply with the terms and conditions of this Agreement, as it relates to the HOME-ARP Notice of Funding Availability (NOFA) dated October 30th, 2023.. Any and all changes made to the submitted and awarded Application after this Agreement is executed must receive prior written approval from the Department.

2. Definitions

A. In addition to the definitions found in 42 USC section 11371 (section 411) and CPD-21-10, the following definitions shall apply to this subchapter:

1) "Administrative activities" is defined CPD 21-10.

2) "At Risk of Homelessness" as defined in 24 CFR 91.5 and CPD-21-10.

3) "Continuum of Care" means the group composed of representatives of relevant organizations, which generally includes nonprofit homeless

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EXHIBIT A

providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons that are organized to plan for and provide, as necessary, a system of outreach, engagement, and assessment; emergency shelter; rapid re-housing; transitional housing; permanent housing; and prevention strategies to address the various needs of homeless persons and persons at risk of homelessness for a specific geographic area.

4) "Contract" see "Standard Agreement" defined below.
5) "Contractor" means a state law contractor entity that enters into a Standard Agreement (STD 213) with the Department for HPSP funds, per (State Contacting Manual, Glossary; 25 CCR 8401), and becomes a federally defined subrecipient under CPD-21-10.
6) "Coordinated Entry" means the system of program access, needs assessment and prioritization developed by a Continuum of Care pursuant to 24 CFR 578.3 as referenced in CPD-21-10, and associated HUD requirements and guidance. This term is also known as "Coordinated Entry System", "Coordinated Assessment" or "Centralized Assessment".
7) "Department" means the California Department of Housing and Community Development.
8) "Due Process" means a formal process that recognizes the rights of individuals receiving assistance and consist of:
    a) Providing the program participant with a written copy of the program rules and the termination process before the participant begins to receive assistance,
    b) Written notice to the program participant containing a clear statement of the reasons for termination
    c) A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision, and
    d) Prompt written notice of the final decision to the program participant. (CPD-21-10)
9) "HPSP" is the acronym for the Housing Plus Support Program.

EXHIBIT A

10) "Eligible Activities" mean those activities upon which HOME-ARP funds for may be expended as defined under CPD-21-10.
11) "HOME-ARP Entitlement Area" or " Non-Entitlement Jurisdictions" means a locale that must meet each of the following:
    a) Must not have received a HOME-ARP allocation directly from HUD;
    b) Is not a participant in an urban county agreement with a county that has received a HOME-ARP allocation from HUD; and
    c) Is not a participant in a HOME consortium.
12) "HMIS" means Homeless Management Information System as defined under 24 CFR 91.5.
13) "Homeless" as defined under "Qualifying Populations" in the HOME-ARP Notice and at 24 CFR 91.5 paragraphs1-3.
14) "Homelessness Prevention Services" means activities or programs described in the HOME-ARP Notice Section VI.D.4.c.i.
15) "Housing Case Manager" Housing Case Manager(s) Interacts with both individuals and families who have housing issues and connects them with housing solutions and supportive services.
16) "Housing Navigator" Housing Navigator(s) Interacts with individuals, families, landlords, and Housing Case Managers to support those who are unhoused, or at risk of becoming unhoused, in identifying and securing appropriate housing solutions.
17) "HUD" means the United States Department of Housing and Urban Development.
18) "NOFA" is the acronym for a "Notice of Funding Availability."
19) "Non-entitlement Jurisdiction" are jurisdictions and unincorporated areas that do not receive HOME funding directly from HUD
20) "Private Nonprofit Organization" or "Nonprofit Organization" as defined at 24 CFR Part 92.
21) "Program" means the Housing Plus Support Program (HPSP).
22) "Qualified Population" or "HOME-ARP Qualified Population" refers to Any individual or family who meets the criteria for the following populations:
    a) Homeless
    b) At risk of Homelessness,
    c) Fleeing or attempting to flee Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking,

EXHIBIT A

d) Those severely cost burdened and at the greatest risk of housing instability.

23) "Rapid Re-Housing" means the activities to provide housing relocation and stabilization services and short- and/or medium-term rental assistance as necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing. (24 CFR 91.5).

24) "Standard Agreement" means the contract entered by the Department and the HPSP Contractor setting forth the basic terms and conditions governing the awards of HPSP funds.

25) "Written Standards" means the standards, policies, and procedures adopted by the Contractor for providing HPSP Eligible Activities pursuant to the requirements of CPD-21-10 Part VI, Subpart D- Eligible Supportive Services under HOME-ARP.

Note: Authority cited: Section 50406(n), Health and Safety Code. Reference: 42 USC 5302, 42 USC 11302, 42 USC 11371, 42 USC 11373, 24 CFR 576.3, 24 CFR 576.400, CFR 576.2, 24 CFR 91.5, and CPD-21-10

3. <u>Scope of Work</u>

A. The City of Gardena shall perform the Scope of Work (hereinafter "Work") as described in this Agreement. The City of Gardena shall be responsible for ensuring its selected Housing Case Managers and Housing Navigators perform the Scope of Work set forth in **Exhibit E** of this Agreement. The Department reserves the right to monitor all Scope of Work to be performed by the City of Gardena, in relation to this Agreement. Any proposed revision to the Scope of Work must be submitted in writing for review and approval by the Department and may require an amendment to this Agreement. Approval shall not be presumed unless such approval is made by the Department in writing.

B. The City of Gardena shall perform the Scope of Work, only in the service areas as identified, and in accordance with Federal HOME ARP requirements in CPD-21-10, and listed under the scope of work outlined throughout Exhibit E. Services shall be provided by the City of Gardena for at least the term of the grant. For the purposes of performing the Scope of Work, the Department agrees to provide the amount(s) identified in Exhibit E. Unless amended in writing, the Department shall not be liable for any costs that exceed the total approved budget. The Department shall not, under any conditions, be liable for any

EXHIBIT A

unauthorized or ineligible costs or activities. Funds for unauthorized or ineligible activities will not be reimbursed by the Department.

4. Effective Date and Commencement of Work

This Agreement is effective upon the date of the Department representative's signature on page one of the fully executed Standard Agreement, STD 213, (the "Effective Date"). In addition, no Program funds shall be incurred or reimbursed until the Standard Agreement has been executed. The City of Gardena agrees that the Scope of Work shall be completed by the expenditure date specified in Exhibit E, in line with the HOME-ARP allocation timeline.

A. The City of Gardena must expend all funds within the contract period which ends March 31st, 2030. Grant funds shall be expended at a rate of 20% annually and failure to do so may result in disencumbrance of funds.

B. The City of Gardena agrees to provide documentation satisfactory to the Department evidencing rapid implementation of the Program within 60 days from Effective Date of this Agreement. If the City of Gardena fails to provide such documentation, the Department may disencumber any portion of the amount authorized by this Agreement with a 14-day written notification.

Documentation of rapid implementation includes but not limited to the following:

1) Verification of hiring staff
2) Connected with local COC, CE and promote program
3) Integrate program into HMIS

C. The City of Gardena agrees that the Scope of Work shall be completed by the expenditure date specified in Exhibit E and that the Work will be provided for the full term of this Agreement.

5. Term of Agreement and Deadlines

A. This Agreement will expire on the date described in Exhibit E

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EXHIBIT A

B. All Program funds shall be expended by the date described in Exhibit E.

C. All Final Monthly Draw Requests shall be submitted to the Department within 30 days after the expenditure deadline.

D. Reimbursements will not be made after this Agreement expires.

E. The first funds request must be submitted within 90 days from the Effective Date of this Agreement. The City of Gardena is strongly encouraged to submit a Monthly Draw Request on the monthly basis. If this expenditure expectation is not met, the Department reserves the right to mandate a corrective action or remediation plan to ensure future timely expenditure of HOME-ARP funds.

F. Upon receipt of a completed and accurate Monthly Draw Request with all supporting documentation, HCD will reimburse draw requests within 45 days.

G. HCD may establish minimum disbursement amounts or other related procedures necessary for the efficient administration of the program.

H. Expenditure Milestone Expectations

1) The City of Gardena must expend at least 20% of their award annually prior to the expenditure deadline referenced in Exhibit E.

2) Should the City of Gardena not meet the expenditure milestone, The Department, in its sole and absolute discretion, reserves the right to recapture unexpended funds.

3) Expenditure Milestone Expectations are described in Exhibit E.

I. Expenditures

The City of Gardena must draw down and expend funds from each year's grant monthly. All the recipient's grant must be expended for eligible activity costs within the Agreement term as listed in Exhibit E. For the purposes of this paragraph, expenditure means either an actual cash disbursement for:

1) a direct charge for a good or service; or

2) an indirect cost or the accrual of a direct charge for a good or service; or

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EXHIBIT A

3) an indirect cost.

