GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda
Council Chamber at City Hall
1700 West 162nd Street, Gardena, California
Website: www.cityofgardena.org

Tuesday, April 28, 2026
Closed Session 7:00 p.m.
Open Session 7:30 p.m.

TASHA CERDA, *Mayor*
MARK E. HENDERSON, *Mayor Pro Tem*
RODNEY G. TANAKA, *Council Member*
PAULETTE C. FRANCIS, *Council Member*
WANDA LOVE, *Council Member*

MINA SEMENZA, *City Clerk*
GUY H. MATO, *City Treasurer*
CLINT OSORIO, *City Manager*
CARMEN VASQUEZ, *City Attorney*
LISA KRANITZ, *Assistant City Attorney*
IVY TSAI, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at** youtube.com/CityofGardena
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Deputy City Clerk at publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting and write "Public Comment" in the subject line. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.
3. **ATTEND THE MEETING IN PERSON**
   PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:
   - Agenda Items - At the time the City Council considers the item or during Oral Communications
   - Non-agenda Items - During Oral Communications
   - Public Hearings - At the time of the Public Hearings listed on the Agenda

   If you wish to address the Council, please complete a “Speaker Request” form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.
4. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

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1. ROLL CALL

2. PUBLIC COMMENT ON CLOSED SESSION

3. CLOSED SESSION

3.A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code section 54957(b)

RETURN FROM CLOSED SESSION ROLL CALL

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

4. PLEDGE OF ALLEGIANCE

Amestoy Elementary School
Naomi Orr and Sebastian Marchan

5. INVOCATION

Joyce Watanabe
Baha'i Faith

6. PRESENTATIONS

6.A. Certificate of Commendation in Special Recognition of Retirement and Long-Time Service to the City of Gardena for Janice Winfrey - Bus Operator with the Transportation Department - 20 years of service

6.B. Certificate of Recognition to Samantha Badillo in appreciation of her service to the community as a member of the Youth Commission

6.C. Boards & Commissions Presentation - Human Services Commission

6.D. 2026 FIFA World Cup Update

6.E. Gardena Events Video Presentation

7. PROCLAMATIONS

7.A. 57th Annual Professional Municipal Clerk's Week - May 3-9, 2026 (to be accepted by City Clerk Mina Semenza)

7.B. Cinco de Mayo Celebration Day - May 5, 2026 (to be accepted by the Cinco de Mayo Committee)

8. APPOINTMENTS

Council Appointments to Commissions, Committees, Councils and Boards
(Appointees to be Ratified and Sworn In)

8.A. Rent Mediation Board - Carlease Burke (Appointed by Mayor Cerda)

9. PUBLIC COMMENT ON CONSENT CALENDAR

10. CONSENT CALENDAR

NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar
All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

10.A. Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only
CONTACT: CITY CLERK

10.B. Approval of Minutes - Regular Meeting of the City Council, April 14, 2026
CONTACT: CITY CLERK

10.C. Personnel Report P-2026-7 04-28-26
CONTACT: ADMINISTRATIVE SERVICES

10.D. Approval of Warrants/Payroll Register, April 28, 2026
CONTACT: ADMINISTRATIVE SERVICES

10.E. Monthly Investment Report, March 2026
CONTACT: ADMINISTRATIVE SERVICES

10.F. Approval of a Carnival Permit at St. Anthony of Padua Catholic Church (1050 West 163rd Street) to be Held May 15 through May 17, 2026
CONTACT: COMMUNITY DEVELOPMENT

10.G. RESOLUTION NO. 6734, Adopting a list of projects for Fiscal Year 2026-2027 funded by SB1: The Road Repair and Accountability Act of 2017
CONTACT: PUBLIC WORKS

11. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

11.A. APRIL 21, 2026 MEETING - Cancelled

12. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTES PERIOD)

Oral Communications by the public will be heard for one-half hour during the oral communication segment of the agenda. Any additional speakers will be allowed to speak at the end of the meeting after Council Remarks. Speakers are limited to three minutes, unless otherwise stated by the Mayor. The timer will be displayed on the screen. Your cooperation is appreciated.

12.A. PUBLIC COMMENTS

13. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

14. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

15. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

16. DEPARTMENTAL ITEMS - POLICE

17. DEPARTMENTAL ITEMS - PUBLIC WORKS

17.A. Award Construction Contract for the Sidewalk Trip Hazard Removal Pedestrian Safety Project FY 2025-2026, JN 554, to Southern California Precision Concrete inc. in the amount of $677,320.88, Approve the Construction Contingency of $67,732.08 (10%), and Declare California Environmental Quality Act (CEQA) Exemption.

Staff Recommendation:
-Approve Construction Contract
-Approve Construction Contingency
-Declare CEQA Exemption Under Section 15301

17.B. Reject All Bids for the Citywide Tree Trimming Maintenance Services and Rebid the Project with Modified Requirements and/or Scope

Staff Recommendation: Reject all Bids and Rebid

17.C. Approve Four-Year Contract for Citywide Landscape Maintenance Service Contract to Mariposa Landscapes, Inc. in the amount of $560,000.32 and Annual Inflation Up to 5% Based on the Consumer Price Index for $17,250.00.

Staff Recommendation: Approve Landscape Maintenance Services

17.D. Authorize the Director of Public Works to Enter into Fulfillment Agreement for Unprogrammed Surface Transportation Program-Local (STP-L)

Staff Recommendations:
• Approve the Agreement
• Authorize the Director of Public Works or his Designee to Sign the Agreement and any Related Documents

18. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

19. DEPARTMENTAL ITEMS - TRANSPORTATION

19.A. Approve Agreement with the Los Angeles County Metropolitan Transportation Authority to Provide 2026 FIFA World Cup Games Enhance Transit Service

Staff Recommendation: Approve Agreement

19.B. Approve Award of Contract to Scaife Protection Services for Security Guard Services at a Cost of $400,739.40 and a Project Total of $440,813.40

Staff Recommendation: Approve Contract and Project Total

19.C. Approve Award of Contract for Audio-Visual Upgrade for GTrans Conference Space and Emergency Operations Center at a Cost of $154,198.11 and a Project Total of $169,617.92

Staff Recommendation: Approve Contract and Project Total

20. COUNCIL ITEMS

20.A. Discuss and Consider to Direct Staff in Preparing a Letter of Support for Mama Rosa's Food Pantry

Staff Recommendation: Discuss and Consider the Preparation of the Letter of Support

21. COUNCIL DIRECTIVES

22. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

23. COUNCIL REMARKS

1. COUNCIL MEMBER TANAKA
2. COUNCIL MEMBER LOVE
3. COUNCIL MEMBER FRANCIS
4. MAYOR CERDA
5. MAYOR PRO TEM HENDERSON

24. ANNOUNCEMENT(S)

25. REMEMBERANCES

26. ADJOURNMENT

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00pm followed by the Regular City Council Meeting at 7:30pm on Tuesday, May 12, 2026.
I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

Date Posted: April 24, 2026

Certificate of Commendation

presented to

Janice Winfrey

In official acknowledgment and with deep appreciation for an exemplary, outstanding 20 years of service to the

City of Gardena

as a

Bus Operator

with the

Transportation Department

We, the Mayor and Members of the City Council of the City of Gardena, California, are pleased to present this special recognition to you for your long-time City service, and express our sincere, best wishes for a healthy, enjoyable, and rewarding retirement, effective April 10, 2026.

Presented ✧28th day of April, 2026

Mayor Tasha Cerda

Councilmember Mark E. Henderson

Councilmember Rodney G. Tanaka

Councilmember Paulette C. Francis

Councilmember Wanda Love

Certificate of Recognition

presented to

Samantha Badillo

In official acknowledgment and genuine appreciation of over 3 years of exemplary, dedicated community leadership and service as a

Youth Commissioner

We, the Mayor and Members of the City Council of the City of Gardena, California, do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.

Presented this 28th day of April, 2026

Mayor Tasha Cerda

Councilmember Mark E. Henderson

Councilmember Rodney G. Tanaka

Councilmember Paulette C. Francis

Councilmember Wanda Love

PROCLAMATION

WHEREAS, the Office of the Municipal Clerk is a time-honored and vital part of local governments throughout the world, and is the oldest among public servants; and

WHEREAS, the Office of the Municipal Clerk provides the professional link between citizens, local governing bodies, and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Office of the Municipal Clerk serves as the information center on the functions of local government and the community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops, and the annual meetings of their state, province, county, and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

NOW, THEREFORE, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, hereby declare **May 3 through May 9, 2026**, to be the

FIFTY-SEVENTH ANNIVERSARY OF
MUNICIPAL CLERKS WEEK

in the City of Gardena; and further, extend appreciation to Gardena's Municipal Clerk MINA SEMENZA, and to all Municipal Clerks, for the vital services they, their Deputies, and staff members perform, and for their exemplary dedication to the communities they represent.

Tasha Cerda

MAYOR

Dated: 28th day of April, 2026

PROCLAMATION

WHEREAS, from the time the New World was colonized, all the nations of Europe shipped enormous amount of gold and silver across the Atlantic from Mexico during the time the country was ruled by Spain; and

WHEREAS, when the people of Mexico rebelled against Spain and formed an independent government, all the European nations, anticipating that this independence would fall, facilitated huge financial loans to the Mexican government, hoping to collect much more in return; making Mexico become heavily indebted financially to Spain, Great Brittan, and France; and

WHEREAS, when both Spain and Great Brittan threatened to invade Mexico, the French took advantage of this opportunity to expand their empire under Napoleon III, and, in 1862, began advancing its armed forces from Veracruz into the State of Puebla with the intention of capturing its capitol, the City of Puebla; however, the people of Puebla, under the leadership of General Ignacio Zaragoza, were ready to fight, and as the French troops began their attack on the City of Puebla on May 5th, the Mexican soldiers accomplished their first defeat of the French; and

WHEREAS, the eventual independence of the Mexican people really began with the Battle of Puebla; thus, CINCO DE MAYO remains a landmark date in the history of Mexico;

NOW, THEREFORE, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, hereby declare **Tuesday, May 5, 2026**, to be the

FORTIETH ANNUAL

CINCO DE MAYO CELEBRATION DAY

in the City of Gardena; and further, urge the entire citizenry to be aware of this special celebration and to encourage participation in the community parade and festival activities planned to memorialize this most significant historical and cultural event.

Tasha Cerda

MAYOR

Dated: 28th day of April, 2026

MINUTES
Regular Meeting Notice
Gardena City Council
Tuesday, April 14, 2026

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California was called to order at 7:06 p.m. on April 14, 2026, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California, Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; Council Member Paulette C. Francis; and Council Member Wanda Love. Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; and Deputy City Clerk Becky Romero. It was stated that Mayor Tasha Cerda was running late and was on her way. City Clerk Mina Semenza was away on an excused absence; City Treasurer Guy Mato was not present.

2. PUBLIC COMMENT ON CLOSED SESSION

None.

3. CLOSED SESSION

3.A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Clint Osorio, City Manager

Employee Organization:

1. Confidential / Unrepresented Employees

RETURN FROM CLOSED SESSION ROLL CALL

Deputy City Clerk Romero called roll and reported that all Members of the Council were present.

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

When Mayor Cerda asked City Attorney Vasquez if there was anything to report out of Closed Session, City Attorney Vasquez reported that Council met with regards to Item 3.A; staff was provided with direction, but no reportable action was taken.

4. PLEDGE OF ALLEGIANCE

Enzo Biclar, Erin Gountang, and Daniella Guzman, all in the 5th grade, attend 186th Street Elementary School. Enzo is 11 years old and wants to be a doctor - cardiologist. One of his hobbies is playing games with his little brother and he likes learning new and advanced strategies for math and reading. Erin is 10 years old and wants to be a pediatrician. She enjoys drawing any type of art and likes learning new skills for middle school. Daniella is 11 years old and wants to be a marine biologist. One of her hobbies is to draw art around her. She likes learning about social studies and science.

Mayor Cerda mentioned that these students just returned from competing in the Future Problem Solving California State Bowl competitions in Laguna Niguel, CA over spring break and were medal award winning participants! These are highly competitive events that focus on critical thinking and creative solutions. We are so proud of their work and achievement; they were the only school from LAUSD to qualify and attend!

5. INVOCATION

Reverend Christopher Codrington, of Gardena-Torrance Baptist Church, led the Invocation.

6. PRESENTATIONS

6.A. Certificate of Recognition to Moe Shemirani in appreciation of his service to the community as a member of the Gardena Economic Business Advisory Commission

Mayor Cerda spoke regarding Mr. Shemirani's achievements, and appropriate photos were taken.

6.B. Certificate of Recognition to Sam Kang in appreciation of his service to the community as a member of the Gardena Beautification Commission

Mayor Cerda mentioned that Mr. Kang was not present to accept the Certificate; she then spoke about his achievements.

6.C. Gardena Events Video Presentation

The video presentation highlighted the Recreation and Human Services Department's current and future events.

7. PROCLAMATIONS

7.A. National Volunteer Week - April 19-25, 2026

Woods Woolwine, along with the City of Gardena Volunteers accepted the Proclamation and appropriate photos were taken.

7.B. "Challenge the Norm and Influence of Marijuana Use on Youth Day" - April 20, 2026

Tracy Saruwatari accepted the Proclamation and thanked the Council for all their support and appropriate photos were taken. Officer Sterling Kim then spoke on behalf of the Gardena Juvenile Justice Intervention Program and the Gardena Police Department; he thanked all the volunteers of GDAAP, ADAAP and BHS for their collaboration in getting the message out about the dangers of substance abuse in our youth; he then thanked Mayor Cerda for her unswerving support.

8. APPOINTMENTS

None.

9. PUBLIC COMMENT ON CONSENT CALENDAR

There were no public comments.

10. CONSENT CALENDAR

10.A. Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only
CONTACT: CITY CLERK

10.B. Approval of Minutes - Regular Meeting of the City Council, March 24, 2026
CONTACT: CITY CLERK

10.C. Receive and File Minutes - Regular Meeting of the Planning and Environmental Quality Commission, February 17, 2026
CONTACT: COMMUNITY DEVELOPMENT

10.D. Approval of Warrants/Payroll Register, April 14, 2026
CONTACT: ADMINISTRATIVE SERVICES

10.E. Personnel Report P-2026-6 04-14-26

CONTACT: ADMINISTRATIVE SERVICES

A motion was made by Council Member Francis and was seconded by Council Member Tanaka to Approve the Consent Calendar Items. The motion passed 4-1 (Yea: Francis, Tanaka, Cerda, and Henderson; Abstain: Love).

11. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

11.A. April 7, 2026 MEETING ITEM 6.A

The Planning and Environmental Quality Commission reviewed a request to approve a modification to amend Conditional Use Permit (CUP #5-21); Site Plan Review (SPR #5-21); and Environmental Assessment (EA#2-26); to replace a previously approved pool and spa with a courtyard and landscaping for the 121-unit single room occupancy housing development that is currently under construction, per Section 18.36.030.P.4 of the Gardena Municipal Code. Environmental Consideration: The project was considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15332 (Class 32- infill development project).

APPLICANT: Lee Johnson (West Realty Group) LOCATION: 13126 S. Western Ave., APN (6102-006-013)

Commission Action: The Planning and Environmental Quality Commission adopted Resolution No. PC 4-26, by vote of 4-0, with one commissioner absent, to approve Modification of Conditional Use Permit #5-21, Site Plan Review #5-21; and Environmental Assessment #2-26, subject to the conditions of approval, and directed staff to file a notice of exemption City Council Action:

Receive and file OR Call for Review (By way of two votes from the City Council).

This Item was Received and Filed.

12. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTES PERIOD)

1) Travis Hernandez, Manager of the Masao W. Satow Library; came to give updates regarding the Mayme Dear and the Masao W. Satow Libraries.

2) Dr. Jessie Barbour, resident; shared concerns regarding homelessness in Gardena.

3) Valerie Barbour, resident; came to speak regarding Council Member Love's censorship and asked for more police presence amid ongoing concerns on Gardena Blvd.

4) Paul Randall, Director of Mama Rosa's Food Pantry; asked Council for a letter of support.

12.A. PUBLIC COMMENTS

Mayor Cerda asked Deputy City Clerk Romero if any public comments had been received. Deputy City Clerk Romero stated that we received eight (8) Public Comments, which have been added to the agenda packet, distributed to Council, and made part of the record.

13. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

No Items.

14. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

14.A. PUBLIC HEARING: INTRODUCTION OF ORDINANCE NO. 1890, An Ordinance of the City of Gardena, California, Amending Portions of Title 18 (Zoning) of the Municipal Code Relating to Review Process and Standards for Mechanical/Robotic Parking Structures, and On-Site Parking Standards for Commercial Uses on Gardena Boulevard Between Normandie Avenue and Vermont Avenue; and Finding the Action Statutorily Exempt from the California Environmental Quality Act Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(b)(3)

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments.

Mayor Cerda opened the Public Hearing at 8:52 p.m.

Dr. Jessie Barbour spoke regarding the project.

Questions and comments were made by Council Members Francis, Love, Mayor Pro Tem Henderson and Mayor Cerda. Assistant Director of Community Development Jo-Anne Burns, City Manager Osorio, and City Attorney Vasquez answered all questions.

Mayor Cerda closed the Public Hearing at 9:12 p.m.

A motion was made by Mayor Cerda and was seconded by Council Member Francis to send the Ordinance back to the Planning and Environmental Quality Commission and create two separate Ordinances. The motion passed by a vote of 5-0 (Yea: Cerda, Francis, Henderson, Tanaka, and Love).

15. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

No Items.

16. DEPARTMENTAL ITEMS - POLICE

No Items.

17. DEPARTMENTAL ITEMS - PUBLIC WORKS

17.A. RESOLUTION NO. 6725, Approving the Engineer's Report for the Gardena Consolidated Street Lighting Assessment District for fiscal year 2026-2027, Declaring its Intention to Levy and Collect Assessments Under the Gardena Consolidated Street Lighting District for Fiscal Year 2026-2027, and Setting a Time and Place for Hearing Protests in Relation Thereto (Public Hearing: May 12, 2026)

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. City Manager Osorio and Public Works Director Allan Rigg answered all questions.

A motion was made by Mayor Pro Tem Henderson and was seconded by Council Member Love to Adopt Resolution No. 6725. The motion passed 5-0 (Yea: Henderson, Love, Cerda, Tanaka and Francis).

17.B. RESOLUTION NO. 6724, Approving the Engineer's Report for the Gardena Artesia Boulevard Landscaping Assessment District for Fiscal Year 2026-2027, Declaring its Intention to Levy and Collect Assessments Under the Gardena Artesia Boulevard Landscaping Assessment District for Fiscal Year 2026-2027, and Appointing a Time and Place for a Public Hearing Thereon (Public Hearing: May 12, 2026)

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. Public Works Director Rigg answered all questions.

A motion was made by Council Member Love and was seconded by Council Member Francis to Adopt Resolution No. 6724. The motion passed 5-0 (Yea: Love, Francis, Cerda, Henderson and Tanaka).

17.C. RESOLUTION NO. 6733, Adopting Storm Drain Master Plan

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

A presentation was given by the Carollo Engineer Consultant.

Questions and comments were made by Council Members Love, Francis and Mayor Cerda. Public Works Director Rigg answered all questions.

A motion was made by Council Member Tanaka and was seconded by Council Member Francis to Adopt Resolution No. 6733. The motion passed 5-0 (Yea: Tanaka, Francis, Cerda, Henderson and Love).

18. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

No Items.

19. DEPARTMENTAL ITEMS - TRANSPORTATION

No Items.

20. COUNCIL ITEMS

No Items.

21. COUNCIL DIRECTIVES

Mayor Pro Tem Henderson

Subject: Provide a reminder for the GEBAC findings regarding the Gardena Blvd. Revitalization Funding

Purpose – Remind ourselves (website, social media, mailers to those business owners), the community, and businesses.

Reason – All are not aware of the process.

Benefit – Clarify any miscommunication.

Council Member Love seconded it.

Council Member Love

Subject: For staff to agendize the issue for Council to make the decision whether to direct staff to prepare a letter of support for Mama Rosa's Food Pantry.

Purpose – To give support to the largest food bank in the city.

Reason – This will give resources for much-needed support.

Benefit – Give more resources to our Gardena residents.

Council Member Francis seconded it.

Council Member Francis

Subject: To remove both censures that were put on Council Member Love; to bring back as an agendized item and have a discussion.

Purpose – This will restore her ability to do her job as a Council Member.

Reason – The censures were put in place over a year ago, it's time to lift them.

Benefit – Allow Council Member Love to pursue her position and responsibilities as a Council Member.

Council Member Love seconded it.

22. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio stated that he had nothing to report.

23. COUNCIL REMARKS

1) **COUNCIL MEMBER LOVE** – Since the last meeting, she attended the Easter Brunch Buffet at the Nakaoka Center, then she went over to Rowley Park for the Easter Egg Hunt. She wishes more of our residents would come out. She encourages everyone to be engaged.

2) **COUNCIL MEMBER FRANCIS** – Since the last meeting, she attended the Greater Los Angeles County Vector Control District Commission meeting; the Easter Egg Hunt at Rowley Park, and she thanked staff for an excellent job. She thanked Moe Shemirani for his 17 years of service on the Gardena Economic Business Advisory Commission, and she also thanked Sam Kang for being a part of the Gardena Beautification Commission. She gave special thanks to our volunteers for their service, commitment, and dedication.

3) **MAYOR PRO TEM HENDERSON** – Since the last meeting, he attended the Easter Brunch at Nakaoka Community Center; and the Basketball Awards Banquet at Rowley Park. He thanked the parents, the volunteer coaches, and all the staff. He also thanked the Department Heads and Managers for going above and beyond. He thanked the City Manager for allowing him to work through him so that the staff could work on some new ideas. He attended his Joint Policy meeting; and his ICA meeting. He did a lot of community visits and business visits. He announced a reminder that the election season is coming upon us. He stated what it means to sit up on this dais; that municipalities and governments don't run like a business; they are a social enterprise, and their job is to make sure we provide quality care and feeding to our community and make sure our constituents are safe and can happily pursue the pursuit of happiness; that's the role of government. He continued to say that the job on the dais is to make sure that we can take our community vision input from our community and work the levers of government through competent staff who have steady ears and are disciplined to make things work to make a better community; our job is to also to do our best to bring resources to the community to further positive existence; government has a higher calling to its constituents.

4) **MAYOR CERDA** – Since the last council meeting, she attended the Finance meeting; her Town Hall meeting; the Gardena Police Foundation Scholarship Awards; the Tri City CERT; and a retirement event for one of the residents, Carolina Klein. She also attended the Homeowners Association meeting at Rowley Park; and a Birthday drive by for a resident, Ms. Williams, who is Laverne Knight's sister-in-law, who turned 100 years old. Then immediately after that, she went to another resident who turned 90 years old. She attended the Baker to Vegas run, which was really exciting because she had the opportunity to be a part of it. On a sad note, at the event, there was a Deputy from the San Dimas Sheriff's Department, Deputy Levi Vargas, who had a medical emergency and passed away. He was 30 years old, and it was just a really hot day, and it was kind of a tough condition to run in, but she'd like to just add him to our agenda tonight under remembrances.

5) **COUNCIL MEMBER TANAKA** – Since the last meeting, he attended the City's Finance Committee meeting; the South Bay Council of Government's ("SBCCOG") General Assembly where the topic was the World Cup and the Olympics; he thanked Dana Pynn, Assistant Director of Transportation for being part of the panel; the Boy Scouts Troop 719, Eagle Scout Ceremony, Assembly Member Muratsuchi, Mayor of Torrance, George Chen, and Council Member of Torrance, John Kaji were there. They were all able to give them Certificates of Accomplishment to Jake Mato, Jake Yokoyama, Aston Nagahashi, Calvin Ikeda, and Norman Sasamori. He attended the Police Foundation Scholarship Awards; the SBCCOG's Legislative Briefing; and the West Basin Water monthly meeting. Lastly, he congratulated the participants in the Baker to

Vegas run. He ended his remarks by thanking the volunteers for always coming out to every event and being there for everything.

24. ANNOUNCEMENT(S)

1) Gardena Candidates Forum, Thursday, April 16, 2026 starting at 7:00 p.m. at the Nakaoka Community Center;

2) Candidates Forum for the Gardena Holly Park Homeowners Association, Thursday, April 30, 2026 starting at 7:00 p.m. at Rowley Park;

3) Earth Day Clean Up, Saturday, April 18, 2026 from 8:00 a.m. to 11:00 a.m. at the Willows Wetland Preserve;

4) Compost Giveaway, Saturday, April 18, 2026 from 8:00 a.m. to 12:00 p.m. at Rowley Park;

5) Spring Community Yard Sale, Saturday, April 25, 2026 from 7:00 a.m. to 1:00 p.m. at Mas Fukai Park;

6) Public Safety Day 2026, Saturday, April 25, 2026 from 10:00 a.m. to 1:00 p.m. at the City Hall Complex;

7) DEA National Drug Takeback Day, Saturday, April 25, 2026 from 10:00 a.m. to 2:00 p.m. at the Gardena Police Department; and

8) 40th Annual Cinco De Mayo Parade & Festival, Saturday, May 2, 2026 starting at 10:00 a.m. on Gardena Blvd.

25. REMEMBERANCES

Mr. Norman McDade, 87 years old, retiree of the Public Works Department; and

Levi Vargas, 30 years old, the San Dimas Deputy Sheriff, who passed during the Baker to Vegas relay race.

26. ADJOURNMENT

At 10:17 p.m. Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, April 28, 2026.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

_____
Tasha Cerda, Mayor

By:_____
Becky Romero, Deputy City Clerk

CITY of GARDENA

Report No. P-2026-7

TO: THE HONORABLE MAYOR AND CITY COUNCIL

SUBJECT: PERSONNEL REPORT

1. Request City Council approval to revise the City's Classification and Compensation Plan to reflect contractual increases previously approved through Memorandums of Understanding, *Attachment #1:*

    a. Gardena Police Officers Association (GPOA)
        i. Police Officer: 5.07% increase
        ii. Police Sergeant: 5.28% increase
        iii. Police Officer: Increase EIB Intermediate & Advance $6.45/month
        iv. Police Sergeant: Increase EIB Intermediate & Advance $170.95/month
        v. Police Officer: Increase Specialist Pay $29.92/month

2. Request City Council approval to revise the City's Classification and Compensation Plan *(Attachment #2*) to add new classification, Assistant City Clerk (*Job Description attached; Attachment #3)*, to Schedule 122 ($8,516 - $10,869/month). The position will be located in the Elected & City Manager's Offices.

3. Request City Council approval to revise the City's Classification and Compensation Plan (Attachment #2) to add new classification, Transit Mechanic I to Schedule 43 ($5,024 - $6,412/month).

    The position is being developed, to create a Mechanic series that will include:
    a. Transit Mechanic I; Schedule 43 ($5,024 - $6,412/month); *Job Description attached, Attachment #4;*
    b. Transit Mechanic II; Schedule 47 ($5,546 - $7,078/month); *Job Description attached, Attachment #5;*
    c. Lead Equipment Mechanic; Schedule 51 ($6,122 - $7,812/month); *Job Description attached, Attachment #6*

    The position will be located in the Transportation Department.

4. Report the Reclassification of ***AUDRA LOWE*** to the position of Public Information Officer Schedule 125 ($9,171 – $11,706/month), with the Elected and City Manager's Office, effective March 31, 2026.

5. Report the Service Retirement of ***REFUGIO JOSE GONZALEZ***, Street Traffic Painter with the Public Works Department, effective April 13, 2026. Mr. Gonzalez provided the City with 24 years of service.

6. Report the Separation of the following employees:
    a. ***ROBERT LEAYCRAFT,*** Bus Operator with the Transportation Department, effective April 20, 2026. Mr. Leaycraft provided 3 months of service to the City.

b. ***ANTONIETA PRADO,*** Senior Account Clerk with the Administrative Services Department, effective April 24, 2026. Ms. Prado provided 2.8 years of service to the City.
c. ***LESLIE BOTELLO,*** Police Service Officer with the Police Department, effective April 26, 2026. Ms. Botello provided 2.9 years of service to the City.

7. Report the Recruitment for the Open/Competitive position of Lifeguard (Recreation and Human Services Department). This is a continuous recruitment.

8. Report the Recruitment for the Open/Competitive position of Lifeguard/Instructor (Recreation and Human Services Department). This is a continuous recruitment.

9. Report the Recruitment for the Open/Competitive position of Police Officer/Lateral (Police Department). This is a continuous recruitment.

10. Report the Recruitment for the Open/Competitive position of Police Service Officer (Police Department). This recruitment is scheduled to close May 11, 2026.

11. Report the Recruitment for the Open/Competitive position of Right-of-Way Maintenance Worker (Public Works Department). This recruitment is scheduled to close May 6, 2026.

CITY OF GARDENA
CLASSIFICATION AND COMPENSATION PLAN
Effective July 6, 2025, Adopted April 28, 2026

Schedule 200, 201, 203 - Increase per Employment Contract/Salary Survey; Effective July 6, 2025

4 Lifeguard Trainee

	1
HOURLY	16.5000

5 Recreation Instructor

HOURLY RANGE	20.00 - 35.00

6 Clerical Aide I
6 Police Aide

	4	*6*
STEP		
ANNUAL	32,400.00	35,724.00
MONTHLY	2,700.00	2,977.00
BI-WEEKLY	1,246.15	1,374.00
HOURLY	15.5769	17.1750

7 Peer Advocate Counselor II
7 Storeroom Aide

	6
STEP	
ANNUAL	34,908.00
MONTHLY	2,909.00
BI-WEEKLY	1,342.62
HOURLY	16.7827

8 Community Aide I

	5	*6*
STEP		
ANNUAL	34,068.00	35,772.00
MONTHLY	2,839.00	2,981.00
BI-WEEKLY	1,310.31	1,375.85
HOURLY	16.3788	17.1981

13

	5	*6*
STEP		
ANNUAL	34,956.00	36,708.00
MONTHLY	2,913.00	3,059.00
BI-WEEKLY	1,344.46	1,411.85
HOURLY	16.8058	17.6481

14 Pool Cashier

	4	*5*	*6*
STEP			
ANNUAL	34,116.00	35,820.00	37,608.00
MONTHLY	2,843.00	2,985.00	3,134.00
BI-WEEKLY	1,312.15	1,377.69	1,446.46
HOURLY	16.4019	17.2212	18.0808

15

STEP	[redacted]	*4*	*5*	*6*
ANNUAL		34,980.00	36,732.00	38,568.00
MONTHLY		2,915.00	3,061.00	3,214.00
BI-WEEKLY		1,345.38	1,412.77	1,483.38
HOURLY		16.8173	17.6596	18.5423

16

STEP	[redacted]	*3*	*4*	*5*	*6*
ANNUAL		34,152.00	35,856.00	37,644.00	39,528.00
MONTHLY		2,846.00	2,988.00	3,137.00	3,294.00
BI-WEEKLY		1,313.54	1,379.08	1,447.85	1,520.31
HOURLY		16.4192	17.2385	18.0981	19.0038

17 Clerk Typist

STEP	[redacted]	*3*	*4*	*5*	*6*
ANNUAL		35,004.00	36,756.00	38,592.00	40,524.00
MONTHLY		2,917.00	3,063.00	3,216.00	3,377.00
BI-WEEKLY		1,346.31	1,413.69	1,484.31	1,558.62
HOURLY		16.8288	17.6712	18.5538	19.4827

18

STEP	[redacted]	*2*	*3*	*4*	*5*	*6*
ANNUAL		34,176.00	35,880.00	37,680.00	39,564.00	41,544.00
MONTHLY		2,848.00	2,990.00	3,140.00	3,297.00	3,462.00
BI-WEEKLY		1,314.46	1,380.00	1,449.23	1,521.69	1,597.85
HOURLY		16.4308	17.2500	18.1154	19.0212	19.9731

19

STEP	[redacted]	*2*	*3*	*4*	*5*	*6*
ANNUAL		35,016.00	36,768.00	38,604.00	40,536.00	42,564.00
MONTHLY		2,918.00	3,064.00	3,217.00	3,378.00	3,547.00
BI-WEEKLY		1,346.77	1,414.15	1,484.77	1,559.08	1,637.08
HOURLY		16.8346	17.6769	18.5596	19.4885	20.4635

20

STEP	[redacted]	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL		34,188.00	35,892.00	37,692.00	39,576.00	41,556.00	43,632.00
MONTHLY		2,849.00	2,991.00	3,141.00	3,298.00	3,463.00	3,636.00
BI-WEEKLY		1,314.92	1,380.46	1,449.69	1,522.15	1,598.31	1,678.15
HOURLY		16.4365	17.2558	18.1212	19.0269	19.9788	20.9769

21 Police Cadet

STEP	[redacted]	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL		35,028.00	36,780.00	38,616.00	40,548.00	42,576.00	44,700.00
MONTHLY		2,919.00	3,065.00	3,218.00	3,379.00	3,548.00	3,725.00
BI-WEEKLY		1,347.23	1,414.62	1,485.23	1,559.54	1,637.54	1,719.23
HOURLY		16.8404	17.6827	18.5654	19.4942	20.4692	21.4904

22 FCC Program Assistant I
22 Geriatric Aide
22 Human Services Aide
22 Recreation Leader I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	35,904.00	37,704.00	39,588.00	41,568.00	43,644.00	45,828.00
MONTHLY	2,992.00	3,142.00	3,299.00	3,464.00	3,637.00	3,819.00
BI-WEEKLY	1,380.92	1,450.15	1,522.62	1,598.77	1,678.62	1,762.62
HOURLY	17.2615	18.1269	19.0327	19.9846	20.9827	22.0327

23 Community Aide II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	36,804.00	38,640.00	40,572.00	42,600.00	44,736.00	46,968.00
MONTHLY	3,067.00	3,220.00	3,381.00	3,550.00	3,728.00	3,914.00
BI-WEEKLY	1,415.54	1,486.15	1,560.46	1,638.46	1,720.62	1,806.46
HOURLY	17.6942	18.5769	19.5058	20.4808	21.5077	22.5808

24

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	37,728.00	39,612.00	41,592.00	43,668.00	45,852.00	48,144.00
MONTHLY	3,144.00	3,301.00	3,466.00	3,639.00	3,821.00	4,012.00
BI-WEEKLY	1,451.08	1,523.54	1,599.69	1,679.54	1,763.54	1,851.69
HOURLY	18.1385	19.0442	19.9962	20.9942	22.0442	23.1462

25

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	38,676.00	40,608.00	42,636.00	44,772.00	47,016.00	49,368.00
MONTHLY	3,223.00	3,384.00	3,553.00	3,731.00	3,918.00	4,114.00
BI-WEEKLY	1,487.54	1,561.85	1,639.85	1,722.00	1,808.31	1,898.77
HOURLY	18.5942	19.5231	20.4981	21.5250	22.6038	23.7346

26 Pool Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	39,636.00	41,616.00	43,692.00	45,876.00	48,168.00	50,580.00
MONTHLY	3,303.00	3,468.00	3,641.00	3,823.00	4,014.00	4,215.00
BI-WEEKLY	1,524.46	1,600.62	1,680.46	1,764.46	1,852.62	1,945.38
HOURLY	19.0558	20.0077	21.0058	22.0558	23.1577	24.3173

27 Lifeguard

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	40,620.00	42,648.00	44,784.00	47,028.00	49,380.00	51,852.00
MONTHLY	3,385.00	3,554.00	3,732.00	3,919.00	4,115.00	4,321.00
BI-WEEKLY	1,562.31	1,640.31	1,722.46	1,808.77	1,899.23	1,994.31
HOURLY	19.5288	20.5038	21.5308	22.6096	23.7404	24.9288

28 Meal Services Coordinator
28 Police Assistant
28 Recreation Leader II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	41,628.00	43,704.00	45,888.00	48,180.00	50,592.00	53,124.00
MONTHLY	3,469.00	3,642.00	3,824.00	4,015.00	4,216.00	4,427.00
BI-WEEKLY	1,601.08	1,680.92	1,764.92	1,853.08	1,945.85	2,043.23
HOURLY	20.0135	21.0115	22.0615	23.1635	24.3231	25.5404

29 Account Clerk
29 Customer Service Clerk I
29 Printing & Technology Intern
29 Recreation Therapist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	42,672.00	44,808.00	47,052.00	49,404.00	51,876.00	54,468.00
MONTHLY	3,556.00	3,734.00	3,921.00	4,117.00	4,323.00	4,539.00
BI-WEEKLY	1,641.23	1,723.38	1,809.69	1,900.15	1,995.23	2,094.92
HOURLY	20.5154	21.5423	22.6212	23.7519	24.9404	26.1865

30 Certified Nursing Assistant
30 Custodian I
30 FCC Education Assistant II
30 FCC Program Assistant II
30 Lifeguard/Swim Instuctor
30 Office Specialist

	1	*2*	*3*	*4*	*5*	*6*
ANNUAL	43,728.00	45,912.00	48,204.00	50,616.00	53,148.00	55,800.00
MONTHLY	3,644.00	3,826.00	4,017.00	4,218.00	4,429.00	4,650.00
BI-WEEKLY	1,681.85	1,765.85	1,854.00	1,946.77	2,044.15	2,146.15
HOURLY	21.0231	22.0731	23.1750	24.3346	25.5519	26.8269

31 On-Demand (Micro/Paratransit) Operator
31 Paratransit Driver

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	44,832.00	47,076.00	49,428.00	51,900.00	54,492.00	57,216.00
MONTHLY	3,736.00	3,923.00	4,119.00	4,325.00	4,541.00	4,768.00
BI-WEEKLY	1,724.31	1,810.62	1,901.08	1,996.15	2,095.85	2,200.62
HOURLY	21.5538	22.6327	23.7635	24.9519	26.1981	27.5077

32 Home Improvement Maintenance Helper
32 Right-of-Way Maintenance Worker

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	45,948.00	48,240.00	50,652.00	53,184.00	55,848.00	58,644.00
MONTHLY	3,829.00	4,020.00	4,221.00	4,432.00	4,654.00	4,887.00
BI-WEEKLY	1,767.23	1,855.38	1,948.15	2,045.54	2,148.00	2,255.54
HOURLY	22.0904	23.1923	24.3519	25.5692	26.8500	28.1942

33 Customer Service Clerk II
33 Equipment Utility Worker I
33 Public Safety Officer
33 Relief Bus Operator Trainee

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	47,100.00	49,452.00	51,924.00	54,516.00	57,240.00	60,108.00
MONTHLY	3,925.00	4,121.00	4,327.00	4,543.00	4,770.00	5,009.00
BI-WEEKLY	1,811.54	1,902.00	1,997.08	2,096.77	2,201.54	2,311.85
HOURLY	22.6442	23.7750	24.9635	26.2096	27.5192	28.8981

34 Custodian II
34 Graffiti Technician
34 On-Demand Transit Dispatcher
34 Paratransit Dispatcher
34 Park Maintenance Worker I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	48,276.00	50,688.00	53,220.00	55,884.00	58,680.00	61,620.00
MONTHLY	4,023.00	4,224.00	4,435.00	4,657.00	4,890.00	5,135.00
BI-WEEKLY	1,856.77	1,949.54	2,046.92	2,149.38	2,256.92	2,370.00
HOURLY	23.2096	24.3692	25.5865	26.8673	28.2115	29.6250

35 Community Aide III
35 Help Desk Technician
35 Street Maintenance Worker

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	49,488.00	51,960.00	54,564.00	57,288.00	60,156.00	63,168.00
MONTHLY	4,124.00	4,330.00	4,547.00	4,774.00	5,013.00	5,264.00
BI-WEEKLY	1,903.38	1,998.46	2,098.62	2,203.38	2,313.69	2,429.54
HOURLY	23.7923	24.9808	26.2327	27.5423	28.9212	30.3692

36 Court Liaison
36 Intermediate Clerk Typist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	50,724.00	53,256.00	55,920.00	58,716.00	61,656.00	64,740.00
MONTHLY	4,227.00	4,438.00	4,660.00	4,893.00	5,138.00	5,395.00
BI-WEEKLY	1,950.92	2,048.31	2,150.77	2,258.31	2,371.38	2,490.00
HOURLY	24.3865	25.6038	26.8846	28.2288	29.6423	31.1250

37 Nutrition Services Coordinator
37 Relief Bus Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	51,996.00	54,600.00	57,336.00	60,204.00	63,216.00	66,372.00
MONTHLY	4,333.00	4,550.00	4,778.00	5,017.00	5,268.00	5,531.00
BI-WEEKLY	1,999.85	2,100.00	2,205.23	2,315.54	2,431.38	2,552.77
HOURLY	24.9981	26.2500	27.5654	28.9442	30.3923	31.9096

38 Activity Coordinator
38 Equipment Utility Worker II
38 Homeless Coordinator
38 Police Records Technician I
38 Police Service Technician
38 Purchasing Clerk
38 Senior Account Clerk
38 Senior Clerk Typist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	53,292.00	55,956.00	58,752.00	61,692.00	64,776.00	68,016.00
MONTHLY	4,441.00	4,663.00	4,896.00	5,141.00	5,398.00	5,668.00
BI-WEEKLY	2,049.69	2,152.15	2,259.69	2,372.77	2,491.38	2,616.00
HOURLY	25.6212	26.9019	28.2462	29.6596	31.1423	32.7000

39 Apprentice Mechanic
39 Home Improvement Lead Person
39 Park Maintenance Worker II
39 Records Management Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	54,624.00	57,360.00	60,228.00	63,240.00	66,408.00	69,732.00
MONTHLY	4,552.00	4,780.00	5,019.00	5,270.00	5,534.00	5,811.00
BI-WEEKLY	2,100.92	2,206.15	2,316.46	2,432.31	2,554.15	2,682.00
HOURLY	26.2615	27.5769	28.9558	30.4038	31.9269	33.5250

40 Engineering Aide
40 FCC Education Assistant III
40 FCC Program Assistant III
40 Public Works Coordinator
40 Sr. Transit Utility Specialist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	55,980.00	58,776.00	61,716.00	64,800.00	68,040.00	71,448.00
MONTHLY	4,665.00	4,898.00	5,143.00	5,400.00	5,670.00	5,954.00
BI-WEEKLY	2,153.08	2,260.62	2,373.69	2,492.31	2,616.92	2,748.00
HOURLY	26.9135	28.2577	29.6712	31.1538	32.7115	34.3500

41 Deputy City Clerk I
41 Permit/Licensing Technician I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	57,384.00	60,252.00	63,264.00	66,432.00	69,756.00	73,248.00
MONTHLY	4,782.00	5,021.00	5,272.00	5,536.00	5,813.00	6,104.00
BI-WEEKLY	2,207.08	2,317.38	2,433.23	2,555.08	2,682.92	2,817.23
HOURLY	27.5885	28.9673	30.4154	31.9385	33.5365	35.2154

42 Community Center Coordinator
42 Community Services Officer
42 Human Services Coordinator
42 Police Records Technician II
42 Police Service Officer
42 Recreation Coordinator
42 Secretary
42 Social Services Coordinator
42 Tree Trimmer I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	58,824.00	61,764.00	64,848.00	68,088.00	71,496.00	75,072.00
MONTHLY	4,902.00	5,147.00	5,404.00	5,674.00	5,958.00	6,256.00
BI-WEEKLY	2,262.46	2,375.54	2,494.15	2,618.77	2,749.85	2,887.38
HOURLY	28.2808	29.6942	31.1769	32.7346	34.3731	36.0923

43 Administrative Aide
43 Building Maintenance Worker
43 Cement Finisher
43 Human Resources / Department Coordinator
43 Payroll / Personnel Technician
43 Senior Citizens Social Services Coordinator
43 Transit Maintenance Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	60,288.00	63,300.00	66,468.00	69,792.00	73,284.00	76,944.00
MONTHLY	5,024.00	5,275.00	5,539.00	5,816.00	6,107.00	6,412.00
BI-WEEKLY	2,318.77	2,434.62	2,556.46	2,684.31	2,818.62	2,959.38
HOURLY	28.9846	30.4327	31.9558	33.5538	35.2327	36.9923

44 Administrative Secretary
44 Building Aide
44 Building/Planning Technician
44 Permit/Licensing Technician II
44 Sewer Maintenance Worker
44 Tree Trimmer II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	61,800.00	64,896.00	68,136.00	71,544.00	75,120.00	78,876.00
MONTHLY	5,150.00	5,408.00	5,678.00	5,962.00	6,260.00	6,573.00
BI-WEEKLY	2,376.92	2,496.00	2,620.62	2,751.69	2,889.23	3,033.69
HOURLY	29.7115	31.2000	32.7577	34.3962	36.1154	37.9212

45 Street Sweeper Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	63,348.00	66,516.00	69,840.00	73,332.00	77,004.00	80,856.00
MONTHLY	5,279.00	5,543.00	5,820.00	6,111.00	6,417.00	6,738.00
BI-WEEKLY	2,436.46	2,558.31	2,686.15	2,820.46	2,961.69	3,109.85
HOURLY	30.4558	31.9788	33.5769	35.2558	37.0212	38.8731

46 Heavy Equipment Operator
46 Street Traffic Painter

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	64,932.00	68,184.00	71,592.00	75,168.00	78,924.00	82,872.00
MONTHLY	5,411.00	5,682.00	5,966.00	6,264.00	6,577.00	6,906.00
BI-WEEKLY	2,497.38	2,622.46	2,753.54	2,891.08	3,035.54	3,187.38
HOURLY	31.2173	32.7808	34.4192	36.1385	37.9442	39.8423

47 Equipment Mechanic
47 Graphics Technician
47 Maintenance Painter
47 Senior Building Maintenance Worker
47 Transit Mechanic
47 Transit Parts/Storeroom Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	66,552.00	69,876.00	73,368.00	77,040.00	80,892.00	84,936.00
MONTHLY	5,546.00	5,823.00	6,114.00	6,420.00	6,741.00	7,078.00
BI-WEEKLY	2,559.69	2,687.54	2,821.85	2,963.08	3,111.23	3,266.77
HOURLY	31.9962	33.5942	35.2731	37.0385	38.8904	40.8346

48 Custodian-Lead
48 Financial Services Technician
48 Human Resources Technician
48 Junior Accountant
48 Property and Evidence Technician

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	68,220.00	71,628.00	75,204.00	78,960.00	82,908.00	87,048.00
MONTHLY	5,685.00	5,969.00	6,267.00	6,580.00	6,909.00	7,254.00
BI-WEEKLY	2,623.85	2,754.92	2,892.46	3,036.92	3,188.77	3,348.00
HOURLY	32.7981	34.4365	36.1558	37.9615	39.8596	41.8500

49 Administrative Analyst I
49 Community Services Counselor
49 Program Coordinator
49 Recreation Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	69,924.00	73,416.00	77,088.00	80,940.00	84,984.00	89,232.00
MONTHLY	5,827.00	6,118.00	6,424.00	6,745.00	7,082.00	7,436.00
BI-WEEKLY	2,689.38	2,823.69	2,964.92	3,113.08	3,268.62	3,432.00
HOURLY	33.6173	35.2962	37.0615	38.9135	40.8577	42.9000

50 Case Management Supervisor/Instructor
50 Transit Dispatcher/Operations Assistant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	71,676.00	75,264.00	79,032.00	82,980.00	87,132.00	91,488.00
MONTHLY	5,973.00	6,272.00	6,586.00	6,915.00	7,261.00	7,624.00
BI-WEEKLY	2,756.77	2,894.77	3,039.69	3,191.54	3,351.23	3,518.77
HOURLY	34.4596	36.1846	37.9962	39.8942	41.8904	43.9846

51 Electrical/Signal Technician I
51 Emergency Preparedness Coordinator
51 Engineering Technician
51 Executive Assistant to Chief of Police
51 General Building Inspector
51 Information Technology Coordinator
51 Lead Equipment Mechanic
51 Lead Mechanic
51 Planning Assistant
51 Warehouse and Custodial Lead

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	73,464.00	77,136.00	80,988.00	85,032.00	89,280.00	93,744.00
MONTHLY	6,122.00	6,428.00	6,749.00	7,086.00	7,440.00	7,812.00
BI-WEEKLY	2,825.54	2,966.77	3,114.92	3,270.46	3,433.85	3,605.54
HOURLY	35.3192	37.0846	38.9365	40.8808	42.9231	45.0692

52 Payroll Specialist
52 Purchasing Specialist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	75,300.00	79,068.00	83,016.00	87,168.00	91,524.00	96,096.00
MONTHLY	6,275.00	6,589.00	6,918.00	7,264.00	7,627.00	8,008.00
BI-WEEKLY	2,896.15	3,041.08	3,192.92	3,352.62	3,520.15	3,696.00
HOURLY	36.2019	38.0135	39.9115	41.9077	44.0019	46.2000

53 Code Enforcement Officer
53 FCC Education Coordinator
53 Park Maintenance Lead
53 Public Works Inspector
53 Public Works Lead
53 Transit Operations Training Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	77,184.00	81,048.00	85,104.00	89,364.00	93,828.00	98,520.00
MONTHLY	6,432.00	6,754.00	7,092.00	7,447.00	7,819.00	8,210.00
BI-WEEKLY	2,968.62	3,117.23	3,273.23	3,437.08	3,608.77	3,789.23
HOURLY	37.1077	38.9654	40.9154	42.9635	45.1096	47.3654

54 Administrative Analyst II
54 Building Maintenance Lead
54 Forensic Technician
54 Transit Marketing Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	79,128.00	83,088.00	87,240.00	91,608.00	96,192.00	101,004.00
MONTHLY	6,594.00	6,924.00	7,270.00	7,634.00	8,016.00	8,417.00
BI-WEEKLY	3,043.38	3,195.69	3,355.38	3,523.38	3,699.69	3,884.77
HOURLY	38.0423	39.9462	41.9423	44.0423	46.2462	48.5596

55 Crime Analyst
55 Electrical/Signal Technician II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	81,108.00	85,164.00	89,424.00	93,900.00	98,592.00	103,524.00
MONTHLY	6,759.00	7,097.00	7,452.00	7,825.00	8,216.00	8,627.00
BI-WEEKLY	3,119.54	3,275.54	3,439.38	3,611.54	3,792.00	3,981.69
HOURLY	38.9942	40.9442	42.9923	45.1442	47.4000	49.7712

56 Administrative Coordinator
56 Assistant Engineer
56 FCC Program Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	83,124.00	87,276.00	91,644.00	96,228.00	101,040.00	106,092.00
MONTHLY	6,927.00	7,273.00	7,637.00	8,019.00	8,420.00	8,841.00
BI-WEEKLY	3,197.08	3,356.77	3,524.77	3,701.08	3,886.15	4,080.46
HOURLY	39.9635	41.9596	44.0596	46.2635	48.5769	51.0058

57 Communications Liaison Officer
57 Senior Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	85,212.00	89,472.00	93,948.00	98,640.00	103,572.00	108,756.00
MONTHLY	7,101.00	7,456.00	7,829.00	8,220.00	8,631.00	9,063.00
BI-WEEKLY	3,277.38	3,441.23	3,613.38	3,793.85	3,983.54	4,182.92
HOURLY	40.9673	43.0154	45.1673	47.4231	49.7942	52.2865

58 Associate Planner
58 Code Enforcement Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	87,348.00	91,716.00	96,300.00	101,112.00	106,164.00	111,468.00
MONTHLY	7,279.00	7,643.00	8,025.00	8,426.00	8,847.00	9,289.00
BI-WEEKLY	3,359.54	3,527.54	3,703.85	3,888.92	4,083.23	4,287.23
HOURLY	41.9942	44.0942	46.2981	48.6115	51.0404	53.5904

59 Administrative Support Services Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	89,532.00	94,008.00	98,712.00	103,644.00	108,828.00	114,264.00
MONTHLY	7,461.00	7,834.00	8,226.00	8,637.00	9,069.00	9,522.00
BI-WEEKLY	3,443.54	3,615.69	3,796.62	3,986.31	4,185.69	4,394.77
HOURLY	43.0442	45.1962	47.4577	49.8288	52.3212	54.9346

60

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	91,764.00	96,348.00	101,160.00	106,224.00	111,540.00	117,120.00
MONTHLY	7,647.00	8,029.00	8,430.00	8,852.00	9,295.00	9,760.00
BI-WEEKLY	3,529.38	3,705.69	3,890.77	4,085.54	4,290.00	4,504.62
HOURLY	44.1173	46.3212	48.6346	51.0692	53.6250	56.3077

61 Administrative Analyst III
61 Associate Engineer
61 Information Technology Systems Analyst - Transit
61 Transit Planning and Scheduling Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	94,056.00	98,760.00	103,704.00	108,888.00	114,336.00	120,048.00
MONTHLY	7,838.00	8,230.00	8,642.00	9,074.00	9,528.00	10,004.00
BI-WEEKLY	3,617.54	3,798.46	3,988.62	4,188.00	4,397.54	4,617.23
HOURLY	45.2192	47.4808	49.8577	52.3500	54.9692	57.7154

62 Information Technology Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	96,408.00	101,232.00	106,296.00	111,612.00	117,192.00	123,048.00
MONTHLY	8,034.00	8,436.00	8,858.00	9,301.00	9,766.00	10,254.00
BI-WEEKLY	3,708.00	3,893.54	4,088.31	4,292.77	4,507.38	4,732.62
HOURLY	46.3500	48.6692	51.1038	53.6596	56.3423	59.1577

63

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	98,820.00	103,764.00	108,948.00	114,396.00	120,120.00	126,132.00
MONTHLY	8,235.00	8,647.00	9,079.00	9,533.00	10,010.00	10,511.00
BI-WEEKLY	3,800.77	3,990.92	4,190.31	4,399.85	4,620.00	4,851.23
HOURLY	47.5096	49.8865	52.3788	54.9981	57.7500	60.6404

64

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	101,292.00	106,356.00	111,672.00	117,252.00	123,120.00	129,276.00
MONTHLY	8,441.00	8,863.00	9,306.00	9,771.00	10,260.00	10,773.00
BI-WEEKLY	3,895.85	4,090.62	4,295.08	4,509.69	4,735.38	4,972.15
HOURLY	48.6981	51.1327	53.6885	56.3712	59.1923	62.1519

65

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	103,824.00	109,020.00	114,468.00	120,192.00	126,204.00	132,516.00
MONTHLY	8,652.00	9,085.00	9,539.00	10,016.00	10,517.00	11,043.00
BI-WEEKLY	3,993.23	4,193.08	4,402.62	4,622.77	4,854.00	5,096.77
HOURLY	49.9154	52.4135	55.0327	57.7846	60.6750	63.7096

66 Civil Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	106,416.00	111,732.00	117,324.00	123,192.00	129,348.00	135,816.00
MONTHLY	8,868.00	9,311.00	9,777.00	10,266.00	10,779.00	11,318.00
BI-WEEKLY	4,092.92	4,297.38	4,512.46	4,738.15	4,974.92	5,223.69
HOURLY	51.1615	53.7173	56.4058	59.2269	62.1865	65.2962

67

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	109,080.00	114,540.00	120,264.00	126,276.00	132,588.00	139,212.00
MONTHLY	9,090.00	9,545.00	10,022.00	10,523.00	11,049.00	11,601.00
BI-WEEKLY	4,195.38	4,405.38	4,625.54	4,856.77	5,099.54	5,354.31
HOURLY	52.4423	55.0673	57.8192	60.7096	63.7442	66.9288

90 Bus Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	59,424.00	62,400.00	65,520.00	68,796.00	72,240.00	75,852.00
MONTHLY	4,952.00	5,200.00	5,460.00	5,733.00	6,020.00	6,321.00
BI-WEEKLY	2,285.54	2400.00	2520.00	2,646.00	2,778.46	2,917.38
HOURLY	28.5692	30.0000	31.5000	33.0750	34.7308	36.4673
Specialty - 5% Monthly	247.60	260.00	273.00	286.65	301.00	316.05

104

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	65,508.00	68,784.00	72,228.00	75,840.00	79,632.00	83,616.00
MONTHLY	5,459.00	5,732.00	6,019.00	6,320.00	6,636.00	6,968.00
BI-WEEKLY	2,519.54	2,645.54	2,778.00	2,916.92	3,062.77	3,216.00
HOURLY	31.4942	33.0692	34.7250	36.4615	38.2846	40.2000
Monthly						
Lgy Bonus 10	136.48	143.30	150.48	158.00	165.90	174.20
Lgy Bonus 20	272.95	286.60	300.95	316.00	331.80	348.40
Lgy Bonus 25	409.43	429.90	451.43	474.00	497.70	522.60

105

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	67,140.00	70,500.00	74,028.00	77,724.00	81,612.00	85,692.00
MONTHLY	5,595.00	5,875.00	6,169.00	6,477.00	6,801.00	7,141.00
BI-WEEKLY	2,582.31	2711.54	2847.23	2989.38	3138.92	3295.85
HOURLY	32.2788	33.8942	35.5904	37.3673	39.2365	41.1981
Monthly						
Lgy Bonus 10	139.88	146.88	154.23	161.93	170.03	178.53
Lgy Bonus 20	279.75	293.75	308.45	323.85	340.05	357.05
Lgy Bonus 25	419.63	440.63	462.68	485.78	510.08	535.58

106

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	68,820.00	72,264.00	75,876.00	79,668.00	83,652.00	87,840.00
MONTHLY	5,735.00	6,022.00	6,323.00	6,639.00	6,971.00	7,320.00
BI-WEEKLY	2,646.92	2,779.38	2,918.31	3,064.15	3,217.38	3,378.46
HOURLY	33.0865	34.7423	36.4788	38.3019	40.2173	42.2308
Monthly						
Lgy Bonus 10	143.38	150.55	158.08	165.98	174.28	183.00
Lgy Bonus 20	286.75	301.10	316.15	331.95	348.55	366.00
Lgy Bonus 25	430.13	451.65	474.23	497.93	522.83	549.00

107

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	70,548.00	74,076.00	77,784.00	81,672.00	85,752.00	90,036.00
MONTHLY	5,879.00	6,173.00	6,482.00	6,806.00	7,146.00	7,503.00
BI-WEEKLY	2,713.38	2,849.08	2,991.69	3,141.23	3,298.15	3,462.92
HOURLY	33.9173	35.6135	37.3962	39.2654	41.2269	43.2865
Monthly						
Lgy Bonus 10	146.98	154.33	162.05	170.15	178.65	187.58
Lgy Bonus 20	293.95	308.65	324.10	340.30	357.30	375.15
Lgy Bonus 25	440.93	462.98	486.15	510.45	535.95	562.73

108 Economic Development Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	72,312.00	75,924.00	79,716.00	83,700.00	87,888.00	92,280.00
MONTHLY	6,026.00	6,327.00	6,643.00	6,975.00	7,324.00	7,690.00
BI-WEEKLY	2,781.23	2,920.15	3,066.00	3,219.23	3,380.31	3,549.23
HOURLY	34.7654	36.5019	38.3250	40.2404	42.2538	44.3654
Monthly						
Lgy Bonus 10	150.65	158.18	166.08	174.38	183.10	192.25
Lgy Bonus 20	301.30	316.35	332.15	348.75	366.20	384.50
Lgy Bonus 25	451.95	474.53	498.23	523.13	549.30	576.75

109

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	74,124.00	77,832.00	81,720.00	85,812.00	90,108.00	94,608.00
MONTHLY	6,177.00	6,486.00	6,810.00	7,151.00	7,509.00	7,884.00
BI-WEEKLY	2,850.92	2,993.54	3,143.08	3,300.46	3,465.69	3,638.77
HOURLY	35.6365	37.4192	39.2885	41.2558	43.3212	45.4846
Monthly						
Lgy Bonus 10	154.43	162.15	170.25	178.78	187.73	197.10
Lgy Bonus 20	308.85	324.30	340.50	357.55	375.45	394.20
Lgy Bonus 25	463.28	486.45	510.75	536.33	563.18	591.30

110

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	75,960.00	79,764.00	83,748.00	87,936.00	92,328.00	96,948.00
MONTHLY	6,330.00	6,647.00	6,979.00	7,328.00	7,694.00	8,079.00
BI-WEEKLY	2,921.54	3,067.85	3,221.08	3,382.15	3,551.08	3,728.77
HOURLY	36.5192	38.3481	40.2635	42.2769	44.3885	46.6096
Monthly						
Lgy Bonus 10	158.25	166.18	174.48	183.20	192.35	201.98
Lgy Bonus 20	316.50	332.35	348.95	366.40	384.70	403.95
Lgy Bonus 25	474.75	498.53	523.43	549.60	577.05	605.93

111

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	77,868.00	81,756.00	85,848.00	90,144.00	94,656.00	99,384.00
MONTHLY	6,489.00	6,813.00	7,154.00	7,512.00	7,888.00	8,282.00
BI-WEEKLY	2,994.92	3,144.46	3,301.85	3,467.08	3,640.62	3,822.46
HOURLY	37.4365	39.3058	41.2731	43.3385	45.5077	47.7808
Monthly						
Lgy Bonus 10	162.23	170.33	178.85	187.80	197.20	207.05
Lgy Bonus 20	324.45	340.65	357.70	375.60	394.40	414.10
Lgy Bonus 25	486.68	510.98	536.55	563.40	591.60	621.15

112

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	79,836.00	83,832.00	88,020.00	92,424.00	97,044.00	101,892.00
MONTHLY	6,653.00	6,986.00	7,335.00	7,702.00	8,087.00	8,491.00
BI-WEEKLY	3,070.62	3,224.31	3,385.38	3,554.77	3,732.46	3,918.92
HOURLY	38.3827	40.3038	42.3173	44.4346	46.6558	48.9865
Monthly						
Lgy Bonus 10	166.33	174.65	183.38	192.55	202.18	212.28
Lgy Bonus 20	332.65	349.30	366.75	385.10	404.35	424.55
Lgy Bonus 25	498.98	523.95	550.13	577.65	606.53	636.83

113

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	81,840.00	85,932.00	90,228.00	94,740.00	99,480.00	104,460.00
MONTHLY	6,820.00	7,161.00	7,519.00	7,895.00	8,290.00	8,705.00
BI-WEEKLY	3,147.69	3,305.08	3,470.31	3,643.85	3,826.15	4,017.69
HOURLY	39.3462	41.3135	43.3788	45.5481	47.8269	50.2212
Monthly						
Lgy Bonus 10	170.50	179.03	187.98	197.38	207.25	217.63
Lgy Bonus 20	341.00	358.05	375.95	394.75	414.50	435.25
Lgy Bonus 25	511.50	537.08	563.93	592.13	621.75	652.88

114

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	83,880.00	88,080.00	92,484.00	97,104.00	101,964.00	107,064.00
MONTHLY	6,990.00	7,340.00	7,707.00	8,092.00	8,497.00	8,922.00
BI-WEEKLY	3,226.15	3,387.69	3,557.08	3,734.77	3,921.69	4,117.85
HOURLY	40.3269	42.3462	44.4635	46.6846	49.0212	51.4731
Monthly						
Lgy Bonus 10	174.75	183.50	192.68	202.30	212.43	223.05
Lgy Bonus 20	349.50	367.00	385.35	404.60	424.85	446.10
Lgy Bonus 25	524.25	550.50	578.03	606.90	637.28	669.15

115 Deputy City Clerk/Records Management Officer
115 Deputy City Treasurer
115 Human Resources Analyst
115 Risk Management Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	85,980.00	90,276.00	94,788.00	99,528.00	104,508.00	109,728.00
MONTHLY	7,165.00	7,523.00	7,899.00	8,294.00	8,709.00	9,144.00
BI-WEEKLY	3,306.92	3,472.15	3,645.69	3,828.00	4,019.54	4,220.31
HOURLY	41.3365	43.4019	45.5712	47.8500	50.2442	52.7538
Monthly						
Lgy Bonus 10	179.13	188.08	197.48	207.35	217.73	228.60
Lgy Bonus 20	358.25	376.15	394.95	414.70	435.45	457.20
Lgy Bonus 25	537.38	564.23	592.43	622.05	653.18	685.80

116

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	88,116.00	92,520.00	97,152.00	102,012.00	107,112.00	112,464.00
MONTHLY	7,343.00	7,710.00	8,096.00	8,501.00	8,926.00	9,372.00
BI-WEEKLY	3,389.08	3,558.46	3,736.62	3,923.54	4,119.69	4,325.54
HOURLY	42.3635	44.4808	46.7077	49.0442	51.4962	54.0692
Monthly						
Lgy Bonus 10	183.58	192.75	202.40	212.53	223.15	234.30
Lgy Bonus 20	367.15	385.50	404.80	425.05	446.30	468.60
Lgy Bonus 25	550.73	578.25	607.20	637.58	669.45	702.90

117 Transportation Operations Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	90,312.00	94,824.00	99,564.00	104,544.00	109,776.00	115,260.00
MONTHLY	7,526.00	7,902.00	8,297.00	8,712.00	9,148.00	9,605.00
BI-WEEKLY	3,473.54	3,647.08	3,829.38	4,020.92	4,222.15	4,433.08
HOURLY	43.4192	45.5885	47.8673	50.2615	52.7769	55.4135
Monthly						
Lgy Bonus 10	188.15	197.55	207.43	217.80	228.70	240.13
Lgy Bonus 20	376.30	395.10	414.85	435.60	457.40	480.25
Lgy Bonus 25	564.45	592.65	622.28	653.40	686.10	720.38

118 Administrative Management Analyst I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	92,580.00	97,212.00	102,072.00	107,172.00	112,536.00	118,164.00
MONTHLY	7,715.00	8,101.00	8,506.00	8,931.00	9,378.00	9,847.00
BI-WEEKLY	3,560.77	3,738.92	3,925.85	4,122.00	4,328.31	4,544.77
HOURLY	44.5096	46.7365	49.0731	51.5250	54.1038	56.8096
Monthly						
Lgy Bonus 10	192.88	202.53	212.65	223.28	234.45	246.18
Lgy Bonus 20	385.75	405.05	425.30	446.55	468.90	492.35
Lgy Bonus 25	578.63	607.58	637.95	669.83	703.35	738.53

119 Accountant/Cost Accountant
119 Fleet Maintenance Supervisor
119 Transit Administrative Supervisor
119 Transit Training and Safety Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	94,884.00	99,624.00	104,604.00	109,836.00	115,332.00	121,104.00
MONTHLY	7,907.00	8,302.00	8,717.00	9,153.00	9,611.00	10,092.00
BI-WEEKLY	3,649.38	3,831.69	4,023.23	4,224.46	4,435.85	4,657.85
HOURLY	45.6173	47.8962	50.2904	52.8058	55.4481	58.2231
Monthly						
Lgy Bonus 10	197.68	207.55	217.93	228.83	240.28	252.30
Lgy Bonus 20	395.35	415.10	435.85	457.65	480.55	504.60
Lgy Bonus 25	593.03	622.65	653.78	686.48	720.83	756.90

120 Administrative Management Analyst II
120 Executive Office Assistant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	97,272.00	102,132.00	107,244.00	112,608.00	118,236.00	124,152.00
MONTHLY	8,106.00	8,511.00	8,937.00	9,384.00	9,853.00	10,346.00
BI-WEEKLY	3,741.23	3,928.15	4,124.77	4,331.08	4,547.54	4,775.08
HOURLY	46.7654	49.1019	51.5596	54.1385	56.8442	59.6885
Monthly						
Lgy Bonus 10	202.65	212.78	223.43	234.60	246.33	258.65
Lgy Bonus 20	405.30	425.55	446.85	469.20	492.65	517.30
Lgy Bonus 25	607.95	638.33	670.28	703.80	738.98	775.95

121

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	99,696.00	104,676.00	109,908.00	115,404.00	121,176.00	127,236.00
MONTHLY	8,308.00	8,723.00	9,159.00	9,617.00	10,098.00	10,603.00
BI-WEEKLY	3,834.46	4,026.00	4,227.23	4,438.62	4,660.62	4,893.69
HOURLY	47.9308	50.3250	52.8404	55.4827	58.2577	61.1712
Monthly						
Lgy Bonus 10	207.70	218.08	228.98	240.43	252.45	265.08
Lgy Bonus 20	415.40	436.15	457.95	480.85	504.90	530.15
Lgy Bonus 25	623.10	654.23	686.93	721.28	757.35	795.23

122 Facilities Maintenance Supervisor
122 Senior Human Resources Analyst
122 Senior Planner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	102,192.00	107,304.00	112,668.00	118,296.00	124,212.00	130,428.00
MONTHLY	8,516.00	8,942.00	9,389.00	9,858.00	10,351.00	10,869.00
BI-WEEKLY	3,930.46	4,127.08	4,333.38	4,549.85	4,777.38	5,016.46
HOURLY	49.1308	51.5885	54.1673	56.8731	59.7173	62.7058
Monthly						
Lgy Bonus 10	212.90	223.55	234.73	246.45	258.78	271.73
Lgy Bonus 20	425.80	447.10	469.45	492.90	517.55	543.45
Lgy Bonus 25	638.70	670.65	704.18	739.35	776.33	815.18

123

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	104,748.00	109,980.00	115,476.00	121,248.00	127,308.00	133,668.00
MONTHLY	8,729.00	9,165.00	9,623.00	10,104.00	10,609.00	11,139.00
BI-WEEKLY	4,028.77	4,230.00	4,441.38	4,663.38	4,896.46	5,141.08
HOURLY	50.3596	52.8750	55.5173	58.2923	61.2058	64.2635
Monthly						
Lgy Bonus 10	218.23	229.13	240.58	252.60	265.23	278.48
Lgy Bonus 20	436.45	458.25	481.15	505.20	530.45	556.95
Lgy Bonus 25	654.68	687.38	721.73	757.80	795.68	835.43

124 Assistant Transit Operations Manager
124 Senior Administrative Analyst
124 Transit Training and Safety Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	107,376.00	112,740.00	118,380.00	124,296.00	130,512.00	137,040.00
MONTHLY	8,948.00	9,395.00	9,865.00	10,358.00	10,876.00	11,420.00
BI-WEEKLY	4,129.85	4,336.15	4,553.08	4,780.62	5,019.69	5,270.77
HOURLY	51.6231	54.2019	56.9135	59.7577	62.7462	65.8846
Monthly						
Lgy Bonus 10	223.70	234.88	246.63	258.95	271.90	285.50
Lgy Bonus 20	447.40	469.75	493.25	517.90	543.80	571.00
Lgy Bonus 25	671.10	704.63	739.88	776.85	815.70	856.50

125 Public Information Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	110,052.00	115,560.00	121,344.00	127,416.00	133,788.00	140,472.00
MONTHLY	9,171.00	9,630.00	10,112.00	10,618.00	11,149.00	11,706.00
BI-WEEKLY	4,232.77	4,444.62	4,667.08	4,900.62	5,145.69	5,402.77
HOURLY	52.9096	55.5577	58.3385	61.2577	64.3212	67.5346
Monthly						
Lgy Bonus 10	229.28	240.75	252.80	265.45	278.73	292.65
Lgy Bonus 20	458.55	481.50	505.60	530.90	557.45	585.30
Lgy Bonus 25	687.83	722.25	758.40	796.35	836.18	877.95

126 Administrative Services Manager
126 Community Development Manager
126 Economic Development Manager
126 Family Child Care Manager
126 Recreation & Human Services Manager
126 Transportation Administrative Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	112,812.00	118,452.00	124,380.00	130,596.00	137,124.00	143,976.00
MONTHLY	9,401.00	9,871.00	10,365.00	10,883.00	11,427.00	11,998.00
BI-WEEKLY	4,338.92	4,555.85	4,783.85	5,022.92	5,274.00	5,537.54
HOURLY	54.2365	56.9481	59.7981	62.7865	65.9250	69.2192
Monthly						
Lgy Bonus 10	235.03	246.78	259.13	272.08	285.68	299.95
Lgy Bonus 20	470.05	493.55	518.25	544.15	571.35	599.90
Lgy Bonus 25	705.08	740.33	777.38	816.23	857.03	899.85

127

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	115,632.00	121,416.00	127,488.00	133,860.00	140,556.00	147,588.00
MONTHLY	9,636.00	10,118.00	10,624.00	11,155.00	11,713.00	12,299.00
BI-WEEKLY	4,447.38	4,669.85	4,903.38	5,148.46	5,406.00	5,676.46
HOURLY	55.5923	58.3731	61.2923	64.3558	67.5750	70.9558
Monthly						
Lgy Bonus 10	240.90	252.95	265.60	278.88	292.83	307.48
Lgy Bonus 20	481.80	505.90	531.20	557.75	585.65	614.95
Lgy Bonus 25	722.70	758.85	796.80	836.63	878.48	922.43

128 Equipment Maintenance Superintendent
128 Finance and Administrative Services Manager
128 Financial Services Manager
128 Transit Maintenance Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	118,524.00	124,452.00	130,680.00	137,220.00	144,084.00	151,284.00
MONTHLY	9,877.00	10,371.00	10,890.00	11,435.00	12,007.00	12,607.00
BI-WEEKLY	4,558.62	4,786.62	5,026.15	5,277.69	5,541.69	5,818.62
HOURLY	56.9827	59.8327	62.8269	65.9712	69.2712	72.7327
Monthly						
Lgy Bonus 10	246.93	259.28	272.25	285.88	300.18	315.18
Lgy Bonus 20	493.85	518.55	544.50	571.75	600.35	630.35
Lgy Bonus 25	740.78	777.83	816.75	857.63	900.53	945.53

129

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	121,488.00	127,560.00	133,944.00	140,640.00	147,672.00	155,052.00
MONTHLY	10,124.00	10,630.00	11,162.00	11,720.00	12,306.00	12,921.00
BI-WEEKLY	4,672.62	4,906.15	5,151.69	5,409.23	5,679.69	5,963.54
HOURLY	58.4077	61.3269	64.3962	67.6154	70.9962	74.5442
Monthly						
Lgy Bonus 10	253.10	265.75	279.05	293.00	307.65	323.03
Lgy Bonus 20	506.20	531.50	558.10	586.00	615.30	646.05
Lgy Bonus 25	759.30	797.25	837.15	879.00	922.95	969.08

130 Accounting/Finance Manager
130 Information Technology Manager
130 Park Maintenance Superintendent
130 Recreation Program Administrator
130 Revenue and Purchasing Manager
130 Street Maintenance Superintendent

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	124,512.00	130,740.00	137,280.00	144,144.00	151,356.00	158,928.00
MONTHLY	10,376.00	10,895.00	11,440.00	12,012.00	12,613.00	13,244.00
BI-WEEKLY	4,788.92	5,028.46	5,280.00	5,544.00	5,821.38	6,112.62
HOURLY	59.8615	62.8558	66.0000	69.3000	72.7673	76.4077
Monthly						
Lgy Bonus 10	259.40	272.38	286.00	300.30	315.33	331.10
Lgy Bonus 20	518.80	544.75	572.00	600.60	630.65	662.20
Lgy Bonus 25	778.20	817.13	858.00	900.90	945.98	993.30

131 Plan Check Engineer
131 Transit Operations Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	127,632.00	134,016.00	140,712.00	147,744.00	155,136.00	162,888.00
MONTHLY	10,636.00	11,168.00	11,726.00	12,312.00	12,928.00	13,574.00
BI-WEEKLY	4,908.92	5,154.46	5,412.00	5,682.46	5,966.77	6,264.92
HOURLY	61.3615	64.4308	67.6500	71.0308	74.5846	78.3115
Monthly						
Lgy Bonus 10	265.90	279.20	293.15	307.80	323.20	339.35
Lgy Bonus 20	531.80	558.40	586.30	615.60	646.40	678.70
Lgy Bonus 25	797.70	837.60	879.45	923.40	969.60	1018.05

132 FCC Therapist/Trainer II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	130,824.00	137,364.00	144,228.00	151,440.00	159,012.00	166,968.00
MONTHLY	10,902.00	11,447.00	12,019.00	12,620.00	13,251.00	13,914.00
BI-WEEKLY	5,031.69	5,283.23	5,547.23	5,824.62	6,115.85	6,421.85
HOURLY	62.8962	66.0404	69.3404	72.8077	76.4481	80.2731
Monthly						
Lgy Bonus 10	272.55	286.18	300.48	315.50	331.28	347.85
Lgy Bonus 20	545.10	572.35	600.95	631.00	662.55	695.70
Lgy Bonus 25	817.65	858.53	901.43	946.50	993.83	1043.55

133 Human Resources Manager
133 Public Works Superintendent

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	134,076.00	140,784.00	147,828.00	155,220.00	162,984.00	171,132.00
MONTHLY	11,173.00	11,732.00	12,319.00	12,935.00	13,582.00	14,261.00
BI-WEEKLY	5,156.77	5,414.77	5,685.69	5,970.00	6,268.62	6,582.00
HOURLY	64.4596	67.6846	71.0712	74.6250	78.3577	82.2750
Monthly						
Lgy Bonus 10	279.33	293.30	307.98	323.38	339.55	356.53
Lgy Bonus 20	558.65	586.60	615.95	646.75	679.10	713.05
Lgy Bonus 25	837.98	879.90	923.93	970.13	1018.65	1069.58

134 Assistant to the City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	137,448.00	144,324.00	151,536.00	159,108.00	167,064.00	175,416.00
MONTHLY	11,454.00	12,027.00	12,628.00	13,259.00	13,922.00	14,618.00
BI-WEEKLY	5,286.46	5,550.92	5,828.31	6,119.54	6,425.54	6,746.77
HOURLY	66.0808	69.3865	72.8538	76.4942	80.3192	84.3346
Monthly						
Lgy Bonus 10	286.35	300.68	315.70	331.48	348.05	365.45
Lgy Bonus 20	572.70	601.35	631.40	662.95	696.10	730.90
Lgy Bonus 25	859.05	902.03	947.10	994.43	1044.15	1096.35

135

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	140,868.00	147,912.00	155,304.00	163,068.00	171,216.00	179,772.00
MONTHLY	11,739.00	12,326.00	12,942.00	13,589.00	14,268.00	14,981.00
BI-WEEKLY	5,418.00	5,688.92	5,973.23	6,271.85	6,585.23	6,914.31
HOURLY	67.7250	71.1115	74.6654	78.3981	82.3154	86.4288
Monthly						
Lgy Bonus 10	293.48	308.15	323.55	339.73	356.70	374.53
Lgy Bonus 20	586.95	616.30	647.10	679.45	713.40	749.05
Lgy Bonus 25	880.43	924.45	970.65	1019.18	1070.10	1123.58

136

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	144,384.00	151,608.00	159,192.00	167,148.00	175,500.00	184,272.00
MONTHLY	12,032.00	12,634.00	13,266.00	13,929.00	14,625.00	15,356.00
BI-WEEKLY	5,553.23	5,831.08	6,122.77	6,428.77	6,750.00	7,087.38
HOURLY	69.4154	72.8885	76.5346	80.3596	84.3750	88.5923
Monthly						
Lgy Bonus 10	300.80	315.85	331.65	348.23	365.63	383.90
Lgy Bonus 20	601.60	631.70	663.30	696.45	731.25	767.80
Lgy Bonus 25	902.40	947.55	994.95	1044.68	1096.88	1151.70

137

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	148,008.00	155,412.00	163,188.00	171,348.00	179,916.00	188,916.00
MONTHLY	12,334.00	12,951.00	13,599.00	14,279.00	14,993.00	15,743.00
BI-WEEKLY	5,692.62	5,977.38	6,276.46	6,590.31	6,919.85	7,266.00
HOURLY	71.1577	74.7173	78.4558	82.3788	86.4981	90.8250
Monthly						
Lgy Bonus 10	308.35	323.78	339.98	356.98	374.83	393.58
Lgy Bonus 20	616.70	647.55	679.95	713.95	749.65	787.15
Lgy Bonus 25	925.05	971.33	1019.93	1070.93	1124.48	1180.73

138 Chief Fiscal Officer
138 Principal Civil Engineer
138 Transit Administrative Officer
138 Transit Operations Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	151,704.00	159,288.00	167,256.00	175,620.00	184,404.00	193,620.00
MONTHLY	12,642.00	13,274.00	13,938.00	14,635.00	15,367.00	16,135.00
BI-WEEKLY	5,834.77	6,126.46	6,432.92	6,754.62	7,092.46	7,446.92
HOURLY	72.9346	76.5808	80.4115	84.4327	88.6558	93.0865
Monthly						
Lgy Bonus 10	316.05	331.85	348.45	365.88	384.18	403.38
Lgy Bonus 20	632.10	663.70	696.90	731.75	768.35	806.75
Lgy Bonus 25	948.15	995.55	1045.35	1097.63	1152.53	1210.13

139

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	155,496.00	163,272.00	171,432.00	180,000.00	189,000.00	198,456.00
MONTHLY	12,958.00	13,606.00	14,286.00	15,000.00	15,750.00	16,538.00
BI-WEEKLY	5,980.62	6,279.69	6,593.54	6,923.08	7,269.23	7,632.92
HOURLY	74.7577	78.4962	82.4192	86.5385	90.8654	95.4115
Monthly						
Lgy Bonus 10	323.95	340.15	357.15	375.00	393.75	413.45
Lgy Bonus 20	647.90	680.30	714.30	750.00	787.50	826.90
Lgy Bonus 25	971.85	1020.45	1071.45	1125.00	1181.25	1240.35

140

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	159,384.00	167,352.00	175,716.00	184,500.00	193,728.00	203,412.00
MONTHLY	13,282.00	13,946.00	14,643.00	15,375.00	16,144.00	16,951.00
BI-WEEKLY	6,130.15	6,436.62	6,758.31	7,096.15	7,451.08	7,823.54
HOURLY	76.6269	80.4577	84.4788	88.7019	93.1385	97.7942
Monthly						
Lgy Bonus 10	332.05	348.65	366.08	384.38	403.60	423.78
Lgy Bonus 20	664.10	697.30	732.15	768.75	807.20	847.55
Lgy Bonus 25	996.15	1045.95	1098.23	1153.13	1210.80	1271.33

141 Assistant Director of Community Development
141 Assistant Director of Transportation
141 Assistant Public Works Director/City Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	163,368.00	171,540.00	180,120.00	189,132.00	198,588.00	208,512.00
MONTHLY	13,614.00	14,295.00	15,010.00	15,761.00	16,549.00	17,376.00
BI-WEEKLY	6,283.38	6,597.69	6,927.69	7,274.31	7,638.00	8,019.69
HOURLY	78.5423	82.4712	86.5962	90.9288	95.4750	100.2462
Monthly						
Lgy Bonus 10	340.35	357.38	375.25	394.03	413.73	434.40
Lgy Bonus 20	680.70	714.75	750.50	788.05	827.45	868.80
Lgy Bonus 25	1021.05	1072.13	1125.75	1182.08	1241.18	1303.20

142

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	167,448.00	175,824.00	184,620.00	193,848.00	203,544.00	213,720.00
MONTHLY	13,954.00	14,652.00	15,385.00	16,154.00	16,962.00	17,810.00
BI-WEEKLY	6,440.31	6,762.46	7,100.77	7,455.69	7,828.62	8,220.00
HOURLY	80.5038	84.5308	88.7596	93.1962	97.8577	102.7500
Monthly						
Lgy Bonus 10	348.85	366.30	384.63	403.85	424.05	445.25
Lgy Bonus 20	697.70	732.60	769.25	807.70	848.10	890.50
Lgy Bonus 25	1046.55	1098.90	1153.88	1211.55	1272.15	1335.75

143

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	171,648.00	180,228.00	189,240.00	198,708.00	208,644.00	219,072.00
MONTHLY	14,304.00	15,019.00	15,770.00	16,559.00	17,387.00	18,256.00
BI-WEEKLY	6,601.85	6,931.85	7,278.46	7,642.62	8,024.77	8,425.85
HOURLY	82.5231	86.6481	90.9808	95.5327	100.3096	105.3231
Monthly						
Lgy Bonus 10	357.60	375.48	394.25	413.98	434.68	456.40
Lgy Bonus 20	715.20	750.95	788.50	827.95	869.35	912.80
Lgy Bonus 25	1072.80	1126.43	1182.75	1241.93	1304.03	1369.20

144

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	175,932.00	184,728.00	193,968.00	203,664.00	213,852.00	224,544.00
MONTHLY	14,661.00	15,394.00	16,164.00	16,972.00	17,821.00	18,712.00
BI-WEEKLY	6,766.62	7,104.92	7,460.31	7,833.23	8,225.08	8,636.31
HOURLY	84.5827	88.8115	93.2538	97.9154	102.8135	107.9538
Monthly						
Lgy Bonus 10	366.53	384.85	404.10	424.30	445.53	467.80
Lgy Bonus 20	733.05	769.70	808.20	848.60	891.05	935.60
Lgy Bonus 25	1099.58	1154.55	1212.30	1272.90	1336.58	1403.40

145

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	180,336.00	189,348.00	198,816.00	208,752.00	219,192.00	230,148.00
MONTHLY	15,028.00	15,779.00	16,568.00	17,396.00	18,266.00	19,179.00
BI-WEEKLY	6,936.00	7,282.62	7,646.77	8,028.92	8,430.46	8,851.85
HOURLY	86.7000	91.0327	95.5846	100.3615	105.3808	110.6481
Monthly						
Lgy Bonus 10	375.70	394.48	414.20	434.90	456.65	479.48
Lgy Bonus 20	751.40	788.95	828.40	869.80	913.30	958.95
Lgy Bonus 25	1127.10	1183.43	1242.60	1304.70	1369.95	1438.43

146

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	184,848.00	194,088.00	203,796.00	213,984.00	224,688.00	235,920.00
MONTHLY	15,404.00	16,174.00	16,983.00	17,832.00	18,724.00	19,660.00
BI-WEEKLY	7,109.54	7,464.92	7,838.31	8,230.15	8,641.85	9,073.85
HOURLY	88.8692	93.3115	97.9788	102.8769	108.0231	113.4231
Monthly						
Lgy Bonus 10	385.10	404.35	424.58	445.80	468.10	491.50
Lgy Bonus 20	770.20	808.70	849.15	891.60	936.20	983.00
Lgy Bonus 25	1155.30	1213.05	1273.73	1337.40	1404.30	1474.50

147

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	189,480.00	198,960.00	208,908.00	219,348.00	230,316.00	241,836.00
MONTHLY	15,790.00	16,580.00	17,409.00	18,279.00	19,193.00	20,153.00
BI-WEEKLY	7,287.69	7,652.31	8,034.92	8,436.46	8,858.31	9,301.38
HOURLY	91.0962	95.6538	100.4365	105.4558	110.7288	116.2673
Monthly						
Lgy Bonus 10	394.75	414.50	435.23	456.98	479.83	503.83
Lgy Bonus 20	789.50	829.00	870.45	913.95	959.65	1007.65
Lgy Bonus 25	1184.25	1243.50	1305.68	1370.93	1439.48	1511.48

148

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	194,208.00	203,916.00	214,116.00	224,820.00	236,064.00	247,872.00
MONTHLY	16,184.00	16,993.00	17,843.00	18,735.00	19,672.00	20,656.00
BI-WEEKLY	7,469.54	7,842.92	8,235.23	8,646.92	9,079.38	9,533.54
HOURLY	93.3692	98.0365	102.9404	108.0865	113.4923	119.1692
Monthly						
Lgy Bonus 10	404.60	424.83	446.08	468.38	491.80	516.40
Lgy Bonus 20	809.20	849.65	892.15	936.75	983.60	1032.80
Lgy Bonus 25	1213.80	1274.48	1338.23	1405.13	1475.40	1549.20

149

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	199,068.00	209,016.00	219,468.00	230,436.00	241,956.00	254,052.00
MONTHLY	16,589.00	17,418.00	18,289.00	19,203.00	20,163.00	21,171.00
BI-WEEKLY	7,656.46	8,039.08	8,441.08	8,862.92	9,306.00	9,771.23
HOURLY	95.7058	100.4885	105.5135	110.7865	116.3250	122.1404
Monthly						
Lgy Bonus 10	414.73	435.45	457.23	480.08	504.08	529.28
Lgy Bonus 20	829.45	870.90	914.45	960.15	1008.15	1058.55
Lgy Bonus 25	1244.18	1306.35	1371.68	1440.23	1512.23	1587.83

150 Joint Powers Authority Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	156,000.00					
MONTHLY	13,000.00					
BI-WEEKLY	6,000.00					
HOURLY	75.0000					

200 Police Trainee

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	87,336.00	-	-	-	-	-
MONTHLY	7,278.00	-	-	-	-	-
BI-WEEKLY	3,359.08	-	-	-	-	-
HOURLY	41.9885	-	-	-	-	-

201 Police Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	102,744.00	107,868.00	113,268.00	118,920.00	124,884.00	131,124.00
MONTHLY	8,562.00	8,989.00	9,439.00	9,910.00	10,407.00	10,927.00
BI-WEEKLY	3,951.69	4,148.77	4,356.46	4,573.85	4,803.23	5,043.23
HOURLY	49.3962	51.8596	54.4558	57.1731	60.0404	63.0404

Monthly Rates

EDUCATIONAL INCENTIVE BONUS						
AA	1,310.41	1,310.41	1,310.41	1,310.41	1,310.41	1,310.41
BA	1,826.41	1,826.41	1,826.41	1,826.41	1,826.41	1,826.41
SPECIALIST	694.67	694.67	694.67	694.67	694.67	694.67
Lgy Bonus 7	365.00	365.00	365.00	365.00	365.00	365.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	948.10	969.45	991.95	1,015.50	1,040.35	1,066.35
Lgy Bonus 26	1,376.20	1,418.90	1,463.90	1,511.00	1,560.70	1,612.70

203 Police Sergeant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	133,212.00	139,884.00	146,856.00	154,200.00	161,928.00	170,028.00
MONTHLY	11,101.00	11,657.00	12,238.00	12,850.00	13,494.00	14,169.00
BI-WEEKLY	5,123.54	5,380.15	5,648.31	5,930.77	6,228.00	6,539.54
HOURLY	64.0442	67.2519	70.6038	74.1346	77.8500	81.7442

Monthly Rates

EDUCATIONAL INCENTIVE BONUS						
AA	1,783.48	1,783.48	1,783.48	1,783.48	1,783.48	1,783.48
BA	2,401.48	2,401.48	2,401.48	2,401.48	2,401.48	2,401.48
SPECIAL DUTY PAY	420.00	420.00	420.00	420.00	420.00	420.00
Lgy Bonus 7	326.00	326.00	326.00	326.00	326.00	326.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	1,075.05	1,102.85	1,131.90	1,162.50	1,194.70	1,228.45
Lgy Bonus 26	1,630.10	1,685.70	1,743.80	1,805.00	1,869.40	1,936.90

227 Police Lieutenant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	162,720.00	170,856.00	179,400.00	188,376.00	197,796.00	207,684.00
MONTHLY	13,560.00	14,238.00	14,950.00	15,698.00	16,483.00	17,307.00
BI-WEEKLY	6,258.46	6,571.38	6,900.00	7,245.23	7,607.54	7,987.85
HOURLY	78.2308	82.1423	86.2500	90.5654	95.0942	99.8481
			Monthly Rates			
CA POST Supervisory/Adv.	1,766.44	1,837.84	1,912.84	1,991.56	2,074.24	2,161.00
CA POST Mgmt. Cert.	678.00	711.90	747.50	784.90	824.15	865.35
Lgy Bonus 20	678.00	711.90	747.50	784.90	824.15	865.35
Lgy Bonus 26	1,356.00	1,423.80	1,495.00	1,569.80	1,648.30	1,730.70
Mgmt Incentive Pay	1,288.20	1,352.61	1,420.25	1,491.31	1,565.89	1,644.17

231 Police Captain

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	193,476.00	203,148.00	213,300.00	223,968.00	235,164.00	246,924.00
MONTHLY	16,123.00	16,929.00	17,775.00	18,664.00	19,597.00	20,577.00
BI-WEEKLY	7,441.38	7,813.38	8,203.85	8,614.15	9,044.77	9,497.08
HOURLY	93.0173	97.6673	102.5481	107.6769	113.0596	118.7135
			Monthly Rates			
CA POST Supervisory/Adv.	2,036.08	2,120.92	2,209.96	2,303.56	2,401.84	2,505.04
CA POST Mgmt. Cert.	806.15	846.45	888.75	933.20	979.85	1,028.85
Lgy Bonus 20	806.15	846.45	888.75	933.20	979.85	1,028.85
Lgy Bonus 26	1,612.30	1,692.90	1,777.50	1,866.40	1,959.70	2,057.70
Mgmt Incentive Pay	1,531.69	1,608.26	1,688.63	1,773.08	1,861.72	1,954.82

232 Deputy Police Chief

STEP	*1*
ANNUAL	259,272.00
MONTHLY	21,606.00
BI-WEEKLY	9,972.00
HOURLY	124.6500
Monthly Rates	
CA POST Supervisory/Adv.	2,613.40
CA POST Mgmt. Cert.	1,080.30
Lgy Bonus 20	1,080.30
Lgy Bonus 26	2,160.60
Mgmt Incentive Pay	2,052.57

301 Mayor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	31,200.00					
MONTHLY	2,600.00					
BI-WEEKLY	1,200.00					
HOURLY	15.0000					

302 Councilmember

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	19,200.00					
MONTHLY	1,600.00					
BI-WEEKLY	738.46					
HOURLY	9.2308					

303 City Clerk

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	12,000.00					
MONTHLY	1,000.00					
BI-WEEKLY	461.54					
HOURLY	5.7692					

304 City Treasurer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	6,000.00					
MONTHLY	500.00					
BI-WEEKLY	230.77					
HOURLY	2.8846					

305 Youth Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	300.00	-	-	-	-	-
MONTHLY	25.00	-	-	-	-	-
BI-WEEKLY	11.54	-	-	-	-	-
HOURLY	0.1442	-	-	-	-	-

306 Gardena Beautification Commissioner
306 Gardena Economic Business Advisory Commissioner
306 Human Services Commissioner
306 Recreation Commissioner
306 Rent Mediation Board Member
306 Senior Citizens Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	600.00	-	-	-	-	-
MONTHLY	50.00	-	-	-	-	-
BI-WEEKLY	23.08	-	-	-	-	-
HOURLY	0.2885	-	-	-	-	-

308 Planning Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	1,200.00	-	-	-	-	-
MONTHLY	100.00	-	-	-	-	-
BI-WEEKLY	46.15	-	-	-	-	-
HOURLY	0.5769	-	-	-	-	-

330 Director of Administrative Services
330 Director of Community Development
330 Director of Public Works/City Engineer
330 Director of Recreation and Human Services
330 Director of Transportation

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	188,580.00	198,012.00	207,912.00	218,304.00	229,224.00	240,684.00
MONTHLY	15,715.00	16,501.00	17,326.00	18,192.00	19,102.00	20,057.00
BI-WEEKLY	7,253.08	7,615.85	7,996.62	8,396.31	8,816.31	9,257.08
HOURLY	90.6635	95.1981	99.9577	104.9538	110.2038	115.7135
Monthly						
Lgy Bonus 10	392.88	412.53	433.15	454.80	477.55	501.43
Lgy Bonus 20	785.75	825.05	866.30	909.60	955.10	1002.85
Lgy Bonus 25	1178.63	1237.58	1299.45	1364.40	1432.65	1504.28

335 Deputy City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	198,012.00	207,912.00	218,304.00	229,224.00	240,684.00	252,720.00
MONTHLY	16,501.00	17,326.00	18,192.00	19,102.00	20,057.00	21,060.00
BI-WEEKLY	7,615.85	7,996.62	8,396.31	8,816.31	9,257.08	9,720.00
HOURLY	95.1981	99.9577	104.9538	110.2038	115.7135	121.5000
Monthly						
Lgy Bonus 10	412.53	433.15	454.80	477.55	501.43	526.50
Lgy Bonus 20	825.05	866.30	909.60	955.10	1002.85	1053.00
Lgy Bonus 25	1237.58	1299.45	1364.40	1432.65	1504.28	1579.50

339 Assistant City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	206,988.00	217,332.00	228,204.00	239,616.00	251,592.00	264,168.00
MONTHLY	17,249.00	18,111.00	19,017.00	19,968.00	20,966.00	22,014.00
BI-WEEKLY	7,961.08	8,358.92	8,777.08	9,216.00	9,676.62	10,160.31
HOURLY	99.5135	104.4865	109.7135	115.2000	120.9577	127.0038
Monthly						
Lgy Bonus 10	431.23	452.78	475.43	499.20	524.15	550.35
Lgy Bonus 20	862.45	905.55	950.85	998.40	1048.30	1100.70
Lgy Bonus 25	1293.68	1358.33	1426.28	1497.60	1572.45	1651.05

340 Police Chief

STEP	*1*
ANNUAL	272,235.00
MONTHLY	22,686.25
BI-WEEKLY	10,470.58
HOURLY	130.8822

	Monthly
CA POST Supervisory/Adv.	2,727.12
CA POST Mgmt. Cert.	1,134.31
Lgy Bonus 20	1,134.31
Mgmt Incentive Pay	2,155.19

350 City Manager

STEP	*1*
ANNUAL	333,732.00
MONTHLY	27,811.00
BI-WEEKLY	12,835.85
HOURLY	160.4481

	Monthly
Educational Incentive Pay	3,337.32

CITY OF GARDENA
CLASSIFICATION AND COMPENSATION PLAN
Effective April 28, 2026

Add New Classification: Assistant City Clerk, Schedule 122; Transit Mechanic I, Schedule 43
Update Classification: Transit Mechanic to Transit Mechanic II, Schedule 47

4 Lifeguard Trainee

	1
HOURLY	16.5000

5 Recreation Instructor

HOURLY RANGE	20.00 - 35.00

6 Clerical Aide I
6 Police Aide

STEP	*4*	*6*
ANNUAL	32,400.00	35,724.00
MONTHLY	2,700.00	2,977.00
BI-WEEKLY	1,246.15	1,374.00
HOURLY	15.5769	17.1750

7 Peer Advocate Counselor II
7 Storeroom Aide

STEP	*6*
ANNUAL	34,908.00
MONTHLY	2,909.00
BI-WEEKLY	1,342.62
HOURLY	16.7827

8 Community Aide I

STEP	*5*	*6*
ANNUAL	34,068.00	35,772.00
MONTHLY	2,839.00	2,981.00
BI-WEEKLY	1,310.31	1,375.85
HOURLY	16.3788	17.1981

13

STEP	*5*	*6*
ANNUAL	34,956.00	36,708.00
MONTHLY	2,913.00	3,059.00
BI-WEEKLY	1,344.46	1,411.85
HOURLY	16.8058	17.6481

14 Pool Cashier

STEP	*4*	*5*	*6*
ANNUAL	34,116.00	35,820.00	37,608.00
MONTHLY	2,843.00	2,985.00	3,134.00
BI-WEEKLY	1,312.15	1,377.69	1,446.46
HOURLY	16.4019	17.2212	18.0808

15

STEP	[redacted]	*4*	*5*	*6*
ANNUAL		34,980.00	36,732.00	38,568.00
MONTHLY		2,915.00	3,061.00	3,214.00
BI-WEEKLY		1,345.38	1,412.77	1,483.38
HOURLY		16.8173	17.6596	18.5423

16

STEP	[redacted]	*3*	*4*	*5*	*6*
ANNUAL		34,152.00	35,856.00	37,644.00	39,528.00
MONTHLY		2,846.00	2,988.00	3,137.00	3,294.00
BI-WEEKLY		1,313.54	1,379.08	1,447.85	1,520.31
HOURLY		16.4192	17.2385	18.0981	19.0038

17 Clerk Typist

STEP	[redacted]	*3*	*4*	*5*	*6*
ANNUAL		35,004.00	36,756.00	38,592.00	40,524.00
MONTHLY		2,917.00	3,063.00	3,216.00	3,377.00
BI-WEEKLY		1,346.31	1,413.69	1,484.31	1,558.62
HOURLY		16.8288	17.6712	18.5538	19.4827

18

STEP	[redacted]	*2*	*3*	*4*	*5*	*6*
ANNUAL		34,176.00	35,880.00	37,680.00	39,564.00	41,544.00
MONTHLY		2,848.00	2,990.00	3,140.00	3,297.00	3,462.00
BI-WEEKLY		1,314.46	1,380.00	1,449.23	1,521.69	1,597.85
HOURLY		16.4308	17.2500	18.1154	19.0212	19.9731

19

STEP	[redacted]	*2*	*3*	*4*	*5*	*6*
ANNUAL		35,016.00	36,768.00	38,604.00	40,536.00	42,564.00
MONTHLY		2,918.00	3,064.00	3,217.00	3,378.00	3,547.00
BI-WEEKLY		1,346.77	1,414.15	1,484.77	1,559.08	1,637.08
HOURLY		16.8346	17.6769	18.5596	19.4885	20.4635

20

STEP	[redacted]	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL		34,188.00	35,892.00	37,692.00	39,576.00	41,556.00	43,632.00
MONTHLY		2,849.00	2,991.00	3,141.00	3,298.00	3,463.00	3,636.00
BI-WEEKLY		1,314.92	1,380.46	1,449.69	1,522.15	1,598.31	1,678.15
HOURLY		16.4365	17.2558	18.1212	19.0269	19.9788	20.9769

21 Police Cadet

STEP	[redacted]	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL		35,028.00	36,780.00	38,616.00	40,548.00	42,576.00	44,700.00
MONTHLY		2,919.00	3,065.00	3,218.00	3,379.00	3,548.00	3,725.00
BI-WEEKLY		1,347.23	1,414.62	1,485.23	1,559.54	1,637.54	1,719.23
HOURLY		16.8404	17.6827	18.5654	19.4942	20.4692	21.4904

22 FCC Program Assistant I
22 Geriatric Aide
22 Human Services Aide
22 Recreation Leader I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	35,904.00	37,704.00	39,588.00	41,568.00	43,644.00	45,828.00
MONTHLY	2,992.00	3,142.00	3,299.00	3,464.00	3,637.00	3,819.00
BI-WEEKLY	1,380.92	1,450.15	1,522.62	1,598.77	1,678.62	1,762.62
HOURLY	17.2615	18.1269	19.0327	19.9846	20.9827	22.0327

23 Community Aide II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	36,804.00	38,640.00	40,572.00	42,600.00	44,736.00	46,968.00
MONTHLY	3,067.00	3,220.00	3,381.00	3,550.00	3,728.00	3,914.00
BI-WEEKLY	1,415.54	1,486.15	1,560.46	1,638.46	1,720.62	1,806.46
HOURLY	17.6942	18.5769	19.5058	20.4808	21.5077	22.5808

24

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	37,728.00	39,612.00	41,592.00	43,668.00	45,852.00	48,144.00
MONTHLY	3,144.00	3,301.00	3,466.00	3,639.00	3,821.00	4,012.00
BI-WEEKLY	1,451.08	1,523.54	1,599.69	1,679.54	1,763.54	1,851.69
HOURLY	18.1385	19.0442	19.9962	20.9942	22.0442	23.1462

25

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	38,676.00	40,608.00	42,636.00	44,772.00	47,016.00	49,368.00
MONTHLY	3,223.00	3,384.00	3,553.00	3,731.00	3,918.00	4,114.00
BI-WEEKLY	1,487.54	1,561.85	1,639.85	1,722.00	1,808.31	1,898.77
HOURLY	18.5942	19.5231	20.4981	21.5250	22.6038	23.7346

26 Pool Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	39,636.00	41,616.00	43,692.00	45,876.00	48,168.00	50,580.00
MONTHLY	3,303.00	3,468.00	3,641.00	3,823.00	4,014.00	4,215.00
BI-WEEKLY	1,524.46	1,600.62	1,680.46	1,764.46	1,852.62	1,945.38
HOURLY	19.0558	20.0077	21.0058	22.0558	23.1577	24.3173

27 Lifeguard

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	40,620.00	42,648.00	44,784.00	47,028.00	49,380.00	51,852.00
MONTHLY	3,385.00	3,554.00	3,732.00	3,919.00	4,115.00	4,321.00
BI-WEEKLY	1,562.31	1,640.31	1,722.46	1,808.77	1,899.23	1,994.31
HOURLY	19.5288	20.5038	21.5308	22.6096	23.7404	24.9288

28 Meal Services Coordinator
28 Police Assistant
28 Recreation Leader II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	41,628.00	43,704.00	45,888.00	48,180.00	50,592.00	53,124.00
MONTHLY	3,469.00	3,642.00	3,824.00	4,015.00	4,216.00	4,427.00
BI-WEEKLY	1,601.08	1,680.92	1,764.92	1,853.08	1,945.85	2,043.23
HOURLY	20.0135	21.0115	22.0615	23.1635	24.3231	25.5404

29 Account Clerk
29 Customer Service Clerk I
29 Printing & Technology Intern
29 Recreation Therapist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	42,672.00	44,808.00	47,052.00	49,404.00	51,876.00	54,468.00
MONTHLY	3,556.00	3,734.00	3,921.00	4,117.00	4,323.00	4,539.00
BI-WEEKLY	1,641.23	1,723.38	1,809.69	1,900.15	1,995.23	2,094.92
HOURLY	20.5154	21.5423	22.6212	23.7519	24.9404	26.1865

30 Certified Nursing Assistant
30 Custodian I
30 FCC Education Assistant II
30 FCC Program Assistant II
30 Lifeguard/Swim Instuctor
30 Office Specialist

	1	*2*	*3*	*4*	*5*	*6*
ANNUAL	43,728.00	45,912.00	48,204.00	50,616.00	53,148.00	55,800.00
MONTHLY	3,644.00	3,826.00	4,017.00	4,218.00	4,429.00	4,650.00
BI-WEEKLY	1,681.85	1,765.85	1,854.00	1,946.77	2,044.15	2,146.15
HOURLY	21.0231	22.0731	23.1750	24.3346	25.5519	26.8269

31 On-Demand (Micro/Paratransit) Operator
31 Paratransit Driver

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	44,832.00	47,076.00	49,428.00	51,900.00	54,492.00	57,216.00
MONTHLY	3,736.00	3,923.00	4,119.00	4,325.00	4,541.00	4,768.00
BI-WEEKLY	1,724.31	1,810.62	1,901.08	1,996.15	2,095.85	2,200.62
HOURLY	21.5538	22.6327	23.7635	24.9519	26.1981	27.5077

32 Home Improvement Maintenance Helper
32 Right-of-Way Maintenance Worker

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	45,948.00	48,240.00	50,652.00	53,184.00	55,848.00	58,644.00
MONTHLY	3,829.00	4,020.00	4,221.00	4,432.00	4,654.00	4,887.00
BI-WEEKLY	1,767.23	1,855.38	1,948.15	2,045.54	2,148.00	2,255.54
HOURLY	22.0904	23.1923	24.3519	25.5692	26.8500	28.1942

33 Customer Service Clerk II
33 Equipment Utility Worker I
33 Public Safety Officer
33 Relief Bus Operator Trainee

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	47,100.00	49,452.00	51,924.00	54,516.00	57,240.00	60,108.00
MONTHLY	3,925.00	4,121.00	4,327.00	4,543.00	4,770.00	5,009.00
BI-WEEKLY	1,811.54	1,902.00	1,997.08	2,096.77	2,201.54	2,311.85
HOURLY	22.6442	23.7750	24.9635	26.2096	27.5192	28.8981

34 Custodian II
34 Graffiti Technician
34 On-Demand Transit Dispatcher
34 Paratransit Dispatcher
34 Park Maintenance Worker I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	48,276.00	50,688.00	53,220.00	55,884.00	58,680.00	61,620.00
MONTHLY	4,023.00	4,224.00	4,435.00	4,657.00	4,890.00	5,135.00
BI-WEEKLY	1,856.77	1,949.54	2,046.92	2,149.38	2,256.92	2,370.00
HOURLY	23.2096	24.3692	25.5865	26.8673	28.2115	29.6250

35 Community Aide III
35 Help Desk Technician
35 Street Maintenance Worker

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	49,488.00	51,960.00	54,564.00	57,288.00	60,156.00	63,168.00
MONTHLY	4,124.00	4,330.00	4,547.00	4,774.00	5,013.00	5,264.00
BI-WEEKLY	1,903.38	1,998.46	2,098.62	2,203.38	2,313.69	2,429.54
HOURLY	23.7923	24.9808	26.2327	27.5423	28.9212	30.3692

36 Court Liaison
36 Intermediate Clerk Typist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	50,724.00	53,256.00	55,920.00	58,716.00	61,656.00	64,740.00
MONTHLY	4,227.00	4,438.00	4,660.00	4,893.00	5,138.00	5,395.00
BI-WEEKLY	1,950.92	2,048.31	2,150.77	2,258.31	2,371.38	2,490.00
HOURLY	24.3865	25.6038	26.8846	28.2288	29.6423	31.1250

37 Nutrition Services Coordinator
37 Relief Bus Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	51,996.00	54,600.00	57,336.00	60,204.00	63,216.00	66,372.00
MONTHLY	4,333.00	4,550.00	4,778.00	5,017.00	5,268.00	5,531.00
BI-WEEKLY	1,999.85	2,100.00	2,205.23	2,315.54	2,431.38	2,552.77
HOURLY	24.9981	26.2500	27.5654	28.9442	30.3923	31.9096

38 Activity Coordinator
38 Equipment Utility Worker II
38 Homeless Coordinator
38 Police Records Technician I
38 Police Service Technician
38 Purchasing Clerk
38 Senior Account Clerk
38 Senior Clerk Typist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	53,292.00	55,956.00	58,752.00	61,692.00	64,776.00	68,016.00
MONTHLY	4,441.00	4,663.00	4,896.00	5,141.00	5,398.00	5,668.00
BI-WEEKLY	2,049.69	2,152.15	2,259.69	2,372.77	2,491.38	2,616.00
HOURLY	25.6212	26.9019	28.2462	29.6596	31.1423	32.7000

39 Apprentice Mechanic
39 Home Improvement Lead Person
39 Park Maintenance Worker II
39 Records Management Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	54,624.00	57,360.00	60,228.00	63,240.00	66,408.00	69,732.00
MONTHLY	4,552.00	4,780.00	5,019.00	5,270.00	5,534.00	5,811.00
BI-WEEKLY	2,100.92	2,206.15	2,316.46	2,432.31	2,554.15	2,682.00
HOURLY	26.2615	27.5769	28.9558	30.4038	31.9269	33.5250

40 Engineering Aide
40 FCC Education Assistant III
40 FCC Program Assistant III
40 Public Works Coordinator
40 Sr. Transit Utility Specialist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	55,980.00	58,776.00	61,716.00	64,800.00	68,040.00	71,448.00
MONTHLY	4,665.00	4,898.00	5,143.00	5,400.00	5,670.00	5,954.00
BI-WEEKLY	2,153.08	2,260.62	2,373.69	2,492.31	2,616.92	2,748.00
HOURLY	26.9135	28.2577	29.6712	31.1538	32.7115	34.3500

41 Deputy City Clerk I
41 Permit/Licensing Technician I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	57,384.00	60,252.00	63,264.00	66,432.00	69,756.00	73,248.00
MONTHLY	4,782.00	5,021.00	5,272.00	5,536.00	5,813.00	6,104.00
BI-WEEKLY	2,207.08	2,317.38	2,433.23	2,555.08	2,682.92	2,817.23
HOURLY	27.5885	28.9673	30.4154	31.9385	33.5365	35.2154

42 Community Center Coordinator
42 Community Services Officer
42 Human Services Coordinator
42 Police Records Technician II
42 Police Service Officer
42 Recreation Coordinator
42 Secretary
42 Social Services Coordinator
42 Tree Trimmer I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	58,824.00	61,764.00	64,848.00	68,088.00	71,496.00	75,072.00
MONTHLY	4,902.00	5,147.00	5,404.00	5,674.00	5,958.00	6,256.00
BI-WEEKLY	2,262.46	2,375.54	2,494.15	2,618.77	2,749.85	2,887.38
HOURLY	28.2808	29.6942	31.1769	32.7346	34.3731	36.0923

43 Administrative Aide
43 Building Maintenance Worker
43 Cement Finisher
43 Human Resources / Department Coordinator
43 Payroll / Personnel Technician
43 Senior Citizens Social Services Coordinator
43 Transit Maintenance Coordinator
43 Transit Mechanic I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	60,288.00	63,300.00	66,468.00	69,792.00	73,284.00	76,944.00
MONTHLY	5,024.00	5,275.00	5,539.00	5,816.00	6,107.00	6,412.00
BI-WEEKLY	2,318.77	2,434.62	2,556.46	2,684.31	2,818.62	2,959.38
HOURLY	28.9846	30.4327	31.9558	33.5538	35.2327	36.9923

44 Administrative Secretary
44 Building Aide
44 Building/Planning Technician
44 Permit/Licensing Technician II
44 Sewer Maintenance Worker
44 Tree Trimmer II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	61,800.00	64,896.00	68,136.00	71,544.00	75,120.00	78,876.00
MONTHLY	5,150.00	5,408.00	5,678.00	5,962.00	6,260.00	6,573.00
BI-WEEKLY	2,376.92	2,496.00	2,620.62	2,751.69	2,889.23	3,033.69
HOURLY	29.7115	31.2000	32.7577	34.3962	36.1154	37.9212

45 Street Sweeper Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	63,348.00	66,516.00	69,840.00	73,332.00	77,004.00	80,856.00
MONTHLY	5,279.00	5,543.00	5,820.00	6,111.00	6,417.00	6,738.00
BI-WEEKLY	2,436.46	2,558.31	2,686.15	2,820.46	2,961.69	3,109.85
HOURLY	30.4558	31.9788	33.5769	35.2558	37.0212	38.8731

46 Heavy Equipment Operator
46 Street Traffic Painter

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	64,932.00	68,184.00	71,592.00	75,168.00	78,924.00	82,872.00
MONTHLY	5,411.00	5,682.00	5,966.00	6,264.00	6,577.00	6,906.00
BI-WEEKLY	2,497.38	2,622.46	2,753.54	2,891.08	3,035.54	3,187.38
HOURLY	31.2173	32.7808	34.4192	36.1385	37.9442	39.8423

47 Equipment Mechanic
47 Graphics Technician
47 Maintenance Painter
47 Senior Building Maintenance Worker
47 Transit Mechanic II
47 Transit Parts/Storeroom Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	66,552.00	69,876.00	73,368.00	77,040.00	80,892.00	84,936.00
MONTHLY	5,546.00	5,823.00	6,114.00	6,420.00	6,741.00	7,078.00
BI-WEEKLY	2,559.69	2,687.54	2,821.85	2,963.08	3,111.23	3,266.77
HOURLY	31.9962	33.5942	35.2731	37.0385	38.8904	40.8346

48 Custodian-Lead
48 Financial Services Technician
48 Human Resources Technician
48 Junior Accountant
48 Property and Evidence Technician

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	68,220.00	71,628.00	75,204.00	78,960.00	82,908.00	87,048.00
MONTHLY	5,685.00	5,969.00	6,267.00	6,580.00	6,909.00	7,254.00
BI-WEEKLY	2,623.85	2,754.92	2,892.46	3,036.92	3,188.77	3,348.00
HOURLY	32.7981	34.4365	36.1558	37.9615	39.8596	41.8500

49 Administrative Analyst I
49 Community Services Counselor
49 Program Coordinator
49 Recreation Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	69,924.00	73,416.00	77,088.00	80,940.00	84,984.00	89,232.00
MONTHLY	5,827.00	6,118.00	6,424.00	6,745.00	7,082.00	7,436.00
BI-WEEKLY	2,689.38	2,823.69	2,964.92	3,113.08	3,268.62	3,432.00
HOURLY	33.6173	35.2962	37.0615	38.9135	40.8577	42.9000

50 Case Management Supervisor/Instructor
50 Transit Dispatcher/Operations Assistant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	71,676.00	75,264.00	79,032.00	82,980.00	87,132.00	91,488.00
MONTHLY	5,973.00	6,272.00	6,586.00	6,915.00	7,261.00	7,624.00
BI-WEEKLY	2,756.77	2,894.77	3,039.69	3,191.54	3,351.23	3,518.77
HOURLY	34.4596	36.1846	37.9962	39.8942	41.8904	43.9846

51 Electrical/Signal Technician I
51 Emergency Preparedness Coordinator
51 Engineering Technician
51 Executive Assistant to Chief of Police
51 General Building Inspector
51 Information Technology Coordinator
51 Lead Equipment Mechanic
51 Lead Mechanic
51 Planning Assistant
51 Warehouse and Custodial Lead

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	73,464.00	77,136.00	80,988.00	85,032.00	89,280.00	93,744.00
MONTHLY	6,122.00	6,428.00	6,749.00	7,086.00	7,440.00	7,812.00
BI-WEEKLY	2,825.54	2,966.77	3,114.92	3,270.46	3,433.85	3,605.54
HOURLY	35.3192	37.0846	38.9365	40.8808	42.9231	45.0692

52 Payroll Specialist
52 Purchasing Specialist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	75,300.00	79,068.00	83,016.00	87,168.00	91,524.00	96,096.00
MONTHLY	6,275.00	6,589.00	6,918.00	7,264.00	7,627.00	8,008.00
BI-WEEKLY	2,896.15	3,041.08	3,192.92	3,352.62	3,520.15	3,696.00
HOURLY	36.2019	38.0135	39.9115	41.9077	44.0019	46.2000

53 Code Enforcement Officer
53 FCC Education Coordinator
53 Park Maintenance Lead
53 Public Works Inspector
53 Public Works Lead
53 Transit Operations Training Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	77,184.00	81,048.00	85,104.00	89,364.00	93,828.00	98,520.00
MONTHLY	6,432.00	6,754.00	7,092.00	7,447.00	7,819.00	8,210.00
BI-WEEKLY	2,968.62	3,117.23	3,273.23	3,437.08	3,608.77	3,789.23
HOURLY	37.1077	38.9654	40.9154	42.9635	45.1096	47.3654

54 Administrative Analyst II
54 Building Maintenance Lead
54 Forensic Technician
54 Transit Marketing Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	79,128.00	83,088.00	87,240.00	91,608.00	96,192.00	101,004.00
MONTHLY	6,594.00	6,924.00	7,270.00	7,634.00	8,016.00	8,417.00
BI-WEEKLY	3,043.38	3,195.69	3,355.38	3,523.38	3,699.69	3,884.77
HOURLY	38.0423	39.9462	41.9423	44.0423	46.2462	48.5596

55 Crime Analyst
55 Electrical/Signal Technician II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	81,108.00	85,164.00	89,424.00	93,900.00	98,592.00	103,524.00
MONTHLY	6,759.00	7,097.00	7,452.00	7,825.00	8,216.00	8,627.00
BI-WEEKLY	3,119.54	3,275.54	3,439.38	3,611.54	3,792.00	3,981.69
HOURLY	38.9942	40.9442	42.9923	45.1442	47.4000	49.7712

56 Administrative Coordinator
56 Assistant Engineer
56 FCC Program Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	83,124.00	87,276.00	91,644.00	96,228.00	101,040.00	106,092.00
MONTHLY	6,927.00	7,273.00	7,637.00	8,019.00	8,420.00	8,841.00
BI-WEEKLY	3,197.08	3,356.77	3,524.77	3,701.08	3,886.15	4,080.46
HOURLY	39.9635	41.9596	44.0596	46.2635	48.5769	51.0058

57 Communications Liaison Officer
57 Senior Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	85,212.00	89,472.00	93,948.00	98,640.00	103,572.00	108,756.00
MONTHLY	7,101.00	7,456.00	7,829.00	8,220.00	8,631.00	9,063.00
BI-WEEKLY	3,277.38	3,441.23	3,613.38	3,793.85	3,983.54	4,182.92
HOURLY	40.9673	43.0154	45.1673	47.4231	49.7942	52.2865

58 Associate Planner
58 Code Enforcement Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	87,348.00	91,716.00	96,300.00	101,112.00	106,164.00	111,468.00
MONTHLY	7,279.00	7,643.00	8,025.00	8,426.00	8,847.00	9,289.00
BI-WEEKLY	3,359.54	3,527.54	3,703.85	3,888.92	4,083.23	4,287.23
HOURLY	41.9942	44.0942	46.2981	48.6115	51.0404	53.5904

59 Administrative Support Services Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	89,532.00	94,008.00	98,712.00	103,644.00	108,828.00	114,264.00
MONTHLY	7,461.00	7,834.00	8,226.00	8,637.00	9,069.00	9,522.00
BI-WEEKLY	3,443.54	3,615.69	3,796.62	3,986.31	4,185.69	4,394.77
HOURLY	43.0442	45.1962	47.4577	49.8288	52.3212	54.9346

60

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	91,764.00	96,348.00	101,160.00	106,224.00	111,540.00	117,120.00
MONTHLY	7,647.00	8,029.00	8,430.00	8,852.00	9,295.00	9,760.00
BI-WEEKLY	3,529.38	3,705.69	3,890.77	4,085.54	4,290.00	4,504.62
HOURLY	44.1173	46.3212	48.6346	51.0692	53.6250	56.3077

61 Administrative Analyst III
61 Associate Engineer
61 Information Technology Systems Analyst - Transit
61 Transit Planning and Scheduling Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	94,056.00	98,760.00	103,704.00	108,888.00	114,336.00	120,048.00
MONTHLY	7,838.00	8,230.00	8,642.00	9,074.00	9,528.00	10,004.00
BI-WEEKLY	3,617.54	3,798.46	3,988.62	4,188.00	4,397.54	4,617.23
HOURLY	45.2192	47.4808	49.8577	52.3500	54.9692	57.7154

62 Information Technology Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	96,408.00	101,232.00	106,296.00	111,612.00	117,192.00	123,048.00
MONTHLY	8,034.00	8,436.00	8,858.00	9,301.00	9,766.00	10,254.00
BI-WEEKLY	3,708.00	3,893.54	4,088.31	4,292.77	4,507.38	4,732.62
HOURLY	46.3500	48.6692	51.1038	53.6596	56.3423	59.1577

63

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	98,820.00	103,764.00	108,948.00	114,396.00	120,120.00	126,132.00
MONTHLY	8,235.00	8,647.00	9,079.00	9,533.00	10,010.00	10,511.00
BI-WEEKLY	3,800.77	3,990.92	4,190.31	4,399.85	4,620.00	4,851.23
HOURLY	47.5096	49.8865	52.3788	54.9981	57.7500	60.6404

64

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	101,292.00	106,356.00	111,672.00	117,252.00	123,120.00	129,276.00
MONTHLY	8,441.00	8,863.00	9,306.00	9,771.00	10,260.00	10,773.00
BI-WEEKLY	3,895.85	4,090.62	4,295.08	4,509.69	4,735.38	4,972.15
HOURLY	48.6981	51.1327	53.6885	56.3712	59.1923	62.1519

65

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	103,824.00	109,020.00	114,468.00	120,192.00	126,204.00	132,516.00
MONTHLY	8,652.00	9,085.00	9,539.00	10,016.00	10,517.00	11,043.00
BI-WEEKLY	3,993.23	4,193.08	4,402.62	4,622.77	4,854.00	5,096.77
HOURLY	49.9154	52.4135	55.0327	57.7846	60.6750	63.7096

66 Civil Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	106,416.00	111,732.00	117,324.00	123,192.00	129,348.00	135,816.00
MONTHLY	8,868.00	9,311.00	9,777.00	10,266.00	10,779.00	11,318.00
BI-WEEKLY	4,092.92	4,297.38	4,512.46	4,738.15	4,974.92	5,223.69
HOURLY	51.1615	53.7173	56.4058	59.2269	62.1865	65.2962

67

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	109,080.00	114,540.00	120,264.00	126,276.00	132,588.00	139,212.00
MONTHLY	9,090.00	9,545.00	10,022.00	10,523.00	11,049.00	11,601.00
BI-WEEKLY	4,195.38	4,405.38	4,625.54	4,856.77	5,099.54	5,354.31
HOURLY	52.4423	55.0673	57.8192	60.7096	63.7442	66.9288

90 Bus Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	59,424.00	62,400.00	65,520.00	68,796.00	72,240.00	75,852.00
MONTHLY	4,952.00	5,200.00	5,460.00	5,733.00	6,020.00	6,321.00
BI-WEEKLY	2,285.54	2400.00	2520.00	2,646.00	2,778.46	2,917.38
HOURLY	28.5692	30.0000	31.5000	33.0750	34.7308	36.4673
Specialty - 5% Monthly	247.60	260.00	273.00	286.65	301.00	316.05

104

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	65,508.00	68,784.00	72,228.00	75,840.00	79,632.00	83,616.00
MONTHLY	5,459.00	5,732.00	6,019.00	6,320.00	6,636.00	6,968.00
BI-WEEKLY	2,519.54	2,645.54	2,778.00	2,916.92	3,062.77	3,216.00
HOURLY	31.4942	33.0692	34.7250	36.4615	38.2846	40.2000
Monthly						
Lgy Bonus 10	136.48	143.30	150.48	158.00	165.90	174.20
Lgy Bonus 20	272.95	286.60	300.95	316.00	331.80	348.40
Lgy Bonus 25	409.43	429.90	451.43	474.00	497.70	522.60

105

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	67,140.00	70,500.00	74,028.00	77,724.00	81,612.00	85,692.00
MONTHLY	5,595.00	5,875.00	6,169.00	6,477.00	6,801.00	7,141.00
BI-WEEKLY	2,582.31	2711.54	2847.23	2989.38	3138.92	3295.85
HOURLY	32.2788	33.8942	35.5904	37.3673	39.2365	41.1981
Monthly						
Lgy Bonus 10	139.88	146.88	154.23	161.93	170.03	178.53
Lgy Bonus 20	279.75	293.75	308.45	323.85	340.05	357.05
Lgy Bonus 25	419.63	440.63	462.68	485.78	510.08	535.58

106

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	68,820.00	72,264.00	75,876.00	79,668.00	83,652.00	87,840.00
MONTHLY	5,735.00	6,022.00	6,323.00	6,639.00	6,971.00	7,320.00
BI-WEEKLY	2,646.92	2,779.38	2,918.31	3,064.15	3,217.38	3,378.46
HOURLY	33.0865	34.7423	36.4788	38.3019	40.2173	42.2308
Monthly						
Lgy Bonus 10	143.38	150.55	158.08	165.98	174.28	183.00
Lgy Bonus 20	286.75	301.10	316.15	331.95	348.55	366.00
Lgy Bonus 25	430.13	451.65	474.23	497.93	522.83	549.00

107

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	70,548.00	74,076.00	77,784.00	81,672.00	85,752.00	90,036.00
MONTHLY	5,879.00	6,173.00	6,482.00	6,806.00	7,146.00	7,503.00
BI-WEEKLY	2,713.38	2,849.08	2,991.69	3,141.23	3,298.15	3,462.92
HOURLY	33.9173	35.6135	37.3962	39.2654	41.2269	43.2865
Monthly						
Lgy Bonus 10	146.98	154.33	162.05	170.15	178.65	187.58
Lgy Bonus 20	293.95	308.65	324.10	340.30	357.30	375.15
Lgy Bonus 25	440.93	462.98	486.15	510.45	535.95	562.73

108 Economic Development Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	72,312.00	75,924.00	79,716.00	83,700.00	87,888.00	92,280.00
MONTHLY	6,026.00	6,327.00	6,643.00	6,975.00	7,324.00	7,690.00
BI-WEEKLY	2,781.23	2,920.15	3,066.00	3,219.23	3,380.31	3,549.23
HOURLY	34.7654	36.5019	38.3250	40.2404	42.2538	44.3654
Monthly						
Lgy Bonus 10	150.65	158.18	166.08	174.38	183.10	192.25
Lgy Bonus 20	301.30	316.35	332.15	348.75	366.20	384.50
Lgy Bonus 25	451.95	474.53	498.23	523.13	549.30	576.75

109

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	74,124.00	77,832.00	81,720.00	85,812.00	90,108.00	94,608.00
MONTHLY	6,177.00	6,486.00	6,810.00	7,151.00	7,509.00	7,884.00
BI-WEEKLY	2,850.92	2,993.54	3,143.08	3,300.46	3,465.69	3,638.77
HOURLY	35.6365	37.4192	39.2885	41.2558	43.3212	45.4846
Monthly						
Lgy Bonus 10	154.43	162.15	170.25	178.78	187.73	197.10
Lgy Bonus 20	308.85	324.30	340.50	357.55	375.45	394.20
Lgy Bonus 25	463.28	486.45	510.75	536.33	563.18	591.30

110

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	75,960.00	79,764.00	83,748.00	87,936.00	92,328.00	96,948.00
MONTHLY	6,330.00	6,647.00	6,979.00	7,328.00	7,694.00	8,079.00
BI-WEEKLY	2,921.54	3,067.85	3,221.08	3,382.15	3,551.08	3,728.77
HOURLY	36.5192	38.3481	40.2635	42.2769	44.3885	46.6096
Monthly						
Lgy Bonus 10	158.25	166.18	174.48	183.20	192.35	201.98
Lgy Bonus 20	316.50	332.35	348.95	366.40	384.70	403.95
Lgy Bonus 25	474.75	498.53	523.43	549.60	577.05	605.93

111

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	77,868.00	81,756.00	85,848.00	90,144.00	94,656.00	99,384.00
MONTHLY	6,489.00	6,813.00	7,154.00	7,512.00	7,888.00	8,282.00
BI-WEEKLY	2,994.92	3,144.46	3,301.85	3,467.08	3,640.62	3,822.46
HOURLY	37.4365	39.3058	41.2731	43.3385	45.5077	47.7808
Monthly						
Lgy Bonus 10	162.23	170.33	178.85	187.80	197.20	207.05
Lgy Bonus 20	324.45	340.65	357.70	375.60	394.40	414.10
Lgy Bonus 25	486.68	510.98	536.55	563.40	591.60	621.15

112

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	79,836.00	83,832.00	88,020.00	92,424.00	97,044.00	101,892.00
MONTHLY	6,653.00	6,986.00	7,335.00	7,702.00	8,087.00	8,491.00
BI-WEEKLY	3,070.62	3,224.31	3,385.38	3,554.77	3,732.46	3,918.92
HOURLY	38.3827	40.3038	42.3173	44.4346	46.6558	48.9865
Monthly						
Lgy Bonus 10	166.33	174.65	183.38	192.55	202.18	212.28
Lgy Bonus 20	332.65	349.30	366.75	385.10	404.35	424.55
Lgy Bonus 25	498.98	523.95	550.13	577.65	606.53	636.83

113

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	81,840.00	85,932.00	90,228.00	94,740.00	99,480.00	104,460.00
MONTHLY	6,820.00	7,161.00	7,519.00	7,895.00	8,290.00	8,705.00
BI-WEEKLY	3,147.69	3,305.08	3,470.31	3,643.85	3,826.15	4,017.69
HOURLY	39.3462	41.3135	43.3788	45.5481	47.8269	50.2212
Monthly						
Lgy Bonus 10	170.50	179.03	187.98	197.38	207.25	217.63
Lgy Bonus 20	341.00	358.05	375.95	394.75	414.50	435.25
Lgy Bonus 25	511.50	537.08	563.93	592.13	621.75	652.88

114

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	83,880.00	88,080.00	92,484.00	97,104.00	101,964.00	107,064.00
MONTHLY	6,990.00	7,340.00	7,707.00	8,092.00	8,497.00	8,922.00
BI-WEEKLY	3,226.15	3,387.69	3,557.08	3,734.77	3,921.69	4,117.85
HOURLY	40.3269	42.3462	44.4635	46.6846	49.0212	51.4731
Monthly						
Lgy Bonus 10	174.75	183.50	192.68	202.30	212.43	223.05
Lgy Bonus 20	349.50	367.00	385.35	404.60	424.85	446.10
Lgy Bonus 25	524.25	550.50	578.03	606.90	637.28	669.15

115 Deputy City Clerk/Records Management Officer
115 Deputy City Treasurer
115 Human Resources Analyst
115 Risk Management Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	85,980.00	90,276.00	94,788.00	99,528.00	104,508.00	109,728.00
MONTHLY	7,165.00	7,523.00	7,899.00	8,294.00	8,709.00	9,144.00
BI-WEEKLY	3,306.92	3,472.15	3,645.69	3,828.00	4,019.54	4,220.31
HOURLY	41.3365	43.4019	45.5712	47.8500	50.2442	52.7538
Monthly						
Lgy Bonus 10	179.13	188.08	197.48	207.35	217.73	228.60
Lgy Bonus 20	358.25	376.15	394.95	414.70	435.45	457.20
Lgy Bonus 25	537.38	564.23	592.43	622.05	653.18	685.80

116

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	88,116.00	92,520.00	97,152.00	102,012.00	107,112.00	112,464.00
MONTHLY	7,343.00	7,710.00	8,096.00	8,501.00	8,926.00	9,372.00
BI-WEEKLY	3,389.08	3,558.46	3,736.62	3,923.54	4,119.69	4,325.54
HOURLY	42.3635	44.4808	46.7077	49.0442	51.4962	54.0692
Monthly						
Lgy Bonus 10	183.58	192.75	202.40	212.53	223.15	234.30
Lgy Bonus 20	367.15	385.50	404.80	425.05	446.30	468.60
Lgy Bonus 25	550.73	578.25	607.20	637.58	669.45	702.90

117 Transportation Operations Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	90,312.00	94,824.00	99,564.00	104,544.00	109,776.00	115,260.00
MONTHLY	7,526.00	7,902.00	8,297.00	8,712.00	9,148.00	9,605.00
BI-WEEKLY	3,473.54	3,647.08	3,829.38	4,020.92	4,222.15	4,433.08
HOURLY	43.4192	45.5885	47.8673	50.2615	52.7769	55.4135
Monthly						
Lgy Bonus 10	188.15	197.55	207.43	217.80	228.70	240.13
Lgy Bonus 20	376.30	395.10	414.85	435.60	457.40	480.25
Lgy Bonus 25	564.45	592.65	622.28	653.40	686.10	720.38

118 Administrative Management Analyst I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	92,580.00	97,212.00	102,072.00	107,172.00	112,536.00	118,164.00
MONTHLY	7,715.00	8,101.00	8,506.00	8,931.00	9,378.00	9,847.00
BI-WEEKLY	3,560.77	3,738.92	3,925.85	4,122.00	4,328.31	4,544.77
HOURLY	44.5096	46.7365	49.0731	51.5250	54.1038	56.8096
Monthly						
Lgy Bonus 10	192.88	202.53	212.65	223.28	234.45	246.18
Lgy Bonus 20	385.75	405.05	425.30	446.55	468.90	492.35
Lgy Bonus 25	578.63	607.58	637.95	669.83	703.35	738.53

119 Accountant/Cost Accountant
119 Fleet Maintenance Supervisor
119 Transit Administrative Supervisor
119 Transit Training and Safety Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	94,884.00	99,624.00	104,604.00	109,836.00	115,332.00	121,104.00
MONTHLY	7,907.00	8,302.00	8,717.00	9,153.00	9,611.00	10,092.00
BI-WEEKLY	3,649.38	3,831.69	4,023.23	4,224.46	4,435.85	4,657.85
HOURLY	45.6173	47.8962	50.2904	52.8058	55.4481	58.2231
Monthly						
Lgy Bonus 10	197.68	207.55	217.93	228.83	240.28	252.30
Lgy Bonus 20	395.35	415.10	435.85	457.65	480.55	504.60
Lgy Bonus 25	593.03	622.65	653.78	686.48	720.83	756.90

120 Administrative Management Analyst II
120 Executive Office Assistant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	97,272.00	102,132.00	107,244.00	112,608.00	118,236.00	124,152.00
MONTHLY	8,106.00	8,511.00	8,937.00	9,384.00	9,853.00	10,346.00
BI-WEEKLY	3,741.23	3,928.15	4,124.77	4,331.08	4,547.54	4,775.08
HOURLY	46.7654	49.1019	51.5596	54.1385	56.8442	59.6885
Monthly						
Lgy Bonus 10	202.65	212.78	223.43	234.60	246.33	258.65
Lgy Bonus 20	405.30	425.55	446.85	469.20	492.65	517.30
Lgy Bonus 25	607.95	638.33	670.28	703.80	738.98	775.95

121

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	99,696.00	104,676.00	109,908.00	115,404.00	121,176.00	127,236.00
MONTHLY	8,308.00	8,723.00	9,159.00	9,617.00	10,098.00	10,603.00
BI-WEEKLY	3,834.46	4,026.00	4,227.23	4,438.62	4,660.62	4,893.69
HOURLY	47.9308	50.3250	52.8404	55.4827	58.2577	61.1712
Monthly						
Lgy Bonus 10	207.70	218.08	228.98	240.43	252.45	265.08
Lgy Bonus 20	415.40	436.15	457.95	480.85	504.90	530.15
Lgy Bonus 25	623.10	654.23	686.93	721.28	757.35	795.23

122 Assistant City Clerk
122 Facilities Maintenance Supervisor
122 Senior Human Resources Analyst
122 Senior Planner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	102,192.00	107,304.00	112,668.00	118,296.00	124,212.00	130,428.00
MONTHLY	8,516.00	8,942.00	9,389.00	9,858.00	10,351.00	10,869.00
BI-WEEKLY	3,930.46	4,127.08	4,333.38	4,549.85	4,777.38	5,016.46
HOURLY	49.1308	51.5885	54.1673	56.8731	59.7173	62.7058
Monthly						
Lgy Bonus 10	212.90	223.55	234.73	246.45	258.78	271.73
Lgy Bonus 20	425.80	447.10	469.45	492.90	517.55	543.45
Lgy Bonus 25	638.70	670.65	704.18	739.35	776.33	815.18

123

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	104,748.00	109,980.00	115,476.00	121,248.00	127,308.00	133,668.00
MONTHLY	8,729.00	9,165.00	9,623.00	10,104.00	10,609.00	11,139.00
BI-WEEKLY	4,028.77	4,230.00	4,441.38	4,663.38	4,896.46	5,141.08
HOURLY	50.3596	52.8750	55.5173	58.2923	61.2058	64.2635
Monthly						
Lgy Bonus 10	218.23	229.13	240.58	252.60	265.23	278.48
Lgy Bonus 20	436.45	458.25	481.15	505.20	530.45	556.95
Lgy Bonus 25	654.68	687.38	721.73	757.80	795.68	835.43

124 Assistant Transit Operations Manager
124 Senior Administrative Analyst
124 Transit Training and Safety Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	107,376.00	112,740.00	118,380.00	124,296.00	130,512.00	137,040.00
MONTHLY	8,948.00	9,395.00	9,865.00	10,358.00	10,876.00	11,420.00
BI-WEEKLY	4,129.85	4,336.15	4,553.08	4,780.62	5,019.69	5,270.77
HOURLY	51.6231	54.2019	56.9135	59.7577	62.7462	65.8846
Monthly						
Lgy Bonus 10	223.70	234.88	246.63	258.95	271.90	285.50
Lgy Bonus 20	447.40	469.75	493.25	517.90	543.80	571.00
Lgy Bonus 25	671.10	704.63	739.88	776.85	815.70	856.50

125 Public Information Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	110,052.00	115,560.00	121,344.00	127,416.00	133,788.00	140,472.00
MONTHLY	9,171.00	9,630.00	10,112.00	10,618.00	11,149.00	11,706.00
BI-WEEKLY	4,232.77	4,444.62	4,667.08	4,900.62	5,145.69	5,402.77
HOURLY	52.9096	55.5577	58.3385	61.2577	64.3212	67.5346
Monthly						
Lgy Bonus 10	229.28	240.75	252.80	265.45	278.73	292.65
Lgy Bonus 20	458.55	481.50	505.60	530.90	557.45	585.30
Lgy Bonus 25	687.83	722.25	758.40	796.35	836.18	877.95

126 Administrative Services Manager
126 Community Development Manager
126 Economic Development Manager
126 Family Child Care Manager
126 Recreation & Human Services Manager
126 Transportation Administrative Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	112,812.00	118,452.00	124,380.00	130,596.00	137,124.00	143,976.00
MONTHLY	9,401.00	9,871.00	10,365.00	10,883.00	11,427.00	11,998.00
BI-WEEKLY	4,338.92	4,555.85	4,783.85	5,022.92	5,274.00	5,537.54
HOURLY	54.2365	56.9481	59.7981	62.7865	65.9250	69.2192
Monthly						
Lgy Bonus 10	235.03	246.78	259.13	272.08	285.68	299.95
Lgy Bonus 20	470.05	493.55	518.25	544.15	571.35	599.90
Lgy Bonus 25	705.08	740.33	777.38	816.23	857.03	899.85

127

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	115,632.00	121,416.00	127,488.00	133,860.00	140,556.00	147,588.00
MONTHLY	9,636.00	10,118.00	10,624.00	11,155.00	11,713.00	12,299.00
BI-WEEKLY	4,447.38	4,669.85	4,903.38	5,148.46	5,406.00	5,676.46
HOURLY	55.5923	58.3731	61.2923	64.3558	67.5750	70.9558
Monthly						
Lgy Bonus 10	240.90	252.95	265.60	278.88	292.83	307.48
Lgy Bonus 20	481.80	505.90	531.20	557.75	585.65	614.95
Lgy Bonus 25	722.70	758.85	796.80	836.63	878.48	922.43

128 Equipment Maintenance Superintendent
128 Finance and Administrative Services Manager
128 Financial Services Manager
128 Transit Maintenance Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	118,524.00	124,452.00	130,680.00	137,220.00	144,084.00	151,284.00
MONTHLY	9,877.00	10,371.00	10,890.00	11,435.00	12,007.00	12,607.00
BI-WEEKLY	4,558.62	4,786.62	5,026.15	5,277.69	5,541.69	5,818.62
HOURLY	56.9827	59.8327	62.8269	65.9712	69.2712	72.7327
Monthly						
Lgy Bonus 10	246.93	259.28	272.25	285.88	300.18	315.18
Lgy Bonus 20	493.85	518.55	544.50	571.75	600.35	630.35
Lgy Bonus 25	740.78	777.83	816.75	857.63	900.53	945.53

129

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	121,488.00	127,560.00	133,944.00	140,640.00	147,672.00	155,052.00
MONTHLY	10,124.00	10,630.00	11,162.00	11,720.00	12,306.00	12,921.00
BI-WEEKLY	4,672.62	4,906.15	5,151.69	5,409.23	5,679.69	5,963.54
HOURLY	58.4077	61.3269	64.3962	67.6154	70.9962	74.5442
Monthly						
Lgy Bonus 10	253.10	265.75	279.05	293.00	307.65	323.03
Lgy Bonus 20	506.20	531.50	558.10	586.00	615.30	646.05
Lgy Bonus 25	759.30	797.25	837.15	879.00	922.95	969.08

130 Accounting/Finance Manager
130 Information Technology Manager
130 Park Maintenance Superintendent
130 Recreation Program Administrator
130 Revenue and Purchasing Manager
130 Street Maintenance Superintendent

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	124,512.00	130,740.00	137,280.00	144,144.00	151,356.00	158,928.00
MONTHLY	10,376.00	10,895.00	11,440.00	12,012.00	12,613.00	13,244.00
BI-WEEKLY	4,788.92	5,028.46	5,280.00	5,544.00	5,821.38	6,112.62
HOURLY	59.8615	62.8558	66.0000	69.3000	72.7673	76.4077
Monthly						
Lgy Bonus 10	259.40	272.38	286.00	300.30	315.33	331.10
Lgy Bonus 20	518.80	544.75	572.00	600.60	630.65	662.20
Lgy Bonus 25	778.20	817.13	858.00	900.90	945.98	993.30

131 Plan Check Engineer
131 Transit Operations Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	127,632.00	134,016.00	140,712.00	147,744.00	155,136.00	162,888.00
MONTHLY	10,636.00	11,168.00	11,726.00	12,312.00	12,928.00	13,574.00
BI-WEEKLY	4,908.92	5,154.46	5,412.00	5,682.46	5,966.77	6,264.92
HOURLY	61.3615	64.4308	67.6500	71.0308	74.5846	78.3115
Monthly						
Lgy Bonus 10	265.90	279.20	293.15	307.80	323.20	339.35
Lgy Bonus 20	531.80	558.40	586.30	615.60	646.40	678.70
Lgy Bonus 25	797.70	837.60	879.45	923.40	969.60	1018.05

132 FCC Therapist/Trainer II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	130,824.00	137,364.00	144,228.00	151,440.00	159,012.00	166,968.00
MONTHLY	10,902.00	11,447.00	12,019.00	12,620.00	13,251.00	13,914.00
BI-WEEKLY	5,031.69	5,283.23	5,547.23	5,824.62	6,115.85	6,421.85
HOURLY	62.8962	66.0404	69.3404	72.8077	76.4481	80.2731
Monthly						
Lgy Bonus 10	272.55	286.18	300.48	315.50	331.28	347.85
Lgy Bonus 20	545.10	572.35	600.95	631.00	662.55	695.70
Lgy Bonus 25	817.65	858.53	901.43	946.50	993.83	1043.55

133 Human Resources Manager
133 Public Works Superintendent

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	134,076.00	140,784.00	147,828.00	155,220.00	162,984.00	171,132.00
MONTHLY	11,173.00	11,732.00	12,319.00	12,935.00	13,582.00	14,261.00
BI-WEEKLY	5,156.77	5,414.77	5,685.69	5,970.00	6,268.62	6,582.00
HOURLY	64.4596	67.6846	71.0712	74.6250	78.3577	82.2750
Monthly						
Lgy Bonus 10	279.33	293.30	307.98	323.38	339.55	356.53
Lgy Bonus 20	558.65	586.60	615.95	646.75	679.10	713.05
Lgy Bonus 25	837.98	879.90	923.93	970.13	1018.65	1069.58

134 Assistant to the City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	137,448.00	144,324.00	151,536.00	159,108.00	167,064.00	175,416.00
MONTHLY	11,454.00	12,027.00	12,628.00	13,259.00	13,922.00	14,618.00
BI-WEEKLY	5,286.46	5,550.92	5,828.31	6,119.54	6,425.54	6,746.77
HOURLY	66.0808	69.3865	72.8538	76.4942	80.3192	84.3346
Monthly						
Lgy Bonus 10	286.35	300.68	315.70	331.48	348.05	365.45
Lgy Bonus 20	572.70	601.35	631.40	662.95	696.10	730.90
Lgy Bonus 25	859.05	902.03	947.10	994.43	1044.15	1096.35

135

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	140,868.00	147,912.00	155,304.00	163,068.00	171,216.00	179,772.00
MONTHLY	11,739.00	12,326.00	12,942.00	13,589.00	14,268.00	14,981.00
BI-WEEKLY	5,418.00	5,688.92	5,973.23	6,271.85	6,585.23	6,914.31
HOURLY	67.7250	71.1115	74.6654	78.3981	82.3154	86.4288
Monthly						
Lgy Bonus 10	293.48	308.15	323.55	339.73	356.70	374.53
Lgy Bonus 20	586.95	616.30	647.10	679.45	713.40	749.05
Lgy Bonus 25	880.43	924.45	970.65	1019.18	1070.10	1123.58

136

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	144,384.00	151,608.00	159,192.00	167,148.00	175,500.00	184,272.00
MONTHLY	12,032.00	12,634.00	13,266.00	13,929.00	14,625.00	15,356.00
BI-WEEKLY	5,553.23	5,831.08	6,122.77	6,428.77	6,750.00	7,087.38
HOURLY	69.4154	72.8885	76.5346	80.3596	84.3750	88.5923
Monthly						
Lgy Bonus 10	300.80	315.85	331.65	348.23	365.63	383.90
Lgy Bonus 20	601.60	631.70	663.30	696.45	731.25	767.80
Lgy Bonus 25	902.40	947.55	994.95	1044.68	1096.88	1151.70

137

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	148,008.00	155,412.00	163,188.00	171,348.00	179,916.00	188,916.00
MONTHLY	12,334.00	12,951.00	13,599.00	14,279.00	14,993.00	15,743.00
BI-WEEKLY	5,692.62	5,977.38	6,276.46	6,590.31	6,919.85	7,266.00
HOURLY	71.1577	74.7173	78.4558	82.3788	86.4981	90.8250
Monthly						
Lgy Bonus 10	308.35	323.78	339.98	356.98	374.83	393.58
Lgy Bonus 20	616.70	647.55	679.95	713.95	749.65	787.15
Lgy Bonus 25	925.05	971.33	1019.93	1070.93	1124.48	1180.73

138 Chief Fiscal Officer
138 Principal Civil Engineer
138 Transit Administrative Officer
138 Transit Operations Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	151,704.00	159,288.00	167,256.00	175,620.00	184,404.00	193,620.00
MONTHLY	12,642.00	13,274.00	13,938.00	14,635.00	15,367.00	16,135.00
BI-WEEKLY	5,834.77	6,126.46	6,432.92	6,754.62	7,092.46	7,446.92
HOURLY	72.9346	76.5808	80.4115	84.4327	88.6558	93.0865
Monthly						
Lgy Bonus 10	316.05	331.85	348.45	365.88	384.18	403.38
Lgy Bonus 20	632.10	663.70	696.90	731.75	768.35	806.75
Lgy Bonus 25	948.15	995.55	1045.35	1097.63	1152.53	1210.13

139

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	155,496.00	163,272.00	171,432.00	180,000.00	189,000.00	198,456.00
MONTHLY	12,958.00	13,606.00	14,286.00	15,000.00	15,750.00	16,538.00
BI-WEEKLY	5,980.62	6,279.69	6,593.54	6,923.08	7,269.23	7,632.92
HOURLY	74.7577	78.4962	82.4192	86.5385	90.8654	95.4115
Monthly						
Lgy Bonus 10	323.95	340.15	357.15	375.00	393.75	413.45
Lgy Bonus 20	647.90	680.30	714.30	750.00	787.50	826.90
Lgy Bonus 25	971.85	1020.45	1071.45	1125.00	1181.25	1240.35

140

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	159,384.00	167,352.00	175,716.00	184,500.00	193,728.00	203,412.00
MONTHLY	13,282.00	13,946.00	14,643.00	15,375.00	16,144.00	16,951.00
BI-WEEKLY	6,130.15	6,436.62	6,758.31	7,096.15	7,451.08	7,823.54
HOURLY	76.6269	80.4577	84.4788	88.7019	93.1385	97.7942
Monthly						
Lgy Bonus 10	332.05	348.65	366.08	384.38	403.60	423.78
Lgy Bonus 20	664.10	697.30	732.15	768.75	807.20	847.55
Lgy Bonus 25	996.15	1045.95	1098.23	1153.13	1210.80	1271.33

141 Assistant Director of Community Development
141 Assistant Director of Transportation
141 Assistant Public Works Director/City Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	163,368.00	171,540.00	180,120.00	189,132.00	198,588.00	208,512.00
MONTHLY	13,614.00	14,295.00	15,010.00	15,761.00	16,549.00	17,376.00
BI-WEEKLY	6,283.38	6,597.69	6,927.69	7,274.31	7,638.00	8,019.69
HOURLY	78.5423	82.4712	86.5962	90.9288	95.4750	100.2462
Monthly						
Lgy Bonus 10	340.35	357.38	375.25	394.03	413.73	434.40
Lgy Bonus 20	680.70	714.75	750.50	788.05	827.45	868.80
Lgy Bonus 25	1021.05	1072.13	1125.75	1182.08	1241.18	1303.20

142

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	167,448.00	175,824.00	184,620.00	193,848.00	203,544.00	213,720.00
MONTHLY	13,954.00	14,652.00	15,385.00	16,154.00	16,962.00	17,810.00
BI-WEEKLY	6,440.31	6,762.46	7,100.77	7,455.69	7,828.62	8,220.00
HOURLY	80.5038	84.5308	88.7596	93.1962	97.8577	102.7500
Monthly						
Lgy Bonus 10	348.85	366.30	384.63	403.85	424.05	445.25
Lgy Bonus 20	697.70	732.60	769.25	807.70	848.10	890.50
Lgy Bonus 25	1046.55	1098.90	1153.88	1211.55	1272.15	1335.75

143

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	171,648.00	180,228.00	189,240.00	198,708.00	208,644.00	219,072.00
MONTHLY	14,304.00	15,019.00	15,770.00	16,559.00	17,387.00	18,256.00
BI-WEEKLY	6,601.85	6,931.85	7,278.46	7,642.62	8,024.77	8,425.85
HOURLY	82.5231	86.6481	90.9808	95.5327	100.3096	105.3231
Monthly						
Lgy Bonus 10	357.60	375.48	394.25	413.98	434.68	456.40
Lgy Bonus 20	715.20	750.95	788.50	827.95	869.35	912.80
Lgy Bonus 25	1072.80	1126.43	1182.75	1241.93	1304.03	1369.20

144

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	175,932.00	184,728.00	193,968.00	203,664.00	213,852.00	224,544.00
MONTHLY	14,661.00	15,394.00	16,164.00	16,972.00	17,821.00	18,712.00
BI-WEEKLY	6,766.62	7,104.92	7,460.31	7,833.23	8,225.08	8,636.31
HOURLY	84.5827	88.8115	93.2538	97.9154	102.8135	107.9538
Monthly						
Lgy Bonus 10	366.53	384.85	404.10	424.30	445.53	467.80
Lgy Bonus 20	733.05	769.70	808.20	848.60	891.05	935.60
Lgy Bonus 25	1099.58	1154.55	1212.30	1272.90	1336.58	1403.40

145

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	180,336.00	189,348.00	198,816.00	208,752.00	219,192.00	230,148.00
MONTHLY	15,028.00	15,779.00	16,568.00	17,396.00	18,266.00	19,179.00
BI-WEEKLY	6,936.00	7,282.62	7,646.77	8,028.92	8,430.46	8,851.85
HOURLY	86.7000	91.0327	95.5846	100.3615	105.3808	110.6481
Monthly						
Lgy Bonus 10	375.70	394.48	414.20	434.90	456.65	479.48
Lgy Bonus 20	751.40	788.95	828.40	869.80	913.30	958.95
Lgy Bonus 25	1127.10	1183.43	1242.60	1304.70	1369.95	1438.43

146

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	184,848.00	194,088.00	203,796.00	213,984.00	224,688.00	235,920.00
MONTHLY	15,404.00	16,174.00	16,983.00	17,832.00	18,724.00	19,660.00
BI-WEEKLY	7,109.54	7,464.92	7,838.31	8,230.15	8,641.85	9,073.85
HOURLY	88.8692	93.3115	97.9788	102.8769	108.0231	113.4231
Monthly						
Lgy Bonus 10	385.10	404.35	424.58	445.80	468.10	491.50
Lgy Bonus 20	770.20	808.70	849.15	891.60	936.20	983.00
Lgy Bonus 25	1155.30	1213.05	1273.73	1337.40	1404.30	1474.50

147

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	189,480.00	198,960.00	208,908.00	219,348.00	230,316.00	241,836.00
MONTHLY	15,790.00	16,580.00	17,409.00	18,279.00	19,193.00	20,153.00
BI-WEEKLY	7,287.69	7,652.31	8,034.92	8,436.46	8,858.31	9,301.38
HOURLY	91.0962	95.6538	100.4365	105.4558	110.7288	116.2673
Monthly						
Lgy Bonus 10	394.75	414.50	435.23	456.98	479.83	503.83
Lgy Bonus 20	789.50	829.00	870.45	913.95	959.65	1007.65
Lgy Bonus 25	1184.25	1243.50	1305.68	1370.93	1439.48	1511.48

148

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	194,208.00	203,916.00	214,116.00	224,820.00	236,064.00	247,872.00
MONTHLY	16,184.00	16,993.00	17,843.00	18,735.00	19,672.00	20,656.00
BI-WEEKLY	7,469.54	7,842.92	8,235.23	8,646.92	9,079.38	9,533.54
HOURLY	93.3692	98.0365	102.9404	108.0865	113.4923	119.1692
Monthly						
Lgy Bonus 10	404.60	424.83	446.08	468.38	491.80	516.40
Lgy Bonus 20	809.20	849.65	892.15	936.75	983.60	1032.80
Lgy Bonus 25	1213.80	1274.48	1338.23	1405.13	1475.40	1549.20

149

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	199,068.00	209,016.00	219,468.00	230,436.00	241,956.00	254,052.00
MONTHLY	16,589.00	17,418.00	18,289.00	19,203.00	20,163.00	21,171.00
BI-WEEKLY	7,656.46	8,039.08	8,441.08	8,862.92	9,306.00	9,771.23
HOURLY	95.7058	100.4885	105.5135	110.7865	116.3250	122.1404
Monthly						
Lgy Bonus 10	414.73	435.45	457.23	480.08	504.08	529.28
Lgy Bonus 20	829.45	870.90	914.45	960.15	1008.15	1058.55
Lgy Bonus 25	1244.18	1306.35	1371.68	1440.23	1512.23	1587.83

150 Joint Powers Authority Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	156,000.00					
MONTHLY	13,000.00					
BI-WEEKLY	6,000.00					
HOURLY	75.0000					

200 Police Trainee

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	87,336.00	-	-	-	-	-
MONTHLY	7,278.00	-	-	-	-	-
BI-WEEKLY	3,359.08	-	-	-	-	-
HOURLY	41.9885	-	-	-	-	-

201 Police Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	102,744.00	107,868.00	113,268.00	118,920.00	124,884.00	131,124.00
MONTHLY	8,562.00	8,989.00	9,439.00	9,910.00	10,407.00	10,927.00
BI-WEEKLY	3,951.69	4,148.77	4,356.46	4,573.85	4,803.23	5,043.23
HOURLY	49.3962	51.8596	54.4558	57.1731	60.0404	63.0404

Monthly Rates

EDUCATIONAL INCENTIVE BONUS						
AA	1,310.41	1,310.41	1,310.41	1,310.41	1,310.41	1,310.41
BA	1,826.41	1,826.41	1,826.41	1,826.41	1,826.41	1,826.41
SPECIALIST	694.67	694.67	694.67	694.67	694.67	694.67
Lgy Bonus 7	365.00	365.00	365.00	365.00	365.00	365.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	948.10	969.45	991.95	1,015.50	1,040.35	1,066.35
Lgy Bonus 26	1,376.20	1,418.90	1,463.90	1,511.00	1,560.70	1,612.70

203 Police Sergeant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	133,212.00	139,884.00	146,856.00	154,200.00	161,928.00	170,028.00
MONTHLY	11,101.00	11,657.00	12,238.00	12,850.00	13,494.00	14,169.00
BI-WEEKLY	5,123.54	5,380.15	5,648.31	5,930.77	6,228.00	6,539.54
HOURLY	64.0442	67.2519	70.6038	74.1346	77.8500	81.7442

Monthly Rates

EDUCATIONAL INCENTIVE BONUS						
AA	1,783.48	1,783.48	1,783.48	1,783.48	1,783.48	1,783.48
BA	2,401.48	2,401.48	2,401.48	2,401.48	2,401.48	2,401.48
SPECIAL DUTY PAY	420.00	420.00	420.00	420.00	420.00	420.00
Lgy Bonus 7	326.00	326.00	326.00	326.00	326.00	326.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	1,075.05	1,102.85	1,131.90	1,162.50	1,194.70	1,228.45
Lgy Bonus 26	1,630.10	1,685.70	1,743.80	1,805.00	1,869.40	1,936.90

227 Police Lieutenant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	162,720.00	170,856.00	179,400.00	188,376.00	197,796.00	207,684.00
MONTHLY	13,560.00	14,238.00	14,950.00	15,698.00	16,483.00	17,307.00
BI-WEEKLY	6,258.46	6,571.38	6,900.00	7,245.23	7,607.54	7,987.85
HOURLY	78.2308	82.1423	86.2500	90.5654	95.0942	99.8481
			Monthly Rates			
CA POST Supervisory/Adv.	1,766.44	1,837.84	1,912.84	1,991.56	2,074.24	2,161.00
CA POST Mgmt. Cert.	678.00	711.90	747.50	784.90	824.15	865.35
Lgy Bonus 20	678.00	711.90	747.50	784.90	824.15	865.35
Lgy Bonus 26	1,356.00	1,423.80	1,495.00	1,569.80	1,648.30	1,730.70
Mgmt Incentive Pay	1,288.20	1,352.61	1,420.25	1,491.31	1,565.89	1,644.17

231 Police Captain

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	193,476.00	203,148.00	213,300.00	223,968.00	235,164.00	246,924.00
MONTHLY	16,123.00	16,929.00	17,775.00	18,664.00	19,597.00	20,577.00
BI-WEEKLY	7,441.38	7,813.38	8,203.85	8,614.15	9,044.77	9,497.08
HOURLY	93.0173	97.6673	102.5481	107.6769	113.0596	118.7135
			Monthly Rates			
CA POST Supervisory/Adv.	2,036.08	2,120.92	2,209.96	2,303.56	2,401.84	2,505.04
CA POST Mgmt. Cert.	806.15	846.45	888.75	933.20	979.85	1,028.85
Lgy Bonus 20	806.15	846.45	888.75	933.20	979.85	1,028.85
Lgy Bonus 26	1,612.30	1,692.90	1,777.50	1,866.40	1,959.70	2,057.70
Mgmt Incentive Pay	1,531.69	1,608.26	1,688.63	1,773.08	1,861.72	1,954.82

232 Deputy Police Chief

STEP	*1*
ANNUAL	259,272.00
MONTHLY	21,606.00
BI-WEEKLY	9,972.00
HOURLY	124.6500
Monthly Rates	
CA POST Supervisory/Adv.	2,613.40
CA POST Mgmt. Cert.	1,080.30
Lgy Bonus 20	1,080.30
Lgy Bonus 26	2,160.60
Mgmt Incentive Pay	2,052.57

301 Mayor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	31,200.00					
MONTHLY	2,600.00					
BI-WEEKLY	1,200.00					
HOURLY	15.0000					

302 Councilmember

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	19,200.00					
MONTHLY	1,600.00					
BI-WEEKLY	738.46					
HOURLY	9.2308					

303 City Clerk

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	12,000.00					
MONTHLY	1,000.00					
BI-WEEKLY	461.54					
HOURLY	5.7692					

304 City Treasurer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	6,000.00					
MONTHLY	500.00					
BI-WEEKLY	230.77					
HOURLY	2.8846					

305 Youth Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	300.00	-	-	-	-	-
MONTHLY	25.00	-	-	-	-	-
BI-WEEKLY	11.54	-	-	-	-	-
HOURLY	0.1442	-	-	-	-	-

306 Gardena Beautification Commissioner
306 Gardena Economic Business Advisory Commissioner
306 Human Services Commissioner
306 Recreation Commissioner
306 Rent Mediation Board Member
306 Senior Citizens Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	600.00	-	-	-	-	-
MONTHLY	50.00	-	-	-	-	-
BI-WEEKLY	23.08	-	-	-	-	-
HOURLY	0.2885	-	-	-	-	-

308 Planning Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	1,200.00	-	-	-	-	-
MONTHLY	100.00	-	-	-	-	-
BI-WEEKLY	46.15	-	-	-	-	-
HOURLY	0.5769	-	-	-	-	-

330 Director of Administrative Services
330 Director of Community Development
330 Director of Public Works/City Engineer
330 Director of Recreation and Human Services
330 Director of Transportation

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	188,580.00	198,012.00	207,912.00	218,304.00	229,224.00	240,684.00
MONTHLY	15,715.00	16,501.00	17,326.00	18,192.00	19,102.00	20,057.00
BI-WEEKLY	7,253.08	7,615.85	7,996.62	8,396.31	8,816.31	9,257.08
HOURLY	90.6635	95.1981	99.9577	104.9538	110.2038	115.7135
Monthly						
Lgy Bonus 10	392.88	412.53	433.15	454.80	477.55	501.43
Lgy Bonus 20	785.75	825.05	866.30	909.60	955.10	1002.85
Lgy Bonus 25	1178.63	1237.58	1299.45	1364.40	1432.65	1504.28

335 Deputy City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	198,012.00	207,912.00	218,304.00	229,224.00	240,684.00	252,720.00
MONTHLY	16,501.00	17,326.00	18,192.00	19,102.00	20,057.00	21,060.00
BI-WEEKLY	7,615.85	7,996.62	8,396.31	8,816.31	9,257.08	9,720.00
HOURLY	95.1981	99.9577	104.9538	110.2038	115.7135	121.5000
Monthly						
Lgy Bonus 10	412.53	433.15	454.80	477.55	501.43	526.50
Lgy Bonus 20	825.05	866.30	909.60	955.10	1002.85	1053.00
Lgy Bonus 25	1237.58	1299.45	1364.40	1432.65	1504.28	1579.50

339 Assistant City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	206,988.00	217,332.00	228,204.00	239,616.00	251,592.00	264,168.00
MONTHLY	17,249.00	18,111.00	19,017.00	19,968.00	20,966.00	22,014.00
BI-WEEKLY	7,961.08	8,358.92	8,777.08	9,216.00	9,676.62	10,160.31
HOURLY	99.5135	104.4865	109.7135	115.2000	120.9577	127.0038
Monthly						
Lgy Bonus 10	431.23	452.78	475.43	499.20	524.15	550.35
Lgy Bonus 20	862.45	905.55	950.85	998.40	1048.30	1100.70
Lgy Bonus 25	1293.68	1358.33	1426.28	1497.60	1572.45	1651.05

340 Police Chief

STEP	*1*
ANNUAL	272,235.00
MONTHLY	22,686.25
BI-WEEKLY	10,470.58
HOURLY	130.8822

	Monthly
CA POST Supervisory/Adv.	2,727.12
CA POST Mgmt. Cert.	1,134.31
Lgy Bonus 20	1,134.31
Mgmt Incentive Pay	2,155.19

350 City Manager

STEP	*1*
ANNUAL	333,732.00
MONTHLY	27,811.00
BI-WEEKLY	12,835.85
HOURLY	160.4481

	Monthly
Educational Incentive Pay	3,337.32

ASSISTANT CITY CLERK

Job Summary

Description

Under general direction, provides administrative and program support in the preparation of City Council agendas, minutes, actions, ordinances, and resolutions; maintains official documents and records; assists in conducting City elections; oversees the day-to-day activities, services, and operations of the City Clerk's function; provides varied technical, complex, specialized, and confidential office administrative support to the City Clerk, City Manager, and other City departments as assigned; and performs related work as required.

Supervision Received and Exercised

Receives management oversight from the City Manager. Exercises direct supervision over administrative support staff.

Class Characteristics

This is a management classification responsible for planning, organizing, and managing the operations of the City Clerk's Office. Incumbents are responsible for performing diverse, specialized, and complex work involving significant accountability and decision-making responsibilities in overseeing the day-to-day operations of the City Clerk's Office. Incumbents serve as a specialist, liaison, and advocate for the City Clerk's Office, with regular contact and interactions with City senior management positions, other public agencies, public and private community organizations, governmental agencies, and members of the public. Performance of the work requires the use of considerable independence, initiative, and discretion within broad guidelines.

Representative Duties

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Assists in overseeing and performing functions of the day-to-day operations and activities of the City Clerk's Office including the maintenance of City records and official documents, preparing City Council meeting agendas, and assisting with conducting municipal elections.
- Participates in the development and implementation of goals, objectives, policies, and priorities for the City Clerk's Office; recommends and administers policies and procedures.
- Participates in the development, administration, and oversight of division budget.
- Directs and coordinates the work plan for assigned staff; meets with staff to identify and resolve problems; assigns work activities and projects; monitors workflow; reviews and evaluates work products, methods, and procedures.
- Participates in the selection of, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies; recommends and implements discipline and termination procedures.
- Monitors operations and activities of assigned programs; recommends improvements and modifications and prepares various reports on operations and activities.
- Oversees and participates in the preparation and distribution of City Council agendas to council members, as well as access to same by City employees and the general public; attends City Council meetings and records all official proceedings; prepares minutes of City Council meetings and other Council Committees; interacts extensively with the City Council, City officials, department heads, and the public.
- Maintains the City's Municipal Code; updates amended ordinances after adoption by the City Council; processes ordinances and resolutions.
- Serves as the City's designated recipient of official documents such as claims, lawsuits, subpoenas, public records requests, requests for proposals, and bids; prepares, reviews, and responds to claims, subpoenas, public records requests, and other official requests for information, as necessary.

- Files campaign statements and Statements of Economic Interests for all elected officials and designated employees.
- Oversees the City's records management program; sets and ensures legal compliance with retention schedules for City records; develops and updates records retention policies and procedures.
- Serves as the City's Election Official; participates in conducting municipal elections; advises public officials, candidates and the public regarding campaign and election matters.
- Provides official notification to the public regarding public hearings including legal advertising notices.
- Receives, investigates, and responds to difficult and sensitive problems and inquiries in a professional manner; researches information; identifies and reports findings and takes necessary corrective action.
- Ensures staff compliance with City and mandated safety rules, regulations, and protocols.
- Performs other duties as assigned.

Qualifications Guide

Education and Experience

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Education:

- Equivalent to an associate degree in business administration, public administration, or a related field.

Experience:

- Five (5) years of increasingly responsible experience performing varied and complex administrative support duties, including three (3) years in an office serving a governing board.

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and project management.
- Principles and practices of budget administration.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, discipline, and the training of staff in work procedures.
- Principles and practices of leadership.
- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned areas of responsibility.
- Principles, practices, and procedures related to public agency recordkeeping and the City Clerk function.
- Automated and manual records management procedures, principles, and practices, including legal requirements for recording, retention, storage, and disclosure.
- Organization and function of public agencies, including the role of an elected City Council and appointed boards and commissions.
- Application of parliamentary procedures and relevant provisions of the Brown Act.
- Laws and regulations governing the election process.
- Techniques for effectively representing the City in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- City and mandated safety rules, regulations, and protocols.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Assist in developing and implementing goals, objectives, practices, policies, procedures, and work standards.
- Participate in the preparation of division budget, including gathering data related to expenditures and projected

charges and monitoring budget expenditures and revenues.

- Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Evaluate and develop improvements in operations, procedures, policies, or methods.
- Maintain confidentiality and be discreet in handling and processing confidential information and data.
- Develop, plan, coordinate, and implement a records management program designed to meet the needs of the City and in compliance with Federal, State, and local laws, rules, and regulations.
- Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
- Prepare official minutes, resolutions, ordinances, clear and concise reports, correspondence, policies, procedures, and other written materials.
- Research, analyze, and summarize data and prepare accurate and logical written reports.
- Effectively represent the department and the City in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Direct the establishment and maintenance of a variety of filing, record-keeping, and tracking systems
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Physical Demands

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and visit various City and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 25 pounds.

Environmental Conditions

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

Licenses and Certifications

- Possession of a valid Notary Public certification, to be maintained throughout employment.
- Possession of a valid California Driver’s License, to be maintained throughout employment.

TRANSIT MECHANIC I

Job Summary

Description

Under general direction, tunes up, inspects, diagnoses, services, and makes repairs to automobiles, trucks, passenger buses, and other power-driven, and mechanical equipment and propulsion systems. This position will be located within the Transportation Department.

Supervision Received and Exercised

Positions in this Class will be assigned to the Transportation Department garage and report directly to the Transit Maintenance Manager or designee.

Representative Duties

- Performs all preventative maintenance inspections, repairs and light diagnostics on motorized and mechanical equipment and vehicles; diagnoses and determines the extent of necessary repairs; performs work on different vehicle subsystems; inspects and repairs various propulsion systems; performs tune-ups; replaces spark plugs; test and replace starters; recharge batteries; repairs and replaces such other components as generators, relays, lights and switches; and related components;
- With prior approval, removes and replaces, relines, and adjusts brakes; performs repairs on suspension;
- Drives vehicle to and from service bays; responds to road calls; perform bus exchanges; may be required to perform work in the field;
- Steam cleans parts and equipment; maintains shop and cleans up after working on assignments; mop, sweep, pick up debris, pressure wash and scrub floors with the use of a pressure washer and floor scrubber; services and fuels buses;
- Replaces a variety of interior and exterior body parts such as bumpers, body panels, glass, doors, fare boxes, bicycle racks, seats, and destination sign systems;
- Attends various technical training courses;
- Maintains paper and electronic records of preventative maintenance, time, materials, parts, and work performed;
- Works will all tools of the trade, including bus computer based diagnostic software programs;
- Inspects and maintains air systems and airbrake components;
- Assists other mechanics as needed;
- Ability to learn new technologies;
- Performs other related duties as assigned.

Qualifications Guide

Education and Experience

High school diploma or GED. Preferred: Graduate in Automotive Technology from a recognized Community College or Technical School. Preferred: Two years of recent paid work experience performing mechanic work at repair facility. Preferred: Automotive Service Excellence Certificate for H, T, and/or A series.

Knowledge and Abilities

Basic knowledge and the ability to correctly use tools, equipment and procedures used in the repair and adjustment of motor equipment; of mechanical, fuel, ignition, electrical and cooling systems and their repair and adjustment; of the operation and care of internal combustion engines, equipment chassis and parts. Must have the ability to follow detailed instruction and directions to make mechanical repairs to a variety of automotive and trucks, transit buses, and equipment.

Physical Demands and Working Conditions

- Work is performed indoors and occasionally outdoors and involves excessive noise, extreme temperatures, humidity or wetness, dust, gas, fumes, odors or chemicals, dust or wind, vibration, toxic substances, radiation, explosive or electrical and mechanical hazards. Work involves physical demands such as sitting, walking, standing, bending (neck & from waist), reaching (up and down), stooping, kneeling, crawling, twisting (neck and waist); use of hands in simple and power grasp, fine manipulation; driving/steering, pushing/pulling; required to lift and carry up to 75 pounds. Working at heights requiring the use of fall arrest equipment; walking and working on uneven surfaces; working while wearing various types of personal protective equipment including but not limited to; safety glasses or face shields, electric shock prevention gloves and boots, face masks and/or respirators, reflective work clothing or other protective equipment as may be required by the City of Gardena Transportation Department or other Regulatory Agencies. Ability to work flexible hours including evenings and weekends as assigned;

License

Must possess a valid Class B Instruction permit with “P” (passenger) endorsement and no airbrake restrictions on the first day of scheduled work. Must attain a Class B Driver’s License with passenger and airbrake endorsements within 6 months of hiring.

Transit Mechanic II

Job Summary

Description

Under general direction, diagnoses, troubleshoots and performs tune-ups, services and major mechanical repairs to a variety of passenger buses, vans, City vehicles and other power-driven and mechanical equipment.

Organizational Responsibilities

Positions in this class are assigned to the Transportation Department garage and reports directly to the Transit Maintenance Manager or designated Lead or Supervisor

Representative Duties

- Performs all Preventative Maintenance Inspections and repairs on passenger buses, vehicles and equipment; diagnoses, troubleshoots and determines the extent of necessary repairs. Performs overhauls, repairs and/or adjustments on a variety of diesel, gasoline, hybrid, and alternative fuel-powered passenger buses, vans, City vehicles and shop equipment.
- Troubleshoots, repairs, or installs and performs preventative maintenance on major passenger bus, van and vehicle components including new and rebuilt engines, transmissions, differentials, air-conditioning systems, compressors and wheelchair lifts and ramps, fare boxes, destination sign systems, lighting systems, drive motor and generators, and gearboxes.
- Repairs and reconditions electrical systems; replaces spark plugs; tests and replaces starters; recharges batteries; repairs and replaces such other components as generators, relays, lights and switches, and various other electrical components.
- Diagnoses, relines and adjusts air and hydraulic brake systems; diagnoses and repairs axles and attachments.
- Refaces, reseats and adjusts valves; replaces, fits and adjusts pistons, rings and bearings; replaces rods and gears; cleans, repairs and replaces fuel lines and gauges.
- Fabricates special maintenance equipment; brazes, welds and cuts various metals; uses electric and oxy-acetylene welding outfits and cutting torches.
- Replaces a variety of interior and exterior body parts such as bumpers, body panels, glass, doors, fare boxes, bicycle racks, seats, and destination sign systems; repairs and paints both interior and exterior body parts and panels.
- Performs basic machine shop work; steam cleans parts and equipment; maintains shop and cleans up after working on specific assignments; mop, sweep, pick up debris, pressure wash and scrub floors with the use of a pressure washer and floor scrubber.
- Maintains paper and electronic records of preventative maintenance, time, materials, parts and work performed.
- Performs all types of diagnostics including electrical, and repairs, repin connectors, solders, traces wires and uses schematics and maintenance manuals.
- Drives vehicle to and from service bays; responds to road calls, performs bus exchanges; may be required to perform work in the field.
- May overhaul engines, transmissions, and heavy equipment. Ability to learn new technologies.
- Performs other related duties as assigned.

QUALIFICATIONS GUIDE

Education and Experience

Equivalent to graduation from high school or trade school **and** a minimum of four (4) years of experience performing mechanical maintenance and repair work on buses, heavy equipment and/or vehicles as a journeyman mechanic. Additional skilled experience may be substituted for the required high school education on a year-for-year basis to a maximum of two years. Experience in the diagnosis, repair and maintenance of bus HVAC systems is desirable.

Experience maintaining electric or hybrid electric powered vehicles is highly desirable.

Knowledge Skills and Abilities

Knowledge of: Basic methods of mechanics and mechanic tools and equipment; bus and/or heavy truck mechanical, fuel, ignition, electrical and cooling systems and their repair and adjustment; operation and care of internal combustion engines, equipment chassis and parts; HVAC and various alternative fuel, electrical, hybrid, diesel and gasoline engines; oxy-acetylene and electric welding, fabrication equipment and their operation; computerized management systems; methods and procedures of safe handling and disposing of hazardous materials, and safety practices and procedures used in the operation of hand and power tools. Thorough knowledge of electrical generation and storage as utilized in electric or hybrid electric vehicles.

Ability to: Use computers and diagnostic scanners to aid in the diagnosis of problems used in the overhaul, repair and adjustment of motor equipment; make mechanical repairs to a variety of automotive and truck equipment; operate automotive and machine shop tools such as lathes, drills, presses, grinders, reamers and brake relining machines; accurately diagnose mechanical, electrical and computer-related trouble; utilize computer diagnostic tools; read, write, and communicate in English at the appropriate level to comprehend and follow instructions; perform simple and repetitive tasks; maintain a work pace appropriate to a given work load, maintain work, time, material, repair and parts records and perform complex and varied tasks as assigned; assist other mechanics in the performance of mechanical repairs as required; make decisions/evaluations without immediate supervision; diagnose multiplex wiring systems including read ladder logic tables.

Physical Demands and Working Conditions

Work is performed indoors and occasionally outdoors and may involve excessive noise, extreme temperatures, humidity or wetness, dust, gas, fumes, odors or chemicals, dust or wind, vibration, toxic substances, radiation, explosive or electrical and mechanical hazards. Work involves physical demands such as sitting, walking, standing, bending (neck & from waist), reaching (up and down), stooping, kneeling, crawling, twisting (neck and waist); use of hands in simple and power grasp, fine manipulation; driving/steering, pushing/pulling; required to lift and carry up to 75 pounds. Working at heights requiring the use of fall arrest equipment; walking and working on uneven surfaces; working while wearing various types of personal protective equipment including but not limited to; safety glasses or face shields, electric shock prevention gloves and boots, face masks and/or respirators, reflective work clothing or other protective equipment as may be required by the City of Gardena Transportation Department or other Regulatory Agencies.

License

Must possess a valid Class B Instruction permit with “P” (passenger) endorsement and no air brake restrictions on the first day of scheduled work. Must attain a Class B Driver’s License with passenger and airbrake endorsements within 6 months of hiring.

LEAD EQUIPMENT MECHANIC

Job Summary

Description

Under the general direction of the Transit Maintenance Manager and/or Maintenance Supervisor, the Lead Equipment Mechanic coordinates, supervises, and works with Transit Mechanics I/II, Equipment Utility Workers, and Apprentice Mechanics engaged in the maintenance and cleaning of passenger buses, automobiles, passenger vans, trucks, and other power-driven and mechanical equipment; does related work as required. Must be able to work weekends and holidays on day/night shifts.

Organizational Responsibilities

The Lead Equipment Mechanic is a skilled supervisory class, reporting to the Transit Maintenance Manager and/or Transit Maintenance Supervisor, and is responsible for the activities of designated personnel. Must be able to prioritize and assign work to subordinates while maintaining communication with dispatch and road supervisors via radio or phone, to ensure service demands and breakdowns are handled in a timely manner. Able to use shop maintenance Equipment Asset Management software or other similar software for opening/closing work orders, assigning/tracking vehicle repairs and maintaining up to date hold list for assigned work.

Representative Duties

- Oversees and coordinates the work of Transit Mechanics I/II, Apprentice Mechanics, and Equipment Utility Workers engaged in general and specialized passenger bus, truck, and automotive maintenance repair.
- Ensures the fueling and cleaning of all equipment meets the high standards of GTrans. Performs skilled and semi-skilled duties as a working leadman and performs the duties of Transit Mechanics I/II as needed.
- Operates buses, trucks, forklifts, and other types of light and heavy equipment.
- Trains subordinates in equipment repair and maintenance. Assists with developing training program.
- Performs Quality Assurance inspections, ensures the productivity of work is performed in a timely manner, ensures all staff adhere to safe work policies, and makes recommendations for improved methods of work and safety features related to the shop environment.
- Estimates time, materials, and costs involved in projects as assigned prepares, and submits required reports as needed.
- Analyzes fleet trends with the use various sources, computerized maintenance management software, vehicle health monitoring system, reports, etc.
- Assists with Maintenance Standard Operating Procedure Developing.
- Assists with generating Key Performance Indicators and general Maintenance Reports.

QUALIFICATIONS GUIDE

Education and Experience

Education equivalent to graduation from high school or trade school AND four (4) years of experience as a journeyman equipment mechanic. Additional skilled experience may be substituted for the required high school education on a year-for-year basis, to a maximum of two (2) years. Supervisory experience in a shop setting is highly desirable.

Knowledge and Abilities

Working knowledge of passenger bus and automotive mechanical and electrical operations for gasoline engines, hybrid gasoline/electric propulsion systems, and fully electric passenger buses. CNG experience with Cummins engines desired. Knowledge of the principles of supervision and training of various aggregate systems/components of equipment, inclusive of knowledge required in the Equipment Mechanic classification. Able to use various software applications such as Excel, Outlook, and Word. The ability to recognize, identify/diagnose and repair passenger bus and automotive equipment. Under minimal supervision, able to plan, coordinate and supervise crews engaged in passenger bus and automotive repair. Able to communicate effectively and instruct subordinates in the proper repair and operation of equipment. Strong ability to demonstrate leadership and fairness in handling subordinates and reading, interpreting and correctly following instructions of superiors. Provide verbal/written counseling to subordinates as needed to ensure all policies and procedures are strictly adhered to.

Licenses and Certifications

A valid California Driver's License, Class B with Air Brake and Passenger endorsements at the time of appointment.
ASE certifications in Transit Bus or alternative fuels are highly desirable.