J. The Department may impose sanctions, as well as any other remedies available to it under law, on The City of Gardena for failure to abide by any State and federal laws and regulations applicable to the HPSP program. As the Department deems appropriate or necessary, sanctions include, without limitation, any or all of the following:

1) Directing a The City of Gardena to stop incurring costs under the current Agreement;

2) Requiring that some or all of the grant amounts be remitted to the Department;

3) Reducing the amount of grant funds, The City of Gardena would otherwise be entitled to receive;

4) Electing not to award future grant funds to The City of Gardena until appropriate actions are taken to ensure compliance with Home-ARP requirements; and/or;

5) Taking any other actions permitted pursuant to CPD-21-10

6. <u>Scope of Work Revisions</u>

A. Scope of Work Revisions: Scope of Work Revisions must be approved by the Department in writing prior to implementation. If approved, Scope of Work Revisions shall automatically be deemed a part of, and incorporated into, this Agreement. Approval shall be provided in writing through the online grant management system, as appropriate. Scope of Work Revisions shall include but not be limited to:

1) Budget revisions which do not change the total award amount.

2) Changes to the Authorized Representative supported by the Resolution of the Authorizing Board

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EXHIBIT A

3) Line-item changes to the budget provided that the City of Gardena notifies the Department of the need for changes to update IDIS.

B. Budget line-item changes representing more than 25 percent of the overall budget requires a Standard Agreement amendment as referenced in 25 CCR 8411.

7. HOME-ARP Program Standard Agreement Management

A. Department Agreement Manager: For purposes of this Agreement the HOME-ARP Program Standard Agreement Manager for the Department is the Program Manager of the HOME-ARP Program, or such person's designee. Written communication regarding this Agreement shall be directed to the HOME-ARP Program Representative via e-mail or at the following address:

Department of Housing and Community Development
Division of Financial Assistance, Federal Programs Branch
HOME-ARP
651 Bannon St, Suite 700
Sacramento, California 95811
Email: HPSP@hcd.ca.gov

B. Standard Agreement Management: Day-to-day administration of this Agreement shall take place through the online grant management system, including, but not limited to:

1) Requests for Funds and Detailed Expense Forms;

2) Budget Revision Forms;

3) Monthly Reports;
   a) All monthly reports are due on the 1st of the second month following the report month (i.e. January report month due on March 1st)

4) Quarterly Reports;
   a) All quarterly reports are due the 10th of the month following the report quarter (i.e. January-March quarterly report due by April 10th)

5) Annual Reviews;

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EXHIBIT A

6) Submittal of any and all requested supporting documentation;

7) Standard Agreement Amendments (material contract changes).

C. The City of Gardena 's Administrator: The City of Gardena ’s Administrator must be a City of Gardena ’s employee as identified in Exhibit E. Any notice, report, or other communication required by this Agreement shall be directed to the Contract Administrator at the contact information identified in Exhibit E. Written communication shall be directed to the City of Gardena ’s Administrator as identified in the City of Gardena Profile as referenced in Exhibit E.

8. Capacity to Perform

The City of Gardena has the capacity, financial resources, staff resources and authority to fulfill the obligations required of it hereunder, and nothing prohibits or restricts the right or ability of The City of Gardena to carry out the terms hereof.

9. Authority to Execute

Each Party executing this Agreement represents that it is authorized to execute this Agreement. Each person executing this Agreement on behalf of an entity, other than an individual executing this Agreement on their own behalf, represents that they are authorized to execute this Agreement on behalf of said entity.

10. The City of Gardena ’s Contract Coordinators

The Contractors Authorized Representative for this Agreement shall be designated by the Contractor. Unless otherwise informed, any notice, report, or other communication required by this Agreement will be sent via email to the Contractor or mailed by first-class mail to the Contractors designated address

11. HOME-ARP Program Coordinator

The HOME-ARP Recipient's contact for this Agreement may vary; therefore, you will be contacted directly by your assigned HCD program representative. Unless otherwise informed, any notice, report, or other communication required by this Agreement shall be sent by e-mail or First-Class mail as shown below:

Email: HPSP@hcd.ca.gov

Address: Department of Housing and Community Development

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EXHIBIT A

Division of Federal Financial Assistance – HOME-ARP
651 Bannon St, Suite 700
Sacramento, CA 95811

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Program Name: HOME-ARP
NOFA Dates: 10/30/2023
Approve Date:
Prep. Date:

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Budget

Housing Plus Support Program (hereinafter HPSP) funds shall be used for the activities as detailed in Exhibit E of this Agreement, as described in 3205 of the American Rescue Plan Act of 2021 (P.L. 117-2) and Part VI, Subpart D of the CPD-21-10 (HOME-ARP Notice).

2. Availability of Funds

The Department's provision of funding to the City of Gardena (as defined in Exhibit D) pursuant to this Agreement is contingent on the continued availability of HPSP funds and continued federal authorization for HPSP activities, as well as the conditions set forth in Exhibit D. The Department's provision of funding is subject to amendment or termination due to lack of funds or proper authorization. This Agreement is subject to written modification or termination, as necessary, by the Department in accordance with requirements contained in any future state or federal legislation and/or state or federal regulations. All other modifications must be in written form and approved by both parties.

3. Method of Payment

A. All payments made under this Agreement will be made to the City of Gardena named in Section 1 of the Standard Agreement signature page, commonly known as STD 213.

B. Payments to the City of Gardena shall be made through the Monthly Draw Request process to the Department, as referenced in Exhibit A. Each Monthly Draw Request must also be accompanied by a complete Detailed Expense Report (DER) as provided by the Department. The Department shall not authorize payments unless it determines that the work has been performed in compliance with the terms of this Agreement, and the HOME-ARP Notice (CPD-21-10). **The City of Gardena shall not receive reimbursement for expenditures incurred prior to the Effective Date of this Agreement.**

C. All Monthly Draw Request shall include expenditure detail. The City of Gardena shall not be reimbursed for expenditures incurred after the expiration date of this Agreement, as set forth in Exhibit E.

The City of Gardena will provide supporting documentation with the submission of Monthly Draw Request. The City of Gardena shall submit the following documentation to the Department prior to the disbursement of funds:

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EXHIBIT B

1) STD 204, Payee Data Record (If necessary);
2) Any documents, certifications, or evidence deemed necessary by the Department prior to disbursement of project funds; and;
3) For the final drawdown, a HPSP Project Completion Report.

4. Budget Changes

A. After the Effective Date of this Agreement, no changes shall be made to the activities listed in the program budget, funded homeless service providers, or eligible activities without prior written approval from the Department. Any changes to this Agreement must be made in writing and approved by both the Department and the City of Gardena. The proposed change/s must be consistent with CPD-21-10.

B. The City of Gardena agrees to notify the Department in writing of any line-item changes to the budget needed for the Department to update the federal Integrated Disbursement and Information System (IDIS). For line-item changes representing more than 25 percent of the overall project budget, a contract amendment is required (25 CCR 8411).

5. Ineligible Costs

A. HPSP funds shall not be used for costs associated with activities in violation of any law or for any activities considered ineligible per the HOME-ARP Notice (CPD-21-10 Part VI, Subpart D). The Department reserves the right to request additional information and clarification to determine the reasonableness, necessity, and eligibility of all costs to be paid with HPSP funds made available by this Agreement. If the City of Gardena uses HPSP funds for the costs of ineligible activities, the City of Gardena shall be required to reimburse these funds to the Department immediately. Further, the City of Gardena shall be prohibited from applying to the Department for subsequent HPSP funds until the Department is fully reimbursed.

B. An expenditure which is not authorized by this Contract, or which cannot be adequately documented, must be immediately repaid to the Department by the City of Gardena. Expenditures for work, not described in Exhibit A, shall be deemed authorized only if the performance of such work is approved in writing by the Department prior to the commencement of such work.

C. The Department, at its sole and reasonable discretion, shall make the final determination regarding the allowability of expenditures.

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EXHIBIT B

6. Duplication of Benefits

Pursuant to both Federal and State law, all HPSP costs must be necessary and reasonable. If applicable, there can be no duplication of benefit and HPSP funds cannot be used to supplant local or state resources. Applicant must guard against fraud (see Exhibit D) and ineligible uses of HPSP funds in accordance with the HOME-ARP Notice and to 2 CFR part 200.

7. Compatibility of Program Funds

It is the duty and responsibility of the City of Gardena to review the provisions, requirements, and limitations of all funding sources applied for and obtained for a particular program, or activity in order to ensure that each and every requirement of those funding sources is compatible with all HPSP program requirements and restrictions. Incompatibility of funding sources will result in the denial or cancellation of an award or may result in the placement of conditions or limitations on an award, all as determined by the Department in its sole and absolute discretion.