Physical Demands and Working Conditions

Work is performed indoors and occasionally outdoors and may involve excessive noise, extreme temperatures, humidity or wetness, dust, gas, fumes, odors or chemicals, dust or wind, vibration, toxic substances, radiation, explosive, or electrical and mechanical hazards. Work involves physical demands such as sitting, walking, standing, bending (neck and from waist), reaching (up and down), stooping, kneeling, crawling, twisting (neck and waist); use of hands in simple and power grasp, fine manipulation; driving/steering, pushing/pulling; required to lift and carry up to 75 pounds. Working at heights requiring the use of fall arrest equipment; walking and working on uneven surfaces; working while wearing various types of personal protective equipment including, but not limited to, safety glasses or face shields, electric shock prevention gloves, and boots, face masks and/or respirators, reflective work clothing or other protective equipment as may be required by the City of Gardena Transportation Department or other Regulatory Agencies.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: City Treasurer's Office

DATE: April 23, 2026

SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

April 28, 2026 TOTAL WARRANTS ISSUED: $2,751,308.77

Wire Transfer: 13245-13250
Prepay: 184703
Check Numbers: 184704-184885
Checks Voided:

Total Pages of Register: 21

April 17, 2026 TOTAL PAYROLL ISSUED: $2,590,960.54

for Guy Mato, City Treasurer

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
13245	4/1/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365994199925		HEALTH INSURANCE CLAIMS	18,237.14
					Total :	**18,237.14**
13246	4/1/2026	113747 DELTA DENTAL OF CALIFORNIA	BE006999248C		DENTAL INSURANCE CLAIMS	23,507.90
					Total :	**23,507.90**
13247	4/3/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	APRIL 2026	023-01625	HEALTH & LIFE INSURANCE, SERVICE	146,949.52
					Total :	**146,949.52**
13248	4/6/2026	419630 U.S. BANK	3171500		LEASE REVENUE BONDS, SERIES 202	720,589.36
					Total :	**720,589.36**
13249	4/6/2026	419630 U.S. BANK	3177289		2014 LEASE REVENUE REFUNDING BC	289,852.97
					Total :	**289,852.97**
13250	4/2/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	040226		HEALTH INSURANCE CLAIMS	53,494.89
					Total :	**53,494.89**
184703	4/21/2026	113806 CITY OF DAVID COMMUNITY CHURCH	HENDERSON 25/26		COMMUNITY PROMOTION	344.50
					Total :	**344.50**
184704	4/28/2026	113670 1225 W 166TH LLC	RA-REDMAN 05/2026		RENTAL ASSISTANCE PROGRAM	623.75
					Total :	**623.75**
184705	4/28/2026	113691 14618 BUDLONG INVESTMENTS LLC	RA-BROWN 05/2026		RENTAL ASSISTANCE PROGRAM	381.25
					Total :	**381.25**
184706	4/28/2026	113688 146TH ST. INVESTMENTS, LLC - LBPM	RA-DAFFNEY 05/2026		RENTAL ASSISTANCE PROGRAM	511.75
					Total :	**511.75**
184707	4/28/2026	113097 148TH GARDENA LLC	RA-SPIVEY 05/2026		RENTAL ASSISTANCE PROGRAM	433.00
					Total :	**433.00**
184708	4/28/2026	106086 ABC COMPANIES	3981911		GTRANS AUTO PARTS	154.37
			3985731		GTRANS AUTO PARTS	2,798.25
			3992747		GTRANS AUTO PARTS	573.50

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184708	4/28/2026	106086 106086 ABC COMPANIES	(Continued)		**Total :**	**3,526.12**
184709	4/28/2026	110028 ACCENTURE INFRASTRUCTURE, AND CAPITA	39358	024-01108	ARTESIA BLVD. STREET IMPROVEMEN	12,004.60
					Total :	**12,004.60**
184710	4/28/2026	113561 AIELLO, ANGELA	RA-GERMANY 05/2026		RENTAL ASSISTANCE PROGRAM	925.00
					Total :	**925.00**
184711	4/28/2026	108646 ALAN'S LAWN & GARDEN CENTER, INC.	130414		REEL MOWER SERVICE & REPAIRS	317.81
			130415		REEL MOWER SERVICE & REPAIRS	445.94
					Total :	**763.75**
184712	4/28/2026	100925 AMERICAN MOVING PARTS	01A180444		GTRANS AUTO PARTS	326.73
					Total :	**326.73**
184713	4/28/2026	107939 AMS.NET	0098071	023-01662	AQUATIC & SENIOR CENTER NETWOR	3,191.12
			0099717	023-01663	AQUATIC & SENIOR CENTER NETWOR	1,883.09
					Total :	**5,074.21**
184714	4/28/2026	108625 ARAD OIL INC.	MARCH 2026		CAR WASH	60.00
					Total :	**60.00**
184715	4/28/2026	105293 ARC DOCUMENT SOLUTIONS, LLC	13080836		REPROGRAPHIC SERVICES - RFP CITY	32.54
			13084470		REPROGRAPHIC SERVICES - VARIOUS	57.54
					Total :	**90.08**
184716	4/28/2026	112640 ARELLANO ASSOCIATES, LLC	23844	037-10284	MICROTRANSIT SERVICE COMMUNITY	4,523.63
					Total :	**4,523.63**
184717	4/28/2026	104687 AT&T	25102791		TELEPHONE	3,884.68
					Total :	**3,884.68**
184718	4/28/2026	104687 AT&T	25044445		TELEPHONE	859.97
					Total :	**859.97**
184719	4/28/2026	104687 AT&T	25105598		TELEPHONE	218.71
					Total :	**218.71**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184720	4/28/2026	111170 AT&T FIRSTNET	287290885074X041026	023-01618	CITYWIDE CELL PHONE ACCT #287290	2,641.57
					Total :	**2,641.57**
184721	4/28/2026	111170 AT&T FIRSTNET	287293416290X041026	023-01618	PD CELL PHONE ACCT #287293416290	2,330.69
					Total :	**2,330.69**
184722	4/28/2026	111170 AT&T FIRSTNET	287303490376X041026	023-01618	BUS CELL PHONE ACCT #28730349037	2,087.92
					Total :	**2,087.92**
184723	4/28/2026	111170 AT&T FIRSTNET	287298156560X041026	023-01618	CITYWIDE CELL PHONE ACCT #287298	1,835.30
					Total :	**1,835.30**
184724	4/28/2026	111170 AT&T FIRSTNET	287324972943X041026	023-01618	GTRANS CELL PHONE ACCT #2873249	571.66
					Total :	**571.66**
184725	4/28/2026	111170 AT&T FIRSTNET	287295242065X041026	023-01618	PD CELL PHONE ACCT #287295242065	512.87
					Total :	**512.87**
184726	4/28/2026	111170 AT&T FIRSTNET	287290395417X041026	023-01618	PD CELL PHONE ACCT #287290395417	367.12
					Total :	**367.12**
184727	4/28/2026	111170 AT&T FIRSTNET	287352273971X041026	023-01618	PW CELL PHONE ACCT #287352273971	277.63
					Total :	**277.63**
184728	4/28/2026	111170 AT&T FIRSTNET	287293420631X041026	023-01618	CD CELL PHONE ACCT #287293420631	180.17
					Total :	**180.17**
184729	4/28/2026	100474 AT&T LONG DISTANCE	041226		TELEPHONE	73.14
					Total :	**73.14**
184730	4/28/2026	100964 AT&T MOBILITY	828667974X04162026		CM CELL PHONE ACCT #828667974	173.92
					Total :	**173.92**
184731	4/28/2026	113689 AUBRY, BRUCE	RA-SPRATT 05/2026		RENTAL ASSISTANCE PROGRAM	550.00
					Total :	**550.00**
184732	4/28/2026	113761 BARKER, ANTHONY	RA-LOGAN 05/2026		RENTAL ASSISTANCE PROGRAM	660.50
					Total :	**660.50**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184733	4/28/2026	102035 BD WHITE TOP SOIL CO., INC.	94378		PARK MAINT SUPPLIES	132.60
					Total :	**132.60**
184734	4/28/2026	104302 BEE N' WASP NEST REMOVAL, SERVICE, LLC	969925		HONEY BEE NEST REMOVAL - 1305 W	125.00
					Total :	**125.00**
184735	4/28/2026	102135 BEHRENDS, KENT	398	023-01636	IT NETWORK SUPPORT - FEBRUARY 2	3,400.00
					Total :	**3,400.00**
184736	4/28/2026	107747 BENGAR PRODUCTIONS	7857		EMBROIDERY SERVICES	225.00
			7860		EMBROIDERY SERVICES	200.00
					Total :	**425.00**
184737	4/28/2026	113715 BERRO PROPERTY MANAGEMENT	RA-PATTERSON 05/2026		RENTAL ASSISTANCE PROGRAM	495.00
					Total :	**495.00**
184738	4/28/2026	113762 BF PROPERTIES 1 LLC	RA-AVELAR 05/2026		RENTAL ASSISTANCE PROGRAM	847.50
					Total :	**847.50**
184739	4/28/2026	112722 BP FORD OF LONG BEACH	FOCS742100		2020 FORD INTRCPTR #1591903 SERVI	280.00
					Total :	**280.00**
184740	4/28/2026	113464 BRYTEMOVE ENERGY	S-INV002806	037-10448	EV BUS CHARGING INSTALLATION DES	2,500.00
					Total :	**2,500.00**
184741	4/28/2026	112674 BUCK SIGNS & GRAPHICS INC	2990		GTRANS BUS DECAL SUPPLIES	79.56
					Total :	**79.56**
184742	4/28/2026	110313 CALTIP	94-2026-MARCH	037-10449	INSURANCE CLAIMS DEDUCTIBLE - MA	11,367.46
					Total :	**11,367.46**
184743	4/28/2026	110538 CANNON COMPANY	95683	024-00821	RBB ARTERIAL IMPROVEMENT PROJE	17,165.75
			95696	024-00927	ARTESIA BLVD. STREET IMPROVEMEN	8,776.25
					Total :	**25,942.00**
184744	4/28/2026	103813 CAPPO	2025-2026		ANNUAL MEMBERSHIP	290.00
					Total :	**290.00**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184745	4/28/2026	823003 CARL WARREN & COMPANY	MARCH 2026		CLAIMS MANAGEMENT	2,594.63
					Total :	**2,594.63**
184746	4/28/2026	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	51953		LEGAL SERVICES	138.00
			51955		LEGAL SERVICES	466.00
			51957		LEGAL SERVICES	2,926.00
			51959		LEGAL SERVICES	2,047.76
			51961		LEGAL SERVICES	1,398.95
			51962		LEGAL SERVICES	138.00
			51963		LEGAL SERVICES	451.84
			51964		LEGAL SERVICES	46.00
			51967		LEGAL SERVICES	1,974.95
			51969		LEGAL SERVICES	468.20
			51970		LEGAL SERVICES	667.00
			51971		LEGAL SERVICES	230.00
			51972		LEGAL SERVICES	138.00
			51973		LEGAL SERVICES	1,127.00
					Total :	**12,217.70**
184747	4/28/2026	111920 CASTELLANOS, JOCELYN	2/23-2/27		FIREARMS INSTRUCTOR TRAINING	868.81
					Total :	**868.81**
184748	4/28/2026	303331 CDTFA	JAN-MAR 2026		UNDERGROUND STORAGE TANK MAIN	494.00
					Total :	**494.00**
184749	4/28/2026	303331 CDTFA	MARCH 2026		DIESEL FUEL EXEMPT BUS	11.00
					Total :	**11.00**
184750	4/28/2026	111966 CELEDON'S EXERCISE EQUIPMENT, SERVICE	1385		GTRANS FITNESS EQUIPMENT MAINT	350.00
					Total :	**350.00**
184751	4/28/2026	110605 CHANDLER ASSET MANAGEMENT	2603GARDENA	023-01628	INVESTMENT MGMT SERVICES - MARC	2,781.95
					Total :	**2,781.95**
184752	4/28/2026	104126 CHARTER COMMUNICATIONS	187854501040726	023-01619	CABLE & BACKUP INTERNET SERVICE	5,233.08
					Total :	**5,233.08**
184753	4/28/2026	113697 CHEN, CHAO YUNG	RA-WILLIAMS 05/2026		RENTAL ASSISTANCE PROGRAM	875.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184753	4/28/2026	113697 113697 CHEN, CHAO YUNG	(Continued)		**Total :**	**875.00**
184754	4/28/2026	113697 CHEN, CHAO YUNG	RA-GONZALEZ 05/2026		RENTAL ASSISTANCE PROGRAM	668.75
					Total :	**668.75**
184755	4/28/2026	113805 CHERNIS LAW GROUP	DR #23-1057		RETURN MONEY BOOKED AS EVIDEN(	5,200.00
					Total :	**5,200.00**
184756	4/28/2026	112352 CIRCLE, THE	236773		TOSHIBA 3525AC COPIER USAGE - CLI	111.88
			236774		TOSHIBA 3525AC COPIER USAGE - CM	176.08
			236775		TOSHIBA 3525AC COPIER USAGE - HR	268.63
			236776		TOSHIBA 3525AC COPIER USAGE - ADI	127.58
			236777		TOSHIBA 3525AC COPIER USAGE - CDI	83.69
			236778		TOSHIBA 3525AC COPIER USAGE - CDI	282.40
			236779		TOSHIBA 5525AC COPIER USAGE - DB	749.68
			236780		TOSHIBA 908 COPIER USAGE - PRINT S	1.75
			236781		TOSHIBA 6527AC COPIER USAGE - PRI	202.01
			236782		TOSHIBA 3525AC COPIER USAGE - PW	33.20
			236783		TOSHIBA 3525AC COPIER USAGE - PW	97.90
			236784		TOSHIBA 3525AC COPIER USAGE - GTI	409.01
			236785		TOSHIBA 3525AC COPIER USAGE - NC(	239.02
			236786		TOSHIBA 3525AC COPIER USAGE - HS	11.75
			236787		TOSHIBA 3525AC COPIER USAGE - HS	143.57
			236788		TOSHIBA 3525AC COPIER USAGE - RE(	48.73
			236789		TOSHIBA 3525AC COPIER USAGE - CH	15.68
			236790		TOSHIBA 3525AC COPIER USAGE - PD	122.21
			236791		TOSHIBA 3525AC COPIER USAGE - WA	184.27
			236792		TOSHIBA 3525AC COPIER USAGE - SR	132.68
			236793		TOSHIBA 6525AC COPIER USAGE - RE(	186.56
			236794		TOSHIBA 3525AC COPIER USAGE - GTI	310.95
			236795		TOSHIBA 3525AC COPIER USAGE - GTI	68.12
					Total :	**4,007.35**
184757	4/28/2026	113809 CORDOVA, ANDREW	02/23-02/27		FIREARMS INSTRUCTOR TRAINING	200.00
					Total :	**200.00**
184758	4/28/2026	109913 COSTAR REALTY INFORMATION INC.	123854653	032-00228	COSTAR SUITE - APRIL 2026	985.16

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184758	4/28/2026	109913 109913 COSTAR REALTY INFORMATION INC. (Continued)			**Total :**	**985.16**
184759	4/28/2026	103461 CPS HR CONSULTING	TR-INV007401		TESTING MATERIALS	835.00
					Total :	**835.00**
184760	4/28/2026	103512 CRENSHAW LUMBER CO.	33608		SIGNS/SIGNALS SUPPLIES	86.27
					Total :	**86.27**
184761	4/28/2026	103353 CRM COMPANY, LLC.	LA29743		SCRAP TIRE DISPOSAL FEE	139.00
					Total :	**139.00**
184762	4/28/2026	106193 CUMMINS SALES AND SERVICE	X4-260393641	037-10470	GTRANS AUTO PARTS	332.14
			X4-260494723	037-10470	GTRANS AUTO PARTS	956.05
					Total :	**1,288.19**
184763	4/28/2026	110319 CWE DIRECTOR	F26268	024-01205	MS4 & NPDES MONITORING & COMPLI	38,510.72
					Total :	**38,510.72**
184764	4/28/2026	113802 D, JULIA	100250391		MAINTENANCE DEPOSIT REFUND	100.00
					Total :	**100.00**
184765	4/28/2026	111938 DANDOY GLASS	22886	024-01216	WINDOW GLASS REPLACEMENT - FRE	13,650.00
					Total :	**13,650.00**
184766	4/28/2026	113807 DELEON, KEVIN	041526		EMPLOYEE SPOT-ON RECOGNITION	500.00
					Total :	**500.00**
184767	4/28/2026	113693 DICKENS, TANISHA K	RA-MCKINLEY 05/2026		RENTAL ASSISTANCE PROGRAM	750.00
					Total :	**750.00**
184768	4/28/2026	113801 DINKINS, LANEISHAE	04282027		ENTERTAINMENT SERVICES - GIRL BO	550.00
					Total :	**550.00**
184769	4/28/2026	113586 DRASIN, CORINNE	RA-LOPEZ 05/2026		RENTAL ASSISTANCE PROGRAM	665.60
					Total :	**665.60**
184770	4/28/2026	110534 EL DORADO NATIONAL	90895110		GTRANS BUS VEHICLE SUPPLIES	1,089.33
			90896178		GTRANS BUS VEHICLE SUPPLIES	517.12

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184770	4/28/2026	110534 EL DORADO NATIONAL	(Continued)			
			90896274		GTRANS BUS VEHICLE SUPPLIES	112.52
			90896342		GTRANS BUS VEHICLE SUPPLIES	2,252.70
			90896357		GTRANS BUS VEHICLE SUPPLIES	747.77
			90896713		GTRANS BUS VEHICLE SUPPLIES	-2,252.70
			90896714		GTRANS BUS VEHICLE SUPPLIES	1,980.13
			90896791		GTRANS BUS VEHICLE SUPPLIES	66.22
			90896792		GTRANS BUS VEHICLE SUPPLIES	204.70
					Total :	**4,717.79**
184771	4/28/2026	105418 EMPIRE CLEANING SUPPLY	S7627095	034-00713	CUSTODIAL SUPPLIES	3,381.60
			S7627095.007	034-00713	CUSTODIAL SUPPLIES	155.87
					Total :	**3,537.47**
184772	4/28/2026	105650 EWING IRRIGATION PRODUCTS	29601040		STREET MAINT SUPPLIES	532.73
			29666040		PARK MAINT SUPPLIES	219.50
			29732722		PARK MAINT SUPPLIES	17.67
			29732799		PARK MAINT SUPPLIES	296.17
					Total :	**1,066.07**
184773	4/28/2026	106129 FEDEX	9-250-22862		SHIPPING SERVICES	61.71
					Total :	**61.71**
184774	4/28/2026	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLUT	2502772603		DRUG TEST/ADMIN FEE	1,436.25
					Total :	**1,436.25**
184775	4/28/2026	113810 FSB PROPERTIES 1203 W 144TH ST, LLC	RA-WATSON 05/2026		RENTAL ASSISTANCE PROGRAM	899.50
					Total :	**899.50**
184776	4/28/2026	113808 G.D. PLUMBING INC.	PERMIT #18803		PERMIT DEPOSIT REFUND - 14619 HA	2,500.00
					Total :	**2,500.00**
184777	4/28/2026	107450 GALLAGHER BENEFIT SERVICES, INC	2026051477	023-01535	CLASSIFICATION & COMPENSATION S	9,250.00
					Total :	**9,250.00**
184778	4/28/2026	112566 GALLS, LLC	034515947		PD UNIFORM SUPPLIES	1,011.26
					Total :	**1,011.26**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184779	4/28/2026	107011 GARDENA VALLEY NEWS	00162339		NOTICE OF PUBLIC HEARING - ZTA #1-	161.00
					Total :	**161.00**
184780	4/28/2026	113790 GETTYSBURG FLAG WORKS INC	S222099		REC PROGRAM SUPPLIES	2,520.99
					Total :	**2,520.99**
184781	4/28/2026	106470 GILLIG LLC	41416129	037-10471	GTRANS AUTO PARTS	1,450.52
			41417249	037-10471	GTRANS AUTO PARTS	189.12
					Total :	**1,639.64**
184782	4/28/2026	619004 GOLDEN STATE WATER CO.	040726		WATER	31,411.34
					Total :	**31,411.34**
184783	4/28/2026	107513 GRAINGER	9854009207	037-10459	GTRANS FACILITY SUPPLIES	296.62
			9854080869	037-10459	GTRANS FACILITY SUPPLIES	120.80
			9856496436		GTRANS MAINT SUPPLIES	1,692.64
			9866145817		GTRANS MAINT SUPPLIES	127.42
			9867271620		GTRANS MAINT SUPPLIES	498.20
			9871334489	037-10459	GTRANS MAINT SUPPLIES	20.95
			9871334497	037-10459	GTRANS MAINT SUPPLIES	96.03
					Total :	**2,852.66**
184784	4/28/2026	112434 GREENFIX	FS 3-26-1		CNG FIELD SERVICE MAINTENANCE - I	1,520.00
					Total :	**1,520.00**
184785	4/28/2026	112374 GRIFFIN STRUCTURES, INC.	GSI-GCASC-39	024-00910	AQUATIC & SENIOR CENTER, JN978	26,475.09
					Total :	**26,475.09**
184786	4/28/2026	113136 GRUBER AND LOPEZ, INC.	4963	023-01630	AUDIT SERVICES FY 2024/2025	14,127.00
					Total :	**14,127.00**
184787	4/28/2026	113657 HALLDALE MHP, LLC	RA-SANCHEZ 05/2026		RENTAL ASSISTANCE PROGRAM	210.50
					Total :	**210.50**
184788	4/28/2026	111484 HANNA, BROPHY, MACLEAN,, MCALEER & JEI	2370029		PROFESSIONAL SERVICES	50.00
					Total :	**50.00**
184789	4/28/2026	105553 HARRIS, DONNY	032426		MGMT ANNUAL HEALTH BENEFIT	656.99

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184789	4/28/2026	105553 HARRIS, DONNY	(Continued)			
			12/06-12/10		APTA SAFETY & RISK MGMT CONFERE	200.00
					Total :	**856.99**
184790	4/28/2026	108434 HOME DEPOT CREDIT SERVICES	2251386		REC PROGRAM SUPPLIES	-3.45
			2511814		REC PROGRAM SUPPLIES	1.72
			2531109		REC PROGRAM SUPPLIES	3.45
			3553316		REC PROGRAM SUPPLIES	62.88
			4360792		BLDG MAINT SUPPLIES	192.95
			4902589		CUSTODIAL SUPPLIES	10.46
			5550766		JAIL PROGRAM SUPPLIES	278.57
			5902333		JAIL PROGRAM SUPPLIES	22.07
			5904526		GTRANS MAINT SUPPLIES	187.52
			7530204		SIGNS/SIGNALS SUPPLIES	371.76
			7542183		SEWER PROGRAM SUPPLIES	162.47
			7907356		BLDG MAINT SUPPLIES	74.84
			8522393		GTRANS FACILITIES SUPPLIES	73.88
			8903901		BLDG MAINT SUPPLIES	37.88
			9534897		SIGNS/SIGNALS SUPPLIES	169.55
					Total :	**1,646.55**
184791	4/28/2026	113276 HYDRAULIC ELECTRIC COMPONENT, SUPPLY	0154383		GTRANS AUTO PARTS	3,162.20
					Total :	**3,162.20**
184792	4/28/2026	111696 INDICATOR REEF, LLC	RA-WASHINGTON05/2026		RENTAL ASSISTANCE PROGRAM	673.75
					Total :	**673.75**
184793	4/28/2026	111593 INTER-CON SECURITY SYSTEMS INC	BD0830684	037-10523	GTRANS SECURITY SERVICES - MARC	7,370.48
			BD0830716	037-10523	GTRANS SECURITY SERVICES - MARC	30.74
					Total :	**7,401.22**
184794	4/28/2026	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO	120175211	037-10472	GTRANS AUTO PARTS	724.61
					Total :	**724.61**
184795	4/28/2026	110733 J & S PROPERTY MANAGEMENT AND, MAINTE	9903		LANDSCAPE MAINTENANCE SERVICE	2,190.00
					Total :	**2,190.00**
184796	4/28/2026	100436 J.J. KELLER & ASSOCIATES, INC	9111090272		ADVANTAGE MEMBERSHIP RENEWAL	911.73

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184796	4/28/2026	100436 J.J. KELLER & ASSOCIATES, INC	(Continued)			
			9111117725	037-10460	FLEET MGMT & COMPLIANCE SOFTWA	532.18
					Total :	**1,443.91**
184797	4/28/2026	210100 JALOMO, JEFF R.	02/16-02/19		IMSA TRAFFIC SIGNAL FIELD TECHNIC	1,105.15
					Total :	**1,105.15**
184798	4/28/2026	113743 JANICE SARUWATARI LBT FBO	RA-CARILLO 05/2026		RENTAL ASSISTANCE PROGRAM	368.75
					Total :	**368.75**
184799	4/28/2026	113695 JENKINS PROPERTY MANAGEMENT	RA-YOUNG 05/2026		RENTAL ASSISTANCE PROGRAM	622.75
					Total :	**622.75**
184800	4/28/2026	110853 JONES MAYER	141026		ATTORNEY SERVICES	59.66
			141027		ATTORNEY SERVICES	1,881.28
			141028		ATTORNEY SERVICES	366.96
			141029		ATTORNEY SERVICES	2,000.95
			141030		ATTORNEY SERVICES	924.82
			141031		ATTORNEY SERVICES	3,967.88
			141032		ATTORNEY SERVICES	477.34
			141033		ATTORNEY SERVICES	2,941.59
			141034		ATTORNEY SERVICES	447.51
			141035		ATTORNEY SERVICES	3,423.84
			141036		ATTORNEY SERVICES	2,372.79
			141037		ATTORNEY SERVICES	1,541.27
			141038		ATTORNEY SERVICES	2,642.22
			141039		ATTORNEY SERVICES	21,065.59
			141040		ATTORNEY SERVICES	179.00
			141041		ATTORNEY SERVICES	4,624.26
			141042	020-00064	ATTORNEY SERVICES	11,695.19
					Total :	**60,612.15**
184801	4/28/2026	113804 JUAREZ, RENE	101474382		MAINTENANCE DEPOSIT REFUND	100.00
					Total :	**100.00**
184802	4/28/2026	113696 KALMAN, ALAN	RA-EGUILUZ 05/2026		RENTAL ASSISTANCE PROGRAM	245.00
					Total :	**245.00**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184803	4/28/2026	110840 KIM, YURINA	032526		MGMT ANNUAL HEALTH BENEFIT	1,000.00
					Total :	**1,000.00**
184804	4/28/2026	112812 KIMBALL MIDWEST	104245138		GTRANS SHOP SUPPLIES	546.26
			104335121		GTRANS SHOP SUPPLIES	549.07
			104339778		GTRANS SHOP SUPPLIES	400.43
					Total :	**1,495.76**
184805	4/28/2026	111813 KWIK FLASH PHOTO	05022026		PHOTOGRAPHY SERVICES - CINCO DE	400.00
					Total :	**400.00**
184806	4/28/2026	312113 L.A. COUNTY SHERIFF'S DEPT	262151BL		INMATE MEAL DELIVERY PROGRAM - F	930.48
					Total :	**930.48**
184807	4/28/2026	112260 LIEBERT CASSIDY WHITMORE	311671		LEGAL SERVICES	41,067.00
			311677		LEGAL SERVICES	73,611.45
					Total :	**114,678.45**
184808	4/28/2026	112260 LIEBERT CASSIDY WHITMORE	311668		LEGAL SERVICES	8,603.50
			316166		LEGAL SERVICES	24,009.55
					Total :	**32,613.05**
184809	4/28/2026	112260 LIEBERT CASSIDY WHITMORE	313978		LEGAL SERVICES	12,404.02
			314464		LEGAL SERVICES	20,733.50
					Total :	**33,137.52**
184810	4/28/2026	112260 LIEBERT CASSIDY WHITMORE	312425		LEGAL SERVICES	17,479.00
			316688		LEGAL SERVICES	7,246.50
					Total :	**24,725.50**
184811	4/28/2026	112260 LIEBERT CASSIDY WHITMORE	311663		LEGAL SERVICES	630.50
			311664		LEGAL SERVICES	485.00
			311665		LEGAL SERVICES	194.00
			311666		LEGAL SERVICES	388.00
			311667		LEGAL SERVICES	97.00
			311669		LEGAL SERVICES	348.50
			311670		LEGAL SERVICES	1,155.00
			311672		LEGAL SERVICES	683.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184811	4/28/2026	112260 LIEBERT CASSIDY WHITMORE	(Continued)			
			311673		LEGAL SERVICES	114.71
			311674		LEGAL SERVICES	3,025.50
			311675		LEGAL SERVICES	3,296.00
			311678		LEGAL SERVICES	1,406.50
			312423		LEGAL SERVICES	485.00
			312424		LEGAL SERVICES	2,881.60
			313973		LEGAL SERVICES	436.50
			313974		LEGAL SERVICES	194.00
			313975		LEGAL SERVICES	940.50
			313976		LEGAL SERVICES	1,648.00
			313977		LEGAL SERVICES	145.50
			313979		LEGAL SERVICES	1,466.50
			313980		LEGAL SERVICES	120.00
			314463		LEGAL SERVICES	5,640.08
			316161		LEGAL SERVICES	436.50
			316163		LEGAL SERVICES	107.50
			316165		LEGAL SERVICES	194.00
			316689		LEGAL SERVICES	4,484.00
					Total :	**31,003.39**
184812	4/28/2026	113687 LIN, JENHUI	RA-SCOTT 05/2026		RENTAL ASSISTANCE PROGRAM	470.00
					Total :	**470.00**
184813	4/28/2026	113811 LOGAN, MARY F.	RA-LANE 05/2026		RENTAL ASSISTANCE PROGRAM	662.50
					Total :	**662.50**
184814	4/28/2026	112461 LONG BEACH TRANSIT	I0009901	037-10524	2026 FIVE STAR ROADEO REIMBURSEI	19,086.64
					Total :	**19,086.64**
184815	4/28/2026	312665 LOS ANGELES SUPERIOR COURT	JAN-MAR 2026	035-01398	PARKING CITATION SURCHARGE	105,652.00
					Total :	**105,652.00**
184816	4/28/2026	112607 LUMINATOR TECHNOLOGY GROUP, GLOBAL,	647288		BUS SHOP SUPPLIES	33.16
			647650		BUS SHOP SUPPLIES	54.95
					Total :	**88.11**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184817	4/28/2026	113730 MAINTSTAR INC	3555	037-10515	ASSET MAINTENANCE PROJECT SOFT	8,150.00
					Total :	**8,150.00**
184818	4/28/2026	112695 MANN, SCOTT A.	26-003	023-01641	RISK MGMT CONSULTING SERVICES	2,000.00
					Total :	**2,000.00**
184819	4/28/2026	110306 MARIPOSA LANDSCAPES, INC	118149	024-01175	MEDIAN LANDSCAPE MAINTENANCE	8,864.00
			4406	024-01162	TREE TRIMMING MAINTENANCE SERV	25,611.53
					Total :	**34,475.53**
184820	4/28/2026	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	P32151		FIRE SPRINKLER CERTIFICATION - JAI	1,000.00
					Total :	**1,000.00**
184821	4/28/2026	113703 MCCARROLL, LILLIAN	RA-PLESE 05/2026		RENTAL ASSISTANCE PROGRAM	472.50
					Total :	**472.50**
184822	4/28/2026	113064 MCMASTER-CARR SUPPLY COMPANY	62605874		GTRANS FACILITIES SUPPLIES	227.18
					Total :	**227.18**
184823	4/28/2026	111604 MICRO ELECTRONICS, INC	14263846		CM COMPUTER SUPPLIES	2,115.67
			14273806		IT COMPUTER SUPPLIES	5,535.64
					Total :	**7,651.31**
184824	4/28/2026	110824 MIXER INK LLC	106961		CODE ENFORCEMENT PROGRAM SUP	71.66
					Total :	**71.66**
184825	4/28/2026	113029 MONTEREY APARTMENTS	RA-MORAN 05/2026		RENTAL ASSISTANCE PROGRAM	960.00
					Total :	**960.00**
184826	4/28/2026	110917 MOTOROLA SOLUTIONS, INC.	1411240027		VEHICLEMANAGER DEVICE LICENSE F	1,365.51
					Total :	**1,365.51**
184827	4/28/2026	113355 MR. HOSE INC.	273354		STREET SWEEPER SUPPLIES	569.34
					Total :	**569.34**
184828	4/28/2026	109290 MZ AUTO GLASS	96535		WINDOW INSTALL FOR BUS #2014	1,514.00
			96741		BUS #2006 WINDOW INSTALLATION	250.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184828	4/28/2026	109290 109290 MZ AUTO GLASS	(Continued)		**Total :**	**1,764.00**
184829	4/28/2026	107030 NAPA AUTO PARTS	200089		PW AUTO PARTS	64.97
					Total :	**64.97**
184830	4/28/2026	109697 NATIONAL AUTO FLEET GROUP	WC10860	035-01426	2026 CHEVY TAHOE VIN #1GNS5UED3	62,915.19
			WF16205	035-01426	2026 FORD EXPLORER VIN #1FM5K8A(	58,484.88
			WF16206	035-01426	2026 FORD EXPLORER VIN #1FM5K8A(	58,484.88
			WF16217	035-01426	2026 FORD EXPLORER VIN #1FM5K8A(	58,484.88
			WF16218	035-01426	2026 FORD EXPLORER VIN #1FM5K8A(	58,484.88
					Total :	**296,854.71**
184831	4/28/2026	113742 NORMAN KOUTEK C/O JAMISON, MANAGEME	RA-CONEY 05/2026		RENTAL ASSISTANCE PROGRAM	534.50
					Total :	**534.50**
184832	4/28/2026	110575 OCCUPATIONAL HEALTH CENTERS, OF CALIF	90363191	023-01626	RANDOM TESTS	479.00
			90364295	023-01626	RANDOM TESTS	116.00
			90439814	023-01626	RANDOM TESTS	539.00
					Total :	**1,134.00**
184833	4/28/2026	115168 OFFICE DEPOT	459261313		PD OFFICE SUPPLIES	208.54
			462648058		REC OPFFICE SUPPLIES	249.76
			462651591		REC OFFICE SUPPLIES	113.11
			462651597		REC OFFICE SUPPLIES	143.41
			462861941		HR OFFICE SUPPLIES	64.81
			462881614		HR OFFICE SUPPLIES	29.20
			462881614-002		HR OFFICE SUPPLIES	25.33
			462881615		HR OFFICE SUPPLIES	15.96
			462881623		HR OFFICE SUPPLIES	32.19
			463623449		PD OFFICE SUPPLIES	47.95
			46362404		PD OFFICE SUPPLIES	54.95
			464521789		CD OFFICE SUPPLIES	101.34
			464640576		PD OFFICE SUPPLIES	289.50
			464640698		PD OFFICE SUPPLIES	178.56
			465573218		PD OFFICE SUPPLIES	65.39
					Total :	**1,620.00**
184834	4/28/2026	113324 ONWARD ENGINEERING	8692	024-01136	CRENSHAW BLVD STREET IMPROVEM	190.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184834	4/28/2026	113324 113324 ONWARD ENGINEERING	(Continued)		**Total :**	**190.00**
184835	4/28/2026	111358 O'REILLY AUTO PARTS	244324		GTRANS AUTO PARTS	97.23
			246674		GTRANS AUTO PARTS	110.43
			249184		GTRANS AUTO PARTS	291.80
			250323		GTRANS AUTO PARTS	26.30
					Total :	**525.76**
184836	4/28/2026	115810 ORKIN PEST CONTROL	295072356		PEST CONTROL - ACCT #27336703	387.59
			295072357		PEST CONTROL - ACCT #27336703	387.59
					Total :	**775.18**
184837	4/28/2026	112845 PALICON GROUP	2666	035-01397	BACKGROUND INVESTIGATION SERVI	1,750.00
					Total :	**1,750.00**
184838	4/28/2026	103402 PARK, BRIAN	02/23-02/27		FIREARMS INSTRUCTOR TRAINING	200.00
					Total :	**200.00**
184839	4/28/2026	112832 PC LAW GROUP	12577		LEGAL SERVICES	4,600.00
					Total :	**4,600.00**
184840	4/28/2026	113716 PENINSULA VIEW PROPERTY, MANAGEMENT	RA-WEEKS 05/2026		RENTAL ASSISTANCE PROGRAM	448.75
					Total :	**448.75**
184841	4/28/2026	113672 POSITIVE INVESTMENTS INC.	RA-HASWELL 05/2026		RENTAL ASSISTANCE PROGRAM	421.00
					Total :	**421.00**
184842	4/28/2026	113683 PREMIER PROPERTIES	RA-CLEMONS 05/2026		RENTAL ASSISTANCE PROGRAM	775.00
					Total :	**775.00**
184843	4/28/2026	113683 PREMIER PROPERTIES	RA-FUDGE 05/2026		RENTAL ASSISTANCE PROGRAM	366.25
					Total :	**366.25**
184844	4/28/2026	111883 PROJECT PARTNERS, INC.	28600	024-01112	PROJECT MANAGEMENT SERVICES	12,320.00
					Total :	**12,320.00**
184845	4/28/2026	113656 PROPERTY MANAGEMENT ASSOCIATES	RA-BROWN 05/2026		RENTAL ASSISTANCE PROGRAM	603.76

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184845	4/28/2026	113656 113656 PROPERTY MANAGEMENT ASSOCIATES (Continued)			**Total :**	**603.76**
184846	4/28/2026	106092 PRUDENTIAL OVERALL SUPPLY	43107954	037-10473	UNIFORM & SUPPLY RENTAL	406.66
			43109587	037-10473	UNIFORM & SUPPLY RENTAL	406.66
					Total :	**813.32**
184847	4/28/2026	109466 PYNN, DANA	12/04-12/05		CALTIP BOARD OF DIRECTORS MEETI	222.77
					Total :	**222.77**
184848	4/28/2026	102283 QUICK COLOR PRINTING	16815		REC PROGRAM SUPPLIES	176.80
					Total :	**176.80**
184849	4/28/2026	103072 REACH	042621		EAP SERVICES/REACHLINE NEWSLET	902.00
					Total :	**902.00**
184850	4/28/2026	112578 RIDECO US INC	2026-205US	037-10254	MICROTRANSIT SOFTWARE	987.15
					Total :	**987.15**
184851	4/28/2026	112433 RIGHTWAY HEALTHCARE, INC	INV11133109	023-01624	CARE NAVIGATION COORDINATORS	1,963.00
					Total :	**1,963.00**
184852	4/28/2026	100585 RKA CONSULTING GROUP	36855		ENGINEERING & SURVEYING SERVICE	980.00
					Total :	**980.00**
184853	4/28/2026	102988 RODRIGUEZ, DANNY	041326		MGMT ANNUAL HEALTH BENEFIT	148.90
					Total :	**148.90**
184854	4/28/2026	110333 S.C. SIGNS & SUPPLIES LLC	268118		SIGNS/SIGNALS SUPPLIES	2,934.88
					Total :	**2,934.88**
184855	4/28/2026	119045 SAXE-CLIFFORD, PH.D., SUSAN	25-0609-3		PSYCHOLOGICAL EVALUATIONS	450.00
			25-0623-3		PSYCHOLOGICAL EVALUATIONS	450.00
			25-0626-1		PSYCHOLOGICAL EVALUATIONS	450.00
			25-1222-4		PSYCHOLOGICAL EVALUATIONS	450.00
					Total :	**1,800.00**
184856	4/28/2026	105685 SCHNUR, DIANA	032426		MGMT ANNUAL HEALTH BENEFIT	897.92

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184856	4/28/2026	105685 105685 SCHNUR, DIANA	(Continued)		**Total :**	**897.92**
184857	4/28/2026	108654 SECTRAN SECURITY INC.	26032267		ARMORED TRANSPORTATION SERVICI	1,547.16
			26040914		ARMORED TRANSPORTATION SERVICI	782.68
					Total :	**2,329.84**
184858	4/28/2026	110731 SHAW HR CONSULTING, INC	015905		PROFESSIONAL SERVICES	3,695.00
					Total :	**3,695.00**
184859	4/28/2026	119233 SHERWIN-WILLIAMS CO.	2896-8		STREET MAINT SUPPLIES	167.24
					Total :	**167.24**
184860	4/28/2026	113633 SHUMWAY, CHANDRA	18		ENTERTAINMENT SERVICES - SOUNDS	440.00
					Total :	**440.00**
184861	4/28/2026	113659 SITELOGIQ, INC	002 03/31/26	037-10499	RENEWABLE ENERGY & STORAGE SY	273,174.09
					Total :	**273,174.09**
184862	4/28/2026	107761 SOCAL STORMWATER RUNOFF, SOLUTION S	14317	037-10479	FACILITY STORMWATER COMPLIANCE	510.00
					Total :	**510.00**
184863	4/28/2026	619003 SOUTHERN CALIFORNIA EDISON	042026		LIGHT & POWER	22,215.98
					Total :	**22,215.98**
184864	4/28/2026	113745 SPRING PROPERTY GROUP	RA-DELACRUZ 05/2026		RENTAL ASSISTANCE PROGRAM	637.50
					Total :	**637.50**
184865	4/28/2026	119594 STANLEY PEST CONTROL	2043694		PEST CONTROL SERVICE - 14708 HALL	42.00
			2043695		PEST CONTROL SERVICE - 13220 VAN	65.00
			2043696		PEST CONTROL SERVICE - 14517 CRE	60.00
			2043697		PEST CONTROL SERVICE - 2320 W 149	42.00
			2043698		PEST CONTROL SERVICE - 2100 W 154	65.00
			2043700		PEST CONTROL SERVICE - 1718 W 162	65.00
			2043701		PEST CONTROL SERVICE - 1670 W 162	80.00
			2043702		PEST CONTROL SERVICE - 1700 W 162	80.00
			2043704		PEST CONTROL SERVICE - 1651 W 162	85.00
			2043705		PEST CONTROL SERVICE - 15800 BRIG	42.00
			2043706		PEST CONTROL SERVICE - 1220 W 170	70.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184865	4/28/2026	119594 STANLEY PEST CONTROL	(Continued)			
			2043707		PEST CONTROL SERVICE - 1717 W 162	75.00
					Total :	**771.00**
184866	4/28/2026	303323 STATE CONTROLLER'S OFFICE	FAUD-00005216	023-01610	ANNUAL STREET REPORT FY 2024/25	3,932.88
					Total :	**3,932.88**
184867	4/28/2026	111518 SWAGELOK	153055		GTRANS MAINT SUPPLIES	363.95
					Total :	**363.95**
184868	4/28/2026	104106 SWARCO MCCAIN, INC.	INV0291829	024-01176	SIGNS/SIGNALS SUPPLIES	938.16
					Total :	**938.16**
184869	4/28/2026	119550 SWRCB	SW-0340936		ANNUAL PERMIT FEE	1,723.00
					Total :	**1,723.00**
184870	4/28/2026	112505 T Y LIN INTERNATIONAL	30102604054	037-10323	PROJECT MGMT SERVICES	916.74
					Total :	**916.74**
184871	4/28/2026	100609 TANK SPECIALISTS OF CALIFORNIA	36065		CERTIFIED DESIGNATED OPERATOR S	198.00
			36088		ANNUAL CARB VAPOR TESTING	1,145.00
					Total :	**1,343.00**
184872	4/28/2026	112703 TEAM PORTER INC.	RA-MITCHEL 05/2026		RENTAL ASSISTANCE PROGRAM	568.75
					Total :	**568.75**
184873	4/28/2026	108809 TEXAS REFINERY CORP.	313694		PW AUTOMOTIVE FLUIDS	2,209.93
					Total :	**2,209.93**
184874	4/28/2026	113717 TOP TEAM REALTY, INC	RA-WEBB 05/2026		RENTAL ASSISTANCE PROGRAM	638.75
					Total :	**638.75**
184875	4/28/2026	112750 TOTAL IMAGING SOLUTIONS, LLC	22100		VIEWSCAN DIGITAL MICROFICHE RENI	635.00
					Total :	**635.00**
184876	4/28/2026	103845 TRENCH SHORING COMPANY	20596227		RENTAL - TRENCH TOP 5'X8' WELDED	151.20
					Total :	**151.20**

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184877	4/28/2026	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	HOWARD 03/23/26		CAL CARD STATEMENT 02/24-03/23/26	889.15
			PD TRAINING 02/23/26		CAL CARD STATEMENT 01/23-02/23/26	-422.75
			PD TRAINING 03/23/26		CAL CARD STATEMENT 02/24-03/23/26	1,949.84
			PD TRAINING2 022326		CAL CARD STATEMENT 01/23-02/23/26	1,245.89
			PD TRAINING2 032326		CAL CARD STATEMENT 02/24-03/23/26	721.61
			PD TRAINING3 032326		CAL CARD STATEMENT 02/24-03/23/26	740.30
			RECREATION 03/23/26		CAL CARD STATEMENT 02/24-03/23/26	24,614.86
			ROMERO 03/23/26		CAL CARD STATEMENT 02/24-03/23/26	-24.68
				s		
			SWEENEY 03/23/26		CAL CARD STATEMENT 02/24-03/23/26	4,390.74
					Total :	**34,104.96**
184878	4/28/2026	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	NOLAN 03/23/26		CAL CARD STATEMENT 02/24-03/23/26	7,043.42
			PD TRAINING3 022326		CAL CARD STATEMENT 01/23-02/23/26	3,097.89
					Total :	**10,141.31**
184879	4/28/2026	107274 U.S. TOW, INC.	02105	037-10475	TOWING SERVICES FOR BUS #2010	72.00
			02106	037-10475	TOWING SERVICES FOR BUS #2007	72.00
			02107	037-10475	TOWING SERVICES FOR BUS #2303	74.48
			02108	037-10475	TOWING SERVICES FOR BUS #2308	72.00
			02109	037-10475	TOWING SERVICES FOR BUS #2009	72.00
			02110	037-10475	TOWING SERVICES FOR BUS #2312	72.00
			02111	037-10475	TOWING SERVICES FOR BUS #2003	129.04
			02112	037-10475	TOWING SERVICES FOR BUS #2309	72.00
			02114	037-10475	TOWING SERVICES FOR BUS #2011	72.00
			02115	037-10475	TOWING SERVICES FOR BUS #2309	72.00
			02116	037-10475	TOWING SERVICES FOR BUS #2012	72.00
			02117	037-10475	TOWING SERVICES FOR BUS #2311	72.00
			02119	037-10475	TOWING SERVICES FOR BUS #2007	72.00
			02121	037-10475	TOWING SERVICES FOR BUS #2009	114.16
					Total :	**1,109.68**
184880	4/28/2026	104692 ULINE	206156513		PARK MAINT SUPPLIES	1,206.51
					Total :	**1,206.51**
184881	4/28/2026	122050 VERIZON WIRELESS	6139021408		REC CELL PHONE SERVICE	1,125.78

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
184881	4/28/2026	122050 122050 VERIZON WIRELESS	(Continued)		**Total :**	**1,125.78**
184882	4/28/2026	122435 VISTA PAINT CORPORATION	2026-331294-00		STREET MAINT SUPPLIES	298.35
			2026-332430-00		STREET MAINT SUPPLIES	57.45
					Total :	**355.80**
184883	4/28/2026	108353 WALTERS WHOLESALE ELECTRIC CO	S130180788		SIGNS/SIGNALS SUPPLIES	351.52
					Total :	**351.52**
184884	4/28/2026	101903 WATER TECHNIQUES	21168		DRINKING WATER SYSTEM RENTAL	45.00
					Total :	**45.00**
184885	4/28/2026	125001 YAMADA COMPANY, INC.	85458		PARK MAINT SUPPLIES	77.87
			85478		PARK MAINT SUPPLIES	54.15
			85491		PARK MAINT SUPPLIES	219.50
					Total :	**351.52**

189 Vouchers for bank code : usb **Bank total :** **2,751,308.77**

189 Vouchers in this report **Total vouchers :** **2,751,308.77**

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount

CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 21 inclusive of the check register are accurate and funds are available for payment thereof.

By: _____
Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 21 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____

_____ 04/28/2026
Mayor Date

_____ _____
Councilmember Date

_____ _____
Councilmember Date

Acknowledged:

_____ _____
Councilmember Date

_____ _____
Councilmember Date

CITY OF GARDENA

INVESTMENT REPORT

March 2026

Prepared by Danny Rodriguez, Revenue and Purchasing Manager
Reviewed by Ray Beeman, Director of Administrative Services

CHANDLER ASSET MANAGEMENT

MONTHLY ACCOUNT STATEMENT

City of Gardena Cons | Account #10647 | As of March 31, 2026

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures at the end of the statement.

PORTFOLIO SUMMARY

City of Gardena Cons | Account #10647 | As of March 31, 2026

Portfolio Characteristics

Average Modified Duration	1.57
Average Coupon	3.85%
Average Purchase YTM	4.01%
Average Market YTM	3.97%
Average Credit Quality*	AA+
Average Final Maturity	1.81
Average Life	1.71

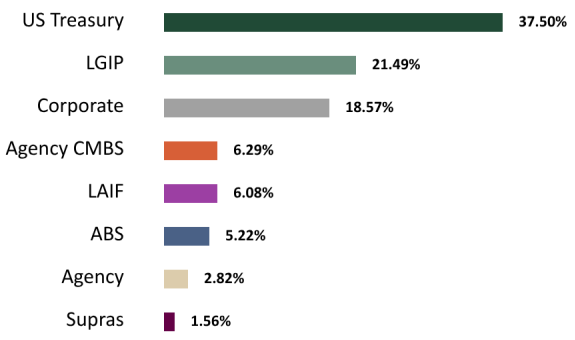
Account Summary

	End Values as of 02/28/2026	End Values as of 03/31/2026
Market Value	98,296,030.30	97,840,731.33
Accrued Interest	567,813.41	599,603.24
Total Market Value	**98,863,843.72**	**98,440,334.57**
Income Earned	264,297.75	318,246.74
Cont/WD	19,806.91	0.00
Par	91,296,040.77	91,558,967.59
Book Value	97,680,870.37	97,951,788.10
Cost Value	97,506,907.69	97,759,702.59

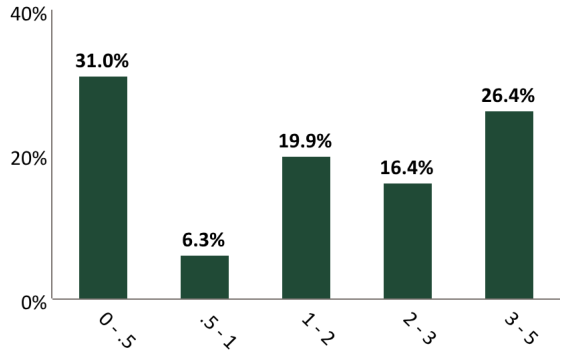
Top Issuers

United States	37.50%
California Asset Mgmt Program	13.92%
CalTrust	7.57%
Federal Home Loan Mortgage Corp	6.29%
LAIF	6.08%
International Bank for Recon and Dev	1.56%
Farm Credit System	1.48%
Federal Home Loan Banks	1.34%

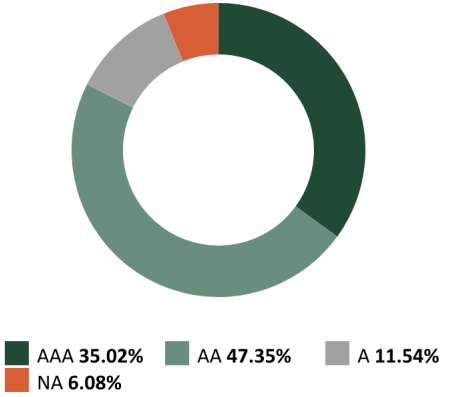
Sector Allocation



Maturity Distribution



Credit Quality*



*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.

STATEMENT OF COMPLIANCE

City of Gardena Cons | Account #10647 | As of March 31, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES				
Max % (MV)	100.0	6.3	Compliant	
Max % Issuer (MV)	25.0	6.3	Compliant	
Max Maturity (Years)	5.0	3.8	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV)	20.0	5.2	Compliant	
Max % Issuer (MV)	5.0	0.5	Compliant	
Max Maturity (Years)	5.0	4.9	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 & A- by 1)	0.0	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	30.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	18.6	Compliant	
Max % Issuer (MV)	5.0	0.7	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	

STATEMENT OF COMPLIANCE

City of Gardena Cons | Account #10647 | As of March 31, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max % Issuer (MV)	5.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	2.8	Compliant	
Max % Issuer (MV)	25.0	1.5	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	2	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	6.0	Compliant	
LOCAL GOVERNMENT INVESTMENT POOL (LGIP)				
Max % (MV)	100.0	21.5	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.4	Compliant	
Max % Issuer (MV)	20.0	0.4	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES, CMOS (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				

STATEMENT OF COMPLIANCE

City of Gardena Cons | Account #10647 | As of March 31, 2026

Rules Name	Limit	Actual	Compliance Status	Notes
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	1.6	Compliant	
Max % Issuer (MV)	10.0	1.6	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	37.5	Compliant	
Max Maturity (Years)	5	4	Compliant	

RECONCILIATION SUMMARY

City of Gardena Cons | Account #10647 | As of March 31, 2026

Maturities / Calls

Month to Date	**(1,658,644.00)**
Fiscal Year to Date	**(27,167,644.00)**

Principal Paydowns

Month to Date	**(53,388.16)**
Fiscal Year to Date	**(1,088,430.09)**

Purchases

Month to Date	**3,851,395.94**
Fiscal Year to Date	**98,582,057.52**

Sales

Month to Date	**(1,865,701.37)**
Fiscal Year to Date	**(78,000,072.02)**

Interest Received

Month to Date	**277,497.66**
Fiscal Year to Date	**2,576,391.18**

Purchased / Sold Interest

Month to Date	**(3,835.25)**
Fiscal Year to Date	**(270,286.58)**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Book Value	97,680,870.37	105,471,529.46
Maturities/Calls	(1,658,644.00)	(27,167,644.00)
Principal Paydowns	(53,388.16)	(1,088,430.09)
Purchases	3,851,395.94	98,582,057.52
Sales	(1,865,701.37)	(78,000,072.02)
Change in Cash, Payables, Receivables	(22,737.33)	(8,721.22)
Amortization/Accretion	12,794.51	147,037.29
Realized Gain (Loss)	7,198.14	16,031.16
Ending Book Value	97,951,788.10	97,951,788.10

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Market Value	98,296,030.30	105,547,571.11
Maturities/Calls	(1,658,644.00)	(27,167,644.00)
Principal Paydowns	(53,388.16)	(1,088,430.09)
Purchases	3,851,395.94	98,582,057.52
Sales	(1,865,701.37)	(78,000,072.02)
Change in Cash, Payables, Receivables	(22,737.33)	(8,721.22)
Amortization/Accretion	12,794.51	147,037.29
Change in Net Unrealized Gain (Loss)	(726,216.70)	(187,098.41)
Realized Gain (Loss)	7,198.14	16,031.16
Ending Market Value	97,840,731.33	97,840,731.33

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	80.43	07/12/2022 3.77%	80.43 80.43	99.98 4.24%	80.42 0.13	0.00% (0.01)	Aaa/NA AAA	0.88 0.04
448979AD6	HART 2023-A A3 4.58 04/15/2027	3,549.85	04/04/2023 5.14%	3,549.50 3,549.76	100.02 4.23%	3,550.38 7.23	0.00% 0.62	NA/AAA AAA	1.04 0.04
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	6,768.52	02/16/2023 5.09%	6,767.26 6,768.20	100.12 4.12%	6,776.43 9.48	0.01% 8.22	Aaa/NA AAA	1.06 0.12
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	23,428.77	10/12/2022 3.29%	23,426.95 23,428.35	100.09 4.39%	23,450.23 53.00	0.02% 21.88	Aaa/NA AAA	1.21 0.09
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	15,957.99	01/18/2023 4.56%	15,956.07 15,957.36	100.08 4.20%	15,970.71 31.99	0.02% 13.35	NA/AAA AAA	1.63 0.23
58769GAD5	MBALT 2024-B A3 4.23 02/15/2028	114,286.23	09/17/2024 4.24%	114,267.00 114,275.59	100.04 4.20%	114,329.66 214.86	0.12% 54.07	NA/AAA AAA	1.88 0.54
362583AD8	GMCAR 2023-2 A3 4.47 02/16/2028	31,233.65	04/04/2023 4.51%	31,232.79 31,233.32	100.08 4.25%	31,259.79 58.17	0.03% 26.47	Aaa/AAA NA	1.88 0.33
47787CAC7	JDOT 2023-C A3 5.48 05/15/2028	157,769.55	09/12/2023 5.55%	157,758.71 157,764.61	100.61 4.31%	158,738.25 384.26	0.16% 973.65	Aaa/NA AAA	2.12 0.50
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2026	125,000.00	06/07/2023 4.92%	124,988.91 124,999.41	100.10 4.09%	125,124.38 270.56	0.13% 124.97	NA/AAA AAA	0.12 0.12
362962AD4	GMALT 2025-2 A3 4.58 05/22/2028	155,000.00	05/20/2025 4.84%	154,997.43 154,998.16	100.47 4.11%	155,735.63 216.91	0.16% 737.47	NA/AAA AAA	2.14 0.92
379965AD8	GMALT 2025-3 A3 4.17 08/21/2028	155,000.00	08/05/2025 4.18%	154,976.44 154,981.37	100.05 4.16%	155,078.12 197.50	0.16% 96.75	NA/AAA AAA	2.39 1.15
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	340,000.00	09/07/2023 5.23%	339,905.75 339,953.67	100.54 3.99%	341,844.50 779.73	0.35% 1,890.83	NA/AAA AAA	2.46 0.44
02582JKD1	AMXCA 2023-3 A 5.23 09/15/2026	340,000.00	09/12/2023 5.29%	339,984.80 339,997.67	100.58 3.98%	341,968.94 790.31	0.35% 1,971.27	NA/AAA AAA	0.46 0.44
05594HAD5	BMWLT 2025-2 A3 3.97 09/25/2028	180,000.00	10/08/2025 4.32%	179,999.50 179,999.58	99.87 4.11%	179,757.00 119.10	0.18% (242.58)	NA/AAA AAA	2.49 1.26
05594HAD5	BMWLT 2025-2 A3 3.97 09/25/2028	180,000.00	10/08/2025 4.32%	179,999.50 179,999.58	99.87 4.11%	179,757.00 119.10	0.18% (242.58)	NA/AAA AAA	2.49 1.26
36273VAD7	GMALT 2026-1 A3 3.88 01/22/2029	195,000.00	02/03/2026 4.11%	194,974.47 194,975.61	99.49 4.23%	194,014.08 231.18	0.20% (961.53)	NA/AAA AAA	2.81 1.60
44934QAD3	HART 2024-B A3 4.84 03/15/2029	90,000.00	07/16/2024 5.45%	89,986.42 89,991.36	100.59 4.13%	90,526.95 193.60	0.09% 535.59	NA/AAA AAA	2.96 0.77

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
58770XAD5	MBALT 2025-B A3 3.88 04/16/2029	360,000.00	10/16/2025 4.57%	359,940.92 359,948.40	99.46 4.24%	358,052.40 620.80	0.37% (1,896.00)	NA/AAA AAA	3.04 1.64
448976AD2	HART 2024-C A3 4.41 05/15/2029	140,000.00	10/08/2024 4.46%	139,989.75 139,993.01	100.36 4.10%	140,501.90 274.40	0.14% 508.89	NA/AAA AAA	3.12 1.03
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	105,000.00	10/10/2024 4.51%	104,994.14 104,995.97	100.36 4.05%	105,382.83 205.33	0.11% 386.86	Aaa/AAA NA	3.21 0.93
38014AAD3	GMCAR 2024-4 A3 4.4 08/16/2029	95,000.00	10/08/2024 4.32%	94,981.70 94,987.22	100.23 4.15%	95,222.59 174.17	0.10% 235.37	Aaa/AAA NA	3.38 0.81
096924AD7	BMWOT 2025-A A3 4.56 09/25/2029	220,000.00	02/04/2025 4.56%	219,978.33 219,983.64	100.53 4.10%	221,176.56 167.20	0.23% 1,192.92	Aaa/AAA NA	3.49 1.05
437921AD1	HAROT 252 A3 4.15 10/15/2029	105,000.00	04/29/2025 4.15%	104,988.27 104,990.64	100.07 4.14%	105,068.67 193.67	0.11% 78.03	Aaa/NA AAA	3.54 1.43
58770YAD3	MBALT 2026-A A3 3.93 01/15/2030	95,000.00	01/13/2026 3.97%	94,981.16 94,982.07	99.43 4.24%	94,456.51 165.93	0.10% (525.56)	Aaa/NA AAA	3.79 2.04
58770YAD3	MBALT 2026-A A3 3.93 01/15/2030	100,000.00	01/13/2026 3.97%	99,980.17 99,981.12	99.43 4.24%	99,427.90 174.67	0.10% (553.22)	Aaa/NA AAA	3.79 2.04
92348KDY6	VZMT 2025-3 A1A 4.51 03/20/2030	255,000.00	03/25/2025 4.51%	254,989.04 254,991.25	100.45 4.31%	256,139.34 351.40	0.26% 1,148.09	Aaa/NA AAA	3.97 0.93
34532BAG6	FORDO 2025-B A3 3.91 04/15/2030	170,000.00	09/23/2025 4.27%	169,981.66 169,983.72	99.68 4.11%	169,449.03 295.42	0.17% (534.69)	Aaa/NA AAA	4.04 1.97
89231GAD0	TAOT 2025-D A3 3.84 06/17/2030	220,000.00	10/15/2025 4.27%	219,974.70 219,977.08	99.28 4.27%	218,408.30 375.47	0.22% (1,568.78)	NA/AAA AAA	4.21 1.81
17305EHA6	CCCIT 2025-A1 A1 4.3 06/21/2030	265,000.00	06/18/2025 4.31%	264,928.11 264,939.13	100.30 4.16%	265,782.81 3,165.28	0.27% 843.68	Aaa/AAA NA	4.22 2.08
17305EHA6	CCCIT 2025-A1 A1 4.3 06/21/2030	190,000.00	10/09/2025 3.90%	191,900.00 191,566.29	100.30 4.16%	190,561.26 2,269.44	0.19% (1,005.03)	Aaa/AAA NA	4.22 2.08
47787DAD3	JDOT 2026 A3 3.87 08/15/2030	120,000.00	03/10/2026 4.49%	119,978.74 119,978.92	99.41 4.16%	119,287.44 167.70	0.12% (691.48)	Aaa/NA AAA	4.38 2.28
89240KAD0	TAOT 2026-A A3 3.86 09/15/2030	145,000.00	01/13/2026 4.13%	144,987.65 144,988.16	99.34 4.22%	144,040.25 248.76	0.15% (947.91)	Aaa/AAA NA	4.46 2.03
43815CAD0	HAROT 2026-1 A3 3.78 09/23/2030	175,000.00	02/10/2026 3.03%	174,972.12 174,972.82	99.17 4.20%	173,549.43 183.75	0.18% (1,423.39)	Aaa/NA AAA	4.48 2.15
448981AD2	HART 2026-A A3 3.79 02/18/2031	230,000.00	02/10/2026 4.30%	229,984.48 229,984.84	99.15 4.20%	228,055.81 387.42	0.23% (1,929.03)	NA/AAA AAA	4.89 2.24
Total ABS		**5,103,074.99**	**4.48%**	**5,104,382.87 5,104,198.29**	**99.99 4.16%**	**5,102,525.47 13,097.91**	**5.22% (1,672.82)**		**3.09 1.31**

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
AGENCY									
3130B3A29	FEDERAL HOME LOAN BANKS 4.0 10/09/2026	600,000.00	10/21/2024 4.00%	599,994.00 599,998.40	100.13 3.75%	600,750.00 11,466.67	0.61% 751.60	Aa1/AA+ AA+	0.53 0.50
3133ERFJ5	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027	330,000.00	05/23/2024 4.79%	327,333.60 328,988.19	100.80 3.77%	332,628.12 5,403.75	0.34% 3,639.93	Aa1/AA+ AA+	1.14 1.08
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	700,000.00	03/21/2023 3.99%	715,799.00 706,171.62	101.21 3.84%	708,491.70 1,837.50	0.72% 2,320.08	Aa1/AA+ AA+	1.94 1.84
3133ERGL9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028	450,000.00	06/25/2024 4.44%	450,984.50 450,544.82	101.32 3.86%	455,949.45 6,412.50	0.47% 5,404.63	Aa1/AA+ AA+	2.19 2.04
3133EPN50	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028	650,000.00	12/28/2023 3.89%	660,575.50 655,768.98	101.29 3.74%	658,409.05 8,134.03	0.67% 2,640.07	Aa1/AA+ AA+	2.71 2.51
Total Agency		**2,730,000.00**	**4.14%**	**2,754,686.60** **2,741,472.01**	**100.96** **3.79%**	**2,756,228.32** **33,254.44**	**2.82%** **14,756.31**		**1.76** **1.65**
AGENCY CMBS									
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	317,002.89	02/06/2024 4.48%	307,814.76 314,612.41	99.47 3.92%	315,323.09 906.10	0.32% 710.68	Aa1/AA+ AAA	0.82 0.65
3137FTFK8	FHMS K-738 A2 1.545 01/25/2027	350,000.00	09/22/2025 3.84%	340,511.72 344,364.41	98.37 3.93%	344,301.65 450.63	0.35% (62.76)	Aa1/AA+ AAA	0.82 0.64
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	178,102.44	09/19/2025 3.85%	175,799.63 176,507.33	98.99 3.91%	176,305.56 462.62	0.18% (201.76)	Aa1/AA+ AAA	1.24 1.05
3137FEBQ2	FHMS K-072 A2 3.444 12/25/2027	500,000.00	08/22/2023 4.98%	470,429.69 488,448.80	98.91 4.02%	494,525.50 1,435.00	0.51% 6,076.70	Aa1/AA+ AAA	1.74 1.58
3137FEBQ2	FHMS K-072 A2 3.444 12/25/2027	350,000.00	08/14/2025 4.01%	345,146.48 346,455.88	98.91 4.02%	346,167.85 1,004.50	0.35% (288.03)	Aa1/AA+ AAA	1.74 1.58
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	465,000.00	05/24/2023 4.34%	446,908.59 458,095.71	98.74 4.02%	459,125.19 1,298.13	0.47% 1,029.48	Aa1/AA+ AAA	1.82 1.63
3137FHPJ6	FHMS K-080 A2 3.926 07/25/2028	325,000.00	01/23/2024 4.45%	317,814.45 321,349.49	99.48 4.08%	323,307.40 1,063.29	0.33% 1,957.91	Aaa/AA+ AA+	2.32 2.16
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	155,000.00	09/15/2023 4.86%	148,436.72 151,849.48	99.41 4.08%	154,089.07 503.75	0.16% 2,239.59	Aa1/AA+ AAA	2.40 2.22
3137H4BY5	FHMS K-746 A2 2.031 09/25/2028	315,000.00	10/03/2023 5.30%	270,973.83 293,281.73	95.13 4.11%	299,670.21 533.14	0.31% 6,388.48	Aa1/AA+ AAA	2.49 2.33
3137FJXV6	FHMS K-083 A2 4.05 09/25/2028	297,000.00	12/07/2023 4.60%	289,783.83 293,301.97	99.74 4.08%	296,215.03 1,002.38	0.30% 2,913.05	Aa1/AA+ AAA	2.49 2.30

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3137FJKE8	FHMS K-082 A2 3.92 09/25/2028	220,000.00	09/20/2024 3.81%	220,575.78 220,354.20	99.45 4.08%	218,791.10 718.67	0.22% (1,563.10)	Aa1/AA+ AAA	2.49 2.25
3137FJKE8	FHMS K-082 A2 3.92 09/25/2028	460,000.00	07/25/2025 4.14%	456,334.38 457,129.84	99.45 4.08%	457,472.30 1,502.67	0.47% 342.46	Aa1/AA+ AAA	2.49 2.25
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	240,000.00	10/20/2023 5.40%	223,818.75 231,797.19	99.11 4.08%	237,865.44 756.00	0.24% 6,068.25	Aaa/AA+ AA+	2.57 2.35
3137FK4M5	FHMS K-085 A2 4.06 10/25/2028	350,000.00	07/23/2025 4.11%	348,865.23 349,106.65	99.76 4.08%	349,146.70 1,184.17	0.36% 40.05	Aaa/AA+ AA+	2.57 2.36
3137FKUP9	FHMS K-087 A2 3.771 12/25/2028	338,833.50	07/23/2025 4.11%	334,849.56 335,654.82	99.06 4.09%	335,653.88 1,064.78	0.34% (0.94)	Aa1/AAA AA+	2.74 2.44
3137FLN91	FHMS K-091 A2 3.505 03/25/2029	350,000.00	07/23/2025 4.13%	342,384.77 343,818.43	98.28 4.09%	343,981.75 1,022.29	0.35% 163.32	Aa1/AAA AA+	2.98 2.68
3137FMTY8	FHMS K-094 A2 2.903 06/25/2029	700,000.00	12/05/2025 3.87%	677,496.09 679,482.25	96.37 4.10%	674,575.30 1,693.42	0.69% (4,906.95)	Aa1/AA+ AAA	3.24 2.96
3137FRUT6	FHMS K-106 A2 2.069 01/25/2030	350,000.00	07/14/2025 4.28%	318,609.38 323,581.01	92.74 4.14%	324,588.60 603.46	0.33% 1,007.59	Aa1/AA+ AAA	3.82 3.56
Total Agency CMBS		**6,260,938.82**	**4.33%**	**6,036,553.64** **6,129,191.61**	**98.28** **4.05%**	**6,151,105.62** **17,204.98**	**6.29%** **21,914.01**		**2.31** **2.10**
CASH									
CCYUSD	Receivable	929.82	--	929.82 929.82	1.00	929.82 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	57,176.01	--	57,176.01 57,176.01	1.00	57,176.01 0.00	0.06% 0.00	Aaa/AAA AAA	0.00 0.00
CCYUSD	Receivable	492.61	--	492.61 492.61	1.00	492.61 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		**58,598.44**		**58,598.44** **58,598.44**	**1.00**	**58,598.44** **0.00**	**0.06%** **0.00**		**0.00** **0.00**
CORPORATE									
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	300,000.00	09/19/2023 5.61%	299,277.00 299,905.37	100.43 4.34%	301,295.70 1,980.15	0.31% 1,390.33	Aa2/A+ AA	0.38 0.29
931142ER0	WALMART INC 1.05 09/17/2026	40,000.00	09/08/2021 1.09%	39,924.40 39,993.00	98.68 3.96%	39,471.76 16.33	0.04% (521.24)	Aa2/AA AA	0.47 0.45

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
63743HFK3	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026	390,000.00	11/14/2023 5.25%	393,666.00 390,673.14	100.79 4.27%	393,092.70 8,372.00	0.40% 2,419.56	A2/A- A	0.62 0.51
89115A2V3	TORONTO-DOMINION BANK 5.264 12/11/2026	160,000.00	12/04/2023 5.26%	160,000.00 160,000.00	100.67 4.26%	161,075.84 2,573.51	0.16% 1,075.84	A2/A- AA-	0.70 0.67
94988J6F9	WELLS FARGO BANK NA 5.254 12/11/2026	250,000.00	10/22/2025 3.76%	253,795.00 252,209.62	100.73 4.17%	251,813.25 4,013.47	0.26% (396.37)	Aa2/A+ AA-	0.70 0.59
78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	150,000.00	01/10/2024 4.88%	149,962.50 149,989.97	100.52 4.20%	150,783.45 1,462.50	0.15% 793.48	A1/A AA-	0.80 0.77
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	170,000.00	02/21/2024 4.85%	169,779.00 169,933.26	100.61 4.10%	171,033.94 793.33	0.17% 1,100.68	A1/AA- NA	0.91 0.79
857477CL5	STATE STREET CORP 4.993 03/18/2027	365,000.00	03/13/2024 4.99%	365,000.00 365,000.00	100.68 4.26%	367,497.70 658.11	0.38% 2,497.70	Aa3/A AA-	0.96 0.85
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	400,000.00	04/08/2024 5.21%	397,448.00 399,136.07	100.73 4.24%	402,916.80 9,738.67	0.41% 3,780.73	A2/A- AA-	1.01 0.96
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	450,000.00	10/05/2022 4.70%	436,909.50 446,844.53	99.88 4.11%	449,462.70 7,050.00	0.46% 2,618.17	A2/A+ A+	1.11 1.06
14913UAL4	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027	405,000.00	05/21/2024 4.93%	405,743.58 405,279.36	100.97 4.10%	408,930.12 7,706.25	0.42% 3,650.76	A2/A A+	1.12 1.06
06051GGA1	BANK OF AMERICA CORP 3.248 10/21/2027	250,000.00	08/26/2025 4.01%	246,100.00 247,178.09	98.65 4.15%	246,628.50 3,608.89	0.25% (549.59)	A1/A- AA-	1.56 1.48
571748BY7	MARSH & MCLENNAN COMPANIES INC 4.55 11/08/2027	250,000.00	09/12/2025 3.92%	253,065.00 252,259.06	100.46 4.25%	251,138.00 4,518.40	0.26% (1,121.06)	A3/A- A-	1.61 1.43
24422EXZ7	JOHN DEERE CAPITAL CORP 4.65 01/07/2028	280,000.00	01/06/2025 4.66%	279,916.00 279,950.35	100.91 4.10%	282,559.48 3,038.00	0.29% 2,609.13	A1/A A+	1.77 1.67
808513AU9	CHARLES SCHWAB CORP 3.2 01/25/2028	250,000.00	09/18/2025 3.94%	245,890.00 246,819.30	98.38 4.13%	245,952.25 1,466.67	0.25% (867.05)	A2/A- A	1.82 1.73
06406RAF4	BANK OF NEW YORK MELLON CORP 3.4 01/29/2028	250,000.00	09/18/2025 3.82%	247,665.00 248,190.51	98.77 4.11%	246,916.00 1,463.89	0.25% (1,274.51)	Aa3/A AA-	1.83 1.74
57636QAW4	MASTERCARD INC 4.875 03/09/2028	290,000.00	04/19/2023 4.17%	298,833.40 293,417.59	101.48 4.07%	294,299.54 863.96	0.30% 881.95	Aa3/A+ NA	1.94 1.76
64110LAS5	NETFLIX INC 4.875 04/15/2028	240,000.00	09/22/2025 3.88%	245,791.20 244,614.38	101.31 4.20%	243,146.88 5,395.00	0.25% (1,467.50)	A3/A NA	2.04 1.88
91159HHS2	US BANCORP 3.9 04/26/2028	250,000.00	09/12/2025 3.88%	250,102.50 250,080.46	99.27 4.27%	248,182.50 4,197.92	0.25% (1,897.96)	A3/A A	2.07 1.93

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
46647PDA1	JPMORGAN CHASE & CO 4.323 04/26/2028	250,000.00	09/22/2025 4.10%	250,835.00 250,561.47	99.95 4.77%	249,885.75 4,653.23	0.26% (675.72)	A1/A AA-	2.07 1.02
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	300,000.00	09/06/2023 5.10%	282,801.00 292,287.31	98.82 4.30%	296,454.60 4,625.00	0.30% 4,167.29	A1/A NA	2.08 1.95
58933YBH7	MERCK & CO INC 4.05 05/17/2028	90,000.00	05/08/2023 4.07%	89,927.10 89,969.00	100.12 3.99%	90,105.57 1,356.75	0.09% 136.57	Aa3/A+ NA	2.13 1.92
009158BN5	AIR PRODUCTS AND CHEMICALS INC 4.3 06/11/2028	240,000.00	07/17/2025 4.29%	240,043.20 240,032.40	100.33 4.14%	240,794.64 3,153.33	0.25% 762.24	A2/A NA	2.20 1.97
87612EBU9	TARGET CORP 4.35 06/15/2028	250,000.00	09/18/2025 3.88%	252,955.00 252,363.39	100.47 4.12%	251,163.25 3,202.08	0.26% (1,200.14)	A2/A A	2.21 1.98
29379VCJ0	ENTERPRISE PRODUCTS OPERATING LLC 4.3 06/20/2028	250,000.00	09/12/2025 3.94%	252,262.50 251,804.45	100.13 4.23%	250,332.75 3,015.97	0.26% (1,471.70)	A3/A- A-	2.22 2.00
61776NVE0	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028	250,000.00	08/05/2025 4.30%	250,737.50 250,486.39	100.00 4.45%	249,990.75 2,636.18	0.26% (495.64)	Aa3/A+ AA-	2.27 1.20
61776NVE0	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028	250,000.00	08/05/2025 4.30%	250,737.50 250,486.39	100.00 4.45%	249,990.75 2,636.18	0.26% (495.64)	Aa3/A+ AA-	2.27 1.20
14913UBB5	CATERPILLAR FINANCIAL SERVICES CORP 4.1 08/15/2028	250,000.00	08/12/2025 4.05%	250,322.50 250,255.12	99.91 4.14%	249,781.50 1,309.72	0.26% (473.62)	A2/A A+	2.38 2.23
63743HFJ6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.05 09/15/2028	240,000.00	07/14/2025 4.40%	244,425.60 243,404.61	101.56 4.37%	243,745.20 538.67	0.25% 340.59	A2/A- A	2.46 2.21
532457DB1	ELI LILLY AND CO 4.0 10/15/2028	250,000.00	09/12/2025 3.89%	250,767.50 250,628.85	99.89 4.05%	249,723.00 6,138.89	0.26% (905.85)	Aa3/A+ NA	2.54 2.33
532457DB1	ELI LILLY AND CO 4.0 10/15/2028	250,000.00	09/12/2025 3.89%	250,767.50 250,628.85	99.89 4.05%	249,723.00 6,138.89	0.26% (905.85)	Aa3/A+ NA	2.54 2.33
00287YBF5	ABBVIE INC 4.25 11/14/2028	250,000.00	09/18/2025 3.89%	252,420.00 251,977.09	100.28 4.14%	250,691.00 4,043.40	0.26% (1,286.09)	A2/A- NA	2.62 2.20
91324PEU2	UNITEDHEALTH GROUP INC 4.25 01/15/2029	350,000.00	02/13/2025 4.77%	343,563.50 345,412.14	99.82 4.32%	349,378.05 3,140.28	0.36% 3,965.91	A2/A+ A	2.79 2.58
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	410,000.00	01/24/2024 4.64%	409,331.70 409,621.04	101.46 4.05%	415,990.10 3,195.72	0.43% 6,369.06	A1/A+ NA	2.84 2.62
009158BH8	AIR PRODUCTS AND CHEMICALS INC 4.6 02/08/2029	250,000.00	09/18/2025 3.95%	254,982.50 254,181.67	100.98 4.23%	252,438.25 1,693.06	0.26% (1,743.42)	A2/A NA	2.86 2.56
002824BR0	ABBOTT LABORATORIES 3.7 03/09/2029	275,000.00	03/17/2026 4.05%	272,362.75 272,396.72	98.81 4.13%	271,729.15 621.81	0.28% (667.57)	Aa3/A+ NA	2.94 2.75

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693475AW5	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029	250,000.00	07/16/2025 4.34%	242,315.00 243,755.94	97.78 4.23%	244,452.50 3,785.42	0.25% 696.56	A3/A- A	3.06 2.83
693475AW5	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029	250,000.00	07/16/2025 4.34%	242,315.00 243,755.94	97.78 4.23%	244,452.50 3,785.42	0.25% 696.56	A3/A- A	3.06 2.83
74456QBY1	PUBLIC SERVICE ELECTRIC AND GAS CO 3.2 05/15/2029	250,000.00	07/14/2025 4.40%	239,555.00 241,494.79	97.02 4.23%	242,559.00 3,022.22	0.25% 1,064.21	A1/A NA	3.12 2.90
89236TMF9	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029	400,000.00	06/25/2024 4.88%	402,872.00 401,835.83	102.13 4.31%	408,534.80 7,575.00	0.42% 6,698.97	A1/A+ A+	3.13 2.82
341081GT8	FLORIDA POWER & LIGHT CO 5.15 06/15/2029	330,000.00	09/19/2024 4.03%	345,331.80 340,202.82	102.59 4.28%	338,532.48 5,004.08	0.35% (1,670.34)	Aa2/A+ AA-	3.21 2.76
437076DC3	HOME DEPOT INC 4.75 06/25/2029	295,000.00	-- 4.74%	295,110.25 295,074.01	101.54 4.23%	299,533.86 3,736.67	0.31% 4,459.85	A2/A A	3.24 2.87
713448FX1	PEPSICO INC 4.5 07/17/2029	295,000.00	07/15/2024 4.53%	294,542.75 294,698.76	100.96 4.18%	297,835.25 2,728.75	0.30% 3,136.49	A1/A+ NA	3.30 2.94
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	285,000.00	07/21/2025 4.35%	285,000.00 285,000.00	99.93 4.41%	284,796.51 2,445.62	0.29% (203.49)	A2/A- A	3.30 2.15
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	290,000.00	07/21/2025 4.35%	290,000.00 290,000.00	99.93 4.41%	289,792.94 2,488.53	0.30% (207.06)	A2/A- A	3.30 2.15
171239AL0	CHUBB INA HOLDINGS LLC 4.65 08/15/2029	250,000.00	08/14/2025 4.14%	254,592.50 253,857.06	101.12 4.29%	252,810.75 1,485.42	0.26% (1,046.31)	A2/A A	3.38 3.01
26444HAH4	DUKE ENERGY FLORIDA LLC 2.5 12/01/2029	450,000.00	12/16/2024 4.72%	406,363.50 417,694.52	93.73 4.37%	421,767.45 3,750.00	0.43% 4,072.93	A1/A NA	3.67 3.42
023135CQ7	AMAZON.COM INC 4.65 12/01/2029	250,000.00	09/18/2025 3.88%	257,150.00 256,208.32	101.50 4.20%	253,740.25 3,875.00	0.26% (2,468.07)	A1/AA AA-	3.67 3.16
06406RCG0	BANK OF NEW YORK MELLON CORP 4.026 01/22/2030	245,000.00	01/14/2026 4.05%	245,060.00 245,056.22	99.00 4.36%	242,547.55 1,890.54	0.25% (2,508.67)	Aa3/A AA-	3.81 2.61
95000U4D2	WELLS FARGO & CO 4.182 01/23/2030	250,000.00	01/16/2026 4.21%	249,812.50 249,821.23	99.11 4.49%	247,785.00 1,974.83	0.25% (2,036.23)	A1/BBB+ A+	3.82 2.60
17275RBX9	CISCO SYSTEMS INC 4.75 02/24/2030	250,000.00	08/21/2025 4.24%	255,120.00 254,416.63	101.92 4.21%	254,804.50 1,220.49	0.26% 387.87	A1/AA- NA	3.90 3.45
12572QAL9	CME GROUP INC 4.4 03/15/2030	250,000.00	07/16/2025 4.39%	250,047.50 250,040.18	100.30 4.32%	250,756.00 488.89	0.26% 715.82	Aa3/AA- AA-	3.96 3.52
743315AW3	PROGRESSIVE CORP 3.2 03/26/2030	300,000.00	02/24/2026 4.00%	291,039.00 291,249.49	95.66 4.40%	286,985.70 133.33	0.29% (4,263.79)	A2/A A	3.99 3.69
743315AW3	PROGRESSIVE CORP 3.2 03/26/2030	250,000.00	09/12/2025 4.03%	241,522.50 242,537.95	95.66 4.40%	239,154.75 111.11	0.24% (3,383.20)	A2/A A	3.99 3.69

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
857477DB6	STATE STREET CORP 4.834 04/24/2030	240,000.00	07/14/2025 4.54%	242,992.80 242,538.55	101.57 4.41%	243,775.92 5,059.59	0.25% 1,237.37	Aa3/A AA-	4.07 3.52
931142FN8	WALMART INC 4.35 04/28/2030	310,000.00	04/23/2025 4.39%	309,463.70 309,562.97	100.96 4.09%	312,975.38 5,731.13	0.32% 3,412.41	Aa2/AA AA	4.08 3.57
09247XAQ4	BLACKROCK FINANCE INC 2.4 04/30/2030	275,000.00	09/18/2025 4.04%	256,214.75 258,378.85	92.86 4.33%	255,355.65 2,768.33	0.26% (3,023.20)	Aa3/AA- NA	4.08 3.78
665859AV6	NORTHERN TRUST CORP 1.95 05/01/2030	275,000.00	12/22/2025 4.11%	251,545.25 253,005.64	91.01 4.38%	250,274.75 2,234.38	0.26% (2,730.89)	A2/A+ A+	4.08 3.82
69371RT71	PACCAR FINANCIAL CORP 4.55 05/08/2030	250,000.00	09/18/2025 4.03%	255,457.50 254,831.76	100.67 4.37%	251,677.00 4,518.40	0.26% (3,154.76)	A1/A+ NA	4.10 3.64
89236TNJ0	TOYOTA MOTOR CREDIT CORP 4.8 05/15/2030	240,000.00	07/15/2025 4.58%	242,239.20 241,910.43	101.10 4.50%	242,649.12 4,352.00	0.25% 738.69	A1/A+ A+	4.12 3.64
747525BU6	QUALCOMM INC 4.5 05/20/2030	250,000.00	09/18/2025 4.03%	254,890.00 254,323.30	100.58 4.34%	251,457.75 4,093.75	0.26% (2,865.55)	A2/A NA	4.14 3.61
24422EYE3	JOHN DEERE CAPITAL CORP 4.55 06/05/2030	250,000.00	08/25/2025 4.25%	253,152.50 252,758.44	100.68 4.37%	251,687.50 3,665.28	0.26% (1,070.94)	A1/A A+	4.18 3.72
26444HAJ0	DUKE ENERGY FLORIDA LLC 1.75 06/15/2030	275,000.00	07/14/2025 4.56%	241,290.50 246,170.49	89.48 4.52%	246,071.93 1,417.01	0.25% (98.57)	A1/A NA	4.21 3.95
74464AAC5	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030	215,000.00	07/17/2025 4.58%	213,052.10 213,328.83	99.87 4.41%	214,713.62 2,351.56	0.22% 1,384.79	A2/A NA	4.25 3.80
713448GH5	PEPSICO INC 4.3 07/23/2030	250,000.00	08/12/2025 4.28%	250,205.00 250,178.32	100.25 4.23%	250,634.25 2,030.56	0.26% 455.93	A1/A+ NA	4.31 3.80
437076DJ8	HOME DEPOT INC 3.95 09/15/2030	250,000.00	09/09/2025 4.02%	249,225.00 249,309.04	98.70 4.27%	246,744.75 438.89	0.25% (2,564.29)	A2/A A	4.46 4.03
58933YBQ7	MERCK & CO INC 4.15 09/15/2030	250,000.00	09/12/2025 4.03%	251,332.50 251,185.52	99.43 4.29%	248,564.75 461.11	0.25% (2,620.77)	Aa3/A+ NA	4.46 4.02
92826CAZ5	VISA INC 4.1 02/12/2031	235,000.00	02/03/2026 4.13%	234,685.10 234,693.38	99.90 4.12%	234,767.59 1,311.43	0.24% 74.21	Aa3/AA- NA	4.87 4.35
Total Corporate		**18,250,000.00**	**4.37%**	**18,131,605.63** **18,156,846.12**	**99.63** **4.26%**	**18,170,306.15** **210,950.94**	**18.57%** **13,460.02**		**2.75** **2.40**
LAIF									
90LAIF$00	Local Agency Investment Fund State Pool	5,952,481.95	-- 3.82%	5,952,481.95 5,952,481.95	1.00 3.82%	5,952,481.95 0.00	6.08% 0.00	NA/NA NA	0.00 0.00
Total LAIF		**5,952,481.95**	**3.82%**	**5,952,481.95** **5,952,481.95**	**1.00** **3.82%**	**5,952,481.95** **0.00**	**6.08%** **0.00**		**0.00** **0.00**

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
LOCAL GOV INVESTMENT POOL									
09CATR$05	CalTrust MTF	750,705.18	-- 3.81%	7,527,945.85 7,527,945.85	9.86 3.81%	7,401,953.11 0.00	7.57% (125,992.74)	NA/AAAm NA	0.00 0.00
90CAMP$00	CAMP	3,623,246.41	-- 3.80%	3,623,246.41 3,623,246.41	1.00 3.80%	3,623,246.41 0.00	3.70% 0.00	NA/AAAm NA	0.00 0.00
90CAMP$06	CAMP	10,000,000.00	-- 4.17%	10,000,000.00 10,000,000.00	1.00 4.17%	10,000,000.00 0.00	10.22% 0.00	NA/AAAm NA	0.00 0.00
Total Local Gov Investment Pool		**14,373,951.59**	**3.98%**	**21,151,192.26** **21,151,192.26**	**4.12** **3.98%**	**21,025,199.52** **0.00**	**21.49%** **(125,992.74)**		**0.00** **0.00**
MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	237,928.39	-- 3.28%	237,928.39 237,928.39	1.00 3.28%	237,928.39 0.00	0.24% 0.00	Aaa/ AAAm AAA	0.00 0.00
31846V203	FIRST AMER:GVT OBLG Y	161,993.40	-- 3.28%	161,993.40 161,993.40	1.00 3.28%	161,993.40 0.00	0.17% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		**399,921.79**	**3.28%**	**399,921.79** **399,921.79**	**1.00** **3.28%**	**399,921.79** **0.00**	**0.41%** **0.00**		**0.00** **0.00**
SUPRANATIONAL									
459058LK7	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026	170,000.00	08/20/2024 4.06%	169,802.80 169,960.02	100.07 3.81%	170,120.02 642.22	0.17% 160.00	Aaa/AAA NA	0.41 0.40
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	250,000.00	11/28/2023 4.53%	239,372.50 244,749.28	99.32 3.81%	248,290.00 1,920.14	0.25% 3,540.72	Aaa/AAA NA	2.28 2.15
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028	250,000.00	-- 4.97%	246,407.00 248,247.42	101.78 3.82%	254,443.75 1,927.08	0.26% 6,196.33	Aaa/AAA NA	2.34 2.18

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029	300,000.00	10/08/2024 3.93%	299,217.00 299,445.12	100.04 3.86%	300,108.00 5,328.00	0.31% 662.88	Aaa/AAA NA	3.54 3.22
459058KQ5	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 02/14/2030	350,000.00	10/09/2025 3.75%	351,711.50 351,525.05	99.92 3.90%	349,736.80 1,770.66	0.36% (1,788.25)	Aaa/AAA NA	3.88 3.54
459058LR2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030	205,000.00	03/14/2025 4.20%	204,268.15 204,419.25	100.81 3.90%	206,659.89 258.39	0.21% 2,240.64	Aaa/AAA NA	3.97 3.63
Total Supranational		**1,525,000.00**	**4.21%**	**1,510,778.95 1,518,346.15**	**100.29 3.85%**	**1,529,358.46 11,846.49**	**1.56% 11,012.31**		**2.92 2.69**
US TREASURY									
91282CGV7	UNITED STATES TREASURY 3.75 04/15/2026	400,000.00	02/24/2025 4.21%	397,968.75 399,931.31	100.00 3.70%	399,997.20 6,923.08	0.41% 65.89	Aa1/AA+ AA+	0.04 0.04
912828R36	UNITED STATES TREASURY 1.625 05/15/2026	250,000.00	10/14/2021 0.99%	257,148.44 250,188.00	99.73 3.80%	249,334.00 1,537.47	0.25% (854.00)	Aa1/AA+ AA+	0.12 0.12
91282CHB0	UNITED STATES TREASURY 3.625 05/15/2026	300,000.00	03/28/2025 4.06%	298,558.59 299,845.31	99.98 3.75%	299,934.90 4,115.68	0.31% 89.59	Aa1/AA+ AA+	0.12 0.12
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	475,000.00	08/26/2024 3.94%	476,502.93 475,171.57	100.08 3.69%	475,381.43 5,759.70	0.49% 209.86	Aa1/AA+ AA+	0.21 0.20
91282CHM6	UNITED STATES TREASURY 4.5 07/15/2026	500,000.00	09/16/2025 3.74%	503,046.88 501,062.87	100.21 3.73%	501,049.00 4,723.76	0.51% (13.87)	Aa1/AA+ AA+	0.29 0.29
912828YG9	UNITED STATES TREASURY 1.625 09/30/2026	300,000.00	12/28/2021 1.24%	305,296.88 300,555.32	98.95 3.78%	296,846.40 13.32	0.30% (3,708.92)	Aa1/AA+ AA+	0.50 0.49
91282CJC6	UNITED STATES TREASURY 4.625 10/15/2026	475,000.00	08/26/2024 3.84%	482,514.65 476,900.37	100.45 3.77%	477,147.95 10,139.42	0.49% 247.58	Aa1/AA+ AA+	0.54 0.52
912828U24	UNITED STATES TREASURY 2.0 11/15/2026	625,000.00	03/29/2022 2.55%	609,912.11 622,965.68	98.92 3.77%	618,240.00 4,730.66	0.63% (4,725.68)	Aa1/AA+ AA+	0.63 0.61
91282CJP7	UNITED STATES TREASURY 4.375 12/15/2026	300,000.00	12/27/2023 4.02%	302,906.25 300,692.35	100.43 3.75%	301,286.10 3,858.17	0.31% 593.75	Aa1/AA+ AA+	0.71 0.68
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	700,000.00	12/16/2025 3.51%	690,019.53 692,485.29	98.70 3.77%	690,914.00 1,957.87	0.71% (1,571.29)	Aa1/AA+ AA+	0.88 0.85
91282CMP3	UNITED STATES TREASURY 4.125 02/28/2027	250,000.00	07/30/2025 3.97%	250,595.70 250,343.79	100.33 3.75%	250,816.50 896.74	0.26% 472.71	Aa1/AA+ AA+	0.91 0.89

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	750,000.00	-- 2.90%	736,449.21 747,195.96	98.83 3.71%	741,187.50 51.23	0.76% (6,008.46)	Aa1/AA+ AA+	1.00 0.97
91282CMY4	UNITED STATES TREASURY 3.75 04/30/2027	250,000.00	07/30/2025 3.93%	249,218.75 249,517.54	99.96 3.79%	249,894.00 3,936.46	0.26% 376.46	Aa1/AA+ AA+	1.08 1.03
912828X88	UNITED STATES TREASURY 2.375 05/15/2027	350,000.00	06/09/2022 3.08%	338,666.02 347,424.67	98.43 3.82%	344,503.95 3,145.89	0.35% (2,920.72)	Aa1/AA+ AA+	1.12 1.08
91282CNE7	UNITED STATES TREASURY 3.875 05/31/2027	700,000.00	09/25/2025 3.70%	701,996.09 701,386.17	100.07 3.81%	700,464.80 9,091.35	0.72% (921.37)	Aa1/AA+ AA+	1.17 1.12
91282CNL1	UNITED STATES TREASURY 3.75 06/30/2027	800,000.00	03/30/2026 3.82%	799,281.25 799,282.83	99.92 3.81%	799,375.20 7,541.44	0.82% 92.37	Aa1/AA+ AA+	1.25 1.20
91282CNL1	UNITED STATES TREASURY 3.75 06/30/2027	700,000.00	07/30/2025 3.91%	697,894.53 698,629.49	99.92 3.81%	699,453.30 6,598.76	0.71% 823.81	Aa1/AA+ AA+	1.25 1.20
91282CKZ3	UNITED STATES TREASURY 4.375 07/15/2027	1,000,000.00	11/18/2024 4.29%	1,002,070.31 1,001,005.21	100.68 3.83%	1,006,797.00 9,185.08	1.03% 5,791.79	Aa1/AA+ AA+	1.29 1.23
91282CNP2	UNITED STATES TREASURY 3.875 07/31/2027	700,000.00	09/25/2025 3.69%	702,296.88 701,658.67	100.04 3.84%	700,273.70 4,495.86	0.72% (1,384.97)	Aa1/AA+ AA+	1.33 1.28
91282CLG4	UNITED STATES TREASURY 3.75 08/15/2027	700,000.00	09/12/2025 3.57%	702,242.19 701,607.06	99.88 3.84%	699,125.00 3,263.12	0.71% (2,482.06)	Aa1/AA+ AA+	1.38 1.32
91282CLG4	UNITED STATES TREASURY 3.75 08/15/2027	700,000.00	09/25/2025 3.68%	700,902.34 700,657.08	99.88 3.84%	699,125.00 3,263.12	0.71% (1,532.08)	Aa1/AA+ AA+	1.38 1.32
91282CLL3	UNITED STATES TREASURY 3.375 09/15/2027	700,000.00	09/25/2025 3.66%	696,226.56 697,207.97	99.35 3.84%	695,433.90 1,091.37	0.71% (1,774.07)	Aa1/AA+ AA+	1.46 1.40
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	570,000.00	10/26/2022 4.19%	568,419.14 569,519.33	100.41 3.84%	572,338.14 64.24	0.58% 2,818.81	Aa1/AA+ AA+	1.50 1.44
91282CLQ2	UNITED STATES TREASURY 3.875 10/15/2027	700,000.00	09/16/2025 3.51%	705,003.91 703,710.02	100.06 3.83%	700,437.50 12,519.23	0.72% (3,272.52)	Aa1/AA+ AA+	1.54 1.45
91282CLQ2	UNITED STATES TREASURY 3.875 10/15/2027	700,000.00	07/30/2025 3.88%	699,890.63 699,923.74	100.06 3.83%	700,437.50 12,519.23	0.72% 513.76	Aa1/AA+ AA+	1.54 1.45
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	800,000.00	12/20/2022 3.84%	743,625.00 781,323.81	97.51 3.85%	780,093.60 6,812.15	0.80% (1,230.21)	Aa1/AA+ AA+	1.63 1.56
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	700,000.00	09/25/2025 3.66%	679,875.00 684,699.84	97.51 3.85%	682,581.90 5,960.64	0.70% (2,117.94)	Aa1/AA+ AA+	1.63 1.56
91282CMB4	UNITED STATES TREASURY 4.0 12/15/2027	700,000.00	09/25/2025 3.64%	705,222.66 704,016.93	100.27 3.83%	701,886.50 8,230.77	0.72% (2,130.43)	Aa1/AA+ AA+	1.71 1.62
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	500,000.00	05/25/2023 3.98%	497,890.63 499,197.69	100.07 3.83%	500,351.50 4,870.51	0.51% 1,153.81	Aa1/AA+ AA+	1.75 1.66

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91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	700,000.00	07/30/2025 3.87%	693,847.66 695,490.08	99.43 3.82%	696,007.90 4,060.77	0.71% 517.82	Aa1/AA+ AA+	1.84 1.75
9128283W8	UNITED STATES TREASURY 2.75 02/15/2028	700,000.00	09/25/2025 3.66%	685,507.81 688,615.65	98.08 3.82%	686,574.00 2,392.96	0.70% (2,041.65)	Aa1/AA+ AA+	1.88 1.80
91282CMS7	UNITED STATES TREASURY 3.875 03/15/2028	700,000.00	09/25/2025 3.64%	703,773.44 702,990.27	100.11 3.81%	700,793.10 1,253.06	0.72% (2,197.17)	Aa1/AA+ AA+	1.96 1.86
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	600,000.00	01/10/2025 4.46%	585,117.19 590,737.89	99.64 3.82%	597,820.20 59.43	0.61% 7,082.31	Aa1/AA+ AA+	2.00 1.91
91282CMW8	UNITED STATES TREASURY 3.75 04/15/2028	700,000.00	09/25/2025 3.66%	701,531.25 701,224.01	99.86 3.82%	699,043.10 12,115.38	0.71% (2,180.91)	Aa1/AA+ AA+	2.04 1.91
91282CND9	UNITED STATES TREASURY 3.75 05/15/2028	700,000.00	07/30/2025 3.86%	698,031.25 698,502.67	99.86 3.82%	699,043.10 9,934.39	0.71% 540.43	Aa1/AA+ AA+	2.12 1.99
91282CNM9	UNITED STATES TREASURY 3.875 07/15/2028	700,000.00	07/30/2025 3.86%	700,300.78 700,232.83	100.12 3.82%	700,820.40 5,694.75	0.72% 587.57	Aa1/AA+ AA+	2.29 2.16
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	400,000.00	04/10/2025 3.89%	389,765.63 392,530.62	98.26 3.83%	393,031.20 4,730.66	0.40% 500.58	Aa1/AA+ AA+	2.63 2.46
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	700,000.00	07/30/2025 3.87%	683,949.22 687,204.74	98.26 3.83%	687,804.60 8,278.66	0.70% 599.86	Aa1/AA+ AA+	2.63 2.46
91282CPT2	UNITED STATES TREASURY 3.5 01/15/2029	500,000.00	01/16/2026 3.66%	497,753.91 497,900.08	99.15 3.82%	495,742.00 3,674.03	0.51% (2,158.08)	Aa1/AA+ AA+	2.79 2.61
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	700,000.00	07/30/2025 3.88%	702,789.06 702,257.40	100.45 3.83%	703,171.70 4,640.88	0.72% 914.31	Aa1/AA+ AA+	2.84 2.64
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	700,000.00	07/30/2025 3.88%	705,742.19 704,695.82	100.83 3.83%	705,824.00 78.89	0.72% 1,128.18	Aa1/AA+ AA+	3.00 2.80
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	380,000.00	06/25/2025 3.82%	390,835.94 388,682.64	102.27 3.84%	388,609.28 7,379.56	0.40% (73.36)	Aa1/AA+ AA+	3.08 2.80
91282CEV9	UNITED STATES TREASURY 3.25 06/30/2029	700,000.00	07/30/2025 3.90%	683,675.78 686,461.17	98.18 3.85%	687,285.20 5,718.92	0.70% 824.03	Aa1/AA+ AA+	3.25 3.03
912828YB0	UNITED STATES TREASURY 1.625 08/15/2029	150,000.00	09/24/2024 3.49%	137,542.97 141,402.21	93.06 3.84%	139,587.90 303.00	0.14% (1,814.31)	Aa1/AA+ AA+	3.38 3.23
91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	700,000.00	07/30/2025 3.90%	692,671.88 693,870.31	99.23 3.87%	694,640.80 2,206.52	0.71% 770.49	Aa1/AA+ AA+	3.42 3.17
91282CFT3	UNITED STATES TREASURY 4.0 10/31/2029	700,000.00	07/30/2025 3.91%	702,488.28 702,097.33	100.40 3.88%	702,788.80 11,756.91	0.72% 691.47	Aa1/AA+ AA+	3.59 3.25
91282CMA6	UNITED STATES TREASURY 4.125 11/30/2029	200,000.00	12/17/2024 4.25%	198,929.69 199,207.33	100.83 3.88%	201,656.20 2,765.11	0.21% 2,448.87	Aa1/AA+ AA+	3.67 3.33

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CGB1	UNITED STATES TREASURY 3.875 12/31/2029	700,000.00	07/30/2025 3.91%	698,878.91 699,048.39	99.93 3.89%	699,535.20 6,818.72	0.71% 486.81	Aa1/AA+ AA+	3.75 3.43
912828Z94	UNITED STATES TREASURY 1.5 02/15/2030	400,000.00	02/24/2026 3.52%	370,234.38 370,952.37	91.51 3.88%	366,031.20 745.86	0.37% (4,921.17)	Aa1/AA+ AA+	3.88 3.70
91282CGQ8	UNITED STATES TREASURY 4.0 02/28/2030	380,000.00	06/25/2025 3.86%	382,315.63 381,937.37	100.38 3.89%	381,439.82 1,321.74	0.39% (497.55)	Aa1/AA+ AA+	3.91 3.58
91282CGQ8	UNITED STATES TREASURY 4.0 02/28/2030	700,000.00	07/30/2025 3.91%	702,460.94 702,102.02	100.38 3.89%	702,652.30 2,434.78	0.72% 550.28	Aa1/AA+ AA+	3.91 3.58
91282CMU2	UNITED STATES TREASURY 4.0 03/31/2030	250,000.00	03/28/2025 4.02%	249,804.69 249,843.84	100.36 3.90%	250,898.50 27.32	0.26% 1,054.66	Aa1/AA+ AA+	4.00 3.66
91282CMZ1	UNITED STATES TREASURY 3.875 04/30/2030	400,000.00	05/22/2025 4.11%	395,906.25 396,616.92	99.89 3.90%	399,562.40 6,508.29	0.41% 2,945.48	Aa1/AA+ AA+	4.08 3.68
91282CMZ1	UNITED STATES TREASURY 3.875 04/30/2030	700,000.00	07/30/2025 3.93%	698,195.31 698,449.26	99.89 3.90%	699,234.20 11,389.50	0.71% 784.94	Aa1/AA+ AA+	4.08 3.68
91282CHF1	UNITED STATES TREASURY 3.75 05/31/2030	700,000.00	07/30/2025 3.95%	693,847.66 694,698.18	99.39 3.91%	695,734.20 8,798.08	0.71% 1,036.02	Aa1/AA+ AA+	4.17 3.77
91282CNK3	UNITED STATES TREASURY 3.875 06/30/2030	700,000.00	07/15/2025 4.05%	694,667.97 695,430.95	99.85 3.91%	698,933.90 6,818.72	0.71% 3,502.95	Aa1/AA+ AA+	4.25 3.85
91282CNN7	UNITED STATES TREASURY 3.875 07/31/2030	200,000.00	08/28/2025 3.71%	201,492.19 201,313.66	99.83 3.92%	199,664.00 1,284.53	0.20% (1,649.66)	Aa1/AA+ AA+	4.33 3.93
91282CNN7	UNITED STATES TREASURY 3.875 07/31/2030	700,000.00	07/30/2025 3.95%	697,675.78 697,986.35	99.83 3.92%	698,824.00 4,495.86	0.71% 837.65	Aa1/AA+ AA+	4.33 3.93
91282CPA3	UNITED STATES TREASURY 3.625 09/30/2030	350,000.00	10/23/2025 3.58%	350,724.61 350,660.67	98.75 3.93%	345,638.65 34.67	0.35% (5,022.02)	Aa1/AA+ AA+	4.50 4.11
91282CPD7	UNITED STATES TREASURY 3.625 10/31/2030	550,000.00	11/17/2025 3.72%	547,636.72 547,811.87	98.71 3.94%	542,888.50 8,371.55	0.55% (4,923.37)	Aa1/AA+ AA+	4.59 4.11
91282CPN5	UNITED STATES TREASURY 3.5 11/30/2030	700,000.00	12/05/2025 3.71%	693,519.53 693,925.90	98.16 3.93%	687,121.40 8,211.54	0.70% (6,804.50)	Aa1/AA+ AA+	4.67 4.21
91282CPN5	UNITED STATES TREASURY 3.5 11/30/2030	250,000.00	12/22/2025 3.71%	247,607.42 247,738.79	98.16 3.93%	245,400.50 2,932.69	0.25% (2,338.29)	Aa1/AA+ AA+	4.67 4.21
91282CPR6	UNITED STATES TREASURY 3.625 12/31/2030	250,000.00	01/27/2026 3.81%	247,968.75 248,039.92	98.64 3.94%	246,601.50 2,278.14	0.25% (1,438.42)	Aa1/AA+ AA+	4.75 4.28
91282CPW5	UNITED STATES TREASURY 3.75 01/31/2031	350,000.00	02/25/2026 3.60%	352,269.53 352,226.66	99.15 3.94%	347,019.40 2,175.41	0.35% (5,207.26)	Aa1/AA+ AA+	4.84 4.35
91282CQD6	UNITED STATES TREASURY 3.5 02/28/2031	700,000.00	03/25/2026 3.97%	685,425.78 685,474.36	98.06 3.94%	686,437.50 2,130.43	0.70% 963.14	Aa1/AA+ AA+	4.91 4.45

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CQD6	UNITED STATES TREASURY 3.5 02/28/2031	700,000.00	03/05/2026 3.72%	692,972.66 693,073.05	98.06 3.94%	686,437.50 2,130.43	0.70% (6,635.55)	Aa1/AA+ AA+	4.91 4.45
				36,659,500.45	**99.45**	**36,695,005.62**	**37.50%**		**2.40**
Total US Treasury		**36,905,000.00**	**3.75%**	**36,739,539.48**	**3.84%**	**313,248.47**	**(44,533.86)**		**2.22**
				97,759,702.59	**72.56**	**97,840,731.33**	**100.00%**		**1.81**
Total Portfolio		**91,558,967.59**	**4.01%**	**97,951,788.10**	**3.97%**	**599,603.24**	**(111,056.77)**		**1.57**
Total Market Value + Accrued						**98,440,334.57**			

City of Gardena Cons | Account #10647 | As of March 31, 2026

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	03/02/2026	31846V203	7,600.00	FIRST AMER:GVT OBLG Y	1.000	3.30%	(7,600.00)	0.00	(7,600.00)	0.00
Purchase	03/02/2026	31846V203	33,906.25	FIRST AMER:GVT OBLG Y	1.000	3.30%	(33,906.25)	0.00	(33,906.25)	0.00
Purchase	03/03/2026	31846V203	859.78	FIRST AMER:GVT OBLG Y	1.000	3.31%	(859.78)	0.00	(859.78)	0.00
Purchase	03/03/2026	31846V203	1,428.77	FIRST AMER:GVT OBLG Y	1.000	3.31%	(1,428.77)	0.00	(1,428.77)	0.00
Purchase	03/06/2026	91282CQD6	700,000.00	UNITED STATES TREASURY 3.5 02/28/2031	98.996	3.72%	(692,972.66)	(399.46)	(693,372.12)	0.00
Purchase	03/09/2026	31846V203	7,068.75	FIRST AMER:GVT OBLG Y	1.000	3.28%	(7,068.75)	0.00	(7,068.75)	0.00
Purchase	03/10/2026	31846V203	15,750.00	FIRST AMER:GVT OBLG Y	1.000	3.28%	(15,750.00)	0.00	(15,750.00)	0.00
Purchase	03/12/2026	31846V203	100,607.17	FIRST AMER:GVT OBLG Y	1.000	3.27%	(100,607.17)	0.00	(100,607.17)	0.00
Purchase	03/16/2026	31846V203	348.33	FIRST AMER:GVT OBLG Y	1.000	3.28%	(348.33)	0.00	(348.33)	0.00
Purchase	03/16/2026	31846V203	455,864.17	FIRST AMER:GVT OBLG Y	1.000	3.28%	(455,864.17)	0.00	(455,864.17)	0.00
Purchase	03/16/2026	31846V203	653.78	FIRST AMER:GVT OBLG Y	1.000	3.28%	(653.78)	0.00	(653.78)	0.00
Purchase	03/16/2026	31846V203	50,448.76	FIRST AMER:GVT OBLG Y	1.000	3.28%	(50,448.76)	0.00	(50,448.76)	0.00
Purchase	03/17/2026	31846V203	210.00	FIRST AMER:GVT OBLG Y	1.000	3.28%	(210.00)	0.00	(210.00)	0.00
Purchase	03/18/2026	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030	99.982	4.49%	(119,978.74)	0.00	(119,978.74)	0.00
Purchase	03/18/2026	002824BR0	275,000.00	ABBOTT LABORATORIES 3.7 03/09/2029	99.041	4.05%	(272,362.75)	(254.38)	(272,617.13)	0.00
Purchase	03/18/2026	31846V203	8,644.00	FIRST AMER:GVT OBLG Y	1.000	3.27%	(8,644.00)	0.00	(8,644.00)	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Purchase	03/20/2026	31846V203	959.39	FIRST AMER:GVT OBLG Y	1.000	3.26%	(959.39)	0.00	(959.39)	0.00
Purchase	03/20/2026	31846V203	4,819.71	FIRST AMER:GVT OBLG Y	1.000	3.26%	(4,819.71)	0.00	(4,819.71)	0.00
Purchase	03/20/2026	31846V203	1,337.26	FIRST AMER:GVT OBLG Y	1.000	3.26%	(1,337.26)	0.00	(1,337.26)	0.00
Purchase	03/23/2026	31846V203	500,000.00	FIRST AMER:GVT OBLG Y	1.000	3.26%	(500,000.00)	0.00	(500,000.00)	0.00
Purchase	03/23/2026	31846V203	3,025.22	FIRST AMER:GVT OBLG Y	1.000	3.26%	(3,025.22)	0.00	(3,025.22)	0.00
Purchase	03/23/2026	31846V203	606.38	FIRST AMER:GVT OBLG Y	1.000	3.26%	(606.38)	0.00	(606.38)	0.00
Purchase	03/25/2026	31846V203	8,741.85	FIRST AMER:GVT OBLG Y	1.000	3.28%	(8,741.85)	0.00	(8,741.85)	0.00
Purchase	03/25/2026	31846V203	11,972.41	FIRST AMER:GVT OBLG Y	1.000	3.27%	(11,972.41)	0.00	(11,972.41)	0.00
Purchase	03/26/2026	91282CQD6	700,000.00	UNITED STATES TREASURY 3.5 02/28/2031	97.918	3.97%	(685,425.78)	(1,730.98)	(687,156.76)	0.00
Purchase	03/26/2026	31846V203	1,757.89	FIRST AMER:GVT OBLG Y	1.000	3.28%	(1,757.89)	0.00	(1,757.89)	0.00
Purchase	03/26/2026	31846V203	4,000.00	FIRST AMER:GVT OBLG Y	1.000	3.28%	(4,000.00)	0.00	(4,000.00)	0.00
Purchase	03/31/2026	91282CNL1	800,000.00	UNITED STATES TREASURY 3.75 06/30/2027	99.910	3.82%	(799,281.25)	(7,458.56)	(806,739.81)	0.00
Purchase	03/31/2026	09CATR$05	2,567.06	CalTrust MTF	9.860	3.81%	(25,311.20)	0.00	(25,311.20)	0.00
Purchase	03/31/2026	90CAMP$00	11,641.19	CAMP	1.000	3.80%	(11,641.19)	0.00	(11,641.19)	0.00
Purchase	03/31/2026	31846V203	9,375.00	FIRST AMER:GVT OBLG Y	1.000	3.28%	(9,375.00)	0.00	(9,375.00)	0.00
Purchase	03/31/2026	31846V203	14,437.50	FIRST AMER:GVT OBLG Y	1.000	3.28%	(14,437.50)	0.00	(14,437.50)	0.00
Total Purchase			**3,853,630.62**				**(3,851,395.94)**	**(9,843.38)**	**(3,861,239.32)**	**0.00**

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
TOTAL ACQUISITIONS			**3,853,630.62**				**(3,851,395.94)**	**(9,843.38)**	**(3,861,239.32)**	**0.00**
DISPOSITIONS										
Maturity	03/23/2026	62479MCP6	(500,000.00)	MUFG Bank, Ltd., New York Branch 03/23/2026	100.000	4.05%	500,000.00	0.00	500,000.00	0.00
Maturity	03/31/2026	9128286L9	(750,000.00)	UNITED STATES TREASURY 2.25 03/31/2026	100.000	1.91%	750,000.00	0.00	750,000.00	0.00
Total Maturity			**(1,250,000.00)**				**1,250,000.00**	**0.00**	**1,250,000.00**	**0.00**
Sale	03/06/2026	91282CMY4	(450,000.00)	UNITED STATES TREASURY 3.75 04/30/2027	100.145	3.93%	450,650.39	(5,873.62)	456,524.01	1,576.13
Sale	03/06/2026	31846V203	(236,848.11)	FIRST AMER:GVT OBLG Y	1.000	3.29%	236,848.11	0.00	236,848.11	0.00
Sale	03/12/2026	91282CMP3	(100,000.00)	UNITED STATES TREASURY 4.125 02/28/2027	100.473	3.97%	100,472.66	(134.51)	100,607.17	326.88
Sale	03/18/2026	31846V203	(263,504.90)	FIRST AMER:GVT OBLG Y	1.000	3.27%	263,504.90	0.00	263,504.90	0.00
Sale	03/18/2026	31846V203	(119,978.74)	FIRST AMER:GVT OBLG Y	1.000	3.27%	119,978.74	0.00	119,978.74	0.00
Sale	03/26/2026	31846V203	(682,356.76)	FIRST AMER:GVT OBLG Y	1.000	3.28%	682,356.76	0.00	682,356.76	0.00
Sale	03/31/2026	31846V203	(11,889.81)	FIRST AMER:GVT OBLG Y	1.000	3.28%	11,889.81	0.00	11,889.81	0.00
Total Sale			**(1,864,578.32)**				**1,865,701.37**	**(6,008.13)**	**1,871,709.50**	**1,903.02**
TOTAL DISPOSITIONS			**(3,114,578.32)**				**3,115,701.37**	**(6,008.13)**	**3,121,709.50**	**1,903.02**
OTHER TRANSACTIONS										

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Call Redemption	03/16/2026	438516CJ3	(400,000.00)	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028	102.161	4.44%	408,644.00	0.00	408,644.00	5,295.12
Total Call Redemption			**(400,000.00)**				**408,644.00**	**0.00**	**408,644.00**	**5,295.12**
Coupon	03/01/2026	3137FJZ93	0.00	FHMS K-084 A2 3.78 10/25/2028		5.40%	756.00	0.00	756.00	0.00
Coupon	03/01/2026	3137H4BY5	0.00	FHMS K-746 A2 2.031 09/25/2028		5.30%	533.14	0.00	533.14	0.00
Coupon	03/01/2026	3137FEBQ2	0.00	FHMS K-072 A2 3.444 12/25/2027		4.98%	1,435.00	0.00	1,435.00	0.00
Coupon	03/01/2026	3137FJEH8	0.00	FHMS K-081 A2 3.9 08/25/2028		4.86%	503.75	0.00	503.75	0.00
Coupon	03/01/2026	3137FJXV6	0.00	FHMS K-083 A2 4.05 09/25/2028		4.60%	1,002.38	0.00	1,002.38	0.00
Coupon	03/01/2026	3137BVZ82	0.00	FHMS K-063 A2 3.43 01/25/2027		4.48%	908.53	0.00	908.53	0.00
Coupon	03/01/2026	3137FHPJ6	0.00	FHMS K-080 A2 3.926 07/25/2028		4.45%	1,063.29	0.00	1,063.29	0.00
Coupon	03/01/2026	3137FETN0	0.00	FHMS K-073 A2 3.35 01/25/2028		4.34%	1,298.12	0.00	1,298.12	0.00
Coupon	03/01/2026	3137FRUT6	0.00	FHMS K-106 A2 2.069 01/25/2030		4.28%	603.46	0.00	603.46	0.00
Coupon	03/01/2026	3137FJKE8	0.00	FHMS K-082 A2 3.92 09/25/2028		4.14%	1,502.67	0.00	1,502.67	0.00
Coupon	03/01/2026	3137FLN91	0.00	FHMS K-091 A2 3.505 03/25/2029		4.13%	1,022.29	0.00	1,022.29	0.00
Coupon	03/01/2026	3137FK4M5	0.00	FHMS K-085 A2 4.06 10/25/2028		4.11%	1,184.17	0.00	1,184.17	0.00
Coupon	03/01/2026	3137FKUP9	0.00	FHMS K-087 A2 3.771 12/25/2028		4.11%	1,066.31	0.00	1,066.31	0.00
Coupon	03/01/2026	3137FEBQ2	0.00	FHMS K-072 A2 3.444 12/25/2027		4.01%	1,004.50	0.00	1,004.50	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	03/01/2026	3137FMTY8	0.00	FHMS K-094 A2 2.903 06/25/2029		3.87%	1,693.42	0.00	1,693.42	0.00
Coupon	03/01/2026	3137F2LJ3	0.00	FHMS K-066 A2 3.117 06/25/2027		3.85%	467.55	0.00	467.55	0.00
Coupon	03/01/2026	3137FTFK8	0.00	FHMS K-738 A2 1.545 01/25/2027		3.84%	450.63	0.00	450.63	0.00
Coupon	03/01/2026	3137FJKE8	0.00	FHMS K-082 A2 3.92 09/25/2028		3.81%	718.67	0.00	718.67	0.00
Coupon	03/09/2026	57636QAW4	0.00	MASTERCARD INC 4.875 03/09/2028		4.17%	7,068.75	0.00	7,068.75	0.00
Coupon	03/10/2026	3130ATS57	0.00	FEDERAL HOME LOAN BANKS 4.5 03/10/2028		3.99%	15,750.00	0.00	15,750.00	0.00
Coupon	03/15/2026	47787CAC7	0.00	JDOT 2023-C A3 5.48 05/15/2028		5.55%	775.73	0.00	775.73	0.00
Coupon	03/15/2026	44934QAD3	0.00	HART 2024-B A3 4.84 03/15/2029		5.45%	363.00	0.00	363.00	0.00
Coupon	03/15/2026	02582JKD1	0.00	AMXCA 2023-3 A 5.23 09/15/2026		5.29%	1,481.83	0.00	1,481.83	0.00
Coupon	03/15/2026	161571HT4	0.00	CHAIT 2023-1 A 5.16 09/15/2028		5.23%	1,462.00	0.00	1,462.00	0.00
Coupon	03/15/2026	448979AD6	0.00	HART 2023-A A3 4.58 04/15/2027		5.14%	41.42	0.00	41.42	0.00
Coupon	03/15/2026	02582JJZ4	0.00	AMXCA 2023-1 A 4.87 05/15/2026		4.92%	507.29	0.00	507.29	0.00
Coupon	03/15/2026	58770XAD5	0.00	MBALT 2025-B A3 3.88 04/16/2029		4.57%	1,164.00	0.00	1,164.00	0.00
Coupon	03/15/2026	58770AAC7	0.00	MBART 2023-1 A3 4.51 11/15/2027		4.56%	71.86	0.00	71.86	0.00
Coupon	03/15/2026	89239TAD4	0.00	TAOT 2024-D A3 4.4 06/15/2029		4.51%	385.00	0.00	385.00	0.00
Coupon	03/15/2026	448976AD2	0.00	HART 2024-C A3 4.41 05/15/2029		4.46%	514.50	0.00	514.50	0.00

TRANSACTION LEDGER

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	03/15/2026	63743HFJ6	0.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.05 09/15/2028		4.40%	6,060.00	0.00	6,060.00	0.00
Coupon	03/15/2026	12572QAL9	0.00	CME GROUP INC 4.4 03/15/2030		4.39%	5,500.00	0.00	5,500.00	0.00
Coupon	03/15/2026	448981AD2	0.00	HART 2026-A A3 3.79 02/18/2031		4.30%	653.78	0.00	653.78	0.00
Coupon	03/15/2026	89231GAD0	0.00	TAOT 2025-D A3 3.84 06/17/2030		4.27%	704.00	0.00	704.00	0.00
Coupon	03/15/2026	34532BAG6	0.00	FORDO 2025-B A3 3.91 04/15/2030		4.27%	553.92	0.00	553.92	0.00
Coupon	03/15/2026	58769GAD5	0.00	MBALT 2024-B A3 4.23 02/15/2028		4.24%	435.36	0.00	435.36	0.00
Coupon	03/15/2026	437921AD1	0.00	HAROT 252 A3 4.15 10/15/2029		4.15%	363.12	0.00	363.12	0.00
Coupon	03/15/2026	89240KAD0	0.00	TAOT 2026-A A3 3.86 09/15/2030		4.13%	466.42	0.00	466.42	0.00
Coupon	03/15/2026	58933YBQ7	0.00	MERCK & CO INC 4.15 09/15/2030		4.03%	5,360.42	0.00	5,360.42	0.00
Coupon	03/15/2026	437076DJ8	0.00	HOME DEPOT INC 3.95 09/15/2030		4.02%	4,937.50	0.00	4,937.50	0.00
Coupon	03/15/2026	58770YAD3	0.00	MBALT 2026-A A3 3.93 01/15/2030		3.97%	311.13	0.00	311.13	0.00
Coupon	03/15/2026	58770YAD3	0.00	MBALT 2026-A A3 3.93 01/15/2030		3.97%	327.50	0.00	327.50	0.00
Coupon	03/15/2026	47800AAC4	0.00	JDOT 2022-B A3 3.74 02/16/2027		3.77%	13.22	0.00	13.22	0.00
Coupon	03/15/2026	91282CLL3	0.00	UNITED STATES TREASURY 3.375 09/15/2027		3.66%	11,812.50	0.00	11,812.50	0.00
Coupon	03/15/2026	91282CMS7	0.00	UNITED STATES TREASURY 3.875 03/15/2028		3.64%	13,562.50	0.00	13,562.50	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	03/15/2026	47800BAC2	0.00	JDOT 2022-C A3 5.09 06/15/2027		3.29%	128.41	0.00	128.41	0.00
Coupon	03/16/2026	362583AD8	0.00	GMCAR 2023-2 A3 4.47 02/16/2028		4.51%	132.67	0.00	132.67	0.00
Coupon	03/16/2026	438516CJ3	0.00	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028		4.44%	1,705.00	0.00	1,705.00	0.00
Coupon	03/16/2026	38014AAD3	0.00	GMCAR 2024-4 A3 4.4 08/16/2029		4.32%	348.33	0.00	348.33	0.00
Coupon	03/17/2026	931142ER0	0.00	WALMART INC 1.05 09/17/2026		1.09%	210.00	0.00	210.00	0.00
Coupon	03/18/2026	857477CL5	0.00	STATE STREET CORP 4.993 03/18/2027		4.99%	9,112.23	0.00	9,112.23	0.00
Coupon	03/20/2026	362962AD4	0.00	GMALT 2025-2 A3 4.58 05/22/2028		4.84%	591.58	0.00	591.58	0.00
Coupon	03/20/2026	92348KDY6	0.00	VZMT 2025-3 A1A 4.51 03/20/2030		4.51%	958.37	0.00	958.37	0.00
Coupon	03/20/2026	459058LR2	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030		4.20%	4,229.15	0.00	4,229.15	0.00
Coupon	03/20/2026	379965AD8	0.00	GMALT 2025-3 A3 4.17 08/21/2028		4.18%	538.63	0.00	538.63	0.00
Coupon	03/20/2026	36273VAD7	0.00	GMALT 2026-1 A3 3.88 01/22/2029		4.11%	798.63	0.00	798.63	0.00
Coupon	03/21/2026	43815JAC7	0.00	HAROT 2023-1 A3 5.04 04/21/2027		5.09%	40.96	0.00	40.96	0.00
Coupon	03/21/2026	43815CAD0	0.00	HAROT 2026-1 A3 3.78 09/23/2030		3.03%	606.38	0.00	606.38	0.00
Coupon	03/25/2026	096924AD7	0.00	BMWOT 2025-A A3 4.56 09/25/2029		4.56%	836.00	0.00	836.00	0.00
Coupon	03/25/2026	05594HAD5	0.00	BMWLT 2025-2 A3 3.97 09/25/2028		4.32%	595.50	0.00	595.50	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	03/25/2026	05594HAD5	0.00	BMWLT 2025-2 A3 3.97 09/25/2028		4.32%	595.50	0.00	595.50	0.00
Coupon	03/26/2026	743315AW3	0.00	PROGRESSIVE CORP 3.2 03/26/2030		4.03%	4,000.00	0.00	4,000.00	0.00
Coupon	03/26/2026	743315AW3	0.00	PROGRESSIVE CORP 3.2 03/26/2030		4.00%	4,800.00	0.00	4,800.00	0.00
Coupon	03/31/2026	91282CGT2	0.00	UNITED STATES TREASURY 3.625 03/31/2028		4.46%	10,875.00	0.00	10,875.00	0.00
Coupon	03/31/2026	91282CFM8	0.00	UNITED STATES TREASURY 4.125 09/30/2027		4.19%	11,756.25	0.00	11,756.25	0.00
Coupon	03/31/2026	91282CMU2	0.00	UNITED STATES TREASURY 4.0 03/31/2030		4.02%	5,000.00	0.00	5,000.00	0.00
Coupon	03/31/2026	91282CKG5	0.00	UNITED STATES TREASURY 4.125 03/31/2029		3.88%	14,437.50	0.00	14,437.50	0.00
Coupon	03/31/2026	91282CPA3	0.00	UNITED STATES TREASURY 3.625 09/30/2030		3.58%	6,343.75	0.00	6,343.75	0.00
Coupon	03/31/2026	91282CEF4	0.00	UNITED STATES TREASURY 2.5 03/31/2027		2.90%	9,375.00	0.00	9,375.00	0.00
Coupon	03/31/2026	9128286L9	0.00	UNITED STATES TREASURY 2.25 03/31/2026		1.91%	8,437.50	0.00	8,437.50	0.00
Coupon	03/31/2026	912828YG9	0.00	UNITED STATES TREASURY 1.625 09/30/2026		1.24%	2,437.50	0.00	2,437.50	0.00
Total Coupon			**0.00**				**196,750.47**	**0.00**	**196,750.47**	**0.00**
Dividend	03/31/2026	09CATR$05	0.00	CalTrust MTF		3.81%	25,311.20	0.00	25,311.20	0.00
Dividend	03/31/2026	90CAMP$00	0.00	CAMP		3.80%	11,641.19	0.00	11,641.19	0.00

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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Dividend	03/31/2026	31846V203	0.00	FIRST AMER:GVT OBLG Y		3.28%	1,422.43	0.00	1,422.43	0.00
Total Dividend			**0.00**				**38,374.82**	**0.00**	**38,374.82**	**0.00**
Principal Paydown	03/01/2026	3137BVZ82	849.36	FHMS K-063 A2 3.43 01/25/2027		4.48%	849.36	--	849.36	0.00
Principal Paydown	03/01/2026	3137FKUP9	484.35	FHMS K-087 A2 3.771 12/25/2028		4.11%	484.35	--	484.35	(0.00)
Principal Paydown	03/01/2026	3137F2LJ3	1,897.56	FHMS K-066 A2 3.117 06/25/2027		3.85%	1,897.56	--	1,897.56	0.00
Principal Paydown	03/15/2026	47787CAC7	12,099.06	JDOT 2023-C A3 5.48 05/15/2028		5.55%	12,099.06	--	12,099.06	(0.00)
Principal Paydown	03/15/2026	448979AD6	7,301.84	HART 2023-A A3 4.58 04/15/2027		5.14%	7,301.84	--	7,301.84	(0.00)
Principal Paydown	03/15/2026	58770AAC7	3,163.39	MBART 2023-1 A3 4.51 11/15/2027		4.56%	3,163.39	--	3,163.39	0.00
Principal Paydown	03/15/2026	58769GAD5	9,219.45	MBALT 2024-B A3 4.23 02/15/2028		4.24%	9,219.45	--	9,219.45	(0.00)
Principal Paydown	03/15/2026	47800AAC4	4,160.39	JDOT 2022-B A3 3.74 02/16/2027		3.77%	4,160.39	--	4,160.39	0.00
Principal Paydown	03/15/2026	47800BAC2	6,845.23	JDOT 2022-C A3 5.09 06/15/2027		3.29%	6,845.23	--	6,845.23	0.00
Principal Paydown	03/16/2026	362583AD8	4,383.27	GMCAR 2023-2 A3 4.47 02/16/2028		4.51%	4,383.27	--	4,383.27	0.01
Principal Paydown	03/21/2026	43815JAC7	2,984.26	HAROT 2023-1 A3 5.04 04/21/2027		5.09%	2,984.26	--	2,984.26	(0.00)
Total Principal Paydown			**53,388.16**				**53,388.16**	**--**	**53,388.16**	**0.01**
TOTAL OTHER TRANSACTIONS			**(346,611.84)**				**697,157.45**	**0.00**	**697,157.45**	**5,295.13**

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
31846V203		399,921.79	470,077.74 1,244,422.37 (1,314,578.32) 399,921.79	0.00 2,288.55 0.00 2,288.55	0.00 0.00 0.00 2,288.55	2,288.55
Total		**399,921.79**	**470,077.74** **1,244,422.37** **(1,314,578.32)** **399,921.79**	**0.00** **2,288.55** **0.00** **2,288.55**	**0.00** **0.00** **0.00** **2,288.55**	**2,288.55**
CASH & EQUIVALENTS						
CCYUSD	Receivable	58,598.44	81,335.77 0.00 0.00 58,598.44	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents		**58,598.44**	**81,335.77** **0.00** **0.00** **58,598.44**	**0.00** **0.00** **0.00** **0.00**	**0.00** **0.00** **0.00** **0.00**	**0.00**
FIXED INCOME						
002824BR0	ABBOTT LABORATORIES 3.7 03/09/2029	03/17/2026 03/18/2026 275,000.00	0.00 272,362.75 0.00 272,396.72	0.00 (254.38) 621.81 367.43	33.97 0.00 33.97 401.39	401.39
00287YBF5	ABBVIE INC 4.25 11/14/2028	09/18/2025 09/19/2025 250,000.00	252,047.87 0.00 0.00 251,977.09	3,157.99 0.00 4,043.40 885.42	0.00 (70.77) (70.77) 814.64	814.64
009158BH8	AIR PRODUCTS AND CHEMICALS INC 4.6 02/08/2029	09/18/2025 09/19/2025 250,000.00	254,309.64 0.00 0.00 254,181.67	734.72 0.00 1,693.06 958.33	0.00 (127.97) (127.97) 830.37	830.37
009158BN5	AIR PRODUCTS AND CHEMICALS INC 4.3 06/11/2028	07/17/2025 07/18/2025 240,000.00	240,033.70 0.00 0.00 240,032.40	2,293.33 0.00 3,153.33 860.00	0.00 (1.30) (1.30) 858.70	858.70

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
023135CQ7	AMAZON.COM INC 4.65 12/01/2029	09/18/2025 09/19/2025 250,000.00	256,358.79 0.00 0.00 256,208.32	2,906.25 0.00 3,875.00 968.75	0.00 (150.48) (150.48) 818.27	818.27
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	07/21/2025 07/25/2025 575,000.00	575,000.00 0.00 0.00 575,000.00	2,849.30 0.00 4,934.15 2,084.85	0.00 0.00 0.00 2,084.85	2,084.85
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2026	06/07/2023 06/14/2023 125,000.00	124,998.99 0.00 0.00 124,999.41	270.56 507.29 270.56 507.29	0.42 0.00 0.42 507.71	507.71
02582JKD1	AMXCA 2023-3 A 5.23 09/15/2026	09/12/2023 09/19/2023 340,000.00	339,997.24 0.00 0.00 339,997.67	790.31 1,481.83 790.31 1,481.83	0.43 0.00 0.43 1,482.26	1,482.26
05594HAD5	BMWLT 2025-2 A3 3.97 09/25/2028	10/08/2025 10/15/2025 360,000.00	359,999.13 0.00 0.00 359,999.16	238.20 1,191.00 238.20 1,191.00	0.03 0.00 0.03 1,191.03	1,191.03
06051GGA1	BANK OF AMERICA CORP 3.248 10/21/2027	08/26/2025 08/27/2025 250,000.00	247,024.08 0.00 0.00 247,178.09	2,932.22 0.00 3,608.89 676.67	154.01 0.00 154.01 830.68	830.68
06406RAF4	BANK OF NEW YORK MELLON CORP 3.4 01/29/2028	09/18/2025 09/19/2025 250,000.00	248,106.54 0.00 0.00 248,190.51	755.56 0.00 1,463.89 708.33	83.97 0.00 83.97 792.31	792.31
06406RCG0	BANK OF NEW YORK MELLON CORP 4.026 01/22/2030	01/14/2026 01/22/2026 245,000.00	245,057.92 0.00 0.00 245,056.22	1,068.57 0.00 1,890.54 821.98	0.00 (1.70) (1.70) 820.28	820.28
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	09/19/2023 09/21/2023 300,000.00	299,884.27 0.00 0.00 299,905.37	598.65 0.00 1,980.15 1,381.50	21.10 0.00 21.10 1,402.60	1,402.60

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
09247XAQ4	BLACKROCK FINANCE INC 2.4 04/30/2030	09/18/2025 09/19/2025 275,000.00	258,033.04 0.00 0.00 258,378.85	2,218.33 0.00 2,768.33 550.00	345.81 0.00 345.81 895.81	895.81
096924AD7	BMWOT 2025-A A3 4.56 09/25/2029	02/04/2025 02/12/2025 220,000.00	219,983.24 0.00 0.00 219,983.64	167.20 836.00 167.20 836.00	0.40 0.00 0.40 836.40	836.40
12572QAL9	CME GROUP INC 4.4 03/15/2030	07/16/2025 07/17/2025 250,000.00	250,041.06 0.00 0.00 250,040.18	5,072.22 5,500.00 488.89 916.67	0.00 (0.88) (0.88) 915.79	915.79
14913UAL4	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027	05/21/2024 05/23/2024 405,000.00	405,300.58 0.00 0.00 405,279.36	6,018.75 0.00 7,706.25 1,687.50	0.00 (21.23) (21.23) 1,666.27	1,666.27
14913UBB5	CATERPILLAR FINANCIAL SERVICES CORP 4.1 08/15/2028	08/12/2025 08/15/2025 250,000.00	250,264.24 0.00 0.00 250,255.12	455.56 0.00 1,309.72 854.17	0.00 (9.12) (9.12) 845.04	845.04
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	09/07/2023 09/15/2023 340,000.00	339,952.07 0.00 0.00 339,953.67	779.73 1,462.00 779.73 1,462.00	1.60 0.00 1.60 1,463.60	1,463.60
171239AL0	CHUBB INA HOLDINGS LLC 4.65 08/15/2029	08/14/2025 08/15/2025 250,000.00	253,956.62 0.00 0.00 253,857.06	516.67 0.00 1,485.42 968.75	0.00 (99.56) (99.56) 869.19	869.19
17275RBQ4	CISCO SYSTEMS INC 4.8 02/26/2027	02/21/2024 02/26/2024 170,000.00	169,927.01 0.00 0.00 169,933.26	113.33 0.00 793.33 680.00	6.25 0.00 6.25 686.25	686.25
17275RBX9	CISCO SYSTEMS INC 4.75 02/24/2030	08/21/2025 08/22/2025 250,000.00	254,514.85 0.00 0.00 254,416.63	230.90 0.00 1,220.49 989.58	0.00 (98.22) (98.22) 891.37	891.37

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
17305EHA6	CCCIT 2025-A1 A1 4.3 06/21/2030	 455,000.00	456,563.99 0.00 0.00 456,505.42	3,804.31 0.00 5,434.72 1,630.42	1.22 (59.80) (58.57) 1,571.84	1,571.84
24422EXZ7	JOHN DEERE CAPITAL CORP 4.65 01/07/2028	01/06/2025 01/09/2025 280,000.00	279,947.97 0.00 0.00 279,950.35	1,953.00 0.00 3,038.00 1,085.00	2.38 0.00 2.38 1,087.38	1,087.38
24422EYE3	JOHN DEERE CAPITAL CORP 4.55 06/05/2030	08/25/2025 08/26/2025 250,000.00	252,814.47 0.00 0.00 252,758.44	2,717.36 0.00 3,665.28 947.92	0.00 (56.04) (56.04) 891.88	891.88
26444HAH4	DUKE ENERGY FLORIDA LLC 2.5 12/01/2029	12/16/2024 12/17/2024 450,000.00	416,947.16 0.00 0.00 417,694.52	2,812.50 0.00 3,750.00 937.50	747.37 0.00 747.37 1,684.87	1,684.87
26444HAJ0	DUKE ENERGY FLORIDA LLC 1.75 06/15/2030	07/14/2025 07/15/2025 275,000.00	245,588.65 0.00 0.00 246,170.49	1,015.97 0.00 1,417.01 401.04	581.85 0.00 581.85 982.89	982.89
29379VCJ0	ENTERPRISE PRODUCTS OPERATING LLC 4.3 06/20/2028	09/12/2025 09/15/2025 250,000.00	251,876.16 0.00 0.00 251,804.45	2,120.14 0.00 3,015.97 895.83	0.00 (71.72) (71.72) 824.12	824.12
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	03/21/2023 03/22/2023 700,000.00	706,441.47 0.00 0.00 706,171.62	14,962.50 15,750.00 1,837.50 2,625.00	0.00 (269.85) (269.85) 2,355.15	2,355.15
3130B3A29	FEDERAL HOME LOAN BANKS 4.0 10/09/2026	10/21/2024 10/22/2024 600,000.00	599,998.14 0.00 0.00 599,998.40	9,466.67 0.00 11,466.67 2,000.00	0.26 0.00 0.26 2,000.26	2,000.26
3133EPN50	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028	12/28/2023 12/29/2023 650,000.00	655,949.81 0.00 0.00 655,768.98	5,831.94 0.00 8,134.03 2,302.08	0.00 (180.83) (180.83) 2,121.26	2,121.26

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3133ERFJ5	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027	05/23/2024 05/24/2024 330,000.00	328,912.42 0.00 0.00 328,988.19	4,166.25 0.00 5,403.75 1,237.50	75.76 0.00 75.76 1,313.26	1,313.26
3133ERGL9	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028	06/25/2024 06/26/2024 450,000.00	450,565.99 0.00 0.00 450,544.82	4,725.00 0.00 6,412.50 1,687.50	0.00 (21.16) (21.16) 1,666.34	1,666.34
3137BVZ82	FHMS K-063 A2 3.43 01/25/2027	02/06/2024 02/09/2024 317,002.89	315,185.17 0.00 (849.36) 314,612.41	908.53 908.53 906.10 906.10	276.60 0.00 276.60 1,182.70	1,182.70
3137F2LJ3	FHMS K-066 A2 3.117 06/25/2027	09/19/2025 09/24/2025 178,102.44	178,270.58 0.00 (1,897.56) 176,507.33	467.55 467.55 462.62 462.62	134.31 0.00 134.31 596.93	596.93
3137FEBQ2	FHMS K-072 A2 3.444 12/25/2027	850,000.00	834,136.29 0.00 0.00 834,904.68	2,439.50 2,439.50 2,439.50 2,439.50	768.40 0.00 768.40 3,207.90	3,207.90
3137FETN0	FHMS K-073 A2 3.35 01/25/2028	05/24/2023 05/30/2023 465,000.00	457,761.28 0.00 0.00 458,095.71	1,298.13 1,298.12 1,298.13 1,298.12	334.43 0.00 334.43 1,632.55	1,632.55
3137FHPJ6	FHMS K-080 A2 3.926 07/25/2028	01/23/2024 01/26/2024 325,000.00	321,211.82 0.00 0.00 321,349.49	1,063.29 1,063.29 1,063.29 1,063.29	137.67 0.00 137.67 1,200.96	1,200.96
3137FJEH8	FHMS K-081 A2 3.9 08/25/2028	09/15/2023 09/20/2023 155,000.00	151,734.98 0.00 0.00 151,849.48	503.75 503.75 503.75 503.75	114.50 0.00 114.50 618.25	618.25
3137FJKE8	FHMS K-082 A2 3.92 09/25/2028	680,000.00	677,395.82 0.00 0.00 677,484.05	2,221.33 2,221.34 2,221.33 2,221.34	100.65 (12.42) 88.23 2,309.57	2,309.57

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137FJXV6	FHMS K-083 A2 4.05 09/25/2028	12/07/2023 12/12/2023 297,000.00	293,172.29 0.00 0.00 293,301.97	1,002.38 1,002.38 1,002.38 1,002.38	129.68 0.00 129.68 1,132.06	1,132.06
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	10/20/2023 10/25/2023 240,000.00	231,518.98 0.00 0.00 231,797.19	756.00 756.00 756.00 756.00	278.21 0.00 278.21 1,034.21	1,034.21
3137FK4M5	FHMS K-085 A2 4.06 10/25/2028	07/23/2025 07/28/2025 350,000.00	349,076.35 0.00 0.00 349,106.65	1,184.17 1,184.17 1,184.17 1,184.17	30.30 0.00 30.30 1,214.47	1,214.47
3137FKUP9	FHMS K-087 A2 3.771 12/25/2028	07/23/2025 07/28/2025 338,833.50	336,033.42 0.00 (484.35) 335,654.82	1,066.31 1,066.31 1,064.78 1,064.79	105.75 0.00 105.75 1,170.54	1,170.54
3137FLN91	FHMS K-091 A2 3.505 03/25/2029	07/23/2025 07/28/2025 350,000.00	343,638.50 0.00 0.00 343,818.43	1,022.29 1,022.29 1,022.29 1,022.29	179.93 0.00 179.93 1,202.22	1,202.22
3137FMTY8	FHMS K-094 A2 2.903 06/25/2029	12/05/2025 12/10/2025 700,000.00	678,932.51 0.00 0.00 679,482.25	1,693.42 1,693.42 1,693.42 1,693.42	549.74 0.00 549.74 2,243.16	2,243.16
3137FRUT6	FHMS K-106 A2 2.069 01/25/2030	07/14/2025 07/17/2025 350,000.00	322,983.64 0.00 0.00 323,581.01	603.46 603.46 603.46 603.46	597.37 0.00 597.37 1,200.83	1,200.83
3137FTFK8	FHMS K-738 A2 1.545 01/25/2027	09/22/2025 09/25/2025 350,000.00	343,729.13 0.00 0.00 344,364.41	450.63 450.63 450.63 450.63	635.28 0.00 635.28 1,085.91	1,085.91
3137H4BY5	FHMS K-746 A2 2.031 09/25/2028	10/03/2023 10/06/2023 315,000.00	292,520.12 0.00 0.00 293,281.73	533.14 533.14 533.14 533.14	761.61 0.00 761.61 1,294.75	1,294.75

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341081GT8	FLORIDA POWER & LIGHT CO 5.15 06/15/2029	09/19/2024 09/20/2024 330,000.00	340,487.76 0.00 0.00 340,202.82	3,587.83 0.00 5,004.08 1,416.25	0.00 (284.94) (284.94) 1,131.31	1,131.31
34532BAG6	FORDO 2025-B A3 3.91 04/15/2030	09/23/2025 09/26/2025 170,000.00	169,983.38 0.00 0.00 169,983.72	295.42 553.92 295.42 553.92	0.34 0.00 0.34 554.26	554.26
362583AD8	GMCAR 2023-2 A3 4.47 02/16/2028	04/04/2023 04/12/2023 31,233.65	35,616.52 0.00 (4,383.26) 31,233.32	66.34 132.67 58.17 124.51	0.06 0.00 0.06 124.57	124.57
36273VAD7	GMALT 2026-1 A3 3.88 01/22/2029	02/03/2026 02/12/2026 195,000.00	194,974.87 0.00 0.00 194,975.61	399.32 798.63 231.18 630.50	0.74 0.00 0.74 631.23	631.23
362962AD4	GMALT 2025-2 A3 4.58 05/22/2028	05/20/2025 05/29/2025 155,000.00	154,998.08 0.00 0.00 154,998.16	216.91 591.58 216.91 591.58	0.07 0.00 0.07 591.65	591.65
379965AD8	GMALT 2025-3 A3 4.17 08/21/2028	08/05/2025 08/13/2025 155,000.00	154,980.71 0.00 0.00 154,981.37	197.50 538.63 197.50 538.63	0.66 0.00 0.66 539.29	539.29
38014AAD3	GMCAR 2024-4 A3 4.4 08/16/2029	10/08/2024 10/16/2024 95,000.00	94,986.89 0.00 0.00 94,987.22	174.17 348.33 174.17 348.33	0.32 0.00 0.32 348.65	348.65
437076DC3	HOME DEPOT INC 4.75 06/25/2029	295,000.00	295,076.43 0.00 0.00 295,074.01	2,568.96 0.00 3,736.67 1,167.71	15.88 (18.30) (2.42) 1,165.29	1,165.29
437076DJ8	HOME DEPOT INC 3.95 09/15/2030	09/09/2025 09/15/2025 250,000.00	249,295.88 0.00 0.00 249,309.04	4,553.47 4,937.50 438.89 822.92	13.16 0.00 13.16 836.07	836.07

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437921AD1	HAROT 252 A3 4.15 10/15/2029	04/29/2025 05/08/2025 105,000.00	104,990.42 0.00 0.00 104,990.64	193.67 363.12 193.67 363.12	0.22 0.00 0.22 363.34	363.34
43815CAD0	HAROT 2026-1 A3 3.78 09/23/2030	02/10/2026 02/18/2026 175,000.00	174,972.30 0.00 0.00 174,972.82	238.88 606.38 183.75 551.26	0.52 0.00 0.52 551.77	551.77
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	02/16/2023 02/24/2023 6,768.52	9,752.29 0.00 (2,984.26) 6,768.20	13.65 40.96 9.48 36.78	0.18 0.00 0.18 36.96	36.96
438516CJ3	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028	02/13/2023 02/15/2023 0.00	403,423.85 0.00 (403,348.88) 0.00	880.00 1,705.00 0.00 825.00	0.00 (74.97) (74.97) 750.03	750.03
448976AD2	HART 2024-C A3 4.41 05/15/2029	10/08/2024 10/16/2024 140,000.00	139,992.82 0.00 0.00 139,993.01	274.40 514.50 274.40 514.50	0.19 0.00 0.19 514.69	514.69
448979AD6	HART 2023-A A3 4.58 04/15/2027	04/04/2023 04/12/2023 3,549.85	10,851.39 0.00 (7,301.84) 3,549.76	22.09 41.42 7.23 26.56	0.21 0.00 0.21 26.76	26.76
448981AD2	HART 2026-A A3 3.79 02/18/2031	02/10/2026 02/18/2026 230,000.00	229,984.57 0.00 0.00 229,984.84	314.78 653.78 387.42 726.42	0.26 0.00 0.26 726.69	726.69
44934QAD3	HART 2024-B A3 4.84 03/15/2029	07/16/2024 07/24/2024 90,000.00	89,991.11 0.00 0.00 89,991.36	193.60 363.00 193.60 363.00	0.25 0.00 0.25 363.25	363.25
459058KQ5	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 02/14/2030	10/09/2025 10/10/2025 350,000.00	351,558.46 0.00 0.00 351,525.05	640.45 0.00 1,770.66 1,130.21	0.00 (33.41) (33.41) 1,096.80	1,096.80

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459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	11/28/2023 11/30/2023 250,000.00	244,553.88 0.00 0.00 244,749.28	1,190.97 0.00 1,920.14 729.17	195.40 0.00 195.40 924.57	924.57
459058KW2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028	250,000.00	248,183.73 0.00 0.00 248,247.42	963.54 0.00 1,927.08 963.54	63.69 0.00 63.69 1,027.23	1,027.23
459058LK7	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026	08/20/2024 08/27/2024 170,000.00	169,951.65 0.00 0.00 169,960.02	75.56 0.00 642.22 566.67	8.37 0.00 8.37 575.04	575.04
459058LN1	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029	10/08/2024 10/16/2024 300,000.00	299,431.83 0.00 0.00 299,445.12	4,359.00 0.00 5,328.00 969.00	13.29 0.00 13.29 982.29	982.29
459058LR2	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030	03/14/2025 03/20/2025 205,000.00	204,406.82 0.00 0.00 204,419.25	3,781.82 4,229.15 258.39 705.71	12.42 0.00 12.42 718.14	718.14
46647PDA1	JPMORGAN CHASE & CO 4.323 04/26/2028	09/22/2025 09/23/2025 250,000.00	250,606.09 0.00 0.00 250,561.47	3,752.60 0.00 4,653.23 900.63	0.00 (44.63) (44.63) 856.00	856.00
47787CAC7	JDOT 2023-C A3 5.48 05/15/2028	09/12/2023 09/19/2023 157,769.55	169,863.08 0.00 (12,099.06) 157,764.61	413.72 775.73 384.26 746.26	0.59 0.00 0.59 746.85	746.85
47787DAD3	JDOT 2026 A3 3.87 08/15/2030	03/10/2026 03/18/2026 120,000.00	0.00 119,978.74 0.00 119,978.92	0.00 0.00 167.70 167.70	0.18 0.00 0.18 167.88	167.88
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	07/12/2022 07/20/2022 80.43	4,240.75 0.00 (4,160.39) 80.43	7.05 13.22 0.13 6.30	0.07 0.00 0.07 6.37	6.37

INCOME EARNED

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47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	10/12/2022 10/19/2022 23,428.77	30,273.41 0.00 (6,845.23) 23,428.35	68.49 128.41 53.00 112.92	0.16 0.00 0.16 113.09	113.09
532457DB1	ELI LILLY AND CO 4.0 10/15/2028	09/12/2025 09/15/2025 500,000.00	501,301.11 0.00 0.00 501,257.69	10,611.11 0.00 12,277.78 1,666.67	0.00 (43.42) (43.42) 1,623.25	1,623.25
571748BY7	MARSH & MCLENNAN COMPANIES INC 4.55 11/08/2027	09/12/2025 09/15/2025 250,000.00	252,385.25 0.00 0.00 252,259.06	3,570.49 0.00 4,518.40 947.92	0.00 (126.18) (126.18) 821.73	821.73
57636QAW4	MASTERCARD INC 4.875 03/09/2028	04/19/2023 04/21/2023 290,000.00	293,573.63 0.00 0.00 293,417.59	6,754.58 7,068.75 863.96 1,178.13	0.00 (156.03) (156.03) 1,022.09	1,022.09
58769GAD5	MBALT 2024-B A3 4.23 02/15/2028	09/17/2024 09/25/2024 114,286.23	123,493.66 0.00 (9,219.45) 114,275.59	232.19 435.36 214.86 418.03	1.38 0.00 1.38 419.41	419.41
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	01/18/2023 01/25/2023 15,957.99	19,120.58 0.00 (3,163.39) 15,957.36	38.33 71.86 31.99 65.52	0.16 0.00 0.16 65.68	65.68
58770XAD5	MBALT 2025-B A3 3.88 04/16/2029	10/16/2025 10/22/2025 360,000.00	359,946.96 0.00 0.00 359,948.40	620.80 1,164.00 620.80 1,164.00	1.44 0.00 1.44 1,165.44	1,165.44
58770YAD3	MBALT 2026-A A3 3.93 01/15/2030	01/13/2026 01/21/2026 195,000.00	194,962.37 0.00 0.00 194,963.19	340.60 638.63 340.60 638.63	0.82 0.00 0.82 639.45	639.45
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/08/2023 05/17/2023 90,000.00	89,967.76 0.00 0.00 89,969.00	1,053.00 0.00 1,356.75 303.75	1.24 0.00 1.24 304.99	304.99

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58933YBQ7	MERCK & CO INC 4.15 09/15/2030	09/12/2025 09/15/2025 250,000.00	251,208.53 0.00 0.00 251,185.52	4,956.94 5,360.42 461.11 864.59	0.00 (23.01) (23.01) 841.57	841.57
61776NVE0	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028	08/05/2025 08/06/2025 500,000.00	501,038.20 0.00 0.00 500,972.78	3,411.53 0.00 5,272.36 1,860.83	0.00 (65.41) (65.41) 1,795.42	1,795.42
62479MCP6	MUFG Bank, Ltd., New York Branch 03/23/2026	09/24/2025 09/24/2025 0.00	498,786.94 0.00 (500,000.00) 0.00	0.00 0.00 0.00 0.00	1,213.06 0.00 1,213.06 1,213.06	1,213.06
63743HFJ6	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.05 09/15/2028	07/14/2025 07/15/2025 240,000.00	243,526.34 0.00 0.00 243,404.61	5,588.67 6,060.00 538.67 1,010.00	0.00 (121.73) (121.73) 888.27	888.27
63743HFK3	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026	11/14/2023 11/16/2023 390,000.00	390,780.15 0.00 0.00 390,673.14	6,552.00 0.00 8,372.00 1,820.00	0.00 (107.01) (107.01) 1,712.99	1,712.99
64110LAS5	NETFLIX INC 4.875 04/15/2028	09/22/2025 09/23/2025 240,000.00	244,806.39 0.00 0.00 244,614.38	4,420.00 0.00 5,395.00 975.00	0.00 (192.01) (192.01) 782.99	782.99
665859AV6	NORTHERN TRUST CORP 1.95 05/01/2030	12/22/2025 12/23/2025 275,000.00	252,548.35 0.00 0.00 253,005.64	1,787.50 0.00 2,234.38 446.88	457.29 0.00 457.29 904.17	904.17
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	10/05/2022 10/07/2022 450,000.00	446,602.41 0.00 0.00 446,844.53	5,550.00 0.00 7,050.00 1,500.00	242.13 0.00 242.13 1,742.13	1,742.13
693475AW5	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029	07/16/2025 07/17/2025 500,000.00	487,165.60 0.00 0.00 487,511.88	6,133.33 0.00 7,570.83 1,437.50	346.27 0.00 346.27 1,783.77	1,783.77

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69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	01/24/2024 01/31/2024 410,000.00	409,609.70 0.00 0.00 409,621.04	1,624.06 0.00 3,195.72 1,571.67	11.34 0.00 11.34 1,583.01	1,583.01
69371RT71	PACCAR FINANCIAL CORP 4.55 05/08/2030	09/18/2025 09/19/2025 250,000.00	254,931.75 0.00 0.00 254,831.76	3,570.49 0.00 4,518.40 947.92	0.00 (99.99) (99.99) 847.93	847.93
713448FX1	PEPSICO INC 4.5 07/17/2029	07/15/2024 07/17/2024 295,000.00	294,690.99 0.00 0.00 294,698.76	1,622.50 0.00 2,728.75 1,106.25	7.76 0.00 7.76 1,114.01	1,114.01
713448GH5	PEPSICO INC 4.3 07/23/2030	08/12/2025 08/13/2025 250,000.00	250,181.90 0.00 0.00 250,178.32	1,134.72 0.00 2,030.56 895.83	0.00 (3.58) (3.58) 892.25	892.25
743315AW3	PROGRESSIVE CORP 3.2 03/26/2030	550,000.00	533,442.02 0.00 0.00 533,787.45	7,577.78 8,800.00 244.44 1,466.67	345.42 0.00 345.42 1,812.09	1,812.09
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	09/06/2023 09/08/2023 300,000.00	291,973.12 0.00 0.00 292,287.31	3,700.00 0.00 4,625.00 925.00	314.18 0.00 314.18 1,239.18	1,239.18
74456QBY1	PUBLIC SERVICE ELECTRIC AND GAS CO 3.2 05/15/2029	07/14/2025 07/15/2025 250,000.00	241,263.50 0.00 0.00 241,494.79	2,355.56 0.00 3,022.22 666.67	231.28 0.00 231.28 897.95	897.95
74464AAC5	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030	07/17/2025 07/18/2025 215,000.00	213,295.45 0.00 0.00 213,328.83	1,567.71 0.00 2,351.56 783.85	33.38 0.00 33.38 817.23	817.23
747525BU6	QUALCOMM INC 4.5 05/20/2030	09/18/2025 09/19/2025 250,000.00	254,413.85 0.00 0.00 254,323.30	3,156.25 0.00 4,093.75 937.50	0.00 (90.56) (90.56) 846.94	846.94

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78016HZT0	ROYAL BANK OF CANADA 4.875 01/19/2027	01/10/2024 01/19/2024 150,000.00	149,988.91 0.00 0.00 149,989.97	853.13 0.00 1,462.50 609.38	1.06 0.00 1.06 610.44	610.44
808513AU9	CHARLES SCHWAB CORP 3.2 01/25/2028	09/18/2025 09/19/2025 250,000.00	246,670.80 0.00 0.00 246,819.30	800.00 0.00 1,466.67 666.67	148.50 0.00 148.50 815.16	815.16
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/13/2024 03/18/2024 365,000.00	365,000.00 0.00 0.00 365,000.00	8,251.63 9,112.23 658.11 1,518.71	0.00 0.00 0.00 1,518.71	1,518.71
857477DB6	STATE STREET CORP 4.834 04/24/2030	07/14/2025 07/15/2025 240,000.00	242,592.71 0.00 0.00 242,538.55	4,092.79 0.00 5,059.59 966.80	0.00 (54.16) (54.16) 912.64	912.64
87612EBU9	TARGET CORP 4.35 06/15/2028	09/18/2025 09/19/2025 250,000.00	252,457.93 0.00 0.00 252,363.39	2,295.83 0.00 3,202.08 906.25	0.00 (94.54) (94.54) 811.71	811.71
89115A2V3	TORONTO-DOMINION BANK 5.264 12/11/2026	12/04/2023 12/11/2023 160,000.00	160,000.00 0.00 0.00 160,000.00	1,871.64 0.00 2,573.51 701.87	0.00 0.00 0.00 701.87	701.87
89115A2W1	TORONTO-DOMINION BANK 4.98 04/05/2027	04/08/2024 04/10/2024 400,000.00	399,063.49 0.00 0.00 399,136.07	8,078.67 0.00 9,738.67 1,660.00	72.58 0.00 72.58 1,732.58	1,732.58
89231GAD0	TAOT 2025-D A3 3.84 06/17/2030	10/15/2025 10/23/2025 220,000.00	219,976.62 0.00 0.00 219,977.08	375.47 704.00 375.47 704.00	0.46 0.00 0.46 704.46	704.46
89236TMF9	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029	06/25/2024 06/26/2024 400,000.00	401,885.71 0.00 0.00 401,835.83	5,891.67 0.00 7,575.00 1,683.33	0.00 (49.88) (49.88) 1,633.46	1,633.46

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89236TNJ0	TOYOTA MOTOR CREDIT CORP 4.8 05/15/2030	07/15/2025 07/16/2025 240,000.00	241,949.78 0.00 0.00 241,910.43	3,392.00 0.00 4,352.00 960.00	0.00 (39.35) (39.35) 920.65	920.65
89239TAD4	TAOT 2024-D A3 4.4 06/15/2029	10/10/2024 10/17/2024 105,000.00	104,995.86 0.00 0.00 104,995.97	205.33 385.00 205.33 385.00	0.11 0.00 0.11 385.11	385.11
89240KAD0	TAOT 2026-A A3 3.86 09/15/2030	01/13/2026 01/21/2026 145,000.00	144,987.93 0.00 0.00 144,988.16	248.76 466.42 248.76 466.42	0.23 0.00 0.23 466.65	466.65
91159HHS2	US BANCORP 3.9 04/26/2028	09/12/2025 09/15/2025 250,000.00	250,083.91 0.00 0.00 250,080.46	3,385.42 0.00 4,197.92 812.50	0.00 (3.45) (3.45) 809.05	809.05
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	1,500,000.00	1,464,247.49 0.00 0.00 1,466,023.65	9,882.60 0.00 12,772.79 2,890.19	1,776.17 0.00 1,776.17 4,666.36	4,666.36
9128283W8	UNITED STATES TREASURY 2.75 02/15/2028	09/25/2025 09/26/2025 700,000.00	688,100.45 0.00 0.00 688,615.65	744.48 0.00 2,392.96 1,648.48	515.20 0.00 515.20 2,163.68	2,163.68
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	1,100,000.00	1,079,080.30 0.00 0.00 1,079,735.36	10,065.61 0.00 13,009.32 2,943.72	655.06 0.00 655.06 3,598.78	3,598.78
9128286L9	UNITED STATES TREASURY 2.25 03/31/2026	02/25/2022 02/28/2022 0.00	750,202.64 0.00 (750,000.00) 0.00	7,046.70 8,437.50 0.00 1,390.80	0.00 (202.64) (202.64) 1,188.15	1,188.15
912828R36	UNITED STATES TREASURY 1.625 05/15/2026	10/14/2021 10/15/2021 250,000.00	250,320.46 0.00 0.00 250,188.00	1,189.57 0.00 1,537.47 347.89	0.00 (132.46) (132.46) 215.44	215.44

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912828U24	UNITED STATES TREASURY 2.0 11/15/2026	03/29/2022 03/30/2022 625,000.00	622,689.08 0.00 0.00 622,965.68	3,660.22 0.00 4,730.66 1,070.44	276.60 0.00 276.60 1,347.04	1,347.04
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	12/16/2025 12/17/2025 700,000.00	691,757.31 0.00 0.00 692,485.29	609.12 0.00 1,957.87 1,348.76	727.99 0.00 727.99 2,076.74	2,076.74
912828X88	UNITED STATES TREASURY 2.375 05/15/2027	06/09/2022 06/10/2022 350,000.00	347,229.47 0.00 0.00 347,424.67	2,434.05 0.00 3,145.89 711.84	195.20 0.00 195.20 907.04	907.04
912828YB0	UNITED STATES TREASURY 1.625 08/15/2029	09/24/2024 09/25/2024 150,000.00	141,185.87 0.00 0.00 141,402.21	94.27 0.00 303.00 208.74	216.34 0.00 216.34 425.08	425.08
912828YG9	UNITED STATES TREASURY 1.625 09/30/2026	12/28/2021 12/29/2021 300,000.00	300,649.91 0.00 0.00 300,555.32	2,035.71 2,437.50 13.32 415.11	0.00 (94.59) (94.59) 320.52	320.52
912828Z94	UNITED STATES TREASURY 1.5 02/15/2030	02/24/2026 02/25/2026 400,000.00	370,316.44 0.00 0.00 370,952.37	232.04 0.00 745.86 513.81	635.93 0.00 635.93 1,149.74	1,149.74
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	750,000.00	746,957.15 0.00 0.00 747,195.96	7,829.67 9,375.00 51.23 1,596.56	238.81 0.00 238.81 1,835.37	1,835.37
91282CEV9	UNITED STATES TREASURY 3.25 06/30/2029	07/30/2025 07/31/2025 700,000.00	686,107.29 0.00 0.00 686,461.17	3,770.72 0.00 5,718.92 1,948.20	353.88 0.00 353.88 2,302.09	2,302.09
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	10/26/2022 10/27/2022 570,000.00	569,492.09 0.00 0.00 569,519.33	9,818.41 11,756.25 64.24 2,002.09	27.24 0.00 27.24 2,029.33	2,029.33

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91282CFT3	UNITED STATES TREASURY 4.0 10/31/2029	07/30/2025 07/31/2025 700,000.00	702,147.00 0.00 0.00 702,097.33	9,359.12 0.00 11,756.91 2,397.79	0.00 (49.67) (49.67) 2,348.12	2,348.12
91282CGB1	UNITED STATES TREASURY 3.875 12/31/2029	07/30/2025 07/31/2025 700,000.00	699,026.86 0.00 0.00 699,048.39	4,495.86 0.00 6,818.72 2,322.86	21.53 0.00 21.53 2,344.39	2,344.39
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	05/25/2023 05/26/2023 500,000.00	499,158.76 0.00 0.00 499,197.69	3,211.33 0.00 4,870.51 1,659.19	38.92 0.00 38.92 1,698.11	1,698.11
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	07/30/2025 07/31/2025 700,000.00	695,281.41 0.00 0.00 695,490.08	1,962.71 0.00 4,060.77 2,098.07	208.67 0.00 208.67 2,306.73	2,306.73
91282CGQ8	UNITED STATES TREASURY 4.0 02/28/2030	1,080,000.00	1,084,127.03 0.00 0.00 1,084,039.40	117.39 21,600.00 3,756.52 25,239.13	0.00 (87.63) (87.63) 25,151.50	25,151.50
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	01/10/2025 01/13/2025 600,000.00	590,344.57 0.00 0.00 590,737.89	9,082.42 10,875.00 59.43 1,852.01	393.32 0.00 393.32 2,245.33	2,245.33
91282CGV7	UNITED STATES TREASURY 3.75 04/15/2026	02/24/2025 02/25/2025 400,000.00	399,779.21 0.00 0.00 399,931.31	5,645.60 0.00 6,923.08 1,277.47	152.10 0.00 152.10 1,429.57	1,429.57
91282CHB0	UNITED STATES TREASURY 3.625 05/15/2026	03/28/2025 03/31/2025 300,000.00	299,736.33 0.00 0.00 299,845.31	3,184.39 0.00 4,115.68 931.28	108.98 0.00 108.98 1,040.27	1,040.27
91282CHF1	UNITED STATES TREASURY 3.75 05/31/2030	07/30/2025 07/31/2025 700,000.00	694,590.12 0.00 0.00 694,698.18	6,562.50 0.00 8,798.08 2,235.58	108.06 0.00 108.06 2,343.64	2,343.64

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91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	08/26/2024 08/27/2024 475,000.00	475,242.48 0.00 0.00 475,171.57	4,091.00 0.00 5,759.70 1,668.70	0.00 (70.91) (70.91) 1,597.78	1,597.78
91282CHM6	UNITED STATES TREASURY 4.5 07/15/2026	09/16/2025 09/17/2025 500,000.00	501,376.66 0.00 0.00 501,062.87	2,796.96 0.00 4,723.76 1,926.80	0.00 (313.80) (313.80) 1,613.00	1,613.00
91282CJC6	UNITED STATES TREASURY 4.625 10/15/2026	08/26/2024 08/27/2024 475,000.00	477,199.41 0.00 0.00 476,900.37	8,268.46 0.00 10,139.42 1,870.97	0.00 (299.04) (299.04) 1,571.92	1,571.92
91282CJP7	UNITED STATES TREASURY 4.375 12/15/2026	12/27/2023 12/28/2023 300,000.00	300,775.54 0.00 0.00 300,692.35	2,740.38 0.00 3,858.17 1,117.79	0.00 (83.19) (83.19) 1,034.60	1,034.60
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	07/30/2025 07/31/2025 700,000.00	702,324.94 0.00 0.00 702,257.40	2,243.09 0.00 4,640.88 2,397.79	0.00 (67.55) (67.55) 2,330.24	2,330.24
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	07/30/2025 07/31/2025 700,000.00	704,828.76 0.00 0.00 704,695.82	12,057.69 14,437.50 78.89 2,458.70	0.00 (132.94) (132.94) 2,325.76	2,325.76
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	06/25/2025 06/26/2025 380,000.00	388,921.90 0.00 0.00 388,682.64	5,874.52 0.00 7,379.56 1,505.04	0.00 (239.26) (239.26) 1,265.79	1,265.79
91282CKZ3	UNITED STATES TREASURY 4.375 07/15/2027	11/18/2024 11/19/2024 1,000,000.00	1,001,071.51 0.00 0.00 1,001,005.21	5,438.54 0.00 9,185.08 3,746.55	0.00 (66.30) (66.30) 3,680.25	3,680.25
91282CLG4	UNITED STATES TREASURY 3.75 08/15/2027	1,400,000.00	1,402,404.24 0.00 0.00 1,402,264.15	2,030.39 0.00 6,526.24 4,495.86	0.00 (140.10) (140.10) 4,355.76	4,355.76

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91282CLK5	UNITED STATES TREASURY 3.625 08/31/2029	07/30/2025 07/31/2025 700,000.00	693,718.05 0.00 0.00 693,870.31	68.95 12,687.50 2,206.52 14,825.07	152.26 0.00 152.26 14,977.33	14,977.33
91282CLL3	UNITED STATES TREASURY 3.375 09/15/2027	09/25/2025 09/26/2025 700,000.00	697,045.28 0.00 0.00 697,207.97	10,898.83 11,812.50 1,091.37 2,005.05	162.69 0.00 162.69 2,167.74	2,167.74
91282CLQ2	UNITED STATES TREASURY 3.875 10/15/2027	1,400,000.00	1,403,834.20 0.00 0.00 1,403,633.76	20,418.27 0.00 25,038.46 4,620.19	4.21 (204.65) (200.44) 4,419.75	4,419.75
91282CMA6	UNITED STATES TREASURY 4.125 11/30/2029	12/17/2024 12/18/2024 200,000.00	199,188.98 0.00 0.00 199,207.33	2,062.50 0.00 2,765.11 702.61	18.35 0.00 18.35 720.96	720.96
91282CMB4	UNITED STATES TREASURY 4.0 12/15/2027	09/25/2025 09/26/2025 700,000.00	704,216.81 0.00 0.00 704,016.93	5,846.15 0.00 8,230.77 2,384.62	0.00 (199.88) (199.88) 2,184.74	2,184.74
91282CMP3	UNITED STATES TREASURY 4.125 02/28/2027	07/30/2025 07/31/2025 250,000.00	350,526.12 0.00 (100,145.78) 250,343.79	39.23 7,353.26 896.74 8,210.77	0.00 (36.55) (36.55) 8,174.22	8,174.22
91282CMS7	UNITED STATES TREASURY 3.875 03/15/2028	09/25/2025 09/26/2025 700,000.00	703,120.10 0.00 0.00 702,990.27	12,513.47 13,562.50 1,253.06 2,302.09	0.00 (129.83) (129.83) 2,172.26	2,172.26
91282CMU2	UNITED STATES TREASURY 4.0 03/31/2030	03/28/2025 03/31/2025 250,000.00	249,840.52 0.00 0.00 249,843.84	4,175.82 5,000.00 27.32 851.50	3.32 0.00 3.32 854.81	854.81
91282CMW8	UNITED STATES TREASURY 3.75 04/15/2028	09/25/2025 09/26/2025 700,000.00	701,274.95 0.00 0.00 701,224.01	9,879.81 0.00 12,115.38 2,235.58	0.00 (50.93) (50.93) 2,184.64	2,184.64

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91282CMY4	UNITED STATES TREASURY 3.75 04/30/2027	07/30/2025 07/31/2025 250,000.00	698,542.81 0.00 (449,074.26) 249,517.54	8,774.17 5,873.62 3,936.46 1,035.91	48.98 0.00 48.98 1,084.89	1,084.89
91282CMZ1	UNITED STATES TREASURY 3.875 04/30/2030	1,100,000.00	1,094,963.53 0.00 0.00 1,095,066.18	14,247.58 0.00 17,897.79 3,650.21	102.65 0.00 102.65 3,752.86	3,752.86
91282CND9	UNITED STATES TREASURY 3.75 05/15/2028	07/30/2025 07/31/2025 700,000.00	698,442.77 0.00 0.00 698,502.67	7,686.46 0.00 9,934.39 2,247.93	59.89 0.00 59.89 2,307.82	2,307.82
91282CNE7	UNITED STATES TREASURY 3.875 05/31/2027	09/25/2025 09/26/2025 700,000.00	701,487.28 0.00 0.00 701,386.17	6,781.25 0.00 9,091.35 2,310.10	0.00 (101.11) (101.11) 2,208.99	2,208.99
91282CNK3	UNITED STATES TREASURY 3.875 06/30/2030	07/15/2025 07/16/2025 700,000.00	695,339.63 0.00 0.00 695,430.95	4,495.86 0.00 6,818.72 2,322.86	91.32 0.00 91.32 2,414.18	2,414.18
91282CNL1	UNITED STATES TREASURY 3.75 06/30/2027	1,500,000.00	698,536.11 799,281.25 0.00 1,497,912.31	4,350.83 (7,458.56) 14,140.19 2,330.80	94.95 0.00 94.95 2,425.76	2,425.76
91282CNM9	UNITED STATES TREASURY 3.875 07/15/2028	07/30/2025 07/31/2025 700,000.00	700,241.46 0.00 0.00 700,232.83	3,371.89 0.00 5,694.75 2,322.86	0.00 (8.63) (8.63) 2,314.23	2,314.23
91282CNN7	UNITED STATES TREASURY 3.875 07/31/2030	900,000.00	899,286.30 0.00 0.00 899,300.01	2,793.85 0.00 5,780.39 2,986.53	39.46 (25.74) 13.72 3,000.25	3,000.25
91282CNP2	UNITED STATES TREASURY 3.875 07/31/2027	09/25/2025 09/26/2025 700,000.00	701,764.47 0.00 0.00 701,658.67	2,173.00 0.00 4,495.86 2,322.86	0.00 (105.80) (105.80) 2,217.06	2,217.06

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91282CPA3	UNITED STATES TREASURY 3.625 09/30/2030	10/23/2025 10/24/2025 350,000.00	350,673.14 0.00 0.00 350,660.67	5,298.08 6,343.75 34.67 1,080.34	0.00 (12.47) (12.47) 1,067.87	1,067.87
91282CPD7	UNITED STATES TREASURY 3.625 10/31/2030	11/17/2025 11/18/2025 550,000.00	547,771.35 0.00 0.00 547,811.87	6,664.19 0.00 8,371.55 1,707.36	40.52 0.00 40.52 1,747.88	1,747.88
91282CPN5	UNITED STATES TREASURY 3.5 11/30/2030	950,000.00	941,513.05 0.00 0.00 941,664.69	8,312.50 0.00 11,144.23 2,831.73	151.64 0.00 151.64 2,983.37	2,983.37
91282CPR6	UNITED STATES TREASURY 3.625 12/31/2030	01/27/2026 01/28/2026 250,000.00	248,004.90 0.00 0.00 248,039.92	1,502.07 0.00 2,278.14 776.07	35.02 0.00 35.02 811.09	811.09
91282CPT2	UNITED STATES TREASURY 3.5 01/15/2029	01/16/2026 01/20/2026 500,000.00	497,836.26 0.00 0.00 497,900.08	2,175.41 0.00 3,674.03 1,498.62	63.82 0.00 63.82 1,562.44	1,562.44
91282CPW5	UNITED STATES TREASURY 3.75 01/31/2031	02/25/2026 02/26/2026 350,000.00	352,265.75 0.00 0.00 352,226.66	1,051.45 0.00 2,175.41 1,123.96	0.00 (39.09) (39.09) 1,084.88	1,084.88
91282CQD6	UNITED STATES TREASURY 3.5 02/28/2031	1,400,000.00	0.00 1,378,398.44 0.00 1,378,547.41	0.00 (2,130.44) 4,260.87 2,130.43	148.97 0.00 148.97 2,279.40	2,279.40
91324PEU2	UNITEDHEALTH GROUP INC 4.25 01/15/2029	02/13/2025 02/14/2025 350,000.00	345,272.70 0.00 0.00 345,412.14	1,900.69 0.00 3,140.28 1,239.58	139.44 0.00 139.44 1,379.02	1,379.02
92348KDY6	VZMT 2025-3 A1A 4.51 03/20/2030	03/25/2025 03/31/2025 255,000.00	254,991.06 0.00 0.00 254,991.25	351.40 958.37 351.40 958.37	0.19 0.00 0.19 958.56	958.56

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92826CAZ5	VISA INC 4.1 02/12/2031	02/03/2026 02/12/2026 235,000.00	234,688.03 0.00 0.00 234,693.38	508.51 0.00 1,311.43 802.92	5.35 0.00 5.35 808.26	808.26
931142ER0	WALMART INC 1.05 09/17/2026	09/08/2021 09/17/2021 40,000.00	39,991.72 0.00 0.00 39,993.00	191.33 210.00 16.33 35.00	1.28 0.00 1.28 36.28	36.28
931142FN8	WALMART INC 4.35 04/28/2030	04/23/2025 04/28/2025 310,000.00	309,553.87 0.00 0.00 309,562.97	4,607.38 0.00 5,731.13 1,123.75	9.10 0.00 9.10 1,132.85	1,132.85
94988J6F9	WELLS FARGO BANK NA 5.254 12/11/2026	10/22/2025 10/23/2025 250,000.00	252,516.79 0.00 0.00 252,209.62	2,918.89 0.00 4,013.47 1,094.58	0.00 (307.17) (307.17) 787.42	787.42
95000U4D2	WELLS FARGO & CO 4.182 01/23/2030	01/16/2026 01/23/2026 250,000.00	249,817.25 0.00 0.00 249,821.23	1,103.58 0.00 1,974.83 871.25	3.98 0.00 3.98 875.23	875.23
Total Fixed Income		**70,774,013.81**	**70,062,735.04** **2,570,021.18** **(2,255,957.07)** **70,389,593.66**	**567,813.41** **234,421.47** **599,603.24** **266,211.29**	**18,976.01** **(6,181.51)** **12,794.51** **279,005.80**	**279,005.80**
LAIF						
90LAIF$00	Local Agency Investment Fund State Pool	5,952,481.95	5,952,481.95 0.00 0.00 5,952,481.95	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total LAIF		**5,952,481.95**	**5,952,481.95** **0.00** **0.00** **5,952,481.95**	**0.00** **0.00** **0.00** **0.00**	**0.00** **0.00** **0.00** **0.00**	**0.00**
LOCAL GOV INVESTMENT POOL						

City of Gardena Cons | Account #10647 | As of March 31, 2026

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
09CATR$05	CalTrust MTF	750,705.18	7,502,634.65 25,311.20 0.00 7,527,945.85	0.00 25,311.20 0.00 25,311.20	0.00 0.00 0.00 25,311.20	25,311.20
90CAMP$00	CAMP	3,623,246.41	3,611,605.22 11,641.19 0.00 3,623,246.41	0.00 11,641.19 0.00 11,641.19	0.00 0.00 0.00 11,641.19	11,641.19
90CAMP$06	CAMP	10,000,000.00	10,000,000.00 0.00 0.00 10,000,000.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Local Gov Investment Pool		**14,373,951.59**	**21,114,239.87** **36,952.39** **0.00** **21,151,192.26**	**0.00** **36,952.39** **0.00** **36,952.39**	**0.00** **0.00** **0.00** **36,952.39**	**36,952.39**
TOTAL PORTFOLIO		**91,558,967.59**	**97,680,870.37** **3,851,395.94** **(3,570,535.39)** **97,951,788.10**	**567,813.41** **273,662.41** **599,603.24** **305,452.23**	**18,976.01** **(6,181.51)** **12,794.51** **318,246.74**	**318,246.74**

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
APRIL 2026							
04/01/2026	Dividend	31846V203	0.00	FIRST AMER:GVT OBLG Y	929.82		929.82
04/01/2026	Dividend	31846V203	0.00	FIRST AMER:GVT OBLG Y	492.61		492.61
04/06/2026	Coupon	89115A2W1	0.00	TORONTO-DOMINION BANK 4.98 04/05/2027		9,960.00	9,960.00
04/09/2026	Coupon	3130B3A29	600,000.00	FEDERAL HOME LOAN BANKS 4.0 10/09/2026		12,000.00	12,000.00
04/15/2026	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2026		507.29	507.29
04/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
04/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
04/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
04/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
04/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
04/15/2026	Coupon	448979AD6	3,549.85	HART 2023-A A3 4.58 04/15/2027		22.04	22.04
04/15/2026	Effective Maturity	448979AD6	3,549.85	HART 2023-A A3 4.58 04/15/2027	5,774.97		5,774.97
04/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
04/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		363.00	363.00
04/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	937.38		937.38
04/15/2026	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		736.80	736.80
04/15/2026	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	16,532.45		16,532.45
04/15/2026	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		399.60	399.60
04/15/2026	Coupon	47800AAC4	80.43	JDOT 2022-B A3 3.74 02/16/2027		0.25	0.25
04/15/2026	Effective Maturity	47800AAC4	80.43	JDOT 2022-B A3 3.74 02/16/2027	80.43		80.43
04/15/2026	Coupon	47800BAC2	23,428.77	JDOT 2022-C A3 5.09 06/15/2027		99.38	99.38
04/15/2026	Principal Paydown	47800BAC2	23,428.77	JDOT 2022-C A3 5.09 06/15/2027	8,192.63		8,192.63
04/15/2026	Coupon	532457DB1	250,000.00	ELI LILLY AND CO 4.0 10/15/2028		6,527.78	6,527.78
04/15/2026	Coupon	532457DB1	250,000.00	ELI LILLY AND CO 4.0 10/15/2028		6,527.78	6,527.78
04/15/2026	Coupon	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028		348.07	348.07
04/15/2026	Principal Paydown	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028	17,805.80		17,805.80
04/15/2026	Coupon	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027		64.08	64.08
04/15/2026	Principal Paydown	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027	2,898.54		2,898.54
04/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
04/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
04/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2026	Coupon	64110LAS5	240,000.00	NETFLIX INC 4.875 04/15/2028		5,850.00	5,850.00
04/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
04/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		385.00	385.00
04/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
04/15/2026	Dividend	90LAIF$00	5,952,481.95	Local Agency Investment Fund State Pool	57,176.01		57,176.01
04/15/2026	Coupon	91282CGV7	400,000.00	UNITED STATES TREASURY 3.75 04/15/2026		7,500.00	7,500.00
04/15/2026	Final Maturity	91282CGV7	400,000.00	UNITED STATES TREASURY 3.75 04/15/2026	400,000.00		400,000.00
04/15/2026	Coupon	91282CJC6	475,000.00	UNITED STATES TREASURY 4.625 10/15/2026		10,984.38	10,984.38
04/15/2026	Coupon	91282CLQ2	700,000.00	UNITED STATES TREASURY 3.875 10/15/2027		13,562.50	13,562.50
04/15/2026	Coupon	91282CLQ2	700,000.00	UNITED STATES TREASURY 3.875 10/15/2027		13,562.50	13,562.50
04/15/2026	Coupon	91282CMW8	700,000.00	UNITED STATES TREASURY 3.75 04/15/2028		13,125.00	13,125.00
04/16/2026	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		123.54	123.54
04/16/2026	Principal Paydown	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	4,233.40		4,233.40
04/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		348.33	348.33
04/16/2026	Coupon	459058LN1	300,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029		5,812.50	5,812.50
04/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
04/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
04/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
04/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
04/21/2026	Coupon	06051GGA1	250,000.00	BANK OF AMERICA CORP 3.248 10/21/2027		4,060.00	4,060.00
04/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
04/21/2026	Coupon	43815JAC7	6,768.52	HAROT 2023-1 A3 5.04 04/21/2027		38.89	38.89
04/21/2026	Principal Paydown	43815JAC7	6,768.52	HAROT 2023-1 A3 5.04 04/21/2027	2,958.38		2,958.38
04/23/2026	Coupon	693475AW5	250,000.00	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029		4,312.50	4,312.50
04/23/2026	Coupon	693475AW5	250,000.00	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029		4,312.50	4,312.50
04/24/2026	Coupon	857477DB6	240,000.00	STATE STREET CORP 4.834 04/24/2030		5,800.80	5,800.80
04/27/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
04/27/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
04/27/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/27/2026	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		906.10	906.10
04/27/2026	Principal Paydown	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	718.34		718.34
04/27/2026	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		462.62	462.62
04/27/2026	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	273.07		273.07
04/27/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
04/27/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
04/27/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
04/27/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
04/27/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
04/27/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
04/27/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
04/27/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
04/27/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
04/27/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
04/27/2026	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,064.78	1,064.78
04/27/2026	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	383.11		383.11
04/27/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
04/27/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
04/27/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
04/27/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
04/27/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
04/27/2026	Coupon	46647PDA1	250,000.00	JPMORGAN CHASE & CO 4.323 04/26/2028		5,403.75	5,403.75
04/27/2026	Coupon	91159HHS2	250,000.00	US BANCORP 3.9 04/26/2028		4,875.00	4,875.00
04/28/2026	Coupon	931142FN8	310,000.00	WALMART INC 4.35 04/28/2030		6,742.50	6,742.50
04/30/2026	Coupon	09247XAQ4	275,000.00	BLACKROCK FINANCE INC 2.4 04/30/2030		3,300.00	3,300.00
04/30/2026	Coupon	91282CFT3	700,000.00	UNITED STATES TREASURY 4.0 10/31/2029		14,000.00	14,000.00
04/30/2026	Coupon	91282CKP5	380,000.00	UNITED STATES TREASURY 4.625 04/30/2029		8,787.50	8,787.50
04/30/2026	Coupon	91282CMY4	250,000.00	UNITED STATES TREASURY 3.75 04/30/2027		4,687.50	4,687.50
04/30/2026	Coupon	91282CMZ1	400,000.00	UNITED STATES TREASURY 3.875 04/30/2030		7,750.00	7,750.00
04/30/2026	Coupon	91282CMZ1	700,000.00	UNITED STATES TREASURY 3.875 04/30/2030		13,562.50	13,562.50
04/30/2026	Coupon	91282CPD7	550,000.00	UNITED STATES TREASURY 3.625 10/31/2030		9,968.75	9,968.75
April 2026 Total					**519,386.93**	**237,016.94**	**756,403.86**

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
MAY 2026							
05/01/2026	Coupon	665859AV6	275,000.00	NORTHERN TRUST CORP 1.95 05/01/2030		2,681.25	2,681.25
05/01/2026	Coupon	74456QBU9	300,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028		5,550.00	5,550.00
05/08/2026	Coupon	571748BY7	250,000.00	MARSH & MCLENNAN COMPANIES INC 4.55 11/08/2027		5,687.50	5,687.50
05/08/2026	Coupon	69371RT71	250,000.00	PACCAR FINANCIAL CORP 4.55 05/08/2030		5,687.50	5,687.50
05/11/2026	Coupon	665859AW4	450,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		9,000.00	9,000.00
05/13/2026	Coupon	63743HFK3	390,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026		10,920.00	10,920.00
05/14/2026	Coupon	00287YBF5	250,000.00	ABBVIE INC 4.25 11/14/2028		5,312.50	5,312.50
05/14/2026	Coupon	14913UAL4	405,000.00	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027		10,125.00	10,125.00
05/15/2026	Coupon	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2026		507.29	507.29
05/15/2026	Final Maturity	02582JJZ4	125,000.00	AMXCA 2023-1 A 4.87 05/15/2026	125,000.00		125,000.00
05/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
05/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
05/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
05/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
05/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
05/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
05/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		359.22	359.22
05/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	5,015.77		5,015.77
05/15/2026	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		661.30	661.30
05/15/2026	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	17,151.48		17,151.48
05/15/2026	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00
05/15/2026	Coupon	47800BAC2	23,428.77	JDOT 2022-C A3 5.09 06/15/2027		64.63	64.63
05/15/2026	Principal Paydown	47800BAC2	23,428.77	JDOT 2022-C A3 5.09 06/15/2027	7,053.80		7,053.80
05/15/2026	Coupon	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028		285.30	285.30
05/15/2026	Principal Paydown	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028	15,051.01		15,051.01
05/15/2026	Coupon	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027		53.19	53.19
05/15/2026	Principal Paydown	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027	2,799.78		2,799.78

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
05/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
05/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
05/15/2026	Coupon	74456QBY1	250,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.2 05/15/2029		4,000.00	4,000.00
05/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
05/15/2026	Coupon	89236TNJ0	240,000.00	TOYOTA MOTOR CREDIT CORP 4.8 05/15/2030		5,760.00	5,760.00
05/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		385.00	385.00
05/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
05/15/2026	Coupon	9128283F5	700,000.00	UNITED STATES TREASURY 2.25 11/15/2027		7,875.00	7,875.00
05/15/2026	Coupon	9128283F5	800,000.00	UNITED STATES TREASURY 2.25 11/15/2027		9,000.00	9,000.00
05/15/2026	Coupon	9128285M8	400,000.00	UNITED STATES TREASURY 3.125 11/15/2028		6,250.00	6,250.00
05/15/2026	Coupon	9128285M8	700,000.00	UNITED STATES TREASURY 3.125 11/15/2028		10,937.50	10,937.50
05/15/2026	Coupon	912828R36	250,000.00	UNITED STATES TREASURY 1.625 05/15/2026		2,031.25	2,031.25
05/15/2026	Final Maturity	912828R36	250,000.00	UNITED STATES TREASURY 1.625 05/15/2026	250,000.00		250,000.00
05/15/2026	Coupon	912828U24	625,000.00	UNITED STATES TREASURY 2.0 11/15/2026		6,250.00	6,250.00
05/15/2026	Coupon	912828X88	350,000.00	UNITED STATES TREASURY 2.375 05/15/2027		4,156.25	4,156.25
05/15/2026	Coupon	91282CHB0	300,000.00	UNITED STATES TREASURY 3.625 05/15/2026		5,437.50	5,437.50
05/15/2026	Final Maturity	91282CHB0	300,000.00	UNITED STATES TREASURY 3.625 05/15/2026	300,000.00		300,000.00
05/15/2026	Coupon	91282CND9	700,000.00	UNITED STATES TREASURY 3.75 05/15/2028		13,125.00	13,125.00
05/18/2026	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		107.77	107.77
05/18/2026	Principal Paydown	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	4,079.39		4,079.39
05/18/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		348.33	348.33
05/18/2026	Coupon	58933YBH7	90,000.00	MERCK & CO INC 4.05 05/17/2028		1,822.50	1,822.50
05/18/2026	Coupon	89236TMF9	400,000.00	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029		10,100.00	10,100.00
05/20/2026	Coupon	3133ERFJ5	330,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027		7,425.00	7,425.00
05/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
05/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
05/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
05/20/2026	Coupon	747525BU6	250,000.00	QUALCOMM INC 4.5 05/20/2030		5,625.00	5,625.00
05/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
05/21/2026	Coupon	43815JAC7	6,768.52	HAROT 2023-1 A3 5.04 04/21/2027		26.46	26.46
05/21/2026	Principal Paydown	43815JAC7	6,768.52	HAROT 2023-1 A3 5.04 04/21/2027	2,852.20		2,852.20
05/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
05/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
05/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
05/25/2026	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		904.05	904.05
05/25/2026	Principal Paydown	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	763.22		763.22
05/25/2026	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		461.91	461.91
05/25/2026	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	293.28		293.28
05/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
05/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
05/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
05/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
05/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
05/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
05/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
05/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
05/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
05/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
05/25/2026	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,063.58	1,063.58
05/25/2026	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	418.78		418.78
05/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
05/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
05/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
05/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
05/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
May 2026 Total					**730,478.72**	**188,602.21**	**919,080.93**
JUNE 2026							
06/01/2026	Coupon	023135CQ7	250,000.00	AMAZON.COM INC 4.65 12/01/2029		5,812.50	5,812.50
06/01/2026	Coupon	26444HAH4	450,000.00	DUKE ENERGY FLORIDA LLC 2.5 12/01/2029		5,625.00	5,625.00
06/01/2026	Coupon	91282CHF1	700,000.00	UNITED STATES TREASURY 3.75 05/31/2030		13,125.00	13,125.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/01/2026	Coupon	91282CMA6	200,000.00	UNITED STATES TREASURY 4.125 11/30/2029		4,125.00	4,125.00
06/01/2026	Coupon	91282CNE7	700,000.00	UNITED STATES TREASURY 3.875 05/31/2027		13,562.50	13,562.50
06/01/2026	Coupon	91282CPN5	250,000.00	UNITED STATES TREASURY 3.5 11/30/2030		4,375.00	4,375.00
06/01/2026	Coupon	91282CPN5	700,000.00	UNITED STATES TREASURY 3.5 11/30/2030		12,250.00	12,250.00
06/05/2026	Coupon	24422EYE3	250,000.00	JOHN DEERE CAPITAL CORP 4.55 06/05/2030		5,687.50	5,687.50
06/08/2026	Coupon	3133ERGL9	450,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028		10,125.00	10,125.00
06/11/2026	Coupon	009158BN5	240,000.00	AIR PRODUCTS AND CHEMICALS INC 4.3 06/11/2028		5,160.00	5,160.00
06/11/2026	Coupon	89115A2V3	160,000.00	TORONTO-DOMINION BANK 5.264 12/11/2026		4,211.20	4,211.20
06/11/2026	Coupon	94988J6F9	250,000.00	WELLS FARGO BANK NA 5.254 12/11/2026		6,567.50	6,567.50
06/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
06/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
06/15/2026	Coupon	26444HAJ0	275,000.00	DUKE ENERGY FLORIDA LLC 1.75 06/15/2030		2,406.25	2,406.25
06/15/2026	Coupon	3133EPN50	650,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028		13,812.50	13,812.50
06/15/2026	Coupon	341081GT8	330,000.00	FLORIDA POWER & LIGHT CO 5.15 06/15/2029		8,497.50	8,497.50
06/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
06/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
06/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
06/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
06/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		338.99	338.99
06/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,919.17		4,919.17
06/15/2026	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		582.97	582.97
06/15/2026	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	14,808.60		14,808.60
06/15/2026	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00
06/15/2026	Coupon	47800BAC2	23,428.77	JDOT 2022-C A3 5.09 06/15/2027		34.71	34.71
06/15/2026	Principal Paydown	47800BAC2	23,428.77	JDOT 2022-C A3 5.09 06/15/2027	5,723.05		5,723.05
06/15/2026	Coupon	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028		232.25	232.25
06/15/2026	Principal Paydown	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028	13,769.57		13,769.57
06/15/2026	Coupon	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027		42.66	42.66
06/15/2026	Principal Paydown	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027	2,758.01		2,758.01

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
06/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
06/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
06/15/2026	Coupon	87612EBU9	250,000.00	TARGET CORP 4.35 06/15/2028		5,437.50	5,437.50
06/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
06/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		385.00	385.00
06/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	2,750.81		2,750.81
06/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
06/15/2026	Coupon	91282CHH7	475,000.00	UNITED STATES TREASURY 4.125 06/15/2026		9,796.88	9,796.88
06/15/2026	Final Maturity	91282CHH7	475,000.00	UNITED STATES TREASURY 4.125 06/15/2026	475,000.00		475,000.00
06/15/2026	Coupon	91282CJP7	300,000.00	UNITED STATES TREASURY 4.375 12/15/2026		6,562.50	6,562.50
06/15/2026	Coupon	91282CMB4	700,000.00	UNITED STATES TREASURY 4.0 12/15/2027		14,000.00	14,000.00
06/16/2026	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		92.58	92.58
06/16/2026	Principal Paydown	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	4,014.74		4,014.74
06/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		348.33	348.33
06/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	409.19		409.19
06/22/2026	Coupon	17305EHA6	190,000.00	CCCIT 2025-A1 A1 4.3 06/21/2030		4,085.00	4,085.00
06/22/2026	Coupon	17305EHA6	265,000.00	CCCIT 2025-A1 A1 4.3 06/21/2030		5,697.50	5,697.50
06/22/2026	Coupon	29379VCJ0	250,000.00	ENTERPRISE PRODUCTS OPERATING LLC 4.3 06/20/2028		5,375.00	5,375.00
06/22/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
06/22/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
06/22/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
06/22/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
06/22/2026	Coupon	43815JAC7	6,768.52	HAROT 2023-1 A3 5.04 04/21/2027		14.48	14.48
06/22/2026	Principal Paydown	43815JAC7	6,768.52	HAROT 2023-1 A3 5.04 04/21/2027	2,784.35		2,784.35
06/22/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
06/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
06/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
06/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
06/25/2026	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		901.87	901.87
06/25/2026	Principal Paydown	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	720.60		720.60

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/25/2026	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		461.15	461.15
06/25/2026	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	274.95		274.95
06/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
06/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
06/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
06/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
06/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
06/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
06/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
06/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
06/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
06/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
06/25/2026	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,062.26	1,062.26
06/25/2026	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	386.14		386.14
06/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
06/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
06/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
06/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
06/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
06/25/2026	Coupon	437076DC3	295,000.00	HOME DEPOT INC 4.75 06/25/2029		7,006.25	7,006.25
06/30/2026	Coupon	91282CEV9	700,000.00	UNITED STATES TREASURY 3.25 06/30/2029		11,375.00	11,375.00
06/30/2026	Coupon	91282CGB1	700,000.00	UNITED STATES TREASURY 3.875 12/31/2029		13,562.50	13,562.50
06/30/2026	Coupon	91282CGC9	500,000.00	UNITED STATES TREASURY 3.875 12/31/2027		9,687.50	9,687.50
06/30/2026	Coupon	91282CNK3	700,000.00	UNITED STATES TREASURY 3.875 06/30/2030		13,562.50	13,562.50
06/30/2026	Coupon	91282CNL1	700,000.00	UNITED STATES TREASURY 3.75 06/30/2027		13,125.00	13,125.00
06/30/2026	Coupon	91282CNL1	800,000.00	UNITED STATES TREASURY 3.75 06/30/2027		15,000.00	15,000.00
06/30/2026	Coupon	91282CPR6	250,000.00	UNITED STATES TREASURY 3.625 12/31/2030		4,531.25	4,531.25
June 2026 Total					**528,319.18**	**287,259.51**	**815,578.69**
JULY 2026							
07/01/2026	Coupon	74464AAC5	215,000.00	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030		4,703.13	4,703.13

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/06/2026	Coupon	61776NVE0	250,000.00	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028		5,582.50	5,582.50
07/06/2026	Coupon	61776NVE0	250,000.00	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028		5,582.50	5,582.50
07/07/2026	Coupon	24422EXZ7	280,000.00	JOHN DEERE CAPITAL CORP 4.65 01/07/2028		6,510.00	6,510.00
07/13/2026	Coupon	459058KT9	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		4,375.00	4,375.00
07/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
07/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
07/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
07/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
07/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
07/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
07/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		319.15	319.15
07/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,825.36		4,825.36
07/15/2026	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		515.35	515.35
07/15/2026	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	15,621.71		15,621.71
07/15/2026	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00
07/15/2026	Coupon	47800BAC2	23,428.77	JDOT 2022-C A3 5.09 06/15/2027		10.43	10.43
07/15/2026	Effective Maturity	47800BAC2	23,428.77	JDOT 2022-C A3 5.09 06/15/2027	2,459.29		2,459.29
07/15/2026	Coupon	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028		183.71	183.71
07/15/2026	Principal Paydown	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028	12,326.15		12,326.15
07/15/2026	Coupon	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027		32.30	32.30
07/15/2026	Principal Paydown	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027	2,706.52		2,706.52
07/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
07/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
07/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
07/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
07/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		374.91	374.91
07/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	6,087.02		6,087.02
07/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
07/15/2026	Coupon	91282CHM6	500,000.00	UNITED STATES TREASURY 4.5 07/15/2026		11,250.00	11,250.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2026	Final Maturity	91282CHM6	500,000.00	UNITED STATES TREASURY 4.5 07/15/2026	500,000.00		500,000.00
07/15/2026	Coupon	91282CKZ3	1,000,000.00	UNITED STATES TREASURY 4.375 07/15/2027		21,875.00	21,875.00
07/15/2026	Coupon	91282CNM9	700,000.00	UNITED STATES TREASURY 3.875 07/15/2028		13,562.50	13,562.50
07/15/2026	Coupon	91282CPT2	500,000.00	UNITED STATES TREASURY 3.5 01/15/2029		8,750.00	8,750.00
07/15/2026	Coupon	91324PEU2	350,000.00	UNITEDHEALTH GROUP INC 4.25 01/15/2029		7,437.50	7,437.50
07/16/2026	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		77.62	77.62
07/16/2026	Principal Paydown	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	3,927.83		3,927.83
07/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		346.83	346.83
07/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	4,908.61		4,908.61
07/17/2026	Coupon	713448FX1	295,000.00	PEPSICO INC 4.5 07/17/2029		6,637.50	6,637.50
07/20/2026	Coupon	025816EJ4	285,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029		6,200.18	6,200.18
07/20/2026	Coupon	025816EJ4	290,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029		6,308.95	6,308.95
07/20/2026	Coupon	06428CAA2	300,000.00	BANK OF AMERICA NA 5.526 08/18/2026		6,907.50	6,907.50
07/20/2026	Effective Maturity	06428CAA2	300,000.00	BANK OF AMERICA NA 5.526 08/18/2026	300,000.00		300,000.00
07/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
07/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
07/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
07/20/2026	Coupon	78016HZT0	150,000.00	ROYAL BANK OF CANADA 4.875 01/19/2027		3,656.25	3,656.25
07/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
07/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
07/21/2026	Coupon	43815JAC7	6,768.52	HAROT 2023-1 A3 5.04 04/21/2027		2.79	2.79
07/21/2026	Effective Maturity	43815JAC7	6,768.52	HAROT 2023-1 A3 5.04 04/21/2027	664.04		664.04
07/22/2026	Coupon	06406RCG0	245,000.00	BANK OF NEW YORK MELLON CORP 4.026 01/22/2030		4,931.85	4,931.85
07/23/2026	Coupon	713448GH5	250,000.00	PEPSICO INC 4.3 07/23/2030		5,375.00	5,375.00
07/23/2026	Coupon	95000U4D2	250,000.00	WELLS FARGO & CO 4.182 01/23/2030		5,227.50	5,227.50
07/27/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
07/27/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
07/27/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
07/27/2026	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		899.81	899.81
07/27/2026	Principal Paydown	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	765.12		765.12
07/27/2026	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		460.44	460.44

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/27/2026	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	295.09		295.09
07/27/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
07/27/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
07/27/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
07/27/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
07/27/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
07/27/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
07/27/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
07/27/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
07/27/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
07/27/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
07/27/2026	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,061.05	1,061.05
07/27/2026	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	421.70		421.70
07/27/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
07/27/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
07/27/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
07/27/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
07/27/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
07/27/2026	Coupon	808513AU9	250,000.00	CHARLES SCHWAB CORP 3.2 01/25/2028		4,000.00	4,000.00
07/29/2026	Coupon	06406RAF4	250,000.00	BANK OF NEW YORK MELLON CORP 3.4 01/29/2028		4,250.00	4,250.00
07/31/2026	Coupon	69371RS80	410,000.00	PACCAR FINANCIAL CORP 4.6 01/31/2029		9,430.00	9,430.00
07/31/2026	Coupon	91282CGH8	700,000.00	UNITED STATES TREASURY 3.5 01/31/2028		12,250.00	12,250.00
07/31/2026	Coupon	91282CJW2	700,000.00	UNITED STATES TREASURY 4.0 01/31/2029		14,000.00	14,000.00
07/31/2026	Coupon	91282CNN7	200,000.00	UNITED STATES TREASURY 3.875 07/31/2030		3,875.00	3,875.00
07/31/2026	Coupon	91282CNN7	700,000.00	UNITED STATES TREASURY 3.875 07/31/2030		13,562.50	13,562.50
07/31/2026	Coupon	91282CNP2	700,000.00	UNITED STATES TREASURY 3.875 07/31/2027		13,562.50	13,562.50
07/31/2026	Coupon	91282CPW5	350,000.00	UNITED STATES TREASURY 3.75 01/31/2031		6,562.50	6,562.50
July 2026 Total					**855,008.42**	**249,265.16**	**1,104,273.59**
AUGUST 2026							
08/03/2026	Coupon	459058KW2	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028		5,781.25	5,781.25

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/10/2026	Coupon	009158BH8	250,000.00	AIR PRODUCTS AND CHEMICALS INC 4.6 02/08/2029		5,750.00	5,750.00
08/12/2026	Coupon	92826CAZ5	235,000.00	VISA INC 4.1 02/12/2031		4,817.50	4,817.50
08/14/2026	Coupon	459058KQ5	350,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 02/14/2030		6,781.25	6,781.25
08/17/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
08/17/2026	Coupon	14913UBB5	250,000.00	CATERPILLAR FINANCIAL SERVICES CORP 4.1 08/15/2028		5,125.00	5,125.00
08/17/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
08/17/2026	Coupon	171239AL0	250,000.00	CHUBB INA HOLDINGS LLC 4.65 08/15/2029		5,812.50	5,812.50
08/17/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
08/17/2026	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		62.99	62.99
08/17/2026	Principal Paydown	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	3,726.99		3,726.99
08/17/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		328.83	328.83
08/17/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	5,320.03		5,320.03
08/17/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
08/17/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		514.50	514.50
08/17/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	5,220.69		5,220.69
08/17/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
08/17/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		299.69	299.69
08/17/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,698.42		4,698.42
08/17/2026	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		444.01	444.01
08/17/2026	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	11,174.48		11,174.48
08/17/2026	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00
08/17/2026	Coupon	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028		140.26	140.26
08/17/2026	Principal Paydown	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028	11,253.86		11,253.86
08/17/2026	Coupon	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027		22.13	22.13
08/17/2026	Principal Paydown	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027	2,645.26		2,645.26
08/17/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
08/17/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
08/17/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
08/17/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/17/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		352.59	352.59
08/17/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	5,602.72		5,602.72
08/17/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
08/17/2026	Coupon	9128283W8	700,000.00	UNITED STATES TREASURY 2.75 02/15/2028		9,625.00	9,625.00
08/17/2026	Coupon	912828V98	700,000.00	UNITED STATES TREASURY 2.25 02/15/2027		7,875.00	7,875.00
08/17/2026	Coupon	912828YB0	150,000.00	UNITED STATES TREASURY 1.625 08/15/2029		1,218.75	1,218.75
08/17/2026	Coupon	912828Z94	400,000.00	UNITED STATES TREASURY 1.5 02/15/2030		3,000.00	3,000.00
08/17/2026	Coupon	91282CLG4	700,000.00	UNITED STATES TREASURY 3.75 08/15/2027		13,125.00	13,125.00
08/17/2026	Coupon	91282CLG4	700,000.00	UNITED STATES TREASURY 3.75 08/15/2027		13,125.00	13,125.00
08/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
08/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
08/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
08/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
08/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
08/24/2026	Coupon	17275RBX9	250,000.00	CISCO SYSTEMS INC 4.75 02/24/2030		5,937.50	5,937.50
08/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
08/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
08/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		836.00	836.00
08/25/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	6,272.01		6,272.01
08/25/2026	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		897.62	897.62
08/25/2026	Principal Paydown	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	39,989.73		39,989.73
08/25/2026	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		459.67	459.67
08/25/2026	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	276.85		276.85
08/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
08/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
08/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,298.13	1,298.13
08/25/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	69.98		69.98
08/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
08/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
08/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
08/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
08/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
08/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
08/25/2026	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,059.73	1,059.73
08/25/2026	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	389.18		389.18
08/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
08/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
08/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
08/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		450.63	450.63
08/25/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	36,994.41		36,994.41
08/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
08/26/2026	Coupon	17275RBQ4	170,000.00	CISCO SYSTEMS INC 4.8 02/26/2027		4,080.00	4,080.00
08/27/2026	Coupon	459058LK7	170,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026		3,400.00	3,400.00
08/27/2026	Final Maturity	459058LK7	170,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.0 08/27/2026	170,000.00		170,000.00
08/31/2026	Coupon	91282CGQ8	380,000.00	UNITED STATES TREASURY 4.0 02/28/2030		7,600.00	7,600.00
08/31/2026	Coupon	91282CGQ8	700,000.00	UNITED STATES TREASURY 4.0 02/28/2030		14,000.00	14,000.00
08/31/2026	Coupon	91282CLK5	700,000.00	UNITED STATES TREASURY 3.625 08/31/2029		12,687.50	12,687.50
08/31/2026	Coupon	91282CMP3	250,000.00	UNITED STATES TREASURY 4.125 02/28/2027		5,156.25	5,156.25
08/31/2026	Coupon	91282CQD6	700,000.00	UNITED STATES TREASURY 3.5 02/28/2031		12,250.00	12,250.00
08/31/2026	Coupon	91282CQD6	700,000.00	UNITED STATES TREASURY 3.5 02/28/2031		12,250.00	12,250.00
August 2026 Total					**303,634.61**	**192,080.44**	**495,715.06**
SEPTEMBER 2026							
09/09/2026	Coupon	002824BR0	275,000.00	ABBOTT LABORATORIES 3.7 03/09/2029		5,087.50	5,087.50
09/09/2026	Coupon	57636QAW4	290,000.00	MASTERCARD INC 4.875 03/09/2028		7,068.75	7,068.75
09/10/2026	Coupon	3130ATS57	700,000.00	FEDERAL HOME LOAN BANKS 4.5 03/10/2028		15,750.00	15,750.00
09/15/2026	Coupon	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026		1,481.83	1,481.83
09/15/2026	Final Maturity	02582JKD1	340,000.00	AMXCA 2023-3 A 5.23 09/15/2026	340,000.00		340,000.00
09/15/2026	Coupon	12572QAL9	250,000.00	CME GROUP INC 4.4 03/15/2030		5,500.00	5,500.00
09/15/2026	Coupon	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028		1,462.00	1,462.00
09/15/2026	Effective Maturity	161571HT4	340,000.00	CHAIT 2023-1 A 5.16 09/15/2028	340,000.00		340,000.00
09/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/15/2026	Coupon	437076DJ8	250,000.00	HOME DEPOT INC 3.95 09/15/2030		4,937.50	4,937.50
09/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
09/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		495.31	495.31
09/15/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,988.09		7,988.09
09/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
09/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		280.74	280.74
09/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,619.28		4,619.28
09/15/2026	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		392.98	392.98
09/15/2026	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	8,226.11		8,226.11
09/15/2026	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00
09/15/2026	Coupon	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028		100.59	100.59
09/15/2026	Principal Paydown	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028	10,197.26		10,197.26
09/15/2026	Coupon	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027		12.18	12.18
09/15/2026	Principal Paydown	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027	2,050.16		2,050.16
09/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
09/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
09/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
09/15/2026	Coupon	58933YBQ7	250,000.00	MERCK & CO INC 4.15 09/15/2030		5,187.50	5,187.50
09/15/2026	Coupon	63743HFJ6	240,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.05 09/15/2028		6,060.00	6,060.00
09/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
09/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		332.05	332.05
09/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	5,423.33		5,423.33
09/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
09/15/2026	Coupon	91282CLL3	700,000.00	UNITED STATES TREASURY 3.375 09/15/2027		11,812.50	11,812.50
09/15/2026	Coupon	91282CMS7	700,000.00	UNITED STATES TREASURY 3.875 03/15/2028		13,562.50	13,562.50
09/16/2026	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		49.11	49.11
09/16/2026	Principal Paydown	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	3,479.20		3,479.20
09/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		309.33	309.33
09/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	5,233.63		5,233.63
09/17/2026	Coupon	931142ER0	40,000.00	WALMART INC 1.05 09/17/2026		210.00	210.00
09/17/2026	Final Maturity	931142ER0	40,000.00	WALMART INC 1.05 09/17/2026	40,000.00		40,000.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/18/2026	Coupon	857477CL5	365,000.00	STATE STREET CORP 4.993 03/18/2027		9,112.23	9,112.23
09/21/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
09/21/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
09/21/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
09/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
09/21/2026	Coupon	459058LR2	205,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.125 03/20/2030		4,228.13	4,228.13
09/21/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
09/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
09/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
09/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		812.17	812.17
09/25/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	12,167.25		12,167.25
09/25/2026	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		783.31	783.31
09/25/2026	Principal Paydown	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	641.05		641.05
09/25/2026	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		458.95	458.95
09/25/2026	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	277.76		277.76
09/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
09/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
09/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,297.93	1,297.93
09/25/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	817.42		817.42
09/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
09/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
09/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
09/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
09/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
09/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
09/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
09/25/2026	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,058.50	1,058.50
09/25/2026	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	390.65		390.65
09/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
09/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
09/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		402.99	402.99
09/25/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	53,518.60		53,518.60
09/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
09/28/2026	Coupon	743315AW3	250,000.00	PROGRESSIVE CORP 3.2 03/26/2030		4,000.00	4,000.00
09/28/2026	Coupon	743315AW3	300,000.00	PROGRESSIVE CORP 3.2 03/26/2030		4,800.00	4,800.00
09/30/2026	Coupon	912828YG9	300,000.00	UNITED STATES TREASURY 1.625 09/30/2026		2,437.50	2,437.50
09/30/2026	Final Maturity	912828YG9	300,000.00	UNITED STATES TREASURY 1.625 09/30/2026	300,000.00		300,000.00
09/30/2026	Coupon	91282CEF4	750,000.00	UNITED STATES TREASURY 2.5 03/31/2027		9,375.00	9,375.00
09/30/2026	Coupon	91282CFM8	570,000.00	UNITED STATES TREASURY 4.125 09/30/2027		11,756.25	11,756.25
09/30/2026	Coupon	91282CGT2	600,000.00	UNITED STATES TREASURY 3.625 03/31/2028		10,875.00	10,875.00
09/30/2026	Coupon	91282CKG5	700,000.00	UNITED STATES TREASURY 4.125 03/31/2029		14,437.50	14,437.50
09/30/2026	Coupon	91282CMU2	250,000.00	UNITED STATES TREASURY 4.0 03/31/2030		5,000.00	5,000.00
09/30/2026	Coupon	91282CPA3	350,000.00	UNITED STATES TREASURY 3.625 09/30/2030		6,343.75	6,343.75
September 2026 Total					**1,135,029.78**	**189,843.93**	**1,324,873.70**
OCTOBER 2026							
10/05/2026	Coupon	89115A2W1	400,000.00	TORONTO-DOMINION BANK 4.98 04/05/2027		9,960.00	9,960.00
10/09/2026	Coupon	3130B3A29	600,000.00	FEDERAL HOME LOAN BANKS 4.0 10/09/2026		12,000.00	12,000.00
10/09/2026	Final Maturity	3130B3A29	600,000.00	FEDERAL HOME LOAN BANKS 4.0 10/09/2026	600,000.00		600,000.00
10/13/2026	Coupon	63743HFK3	390,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026		9,100.00	9,100.00
10/13/2026	Effective Maturity	63743HFK3	390,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 5.6 11/13/2026	390,000.00		390,000.00
10/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
10/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
10/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		465.96	465.96
10/15/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,679.07		7,679.07
10/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
10/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		262.10	262.10
10/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,445.64		4,445.64
10/15/2026	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		355.41	355.41
10/15/2026	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	9,887.22		9,887.22

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/15/2026	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00
10/15/2026	Coupon	532457DB1	250,000.00	ELI LILLY AND CO 4.0 10/15/2028		5,000.00	5,000.00
10/15/2026	Coupon	532457DB1	250,000.00	ELI LILLY AND CO 4.0 10/15/2028		5,000.00	5,000.00
10/15/2026	Coupon	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028		64.65	64.65
10/15/2026	Principal Paydown	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028	9,277.49		9,277.49
10/15/2026	Coupon	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027		4.48	4.48
10/15/2026	Effective Maturity	58770AAC7	15,957.99	MBART 2023-1 A3 4.51 11/15/2027	1,191.58		1,191.58
10/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
10/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
10/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
10/15/2026	Coupon	64110LAS5	240,000.00	NETFLIX INC 4.875 04/15/2028		5,850.00	5,850.00
10/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
10/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		312.17	312.17
10/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	5,221.84		5,221.84
10/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
10/15/2026	Coupon	91282CJC6	475,000.00	UNITED STATES TREASURY 4.625 10/15/2026		10,984.38	10,984.38
10/15/2026	Final Maturity	91282CJC6	475,000.00	UNITED STATES TREASURY 4.625 10/15/2026	475,000.00		475,000.00
10/15/2026	Coupon	91282CLQ2	700,000.00	UNITED STATES TREASURY 3.875 10/15/2027		13,562.50	13,562.50
10/15/2026	Coupon	91282CLQ2	700,000.00	UNITED STATES TREASURY 3.875 10/15/2027		13,562.50	13,562.50
10/15/2026	Coupon	91282CMW8	700,000.00	UNITED STATES TREASURY 3.75 04/15/2028		13,125.00	13,125.00
10/16/2026	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		36.15	36.15
10/16/2026	Principal Paydown	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	3,360.58		3,360.58
10/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		290.14	290.14
10/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	5,035.29		5,035.29
10/16/2026	Coupon	459058LN1	300,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029		5,812.50	5,812.50
10/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
10/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		591.58	591.58
10/20/2026	Principal Paydown	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028	17,124.11		17,124.11
10/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
10/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
10/21/2026	Coupon	06051GGA1	250,000.00	BANK OF AMERICA CORP 3.248 10/21/2027		4,060.00	4,060.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
10/23/2026	Coupon	693475AW5	250,000.00	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029		4,312.50	4,312.50
10/23/2026	Coupon	693475AW5	250,000.00	PNC FINANCIAL SERVICES GROUP INC 3.45 04/23/2029		4,312.50	4,312.50
10/26/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
10/26/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
10/26/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		765.93	765.93
10/26/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	11,699.64		11,699.64
10/26/2026	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		781.48	781.48
10/26/2026	Principal Paydown	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	25,935.27		25,935.27
10/26/2026	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		458.23	458.23
10/26/2026	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	297.78		297.78
10/26/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
10/26/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
10/26/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,295.65	1,295.65
10/26/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	874.32		874.32
10/26/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
10/26/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
10/26/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
10/26/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
10/26/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
10/26/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
10/26/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
10/26/2026	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,057.28	1,057.28
10/26/2026	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	426.05		426.05
10/26/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
10/26/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
10/26/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
10/26/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		334.09	334.09
10/26/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	47,452.20		47,452.20
10/26/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/26/2026	Coupon	46647PDA1	250,000.00	JPMORGAN CHASE & CO 4.323 04/26/2028		5,403.75	5,403.75
10/26/2026	Coupon	857477DB6	240,000.00	STATE STREET CORP 4.834 04/24/2030		5,800.80	5,800.80
10/26/2026	Coupon	91159HHS2	250,000.00	US BANCORP 3.9 04/26/2028		4,875.00	4,875.00
10/28/2026	Coupon	931142FN8	310,000.00	WALMART INC 4.35 04/28/2030		6,742.50	6,742.50
10/30/2026	Coupon	09247XAQ4	275,000.00	BLACKROCK FINANCE INC 2.4 04/30/2030		3,300.00	3,300.00
October 2026 Total					**1,614,908.08**	**171,819.98**	**1,786,728.06**
NOVEMBER 2026							
11/02/2026	Coupon	665859AV6	275,000.00	NORTHERN TRUST CORP 1.95 05/01/2030		2,681.25	2,681.25
11/02/2026	Coupon	74456QBU9	300,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028		5,550.00	5,550.00
11/02/2026	Coupon	91282CFT3	700,000.00	UNITED STATES TREASURY 4.0 10/31/2029		14,000.00	14,000.00
11/02/2026	Coupon	91282CKP5	380,000.00	UNITED STATES TREASURY 4.625 04/30/2029		8,787.50	8,787.50
11/02/2026	Coupon	91282CMY4	250,000.00	UNITED STATES TREASURY 3.75 04/30/2027		4,687.50	4,687.50
11/02/2026	Coupon	91282CMZ1	400,000.00	UNITED STATES TREASURY 3.875 04/30/2030		7,750.00	7,750.00
11/02/2026	Coupon	91282CMZ1	700,000.00	UNITED STATES TREASURY 3.875 04/30/2030		13,562.50	13,562.50
11/02/2026	Coupon	91282CPD7	550,000.00	UNITED STATES TREASURY 3.625 10/31/2030		9,968.75	9,968.75
11/09/2026	Coupon	571748BY7	250,000.00	MARSH & MCLENNAN COMPANIES INC 4.55 11/08/2027		5,687.50	5,687.50
11/09/2026	Coupon	69371RT71	250,000.00	PACCAR FINANCIAL CORP 4.55 05/08/2030		5,687.50	5,687.50
11/10/2026	Coupon	665859AW4	450,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		9,000.00	9,000.00
11/10/2026	Coupon	94988J6F9	250,000.00	WELLS FARGO BANK NA 5.254 12/11/2026		5,436.43	5,436.43
11/10/2026	Effective Maturity	94988J6F9	250,000.00	WELLS FARGO BANK NA 5.254 12/11/2026	250,000.00		250,000.00
11/16/2026	Coupon	00287YBF5	250,000.00	ABBVIE INC 4.25 11/14/2028		5,312.50	5,312.50
11/16/2026	Coupon	14913UAL4	405,000.00	CATERPILLAR FINANCIAL SERVICES CORP 5.0 05/14/2027		10,125.00	10,125.00
11/16/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
11/16/2026	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		23.63	23.63
11/16/2026	Principal Paydown	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	3,129.84		3,129.84
11/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		271.68	271.68
11/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	4,940.58		4,940.58
11/16/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
11/16/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		437.74	437.74

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/16/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,532.02		7,532.02
11/16/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
11/16/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		244.17	244.17
11/16/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,360.06		4,360.06
11/16/2026	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		310.26	310.26
11/16/2026	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	10,759.40		10,759.40
11/16/2026	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00
11/16/2026	Coupon	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028		31.94	31.94
11/16/2026	Effective Maturity	58769GAD5	114,286.23	MBALT 2024-B A3 4.23 02/15/2028	9,061.72		9,061.72
11/16/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
11/16/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
11/16/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
11/16/2026	Coupon	74456QBY1	250,000.00	PUBLIC SERVICE ELECTRIC AND GAS CO 3.2 05/15/2029		4,000.00	4,000.00
11/16/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
11/16/2026	Coupon	89236TMF9	400,000.00	TOYOTA MOTOR CREDIT CORP 5.05 05/16/2029		10,100.00	10,100.00
11/16/2026	Coupon	89236TNJ0	240,000.00	TOYOTA MOTOR CREDIT CORP 4.8 05/15/2030		5,760.00	5,760.00
11/16/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		293.02	293.02
11/16/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	5,121.17		5,121.17
11/16/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
11/16/2026	Coupon	9128283F5	700,000.00	UNITED STATES TREASURY 2.25 11/15/2027		7,875.00	7,875.00
11/16/2026	Coupon	9128283F5	800,000.00	UNITED STATES TREASURY 2.25 11/15/2027		9,000.00	9,000.00
11/16/2026	Coupon	9128285M8	400,000.00	UNITED STATES TREASURY 3.125 11/15/2028		6,250.00	6,250.00
11/16/2026	Coupon	9128285M8	700,000.00	UNITED STATES TREASURY 3.125 11/15/2028		10,937.50	10,937.50
11/16/2026	Coupon	912828U24	625,000.00	UNITED STATES TREASURY 2.0 11/15/2026		6,250.00	6,250.00
11/16/2026	Final Maturity	912828U24	625,000.00	UNITED STATES TREASURY 2.0 11/15/2026	625,000.00		625,000.00
11/16/2026	Coupon	912828X88	350,000.00	UNITED STATES TREASURY 2.375 05/15/2027		4,156.25	4,156.25
11/16/2026	Coupon	91282CND9	700,000.00	UNITED STATES TREASURY 3.75 05/15/2028		13,125.00	13,125.00
11/17/2026	Coupon	58933YBH7	90,000.00	MERCK & CO INC 4.05 05/17/2028		1,822.50	1,822.50
11/20/2026	Coupon	3133ERFJ5	330,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 05/20/2027		7,425.00	7,425.00
11/20/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/20/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		526.23	526.23
11/20/2026	Principal Paydown	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028	16,715.14		16,715.14
11/20/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
11/20/2026	Coupon	747525BU6	250,000.00	QUALCOMM INC 4.5 05/20/2030		5,625.00	5,625.00
11/20/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
11/23/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
11/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
11/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
11/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		721.47	721.47
11/25/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	11,470.41		11,470.41
11/25/2026	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		707.35	707.35
11/25/2026	Principal Paydown	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	53,759.13		53,759.13
11/25/2026	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		457.46	457.46
11/25/2026	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	279.67		279.67
11/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
11/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
11/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,293.21	1,293.21
11/25/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	822.61		822.61
11/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
11/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
11/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
11/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
11/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
11/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
11/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
11/25/2026	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,055.94	1,055.94
11/25/2026	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	393.73		393.73
11/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
11/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
11/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
11/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		272.99	272.99
11/25/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	217.94		217.94

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
11/30/2026	Coupon	91282CHF1	700,000.00	UNITED STATES TREASURY 3.75 05/31/2030		13,125.00	13,125.00
11/30/2026	Coupon	91282CMA6	200,000.00	UNITED STATES TREASURY 4.125 11/30/2029		4,125.00	4,125.00
11/30/2026	Coupon	91282CNE7	700,000.00	UNITED STATES TREASURY 3.875 05/31/2027		13,562.50	13,562.50
11/30/2026	Coupon	91282CPN5	250,000.00	UNITED STATES TREASURY 3.5 11/30/2030		4,375.00	4,375.00
11/30/2026	Coupon	91282CPN5	700,000.00	UNITED STATES TREASURY 3.5 11/30/2030		12,250.00	12,250.00
November 2026 Total					**1,003,563.42**	**276,628.02**	**1,280,191.44**
DECEMBER 2026							
12/01/2026	Coupon	023135CQ7	250,000.00	AMAZON.COM INC 4.65 12/01/2029		5,812.50	5,812.50
12/01/2026	Coupon	26444HAH4	450,000.00	DUKE ENERGY FLORIDA LLC 2.5 12/01/2029		5,625.00	5,625.00
12/07/2026	Coupon	24422EYE3	250,000.00	JOHN DEERE CAPITAL CORP 4.55 06/05/2030		5,687.50	5,687.50
12/07/2026	Coupon	3133ERGL9	450,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 06/07/2028		10,125.00	10,125.00
12/11/2026	Coupon	009158BN5	240,000.00	AIR PRODUCTS AND CHEMICALS INC 4.3 06/11/2028		5,160.00	5,160.00
12/11/2026	Coupon	89115A2V3	160,000.00	TORONTO-DOMINION BANK 5.264 12/11/2026		4,211.20	4,211.20
12/11/2026	Final Maturity	89115A2V3	160,000.00	TORONTO-DOMINION BANK 5.264 12/11/2026	160,000.00		160,000.00
12/15/2026	Coupon	26444HAJ0	275,000.00	DUKE ENERGY FLORIDA LLC 1.75 06/15/2030		2,406.25	2,406.25
12/15/2026	Coupon	3133EPN50	650,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.25 12/15/2028		13,812.50	13,812.50
12/15/2026	Coupon	341081GT8	330,000.00	FLORIDA POWER & LIGHT CO 5.15 06/15/2029		8,497.50	8,497.50
12/15/2026	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
12/15/2026	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
12/15/2026	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		410.06	410.06
12/15/2026	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,134.90		7,134.90
12/15/2026	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
12/15/2026	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		226.59	226.59
12/15/2026	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,140.88		4,140.88
12/15/2026	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		261.13	261.13
12/15/2026	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	7,391.84		7,391.84
12/15/2026	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2026	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
12/15/2026	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
12/15/2026	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
12/15/2026	Coupon	87612EBU9	250,000.00	TARGET CORP 4.35 06/15/2028		5,437.50	5,437.50
12/15/2026	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
12/15/2026	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		274.24	274.24
12/15/2026	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	4,868.11		4,868.11
12/15/2026	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
12/15/2026	Coupon	91282CJP7	300,000.00	UNITED STATES TREASURY 4.375 12/15/2026		6,562.50	6,562.50
12/15/2026	Final Maturity	91282CJP7	300,000.00	UNITED STATES TREASURY 4.375 12/15/2026	300,000.00		300,000.00
12/15/2026	Coupon	91282CMB4	700,000.00	UNITED STATES TREASURY 4.0 12/15/2027		14,000.00	14,000.00
12/16/2026	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		11.97	11.97
12/16/2026	Principal Paydown	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	2,992.63		2,992.63
12/16/2026	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		253.56	253.56
12/16/2026	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	4,685.30		4,685.30
12/21/2026	Coupon	17305EHA6	190,000.00	CCCIT 2025-A1 A1 4.3 06/21/2030		4,085.00	4,085.00
12/21/2026	Coupon	17305EHA6	265,000.00	CCCIT 2025-A1 A1 4.3 06/21/2030		5,697.50	5,697.50
12/21/2026	Coupon	29379VCJ0	250,000.00	ENTERPRISE PRODUCTS OPERATING LLC 4.3 06/20/2028		5,375.00	5,375.00
12/21/2026	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
12/21/2026	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		462.43	462.43
12/21/2026	Principal Paydown	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028	21,264.92		21,264.92
12/21/2026	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
12/21/2026	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
12/21/2026	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
12/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
12/25/2026	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		595.50	595.50
12/25/2026	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	1,469.38		1,469.38
12/25/2026	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	1,469.38		1,469.38
12/25/2026	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		677.88	677.88
12/25/2026	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	10,453.33		10,453.33
12/25/2026	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		553.69	553.69

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/25/2026	Principal Paydown	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	159,314.66		159,314.66
12/25/2026	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		456.73	456.73
12/25/2026	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	5,198.10		5,198.10
12/25/2026	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
12/25/2026	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
12/25/2026	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,290.91	1,290.91
12/25/2026	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	879.29		879.29
12/25/2026	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
12/25/2026	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
12/25/2026	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
12/25/2026	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
12/25/2026	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
12/25/2026	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
12/25/2026	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
12/25/2026	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,054.70	1,054.70
12/25/2026	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	429.02		429.02
12/25/2026	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
12/25/2026	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
12/25/2026	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
12/25/2026	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		272.71	272.71
12/25/2026	Principal Paydown	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	107,377.72		107,377.72
12/25/2026	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
12/28/2026	Coupon	437076DC3	295,000.00	HOME DEPOT INC 4.75 06/25/2029		7,006.25	7,006.25
12/31/2026	Coupon	91282CEV9	700,000.00	UNITED STATES TREASURY 3.25 06/30/2029		11,375.00	11,375.00
12/31/2026	Coupon	91282CGB1	700,000.00	UNITED STATES TREASURY 3.875 12/31/2029		13,562.50	13,562.50
12/31/2026	Coupon	91282CGC9	500,000.00	UNITED STATES TREASURY 3.875 12/31/2027		9,687.50	9,687.50
12/31/2026	Coupon	91282CNK3	700,000.00	UNITED STATES TREASURY 3.875 06/30/2030		13,562.50	13,562.50
12/31/2026	Coupon	91282CNL1	700,000.00	UNITED STATES TREASURY 3.75 06/30/2027		13,125.00	13,125.00
12/31/2026	Coupon	91282CNL1	800,000.00	UNITED STATES TREASURY 3.75 06/30/2027		15,000.00	15,000.00
12/31/2026	Coupon	91282CPR6	250,000.00	UNITED STATES TREASURY 3.625 12/31/2030		4,531.25	4,531.25
December 2026 Total					**799,069.46**	**218,532.31**	**1,017,601.77**

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
JANUARY 2027							
01/04/2027	Coupon	74464AAC5	215,000.00	PUBLIC STORAGE OPERATING CO 4.375 07/01/2030		4,703.13	4,703.13
01/06/2027	Coupon	61776NVE0	250,000.00	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028		5,582.50	5,582.50
01/06/2027	Coupon	61776NVE0	250,000.00	MORGAN STANLEY PRIVATE BANK NA 4.466 07/06/2028		5,582.50	5,582.50
01/07/2027	Coupon	24422EXZ7	280,000.00	JOHN DEERE CAPITAL CORP 4.65 01/07/2028		6,510.00	6,510.00
01/12/2027	Coupon	459058KT9	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		4,375.00	4,375.00
01/15/2027	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
01/15/2027	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
01/15/2027	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		383.84	383.84
01/15/2027	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	7,017.59		7,017.59
01/15/2027	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
01/15/2027	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		209.89	209.89
01/15/2027	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	4,072.09		4,072.09
01/15/2027	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		227.37	227.37
01/15/2027	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	11,397.87		11,397.87
01/15/2027	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00
01/15/2027	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
01/15/2027	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
01/15/2027	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
01/15/2027	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
01/15/2027	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		256.39	256.39
01/15/2027	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	4,787.44		4,787.44
01/15/2027	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
01/15/2027	Coupon	91282CKZ3	1,000,000.00	UNITED STATES TREASURY 4.375 07/15/2027		21,875.00	21,875.00
01/15/2027	Coupon	91282CNM9	700,000.00	UNITED STATES TREASURY 3.875 07/15/2028		13,562.50	13,562.50
01/15/2027	Coupon	91282CPT2	500,000.00	UNITED STATES TREASURY 3.5 01/15/2029		8,750.00	8,750.00
01/15/2027	Coupon	91324PEU2	350,000.00	UNITEDHEALTH GROUP INC 4.25 01/15/2029		7,437.50	7,437.50
01/18/2027	Coupon	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028		0.82	0.82

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/18/2027	Effective Maturity	362583AD8	31,233.65	GMCAR 2023-2 A3 4.47 02/16/2028	221.25		221.25
01/18/2027	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		236.38	236.38
01/18/2027	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	4,609.08		4,609.08
01/19/2027	Coupon	713448FX1	295,000.00	PEPSICO INC 4.5 07/17/2029		6,637.50	6,637.50
01/19/2027	Coupon	78016HZT0	150,000.00	ROYAL BANK OF CANADA 4.875 01/19/2027		3,656.25	3,656.25
01/19/2027	Final Maturity	78016HZT0	150,000.00	ROYAL BANK OF CANADA 4.875 01/19/2027	150,000.00		150,000.00
01/20/2027	Coupon	025816EJ4	285,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029		6,200.18	6,200.18
01/20/2027	Coupon	025816EJ4	290,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029		6,308.95	6,308.95
01/20/2027	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
01/20/2027	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		381.27	381.27
01/20/2027	Principal Paydown	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028	21,787.27		21,787.27
01/20/2027	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		538.63	538.63
01/20/2027	Principal Paydown	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028	16,278.53		16,278.53
01/20/2027	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
01/21/2027	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
01/22/2027	Coupon	06406RCG0	245,000.00	BANK OF NEW YORK MELLON CORP 4.026 01/22/2030		4,931.85	4,931.85
01/25/2027	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		590.64	590.64
01/25/2027	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		590.64	590.64
01/25/2027	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	22,784.67		22,784.67
01/25/2027	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	22,784.67		22,784.67
01/25/2027	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		638.16	638.16
01/25/2027	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	10,279.61		10,279.61
01/25/2027	Coupon	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027		98.31	98.31
01/25/2027	Final Maturity	3137BVZ82	317,002.89	FHMS K-063 A2 3.43 01/25/2027	34,395.77		34,395.77
01/25/2027	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		443.23	443.23
01/25/2027	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	8,326.60		8,326.60
01/25/2027	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
01/25/2027	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
01/25/2027	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,288.46	1,288.46
01/25/2027	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	827.83		827.83
01/25/2027	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/25/2027	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
01/25/2027	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
01/25/2027	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
01/25/2027	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38
01/25/2027	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
01/25/2027	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
01/25/2027	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,053.35	1,053.35
01/25/2027	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	396.83		396.83
01/25/2027	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
01/25/2027	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
01/25/2027	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
01/25/2027	Coupon	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027		134.47	134.47
01/25/2027	Final Maturity	3137FTFK8	350,000.00	FHMS K-738 A2 1.545 01/25/2027	104,439.13		104,439.13
01/25/2027	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
01/25/2027	Coupon	713448GH5	250,000.00	PEPSICO INC 4.3 07/23/2030		5,375.00	5,375.00
01/25/2027	Coupon	808513AU9	250,000.00	CHARLES SCHWAB CORP 3.2 01/25/2028		4,000.00	4,000.00
01/25/2027	Coupon	95000U4D2	250,000.00	WELLS FARGO & CO 4.182 01/23/2030		5,227.50	5,227.50
01/26/2027	Coupon	17275RBQ4	170,000.00	CISCO SYSTEMS INC 4.8 02/26/2027		3,400.00	3,400.00
01/26/2027	Effective Maturity	17275RBQ4	170,000.00	CISCO SYSTEMS INC 4.8 02/26/2027	170,000.00		170,000.00
01/29/2027	Coupon	06406RAF4	250,000.00	BANK OF NEW YORK MELLON CORP 3.4 01/29/2028		4,250.00	4,250.00
January 2027 Total					**594,406.22**	**155,688.32**	**750,094.55**
FEBRUARY 2027							
02/01/2027	Coupon	459058KW2	250,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 4.625 08/01/2028		5,781.25	5,781.25
02/01/2027	Coupon	69371RS80	410,000.00	PACCAR FINANCIAL CORP 4.6 01/31/2029		9,430.00	9,430.00
02/01/2027	Coupon	91282CGH8	700,000.00	UNITED STATES TREASURY 3.5 01/31/2028		12,250.00	12,250.00
02/01/2027	Coupon	91282CJW2	700,000.00	UNITED STATES TREASURY 4.0 01/31/2029		14,000.00	14,000.00
02/01/2027	Coupon	91282CNN7	200,000.00	UNITED STATES TREASURY 3.875 07/31/2030		3,875.00	3,875.00
02/01/2027	Coupon	91282CNN7	700,000.00	UNITED STATES TREASURY 3.875 07/31/2030		13,562.50	13,562.50
02/01/2027	Coupon	91282CNP2	700,000.00	UNITED STATES TREASURY 3.875 07/31/2027		13,562.50	13,562.50
02/01/2027	Coupon	91282CPW5	350,000.00	UNITED STATES TREASURY 3.75 01/31/2031		6,562.50	6,562.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/08/2027	Coupon	009158BH8	250,000.00	AIR PRODUCTS AND CHEMICALS INC 4.6 02/08/2029		5,750.00	5,750.00
02/12/2027	Coupon	92826CAZ5	235,000.00	VISA INC 4.1 02/12/2031		4,817.50	4,817.50
02/15/2027	Coupon	34532BAG6	170,000.00	FORDO 2025-B A3 3.91 04/15/2030		553.92	553.92
02/15/2027	Coupon	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029		363.13	363.13
02/15/2027	Principal Paydown	437921AD1	105,000.00	HAROT 252 A3 4.15 10/15/2029	3,095.09		3,095.09
02/15/2027	Coupon	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029		358.05	358.05
02/15/2027	Principal Paydown	448976AD2	140,000.00	HART 2024-C A3 4.41 05/15/2029	6,948.10		6,948.10
02/15/2027	Coupon	448981AD2	230,000.00	HART 2026-A A3 3.79 02/18/2031		726.42	726.42
02/15/2027	Coupon	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029		193.46	193.46
02/15/2027	Principal Paydown	44934QAD3	90,000.00	HART 2024-B A3 4.84 03/15/2029	3,866.20		3,866.20
02/15/2027	Coupon	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028		175.32	175.32
02/15/2027	Principal Paydown	47787CAC7	157,769.55	JDOT 2023-C A3 5.48 05/15/2028	10,645.33		10,645.33
02/15/2027	Coupon	47787DAD3	120,000.00	JDOT 2026 A3 3.87 08/15/2030		444.00	444.00
02/15/2027	Coupon	58770XAD5	360,000.00	MBALT 2025-B A3 3.88 04/16/2029		1,164.00	1,164.00
02/15/2027	Coupon	58770YAD3	95,000.00	MBALT 2026-A A3 3.93 01/15/2030		311.13	311.13
02/15/2027	Coupon	58770YAD3	100,000.00	MBALT 2026-A A3 3.93 01/15/2030		327.50	327.50
02/15/2027	Coupon	89231GAD0	220,000.00	TAOT 2025-D A3 3.84 06/17/2030		704.00	704.00
02/15/2027	Coupon	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029		238.84	238.84
02/15/2027	Principal Paydown	89239TAD4	105,000.00	TAOT 2024-D A3 4.4 06/15/2029	4,735.60		4,735.60
02/15/2027	Coupon	89240KAD0	145,000.00	TAOT 2026-A A3 3.86 09/15/2030		494.21	494.21
02/16/2027	Coupon	14913UBB5	250,000.00	CATERPILLAR FINANCIAL SERVICES CORP 4.1 08/15/2028		5,125.00	5,125.00
02/16/2027	Coupon	171239AL0	250,000.00	CHUBB INA HOLDINGS LLC 4.65 08/15/2029		5,812.50	5,812.50
02/16/2027	Coupon	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029		219.48	219.48
02/16/2027	Principal Paydown	38014AAD3	95,000.00	GMCAR 2024-4 A3 4.4 08/16/2029	4,563.22		4,563.22
02/16/2027	Coupon	459058KQ5	350,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 02/14/2030		6,781.25	6,781.25
02/16/2027	Coupon	9128283W8	700,000.00	UNITED STATES TREASURY 2.75 02/15/2028		9,625.00	9,625.00
02/16/2027	Coupon	912828V98	700,000.00	UNITED STATES TREASURY 2.25 02/15/2027		7,875.00	7,875.00
02/16/2027	Final Maturity	912828V98	700,000.00	UNITED STATES TREASURY 2.25 02/15/2027	700,000.00		700,000.00
02/16/2027	Coupon	912828YB0	150,000.00	UNITED STATES TREASURY 1.625 08/15/2029		1,218.75	1,218.75

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/16/2027	Coupon	912828Z94	400,000.00	UNITED STATES TREASURY 1.5 02/15/2030		3,000.00	3,000.00
02/16/2027	Coupon	91282CLG4	700,000.00	UNITED STATES TREASURY 3.75 08/15/2027		13,125.00	13,125.00
02/16/2027	Coupon	91282CLG4	700,000.00	UNITED STATES TREASURY 3.75 08/15/2027		13,125.00	13,125.00
02/18/2027	Coupon	857477CL5	365,000.00	STATE STREET CORP 4.993 03/18/2027		7,593.52	7,593.52
02/18/2027	Effective Maturity	857477CL5	365,000.00	STATE STREET CORP 4.993 03/18/2027	365,000.00		365,000.00
02/22/2027	Coupon	36273VAD7	195,000.00	GMALT 2026-1 A3 3.88 01/22/2029		630.50	630.50
02/22/2027	Coupon	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028		298.11	298.11
02/22/2027	Principal Paydown	362962AD4	155,000.00	GMALT 2025-2 A3 4.58 05/22/2028	17,634.24		17,634.24
02/22/2027	Coupon	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028		482.06	482.06
02/22/2027	Principal Paydown	379965AD8	155,000.00	GMALT 2025-3 A3 4.17 08/21/2028	16,467.83		16,467.83
02/22/2027	Coupon	43815CAD0	175,000.00	HAROT 2026-1 A3 3.78 09/23/2030		551.25	551.25
02/22/2027	Coupon	92348KDY6	255,000.00	VZMT 2025-3 A1A 4.51 03/20/2030		958.38	958.38
02/24/2027	Coupon	17275RBX9	250,000.00	CISCO SYSTEMS INC 4.75 02/24/2030		5,937.50	5,937.50
02/25/2027	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		515.26	515.26
02/25/2027	Coupon	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028		515.26	515.26
02/25/2027	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	16,866.74		16,866.74
02/25/2027	Principal Paydown	05594HAD5	180,000.00	BMWLT 2025-2 A3 3.97 09/25/2028	16,866.74		16,866.74
02/25/2027	Coupon	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029		599.10	599.10
02/25/2027	Principal Paydown	096924AD7	220,000.00	BMWOT 2025-A A3 4.56 09/25/2029	10,175.51		10,175.51
02/25/2027	Coupon	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027		421.60	421.60
02/25/2027	Principal Paydown	3137F2LJ3	178,102.44	FHMS K-066 A2 3.117 06/25/2027	2,627.59		2,627.59
02/25/2027	Coupon	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027		1,004.50	1,004.50
02/25/2027	Coupon	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027		1,435.00	1,435.00
02/25/2027	Principal Paydown	3137FEBQ2	350,000.00	FHMS K-072 A2 3.444 12/25/2027	339.97		339.97
02/25/2027	Principal Paydown	3137FEBQ2	500,000.00	FHMS K-072 A2 3.444 12/25/2027	485.67		485.67
02/25/2027	Coupon	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028		1,286.14	1,286.14
02/25/2027	Principal Paydown	3137FETN0	465,000.00	FHMS K-073 A2 3.35 01/25/2028	830.35		830.35
02/25/2027	Coupon	3137FHPJ6	325,000.00	FHMS K-080 A2 3.926 07/25/2028		1,063.29	1,063.29
02/25/2027	Coupon	3137FJEH8	155,000.00	FHMS K-081 A2 3.9 08/25/2028		503.75	503.75
02/25/2027	Coupon	3137FJKE8	220,000.00	FHMS K-082 A2 3.92 09/25/2028		718.67	718.67
02/25/2027	Coupon	3137FJKE8	460,000.00	FHMS K-082 A2 3.92 09/25/2028		1,502.67	1,502.67
02/25/2027	Coupon	3137FJXV6	297,000.00	FHMS K-083 A2 4.05 09/25/2028		1,002.38	1,002.38

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/25/2027	Coupon	3137FJZ93	240,000.00	FHMS K-084 A2 3.78 10/25/2028		756.00	756.00
02/25/2027	Coupon	3137FK4M5	350,000.00	FHMS K-085 A2 4.06 10/25/2028		1,184.17	1,184.17
02/25/2027	Coupon	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028		1,052.10	1,052.10
02/25/2027	Principal Paydown	3137FKUP9	338,833.50	FHMS K-087 A2 3.771 12/25/2028	398.32		398.32
02/25/2027	Coupon	3137FLN91	350,000.00	FHMS K-091 A2 3.505 03/25/2029		1,022.29	1,022.29
02/25/2027	Coupon	3137FMTY8	700,000.00	FHMS K-094 A2 2.903 06/25/2029		1,693.42	1,693.42
02/25/2027	Coupon	3137FRUT6	350,000.00	FHMS K-106 A2 2.069 01/25/2030		603.46	603.46
02/25/2027	Coupon	3137H4BY5	315,000.00	FHMS K-746 A2 2.031 09/25/2028		533.14	533.14
February 2027 Total					**1,181,546.47**	**195,415.69**	**1,376,962.16**
Grand Total			**259,173,563.72**		**9,265,351.29**	**2,362,152.52**	**11,627,503.81**

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Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest.

LGIP Yields: Reported yields for local government investment pools may be presented as either the 30-day yield or the monthly distribution yield, as applicable. For certain funds, the 30-day yield is calculated using reported daily yield data. Yield calculations are subject to change and may not be directly comparable across funds.

LAIF Yields: Additional Disclosure for CA Clients - As a result of a reporting lag from the Local Agency Investment Fund (LAIF), reported LAIF yields represent the most recently available Daily Effective Yield and may reflect data from approximately 7–10 days prior to month-end.

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 10F.
Section: CONSENT CALENDAR
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approval of a Carnival Permit at St. Anthony of Padua Catholic Church (1050 West 163rd Street) to be Held May 15 through May 17, 2026

COUNCIL ACTION REQUIRED:

Staff recommendation: Approve the carnival permit for St. Anthony of Padua Catholic Church

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council approve a carnival permit for St. Anthony of Padua Catholic Church to hold its carnival Friday, May 15 through Sunday, May 17, 2026. The event would take place from 6PM to 11PM on Friday, May 15th and from 12PM to 11PM on Saturday, May 16th and Sunday, May 17th, at its premises located at 1050 West 163rd Street.

After reviewing the responses from applicable departments, it is recommended that the City Council approve the application with those conditions of approval recommended by staff. Attached for the City Council's consideration is the application for the event, departmental memorandums with recommended conditions, and investigation reports/memorandums.

FISCAL IMPACT/COST:

The applicant has paid the $2,552 application fee to process the carnival permit application and will be required to pay an additional $10,800 to accommodate the supplemental employment of two (2) police officers and one (1) supervisor to be present at the event for traffic closures and security.

APPROVED:

_____

Clint Osorio, City Manager

Attachments

Attachment No. 1 - Submitted Carnival Permit Application

Attachment No. 2 - Community Development Building Division Memorandum

Attachment No. 3 - Community Development Planning Division Memorandum

Attachment No. 4 - Gardena Police Department Memorandum

Attachment No. 5 - Los Angeles County Fire Department Memorandum

City of Gardena 331
310-217-9500 / 304866
03/30/2026 13:31:33.000 Reg CASHIER_COMDEV2
Validation Receipt
Payor: ST ANTHONY OF PADUA
CHARGES-
0100020033220 $ 2552.00
2026 CARNIVAL PERMIT
Sub-total $*******2552.00
PAYMENT-
Check - CHK# 340 ST ANTHO$ 2552.00
2026 CARNIVAL PERMIT
Change $**********0.00

Circus / Carnival Permit Application

The undersigned hereby makes application to the City of Gardena, as required under the provisions of the Gardena Municipal Code Section 5.04.160 to engage in the Circus / Carnival event described below. Please check the appropriate special event permit you are applying for:

Section 1

Business Name: ST. Anthony of Padua Church (Parish)	Phone No.: 310 704-4254
Business Address: 1050 W. 163rd STR Gardena, 90247	
Name of Applicant: John Moore	
Applicant is: ☒ An Individual ☐ Partnership ☐ Association ☐ Corporation ☐ Other:	

Section 2

If the applicant is an individual, complete the following personal information about the applicant.

Residence Address		Phone No.
Business Address		
Driver's License No.	Date of Birth	Social Security No.

Section 3

If the applicant is not an individual then complete the following information about each principal officer of the corporation, or each director of the association, or each partner of a partnership. Please list each stockholder owning more than 10% of the stock of the corporation (attach a separate sheet if necessary)

Name		Title
Residence Address		
Business Address		
Title or Nature of Interest		
Driver's License No.	Date of Birth	Social Security No.

Describe how you will clean-up after the event Volunteers

Date/Time (for each day)	Date	Time	Day of the Week
Setup	5/9/26	8 AM	SATURDAY
Event Starts	5/15/26	6-11 PM	FRIDAY
Event Ends	5/17/26	1-9 PM	SUNDAY
Dismantle	5/18/26	7 AM	MONDAY

Private Security

Name of Firm Black Nights Security

Address

Contact Person | Phone No.

License No. | Number of Guards | Armed? ☐ Yes ☐ No Some

Explain in detail any past experience applicant(s) have had in connection with the proposed event
Covered Security for Carnival for PAST 2 YEARS

Name, address, and phone numbers of each person who will have authority or control over the proposed event and their job title: John Moore Rose Moore - Chairpersons
Monsignor PILATO 310 327 5830

Name and phone number of emergency contact person
John or Rose Moore

Has any permit ever been revoked or denied applicant in the past? ☒ Yes ☐ No
If yes, explain in detail the circumstances of such revocation or denial and give name and address of the governmental agency: Fear of Being overRun By outsiders
Governmental agency was Gardena Police Dept

Mailing address where any required notice should be sent
1050 W. 163rd str. Gardena, 90247

Action Check List

	Event Element	Inspection Required	Action Required
☐	Sound Permit		
☐	No Parking		
☐	Lane Closure		
☐	Street Closure		
☐	Barricades		
☐	Tent		
☐	Vendors		
☐	Food Preparation		
☐	Cooking Equipment		
☐	Notifications		
☐	Insurance Certificate		
☐	Generator		
☐	Games/Rides		
☐	Restrooms		
☐	Parks		
☐	Repeat Event		
☐	Animals		
☐	Private Property		
☐	Public Property		
☐	Stages, rings, cages		
☐	Inflatables/balloons (over 15 ft height)		
☐	Temp fencing over 7 ft		
☐	Other		

Action Check List continues:

	Event Element	Inspection Required	Action Required
□	Parks		
□	Repeat Event		
□	Animals		
□	Private Property		
□	Public Property		
□	Stages, rings, cages		
□	Inflatables/balloons (over 15 ft height)		
□	Temp fencing over 7 ft		
□	Other		

City of Gardena 331
1700 W 162nd St
310-217-9500 / 304666
03/30/2026 13:31:33.000 Reg CASHIER_COMDEV2
Validation Receipt
Payor: ST ANTHONY OF PADUA
CHARGES-
0100020033220 $ 2552.00
2026 CARNIVAL PERMIT

Sub-total $*******2552.00

PAYMENT-
Check - CHK# 340 ST ANTHO$ 2552.00
2026 CARNIVAL PERMIT

Change $**********0.00

DEPARTMENT of COMMUNITY DEVELOPMENT
1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

Please Call John Moore at # Below To Discuss

Supplemental Employment Proposal

Employer's Name: St. Anthony Parish	Date: 3-30-26
Employer's Address: 1050 W. 163rd ST. Gardena	Phone No.: 310 704-4254
Local Address	Phone No.
Nature of Current Business: Annual Fiesta	
Name of Person to be Contacted: John Moore	
Address	
P	Hours/Days Available
Type of Work Proposed for City Employees: Traffic Control	
Duration of Proposed Employment: May 17, 18, 19 2026	From / To
Hours of Proposed Employment	From: 5pm To: 10pm
Days of Proposed Employment (check appropriate days): M ☐ T ☐ W ☐ Th ☐ F ☒ Sat ☒ Sun ☒	
Reason City Employees are Desired: Public Right of Way Restrictions, parking Control	
List and Special Conditions or Hazards Involved in the Proposed Employment	

City Use Only: Department Review

City Department	Date Rcvd	By
Proposal: ☐ Approved ☐ Not Approved	Date	By

If not approved, state reason:

If approved, list number of personnel required by classification:

Classification of Employee(s)	Number of Employee(s)	Hourly Rate x 1.5	Hours Required	Total Cost

If the employment is ongoing, the annual or monthly deposit required of the employer shall be determined by the City Finance Department.

Verification of Deposit of Funds

Funds Received On (Date)	By
Deposit of Funds Verified (Date)	By

St. Anthony of Padua Parish
1050 West 163rd Street
Gardena, California 90247

Office: (310) 327-5830
Parish: www.saintanthonygardena.org
www.facebook.com/stanthony.gardena
School: www.stanthonygardena.org
Preschool: www.stanthonypreschoolgardena.org

March 16, 2026

City of Gardena
Community Development Department
1700 West 162nd Street
Gardena, CA 90247

Dear Business Office,

On behalf of the parishioners/members of St. Anthony of Padua Church, I am requesting a permit license for our **87th Annual St. Anthony of Padua Church Carnival** on the parish grounds from **Friday through Sunday night May 15, 16, and 17, 2026**. Hours: Friday 6pm - 11pm, Saturday 12pm - 11pm, Sunday 12pm - 11pm.

This event has been a primary fundraiser for the parish for over 80 years. Its purpose is to build community and to raise the funds necessary to provide services for more than 4,000 families, as well as to maintain and repair the parish plant.

As in previous years, we request permission to close:

- **163rd Street (between New Hampshire Ave. and Berendo Ave.)**
- **Berendo (between 162nd and 163rd Streets) and**
- **162nd Street (between Berendo Ave. and Budlong Ave.)**

We also request permission **to park regular visitors along the south side of 161st Street between Berendo and the alley to the east end that is otherwise posted "NO Parking Any Time"**. All fire hydrants are to always remain accessible. The purpose of the closures is to provide safety for the many pedestrians in the areas, as well as to secure additional parking, particularly for the Carnival workers.

A check for the permit license and application processing fees for the carnival is enclosed. In conducting the Carnival, we shall abide by all requirements of the City of Gardena and its departments. We have hired Sentinels Traffic Inc. Security to handle our security needs. **Black Knight Patrol Inc.** will contact you regarding business license fees. In addition, our **carnival rides operator, Baque Brothers**, will also contact you separately.

Should you have any questions or require additional information, please feel free to call my representatives: **Chairpersons: John Moore, and Rose Moore,** Thank you in advance for your consideration of this permit request. I remain,

Sincerely yours,

Rev. Monsignor Sabato A. "Sal" Pilato
Pastor

Enclosures:

1. Carnival Application
2. Carnival Plot Plan
3. Carnival Site Plan
4. Security Contract
5. Check

Baque Bros./Classic Rides
P.O. Box 2417
Rancho Cucamonga, CA 91729
(909) 595-2734

CARNIVAL EVENT AGREEMENT

This Agreement, made and entered into as of March 16, 2026, between Baque Bros./Classic Rides (hereinafter referred to as CARNIVAL) and **St. Anthony of Padua** (hereinafter referred to as SPONSOR).

Whereas, SPONSOR desires to produce a Carnival on **May 15,16,17, 2026** at 1050 163rd St., Gardena, CA 90247; Hours of operation Friday 6pm to 11pm, Saturday 2pm to 10pm and Sunday 1pm to 10 pm.

That for and in consideration of mutual agreements and promises of the parties hereto, the above parties bind themselves as follows:

CARNIVAL Agrees:

1) Equipment. CARNIVAL will provide carnival rides. In addition CARNIVAL will provide ticket sales booths and all electrical power necessary for the operation of equipment outlined herein. CARNIVAL agrees to remove all equipment from the event site by noon the Tuesday following the event.

Carnival will provide and operate 1 Candy Wagon and 10 professional games with NO monies given to SPONSOR and 10 professional games with 25% given to SPONSOR

2) Insurance. To obtain and maintain in force during all periods associated with this event herein contracted for, including the periods of set up and tear down, the following insurance policies:

a. Commercial General Liability. CARNIVAL agrees to maintain, at its own expense, commercial general liability insurance including coverage for independent contractors and contractual liability. Such insurance will provide that it is the primary coverage with respect to all insured's for loss incurring directly relating to CARNIVAL's Services, the limits of which must be exhausted before any obligation arises under SPONSOR's insurance. Such insurance will remain in effect during the term of this Agreement and will include the following coverage's; Broad Form Contractual Liability; Personal Injury Liability; Completed Operations; and Products liability. Such insurance will provide general aggregate limits of $5,000,000, and per occurrence limits of $1,000,000. Such insurance will be non-cancelable during the term of this Agreement.

b. CARNIVAL's insurance company will deliver to SPONSOR satisfactory evidence of such insurance coverage on a certificate form approved by SPONSOR, A-1 endorsements, and list St. Anthony of Padua Church and School as Co-insured and certificates showing those will be issued and sent.

c. Indemnity: Insomuch as the operations outlined in this agreement are concerned CARNIVAL agrees to defend, indemnity and hold the Parish and Archdiocese and all of its affiliated entities, directors, officers, trustees, employees and agents harmless from and against all liability, loss, expense (including reasonable attorney's fees) for claims of injury or damages, arising out of its performance of this agreement, specifically, but without limitation, all claims, losses, and injuries or damages caused by or resulting from the operation, negligent and/or intentional acts or omissions of the CARNIVAL its officers, agents, and employees, as it relates to the operations and agreements outlined herein.

3) Safety. CARNIVAL will at all times make safety its number one priority.

a. CARNIVAL will at all times abide by applicable laws and regulations, performing routine inspections of all rides every morning, as well as ongoing inspections throughout the day, all according to the inspection documents provided by the manufacturer of each ride and state law.
b. CARNIVAL will maintain a clean appearance of operation throughout the event.
c. CARNIVAL will maintain the event area to protect the public from dangerous conditions, equipment and maintenance operations as specifically related to the rides and games provided,

including wire molds and cable covers.

4) Staff. During all operating hours, experienced and adequate personnel will be on duty. The number of employees during operations will be sufficient that no CARNIVAL ride, game, or show will be without a minimum of one attendant at all times during scheduled hours of operation.

a. All staff operating and performing maintenance on all rides will be trained in accord with applicable laws, regulations, and manufacturer requirements.
b. CARNIVAL staff will wear clean uniform clothing.
c. All CARNIVAL staff has undergone background checks through the Department of Homeland Security and the Department of Justice and have passed monthly and random drug testing.
d. A designated CARNIVAL manager will be on site during all open hours.

5) Tickets. CARNIVAL will provide SPONSOR with presale tickets.

a. SPONSOR agrees to sell presale tickets at a discounted price, prior to event only.

c. SPONSOR will sell all presale ticket sales.

d. CARNIVAL will sell all weekend ticket sales.

Ticket Prices as follows:

Presale 3- day Wristbands - $120.00 each

Cut off is 1 hour before closing for all Wristbands

Presale – 10 Tickets for $30.00

It takes 1 presale ticket to ride

On Site – 24 for $20.00

1 Ticket for $1.00

4-7 tickets per Ride

6) Financial: SPONSOR agrees to settle and pay the total sum due to CARNIVAL as outlined below within two (2) hours of event closing. SPONSOR will pay amounts as follows:

a. **Advance sale** discount tickets, if applicable: SPONSOR will pay to CARNIVAL 30% of total sales. SPONSOR is responsible for reimbursing CARNIVAL at a rate of 100% of the ticket value for any lost, stolen or unaccounted for ticket stock.

b. **On-site** Ticket sales: CARNIVAL will pay to SPONSOR 30% of all on-site gross ride ticket.

c. Games and Food. Carnival will provide and operate 1 Candy Wagon and 4 professional games with NO monies given to SPONSOR and 4 professional games with 25% given to SPONSOR

d. **Permits:** SPONSOR is responsible for acquiring and paying for all permits. SPONSOR will reimburse CARNIVAL 100% of all permits that Carnival acquires.

SPONSOR Agrees:

7) Event Production/Marketing. SPONSOR will be solely responsible for all time, resources and financial obligations for event planning and production as well as any and all event advertising and

marketing.

8) Load-in. SPONSOR will provide adequate load parking area beginning Sunday night, prior to event and ending the Tuesday following the event, so that equipment can be staged on site and be immediately ready to set-up on Wednesday morning. SPONSOR will provide space free of obstructions to begin setting up equipment on site no later than 9am on Wednesday prior to the event

9) Amenities. SPONSOR will provide CARNIVAL workers with unrestricted access to running water and restroom facilities (minimum of three units and one sink) beginning at 10 am on Wednesday prior to the event. Cost of restrooms for use by CARNIVAL employees will be solely that of SPONSOR. SPONSOR will provide dumpster adequate to handle all event trash needs for the event. CARNIVAL will clean all areas around rides, games and food concessions operated by CARNIVAL.

10) Toilet and Trash. SPONSOR will pay for all Trash Dumpster and Porta Potties.

11) Vehicle Parking. SPONSOR will provide an enclosed non guarded area free of charge and obstruction to park support vehicles for the duration of the event. Including, a period of up to four days prior to event opening and one day after event closes.

12) Condition of Event Area. SPONSOR accepts any and all responsibility for the condition of event area and any and all alterations required to accept positioning of the equipment in the designated area. SPONSOR will provide any necessary precautions to protect existing surfaces from damage as a result of equipment placement and operation. CARNIVAL will not be responsible for any surface damage caused by the locating, erection, operation and dismantling of equipment.

13) Cancellation. Any cancellation has to be agreed by SPONSOR and CARNIVAL.

14) Security. SPONSOR agrees to pay for overnight security and security during the event.

15) Force Majeure. The failure of any party hereto to comply with the terms and conditions hereof because of a "Force Majeure Occurrence" will not be deemed a breach of this Agreement. "Force Majeure Occurrence" will be defined to include, without limitation, Act of God, strike, labor disputes, war, fire, earthquake, acts of public enemies, acts of terrorism, epidemic, action of federal, state or local governmental authorities or an event or reason beyond the reasonable control of a party. In the event of a cancellation of the Event due to a Force Majeure Occurrence, each party will be relieved of its obligations hereunder with respect to the performance so prevented.

16) Agreement. Nothing herein will constitute a partnership or joint venture between the parties. During the term of this Agreement, it is understood and agreed that there will be no change or modification of this Agreement unless reduced to writing and signed by all parties hereto. This Agreement contains the entire agreement between the parties relating to the subject matter hereof and all prior agreements relative hereto which are not contained herein are terminated. No waiver or any breach of this Agreement will be construed as a continuing waiver or consent to any subsequent breach hereof. In the event that any provision of this agreement is held to be void, the balance of the agreement will survive and will be construed as if the voided provision contained herein was omitted from the inception.

17) Jurisdiction. This Agreement has been entered into in the State of California, and its validity, construction, interpretation and legal effect will be governed by the laws of the State of California. The parties hereto agree that any lawsuit or proceeding initiated by one party against the other in connection with this Agreement will be brought in Los Angeles, California.

18) Entire Agreement. This Agreement represents the sole and entire Agreement between the parties hereto, supersedes all prior representations, negotiations, promises, understandings or agreements, whether oral or written, between the parties with respect to the subject matter hereof, and may not be modified or supplemented except by a writing signed by the party to be charged.

19) Right to Execute. SPONSOR warrants and represents that: (i) it has the legal right and authority to execute this Agreement; (ii) it will be solely responsible for payment to any third parties who are due any compensation in connection with the SPONSOR's exploitation performance of this Agreement.

20) Proprietary Information. SPONSOR will not at any time or in any manner, either directly or indirectly, divulge, disclose or communicate in any manner any information that is proprietary to CARNIVAL, including this Agreement and the terms herein. SPONSOR will protect such information and treat it as strictly confidential. This provision will survive termination of this Agreement.

Signatures:

Agreed to by
Baque Bros./Classic Rides

Gerald Baque, owner, Baque Bros./Classic Rides Date 3/30/26

St. Anthony of Padua

Authorized Signature and Contact No. Date 3/12/26
St. Anthony of Padua

BLACK KNIGHT PATROL
Security Services Agreement

37 67 Worsham Ave
Long Beach, CA 90808
Customer.service@blackknightpatrol.com

Phone: 213-985-6499

PPO No. 121005

This Professional Services Agreement (hereinafter the "Agreement") is entered into between Black Knight Patrol Inc., a California Corporation, (hereinafter "BKP") and *St Anthony of Padua Catholic Church,* whose billing address is *1050 West 163rd Street. Gardena, CA 90247* (hereinafter "Client") on 3/30/26 BKP and Client shall hereinafter collectively be referred to as "the parties" and each as the "party." The parties agree as follows:

1. **SERVICES**.
(a) BKP and Client hereby agree that BKP shall furnish the number of specified armed security personnel and/or patrols (as applicable) at the location(s) (hereinafter "Premises"), and on the day(s) and time(s) specified in Exhibit "A" attached hereto.
(b) Security personnel services shall be provided in accordance with this Agreement and may include written instructions or orders (hereinafter referred to as the "Post Orders") to be mutually agreed upon between the parties. Should any conflict arise between the terms of any other document and this Agreement, this Agreement shall control. In the absence of Post Orders, BKP shall provide security services in accordance with accepted security industry standards, and in accordance with all State and local requirements. BKP's primary responsibility will be to observe and report to Client.
(c) Security services shall begin on a mutually agreed upon date and time and shall automatically renew for a term of one year under the same terms and conditions, unless modified or terminated by the parties with written notice, pursuant to section 13.
(d) Client acknowledges that BKP will incur costs to prepare for, staff and commence the services under this Agreement. In the event services are terminated by Client after commencement of the Agreement during the initial term, that the expenses for "ramping up" are difficult to assess and, therefore, Client agrees to pay for the first three (3) months of service regardless of whether a full three months of services was provided as liquidated damages and not as a penalty. The parties acknowledge that this is a reasonable amount as of the time of entering into this Agreement.

2. **PAYMENTS**. [STANDING GUARDS ONLY]:
(a) BKP shall invoice Client for services rendered every week (or at such other time as mutually agreed in writing between the parties).
(b) Invoices are due and payable upon receipt and become delinquent thirty (30) days after receipt.
(c) Service Rates: It is agreed that the compensation due BKP under this Agreement shall include charges at the Service Rates specified in Exhibit "B," including rates for Holidays and overtime.
(d) Client agrees to pay all invoices in the full amount without offset of any kind or nature unless there is a good faith dispute concerning the rate or quantity of charges, in which event Client agrees to pay the undisputed amount and to notify BKP as to the reason for the dispute and the value thereof.
(e) Should Client not make payment in full within the time stated in subparagraph (b) above, then Client shall pay BKP a late charge of one and one-half percent (1.5%) per month on such overdue amount, including prior late charges, until paid in full. Late charges will not be applied to unpaid amounts disputed by the Client in good faith.

3. **PAYMENTS**. [SPECIAL EVENTS ONLY]:
(a) BKP shall invoice Client for services rendered prior to scheduled event date, for a *deposit of (50.0%)* and or full payment. Deposit invoices will need to be paid in full prior to the start of any event in which BKP will provide any such service. Thereafter, any invoice sent with a remaining balance are due and payable upon receipt and become delinquent ten (10) days after receipt.
(b) Service Rates: It is agreed that the compensation due BKP under this Agreement shall include charges at the Service Rates specified in Exhibit "B," including rates for Holidays and overtime.
(c) Client agrees to pay all invoices in the full amount without offset of any kind or nature unless there is a good faith dispute concerning the rate or quantity of charges, in which event Client agrees to pay the undisputed amount and to notify BKP as to the reason for the dispute and the value thereof.
(d) Should Client not make payment in full within the time stated in subparagraph (b) above, then Client shall pay BKP a late charge of one and one-half percent (1.5%) per month on such overdue amount, including

BKP.: CP
Client: LP

11. **INDEMNIFICATION.**

(a) **BKP** shall defend, indemnify, and hold harmless Client and its employees under this Agreement, controlling said defense, against any claim, loss, or damages, except third party claims by BKP employees, following a determination by a court of competent jurisdiction, arbitrator, or other tribunal that the claim, loss, damages, and/or defense was caused by the negligence or willful misconduct of BKP personnel, while acting within the scope of the specified duties herein. BKP's defense of Client will in no event exceed BKP's apportioned liability, inclusive of attorneys' fees and costs, and BKP will not be liable for any incidental or consequential damages, or lost profits. In the event of a claim based on injury sustained by Client's employee, BKP shall only have to defend, indemnify, and hold harmless Client in an amount no greater than any damages or disability payments awarded by a worker's compensation administrative law judge or the benefits the employee may be entitled to under California's workers compensation law.

(b) Client shall defend, indemnify, and hold harmless BKP, its agents and employees from and against any and all Claims resulting from, or alleged to be resulting from, the active or passive negligence, concurrent or otherwise, or willful misconduct of Client, its employees, agents, vendors, subcontractors, affiliates, and independent contractors other than BKP, or for any non-standard services not specified herein or in the written Post Orders performed by BKP at the verbal or written request, direction, or on behalf of Client or its agents.

(c) Notwithstanding the foregoing Section 10(a) and (b) the Client agrees that in no event will BKP's or its insurers' total claimed liability for any Claim arising out of the services provided hereunder exceed the maximum amount of One-Hundred Thousand dollars ($100,000.00). Further, if the services include alarm response, in no event will BKP's or its insurers' total claimed liability for any Claim arising from any delay or failure in responding to an alarm to the extent the Claim exceeds $500.00. Moreover, if the services under this Agreement are for the provision of vehicular Security Patrol, under no circumstances shall BKP be liable for any incident, crime, damage, injury to person or property whatsoever if said incident occurred at any time when the security patrol officer was not located at the Client Premises. The limitations of liability in this Section 10(c) will apply regardless of whether the Claim is alleged to arise, directly or indirectly, in whole or in part, from the negligence (active or passive) or misconduct of or breach of this Agreement by BKP, its employees or agents, including that related to the hiring, training, supervision or retention of BKP's employees or agents.

(d) BKP's indemnity obligations herein shall not be construed as a waiver of the statutory protections afforded to BKP by all applicable Workers' Compensation laws or statutes.

(e) The indemnity obligations of BKP and Client set forth herein shall survive the expiration or termination of this Agreement.

12. **INSURANCE.**

(a) At all times during the term of this Agreement, BKP will maintain in full force and effect without interruption, the following insurance policies: (i) Workers' Compensation insurance for BKP employees for the statutory limits; and (ii) Commercial general liability insurance with a single limit of not less than one million dollars ($1,000,000.00) per occurrence.

(b) Client agrees to assume all risks of loss, or damage to its Premises, business, and property and to property of others on Client's Premises occurring as result of fire, theft or other casualty or loss and Client waives all rights of recovery, indemnification or subrogation against BKP or BKP's insurer for any such loss or damage, however caused.

(c) Client shall provide and maintain at its cost a commercial general liability insurance with a single limit of not less than one million dollars ($1,000,000.00) per occurrence. This policy shall remain in full force and effect for the period of the services provided by BKP. BKP shall be added as an additional insured on the policy and Client shall provide an additional insured endorsement evidencing that BKP is an additional insured, and coverage is in effect during the full or extended term of this Agreement.

(d) In the event of a loss or damage to the Premises, facilities or equipment of Client, or facilities or equipment of others on the Premises, due to fire or other casualty, Client's insurance shall be primary to any insurance provided by BKP.

(e) Client shall give written Notice to BKP of any or potential Claims of Client arising out of or relating to this Agreement within thirty (30) days following notification of the occurrence giving rise to such Claims or potential Claim. No action to recover any Claim of Client shall be instituted or maintained against BKP by Client unless notice of such Claim shall have been given by Client to BKP in the manner and form set forth herein. No action to recover for any Claim of Client shall be instituted or maintained by Client against BKP unless said action shall have been instituted not later than twelve (12) months following notification of the occurrence giving rise to such Claim.

13. **NO WARRANTY.** Client recognizes that BKP is not an insurer of property or persons and makes no warranty, express or implied, that the security services provided will prevent loss, damage or injury to Client, Client's guests, invitees, employees or property or from the injury or death of any person whomsoever or the consequences therefrom.

14. **TERMINATION.** This Agreement may be terminated at any time by either party following the initial term, without cause, by giving thirty (30) days

BKP: CP

Client: LP

28. **COMPLIANCE WITH LAW.**
(a) BKP shall, at its own cost and expense, comply in full of all applicable federal, state, and local statues, laws, ordinances, rules, regulations, orders, licenses, permits or fees ("Governmental Regulations") associated with the services provided under this Agreement.
(b) Client shall, at its own cost and expense, comply in full with all applicable federal, state, and local statues, laws, ordinances, rules regulations, orders, licenses, permits or fees ("Governmental Regulations") applicable to its operations and its performance under this Agreement, including without limitation: (i) Environmental Laws; (ii) laws relating to accessibility by and accommodation of handicapped persons; and (iii) laws relating to discrimination of any type of manner.

29. **ASSIGNMENT**. Neither Client nor BKP shall assign this Agreement or assign any rights arising under or to allow the same to be assigned by operation of law or otherwise without the prior written consent of both parties, which consent shall not be unreasonably withheld.

THIS AGREEMENT MAY BE EXECUTED IN COUNTERPARTS, USING ELECTRONIC SIGNATURES, INCLUDING DIGITAL SIGNATURES (SUCH AS DOCUSIGN) AND AN ELECTRONIC OR FACSIMILE COPY AND SIGNATURE PAGE WILL HAVE THE SAME FORCE AND AFFECT AS THE ORIGINAL.

IN WITNESS HEREOF, parties have executed this contract as of the day, month and year indicated above.

Black Knight Patrol Inc.

Sign: Chris Payne

Name: Christopher Payne

Title: Chief Operating Officer

Date: 3/30/26

CLIENT: *St Anthony of Padua Catholic Church*

Sign: [signature]

Name: [illegible]

Title: Pastor

Date: 3/22/26

BKP: CP

Client: AP

6. Rate Increases: notwithstanding the above, BKP reserves the right, after the expiration of the initial 90-days of this Agreement to increase the hourly rates by at least five percent (5%) upon giving Client written notice at least thirty (30) days in advance of the effective date of such increase. If Client desires not to pay such increased charge, Client must notify BKP in writing ten (10) days prior to the effective date of any such increase. Failure by Client to give BKP such notice shall be deemed agreed to by Client to the increased rates.
7. Should there be a change in state or federal minimum wage rate, workers' compensation rate, health insurance, liability insurance rate, city, state or federal tax contribution by employers, or other imposed costs that are beyond the control of BKP and that have an adverse effect on the operating costs of BKP, Client agrees to pay for such revised billing rates that will reimburse BKP for its added costs.
8. Client shall be billed at the applicable Service billing rate for all statutory penalties for non-compliance with rest period, and heat recovery period laws in the state of California, if such penalties for non-compliance are the result of the needs of the client business or client requests.
9. BKP Security Officers shall be compensated for all time including preparation, travel to/from, and actual time spent in any court of law, judicial, quasi-judicial or other proceeding, mediation, deposition, arbitration to which BKP is subpoenaed or agrees to appear, arising out of, or relating to, this Agreement at the prevailing Regular Rates and Overtime Rates, if applicable, set forth above, in addition to reasonable costs and expenses incurred.

BKP: CP

Client: _____

St Anthony of Padua 3-16-26

1050 W 163rd Str

Gardena,Ca. 90247

Guard services for carnival dated May 15,16,17th of May 2026

Friday May 15th 2026

Front gate	2 guards 5pm - 11pm = 6 hours x 2 = 12 hours
Gate at Berendo and162nd	2 guards 5pm - 11pm = 6 hours x 2 = 12 hours
Gate at 161st Str	2 guards 5pm - 11pm = 6 hours x 2 = 12 hours
Beer garden	1 guard 5pm – 11pm = 6 hours = 6 hours
Roaming Guards	2 armed 2 unarmed 5pm – 12 am = 28 hours
Bottom of stairs	1 armed guard 4pm - 12am = 8 hours
Supervisor	1 armed 4:30pm – 12:30am = 8 hours
Overnight guard	1 armed 12am – 7am = 7 hours

Total unarmed guards for Friday to Saturday Morning 9 unarmed = 56 unarmed guard hrs
4 – armed guards = 29 hrs total and 1 Supervisor for 8hrs

Saturday May 16th 2026

Front gate	2 guards 2pm – 11pm = 9 hours x 2 = 18 hours
Gate at Berendo and 162nd	2 guards 2pm – 11pm = 9 hours x 2 = 18 hours
Gate at 161st Str	2 guards 2pm – 11pm = 9 hours x 2 = 18 hours
Beer garden	1 guard 2pm – 11pm = 9 hours 9 hours
Roaming guards	2 armed 2 unarmed 2pm - 12am 40 hours
Bottom of stairs	1 armed guard 1pm – 12am 11 hours
Supervisor	1 armed 2pm 12am 10 hours
Overnight guard	1 armed 12am – 7am 7 hours

Total unarmed hours = 9 guards = 83 hours /4 armed 39 hours and 1 supervisor for 10 hours

Sunday May 17th 2026

Front gate	2 guards 1pm – 10pm = 9 hours x 2 = 18 hours	
Gate at Berendo and 162nd	2 guards 1pm – 10pm = 9 hours x 2 = 18 hours	
Gate at 161st Str	2 guards 1pm – 10pm = 9 hours x 2 = 18 hours	
Beer garden	1 guard 1pm – 10pm = 9 hours	9 hours
Roaming guards	2 armed 2 unarmed 1pm – 10-pm	36 hours
Bottom of Stairs	1 armed guard 12pm – 12am	12 hours
Supervisor	1 armed 1pm – 11pm	10 hours

Total unarmed hours = 9 guards = 81 hours / 3 armed 30 hours and 1 supervisor for 10 hrs

CERTIFICATE OF LIABILITY INSURANCE

03/27/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Sara Burola	
AssuredPartners of California Ins Services, LLC 196 S. Fir Street P.O. Box 1388 Ventura CA 93002-1388	PHONE (A/C, No, Ext): (805) 585-6729	FAX (A/C, No): (805) 585-6729
	E-MAIL ADDRESS: sara.burola@assuredpartners.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
Black Knight Patrol, Inc. 3767 Worsham Ave Long Beach CA 90808	INSURER A: Summit Specialty Ins Co	16889
	INSURER B: Southern Ins Co	19216
	INSURER C: Sunz Insurance Company	34762
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 25/26 GL/AU/XS/WC **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] ERRORS & OMISSIONS [X] DEDUCTIBLE: $1,000 GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	SCGL005000040003	05/15/2025	05/15/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			ICA1002294 00	05/15/2025	05/15/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
A	[ ] UMBRELLA LIAB [X] OCCUR [X] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			SXCS005000034902	05/15/2025	05/15/2026	EACH OCCURRENCE AGGREGATE $	$ 4,000,000 $ 4,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC071-00872-026	03/11/2026	03/11/2027	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

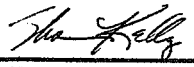
CERTIFICATE HOLDER

Archdiocese of Los Angeles
St Anthony of Padua Parish
1050 W 163rd St
Gardena CA 90247

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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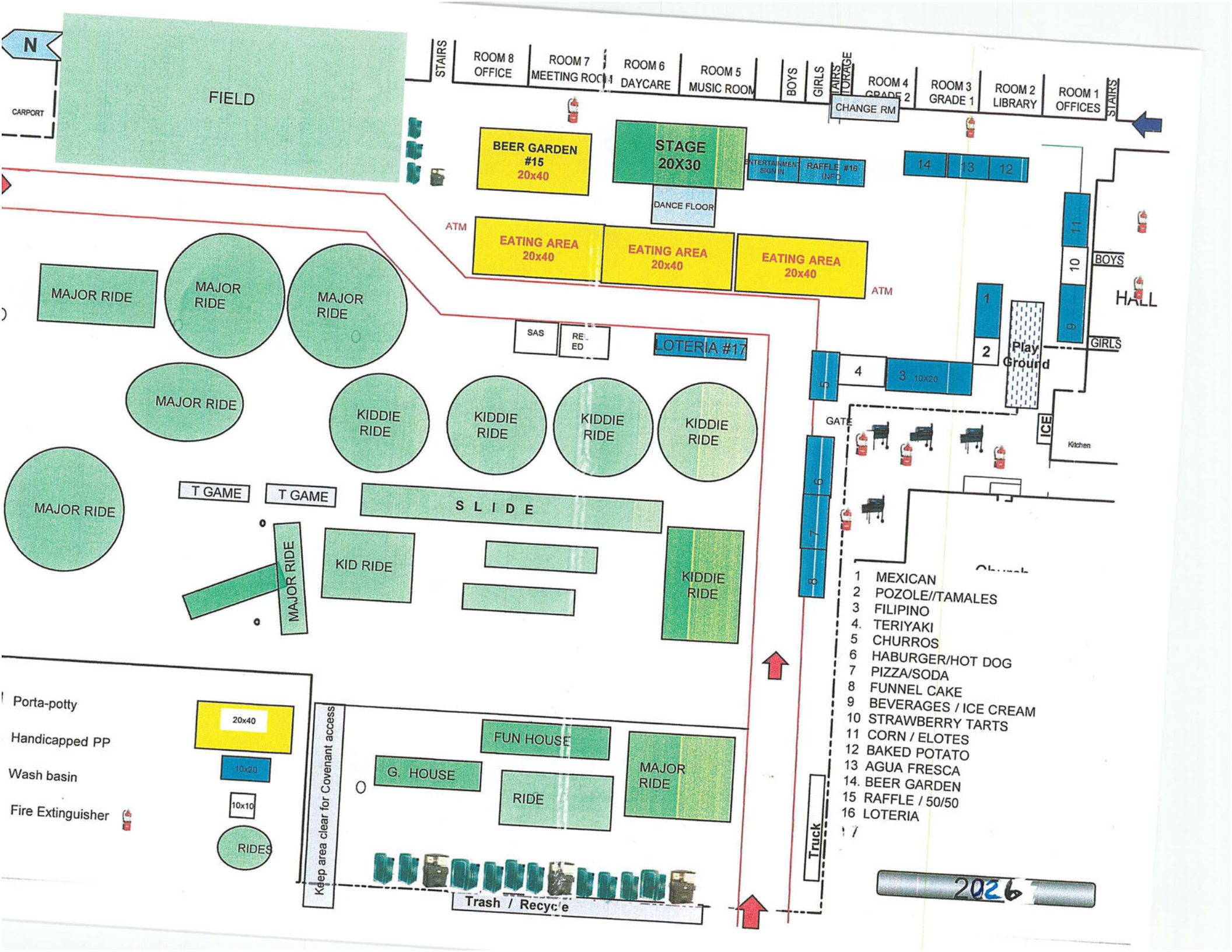
Site Map

1) Street closure on 162nd Street from Budlong Ave. east, round the corner onto Berendo Ave and Berendo Ave. to 163rd street.
2) Street closure from 163rd Street from Berendo Ave east to New Hamphire Ave.
3) Small part of church parking lot at west end.
4) Allowing for street parking on 161st street from Berendo Ave to alley behind school that is otherwise posted no stopping. Fire hydrant setbacks to remain
5) Street closure of New Hamphire Ave from 163rd Street to 164th Street
6) Intersection of 163rd and Berendo, 162nd and Budlong and 163rd and New Hamphire Ave to remain open at all times.

Site Map


N
FIELD
CARPORT
STAIRS
ROOM 8 OFFICE
ROOM 7 MEETING ROOM
ROOM 6 DAYCARE
ROOM 5 MUSIC ROOM
BOYS
GIRLS
STAIRS
STORAGE
CHANGE RM
ROOM 4 GRADE 2
ROOM 3 GRADE 1
ROOM 2 LIBRARY
ROOM 1 OFFICES
STAIRS
BEER GARDEN #15 20x40
STAGE 20X30
DANCE FLOOR
ENTERTAINMENT SIGN IN
RAFFLE #16 INFO
14
13
12
ATM
EATING AREA 20x40
EATING AREA 20x40
EATING AREA 20x40
ATM
11
10
9
BOYS
HALL
GIRLS
1
2
3 10X20
4
5
Play Ground
GATE
ICE
Kitchen
6
7
8
MAJOR RIDE
MAJOR RIDE
MAJOR RIDE
SAS
RE ED
LOTERIA #17
MAJOR RIDE
KIDDIE RIDE
KIDDIE RIDE
KIDDIE RIDE
KIDDIE RIDE
MAJOR RIDE
T GAME
T GAME
S L I D E
MAJOR RIDE
KID RIDE
KIDDIE RIDE
1 MEXICAN
2 POZOLE//TAMALES
3 FILIPINO
4. TERIYAKI
5 CHURROS
6 HABURGER/HOT DOG
7 PIZZA/SODA
8 FUNNEL CAKE
9 BEVERAGES / ICE CREAM
10 STRAWBERRY TARTS
11 CORN / ELOTES
12 BAKED POTATO
13 AGUA FRESCA
14. BEER GARDEN
15 RAFFLE / 50/50
16 LOTERIA
Porta-potty
Handicapped PP
Wash basin
Fire Extinguisher
20x40
10x20
10x10
RIDES
Keep area clear for Covenant access
FUN HOUSE
G. HOUSE
RIDE
MAJOR RIDE
Truck
Trash / Recycle
2026

COUNTY OF LOS ANGELES
FIRE DEPARTMENT
PERMIT

COUNTY OF LOS ANGELES
FIRE DEPARTMENT
FIRE PREVENTION DIVISION
APPROVED
By _____ Date 3/18/26
FIRE PREVENTION ENGINEER
☒ Subject to field inspection approval
☐ Subject to conditions on plans
☐ Subject to compliance with correction sheet requirements
The stamping of these plans and specifications SHALL NOT be held to permit or be an approval of the violation of any provisions any County/City Ordinance or State Law

Permission is hereby granted to the permittee listed below in accordance with the Los Angeles County Fire Code (Title 32) for the following type of condition:

CARNIVALS AND FAIRS

This permit is non-transferable and is granted until revoked or expired. This permit is subject to revocation for proper cause including violation of the Fire Code, related laws or submission of false information. This permit including attached items must be kept on the premises and must be readily available for inspection.

Permittee Name: **ST ANTHONY CARNIVAL** Phone: **310-704-4254**

Address: **1050 W 163 ST** City: **GARDENA** CA 90247

Station: **158** BN: **18**

Date Issued:
3-18-2026
Date Effective:
5-14-2026

Date Expired:
5-18-2026

Agent Signature: John Moore
Agent Name:

Inspector Signature:
Inspector Name: Jermaine T. Johnson

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER	CONTACT NAME: Natalie Jacobs
Haas & Wilkerson Insurance 4300 Shawnee Mission Parkway Fairway, KS 66205 913 432-4400	PHONE (A/C, No, Ext): 913 432-4400 FAX (A/C, No): E-MAIL ADDRESS: natalie.jacobs@hwins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : ACE American Insurance Company (CHUBB)	22667
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Baque Bros Concessions Inc.
10554 Cypress Ave
Riverside, CA 92505-2417

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			G23978428	02/24/2026	02/24/2027	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$300,000
							MED EXP (Any one person)	$EXCLUDED
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	POLICY PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB X OCCUR			XCPN17957892	02/24/2026	02/24/2027	EACH OCCURRENCE	$4,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$4,000,000
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured: St. Anthony of Padua School and the City of Gardena

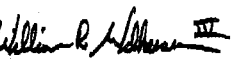
CERTIFICATE HOLDER

St. Anthony of Padua School
1003 W. 163rd St
Gardena, CA 90247

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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JOHNB

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Natalie Jacobs	
Haas & Wilkerson Insurance 4300 Shawnee Mission Parkway Fairway, KS 66205 913 432-4400	PHONE (A/C, No, Ext): 913 432-4400	FAX (A/C, No):
	E-MAIL ADDRESS: natalie.jacobs@hwins.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : ACE American Insurance Company (CHUBB)	22667
INSURED Baque Bros Concessions Inc. 10554 Cypress Ave Riverside, CA 92505-2417	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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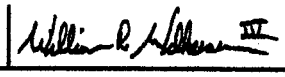
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY			G23978428	02/24/2026	02/24/2027	EACH OCCURRENCE	$1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$300,000
							MED EXP (Any one person)	$EXCLUDED
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	[ ] POLICY [ ] PRO-JECT [X] LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	[ ] OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	[ ] ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	[ ] UMBRELLA LIAB [X] OCCUR			XCPN17957892	02/24/2026	02/24/2027	EACH OCCURRENCE	$4,000,000
	[X] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$4,000,000
	[ ] DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured: St. Anthony of Padua School and the City of Gardena

CERTIFICATE HOLDER

CANCELLATION



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DEPARTMENT of COMMUNITY DEVELOPMENT
1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Greg Tsujiuchi, Director

FROM: Mark Berg, Building Official

SUBJ: Conditions of Approval

DATE: 4/2/2026

REF: Carnival Permit 2026

cc:

Building and Fire Codes.

1. All amusement activities shall comply with the California Building and Fire Codes and ordinances of the City of Gardena. Upon request, permits shall furnish proof to the City of Gardena that all equipment, rides, tents and structures utilized in connection with any amusement activity have been inspected and are following applicable state and City laws and regulations and shall cooperate with the inspection thereof by local police, fire, building, health or other public officials and personnel. In the event any tent shall be used as a public assemblage, the following rules shall apply:
    a. No flammable or explosive liquid or gas shall be stored or used in, or within 50 feet of, such tent.
    b. Smoking shall not be permitted within any such tent, and no smoking signs shall be prominently displayed throughout such tent, and at each entrance thereof.
    c. Such tent and bunting, flammable decorations and sawdust therein or thereabout shall be entirely treated with a fire-retardant solution.
    d. All weeds and flammable vegetation in or within 30 feet of such tent shall be removed and prevented from re-growing.
    e. The grounds both inside and outside of tents shall be kept free and clear of combustible waste, which shall either be stored in closed metal containers or removed from the premises, unless allowed pursuant to a permit from the Fire Department.
    f. Any condition that presents a fire hazard or could contribute to the rapid spread of fire or would delay or interfere with the extinguishment of a fire, shall be immediately abated, eliminated, or corrected as ordered by the Fire Department.

Cleaning Area.

1. Any person granted a permit to conduct or carry on an amusement activity regulated hereby shall be responsible for keeping the area or parcel of land used for the amusement activity including off-street parking areas, free and clear of all rubbish, waste matter and debris during the time such amusement activity is carried on or conducted.

Electrical Wiring and Appliances.

1. All electrical wiring and appliances shall comply with the California Electrical Code. Permits shall be taken out for all electrical work, permanent or temporary, with the Gardena Building Division prior to any electrical work being done.

2. No permanent or temporary lighting and/or all electrical connections shall be installed without an electrical permit, inspection, and approval by an inspector from the City of Gardena Building Division.

3. All electrical equipment shall be maintained in a safe condition and grounded in accordance with the manufacturer's specifications.

4. Only grounded electrical extension cords of the proper amperage rating for the load shall be used. Cords shall not be installed to be subject to physical abuse or to pose a tripping hazard. Cords shall be inspected for damage prior to use and damaged cords removed from service.

Accessibility

1. It is the applicant's responsibility to comply with all City, County, State and Federal accessibility requirements, including the ADA. The ADA mandates equal access to facilities, services, and programs for persons with a disability. This may include providing a clear path of travel to and on sidewalks, maintaining designated ADA parking and accessibility to restrooms.

2. In addition to satisfying ADA requirements, it is expected that all events provide adequate sanitation and restroom access for all participants. Portable toilets are required for events at locations without permanent facilities or events where expected attendance is more than the permanent facilities can accommodate.

3. Identification and location of portable restrooms is to be provided on the event site plan.

4. Staff will evaluate the anticipated needs of each event and applicants will be made aware if additional facilities are required. A typical rule for portable restrooms is one restroom per 150-200 guests, but additional restrooms may be required if serving alcohol. Portable restrooms are to be procured and coordinated at the applicant's expense.

Other Requirements.

1. Applicants must notify all other persons using the facilities (carnival operators, food concessions, outside vendors, exhibitors, etc.) of these specifications and requirements so that they comply with all rules, codes and regulations as set forth.

2. A generator requires a permit from the City of Gardena Building Division.

3. It shall be the responsibility of the applicant to see that the area used for the carnival or circus is maintained in a condition that provides for public health, safety and welfare for event attendees and neighbors alike. In the event that authorized personnel from the City of Gardena Police Department or LA County Fire Department determine that the activity is a threat to the public health, safety and welfare, the Police Department shall have the right to close the event to ensure the health, safety or general welfare of attendees or neighbors.

4. The Building Official and/or the Community Development Director shall have the authority to suspend, revoke or modify a temporary use permit immediately upon determination that the conditions and requirements set forth in the permit have been violated. Written notice of the Building Official and Development Director's determination to suspend, revoke or modify the permit shall be promptly provided by the applicant.

MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Police Department, Fire Department
Building & Safety, Planning Division

DATE: March 31, 2026

FROM: Greg Tsujiuchi, Director

REF: Carnival Permit 2026

SUBJ: Department Inspection & Investigation Request

CC:

Type of Application:	Carnival Permit
Business:	St Anthony of Padua Church
Owner:	John Moore, Fiesta Chairperson
Location:	1050 W. 163rd Street Gardena, CA 90247
Request Approval to:	Annual Strawberry Park Days Fiesta

Background:

Attached is a permit application from John Moore, Fiesta Chairperson of Saint Anthony of Padua Church, located at 1050 West 163rd Street in Gardena. The applicant is requesting Council approval to hold their 87th Annual Strawberry Park Days Fiesta, Friday through Sunday night, May 15, 16, and 17, 2026, on parish grounds at the church address. The applicant also requests permission for the closure of 162nd Street (from Budlong and round the corner onto Berendo Avenue). In addition, the applicant requests for the closure of New Hampshire Avenue (between 163rd and 164th Streets) and the allowance to park regular visitors along the South side of 161st Street otherwise posted 'No Parking Any Time' to provide safety for the pedestrians in the area as well as additional parking. Please reference the site map attached for more information on the requested closures.

Please conduct the necessary inspections and/or investigation and reply by **April 13, 2026.** Your prompt attention to this request is greatly appreciated so we can dispose of this matter and schedule for council approval without delay.

Department Response

Name of Department: Building

Complaints have been received in the past regarding this location (if yes, see attached information): ☐ Yes ☐ No

☐ Recommend Approval

☑ Recommend Approval with Additional Conditions (see List of Conditions)

☐ Recommend Denial – See comments below/attached Memo.

☐ Comments (Please list conditions/comments here or attach a separate memo)

Department Head Signature	
Date	4/21/26

MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Jo-Anne Burns, Assistant Director of Community Development.

DATE: April 02, 2026

FROM: Dayana Nava, Planning Assistant

REF: Carnival/Bazaar Permit

SUBJ: St. Anthony of Padua Church Carnival Permit: Project Location: 1050 W. 163rd Street

CC:

Staff respectfully recommends approval of the Carnival/Bazar Permit to St. Anthony of Padua Catholic Church to hold their 87th Annual Strawberry Park Days Fiesta on Friday, May 15, 2026, to Sunday, May 17, 2026, at 1050 West 163rd Street provided that the following conditions of approval are met:

1. The Applicant shall contact the Los Angeles County Fire Department at (310) 263-2732 prior to the event to schedule an inspection and complete all necessary forms. A fire safety inspection shall be conducted, and approval of the inspection is required prior to the start of the carnival.

2. The Applicant shall contact the City of Gardena Community Development Department at (310) 217-9530, 48 hours prior to the event to schedule an inspection after the site is set-up, but prior to the commencement of any activities. Please note that any electrical work, with the exception of plug-in, will require an electrical permit obtained by a licensed electrical contractor.

3. The Applicant shall comply with all provisions set forth in Chapter 8.36 of the Gardena Municipal Code, on any use of sound amplification equipment, and restrictions on the amount of noise generated by the event throughout the course of the special event.

4. All canopies and temporary structures must be constructed using fire resistive fabric, as approved by the California State Fire Marshal.

5. All canopies and temporary structures must be structurally sound and secured and meet all State, building, and Fire codes (Assume winds of 80 MPH).

6. The Applicant shall have all fire and building and safety inspections conducted and approval prior to the start of the carnival.

7. The Applicant shall ensure that any outdoor amplified sound complies with Gardena Municipal Code Chapter 8.36.

8. The Applicant must secure the appropriate approvals, licenses and permits from the Alcoholic Beverage Control Board.

9. The Applicant shall ensure that adequate temporary parking will be provided in order to accommodate the vehicle traffic generated by the temporary use or event, either on-site or at alternate locations acceptable to the review authority.

10. The Applicant shall contact the Health Department and obtain all required permits prior to start of the carnival.

11. The Applicant shall obtain approval for any street closures and temporary street signs from the City's Police Department prior to the start of the event.

12. The applicant shall obtain the appropriate approvals, licenses and permits from the Department of Alcoholic Beverage Control (ABC) for any on-site sale and consumption of alcohol.

13. The applicant shall ensure that only prepackaged foods will be distributed during the event. If food is prepared on-site during the event, the Applicant shall contact the Health Department and obtain all required permits prior to the start of the event.

14. The Applicant shall ensure that coals used in the preparation of food shall be properly disposed (viz., after "cool-down", place in metal containers for subsequent curbside refuse collection).

15. The Applicant shall properly dispose of trash at the end of the event (in closed trash bins or containers).

16. The Applicant shall use damp or dry-cleaning techniques to clean outdoor surface areas (if hose water must be applied runoff must not leave the site and enter curb and gutter).

17. The Applicant shall use covered sandbags in catch basins in the public right-of-way to prevent the entry of wash water and other impermissible non-storm water discharges from the event area.

18. The Applicant shall deploy trash receptacles at various outdoor food serving areas.

19. Pursuant to Gardena Municipal Code Section 18.60.060, carnivals and bazaars are exempt from the provisions of a temporary use permit when the event does not exceed three days in duration. The Strawberry Park Days Fiesta duration is three days and therefore does not require approval of a temporary use permit.

MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Police Department, Fire Department
Building & Safety, Planning Division

DATE: March 31, 2026

FROM: Gregg Tsujiuchi, Director

REF: Carnival Permit 2026

SUBJ: Department Inspection & Investigation Request

CC:

Type of Application:	Carnival Permit
Business:	St Anthony of Padua Church
Owner:	John Moore, Fiesta Chairperson
Location:	1050 W. 163rd Street Gardena, CA 90247
Request Approval to:	Annual Strawberry Park Days Fiesta

Background:

Attached is a permit application from John Moore, Fiesta Chairperson of Saint Anthony of Padua Church, located at 1050 West 163rd Street in Gardena. The applicant is requesting Council approval to hold their 87th Annual Strawberry Park Days Fiesta, Friday through Sunday night, May 15, 16, and 17, 2026, on parish grounds at the church address. The applicant also requests permission for the closure of 162nd Street (from Budlong and round the corner onto Berendo Avenue). In addition, the applicant requests for the closure of New Hampshire Avenue (between 163rd and 164th Streets) and the allowance to park regular visitors along the South side of 161st Street otherwise posted 'No Parking Any Time' to provide safety for the pedestrians in the area as well as additional parking. Please reference the site map attached for more information on the requested closures.

Please conduct the necessary inspections and/or investigation and reply by **April 13, 2026.** Your prompt attention to this request is greatly appreciated so we can dispose of this matter and schedule for council approval without delay.

Department Response

Name of Department: Planning

Complaints have been received in the past regarding this location (if yes, see attached information): ☐ Yes ☐ No

☐ Recommend Approval

☐ Recommend Approval with Additional Conditions (see List of Conditions)

☐ Recommend Denial – See comments below/attached Memo.

☐ Comments (Please list conditions/comments here or attach a separate memo)

Department Head Signature	
Date	4/21/26

MEMORANDUM

GARDENA POLICE DEPARTMENT

TO:	Todd Fox Chief of Police	**DATE:**	April 15, 2026
FROM:	Jose Zamudio Traffic Investigator	**REF:**	
SUBJ:	St. Anthony's Carnival	**CC:**	Chain of Command

The Gardena Police Department Traffic Bureau received and reviewed a special event permit application submitted by St. Anthony's of Padua Church, located at 1050 W. 163rd Street, Gardena. The church is planning to host their annual carnival from May 15th through May 17th, 2026.
The hours of the event are as follows:

- Friday May 15th, 2026: 5PM-12AM [**7 hours**]
- Saturday May 16th, 2026: 12PM-12AM [**12 hours**]
- Sunday May 17th, 2026: 12PM-11PM [**11 hours**]

Following a review of the event plan, it has been determined that police services will be necessary to ensure public safety, including traffic control and event security. The applicant is requesting the following street closures:

- 163rd Street (between New Hampshire Avenue and Berendo Ave)
- Berendo Ave (between 162nd and 163rd Streets)
- 162nd Street (between Berendo Ave and Budlong Ave)

During the 2025 event, daily staffing consisted of three officers and one supervisor (supplemental employment). Officer's schedules were staggered, which resulted in periods where a single officer was assigned to the event. Due to officer safety concerns, this staffing configuration is not recommended for the 2026 event.

John Moore was listed as the point of contact in the permit request. We spoke numerous times via phone. He told me there is expected to be 3,000 – 5,000 attendees per day. They plan to serve alcohol and have live music and hired private security for this event. The initial quoted total cost of having four officers work the event was estimated to be over $13,000 at a rate of $120 per hour.

Mr. Moore expressed concern regarding the cost. I explained to Mr. Moore that based on the overall scope of the event, including road closures and the number of attendees, we would require a minimum of two officers and a supervisor at the event. We negotiated with Mr. Moore to revise the staffing plan and lower the total number of officers from previous years from four to three. We were able to get the total cost down to **$10,800**.

As of April 15th, 2026, Mr. Moore agreed to pay the associated cost of supplemental employment. Officers will be assigned to the event (supplemental employment) each day for traffic closures and security for the event. Each officer will be posted at their assigned intersections/ assigned post to maintain a safe environment for the public. The supervisor will be roving and overseeing the event. The event is expected to end at 11PM each night; however, Mr. Moore requested Officers stay roving in the

area until midnight on Friday and Saturday in order to maintain a police presence around the church. The Public Works Department will provide barricades to block the affected streets (see barricade memo).

Contact
John Moore
310-704-4254

MEMORANDUM

GARDENA POLICE DEPARTMENT

TO:	John Scherer Public Works Lead	**DATE:**	April 15, 2026
FROM:	Jose Zamudio Traffic Investigator	**REF:**	
SUBJ:	St. Anthony's Carnival Barricade / Sign Request	**CC:**	Chain of Command

On Friday, May 15th, 2026, St. Anthony of Padua Church is hosting their annual carnival. The event will begin on Friday, May 15th until Sunday May 17th.
The Application for Special Event Permit requested barricades be provided by Gardena Public Works. The traffic safety plan will consist of closing three locations (listed below) near the church. To maintain a safe environment for community members, I am requesting **30 Barricades** from Public Works.

- Location 1 162nd Street & Budlong Avenue **10 barricades**
- Location 2 163rd Street & Berendo Avenue **10 barricades**
- Location 3 163rd Street & New Hampshire Avenue **10 barricades**

The barricades are to be in place by May 15th at 12PM, noon. The event is expected to end Sunday night at 11PM, at which time the barricades need to be removed. Please have members place the barricades on the corners of the intersections so that officers can set up the barricades at each intersection.

Additionally, the permit requests to allow parking on 161st Street from Berendo Avenue to the alley behind the school. Currently there are signs that read, "No Parking Anytime." I am requesting Public Works employees bag these signs during the hours of this event to allow for additional parking in the area. The bags should be removed on Sunday after 11PM.

DEPARTMENT of COMMUNITY DEVELOPMENT
1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

Supplemental Employment Proposal

Employer's Name St. Anthony's of Padua Carnival	Date April 15th, 2026
Employer's Address 1050 W. 163rd St. Gardena	Phone No. (310) 704-4254
Local Address	Phone No.
Nature of Current Business Annual Carnival (Strawberry Festival)	
Name of Person to be Contacted John Moor (Board member)	
Address 1050 W. 163rd Street, Gardena CA. 90247	
Phone No. (310) 704-4254	Hours/Days Available Daytime
Type of Work Proposed for City Employees Traffic control with a partial road closure	
Duration of Proposed Employment 5pm-12am, 12pm-12am, 12pm-11pm	From To
Hours of Proposed Employment 30	From To
Days of Proposed Employment (check appropriate days): M ☐ T ☐ W ☐ Th ☐ F ☑ Sat ☑ Sun ☑	
Reason City Employees are Desired Traffic control and monitor partial road closure and activity	
List and Special Conditions or Hazards Involved in the Proposed Employment Assist traffic with the partial road closure and monitor activity around the event.	

City Use Only: Department Review

City Department	Date Rcvd	By
Proposal: ☐ Approved ☐ Not Approved	Date	By

If not approved, state reason:

If approved, list number of personnel required by classification:

Classification of Employee(s)	Number of Employee(s)	Hourly Rate x 1.5	Hours Required	Total Cost
Officer	9	$120/hour	30	$10,800.00

If the employment is ongoing, the annual or monthly deposit required of the employer shall be determined by the City Finance Department.

Verification of Deposit of Funds

Funds Received On (Date)	By
Deposit of Funds Verified (Date)	By

MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Police Department, Fire Department
Building & Safety, Planning Division

DATE: March 31, 2026

FROM: Greg Tsujiuchi, Director

REF: Carnival Permit 2026

SUBJ: Department Inspection & Investigation Request

CC:

Type of Application:	Carnival Permit
Business:	St Anthony of Padua Church
Owner:	John Moore, Fiesta Chairperson
Location:	1050 W. 163rd Street Gardena, CA 90247
Request Approval to:	Annual Strawberry Park Days Fiesta

Background:

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Please conduct the necessary inspections and/or investigation and reply by **April 13, 2026.** Your prompt attention to this request is greatly appreciated so we can dispose of this matter and schedule for council approval without delay.

Department Response

Name of Department: FIRE

Complaints have been received in the past regarding this location (if yes, see attached information): ☐ Yes ☒ No

☒ Recommend Approval

☐ Recommend Approval with Additional Conditions (see List of Conditions)

☐ Recommend Denial – See comments below/attached Memo.

☒ Comments (Please list conditions/comments here or attach a separate memo) Contact Insp ALDREDGE @ (310) 263-2732 to request a Carnival Permit and Inspection

Department Head Signature	CA Johnson
Date	3/31/26

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 10G.
Section: CONSENT CALENDAR
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6734, Adopting a list of projects for Fiscal Year 2026-2027 funded by SB1: The Road Repair and Accountability Act of 2017

COUNCIL ACTION REQUIRED:

Staff Recommendation: Adopt Resolution No. 6734.

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that City Council approve and adopt Resolution No. 6734 which incorporates a list of projects proposed to be funded by the Road Maintenance and Rehabilitation Account (RMRA), also known as SB1, for the Fiscal Year 2026-2027.

Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislation and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide. SB1 increases fuel taxes and vehicle fees to raise revenue and provide for inflationary adjustments in future years.

The City of Gardena must submit an adopted resolution to the California Transportation Commission that identifies the project(s) to be funded with F.Y. 2026-2027 RMRA to maintain eligibility. SB1 prioritizes this funding towards street and roadway improvements.

SB1 includes accountability and transparency provisions that will ensure the residents of the City of Gardena are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year. In addition, the City is required to maintain programed general fund expenditures for street, road and highway purposes. The minimal Maintenance of Effort (MOE) spending is required and based on the annual average of general fund expenditures during the 2009-2010, 2010-2011, and 2011-2012 fiscal years.

The City will receive an estimated $1,708,905 in RMRA finding in F.Y. 2026-2027. Staff recommends a Pavement Rehabilitation Project for the Local Street Improvement FY 2026-2027, JN 571. The various streets shall be determined in reference to the City Pavement Management Program Report.

FISCAL IMPACT/COST:
Anticipated Revenue: $1,708,905 SB1 (RMRA) Funds

ATTACHMENTS:
Resolution 6734 Adopting Local Road Maint SB1 2026-2027

APPROVED:

_____

Clint Osorio, City Manager

Attachments

Resolution 6734 Adopting Local Road Maint SB 1 2026-2027.pdf

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RESOLUTION NO. 6734

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-2027 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT of 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Gardena are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Gardena must adopt the project proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Gardena will receive an estimated $1,708,905 in RMRA funding for fiscal year 2026-2027 from SB1; and

WHEREAS, the City of Gardena used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Gardena maintain, repair and rehabilitate street / roadway throughout the City, and provide resources for similar projects into the future; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

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WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goal; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with focus on basic maintenance and safety will have significant positive co-benefits statewide.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. The City of Gardena is adopting the following project which is planned to be funded with Road Maintenance and Rehabilitation Account revenues:

Local Streets Improvement 2026-2027, JN 571
Description: Repair and Rehabilitation of Pavement
Location: Various Locations - Maintenance Zone 5 and 6
Estimated Project Cost: $1,708,905
Estimated Useful Life: 10 years
Anticipated Year of Construction: Summer of 2027

SECTION 3. That this Resolution shall be effective immediately.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 28 day of April, 2026.

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TASHA CERDA, Mayor

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:

CARMEN VASQUEZ, City Attorney

CITY OF GARDENA

NOTICE OF CANCELLATION

PLANNING & ENVIRONMENTAL QUALITY COMMISSION

NOTICE IS HEREBY GIVEN that the regular meeting of the Planning & Environmental Quality Commission scheduled for Tuesday, April 21, 2026, has been cancelled.

NOTICE IS FURTHER GIVEN THAT the next regularly scheduled meeting of the Planning and Environmental Quality Commission will be held on Tuesday, May 5, 2026, at 7:00 p.m. in the Council Chamber at City Hall, 1700 West 162nd Street, Gardena, CA 90247.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing notice was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Notice is on file in the Office of the City Clerk.

Dated this 17th day of April 2026.

/s/ MINA SEMENZA
City Clerk

PUBLIC COMMENT #1
ORAL COMMUNICATION

Crystal Contreras

From: Aaron <aaturcios0981@gmail.com>

Sent: Wednesday, April 22, 2026 12:12 PM
To: Recreation Division; Public Comment
Subject: Letter of grievance, Attn: Nikki Sweeney
Attachments: Letter to Dir Nikki Sweeney.docx

'26 APR22PM 3:28
CITY CLERK'S OFC

Caution! This message was sent from outside your organization.

Dear Director Sweeney, I have attached an important letter which I hope you can take the time to read. Please and thank you.

Blessings, Aaron Turcios

PUBLIC COMMENT # 1
ORAL COMMUNICATION

Aaron Turcios & Mavis Turcios
424-398-9845 / 310-617-5021
aaturcios0981@gmail.com
Date: April 19, 2026

To: Nikki Sweeney, Acting Interim Director
City of Gardena
1700 West 162nd Street
Gardena, CA 90247

RE: Formal Grievance Regarding Staff Conduct to the point of Discrimination.

Dear Director Sweeney,
I am writing to formally submit a grievance regarding an incident/issue that occurred on April 18th, 2026, at Johnson (Arthur Lee Memorial) Park Picnic Shelters.

My sister, cousins, and I have been reserving the picnic shelter area at Johnson Park (Athur Lee Memorial) for years (and we have the electronic receipts to prove it). Every Easter for the past 3+ years, we pay the fee and give the deposit, and we don't mind because we can enjoy such a wonderful park with our family. And that's not including birthdays and baby showers. Although we haven't built close relationships with the park staff because there always seems to be someone new or different, we have always had a great experience and enjoyed our time, thanks to the staff who facilitate things for us and go out of their way to help. Unfortunately, on April 18th, we had a horrible experience due to a particular park staff member. Our reservation/permit was from 2 pm-6 pm, and although we were aware of it, we decided to show up a bit early (12:40 pm) to at least set out some stuff and maybe decorate two tables, NOT all 6. I guess we wanted to be ready to decorate and set up as soon as possible. As I stated, past staff members have helped so much in facilitating our events. So once they would see there were no other individuals with even the intentions of using the picnic shelter area, they would allow us to begin setting up, but at the same time being considerate of other people in case they would want to use a bench or two until our reservation started, and we had no problem with that. On April 18th, around 1245pm, we had different things on two tables under the picnic shelter. We were the only ones there, so we decided to start decorating at least the north side of the picnic shelter and two tables. Before we could even start, a park staff member approached us in a very aggressive tone. She asked if we had a reservation, to which I replied, "Yes, from 2 p.m. to 6 p.m." She then sarcastically asked, "And what time is it?" We believe there was no need for the sarcasm or to try to make us feel dumb. Even after she communicated that to us, I asked her if we could start, and if another resident would show up wanting to use a table or two, we would have no problem with them using the tables. She didn't even allow me to finish asking when she had already denied our request. We respected her authority as park staff and waited till exactly 2 pm to start. I won't lie; we were frustrated by then. As soon as it was 2 pm, she approached us again and asked to see the reservation permit. We obviously did not have a problem with that since my sister had gotten the approval reply. What we didn't know, or notice, was that they hadn't charged the fee. So once the staff member became aware of it, she started threatening to remove us from the area because we hadn't paid the fee and hadn't properly reserved the picnic area. I clearly asked her what her issue was with us, because since we had gotten there, and she had seen us, she had been so hostile against us. I was then straightforward in telling her we were not going to leave. But not in the sense of using the picnic area without paying the fee and deposit. I told her we were more than willing to make the full payment right there and then. But if we had to figure it out ourselves, or if we could at least get some assistance in finding the right link or website to make the payment. Without hesitation, she told me we would have to

figure it out ourselves. I asked her if that wasn't part of her role to facilitate the transactions or help us. She said no and walked away. She ended up calling her supervisor, who then arrived about 20 mins later. Unlike the first staff member, she was very helpful and assisted us with the payment. By then, it was about 230pm, and we still hadn't set up. She didn't turn on the power outlets till we figured out she controlled the on/off switch, so someone went to ask her. Throughout our event, this staff member would walk by with a very tense demeanor, reminding us that we only had until 6 pm. At 520pm, she locked the restrooms, leaving our family and guests without access. As I said, it was a very disappointing experience. I'm not comfortable writing grievances or complaints. But to be honest, this event was even more special because my wife is pregnant and we are excited, it's our first boy. Although we had laughs and family time, this staff member almost ruined our plans. She was very unprofessional, and we strongly believe it was due to racial indifference. My family and I would highly appreciate management looking into this. We would want to consider continuing to partake of Johnson Park. We would also appreciate a refund of at least part of the reservation fee, since we felt we couldn't enjoy our time as much as we usually do. We also felt the time wasted figuring out how to make the payment was due to malice.
Unfortunately, this staff member (who appeared to be the only staff on the grounds) never gave us her name. A brief description would be about 5'9 ", medium weight, and African American. Again, this was 04/18/2026, and it seemed she was the only one in the office. There was someone she called who seemed to be a supervisor and arrived about 2:20 pm. Janina Hartwill was very helpful in navigating us through the payment process. We expressed our frustration about the staff member targeting us, and I humbly asked her to please talk with her employee about at least being professional if she wasn't willing to be helpful.

Witness or witnesses:
Nancy and Hermes Rivera
(323)893-9137
nancyr6565@icloud.com

Nancy Rivera was a bystander with her child on the playground, waiting for her husband for most of our time there. Nancy witnessed the staff member targeting us for no reason. Both she and her husband (Hermes) witnessed the restrooms being locked early, as they, too, wanted to use them before leaving the park. It was near the restrooms that I approached to ask if they were being closed earlier now, to which they replied, "I guess so." That's when they mentioned they had seen the staff member being hostile towards us, and I asked if they would be willing to exchange contact info and describe what they witnessed if it came down to that.

Thank you very much for taking the time to read this. Director Nikki Sweeny, I look forward to your response and a resolution to this matter, hopefully within 10 business days. I am available to discuss this further at the contact information provided above. As I said, we would love to continue visiting Johnson Park, but not if we risk experiencing this again.

- Blessings,

Aaron J Turcios & Mavis C Turcios

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 17A.
Section: DEPARTMENTAL ITEMS - PUBLIC WORKS
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Award Construction Contract for the Sidewalk Trip Hazard Removal Pedestrian Safety Project FY 2025-2026, JN 554, to Southern California Precision Concrete inc. in the amount of $677,320.88, Approve the Construction Contingency of $67,732.08 (10%), and Declare California Environmental Quality Act (CEQA) Exemption.

COUNCIL ACTION REQUIRED:

Staff Recommendation:

- Award Construction Contract
- Approve Construction Contingency
- Declare CEQA Exemption Under Section 15301

RECOMMENDATION AND STAFF SUMMARY:

There are approximately 113 center miles of roads and 226 miles of sidewalk in the City which are one of our most valuable assets. It is the City's priority to keep this infrastructure in excellent and safe condition for the residents to enjoy. The purpose of this program is to be proactive in preventative sidewalk maintenance and develop a program to minimize trip hazards and falls and meet ADA compliance. The program will also reduce the need for removal and replacement of sidewalk which is significantly more costly.

In FY 2024-2025, Southern California Precision Concrete Inc. removed 1,434 sidewalk trip hazards located within Zone 3 by cutting approximately 5,736 linear feet of lifted sidewalk. Trip hazards removed were between 3/8 inch to 2-3/4 inches and feathered back to ADA standards to create a safe walkway. The contractor is capable of shaving approximately 150 sidewalk locations per day, averaging about 15 minutes per location depending on the severity of the lift. Sidewalk uplifts exceeding 2-3/4 inches were fully replaced during the removal and replacement Phase II.

The FY 2025–2026 project will follow the same methodology for Zones 4, 5, and 6. Upon completion, the City will have addressed all maintenance zones, resulting in approximately 8,754 trip hazards removed citywide.

Staff recommends the City piggy-back on the Pedestrian Safety Improvements FY 2024-2025 Sidewalk Trip Hazard Removal contract, JN 545, (See Appendix A), as the contractor agreed to honor the same rate of $34.95/inch foot. This recommendation aligns with Gardena’s Cooperative Purchasing Policy APP-2018-003, Section (B). The City will piggyback this rate, not exceeding $677,320.88, to remove 5,068 trip hazards located in Zone 4,5,6 (Appendix B). The Annual Pedestrian Safety Project budget is to be divided between the Sidewalk Trip Hazard Removal Phase and the future Sidewalk Reconstruction Phase.

Staff respectfully recommends that City Council award the contract for the Pedestrian Safety Improvement FY 2025-2026 - Sidewalk Trip Hazard Removal, JN 554, to Precision Concrete Inc. (Appendix E) in the amount of $677,320.88 and additionally:

a. Approve 10% of the construction award amount, $67,730 to be utilized for construction contingency.
b. Declare this project to be categorically exempt under the CEQA, Class 1, Section 15301 (d), as rehabilitation of existing facilities.

FISCAL IMPACT/COST:

Source of Funds:

JN 545, Measure M	$1,200,000
JN 545, SB 821	$143,000
Total	**$1,343,000**

Estimated Expenditures:

Sidewalk Trip Hazard Removal and Preventative Sidewalk Maintenance Phase Construction Contract Award	$677,320
10% Construction Contingency	$67,732
5% Job Cost (Staff Administration)	$33,866
Sidewalk Reconstruction Phase Budget	$564,082
Total	**$1,343,000**

APPROVED:

_____
Clint Osorio, City Manager

Attachments

Appendix_A_JN 545 Ped Safety Imp FY 24-25_Sidewalk Trip Hazard Removal.pdf
Appendix_B_JN 554_Project Location Map_Zone 4,5,6.pdf
Appendix_C_JN 554 Precession Concrete Pricing.pdf
Appendix_D_JN 554 CEQA NOE.pdf
Appendix_E_JN 554 Ped Safety Imp FY 25-26_Sidewalk Trip Hazard Removal.pdf

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PUBLIC WORKS CONTRACT

PROJECT NO. JN 545

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CONTRACT

PROJECT NO. JN 545

THIS CONTRACT is made and entered into this 13th of May 2025 by and between THE CITY OF GARDENA, a municipal corporation ("City") and Southern California Precision Concrete Inc., a California Corporation (hereinafter "Contractor"). It is agreed by and between the parties that:

1. WORK

1.1 Contractor agrees to enter into a one (1) year agreement with City for the Sidewalk Trip Hazard Removal for the Pedestrian Safety Project FY 2024-2025, utilizing the piggy-back agreement of the City's Sidewalk Trip Hazard Removal for the Pedestrian Safety Project FY 2023-2024 contract, JN 527 (a.k.a. Trip Hazard Removal Concrete), at the same unit rate attached hereto as Appendix A.

PROJECT: Pedestrian Safety Project FY 2024-2025, Trip Hazard Removal Concrete

1.2 Should City, at any time during the progress of the Work, request any alterations, deviations, additions or omissions, it shall be at liberty to do so, and the same shall in no way affect or make void the Contract, but will be added to, or deducted from, the amount of the Contract price, as the case may be, by a fair and reasonable valuation.

1.3 The Standard Specifications for Public Works Construction ("Greenbook") shall be the Standard Specifications of the City. Unless otherwise indicated, the latest edition, including supplements, of the Greenbook shall apply.

2. SCHEDULE

2.1 Contractor shall commence and diligently pursue the Project to completion in **one-year**, except as such time may be extended in writing by City.

2.2 If the Work called for under the Contract is not completed before the date specified, damage will be sustained by City and it will be impracticable to determine the actual damage which City will sustain in the event of such delay. Therefore, it is agreed that Contractor shall pay to City $1000 per day for each and every working day's delay beyond the completion date. In the case the damages are not paid, Contractor agrees that City may deduct the amount from any money due or that may become due Contractor under the Contract. Compliance with the Greenbook is not required for liquidated damages to be assessed.

3. CONTRACT PRICE

3.1 Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the rate of $34.95/inch foot. Subject to any additions or deductions that may be made by change order or amendment, and any penalties or damages that may be assessed against Contractor, Contractor shall receive total compensation, including reimbursement of Contractor's expenses, of an amount not to exceed One Hundred

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and Forty Seven Thousand Six Hundred and Ninety Three Dollars and Twenty Four cents ($147,693.24) ("Contract Sum") for completion of the work.

4. PAYMENTS

4.1 If Contractor desires a progress payment, he shall invoice City for the amount of work satisfactorily completed and inspected as of the closure date. The invoice shall be delivered to the City Engineer. All requests for payment shall be accompanied by the appropriate conditional waiver and releases in the form set forth in Civil Code section 3262. A five percent (5%) retention shall be retained on all payments. In the event of any claims, $1000/day will be adequate to cover such claims shall be withheld from the retention payment until resolution of the claims.

4.2 Payment requests that are determined to be improper shall be returned to Contractor with written explanation within 7 days after receipt. The number of days available to make payment without incurring interest shall be reduced by the number of days by which City exceeds the 7-day return requirement.

4.3 Within 60 days of the date of completion and acceptance of the Work, City will pay to Contractor the amount remaining after appropriate modifications are made for change orders, liquidated damages, or any other of the provisions of which, by the terms hereof, City is or may be authorized or required to reserve or retain funds. Any moneys withheld beyond the allowable amount or prescribed time will accrue interest at a rate of two percent per month until such time that said moneys are released to Contractor, at which time withheld moneys and accrued interest shall be dispensed. In the event of a dispute between City and Contractor, City may withhold from the final payment an amount not to exceed 150 percent of the disputed amount.

4.4 In the event there is any claim specifically excluded by Contractor from the operation of any release, there shall be retained by City an amount not to exceed the amount of the disputed claim. In the event of a dispute after completion of the Project, City may withhold an amount not to exceed 150 percent of the disputed amount.

4.5 No claim shall be made or be filed and neither City, nor any of its elected or appointed officers, employees, agents, or volunteers shall be liable, or held to pay any money, except as specifically provided in the Contract. The acceptance by Contractor of the final payment when no securities or certificates of deposit have been deposited in escrow or with City, or his acceptance from the escrow agent or City of the securities or certificates of deposit substituted for the retention, whichever is later, shall operate as, and shall be, a release to City, and its elected and appointed officers, employees, agents, and volunteers, from all claims and liability to Contractor for anything done or furnished for, or relating to, the Project or for any act or neglect of City or of any person relating to or affecting the Project, except claims previously made as provided for and in accordance with the provisions of the General Conditions and pending at the time of acceptance of final payment or of the securities or certificates of deposit, or the claim against City for the remainder, if any there be, of the amounts kept or retained due to unpaid claims.

5. LEGAL REQUIREMENTS

State Requirements

5.1 Contractor, its agents and employees shall be bound by and shall comply with all applicable federal, state and local laws regardless of whether enumerated herein.

5.2 This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) in a format prescribed by the Labor Commissioner no less than monthly. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relation (available at http://www.dir.ca.gov/DLSR/PWD/index.htm).

Exceptions: The Labor Commissioner may (but is not required to) excuse contractors and subcontractors from furnishing electronic certified payroll records to the labor Commissioner on a project that is under the jurisdiction of one of the four legacy DIR-approved labor compliance programs (Caltrans, City of Los Angeles, Los Angeles Unified School District, and County of Sacramento) or that is covered by a qualifying project labor agreement.

A. AWARD OF CONTRACT: The following are conditions to the award of the contract:

i. Each contractor and subcontractor listed on the bid must be registered with the Department of Industrial Relation pursuant to Labor Code Section 1725.5 subject to the limited exceptions set forth in Labor Code Section 1771.1(a) (regarding the submission of a bid as authorized by Business & Profession Code Section 7029.1 or Public Contract Code Section 10164 or 20103.5 provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded): and

ii. No contractor or subcontractor may be awarded this contract unless the contractor and each subcontractor listed on the bid is registered with the Department of Industrial Relations pursuant to Section 1725.5.

Similarly, failure to comply with the registration requirements of Labor Code Section 1725.5, will disqualify a bidder or proposer.

These requirements will apply to all public works projects that are subject to the prevailing wage requirements of the Labor Code without regard to funding source.

5.3 In accordance with the requirements of the California Prevailing Wage Laws, Contractor and each Subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time, and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by it in connection with

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the work done under the Contract. The payroll records shall be certified and made available for inspection at all reasonable hours in accordance with the California Prevailing Wage Laws. Contractor shall be subject to, and fully comply with, all California Prevailing Wage Laws, including, but not limited to, those pertaining to the maintenance and inspection of certified payroll records.

5.4 Pursuant to California Labor Code section 1810 et seq., eight (8) hours labor constitutes a legal day's work. Contractor shall forfeit as a penalty to City the sum of $25.00 for each worker employed in the execution of the Contract by Contractor or any subcontractor for each calendar day during which such worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week, unless such worker receives compensation for all hours worked in excess of these hours at a rate of at least one and one-half times the basic rate of pay. (Labor Code § 1813.) City may withhold from any monies payable on account of work performed by Contractor or subcontractor, such sums as may administratively be determined to be necessary to satisfy any liabilities of such Contractor or subcontractor, for unpaid wages and liquidated damages as provided for herein.

5.5 Contractor, and any subcontractor under Contractor, shall pay not less than the specified prevailing rate of per diem wages to all workers employed in the execution of the Contract. (Labor Code § 1774.) Copies of the determination of the Director of the Department of Industrial Relations of the rate of per diem wages for each craft, classification or type of worker needed to execute the Contract are on file in, and available at, the office of City. (Labor Code § 1773.2.) When any craft or classification is omitted from the general prevailing wage determinations, Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification. A copy of the prevailing rate per diem wages for cash craft or type of workman needed to execute any contract which may be awarded by City, may be requested by contacting the State Board of Equalization at (800) 400-7115.

5.6 Contractor shall post a copy of the prevailing rates at the work site(s), for the duration of the Work. (Labor Code § 1773.2.)

5.7 Contractor shall comply with all provisions of Labor Code section 1775. In accordance with Labor Code section 1775, Contractor shall forfeit as a penalty to City not more than $50.00 for each worker employed in the execution of the Contract by Contractor or any subcontractor for each calendar day, or portion thereof, in which the worker is paid less than the prevailing rates. Contractor shall also pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

5.8 Nothing in this Contract shall prevent Contractor or any subcontractor from employing properly registered apprentices in the execution of the Contract. Contractor shall have responsibility for compliance with California Labor Code Section 1777.5 and 1777.6 for all apprenticeable occupations. These sections require that Contractor and subcontractors shall submit contract award information to the applicable joint apprenticeship committee, shall employ apprentices in apprenticeable occupations, shall contribute to the fund or funds in each craft or trade or a like amount to the California Apprenticeship Board and that Contractors and subcontractors shall not discriminate among otherwise qualified employees as apprentices solely on the ground

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of sex, race, religion, creed, national origin, ancestry or color. Only apprentices as defined in Labor Code Section 3077, who are in training under apprenticeship standards and who have written apprentice agreements will be employed in apprenticeable occupations.

5.9 Contractor warrants full compliance with all applicable Federal and California employment laws, including, but not limited to, the Immigration Reform and Control Act of 1986 (P.L. 99-603). Contractor shall obtain from all covered employees performing services hereunder, all verification and other documentation of employment eligibility status required by federal statutes and regulations as they currently exist and as they may be hereafter amended. Contractor shall retain such documentation for all covered employees for the period prescribed by law. Contractor shall indemnify, defend, and hold harmless, City, its elected and appointed officers, employees, agents and volunteers from employer sanctions and any other liability which may be assessed against City in connection with any alleged violation of federal or state statutes or regulations pertaining.

5.10 Neither Contractor, nor any subcontractor under Contractor, shall discriminate in the employment of persons, including apprentices, because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, sexual orientation or age of such person, except as provided in Sections 12940 and 12941 of the Government Code. Contractor shall have responsibility for compliance with this section. (Gov. Code §§ 12940, 12941.)

5.11 Contractor and all subcontractors shall, at Contractor and subcontractor's sole expense, obtain and maintain all necessary licenses for the Work, including but not limited to a valid business license, and give all necessary notices and pay all fees and taxes required by law.

5.12 Contractor shall be responsible for obtaining at its own expense, all construction permits and licenses required by the City, including for any subcontracting firm engaged in construction/installation for this Project.

5.13 In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the contractor, without further acknowledgment by the parties. (Gov. Code § 4552; Pub. Con. Code § 7103.5.)

5.14 Subcontractors who are ineligible pursuant to Labor Code sections 1777.1 and 1777.7 are ineligible to perform work under this Contract.

5.15 This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

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6. INDEPENDENT CONTRACTOR

Contractor is and shall at all times remain as to City a wholly-independent contractor. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, servants, agents or subcontractors, except as set forth in the Contract Documents. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, agents, or subcontractors, are in any manner officers, employees, agents or subcontractors of City.

7. INDEMNIFICATION

7.1 To the fullest extent permitted by law, Contractor hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless the City of Gardena and its respective elected officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of Contractor or any of its officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the work performed under the Contract, or the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision.

7.2 This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence.

7.3 This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law.

7.4 Payment is not required as a condition precedent to an Indemnitee's right to recover under this indemnity provision, and an entry of judgment against an Indemnitee shall be conclusive in favor of the Indemnitee's right to recover under this indemnity provision.

7.5 The prevailing party shall pay for reasonable attorney fees and costs incurred in relation to this indemnification provision.

7.6 Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass (a) Indemnitees' sole negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code 2782(a), or (b) the contracting public agency's active negligence to the limited extent that the underlying Agreement is subject to Civil Code § 2782(b).

7.7 This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees.

7.8 Contractor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Contractor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. Accountants, attorneys, or other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees.

7.9 In the event there is more than one person or entity named in the Agreement as the Contractor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several.

8. QUALITY ASSURANCE

8.1 All materials furnished and all Work done under the Project shall be subject to rigid inspection. Work done in the absence of prescribed inspection may be required to be torn out and replaced and the entire cost of repair and replacement shall be borne by Contractor, irrespective of whether the work dismantled is found to be defective.

8.2 If the Work or materials, or any part thereof, shall be found defective any time before the final acceptance of the Project, Contractor shall immediately make good such defect without compensation in a manner satisfactory to the City, regardless of any previous inspection or estimation of such Work for payment.

8.3 If Contractor fails or neglects to make ordered repairs and/or replacement of damaged property within ten (10) DAYS after the service of an order to do such repair and/or replacement, the City, may make the ordered repairs and/or replacement and deduct the cost thereof from the monies due Contractor.

8.4 Prior to final acceptance, Contractor shall restore all areas affected by the work to the original state of cleanliness and repair all damage done to the premises, including the grounds, by his workmen and equipment.

9. INSURANCE

9.1 Commencement of Work. Contractor shall not be authorized to commence Work under this Contract until it has obtained approved insurance. Before beginning Work hereunder, during the entire period of this Contract, for any extensions hereto, and for periods after the end of this Contract as may be indicated below, Contractor must have and maintain in place not less than the insurance coverages required in this Section at his sole cost and expense. Contractor's insurance shall comply with all items specified by this Contract. Any subcontractors shall be subject to all of the requirements of this Section and Contractor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Contractor's insurance may cover all

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subcontractors. The insurance requirements are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under this Contract.

9.2. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.

9.3 Coverages, Limits and Policy Requirements. Contractor shall maintain the types of coverages indicated below:

9.4 Comprehensive General Liability Insurance. A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than either one million dollars ($1,000,000) per occurrence or two million dollars ($2,000,000) aggregate.

9.5 Commercial Auto Liability Insurance - a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The minimum auto insurance coverage shall be one million dollars ($1,000,000) combined single limit per accident.

9.6 Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars ($1,000,000) per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

In accordance with the provisions of section 1860 of the California Labor Code, Contractor's attention is directed to the requirement that in accordance with the provisions of section 3700 of the California Labor Code, Contractor and every subcontractor will be required to secure the payment of compensation of his or her employees, or obtain a certificate of consent to self-insurance by the Director of Industrial Relations in accordance with the requirements of Section 3700 of the California Labor Code.

In accordance with the provisions of section 1861 of the California Labor Code, Contractor shall sign and file with the awarding body the following certification prior to performing any work on the Project:

> "I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

9.7 Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

(i) City and its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy as respects liabilities arising out of the performance of any work done under the Contract.

(ii) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

(iii) For any claims with respect to the Project covered by this Contract, Contractor's insurance coverage shall be primary insurance as respects City and its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by City and its elected and appointed officers, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with it.

(iv) The policy shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

9.8 Course of Construction Insurance - Contractor shall provide course of construction insurance covering for "all risks" of loss in the amount of the completed value of the Work. The City shall be named as a loss payee and the insurer shall waive all rights of subrogation against the City. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to the City. Course of Construction Insurance may be provided for each separate Phase.

9.9 Additional Requirements. The procuring of required insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract. City shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Contractor shall be deemed in default hereunder.

9.10 Deductibles. Any deductible or self-insured retentions must be declared to and approved by City. Contractor shall guarantee that, at the option of the City, either: the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Contractor); or Contractor shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses in the amount of any deductibles or self-insured retentions.

9.11 Verification of Compliance. Contractor shall furnish City with the required endorsements attached hereto. All documents are to be received and approved by City before Work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Contract, Contractor shall deliver to

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City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Contractor shall provide full copies of any requested policies to City within three (3) days of any such request by City.

9.12 Termination for Lack of Required Coverage. If Contractor, for any reason, fails to have in place, at all times during the term of this Contract, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Contractor's expense and/or terminate this Contract. Contractor shall indemnify, defend and hold harmless City and its elected and appointed officers, employees, agents and volunteers from any claim resulting from failure of either Contractor or any subcontractor to take out or maintain any insurance required by this Contract.

9.13 Equipment Coverage

Any policy or policies of insurance Contractor or his subcontractors elect to carry as insurance against loss or damage to construction equipment and tools or other personal property shall include a provision waiving the insurer's right of subrogation against City.

10. SECURITY

10.1 Contractor shall not commence the Work under this Contract until Contractor has obtained all security required under this Section and such security has been approved by City as to form, amount and carrier.

10.2 Contractor shall maintain in full force and effect during the term of this Contract a certificate regarding workers' compensation, liability insurance certificates, proof of a valid business license and any other documents required by the Contract. If this Contract is for more than $25,000.00, Contractor shall also maintain in full force and effect during the term of this Contract security guaranteeing one hundred percent (100%) of payment (labor and materials) and separate security guaranteeing one hundred percent (100%) of performance. If bonds are the chosen form of security, they shall be submitted on the forms which are part of the Contract Documents; no substitutions shall be accepted. The performance bond shall remain in effect for all deliverables for one full year from the date of acceptance of the Work to insure that defects which appear within said period will be repaired, replaced, or corrected by the Contractor at his own cost and expense to the satisfaction of the City Engineer within thirty (30) days after written notice thereof by City.

10.3 The surety shall be admitted to do business in California, listed with the State of California Department of Insurance and shall comply with all requirements of State law. (No surplus list surety will be accepted.) (Code of Civil Procedure § 995.311.)

10.4 If during this Contract any of the sureties upon the bonds become insufficient in the opinion of City, City may require additional sureties which Contractor shall furnish to City's satisfaction within 15 calendar days after written notice and failure to do so shall be considered a default by Contractor.

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11. CITY'S RIGHT TO TERMINATE

11.1 If Contractor refuses or fails to prosecute the Work with such diligence as will insure its completion within the time specified or any extension thereof, or fails to complete the Work within such time, or if Contractor should be adjudged a bankrupt, or if it should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of his insolvency, or if Contractor or any subcontractor shall violate any of the provisions of this Contract, or should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workers or proper materials to complete the Work in the time specified, or if he should fail to make prompt payment to subcontractors or for material or labor, or persistently disregard laws, or instructions of City or otherwise breach this Contract, City shall serve written notice on Contractor and Contractor's sureties of the intention that this Contract be terminated together with the reasons therefor. Unless within five (5) working days after the service of such notice such condition or violation shall cease or satisfactory arrangements for the correction thereof be made, this Contract shall upon the expiration of said five (5) working days, cease and terminate. In such case, Contractor shall not be entitled to receive any further payment until the Work is finished.

In event of any such termination, City shall immediately serve written notice thereof upon surety and Contractor, and surety shall have the right to take over and perform this Contract, provided, however, that if surety within five (5) working days after service upon it of said notice of termination does not give City written notice of its intention to take over and perform this Contract or does not commence performance thereof within ten (10) working days from the date of serving such notice, City may take over the Project and prosecute the same to completion by contract or by any other method it may deem advisable for the account and at the expense of Contractor, and Contractor and its surety shall be jointly and severally liable to City for any excess cost or other damages occasioned City thereby. If City takes over the Project as herein above provided, City may, without liability for so doing, take possession of, and utilize in completing the Project, such materials, appliances, plant, and other property belonging to Contractor as may be on the site of the Project and necessary therefor.

In the event of any such termination, Contractor will be paid for Work performed, less damages caused to City by the acts of Contractor causing the termination.

11.2 City may terminate the Contract at its own discretion for any reason. Upon such termination, City will pay Contractor fair and reasonable compensation as agreed upon between City and Contractor. In the event that no agreement is reached, City will be liable to Contractor only for the reasonable value of the Work performed and other actual costs sustained by Contractor.

12. WAIVER

No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver

constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

13. NOTICE

13.1 Any notice required or given by one party to the other under the Contract shall be in writing and shall be dated and signed by the party giving notice or by a duly authorized representative of such party. Any notice shall not be effective for any purpose whatever unless served in the following manner:

13.2 Whenever it shall be necessary for either party to serve notice on the other respecting the Contract, such notice shall be in writing and served by personal delivery or by registered mail, postage prepaid, return receipt requested, addressed as follows:

City: **City of Gardena**
Allan Rigg
Director of Public Works/City Engineer
1717 W. 162nd Street
Gardena, CA 90247

Contractor: Precision Concrete Cutting
13089 Peyton Drive, #C235
Chino Hills, CA 91709

unless and until different addresses may be furnished in writing by either party to the other.

14. ASSIGNMENT

14.1 Contractor shall not assign the performance of the Contract, nor any part thereof, nor any monies due or to become due hereunder, without the prior written consent of City.

14.2 Subject to the provision of this Section regarding assignment, the Contract shall be binding upon the heirs, executors, administrators, successors, and assigns of Contractor.

15. ATTORNEY'S FEES

Except as specifically provided for herein, attorney's fees shall not be awarded to either party in any action in law or in equity, including an action for declaratory relief, brought to enforce or interpret the provisions of this Contract or to assert any claim resulting or alleged to result from its performance.

16. MISCELLANEOUS PROVISIONS

16.1 The Contract shall be effective from and after the date that this Contract is signed by the representatives of City.

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16.2 This Contract may be made in counterparts.

16.3 The captions of the articles, sections, subsections, paragraphs and subparagraphs of the Contract are for reference only and are not to be construed in any way as a part of the Contract.

16.4 The rights and remedies contained in this Contract are cumulative, and in addition to and not in limitation of, any right or remedy at law or in equity to which City may be entitled.

16.5 Pursuant to Gardena Municipal Code Section 2.24.020(H), Contractor is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the city of Gardena until completion of Work.

17. ENTIRE AGREEMENT

17.1 This Contract integrates all terms and conditions in connection with the Work and supersedes all negotiations and prior understandings, either oral or in writing, in respect to the subject matter hereof.

17.2 The Contract shall not be amended except by a writing duly executed by the parties.

18. PREPARATION OF AGREEMENT. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Contract and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Contract. No provision of this Contract or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

19. Claims Disputes

Any claims of Contractor, as "claims" are defined in California Public Contract Code Section 9204 shall be processed in accordance with that section. Section 9204 provides in relevant part that upon receiving a claim from a contractor, together with reasonable documentation to support the claim, a contracting public entity shall conduct a reasonable review of the claim and, within a period not to exceed 45 days [except as otherwise provided in Section 9204], shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, paragraph (3) shall apply. If the contractor disputes the public entity's written response, or if the public entity fails to respond to a claim within the time prescribed, the contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is

undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the contractor sharing the associated costs equally. The public entity and contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to other applicable procedures.

IN WITNESS WHEREOF, THE PARTIES hereto have caused this Contract to be executed and attested by their duly authorized officers.

CITY

By: Tasha Cinda
MAYOR (Sign)

Date: 6·25·2025

CONTRACTOR

By: Ronald Durna President
Name / Title

Sign/Date: Ronald Durna 6·12·2025

Attest:
By: Becky Romero
for CITY CLERK (Sign)

Date: 6·25·2025

Attest: (Contractor)

By: Neshtinska Durna Secretary
Name / Title

Sign/Date: 6/12/25

APPROVED AS TO FORM:

CARMEN VASQUEZ, City Attorney
CITY ATTORNEY (Sign)

Date: 5/5/2025

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(To be submitted after award)

Bond Number 602-208523-8

CONTRACT

PROJECT NO. JN 545

FAITHFUL PERFORMANCE BOND

WHEREAS, the City of Gardena has awarded to Precision Concrete Cutting hereinafter designated as the "Principal", a Contract for:

PROJECT: Pedestrian Safety Project FY 2024-2025, Trip Hazard Removal Concrete

WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, Precision Concrete Cutting as Principal, and United States Fire Insurance Company as Surety, are held and firmly bound unto the City, as Obligee, in the sum of One Hundred and Forty-Seven Thousand, Six Hundred Ninety-Three Dollars and 24/100 Cents ($ 147,693.24), lawful money of the United States of America, this amount being not less than one hundred percent (100%) of the total Contract price, , for payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay all court costs and reasonable attorneys' fees to the City of Gardena in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner therein designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

FURTHER, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of any such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849. The City is the principal beneficiary of this bond and has all rights of a party hereto.

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This bond shall remain in full force and effect for a warranty period of one full year after acceptance of the job by the City.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety named herein, on the 9th day of June, 2025, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Bernardino
Subscribed and sworn to (or affirmed) before me on this 13th day of June, 20 25.
by Ronald Durna
proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal) Signature Kelli Pozon

KELLI POZON
Notary Public - California
San Bernardino County
Commission # 2493733
My Comm. Expires Aug 1, 2028

[PRINCIPAL]

By Ronald Durna

Title President

Ronald Durna

Signature

[SURETY]

By Susan Chournos

Title Attorney-in-Fact

Address 39 W. 9000 S.
Sandy, UT 84070

Phone No. 801-619-6288

Susan Chournos

Signature

STATE OF UTAH
COUNTY OF: Salt Lake
ON THE 9th DAY OF June
PERSONALLY APPEARED BEFORE ME
Susan Chournos SIGNER(S) OF THE ABOVE
INSTRUMENT, WHO DULY ACKNOWLEDGED TO ME THAT
HE/SHE/THEY EXECUTED THE SAME

NOTARY PUBLIC

NOTARY PUBLIC
Philip McCuistion
737023
My Commission Expires
05/03/2028
STATE OF UTAH

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY

12516

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Ryan J. Gardner, Susan Chournos, Vonja Andrus, Kathy Jewell, Karen Egbert, Jason Gardner, Darrin Wheat, David K. Riding
Susan Ruggles, Robyn M. Byer, Steven D. Shemwell, Aislinn Roquiero, Nicole Burlingame, Angela Stockmoe, Laci Tesar

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties: **Fifty Million Dollars ($50,000,000)**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;
(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 28th day of September, 2021.

UNITED STATES FIRE INSURANCE COMPANY

Matthew E. Lubin, President

State of New Jersey}
County of Morris }

On this 28th day of September, 2021, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.

MELISSA H. D'ALESSIO
NOTARY PUBLIC OF NEW JERSEY
Commission # 50126833
My Commission Expires 4/7/2025

Melissa H. D'Alessio (Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 9th day of June 20 25

UNITED STATES FIRE INSURANCE COMPANY

Michael C. Fay, Senior Vice President

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Bond Number 602-208523-8

(To be submitted after award)

CONTRACT

PROJECT NO. JN 545

PAYMENT BOND

WHEREAS, the City of Gardena has awarded to Precision Concrete Cutting, as Contractor, a contract for the work described as follows:

PROJECT: Pedestrian Safety Project FY 2024-2025, Trip Hazard Removal Concrete

AND WHEREAS, said Contractor is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of One Hundred and Forty Seven Thousand Six Hundred and Ninety Three Dollars and Twenty Four cents , Dollars ($147,693.24) this amount being not less than one hundred percent (100%) of the total Contract price, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, or any other amounts due to persons under any applicable project contract or law, with respect to such work and labor, then the Surety or Sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said Surety will pay all court costs and reasonable attorneys' fees to the plaintiff(s) and City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Further, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849.

Docusign Envelope ID: 10F0ECF5-433B-432A-9CBD-7BB62C6C4465

This bond shall remain in full force and effect for six full months after the period in which verified claims may be filed as provided for in Section 3184 of the California Civil Code.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety named herein, on the 9th day of June, 2025, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Bernardino
Subscribed and sworn to (or affirmed) before me on this 13th day of June, 20 25.
by Ronald Durna
proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal) Signature Kelli Pozon

KELLI POZON
Notary Public - California
San Bernardino County
Commission # 2493733
My Comm. Expires Aug 1, 2028

[PRINCIPAL]

By Ronald Durna
Title President
Ronald Durna
Signature

[SURETY]

By Susan Chournos
Title Attorney-in-Fact
Address 39 W. 9000 S.
Sandy, UT 84070
Phone No. 801-619-6288
Susan Chournos
Signature

STATE OF UTAH
COUNTY OF: Salt Lake
ON THE 9th DAY OF June
PERSONALLY APPEARED BEFORE ME
Susan Chournos SIGNER(S) OF THE ABOVE INSTRUMENT, WHO DULY ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME

NOTARY PUBLIC

NOTARY PUBLIC
Philip McCuistion
737023
My Commission Expires
05/03/2028
STATE OF UTAH

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

Docusign Envelope ID: 10F0ECF5-433B-432A-9CBD-7BB62C6C4465

(To be submitted with bid/quote)
(To be submitted after award)

CONTRACT

PROJECT NO. JN 545

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of the Contract.

DATED: 6.12.2025

Ronald Durna
CONTRACTOR

By _____
Signature

President
Title

ATTEST:

By _____
Signature

Secretary
Title

(To be submitted with bid/quote)

Docusign Envelope ID: 10F0ECF5-433B-432A-9CBD-7BB62C6C4465

(To be submitted with bid/quote)

PROPOSAL

PROJECT NO. JN 545

DESIGNATION OF SUBCONTRACTORS

In compliance with the "Subletting and Subcontracting Fair Practices Act" being Sections 4100-4113 of the Public Contract Code of the State of California, and any amendments thereto, each bidder shall set forth below the name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement in an amount in excess of one-half (1/2) of one percent (1%) of the prime contractor's total bid, and shall further set forth the portion of the work which will be done by each subcontractor. Only one subcontractor for each such portion shall be listed.

If the contractor fails to specify a subcontractor for any portion of the work to be performed under the contract, he shall be deemed to have agreed to perform such portion himself, and he shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work to which subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the legislative body of the City.

The bidder shall also designate in the space provided indicating whether or not the subcontractor qualifies as a Woman Owned Business Enterprise, "WBE", or a Minority Business Enterprise, "MBE".

WBE or MBE	Portion of Work %	Subcontractor's Name and Address	Type of Work	State License Number		Class

Not more than _____%.

(To be submitted with bid/quote)

Docusign Envelope ID: 10F0ECF5-433B-432A-9CBD-7BB62C6C4465

PROPOSAL

PROJECT NO. JN 545

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Ronald Durna being first duly sworn, deposes and says that he or she is President of Precision Concrete Cutting the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Bernardino
Subscribed and sworn to (or affirmed) before me on this 24 day of June, 20 25.
by Ronald Durna
proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal) Signature

KELLI POZON
Notary Public - California
San Bernardino County
Commission # 2493733
My Comm. Expires Aug 1, 2028

Ronald Durna
NAME OF BIDDER

SIGNATURE OF BIDDER

2581 Highgate
ADDRESS OF BIDDER

Chino Hills CA 91709
CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

PRECCON-31 SCHOURNOS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/9/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Northwest Partners Insurance Services, LLC 19401 40th Ave W, Suite 440 Lynnwood, WA 98036	CONTACT NAME: Jason Gardner PHONE (A/C, No, Ext): (801) 748-2825 FAX (A/C, No): E-MAIL ADDRESS: jagardner@acrisure.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Cincinnati Insurance Company	10677
INSURED Precision Concrete Cutting, Inc Matthew Haney 3191 N. Canyon Rd. Provo, UT 84604	INSURER B : Pacific Compensation Insurance Company	11555
	INSURER C : Argonaut Insurance Company	19801
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY X PRO-JECT LOC OTHER:	X		EPP 0746286	5/21/2025	5/21/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			EBA 0746286	5/21/2025	5/21/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			EPP 0746286	5/21/2025	5/21/2026	EACH OCCURRENCE AGGREGATE	$ 3,000,000 $ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N Y If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		1027263	5/21/2025	5/21/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Workers Compensation			WC929108792664	5/21/2025	5/21/2026	Multi-States	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Gardena is listed as an Additional Insured on the General Liability, per written contract. Coverage is Primary and Non-contributory. Subject to terms and conditions of the policy.

CERTIFICATE HOLDER

City of Gardena
1717 W. 162nd Street
Gardena, CA 90247

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED LOCATION(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designated Location(s):
EACH LOCATION OWNED, RENTED OR LEASED TO OR BY THE NAMED INSURED
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** - Coverage **A**, and for all medical expenses caused by accidents under Section **I** - Coverage **C**, which can be attributed only to operations at a single designated "location" shown in the Schedule above:

1. A separate Designated Location General Aggregate Limit applies to each designated "location", and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.

2. The Designated Location General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:

   a. Insureds;

   b. Claims made or "suits" brought; or

   c. Persons or organizations making claims or bringing "suits".

3. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Designated Location General Aggregate Limit for that designated "location". Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Location General Aggregate Limit for any other designated "location" shown in the Schedule above.

4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Location General Aggregate Limit.

B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** - Coverage **A**, and for all medical expenses caused by accidents under Section **I** - Coverage **C**, which cannot be attributed only to operations at a single designated "location" shown in the Schedule above:

1. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and

2. Such payments shall not reduce any Designated Location General Aggregate Limit.

C. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Location General Aggregate Limit.

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D. For the purposes of this endorsement, the **Definitions** Section is amended by the addition of the following definition:

"Location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.

E. The provisions of Section **III** - Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designated Construction Project(s):
EACH OF THE NAMED INSURED'S CONSTRUCTION PROJECTS
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** - Coverage **A**, and for all medical expenses caused by accidents under Section **I** - Coverage **C**, which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:

1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.

2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage **C** regardless of the number of:

   a. Insureds;

   b. Claims made or "suits" brought; or

   c. Persons or organizations making claims or bringing "suits".

3. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.

4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.

B. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under Section **I** - Coverage **A**, and for all medical expenses caused by accidents under Section **I** - Coverage **C**, which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:

1. Any payments made under Coverage **A** for damages or under Coverage **C** for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-completed Operations Aggregate Limit, whichever is applicable; and

2. Such payments shall not reduce any Designated Construction Project General Aggregate Limit.

C. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because

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of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.

D. If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.

E. The provisions of Section **III** - Limits Of Insurance not otherwise modified by this endorsement shall continue to apply as stipulated.

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CopperPoint Insurance Companies

COPPERPOINT · ALASKA NATIONAL

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

CALIFORNIA WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - BLANKET

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us).

Schedule

Anyone for whom you have agreed to provide this Waiver subject to the terms of the endorsement

This endorsement changes the policy to which it is attached and, unless otherwise stated, is effective on the date issued at 12:01 A.M. standard time at your mailing address shown in the policy. The information below is required only when this endorsement is issued subsequent to commencement of the policy.

Endorsement Effective 05/21/2025 Policy No. WC1027263 Endorsement No.
Insured Precision Concrete Cutting Inc Premium $ 4.00

Insurance Company Pacific Compensation Insurance Company Countersigned by

Authorized Representative

WC 99 03 15 A
(Ed. 05-2023)

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CopperPoint Insurance Companies

COPPERPOINT · ALASKA NATIONAL

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Anyone for whom you have agreed to provide this Waiver subject to the terms of the endorsement.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated. (The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 05/21/2025 Policy No. WC1027263 Endorsement No.
Insured Precision Concrete Cutting Inc Premium $ 207.00

Insurance Company Pacific Compensation Insurance Company Countersigned by

Authorized Representative

WC 00 03 13
(Ed. 04-1984)

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CopperPoint Insurance Companies

COPPERPOINT · ALASKA NATIONAL

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

TEXAS WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in Item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the Schedule where you are required by a written contract to obtain this waiver from us.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

The premium for this endorsement is shown in the Schedule.

Schedule

1. () Specific Waiver

   (x) Blanket Waiver

   Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

2. Operations: All Texas Operations

3. Premium:

   The premium charge for this endorsement shall be 2% percent of the premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.

4. Advance Premium: $0.00

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated. (The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 05/21/2025 Policy No. WC1027263 Endorsement No.
Insured Precision Concrete Cutting Inc Premium $ 0.00

Insurance Company Pacific Compensation Insurance Company Countersigned by

Authorized Representative

WC 42 03 04 B
(Ed. 06-2014)

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UTAH WAIVER OF SUBROGATION ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Utah is shown in Item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule. Our waiver of rights does not release your employees' rights against third parties and does not release our authority as trustee of claims against third parties.

Schedule

State	Blanket/Schedule
UT	BLANKET

Blanket Waiver: Anyone for whom you have agreed to provide this Waiver subject to the terms of this endorsement

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

This document may have been uploaded to the CopperPoint Portal.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective 05/21/2025 Policy No. 1027263 Endorsement No. 22

Insured Precision Concrete Cutting Inc Premium 366

Insurance Company Pacific Compensation Insurance Company Countersigned by

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CinciPlus®
BUSINESS AUTO XC+®
(EXPANDED COVERAGE PLUS)
ENDORSEMENT

This endorsement modifies insurance provided by the following:

BUSINESS AUTO COVERAGE FORM

With respect to the coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

A. Blanket Waiver of Subrogation

SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions, 5. Transfer of Rights of Recovery Against Others to Us is amended by the addition of the following:

We waive any right of recovery we may have against any person or organization because of payments we make for "bodily injury" or "property damage" arising out of the operation of a covered "auto" when you have assumed liability for such "bodily injury" or "property damage" under an "insured contract", provided the "bodily injury" or "property damage" occurs subsequent to the execution or the "insured contract".

B. Noncontributory Insurance

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance c. is deleted in its entirety and replaced by the following:

c. Regardless of the provisions of Paragraph **a.** above, this Coverage Form's Liability Coverage is primary and we will not seek contribution from any other insurance for any liability assumed under an "insured contract" that requires liability to be assumed on a primary noncontributory basis.

C. Additional Insured by Contract

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is an Insured is amended to include as an insured any person or organization for whom you have agreed in a valid written contract to provide insurance as afforded by this policy.

This provision is limited to the scope of the valid written contract.

This provision does not apply unless the valid written contract has been:

1. Executed prior to the accident causing "bodily injury" or "property damage"; and
2. Is still in force at the time of the "accident" causing "bodily injury" or "property damage".

D. Employee Hired Auto

1. Changes in Liability Coverage

The following is added to the **SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is an Insured:**

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

2. Changes in General Conditions

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance is deleted in its entirety and replaced by the following:

b. For Hired Auto Physical Damage Coverage the following are deemed to be covered "autos" you own:

(1) Any covered "auto" you lease, hire, rent or borrow; and

(2) Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.

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However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

E. Audio, Visual and Data Electronic Equipment

SECTION III - PHYSICAL DAMAGE COVERAGE, C. Limit of Insurance is amended by adding the following:

4. The most we will pay for all "loss" to audio, visual or data electronic equipment and any accessories used with this equipment as a result of any one "accident" is the lesser of:

   a. The actual cash value of the damaged or stolen property as of the time of the "accident";

   b. The cost of repairing or replacing the damaged or stolen property with other property of like kind and quality; or

   c. $2,500.

   Provided the equipment, at the time of the "loss" is:

   a. Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;

   b. Removable from a permanently installed housing unit as described in Paragraph **2.a.** above; or

   c. An integral part of such equipment.

F. Who is an Insured - Amended

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who is an Insured is amended by adding the following:

The following are "insureds":

1. Any subsidiary which is a legally incorporated entity of which you own a financial interest of more than 50% of the voting stock on the effective date of this coverage form.

   However, the insurance afforded by this provision does not apply to any subsidiary that is an "insured" under any other automobile liability policy or would be an "insured" under such policy but for termination of such policy or the exhaustion of such policy's limits of insurance.

2. Any organization that is newly acquired or formed by you and over which you maintain majority ownership. The insurance provided by this provision:

   a. Is effective on the date of acquisition or formation, and is afforded for 180 days after such date;

   b. Does not apply to "bodily injury" or "property damage" resulting from an "accident" that occurred before you acquired or formed the organization;

   c. Does not apply to any newly acquired or formed organization that is a joint venture or partnership; and

   d. Does not apply to an insured under any other automobile liability policy or would be an insured under such a policy but for the termination of such policy or the exhaustion of such policy's limits of insurance.

3. Any of your "employees" while using a covered "auto" in your business or your personal affairs, provided you do not own, hire or borrow that "auto".

G. Liability Coverage Extensions - Supplementary Payments - Higher Limits

SECTION II - LIABILITY COVERAGE, A. Coverage, 2. Coverage Extensions, a. Supplementary Payments is amended by:

1. Replacing the $2,000 Limit of Insurance for bail bonds with $4,000 in **(2)**; and

2. Replacing the $250 Limit of Insurance for reasonable expenses with $500 in **(4)**.

H. Amended Fellow Employee Exclusion

SECTION II - LIABILITY COVERAGE, B. Exclusions, 5. Fellow Employee is modified as follows:

Exclusion **5. Fellow Employee** is deleted.

I. Hired Auto - Physical Damage

If hired "autos" are covered "autos" for Liability Coverage, then Comprehensive and Collision Physical Damage Coverages as provided under **SECTION III - PHYSICAL DAMAGE COVERAGE** of this Coverage Part are extended to "autos" you hire, subject to the following:

1. The most we will pay for "loss" to any hired "auto" is $50,000 or the actual cash value or cost to repair or replace, whichever is the least, minus a deductible.

2. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage, or $1,000, whichever is less.

3. Hired Auto - Physical Damage coverage is excess over any other collectible insurance.

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4. Subject to the above limit, deductible, and excess provisions we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own insured under this policy.

Coverage includes loss of use of that hired auto, provided it results from an "accident" for which you are legally liable and as a result of which a monetary loss is sustained by the leasing or rental concern. The most we will pay for any one "accident" is $3,000.

If a limit for Hired Auto - Physical Damage is shown in the Schedule, then that limit replaces, and is not added to, the $50,000 limit indicated above and the deductibles shown in the Schedule are applicable.

J. Rental Reimbursement

SECTION III - PHYSICAL DAMAGE COVERAGE is amended by adding the following:

1. We will pay for rental reimbursement expenses incurred by you for the rental of an "auto" because of a "loss" to a covered "auto". Payment applies in addition to the otherwise applicable amount of each coverage you have on a covered "auto". No deductible applies to this coverage.
2. We will pay only for those expenses incurred during the policy period beginning 24 hours after the "loss" and ending, regardless of the policy's expiration, with the lesser of the following number of days:
   a. The number of days reasonably required to repair the covered "auto". If "loss" is caused by theft, this number of days is added to the number of days it takes to locate the covered "auto" and return it to you; or
   b. 30 days.
3. Our payment is limited to the lesser of the following amounts:
   a. Necessary and actual expenses incurred; or
   b. $50 per day.
4. This coverage does not apply while there are spare or reserve "autos" available to you for your operations.
5. We will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided for under **SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions.**

K. Transportation Expense - Higher Limits

SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions is amended by replacing $20 per day with $50 per day, and $600 maximum with $1,500 maximum in **Extension a. Transportation Expenses.**

L. Airbag Coverage

SECTION III - PHYSICAL DAMAGE COVERAGE, B. Exclusions, 3.a. is amended by adding the following:

However, the mechanical and electrical breakdown portion of this exclusion does not apply to the accidental discharge of an airbag. This coverage for airbags is excess over any other collectible insurance or warranty.

M. Loan or Lease Gap Coverage

1. **SECTION III - PHYSICAL DAMAGE COVERAGE, C. Limit of Insurance** is deleted in its entirety and replaced by the following, but only for private passenger type "autos" with an original loan or lease, and only in the event of a "total loss" to such a private passenger type "auto":
   a. The most we will pay for "loss" in any one "accident" is the greater of:
      (1) The amount due under the terms of the lease or loan to which your covered private passenger type "auto" is subject, but will not include:
         (a) Overdue lease or loan payments;
         (b) Financial penalties imposed under the lease due to high mileage, excessive use or abnormal wear and tear;
         (c) Security deposits not refunded by the lessor;
         (d) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
         (e) Carry-over balances from previous loans or leases, or
      (2) Actual cash value of the stolen or damaged property.
   b. An adjustment for depreciation and physical condition will be made in determining actual cash value at the time of "loss".

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2. **SECTION V - DEFINITIONS** is amended by adding the following, but only for the purposes of this **Loan or Lease Gap Coverage:**

   "Total loss" means a "loss" in which the cost of repairs plus the salvage value exceeds the actual cash value.

N. Glass Repair - Waiver of Deductible

SECTION III - PHYSICAL DAMAGE COVERAGE, D. Deductible is amended by adding the following:

No deductible applies to glass damage if the glass is repaired in a manner acceptable to us rather than replaced.

O. Duties in the Event of an Accident, Claim, Suit or Loss - Amended

SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions, 2. Duties in the Event of Accident, Claim, Suit or Loss, a. is amended by adding the following:

This condition applies only when the "accident" or "loss" is known to:

1. You, if you are an individual;
2. A partner, if you are a partnership;
3. An executive officer or insurance manager, if you are a corporation; or
4. A member or manager, if you are a limited liability company.

P. Unintentional Failure to Disclose Hazards

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 2. Concealment, Misrepresentation or Fraud is amended by adding the following:

However, if you unintentionally fail to disclose any hazards existing on the effective date of this Coverage Form, we will not deny coverage under this Coverage Form because of such failure.

Q. Mental Anguish Resulting from Bodily Injury

SECTION V - DEFINITIONS, C. "Bodily Injury" is deleted in its entirety and replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by a person, including mental anguish and death sustained by the same person that results from such bodily injury, sickness or disease. "Bodily injury" does not include mental anguish or death that does not result from bodily injury, sickness or disease.

R. Coverage for Certain Operations in Connection with Railroads

With respect to the use of a covered "auto" in operations for or affecting a railroad:

1. **SECTION V - DEFINITIONS, H.** "Insured contract", **1.c.** is deleted in its entirety and replaced by the following:

   c. An easement or license agreement;

2. **SECTION V - DEFINITIONS, H.** "Insured contract", **2.a.** is deleted.

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Policy Number
EPP0746286

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONTRACTORS ADDITIONAL INSURED - AUTOMATIC STATUS AND AUTOMATIC WAIVER OF SUBROGATION WHEN REQUIRED IN WRITTEN CONTRACT, AGREEMENT, PERMIT OR AUTHORIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Additional Insured - Owners, Lessees Or Contractors - Automatic Status For Other Parties When Required In Written Contract Or Agreement With You

1. **Section II - Who Is An Insured** is amended to include as an additional insured any person or organization you have agreed in writing in a contract or agreement to add as an additional insured on this Coverage Part. Such person(s) or organization(s) is an additional insured only with respect to liability for:

   a. "Bodily injury", "property damage" or "personal and advertising injury" *caused, in whole or in part, by* the performance of your ongoing operations by you or on your behalf, under that written contract or written agreement. Ongoing operations does not apply to "bodily injury" or "property damage" occurring after:

      (1) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

      (2) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project; and

   b. "Bodily injury" or "property damage" *caused, in whole or in part, by* "your work" performed under that written contract or written agreement and included in the "products-completed operations hazard", but only if:

      (1) The Coverage Part to which this endorsement is attached provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard"; and

      (2) The written contract or written agreement requires you to provide additional insured coverage included within the "products-completed operations hazard" for that person or organization.

   If the written contract or written agreement requires you to provide additional insured coverage included within the "products-completed operations hazard" for a specified length of time for that person or organization, the "bodily injury" or "property damage" must occur prior to the expiration of that period of time in order for this insurance to apply.

   If the written contract or written agreement requires you to provide additional insured coverage for a person or organization per only ISO additional insured endorsement form number **CG 20 10**, without specifying an edition date, and without specifically requiring additional insured coverage included within the "products-completed operations hazard", this Paragraph **b.** does not apply to that person or organization.

2. If the written contract or written agreement described in Paragraph **1.** above specifically requires you to provide additional insured coverage to that person or organization:

   a. *Arising out of* your ongoing operations or *arising out of* "your work"; or

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b. By way of an edition of an ISO additional insured endorsement that includes *arising out of* your ongoing operations or *arising out of* "your work";

then the phrase *caused, in whole or in part, by* in Paragraph **A.1.a.** and/or Paragraph **A.1.b.** above, whichever applies, is replaced by the phrase *arising out of.*

3. With respect to the insurance afforded to the additional insureds described in Paragraph **A.1.**, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

a. The preparing, approving or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or

b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of, or the failure to render, any professional architectural, engineering or surveying services.

4. This Paragraph **A.** does not apply to additional insureds described in Paragraph **B.**

B. Additional Insured - State Or Governmental Agency Or Subdivision Or Political Subdivision - Automatic Status When Required In Written Permits Or Authorizations

1. Section II - Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision you have agreed in writing in a permit or authorization to add as an additional insured on this Coverage Part. Such state or governmental agency or subdivision or political subdivision is an additional insured only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued, in writing, a permit or authorization.

2. With respect to the insurance afforded to the additional insureds described in Paragraph **B.1.**, the following additional exclusions apply:

This insurance does not apply to:

a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or

b. "Bodily injury" or "property damage" included within the "products-completed operations hazard."

C. The insurance afforded to additional insureds described in Paragraphs **A.** and **B.**:

1. Only applies to the extent permitted by law; and

2. Will not be broader than that which you are required by the written contract, written agreement, written permit or written authorization to provide for such additional insured; and

3. Does not apply to any person, organization, state, governmental agency or subdivision or political subdivision specifically named as an additional insured for the same project in the schedule of an endorsement added to this Coverage Part.

D. With respect to the insurance afforded to the additional insureds described in Paragraphs **A.** and **B.**, the following is added to **Section III - Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the written contract, written agreement, written permit or written authorization described in Paragraphs **A.** and **B.** For the purpose of determining the required amount of insurance only, we will include the minimum amount of any Umbrella Liability or Excess Liability coverage required for that additional insured in that written contract, written agreement, written permit or written authorization; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

E. Section IV - Commercial General Liability Conditions is amended to add the following:

Automatic Additional Insured Provision

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This insurance applies only if the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed:

1. During the policy period; and
2. Subsequent to your execution of the written contract or written agreement, or the issuance of a written permit or written authorization, described in Paragraphs **A.** and **B.**

F. Except when **G.** below applies, the following is added to **Section IV - Commercial General Liability Conditions, Other Insurance,** and supersedes any provision to the contrary:

When Other Additional Insured Coverage Applies On An Excess Basis

This insurance is primary to other insurance available to the additional insured described in Paragraphs **A.** and **B.** except:

1. As otherwise provided in **Section IV - Commercial General Liability Conditions, Other Insurance, b. Excess Insurance**; or
2. For any other valid and collectible insurance available to the additional insured as an additional insured on another insurance policy that is written on an excess basis. In such case, this insurance is also excess.

G. The following is added to **Section IV - Commercial General Liability Conditions, Other Insurance,** and supersedes any provision to the contrary:

Primary Insurance When Required By Written Contract, Agreement, Permit Or Authorization

Except when wrap-up insurance applies to the claim or "suit" on behalf of the additional insured, this insurance is primary to any other insurance available to the additional insured described in Paragraphs **A.** and **B.** provided that:

1. The additional insured is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract, agreement, permit or authorization described in Paragraph **A.** or **B.** that this insurance would be primary to any other insurance available to the additional insured.

As used in this endorsement, wrap-up insurance means a centralized insurance program under which one party has secured either insurance or self-insurance covering some or all of the contractors or subcontractors performing work on one or more specific project(s).

Primary And Noncontributory Insurance When Required By Written Contract, Agreement, Permit Or Authorization

Except when wrap-up insurance applies to the claim or "suit" on behalf of the additional insured, this insurance is primary to and will not seek contribution from any other insurance available to the additional insured described in Paragraphs **A.** and **B.** provided that:

1. The additional insured is a Named Insured under such other insurance; and
2. You have agreed in writing in a contract, agreement, permit or authorization described in Paragraph **A.** or **B.** that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

As used in this endorsement, wrap-up insurance means a centralized insurance program under which one party has secured either insurance or self-insurance covering some or all of the contractors or subcontractors performing work on one or more specific project(s).

H. **Section IV - Commercial General Liability Conditions, Transfer Of Rights Of Recovery Against Others To Us** is amended by the addition of the following:

Waiver of Subrogation

We waive any right of recovery against any additional insured under this endorsement, because of any payment we make under this endorsement, to whom the insured has waived its right of recovery in a written contract, written agreement, written permit or written authorization. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such additional insured prior to loss.

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CONTRACTORS' COMMERCIAL GENERAL LIABILITY BROADENED ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

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B. Limits Of Insurance:

The Commercial General Liability Limits of Insurance apply to the insurance provided by this endorsement, except as provided below:

1. Employee Benefit Liability Coverage

Each Employee Limit: $1,000,000
Aggregate Limit: $3,000,000
Deductible Amount: $ 1,000

3. Damage To Premises Rented To You

The lesser of:
a. The Each Occurrence Limit shown in the Declarations; or
b. $500,000 unless otherwise stated $ _____

4. Supplementary Payments

a. Bail Bonds: $2,500
b. Loss Of Earnings: $ 500

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5. Medical Payments

Medical Expense Limit: $10,000

9. Property Damage To Borrowed Equipment

Each Occurrence Limit: $10,000
Deductible Amount: $ 250

16. Voluntary Property Damage Coverage (Coverage D) and Care, Custody Or Control Liability Coverage

Limits Of Insurance
Voluntary Property Damage Coverage:
$1,000 Each Occurrence
$5,000 Aggregate
Care, Custody Or Control Liability Coverage:
$5,000 Each Occurrence unless otherwise stated $_____

Deductible Amount (Each Occurrence)
Voluntary Property Damage Coverage: $250
Care, Custody Or Control Liability Coverage: $250 unless otherwise stated $_____

COVERAGE	PREMIUM BASIS (a) Area (b) Payroll (c) Gross Sales (d) Units (e) Other	RATE (For Limits in Excess of $5,000)	ADVANCE PREMIUM (For Limits in Excess of $5,000)
Care, Custody Or Control Liability			$
		TOTAL ANNUAL PREMIUM	$

C. Coverages

1. Employee Benefit Liability Coverage

a. The following is added to **Section I - Coverages:**

EMPLOYEE BENEFIT LIABILITY COVERAGE

(1) Insuring Agreement

(a) We will pay those sums that the insured becomes legally obligated to pay as damages caused by any act, error or omission of the insured, or of any other person for whose acts the insured is legally liable, to which this insurance applies. We will have the right and duty to defend the insured against any "suit" seeking those damages. However, we will have no duty to defend against any "suit" seeking damages to which this insurance does not apply. We may, at our discretion, investigate any report of an act, error or omission and settle any claim or "suit" that may result. But:

1) The amount we will pay for damages is limited as described in **C. Coverages, 1. Employee Benefit Liability Coverage, c. Limits Of Insurance** of this endorsement; and

2) Our right and duty to defend ends when we have used up the applicable limit of insurance in the payment of judgments or settlements.

No other obligation or liability to pay sums or perform acts or services is covered unless explicitly provided for under Supplementary Payments.

(b) This insurance applies to damages only if the act, error or omission is negligently committed in the "administration" of your "employee benefit program"; and

1) Occurs during the policy period; or

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2) Occurred prior to the "first effective date" of this endorsement provided:

a) You did not have knowledge of a claim or "suit" on or before the "first effective date" of this endorsement.

You will be deemed to have knowledge of a claim or "suit" when any insured listed under **C.** Coverages, **1.** Employee Benefit Liability Coverage, **b.** Who Is An Insured, **(1)** of this endorsement or any "employee" authorized by you to give or receive notice of a claim or "suit":

i) Reports all, or any part, of the act, error or omission to us or any other insurer;

ii) Receives a written or verbal demand or claim for damages because of the act, error or omission; and

b) There is no other applicable insurance.

(2) Exclusions

This insurance does not apply to:

(a) Bodily Injury, Property Damage Or Personal And Advertising Injury

"Bodily injury", "property damage" or "personal and advertising injury".

(b) Dishonest, Fraudulent, Criminal Or Malicious Act

Damages arising out of any intentional, dishonest, fraudulent, criminal or malicious act, error or omission, committed by any insured, including the willful or reckless violation of any statute.

(c) Failure To Perform A Contract

Damages arising out of failure of performance of contract by any insurer.

(d) Insufficiency Of Funds

Damages arising out of an insufficiency of funds to meet any obligations under any plan included in the "employee benefit program".

(e) Inadequacy Of Performance Of Investment/Advice Given With Respect To Participation

Any claim based upon:

1) Failure of any investment to perform;

2) Errors in providing information on past performance of investment vehicles; or

3) Advice given to any person with respect to that person's decision to participate or not to participate in any plan included in the "employee benefit program".

(f) Workers' Compensation And Similar Laws

Any claim arising out of your failure to comply with the mandatory provisions of any workers' compensation, unemployment compensation insurance, social security or disability benefits law or any similar law.

(g) ERISA

Damages for which any insured is liable because of liability imposed on a fiduciary by the Employee Retirement Income Security Act of 1974, as now or hereafter amended, or by any similar federal, state or local laws.

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(h) Available Benefits

Any claim for benefits to the extent that such benefits are available, with reasonable effort and cooperation of the insured, from the applicable funds accrued or other collectible insurance.

(i) Taxes, Fines Or Penalties

Taxes, fines or penalties, including those imposed under the Internal Revenue Code or any similar state or local law.

(j) Employment-Related Practices

Any liability arising out of any:

1) Refusal to employ;

2) Termination of employment;

3) Coercion, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination or other employment-related practices, acts or omissions; or

4) Consequential liability as a result of **1), 2)** or **3)** above.

This exclusion applies whether the insured may be held liable as an employer or in any other capacity and to any obligation to share damages with or repay someone else who must pay damages because of the injury.

(k) Cyber

Any liability, costs, expenses or damages arising, directly or indirectly, out of or as a consequence of any:

1) "Computer attack";

2) "Network security incident";

3) "Privacy violation"; or

4) Fraudulent communication that impersonates any person or organization that results in the transfer of funds or other property regardless of the medium or technique used.

(3) Supplementary Payments

Section **I** - Supplementary Payments - Coverages **A** and **B** also apply to this Coverage, however **1.b.** and **2.** of the Supplementary Payments provision do not apply.

b. Who Is An Insured

As respects Employee Benefit Liability Coverage, **Section II - Who Is An Insured** is replaced by the following:

(1) If you are designated in the Declarations as:

(a) An individual, you and your spouse are insureds, but only with respect to the conduct of a business of which you are the sole owner.

(b) A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds but only with respect to the conduct of your business.

(c) A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.

(d) An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.

(e) A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.

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(2) Each of the following is also an insured:

(a) Each of your "employees" who is or was authorized to administer your "employee benefit program";

(b) Any persons, organizations or "employees" having proper temporary authorization to administer your "employee benefit program" if you die, but only until your legal representative is appointed; or

(c) Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this Coverage Part.

(3) Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain ownership or majority interest, will qualify as a Named Insured if no other similar insurance applies to that organization. However, coverage under this provision:

(a) Is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier; and

(b) Does not apply to any act, error or omission that was committed before you acquired or formed the organization.

c. Limits Of Insurance

As respects Employee Benefit Liability Coverage, **Section III - Limits Of Insurance** is replaced by the following:

(1) The Limits of Insurance shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement and the rules below fix the most we will pay regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought;

(c) Persons or organizations making claims or bringing "suits";

(d) Acts, errors or omissions; or

(e) Benefits included in your "employee benefit program".

(2) The Aggregate Limit shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement is the most we will pay for all damages because of acts, errors or omissions negligently committed in the "administration" of your "employee benefit program".

(3) Subject to the limit described in **(2)** above, the Each Employee Limit shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement is the most we will pay for all damages sustained by any one "employee", including damages sustained by such "employee's" dependents and beneficiaries, as a result of:

(a) An act, error or omission; or

(b) A series of related acts, errors or omissions, regardless of the amount of time that lapses between such acts, errors or omissions;

negligently committed in the "administration" of your "employee benefit program".

However, the amount paid under this endorsement shall not exceed, and will be subject to the limits and restrictions that apply to the payment of benefits in any plan included in the "employee benefit program."

(4) Deductible Amount

(a) Our obligation to pay damages on behalf of the insured applies only to the amount of damages in excess of the Deductible Amount shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement as applicable to Each Employee. The limits of insurance shall not be reduced

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by the amount of this deductible.

(b) The Deductible Amount shown in Section **B.** Limits Of Insurance, **1.** Employee Benefit Liability Coverage of this endorsement applies to all damages sustained by any one "employee", including such "employee's" dependents and beneficiaries, because of all acts, errors or omissions to which this insurance applies.

(c) The terms of this insurance, including those with respect to:

1) Our right and duty to defend the insured against any "suits" seeking those damages; and

2) Your duties, and the duties of any other involved insured, in the event of an act, error or omission, or claim;

apply irrespective of the application of the Deductible Amount.

(d) We may pay any part or all of the Deductible Amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the Deductible Amount as we have paid.

d. Additional Conditions

As respects Employee Benefit Liability Coverage, **Section IV - Commercial General Liability Conditions** is amended as follows:

(1) Item **2.** Duties In The Event Of Occurrence, Offense, Claim Or Suit is replaced by the following:

2. Duties In The Event Of An Act, Error, Omission, Claim Or Suit

a. You must see to it that we are notified as soon as practicable of an act, error or omission which may result in a claim. To the extent possible, notice should include:

(1) What the act, error or omission was and when it occurred; and

(2) The names and addresses of anyone who may suffer damages as a result of the act, error or omission.

b. If a claim is made or "suit" is brought against any insured, you must:

(1) Immediately record the specifics of the claim or "suit" and the date received; and

(2) Notify us as soon as practicable.

You must see to it that we receive written notice of the claim or "suit" as soon as practicable.

c. You and any other involved insured must:

(1) Immediately send us copies of any demands, notices, summonses or legal papers received in connection with the claim or "suit";

(2) Authorize us to obtain records and other information;

(3) Cooperate with us in the investigation or settlement of the claim or defense against the "suit"; and

(4) Assist us, upon our request, in the enforcement of any right against any person or organization which may be liable to the insured because of an act, error or omission to which

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this insurance may also apply.

d. No insured will, except at that insured's own cost, voluntarily make a payment, assume any obligation, or incur any expense without our consent.

(2) Item **4.** Other Insurance is replaced by the following:

4. Other Insurance

If other valid and collectible insurance is available to the insured for a loss we cover under this Employee Benefit Liability Coverage, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when **c.** below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in Paragraph **b.** below.

b. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

c. No Coverage

This insurance shall not cover any loss for which the insured is entitled to recovery under any other insurance in force previous to the effective date of this Employee Benefit Liability Coverage.

e. Additional Definitions

As respects Employee Benefit Liability Coverage, **Section V - Definitions** is amended as follows:

(1) The following definitions are added:

1. "Administration" means:

a. Providing information to "employees", including their dependents and beneficiaries, with respect to eligibility for or scope of "employee benefit programs";

b. Interpreting the "employee benefit programs";

c. Handling records in connection with the "employee benefit programs"; or

d. Effecting, continuing or terminating any "employee's" participation in any benefit included in the "employee benefit program".

However, "administration" does not include:

a. Handling payroll deductions; or

b. The failure to effect or maintain any insurance or adequate limits of coverage of insurance, including but not limited to unemployment insurance, social security benefits, workers' compensation and disability benefits.

2. "Biometric information" means any:

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a. Biological measurement or physical characteristic of an individual, including but not limited to a retina or iris scan, fingerprint, palmprint, voiceprint, hand or face geometry, vein pattern, genetic data, movement, or any other information that can be used as a form of identification or authentication; or

b. Information, regardless of how it is captured, converted, stored or shared, based on an individual's biological measurement or physical characteristic.

3. "Cafeteria plans" means plans authorized by applicable law to allow "employees" to elect to pay for certain benefits with pre-tax dollars.

4. "Computer attack" means:

   a. Unauthorized access or authorized access for an unauthorized purpose;

   b. A "malware attack"; or

   c. A "denial of service attack";

   against any computer, computer system or network of computers or computer systems, including any other machinery or equipment, including their control systems, which are accessed by or integrated into a computer, computer system or network of computers or computer systems.

5. "Denial of service attack" means an attack against a target computer or network of computers designed to overwhelm the capacity of the target computer or network in order to deny or impede users from gaining access to the target computer or network through the internet.

6. "Employee benefit programs" means a program providing some or all of the following benefits to "employees", whether provided through a "cafeteria plan" or otherwise:

   a. Group life insurance; group accident or health insurance; dental, vision and hearing plans; and flexible spending accounts; provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to those "employees" who satisfy the plan's eligibility requirements;

   b. Profit sharing plans, employee savings plans, employee stock ownership plans, pension plans and stock subscription plans, provided that no one other than an "employee" may subscribe to such benefits and such benefits are made generally available to all "employees" who are eligible under the plan for such benefits;

   c. Unemployment insurance, social security benefits, workers' compensation and disability benefits; and

   d. Vacation plans, including buy and sell programs; leave of absence programs, including military, maternity, family, and civil leave; tuition assistance plans; transportation and health club subsidies.

7. "First effective date" means the date upon which coverage was first effected in a series of uninterrupted renewals of insurance coverage.

8. "Malware attack" means an attack that damages a computer, computer system or

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network of computers or computer systems, including any other machinery or equipment, including their control systems, which are accessed by or integrated into a computer, computer system or network of computers or computer systems, or data contained therein arising from malicious code, including, but not limited to, viruses, worms, Trojans, spyware, keyloggers and ransomware.

9. "Network security incident" means a security failure or weakness with respect to a computer, computer system or network of computers or computer systems which allowed one or more of the following to happen:

   a. The propagation or forwarding of malware, including, but not limited to, viruses, worms, Trojans, spyware, keyloggers and ransomware;

   b. The abetting of a "denial of service attack" against one or more other systems;

   c. The loss, release or disclosure of data;

   d. The inability to access a computer system;

   e. The unauthorized access to a computer system.

10. "Privacy law" means any law, statute or regulation enacted or promulgated by or on behalf of any federal, state, local or foreign governmental entity in such entity's regulatory or official capacity that creates legally enforceable responsibilities with respect to:

    a. The collection, use, storage, disclosure, disposal, sharing or disseminating as well as correction or supplementation of personally identifying information, including, but not limited to, "biometric information"; or

    b. The adoption and communication of, as well as compliance with, a "privacy policy".

    "Privacy laws" include, but are not limited to, the European Union General Data Protection Regulation, the California, Consumer Privacy Act and the Illinois Biometric Information Privacy Act.

11. "Privacy policy" means an entity's policy for collection, use, storage, disclosure, disposal, sharing, disseminating and correction or supplementation of personally identifying information, including, but not limited to, "biometric information".

12. "Privacy violation" means failure to comply for any reason with a "privacy law" or "privacy policy".

(2) The following definitions are deleted in their entirety and replaced by the following:

5. "Employee" means a person actively employed, formerly employed, on leave of absence or disabled, or retired. "Employee" includes a "leased worker". "Employee" does not include a "temporary worker".

18. "Suit" means a civil proceeding in which money damages because of an act, error or omission to which this insurance applies are alleged. "Suit" includes:

    a. An arbitration proceeding in which such damages are claimed and to which the insured must submit or does submit with our consent;

    b. Any other alternative dispute resolution proceeding in which such damages are claimed and to which the insured submits with our consent; or

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c. An appeal of a civil proceeding.

2. **Unintentional Failure To Disclose Hazards**

Section IV - Commercial General Liability Conditions, 6. Representations is amended by the addition of the following:

Based on our dependence upon your representations as to existing hazards, if unintentionally you should fail to disclose all such hazards at the inception date of your policy, we will not reject coverage under this Coverage Part based solely on such failure.

3. **Damage To Premises Rented To You**

a. The last paragraph of **2. Exclusions** under **Section I - Coverage A - Bodily Injury And Property Damage Liability** is replaced by the following:

Exclusions **c.** through **n.** do not apply to damage by fire, explosion, lightning, smoke or soot to premises while rented to you or temporarily occupied by you with permission of the owner, for which the amount we will pay is limited to the Damage To Premises Rented To You Limit as described in Section **III** - Limits Of Insurance.

b. The insurance provided under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability applies to "property damage" arising out of water damage to premises that are both rented to and occupied by you.

As respects Water Damage Legal Liability, as provided in Paragraph **3.b.** above:

The exclusions under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability, **2.** Exclusions, other than **i.** War and the Nuclear Energy Liability Exclusion (Broad Form), are deleted and the following are added:

This insurance does not apply to:

(a) "Property damage":

(i) Assumed in any contract or agreement; or

(ii) Caused by or resulting from any of the following:

1) Wear and tear;

2) Rust or other corrosion, decay, deterioration, hidden or latent defect or any quality in property that causes it to damage or destroy itself;

3) Smog;

4) Mechanical breakdown, including rupture or bursting caused by centrifugal force;

5) Settling, cracking, shrinking or expansion;

6) Nesting or infestation, or discharge or release of waste products or secretions, by insects, birds, rodents or other animals; or

7) Presence, growth, proliferation, spread or any activity of fungus, including mold or mildew, and any mycotoxins, spores, scents or byproducts produced or released by fungi.

(b) "Property damage" caused directly or indirectly by any of the following:

(i) Earthquake, volcanic eruption, landslide or any other earth movement;

(ii) Water that backs up or overflows or is otherwise discharged from a sewer, drain, sump, sump pump or related equipment;

(iii) Water under the ground surface pressing on, or flowing or seeping through:

1) Foundations, walls, floors or paved surfaces;

2) Basements, whether paved or not; or

3) Doors, windows or other openings.

(c) "Property damage" caused by or resulting from water that leaks or flows from plumbing, heating, air conditioning, fire protection systems, or other equipment, caused by or resulting from freezing, unless:

(i) You did your best to maintain heat in the building or structure; or

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(ii) You drained the equipment and shut off the water supply if the heat was not maintained.

(d) "Property damage" to:

(i) Plumbing, heating, air conditioning, fire protection systems, or other equipment or appliances; or

(ii) The interior of any building or structure, or to personal property in the building or structure, caused by or resulting from rain, snow, sleet or ice, whether driven by wind or not.

c. Limit Of Insurance

With respect to the insurance afforded in Paragraphs **3.a.** and **3.b.** above, the Damage To Premises Rented To You Limit as shown in the Declarations is amended as follows:

(1) Paragraph **6.** of Section **III** - Limits Of Insurance is replaced by the following:

6. Subject to Paragraph **5.** above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** - Bodily Injury And Property Damage Liability for damages because of "property damage" to any one premises:

a. While rented to you, or temporarily occupied by you with permission of the owner;

b. In the case of damage by fire, explosion, lightning, smoke or soot, while rented to you; or

c. In the case of damage by water, while rented to and occupied by you.

(2) The most we will pay is limited as described in Section **B.** Limits Of Insurance, **3.** Damage To Premises Rented To You of this endorsement.

4. Supplementary Payments

Under **Section I - Supplementary Payments - Coverages A and B:**

a. Paragraph **1.b.** is replaced by the following:

Up to the limit shown in Section **B.** Limits Of Insurance, **4.a.** Bail Bonds of this endorsement for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

b. Paragraph **1.d.** is replaced by the following:

All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to the limit shown in Section **B.** Limits Of Insurance, **4.b.** Loss Of Earnings of this endorsement per day because of time off from work.

5. Medical Payments

The Medical Expense Limit of Any One Person as shown in the Declarations is amended to the limit shown in Section **B.** Limits Of Insurance, **5.** Medical Payments of this endorsement.

6. 180 Day Coverage For Newly Formed Or Acquired Organizations

Section II - Who Is An Insured is amended as follows:

Subparagraph **a.** of Paragraph **3.** is replaced by the following:

a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier;

7. Waiver Of Subrogation

Section IV - Commercial General Liability Conditions, 8. Transfer Of Rights Of Recovery Against Others To Us is amended by the addition of the following:

We waive any right of recovery against any additional insured under this endorsement, because of any payment we make under this endorsement, to whom the insured has waived its right of recovery in a written contract, written agreement, written permit or written authorization. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such additional insured prior to loss.

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8. **Automatic Additional Insured - Specified Relationships**

a. The following is added to **Section II - Who Is An Insured:**

(1) Any person(s) or organization(s) described in Paragraph **8.a.(2)** of this endorsement (hereinafter referred to as additional insured) whom you are required to add as an additional insured under this Coverage Part by reason of a written contract, written agreement, written permit or written authorization.

(2) Only the following persons or organizations are additional insureds under this endorsement, and insurance coverage provided to such additional insureds is limited as provided herein:

(a) Managers Or Lessors Of Premises

The manager or lessor of a premises leased to you you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by you or those acting on your behalf in connection with the ownership, maintenance or use of that part of the premises leased to you, subject to the following additional exclusions:

This insurance does not apply to:

(i) Any "occurrence" which takes place after you cease to be a tenant in that premises;

(ii) Structural alterations, new construction or demolition operations performed by or on behalf of such additional insured.

(b) Lessor Of Leased Equipment

Any person(s) or organization(s) from whom you lease equipment you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance. Such person(s) or organization(s) are insureds only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s). A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends. However, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

(c) Vendors

Any person or organization (referred to below as vendor) you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

(i) The insurance afforded the vendor does not apply to:

1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;

2) Any express warranty unauthorized by you;

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3) Any physical or chemical change in the product made intentionally by the vendor;

4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

5) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

a) The exceptions contained in Paragraphs **(c)(i)4)** or **6)** of this endorsement; or

b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(ii) This insurance does not apply to any insured person or organization:

1) From whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products; or

2) When liability included within the "products-completed operations hazard" has been excluded under this Coverage Part with respect to such products.

(d) State Or Governmental Agency Or Subdivision Or Political Subdivision - Permits Or Authorizations Relating To Premises

Any state or governmental agency or subdivision or political subdivision you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, subject to the following additional provision:

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This insurance applies only with respect to the following hazards for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization in connection with premises you own, rent or control and to which this insurance applies:

(i) The existence, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures;

(ii) The construction, erection or removal of elevators; or

(iii) The ownership, maintenance or use of any elevators covered by this insurance.

(e) Mortgagee, Assignee Or Receiver

Any person or organization you are required per Paragraph **8.a.(1)** of this endorsement to provide insurance, but only with respect to their liability as mortgagee, assignee or receiver and arising out of the ownership, maintenance or use of the premises by you. However, this insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

(3) The insurance afforded to additional insureds described in Paragraph **8.a.(1)** of this endorsement:

(a) Only applies to the extent permitted by law;

(b) Will not be broader than that which you are required by the written contract, written agreement, written permit or written authorization to provide for such additional insured; and

(c) Does not apply to any person, organization, vendor, state, governmental agency or subdivision or political subdivision, specifically named as an additional insured under any other provision of, or endorsement added to, this Coverage Part, provided such other provision or endorsement covers the injury or damage for which this insurance applies.

b. With respect to the insurance afforded to the additional insureds described in Paragraph **8.a.(1)** of this endorsement, the following is added to **Section III - Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

(1) Required by the written contract, written agreement, written permit or written authorization described in Paragraph **8.a.(1)** of this endorsement. For the purpose of determining the required amount of insurance only, we will include the minimum amount of any Umbrella liability or Excess Liability coverage required for that additional insured in that written contract, written agreement, written permit or written authorization; or

(2) Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

c. **Section IV - Commercial General Liability Conditions** is amended to include the following:

Automatic Additional Insured Provision

This insurance applies only if the "bodily injury" or "property damage" occurs, or the "personal and advertising injury" offense is committed:

(1) During the policy period; and

(2) Subsequent to your execution of the written contract or written agreement, or the issuance of a

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written permit or written authorization, described in Paragraph **8.a.(1)**.

d. Section IV - Commercial General Liability Conditions is amended as follows:

Condition **4.** Other Insurance is amended to include:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured per Paragraph **8.a.(1)** of this endorsement provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract, agreement, permit or authorization described in **8.a.(2)** of this endorsement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

9. Property Damage To Borrowed Equipment

a. The following is added to Exclusion **2.j.** Damage To Property under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability:

Paragraphs **(3)** and **(4)** of this exclusion do not apply to tools or equipment loaned to you, provided they are not being used to perform operations at the time of loss.

b. With respect to the insurance provided by this section of the endorsement, the following additional provisions apply:

(1) The Limits of Insurance shown in the Declarations are replaced by the limits shown in Section **B.** Limits Of Insurance, **9.** Property Damage To Borrowed Equipment of this endorsement with respect to coverage provided by this endorsement. These limits are inclusive of and not in addition to the limits being replaced. The Limits of Insurance shown in Section **B.** Limits Of Insurance, **9.** Property Damage To Borrowed Equipment of this endorsement fix the most we will pay in any one "occurrence" regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought; or

(c) Persons or organizations making claims or bringing "suits".

(2) Deductible Clause

(a) Our obligation to pay damages on your behalf applies only to the amount of damages for each "occurrence" which are in excess of the Deductible Amount shown in Section **B.** Limits Of Insurance, **9.** Property Damage To Borrowed Equipment of this endorsement. The limits of insurance will not be reduced by the application of such deductible amount.

(b) Section **IV** - Commercial General Liability Conditions, **2.** Duties In The Event Of Occurrence, Offense, Claim Or Suit, applies to each claim or "suit" irrespective of the amount.

(c) We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

10. Employees As Insureds - Specified Health Care Services And Good Samaritan Services

Paragraph **2.a.(1)(d)** under Section **II** - Who Is An Insured does not apply to:

1) Your "employees" who provide professional health care services on your behalf as a duly licensed nurse, emergency medical technician or paramedic in the jurisdiction where an "occurrence" or offense to which this insurance applies takes place; or

2) Your "employees" or "volunteer workers", other than an employed or volunteer doctor, providing first aid or good samaritan services during their work hours for you will be deemed to be acting within the scope of their

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employment by you or performing duties related to the conduct of your business.

11. Broadened Notice Of Occurrence

Paragraph **a.** of Condition **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** under **Section IV - Commercial General Liability Conditions** is replaced by the following:

a. You must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:

(1) How, when and where the "occurrence" or offense took place;

(2) The names and addresses of any injured persons and witnesses; and

(3) The nature and location of any injury or damage arising out of the "occurrence" or offense.

This requirement applies only when the "occurrence" or offense is known to any insured listed under Paragraph **1.** of Section **II** - Who Is An Insured or any "employee" authorized by you to give or receive notice of an "occurrence" or offense.

12. Nonowned Aircraft

The following is added to Exclusion **2.g. Aircraft, Auto Or Watercraft** under **Section I - Coverage A - Bodily Injury And Property Damage Liability:**

This exclusion does not apply to an aircraft you do not own, provided that:

a. The pilot in command holds a current effective certificate, issued by a duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;

b. The aircraft is rented with a trained, paid crew; and

c. The aircraft does not transport persons or cargo for a charge.

13. Bodily Injury Redefined

Section V - Definitions, 3. "Bodily injury" is replaced by the following:

3. "Bodily injury" means bodily harm or injury, sickness, disease, disability, humiliation, shock, fright, mental anguish or mental injury, including care, loss of services or death resulting from any of these at any time.

14. Expected Or Intended Injury Redefined

The last sentence of Exclusion **2.a. Expected Or Intended Injury** under **Section I - Coverage A - Bodily Injury And Property Damage Liability** is replaced by the following:

This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

15. Former Employees As Insureds

The following is added to Paragraph **2.** under **Section II - Who Is An Insured:**

2. Each of the following is also an insured:

Any of your former "employees", directors, managers, members, partners or "executive officers", including but not limited to retired, disabled or those on leave of absence, but only for acts within the scope of their employment by you or for duties related to the conduct of your business.

16. Voluntary Property Damage Coverage

a. Section I - Coverages is amended to include the following:

COVERAGE D - VOLUNTARY PROPERTY DAMAGE COVERAGE

(1) Insuring Agreement

(a) We will pay the cost to repair or replace "property damage" to property of others arising out of operations incidental to your business when:

1) Damage is caused by you; or

2) Damage occurs while in your possession.

At your written request, we will make this payment regardless of whether you are at fault for the "property damage".

If you, at our request, replace, or make any repairs to, damaged property of others, the amount we will pay under Voluntary Proper-

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ty Damage Coverage will be determined by your actual cost to replace or repair the damaged property, excluding any profit or overhead.

Any payment we make under Voluntary Property Damage Coverage shall not be interpreted as an admission of liability by you or by us.

It shall be your duty, not our duty, to defend any claim or "suit" to which this insurance applies.

No other obligation or liability to pay sums or perform acts or services is covered.

(b) This insurance applies to "property damage" only if:

1) The "property damage" takes place in the "coverage territory"; and

2) The "property damage" occurs during the policy period.

(2) Exclusions

This insurance does not apply to "property damage" that would be excluded by Coverage **A** - Bodily Injury And Property Damage Liability, **2.** Exclusions, except for **j.** Damage To Property, Paragraphs **(3)**, **(4)**, **(5)** and **(6)**, **k.** Damage To Your Product, and **l.** Damage To Your Work.

(3) Definitions

For purposes of Voluntary Property Damage Coverage only, the following definitions under **Section V - Definitions** are replaced by the following:

13. "Occurrence" means an incident, including continuous or repeated exposure to substantially the same general harmful conditions that result in "property damage".

17. "Property damage" means physical injury to tangible property. Electronic data is not tangible property, and "property damage" does not include disappearance, abstraction or theft.

As used in this definition, electronic data means information, facts or programs, stored as or on, created or used on, transmitted to or from computer software, including systems and applications software, hard or floppy disks, CD-ROMs, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

b. Care, Custody Or Control Liability Coverage

For purposes of the coverage provided by Care, Custody Or Control Liability Coverage in this endorsement only:

(1) Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability, **2.** Exclusions, **j.** Damage To Property, Paragraphs **(3)**, **(4)** and **(5)** do not apply to "property damage" to the property of others described therein.

(2) It shall be your duty, not our duty, to defend any claim or "suit" to which this insurance applies.

No other obligation or liability to pay sums or perform acts or services is covered.

This Paragraph **(2)** supersedes any provision in the Coverage Part to the contrary.

(3) "Property damage" for which Care, Custody Or Control Liability Coverage provides coverage shall be deemed to be caused by an "occurrence" but shall not serve to limit or restrict the applicability of any exclusion for "property damage" under this Coverage Part.

c. Limits Of Insurance And Deductibles

For purposes of the coverage provided by Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage, **Section III - Limits Of Insurance** is amended to include the following:

(1) The Limits of Insurance shown in the Declarations are replaced by the limits shown in Section **B.**

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Limits Of Insurance, **16.** Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage in this endorsement. These limits are inclusive of, and not in addition to, the limits being replaced. The Limits of Insurance shown in the Schedule fix the most we will pay regardless of the number of:

(a) Insureds;

(b) Claims made or "suits" brought; or

(c) Persons or organizations making claims or bringing "suits".

(2) **(a)** Subject to **(3)** below, the Voluntary Property Damage Coverage Each Occurrence Limit Of Insurance is the most we will pay for the sum of damages under Voluntary Property Damage Coverage;

(b) The Care, Custody Or Control Liability Coverage Each Occurrence Limit Of Insurance is the most we will pay for the sum of damages under Care, Custody Or Control Liability Coverage;

because of all "property damage" arising out of any one "occurrence".

(3) The Voluntary Property Damage Coverage, Aggregate Limit Of Insurance is the most we will pay for the sum of all damages under Voluntary Property Damage Coverage. This limit applies separately to each "coverage term".

(4) Deductible Clause

(a) Our obligation to pay damages on your behalf applies only to the amount of damages for each "occurrence" which are in excess of the Deductible Amount shown in Section **B.** Limits Of Insurance, **16.** Voluntary Property Damage Coverage and Care, Custody Or Control Liability Coverage. The limits of insurance will not be reduced by the application of such Deductible Amount.

(b) Section **IV** - Commercial General Liability Conditions, **2.** Duties In The Event Of Occurrence, Offense, Claim Or Suit, applies to each claim or "suit" irrespective of the amount.

(c) We may pay any part or all of the Deductible Amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the Deductible Amount as has been paid by us.

17. Broadened Contractual Liability - Work Within 50' Of Railroad Property

Section V - Definitions, 9. "Insured contract" is amended as follows:

a. Paragraph **c.** is replaced by the following:

c. Any easement or license agreement;

b. Paragraph **f.(1)** is deleted in its entirety.

18. Alienated Premises

Exclusion **2.j.** Damage To Property, Paragraph **(2)** under Section **I** - Coverage **A** - Bodily Injury And Property Damage Liability does not apply if the premises are "your work".

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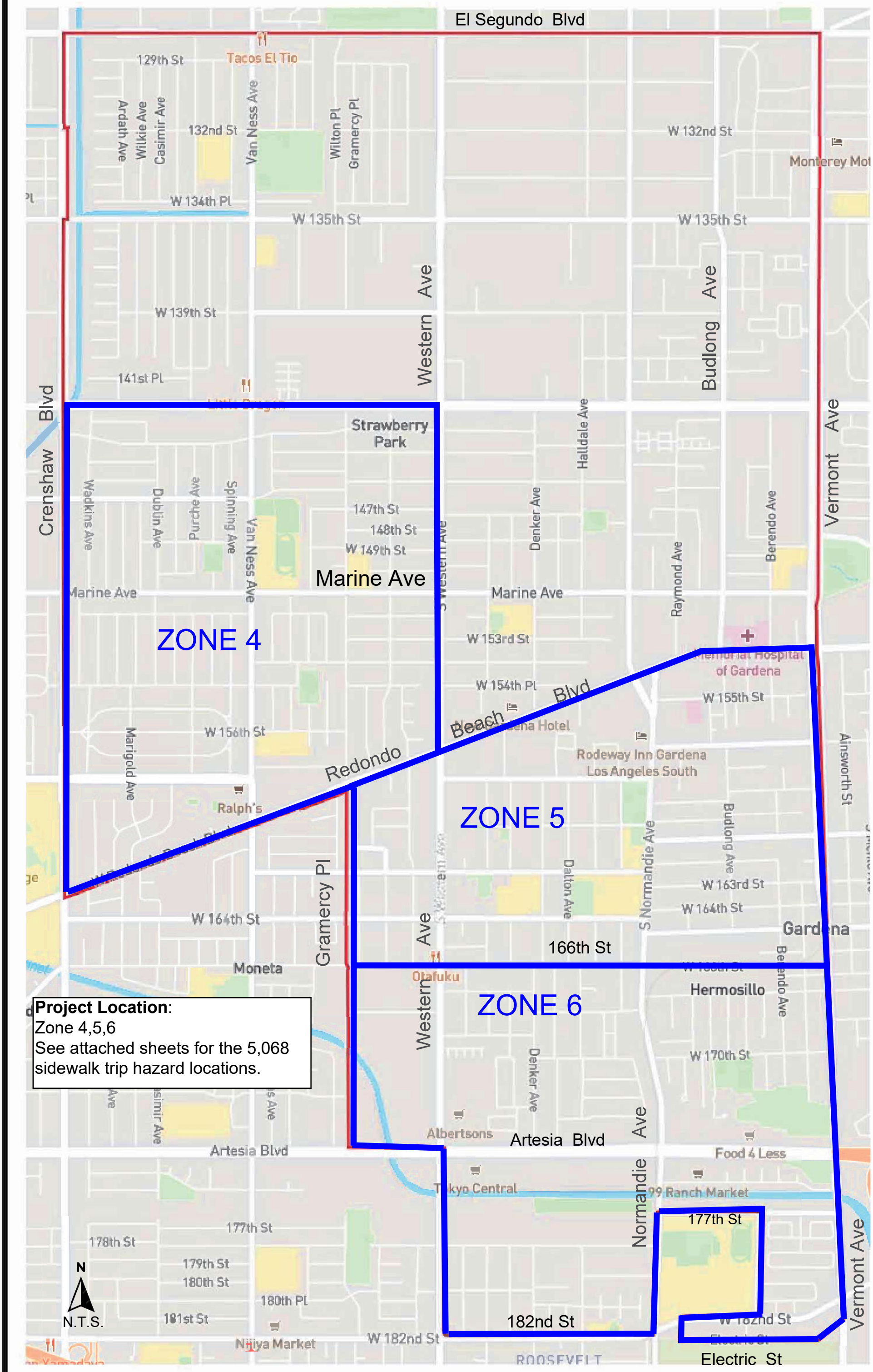

Project Location:
Zone 4,5,6
See attached sheets for the 5,068 sidewalk trip hazard locations.

PEDESTRIAN SAFETY IMPROVEMENT PROJECT FY 2025-2026, JN 554

PROJECT LOCATION MAP

PRECISION CONCRETE CUTTING
Trip Hazard Removal Specialists

ON-CALL SERVICES FOR CONCRETE TRIP HAZARD REPAIR PRICING FOR ZONE 4,5,6

Presented to: City of Gardena
1700 West 162nd Street
Gardena CA 90247

March 3rd, 2026

CONTACT: Allen Rigg

The information in this summary is confidential, and is to be used only by the intended recipient and Precision Concrete Cutting in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.