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EXHIBIT D

HPSP PROGRAM TERMS AND CONDITIONS

1. Effective Date and Commencement of Work

A. This Agreement is effective upon approval by the Department representative's signature on the fully executed Standard Agreement, STD 213 (the "Effective Date").

B. The City of Gardena agrees that Work shall not commence, nor shall any costs to be paid with HOME-ARP funds be incurred or obligated by any party, prior to the execution of this Agreement by the Department, and compliance with all applicable conditions of this Agreement.

2. Eligible Activities

HPSP funds awarded to the City of Gardena shall be used for the Eligible Activities set forth in Exhibits B and D, as permitted under HOME-ARP Notice. The following additional provisions or requirements shall apply:

A. For McKinney-Vento Supportive Services and Homelessness Prevention (HP) activities, no subpopulation targeting will be permitted.

B. The City of Gardena shall receive a portion of its HPSP grant allocation for the payment of administrative costs.

C. Rental assistance payments provided as part of an RRH or HP activity under the CPD-21-10 and further defined in 24 CFR Part 576.106 cannot exceed HUD's Fair Market Rent (FMR) as provided under 24 CFR Part 888 and must comply with HUD's standard for rent reasonableness as established under 24 CFR Part 982.507 and the HOME-ARP Notice.

3. State Contracting Manual Requirements

All contracts must contain a 30-day cancellation clause and the following provisions:

A. It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds to avoid Program and fiscal delays that would occur if the Agreement were executed after that determination was made.

B. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the purpose of this Program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by Congress or to any statute enacted by Congress that may affect the provisions, terms, or funding of this contract in any manner.

DRAFT

EXHIBIT D

C. The parties mutually agree that if Congress does not appropriate sufficient funds for the Program, this Agreement shall be amended to reflect any reduction in funds.

D. The Department has the option to invalidate the contract under the 30-day cancellation clause or to amend the contract to reflect any reduction in funds.

4. Sufficiency of Funds and Termination

A. The Department may terminate this Agreement at any time for cause by giving a minimum of 14 days' notice of termination, in writing, to the City of Gardena. Cause shall consist of violations of any terms and/or special conditions of this Agreement; the Federal Statutes; the Federal Regulations; the State Regulations; withdrawal of the Department's expenditure authority. Upon termination of this Agreement, unless otherwise approved in writing by the Department, any unexpended funds received by the City of Gardena shall be returned to the Department within 30 days of the Notice of Termination.

B. This Agreement is valid and enforceable only if sufficient funds are made available to the Department by the United States Government for the purposes of this Program. In addition, this Agreement is subject to any additional restrictions, limitations or conditions, or statute, regulations or any other laws, whether federal or of the State of California, or of any agency, department, or any political subdivision of the federal or the State of California governments, which may affect the provisions, terms or funding of this Agreement in any manner.

C. The Department has the option to terminate this Agreement under the 30-day cancellation clause or to amend this Agreement to reflect any reduction of funds.

D. The City of Gardena shall administer termination of assistance in accordance with the HOME-ARP Notice.

5. Transfers

The City of Gardena may not transfer by subcontract or novation, or by any other means, the rights, duties, or performance of this Agreement or any part thereof, except with the prior written approval of the Department and a formal amendment to this Agreement to affect such subcontract or novation.

DRAFT

EXHIBIT D

6. The City of Gardenas/Consultants

A. The City of Gardena may enter into an agreement with a nonprofit service provider for the delivery of HPSP-eligible activities, provided the City of Gardena obtains the Department's prior written approval and ensures all such activities are conducted in compliance with the terms of this Agreement and HPSP program requirements.

B. Any and all consultant and consulting activities must explicitly abide by the regulations outlined in 24 CFR 92.358.

7. Best Practices

A. All HPSP funded activities shall operate in a manner consistent with HPSP requirements and perform all services in a competent, professional, and first-class manner and to the satisfaction of the Department.

B. The City of Gardena, its Housing Case Managers, and Housing Navigators shall take actions to create an effective, welcoming, and affirming environment for all program participants and employees, including, but not limited to, persons of different races, ethnicities, sexual orientations, gender identities, and gender expressions.

C. The City of Gardena will develop and implement procedures to ensure the confidentiality and protection of all records containing personally identifying information of any individual or family who applies for and/or receives HPSP assistance. Furthermore, the records pertaining to any individual provided family violence prevention or treatment services under the HPSP program, must be protected against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of the shelter.

D. If HPSP funds are used for essential services related to street outreach or emergency shelter, the City of Gardena will ensure the Housing Case Managers and Housing Navigators will provide services to the HOME-ARP Qualified Population for the period during which the HPSP assistance is provided, without regard to a particular site or structure, so long as the City of Gardena serves the same type of persons (e.g., families with children, unaccompanied youth, veterans, disabled individuals or victims of domestic violence) or persons in the same geographic area.

E. The City of Gardena will ensure the Housing Case Managers and Housing Navigators will assist homeless individuals in obtaining permanent housing,

DRAFT

EXHIBIT D

appropriate supportive services (including medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living) and other federal, state, local, and private assistance available for such individuals.

F. To the maximum extent practicable the City of Gardena will involve homeless individuals and families, through employment, volunteer services, or otherwise, in renovating, maintaining, and operating facilities assisted under HPSP and in providing services for occupants of facilities assisted by HPSP.

8. Housing Standards

If Rapid Re-Housing or Homeless Prevention assistance is provided, the assisted housing must meet the minimum habitability standards at 24 CFR 576.403 (c).

9. Monitoring Grant Activities

A. The City of Gardena shall continuously monitor the activities and funds awarded to them to ensure compliance with all HPSP requirements.

B. The Department will monitor the performance of the City of Gardena based on a risk assessment and according to the terms of this Agreement. The Department may also monitor the City of Gardena's Housing Case managers and Housing Navigators as the Department deems appropriate based on a risk assessment.

C. The Department will monitor the performance of The City of Gardena and funded programs based on the performance measures used by HPSP. In the event that HPSP program performance consistently remains in the lowest quartile compared to all participating The City of Gardenas, the Department will work collaboratively with the City of Gardena to develop performance improvement plans which will be incorporated into this Standard Agreement.

D. If it is determined that a The City of Gardena, Housing Case Manager, or Housing Navigator falsified any certification, application information, financial, or contract report, the City of Gardena shall be required to immediately reimburse the full amount of the HPSP award to the Department and may be prohibited from any further participation in the HPSP program. The Department may also impose any other actions permitted under 24 CFR 92.552.

E. As requested by the Department, the City of Gardena shall submit to the Department all HPSP monitoring documentation necessary to ensure that the City of Gardena, Housing Case Manager, and Housing Navigators are in continued compliance with all HPSP requirements. Such documentation requirements and the submission deadline(s) shall be provided by the Department when the information is requested from the City of Gardena.

DRAFT

EXHIBIT D

F. The City of Gardenas, Housing Case managers and Housing Navigators shall cooperate with the Department and shall make available to the Department all information, documents, and records reasonably requested. Copies of these items will also be made available to the Department upon their request. The City of Gardena shall provide the Department the reasonable right of access to its facilities during normal business hours for the purpose of assuring compliance with this Agreement and evaluating the City of Gardena's performance.

10. Compliance with Federal and State Laws and Regulations

A. The City of Gardena, Housing Case Managers, and Housing navigators shall comply with the policies, guidelines, and requirements under 2 CFR, Part 200 and CPD-21-10, as applicable, as they relate to the cost principles, audit requirements, acceptance, and use of federal funds under this 2 CFR, Part 200 and CPD-21-10.

B. The City of Gardena agrees to comply with all federal and state laws and regulations applicable to the HPSP Program and to the grant activity(ies), and with any other federal provisions as set forth in this Agreement. The City of Gardena agrees to comply with all federal and State laws and regulations that pertain to construction, health and safety, labor, fair employment practices, equal opportunity, and all others matters applicable to the City of Gardena and the Work. This includes, but is not limited to, complying with all relevant sections of 2 CFR Part 200.

C. The City of Gardena shall indemnify, protect, defend, and hold harmless the Department from and against any and all loss, liability, damage, claim, cost, and/or expense (including reasonable attorneys' fees, court and litigation costs, and fees of expert witnesses) that result or arises in any way from the noncompliance by The City of Gardena, Housing Case Manager, or Housing Navigator of any applicable local, state, and/or federal law or requirement.

11. Procurement of Goods and Services

Prior to the drawdown of HPSP funds for the City of Gardena's purchase of goods or services, The City of Gardena shall comply with the Procurement Standards contained in 2 CFR 200, subpart D. The City of Gardena when procuring goods with HPSP funds, must provide the Department with evidence of compliance with these requirements, as applicable.