GARDENA - ZONE 4 - PRICING SHEET

DEFAULT SQ FOOT	RATE	RATE	RATE	RATE
0	$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION			HAZARD SIZE			RECOMMENDED REPAIR				INCH FT				RECOMMENDED REPAIR SQ FOOTAGE					PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Segment To	Small	Medium	Large	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill SQ FT	Replace SQ FT	Tree SQ FT	Saw Cut SQ FT	Total SQ FT	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost

GARDENA - ZONE 4 - PRICING SHEET With Filtering

		LOCATION			HAZARD SIZE			RECOMMENDED REPAIR				INCH FT				RECOMMENDED REPAIR SQ FOOTAGE					PATCH PRICING	INCH FEET PRICING			
No.		Street Name	Segment From	Segment To	Small	Medium	Large	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill SQ FT	Replace SQ FT	Tree SQ FT	Saw Cut SQ FT	Total SQ FT	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
1	GAR-4	144th Street	Gramercy	Western	-	14	1	-	-	-	15	-	53	5	58	-	-	-	276	276	$ -	$ -	$ 2,046.52	$ 182.88	$ 2,229.39
2	GAR-4	144th Street	Van Ness	Crenshaw	-	56	9	-	-	-	65	-	128	30	158	-	-	-	1,104	1,104	$ -	$ -	$ 4,919.58	$ 1,145.38	$ 6,064.95
3	GAR-4	144th Street	Van Ness	Gramercy	-	34	15	-	-	-	49	-	70	62	132	-	-	-	824	824	$ -	$ -	$ 2,685.38	$ 2,393.02	$ 5,078.39
4	GAR-4	145th Street	Dublin	Wadkins	-	30	20	-	-	-	50	-	70	82	152	-	-	-	800	800	$ -	$ -	$ 2,685.38	$ 3,147.38	$ 5,832.75
5	GAR-4	145th Street	Gramercy	Western	-	18	4	-	-	-	22	-	36	21	57	-	-	-	352	352	$ -	$ -	$ 1,395.63	$ 789.25	$ 2,184.88
6	GAR-4	145th Street	Haas	Gramercy	-	24	6	-	-	-	30	-	51	25	76	-	-	-	500	500	$ -	$ -	$ 1,974.33	$ 960.09	$ 2,934.42
7	GAR-4	146th Place	Van Ness	Gramercy	-	30	11	-	-	-	41	-	71	47	118	-	-	-	656	656	$ -	$ -	$ 2,714.25	$ 1,809.50	$ 4,523.75
8	GAR-4	146th Street	Dublin	Wadkins	-	9	9	-	-	-	18	-	20	36	56	-	-	-	308	308	$ -	$ -	$ 770.00	$ 1,366.75	$ 2,136.75
9	GAR-4	146th Street	Gramercy	Western	-	25	4	-	-	-	29	-	78	19	96	-	-	-	491	491	$ -	$ -	$ 2,998.19	$ 712.25	$ 3,710.44
10	GAR-4	146th Street	Haas	Gramercy	-	35	6	-	-	-	41	-	83	22	105	-	-	-	656	656	$ -	$ -	$ 3,208.73	$ 827.75	$ 4,036.48
11	GAR-4	147th Street	Gramercy	Parron	-	8	-	-	-	-	8	-	16	-	16	-	-	-	128	128	$ -	$ -	$ 596.75	$ -	$ 596.75
12	GAR-4	147th Street	Gramercy	Western	-	28	7	-	-	-	35	-	68	27	95	-	-	-	580	580	$ -	$ -	$ 2,620.41	$ 1,031.08	$ 3,651.48
13	GAR-4	147th Street	Van Ness	Crenshaw	-	24	9	-	-	-	33	-	66	40	106	-	-	-	521	521	$ -	$ -	$ 2,548.22	$ 1,530.38	$ 4,078.59
14	GAR-4	148th Street	Gramercy	Western	-	16	1	-	-	-	17	-	34	3	37	-	-	-	272	272	$ -	$ -	$ 1,309.00	$ 115.50	$ 1,424.50
15	GAR-4	149th Street	Gramercy	Parron	-	7	-	-	-	-	7	-	15	-	15	-	-	-	112	112	$ -	$ -	$ 558.25	$ -	$ 558.25
16	GAR-4	149th Street	Gramercy	Western	-	21	9	-	-	-	30	-	51	31	82	-	-	-	565	565	$ -	$ -	$ 1,962.30	$ 1,206.73	$ 3,169.03
17	GAR-4	149th Street	Sutro	Spinning	-	7	1	-	-	-	8	-	15	4	18	-	-	-	128	128	$ -	$ -	$ 558.25	$ 134.75	$ 693.00
18	GAR-4	150th Street	Dublin	Purche	-	4	-	-	-	-	4	-	11	-	11	-	-	-	84	84	$ -	$ -	$ 409.06	$ -	$ 409.06
19	GAR-4	150th Street	Gramercy	to End	-	2	-	-	-	-	2	-	6	-	6	-	-	-	32	32	$ -	$ -	$ 211.75	$ -	$ 211.75
20	GAR-4	150th Street	Western	to End	-	7	1	-	-	-	8	-	17	14	30	-	-	-	137	137	$ -	$ -	$ 638.86	$ 531.78	$ 1,170.64
21	GAR-4	152nd Street	Gramercy	Western	-	21	5	-	-	-	26	-	62	27	88	-	-	-	773	773	$ -	$ -	$ 2,377.38	$ 1,022.66	$ 3,400.03
22	GAR-4	152nd Street	Haas	Wilton	-	13	2	-	-	-	15	-	25	9	34	-	-	-	240	240	$ -	$ -	$ 952.88	$ 356.13	$ 1,309.00
23	GAR-4	152nd Street	Van Ness	Atkinson	-	24	17	-	-	-	41	-	68	76	143	-	-	-	821	821	$ -	$ -	$ 2,615.59	$ 2,907.95	$ 5,523.55
24	GAR-4	153rd Street	Gramercy	Western	-	19	3	-	-	-	22	-	54	15	69	-	-	-	555	555	$ -	$ -	$ 2,072.98	$ 587.13	$ 2,660.11
25	GAR-4	154th Place	Cimarron	Van Ness	-	8	-	-	-	-	8	-	22	-	22	-	-	-	323	323	$ -	$ -	$ 853.02	$ -	$ 853.02
26	GAR-4	154th Place	Gramercy	to End	-	11	4	-	-	-	15	-	28	20	48	-	-	-	342	342	$ -	$ -	$ 1,071.98	$ 760.38	$ 1,832.36
27	GAR-4	154th Street	Gramercy	Western	-	21	3	-	-	-	24	-	49	12	61	-	-	-	539	539	$ -	$ -	$ 1,885.30	$ 452.38	$ 2,337.67
28	GAR-4	154th Street	Van Ness	Crenshaw	-	29	6	-	-	-	35	-	85	34	118	-	-	-	985	985	$ -	$ -	$ 3,256.86	$ 1,301.78	$ 4,558.64
29	GAR-4	154th Street	Van Ness	Gramercy	-	18	-	-	-	-	18	-	46	-	46	-	-	-	395	395	$ -	$ -	$ 1,780.63	$ -	$ 1,780.63
30	GAR-4	155th Court	Manhattan	to End	-	4	1	-	-	-	5	-	8	3	11	-	-	-	80	80	$ -	$ -	$ 308.00	$ 96.25	$ 404.25
31	GAR-4	155th Street	Atkinson	Spinning	-	48	11	-	-	-	59	-	161	65	226	-	-	-	1,849	1,849	$ -	$ -	$ 6,180.45	$ 2,504.91	$ 8,685.36
32	GAR-4	156th Court	Manhattan	to End	-	2	-	-	-	-	2	-	4	-	4	-	-	-	32	32	$ -	$ -	$ 154.00	$ -	$ 154.00
33	GAR-4	156th Street	Gramercy	Van Ness	-	19	5	-	-	-	24	-	55	21	76	-	-	-	627	627	$ -	$ -	$ 2,119.91	$ 814.52	$ 2,934.42
34	GAR-4	156th Street	Van Ness	Crenshaw	-	48	3	-	-	-	51	-	150	13	163	-	-	-	1,623	1,623	$ -	$ -	$ 5,773.80	$ 493.28	$ 6,267.08
35	GAR-4	157th Street	Atkinson	Spinning	-	41	13	-	-	-	54	-	141	68	210	-	-	-	1,700	1,700	$ -	$ -	$ 5,440.53	$ 2,634.84	$ 8,075.38
36	GAR-4	157th Street	Manhattan	to End	-	1	2	-	-	-	3	-	2	7	10	-	-	-	48	48	$ -	$ -	$ 86.63	$ 279.13	$ 365.75
37	GAR-4	Arcturus Avenue	154th	152nd	-	14	1	-	-	-	15	-	36	6	42	-	-	-	249	249	$ -	$ -	$ 1,400.44	$ 231.00	$ 1,631.44
38	GAR-4	Arcturus Avenue	Manhattan Beach	Redondo Beach	-	19	7	-	-	-	26	-	43	28	71	-	-	-	485	485	$ -	$ -	$ 1,637.45	$ 1,086.42	$ 2,723.88
39	GAR-4	Ardath Avenue	Marigold	Redondo Beach	-	11	12	-	-	-	23	-	28	45	73	-	-	-	449	449	$ -	$ -	$ 1,078.00	$ 1,713.25	$ 2,791.25
40	GAR-4	Atkinson Avenue	154th	Manhattan Beach	-	18	7	-	-	-	25	-	66	40	105	-	-	-	800	800	$ -	$ -	$ 2,526.56	$ 1,527.97	$ 4,054.53
41	GAR-4	Atkinson Avenue	Redondo Beach	to End	-	29	16	-	-	-	45	-	61	68	129	-	-	-	704	704	$ -	$ -	$ 2,338.88	$ 2,618.00	$ 4,956.88

GARDENA - ZONE 4 - PRICING SHEET

DEFAULT SQ FOOT	RATE	RATE	RATE	RATE
0	$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION			HAZARD SIZE			RECOMMENDED REPAIR				INCH FT				RECOMMENDED REPAIR SQ FOOTAGE					PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Segment To	Small	Medium	Large	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill SQ FT	Replace SQ FT	Tree SQ FT	Saw Cut SQ FT	Total SQ FT	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
42	GAR-4	Casimir Avenue	Marigold	to End	-	10	5	-	-	-	15	-	24	21	44	-	-	-	240	240	$ -	$ -	$ 904.75	$ 798.88	$ 1,703.63
43	GAR-4	Chanera Avenue	154th	152nd	-	7	3	-	-	-	10	-	25	14	39	-	-	-	244	244	$ -	$ -	$ 957.69	$ 539.00	$ 1,496.69
44	GAR-4	Chanera Avenue	Ardath	to End	-	16	3	-	-	-	19	-	42	9	51	-	-	-	313	313	$ -	$ -	$ 1,607.38	$ 356.13	$ 1,963.50
45	GAR-4	Cimarron Street	154th	156th	-	5	-	-	-	-	5	-	12	-	12	-	-	-	80	80	$ -	$ -	$ 452.38	$ -	$ 452.38
46	GAR-4	Cimarron Street	154th	152nd	-	3	1	-	-	-	4	-	6	3	9	-	-	-	64	64	$ -	$ -	$ 221.38	$ 125.13	$ 346.50
47	GAR-4	Crenshaw Blvd.	Marine	Rosecrans	-	26	6	-	-	-	32	-	214	81	295	-	-	-	823	823	$ -	$ -	$ 8,232.98	$ 3,118.50	$ 11,351.48
48	GAR-4	Crenshaw Blvd (East)	Manhattan Beach	Marine	-	8	-	-	-	-	8	-	34	-	34	-	-	-	437	437	$ -	$ -	$ 1,304.19	$ -	$ 1,304.19
49	GAR-4	Crenshaw Blvd. (East)	Redondo Beach	Manhattan Beach	-	2	1	-	-	-	3	-	5	11	16	-	-	-	132	132	$ -	$ -	$ 193.70	$ 433.13	$ 626.83
50	GAR-4	Daphne Avenue	147th	144th	-	18	6	-	-	-	24	-	40	22	62	-	-	-	384	384	$ -	$ -	$ 1,538.80	$ 847.00	$ 2,385.80
51	GAR-4	Daphne Avenue	154th	152nd	-	13	6	-	-	-	19	-	36	22	58	-	-	-	397	397	$ -	$ -	$ 1,367.95	$ 847.00	$ 2,214.95
52	GAR-4	Dublin Avenue	147th	144th	-	19	2	-	-	-	21	-	44	9	53	-	-	-	320	320	$ -	$ -	$ 1,698.81	$ 336.88	$ 2,035.69
53	GAR-4	Dublin Avenue	Marine	147th	-	11	7	-	-	-	18	-	25	32	57	-	-	-	320	320	$ -	$ -	$ 957.69	$ 1,232.00	$ 2,189.69
54	GAR-4	Gramercy Place	147th	144th	-	6	3	-	-	-	9	-	13	15	29	-	-	-	153	153	$ -	$ -	$ 510.13	$ 589.53	$ 1,099.66
55	GAR-4	Gramercy Place	Marine	147th	-	14	-	-	-	-	14	-	58	-	58	-	-	-	264	264	$ -	$ -	$ 2,247.44	$ -	$ 2,247.44
56	GAR-4	Gramercy Place	Marine	Redondo Beach	-	27	9	-	-	-	36	-	61	73	134	-	-	-	713	713	$ -	$ -	$ 2,358.13	$ 2,816.52	$ 5,174.64
57	GAR-4	Haas Avenue	146th	144th	-	23	2	-	-	-	25	-	50	9	59	-	-	-	400	400	$ -	$ -	$ 1,918.98	$ 356.13	$ 2,275.11
58	GAR-4	Haas Avenue	154th	152nd	-	12	1	-	-	-	13	-	24	5	29	-	-	-	208	208	$ -	$ -	$ 914.38	$ 182.88	$ 1,097.25
59	GAR-4	Haas Avenue	156th	154th	-	12	2	-	-	-	14	-	31	6	37	-	-	-	308	308	$ -	$ -	$ 1,193.50	$ 231.00	$ 1,424.50
60	GAR-4	Manhattan Beach Blvd.	Van Ness	Crenshaw	-	61	15	-	-	-	76	-	160	71	230	-	-	-	1,937	1,937	$ -	$ -	$ 6,153.98	$ 2,719.06	$ 8,873.05
61	GAR-4	Manhattan Place	154th	Redondo Beach	-	19	3	-	-	-	22	-	39	13	51	-	-	-	361	361	$ -	$ -	$ 1,487.06	$ 490.88	$ 1,977.94
62	GAR-4	Marigold Avenue	154th	Manhattan Beach	-	20	5	-	-	-	25	-	56	31	88	-	-	-	651	651	$ -	$ -	$ 2,170.44	$ 1,203.13	$ 3,373.56
63	GAR-4	Marigold Avenue	Manhattan Beach	Arcturus	-	22	5	-	-	-	27	-	52	28	80	-	-	-	461	461	$ -	$ -	$ 1,985.16	$ 1,078.00	$ 3,063.16
64	GAR-4	Marigold Avenue	Marine	147th	-	12	3	-	-	-	15	-	33	14	46	-	-	-	240	240	$ -	$ -	$ 1,251.25	$ 519.75	$ 1,771.00
65	GAR-4	Marine Avenue	Crenshaw	Casimir	-	17	6	-	-	-	23	-	51	24	75	-	-	-	739	739	$ -	$ -	$ 1,956.28	$ 933.63	$ 2,889.91
66	GAR-4	Marine Avenue	Western	Van Ness	-	27	10	-	-	-	37	-	98	56	154	-	-	-	973	973	$ -	$ -	$ 3,770.59	$ 2,165.63	$ 5,936.22
67	GAR-4	Parron Avenue	147th	Marine	-	18	7	-	-	-	25	-	46	26	71	-	-	-	420	420	$ -	$ -	$ 1,754.16	$ 981.75	$ 2,735.91
68	GAR-4	Parron Avenue	154th	152nd	-	9	2	-	-	-	11	-	17	8	24	-	-	-	176	176	$ -	$ -	$ 635.25	$ 298.38	$ 933.63
69	GAR-4	Parron Avenue	156th	to End	-	4	2	-	-	-	6	-	13	41	53	-	-	-	529	529	$ -	$ -	$ 494.48	$ 1,559.25	$ 2,053.73
70	GAR-4	Purche Avenue	147th	144th	-	18	3	-	-	-	21	-	35	10	45	-	-	-	336	336	$ -	$ -	$ 1,337.88	$ 385.00	$ 1,722.88
71	GAR-4	Purche Avenue	150th	147th	-	7	2	-	-	-	9	-	18	7	25	-	-	-	144	144	$ -	$ -	$ 693.00	$ 269.50	$ 962.50
72	GAR-4	Purche Avenue	154th	152nd	-	20	-	-	-	-	20	-	49	-	49	-	-	-	320	320	$ -	$ -	$ 1,867.25	$ -	$ 1,867.25
73	GAR-4	Purche Avenue	154th	Manhattan Beach	-	22	8	-	-	-	30	-	63	46	110	-	-	-	800	800	$ -	$ -	$ 2,432.72	$ 1,783.03	$ 4,215.75
74	GAR-4	Redondo Beach Blvd. (N)	Van Ness	Crenshaw	-	35	3	-	-	-	38	-	129	18	147	-	-	-	2,041	2,041	$ -	$ -	$ 4,947.25	$ 695.41	$ 5,642.66
75	GAR-4	Redondo Beach Blvd. (N)	Western	Van Ness	-	31	11	-	-	-	42	-	114	89	203	-	-	-	2,326	2,326	$ -	$ -	$ 4,380.58	$ 3,436.13	$ 7,816.70
76	GAR-4	Rosecrans Avenue	Crenshaw	Western	-	39	7	-	-	-	46	-	200	48	248	-	-	-	1,250	1,250	$ -	$ -	$ 7,713.23	$ 1,831.16	$ 9,544.39
77	GAR-4	Roxton Avenue	147th	144th	-	14	4	-	-	-	18	-	28	14	42	-	-	-	288	288	$ -	$ -	$ 1,088.83	$ 529.38	$ 1,618.20
78	GAR-4	Roxton Avenue	150th	147th	-	5	-	-	-	-	5	-	11	-	11	-	-	-	80	80	$ -	$ -	$ 404.25	$ -	$ 404.25
79	GAR-4	Ruthelen Street	154th	Redondo Beach	-	26	3	-	-	-	29	-	54	9	63	-	-	-	464	464	$ -	$ -	$ 2,059.75	$ 346.50	$ 2,406.25
80	GAR-4	Spinning Avenue	147th	144th	-	26	4	-	-	-	30	-	60	19	79	-	-	-	500	500	$ -	$ -	$ 2,302.78	$ 721.88	$ 3,024.66
81	GAR-4	Spinning Avenue	154th	152nd	-	12	7	-	-	-	19	-	31	34	65	-	-	-	322	322	$ -	$ -	$ 1,174.25	$ 1,318.63	$ 2,492.88
82	GAR-4	Spinning Avenue	154th	Manhattan Beach	-	23	1	-	-	-	24	-	71	5	76	-	-	-	625	625	$ -	$ -	$ 2,750.34	$ 192.50	$ 2,942.84
83	GAR-4	Spinning Avenue	Marine	147th	-	6	-	-	-	-	6	-	12	-	12	-	-	-	96	96	$ -	$ -	$ 442.75	$ -	$ 442.75
84	GAR-4	St. Andrews Place	147th	Rosecrans	-	9	3	-	-	-	12	-	22	11	33	-	-	-	201	201	$ -	$ -	$ 837.38	$ 413.88	$ 1,251.25
85	GAR-4	St. Andrews Place	154th	Marine	-	10	2	-	-	-	12	-	25	9	34	-	-	-	237	237	$ -	$ -	$ 969.72	$ 342.89	$ 1,312.61
86	GAR-4	St. Andrews Place	154th	Ruthelen	-	20	9	-	-	-	29	-	40	39	78	-	-	-	496	496	$ -	$ -	$ 1,530.38	$ 1,482.25	$ 3,012.63
87	GAR-4	St. Andrews Place	Marine	150th	-	-	3	-	-	-	3	-	-	12	12	-	-	-	48	48	$ -	$ -	$ -	$ 462.00	$ 462.00
88	GAR-4	Van Ness Avenue	144th	Rosecrans	-	9	1	-	-	-	10	-	67	4	71	-	-	-	260	260	$ -	$ -	$ 2,586.72	$ 144.38	$ 2,731.09
89	GAR-4	Van Ness Avenue	147th	144th	-	15	2	-	-	-	17	-	33	6	39	-	-	-	272	272	$ -	$ -	$ 1,251.25	$ 231.00	$ 1,482.25
90	GAR-4	Van Ness Avenue	154th	Marine	-	16	1	-	-	-	17	-	37	4	41	-	-	-	297	297	$ -	$ -	$ 1,419.69	$ 151.59	$ 1,571.28
91	GAR-4	Van Ness Avenue	154th	Redondo Beach	-	25	1	-	-	-	26	-	72	3	75	-	-	-	963	963	$ -	$ -	$ 2,784.03	$ 105.88	$ 2,889.91
92	GAR-4	Van Ness Avenue	Marine	147th	-	10	2	-	-	-	12	-	38	10	48	-	-	-	322	322	$ -	$ -	$ 1,448.56	$ 397.03	$ 1,845.59

GARDENA - ZONE 4 - PRICING SHEET

DEFAULT SQ FOOT	RATE	RATE	RATE	RATE
0	$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION			HAZARD SIZE			RECOMMENDED REPAIR				INCH FT				RECOMMENDED REPAIR SQ FOOTAGE					PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Segment To	Small	Medium	Large	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill SQ FT	Replace SQ FT	Tree SQ FT	Saw Cut SQ FT	Total SQ FT	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
93	GAR-4	Wadkins Avenue	Marine	Rosecrans	-	47	12	-	-	-	59	-	139	78	217	-	-	-	1,234	1,234	$ -	$ -	$ 5,357.52	$ 2,998.19	$ 8,355.70
94	GAR-4	Western Avenue (W)	Marine	Redondo Beach	-	20	9	-	-	-	29	-	68	58	125	-	-	-	1,226	1,226	$ -	$ -	$ 2,611.98	$ 2,218.56	$ 4,830.55
95	GAR-4	Western Avenue (W)	Rosecrans	Marine	-	13	6	-	-	-	19	-	54	65	119	-	-	-	708	708	$ -	$ -	$ 2,063.36	$ 2,502.50	$ 4,565.86
96	GAR-4	Wilkie Avenue	144th	143rd	-	12	3	-	-	-	15	-	26	11	37	-	-	-	260	260	$ -	$ -	$ 991.38	$ 429.52	$ 1,420.89
97	GAR-4	Wilton Place	154th	152nd	-	24	8	-	-	-	32	-	50	32	82	-	-	-	512	512	$ -	$ -	$ 1,934.63	$ 1,222.38	$ 3,157.00
98	GAR-4	Wilton Place	156th	to End	-	18	6	-	-	-	24	-	40	26	67	-	-	-	384	384	$ -	$ -	$ 1,549.63	$ 1,010.63	$ 2,560.25
99	0	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
100	0	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
101	0	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
102	0	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
103	0	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
		Filtered Totals			-	1,790	467	-	-	-	2,257	-	5,036	2,329	7,365	-	-	-	51,444	51,444	$ -	$ -	$ 193,892.02	$ 89,653.27	$ 283,545.28

GARDENA - ZONE 5 - PRICING SHEET

RATE	RATE	RATE	RATE
$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION		RECOMMENDED REPAIR				INCH FT				PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost

GARDENA - ZONE 5 - PRICING SHEET With Filtering

		LOCATION		RECOMMENDED REPAIR				INCH FT				PATCH PRICING	INCH FEET PRICING			
No.		Street Name	Segment From	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
1	GAR-5	155th Street	Normandie	-	-	-	30	-	77	11	88	$ -	$ -	$ 2,957.28	$ 427.11	$ 3,384.39
2	GAR-5	156th Place	Van Buren	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
3	GAR-5	156th Street	Van Buren	-	-	-	5	-	10	-	10	$ -	$ -	$ 375.38	$ -	$ 375.38
4	GAR-5	157th Street	Brighton	-	-	-	10	-	28	-	28	$ -	$ -	$ 1,094.84	$ -	$ 1,094.84
5	GAR-5	158th Street	Budlong	-	-	-	12	-	22	14	36	$ -	$ -	$ 861.44	$ 539.00	$ 1,400.44
6	GAR-5	158th Street	Denker	-	-	-	28	-	60	47	107	$ -	$ -	$ 2,319.63	$ 1,804.69	$ 4,124.31
7	GAR-5	158th Street	Denker	-	-	-	22	-	64	25	90	$ -	$ -	$ 2,471.22	$ 979.34	$ 3,450.56
8	GAR-5	159th Street	Budlong	-	-	-	24	-	39	31	71	$ -	$ -	$ 1,518.34	$ 1,201.92	$ 2,720.27
9	GAR-5	159th Street	Budlong	-	-	-	21	-	36	26	62	$ -	$ -	$ 1,390.81	$ 993.78	$ 2,384.59
10	GAR-5	159th Street	St. Andrews	-	-	-	8	-	11	7	18	$ -	$ -	$ 423.50	$ 279.13	$ 702.63
11	GAR-5	160th Street	Budlong	-	-	-	30	-	64	20	83	$ -	$ -	$ 2,445.95	$ 753.16	$ 3,199.11
12	GAR-5	160th Street	Denker	-	-	-	22	-	70	20	90	$ -	$ -	$ 2,692.59	$ 757.97	$ 3,450.56
13	GAR-5	160th Street	La Salle	-	-	-	2	-	4	-	4	$ -	$ -	$ 160.02	$ -	$ 160.02
14	GAR-5	160th Street	St. Andrews	-	-	-	6	-	12	7	19	$ -	$ -	$ 471.63	$ 250.25	$ 721.88
15	GAR-5	161st Street	Budlong	-	-	-	18	-	46	-	46	$ -	$ -	$ 1,766.19	$ -	$ 1,766.19
16	GAR-5	161st Street	Budlong	-	-	-	43	-	87	75	162	$ -	$ -	$ 3,349.50	$ 2,897.13	$ 6,246.63
17	GAR-5	161st Street	St. Andrew's	-	-	-	13	-	26	9	35	$ -	$ -	$ 991.38	$ 336.88	$ 1,328.25
18	GAR-5	162nd Street	Berendo	-	-	-	9	-	20	5	25	$ -	$ -	$ 757.97	$ 192.50	$ 950.47
19	GAR-5	162nd Street	Budlong	-	-	-	27	-	40	37	76	$ -	$ -	$ 1,532.78	$ 1,406.45	$ 2,939.23
20	GAR-5	162nd Street	Normandie	-	-	-	58	-	219	111	330	$ -	$ -	$ 8,437.52	$ 4,261.47	$ 12,698.98
21	GAR-5	162nd Street	Western	-	-	-	26	-	67	47	114	$ -	$ -	$ 2,568.67	$ 1,801.08	$ 4,369.75

GARDENA - ZONE 5 - PRICING SHEET

RATE	RATE	RATE	RATE
$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION		RECOMMENDED REPAIR				INCH FT				PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
22	GAR-5	163rd Street	Budlong	-	-	-	16	-	29	8	38	$ -	$ -	$ 1,126.13	$ 317.63	$ 1,443.75
23	GAR-5	163rd Street	Budlong	-	-	-	44	-	121	41	162	$ -	$ -	$ 4,665.72	$ 1,564.06	$ 6,229.78
24	GAR-5	164th Street	Berendo	-	-	-	51	-	147	53	200	$ -	$ -	$ 5,677.55	$ 2,024.86	$ 7,702.41
25	GAR-5	164th Street	Berendo	-	-	-	11	-	123	-	123	$ -	$ -	$ 4,737.91	$ -	$ 4,737.91
26	GAR-5	165th Place	Harvard	-	-	-	15	-	26	8	34	$ -	$ -	$ 1,011.83	$ 308.00	$ 1,319.83
27	GAR-5	166th Street (North Side)	Normandie	-	-	-	35	-	84	45	128	$ -	$ -	$ 3,217.16	$ 1,714.45	$ 4,931.61
28	GAR-5	Berendo Avenue	155th	-	-	-	17	-	27	17	44	$ -	$ -	$ 1,039.50	$ 664.13	$ 1,703.63
29	GAR-5	Berendo Avenue	155th	-	-	-	11	-	20	14	34	$ -	$ -	$ 784.44	$ 534.19	$ 1,318.63
30	GAR-5	Berendo Avenue	159th	-	-	-	12	-	17	22	39	$ -	$ -	$ 635.25	$ 859.03	$ 1,494.28
31	GAR-5	Berendo Avenue	159th	-	-	-	12	-	18	17	35	$ -	$ -	$ 693.00	$ 644.88	$ 1,337.88
32	GAR-5	Berendo Avenue	162nd	-	-	-	13	-	66	-	66	$ -	$ -	$ 2,542.20	$ -	$ 2,542.20
33	GAR-5	Brighton Avenue	158th	-	-	-	14	-	23	33	56	$ -	$ -	$ 902.34	$ 1,268.09	$ 2,170.44
34	GAR-5	Brighton Avenue	160th	-	-	-	23	-	62	11	73	$ -	$ -	$ 2,380.98	$ 421.09	$ 2,802.08
35	GAR-5	Brighton Avenue	160th	-	-	-	14	-	39	33	73	$ -	$ -	$ 1,508.72	$ 1,287.34	$ 2,796.06
36	GAR-5	Brighton Avenue	Gardena	-	-	-	23	-	62	23	84	$ -	$ -	$ 2,376.17	$ 872.27	$ 3,248.44
37	GAR-5	Budlong Avenue	155th	-	-	-	11	-	25	22	47	$ -	$ -	$ 976.94	$ 827.75	$ 1,804.69
38	GAR-5	Budlong Avenue	Magnolia	-	-	-	23	-	91	33	124	$ -	$ -	$ 3,484.25	$ 1,270.50	$ 4,754.75
39	GAR-5	Budlong Place	155th	-	-	-	11	-	18	9	27	$ -	$ -	$ 702.63	$ 346.50	$ 1,049.13
40	GAR-5	Catalina Avenue	155th	-	-	-	8	-	18	7	25	$ -	$ -	$ 685.78	$ 274.31	$ 960.09
41	GAR-5	Dalton Avenue	162nd	-	-	-	31	-	68	32	100	$ -	$ -	$ 2,610.78	$ 1,227.19	$ 3,837.97
42	GAR-5	Dalton Avenue	162nd	-	-	-	6	-	12	3	16	$ -	$ -	$ 469.22	$ 132.34	$ 601.56
43	GAR-5	Dalton Avenue	Gardena	-	-	-	20	-	44	35	79	$ -	$ -	$ 1,695.20	$ 1,335.47	$ 3,030.67
44	GAR-5	Denker Avenue	162nd	-	-	-	48	-	110	35	145	$ -	$ -	$ 4,218.16	$ 1,357.13	$ 5,575.28
45	GAR-5	Denker Avenue	Gardena	-	-	-	21	-	74	36	111	$ -	$ -	$ 2,858.63	$ 1,402.84	$ 4,261.47
46	GAR-5	Denker Avenue	Gardena	-	-	-	8	-	18	26	44	$ -	$ -	$ 691.80	$ 1,010.63	$ 1,702.42
47	GAR-5	Gardena Blvd.	Normandie	-	-	-	13	-	45	-	45	$ -	$ -	$ 1,714.45	$ -	$ 1,714.45
48	GAR-5	Gardena Blvd.	Normandie	-	-	-	25	-	84	120	203	$ -	$ -	$ 3,219.56	$ 4,613.98	$ 7,833.55
49	GAR-5	Gardena Blvd.	Western	-	-	-	24	-	55	62	117	$ -	$ -	$ 2,103.06	$ 2,382.19	$ 4,485.25
50	GAR-5	Gramercy Place	161st	-	-	-	9	-	24	-	24	$ -	$ -	$ 916.78	$ -	$ 916.78
51	GAR-5	Gramercy Place	162nd	-	-	-	22	-	43	45	87	$ -	$ -	$ 1,637.45	$ 1,718.06	$ 3,355.52
52	GAR-5	Halldale Avenue	157th	-	-	-	13	-	29	10	39	$ -	$ -	$ 1,106.88	$ 397.03	$ 1,503.91

GARDENA - ZONE 5 - PRICING SHEET

RATE	RATE	RATE	RATE
$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION		RECOMMENDED REPAIR				INCH FT				PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
53	GAR-5	Halldale Avenue	158th	-	-	-	29	-	77	16	92	$ -	$ -	$ 2,951.27	$ 601.56	$ 3,552.83
54	GAR-5	Halldale Avenue	Gardena	-	-	-	20	-	33	46	79	$ -	$ -	$ 1,275.31	$ 1,783.03	$ 3,058.34
55	GAR-5	Harvard Blvd.	162nd	-	-	-	28	-	62	16	78	$ -	$ -	$ 2,382.19	$ 632.84	$ 3,015.03
56	GAR-5	Harvard Blvd.	Gardena	-	-	-	12	-	26	14	40	$ -	$ -	$ 993.78	$ 529.38	$ 1,523.16
57	GAR-5	La Salle Avenue	158th	-	-	-	18	-	31	39	70	$ -	$ -	$ 1,199.52	$ 1,487.06	$ 2,686.58
58	GAR-5	La Salle Avenue	162nd	-	-	-	17	-	40	8	47	$ -	$ -	$ 1,537.59	$ 288.75	$ 1,826.34
59	GAR-5	La Salle Avenue	Gardena	-	-	-	15	-	38	22	60	$ -	$ -	$ 1,476.23	$ 834.97	$ 2,311.20
60	GAR-5	Magnolia Avenue	Budlong	-	-	-	36	-	60	201	261	$ -	$ -	$ 2,300.38	$ 7,752.94	$ 10,053.31
61	GAR-5	Magnolia Avenue	Budlong	-	-	-	34	-	66	33	99	$ -	$ -	$ 2,538.59	$ 1,269.30	$ 3,807.89
62	GAR-5	Manhattan Place	162nd	-	-	-	24	-	39	43	82	$ -	$ -	$ 1,501.50	$ 1,636.25	$ 3,137.75
63	GAR-5	Manhattan Place	162nd	-	-	-	35	-	50	43	92	$ -	$ -	$ 1,905.75	$ 1,636.25	$ 3,542.00
64	GAR-5	New Hampshire Avenue	155th	-	-	-	4	-	10	-	10	$ -	$ -	$ 375.38	$ -	$ 375.38
65	GAR-5	New Hampshire Avenue	163rd	-	-	-	10	-	32	8	40	$ -	$ -	$ 1,212.75	$ 315.22	$ 1,527.97
66	GAR-5	Normandie Avenue	Redondo Beach	-	-	-	30	-	103	41	144	$ -	$ -	$ 3,967.91	$ 1,578.50	$ 5,546.41
67	GAR-5	Nuanu Drive	Redondo Beach	-	-	-	2	-	4	-	4	$ -	$ -	$ 162.42	$ -	$ 162.42
68	GAR-5	Raymond Avenue	Magnolia	-	-	-	12	-	15	18	33	$ -	$ -	$ 577.50	$ 673.75	$ 1,251.25
69	GAR-5	Redondo Beach Blvd. (South Side)	Gramercy	-	-	-	8	-	41	-	41	$ -	$ -	$ 1,580.91	$ -	$ 1,580.91
70	GAR-5	Redondo Beach Blvd. (South Side)	Normandie	-	-	-	16	-	52	30	82	$ -	$ -	$ 1,985.16	$ 1,164.63	$ 3,149.78
71	GAR-5	Redondo Beach Blvd. (South Side)	Western	-	-	-	27	-	66	63	129	$ -	$ -	$ 2,536.19	$ 2,432.72	$ 4,968.91
72	GAR-5	St. Andrew's Place	161st	-	-	-	14	-	24	6	30	$ -	$ -	$ 940.84	$ 231.00	$ 1,171.84
73	GAR-5	St. Andrew's Place	162nd	-	-	-	9	-	18	4	22	$ -	$ -	$ 673.75	$ 154.00	$ 827.75
74	GAR-5	St. Andrew's Place	162nd	-	-	-	37	-	82	44	126	$ -	$ -	$ 3,175.05	$ 1,683.17	$ 4,858.22
75	GAR-5	Van Buren Avenue	Magnolia	-	-	-	11	-	14	19	33	$ -	$ -	$ 537.80	$ 721.88	$ 1,259.67
76	GAR-5	Vermont Avenue	163rd	-	-	-	5	-	16	-	16	$ -	$ -	$ 616.00	$ -	$ 616.00
77	GAR-5	Vermont Avenue (West Side)	Redondo Beach	-	-	-	9	-	47	9	56	$ -	$ -	$ 1,795.06	$ 346.50	$ 2,141.56
78	GAR-5	Western Avenue	162nd	-	-	-	3	-	9	-	9	$ -	$ -	$ 362.14	$ -	$ 362.14
79	GAR-5	Western Avenue	Redondo Beach	-	-	-	14	-	38	14	52	$ -	$ -	$ 1,477.44	$ 519.75	$ 1,997.19
80	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
81	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
82	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
83	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -

GARDENA - ZONE 5 - PRICING SHEET

RATE	RATE	RATE	RATE
$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION		RECOMMENDED REPAIR			INCH FT				PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
84	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
		Filtered Totals		-	-	-	1,497	-	3,715	2,024	5,739	$ -	$ -	$ 143,015.47	$ 77,931.22	$ 220,946.69

GARDENA - ZONE 6 - PRICING SHEET

RATE	RATE	RATE	RATE
$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION			RECOMMENDED REPAIR				INCH FT				PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Segment To	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost

GARDENA - ZONE 6 - PRICING SHEET With Filtering

		LOCATION			RECOMMENDED REPAIR				INCH FT				PATCH PRICING	INCH FEET PRICING			
No.		Street Name	Segment From	Segment To	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
1	GAR-6	166th Street (South Side)	Western	Berendo	-	-	-	32	-	**80**	**59**	139	$ -	$ -	$ 3,098.05	$ 2,267.89	$ 5,365.94
2	GAR-6	168th Street	Denker	Western	-	-	-	27	-	**53**	**15**	68	$ -	$ -	$ 2,042.91	$ 567.88	$ 2,610.78
3	GAR-6	168th Street	Halldale	to End	-	-	-	-	-	**-**	**-**	-	$ -	$ -	$ -	$ -	$ -
4	GAR-6	168th Street	Normandie	Vermont	-	-	-	46	-	**142**	**100**	242	$ -	$ -	$ 5,469.41	$ 3,850.00	$ 9,319.41
5	GAR-6	169th Place	Denker	Western	-	-	-	24	-	**48**	**35**	83	$ -	$ -	$ 1,832.36	$ 1,351.11	$ 3,183.47
6	GAR-6	169th Place	Mariposa	to End	-	-	-	13	-	**33**	**25**	58	$ -	$ -	$ 1,281.33	$ 957.69	$ 2,239.02
7	GAR-6	169th Street	Normandie	Denker	-	-	-	17	-	**32**	**14**	46	$ -	$ -	$ 1,215.16	$ 546.22	$ 1,761.38
8	GAR-6	170th Street	Brighton	Denker	-	-	-	21	-	**30**	**31**	62	$ -	$ -	$ 1,165.83	$ 1,201.92	$ 2,367.75
9	GAR-6	170th Street	La Salle	Harvard	-	-	-	6	-	**12**	**3**	15	$ -	$ -	$ 462.00	$ 96.25	$ 558.25
10	GAR-6	170th Street	Normandie	Vermont	-	-	-	36	-	**64**	**20**	84	$ -	$ -	$ 2,454.38	$ 779.63	$ 3,234.00
11	GAR-6	171st Street	Halldale	Brighton	-	-	-	7	-	**14**	**3**	17	$ -	$ -	$ 539.00	$ 125.13	$ 664.13
12	GAR-6	172nd Place	Denker	Harvard	-	-	-	4	-	**8**	**-**	8	$ -	$ -	$ 322.44	$ -	$ 322.44
13	GAR-6	172nd Street	Halldale	Brighton	-	-	-	14	-	**22**	**21**	43	$ -	$ -	$ 834.97	$ 808.50	$ 1,643.47
14	GAR-6	173rd Street	Dalton	Brighton	-	-	-	23	-	**46**	**11**	57	$ -	$ -	$ 1,761.38	$ 413.88	$ 2,175.25
15	GAR-6	177th Street	Normandie	Vermont	-	-	-	17	-	**49**	**22**	71	$ -	$ -	$ 1,872.06	$ 856.63	$ 2,728.69
16	GAR-6	178th Street	Western	Normandie	-	-	-	34	-	**61**	**81**	142	$ -	$ -	$ 2,348.50	$ 3,102.86	$ 5,451.36
17	GAR-6	179th Place	Denker	to End	-	-	-	30	-	**50**	**54**	104	$ -	$ -	$ 1,915.38	$ 2,088.63	$ 4,004.00
18	GAR-6	179th Street	Evelyn	Normandie	-	-	-	28	-	**39**	**64**	103	$ -	$ -	$ 1,502.70	$ 2,473.63	$ 3,976.33
19	GAR-6	180th Street	Denker	Brighton	-	-	-	30	-	**61**	**13**	74	$ -	$ -	$ 2,348.50	$ 510.13	$ 2,858.63
20	GAR-6	180th Street	Denker	Western	-	-	-	15	-	**29**	**12**	41	$ -	$ -	$ 1,108.08	$ 452.38	$ 1,560.45
21	GAR-6	182nd Street (North Side)	Vermont	Normandie	-	-	-	10	-	**42**	**-**	42	$ -	$ -	$ 1,624.22	$ -	$ 1,624.22
22	GAR-6	Artesia Blvd.	Western	Vermont	-	-	-	23	-	**93**	**47**	140	$ -	$ -	$ 3,588.92	$ 1,790.25	$ 5,379.17
23	GAR-6	Avery Place	180th	to End	-	-	-	2	-	**3**	**5**	8	$ -	$ -	$ 105.88	$ 182.88	$ 288.75
24	GAR-6	Berendo Avenue	170th	to End	-	-	-	13	-	**27**	**3**	30	$ -	$ -	$ 1,052.73	$ 115.50	$ 1,168.23
25	GAR-6	Berendo Avenue	Cassidy	to End	-	-	-	2	-	**4**	**-**	4	$ -	$ -	$ 172.05	$ -	$ 172.05

GARDENA - ZONE 6 - PRICING SHEET

RATE	RATE	RATE	RATE
$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION			RECOMMENDED REPAIR			INCH FT				PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Segment To	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
26	GAR-6	Brighton Avenue	169th	166th	-	-	-	5	-	12	-	12	$ -	$ -	$ 446.36	$ -	$ 446.36
27	GAR-6	Brighton Avenue	169th	170th	-	-	-	17	-	27	37	64	$ -	$ -	$ 1,022.66	$ 1,429.31	$ 2,451.97
28	GAR-6	Brighton Way	173rd	170th	-	-	-	12	-	16	18	33	$ -	$ -	$ 614.80	$ 673.75	$ 1,288.55
29	GAR-6	Brighton Way	180th	to End	-	-	-	10	-	23	-	23	$ -	$ -	$ 869.86	$ -	$ 869.86
30	GAR-6	Broadwell Avenue	Cassidy	to End	-	-	-	5	-	7	6	13	$ -	$ -	$ 279.13	$ 231.00	$ 510.13
31	GAR-6	Budlong Avenue	170th	168th	-	-	-	23	-	30	61	91	$ -	$ -	$ 1,155.00	$ 2,353.31	$ 3,508.31
32	GAR-6	Budlong Avenue	177th	182nd	-	-	-	44	-	98	95	193	$ -	$ -	$ 3,756.16	$ 3,664.72	$ 7,420.88
33	GAR-6	Budlong Avenue	Cassidy	to End	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
34	GAR-6	Budlong Avenue	Gardena	161st	-	-	-	16	-	59	10	69	$ -	$ -	$ 2,288.34	$ 385.00	$ 2,673.34
35	GAR-6	Cassidy Street	Normandie	Vermont	-	-	-	18	-	37	4	40	$ -	$ -	$ 1,410.06	$ 134.75	$ 1,544.81
36	GAR-6	Catalina Avenue	168th	to End	-	-	-	17	-	38	7	45	$ -	$ -	$ 1,479.84	$ 250.25	$ 1,730.09
37	GAR-6	Catalina Avenue	170th	to End	-	-	-	11	-	22	13	35	$ -	$ -	$ 845.80	$ 490.88	$ 1,336.67
38	GAR-6	Catalina Avenue	Cassidy	to End	-	-	-	3	-	6	-	6	$ -	$ -	$ 235.81	$ -	$ 235.81
39	GAR-6	Curt Place	180th	to End	-	-	-	12	-	12	21	33	$ -	$ -	$ 471.63	$ 798.88	$ 1,270.50
40	GAR-6	Dalton Avenue	170th	166th	-	-	-	43	-	66	57	124	$ -	$ -	$ 2,557.84	$ 2,202.92	$ 4,760.77
41	GAR-6	Dalton Avenue	170th	Artesia	-	-	-	17	-	39	14	52	$ -	$ -	$ 1,491.88	$ 524.56	$ 2,016.44
42	GAR-6	Dalton Avenue	180th	to End	-	-	-	6	-	12	-	12	$ -	$ -	$ 442.75	$ -	$ 442.75
43	GAR-6	Dalton Place	180th	to End	-	-	-	9	-	22	-	22	$ -	$ -	$ 827.75	$ -	$ 827.75
44	GAR-6	Denker Avenue	169th	166th	-	-	-	9	-	47	13	60	$ -	$ -	$ 1,823.94	$ 502.91	$ 2,326.84
45	GAR-6	Denker Avenue	169th	Artesia	-	-	-	21	-	36	26	62	$ -	$ -	$ 1,383.59	$ 991.38	$ 2,374.97
46	GAR-6	Denker Avenue	178th	182nd	-	-	-	33	-	78	43	122	$ -	$ -	$ 3,019.84	$ 1,659.11	$ 4,678.95
47	GAR-6	Evelyn Avenue	178th	182nd	-	-	-	29	-	60	45	105	$ -	$ -	$ 2,303.98	$ 1,722.88	$ 4,026.86
48	GAR-6	Felder Street	Budlong	Rumbold	-	-	-	21	-	46	14	60	$ -	$ -	$ 1,754.16	$ 539.00	$ 2,293.16
49	GAR-6	Halldale Avenue	169th	166th	-	-	-	15	-	42	3	46	$ -	$ -	$ 1,626.63	$ 125.13	$ 1,751.75
50	GAR-6	Halldale Avenue	170th	169th	-	-	-	20	-	50	16	66	$ -	$ -	$ 1,921.39	$ 625.63	$ 2,547.02
51	GAR-6	Halldale Avenue	170th	173rd	-	-	-	6	-	11	-	11	$ -	$ -	$ 433.13	$ -	$ 433.13
52	GAR-6	Harvard Blvd.	168th	169th	-	-	-	22	-	43	3	46	$ -	$ -	$ 1,645.88	$ 125.13	$ 1,771.00
53	GAR-6	Harvard Blvd.	170th	172nd	-	-	-	16	-	28	13	41	$ -	$ -	$ 1,078.00	$ 510.13	$ 1,588.13
54	GAR-6	Harvard Blvd.	178th	182nd	-	-	-	12	-	24	3	27	$ -	$ -	$ 914.38	$ 115.50	$ 1,029.88
55	GAR-6	Hobart Blvd.	166th	169th	-	-	-	27	-	56	20	76	$ -	$ -	$ 2,157.20	$ 770.00	$ 2,927.20
56	GAR-6	Hobart Blvd.	178th	182nd	-	-	-	32	-	61	37	98	$ -	$ -	$ 2,342.48	$ 1,434.13	$ 3,776.61
57	GAR-6	Komori Circle	170th	to End	-	-	-	13	-	36	9	44	$ -	$ -	$ 1,366.75	$ 327.25	$ 1,694.00
58	GAR-6	La Salle Avenue	168th	169th	-	-	-	9	-	14	16	30	$ -	$ -	$ 548.63	$ 623.22	$ 1,171.84
59	GAR-6	La Salle Avenue	169th	172nd	-	-	-	11	-	29	-	29	$ -	$ -	$ 1,127.33	$ -	$ 1,127.33
60	GAR-6	La Salle Avenue	178th	182nd	-	-	-	43	-	81	46	127	$ -	$ -	$ 3,107.67	$ 1,777.02	$ 4,884.69

GARDENA - ZONE 6 - PRICING SHEET

RATE	RATE	RATE	RATE
$ 35.00	$ 38.50	$ 38.50	$ 38.50

		LOCATION			RECOMMENDED REPAIR			INCH FT				PATCH PRICING	INCH FEET PRICING			
No.	Zone	Street Name	Segment From	Segment To	Patch Fill	Replace	Tree	Saw Cut	Inch Feet Small	Inch Feet Med	Inch Feet Large	Total Inch Feet	Patch Fill Cost	Small Above 1/4"	Med 1/2" - 1"	Large Above 1"	Total Cost
61	GAR-6	Mariposa Avenue	170th	168th	-	-	-	23	-	**37**	**31**	68	$ -	$ -	$ 1,424.50	$ 1,209.14	$ 2,633.64
62	GAR-6	Mayflower Circle	168th	to End	-	-	-	8	-	**21**	-	21	$ -	$ -	$ 803.69	$ -	$ 803.69
63	GAR-6	New Hampshire Avenue	167th	to End	-	-	-	53	-	**133**	**73**	206	$ -	$ -	$ 5,113.28	$ 2,800.88	$ 7,914.16
64	GAR-6	Normandie Avenue	166th	182nd	-	-	-	19	-	**63**	**15**	78	$ -	$ -	$ 2,427.91	$ 561.86	$ 2,989.77
65	GAR-6	Raymond Avenue	170th	168th	-	-	-	19	-	**38**	**18**	56	$ -	$ -	$ 1,460.59	$ 693.00	$ 2,153.59
66	GAR-6	Raymond Place	170th	168th	-	-	-	24	-	**45**	**19**	63	$ -	$ -	$ 1,725.28	$ 712.25	$ 2,437.53
67	GAR-6	Raymond Place	170th	to End	-	-	-	7	-	**16**	-	16	$ -	$ -	$ 599.16	$ -	$ 599.16
68	GAR-6	Rumbold Street	Budlong	Felder	-	-	-	14	-	**21**	**18**	39	$ -	$ -	$ 808.50	$ 683.38	$ 1,491.88
69	GAR-6	Steven Street	170th	to End	-	-	-	15	-	**39**	**84**	122	$ -	$ -	$ 1,493.08	$ 3,221.97	$ 4,715.05
70	GAR-6	Vermont Avenue (West Side)	167th	182nd	-	-	-	34	-	**95**	**58**	153	$ -	$ -	$ 3,663.52	$ 2,225.78	$ 5,889.30
71	GAR-6	Western Avenue (East Side)	182nd	166th	-	-	-	17	-	**45**	**28**	73	$ -	$ -	$ 1,742.13	$ 1,063.56	$ 2,805.69
72	0	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
73	0	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
74	0	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
75	0	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
76	0	0	0	0	-	-	-	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
		Filtered Totals			-	-	-	1,314	-	**2,861**	**1,629**	**4,489**	$ -	$ -	$ 110,130.45	$ 62,698.45	$ 172,828.91

PRICING TOTALS

ZONE 4	
ALL HAZARDS .250 - 2.275	$361,553.50
ALL HAZARDS .625 - 2.275	$283,545.28

ZONE 5	
ALL HAZARDS .250 - 2.275	$297,698.84
ALL HAZARDS .625 - 2.275	$220,946.69

ZONE 6	
ALL HAZARDS .250 - 2.275	$230,429.72
ALL HAZARDS .625 - 2.275	$172,828.91

ZONE 4, 5, 6	
ALL HAZARDS .250 - 2.275	$889,682.06
ALL HAZARDS .625 - 2.275	$677,320.88

PRECISION CONCRETE CUTTING
Trip Hazard Removal Specialists

DEPARTMENT of PUBLIC WORKS
1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

NOTICE OF EXEMPTION

TO: ☐ Office of Planning & Research
1400 Tenth Street
Sacramento, CA 95814

☐ County Clerk / Registrar Recorder
ATTN: Environmental Filings Clerk
12400 East Imperial Highway, Room 1101
Norwalk, CA 90650

Project Title: Pedestrian Safety Improvement 2025/2026 – Sidewalk Trip Hazard Removal, JN 554

Project Location (Specific): Various Locations – Zone 4,5,6

Project Location (City): Gardena **Location (County):** Los Angeles County

Description of nature, purpose and beneficiaries of project: This project is a concrete remediation for preventative sidewalk maintenance and develop a program to minimize trip hazards and falls and meet ADA compliance

Name of public agency approving project: City of Gardena

Name of person or agency carrying out project: Precision Concrete Cutting

Exempt Status: (Check One)

☐ Ministerial: (P.R.C. Sec. 21080[b][1]; Guidelines Sec. 15268)
☐ Declared Emergency: (P.R.C. Sec. 21080[b][3]; Guidelines Sec. 15269[a])
☐ Emergency Project (P.R.C. Sec. 21080[b][4]; Guidelines Sec. 15269[b][c])
x Categorical Exemption: Section 15301 Class 1(c), Existing Facilities
☐Other: Guidelines Sec. 15061):

Reason why project is exempt: This project consists of minor alteration of existing public sidewalks and involves negligible or no expansion of use beyond that previously existing.

Contact person: Jose Espinoza **Telephone:** 310-217-9644

If filed by applicant:
1. Attach certified document of exempting finding.
2. Has a notice of exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Date received for filing:

4/23/26

CLINT OSORIO Date
Environmental Quality Officer

NOTE: Exempt from Dept. of Fish & Game Wildlife Fee in accordance with de minimis impact finding (735.5[c])

TASHA CERDA, Mayor / MARK E. HENDERSON, Mayor Pro Tem
RODNEY G. TANAKA, Councilmember / PAULETTE C. FRANCIS, Councilmember / WANDA LOVE, Councilmember
MINA SEMENZA, City Clerk / GUY MATO, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney

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PUBLIC WORKS CONTRACT

PROJECT NO. JN 554

Docusign Envelope ID: E5A030E9-0D1F-85A3-82C2-CF20F8FB2987

CONTRACT

PROJECT NO. JN 554

THIS CONTRACT is made and entered into this 28th of April 2026 by and between THE CITY OF GARDENA, a municipal corporation ("City") and Southern California Precision Concrete Inc., a California Corporation (hereinafter "Contractor"). It is agreed by and between the parties that:

1. WORK

1.1 Contractor agrees to enter into a one (1) year agreement with City for the Sidewalk Trip Hazard Removal for the Pedestrian Safety Project FY 2025-2026, utilizing the piggy-back agreement of the City's Sidewalk Trip Hazard Removal for the Pedestrian Safety Project FY 2024-2025 contract, JN 545, at the same unit rate attached hereto as Appendix A.

PROJECT: Pedestrian Safety Project FY 2025-2026, Trip Hazard Removal

1.2 Should City, at any time during the progress of the Work, request any alterations, deviations, additions or omissions, it shall be at liberty to do so, and the same shall in no way affect or make void the Contract, but will be added to, or deducted from, the amount of the Contract price, as the case may be, by a fair and reasonable valuation.

1.3 The Standard Specifications for Public Works Construction ("Greenbook") shall be the Standard Specifications of the City. Unless otherwise indicated, the latest edition, including supplements, of the Greenbook shall apply.

2. SCHEDULE

2.1 Contractor shall commence and diligently pursue the Project to completion in **one-year**, except as such time may be extended in writing by City.

2.2 If the Work called for under the Contract is not completed before the date specified, damage will be sustained by City and it will be impracticable to determine the actual damage which City will sustain in the event of such delay. Therefore, it is agreed that Contractor shall pay to City $1000 per day for each and every working day's delay beyond the completion date. In the case the damages are not paid, Contractor agrees that City may deduct the amount from any money due or that may become due Contractor under the Contract. Compliance with the Greenbook is not required for liquidated damages to be assessed.

3. CONTRACT PRICE

3.1 Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the rate of $34.95/inch foot. Subject to any additions or deductions that may be made by change order or amendment, and any penalties or damages that may be assessed against Contractor, Contractor shall receive total compensation, including reimbursement of Contractor's expenses, of an amount not to exceed Six Hundred and

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Seventy Seven Thousand Three Hundred and Twenty Dollars and Eighty Eight cents ($677,320.88) ("Contract Sum") for completion of the work.

4. PAYMENTS

4.1 If Contractor desires a progress payment, he shall invoice City for the amount of work satisfactorily completed and inspected as of the closure date. The invoice shall be delivered to the City Engineer. All requests for payment shall be accompanied by the appropriate conditional waiver and releases in the form set forth in Civil Code section 3262. A five percent (5%) retention shall be retained on all payments. In the event of any claims, $1000/day will be adequate to cover such claims shall be withheld from the retention payment until resolution of the claims.

4.2 Payment requests that are determined to be improper shall be returned to Contractor with written explanation within 7 days after receipt. The number of days available to make payment without incurring interest shall be reduced by the number of days by which City exceeds the 7-day return requirement.

4.3 Within 60 days of the date of completion and acceptance of the Work, City will pay to Contractor the amount remaining after appropriate modifications are made for change orders, liquidated damages, or any other of the provisions of which, by the terms hereof, City is or may be authorized or required to reserve or retain funds. Any moneys withheld beyond the allowable amount or prescribed time will accrue interest at a rate of two percent per month until such time that said moneys are released to Contractor, at which time withheld moneys and accrued interest shall be dispensed. In the event of a dispute between City and Contractor, City may withhold from the final payment an amount not to exceed 150 percent of the disputed amount.

4.4 In the event there is any claim specifically excluded by Contractor from the operation of any release, there shall be retained by City an amount not to exceed the amount of the disputed claim. In the event of a dispute after completion of the Project, City may withhold an amount not to exceed 150 percent of the disputed amount.

4.5 No claim shall be made or be filed and neither City, nor any of its elected or appointed officers, employees, agents, or volunteers shall be liable, or held to pay any money, except as specifically provided in the Contract. The acceptance by Contractor of the final payment when no securities or certificates of deposit have been deposited in escrow or with City, or his acceptance from the escrow agent or City of the securities or certificates of deposit substituted for the retention, whichever is later, shall operate as, and shall be, a release to City, and its elected and appointed officers, employees, agents, and volunteers, from all claims and liability to Contractor for anything done or furnished for, or relating to, the Project or for any act or neglect of City or of any person relating to or affecting the Project, except claims previously made as provided for and in accordance with the provisions of the General Conditions and pending at the time of acceptance of final payment or of the securities or certificates of deposit, or the claim against City for the remainder, if any there be, of the amounts kept or retained due to unpaid claims.

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5. LEGAL REQUIREMENTS

State Requirements

5.1 Contractor, its agents and employees shall be bound by and shall comply with all applicable federal, state and local laws regardless of whether enumerated herein.

5.2 This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) in a format prescribed by the Labor Commissioner no less than monthly. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relation (available at http://www.dir.ca.gov/DLSR/PWD/index.htm).

Exceptions: The Labor Commissioner may (but is not required to) excuse contractors and subcontractors from furnishing electronic certified payroll records to the labor Commissioner on a project that is under the jurisdiction of one of the four legacy DIR-approved labor compliance programs (Caltrans, City of Los Angeles, Los Angeles Unified School District, and County of Sacramento) or that is covered by a qualifying project labor agreement.

A. AWARD OF CONTRACT: The following are conditions to the award of the contract:

i. Each contractor and subcontractor listed on the bid must be registered with the Department of Industrial Relation pursuant to Labor Code Section 1725.5 subject to the limited exceptions set forth in Labor Code Section 1771.1(a) (regarding the submission of a bid as authorized by Business & Profession Code Section 7029.1 or Public Contract Code Section 10164 or 20103.5 provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded): and

ii. No contractor or subcontractor may be awarded this contract unless the contractor and each subcontractor listed on the bid is registered with the Department of Industrial Relations pursuant to Section 1725.5.

Similarly, failure to comply with the registration requirements of Labor Code Section 1725.5, will disqualify a bidder or proposer.

These requirements will apply to all public works projects that are subject to the prevailing wage requirements of the Labor Code without regard to funding source.

5.3 In accordance with the requirements of the California Prevailing Wage Laws, Contractor and each Subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time, and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by it in connection with

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the work done under the Contract. The payroll records shall be certified and made available for inspection at all reasonable hours in accordance with the California Prevailing Wage Laws. Contractor shall be subject to, and fully comply with, all California Prevailing Wage Laws, including, but not limited to, those pertaining to the maintenance and inspection of certified payroll records.

5.4 Pursuant to California Labor Code section 1810 et seq., eight (8) hours labor constitutes a legal day's work. Contractor shall forfeit as a penalty to City the sum of $25.00 for each worker employed in the execution of the Contract by Contractor or any subcontractor for each calendar day during which such worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week, unless such worker receives compensation for all hours worked in excess of these hours at a rate of at least one and one-half times the basic rate of pay. (Labor Code § 1813.) City may withhold from any monies payable on account of work performed by Contractor or subcontractor, such sums as may administratively be determined to be necessary to satisfy any liabilities of such Contractor or subcontractor, for unpaid wages and liquidated damages as provided for herein.

5.5 Contractor, and any subcontractor under Contractor, shall pay not less than the specified prevailing rate of per diem wages to all workers employed in the execution of the Contract. (Labor Code § 1774.) Copies of the determination of the Director of the Department of Industrial Relations of the rate of per diem wages for each craft, classification or type of worker needed to execute the Contract are on file in, and available at, the office of City. (Labor Code § 1773.2.) When any craft or classification is omitted from the general prevailing wage determinations, Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification. A copy of the prevailing rate per diem wages for cash craft or type of workman needed to execute any contract which may be awarded by City, may be requested by contacting the State Board of Equalization at (800) 400-7115.

5.6 Contractor shall post a copy of the prevailing rates at the work site(s), for the duration of the Work. (Labor Code § 1773.2.)

5.7 Contractor shall comply with all provisions of Labor Code section 1775. In accordance with Labor Code section 1775, Contractor shall forfeit as a penalty to City not more than $50.00 for each worker employed in the execution of the Contract by Contractor or any subcontractor for each calendar day, or portion thereof, in which the worker is paid less than the prevailing rates. Contractor shall also pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

5.8 Nothing in this Contract shall prevent Contractor or any subcontractor from employing properly registered apprentices in the execution of the Contract. Contractor shall have responsibility for compliance with California Labor Code Section 1777.5 and 1777.6 for all apprenticeable occupations. These sections require that Contractor and subcontractors shall submit contract award information to the applicable joint apprenticeship committee, shall employ apprentices in apprenticeable occupations, shall contribute to the fund or funds in each craft or trade or a like amount to the California Apprenticeship Board and that Contractors and subcontractors shall not discriminate among otherwise qualified employees as apprentices solely on the ground

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of sex, race, religion, creed, national origin, ancestry or color. Only apprentices as defined in Labor Code Section 3077, who are in training under apprenticeship standards and who have written apprentice agreements will be employed in apprenticeable occupations.

5.9 Contractor warrants full compliance with all applicable Federal and California employment laws, including, but not limited to, the Immigration Reform and Control Act of 1986 (P.L. 99-603). Contractor shall obtain from all covered employees performing services hereunder, all verification and other documentation of employment eligibility status required by federal statutes and regulations as they currently exist and as they may be hereafter amended. Contractor shall retain such documentation for all covered employees for the period prescribed by law. Contractor shall indemnify, defend, and hold harmless, City, its elected and appointed officers, employees, agents and volunteers from employer sanctions and any other liability which may be assessed against City in connection with any alleged violation of federal or state statutes or regulations pertaining.

5.10 Neither Contractor, nor any subcontractor under Contractor, shall discriminate in the employment of persons, including apprentices, because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, sexual orientation or age of such person, except as provided in Sections 12940 and 12941 of the Government Code. Contractor shall have responsibility for compliance with this section. (Gov. Code §§ 12940, 12941.)

5.11 Contractor and all subcontractors shall, at Contractor and subcontractor's sole expense, obtain and maintain all necessary licenses for the Work, including but not limited to a valid business license, and give all necessary notices and pay all fees and taxes required by law.

5.12 Contractor shall be responsible for obtaining at its own expense, all construction permits and licenses required by the City, including for any subcontracting firm engaged in construction/installation for this Project.

5.13 In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the contractor, without further acknowledgment by the parties. (Gov. Code § 4552; Pub. Con. Code § 7103.5.)

5.14 Subcontractors who are ineligible pursuant to Labor Code sections 1777.1 and 1777.7 are ineligible to perform work under this Contract.

5.15 This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

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6. INDEPENDENT CONTRACTOR

Contractor is and shall at all times remain as to City a wholly-independent contractor. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, servants, agents or subcontractors, except as set forth in the Contract Documents. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, agents, or subcontractors, are in any manner officers, employees, agents or subcontractors of City.

7. INDEMNIFICATION

7.1 To the fullest extent permitted by law, Contractor hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless the City of Gardena and its respective elected officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of Contractor or any of its officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the work performed under the Contract, or the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision.

7.2 This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence.

7.3 This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law.

7.4 Payment is not required as a condition precedent to an Indemnitee's right to recover under this indemnity provision, and an entry of judgment against an Indemnitee shall be conclusive in favor of the Indemnitee's right to recover under this indemnity provision.

7.5 The prevailing party shall pay for reasonable attorney fees and costs incurred in relation to this indemnification provision.

7.6 Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass (a) Indemnitees' sole negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code 2782(a), or (b) the contracting public agency's active negligence to the limited extent that the underlying Agreement is subject to Civil Code § 2782(b).

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7.7 This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees.

7.8 Contractor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Contractor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. Accountants, attorneys, or other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees.

7.9 In the event there is more than one person or entity named in the Agreement as the Contractor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several.

8. QUALITY ASSURANCE

8.1 All materials furnished and all Work done under the Project shall be subject to rigid inspection. Work done in the absence of prescribed inspection may be required to be torn out and replaced and the entire cost of repair and replacement shall be borne by Contractor, irrespective of whether the work dismantled is found to be defective.

8.2 If the Work or materials, or any part thereof, shall be found defective any time before the final acceptance of the Project, Contractor shall immediately make good such defect without compensation in a manner satisfactory to the City, regardless of any previous inspection or estimation of such Work for payment.

8.3 If Contractor fails or neglects to make ordered repairs and/or replacement of damaged property within ten (10) DAYS after the service of an order to do such repair and/or replacement, the City, may make the ordered repairs and/or replacement and deduct the cost thereof from the monies due Contractor.

8.4 Prior to final acceptance, Contractor shall restore all areas affected by the work to the original state of cleanliness and repair all damage done to the premises, including the grounds, by his workmen and equipment.

9. INSURANCE

9.1 Commencement of Work. Contractor shall not be authorized to commence Work under this Contract until it has obtained approved insurance. Before beginning Work hereunder, during the entire period of this Contract, for any extensions hereto, and for periods after the end of this Contract as may be indicated below, Contractor must have and maintain in place not less than the insurance coverages required in this Section at his sole cost and expense. Contractor's insurance shall comply with all items specified by this Contract. Any subcontractors shall be subject to all of the requirements of this Section and Contractor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Contractor's insurance may cover all

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subcontractors. The insurance requirements are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under this Contract.

9.2. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.

9.3 Coverages, Limits and Policy Requirements. Contractor shall maintain the types of coverages indicated below:

9.4 Comprehensive General Liability Insurance. A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than either one million dollars ($1,000,000) per occurrence or two million dollars ($2,000,000) aggregate.

9.5 Commercial Auto Liability Insurance - a policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The minimum auto insurance coverage shall be one million dollars ($1,000,000) combined single limit per accident.

9.6 Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars ($1,000,000) per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

In accordance with the provisions of section 1860 of the California Labor Code, Contractor's attention is directed to the requirement that in accordance with the provisions of section 3700 of the California Labor Code, Contractor and every subcontractor will be required to secure the payment of compensation of his or her employees, or obtain a certificate of consent to self-insurance by the Director of Industrial Relations in accordance with the requirements of Section 3700 of the California Labor Code.

In accordance with the provisions of section 1861 of the California Labor Code, Contractor shall sign and file with the awarding body the following certification prior to performing any work on the Project:

> "I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

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9.7 Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

(i) City and its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy as respects liabilities arising out of the performance of any work done under the Contract.

(ii) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

(iii) For any claims with respect to the Project covered by this Contract, Contractor's insurance coverage shall be primary insurance as respects City and its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by City and its elected and appointed officers, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with it.

(iv) The policy shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

9.8 Course of Construction Insurance - Contractor shall provide course of construction insurance covering for "all risks" of loss in the amount of the completed value of the Work. The City shall be named as a loss payee and the insurer shall waive all rights of subrogation against the City. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to the City. Course of Construction Insurance may be provided for each separate Phase.

9.9 Additional Requirements. The procuring of required insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract. City shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Contractor shall be deemed in default hereunder.

9.10 Deductibles. Any deductible or self-insured retentions must be declared to and approved by City. Contractor shall guarantee that, at the option of the City, either: the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Contractor); or Contractor shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses in the amount of any deductibles or self-insured retentions.

9.11 Verification of Compliance. Contractor shall furnish City with the required endorsements attached hereto. All documents are to be received and approved by City before Work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Contract, Contractor shall deliver to

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City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Contractor shall provide full copies of any requested policies to City within three (3) days of any such request by City.

9.12 Termination for Lack of Required Coverage. If Contractor, for any reason, fails to have in place, at all times during the term of this Contract, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Contractor's expense and/or terminate this Contract. Contractor shall indemnify, defend and hold harmless City and its elected and appointed officers, employees, agents and volunteers from any claim resulting from failure of either Contractor or any subcontractor to take out or maintain any insurance required by this Contract.

9.13 Equipment Coverage

Any policy or policies of insurance Contractor or his subcontractors elect to carry as insurance against loss or damage to construction equipment and tools or other personal property shall include a provision waiving the insurer's right of subrogation against City.

10. SECURITY

10.1 Contractor shall not commence the Work under this Contract until Contractor has obtained all security required under this Section and such security has been approved by City as to form, amount and carrier.

10.2 Contractor shall maintain in full force and effect during the term of this Contract a certificate regarding workers' compensation, liability insurance certificates, proof of a valid business license and any other documents required by the Contract. If this Contract is for more than $25,000.00, Contractor shall also maintain in full force and effect during the term of this Contract security guaranteeing one hundred percent (100%) of payment (labor and materials) and separate security guaranteeing one hundred percent (100%) of performance. If bonds are the chosen form of security, they shall be submitted on the forms which are part of the Contract Documents; no substitutions shall be accepted. The performance bond shall remain in effect for all deliverables for one full year from the date of acceptance of the Work to insure that defects which appear within said period will be repaired, replaced, or corrected by the Contractor at his own cost and expense to the satisfaction of the City Engineer within thirty (30) days after written notice thereof by City.

10.3 The surety shall be admitted to do business in California, listed with the State of California Department of Insurance and shall comply with all requirements of State law. (No surplus list surety will be accepted.) (Code of Civil Procedure § 995.311.)

10.4 If during this Contract any of the sureties upon the bonds become insufficient in the opinion of City, City may require additional sureties which Contractor shall furnish to City's satisfaction within 15 calendar days after written notice and failure to do so shall be considered a default by Contractor.

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11. CITY'S RIGHT TO TERMINATE

11.1 If Contractor refuses or fails to prosecute the Work with such diligence as will insure its completion within the time specified or any extension thereof, or fails to complete the Work within such time, or if Contractor should be adjudged a bankrupt, or if it should make a general assignment for the benefit of its creditors, or if a receiver should be appointed on account of his insolvency, or if Contractor or any subcontractor shall violate any of the provisions of this Contract, or should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workers or proper materials to complete the Work in the time specified, or if he should fail to make prompt payment to subcontractors or for material or labor, or persistently disregard laws, or instructions of City or otherwise breach this Contract, City shall serve written notice on Contractor and Contractor's sureties of the intention that this Contract be terminated together with the reasons therefor. Unless within five (5) working days after the service of such notice such condition or violation shall cease or satisfactory arrangements for the correction thereof be made, this Contract shall upon the expiration of said five (5) working days, cease and terminate. In such case, Contractor shall not be entitled to receive any further payment until the Work is finished.

In event of any such termination, City shall immediately serve written notice thereof upon surety and Contractor, and surety shall have the right to take over and perform this Contract, provided, however, that if surety within five (5) working days after service upon it of said notice of termination does not give City written notice of its intention to take over and perform this Contract or does not commence performance thereof within ten (10) working days from the date of serving such notice, City may take over the Project and prosecute the same to completion by contract or by any other method it may deem advisable for the account and at the expense of Contractor, and Contractor and its surety shall be jointly and severally liable to City for any excess cost or other damages occasioned City thereby. If City takes over the Project as herein above provided, City may, without liability for so doing, take possession of, and utilize in completing the Project, such materials, appliances, plant, and other property belonging to Contractor as may be on the site of the Project and necessary therefor.

In the event of any such termination, Contractor will be paid for Work performed, less damages caused to City by the acts of Contractor causing the termination.

11.2 City may terminate the Contract at its own discretion for any reason. Upon such termination, City will pay Contractor fair and reasonable compensation as agreed upon between City and Contractor. In the event that no agreement is reached, City will be liable to Contractor only for the reasonable value of the Work performed and other actual costs sustained by Contractor.

12. WAIVER

No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver

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constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the party making the waiver.

13. NOTICE

13.1 Any notice required or given by one party to the other under the Contract shall be in writing and shall be dated and signed by the party giving notice or by a duly authorized representative of such party. Any notice shall not be effective for any purpose whatever unless served in the following manner:

13.2 Whenever it shall be necessary for either party to serve notice on the other respecting the Contract, such notice shall be in writing and served by personal delivery or by registered mail, postage prepaid, return receipt requested, addressed as follows:

City: **City of Gardena**
Allan Rigg
Director of Public Works/City Engineer
1717 W. 162nd Street
Gardena, CA 90247

Contractor: Precision Concrete Cutting
13089 Peyton Drive, #C235
Chino Hills, CA 91709

unless and until different addresses may be furnished in writing by either party to the other.

14. ASSIGNMENT

14.1 Contractor shall not assign the performance of the Contract, nor any part thereof, nor any monies due or to become due hereunder, without the prior written consent of City.

14.2 Subject to the provision of this Section regarding assignment, the Contract shall be binding upon the heirs, executors, administrators, successors, and assigns of Contractor.

15. ATTORNEY'S FEES

Except as specifically provided for herein, attorney's fees shall not be awarded to either party in any action in law or in equity, including an action for declaratory relief, brought to enforce or interpret the provisions of this Contract or to assert any claim resulting or alleged to result from its performance.

16. MISCELLANEOUS PROVISIONS

16.1 The Contract shall be effective from and after the date that this Contract is signed by the representatives of City.

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16.2 This Contract may be made in counterparts.

16.3 The captions of the articles, sections, subsections, paragraphs and subparagraphs of the Contract are for reference only and are not to be construed in any way as a part of the Contract.

16.4 The rights and remedies contained in this Contract are cumulative, and in addition to and not in limitation of, any right or remedy at law or in equity to which City may be entitled.

16.5 Pursuant to Gardena Municipal Code Section 2.24.020(H), Contractor is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the city of Gardena until completion of Work.

17. ENTIRE AGREEMENT

17.1 This Contract integrates all terms and conditions in connection with the Work and supersedes all negotiations and prior understandings, either oral or in writing, in respect to the subject matter hereof.

17.2 The Contract shall not be amended except by a writing duly executed by the parties.

18. PREPARATION OF AGREEMENT. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Contract and to submit the same to counsel and other consultants for review and comment and that the parties jointly drafted this Contract. No provision of this Contract or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

19. Claims Disputes

Any claims of Contractor, as “claims” are defined in California Public Contract Code Section 9204 shall be processed in accordance with that section. Section 9204 provides in relevant part that upon receiving a claim from a contractor, together with reasonable documentation to support the claim, a contracting public entity shall conduct a reasonable review of the claim and, within a period not to exceed 45 days [except as otherwise provided in Section 9204], shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, paragraph (3) shall apply. If the contractor disputes the public entity’s written response, or if the public entity fails to respond to a claim within the time prescribed, the contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is

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undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the contractor sharing the associated costs equally. The public entity and contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to other applicable procedures.

IN WITNESS WHEREOF, THE PARTIES hereto have caused this Contract to be executed and attested by their duly authorized officers.

CITY

By:_____
MAYOR (Sign)

Date: _____

Attest:
By: _____
CITY CLERK (Sign)

Date:_____

CONTRACTOR

By:_____
Name / Title

Sign/Date: _____

Attest: (Contractor)

By:_____
Name / Title

Sign/Date: _____

APPROVED AS TO FORM:

_____
CARMEN VASQUEZ, City Attorney
CITY ATTORNEY (Sign)

Date: 4/22/2026

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(To be submitted after award)

CONTRACT

PROJECT NO. JN 554

FAITHFUL PERFORMANCE BOND

WHEREAS, the City of Gardena has awarded to Precision Concrete Cutting hereinafter designated as the "Principal", a Contract for:

PROJECT: Pedestrian Safety Project FY 2025-2026, Trip Hazard Removal Concrete

WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we,_____as Principal, and_____

_____as Surety, are held and

firmly bound unto the City, as Obligee, in the sum _____($_____), lawful money of the United States of America, this amount being not less than one hundred percent (100%) of the total Contract price, , for payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay all court costs and reasonable attorneys' fees to the City of Gardena in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner therein designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

FURTHER, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of any such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849. The City is the principal beneficiary of this bond and has all rights of a party hereto.

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This bond shall remain in full force and effect for a warranty period of one full year after acceptance of the job by the City.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety named herein, on the_____ day of_____, 2026, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]

By _____

Title _____

_____

Signature

[SURETY]

By _____

Title _____

Address _____

_____

Phone No. _____

_____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

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(To be submitted after award)

CONTRACT

PROJECT NO. JN 554

PAYMENT BOND

WHEREAS, the City of Gardena has awarded to Precision Concrete Cutting, as Contractor, a contract for the work described as follows:

PROJECT: Pedestrian Safety Project FY 2025-2026, Trip Hazard Removal Concrete

AND WHEREAS, said Contractor is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of Sixty Hundred and Seventy Seven Thousand Three Hundred and Twenty Dollars and Eighty Eight cents , Dollars ($677,320.88) this amount being not less than one hundred percent (100%) of the total Contract price, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, or any other amounts due to persons under any applicable project contract or law, with respect to such work and labor, then the Surety or Sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said Surety will pay all court costs and reasonable attorneys' fees to the plaintiff(s) and City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Further, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849.

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This bond shall remain in full force and effect for six full months after the period in which verified claims may be filed as provided for in Section 3184 of the California Civil Code.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety named herein, on the_____ day of_____, 2026, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]

By _____

Title _____

_____

Signature

[SURETY]

By _____

Title _____

Address _____

_____

Phone No. _____

_____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

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(To be submitted with bid/quote)

(To be submitted after award)

CONTRACT

PROJECT NO. JN 554

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of the Contract.

DATED:_____

_____
CONTRACTOR

By_____
Signature

_____
Title

ATTEST:

By_____
Signature

_____
Title

(To be submitted with bid/quote)

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(To be submitted with bid/quote)

PROPOSAL

PROJECT NO. JN 554

DESIGNATION OF SUBCONTRACTORS

In compliance with the "Subletting and Subcontracting Fair Practices Act" being Sections 4100-4113 of the Public Contract Code of the State of California, and any amendments thereto, each bidder shall set forth below the name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement in an amount in excess of one-half (1/2) of one percent (1%) of the prime contractor's total bid, and shall further set forth the portion of the work which will be done by each subcontractor. Only one subcontractor for each such portion shall be listed.

If the contractor fails to specify a subcontractor for any portion of the work to be performed under the contract, he shall be deemed to have agreed to perform such portion himself, and he shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work to which subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the legislative body of the City.

The bidder shall also designate in the space provided indicating whether or not the subcontractor qualifies as a Woman Owned Business Enterprise, "WBE", or a Minority Business Enterprise, "MBE".

WBE or MBE	Portion of Work %	Subcontractor's Name and Address	Type of Work	State License Number	Class

Not more than _____%.

(To be submitted with bid/quote)

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PROPOSAL

PROJECT NO. JN 554

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

_____ being first duly sworn, deposes and says that he or she is _____ of _____ _____ the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

_____
NAME OF BIDDER

_____
SIGNATURE OF BIDDER

_____
ADDRESS OF BIDDER

_____
CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 17C.
Section: DEPARTMENTAL ITEMS - PUBLIC WORKS
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Reject All Bids for the Citywide Tree Trimming Maintenance Services and Rebid the Project with Modified Requirements and/or Scope

COUNCIL ACTION REQUIRED:

Staff Recommendation: Reject all Bids and Rebid

RECOMMENDATION AND STAFF SUMMARY:

On March 19, 2026, the Public Works Department solicited the Request for Proposal for the Citywide Tree Trimming Maintenance Services for more than 7,000 trees throughout the designated City districts, city owned facilities and arterial streets. In addition to trimming the trees on a four-year rotation, the Contractor may also service sick trees, remove dead trees and plant new trees.

The request was published in CR Planwell and the City website. It was also sent directly to 18 firms known to provide similar services in other local municipalities. On April 8, 2026, the ten (10) proposals were received. Of the ten (10) proposals, seven (7) proposals were incomplete and did not submit the Fee Schedule for Optional Services and Specification. Therefore, the seven (7) proposals were deemed non-responsive. Of the ten (10) proposals, all proposals had errors in the bid table.

Organization	Apparent 4-Year Total	Notes
North California Tree Experts, Inc.	$499,021.31	Non-responsive
Tiger Tree Services, Inc.	$597,828.00	Non-responsive
United Pacific Services, Inc.	$642,600.00	
Integrity Arborist and Ecoscape, Inc.	$648,990.79	Non-responsive

Mariposa Tree Management, Inc.	$662,453.00	Non-responsive
North Star Landcare, Inc.	$668,839.00	
Rolling Green, Inc.	$677,005.00	Non-responsive
West Coast Arborists, Inc.	$685,450.00	Non-responsive
Great Scott Tree Service, Inc.	$735,894.00	
Four Seasons Landscaping, Inc.	$1,025,525.00	Non-responsive

There were only three (3) viable proposals and those proposals were significantly higher in cost. Staff recommends further evaluation and revision of the Request for Proposals/Bids, as necessary, to allow for a rebid.

Staff respectfully recommends that the City Council reject all bids for the Citywide Tree Trimming Maintenance Services and re-bid with modified requirements and/or scope.

FISCAL IMPACT/COST:

None

APPROVED:

_____

Clint Osorio, City Manager

Attachments

2026 Citywide Tree Trimming Maint Bid Request for Proposal.pdf
Citywide Tree Trimming Maintenance Services Apparent Bid Table.pdf
Four Seasons Landscaping, Inc. Proposal.pdf
GSTS, Inc. Proposal.pdf
Integrity Arborist and Ecoscape, Inc. Proposal.pdf
Mariposa Tree Management, Inc. Proposal.pdf
North California Tree Experts, Inc. Proposal.pdf
North Star Land Care, Inc. Proposal.pdf
RG Tree Care, Inc. Proposal.pdf
Tiger Tree Services, Inc. Proposal.pdf
United Pacific Services, Inc. Proposal.pdf
West Coast Arborist, Inc. Proposal.pdf

CITY OF GARDENA

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

MARCH 2026

NOTICE INVITING BIDS/PROPOSAL

City of Gardena, California

Notice is hereby given that the City of Gardena is soliciting bids/proposal (Deliver, mail, or Email) at the office of the Public Works Department – Public Works Engineering, 1717 W. 162nd Street, Gardena, California, 90247 or hlee@cityofgardena.org (Attn: Hong Lee), until **2 PM on April 8, 2026**, for:

CONTRACT: **CITYWIDE TREE TRIMMING MAINTENANCE SERVICES**

You may access the specifications and invitation through the following platforms:

https://cityofgardena.org/rfps/ or https://www.e-arc.com/location/costa-mesa/

Any bid received after the hour stated above for any reason whatsoever, will be considered non-responsive and disqualified. The City reserves the right to withdraw or cancel this Notice Inviting Informal Bids/Quotes at any time without prior notification and the City makes no representation that any contract will be awarded to any contractor responding to the notice.

The City reserves the right to reject any and/or all bids, waive any information or irregularity in any bid received and to be the sole judge of the merits of the respective bids received. The award, if made, will be based on the Best Value (taking into consideration of qualifications, experience, and costs).

ABSTRACT: The City of Gardena is in the South Bay Area of Los Angeles County. It is a modestly sized city with an area of 6.2 square miles and has a population of 60,000 residents. The Public Works Department, Parks Division has a need to service city owned trees annually. The Parks Division is responsible for trimming and maintaining trees within six (6) designated city districts, city owned facilities and arterial streets throughout the city. Currently the work is performed by City staff and private contractor. **The City of Gardena is seeking assistance by augmenting its current work force with a four (4) year tree trimming services contract**.

SCOPE OF WORK: The Tree Trimming Maintenance Services Contract involves scheduling and trimming trees within the city right-of-way at city owned and maintained facilities within six (6) districts, and arterial streets throughout the city. The work may include additional services as requested by the city for servicing sick trees, removal of dead trees and planting of new trees.

The contractor shall at the time of award possess a valid State of California Contractors license, license **C-61/D-49 ("Tree Service")** classification and perform a minimum of 100% of the work.

Bidders are advised that this Project is a public work for purposes of the California Labor Code which requires payment of prevailing wages. Accordingly, the bidder awarded the Contract shall be required to pay no less than the prevailing rate of per diem wages, as determined by the Director of the California Department of Industrial Relations, and otherwise comply with the provisions of Section 1770 et seq. of the California Labor Code, California Code of Regulations, Title 8, Section 16000 et seq., and any other applicable laws, rules and regulations adopted with respect thereto ("California Prevailing Wage Laws"). Copies of such prevailing rates of per diem wages are on file at the Gardena City Clerk's office and the office of the City Engineer, and copies shall be made available to any interested party on request. The

prevailing rates of per diem wages referred to herein are hereby made a part of this Notice by reference.

Attention is directed to the provisions of Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by Contractor. Contractor and any Subcontractor under it shall comply with the requirements of said sections in the employment of apprentices.

The Contractor is **PROHIBITED** from performing work on this project with a subcontractor.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (A.K.A. Division of Labor Standards Enforcement) in a format prescribed by the Labor Commissioner no less than monthly.

As of **January 1, 2016**, the requirement to furnish electronic certified payroll records to the Labor Commissioner will apply to all public works projects, whether new or ongoing.

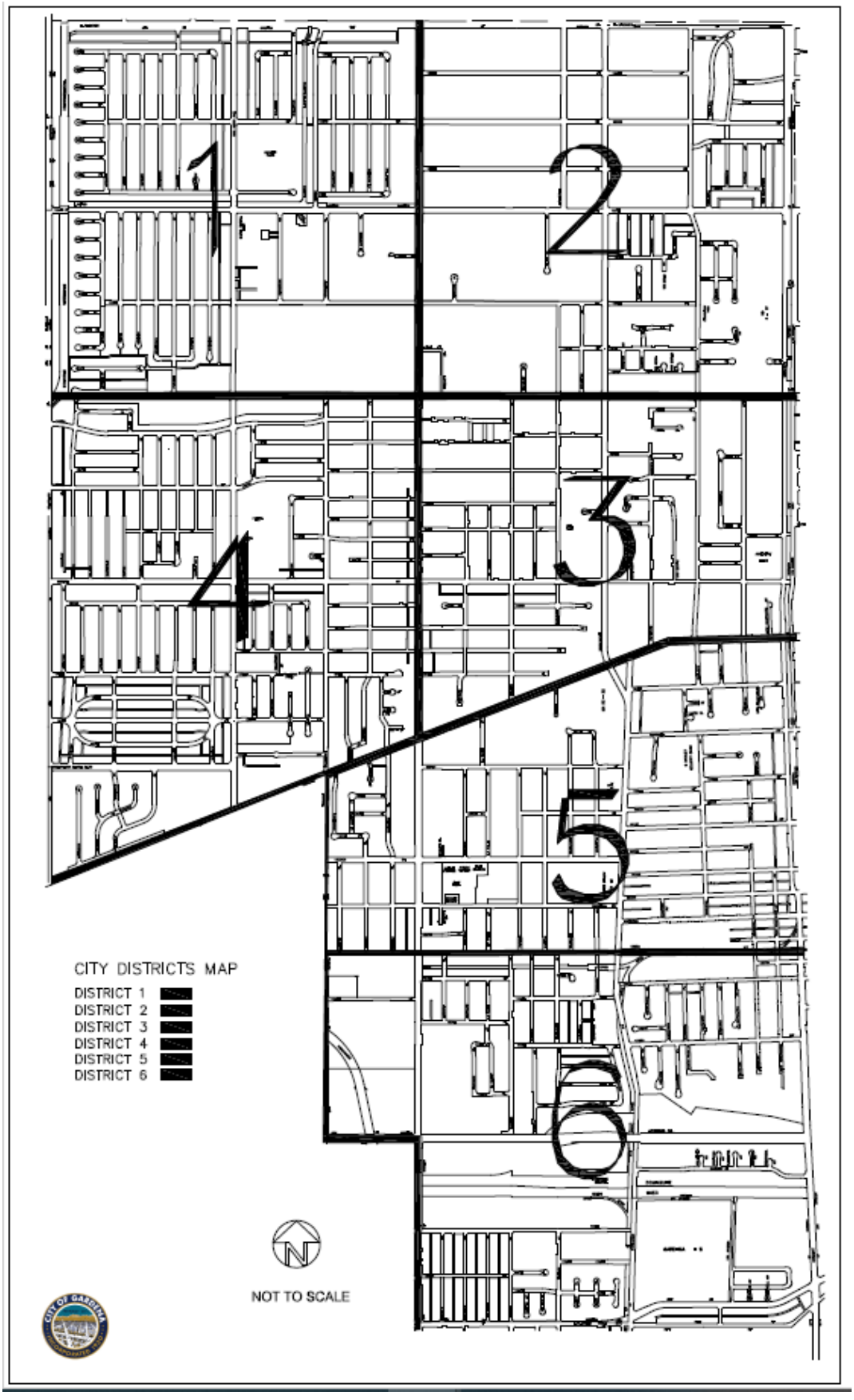
Exceptions: The Labor Commissioner may (but is not required to) excuse contractors and subcontractors from furnishing electronic certified payroll records to the Labor Commissioner on a project that is under the jurisdiction of one of the four legacy Department of Industrial Relations-approved labor compliance programs (Caltrans, City of Los Angeles, Los Angeles Unified School District, and County of Sacramento) or that is covered by a qualifying project labor agreement.

These requirements will apply to all public works projects that are subject to the prevailing wage requirements of the Labor Code without regard to funding source.

The State General Prevailing Wage Determination is established by the California Department of Industrial Relations (available at http://www.dir.ca.gov/DLSR/PWD/index.htm).

Skilled and Trained Workforce: This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

Any questions regarding this bid package may be referred to Hong Lee, Public Works Department at (310) 217-9564, hlee@cityofgardena.org. The deadline to submit Request for Information is on **Monday, March 30, 2026 at 2 PM.**


1
2
3
4
5
6
CITY DISTRICTS MAP
DISTRICT 1
DISTRICT 2
DISTRICT 3
DISTRICT 4
DISTRICT 5
DISTRICT 6
N
NOT TO SCALE

T A B L E O F C O N T E N T S

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

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INSTRUCTIONS TO BIDDERS

FORM OF PROPOSAL

The Proposal shall be fully executed and submitted on the forms in the project specifications and shall be enclosed in a sealed envelope marked and addressed or emailed as directed in the Notice Inviting Bids.

PROPOSAL/BID DOCUMENTS

All Proposals shall include the following executed documents to be submitted with each bid:

Bidding Schedule

Acknowledgement of Addenda Received

Bidder's Declaration

Non-Collusion Affidavit

Declaration of Eligibility of Contract

Construction Project Reference

Certificate of Non-Discrimination by Contractors

Certification of Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Primary Covered Transitions

DELIVERY OF PROPOSAL

The Proposal shall be delivered by the time stipulated in the Notice Inviting Bids. It is the bidder's sole responsibility to see that its Proposal is received as stipulated. Any Proposal received after the scheduled closing time for receipt of proposals will be returned to the bidder.

WITHDRAWAL OF PROPOSAL

The Proposal may be withdrawn by the bidder by means of a written request, signed by the bidder or its properly authorized representative. Such written request must be notified via email or delivered to the place stipulated in the Notice Inviting Bids for receipt of proposals prior to the scheduled closing time for receipt of proposals. No Proposal may be withdrawn after the hour fixed for opening bids.

MODIFICATIONS AND ALTERNATIVE PROPOSALS

Unauthorized conditions, limitations, or provisions attached to the Proposal will render it informal and may be grounds for its rejection as non-responsive. The completed Proposal forms shall be without interlineations, alterations, or erasures. Alternative proposals will not be considered

unless specifically requested. Oral, telegraphic, or telephonic proposals or modifications will not be considered.

DISCREPANCIES IN PROPOSALS

In the event there is more than one bid item in a Bidding Schedule, the bidder shall furnish a price for all bid items in the Schedule, and failure to do so will render the Proposal informal and may be grounds for its rejection as non-responsive. The bidder shall state in words and figures the unit prices or the specific sums as the case may be, for which it proposes to supply the labor, materials, supplies, or machinery, and completely perform the Contract. The total amount of each item bid and the total amount of the bid shall be stated in words and figures.

PROPOSAL GUARANTEE – BIDDER'S SECURITY (BIDDER'S BOND IS WAIVED)

Each bidder shall submit with his Proposal cash, an unconditional certified or cashier's check, or a bidder's bond, in the sum of the percentage of the bid stated in the Notice Inviting Bids, payable to the City as a guarantee that the bidder will, if its Proposal is accepted, execute the Contract and furnish a satisfactory Faithful Performance Bond, a satisfactory Payment Bond and insurance certificates as specified herein.

If a bidder to whom an award is made, fails or refuses to sign the Contract or furnish the required bonds and certificates, all within the time stated in Section 2-1.5 of the Special Provisions herein, the funds represented by said cash, check or bidder's bond shall be forfeited and become and remain the property of the City; the amount thereof being agreed to by the bidder and the surety as a bid bond forfeiture due to the City because of the delay in the execution of the Contract and in the performance of work thereunder, resulting from such failure or refusal, except that if the City awards the contract to the next lowest responsive responsible bidder, only that portion of the bidder's security equal to the difference between the two bids will be forfeited.

A Bid Bond must be obtained from a corporate surety authorized to do business as such in the State of California as an "admitted surety insurer" and shall be on the form furnished by the City or one substantially in conformance with it. Certified or cashier's checks must be drawn on a solvent state or nationally chartered bank or branch thereof in the State of California. The liability of the City in connection with the checks shall be limited to the return of the checks (without interest) as provided in Section 2-1.6 of the Special Provisions bound herein.

DISQUALIFICATION OF BIDDERS

A person, firm, or corporation shall NOT be allowed to make or file, or be interested in more than one bid, except an alternative bid when specifically requested; provided, however, a person, firm, or corporation who has submitted a sub-proposal to a bidder submitting a Proposal, or who has quoted prices on materials to such bidders, is not thereby disqualified from submitting a sub-proposal or from quoting prices to other bidders submitting proposals, or from submitting a Proposal as a prime contractor. Similarly, failure to comply with the registration requirements of Labor Code Section 1725.5, as further described in the Notice Inviting Bids, will disqualify a bidder.

ADDITIONAL REQUIREMENTS

The bidder's attention is directed to the Special Provisions and Technical Provisions bound herein for additional requirements of the Proposal and Contract Documents.

TERMINATION OF SERVICES

The City reserves the right to cancel the Agreement at any time due to nonperformance.

CONTRACT DOCUMENTS

Contract Documents are to be submitted within twenty-one (21) calendar days AFTER award of the contract unless extended by agreement of the City. Failure to timely submit executed Contract Documents may be grounds for rejecting the bid award and forfeiture of the bid security. See enclosed documents commencing on page CD-1.

BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor: _____

Address: _____

Phone: _____

Fax: _____

License No.: _____

D.I.R. No. _____

Email: _____

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$	$
Date Palm	4	15' to 60'	Twice	Each	$	$
Queen Palm	178	15' to 60'	Twice	Each	$	$
Fan Palm	90	30' to 65'	Twice	Each	$	$
Pine	44	60' to 90'	Once	Each	$	$
Medjool Palm	14	25' to 30'	Three	Each	$	$
Medjool Palm	5	10' to 15'	Three	Each	$	$
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$	$
7-12	491	Once	Each	$	$
13-18	527	Once	Each	$	$
19-24	276	Once	Each	$	$
25-30	76	Once	Each	$	$
31+	0	Once	Each	$	$
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15’ to 30’	Twice	Each	$	$
Date Palm	1	15’ to 60’	Twice	Each	$	$
Queen Palm	16	15’ to 60’	Twice	Each	$	$
Fan Palm	35	30’ to 65’	Twice	Each	$	$
Medjool Palm	14	25’ to 30’	Three	Each	$	$
Medjool Palm	5	10’ to 15’	Three	Each	$	$
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$	$
7-12	533	Once	Each	$	$
13-18	546	Once	Each	$	$
19-24	341	Once	Each	$	$
25-30	39	Once	Each	$	$
31+	0	Once	Each	$	$
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15’ to 30’	Twice	Each	$	$
Date Palm	0	15’ to 60’	Twice	Each	$	$
Queen Palm	9	15’ to 60’	Twice	Each	$	$
Fan Palm	17	30’ to 65’	Twice	Each	$	$
Medjool Palm	14	25’ to 30’	Three	Each	$	$
Medjool Palm	5	10’ to 15’	Three	Each	$	$
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$	$
7-12	271	Once	Each	$	$
13-18	130	Once	Each	$	$
19-24	791	Once	Each	$	$
25-30	36	Once	Each	$	$
31+	0	Once	Each	$	$
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$	$
Date Palm	2	15' to 60'	Twice	Each	$	$
Queen Palm	43	15' to 60'	Twice	Each	$	$
Fan Palm	44	30' to 65'	Twice	Each	$	$
Pine	44	60' to 90'	Once	Each	$	$
Medjool Palm	14	25' to 30'	Three	Each	$	$
Medjool Palm	5	10' to 15'	Three	Each	$	$
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$	$
7-12	394	Once	Each	$	$
13-18	450	Once	Each	$	$
19-24	440	Once	Each	$	$
25-30	199	Once	Each	$	$
31+	92	Once	Each	$	$
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

> **The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.**

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

_____ _____

Name of Bidder Signature of Bidder Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

_____ _____

Bidder's Signature Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

Contractor's Business Name	Contractor (Print) Title
Business Address: Street	Signature Title
City State Zip	Contractor's License No. and Classification
Business Phone Number	Business Fax Number
Date	
Name Title	Residence: Street
Residence Phone Number	City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

_____ being first duly sworn, deposes and says that he or she is _____ of _____ _____ the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

_____
NAME OF BIDDER

_____
SIGNATURE OF BIDDER

_____
ADDRESS OF BIDDER

_____
CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this _____ day of _____, 20___, at _____ _____ *(place of execution)*, California_____.

Signature: _____ Name: _____

Title: _____ Company: _____

BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: _____

Three projects of this type recently completed:

1. Name (Firm/Agency): _____
   Address: _____
   Contact Person: _____ Telephone No.: ___
   Title of Project: _____
   Project Location: _____
   Date of Completion: _____ Contract Amount: $

2. Name (Firm/Agency): _____
   Address: _____
   Contact Person: _____ Telephone No.: ___
   Title of Project: _____
   Project Location: _____
   Date of Completion: _____ Contract Amount: $

3. Name (Firm/Agency): _____
   Address: _____
   Contact Person: _____ Telephone No.: ___
   Title of Project: _____
   Project Location: _____
   Date of Completion: _____ Contract Amount: $

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature _____

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM_____

TITLE OF PERSON SIGNING_____

SIGNATURE_____

DATE_____

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

_____

_____

_____

_____

_____

_____

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____ Name: _____

Title: _____ Company: _____

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CONTRACT DOCUMENTS (CD)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

To be Submitted
within twenty-one (21) calendar days

AFTER
Award of Contract

CONTRACT DOCUMENT

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 20___, by and between CITY OF GARDENA in the State of California, hereinafter referred to as "CITY" and _____, hereinafter referred to as "CONTRACTOR."

The City and the Contractor mutually agree as follows:

ARTICLE I.

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees to perform and complete in a good and workmanlike manner all work required by the Contract Documents, which is described as follows:

PROJECT: **CITYWIDE TREE TRIMMING MAINTENANCE SERVICES**

Said work shall be performed in accordance with the Plans, Specifications and other Contract Documents, all of which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefor, except such labor, materials, equipment and services as are provided in the Contract Documents to be furnished by City.

This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

ARTICLE II.

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, City shall pay Contractor, in full compensation therefor, the contract sum set forth in the Bidding Schedule. Said sum shall constitute payment in full for all work performed hereunder, including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. City shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

ARTICLE III.

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire agreement between the City and the Contractor, are enumerated as follows: Proposal Documents, including the Notice Inviting Bids, Instructions to Bidders, Bidding Schedule, Bidder's Declaration, Designation of Subcontractors, Bidder's Assurance, and Fair Employment Practices documents; this Agreement; Standard Specifications; Special Provisions; Technical Provisions; Drawings; Plans; and all addenda issued prior to and all modifications issued after the execution of this Agreement. These form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV.

EFFECTIVE DATE

This Agreement shall become effective and commence as of the date set forth below on which the last of the parties, whether City or Contractor, executes said Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized.

CITY	CONTRACTOR
Tasha Cerda, Mayor	Name & Title
Date:	Sign:
Seal:	Date:
	SECOND SIGNATURE: (Contractor)
	Name & Title
ATTEST:	Sign:
	Date:
Mina Semenza, City Clerk	
Date:	

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney

Date:

CONTRACT DOCUMENT

FAITHFUL PERFORMANCE BOND

WHEREAS, the City of Gardena has awarded to _____, hereinafter designated as the "Principal", a Contract for:

PROJECT: **CITYWIDE TREE TRIMMING MAINTENANCE SERVICES**

WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, _____
as Principal, and _____
as Surety, are held and firmly bound unto the City in the sum of _____
_____
Dollars ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay all court costs and reasonable attorneys' fees to the City of Gardena in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner therein designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

FURTHER, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of any such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849. The City is the principal beneficiary of this bond and has all rights of a party hereto.

This bond shall remain in full force and effect for a warranty period of one full year after acceptance of the job by the City.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and

Surety named herein, on the_____ day of_____, 20__, the name and corporate seal of each corporate party being hereto affixed, and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]

By _____

Title _____

_____

Signature

[SURETY]

By _____

Title _____

Address _____

_____

Phone No. _____

_____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CONTRACT DOCUMENT

PAYMENT BOND

WHEREAS, the City of Gardena has awarded to _____, as Contractor, a contract for the work described as follows:

PROJECT: **CITYWIDE TREE TRIMMING MAINTENANCE SERVICES**

AND WHEREAS, said Contractor is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of _____, Dollars ($_____) this amount being not less than one hundred percent (100%) of the total Contract price, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, or any other amounts due to persons under any applicable project contract or law, with respect to such work and labor, then the Surety or Sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said Surety will pay all court costs and reasonable attorneys' fees to the plaintiff(s) and City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Further, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849.

This bond shall remain in full force and effect for six full months after the period in which verified claims may be filed as provided for in Section 3184 of the California Civil Code.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this_____day of _____20_____.

[PRINCIPAL]

By _____

Title _____

_____

Signature

[SURETY]

By _____

Title _____

Address _____

_____

Phone No. _____

_____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CONTRACT DOCUMENT

WORKER'S COMPENSATION INSURANCE CERTIFICATE

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of the Contract.

DATED:_____

_____
CONTRACTOR

By_____
Signature

_____
Title

ATTEST:

By_____
Signature

_____
Title

CONTRACT DOCUMENT

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT AND WAIVER OF SUBROGATION AND CONTRIBUTION

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

To the fullest extent permitted by law, Indemnitor hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless the City of Gardena and its respective elected officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of Indemnitor or any of its officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the above-referenced contract, agreement, license, or permit (the "Agreement") or the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision. This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law. Payment is not required as a condition precedent to an Indemnitee's right to recover under this indemnity provision, and an entry of judgment against an Indemnitee shall be conclusive in favor of the Indemnitee's right to recover under this indemnity provision. Indemnitor shall pay Indemnitees for any attorney fees and costs incurred in enforcing this indemnification provision. Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass (a) Indemnitees' sole negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code 2782(a), or (b) the contracting public agency's active negligence to the limited extent that the underlying Agreement is subject to Civil Code 2782(b). This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees.

Indemnitor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Indemnitor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. Accountants, attorneys, or other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees.

In the event there is more than one person or entity named in the Agreement as an Indemnitor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several.

"Indemnitor"

Company/Contractor _____

Name & Title _____

Signature & Date _____

CONTRACT DOCUMENT

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

INSURANCE

CERTIFICATION OF INSURANCE (COI) SHALL BE SUBMITTED BY THE CONTRACTOR

1. **COMMENCEMENT OF WORK**. Contractor shall not be authorized to commence Work under this Contract until it has obtained approved insurance. Before beginning Work hereunder, during the entire period of this Contract, for any extensions hereto, and for periods after the end of this Contract as may be indicated below, Contractor must have and maintain in place not less than the insurance coverages required in this Section at his sole cost and expense. Contractor's insurance shall comply with all items specified by this Contract. Any subcontractors shall be subject to all of the requirements of this Section and Contractor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Contractor's insurance may cover all subcontractors. The insurance requirements are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under this Contract.

2. **INSURANCE COMPANY REQUIREMENTS.** All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted doing business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.

3. **COVERAGES, LIMITS AND POLICY REQUIREMENTS**. Contractor shall maintain the types of coverages indicated below:

4. **COMPREHENSIVE GENERAL LIABILITY INSURANCE.** A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than either one million dollars ($1,000,000) per occurrence or two million dollars ($2,000,000) aggregate.

5. **COMMERCIAL AUTO LIABILITY INSURANCE**. A policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The minimum auto insurance coverage shall be one million dollars ($1,000,000) combined single limit per accident.

6. **WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE**. A policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars ($1,000,000) per claim. The policy shall be issued by an insurance company which is admitted doing business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

   In accordance with the provisions of section 1860 of the California Labor Code, Contractor's attention is directed to the requirement that in accordance with the provisions of section 3700 of the California Labor Code, Contractor and every subcontractor will be required to secure the payment of compensation of his or her employees, or obtain a certificate of consent to self-insurance by the Director of Industrial Relations in accordance with the requirements of Section 3700 of the California Labor Code.

In accordance with the provisions of section 1861 of the California Labor Code, Contractor shall sign and file with the awarding body the following certification prior to performing any work on the Project:

> "I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

7. **POLICY REQUIREMENTS.** The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

   (i) City and its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy as respects liabilities arising out of the performance of any work done under the Contract.

   (ii) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

   (iii) For any claims with respect to the Project covered by this Contract, Contractor's insurance coverage shall be primary insurance as respects City and its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by City and its elected and appointed officers, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with it.

   (iv) The policy shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

8. **COURSE OF CONSTRUCTION INSURANCE.** Contractor shall provide course of construction insurance covering for "all risks" of loss in the amount of the completed value of the Work. The City shall be named as a loss payee and the insurer shall waive all rights of subrogation against the City. This policy shall be issued by an insurance company which is admitted doing business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to the City. Course of Construction Insurance may be provided for each separate Phase.

9. **ADDITIONAL REQUIREMENTS.** The procuring of required insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract. City shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Contractor shall be deemed in default hereunder.

10. **DEDUCTIBLES.** Any deductible or self-insured retentions must be declared to and approved by City. Contractor shall guarantee that, at the option of the City, either: the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Contractor); or Contractor shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses in the amount of any deductibles or self-insured retentions.

11. **VERIFICATION OF COMPLIANCE.** Contractor shall furnish City with the required endorsements attached hereto. All documents are to be received and approved by City before Work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Contract, Contractor shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Contractor shall provide full copies of any requested policies to City within three (3) days of any such request by City.

12. **TERMINATION FOR LACK OF REQUIRED COVERAGE.** If Contractor, for any reason, fails to have in place, at all times during the term of this Contract, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Contractor's expense and/or terminate this Contract. Contractor shall indemnify, defend and hold harmless City and its elected and appointed officers, employees, agents and volunteers from any claim resulting from failure of either Contractor or any subcontractor to take out or maintain any insurance required by this Contract.

13. **EQUIPMENT COVERAGE**. Any policy or policies of insurance Contractor or his subcontractors elect to carry as insurance against loss or damage to construction equipment and tools or other personal property shall include a provision waiving the insurer's right of subrogation against City.

GENERAL PROVISIONS

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

PART 1 – GENERAL PROVISIONS

SECTION 1 – GENERAL

1-1 GENERAL. The Standard Specifications for Public Works Construction ("Greenbook") written and promulgated by the Southern California Chapter of the American Public Works Association and the Southern California Districts of the Associated General Contractors of California shall be the Standard Specifications of the City. All work shall conform to the 2021 edition, including supplements of the Standard Specifications, the Special Provisions which supplement or modify the Standard Specifications, as issued by the City (defined herein as "Agency").

The above referenced Standard Specifications, Special Provisions and Standard Drawings are hereby made a part of the Contract Documents.

For the convenience of the Contractor, the section and subsection numbering system used in these Special Provisions corresponds to that used in the Standard Specifications.

1-2 TERMS AND DEFINITIONS. Whenever in the Standard Specification the following terms are used, they shall be understood to mean and refer to the following:

(a)	AGENCY	The City of Gardena, a California municipal corporation.
(b)	BOARD	The City Council of the City of Gardena.
(c)	CONTRACT DOCUMENTS	Documents including, but not limited to the proposal forms, Standard "Greenbook" Specifications, Special Provisions, Technical Provisions, Notice Inviting Bids, Instructions to Bidders, Bonds, Insurance, Contract and all Addenda setting forth any modifications of the documents.
(d)	CITY	The City of Gardena Director of Public Works or his authorized representative.
(e)	BIDDER	An individual, co-partnership, association or corporation submitting a proposal for the work contemplated, acting directly or through a duly authorized representative.
(f)	LEGAL ADDRESS OF CONTRACTOR	The legal address of the Contractor to be the address given on the Contractor's bid and is hereby designated as the place to which all notices, letters or other communications to the Contractor shall be mailed or delivered.
(g)	LABORATORY	An established laboratory approved and authorized by the City for testing materials and work involved in the contract.

1-7 AWARD AND EXECUTION OF THE CONTRACT.

1-7.1 General. The proposal shall be fully executed and submitted on the forms provided by the Agency and shall be enclosed in a sealed envelope marked and addressed or submitted via email as directed in the "Notice Inviting Bids".

If the proposal is made by an individual, it shall be signed and his or her full name and address shall be given; if it is made by a firm, it shall be signed with co-partnership name by a general partner thereof, who shall also sign his or her known name, and the name and address of each member of such co-partnership shall be given; if made by a corporation, the name of the corporation shall be signed by its duly authorized officers and attested by the corporate seal.

Bidders are warned against making erasures or alterations of any kind on their Proposal. Proposals which contain omissions, erasures, alterations, conditions or additions not called for may be rejected.

At the time the Contract is awarded by the Agency, the Contractor shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code of the State of California to do the type of work contemplated in the Contract and shall be skilled and regularly engaged in the general class or type of work required by this Contract.

1-7.2 Contract Bonds. The "Performance Bond" is equivalent to City's "Faithful Performance Bond."

1-7.3 Examination of Specifications and Project Site. Bidders shall read the specifications, review the drawings and examine the existing facilities to fully understand the project in order to plan for the improvements as shown in the contract, including local condition, uncertainty of weather and all other contingencies.

Bidders shall satisfy themselves by personal examination of the proposed work sites, and by such other means as they may choose as to actual conditions and requirements and as to the accuracy of the quantities stated in the Proposal forms. Information derived from the maps, plans, specifications, profiles, drawings, or from the City/Architect of the record, shall not relieve the bidder of this responsibility, and the interpretation of the data disclosed by borings or other preliminary investigations is not guaranteed nor is any liability assumed by the Agency.

1-7.4 Interpretation of Drawings and Documents. If a prospective bidder is in doubt as to the true meaning or intent of any part of the Contract Documents including the Specifications, or discovers discrepancies in, or omissions from, the Specifications or Drawings, he may submit to the City a written request for an interpretation or a correction thereof. Interpretations or corrections of the Contract Documents including the Specifications and Drawings, shall be made only by addendum duly issued by the City, and a copy of such addendum will be sent by certified mail, postage prepaid, or delivered to each person receiving a set of the Contract Documents whose address is known to the City and such addendum shall be considered a part of and incorporated in the Contract Documents.

1-7.5 Award of Contract. The Agency reserves the right to reject any or all bids and to waive any informality or irregularity in any bid received and to be the sole judge of the merits of the respective bids received.

Bids subsequently shown to be mathematically unbalanced would be rejected as nonresponsive.

A mathematically unbalanced bid is one containing lump sum or unit bid items which do not reflect reasonable actual costs plus a reasonable proportionate share of the bidder's anticipated profit, overhead costs, and other indirect costs, which he/she anticipates for the performance of the items in question.

"A bid is mathematically unbalanced if the bid is structured on the basis of nominal prices for some work and inflated prices for other work; that is, each element of the bid must carry its proportionate share of the total cost of the work plus profits."

"A bid is materially unbalanced if there is a reasonable doubt that award to the bidder submitting the mathematically unbalanced bid will result in the lowest ultimate cost to the Government. Consequently, a materially unbalanced bid may not be accepted."

Award of the Contract, if it is awarded, will ordinarily be made by the Agency within 30 days after opening of the bids. City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

In selecting the Best Value bidder, consideration will be given to the general competency of the bidder for the performance of the work covered by the proposal. To receive favorable consideration, a bidder may be required to present evidence that he has successfully performed similar work of comparable magnitude or submit other evidence satisfactory to the Agency that he or his associates are competent to manage the proposed undertaking and to carry it forward to a successful conclusion. Professional integrity and honesty of purpose shall be essential requirements. A showing of adequate financial resources may be required, but will not alone determine whether a bidder is competent to undertake the proposed work.

Only manufacturers or contractors of established reputation, or their duly authorized dealers or agency, having proper facilities for the manufacture of the materials or equipment and for servicing same, or for proper execution of the work called for in the contract, will be considered in making the award.

1-7.6 Execution of Contract. A bidder whose proposal is accepted shall properly sign a written contract with the Agency on the form attached hereto and return said contract together with good and approved bonds and insurance certificates as required by the Contract Documents **within twenty-one (21) calendar days** from the date of the mailing of a notice from the Agency to the bidder, according to the address given by him, of acceptance of his proposal.

Contract bonds and certificates of insurance, if required, shall be filed in all instances before delivering any equipment, materials, or performing any work under the contract; also before any purchase order shall be issued. An executed Power of Attorney form shall be submitted with all contract bonds herein specified.

If a bidder whose proposal is accepted fails or refuses to enter into a contract as herein provided, or to conform to any stipulated requirement in connection therewith, the money represented by his check or bidder's bond shall be refunded less the difference between the low bid and the bid of the bidder with whom the Agency enters into an agreement in accordance with the provisions of the Public Contracts Code Section 20174. At the discretion of the Agency, an award may be made to the bidder whose proposal is the next most acceptable to the Agency, and such bidder and his surety shall fulfill every stipulation embraced herein as if he were the party to whom the first award was made.

A corporation to which an award is made may be required before the contract is finally signed to furnish evidence of its corporate existence, of its right to do business in California and of the authority of the officer signing the contract and bonds for the corporation to so sign.

1-7.8 Precedence of Contract Documents. The order of precedence of contract document shall be:

FIRST Requirements of law, including the Code and Ordinances of the

City of Gardena.

SECOND	Permits from other agencies as may be required by law.
THIRD	Permits from City of Gardena Departments as may be required by law or ordinance.
FOURTH	The Contract.
FIFTH	The Bid Proposal.
SIXTH	Addenda.
SEVENTH	Notice Inviting Bids.
EIGHTH	Instructions to Bidders.
NINTH	Technical Provisions.
TENTH	Plans.
ELEVENTH	General Provisions of the Standard Specifications.
TWELFTH	Standard Plans.
THIRTEENTH	Standard Specifications for Public Works Construction (current edition).
FOURTEENTH	Caltrans Standard Plans and Specifications.
FIFTEENTH	Reference Specifications.

Change orders, supplemental agreements, and approved revisions to Plans and Specifications will take precedence over documents listed above, except those listed as FIRST, SECOND and THIRD. Detailed plans shall have precedence over general plans.

SECTION 2 – SCOPE OF THE WORK

2-2 PERMITS. The Contractor will obtain, at no cost to the Agency, all permits necessary to perform the work on streets, highways, railways or other rights-of-ways. The Contractor shall obtain and pay for all costs incurred for permits necessitated by its operations such as, but not limited to those permits required for night work, overload, blasting and demolition. For private contracts, the Contractor shall obtain all permits incidental to the work or made necessary by its operations, and pay all costs incurred by the permit requirements.

The Contractor and each subcontractor employed upon the work must have or obtain a valid City of Gardena Business License in accordance with the provisions of the Gardena Municipal Code.

2-7.1 GENERAL

In addition to specified Section 7-1.2 Method of Measure, the City reserves the right to increase or decrease the amount of any item or portion of work to be performed or materials furnished beyond 25 percent without limitation or to delete any items.

2.10 DISPUTED WORK.

Retention of Imperfect Work. If any portion of the work done or materials furnished under the contract proves defective or not in accordance with the specifications and contract drawings, and if the imperfection in the same is not of sufficient magnitude or importance to make the work dangerous or undesirable, or if the removal of such work is impracticable or will create conditions which are dangerous or undesirable in the opinion of the City, the City shall have the right and authority to retain the work instead of requiring it to be removed and reconstructed, but he shall make deductions therefor in the payment of the contract item due Contractor as may be just and reasonable.

2-11. DISPUTE RESOLUTION.

2-11.1 Requests for Contract Adjustments and Relief. If either Contractor or the Agency believes that it is entitled to relief against the other for any event arising out of or related to the work or Project, such party shall provide written notice to the other party of the basis for its claim for relief. Such notice shall, if possible, be made prior to incurring any cost or expense and in accordance with any specific notice requirements contained in the applicable sections of this Contract.

In the absence of any specific notice requirement, written notice shall be given within a reasonable time, not to exceed fourteen (14) days, after the occurrence giving rise to the claim for relief or after the claiming party reasonably should have recognized the event or condition giving rise to the request, whichever is later. Such notice shall include sufficient information to advise the other party of the circumstances giving rise to the claim for relief, the specific contractual adjustment or relief requested and the basis of such request.

2-11.2 Dispute Avoidance and Resolution. The parties are fully committed to working with each other throughout the Project and agree to communicate regularly with each other at all times so as to avoid or minimize disputes or disagreements. If disputes or disagreements do arise, Contractor and the Agency each commit to resolving such disputes or disagreements in an amicable, professional and expeditious manner so as to avoid unnecessary losses, delays and disruptions to the work under the Contract.

Contractor and the Agency will first attempt to resolve disputes or disagreements at the field level through discussions between Contractor's Representative and the City.

If a dispute or disagreement cannot be resolved through the Contractor's Representative and the City, Contractor's Chief Executive Officer or similar senior representative and the Gardena City Manager, or designee, upon the request of the other party, shall meet as soon as conveniently possible, but in no case later than twenty (20) days after such a request is made, to attempt to resolve such dispute or disagreement. Prior to any meeting between the parties' senior representatives, the parties will exchange relevant information that will assist the parties in resolving their dispute or disagreement.

If, after meeting, the senior representatives determine that the dispute or disagreement cannot be resolved on terms satisfactory to both parties, the parties may submit the dispute to binding or non-binding mediation. The mediation shall be conducted in any manner and by any person or mediation association mutually acceptable to the parties.

2-11.3 Arbitration. Any claims, disputes or controversies between the parties arising out of or relating to the Contract, or the breach thereof, which have not been resolved in accordance with the procedures set forth in Section 9-4.2 above may be decided by binding or non-binding arbitration. The arbitration shall be conducted in any manner and by any person or arbitration association mutually acceptable to the parties.

2-11.4 Claims Disputes. Any claims of Contractor, as "claims" are defined in California Public Contract Code Section 9204 shall be processed in accordance with that section. Section 9204 provides in relevant part that upon receiving a claim from a contractor, together with reasonable documentation to support the claim, a contracting public entity shall conduct a reasonable review of the claim and, within a period not to exceed 45 days [except as otherwise provided in Section 9204], shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed.

Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, Section 9-4.3 shall apply. If the contractor disputes the public entity's written response, or if the public entity fails to respond to a claim within the time prescribed, the contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute.

Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed.

Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the contractor sharing the associated costs equally. The public entity and contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to other applicable procedures.

2-13 DRAWINGS AND SPECIFICATIONS (SERVICES REPORT).

Prior to each progress payment, the Contractor shall use their GIS system to deliver a "Services Report" to the City with all services provided including location, district number and species type for the billing period being submitted. Failure to provide a "Services Report" will cause progress payment to be withheld until information is provided to the City.

After completion of the work and before final payment for each year, the Contractor shall deliver to the City a complete "Shapefile." The final form and detail of the "Service Reports and Shapefile" are subject to the acceptance of the City.

2-14 MARKING REMOVAL. All markings placed by the Contractor, City, and Underground Service Alert (USA) during construction shall be removed at the completion of the work. These markings shall include, but not limited to, paint, stakes, and metal tags.

All cost associated with removal of markings shall be included in the bid prices for the applicable bid items. Failure of the Contractor to remove these markings shall be cause for the City to do the work and withhold the costs from the Contractor's final payment.

SECTION 3 – CONTROL OF THE WORK

3-5 INSPECTION. Inspection shall be made on a daily basis for areas ready for inspection. Areas or items that fail inspection or that are not ready for inspection shall be rescheduled by the contractor.

Inspection of the work shall not relieve the contractor of the obligation or lack of to fulfill all conditions and requirements of the contract.

3-6 THE CONTRACTOR'S REPRESENTATIVE. The Contractor shall furnish the City with the name, address and cell/business/home telephone numbers of the person responsible for the maintenance of barricades, traffic control signs, lights and other safety devices.

3-12 WORK SITE MAINTENANCE.

3-12.1 General. The Contractor shall keep the work site clean and free from rubbish and debris. The Contractor shall abate dust nuisance by cleaning, sweeping and sprinkling with water in keeping with the AQMD and NPDES requirements. Debris, soil or other matter shall not be washed into storm drains, but shall be collected and disposed of in a legal, responsible manner. The construction area shall be cleaned with a power sweeper at the end of every workday and when deemed necessary by the City.

The Contractor shall maintain drainage within and through the work areas. Earth dams will not be permitted in paved areas. Use temporary sandbags to control the site perimeter. At the completion of the project, sandbags shall become the property of the City of Gardena and shall be remain in place.

The Contractor shall not spill on haul routes. Any such spillage shall be removed immediately, and the area cleaned.

Stockpiling of construction materials or debris on City right-of-way shall be in accordance with the NPDES permit and shall be approved by the inspector. At the completion of work, the Contractor shall thoroughly clean all work areas.

3-12.2 Air Pollution and Surface Maintenance Control. The Contractor shall obtain a construction water meter from Golden State Water including required deposit and fees. The Contractor shall pay for the water used, at the current water rates. All arrangements for construction water shall be made by contractor with Golden State Water at the Contractor's expense.

3-12.4. Storage of Equipment and Material.

3-12.4.1 General. All costs associated with the disposal of all excavated or demolition materials, including any gate fees, shall be paid by the Contractor. These costs shall be included in the bid price for the applicable bid items.

Prior to any excavated or demolition material being removed from the construction site, the Contractor shall notify the City as to the hauling route and destination for disposal. If the location for disposal is other than a county landfill then the Contractor shall provide the City with written permission and release of liability for the City from the owner of the property where the material will be deposited.

<u>The City has an exclusive agreement with Waste Resources, Inc. and no other firm may provide bulk trash bins in the event the work requires this service</u>.

3-12.4.2 Storage in Public Streets. Construction equipment shall not be stored at the

construction site, any public street or publicly owned facilities without approval of the City. Contractor shall store equipment at a contractor's rental yard.

All excavated material that is to be hauled to and disposed of at a County landfill site by the Contractor is subject to a County gate fee based on tonnage.

3-12.5.4 Protection and Restoration of Existing Improvements. Any facilities, structures, water lines, landscaping, surfaces, signs, pavement markings, painted curbs, house numbers, etc., which are damaged during construction shall be restored to the satisfaction of the City. Damaged water lines shall be repaired immediately at no additional cost to the city.

Protect and preserve all existing pavements and facilities, both within and outside the construction limits, that are not part of the proposed improvements. If the contractor is permitted by the City to use a construction staging area outside the project limits, the contractor shall be responsible for maintaining and restoring it to its original condition or better. The contractor shall repair or replace any damaged areas to the satisfaction of the City.

Any damage to existing concrete improvements shall be removed and replaced from joint to joint, or as directed by the City. Concrete patching will not be permitted.

3-12.5.5 Access to Private Property. The Contractor shall be aware that business and residential access must be maintained at all times. The Contractor shall schedule operations to minimize interference with access to private property.

The main access way to any business or home shall not be completely blocked for more than one four-hour period a day; blockage shall be limited to one twenty-four (24) hour period when concrete is poured.

Temporary access ways shall be provided from the street to the main access way of all businesses and homes by use of traffic rated steel plates or any other method approved by the city.

Payment for this item shall be included in the applicable contract work item.

3-13 COMPLETION, ACCEPTANCE, AND WARRANTY.

3-13.3 Warranty. In addition to the guarantees as required in Section 1-7.2 and 3-13.3 of the Standard Specifications, the Faithful Performance Bond shall remain in full force and effect for a period of one-year after acceptance of the work by the Agency to insure that defects which may appear within said period, will be repaired, replaced, or corrected by the Contractor, at his own cost and expense, to the satisfaction of the City within thirty (30) days after written notice thereof by the Agency.

SECTION 4 – CONTROL OF MATERIAL

4-1 GENERAL.

4-1.1 Warranty of Title. No materials, supplies or equipment for the work under this Contract shall be purchased subject to any chattel mortgage or under a conditional sale contract or other agreement by which an interest therein or any part thereof is retained by the seller or supplier.

The Contractor warrants clear and good title to all materials, supplies and equipment installed and incorporated in the work, and agrees upon completion of all work to deliver the premises, together with all improvements and appurtenances constructed or placed thereon by him to the Agency

free from any claims, liens, encumbrances or charges, and further agrees that neither he nor any person, firm or corporation furnishing any material or labor for work covered by the Contract shall have any right to a lien upon the premises or any improvement or appurtenance thereon; provided, that this shall not preclude the Contractor from installing metering devices or other equipment of utility companies the title of which is commonly retained by the utility company. Nothing contained in this section shall defeat or impair the right of such persons furnishing materials or labor under any bond given by the Contractor for their protection, or any right under any law permitting such persons to look to funds due the Contractor, which are in the hands of the Agency.

The provisions of this section shall be inserted in all subcontractor's and material contracts, and notice of its provisions shall be given to all persons furnishing materials for the work when no formal contract is entered into regarding such materials.SECTION 5 – LEGAL RELATIONS AND RESPONSIBLITIES

5-3 LABOR.

5-3.3 Payroll Records. The Contractor will be required to submit weekly-certified payrolls for the project. The Contractor shall also submit payrolls for all subcontractors. These payrolls shall be submitted to the Engineer on a weekly basis. The Contractor shall also maintain separate records for three years after the project is completed. In the event a legal request is made for a redacted copy of these payroll records, the Contractor shall provide same within three working days of receipt of this demand.

Submitting certified payrolls to other agencies (Union, Prime Contractor, Labor Compliance Program, and Department of Industrial Relations) does not fulfill the requirement to submit certified payroll records to the City.

5-4 INSURANCE. In lieu of Section 5-4 of the Standard Specifications, refer to the City Contract Documents Section, CD-10, for detail requirements.

5-5 ANTITRUST CLAIMS. By entry into this Contract, Contractor hereby acknowledges the terms of Section 7103.5 of the Public Contract Code and hereby offers and agrees to assign to the Agency all rights, title and interest in all causes of action it may have outlined above.

5-7 SAFETY.

5-7.4 Hazardous Substances. As required by Public Contract Code Section 7104, if this Contract involves digging trenches or other excavations that extend deeper than four (4) feet below the surface, Contractor shall promptly, and prior to disturbance of any conditions, notify the Agency of: (1) any material discovered in excavation that Contractor believes to be a hazardous waste that is required to be removed to a Class I, Class II or Class III disposal site;
(2) subsurface or latent physical conditions at the site differing from those indicated by the Agency; and (3) unknown physical conditions of an unusual nature at the site, significantly different from those ordinarily encountered in such contract work. Upon notification, the Agency shall promptly investigate the conditions to determine whether a change order is appropriate. In the event of a dispute, Contractor shall not be excused from any scheduled completion date and shall proceed with all work to be performed under the Contract, but shall retain all rights provided by the Contract and by law for making protests and resolving the dispute.

5-7.4.1 Edison Energized Conductors. Contractor hereby promises and agrees that in the performance of the work specified in this Contract, it will employ and utilize only qualified persons, as hereinafter defined, to work in proximity to Edison's secondary, primary and transmission facilities. The term "qualified person" is defined in Title 8, California Administrative Code, Section 2700, as follows:

"Qualified Person: A person who by reason of experience or instruction is familiar with the operation to be performed and the hazards involved."

Contractor further promises and agrees that the provisions of this section shall be and are binding upon any subcontractor or subcontractors that may be retained by it, and that Contractor shall take such steps as are necessary to assure compliance by said subcontractor or subcontractors with the requirements of this section.

5-7.4.2 Emergency Provisions. Unusual conditions may arise on the work which will require that immediate and unusual provision be made to protect the public from danger or loss or damage to life and property, due directly or indirectly to the prosecution of the work, and it is part of the service required of the Contractor to make such provisions and to furnish such protection.

Whenever, in the opinion of the Agency, an emergency exists of which the Agency is aware and against which the Contractor has not taken sufficient precaution for the safety of the public or the protection of utilities or of adjacent structures or property which may be injured by the progress of construction; and whenever, in the opinion of the Agency, immediate action shall be considered necessary in order to protect public or private personnel or property interests, or prevent likely loss of human life or damage on account of the operations under the Contract, then in that event, the Agency may provide suitable protection to said interests by causing such work to be done and material to be furnished, as in the opinion of the Agency may seem reasonable and necessary, all at the expense of the Contractor.

SECTION 6 – PROSECUTION AND PROGRESS OF THE WORK

6-1 CONSTRUCTION SCHEDULE AND COMMENCEMENT OF THE WORK

6-1.1 Maintenance Schedule. The Contractor's proposed construction schedule shall be submitted to the City within fourteen (14) calendar days after the date of the contract execution. The time of completion as specified in Section 6-3, shall commence on the date of the "Notice to Proceed."

The City will review the schedule and may require the Contractor to modify the schedule to conform to the requirements of the Contract Documents. If work falls behind the approved schedule, the Contractor shall be prohibited from starting additional work until the Contractor has exerted extra effort to meet the original schedule and has demonstrated that the ability to maintain the approved schedule in the future. Such stoppages of work shall in no way relieve the Contractor from the overall time of completion requirement, nor shall it be construed as the basis for payment of extra work because additional personnel and equipment were required on the job.

The Contractor shall include in his bid all costs to perform the work under this contract on a weekly basis. The Contractor shall begin and complete work each week prior to starting work in subsequent stages unless previous permission is obtained from the City. The contractor shall stage the work to allow parking on the next adjacent streets. Restricting parking on multiple adjoining streets shall require approval of the City.

6-1.2 Commencement of the Work. City may establish a Notice to Proceed (NTP) date no later than thirty (30) calendar days after the date of the contract execution. Prior to issuing the Notice to Proceed, the City will schedule a preconstruction meeting with the Contractor to review the proposed construction schedule and delivery dates, arrange utility coordination, discuss construction methods and clarify inspection procedures.

No work shall begin until a "Notice to Proceed" has been issued, a preconstruction meeting has been conducted, and a schedule of the work has been approved by the City. The Contractor shall

submit a construction schedule to the City for approval a minimum of five (5) working days prior to commencing any work. Schedule may be bar chart of Critical Path Method, CPM, style.

The names, addresses and telephone numbers of the Contractor and subcontractors, or their representatives, shall be filed with the Public Works Superintendent and the County Sheriff's Department or the City Police Department prior to beginning work.

The Contractor shall also notify the City of Gardena and the owners of all utilities and substructures within the Project area not less than 48 hours prior to starting construction. The following utility companies list of names and telephone numbers is intended for the convenience of the contractor and is not guaranteed to be complete or correct:

COMPANY	**CONTACT**	**TELEPHONE NO.**
Southern California Edison	Manuel Vargas, Jr.	310.783.9389
Southern California Gas	Melissa Fukunaga: Tech Services Planning: Attn - Lead Planner	213.231.7281
AT&T	Marco A. Perez	626.491.5503
	Raymond Dover	310.515.4257
Gardena Police	Dispatch	310.3237911
L.A. County Fire Dept.		310.323.7911
Time Warner Communications	Arturo Fernandez	310.750.9099
Crown Castle	Hector Aguilera	951.454.5111
Waste Resources of Gardena	Lorena Rodriguez	310.366.7600
Golden State Water Co.	Justin Doronio	310.436.6950 x111
	Joseph Salcido	310.660.0320 x101
L.A. County Flood Control	Daryll Chenoweth	626.458.3129
L.A. Sanitation District	Jon Ganz	562.908.4288
Metropolitan Water District	Civil Eng. Substructures Section	213.217.7059
Chevron Pipeline	Dave Zerler	310.669.4014
Underground Service Alert		800.422.4133

6-1.3 Working Day. The Contractor's working hours shall be limited to the hours between 8:00 A.M. and 4:00 P.M., Monday through Friday except holidays. Deviation from normal working hours will not be allowed unless written permission has been duly obtained beforehand from the office of the Public Works. The Contractor shall provide adequate light for proper prosecution of the work, for the safety of the workmen and the public, and for proper inspection.

If the Contractor works beyond the allowed working hours without prior written approval from the City, the Contractor may be charged Five Hundred ($500) for each occurrence as required by the City. The amount will be deducted from a progress payment or bond.

Contractor hereby acknowledges and shall be required to comply with the provisions of California Labor Code Section 1810 et seq. According to those sections, eight (8) hours of labor shall constitute a legal day's work. Contractor shall pay to the Agency a penalty of Twenty-Five Dollars ($25.00) for each worker employed in the execution of this Contract by Contractor, or by any Subcontractor, for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any calendar day or forty (40) hours in anyone (1) calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the

basic rate for that worker.

In the event of either a requested or emergency deviation, inspection service fees will be charged against the Contractor. The service fees will be calculated at overtime rates including benefits, overhead and travel time. The service fees will be deducted from any amounts due to the Contractor.

6-1.4 Notice and Service Thereof. Any notice required or given by one party to the other under the contract shall be in writing and shall be dated and signed by the party giving such notice or by a duly authorized representative of such party. Any such notice shall not be effective for any purpose whatever unless served in the following manner:

Notice shall be given to the Agency by personal delivery thereof to the City of Gardena or by depositing the same in the United States mail enclosed in a sealed envelope, registered and with postage prepaid, addressed to:

Public Works Department
City of Gardena
1717 W. 162nd Street
Gardena, CA 90247-3778

Notice shall be given to the Contractor by personal delivery thereof to said Contractor or to his authorized representative at the site of the project, or by depositing the same in the United States mail, enclosed in a sealed envelope addressed to said Contractor at the address established for the conduct of the work under this Contract, postage prepaid and registered.

Notice shall be given to the Surety, or any other person, by personal delivery to said Surety or other person, or by depositing the same in the United States Mail, enclosed in a sealed envelope addressed to such Surety or persons at the address of said Surety or persons last communicated to the party giving the notice, postage prepaid and registered.

Notification of Property Owners and Tenants - The Contractor shall notify each property owner and/or tenant in the project area in writing five (5) working days prior to the start of construction. If pedestrian or vehicular access to private property is to be blocked, the Contractor shall again notify each property owner and/or tenant in writing five (5) working days prior to construction activities. The Contractor shall provide additional notices when a lapse time occurs during each phase/segment work.

The written notice shall be submitted to the City for approval prior to being delivered.

6-2 PROSECUTION OF THE WORK.

6-2.1 Contractor's Responsibility for Work. Until the formal acceptance of the work by the Agency, the Contractor shall have the charge and care thereof and shall, subject to the insurance protection furnished in accordance with the Section 1-7.6 and 5-4 hereof, bear the risk of accident, loss or damage to any part thereof by action of the elements or from any other cause, whether arising from the execution or from the non-execution of the work. The Contractor shall rebuild, repair, restore and otherwise correct damages to any portion of the work occasioned by any of the above causes before its acceptance.

In case of suspension of work from any cause whatsoever, the Contractor shall be responsible for all materials and the proper temporary storage thereof.

6-3 TIME OF COMPLETION.

6-3.1 General. The contract time shall begin per the City's written notification. The Contract is for a period of four years (48 months) of tree trimming maintenance services to trim the trees in the designated areas. An annual inflation factor rate of up to 5% based upon the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may be applied ONLY to the Optional Services if pre-approved by the Director or Public Works.

Work must be completed within the working days specified for the project. In addition, the Contractor shall notify the City 24 hours in advance of the actual commencement of work.

No work shall be undertaken during the City's holiday closures. It is the Contractor's responsibility to determine the City's closure dates.

6-9 LIQUIDATED DAMAGES. An invoice will be submitted at the end of each month for completed work in that month. Incomplete work, work not performed, areas not completed within the applicable time frame or areas not in compliance with the standards and requirements set forth in these Special provisions will be deducted from the monthly invoice and may be subject to liquidated damages. The City will inspect on an as needed basis. Items not completed will be documented on a Deficiency/Action document that is required to be corrected on or before the next scheduled service day. Items that appear repetitively on the Deficiency/Action form may be subject to liquidated damages. The Contractor will have ten (10) calendar days to complete all items on the Deficiency/Action form. All items not completed within ten (10) days will be subjected to liquidated damages in which the Contractor shall pay to the City or to be withheld from the Contractor's progress payments, the daily sum of one thousand dollars ($1000).

The intent of this section is to emphasize to the Contractor the importance of prosecuting the work in an orderly preplanned continuous sequence to minimize inconvenience to residents, businesses, vehicular and pedestrian traffic, and to the public as a result of construction operations.

SECTION 7 – MEASUREMENT AND PAYMENT

7-1 MEASUREMENT OF QUANTITIES FOR UNIT PRICE WORK.

7-1.2 Method of Measure. The quantities shown on the Bid Schedule are approximate only. The Contractor will be paid for the actual quantities of work based on approved field measurements as provided for in these Specifications. The City reserves the right to increase or decrease the amount of any item or portion of work to be performed or materials furnished, or to delete any item, in accordance with the Specifications. Additional bid item work shall be completed within the total working days in these specifications. Additional working days maybe allowed with the approval of the City.

7-3 PAYMENT.

7-3.2 Partial and Final Payment. The closure date for periodic progress payments will be the twenty-fifth day of each month. Authorization to pay is commonly received on the tenth day of the following month. However, payments will be withheld pending receipt of any outstanding reports required by the Contract Documents.

In addition to the provisions outlined in Section 5-3.3 Payroll Records**, the City will withhold progress payments or final payment for failure to submit weekly-certified payrolls.**

7-3.3 Delivered Materials. The City will NOT honor or make any progress payments for materials ordered and delivered to the job site by the Contractor unless prior approval is obtained from the City.

7-4 PAYMENT FOR EXTRA WORK.

7-4.3 EXTRA WORK. Extra Work is defined as any additional services not identified in the bid schedule, optional services, or specifications. When work is performed on a "time and materials" basis, the following percentages shall be added to the Contractor's cost and shall constitute the markup for all overhead and profits:

1) Labor 20
2) Materials 15
3) Equipment Rental..... 15
4) Other Items and Expenditures..... 15

To the sum of the costs and markups provided for in this section, 1 percent shall be added as compensation for bonding.

When all or any part of the extra work is performed by a Subcontractor, the markup established above shall be applied to the Subcontractor's actual cost of such work. A markup of 10 percent on the first $5,000 of the subcontracted portion of the extra work and a markup of 5 percent on work added in excess of $5,000 of the subcontracted portion of the extra work may be added by the Contractor.

END OF GENERAL PROVISIONS

TECHNICAL PROVISIONS

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

PREFACE: All work and materials shall conform to the "Standard Specification for Public Works Construction", 2024 edition, except as modified by the contract and these Technical Provisions.

Incidental Work - All work and materials required by the plans and specifications, and not specifically listed in the bid schedule items of work, shall be considered incidental and no additional payment shall be made therefore. Incidental items shall include, but are not limited to, mobilization, implementation of the applicable SWPPP or Best Management Practices for the protection of storm drain structures, adjusting utility access covers to grade, saw cutting, excavation and disposal of materials, survey, traffic control and coordination of utilities.

PART 3 – CONSTRUCTION METHODS

SECTION 300 – EARTHWORK

300-1 CLEARING AND GRUBBING.

300-1.2 Root Pruning and Tree Trimming. Tree trimming and root pruning shall be performed as specified in the Special Provisions.

300-1.2.1 General. All trees in the City's right-of-ways, city facilities and public open space are included in this contract. Location of the trees may be curbside, within a public park, in public open space or a city facility. Some trees may have limited access for equipment and clean up. All trimming performed in right-of-ways, in City parks, or open space shall be invoiced at unit prices per the bid schedule. For non-exclusive or emergency/call out shall be invoiced at the unit prices per the Optional Services' bid schedule with prior written approval by the City. Optional Services are reserved for any additional work not covered in the base scope of work/bid schedule.

300-1.2.2 Protection of Work. The contractor shall continuously maintain adequate protection of all work from damage, and the City will not be held responsible for the care or protection of any material, equipment, or work, unless expressly provided for in the contract documents.

300-1.2.3 Safety Standards. Tree maintenance shall only be performed by qualified tree workers, who through related training, or on the job experience, or both, are familiar with the practices and hazards of arboriculture, and the equipment used in such operations. Safety standards will be followed according to guidelines listed in the American Standards Institute publication Z133.1 and as determined by the City. Operations shall comply with applicable Occupational Safety and Health Administration (OSHA) standards as well as state and local regulations. Prior to the beginning of contracted operations, the Contractor will furnish the City a current list indicating the equipment to be used for the project. All equipment shall be in a safe and working condition. Contractor shall have current OSHA Aerial Tower inspection certificates provided for all aerial equipment to be used on the job. All Certificates must be submitted with the bid. Current SB 198 Safety and Procedure manuals must be present at all times in contractor's vehicles during the course of the contract. Copies of manuals shall be presented to the City at the pre-job meeting.

300-1.2.4 Pruning Standards. Pruning standards will generally conform to the most recent editions of *Tree Pruning Guidelines* (International Society Of Arboriculture, 1995) and the guidelines listed in the American National Standard Institute publication ANSI-A300 (Part 1) 2008, the National Arborist Association. The purpose of the specifications is to preserve tree health and structure.

Pruning tools use in making pruning cuts shall be kept adequately sharpened to result in final cuts with a smooth surface and firmly attached remaining adjacent bark. A thinning cut should be the preferred type of cut to make. Heading cuts should rarely be used on mature trees. Tree branches should be removed in such a manner so as not to cause damage to other parts of the tree or to other plants or property. When necessary, ropes or other equipment should be used to lower large branches or portions of branches to the ground. All pruning of trees shall include hazard reduction; maintenance pruning is required and is included in the 'Full Trim' unit price. 'Full Trims' shall include all crown cleaning, crown thinning, crown raising, crown reduction traffic/vista pruning, and crown restoration that may be necessary for the individual safety and health conditions of each tree

A mixed forest of old and young trees exists in the City of Gardena. Pruning standards must endeavor to balance health, function, preservation and beauty with the structural integrity necessary for safety. Trees not conforming to the guidelines due to unique characteristics, location, function, age, condition, and objective of the pruning must be considered prior to significant modifications. Modifications for street clearance, driveways and building shall be discussed and approved by the City.

300-1.2.5 Staging Area. It shall be the Contractor's responsibility to locate any storage sites for equipment needed and such sites either located on public or private property must be approved in advance by the City. When storage sites are to be located upon private property, the contractor shall be required to submit to the City, written approval from the record owner authorizing the use of the property by the contractor.

300-1.2.6 Work Schedule. A schedule will be implemented through monthly work orders from the Superintendent. Work orders shall consist of Unit price trimming and removals as determined by the City. This schedule will be modified, as necessary during the course of the contract, based on the City's trimming needs.

300-1.2.7 Site Cleanup. Cleanup of any debris resulting from any tree pruning or removal operations shall be promptly and properly accomplished. The work area shall be kept safe at all times until all operations are completed. Under no circumstances shall the accumulation of debris be allowed in such a manner as to result in a hazard to the public. All debris from tree operations shall be cleaned up each day before the work crew leaves the site unless permission is given by City Representative to do otherwise. All lawn areas, parkways, street and sidewalk shall be raked and/or blown clean, and all branches or other debris shall be removed from the site. All areas are to be left in a condition equal to or better than that which existed prior to the commencement of tree pruning or tree removal operations.

Debris, trimmings, branches and wood shall be removed from the worksite by the Contractor and disposed of and shall follow as closely as possible to the trimming or removal operation. At all times prior to vacating the work site, the contractor shall clean up and remove trimmings and debris. All areas shall be left clean and free of debris at the close of each day's operation. Work shall not start before 7 am or continue past 6 pm.

Under no circumstances will any debris be permitted to enter the storm drain system.

300-1.2.8 Disposal of Green Waste. The Contractor shall comply with Assembly Bill AB 939. The Contractor shall employ a chipper to grind as much of the tree trimming debris which has been generated from the tree trimming/removal operations as possible. Tree trimming debris shall not be disposed of as refuse. All tree trimming debris shall be recycled at a green waste facility or spread as mulch. A report that quantifies the amount of green waste diverted shall be submitted each month to the City. The monthly Green Waste Recycling report is included in the proposal amount. Wood chips can only be dumped and spread on public land within the city limits on request from the city. All chips requested to be recycled on public land are required to be spread the same day and cannot exceed 5-inches in depth. Form of reporting and/or reporting forms must be approved by the Public Works Director or his representative prior to commencement of the contract.

300-1.2.9 Climbing Techniques. Climbing and pruning practices should not result in injury to the trees. Injury from the pruning cut shall be minimized by use of the proper method, location and angle of the pruning cut.

Climbing spurs shall not be used for tree trimming, but may be used during aerial rescue or when removing the same tree. Rope burns to thin barked tree shall be avoided by use of a block or leather sleeve between the crotch.

300-1.2.10 Certified Arborist/Certified Tree Worker. The Contractor shall ensure that a certified arborist, as accredited by the International Society of Arboriculture oversees the tree work according to these specifications.

The Contractor shall ensure that any tree crew will have at least one certified tree worker, as accredited by the International Society of Arboriculture to perform the tree trimming work to the contract standards.

300-1.2.11 Competing Plant Material. Competing plant material or plant material clinging or attached to the tree trunk or branches in the canopy such as ivy, volunteer trees or woody shrubs shall be removed to provide an 18-inch clear area around the trunk and buttress. The Contractor is responsible for minimizing harm to the trunk and branches during this operation. All competing plant material shall be removed unless directed otherwise by the City representative.

300-1.2.12 Emergency Work. Emergency tree trimming or other optional service removal operations will be determined by the City as the hazardous conditions are identified. All emergency work will require initial response within one hour of notification. Notification to an emergency phone will be considered proper notification. The Contractor shall have the capability to receive and respond immediately to a call of an emergency nature during normal working hours and during hours outside of normal working hours. Calls of an emergency nature received by the City shall be referred to the Contractor for immediate disposition. The Contractor shall have the duty to respond to the emergency jobsite within two (2) hours from time of the initial response.

The Contractor is required to provide 24-hour emergency phone numbers and names of a minimum of two (2) contact individuals at the Pre-job meeting. Should the phone number or contact person change during the course of the contract, those updates must be provided to the City. The Contractor's name and telephone number will also be listed with the Police Department.

Upon arriving at any emergency situation, it shall be the responsibility of the Contractor to eliminate all unsafe conditions that would adversely affect the health, safety or welfare of the public. The Contractor shall be required to provide all traffic control required during the emergency operation.

Should the work involve any high voltage lines, the Contractor shall be required to notify the responsible utility company.

Emergency work shall be invoiced at the contract unit price as defined in the optional services and each unit prices shall include equipment, labor, tools and materials to complete the work and clear and/or secure the site from danger to the public. During rain events, on streets where high traffic is an issue, or during a time when further work will be disruptive to an event or the community, only that which is necessary to provide safety for the public and emergency workers is required and authorized. Work to complete an emergency tree issue after the first response will be billed at the established unit price for trimming or removals. All work that is necessary to complete for the tree trimming or removal following the initial emergency response is required to be completed within 5 working days of the emergency notification.

Failure to respond within two (2) hours of attempt to contact may result in a $500 penalty per incident and may be grounds for termination. Failure to respond to an emergency at any level will subject the Contractor to any primary or secondary costs arising from said emergencies.

300-1.2.13 Full Trim Specifications. Full trim includes all hazard reduction and maintenance pruning as is necessary to establish safety, improve health and structure of the tree as required by the contract pruning standards and as directed by the City Forester. All pruning types listed below are included in the bid price.

Crown Cleaning

- Removal of all diseased, broken, crowded, crossing, weakly attached, low vigor branches and water sprouts and dead wood to a minimum size of 1.5 inches in diameter throughout the tree's crown.
- Provide uniform distribution of branches and foliage throughout the crown. A general rule is to maintain 50 % of the foliage on branches arising from the lower two-thirds of the tree.
- Remove stubs, cutting outside the collar or wound wood tissue that has formed around the branch.
- Reduce end weight on heavy, horizontal branches by removing small diameter branches near the ends of the scaffolds or to an appropriate vertical branch (one-third the diameter of the branch being removed) to provide clearance over streets, roofs, sidewalks, parking lots, structures and pedestrian areas.
- Young trees are pruned to enhance the development of strong structure that is consistent with the normal character of the species.
- Excurrent trees are pruned to maintain a strong central leader with good spacing of radial scaffold branches.
- Decurrent trees are pruned to develop sturdy, tapered trunks with well-spaced lateral scaffold branches proportional in size.
- Competing leaders are reduced or removed.
- "Lion-tailing" or removing all interior lateral branches is not permitted.

Crown Thinning

- Selective removal of branches to reduce weight on heavy branches while retaining the tree's natural shape. Normal thinning should not exceed 25% of the density unless necessary for safety.

Crown Raising

- Removal of low branches to provide clearance for buildings, vehicles, pedestrians and signage, as necessary or as directed by the City. Raising canopies is intended to provide 14 feet clearance over the street, 8 feet over pedestrian areas and is intended to balance the tree's canopy uniformly. The purpose of these specifications are for safety, but are intended to preserve the beauty, structural integrity, and functional value of the trees recognizing that trees are individuals with different form and structure that may not always fit the guidelines.

Crown Reduction

- Thinning cuts to reduce the size of the crown when a tree is too large for the location and can include removal of large limbs or leaders to an appropriate lateral one-third the diameter of the branch being removed and is commonly referred to as drop- crotch pruning, as necessary or as directed by the City**.**

Crown Restoration

- Pruning of damaged or unbalanced trees to select and reduce the number of water sprouts for the purpose of improving the safety and appearance of the tree, as necessary or as directed by the City.

300-1.2.14 Canopy Raising Specifications. Canopy raising includes all safety trimming necessary on branches within 14 feet above grade. The purpose of these specifications is for safety, but are intended to preserve the beauty, structural integrity, and functional value of the trees recognizing that trees are individuals with different form and structure that may not always fit the guidelines.

300-1.2.15 Palm Trimming Specifications. Palm trimming includes all trimming necessary to provide pedestrian and vehicle safety. Palms will be trimmed in accordance with the general specifications, but must consider the type of palm to determine the number of fronds to remove beyond those that are dead or discolored. To keep palms healthy, only dead, or yellowing fronds are removed. Safety, appearance, and symmetry of the palm may require increased amounts of trimming as the City may direct. As with all trees that are not being removed, climbing gaffs or spurs are not allowed (Phoenix canariensis palm requires separate specifications with additional requirements).

- Remove all dead fronds, the entire length of the trunk including removal of the petiole and sheath. Trim as close to the trunk as possible without damage to the live trunk tissue.
- Remove all seed stalks and fruit as close to the base or point of origin as possible.
- Remove fronds that are deteriorating and yellow only within the established trimming zone.
- Yellow or deteriorating fronds within the remaining canopy are not to be removed unless directed to be remove by the City.
- Angle of the remaining fronds shall be no less than 45 degrees, preferably more, unless directed by the City.
- Palm peeling is included and shall be performed without damage to the living trunk tissue.
- Palm fronds that are not peeled or skinned normally shall be cut with a clean and blunt cut as close to the trunk as possible without cutting the attached circular fibers. The finished cut can be flat, or arrow shaped but not diagonal.
- Petioles/sheaths on palms that normally are retained and trimmed to shape are required to be retained and shaped in a consistent manner or as directed by the City.

- Palms, in some cases, will be trimmed to match an existing trimming style that retains a portion of the petiole and sheath.
- All weeds or unwanted plants growing on the trunk of a palm shall be removed.
- Palm seedlings within a 3-feet radius at the time of trimming shall be removed unless directed to protect
- Palms that have damage, spike marks, decay and/or deterioration shall be reported to the City immediately.

300-1.2.16 Tree Removals. All tree removals shall be performed in a manner that protects persons, property, utility wires and plant material in the landscapes below. Damage that is avoidable shall be the contractor's responsibility to repair to the satisfaction of the City.

- The tree removal shall not damage the surrounding area including other trees, landscapes, property, animals, pets, birds, persons, structures, irrigations systems, lighting or utility wires.
- All trees except those trees in parkland or an area where the tree can be felled without damage to surrounding area with approval from the city, shall be removed in pieces by lowering limbs and trunk sections with ropes
- Trees shall not be notch cut and felled. Any exception including those in Parklands shall be approved by the City.
- Extreme care must be taken to prevent unsafe working conditions and/or hazardous conditions.
- All required traffic control including flag men with proper signs and communication devices shall be employed and at no time shall a tree block the street.
- Stump removal is included in the unit price

300-1.2.17 Canary Island Palm Removals. All Canary Island palm tree removals shall be performed in a manner that protects persons, property, utility wires and plant material in the landscapes below. Damage that is avoidable shall be the contractor's responsibility to repair to the satisfaction of the City.

- The tree removal shall not damage the surrounding area including other trees, landscapes, property, animals, pets, birds, persons, structures, irrigations systems, lighting or utility wires.
- Removals shall not be performed on wet or excessively windy days.
- All trees except those trees in parkland or an area where the tree can be felled without damage to surrounding area with approval from the city, shall be removed in pieces by lowering limbs and trunk sections with ropes
- Trees shall not be notch cut and felled. Any exception including those in Parklands shall be approved by the City.
- Extreme care must be taken to prevent unsafe working conditions and/or hazardous conditions.
- All required traffic control including flag men with proper signs and communication devices shall be employed and at no time shall a tree block the street.
- Palms identified for removal due to disease shall protect the surrounding area from spread of saw dust with the use of plastic sheeting. All debris from the removal shall be removed from the site and delivered to a landfill. No grindings or mulch from the removal can be used in a re-cycle program or dumped for mulch within the City boundaries.
- Stump removal is included in the unit price.

300-1.2.18 Brush Removal and Chipping. All chipping and grinding shall be conducted in a safe manner to minimize debris flying out of the truck or disruption to the community. At no time shall the exhaust be directed at the plant material. Any damage from heated exhaust damaging plants is the contractor's responsibility to repair to the satisfaction of the City.

300-1.2.19 Stump Grinding. Stump removal when a tree is being removed is included. Stumps that exist and are not part of a present removal shall be invoiced per optional services' item.

- Tree stumps shall be ground completely to 18-inches below soil surface unless utilities or the site conditions prevent this depth.
- All surface roots within an 8 feet square circumference of the stump shall be removed by grinding unless the site conditions prevent this or excessive damage that is unacceptable will occur.
- All excavations as a result of this process shall be backfilled with native soil or its equivalent to establish a level grade with the surrounding soil, compacted and fine graded.
- Tree stumps in an open space area shall be filled native soil and the grindings spread on site unless a safety issue prohibits this.
- All grinding of stumps resulting from tree removals shall be completed within 48-hours. Unless stump grinding follows immediately, the stump will be left in a safe condition with appropriate cones, barricades and caution tape.
- It is the contractor's responsibility to contact Dig Alert to confirm the location of any utilities in the immediate area around the tree.
- The contractor is responsible to repair any damage resulting from the stump grinding unless prior written approval is received to damage the surrounding area due to the process of grinding.

300-1.2.20 Personnel. The City reserves the right to require a change in personnel if a conflict or inability to perform to the City's standards occurs. Additionally, no change in personnel assigned to the City is allowed without prior approval from the City.

SECTION 402 – UTILITIES

402-2 PROTECTION. The Contractor shall provide coordination with all utility companies involved and shall provide protection from damage to their facilities. The Contractor shall be responsible for repair or replacement to said facilities made necessary by its failure to provide required protection.

The Contractor shall be solely responsible to check all utility record maps, books, and/or other data in the possession of the CITY, other agencies, and/or all utility companies, and no allowance shall be made for any failure to have done so.

The Contractor shall utilize the services of "Underground Service Alert-Southern California" for utility locating in all public right-of-ways by calling 811 or 1-800-227-2600 at least 48 hours prior to any excavation.

Underground lines that are potentially hazardous such as oil company lines, natural gas mains, and electrical conduits will be carefully located by the owner as provided in the Standard Specifications. The Contractor shall take special precautions in determining the precise location

and depth of these structures and coordinate work with the utility to ensure that they will not be damaged by its operations.

PART 6 - TEMPORARY TRAFFIC CONTROL

SECTION 600 - ACCESS

600-1 GENERAL.

600-1.1 Public Convenience/Notification and Safety Access. It is the responsibility of the Contractor to confirm the need for notification including “temporary no-parking” before any work is performed with the City. When notification is required, the Contractor shall notify in writing residents of property adjoining the location of the work at least forty-eight hours before the start of work in that Parkland area or on the adjacent street. The Contractor is responsible for posting “temporary no-parking” signs at least forty-eight (48) hours before using the parking lane for tree trimming purposes. In the case of work requiring the removal of tree(s) which may interfere with the use by the residents or businesses of their driveways, suitable provisions shall be made by the Contractor at such time as the exigencies of work may demand a temporary blocking of said driveways. Efforts shall be made by the Contractor to minimize the duration of said blocking and to notify the residents

of this need well in advance. Further, the Contractor shall provide access to each residential or commercial establishment each evening.

The contractor shall submit its work schedule and traffic control plans to the City for approval. No closure of any street shall be allowed unless prior permission is obtained from the City. **This schedule shall allow residents on the street where tree work is taking place, ample "on street" parking within an 800-foot distance from their homes.**

Traffic control shall conform in accordance to the latest editions of the Work Area Traffic Control Handbook, the Caltrans' Manual of Traffic Control in Construction and Maintenance Zones, and the standards contained in the "Manual of Uniform Traffic Control Devises (MUTCD)" and the stipulations set forth in this article.

Contractors shall maintain one lane of traffic in each direction at all times during construction, especially on heavily traveled arterials and collector streets, and even on cul-de-sac streets, unless otherwise approved by the City. If necessary, and with prior City approval, a combination of flagmen and traffic control devices should be used to allow two-way traffic with only one lane available. No streets or alleys shall be entirely closed without prior City approval.

Portions of this project may be on streets that are heavily used. Any work that affects the flow of traffic or is a distraction to the safe flow of traffic is required to have a Traffic Control Plan approved prior to performing this type of work. Full compensation for the development of a traffic control plan acceptable to the City and the installation of traffic control devices for the duration of the project shall be considered as included in the prices paid for the various contract items of work and no additional compensation will be allowed.

The contractor shall submit traffic control plans and project schedules to City staff. Any changes to the traffic control plans and schedules must be submitted to staff 72 hours prior to the scheduled day the activity is to occur. Traffic control shall adhere to W.A.T.C.H. manual guidelines. The contractor shall notify motorists of impending detours at least forty-eight hours prior to their occurrence, through the use of traffic control devices and postings.

Contractor shall provide and maintain all signs, barricades, flashers, delineators and other necessary facilities for the protection of the motoring public within the limits of the construction area. The Contractor shall also post proper signs to notify the public regarding detours and conditions of the roadway, all in accordance with the provisions of the Vehicle Code and the current State of California Department of Transportation "Manual of Warning Signs, Lights, and Devices for Use in Performance of Work upon Highways."

Proper delineation of the travel way. If the traffic cones or portable delineators are damaged, or are not in an upright position, from any cause, said cones or portable delineators shall immediately be replaced or restored to their original location, in an upright position, by the Contractor.

Contractor shall furnish such flagmen as necessary to give adequate warning to traffic or to the public of any dangerous conditions to be encountered. Flagmen, while on duty, are assigned to give warning to the public that the highway is under construction and of any dangerous conditions to be encountered as a result thereof, shall perform their duties and shall be provided with the necessary equipment in accordance with the current "Instructions to Flagmen" of the Department of Transportation. The equipment shall be furnished and kept clean and in good repair by the Contractor, at his expense.

Should the Contractor appear to be neglectful or negligent in furnishing warning and protective measures as provided above, the City may direct attention to the existence of a hazard, and the necessary warning and protective measures shall be furnished and installed by the Contractor, at his expense. Should the City point out the inadequacy of warning and protective measures, such action on the part of the City shall not relieve the Contractor from responsibility for public safety or abrogate his obligation to furnish and pay for these devices.

The Contractor shall conduct his operations so as to provide reasonable access to the adjacent properties and have no greater length or quantity of work under construction than he can properly prosecute with a minimum of inconvenience to the public and other contractors engaged on adjacent or related work.

When entering or leaving roadways carrying public traffic, the Contractor's equipment, whether empty or loaded, shall in all cases yield to public traffic. Spillage resulting from hauling operations along or across any public traveled way shall be removed immediately by the Contractor at his expense.

600-1.2 Street Closures, Detours, and Barricades. The Contractor shall not close any street within the City of Gardena without first obtaining the approval of the City. Barricading, traffic control and detour diagrams in connection with street closures shall be submitted by the contractor as required by the City.

The Contractor shall provide temporary "No Parking" and all other signs which are necessary for the safe and orderly conduct of vehicular traffic as directed by the City and as specified herein. Contractor shall also provide an approval barricaded area in the parking lane for pedestrian traffic during such time as the parkway is unfit to be used for pedestrian traffic.

At such times as driveways are inaccessible due to the Contractor's work, they shall be blocked by two (2) Class II barricades or one (1) Class II barricade and two (2) delineators. Driveways that are ramped or planked for temporary access shall be provided with a barricade or delineator at each side. The Contractor shall give 24-hour notice, with City approval, to affected property owners prior to blocking any driveway.

The Contractor shall provide access for refuse collection on the regularly scheduled days. He shall also facilitate or assist in the collection where such work is hampered by his operations.

The Contractor shall provide and maintain Type II barricades along excavation edges parallel to the flow of traffic at a maximum spacing of twenty-five feet. Type II barricades mounted with flashers shall be installed around work areas in parkways. Type II barricades shall have alternating reflective orange and reflective white stripes at an angle of 45 degrees. The strip width shall be in accordance with Table 5-1 "Barricade Characteristics" "Manual of Traffic Controls for Construction and Maintenance Work Zones".

When one-way access from a side street or alley is permitted, barricades and cones shall be provided at five-foot intervals for a distance of fifty feet on either side of the centerline of the intersecting street, or alley.

Should the Contractor fail to furnish a sufficient number of traffic and/or pedestrian safety devices, the Agency will place such necessary items and the Contractor shall be liable to the Agency for providing such devices in accordance with the following provisions:

1. For placing of barricades: $5.00 per barricade for the first day or any part thereof and $2.00 per barricade, per day, for each day thereafter or any part thereof. For flashers: $2.50 per flasher for the first day or any part thereof and $1.00 per flasher, per day, for each day thereafter or any part thereof. For traffic cones: $1.00 per cone for each day or any part thereof.

2. In the event that the services of the Agency are required between the hours of 5:00 P.M. and 8:00 A.M., during the normal week or at any time on Saturday, Sunday or an Agency holiday, there shall be an additional charge to the above set forth minimums of $188.00 for each service trip required.

Contractor shall relocate, preserve and maintain the visibility of all existing signs within the project limits which affect the flow of traffic, as directed by the City. Any signs which are damaged or found to be missing during the course of construction shall be replaced by the Contractor at his expense as directed by the City. All other signs that interfere with the course of work and are not necessary for the safe flow of traffic will be removed and replaced by the Agency. Traffic control signs include Stop Signs, Speed Limit, Parking Restrictions and other regulatory signs.

CITY OF GARDENA APPARENT BID TABULATION

DEPARTMENT: **PUBLIC WORKS**
PROJECT: CITYWIDE TREE TRIMMING MAINTENANCE SERVICES
BID OPEN DATE: APRIL 8, 2026 AT 2 PM

	Bid Bond	**#1** ✓	#2 ✓	#3 ✓	#4 ✓	#5 ✓
	NAME OF BIDDERS & ADDRESS OF BIDDERS	**North California Tree Experts, Inc.** 2741 Hamner Ave. Norco, CA 92860	**Tiger Tree Services, Inc** 10815 Brockway St El Monte, CA 91731	**United Pacific Services, Inc.** 5529 Leeds St. South Gate, CA 90280	**Integrity Arborist and Ecoscape Inc.** 10000 Indiana Ave, Ste 206 Riverside, CA 92503	**Mariposa Tree Management Inc.** 6232 Santos Diaz St. Irwindale, CA 91702
	APPARENT TOTAL BID	$499,021.31	$597,828.00	$642,600.00	$648,990.79	$662,453.00
	Bid Number	#6 ✓	#7 ✓	#8 ✓	#9 ✓	#10 ✓
	NAME OF BIDDERS & ADDRESS OF BIDDERS	**North Star Landcare, Inc.** 10831 Downey Ave. Downey, CA 90241	**Rolling Green, Inc.** 401 W 4th St San Bernardino, CA 92401	**West Coast Arborists, Inc.** 2200 E Via Burton Anaheim, CA 92806	**Great Scott Tree Service, Inc.** 10761 Court Ave. Stanton, CA 90680	**Four Seasons Landscaping, Inc.** 14937 Delano St. Van Nuys, CA 91411
	APPARENT TOTAL BID	$668,839.00	$677,005.00	$685,450.00	$735,894.00	$1,025,525.00

BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor:	SGD Enterprises dba Four Seasons Landscaping
Address:	14937 Delano Street, Van Nuys, CA 91411
Phone:	323-658-1047
Fax:	323-658-1047
License No.:	CSLB#: 662720
D.I.R. No.	1000594916
Email:	darrison@sgdent.com

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$ 70.00	$ 5,880.00
Date Palm	4	15' to 60'	Twice	Each	$ 200.00	$ 1,600.00
Queen Palm	178	15' to 60'	Twice	Each	$ 70.00	$ 24,920.00
Fan Palm	90	30' to 65'	Twice	Each	$ 95.00	$ 17,000.00
Pine	44	60' to 90'	Once	Each	$ 650.00	$ 28,600.00
Medjool Palm	14	25' to 30'	Three	Each	$ 150.00	$ 6,300.00
Medjool Palm	5	10' to 15'	Three	Each	$ 125.00	$ 1,875.00
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 86,175.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 50.00	$ 7,400.00
7-12	491	Once	Each	$ 70.00	$ 34,370.00
13-18	527	Once	Each	$ 90.00	$ 47,430.00
19-24	276	Once	Each	$ 150.00	$ 41,400.00
25-30	76	Once	Each	$ 400.00	$ 30,400.00
31+	0	Once	Each	$ 0	$ 0
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$ 161,000.00

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$ 247,175.00

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15' to 30'	Twice	Each	$ 70.00	$ 1,680.00
Date Palm	1	15' to 60'	Twice	Each	$ 500.00	$ 1,000.00
Queen Palm	16	15' to 60'	Twice	Each	$ 70.00	$ 2,240.00
Fan Palm	35	30' to 65'	Twice	Each	$ 175.00	$ 12,250.00
Medjool Palm	14	25' to 30'	Three	Each	$ 175.00	$ 7,350.00
Medjool Palm	5	10' to 15'	Three	Each	$ 125.00	$ 1,875.00
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$ 26,395.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$ 50.00	$ 20,200.00
7-12	533	Once	Each	$ 70.00	$ 37,310.00
13-18	546	Once	Each	$ 90.00	$ 49,050.00
19-24	341	Once	Each	$ 150.00	$ 51,150.00
25-30	39	Once	Each	$ 400.00	$ 15,600.00
31+	0	Once	Each	$	$ 0
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$ 173,310.00

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$ 199,705.00

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15' to 30'	Twice	Each	$ 70.00	$ 560.00
Date Palm	0	15' to 60'	Twice	Each	$ 0.00	$ 0.00
Queen Palm	9	15' to 60'	Twice	Each	$ 70.00	$ 1,260.00
Fan Palm	17	30' to 65'	Twice	Each	$ 95.00	$ 3,230.00
Medjool Palm	14	25' to 30'	Three	Each	$ 175.00	$ 7,350.00
Medjool Palm	5	10' to 15'	Three	Each	$ 125.00	$ 1,875.00
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$ 14,275.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$ 50.00	$ 1,050.00
7-12	271	Once	Each	$ 70.00	$ 18,970.00
13-18	130	Once	Each	$ 90.00	$ 11,700.00
19-24	791	Once	Each	$ 150.00	$ 118,650.00
25-30	36	Once	Each	$ 600.00	$ 21,600.00
31+	0	Once	Each	$ 0	$ 0.00
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$ 171,970.00

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$ 185,320.00

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$ 70.00	$ 4,340.00
Date Palm	2	15' to 60'	Twice	Each	$ 400.00	$ 1,600.00
Queen Palm	43	15' to 60'	Twice	Each	$ 70.00	$ 6,020.00
Fan Palm	44	30' to 65'	Twice	Each	$ 95.00	$ 8,360.00
Pine	44	60' to 90'	Once	Each	$ 650.00	$ 28,600.00
Medjool Palm	14	25' to 30'	Three	Each	$ 175.00	$ 7,350.00
Medjool Palm	5	10' to 15'	Three	Each	$ 125.00	$ 1,875.00
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$ 58,145.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$ 50.00	$ 7,900.00
7-12	394	Once	Each	$ 70.00	$ 27,580.00
13-18	450	Once	Each	$ 90.00	$ 40,500.00
19-24	440	Once	Each	$ 150.00	$ 66,000.00
25-30	199	Once	Each	$ 400.00	$ 79,600.00
31+	92	Once	Each	$ 800.00	$ 73,600.00
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$ 295,180.00

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$ 353,325.00

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$ 1,025,525.00

TO BE SUBMITTED WITH PROPOSAL

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

Eytan Darrison - SGD enterprises dba Four Seasons Landscaping		4/7/2026
Name of Bidder	Signature of Bidder	Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

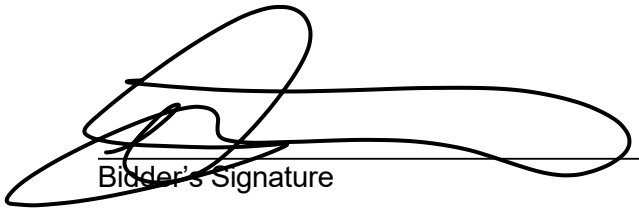
Addendum No. 1 Date 4/3/2026 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.



Bidder's Signature

4/6/2026

Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

SGD enterprises dba Four Seasons Landscaping	Eytan Darrison / Vice President
Contractor's Business Name	Contractor (Print) Title
14937 Delano Street	Vice President
Business Address: Street	Signature Title
Van Nuys CA 91411	CSLB#: 662720 C27/D49/C61
City State Zip	Contractor's License No. and Classification
323-658-1047	323-658-1047
Business Phone Number	Business Fax Number
4/6/2026	
Date	
Eytan Darrison Vice President	14937 Delano Street
Name Title	Residence: Street
323-658-1047	Van Nuys, CA 91411
Residence Phone Number	City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Eytan Darrison being first duly sworn, deposes and says that he or she is Vice President of SGD Enterprises dba Four Seasons Landscaping the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

Eytan Darrison

NAME OF BIDDER

SIGNATURE OF BIDDER

14937 Delano Street

ADDRESS OF BIDDER

Van Nuys, CA 91411

CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On April, 7th, 2026 before me, Priscilla R. Soto
(insert name and title of the officer)

personally appeared Eytan Darrison,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ **(Seal)**

PRISCILLA R. SOTO
Notary Public - California
Los Angeles County
Commission # 2430632
My Comm. Expires Dec 13, 2026

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 7th day of April, 2026, at 14937 Delano Street Van Nuys, *(place of execution)*, California 91411.

Signature: _____ Name: Eytan Darrison

Title: Vice President Company: SGD Enterprises dba Four Seasons Landscaping

BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 39

Three projects of this type recently completed:

1. Name (Firm/Agency): City of Beverly HIlls
   Address: 455 N Rexford Dr, Beverly Hills, CA 90210
   Contact Person: James Burnley Telephone No.: 310-285-2475
   Title of Project: Alley tree and weed abatement services
   Project Location: Beverly Hills alleyways
   Date of Completion: ongoing Contract Amount: $ $1,181,700

2. Name (Firm/Agency): Arcadia Unified School District
   Address: 150 S. 3rd Ave Arcadia, CA 91006
   Contact Person: Melinda Williams Telephone No.: 626-506-8585
   Title of Project: Landscaping Services for District Sites
   Project Location: multiple school campuses
   Date of Completion: ongoing Contract Amount: $ 2,000,000

3. Name (Firm/Agency): Orange County Fire Authority
   Address: 1 Fire Authority Rd. Irvine, CA
   Contact Person: Scott Hatch Telephone No.: 949-308-3426
   Title of Project: Tree Removal Services
   Project Location: 1 Fire Authority Rd. Irvine, CA
   Date of Completion: 9/1/2023 Contract Amount: $ 255,000

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature _____

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM SGD Enterprises dba Four Season Landscaping

TITLE OF PERSON SIGNING Vice President

SIGNATURE

DATE 4/7/2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

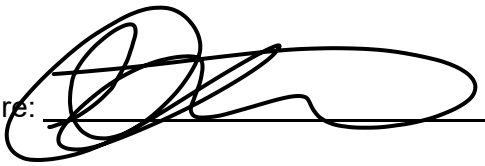
    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature:  Name: Eytan Darrison

Title: Vice President Company: SGD Enterprises dba Four Seasons Landscaping

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

TREE SERVICE PROPOSAL

Prepared For: City of Gardena

Citywide Tree Trimming Maintenance Services
April 8, 2026

10761 Court Avenue, Stanton, CA 90680 • Tel 714.826.1750 • Fax 714.826.1753 • www.gstsinc.com

City of Gardena
Attn: Hong Lee
1717 W. 162nd Street
Gardena, California, 90247

RE: RFP for Citywide Tree Trimming Maintenance Services

Dear Mr. Lee,

On behalf of Great Scott Tree Service, Inc. (GSTS), we appreciate the opportunity to submit our proposal for the **Citywide Tree Trimming Maintenance Services** contract for the City of Gardena.

GSTS understands that the City is seeking a contractor capable of delivering a **structured, multi-year tree maintenance program** across six districts, arterial streets, and City facilities. We recognize that this contract requires not only consistent production, but also strict adherence to **public works requirements**, **technical pruning standards**, and **reporting obligations** tied directly to contract performance and payment.

With over 50 years of experience in professional tree maintenance, including more than 35 years supporting municipal clients throughout Southern California, GSTS has extensive experience performing **cyclical tree trimming programs**, removals, and emergency services within active urban environments. We understand the importance of maintaining safe clearances, preserving tree health, and completing work in compliance with **ANSI A300 standards**, **OSHA regulations**, and City specifications.

GSTS is fully prepared to **self-perform 100% of the work** with qualified personnel, including ISA Certified Arborists and Certified Tree Workers, in accordance with the contract requirements. Our workforce, equipment, and operational structure allow us to efficiently execute district-based rotations while maintaining the flexibility to respond to service requests and emergency conditions.

We understand that the City requires **GIS-based service reporting tied to each billing cycle**, including detailed documentation of work performed by location, district, and species. GSTS utilizes TrimIT™, our GIS-based platform, to support accurate service tracking, reporting, and invoicing, ensuring compliance with contract requirements and transparency for City staff.

GSTS also recognizes the importance of **timely emergency response**, including 24-hour availability and rapid mobilization to address hazardous conditions. Our team is equipped and staffed to meet these requirements while maintaining scheduled operations.

Additionally, we understand the need to perform work safely and efficiently within the public right-of-way, including maintaining traffic flow, coordinating with utilities, preserving access to residents and businesses, and providing proper notification and traffic control in accordance with City requirements.

GSTS confirms that we have reviewed all contract documents and requirements and have incorporated them into our proposal.

Thank you for your consideration. We welcome the opportunity to partner with the City of Gardena and are confident in our ability to deliver **safe, compliant, and reliable tree maintenance services**.

Should you have any questions or require additional information, please do not hesitate to contact me at (714) 826-1750.

Sincerely,

Scott Griffiths

Scott Griffiths,
President/CEO
Great Scott Tree Service, Inc.
10761 Court Avenue, Stanton, CA 90680

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BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor:	Great Scott Tree Service, Inc.
Address:	10761 Court Avenue, Stanton, CA 90680
Phone:	(714) 826-1750 x:315
Fax:	(714) 908-2044
License No.:	556832
D.I.R. No.	1000004820
Email:	bbeller@gstsinc.com

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$ 49.00	$ 2,058.00
Date Palm	4	15' to 60'	Twice	Each	$ 159.00	$ 636.00
Queen Palm	178	15' to 60'	Twice	Each	$ 59.00	$ 10,502.00
Fan Palm	90	30' to 65'	Twice	Each	$ 69.00	$ 6,210.00
Pine	44	60' to 90'	Once	Each	$ 99.00	$ 4,356.00
Medjool Palm	14	25' to 30'	Three	Each	$ 119.00	$ 1,666.00
Medjool Palm	5	10' to 15'	Three	Each	$ 99.00	$ 495.00
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 25,923.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 42.00	$ 6,216.00
7-12	491	Once	Each	$ 62.00	$ 30,442.00
13-18	527	Once	Each	$ 92.00	$ 48,484.00
19-24	276	Once	Each	$ 122.00	$ 33,672.00
25-30	76	Once	Each	$ 142.00	$ 10,792.00
31+	0	Once	Each	$ 265.00	$ 0.00
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$ 129,606.00

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$ 155,529.00

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15’ to 30’	Twice	Each	$ 49.00	$ 588.00
Date Palm	1	15’ to 60’	Twice	Each	$ 159.00	$ 159.00
Queen Palm	16	15’ to 60’	Twice	Each	$ 59.00	$ 944.00
Fan Palm	35	30’ to 65’	Twice	Each	$ 69.00	$ 2,415.00
Medjool Palm	14	25’ to 30’	Three	Each	$ 119.00	$ 1,666.00
Medjool Palm	5	10’ to 15’	Three	Each	$ 99.00	$ 495.00
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$ 6,267.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$ 44.00	$ 17,776.00
7-12	533	Once	Each	$ 65.00	$ 34,645.00
13-18	546	Once	Each	$ 97.00	$ 52,962.00
19-24	341	Once	Each	$ 130.00	$ 44,330.00
25-30	39	Once	Each	$ 150.00	$ 5,850.00
31+	0	Once	Each	$ 275.00	$ 0.00
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$ 155,563.00

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$ 161,830.00

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15’ to 30’	Twice	Each	$ 49.00	$ 196.00
Date Palm	0	15’ to 60’	Twice	Each	$ 159.00	$ 0.00
Queen Palm	9	15’ to 60’	Twice	Each	$ 59.00	$ 531.00
Fan Palm	17	30’ to 65’	Twice	Each	$ 69.00	$ 1,173.00
Medjool Palm	14	25’ to 30’	Three	Each	$ 119.00	$ 1,666.00
Medjool Palm	5	10’ to 15’	Three	Each	$ 99.00	$ 495.00
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$ 4,061.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$ 47.00	$ 987.00
7-12	271	Once	Each	$ 69.00	$ 18,699.00
13-18	130	Once	Each	$ 104.00	$ 13,520.00
19-24	791	Once	Each	$ 139.00	$ 109,949.00
25-30	36	Once	Each	$ 162.00	$ 5,832.00
31+	0	Once	Each	$ 285.00	$ 0.00
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$ 148,987.00

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$ 153,048.00

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$ 49.00	$ 1,519.00
Date Palm	2	15' to 60'	Twice	Each	$ 159.00	$ 318.00
Queen Palm	43	15' to 60'	Twice	Each	$ 59.00	$ 2,537.00
Fan Palm	44	30' to 65'	Twice	Each	$ 69.00	$ 3,036.00
Pine	44	60' to 90'	Once	Each	$ 99.00	$ 4,356.00
Medjool Palm	14	25' to 30'	Three	Each	$ 119.00	$ 1,666.00
Medjool Palm	5	10' to 15'	Three	Each	$ 99.00	$ 495.00
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$ 13,927.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$ 49.00	$ 7,742.00
7-12	394	Once	Each	$ 73.00	$ 28,762.00
13-18	450	Once	Each	$ 109.00	$ 49,050.00
19-24	440	Once	Each	$ 146.00	$ 64,240.00
25-30	199	Once	Each	$ 174.00	$ 34,626.00
31+	92	Once	Each	$ 295.00	$ 27,140.00
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$ 211,560.00

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$ 216,655.00

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$ 735,894.00

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

> **The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.**

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

Great Scott Tree Service, Inc.	Scott P. [signature]	04/07/2026
Name of Bidder	Signature of Bidder	Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. 1 Date 04/03/2026 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

04/07/2026
Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

Great Scott Tree Service, Inc.	Scott Griffiths, CEO/President
Contractor's Business Name	Contractor (Print) Title
10761 Court Avenue	CEO/President
Business Address: Street	Signature Title
Stanton CA 90680	556832: C49, C61/D49, C27, B
City State Zip	Contractor's License No. and Classification
(714) 826-1750	(714) 908-2044
Business Phone Number	Business Fax Number
04/07/2026	
Date	
Scott Griffiths CEO/President	NA
Name Title	Residence: Street
NA	NA NA NA
Residence Phone Number	City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Scott Griffiths being first duly sworn, deposes and says that he or she is CEO/President of Great Scott Tree Service, Inc. the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

Great Scott Tree Service, Inc.
NAME OF BIDDER

SIGNATURE OF BIDDER

10761 Court Avenue
ADDRESS OF BIDDER

Stanton	CA	90680
CITY	STATE	ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

CALIFORNIA NOTARIAL CERTIFICATE
(JURAT)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on this 7th day of April, 2026, by Scott Griffiths, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____. (Seal)

BRENTON SAMI BELLER
Notary Public - California
Orange County
Commission # 2495543
My Comm. Expires Jul 27, 2028

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BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 7th day of April, 20___, at 10761 Court Avenue, Stanton *(place of execution)*, California 90680.

Signature: _____ Name: Scott Griffiths

Title: CEO/President Company: Great Scott Tree Service, Inc.

BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 50 Years

Three projects of this type recently completed:

1. Name (Firm/Agency): City of Irvine
   Address: 6427 Oak Canyon, Irvine, CA 92618
   Contact Person: Casey Gnadt Telephone No.: 949.724.7621
   Title of Project: Tree Maintenance in the City of Irvine
   Project Location: Citywide
   Date of Completion: August 31, 2030 Contract Amount: $3,697,415 / Year

2. Name (Firm/Agency): City of Long Beach
   Address: 7600 E. Spring St., Long Beach, CA 90815
   Contact Person: Raul Martinez Jr. Telephone No.: 562.570.4895
   Title of Project: Tree Trimming Services for Parks, Marina, & Beaches
   Project Location: Parks, Marinas, & Beaches
   Date of Completion: March 31, 2026 Contract Amount: $970,025.00 / Year

3. Name (Firm/Agency): City of Newport Beach
   Address: 1592 Superior Ave., Newport Beach, CA 92663
   Contact Person: Kevin Pekar Telephone No.: 949.644.3069
   Title of Project: Tree Maintenance / Service Agreement
   Project Location: Citywide
   Date of Completion: June 30, 2027 Contract Amount: $2,030,649.30/Year

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM Great Scott Tree Service, Inc.

TITLE OF PERSON SIGNING CEO/President

SIGNATURE

DATE 04/07/2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

Please refer to Section 13: Equal Opportunity Employment, Pages 97-98

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: Name: Scott Griffiths

Title: CEO/President Company: Great Scott Tree Service, Inc.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

VISION - *"Great Scott Tree Service's vision is caring for trees that enhance the beautiful landscapes of Southern California communities for today and future generations."*

HISTORY - Great Scott Tree Service, Inc. was founded in 1976 with a simple mission: to provide high-quality, cost-effective tree maintenance services to communities throughout Southern California. **In 2026, we proudly celebrate our 50th year in operation**, marking five decades of continuous service and industry leadership. From our humble beginnings, we have grown into a leading municipal and commercial tree service provider, with a strong operational footprint across Southern California and a reputation built on quality, integrity, safety, innovation, and caring.

CORPORATE OVERVIEW - Our company specializes in long-term municipal partnerships and public works contracts, delivering a full range of services including **grid-based tree pruning, removals, planting, stump grinding, 24/7 emergency response, and GPS-enabled tree inventory management**. Our cloud-based TrimIT™ system allows for full digital tracking from proposal through invoicing, with real-time access to work history, maps, and reporting.

Great Scott is an accredited **Tree Care Industry Association (TCIA)** member and we currently employ over **130 qualified professionals**, including **ISA Certified Arborists**, **ISA Certified Tree Workers**, and supervisory staff trained in **ANSI A300** and **Z133 safety standards**. All employees are equipped and trained to perform services in accordance with best management practices, **CAL/OSHA** regulations, and the specific requirements of each jurisdiction we serve. Our corporate headquarters have been located at **10761 Court Ave, Stanton, CA** since 1987, and we operate additional North and South County yards to support scalable deployment and local responsiveness. We maintain a fleet of **over 210 pieces of OSHA-compliant, modern equipment**, including aerial lifts, chippers, grinders, loaders, cranes, and GPS-enabled vehicles.

LICENSING - We are fully licensed and qualified to perform all services defined in the scope of work. The following are licenses and certifications held by Great Scott Tree Service, Inc.:

- **California Contractor's License #556832 (C-49, C-61/D-49, C-27, B)**
- **California DIR Public Works Registration #1000004820**
- **ISA and TCIA Membership & Certifications**

INSURANCE COVERAGE - Great Scott Tree Care Services, Inc. maintains **$22,000,000 in total general liability capacity**, supporting large-scale municipal operations. In addition, we carry **Automobile Liability** with limits of **$2MM per accident** and **Workers' Compensation** in compliance with California statutory requirements, and **Professional Liability (E&O)** with limits of **$1MM per claim** and **$2MM aggregate**.

FINANCIAL STABILITY - Great Scott Tree Service is a financially strong and independently operated firm with an annual run rate exceeding **$22 million** and a **consistent growth rate of 10%+** over the past ten years. We maintain a **$2.5 million line of credit** and have access to over **$1.5 million in equipment financing capacity** to support future growth or capital needs. Reviewed financial statements are available for confidential review as part of this proposal process. Our organizational depth, proven history of municipal service delivery, and commitment to safety, technology, and accountability make us a trusted partner for the City of Gardena.

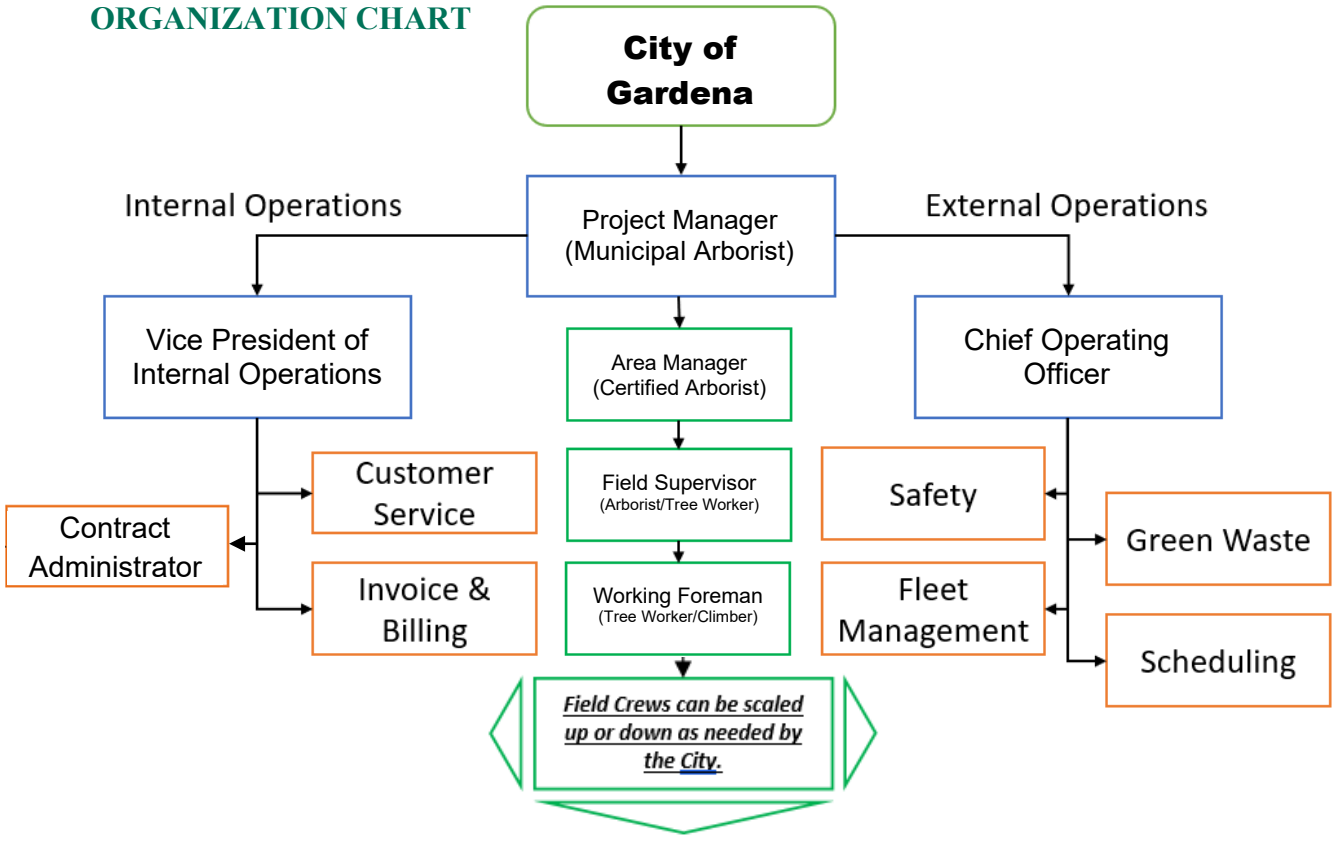
ORGANIZATIONAL OVERVIEW – Great Scott Tree Service, Inc. is a family-owned and operated company headquartered at 10761 Court Ave, Stanton, CA, and has proudly served Southern California communities since 1987. We employ over 130 qualified professionals, including Arborists and Tree Workers certified by the International Society of Arboriculture (ISA). Our team is fully trained and knowledgeable in the latest pruning standards and techniques, ensuring the highest level of care. **Executive leadership is comprised of the President/CEO, Chief Operating Officer, and Vice President of Internal Operations.** This leadership team is further supported by a **Board of Directors** that meets regularly to provide **strategic oversight, financial stability, and operational accountability.**

DEDICATED STAFF - Upon contract award, Great Scott Tree Service, Inc. (GSTS) will assign a dedicated management and supervision team to support all aspects of contract performance. **Scott Griffiths** will serve as Project Manager, providing overall leadership and coordination with City staff. **Jaime Meza** will serve as Area Manager, overseeing daily operations, with **Daniel Ruelas** as Field Supervisor, providing direct field oversight and crew supervision.

This core team brings decades of combined experience in municipal tree maintenance and includes ISA Certified Arborists with extensive field and operational expertise. **Augustine Dominguez**, Tree Health Care Advisor and Qualified Applicator License (QAL) holder, will provide specialized support for plant health care and integrated pest management, while **Isgard Ocampo**, Safety Manager and Certified Treecare Safety Professional (CTSP), will oversee safety compliance, training, and implementation of all safety protocols.

Together, this team will oversee all crews working within the City and coordinate with City staff on ongoing work, scheduling, and emergency response. GSTS personnel will attend meetings as requested and maintain consistent communication to ensure alignment with City expectations.

ORGANIZATION CHART



KEY PERSONNEL

Scott P. Griffiths, President / CEO
Roll: *Project Manager*

Professional Registration
ISA Certified Arborist #WE-0901AM
ISA Certified Municipal Arborist
ISA Certified Urban Forest Professional
Qualified Tree Risk Assessor (TRAQ)

Mr. Griffiths founded Great Scott Tree Service, Inc. in 1976 and brings over 50 years of experience in municipal tree management and urban forestry operations. As Project Manager, he will provide executive oversight of all contract activities, ensuring alignment with City specifications, performance standards, and service expectations. His extensive experience with public agency contracts, combined with his professional certifications, supports effective coordination with City staff, quality assurance, and consistent delivery of safe, high-quality tree maintenance services.

Jason Wade, Chief Operating Officer
Roll: *Alternate Project Manager*

Mr. Wade brings over 25 years of experience in operational leadership within municipal and commercial tree care. As Chief Operating Officer, he provides executive oversight of field operations, safety compliance, and quality control across the organization.

For this contract, Mr. Wade will serve as Alternate Project Manager, supporting contract performance, resource allocation, and operational continuity. He oversees scheduling, staffing, and equipment logistics, and works closely with supervisory personnel to ensure work is completed safely, efficiently, and in full compliance with City specifications.

Jeanie Roulson, *Vice President of Internal Operations*
Roll: *Internal Operations & Process Management*

Ms. Roulson brings over 15 years of experience with Great Scott Tree Service, Inc. and oversees internal operational processes that support efficient contract execution. She ensures that internal communication, workflow, and administrative systems function seamlessly, enabling timely processing of work requests and consistent coordination between departments.

Her role supports overall contract performance by maintaining efficient internal operations and ensuring that all service activities are delivered in a timely, organized, and consistent manner.

KEY PERSONNEL

Jaime Meza, Director of Operations
Roll: *Area Manager*

Professional Registration
ISA Certified Arborist #WE10874AT
HAA Certified Aerial Rescue Instructor, HAA Certified EHAP, Wildlife Certified
Certified FA/CPR-AED, ATSSA Traffic Control Design Specialist/Technician

Jaime brings over 30 years of experience in tree care operations and municipal services. As Area Manager, he will oversee contract execution at the operational level, providing direct supervision and support to Field Supervisors and ensuring consistent performance across all crews. He is responsible for enforcing compliance with City specifications, ANSI A300 standards, and ISA Best Management Practices, while maintaining accountability for safety, quality, and production. Mr. Meza also coordinates resource allocation, supports emergency response operations, and serves as a key point of escalation to ensure efficient and consistent service delivery throughout the contract.

Daniel Ruelas, Field Operations Municipal Manager
Roll: *Field Supervisor*

Professional Registration
ISA Certified Arborist + Tree Worker # WE-10688AT
HAA Certified Aerial Rescue, HAA Certified EHAP
Certified FA/CPR-AED, Wildlife Certified, Traffic Control & Flagger Certified

Daniel brings over 20 years of experience in municipal tree maintenance and field operations. As Field Supervisor, he is responsible for overseeing daily crew activities, ensuring work is performed safely, efficiently, and in full compliance with City specifications, ANSI A300 standards, and ISA Best Management Practices. He conducts field inspections, provides technical guidance to crews, and verifies that all work meets required quality and safety standards. His ISA certifications and field experience support proper pruning practices and the long-term health and structure of the City's urban forest.

Isgard Ocampo, Safety Manager
Roll: *Safety Manager*

Professional Registration
Certified Treecare Safety Professional (CTSP) No. 03856
OSHA Certified Safety and Health
EHAP Certified, Crew leader certified.
CPR-AED Certified instructor.

Isgard brings over 10 years of experience focused on tree care safety, training, and regulatory compliance. As Safety Manager, he is responsible for overseeing all aspects of the company's safety program, including implementation of Cal/OSHA requirements, ANSI Z133 standards, and ISA Best Management Practices. He leads safety training initiatives, conducts field safety audits, and ensures all personnel are equipped with the knowledge and tools necessary to perform their work safely. His role supports incident prevention, regulatory compliance, and the overall safety performance of the contract.

KEY PERSONNEL

Francisco Aguilar, Tree Risk Assessor
***Roll**: Tree Risk Assessor*

Professional Registration
ISA, Certified Arborist + Tree Worker # WE-10583AT
ISA Tree Risk Assessment Qualified (TRAQ)

Francisco serves as the Tree Risk Assessor and Arborist Consultant within Great Scott Tree Service, providing expert evaluations and recommendations to support the City's urban forestry program. As an ISA Certified Arborist/Tree Worker and TRAQ Qualified professional, Francisco brings practical field insight to every inspection. His assessments emphasize safety, structural integrity, and long-term tree health, ensuring that all consulting services align with industry best practices and City standards.

Agustin Dominguez, Tree Health Care Advisor
***Roll**: Tree Health Care Advisor*

Professional Registration
Qualified Applicator License #100829

Agustin brings over 35 years of experience in the green industry specializing in plant health care, pest management, and soil management programs. As Tree Health Care Advisor, he will oversee integrated pest management (IPM) strategies and tree health care recommendations to support the long-term vitality and sustainability of the City's urban forest. He ensures all treatments and applications are performed in compliance with State regulations and industry best practices. His practical experience and proactive approach support early detection of issues, effective treatment planning, and preservation of tree health and structural integrity.

Brenton Beller, Contract Administrator
***Roll**: Contract Administrator & Client Relations*

Mr. Beller brings over 15 years of experience with Great Scott Tree Service, Inc. and specializes in contract administration and project coordination. As Contract Administrator, he will oversee contract compliance requirements, including execution of agreements, and management of all required certificates, bonds, licenses, and permits. His responsibilities include tracking contract budgets, coordinating meetings with City staff, and supporting progress reporting to ensure transparency and alignment throughout the contract term.

KEY PERSONNEL

Jordan Kim, Technology Project Manager
***Roll**: GIS & Tree Inventory Systems Manager*

Jordan oversees all technology initiatives and IT operations for Great Scott Tree Service, Inc. As Technology Project Manager, he is responsible for management and administration of the TrimIT™ tree inventory and reporting platform, including system deployment, data integrity, and ongoing maintenance. He supports implementation of the City's GIS-based tree inventory, facilitates data reporting and dashboard functionality, and provides technical support to ensure accurate, real-time tracking of work activities and contract deliverables.

Ba Tran, Inventory Manager
***Roll**: GPS Inventory Data Collector*

Professional Registration
ISA, Certified Arborist # WE-6543A

Ba brings over 25 years of experience in arboriculture and field operations. As GPS Inventory Data Collector, he supports the City's tree inventory and mapping initiatives by collecting accurate, field-verified data for integration into the TrimIT™ system. His ISA certification and field expertise ensure high-quality data collection, supporting maintenance planning, asset management, and long-term urban forest sustainability.

Larry Baldwin, Municipal Production Manager
***Roll**: Scheduling Coordinator*

Larry serves as the dedicated Scheduling Coordinator for this contract, responsible for developing and managing daily work schedules, tracking service requests, and assigning crews in alignment with City priorities and contract requirements. He works closely with Project Supervisors and City staff to coordinate service timelines, access logistics, and work order status, ensuring efficient alignment between field operations and administrative functions. Larry operates within GSTS's established scheduling systems and procedures, to maintain consistent workflow, timely service delivery, and clear communication.

EMPLOYEE TRAINING & DEVELOPMENT

At Great Scott Tree Service, Inc., employee training is at the core of our service model and central to our ability to provide safe, consistent, and high-quality tree care operations. We have developed a **comprehensive training program** that combines formal instruction, field-based mentorship, certification support, and ongoing skills development to ensure that every team member is fully prepared to meet the demands of municipal tree maintenance.

Our training program is overseen by our **in-house Safety Manger, Risk Manager, and ISA Certified Arborists**, and is fully aligned with **ANSI Z133 Safety Requirements**, **ANSI A300 Tree Pruning Standards**, the **ISA Best Management Practices** and referenced throughout the City's RFP. Training begins on day one with a structured onboarding process that includes:

- Introduction to company policies, jobsite protocols, and safety expectations
- Hands-on training in equipment use, PPE requirements, and hazard recognition
- Job-specific instruction for pruning, removals, and field documentation
- Review of the City's specific expectations and safety protocols

All field personnel receive **ongoing instruction through multiple channels**, including:

- Daily Training modules prior to start of work
- Weekly Tailgate Meetings following ISA and TCIA Training Logs
- Monthly expanded training sessions on ISA and TCIA logs and Safety Management.
- Annual Training Certifications and CEU updates.
- Routine Field coaching sessions from Certified Tree Workers and Supervisors
- Project-specific training for high-risk activities, such as crane removals or utility-adjacent work
- Instruction in traffic control, aerial lift safety, and emergency response protocols

Training materials are drawn from ISA, TCIA, NAA Tailgate Safety Series, OSHA standards, and internally developed best practices manuals. These resources are routinely updated to reflect regulatory changes and lessons learned from incident reviews or field audits.

To ensure accountability and progress, we maintain detailed training records for each employee, documenting participation in courses, certifications earned, and any corrective actions or retraining required. Supervisors conduct routine field evaluations to assess crew adherence to safety procedures, technical quality, and client expectations. These evaluations feed directly into our Quality Control and Safety Review processes.

By investing heavily in structured, relevant, and recurring training, Great Scott Tree Service ensures that our workforce is not only qualified to meet the City of Gardena's standards—but is also equipped to adapt, improve, and lead in the delivery of safe and effective urban forest management.

Upon award of the contract, all key personnel and field crews will receive copies of the City of Gardena's policies, standards, and specifications. These materials will be incorporated into ongoing safety and operations training to ensure full compliance and consistent performance throughout the duration of the contract.

EMPLOYEE CERTIFICATION - In addition to a strong foundation in safety and operational training, Great Scott Tree Service, Inc. is committed to the continued professional development of our workforce. We actively support employees in earning and maintaining certifications such as **ISA Certified Arborist**, **ISA Certified Tree Worker**, **Pest Control Advisor**, and **Wildlife Aware**. Many staff also hold specialized credentials in **utility pruning, traffic control, and equipment operation**. We offer **tuition reimbursement, paid CEU time, and testing support** to promote long-term growth and technical excellence. This depth of certification ensures service continuity, allowing qualified staff to step in seamlessly when needed. A list of certified personnel is provided below.

TCIA ACCREDITATION - Great Scott Tree Service is an accredited TCIA member and you're your Celestino Chaves serves as our Certified Treecare Safety Professional (CTSP). TCIA Accreditation is a third-party consumer confidence verification program administered by the Tree Care Industry Association (TCIA) – America's oldest and most respected tree-care trade association. Accreditation helps consumers identify qualified tree care companies who conduct business in a safe, legal and ethical manner.

CERTIFIED ARBORISTS - The International Society of Arboriculture (ISA) through research, technology, and education, promote the professional practice of arboriculture and fosters a greater worldwide awareness of the benefits of trees. The ISA offers a rigorous program which our certified arborists have partaken in. It is vital to the health and wellness of urban forests to ensure that a certified arborist oversee the City of Gardena contract. Our arborists are required to accumulate a minimum of ten Continuing Education Units per year, which most of our arborist exceed. Below is a current list of our Certified Arborist's.

Aguilar, Francisco	WE-10583AT	Gutierrez, Raudel	WE-10588A
Arvizu, Enrique	WE-10530AT	Henry, Toby	WE-11911A
Barrios, Luis	WE-15379A	Meza, Jaime	WE-10874AT
Barker, Rebekah	WE-12474A	Munos, Fernando	WE-375337A
Cornish, Garrett	WE-11315A	Ruelas, Daniel	WE-10688AT
Griffiths, Scott	WE-0901AM	Sanchez, Omar	WE-15285A

CERTIFIED TREE WORKERS - The ISA also provides certification for tree workers to ensure strict standards and guidelines are set in place to ensure health and productive growth in trees across the country. Great Scott Tree Service, Inc. strictly trains and assigns certified tree workers to do all tree cutting for all our customers to ensure work is done to the highest standards. All of our Certified Tree Workers are required to have a minimum of six Continuous Education Units in order to educate themselves on any new requirements or changes. Below is the list of our Certified Tree Workers:

Aguilar, Francisco	WC-10583AT	Meza, Jaime	WE-10874AT
Arvizu, Enrique	WE-10530AT	Ortiz, Jose L.	WE-11038T
Cruz, Jose L.	WE-11481T	Ruelas, Daniel	WE-10688AT
Escobedo, Jesus	WE-10824T	Vallejo, Jose	WE-11077T
Gonzalez, Ruben	WE-12334T	Vergara, Pablo	WE-8279T
Lopez, Paulino	WE-11337T		

ADDITIONAL CERTIFICATIONS - Great Scott Tree Service is proud to employ a highly qualified team of professionals whose certifications reflect our commitment to industry best practices and compliance with the City of Gardena's contract requirements. In addition to ISA Certified Arborists and Tree Workers, our staff holds specialized credentials that support safe, efficient, and standards-based execution of all services outlined in this RFP.

ISA MUNICIPAL ARBORIST
Scott Griffiths WE-0901AM

ACRT LINE CLEARANCE ARBORIST
Enrique Arvizu

QUALIFIED TREE RISK ASSESSOR
Aguilar, Francisco
Cornish, Garrett
Dominguez, Jose
Griffiths, Scott

CONTROL DESIGN SPEC. (ATSSA)
Jaime Meza

TRAFFIC CONTROL CERTIFIED
Employee Count: 7

AERIAL RESCUE CERTIFIED
Employee Count: 53

WILDLIFE CERTIFIED
Employee Count: 22

CONTRACTORS LICENSE
State of Certification: California
License Number: 556832
Business Name: Great Scott Tree Service
Classifications: C61/D49, B, C27
Expiration Date: 02/28/27

REGISTERED PUBLIC WORKS CONTRACTOR
DIR Registration Number: 1000004820
Expiration Date: June 30, 2026

CERTIFIED TREECARE SAFETY PROF.
Ocampo, Isgard CTSP #03856

ISA URBAN FOREST PROFESSIONAL
Scott Griffiths WE-0901AM

CA PEST CONTROL APPLICATOR (QAL)
Agustin Dominguez 100829

SAFETY & HEALTH OSHA CERT.
Barios, Luis

TRAFFIC CONTROL TECH. (ATSSA)
Jaime Meza

ELECTRICAL HAZARD AWARE (EHAP).
Employee Count: 53

CPR/FIRST AID CERTIFIED
Employee Count: 54

TRAFFIC CONTROL CERTIFIED
Employee Count: 11

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS
CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE
License Number 556832
Entity CORP
Business Name GREAT SCOTT TREE SERVICE INC
Classification(s) C61/D49 B C27 C49
Expiration Date 02/28/2027
www.cslb.ca.gov
CSLB

PROJECT UNDERSTANDING - Great Scott Tree Service, Inc. (GSTS) understands that the **City of Gardena** is seeking a qualified contractor to deliver a **comprehensive, multi-year tree trimming maintenance program** that ensures public safety, preserves the City's urban forest, and provides consistent, high-quality service across all six (6) districts, City facilities, and arterial corridors.

GSTS recognizes that this contract is structured as a **four-year rotational program** with defined district workloads, requiring careful planning, efficient crew deployment, and strict adherence to performance standards, reporting requirements, and scheduling expectations. The work includes routine and cyclical tree trimming, maintenance pruning, tree removals, emergency response, and additional services as directed by the City, all performed in compliance with **ANSI A300 standards, OSHA safety requirements**, and **public works regulations**.

Our team understands that success under this contract requires a high level of **coordination, accountability, and responsiveness**. GSTS is prepared to **self-perform 100% of the work** with qualified personnel, including **ISA Certified Arborists** and **Certified Tree Workers**, ensuring all work meets the City's technical specifications and quality expectations. We also understand the importance of maintaining a skilled and trained workforce, complying with prevailing wage requirements, and submitting certified payroll records in a timely and accurate manner.

GSTS acknowledges the City's emphasis on **data-driven management and reporting**. We understand that the contract requires submission of **GIS-based Service Reports** with each billing cycle and delivery of annual shapefiles documenting completed work. Our **TrimIT™** system supports real-time tracking of work activities by location, species, and service type, ensuring transparency and accurate reporting.

We further understand the operational complexities associated with working in an active urban environment, including maintaining traffic flow, implementing traffic control, coordinating with utilities, preserving residential and business access, and providing advance public notification. GSTS will ensure all operations minimize disruption while maintaining the highest standards of safety and professionalism.

GSTS also recognizes the importance of **emergency response readiness**, including **24-hour availability and rapid response** to hazardous conditions. Our team is equipped to mobilize quickly and resolve emergencies while protecting the public and surrounding infrastructure.

Additionally, GSTS understands the City's commitment to **environmental stewardship**, including **compliance with AB 939** for green waste recycling and proper handling of organic debris generated through operations.

In summary, GSTS has a clear and comprehensive understanding of the City of Gardena's expectations. Our approach is centered on delivering **safe, efficient, and high-quality** tree maintenance **services** through **experienced personnel**, **structured operations**, **proactive communication**, and **reliable reporting systems**, all in support of the City's goals of **public safety**, **urban forest preservation**, and **accountable service delivery**.

CORPORATE CAPACITY - Great Scott Tree Service, Inc. (GSTS) has the **organizational structure, workforce capacity, equipment resources, and operational systems** necessary to successfully perform the full Scope of Services outlined in this RFP. With over **five decades of experience in municipal tree management**, GSTS has developed the infrastructure required to deliver **large-scale, multi-location operations** while maintaining consistent quality, safety, and responsiveness.

GSTS maintains a **workforce of over 130 trained professionals**, including ISA Certified Arborists, Certified Tree Workers, ACRT Line Clearance Arborists, and EHAP-certified personnel. This depth of staffing allows GSTS to **deploy multiple fully equipped crews simultaneously** across the City's service areas while maintaining flexibility to respond to **service requests, emergency conditions, and changing priorities** without disruption to scheduled work.

Our operational model is supported by a **fleet of over 210 OSHA-compliant vehicles and specialized equipment**, including aerial lift trucks, chippers, cranes, and stump grinders. All equipment is **owned, maintained, and serviced in-house**, ensuring reliability, rapid deployment, and minimal downtime. GSTS also maintains **backup equipment and parts inventory** to support uninterrupted service delivery.

GSTS employs a **multi-tiered supervision structure** consisting of Project Manager, Area Manager, Field Supervisors, and Working Foremen to ensure **consistent oversight, quality control, and compliance** with City specifications, ANSI standards, and ISA Best Management Practices.

In addition to field capacity, GSTS maintains **dedicated administrative and operational support staff** responsible for scheduling, reporting, and contract coordination. Our proprietary **TrimIT™ system** provides **real-time tracking of work activities, service requests, and tree inventory data**, supporting transparency and accountability throughout the contract.

GSTS is structured to **scale operations and reallocate resources as needed**, ensuring **consistent service levels across all areas of the City** under routine and emergency conditions.

DEMONSTRATION OF CAPACITY - The following demonstrates GSTS's recent production volumes across comparable municipal contracts, reflecting our capacity to deliver high-volume, citywide tree management services.

NEWPORT BEACH		
YEAR	SERVICE	Qty
24/25	Trimming	22,441
24/25	Removals	430
24/25	Planting	87
24/25	GPS Inventory Mgmt.	34,920

IRVINE		
YEAR	SERVICE	Qty
24/25	Trimming	16,420
24/25	Removals	1,290
24/25	Planting	345
24/25	GPS Inventory Mgmt.	61,267

TOTAL TRIMMING	**38,861**
TOTAL REMOVALS	**1,720**
TOTAL PLANTING	**432**
TOTAL GPS/GIS INVENTORY MANAGEMENT	**96,187**

IMPLEMENTATION PLAN - Great Scott Tree Service, Inc. (GSTS) will implement a **structured, milestone-driven workplan** designed to ensure rapid mobilization, seamless service delivery, and full compliance with the City's Scope of Services requirements. Our approach integrates contract startup, GIS inventory deployment, cyclical maintenance operations, reporting, and continuous improvement into a unified and coordinated schedule.

PHASE 1: Contract Administration & Project Initiation

Timeline: Within fourteen (14) calendar days of Agreement issuance

Key Milestones:

- Execution of Agreement and submission of all required insurance, bonds, and documentation
- Establishment of project team and communication structure
- Completion of Pre-Operational Meeting with City staff
- Finalization of reporting protocols, escalation procedures, and coordination workflows

Deliverables:

- Executed Agreement and compliance documentation
- Approved startup and communication framework
- Designated project team and contact structure

PHASE 2: Data Validation & Operational Preparation

Timeline: Immediately following Notice to Proceed (NTP) and during initial startup period

Key Milestones:

- Submission of initial work schedule within 48 hours of NTP (per RFP requirements)
- Deployment of GIS-based tree inventory system (TrimIT™)
- Field verification and validation of existing tree data
- Establishment of grid-based work zones and maintenance cycles

Deliverables:

- Approved initial work schedule and service sequencing plan
- Operational GIS inventory platform with City access
- Baseline condition data to support performance tracking

PHASE 3: Mobilization & Service Commencement

Timeline: Within seven (7) calendar days of NTP.

Key Milestones:

- Deployment of fully staffed, ISA-certified crews
- Implementation of traffic control and public safety measures
- Initiation of grid-based maintenance and service request operations
- Activation of 24/7 emergency response capability

Deliverables:

- Daily production reporting and crew activity tracking
- Verified service records tied to GIS inventory
- Traffic control and safety compliance documentation

PHASE 4: Full Operations & Cyclical Maintenance

Timeline: Ongoing throughout contract term

Key Milestones:

- Completion of initial maintenance cycles across assigned grid areas
- Continuous execution of pruning, removals, planting, and specialty services
- Integration of service requests and emergency work into scheduled operations
- Ongoing updates to GIS inventory and work history database

Deliverables:

- Daily, weekly, and monthly reports in accordance with City requirements
- Updated maintenance schedules (1st and 15th of each month)
- Green waste recycling and diversion reports
- Service request tracking and resolution documentation

PHASE 5: Performance Management & Continuous Improvement

Timeline: Ongoing throughout contract term

Key Milestones:

- Regular coordination meetings with City staff (weekly/monthly cadence)
- Performance reviews aligned with contract metrics and City expectations
- Ongoing safety training and workforce development
- Continuous process evaluation and operational refinement
- Maintain strong public relations through community engagement & outreach initiatives

Deliverables:

- Performance reporting and KPI tracking (see KPI section)
- Updated GIS analytics and reporting outputs
- Training records and safety compliance documentation
- Participation in community engagement activities including Chamber of Commerce events, local fundraisers, school demonstrations, and Arbor Day programs

PHASE 6: Emergency Response & Special Operations (Parallel Phase)

Timeline: 24/7 throughout contract term

Key Milestones:

- Immediate response to emergency service requests based on priority levels
- Rapid deployment of crews for storm events and hazard mitigation
- Coordination with City personnel during high-demand or emergency conditions

Deliverables:

- Emergency response reports and post-event documentation
- Hazard mitigation and clearance records
- Compliance with required response time standards

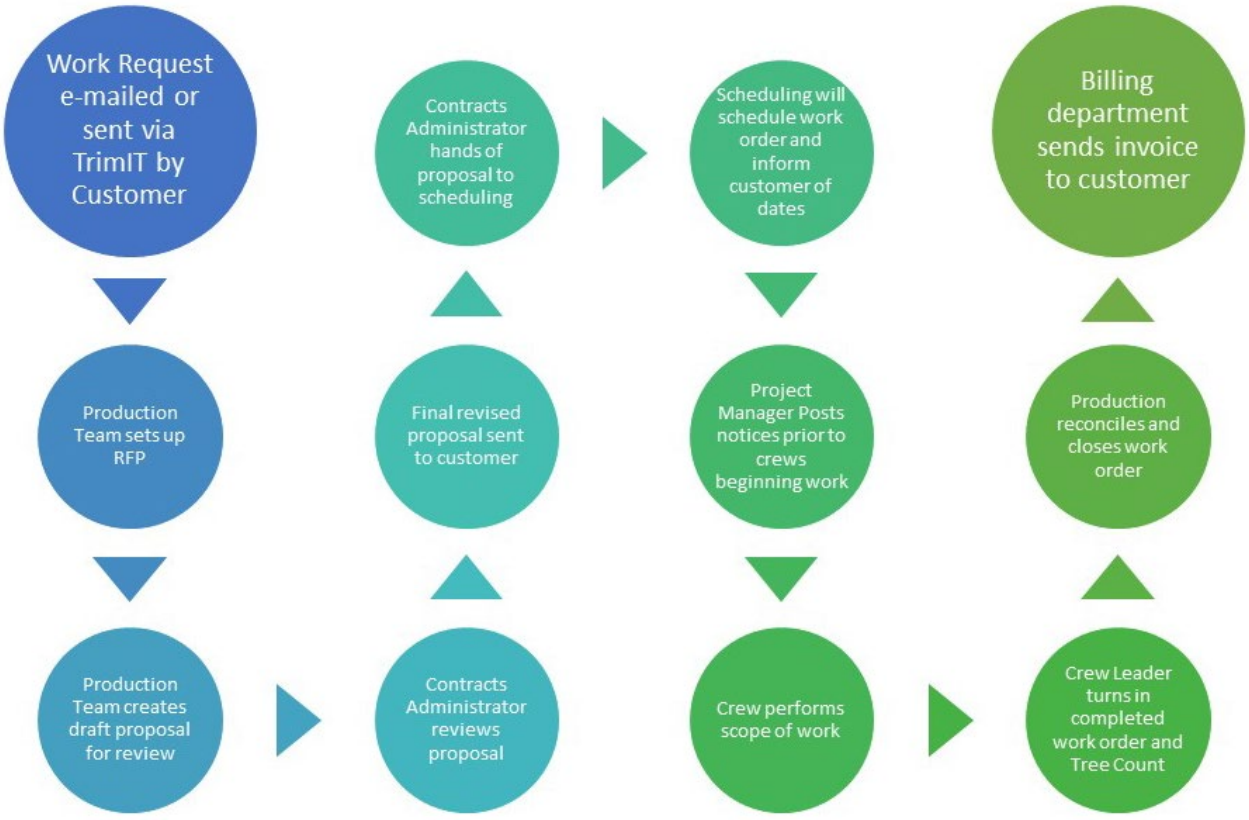
This phased workplan ensures that all services—ranging from **grid-based maintenance and service request response to GIS-based inventory management, reporting, and emergency**

operations—are delivered in a **coordinated, transparent, and performance-driven manner**, fully aligned with the City's operational goals, timelines, and service expectations.

STANDARD WORKFLOW PROCESS - The following illustrates GSTS's standardized workflow for managing service requests—from initial intake through scheduling, field execution, documentation, and final invoicing. This process reflects our **structured, end-to-end approach to service delivery**, ensuring that all work is tracked, verified, and completed in accordance with City requirements.

Each step in the workflow is supported by defined roles, real-time communication, and integrated data systems, allowing for **clear accountability, efficient coordination, and full transparency** throughout the lifecycle of each work order. From the moment a request is received through TrimIT™ to final reconciliation and billing, GSTS maintains continuous oversight and documentation of all activities.

This workflow ensures that service requests are processed consistently, field operations are executed efficiently, and all completed work is properly documented and reported. By maintaining this level of process control, GSTS is able to **deliver reliable service, minimize delays, and provide the City with accurate, verifiable records of all work performed**.



SERVICES OVERVIEW - Great Scott Tree Service, Inc. (GSTS) is a full-service operation equipped and qualified to provide you with the best solutions for all your tree maintenance needs. GSTS will deliver a level of quality that meets or exceeds the International Society of Arboriculture (ISA) standards. We provide tree services that result in a neat, clean and attractive appearance to trees and associated sites serviced. Below is an overview of the most common tree maintenance services that we can provide.

GRID PRUNING - GSTS will implement a comprehensive, data-driven Grid Pruning Program designed to provide consistent, equitable, and cyclical tree maintenance across all designated service areas. In accordance with the City's grid-based system, the urban forest is divided into **6 geographic grid areas** as illustrated in the provided *Grid Pruning Map*.

Each grid will be systematically maintained on a recurring cycle to ensure uniform service levels, proactive risk mitigation, and long-term tree health.

Cyclical Grid Pruning Schedule Development - GSTS will develop a multi-year pruning cycle in collaboration with the City's Urban Forester, prioritizing tree population density, species composition, risk profiles, and historical maintenance needs within each grid. Our methodology includes:

- **Baseline Assessment:** Utilizing existing City inventory data and GIS records to evaluate current pruning cycles and backlog conditions.
- **Cycle Establishment:** Implementing a structured rotation schedule (e.g., 3–5 year cycle or as directed by the City) ensuring that all grids are maintained within the prescribed timeframe.
- **Workload Balancing:** Distributing workload evenly across all grids to maintain consistent crew productivity and avoid service gaps.
- **Priority Integration:** Incorporating high-risk or high-visibility areas into early-cycle scheduling while maintaining overall program balance.

This structured approach ensures that all areas of the City receive consistent attention while proactively reducing hazards and emergency incidents.

Grid Pruning Execution & Management - Each grid will be treated as a defined work unit, allowing for efficient planning, tracking, and completion. GSTS will:

- Assign dedicated crews to specific grid areas to improve efficiency and accountability
- Perform systematic, street-by-street pruning to ensure no trees are missed
- Maintain daily production targets to keep grid completion on schedule
- Coordinate closely with City staff to confirm priorities and address field conditions

Field supervisors will conduct ongoing quality control inspections to ensure all work meets ANSI A300 and ISA Best Management Practices, as well as City specifications.

Summary - Through a structured grid-based approach, GSTS will deliver a **reliable, consistent, and performance-driven pruning program** that ensures all areas of the City are maintained equitably while improving public safety, tree health, and overall urban forest quality.

MAINTENANCE TREE PRUNING is performed when conditions within the crown of a hardwood tree are such that the entire tree needs to be fully pruned. Complete pruning is recommended when the primary objective is to maintain or improve tree health and structure and includes pruning to reduce overall canopy mass and excessive wood weight. A Full Prune typically consists of one or more of the following pruning treatments:

- **Crown Cleaning** or cleaning out is the removal of dead, diseased, crowded, weakly attached and low-vigor branches and water sprouts from the entirety of the tree crown.
- **Crown Reduction** *(Pruning to Reduce)* is used to reduce the height and/or spread of a tree. Crown reduction varies from topping, a destructive practice, in that cuts are not made indiscriminately, resulting in large stubbed off limbs that are subject to decay.
- **Crown Restoration** *(Pruning to Restore)* is corrective pruning used as a means to restore the form of crowns that have been previously damaged by extenuating circumstances. This treatment is best performed by tree workers who have a good understanding of the effects of pruning for the cultivation of tree canopies.
- **Crown Thinning** includes crown cleaning and the selective removal of branches to increase light penetration and air movement into and through the crown. Increased light and air stimulate and maintain interior foliage, which in turn improves branch taper and strength. Thinning reduces the wind-sail effect of the crown and the weight of heavy limbs.

PALM TREE CARE criterion varies based on the species, type and/or purpose of the service being performed and consists of maintaining the crowns and trunks of palm trees including the pruning of spent or declining fronds and seedpods, trunk sounding, and the skinning/pinneappling or shaping of spent petiole bases into a ball or nut as applicable by palm type.

- **Palm Pruning** shall consist of the removal of loose dead fronds, fruit clusters and other vegetation from the trunks of all palms in a manner selected by the Contractor and approved by the City's Contracting Officer.
- **Palm Sounding** is proactive approach to preventing extreme safety hazards and (in some recorded cases) death caused by non-visible decay in the trunk interior. A sound inspection is performed at the three general stem areas: the upper stem, middle stem, and lower stem at the North, East, South, and West points of the tree. Detailed written reports with findings, overall assessment, and recommended courses of action are then submitted to the city for review.
- **Palm Skinning** is performed to promote positive health, safety, and aesthetic characteristics in most varieties of palm species. Spent petiole bases are left uniformly long to form a base, which shall extend a specific distance (based on the individual species of palm) below the lowest live frond in the crown. Using hand tools, the Contractor shall skin the trunk area below the base clean without causing damage to live trunk tissue.
- **Palm Pineappling** is performed to promote positive health, safety, and aesthetic characterizes specific to Date Palms (*Phoenix canariensis & Phoenix dactylifera*). Dead petiole bases shall be formed into an ornamental ball, which begins directly below the lowest green fronds and acts to provide a base of support to the palm crown. This ornamental ball shall be uniform and smooth in appearance and shall extend no less than four (4) and no more than eight (8) feet below the lowest live frond in the crown.

SERVICE REQUEST PRUNING - Great Scott Tree Service, Inc. (GSTS) will provide a responsive and well-coordinated Service Request Pruning program designed to address non-cyclical maintenance needs, public safety concerns, and City-directed work orders. This program operates in parallel with the City's grid pruning schedule and is fully aligned with the response time requirements and service priority classifications outlined in the RFP.

Our team will maintain dedicated **rapid response and flex crews** to address these requests without impacting the progress of cyclical grid pruning operations. Crews will be strategically deployed based on priority level and geographic proximity, ensuring efficient response and compliance with required timelines.

All work will be performed in accordance with ANSI A300 standards and ISA Best Management Practices, with a focus on public safety, tree health, and overall urban forest quality. Typical service request work includes hazard mitigation, clearance pruning, corrective pruning, removals, and stump grinding as directed by the City. GSTS will coordinate closely with the City's Urban Forester and designated representatives to ensure service requests are addressed in alignment with City priorities. When practical, work will be integrated with ongoing grid operations to maximize efficiency while maintaining responsiveness to urgent needs.

LINE CLEARANCE PRUNING - Great Scott Tree Service, Inc. (GSTS) will perform line clearance pruning to maintain safe and reliable separation between trees and utility infrastructure. This service addresses conditions where tree limbs may create **strain, tension, or abrasion on telecommunication or electrical lines**, and will be performed at the direction of the City inspector.

Line clearance pruning includes the pruning, trimming, maintaining, or removal of vegetation to achieve required clearances of **six (6) to eight (8) feet from primary electrical lines and three (3) feet from secondary lines**, in accordance with applicable regulations. All work will be performed with consideration for both public safety and tree health, maintaining structural integrity and aesthetics to the extent practicable.

Safety & Compliance - GSTS will comply with all applicable safety requirements, including:

- City of Gardena Municipal Codes
- Article 38 of the High Voltage Electrical Safety Orders
- Article 12 of the General Industry Safety Orders
- Title 8 of the California Administrative Code

Each crew performing work near electrical conductors will include qualified personnel, with workers certified as **ACRT Line Clearance Arborists and/or Electrical Hazard Awareness Program (EHAP) certified**, ensuring full compliance with RFP requirements and safe work practices around energized conductors.

Work Practices - All line clearance pruning will be performed in accordance with ANSI A300 standards and ISA Best Management Practices. Crews will utilize proper pruning techniques to avoid damage to conductors and surrounding infrastructure while maintaining tree health. Work will be conducted with strict adherence to safety protocols, including appropriate PPE, traffic control, and minimum approach distances. Coordination with the City and, when necessary, utility providers will ensure all work is performed safely and efficiently.

Summary - GSTS's line clearance pruning program prioritizes public safety, regulatory compliance, and system reliability, ensuring that vegetation is properly managed around utility lines while maintaining the health and appearance of the City's urban forest.

SAFETY CLEARANCE PRUNING - Safety clearance pruning is performed when conditions within the crown of a hardwood tree require specific corrective action to meet clearance or safety objectives. Parkway trees in residential areas with limbs extending less than 15 feet over traffic lanes and arterials, and less than 8 feet at the curb, are typical candidates for this service.

Safety clearance pruning may include one or more of the following:

- **Crown Raising:** Removal of lower branches to provide clearance for buildings, vehicles, and pedestrians. Trees will be pruned to maintain proper structure, ensuring that at least one-half of the foliage remains within the lower two-thirds of the crown to support a stable, well-tapered form and balanced stress distribution.
- **Clearance Pruning:** Selective removal of limbs to address specific clearance issues when full pruning is not required. This approach targets problem areas without performing the detailed work associated with a full prune.

YOUNG TREE CARE - Great Scott Tree Service, Inc. (GSTS) will provide young tree care services focused on establishing strong structure, promoting healthy growth, and reducing future maintenance needs. This service supports the long-term success of newly planted and developing trees.

Young tree care will include structural pruning to develop proper branch spacing, attachment, and form in accordance with ANSI A300 standards and ISA Best Management Practices. Trees will be regularly inspected to identify and correct defects such as codominant stems, poor branch structure, or growth patterns that may lead to future failure. Additional care will include monitoring tree condition, maintaining tree wells in a clean and weed-free condition, and adjusting staking or ties as needed to support proper development.

Through proactive maintenance during the establishment period, GSTS will help ensure safer, healthier, and more structurally sound trees contributing to the City's long-term goals.

TREE REMOVAL – GSTS will provide comprehensive tree removal services focused on **public safety, risk mitigation, and proactive urban forest management**. All removals will be performed in accordance with City direction, applicable standards, and best management practices, including ANSI Z133 and ISA guidelines. Removals will be conducted based on cyclical inspections, service requests, emergency response, or direct City authorization. Only trees designated and approved by the City will be removed.
Tree removal services will be performed under the bid schedule categories, including:

- **Tree and Stump Removal with Backfill and Reseeding (as needed)**
- **Tree Only Removal (with Stump Herbicide Treatment)**
- **Stump Only Removal with Backfill**

Hazard Identification & Risk Assessment - GSTS utilizes ISA Certified Arborists, including TRAQ-qualified personnel, to identify and assess hazardous trees using industry-recognized risk assessment methods. Evaluations consider structural defects, canopy condition, root stability, site conditions, and proximity to potential targets. Each tree is assigned a **risk rating** consistent with **ISA TRAQ** guidelines, allowing the City to prioritize mitigation measures based on likelihood of failure and potential impact.

Documentation & City Coordination - All hazardous tree assessments will be clearly documented and submitted to the City, including location, observed conditions, risk rating, photographic documentation, and recommended action. GSTS will coordinate closely with the City's Urban Forester to review findings, confirm removal approvals, and prioritize work. Conditions posing immediate risk will be addressed promptly, with notification to the City.

Removal Operations & Site Protection - All tree removal operations will be performed with the highest level of care and control to ensure safety and prevent damage to surrounding property. Trees will be dismantled using appropriate rigging, equipment, or crane support as necessary, with all limbs and trunk sections carefully lowered—never free-felled in a manner that could cause damage.

Prior to commencing work, GSTS will contact Underground Service Alert (USA) and identify all underground utilities and irrigation systems. Any damage to utilities or irrigation components will be promptly repaired using materials equal to or better than existing conditions. During operations, GSTS will maintain full control of all debris handling and loading activities to minimize noise, prevent property damage, and ensure safe working conditions within the public right-of-way.

Stump Removal & Site Restoration - Immediately following tree removal, stumps and associated surface roots will be ground to a minimum depth of twenty-four (24) inches below grade, or as otherwise specified by the City. For larger removals, additional grinding will be performed around the stump perimeter to ensure a smooth and even finished grade.All resulting holes will be backfilled, compacted, and leveled to match surrounding conditions. If stump grinding cannot be completed immediately, GSTS will install and maintain appropriate safety barricades until the work is finalized. All debris, excess material, and work-related waste will be removed, and the site will be left clean and safe upon completion.

Coordination with City Planting Programs - GSTS recognizes that tree removals are directly tied to the long-term sustainability and continuity of the City's urban forest. Following removals, GSTS will coordinate closely with the City to support replanting efforts by:

- Identifying viable planting locations and verifying site conditions
- Ensuring complete stump grinding and site preparation to support successful installation
- Providing relevant site data (species removed, location, constraints) to assist in species selection
- Coordinating scheduling to align removals with planned planting cycles

This coordinated approach ensures a seamless transition from removal to replacement, helping maintain canopy coverage, improve species diversity, and support the City's long-term urban forestry goals.

Summary - GSTS's approach to tree removal combines proactive **hazard identification,** defensible **risk assessment, controlled removal** operations, and **coordination with planting** programs to protect public safety and support the City's urban forest management objectives.

By identifying and mitigating high-risk conditions early, documenting all assessments, and executing removals in a controlled and professional manner, GSTS helps the City **reduce potential liability** exposure, **minimize risk** to the public and property**,** and maintain a **safe and defensible** urban forest.

TREE PLANTING - Great Scott Tree Service, Inc. (GSTS) will provide complete tree planting and establishment services that support the City's long-term urban forest goals. All services will be performed in accordance with City standards, APWA Standard Plans, and recognized industry standards including **ANSI A300, ANSI Z133 Safety Standards, ISA Best Management Practices (BMPs), and TCIA guidelines**.

Tree planting services will be provided under the bid schedule categories, including:

- **15 Gallon Tree Installation**
- **24-Inch Box Tree Installation**

Planting Operations - GSTS will furnish all labor, materials, and equipment necessary for proper tree installation. Each planting location will be verified with the City prior to installation to ensure correct placement and species selection. Planting pits will be excavated to proper width and depth, leaving undisturbed soil at the base to prevent settling and promote stability, consistent with ISA and ANSI planting standards.

All trees will be installed with staking, ties, trunk guards, mulch, and root barriers (as directed by the City). Installation practices will promote proper root flare exposure, soil contact, and long-term structural stability. GSTS will identify all underground utilities and irrigation systems prior to excavation and coordinate with Underground Service Alert (USA). Any damage to utilities or irrigation systems will be promptly repaired. All plant material will meet recognized nursery standards for quality and health. Trees will be properly handled, transported, and installed to prevent stress, damage, or root defects.

Establishment - GSTS will implement a structured establishment program aligned with ISA BMPs to ensure long-term tree health and survival. Newly planted trees will receive deep root watering at installation and on an ongoing basis consistent with City requirements. Young trees will be inspected regularly, with adjustments made to staking, ties, and tree wells to promote proper growth and prevent girdling or instability.

Maintenance activities will include:

- **Regular watering and monitoring of soil moisture**
- **Weed control and maintenance of tree wells**
- **Structural pruning in accordance with ANSI A300 standards**
- **Inspection for pests, disease, or stress conditions**

Coordination with City Programs - GSTS will coordinate closely with the City's Urban Forester to align planting activities with removal operations, site conditions, and species selection goals. Site readiness, including stump removal and soil preparation, will be verified prior to planting to ensure successful establishment. Planting data, including location, species, and installation date, will be incorporated into the City's tree inventory system to support tracking, reporting, and long-term management.

Quality Assurance - GSTS will monitor tree establishment and ensure all plantings are installed and maintained in accordance with project specifications and industry standards. Any trees that fail to thrive due to installation or maintenance deficiencies will be replaced.

Summary - GSTS's planting approach emphasizes proper installation, consistent establishment care, and adherence to industry standards to ensure long-term tree survival, canopy growth, and overall urban forest sustainability.

TREE WATERING - Great Scott Tree Service, Inc. (GSTS) will perform all tree watering operations in accordance with City requirements and under the direction of the Urban Forester or their designee. Watering will be conducted using City-approved reclaimed water and performed in a controlled manner to prevent runoff, erosion, or damage to surrounding property and infrastructure.

Watering services will be provided under the bid schedule categories, including:

- **Young Tree Care / Watering**
- **Supplemental Watering**

Watering Operations - GSTS will implement a structured watering program to support tree establishment and ongoing health. Newly planted and young trees will receive deep root watering at installation and at frequencies consistent with City specifications, including increased watering during the initial establishment period. Supplemental watering will be provided as needed based on seasonal conditions, soil moisture, and overall tree health. All watering will be performed using properly maintained equipment designed to deliver water efficiently and directly to the root zone. Care will be taken to maintain tree basin integrity and avoid water waste or overspray.

Monitoring & Compliance - GSTS will regularly inspect trees receiving watering services to assess soil moisture, overall condition, and effectiveness of irrigation. Adjustments to watering frequency and volume will be made in coordination with the City to ensure optimal tree health and compliance with project requirements.
All watering activities will be documented and tracked by location, with records made available to the City as required. This ensures accountability, transparency, and alignment with the City's maintenance and reporting expectations.

Summary - GSTS's watering program emphasizes efficient water use, consistent monitoring, and adherence to City standards to support successful tree establishment and long-term urban forest health.

SCHEDULED CREW RENTAL - Great Scott Tree Service, Inc. (GSTS) will provide scheduled crew rental services on a limited, as-needed basis to support City-directed work that falls outside of the routine scope of services. This service is intended for **special projects or extenuating circumstances**, not as a replacement for standard maintenance operations.

GSTS maintains a scalable workforce capable of providing qualified personnel without disrupting scheduled grid or service request operations. Crews assigned to rental work will be coordinated in advance and deployed in a manner that ensures continuity of all ongoing services.

All personnel will be properly trained, equipped, and supervised, and will perform work in accordance with ANSI Z133 safety standards, ANSI A300, and ISA Best Management Practices.

GSTS is committed to transparency and accountability in the use of crew rental services. Detailed backup documentation will be provided with each invoice, including **crew rental backup sheets** that itemize personnel, hours worked, and tasks performed. This allows the City to easily audit and verify all charges.

EMERGENCY RESPONSE - Great Scott Tree Service, Inc. (GSTS) will provide **24-hour emergency response services, seven (7) days per week**, including weekends and holidays, to address tree-related incidents that pose an immediate risk to public safety or property. GSTS will dispatch crews in full compliance with City requirements, including **crew dispatch within 30 minutes and on-site arrival within one (1) hour** of notification for urgent conditions as directed by the Urban Forester Manager or their designee.

Mobilization & Rapid Response - GSTS maintains a **decentralized, field-ready response model**, enabling rapid mobilization across the City.

- GSTS currently has **10 crew members located within the City of Gardena and neighboring communities** who take their work pickup trucks and emergency response equipment home daily, allowing for immediate deployment
- Crews are fully equipped and ready to respond without delay, eliminating the need for centralized staging
- A dedicated emergency contact system will be provided to the City, ensuring **direct communication with on-call supervisors and management personnel at all times**

This structure allows GSTS to consistently meet or exceed required response timelines and maintain rapid on-site presence during emergency conditions.

Staffing Surge Capacity & Internal Mutual Aid - GSTS maintains significant **internal surge capacity** through its regional workforce and branch network, allowing for rapid scaling of operations during emergency conditions.

In addition to local crews assigned to the City of Gardena, GSTS can deploy **trained personnel, supervisors, and equipment from other company service areas** to support emergency response efforts. This internal mutual aid structure enables GSTS to quickly increase staffing levels in response to large-scale or extended events, including storm-related incidents and widespread tree failures.

Because all supplemental personnel are GSTS employees, they operate under the same **training standards, safety protocols, and operational procedures**, ensuring consistency in performance and compliance with City requirements.

This internal deployment model ensures that emergency staffing increases can occur **without disrupting ongoing scheduled operations** within the City.

Emergency Response Operations - Upon notification, GSTS will promptly mobilize crews to secure the site and mitigate hazards. In accordance with RFP requirements, emergency response efforts will prioritize:

- Removal of fallen limbs and debris
- Removal of fallen trees
- Clearing of roadways to maintain access for emergency vehicles and the public
- Management of hazards within public rights-of-way

Crews will remain on-site until all immediate hazards are stabilized and the area is deemed safe.

Coordination with City & EOC Operations - GSTS will coordinate closely with **City inspectors, the Urban Forester, Public Works staff, and Emergency Operations Center (EOC) personnel**, as applicable, to ensure a unified and effective response.

- Field supervisors will maintain **continuous communication** with City representatives during emergency operations
- GSTS will operate within the City's established emergency management structure and follow direction from authorized personnel
- Crews and resources will be deployed, reassigned, and prioritized in alignment with **City-directed emergency response objectives**

This coordinated approach ensures efficient resource utilization and seamless integration with Citywide emergency operations.

Documentation & Reporting - GSTS will provide detailed documentation for all emergency work performed, including personnel, equipment, locations, and activities.

- Emergency response activities will be documented in real time
- A written report will be submitted within **48 hours following the conclusion of emergency conditions**
- Documentation will include work performed, locations serviced, and crew activity.
- Any additional compensation requests will be submitted within the required timeframe and supported by appropriate documentation

Summary - GSTS's emergency response program is designed to **protect public safety, reduce risk, and ensure rapid, coordinated response to hazardous conditions**. Through immediate mobilization, scalable internal staffing, coordinated operations with City and EOC personnel, and disciplined reporting, GSTS delivers a reliable and effective emergency response program.

All work is performed in accordance with City standards, ANSI A300, and ISA Best Management Practices, ensuring a **safe, responsive, and defensible approach to emergency tree operations**.

INCLEMENT WEATHER RESPONSE - Great Scott Tree Service, Inc. (GSTS) will provide inclement weather crew rental services in response to weather events declared by the Urban Forester Manager or their designee. This service is intended to support storm watch, high wind events, and weather-related cleanup efforts performed in lieu of regular scheduled work.

Upon notification, GSTS will promptly dispatch crews to support ongoing response efforts and maintain safe conditions throughout the City. During declared inclement weather events, crews will be reassigned as needed to address weather-related impacts while ensuring an organized and continuous response.

Work Conditions & Response - During non-emergency conditions, work will proceed as appropriate based on weather and safety considerations. When conditions escalate, GSTS crews will prioritize:

- Removal of fallen limbs and debris
- Removal of fallen trees
- Clearing of roadways to maintain access
- Management of hazards within public rights-of-way

Coordination & Continuity - GSTS understands that inclement weather events often require sustained response over multiple days. Our scalable workforce and field-ready crews allow us to support extended operations without disrupting overall service continuity. Crews will be deployed and reassigned in coordination with the City to ensure efficient use of resources and timely completion of work.

Summary - GSTS's inclement weather response program ensures a coordinated and adaptable approach to storm-related events, allowing the City to maintain safe conditions, respond quickly to changing circumstances, and effectively manage weather-related impacts on the urban forest.

ROOT PRUNING - Great Scott Tree Service, Inc. (GSTS) will perform root pruning services to address infrastructure conflicts while preserving tree health and structural stability. This service will be performed in accordance with City requirements and the standards.

Root pruning is the **selective removal of tree roots** to repair damaged hardscape, reduce infrastructure conflicts, and address potential safety hazards. All work will be performed using specialized equipment to ensure **clean, precise cuts** that minimize stress to the tree. GSTS will follow City standards and industry best practices when performing root pruning. Root cuts will be made at appropriate distances from the trunk, consistent with Industry guidelines.

To protect tree health and stability:

- Root pruning will be limited to **no more than 25% of the root zone**
- Larger roots (3 inches or greater) will be evaluated by qualified arborists prior to removal
- Roots will be exposed as needed to ensure proper, controlled cuts
- Trenches will be backfilled and work areas will be restored to match surrounding grade.

Utility Coordination & Site Protection - Prior to commencing work, GSTS will contact Underground Service Alert (USA) to identify all underground utilities and irrigation systems. All operations will be performed in a manner that protects surrounding infrastructure, and any damage will be promptly repaired. All debris will be removed, and work areas will be left clean.

ROOT BARRIER INSTALLATION - GSTS can implement root barrier installation as a preventative measure to reduce future hardscape damage and support long-term tree health in urban environments. This method is used selectively and in coordination with the City when site conditions warrant its application. Root barrier installation combines root pruning with the placement of **semi-rigid deflector panels** between tree roots and adjacent hardscape. These panels are designed to redirect root growth downward and away from sidewalks, curbs, and other infrastructure, helping to minimize future conflicts.

All root barrier installations will follow the same evaluation criteria and best practices used for root pruning. GSTS will assess each site to determine feasibility and will notify the City if installation is not appropriate. Root barriers will only be installed when it can be done without compromising the **health, stability, or safety of the tree**. Through proper evaluation and installation, GSTS provides root barrier solutions as a value-added approach to extending infrastructure life while maintaining a healthy and sustainable urban forest.

ARBORIST CONSULTING – Proactive **arborist consulting** is a key component of effective urban forest management and helps minimize liability while promoting long-term tree health and safety. **Great Scott Tree Service (GSTS)** will dedicate a qualified **ISA Certified Arborist** who also holds **TRAQ (Tree Risk Assessment Qualification)** to provide professional inspection, reporting, and advisory services for the City.

This arborist will respond promptly to inspection requests, whether for a single tree or larger site evaluations. Each inspection will include a **detailed written report** with photographic documentation, assessment of tree structure and stability, identification of pests or diseases, evaluation of root and soil conditions, and clear recommendations for preventive action.

QUALITY CONTROL OVERVIEW - Great Scott Tree Service, Inc. has established a comprehensive Quality Control Plan designed to ensure consistent, high-quality service delivery across all areas of operations. This plan begins with a strong foundation in **safety**, and extends through **pruning standards, certified personnel, customer service protocols, traffic control procedures**, and day-to-day **operational guidelines**. Our Quality Control Plan will be implemented immediately upon contract award to ensure that the **City of Gardena** receives professional, reliable, and responsive tree maintenance services throughout the duration of the agreement.

QUALITY ASSURANCE - Great Scott Tree Service, Inc. (GSTS) implements a structured Quality Assurance (QA) and Quality Control (QC) program to ensure all work complies with City specifications, ANSI A300 standards, and ISA Best Management Practices. Our approach combines proactive field oversight, standardized inspection protocols, and documented corrective action procedures to maintain consistent service quality across all operations. **This process is further supported through coordination with the City's 311 service request system, ensuring that all tree-related concerns are tracked, addressed, and verified through completion.**

Field Inspection Protocols - GSTS utilizes a multi-tiered inspection process to verify quality at every stage of work:

- **Pre-Site Inspections:** Prior to the start of work, supervisors evaluate each job site to confirm scope, identify site-specific challenges, and ensure crews are properly staffed and equipped for the task. These inspections also provide an opportunity to coordinate with City staff and align expectations before work begins.
- **Ongoing Field Supervision:** ISA Certified Arborists and Field Supervisors conduct continuous on-site inspections during active operations to verify proper pruning techniques, safety compliance, traffic control implementation, and City standards.
- **Post-Work Inspections:** Upon completion of each work location, supervisors perform formal inspections using standardized checklists aligned with ANSI A300 and ISA BMPs. These inspections verify structural pruning quality, clearance compliance, debris removal, and site restoration.
- **Management Audits:** Area Managers perform periodic quality audits and spot checks to ensure consistency across crews and confirm compliance with contract specifications.

All inspections are documented through our digital management system, providing real-time visibility and accountability.

Compliance Verification - All completed work is evaluated against:

- City of Gardena specifications, work standards, and Municipal Codes
- ANSI A300 Tree Care Standards
- ISA Best Management Practices
- TCIA industry standards and safety guidelines
- Internal performance benchmarks and safety protocols

This ensures all operations are performed safely, consistently, and in accordance with industry and municipal requirements.

Collaborative Field Inspection - As part of our communication and coordination program with City inspectors, the Urban Forester, and Public Works staff, GSTS will provide regular progress updates and completion reports for all active work orders. We will coordinate and facilitate **collaborative field inspections at key project benchmarks**, creating multiple opportunities for alignment and feedback throughout the work process.

Prior to the start of work, GSTS supervisors conduct **pre-site inspections** to confirm that crews are properly configured, equipped, and prepared for the specific scope of work. These pre-inspections also provide an opportunity to meet with City staff in the field to perform **sample pruning on representative tree species**, allowing both parties to align expectations on pruning standards and outcomes before full production begins.

This proactive approach ensures that expectations are clearly established on the front end, reducing the need for corrective work later. Post-work inspections will still be performed to verify compliance; however, GSTS's process creates **multiple layers of collaboration and quality verification** throughout the lifecycle of each work order.

Corrective Action Procedures - GSTS's Quality Control Program is designed to **prevent deficiencies before they occur** through proactive field supervision, pre-site inspections, standardized work practices, and continuous communication with City staff. Our layered inspection and verification processes ensure that work is performed correctly the first time, minimizing the need for corrective action.

However, should a deficiency be identified, the following shall apply:

- **Immediate Field Correction:** Any issue identified during inspection is addressed in real time by the responsible supervisor whenever feasible.
- **Deficiency Tracking:** All deficiencies are documented in our TrimIT™ system, including location, issue type, responsible crew, and required corrective action.
- **Timely Resolution:** Corrective actions are prioritized and completed within City-required timeframes, including the 72-hour correction window, ensuring full compliance and avoidance of performance penalties.
- **Verification & Closure:** Supervisors re-inspect corrected work to confirm compliance before closing out the issue.
- **Continuous Improvement:** Management reviews recurring issues to identify root causes and implement training or process adjustments to prevent future occurrences.

Summary - Through structured inspections, real-time oversight, proactive collaboration, and disciplined corrective action procedures, GSTS ensures that all work consistently meets or exceeds City specifications, ANSI standards, and ISA Best Management Practices.

These systems collectively support our **Key Performance Indicator (KPI) tracking**, allowing GSTS to measure performance in areas such as response times, quality compliance, schedule adherence, and issue resolution. By continuously monitoring and analyzing these metrics, we ensure accountability, drive ongoing improvement, and deliver consistent, high-quality results while reducing risk and maintaining full alignment with City expectations.

SAFETY - Great Scott Tree Service, Inc. (GSTS) is committed to maintaining a rigorous and proactive safety program that protects the health and welfare of our employees, the public, and City property. Our safety program is built on **planning, communication, and real-time hazard mitigation**, ensuring all operations are performed in full compliance with Cal/OSHA regulations, ANSI Z133 safety standards, ISA Best Management Practices, and all applicable City requirements.

Our safety culture is led by our full-time Safety Manager, **Isgard Ocampo**, whose sole responsibility is overseeing safety across all operations.

Isgard's Professional Registration:

- Certified Treecare Safety Professional (TCIA)
- OSHA Certified Safety and Health
- EHAP Certified
- Crew Leader Certified
- CPR-AED Certified Instructor

Isgard is a dedicated safety professional who evaluates all operations strictly through the lens of safety—independent of production, scheduling, or profitability. As a Certified Treecare Safety Professional (CTSP), he ensures that all work is performed in accordance with the highest standards of safety, training, and regulatory compliance. He is deeply committed to providing employees with the tools, knowledge, and support necessary to perform their work safely and effectively.

Job Hazard Analysis (JHA) - Prior to the start of each workday and at each new job site, GSTS crews perform a **Job Hazard Analysis (JHA)** to identify site-specific risks and establish appropriate control measures.

JHAs evaluate:

- Traffic conditions and pedestrian exposure
- Proximity to utilities and electrical conductors
- Tree condition, structural defects, and potential failure points
- Environmental factors such as weather, slopes, and access limitations
- Equipment needs and crew positioning

Based on this assessment, supervisors determine the safest work approach, required PPE, and equipment setup before work begins.

Tailgate Safety Meetings - GSTS maintains a structured, multi-level safety training program designed to reinforce safe work practices on a daily, weekly, monthly, and annual basis.

- **Daily Training (Tyfoom App):** Each crew member completes a daily safety training module through the Tyfoom platform prior to beginning work. These modules include short training videos followed by quizzes to confirm comprehension. Participation and completion are tracked digitally to ensure accountability and engagement.

- **Weekly Tailgate Meetings:** Crews participate in in-person weekly safety meetings conducted at GSTS yard locations. These sessions follow TCIA Tailgate Safety Training Log topics and focus on reinforcing core safety practices and field-level hazard awareness.
- **Monthly Safety Training:** GSTS conducts expanded monthly training sessions that build upon weekly topics. These sessions include deeper dives into TCIA materials as well as additional topics selected by our Safety Manager based on seasonal risks, incident trends, or operational needs.
- **Annual Training & Certifications:** All field personnel participate in annual safety training that includes CPR certification, aerial rescue procedures, wildlife awareness, and Continuing Education Unit (CEU) updates as required to maintain certifications and ensure ongoing professional development.

This layered training approach ensures that safety knowledge is continuously reinforced and applied in the field.

Incident Response Protocols - GSTS's safety program is designed to **minimize the occurrence of incidents** through proactive hazard identification, structured training, and continuous field oversight. Our layered safety systems and supervision ensure that risks are addressed before they result in injury, damage, or disruption.

However, in the event that an incident does occur, GSTS maintains a structured and immediate response protocol:

- **Immediate Action:** Work is stopped, the area is secured, and any hazards are mitigated
- **Notification:** The on-site supervisor notifies GSTS management and City representatives promptly
- **Documentation:** All incidents are documented, including conditions, actions taken, and supporting information
- **Corrective Measures:** A resolution plan is implemented immediately, with corrective actions tracked through completion
- **Review & Prevention:** Management reviews each incident to identify root causes and implement training or procedural improvements

All safety procedures are governed by our formal **Injury and Illness Prevention Program (IIPP)**, developed in collaboration with our insurance carrier and aligned with Cal/OSHA standards.

Great Scott Tree Service maintains an excellent safety record, supported by a low Experience Modification Rating (EMR), demonstrating our commitment to safe and responsible operations.

Summary - GSTS's operational safety methodology emphasizes **proactive hazard identification, continuous training, and disciplined response procedures**. Supported by dedicated safety leadership, structured training programs, and real-time field practices, our program ensures safe, compliant, and reliable operations while minimizing risk to the City, the public, and our workforce.

CREW SUPERVISION - Great Scott Tree Service, Inc. (GSTS) maintains a structured, multi-level supervision system to ensure all operations are performed safely, efficiently, and in full compliance with City of Gardena specifications. Our supervision model provides **clear accountability, real-time oversight, and consistent quality control across all field activities**.

Executive Oversight - At the highest level, GSTS will assign a dedicated **Project Manager** responsible for overall contract performance, coordination, and accountability. This role will be fulfilled by **Scott Griffiths, President of Great Scott Tree Service**, who is a **Certified Arborist, Certified Municipal Arborist, and Certified Urban Forest Professional**. The Project Manager will provide executive oversight, ensure alignment with City expectations, and support field operations through direct involvement and high-level coordination.

Supervision Structure - In accordance with the RFP requirements, GSTS will maintain **three levels of supervision at all times**:

- **Area Manager – ISA Certified Arborist**: Responsible for daily operations, scheduling coordination, and communication with City staff
- **Field Supervisor – ISA Certified Arborist + Certified Tree Worker / Climber**: Oversees daily field operations, ensures compliance with specifications, and coordinates crew activities
- **Working Foreman – Certified Tree Worker / Climber**: Provides direct, on-site supervision of crew members and ensures work is performed safely and in accordance with standards

Qualified Personnel & Certification Compliance - All crews will include **ISA Certified Tree Workers**, supervised by qualified personnel meeting or exceeding RFP requirements. GSTS will provide the City with **copies of all required certifications** for personnel assigned to work within the City. Supervisory staff are responsible for:

- Ensuring compliance with ANSI A300, ANSI Z133, ISA Best Management Practices, and City specifications
- Verifying proper pruning techniques, safety procedures, and work quality
- Coordinating with City inspectors and addressing field directives in real time

Communication & Field Responsiveness - All supervisory personnel are equipped with **mobile communication devices**, allowing for immediate response to City direction, emergency conditions, or field issues.

- Supervisors maintain constant communication with City staff & Urban Forestry staff
- Field adjustments and priorities can be implemented in real time
- Issues are escalated quickly through established communication channels

This ensures that GSTS remains **fully responsive and always aligns with City expectations**.

Summary - GSTS's supervision model is built on **experienced leadership, qualified personnel, and structured field oversight**. With executive-level involvement, multiple layers of certified supervision, and real-time communication, GSTS ensures that all work is performed safely, consistently, and in full compliance with City requirements.

COMMUNICATION - Great Scott Tree Service, Inc. (GSTS) prioritizes clear, consistent, and responsive communication with City inspectors, the Urban Forester, and Public Works staff. Our communication framework is designed to provide **real-time visibility, structured reporting, and immediate responsiveness**, ensuring full alignment with City expectations and contract requirements.

Project Coordination & Points of Contact - GSTS will assign a dedicated **ISA Certified Project Supervisor** to serve as the City's primary point of contact. This individual is authorized to make real-time field decisions, coordinate all operations, and respond immediately to City direction or concerns.

The Project Supervisor will:

- Maintain continuous communication with the City's assigned inspector, Urban Forester, and Public Works staff
- Coordinate daily operations, scheduling, and field adjustments
- Serve as the primary escalation point for issues requiring immediate attention

This structure ensures clear accountability and eliminates communication gaps.

Reporting Tools & Documentation - GSTS utilizes a combination of **digital reporting tools and GIS-based systems** to ensure transparency and accountability.

- **Daily Electronic Reports:** GSTS will submit a detailed daily report via email no later than **7:30 A.M. each working day** to the Public Works Director, Field Operations Manager, Urban Forester Manager, and City Inspector. Reports will include:
    - Crew counts and assignments
    - Work locations and planned activities
    - Contact information for field supervisors
    - Status updates and work completed
    - Midday updates and schedule adjustments
    - Any issues, delays, or special conditions encountered
- **Photo Documentation:** All written communications will include **time-stamped photographs** to document:
    - Correction of deficiencies
    - Vandalism, accidents, or theft
    - Completed work or other conditions as requested by the City
- **Web-Based Portal (TrimIT™):** City staff will have access to a real-time platform to:
    - Submit and track service requests
    - View completed work and job status
    - Access GIS-based tree inventory and service history
    - Generate reports and review documentation

This system ensures that all communication is **documented, traceable, and accessible**.

Meeting Cadence & Ongoing Coordination
GSTS is committed to proactive coordination with City staff through structured and flexible communication practices:

- **Daily Coordination:** Ongoing communication with City inspectors throughout the workday to address field conditions, priorities, and adjustments
- **Weekly Walk-Through Inspections:** GSTS Project Management will meet on-site with the City's authorized representative, as needed, for daytime walk-through inspections scheduled at the City's convenience. Any corrective work identified during these inspections, or through interim inspections conducted by the City, will be completed promptly and to the City's satisfaction
- **Routine Check-Ins:** Scheduled meetings or calls with the Urban Forester and Public Works staff to review progress, discuss upcoming work, and address any concerns
- **Field Walk-Throughs:** Joint site inspections and quality review meetings conducted at key project milestones
- **On-Demand Meetings:** Availability for additional coordination meetings as requested by City staff

This approach ensures continuous alignment, accountability, and immediate response to City feedback.

Escalation Procedures - GSTS maintains a clear and responsive escalation process to address issues, delays, or unexpected conditions:

- **Immediate Notification:** Any issues impacting schedule, safety, or service levels are communicated immediately to the City inspector
- **Supervisor Response:** The Project Supervisor evaluates the issue and implements corrective actions in real time
- **Management Escalation:** If required, issues are escalated to senior management to ensure rapid resolution
- **Documentation & Follow-Up:** All issues are documented, tracked, and communicated through completion

This structured escalation process ensures that all concerns are addressed quickly, transparently, and in coordination with the City.

Summary - GSTS's communication and coordination approach is built on **accountability, transparency, and responsiveness**. Through dedicated points of contact, structured reporting, real-time data access, and clear escalation procedures, GSTS ensures seamless coordination with City staff and consistent alignment with contract requirements.

These processes are further supported by **KPI tracking**, including communication response times, reporting compliance, and issue resolution timelines, ensuring continuous improvement and reliable performance throughout the contract term.

PROGRESS REPORTING – Great Scott Tree Service, Inc. (GSTS) utilizes a structured and data-driven approach to **progress reporting, invoicing, and performance tracking** to ensure full transparency, accountability, and alignment with City of Gardena contract requirements. Our system integrates **dedicated personnel, scheduled reporting, and real-time data management tools** to support effective contract administration and continuous performance monitoring.

Progress Reporting & Scheduling - GSTS will develop and maintain detailed work schedules and progress reports in full compliance with City requirements.

- **Dedicated Scheduling Coordination:** GSTS will assign a dedicated internal scheduling staff member responsible for developing, maintaining, and updating all work schedules. This individual will be in **constant communication with the assigned Project Supervisor** to ensure real-time alignment between planned and field operations.
- **Initial Schedule:** Within **48 hours of Notice to Proceed**, GSTS will submit a proposed weekly maintenance schedule, including task locations, timelines, and crew assignments, for City review and approval
- **Ongoing Schedule Updates:** Revised schedules will be submitted **twice monthly (1st and 15th)**, reflecting progress, changes in work activities, and upcoming operations
- **Weekly Project Reports:** A weekly report will be submitted to the City outlining:
    - Work completed and areas serviced
    - Overall condition of maintained areas
    - Any issues or problem areas encountered
    - Corrective actions and anticipated timelines
- **Daily Reporting:** GSTS will provide **daily electronic reports by 7:30 A.M.** including:
    - Crew counts and assignments
    - Work locations and planned activities
    - Status updates and midday adjustments
    - Any issues, delays, or special conditions

Invoicing & Supporting Documentation - GSTS maintains a highly transparent and detailed invoicing process designed to provide full accountability and traceability of all work performed.

- **Monthly Invoices:** Submitted electronically by the **15th of each month** for all work completed during the previous billing cycle
- **Detailed Line-Item Documentation:** Each invoice will include **individual line items for each tree asset serviced**, including:
    - Grid Identification, Address, and GPS coordinates
    - Tree Species
    - DBH & Height
    - Service Type & Service Date
    - Applicable Field Notes
- **Supporting Documentation:** Invoices will be supported by:
    - Work completion reports
    - Photo documentation as required
    - Green waste recycling and diversion reports in compliance with state and local regulations

- **Mapping Capability:** GSTS can provide **GPS-based tree maps (Google Maps format)** upon request to visually support invoicing and work verification
- **Budget Tracking:** Each monthly invoice will include a **cover summary page** that serves as an overall budget report for the current fiscal period, providing the City with clear insight into contract utilization and remaining budget
- **Separate Invoicing for Extra Work:** Any authorized extra work or repairs will be invoiced separately, with proper City approval documentation

Certified Payroll Compliance: GSTS prepares all certified payroll records in-house in full compliance with prevailing wage requirements. All payroll reports are reviewed and audited by a qualified third-party provider - LCP Tracker - prior to submission to the California Department of Industrial Relations (DIR), ensuring accuracy, compliance, and timely reporting

KPI Tracking & Performance Monitoring - GSTS utilizes **Key Performance Indicators (KPIs)** to measure and manage contract performance in alignment with City expectations and Vendor Performance Evaluation criteria. Tracked metrics include:

- Schedule adherence and on-time completion rates
- Service request response times
- Quality control inspection results and compliance rates
- Complaint resolution timelines
- Emergency response performance

These KPIs are continuously monitored to ensure that GSTS maintains high performance standards and avoids deficiencies that could impact City evaluations or contract compliance.

Dashboard Reporting & Data Systems - GSTS will provide the City with access to a comprehensive, web-based GIS and reporting platform (**TrimIT™**), which serves as the central hub for all contract data and reporting.

TrimIT™ includes an **online customer web portal** that provides City staff with direct access to:

- Full tree inventory associated with the contract
- Real-time status of ongoing work and service requests
- Historical work records and service history
- Past invoicing and supporting documentation
- Detailed tree data including species, size, location, and maintenance history

This system consolidates all contract-related information into a **single, accessible platform**, improving transparency, coordination, and decision-making.

Summary - GSTS's reporting and data management approach is built on **accuracy, transparency, and accountability**. Through dedicated scheduling coordination, detailed and traceable invoicing, KPI-driven performance monitoring, and real-time dashboard access, GSTS provides the City with the tools and visibility needed to effectively manage the contract and evaluate performance.

This integrated system ensures consistent compliance with contract requirements, supports data-driven decision-making, and reinforces GSTS's commitment to delivering measurable, high-quality results.

PERFORMANCE MONITORING- Great Scott Tree Service, Inc. (GSTS) utilizes a comprehensive, data-driven performance management system to measure contract success, ensure compliance with City standards, and continuously improve service delivery. Our approach is centered on **Key Performance Indicators (KPIs)** that align directly with the City of Gardena's service expectations, response requirements, and Vendor Performance Evaluation procedures.

GSTS recognizes that this contract will be subject to the City's Vendor Performance Plan Procedures (Administrative Manual Section 07.021.00) and has deliberately built its operational systems to perform under this level of scrutiny.

Where others may view formal performance evaluation as an added burden, GSTS views it as a strategic advantage—an opportunity to demonstrate measurable excellence, validate performance through data, and establish a documented record of consistent, high-quality service. Our approach is designed not only to meet performance standards, but to clearly and continuously prove it.

Core Performance Metrics - GSTS tracks performance across the following key categories:

- **Response Time Compliance**
  - Emergency (ASAP): Dispatch within 30 minutes, on-site within 1 hour
  - Priority 1, 2, and 3 service request response compliance
  - Percentage of service requests completed within required timelines
- **Cycle Completion & Schedule Adherence**
  - Grid pruning completion rates by schedule
  - Adherence to approved maintenance schedules
  - On-time completion of cyclical and non-scheduled work
- **Quality & Defect Rate Monitoring**
  - QA/QC inspection pass rates
  - Deficiency and rework frequency
  - Compliance with ANSI A300, Z133, and City specifications
- **Corrective Action Performance**
  - Time to resolve deficiencies (within 72-hour requirement)
  - Recurrence tracking and prevention measures
  - Completion of corrective work within mandated timelines
- **Public Interface & Complaint Resolution**
  - Complaint response time
  - Resolution timeframe and closure rates
  - Complaint frequency trends
- **Emergency Response Performance**
  - Dispatch and arrival time tracking
  - Duration of emergency operations
  - Documentation and reporting compliance

Data Integration & Reporting Systems - All KPI data is captured and managed through GSTS's **TrimIT™ Vendor Web Portal Platform**, daily reports, and invoicing systems.

This integrated approach ensures that all performance metrics are:

- Real-time and verifiable
- Linked to specific work locations and tree assets
- Supported by as needed photo documentation and reporting records
- Accessible to City staff through the **Web Portal** dashboard reporting tool.

This level of transparency ensures that performance can be **continuously monitored, validated, and reported in alignment with Vendor Performance Evaluation requirements**.

Continuous Improvement & Performance Management - GSTS actively uses KPI data to drive continuous improvement and proactively manage performance:

- Performance metrics are reviewed regularly by management and supervisory staff
- Trends are analyzed to identify inefficiencies or recurring issues
- Training, staffing, and operational adjustments are implemented based on data findings
- Scheduling and resource allocation are refined to maintain compliance with service levels

This proactive approach ensures that potential issues are addressed **before they impact performance evaluations, trigger penalties, or create risk for the City**.

Alignment with Vendor Performance Evaluation - GSTS's KPI framework is intentionally aligned with the City's **Vendor Performance Plan Procedures**, ensuring that all measurable aspects of contract performance are tracked, documented, and continuously improved. By maintaining strong performance across:

- Response times
- Schedule adherence
- Work quality
- Issue resolution

GSTS ensures consistently high evaluation scores and avoids conditions that could lead to corrective actions, penalties, or adverse performance ratings.

We view the Vendor Performance Evaluation process as an opportunity to **demonstrate accountability, validate performance, and establish a documented record of excellence for future City partnerships**.

Summary - GSTS's KPI-driven approach transforms contract performance into a **measurable, transparent, and actively managed system**. By aligning our operations with the City's Vendor Performance Plan Procedures, we ensure that performance is not only compliant, but consistently exceeds expectations.

Through continuous monitoring, data-driven decision-making, and a commitment to accountability, GSTS delivers **reliable, high-quality service while reducing risk, minimizing liability, and strengthening the City's confidence in contract performance**.

RISK MANAGEMENT – Great Scott Tree Service, Inc. (GSTS) understands that citywide municipal tree management operations involve a range of operational, environmental, and public interface risks.

Our approach is to **proactively identify, mitigate, and manage these risks** through structured systems, redundant staffing, and responsive operational controls to ensure uninterrupted service delivery.

Staffing Shortages & Workforce Availability

- **Risk:** The tree care industry in California faces an ongoing shortage of qualified tree workers due to a limited labor pool and the frequent migration of experienced personnel to higher-paying disaster response and utility-related work.
- **Mitigation Strategy:** GSTS has developed a proactive workforce strategy to ensure long-term staffing stability and scalability.
    - GSTS maintains a **large, scalable workforce of over 130 field personnel**, supported by internal scheduling and supervisory teams
    - Redundancies are built into every staffing level to allow immediate reassignment of qualified personnel
    - GSTS has implemented a **robust internal training and career development program**, recruiting from adjacent labor pools and developing personnel into certified tree workers

By investing in workforce development, certification pathways, and career advancement, GSTS ensures a stable labor force capable of supporting long-term municipal contracts.

Weather Events & Operational Delays

- **Risk:** Weather conditions such as storms, high winds, and rain events may delay scheduled operations and impact productivity.
- **Mitigation Strategy:** While weather conditions are uncontrollable, GSTS minimizes disruption through adaptive operations and specialized crew deployment.
    - **Inclement weather crews** are utilized to perform safe, ground-level work and support services during adverse conditions
    - Crews are reassigned to priority or relief work to maintain productivity
    - Scheduling is adjusted in coordination with the City to ensure compliance with service expectations

This approach allows GSTS to **minimize downtime and maintain forward progress** even during unfavorable weather conditions.

Supply Chain Disruptions & Equipment Availability

- **Risk:** Supply chain delays or equipment shortages may impact service delivery and operational efficiency.
- **Mitigation Strategy:** GSTS mitigates this risk through **full ownership** and control of its equipment and operational resources.
    - All primary equipment is owned, maintained, and managed in-house
    - Preventative maintenance programs ensure equipment readiness and reliability
    - GSTS maintains **warehouse inventory of critical parts, tools, and supplies** to provide redundancy
    - Backup equipment is available to support uninterrupted operations

This self-sufficient model minimizes reliance on external supply chains and ensures **continuous service delivery under all conditions**.

Public Safety Incidents & Liability Exposure

- **Risk:** Tree maintenance operations present inherent risks to public safety, property, and surrounding infrastructure.
- **Mitigation Strategy:** GSTS prioritizes a **proactive safety and quality-driven approach** to minimize the likelihood of incidents.
    - High-quality pruning and maintenance practices reduce the likelihood of tree failure
    - A strong internal **safety culture** ensures adherence to ANSI Z133, ISA Best Management Practices, and City standards
    - Crews actively manage work zones to protect pedestrians, motorists, and property
    - Community interaction and public awareness help reduce risk during operations

GSTS's philosophy is that the most effective way to manage risk is to **prevent incidents before they occur** through proper training, planning, and execution.

Summary - GSTS's risk management approach is built on **proactive planning, operational control, and continuous improvement**. By addressing key risks through internal workforce development, adaptive scheduling, equipment self-sufficiency, and a safety-first culture, GSTS ensures uninterrupted service delivery and consistent performance.

Through these strategies, GSTS delivers a **resilient, scalable, and low-risk service model** that protects public safety, minimizes liability, and supports the City's operational and performance objectives.

PRUNING STANDARDS - Great Scott Tree Service, Inc. (GSTS) ensures that all pruning operations, workmanship, and site conditions comply with **City of Gardena specifications, ANSI A300 and Z133 standards, ISA Best Management Practices, and all applicable regulatory requirements**.

This section outlines the **technical application of our QA/QC program specific to pruning and site performance**. Our full Quality Assurance and Quality Control framework, including inspection protocols and corrective action procedures, is detailed in **Section X: Quality Control Program**.

Pruning Standards Compliance - All tree pruning performed by GSTS will adhere to:

- ANSI A300 (Part 1) – Pruning Standards (most current version)
- ANSI Z133 Safety Standards
- ISA Best Management Practices and Tree Pruning Guidelines
- TCIA industry standards
- City of Gardena specifications, which supersede all minimum standards

GSTS crews are composed of **ISA Certified Arborists and ISA Certified Tree Workers**, with apprentice personnel working under direct supervision. All staff maintain certifications through Continuing Education Units (CEUs), ensuring current knowledge of industry standards and evolving best practices.

Pruning is performed to achieve **clearance, structural integrity, and long-term tree health**, while preserving natural form and avoiding improper practices such as topping, lion-tailing, or damage to the branch collar. All work is performed in accordance with City-specific requirements, including clearance heights, palm pruning standards, and utility separation distances.

Workmanship Verification - Workmanship is verified through field-level application of GSTS's QA/QC system, with a focus on pruning quality and compliance with City standards. Supervisors verify:

- Proper pruning cuts made to suitable laterals (minimum 1/3 diameter relationship)
- Preservation of branch collars and avoidance of flush cuts
- Removal of dead, damaged, or structurally deficient limbs
- Correction of structural issues such as crossing limbs, codominant stems, and weak attachments
- Maintenance of required clearances for roadways, sidewalks, signage, and utilities
- Balanced canopy structure and overall tree aesthetics

Specialized requirements, including **palm pruning specifications, epicormic growth management, and clearance from electrical conductors**, are verified to ensure full compliance with City standards.

Debris Removal & Site Restoration - GSTS maintains strict standards for debris removal and site restoration as part of our overall quality control approach.

- All green waste, logs, and debris are removed from the site upon completion of work
- Work areas are raked, swept, and restored to a clean and safe condition
- Public rights-of-way and adjacent properties are left free of debris and hazards
- All material is controlled during cutting and lowering operations to prevent damage to property or surrounding vegetation

Site conditions are verified prior to crew departure to ensure compliance with City expectations.

Summary - By combining strict adherence to industry standards with targeted quality verification, GSTS ensures that all pruning operations, workmanship, and site conditions consistently meet or exceed City expectations while supporting the long-term health and safety of the urban forest.

These efforts are further supported by our broader **Quality Control Program and KPI tracking systems**, which monitor performance, ensure accountability, and drive continuous improvement across all operations.

TRAFFIC CONTROL - Great Scott Tree Service, Inc. (GSTS) will implement a comprehensive traffic control program designed to ensure **maximum public safety, minimal disruption, and full compliance with all City of Gardena requirements** during tree maintenance operations.

All work will be carefully planned and executed to **minimize obstruction, inconvenience, and disruption to the public**, while maintaining safe and efficient access for vehicles, pedestrians, and adjacent properties.

Traffic Control Standards & Compliance - GSTS will furnish, install, and maintain all required traffic control devices and signage necessary to safely guide the public through active work zones, as directed by the Urban Forester Manager and City staff.

All traffic control operations will conform to applicable regulations and standards, including:

- California Manual on Uniform Traffic Control Devices (CAMUTCD)
- Caltrans Traffic Control Manuals
- APWA Traffic Control Handbook
- Manual on Uniform Traffic Control Devices (MUTCD)
- American Traffic Safety Services Association (ATSSA) guidelines

Traffic control measures will include the use of **warning signs, cones, barricades, flaggers, and lane delineation devices** as appropriate to the work environment.
GSTS will not close traffic lanes, streets, alleys, sidewalks, or implement detours without **prior written approval from the City of Gardena Public Works Department**.

Public Safety & Operational Planning - GSTS will schedule operations to ensure the **least possible disruption to traffic flow, businesses, and residential areas**. Work will be performed in a manner that avoids unnecessary congestion and maintains safe access at all times.

- Work on **major arterial roadways** will be performed only between **9:00 A.M. and 2:00 P.M.**, unless otherwise authorized by the City Traffic Engineer
- Crews will not undertake more work than can be safely managed at any given time
- Work zones will be established and maintained to ensure clear visibility and safe passage for pedestrians and vehicles
- Pedestrian pathways will be maintained or safely redirected as necessary

At no time will operations proceed in a manner that creates a hazardous condition for the public.

Coordination with City & Agencies - GSTS will coordinate closely with the City of Gardena Public Works Department, Traffic Engineering, and Urban Forestry staff to ensure all traffic control measures are properly planned and executed.

- Traffic control plans and lane closures will be submitted for review and approval when required
- Field supervisors will communicate directly with City inspectors regarding site-specific traffic control needs
- Work schedules will be adjusted as necessary to accommodate City priorities, events, or traffic conditions
- Coordination with utility providers will occur when work impacts shared infrastructure

As an added measure, GSTS has established partnerships with **C31 licensed Construction Zone Traffic Control providers** to supplement traffic control operations when conditions warrant. These partners allow GSTS to scale traffic control resources for complex or high-traffic environments while maintaining full regulatory compliance. A full profile of these partners is included in **Proposal Section 7, Attachments, Sub-Section: Proposed Subcontractors, Pages 104-105** for additional details.

Accountability & Risk Management - GSTS understands that proper traffic control is critical to public safety and contract compliance. Our supervisors actively monitor traffic control setups in the field to ensure all devices are properly installed, maintained, and functioning as intended.

Failure to provide proper traffic control may result in penalties; therefore, GSTS's Quality Control and Safety programs are designed to **prevent deficiencies and ensure full compliance at all times**.

Summary - GSTS's traffic control program is built on **compliance, planning, and scalability**, ensuring safe and efficient work zones that protect the public while minimizing disruption. Through strict adherence to regulatory standards, dedicated field oversight, and the ability to deploy specialized traffic control partners when needed, GSTS delivers reliable, safe, and professionally managed operations throughout the City.

RESIDENT NOTIFICATION – Great Scott Tree Service, Inc. (GSTS) implements a structured and proactive approach to resident notification, public coordination, and complaint resolution to ensure tree maintenance operations are conducted with **minimal disruption, clear communication, and full compliance with City requirements**.

Resident Notification - Prior to commencing work, GSTS will provide advance notification to all affected residents and businesses in accordance with City of Gardena requirements.

- **No Parking Signage:** "NO PARKING" signs referencing applicable Gardena Municipal Code will be posted 48 hours in advance using approved methods.
- **Work Zone Visibility:** Stakes, cones, and other safety devices will be placed in the parkway as appropriate to maintain visibility and public safety.

In addition, GSTS will provide the City with a detailed work schedule in advance of operations for coordination and review. GSTS acknowledges the City's authority to modify schedules to avoid conflicts with community activities or operational priorities.

Coordination with Residents & Businesses - GSTS understands that our crews are highly visible representatives of the City and will maintain a professional and responsive presence in all public interactions.

- Field supervisors and crew members are trained to **engage courteously with residents and businesses**, providing general information about scheduled work and directing specific concerns to appropriate City representatives or GSTS management
- Supervisors are available in the field to address real-time concerns and coordinate directly with affected property owners when necessary
- For work in parks, open spaces, or high-activity areas, GSTS will coordinate in advance with the Urban Forester or designated City staff to avoid conflicts with events or public use

Complaint Resolution & Public Concerns - GSTS maintains a proactive and responsive system for managing public inquiries, complaints, or concerns, including those related to property impacts.

- **Immediate Acknowledgment:** All complaints received in the field or through City channels are documented and acknowledged promptly
- **Notification & Coordination:** GSTS will notify City representatives of any complaints or property-related issues and coordinate on appropriate response actions
- **Timely Resolution:** A resolution plan is implemented quickly, with corrective actions completed within **48 hours**, unless otherwise directed by the City
- **Property Protection & Responsibility:** GSTS will take all necessary precautions to protect public and private property during operations. In the event of damage, GSTS will immediately notify the appropriate owner or authority and take full responsibility for repair or replacement, in accordance with contract requirements
- **Tracking & Documentation:** All complaints and incidents are logged and tracked through our TrimIT™ system, including status updates and final resolution
- **Follow-Up & Improvement:** Management reviews all complaints to identify trends and implement improvements to prevent recurrence

Summary - GSTS's approach to notification and public coordination is built on proactive *communication, professionalism, and accountability*. By providing timely notifications, safeguarding public and private property, maintaining strong field presence, and resolving concerns quickly and transparently, GSTS ensures a positive public experience while minimizing disruption and maintaining full compliance with City requirements.

These processes are supported by **Key Performance Indicator (KPI) tracking**, including metrics such as notification compliance rates, response times to public inquiries, complaint resolution timelines, and overall complaint frequency.

By monitoring and evaluating these performance indicators, GSTS ensures continuous improvement, accountability, and alignment with the City's expectations for service quality and community engagement.

CUSTOMER SERVICE & PUBLIC INTERFACE - Great Scott Tree Service, Inc. (GSTS) recognizes that our crews are often the most visible representatives of the City while performing work in public spaces. Every interaction—with City staff, residents, and the general public—is treated as an opportunity to demonstrate **professionalism, respect, and responsiveness**.

GSTS approaches public engagement as an extension of contract performance, with a focus on **clear communication, accountability, and timely resolution of inquiries and concerns**.

- **Proactive Communication & Coordination** – GSTS maintains consistent communication with City staff and supports resident awareness through advance notifications, real-time updates, and coordination throughout all phases of work. Field supervisors are available to assist with on-site coordination and address public concerns.
- **Public Inquiries & Complaint Management** – All public inquiries and complaints, whether received directly or through the City, are *promptly acknowledged, documented, and tracked* within our TrimIT™ system. Each item is assigned for follow-up, coordinated with City staff, and resolved in a timely and transparent manner in accordance with City expectations.
- **Responsive Resolution & Accountability** – GSTS implements prompt resolution strategies for all concerns, including field verification, corrective action if necessary, and communication with the reporting party when appropriate. All issues are tracked through closure to ensure accountability and prevent recurrence.
- **Professional Public Interaction** – Field crews and supervisors are trained to engage courteously with residents, provide general information about scheduled work, and direct specific concerns through proper City and project management channels while maintaining safety and operational efficiency.

GSTS understands that effective public interaction reduces complaints, builds trust, and supports successful project delivery. Our goal is to ensure that all inquiries and concerns are handled **quickly, professionally, and in full coordination with City staff**.

Summary - Through structured communication, responsive issue management, and professional field conduct, GSTS ensures that all public inquiries and complaints are handled in a manner that reflects the City's commitment to **quality service, transparency, and community trust**.

CLEAN UP - Great Scott Tree Service, Inc. (GSTS) will ensure that all work sites are maintained in a clean, safe, and presentable condition throughout operations and upon completion of work.

Upon completion of work on individual street segments or project areas, GSTS will:

- Remove all debris, brush, logs, and excess materials generated from operations
- Clean all work areas and adjacent surfaces, including streets, sidewalks, and parkways
- Ensure that all equipment and materials are removed from the site
- Leave each location in a **neat, orderly, and publicly acceptable condition**

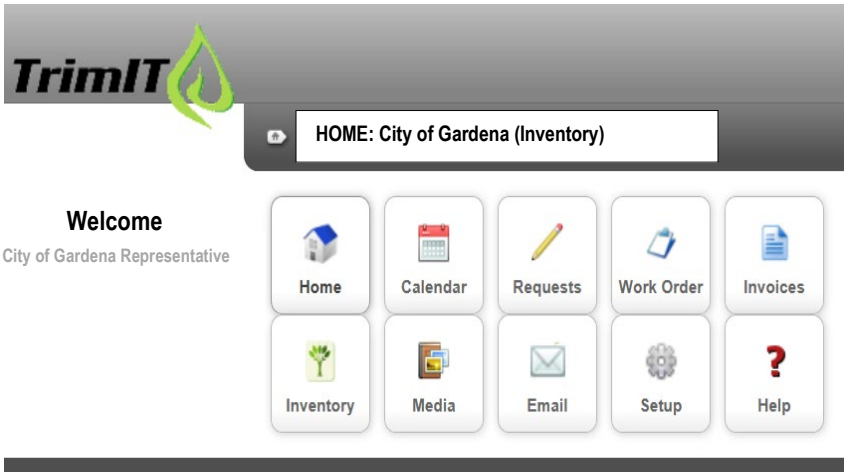
Care will be taken at all times to prevent spillage of debris or materials on any public or private property during work or hauling operations. In the event that debris or material is deposited on streets or surrounding areas, GSTS will **immediately clean and restore the affected area**.

All clean-up operations will be performed in accordance with City standards and in a manner that minimizes disruption to the public and surrounding environment.

Summary - GSTS's clean-up practices reflect our commitment to **professional workmanship, public safety, and community respect**. By maintaining clean and orderly job sites, GSTS ensures a positive public experience and reinforces the quality and accountability of our services.

INVENTORY OVERVIEW - Great Scott Tree Service, Inc. proudly offers the City of Gardena full access to our TrimIT™ Web-Based Tree Inventory System. Developed by an ISA Certified Arborist with over a decade of experience, TrimIT is designed to help municipalities efficiently manage their urban forest through an intuitive, GIS-integrated platform. TrimIT includes robust reporting tools that help streamline **contract administration, compliance, budgeting, and performance monitoring**. Work orders, job history, service requests, and upcoming maintenance schedules can all be queried and visualized through an intuitive dashboard.

ONLINE ACCESS



This fully cloud-based solution provides **24/7 access for unlimited City users** to detailed inventory records and interactive maps of every City-maintained tree. TrimIT is accessible through desktop and mobile browsers, enabling real-time updates and in-field data entry. Every tree is geo-referenced using precise latitude and longitude coordinates and tagged with a unique ID for clear tracking.

- *View Your Job Calendar*
- *Create Works Requests*
- *Track Work Orders*
- *Review Invoicing*
- *Browse Tree Inventory*
- *Add Media & Notes*

KEY FEATURES

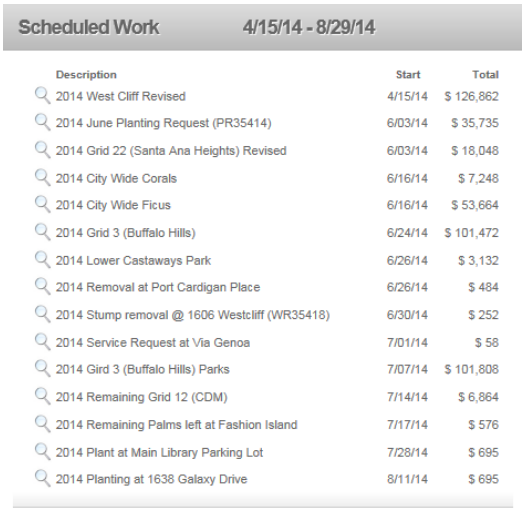
- Web and mobile access for **real-time updates** and remote data entry
- Interactive **GPS/GIS mapping** with ESRI export and ArcGIS compatibility
- Detailed inventory fields with **complete work history** for each tree
- Automated **work requests and scheduling tools** with printable job maps
- **Invoicing integration and service tracking** for accountability and reporting
- Dynamic job calendar with access from **grid-level to individual tree records**
- Capability to manage **unlimited records** and perform multi-field queries
- Capture and storage of **before-and-after photos** for service requests
- **Daily inventory updates** aligned with completed work activities
- Ability to **export reports to Microsoft Excel** for analysis and reporting
- Documentation of **sidewalk, curb, and infrastructure impacts**

INTERACTIVE JOB CALENDAR

Time management is paramount in any professional operation, and it is a resource that we rely on to successfully manage each of our contracts. Our interactive calendar provides up-to-date project schedules for all recommended maintenance cycles. In addition, each calendar item is a live hot link that can instantly navigate from a GPS map of all trees being serviced by grid, or down to a single inventory detail of any tree.

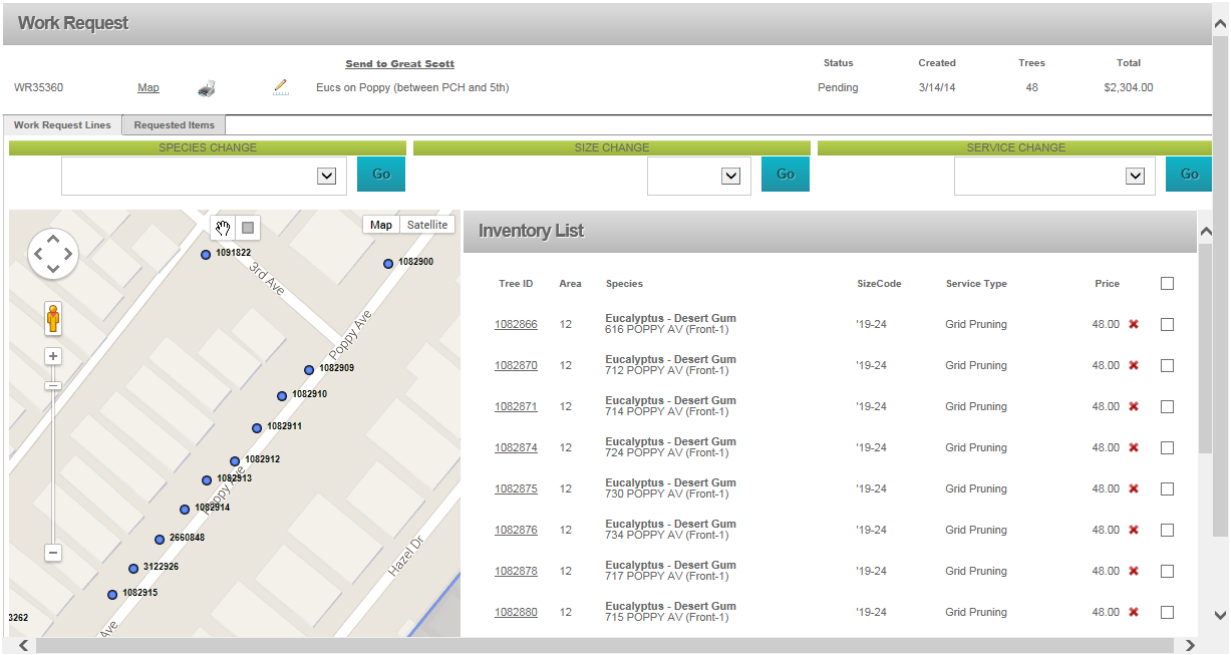
WORK REQUESTS - TrimIT optimizes the time spent on tree management by integrating mapping, inventory, and cost tracking. Work requests can be generated directly from the map by selecting specific trees or service areas. Each request is tracked through completion and linked to work history, documentation, and invoicing, ensuring full transparency and accountability.

WORK ORDERS - After a request has been submitted, it is automatically added to a list of Work Orders which can be dynamically viewed at both micro and macro levels of detail, supporting daily operations and performance tracking.



INVOICING / WORK HISTORY - TrimIT dynamically creates, stores, and tracks invoices, proposals, and complete work history for each tree. Work history includes the date, type of service performed, and associated costs. Digital photos and documentation can be attached to each record, including before-and-after images for service requests, ensuring compliance with City reporting requirements.

All invoicing is directly tied to verified work orders and inventory data, providing a **clear and auditable link between services performed and billing submitted**. Detailed reports can be generated to support invoice review, budget tracking, and contract administration. This integrated approach ensures **accuracy, transparency, and alignment with City requirements** for documentation and financial reporting.



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TREE INVENTORY - TrimIT is compatible with existing City databases and supports migration of existing inventory data. The system includes comprehensive data fields such as species, location, DBH, height, condition, work history, service type, and maintenance needs. Additional data fields including **GPS coordinates, address location, removal records, planting records, damage reporting, and inspector notes** are supported to meet City requirements. All data collected is maintained as the property of the City.

DATA COLLECTION, UPDATES, AND IMPORT/EXPORTS - GSTS possesses the technology, expertise, and field procedures necessary to perform accurate **GPS-based tree inventory data collection and updates** in alignment with the City of Gardena's existing tree management program.

All inventory data collection is performed by trained personnel under the direction of **Ba Tran, ISA Certified Arborist**, who serves as GSTS's dedicated **GPS Tree Inventory Data Collector**. Using high-accuracy GPS-enabled mobile devices with sub-meter precision, field staff record and verify tree attributes such as species, diameter, condition, location, and type of maintenance performed. Each record is confirmed in the field for accuracy and completeness before upload.

GSTS utilizes its **TrimIT™ system** to manage and process all tree data. TrimIT™ supports **direct import and export capabilities** with industry-standard GIS and asset management software, ensuring seamless data exchange with the City's existing database. Updates are provided in real time or in scheduled data transfers, allowing the City to maintain an accurate, current digital inventory of all serviced trees.

Through disciplined data collection procedures, skilled personnel, and proven technology, **Great Scott Tree Service** ensures that Gardena's tree inventory remains precise, up-to-date, and fully compatible with the City's long-term urban forest management goals.

MAPPING - TrimIT provides a fully integrated GPS mapping network, assigning each tree a unique ID and precise location. This eliminates the need for manual identification and improves efficiency in field operations, planning, and reporting. Field crews utilize GPS-enabled devices to **locate, verify, and update tree data in real time**, ensuring accuracy and consistency across all service areas. This mapping capability also supports **efficient routing, service request tracking, and rapid response to priority locations**, improving overall operational performance and coordination with City staff.

GIS CAPABILITIES - While TrimIT will provide the standard user all the necessary mapping capabilities, some end users might require additional GIS functionality. In this case the customer will be provided with an ESRI shape file which is the industry standard for GIS data.

TRAINING - City staff will receive personalized training sessions, either at our corporate office in Stanton or on-site, along with a comprehensive user guide and ongoing IT support. Our system is designed to be user-friendly for non-technical staff while offering advanced functionality for GIS professionals.

CONTACT - For more information regarding TrimIT please contact our IT specialist, Jordan Kim. Jordan can be reached at (714) 826-1750 Ext: 327.

FLEET OVERVIEW – Great Scott Tree Service, Inc. (GSTS) maintains a fleet of over **210 specialized units of tree maintenance equipment**, deployed across our operations network to support efficient, responsive service delivery and rapid mobilization. Our fleet is supported by our primary maintenance facility in Stanton, along with additional yard locations positioned to facilitate regional operations. The fleet includes aerial lift trucks, chippers, stump grinders, cranes, loaders, and fully equipped service vehicles, along with access to a co-located green waste recycling facility to support efficient debris handling and disposal.

GSTS maintains a **modern fleet with an average equipment age of approximately 5–7 years**, ensuring reliability, operational efficiency, and compliance with current safety standards. Our equipment replacement program is structured to cycle out aging units on a rolling basis, with major equipment evaluated for replacement or refurbishment within **5–10 years**, depending on usage and condition. Fleet replacement is also coordinated with applicable regulatory requirements, including CARB compliance, as further detailed in the Environmental Compliance section.

All equipment utilized under this contract will be **OSHA-compliant, routinely inspected, and maintained** to meet or exceed State of California safety and operational requirements. GSTS operates a structured **preventive maintenance program managed by our in-house fleet department**, ensuring consistent performance and minimizing downtime. Each unit undergoes scheduled service intervals based on manufacturer specifications, hours of use, and field conditions, with **daily pre-use inspections** performed by operators. Maintenance records are centrally managed and available for City review upon request. To support uninterrupted operations, GSTS maintains **backup equipment and critical parts inventory**, allowing for rapid replacement in the event of mechanical issues and ensuring equipment availability does not impact service delivery. Upon request, GSTS will make equipment available for **City inspection and verification**, and can provide maintenance logs, inspection records, and safety certifications.

EQUIPMENT LIST

AERIAL LIFT TRUCKS: 30

No.	Year	Make	Model	Weight	Cap.	License
B23	2013	FRTLNR	XT	25500	65'	43557N1
B24	2013	FRTLNR	XT	25500	65'	43558N1
B25	2013	FRTLNR	XT	25500	65'	36561P1
B26	2013	FRTLNR	XT	25500	65'	36562P1
B27	2013	FRTLNR	XT	25500	65'	96515R1
B28	2013	FRTLNR	XT	25500	65'	96516R1
B29	2015	FRTLNR	XT	35000	75'	96517R1
B30	2011	FRTLNR	M2	25500	65'	8Z84316
B32	2016	FRTLNR	XT	35000	75'	10412Y1
B33	2016	FRTLNR	M2	26000	75'	27425W1
B34	2016	FRTLNR	M2	26000	75'	27426W1
B35	2017	FRTLNR	M2	26000	75'	69583A2
B36	2017	FRTLNR	M2	26000	75'	69595A2
B37	2017	FRTLNR	M2	26000	75'	69584A2
B38	2017	FRTLNR	M2	26000	75'	52319F2
B39	2017	FRTLNR	M2	26000	75'	52318F2
B40	2014	International	4300	26000	75'	67038MI
B41	2014	International	4300	26000	75'	83561T2
B42	2015	International	4300	26000	75'	87915P1
B43	2014	International	4300	26000	75'	69867MI
B44	2015	International	4300	26000	75'	08181V2
B46	2016	International	4300	26000	75'	40838U1
B47	2015	FRTLNR	M2	26000	75'	19499J2
B48	2016	FRTLNR	M2	26000	75'	28655f3
B49	2015	FRTLNR	M2	26000	75'	48664S1
B50	2021	FRTLNR	M2	26000	75'	72064D3
B51	2021	FRTLNR	M2	26000	75'	09817P3
B52	2023	FRTLNR	M2	26000	75'	10502V3
B53	2023	FRTLNR	M2	26000	75'	10503V3
B54*	2016	FORD	F650	25,999	105'	T597474

* DENOTES AERIAL BOOM IN EXCESS OF (95) FEET.

EQUIPMENT LIST (continued)

DUMP TRUCKS: 35

No.	Year	Make	Model	Weight	Cap.	License
D41	2012	Freightliner	M2	25500	12 c.y.	17657E1
D42	2012	Freightliner	M2	25500	12 c.y.	67889D1
D43	2012	Freightliner	M2	25500	12 c.y.	69596A2
D44	2012	Freightliner	M2	25500	12 c.y.	60363V3
D45	2014	Freightliner	M2	25500	12 c.y.	14224M1
D46	2015	International	4300	25500	12 c.y.	60583H2
D49	2014	International	4300	25500	12 c.y.	24763J1
D50	2014	International	4300	25500	12 c.y.	88875M1
D51	2013	International	4300	25500	12 c.y.	24978J1
D52	2014	International	4300	25500	12 c.y.	24787J1
D53	2013	Freightliner	M2106	25500	12 c.y.	33028W2
D54	2013	Freightliner	M2106	25500	12 c.y.	33027W2
D55	2013	International	4300	25500	12 c.y.	33377W2
D56	2013	International	4300	25500	12 c.y.	33376W2
D57	2013	Freightliner	M2106	25500	12 c.y.	59490X2
D58	2013	Freightliner	M2106	25500	12 c.y.	66757X2
D59	2014	Freightliner	M2	25500	12 c.y.	78363A3
D60	2014	Freightliner	M2	25900	12 c.y.	78362A3
D61	2016	International	4300	25900	12 c.y.	40872U1
D62	2016	Freightliner	M2	25900	12 c.y.	77753A3
D63	2015	Freightliner	M2	25900	12 c.y.	90775E3
D64	2017	International	4300	25900	12 c.y.	73370G2
D65	2016	Freightliner	M2	25900	12 c.y.	89710F3
D66	2016	International	MA025	25900	12 c.y.	68004C3
D67	2015	Freightliner	M2	25900	12 c.y.	17724U1
D68	2014	Freightliner	M2	25900	12 c.y.	85130K1
D69	2015	Freightliner	M2	25900	12 c.y.	53298L3
D70	2015	Freightliner	M2	25900	12 c.y.	16759L3
D71	2015	Freightliner	M2	25900	12 c.y.	16761L3
D72	2023	Ford	F650	25999	12 c.y.	63904M3
D73	2023	Ford	F650	25999	12 c.y.	63903M3
D74	2023	Ford	F650	25999	12 c.y.	63908M3
D75	2023	Ford	F650	25999	12 c.y.	63900M3
D76	2020	International	MV607	25999	12 c.y.	68918B4
D77	2020	International	MV607	25999	12 c.y.	68919B4

SUPERVISOR TRUCKS: 24

No.	Year	Make	Model	Weight	Cap.	License
T26	2015	Dodge	1500	6300	1500	43688U1
T27	2015	Dodge	1500	6300	1500	43687U1
T30	2015	Dodge	1500	6300	1500	43720W1
T33	2016	Dodge	1500	6300	1500	72931Z1
T34	2016	Dodge	1500	6300	1500	16944Z1
T35	2007	Chevrolet	2500	8000	2500	8H20899
T37	2019	Chevrolet	2500	8000	2500	74723P2
T38	2011	Chevrolet	2500	8000	2500	64568S2
T39	2013	Chevrolet	2500	8000	2500	64569S2
T40	2017	Chevrolet	2500	8000	2500	64570S2
T41	2014	Chevrolet	2500	8000	2500	41421U2
T42	2015	Chevrolet	2500	8000	2500	55321U2
T43	2019	Chevrolet	1500	8000	1500	70174U2
T44	2019	Chevrolet	1500	8000	1500	70162U2
T45	2014	International	4300	26000	4300	24779J1
T46	2019	Chevrolet	1500	8000	1500	49797W2
T47	2020	ISUZU	NPR	16000	3500	29370W2
T48	2021	ISUZU	NRR	19500	3500	70894Z2
T49	2022	Chevrolet	1500	8000	1500	80145K3
T50	2022	Chevrolet	1500	8000	1500	16487R3
T51	2023	Chevrolet	1500	8000	1500	86048W3
T52	2023	Chevrolet	1500	8000	1500	27328X3
T53	2024	Chevrolet	1500	8000	1500	74929Y3
T54	2024	ISUZU	NPR	15,000	2500	73036K4

* DENOTES AERIAL BOOM IN EXCESS OF (95) FEET.

EQUIPMENT LIST (continued)

No.	Year	Make	Model	Tag #	MANAGER VEHICLES: 17
S32	2016	JEEP	JGC	8DEX900	
S37	2018	CHEV	1500	15594R2	
S38	2019	TOY	PRIUS XL	8MJK422	
S39	2020	CHEV	1500	33960C3	
S40	2022	TOYOTA	HIGH XLE	9AGK088	
S41	2022	TOYOTA	HIGH XLE	9CFX814	
S42	2022	TOYOTA	HIGH XLE	9CFX812	
S43	2022	TOYOTA	HIGH XLE	9CUT538	
S44	2022	TOYOTA	PRIUS	9DDA503	
S45	2022	CHEV	SILVER	GSTSINC	
S46	2022	LINCOLN	NAUTIL	9DJG290	
S48	2023	CHEV	1500	33745V3	
S49	2023	TOYOTA	HIGHLAND	9JKK228	
S50	2023	CHEV	1500	88835W3	
S51	2023	HYUNDAI	TUCSON	9GXU257	
S52	2025	TOYOTA	HIGHLAND	9WFD461	
S53	2026	TOYOTA	HIGHLAND	9WQM592	

No.	Year	Make	Model	Tag #	CHIPPERS: 35
C32	2013	VERMEER	1500	SE639817	
C33	2013	VERMEER	1500	SE639819	
C34	2013	VERMEER	1500	SE639818	
C35	2013	VERMEER	1500	SE639768	
C36	2013	VERMEER	1500	SE639763	
C37	2013	VERMEER	1500	SE621154	
C38	2013	VERMEER	1500	SE639741	
C39	2013	VERMEER	1500	SE641223	
C40	2013	VERMEER	1500	SE639729	
C42	2013	VERMEER	1500	SE641244	
C43	2014	VERMEER	1500	SE641480	
C44	2014	VERMEER	1500	SE641256	
C45	2014	VERMEER	1500	SE698539	
C46	2014	VERMEER	1800XL	SE638108	
C47	2015	VERMEER	1800XL	SE698201	
C48	2016	VERMEER	1500	SE646237	
C49	2016	VERMEER	1500	SE646236	
C50	2016	VERMEER	1500	SE646238	
C51	2016	VERMEER	1500	SE650002	
C52	2016	VERMEER	1500	SE650000	
C53	2016	VERMEER	1500	SE650001	
C54	2016	VERMEER	1800	SE650003	
C55	2018	VERMEER	1800XL	SE703945	
C56	2018	VERMEER	BC1800XL	SE706553	
C57	2018	VERMEER	BC1500	SE703612	
C58	2019	VERMEER	BC1800XL	SE710834	
C59	2019	VERMEER	BC1800XL	SE710833	
C60	2020	VERMEER	BC1500	SE712591	
C61	2021	VERMEER	BC1800XL	SE661806	
C62	2021	VERMEER	BC1500	SE661903	
C63	2022	VERMEER	BC1800XL	SE738076	
C64	2022	VERMEER	BC1800XL	SE738075	
C65	2023	VERMEER	BC1800XL	SE770760	
C66	2023	VERMEER	BC1800XL	SE738422	
C67	2024	VERMEER	BC1500	SE764367	
C68	2024	VERMEER	BC1500	SE764368	
C69	2025	VERMEER	BC1500	SE769502	
C70	2025	VERMEER	BC1500	SE769503	
C71	2025	VERMEER	BC1800XL	SE773840	
C72	2025	VERMEER	BC1800XL	TBD	
C73	2026	VERMEER	BC1500	SE773886	
C74	2026	VERMEER	BC1500	TBD	

* DENOTES AERIAL BOOM IN EXCESS OF (95) FEET.

EQUIPMENT LIST (continued)

No.	Year	Make	Model/Cap	Tag #
ROLLOFFS/BIN COMBO: 21				
R7	2013	INTERNAT	Roll-Off	60034X1
R8	2016	FRTLN	Roll-Off	96017D2
R9	2018	FRTLN	Roll-Off	99769N2
BIN 4	2014	CONSOL	BIN 6'	NA
BIN 5-10, 12-14	2015	CONSOL	BIN 4'	NA
BIN 11, 15-16	2017	CONSOL	BIN 8'	NA
BIN 17-21	2022	CONSOL	BIN 8'	NA
STUMP GRINDERS: 10				
G07	2011	VER	SC372	NA
G09	2014	VER	SC372	NA
G10	2014	VER	SC372	NA
G11	2016	VER	SC55T	NA
G12	2017	VER	SC552	NA
G14	2019	VER	SC382	NA
G15	2019	VER	SC382	NA
G16	2021	VER	70TX	NA
G17	2023	VER	SC852	NA
G18	2025	VER	SC852	CA7K73
TRACTORS: 10				
TRAC 12	2005	TOY	7FGCU25	NA
TRAC 13	2014	Case	21E	NA
TRAC 14	2016	Case	21E	NA
TRAC 15	2017	Case	TR270	NA
TRAC 16	2018	CAT	289	NA
TRAC 17/T48**	2020	All Access	92HD	NA
TRAC 18	2018	JOHN DR	544K	NA
TRAC 19	2019	JOHN DR	4066	NA
TRAC 20	2025	JOHN DR	204G	NA
TRAC 21	2026	JOHN DR	26P	NA
GATOR TRUCK: 7				
GA 3	2014	JOHN DR	GATOR	NA
GA 4	2014	JOHN DR	GATOR	NA
GA 5	2019	JOHN DR	GATOR	NA
GA 6	2022	JOHN DR	GATOR	NA
GA 7	2022	JOHN DR	GATOR	NA
GA 8	2008	EZGO	TXT	9EBT605
GA 9	2007	KAWASAKI	MULE	NA
TRAILERS: 22				
TR10	2011	BUTLER	TRAILER- G7	4LL6089
TR12	2012	RONCO	Trailer	4ML1114
TR13	2014	BUTLER	Trailer - G9	4NJ9969
TR14	2015	DV TRL	Trailer	4NT2415
TR15	2015	DV TRL	Trailer	4NT2409
TR16	2014	BUTLER	Trailer - G10	4NL8999
TR17	2013	BIG TEX	Trailer Heavy	4PP6979
TR18	2016	BIG TEX	Water Trailer	4PW3183
TR19	2017	BUTTLER	TILT BED	4PY5794
TR20	2017	BIG TEX	FLAT BED	4RE7097
TR21	2017	BUTTLER	Trailer	4RA9174
TR22	2017	DVTRA	Trailer	4RT3118
TR23	2003	CARSO	Trailer	1KT7228
TR24	2019	DV Trailers	Trailer	4TB1802
TR25	2019	DV Trailers	Trailer	4TB1803
TR26	2019	Butler	Trailer	4TA3080
TR27	2019	Butler	Trailer	4TA3082
TR28	2021	Butler	LT712 Trailer	AV28F36
TR29	2022	DV TRL	VANGUARD	4VG1313
TR30	2023	BUTLER	LT712	4VG4152
TR31	2024	CARSON	FUEL	4WM5298
TR32	2024	TOWMAST	T-12DT	TBD
ARROW BOARDS: 14				
AB6	2013	Wanco	WANCO	SE627182
AB7	2010	Wanco	WANCO	SE770761
AB10	2013	Wanco	WANCO	SE627181
AB13	2014	Wanco	WANCO	SE627196
AB14	2014	Wanco	WANCO	SE653827
AB17	2017	Wanco	WANCO	SE676084
AB18	2018	Wanco	WANCO	SE695784
AB19	2018	Wanco	WANCO	SE695782
AB20	2018	Wanco	WANCO	SE695783
AB21	2019	Wanco	WANCO	SE638251
AB22	2019	Wanco	WANCO	SE770763
AB23	2019	Wanco	WANCO	SE770762
AB24	2025	Wanco	WANCO	SE770789
AB25	2025	Wance	WANCO	SE770790

SPECIALTY EQUIPMENT: 78

* DENOTES AERIAL BOOM IN EXCESS OF (95) FEET.

EQUIPMENT BREAKDOWN CONTINGENCY PLAN – GSTS recognizes that maintaining **uninterrupted operations** is essential to meeting the City's service expectations. In the event of equipment breakdown or mechanical failure, GSTS has a well-established contingency plan to ensure work continues safely, efficiently, and **without schedule disruption**. This approach is designed to maintain consistent production levels and prevent delays to both cyclical grid pruning and service request response.

GSTS maintains **redundant units of all major equipment types**—including aerial lifts, chippers, stump grinders, and service trucks—**positioned across our operations network** to support immediate deployment. When a breakdown occurs, field crews notify our in-house fleet department through established communication channels, and **replacement equipment is dispatched the same day** to minimize disruption. Affected units are then transported to our maintenance facility for inspection and repair. This system ensures that field operations remain continuous regardless of equipment status.

Our on-staff mechanics and service technicians are available during all operational hours and remain **on-call after hours** to support emergency or unplanned maintenance needs. Repairs are prioritized to restore units to service quickly while maintaining full compliance with OSHA, ANSI, and manufacturer safety standards.

This built-in redundancy, combined with a disciplined preventive maintenance program and a fleet large enough to absorb unexpected downtime, ensures GSTS can continue meeting all performance schedules—even in the event of unforeseen equipment issues. **Backup equipment and critical parts inventory** are maintained to support rapid replacement, ensuring equipment availability does not impact **production schedules, response times, or service quality**. This proactive approach supports consistent service delivery and reinforces GSTS's ability to meet all contract performance requirements.

FLEET EMISSION CONTROL PROGRAM – Great Scott Tree Service, Inc. (GSTS) is fully committed to environmental compliance and fleet sustainability, maintaining all vehicles and equipment in accordance with **California Air Resources Board (CARB)** regulations, **South Coast Air Quality Management District (SCAQMD)** requirements, and all applicable state and federal air quality standards.

All GSTS heavy-duty trucks and aerial units comply with CARB's **Clean Truck Check (formerly HD-IME) program**, including required registration, reporting, and emissions testing through the Clean Truck Check Vehicle Inspection System (CTC-VIS). Each vehicle is maintained under a structured preventive maintenance program and equipped with emission-reduction technologies designed to minimize nitrogen oxide (NOx) and particulate matter (PM) output. Portable equipment, including chippers and grinders, is regulated under CARB's **Portable Equipment Registration Program (PERP)** and the Portable Engine Airborne Toxic Control Measure (ATCM). GSTS participates in the **Tier Phase-Out Option**, allowing for systematic replacement of older engines in alignment with CARB's regulatory schedule while maintaining continuous compliance. All applicable equipment is properly registered, labeled, and supported by current documentation and maintenance records available for City review.

In addition to regulatory compliance, GSTS actively incorporates **low-emission equipment** into daily operations, including the use of **electric chainsaws and blowers** where appropriate. These tools reduce emissions, noise, and fuel consumption, particularly in residential areas and environmentally sensitive locations.

Through adherence to **CARB** and **SCAQMD** requirements, combined with proactive fleet management and the use of low-emission technologies, GSTS maintains a modern, compliant, and environmentally responsible fleet that supports improved air quality and aligns with the City's sustainability objectives.

GREEN WASTE RECYCLING

GREEN WASTE OVERVIEW - Great Scott Tree Service, Inc.'s dedication to being a responsible corporate citizen is demonstrated in our **Green Waste Recycling Program**. We recognize the importance of investing in our future and protecting our natural resources. Unless specified otherwise, we divert **100% of our green waste** away from traditional landfills, ensuring it is processed for beneficial reuse.

Following the closure of the Colmac Energy biomass facility in 2024, GSTS transitioned to a **regionally integrated and sustainable green waste management approach**. Our crews transport all generated green waste to our centrally located staging yard, where it is temporarily stored, sorted, and prepared for transfer. From there, a licensed hauler delivers the material to a network of **Southern California nurseries**.

At these nursery facilities, the green waste is **ground, composted, and amended** to produce nutrient-rich soil components for potted plants and other horticultural applications. This process supports the circular economy within our regional green industry, enriches local soils, and reduces landfill dependency.

ENVIRONMENTAL COMMITMENT - In accordance with **AB 939 of the California Integrated Waste Management Act**, GSTS follows a waste management hierarchy to guide implementation, in order of priority:

1. **Source Reduction** – Minimizing waste at the point of origin.
2. **Recycling and Composting** – Converting organic materials into reusable products.
3. **Environmentally Safe Transformation and Disposal** – Only as a last resort.

This approach aligns with the City of Gardena's sustainability goals and our own mission to reduce environmental impact in every community we serve.

GREEN WASTE REPORTING – GSTS is committed to full transparency and compliance with the City of Gardena's waste management and reporting requirements. GSTS maintains a **comprehensive tracking and documentation process** to accurately record, verify, and report all green waste generated from maintenance operations.

All debris produced during pruning, removals, and stump grinding is weighed, documented, and categorized by project . This data is compiled into a monthly Green Waste Reports

SAMPLE GREEN WASTE REPORT

Year	Date	Description	Tonnage
24/25	7/31/2024	MA #106-492108 - July 2024	69.63
24/25	8/31/2024	MA #106-492108 - August 2024	70.56
24/25	9/30/2024	MA #106-492108 - September 2024	29.38
24/25	10/31/2024	MA #106-492108 - October 2024	44.16
24/25	11/30/2024	MA #106-492108 - November 2024	14.81
24/25	12/31/2024	MA #106-492108 - December 2024	28.84
24/25	01/31/2025	MA #106-492108 – January 2025	45.64
		TOTAL:	***186.17***

WILDLIFE PROTECTION OVERVIEW

The Federal Migratory Bird Treaty Act (MBTA) makes it unlawful "by any means or manner to pursue, hunt, take, capture (or) kill" any migratory birds except as permitted by regulations issued by the U.S. Fish and Wildlife Service (FWS). The term "take" is defined as "pursue, hunt, shoot, wound, kill, trap, capture or collect" any migratory bird or any part, nest or egg of any bird covered by the conventions, or to attempt those activities. According to the Act, anyone who violates the Act, or its regulations, is guilty of a misdemeanor and subject to fines, jail time or both. Anyone who knowingly takes a migratory bird and intends to sell or barter the bird is guilty of a felony.

NESTING SEASON

The nesting season is generally considered February 1st to August 31st in California, with it's peak from mid-March and late-June, however this can vary from year to year depending on temperatures, rainfall and prey abundance and, although uncommon, birds have been reported to nest in all months of the year in California.

GENERAL GUIDELINES

Crews will always perform a visual inspection of the entire tree and surrounding area. If an active nest is found within 300 feet (passerines) or 500 feet (birds of prey) of a tree site the foreman will delay tree work until it can be determined that the nest is no longer active. If the nest has been determined to be active the tree will be flagged in our inventory system as such and will be removed from the work order and placed on dedicated tree list to be completed at a later time.

CERTIFIED WILDLIFE AWARE

TLC Wildlife is a field approach to wildlife laws, ID, & preservation techniques for professionals in the Green Industry including Arborists, Landscape Contractors, & Municipality Employees. Great Scott Tree Service understands the importance of the wildlife within the urban forest and will always provide the City of Gardena with certified crews having the skills necessary to make safe, logical, & ethical plans of action involving the wildlife that reside in the trees they work on every day. Below is a list of certified employees.

Arvizu, Enrique	Jiminez, Luis
Cornish, Garrett	Leon, Salvador
Cruz, Jose	Lopez, Paulino
Darden, Stephen	Meza, Jaime
Escobedo, Jesus	Ortiz, Jose
Gonzalez, Ruben	Ruelas, Daniel
Griffiths, Scott	Santos, Jose
Gutierrez, Raudel	Torres, Luis
Gutierrez, Servando	Vergara, Pablo
Hinshaw, Kirk	

COMMUNITY BENEFIT - Great Scott Tree Service, Inc. is deeply committed to creating lasting value not only through high-quality tree maintenance, but also through meaningful contributions to the communities we serve. We understand that municipal partnerships extend beyond contracted services—they are opportunities to foster public pride, environmental stewardship, and civic engagement. As such, our team is fully prepared to support the **City of Gardena's community** throughout the duration of this contract.

Here we have outlined some examples of community engagement, including participation in **school programs, Earth Day tree donations, City-sponsored cleanup events, and involvement with the Gardena Chamber of Commerce**. We proudly support these efforts and will actively collaborate with City staff to develop and execute **City-approved service activities** that align with public goals and local needs such as:

- Plant trees at **schools, parks, and community centers** during annual events such as Earth Day, Arbor Day, or Public Works Week.
- Provide **interactive tree education sessions** at local schools, including demonstrations of safe climbing techniques, urban forestry careers, and the benefits of healthy trees.
- Assist in establishing a **"Tree of the Month" program**, where selected trees across the City are highlighted for their ecological or cultural significance, paired with educational signage or social media campaigns.
- **Assist in holiday tree lighting events**, including pre-event trimming, lighting support, and site safety reviews for featured trees in public spaces.
- Become active members of the **Gardena Chamber of Commerce**, participating in local business mixers, service days, and civic events.

We believe that these efforts not only meet the criteria outlined in the RFP but also reflect a broader philosophy of environmental responsibility, education, and civic partnership. Our Marketing and Outreach Team will work directly with City staff to ensure all proposed community activities are **reviewed, approved, and reported** on at appropriate intervals, with documentation available for public transparency and internal tracking.

Great Scott Tree Service is proud to serve as both a contractor and a community partner. We welcome the opportunity to bring our full range of resources, creativity, and people to support the City's vision of a healthy, engaged, and environmentally vibrant Gardena.

As a recent example of our proven commitment to community outreach, **Great Scott Tree Service served as a main sponsor and showcased our equipment and staff** at the **City of Newport Beach's "Touch a Truck" event**, held in celebration of National Public Works Week. This hands-on, family-friendly event gave children and residents an up-close look at the tools and personnel that help maintain their city, and we were honored to be a featured participant alongside public agencies and other key contractors.

RELEVANT EXPERIENCE - Great Scott Tree Service, Inc. (GSTS) has over **50 years of experience in professional tree maintenance**, including more than **35 years providing municipal tree management services** throughout Southern California. Our experience includes cities and public agencies with **similar size, complexity, and geographic scope** to the City of Gardena. GSTS has successfully delivered **comprehensive, citywide municipal tree management programs** designed to protect public safety, enhance the urban forest, and provide consistent, reliable service across diverse service areas. Our operations are supported by **data-driven systems** that ensure transparency, accountability, and real-time visibility into performance.

In addition to our municipal work, GSTS maintains a strong presence in the **private sector**, serving commercial, retail, and HOA clients in high-visibility environments such as the **Irvine Company, Disneyland, and the Long Beach Grand Prix**. These projects require a high level of coordination, responsiveness, and professionalism, which further reinforces our operational standards. **GSTS delivers the same level of quality, safety, and professionalism across all clients—public and private alike.**

If awarded the City of Gardena contract, GSTS is prepared to extend services to **residential and business communities**, while maintaining a clear separation of resources. Dedicated municipal crews will remain assigned to City operations, with **additional staffing and equipment allocated** to support private sector demand, ensuring City service levels are not impacted.

GSTS has a proven track record managing **large-scale, multi-location municipal contracts** across streets, parks, and public facilities, and is well-versed in the operational, regulatory, and community expectations of urban forestry programs in Southern California.

MUNICIPAL AGENCIES

- City of Anaheim
- City of Carmel Valley
- City of Carson
- City of Chula Vista
- City of Compton
- City of Cypress
- City of Fountain Valley
- City of El Monte
- City of El Segundo
- City of Hawthorne
- City of Irvine
- City of Laguna Niguel
- City of Lake Forest
- City of Long Beach
- City of Newport Beach
- City of Rosemead
- City of San Diego
- City of Santa Ana
- City of Seal Beach
- City of Stanton
- City of Westminster
- City of West Hollywood
- County of Orange
- County of San Diego
- Division
- Caltrans
- Golden State Water District
- Irvine Ranch Water District
- LA Metropolitan Transport Authority (MTA)
- OC Water District
- OC Transportation Authority
- Laguna Heights Recycled Water Reservoir
- Moulton Niguel Water District
- Los Angeles Convention Center

EDUCATIONAL

- Anaheim UHSD
- CSU Long Beach
- East Whittier CSD
- Irvine USD
- Magnolia USD
- Long Beach USD
- Mount Saint Mary's
- UCI
- USC

COMMERCIAL/RETAIL

- Baldwin Hills Crenshaw
- CBRE
- District at Tustin
- Gateway Corporate Center
- Irvine Spectrum
- Kaiser Permanente
- Long Beach Town Center
- Pelican Hill Golf & Resort
- The Irvine Company

HOA/PROPERTY MGMT.

- Action Property Mgmt.
- CZ Master (Coto De Casa)
- Casta Del Sol HOA
- Coyote Hills Bluffs HOA
- FirstService Residential
- Keystone Property Mgmt.
- Newport Crest HOA
- Powerstone Property Mgmt.
- Seabreeze Management

CONTRACTS: IN-PROCESS

PROJECT OWNER: City of Aliso Viejo
PROJECT NAME: Tree Maintenance Services
ANNUAL CONTRACT AMOUNT: $42,000
BASE TERM: July 1, 2021 – June 30, 2024
OPTION YEARS: (2) 1-Year Terms
CONTRACT END: June 30, 2026
PROJECT MANAGER: Quang Le, Associate Engineer
PHONE, FAX, EMAIL: 949.425.2531 / 949.425.3899 / QLe@avcity.org
SCOPE OF WORK: Tree Maintenance Services for City Trees fifteen feet in height and over. General 1 year trimming cycle with Palms and Olives trimmed two times per year at City Hall, Parks, Landscaped Medians, and Facilities throughout the City of Aliso Viejo.

PROJECT OWNER: City of Anaheim
PROJECT NAME: Tree Maintenance Services for ARMD East
CONTRACT NUMBER: MA #106-498310
ANNUAL CONTRACT AMOUNT: $347,652.00
BASE TERM: March 1, 2025 – February 28, 2026
OPTION YEARS: (4) 1-Year Terms
CONTRACT END: February 28, 2030
PROJECT MANAGER: Dianne Rasmussen, Operations Supervisor
PHONE, FAX, EMAIL: 714.936-4971 / DiRasmussen@anaheim.net
SCOPE OF WORK: Tree Maintenance, care, and GIS inventory management services for the 3,510 trees at the Anaheim Resort Maintenance District. Prune all palm trees twice a year and broadleaf trees once a year. Pines and Eucalyptus in the winter (November-February). Palms and other canopy trees in the fall (August to October). Remove broken or diseased branches and dead palm fronds while promoting proper tree scaffolding, strength, and appearance consistent with the tree's intended use.

PROJECT OWNER: City of Cypress
PROJECT NAME: Citywide Tree Maintenance Services
ANNUAL CONTRACT AMOUNT: $275,000
BASE TERM: July 1, 2023 – June 30, 2026
OPTION YEARS: (3) 1 Year Terms
CONTRACT END: June 30, 2029
PROJECT MANAGER: Irving Jimenez, Maintenance Superintendent
PHONE, FAX, EMAIL: 714.229.6765 / IJimenez@cypressca.org
SCOPE OF WORK: Provide annual services for maintenance, trimming, removal, replacement, and GPS inventory updates / management of over 14,000 sites within the City's Community Forest.

PROJECT OWNER: City of Fountain Valley
PROJECT NAME: Tree Maintenance Services
CONTRACT NUMBER: 21-19
ANNUAL CONTRACT AMOUNT: $335,500
BASE TERM: July 1, 2021 – June 30, 2023
OPTION YEARS: (2) 2-Year Terms
CONTRACT END: June 30, 2027
PROJECT MANAGER: Jeronimo Cheluca, Landscape Inspector
PHONE, FAX, EMAIL: 714.465.7375 / Jeronimo.cheluca@fountainvalley.org
SCOPE OF WORK: Provide tree maintenance services for the City in pre-designated areas of the City. Work areas include, but are not limited to, parkways, arterial medians, right-of-ways, parks, civic facilities, sloped areas, and nature trails. Tree maintenance shall consist of, but not be limited to Trimming, Tree and Stump Removal, Tree Planting, GPS Tree Inventory Management and Emergency Tree Services of the ~12,000 trees within the City on a general 3-year cycle.

PROJECT OWNER: City of Irvine
PROJECT NAME: Tree Maintenance in the City of Irvine
CONTRACT NUMBER: IFB 22-3183
ANNUAL CONTRACT AMOUNT: $3,697,415
BASE TERM: September 1, 2022 – August 31, 2026
OPTION YEARS: (4) 1-Year Terms
CONTRACT END: August 31, 2030
PROJECT MANAGER: Casey Gnadt, Administrator
PHONE, FAX, EMAIL: 949.724.7621 / CGnadt@cityofirvine.org
SCOPE OF WORK: Provision of citywide tree management services for approximately 57,500 trees, including grid-based pruning, service request response, removals, and planting, supporting **large-scale program management and consistent service delivery across a high-volume urban forest**. Additional services include GIS-based inventory management, emergency response, traffic control, and debris removal, enabling **efficient resource allocation, long-range planning, and performance tracking**. Work is performed across streets, parks, and municipal facilities in accordance with ANSI A300 and ISA standards, ensuring **reliable operations at scale and sustained urban forest health**.

PROJECT OWNER: City of Long Beach
PROJECT NAME: Tree Trimming Services for Parks, Marina, & Beaches
CONTRACT NUMBER: PR19-126
ANNUAL CONTRACT AMOUNT: $970,025.00
BASE TERM: April 1, 2020 – March 31, 2022
OPTION YEARS: 4) 1-Year Options
CONTRACT END: March 31, 2026
PROJECT MANAGER: Raul Martinez Jr., Park Maintenance Supervisor
PHONE, FAX, EMAIL: 562.570.4895 / Raul.MartinezJr@longbeach.gov
SCOPE OF WORK: Annual services for maintenance, removal, and replacement of trees within Parks (163 sites), Beach Areas (47 sites), Marinas (9 sites), and Downtown (11 sites), including grid-based pruning and service request response across **diverse, high-traffic, and logistically complex public environments**. Maintain and update the City's GIS inventory of approximately 36,000 trees within park and recreational areas, supporting **coordinated operations across multiple site types and stakeholder groups**. Additional responsibilities include emergency response, debris removal, and coordination with City staff, ensuring **safe, efficient service delivery within heavily utilized public spaces with minimal disruption to visitors and operations**.

PROJECT OWNER: City of Newport Beach
PROJECT NAME: Tree Maintenance / Service Agreement
CONTRACT NUMBER: NA
ANNUAL CONTRACT AMOUNT: $2,030,649.30
BASE TERM: November 13, 2013 – June 30, 2024
OPTION YEARS: (3) 2-Year Periods
CONTRACT END: June 30, 2030
PROJECT MANAGER: Kevin Pekar, Parks and Trees Superintendent
PHONE, FAX, EMAIL: 949.644.3069 / KPekar@newportbeachca.gov
SCOPE OF WORK: Provision of citywide tree management services for approximately 57,500 trees, including grid-based pruning, service request response, removals, and planting, resulting in **consistent cycle completion, reduced service backlogs, reduced emergency incidents, and improved public safety**. Additional services include GIS-based inventory management, emergency response, traffic control, and debris removal, supporting **data-driven planning, efficient operations, and program transparency**. Work is performed across streets, parks, and municipal facilities in accordance with ANSI A300 and ISA standards, ensuring **safe, consistent, and high-quality operations with minimal disruption to the public**.

PROJECT OWNER: City of San Clemente
PROJECT NAME: Annual Tree Maintenance Services
CONTRACT NUMBER: NA
ANNUAL CONTRACT AMOUNT: $370,619.00
BASE TERM: January 1, 2025 – June 30, 2027
OPTION YEARS: (2) 1-Year Terms
CONTRACT END: June 30, 2029
PROJECT MANAGER: Randy Little, Maintenance Manager
PHONE, FAX, EMAIL: 949.361.8255 / LittleR@san-clemente.org
SCOPE OF WORK: Provide services to maintain the over 15,000 City-owned trees, primarily trimming about 3,500 trees annually and providing appropriate clean up and recycling and/or disposal of generated green waste. Other services include tree removal and planting, root pruning and root barrier installation, tree and stump removal, GIS tree inventory and management, emergency on-call tree services and Certified Tree Arborist services

PROJECT OWNER: City of Westminster
PROJECT NAME: Tree Maintenance/Service Agreement FY 16/17
CONTRACT NUMBER: NA
ANNUAL CONTRACT AMOUNT: $189,968
BASE TERM: July 1, 2023 – June 30, 2024
OPTION YEARS: (4) 1-Year Options
CONTRACT END: June 30, 2028
PROJECT MANAGER: Brad Wade, Public Works Supervisor
PHONE, FAX, EMAIL: (714) 714-0052 / bwade@westminster-ca.gov
SCOPE OF WORK: Provide services for the annual maintenance and GIS inventory management of the 6,200 Trees & Palms citywide. Remove annually 85 Trees & Palms, and Plant 55 Trees & Palms at various locations throughout the city.

CONTRACTS: COMPLETED PAST 5 YEARS

PROJECT OWNER: City of Anaheim
PROJECT NAME: Tree Maintenance Services for ARMD West & ACC
CONTRACT NUMBER: MA #106-492108
ANNUAL CONTRACT AMOUNT: $485,885.07/Year
BASE TERM: September 1, 2018 – August 31, 2019
OPTION YEARS: (4) 1-Year Terms
DATE OF COMPLETION: August 31, 2023
PROJECT MANAGER: Dianne Rasmussen, Operations Supervisor
PHONE, FAX, EMAIL: 714.936-4971 / DiRasmussen@anaheim.net
SCOPE OF WORK: Tree Maintenance, care, and inventory services for the 3,510 trees at the Anaheim Resort and the Anaheim Convention Center. Prune all trees once a year. Pines and Eucalyptus in the winter (November-February). Palms and other canopy trees in the fall (August to October).

PROJECT OWNER: City of Cypress
PROJECT NAME: Citywide Tree Maintenance Services
CONTRACT NUMBER: NA
ANNUAL CONTRACT AMOUNT: $243,500/Year
BASE TERM: July 1, 2017 – June 30, 2020
OPTION YEARS: (3) 1 Year Terms
DATE OF COMPLETION: June 30, 2023
PROJECT MANAGER: Jose Guerra, Maintenance Superintendent
PHONE, FAX, EMAIL: 714.229.6760 / jguerra@cypressca.org
SCOPE OF WORK: Provide annual services for maintenance, trimming, removal, replacement, and GPS inventory updates / management of over 14,000 sites within the City's Community Forest.

PROJECT OWNER: City of Cerritos
PROJECT NAME: Cerritos Parkway Tree Maintenance
CONTRACT NUMBER: 1310-17
ANNUAL CONTRACT AMOUNT: $554,795.00
BASE TERM: October 9, 2017 – June 30, 2018
OPTION YEARS: 1-Year Term
DATE OF COMPLETION: June 30, 2019
PROJECT MANAGER: Todd Kuh, Parks Superintendent
PHONE, FAX, EMAIL: 562.916.1224 / tkuh@cerritos.us
SCOPE OF WORK: Provide grid trimming of 2,590 trees for Districts 14, 19, & 20 and remove 398 arterial and residential trees throughout the city. Provide as needed annual services for maintenance, trimming, removal, replacement, and GPS inventory updates.

PROJECT OWNER: City of Hawthorne
PROJECT NAME: Street Tree Trimming - 3 Year Contract
CONTRACT NUMBER: 16-04
ANNUAL CONTRACT AMOUNT: $172,000
BASE TERM: April 3, 2017 - April 2, 2020
OPTION YEARS: NA
DATE OF COMPLETION: April 2, 2020
PROJECT MANAGER: Bill Gerten, Parks Supervisor
PHONE, FAX, EMAIL: (310) 349-2980 / BGerten@cityofhawthorne.org
SCOPE OF WORK: Provide annual services for excavation and removal of existing trees, Planting, Trimming and Pruning throughout various locations within the city.

PROJECT OWNER: City of Irvine
PROJECT NAME: Windrow Tree Removals
CONTRACT NUMBER: Bid No. 21-2898
ANNUAL CONTRACT AMOUNT: $791,200.00
BASE TERM: March 15,2021 – March 31, 2022
OPTION YEARS: No
DATE OF COMPLETION: March 31, 2022
PROJECT MANAGER: Aaron Reece, Landscape Maintenance Sup.
PHONE, FAX, EMAIL: areece@cityofirvine.org
SCOPE OF WORK: The work to be performed shall include, but not be limited to: Tree maintenance in the City of Irvine, providing all labor, supervision, equipment, materials and supplies needed for Windrow tree removals in the City of Irvine. The Work shall be performed in accordance with the Standard Specifications for Public Works Construction, City of Irvine Standards and Design Manual.

PROJECT OWNER: City of Irvine
PROJECT NAME: Tree Maintenance in the City of Irvine
CONTRACT NUMBER: IFB 15-1146
ANNUAL CONTRACT AMOUNT: $1,835,000
BASE TERM: July 1, 2016 - June 30, 2020
OPTION YEARS: (1) 2-Year Option
DATE OF COMPLETION: September 30, 2020
PROJECT MANAGER: Casey Gnadt, Landscape Maintenance Supervisor
PHONE, FAX, EMAIL: 949.724.7621 / CGnadt@ci.irvine.ca.us
SCOPE OF WORK: Provision of citywide tree management services for approximately 57,500 trees, including grid-based pruning, service request response, removals, and planting. Additional services include GIS-based inventory management, emergency response, traffic control, and debris removal. Work is performed across streets, parks, and municipal facilities in accordance with ANSI A300 and ISA standards, ensuring safe, consistent, and high-quality operations.

PROJECT OWNER: City of Laguna Niguel
PROJECT NAME: On-Call Citywide Tree Maintenance
CONTRACT NUMBER: RFP 2021-010
ANNUAL CONTRACT AMOUNT: $222,000.00/Year
BASE TERM: January 1, 2021 – June 30, 2023
OPTION YEARS: (2) 1-Year Terms
DATE OF COMPLETION: June 30, 2025
PROJECT MANAGER: Scott Frame, Parks & Landscape Maint. Sup.
PHONE, FAX, EMAIL: 949-362-4344 / 949-795-1537 / sframe@cityoflagunaniguel.org
SCOPE OF WORK: Provide services for Tree Trimming of ~725 trees within Right-of-Way, Parks and City Hall areas in various locations throughout the city. Provide as-needed Tree Removal and Inspection services for a period of one year.

PROJECT OWNER: City of Laguna Woods
PROJECT NAME: City of Laguna Woods
CONTRACT NUMBER: NA
ANNUAL CONTRACT AMOUNT: $56,000
BASE TERM: April 1, 2023 – March 31, 2024
OPTION YEARS: NA
DATE OF COMPLETION: March 31, 2024
PROJECT MANAGER: April Baumgarten, Programs Analyst
PHONE, FAX, EMAIL: 949.639.0515 / 949.639.0591 / ABaumgarten@cityoflagunawoods.org
SCOPE OF WORK: Provide annual services for Tree Trimming of ~725 trees within Right-of-Way, Parks and City Hall areas in various locations throughout the city. Provide as-needed Tree Removal, Inspection & GPS services.

PROJECT OWNER: City of Lake Forest
PROJECT NAME: Agreement for Tree Maintenance Services
CONTRACT NUMBER: NA
ANNUAL CONTRACT AMOUNT: $419,799.00
BASE TERM: July 1, 2017 – June 30,2020
OPTION YEARS: (2) 1-Year Options
DATE OF COMPLETION: June 30, 2022
PROJECT MANAGER: K Yoshino, Facilities Supervisor
PHONE, FAX, EMAIL: 949.461.3427 / kyoshino@lakeforestca.gov
SCOPE OF WORK: Annual services for maintenance of trees within facilities, medians, roadsides, parks, parkways, and trail areas in various locations throughout the city. Maintain and update the Cities GPS inventory of ~13,525 trees within the city.

PROJECT OWNER: City of Long Beach
PROJECT NAME: Tree Trimming Services for Parks, Recreation & Marine
CONTRACT NUMBER: ITB PR15-095
ANNUAL CONTRACT AMOUNT: $885,500.00
BASE TERM: September 10, 2015 – September 22, 2017
OPTION YEARS: (2) 1-Year Options (Extension: Amendment No. 6)
DATE OF COMPLETION: March 31, 2020
PROJECT MANAGER: Jeffrey King, Contract Monitor
PHONE, FAX, EMAIL: 562.570.1592 / 562.570.8535 / jeff.king@longbeach.gov
SCOPE OF WORK: Annual services for maintenance, removal, and replacement of trees within Parks (163 Sites), Beach Areas (7 Sites), Marinas (9 Sites), and MTA Right-of-Way (Various Sites). Maintain and update the Cities GPS inventory of ~36,000 trees within the City Parks.

PROJECT OWNER: City of Newport Beach
PROJECT NAME: Tree Maintenance / Service Agreement
CONTRACT NUMBER: NA
ANNUAL CONTRACT AMOUNT: $2,030,649.30
BASE TERM: November 13, 2013 – June 30, 2024
OPTION YEARS: (3) 2-Year Periods
BASE TERM COMPLETION DATE: June 30, 2024
PROJECT MANAGER: John Nelson, City Arborist
PHONE, FAX, EMAIL: 949.644.3197 / jjnelson@newportbeachca.gov
SCOPE OF WORK: Annual services for maintenance, removal and replacement of trees as needed, and provide GIS inventory management of the estimated 35,000 trees within the City's urban forest.

PROJECT OWNER: City of Westminster
PROJECT NAME: Tree Maintenance/Service Agreement FY 16/17
CONTRACT NUMBER: NA
ANNUAL CONTRACT AMOUNT: $156,000
BASE TERM: July 1, 2018 – June 30, 2019
OPTION YEARS: (4) 1-Year Options
DATE OF COMPLETION: June 30, 2023
PROJECT MANAGER: Brad Wade, Public Works Supervisor
PHONE, FAX, EMAIL: (714) 714-0052 / bwade@westminster-ca.gov
SCOPE OF WORK: Provide services for the annual maintenance and GPS inventory of 6,200 Trees & Palms. Remove annually 85 Trees & Palms, and Plant 55 Trees & Palms at various locations throughout the city.

LETTER OF RECOMMENDATION: CITY OF IRVINE

cityofirvine.org

City of Irvine, 1 Civic Center Plaza, P.O. Box 19575, Irvine, California 92623-9575 949-724-6000

December 1, 2025

To Whom It May Concern:

RE: Letter of Reference for Great Scott Tree Service, Inc.

I am writing to provide a letter of recommendation for Great Scott Tree Service, Inc. Our organization has worked with Great Scott on a range of tree maintenance and planting projects over the past several years, including routine pruning, removals, and ongoing support for larger urban forestry efforts.

During this time, Great Scott has reliably completed the contracted scope of work and has shown consistency in meeting project expectations. Their crews are knowledgeable in standard industry practices, and they have been cooperative and responsive when scheduling or field coordination needs arise.

Overall, Great Scott has been a steady and dependable contractor for our day-to-day tree service needs. Based on our experience, I am comfortable recommending them for typical municipal tree maintenance work.

If you have any questions or need additional information, please feel free to contact me at (949)724-7619

Sincerely,

Aaron Reece | City Arborist | *WE-12116A*
Public Works and Sustainability
(949) 724-7619 | 1 Civic Center | Irvine, CA 92606
areece@cityofirvine.org | cityofirvine.org

LETTER OF RECOMMENDATION: CITY OF LONG BEACH

CITY OF LONG BEACH

DEPARTMENT OF PARKS REC, AND MARINE

MARINE BUREAU/BEACH

April 4, 2023

Brent Beller – Contract Administrator
Great Scott Tree Care
10761 Court Ave
Stanton, CA, 90680

To whom it may concern:

Great Scott Tree Care has been providing excellent tree maintenance services for the City of Long Beach Marine Bureau for the past 8 years. We have built a strong working relationship together as a municipality and contract service provider.

Their services provided include: annual trimming of our Mexican Fan Palms, lacing of our broadleaf trees, emergency tree and hanging limb removals, tree planting, tree risk assessments, bird nesting reports, and a GPS map listing the trees in our area. Their team has been great in their communications with me and keeping me in the loop with trimming schedules and dates. They have a fast response time to emergencies which is usually in under an hour, are professional, and they abide by all the appropriate traffic safety practices when trimming around vehicles and pedestrians.

Great Scott takes care of the tree trimming around Grand Prix of Long Beach race track for us and has a crew on standby during the race in case emergency limb/tree removals are needed. They come with my highest recommendations.

Please feel free to reach out me with any questions or concerns.

Sincerely,

Jeffrey King
Park Maintenance Supervisor
Marine Bureau - Beach/QWB
City of Long Beach, CA
Office: (562) 570-1592 Cell: (562) 208-1242
Fax: (562) 570-8535
CITY OF
LONGBEACH

JK
Letter of Recommendation

LETTER OF RECOMMENDATION: CITY OF NEWPORT BEACH

CITY OF NEWPORT BEACH
100 Civic Center Drive
Newport Beach, California 92660
949 644-3200
newportbeachca.gov/publicworks

December 2, 2025

To Whom It May Concern,

I am pleased to provide this letter of recommendation for **Great Scott Tree Service, Inc.**, a valued contractor that has served the City of Newport Beach for many years. As the Parks and Trees Superintendent for the City, I have worked closely with their team on a wide range of tree maintenance, pruning, safety, emergency response, and community-focused initiatives.

Great Scott has consistently demonstrated exceptional professionalism, responsiveness, and arboricultural expertise. Their crews are well-trained, safety-minded, and proficient in industry best practices, including ANSI A300 and ISA standards. In addition to providing high-quality tree care across the City's parks, streetscapes, and public facilities, Great Scott has been an active partner in supporting City staff and community engagement.

Throughout our ongoing relationship, they have provided:

- Reliable, timely, and high-quality tree maintenance and risk-management services
- Rapid and dependable emergency response services, including storm-related tree failures and urgent safety hazards
- Clear communication and strong collaboration with City personnel
- A commitment to public safety and preservation of Newport Beach's urban forest
- Thorough reporting, documentation, and follow-through on all contracted work
- Annual chainsaw safety trainings organized and hosted for City of Newport Beach staff
- Major support and participation in the City's annual Touch-A-Truck event, engaging the community and helping promote public awareness of urban forestry operations

Their combined emphasis on technical expertise, safety, reliability, and community involvement has made them a valuable partner to the City. Their work directly contributes to the health, longevity, and appearance of Newport Beach's trees and enhances the City's ability to serve its residents.

Based on their performance and the strength of our long-standing working relationship, I am confident recommending Great Scott Tree Service for municipal tree maintenance services and related arboricultural work.

If you have any questions or require additional information, please feel free to contact me at 949-644-3069.

Sincerely,

Kevin Pekar
Parks and Trees Superintendent
City of Newport Beach – Public Works Department

Public Works Department

LETTER OF RECOMMENDATION: CITY OF WESTMINSTER

City of WESTMINSTER
WWW.WESTMINSTER-CA.GOV

8200 WESTMINSTER BOULEVARD, WESTMINSTER, CA 92683 • (714) 898-3311

Brad Wade, Public Works Supervisor
City of Westminster
April 5,2023

To whom this may concern,

This letter is to inform that Great Scott Tree service has been serving the City of Westminster for the last 15 years plus. Trimming all city trees on a grid system program, removing and stump grinding when the need arises. The Great Scott crew is professional, safety oriented with quick response times. The City of Westminster is very pleased with the service Great Scott provides.

Sincerely,

Brad Wade, Public Works Supervisor

Chi Charlie Nguyen *Mayor*
NamQuan Nguyen *Vice Mayor District 4*
Amy Phan West *Council Member District 1*
Carlos Manzo *Council Member District 2*
Kimberly Ho *Council Member District 3*
Christine Cordon *City Manager*

EQUAL OPPORTUNITY EMPLOYMENT

EQUAL OPPORTUNITY OVERVIEW – Great Scott Tree Service, Inc. (GSTS) is firmly committed to maintaining and advancing equal employment opportunity (EEO) practices across all levels of our organization. Our EEO program is actively integrated into our hiring, training, and employee development processes to ensure fair and equitable treatment for all employees and applicants.

INCLUSIVE RECRUITMENT & HIRING PRACTICES - GSTS implements structured and consistent hiring procedures designed to promote equal access to employment opportunities. Open positions are publicly posted through widely accessible platforms such as Indeed.com, and we also utilize employee referrals and walk-in applicants for field positions to broaden our candidate pool. All applicants are evaluated based on qualifications, experience, and job-related criteria only.

Our hiring process includes:

- Standardized application and interview procedures to ensure fairness and consistency
- Multi-step interviews, including phone and in-person evaluations
- Involvement of Certified Arborists and Safety Personnel in field staff hiring decisions
- Background and driving record checks conducted uniformly for all candidates
- Pre-employment drug screening applied consistently across applicants

These procedures are designed to eliminate bias and ensure that all candidates are given equal consideration.

TRAINING, ADVANCEMENT & WORKPLACE EQUITY - GSTS supports equal opportunity through comprehensive onboarding, training, and career development programs. All employees receive:

- Formal orientation, including workplace conduct and anti-harassment training
- Job-specific technical training (including ISA-aligned field training for arboricultural staff)
- Safety training led by our Safety Manager
- Clear job descriptions and performance expectations

Employees are provided equal access to training, advancement opportunities, and performance-based promotions. Our structured onboarding and training processes ensure that all employees—regardless of background—have the tools and support necessary to succeed.

WORKPLACE ENVIRONMENT & ACCOUNTABILITY - GSTS maintains a zero-tolerance policy for discrimination, harassment, or retaliation. We are committed to fostering a respectful, inclusive, and professional workplace. All complaints are handled through a confidential, prompt, and thorough investigation process, with appropriate corrective action taken when necessary.

EQUAL OPPORTUNITY EMPLOYMENT

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT - Great Scott Tree Service, Inc. complies with all applicable federal, state, and local laws governing equal employment opportunity. We prohibit discrimination or harassment based on any protected characteristic, including but not limited to race, color, religion, national origin, ancestry, citizenship, disability, medical condition, genetic information, marital status, sex, gender identity or expression, age, sexual orientation, veteran or military status, or any other status protected by law.

This commitment applies to all employment practices, including recruitment, hiring, training, promotion, compensation, benefits, and termination.

ONGOING COMMITMENT - GSTS leadership actively reinforces EEO principles through management oversight, employee training, and consistent policy enforcement. We believe that a diverse and inclusive workforce strengthens our organization and enhances the quality of service we provide to our clients.

FEE SCHEDULE FOR OPTIONAL SERVICES – Great Scott Tree Service, Inc. has identified Optional Services commonly found in City Tree Maintenance Contracts and has provided them below for the City of Gardena's consideration.

DESCTRIPTION	UNIT	UNIT PRICE
Service Request Pruning	Man Hour	$139.00
Palm Tree Skinning	Per Foot	$22.00
Palm Tree Pineappling	Per Foot	$49.00
Tree and Stump Removal	Inch	$59.00
Tree Only Removal	Inch	$49.00
Stump Only Removal	Inch	$29.00
Plant 15-Gal w/Root barrier	Each	$275.00
Plant 15-Gal w/o Root barrier	Each	$235.00
Plant 24" Box w/Root barrier	Each	$590.00
Plant 24" Box w/o Root barrier	Each	$550.00
Watering	Hour	$139.00
Arborist Services	Man Hour	$159.00
GPS Tree Inventory	Tree Site	$5.00
Crew Rental	Man Hour	$139.00
Emergency Response (During Business Hours)	Man Hour	$159.00
Emergency Response (After Business Hours)	Man Hour	$189.00
Supervisor Laborer	Man Hour	$145.00
Tree Trimmer Laborer	Man Hour	$140.00
Grounds Person/Laborer	Man Hour	$135.00

BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor:	Integrity Arborist and Ecoscape Inc
Address:	10000 Indiana Ave Ste 206, Riverside, CA 92503
Phone:	951-406-1062
Fax:	951-406-1022
License No.:	1009198
D.I.R. No.	1000617382
Email:	Andre@Integrityae.com

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$ 40.00	$3,360.00
Date Palm	4	15' to 60'	Twice	Each	$ 60.00	$480.00
Queen Palm	178	15' to 60'	Twice	Each	$55.00	$ 19,580.00
Fan Palm	90	30' to 65'	Twice	Each	$ 85.00	$ 15,300.00
Pine	44	60' to 90'	Once	Each	$200.00	$8,800.00
Medjool Palm	14	25' to 30'	Three	Each	$90.00	$ 3,780.00
Medjool Palm	5	10' to 15'	Three	Each	$80.00	$ 1,200.00
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 52,500.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 45.21	$ 6,691.08
7-12	491	Once	Each	$ 61.25	$ 30,073.75
13-18	527	Once	Each	$79.21	$ 41,743.67
19-24	276	Once	Each	$ 95.21	$ 26,277.96
25-30	76	Once	Each	$ 111.21	$ 8,451.96
31+	0	Once	Each	$ 0.00	$ 0.00
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$ 113,238.42

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$ 165,738.42

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15' to 30'	Twice	Each	$ 40.00	$ 960.00
Date Palm	1	15' to 60'	Twice	Each	$ 60.00	$ 120.00
Queen Palm	16	15' to 60'	Twice	Each	$ 55.00	$ 1,760.00
Fan Palm	35	30' to 65'	Twice	Each	$ 85.00	$ 5,950.00
Medjool Palm	14	25' to 30'	Three	Each	$ 90.00	$ 3,780.00
Medjool Palm	5	10' to 15'	Three	Each	$ 80.00	$ 1,200.00
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$ 13,770.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$ 45.21	$ 18,264.84
7-12	533	Once	Each	$ 61.25	$ 32,646.25
13-18	546	Once	Each	$ 79.21	$ 43,248.66
19-24	341	Once	Each	$ 95.21	$ 32,466.61
25-30	39	Once	Each	$ 111.21	$ 4,337.19
31+	0	Once	Each	$ 0.00	$ 0.00
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$ 130,963.55

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$ 144,733.55

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15' to 30'	Twice	Each	$ 40.00	$ 320.00
Date Palm	0	15' to 60'	Twice	Each	$ 60.00	$ 0.00
Queen Palm	9	15' to 60'	Twice	Each	$ 55.00	$ 1,080.00
Fan Palm	17	30' to 65'	Twice	Each	$ 85.00	$ 2,890.00
Medjool Palm	14	25' to 30'	Three	Each	$ 90.00	$ 3,780.00
Medjool Palm	5	10' to 15'	Three	Each	$ 80.00	$ 1,200.00
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$ 9,270.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$ 45.21	$ 949.41
7-12	271	Once	Each	$ 61.25	$ 16,598.75
13-18	130	Once	Each	$ 79.21	$ 10,297.30
19-24	791	Once	Each	$ 95.21	$ 75,311.11
25-30	36	Once	Each	$ 111.21	$ 4,003.56
31+	0	Once	Each	$ 0.00	$ 0.00
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$ 107,160.13

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$ 116,430.13

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$ 40.00	$ 2,480.00
Date Palm	2	15' to 60'	Twice	Each	$ 60.00	$ 240.00
Queen Palm	43	15' to 60'	Twice	Each	$ 55.00	$ 4,730.00
Fan Palm	44	30' to 65'	Twice	Each	$ 85.00	$ 7,480.00
Pine	44	60' to 90'	Once	Each	$ 200.00	$ 17,600.00
Medjool Palm	14	25' to 30'	Three	Each	$ 90.00	$ 3,780.00
Medjool Palm	5	10' to 15'	Three	Each	$ 80.00	$ 1,200.00
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$ 37,510.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$ 45.21	$ 7,143.18
7-12	394	Once	Each	$ 61.25	$ 24,132.50
13-18	450	Once	Each	$ 79.21	$ 35,644.50
19-24	440	Once	Each	$ 95.21	$ 41,892.40
25-30	199	Once	Each	$ 111.21	$ 22,130.79
31+	92	Once	Each	$ 148.21	$ 13,635.32
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$ 144,578.69

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$ 182,088.69

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$ 648,990.79

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

> **The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.**

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

Integrity Arborist abd Ecoscape Inc
Name of Bidder

Signature of Bidder

4-2-2026
Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. 1 Date 4-3-2026 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

4-3-2026
Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

Integrity Arborist and Ecoscape inc
Contractor's Business Name

10000 Indiana Ave Ste 206
Business Address: Street

Riverside CA 92503
City State Zip

951-406-1062
Business Phone Number

4-3-2026
Date

Name Title

Residence Phone Number

Andre Prado
Contractor (Print) Title

Signature President
Signature Title

1009198- C-27, D49/C-61
Contractor's License No. and Classification

951-406-1022
Business Fax Number

Residence: Street

City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 12 Years Licensed

Three projects of this type recently completed:

1. Name (Firm/Agency): Jurupa Area Parks and Recs
   Address: 8621 Jurupa Rd, Jurupa Valley, CA 92509
   Contact Person: Curt Bentrum Telephone No.: 951-361-2090
   Title of Project: Tree Trimming
   Project Location: Throughout City
   Date of Completion: Ongoing Contract Amount: $ 400,000.00

2. Name (Firm/Agency): MCM Property Management
   Address: 1900 Warner Avenue,Santa Ana, CA 92705
   Contact Person: Pat Lamb Telephone No.: 949-225-0200
   Title of Project: Tree Trimming
   Project Location: Several Locations
   Date of Completion: Ongoing Contract Amount: $ 360,000.00

3. Name (Firm/Agency): Target Corporation
   Address: 1000 Nicolett mall, mineapolis, minnesota
   Contact Person: Joaquin Rosales Telephone No.: 1-800-440-0680
   Title of Project: Tree Trimming
   Project Location: Various Locations
   Date of Completion: ongoing Contract Amount: $ Open P.O.

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature _____

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM Integrity Arborist and Ecoscape Inc

TITLE OF PERSON SIGNING Andre Prado

SIGNATURE

DATE 4-3-2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

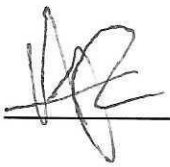
    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature:  Name: Andre Prado

Title: President Company: Integrity Arborist and Ecoscape Inc

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 7 day of April, 20 26, at Riverside (*place of execution*), California.

Signature: _____ Name: Andre Prado

Title: President Company: Integrity Arborists and Ecoscape

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Riverside

Subscribed and sworn to (or affirmed) before me on this 7 day of April, 2026, by Andre Prado

,

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

SURJATAPA CHAKRABORTTY
COMM. #2468945
NOTARY PUBLIC - CALIFORNIA
RIVERSIDE COUNTY
My Comm. Expires Oct. 30, 2027

(Seal)

Signature Surjatapa

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Andre Prado being first duly sworn, deposes and says that he or she is President of Integrity Arborist and Ecoscape the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

Integrity Arborist and Ecoscape Inc
NAME OF BIDDER

SIGNATURE OF BIDDER

10000 Indiana Ave Ste 206
ADDRESS OF BIDDER

Riverside CA 92503
CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Riverside

Subscribed and sworn to (or affirmed) before me on this 7 day of April, 2026, by Andre Prado

,

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

SURJATAPA CHAKRABORTTY
COMM. #2468945
NOTARY PUBLIC - CALIFORNIA
RIVERSIDE COUNTY
My Comm. Expires Oct. 30, 2027

(Seal)

Signature Surjatapa

MARIPOSA
TREE MANAGEMENT, INC

Citywide Tree Trimming
Maintenance Services

City of Gardena

April 8th 2026

Tel 800•794•9458 / Fax 626•960•8477
www.mariposa-ca.com

6232 Santos Diaz Street, Irwindale, CA91702
CA Contractors License #1061455 C-49, C61/D49, C27, C31, A

MARIPOSA
TREE MANAGEMENT, INC

April 8th 2026

City of Gardena
Public Works Department
Public Works Engineering
1717 West 162nd Street
Gardena California 90247

Re: Letter of Transmittal – Response to NIB/P for Tree Trimming Maintenance Services

Dear Evaluation Committee:

Mariposa Tree Management is pleased to submit our proposal in response to the City of Gardena's Tree Trimming Maintenance Services.

Our company traces its origins to 1977, when we began operations as Mariposa Landscapes. In 1985, we expanded our tree division to meet the growing needs of public agencies across Southern California.

Recognizing the increasing importance of specialized urban forestry expertise, we established Mariposa Tree Management in 2019 as a dedicated urban forest management company. This evolution reflects our longstanding commitment to providing professional, comprehensive arboricultural services.

We have extensive experience supporting municipalities that manage large and complex urban forest inventories. Through our work with similar agencies, as well as a thorough review of Gardena's urban forestry program, we have developed a clear understanding of the City's operational needs, service expectations, and long-term goals.

Our team has the expertise, staffing capacity, and organizational systems in place to effectively support these objectives. We are confident in our ability to deliver reliable, high-quality services that align with the City's standards and priorities, ensuring the continued health and sustainability of its urban forest.

MARIPOSA
TREE MANAGEMENT, INC

Building on our understanding of Gardena's operational needs and long-term urban forestry goals, Mariposa Tree Management approaches urban forest management as a dynamic and evolving discipline that requires both technical expertise and adaptive strategies. We recognize that the urban forest is a living system–one that responds to environmental pressures, changing regulations, and continuous advancements in industry standards and technology. Our approach is grounded in applying current best practices while remaining responsive to new methodologies that improve tree health, safety, and program efficiency.

Our team includes ISA-certified Arborists with specialized training in prescription pruning, ensuring that all work is performed in accordance with established arboricultural standards that prioritize structural integrity, risk reduction, and long-term tree vitality. We have made a deliberate investment in training all tree care personnel in these methodologies, creating a consistent and technically sound approach across all field operations.

Equally important is the role of data-driven management in maintaining a sustainable urban forest. We have extensive experience implementing and managing GIS- and GPS-based tree inventory systems, which serve as critical tools for tracking assets, planning maintenance cycles, and supporting informed decision-making. These platforms allow for efficient program management, accurate reporting, and the ability to proactively address trends within the urban canopy. Our familiarity with these systems ensures that we can seamlessly support and enhance the City's existing infrastructure while maximizing the value of its tree inventory data.

While our primary focus is on technical excellence and operational efficiency, we also recognize that long-term success is strengthened by an informed and engaged community. Through targeted outreach and educational initiatives, we support public awareness of proper tree care practices and encourage stewardship that complements the City's urban forestry objectives.

Mariposa Tree Management affirms its willingness to perform all services described in the RFP. All required forms, certifications, and compliance documents have been fully completed and included with our submission. At this time, we do not intend to utilize subcontractors for this project; all services will be performed directly by our team. We confirm that our proposal shall remain valid for no less than one hundred twenty (120) days from the date of submittal, and we acknowledge that all submitted materials will become part of the public record as required by law.

Thank you for the opportunity to submit this proposal to Gardena. We appreciate the City's commitment to maintaining a healthy, resilient, and sustainable urban forest and look forward to the opportunity to support its tree management programs, data-driven initiatives, and community-focused efforts.

Sincerely,

Dennis Jones, Secretary & VP of Operations
Mariposa Tree Management Inc

6232 Santos Diaz Street, Irwindale, CA 91702 / 800.794.9458 / FAX 626.960.8477
Web: www.mariposa-ca.com / Instagram: MariposaTreeManagement
California Contractors License#1061455 C61/D49, C27, C31 A
Safety . Teamwork . Quality . Integrity

Executive Summary

Project Understanding & Approach

Mariposa Tree Management is pleased to offer professional arboricultural services in support of Gardena's urban forestry program. Based on our review of the City's operations, inventory scale, and service expectations, we understand that maintaining a safe, healthy, and resilient urban forest requires a proactive, technically sound, and well-coordinated approach. Our team is fully prepared to deliver reliable, high-quality services that align with the City's standards, ensuring consistent performance and long-term program success.

Understanding of the City's Needs

The urban forest within Gardena represents a significant and dynamic public asset that requires ongoing, data-driven management to support public safety, tree health, and overall canopy sustainability. Based on our experience with comparable municipal programs and our evaluation of the City's requirements, key priorities include:

Operational Readiness & Program Integration

Mariposa Tree Management is equipped to mobilize quickly and integrate seamlessly into the City's operations. Our established workflows, experienced personnel, and familiarity with municipal standards allow us to implement services efficiently from the outset, minimizing disruption and ensuring continuity of care across all service areas.

Comprehensive, Science-Based Tree Maintenance

We provide full-service tree care tailored to species-specific and site-specific conditions, including pruning, structural evaluation, hazard mitigation, and debris management. Our approach emphasizes long-term tree health, risk reduction, and the preservation of the City's urban canopy through the application of current arboricultural best practices.

ISA Prescription Pruning Expertise

Our team includes ISA-certified Arborists trained in prescription pruning methodologies, a systematic and science-based approach to tree care that evaluates each tree individually. We have invested in training all field staff in these standards, ensuring consistent application of pruning techniques that promote structural integrity, mitigate risk, and support sustainable canopy development.

Advanced Data & Inventory Management (GIS/GPS Integration)

We recognize that effective urban forest management relies on accurate, accessible, and well-maintained data. Our team has extensive experience working with GIS- and GPS-based tree inventory systems, supporting asset tracking, work planning, and performance reporting. By leveraging these technologies, we enable efficient program management, improved transparency, and proactive decision-making that aligns with the City's long-term forestry objectives.

Staffing, Equipment, and Safety Commitment

Mariposa maintains highly trained crews, certified arborists, and specialized equipment—including aerial lifts, climbing systems, and support vehicles—necessary to operate at scale. Safety is central to all operations; we adhere to ANSI Z133 standards, OSHA regulations, and comprehensive internal safety protocols, including daily job hazard analyses and ongoing training to ensure the protection of the public, City personnel, and our workforce.

Our Approach to Program Success

Mariposa Tree Management is committed to delivering a high-performing, sustainable urban forestry program for Gardena. Our approach combines technical expertise, standardized best practices, and advanced data management systems to ensure efficient, safe, and consistent service delivery. By aligning skilled personnel, modern equipment, and proven methodologies, we are well-positioned to support the City's annual maintenance goals while enhancing the long-term health, safety, and resilience of its urban forest.

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BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor:	Mariposa Tree Management Inc.
Address:	6232 Santos Diaz St. Irwindale California 91702
Phone:	626-960-0196
Fax:	626-960-8477
License No.:	#1061455, Class A, C-27, C-31, C-49, C-61/D-49
D.I.R. No.	1000551767
Email:	dennis@mariposa-ca.com

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$ 50.00	$ 2,100.00
Date Palm	4	15' to 60'	Twice	Each	$ 300.00	$ 1,200.00
Queen Palm	178	15' to 60'	Twice	Each	$ 70.00	$ 12,460.00
Fan Palm	90	30' to 65'	Twice	Each	$ 105.00	$ 9,450.00
Pine	44	60' to 90'	Once	Each	$ 550.00	$ 24,200.00
Medjool Palm	14	25' to 30'	Three	Each	$ 120.00	$ 1,680.00
Medjool Palm	5	10' to 15'	Three	Each	$ 120.00	$ 600.00
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 51,690.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 30.00	$ 4,440.00
7-12	491	Once	Each	$ 54.00	$ 26,514.00
13-18	527	Once	Each	$ 75.00	$ 39,525.00
19-24	276	Once	Each	$ 100.00	$ 27,600.00
25-30	76	Once	Each	$ 125.00	$ 9,500.00
31+	0	Once	Each	$ 150.00	$ 0.00
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$ 107,579.00

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$ 159,269.00

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15' to 30'	Twice	Each	$ 52.00	$ 624.00
Date Palm	1	15' to 60'	Twice	Each	$ 315.00	$ 315.00
Queen Palm	16	15' to 60'	Twice	Each	$ 73.00	$ 1,168.00
Fan Palm	35	30' to 65'	Twice	Each	$ 110.00	$ 3,850.00
Medjool Palm	14	25' to 30'	Three	Each	$ 126.00	$ 1,764.00
Medjool Palm	5	10' to 15'	Three	Each	$ 126.00	$ 630.00
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$ 8,351.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$ 31.00	$ 12,524.00
7-12	533	Once	Each	$ 56.00	$ 29,848.00
13-18	546	Once	Each	$ 78.00	$ 42,588.00
19-24	341	Once	Each	$ 105.00	$ 35,805.00
25-30	39	Once	Each	$ 131.00	$ 5,109.00
31+	0	Once	Each	$ 157.00	$ 0.00
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$ 125,874.00

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$ 134,225.00

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15' to 30'	Twice	Each	$ 55.00	$ 220.00
Date Palm	0	15' to 60'	Twice	Each	$ 330.00	$ 0.00
Queen Palm	9	15' to 60'	Twice	Each	$ 77.00	$ 693.00
Fan Palm	17	30' to 65'	Twice	Each	$ 115.00	$ 1,955.00
Medjool Palm	14	25' to 30'	Three	Each	$ 132.00	$ 1,848.00
Medjool Palm	5	10' to 15'	Three	Each	$ 132.00	$ 660.00
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$ 5,376.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$ 33.00	$ 693.00
7-12	271	Once	Each	$ 59.00	$ 15,989.00
13-18	130	Once	Each	$ 82.00	$ 10,660.00
19-24	791	Once	Each	$ 110.00	$ 87,010.00
25-30	36	Once	Each	$ 137.00	$ 4,932.00
31+	0	Once	Each	$ 165.00	$ 0.00
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$ 119,284.00

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$ 124,660.00

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$ 57.00	$ 1,767.00
Date Palm	2	15' to 60'	Twice	Each	$ 347.00	$ 694.00
Queen Palm	43	15' to 60'	Twice	Each	$ 81.00	$ 3,483.00
Fan Palm	44	30' to 65'	Twice	Each	$ 121.00	$ 5,324.00
Pine	44	60' to 90'	Once	Each	$ 605.00	$ 26,620.00
Medjool Palm	14	25' to 30'	Three	Each	$ 138.00	$ 1,932.00
Medjool Palm	5	10' to 15'	Three	Each	$ 138.00	$ 690.00
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$ 40,510.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$ 36.00	$ 5,688.00
7-12	394	Once	Each	$ 62.00	$ 24,428.00
13-18	450	Once	Each	$ 86.00	$ 38,700.00
19-24	440	Once	Each	$ 115.00	$ 50,600.00
25-30	199	Once	Each	$ 143.00	$ 28,457.00
31+	92	Once	Each	$ 173.00	$ 15,916.00
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$ 163,789.00

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$ 204,299.00

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$ 662,453.00

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

> **The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.**

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

Mariposa Tree Management Inc.		4/2/2026
Name of Bidder	Signature of Bidder	Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. 1 Date 4/3/26 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Dennis Jones, Secretary &
Vice President of Operations

Bidder's Signature

4/2/26

Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

Mariposa Tree Management Inc.	Dennis Jones, Secretary & Vice President of Operations
Contractor's Business Name	Contractor (Print) Title
6232 Santos Diaz Street	Secretary & Vice President of Operations
Business Address: Street	Signature Title
Irwindale, Ca 91702	#1061455, Class A, C-27, C-31, C-49, C-61/D-49
City State Zip	Contractor's License No. and Classification
626-960-0196	626-960-8477
Business Phone Number	Business Fax Number
4/2/26	
Date	
Dennis Jones Secretary & Vice President of Operations	6232 Santos Diaz Street
Name Title	Residence: Street
626-960-0196	Irwindale, Ca 91702
Residence Phone Number	City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Dennis Jones being first duly sworn, deposes and says that he or she is Secretary & Vice President of Operations of Mariposa Tree Management Inc. the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

Mariposa Tree Management Inc.
NAME OF BIDDER

SIGNATURE OF BIDDER

6232 Santos Diaz Street
ADDRESS OF BIDDER

Irwindale, Ca 91702
CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On 4-2-26 before me, Timothy Chang, Notary Public
(insert name and title of the officer)

personally appeared Dennis Jones,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ **(Seal)**

NRO1 TIMOTHY CHANG
COMM. #2491150
Notary Public - California
Los Angeles County
My Comm. Expires May 25, 2028 NRO1

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 2nd day of April, 20 26, at Irwindale _____ *(place of execution)*, California 91702.

Signature: _____ Name: Dennis Jones

Title: Secretary & Vice President of Operations Company: Mariposa Tree Management Inc.

BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 45

Three projects of this type recently completed:

1. Name (Firm/Agency): City of Burbank
   Address: 150 North 3rd Street Burbank California 91502
   Contact Person: Michael Del Campo Telephone No.: 828-238-5343
   Title of Project: Tree Maintenance Services
   Project Location: City of Burbank
   Date of Completion: Ongoing Contract Amount: $ Approx 2 million Annually

2. Name (Firm/Agency): LA Metro
   Address: 1 Gateway Plaza Los Angeles CA 90012
   Contact Person: Rommel Hilario Telephone No.: 213-922-6733
   Title of Project: Tree Maintenance Services
   Project Location: LA County
   Date of Completion: Ongoing Contract Amount: $ Approx $450k annually

3. Name (Firm/Agency): City of Temecula
   Address: 41000 Main Street Temecula CA
   Contact Person: Stacy Fox Telephone No.: 951-308-6306
   Title of Project: Tree Maintenance Services
   Project Location: Temecula Ca
   Date of Completion: Ongoing Contract Amount: $ Approx $600k Annually

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature _____ Dennis Jones, Secretary & Vice President of Operations

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM Mariposa Tree Management Inc.

TITLE OF PERSON SIGNING Secretary & Vice President of Operations

SIGNATURE _____

DATE 4/2/26

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

_____

_____

_____

_____

_____

_____

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____ Name: Dennis Jones

Title: Secretary & Vice President of Operations Company: Mariposa Tree Management Inc.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Company Profile & Organization

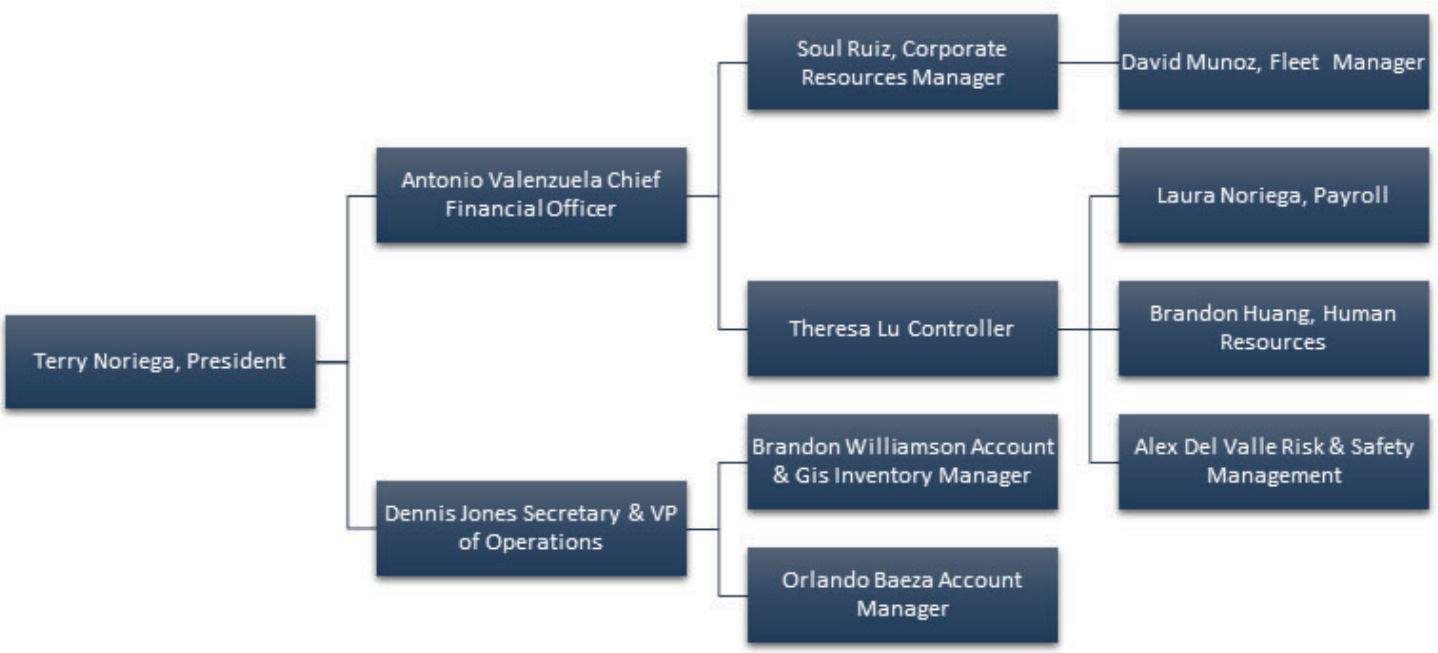
Principal Parties

Mariposa Tree Management is owned by Terry Noriega.

The company is governed by three principal parties: Terry Noriega (President), Dennis Jones (Secretary & Vice President of Operations), Antonio Valenzuela (Chief Financial Officer).

The principal point of contact for this project will be Dennis Jones. He can be reached at 626-890-0164 and dennis@mariposa-ca.com. He works out of the main Mariposa Tree Management Office in Irwindale.

Organizational Chart



Company Background

History

For more than 40 years, Mariposa Tree Management has provided cities and counties throughout Southern California with expert tree care. Our company has more than 50 highly-trained and qualifi ed personnel, 40 of whom are certified tree care employees.

Mariposa Tree Management **began in 1977** as part of Mariposa Landscapes. The firm began by performing custom residential and small commercial landscape maintenance and installations. After five years of growth, Mariposa expanded into public works maintenance operations. In the 1980s, we officially launched a public works installation department and a tree division. In 1989 we expanded again and created our tree division.

We expanded our tree division and consolidated our certified arborists into the newly incorporated, “Mariposa Tree Management”. Our company provides tree maintenance services for a variety of municipal clients and commercial developments, providing all types of tree care, from installation to maintenance to removal. See our services provided section of this proposal for more about our breadth of services.

Throughout the years, Mariposa Tree Management ownership has remained the same. We do not hold a controlling or financial interest in any other organization and are not owned by any other person or organization.

Financial Condition

Mariposa Tree Management has been capable of **meeting all financial obligations** for more than 40 years. Our company has experienced continued growth and its parent company, Mariposa Landscapes, has shown continued expansion by opening locations in Santa Ana, Somis, and Palm Desert. We have not in the past and are not currently filing for bankruptcy. We do not have any pending litigation. Our offices are open and operating at full capacity. We do not have any pending mergers.

Specialized Tree Care

Mariposa Tree Management is set apart from the competition by **providing comprehensive consulting services** in addition to expert tree care. Our ability to provide such excellent service is due to our crews of highly-trained, safety-oriented, certified arborists and tree workers. Our staff receives the latest training in arboriculture methods, techniques, and software systems.

Our specialized consulting services include the following: Urban Forest Management Planning, Tree Evaluations, Inventory Management, Risk Assessments, Hazard Reports, Tree Appraisals, and Insect and Disease Control Recommendations.

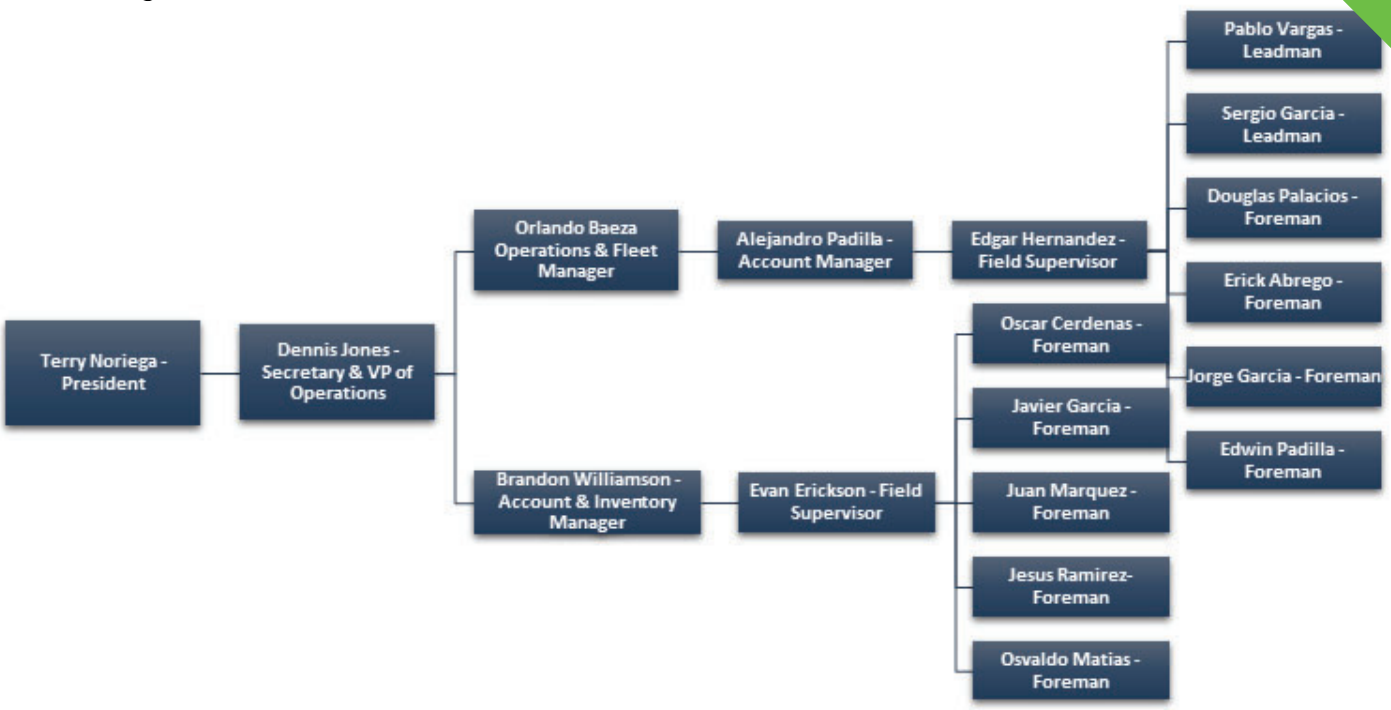
Our clients trust us with their most valued trees and stands of urban forest. See our project approach & methodology section of this proposal for more information about our specialized operational processes and the difference they make for our clients.

Geographic Coverage

Our base in Irwindale, California provides a central location for servicing Los Angeles, Orange, Riverside, San Bernardino, and Ventura counties. From the Glendale, Arizona offices of Mariposa Landscapes, we also serve all of Maricopa County.

Operations Team Organization

Organizational Chart



Office Locations

The Mariposa operational office in Irwindale will have primary responsibility for managing this account. The location of the corporate office and operational offices and work yards are listed below.

Corporate Office

- 6232 Santos Diaz Street, Irwindale, Ca 91702
- Phone: (626) 960-0196 / Fax: (626) 960-8477

Operational Office & Work Yard

- 4790 East Los Angeles Avenue, Somis California 93066
- Phone: (805) 386-4140

Operational Office & Work Yard

- 1107 East Walnut Avenue, Santa Ana California 92701
- Phone: (714) 352-2297

Main Operational Office & Work Yard

- 15529 Arrow Highway, Irwindale California 91706
- Phone: (626) 960-0397

Operational Office & Work Yard

- 11093 Almond Avenue, Fontana California 92337
- Phone: (909) 429-2546

Operational Office & Work Yard

- 1650 West 130th Street, Gardena California
- Phone: (626) 960-0196

Proposed Staffing & Management Plan

The management and crew at Mariposa Tree Management have more than 100 years of combined experience in urban forestry operations, customer service, account management, and inventory technology. In addition to our **vast experience** in the field, our staff has completed numerous certifications, courses and training in urban forestry, and natural resources education. These include degrees from educational organizations accredited by the International Society of Arborists, the Society of American Foresters and the International Society of Arborists. Our team is commited to ensuring immediate response to any issues that may arise relating to the services proposed.

Our team leverages years of experience working with its major clients, including the cities of San Marino, Lawndale, Los Angeles, Burbank, and Temecula, as well as the counties of Los Angeles, San Bernardino, and Ventura when managing client relations. Mariposa Tree Management has mastered **efficient, detail-oriented relations** in every aspect of these contracts, including coordinating with city officials, generating work orders, managing inventories, completing tree work operations, and processing records for accounting.

Since its start, our tree division has completed **more than 1,000 contracts** ranging in value between $500 and $2.5 million. Over the past three years, Mariposa Tree Management teams have successfully completed contracts with Palm Springs, Pasadena, Los Angeles County, and Caltrans which were comparative in size and complexity to the requested services included in this proposal. These contracts included urban forestry operations with the following tasks: customer service, account management, inventory management, trimming, pruning, removals, planting, and arboricultural consultations. All these projects have been completed successfully.

Our Key personnel proposed will be available to perform the proposed services for the duration of the contract, on site when requested by the City..

Dennis Jones,
Vice President of Operations

- **Roles:** Supervision, Scheduling, Billing, Consultation, and Customer Support
- Assigned for duration of project
- **Relevant work experience:** 25 years in this capacity
- BS Degree in Urban Forestry from Cal Poly San Luis Obispo
- ISA Certified Arborist WE-5700A
- ISA Municipal Specialist
- ISA Utility Specialist
- ISA Tree Risk Assessment Qualified TRAQ
- ISA Prescription Pruning Qualified PPQ
- TCIA Certified Tree Care Safety Professional #00843 (CTSP)
- Qualified Applicators License QAL 108771, Categories B, C, & F
- Wildlife Protector Certification from the Wildlife Training Institute. #821
- Notary Public

Brandon Williamson,
Account & Inventory Manager

- Roles: Work Site Evaluations, Develop Project Proposals, Manage Tree Inventories, Work Orders, and Work Histories
- Assigned for duration of project
- Relevant Work History: 10 years in the tree care industry
- AAS Degree in Natural Resource Technology- Forest Resources from Mt. Hood Community College, Gresham Oregon
- ISA Certified Arborist WE-13968A
- ISA Tree Risk Assessment Qualified TRAQ
- ISA Prescription Pruning Qualified PPQ
- Certified Natural Resource Technician (MHCC)
- TCIA Certified Tree Care Safety Professional CTSP
- TCIA Certified Ground Operations Specialist
- OSHA 30 Certified
- Notary Public

Orlando Baeza,
Training Manager

- Roles: Supervision, Scheduling, Billing, Consultation, and Customer Support
- Assigned for duration of project
- Relevant work experience: 15 years in this capacity
- TCIA Tree Care Safety Professional #1526
- TCIA Certified Ground Operations Specialist

Alejandro Padilla, Field Supervisor

- **Roles:** Supervision, Scheduling, Billing, Consultation, and Customer Support
- Assigned for duration of project
- **Relevant work experience:** 15 years in this capacity
- ISA Certified Arborist
- TCIA Tree Climber Specialist
- TCIA Certified Ground Operations Specialist

Edgar Hernandez, Field Supervisor

- **Roles:** Supervision, Scheduling, Billing, Consultation, and Customer Support
- Assigned for duration of project
- **Relevant work experience:** 15 years in this capacity
- ISA Certified Tree Worker Specialist
- TCIA Tree Climber Specialist
- TCIA Certified Ground Operations Specialist

Evan Erickson, Field Supervisor

- **Roles:** Crew leadership, Safety management, Tree Trimming & Removals, Gis/Gps Tree Inventory Mapping
- Assigned for duration of project
- **Relevant work experience:** 5 years in this capacity
- ISA Certified Arborist
- TCIA Certified Ground Operations Specialist
- CPR Certified

Employee Training

Mariposa Tree Management provides a complete training program. Our goal is to enable our employees to progress to higher levels of pay and rank by acquiring specialized knowledge about tree maintenance. By providing training to all our workers, we become more efficient as a whole and provide better results for our customers.

Currently our training program involves learning in three areas: **Instruction, Safety, and Practical Knowledge.** We run a robust new-hire training program. We currently employ four Line Clearance Certified Personnel, and CPR & First Aid Training and EHAP certifications are maintained for all employees.

In addition to our new-hire training program, our supervisors also conduct regular training sessions. These sessions include instructing and evaluating foremen and crews on safety and current techniques of equipment operation, maintenance practices, chemicals, and fertilizers. Additional topics of training are listed below.

- Chipper Safety and Operation
- Chain Saw Safety and Operation
- Pruning Techniques
- Aerial Lift Safety and Operation
- Loader Safety and Operation
- Safe Driving Tactics
- Safe Small Equipment Operation
- Planting Techniques
- Traffic Control Safety and Techniques
- Tree I.D. (General and Account Specific)
- Fertilizer Use and Application
- Chemicals: Herbicides, Fungicides, Insecticides
- Aerial Rescue
- Emergency Situations
- Arboricultural Injuries

Equipment & Fleet

Mariposa Tree Management maintains a state-of-the-art fleet of vehicles and tree trimming equipment. In addition to numerous chainsaws and other small pieces of equipment, the following pages contain a list of our major vehicles and large equipment.

Equipment Breakdowns

We have a fleet maintenance division that is responsible for the care of all vehicles in our fleet. In the case of breakdowns, we have a mobile mechanic equipped with a vehicle outfitted with the tools and equipment to perform immediate repairs in order to keep our crews working with minimal downtimes. In the case of a catastrophic equipment breakdown where our in-house mechanics are unable to perform an on-site repair, we contract for roadside assistance to all our vehicles, which provides tow services to our preferred certified repair shop.

Emission Control Plan

The majority of the Mariposa Tree Management vehicle fleet and equipment is powered by environmentally-friendly sources. We are an eco-conscience company and use every operations expansion to incorporate green practices as much as possible. Mariposa works with all its clients to assure optimum water usage in their forests. We are also committed to continuing to improve on our transition to new eco-friendly equipment as technology improves. We are also diligent in our fleet maintenance in order to ensure that our older equipment is kept at optimal conditions. Doing so dramatically reduces their emissions and their impact on the environment.

Inspections and Certifications

All our vehicles and equipment are inspected according to industry best practices. Aerial lift truck inspections and other registrations have been attached at the end of this Document.

Equipment Availability

AERIAL LIFT TRUCKS (12)

A-617 - 2019 Freightliner M2106
A-618 - 2019 Freightliner M2106
A-549 - 2018 Freightliner M2106
A-567 - 2018 Freightliner M2106
A-480 - 2015 Ford F-750
A-481 - 2015 Ford F-750
A-462 - 2013 Ford F750
A-426 - 2012 Ford Bucket Truck
A-355 - 2011 Ford Bucket Truck
A-315 - 2008 International Bucket Truck
A-668 - 2020 Freightliner M2107
A-668 - 2020 Freightliner M2106

ROLL-OFF TRUCKS WITH CONTAINER (4)

A-632 - 2019 Peterbilt 348
A-430 - Freightliner 114SD
A-265 - 2007 Freightliner CL120 Roll Off
A-661 - 2020 Freightliner 114SD

UTILITY DUMP TRUCKS (9)

A-595 - 2018 Isuzu NRR
A-581 - 2018 Freightliner M2106
A-585 - 2018 Freightliner M2106
A-566 - 2017 Isuzu NRR
A-471 - 2015 Ford F-750 Chipper Dump
A-472 - 2015 Ford F-750 Chipper Dump
A-479 - 2015 Ford CHIPPER DUMP F-750
A-371 - 2012 Isuzu NPR Crew Dump
A-375 - 2011 Ford F-750 Chipper Dump

ARTICULATING WHEEL & SKID STEER LOADERS (4)

HE-107 - 2019 Caterpillar 908M

HE-83 - 2015 Caterpillar 908H2

HE-53 - 2007 Bobcat S220 Turbo

HE-46 - 2006 Bobcat S220 Turbo

STUMP CUTTERS (3)

HE-92 - 2017 Vermeer SC852

M-316 Honda 337-13H

E-39 - 2007 Carlton7500

CHIPPERS (9)

E-68 - 2018 Vermeer BC1500

E-69 - 2018 Vermeer BC1800XL

E-67 - 2017 Vermeer BC1500

E-64 - 2015 Vermeer BC1800XL

E-65 - 2015 Vermeer BC1800XL

E-62 - 2014 Vermeer BC1800XL

E-56 - 2013 Vermeer BC1800XL

E-57 - 2013 Vermeer BC1800XL

E-49 - 2011 Vermeer BC1800XL

CREW TRUCKS & VEHICLES (13)

A-653 - 2019 Chevrolet Silverado 2500HD

A-539 - 2017 Chevrolet 2500HD Four-Door Pick Up

A-475 - 2014 Chevrolet 3/4 Ton Stake-Extra Cab

A-477 - 2015 Chevrolet 3/4 Ton Double Cab

A-478 - 2015 Chevrolet 3/4 Ton Double Cab

A-488 - 2015 Chevrolet 3/4 Ton Double Cab

A-464 - 2014 Chevrolet 3/4 Ton Extra Cab

A-374 - 2012 Chevrolet 3/4 Ton Extra Cab

A-344 - 2011 Chevrolet 3/4 Ton Extra Cab

A-652 - 2020 Toyota Tacoma

A-655 - 2020 Toyota Tacoma

A-535 - 2017 Toyota Prius

A-411 - 2013 Toyota Prius

Client References

At Mariposa Tree Management Inc., we pride ourselves on **excellent client service**. The contact information for many of our current tree maintenance clients is listed below. We provide most or all of the following services for these municipalities: tree pruning, tree removal, GIS mapping, arborist surveys, palm pruning, tree planting, plant healthcare services, hazard tree analysis, tree watering, emergency services during normal business hours and on a 24-hour basis. Learn more about the services we provide in Section 3.

CITY OF BURBANK
Contact: Mike Del Campo
818-238-5343
mdelcampo@burbankca.gov
150 North 3rd Street,
Burbank Ca 91502
Tree Maintenance Services
October 2016 to Present

CITY OF TEMECULA
Contact: Stacy Fox
951-308-6306
Stacy.Fox@temeculaca.gov
41111 Main Street
Temecula Ca. 92590
Tree Maintenance Services
July 2021 to Present

CITY OF SAN MARINO
Contact: Chris Gutierrez
626-300-0793
Cgutierrez@SanMarinoCA.gov
2200 Huntington Drive
San Marino, Ca 91108
Tree Maintenance Services
July 2014 to present

LA METRO
Contact: Rommel Hilario
213-922-5331
HilarioR@metro.net
1 Gateway Plaza,
Los Angeles Ca 90012
Tree Maintenance Services
October 2016 to Present

CITY OF SANTA BARBARA
Contact: Nathan Slack
805-564-5592
nslack@SantaBarbraCA.gov
630 Garden Street
Santa Barbara Ca. 93101
Tree Maintenance Services
July 2021 to 2022

CITY OF LAWNDALE
Contact: Johnny Calderon
310-973-3263
jcalderon@lawndale.ca.gov
4722 Manhattan Beach Blvd
Lawndale CA 90260
Tree Maintenance Services
July 2020 to present

Mariposa Tree Management Current Government Tree Maintenance Contracts

City of Pasadena - Trees
City of Pasadena - Palms
City of Los Angeles - Parks & Recreation
City of Los Angeles - World Airports
City of Los Angeles - Zoo
City of Thousand Oaks
City of Lawndale
City of Yucaipa
City of Gardena
City of Temecula
City of Port Hueneme
City of Lindsey
Los Angeles - Metro
County of Los Angeles - Parks & Recreation
County of Los Angeles - Beaches & Harbors
County of Ventura - Parks
County of San Bernardino - Public Works
County of Inyo
County of Merced
State of CA - General Services Dept.
State of CA - Corrections Dept.
San Marino Unified School District
Temple City Unified School District
Moorpark Unified School District
Valle Lindo Unified School District
Norwalk La Mirada Unified School District

CITY OF BURBANK
Parks and Recreation Department
Administration
150 N. Third Street, Burbank, CA 91502
www.burbankca.gov

Letter of Reference

April 27th, 2021

To Whom It May Concern:

Mariposa Tree Management (formerly Mariposa Landscapes) has successfully performed $2.2 million dollars of contracted tree pruning, removals & planting for the City of Burbank since 2016.

Primarily Mariposa maintains our scheduled grid pruning work and high demand pruning or removal service requests. In addition to this annual work, they have favorably completed large scale tree removal and replacement projects throughout some of our main arterial and commercial areas.

They facilitate, design, and handle their own traffic control, obtaining the necessary permits for lane closures and encroachment permits. Any residential complaints have been resolved promptly and professionally. The communication and relationship with their crews and City staff/inspectors has been excellent.

Overall, Mariposa is responsive to the City of Burbank's needs and maintains a professional relationship throughout their staff.

I would recommend Mariposa Tree Management for tree services for other jurisdictions.

Respectfully Submitted,

Mike del Campo
Landscape & Forestry Services Superintendent
City of Burbank
Parks and Recreation
MDelCampo@burbankca.gov

Testimonials

Hi Dennis

The work has been great, and the crews are doing a great job overall. This was a massive project, with tons of complex work. It's impossible to do something of this size and not have a few hiccups along the way. Your whole team has been very professional and very responsive. Please let Raul know that he has done a great job managing this project and we are very pleased with the work.

Thanks

Nathan Slack
Urban Forest Superintendent
CITY OF SANTA BARBARA, P&R
(805) 564-5592 | nslack@SantaBarbaraCA.gov

Dear Brandon and Dennis,

I hope this email finds you well. I wanted to express our appreciation for the outstanding tree pruning services your team provided at North Atwater Park. The work done was not only professional but also greatly enhanced the appearance and health of our trees.

I would like to commend your foreman, Javier. His attention to detail and the pride he took in completing this project was exceptional! He was helpful in taking the time to ensure everything was completed to the highest standard.

Please pass along our thanks to Javier and the entire team.

Best Regards,

Rogelio Cardenas
ISA TRAQ Arborist WE-11196AL
Tree Surgeon Supervisor II, Forestry
Recreation and Parks, City of Los Angeles
Office: (213) 485-4826
Cell: (213) 257-0975

Rommel

Thank you for the expedited service provide by Mariposa. There was huge turnout of personnel and equipment. Very impressive professional operation, Very diligent coordination of work and perfect as to let the other major work proceed as scheduled and avoid cancellation, Thank you to Mr. Williamson at Mariposa and all his crew. Lots of large pepper trees and other vegetation overgrowth of years over a wall, and obstructing our hatches or varies types, Ventilation intakes, etc.

Our Traction Power team, the Crane/Rigging/Battery and UPS contractors were all very glad to see Mariposa doing their very best there and they saved the day, literally.

Thank you again

Lauro Trejo
LA Metro
Rail Traction Power Supervisor
Location 64/MOW
213 922 3347 W
213 215 5753 C
trejol@metro.net
metro.net | facebook.com/losangelesmetro | @metrolosangeles
Metro Provides Excellence in Service and Support.

Licenses and Certifications

Company Details

President: Terry Noriega

California Corporation: C4311511

California Employer ID: 123-5513-7

Date of Incorporation: December 17, 2019

Accreditation

Mariposa Landscapes received accreditation from the **Tree Care Industry Association** (TCIA) in 2012, becoming one of the few accredited tree care companies in California. In 2020, the accreditation was transferred to Mariposa Tree Management. This accreditation involves a thorough audit process of procedures in the following areas:

1.Consumer Satisfaction

2.Best Business Practices

3.Business Ethics

4.Employee Training

5.Safety

6.Quality

7.Industry Standards

8.Arborist Certification

9.Insurance Coverage

10. Work Estimates and Specification

Minority Business Enterprise

Mariposa Tree Management is proud to be certified as a **Minority Business Enterprise** with the City of Los Angeles as of April 16, 2020 (MBE Certification #20000326, expiring April 20, 2025). The Women and Minority Business Enterprise Clearing House has audited and verified our eligibility as an MBE pursuant to the California Public Utilities Commission General Order 156. Our EEO/Affirmative Action Plan is currently approved by the Office of Contract Compliance pursuant to Los Angeles Administrative Code Section 10.8 et seq and is on file with this office. This plan will expire in 2021. The County of Los Angeles Office of Affirmative Action Compliance has certified Mariposa Tree Management as an eligible participant in the county of Los Angeles Local Business Enterprise (LBE) Program and has a registration date of April 1, 2020.

ADDITIONAL LICENSES & CERTIFICATES

Contractors State License:	1061455	A, C-27, C-31, C-49, C-61/D49
Qualified Applicators License:	103864	ABCDEFH
Pest Control Advisor License:	74416	ABCDEG
Pest Control Business License:	30977	
Irwindale Business License:	000538	
Supplier Clearinghouse MBE:	20000326	
LA County LBE (LABAVN #):	106243	
LA CO. Agricultural Pest Control:	1000279	
Certified Arborist:	WE-1182A	
DIR No.	1000551767	

Copies of Licenses and certifications not included in this rfp can be provided upon request..

Licenses and Certifications

STATE OF CALIFORNIA

CONTRACTORS STATE LICENSE BOARD

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code and the Rules and Regulations of the Contractors State License Board, the Registrar of Contractors does hereby issue this license to:

MARIPOSA TREE MANAGEMENT INC

License Number 1061455

to engage in the business or act in the capacity of a contractor in the following classifications:

D49 - TREE SERVICE
C27 - LANDSCAPING
A - GENERAL ENGINEERING
C31 - CONSTRUCTION ZONE TRAFFIC CONTROL

Witness my hand and seal this day,
February 6, 2025

Issued December 17, 2019

Michael Mark, Board Chair

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.

David R. Fogt, Registrar of Contractors

STATE OF CALIFORNIA

CONTRACTORS STATE LICENSE BOARD

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code and the Rules and Regulations of the Contractors State License Board, the Registrar of Contractors does hereby issue this license to:

MARIPOSA TREE MANAGEMENT INC

License Number 1061455

to engage in the business or act in the capacity of a contractor in the following classifications:

C49 - TREE AND PALM

Witness my hand and seal this day,
February 6, 2025

Issued December 17, 2019

Michael Mark, Board Chair

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.

David R. Fogt, Registrar of Contractors

SUPPLIER CLEARINGHOUSE
CERTIFICATE OF ELIGIBILITY

CERTIFICATION EXPIRATION DATE: April 7, 2026

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

Mariposa Tree Management Inc
Minority Business Enterprise (MBE)

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on- site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 350-7998.

FEIN: 20000326 DETERMINATION DATE: April 7, 2023

Mariposa Tree Management
Irwindale, CA

Is accredited by the Tree Care Industry Association for:

ACCREDITED ETHICS QUALITY CONFIDENCE

- Adherence to ethical business practices
- Compliance with Industry Standards for safety and performance; and,
- Provision of quality service.

***Mariposa Tree Management** has maintained Accredited status in good standing since **12/13/2012**.*
*This Accreditation certificate is valid thru **12/31/2027**.*

December 06, 2024
Date

Bob Rosse, SVP, Programs and Services

DEPARTMENT OF MOTOR VEHICLES
A Public Service Agency

MOTOR CARRIER PERMIT

DEPARTMENT OF MOTOR VEHICLES
Registration Operations Division
P.O. BOX 932370 Sacramento, CA 94232-3700

MARIPOSA TREE MANAGEMENT INC
6232 SANTOS DIAZ STREET
IRWINDALE, CA 91702

Valid From: 08/01/2024 Valid Through: 07/31/2025
CA#: 8566733

The carrier named on this permit, having made written application to the Department of Motor Vehicles for a permit to operate as a motor carrier of property as defined in vehicle code section 34601, and having met the requirements and paid the appropriate fees, is granted a permit of the following classification:

Private
Full Year
Corporation

Print Date: 07/1/2024 Office #: 134
Account #: 720170 Tech ID: 83
Sequence #: 0035 Amt Paid: $1,068.00

IMPORTANT REMINDERS!!!

CALIFORNIA
AIR RESOURCES BOARD

Certificate of Reported Compliance With:

Advance Clean Fleets Regulation
Truck and Bus Regulation

Issued to: Mariposa Landscapes, Inc

Title 13 CCR sections 2013 - 2016 (Advanced Clean Fleets Regulation)
Title 13 CCR 2025 (Truck and Bus Regulation)

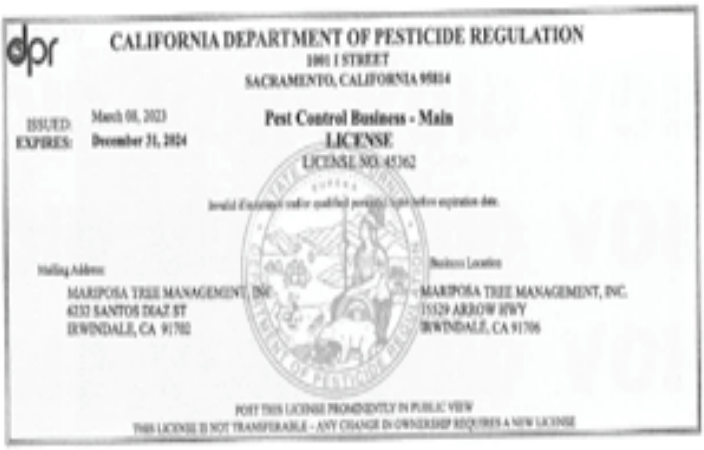
This certificate is valid until December 31, 2024

Printed on 2024-03-04

30 Vehicles

TRUCKS Fleet Identification
151455

Licenses and Certifications



CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION
1001 I STREET
SACRAMENTO, CALIFORNIA 95814

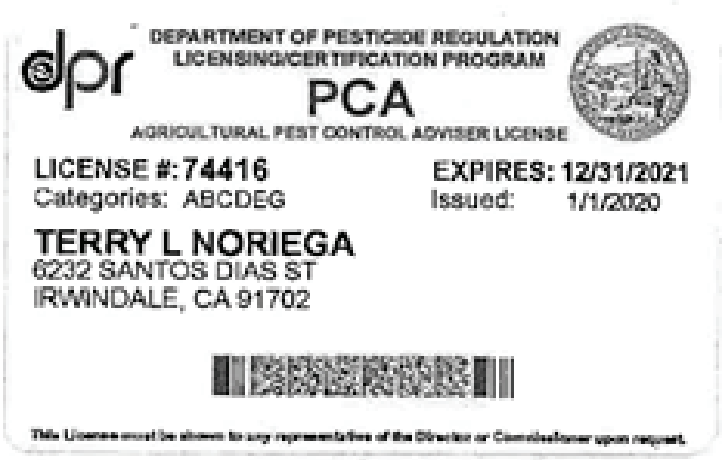
ISSUED: March 08, 2023
EXPIRES: December 31, 2024

Pest Control Business - Main
LICENSE
LICENSE NO. 45362

Mailing Address:
MARIPOSA TREE MANAGEMENT, INC.
6232 SANTOS DIAZ ST
IRWINDALE, CA 91702

Business Location:
MARIPOSA TREE MANAGEMENT, INC.
15129 ARROW HWY
IRWINDALE, CA 91706

POST THIS LICENSE PROMINENTLY IN PUBLIC VIEW
THIS LICENSE IS NOT TRANSFERABLE - ANY CHANGE IN OWNERSHIP REQUIRES A NEW LICENSE

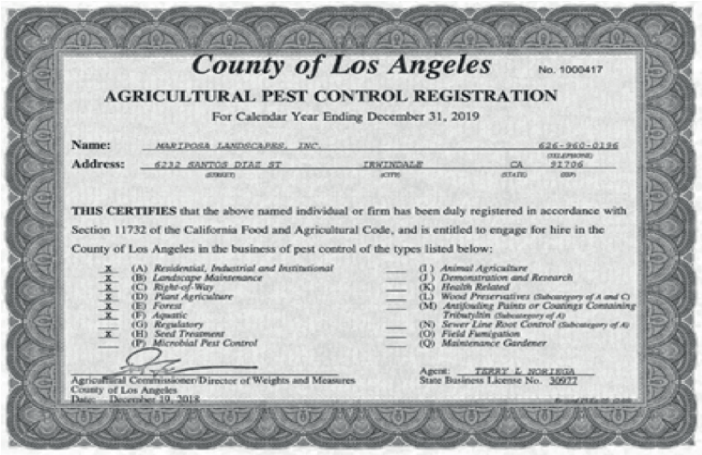


DEPARTMENT OF PESTICIDE REGULATION
LICENSING/CERTIFICATION PROGRAM
PCA
AGRICULTURAL PEST CONTROL ADVISER LICENSE

LICENSE #: 74416
Categories: ABCDEG
EXPIRES: 12/31/2021
Issued: 1/1/2020

TERRY L NORIEGA
6232 SANTOS DIAS ST
IRWINDALE, CA 91702

This License must be shown to any representative of the Director or Commissioner upon request.