12. Equal Opportunity Requirements and Responsibilities

DRAFT

EXHIBIT D

A. **Title VI of the Civil Rights Act of 1964, as amended, including 24 CFR Part 1:** This act provides that no person shall be excluded from participation, denied program benefits, or subject to discrimination based on race, color, and/or national origin under any program or activity receiving federal financial assistance.

B. **Title VII of the Civil Rights Act of 1968 (The Fair Housing Act):** This act prohibits discrimination in housing on the basis of race, color, religion, sex and/or national origin. This law also requires actions which affirmatively promote fair housing.

C. **Civil Rights Restoration Act of 1987:** This act restores the broad scope of coverage and clarifies the application of the Civil Rights Act of 1964. It also specifies that an institution which receives federal financial assistance is prohibited from discriminating on the basis of race, color, national origin, religion, sex, disability or age in a program or activity which does not directly benefit from such assistance.

D. **Section 109 of Title 1 of the Housing and Community Development Act of 1974 [42 U.S.C. 5309]:** This section of Title 1 provides that no person shall be excluded from participation (including employment), denied program benefits, or subject to discrimination on the basis of race, color, national origin, or sex under any program or activity funded in whole or in part under Title 1 of the Act.

E. **The Fair Housing Amendment Act of 1988:** This act amended the original Fair Housing Act to provide for the protection of families with children and people with disabilities, strengthen punishment for acts of housing discrimination, expand the Justice Department jurisdiction to bring suit on behalf of victims in federal district courts, and create an exemption to the provisions barring discrimination on the basis of familial status for those housing developments that qualify as housing for persons age 55 or older.

F. **Affirmatively Furthering Fair Housing (AFFH):** The Fair Housing Act in 1968 prohibits discrimination in the sale, rental, and financing of housing based on race, religion, and national origin. Over time the law expanded its protections to include discrimination based on sex, disability, and familial status. The law also introduced the need to go beyond just prohibiting discrimination to instead creating real housing choice by affirmatively furthering fair housing. In 2018 California adopted AB 686 which expands upon the fair housing requirements and protections outlined in the Fair Employment and Housing Act (FEHA). The duty to affirmatively further fair housing extends to all of a program participant's activities and programs relating to housing and urban development. AB 686 creates new requirements that apply to all housing elements due for revision on

DRAFT

EXHIBIT D

or after January 1, 2021. Affirmatively Furthering Fair Housing requires taking meaningful actions to combat discrimination, overcome patterns of segregation, and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Jurisdictions must take meaningful actions that when taken together, address significant disparities in housing needs and access to opportunity. Such actions may include, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially or ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws. (24 CFR parts 91, 92, 570, 574, 576, and 903)(24 CFR 5.151-24 CFR 5.152) (CPD-21-10)

For HPSP, AFFH requires collecting demographic data for the homeless population and analyzing it to develop more equitable ways to serve the homeless population.

G. **The Housing for Older Persons Act of 1995 (HOPA):** Retained the requirement that the housing facilities must have one person who is 55 years of age or older living in at least 80 percent of its occupied units. The act also retained the requirement that housing facilities publish and follow policies and procedures that demonstrate intent to be housing for persons 55 or older.

H. **The Age Discrimination Act of 1975, as amended, including 24 CFR Part 146:** This act provides that no person shall be excluded from participation, denied program benefits, or subject to discrimination on the basis of age under any program or activity receiving federal funding assistance. Effective January 1987, the age cap of 70 was deleted from the laws. Federal law preempts any State law currently in effect on the same topic.

I. **Section 504 of the Rehabilitation Act of 1973, as amended:** It is unlawful to discriminate based on disability or handicap in federally assisted programs. This Section provides that no otherwise qualified individual shall, solely by reason of their disability or handicap, be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving federal funding assistance. Section 504 also contains design and construction accessibility provisions for multifamily dwellings developed or substantially rehabilitated for first occupancy on or after March 13, 1991. Subrecipient must ensure that its programs are accessible to and usable by persons with disabilities in accordance with the implementing regulations at 24 CFR Part 8.

J. **The Americans with Disabilities Act of 1990 (ADA), as amended:** This act modifies and expands the Rehabilitation Act of 1973 to prohibit discrimination

DRAFT

EXHIBIT D

against "a qualified individual with a disability" in employment by state and local governments and in places of public accommodations and commercial facilities. The ADA requires that an individual with a physical or mental impairment who is otherwise qualified to perform the essential functions of a job, with or without reasonable accommodation, be afforded equal employment opportunity in all phases of employment. The ADA also requires that facilities that are newly constructed or altered, by, on behalf of, or for us of a public entity, be designed and constructed in a manner that makes the facility readily accessible to and usable by persons with disabilities. The Act defines the range of conditions that must be made to assure equality of opportunity, full participation, independent living, and economic self-sufficiency for persons with disabilities.

K. **Executive Order 11063, as amended, including 24 CFR 107:** This executive order provides that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in housing and related facilities provided with federal assistance and lending practices with respect to residential property when such practices are connected with loans insured or guaranteed by the federal government. This order and its implementing regulations include requirements that all actions necessary be taken to prevent discrimination because of race, color, religion, sex, or national origin, in the use, occupancy, sale, leasing, rental, or other disposition of property assisted with Federal loans, advances, grants or contributions.

L. **Executive Order 11259:** This executive order provides that the administration of all federal programs and activities relating to housing and urban development be carried out in a manner to further housing opportunities throughout the United States.

M. **The Equal Employment Opportunity Act:** This act empowers the Equal Employment Opportunity Commission (EEOC) to bring civil action in federal court against private sector employers after the EEOC investigated the charge, found "probable cause" of discrimination, and failed to obtain a conciliation agreement acceptable to the EEOC. It also brings federal, state, and local governments under the Civil Rights Act of 1964.

N. **The Immigration Reform and Control Act (IRCA) of 1986:** Under IRCA, employers may hire only persons who may legally work in the U.S., i.e., citizens and nationals of the U.S. and aliens authorized to work in the U.S. The employer must verify the identity and employment eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (19).

O. **The Uniform Guidelines on Employee Selection Procedures adopted by the Equal Employment Opportunity Commission in 1978:** This manual applies to

DRAFT

EXHIBIT D

employee selection procedures in the areas of hiring, retention, promotion, transfer, demotion, dismissal and referral. It is designed to assist employers, labor organizations, employment agencies, licensing, and certification boards in complying with the requirements of federal laws prohibiting discriminatory employment.

P. **The Vietnam Era Veterans' Readjustment Act of 1974 (revised Jobs for Veterans Act of 2002):** This act was passed to ensure equal employment opportunity for qualified disabled veterans and veterans of the Vietnam War. Affirmative action is required in the hiring and promotion of veterans.

Q. **24 CFR Part 5, Subpart A**: The requirements at 24 CFR Part 5 are applicable including the nondiscrimination and equal opportunity requirements at 24 CFR 5.105(a).

13. Affirmative Outreach

A. The City of Gardena must make known that the use of the facilities, assistance, and services are available to all on a nondiscriminatory basis. If it is unlikely that the procedures the City of Gardena intend to use to make known the availability of its facilities, assistance, and services will reach persons of any particular race, color, religion, sex, age, national origin, familial status, or disability, who may qualify for those facilities and services.

B. The City of Gardenas must take appropriate steps to ensure effective communication with persons with disabilities including, but not limited to, adopting procedures that will make available to interested persons information concerning the location of assistance, services, and facilities that are accessible to persons with disabilities. Consistent with Title VI and Executive Order 13166.

C. Equal Access for Disabilities:

1) The City of Gardenas must provide a language access plan that makes appropriate accommodations for LEP interpretive services and services that support the visually impaired as required by Section 504 of the Rehabilitation Act of 1973, as amended, 29 USC Section 794 (the City of Gardenas receiving federal financial assistance), in conjunction with section 508 of the Rehabilitation Act of 1973, as amended, 29 USC Section 794d (created the U.S. Access Board to regulate websites, electronic information and communication technology (EICT) accessibility); Section 255, of the Communications Act of 1934, as amended; 24 CFR Part 8, including sections 8.3 and 8.4; and 36 CFR Part 1194, 36 CFR §§ 1194.1. 1194.2, and Appendices B and C to Part 1194

DRAFT

EXHIBIT D

(accessibility standards for disabled to communication technology); see U.S. Access Board website;

2) Achieving Compliance**:** The California State Dept. of Rehabilitation maintains an Assistive Technology website with resources for services to achieve compliance with recognized standards for non-discriminatory accessibility.

14. Labor Standards

Federal Regulations see The Fair Labor Standards Act (FLSA) 29 USC §§ 201-219

15. Compliance with the "Violence Against Women Reauthorization Act of 2022" (VAWA) (S.3623 - 117th Congress (2021-2022) (as amended or reauthorized)) Title VI - Safe Homes for Victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking – Sec. 601-603. See also 81 FR 80803, Nov. 16, 2016, and HUD's HOME Program VAWA requirements at 24 CFR section 92.359.