County of Los Angeles
No. 1000417

AGRICULTURAL PEST CONTROL REGISTRATION
For Calendar Year Ending December 31, 2019

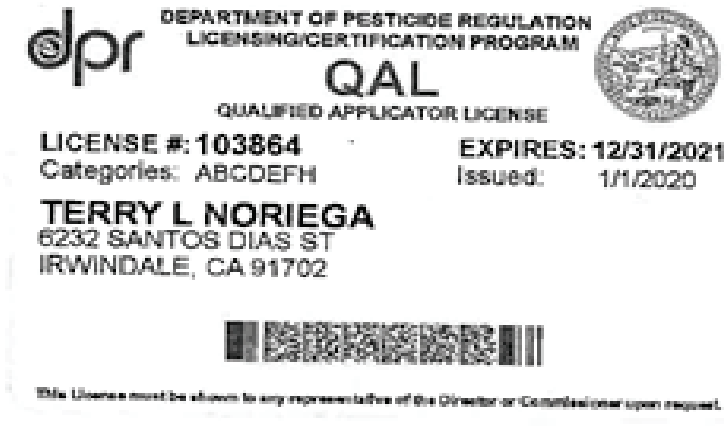
Name: MARIPOSA LANDSCAPES, INC. (626-960-0196)
Address: 6232 SANTOS DIAZ ST (STREET) IRWINDALE (CITY) CA (STATE) 91706 (ZIP)

THIS CERTIFIES that the above named individual or firm has been duly registered in accordance with Section 11732 of the California Food and Agricultural Code, and is entitled to engage for hire in the County of Los Angeles in the business of pest control of the types listed below:

- X (A) Residential, Industrial and Institutional
- X (B) Landscape Maintenance
- X (C) Right-of-Way
- X (D) Plant Agriculture
- X (E) Forest
- X (F) Aquatic
- ___ (G) Regulatory
- X (H) Seed Treatment
- ___ (P) Microbial Pest Control
- ___ (I) Animal Agriculture
- ___ (J) Demonstration and Research
- ___ (K) Health Related
- ___ (L) Wood Preservatives (Subcategory of A and C)
- ___ (M) Antifouling Paints or Coatings Containing Tributyltin (Subcategory of A)
- ___ (N) Sewer Line Root Control (Subcategory of A)
- ___ (O) Field Fumigation
- ___ (Q) Maintenance Gardener

Agricultural Commissioner/Director of Weights and Measures
County of Los Angeles
Date: December 19, 2018

Agent: TERRY L NORIEGA
State Business License No. 30977



DEPARTMENT OF PESTICIDE REGULATION
LICENSING/CERTIFICATION PROGRAM
QAL
QUALIFIED APPLICATOR LICENSE

LICENSE #: 103864
Categories: ABCDEFH
EXPIRES: 12/31/2021
Issued: 1/1/2020

TERRY L NORIEGA
6232 SANTOS DIAS ST
IRWINDALE, CA 91702

This License must be shown to any representative of the Director or Commissioner upon request.

THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS

CITY OF LOS ANGELES TAX REGISTRATION CERTIFICATE
THIS CERTIFICATE IS GOOD UNTIL SUSPENDED OR CANCELLED

BUSINESS TAX
ISSUED: 4/6/2020

ACCOUNT NO.	FUND/CLASS	DESCRIPTION	STARTED	STATUS
0003185624-0001-0	L049	PROFESSIONS / OCCUPATIONS	1/1/2020	ACTIVE

MARIPOSA TREE MANAGEMENT, INC.
6232 SANTOS DIAZ ST
IRWINDALE CA 91702-3267

ISSUED FOR TAX COMPLIANCE PURPOSES ONLY
NOT A LICENSE, PERMIT, OR LAND USE AUTHORIZATION

ISSUED TO
6232 SANTOS DIAZ STREET
IRWINDALE, CA 91702

ISSUED BY:
Clare Bartels
DIRECTOR OF FINANCE

"No registration certificate or permit issued under the provisions of the Business Tax ordinances of the LAMC, or the payment of any tax required under the provisions of the Business Tax ordinances of the LAMC shall be construed as authorizing the conduct or continuance of any illegal business or of a legal business in an illegal manner."

NOTIFY THE OFFICE OF FINANCE IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS - OFFICE OF FINANCE, P.O. BOX 53200, LOS ANGELES CA 90053-0200
IMPORTANT - READ REVERSE SIDE
FORM 2000 (Rev. 11/15)

Licenses and Certifications

The International Society of Arboriculture

Hereby Announces That

Dennis M. Jones

Has Earned the Credential

ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

18 November 2000	31 December 2024	WE-5700AM
Issue Date	Expiration Date	Certification Number

ANAB ACCREDITED

The International Society of Arboriculture

Hereby Announces That

Dennis M. Jones

Has Earned the Credential

ISA Certified Arborist Utility Specialist®

By successfully meeting ISA Certified Arborist Utility Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

17 February 2022	31 December 2024	WE-5700AUM
Issue Date	Expiration Date	Certification Number

The International Society of Arboriculture

Hereby Announces That

Dennis M. Jones

Has Earned the Credential

ISA Certified Arborist Municipal Specialist®

By successfully meeting ISA Certified Arborist Municipal Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

19 April 2017	31 December 2024	WE-5700AM
Issue Date	Expiration Date	Certification Number

INTERNATIONAL SOCIETY OF ARBORICULTURE
TREE RISK ASSESSMENT QUALIFICATION

Dennis M. Jones

Having successfully completed the requirements established by the International Society of Arboriculture, the above named is hereby recognized as ISA Tree Risk Assessment Qualified.

ISA QUALIFICATIONS

Lorie Vargas
Director of Credentialing Services
International Society of Arboriculture
31 Jul 2015
Issue Date

Caitlyn Pollihan
Executive Director
International Society of Arboriculture
31 Jul 2025
Term of Validity End Date

PRESCRIPTION PRUNING QUALIFICATION

Dennis Jones

Having successfully completed the Prescription Pruning Course and passed the examination, the above name is recognized as Prescription Pruning Qualified

Certificate awarded this 12th day of March 2025

Lori Ballard
Lori Ballard, Executive Director
Florida Chapter International Society of Arboriculture

ISA FLORIDA CHAPTER

The American Society of Consulting Arborists

Certificate of Completion

presented to

Dennis Jones

in recognition of fulfillment of the graduation requirements

2018 ASCA Consulting Academy

May 31, 2018

Jonathan Butcher, RCA #486
President

Beth W. Palys, FASAE, CAE
Executive Director

Licenses and Certifications

Certified Treecare Safety Professional

This certifies that

Dennis Michael Jones

has attained the status of Certified Tree Care Safety Professional from the Tree Care Industry Association

Certification Number: 00843

Renewal Date: 2/23/2027

TCIA.

Bryan Dalton
Director, Training and Credentialing

The Trustees of
The California State University
upon recommendation of the faculty of

California Polytechnic State University

have conferred upon

Dennis Michael Jones

the degree of

Bachelor of Science

in Forestry and Natural Resources

Given at San Luis Obispo, California, on the nineteenth day of March, nineteen hundred ninety-nine

Wildlife Protector Certification

is hereby awarded to:

Dennis Jones

for training in wildlife awareness and protection

Wildlife Training Institute
Certification Number: 821
Valid Through June 26, 2020

Megan A. Morris, Program Director

The American Traffic Safety Services Association

Raul Aparicio

has attended

Traffic Control Technician-CA State Specific

Training Course

4/24/17 to 4/24/17
Date

Santa Ana, CA
Location

ATSSA

Training & Products Dept. Director

President, CEO

OSTS, Inc.
Occupational Safety Training Systems
www.ostsinc.com

Ryan Gonzalez

has successfully completed a CalTrans Certified training course for Flagger

Course contact hours: 4

Instructor's Signature

April 24, 2025
Date of Course Completion

April 24, 2028
Expiration Date
(3 years from Course Completion)

Ryan Gonzalez
has successfully completed a CalTrans Certified course for Flagger

Visit the following websites for additional information:
oshasafetytrainingvideos.com
ostsinc.com
oshaforkliftsafetytraining.com
ostsinc.net

Quality Safety Consulting and Training Since 1990

HAZMAT Certification
Confined Space
DOT/IATA/IMDG
Safety Audits

CPR/First Aid
Forklift Training
10hr OSHA Construction
Hygiene Services

Cal OSHA Compliance Assistance

For other available services, go to www.ostsinc.com

OSTS, Inc.
Occupational Safety Training Systems
www.ostsinc.com

Edgar Garcia

has successfully completed a CalTrans Certified training course for Flagger

Course contact hours: 4

Instructor's Signature

April 24, 2025
Date of Course Completion

April 24, 2028
Expiration Date
(3 years from Course Completion)

Edgar Garcia
has successfully completed a CalTrans Certified course for Flagger

Visit the following websites for additional information:
oshasafetytrainingvideos.com
ostsinc.com
oshaforkliftsafetytraining.com
ostsinc.net

Quality Safety Consulting and Training Since 1990

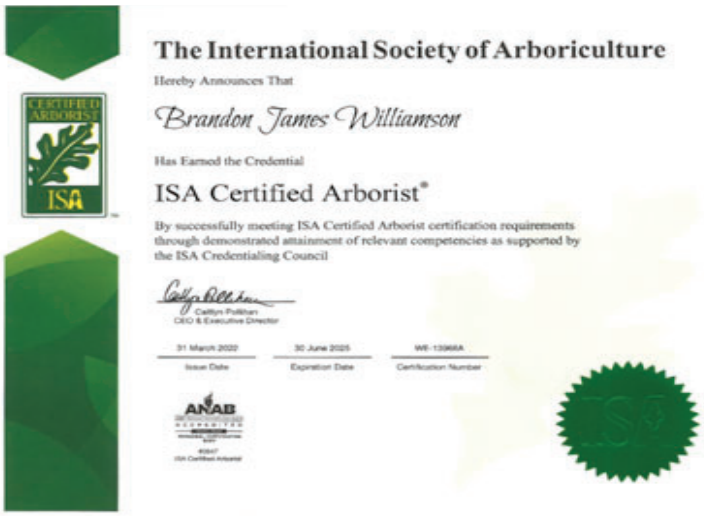
HAZMAT Certification
Confined Space
DOT/IATA/IMDG
Safety Audits

CPR/First Aid
Forklift Training
10hr OSHA Construction
Hygiene Services

Cal OSHA Compliance Assistance

For other available services, go to www.ostsinc.com

Licenses and Certifications



The International Society of Arboriculture

Hereby Announces That

Brandon James Williamson

Has Earned the Credential

ISA Certified Arborist®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

31 March 2022 — Issue Date
30 June 2025 — Expiration Date
WE-13066A — Certification Number

ANAB

The International Society of Arboriculture

Hereby Announces That

Brandon James Williamson

Has Earned the Credential

ISA Tree Risk Assessment Qualification®

By successfully meeting ISA Tree Risk Assessment Qualification certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

22 September 2022 — Issue Date
22 September 2027 — Expiration Date

PRESCRIPTION PRUNING QUALIFICATION

Brandon Williamson

Having successfully completed the Prescription Pruning Course and passed the examination, the above name is recognized as Prescription Pruning Qualified

Certificate awarded this 12th day of March 2025

Lori Ballard
Lori Ballard, Executive Director
Florida Chapter International Society of Arboriculture

ISA FLORIDA CHAPTER

MT. HOOD COMMUNITY COLLEGE

The Board of Education of Mt. Hood Community College, with the recommendation of the faculty and by virtue of the authority vested in them, hereby confer on

Brandon J. Williamson

Associate of Applied Science

Natural Resource Technology: Forest Resources

with all honors, rights and privileges thereunto.
Given at Gresham, Oregon in the month of June, 2018.

Chairperson of the Board

President

CTSP

Certified Treecare Safety Professional

This certifies that

Brandon Williamson

has attained the status of
Certified Tree Care Safety Professional
from the Tree Care Industry Association

Certification Number: 06385
Renewal Date: 3/28/2028

TCIA

Bryan Dalton
Director, Training and Credentialing

Summit Training Source

Congratulations!

Brandon Williamson

You have successfully completed the online OSHA course

Date of Completion: 12/20/2019

ONLINE OSHA 30 HR GENERAL INDUSTRY -

through Summit Training Source, Inc. with a final score of

75.00

As an OSHA Outreach trainer, I verify that I have conducted this OSHA Outreach training class in accordance with OSHA Outreach Training Program requirements. I will document this class to my OSHA Authorizing Training Organization. Upon successful review of my documentation, I will provide each student their completion card within 90 days of the end of the class.

OSHA Outreach Trainer:Scott Wallace

Licenses and Certifications

CREW LEADER QUALIFICATION
CERTIFICATE

This certifies that

Raul Aparicio, QCL

TCIA, Inc. — 2/14/20 Date — 1/28/20 Date Issued

Qualified Crew Leader

OCL-324 Certificate Number

7.5 CTSP CEUs- Contact Irina Kochurov

This certificate valid for five years after date of issuance

The International Society of Arboriculture

Hereby Announces That

Jesus Ramirez Hernandez

Has Earned the Credential

ISA Certified Tree Worker Climber Specialist®

By successfully meeting ISA Certified Tree Worker Climber Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

28 March 2022 — Issue Date
30 June 2025 — Expiration Date
WE-1395IT — Certification Number

INTERNATIONAL SOCIETY OF ARBORICULTURE

CERTIFIED ARBORIST®

Alejandro Padilla Salazar

Having successfully completed the requirements set by the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®

Luana Vargas
Director of Credentialing Services
International Society of Arboriculture

Caitlyn Pollihan
Executive Director
International Society of Arboriculture

WE-1104TATL — Certification Number
5 Feb 2020 — Certified Since
30 Jun 2023 — Expiration Date

ANSI ACCREDITED
#0047
ISO/IEC 17024
Personnel Certification Program
ISA Certified Arborist®

INTERNATIONAL SOCIETY OF ARBORICULTURE

CERTIFIED TREE WORKER CLIMBER SPECIALIST®

Alejandro Padilla Salazar

Having successfully completed the requirements set by the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Tree Worker Climber Specialist®

Luana Vargas
Director of Credentialing Services
International Society of Arboriculture

Caitlyn Pollihan
Executive Director
International Society of Arboriculture

WE-1104TATL — Certification Number
14 Sep 2013 — Certified Since
31 Dec 2022 — Expiration Date

The International Society of Arboriculture

Hereby Announces That

Edgar Hernandez Gomez

Has Earned the Credential

ISA Certified Tree Worker Climber Specialist®

By successfully meeting ISA Certified Tree Worker Climber Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

27 December 2021 — Issue Date
31 December 2024 — Expiration Date
WE-1395IT — Certification Number

The International Society of Arboriculture

Hereby Announces That

Javier Garcia Ramirez

Has Earned the Credential

ISA Certified Tree Worker Climber Specialist®

By successfully meeting ISA Certified Tree Worker Climber Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

09 July 2022 — Issue Date
31 December 2025 — Expiration Date
WE-1414IT — Certification Number

MARIPOSA

TREE MANAGEMENT, INC

NOTICE OF ACTION BY UNANIMOUS

WRITTEN CONSENT OF DIRECTOR OF

MARIPOSA TREE MANAGEMENT, INC.

A CALIFORNIA CORPORATION

The actions as set forth herein were taken and were effective October 11, 2021 pursuant to Articles V through Article VI Section 5 of the Bylaws of the corporation.

Terry Noriega, sole director of MARIPOSA TREE MANAGEMENT, INC., a California Corporation, acted as chairman of the meeting and Dennis Jones, acted as Secretary of the meeting.

The minutes of the last meeting of the Board of Directors held on October 11, 2021 were approved as read.

On motions duly made and seconded, the following resolutions were adopted:

Resolved, that the Officers of corporation shall have full power and authority to be the signatory and sign bids on behalf of the corporation

There being no further business to come before the Board of Directors which would require its ratification or approval, the above actions are approved as evidence by the signatures below.

Executed October 11, 2021

Dennis Jones, Secretary

ATTEST:

Terry Noriega, Director

TEL 800 • 794 • 9458 • FAX 626 • 960 • 8477 • www.MariposaTreeManagement.com

6232 SANTOS DIAZ STREET, IRWINDALE, CA 91702 • CA CONTRACTORS LICENSE #1061455 C61/D49, C27, C31, A

SAFETY • TEAMWORK • QUALITY • INTEGRITY

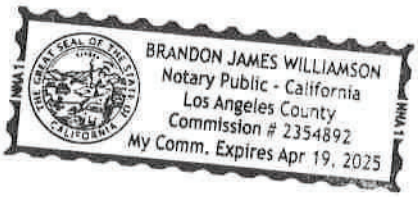
CALIFORNIA NOTARIAL CERTIFICATE
(JURAT)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles

Subscribed and sworn to (or affirmed) before me on this 11th day of October, 2021, by Terry Noriega & Dennis Jones, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____. (Seal)



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State of California
Secretary of State

CERTIFICATE OF STATUS

ENTITY NAME:

MARIPOSA TREE MANAGEMENT, INC.

FILE NUMBER:	C4311511
FORMATION DATE:	08/26/2019
TYPE:	DOMESTIC CORPORATION
JURISDICTION:	CALIFORNIA
STATUS:	ACTIVE (GOOD STANDING)

I, ALEX PADILLA, Secretary of State of the State of California, hereby certify:

The records of this office indicate the entity is authorized to exercise all of its powers, rights and privileges in the State of California.

No information is available from this office regarding the financial condition, business activities or practices of the entity.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of March 03, 2020.

ALEX PADILLA
Secretary of State

NP-25 (REV 02/2019)

FSB

Contractor Information

Legal Entity Name
Mariposa Tree Management, Inc.
Legal Entity Type
Corporation
Status
Active
Registration Number
PW-LR-1000551767
Registration effective date
07/01/22
Registration expiration date
06/30/25
Mailing Address
6232 Santos Diaz St Irwindale 91702 CA United States of America
Physical Address
6232 Santos Diaz St Irwindale 91702 CA United States of America
Email Address
jennifer.ting@mariposa-ca.com
Trade Name/DBA
License Number (s)
CSLB:1061455

Registration History

Effective Date	Expiration Date
01/10/20	06/30/22
07/01/22	06/30/25

Legal Entity Information

Corporation Entity Number: C4311511
Federal Employment Identification Number: 843100405

Agency for Service:

Agent of Service Name: Terry Noriega
Agent of Service Mailing Address: 6232 Santos Diaz Street Irwindale 91702 CA United States of America

President Name: Terry Noriega
Vice President Name:
Treasurer Name:
Secretary Name:
CEO Name:

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)?: No
Please provide your current worker's compensation insurance information below:

	PEO	PEO	PEO
PEO Information	Name	Phone	Email

Insured by Carrier
Policy Holder Name: Mariposa Tree Management, Inc.
Insurance Carrier: Alaska National Insurance Company
Policy Number: 22D WS 12057
Inception date: 04/01/22
Expiration Date: 04/01/23

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Mariposa Tree Management Inc

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☑ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

6232 Santos Diaz Street

6 City, state, and ZIP code

Irwindale California 91702

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–		–				

or

Employer identification number

8	4	–	3	1	0	0	4	0	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** Dennis Jones **Date** 5/1/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
FEDERATED MUTUAL INSURANCE COMPANY
HOME OFFICE: P.O. BOX 328
OWATONNA, MN 55060

CONTACT NAME: CLIENT CONTACT CENTER
PHONE (A/C, No, Ext): 888-333-4949
FAX (A/C, No): 507-446-4664
E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: FEDERATED SERVICE INSURANCE COMPANY	28304
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
MARIPOSA TREE MANAGEMENT INC
6232 SANTOS DIAZ ST
IRWINDALE, CA 91702-3267

COVERAGES **CERTIFICATE NUMBER: 613** **REVISION NUMBER: 0**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	N	N	6069499	04/01/2025	04/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS & COMP/OP AGG	$1,000,000 $100,000 EXCLUDED $1,000,000 $2,000,000 $2,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	N	N	6069499	04/01/2025	04/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per Person) BODILY INJURY (Per Accident) PROPERTY DAMAGE (Per Accident)	$1,000,000
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION	N	N	6069500	04/01/2025	04/01/2026	EACH OCCURRENCE AGGREGATE	$10,000,000 $10,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] N/A If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTHER E.L EACH ACCIDENT E.L DISEASE -EA EMPLOYEE E.L DISEASE - POLICY LIMIT	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
THIS COPY IS NOT TO BE REPRODUCED FOR ISSUANCE OF CERTIFICATES.

CERTIFICATE HOLDER

A CERTIFICATE HAS BEEN FILED WITH EACH OF YOUR CERTIFICATE HOLDERS. 613 0

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nicholas R. Tower

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/27/2025

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PRODUCER
Venbrook Insurance Services
6320 Canoga Avenue, 12th Floor
Woodland Hills, CA 91367

www.venbrook.com CA Lic No. 0D80832

CONTACT NAME: Windy West
PHONE (A/C, No, Ext): 818-598-8942 **FAX (A/C, No):**
E-MAIL ADDRESS: WWest@venbrook.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Berkley National Insurance Company	38911
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Mariposa Tree Management, Inc.
6232 Santos Diaz St.
Irwindale CA 91702

COVERAGES **CERTIFICATE NUMBER:** 84570534 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N			JWC 9800084-10	4/1/2025	4/1/2026	✓ PER STATUTE ☐ OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance

CERTIFICATE HOLDER

Mariposa Landscapes, Inc.
15529 Arrow Highway
Irwindale CA 91706

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Windy West

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Work Plan, Operational Processes & Timeline

Mariposa's success stems from our ability to follow stated work plans and processes in both normal day-to-day work or in case of emergency.

At Mariposa we believe that providing high quality services requires proper planning, safety policies that are enforced, and multi-tiered training geared for both the individual and team levels. When we receive a notice of award our operations staff immediately start the reconnaissance and planning needed to complete each project and prepare for any specific needs that project might require. Once our staff have completed their planning, scheduling, and other preparation tasks, they will submit it to your assigned representative for approval. Upon approval our operations staff will follow the workflow processes outlined below in order to ensure that we deliver the highest quality results for you!

NORMAL WORKFLOW PROCESS

CLIENT SUBMITS WORK ORDER	OPERATIONS MANAGER SCHEDULES CREWS	WORK PLANNED	WORK PERFORMED	TASKS COMPLETE
•Operations staff receive external work orders and prepare internal work orders	•Local resident notifications are sent out •Traffic control measures are prepared	•Foreman receives orders •Work site inspections conducted •Job site and safety briefings performed	•Crew performs work following the industry's best practices and procedures •Safety procedures and policies are adhered to •Cleanup operations are conducted	•Foreman submits completed work orders Inventory management staff update GIS •Inventories and Work Histories •Administrative staff prepare and submit invoices for billing

EMERGENCY RESPONSE PROCESS

EMERGENCY OCCURS	RESPONSE	WORK PERFORMED	TASKS COMPLETE	ADMINISTRATIVE FOLLOW-UP
•Client notifies our Emergency Response Supervisor	•Supervisor notifies and dispatches work crew •Supervisor generates and submits work order to Foreman	•Foreman conducts site inspection, safety and job briefing •Crew performs work	•Crew conducts clean up operations •Foreman submits completed work order	•Inventory Management staff update GIS inventory and work histories •Account Manager reviews work orders and prepares invoices •Invoices are submitted to client for billing.

Understanding of the City of Gardena's Urban Forestry Program and Project Requirements

Through our previous and ongoing work with the City, our team has developed a strong working knowledge of the City of Gardena's Urban Forestry Program, its operational priorities, and the standards expected for maintaining the City's public tree inventory. Because of this existing relationship, our team is already familiar with the City's workflows, communication protocols, and maintenance expectations. This allows us to function as a seamless extension of City staff and continue supporting the program with minimal transition or ramp-up time.

We understand that Gardena places a high priority on maintaining a safe, healthy, and visually appealing urban forest that reflects the City's commitment to quality public spaces. Trees along streets, in parks, and throughout public facilities contribute significantly to the character of the community and require consistent maintenance to preserve their health, structure, and safety. Our team supports these goals through proactive pruning, timely response to service requests, and strict adherence to the City's specifications and arboricultural best practices.

Because we are already integrated into the City's program, we can efficiently deploy qualified crews who are familiar with Temecula's expectations and standards. This allows us to maintain continuity of service, respond effectively to maintenance priorities, and support the City in maintaining consistent pruning cycles while addressing service requests and potential tree hazards in a timely manner.

Commitment to Qualified Staffing and Industry Standards

We understand the City of Gardena's expectations for highly trained personnel and strict adherence to industry standards. Our team meets and exceeds these requirements with certified professionals including:

International Society of Arboriculture Certified Arborists
International Society of Arboriculture Certified Tree Workers
Tree Care Industry Association Tree Care Safety Professionals (CTSP)
International Society of Arboriculture Prescription Pruning Qualified personnel

These credentials ensure all work is performed in accordance with ANSI A300 Pruning Standards and ANSI Z133 Safety Requirements, reinforcing the City's emphasis on safety, quality, and professional arboricultural practices.

Our team's prescription pruning expertise allows us to perform precise structural and corrective pruning that promotes long-term tree health, improves canopy stability, and reduces future maintenance needs.

Key Personnel Assigned to the Project

To ensure efficient coordination and consistent service delivery, we will assign a dedicated leadership team supported by experienced foremen and field technicians with extensive municipal tree maintenance experience. Because members of our team have previously worked with City staff, they understand Temecula's expectations for communication, responsiveness, and accountability.

This familiarity allows our team to coordinate efficiently with City representatives, respond quickly to field conditions, and maintain continuity in service delivery. Our goal is to continue building on our existing partnership with the City of Gardena by providing reliable, high-quality tree care services that support the long-term success of the City's urban forestry program.

Understanding of the City of Gardena's Urban Forestry Program and Project Requirements

Project Leadership

To ensure consistent coordination, quality control, and clear communication with City staff, we have assigned a dedicated leadership team with extensive experience supporting municipal urban forestry programs. These individuals understand the operational expectations associated with public tree maintenance and will ensure our services continue to integrate smoothly with the City of Gardena's program.

Dennis Jones – Project Superintendent
Dennis will oversee all operational aspects of the contract, ensuring effective coordination of crews, adherence to City requirements, and consistent communication with City representatives. His leadership will support quality control, safety compliance, and alignment with the City's urban forestry priorities while maintaining efficient field operations.

Brandon Williamson – Account Manager
Brandon will serve as the City's primary administrative and contract liaison. He will coordinate scheduling, communication, and reporting while ensuring prompt responsiveness to City requests. His role helps maintain seamless integration between our operations and City staff, supporting efficient coordination and consistent service delivery.

Alejandro Padilla – Field Supervisor
Alejandro will provide daily oversight of field operations, including site evaluations, crew deployment, and real-time quality assurance. His experience in municipal tree maintenance ensures that work is completed efficiently, safely, and in accordance with ANSI A300 Pruning Standards and ANSI Z133 Safety Requirements.

Field Operations Team

Our field operations team consists of experienced foremen and trained tree-care crews who specialize in municipal urban forestry operations. Each crew is led by a qualified foreman responsible for supervising daily work activities, maintaining safety compliance, and ensuring that all services meet the City's specifications and industry best practices.

These crews bring extensive hands-on experience in public tree maintenance and are fully trained in professional pruning techniques, hazard mitigation, and safe tree-care operations. Their experience allows them to efficiently address service requests, maintain production schedules, and support the City's ongoing maintenance needs while preserving the health and structure of the urban canopy.

Mobilization and Operational Integration

Because of our familiarity with the City's program and expectations, our team is prepared to maintain continuity of services and respond quickly to the City's operational needs. Our approach includes:

Deployment of multiple qualified tree-care crews as needed

Coordination with the City's work order, reporting, and communication systems

Implementation of safety procedures consistent with Tree Care Industry Association and industry standards

Ongoing communication and progress updates through designated supervisors

Strategic prioritization of service requests and maintenance tasks

This structured approach allows our team to integrate seamlessly with City staff while maintaining efficient and reliable field operations.

Conclusion

Our team brings the experience, staffing capacity, certifications, and operational structure necessary to support the City of Gardena's Urban Forestry Program. Through our continued partnership with the City, we are prepared to provide reliable, high-quality tree maintenance services that protect public safety, preserve tree health, and maintain the visual character of Gardena's streets, parks, and public spaces.

Services Provided

Tree Planting & Young Tree Care

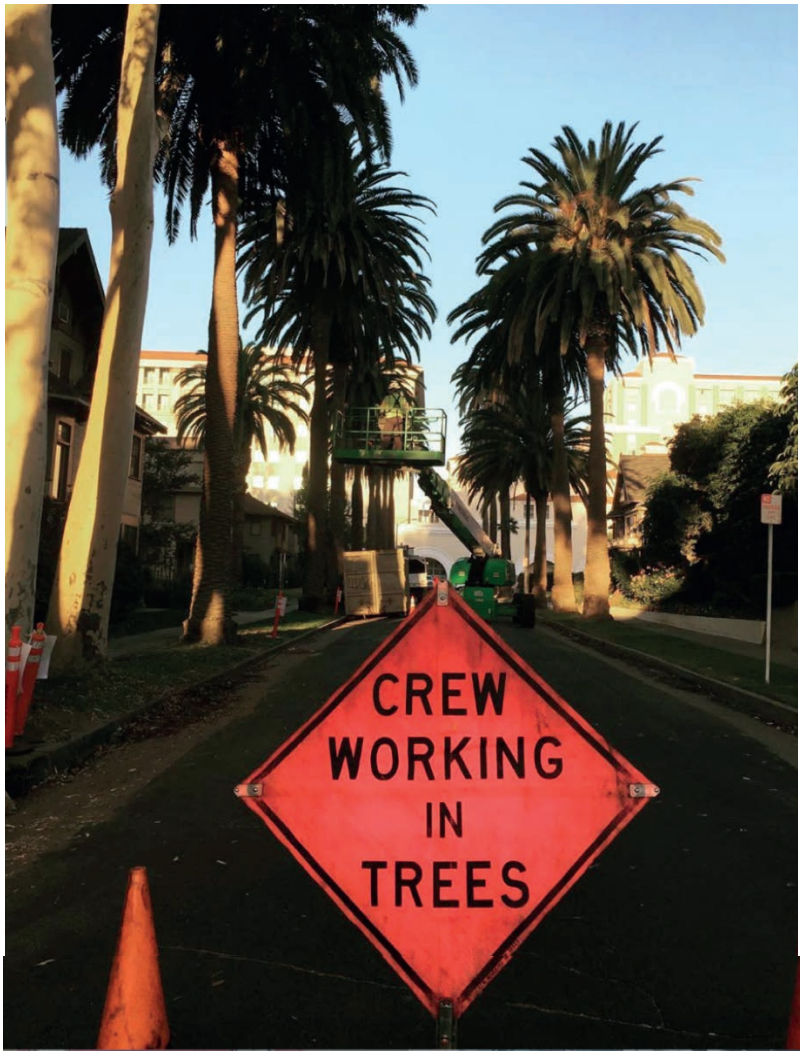
Purchasing & Storage

Our account managers are thoroughly experienced in the tree purchasing process. We have **long-standing relationships** with numerous nurseries across Southern California which allows us to access trees from multiple resource points. When needed, clients can also store trees at our main yard in Irwindale.

Planting

Our highly-trained tree workers are adept at planting container grown trees. Using **proven planting methods** and procedures, we can maintain high survivability rates for your young trees. All newly planted trees come with a 90-day warranty.

Ensuring **proper root barrier** installation and adherence to urban forestry methods and best practices is of utmost importance to prevent future problems for clients.



Young Tree Care

Mariposa takes every precaution to ensure young trees grow into healthy and structurally-sound adults. Using **proven sapling-training methods**, we can increase the strength of young trees, and increase productivity of the best branches. This process includes removing dead, broken, weak, or diseased branches and selecting and promoting the growth of a “central leader,” as well as selecting the lowest permanent branch, the main “scaffolding” branches, and removing their competitors. Lastly, we regularly prune temporary branches to maintain health and reduce competition for nutrients and water.

Pruning Services

After years of urban forest management for clients around Southern California, Mariposa has in-depth pruning experience and knows how to match **the right technique for the right tree.**

- **Prune to Raise –** Raise the canopies of trees for vehicular and pedestrian access.

- **Prune for Structure –** Provide proper clearances for trees in their youth, in order to reduce hazards as they grow and age. This method is the most cost-effective means of pruning available. This method addresses trees with a strong central leader by reducing or removing co-dominant stems.

- **Prune to Clean –** Remove dead, diseased, and hazardous branches from a tree's canopy.

- **Prune to Thin –** Perform a cleaning and remove overcrowded branches. This method is used to provide light penetration and reduce wind resistance within the canopy. No more than 25 percent of live foliage should be removed during any single thinning cycle.

- **Prune to Reduce –** Reduce the size of the trees that have been thinned repeatedly over many years. This method can also be used to reduce the overall stress on a tree due to recent root cuttings or disruptions.

- **Prune Palms –** Remove hazardous and messy frond fruit, seeds, and dead or dying fronds.

Tree Maintenance

Inspection

Mariposa Tree Management's certified arborists and tree workers have years of experience in detecting hazards in trees throughout the urban environment and nearby forests.

Our crews are trained to observe and report potential hazards while they perform their duties. Many times, physical defects in trees are not visible from the ground and can only be seen once aloft. Our climbers and bucket operators are trained to look for defects and **immediately report hazards** to their supervisor. If we locate a urgent hazard, we follow up with our designated city point of contact as soon as possible.

Hazard Tree Analysis

We deliver comprehensive hazard tree analysis and consulting services. These services include detailed reports on which trees are affected, their risk assessment, and our recommended course of action.

Cabling & Bracing

Mariposa Tree Management provides expert cabling and bracing services to help **reduce the risk** of a tree's branches and stems from breaking. We use the latest cables and equipment, as well as pre-deployment testing.

Foliar and Pesticide Treatments

We are proud to employ **certified applicators** to provide expert services to our clients. Our applicators are trained to ensure proper safety procedures and correct application methods are used to maintain the health of your urban forest.

Tree Removal

Mariposa Tree Management offers complete tree removal services from start to finish. Our highly-trained and safety-oriented tree care experts will designate a work area, provide traffic control, use the latest safety equipment, cut the tree, and haul away the debris.

Stump Removal

We use the latest equipment to provide either full stump removal or stump grinding services.

Debris Hauling

Providing safe and clean environments throughout the tree care process is very important to us at Mariposa. Using our chippers, loaders, containers, and utility dump trucks, hauling away debris from the work site is fast and efficient. As part of our waste disposal service we ensure that green-waste, and anything else that can be recycled, is taken to the proper facilities.

Urban Forest Management

Weed Abatement

Mariposa Tree Management offers complete weed abatement services. We are proud to employ **certified applicators** who are trained to mix and apply herbicides and pesticides that will reduce and remove unwanted vegetation.

Non-Native Vegetation Removal

Non-native and invasive species tend to grow fast and can be difficult to remove once established. Mariposa Tree Management is proud to provide **removal of these threats** to your urban forest. We also specialize in treating the area to reduce the ability of unwanted plant species to return. We ensure that our employees are careful to remove the plants according to your specifications.

Fire Clearance

Fire Return Intervals in Southern California are an increased risk for clients across the region. Mariposa Tree Management is committed to **reducing fire hazards** by providing pruning and removal services along right of ways and roadways, which prevents wildfires from jumping to an adjacent area. We ensure that proper clearances and distances are maintained in order to reduce a fire's intensity and ability to spread.

Landscape Demolition

Removing unwanted debris and clearing your landscape in preparation for your next project can be a big task. We provide skilled staff and the latest equipment to handle landscape demolition in even the **most difficult situations.** From tree removal to yard debris to landscape demolition to hauling, we provide complete and safe services to our clients.

Expert Services

Day Service Crew

Mariposa Tree Management is capable of providing a tree crew on a rental basis to meet the needs of our clients who may **require additional tree maintenance** services that are not on the normal schedule and not considered emergency work. One crew consists of a chipper truck, chipper, one aerial lift truck and the crew members assigned to each.

Emergency Services

Mariposa Tree Management always has a **24-hour emergency response crew** ready to deploy in case of a client emergency. Our emergency response process begins once we get a client call. At that time, we immediately dispatch our crew, create a work order, inspect the work site, complete the job, perform a follow-up inspection, and invoice the client.

Tree Watering

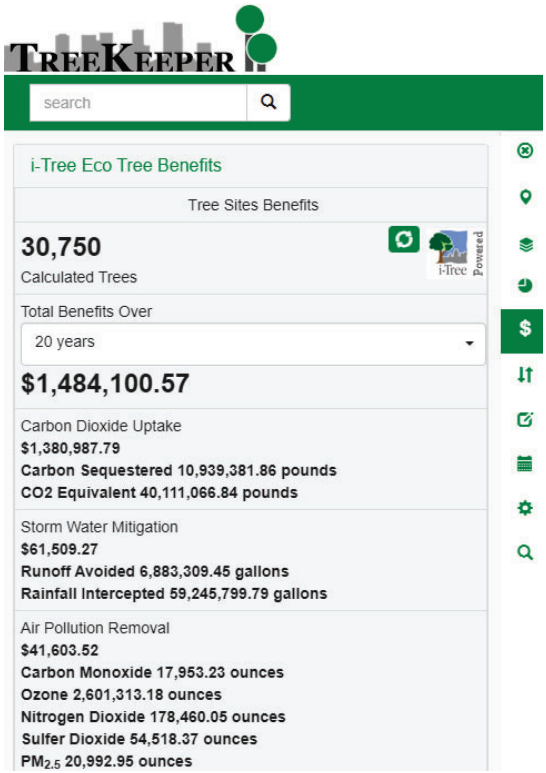
We provide tree-watering services to many clients using one of two methods: 1) A one-man crew operates a water truck to water trees along specified routes, or 2) A one-man crew wears a backpack and follows a route on-foot to reach trees that are not easily accessible by vehicle.

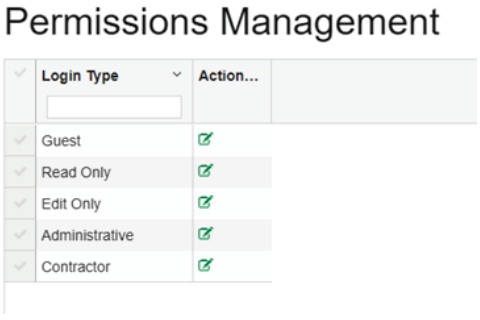
CLIENT TREE INVENTORY

Tree Inventory Management, Data Collection, and Work Order Tracking Using TreeKeeper® Software

Mariposa Tree Management utilizes TreeKeeper®, an advanced urban forest management platform developed by Davey Tree Expert Company, to meet and exceed the RFP requirements for tree inventory management, data collection, work order tracking, and reporting. This cloud-based system is specifically designed for municipal tree management programs and provides a powerful, integrated solution for managing urban forest assets, maintenance activities, and associated budgets.

Through our use of TreeKeeper, Mariposa Tree Management provides the City with accurate tree inventory management, streamlined operational workflows, and transparent financial tracking that supports both daily operations and long-term urban forest planning.



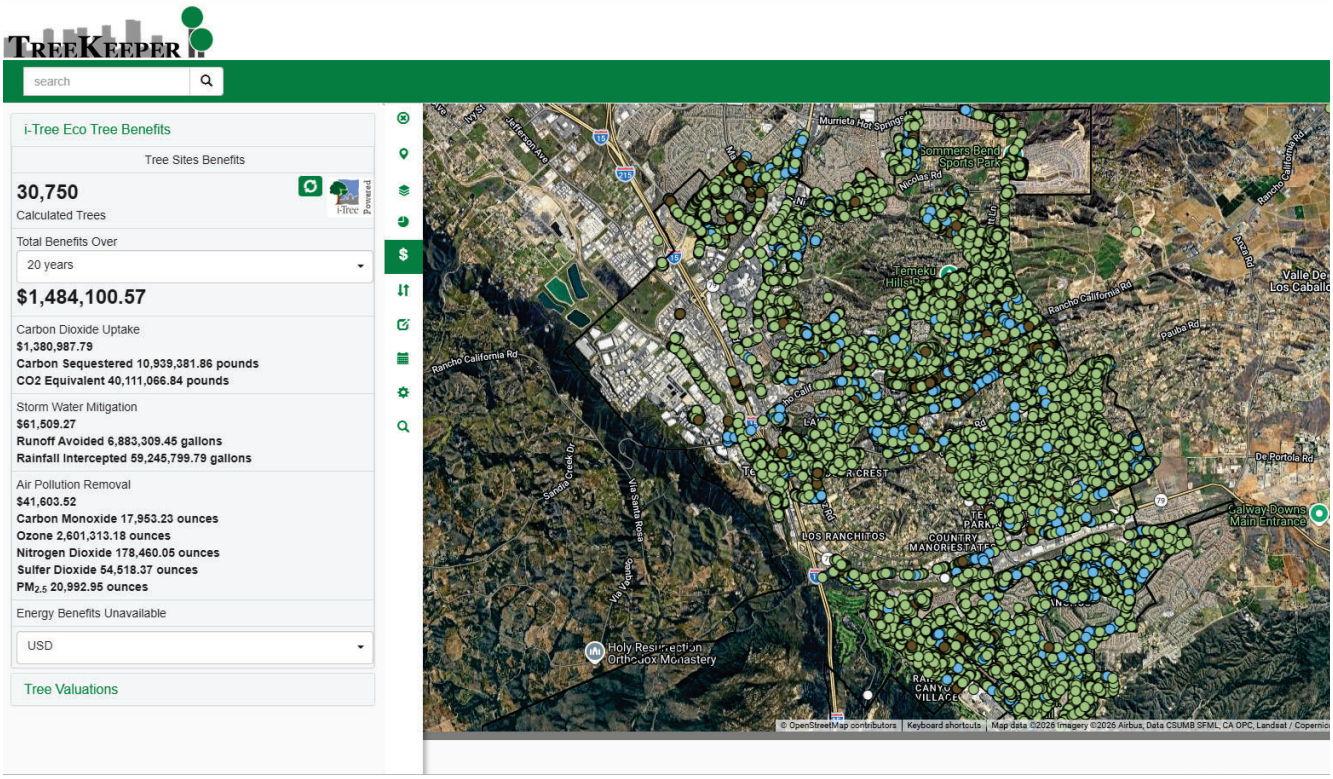


Comprehensive Tree Inventory and Data Collection

TreeKeeper provides a robust platform for collecting, storing, and analyzing detailed tree inventory data. Field personnel utilize mobile devices equipped with GPS-enabled data collection tools that integrate directly with the TreeKeeper database, enabling real-time synchronization of field data with the central system. This ensures that the City always has access to the most current and accurate information available.

Inventory data collected can include:
Species identification
Diameter at breast height (DBH)
Tree height and canopy spread
Tree condition and health ratings
Risk assessment ratings
Maintenance recommendations
Planting locations and available planting sites
GIS-accurate tree locations
Photographic documentation and inspection notes

All information is standardized and stored within the platform, allowing for efficient searching, analysis, and reporting. TreeKeeper also integrates with GIS mapping systems, enabling City staff to visualize and analyze the urban forest spatially to support planning initiatives, sustainability goals, and infrastructure coordination.



Work Order Tracking and Operational Management

TreeKeeper includes a fully integrated work order management system that allows Mariposa Tree Management and City staff to efficiently track tree maintenance activities from identification through completion.

Maintenance needs identified through inspections, service requests, or scheduled maintenance programs can be converted directly into work orders within the system.

Key capabilities include:

Creation and assignment of work orders to field crews

Prioritization based on risk level, urgency, or service cycles

Real-time tracking of work status and completion

Documentation of work completed by task and cost

Uploading of photos and field notes documenting completed work

Permanent maintenance history associated with each individual tree

Field crews access and update work orders directly from mobile devices, ensuring that updates, completion records, and documentation are recorded immediately from the field. This approach improves operational efficiency while maintaining a complete digital record of all work performed within the City's urban forest.

Work | Work Orders

Remote ID	Site ID	Project	Work Type	Species	WR Status	Work Order(s)	DBH
9744084	14523	25-26 S-24 Harveston Slop...	Park / Slope Trimming (Aerial Unit)	Acacia, Shoestring (Acacia ...	Completed	25-26 Harveston Slope Oct	16
9744063	14612	25-26 S-24 Harveston Slop...	Park / Slope Trimming (Aerial Unit)	Pine, Afghan (Pinus eldarica)	Completed	25-26 Harveston Slope Oct	22
9744078	14965	25-26 S-24 Harveston Slop...	Park / Slope Trimming (Aerial Unit)	Pine, Afghan (Pinus eldarica)	Completed	25-26 Harveston Slope Oct	22
9744074	15740	25-26 S-24 Harveston Slop...	Park / Slope Trimming (Aerial Unit)	Acacia, Shoestring (Acacia ...	Completed	25-26 Harveston Slope Oct	16
9744058	15938	25-26 S-24 Harveston Slop...	Park / Slope Trimming (Aerial Unit)	Pine, Afghan (Pinus eldarica)	Completed	25-26 Harveston Slope Oct	21

Real-Time Budget and Purchase Order Tracking

An additional advantage of the TreeKeeper platform is its ability to provide real-time budget tracking through the work order management system. Each work order can be assigned to specific purchase orders (POs), allowing costs to be tracked as work is performed.

The system supports:

Tracking multiple purchase orders simultaneously
Assigning work orders to specific POs or budget categories
Recording labor, equipment, and material costs for each task
Monitoring expenditures in real time
Providing up-to-date summaries of remaining funds within each PO

This functionality provides City staff with immediate visibility into program spending and ensures that maintenance activities remain aligned with approved budget allocations. The system's ability to manage numerous purchase orders also supports flexible contract administration and clear financial accountability.

Project	Requested [$]	Scheduled [$]	Completed [$]	Total Budget [$]	Budget Remaining [$]	Estimated Remaining [$]
2023 - EAB	$3,456.25	$43.75	$481.25	$25,000.00	$24,518.75	$24,475.00
2023 Storm...	$0.00	$393.25	$0.00	$250,000.00	$250,000.00	$249,606.75
2024 Planting	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Inspections	$0.00	$0.00	$578.21	$0.00	-$578.21	-$578.21
Planting	$0.00	$0.00	$0.00	$10,000.00	$10,000.00	$10,000.00
Pruning	$3,150.00	$80.00	$180.83	$9,000.00	$8,819.17	$8,739.17
Removals	$3,750.00	$0.00	$4,560.42	$9,500.00	$4,939.58	$4,939.58
Storm Insp...	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Stump Rem...	$4,225.00	$0.00	$0.00	$10,000.00	$10,000.00	$10,000.00
To Be Deter...	$0.00	$0.00	$3.50	$0.00	-$3.50	-$3.50
total:	$14581.25	total: $517.00	total: $5804.21	total: $313500.00	total: $307695.79	total: $307178.79

Process Quality Control

Commitment to Quality Service

It is our goal to provide professional tree care services with an **emphasis on results** – what we as a contractor, and ultimately city management will be judged by. It is our goal to provide professional results that adhere to the intended desires outlined in the specifications of work. We intend to provide clean and well- maintained trees that make both city staff and residents proud.

Documentation

Before the actual start of contract work, our staff will ensure that all necessary documents and insurances are **submitted and approved by the city.** Throughout the life of the contract, we will maintain and update all records and documentation, and provide details upon request.

Scheduling

Before the first Mariposa Tree Management employee starts work, a **detailed schedule** will be submitted to the designated point of contact for approval. The schedule will include all approved tree care activities for the fiscal year. We will be ready to start work once we have received confirmation that the schedule has been approved.

Supervisory Methods

Every stage of our operations has supervisory involvement. Our highly trained **Foremen** are responsible for their crew and work site. Our **Field Supervisors** are responsible for conducting work site inspections. Our Account Managers are responsible for overall oversite of contract administration and client communications. Our **Operations Manager** is responsible for oversight of all operations and maintaining the operations schedule. Our **Division Manager** ensures that our operations, account management, inventory management, estimating, and sales departments are all performing to Mariposa Tree Management's high standards. Using this system, we have proven very efficient and capable of providing the highest quality services to our clients.

Arboriculture Expertise

Certified Arborist Services

Mariposa Tree Management Inc. is proud to employ several highly experienced Certified Arborists, Tree Risk Assessment Qualified Arborists, and Arborist Consultants. Our arborists will follow all guidelines specified in the RFP, to provide timely and accurate reports at the city's request.

Tree Planting and Care

Young trees require significant attention and resources. All planting and young tree care operations will follow the ANSI 300 guidelines, and the services provided section of this proposal.

Inventory Management Program

Using the latest in urban forest management software, Mariposa will ensure accurate and up-to-date accounting of the city's urban forest inventory.

Customer Service Program

Providing outstanding service starts with communication. Mariposa Tree Management staff are trained and experienced to provide **excellent customer service** to our clients. Our account managers act as liaisons between the city's designated contract manager, our company, and the general public. Ensuring a clear line of communication at all times between everyone involved in tree maintenance operations allows us to perform our work while minimizing any inconvenience to local residents.

The account manager assigned to the project will have **direct communication** with the city representative. Mariposa Tree Management will ensure that this manager can communicate clearly and be knowledgeable in urban forestry operations. These methods combined with instant communications via 24-hour telephone monitoring, two-way radios, cellular phones, or fax will ensure a quick response to any maintenance concerns.

Public Safety & Communication

The safety of the public and our employees is of paramount importance to Mariposa Tree Management. All work sites will have proper signage, high-visibility clothing, lighting, and designated safety coordination personnel to ensure the safety and well-being of everyone involved.

Local Resident Notification

Informing local residents of upcoming work is critical. Mariposa uses pamphlets and door hangers to notify local landowners of any upcoming scheduled operations and to **share our company's contact information.** Before any operation begins, we use traffic control signage and cones to inform residents of our scheduled work at least 72 hours in advance.

Traffic Control

Traffic control procedures will be set-up in accordance with city safety and permitting policies and guidelines. Mariposa Tree Management employees will **ensure normal flow of traffic** over public roads. High visibility signage, cones, and reflective clothing will be used following city, state, and company safety requirements. Unless work sites are completely barricaded, a designated safety watchperson will always coordinate pedestrian and vehicular traffic through the area, while work operations are in progress.

Complaints

Mariposa's communication policies keep resident complaints to a minimum. However, any complaints received from either city officials or residents are **handled by our supervisors** directly.

Accidents

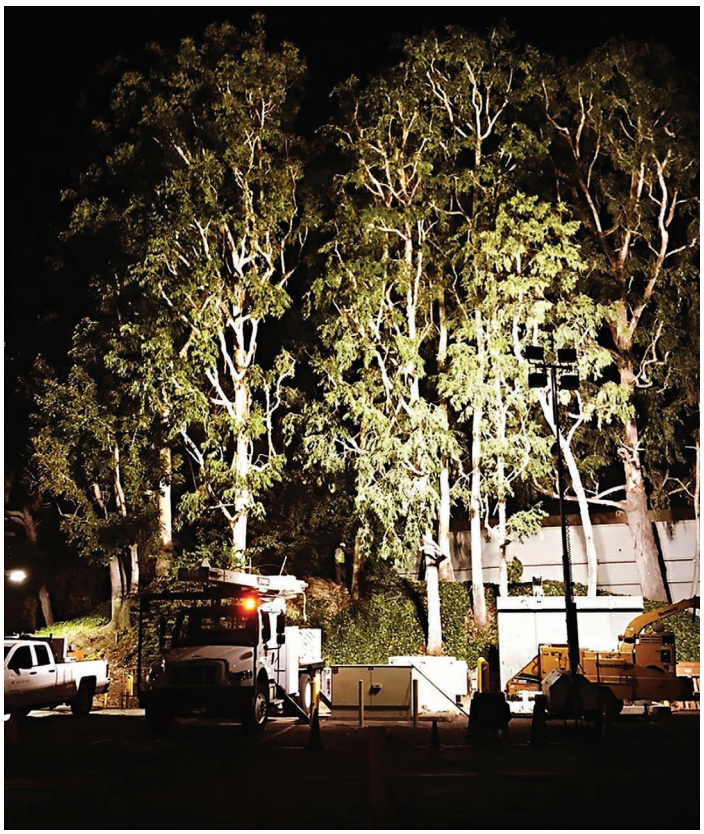
In the rare event of an accident, Mariposa has an **established accident reporting system** and training program for all employees. Every vehicle is equipped with personal injury, vehicle accident, and property damage reports. In the case of an accident all employees use their provided forms to gather and report all information to management, any affected residents, and city officials.

Emergency Communication

All communications will be routed through our main office and dispatch center in Irwindale. A **24-hour, toll-free phone number** will be provided to the city for emergency calls. We also use other forms of communication, such as email, two-way radios, and cellular phones. Our response times will exceed the city's expectations.

Environmental Protection

Mariposa Tree Management crews will follow all required laws and regulations concerning storm water management and national pollutant discharge elimination regulations. Our staff will also adhere to all city, state, and federal **best management practices** concerning cleaning, waste disposal, and landscaping.



Urban Lumber Recycling

Our **green waste recycling** program involves species identification and sorting, converting waste into mulch, and recycling of mulch for use in future landscape operations. In the event that certain species, or specific trees are identified as urban lumber, those trees are cut to current timber harvesting specifications and donated to interested parties. Mariposa Tree Management adheres to AB939, and is fulling committed to landfill diversion.

Green Initiatives

Mariposa Tree Management actively promotes a “green” environment and energy conservation methods and philosophies. With tree management, we advise clients on **optimum water usage** for their urban forest. We have also transitioned to a majority hybrid vehicle fleet and equipment. Our offices minimize paper usage and participate in recycling.

Wildlife Protection Plan

Urban forestry operations pose many risks to wildlife, including noise, habitat disruption, and vehicular accidents on roads and trails. At Mariposa Tree Management, it is our goal to provide the best service while also protecting wildlife and wildlife habitats that we encounter.

Procedures and Training

Mariposa Manager Dennis Jones is a **Certified Wildlife Protector.** His knowledge and expertise are shared with every employee on a daily basis, but most importantly he instructs all personnel on the following proper wildlife protection procedures as part of our quarterly training operations.

Step 1. Awareness. All Mariposa employees are trained to visually inspect every work site for signs of wildlife. Taking a few moments to look around the site for nests, dens, droppings, footprints, and animals themselves is part of every crew's initial set-up procedure.

Step 2. Reporting. If signs of wildlife are found at any time during our crew's operation, they are instructed to report it to the onsite foreman, and if necessary, to their field supervisor.

Step 3. Isolation. When a wildlife habitat is located, our crews are trained to maintain their distance and work around the location so as not to disturb the creature or its home.

Step 4. Expert Guidance. As part of our foreman's daily preparation, the contact information to local animal control centers are recorded and maintained to guarantee quick and easy expert assistance. Our staff and crews are also trained and experienced in working with wildlife biologists during mating, and nesting seasons to identify specific animal species and habitats. Using the guidance of the wildlife biologist, our crews have been able to complete their urban forestry tasks, while also protecting wildlife habitat during critical seasons.

Why Mariposa?

Unique Service

Providing tree management services to municipal clients like the County of Los Angeles and the cities of Santa Monica, Pasadena, San Marino, Thousand Oaks and Palmdale takes **significant experience.**

We succeed for these clients by providing a unique service: The power of a massive landscape company with the care of a specialized arborist.

Big Arborist Power

· Inventory management software

· Cooperative purchasing & contract piggybacking

· State-of-the art equipment

· Deep roster of crewmembers

Small Arborist Service

· Personal relationships

· 24/7 responsiveness

· Expert & specialized certifications

· Competitive pricing

· Client-specific tree care

Client Success

For more than 30 years, Mariposa Tree Management has provided cities and counties throughout Southern California with expert tree care. Our company has more than 50 highly-trained and qualified personnel, 40 of whom are certified tree care employees. See Proposed Staffing Section for more details on our company and team of experts.

Founded in 1977 as Mariposa Landscapes, our tree division, Mariposa Tree Management, was spun-off in 2019 to provide the specialized urban forestry services our clients value. Since its start, our tree division has completed more than 1,000 contracts ranging in value from $500 to $2.5 million.

Over the past three years, Mariposa Tree Management supervisors and crews have provided tree management for numerous municipalities and businesses, including the cities of San Marino, Moorpark, Los Angeles, Burbank, and Palmdale. We have also worked with the counties of Los Angeles, San Bernardino, and Ventura. Our staff provided effi client service and excellent attention-to-detail for all aspects of these contracts, including coordinating with city officials, generating work orders, managing inventories, completing tree work operations, and processing records for accounting.

While as a division of Mariposa Landscapes, our supervisors and crews have also successfully completed significantly-sized, complex contracts with Palm Springs, Pasadena, Los Angeles County, and Caltrans. These contracts included every aspect of urban forestry operations, including customer service, account management, inventory management, trimming, pruning, removals, planting, and Arboricultural consultations.

BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor:	North California Tree Experts
Address:	2741 Hamner Ave. Norco, Ca 92860
Phone:	9512207954
Fax:	
License No.:	1056802
D.I.R. No.	2000000180
Email:	jaimez@norcaltree.com

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$ 54.00	$ 2,268.00
Date Palm	4	15' to 60'	Twice	Each	$ 90.00	$ 360.00
Queen Palm	178	15' to 60'	Twice	Each	$ 75.14	$ 13,364.92
Fan Palm	90	30' to 65'	Twice	Each	$ 70.00	$ 6,300.00
Pine	44	60' to 90'	Once	Each	$ 90.00	$ 3,960.00
Medjool Palm	14	25' to 30'	Three	Each	$ 85.00	$ 1,190.00
Medjool Palm	5	10' to 15'	Three	Each	$ 54.00	$ 270.00
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 27,722.92

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 48.25	$ 7,141.00
7-12	491	Once	Each	$ 56.75	$ 27,864.25
13-18	527	Once	Each	$ 77.50	$ 40,842.50
19-24	276	Once	Each	$ 88.20	$ 24,343.20
25-30	76	Once	Each	$ 94.45	$ 7,178.20
31+	0	Once	Each	$ 124.86	$ 0
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$ 107,369.15

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$ 135,092.07

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15' to 30'	Twice	Each	$ 54.00	$ 648.00
Date Palm	1	15' to 60'	Twice	Each	$ 90.00	$ 90.00
Queen Palm	16	15' to 60'	Twice	Each	$ 75.14	$ 1,202.24
Fan Palm	35	30' to 65'	Twice	Each	$ 70.00	$ 2,450.00
Medjool Palm	14	25' to 30'	Three	Each	$ 85.00	$ 1,190.00
Medjool Palm	5	10' to 15'	Three	Each	$ 54.00	$ 270.00
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$ 5,850.24

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$ 48.25	$ 7,141.00
7-12	533	Once	Each	$ 56.75	$ 27,864.25
13-18	546	Once	Each	$ 77.50	$ 40,842.50
19-24	341	Once	Each	$ 88.20	$ 24,343.20
25-30	39	Once	Each	$ 94.45	$ 7,178.20
31+	0	Once	Each	$ 124.86	$ 0
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$ 107,369.15

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$ 113,219.39

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15' to 30'	Twice	Each	$ 54.00	$ 216.00
Date Palm	0	15' to 60'	Twice	Each	$ 90.00	$ 0
Queen Palm	9	15' to 60'	Twice	Each	$ 75.14	$ 676.26
Fan Palm	17	30' to 65'	Twice	Each	$ 70.00	$ 1,190.00
Medjool Palm	14	25' to 30'	Three	Each	$ 85.00	$ 1,190.00
Medjool Palm	5	10' to 15'	Three	Each	$ 54.00	$ 270.00
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$ 3,542.26

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$ 48.25	$ 1,013.25
7-12	271	Once	Each	$ 56.75	$ 15,379.25
13-18	130	Once	Each	$ 77.50	$ 10,075.00
19-24	791	Once	Each	$ 88.20	$ 69,766.20
25-30	36	Once	Each	$ 94.45	$ 3,400.20
31+	0	Once	Each	$ 124.86	$ 0
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$ 99,633.90

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$ 103,176.16

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$ 54.00	$ 1,674.00
Date Palm	2	15' to 60'	Twice	Each	$ 90.00	$ 180.00
Queen Palm	43	15' to 60'	Twice	Each	$ 75.14	$ 3,231.02
Fan Palm	44	30' to 65'	Twice	Each	$ 70.00	$ 3,080.00
Pine	44	60' to 90'	Once	Each	$ 90.00	$ 3,960.00
Medjool Palm	14	25' to 30'	Three	Each	$ 85.00	$ 1,190.00
Medjool Palm	5	10' to 15'	Three	Each	$ 54.00	$ 270.00
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$ 13,585.02

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$ 48.25	$ 7,623.50
7-12	394	Once	Each	$ 56.75	$ 22,359.50
13-18	450	Once	Each	$ 77.50	$ 34,875.00
19-24	440	Once	Each	$ 88.20	$ 38,808.00
25-30	199	Once	Each	$ 94.45	$ 18,795.55
31+	92	Once	Each	$ 124.86	$ 11,487.12
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$ 133,948.67

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$ 147,533.69

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$ 499,021.31

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

Jaime Zavala		04/08/2026
Name of Bidder	Signature of Bidder	Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. 1 Date 04/03/26 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

04/08/2026
Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

North California Tree Experts	Project Manager
Contractor's Business Name	Contractor (Print) Title
2741 Hamner Ave	Project Manager
Business Address: Street	Signature Title
Norco, Ca 92860	1056802 D-49
City State Zip	Contractor's License No. and Classification
9512207954	
Business Phone Number	Business Fax Number
Date	
Name Title	Residence: Street
Residence Phone Number	City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

_____ being first duly sworn, deposes and says that he or she is _____ of _____ _____ the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

_____
NAME OF BIDDER

_____
SIGNATURE OF BIDDER

_____
ADDRESS OF BIDDER

_____
CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 8 day of April, 2026, at 2741 Hamner Ave North California Tree Experts *(place of execution)*, California.

Signature: _____ Name: Jaime Zavala

Title: Project Manager Company: North California Tree Experts

BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 7

Three projects of this type recently completed:

1. Name (Firm/Agency): California State University of Los Ángeles
   Address: 5151 State University Dr. Los Angeles, ca 90032
   Contact Person: Kirby Williams Telephone No.: (323) 791-6875
   Title of Project: Project Manager
   Project Location: Los Angeles
   Date of Completion: 03/03/2022 Contract Amount: $

2. Name (Firm/Agency): California Department of fish and wildlife
   Address: 4775 Bird Farm Roads Chino Hills, Ca 91709
   Contact Person: Don Nelson Telephone No.: (626) 629-9096
   Title of Project: Captain
   Project Location:
   Date of Completion: 02/09/2022 Contract Amount: $

3. Name (Firm/Agency): Wright Tree Service of the west
   Address: 3090 w Center St. Anderson, Ca 96007
   Contact Person: Benny Forthsye Telephone No.:
   Title of Project: Division Manager
   Project Location: Redding, Fresno,Shaverlake
   Date of Completion: Current Contract Amount: $

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM North California Tree Experts

TITLE OF PERSON SIGNING Jaime Zavala

SIGNATURE

DATE 4/08/2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____ Name: Jaime Zavala

Title: Project Manager Company: North California Tree Experts

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of ~~Los Angeles~~ Riverside RC

JAIME ZAVALA being first duly sworn, deposes and says that he or she is Project Manager of North California Tree Experts. the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

Jaime Zavala
NAME OF BIDDER

SIGNATURE OF BIDDER

2941 Hamner Ave Norco
ADDRESS OF BIDDER

Ca	Norco	92860
CITY	STATE	ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

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JURAT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Riverside

Subscribed and sworn to (or affirmed) before me on
this 8 day of APRIL, 20 26,
by JAIME ZAVALA

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

(Seal)

RICARDO CHACON
Notary Public - California
Riverside County
Commission # 2497129
My Comm. Expires Aug 9, 2028

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NORTH STAR LANDCARE

City of Gardena
Request for Proposal
Citywide Tree Trimming Maintenance Service

April 08, 2026

Northstarlandcare.com (562) 674-3076 LIC# 1034669 DIR# 1000056611

City of Gardena
1700 West 162nd Street
Gardena, CA 90247

RE: Citywide Tree Trimming Maintenance Services
Due: Wednesday, April 08, 2026, at 02:00 p.m.

North Star Land Care is pleased to submit our proposal in response to the City of Gardena's Request for Proposal for Citywide Tree Maintenance Services. We bring proven experience providing comparable services for municipal clients across Southern California, including the Cities of Lynwood, El Monte, San Gabriel, Hawthorne, City of Industry, and Los Angeles County. With our depth of resources, modern equipment, and highly trained personnel, North Star is positioned to deliver reliable, professional, and safe tree maintenance services for the City of Gardena. Our team has thoroughly reviewed the RFP's terms and conditions and confirms full compliance with all requirements, without exception.

Since 1994, North Star's management team has partnered with numerous cities throughout Southern California. We hold a valid California Contractor License #1034669 (Class C61/C49 - Tree Service, Class C27 - Landscaping), expiring 1/31/2028, and are registered with the DIR (#1000056611). North Star is fully insured, bonded, and will secure a City of Gardena business license.

At North Star, we focus on long-term partnerships with agencies that value quality, safety, and efficiency. Our work in other cities reflects our commitment to disciplined pruning practices, consistent crew training aligned with industry standards, and a safety-first culture that extends from management to field operations. Every member of our team is trained to perform work that protects the health of the tree, the safety of the community, and the integrity of the city's urban forest, while keeping our clients' budgets in balance.

Assigned contacts for this important project are as follows:
Urban Forest Business Manager, Sal Covarrubias, (562) 881, 6215 salvador@northstarlandcare.com
Field Operations Supervisor, Saul Avalos, (323) 594-6971 saul@northstarlandcare.com
Urban Forest Data Specialist, Mario Jimenez, (323) 667-4660 mario@northstarlandcare.com
Director of Administration, Jessica Alvarez, (562) 674-3076 jessica@northstarlandcare.com

As the President of North Star Land Care, I, Jose Antonio Martinez, have the official authority to bind our company to the City of Gardena's proposal requests for tree trimming and tree maintenance services. The Corporate Office, which will also serve as the managing office for all services provided under this contract, is located at 8141 2nd St Suite 400, Downey, California, 90241. I am authorized and certify that this proposal being submitted is valid for 120 days. Feel free to contact me directly if you have any questions at (310) 704-9885 or tony@northstarlandcare.com
Sincerely,

Jose A. Martinez
President

North Star Land Care
8141 2nd St Suite 400
Downey, CA 90241
(562)674-3076
info@northstarlandcare.com

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NORTH STAR LANDCARE

Work Statement

Upon the award of the contract, our firm will initiate the tree inventory of the designated area within the current fiscal year. Using a global positioning system (GPS) device, we are capable of inventorying anywhere from 150 to 300 tree sites per day, subject to factors such as weather conditions, satellite accessibility, data attributes to be collected, and the number of field collectors. The city will have access to the gathered information, which will be integrated into its geographical information system (GIS). The inventory is estimated to encompass roughly 6,000 trees, with the city divided into predetermined districts. With the appropriate data collection criteria and workforce, we anticipate completing the inventory of the entire city in approximately 40 to 60 days.

STEP 1

Collect, organize, and upload City Inventory onto our database called; **'NS Tree Cloud'**

STEP 2

Report to City of any trees needing Immediate attention by tree contractor

Our process is as follows (Arborist Services)

Week 1 Collect, organize, and upload City inventory onto our Database called; **'NS Tree Cloud'**

Week 2 Notify Residents that work is scheduled to begin on their streets by passing out City approved door hangers in English and Spanish with City and Company contact information. We will also post City approved 'NO PARKING' signs with work dates. Our tree crew will be assigned a work order and will begin the scheduled tree pruning cycle and work order will be updated at the end of the day. Work history will reflect accurately, and City budget will get instantly updated. City representatives will be able to see the updated tree budget on their provided dashboard.

Along with the scheduled tree pruning for the year our company is prepared to have a special request crew available to perform unscheduled tree work to help ease resident requests on city staff. We will also have a dedicated tree removal crew available for city-wide removals with tree stumps removed within **48 hours.** All tree stumps will be scheduled for removal once we have notified usa **'DIG Alert'.**

Emergency crew staff contact information will be shared with key city staff in order to provide prompt **24/7 tree emergency response**.

Every two weeks a billing detail with all work performed will be generated via the **NS Tree Cloud** database and submitted to the city for review. Once city staff approves the work performed an invoice will be generated and submitted to the city. The tree crew will not move from one grid until it is fully completed, once completed they will continue onto the next scheduled grid.

TREE MAINTENANCE NOTICE

North Star Land Care has been hired by the City to prune trees in your neighborhood in the coming weeks. We will post **"No Parking"** signs ahead of time so you know when work is scheduled for your street. On those days, please move your vehicle out of the work zone. Driving in and out of your driveway while we're pruning may delay our work and could also affect your personal schedule. **Please plan ahead accordingly**. Our normal hours of operation are **Monday through Friday between 7:00 AM and 4:00 PM.**

We kindly ask that you please remove any personal items (like furniture, toys, or decorations) from under the trees before work begins. **Please keep yourself, your children, and your pets out of the work zone, and avoid parking on the street until all tree work is completed.**

Our trained staff follows industry best practices and the ANSI A300 tree care standards. We focus on removing hazardous limbs and ensuring safe clearance for pedestrians, vehicles, signs, and streetlights. If you have special requests about a tree near your home, please contact the City's Urban Forest Manager before we arrive. We are only allowed to take direction from City staff.

Thank you for your cooperation as we work to maintain a safe and healthy urban forest in your community. If you have any questions or concerns, please contact:

North Star Land Care
Phone: (562)674-3076
Email: info@northstarlandcare.com
https://northstarlandcare.com

NORTH STAR LANDCARE

Managing trees to keep communities safe

AVISO DE MANTENIMIENTO DE ÁRBOLES

North Star Land Care ha sido contratada por la Ciudad para realizar poda de árboles en su vecindario en las próximas semanas. Se colocarán letreros de **"No Estacionarse"** con anticipación para avisarle qué días habrá trabajos en su calle. En esos días, le pedimos que mueva su vehículo fuera de la zona de trabajo. Entrar o salir de su cochera mientras estamos podando puede causar retrasos en nuestro trabajo y también afectar su propio horario — le pedimos que planee con tiempo. Nuestro horario normal de trabajo es de **lunes a viernes, entre las 7:00 AM y las 4:00 PM.**

Por favor, ayúdenos quitando cualquier objeto personal debajo de los árboles antes de que comencemos. Durante los trabajos de poda, **por favor mantenga a niños, mascotas y adultos fuera de la zona de trabajo, y evite estacionarse en la calle hasta que terminemos en su cuadra**. Agradecemos su cooperación.

Nuestro personal está capacitado y trabaja siguiendo las mejores prácticas de la industria y la norma ANSI A300 para el cuidado de árboles. Nos enfocamos en remover ramas peligrosas y en dar espacio seguro para peatones, vehículos, señales de tránsito y alumbrado público. Si tiene alguna petición especial sobre un árbol frente a su casa, debe comunicarse con el Administrador Forestal Urbano de la Ciudad antes de que lleguemos. Solo podemos recibir instrucciones del personal de la Ciudad.

Gracias por su cooperación mientras trabajamos para mantener su comunidad segura y los árboles saludables.

¿Preguntas o dudas? Por favor comuníquese con:

North Star Land Care
Tel: (562)674-3076
Correo Electronico: info@northstarlandcare.com
https://northstarlandcare.com

NORTH STAR LANDCARE

Managing trees to keep communities safe

Quality Control Plan

Below is the typical technical approach and define quality control plan. However, the technical approach can be modified to meet the needs of the City.

Performance of work

1. Daily – Weekly Supervision:

A. Report to city representative on an as needed basis; to be determined by city staff.

B. Supervise tree services crew to maintain proper trim patterns.

C. Supervise traffic control.

D. Report any damages or injuries within one hour of occurrence.

E. Respond to any residents'/personnel complaints or questions concerning project.

F. Final inspection of tree work to insure proper clean-up on daily basis.

G. Maintain daily records of hours worked by each employee and work completed.

H. Authorized staff shall meet with the city representative each friday between 8:30 and 9:00 am, or anytime specified by the city grounds supervisor for the purpose of reviewing the week's work, receiving special instructions, and to discuss any problems encountered on the job. Also, north star shall on each friday, or as specified by the city, submit to the city (engineer a weekly copy of daily work reports throughout the term of the contract. In addition, the contractor shall advise the grounds supervisor of the following week's schedule. Daily work records shall be formatted for easy translation in the agency's excel program or as directed by city staff.

I. Staff will notify the city of any changes in start date of each tree maintenance operations at least 48 hours in advance. Should North Star discontinue work for any reason, the city must be notified immediately as to the rationale behind the shutdown and the restarting date of operations.

2. Work Schedule:

A. Staff will start the tree trimming project within ten (10) working days of award of contract or as to be determined by the city. Prior to commencing work, submit and gain approval of a weekly work schedule indicating the order, location, and completion of work based on the information provided by the city representative or grounds supervisor.

B. Staff will notify the city of the work schedule on a daily and weekly basis. The schedule will be submitted for approval in writing at least 48 hours prior to the commencement of any tree work in the city or as directed by the city representative and grounds supervisor.

C. Staff must notify residents 72 hours in advance prior to restricting street parking or access to work area and will post No-Parking" signs with the date of work to be performed including notification of tree trimming on each sign 72 hours in advance of operations.

D. Only one job site shall be worked at a time unless specifically approved in advance by the city inspector or his authorized representative.

E. As soon as notified by the city of award of contract north star representatives will meet with city representative to develop a preliminary work schedule for accomplishing the work. Tree trimming schedule will be modified, as necessary, during the course of the contract based on city trimming needs.

3. Tree Work Performed:

A. Will be according to the International Society of Arboriculture or National Arborist Association and to the City specifications (see detailed specifications of Request for Proposal).

B. Staff will maintain a written log of all complaints including the date, time of occurrence, location, problem, and action to be taken pursuant thereto or reasoning for non-action. Log is to be reviewed by the City representative at the end of each day or as directed by the City. Pictures are to be taken at time of incident.

C. Hazardous Tree Notifications: Staff will report to the City Arborist/ Grounds Supervisor of any tree defects or hazardous trees within an hour of notice.

D. Any activities found by the City to be unacceptable will be rectified immediately. All other complaints shall be abated within 24 hours of occurrence by North Star.

E. North Star will be responsible to see that private property and vehicles at work locations are not endangered or damaged during the course of work. The City authorized representative will serve as mediator between the contractor and resident if property or vehicular damage should occur during the course of work. Sign stands, delineators and/or cones shall be used to identify work site for vehicular and pedestrian safety.

F. Staff will exercise precaution as necessary when working adjacent to aerial utilities. In the event that aerial utility wires present a hazard to personnel or others near work site, work is to immediately cease, and the appropriate utility company notified by North Star.

G. Sprinkler repair will be made immediately. All North Star Supervisors' trucks are equipped to handle most sprinkler repairs as they occur.

H. No hooks, gaffs, spurs, or climbers will be used by anyone employed by North Star for tree trimming. Plants or other material growing on the trees shall be removed at ground level at time of trimming.

4. Wildlife Protection Plan:

A. North Star understand the importance of the wildlife protection plan. We currently instruct all of our employees that if they come across any birds, nests, feathers, eggs, etc... they are to stop any tree work immediately and NOT touch or remove it themselves. They have also been instructed to notify their supervisor immediately so that he/she can notify the City officials and make the proper determinations.

B. North Star currently has employees certified with the Wildlife Training Institute...after careful research we felt the need to be completely certified as a wildlife protector, in order to address these issues properly and safely.

5. Hours of work in City:

A. North Star will observe all holidays recognized by the City and the City shall provide inspection for a 40-hour work shift (7:00 am to 4:00 pm or as directed by the City)

B. Before performing any work at said times, staff shall give written notice to the City so that proper inspection may be provided and so that appropriate noise and lighting standards may be imposed.

C. No maintenance functions that generate excess noise which would cause annoyance to residents of the area shall be commenced before 7:00 am.

6. Emergency – On Call Work

A. North Star will provide the City with 24-hour emergency phone numbers and names of at least two (2) assigned individuals to be contacted in case of an emergency or call out.

B. Staff will respond and begin emergency work/call out within 1 hour and will communicate with assigned City staff of the completion of assigned work via, telephone call, text or email.

C. City staff will be immediately notified if any changes in assigned North Star personnel, telephone numbers.

7. Clean-Up & BMP

A. North Star shall clean all job sites when work is completed, including the raking of leaves, twigs, etc. from the lawns and parkways and the sweeping of streets.

B. Each day's scheduled work shall be completed and cleaned up and under no circumstances shall any brush, leaves, debris or equipment be left on the street overnight unless authorized by the Director, her/his designee, and residents adjacent to equipment are all notified.

C. City authorized representative shall be the sole judge as to the adequacy of the clean-up.

D. Staff shall fully adhere to the City's BMP practices.

E. Temporary Sediment Control shall be utilized to prevent any green-waste material from entering the storm drains.

F. Vehicle washing, mechanic or other non-storm or other activities shall be contained within the project site using the right BMPs.

G. Staff will adhere to Federal, State, and local requirements for BMPs.

8. Compliance with Laws and Regulations:

A. North Star shall keep employees fully informed of and shall observe and comply with, and shall cause any and all persons employed to observe and comply with, all State, Federal, County and City, laws, ordinances, regulations, orders, and decrees which in any manner affect the conduct of the work.

9. Drug Free Workplace:

A. North Star published a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in Contractor's workplace, specifically the job site or location included in this contract, and specifying the actions that will be taken against the employees for violation of such prohibitions.

B. North Star has established a Drug Free Awareness Program to inform employees about the dangers of drug abuse in the workplace.

C. North Star's existing policy of maintaining a drug free workplace and the penalties that will be imposed upon employees for drug abuse violations occurring in the workplace. Taking appropriate personnel action against such employee, up to and including termination.

10. Brochure/letter:

A. North Star will provide the City a sample brochure "Public Notice of the Tree Trimming Program" for approval before starting any tree work in the City. Once sample brochure has been approved, final draft will be printed and distributed 24 to 48 hours prior to commencing any tree trimming work. A sample copy has been included in this proposal.

11. Photographs:

A. North Star will supply the City representative photographs of "Before and After" trimming that is suitable for reproduction if required.

B. North Star will supply the City representative photographs of any damages that occur to public and or private property or persons.

12. Disposal of Materials:

A. All tree branches produced as a result of North Star's operations will be reduced, reused, recycled, and/or transformed.

B. Weight slips or load slips for material removed from the City will be submitted to the City once a month as proof of final disposal to a recycling facility for documenting reusage per AB 939.

C. All tree branches chipped and/or mulched shall be made available free of charge to the City.

D. Staff operates a fully licensed and permitted Green Waste Transfer & Recycling facility in the County of Riverside and County of Los Angeles.

13. Public Safety/ Traffic Control:

A. North Star shall furnish, erect, and maintain such lights, barricades, bridges and other devices as required by the City, State, Federal and County "Public Safety" of the Standard Specifications. Should the City point out the inadequacy of warning devices or should the City approve the location of warning devices, such action shall not relieve North Star of responsibility for public safety, nor abrogate its obligation to furnish and pay for these devices.

B. All construction signs to be used on the job site and on the approaches to the job site shall conform to those standards set forth by the State of California, Business and Transportation Agency, Department of Transportation, Manual of Traffic Controls, latest edition and WATCH (Work Area Traffic Control Handbook).

C. Barricades shall be effectively reflectorized by having not less than one-half of the top board of the barricade covered with reflectorized sheeting surface or two 3-inch diameter reflector units. All other types of delineators shall have reflectorized sheeting, other reflective surfacing, or 3-inch unit reflectors.

D. All warning flashers shall be kept in good working order and each flasher shall have some type of reflective surface.

E. No material or equipment shall be stored where it will interfere with the safe passage of public traffic, and at the end of each day's work and at other times when tree trimming operations are suspended for any reason, North Star shall remove all equipment and other obstructions from that portion of the roadway open for use by the public traffic.

F. Spillage resulting from hauling operations along or across any public traveled way shall be removed promptly.

G. Whenever North Star's operations require one-way traffic or create a condition hazardous to the public traffic, staff shall provide and station competent flagmen whose sole duties shall consist of directing the movement traffic through or around the work. Staff shall also furnish such flaggers as are necessary to give adequate warning to traffic or public of any dangerous conditions as included in the various bid items.

H. Under no circumstances will any City street be closed to thru traffic unless authorized by City official.

100 FOOT AERIAL LIFT

Training

North Star places great importance on the safety and training of our employees. Upon being hired, all employees are required to attend orientation, where they are made aware of potential hazards on the job site and given a detailed description of their assigned duties. Following orientation, new employees participate in a two-week on-field training program, where they work alongside a field manager to learn day-to-day operations. To further enhance the knowledge and expertise of our employees, North Star provides specialty training twice a year in areas such as CPR, EHAP, Aerial Rescues, and Traffic Control. Additionally, our Safety Coordinator conducts weekly tailgate meetings, which cover various safety topics and serve as a reminder for all North Star workers to carry out their daily work in the safest possible manner.

Green Waste

At North Star, we take our responsibility of properly handling green waste seriously. As part of our commitment to sustainability, we account for all green waste collected on a daily basis. Our team breaks down the material type, whether it's logs or chipped material, the grid or maintenance district, and the tons. We then transport this green waste to state-approved recycling facilities to ensure proper disposal. All of this information is meticulously recorded and inputted into our proprietary database, which serves as a reliable repository of all our work completed and green waste records. We understand the importance of transparency and make these records available to our clients upon request or in set intervals, allowing them to see the progress made and the impact of our work on the environment.

Planting

We understand the importance of providing high-quality trees that are well-suited for urban environments. That’s why we’ve established relationships with several trusted tree growers and nurseries to ensure we can source trees that meet our strict standards. Our experienced team carefully selects species known to thrive in urban settings, taking into account disease resistance, growth rate, and compatibility with local soil and climate conditions. Once selected, trees are transported to one of our **satellite yards located in the neighboring Cty of Hawthorne**, where they receive proper watering and care to ensure their health and vitality prior to planting. All trees planted by North Star are backed by a **one-year warranty**.

Statement of Qualifications

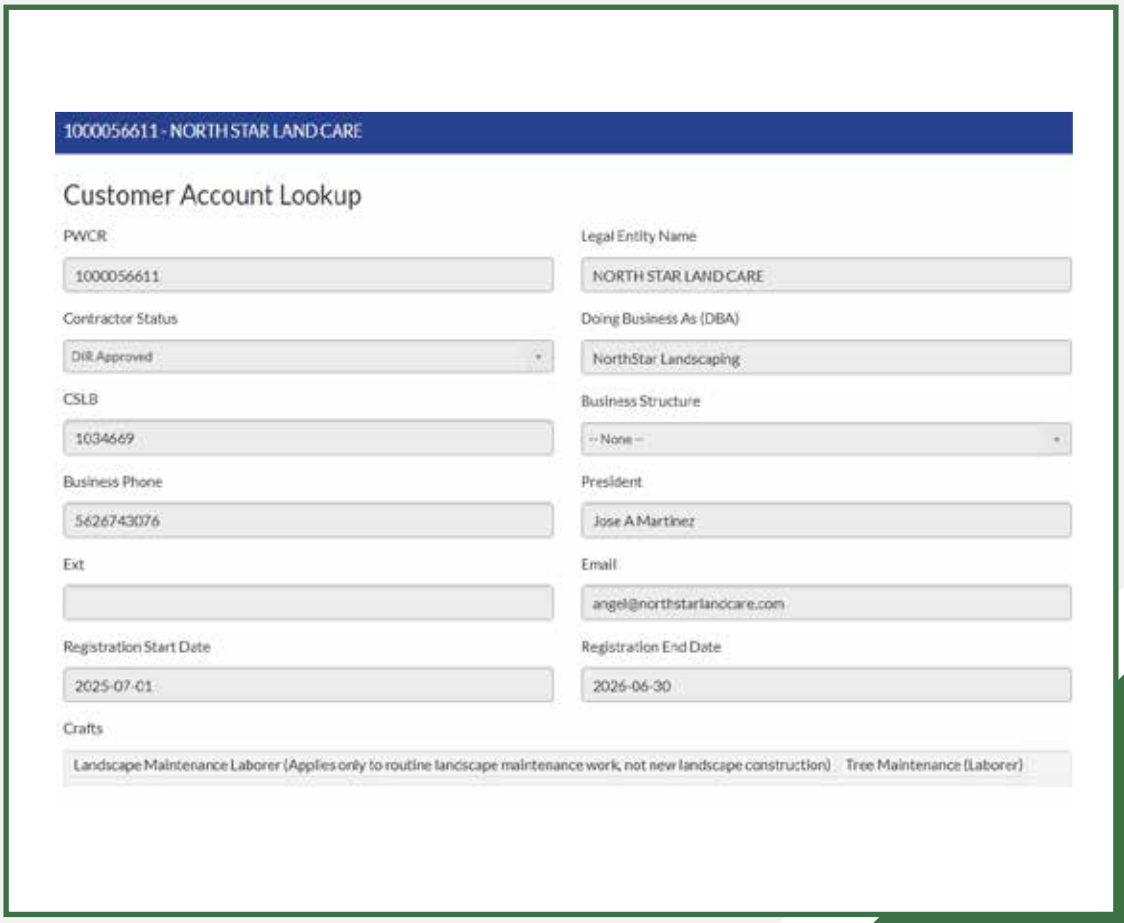
North Star has assembled a highly skilled and knowledgeable staff with extensive experience in tree and landscape maintenance. The company's CEO has been in the municipal maintenance industry since **1994, and in 1990**, he became one of the youngest certified arborists in the world. The VP of Contract Management has been managing municipal contracts since 2007 and has been instrumental in managing the largest Los Angeles County Tree Company, **which procured over 45 maintenance contracts.** With such experienced and dedicated leadership, North Star Land Care is well positioned to provide its clients with excellent tree maintenance services.

- ✓ North Star Land Care is a California Corporation, in business since 2017
- ✓ California Contractors License 1034669, Expiration Date 1/31/2028
- ✓ Classifications C27, C49 & C61
- ✓ Department of Pesticide Regulation Qualified Applicator License #145492
- ✓ Federal Tax ID # 82-4619683, current with all taxes and filings with both State and Federal Government
- ✓ DBA under North Star Landscape
- ✓ 10 Municipal Contracts
- ✓ $1,000,000 credit line
- ✓ Bonded
- ✓ 100% Latino Owned Firm
- ✓ Over 35 full time employees
- ✓ ISA Certified Arborists, Utility Arborist, and Municipal Arborists on staff
- ✓ California State Licensed Pest Control Applicator
- ✓ Zero Drug Tolerance Workplace
- ✓ Many distinguished Business Awards
- ✓ Fully Insured
- ✓ Over 50 Modern Vehicles in Fleet
- ✓ **North Star has never in its history been disqualified or have entered any type of litigations with any government agency**

At North Star Land Care, we are committed to hiring and retaining exceptional employees. Our onboarding process is designed to quickly familiarize new hires with our company culture and provide them with professional training tailored to their specific job classification. By creating a fulfilling work environment, we are able to keep our team motivated and happy, resulting in excellent service and low turnover. In addition, North Star affirms full compliance with all indemnity and insurance requirements outlined in the RFP and **will fully indemnify the City as required**. We also hold all necessary and current licensing needed to complete the defined scope of wor

LICENSING

North Star is a licensed contractor in the State of California **(State License #1034669)** and holds the C61, C49(new classification obtained through examination, replacing D49), and the C27 licenses all in good standing. North Star is a California Corporation without Federal Identification number being 82-4619683. North Star is also registered with the Department of Industrial Relations, registration



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/6/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: TOR Insurance Services
TOR Insurance Services, Inc. 1510 W. Whittier Blvd #94 La Habra, CA 90631	PHONE (A/C, No, Ext): 562-304-9633 FAX (A/C, No): E-MAIL ADDRESS: service@torinsurance.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Greenwich Insurance Company	22322
INSURER B :	WestchesterSurplusLinesInsuranceCompany	10172
INSURER C :	QBE Insurance Company	11515
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
NORTH STAR LAND CARE & North Star Landscape
10831 Downey Avenue
Downey, CA 90241

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		NGL-1009967-00	3/6/2025	3/6/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			NBA-1009965-00	3/6/2025	3/6/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y		1/1/2025	1/1/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B	Pollution			G48835788001	11/5/2024	44/5/2026	Aggregate	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Whittier, County of Los Angeles, Habitat Authority and their said entities, their employees, agents, directors, officers, and constituent members are listed as additional insureds per the attached endorsement with respects to the general liability
Waiver of Transfer of rights in favor of the additional insureds per the attached endorsement with respects to the general liability
30 days notice due to underwriting reason

CERTIFICATE HOLDER

Habitat Authority
7702 Washington Avenue
Whittier, CA 90602

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Jose Lara

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Information Management/Tree Database

• Computer Software System "NS TREE CLOUD"

North Star has a web-based database that is intuitive and exceedingly dependable. Powered by TreePlotter™, our system provides real-time updates on inventory, work orders, work history, green waste, reports, and GIS mapping through stored shapefiles, making it an optimal solution to the City's requirements. Our system is user-friendly and employs the latest and most innovative technology available, ensuring that it's both efficient and effective.

• How Inventory Is Collected or Imported?

A Certified Arborist will walk the streets carrying a handheld GPS system, creating an Arc View File and inputting information at each tree site for importation into our database. The data collected will include, but is not limited to: address, on address, tree site, tree number, tree species, diameter at breast height (DBH), tree height, canopy radius, parkway, street parking, overhead utility lines, recommended maintenance, visible tree condition, tree health, and tree images. If the City has inventory and work history from prior years, we will store and import that information into our system, making it accessible to both the City and North Star.

• Important and Detailed Information for Each Site

Our system provides precise and current records of every tree being worked on in the City, complete with real-time updates. Each tree is assigned a unique ID, making it distinct within our system. This allows for the printing or exporting of tree sites, work orders, work history, and frequency reports, among other capabilities. By accessing the work history function, you'll have a comprehensive account of each tree's complete history, along with relevant recommendations.

Client Database

- **Agency**

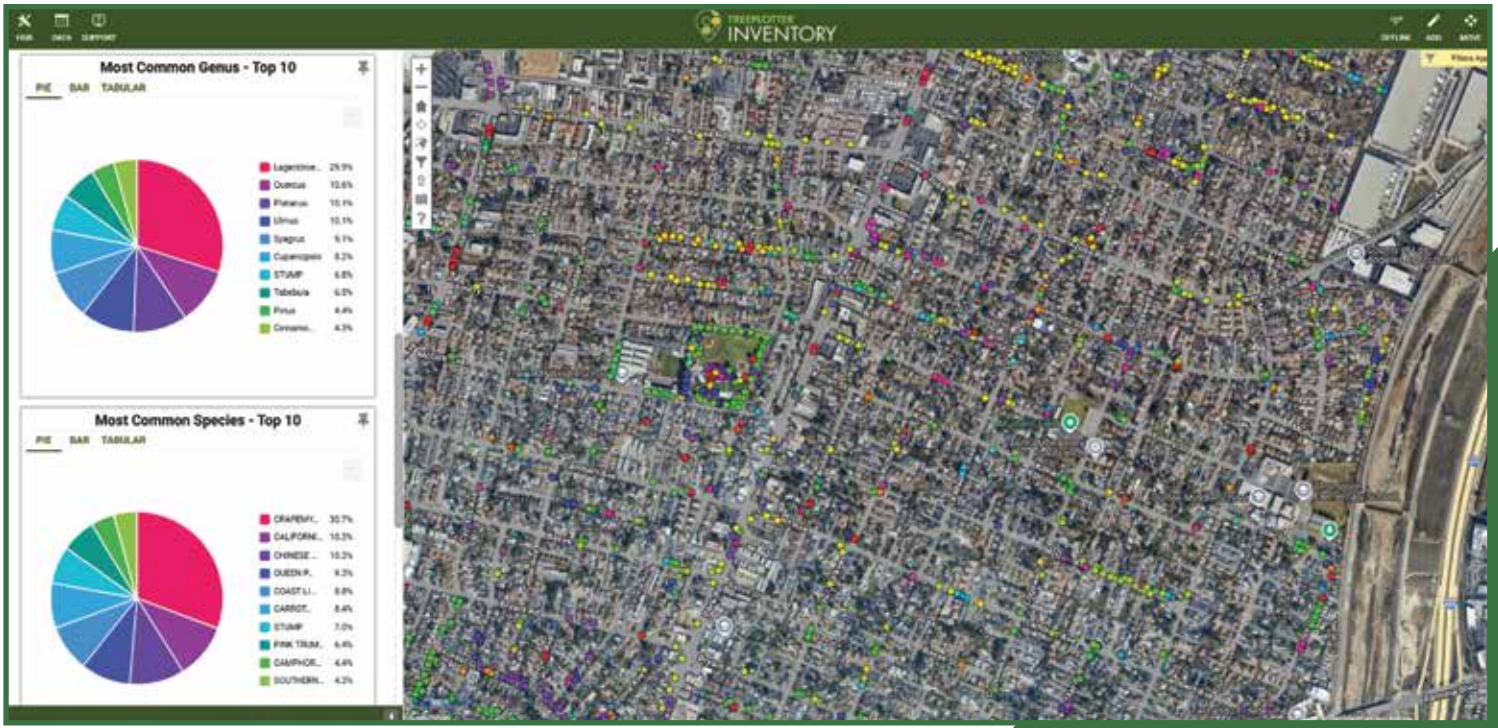
City staff will have full access to North Star's web-based tree maintenance platform, allowing them to view and track all work orders in real time from any internet-connected device. This includes work performed by North Star as well as entries created by City crews. Staff can also generate new work orders, upload service request lists, and communicate directly with their assigned North Star representative through the platform. Additional data, such as green waste frequency reports, billing summaries, invoicing history, work records, and GIS shapefiles, are available upon request. Each tree is geo-tagged with a unique point containing its complete work history, which can be reviewed at any time-whether from the office or in the field via phone, tablet, or laptop. This ensures full transparency, seamless coordination, and accurate recordkeeping between City staff and North Star.

- **Dashboard**

On the Dashboard, agency staff can view their district's total tree count and access interactive charts showing key urban forest data such as species, condition, and maintenance status. All mapped tree points include detailed information like species, size, condition, and work history. Staff can access this data anytime from any internet-connected device, allowing for efficient and transparent tree management.

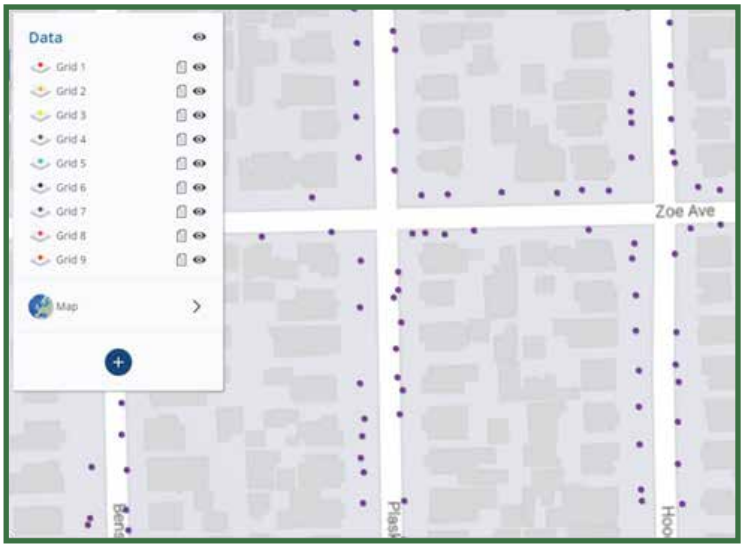
- **Work Orders and Billing**

Agency staff will be able to create work orders, track them on a live basis, be able to know the progress of that individual job and receive instant progress for that work performed. Our supervisors are equipped with iPads so they may update work orders and update the status of each individual job on a day-to-day basis.



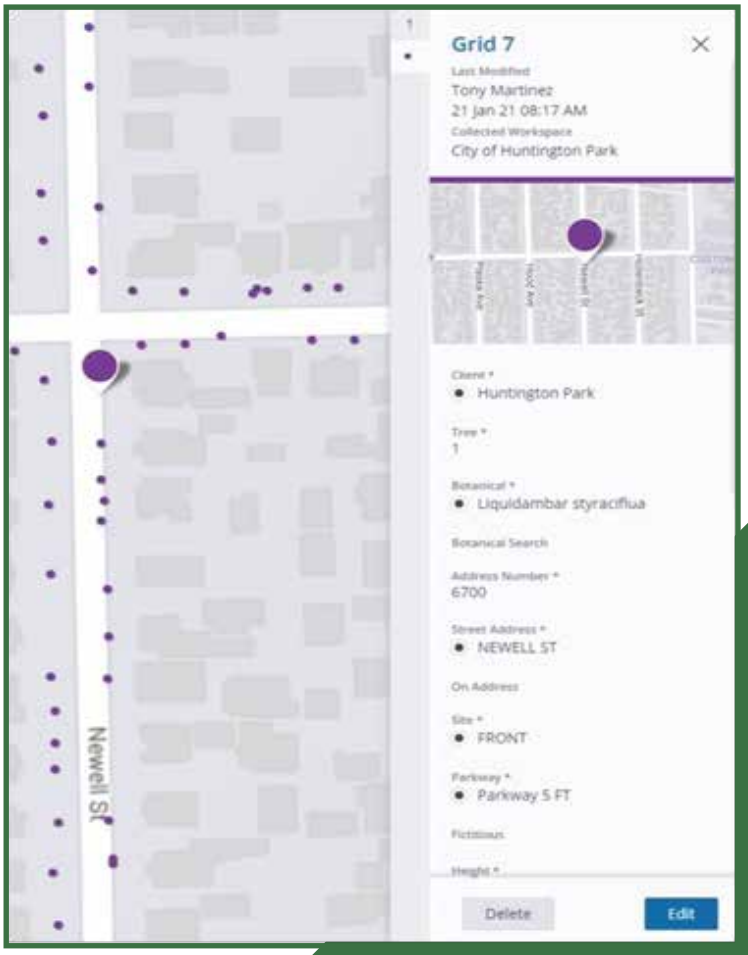
Data Collecting

North Star is committed to ensuring the accuracy of the City of Huntington Park's Urban Forest by collecting and updating all tree data within 12 weeks of the award. We understand the importance of having up-to-date information to properly maintain and manage the trees within the City's urban landscape. Our team is equipped with the latest technology and software to efficiently collect, analyze, and manage the data, ensuring a comprehensive and accurate inventory of the City's trees.



Tree Attributes Collected:

- Site Location
- Botanical Species
- Height
- DBH
- Vacant Sites
- Photographs
- Visual Condition
- Grid Location
- Health
- OUL
- Maintenance
- X & Y Coordinates
- Vacant Sites
- Sidewalk Damage



Equipment List to be Assigned to the City

North Star has more than enough equipment and resources to fulfill our contract obligations with the City in a very professional manner. If additional equipment is required for the project, we will source it from our maintenance facility. Our inventory of equipment is sufficient to meet all contractual agreements with our other clients.

DMV Registration 2025			
Type	Fleet ID	VIN	License #
Aerial Tower	B105	0151	91475000
Aerial Tower	B108	2819	59929M3
Aerial Tower	B109	2812	59928M3
Aerial Tower	B111	0446	43753R2
Chipper	C308	2275	SE748335
Chipper	C309	2173	SE748337
Chipper	C310	2452	SE854102
Chipper Truck	D206	2845	93992N3
Chipper Truck	D207	5203	39296W3
Chipper Truck	D208	5200	39291W3
Pick-Up Truck	PK7	7916	54809J3
Pick-Up Truck	PK8	1574	35501X2
Pick-Up Truck	PK9	7294	20167A3
Pick-Up Truck	PK10	1246	38334S3
Roll-Off	R701	6614	85640U1
Stump Grinder	S402	0050	SE748336

North Star Land Care Equipment List

Motor Vehicles/ Equipment

- 12 Aerial Lift Devices
- 7 Dump Trucks
- 10 Brush Chippers
- 14 Pick Up Trucks
- 5 Arrowboards
- 2 Stump Grinders
- 2 Skip Loaders
- 1 Roll-Off Truck
- 5 Roll-Off Contrainers
- 1 100ft Aerial Device

Pruning Euipment/ Tools/ Safety Equipment:

- 20 Chainsaws (Large and Small)
- 10 Pole Pruners
- 5 Sets of Climbing Gear
- 300 28" Safety Cones
- Misc. Safety Equipment (Traffic and Pedestrian Signs)- Gloves, Safety Glasses, Hard Hats, Ear Plugs, Safety Vests, Stop & Slow Hand Signs, and Safety Flags

Equipment Maintenance

North Star takes the safety of our employees and the public seriously. That's why we have a **comprehensive preventive maintenance program** in place to ensure our vehicles and equipment are always in top condition. We believe regular maintenance and inspections are essential to prevent breakdowns and to ensure the safe operation of all equipment. Our program includes daily, weekly, monthly, and annual inspections of all vehicles and equipment. During these inspections, we check for any signs of wear and tear, leaks, or other potential issues. Any necessary repairs or replacements are made promptly to keep everything operating safely and efficiently. We also comply with **California Air Resources Board (CARB)** requirements, with each diesel vehicle undergoing **inspection every six months** to meet emissions standards. By implementing this program, we reduce the risk of accidents, maintain equipment reliability, and support a safe and compliant work environment at all times.

Fleet Presentation

North Star Land Care takes great pride in our commitment to providing the City with the newest and most advanced equipment available in the industry for our tree management operations. As a company dedicated to partnering with government agencies for the long term, we understand the importance of adhering to the strict regulations set forth by the Air Quality Management District. To uphold our responsibility as an extension of the city, we allocate our top line revenue to acquiring state-of-the-art heavy-duty equipment that meets all compliance requirements. We firmly believe in representing the City, its staff, and decisionmakers with the highest-quality fleet available. Our commitment to clean air quality equipment reflects our respect for the residents of the cities we represent, as well as our brand and the environment. We are not just a company that works in the City, but one that shops, plays, and resides in it, and we hold ourselves to the highest standards of excellence.

Osha Compliant

North Star offers a comprehensive Vehicle-Mounted Aerial Lift Safety training program through 360 training to ensure the safety of our employees while operating such equipment. This training covers various topics such as vehicle-mounted aerial lift anatomy and identifying potential hazards, including falls, tip-overs, and structural failures. Additionally, the program reviews the proper maintenance and inspection practices to ensure the equipment is in safe and reliable condition. Our training is designed to ensure compliance with OSHA standards, so you can be confident that our team is fully equipped to operate vehicle-mounted aerial lifts safely and efficiently.

This certifies that the person named below has successfully completed the

Mario Jimenez

Vehicle-Mounted Aerial Lift (Bucket Truck) Operator Safety Course

05/02/2023 Issued

Expires in 3 Years

This certifies that the person named below has successfully completed the

Jose Martinez

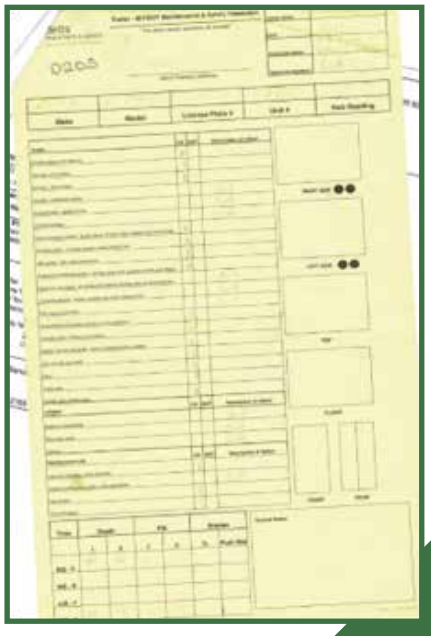
Vehicle-Mounted Aerial Lift (Bucket Truck) Operator Safety Course

05/02/2023 Issued

Expires in 3 Years

BIT/DOT Maintenance & Safety Inspection

North Star understands the importance of maintaining compliance with regulations related to vehicle safety and maintenance. That's why we conduct regular DOT (Department of Transportation) and BIT (Biennial Inspection of Terminals) inspections on our fleet of vehicles. These inspections ensure that our vehicles are operating safely and efficiently, and that we are in compliance with all applicable regulations. We partner with Betts who perform thorough inspections on each vehicle and takes corrective action as necessary to address any issues identified. By conducting these inspections on a 6 month basis, we are able to maintain a safe and compliant fleet that can reliably serve our clients' needs.



Community Outreach

North Star Land Care is proud to support our local communities through meaningful outreach efforts that go beyond our day-to-day services. We are always eager to assist with city events, school tree plantings, and public initiatives that promote the long-term value of urban forestry. Whether it's lending a hand during a community cleanup, helping coordinate a planting day, or simply being present at local events, we believe these efforts make a real difference. Our team values every opportunity to give back, enhance public spaces, and help foster a lasting appreciation for trees and the environment. Partnering with cities in this way reflects not only our dedication to quality service, but also our investment in the well-being and future of the communities we proudly serve.

Community Benefit- City of Gardena

North Star Land Care is committed to supporting the City of Gardena through meaningful, City-approved community engagement that promotes environmental enhancement, youth development, and civic pride. As part of our proposal, we are pleased to offer the following community-focused contributions:

Tree Donations and School Partnerships:

North Star has a long-standing practice of donating trees to our municipal clients and is glad to extend this to the City of Gardena. We are happy to donate trees for City planting events or partner with the City and local school districts to coordinate school-based tree planting days. Our team will also provide all necessary tools, materials, and support staff to help facilitate these hands-on, educational activities.

Citywide Beautification Mulch Donation:

We will donate and deliver a one-time 40-yard load of clean, organic mulch to be used in median islands or other landscaped public areas throughout the City. This effort enhances visual appeal, promotes healthy plant growth, and supports sustainable urban landscaping.

Community Engagement & Sponsorship

North Star is committed to supporting community efforts in the City of Gardena. We're open to sponsoring youth sports, local events, or similar programs when appropriate.

Staffing

North Star takes pride in employing a dedicated team of over 35 full-time professionals who bring experience, skill, and a strong commitment to excellence. Our accomplished management team leads by example, and we invest in our employees by fostering a supportive, motivating work environment. We are proud to have qualified personnel who are members of the **Laborers' International Union of North America (LIUNA Local 1184)**. Our team includes ISA Certified Arborists, as well as specialists holding credentials as ISA Municipal Specialists and ISA Utility Specialist, along with TRAQ-qualified professionals. This range of expertise allows us to meet the unique demands of municipal, utility, and public works contracts with confidence and precision.

Below are brief backgrounds on North Star's management team & key team members.

ISA International Society of Arboriculture

CERTIFIED ARBORIST ISA | MUNICIPAL SPECIALIST ISA | UTILITY SPECIALIST ISA

LiUNA! Feel the Power

Huntington Park

Tony Martinez
President
WE-1278AU

Mario Jimenez
Inventory Specialist
WE-14262AF

Jessica Alvarez
Director of Administration

Saul Avalos
Operations Manager
WE-14198A

Denise Rojas
Accounting/Human Resources Manager

Sal Covarrubias
Business Development/ Operations Manager
WE-15165AM

North Star's Team

Jose A. Martinez

President, Certified Utility Arborist (WE-1278AU)

Mr. Martinez brings over 30 years of experience in municipal tree care and landscape management across Southern California. While at Cal Poly San Luis Obispo, he became a Certified Tree Worker (1995) and one of the region's youngest ISA Certified Arborists (1993). His background in botany, soil science, and design supports a strong technical foundation. Rising from groundman to senior management, he has led 45+ municipal contracts and 12 urban forest inventories, helping develop a proprietary web-based tree inventory system. A published author in the Western Chapter ISA magazine, he shares industry insights in both English and Spanish.

ISA Certified Arborist #WE-1278AU
ISA Certified Utility Specialist
QAL License B #145492
ISA Tree Risk Assessment Qualified (TRAQ)
B.A. Pol. Sci./ Landscape Arch., CPSLO
Sims TLC Wildlife Aware

Jessica Alvarez

Director Of Administration

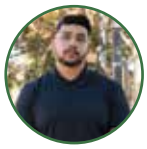
Jessica serves as the Director of Administration at North Star Land Care, where she leads corporate operations with a focus on accounting, compliance, and employee support. She ensures full adherence to Cal/OSHA, Federal, and State labor standards, safeguarding both the company and its workforce. With over seven years of experience in Accounting and HR, Jessica brings exceptional precision and professionalism to her role. Certified in CPR, First Aid, and BLS, she promotes a culture of safety and accountability. Her leadership and commitment to operational excellence make her a cornerstone of the North Star team.

Sal Covarrubias

Business Development/Area Manager, Certified Arborist (WE-15165AM)

Sal is a Certified Municipal Arborist and EHAP-certified professional with over six years of experience in operations management, administrative support, and customer service. At North Star Land Care, he bridges technical field expertise with strong administrative and client coordination skills. Sal serves as a primary liaison for municipal projects, collaborating with city staff to ensure efficient service delivery, compliance, and communication. He oversees daily operations, manages internal data systems, and supports bid preparation and project organization. Sal holds a B.A. in Consumer Affairs from Cal State Long Beach, emphasizing business operations, research, and client relations.

ISA Certified Arborist #WE-15165AM
ISA Certified Urban Forest Professional
ISA Tree Risk Assessment Qualified (TRAQ)
TCIA Certified Tree Safety Professional #6539
TCIA Eletrical Hazard Awarness Program
ATSSA Traffic Control Technician
B.A. Consumer Affairs, CSULB
OSHA 30 Hour Outreach



Mario Jimenez

GIS & Inventory Specialist, TRAQ, Certified Arborist (WE-14262A)

Mario brings over six years of experience in technology-driven tree management and serves as GIS and Inventory Manager at North Star Land Care. A Certified Municipal Arborist with TRAQ credentials, he integrates field data with digital mapping tools to improve accuracy and project outcomes. Mario develops detailed tree and landscape inventories and prepares arborist reports for municipal and private clients, delivering clear, data-backed insights. His strong background in plant health, species ID, and site planning helps bridge technical systems with fieldwork, making him a key part of North Star's operations.

ISA Certified Arborist #WE-14262AF
ISA Certified Urban Forest Professional
ISA Tree Risk Assessment Qualified (TRAQ)
TCIA Eletrical Hazard Awarness Program
OSHA 30 Hour outreach

Denise Rojas

Human Resources

Denise Rojas serves as a key member of North Star Land Care's Human Resources team, overseeing payroll, employee administration, and hiring processes. She ensures the accurate and timely processing of payroll, maintains personnel records, and plays a central role in recruiting and onboarding new team members. Denise also assists with benefits coordination and helps ensure compliance with labor regulations. Her professionalism, organizational skills, and dedication to employee support make her an essential part of fostering a strong and reliable workforce at North Star.

Saul Avalos

Operations Manager, EHAP, Certified Arborist (WE-14198A)

Saul is a Certified Arborist with over six years of experience in the tree care industry and leads North Star Land Care's tree department. He oversees field operations, coordinates crews, and enforces strict safety and quality standards. Saul conducts regular safety trainings focused on accountability and injury prevention. Known for his hands-on leadership and dependability, he plays a vital role in maintaining efficient, high-performing operations across North Star's municipal and private tree projects.

ISA Certified Arborist #WE-14198A
TCIA Eletrical Hazard Awareness Program

Mario Pineda Mechanic	**15 Years** Industry Experience
Eliseo Martinez Senior Trimmer, EHAP	**30 Years** Industry Experience
Ashley Reyes Account Manager	**5 Years** Industry Experience
Rene Serafin Field Manager, EHAP	**25 Years** Industry Experience

Tree Risk Assessment Qualification (TRAQ)

North Star Land Care is proud to have ISA Tree Risk Assessment Qualified (TRAQ) professionals on our team who bring expert insight. Using TRAQ standards, we evaluate tree health, structural stability, and potential risk to people or property. Our assessments help cities make informed, responsible decisions, whether that means risk mitigation, pruning, or removal. We document all findings clearly, with a focus on safety, tree preservation, and public transparency. This approach supports our shared goal of maintaining a safe, healthy urban forest.

Electrical Hazard Awareness Program (EHAP)

We are committed to maintaining the highest safety standards when working near energized conductors. Our team is certified through both the Tree Care Industry Association (TCIA) and the Hispanic Arborist Association, and undergoes annual Electrical Hazard Awareness Program (EHAP) training to ensure all field staff remain current on safe work practices around electrical hazards. This training includes recognition of electrical hazards, minimum approach distances, aerial rescue procedures, and proper use of personal protective equipment (PPE). In addition, all crew members are certified in CPR to ensure they are prepared to respond to emergencies in the field. Ongoing EHAP and CPR training reinforces our culture of safety and ensures our crews are well-prepared to perform high-risk utility work responsibly and professionally.

Client References

North Star Land Care takes pride in our work and is committed to providing high-quality tree services to our clients. We have had the privilege of working with many satisfied clients throughout our years of operation, including municipalities and school districts. We believe that our commitment to excellence and customer satisfaction is reflected in the long-lasting relationships we have developed with our clients over the years.

The following are projects similar to this project in the last 5 years:

City of Lynwood

- Tree Maintenance Services is currently under contract for $650,000 per year. The contract was acquired in 2019. The contract entails trimming the City's approximately 10,000 trees, categorized into 12 grids, on a two-year cycle with approximately 5,000 trees trimmed each fiscal year. North Star provides tree trimming, tree removal, emergency response, tree risk assessment, and tree planting, and has worked closely with the City to support efficient service delivery and participate in community events and City-led initiatives.
- Cynthia Foreman, Public Works Coordinator(310) 603-0220 Ext. 821

City of El Monte

- Tree Maintenance Services is currently under contract for $250,000 per year. The contract was acquired in 2022. The contract entails trimming the City's approximately 6,000 trees, categorized into 4 grids, which is performed annually on a pruning schedule. North Star worked closely with the City to develop the current grid system and provides tree trimming, tree removal, emergency response, tree risk assessment, and tree planting.
- Jerry Moreno, Public Works & Utilities Director (626)580-2250

City of Hawthorne

- Tree Maintenance Services is currently under contract for $305,000 per year. The contract was acquired in 2022. The contract entails trimming the City's approximately 7,000 trees, categorized into 9 grids, which is performed annually on a pruning schedule. North Star provides tree trimming, tree removal, emergency response, pesticides application, weed abatement, tree risk assessment, and tree planting.
- Gerardo Duran, Public Works Leader (310)707-8684

City of Huntington Park

- Tree Maintenance Services is currently under contract for $319,000 per year. The contract was acquired in 2018. The contract entails trimming the City's approximately 7,227 trees, categorized into 8 grids, which is performed annually on a pruning schedule. North Star provides tree trimming, tree removal, emergency response, pesticides application, weed abatement, tree risk assessment, and tree planting.

City of San Gabriel

- Tree Maintenance Services is currently under contract for $115,000 per year. The contract was acquired in 2021. The contract entails trimming the City's approximately 8,000 trees, categorized into 10 grids, which is performed annually on a pruning schedule. North Star provides tree trimming, tree removal, emergency response, pesticides application, weed abatement, tree risk assessment, and tree planting.
- John Gonzalez, Parks& Facilities Manager (626)308-2878

Little Lake City School District

- Tree Maintenance Services is currently under contract for $80,000 per year. The contract was acquired in 2021. The contract entails trimming the school Districts approximately 500 trees, which is divided into 10 schools, which is performed annually on a pruning schedule. North Star provides tree trimming, tree removal, emergency response, pesticides application, weed abatement, tree risk assessment, and tree planting.
- Brent Griffen, Director of Maintenance (562)868-8241 Ext. 2280

Puente Hills Habitat Preservation Authority

- Weed Abatement Services have been provided under contract since 2018, with a current annual budget of $100,000. The scope includes weed abatement along public right-of-ways and around public and private infrastructure within the Habitat Authority's jurisdiction. Services are performed on a scheduled and as-needed basis to ensure fire-risk reduction, visibility, and site safety. North Star provides mechanical and manual vegetation removal, herbicide application, and debris cleanup in full compliance with environmental and regulatory standards.
- Michelle Mariscal, Contract Manager (562) 945-9003

Montebello Unified School District

- Tree Maintenance Services is currently under contract for $200,000 per year. The contract was acquired in 2022. The contract entails trimming the school Districts approximately 2,000 trees, which is divided into 34 schools, which is performed annually on a pruning schedule. North Star provides tree trimming, tree removal, emergency response, weed abatement, tree risk assessment, and tree planting.

- Mark Gutierrez, Maintenance & Operations Manager (323)506-8472

City of Commerce

- Tree Maintenance Services is currently under contract for $205,000 per year. The contract was acquired in 2023. The contract entails trimming the City's approximately 5,800 trees, categorized into 6 grids, which is performed annually on a pruning schedule. North Star provides tree trimming, tree removal, emergency response, tree risk assessment, and tree planting.

- Anthony Delgado, Public Works Manager (323)695-9942

El Monte Union High School District

- Tree Maintenance Services is currently under contract for $50,000 per year. The contract was acquired in 2022. The contract entails trimming the school Districts approximately 1,250 trees, which is divided into 10schools, which is performed annually on a pruning schedule. North Star provides tree trimming, tree removal, emergency response, weed abatement, tree risk assessment, and tree planting.

- Tony Barrera, Maintenance and Operations Coordinator (714)349-4481

Old Ranch Country Club

- Tree maintenace Services is currently performed under a purchase order isued in 2025. The scope includes the annual pruning of approximately 500 trees throughout the golf course. North Star provides tree trimming, tree removal, emergency response, tree risk assessment, and tree planting services to support the safety and appearance of the course grounds.

- Randy Hopton, Golf Course Superintendent (562)596-4425

August 27, 2020

RE: North Star Landcare

To Whom It May Concern:

I am pleased to provide this letter of recommendation to Tony Martinez for North Star Landcare. North Star has provided excellent customer service, landscaping maintenance, and tree maintenance services for the City of Maywood. We value the relationship we have forged with North Star thus far as we continue to develop our landscaping and tree maintenance programs with them. We are very satisfied with the company's versatility and efficient communication with our staff.

Recently, Tony Martinez and I have begun working on integrating Maywood's tree data onto North Star's database.

If you have any questions, please do not hesitate to contact me at 323-562-5700

Sincerely,

Abel Hernandez
Public Works Coordinator
City of Maywood

OFFICE OF THE
CITY MANAGER
JOSE E. OMETEOTL

City of
LYNWOOD
Incorporated 1921

11330 Bullis Road, Lynwood, CA 90262
(310) 603-0220 x 200

August 29, 2019

Subject: Letter of Recommendation

To Whom It May Concern,

It is with great pleasure that I take this opportunity to provide a recommendation for North Star Land Care.

North Star Land Care was selected to provide high quality arborist services to the City of Lynwood. They also specialize in tree disease & insect infestation, citrus nematode, and tree and stump removals. North Star Land Care has and continues to provide high quality service to the Lynwood community.

I have observed North Star Land Care's delivery of service to the community with the handling of tree and shrub maintenance as well as the landcare. Their service is professional and efficient.

The City of Lynwood and many organizations within the city are grateful to North Star Land Care for supporting community programs. I truly believe that North Star Land Care provides valuable service to the City of Lynwood.

Sincerely,

Jose Ometeotl
City Manager

Additions or Exceptions to the City's Standard Contract Services Agreement

North Star Land Care has reviewed the Agreement and agrees to comply with all terms and conditions as written, without exception. At this time, we have no comments or requested modifications for the City's consideration.

Pending Litigation

North Star Land Care affirms that neither the firm, its principals, nor any of its offices have been involved in any substantiated complaints, litigation, legal proceedings, or investigations by a regulatory authority within the last five (5) years.

City's Standard Insurance Requirements

North Star Land Care complies fully with all insurance requirements outlined in the Contract Services Agreement. Evidence of commercial liability, professional liability, and workers' compensation coverage has been included, and certificates of insurance were provided earlier in this proposal.

BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor:	North Star Land Care
Address:	8141 2nd St Ste. 400, Downey, CA 90241
Phone:	(562)674-3076
Fax:	N/A
License No.:	#1034669
D.I.R. No.	#100056611
Email:	info@northstarlandcare.com

To Be Submitted

WITH

Bid Package

TO BE SUBMITTED WITH PROPOSAL
BP-1

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$ 63.00	$ 2,646.00
Date Palm	4	15' to 60'	Twice	Each	$ 96.00	$ 384.00
Queen Palm	178	15' to 60'	Twice	Each	$ 63.00	$ 11,214.00
Fan Palm	90	30' to 65'	Twice	Each	$ 75.00	$ 6,750.00
Pine	44	60' to 90'	Once	Each	$ 450.00	$ 19,800.00
Medjool Palm	14	25' to 30'	Three	Each	$ 90.00	$ 1,260.00
Medjool Palm	5	10' to 15'	Three	Each	$ 90.00	$ 450.00
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 42,504.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 30.00	$ 4,440.00
7-12	491	Once	Each	$ 86.00	$ 42,226.00
13-18	527	Once	Each	$ 96.00	$ 50,592.00
19-24	276	Once	Each	$ 96.00	$ 26,496.00
25-30	76	Once	Each	$ 96.00	$ 7,296.00
31+	0	Once	Each	$ 96.00	$ 0.00
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$ 131,050.00

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$ 173,554.00

TO BE SUBMITTED WITH PROPOSAL

BP-2

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15' to 30'	Twice	Each	$ 63.00	$ 756.00
Date Palm	1	15' to 60'	Twice	Each	$ 96.00	$ 96.00
Queen Palm	16	15' to 60'	Twice	Each	$ 63.00	$ 1,008.00
Fan Palm	35	30' to 65'	Twice	Each	$ 85.00	$ 2,975.00
Medjool Palm	14	25' to 30'	Three	Each	$ 90.00	$ 1,260.00
Medjool Palm	5	10' to 15'	Three	Each	$ 90.00	$ 450.00
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$ 6,545.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$ 30.00	$ 12,120.00
7-12	533	Once	Each	$ 86.00	$ 45,838.00
13-18	546	Once	Each	$ 96.00	$ 52,416.00
19-24	341	Once	Each	$ 96.00	$ 32,736.00
25-30	39	Once	Each	$ 96.00	$ 3,744.00
31+	0	Once	Each	$ 96.00	$ 0.00
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$ 146,854.00

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$ 153,399.00

TO BE SUBMITTED WITH PROPOSAL

BP-3

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15' to 30'	Twice	Each	$ 63.00	$ 252.00
Date Palm	0	15' to 60'	Twice	Each	$ 96.00	$ 0.00
Queen Palm	9	15' to 60'	Twice	Each	$ 63.00	$ 567.00
Fan Palm	17	30' to 65'	Twice	Each	$ 85.00	$ 1,445.00
Medjool Palm	14	25' to 30'	Three	Each	$ 90.00	$ 1,260.00
Medjool Palm	5	10' to 15'	Three	Each	$ 90.00	$ 450.00
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$ 3,974.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$ 30.00	$ 630.00
7-12	271	Once	Each	$ 86.00	$ 23,306.00
13-18	130	Once	Each	$ 96.00	$ 12,480.00
19-24	791	Once	Each	$ 96.00	$ 75,936.00
25-30	36	Once	Each	$ 96.00	$ 3,456.00
31+	0	Once	Each	$ 96.00	$ 0.00
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$ 115,808.00

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$ 119,782.00

TO BE SUBMITTED WITH PROPOSAL
BP-4

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$ 63.00	$ 1,953.00
Date Palm	2	15' to 60'	Twice	Each	$ 96.00	$ 192.00
Queen Palm	43	15' to 60'	Twice	Each	$ 63.00	$ 2,709.00
Fan Palm	44	30' to 65'	Twice	Each	$ 85.00	$ 3,740.00
Pine	44	60' to 90'	Once	Each	$ 450.00	$ 19,800.00
Medjool Palm	14	25' to 30'	Three	Each	$ 90.00	$ 1,260.00
Medjool Palm	5	10' to 15'	Three	Each	$ 90.00	$ 450.00
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$ 30,104.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$ 30.00	$ 4,740.00
7-12	394	Once	Each	$ 86.00	$ 33,884.00
13-18	450	Once	Each	$ 96.00	$ 43,200.00
19-24	440	Once	Each	$ 96.00	$ 42,240.00
25-30	199	Once	Each	$ 96.00	$ 19,104.00
31+	92	Once	Each	$ 96.00	$ 8,832.00
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$ 152,00.00

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$ 182,104.00

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$ 668,839.00

TO BE SUBMITTED WITH PROPOSAL
BP-5

City of Gardena

NORTH STAR LANDCARE

Additional Price Sheet Note:
Attached is an additional price sheet outlining services that are not covered under the base bid but may still be relevant for broader service needs. While these items fall outside the core contract, we've included them for your reference to support any future planning or supplemental work that may complement the primary scope.

Description	Unit	Unit Price
Crew Rental (1 man w/equip. business hours)	per hr.	$ 110.00
Emergency Crew Rental (1 man w/equip. after business hours)	per hr.	$ 160.00
Specialty Equipment (Rolloff, Loader, 95-foot Aerial lift)	Per hr.	$ 180.00
Tree & Stump Removal per DBH	Per DBH	$ 55.00
Ficus(Crown Cleaning/Reduction)		
0-12'	Each	$ 225.00
13-24'	Each	$ 525.00
25'+	Each	$ 750.00
Pine(Crown Thinning)		
0-12'	Each	$ 550.00
13-24'	Each	$ 850.00
25'+	Each	$ 1,125.00

Cooperative Purchasing Statement:
The pricing and terms presented in this bid are available to other public agencies within the State of California, including municipalities, counties, and school districts, through cooperative purchasing provisions permitted under California Government Code. We welcome the opportunity to extend these rates to eligible agencies seeking to streamline procurement while maintaining compliance with local and state purchasing requirements. Interested agencies may contact us directly to discuss participation and establish a formal agreement under the same scope, pricing, and terms outlined in this bid.

North Star Land Care
8141 2nd St Suite 400
Downey, CA 90241
(562)674-3076
info@northstarlandcare.com
www.northstarlandcare.com

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

North Star Land Care; Jose Antonio Martinez
Name of Bidder

Signature of Bidder

April 08, 2026
Date

TO BE SUBMITTED WITH PROPOSAL
BP-6

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. 1 Date 04/03/2026 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

April 08, 2026
Date

TO BE SUBMITTED WITH PROPOSAL

BP-7

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

TO BE SUBMITTED WITH PROPOSAL

BP-8

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

North Star Land Care Contractor's Business Name	President Contractor (Print) Title
8141 2nd St. Suite 400 Business Address: Street	 Signature President Title
Downey CA 90241 City State Zip	#1034669 C27: C61/ C49 Contractor's License No. and Classification
(562)674-3076 Business Phone Number	N/A Business Fax Number
April 08, 2026 Date	
Jose A. Martinez President Name Title	8141 2nd St. Suite 400 Residence: Street
(310)704-9885 Residence Phone Number	Downey CA 90241 City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

TO BE SUBMITTED WITH PROPOSAL

BP-9

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Jose Antonio Martinez being first duly sworn, deposes and says that he or she is President of North Star Land Care the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

Jose Antonio Martinez
NAME OF BIDDER

SIGNATURE OF BIDDER

8141 2nd St Suite 400
ADDRESS OF BIDDER

Downey	CA	90241
CITY	STATE	ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

TO BE SUBMITTED WITH PROPOSAL
BP-10

CALIFORNIA ACKNOWLEDGMENT CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles }

On April 7, 2026 (Date) before me, Fernando Rodriguez-Notary Public (Here Insert Name and Title of the Officer)

personally appeared Jose Antonio Martinez (Name(s) of Signer(s))

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(~~ies~~), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

FERNANDO RODRIGUEZ
Notary Public - California
Los Angeles County
Commission # 2459065
My Comm. Expires Aug 13, 2027

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Signature of Notary Public)

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: Non Collusion Affidavit
Document Date: April 7, 2026 Number of Pages: 1
Signer(s) Other Than Named Above: /

Capacity(ies) Claimed by Signer(s)

Signer's Name:	Signer's Name:
☐ Corporate Officer – Title(s):	☐ Corporate Officer – Title(s):
☐ Partner – ☐ Limited ☐ General	☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact	☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator	☐ Trustee ☐ Guardian or Conservator
☐ Other:	☐ Other:
Signer is Representing:	Signer is Representing:

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BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 7th day of April, 2026, at Cudahy *(place of execution)*, California.

Signature: _____ Name: Jose Antonio Martinez

Title: President Company: North Star Land Care

TO BE SUBMITTED WITH PROPOSAL

BP-11

CALIFORNIA ACKNOWLEDGMENT CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles }

On April 7, 2026 (Date) before me, Fernando Rodriguez - Notary Public (Here Insert Name and Title of the Officer)

personally appeared Jose Antonio Martinez (Name(s) of Signer(s))

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(~~ies~~), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

FERNANDO RODRIGUEZ
Notary Public - California
Los Angeles County
Commission # 2459065
My Comm. Expires Aug 13, 2027

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Signature of Notary Public)

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document
Title or Type of Document: Bid Proposal
Document Date: April 7, 2026 Number of Pages: 1
Signer(s) Other Than Named Above: —

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer is Representing: _____

Signer's Name: _____
☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer is Representing: _____

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BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 8 Years

Three projects of this type recently completed:

1. Name (Firm/Agency): City of Lynwood
   Address: 11330 Bullis Road, Lynwood
   Contact Person: Sal Alvarez Telephone No.: (310)920-5361
   Title of Project: Tree Maintenance Services
   Project Location: Citywide: Lynwood
   Date of Completion: 01/2019- Present Contract Amount: $ $850,000/ year

2. Name (Firm/Agency): City of Hawthrone
   Address: 4455 W 126th St, Hawthrone
   Contact Person: Gerardo Duran Telephone No.: (310)707-8684
   Title of Project: Tree Maintenance Services
   Project Location: Citywide: Hawthorne
   Date of Completion: 01/2022- Present Contract Amount: $ 305,000/ Year

3. Name (Firm/Agency): City of El Monte
   Address: 11333 Valley Blvd, El Monte
   Contact Person: Jerry Moreno Telephone No.: (626)580-2250
   Title of Project: Tree Maintenance Services
   Project Location: Citywide: El Monte
   Date of Completion: 01/2022- Present Contract Amount: $ $250,000

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature

TO BE SUBMITTED WITH PROPOSAL
BP-12

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM North Star Land Care

TITLE OF PERSON SIGNING President

SIGNATURE

DATE April 08, 2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

We follow equal opportunity practices in hiring, training, and promotion.

TO BE SUBMITTED WITH PROPOSAL

BP-13

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____ Name: Jose Antonio Martinez

Title: President Company: North Star Land Care

TO BE SUBMITTED WITH PROPOSAL

BP-14

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

TO BE SUBMITTED WITH PROPOSAL

BP-15

DEPARTMENT of PUBLIC WORKS
1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

April 3, 2026

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

ADDENDUM NO. 1

TO: ALL SPECIFICATION HOLDERS

ADDENDUM NO. 1, AS DECRIBED BELOW, IS FOR USE OF CONTRACTORS AND SUBCONTRACTORS SUBMITTING BIDS ON THIS PROJECT. ALL BIDDERS SHALL INDICATE ON THE BID PROPOSAL FORM, "ACKNOWLEDGEMENT OF ADDENDA RECEIVED", THAT THEY HAVE RECEIVED THIS ADDENDUM NO. 1.

ADDITIONS TO THE TECHNICAL PROVISION:

1. **801-6 MAINTENANCE AND PLANT ESTABLISHMENT** – Maintenance period shall be one year and shall commence after work has been completed and approved by the City of Gardena Council.
2. Contractor is required to provide one (1) year warranty for the newly planted tree. The date of warranty begins once the tree is planted.
3. Watering during and after warranty period is up to the Contractor's discretion.

END OF ADDENDUM NO. 1

TASHA CERDA, Mayor / MARK E. HENDERSON, Mayor Pro Tem
RODNEY G. TANAKA, Councilmember / PAULETTE C. FRANCIS, Councilmember / WANDA LOVE, Councilmember
MINA SEMENZA, City Clerk / GUY MATO, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney

DEPARTMENT of PUBLIC WORKS
1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

April 3, 2026

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

TO: ALL SPECIFICATION HOLDERS

The City received the questions below from various Contractors interested in bidding for the Citywide Tree Trimming Maintenance Services. Please note, the questions do not meet the qualifications to issue an Addendum. Please refer to the **Addendum** for additional information. Addendum Acknowledgement **MUST** be completed and submitted with the proposal.

Questions & Answers

1. Is a Bid Bond required?
    a. Per Specification, Bid Bond is not required.
2. What is the contract amount for the current contract?
    a. Current 4-year contract is a total of $480,503.83
3. What is the total number of trees in the City?
    a. Refer to bid table in the RFP
4. Are bidders allowed to include pricing for additional services not listed in the RFP?
    a. Per the RFP, it is required that bidders include the optional services rate sheet
5. Is equipment staging allowed within the City?
    a. Per section 300-1.2.5 (TP-2), it is allowed but needs to be approved by the city first if on public street. Private lots require written approval.
6. Are contractors authorized to trim or remove trees they determine necessary?
    a. Contractor must advise the City. City must approve prior.
7. What is the estimated start date for this contract?
    a. Contract will begin July 1, 2026.
8. The Bid Documents state that the contractor must utilize only qualified persons when working in proximity to Edison's facilities. Approximately how much line clearance work is performed annually under this contract?
    a. Average of 5 trees within the 4-year contract.
9. When does the City intend to present its recommendation to the Council for award?
    a. We will present to Council in April 2026.

TASHA CERDA, Mayor / MARK E. HENDERSON, Mayor Pro Tem
RODNEY G. TANAKA, Councilmember / PAULETTE C. FRANCIS, Councilmember / WANDA LOVE, Councilmember
MINA SEMENZA, City Clerk / GUY MATO, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney

10. What is the City's general pruning cycle (in years)?
    a. The City is on a 4-year cycle. Please refer to the Bid Table.
11. Can a grid map be provided indicating the most recently completed grid and the next grid scheduled for pruning?
    a. Refer to grid in the RFP for the schedule. District 4 was recently completed.
12. Is tree trimming performed year-round or seasonally?
    a. Tree Trimming is performed seasonally.
13. Are parks included within the scope of this contract? If so, is the use of aerial lifts on turf permitted?
    a. Parks are not included in the services. The trees are located in the public right of way, City owned facilities and arterials.
14. Are there any City-owned properties or facilities excluded from this contract?
    a. The only trees being serviced in City facilities are the 44 Pine Trees around City Hall, Human Services and Rush Gym and the Fire Department and 19 Medjool Palm Trees in the Gardena Community Aquatic and Senior Center.
15. When was the inventory last updated?
    a. The inventory is up-to-date.
16. Will the awarded contractor be provided with the tree inventory in a usable format (e.g., shapefile, Excel, CSV) that can be integrated into their management system?
    a. Excel and CSV will be available.
17. Who is responsible for updating the tree inventory?
    a. The awarded Contractor will update the tree inventory on their database.
18. How will the contractor be compensated for updating the tree inventory?
    a. Updating the tree inventory is the Contractor's requirement and include in their GIS.
19. For tree planting line items, should the cost of the tree itself be included in the unit price?
    a. Yes, the price of the tree is included in the cost of tree planting.
20. Will the contractor be compensated for watering services?
    a. This is included in the unit price.
21. How many trees, and of what sizes, are anticipated to be planted over the next three (3) years?
    a. On average, the City plants 20 to 25 trees each year.
22. In what situations would the City utilize crew rental instead of unit pricing?
    a. The City would utilize crew rental in the event of an emergency.
23. Is mobilization included in crew rental and emergency crew rental rates? Is there a minimum crew-hour guarantee per callout?
    a. Mobilization is included in the price.

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b. Refer to RFP - Incidental Work on TP-1.
c. Contractors must submit their Fee Schedule, Optional Services and Specifications with the proposal.

24. Will the City allow for unit price adjustments during the base term and/or extension periods to account for changes in labor, fuel, equipment, and material costs?
    a. Refer to RFP, BP-6. "An annual inflation factor of up to 5% based on the United States Department Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works."
    b. No other adjustments to four (4) year contract. The fees will be the amount that is submitted in the proposal.
25. Will the City designate a disposal site within city limits for wood and green waste, or will contractors be required to haul and dispose of materials at their own expense?
    a. Refer to RFP, GP-7 and TP-10. Contractor is responsible for hauling. This service is included with the fees in the bid table.

END OF Questions & Answers

CITY OF GARDENA

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

MARCH 2026

NOTICE INVITING BIDS/PROPOSAL

City of Gardena, California

Notice is hereby given that the City of Gardena is soliciting bids/proposal (Deliver, mail, or Email) at the office of the Public Works Department – Public Works Engineering, 1717 W. 162nd Street, Gardena, California, 90247 or hlee@cityofgardena.org (Attn: Hong Lee), until **2 PM on April 8, 2026**, for:

CONTRACT: **CITYWIDE TREE TRIMMING MAINTENANCE SERVICES**

You may access the specifications and invitation through the following platforms:

https://cityofgardena.org/rfps/ or https://www.e-arc.com/location/costa-mesa/

Any bid received after the hour stated above for any reason whatsoever, will be considered non-responsive and disqualified. The City reserves the right to withdraw or cancel this Notice Inviting Informal Bids/Quotes at any time without prior notification and the City makes no representation that any contract will be awarded to any contractor responding to the notice.

The City reserves the right to reject any and/or all bids, waive any information or irregularity in any bid received and to be the sole judge of the merits of the respective bids received. The award, if made, will be based on the Best Value (taking into consideration of qualifications, experience, and costs).

ABSTRACT: The City of Gardena is in the South Bay Area of Los Angeles County. It is a modestly sized city with an area of 6.2 square miles and has a population of 60,000 residents. The Public Works Department, Parks Division has a need to service city owned trees annually. The Parks Division is responsible for trimming and maintaining trees within six (6) designated city districts, city owned facilities and arterial streets throughout the city. Currently the work is performed by City staff and private contractor. **The City of Gardena is seeking assistance by augmenting its current work force with a four (4) year tree trimming services contract**.

SCOPE OF WORK: The Tree Trimming Maintenance Services Contract involves scheduling and trimming trees within the city right-of-way at city owned and maintained facilities within six (6) districts, and arterial streets throughout the city. The work may include additional services as requested by the city for servicing sick trees, removal of dead trees and planting of new trees.

The contractor shall at the time of award possess a valid State of California Contractors license, license **C-61/D-49 ("Tree Service")** classification and perform a minimum of 100% of the work.

Bidders are advised that this Project is a public work for purposes of the California Labor Code which requires payment of prevailing wages. Accordingly, the bidder awarded the Contract shall be required to pay no less than the prevailing rate of per diem wages, as determined by the Director of the California Department of Industrial Relations, and otherwise comply with the provisions of Section 1770 et seq. of the California Labor Code, California Code of Regulations, Title 8, Section 16000 et seq., and any other applicable laws, rules and regulations adopted with respect thereto ("California Prevailing Wage Laws"). Copies of such prevailing rates of per diem wages are on file at the Gardena City Clerk's office and the office of the City Engineer, and copies shall be made available to any interested party on request. The

prevailing rates of per diem wages referred to herein are hereby made a part of this Notice by reference.

Attention is directed to the provisions of Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by Contractor. Contractor and any Subcontractor under it shall comply with the requirements of said sections in the employment of apprentices.

The Contractor is **PROHIBITED** from performing work on this project with a subcontractor.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (A.K.A. Division of Labor Standards Enforcement) in a format prescribed by the Labor Commissioner no less than monthly.

As of **January 1, 2016**, the requirement to furnish electronic certified payroll records to the Labor Commissioner will apply to all public works projects, whether new or ongoing.

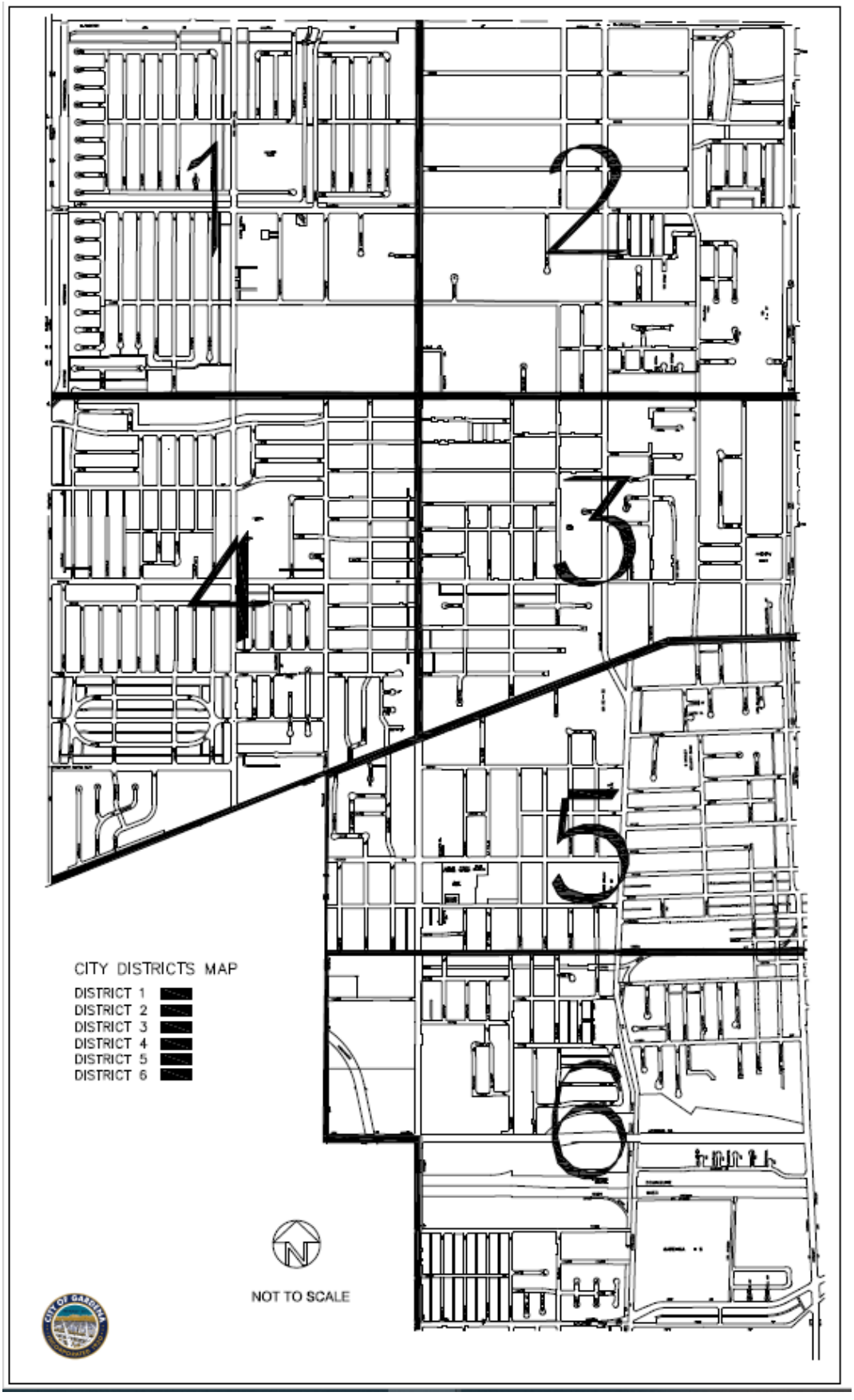
Exceptions: The Labor Commissioner may (but is not required to) excuse contractors and subcontractors from furnishing electronic certified payroll records to the Labor Commissioner on a project that is under the jurisdiction of one of the four legacy Department of Industrial Relations-approved labor compliance programs (Caltrans, City of Los Angeles, Los Angeles Unified School District, and County of Sacramento) or that is covered by a qualifying project labor agreement.

These requirements will apply to all public works projects that are subject to the prevailing wage requirements of the Labor Code without regard to funding source.

The State General Prevailing Wage Determination is established by the California Department of Industrial Relations (available at http://www.dir.ca.gov/DLSR/PWD/index.htm).

Skilled and Trained Workforce: This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

Any questions regarding this bid package may be referred to Hong Lee, Public Works Department at (310) 217-9564, hlee@cityofgardena.org. The deadline to submit Request for Information is on **Monday, March 30, 2026 at 2 PM.**


1
2
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CITY DISTRICTS MAP
DISTRICT 1
DISTRICT 2
DISTRICT 3
DISTRICT 4
DISTRICT 5
DISTRICT 6
N
NOT TO SCALE

T A B L E O F C O N T E N T S

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

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INSTRUCTIONS TO BIDDERS

FORM OF PROPOSAL

The Proposal shall be fully executed and submitted on the forms in the project specifications and shall be enclosed in a sealed envelope marked and addressed or emailed as directed in the Notice Inviting Bids.

PROPOSAL/BID DOCUMENTS

All Proposals shall include the following executed documents to be submitted with each bid:

Bidding Schedule

Acknowledgement of Addenda Received

Bidder's Declaration

Non-Collusion Affidavit

Declaration of Eligibility of Contract

Construction Project Reference

Certificate of Non-Discrimination by Contractors

Certification of Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Primary Covered Transitions

DELIVERY OF PROPOSAL

The Proposal shall be delivered by the time stipulated in the Notice Inviting Bids. It is the bidder's sole responsibility to see that its Proposal is received as stipulated. Any Proposal received after the scheduled closing time for receipt of proposals will be returned to the bidder.

WITHDRAWAL OF PROPOSAL

The Proposal may be withdrawn by the bidder by means of a written request, signed by the bidder or its properly authorized representative. Such written request must be notified via email or delivered to the place stipulated in the Notice Inviting Bids for receipt of proposals prior to the scheduled closing time for receipt of proposals. No Proposal may be withdrawn after the hour fixed for opening bids.

MODIFICATIONS AND ALTERNATIVE PROPOSALS

Unauthorized conditions, limitations, or provisions attached to the Proposal will render it informal and may be grounds for its rejection as non-responsive. The completed Proposal forms shall be without interlineations, alterations, or erasures. Alternative proposals will not be considered

unless specifically requested. Oral, telegraphic, or telephonic proposals or modifications will not be considered.

DISCREPANCIES IN PROPOSALS

In the event there is more than one bid item in a Bidding Schedule, the bidder shall furnish a price for all bid items in the Schedule, and failure to do so will render the Proposal informal and may be grounds for its rejection as non-responsive. The bidder shall state in words and figures the unit prices or the specific sums as the case may be, for which it proposes to supply the labor, materials, supplies, or machinery, and completely perform the Contract. The total amount of each item bid and the total amount of the bid shall be stated in words and figures.

PROPOSAL GUARANTEE – BIDDER'S SECURITY (BIDDER'S BOND IS WAIVED)

Each bidder shall submit with his Proposal cash, an unconditional certified or cashier's check, or a bidder's bond, in the sum of the percentage of the bid stated in the Notice Inviting Bids, payable to the City as a guarantee that the bidder will, if its Proposal is accepted, execute the Contract and furnish a satisfactory Faithful Performance Bond, a satisfactory Payment Bond and insurance certificates as specified herein.

If a bidder to whom an award is made, fails or refuses to sign the Contract or furnish the required bonds and certificates, all within the time stated in Section 2-1.5 of the Special Provisions herein, the funds represented by said cash, check or bidder's bond shall be forfeited and become and remain the property of the City; the amount thereof being agreed to by the bidder and the surety as a bid bond forfeiture due to the City because of the delay in the execution of the Contract and in the performance of work thereunder, resulting from such failure or refusal, except that if the City awards the contract to the next lowest responsive responsible bidder, only that portion of the bidder's security equal to the difference between the two bids will be forfeited.

A Bid Bond must be obtained from a corporate surety authorized to do business as such in the State of California as an "admitted surety insurer" and shall be on the form furnished by the City or one substantially in conformance with it. Certified or cashier's checks must be drawn on a solvent state or nationally chartered bank or branch thereof in the State of California. The liability of the City in connection with the checks shall be limited to the return of the checks (without interest) as provided in Section 2-1.6 of the Special Provisions bound herein.

DISQUALIFICATION OF BIDDERS

A person, firm, or corporation shall NOT be allowed to make or file, or be interested in more than one bid, except an alternative bid when specifically requested; provided, however, a person, firm, or corporation who has submitted a sub-proposal to a bidder submitting a Proposal, or who has quoted prices on materials to such bidders, is not thereby disqualified from submitting a sub-proposal or from quoting prices to other bidders submitting proposals, or from submitting a Proposal as a prime contractor. Similarly, failure to comply with the registration requirements of Labor Code Section 1725.5, as further described in the Notice Inviting Bids, will disqualify a bidder.

ADDITIONAL REQUIREMENTS

The bidder's attention is directed to the Special Provisions and Technical Provisions bound herein for additional requirements of the Proposal and Contract Documents.

TERMINATION OF SERVICES

The City reserves the right to cancel the Agreement at any time due to nonperformance.

CONTRACT DOCUMENTS

Contract Documents are to be submitted within twenty-one (21) calendar days AFTER award of the contract unless extended by agreement of the City. Failure to timely submit executed Contract Documents may be grounds for rejecting the bid award and forfeiture of the bid security. See enclosed documents commencing on page CD-1.

BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor:	ROLLING GREEN INC
Address:	401 W. 4th St. San Bernardino, CA 92401
Phone:	(951) 790-6303
Fax:	(888) 846-9020
License No.:	800243
D.I.R. No.	1000006734
Email:	chris.eaton@rgtreecare.com

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$ 65	$ 2,730
Date Palm	4	15' to 60'	Twice	Each	$ 75	$ 300
Queen Palm	178	15' to 60'	Twice	Each	$ 65	$11,570
Fan Palm	90	30' to 65'	Twice	Each	$75	$ 6,750
Pine	44	60' to 90'	Once	Each	$80	$3,520
Medjool Palm	14	25' to 30'	Three	Each	$85	$1,190
Medjool Palm	5	10' to 15'	Three	Each	$70	$ 350
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 26,410

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 60	$ 8,880
7-12	491	Once	Each	$ 80	$ 39,280
13-18	527	Once	Each	$95	$ 50,065
19-24	276	Once	Each	$105	$ 28,980
25-30	76	Once	Each	$135	$10,260
31+	0	Once	Each	$150	$
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$137,465

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$163,875

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15' to 30'	Twice	Each	$65	$750
Date Palm	1	15' to 60'	Twice	Each	$75	$75
Queen Palm	16	15' to 60'	Twice	Each	$65	$1,040
Fan Palm	35	30' to 65'	Twice	Each	$75	$2,625
Medjool Palm	14	25' to 30'	Three	Each	$85	$1,190
Medjool Palm	5	10' to 15'	Three	Each	$70	$350
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$ 6,030

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$ 60	$ 24,240
7-12	533	Once	Each	$80	$42,640
13-18	546	Once	Each	$95	$51,870
19-24	341	Once	Each	$105	$35,805
25-30	39	Once	Each	$135	$5,265
31+	0	Once	Each	$150	$
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$159,820

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$165,850

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15’ to 30’	Twice	Each	$ 65	$260
Date Palm	0	15’ to 60’	Twice	Each	$75	$
Queen Palm	9	15’ to 60’	Twice	Each	$65	$585
Fan Palm	17	30’ to 65’	Twice	Each	$75	$1,275
Medjool Palm	14	25’ to 30’	Three	Each	$ 85	$1,190
Medjool Palm	5	10’ to 15’	Three	Each	$70	$350
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$3,660

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$ 60	$1,260
7-12	271	Once	Each	$80	$ 21,680
13-18	130	Once	Each	$ 95	$12,350
19-24	791	Once	Each	$105	$83,055
25-30	36	Once	Each	$135	$ 4,860
31+	0	Once	Each	$150	$
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$123,205

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$126,865

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$65	$2,015
Date Palm	2	15' to 60'	Twice	Each	$75	$150
Queen Palm	43	15' to 60'	Twice	Each	$65	$2,795
Fan Palm	44	30' to 65'	Twice	Each	$75	$3,300
Pine	44	60' to 90'	Once	Each	$80	$3,520
Medjool Palm	14	25' to 30'	Three	Each	$85	$1,190
Medjool Palm	5	10' to 15'	Three	Each	$70	$350
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$9,800

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$60	$9,480
7-12	394	Once	Each	$80	$31,520
13-18	450	Once	Each	$95	$42,750
19-24	440	Once	Each	$105	$ 46,200
25-30	199	Once	Each	$135	$26,865
31+	92	Once	Each	$150	$13,800
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$170,415

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$180,415

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$677,005

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

> **The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.**

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

ROLLING GREEN INC	Chris Eaton	4/8/2026
Name of Bidder	Signature of Bidder	Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. 1 Date 04/03/2026 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Chris Eaton
Bidder's Signature

4/8/2026
Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

ROLLING GREEN INC	Chris Eaton /Vice President
Contractor's Business Name	Contractor (Print) Title
401 W. 4th St.	Chris Eaton Vice President
Business Address: Street	Signature Title
San Bernardino CA 92401	800243/ C27, D49, C49,
City State Zip	Contractor's License No. and Classification
(951) 360-9294	(888) 846-9020
Business Phone Number	Business Fax Number
4/8/26	
Date	
Name Title	Residence: Street
Residence Phone Number	City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Chris Eaton being first duly sworn, deposes and says that he or she is Vice President of ROLLING GREEN INC the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

ROLLING GREEN INC

NAME OF BIDDER

Chris Eaton

SIGNATURE OF BIDDER

401 W. 4th St.

ADDRESS OF BIDDER

San Bernardino	CA	92401
CITY	STATE	ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 04 day of 08, 20 26, at San Bernardino *(place of execution)*, California.

Signature: Chris Eaton Name: Chris Eaton

Title: Vice President Company: ROLLING GREEN INC

BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 25 Years

Three projects of this type recently completed:

1. Name (Firm/Agency): SoCal Edison
   Address: 2 Innovation Way Pomona, CA 91768
   Contact Person: Gerardo Avila Telephone No.: (626) 260-0630
   Title of Project: Tree Trimming, Vegetation Management, and Emergency Response Services for Power Line Clearance
   Project Location: Los Angels County and San Bernardino County
   Date of Completion: 02/31/2027 Contract Amount: $ 30,000,000,

2. Name (Firm/Agency): Riverside City College
   Address: 3801 Market St. Riverside, CA 92501
   Contact Person: Angela Sanchez Telephone No.: (951) 222-8776
   Title of Project: Riverside City College Tree Trimming Services project
   Project Location: 3801 Market St. Riverside, CA 92501
   Date of Completion: 05/31/2025 Contract Amount: $ 20,000

3. Name (Firm/Agency): Chino Valley Unified School District
   Address: 14145 Village Center DR Chino Hill, CA 91709
   Contact Person: Jonathan Campbell Telephone No.: (909) 628-1201 EXT 1450
   Title of Project: Chino Valley Removal Project
   Project Location: Multiple School in the Chino Valley Distract
   Date of Completion: 05/2024 Contract Amount: $ 25,000

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature Chris Eaton

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM ROLLING GREEN INC

TITLE OF PERSON SIGNING Chris Eaton /Vice President

SIGNATURE Chris Eaton

DATE 4/8/2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

N/A

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: Chris Eaton Name: Chris Eaton

Title: Vice President Company: ROLLING GREEN INC

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CONTRACT DOCUMENTS (CD)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

To be Submitted
within twenty-one (21) calendar days

AFTER
Award of Contract

CONTRACT DOCUMENT

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 20___, by and between CITY OF GARDENA in the State of California, hereinafter referred to as "CITY" and _____, hereinafter referred to as "CONTRACTOR."

The City and the Contractor mutually agree as follows:

ARTICLE I.

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees to perform and complete in a good and workmanlike manner all work required by the Contract Documents, which is described as follows:

PROJECT: **CITYWIDE TREE TRIMMING MAINTENANCE SERVICES**

Said work shall be performed in accordance with the Plans, Specifications and other Contract Documents, all of which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefor, except such labor, materials, equipment and services as are provided in the Contract Documents to be furnished by City.

This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

ARTICLE II.

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, City shall pay Contractor, in full compensation therefor, the contract sum set forth in the Bidding Schedule. Said sum shall constitute payment in full for all work performed hereunder, including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. City shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

ARTICLE III.

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire agreement between the City and the Contractor, are enumerated as follows: Proposal Documents, including the Notice Inviting Bids, Instructions to Bidders, Bidding Schedule, Bidder's Declaration, Designation of Subcontractors, Bidder's Assurance, and Fair Employment Practices documents; this Agreement; Standard Specifications; Special Provisions; Technical Provisions; Drawings; Plans; and all addenda issued prior to and all modifications issued after the execution of this Agreement. These form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV.

EFFECTIVE DATE

This Agreement shall become effective and commence as of the date set forth below on which the last of the parties, whether City or Contractor, executes said Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized.

CITY	CONTRACTOR
Tasha Cerda, Mayor	Name & Title
Date:	Sign:
Seal:	Date:
	SECOND SIGNATURE: (Contractor)
	Name & Title
ATTEST:	Sign:
	Date:
Mina Semenza, City Clerk	
Date:	

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney

Date:

CONTRACT DOCUMENT

FAITHFUL PERFORMANCE BOND

WHEREAS, the City of Gardena has awarded to _____, hereinafter designated as the "Principal", a Contract for:

PROJECT: **CITYWIDE TREE TRIMMING MAINTENANCE SERVICES**

WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, _____
as Principal, and _____
as Surety, are held and firmly bound unto the City in the sum of _____
_____
Dollars ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay all court costs and reasonable attorneys' fees to the City of Gardena in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner therein designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

FURTHER, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of any such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849. The City is the principal beneficiary of this bond and has all rights of a party hereto.

This bond shall remain in full force and effect for a warranty period of one full year after acceptance of the job by the City.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and

Surety named herein, on the_____ day of_____, 20__, the name and corporate seal of each corporate party being hereto affixed, and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]

By _____

Title _____

_____

Signature

[SURETY]

By _____

Title _____

Address _____

_____

Phone No. _____

_____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CONTRACT DOCUMENT

PAYMENT BOND

WHEREAS, the City of Gardena has awarded to _____, as Contractor, a contract for the work described as follows:

PROJECT: **CITYWIDE TREE TRIMMING MAINTENANCE SERVICES**

AND WHEREAS, said Contractor is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of _____, Dollars ($_____) this amount being not less than one hundred percent (100%) of the total Contract price, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, or any other amounts due to persons under any applicable project contract or law, with respect to such work and labor, then the Surety or Sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said Surety will pay all court costs and reasonable attorneys' fees to the plaintiff(s) and City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Further, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849.

This bond shall remain in full force and effect for six full months after the period in which verified claims may be filed as provided for in Section 3184 of the California Civil Code.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this_____day of _____20_____.

[PRINCIPAL]

By _____

Title _____

_____

Signature

[SURETY]

By _____

Title _____

Address _____

_____

Phone No. _____

_____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CONTRACT DOCUMENT

WORKER'S COMPENSATION INSURANCE CERTIFICATE

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of the Contract.

DATED:_____

_____
CONTRACTOR

By_____
Signature

_____
Title

ATTEST:

By_____
Signature

_____
Title

CONTRACT DOCUMENT

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT AND WAIVER OF SUBROGATION AND CONTRIBUTION

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

To the fullest extent permitted by law, Indemnitor hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless the City of Gardena and its respective elected officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of Indemnitor or any of its officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the above-referenced contract, agreement, license, or permit (the "Agreement") or the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision. This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law. Payment is not required as a condition precedent to an Indemnitee's right to recover under this indemnity provision, and an entry of judgment against an Indemnitee shall be conclusive in favor of the Indemnitee's right to recover under this indemnity provision. Indemnitor shall pay Indemnitees for any attorney fees and costs incurred in enforcing this indemnification provision. Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass (a) Indemnitees' sole negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code 2782(a), or (b) the contracting public agency's active negligence to the limited extent that the underlying Agreement is subject to Civil Code 2782(b). This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees.

Indemnitor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Indemnitor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. Accountants, attorneys, or other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees.

In the event there is more than one person or entity named in the Agreement as an Indemnitor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several.

"Indemnitor"

Company/Contractor _____

Name & Title _____

Signature & Date _____

CONTRACT DOCUMENT

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

INSURANCE

CERTIFICATION OF INSURANCE (COI) SHALL BE SUBMITTED BY THE CONTRACTOR

1. **COMMENCEMENT OF WORK**. Contractor shall not be authorized to commence Work under this Contract until it has obtained approved insurance. Before beginning Work hereunder, during the entire period of this Contract, for any extensions hereto, and for periods after the end of this Contract as may be indicated below, Contractor must have and maintain in place not less than the insurance coverages required in this Section at his sole cost and expense. Contractor's insurance shall comply with all items specified by this Contract. Any subcontractors shall be subject to all of the requirements of this Section and Contractor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Contractor's insurance may cover all subcontractors. The insurance requirements are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under this Contract.

2. **INSURANCE COMPANY REQUIREMENTS.** All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted doing business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.

3. **COVERAGES, LIMITS AND POLICY REQUIREMENTS**. Contractor shall maintain the types of coverages indicated below:

4. **COMPREHENSIVE GENERAL LIABILITY INSURANCE.** A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than either one million dollars ($1,000,000) per occurrence or two million dollars ($2,000,000) aggregate.

5. **COMMERCIAL AUTO LIABILITY INSURANCE**. A policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The minimum auto insurance coverage shall be one million dollars ($1,000,000) combined single limit per accident.

6. **WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE**. A policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars ($1,000,000) per claim. The policy shall be issued by an insurance company which is admitted doing business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

   In accordance with the provisions of section 1860 of the California Labor Code, Contractor's attention is directed to the requirement that in accordance with the provisions of section 3700 of the California Labor Code, Contractor and every subcontractor will be required to secure the payment of compensation of his or her employees, or obtain a certificate of consent to self-insurance by the Director of Industrial Relations in accordance with the requirements of Section 3700 of the California Labor Code.

In accordance with the provisions of section 1861 of the California Labor Code, Contractor shall sign and file with the awarding body the following certification prior to performing any work on the Project:

> "I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

7. **POLICY REQUIREMENTS.** The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

   (i) City and its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy as respects liabilities arising out of the performance of any work done under the Contract.

   (ii) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

   (iii) For any claims with respect to the Project covered by this Contract, Contractor's insurance coverage shall be primary insurance as respects City and its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by City and its elected and appointed officers, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with it.

   (iv) The policy shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

8. **COURSE OF CONSTRUCTION INSURANCE.** Contractor shall provide course of construction insurance covering for "all risks" of loss in the amount of the completed value of the Work. The City shall be named as a loss payee and the insurer shall waive all rights of subrogation against the City. This policy shall be issued by an insurance company which is admitted doing business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to the City. Course of Construction Insurance may be provided for each separate Phase.

9. **ADDITIONAL REQUIREMENTS.** The procuring of required insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract. City shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Contractor shall be deemed in default hereunder.

10. **DEDUCTIBLES.** Any deductible or self-insured retentions must be declared to and approved by City. Contractor shall guarantee that, at the option of the City, either: the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Contractor); or Contractor shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses in the amount of any deductibles or self-insured retentions.

11. **VERIFICATION OF COMPLIANCE.** Contractor shall furnish City with the required endorsements attached hereto. All documents are to be received and approved by City before Work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Contract, Contractor shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Contractor shall provide full copies of any requested policies to City within three (3) days of any such request by City.

12. **TERMINATION FOR LACK OF REQUIRED COVERAGE.** If Contractor, for any reason, fails to have in place, at all times during the term of this Contract, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Contractor's expense and/or terminate this Contract. Contractor shall indemnify, defend and hold harmless City and its elected and appointed officers, employees, agents and volunteers from any claim resulting from failure of either Contractor or any subcontractor to take out or maintain any insurance required by this Contract.

13. **EQUIPMENT COVERAGE**. Any policy or policies of insurance Contractor or his subcontractors elect to carry as insurance against loss or damage to construction equipment and tools or other personal property shall include a provision waiving the insurer's right of subrogation against City.

GENERAL PROVISIONS

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

PART 1 – GENERAL PROVISIONS

SECTION 1 – GENERAL

1-1 GENERAL. The Standard Specifications for Public Works Construction ("Greenbook") written and promulgated by the Southern California Chapter of the American Public Works Association and the Southern California Districts of the Associated General Contractors of California shall be the Standard Specifications of the City. All work shall conform to the 2021 edition, including supplements of the Standard Specifications, the Special Provisions which supplement or modify the Standard Specifications, as issued by the City (defined herein as "Agency").

The above referenced Standard Specifications, Special Provisions and Standard Drawings are hereby made a part of the Contract Documents.

For the convenience of the Contractor, the section and subsection numbering system used in these Special Provisions corresponds to that used in the Standard Specifications.

1-2 TERMS AND DEFINITIONS. Whenever in the Standard Specification the following terms are used, they shall be understood to mean and refer to the following:

(a)	AGENCY	The City of Gardena, a California municipal corporation.
(b)	BOARD	The City Council of the City of Gardena.
(c)	CONTRACT DOCUMENTS	Documents including, but not limited to the proposal forms, Standard "Greenbook" Specifications, Special Provisions, Technical Provisions, Notice Inviting Bids, Instructions to Bidders, Bonds, Insurance, Contract and all Addenda setting forth any modifications of the documents.
(d)	CITY	The City of Gardena Director of Public Works or his authorized representative.
(e)	BIDDER	An individual, co-partnership, association or corporation submitting a proposal for the work contemplated, acting directly or through a duly authorized representative.
(f)	LEGAL ADDRESS OF CONTRACTOR	The legal address of the Contractor to be the address given on the Contractor's bid and is hereby designated as the place to which all notices, letters or other communications to the Contractor shall be mailed or delivered.
(g)	LABORATORY	An established laboratory approved and authorized by the City for testing materials and work involved in the contract.

1-7 AWARD AND EXECUTION OF THE CONTRACT.

1-7.1 General. The proposal shall be fully executed and submitted on the forms provided by the Agency and shall be enclosed in a sealed envelope marked and addressed or submitted via email as directed in the "Notice Inviting Bids".

If the proposal is made by an individual, it shall be signed and his or her full name and address shall be given; if it is made by a firm, it shall be signed with co-partnership name by a general partner thereof, who shall also sign his or her known name, and the name and address of each member of such co-partnership shall be given; if made by a corporation, the name of the corporation shall be signed by its duly authorized officers and attested by the corporate seal.

Bidders are warned against making erasures or alterations of any kind on their Proposal. Proposals which contain omissions, erasures, alterations, conditions or additions not called for may be rejected.

At the time the Contract is awarded by the Agency, the Contractor shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code of the State of California to do the type of work contemplated in the Contract and shall be skilled and regularly engaged in the general class or type of work required by this Contract.

1-7.2 Contract Bonds. The "Performance Bond" is equivalent to City's "Faithful Performance Bond."

1-7.3 Examination of Specifications and Project Site. Bidders shall read the specifications, review the drawings and examine the existing facilities to fully understand the project in order to plan for the improvements as shown in the contract, including local condition, uncertainty of weather and all other contingencies.

Bidders shall satisfy themselves by personal examination of the proposed work sites, and by such other means as they may choose as to actual conditions and requirements and as to the accuracy of the quantities stated in the Proposal forms. Information derived from the maps, plans, specifications, profiles, drawings, or from the City/Architect of the record, shall not relieve the bidder of this responsibility, and the interpretation of the data disclosed by borings or other preliminary investigations is not guaranteed nor is any liability assumed by the Agency.

1-7.4 Interpretation of Drawings and Documents. If a prospective bidder is in doubt as to the true meaning or intent of any part of the Contract Documents including the Specifications, or discovers discrepancies in, or omissions from, the Specifications or Drawings, he may submit to the City a written request for an interpretation or a correction thereof. Interpretations or corrections of the Contract Documents including the Specifications and Drawings, shall be made only by addendum duly issued by the City, and a copy of such addendum will be sent by certified mail, postage prepaid, or delivered to each person receiving a set of the Contract Documents whose address is known to the City and such addendum shall be considered a part of and incorporated in the Contract Documents.

1-7.5 Award of Contract. The Agency reserves the right to reject any or all bids and to waive any informality or irregularity in any bid received and to be the sole judge of the merits of the respective bids received.

Bids subsequently shown to be mathematically unbalanced would be rejected as nonresponsive.

A mathematically unbalanced bid is one containing lump sum or unit bid items which do not reflect reasonable actual costs plus a reasonable proportionate share of the bidder's anticipated profit, overhead costs, and other indirect costs, which he/she anticipates for the performance of the items in question.

"A bid is mathematically unbalanced if the bid is structured on the basis of nominal prices for some work and inflated prices for other work; that is, each element of the bid must carry its proportionate share of the total cost of the work plus profits."

"A bid is materially unbalanced if there is a reasonable doubt that award to the bidder submitting the mathematically unbalanced bid will result in the lowest ultimate cost to the Government. Consequently, a materially unbalanced bid may not be accepted."

Award of the Contract, if it is awarded, will ordinarily be made by the Agency within 30 days after opening of the bids. City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

In selecting the Best Value bidder, consideration will be given to the general competency of the bidder for the performance of the work covered by the proposal. To receive favorable consideration, a bidder may be required to present evidence that he has successfully performed similar work of comparable magnitude or submit other evidence satisfactory to the Agency that he or his associates are competent to manage the proposed undertaking and to carry it forward to a successful conclusion. Professional integrity and honesty of purpose shall be essential requirements. A showing of adequate financial resources may be required, but will not alone determine whether a bidder is competent to undertake the proposed work.

Only manufacturers or contractors of established reputation, or their duly authorized dealers or agency, having proper facilities for the manufacture of the materials or equipment and for servicing same, or for proper execution of the work called for in the contract, will be considered in making the award.

1-7.6 Execution of Contract. A bidder whose proposal is accepted shall properly sign a written contract with the Agency on the form attached hereto and return said contract together with good and approved bonds and insurance certificates as required by the Contract Documents **within twenty-one (21) calendar days** from the date of the mailing of a notice from the Agency to the bidder, according to the address given by him, of acceptance of his proposal.

Contract bonds and certificates of insurance, if required, shall be filed in all instances before delivering any equipment, materials, or performing any work under the contract; also before any purchase order shall be issued. An executed Power of Attorney form shall be submitted with all contract bonds herein specified.

If a bidder whose proposal is accepted fails or refuses to enter into a contract as herein provided, or to conform to any stipulated requirement in connection therewith, the money represented by his check or bidder's bond shall be refunded less the difference between the low bid and the bid of the bidder with whom the Agency enters into an agreement in accordance with the provisions of the Public Contracts Code Section 20174. At the discretion of the Agency, an award may be made to the bidder whose proposal is the next most acceptable to the Agency, and such bidder and his surety shall fulfill every stipulation embraced herein as if he were the party to whom the first award was made.

A corporation to which an award is made may be required before the contract is finally signed to furnish evidence of its corporate existence, of its right to do business in California and of the authority of the officer signing the contract and bonds for the corporation to so sign.

1-7.8 Precedence of Contract Documents. The order of precedence of contract document shall be:

FIRST Requirements of law, including the Code and Ordinances of the

City of Gardena.

SECOND	Permits from other agencies as may be required by law.
THIRD	Permits from City of Gardena Departments as may be required by law or ordinance.
FOURTH	The Contract.
FIFTH	The Bid Proposal.
SIXTH	Addenda.
SEVENTH	Notice Inviting Bids.
EIGHTH	Instructions to Bidders.
NINTH	Technical Provisions.
TENTH	Plans.
ELEVENTH	General Provisions of the Standard Specifications.
TWELFTH	Standard Plans.
THIRTEENTH	Standard Specifications for Public Works Construction (current edition).
FOURTEENTH	Caltrans Standard Plans and Specifications.
FIFTEENTH	Reference Specifications.

Change orders, supplemental agreements, and approved revisions to Plans and Specifications will take precedence over documents listed above, except those listed as FIRST, SECOND and THIRD. Detailed plans shall have precedence over general plans.

SECTION 2 – SCOPE OF THE WORK

2-2 PERMITS. The Contractor will obtain, at no cost to the Agency, all permits necessary to perform the work on streets, highways, railways or other rights-of-ways. The Contractor shall obtain and pay for all costs incurred for permits necessitated by its operations such as, but not limited to those permits required for night work, overload, blasting and demolition. For private contracts, the Contractor shall obtain all permits incidental to the work or made necessary by its operations, and pay all costs incurred by the permit requirements.

The Contractor and each subcontractor employed upon the work must have or obtain a valid City of Gardena Business License in accordance with the provisions of the Gardena Municipal Code.

2-7.1 GENERAL

In addition to specified Section 7-1.2 Method of Measure, the City reserves the right to increase or decrease the amount of any item or portion of work to be performed or materials furnished beyond 25 percent without limitation or to delete any items.

2.10 DISPUTED WORK.

Retention of Imperfect Work. If any portion of the work done or materials furnished under the contract proves defective or not in accordance with the specifications and contract drawings, and if the imperfection in the same is not of sufficient magnitude or importance to make the work dangerous or undesirable, or if the removal of such work is impracticable or will create conditions which are dangerous or undesirable in the opinion of the City, the City shall have the right and authority to retain the work instead of requiring it to be removed and reconstructed, but he shall make deductions therefor in the payment of the contract item due Contractor as may be just and reasonable.

2-11. DISPUTE RESOLUTION.

2-11.1 Requests for Contract Adjustments and Relief. If either Contractor or the Agency believes that it is entitled to relief against the other for any event arising out of or related to the work or Project, such party shall provide written notice to the other party of the basis for its claim for relief. Such notice shall, if possible, be made prior to incurring any cost or expense and in accordance with any specific notice requirements contained in the applicable sections of this Contract.

In the absence of any specific notice requirement, written notice shall be given within a reasonable time, not to exceed fourteen (14) days, after the occurrence giving rise to the claim for relief or after the claiming party reasonably should have recognized the event or condition giving rise to the request, whichever is later. Such notice shall include sufficient information to advise the other party of the circumstances giving rise to the claim for relief, the specific contractual adjustment or relief requested and the basis of such request.

2-11.2 Dispute Avoidance and Resolution. The parties are fully committed to working with each other throughout the Project and agree to communicate regularly with each other at all times so as to avoid or minimize disputes or disagreements. If disputes or disagreements do arise, Contractor and the Agency each commit to resolving such disputes or disagreements in an amicable, professional and expeditious manner so as to avoid unnecessary losses, delays and disruptions to the work under the Contract.

Contractor and the Agency will first attempt to resolve disputes or disagreements at the field level through discussions between Contractor's Representative and the City.

If a dispute or disagreement cannot be resolved through the Contractor's Representative and the City, Contractor's Chief Executive Officer or similar senior representative and the Gardena City Manager, or designee, upon the request of the other party, shall meet as soon as conveniently possible, but in no case later than twenty (20) days after such a request is made, to attempt to resolve such dispute or disagreement. Prior to any meeting between the parties' senior representatives, the parties will exchange relevant information that will assist the parties in resolving their dispute or disagreement.

If, after meeting, the senior representatives determine that the dispute or disagreement cannot be resolved on terms satisfactory to both parties, the parties may submit the dispute to binding or non-binding mediation. The mediation shall be conducted in any manner and by any person or mediation association mutually acceptable to the parties.

2-11.3 Arbitration. Any claims, disputes or controversies between the parties arising out of or relating to the Contract, or the breach thereof, which have not been resolved in accordance with the procedures set forth in Section 9-4.2 above may be decided by binding or non-binding arbitration. The arbitration shall be conducted in any manner and by any person or arbitration association mutually acceptable to the parties.

2-11.4 Claims Disputes. Any claims of Contractor, as "claims" are defined in California Public Contract Code Section 9204 shall be processed in accordance with that section. Section 9204 provides in relevant part that upon receiving a claim from a contractor, together with reasonable documentation to support the claim, a contracting public entity shall conduct a reasonable review of the claim and, within a period not to exceed 45 days [except as otherwise provided in Section 9204], shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed.

Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, Section 9-4.3 shall apply. If the contractor disputes the public entity's written response, or if the public entity fails to respond to a claim within the time prescribed, the contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute.

Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed.

Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the contractor sharing the associated costs equally. The public entity and contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to other applicable procedures.

2-13 DRAWINGS AND SPECIFICATIONS (SERVICES REPORT).

Prior to each progress payment, the Contractor shall use their GIS system to deliver a "Services Report" to the City with all services provided including location, district number and species type for the billing period being submitted. Failure to provide a "Services Report" will cause progress payment to be withheld until information is provided to the City.

After completion of the work and before final payment for each year, the Contractor shall deliver to the City a complete "Shapefile." The final form and detail of the "Service Reports and Shapefile" are subject to the acceptance of the City.

2-14 MARKING REMOVAL. All markings placed by the Contractor, City, and Underground Service Alert (USA) during construction shall be removed at the completion of the work. These markings shall include, but not limited to, paint, stakes, and metal tags.

All cost associated with removal of markings shall be included in the bid prices for the applicable bid items. Failure of the Contractor to remove these markings shall be cause for the City to do the work and withhold the costs from the Contractor's final payment.

SECTION 3 – CONTROL OF THE WORK

3-5 INSPECTION. Inspection shall be made on a daily basis for areas ready for inspection. Areas or items that fail inspection or that are not ready for inspection shall be rescheduled by the contractor.

Inspection of the work shall not relieve the contractor of the obligation or lack of to fulfill all conditions and requirements of the contract.

3-6 THE CONTRACTOR'S REPRESENTATIVE. The Contractor shall furnish the City with the name, address and cell/business/home telephone numbers of the person responsible for the maintenance of barricades, traffic control signs, lights and other safety devices.

3-12 WORK SITE MAINTENANCE.

3-12.1 General. The Contractor shall keep the work site clean and free from rubbish and debris. The Contractor shall abate dust nuisance by cleaning, sweeping and sprinkling with water in keeping with the AQMD and NPDES requirements. Debris, soil or other matter shall not be washed into storm drains, but shall be collected and disposed of in a legal, responsible manner. The construction area shall be cleaned with a power sweeper at the end of every workday and when deemed necessary by the City.

The Contractor shall maintain drainage within and through the work areas. Earth dams will not be permitted in paved areas. Use temporary sandbags to control the site perimeter. At the completion of the project, sandbags shall become the property of the City of Gardena and shall be remain in place.

The Contractor shall not spill on haul routes. Any such spillage shall be removed immediately, and the area cleaned.

Stockpiling of construction materials or debris on City right-of-way shall be in accordance with the NPDES permit and shall be approved by the inspector. At the completion of work, the Contractor shall thoroughly clean all work areas.

3-12.2 Air Pollution and Surface Maintenance Control. The Contractor shall obtain a construction water meter from Golden State Water including required deposit and fees. The Contractor shall pay for the water used, at the current water rates. All arrangements for construction water shall be made by contractor with Golden State Water at the Contractor's expense.

3-12.4. Storage of Equipment and Material.

3-12.4.1 General. All costs associated with the disposal of all excavated or demolition materials, including any gate fees, shall be paid by the Contractor. These costs shall be included in the bid price for the applicable bid items.

Prior to any excavated or demolition material being removed from the construction site, the Contractor shall notify the City as to the hauling route and destination for disposal. If the location for disposal is other than a county landfill then the Contractor shall provide the City with written permission and release of liability for the City from the owner of the property where the material will be deposited.

<u>The City has an exclusive agreement with Waste Resources, Inc. and no other firm may provide bulk trash bins in the event the work requires this service</u>.

3-12.4.2 Storage in Public Streets. Construction equipment shall not be stored at the

construction site, any public street or publicly owned facilities without approval of the City. Contractor shall store equipment at a contractor's rental yard.

All excavated material that is to be hauled to and disposed of at a County landfill site by the Contractor is subject to a County gate fee based on tonnage.

3-12.5.4 Protection and Restoration of Existing Improvements. Any facilities, structures, water lines, landscaping, surfaces, signs, pavement markings, painted curbs, house numbers, etc., which are damaged during construction shall be restored to the satisfaction of the City. Damaged water lines shall be repaired immediately at no additional cost to the city.

Protect and preserve all existing pavements and facilities, both within and outside the construction limits, that are not part of the proposed improvements. If the contractor is permitted by the City to use a construction staging area outside the project limits, the contractor shall be responsible for maintaining and restoring it to its original condition or better. The contractor shall repair or replace any damaged areas to the satisfaction of the City.

Any damage to existing concrete improvements shall be removed and replaced from joint to joint, or as directed by the City. Concrete patching will not be permitted.

3-12.5.5 Access to Private Property. The Contractor shall be aware that business and residential access must be maintained at all times. The Contractor shall schedule operations to minimize interference with access to private property.

The main access way to any business or home shall not be completely blocked for more than one four-hour period a day; blockage shall be limited to one twenty-four (24) hour period when concrete is poured.

Temporary access ways shall be provided from the street to the main access way of all businesses and homes by use of traffic rated steel plates or any other method approved by the city.

Payment for this item shall be included in the applicable contract work item.

3-13 COMPLETION, ACCEPTANCE, AND WARRANTY.

3-13.3 Warranty. In addition to the guarantees as required in Section 1-7.2 and 3-13.3 of the Standard Specifications, the Faithful Performance Bond shall remain in full force and effect for a period of one-year after acceptance of the work by the Agency to insure that defects which may appear within said period, will be repaired, replaced, or corrected by the Contractor, at his own cost and expense, to the satisfaction of the City within thirty (30) days after written notice thereof by the Agency.

SECTION 4 – CONTROL OF MATERIAL

4-1 GENERAL.

4-1.1 Warranty of Title. No materials, supplies or equipment for the work under this Contract shall be purchased subject to any chattel mortgage or under a conditional sale contract or other agreement by which an interest therein or any part thereof is retained by the seller or supplier.

The Contractor warrants clear and good title to all materials, supplies and equipment installed and incorporated in the work, and agrees upon completion of all work to deliver the premises, together with all improvements and appurtenances constructed or placed thereon by him to the Agency

free from any claims, liens, encumbrances or charges, and further agrees that neither he nor any person, firm or corporation furnishing any material or labor for work covered by the Contract shall have any right to a lien upon the premises or any improvement or appurtenance thereon; provided, that this shall not preclude the Contractor from installing metering devices or other equipment of utility companies the title of which is commonly retained by the utility company. Nothing contained in this section shall defeat or impair the right of such persons furnishing materials or labor under any bond given by the Contractor for their protection, or any right under any law permitting such persons to look to funds due the Contractor, which are in the hands of the Agency.

The provisions of this section shall be inserted in all subcontractor's and material contracts, and notice of its provisions shall be given to all persons furnishing materials for the work when no formal contract is entered into regarding such materials.SECTION 5 – LEGAL RELATIONS AND RESPONSIBLITIES

5-3 LABOR.

5-3.3 Payroll Records. The Contractor will be required to submit weekly-certified payrolls for the project. The Contractor shall also submit payrolls for all subcontractors. These payrolls shall be submitted to the Engineer on a weekly basis. The Contractor shall also maintain separate records for three years after the project is completed. In the event a legal request is made for a redacted copy of these payroll records, the Contractor shall provide same within three working days of receipt of this demand.

Submitting certified payrolls to other agencies (Union, Prime Contractor, Labor Compliance Program, and Department of Industrial Relations) does not fulfill the requirement to submit certified payroll records to the City.

5-4 INSURANCE. In lieu of Section 5-4 of the Standard Specifications, refer to the City Contract Documents Section, CD-10, for detail requirements.

5-5 ANTITRUST CLAIMS. By entry into this Contract, Contractor hereby acknowledges the terms of Section 7103.5 of the Public Contract Code and hereby offers and agrees to assign to the Agency all rights, title and interest in all causes of action it may have outlined above.

5-7 SAFETY.

5-7.4 Hazardous Substances. As required by Public Contract Code Section 7104, if this Contract involves digging trenches or other excavations that extend deeper than four (4) feet below the surface, Contractor shall promptly, and prior to disturbance of any conditions, notify the Agency of: (1) any material discovered in excavation that Contractor believes to be a hazardous waste that is required to be removed to a Class I, Class II or Class III disposal site;
(2) subsurface or latent physical conditions at the site differing from those indicated by the Agency; and (3) unknown physical conditions of an unusual nature at the site, significantly different from those ordinarily encountered in such contract work. Upon notification, the Agency shall promptly investigate the conditions to determine whether a change order is appropriate. In the event of a dispute, Contractor shall not be excused from any scheduled completion date and shall proceed with all work to be performed under the Contract, but shall retain all rights provided by the Contract and by law for making protests and resolving the dispute.

5-7.4.1 Edison Energized Conductors. Contractor hereby promises and agrees that in the performance of the work specified in this Contract, it will employ and utilize only qualified persons, as hereinafter defined, to work in proximity to Edison's secondary, primary and transmission facilities. The term "qualified person" is defined in Title 8, California Administrative Code, Section 2700, as follows:

"Qualified Person: A person who by reason of experience or instruction is familiar with the operation to be performed and the hazards involved."

Contractor further promises and agrees that the provisions of this section shall be and are binding upon any subcontractor or subcontractors that may be retained by it, and that Contractor shall take such steps as are necessary to assure compliance by said subcontractor or subcontractors with the requirements of this section.

5-7.4.2 Emergency Provisions. Unusual conditions may arise on the work which will require that immediate and unusual provision be made to protect the public from danger or loss or damage to life and property, due directly or indirectly to the prosecution of the work, and it is part of the service required of the Contractor to make such provisions and to furnish such protection.

Whenever, in the opinion of the Agency, an emergency exists of which the Agency is aware and against which the Contractor has not taken sufficient precaution for the safety of the public or the protection of utilities or of adjacent structures or property which may be injured by the progress of construction; and whenever, in the opinion of the Agency, immediate action shall be considered necessary in order to protect public or private personnel or property interests, or prevent likely loss of human life or damage on account of the operations under the Contract, then in that event, the Agency may provide suitable protection to said interests by causing such work to be done and material to be furnished, as in the opinion of the Agency may seem reasonable and necessary, all at the expense of the Contractor.

SECTION 6 – PROSECUTION AND PROGRESS OF THE WORK

6-1 CONSTRUCTION SCHEDULE AND COMMENCEMENT OF THE WORK

6-1.1 Maintenance Schedule. The Contractor's proposed construction schedule shall be submitted to the City within fourteen (14) calendar days after the date of the contract execution. The time of completion as specified in Section 6-3, shall commence on the date of the "Notice to Proceed."

The City will review the schedule and may require the Contractor to modify the schedule to conform to the requirements of the Contract Documents. If work falls behind the approved schedule, the Contractor shall be prohibited from starting additional work until the Contractor has exerted extra effort to meet the original schedule and has demonstrated that the ability to maintain the approved schedule in the future. Such stoppages of work shall in no way relieve the Contractor from the overall time of completion requirement, nor shall it be construed as the basis for payment of extra work because additional personnel and equipment were required on the job.

The Contractor shall include in his bid all costs to perform the work under this contract on a weekly basis. The Contractor shall begin and complete work each week prior to starting work in subsequent stages unless previous permission is obtained from the City. The contractor shall stage the work to allow parking on the next adjacent streets. Restricting parking on multiple adjoining streets shall require approval of the City.

6-1.2 Commencement of the Work. City may establish a Notice to Proceed (NTP) date no later than thirty (30) calendar days after the date of the contract execution. Prior to issuing the Notice to Proceed, the City will schedule a preconstruction meeting with the Contractor to review the proposed construction schedule and delivery dates, arrange utility coordination, discuss construction methods and clarify inspection procedures.

No work shall begin until a "Notice to Proceed" has been issued, a preconstruction meeting has been conducted, and a schedule of the work has been approved by the City. The Contractor shall

submit a construction schedule to the City for approval a minimum of five (5) working days prior to commencing any work. Schedule may be bar chart of Critical Path Method, CPM, style.

The names, addresses and telephone numbers of the Contractor and subcontractors, or their representatives, shall be filed with the Public Works Superintendent and the County Sheriff's Department or the City Police Department prior to beginning work.

The Contractor shall also notify the City of Gardena and the owners of all utilities and substructures within the Project area not less than 48 hours prior to starting construction. The following utility companies list of names and telephone numbers is intended for the convenience of the contractor and is not guaranteed to be complete or correct:

COMPANY	**CONTACT**	**TELEPHONE NO.**
Southern California Edison	Manuel Vargas, Jr.	310.783.9389
Southern California Gas	Melissa Fukunaga: Tech Services Planning: Attn - Lead Planner	213.231.7281
AT&T	Marco A. Perez	626.491.5503
	Raymond Dover	310.515.4257
Gardena Police	Dispatch	310.3237911
L.A. County Fire Dept.		310.323.7911
Time Warner Communications	Arturo Fernandez	310.750.9099
Crown Castle	Hector Aguilera	951.454.5111
Waste Resources of Gardena	Lorena Rodriguez	310.366.7600
Golden State Water Co.	Justin Doronio	310.436.6950 x111
	Joseph Salcido	310.660.0320 x101
L.A. County Flood Control	Daryll Chenoweth	626.458.3129
L.A. Sanitation District	Jon Ganz	562.908.4288
Metropolitan Water District	Civil Eng. Substructures Section	213.217.7059
Chevron Pipeline	Dave Zerler	310.669.4014
Underground Service Alert		800.422.4133

6-1.3 Working Day. The Contractor's working hours shall be limited to the hours between 8:00 A.M. and 4:00 P.M., Monday through Friday except holidays. Deviation from normal working hours will not be allowed unless written permission has been duly obtained beforehand from the office of the Public Works. The Contractor shall provide adequate light for proper prosecution of the work, for the safety of the workmen and the public, and for proper inspection.

If the Contractor works beyond the allowed working hours without prior written approval from the City, the Contractor may be charged Five Hundred ($500) for each occurrence as required by the City. The amount will be deducted from a progress payment or bond.

Contractor hereby acknowledges and shall be required to comply with the provisions of California Labor Code Section 1810 et seq. According to those sections, eight (8) hours of labor shall constitute a legal day's work. Contractor shall pay to the Agency a penalty of Twenty-Five Dollars ($25.00) for each worker employed in the execution of this Contract by Contractor, or by any Subcontractor, for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any calendar day or forty (40) hours in anyone (1) calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the

basic rate for that worker.

In the event of either a requested or emergency deviation, inspection service fees will be charged against the Contractor. The service fees will be calculated at overtime rates including benefits, overhead and travel time. The service fees will be deducted from any amounts due to the Contractor.

6-1.4 Notice and Service Thereof. Any notice required or given by one party to the other under the contract shall be in writing and shall be dated and signed by the party giving such notice or by a duly authorized representative of such party. Any such notice shall not be effective for any purpose whatever unless served in the following manner:

Notice shall be given to the Agency by personal delivery thereof to the City of Gardena or by depositing the same in the United States mail enclosed in a sealed envelope, registered and with postage prepaid, addressed to:

Public Works Department
City of Gardena
1717 W. 162nd Street
Gardena, CA 90247-3778

Notice shall be given to the Contractor by personal delivery thereof to said Contractor or to his authorized representative at the site of the project, or by depositing the same in the United States mail, enclosed in a sealed envelope addressed to said Contractor at the address established for the conduct of the work under this Contract, postage prepaid and registered.

Notice shall be given to the Surety, or any other person, by personal delivery to said Surety or other person, or by depositing the same in the United States Mail, enclosed in a sealed envelope addressed to such Surety or persons at the address of said Surety or persons last communicated to the party giving the notice, postage prepaid and registered.

Notification of Property Owners and Tenants - The Contractor shall notify each property owner and/or tenant in the project area in writing five (5) working days prior to the start of construction. If pedestrian or vehicular access to private property is to be blocked, the Contractor shall again notify each property owner and/or tenant in writing five (5) working days prior to construction activities. The Contractor shall provide additional notices when a lapse time occurs during each phase/segment work.

The written notice shall be submitted to the City for approval prior to being delivered.

6-2 PROSECUTION OF THE WORK.

6-2.1 Contractor's Responsibility for Work. Until the formal acceptance of the work by the Agency, the Contractor shall have the charge and care thereof and shall, subject to the insurance protection furnished in accordance with the Section 1-7.6 and 5-4 hereof, bear the risk of accident, loss or damage to any part thereof by action of the elements or from any other cause, whether arising from the execution or from the non-execution of the work. The Contractor shall rebuild, repair, restore and otherwise correct damages to any portion of the work occasioned by any of the above causes before its acceptance.

In case of suspension of work from any cause whatsoever, the Contractor shall be responsible for all materials and the proper temporary storage thereof.

6-3 TIME OF COMPLETION.

6-3.1 General. The contract time shall begin per the City's written notification. The Contract is for a period of four years (48 months) of tree trimming maintenance services to trim the trees in the designated areas. An annual inflation factor rate of up to 5% based upon the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may be applied ONLY to the Optional Services if pre-approved by the Director or Public Works.

Work must be completed within the working days specified for the project. In addition, the Contractor shall notify the City 24 hours in advance of the actual commencement of work.

No work shall be undertaken during the City's holiday closures. It is the Contractor's responsibility to determine the City's closure dates.

6-9 LIQUIDATED DAMAGES. An invoice will be submitted at the end of each month for completed work in that month. Incomplete work, work not performed, areas not completed within the applicable time frame or areas not in compliance with the standards and requirements set forth in these Special provisions will be deducted from the monthly invoice and may be subject to liquidated damages. The City will inspect on an as needed basis. Items not completed will be documented on a Deficiency/Action document that is required to be corrected on or before the next scheduled service day. Items that appear repetitively on the Deficiency/Action form may be subject to liquidated damages. The Contractor will have ten (10) calendar days to complete all items on the Deficiency/Action form. All items not completed within ten (10) days will be subjected to liquidated damages in which the Contractor shall pay to the City or to be withheld from the Contractor's progress payments, the daily sum of one thousand dollars ($1000).

The intent of this section is to emphasize to the Contractor the importance of prosecuting the work in an orderly preplanned continuous sequence to minimize inconvenience to residents, businesses, vehicular and pedestrian traffic, and to the public as a result of construction operations.

SECTION 7 – MEASUREMENT AND PAYMENT

7-1 MEASUREMENT OF QUANTITIES FOR UNIT PRICE WORK.

7-1.2 Method of Measure. The quantities shown on the Bid Schedule are approximate only. The Contractor will be paid for the actual quantities of work based on approved field measurements as provided for in these Specifications. The City reserves the right to increase or decrease the amount of any item or portion of work to be performed or materials furnished, or to delete any item, in accordance with the Specifications. Additional bid item work shall be completed within the total working days in these specifications. Additional working days maybe allowed with the approval of the City.

7-3 PAYMENT.

7-3.2 Partial and Final Payment. The closure date for periodic progress payments will be the twenty-fifth day of each month. Authorization to pay is commonly received on the tenth day of the following month. However, payments will be withheld pending receipt of any outstanding reports required by the Contract Documents.

In addition to the provisions outlined in Section 5-3.3 Payroll Records**, the City will withhold progress payments or final payment for failure to submit weekly-certified payrolls.**

7-3.3 Delivered Materials. The City will NOT honor or make any progress payments for materials ordered and delivered to the job site by the Contractor unless prior approval is obtained from the City.

7-4 PAYMENT FOR EXTRA WORK.

7-4.3 EXTRA WORK. Extra Work is defined as any additional services not identified in the bid schedule, optional services, or specifications. When work is performed on a "time and materials" basis, the following percentages shall be added to the Contractor's cost and shall constitute the markup for all overhead and profits:

1) Labor 20
2) Materials 15
3) Equipment Rental..... 15
4) Other Items and Expenditures..... 15

To the sum of the costs and markups provided for in this section, 1 percent shall be added as compensation for bonding.

When all or any part of the extra work is performed by a Subcontractor, the markup established above shall be applied to the Subcontractor's actual cost of such work. A markup of 10 percent on the first $5,000 of the subcontracted portion of the extra work and a markup of 5 percent on work added in excess of $5,000 of the subcontracted portion of the extra work may be added by the Contractor.

END OF GENERAL PROVISIONS

TECHNICAL PROVISIONS

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

PREFACE: All work and materials shall conform to the "Standard Specification for Public Works Construction", 2024 edition, except as modified by the contract and these Technical Provisions.

Incidental Work - All work and materials required by the plans and specifications, and not specifically listed in the bid schedule items of work, shall be considered incidental and no additional payment shall be made therefore. Incidental items shall include, but are not limited to, mobilization, implementation of the applicable SWPPP or Best Management Practices for the protection of storm drain structures, adjusting utility access covers to grade, saw cutting, excavation and disposal of materials, survey, traffic control and coordination of utilities.

PART 3 – CONSTRUCTION METHODS

SECTION 300 – EARTHWORK

300-1 CLEARING AND GRUBBING.

300-1.2 Root Pruning and Tree Trimming. Tree trimming and root pruning shall be performed as specified in the Special Provisions.

300-1.2.1 General. All trees in the City's right-of-ways, city facilities and public open space are included in this contract. Location of the trees may be curbside, within a public park, in public open space or a city facility. Some trees may have limited access for equipment and clean up. All trimming performed in right-of-ways, in City parks, or open space shall be invoiced at unit prices per the bid schedule. For non-exclusive or emergency/call out shall be invoiced at the unit prices per the Optional Services' bid schedule with prior written approval by the City. Optional Services are reserved for any additional work not covered in the base scope of work/bid schedule.

300-1.2.2 Protection of Work. The contractor shall continuously maintain adequate protection of all work from damage, and the City will not be held responsible for the care or protection of any material, equipment, or work, unless expressly provided for in the contract documents.

300-1.2.3 Safety Standards. Tree maintenance shall only be performed by qualified tree workers, who through related training, or on the job experience, or both, are familiar with the practices and hazards of arboriculture, and the equipment used in such operations. Safety standards will be followed according to guidelines listed in the American Standards Institute publication Z133.1 and as determined by the City. Operations shall comply with applicable Occupational Safety and Health Administration (OSHA) standards as well as state and local regulations. Prior to the beginning of contracted operations, the Contractor will furnish the City a current list indicating the equipment to be used for the project. All equipment shall be in a safe and working condition. Contractor shall have current OSHA Aerial Tower inspection certificates provided for all aerial equipment to be used on the job. All Certificates must be submitted with the bid. Current SB 198 Safety and Procedure manuals must be present at all times in contractor's vehicles during the course of the contract. Copies of manuals shall be presented to the City at the pre-job meeting.

300-1.2.4 Pruning Standards. Pruning standards will generally conform to the most recent editions of *Tree Pruning Guidelines* (International Society Of Arboriculture, 1995) and the guidelines listed in the American National Standard Institute publication ANSI-A300 (Part 1) 2008, the National Arborist Association. The purpose of the specifications is to preserve tree health and structure.

Pruning tools use in making pruning cuts shall be kept adequately sharpened to result in final cuts with a smooth surface and firmly attached remaining adjacent bark. A thinning cut should be the preferred type of cut to make. Heading cuts should rarely be used on mature trees. Tree branches should be removed in such a manner so as not to cause damage to other parts of the tree or to other plants or property. When necessary, ropes or other equipment should be used to lower large branches or portions of branches to the ground. All pruning of trees shall include hazard reduction; maintenance pruning is required and is included in the 'Full Trim' unit price. 'Full Trims' shall include all crown cleaning, crown thinning, crown raising, crown reduction traffic/vista pruning, and crown restoration that may be necessary for the individual safety and health conditions of each tree

A mixed forest of old and young trees exists in the City of Gardena. Pruning standards must endeavor to balance health, function, preservation and beauty with the structural integrity necessary for safety. Trees not conforming to the guidelines due to unique characteristics, location, function, age, condition, and objective of the pruning must be considered prior to significant modifications. Modifications for street clearance, driveways and building shall be discussed and approved by the City.

300-1.2.5 Staging Area. It shall be the Contractor's responsibility to locate any storage sites for equipment needed and such sites either located on public or private property must be approved in advance by the City. When storage sites are to be located upon private property, the contractor shall be required to submit to the City, written approval from the record owner authorizing the use of the property by the contractor.

300-1.2.6 Work Schedule. A schedule will be implemented through monthly work orders from the Superintendent. Work orders shall consist of Unit price trimming and removals as determined by the City. This schedule will be modified, as necessary during the course of the contract, based on the City's trimming needs.

300-1.2.7 Site Cleanup. Cleanup of any debris resulting from any tree pruning or removal operations shall be promptly and properly accomplished. The work area shall be kept safe at all times until all operations are completed. Under no circumstances shall the accumulation of debris be allowed in such a manner as to result in a hazard to the public. All debris from tree operations shall be cleaned up each day before the work crew leaves the site unless permission is given by City Representative to do otherwise. All lawn areas, parkways, street and sidewalk shall be raked and/or blown clean, and all branches or other debris shall be removed from the site. All areas are to be left in a condition equal to or better than that which existed prior to the commencement of tree pruning or tree removal operations.

Debris, trimmings, branches and wood shall be removed from the worksite by the Contractor and disposed of and shall follow as closely as possible to the trimming or removal operation. At all times prior to vacating the work site, the contractor shall clean up and remove trimmings and debris. All areas shall be left clean and free of debris at the close of each day's operation. Work shall not start before 7 am or continue past 6 pm.

Under no circumstances will any debris be permitted to enter the storm drain system.

300-1.2.8 Disposal of Green Waste. The Contractor shall comply with Assembly Bill AB 939. The Contractor shall employ a chipper to grind as much of the tree trimming debris which has been generated from the tree trimming/removal operations as possible. Tree trimming debris shall not be disposed of as refuse. All tree trimming debris shall be recycled at a green waste facility or spread as mulch. A report that quantifies the amount of green waste diverted shall be submitted each month to the City. The monthly Green Waste Recycling report is included in the proposal amount. Wood chips can only be dumped and spread on public land within the city limits on request from the city. All chips requested to be recycled on public land are required to be spread the same day and cannot exceed 5-inches in depth. Form of reporting and/or reporting forms must be approved by the Public Works Director or his representative prior to commencement of the contract.

300-1.2.9 Climbing Techniques. Climbing and pruning practices should not result in injury to the trees. Injury from the pruning cut shall be minimized by use of the proper method, location and angle of the pruning cut.

Climbing spurs shall not be used for tree trimming, but may be used during aerial rescue or when removing the same tree. Rope burns to thin barked tree shall be avoided by use of a block or leather sleeve between the crotch.

300-1.2.10 Certified Arborist/Certified Tree Worker. The Contractor shall ensure that a certified arborist, as accredited by the International Society of Arboriculture oversees the tree work according to these specifications.

The Contractor shall ensure that any tree crew will have at least one certified tree worker, as accredited by the International Society of Arboriculture to perform the tree trimming work to the contract standards.

300-1.2.11 Competing Plant Material. Competing plant material or plant material clinging or attached to the tree trunk or branches in the canopy such as ivy, volunteer trees or woody shrubs shall be removed to provide an 18-inch clear area around the trunk and buttress. The Contractor is responsible for minimizing harm to the trunk and branches during this operation. All competing plant material shall be removed unless directed otherwise by the City representative.

300-1.2.12 Emergency Work. Emergency tree trimming or other optional service removal operations will be determined by the City as the hazardous conditions are identified. All emergency work will require initial response within one hour of notification. Notification to an emergency phone will be considered proper notification. The Contractor shall have the capability to receive and respond immediately to a call of an emergency nature during normal working hours and during hours outside of normal working hours. Calls of an emergency nature received by the City shall be referred to the Contractor for immediate disposition. The Contractor shall have the duty to respond to the emergency jobsite within two (2) hours from time of the initial response.

The Contractor is required to provide 24-hour emergency phone numbers and names of a minimum of two (2) contact individuals at the Pre-job meeting. Should the phone number or contact person change during the course of the contract, those updates must be provided to the City. The Contractor's name and telephone number will also be listed with the Police Department.

Upon arriving at any emergency situation, it shall be the responsibility of the Contractor to eliminate all unsafe conditions that would adversely affect the health, safety or welfare of the public. The Contractor shall be required to provide all traffic control required during the emergency operation.

Should the work involve any high voltage lines, the Contractor shall be required to notify the responsible utility company.

Emergency work shall be invoiced at the contract unit price as defined in the optional services and each unit prices shall include equipment, labor, tools and materials to complete the work and clear and/or secure the site from danger to the public. During rain events, on streets where high traffic is an issue, or during a time when further work will be disruptive to an event or the community, only that which is necessary to provide safety for the public and emergency workers is required and authorized. Work to complete an emergency tree issue after the first response will be billed at the established unit price for trimming or removals. All work that is necessary to complete for the tree trimming or removal following the initial emergency response is required to be completed within 5 working days of the emergency notification.

Failure to respond within two (2) hours of attempt to contact may result in a $500 penalty per incident and may be grounds for termination. Failure to respond to an emergency at any level will subject the Contractor to any primary or secondary costs arising from said emergencies.

300-1.2.13 Full Trim Specifications. Full trim includes all hazard reduction and maintenance pruning as is necessary to establish safety, improve health and structure of the tree as required by the contract pruning standards and as directed by the City Forester. All pruning types listed below are included in the bid price.

Crown Cleaning

- Removal of all diseased, broken, crowded, crossing, weakly attached, low vigor branches and water sprouts and dead wood to a minimum size of 1.5 inches in diameter throughout the tree's crown.
- Provide uniform distribution of branches and foliage throughout the crown. A general rule is to maintain 50 % of the foliage on branches arising from the lower two-thirds of the tree.
- Remove stubs, cutting outside the collar or wound wood tissue that has formed around the branch.
- Reduce end weight on heavy, horizontal branches by removing small diameter branches near the ends of the scaffolds or to an appropriate vertical branch (one-third the diameter of the branch being removed) to provide clearance over streets, roofs, sidewalks, parking lots, structures and pedestrian areas.
- Young trees are pruned to enhance the development of strong structure that is consistent with the normal character of the species.
- Excurrent trees are pruned to maintain a strong central leader with good spacing of radial scaffold branches.
- Decurrent trees are pruned to develop sturdy, tapered trunks with well-spaced lateral scaffold branches proportional in size.
- Competing leaders are reduced or removed.
- "Lion-tailing" or removing all interior lateral branches is not permitted.

Crown Thinning

- Selective removal of branches to reduce weight on heavy branches while retaining the tree's natural shape. Normal thinning should not exceed 25% of the density unless necessary for safety.

Crown Raising

- Removal of low branches to provide clearance for buildings, vehicles, pedestrians and signage, as necessary or as directed by the City. Raising canopies is intended to provide 14 feet clearance over the street, 8 feet over pedestrian areas and is intended to balance the tree's canopy uniformly. The purpose of these specifications are for safety, but are intended to preserve the beauty, structural integrity, and functional value of the trees recognizing that trees are individuals with different form and structure that may not always fit the guidelines.

Crown Reduction

- Thinning cuts to reduce the size of the crown when a tree is too large for the location and can include removal of large limbs or leaders to an appropriate lateral one-third the diameter of the branch being removed and is commonly referred to as drop- crotch pruning, as necessary or as directed by the City**.**

Crown Restoration

- Pruning of damaged or unbalanced trees to select and reduce the number of water sprouts for the purpose of improving the safety and appearance of the tree, as necessary or as directed by the City.

300-1.2.14 Canopy Raising Specifications. Canopy raising includes all safety trimming necessary on branches within 14 feet above grade. The purpose of these specifications is for safety, but are intended to preserve the beauty, structural integrity, and functional value of the trees recognizing that trees are individuals with different form and structure that may not always fit the guidelines.

300-1.2.15 Palm Trimming Specifications. Palm trimming includes all trimming necessary to provide pedestrian and vehicle safety. Palms will be trimmed in accordance with the general specifications, but must consider the type of palm to determine the number of fronds to remove beyond those that are dead or discolored. To keep palms healthy, only dead, or yellowing fronds are removed. Safety, appearance, and symmetry of the palm may require increased amounts of trimming as the City may direct. As with all trees that are not being removed, climbing gaffs or spurs are not allowed (Phoenix canariensis palm requires separate specifications with additional requirements).

- Remove all dead fronds, the entire length of the trunk including removal of the petiole and sheath. Trim as close to the trunk as possible without damage to the live trunk tissue.
- Remove all seed stalks and fruit as close to the base or point of origin as possible.
- Remove fronds that are deteriorating and yellow only within the established trimming zone.
- Yellow or deteriorating fronds within the remaining canopy are not to be removed unless directed to be remove by the City.
- Angle of the remaining fronds shall be no less than 45 degrees, preferably more, unless directed by the City.
- Palm peeling is included and shall be performed without damage to the living trunk tissue.
- Palm fronds that are not peeled or skinned normally shall be cut with a clean and blunt cut as close to the trunk as possible without cutting the attached circular fibers. The finished cut can be flat, or arrow shaped but not diagonal.
- Petioles/sheaths on palms that normally are retained and trimmed to shape are required to be retained and shaped in a consistent manner or as directed by the City.

- Palms, in some cases, will be trimmed to match an existing trimming style that retains a portion of the petiole and sheath.
- All weeds or unwanted plants growing on the trunk of a palm shall be removed.
- Palm seedlings within a 3-feet radius at the time of trimming shall be removed unless directed to protect
- Palms that have damage, spike marks, decay and/or deterioration shall be reported to the City immediately.

300-1.2.16 Tree Removals. All tree removals shall be performed in a manner that protects persons, property, utility wires and plant material in the landscapes below. Damage that is avoidable shall be the contractor's responsibility to repair to the satisfaction of the City.

- The tree removal shall not damage the surrounding area including other trees, landscapes, property, animals, pets, birds, persons, structures, irrigations systems, lighting or utility wires.
- All trees except those trees in parkland or an area where the tree can be felled without damage to surrounding area with approval from the city, shall be removed in pieces by lowering limbs and trunk sections with ropes
- Trees shall not be notch cut and felled. Any exception including those in Parklands shall be approved by the City.
- Extreme care must be taken to prevent unsafe working conditions and/or hazardous conditions.
- All required traffic control including flag men with proper signs and communication devices shall be employed and at no time shall a tree block the street.
- Stump removal is included in the unit price

300-1.2.17 Canary Island Palm Removals. All Canary Island palm tree removals shall be performed in a manner that protects persons, property, utility wires and plant material in the landscapes below. Damage that is avoidable shall be the contractor's responsibility to repair to the satisfaction of the City.

- The tree removal shall not damage the surrounding area including other trees, landscapes, property, animals, pets, birds, persons, structures, irrigations systems, lighting or utility wires.
- Removals shall not be performed on wet or excessively windy days.
- All trees except those trees in parkland or an area where the tree can be felled without damage to surrounding area with approval from the city, shall be removed in pieces by lowering limbs and trunk sections with ropes
- Trees shall not be notch cut and felled. Any exception including those in Parklands shall be approved by the City.
- Extreme care must be taken to prevent unsafe working conditions and/or hazardous conditions.
- All required traffic control including flag men with proper signs and communication devices shall be employed and at no time shall a tree block the street.
- Palms identified for removal due to disease shall protect the surrounding area from spread of saw dust with the use of plastic sheeting. All debris from the removal shall be removed from the site and delivered to a landfill. No grindings or mulch from the removal can be used in a re-cycle program or dumped for mulch within the City boundaries.
- Stump removal is included in the unit price.

300-1.2.18 Brush Removal and Chipping. All chipping and grinding shall be conducted in a safe manner to minimize debris flying out of the truck or disruption to the community. At no time shall the exhaust be directed at the plant material. Any damage from heated exhaust damaging plants is the contractor's responsibility to repair to the satisfaction of the City.

300-1.2.19 Stump Grinding. Stump removal when a tree is being removed is included. Stumps that exist and are not part of a present removal shall be invoiced per optional services' item.

- Tree stumps shall be ground completely to 18-inches below soil surface unless utilities or the site conditions prevent this depth.
- All surface roots within an 8 feet square circumference of the stump shall be removed by grinding unless the site conditions prevent this or excessive damage that is unacceptable will occur.
- All excavations as a result of this process shall be backfilled with native soil or its equivalent to establish a level grade with the surrounding soil, compacted and fine graded.
- Tree stumps in an open space area shall be filled native soil and the grindings spread on site unless a safety issue prohibits this.
- All grinding of stumps resulting from tree removals shall be completed within 48-hours. Unless stump grinding follows immediately, the stump will be left in a safe condition with appropriate cones, barricades and caution tape.
- It is the contractor's responsibility to contact Dig Alert to confirm the location of any utilities in the immediate area around the tree.
- The contractor is responsible to repair any damage resulting from the stump grinding unless prior written approval is received to damage the surrounding area due to the process of grinding.

300-1.2.20 Personnel. The City reserves the right to require a change in personnel if a conflict or inability to perform to the City's standards occurs. Additionally, no change in personnel assigned to the City is allowed without prior approval from the City.

SECTION 402 – UTILITIES

402-2 PROTECTION. The Contractor shall provide coordination with all utility companies involved and shall provide protection from damage to their facilities. The Contractor shall be responsible for repair or replacement to said facilities made necessary by its failure to provide required protection.

The Contractor shall be solely responsible to check all utility record maps, books, and/or other data in the possession of the CITY, other agencies, and/or all utility companies, and no allowance shall be made for any failure to have done so.

The Contractor shall utilize the services of "Underground Service Alert-Southern California" for utility locating in all public right-of-ways by calling 811 or 1-800-227-2600 at least 48 hours prior to any excavation.

Underground lines that are potentially hazardous such as oil company lines, natural gas mains, and electrical conduits will be carefully located by the owner as provided in the Standard Specifications. The Contractor shall take special precautions in determining the precise location

and depth of these structures and coordinate work with the utility to ensure that they will not be damaged by its operations.

PART 6 - TEMPORARY TRAFFIC CONTROL

SECTION 600 - ACCESS

600-1 GENERAL.

600-1.1 Public Convenience/Notification and Safety Access. It is the responsibility of the Contractor to confirm the need for notification including “temporary no-parking” before any work is performed with the City. When notification is required, the Contractor shall notify in writing residents of property adjoining the location of the work at least forty-eight hours before the start of work in that Parkland area or on the adjacent street. The Contractor is responsible for posting “temporary no-parking” signs at least forty-eight (48) hours before using the parking lane for tree trimming purposes. In the case of work requiring the removal of tree(s) which may interfere with the use by the residents or businesses of their driveways, suitable provisions shall be made by the Contractor at such time as the exigencies of work may demand a temporary blocking of said driveways. Efforts shall be made by the Contractor to minimize the duration of said blocking and to notify the residents

of this need well in advance. Further, the Contractor shall provide access to each residential or commercial establishment each evening.

The contractor shall submit its work schedule and traffic control plans to the City for approval. No closure of any street shall be allowed unless prior permission is obtained from the City. **This schedule shall allow residents on the street where tree work is taking place, ample "on street" parking within an 800-foot distance from their homes.**

Traffic control shall conform in accordance to the latest editions of the Work Area Traffic Control Handbook, the Caltrans' Manual of Traffic Control in Construction and Maintenance Zones, and the standards contained in the "Manual of Uniform Traffic Control Devises (MUTCD)" and the stipulations set forth in this article.

Contractors shall maintain one lane of traffic in each direction at all times during construction, especially on heavily traveled arterials and collector streets, and even on cul-de-sac streets, unless otherwise approved by the City. If necessary, and with prior City approval, a combination of flagmen and traffic control devices should be used to allow two-way traffic with only one lane available. No streets or alleys shall be entirely closed without prior City approval.

Portions of this project may be on streets that are heavily used. Any work that affects the flow of traffic or is a distraction to the safe flow of traffic is required to have a Traffic Control Plan approved prior to performing this type of work. Full compensation for the development of a traffic control plan acceptable to the City and the installation of traffic control devices for the duration of the project shall be considered as included in the prices paid for the various contract items of work and no additional compensation will be allowed.

The contractor shall submit traffic control plans and project schedules to City staff. Any changes to the traffic control plans and schedules must be submitted to staff 72 hours prior to the scheduled day the activity is to occur. Traffic control shall adhere to W.A.T.C.H. manual guidelines. The contractor shall notify motorists of impending detours at least forty-eight hours prior to their occurrence, through the use of traffic control devices and postings.

Contractor shall provide and maintain all signs, barricades, flashers, delineators and other necessary facilities for the protection of the motoring public within the limits of the construction area. The Contractor shall also post proper signs to notify the public regarding detours and conditions of the roadway, all in accordance with the provisions of the Vehicle Code and the current State of California Department of Transportation "Manual of Warning Signs, Lights, and Devices for Use in Performance of Work upon Highways."

Proper delineation of the travel way. If the traffic cones or portable delineators are damaged, or are not in an upright position, from any cause, said cones or portable delineators shall immediately be replaced or restored to their original location, in an upright position, by the Contractor.

Contractor shall furnish such flagmen as necessary to give adequate warning to traffic or to the public of any dangerous conditions to be encountered. Flagmen, while on duty, are assigned to give warning to the public that the highway is under construction and of any dangerous conditions to be encountered as a result thereof, shall perform their duties and shall be provided with the necessary equipment in accordance with the current "Instructions to Flagmen" of the Department of Transportation. The equipment shall be furnished and kept clean and in good repair by the Contractor, at his expense.

Should the Contractor appear to be neglectful or negligent in furnishing warning and protective measures as provided above, the City may direct attention to the existence of a hazard, and the necessary warning and protective measures shall be furnished and installed by the Contractor, at his expense. Should the City point out the inadequacy of warning and protective measures, such action on the part of the City shall not relieve the Contractor from responsibility for public safety or abrogate his obligation to furnish and pay for these devices.

The Contractor shall conduct his operations so as to provide reasonable access to the adjacent properties and have no greater length or quantity of work under construction than he can properly prosecute with a minimum of inconvenience to the public and other contractors engaged on adjacent or related work.

When entering or leaving roadways carrying public traffic, the Contractor's equipment, whether empty or loaded, shall in all cases yield to public traffic. Spillage resulting from hauling operations along or across any public traveled way shall be removed immediately by the Contractor at his expense.

600-1.2 Street Closures, Detours, and Barricades. The Contractor shall not close any street within the City of Gardena without first obtaining the approval of the City. Barricading, traffic control and detour diagrams in connection with street closures shall be submitted by the contractor as required by the City.

The Contractor shall provide temporary "No Parking" and all other signs which are necessary for the safe and orderly conduct of vehicular traffic as directed by the City and as specified herein. Contractor shall also provide an approval barricaded area in the parking lane for pedestrian traffic during such time as the parkway is unfit to be used for pedestrian traffic.

At such times as driveways are inaccessible due to the Contractor's work, they shall be blocked by two (2) Class II barricades or one (1) Class II barricade and two (2) delineators. Driveways that are ramped or planked for temporary access shall be provided with a barricade or delineator at each side. The Contractor shall give 24-hour notice, with City approval, to affected property owners prior to blocking any driveway.

The Contractor shall provide access for refuse collection on the regularly scheduled days. He shall also facilitate or assist in the collection where such work is hampered by his operations.

The Contractor shall provide and maintain Type II barricades along excavation edges parallel to the flow of traffic at a maximum spacing of twenty-five feet. Type II barricades mounted with flashers shall be installed around work areas in parkways. Type II barricades shall have alternating reflective orange and reflective white stripes at an angle of 45 degrees. The strip width shall be in accordance with Table 5-1 "Barricade Characteristics" "Manual of Traffic Controls for Construction and Maintenance Work Zones".

When one-way access from a side street or alley is permitted, barricades and cones shall be provided at five-foot intervals for a distance of fifty feet on either side of the centerline of the intersecting street, or alley.

Should the Contractor fail to furnish a sufficient number of traffic and/or pedestrian safety devices, the Agency will place such necessary items and the Contractor shall be liable to the Agency for providing such devices in accordance with the following provisions:

1. For placing of barricades: $5.00 per barricade for the first day or any part thereof and $2.00 per barricade, per day, for each day thereafter or any part thereof. For flashers: $2.50 per flasher for the first day or any part thereof and $1.00 per flasher, per day, for each day thereafter or any part thereof. For traffic cones: $1.00 per cone for each day or any part thereof.

2. In the event that the services of the Agency are required between the hours of 5:00 P.M. and 8:00 A.M., during the normal week or at any time on Saturday, Sunday or an Agency holiday, there shall be an additional charge to the above set forth minimums of $188.00 for each service trip required.

Contractor shall relocate, preserve and maintain the visibility of all existing signs within the project limits which affect the flow of traffic, as directed by the City. Any signs which are damaged or found to be missing during the course of construction shall be replaced by the Contractor at his expense as directed by the City. All other signs that interfere with the course of work and are not necessary for the safe flow of traffic will be removed and replaced by the Agency. Traffic control signs include Stop Signs, Speed Limit, Parking Restrictions and other regulatory signs.

CITY OF GARDENA

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

MARCH 2026

BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor: Tiger Tree Services INC

Address: 10815 Brockway St El Monte CA 91731

Phone: (626) 361-8691

Fax: N/A

License No.: 1056347

D.I.R. No. 1000513678

Email: tigertreeservicesinc@gmail.com

To Be Submitted

WITH

Bid Package

TO BE SUBMITTED WITH PROPOSAL

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$ 45	$ 1,890
Date Palm	4	15' to 60'	Twice	Each	$ 130	$ 520
Queen Palm	178	15' to 60'	Twice	Each	$ 50	$ 8,900
Fan Palm	90	30' to 65'	Twice	Each	$ 88	$ 7,920
Pine	44	60' to 90'	Once	Each	$ 275	$ 12,100
Medjool Palm	14	25' to 30'	Three	Each	$ 49	$ 686
Medjool Palm	5	10' to 15'	Three	Each	$ 35	$ 175
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 32,191

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 29	$ 4,292
7-12	491	Once	Each	$ 39	$ 19,149
13-18	527	Once	Each	$ 69	$ 36,363
19-24	276	Once	Each	$ 89	$ 24,564
25-30	76	Once	Each	$ 109	$ 8,284
31+	0	Once	Each	$ 150	$ 150
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$ 92,802

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$ 124,993

TO BE SUBMITTED WITH PROPOSAL

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15' to 30'	Twice	Each	$ 45	$ 540
Date Palm	1	15' to 60'	Twice	Each	$ 130	$ 130
Queen Palm	16	15' to 60'	Twice	Each	$ 55	$ 180
Fan Palm	35	30' to 65'	Twice	Each	$ 88	$ 3,080
Medjool Palm	14	25' to 30'	Three	Each	$ 60	$ 840
Medjool Palm	5	10' to 15'	Three	Each	$ 36	$ 180
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$ 4,950

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$ 33	$ 13,332
7-12	533	Once	Each	$ 44	$ 23,452
13-18	546	Once	Each	$ 66	$ 36,036
19-24	341	Once	Each	$ 88	$ 30,008
25-30	39	Once	Each	$ 111	$ 4,329
31+	0	Once	Each	$ 150	$ 150
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$ 107,307

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$ 112,257

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15' to 30'	Twice	Each	$ 55	$ 220
Date Palm	0	15' to 60'	Twice	Each	$ 144	$ 144
Queen Palm	9	15' to 60'	Twice	Each	$ 58	$ 522
Fan Palm	17	30' to 65'	Twice	Each	$ 99	$ 1,683
Medjool Palm	14	25' to 30'	Three	Each	$ 60	$ 840
Medjool Palm	5	10' to 15'	Three	Each	$ 40	$ 200
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$ 3,609

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$ 33	$ 693
7-12	271	Once	Each	$ 55	$ 14,905
13-18	130	Once	Each	$ 77	$ 10,010
19-24	791	Once	Each	$ 111	$ 87,801
25-30	36	Once	Each	$ 122	$ 4,392
31+	0	Once	Each	$ 160	$ 160
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$ 117,961

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$ 121,570

TO BE SUBMITTED WITH PROPOSAL

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$ 55	$ 1,705
Date Palm	2	15' to 60'	Twice	Each	$ 155	$ 310
Queen Palm	43	15' to 60'	Twice	Each	$ 66	$ 2,838
Fan Palm	44	30' to 65'	Twice	Each	$ 111	$ 4,884
Pine	44	60' to 90'	Once	Each	$ 400	$ 17,600
Medjool Palm	14	25' to 30'	Three	Each	$ 88	$ 1,232
Medjool Palm	5	10' to 15'	Three	Each	$ 55	$ 275
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$ 28,844

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$ 44	$ 6,952
7-12	394	Once	Each	$ 66	$ 26,004
13-18	450	Once	Each	$ 88	$ 39,600
19-24	440	Once	Each	$ 122	$ 53,680
25-30	199	Once	Each	$ 144	$ 28,656
31+	92	Once	Each	$ 166	$ 15,272
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$ 170,164

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$ 199,008

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	$40,000

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$ 597,828

TO BE SUBMITTED WITH PROPOSAL

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

Tiger Tree Services INC
Name of Bidder

Henry Sandoval 04/03/26
Signature of Bidder Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. 1 Date 04/03/26 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California ( ) and City Website ( ). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

03/05/26
Date

DEPARTMENT of PUBLIC WORKS
1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

April 3, 2026

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

ADDENDUM NO. 1

TO: ALL SPECIFICATION HOLDERS

ADDENDUM NO. 1, AS DECRIBED BELOW, IS FOR USE OF CONTRACTORS AND SUBCONTRACTORS SUBMITTING BIDS ON THIS PROJECT. ALL BIDDERS SHALL INDICATE ON THE BID PROPOSAL FORM, "ACKNOWLEDGEMENT OF ADDENDA RECEIVED", THAT THEY HAVE RECEIVED THIS ADDENDUM NO. 1.

ADDITIONS TO THE TECHNICAL PROVISION:

1. **801-6 MAINTENANCE AND PLANT ESTABLISHMENT** – Maintenance period shall be one year and shall commence after work has been completed and approved by the City of Gardena Council.
2. Contractor is required to provide one (1) year warranty for the newly planted tree. The date of warranty begins once the tree is planted.
3. Watering during and after warranty period is up to the Contractor's discretion.

END OF ADDENDUM NO. 1

TASHA CERDA, Mayor / MARK E. HENDERSON, Mayor Pro Tem
RODNEY G. TANAKA, Councilmember / PAULETTE C. FRANCIS, Councilmember / WANDA LOVE, Councilmember
MINA SEMENZA, City Clerk / GUY MATO, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

Tigar Tree Services INC
Contractor's Business Name

Henry Sandoval CEO (TTS)
Contractor (Print) Title

10815 Brockway St
Business Address: Street

Henry Sandoval CEO
Signature Title

El Monte CA 91731
City State Zip

1056347 C61/D49
Contractor's License No. and Classification

(626)361-8691
Business Phone Number

N/A
Business Fax Number

04/03/26
Date

Henry Sandoval CEO
Name Title

10815 Brockway St
Residence: Street

626-361-8691
Residence Phone Number

El Monte CA 91731
City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this April day of 3rd, 20 26, at El Monte
(place of execution), California 91731.

Signature: Henry Sandoval Name: Henry Sandoval

Title: CEO Company: Tiger Tree Services INC

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Henry Sandoval being first duly sworn, deposes and says that he or she is CEO of Tiger Tree Services INC the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

Henry Sandoval

NAME OF BIDDER

Henry Sandoval

SIGNATURE OF BIDDER

10815 Brockway St

ADDRESS OF BIDDER

El Monte CA 91731

CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

TO BE SUBMITTED WITH PROPOSAL

BP-10

CLEAR

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Los Angeles)

On April 8th, 2026 - before me, Liliana Huayhua, Notary Public

Date *Here Insert Name and Title of the Officer*

Personally appeared Henry Sandoval.

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his~~/her/~~their authorized capacity~~(ies)~~, and that by his~~/her/their~~ signature(s) on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

Signature of Notary Public

NRO1 LILIANA HUAYHUA COMM. #2436592 Notary Public · California Los Angeles County My Comm. Expires Feb. 21, 2027 NRO1

Place Notary Seal *Above*

---------- ***OPTIONAL*** ----------

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document _____ Document Date _____

Number of Pages _____ Signer(s) Other Than Named Above _____

Capacity(ies) Claimed by Signer(s)

Signer's Name _____	Signer's Name _____
Corporate Officer—Title(s) _____	Corporate Officer—Title(s) _____
Partner Limited General	Partner Limited General
Individual Attorney in Fact	Individual Attorney in Fact
Trustee Guardian or Conservator	Trustee Guardian or Conservator
Other _____	Other _____
Signer Is Representing _____	Signer Is Representing _____

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BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 10 years

Three projects of this type recently completed:

1. Name (Firm/Agency): CALTRANS
   Address: 1102 Montenegro Way, El Centro CA 92243
   Contact Person: Jessie Rubio Telephone No.: (619) 929-1320
   Title of Project: Tree Pruning / Trimming / Removal
   Project Location: San diego
   Date of Completion: 12/20/25 Contract Amount: $ 1,009,320

2. Name (Firm/Agency): City of El Monte Public Works
   Address: 3990 Arden Dr, El Monte CA 91731
   Contact Person: Jose Telephone No. (626) 808-2688
   Title of Project: High Tree Trimming Ficus Trees
   Project Location: El Monte
   Date of Completion: 9/18/25 Contract Amount: $ 50,030

3. Name (Firm/Agency): MTV . Unified School Public Works
   Address: 12903 Exline St, El Monte CA 91732
   Contact Person: Jeff Truschel Telephone No.: (626) 705-5926
   Title of Project: Tree maintenace / Tree Removal
   Project Location: Mountain View
   Date of Completion: Active Contract Amount: $ 360,000

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature Henry Sandoval

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM Tiger Tree Services INC

TITLE OF PERSON SIGNING CEO

SIGNATURE Henry Sandoval

DATE 04/03/26

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

N/A

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

   a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

   b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

   c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

   d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: Henry Sandoval Name: Henry Sandoval

Title: CEO Company: Tiger Tree Services INC

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)
INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

TIGER TREE SERVICES INC

In God we Trust

LICENSING

dca
DEPARTMENT OF CONSUMER AFFAIRS

CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE

License Number **1056347** Entity CORP

Business Name TIGER TREE SERVICES INC

Classification(s) C61/D49

Expiration Date 07/31/2027 www.cslb.ca.gov

CSLB

DIR State of California Department of Industrial Relations

Public Works Support | eCPR Search | Contractor Registration Search | Project Registration Search | Services | Enrique Sandoval

Your information

Welcome, Enrique Sandoval

Tiger Tree Services INC 1000513678

DIR Approved

Manage Contractor Employees | Manage Contractor Users | Manage Contractor Information

Registration valid from
July 11, 2024 to June 30, 2027

Request Addition to a Project Team

My Projects

Search My Projects

All

Name	Project Number	State	Stage	Awarding Body	Submit new ECPR	View eCPRs
Tree Services	11A4021	Approved		California Department of Transportation ...	Submit	View eCPRs

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The American Society
of
Consulting Arborists

in recognition of fulfillment of the requirements for Registered
Consulting Arborist® status
confers upon

Ron Serven, RCA #709

Registered Membership
July 1, 2020

Richard Adkins, RCA #973
President

Thérèse O. Clemens, CAE
Executive Director

The International Society of Arboriculture

Hereby Announces That

Ron Serven

Has Earned the Credential

ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

ANAB

The International Society of Arboriculture

Hereby Announces That

Enrique Sandoval

Has Earned the Credential

ISA Certified Tree Worker Climber Specialist®

By successfully meeting ISA Certified Tree Worker Climber Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Carlyn Pelliker
CEO & Executive Director

The International Society of Arboriculture

Hereby Announces That

Ron Serven

Has Earned the Credential

ISA Tree Risk Assessment Qualification®

By successfully meeting ISA Tree Risk Assessment Qualification certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Carlyn Pelliker
CEO & Executive Director

The International Society of Arboriculture

Hereby Announces That

Ron Serven

Has Earned the Credential

ISA Certified Arborist Municipal Specialist®

By successfully meeting ISA Certified Arborist Municipal Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Carlyn Pelliker
CEO & Executive Director

UNITED PACIFIC SERVICES , INC.

- TREE MAINTENANCE
- 5229 LEEDS ST
- SOUTH GATE ,CA 90280-7421
- (562) 691-4600 OFFICE
- (562) 691-8839 FAX
- MAIN CONTACT: ERIC FRANKLIN
- ERIC@UNITEDPAC.COM
- (562) 254-0746 CELL

BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor:	United Pacific Services, Inc.
Address:	5529 Leeds St., South Gate, CA 90280
Phone:	(562) 691-4600, (562) 254-0746 Cell
Fax:	(562) 691-8839
License No.:	790590, Class: C-27, C-49, & C61/D49
D.I.R. No.	1000010147
Email:	ERIC@UNITEDPAC.COM

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$50.00	$2,100.00
Date Palm	4	15' to 60'	Twice	Each	$175.00	$700.00
Queen Palm	178	15' to 60'	Twice	Each	$55.00	$9,790.00
Fan Palm	90	30' to 65'	Twice	Each	$65.00	$5,850.00
Pine	44	60' to 90'	Once	Each	$325.00	$14,300.00
Medjool Palm	14	25' to 30'	Three	Each	$35.00	$490.00
Medjool Palm	5	10' to 15'	Three	Each	$35.00	$175.00
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 33,405.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 53.00	$ 7,844.00
7-12	491	Once	Each	$ 73.00	$ 35,843.00
13-18	527	Once	Each	$ 83.00	$ 43,741.00
19-24	276	Once	Each	$ 93.00	$ 25,668.00
25-30	76	Once	Each	$103.00	$ 7,828.00
31+	0	Once	Each	$113.00	$ 0.00
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$120,924.00

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$154,329.00

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15' to 30'	Twice	Each	$ 52.00	$624.00
Date Palm	1	15' to 60'	Twice	Each	$177.00	$177.00
Queen Palm	16	15' to 60'	Twice	Each	$57.00	$912.00
Fan Palm	35	30' to 65'	Twice	Each	$67.00	$2,345.00
Medjool Palm	14	25' to 30'	Three	Each	$ 37.00	$518.00
Medjool Palm	5	10' to 15'	Three	Each	$37.00	$185.00
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$4,761.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$55.00	$ 22,220.00
7-12	533	Once	Each	$ 75.00	$39,975.00
13-18	546	Once	Each	$85.00	$46,410.00
19-24	341	Once	Each	$ 95.00	$ 32,395.00
25-30	39	Once	Each	$105.00	$ 4,095.00
31+	0	Once	Each	$115.00	$ 0.00
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$145,095.00

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$149,856.00

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15' to 30'	Twice	Each	$54.00	$216.00
Date Palm	0	15' to 60'	Twice	Each	$179.00	$0.00
Queen Palm	9	15' to 60'	Twice	Each	$59.00	$531.00
Fan Palm	17	30' to 65'	Twice	Each	$69.00	$1,173.00
Medjool Palm	14	25' to 30'	Three	Each	$39.00	$ 546.00
Medjool Palm	5	10' to 15'	Three	Each	$39.00	$195.00
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$ 2,661.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$57.00	$ 1,197.00
7-12	271	Once	Each	$ 77.00	$20,867.00
13-18	130	Once	Each	$ 87.00	$11,310.00
19-24	791	Once	Each	$ 97.00	$ 76,727.00
25-30	36	Once	Each	$107.00	$ 3,852.00
31+	0	Once	Each	$117.00	$ 0.00
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$ 113,953.00

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$ 116,614.00

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$57.00	$1,767.00
Date Palm	2	15' to 60'	Twice	Each	$182.00	$364.00
Queen Palm	43	15' to 60'	Twice	Each	$62.00	$2,666.00
Fan Palm	44	30' to 65'	Twice	Each	$72.00	$3,168.00
Pine	44	60' to 90'	Once	Each	$332.00	$14,608.00
Medjool Palm	14	25' to 30'	Three	Each	$42.00	$588.00
Medjool Palm	5	10' to 15'	Three	Each	$42.00	$210.00
					YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL	$23,371.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$60.00	$ 9,480.00
7-12	394	Once	Each	$ 80.00	$ 31,520.00
13-18	450	Once	Each	$ 90.00	$ 40,500.00
19-24	440	Once	Each	$100.00	$ 44,000.00
25-30	199	Once	Each	$110.00	$ 21,890.00
31+	92	Once	Each	$120.00	$ 11,040.00
				YEAR FOUR (4) OTHER TREE TRIMMING TOTAL	$158,430.00

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$181,801.00

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$ 642,600.00

TO BE SUBMITTED WITH PROPOSAL

BP-5

The following prices are for non-exclusive, emergency/call out, **Optional Services** work. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

Description	Unit Measure	Unit Price
Grid Tree Pruning	Each	$ 85.00
Block Tree Pruning	Each	$145.00
Full Prune/Service Request 0-6 DSH	Each	$75.00
Full Prune/Service Request 7-16 DSH	Each	$145.00
Full Prune/Service Request >16 DSH	Each	$185.00
Clearance Prune 0-6 DSH	Each	$ 45.00
Clearance Prune 7-16 DSH	Each	$ 65.00
Clearance Prune >16 DSH	Each	$85.00
Palm Tree Prune	Each	$ 95.00
Ficus/Crown Reduction/Crown Shaping	Each	$325.00
Tree and Stump Removal 0-36 DSH	Inch	$ 40.00
Tree and Stump Removal >36 DSH	Inch	$ 45.00
Stump Only Removal	Inch	$17.00
Plant 15-Gal w/Root barrier	Each	$ 275.00
Plant 15-Gal w/o Root barrier	Each	$ 245.00
Plant 24" Box w/Root barrier	Each	$ 465.00
Plant 24" Box w/o Root barrier	Each	$ 425.00
Canopy Spraying - ground level	Inch	$12.00
Canopy Spraying - aerial tower	Inch	$16.00
Insecticide/Fungicide Tree Banding	Inch	$ 12.00
PGR Trunk Banding	Inch	$12.00
Insecticide/PGR Soil Application	Inch	$ 12.00
Soil Drenching Fertilization	Inch	$ 12.00
Insecticide/Fungicide Soil Application	Inch	$16.00
Soil Injection Fertilization	Inch	$12.00
Trunk Injection - insecticide/miticide	Inch	$16.00

Trunk Injection - fungicide	Inch	$14.00
Trunk Injection - insecticide/fungicide combo	Inch	$18.00
Avermectin Class Insecticide Injection	Inch	$18.00
Arborist Services or TRAQ	Man Hour	$ 245.00
GPS Tree Inventory	Tree Site	$ No Charge
Specialty Equipment Rental	Hourly	$ 185.00
Crew Rental - per person	Hourly	$ 105.00
Emergency Response - per person	Hourly	$ 145.00

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

> **The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.**

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

United Pacific Services, Inc.
Name of Bidder

Signature of Bidder — Date: 04/08/2026
Karina Vazquez, CEO

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. 1 Date 04/03/2026 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature
Karina Vazquez, CEO

04/08/2026
Date

TO BE SUBMITTED WITH PROPOSAL

April 3, 2026

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

ADDENDUM NO. 1

TO: ALL SPECIFICATION HOLDERS

ADDENDUM NO. 1, AS DECRIBED BELOW, IS FOR USE OF CONTRACTORS AND SUBCONTRACTORS SUBMITTING BIDS ON THIS PROJECT. ALL BIDDERS SHALL INDICATE ON THE BID PROPOSAL FORM, "ACKNOWLEDGEMENT OF ADDENDA RECEIVED", THAT THEY HAVE RECEIVED THIS ADDENDUM NO. 1.

ADDITIONS TO THE TECHNICAL PROVISION:

1. **801-6 MAINTENANCE AND PLANT ESTABLISHMENT** – Maintenance period shall be one year and shall commence after work has been completed and approved by the City of Gardena Council.
2. Contractor is required to provide one (1) year warranty for the newly planted tree. The date of warranty begins once the tree is planted.
3. Watering during and after warranty period is up to the Contractor's discretion.

END OF ADDENDUM NO. 1

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

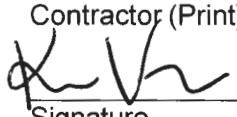
5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

United Pacific Services, Inc. Contractor's Business Name	United Pacific Services, Inc. Contractor (Print) Title
5529 Leeds St. Business Address: Street	 CEO Signature Title
South Gate, CA 90280-7421 City State Zip	790590, Class: C-27, C-49, & C61/D49 Contractor's License No. and Classification
(562) 691-4600 Business Phone Number	(562) 691-8839 Business Fax Number
04/08/2026 Date	
N/A Name Title	N/A Residence: Street
N/A Residence Phone Number	N/A City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

California Jurat Certificate

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of RIVERSIDE } s.s.

Subscribed and sworn to (or affirmed) before me on this 08 day of April, Month

20 26, by KARINA VAZQUEZ and

Name of Signer (1)

_____, proved to me on the basis of

Name of Signer (2)

satisfactory evidence to be the person(s) who appeared before me.

_____

Signature of Notary Public

H. PATEL
COMM. #2411767
Notary Public · California
Riverside County
My Comm. Expires July 29, 2026

NRO1 NRO1

H PATEL , COM. # 2411767

For other required information (Notary Name, Commission No. etc.)

Seal

OPTIONAL INFORMATION

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

The certificate is attached to a document titled/for the purpose of

BIDDERS DECLARATION

containing _____ pages, and dated _____

Additional Information

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:
◯ form(s) of identification ◯ credible witness(es)

Notarial event is detailed in notary journal on:

Page # _____ Entry # _____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

_____

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BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of ~~Los Angeles~~ Riverside

Karina Vazquez being first duly sworn, deposes and says that he or she is CEO of United Pacific Services, Inc. the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

United Pacific Services, Inc.
NAME OF BIDDER

Karina Vazquez
SIGNATURE OF BIDDER

5529 Leeds St.
ADDRESS OF BIDDER

South Gate, CA 90280-7421
CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

California Jurat Certificate

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of RIVERSIDE

s.s.

Subscribed and sworn to (or affirmed) before me on this 08 day of April, Month

20 26, by KARINA VAZQUEZ and

Name of Signer (1)

_____, proved to me on the basis of

Name of Signer (2)

satisfactory evidence to be the person(s) who appeared before me.

Signature of Notary Public

H PATEL , COM. # 2411767

For other required information (Notary Name, Commission No. etc.)

H. PATEL
COMM. #2411767
Notary Public - California
Riverside County
My Comm. Expires July 29, 2026

NRO1 NRO1

Seal

OPTIONAL INFORMATION

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.

Description of Attached Document

The certificate is attached to a document titled/for the purpose of

NON COLLUSION AFFIDAVIT

containing _____ pages, and dated _____

Additional Information

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:
○ form(s) of identification ○ credible witness(es)

Notarial event is detailed in notary journal on:

Page # ____ Entry # ____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

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BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 8th day of April, 20 26, at 5529 Leeds St., South Gate, *(place of execution)*, California 90280-7421.

Signature: _____ Name: Karina Vazquez, CEO

Title: Executive Vice President Company: United Pacific Services, Inc.

BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 26 Years

Three projects of this type recently completed:

1. Name (Firm/Agency): City of South Gate
   Address: 4244 Santa Ana St., South Gate, CA 90280
   Contact Person: Cesar Godinez Telephone No.: (562) 824-2450
   Title of Project: City-Wide Tree Maintenance Services
   Project Location: City of South Gate
   Date of Completion: 11/01/2022 - Current Contract Amount: $1,100,000.00 Per Year

2. Name (Firm/Agency): City of Compton
   Address: 205 S. Willowbrook Ave., Compton CA 90220
   Contact Person: Marcus Harris Telephone No.: (310) 605-5691
   Title of Project: City-Wide Tree Maintenance Services
   Project Location: City of Compton
   Date of Completion: 12/01/2020 - Current Contract Amount: $400,000 Per Year

3. Name (Firm/Agency): City of Santa Monica
   Address: 1685 Main St., Santa Monica, CA 90401
   Contact Person: Madeleine Rauhe Telephone No.: (310) 458-2201 x 5185
   Title of Project: Urban Forest Management Services
   Project Location: City of Santa Monica
   Date of Completion: 12/01/2022 - Current Contract Amount: $1,800,000.00 Per Year

*(SEE ADDITIONAL REFERENCES IN PROPOSAL)

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature _____
Karina Vazquez, CEO

TO BE SUBMITTED WITH PROPOSAL

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

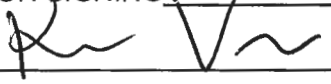
1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM United Pacific Services, Inc.

TITLE OF PERSON SIGNING Karina Vazquez, CEO

SIGNATURE 

DATE 04/08/2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____ Name: Karina Vazquez

Title: CEO Company: United Pacific Services, Inc.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS (Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CITY OF GARDENA
DBE/MBE/WBE CERTIFICATION

Small, Minority and Women's Business Enterprise. The Contractor shall be responsible for meeting the applicable regulations regarding participation by minority business enterprises (MBE) as set forth at 49 C.F.R. Part 23, 45 F.R. 21172 et seq., March 31, 1980, or any revision or supplement thereto.

I. POLICY. It is the policy of The Department of Transportation that minority business enterprises, as defined in 49 C.F.R. Part 23, shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds. Consequently, the MBE requirements of 49 C.F.R. Part 23 apply to this contract.

II. MBE OBLIGATION. The Contractor and its subcontractors agree to ensure that minority business enterprises as defined in 49 C.F.R. Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided. In that regard all Contractors and subcontractors shall take all necessary and reasonable steps in accordance with 49 C.F.R. Part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Contractors and their subcontractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of dot-assisted contracts.

A. Each Contractor and subcontractor is advised that failure to carry out the requirements set forth in 49 C.F.R. Part 23.43{a) shall constitute a breach of contract and, after the notification of the Department, may result in termination of the contract or such remedy as deemed appropriate.

B. On January 15, 1985, FTA published Circular C4716.1, which changed the requirements to be met by Transit Vehicle Manufacturers {TVM'S). As advised by paragraph 2(c) of Chapter II, C4716.1 certification of TVM's of compliance with the requirements is required as part of the Proposal. Included with Bid Response Forms is a certification form.

C. The certification of compliance with subpart D, 49 C.F.R. Part 23 shall be submitted with Bid Response Forms.

United Pacific Services, Inc.
Company

By: _____
Signature

Karina Vaquez
Name

CEO
Title

SCHEDULE A

INFORMATION FOR DETERMINING
DISADVANTAGED BUSINESS ENTERPRISE ELIGIBILITY

1. Name of firm United Pacific Services, Inc.
2. Address of firm 5529 Leeds St., South Gate, CA 90280-7421
3. Phone number of firm (562) 691-4600
4. Indicate whether firm is sole proprietorship, partnership, joint venture, corporation or other business entity (please specify) Corporation
5. Nature of firm's business Tree and Landscape Maintenance
6. Years firm has been in business 26 Years
7. Ownership of firm: Identify those who own 5 percent or more of the firm's ownership. Columns e and f need be filled out only if the firm is less than 100 percent minority owned.

a	b	c	d	e	f
Name	Race	Sex	Years of Ownership	Ownership Percentage	Voting Percentage
Karina Vazquez	Hispanic	F	1		

With firms less than 100 percent minority owned, list the contributions of money, equipment, real estate, or expertise of each of the owners.

8. Control of firm: (a) Identify by name, race, sex, and title in the firm those individuals (including owners and non-owners) who are responsible for day-to-day management and policy decision making, including, but not limited to, those with prime responsibility for:
   (1) Financial decisions Karina Vazquez
   (2) Management decisions, such as
      a) Estimating Karina Vazquez
      b) Marketing and sales Karina Vazquez
      c) Hiring and firing of management personnel Karina Vazquez
      d) Purchase of major items or supplies Karina Vazquez

9. For each of those listed in question 8, provide a brief summary of the person's experience and number of years with the firm, indicating the person's qualifications for the responsibilities given him or her.

10. Describe or attach a copy of any stock options or other ownership options that are outstanding, and any agreements between owners or between owners and third parties which restrict ownership or control of minority owners.

11. Identify any owner (see item 7) or management official (see item 8) of the named firms who is or has been an employee of another firm that has an ownership interest in or a present business relationship with the named firm. Present business relationships include shared space, equipment, financing, or employees as well as both firms having some of the same owners.

12. What are the gross receipts of the firm for each of the last two years?

Year ending 2025 $ 5,630,000.00
Year ending 2024 $ 5,250,000.00

13. Name of bonding company, if any: Alliant Insurance
Bonding limit $1,000.000.00
Source of letters of credit, if any N/A

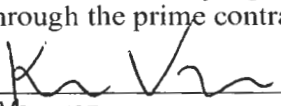
14. Are you authorized to do business in the state as well as locally, including all necessary business licenses?

15. Indicate if this firm or other firms with any of the same officers have previously received or been denied certification or participation as a DBE and describe the circumstances. Indicate the name of the certifying authority and the date of such certification or denial.

AFFIDAVIT

"The undersigned swears that the foregoing statements are true and correct and include all material information necessary to identify and explain the operations of United Pacific Services Inc (name of firm) as well as the ownership thereof. Further, the undersigned agrees to provide through the prime contractor or, if no prime, directly to the grantee current, complete and accurate information regarding actual work performed on the project, the payment therefor and any proposed changes, if any, of the foregoing arrangements and to permit the audit and examination of books, records and files of the named firm. Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under Federal or state laws concerning false statements."

NOTE : If, after filing this Schedule A and before the work of this firm is completed on the contract covered by this regulation, there is any significant change in the information submitted, you must inform the grantee of the change through the prime contractor or, if no prime contractor, inform the grantee immediately.

Signature 
Name Kariva Vazquez
Title CEO
Date 04/08/2026

Corporate seal (where appropriate).

Date _____
state of _____
County of _____
On this _____ day of _____, 20__ , before me appeared
(name) _____,to me personally known, who, being duly sworn, did execute the foregoing affidavit, and did state that he or she was properly authorized by (name of firm) _____ to execute the affidavit and did so as his or her free act and deed.

(Seal)

Notary Public _____

Commission expires _____

California Jurat Certificate

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of RIVERSIDE } s.s.

Subscribed and sworn to (or affirmed) before me on this 08 day of April, Month

20 26, by KARINA VAZQUEZ and

Name of Signer (1)

_____, proved to me on the basis of

Name of Signer (2)

satisfactory evidence to be the person(s) who appeared before me.

Signature of Notary Public

H PATEL , COM. # 2411767

For other required information (Notary Name, Commission No. etc.)

H. PATEL
COMM. #2411767
Notary Public · California
Riverside County
My Comm. Expires July 29, 2026

NRO1 NRO1

Seal

OPTIONAL INFORMATION

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Description of Attached Document

The certificate is attached to a document titled/for the purpose of

AFFIDAVIT

containing _____ pages, and dated _____

Additional Information

Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:
○ form(s) of identification ○ credible witness(es)

Notarial event is detailed in notary journal on:

Page # ____ Entry # ____

Notary contact: _____

Other

☐ Affiant(s) Thumbprint(s) ☐ Describe: _____

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OSB
Office of Small Business

UNITED PACIFIC SERVICES

Vendor #528879

- Business Info
- Owners
- Contacts
- Documents
- NAICS Codes

Welcome to the enhanced Small Business Certification Portal!
New functionality in the menu allows you to:

- Update your Business Information
- Manage and add new contacts for your Business
  - New contacts you add will be able to register for Portal access
- Manage your Business's Owners (now separate from Contacts)
- Upload Documents at anytime
- Update your NAICS codes at anytime

Please complete your Business, NAICS, Owner and Contact information before applying for a certification as you will not be prompted for it during the streamlined certification process.

Available Certifications

Community Business Enterprise Program (CBE)

Certification #098902 - Expires 7/31/2027
⊘ Not Ready to Recertify

Disabled Veteran Business Enterprise (DVBE)

Apply for Certification

Local Small Business Enterprise (LSBE)

Certification #099238 - Expires 6/30/2026
⊘ Not Ready to Recertify

Social Enterprise (SE)

Apply for Certification

Enriching Lives . . .

DO YOU NEED HELP?

211 LA County
LA County Helps
Public Alerts

ABOUT US

Our Services
Advisory Commission
Small Business Commission
Branch Offices
Request a Speaker

SITE INFO

Accessibility
Disclaimer
Language
Privacy Policy

© 2025 Los Angeles County

04/07/2026

CITY OF GARDENA
PUBLIC WORKS DEPARTMENT – PUBLIC WORKS ENGINEERING
1717 W. 162nd STREET
GARDENA, CA 90247

COVER LETTER:

United Pacific Services, Inc. (UPS) is submitting a proposal for your RFP for Tree Maintenance Services. (UPS) has a long history of providing Tree Trimming Maintenance Services to cities, counties and the State of California, and we understand your ***Scope of Work***. The (UPS) Main Office and yard, is located at 5529 Leeds St., South Gate, CA 90280, and we have (2) additional local yards in the City of Santa Monica and Rowland Heights. In the past twenty years we have invested over 9.5 million in specialized equipment from 120' aerial bucket trucks to tractors with grapple loaders to roll-off trucks and a fleet of 42 aerial bucket trucks that range from 60' up to 120'.

United Pacific Services will perform Tree Trimming Maintenance Services and adhere to the requirements as described in the Bid for Citywide Tree Trimming Maintenance Services. United Pacific Services has local crew members that live in Los Angeles County, and each employee has many years of experience in working on Tree Maintenance services contracts. Our crews have ISA Certified Arborists and ISA Certified Tree Workers. Many of them have a Class A & B license that permits them to drive 3 axle diesel trucks. All our employees have been trained in how to deal with the residents of the city and especially listening to them and assisting them with any questions they may have regarding scheduling or the type of trimming we are doing to their trees. Our employees know and realize that the residence of the city always comes first, and we must as a company take the time to answer their questions and assist them in any way possible.

United Pacific Services, Inc., is currently recognized as a State of California Small Business (SB) # 33376. Also, we are a Local Small Business Enterprise (LSBE), Community Business Enterprise (CBE), with a (WBE) Woman Business Enterprise and a (MBE) Minority Business Enterprise with Los Angeles County.

Please review the information provided in this proposal.

Sincerely,

Eric Franklin

Eric Franklin
Executive Vice President
United Pacific Services, Inc.
ISA Certified Arborist # WE-2158AFU
ISA Certified Utility Arborist
ISA Certified Urban Forest Professional
ISA TRAQ Tree Risk Assessment Qualification
562-254-0746 Cell
562-691-4600 Office
eric@unitedpac.com
www.UNITEDPAC.com

LETTER OF AUTHORIZATION:

United Pacific Services, Inc. (UPS) has completed of over $155,000,000 in Tree and Landscaping contracts for 115 municipalities, the counties of Los Angeles, Riverside, San Bernardino, San Diego, Santa Barbara, Ventura and Orange. All contracts were completed on time and to specifications. We are not the largest company in Southern California, however; I believe we offer a unique company where Senior Managers and Field Inspectors are dealing directly with the Executive Vice President and Field Supervisors daily. UPS has a very experienced crew and support equipment that costs over $9,500,000 to complete any project on schedule and to specifications.

SENIOR MANAGEMENT STAFF:		**Years of Experience**	**Certifications**
1.	Eric L. Franklin, Executive Vice President (562) 691-4600 ext. 226 office (562) 254-0746 Cell ERIC@UNTIEDPAC.COM	40+	C-49, C-61/D-49 & C-27 State Licenses Certified Arborist - ISA # WE-2158AFU ISA Certified Utility Arborist ISA Certified Urban Forest Professional ISA TRAQ – Tree Risk Assessment Qualified State QAL # 101277 - B & C
2.	Jon B. Louis, Operation Manager (951) 702-0111 Cell JBL@UNITEDPAC.COM	35+	Certified Arborist – ISA # WE-3447A State QAL # 99838 – B
3.	Jose Torres, Supervisor (562) 244-2890 Cell JT@UNITEDPAC.COM	40+	Certified Tree Worker - ISA # WE-11070T Qualified Line Clearance Arborist
4.	Tony Gomez Jr., Supervisor (562) 254-1903 Cell AJR@UNITEDPAC.COM	35+	Certified Tree Worker - ISA # WE-11181T Qualified Line Clearance Arborist

The above employees are authorized by UPS to make any representations on behalf of the company. They have full authority to make decisions concerning contracts and day-to-day field operations. In addition, they are authorized to sign on behalf of the corporation.

Legal Name: United Pacific Services, Inc.
Legal Status: Corporation
Officers: Karina Vazquez, CEO, Eric Franklin, Executive Vice President
Shareholders: Karina Vazquez
Years in Business: Since 1999, (27 Years)
Additions or Exceptions: No Exceptions
Conflict of Interest Statement: We have no Conflict of Interest.

DATE: 04/08/2026

Authorized Signature: Eric Franklin

Eric Franklin, Executive Vice President
Signature Binds the Corporation

This bid shall remain valid for a period of not less than 90 days from the date of submittal

PROPOSAL SUMMARY:

United Pacific Services, Inc. (UPS) has invested over $9.5 million in specialized tree equipment during the past ten years. In addition, we have successfully completed over $155,000,000 in government contracts over the past forty years. In the past we have received 74 letters of recommendation from various cities, county and state agencies and have also received 34 endorsement signatures from various cities, counties and state agencies starting with fourteen (14) city endorsement signatures in 1981, ten (10) endorsement signatures in 2004 and finally ten (10) endorsement signatures in 2012. We have a long history of successfully completing all government contracts on time and to specifications. Therefore, we have a proven track record and can meet all contract deadlines on time and to specifications. We have received various awards for outstanding excellence in completing tree trimming contracts including our award for the 1984 Summer Olympic Games XXIII Olympiad held in the City of Los Angeles. Please review our proposal to better understand our background in the tree maintenance industry. We specialize in working with municipal and county contracts and can provide a first-class operation that has a long history of completing contracts in Southern California.

COMPANY INFORMATION:

A. Corporation Started: 01/28/1999 by Gus K. Franklin (27 Years)
B. Number of Employees: 87
C. Main Office & Yard Address: 5529 Leeds Street, South Gate, CA 90280
D. Yard Locations: (7) City of South Gate, Rowland Heights, City of Santa Monica, San Bernardino, City of Bakersfield, City of Stockton and City of Concord.
E. Company Sold to UPAC Holdings in 2024
F. Ownership: Woman Owned & Minority Owned Business
G. CEO: Karina Vazquez
H. Executive Vice President: Eric Franklin
I. **(SB)** State of California Small Business No. 33376
J. Los Angeles County: LSBE, CBE, WBE & MBE No. 52887901
K. City of Los Angeles: (LBE) Local Business Enterprise No. 5158
L. CSLB No. 790590, Class: C-27, C-49, C-61/D-49
M. State Pesticide License No. 32512
N. State Qualified Applicator License Numbers, 99838 & 101277
O. UNION: LiUNA – LOCAL 300 AND LOCAL 1309
P. DIR No. 1000010147
Q. Main Contact Person: Eric Franklin, Executive Vice President
(562) 254-0746 Cell, Email ERIC@UNITEDPAC.COM

UNITED
PACIFIC SERVICES, INC.

APPROACH AND TIMELINE:

Eric Franklin, Executive Vice President will be personally working with (UPS) staff and your City of Gardena staff, to provide you with the best Tree Maintenance Plan for your city suiting your needs and the needs of your city staff.

(UPS) has many years of experience working in cities and communities like yours. To meet project work schedules, UPS proposes to meet with the City of Gardena staff prior to starting the contract to develop a Tree Maintenance Service Plan and timeline meeting the needs of the city. Supervisors are available to meet with city staff to review the work that needs to be scheduled, and review any of the needs and requirements for that location. After we complete our review and recommendation with you, together a Tree Maintenance Services Plan timeline will be created that meets the needs of city staff. The next step will be authorization and approval, then Tree Maintenance Crews will then be dispatched to start work. Tree Maintenance Crews will follow the Tree Maintenance Services Plan timeline. (UPS) can provide you with as many crews as needed to complete all work on time. We are flexible in the size of each crew.

Below are Tree Crew Examples:

1. Tree Maintenance at locations with 25 or less trees to be serviced, a (3) Person Tree Crew, with (1) Aerial Bucket Truck, (1) Dump Truck and (1) Chipper or Grapple Truck for Tree Removals.
2. Tree Maintenance at locations with 25 – 500 trees to be serviced, we recommend using, (8) Person Tree Crew with 2 – 3 Aerial Bucket Trucks, (2) Dump Trucks, (2) Chippers, and a Grapple Truck for Tree Removals.
3. Tree Maintenance at locations with 500+ trees to be serviced, we recommend using, (16) Person Tree Crew with 7 – 8 Aerial Bucket Trucks, (1) Tractor Loader, (1) Roll-Off Truck with (2) 22’ Containers, and a Grapple Truck for Tree Removals.
4. Tree Planting Crew at locations with 0 – 50 trees to plant, (3) Person Tree Crew with (1) Stake Bed Truck, (1) Water Truck or Trailer.
5. Tree Planting Crew at locations with 50+ trees to plant, (6 – 9) Person Tree Crew with (2) Stake Bed Trucks, (2) Water Trucks or Trailers, (1) Service Truck.

Depending on the timeline and the amount of work, additional Tree Maintenance Crews of equal size can be added. Our ability to meet contract timelines is based on successfully completing city, county and state contracts during the past forty years for over 100 government agencies.

Jon Louis & Antonio Gomez Jr. will be inspecting all the work performed as it is being completed, to make sure all work is being done to your specifications. Jon Louis and Antonio Gomez, Jr., will be available to meet with City of Gardena staff, to go over the Tree Maintenance Service Plan timeline, look at work progress and inspect the work completed. Also, your city staff can see the Tree Maintenance Services work in progress in real time online with our Samsara camera system mounted on each truck.

Invoice manager Suhaily Hamm will be sending out invoices and reports on a weekly or bi-weekly basis for your city staff to review.

Tree Inventory Technician Savannah Alcaraz will be reviewing the tree inventory data updates daily with each Supervisor to make sure all information is entered in correctly.

UNITED
PACIFIC SERVICES, INC.

STAFF RESOURCES:

1. Executive Vice President – Eric Franklin – ISA Certification # WE-2158AFU
   ISA Certified Arborist, ISA Certified Utility Arborist, ISA Certified Urban Forest Professional, and ISA TRAQ Tree Risk Assessment Qualification. I have 40 years of experience in Tree Maintenance. I will be available to work with your staff on all your Tree Maintenance needs. Any trees needing an Arborist report will be looked at by either myself or Jon Louis.

2. Operations Manager – Jon Louis # ISA Certified Arborist # WE-3447A
   Jon Louis will be working with your staff to provide a project timeline and implementation plan that meets your milestone dates. Jon will also be providing Quality Control and working with Jose Torres to meet the project timeline for completing all work. Jon has over 30 years of experience in Tree Maintenance. In addition, Jon will be inspecting trees providing Certified Arborist Reports.

3. Head Supervisor – Antonio Gomez Jr. – ISA Certified Tree Worker # WE-11181T
   Tony has over 35 Years of experience and is one of best tree trimmers in the history of the company. In the early 2000's Tony became a full-time Supervisor. He has extensive experience in tree trimming, high-voltage line clearance, ropes, rigging, crane, safety, knowledge and ability to respond to the worst and most dangerous, hazardous tree removals that our crews have ever come across, which makes him an elite Supervisor. During the Caltrans District 7 project, Tony Supervised the Tree Trimming and Tree Removal of trees along Freeways and Highways and is very familiar with working in Los Angeles County. Also, during this contract the crew did High-Voltage Line Clearance and removed hazard trees next to power lines. I recommend you contact Edward L. Busby @ 805-389-1565, with Caltrans District 7, and ask him about our crew and Supervisor Antonio Gomez Jr.

4. Supervisor – Jose Torres – ISA Certified Tree Worker # WE-11070T
   Back in the 1990's we had over 50 tree trimmers at that time, and we wanted to select the #1 tree trimmer, the best of the best in climbing, ropes, rigging, crane, safety, knowledge and ability, to be available to move around and to respond to the most dangerous, hazardous tree removals that our crews have come across during both Regular Work and Emergency Work. Jose Torres was selected as the #1, and he would go out and perform the most dangerous tree work for each crew and respond to Emergency Work. In the mid 2000's Jose Torres became a full-time Supervisor working and training employees. Recently, Jose Torres Supervised and completed $800,000.00 in work for the City of Downey for the last (3) years
   .
5. Supervisor – Steve Tapia – Certified Line Clearance Arborist
   Steve is an expert in Tree Trimming and Tree Removal work, with 20 Years of experience.

6. Supervisor – Francisco Rojas, ISA Certified Arborist # WE-14972A
   Francisco Rojas has 15 Years of experience and is Certified Arborist / Tree Trimmer and Tree Removal Services.

7. Supervisor – Ramon Navarro, Certified Line Clearance Arborist
   Ramon is an expert in Tree Trimming and Tree Removal work, with 20 Years of experience. Ramon has supervised several Park Tree Maintenance Services projects for the City of Los Angeles, Department of Recreation and Parks.

8. Supervisor – Juan Perez, Tree Planting & Irrigation Technician
   Juan has over 25 years of experience in Irrigation Repair, Stump Grinding and Tree Planting. His crew will be providing Tree Planting Services on this project and any irrigation repair services.

9. Senior Tree Trimmer – Sergio Rodriguez - Certified Line Clearance Arborist
   Sergio is an expert in Tree Trimming and Tree Removal work, with 15 Years of experience.

10. Senior Tree Trimmer – Raul Martinez - Certified Line Clearance Arborist
    Raul is an expert in Tree Trimming and Tree Removal work, with 15 Years of experience.

11. GroundPerson/Truck Driver/Tractor Loader Operator – Jorge Gaona
    Jorge has over 10 years of experience as a Tractor Loader Operator/Truck Driver.

12. GroundPerson/Truck Driver – Ricardo Gaona
    Ricardo has over 10 years of experience as a GroundPerson/Truck Driver.

13. GroundPerson/Truck Driver – Juan Rodriguez
    Juan has 10 Years of experience working as a GroundPerson/Truck Driver and Grapple Truck Operator.

14. Ground Person / Stump Grinder Operator – Jerry Ramirez
    Jerry has 10 Years of experience and is an expert on Stump Grinding, Irrigation Repair, Main Water Line Repair, he works daily grinding stumps.

15. Pesticide Applicator – Anthony Gutierrez
    Anthony has over 25 years of experience in pesticide tree applications, tree injections, bark banding, tree spraying, root excavation and etc.

16. Ken Kelly, Consulting Arborist and PCA
    PCA # 75390 – Pest Control Advisor
    Certified Arborist Tree Inspections Reports and Pesticide Recommendations

17. Javier Nunez, Certified Crane Operator
    CCO ID: 444035370, Exp. 3/31/2026

18. Savannah Alcaraz, Tree Inventory Technician
    Savannah will be your contact with any Tree Inventory questions and requests for tree information.

19. Suhaily Hamm, Invoice and Report Management
    Suhaily will be preparing and submitting invoices to you and providing reports and data. Suhaily will be providing detailed reports for work completed.

20. Class A & B Truck Drivers: Emidio Guevara, Enrique Gutierrez, Victor Gaona, Juan Rodriguez

21. Daniel Gallegos Mendoza, (CTSP) Certified Tree Care Safety Professional

22. Biologist, Todd Chapman, ECORP Consulting, Inc.

23. GIS & IT Software Support, Justin Walters, Davey Resource Group

24. GIS & IT Software Support, Justin Stratton, Davey Resource Group

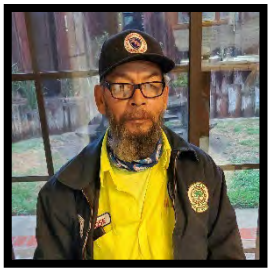
25. ISA Board-Certified Master Arborist, will be provided by the Davey Resource Group

UNITED PACIFIC SERVICES, INC. – SUPERVISOR

Ignacio Gomez - (UPS) Supervisor with 25 Years of Experience

I.S.A. Certified Tree Arborist / Tree Worker Specialist Certificate # WE-11179L
NATS – Line Clearance Arborist / Electrical Hazard Awareness / OSHA 10-Hour
City of Santa Monica – from 2022 to current completed over $4,000,000
City of Pasadena - from 2019 to 2023 completed over $3,000,000
City of Los Angeles - from 2014 to 2019 completed over $3,500,000
County of Riverside - from 2011 to 2023 completed over $3,500,000
County of Los Angeles - from 2008 to 2024 completed over $3,300,000
City of Long Beach - from 2002 to 2010 completed over $2,000,000

Jose Torres - (UPS) Supervisor with 30 Years of Experience



I.S.A Certified Tree Arborist / Tree Worker Specialist Certificate # WE-11070T
NATS – Line Clearance Arborist / Electrical Hazard Awareness / OSHA 10-Hour
City of Downey - from 2015 to Current completed over $3,500,000
Caltrans District 7 Line Clearance - from 2018 to 2023 completed over $1,500,000
City of Lomita - from 2021 to Current over $300,000
City of Rancho Cucamonga - from 2008 to 2020 completed over $5,500,000
City of Los Angeles - from 2006 to 2019 completed over $2,000,000
City of Fountain Valley - from 2010 to 2020 completed 1,000,000

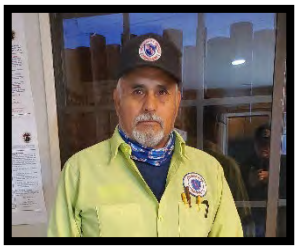
Tony Gomez Jr. - (UPS) Manager/Supervisor with 25 Years of Experience

I.S.A. Certified Tree Arborist / Tree Worker Specialist Certificate # WE-11181T
NATS – Line Clearance Arborist / Electrical Hazard Awareness / OSHA 10-Hour
Caltrans District 7 Line Clearance - from 2018 to 2023 completed over $5,000,000
City of Compton – from 2023 to Current completed over $2,000,000
City of Los Angeles - from 2014 to 2017 completed over $3,000,000
City of Downey - from 2018 to 2020 completed over $1,000,000
City of Santa Clarita - from 2008 to 2013 completed over $2,000,000
City of Goleta - from 2010 to 2015 completed $875,000
County of Los Angeles - from 2001 to 2012 completed $2,278,000

Luis Padilla - (UPS) Supervisor with 20 Years of Experience

I.S.A. Certified Tree Arborist / Tree Worker Specialist Certificate # WE-11045T
NATS – Line Clearance Arborist / Electrical Hazard Awareness / OSHA 10-Hour
City of Santa Monica – from 2022 to current completed over $1,000,000
City of Pasadena - from 2019 to 2024 completed over $600,000
County of Los Angeles - from 2000 to Current completed over $2,500,000
County of Riverside - from 2011 to 2023 completed over $500,000
City of Los Angeles - from 2014 to 2019 completed over $1,500,000
City of Fountain Valley - from 2010 to 2020 completed over $2,250,000

Tony Gomez, Sr. - (UPS) Supervisor with 35 Years of Experience



I.S.A. Certified Line Clearing Arborist / Electrical Hazard Certificate # UPS-2718A
NATS – Line Clearance Arborist / Electrical Hazard Awareness / OSHA 10-Hour
City of South Gate – from 2022 to Current completed $2,500,000
City of Compton - from 2020 to Current completed $500,000
City of Los Angeles LADWP from 2019 to 2022 completed $250,000
City of Simi Valley - from 2008 to 2021 completed $3,400,000
City of Los Angeles - from 2004 to 2019 completed over $4,000,000
County of Los Angeles - from 2000 to Current completed $2,000,000

TRUCK INFORMATION:(CONFIDENTIAL)

Maintenance crews will be dispatched from our yards located in South Gate, Rowland Heights and Santa Monica. Most of the trucks in are fleet have been recently updated to years 2019 – 2024. See Pictures of our fleet included in this proposal. All trucks have a Samsara GPS video dash camara. Your staff will have access to the system to see vehicle location and view work in progress in real time. Below is a list of trucks available for this project.

#	Year	Make	Type	VIN
1	2011	Freightliner	M2 - Terex Bucket Truck	1FVACWDT7ADAP0955
2	2012	Peterbilt	386 - Chipper Dump Truck	1XPHD49X4CD154012
3	2016	Chevrolet	Express 3500 - Van	1GAZGPFG0G1196101
4	2019	Peterbilt	337 - Chipper Dump Truck	2NP2HM6X9KM263731
5	2019	Peterbilt	337 - Chipper Dump Truck	2NP2HM6X2KM263313
6	2017	Chevrolet	Express 3500 - Van	1GAZGPFG1H1109582
7	2012	Freightliner	M2 - Terex Bucket Truck	1FVACXDTXCHBB9868
8	2011	International	TransStar - Terex Bucket Truck	1HTMMAAN6BJ394593
9	2013	Freightliner	M2 - Grapple Dump Truck	1FVDCXDT8DHBZ6614
10	2011	International	Prostar - Roll-Off Truck	1HSDHSJR9BJ388787
11	2014	Ford	F550 - Terex Bucket Truck	1FDUF5HT8EEB47037
12	2018	Ford	F350 - 500 Gallon Water Truck	1FDRF3G64JEB23916
13	2022	Peterbilt	337 - Chipper Dump Truck	2NP2HM6X2NM773701
14	2022	Peterbilt	337 - Chipper Dump Truck	2NP2HM6X0NM773700
15	2021	Toyota	Tacoma Pickup	3TYRX5GN2MT032828
16	2014	Freightliner	M2 – Grapple Truck	1FVACXDT6EHFE7763
17	2021	GMC	1500 Pickup Truck	3GTU9EET1MG409763
18	2019	Dodge RAM	2500 Pickup Truck	3C6UR5CL2KG554687
19	2021	GMC	1500 Pickup Truck	3GTU9EET4MG409921
20	2021	Freightliner	M2 - Terex Bucket Truck	1FVACXFC4NHNF2101
21	2020	Freightliner	M2 - Terex Bucket Truck	1FVDCXFC0KHKJ4174
22	2018	Freightliner	M2 - Terex Bucket Truck	3ALACXFC8JDJY5773
23	2022	Freightliner	M2 - Terex Bucket Truck	3ALKCYFE0NDNF9029
24	2013	Freightliner	M2 - Terex Bucket Truck	1FVACWDU3DHFE9519
25	2022	GMC	1500 Pickup Truck	3GTUUCET7NG647735
26	2021	Freightliner	M2 - Terex Bucket Truck	1FVACXFCXNHNA9799
27	2018	International	TransStar - Chipper Dump	1HTMMMML6JH715274
28	2017	Dodge RAM	Crew Cab - Dump Truck	3C7WRNFL6HG730956
29	2016	Chevrolet	2500 Pickup Truck	3GCUKREC1GG331520
30	2021	GMC	1500 Pickup Truck	1GTU9EET4MZ122062
31	2018	Freightliner	M2 – Terex Bucket Truck	3ALACWFD2JDJN1377
32	2016	Freightliner	M2 – Terex Bucket Truck	1FVACXDT4GHHS5175
33	2020	MACK	MDHD – Large Grapple Truck	1M2GR4GC2LM017614

TECHNICAL EXPERIENCE AND QUALIFICATIONS – SAFETY INFORMATION:

Employee Training & Safety Plan:
We use Got Safety for all of our Training & Safey Lessons, which is online @ GotSafety.com.
Copies of can be provided upon request.

Union: LiUNA
Local 300 & 1309

Injury Illness Prevention Program:
We use Got Safety for all our Safety Plans, which in online @ GotSafety.com

EMR: 99

OSHA 300A FORMS:
Copies can be provided upon request.

OSHA Certification of Aerial Equipment:
All OSHA Certifications of Aerial Equipment will be provided to you prior to the start of any work, when trucks are assigned to the project. This way you will up have updated information for each Aerial Bucket Truck on-site. Also, we use the Samsara Drivers App., which shows the Aerial Certification for each Bucket Truck.

CHP Commercial Vehicle Inspection Reports:
We use Samsara for all our fleet needs, and these records are fully digital and meet DVSA compliance. Each driver has a Samsara Driver App.
All DVIR's (Daily Vehicle Inspection Reports) are on each driver's phone.
See Link: https://www.samsara.com/products/apps-and-workflows/dvir
We can provide you with reports for each vehicle upon request.

PROPOSER'S CAPABILITY AND WORK PLAN:

A. Daily - Weekly - Monthly Supervision:

1. Report to Government representative on a daily basis if performing work on the contract.
2. Supervise tree maintenance crews to maintain quality control.
3. Supervise planting crew to maintain proper quality control.
4. Supervise tree removal crew to maintain proper quality control.
5. Supervise traffic control.
6. Report any damage or injuries within one hour of occurrence.
7. Immediately respond to any public complaints or questions concerning project within one hour of occurrence or as directed by Staff.
8. Final inspection of work to ensure proper clean-up on a daily basis.
9. Maintain daily records of hours worked by each employee and work completed.
10. UPS's authorized representative shall meet with the Gardena for the purpose of reviewing the week's work, receiving special instructions, and to discuss any problems encountered on the job. Also, UPS shall on each Friday submit a weekly copy of daily work reports throughout the term contract or as directed by staff. In addition, UPS shall advise the representative of the following Week's schedule. Daily work records shall be inputted into the TreeKeeper Software online, or as directed by staff.
11. UPS will notify the Governmental Agency of any changes in start date of each maintenance operation at least 24 hours in advance. Should UPS discontinue work for any reason, the Governmental Agency must be notified immediately as to the rationale behind the shut-down and the restarting date of operations.

B. Work Schedule:

1. UPS will start the tree maintenance project within ten (10) working days of award of contract or as directed by city/county staff. UPS will, prior to commencing work, submit and gain approval of a weekly work schedule indicating the order, location, and completion of work based on the information provided by **Gardena.**
2. UPS will notify the Governmental Agency of the work schedule on a daily and weekly basis. This schedule will be submitted for approval in writing at least 72 hours prior to the commencement of any work on the contract or as directed by the Agency representative.
3. UPS must notify the public 24 to 72 hours in advance prior to restricting street parking or access to work area. UPS will post No-Parking signs with date of work to be performed including notification of tree trimming, tree planting, or tree removal on each sign only with authorization by the Agency.

4. As soon as notified by **Gardena** of award of contract UPS will meet with the Agency Representative to develop a preliminary work schedule for accomplishing the work on a weekly and monthly basis or as directed by the Agency staff. Tree maintenance-schedule will be modified, as necessary, during the course of the contract, based on the tree maintenance needs.

C. Tree Work Performed:

1. Tree work performed will be according to the latest edition of the Pruning Standards of the Western Chapter ISA and to the International Society of Arboriculture Tree Pruning Guidelines and to the American National Standards Institute (ANSI) A300-2023 Tree Care Standards, and any Governmental Agency specifications.
2. UPS will maintain a written log of all complaints including the date.
3. UPS will maintain good public relations at all times. Work will be conducted in a manner which will cause the least possible interference and annoyance to the public. Work shall be performed with employees that are experienced in tree work and supervised by a Certified Arborists.
4. Hazardous Tree Notifications: UPS will report to **Gardena** Arborist / representative any tree defects or hazardous trees within 2 hours.
5. Any activities found by the Governmental Agency to be unacceptable will be rectified immediately. All other complaints shall be abated within 24 hours of occurrence by UPS.
6. UPS will be responsible to see that private property and vehicles at work locations are not endangered or damaged during the course of work, **the City's** authorized representative will serve as mediator between the contractor and public if property or vehicular damage should occur during the course of work. Sign stands, delineators and/or cones shall be used to identify work site for vehicular and pedestrian safety.

D. Equipment on Job Site:

1. Aerial equipment will be certified. Said test and / or examination will be met with the requirements of the State of California, Division of Occupational Safety and Health, G.I.S.O. Title 8, G.I.S.O. Title 8, Article 24, 3648 and all referenced applicable A.N.S.I. Standards contained therein.

E. Labor / Pay Scale:

1. Pay scale is based on the Prevailing Wage Rates as required in the State of California under Section Titled: Tree Maintenance Laborer Rates of labor section 1771.
2. UPS is a member of the LiUNA!, Laborers International Union of North America.

F. Safety Requirements:

1. UPS will observe all applicable Cal/OSHA and Public Works safety requirements while working on the contract.
2. UPS employees shall be required to wear safety equipment such as glasses, gloves, head gear, skin creams, respirators, etc.
3. UPS crews / employees shall be uniformed with safety green shirts or safety green reflective vests with green or dark blue pants while performing tree maintenance operations on the contract. Gang attire, gang affiliation symbols, loose clothing, etc., will not be permitted**.**

G. Project Safety Official:

1. UPS shall designate in writing a Project Safety Official who shall be thoroughly familiar with the UPS Injury and Illness Prevention Program.

H. Disposal of Materials:

1. All tree branches, grass, limbs, and any type of greenwaste produced as a result of UPS's operations will be recycled into a soil amendment.
2. Weight slips or load slips for all material removed from the tree maintenance project will be submitted once annually as proof of final disposal to a recycling facility for documenting reusage per AB 939.
3. All tree branches chipped and/or mulched shall be made available free of charge to the Governmental Agency.
4. All tree trimming material shall be disposed at a greenwaste recycling facility, such as North Hills Recycling, Evergreen Recycling, Greencycle, RJ's, Organix or a location included in this contract.

J. Public Safety / Traffic Control:

1. UPS shall furnish, erect and maintain such lights, barricades, bridges and other devices as required by the City, State, Federal, and County "Public Safety" of the Standard Specifications. Should the Governmental Agency point out the inadequacy of warning devices or should the County approve the location of warning devices, such action shall not relieve UPS of responsibility for public safety, nor abrogate UPS's obligation to furnish and pay for these devices.

K. Payment/Monthly Reports:

1. United Pacific will submit all invoices to **Gardena** by location, work type, additional work, special work, work completion date, pricing, and other appropriate data determined by the contract.
2. Information will be submitted by email along with hard copies to the appropriate Agency Inspector or as directed by **City.**

L. Online Tree Inventory Database:

1. United Pacific will provide an online Tree Inventory Database, called TreeKeeper, by the Davey Resource Group, unless the **CIty** has its own Tree Inventory GIS software program, and provides an online link for (UPS) to use for the project with username and password.
2. The Davey tree inventory system database will be capable of linking to any existing database containing prior work history. Prior work history can be imported into the TreeKeeper tree inventory online software.
3. UPS shall update TreeKeeper when work is completed in real time or within 24 to 36 hours.

M. Emergency Services During Work Hours:

1. UPS shall respond to any emergency situation that requires immediate tree trimming/maintenance services. These situations may include, but not limited to tree trimming/removal due to damage inflicted by high winds, storms, floods, traffic collisions, and other emergency call outs. UPS shall respond to these emergency requests within **2 Hours** of notification time or as directed by the terms of the contract.

N. Emergency Services After Hours:

1. Emergency after hours outside of regular hours, include weekends, holidays and evenings (Monday to Friday, 7:00 p.m. To 5:00 a.m. The **City** can call upon UPS to respond to an emergency situation that requires immediate tree trimming/maintenance services.
2. Emergency situations may include, but not limited to tree trimming/removal due to damage inflicted by high winds, storms, floods, traffic collisions, and others emergency call outs. UPS is required to respond to these emergency services requests within **2 Hours** of notification time or to the contract specifications.

O. Photographs:

1. UPS will supply the Governmental Agency Representative photographs of "Before and After" tree trimming and/or tree removal or planting that are suitable for reproduction if requested by the Agency, and photographs will be also uploaded to the online TreeKeeper Software.
2. UPS will supply the Governmental Agency representative photographs of any damages that occur to public and or private property or persons within 24 hours of occurrence.

P. Complaint Log:

1. UPS will keep a complaint log with the locations and names of any and all complaints that could occur in the performance of this contract.
2. The complaint log will have the address, name, time, date, type of complaint, action taken, remarks and any other information required to properly document the complaint

Q. Certified Arborist / Certified Pesticide Control Advisor:

1. UPS will provide a Certified Arborist to assist the Governmental Agency on any and all matters concerning tree maintenance and tree related issues including planting, irrigation repair, slope maintenance, tree and hedge maintenance and ground cover maintenance.
2. UPS will provide a QAL Qualified Applicator / Agricultural Pest Control Adviser to assist and advise the Agency on any and all matters concerning the use of any herbicide and pesticide in the performance of this contract.

R. Traffic Control Plan:

1. UPS shall prepare and submit a Traffic Control Plan for project work on the contract. The Traffic Control Plan shall be submitted to the appropriate Government Department.
2. UPS shall obtain and pay for all Traffic Control Permits, unless provided by the Agency. In addition, UPS shall obtain all other permits incidental to the work, or made necessary by its operation, including but not limited to, those permits required for night work and demolition (tree removal).

S. Emergency Phone and Cell numbers:

United Pacific Services	**Office**	**(562) 691-4600**
	Fax	**(562) 691-8839**
Eric Franklin, *Exec. V.P*	**Cell**	**(562) 254-0746**
Jon Louis, *Operations Manager*	**Cell**	**(951) 702-0111**
Antonio Gomez, Sr., *Field Supervisor*	**Cell**	**(562) 254-0067**
Antonio Gomez Jr., *Field Supervisor*	**Cell**	**(562) 254-1903**

T. WORK / BUSINESS STATEMENT:

United Pacific Services, Inc. (UPS) provides municipal/county tree maintenance for various cities and county agencies in southern California. We have a long history of completing government contracts that started with the County of Los Angeles in 1999. We are committed to completing each contract to specifications with certified I.S.A. Arborists and I.S.A. Certified Tree Workers. In addition, all of our equipment shall be certified and meet safety standards set by the State of California.

U. INTERNAL AND SUPPORT STAFF:

United Pacific Services (UPS) maintains support staff for doing routine office functions, from monitoring daily crew production and doing routine reports generated from our tree inventory software programs for each of our contract cities. We are in constant contact with city/county staff in order to update their software system(s). In addition, we employ backup personnel in order to meet contract deadlines and to provide daily services to our client governmental agencies. We can always be reached 24/7 and have the support of a well-balanced and trained office staff. We continue to explore new and innovative ideas that will enhance our operations and support our client cities. This has enabled us to become very competitive in bidding contracts and has given our field crew(s) and city/county staff the support necessary to maintain a well-balanced tree maintenance program.

V. INTERNAL TRAINING PROGRAM FOR EMPLOYEES:

United Pacific Services (UPS) offers all of our employees a continuing training program to enhance their overall abilities in the field. This includes the proper techniques in the trimming of over 100 different species of trees found in California. We have on going safety training in the proper use of aerial equipment, chippers, dump trucks, stump grinders, root pruners, tractor loaders, aerial cranes, chain saws and other specialized tree maintenance equipment. We continually promote safety training for all of our employees including the training necessary to become a I.S.A. Certified Arborist, a I.S.A. Certified Tree worker and a Certified Crane operator. We also have on-going training for our employees to become Certified and obtain a QAL license in the proper techniques of using, mixing and spraying agricultural and horticultural pesticide chemicals. In addition, we offer an extensive training program using in-person study programs / videos in communication and dealing with property owners and the public while working in the field. Our employees are also trained and certified by CAL-Osha regulations and they are also certified and trained in Electrical Hazard Awareness and Emergency Response / Aerial Rescue Certifications.

W. SAFETY TRAINING PROGRAMS:

- Safety Incentive Programs
- Aerial certification
- Crane operation certification
- Chipper operation certification
- Dump truck operation certification
- Certified Electrical training - certification
- Video training - ISA, TCIA and Landscape Association of Southern California
- Safety Incentive Programs
- Bonus Programs
- CAL-OSHA safety training
- Tailgate Safety Meetings
- Irrigation certification / videos
- Tree planting certification / videos
- Traffic Control

X. CUSTOMER SERVICE PROGRAM:

United Pacific Services, Inc. (UPS) has a full staff of full-time employees who have been trained in dealing with the public. If any residence or property owners have questions concerning our tree maintenance program, they can call our direct number at 562.691.4600. In addition, any property owner can also call our General Manager who is in charge of setting up our crews in the field for additional information. Mr. Jon Louis can be reached on his cell phone at 951-702-0111 or they can call Jon at our main office at 562-691-4600. We firmly believe that communication with the public is extremely important and having a first-class Customer Service Program is very important to UPS.

Y. PUBLIC COMPLAINTS OR DAMAGE TO PROPERTY:

United Pacific Services, Inc. (UPS) can respond to any complaint within one hour of notification and most of the time immediately. Any property damages and/or claims will be handled within 24 hours of notification with full resolution most of the time the same day. We believe that working for the city/county also entails developing good public relations with the citizens / residence of the city/county to resolve any claims or misunderstanding of the work being performed. We realize and understand that developing good public relations is very important as we work with and for the city and county in completing our tree maintenance contract. Therefore, we have set up a 24/7 phone numbers for the public and residence of the city/county to call in case any question needs to be answered. They can call 562.691.4600.

Z. EMERGENCY RESPONSE CAPABILITIES:

United Pacific Services Inc. (UPS) can respond to any emergency within **2 Hours** of notification 24 hours per day seven days per week. We have support equipment and backup equipment parked at our main office facility and in addition we have equipment parked at various city/county facilities and city yards ready to respond to any emergency seven days per week 24 hours per day. All emergencies should be directed to our field Supervisors that can be reached on their cell phones.

AA. EQUIPMENT MAINTENANCE FACILITY:

United Pacific Services, Inc. Maintains a full-service equipment maintenance facility at 5529 Leeds Street in the City of South Gate. This is a 1.5-acre yard with buildings night lights and all necessary repair equipment to maintain over 65 vehicles and specialized tree equipment. (UPS) has other yard locations in the City of Santa Monica, Rowland Heights, San Bernardino, City of Bakersfield, City of Stockton, and the City of Concord.

REFERENCES:

1. City of South Gate
   Cesar Godinez
   cagodinez@sogate.org
   (562) 824-2450
   4244 Santa Ana St., South Gate, CA 90280
   11/01/2022 – Current
   $1,100,000.00 Per Year
   City-Wide Tree Maintenance Services

2. Caltrans District 7
   Edward L. Busby
   edward.busby@dot.ca.gov
   (805) 389-1565
   4821 Adohr Ln., Camarillo, CA 93012
   01/01/2021 – 04/30/2023
   Contract # 07A5013 Amount: $3,216,000.00
   High-Voltage Tree Maintenance Services in Los Angeles and Ventura Counties along Freeways and Highways.

3. City of Compton
   Marcus Harris
   mharris@comptoncity.org
   (310) 605-5691
   12/01/2020 – Current
   205 S. Willowbrook Ave., Compton CA 90220
   $400,000.00 Per Year
   City-Wide Tree Maintenance Services

4. Caltrans District 7
   Bill Tran
   dangling.M.Tran@dot.ca.gov
   (818) 637-2506 ext. 250
   100 Main St., 10th Floor, Los Angeles, CA 90012
   05/01/2023 – 11/30/2023
   Contract # 07-2XG107 Amount: $460,000.00
   Emergency Tree Maintenance Services in Los Angeles and Ventura Counties along Freeways and Highways.

5. City of Santa Monica
   Madeleine Rauhe
   Madeleine.Rauhe@santamonica.gov
   (310) 458-2201 x 5185
   1685 Main St., Santa Monica, CA 90401
   12/01/2022 – Current
   $1,800,000.00 Per Year
   Urban Forest Management Services

6. San Bernardino County
   Christopher Danyow
   Christopher.Danyow@dpw.sbcounty.gov
   (909) 387-8010
   825 E. 3rd St., San Bernardino, CA 92415
   07/01/2024 – Current
   Work Order Based Contract – Various Amounts
   Tree Maintenance Services

7. City of Pasadena
   Kenneth Graham
   kgraham@cityofpasadena.net
   (626) 484-8536
   233 W. Mountain St., Pasadena, CA 91103
   (3) Contracts
   A. Tree Maintenance $1,200,000.00, 04/2019 – 06/30/2023
   B. Tree Removals $375,000.00, 01/2021 – 06/30/2023
   C. Tree Planting $290,000.00, 01/01/2026 -06/30/2027

8. City of Lomita
   Hector Flores
   h.flores@lomitacity.com
   (310) 325-7110 ext. 314
   24300 Narbonne Ave., Lomita, CA 90717
   12/18/2024 – 12/17/2027
   Amount: $211,242.00
   Tree Maintenance Services

9. City of Thousand Oaks
   Christy Pafford
   CPafford@toaks.gov
   (805) 376-5092
   2100 Thousand Oaks Blvd., Thousand Oaks, CA 91362
   10/08/2024 – Current
   Amount: $900,000.00
   Tree Maintenance Services

10. City of Simi Valley
    Michael Sandoval
    MSandoval@simivalley.org
    (805) 583-6450
    500 W. Los Angeles Ave., Simi Valley, CA 93065
    (2) Contracts
    A. Street Tree Maintenance $1,775,000.00, 07/01/2014 – 04/30/2020
    B. LMD Tree Maintenance $3,500,000.00, 07/01/2012 – 04/30/2020

11. Los Angeles County – District 4
    Dennis Ittner
    DITTNER@dpw.lacounty.gov
    (626) 458-4951
    900 S. Fremont Ave., Alhambra CA 91803
    Contract # RMDJOC6698 Amount: $1,194,802.61
    10/01/2020 – 09/30/2021
    Tree Maintenance Services in District 4

12. City of Los Angeles – Department of Recreation & Parks
    Jacqueline Lopez
    Jacqueline.g.lopez@lacity.org
    (213) 675-2857
    221 N. Figueroa St., Suite 350, Los Angeles, CA 90012
    07/01/2021 – Current
    Contract # 4111 & 4175, Amount: $3,000,000.00
    Tree Maintenance Services and Brush Clearance Services

13. City of City of Corona
    Nick Koning
    Nicklaus.Koning@CoronaCA.gov
    (951) 736-2241
    10/01/2024 – Current
    Amount: $100,000.00
    City-Wide Tree Planting Services

14. Riverside County TLMA
    Mark Hughes
    MARHUGHE@RIVCO.ORG
    (951) 830-6860
    4080 Lemon St., Riverside, CA 92501
    07/01/2018 – 06/30/2023
    Work Order Based Contract – Various Amounts
    Tree Maintenance Services County-Wide

15. City of Downey
    Josef Kekula
    jkekula@downeyca.org
    (562) 904-7194
    11111 Brookshire Ave., Downey, CA 90241
    07/01/2022 – Current
    Amount: $3,800,000.00
    City-Wide Tree Maintenance Services

16. City of San Clemente
    Randy Little
    Littler@san-clemente.org
    (949) 361-8317
    390 E. Avenida Pico, San Clemente, CA 92672
    10/01/2021 – 12/31/2021
    Amount: $179,000.00
    Tree Removal Services in the City of San Clemente

UNITED PACIFIC SERVICES, INC.

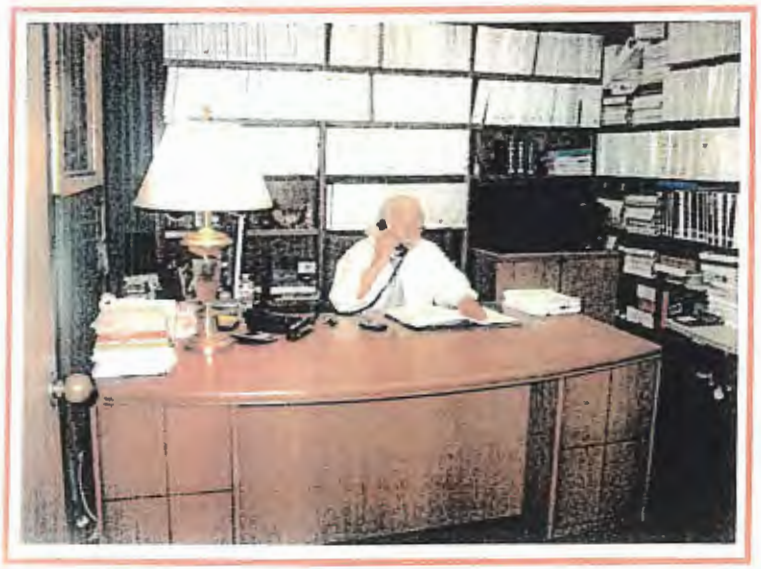
CONTRACTS COMPLETED
CITY - COUNTY - STATE

over
$135,000,000
COMPLETED

City of Yorba Linda - 1977
City of Los Angeles - 1977
City of Santa Ana - 1978
City of Lynwood - 1978
City of Lynwood - 1980
City of San Fernado - 1980
City of Fullerton - 1981
City of Whittier - 1981
City of Fountain Valley - 1981
City of Garden Grove - 1981
Surety Insurance - 1981
City of Buena Park - 1981
City of La Habra - 1981
City of Carson - 1981
City of Yorba Linda - 1981
City of Beverly Hills - 1981
United States Court - 1983
Veterans Administration - 1983
L.A. Olympic Committee - 1984
Peridan Group - 1984
SOS Coral Trees - 1985
City of West Hollywood - 1985
Sequoia Forest - 1990
Ultra Power Fresno - 1990
City of Garden Grove - 1990
City of Santa Fe Springs - 1991
Congress of the United States - 1991
Amwest Surety - 1994
Union Bank Priority - 1994
City of Santa Fe Springs - 1995
City of Simi Valley - 1996
City of Arcadia - 1996
City of Norco - 1996
City of Highland - 1998
City of Pico Revera - 1998
City of Yorba Linda - 1981
City of Whittier - 1981
City of Carson - 1981
City of Fullerton - 1981
City of Paramount - 1981
City of Santa Ana - 1981
City of Garden Grove - 1981
City of Los Angeles - 1981
City of Buena Park - 1081
City of So. El Monte - 1981
City of San Fernando - 1981
City of La Habra - 1981
City of Fountain Valley - 1981
City of Lynwood - 1981
County of San Berardino - 2004
Department of Transportation - 2004
State of California - 2004
City of Long Beach - 2004
County of San Bernardino - 2004
City of Highland - 2004
City of Los Angeles - 2004
County of Los Angeles - 2004
City of Long Beach - 2004
City of Highland - 2005
County of Los Angeles - 2006
Orange County Sanitation - 2006
City of Santa Clarita - 2007
City of Santa Clarita - 2008
Alliant Driver Commercial - 2008
City of Rancho Cucamonga - 2009
City of Santa Clarita - 2010
City of Goleta - 2012
City of Jurupa Valley - 2012
County of Los Angeles - 2012
City of Fountain Valley - 2012
County of Riverside - 2012
City of Hawthorne - 2012
City of Rancho Cucamonga - 2012
City of Long Beach - 2012
City of Fountain Valley - 2016
City of Highland - 2016

76 Letters
of
Recommendation
1977 to 2016

Gus K. Franklin, President
United Pacific Services, Inc.
Mr. Franklin supervised the trimming of over 2,000,000 trees for over 145 Cities, Counties and the state of California since 1975 for over 45 years and has received 91 lettets of recommendation. This includes a Certificate of Merit from the City of Los Angeles in 1991 and a Certificate of Merit from the 1984 Olympic Committee.



Gus K. Franklin President / CEO

YEAR 2020
CURRENT CONTRACTS

1 State of California $1,600,000
2 City of Pasadena $2,075,000
3 City of Fountain Valley $1,500,000
4 City of Los Angeles $2,250,000
5 City of Downey $3,300,000
6 City of Pasadena $375,000
7 City of Highland $400,000
8 County of Los Angeles $4,250,000
9 County of Riverside $1,500,000
10 City of Lake Forest $200,000
11 Orange County Fair $3,450,000
12 County of Los Angeles $1,500,000

TOTAL $17,850,000

UNITED PACIFIC SERVICES, INC.

Gus K. Franklin, President.

I have been contracting with various cities and counties for tree maintenance work since 1971. For over forty years I have successfully supervised the completion of contracts for 85 municipalities and county agencies at a value exceeding $92,000,000 dollars. During this time period all contracts were completed on time and to specifications. I have never been charged liquidated damages nor have any claims been filed against my General Liability Insurance. We look forward to adding new clients to our list of satisfied government agencies. Please review the following partial list of our municipal and county clients for 2012 below. I have also received 10 Government Endorsement Signatures rating United Pacific as excellent in 2004 and 14 City Endorsement Signatures in 1981 (see historical information).

GOVERNMENT RECOMMENDATIONS - *Year 2012*

The following Government Employees certify that United Pacific Services, Inc. (UPS) has completed all contracts on time and to specifications. They recommend our company as a qualified and knowledgeable firm in the execution of GOVERNMENT tree trimming and removal contracts. We have all the necessary equipment to complete the work in a timely manner and meet contract deadlines. For additional information please contact the listed phone numbers below.

Municipalities and County Agencies

1.) City of Long Beach
(562) 577-8490
Theresa Maceyka, Park Maint. Supervisor

2.) City of Rancho Cucamonga
(909) 477-2730 ext. 4137
Dean P. Rodia, Parks & Landscape Maint. Superintendent

3.) City of Hawthorne
(310) 349-1662
Corrine Strege, Park Maintenance Supervisor

4.) County of Riverside
(951) 955-6899
Matt Sayre, Contract Supervisor

5.) City of Fountain Valley
(714) 593-4605
Dale A. Schuck, General Services Manager

6.) County of Riverside
(951) 830-6860
Mark Hughes, Landscape Maint. District (LMD) Supervisor

7.) City of Long Beach
(562) 577-8437
Oscar Deleon, Contract Monitor

8.) County of Los Angeles
(562) 861-0316
Del Ortega, Contract Supervisor

9.) City of Jurupa Valley
(951) 332-6464
Richard Bagley, Street Superintendent

10.) City of Goleta
(805) 968-6848
Millar, Public Works Manager

UNITED PACIFIC SERVICES, INC.
EVALUATION REPORT

The following Government agencies were asked to evaluate United Pacific Services overall performance. This evaluation is based on past and current contracts either completed or in progress. It is based on the following:

Poor - Fair - Satisfactory - Good - Excellent

Ten Government Endorsement Signatures
January of 2004

Signed Signatures:			2 Poor	4 Fair	6 Satisfactory	8 Good	10 Excellent
1.)	Oscar De Leon, (562) 570-4886	City of Long Beach	☐	☐	☐	☐	☑
2.)	Rene Sanchez, (562) 861-0316	County of Los Angeles	☐	☐	☐	☐	☑
3.)	Gary Striker, (310) 732-3890	City of Los Angeles	☐	☐	☐	☐	☒
4.)	Larry Williams, (909) 864-8732	City of Highland	☐	☐	☐	☐	☑
5.)	Tony Tajalli, (626) 695-7292	County of Los Angeles	☐	☐	☐	☐	☑
6.)	Dave Brackin, (909) 387-4043	County of San Bernardino	☐	☐	☐	☐	☑
7.)	Del Ortega, (626) 445-7630	County of Los Angeles	☐	☐	☐	☐	☑
8.)	John Osollo, (310) 732-3946	City of Los Angeles	☐	☐	☐	☐	☑
9.)	Saeed Samie, (805) 857-7072	State of California	☐	☐	☐	☐	☑
10.)	Jose Ontiveros, (626) 458-3122	County of Los Angele	☐	☐	☐	☐	☒

City Endorsement Signatures

Gus K. Franklin

1981

To Whom it May Concern:

During the past twenty-five years I supervised the completion of over $50,000,000 in contracts for more than 70 southern California municipalities. All contracts were completed on time and to specifications. There has never been a claim on our Liability Insurance, nor has any complaint been filed against our State Contractors License. During this same period of time I supervised and completed numerous contracts for the counties of San Bernardino, Riverside, Ventura, Orange, Kern, San Diego and Los Angeles. I am recognized in California as one of the foremost contractors in the performance and completion of Governmental maintenance Contracts. Upon my request the following city officials recognized by accomplishments and Outstanding performance in the Organization, Direction, Supervision, Safety Programs and Completion of their contracts by their signed endorsements below.

Respectively:

1. **CITY OF GARDEN GROVE** — Lou Herz, *Park Supervisor*
2. **CITY OF YORBA LINDA** — Louie Gomez, *Street Superintendant*
3. **CITY OF CARSON** — Howard Homan, *Park Director*
4. **CITY OF SANTA ANA** — Clint Jones, *Tree Supervisor*
5. **CITY OF LYNWOOD** — Don Snavely, *Park Director*
6. **CITY OF FOUNTAIN VALLEY** — Dave Christenson, *Tree Supervisor*
7. **CITY OF LA HABRA** — Manuel Torrez, *Tree Supervisor*
8. **CITY OF LOS ANGELES** — Neil Denering, *Street Tree Superintendent*
9. **CITY OF FULLERTON** — Kathy Greco, *Park Co-ordinator*
10. **CITY OF WHITTIER** — Emmitt May, *Tree Supervisor*
11. **CITY OF PARAMOUNT** — Roger Kretzer, *Tree Supervisor*
12. **CITY OF SAN FERNANDO** — Dave Salabar, *Street Superintendent*
13. **CITY OF SO. EL MONTE** — Ike Ito, *Park Supervisor*
14. **CITY OF BUENA PARK** — Gordon Smith, *Tree Supervisor*

TREE INVENTORY:

Tree Inventory will be provided by the Davey Tree Company, See Link, https://www.davey.com/treekeeper. In 2014 we partnered with Davey Tree to provide our client cities with the very best Tree Inventory Software product on the market. The Davey Company sales are $1.7 Billion a year nationwide company and they have been in business since 1880. United Pacific Services, Inc., will provide the Tree Inventory software to the city at (No Cost). (UPS) will also provide support services, training, and pay for annual renewal license fees, so there will also be no additional costs to the city. City staff can use the software at the office or in the field on any mobile device, such as a Smartphone or Tablet. Works orders can be created by city staff in TreeKeeper and sent directly to (UPS) Field Supervisors and Field Crews to be completed. Other city staff, such as Accounting Staff will also have access to TreeKeeper to run reports on Invoices submitted to the city for payment.

Below is a list of cities currently using our software, See Links Below.

1. City of Gardena, Link: https://gardenaca.treekeepersoftware.com/ (Move to UPS)
2. City of Santa Monica, Link: https://santamonicaca.treekeepersoftware.com
3. City of South Gate, Link: https://southgateca.treekeepersoftware.com
4. City of Downey, Link: https://downeyca.treekeepersoftware.com
5. City of Compton, Link: https://comptonca.treekeepersoftware.com
6. City of Los Angeles, Link: https://losangelesca.treekeepersoftware.com
7. City of Lomita, Link: https://lomitaca.treekeepersoftware.com
8. City of Temecula, Link: https://temeculaca.treekeepersoftware.com

Tree Inventory software will be managed by United Pacific Services staff. When tree inventory data is entered into the TreeKeeper system, the data is reviewed by United Pacific Services office staff and managed by our General Manager.
See Video Link: https://youtu.be/I_cbuE59jrk?si=k1btdnh5sID4T650
Davey has an on-line Support Portal Link:
https://daveyresourcegroup.atlassian.net/wiki/spaces/TKS/overview
Davey also has a video Training Library on YouTube Link:
https://www.youtube.com/playlist?list=PLxK1GWcA6JrjIyFfYGMLBIydyJWwECCJq.
As part of our program with (DRG) Davey Resource Group Link: https://www.davey.com/davey-resource-group/ , your city can use their extensive resources, for example the Davey Institute Diagnostic Laboratory.
Link: https://www.davey.com/about/davey-institute/diagnostics-lab/

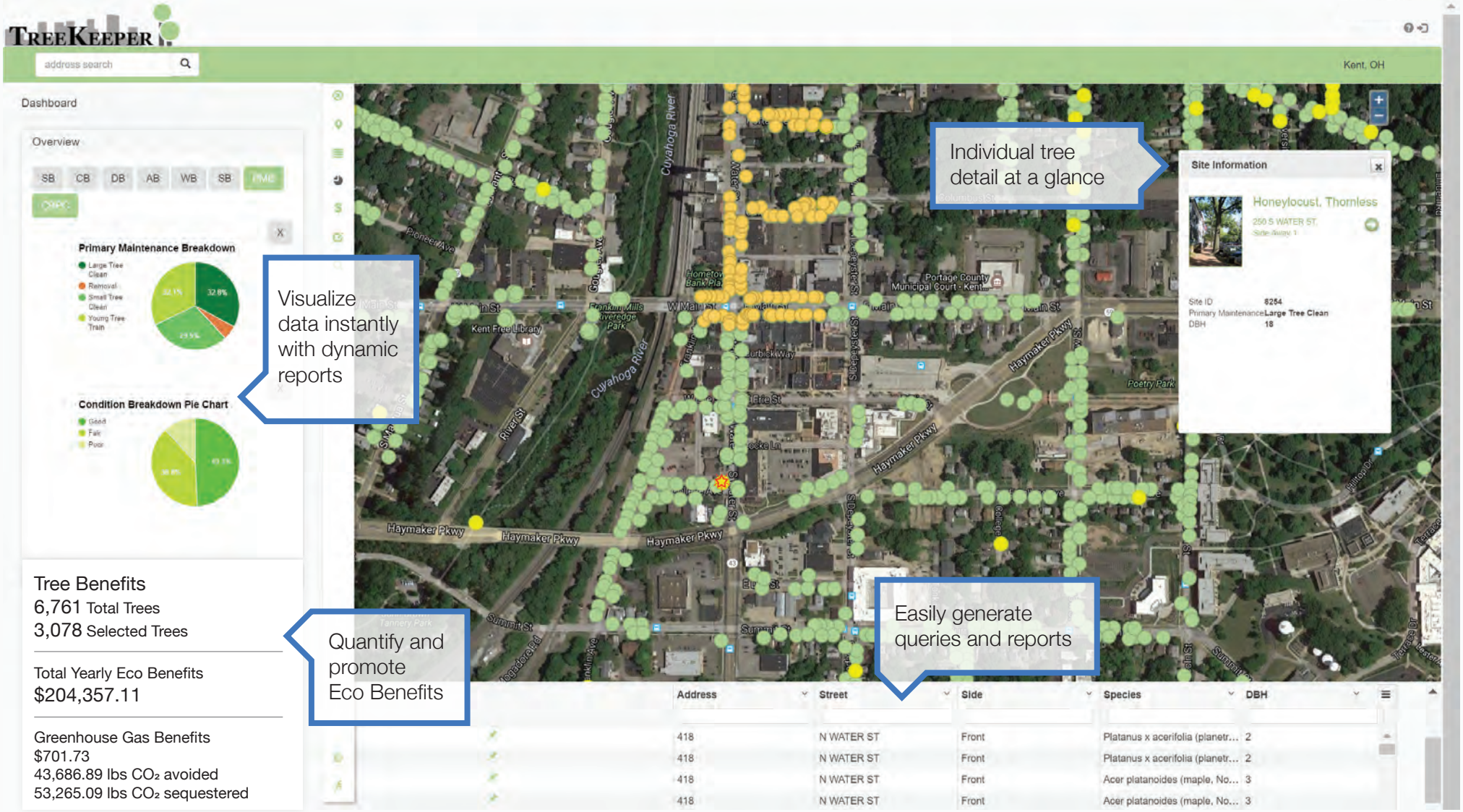
As part of this program your city tree samples can be submitted to the LAB to be analyzed. The Davey Tree Company maintains the TreeKeeper software data files on state-of-the-art servers. The TreeKeeper data is archived with a backup copy for disaster recovery. The Davey Tree Expert Company is located at 1500 N. Mantua St., Kent, Ohio 44240.

United Pacific Services support team members are available to assist city staff at any time, (562) 691-4600, Suhaily Hamm sh@unitedpac.com, and Savannah Alcaraz sa@unitedpac.com will be your support staff for this project. In addition, city staff can also contact Davey Tree Keeper Support staff at any time, (800) 828-8312, and by email, treekeepersupport@davey.com.

TREEKEEPER® 8

The most complete urban forestry management software.

DAVEY Resource Group



Davey Resource Group
TreeKeeperSupport@davey.com | www.davey.com/TreeKeeper

TreeKeeper 8 is the latest release of our industry-leading tree management software. TreeKeeper 8 was designed with integration in mind, allowing the user to interact with their urban forest data in a variety of helpful ways. Whether you are in the office or out in the field, coordinating and planning work with your internal crews and outside contractors, or providing benefits information to the public, TreeKeeper 8 is a user-friendly and versatile tool that can easily access and manage your data from any location with an internet connection.

Manage tree inventories and other assets | Manage calls | Manage work | Create reports | Calculate tree benefits

powerful

- » Manage various asset inventories
- » Centralized collaboration tool
- » Unlimited data records
- » Customizable data attribute fields
- » Flexible search options

proactive

- » Adjustable user permissions
- » Work planning
- » Call tracking
- » Comprehensive reporting
- » Calculate ecosystem benefits

mobile

- » Manage all data in the field
- » Coordinate field work
- » Attach photos
- » Location-aware interface
- » Mobile device friendly

DAVEY Resource Group

Visit www.davey.com/TreeKeeper for more information.

Call us to schedule a free live demo
800-828-8312 (East) | 800-966-2021 (West)

The community's appreciating assets... the trees!

Don't keep the value of the urban forest a secret! The public-facing component of TreeKeeper 8 helps relay the benefits of the urban forest.

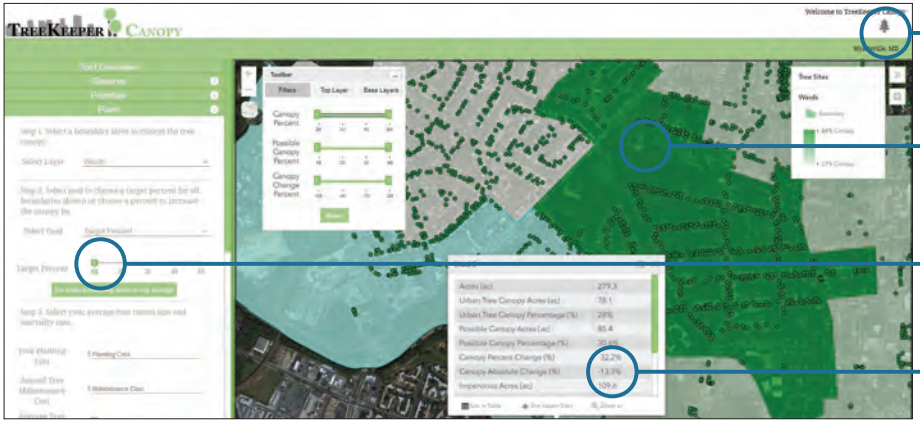
TREEKEEPER CANOPY URBAN FORESTRY PLANNING TOOL

DAVEY Resource Group

TreeKeeper Canopy is a unique and user-friendly tool that allows the user to visualize canopy assessment results. With TreeKeeper Canopy, you can also set measurable canopy goals by applying user-defined variables and scenarios to help guide future community forest management and reforestation efforts. The tool enables you to prioritize new planting locations, project and estimate future tree canopy benefits, and budget for tree planting costs to reach set goals within the community.

TREE CANOPY SOLUTIONS FOR ALL:

- Municipal
- Parks
- Universities
- Non-Profit
- Government



INTEGRATE TREEKEEPER DATA

VISUALIZE TREE CANOPY ASSESSMENT RESULTS

PRIORITIZE TREE CANOPY GOALS

EXPLORE TABULAR DATA INSTANTLY

OBSERVE

- Review tree canopy data
- Explore tree canopy changes
- Select between multiple layers
- Customizable attributes
- Determine planting opportunities

PRIORITIZE

- Integrate inventory data from TreeKeeper
- Create strategies that work for you
- Customize needs of the community
- Collaborate with other stakeholders
- Determine critical factors

PLANT

- Set tree canopy goals
- Design and compare scenarios
- Project future tree canopy and benefits
- Calculate tree planting costs
- Export data for reporting

INTERESTED IN SEEING WHAT TREEKEEPER CANOPY CAN DO FOR YOU?
CONTACT US FOR MORE INFORMATION AND SEE A DEMO OF THE APPLICATION

JIM KOZAK | Software Business Developer
jim.kozak@davey.com | 330.612.1225

DAVEY Resource Group

STATE OF CALIFORNIA

CONTRACTORS STATE LICENSE BOARD

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code
and the Rules and Regulations of the Contractors State License Board,
the Registrar of Contractors does hereby issue this license to:

UNITED PACIFIC SERVICES INC

License Number 790590

to engage in the business or act in the capacity of a contractor in the following classifications:

C27 - LANDSCAPING
D49 - TREE SERVICE
C49 - TREE AND PALM

Witness my hand and seal this day,

June 30, 2025

Issued January 29, 2001

Michael Mark, Board Chair

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.

David R. Fogt, Registrar of Contractors

13L-24 (REV. 10/17)

OSP 17 143868

AUDIT NO: 810672

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS
CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE
License Number 790590
Entity CORP
Business Name UNITED PACIFIC SERVICES INC
Classification(s) C27 C61/D49 C49
Expiration Date 01/31/2027
www.cslb.ca.gov
CSLB

DEPARTMENT OF PESTICIDE REGULATION
LICENSING/CERTIFICATION PROGRAM

QAL

QUALIFIED APPLICATOR LICENSE

LICENSE #: 101277 **EXPIRES: 12/31/2026**
Categories: BC Issued: 1/1/2025

ERIC L FRANKLIN
9906 TROWER CT
FOUNTAIN VALLEY, CA 92708

This License must be shown to any representative of the Director or Commissioner upon request.

DEPARTMENT OF PESTICIDE REGULATION
LICENSING/CERTIFICATION PROGRAM

dpr

QAL

QUALIFIED APPLICATOR LICENSE

LICENSE #: 99838
Categories: B

EXPIRES: 12/31/2026
Issued: 1/28/2025

JON B LOUIS
951 N MILFORD ST
ORANGE, CA 92867

This License must be shown to any representative of the Director or Commissioner upon request.

CREDENTIALS

- ISA Certified Arborists
- ISA Urban Forest Professional
- ISA Utility Specialist
- ISA Certified Tree Workers
- ISA Tree Risk Assessment Qualification
- Certified Tree Safety Professional
- Red Cross Certified First Aid Instructors

The International Society of Arboriculture

Hereby Announces That

Eric Franklin

Has Earned the Credential

ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

14 May 1998	30 June 2028	WE-2158AU
Issue Date	Expiration Date	Certification Number

ANAB
ANSI National Accreditation Board
ACCREDITED
ISO/IEC 17024
PERSONNEL CERTIFICATION BODY
#0847
ISA Certified Arborist

The International Society of Arboriculture

Hereby Announces That

Eric Franklin

Has Earned the Credential

ISA Certified Arborist Utility Specialist®

By successfully meeting ISA Certified Arborist Utility Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

18 September 1999	30 June 2028	WE-2158AU
Issue Date	Expiration Date	Certification Number

The International Society of Arboriculture

Hereby Announces That

Eric Franklin

Has Earned the Credential

ISA Certified Urban Forest Professional

By successfully meeting ISA Certified Urban Forest Professional certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

26 July 2025	31 July 2028	WE-215AFU
Issue Date	Expiration Date	Certification Number

The International Society of Arboriculture

Hereby Announces That

Eric Franklin

Has Earned the Credential

ISA Tree Risk Assessment Qualification®

By successfully meeting ISA Tree Risk Assessment Qualification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

6 June 2018	30 May 2030
Issue Date	Expiration Date

The International Society of Arboriculture

Hereby Announces That

Jon B. Louis

Has Earned the Credential

ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

26 July 1997	31 December 2027	WE-3447A
Issue Date	Expiration Date	Certification Number

ANAB
ANSI National Accreditation Board
ACCREDITED
ISO/IEC 17024
PERSONNEL CERTIFICATION BODY
#0847
ISA Certified Arborist

The International Society of Arboriculture

Hereby Announces That

Francisco J. Cancino Rojas

Has Earned the Credential

ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

11 October 2023	31 December 2026	WE-14972A
Issue Date	Expiration Date	Certification Number

ANAB
ANSI National Accreditation Board
ACCREDITED
ISO/IEC 17024
PERSONNEL CERTIFICATION BODY
#0847
ISA Certified Arborist

The International Society of Arboriculture

Hereby Announces That

Antonio Gomez, Jr.

Has Earned the Credential

ISA Certified Tree Climber

By successfully meeting ISA Certified Tree Worker Aerial Lift Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

16 April 2005	30 June 2026	WE-11181T
Issue Date	Expiration Date	Certification Number

The International Society of Arboriculture

Hereby Announces That

Ignacio Gomez

Has Earned the Credential

ISA Certified Tree Worker Aerial Lift Specialist®

By successfully meeting ISA Certified Tree Worker Aerial Lift Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

15 November 2008	31 December 2026	WE-11179L
Issue Date	Expiration Date	Certification Number

The International Society of Arboriculture

Hereby Announces That

Luis H. Padilla

Has Earned the Credential

ISA Certified Tree Climber

By successfully meeting ISA Certified Tree Worker Aerial Lift Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

15 January 2005	30 June 2026	WE-11045T
Issue Date	Expiration Date	Certification Number

The International Society of Arboriculture

Hereby Announces That

Jose Torres

Has Earned the Credential

ISA Certified Tree Climber

By successfully meeting ISA Certified Tree Climber certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

20 November 2004	31 December 2028	WE-11070T
Issue Date	Expiration Date	Certification Number

60’ – 80’ BUCKET TRUCKS

75’ BUCKET TRUCKS

120’ BUCKET TRUCK

CHIPPER TRUCKS

LARGE GRAPPLE TRUCK

GRAPPLE TRUCKS

PICKUP TRUCKS

JCB 531 TRACTORS

ROLL-OFF TRUCKS

TRUCK WITH 50’ WALKING FLOOR

CITY OF SOUTH GATE EARTH DAY TREE PLANTING

CITY OF SANTA MONICA ARBOR DAY

CITY OF SOUTH GATE

CITY OF SIMI VALLEY

CITY OF RANCHO CUCAMONGA EUCALYPTUS REMOVALS AERIAL BUCKETS

1984 OLYMPICS

Certificate of Merit

This Certificate of Merit was presented to Gus K. Franklin by Peter V. Ueberroth, President of the Los Angeles Olympic Organizing Committee, in recognition and appreciation to United Pacific Corporation for our contribution to the success of the Games of the XXIII Olympiad held in Los Angeles, in 1984.

IN RECOGNITION AND APPRECIATION TO

United Pacific

FOR YOUR CONTRIBUTION TO THE SUCCESS OF THE GAMES OF THE XXIII OLYMPIAD LOS ANGELES, 1984

Arbor Age Magazine May, 1984

UNITED PACIFIC CORPORATION

Meridian Group

June 22, 1984

United Pacific Corporation
12813 E. Imperial Highway
Suite A
Santa Fe Springs, CA 90670

Reference: Exhibition Park, Olympics 1984

I want you to know how pleased the LA Olympic Organizing Committee and Meridian Group are with your extensive tree trimming at Exhibition Park in preparation for the 1984 Summer Olympics.

As you know, the park was in a sad state of neglect. Over 1,400 trees had not been trimmed or maintained for years and as after your crews moved through in record time under the able supervision of Gus Franklin, a transformation occurred. Now the Olympic park and former site of the 1932 Olympics is complete for the eyes of the world to see.

As President of United Pacific Corporation you can be proud of a job well done.

Best personal regards,

MERIDIAN GROUP

Vincent Rio Talmont
Project Manager

VTjh

In 1984 I supervised the trimming of Over 1400 trees in preparation for the Opening Ceremonies of the 1984 Summer Olympic Games of the XXIII Olympiad held in the City of Los Angeles. In Recognition and appreciation for our Contribution to the success of the Games, I received the Certificate of Merit from Los Angeles Olympic Organizing Committee.

Sincerely,

Gus K. Franklin
President

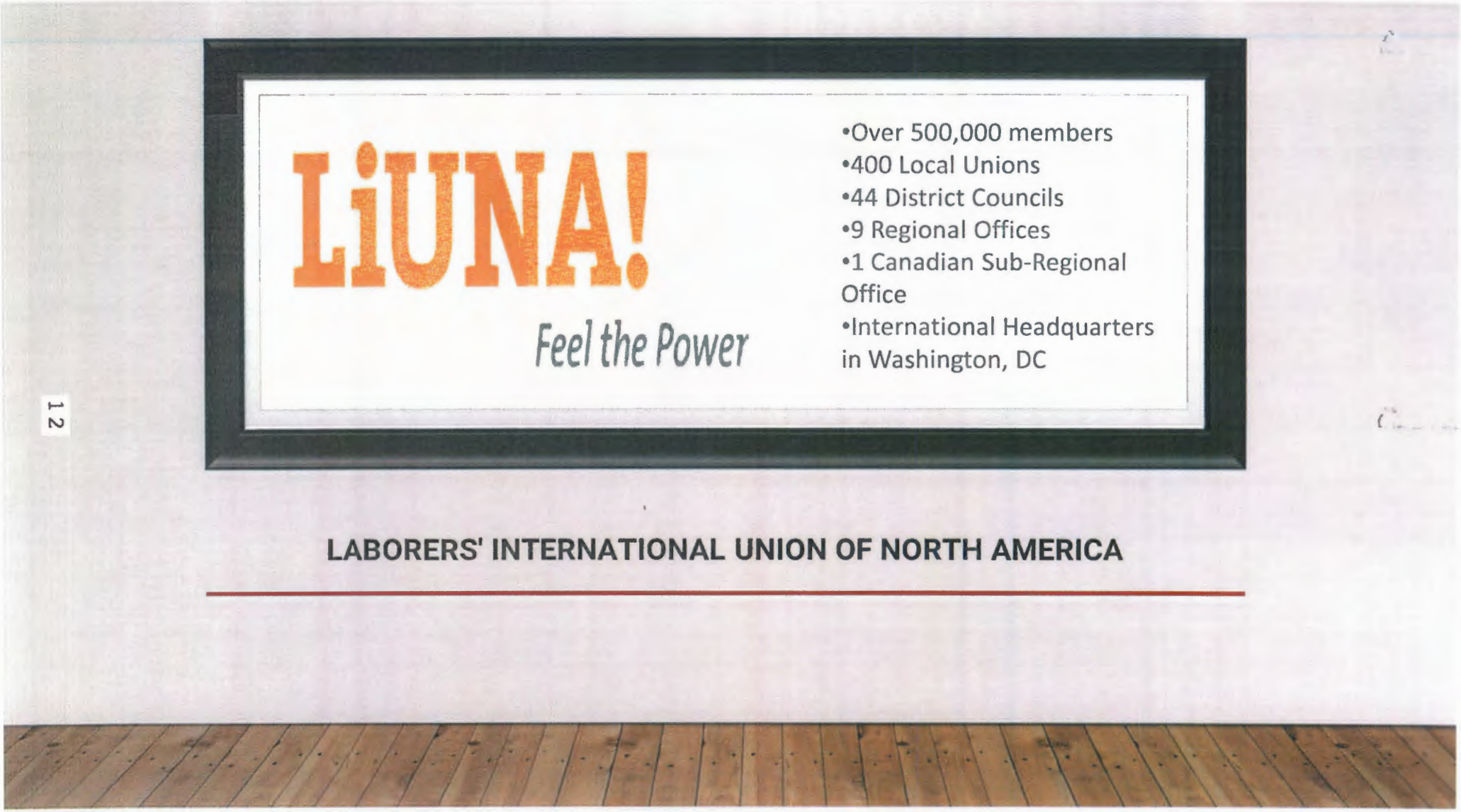
Certificate of Merit

This Certificate of Merit was presented to Gus K. Franklin by Peter V. Ueberroth, President of the Los Angeles Olympic Organizing Committee, in recognition and appreciation to United Pacific Corporation for our contribution to the success of the Games of the XXIII Olympiad held in Los Angeles, in 1984.

IN RECOGNITION AND APPRECIATION TO

United Pacific

FOR YOUR CONTRIBUTION TO THE SUCCESS OF THE GAMES OF THE XXIII OLYMPIAD LOS ANGELES, 1984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•400 Local Unions
•44 District Councils
•9 Regional Offices
•1 Canadian Sub-Regional Office
•International Headquarters in Washington, DC
LABORERS' INTERNATIONAL UNION OF NORTH AMERICA

12

JON P. PRECIADO
Business Manager

PETER SANTILLAN
Secretary-Treasurer

SERGIO RASCÓN
President

AFFILIATED LOCALS
SOUTHERN CALIFORNIA

BURBANK
LOCAL 345

HOLLYWOOD
LOCAL 724

LONG BEACH
LOCAL 1309

LOS ANGELES
LOCAL 300

ORANGE COUNTY
LOCAL 652

POMONA
LOCAL 1414

RIVERSIDE AND IMPERIAL COUNTIES
LOCAL 1184

SAN BERNARDINO, INYO, AND MONO COUNTIES
LOCAL 783

SAN DIEGO
LOCAL 89

VENTURA
LOCAL 585

KERN, SAN LUIS OBISPO, AND SANTA BARBARA COUNTIES
LOCAL 220

ARIZONA
PHOENIX, AZ
LOCAL 1184

NEW MEXICO
ALBUQUERQUE, NM
LOCAL 16

SOUTHERN CALIFORNIA DISTRICT COUNCIL OF LABORERS
1123 Parkview Dr., Suite 300
Covina, CA 91724
Phone (626) 350-6900
Fax (626) 350-7583
www.scdcl.org

LiUNA! SOUTHERN CALIFORNIA DISTRICT COUNCIL OF LABORERS

Feel the Power

April 25, 2025

NOTICE TO CONTRACTORS

Under the terms of the 2015-2026 LANDSCAPE MAINTENANCE AGREEMENT (TREE TRIMMER), the Union is allocating the **July 1, 2025, $1.60 per hour increase** as follows:

Wages	**$1.30**
Health/Welfare	**$0.30**

Based upon the above allocation, the following Wage and Fringe Benefit Schedule becomes effective July 1, 2025.

Hourly Rates

Journeyman Wage & Fringe Benefit Rates	***Effective July 1, 2025***
Senior Trimmer Base Wage	$27.69
Trimmer Base Wage	$25.69
*Groundsperson Base Wage	$24.05
Health & Welfare	4.10
Pension	2.26
Vacation Senior Trimmer (Supplemental Dues $0.40)	2.47
Vacation Trimmer (Supplemental Dues $0.40)	2.27
Vacation Groundsperson (Supplemental Dues $0.40)	2.12
Center for Contract Compliance	.30

The Base Wage rate of pay shall be increased, effective each succeeding January 1, in an amount necessary so that no classification will be paid less than 130% percent of the then current minimum wage rate.

SOUTHERN CALIFORNIA
DISTRICT COUNCIL OF LABORERS

Jon P. Preciado
Business Manager

JON P. PRECIADO
Business Manager

PETER SANTILLAN
Secretary-Treasurer

SERGIO RASCÓN
President

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Feel the Power

April 25, 2025

NOTICE TO CONTRACTORS

Under the terms of the 2015-2026 LANDSCAPE MAINTENANCE AGREEMENT (Tree Trimmer) MOA re HIGH VOLTAGE CLEARANCE work, the Union is allocating the **June 1, 2025, per hour increases and re-allocating from "Annuity"** as follows:

Laborer Tree Maintenance Classification*	Classification	Hourly Wage	Health & Welfare	Pension	Annuity	Vacation*	Training	Total Increase
SR. Tree Trimmer	Tree Trimmer	$1.28	$0.30		-$0.14		$0.02	$1.46
Trimmer	Trimmer Trainee (0-6 months)	$0.90	$0.30		-$0.15		$0.01	$1.06
Trimmer	Trimmer Trainee (6-12 months)	$1.03	$0.30		-$0.14		$0.02	$1.21
Trimmer	Trimmer Trainee (After 12 months)	$1.16	$0.30		-$0.14		$0.01	$1.33
Ground person	Ground person (first 6 months)	$0.77	$0.30		-$0.16		$0.02	$0.93
Ground person	Ground person (after 6 months)	$0.83	$0.30		-$0.16		$0.01	$0.98

Based upon the above allocation, the following Wage and Fringe Benefit Schedule on the next page becomes effective June 1, 2025.

Laborer Tree Maintenance Classification**	Classification	Hourly Wage	Health & Welfare	Pension	Annuity	Vacation*	Training	CCC	Total Package
SR. Tree Trimmer	**Tree Trimmer**	44.05	4.10	2.26	11.76	2.47	0.66	0.30	65.60
Trimmer	**Trimmer Trainee (0-6 months)**	30.84	4.10	2.26	7.86	2.27	0.46	0.30	48.09
Trimmer	**Trimmer Trainee (6-12 months)**	35.24	4.10	2.26	9.23	2.27	0.53	0.30	53.93
Trimmer	**Trimmer Trainee (After 12 months)**	39.65	4.10	2.26	10.60	2.27	0.59	0.30	59.77
Ground person	**Ground person (first 6 months)**	26.43	4.10	2.26	2.03	2.12	0.40	0.30	37.64
Ground person	**Ground person (after 6 months)**	28.63	4.10	2.26	2.81	2.12	0.43	0.30	40.65

*Includes $0.40 Supplemental Dues.
**Equivalent classification under Craft: Tree Maintenance (Laborer)

Future Increases:
Will be the same total increase and same effective date as in High Voltage PWD to be allocated by the Union.

Rates for Projects bid on or before August 31, 2022:

Note: $0.30 Re-allocation into H/W from "Trimmer Annuity" & from "Ground person Vacation"
(Total Package is the same as contained in the June 14, 2023, Notice to Contractors)

Laborer Tree Maintenance Classification**	Classification	Hourly Wage	Health & Welfare	Pension	Annuity	Vacation*	Training	CCC	Total Package
SR. Tree Trimmer	**Tree Trimmer**	**39.39**	**4.10**	2.26	**8.06**	2.47	0.28	0.30	56.86
Trimmer	**Trimmer Trainee (0-6 months)**	**28.38**	**4.10**	2.26	**4.18**	2.27	0.19	0.30	41.68
Trimmer	**Trimmer Trainee (6-12 months)**	**32.05**	**4.10**	2.26	**5.55**	2.27	0.22	0.30	46.75
Trimmer	**Trimmer Trainee (After 12 months)**	**35.72**	**4.10**	2.26	**6.90**	2.27	0.25	0.30	51.80
Ground person	**Ground person (first 6 months)**	23.68	**4.10**	2.26	0.00	**1.52**	0.00	0.30	31.86
Ground person	**Ground person (after 6 months)**	26.30	**4.10**	2.26	0.00	**1.52**	0.18	0.30	34.66

*Includes $0.40 Supplemental Dues.
**Equivalent classification under Craft: Tree Maintenance (Laborer)

SOUTHERN CALIFORNIA
DISTRICT COUNCIL OF LABORERS

Jon P. Preciado
Business Manager

BID PROPOSAL (BP)

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

Contractor:	West Coast Arborists, Inc.
Address:	2200 E. Via Burton, Anaheim, CA 92806
Phone:	(714)991-1900
Fax:	(714)956-3745
License No.:	366764
D.I.R. No.	1000000956
Email:	vgonzalez@wcainc.com

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

and having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed on a 4-year rotation among the six districts in addition to optional services.** Refer to General Provisions, Section 6-3, for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Year One (1) – District 5 & 6 (1,895 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	42	15' to 30'	Twice	Each	$ 48.00	$ 2,016.00
Date Palm	4	15' to 60'	Twice	Each	$ 218.00	$ 872.00
Queen Palm	178	15' to 60'	Twice	Each	$ 68.00	$ 12,104.00
Fan Palm	90	30' to 65'	Twice	Each	$ 78.00	$ 7,020.00
Pine	44	60' to 90'	Once	Each	$ 218.00	$ 9,592.00
Medjool Palm	14	25' to 30'	Three	Each	$ 98.00	$ 1,372.00
Medjool Palm	5	10' to 15'	Three	Each	$ 98.00	$ 490.00
	YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL					$ 33,466.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	148	Once	Each	$ 48.00	$ 7,104.00
7-12	491	Once	Each	$ 68.00	$ 33,388.00
13-18	527	Once	Each	$ 88.00	$ 46,376.00
19-24	276	Once	Each	$ 124.00	$ 34,224.00
25-30	76	Once	Each	$ 188.00	$ 14,288.00
31+	0	Once	Each	$ 288.00	$ 0.00
YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL					$ 135,380.00

YEAR ONE TREE TRIMMING TOTAL

YEAR ONE (1) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR ONE (1) OTHER TREE TRIMMING SUBTOTAL	$ 168,846.00

Year Two (2) – District 1 & 2 (1,946 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	12	15' to 30'	Twice	Each	$ 48.00	$ 576.00
Date Palm	1	15' to 60'	Twice	Each	$ 218.00	$ 218.00
Queen Palm	16	15' to 60'	Twice	Each	$ 68.00	$ 1,088.00
Fan Palm	35	30' to 65'	Twice	Each	$ 78.00	$ 2,730.00
Medjool Palm	14	25' to 30'	Three	Each	$ 98.00	$ 1,372.00
Medjool Palm	5	10' to 15'	Three	Each	$ 98.00	$ 490.00
	YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL					$ 6,474.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	404	Once	Each	$ 48.00	$ 19,392.00
7-12	533	Once	Each	$ 68.00	$ 36,244.00
13-18	546	Once	Each	$ 88.00	$ 48,048.00
19-24	341	Once	Each	$ 124.00	$ 42,284.00
25-30	39	Once	Each	$ 188.00	$ 7,332.00
31+	0	Once	Each	$ 288.00	$ 0.00
YEAR TWO (2) OTHER TREE TRIMMING TOTAL					$ 153,300.00

YEAR TWO TREE TRIMMING TOTAL

YEAR TWO (2) PALM TREE TRIMMING SUBTOTAL + YEAR TWO (2) OTHER TREE TRIMMING SUBTOTAL	$ 159,774.00

Year Three (3) – District 3 & Arterial (1,298 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	4	15' to 30'	Twice	Each	$ 50.00	$ 200.00
Date Palm	0	15' to 60'	Twice	Each	$ 220.00	$ 0.00
Queen Palm	9	15' to 60'	Twice	Each	$ 70.00	$ 630.00
Fan Palm	17	30' to 65'	Twice	Each	$ 80.00	$ 1,360.00
Medjool Palm	14	25' to 30'	Three	Each	$ 100.00	$ 1,400.00
Medjool Palm	5	10' to 15'	Three	Each	$ 100.00	$ 500.00
	YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL					$ 4,090.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	21	Once	Each	$ 50.00	$ 1,050.00
7-12	271	Once	Each	$ 72.00	$ 19,512.00
13-18	130	Once	Each	$ 92.00	$ 11,960.00
19-24	791	Once	Each	$ 126.00	$ 99,666.00
25-30	36	Once	Each	$ 192.00	$ 6,912.00
31+	0	Once	Each	$ 299.00	$ 0.00
YEAR THREE (3) OTHER TREE TRIMMING TOTAL					$ 139,100.0

YEAR THREE TREE TRIMMING TOTAL

YEAR THREE (3) PALM TREE TRIMMING SUBTOTAL + YEAR THREE (3) OTHER TREE TRIMMING SUBTOTAL	$ 143,190.00

Year Four (4) – District 4 & Arterial (1,916 Tree Trimming)

Species	Quantity	Height	Frequency	Unit	Unit Price	Total
King Palm	31	15' to 30'	Twice	Each	$ 54.00	$ 1,674.00
Date Palm	2	15' to 60'	Twice	Each	$ 225.00	$ 450.00
Queen Palm	43	15' to 60'	Twice	Each	$ 74.00	$ 3,182.00
Fan Palm	44	30' to 65'	Twice	Each	$ 84.00	$ 3,696.00
Pine	44	60' to 90'	Once	Each	$ 225.00	$ 9,900.00
Medjool Palm	14	25' to 30'	Three	Each	$ 104.00	$ 1,456.00
Medjool Palm	5	10' to 15'	Three	Each	$ 104.00	$ 520.00
	YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL					$ 20,878.00

DBH	Quantity	Frequency	Unit	Unit Price	Total
0-6	158	Once	Each	$ 54.00	$ 8,532.00
7-12	394	Once	Each	$ 74.00	$ 29,156.00
13-18	450	Once	Each	$ 94.00	$ 42,300.00
19-24	440	Once	Each	$ 128.00	$ 56,320.00
25-30	199	Once	Each	$ 194.00	$ 38,606.00
31+	92	Once	Each	$ 194.00	$ 17,848.00
YEAR FOUR (4) OTHER TREE TRIMMING TOTAL					$ 192,762.00

YEAR FOUR (4) TREE TRIMMING TOTAL

YEAR FOUR (4) PALM & PINE TREE TRIMMING SUBTOTAL + YEAR FOUR (4) OTHER TREE TRIMMING SUBTOTAL	$ 213,640.00

ADDITIONAL TREE REMOVAL & TREE PLANTING ALLOWANCE

TOTAL	**$40,000**

GRAND TOTAL TREE TRIMMING

GRAND TOTAL TREE TRIMMING (YEAR 1+ YEAR 2 + YEAR 3 + YEAR 4) + ADDITIONAL TREE REMOVAL ALLOWANCE ($40,000)	$ 685,450.00

Contractor is to submit their Fee Schedule for Optional Services AND provide specifications with the proposal. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

> **The Contract term is for a period of four years (48 months). An annual inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may ONLY be applied to the Optional Services in the Fee Schedule if pre-approved by the Director of Public Works.**

All work required and shown on this specification for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate number of trees provided for each year are estimated quantities. Contractor shall be paid the DBH that is currently listed on this RFP. There will be no additional fees for the DBH growth of the tree. Contractor must take that into consideration when submitting the Bid Table.

If the unit price and the total amount for any item are not in agreement, the unit price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

West Coast Arborists, Inc.		04/02/2026
Name of Bidder	Signature of Bidder	Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. 1 Date 04/03/2026 Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

04/03/2026
Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

West Coast Arborists, Inc.	Patrick Mahoney
Contractor's Business Name	Contractor (Print) Title
2200 E. Via Burton	President
Business Address: Street	Signature Title
Anaheim CA 92806	366764 C27, C31, C49, C61/D49
City State Zip	Contractor's License No. and Classification
(800)521-3714	(714)956-3745
Business Phone Number	Business Fax Number
04/02/2026	
Date	
Patrick Mahoney, President	191 S. Cobblestone Ln.
Name Title	Residence: Street
(714)991-1900	Anaheim CA 92806
Residence Phone Number	City State Zip

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Patrick Mahoney being first duly sworn, deposes and says that he or she is President of West Coast Arborists, Inc. the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

West Coast Arborists, Inc.
NAME OF BIDDER

SIGNATURE OF BIDDER

2200 E. Via Burton
ADDRESS OF BIDDER

Anaheim	CA	92806
CITY	STATE	ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on this 31st day of March, 20 26, by Patrick Mahoney,

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

SARAH MADRID
Notary Public - California
Orange County
Commission # 2492757
My Comm. Expires Jun 21, 2028

(Seal)

Signature

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and has determined that none of them are ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 02nd day of April, 20 26, at Anaheim
2200 E. Via Burton *(place of execution)*, California 92806.

Signature: _____ Name: Patrick Mahoney

Title: President Company: West Coast Arborists, Inc.

BID PROPOSAL

CONSTRUCTION PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar construction projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 53 years

Three projects of this type recently completed:

1. Name (Firm/Agency): City of Bellflower
   Address: 9944 Flora Vista Street, Bellflower, CA 90706
   Contact Person: Frank Preciado, PW Supervisor Telephone No.: (562) 804-1424
   Title of Project: Tree Maintenance Services
   Project Location: Citywide
   Date of Completion: 2002-Current (Annual) Contract Amount: $580,000

2. Name (Firm/Agency): City of La Mirada
   Address: 15515 Phoebe Ave., La Mirada, CA 90638
   Contact Person: Marlin Munoz, Public Works Manager Telephone No.: (562) 902-2372
   Title of Project: Tree Maintenance Services
   Project Location: Citywide
   Date of Completion: 2000-Current (Annual) Contract Amount: $330,000

3. Name (Firm/Agency): City of Torrance
   Address: 3031 Torrance Blvd., Torrance, CA 90503
   Contact Person: Louis Ochoa, Landscape Manager & City Arborist Telephone No.: (310) 781-6906
   Title of Project: Tree Maintenance Services
   Project Location: Citywide
   Date of Completion: 2010-Current (Annual) Contract Amount: $1,200,000

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature _____
Patrick Mahoney, President

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM West Coast Arborists, Inc.

TITLE OF PERSON SIGNING President

SIGNATURE

DATE 04/02/2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

WCA is an equal opportunity employer. When making hiring and employment decisions, WCA does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, gender, gender expression, gender identity, sexual orientation, military and veteran status, marital status, pregnancy (including childbirth and related conditions), age, physical disability, mental disability, genetic information, medical condition (cancer and genetic characteristics), or any other legally protected basis. Our management is dedicated to ensuring the fulfillment of this policy with respect to recruitment, hiring, training, placement, transfer, promotion, demotion, layoff, termination, compensation, working conditions and the general treatment of all employees, interns, apprentices, and volunteers.

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____ Name: Patrick Mahoney

Title: President Company: West Coast Arborists, Inc.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

DEPARTMENT of PUBLIC WORKS
1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

April 3, 2026

CITYWIDE TREE TRIMMING MAINTENANCE SERVICES

ADDENDUM NO. 1

TO: ALL SPECIFICATION HOLDERS

ADDENDUM NO. 1, AS DECRIBED BELOW, IS FOR USE OF CONTRACTORS AND SUBCONTRACTORS SUBMITTING BIDS ON THIS PROJECT. ALL BIDDERS SHALL INDICATE ON THE BID PROPOSAL FORM, "ACKNOWLEDGEMENT OF ADDENDA RECEIVED", THAT THEY HAVE RECEIVED THIS ADDENDUM NO. 1.

ADDITIONS TO THE TECHNICAL PROVISION:

1. **801-6 MAINTENANCE AND PLANT ESTABLISHMENT** – Maintenance period shall be one year and shall commence after work has been completed and approved by the City of Gardena Council.
2. Contractor is required to provide one (1) year warranty for the newly planted tree. The date of warranty begins once the tree is planted.
3. Watering during and after warranty period is up to the Contractor's discretion.

END OF ADDENDUM NO. 1

TASHA CERDA, Mayor / MARK E. HENDERSON, Mayor Pro Tem
RODNEY G. TANAKA, Councilmember / PAULETTE C. FRANCIS, Councilmember / WANDA LOVE, Councilmember
MINA SEMENZA, City Clerk / GUY MATO, City Treasurer / CLINT OSORIO, City Manager / CARMEN VASQUEZ, City Attorney

Setting the Gold Standard
by partnering with over 400 communities

City of Gardena

Citywide Tree Trimming Maintenance Services

West Coast Arborists, Inc.
WCAINC.COM • (800) 521–3714
LIC #366764 • DIR #1000000956

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April 08, 2026

City of Gardena
Public Works Department – Public Works Engineering
Attn: Hong Lee
1717 W. 162nd Street
Gardena, CA 90247

RE: RFP Citywide Tree Trimming and Maintenance Services
Due: Wednesday, April 08, 2026 at 2:00PM

To whom it may concern;

Thank you for allowing West Coast Arborists, Inc. (WCA) the opportunity to submit a proposal for citywide tree trimming and maintenance services for the City of Gardena. WCA is a family-owned and operated company employing over 1,200 full-time employees providing various tasks to achieve one goal: serving communities who care about trees. We have reviewed, understand, and agree to the terms and conditions described in this RFP. We also hereby acknowledge that we meet the minimum requirements and responded to each of these requirements to the best of our ability. Our proposal is valid for a period of 90 calendar days. We hereby acknowledge receipt of Addendum No. 1.

WCA's corporate values include listening to customers and employees to help improve services offered. By establishing clear goals and expectations for the organization, supporting its diverse teams, and exchanging frequent feedback from customers and employees, we are able to provide 'gold standard' tree care services. WCA's top management team has created a culture where employees become accountable for actions and results. Our Tree Care Industry Association (TCIA) company-wide accreditation is evidence of the commitment WCA has to our safety and training programs, customer satisfaction and our capacity to maintain industry standards.

WCA has a 53-year track record of working for more than 400 California and Arizona municipalities as well as other various agencies. Our company has been in business since 1972 and is licensed by the California State Contractors License Board under license #366764. We have held this license in good standing since 1978. The license specializes in Class C61 (Tree Service), Class C27 (Landscaping), Class C49 (Tree and Palm), and Class C31 (Traffic Control). We currently employ over 125 Certified Arborists and over 155 Certified Tree workers, as recognized by the International Society of Arboriculture. WCA is also registered with the Department of Industrial Relations (DIR) for Public Works projects, our registration number is 1000000956. All work will be performed in-house; no subcontractors will be used.

Our employees will operate from our Anaheim Office located at 2200 E. Via Burton, Anaheim, CA 92806. For questions related to this proposal and who has the authority to negotiate/present please contact Victor Gonzalez, V.P. Business Development, at (714) 991-1900 or at vgonzalez@wcainc.com. Rob Thompson, Area Manager, will be assigned to this project should WCA be awarded a contract. He can be reached at (714) 412-1980 or robthompson@wcainc.com. All information submitted with the proposal is true and correct.

Sincerely,

Patrick Mahoney, President

COMPANY QUALIFICATIONS

COMPANY INFORMATION
President: Patrick Mahoney
Organization Type: Corporation
Established: 1972
Federal Tax ID: 95-3250682
DIR Registration: 1000000956
Members of Laborers' Union: LiUNA!
SAM Entity ID: CFJMVMJ9NSD1
Website: wcainc.com

CORPORATE OFFICE
2200 E. Via Burton St.
Anaheim, CA 92806

REGIONAL OFFICES
Arlington, TX
Escondido, CA
Fresno, CA
Indio, CA
Ontario, CA
Phoenix, AZ
Riverside, CA
Sacramento, CA
San Diego, CA
San Jose, CA
San Francisco, CA
Santa Clarita, CA
Stockton, CA
Ventura, CA

CONTRACT ADMINISTRATION
Victor Gonzalez, Vice President
Corporate Office
Phone (714) 991-1900
Fax (714) 956-3745
Email: vgonzalez@wcainc.com

FIELD MANAGEMENT
Robert Thompson, Area Manager
Corporate Office
Phone (714) 991-1900
Fax (714) 956-3745
Email: robthompson@wcainc.com

EMERGENCY RESPONSE 24/7
1-800-LIMB-DOWN

Company Introduction

West Coast Arborists, Inc. (WCA)

West Coast Arborists, Inc., is a family-owned, union-affiliated company employing more than 1,200 full-time professionals who provide comprehensive tree maintenance and management services. We proudly support over 400 municipalities and public agencies, delivering reliable, high-quality tree care operations year-round throughout California, Arizona, New Mexico and Texas.

Our Vision

As a corporate citizen, WCA's responsibility and accountability are to the communities where we do business. We hold ourselves to the highest standards of ethical conduct and environmental responsibility, communicating openly with our customers and the communities in which we work. It is our goal and vision to lead the industry in state-of-the-art urban tree care and management services.

100% Customer Satisfaction

Customer satisfaction is our top priority. We guarantee your complete satisfaction with every facet of our services. Our dedication to customer service has earned WCA a reputation unrivaled in the industry for dependability, integrity, quality, and courtesy. We authorize our employees to do whatever is necessary to achieve the highest quality results. We know that high quality work saves our customers valuable time and is far more cost effective if we do our work properly the first time. We are committed to courteous and prompt customer service to fully resolve any issue.

ISA **125+ ISA Certified Arborists**	**50+ Years Experience Working with Municipalities**	**1,200+ Qualified Employees**
TCIA **Accredited by TCIA**	**Local Office & Yard** (Anaheim & Placentia)	**1,800+ Pieces of Equipment** (Owned)

Corporate Capabilities

West Coast Arborists, Inc., is committed to successfully completing each project in accordance with the specifications, budget, schedule and with the highest quality of service. Our customers' satisfaction is a direct result of our means to carry out each project. Listed below are some of our corporate capabilities, which not only provide a sense of comfort and confidence to our customers, but also assure them of our continuous ability to carry out the duties of managing their urban forest.

- In business continuously and actively since 1972
- Contractor's License C61/D49, C49, C27, C31, C21, A & B
- Over $25,000,000 line of credit available
- Annual financial audits available upon request
- Bonded by ARCH, an A+ rated company
- 1,200+ employees
- 400+ contracts with public agencies
- 125+ Certified Arborists
- 155+ Certified Tree Workers
- Drug-free workplace
- 14,000 sq. ft. company-owned Headquarters (Anaheim)
- Department of Agriculture Nursery license
- Avg. 712,000 trees **pruned** annually over past 3 years
- Avg. 46,000 trees **removed** annually over past 3 years
- Avg. 20,000 trees **planted** annually over past 3 years
- Avg. 250,000 trees **inventoried** annually over past 3 years
- Fully insured with insurance up to $25 million
- Federal Tax ID #95-3250682, current on all taxes and fillings with state and federal government
- Sales volume over $220 million annually
- Fleet of approximately 1,800 pieces of equipment

Active Memberships:

Tree Care Industry Association (TCIA)
International Society of Arboriculture (ISA)
League of California Cities (LCC)
California Parks & Recreation Society (CPRS)
Association of California Cities | –Orange County (ACCOC)
Maintenance Superintendents Association (MSA)
California Landscape Contractors Association (CLCA)
Street Tree Seminar (STS)
California Urban Forest Council (CaUFC)
American Public Works Association (APWA) Western Chapter International Society of Arboriculture (WCISA)

dpr

CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION
1001 I STREET
SACRAMENTO, CALIFORNIA 95814

ISSUED: January 01, 2026
EXPIRES: December 31, 2027

Pest Control Business - Main
LICENSE
LICENSE NO. 39575

Invalid if insurance and/or qualified person(s) lapse before expiration date.

Mailing Address:
WEST COAST ARBORISTS, INC.
2200 E VIA BURTON ST
ANAHEIM, CA 92806

Business Location
WEST COAST ARBORISTS, INC.
2200 E VIA BURTON ST
ANAHEIM, CA 92806

POST THIS LICENSE PROMINENTLY IN PUBLIC VIEW
THIS LICENSE IS NOT TRANSFERABLE – ANY CHANGE IN OWNERSHIP REQUIRES A NEW LICENSE

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE

License Number 366764 Entity CORP

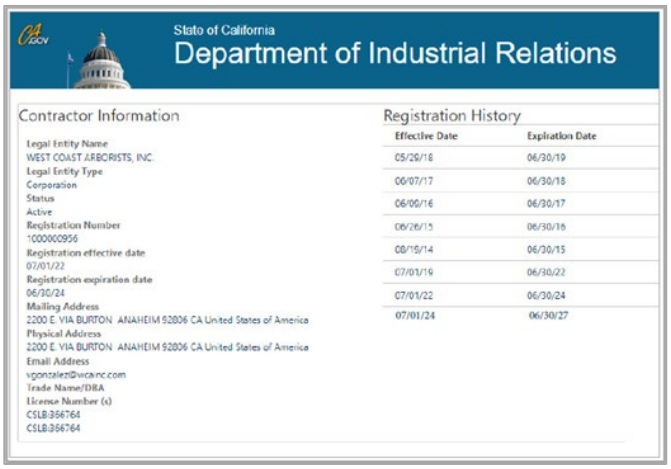
Business Name WEST COAST ARBORISTS INC

Classification(s) C61/D49 C27 A C21 B C31 C49

Expiration Date 12/31/2026

www.cslb.ca.gov

CSLB



State of California
Department of Industrial Relations

Contractor Information

Legal Entity Name
WEST COAST ARBORISTS, INC.
Legal Entity Type
Corporation
Status
Active
Registration Number
1000000956
Registration effective date
07/01/22
Registration expiration date
06/30/24
Mailing Address
2200 E. VIA BURTON ANAHEIM 92806 CA United States of America
Physical Address
2200 E. VIA BURTON ANAHEIM 92806 CA United States of America
Email Address
vgonzalez@wcainc.com
Trade Name/DBA
License Number (s)
CSLB:366764
CSLB:366764

Registration History

Effective Date	Expiration Date
05/26/18	06/30/19
06/07/17	06/30/18
06/06/16	06/30/17
06/26/15	06/30/16
08/15/14	06/30/15
07/01/19	06/30/22
07/01/22	06/30/24
07/01/24	06/30/27

COMPANY PERSONNEL

Introduction

West Coast Arborist's (WCA) is a company comprised of a management team and a safety committee. Staff members have diverse educational backgrounds including accounting, business administration, engineering and forestry.

Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.

Work Force

WCA actively maintains ongoing processes to assure that only qualified and competent staff provides safe and quality tree maintenance services. These skilled employees can only be achieved through both training and work experience. We believe that essential experience should always be obtained through qualified supervision; this includes both basic and extended skills. WCA makes every attempt to ensure that this is undertaken before performing work, leading a crew, or career advancement. The work performed on this contract is routine, recurring and usual. The work includes watering, trimming, pruning, planting, removal and replacement of trees and plants, and servicing of irrigation. **The rates included in the Cost Proposal are based on the current prevailing wage determination for "Tree Maintenance (Laborer)."**

Certification

WCA encourages its employees to get certified through the International Society of Arboriculture, in an effort to raise the standard of professional tree care companies. This standard exemplifies our company's commitment to providing customers with competent, knowledgeable certified workers. WCA employs a large number of ISA Certified Arborists and ISA Certified Tree Workers.

Crew Evaluation

WCA employees are evaluated through an internal mechanism supervised by our Management Team. Each employee performs their duties according to a criteria-based job description that reflects safety, quality workmanship, productivity, appropriateness of care, problem solving and customer service. A performance appraisal is conducted for each employee upon completion of the probationary period and at least annually thereafter. Each worker is also required to complete a competency assessment and orientation upon hire and annually thereafter in selected areas to assure that ongoing requirements are met and opportunities for improvement are identified.

Meet the Team: Project Team

NICK ALAGO — Regional Manager/V.P.

Nick Alago has been with WCA since 1999. He has nearly 35 years' experience in the arboriculture field. He started with WCA as a Foreman and was continuously promoted, reaching the status of Area Manager. For over 10 years, he excelled as an Area Manager for the Inland Empire and was promoted in 2020 to Regional Manager. As a Regional Manager for the Los Angeles and Inland Empire areas, he oversees the operations and provides support to the Area Managers. His extensive knowledge of the urban forest is a columniation of experience and continued education as well as certification that is offered in the industry.

- **ISA Certified Arborist Utility Specialist #WE-4396AU**
- TCIA Certified Treecare Safety Professional #250
- ISA Tree Risk Assessment Qualified
- TLC Wildlife Area

ROBERT THOMPSON — Area Manager

Rob Thompson has been with WCA since 2003. Before that time, he worked for the City of Tustin and a commercial tree service for 25 years. As an Area Manager, he is responsible for field operations and management of crews in South Los Angeles County. He is also involved in scheduling, evaluation, and production of street tree maintenance. Mr. Thompson has nearly 40 years' experience in the tree care industry. He currently manages contracts in WCA's South Bay region including City of Long Beach, City of Carson, City of Bellflower, City of Paramount, City of Rancho Palos Verdes, City of Lakewood, and the City of Redondo Beach.

- **ISA Certified Arborist #WE-0915AU**
- ISA Tree Risk Assessment Qualified
- TCIA Certified Treecare Safety Professional (CTSP) #755
- WTI Wildlife Protector #584

NESTOR VALENCIA — Area Supervisor

Nestor Valencia has worked with WCA, Inc. since 2003. He started as a Groundworker and has since worked his way from Tree Trimmer to Foreman to Area Supervisor. His knowledge and experience include rigging, removals and using proper ISA pruning standards. Today, his responsibilities include assisting the Area Manager in scheduling and overseeing crews throughout the South Bay region. Responsibilities also include employee training programs and ensuring proper safety procedures are being followed. Regular communication with the customer and citizens can be expected as related to scheduling, work being performed and any other inquiries that may arise while on the job site.

- **ISA Certified Arborist #WE-11259A**
- TCIA Certified Treecare Safety Professional (CTSP) #3527
- WCA Qualified Tree Worker Level I & II

Meet the Team: Support Staff

ANDREW PINEDA — GIS Manager

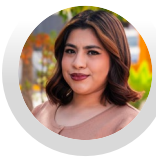
Andrew Pineda has been with WCA since 2018. As WCA's GIS Manager, he works on a wide range of projects including tree inventories scope and collection, iTree analysis, tree canopy assessments, tree planting prioritization, ArborAccess training, grant funded tree planting projects, and much more. He was worked with tree inventories of all sizes from small campus inventories with less than 5,000 trees to large California cities with over 140,000 trees. He has in-depth knowledge and understanding of tree inventories, urban forestry best practices, and spatial data and works closely with office and field personnel to ensure tree inventories, reports, and analysis exceed customer expectations.

- **ISA Certified Arborist #WE-12738A**
- FAA UAS Part 107 Remote Pilot
- M.S. Geographic Information Science (GIS), CSU Long Beach
- B.A. Environmental Science, Boston University

TIM CROTHERS — Plant Health Care Manager

Tim Crothers has over 20 years of experience working in the horticulture industry. He started working at WCA in 2012 as a supervisor. He was quickly promoted to Area Manager, a role that required him to produce reports as a Certified Arborist as well as train staff and clients in proper tree care, inventory management, landscape design and plant identification. In his role as Plant Health Care Manager, Mr. Crothers supervises arborist services staff and plant health care operations throughout California and Arizona. He oversees the creation of Urban Forestry Master Plans (UFMPs) and is a Registered Consulting Arborist by the American Society of Consulting Arborists.

- **ISA Board Certified Master Arborist #WE-7655BUM**
- B.S. Environmental Horticultureal Science
- ASCA Registered Consulting Arborist #721
- CA Dept. Pesticide Regulation QAL #145321 B, D
- ISA Tree Risk Assessment Qualified
- Qualified & TLC Wildlife Aware



VICTORIA NOGALES — Customer Service Representative

As the CSR (Customer Service Representative), Victoria Nogales is responsible for providing support to the Area Manager, Site Supervisor and crew. She is to act as a liaison between the company and it's clients as well as the general public. Victoria is responsible for responding to customer service inquires and facilitating contracting functions, such as: mapping, underground service alert, data entry, field book preparation, list preparation, etc.

Executive Staff

From marketing, contract administration, field and fleet management, to information technology, our Executive Staff is involved in the day-to-day operations supporting each Project Team and customer to ensure the highest quality of tree care is being achieved in the industry.

Patrick Mahoney
President

Richard Mahoney
Secretary

Rose Epperson
Treasurer

Andrew Trotter
V.P. – Field Operations

Debbie DePasquale
V.P. – Contract Services

Chris Crippen
V.P. – I.T.

Victor Gonzalez
V.P. – Business Development

Jason Pinegar
V.P. – NorCal Region

Nick Alago
V.P. – SoCal Region

Michael Palat
V.P. – SoCal Region

1,200+ Employees

14 offices with prestigious Tree Care Industry Association (TCIA) accreditation

CERTIFIED TREE WORKER	CERTIFIED ARBORIST	BOARD CERTIFIED MASTER ARBORIST	URBAN FOREST PROFESSIONAL	ISA QUALIFICATIONS
173	127	10	13	62

Pest Control Advisor: 2

- Kelly Parkins PHC Supervisor, Leonardo Tuchman PHC Arborist

Qualified Applicator License: 26

- Category B: 16, Category C: 7, Category D: 3

62	163	21	63	13	2	13	80	17
ISA Tree Risk Assessment Qualified	WCA Certified Utility Line Clearance Workers	ISA Certified Utility Specialists	TCIA Certified Treecare Safety Professionals	ISA Urban Forest Professionals	ISA Prescription Pruning Qualification	ATSSA Traffic Control Technicians	Fleet Mechanics	NCCCO Certified Crane Operators

4 ASCA Consulting Arborists

Tim Crothers	RCA #721	Leo Tuchman RCA #771
Kelley Gilleran	RCA #668	Eugene Bordson #834

WILDLIFE PROTECTION

WCA'S VP OF Field Operations, **Andrew Trotter**, has been a key contributor in developing the first ever *Best Management Practices guidelines for Tree Care for Birds and Other Wildlife*.

BMP Training	95 Wildlife Aware Trained/Certified by WTI	1 On-Staff Biologist

Unique Capabilities

Plant Health Care

WCA has developed an exemplary Plant Health Care Program that goes beyond standard chemical applications. We maintain **in-house** State Certified Pesticide Advisors and Applicators, led by PHC Manager **Tim Crothers**.

WCAs Urban Biologist

Lissette Rios, WCA's Urban Biologist, conducts nesting bird surveys and wildlife inspections, coordinates with CA Fish & Wildlife and local rehabilitation partners, manages our wildlife monitoring program, using field data to better plan tree maintenance and reduce impacts on sensitive habitats.

CLIENT REFERENCES

CITY OF BELLFLOWER **SINCE 2002**

WCA performs various tree maintenance services such as pruning, removals, planting, and emergency work for the City. The City is currently on a 4-year maintenance cycle which includes major arterials, residential areas, parks, and facilities. Their current inventory size is 14,429 trees. WCA maintains all tree maintenance records in ArborAccess.

Contact: Frank Preciado, PW Supervisor

9944 Flora Vista Street, Bellflower, CA 90706 ~ (562) 804-1424 ~ fpreciado@bellflower.org

ANNUAL BUDGET: $580,000

CITY OF LA MIRADA **SINCE 2000**

WCA performs annual tree maintenance services for the City including pruning, removals, planting, arborist services and emergencies. The City requested an update of their tree inventory to include any new plantings and vacant, plantable tree locations as required. The City of La Mirada utilizes WCA's tree inventory program, ArborAccess that is compatible with ArcGIS products.

Contact: Marlin Munoz, Public Works Manager

15515 Phoebe Ave., La Mirada, CA 90638 ~ (562) 902-2372 ~ mmunoz@cityoflamirada.org

ANNUAL BUDGET: $330,000

CITY OF TORRANCE **SINCE 2010**

The City of Torrance has utilized WCA for both on-call and routine tree maintenance services for the Parks and Public Works Divisions. The City is an active user of the ArborAccess inventory management system and regularly uses the system to forecast budget amounts and to schedule maintenance as needed.

Contact: Louis Ochoa, Landscape Manager & City Arborist

3031 Torrance Blvd., Torrance, CA 90503 ~ (310) 781-6906 ~ lochoa@torranceca.gov

ANNUAL BUDGET: $1,200,000

CITY OF LONG BEACH **SINCE 2016**

WCA performs various tree maintenance services for the City. The City is currently on a grid pruning maintenance cycle which includes major arterials, residential areas, parks, and facilities. WCA crews have carefully maintained the trees in landmark locations including the Long Beach Airport. All tree maintenance records are maintained in ArborAccess.

Contact: Felix Mendoza, Public Works Tree Maintenance Supervisor

411 W. Ocean Blvd., 6th Floor, Long Beach, CA 90802 ~ (562) 570-2731 ~ felix.mendoza@longbeach.gov

ANNUAL BUDGET: $3,200,000

CITY OF ROLLING HILLS ESTATES **SINCE 2020**

WCA provides complete urban forestry management for trees in city street right of ways and Park including annual grid pruning, service request pruning as-needed, removals, planting, and emergency services.

Contact: Mike Goldsmith, Street Tree Superintendent

4045 Palos Verdes Drive North, Rolling Hills Estates, CA 90274 ~ (310) 377-1577 x 137 ~ mikeg@rollinghillsestates.gov

ANNUAL BUDGET: $325,000

West Coast Arborists, Inc.

EXPERIENCE: CURRENT CALIFORNIA CITIES/COUNTIES UNDER CONTRACT WITH WCA

CITY OF AGOURA HILLS
CITY OF ALAMEDA
CITY OF ALHAMBRA
CITY OF AMERICAN CANYON
CITY OF ANAHEIM
CITY OF ARCADIA
CITY OF ARTESIA
CITY OF BALDWIN PARK
CITY OF BEAUMONT
CITY OF BELL
CITY OF BELL GARDENS
CITY OF BELLFLOWER
CITY OF BERKELEY
CITY OF BEVERLY HILLS
CITY OF BISHOP
CITY OF BRAWLEY
CITY OF BREA
CITY OF BUENA PARK
CITY OF BURLINGAME
CITY OF CAMARILLO
CITY OF CARLSBAD
CITY OF CARMEL-BY-THE-SEA
CITY OF CARPINTERIA
CITY OF CARSON
CITY OF CERES
CITY OF CHINO
CITY OF CHINO HILLS
CITY OF CHULA VISTA
CITY OF CITRUS HEIGHTS
CITY OF CLAREMONT
CITY OF COACHELLA
CITY OF COLTON
CITY OF CORONA
CITY OF CORONADO
CITY OF COSTA MESA
CITY OF COVINA
CITY OF CUDAHY
CITY OF CULVER CITY
CITY OF CUPERTINO
CITY OF DALY CITY
CITY OF DANA POINT
CITY OF DAVIS
CITY OF DEL MAR
CITY OF DIAMOND BAR
CITY OF DUARTE
CITY OF EL CAJON
CITY OF EL CENTRO
CITY OF EL SEGUNDO
CITY OF ELK GROVE
CITY OF ENCINITAS
CITY OF ESCONDIDO
CITY OF FILLMORE
CITY OF FOLSOM
CITY OF FONTANA
CITY OF FREMONT
CITY OF FRESNO
CITY OF FULLERTON
CITY OF GARDEN GROVE
CITY OF GILROY
CITY OF GLENDALE
CITY OF GLENDORA
CITY OF GOLETA
CITY OF GRAND TERRACE
CITY OF HALF MOON BAY
CITY OF HANFORD
CITY OF HAWAIIAN GARDENS
CITY OF HIGHLAND
CITY OF HOLLISTER
CITY OF HUNTINGTON BEACH
CITY OF IMPERIAL BEACH
CITY OF INDIO
CITY OF INDUSTRY
CITY OF INGLEWOOD
CITY OF IRWINDALE
CITY OF JURUPA VALLEY
CITY OF LA CANADA
CITY OF LA HABRA
CITY OF LA MESA
CITY OF LA MIRADA
CITY OF LA PALMA
CITY OF LA PUENTE
CITY OF LA VERNE
CITY OF LAGUNA BEACH
CITY OF LAGUNA HILLS
CITY OF LAKE ELSINORE
CITY OF LAKE FOREST
CITY OF LAKEWOOD
CITY OF LATHROP
CITY OF LEMON GROVE
CITY OF LINCOLN
CITY OF LIVERMORE
CITY OF LODI
CITY OF LOMA LINDA
CITY OF LOMPOC
CITY OF LONG BEACH
CITY OF LOS ALAMITOS
CITY OF LOS ALTOS
CITY OF LOS ANGELES
CITY OF LOS BANOS
CITY OF MADERA
CITY OF MANHATTAN BEACH
CITY OF MENIFEE
CITY OF MENLO PARK
CITY OF MERCED
CITY OF MILPITAS
CITY OF MISSION VIEJO
CITY OF MODESTO
CITY OF MONROVIA
CITY OF MONTCLAIR
CITY OF MONTEBELLO
CITY OF MONTEREY
CITY OF MONTEREY PARK
CITY OF MOORPARK
CITY OF MORENO VALLEY
CITY OF MORGAN HILL
CITY OF MOUNTAIN HOUSE
CITY OF MOUNTAIN VIEW
CITY OF MURRIETA
CITY OF NATIONAL CITY
CITY OF NEWARK
CITY OF NEWPORT BEACH
CITY OF NORCO
CITY OF NORWALK
CITY OF NOVATO
CITY OF OAKLAND
CITY OF OAKLEY
CITY OF OCEANSIDE
CITY OF ONTARIO
CITY OF ORANGE
CITY OF PALM DESERT
CITY OF PALM SPRINGS
CITY OF PALO ALTO
CITY OF PARAMOUNT
CITY OF PICO RIVERA
CITY OF PLACENTIA
CITY OF PLEASANTON
CITY OF POMONA
CITY OF POWAY
CITY OF RANCHO CORDOVA
CITY OF RANCHO CUCAMONGA
CITY OF RPV
CITY OF REDLANDS
CITY OF REDONDO BEACH
CITY OF RIALTO
CITY OF RIVERSIDE
CITY OF ROLLING HILLS ESTATE
CITY OF ROSEMEAD
CITY OF ROSEVILLE
CITY OF SACRAMENTO
CITY OF SAN BERNARDINO
CITY OF SAN BRUNO
CITY OF SAN DIEGO
CITY OF SAN DIMAS
CITY OF SAN FERNANDO
CITY OF SAN JACINTO
CITY OF SAN JUAN CAP
CITY OF SAN LEANDRO
CITY OF SAN MARCOS
CITY OF SAN RAMON
CITY OF SANTA ANA
CITY OF SANTA BARBARA
CITY OF SANTA CLARA
CITY OF SANTA CLARITA
CITY OF SANTA FE SPRINGS
CITY OF SANTA MARIA
CITY OF SANTEE
CITY OF SEAL BEACH
CITY OF SIERRA MADRE
CITY OF SIGNAL HILL
CITY OF SOLANA BEACH
CITY OF SOUTH EL MONTE
CITY OF SOUTH PASADENA
CITY OF SO. SAN FRANCISCO
CITY OF ST. HELENA
CITY OF STOCKTON
CITY OF SUNNYVALE
CITY OF TEMPLE CITY
CITY OF THOUSAND OAKS
CITY OF TORRANCE
CITY OF TRACY
CITY OF TULARE
CITY OF TURLOCK
CITY OF TUSTIN
CITY OF UPLAND
CITY OF VALLEJO
CITY OF VENTURA
CITY OF VERNON
CITY OF VICTORVILLE
CITY OF VISALIA
CITY OF VISTA
CITY OF WALNUT
CITY OF WEST COVINA
CITY OF WEST HOLLYWOOD
CITY OF WEST SACRAMENTO
CITY OF WHITTIER
CITY OF WOODLAND
CITY OF YORBA LINDA
CITY OF YUCAIPA
COUNTY OF ALAMEDA
COUNTY OF COLUSA
COUNTY OF CONTRA COSTA
COUNTY OF EL DORADO
COUNTY OF LOS ANGELES
COUNTY OF MONTEREY
COUNTY OF NAPA
COUNTY OF ORANGE
COUNTY OF PLACER
COUNTY OF RIVERSIDE
COUNTY OF SAN BERNARDINO
COUNTY OF SAN JOAQUIN
COUNTY OF SAN MATEO
COUNTY OF TULARE
COUNTY OF VENTURA
COUNTY OF YOLO
ROSSMOOR CSD
TOWN OF ATHERTON
TOWN OF LOOMIS

Firm Experience with Large-Scale Projects

WCA is proud to serve a wide range of public agencies and to possess the resources to manage contracts exceeding $2 million. This demonstrates our ability to consistently deliver on large-scale projects. Below is a list of customers with contracts exceeding $2 million.

Customer	Duration	Annual Contract Amount
City of Fresno	Since 2001	$5,300,000
County of Los Angeles	Since 2000	$5,000,000
City of Riverside	Since 2018	$4,300,000
Riverside Public Utilities	Since 1997	$4,200,000
County of Orange	Since 2014	$4,000,000
City of Beverly Hills	Since 2000	$3,500,000
City of Santa Clarita	Since 2017	$3,500,000
City of Anaheim/Anaheim Utilities	Since 2007	$3,300,000
City of Long Beach	Since 2016	$3,300,000
City of San Diego	Since 2015	$3,200,000
City of Santa Ana	Since 2015	$2,600,000
City of Sacramento	Since 2006	$2,250,000
City of Fontana	Since 1994	$2,200,000
City of Mission Viejo	Since 1992	$2,200,000
City of Poway	Since 2012	$2,200,000
City of Corona	Since 2010	$2,100,000
City of Glendale	Since 2015	$2,100,000
City of Whittier	Since 2005	$2,100,000
City & County of San Francisco	Since 2017	$2,000,000
City of Alameda	Since 2012	$2,000,000
City of Monterey	Since 1999	$2,000,000
City of Ontario	Since 1998	$2,000,000

SCOPE OF SERVICES

Grid Tree Pruning

Grid tree pruning is based on pruning in pre-designed districts, or grids on a set cycle and in its entirety. This includes pruning all trees (small, medium and large-sized.) Pruning will include structural pruning, crown raising, and slight crown cleaning in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and shall have no more than 15% of the live foliage removed at a given time.

Special Request Tree Pruning

Special Request Tree Pruning includes tree maintenance services on designated tree(s) as ordered by the City's Arborist or designee. This category of pruning may include structural pruning, crown raising, crown cleaning and/or pruning to restore the crown. Whichever work type is ordered by the City, pruning will be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards and the Best Management Practice, Tree Pruning Guidelines.

Pruning to reduce the tree's crown (or Crown Reduction Pruning) may be performed when conditions within the crown of a hardwood tree are such that the overall canopy mass and excessive wood weight needs to be reduced. This type of prune is performed when the City's primary objective is to maintain or improve tree health and structure and will be charged at the Crew Rental rate as agreed upon by the City and WCA.

Line Clearance

Trees that interfere or have the possibility of interfering with utility lines will be trimmed in a manner to achieve the required clearances as specified and in accordance with the California Public Utilities Commission. It is our goal to protect the current health and condition of the tree and to maintain its symmetry and direct growth away from the utility lines.

Young Tree Maintenance (Optional)

Proper pruning and care during the early stages of the tree's life will save money in the future, and create a safer, more beautiful, healthy, easy-to-maintain tree. We believe that tree care that is performed early will affect its shape, strength and life span. Our specialized small tree care team consists of certified personnel trained to perform the following under the hourly rate:

- Selective structural pruning
- Removal of dead, interfering, split and/or broken limbs
- Pre-conditioning the water retention basin built around the tree
- Staking or re-staking
- Adjusting tree ties
- Adjusting trunk protectors
- Weed abatement

Root Pruning

We strongly recommend against any root pruning, however, should the City elect to proceed, we recommend that it be done no closer than 3 times the diameter of the trunk. Roots will be pruned to a depth of approximately 12 inches by cleanly slicing through the roots, so as not to tear or vibrate the root causing damage to the tree. The excavated area will be backfilled with native soil and debris will be hauled away. This is performed under the hourly rate.

Tree and Stump Removal Operations

With a minimum of 48 hours advanced notice, WCA will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. The removal process consists of lowering limbs delicately onto the ground to prevent any hardscape damage. Immediately following the removal, the stump will be ground down, if ordered to do so and with proper USA notification. Our standard stump grinder is the *Vermeer SC802*. This stump grinder is ideal for any size job and can be used to grade large stumps. We also use the *Dosko SC69* stump grinders. These are intended to remove tree stumps and exposed root systems close to ground level. Tree removal and stump removal are to be charged separately in accordance with the contract.

Tree Planting

We can replace trees that have been removed and plant new trees in accordance with the City's specifications. We are prepared financially and logistically to acquire and purchase selected tree species for tree planting. At a minimum of 48 hours in advance we will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. A well-trained planting team will perform the soil preparation and installation of the tree.

Tree Watering (Optional)

Tree watering will be performed by a full-time, WCA team member on various routes, when requested by the Agency. This team will also be responsible for reporting special care needs to the small tree care team. This could include reporting weeds, soil that has settled, and/or staking and tying needs.

Emergency Response

We are prepared for emergency calls 24 hours a day, 7 days a week, including holidays. The toll free number is 866-LIMB-DOWN (866-546-2369). This number will be provided to the Agency, Police Department and/or Fire Department. Our emergency response team will do what is necessary to render the hazardous tree or tree-related condition safe until the following workday.

Crew Rental

Due to our vast amount of resources, including our specialty equipment and qualified personnel we are able to extend our commitment to our customers by providing various miscellaneous services outside of the most common tree maintenance services:

- Misc. use of aerial towers and cranes (including equipment rental)
- Crown reduction
- Crown restoration

Arborist Reports

We have full-time Certified Arborists on staff that can prepare detailed arborist reports, tree evaluations and site inspections based on your specific needs. Reporting can be generated for one tree or an entire selection and is handled on a case-by-case basis.

WCA provides the technology, management, and civic experience that makes it the preferred tree management partner across the West.

Plant Health Care

Tim Crothers, Plant Health Care Manager

- **ISA Board Certified Master Arborist WE-7655 BUM**
- **DPR Qualified Pest Control Applicator #145321**
- **QAL Category B & D**

Our PHC program managed by Tim goes beyond standard chemical applications. We have developed an efficient Integrated Pest Management Program (IPM) that requires diagnosis before treatment. WCA is staffed with licensed applicators and advisors that are environmentally conscious as well as compliant with the California Department of Pesticide Regulation. This service allows us to provide you with:

- Proper diagnosis based on on-site inspection with laboratory testing when necessary
- Proactive and preventative recommendations that reduce the amount of potential pest and disease issues
- Follow-up evaluations to ensure that the recommended treatments result in a healthy and balanced urban forest

West Coast Arborists, Inc.

IMPLEMENTATION, QUALITY CONTROL & SAFETY

Implementation Plan

To ensure the quality of work and the level of service expected, WCA abides by a well-defined quality control plan that incorporates the following:

- Certified personnel
- Safety
- Pruning specifications and guidelines
- Sound equipment
- Public relations
- Proper traffic control
- State-of-the-art communication systems

Special shifts including weekends and evenings can be arranged in accordance with the Agency's specifications.

Area Manager: Robert Thompson

ISA Certification #: WE-0915AU
TCIA CTSP #755
ISA Tree Risk Assessment Qualified

The project Area Manager will be the central point of contact and will work cooperatively with Agency staff, local residents and business owners, etc. The Area Manger will provide overall field supervision and crew management.

Daily Management

Daily management will consist of, but not be limited to:

- Email notification complete with location, crew, equipment type, and work description
- Supervise crew personnel to insure proper pruning standards are followed in a safe manner
- Traffic control setup and maintenance of work zone
- Ensure work area is left free of debris at the end of shift
- Maintain record of work completed each day
- Maintain good public relations at all times
- Provide immediate notification to Agency Inspector upon damage of personal property including a plan for corrective measures to take place within 48 hours

Weekly Management

- Weekly management will consist of, but is not limited to:
- Weekly inspection of work completed
- Meet with the Agency to review work schedule and progress
- Insure standards of pruning are performed in accordance with Agency specifications
- Maintain open communication

Scheduling of Work

The Area Manager is responsible for scheduling work which shall conform to the Agency's schedule of performance. We recommend equal distribution of work throughout the course of the fiscal year. Notifications will be provided to residents prior to the start of pruning operations in said area. All work will be performed in a cooperative manner as to cause the least amount of interference or inconvenience.

Public Notification

Upon Agency staff approval, WCA will post a door hanger notice prior to commencement of grid pruning (within 24-48 hours). After tree plantings, door hangers will be provided to residents instructing them on the proper care for their newly planted tree. For more comprehensive outreach we can also submit a press release for special projects or routine maintenance. The Agency may modify the procedures and materials to which we notify residents.

Communication Systems

Our use of modern and reliable communication systems affect our daily job performance by increasing our efficiency. Management and Field Personnel utilize smart phones as both navigational and communication devices in the field. Smart phones have proven to be a convenient method to input data as related to tree inventories, daily work records, timesheets, photos, and billing information; eliminating the need to handwrite data and improving customer service by minimizing response time.

Permits and Licensing

WCA will procure a City Business License as necessary and any "no-fee" permits prior to commencement of work. Permits (i.e., encroachment, traffic control, etc.) requiring fees will be charged back to the Agency.

Right-of-Way

All work will be performed in the public right-of-way. Employees will not utilize private property for eating, breaks or any other reason or use water or electricity from such property without prior written permission of owner.

Cooperation and Collateral Work

WCA will give right to operate within the project to the Agency workers and/other contractors, utility companies, street sweepers, and others as needed in a cooperative effort to minimize interference in daily operations.

Project Site Maintenance

Work site will be left free of debris at the end of each workday. We will not discharge smoke, dust, or any other air containments in quantities that violate the regulations of any legally constituted authority.

West Coast Arborists, Inc.

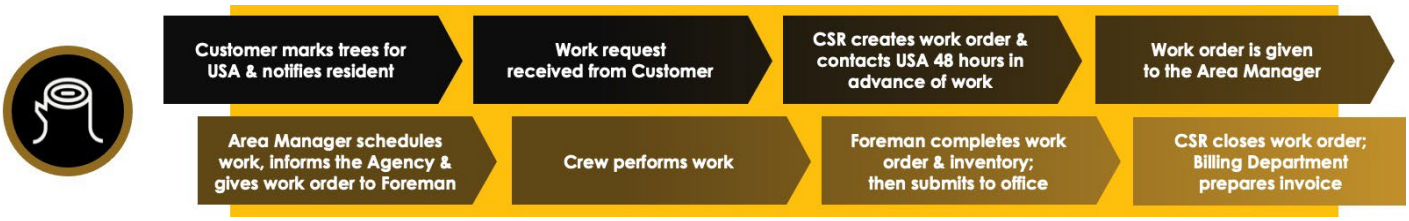
Workflow Timelines

GRID PRUNING FLOWCHART

(Within 30-day Completion)

REMOVAL FLOWCHART

(Within 15-day Completion)



PLANTING FLOWCHART

(Within 15-day Completion)

EMERGENCY FLOWCHART

(Within 1-3 hour Response / 24-hour Completion)

PLANT HEALTH CARE FLOWCHART

Emergency Contacts

In case of emergency AFTER normal business hours:

866.546.2369

Leave a message, if you do not receive a call back within 10 minutes, call the following contacts in order:

Alfredo Lopez, Foreman
714.231.0105

Nestor Valencia, Supervisor
714.396.5852

Rob Thompson, Area Manager
714.240.1645

AFTER confirmation from on-call Manager, you can email multiple locations to:

LimbDown@WCAInc.com

Normal Business Hours
714.991-1900

Sample Planting Door Hanger

Quality Control

Feedback

WCA regularly receives and tracks feedback from customers and residents as a means to acknowledge good performance and provide prompt resolution for any negative comments. Every month, a summary of the feedback is then reviewed by the management team.

Customer Service Department

As we work with, or near, the public, we are mindful that we will most likely be the first person the public contacts. We have a full-time Customer Service Department with each Customer Service Representative (CSR) trained in addressing concerned residents and bystanders.

Nicole Angene

From: Valerie Ferchaw <VFERCHAW@santa-clarita.com>
Sent: Tuesday, July 21, 2020 5:58 PM
To: Nicole Angene; Herminio Padilla; Gerardo Perez
Cc: Andy Trotter; Pat Mahoney; Victor Gonzalez
Subject: Thank you, WCA!

Herminio, Nicole, & Gerardo,

A big THANK YOU for the beautiful trimming of the City of La Canada 'street tree' (coast live oak) at the frontage of my residence today.

From start to finish, you all provided top-notch service. Albeit I know how ***awesome*** you are from our professional collaboration, experiencing it all first-hand, as a resident, provides a new vantage point. I was absolutely impressed by the customer service experience your team provided—Just as importantly, I knew that the beloved oak was in the best hands. Stellar!

With much appreciation,
Valerie

Valerie Ferchaw
Urban Forestry Administrator
City of Santa Clarita

Phone: (661) 294.2569
Email: vferchaw@santa-clarita.com
Web: http://www.santa-clarita.com

City of SANTA CLARITA

Complaints & Damage Resolution

Should there be any property damage, we adhere to specific procedures to resolve the problem. The Foreman on the job site will notify the resident and the Inspector immediately.

If the resident is not at home, then we will leave a WCA card with instructions to call our Claims Coordinator in our corporate office. The ultimate goal at each work site is to leave the property in the same condition as before we entered it. We will notify the Agency Representative immediately upon damage of private property including plans for corrective measures to take place within 48 hours.

Any activities found by the Agency to be unacceptable will be rectified immediately. All other complaints will be abated or resolved within twenty-four (24) hours of the occurrence. We have teams specifically assigned for handling damage to properties, both private and public. Through our communication system, we have the ability to dispatch either of these teams and have them respond immediately to the site for proper repair.

We pride ourselves on professional workmanship to avoid these types of incidents, however, should one occur, we take all appropriate measures to resolve the matter in a timely and efficient manner.

Protection of Public and Private Property

WCA will provide all safety measures necessary to protect the public and worker within the work area. We will maintain good public relations at all times. The work will be conducted in a manner which will cause the least disturbance.

Safety & Training

Safety Program

Safety standards are our top priority at West Coast Arborists, Inc. Our line of work demands that all work is performed in a manner that provides the maximum safety for the general public as well as our employees. Our crews are instructed to follow the safety standards of ANSI Z133.1 and Cal-OSHA requirements. We have one of the most extensive safety training programs in the industry. We provide our employees with state-of-the-art training tools and instructional sessions company wide. Our insurance carriers and Cal-OSHA have recognized us repeatedly for our outstanding safety training efforts.

We have a full-time **Safety & Training Manager, Dane Jensen**, that is professionally trained in the field of horticulture. As WCA's Training Manager, Dane is responsible for staying up to date on all tree-related industry standards related to safety and the wellness of our employees and the public in which we serve. Training materials are regularly reviewed and updated to ensure WCA employees receive the proper education, instruction and hands-on experience needed to perform their day-to-day activities safely and efficiently. Training topics include a full circle from proper pruning techniques, arboriculture, to customer service and everything in between.

Dane Jensen's qualifications include:

- **ISA Certified Utility & Municipal Arborist #WE-12014A**
- **ISA Skills Test Evaluator—TW Climber**
- **TCIA Certified Treecare Safety Professional #3303**
- **ISA Tree Risk Assessment Qualification #E4068**
- **American Heart Association BLS and First Aid Instructor**

Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees.

Public Convenience and Safety

WCA will comply with any and all local sound control and noise level rules, regulations, and ordinances which apply to any work performed in the contracted area. All work will cease by 5:00 pm or as directed by the Agency (excluding emergency services).

Employee Training Program

West Coast Arborists, Inc. provides an extensive in-house training curriculum for all employees to broaden their knowledge of the arboriculture field of study. Included in this training are the ISA standards, both Tree worker and Arborist study programs, and a variety of Tree Care Industry Association home study programs. We also offer training courses to our staff in customer service satisfaction, maintaining professional conduct, and Qualified Line Clearance Trimmer Training.

Our Training and Safety team members are tasked with completing field evaluations of crews and members are on-site to coach and train employees on safe practices. Employees receive performance evaluations at 90 days, 6 months, then annually (or as-needed) after their first year. All employees are provided copies of WCA's Injury & Illness Prevention Program.

Traffic Control

Traffic control procedures will be set up in accordance with the Work Area Traffic Control Handbook (WATCH) and State of California Manual of Traffic Controls and the Agency Traffic and Safety Operating Rules. WCA holds a Class C31 (Traffic Control) license. We will make adequate provisions to insure the normal flow of traffic over the public streets and park roads. Every effort will be made to keep commercial driveways and passageways open to the public during business hours. High visibility arrow board(s) will be used when needed. Prior to use, the Agency will approve traffic safety equipment and devices. Pedestrian and vehicular traffic shall be allowed to pass through the work areas only under conditions of safety and with as little inconvenience and delay as possible. Unless the work area is barricaded or otherwise kept safe, at least one worker will coordinate safe operations on the ground when work operations are in progress.

ATSSA
SAFER ROADS SAVE LIVES

WCA is dedicated to health and safety for trees, employees, and the community.

West Coast Arborists, Inc.

EQUIPMENT LIST

Our modern fleet undergoes daily inspection prior to use to ensure efficiency and safety. All equipment is routinely serviced, painted, and detailed. All equipment used during the duration of this project will meet state and federal safety requirements and have all up-to-date certifications, as required.

CHP Biennial Inspection of Terminal Certification

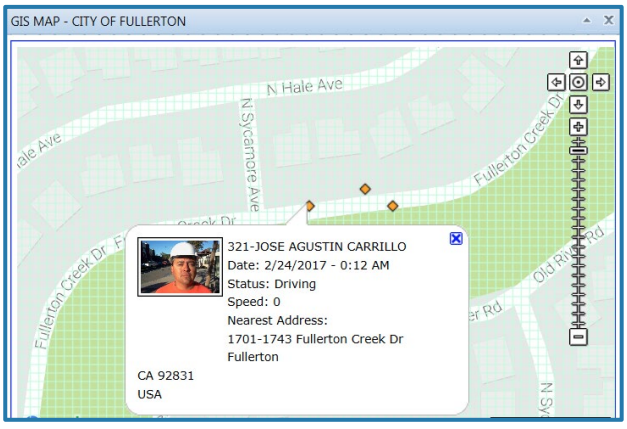
We have successfully been awarded the CHP Biennial Inspection Award of Recognition. This inspection has assisted our company in instituting several safety programs, as well as our Preventative Maintenance Program utilized by our in-house fleet department. The inspection reviews our vehicle maintenance and repair records, our procedural methods and policies for vehicle maintenance and operations. This certification ensures that our vehicles operate safely.

Telematics (GPS)

WCA has partnered with Geo-Tab to provide GPS units on all vehicles and equipment. This investment has given us and our customers the following benefits:

- Provide faster response times and more efficient routing allowing us to service more customers
- Lower operational costs by optimizing our fleet size, reducing labor, overtime, and insurance, and minimizing costly vehicle repairs
- Decrease fuel use by monitoring fleet fuel economy and saving on unnecessary fuel expenditures
- Reduce emissions by helping drivers improve their habits such as speed and idle time, and reducing total miles driven which will significantly reduce harmful greenhouse gas emissions
- Improve dispatching with landmarks and driving directions, GPS units helps us to better dispatch so that we can service more customers, faster
- Recover stolen vehicles reducing liability costs which can be passed on to customers

Equipment List Summary	
Pick Up Trucks	458
Aerial Lift Devices	396
90-ft Aerial Devices	18
Dump Trucks	237
Flat Beds	51
Field Service Trucks	37
Arrowboards	102
ATVs	14
Stump Grinders	72
Loaders / Bobcats	111
Rubber Track Loader	2
Root Pruners	2
Roll off Trucks	67
Saw Mill	4
Log Skidder	4
Back Hoes	1
Brush Chippers	214
Cranes	9
Horizontal Grinder	1
Tub Grinder	1
Masticator	1



In-House Fleet Maintenance

We currently have more than 1,800 pieces of fairly new equipment that enables us to replace equipment immediately should there be any unforeseen mechanical problems. We employ over 80 full-time mechanics that perform an in-house fleet maintenance program. This allows our equipment to be in good operating condition necessary for accomplishing the City's needs. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time. Equipment is assigned to different crews and if the crew is shared with another contract the equipment will be as well.

Preventative Maintenance Program

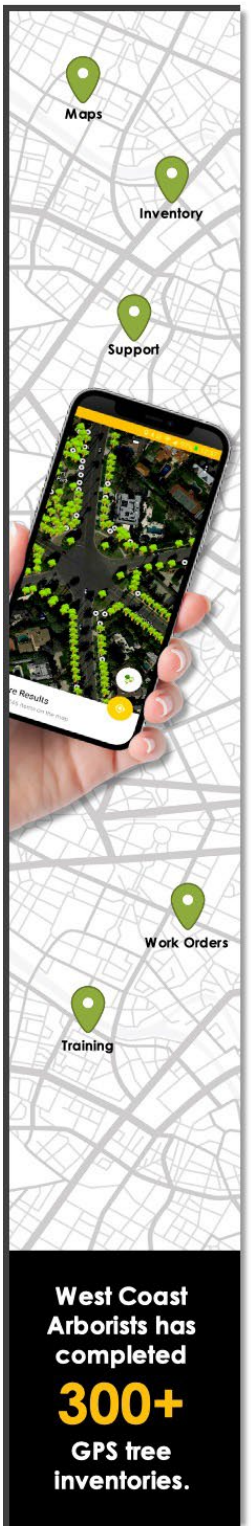
All WCA equipment goes through our Preventative Maintenance program. From our solar powered arrow boards, to our Freightliner Roll Off trucks. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time.

Sustainability

Over the last few years, we have invested heavily in new equipment to keep our fleet modern, comply with state requirements, meet demand and reduce our effects on the environment. We understand with a fleet as large as ours that we are responsible for the amount of emissions our vehicles produce and actively make an effort to monitor and reduce our carbon footprint.

Through our ability to dedicate specific pieces of equipment for this project, we believe it will lead to a successful program.

TECHNOLOGY & INFORMATION MANAGEMENT



ArborAccess

Our tree management program sets us apart from other companies. With nearly 2,000 active users, ArborAccess and our mobile app will help you easily manage your urban forest with ease and convenience. Tree site attributes include location (utilizing GPS coordinates), species type, and parkway size. Features allow you to view and edit work history records and create work orders directly from the field, all from our secure cloud.

The information contained in ArborAccess is live data that can also be linked directly to a GIS program, such as ArcView, for geo-coding purposes and can assist your Agency in meeting GASB34 requirements. ArborAccess provides an unlimited resource of information regarding your urban forest.

ArborAccess Features

- Create work orders
- View tree site details
- View work history
- View invoices
- Mobile app
- Live data
- GIS/GPS mapping
- Recycling reports

Software Training

Our IT Department is based out of our corporate office in Anaheim, CA with regional offices located throughout California and Arizona. Each office has the ability to provide software training to our customers. We are also available to provide training sessions on-site at the customer's discretion. On-site training is proven to be effective as it provides a guided hands-on experience.

We offer periodic tree maintenance and management workshops each year. These free workshops are provided to our customers regionally and educate over 250 people annually. They have proven to be a great roundtable and networking opportunity for the different agencies in attendance. Presentations are provided by WCA management staff and complimented with guest speakers in the industry. Certified Arborists and Tree Workers who attend are eligible to receive continuing education credits (CEU's) from the International Society of Arboriculture.

The success of any urban forest program depends on the proper management of information. Unlimited telephone and/or email support is available to answer technical questions and aid staff in the use of the software system. Software training and support is included in the cost associated with the inventory data collection.

List Tracking System

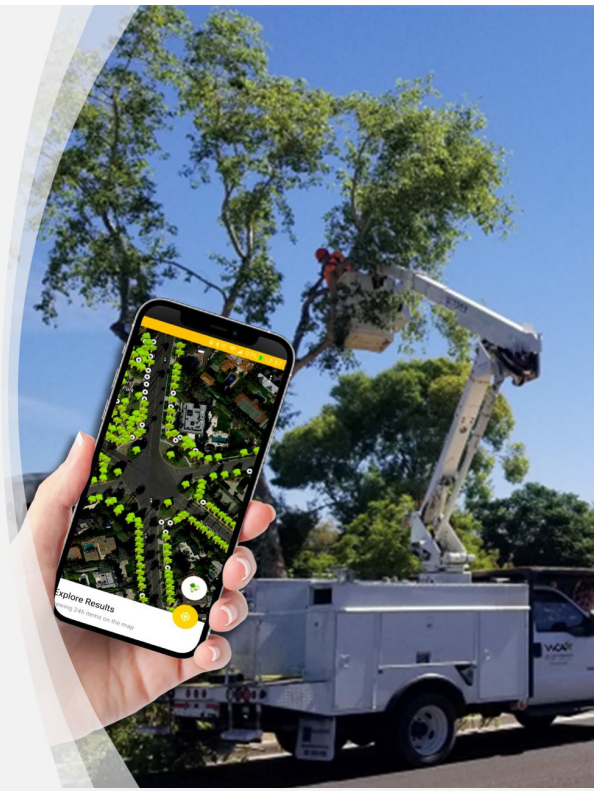
The List Tracking Report in ArborAccess is a useful tool in the management of incoming work. This report allows both parties to track specific jobs as they are ordered by the Agency. Proper use of this system enables the Agency and WCA to track the completion of work that is ordered.

Billing

WCA, Inc. operates a modern invoicing system that is updated on a daily basis. Progress billings will be submitted to the Customers on a bi-weekly basis, unless otherwise requested. Invoices will reflect an amount complete for the billing period, along with a year-to-date total for that job. Each billing will include a listing of completed work by address, tree species, work performed and appropriate data acceptable to the customer. This information will be supplied in hardcopy and immediately accessible on ArborAccess. Job balances reflecting the percent of completion for each job can be viewed on ArborAccess.

Sample Management Tools: Detailed Tree Site Characteristics

The advanced technology provides a valuable tool to urban forestry professionals by displaying specific tree site information along with a representative photograph of the species type and a recommended maintenance field. ArborAccess' built-in quality control features assist in data accuracy. As maintenance is performed, the work history is updated and accompanied with bi-weekly invoices. This process eliminates the need for dual-inputting and helps keep the tree inventory current and accurate.

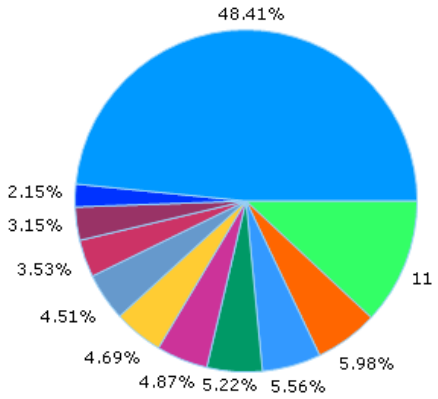


Maintenance Records

Accurate maintenance records for each location oftentimes can assist the Agency with liability claims. Maintaining a detailed history of the work performed at each location demonstrates good faith in preserving its urban forest. It is imperative that work requests are pulled from the system prior to the work being performed, otherwise inventory accuracy is not guaranteed.