VAWA provides housing protections for survivors of domestic and dating violence, sexual assault, and stalking when it comes to finding and keeping a home, they can feel safe in. VAWA applies for all victims of domestic violence, dating violence, sexual assault, and stalking, regardless of sex, gender identity, or sexual orientation, and which must be applied consistently with all nondiscrimination and fair housing requirements. VAWA now expands housing protections to HUD programs beyond HUD's public housing program and HUD's tenant-based and project-based Section 8 programs. VAWA now provides enhanced protections and options for victims of domestic violence, dating violence, sexual assault, and stalking. During the performance of this Agreement, the City of Gardena shall ensure that all requirements of VAWA are complied with, including but not limited to:

A. Domestic Violence survivors are not denied assistance as an applicant, or evicted or have assistance terminated as a tenant, because the applicant or tenant is or has been a victim of domestic violence, dating violence, sexual assault, and stalking.

B. It will implement an 'emergency transfer plan' in accordance with 24 CFR section 92.359(g), which allows for domestic violence survivors to move to another safe and available unit if they fear for their life and safety.

C. It will provide "Protections against denials, terminations, and evictions that directly result from being a victim of domestic violence, dating violence, sexual assault, or stalking, if the applicant or tenant otherwise qualifies for admission, assistance, participation, or occupancy."

DRAFT

EXHIBIT D

D. It will implement a 'Low-barrier certification process' where a domestic violence survivor need only to self-certify in order to document the domestic violence, dating violence, sexual assault, or stalking, ensuring third party documentation does not cause a barrier in a survivor expressing their rights and receiving the protections needed to keep themselves safe.

E. Notification requirements – In accordance with 24 CFR section 92.359(c), the HOME State Recipient must provide the notice and certification form described in 24 CFR section 5.2005(a) to the applicant for HOME tenant-based rental assistance when the applicant's HOME tenant-based rental assistance is approved or denied. The State Recipient must also provide the notice and certification form described in 24 CFR section 5.2005(a) to a tenant receiving HOME tenant-based rental assistance when the State Recipient provides the tenant with notification of termination of the HOME tenant-based rental assistance, and when the State Recipient learns that the tenant's housing owner intends to provide the tenant with notification of eviction.

F. Bifurcation of lease requirements – In accordance with 24 CFR section 92.359(d), the following requirements shall apply in place of the requirements at 24 CFR section 5.2009(b): If a family who is receiving HOME tenant-based rental assistance separates under 24 CFR section 5.2009(a), the remaining tenant(s) will retain the HOME tenant-based rental assistance. The HOME State Recipient must determine whether the tenant that was removed from the unit will receive HOME tenant-based rental assistance.

G. VAWA lease term/addendum – In accordance with 24 CFR section 92.359(e), the HOME State Recipient must develop a VAWA lease term/addendum to incorporate all requirements that apply to the owner or lease under 24 CFR Part 5, subpart L, and this section, including the prohibited bases for eviction and restrictions on construing lease terms under 24 CFR sections 5.2005(b) and (c). This VAWA lease term/addendum must also provide that the tenant may terminate the lease without penalty if the HOME State Recipient determines that the tenant has met the conditions for an emergency transfer under 24 CFR section 5.2005(e). When HOME tenant-based rental assistance is provided, the lease term/addendum must require the owner to notify the State Recipient before the owner bifurcates the lease or provides notification of eviction to the tenant. If HOME tenant-based rental assistance is the only assistance provided (i.e., the unit is not receiving project-based assistance under a covered housing program, as defined in 24 CFR section 5.2003), the VAWA lease term/addendum may be written to expire at the end of the rental assistance period.

DRAFT

EXHIBIT D

H. Period of applicability – In accordance with 24 CFR section 92.359(f), for HOME tenant-based rental assistance, the requirements of this section shall apply to the owner of the tenant's housing for the period for which the rental assistance is provided.

16. Reporting and Recordkeeping

A. The City of Gardena shall keep and maintain records providing a full description of the activities undertaken. These include but are not limited to the following:

1) Records demonstrating that the activities meet the objective for which the HPSP Grant is being provided;

2) Records demonstrating the eligibility of the activities constituting the eligible program expenses;

3) Records demonstrating compliance with this Agreement and the HPSP Requirements;

4) Data demonstrating client eligibility for services provided including the name, income level, family size of each client, and other information for determining eligibility.

B. A record of the services provided to each client, and such other records as may be reasonably required by the Department to allow the Department to evaluate the City of Gardena's operation of the program and compliance with the HPSP Program and this Agreement.

C. Records that allow the Department to comply with the Department's record keeping and reporting under the HPSP Requirements. The City of Gardena shall provide records that identify and account for the use of the HPSP Grant proceeds and expenditures of all eligible program costs pertaining to this Agreement. Including without limitation, the records specified in 24 CFR 576.500 and CPD-21-10, as they pertain to the activities under this Agreement.

D. Books and records pertaining to the eligible program expenses shall be kept and prepared in accordance with generally accepted accounting principles or as otherwise required by HCD. Copies of all books and records shall be provided to HCD withing 30 days of such reasonable request by the Department.

E. By July 31 of each year, The City of Gardena shall submit an Annual Performance Report to the Department. The Department will provide a template for the report 60 days prior to the due date.

DRAFT

EXHIBIT D

F. Compliance reports shall be submitted as specified by the Department. Close-out-of-grant progress reports shall be submitted within sixty (60) days after the end of the reporting period.

G. The City of Gardena shall manage and maintain all client data information using a Homeless Management Information System (HMIS) or comparable data system.

H. The City of Gardena shall maintain all fiscal and program records pertaining to the HPSP Grant for a period of five (5) years after the Department closes its HUD grant or any other period specified in CPD 21-10 and further defined in 24 CFR 92.504.

NOTE: Record retention is based on *the Department's HUD closing date; NOT five (5) years from this Agreement expiration*. The retention requirement can extend beyond five (5) years after this Agreement expires. Therefore, the City of Gardena must contact the Department for the specific record retention date for this Agreement.

I. The City of Gardena shall submit required reports on forms approved by the Department**.**

17. Audit/Retention and Inspection of Records

A. The City of Gardena agrees to maintain accounting books and records in accordance with Generally Accepted Accounting Principles, per 2 CFR 200.49 The City of Gardena agrees that the Department, the Department of General Services, the Bureau of State Audits, the Department of Housing and Urban Development, or their designated representatives, shall have the right to review and copy any records and supporting documentation pertaining to the performance of this Agreement. The City of Gardena agrees to maintain such records for possible audit for five (5) years after the Department closes its HOME-ARP HUD grant or any other period specified in CPD-21-10 Section VIII.F.

NOTE: Record retention is based on *the Department's HUD closing date; NOT five (5) years from this Agreement expiration*. The retention requirement can extend beyond five (5) years after this Agreement expires. Therefore, the City of Gardena must contact the Department for the specific record retention date for this Agreement.

B. The City of Gardena agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of employees who might reasonably have information related to such records. Further, The City of

DRAFT

EXHIBIT D

Gardena agrees to include a similar right of the Department to audit records and interview staff in any subcontract related to performance of this Agreement.

C. The City of Gardena, its Service Providers, and their subcontractor shall comply with the audit requirements contained in 2 CFR Part 200.

18. Faith-Based Activities

The City of Gardena shall not require the Program Participants to participate in any religious or philosophical ritual, service, meeting, or rite.

19. Interest of Members, Officers, or Employees of The City of Gardenas, Members of Local Governing Body

Pursuant to CPD-21-10 Appendix Section III.H.4, in addition to the conflict-of-interest requirements in 2 CFR 200, no person:

A. Who is an employee, agent, consultant, officer or elected as appointed official of the City of Gardena (or of any designated public agency); and,

B. Who exercises or has exercised any functions or responsibilities with respect to assisted activities; or,

C. Who is in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit from the activity or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for 1 year thereafter. HUD may grant an exception to this exclusion as provided in CPD-21-10 Appendix Section III.H.4

D. The City of Gardena shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees, or agents engaged in the selection, award, and/or administration of contracts supported by Federal funds to ensure no conflict of interest, real or apparent, would be involved.

20. Anti-Lobbying Certification

A. The City of Gardena shall require that the language of this certification be included in all contracts and shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into.

B. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC 1352. Any person who fails to file the required

DRAFT

EXHIBIT D

certification shall be subject to a civil penalty of not less than $10,000.00 and no more than $100,000.00 for such failure.

1) No federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

21. Waivers

No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. Failure of the Department to enforce the provisions of this Agreement or required performance by the City of Gardena of these provisions, at any time, shall in no way be construed to be a waiver of such provisions, nor affect the validity of this Agreement, or the right of the Department, to enforce these provisions.

22. Litigation

A. If any provision of this Agreement, or any underlying obligation, is held invalid by a court of competent jurisdiction, such invalidity, at the sole discretion of the Department, shall not affect any other provisions of this Agreement and the remainder of this Agreement shall remain in full force and effect. Therefore, the provisions of this Agreement are, and shall be, deemed severable.

B. The City of Gardena shall notify the Department immediately of any claim or action undertaken by or against it, which affects or may affect this Agreement of the Department and shall take such action with respect to the claim or action as is consistent with the terms of this Agreement and the interests of the Department

DRAFT

EXHIBIT D

23. Sanctions

The Department may impose sanctions, as well as any other remedies available to it under law, on The City of Gardena, for failure to abide by any State and Federal laws and regulations applicable to the HPSP Program. Such sanctions include:

A. Conditioning a future grant on compliance with specific laws of regulations;

B. Directing The City of Gardena or its Service Providers to stop incurring costs under the current grant;

C. Requiring that some or the entire grant amount is remitted to the Department;

D. Reducing or disencumbering some or all of the amount of grant funds The City of Gardena would otherwise be entitled to receive;

E. Electing not to award future grant funds to The City of Gardena unless and until appropriate actions are taken by the City of Gardena to ensure compliance; and/or,

F. Taking any other actions permitted pursuant to 24 CFR 576.501.

24. Drug-Free Workplace Requirements

The City of Gardena shall comply with and be subject to the requirements of the federal drug-free workplace requirements, which include the following actions be taken:

A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

B. Establishing an ongoing drug-free awareness program to inform employees about: (i) the dangers of drug abuse in the workplace; (ii) the City of Gardena's policy of maintaining a drug-free workplace; (iii) any available drug counseling, rehabilitation, and employee assistance programs; and (iv) the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

C. The City of Gardenas shall maintain a drug free environment on the Site. The City of Gardena's pledge to the Department that all persons working or residing on the Site shall not unlawfully manufacture, distribute, dispense, possess, or use controlled substances, as said term is defined in 21 USC Section 812 and California Health and Safety Code Section 11007 (or successor statutes), including marijuana, heroin, cocaine, and amphetamines on the Site. If The City of Gardena or any person working or residing on the Site is convicted or pleads

DRAFT

EXHIBIT D

guilty or nolo contendere to a charge of unlawfully manufacturing, distributing, dispensing, possessing, or using controlled substances on the Site, then such event shall constitute a default of this Agreement.

25. Area-wide System Coordination Requirements

The City of Gardena agrees to participate in the Homeless Management Information System ("HMIS"), or comparable database, pursuant to the HPSP Policy and Procedures. The City of Gardena must ensure that data on all persons served, and all activities assisted under HPSP are entered into the applicable community wide HMIS in the area in which those persons and activities are located, or a comparable database, in accordance with HUD's standards on participation, data collection, and reporting under a local HMIS. The City of Gardena shall coordinate and integrate, to the maximum extent practicable, HPSP funded activities with mainstream housing, health, social services, employment education, and youth programs targeted to homeless people in the area covered by the Continuum of Care ("CoC") or area over which the services are coordinated to provide a strategic, community-wide system to prevent and end homelessness for the area as set forth at 24 CFR 576.400(b) and (c). ~~Furthermore, The City of Gardena understands they are required by federal law to provide for the participation of at least one homeless or formerly homeless person(s) in a policy-making function within the organization as required in 24 CFR 576.405. This might include, for example, involvement of a homeless or formerly homeless person on the Board of Directors or similar entity that considers and sets policy or makes decisions for The City of Gardena. The The City of Gardena also agrees that to the maximum extent practicable, they will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under this Agreement as listed in 24 CFR 576.405 in accordance with 42 USC 11375(d) and 42 USC 11375(c)(7).~~

26. Evaluation of Program Participant Eligibility and Needs

The City of Gardena shall conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for HPSP assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing.

27. False, Fictitious, or Fraudulent Claims:

Warning: Any person who knowingly makes a false claim or statement to HUD or the Department may be subject to civil or criminal penalties under 18 USC 287, 1001 and 31 USC 3729.

A. Detecting, Preventing, and Reporting FRAUD

DRAFT

EXHIBIT D

1) Fraud is a white-collar crime that has a devastating effect on the HPSP program because the HPSP program beneficiaries are victims of this crime when the HPSP program is abused.
2) HCD wants to stop any criminal assault on the HPSP program it administers, and in doing so all HPSP funds go to people it was designed to help and improve their living conditions.

B. Combatting Fraud

1) The U.S. Department of Housing and Urban Development (HUD) Office of Inspector General (OIG) is committed to protecting HUD's programs, operations, and beneficiaries from dishonest individuals and organizations.
2) HUD cannot combat fraud alone.
3) HUD relies on HCD and HPSP NOFA applicants to combat HPSP program fraud. HUD also relies on applicants for, and people receiving, HUD benefits, such as tenants receiving rental assistance, borrowers with HUD insured loans, or citizens having their communities restored using HUD grants.
4) The HUD OIG Hotline number is 1-800-347-3735, this is the primary means to submit allegations of fraud, waste, abuse, mismanagement, or Whistleblower related matters for the HPSP program to the Office of Inspector General.
5) HUD OIG accepts reports of fraud, waste, abuse, or mismanagement in the HPSP program from HUD employees, anyone administering the HPSP program, anyone working in the HPSP program, the City of Gardenas, and the public.
6) You can report mismanagement or violations of law, rules, or regulations by HUD employees or program participants.
7) Fraud, Waste and Abuse in the HPSP program and it operation may be reported in one of the following four (4) ways:

   E-mail to: hotline@hudoig.gov
   By Phone: Call toll free: 1-800-347-3735
   By Fax: 202-708-4829

   By Mail: Department of Housing & Urban Development.
   HUD OIG, Office of Investigation, Room 1200
   Field Office
   One Sansome Street

DRAFT

EXHIBIT D

San Francisco, CA 94104

(213) 534-2518
HUD OIG, Office of Investigation
Suite 4070
Regional Office
300 North Los Angeles Street
Los Angeles, CA 90012
(213) 534-2518

28. Whistleblower Protection Act

A. **Federal Whistleblower Protection Act (5 U.S.C Section 2302(b)(8))**

The Federal Whistleblower Protection Act (WPA) protects employees from retaliation for making protected disclosures. The WPA also provides penalties for supervisors who retaliate against Whistleblowers.

1) A disclosure is protected under the WPA if the employee discloses information the employee reasonably believes to be evidence of:

a. A violation of any law, rule, or regulation,

b. Gross mismanagement,

c. A gross waste of funds,

d. An abuse of authority, or

e. A substantial and specific danger to public health or safety.

2) In general, an employee or applicant may make a protected disclosure to anyone, including non-governmental audiences, unless the information is classified or specifically prohibited by law from release. Options for making a protected disclosure include:

a. Informing a supervisor or someone higher up in management,

b. Submitting a complaint to the OIG by emailing the OIG at oig@ftc.gov,

c. Filing a complaint with the Office of Special Counsel (OSC)http://www.osc.gov/

B. **The California Whistleblower Protection Act (Title 2, Division 1, Chapter 6.5, Article 3.5, Gov. Code §§ 8548-8548.5)**

The California Whistleblower Protection Act authorizes the California State Auditor to receive complaints from state employees and members of the public

DRAFT

EXHIBIT D

who wish to report an improper governmental activity. **An "improper governmental activity" is any action by a state agency or any action by a state employee directly related to state government that**:

1) Violates any state or federal law or regulation,

2) Violates an Executive Order of the Governor, a California Rule of Court, or any policy or procedure required by the State Administrative Manual or State Contracting Manual, or

3) Is economically wasteful or involves gross misconduct, incompetency, or inefficiency. Complaints received by the State Auditor are confidential, and the identity of the complainant may not be revealed without the complainant's permission, aside from to an appropriate law enforcement agency conducting a criminal investigation.

C. There are many ways to file a complaint:

1) By Telephone

You may call the Whistleblower Hotline at (800) 952-5665 to file a complaint by talking to one of the State Auditor's employees. The hotline generally is staffed Monday through Friday from 8:00 a.m. to 5:00 p.m. If you call when the hotline is not being staffed, or staff is occupied with other calls, you may leave a voicemail message requesting a return call.

2) By Mail or Facsimile

You may file a complaint in the form of a letter to the State Auditor addressed as follows:
Investigations
California State Auditor
P.O. Box 1019

Sacramento, CA 95812

3) Or you may fax the letter to the State Auditor at (916) 322-2603.

4) As an alternative, you may complete the electronic version of the complaint form (which is available on the State Auditor website at auditor.ca.gov), print it out, and return it by mail or facsimile as stated above.

5) Online - Although the State Auditor does not accept complaints by e-mail, you may file a complaint online at *https://www.auditor.ca.gov/contactus/complaint*.

DRAFT

EXHIBIT D

D. The State Auditor will not undertake an investigation unless there is a basis for believing that your complaint has sufficient merit to warrant spending resources on an investigation. Your complaint should therefore include: A clear and concise statement of what you are alleging to be improper activity and why you believe it is improper.

1) The name or other information that clearly identifies the person you are alleging has acted improperly and the department where that person works.

2) The names and contact information for any witnesses who can confirm the truth of what you are saying.

3) Copies of any documents that will support what you are saying. (You should not submit original documents, as they cannot be returned.)

DRAFT

EXHIBIT E

SPECIFIC PROVISIONS AND SPECIAL TERMS AND CONDITIONS

The following are specific terms and conditions (referred to as enumerated provision(s) for ease of reference in prior exhibits) and shall inform the references made to specific information not contained in prior exhibits.

1. Provision Ex. A – E.1 (Scope of Work — as referred to in Exhibit A, Section 3)

The Work shall consist of:

City of Gardena	Award Amount
HPSP Program	$884,238.00
Administrative Cost	$156,042.00
Total Grant Amount	$1,040,280.00

For the purposes of performing the Work, the Department agrees to provide the amount shown in Exhibit E, Section 2 of this Agreement. In no instance shall the Department be liable for any costs for Work more than this amount, nor for any unauthorized or ineligible costs. The HPSP Recipient agrees to administer this allocation in accordance with the provisions of CPD-21-10. It is expected that no less than 50% of Program funds shall be expending on Housing Financial Assistance items including:

A. First & Last Month's Rent
B. Security Deposits
C. Short-term & Medium-term Rent Support
D. Payment of Rental Arrears (no more than 6 months)
E. Rental Application Fees
F. Moving Costs
G. Utility Deposits
H. Utility Payments
I. Transportation (Bus passes, participant vehicle repair)

2. Provision Ex. A – E.2 (Contract Amount – as referred to in Exhibit A)

As referenced in Exhibit A, the Agreement amount shall be expended as follows:

HPSP program- cost such as McKinney-Vento and Homeless Prevention Services,

DRAFT

EXHIBIT E

Case manager/Housing Navigator Salary **$844,238.00**

Administrative Costs- such as payroll costs, Employee education, training and travel, rental or purchase of necessary equipment, telephone/internet services. **$156,042.00**

Total HPSP Awarded Amount- **$1,040,238.00**

3. Provision Ex. A – E.3 (Terms of Agreement and Deadlines – as referred to in Exhibit A)

A. All Program funds shall be expended by: March 31st, 2030

B. All Drawdown Requests shall be submitted by: June 30th, 2030

C. This Agreement shall expire on: August 31st, 2030

D. Any funds in this contract not drawn from the federal treasury by the federal reversion date of September 30th, 2030, shall no longer be available for disbursement.

No payments shall be made for drawdown requests received more than thirty (30) days after the expenditure deadline. Any funds not drawn shall be disencumbered.

4. Scope of Work

The City of Gardena shall provide Housing Plus Support Program (HPSP) services for HPSP eligible households/Qualified Populations. The goals of HPSP services are to support individuals and families who are in a homeless situation to obtain permanent housing quickly and to support those approved for homeless prevention services to regain stability in the program participant's current permanent housing by providing intensive Housing Case Management and Housing Navigation services, which support housing retention.

A. Staff – The City of Gardena shall provide the following personnel to deliver services:

1) 1.0 FTE Direct Service Housing Case Manager positions each with at least six (6) months experience working with the qualified populations.

2) 0.5 FTE Direct Service Housing Navigator position with at least six (6) months of experience providing housing navigation services for the qualified populations.

B. Training and confidentiality:

1) The City of Gardena shall train all staff on and follow the HPSP Policies & Procedures (P&P). The HPSP P&P is subject to updates/changes.

DRAFT

EXHIBIT E

2) The City of Gardena shall ensure all staff shall be available for HCD trainings and Technical Assistance (TA).
3) The City of Gardena shall utilize a standard and evidence-based curriculum for all training. Training conducted shall be documented and provided to all staff who provide direct services for this contract.
4) The City of Gardena shall provide new and ongoing staff, standard and consistent training of the most current HCD HPSP P&P.
5) The City of Gardena staff shall be trained on current confidentiality, privacy and security processes and procedures. The City of Gardena shall ensure compliance with applicable state and federal laws and the HCD's Policies and Procedures regarding handling of personally identifiable information (PII). The City of Gardena shall monitor staff for compliance with appropriate confidentiality, privacy, and security requirements.
6) The City of Gardena staff shall be trained to utilize the Homeless Management Information System (HMIS) that is maintained by the local Continuum of Care (CoC).
7) The City of Gardena staff shall be trained in motivational interviewing to increase engagement of adults in crisis.
8) The City of Gardena staff shall be trained in Housing First Principles. New contract employees shall be trained within 30 days of hire date and before they are authorized to make case management decisions without supervisor approval.
9) The City of Gardena staff shall be trained in Trauma-Informed Care, Strength-Based Case Management, and Domestic Abuse. New contract employees shall be trained within 30 days of hire date and before they are authorized to make case management decisions without supervisor approval.
10) The City of Gardena staff shall be trained in the Decision Review process for program termination as described in the HPSP Policies & Procedures to ensure compliance with Due process as described in the HUD Notice CPD 21-10. New contract employees shall be trained within 30 days of hire date.

DRAFT

EXHIBIT E

a. All notices to the participant shall be accurate, timely, and in compliance with HCD standards.
b. A notice must be issued whenever an action is taken on a case that changes the benefit(s) level for the HPSP case.

C. Housing Case Management shall:

1) The City of Gardena's Housing Case Manager shall determine program eligibility, Households eligible for HPSP services shall fall within one (1) of four (4) Qualified Populations defined in HUD Notice CPD 21-10 Section IV.A., each of which shall be eligible to receive assistance for up to 24 months of HPSP services in a 36-month period.

2) Contact all HPSP applicants within 24 to 48 hours upon receipt of the application.

3) Meet face-to-face (virtually or phone call, as a last resort, if in person is not feasible) with each HPSP applicant within one (1) week of application to complete the program intake and eligibility determination.

If determined ineligible to HPSP, complete the process for referring the applicant to other housing services in the community, including but not limited to adding the applicant to the local Coordinated Entry System (CES).

4) Review the Housing Plus Support Program Acknowledgement of available services and the process for requesting support to ensure the participant's understanding of the services available and the program's expectations and requirements. Also incorporate data into a comprehensive participant driven written HPSP case plan for each participant that meets the participant's unique needs based on their personal situation to assist in housing the participant within 30 to 60 days upon entry.

5) Complete assessments at regular intervals as described in the HPSP Policies & Procedures.

6) Housing Case management for all unhoused participants shall include the following services:

DRAFT

EXHIBIT E

a. Until permanent housing is secured, meet face-to-face weekly (or virtually if face-to-face is not feasible due to illness or other extreme circumstances – ongoing virtual meetings are not acceptable) with each participant to monitor for adherence to the written HPSP Case Plan.

b. HPSP case plans must conform to the HCD's guidelines and must be coordinated with any other case plan that the Housing Case Manager has been made aware of.

c. The completed HPSP Case Plan document shall be kept on file.

d. The completed HPSP Case Plan document must be reviewed by the Housing Case Manager monthly, or more frequently as needed, with the participant and the review shall be documented in the case notes.

e. As applicable, and to the extent that it affects housing acquisition, refer individuals to local resources for assistance with barriers including, but not limited to, mental/behavioral health, domestic violence, health care needs, food support, and childcare.

f. Provide information to prepare HPSP participant for housing acquisition in areas including, but not limited to:

i. Rental agreement

ii. Move-in check list (including pictures of the unit)

iii. Talking with children about being homeless

iv. Talking with adults on the effects of stress

7) Provide weekly HPSP workshops that focus on housing search and housing sustainability using a standardized, evidence-based curriculum that participants can access electronically or through an online platform. Topics may include, but are not limited to:

a. Being a good tenant and neighbor.

b. Making your rental application stand out and persuading a landlord to select you.

c. Financial planning and budgeting.

DRAFT

EXHIBIT E

8) Encourage and assist HPSP participant in establishing an appropriate bank account intended to provide funds for future housing needs.

9) Monitor HPSP case plan progress weekly and work with each participant to transition from subsidized to unsubsidized rent.

D. Housed case management shall be provided to each housed participant for a minimum of six (6) months for participants who entered HPSP as at-risk of homelessness to twelve (12) months for participants who entered HPSP as experiencing homelessness as follows (time frames can be extended to a total of twenty-four (24) months of HPSP services in a thirty-six (36) month period):

1) During the first month, hold weekly home visit to support the participant in their transition and assist in addressing any unmet needs.

2) After the first month, ensure the participant has at minimum a monthly home visit and assess their stability, ability to comply with the lease (e.g., ability to pay rent timely, maintain home, being a good neighbor), and establish future planning for sustaining rent after short-term or medium-term rent subsidy ends.

3) Best practice: Consider reserving unannounced home visits for extreme emergencies such as being alerted by the landlord that the family/individual is receiving a three (3) day pay or quit notice from the landlord.

4) Notify the Housing Navigator immediately of any notices from the landlord and coordinate efforts to support the participant and the landlord.

5) If a subsidy rental extension is requested and granted, return to weekly home visits and follow the process outlined above (4.a. – 4.c.) as needed.

E. Housing navigation.

1) The goals of the Housing Navigator are to provide one-on-one assistance in identifying and obtaining permanent rental housing to participants who are experiencing homelessness or are at risk of homelessness who meet the definition of the Qualified Population as defined in HUD Notice CPD 21-10.

a. Permanent housing includes any safe housing that is not time limited or considered temporary and that the participant can

DRAFT

EXHIBIT E

maintain on an on-going basis without reliance on public funds once exiting the program.

b. Services include housing identification, rent and move-in assistance, and connecting supportive services to help support housing retention.

2) The Housing Navigator will actively recruit Property Owner/Managers, using efforts that include, but are not limited to:
   a. Creating recruitment material for distribution to potential Property Owner/Manager.
   b. Following up on housing leads
   c. Maintaining a list of available housing in the community.
   d. Continuously brokering relationships between participants and Property Owner/Manager.
3) Housing navigation services will address tenant habitability/mitigation in a solution-focused manner with the goal of preserving the Properly Owner/Manager and participant relationship.
4) The City of Gardena shall independently provide the following housing navigation services:
   a. Housing Navigator will collaborate with the Housing Case Manager and the program participant(s) to develop an individualized Housing Case Plan to exit homelessness, obtain and retain permanent housing.
   b. The plan must identify and address any barriers to obtaining and maintaining housing.
   c. Once the participant is housed, or for participants identified at entry as being at-risk of homelessness, contribute to the development of a long-term plan and contingency plans with the participant and their team to address sustainability issues (i.e., ability to pay rent, ability to meet basic needs).
5) Identify housing opportunities and assist participants in completing housing documents and forms.

DRAFT

EXHIBIT E

6) Advocate for participants with prospective landlords and assist participant to prepare for housing.

7) Verify the Property Manager/Owner has the legal rights to rent the unit.

   a. Contact applicable local County Clerk Recorder's office to identify the legal property owner of a property being considered for placement.

   b. Contact applicable local City or County Building Code Enforcement upon identification of a potential code violation or questionable housing condition.

8) Support the participant with move-in and during the participant's first year of tenancy; serve as a single point of contact for the Property Manager/Owner.

9) Conduct minor housing inspections to monitor basic habitability and safety and work with the landlord to address/handle any issues of habitability or mitigation.

10) Maintain relationships with Community Based Organizations serving homeless individuals and families.

11) Communicate and collaborate with the Housing Case Manager and other agency providers to promote a successful tenancy and aid in the exit plan process upon discontinuance from the housing program.

12) Upon knowledge of a 3-day pay or quit, communicate with the Housing Case Manager to arrange an unannounced home visit to develop a plan to support the participant and inform the landlord of the result in writing.

13) Provide services in a non-judgmental manner and at the days/times necessary to best support the participant.

14) The City of Gardena shall handle all mitigation/grievance requests from program participants, Property Manager/Owner, etc.

15) Educate the participant on credit and credit resources.

16) Provide housing resources and coaching for appropriate responses to Property Owners/Managers.

DRAFT

EXHIBIT E

17) Upon securing a unit, ensure the participants complete the move-in checklist (with pictures).

18) Serve as a neutral party to help facilitate issues between the Property Manager/Owner and the tenant.

19) Maintain positive established working relationships with property owner/managers through regular engagement and immediate communication upon referral of a new property owner/manager to be able to provide housing opportunities for participants.

20) Utilize print brochures, direct letters, email blasts, digital marketing, traditional cold-calling, and networking to recruit property managers/owners.

21) The Housing Navigator acts as a single point of contact for the landlords. Landlords may express any concerns regarding a participant's tenancy to the Housing Navigator who will facilitate landlord mitigation and other requests.

22) Maintain open communication channels with partnering landlords. Landlords must be provided with contact information and encouraged to reach out to the Housing Navigator and their Program Supervisor to ensure all issues are addressed and resolved in a manner that is agreeable and timely.

23) Handle compliance issues that are noted during an inspection or during the course of a participant's services. Housing Navigator will work with the landlord and their management to resolve the issue. Any plans of correction will be understandable, measurable, verifiable, and must be completed within 30 days. This method provides a means of both documenting compliance issues and verifying that identified deficiencies are corrected.

24) Upon end of step down or discontinuance from the program, send notification and secure an updated release for future follow up contact with the landlord.

F. Rental and financial assistance.

1) Pay fees to facilitate housing search, landlord interviews, and HPSP workshops and meetings including, but not limited to:

DRAFT

EXHIBIT E

a. Rental application fees

b. Bus passes (or provide transport in the Housing Case Manager's vehicle)

c. Childcare

2) Pay required move-in fees including, but not limited to, security deposits, utility connection fee, and first & last month's rent.

3) Pay rent for participants in a graduated or step-down fashion in an amount not to exceed the fair market rent.

a. The City of Gardena shall establish amount of rental assistance to be provided per month, with the goal of tapering assistance gradually toward participant independence.

b. The City of Gardena shall enter into a financial assistance agreement for rental payment. The financial assistance agreement must set forth the terms under which rental payments will be provided, including the requirements that apply under the HOME-ARP Notice. The financial assistance agreement must provide that, during the term of the agreement, the landlord must give the The City of Gardena a copy of any notice to the program participant to vacate the housing unit or any complaint used under State or local law to commence an eviction action against the program participant. The landlord must serve written notice upon the program participant at least 30 days before termination of tenancy specifying the grounds for the action. Each financial assistance agreement that is executed or renewed must comply with the requirements in 24 CFR 92.359.

c. The goal is for participant(s) to be financially stable and independent of rental assistance in six (6) months or less.

4) Provide one-time, up to six (6) months of back rent as eviction prevention for participants entering the program identified as at-risk of becoming homeless.

5) Provide one-time, up to six (6) months of back utility payments for participants entering the program.

DRAFT

EXHIBIT E

6) Provide ongoing utility assistance for up to 24 months per participant per service.

7) Provide all other financial supportive services as described in the HPSP P&P.

G. Payment timeliness.

1) Utilize a payment system that generates a check to the landlord within twenty-four (24) hours of request for rental application fees, security deposits and first-time rental subsidies to ensure the ability of participants to obtain housing quickly.

2) Utilize a payment system that generates a check or voucher within forty-eight (48) hours of request for all other supportive services.

H. Data collection and reporting.

1) Utilize the Homeless Management Information System (HMIS) to collect and report out client level data.

2) The City of Gardena shall submit the required monthly Report HPSP 24 by the 1st business day of the second month following the report month (Example: If the report month is January the report is due by March 1st.) along with other required data and information as needed for the continuous quality improvement efforts.

3) The City of Gardena shall complete an annual review for HPSP. The review will include information on the previous 12-month period and will include:

a. Data.

b. Program Successes.

c. Lessons learned.

d. Actions that will be taken in the next 12-month period to improve the program based on the lessons learned.

I. Performance outcomes.

1) Provide services to secure permanent housing or maintain permanent housing for up to twenty-five (25) participants at a time per Housing Case Manager.

DRAFT

EXHIBIT E

2) Ensure one hundred percent (100%) of HPSP program staff are trained in evidence-based models such as motivational interviewing and trauma informed care for engagement specific to support HPSP participants in their housing case plans.

3) Connect all program participants to available benefits such as CalFresh, Medi-Cal, food banks, physical and mental health services, cash aid programs, etc.

4) Work with program participants to increase their income.

J. Reimbursement requests.

1) Submit reimbursement requests monthly on the Request for Funds (RFF) form to the HPSP inbox at HPSP@hcd.ca.gov.

K. Outreach and community engagement.

1) The City of Gardena will provide community outreach as follows:

a. Notifying the local CoC and CES of the program.

b. Work with the local CoC's HMIS lead to add HPSP to the HMIS.

c. Create program posters, flyers, and other advertisements.

d. Notify the local county Social Services agencies of HPSP.

e. Notify local hospitals, law enforcement, and behavior health agencies of HPSP.

DRAFT