Sample: Species Frequency Report

The Species Frequency report can assist your Agency in identifying the tree population within the urban forest. This type of information is valuable in the event of an insect infestation, deadly disease, or even estimating future maintenance costs. In addition, an analysis can be performed to evaluate the history of the performance of a particular species within your Agency.



	Top 10 Species
	11.94% MEXICAN FAN PALM
	5.98% LONDON PLANE
	5.56% JACARANDA
	5.22% SOUTHERN MAGNOLIA
	4.87% INDIAN LAUREL FIG
	4.69% CANARY ISLAND PINE
	4.51% CANARY ISLAND DATE PALM
	3.53% CHINESE ELM
	3.15% RAYWOOD ASH
	2.15% VICTORIAN BOX
	48.41% OTHER

Detailed Reporting Options		
Inventory	**Work History**	**District Frequency**
View Invoices	**Work Type by District/Zone**	**Species Frequency** (sample above)
Job Balances	**DBH Frequency**	**All Trees at an Address**
Recycling	**Height Frequency**	**Estimated Tree Value**

West Coast Arborists, Inc.

WILDLIFE, GREEN WASTE & COMMUNITY

Wildlife Protection

We have a full-time **Biologist, Lissette Rios**, or staff whose responsibilities include writing reports pre-work bird assessments, and training crews or current bird nesting laws as well as BMPs for tree maintenance. The protection of birds, especially during nesting season, is critical to providing responsible tree maintenance and her experience, training and skilled eye have proven to be a great asset to our team. Our safety and training department has committed to working with wildlife preservation associations and played a key role in the establishment of the Tree Care for Birds and Other Wildlife BMP that is used in the tree care industry.

Recycling

WCA's commitment to be a socially responsible corporate partner to our customers and communities is exemplified in our Recycling Program. With the steadily increasing concern for the ecological health of our communities, WCA has embarked on a landfill diversion process where all material is taken to recycling facilities where it is used in the production of soil amendments. We are committed to taking all recyclable materials removed from the trees trimmed for the duration of this project to a recycling center for processing. Verification of amounts recycled will be obtained and reported by WCA via ArborAccess for the purpose of meeting the goals of the State for reducing landfill usage.

MULCH is made from coarse ground branches and leaves. It should be spread on the ground at a rate of six to twelve inches for best effect. Fresh mulch will deplete nitrogen from the surface of the soil which will reduce unwanted weeds. Once the mulch has decayed, it returns nitrogen which helps build the quality of soil for plants. A large amount of tree debris is processed by WCA and used in large scale mulching projects for establishing native plants in open space areas.

COMPOST is made from fine ground branches, leaves or other organic material. When mixed with oxygen and water, the organic material will decay or "compost." A finished compost is excellent for turning into the top layer of soil and will add nitrogen and increase the water holding capacity of soil. You can make compost at home in a pile in your yard or in a bin that you make or purchase. Large scale composting is done at regional recycling facilities.

FIREWOOD is traditionally the most common use of large branches and logs. Firewood is used to heat homes during winter months. WCA takes logs to our yard, and these are then chopped into usable firewood.

Arbor Day Advocates & Community Involvement

WCA participates in over 100 Arbor Days, Earth Days, and other community events annually by providing educational presentations, tree plantings, and sponsorships. As a community partner, we understand the importance of teaching youth about the benefits of trees not only to better our environment but to ensure our urban forests are maintained for years to come.

Partnering with the City of Tracy to support urban forestry initiatives during its Arbor Day celebration.

Community Partnerships

WCA has partnered with *Invest From the Ground Up* and the *Western Chapter International Society of Arboriculture* to plant trees across California under their newest initiative – Cool Parks. With a generous grant from CAL FIRE, the Cool Parks team is working alongside partner cities and nonprofits to bring 2,500 trees to California's disadvantaged and low-income communities, organize a CA Tree Team workshop, and engage residents to learn and care about the trees in their city.

Prior to the "Cool Parks" campaign, WCA participated in the CIRCLE (California Initiative to Reduce Carbon and Limit Emissions) campaign since its launch in October of 2016. Each round of tree planting events has provided thousands of trees to communities across California. The trees planted have the potential to sequester millions of pounds of CO_2.

These events are valuable to California communities by generating thousands of volunteers, improving air quality, and educating the local community about proper tree planting techniques. Together, we can grow the urban forest for a more sustainable future.

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 17C.
Section: DEPARTMENTAL ITEMS - PUBLIC WORKS
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Four-Year Contract for Citywide Landscape Maintenance Service Contract to Mariposa Landscapes, Inc. in the amount of $560,000.32 and Annual Inflation Up to 5% Based on the Consumer Price Index for $17,250.00.

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Landscape Maintenance Services

RECOMMENDATION AND STAFF SUMMARY:

On March 19, 2026, the Public Works Department issued a Request for Proposals (RFP) for Citywide Landscape Maintenance Services for 28 street medians. The scope of work includes weekly mowing; turf maintenance; hand weeding and trimming of planted vegetation and shrubs; irrigation scheduling, maintenance, and repair; refuse collection and disposal; and hand watering, as needed, at City-owned locations.

The RFP was advertised through CR Planwell and posted on the City's website. In addition, it was directly distributed to five (5) firms known to provide similar services in nearby municipalities. On April 8, 2026, the City received three (3) proposals for the proposed four-year contract:

	Contractor	**Four-Year Contract Total**
1.	BrightView Landscape Services, Inc.	$514,812.32
2.	Mariposa Landscapes, Inc.	$560,000.32
3.	JAS Landscape, Inc.	$1,844,080.00

A review panel consisting of staff from various disciplines evaluated and scored the proposals. Based on a best value assessment including qualifications, relevant experience, and cost. Mariposa Landscapes, Inc. received the highest overall ranking. Mariposa is also the City's current provider of citywide landscaping services. The firm is state-licensed, has over 48 years of experience, and has demonstrated successful performance maintaining citywide landscaping for other municipalities.

BrightView Landscape Services, Inc. received the second-highest ranking and submitted the lowest bid. However, reference checks indicated that their current portfolio includes limited citywide landscaping experience, with only one municipality of comparable scope.

Staff recommends that the City Council award a four-year contract for Citywide Landscape Maintenance Services to Mariposa Landscapes, Inc. in the amount of $560,000.32. Staff further recommends approval of an annual inflation adjustment not to exceed $17,250.00 (up to 5%), based on the Consumer Price Index.

FISCAL IMPACT/COST:

Funding Sources	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**Total**
Gas Tax	$115,000.00	$115,000.00	$115,000.00	$115,000.00	$460,000.00
Measure W	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$100,000.00
Gas Tax – CPI up to 5%		$5,750.00	$5,750.00	$5,750.00	$17,250.00
Total	**$140,000.00**	**$145,750.00**	**$145,750.00**	**$145,750.00**	**$577,250.00**

APPROVED:

_____

Clint Osorio, City Manager

Attachments

2026 Citywide Landscaping Maintenance Request for Proposal.pdf
Citywide Landscape Maintenance Services Bid Table.pdf
BrightView, Inc. Proposal.pdf
Mariposa Landscapes, Inc. Proposal.pdf
JAS Landscape Services, Inc. Proposal.pdf

CITY OF GARDENA

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

MARCH 2026

NOTICE INVITING BIDS/PROPOSAL

City of Gardena, California

Notice is hereby given that the City of Gardena is soliciting bids/proposal (Deliver, mail, or Email) at the office of the Public Works Department – Public Works Engineering, 1717 W. 162nd Street, Gardena, California, 90247 or hlee@cityofgardena.org (Attn: Hong Lee), until **2 PM on April 8, 2026**, for:

CONTRACT: **CITYWIDE LANDSCAPE MAINTENANCE SERVICES**

You may access the specifications and invitation through the following platforms:

https://cityofgardena.org/rfps/ or https://www.e-arc.com/location/costa-mesa/

Any bid received after the hour stated above for any reason whatsoever, will be considered non-responsive and disqualified. The City reserves the right to withdraw or cancel this Notice Inviting Informal Bids/Quotes at any time without prior notification and the City makes no representations that any contract will be awarded to any contractor responding to the notice.

The City reserves the right to reject any or all bids and to waive any information or irregularity in any bid received and to be the sole judge of the merits of the respective bids received. The award, if made, will be made based on the Best Value (taking into consideration of qualifications, experience, and costs).

ABSTRACT: The City of Gardena is in the South Bay Area of Los Angeles County. It is a modestly sized city with an area of 6.2 square miles and a population of 60,000 residents. The Public Works Department, Parks Division has a need to service landscaped improvements throughout the City's Limits. The Parks Division is responsible for maintaining landscaped median islands and landscaping at city owned facilities. Currently the work is performed by City staff and private contractor, which is to be expired. **The City of Gardena is seeking assistance by augmenting its current work force with a four (4) year landscape services contract**.

SCOPE OF WORK: The Maintenance Services Contract involves the weekly mowing and maintenance of turf, hand weeding and trimming of planted vegetation and shrubs, irrigation timing and repair, refuse collection and disposal, and hand watering as required along landscaped median islands and city owned locations throughout the city.

The contractor shall at the time of award possess a valid State of California Contractors license, license **C-27** classification and perform 100% of the work.

Bidders are advised that this Project is a public work for purposes of the California Labor Code, which requires payment of prevailing wages. Accordingly, the bidder awarded the Contract and all subcontractors shall be required to pay no less than the prevailing rate of per diem wages, as determined by the Director of the California Department of Industrial Relations, and otherwise comply with the provisions of Section 1770 et seq. of the California Labor Code, California Code of Regulations, Title 8, Section 16000 et seq., and any other applicable laws, rules and regulations adopted with respect thereto ("California Prevailing Wage Laws"). Copies of such prevailing rates of per diem wages are on file at the Gardena City Clerk's office and the office of

the City Engineer, and copies shall be made available to any interested party on request. The prevailing rates of per diem wages referred to herein are hereby made a part of this Notice by reference.

Attention is directed to the provisions of Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by Contractor or any Subcontractor under it. Contractor and any Subcontractor under it shall comply with the requirements of said sections in the employment of apprentices.

The Contractor is **PROHIBITED** from performing work on this project with a subcontractor.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (A.K.A. Division of Labor Standards Enforcement) in a format prescribed by the Labor Commissioner no less than monthly.

As of **January 1, 2016**, the requirement to furnish electronic certified payroll records to the Labor Commissioner will apply to all public works projects, whether new or ongoing.

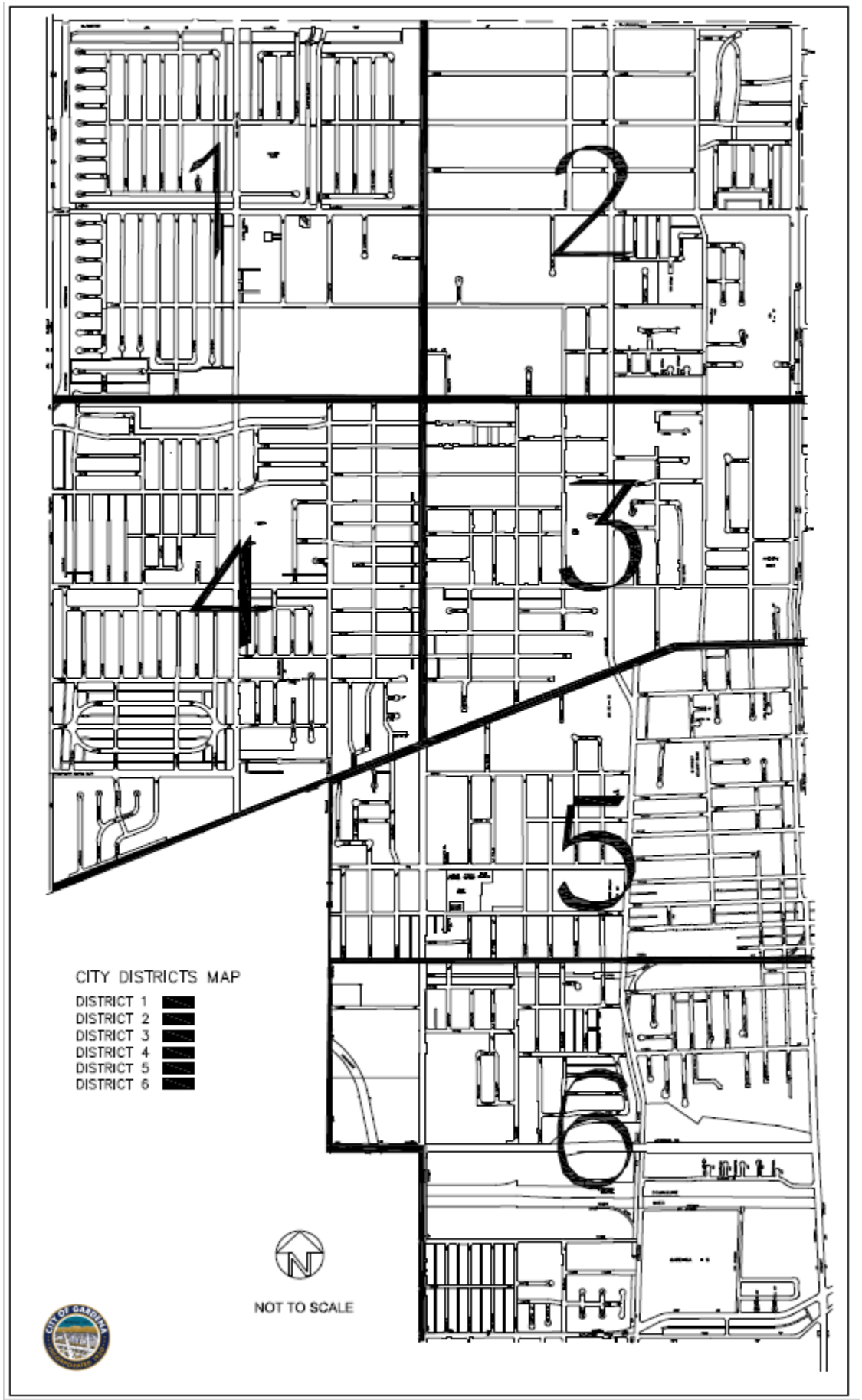
Exceptions: The Labor Commissioner may (but is not required to) excuse contractors and subcontractors from furnishing electronic certified payroll records to the Labor Commissioner on a project that is under the jurisdiction of one of the four legacy DIR-approved labor compliance programs (Caltrans, City of Los Angeles, Los Angeles Unified School District, and County of Sacramento) or that is covered by a qualifying project labor agreement.

<u>These requirements will apply to all public works projects that are subject to the prevailing wage requirements of the Labor Code without regard to funding source.</u>

The State General Prevailing Wage Determination is established by the California Department of Industrial Relations (available at http://www.dir.ca.gov/DLSR/PWD/index.htm).

Skilled and Trained Workforce: This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

Any questions regarding this bid package may be referred to Hong Lee, Public Works Department at (310) 217-9564, hlee@cityofgardena.org. The deadline to submit Request for Information is on **Monday, March 30, 2026 at 2 PM.**


1
2
3
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5
6
CITY DISTRICTS MAP
DISTRICT 1
DISTRICT 2
DISTRICT 3
DISTRICT 4
DISTRICT 5
DISTRICT 6
N
NOT TO SCALE

T A B L E O F C O N T E N T S

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

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INSTRUCTIONS TO BIDDERS

FORM OF PROPOSAL

The Proposal shall be fully executed and submitted on the forms in the project specifications and shall be enclosed in a sealed envelope marked and addressed or emailed as directed in the Notice Inviting Bids.

PROPOSAL / BID DOCUMENTS

All Proposals shall include the following executed documents to be submitted with each bid:

Bidding Schedule

Acknowledgement of Addenda Received

Bidder's Declaration

Non-Collusion Affidavit

Declaration of Eligibility of Contract

Construction Project Reference

Certificate of Non-Discrimination by Contractors

Certification of Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Primary Covered Transitions

DELIVERY OF PROPOSAL

The Proposal shall be delivered by the time stipulated in the Notice Inviting Bids. It is the bidder's sole responsibility to see that its Proposal is received as stipulated. Any Proposal received after the scheduled closing time for receipt of proposals will be returned to the bidder.

WITHDRAWAL OF PROPOSAL

The Proposal may be withdrawn by the bidder by means of a written request, signed by the bidder or its properly authorized representative. Such written request must be notified in via email or delivered to the place stipulated in the Notice Inviting Bids for receipt of proposals prior to the scheduled closing time for receipt of proposals. No Proposal may be withdrawn after the hour fixed for opening bids.

MODIFICATIONS AND ALTERNATIVE PROPOSALS

Unauthorized conditions, limitations, or provisions attached to the Proposal will render it informal and may be grounds for its rejection as non-responsive. The completed Proposal forms shall be without interlineations, alterations, or erasures. Alternative proposals will not be considered

unless specifically requested. Oral, telegraphic, or telephonic proposals or modifications will not be considered.

DISCREPANCIES IN PROPOSALS

In the event there is more than one bid item in a Bidding Schedule, the bidder shall furnish a price for all bid items in the Schedule, and failure to do so will render the Proposal informal and may be grounds for its rejection as non-responsive. The bidder shall state in words and figures the unit prices or the specific sums as the case may be, for which it proposes to supply the labor, materials, supplies, or machinery, and completely perform the Contract. The total amount of each item bid and the total amount of the bid shall be stated in words and figures.

In case of any discrepancy between the words and the figures, the words shall prevail. If the unit price and the total amount named by a bidder for any items are not in agreement, the unit price alone will be considered as representing the bidder's intention and the total will be corrected to conform thereto.

PROPOSAL GUARANTEE – BIDDER'S SECURITY (BIDDER'S BOND IS WAIVED)

Each bidder shall submit with his Proposal cash, an unconditional certified or cashier's check, or a bidder's bond, in the sum of the percentage of the bid stated in the Notice Inviting Bids, payable to the City as a guarantee that the bidder will, if its Proposal is accepted, execute the Contract and furnish a satisfactory Faithful Performance Bond, a satisfactory Payment Bond and insurance certificates as specified herein.

If a bidder to whom an award is made, fails or refuses to sign the Contract or furnish the required bonds and certificates, all within the time stated in Section 2-1.5 of the Special Provisions herein, the funds represented by said cash, check or bidder's bond shall be forfeited and become and remain the property of the City; the amount thereof being agreed to by the bidder and the surety as a bid bond forfeiture due the City because of the delay in the execution of the Contract and in the performance of work thereunder, resulting from such failure or refusal, except that if the City awards the contract to the next lowest responsive responsible bidder, only that portion of the bidder's security equal to the difference between the two bids will be forfeited.

A Bid Bond must be obtained from a corporate surety authorized to do business as such in the State of California as an "admitted surety insurer" and shall be on the form furnished by the City or one substantially in conformance with it. Certified or cashier's checks must be drawn on a solvent state or nationally chartered bank or branch thereof in the State of California. The liability of the City in connection with the checks shall be limited to the return of the checks (without interest) as provided in Section 2-1.6 of the Special Provisions bound herein.

DISQUALIFICATION OF BIDDERS

A person, firm, or corporation shall NOT be allowed to make or file, or be interested in more than one bid, except an alternative bid when specifically requested; provided, however, a person, firm, or corporation who has submitted a sub-proposal to a bidder submitting a Proposal, or who has quoted prices on materials to such bidders, is not thereby disqualified from submitting a sub-proposal or from quoting prices to other bidders submitting proposals, or from submitting a Proposal as a prime contractor. Similarly, failure to comply with the registration requirements of Labor Code Section 1725.5, as further described in the Notice Inviting Bids, will disqualify a bidder.

ADDITIONAL REQUIREMENTS

The bidder's attention is directed to the Special Provisions and Technical Provisions bound herein for additional requirements of the Proposal and Contract Documents.

TERMINATION OF SERVICES

The City reserves the right to cancel the Agreement at any time due to nonperformance.

CONTRACT DOCUMENTS

Contract Documents are to be submitted within twenty-one (21) calendar days AFTER award of the contract. Unless extended by agreement of the City, failure to timely submit executed Contract Documents may be grounds for rejecting the bid award and forfeiture of the bid security. See enclosed documents commencing on page CD-1.

BID PROPOSAL (BP)

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

Contractor: _____

Address: _____

Phone: _____

Fax: _____

License No.: _____

D.I.R. No. _____

Email: _____

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

and having visited the site and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed weekly, total 52 times, per each fiscal year.** Refer to General Provisions, Section 6-3 for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Item No.	Item Description	Approx. Length/Area	Unit	Weekly Landscaping Maintenance Fee	Annual Landscaping Maintenance Fee
PLANTED MEDIANS					
1	Vermont Ave (from El Segundo Blvd to 164th St)	11,940 LF	LF	$	$
2	Artesia Blvd (from Western Ave to Normandie Ave)	2,299 LF	LF	$	$
3	166TH St (from Normandie Ave to Berendo Ave)	1,877 LF	LF	$	$
4	Normandie Ave (from 155th St to 125' South of 155th St)	102 LF	LF	$	$
5	Redondo Beach Blvd (from Berendo Ave to Vermont Ave)	178 LF	LF	$	$
6	Manhattan Beach Blvd (from Crenshaw Blvd to Van Ness Ave)	1,871 LF	LF	$	$
7	Rosecrans Ave (from Crenshaw Blvd to Vermont Ave)	6,163 LF	LF	$	$
8	Rosecrans Ave (from 420' West of Ardath to 670' East of Ardath Ave)	1,040 LF	LF	$	$

9	135th St (From Crenshaw Blvd to 400' East of Crenshaw Blvd)	84 LF	LF	$	$
10	135th St (from Dominguez Channel bike path to Ardath)	441 LF	LF	$	$
11	El Segundo Blvd (from Crenshaw Blvd to Manhattan Pl)	1,594 LF	LF	$	$
12	Vermont Ave (from 100' North of Cassidy St to Artesia Blvd)	84 LF	LF	$	$
13	Stevens St (South of 170th St)	63 LF	LF	$	$
14	182nd St (West of Vermont Ave)	28 LF	LF	$	$
15	Normandie Ave (from Gardena Blvd to 40' North of Gardena Blvd)	31 LF	LF	$	$
16	Normandie Ave (from Gardena Blvd to 35' South of Gardena Blvd)	21 LF	LF	$	$
17	Normandie Ave (from 155th St to 100' North of 155th St)	210 LF	LF	$	$
18	Normandie Ave (from Redondo Beach Blvd to 240' South of Redondo Beach Blvd)	235 LF	LF	$	$
19	Redondo Beach Blvd (from Nuanu Dr to 260' East)	237 LF	LF	$	$
20	Redondo Beach Blvd (from 215' West of Gramercy Pl to St Andrews Pl)	216 LF	LF	$	$
21	Redondo Beach Blvd (from Atkinson Ave to 690' East of Arcturus Ave)	1,293 LF	LF	$	$
22	Crenshaw Blvd (from 325' North of Manhattan Beach Blvd to 300' South of Manhattan Beach Blvd)	1,877 LF	LF	$	$
23	Western Ave (from 141st St to Rosecrans Ave)	323 LF	LF	$	$

25	Crenshaw Blvd (from 141st Pl to 144th St)	565 LF	LF	$	$
27	Western Ave (from 134th St to 137th St)	546 LF	LF	$	$
28	Western Ave (from El Segundo Blvd to 130th St)	233 LF	LF	$	$
29	Western Ave and 135th (northwest corner planter)	10 LF	LF	$	$
30	135th St (Ardath St to Western Blvd) north sidewalk along the channel	435 LF	LF	$	$
				PLANTED MEDIANS ANNUAL TOTAL	$

ALLOWANCE FOR ADDITIONAL SERVICES FOR THE WILLOWS WETLAND PRESERVE

TOTAL	**$100,000**

4 YEAR GRAND TOTAL (ANNUAL TOTAL x 4) + ALLOWANCE FOR WILLOWS WETLAND PRESERVE ($100,000)	$

The following prices are for non-exclusive emergency/call out, Optional Services work. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

Item No.	Description	Hourly Rate
1	Supervisor	$
2	Tree Trimmer	$
3	Ground Person	$
4	Tractor/Loader Operator	$
5	Truck Driver	$
6	Chipper Truck Driver & Operator	$
7	Certified Arborist	$

Item No.	Item Description	Approx. Length/Area	Unit	Mowing Maintenance Fee
1	Arthur Lee Johnson Memorial Park (1200 W 170th St)	4.9 Acres	LF	$
2	Mas Fukai Park (15800 Brighton Ave)	2.7 Acres	LF	$
3	Vincent Bell Memorial Park (14708 Halldale Ave)	0.8 Acres	LF	$
4	Freeman Park (2100 W 154th Pl)	1.4 Acres	LF	$
5	Rowley Memorial Park (13220 Van Ness Ave)	11.9 Acres	LF	$
6	Thornburg Park (2320 W 149th St)	1.4 Acres	LF	$
7	Artesia Blvd (between Vermont Ave and Normandie Ave)	1,065 LF	LF	$

****Refer to Technical Provision, PART 8 – LANDSCAPING AND IRRIGATION.**

The Contract term is for a period of four years (48 months). An inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may be applied to the annual contract renewal if pre-approved by the Director of Public Works.

All work required and shown on the construction plans and this specification, for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate length/area provided for each item are estimated quantities. Therefore, Contractor shall verify all dimensions and conditions before submitting bid/proposal. If the weekly price and the yearly total amount for any item are not in agreement, the weekly price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

Name of Bidder	Signature of Bidder Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

_____ _____

Bidder's Signature Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

Contractor's Business Name	Contractor (Print) Title
Business Address: Street	Signature Title
City State Zip	Contractor's License No. and Classification
Business Phone Number	Business Fax Number
Date	
Name Title	Residence: Street
City State Zip	Residence Phone Number

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

_____ being first duly sworn, deposes and says that he or she is _____ of _____ _____ the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

_____
NAME OF BIDDER

_____
SIGNATURE OF BIDDER

_____
ADDRESS OF BIDDER

_____
CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on, a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project, and has determined that none of them is ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this _____ day of _____, 20___, at _____ _____ *(place of execution)*, California_____.

Signature: _____ Name: _____

Title: _____ Company: _____

BID PROPOSAL

PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: _____

Three projects of this type recently completed:

1. Name (Firm/Agency): _____
   Address: _____
   Contact Person: _____ Telephone No.: ___
   Title of Project: _____
   Project Location: _____
   Date of Completion: _____ Contract Amount: $

2. Name (Firm/Agency): _____
   Address: _____
   Contact Person: _____ Telephone No.: ___
   Title of Project: _____
   Project Location: _____
   Date of Completion: _____ Contract Amount: $

3. Name (Firm/Agency): _____
   Address: _____
   Contact Person: _____ Telephone No.: ___
   Title of Project: _____
   Project Location: _____
   Date of Completion: _____ Contract Amount: $

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature _____

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM_____

TITLE OF PERSON SIGNING_____

SIGNATURE_____

DATE_____

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

_____

_____

_____

_____

_____

_____

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____ Name: _____

Title: _____ Company: _____

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

CONTRACT DOCUMENTS (CD)

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

To be Submitted
within twenty-one (21) calendar days

AFTER
Award of Contract

CONTRACT DOCUMENT

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 20___, by and between CITY OF GARDENA in the State of California, hereinafter referred to as "CITY" and _____, hereinafter referred to as "CONTRACTOR."

The City and the Contractor mutually agree as follows:

ARTICLE I.

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees to perform and complete in a good and workmanlike manner all work required by the Contract Documents, which is described as follows:

PROJECT: **CITYWIDE LANDSCAPE MAINTENANCE SERVICES**

Said work shall be performed in accordance with the Plans, Specifications and other Contract Documents, all of which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefor, except such labor, materials, equipment and services as are provided in the Contract Documents to be furnished by City.

This project is subject to Skilled and Trained Workforce Requirements per Sections 2600 through 2603 of the Public Contract Code.

ARTICLE II.

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, City shall pay Contractor, in full compensation therefor, the contract sum set forth in the Bidding Schedule. Said sum shall constitute payment in full for all work performed hereunder, including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. City shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

ARTICLE III.

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire agreement between the City and the Contractor, are enumerated as follows: Proposal Documents, including the Notice Inviting Bids, Instructions to Bidders, Bidding Schedule, Bidder's Declaration, Designation of Subcontractors, Bidder's Assurance, and Fair Employment Practices documents; this Agreement; Standard Specifications; Special Provisions; Technical Provisions; Drawings; Plans; and all addenda issued prior to and all modifications issued after the execution of this Agreement. These form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV.

EFFECTIVE DATE

This Agreement shall become effective and commence as of the date set forth below on which the last of the parties, whether City or Contractor, executes said Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized.

CITY

Tasha Cerda, Mayor

Date:
Seal:

CONTRACTOR

Name & Title

Sign:
Date:

SECOND SIGNATURE: (Contractor)

Name & Title

ATTEST:

Sign:
Date:

Mina Semenza, City Clerk

Date:

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney

Date:

CONTRACT DOCUMENT

FAITHFUL PERFORMANCE BOND

WHEREAS, the City of Gardena has awarded to _____, hereinafter designated as the "Principal", a Contract for:

PROJECT: **CITYWIDE LANDSCAPE MAINTENANCE SERVICES**

WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we,_____
as Principal, and_____
as Surety, are held and firmly bound unto the City in the sum of_____
_____
Dollars ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly to be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay all court costs and reasonable attorneys' fees to the City of Gardena in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by, well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner therein designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

FURTHER, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of any such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849. The City is the principal beneficiary of this bond and has all rights of a party hereto.

This bond shall remain in full force and effect for a warranty period of one full year after acceptance of the job by the City.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and

Surety named herein, on the_____ day of_____, 20__, the name and corporate seal of each corporate party being hereto affixed, and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

[PRINCIPAL]

By _____

Title _____

_____

Signature

[SURETY]

By _____

Title _____

Address _____

_____

Phone No. _____

_____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CONTRACT DOCUMENT

PAYMENT BOND

WHEREAS, the City of Gardena has awarded to _____, as Contractor, a contract for the work described as follows:

PROJECT: **CITYWIDE LANDSCAPE MAINTENANCE SERVICES**

AND WHEREAS, said Contractor is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of _____, Dollars ($_____) this amount being not less than one hundred percent (100%) of the total Contract price, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, or any other amounts due to persons under any applicable project contract or law, with respect to such work and labor, then the Surety or Sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said Surety will pay all court costs and reasonable attorneys' fees to the plaintiff(s) and City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Further, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, addition, or modification to the terms of the Contract, or of the work to be performed thereunder, or the specifications for the same, shall in any way affect its obligations under this bond, and it does hereby waive notice of such change, extension of time, alteration, addition, or modification to the terms of the Contract or to the work or to the specifications thereunder. Surety hereby waives the provisions of California Civil Code §§ 2845 and 2849.

This bond shall remain in full force and effect for six full months after the period in which verified claims may be filed as provided for in Section 3184 of the California Civil Code.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this_____day of _____20_____.

[PRINCIPAL]

By _____

Title _____

_____

Signature

[SURETY]

By _____

Title _____

Address _____

_____

Phone No. _____

_____

Signature

All signatures must be notarized.

Appropriate modifications shall be made to this form if the bond is being furnished for the performance of an act not provided for by agreement.

Corporations must affix corporate seal.

CONTRACT DOCUMENT

WORKER'S COMPENSATION INSURANCE CERTIFICATE

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of the Contract.

DATED:_____

_____
CONTRACTOR

By_____
Signature

_____
Title

ATTEST:

By_____
Signature

_____
Title

CONTRACT DOCUMENT

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT AND WAIVER OF SUBROGATION AND CONTRIBUTION

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

To the fullest extent permitted by law, Indemnitor hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless the City of Gardena and its respective elected officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of Indemnitor or any of its officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the above-referenced contract, agreement, license, or permit (the "Agreement") or the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision. This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law. Payment is not required as a condition precedent to an Indemnitee's right to recover under this indemnity provision, and an entry of judgment against an Indemnitee shall be conclusive in favor of the Indemnitee's right to recover under this indemnity provision. Indemnitor shall pay Indemnitees for any attorney fees and costs incurred in enforcing this indemnification provision. Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass (a) Indemnitees' sole negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code 2782(a), or (b) the contracting public agency's active negligence to the limited extent that the underlying Agreement is subject to Civil Code 2782(b). This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees.

Indemnitor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Indemnitor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees. Accountants, attorneys, or other professionals employed by Indemnitor to defend Indemnitees shall be selected by Indemnitees.

In the event there is more than one person or entity named in the Agreement as an Indemnitor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several.

"Indemnitor"

Company/Contractor _____

Name & Title _____

Signature & Date _____

CONTRACT DOCUMENT

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

INSURANCE

CERTIFICATION OF INSURANCE (COI) SHALL BE SUBMITTED BY THE CONTRACTOR

1. **COMMENCEMENT OF WORK**. Contractor shall not be authorized to commence Work under this Contract until it has obtained approved insurance. Before beginning Work hereunder, during the entire period of this Contract, for any extensions hereto, and for periods after the end of this Contract as may be indicated below, Contractor must have and maintain in place not less than the insurance coverages required in this Section at his sole cost and expense. Contractor's insurance shall comply with all items specified by this Contract. Any subcontractors shall be subject to all of the requirements of this Section and Contractor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Contractor's insurance may cover all subcontractors. The insurance requirements are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under this Contract.

2. **INSURANCE COMPANY REQUIREMENTS.** All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted doing business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.

3. **COVERAGES, LIMITS AND POLICY REQUIREMENTS**. Contractor shall maintain the types of coverages indicated below:

4. **COMPREHENSIVE GENERAL LIABILITY INSURANCE.** A policy of comprehensive general liability insurance written on a per occurrence basis in an amount not less than either one million dollars ($1,000,000) per occurrence or two million dollars ($2,000,000) aggregate.

5. **COMMERCIAL AUTO LIABILITY INSURANCE**. A policy including all coverages provided by and to the extent afforded by Insurance Services Office form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting City. The minimum auto insurance coverage shall be one million dollars ($1,000,000) combined single limit per accident.

6. **WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE**. A policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars ($1,000,000) per claim. The policy shall be issued by an insurance company which is admitted doing business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

   In accordance with the provisions of section 1860 of the California Labor Code, Contractor's attention is directed to the requirement that in accordance with the provisions of section 3700 of the California Labor Code, Contractor and every subcontractor will be required to secure the payment of compensation of his or her employees, or obtain a certificate of consent to self-insurance by the Director of Industrial Relations in accordance with the requirements of Section 3700 of the California Labor Code.

In accordance with the provisions of section 1861 of the California Labor Code, Contractor shall sign and file with the awarding body the following certification prior to performing any work on the Project:

> "I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

7. **POLICY REQUIREMENTS.** The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

   (i) City and its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy as respects liabilities arising out of the performance of any work done under the Contract.

   (ii) The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

   (iii) For any claims with respect to the Project covered by this Contract, Contractor's insurance coverage shall be primary insurance as respects City and its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by City and its elected and appointed officers, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with it.

   (iv) The policy shall apply separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

8. **COURSE OF CONSTRUCTION INSURANCE.** Contractor shall provide course of construction insurance covering for "all risks" of loss in the amount of the completed value of the Work. The City shall be named as a loss payee and the insurer shall waive all rights of subrogation against the City. This policy shall be issued by an insurance company which is admitted doing business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to the City. Course of Construction Insurance may be provided for each separate Phase.

9. **ADDITIONAL REQUIREMENTS.** The procuring of required insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract. City shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Contractor shall be deemed in default hereunder.

10. **DEDUCTIBLES.** Any deductible or self-insured retentions must be declared to and approved by City. Contractor shall guarantee that, at the option of the City, either: the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Contractor); or Contractor shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses in the amount of any deductibles or self-insured retentions.

11. **VERIFICATION OF COMPLIANCE.** Contractor shall furnish City with the required endorsements attached hereto. All documents are to be received and approved by City before Work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Contract, Contractor shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Contractor shall provide full copies of any requested policies to City within three (3) days of any such request by City.

12. **TERMINATION FOR LACK OF REQUIRED COVERAGE.** If Contractor, for any reason, fails to have in place, at all times during the term of this Contract, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Contractor's expense and/or terminate this Contract. Contractor shall indemnify, defend and hold harmless City and its elected and appointed officers, employees, agents and volunteers from any claim resulting from failure of either Contractor or any subcontractor to take out or maintain any insurance required by this Contract.

13. **EQUIPMENT COVERAGE**. Any policy or policies of insurance Contractor or his subcontractors elect to carry as insurance against loss or damage to construction equipment and tools or other personal property shall include a provision waiving the insurer's right of subrogation against City.

GENERAL PROVISIONS

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

PART 1 – GENERAL PROVISIONS

SECTION 1 – GENERAL

1-1 GENERAL. The Standard Specifications for Public Works Construction ("Greenbook") written and promulgated by the Southern California Chapter of the American Public Works Association and the Southern California Districts of the Associated General Contractors of California shall be the Standard Specifications of the City. All work shall conform to the 2021 edition, including supplements of the Standard Specifications, the Special Provisions which supplement or modify the Standard Specifications, as issued by the City (defined herein as "Agency").

The above referenced Standard Specifications, Special Provisions and Standard Drawings are hereby made a part of the Contract Documents.

For the convenience of the Contractor, the section and subsection numbering system used in these Special Provisions corresponds to that used in the Standard Specifications.

1-2 TERMS AND DEFINITIONS. Whenever in the Standard Specification the following terms are used, they shall be understood to mean and refer to the following:

(a)	AGENCY	The City of Gardena, a California municipal corporation.
(b)	BOARD	The City Council of the City of Gardena.
(c)	CONTRACT DOCUMENTS	Documents including, but not limited to the proposal forms, Standard "Greenbook" Specifications, Special Provisions, Technical Provisions, Notice Inviting Bids, Instructions to Bidders, Bonds, Insurance, Contract and all Addenda setting forth any modifications of the documents.
(d)	CITY	The City of Gardena Director of Public Works or his authorized representative.
(e)	BIDDER	An individual, co-partnership, association or corporation submitting a proposal for the work contemplated, acting directly or through a duly authorized representative.
(f)	LEGAL ADDRESS OF CONTRACTOR	The legal address of the Contractor to be the address given on the Contractor's bid and is hereby designated as the place to which all notices, letters or other communications to the Contractor shall be mailed or delivered.
(g)	LABORATORY	An established laboratory approved and authorized by the City for testing materials and work involved in the contract.

1-7 AWARD AND EXECUTION OF THE CONTRACT.

1-7.1 General. The proposal shall be fully executed and submitted on the forms provided by the Agency and shall be enclosed in a sealed envelope marked and addressed or submitted via email as directed in the "Notice Inviting Bids".

If the proposal is made by an individual, it shall be signed and his or her full name and address shall be given; if it is made by a firm, it shall be signed with co-partnership name by a general partner thereof, who shall also sign his or her known name, and the name and address of each member of such co-partnership shall be given; if made by a corporation, the name of the corporation shall be signed by its duly authorized officers and attested by the corporate seal.

Bidders are warned against making erasures or alterations of any kind on their Proposal. Proposals which contain omissions, erasures, alterations, conditions or additions not called for may be rejected.

At the time the Contract is awarded by the Agency, the Contractor shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code of the State of California to do the type of work contemplated in the Contract and shall be skilled and regularly engaged in the general class or type of work required by this Contract.

1-7.2 Contract Bonds. The "Performance Bond" is equivalent to City's "Faithful Performance Bond."

1-7.3 Examination of Specifications and Project Site. Bidders shall read the specifications, review the drawings and examine the existing facilities to fully understand the project in order to plan for the improvements as shown in the contract, including local condition, uncertainty of weather and all other contingencies.

Bidders shall satisfy themselves by personal examination of the proposed work sites, and by such other means as they may choose as to actual conditions and requirements and as to the accuracy of the quantities stated in the Proposal forms. Information derived from the maps, plans, specifications, profiles, drawings, or from the City/Architect of the record, shall not relieve the bidder of this responsibility, and the interpretation of the data disclosed by borings or other preliminary investigations is not guaranteed nor is any liability assumed by the Agency.

1-7.4 Interpretation of Drawings and Documents. If a prospective bidder is in doubt as to the true meaning or intent of any part of the Contract Documents including the Specifications, or discovers discrepancies in, or omissions from, the Specifications or Drawings, he may submit to the City a written request for an interpretation or a correction thereof. Interpretations or corrections of the Contract Documents including the Specifications and Drawings, shall be made only by addendum duly issued by the City, and a copy of such addendum will be sent by certified mail, postage prepaid, or delivered to each person receiving a set of the Contract Documents whose address is known to the City and such addendum shall be considered a part of and incorporated in the Contract Documents.

1-7.5 Award of Contract. The Agency reserves the right to reject any or all bids and to waive any informality or irregularity in any bid received and to be the sole judge of the merits of the respective bids received.

Bids subsequently shown to be mathematically unbalanced would be rejected as nonresponsive.

A mathematically unbalanced bid is one containing lump sum or unit bid items which do not reflect reasonable actual costs plus a reasonable proportionate share of the bidder's anticipated profit, overhead costs, and other indirect costs, which he/she anticipates for the performance of the items in question.

"A bid is mathematically unbalanced if the bid is structured on the basis of nominal prices for some work and inflated prices for other work; that is, each element of the bid must carry its proportionate share of the total cost of the work plus profits."

"A bid is materially unbalanced if there is a reasonable doubt that award to the bidder submitting the mathematically unbalanced bid will result in the lowest ultimate cost to the Government. Consequently, a materially unbalanced bid may not be accepted."

Award of the Contract, if it is awarded, will ordinarily be made by the Agency within 30 days after opening of the bids. City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

In selecting the Best Value bidder, consideration will be given to the general competency of the bidder for the performance of the work covered by the proposal. To receive favorable consideration, a bidder may be required to present evidence that he has successfully performed similar work of comparable magnitude or submit other evidence satisfactory to the Agency that he or his associates are competent to manage the proposed undertaking and to carry it forward to a successful conclusion. Professional integrity and honesty of purpose shall be essential requirements. A showing of adequate financial resources may be required, but will not alone determine whether a bidder is competent to undertake the proposed work.

Only manufacturers or contractors of established reputation, or their duly authorized dealers or agency, having proper facilities for the manufacture of the materials or equipment and for servicing same, or for proper execution of the work called for in the contract, will be considered in making the award.

1-7.6 Execution of Contract. A bidder whose proposal is accepted shall properly sign a written contract with the Agency on the form attached hereto and return said contract together with good and approved bonds and insurance certificates as required by the Contract Documents **within twenty-one (21) calendar days** from the date of the mailing of a notice from the Agency to the bidder, according to the address given by him, of acceptance of his proposal.

Contract bonds and certificates of insurance, if required, shall be filed in all instances before delivering any equipment, materials, or performing any work under the contract; also before any purchase order shall be issued. An executed Power of Attorney form shall be submitted with all contract bonds herein specified.

If a bidder whose proposal is accepted fails or refuses to enter into a contract as herein provided, or to conform to any stipulated requirement in connection therewith, the money represented by his check or bidder's bond shall be refunded less the difference between the low bid and the bid of the bidder with whom the Agency enters into an agreement in accordance with the provisions of the Public Contracts Code Section 20174. At the discretion of the Agency, an award may be made to the bidder whose proposal is the next most acceptable to the Agency, and such bidder and his surety shall fulfill every stipulation embraced herein as if he were the party to whom the first award was made.

A corporation to which an award is made may be required before the contract is finally signed to furnish evidence of its corporate existence, of its right to do business in California and of the authority of the officer signing the contract and bonds for the corporation to so sign.

1-7.8 Precedence of Contract Documents. The order of precedence of contract document shall be:

FIRST Requirements of law, including the Code and Ordinances of the

City of Gardena.

SECOND	Permits from other agencies as may be required by law.
THIRD	Permits from City of Gardena Departments as may be required by law or ordinance.
FOURTH	The Contract.
FIFTH	The Bid Proposal.
SIXTH	Addenda.
SEVENTH	Notice Inviting Bids.
EIGHTH	Instructions to Bidders.
NINTH	Technical Provisions.
TENTH	Plans.
ELEVENTH	General Provisions of the Standard Specifications.
TWELFTH	Standard Plans.
THIRTEENTH	Standard Specifications for Public Works Construction (current edition).
FOURTEENTH	Caltrans Standard Plans and Specifications.
FIFTEENTH	Reference Specifications.

Change orders, supplemental agreements and approved revisions to Plans and Specifications will take precedence over documents listed above, except those listed as FIRST, SECOND and THIRD. Detailed plans shall have precedence over general plans.

SECTION 2 – SCOPE OF THE WORK

2-2 PERMITS. The Contractor will obtain, at no cost to the Agency, all permits necessary to perform the work on streets, highways, railways or other rights-of-ways. The Contractor shall obtain and pay for all costs incurred for permits necessitated by its operations such as, but not limited to those permits required for night work, overload, blasting and demolition. For private contracts, the Contractor shall obtain all permits incidental to the work or made necessary by its operations, and pay all costs incurred by the permit requirements.

The Contractor and each subcontractor employed upon the work must have or obtain a valid City of Gardena Business License in accordance with the provisions of the Gardena Municipal Code.

2.10 DISPUTED WORK.

2.10.1 Retention of Imperfect Work. If any portion of the work done or materials furnished under the contract proves defective or not in accordance with the specifications and contract drawings, and if the imperfection in the same is not of sufficient magnitude or importance to

make the work dangerous or undesirable, or if the removal of such work is impracticable or will create conditions which are dangerous or undesirable in the opinion of the City, the City shall have the right and authority to retain the work instead of requiring it to be removed and reconstructed, but he shall make deductions therefor in the payment of the contract item due Contractor as may be just and reasonable.

2-11. DISPUTE RESOLUTION.

2-11.1 Requests for Contract Adjustments and Relief. If either Contractor or the Agency believes that it is entitled to relief against the other for any event arising out of or related to the work or Project, such party shall provide written notice to the other party of the basis for its claim for relief. Such notice shall, if possible, be made prior to incurring any cost or expense and in accordance with any specific notice requirements contained in the applicable sections of this Contract.

In the absence of any specific notice requirement, written notice shall be given within a reasonable time, not to exceed fourteen (14) days, after the occurrence giving rise to the claim for relief or after the claiming party reasonably should have recognized the event or condition giving rise to the request, whichever is later. Such notice shall include sufficient information to advise the other party of the circumstances giving rise to the claim for relief, the specific contractual adjustment or relief requested and the basis of such request.

2-11.2 Dispute Avoidance and Resolution. The parties are fully committed to working with each other throughout the Project and agree to communicate regularly with each other at all times so as to avoid or minimize disputes or disagreements. If disputes or disagreements do arise, Contractor and the Agency each commit to resolving such disputes or disagreements in an amicable, professional and expeditious manner so as to avoid unnecessary losses, delays and disruptions to the work under the Contract.

Contractor and the Agency will first attempt to resolve disputes or disagreements at the field level through discussions between Contractor's Representative and the City.

If a dispute or disagreement cannot be resolved through the Contractor's Representative and the City, Contractor's Chief Executive Officer or similar senior representative and the Gardena City Manager, or designee, upon the request of the other party, shall meet as soon as conveniently possible, but in no case later than twenty (20) days after such a request is made, to attempt to resolve such dispute or disagreement. Prior to any meeting between the parties' senior representatives, the parties will exchange relevant information that will assist the parties in resolving their dispute or disagreement.

If, after meeting, the senior representatives determine that the dispute or disagreement cannot be resolved on terms satisfactory to both parties, the parties may submit the dispute to binding or non-binding mediation. The mediation shall be conducted in any manner and by any person or mediation association mutually acceptable to the parties.

2-11.3 Arbitration. Any claims, disputes or controversies between the parties arising out of or relating to the Contract, or the breach thereof, which have not been resolved in accordance with the procedures set forth in Section 9-4.2 above may be decided by binding or non-binding arbitration. The arbitration shall be conducted in any manner and by any person or arbitration association mutually acceptable to the parties.

2-11.4 Claims Disputes. Any claims of Contractor, as "claims" are defined in California Public Contract Code Section 9204 shall be processed in accordance with that section. Section 9204 provides in relevant part that upon receiving a claim from a contractor, together with reasonable documentation to support the claim, a contracting public entity shall conduct a reasonable

review of the claim and, within a period not to exceed 45 days [except as otherwise provided in Section 9204], shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed.

Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, Section 9-4.3 shall apply. If the contractor disputes the public entity's written response, or if the public entity fails to respond to a claim within the time prescribed, the contractor may demand in writing an informal conference to meet and confer for settlement of the issues in dispute.

Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed.

Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the contractor sharing the associated costs equally. The public entity and contractor shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to other applicable procedures.

2-13 DRAWINGS AND SPECIFICATIONS (SERVICES REPORT).

Prior to each progress payment, the Contractor shall deliver to the City, a "Services Report" with all services provided by location for the billing period being submitted. Failure to provide a "Services Report" will cause progress payment to be withheld until information is provided to City.

After completion of the work and before final payment for the year, the Contractor shall deliver to the City a complete set of "Service Reports" for the year. The final form and detail of "Service Reports" are subject to the acceptance of the City.

2-14 MARKING REMOVAL. All markings placed by the Contractor, City, and Underground Service Alert (USA) during construction shall be removed at the completion of the work. These markings shall include, but not limited to, paint, stakes, and metal tags.

All cost associated with removal of markings shall be included in the bid prices for the applicable bid items. Failure of the Contractor to remove these markings shall be cause for the City to do the work and withhold the costs from the Contractor's final payment.

SECTION 3 – CONTROL OF THE WORK

3-5 INSPECTION. Inspection shall be made on a daily basis for areas ready for inspection. Areas or items that fail inspection or that are not ready for inspection shall be rescheduled by the contractor.

Inspection of the work shall not relieve the contractor of the obligation or lack of to fulfill all conditions and requirements of the contract.

3-6 THE CONTRACTOR'S REPRESENATIVE. The Contractor shall furnish the City with the name, address and cell/business/home telephone numbers of the person responsible for the maintenance of barricades, traffic control signs, lights and other safety devices.

3-12 WORK SITE MAINTENANCE.

3-12.1 General. The Contractor shall keep the work site clean and free from rubbish and debris. The Contractor shall abate dust nuisance by cleaning, sweeping and sprinkling with water in keeping with the AQMD and NPDES requirements. Debris, soil or other matter shall not be washed into storm drains, but shall be collected and disposed of in a legal, responsible manner. The construction area shall be cleaned with a power sweeper at the end of every workday and when deemed necessary by the City.

The Contractor shall maintain drainage within and through the work areas. Earth dams will not be permitted in paved areas. Use temporary sandbags to control the site perimeter. At the completion of the project sandbags shall become the property of the City of Gardena and shall be remain in place.

The Contractor shall not spill on haul routes. Any such spillage shall be removed immediately, and the area cleaned.

Stockpiling of construction materials or debris on City right-of-way shall be in accordance with the NPDES permit and shall be approved by the inspector. At the completion of work, the Contractor shall thoroughly clean all work areas.

3-12.2 Air Pollution and Surface Maintenance Control. The Contractor shall obtain a construction water meter from Golden State Water including required deposit and fees. The Contractor shall pay for the water used, at the current water rates. All arrangements for construction water shall be made by contractor with Golden State Water at the Contractor's expense.

3-12.4. Storage of Equipment and Material.

3-12.4.1 General. All costs associated with the disposal of all excavated or demolition materials, including any gate fees, shall be paid by the Contractor. These costs shall be included in the bid price for the applicable bid items.

Prior to any excavated or demolition material being removed from the construction site, the Contractor shall notify the City as to the hauling route and destination for disposal. If the location for disposal is other than a county landfill then the Contractor shall provide the City with written permission and release of liability for the City from the owner of the property where the material will be deposited.

<u>The City has an exclusive agreement with Waste Resources, Inc. and no other firm may provide bulk trash bins in the event the work requires this service</u>.

3-12.4.2 Storage in Public Streets. Construction equipment shall not be stored at the construction site, any public street or publicly owned facilities without approval of the City. Contractor shall store equipment at a contractor's rental yard.

All excavated material that is to be hauled to and disposed of at a County landfill site by the

Contractor is subject to a County gate fee based on tonnage.

3-12.5.4 Protection and Restoration of Existing Improvements. Any facilities, structures, water lines, landscaping, surfaces, signs, pavement markings, painted curbs, house numbers, etc., which are damaged during construction shall be restored to the satisfaction of the City. Damaged water lines shall be repaired immediately at no additional cost to the city.

Protect and preserve all existing pavements and facilities, both within and outside the construction limits, that are not part of the proposed improvements. If the contractor is permitted by the City to use a construction staging area outside the project limits, the contractor shall be responsible for maintaining and restoring it to its original condition or better. The contractor shall repair or replace any damaged areas to the satisfaction of the City.

Any damage to existing concrete improvements shall be removed and replaced from joint to joint, or as directed by the City. Concrete patching will not be permitted.

3-12.5.5 Access to Private Property. The Contractor shall be aware that business and residential access must be maintained at all times. The Contractor shall schedule operations to minimize interference with access to private property.

The main access way to any business or home shall not be completely blocked for more than one four-hour period a day; blockage shall be limited to one twenty-four (24) hour period when concrete is poured.

Temporary access ways shall be provided from the street to the main access way of all businesses and homes by use of traffic rated steel plates or any other method approved by the city.

Payment for this item shall be included in the applicable contract work item.

3-13 COMPLETION, ACEPTANCE, AND WARRANTY.

3-13.3 Warranty. In addition to the guarantees as required in Section 1-7.2 and 3-13.3 of the Standard Specifications, the Faithful Performance Bond shall remain in full force and effect for a period of one year after acceptance of the work by the Agency to insure that defects, which may appear within said period, will be repaired, replaced, or corrected by the Contractor, at his own cost and expense, to the satisfaction of the City within thirty (30) days after written notice thereof by the Agency.

SECTION 4 – CONTROL OF MATERIAL

4-1 GENERAL.

4-1.1 Warranty of Title. No materials, supplies or equipment for the work under this Contract shall be purchased subject to any chattel mortgage or under a conditional sale contract or other agreement by which an interest therein or any part thereof is retained by the seller or supplier.

The Contractor warrants clear and good title to all materials, supplies and equipment installed and incorporated in the work, and agrees upon completion of all work to deliver the premises, together with all improvements and appurtenances constructed or placed thereon by him to the Agency free from any claims, liens, encumbrances or charges, and further agrees that neither he nor any person, firm or corporation furnishing any material or labor for work covered by the Contract shall have any right to a lien upon the premises or any improvement or appurtenance thereon; provided,

that this shall not preclude the Contractor from installing metering devices or other equipment of utility companies the title of which is commonly retained by the utility company. Nothing contained in this section shall defeat or impair the right of such persons furnishing materials or labor under any bond given by the Contractor for their protection, or any right under any law permitting such persons to look to funds due the Contractor, which are in the hands of the Agency.

The provisions of this section shall be inserted in all subcontractor's and material contracts, and notice of its provisions shall be given to all persons furnishing materials for the work when no formal contract is entered into regarding such materials.

SECTION 5 – LEGAL RELATIONS AND RESPONSIBLITIES

5-3 LABOR.

5-3.3 Payroll Records. The Contractor will be required to submit weekly-certified payrolls for the project. The Contractor shall also submit payrolls for all subcontractors. These payrolls shall be submitted to the Engineer on a weekly basis. The Contractor shall also maintain separate records for three years after the project is completed. In the event a legal request is made for a redacted copy of these payroll records, the Contractor shall provide same within three working days of receipt of this demand.

Submitting certified payrolls to other agencies (Union, Prime Contractor, Labor Compliance Program, and Department of Industrial Relations) does not fulfill the requirement to submit certified payroll records to the City.

SECTION 5 – LEGAL RELATIONS AND RESPONSIBLITIES

5-4 INSURANCE. In lieu of Section 5-4 of the Standard Specifications, refer to the City Contract Documents Section, CD-10, for detail requirements.

5-5 ANTITRUST CLAIMS. By entry into this Contract, Contractor hereby acknowledges the terms of Section 7103.5 of the Public Contract Code and hereby offers and agrees to assign to the Agency all rights, title and interest in all causes of action it may have as outlined above.

5-7 SAFETY.

5-7.4 Hazardous Substances. As required by Public Contract Code Section 7104, if this Contract involves digging trenches or other excavations that extend deeper than four (4) feet below the surface, Contractor shall promptly, and prior to disturbance of any conditions, notify the Agency of: (1) any material discovered in excavation that Contractor believes to be a hazardous waste that is required to be removed to a Class I, Class II or Class III disposal site;
(2) subsurface or latent physical conditions at the site differing from those indicated by the Agency; and (3) unknown physical conditions of an unusual nature at the site, significantly different from those ordinarily encountered in such contract work. Upon notification, the Agency shall promptly investigate the conditions to determine whether a change order is appropriate. In the event of a dispute, Contractor shall not be excused from any scheduled completion date and shall proceed with all work to be performed under the Contract, but shall retain all rights provided by the Contract and by law for making protests and resolving the dispute.

5-7.4.1 Edison Energized Conductors. Contractor hereby promises and agrees that in the performance of the work specified in this Contract, it will employ and utilize only qualified persons, as hereinafter defined, to work in proximity to Edison's secondary, primary and transmission facilities. The term "qualified person" is defined in Title 8, California Administrative Code, Section 2700, as follows:

> "Qualified Person: A person who by reason of experience or instruction is familiar with the operation to be performed and the hazards involved."
>
> Contractor further promises and agrees that the provisions of this section shall be and are binding upon any subcontractor or subcontractors that may be retained by it, and that Contractor shall take such steps as are necessary to assure compliance by said subcontractor or subcontractors with the requirements of this section.

5-7.4.2 Emergency Provisions. Unusual conditions may arise on the work which will require that immediate and unusual provision be made to protect the public from danger or loss or damage to life and property, due directly or indirectly to the prosecution of the work, and it is part of the service required of the Contractor to make such provisions and to furnish such protection.

Whenever, in the opinion of the Agency, an emergency exists of which the Agency is aware and against which the Contractor has not taken sufficient precaution for the safety of the public or the protection of utilities or of adjacent structures or property which may be injured by the progress of construction; and whenever, in the opinion of the Agency, immediate action shall be considered necessary in order to protect public or private personnel or property interests, or prevent likely loss of human life or damage on account of the operations under the Contract, then in that event, the Agency may provide suitable protection to said interests by causing such work to be done and material to be furnished, as in the opinion of the Agency may seem reasonable and necessary, all at the expense of the Contractor.

SECTION 6 – PROSECUTION AND PROGRESS OF THE WORK

6-1 CONSTRUCTION SCHEDULE AND COMMENCEMENT OF THE WORK

6-1.1 Maintenance Schedule. The Contractor's proposed construction schedule shall be submitted to the City within fourteen (14) calendar days after the date of the contract execution. The time of completion as specified in Section 6-3, shall commence on the date of the "Notice to Proceed"

The City will review the schedule and may require the Contractor to modify the schedule to conform to the requirements of the Contract Documents. If work falls behind the approved schedule, the Contractor shall be prohibited from starting additional work until the Contractor has exerted extra effort to meet the original schedule and has demonstrated that the ability to maintain the approved schedule in the future. Such stoppages of work shall in no way relieve the Contractor from the overall time of completion requirement, nor shall it be construed as the basis for payment of extra work because additional personnel and equipment were required on the job.

The Contractor shall include in his bid all costs to perform the work under this contract on a weekly basis. The Contractor shall begin and complete work each week prior to starting work in subsequent stages unless previous permission is obtained from the City. The contractor shall stage the work to allow parking on the next adjacent streets. Restricting parking on multiple adjoining streets shall require approval of the City.

6-1.2 Commencement of the Work. City may establish a Notice to Proceed (NTP) date no later than thirty (30) calendar days after the date of the contract execution. Prior to issuing the Notice to Proceed, the City will schedule a preconstruction meeting with the Contractor to review the proposed construction schedule and delivery dates, arrange utility coordination, discuss construction methods and clarify inspection procedures.

No work shall begin until a "Notice to Proceed" has been issued, a preconstruction meeting has been conducted, and a schedule of the work has been approved by the City. The Contractor shall submit a construction schedule to the City for approval a minimum of five (5) working days prior to commencing any work. Schedule may be bar chart of Critical Path Method, CPM, style.

The names, addresses and telephone numbers of the Contractor and subcontractors, or their representatives, shall be filed with the Public Works Manager and the County Sheriff's Department or the City Police Department prior to beginning work.

The Contractor shall also notify the City of Gardena and the owners of all utilities and substructures within the Project area not less than 48 hours prior to starting construction. The following utility companies list of names and telephone numbers is intended for the convenience of the contractor and is not guaranteed to be complete or correct:

COMPANY	CONTACT	TELEPHONE NO.
Southern California Edison	Manuel Vargas, Jr.	310.783.9389
Southern California Gas	Melissa Fukunaga: Tech Services Planning: Attn - Lead Planner	213.231.7281
AT&T	Marco A. Perez	626.491.5503
	Raymond Dover	310.515.4257
Gardena Police	Dispatch	310.3237911
L.A. County Fire Dept.		310.323.7911
Time Warner Communications	Arturo Fernandez	310.750.9099

Crown Castle	Hector Aguilera	951.454.5111
Waste Resources of Gardena	Lorena Rodriguez	310.366.7600
Golden State Water Co.	Justin Doronio	310.436.6950 x111
	Joseph Salcido	310.660.0320 x101
L.A. County Flood Control	Daryll Chenoweth	626.458.3129
L.A. Sanitation District	Jon Ganz	562.908.4288
Metropolitan Water District	Civil Eng. Substructures Section	213.217.7059
Chevron Pipeline	Dave Zerler	310.669.4014
Underground Service Alert		800.422.4133

6-1.3 Working Day. The Contractor's working hours shall be limited to the hours between 8:00 A.M. and 4:00 P.M., Monday through Friday except holidays. Deviation from normal working hours will not be allowed unless written permission has been duly obtained beforehand from the office of the Public Works. The Contractor shall provide adequate light for proper prosecution of the work, for the safety of the workmen and the public, and for proper inspection.

If the Contractor works beyond the allowed working hours without prior written approval from the City, the Contractor may be charged Five Hundred ($500) for each occurrence as required by the City. The amount will be deducted from a progress payment or bond.

Contractor hereby acknowledges and shall be required to comply with the provisions of California Labor Code Section 1810 et seq. According to those sections, eight (8) hours of labor shall constitute a legal day's work. Contractor shall pay to the Agency a penalty of Twenty-Five Dollars ($25.00) for each worker employed in the execution of this Contract by Contractor, or by any Subcontractor, for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any calendar day or forty (40) hours in any one (1) calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the basic rate for that worker.

In the event of either a requested or emergency deviation, inspection service fees will be charged against the Contractor. The service fees will be calculated at overtime rates including benefits, overhead and travel time. The service fees will be deducted from any amounts due to the Contractor.

6-1.4 Notice and Service Thereof. Any notice required or given by one party to the other under the contract shall be in writing and shall be dated and signed by the party giving such notice or by a duly authorized representative of such party. Any such notice shall not be effective for any purpose whatever unless served in the following manner:

Notice shall be given to the Agency by personal delivery thereof to the City of Gardena City or by depositing the same in the United States mail enclosed in a sealed envelope, registered and with postage prepaid, addressed to:

Public Works Department
City of Gardena
1717 W. 162nd Street
Gardena, CA 90247-3778

Notice shall be given to the Contractor by personal delivery thereof to said Contractor or to his authorized representative at the site of the project, or by depositing the same in the United States mail, enclosed in a sealed envelope addressed to said Contractor at the address established for the conduct of the work under this Contract, postage prepaid and registered.

Notice shall be given to the Surety, or any other person, by personal delivery to said Surety or other person, or by depositing the same in the United States Mail, enclosed in a sealed envelope addressed to such Surety or persons at the address of said Surety or persons last communicated to the party giving the notice, postage prepaid and registered.

Notification of Property Owners and Tenants - The Contractor shall notify each property owner and/or tenant in the project area in writing five (5) working days prior to the start of construction. If pedestrian or vehicular access to private property is to be blocked, the Contractor shall again notify each property owner and/or tenant in writing five (5) working days prior to construction activities. The Contractor shall provide additional notices when a lapse time occurs during each phase/segment work.

The written notice shall be submitted to the City for approval prior to being delivered.

6-2 PROSECUTION OF THE WORK.

6-2.1 Contractor's Responsibility for Work. Until the formal acceptance of the work by the Agency, the Contractor shall have the charge and care thereof and shall, subject to the insurance protection furnished in accordance with the Section 1-7.6 and 5-4 hereof, bear the risk of accident, loss or damage to any part thereof by action of the elements or from any other cause, whether arising from the execution or from the non-execution of the work. The Contractor shall rebuild, repair, restore and otherwise correct damages to any portion of the work occasioned by any of the above causes before its acceptance.

In case of suspension of work from any cause whatever, the Contractor shall be responsible for all materials and the proper temporary storage thereof.

6-3 TIME OF COMPLETION.

6-3.1 General. The contract time shall begin per the City's written notification. The Contract is for a period of four years (48 months) of weekly maintenance services. An inflation factor rate of up to 5% based upon the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may be applied to the annual contract renewal if pre-approved by the Director or Public Works.

Work must be completed within working days specified for the project. In addition, the Contractor shall notify the City 24 hours in advance of the actual commencement of work.

No work shall be undertaken during the City's holiday closures. It is the Contractor's responsibility to determine the City's closure dates.

6-9 LIQUIDATED DAMAGES. An invoice will be submitted at the end of each month for completed work in that month. Incomplete work, work not performed, areas not completed within the applicable time frame or areas not in compliance with the standards and requirements set forth in these Special provisions will be deducted from the monthly invoice and may be subject to liquidated damages. The City will inspect on an as needed basis. Items not completed will be documented on a Deficiency/Action document that is required to be corrected on or before the next scheduled service day. Items that appear repetitively on the Deficiency/Action form may be

subject to liquidated damages. The Contractor will have ten (10) calendar days to complete all items on the Deficiency/Action form. All items not completed within ten (10) days will be subjected to liquidated damages in which the Contractor shall pay to the City or to be withheld from the Contractor's progress payments, the daily sum of one thousand dollars ($1000).

The intent of this section is to emphasize to the Contractor the importance of prosecuting the work in an orderly preplanned continuous sequence to minimize inconvenience to residents, businesses, vehicular and pedestrian traffic, and to the public as a result of construction operations.

SECTION 7 – MEASUREMENT AND PAYMENT

7-1 MEASUREMENT OF QUANTITIES FOR UNIT PRICE WORK.

7-1.2 Method of Measure. The quantities shown on the Bid Schedule are approximate only. The Contractor will be paid for the actual quantities of work based on approved field measurements as provided for in these Specifications. The City reserves the right to increase or decrease the amount of any item or portion of work to be performed or materials furnished, or to delete any item, in accordance with the Specifications. Additional bid item work shall be completed within the total working days in these specifications. Additional working days maybe allowed with the approval of the City.

7-3 PAYMENT.

7-3.2 Partial and Final Payment. The closure date for periodic progress payments will be the twenty-fifth day of each month. Authorization to pay is commonly received on the tenth day of the following month. However, payments will be withheld pending receipt of any outstanding reports required by the Contract Documents.

In addition to the provisions outlined in Section 5-3.3 Payroll Records**, the City will withhold progress payments or final payment for failure to submit weekly-certified payrolls.**

7-3.3 Delivered Materials. The City will NOT honor or make any progress payments for materials ordered and delivered to the job site by the Contractor unless prior approval is obtained from the City.

7-4 PAYMENT FOR EXTRA WORK.

7-4.3 EXTRA WORK. When work is performed on a "time and materials" basis, the following percentages shall be added to the Contractor's cost and shall constitute the markup for all overhead and profits:

1) Labor 20
2) Materials 15
3) Equipment Rental..... 15
4) Other Items and Expenditures..... 15

To the sum of the costs and markups provided for in this section, 1 percent shall be added as compensation for bonding.

When all or any part of the extra work is performed by a Subcontractor, the markup established above shall be applied to the Subcontractor's actual cost of such work. A markup of 10 percent on the first $5,000 of the subcontracted portion of the extra work and a markup of 5 percent on work added in excess of $5,000 of the subcontracted portion of the extra work may be added by the Contractor.

END OF GENERAL PROVISIONS

TECHNICAL PROVISIONS

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

PREFACE: All work and materials shall conform to the "Standard Specification for Public Works Construction", 2024 edition, except as modified by the contract and these Technical Provisions.

Incidental Work - All work and materials required by the plans and specifications, and not specifically listed in the bid schedule items of work, shall be considered incidental and no additional payment shall be made therefore. Incidental items shall include, but not be limited to, mobilization; implementation of the appliable SWPPP or Best Management Practices for the protection of storm drain structures; adjusting utility access covers to grade; saw cutting; excavation and disposal of materials; survey; traffic control and coordination of utilities.

SECTION 402 – UTILITIES

402-2 PROTECTION. The Contractor shall provide coordination with all utility companies involved and shall provide protection from damage to their facilities. The Contractor shall be responsible for repair or replacement to said facilities made necessary by its failure to provide required protection.

The Contractor shall be solely responsible to check all utility record maps, books, and/or other data in the possession of the CITY, other agencies, and/or all utility companies, and no allowance shall be made for any failure to have done so.

The Contractor shall utilize the services of “Underground Service Alert-Southern California” for utility locating in all public right-of-ways by calling 811 or 1-800-227-2600 at least 48 hours prior to any excavation.

Underground lines that are potentially hazardous such as oil company lines, natural gas mains, and electrical conduits will be carefully located by the owner as provided in the Standard Specifications. The Contractor shall take special precautions in determining the precise location and depth of these structures and coordinate work with the utility to ensure that they will not be damaged by its operations.

PART 6 - TEMPORARY TRAFFIC CONTROL

SECTION 600 - ACCESS

600-1 GENERAL.

600-1.1 Public Convenience and Safety Access. The Contractor shall provide temporary “No Parking” and all other signs which are necessary for the safe and orderly conduct of vehicular traffic as directed by the City and as specified herein. Contractor shall also provide an approval barricaded area in the parking lane for pedestrian traffic during such time as the parkway is unfit to be used for pedestrian traffic.

At such times as driveways are inaccessible due to the Contractor’s work, they shall be blocked by two (2) Class II barricades or one (1) Class II barricade and two (2) delineators. Driveways that are ramped or planked for temporary access shall be provided with a barricade or delineator at each side. The Contractor shall give 24-hour notice to affected property owners prior to blocking any driveway.

The Contractor shall provide access for refuse collection on the regularly scheduled days. He shall also facilitate or assist in the collection where such work is hampered by his operations.

600-1.2 Street Closures, Detours, and Barricades. The Contractor shall not close any street within the City of Gardena without first obtaining the approval of the City. Barricading, traffic control and detour diagrams in connection with street closures shall be submitted by the contractor as required by the City.

The Contractor shall provide and install barricades, delineators, warning devices and construction signs in accordance with the California Manual of Temporary Traffic Controls or W.A.T.C.H. Handbook. During adverse weather or unusual traffic or working conditions, additional traffic devices shall be placed as directed by the City. All traffic signs and devices shall also conform to the California Manual of Temporary Traffic Controls or W.A.T.C.H. Handbook.

The Contractor shall provide and maintain Type II barricades along excavation edges parallel to the flow of traffic at a maximum spacing of twenty-five feet. Type II barricades mounted with flashers shall be installed around work areas in parkways. Type II barricades shall have alternating reflective orange and reflective white stripes at an angle of 45 degrees. The strip width shall be in accordance with Table 5-1 “Barricade Characteristics” “Manual of Traffic Controls for Construction and Maintenance Work Zones”.

When one-way access from a side street or alley is permitted, barricades and cones shall be provided at five-foot intervals for a distance of fifty feet on either side of the centerline of the intersecting street, or alley.

Should the Contractor fail to furnish a sufficient number of traffic and/or pedestrian safety devices, the Agency will place such necessary items and the Contractor shall be liable to the Agency for providing such devices in accordance with the following provisions:

1. For placing of barricades: $5.00 per barricade for the first day or any part thereof and $2.00 per barricade, per day, for each day thereafter or any part thereof. For flashers: $2.50 per flasher for the first day or any part thereof and $1.00 per flasher, per day, for each day thereafter or any part thereof. For traffic cones: $1.00 per cone for each day or any part thereof.

2. In the event that the services of the Agency are required between the hours of 5:00 P.M. and 8:00 A.M., during the normal week or at any time on Saturday, Sunday or an Agency holiday, there shall be an additional charge to the above set forth minimums of $188.00 for each service trip required.

Contractor shall relocate, preserve and maintain the visibility of all existing signs within the project limits which affect the flow of traffic, as directed by the City. Any signs which are damaged or found to be missing during the course of construction shall be replaced by the Contractor at his expense as directed by the City. All other signs that interfere with the course of work and are not necessary for the safe flow of traffic will be removed and replaced by the Agency. Traffic control signs include Stop Signs, Speed Limit, Parking Restrictions and other regulatory signs.

PART 8 – LANDSCAPING AND IRRIGATION

SECTION 801 – INSTALLATION

801-5 IRRIGATION SYSTEM INSTALLATION.

801-5.7.5 Maintenance. The entire irrigation system, to include all components from connection at meters shall be maintained in an operational state at all times. This coverage applies, but is not limited to all controllers, remote control valves, master valves, flow sensors, gate valves, backflow devices, main and lateral lines, sprinkler heads, quick couplers, hose bibs and moisture sensing devices.

All irrigation shall take place during the week starting Sunday night/Monday morning through Thursday night/Friday morning. No irrigation shall take place on weekends, except when explicitly approved by the Public Works Director.

Contractor shall provide fully trained personnel in all phases of landscaping and irrigation systems operation, maintenance, adjustment, and repair; in all types of components to include electric control clocks, valves and sprinkler heads; and with all brands and models of irrigation equipment. This shall include one certified irrigation technician at all times when the crew is performing maintenance. Scheduling to conserve water and adhere to State mandates/Golden State Water Company is the responsibility of the Contractor.

All irrigation systems shall be inspected weekly for repairs and tested a minimum of once per month in accordance with the following:

- A schedule shall be submitted at the start of the contract showing the location and date that each system will be tested. Any changes shall be submitted for approval prior to enactment.

- All systems shall be adjusted in order to:

    a. Provide adequate coverage of all landscape areas;

    b. Prevent excessive runoff and/or erosion;

    c. Prevent watering roadways, facilities such as tennis, basketball or handball courts, walkways, trails, fences and private property.

- All system malfunctions, damage, and obstructions shall be corrected daily.

- In addition to monthly testing, all irrigation systems shall be inspected daily.

- Adjustment, damage and repairs shall be divided into the following categories and actions:

    a. All sprinkler heads shall be adjusted to maintain proper coverage. Maintenance shall include all repair, replacement and adjustments to heads to provide a functional system. Cleaning, flushing heads and lines and removal of obstructions are included in the contract price.

    b. All damage resulting from the Contractor's operations shall be repaired or replaced

prior to the end of the workday at the Contractor's expense.

c. Repairs for causes other than the Contractor's operations shall be divided into included and extra billable repairs. Included repairs are all components after the valve to the end of the sprinkler line, but do not include quick couplers, flow sensors, master valves, main pressure lines or gate valves. The cost for these repairs shall be included in the costs for operation and maintenance of the irrigation system. Extra billable repairs shall include all valves, backflows, meters and mainlines, flow sensors, gate valves, quick couplers and will be paid in accordance with the provisions of extra work. Vandalized irrigation systems or damage by other contractors is extra billable. Documentation of vandalized irrigation or destruction by other contractors is required with pictures.

d. Backflow Device certification costs are included in the contract price, but repairs to backflow devices are not.

- Repairs to the irrigation system shall be completed within eight (8) hours after approval from the City on major component damage such as broken irrigation lines, defective or broken valves and within sixteen (16) hours after approval from City on repairs to sprinkler heads and other minor items.

- All replacements shall be approved by the City.

- Contractor shall maintain an adequate stock of medium and high usage items for repair of the irrigation system.

- Contractor shall implement repairs in accordance with all effective warranties and no separate payment will be made for repairs on equipment covered by warranty.

Contractor shall pay for all excessive water usage due to improper use of the irrigation controller or failure to repair malfunctions on a timely basis or unauthorized increases in the frequency of irrigation. Costs will be determined by calculating the excessive CCF use above normal or approved. Costs to be deducted from payments will be presented to the Contractor by the City prior to actual deductions to allow for explanations.

The cost for the routine maintenance and staff (including irrigation technician) shall be placed into the individual bid items for maintenance. This includes, but is not limited to replacement of all sprinkler heads regardless of their condition before the award of the contract.

The contractor shall submit a pricing sheet for standardized items that are considered extra billable within the first month of service. All irrigations systems are to be audited in the first month to document their present condition with recommendations for repair for items not included in the scope of the contract. All items requiring repair and included in the contract price are required to be completed in the first two months. All work shall be approved by the City Engineer prior to start of construction.

Irrigation Controllers will require a chart with descriptions to indicate where each station controls. This will be placed in the controller and one copy delivered to the Public Works Director within the first two months of the contract. The Irrigation Technician will check all irrigation controllers weekly and make necessary changes and date a new form that documents the present programs and changes. All program forms for all controllers will be submitted to the Public Works Director

weekly.

801-6 MAINTENANCE AND PLANT ESTABLISHMENT. The Contractor is responsible for keeping all areas free of weeds. For the purpose of this specification, a weed will be considered as any undesirable or misplaced plant. The Director of Public Works may restrict the use of chemical weed control in certain areas. Weed control is required to be a continuing weekly activity and can be mechanical or chemical. The Contractor shall supply the City with a Pest Control Advisor's recommendation for all chemicals requested to be used indicating each location included for use and name of weed to be controlled.

Monthly chemical Use Report detailing what chemicals (pesticides/fungicides/herbicides/ insecticides/miticides/bactericides) have been used, the quantity, and location of said chemicals are to be submitted monthly to the Public Works Director.

The Contractor is required to submit a copy of the permit issued by the Los Angeles County Department of Weights and Measures for the use of each chemical requested for use in the City at the beginning of the Contract period. The Contractor shall provide to the Director of Public Works a booklet containing complete l chemical labels that include brand name, product name, EPA registration number, EPA establishment number, manufacture's name and address, ingredients, common name, chemical name, inert ingredients, net contents, signal words, precautionary statements, hazards to humans and domestic animals, environmental hazards, physical and chemical hazards, first aid or statement of practical treatment, direction for use, storage and disposal. Additionally, Material Safety Data Sheets shall be included in the booklet. All requirements from the Los Angeles County Department of Weights and Measures shall be followed to include a 'Notice of Intent' when required by this Department. A written description of the weed control program will be submitted to the Public Works Director at the beginning of the Contract periods. All chemicals to be used in the City will be approved by the Public Works Director prior to use. Contractor shall survey the grounds to:

a. Identify weeded areas weekly, and
b. Implement a plan/method (i.e. hand removal, mulch and/or chemicals) for removal. After weeds are cleared from a given area, mulch is recommended to reduce weed growth in the future. Continuous removal of weeds is required. More permanent preventative measures, i.e. mulching is recommended.
c. Turf, planter, and hardscape areas shall be continually monitored to maintain a weed free condition. The use of pre- and post- emergent herbicides based on Pest Control Recommendations may be necessary on an on-going basis. Prevention of Poa annual and Crabgrass is the responsibility and expense of the Contractor. All Kikuaya and Bermuda grass that invades a pre-dominantly fescue grass is the responsibility of the contractor to eradicate, repair and establish and is included in the contract price.
d. Fungicides shall be applied based on Pest Control Advisor Recommendations to prevent or correct any fungal problems. The contractor shall calibrate all chemical application equipment prior to each use to ensure chemicals are applied that the rate specified. All rubber hoses shall be made of neoprene rubber or equivalent material, shall be free of cracks, and shall not be weathered. All pressurized spray equipment shall be kept in a state of good repair, safe to operate, and shall be equipped with appropriate pressure regulators, gauges, and relief valves. A dedicated sprayer for herbicide and a dedicated sprayer for pesticide/fungicide/herbicides are required.

801-6.1 Turf Maintenance

801-6.1.1 Mowing. All turf areas shall be mowed once per week. Exact dates shall be set on

annual calendar to provide 52 mows per year. Work shall be performed on the same day each week. General turf areas will be mowed at a height consistent with the growth of the grass variety. Cool season turf grass shall be cut approximately 25% higher during hot summer weather. All mowing equipment shall be maintained in order to provide the sharpest and cleanest cut of the individual grass blades. All perimeter edges will be mowed as low as possible without scalping for improved sprinkler function. Mowers shall be cleaned after each park is mowed to prevent the transfer of weed seeds, stolons, rhizomes and diseases. All Kikuaya and Bermuda grass that invades a pre-dominantly fescue grass is the responsibility of the contractor to eradicate, repair and establish at the contractor expense. The Contractor is responsible to change the mowing direction each week. All curb and gutter, sidewalks and walks, handicapped ramps and concrete areas will be clean and free of soil and weeds. All gopher mounds in the grass landscape areas or spilling into the gutter will be removed, filled with soil and the gophers eradicated.

Turf shall be swept, vacuumed, or otherwise cleaned to maintain a neat appearance at all times. Turf clippings and debris shall be removed the same day of each mowing, trimming, or edging operation and shall be removed from the site.Mowing shall not be performed when wet soil conditions from rain or over irrigation will result in damage to the lawns. The skipped lawns shall be mowed as soon as possible once the soil conditions enable mowing without damage.

801-6.1.2 Edging. All turf grass borders shall be neatly and uniformly edged or trimmed concurrent with every mowing. Mechanical methods shall be used except where physically not possible or practical. This will include hand push mowers, nylon line trimmers, edger, and hand clipping where necessary. Trimming around sprinkler heads and obstacles will be done. Trees that are damaged due to improper use of edging tools or mowers are the responsibility of the contractor to repair or replace. Chemical application may be used on areas such as planters, buildings, around trees along asphalt trails/paths, around sports field equipment, fence lines, sprinkler heads, etc. only with prior approval. Prior to application of chemicals, all areas shall be trimmed to proper mow heights. Contractor shall use non-restricted chemicals only to perform chemical edging. Chemicals shall be approved by the Public Works Director prior to use. The contractor shall supply the Public Works Director with a monthly chemical use report at the end of each month. The chemical use report shall list the types, quantities, dates, and locations of all chemicals used. Chemicals shall only be applied under the supervision of persons possessing a valid California Pest Control Operator's License. Records of all chemical application operations, ‘’Notice of Intent’ authorizations, dates, times, methods of application, chemical formulations, applicators name and weather conditions at the time of application shall be made, retained and included in the monthly report to the Public Works Director. Records shall be retained in accordance with Los Angeles County Department of Agriculture regulations. All walkways, roadways, trails or other areas dirtied by edging operations shall be cleaned and all debris disposed of off-site prior to the completion of that day's operations or the end of the day, whichever occurs first. Excessive spraying or blanket spraying is not allowed except with the approval of the Public Works Director or approved representative.

801-6.1.3 Watering. An automatic irrigation system is provided at most sites for the contractor’s use to maintain optimum soil moisture content to ensure healthy, vigorous growth, but shall not be intended as the only means of irrigation. The Contractor shall be responsible to protect the irrigations systems at all sites from damage during the course of maintenance activities. All turf areas shall be irrigated as required to maintain adequate growth and appearance. All irrigation shall take place as required by Golden State Water due to drought condition. No irrigation shall take place on weekends, except when approved by the Public Works Director. Contractor shall monitor the requirements of the plant material, soil conditions, seasonal temperature variations, wind conditions and rainfall and shall recommend appropriate changes in duration of watering cycles. Contractor shall respond within 2 hours of any request by the Inspector to turn on/off

irrigation systems, particularly in respect to rainfall. All irrigation shall be turned OFF during rain events and turned on only after dry weather requires irrigation to conserve water and reduce water costs. In the event that an irrigation system is broken or in need of maintenance, it shall be the sole responsibility of the contractor to hand water all landscaping. State requirements or Golden State Water Company requirements to adhere to the restrictions addressing the drought shall be implemented to include proper two days of the week and shut down after measurable rain and as modified during the term of the contract. Any penalties due to improper irrigation shall be paid by the contractor.

801-6.1.4 Fertilization. All turf areas are to be fertilized 6 times a year. Fertilizer shall be free of moisture at the time of fertilizer application. Application of the fertilizer shall be done in sections, determined by the areas covered by each irrigation system. All areas fertilized shall be thoroughly soaked immediately after fertilizer is broadcast. The contractor shall supply the City with a bimonthly fertilizer report. The fertilizer report shall be due by the 10th of the monthfor the previous month and shall include types, quantities, and locations of fertilizers used. All damages to landscaping resulting from use of fertilizers shall be repaired or replaced at the expense of the contractor. Attention to schedule fertilization on days that follow scheduled irrigation to reduce the amount of water used to flush the granules into the grass is necessary.

- Turf shall be fertilized at a rate of 1-pound actual nitrogen per 1000 sq. ft. every 2 months
- Fertilization shall be performed to maintain a consistent deep green
- Fertilizer shall have an analysis of 16-6-8
- Fertilizer shall be applied in granular form by use of a rotary spreader. If uneven distribution of the fertilizer results in stripped, banded, spotty, blotched, yellow, burnt or streaked grass, a drop spreader shall be used.
- In the event of uneven distribution of the fertilizer, the contractor shall correct the deficient areas with additional fertilizer and the burnt areas with water, seed and top- dress.
- Fertilizer will be watered in sufficiently to prevent burning and penetrate the soil.

801-6.1.5 Reseeding. All bare, worn or sparse areas in the turf shall be reseeded within 15 days of direction from the city to reestablish turf to an acceptable condition. All areas to be reseeded shall be aerated, raked or verticut to remove all thatch and provide a rough (scarified) seedbed suitable for seeding. Areas to be reseeded shall be fertilized to provide one (1) to one and a half (1 ½) pounds of nitrogen per thousand square feet. Chemical formulation of fertilizer to be used shall be 16-6-8 unless approved by the Public Works Director. Granular Gypsum (Soil Buster) shall be applied at 20 lbs. of product per thousand (1,000) square feet. Once the seed has been applied, the contractor shall manually irrigate thoroughly with a hose for a period of one week. Irrigation shall continue until 90% of all seed has sprouted and is in a vigorous state of growth. The contractor shall monitor all irrigation so that damage does not occur to property or the application of the seed. The seed type shall be Perennial Rye applied at a rate of 10 lbs./1,000sq. ft.

801-6.1.6 Thatch/Verticut/Overseeding.

All turf areas are to be reviewed for thatch build up and shall be scheduled for thatching as required by the Public Works Director. All lawns may be required to be thatched. Thatching operations will be scheduled for the first week in October. The operation can be managed with a few options to either cut the grass low before or after thatching. All lawns that are thatched shall be thatched in two opposing directions with thatching blades that cut the stolons and scarify the soil surface without excessive penetration (less than ½ inch) at 2-3 inches on center. All thatch shall be removed manually or with a vacuum daily. It is recommended to aerate and fertilize at

the same time. All seed used in innerseed/overseed operation shall be Perennial Rye (Stovers VIP or equal) applied at a rate of 10lbs./1,000 sq. ft. Seed quality shall meet the following criteria:

- Minimum purity shall be 98% weed free for all grasses.
- Minimum germination rate shall be 85% for all grasses.
- No seed shall be applied without prior verification of seed quality by the City.

Once the seed has been applied, the contractor shall irrigate thoroughly for a period of one week. Irrigation shall continue until 90% of all seed has sprouted and is in a vigorous state of growth. The contractor shall monitor all irrigation so that damage does not occur to property or the application of the seed. All green waste removal costs from these operations are the responsibility of the Contractor and included in the contract price.

801-6.1.7 Aeration. All turf areas shall be aerated twice per year. Aeration shall be accomplished by removing 1" diameter by 3" deep cores at a maximum spacing of 5” on center by use of a mechanical aeration machine. All cores shall be removed from the turf and disposed of off-site or thoroughly pulverized before leaving the site or by the end of the workday. No plug shall be left overnight. All walkways, roadways, trails, landscaped areas or other areas dirtied by aeration operations shall be cleaned and all debris disposed of offsite prior to the completion of this operation or the end of the day, whichever occurs first. All irrigation heads, valves, quick couplers and other improvements that can be damaged by the aeration operation shall be flagged and/or protected prior to starting.

801-6.2 Shrubs/Groundcover Maintenance

801-6.2.1 Watering. All shrubs/groundcover areas shall be irrigated as required to maintain adequate growth and appearance. Contractor shall monitor the requirements of the plant material, soil conditions, seasonal temperature variations, wind conditions, and rainfall and shall recommend appropriate changes in duration of watering cycles. Special watering required during daytime hours, such as after fertilization, during periods of extreme dryness or heat, and during manual irrigation cycles shall be included. Irrigation during the daytime hours to water in fertilizer, establish seed or test systems require the presence of the irrigation technician or a qualified crew member. Contractor shall respond within two (2) hours of any request by the City to turn on/off irrigation systems, particularly in respect to rainfall. All damages resulting from under or over watering shall be repaired at the Contractor's expense. This includes plant replacement and establishment.

801-6.2.2 Fertilization. All shrubs/groundcover areas shall be fertilized four (4) times a year. All proposed chemical formulations shall be approved prior to use. Groundcover areas shall be free of moisture on the leaves, but the soil must be moist at the time of fertilizer application. Application of the fertilization shall be done in sections, determined by the areas covered by each irrigation system. All areas fertilized shall be thoroughly soaked immediately after the fertilizer is broadcast. The contractor shall supply the inspector a quarterly fertilizer report which includes location, type, and quantity of all fertilizer used.

- Fertilizer shall be applied at a rate of 1 pounds of actual nitrogen per 1000 sq. ft.
- Specific fertilizers shall be applied to correct deficiency. Diagnosis of a deficiency is the responsibility of the Contractor and may require a soil test or tissue analysis for ongoing problems
- Care should be exercised to avoid burning the plants in hot weather

- All fertilizer is to be thoroughly watered into the soil immediately after application
- All palm trees shall be fertilized with a fertilizer specifically formulated for the particular needs of Palms. Queen Palms are the City tree and are seen uniformly around the city. Yellow fronds normally indicate a need for nitrogen, but this may not be the only deficient element. Queen Palms will benefit from nitrogen in the Aminical form, i.e.: Ammonium Sulfate as well as specific palm fertilizer or a combination.

801-6.2.3 Groundcover. Groundcover areas shall be maintained in a manner, which will promote the healthy growth of the plant material in a neat, but natural state while removing weed infestations. All groundcovers shall be trimmed to restrict growth from sidewalks, trees, shrubs, trails, behind curbs, and from private property.

Edging shall be clean with well-defined lines. In cases where ground covers of different types grow adjacent to another ground cover, trimming to keep a well-defined edge between types is required. Some areas of groundcovers are meant to grow together and separation is not required. Some groundcovers of less importance will be required to be trimmed or removed to allow the more desirable ground cover to spread. Replanting bare areas is required to maintain the continuity of the ground cover. Replacement plant types are required to be approved by the Public Works Director. This shall include all existing bare areas regardless of their condition before the contract was awarded.

801-6.2.4 Shrubs/Vines. All shrubbery shall be trimmed as needed to maintain a neat and attractive appearance. In addition, all shrubs shall be trimmed to not encroach into walkway and off structures. Excessive trimming or thinning is not allowed. Removing some lower growth to allow better sprinkler coverage is permitted, but no more than 6-8 inches is allowed without prior approval from the City. Sprinkler modification to address poor coverage is preferred to maintain an attractive landscape. Remove dead, damaged or diseased limbs as necessary. All leaves shall be raked from under the shrubs after each pruning, and all trimmings and debris shall be removed and disposed of off-site at the end of each day's work.

Formal hedges are plants that can be trimmed with a power hedge trimmer. All other shrubs shall be allowed to grow informally, but neat and contained within the planter by use of hand pruning clippers. All shrubs and vines shall be kept free of dead parts. Vines shall not grow into or on trees or shrubs. Vines shall be pruned for health and kept in an open, airy appearance if attached to a wood post, trellis, arbor, etc. Vines on walls will be pruned for a ‘tight clinging’ effect.

All flowering shrubs/perennials are required to be kept free of dead flowers and leaves. Yellow and brown leaves are required to be removed.

801-6.3 Hardscape and Softscape Areas.

All animal feces or other materials detrimental to human health shall be removed on the normal scheduled service day. All broken glass and sharp objects shall be removed and areas shall be inspected and maintained in a neat, clean and safe condition. All areas shall be raked to remove leaves and debris on a service day. All play, sports equipment, bleachers, benches, tables, trash cans, gates, rails, posts, fences, barbecues, gazebos, signs and all other park amenities shall be monitored for vandalism, safety hazards and serviceability each service day. Deficiencies shall be reported in writing immediately to the City.

801-6.4 Sand/Woodchip Areas.

These areas shall include tot lots, play areas, etc. All areas shall be maintained weed free. During the first week of every month, all sand areas shall be raked to the maximum depth that will allow complete loosening of the sand, but will not cause lower base materials to be mixed in with the sand. Sand and wood chips shall be replenished as necessary to maintain optimum level in each area, generally level to six (6) inches below the top of the concrete curbing, but dependent upon play equipment footing and final level shall be determined by the Inspector for each area. This is included in the cost of the contract.801-6.5 Trash Removal at City Parks.

All landscaped trash shall be hauled off-site at the Contractor's expense.

801-6.6 Tree Trimming.

During work operations, the Contractor shall trim all trees within the boundary of the maintained area for vertical and horizontal clearance. Trimming is limited to branches within 12 feet above grade to maintain vertical clearance of 8 feet over sidewalks, and pedestrian areas to include grass lawns. Branches or foliage over an Arterial or collector street is required to be maintained to 14 feet above grade. Neighborhood streets are to 8 feet. Trimming or removal of significant branches is not approved, but will be determined by the City Forester or the Public Works Director. The trimming of trees to 12 feet is also intended to remove water sprouts to improve appearance and, in some cases, traffic visibility. Trimming of heavy branches for safety within 12 feet above grade is included. All palm trees are included for frond, petiole and sheath removal to 12 feet. Sheaths on the palm trees are to be removed without harm or abnormal scaring of the trunk. Queen Palms are included on a continual basis. All tree stake maintenance whether to be removed or re-staked are included.

801-6.7 Pest Control.

All insect pests to be treated shall be identified and life stage determined prior to treatment. All areas which may be adversely affected by chemical treatment operation shall be identified (i.e., waterways, food preparation sites and eating areas, and agricultural production areas) and all precautionary measures necessary shall be taken to prevent contamination of these areas. All pesticides shall be applied in accordance with the label recommendations and shall be applied in an integrated pest management program. Chemicals and methods are to be approved by the City prior to implementation.

Pest include, but are not limited to snails, slugs, sow bugs, aphids, mites, scale, mealy bugs and Whitefly's. All pests that cause excessive damage to any plants, shrubs, groundcover, trees, irrigation systems, facilities or cause erosion are included. It is intended to utilize integrated pest management to minimize chemical spraying.

801-6.7.1 Rodent Control. All turf and landscaped areas shall be maintained free of rodents to include gophers and moles. Rodent Control shall be performed in a safe manner and requires prior approval of the method. All rodents to be controlled shall be identified and feeding habits determined prior to treatment of the area. All mounds shall be raked level a minimum of twenty-four (24) hours prior to treatment. Soil shall be checked in the area to be treated to ensure proper soil moisture exists prior to treatment. Traps shall be covered with soil once inserted into tunnel, to prevent vandalism and to ensure public safety. Any and all spilled bait shall be picked up immediately. All treated areas shall be inspected for dying animals after treatment on a daily basis. Contractor shall remove all dying animals and/or carcasses and dispose of them off-site prior to the end of each workday until area no longer requires further treatment. No traps are allowed to remain in public areas on the weekend. All chemical use requires a permit from the Agricultural

Department and all requirements for post and notification are required.

801-6.8 Decomposed Granite Pathways. All D.G. (Decomposed Granite) pathways are to be kept weed free and free of ruts and holes. Weekly herbicide spraying of new weed seedlings is required. Mechanical weed removal, if necessary due to a lack of weekly maintenance, requires the D.G. to be raked and smoothed and re-compacted by adding water and using a vibrating plate. Paths are to be kept clean by use of a broom or very low rpm blower. Avoid excessive rpm's to eliminate dust clouds. All damage from park activities are required to be repaired to conditions approved by the inspector as required. All vegetation is required to be edged neatly without damage to the path or edge board.

801-6.9 Performance Standards.

Turf

- Color- Even, uniform, green color, no streaks, spot
- Cut- No scalping with even cut throughout the turf
- Edging- Well defined and clean edges
- Weeds- Continuous weed control

Shrubs

- Neat and not excessively trimmed
- No dead flowers and dying leaves
- Healthy vigorous growth

Groundcover

- Density- No encroachment or bare areas
- Edging- Neat, clean edging throughout the property
- Weeds- No weeds visible or below groundcover height
- Bare ground- Cultivated or mulched
- General Health- No disease, insects, or fertility deficiencies

CITY OF GARDENA BID TABULATION

DEPARTMENT: **PUBLIC WORKS**
PROJECT: CITYWIDE LANDSCAPE MAINTENANCE SERVICES
BID OPEN: APRIL 8, 2026 AT 2 PM

	Bid Bond	**#1** ✓	#2 ✓	#3 ✓
	NAME OF BIDDERS & ADDRESS OF BIDDERS	**BrightView Landscape Services, Inc** 17813 S Main St, #105 Gardena, CA 90248	**Mariposa Landscapes, Inc** 6232 Santos Diaz St. Irwindale, CA 91702	**JAS Landscape, LLC** 2225 River Ridge Road Oxnard, CA 93036
	TOTAL BID	**$514,812.32**	**$560,000.32**	**$1,844,080.00**

BID PROPOSAL (BP)

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

Contractor:	BrightView Landscape Services, Inc.
Address:	17813 S Main St #105, Gardena, CA 90248
Phone:	(951) 406-5904
Fax:	(310) 327-8767
License No.:	266211 (A, C27)
D.I.R. No.	1000005364
Email:	david.moo@brightview.com

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

and having visited the site and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed weekly, total 52 times, per each fiscal year.** Refer to General Provisions, Section 6-3 for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Item No.	Item Description	Approx. Length/Area	Unit	Weekly Landscaping Maintenance Fee	Annual Landscaping Maintenance Fee
PLANTED MEDIANS					
1	Vermont Ave (from El Segundo Blvd to 164th St)	11,940 LF	LF	$ 1,583.16	$ 82,324.32
2	Artesia Blvd (from Western Ave to Normandie Ave)	2,299 LF	LF	$ 70.97	$ 3,690.44
3	166TH St (from Normandie Ave to Berendo Ave)	1,877 LF	LF	$ 48.78	$ 2,536.56
4	Normandie Ave (from 155th St to 125' South of 155th St)	102 LF	LF	$ 14.47	$ 752.44
5	Redondo Beach Blvd (from Berendo Ave to Vermont Ave)	178 LF	LF	$ 4.37	$ 227.24
6	Manhattan Beach Blvd (from Crenshaw Blvd to Van Ness Ave)	1,871 LF	LF	$ 60.14	$ 3,127.28
7	Rosecrans Ave (from Crenshaw Blvd to Vermont Ave)	6,163 LF	LF	$ 22.89	$ 5,707.00
8	Rosecrans Ave (from 420' West of Ardath to 670' East of Ardath Ave)	1,040 LF	LF	$ 1.85	$ 1,190.28

9	135th St (From Crenshaw Blvd to 400' East of Crenshaw Blvd)	84 LF	LF	$ 1.85	$ 96.20
10	135th St (from Dominguez Channel bike path to Ardath)	441 LF	LF	$ 9.71	$ 504.92
11	El Segundo Blvd (from Crenshaw Blvd to Manhattan Pl)	1,594 LF	LF	$ 35.08	$ 1,824.16
12	Vermont Ave (from 100' North of Cassidy St to Artesia Blvd)	84 LF	LF	$ 1.85	$ 96.20
13	Stevens St (South of 170th St)	63 LF	LF	$ 1.39	$ 72.28
14	182nd St (West of Vermont Ave)	28 LF	LF	$ 0.62	$ 32.24
15	Normandie Ave (from Gardena Blvd to 40' North of Gardena Blvd)	31 LF	LF	$ 0.68	$ 35.36
16	Normandie Ave (from Gardena Blvd to 35' South of Gardena Blvd)	21 LF	LF	$ 0.46	$ 23.92
17	Normandie Ave (from 155th St to 100' North of 155th St)	210 LF	LF	$ 4.62	$ 240.24
18	Normandie Ave (from Redondo Beach Blvd to 240' South of Redondo Beach Blvd)	235 LF	LF	$ 5.17	$ 268.84
19	Redondo Beach Blvd (from Nuanu Dr to 260' East)	237 LF	LF	$ 5.22	$ 271.44
20	Redondo Beach Blvd (from 215' West of Gramercy Pl to St Andrews Pl)	216 LF	LF	$ 4.75	$ 247.00
21	Redondo Beach Blvd (from Atkinson Ave to 690' East of Arcturus Ave)	1,293 LF	LF	$ 28.46	$ 1,479.92
22	Crenshaw Blvd (from 325' North of Manhattan Beach Blvd to 300' South of Manhattan Beach Blvd)	1,877 LF	LF	$ 41.31	$ 2,148.12
23	Western Ave (from 141st St to Rosecrans Ave)	323 LF	LF	$ 7.11	$ 369.72

25	Crenshaw Blvd (from 141st Pl to 144th St)	565 LF	LF	$ 12.44	$ 646.88
27	Western Ave (from 134th St to 137th St)	546 LF	LF	$ 12.02	$ 625.04
28	Western Ave (from El Segundo Blvd to 130th St)	233 LF	LF	$ 5.13	$ 266.76
29	Western Ave and 135th (northwest corner planter)	10 LF	LF	$ 0.22	$ 11.44
30	135th St (Ardath St to Western Blvd) north sidewalk along the channel	435 LF	LF	$ 9.57	$ 497.64
				PLANTED MEDIANS ANNUAL TOTAL	$ 109,313.88

ALLOWANCE FOR ADDITIONAL SERVICES FOR THE WILLOWS WETLAND PRESERVE

TOTAL	**$100,000**

4 YEAR GRAND TOTAL (ANNUAL TOTAL x 4) + ALLOWANCE FOR WILLOWS WETLAND PRESERVE ($100,000)	$ 537,255.52

The following prices are for non-exclusive emergency/call out, Optional Services work. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

Item No.	Description	Hourly Rate
1	Supervisor	$ 95
2	Tree Trimmer	$ 75
3	Ground Person	$ 45
4	Tractor/Loader Operator	$ 85
5	Truck Driver	$ 45
6	Chipper Truck Driver & Operator	$ 85
7	Certified Arborist	$ 95

Item No.	Item Description	Approx. Length/Area	Unit	Mowing Maintenance Fee
1	Arthur Lee Johnson Memorial Park (1200 W 170th St)	4.9 Acres	LF	$ 305
2	Mas Fukai Park (15800 Brighton Ave)	2.7 Acres	LF	$ 342
3	Vincent Bell Memorial Park (14708 Halldale Ave)	0.8 Acres	LF	$ 114
4	Freeman Park (2100 W 154th Pl)	1.4 Acres	LF	$ 146
5	Rowley Memorial Park (13220 Van Ness Ave)	11.9 Acres	LF	$ 953
6	Thornburg Park (2320 W 149th St)	1.4 Acres	LF	$ 108
7	Artesia Blvd (between Vermont Ave and Normandie Ave)	1,065 LF	LF	$ 769

****Refer to Technical Provision, PART 8 – LANDSCAPING AND IRRIGATION.**

The Contract term is for a period of four years (48 months). An inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may be applied to the annual contract renewal if pre-approved by the Director of Public Works.

All work required and shown on the construction plans and this specification, for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate length/area provided for each item are estimated quantities. Therefore, Contractor shall verify all dimensions and conditions before submitting bid/proposal. If the weekly price and the yearly total amount for any item are not in agreement, the weekly price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

BrightView Landscape Services, Inc. David Moo - Business Development Executive/Asst Sec Name of Bidder	 Signature of Bidder	4/7/26 Date

CALIFORNIA
JURAT CERTIFICATE

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of RIVERSIDE

Subscribed and sworn to (or affirmed) before me on this 7 day of April,

20 26, by DAVID MOO,

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

WITNESS MY HAND AND OFFICIAL SEAL.

HARVINDER KAUR SETHI
Notary Public - California
Riverside County
Commission # 2489094
My Comm. Expires May 3, 2028

Harvinder Kaur

Signature of Notary Public

(Notary Seal)

OPTIONAL INFORMATION

The jurat contained within this document is in accordance with California law. Any affidavit subscribed and sworn to before a notary shall use the preceding wording or substantially similar wording pursuant to Civil Code sections 1189 and 8202. A jurat certificate cannot be affixed to a document sent by mail or otherwise delivered to a notary public, including electronic means, whereby the signer did not personally appear before the notary public, even if the signer is known by the notary public. The seal and signature cannot be affixed to a document without the correct notarial wording. As an additional option an affiant can produce an affidavit on the same document as the notarial certificate wording to eliminate the use of additional documentation.

DESCRIPTION OF ATTACHED DOCUMENT

Technical Provision Landscaping
(Title of document)

Number of Pages _____ (Including jurat)

Document Date 04/07/26

and irrigation.
(Additional Information)

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual
- ☐ Corporate Officer
- ☐ Partner
- ☐ Attorney-In-Fact
- ☐ Trustee
- ☐ Other: _____

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

4/7/26
Date

CALIFORNIA
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Harvinder Kaur Sethi

Signature of Notary Public

HARVINDER KAUR SETHI
Notary Public - California
Riverside County
Commission # 2489094
My Comm. Expires May 3, 2028

(Notary Seal)

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DESCRIPTION OF ATTACHED DOCUMENT

Acknowledgement of addenda received
(Title of document)

Number of Pages 1 (Including jurat)

Document Date 04/07/26

(Additional Information)

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual
- ☐ Corporate Officer
- ☐ Partner
- ☐ Attorney-In-Fact
- ☐ Trustee
- ☐ Other: _____

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

BrightView Landscape Services, Inc.
Contractor's Business Name

Business Development Executive/Asst. Secretary
Contractor (Print) Title

17813 S Main St #105
Business Address: Street

Signature

Business Development Executive/Asst. Secretary
Title

Gardena, CA 90248
City State Zip

266211 (A, C27)
Contractor's License No. and Classification

(951) 406-5904
Business Phone Number

(310) 327-8767
Business Fax Number

4/7/26
Date

David Moo
Name

Business Development Executive/Asst. Secretary
Title

17813 S Main St #105, Gardena, CA 90248
Residence: Street

Gardena, CA 90248
City State Zip

(951) 406-5904
Residence Phone Number

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

CALIFORNIA
JURAT CERTIFICATE

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State of California

County of RIVERSIDE

Subscribed and sworn to (or affirmed) before me on this 7 day of April,

20 26, by DAVID MOO,

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

WITNESS MY HAND AND OFFICIAL SEAL.

HARVINDER KAUR SETHI
Notary Public - California
Riverside County
Commission # 2489094
My Comm. Expires May 3, 2028

Signature of Notary Public

(Notary Seal)

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DESCRIPTION OF ATTACHED DOCUMENT

BIDDERS DECLARATION
(Title of document)

Number of Pages _____ (Including jurat)

Document Date 04/07/26

(Additional Information)

CAPACITY CLAIMED BY THE SIGNER

- [ ] Individual
- [ ] Corporate Officer
- [ ] Partner
- [ ] Attorney-In-Fact
- [x] Trustee
- [ ] Other: _____

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

David Moo being first duly sworn, deposes and says that he or she is Business Development Executive/Asst. Secretary of BrightView Landscape Services, Inc. the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

BrightView Landscape Services, Inc.

David Moo - Business Development Executive/Asst Secretary

NAME OF BIDDER

SIGNATURE OF BIDDER

17813 S Main St #105

ADDRESS OF BIDDER

Gardena, CA 90248

CITY STATE ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

CALIFORNIA
JURAT CERTIFICATE

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of RIVERSIDE

Subscribed and sworn to (or affirmed) before me on this 7 day of April,

20 26, by DAVID MOO,

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

WITNESS MY HAND AND OFFICIAL SEAL.

HARVINDER KAUR SETHI
Notary Public - California
Riverside County
Commission # 2489094
My Comm. Expires May 3, 2028

Harvinder Kaur Sethi
Signature of Notary Public

(Notary Seal)

OPTIONAL INFORMATION

The jurat contained within this document is in accordance with California law. Any affidavit subscribed and sworn to before a notary shall use the preceding wording or substantially similar wording pursuant to Civil Code sections 1189 and 8202. A jurat certificate cannot be affixed to a document sent by mail or otherwise delivered to a notary public, including electronic means, whereby the signer did not personally appear before the notary public, even if the signer is known by the notary public. The seal and signature cannot be affixed to a document without the correct notarial wording. As an additional option an affiant can produce an affidavit on the same document as the notarial certificate wording to eliminate the use of additional documentation.

DESCRIPTION OF ATTACHED DOCUMENT

NON COLLUSION AFFIDAVIT
(Title of document)

Number of Pages _____(Including jurat)

Document Date 04/07/26

(Additional Information)

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual
- ☐ Corporate Officer
- ☐ Partner
- ☐ Attorney-In-Fact
- ☐ Trustee
- ☐ Other: _____

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on, a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project, and has determined that none of them is ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 7th day of April, 20 26, at Riverside *(place of execution)*, California.

Signature: David Moo Name: David Moo

Title: Business Development Executive/Asst. Secretary Company: BrightView Landscape Services, Inc.

CALIFORNIA
JURAT CERTIFICATE

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of RIVERSIDE

Subscribed and sworn to (or affirmed) before me on this 7 day of April,

20 26, by DAVID MOO,

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

WITNESS MY HAND AND OFFICIAL SEAL.

HARVINDER KAUR SETHI
Notary Public - California
Riverside County
Commission # 2489094
My Comm. Expires May 3, 2028

Signature of Notary Public

(Notary Seal)

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DESCRIPTION OF ATTACHED DOCUMENT

Declaration of eligibility
(Title of document)

Number of Pages _____ (Including jurat)

Document Date 04/07/26

To contract
(Additional Information)

CAPACITY CLAIMED BY THE SIGNER

- [ ] Individual
- [ ] Corporate Officer
- [ ] Partner
- [ ] Attorney-In-Fact
- [ ] Trustee
- [ ] Other: _____

BID PROPOSAL

PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 86 years

Three projects of this type recently completed:

1. Name (Firm/Agency): City of La Mirada
   Address: 13700 La Mirada Blvd, La Mirada, CA 90638
   Contact Person: Marlin Munoz Telephone No.: (562) 902-2385
   Title of Project: Citywide Landscape & Parks Maintenance
   Project Location: City of La Mirada
   Date of Completion: 2017 – present Contract Amount: $422,863 annually

2. Name (Firm/Agency): City of Ontario
   Address: 303 E B Street, Ontario, CA 91764
   Contact Person: Brian Romero Telephone No.: (909) 395-2628
   Title of Project: City & Parks Maintenance
   Project Location: City of Ontario
   Date of Completion: 2012 – Present Contract Amount: $524,760 annually

3. Name (Firm/Agency): City of Riverside
   Address: 3900 Main St, Riverside, CA 92522
   Contact Person: Robert Filiar Telephone No.: (951) 357-6313
   Title of Project: Downtown and Parking Landscape
   Project Location: City of Riverside
   Date of Completion: 2011 – Present Contract Amount: $575,819 annually

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature

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State of California

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HARVINDER KAUR SETHI
Notary Public - California
Riverside County
Commission # 2489094
My Comm. Expires May 3, 2028

Harvinder

Signature of Notary Public

(Notary Seal)

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DESCRIPTION OF ATTACHED DOCUMENT

BID Proposal Project Refference
(Title of document)

Number of Pages 1 (Including jurat)

Document Date 04/07/26

(Additional Information)

CAPACITY CLAIMED BY THE SIGNER

- [ ] Individual
- [ ] Corporate Officer
- [ ] Partner
- [ ] Attorney-In-Fact
- [ ] Trustee
- [x] Other: _____

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM BrightView Landscape Services, Inc.

TITLE OF PERSON SIGNING David Moo - Business Development Executive/Asst Sec

SIGNATURE David Moo

DATE 4/7/26

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

BrightView is an Equal Opportunity Employer. Discrimination on the basis of race, religion, color, age, gender, sexual orientation, national origin, citizenship, marital status, disability, handicap, or any other category or characteristic protected by applicable law is strictly prohibited and will not be tolerated under any circumstances. BrightView also prohibits retaliation against any individual who in good faith reports about such discrimination or asserts his or her right to be free from such discrimination.

CALIFORNIA
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Notary Public - California
Riverside County
Commission # 2489094
My Comm. Expires May 3, 2028

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(Notary Seal)

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DESCRIPTION OF ATTACHED DOCUMENT

Certificate of NON-discrimination
(Title of document)

Number of Pages 1 (Including jurat)

Document Date 04/07/26

Suspension, Eligibility, Voluntary exclusion - Primary Covered transactions
(Additional Information)

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual
- ☐ Corporate Officer
- ☐ Partner
- ☐ Attorney-In-Fact
- ☐ Trustee
- ☐ Other: _____

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: _____ Name: David Moo

Title: Business Development Executive/Asst. Secretary Company: BrightView Landscape Services, Inc.

CALIFORNIA
JURAT CERTIFICATE

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State of California

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20 26, by DAVID MOO,

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Commission # 2489094
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DESCRIPTION OF ATTACHED DOCUMENT

BID PROPOSAL BP-15
(Title of document)

Number of Pages 1 (Including jurat)

Document Date 04/07/26

(Additional Information)

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual
- ☐ Corporate Officer
- ☐ Partner
- ☐ Attorney-In-Fact
- ☐ Trustee
- ☐ Other: _____

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

MARIPOSA
LANDSCAPES INC

4/8 Hand Delivered @ 12:07 pm

$560,000.00

City of Gardena
Public Works Department
Attention: Hong Lee, Public Works Engineering
Ref: Citywide Landscape Maintenance Services
Address: 1717 W 162nd Street, Gardena, CA 90247
Phone: (310) 217-9568
E-mail: hlee@cityofgardena.org

Since 1981, Mariposa Landscapes, Inc. has been a trusted leader in the landscape industry. What began as a single-truck operation in Rosemead has evolved into a full-service company with a dedicated team of over 1,000 professionals serving communities throughout Southern California and Arizona. We are proud to be one of the most recommended firms in our field, with over 100 awards recognizing our project's excellence. Our team is driven by a commitment to quality, innovation, and long-term client satisfaction—values that have earned us the trust of municipalities, agencies, and property owners for over four decades.

At the core of our work is a simple but powerful mission:
"We create and maintain beautiful landscapes where people live, work, and play."

At Mariposa Landscapes, we believe in the value of open communication, continuous staff development, and staying at the forefront of innovation to ensure we deliver the highest standard of service. Providing close yard support ensures continuous work and crews on site.

Mariposa's proposal is based on our direct experience with this contract and a proven efficient approach. All turf, medians, pathways, planters, and parks routine care will be handled by our mow crew, detail crew, and irrigation crew which will be performing regular system checks & repairs. Crews rotate daily to cover all tasks. NO SUBCONTRACTED WORK in this proposal. Oversight is provided by working field supervisor and our Gardena area manager, with an account manager ensuring smooth communication with the City of Gardena.

We appreciate the opportunity to respond to your RFP and look forward to the possibility of serving the City of Gardena. Thank you for your time and consideration.

Sincerely,

Antonio Valenzuela – Vice President

PREPARED BY:
Michael Salinas, Estimator
(626) 635-6187
Michael.Salinas@mariposa-ca.com

Service Yard: 1650 W 130th St, Gardena, CA 90248
Craig Johnson, Area Manager
(714) 686-3560
Craig.Johnson@mariposa-ca.com

BID PROPOSAL (BP)

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

Contractor:	Mariposa Landscapes, Inc.
Address:	6232 Santos Diaz St., Irwindale, CA 91702
Phone:	(626) 960-0196
Fax:	(626) 960-8477
License No.:	592268
D.I.R. No.	1000005079
Email:	estimating@mariposa-ca.com

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

and having visited the site and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed weekly, total 52 times, per each fiscal year.** Refer to General Provisions, Section 6-3 for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Item No.	Item Description	Approx. Length/Area	Unit	Weekly Landscaping Maintenance Fee	Annual Landscaping Maintenance Fee
PLANTED MEDIANS					
1	Vermont Ave (from El Segundo Blvd to 164th St)	11,940 LF	LF	$ 648.20	$ 33,706.40
2	Artesia Blvd (from Western Ave to Normandie Ave)	2,299 LF	LF	$ 34.52	$ 1,795.04
3	166TH St (from Normandie Ave to Berendo Ave)	1,877 LF	LF	$ 110.98	$ 5,770.96
4	Normandie Ave (from 155th St to 125' South of 155th St)	102 LF	LF	$ 25.34	$ 1,317.68
5	Redondo Beach Blvd (from Berendo Ave to Vermont Ave)	178 LF	LF	$ 28.30	$ 1,471.60
6	Manhattan Beach Blvd (from Crenshaw Blvd to Van Ness Ave)	1,871 LF	LF	$ 114.59	$ 5,958.68
7	Rosecrans Ave (from Crenshaw Blvd to Vermont Ave)	6,163 LF	LF	$ 325.04	$ 16,902.08
8	Rosecrans Ave (from 420' West of Ardath to 670' East of Ardath Ave)	1,040 LF	LF	$ 50.97	$ 2,650.44

9	135th St (From Crenshaw Blvd to 400' East of Crenshaw Blvd)	84 LF	LF	$ 23.51	$ 1,222.52
10	135th St (from Dominguez Channel bike path to Ardath)	441 LF	LF	$ 37.37	$ 1943.24
11	El Segundo Blvd (from Crenshaw Blvd to Manhattan Pl)	1,594 LF	LF	$ 183.49	$ 9,541.48
12	Vermont Ave (from 100' North of Cassidy St to Artesia Blvd)	84 LF	LF	$ 23.51	$ 1,222.52
13	Stevens St (South of 170th St)	63 LF	LF	$ 22.44	$ 1,166.88
14	182nd St (West of Vermont Ave)	28 LF	LF	$ 11.04	$ 574.08
15	Normandie Ave (from Gardena Blvd to 40' North of Gardena Blvd)	31 LF	LF	$ 11.20	$582.40
16	Normandie Ave (from Gardena Blvd to 35' South of Gardena Blvd)	21 LF	LF	$ 10.69	$555.88
17	Normandie Ave (from 155th St to 100' North of 155th St)	210 LF	LF	$ 39.55	$2,056.60
18	Normandie Ave (from Redondo Beach Blvd to 240' South of Redondo Beach Blvd)	235 LF	LF	$ 40.82	$2,122.64
19	Redondo Beach Blvd (from Nuanu Dr to 260' East)	237 LF	LF	$ 40.93	$2,128.36
20	Redondo Beach Blvd (from 215' West of Gramercy Pl to St Andrews Pl)	216 LF	LF	$ 39.86	$2,072.72
21	Redondo Beach Blvd (from Atkinson Ave to 690' East of Arcturus Ave)	1,293 LF	LF	$ 75.52	$3,927.04
22	Crenshaw Blvd (from 325' North of Manhattan Beach Blvd to 300' South of Manhattan Beach Blvd)	1,877 LF	LF	$ 104.15	$5,415.80
23	Western Ave (from 141st St to Rosecrans Ave)	323 LF	LF	$ 45.31	$2,356.12

25	Crenshaw Blvd (from 141st Pl to 144th St)	565 LF	LF	$ 48.03	$2,497.56
27	Western Ave (from 134th St to 137th St)	546 LF	LF	$ 47.06	$2,447.12
28	Western Ave (from El Segundo Blvd to 130th St)	233 LF	LF	$ 21.49	$1,117.48
29	Western Ave and 135th (northwest corner planter)	10 LF	LF	$ 10.69	$555.88
30	135th St (Ardath St to Western Blvd) north sidewalk along the channel	435 LF	LF	$ 36.94	$1,920.88
				PLANTED MEDIANS ANNUAL TOTAL	$ 115,000.00

ALLOWANCE FOR ADDITIONAL SERVICES FOR THE WILLOWS WETLAND PRESERVE

TOTAL	**$100,000**

4 YEAR GRAND TOTAL (ANNUAL TOTAL x 4) + ALLOWANCE FOR WILLOWS WETLAND PRESERVE ($100,000)	$ 560,000.00

The following prices are for non-exclusive emergency/call out, Optional Services work. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

Item No.	Description	Hourly Rate
1	Supervisor	$ 140.00
2	Tree Trimmer	$ 120.00
3	Ground Person	$ 105.00
4	Tractor/Loader Operator	$ 110.00
5	Truck Driver	$ 110.00
6	Chipper Truck Driver & Operator	$ 110.00
7	Certified Arborist	$ 200.00

Item No.	Item Description	Approx. Length/Area	Unit	Mowing Maintenance Fee
1	Arthur Lee Johnson Memorial Park (1200 W 170th St)	4.9 Acres	LF	$ 43,414.23/yr
2	Mas Fukai Park (15800 Brighton Ave)	2.7 Acres	LF	$ 23,922.13/yr
3	Vincent Bell Memorial Park (14708 Halldale Ave)	0.8 Acres	LF	$ 7,088.04/yr
4	Freeman Park (2100 W 154th Pl)	1.4 Acres	LF	$ 12,404.07/yr
5	Rowley Memorial Park (13220 Van Ness Ave)	11.9 Acres	LF	$ 105,434.55/yr
6	Thornburg Park (2320 W 149th St)	1.4 Acres	LF	$ 12,404.07/yr
7	Artesia Blvd (between Vermont Ave and Normandie Ave)	1,065 LF	LF	$ 1,080.93/yr

**Refer to Technical Provision, PART 8 – LANDSCAPING AND IRRIGATION.

The Contract term is for a period of four years (48 months). An inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may be applied to the annual contract renewal if pre-approved by the Director of Public Works.

All work required and shown on the construction plans and this specification, for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate length/area provided for each item are estimated quantities. Therefore, Contractor shall verify all dimensions and conditions before submitting bid/proposal. If the weekly price and the yearly total amount for any item are not in agreement, the weekly price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

Mariposa Landscapes, Inc.
Name of Bidder

Signature of Bidder Terry Noriega, President

3/23/2026
Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Bidder's Signature

4/7/2026
Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

Mariposa Landscapes, Inc.	Terry Noriega, President
Contractor's Business Name	Contractor (Print) Title
6232 Santos Diaz St.	President
Business Address: Street	Signature Title
Irwindale CA 91702	592268 Class A, C27,C61/D49, C31, D49
City State Zip	Contractor's License No. and Classification
(626) 960-0196	(626) 960-8477
Business Phone Number	Business Fax Number
3/23/2026	
Date	
Terry Noriega President	Not Available
Name Title	Residence: Street
N/A	(626) 960-0196
City State Zip	Residence Phone Number

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On 03/23/2026 before me, Timothy Chang, Notary Public
(insert name and title of the officer)

personally appeared Terry Noriega,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ **(Seal)**

NRO1 TIMOTHY CHANG
COMM. #2491150
Notary Public - California
Los Angeles County
My Comm. Expires May 25, 2028 NRO1

State of California
Secretary of State

S

Statement of Information
(Domestic Stock and Agricultural Cooperative Corporations)
FEES (Filing and Disclosure): $25.00.
If this is an amendment, see instructions.
IMPORTANT – READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

FQ60862

FILED

In the office of the Secretary of State
of the State of California

AUG-25 2017

This Space for Filing Use Only

1. CORPORATE NAME
MARIPOSA LANDSCAPES, INC.

2. CALIFORNIA CORPORATE NUMBER
C1469653

No Change Statement (Not applicable if agent address of record is a P.O. Box address. See instructions.)

3. If there have been any changes to the information contained in the last Statement of Information filed with the California Secretary of State, or no statement of information has been previously filed, this form must be completed in its entirety.
☐ If there has been no change in any of the information contained in the last Statement of Information filed with the California Secretary of State, check the box and proceed to Item 17.

Complete Addresses for the Following (Do not abbreviate the name of the city. Items 4 and 5 cannot be P.O. Boxes.)

	CITY	STATE	ZIP CODE
4. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE 6232 SANTOS DIAZ ST, IRWINDALE, CA 91702			
5. STREET ADDRESS OF PRINCIPAL BUSINESS OFFICE IN CALIFORNIA, IF ANY 6232 SANTOS DIAZ ST, IRWINDALE, CA 91702	CITY	STATE	ZIP CODE
6. MAILING ADDRESS OF CORPORATION, IF DIFFERENT THAN ITEM 4	CITY	STATE	ZIP CODE

Names and Complete Addresses of the Following Officers (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

	ADDRESS	CITY	STATE	ZIP CODE
7. CHIEF EXECUTIVE OFFICER/ TERRY L NORIEGA	6232 SANTOS DIAZ ST, IRWINDALE, CA 91702			
8. SECRETARY ANTONIO VALENZUELA	6232 SANTOS DIAZ ST, IRWINDALE, CA 91702	CITY	STATE	ZIP CODE
9. CHIEF FINANCIAL OFFICER/ THERESA LU	6232 SANTOS DIAZ ST, IRWINDALE, CA 91702	CITY	STATE	ZIP CODE

Names and Complete Addresses of All Directors, Including Directors Who are Also Officers (The corporation must have at least one director. Attach additional pages, if necessary.)

	ADDRESS	CITY	STATE	ZIP CODE
10. NAME TERRY NORIEGA	6232 SANTOS DIAZ ST, IRWINDALE, CA 91702			
11. NAME	ADDRESS	CITY	STATE	ZIP CODE
12. NAME	ADDRESS	CITY	STATE	ZIP CODE

13. NUMBER OF VACANCIES ON THE BOARD OF DIRECTORS, IF ANY:

Agent for Service of Process If the agent is an individual, the agent must reside in California and Item 15 must be completed with a California street address, a P.O. Box address is not acceptable. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 15 must be left blank.

14. NAME OF AGENT FOR SERVICE OF PROCESS
TERRY NORIEGA

15. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL | CITY | STATE | ZIP CODE
6232 SANTOS DIAZ ST, IRWINDALE, CA 91702

Type of Business

16. DESCRIBE THE TYPE OF BUSINESS OF THE CORPORATION
LANDSCAPE MAINTENANCE SERVICES

17. BY SUBMITTING THIS STATEMENT OF INFORMATION TO THE CALIFORNIA SECRETARY OF STATE, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN, INCLUDING ANY ATTACHMENTS, IS TRUE AND CORRECT.

08/25/2017	BRANDON Y HUANG	CONTROLLER	
DATE	TYPE/PRINT NAME OF PERSON COMPLETING FORM	TITLE	SIGNATURE

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

Terry Noriega being first duly sworn, deposes and says that he or she is President of Mariposa Landscapes, Inc. the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

Terry Noriega, President
NAME OF BIDDER

SIGNATURE OF BIDDER

6232 Santos Diaz St.
ADDRESS OF BIDDER

Irwindale	CA	91702
CITY	STATE	ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On 03/20/2026 before me, Lynette Liang, Notary Public
(insert name and title of the officer)

personally appeared Terry Noriega,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ **(Seal)**

LYNETTE W. LIANG
Notary Public - California
Los Angeles County
Commission # 2542861
My Comm. Expires Dec 21, 2029

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on, a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project, and has determined that none of them is ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 23rd day of March, 2026, at Irwindale *(place of execution)*, California.

Signature: Terry Noriega Name: Terry Noriega

Title: President Company: Mariposa Landscapes, Inc.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On 03/23/2026 before me, Timothy Chang, Notary Public
(insert name and title of the officer)

personally appeared Terry Noriega,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

TIMOTHY CHANG
COMM. #2491150
Notary Public - California
Los Angeles County
My Comm. Expires May 25, 2028

NRO1 NRO1

Signature _____ **(Seal)**

BID PROPOSAL

PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 48 years

Three projects of this type recently completed:

1. Name (Firm/Agency): City of Signal Hill
   Address: 2175 Cherry Ave., Signal Hill, CA 90765
   Contact Person: Joe Balon Telephone No.: (562) 989-7255
   Title of Project: Citywide Landscape Maintenance Services
   Project Location: Various locations throughout the city
   Date of Completion: 2022 - Current Contract Amount: $ 2,699,700.00

2. Name (Firm/Agency): City of Santa Monica
   Address: 1685 Main St., Santa Monica, CA 90401
   Contact Person: Jay Aguilar Telephone No.: (310) 458-2201 *2614
   Title of Project: Landscape Maintenance at Designated City Sites
   Project Location: Various locations throughout the city
   Date of Completion: 2019 - Current Contract Amount: $ 9,525,240.00

3. Name (Firm/Agency): City of Lawndale
   Address: 14717 Burin Ave., Lawndale, CA 90260
   Contact Person: Johnny Calderon Telephone No.: (310) 973-3263
   Title of Project: Landscape Maintenance and Tree Trimming Services
   Project Location: Various locations throughout the city
   Date of Completion: 2022 - Current Contract Amount: $2,225,340.00

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature _____

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM Mariposa Landscapes, Inc.

TITLE OF PERSON SIGNING Terry Noriega, President

SIGNATURE Terry Noriega

DATE 3/23/2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

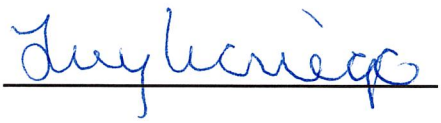
    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature:  Name: Terry Noriega

Title: President Company: Mariposa Landscapes, Inc.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS
(Continued)

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

3. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).

5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

BID PROPOSAL (BP)

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

Contractor:	JAS LANSCAPE LLC
Address:	2225 RIVER RIDGE ROAD OXNARD, CA 93036
Phone:	805.432.1438
Fax:	
License No.:	1046099
D.I.R. No.	1000547076
Email:	JAS.LLC.LANDSCAPE@GMAIL.COM

To Be Submitted

WITH

Bid Package

BID PROPOSAL

BID SCHEDULE

The undersigned, having examined the proposed Contract Documents titled:

CITYWIDE LANDSCAPE MAINTENANCE SERVICES

and having visited the site and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials, equipment, and appliances, and to perform operations necessary to complete the work as required by said proposed Contract Documents and itemized bid schedule below. **All work shall be performed weekly, total 52 times, per each fiscal year.** Refer to General Provisions, Section 6-3 for the additional details. City's fiscal year begins on July 1st and ends on June 30th.

Item No.	Item Description	Approx. Length/Area	Unit	Weekly Landscaping Maintenance Fee	Annual Landscaping Maintenance Fee
PLANTED MEDIANS					
1	Vermont Ave (from El Segundo Blvd to 164th St)	11,940 LF	LF	$ 1,800.00	$ 93,600.00
2	Artesia Blvd (from Western Ave to Normandie Ave)	2,299 LF	LF	$ 575.00	$ 29,900.00
3	166TH St (from Normandie Ave to Berendo Ave)	1,877 LF	LF	$ 470.00	$ 24,440.00
4	Normandie Ave (from 155th St to 125' South of 155th St)	102 LF	LF	$ 40.00	$ 2,080.00
5	Redondo Beach Blvd (from Berendo Ave to Vermont Ave)	178 LF	LF	$ 65.00	$ 3,380.00
6	Manhattan Beach Blvd (from Crenshaw Blvd to Van Ness Ave)	1,871 LF	LF	$ 470.00	$ 24,440.00
7	Rosecrans Ave (from Crenshaw Blvd to Vermont Ave)	6,163 LF	LF	$ 1,550.00	$ 80,600.00
8	Rosecrans Ave (from 420' West of Ardath to 670' East of Ardath Ave)	1,040 LF	LF	$ 365.00	$ 18,980.00

9	135th St (From Crenshaw Blvd to 400' East of Crenshaw Blvd)	84 LF	LF	$ 45.00	$ 2,340.00
10	135th St (from Dominguez Channel bike path to Ardath)	441 LF	LF	$ 155.00	$ 8,060.00
11	El Segundo Blvd (from Crenshaw Blvd to Manhattan Pl)	1,594 LF	LF	$ 480.00	$ 24,960.00
12	Vermont Ave (from 100' North of Cassidy St to Artesia Blvd)	84 LF	LF	$ 45.00	$ 2,340.00
13	Stevens St (South of 170th St)	63 LF	LF	$ 35.00	$ 1,820.00
14	182nd St (West of Vermont Ave)	28 LF	LF	$ 15.00	$ 780.00
15	Normandie Ave (from Gardena Blvd to 40' North of Gardena Blvd)	31 LF	LF	$ 15.00	$ 780.00
16	Normandie Ave (from Gardena Blvd to 35' South of Gardena Blvd)	21 LF	LF	$ 10.00	$ 520.00
17	Normandie Ave (from 155th St to 100' North of 155th St)	210 LF	LF	$ 75.00	$ 3,900.00
18	Normandie Ave (from Redondo Beach Blvd to 240' South of Redondo Beach Blvd)	235 LF	LF	$ 85.00	$ 4,420.00
19	Redondo Beach Blvd (from Nuanu Dr to 260' East)	237 LF	LF	$ 85.00	$ 4,420.00
20	Redondo Beach Blvd (from 215' West of Gramercy Pl to St Andrews Pl)	216 LF	LF	$ 75.00	$ 3,900.00
21	Redondo Beach Blvd (from Atkinson Ave to 690' East of Arcturus Ave)	1,293 LF	LF	$ 455.00	$ 23,660.00
22	Crenshaw Blvd (from 325' North of Manhattan Beach Blvd to 300' South of Manhattan Beach Blvd)	1,877 LF	LF	$ 660.00	$ 34,320.00
23	Western Ave (from 141st St to Rosecrans Ave)	323 LF	LF	$ 165.00	$ 8,580.00

25	Crenshaw Blvd (from 141st Pl to 144th St)	565 LF	LF	$ 200.00	$ 10,400.00
27	Western Ave (from 134th St to 137th St)	546 LF	LF	$ 195.00	$ 10,140.00
28	Western Ave (from El Segundo Blvd to 130th St)	233 LF	LF	$ 95.00	$ 4,940.00
29	Western Ave and 135th (northwest corner planter)	10 LF	LF	$ 5.00	$ 260.00
30	135th St (Ardath St to Western Blvd) north sidewalk along the channel	435 LF	LF	$ 155.00	$ 8,060.00
				PLANTED MEDIANS ANNUAL TOTAL	$ 436,020.00

ALLOWANCE FOR ADDITIONAL SERVICES FOR THE WILLOWS WETLAND PRESERVE

TOTAL	**$100,000**

4 YEAR GRAND TOTAL (ANNUAL TOTAL x 4) + ALLOWANCE FOR WILLOWS WETLAND PRESERVE ($100,000)	$ 2,144,080.00

The following prices are for non-exclusive emergency/call out, Optional Services work. The City reserves the right to use other contract services or in-house-forces in order to achieve the fastest response and best price for the City.

Item No.	Description	Hourly Rate
1	Supervisor	$ 65.00
2	Tree Trimmer	$ 35.00
3	Ground Person	$ 35.00
4	Tractor/Loader Operator	$ 95.00
5	Truck Driver	$ 65.00
6	Chipper Truck Driver & Operator	$ 350.00
7	Certified Arborist	$ 55.00

Item No.	Item Description	Approx. Length/Area	Unit	Mowing Maintenance Fee
1	Arthur Lee Johnson Memorial Park (1200 W 170th St)	4.9 Acres	LF	$ 4,165.00
2	Mas Fukai Park (15800 Brighton Ave)	2.7 Acres	LF	$ 2,295.00
3	Vincent Bell Memorial Park (14708 Halldale Ave)	0.8 Acres	LF	$ 680.00
4	Freeman Park (2100 W 154th Pl)	1.4 Acres	LF	$ 1,190.00
5	Rowley Memorial Park (13220 Van Ness Ave)	11.9 Acres	LF	$ 8,330.00
6	Thornburg Park (2320 W 149th St)	1.4 Acres	LF	$ 1,275.00
7	Artesia Blvd (between Vermont Ave and Normandie Ave)	1,065 LF	LF	$ 375.00

****Refer to Technical Provision, PART 8 – LANDSCAPING AND IRRIGATION.**

The Contract term is for a period of four years (48 months). An inflation factor of up to 5% based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index (CPI) may be applied to the annual contract renewal if pre-approved by the Director of Public Works.

All work required and shown on the construction plans and this specification, for which no price or item is listed on this proposal, it shall be understood that such work, equipment, labor, tools and materials shall be provided without extra charge, allowance or direct payment of any kind. Payment for performing such work or furnishing such equipment, labor, tools and materials shall be included in the above lump sum or unit bid prices and no additional compensation will be paid therefor.

The City will award the contract based on the Best Value (taking into consideration qualifications, experience, and costs).

The approximate length/area provided for each item are estimated quantities. Therefore, Contractor shall verify all dimensions and conditions before submitting bid/proposal. If the weekly price and the yearly total amount for any item are not in agreement, the weekly price alone shall be considered to represent the bidder's intention and all totals will be corrected to conform thereto.

JAS LANDSCAPE LLC	Alejandro Lopez	04/08/2026
Name of Bidder	Signature of Bidder	Date

BID PROPOSAL

ACKNOWLEDGEMENT OF ADDENDA RECEIVED

The Bidder shall acknowledge the receipt of addenda by number and date each addendum received.

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addendum No. ____ Date _____ Addendum No. ____ Date _____

Addenda will be issued through the Arc Solution California (https://www.e-arc.com/location/costa-mesa/) and City Website (https://cityofgardena.org/rfps/). It is the Bidder's sole responsibility to visit these planforms to obtain and administer any Addendum related to this bid. **An Addendum must be acknowledged above by a bidder in its submitted form of Proposal.**

If an addendum or addenda have been issued by the City and not noted above as being received by the Bidder, the Bid Proposal may be rejected.

Alejandro Lopez
Bidder's Signature

04/08/2026
Date

BIDDER'S DECLARATION

It is understood and agreed that:

1. The undersigned has carefully examined all documents which will form a part of the Contract; namely, the Notice Inviting Bids, the Instructions to Bidders, this Proposal, the Bid Bond, the Contract, the Faithful Performance Bond, the Payment Bond, the federal requirements, if any, the Plans and Specifications, the Special Provisions, and the Technical Provisions.

2. The undersigned has, by investigation at the site of the work and otherwise, satisfied himself as to the nature and location of the work and fully informed himself as to all conditions and matters, which can in any way affect the work or the cost thereof.

3. The undersigned fully understands the scope of work and has carefully checked all words and figures inserted in this Proposal and further understands that the City will not be responsible for any errors or omissions in the preparation of the Proposal.

4. The undersigned agrees and acknowledges that he is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and that the undersigned will comply with such provisions before commencing the performance of the Contract if it is awarded to the undersigned.

The undersigned will execute the Contract and furnish the required statutory bonds and certificates of insurance within the period of time specified in the Contract Documents.

The undersigned will begin work after award of Contract and a Notice to Proceed has been given as herein specified and will complete said work within the time specified in the Bidding Schedule.

5. The undersigned certifies that this Proposal is genuine and not sham or collusive, or made in the interest or on behalf of a person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid nor induced any other person, firm, or corporation to refrain from bidding. The undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

6. The undersigned will accept an award and enter into a Contract for all work scheduled herein on which he puts in a bid. The awards for such work are to be entirely at the discretion of the City after evaluation of the bids are submitted. The undersigned agrees that the City shall recover or retain as a bid bond forfeiture an amount equal to the difference between the low bid and amount of the bid of the bidder with whom the City enters into a Contract, and the surplus, if any, shall be returned to the lowest bidder in accordance with the provisions of the Public Contract Code Sections 20172 and 20174 in the event of his failure to execute a Contract and furnish required bonds and insurance therefor within the time provided.

BIDDER'S DECLARATION (Continued)

7. The undersigned bidder stated under penalty of perjury that the representations made in submitting this bid are, to the best of his/her knowledge, true, accurate, and complete.

Respectfully submitted,

JAS LANDSCAPE LLC	MANAGER
Contractor's Business Name	Contractor (Print) Title
2225 RIVER RIDGE ROAD	Alejandro Lopez MANAGER
Business Address: Street	Signature Title
OXNARD CA 93036	1046099 C27
City State Zip	Contractor's License No. and Classification
805.432.1438	
Business Phone Number	Business Fax Number
04/08/2026	
Date	
ALEJANDRO LOPEZ MANAGER	2225 RIVER RIDGE ROAD
Name Title	Residence: Street
OXNARD CA 93036	805.432.1438
City State Zip	Residence Phone Number

Note: If the bid is made by an individual, it must be signed with the full name of the bidder, whose address must be given: if it is made by a firm, it must be signed in the co- partnership's name by a general partner thereof, who shall also sign his or her own name, and the name and full address of each partner (general and/or limited) must be given; and if it is made by a corporation, it must be signed by a properly authorized officer, the corporate name shall be set forth, and the separate corporate officer's certification shall be provided.

BID PROPOSAL

NON-COLLUSION AFFIDAVIT

(To be executed by Bidder and submitted with Bid)

State of California

County of Los Angeles

ALEJANDRO LOPEZ being first duly sworn, deposes and says that he or she is MANAGER of JAS LANDSCAPE LLC the party making the foregoing bid, that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, or agent thereof to effectuate a collusive or sham bid.

JAS LANDSCAPE LLC

NAME OF BIDDER

Alejandro Lopez

SIGNATURE OF BIDDER

2225 RIVER RIDGE ROAD

ADDRESS OF BIDDER

OXNARD	CA	93036
CITY	STATE	ZIP

ALL SIGNATURES MUST BE WITNESSED BY NOTARY
(attach appropriate jurats)

BID PROPOSAL

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned, a duly authorized representative of the contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1777.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

> "(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on, a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code."
>
> "(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project."

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project, and has determined that none of them is ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 8 day of APRIL, 20 26, at OXNARD *(place of execution)*, California.

Signature: Alejandro Lopez Name: ALEJANDRO LOPEZ

Title: MANAGER Company: JAS LANDSCAPE LLC

BID PROPOSAL

PROJECT REFERENCE

In order to fully evaluate your background and experience for the project herein proposed, please submit a list of Public Works and/or similar projects completed or in progress within the last three (3) years. Failure to provide this information may constitute grounds for rejection of your bid as non-responsive.

Number of years as a contractor in construction work of this type: 8 YEARS

Three projects of this type recently completed:

1. Name (Firm/Agency): CITY OF OXNARD
   Address: 680 S. VICTORIA AVE
   Contact Person: JOSE NAVARRO Telephone No.: 805.256.2591
   Title of Project: SUPERVISOR
   Project Location: SEABRIDGE
   Date of Completion: 5 YEARS Contract Amount: $ 30,400.00/1,824,000.00

2. Name (Firm/Agency): CITY OF SANTA BARBARA
   Address: 735 ANACAPA STREET
   Contact Person: BETO Telephone No.: 805.963.0611
   Title of Project: VEGETATION CLEARANCE
   Project Location: CITYWIDE
   Date of Completion: 3 YEARS Contract Amount: $ 32,500.00/130,000.00

3. Name (Firm/Agency): SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY
   Address: NUMEROUS SITES
   Contact Person: LEX SOOD Telephone No.: 213.305.8039
   Title of Project: SUPERVISOR
   Project Location: NUMEROUS SITES
   Date of Completion: ONGOING Contract Amount: $ 15,000.00/180,000.00

NOTE: If requested by the City, the bidder shall furnish a certified financial statement, references, and other information sufficiently comprehensive to permit an appraisal of his current financial condition.

Bidder's Signature Alejandro Lopez

BID PROPOSAL

CERTIFICATE OF NON-DISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City, the firm listed below certifies that it does not discriminate in its employment with regard to race, color, religion, sex, or national origin; that it is in compliance with all applicable federal, state, and local directives, and executive orders regarding non-discrimination in employment; and that it agrees to pursue positively and aggressively the principle of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.

2. To communicate this policy to all persons concerned, including all company employees, outside recruiting services, especially those serving minority communities, and to the minority communities at large.

3. To take affirmative steps to hire minority employees within the company.

FIRM JAS LANDSCAPE LLC

TITLE OF PERSON SIGNING MANAGER

SIGNATURE Alejandro Lopez

DATE 04/08/2026

Please include any additional information available regarding equal opportunity employment programs now in effect within your company:

BID PROPOSAL

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY COVERED TRANSACTIONS

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

The Contractor shall not perform Work with any Subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. The Contractor and Subcontractors shall not be debarred or suspended throughout the duration of the Contract pursuant to Labor Code Section 1777.1 or any other federal or State law providing for the debarment of contractors from public works. If the Contractor or any Subcontractor becomes debarred or suspended during the duration of the Project, the Contractor shall immediately notify the City.

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

    b. Have not within a 5-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and

    d. Have not within a 5-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature: Alejandro Lopez Name: ALEJANDRO LOPEZ

Title: MANAGER Company: JAS LANDSCAPE LLC

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 17D.
Section: DEPARTMENTAL ITEMS - PUBLIC WORKS
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Authorize the Director of Public Works to Enter into Fulfillment Agreement for Unprogrammed Surface Transportation Program-Local (STP-L)

COUNCIL ACTION REQUIRED:

Staff Recommendations:

- Approve the Agreement
- Authorize the Director of Public Works or his Designee to Sign the Agreements and any Related Documents

RECOMMENDATION AND STAFF SUMMARY:

On March 14, 2023, the City Council approved the Agreement and Assignment of Federal Surface Transportation Program-Local (STP-L) and Highway Infrastructure Program (HIP) Funds with Los Angeles County Metropolitan Transportation Authority (LAC METRO).

The STP-L program ended in FY23 due to the Federal Corrective Action that took effect on July 1, 2023. This Corrective Action no longer allows STP-L to be allocated by population like in previous years. In order to get STBG funds, which is the parent umbrella that covers STP-L, agencies will now need to compete for it through SCAG's Call for Projects. SCAG Calls occurs every odd year and the application window for the 2025 cycle closed on May 16, 2025.

For agencies with unprogrammed STP-L balances (allocations that didn't get into the FTIP), during the April 2025 Metro Board of Directors meeting, they approved a one-time fulfillment by providing agencies with local Prop C funds. The City of Gardena has an allocation of $182,781 unprogrammed STP-L balance that can meet part of this fulfillment. To complete the process, LAC METRO requires the execution of the Fulfillment Agreement. The City is required to move forward with the execution of the Agreement to appropriate these funds towards the project without delay.

The allocation funds of $182,781 will be utilized as a supplemental budget for construction related expenditures on the following proposed Street Improvements Project, JN 526:

1. Normandie Avenue - from Artesia Boulevard to 177th Street
2. Vermont Avenue - from 177th Street (Flood Channel) to 182nd Street
3. 132nd Street - from Wilton Place to Western Avenue
4. 145th Street - from Gramercy Place to Western Avenue

Staff recommends that the City Council Approve the Agreement and Authorize the Director of Public Works or his Designee to Sign the Fulfillment Agreement for Unprogrammed Surface Transportation Program-Local (STP-L), a form that was approved by the City Attorney.

FISCAL IMPACT/COST:

CIP Program Budget: $182,781 Prop C

Financial Impact: Positive Impact because of the supplemental fund

APPROVED:

_____
Clint Osorio, City Manager

Attachments

Metro_Fulfillment Agreement for Unprogrammed Surface Transportation Program-Local (STP-L).pdf

FULFILLMENT AGREEMENT FOR UNPROGRAMMED SURFACE TRANSPORTATION PROGRAM-LOCAL (STP-L)

This Fulfillment Agreement of Proposition C Funds ("AGREEMENT"), is made and entered into as of December 1, 2025, by and between the City of Gardena ("CITY") and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

LACMTA had historically apportioned, on an annual basis, $31 million of Federal Surface Transportation Block Grant (STBG) funds to agencies in Los Angeles County based on population through the STP-L funding program.

WHEREAS, in 2021 and 2022, the federal government issued a Corrective Action to Caltrans and the Southern California Association of Governments (SCAG), respectively, finding that the practice of allocating STP-L by population was out of compliance with STBG requirements; and

WHEREAS, on July 1, 2023, the Corrective Action took effect on the Federal Transportation Improvement Program (FTIP) and prevented agencies from programming and accessing their unprogrammed STP-L balance through the FTIP; and

WHEREAS, the LACMTA Board of Directors at its April 24, 2025, meeting approved using Proposition C funds to fulfill $182,781 of unprogrammed STP-L balance for the City of Gardena; and

WHEREAS, eligible project activities must occur on or after the LACMTA Board of Directors April 24, 2025, approval date; and

NOW THEREFORE, in consideration of the mutual benefits to be derived by CITY and LACMTA, and of the promises contained herein, it is hereby agreed as follows:

AGREEMENT:

1. LACMTA hereby provides a fulfillment of $182,781 of Proposition C funds (the "Funds") to the City of Gardena for use on eligible project(s), to be determined by LACMTA. This assignment shall be automatically effective upon full execution of this AGREEMENT without the necessity of the execution, delivery or recording of any further instrument whatsoever. Notwithstanding the foregoing, at LACMTA's request, CITY shall execute and deliver such documents and instruments as may be required to evidence such assignment of the Funds.

2. CITY must complete and submit an Automated Clearing House (ACH) form (Attachment A) through LACMTA's website to allow LACMTA to make disbursements electronically. Disbursements via ACH will be made at no cost to CITY. If electronic disbursements are not the preferred method of disbursement, CITY may request an

exception in writing.

3. CITY shall expend the Funds on eligible project(s), consistent with the Statement of Work, Schedule and Budget provided in Attachment B.

4. For the purposes of this AGREEMENT, the term "Eligible Project" shall mean the transportation activities described in the Proposition C Guidelines.

5. CITY must use the LACMTA Funds in the most cost-effective manner. If CITY intends to use a consultant or contractor to implement all or part of the Eligible Project, LACMTA requires that such activities be procured in accordance with CITY's contracting procedures and be consistent with State law as appropriate. CITY will also use the LACMTA Funds in the most cost-effective manner when the LACMTA Funds are used to pay "in-house" staff time. CITY staff or consultants with project oversight roles may not award work to companies in which they have a financial or personal interest. This effective use of funds provision will be verified by LACMTA through on-going project monitoring and through any LACMTA interim and final audits.

6. CITY shall submit Quarterly Progress and Expenditure Reports (Attachment C) to LACMTA that cover all activities related to the project, including deliverables, milestones, and costs incurred. The reports are due to LACMTA one month after the close of each quarter on October 31, January 31, April 30, and July 31. In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.

7. LACMTA, and/or its designee, shall have the right to conduct audits of CITY's use of the LACMTA Funds, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits, and final audits. CITY agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). CITY's records shall include, without limitation, any supporting evidence deemed necessary by LACMTA to substantiate CITY's use of LACMTA Funds. These records must be retained by CITY for five years following CITY's last use of the LACMTA Funds. CITY shall reimburse LACMTA for any expenditure not in compliance with the Scope of Work and/or not in compliance with other terms and conditions of this AGREEMENT. The eligibility of costs for CITY's own expenditures submitted to LACMTA for the Eligible Project shall be in compliance with Office of Management and Budget (OMB) Circular A-87 (relocated to Title 2 in the Code of Federal Regulations, Subtitle A, Chapter II, part 225). The eligibility of costs for CITY's contractors, consultants, and suppliers' expenditures submitted to LACMTA through CITY's Quarterly Progress and Expenditure Reports shall be in compliance with OMB Circular A-87 (as relocated) or Federal Acquisition Regulation (FAR) Subpart 31 (whichever is applicable). Findings of the LACMTA audit are final. When LACMTA audit findings require CITY to return monies to LACMTA, CITY agrees to return the monies within thirty (30) days after the final audit is sent to CITY.

8. The terms of this AGREEMENT shall commence on the date that this AGREEMENT

is fully executed and shall terminate once CITY has expended all the LACMTA Funds and all LACMTA audit and reporting requirements have been satisfied.

9. CITY shall fully indemnify, defend and hold LACMTA and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages of any nature whatsoever arising out of (i) a breach of CITY's obligations under this AGREEMENT; or (ii) any act or omission of CITY or its officers, agents, employees, contractors, or subcontractors in the use of the LACMTA Funds.

10. LACMTA shall fully indemnify, defend and hold CITY and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages to or loss of risk of property, any environmental obligations, any legal fees and any claims for damages of any nature whatsoever arising out of (i) a breach of LACMTA's obligations under this AGREEMENT; or (ii) any act or omission of LACMTA or its officers, agents, employees, contractors, or subcontractors in the use of CITY's Funds.

11. This AGREEMENT may be amended or modified only by mutual written consent of LACMTA and CITY.

12. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

CITY OF GARDENA
Kevin Kwak
Assistant Public Works Director/City Engineer
1717 West 162nd Street
Gardena, CA 90247
Email: kkwak@cityofgardena.org

LACMTA
Mercedes Meneses
Principal Transportation Planner
Countywide Planning and Development
One Gateway Plaza (Mail Stop: 99-23-3)
Los Angeles, California 90012-2952
Email: menesesm@metro.net

13. This AGREEMENT shall be interpreted and governed by the laws of the State of California.

14. This AGREEMENT constitutes the entire understanding between the parties with respect to the subject matter herein.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____
Stephanie Wiggins
Chief Executive Officer

CITY OF GARDENA

By: _____
Allan Rigg
Director of Public Works/
City Engineer

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By: _____
Deputy

Digitally signed by: 4dd8a4b6-a104-429a-9907-9b6d6de7c696
DN: CN = 4dd8a4b6-a104-429a-9907-9b6d6de7c696
Date: 2026.04.17 09:26:11 -08'00'

APPROVED AS TO FORM:

CARMEN VASQUEZ
City Attorney

By: _____
City Attorney

AUTOMATED CLEARING HOUSE (ACH) PAYMENT AUTHORIZATION

SECTION I: *Supplier Information*		
Supplier Number:		
Company Name:		
Payment Address:		
City:	State: CA	Zip Code:
Contact Name:		Contact Phone Number:
Email Address:		
SECTION II: *Banking Information*		
Tax ID:		
Bank Name (Required):		
Account Name:		
Account Type (Required): ☐ Checking ☐ Savings		
Account Number (Required):		
Routing Number (Required):		
Print Name of Authorized Person:		
Print Title :		
Phone Number:		
Signature of Authorized Person:		
Date:		
SECTION IV: ***Approval*** *- Metro Use Only*		
Approved by:		Date:
Entered by:		Date:

AUTOMATED CLEARING HOUSE (ACH) PAYMENT AUTHORIZATION

Field	Description
Supplier Number	If you know the supplier number, please enter. If not, not required.
Company Name	Enter name of company doing business with L.A. Metro.
Payment Address	Enter address where payment may be mailed in accordance with Metro records.
Contact Name	Enter name of person from your company that Metro may contact for more information if required.
Contact Phone Number	Enter number where contact person may be reached.
Email Address	Enter the email address where payment detail information can be sent (i.e., information to include payment amount, payment date, description of invoices paid, etc.)
Tax ID Number	Enter company's tax identification number.
Bank Name	Enter the bank name where payments are to be sent (i.e. Bank of America, Washington Mutual, etc.)
Routing Number	Enter the first 9 numbers of the account to which you would like funds sent. This information is located on your check for the account. Do not use information from a deposit slip.
Account Name	Enter the official name of the account.
Account Number	Enter the account number to which funds are to be sent.
Account Type	Check the appropriate account type
Authorized Person & Title	Enter name and title of person of your company authorized to approve ACH transactions.
Signature	Must be a wet signature
Phone Number	Enter phone number where authorized person may be contacted.

AUTOMATED CLEARING HOUSE (ACH) PAYMENT AUTHORIZATION

Please mail your completed form along with a copy of a *voided check* to:

Metro Accounts Payable
P.O. Box 512296
Los Angeles, CA 90051

Questions? Please feel free to contact the AP hotline at:

213-922-6811 option 3

Attachment B

STATEMENT OF WORK

Project Title:
Normandie Avenue (from Artesia Blvd to 177th St), Cassidy Street (from Normandie Ave to Vermont Ave), Vermont Avenue (from 177th St to 182nd St) Street Improvements (City Job Number 526).

Project Description:
The City of Gardena will rehabilitate deteriorated AC roadway pavements on Normandie Avenue (from Artesia Blvd to 177th St), Cassidy Street (from Normandie Ave to Vermont Ave), Vermont Avenue (from 177th St to 182nd St). Associated improvements include reconstruction of ramps, damaged sidewalk, curb and gutter and other PCC; traffic stripping and signing; traffic detector loops; pedestrian push buttons; and adjust utility manholes/valves as necessary.

Project Schedule:

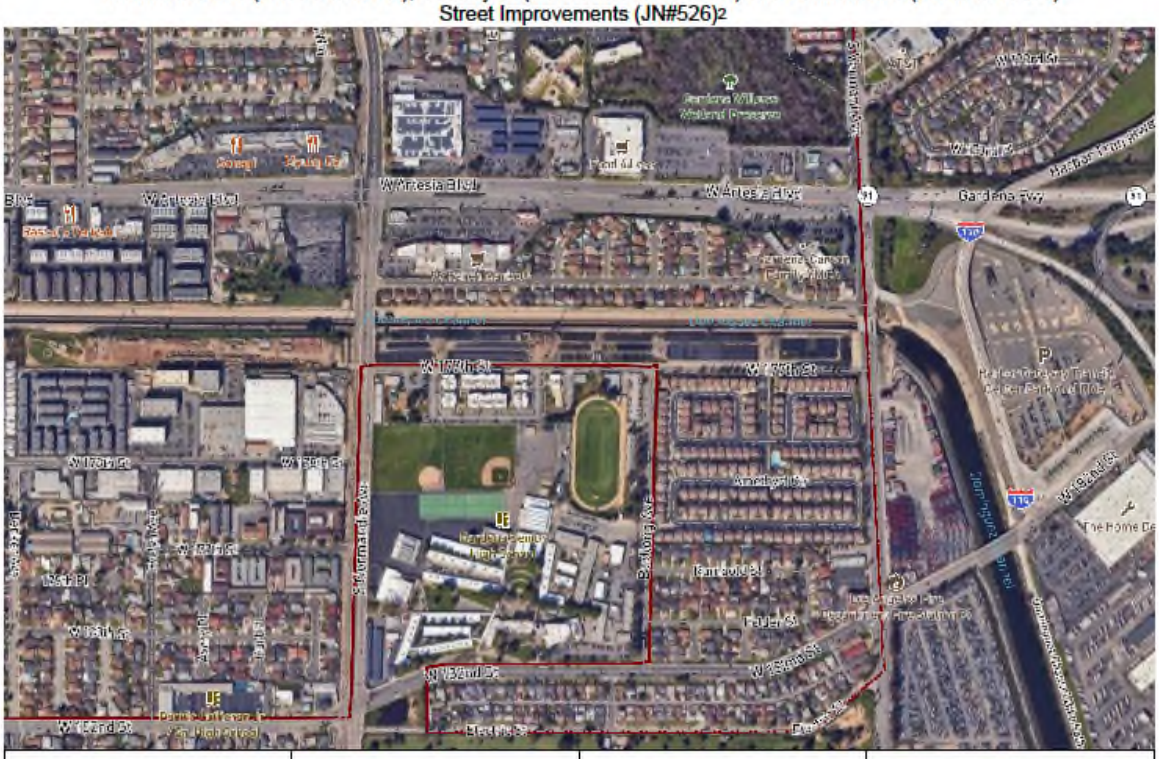
Advertise	January 2026
Award Contract	February 2026
Start Construction	April 2026
Complete Construction	June 2026

Project Funding:

Metro Prop C (Fulfillment Funds)	$182,781
Prop C Local Return	$1,362,000
Total Project Cost:	**$1,544,781**

Project Map:
See next page.

Normandie Ave (Artesia to 177th), Cassidy St (Normandie to Vermont) and Vermont Ave (177th to 182nd) Street Improvements (JN#526)2



1" = 600 ft	Project Map	07/24/2025	

This map may represent a visual display of related geographic information. Data provided here is not a guarantee of actual field conditions. To ensure complete accuracy, please contact the responsible staff for the most up-to-date information.

Attachment C

QUARTERLY PROGRESS REPORT

Project Title: _____

Report Date: _____

Submitted by: _____

Submitted for Fiscal Year: _____

Quarter: Jul-Sep ☐ Oct-Dec ☐ Jan-Mar ☐ Apr-Jun ☐

Project Budget: _____

Fulfillment Amount: _____

1. **Project-to-Date Expenditure**

   % of Project Budget Expended to Date: _____

   % of Project Completion: _____

2. **Milestones**

Description	Start Date	End Date
Environmental Clearance		
Design Bid & Award		
Design		
Right-of-Way		
Construction Bid & Award		
Construction		

3. **List tasks or milestones accomplished and progress made this quarter.**

4. **If project is delayed, describe reasons for delay.**

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 19A.
Section: DEPARTMENTAL ITEMS - TRANSPORTATION
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Agreement with the Los Angeles County Metropolitan Transportation Authority to Provide 2026 FIFA World Cup Games Enhance Transit Service

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Agreement

RECOMMENDATION AND STAFF SUMMARY:

GTrans is requesting authorization to enter into a Regional Transit Provider Agreement with the Los Angeles County Metropolitan Transportation Authority (Metro) to provide 2026 FIFA World Cup Games Enhanced Transit Service (WCGETS). The Games Enhanced Transit Service (GETS) is a coordinated regional transportation network designed to support the safe and efficient movement of spectators, visitors, and residents during the 2026 FIFA World Cup, which will take place in Los Angeles from June 12, 2026 through July 10, 2026. As part of this regional mobility effort, GTrans, along with transit agencies across Los Angeles County, will provide enhanced transit services connecting major regional transit hubs to SoFi Stadium in Inglewood, which will be referred to as “Los Angeles Stadium” during the tournament.

Under the proposed agreement, Metro will lead the regional coordination of operations, security, communications, and marketing for the WCGETS program, while GTrans and other participating transit agencies will provide the public transit service connecting major regional hubs to the stadium. GTrans is requesting authorization to participate in this regional effort by operating service between the Harbor Gateway Transit Center and SoFi Stadium, as currently done with GTrans’ existing Line 7X service, during the eight (8) World Cup matches scheduled to be hosted in Los Angeles. The Harbor Gateway Transit Center serves as a key regional mobility hub, and GTrans is uniquely positioned to provide this service as the primary transit operator serving the facility.

Through this agreement, GTrans will provide buses, operators, and supporting staff to operate the service, including transit supervisors and mechanical support personnel during event operations. The agreement provides reimbursement from Metro for operational costs associated with the service, with funding not to exceed $210,646.80 for the eight World Cup games hosted at SoFi Stadium as calculated by GTrans’ approved budget and revenue hours serviced. This partnership will allow GTrans to support the regional transportation strategy for the World Cup while helping to ensure reliable, high-capacity transit access between the regional transit network and the stadium during this major event.

FISCAL IMPACT/COST:

The Regional Transit Provider Agreement with Metro to provide 2026 FIFA World Cup Games Enhanced Transit Service will allocate GTrans $210,646.80 upon completion of providing the service under of the agreement. There is no impact to the General Fund.

APPROVED:

_____
Clint Osorio, City Manager

Attachments

Regional Transit Provider Agreement 2026 FIFA World Cup Games - City of Gardena.pdf
2026 World Cup Games Enhanced Transit Service (GETS) Network Map.pdf

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REGIONAL TRANSIT PROVIDER AGREEMENT: 2026 FIFA World Cup Games Enhanced Transit Service

This Regional Transit Provider Agreement ("Agreement"), entered into effect March 2, 2026, is between the Los Angeles County Metropolitan Transportation Authority ("LACMTA") and City of Gardena - GTrans ("Regional Transit Provider").

RECITALS

WHEREAS, LACMTA seeks to enter into a contract with Regional Transit Provider for World Cup Games Enhanced Transit Service ("WCGETS") transportation service to and from FIFA World Cup eight (8) games at Los Angeles (SoFi) Stadium in Inglewood, CA, in order to help assemble sufficient capacity to accommodate the estimated ridership demand of 25,000 for each World Cup game;

WHEREAS, LACMTA assures Regional Transit Provider that the WCGETS transportation service described in Section II Service Description constitutes general public transit service as it relates to the Federal Transit Administration (FTA) Charter Bus Service Regulation.

WHEREAS, LACMTA has agreed to provide Regional Transit Provider funds to cover the costs of operating, supervising, and mechanical support staff for the transportation service provided by this Regional Transit Provider to and from FIFA World Cup eight (8) games at Los Angeles (SoFi) Stadium;

WHEREAS, up to $3,960,720 of FY24-25 Low Carbon Transit Operations Program (LCTOP) funding and an anticipated $9,100,000 in FY26 Federal Transportation Appropriations are available for WCGETS operations, of which a portion will be provided to Regional Transit Provider per this Agreement.

THEREFORE, in consideration of the mutual terms and conditions contained herein, LACMTA and Regional Transit Provider hereby agree as follows:

I. TERM

The term of this agreement shall commence on March 2, 2026, with a six-month term and shall terminate on August 31, 2026.

II. SERVICE DESCRIPTION

LACMTA

A. LACMTA shall ensure that the services provided through this Agreement comply with 49 U.S.C. 5323(d) and 49 C.F.R. Part 604, regarding Charter Bus Regulations.

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Regional Transit Provider will provide supplemental transit service under this agreement.

B. LACMTA shall lead all coordination, communications, and agreements with Los Angeles Sports and Entertainment Commission (LASEC), Hollywood Park, City of Inglewood, and FIFA related to WCGETS service plan, operations, marketing, and wayfinding.

C. LACMTA shall provide and manage temporary infrastructure, food and water, and portable restrooms for all employees from LACMTA and Regional Transit Provider at locations managed by LACMTA, including the three stadium terminals at: 1) ITF, 2) Intuit Dome East Garage, and 3) Manchester/Prairie.

D. LACMTA shall establish a WCGETS Operations Control Center at One Gateway Plaza, Los Angeles, CA 90012.

E. LACMTA will provide Regional Transit Provider with WCGETS inspired shirts ("Uniforms"). These Uniforms shall be supplied by LACMTA at no cost to Regional Transit Provider.

F. LACMTA shall collect all passenger fares off board vehicles for all WCGETS using mobile fare validators. Passenger fares will follow LACMTA adopted fare policy and may be incorporated into the parking reservation rate.

G. LACMTA shall develop and provide bus communications, dispatch, Operator application, and reporting software in support of the WCGETS, including Samsung tablets, mounts, and data package for all WCGETS buses.

H. LACMTA shall host four (4) Table-Top Exercises (scenario driven emergency simulation exercise) and three (3) Full Scale Exercises (real-time simulation exercise that mobilizes personnel, equipment, and resources to test emergency plans) hosted by LACMTA in advance of the first World Cup game.

I. LACMTA shall host after action meetings and/or activities within 30 days of the conclusion of the World Cup to debrief, document, and share lessons learned, best practices, and opportunities for adjustments and improvement.

J. LACMTA shall coordinate with Regional Transit Provider to install and remove, at the conclusion of shuttle services, FIFA World Cup branding vinyl vehicle wrapping on the exterior of buses to be dedicated for WCGETS service at Regional Transit Provider or a separate agreed upon location. The design, fabrication, installation and removal of the wrapping will be at the sole cost to LACMTA. A designated area will be available for Regional Transit Provider to include your logo. Any Regional Transit Provider logo design, fabrication, installation within the designated area of the bus wrap will be at the sole cost and discretion of Regional Transit Provider. Such wrapped buses are encouraged to be used in Regional Transit Provider services when

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not in use on WCGETS services. Regional Transit Provider will remain responsible for ensuring that any required regulatory, safety, and identification decals remain visible and compliant at all times and will coordinate with LACMTA by identifying any such decals that may be impacted by the vehicle wrap. Contractor shall be responsible for all repair costs as determined by the Regional Transit Provider, from damage(s) to Regional Transit Provider vehicles and property, as a result of the installation or removal of advertising materials and adhesive process and shall fully reimburse the Regional Transit Provider for damages.

K. LACMTA will provide Regional Transit Provider operating from non-LACMTA locations with a FIFA World Cup Partner Toolkit containing approved wayfinding, messaging, branding, and customer information materials, which may include signage, maps, digital assets, web content references, and marketing and communications copy, to support a coordinated customer experience.

L. LACMTA is responsible for coordinating all marketing and promotion of the Service. Regional Transit Provider should support promotion of WCGETS through their agency owned media channels, based on materials provided by LACMTA, and collaborate with LACMTA for earned media promotion.

Regional Transit Provider

M. Regional Transit Provider shall operate transit bus service to and from a mutually agreed location and the FIFA World Cup eight (8) games at Los Angeles (SoFi) Stadium in Inglewood, CA.

N. Regional Transit Provider will also be required to provide to LACMTA a copy of their Title VI Program and is required to comply with their Title VI Program.

O. Regional Transit Provider shall operate the Service according to the alignments, spans, and minimum frequencies to meet passenger demand set forth in **Attachment A** ("World Cup Games Enhanced Transit Service"), which is attached hereto, and by this reference, incorporated herein.

P. Regional Transit Provider shall provide the following staff support in addition to Bus Operators:

   i. Two (2) Transit Supervisors: One (1) at transit hub for egress then at stadium hub for egress; One (1) at combined WCGETS Operations Control Center

   ii. One (1) Mechanic + Service Truck: One (1) at transit hub for egress then at stadium hub for egress

Q. Regional Transit Provider shall ensure that all Operators and Supervisors wear the assigned Uniforms during game days while providing Service.

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R. Regional Transit Provider shall not collect fares.

S. Regional Transit Provider shall install and utilize Samsung tablets and communications software supplied by LACMTA for the purpose of recording all required operational data during the performance of services under this Agreement. The tablets shall be used in accordance with LACMTA's technology policies, data entry procedures, and any applicable security protocols. The Regional Transit Provider shall return the Samsung tablets and communications software in good working condition at the conclusion of the WCGETS.

T. In addition to electronic data entry on the Samsung tablets, Operators are required to maintain a secondary record of all operational data using either (a) LACMTA-approved paper forms or (b) an Excel-based data recording template, set forth in **Attachment B** ("WCGETS After-Game Reporting Template"). These supplemental records must be completed accurately and submitted in accordance with LACMTA's reporting timelines (by noon the following day).

U. Regional Transit Provider shall participate in at least one (1) Table Top Exercise and one (1) Full Scale Exercise hosted by LACMTA in advance of the first World Cup game.

V. Regional Transit Provider shall participate in After-Action meetings and activities hosted by LACMTA to debrief, share and document lessons learned, best practices, and opportunities for adjustments and improvements.

W. Regional Transit Provider shall dedicate the same buses to be used for each of the eight (8) World Cup games. The buses shall be available for use in revenue service by Regional Transit Provider on non-World Cup game days. The buses must have headsigns programmed for WCGETS service(s) they will operate based on the approved WCGETS route name and number (detailed in Attachment A)

X. Regional Transit Provider shall allow exclusive branding rights for both the inside and outside of the transportation buses used for the FIFA World Cup eight (8) games at Los Angeles (SoFi) Stadium. Regional Transit Provider shall allow LACMTA, at LACMTA's sole expense, to install and remove, at the conclusion of shuttle services, FIFA World Cup branding, including, but not limited to, signs or vinyl vehicle wrapping on the interior or exterior of buses. Such materials will be installed in a manner that maintains visibility of Regional Transit Provider's logo/branding in recognition of their valuable contribution to the overall FIFA 2026 WCGETS.

Y. Regional Transit Provider operating from locations not managed by LACMTA shall be responsible for producing, installing, maintaining, and removing Toolkit-related signage as agreed upon with LACMTA, including obtaining any necessary permissions or approvals. Toolkit materials are intended to be used as provided, and any modifications or adaptations will be coordinated with and approved by LACMTA. All Toolkit-related applications, including print and digital uses, will be

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coordinated with LACMTA and discontinued or removed following the conclusion of World Cup service operations.

III. FUNDING

A. For costs associated with the operation of the FIFA WCGETS, LACMTA shall pay Regional Transit Provider in accordance with Section IV. Regional Transit Provider will be responsible for providing the fleet and supporting staff in a full and complete manner to operate the agreed transit service scope; see **Attachment A** ("World Cup Games Enhanced Transit Service").

B. LACMTA will fund Regional Transit Provider a maximum amount of **6.5** revenue service hours per bus per game **not to exceed $210,656.80** (**$225.05** per revenue service hour). Regional Transit Provider will supply **18** buses for ingress and **23** buses for egress. Whereas, LACMTA shall be invoiced a one-time amount not to exceed the maximum agreed-upon amount for the service, unless otherwise agreed to by the parties. LACMTA will be invoiced for hours of service actually provided, with the maximum amount per event listed below.

Event Name and Date	Event Amount
USA Opening Game - Friday, June 12, 2026	$26,330.85
Group Stage – Monday, June 15, 2026	$26,330.85
Group Stage – Thursday, June 18, 2026	$26,330.85
Group Stage – Sunday, June 21, 2026	$26,330.85
USA Group Stage – Thursday, June 25, 2026	$26,330.85
Round of 32 – Sunday, June 28, 2026	$26,330.85
Round of 32 – Thursday, July 2, 2026	$26,330.85
Quarterfinal – Friday, July 10, 2026	$26,330.85
TOTAL AGREEMENT COST	**$210,646.80**

C. Regional Transit Provider may be called upon in advance and/or on the day to provide extra service as agreed with LACMTA based on early parking sales and other data and WCGETS actual operational conditions and such operations would be paid based on the same Rate per Revenue Service Hour specified above in Section III B.

D. Regional Transit Provider may also be reimbursed for additional tasks performed for the WCGETS program as agreed on a case-by-case basis with LACMTA, including items such as security and ambassador staffing.

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IV. REPORTING/INVOICING

Regional Transit Provider shall report to LACMTA by noon the following day, all of the following data for FIFA World Cup 26 Transportation Service they provide:

- Passenger Trips;
- Total hours operated;
- Total miles operated;
- Any incidents;
- Other service-related data as required for National Transit Database (NTD) reporting

A. Regional Transit Provider shall submit a one-time invoice not to exceed the maximum agreed-upon amount for the service, within thirty (30) days after the end of the FIFA World Cup eight (8) games at Los Angeles (SoFi) Stadium, to LACMTA Accounts Payable Department, at accountspayable@metro.net**,** with a copy to the LACMTA Project Manager. LACMTA shall pay Regional Transit Provider a one-time payment of funds to be provided.

B. LACMTA retains the right to audit Regional Transit Provider's records of the Service and will monitor the service to review compliance with Agreement requirements.

C. Regional Transit Provider shall provide a copy of any contract entered into with another provider, related to the operation of the Service, to LACMTA's Project Manager.

V. INDEMNIFICATION

Regional Transit Provider shall indemnify, defend, and hold harmless LACMTA, its officers, agents and employees, from and against any and all liability and expenses, including defense costs and legal fees, death, personal injury, or property damage arising from or in any way connected with Regional Transit Provider's services to be performed pursuant to this Agreement, including without limitations, their portion of the FIFA WCGETS program. This obligation to indemnify, as set forth in this section, shall survive expiration or early termination of this Agreement.

VI. INSURANCE

Regional Transit Provider will comply with the provisions of all insurance requirements set forth in Attachment C ("Regional Transit Provider Insurance Requirements").

VII. INSPECTION OF RECORDS

A. LACMTA records relevant to this Agreement shall be available for inspection by Regional Transit Provider at all reasonable times for a period of at least three (3)

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years for each year, or after the termination date, whichever comes first.

B. LACMTA shall have the right to monitor and audit all Service performed by Regional Transit Provider under this Agreement, including the right to conduct a financial and compliance audit.

VIII. NON-DISCRIMINATION

No person shall, on the grounds of race, color, religion, national origin, ancestry, age, sex, physical or mental disability, be excluded from participation in, or be subject to, discrimination in the operation of FIFA WCGETS program.

IX. COORDINATION

A. LACMTA and Regional Transit Provider shall coordinate in the preparation for operation of these services, to the extent practical and necessary, to ensure service is planned for and delivered successfully. This coordination will require the parties to communicate and meet at dates determined by LACMTA. Any desired schedule change to these services that may affect passenger transfers must be approved by LACMTA in writing. The costs of this coordination are not reimbursable under this agreement.

B. LACMTA Project Manager for this project shall be the Sr. Director, Operations Support of Contract Services, Sandra Solis, or her/his designee. Regional Transit Provider coordinator for this project shall be Ernie Crespo, or his/her designee.

X. WAIVER OF BREACH

The waiver of each party of any breach of any provision of this Agreement shall not be construed as a waiver of any subsequent breach of that same or any other provision.

XI. NOTICES

All notices hereunder must be in writing, and, unless otherwise provided herein, shall be deemed validly given on the date either personally delivered to the address indicated below; or on the third (3rd) business day following deposit, postage prepaid, using certified mail, return receipt requested, in any U.S. Postal mailbox or at any U.S. Post Office, or via facsimile to a party or the facsimile number set forth below or to such other or further facsimile number provided in a notice sent under the terms of this paragraph, on the date of transmission of that facsimile. Should Regional Transit Provider or LACMTA have a change of address, the other party shall immediately be notified in writing of such change. All notices, demands, or requests from LACMTA to Regional Transit Provider or from Regional Transit Provider to LACMTA shall be addressed as follows:

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City of Gardena - Gtrans
Ernie Crespo
Director of Transportation
13999 South Western Avenue
Gardena, CA 90249
FIFA World Cup Games Enhanced Transit Service
Telephone Number: 310-965-8801
Fax Number: 310-538-1989
Email: Ecrespo@gardenabus.com

Los Angeles County Metropolitan Transportation Authority
Sandra Solis
Sr. Director, Operations Support
One Gateway Plaza, Mail Stop 99-6-3
Los Angeles, CA 900012
FIFA World Cup Games Enhanced Transit Service
Telephone Number: 213-922-6266
Fax Number: 213-922-7065
Email: solissa@metro.net

XII. SEVERABILITY

Should any part, term, or provision of this Agreement or any document required herein to be executed be declared invalid, void, or unenforceable, all remaining parts, terms, and provisions hereof shall remain in full force and effect and shall in no way be invalidated, impaired, or affected thereby.

XIII. ENTIRE AGREEMENT

This Agreement constitutes the full and complete understanding between the parties with respect to the subject matter herein, and any other agreement regarding this subject matter is void and of no further force or effect.

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IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized officers.

CITY OF GARDENA

By: _____
Tasha Cerda
Mayor

Date: _____

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____
Stephanie Wiggins
Chief Executive Officer

Date: _____

APPROVED AS TO FORM:

Carmen Vasquez
City Attorney

By: _____

Date: 4/21/2026

APPROVED AS TO FORM:

Dawyn R. Harrison
County Counsel

By: _____
Deputy

Date: _____

Attest:

By: _____
Mina Semenza
City Clerk

Date: _____

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Attachment A – World Cup Games Enhanced Transit Service

Regional Partner: GTrans

Line Number/Name: R4 Harbor Gateway Transit Center – Los Angeles Stadium

Transit Hub: Harbor Gateway Transit Center, 731 W. 182nd St Gardena CA

Stadium Hub: Intermodal Transit Hub (ITF) Location "R", south-east corner Prairie Ave. and Arbor Vitae St. Inglewood

Number of Buses: Maximum 18 buses for ingress, 23 buses for egress

Ridership Estimate: 1220

Estimated Travel Time/Distance Transit Hub to Stadium: 23 minutes; 11.4 miles

Fare: $1.75 one-way per rider (Metro will collect)

Date(s), Game Time	Ingress Trips	Egress Trips
Friday June 12, Monday June 15; 6 PM Game Start	2:37 PM – 5:37 PM (every 8 - 10 min)	8:00 – 9:30 PM (every 3 – 4 min)
Thursdays June 18 & July 2, Friday July 10, Sundays June 21 & 28; 12 PM Game Start	8:37 AM – 11:37 AM (every 8 – 10 min)	2:00 – 3:30 PM (every 3 – 4 min)
Thursday June 25; 7 PM Game Start	3:37 PM – 6:37 PM (every 8 – 10 min)	9:00 – 10:30 PM (every 3 - 4 min)

Note: Limited service as required during game

Note: For the June 28, July 2, and July 10 playoff games, these may run up to 45 minutes longer if extra time (30 minutes) and even penalty kicks are required to determine the winner. Buses will stage for the extended period while these occur.

Transit Supervisors: 1 at transit hub for ingress then at stadium hub for egress; 1 at combined WCGETS control room. A manager with operational decision authority and experience may substitute for a supervisor at the WCGETS control room.

Mechanic + Service Truck: 1 at transit hub for ingress then at stadium hub for egress

Maps/Street by Streets: See next pages.

GTrans Harbor Gateway Transit Center GETS R4 – as of 1/27/2026

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To Harbor Gateway Transit Center:

- Exit parking lot and turn left onto E Arbor Vitae
- Turn left onto Hawthorne Blvd.
- Turn left onto Imperial Hwy
- Turn right onto Crenshaw Blvd.
- Turn right onto W 120th St.
- Turn right to merge into I-105 E
- Use the two lanes to merge onto I-110S towards San Pedro
- Take the express exit on the left for Harbor Gateway Transit Center
- Turn left into the transit center

To SoFi:

- Exit the transit center to the west, turn left into the Express Lane entrance
- Merge onto I-110 N
- Take exit 14B to merge onto I-105 W toward LAX Airport
- Take exit 5 for Crenshaw Blvd.
- Turn right onto S Crenshaw Blvd.
- Turn left onto Imperial Hwy
- Turn right onto Hawthorne Blvd.
- Turn right onto E Arbor Vitae St.
- Turn right onto S Prairie St.
- Turn left onto Victory
- Turn left into the parking lot

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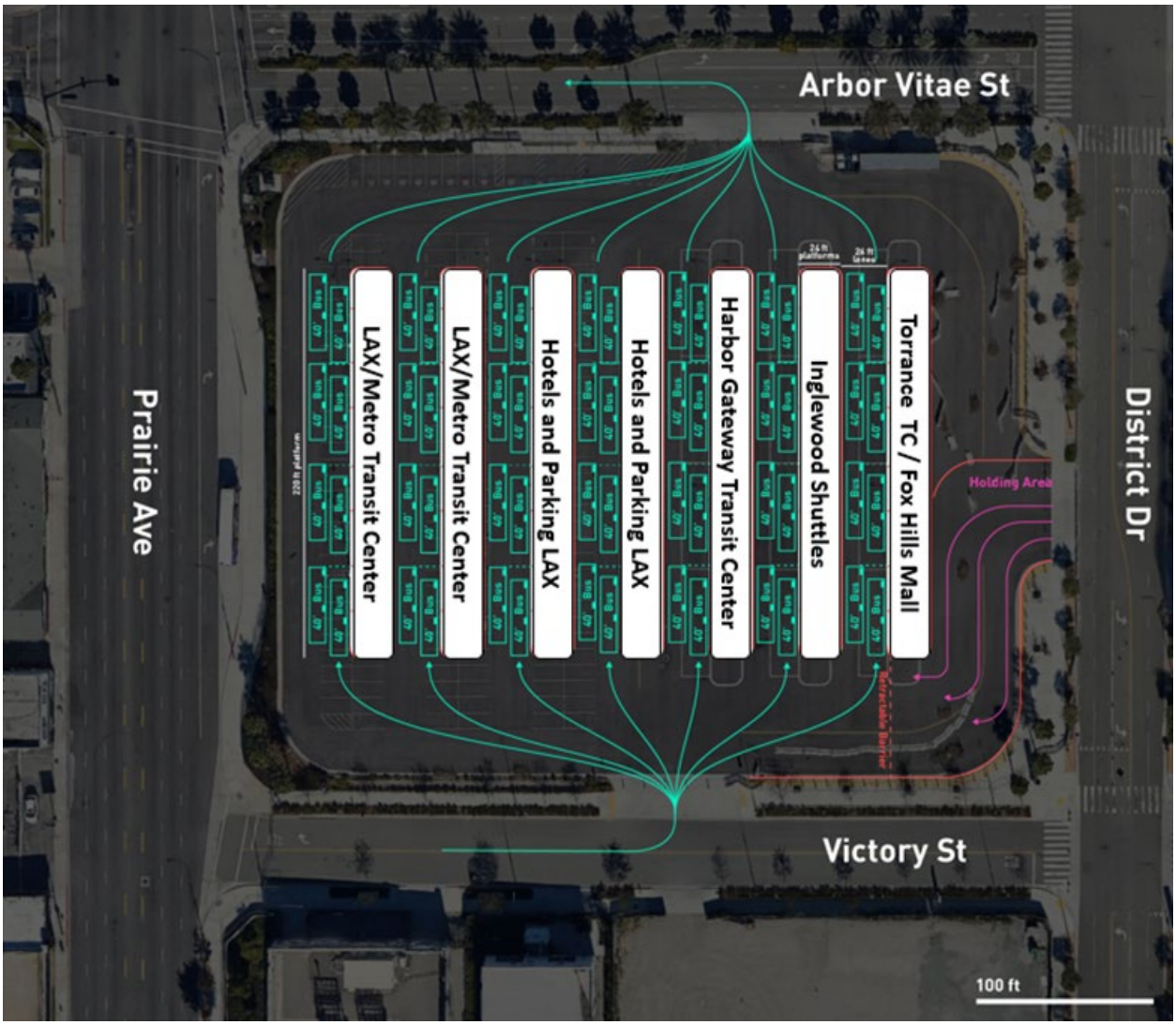

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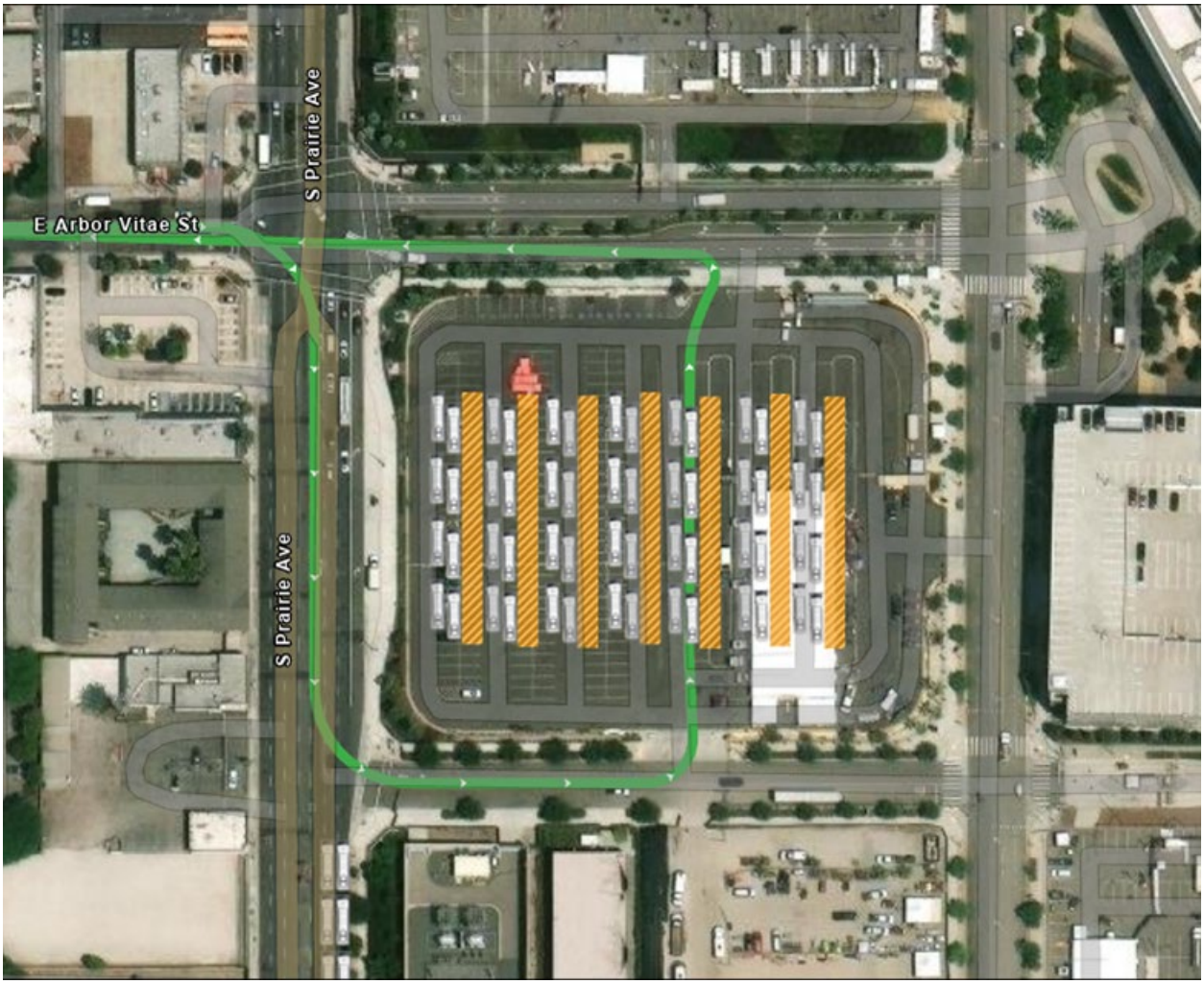

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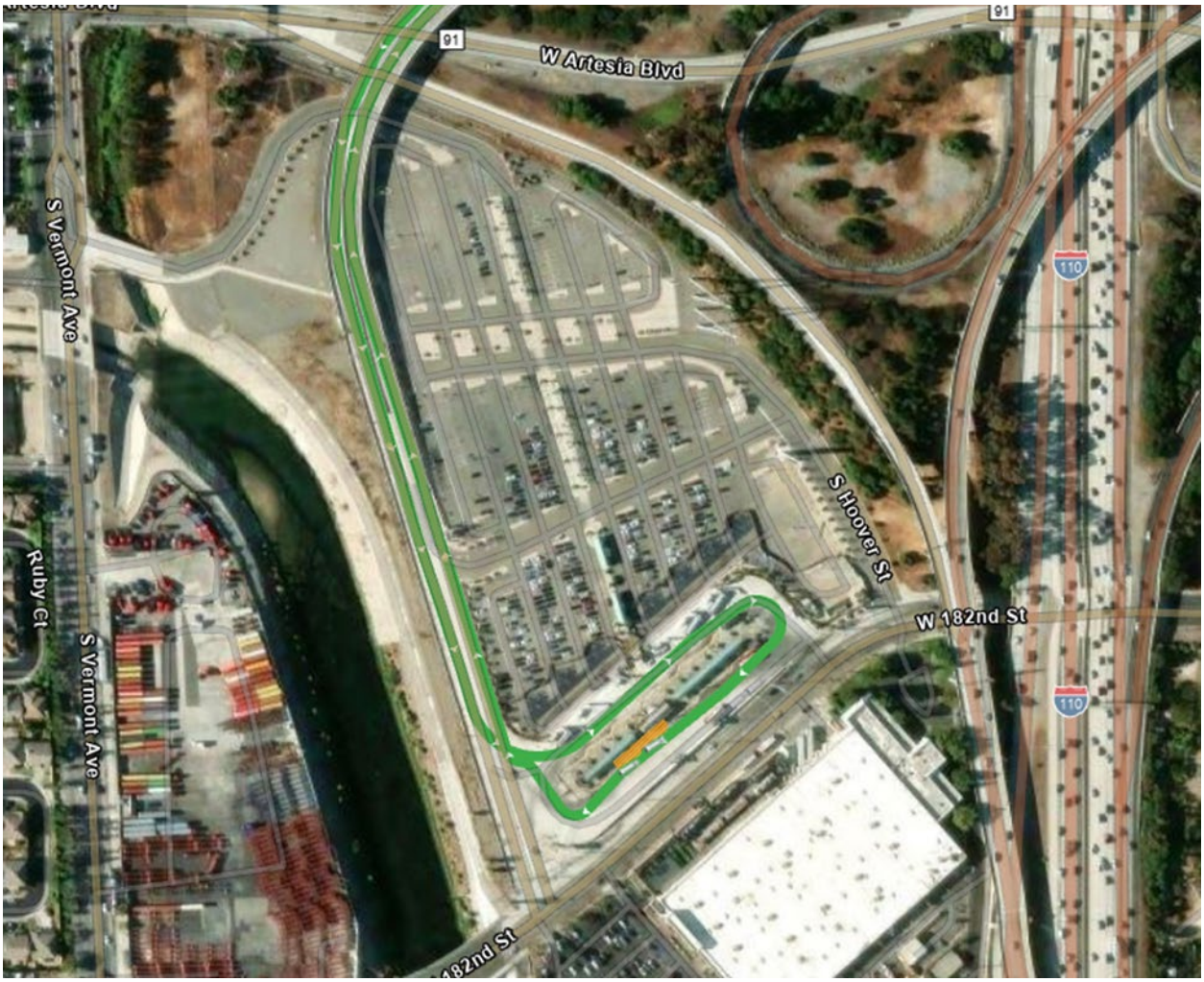

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Attachment B – WCGETS After Game Reporting Template

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Los Angeles County Metropolitan Transportation Authority

FIFA SHUTTLE TIME/LOAD CHECK

Game Time: _____ (24-hour Time)

Bus Spot Time: ################

Location: _____ (Enter Location Above)

Pre-Game Service:
3 hours before each game

Date: _____ (MM/DD/YYYY)

Day: Saturday

BR	BUS NUMBER	DEP TIME	LOAD ON	LOAD RUNNING TOTAL	Capacity of Boardings (Set at 55)	ARR TIME	Travel TIME	WC (Wheelchair)	COMMENT
1					0%		0:00		
2					0%		0:00		
3					0%		0:00		
4					0%		0:00		
5					0%		0:00		
6					0%		0:00		
7					0%		0:00		
8					0%		0:00		
9					0%		0:00		
10					0%		0:00		
11					0%		0:00		
12					0%		0:00		
13					0%		0:00		
14					0%		0:00		
15					0%		0:00		
16					0%		0:00		
17					0%		0:00		
18					0%		0:00		
19					0%		0:00		
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26					0%		0:00		
27					0%		0:00		
28					0%		0:00		
29					0%		0:00		
30					0%		0:00		
31					0%		0:00		
32					0%		0:00		

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Los Angeles County Metropolitan Transportation Authority

FIFA SHUTTLE TIME/LOAD CHECK

Game Time: _____ (24-hour Time)

Bus Spot Time: ################

Location: _____ (Enter Location Above)

Pre-Game Service:
3 hours before each game

Date: _____ (MM/DD/YYYY)

Day: Saturday

BR	BUS NUMBER	DEP TIME	LOAD ON	LOAD RUNNING TOTAL	Capacity of Boardings (Set at 55)	ARR TIME	Travel TIME	WC (Wheelchair)	COMMENT
33					0%		0:00		
34					0%		0:00		
35					0%		0:00		
36					0%		0:00		
37					0%		0:00		
38					0%		0:00		
39					0%		0:00		
40					0%		0:00		
41					0%		0:00		
42					0%		0:00		
43					0%		0:00		
44					0%		0:00		
45					0%		0:00		
46					0%		0:00		
47					0%		0:00		
48					0%		0:00		
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51					0%		0:00		
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57					0%		0:00		
58					0%		0:00		
59					0%		0:00		
60					0%		0:00		

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Los Angeles County Metropolitan Transportation Authority

FIFA SHUTTLE TIME/LOAD CHECK

Game Time: 0:00 **Bus Spot Time:** ###############

Location: 0

Date: 01/00/1900 **Day:** Saturday

BR	BUS NUMBER	DEP TIME	LOAD ON	LOAD RUNNING TOTAL	Capacity of Boardings	ARR TIME	Travel TIME	WC (Wheelchair)	COMMENT
1					0%		0:00		
2					0%		0:00		
3					0%		0:00		
4					0%		0:00		
5					0%		0:00		
6					0%		0:00		
7					0%		0:00		
8					0%		0:00		
9					0%		0:00		
10					0%		0:00		
11					0%		0:00		
12					0%		0:00		
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29					0%		0:00		
30					0%		0:00		
31					0%		0:00		

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Los Angeles County Metropolitan Transportation Authority

FIFA SHUTTLE TIME/LOAD CHECK

Time Game Ended: (24-hour Time)

After Game End Time: 1:30

After Game Service: 1.5 hours after each game

Location: 0

Date: 01/00/1900 **Day:** Saturday

BR	BUS NUMBER	DEP TIME	LOAD ON	LOAD RUNNING TOTAL	Capacity of Boardings	ARR TIME	Travel TIME	WC (Wheelchair)	COMMENT
1					0%		0:00		
2					0%		0:00		
3					0%		0:00		
4					0%		0:00		
5					0%		0:00		
6					0%		0:00		
7					0%		0:00		
8					0%		0:00		
9					0%		0:00		
10					0%		0:00		
11					0%		0:00		
12					0%		0:00		
13					0%		0:00		
14					0%		0:00		
15					0%		0:00		
16					0%		0:00		
17					0%		0:00		
18					0%		0:00		
19					0%		0:00		
20					0%		0:00		
21					0%		0:00		
22					0%		0:00		
23					0%		0:00		
24					0%		0:00		
25					0%		0:00		
26					0%		0:00		
27					0%		0:00		
28					0%		0:00		
29					0%		0:00		
30					0%		0:00		
31					0%		0:00		
32					0%		0:00		

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Los Angeles County Metropolitan Transportation Authority

FIFA SHUTTLE TIME/LOAD CHECK

Time Game Ended: _____ (24-hour Time)

After Game End Time: 1:30

After Game Service: 1.5 hours after each game

Location: 0

Date: 01/00/1900 **Day:** Saturday

BR	BUS NUMBER	DEP TIME	LOAD ON	LOAD RUNNING TOTAL	Capacity of Boardings	ARR TIME	Travel TIME	WC (Wheelchair)	COMMENT
33					0%		0:00		
34					0%		0:00		
35					0%		0:00		
36					0%		0:00		
37					0%		0:00		
38					0%		0:00		
39					0%		0:00		
40					0%		0:00		
41					0%		0:00		
42					0%		0:00		
43					0%		0:00		
44					0%		0:00		
45					0%		0:00		
46					0%		0:00		
47					0%		0:00		
48					0%		0:00		
49					0%		0:00		
50					0%		0:00		
51					0%		0:00		
52					0%		0:00		
53					0%		0:00		
54					0%		0:00		
55					0%		0:00		
56					0%		0:00		
57					0%		0:00		
58					0%		0:00		
59					0%		0:00		
60					0%		0:00		

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FIFA SHUTTLE AFTER GAME REPORT

DATE: 01/00/1900 SUPERVISORS:

GAME START TIME: 0:00 FIFA SHUTTLE START TIME: ########## TEAMS PLAYED:

RIDERSHIP/CAPACITY OF BOARDINGS

Pre-Game

Hour	Passengers Taken						Average Ridership	Average Capacity
Three Hours Before Game	Reg:	0	W/C:		TOTAL:			0%
Two Hours Before Game	Reg:	0	W/C:		TOTAL:			0%
One Hour Before Game	Reg:	0	W/C:		TOTAL:			0%

During Game

Hour	Passengers Taken						Average Ridership	Average Capacity
During Game	Reg:	0	W/C:		TOTAL:			0%

After Game to 0

Hour	Passengers Taken						Average Ridership	Average Capacity
Before Game Ended	Reg:	0	W/C:		TOTAL:			0%
0-30 Mins After Game Time	Reg:	0	W/C:		TOTAL:			0%
31-60 Mins After Game Time	Reg:	0	W/C:		TOTAL:			0%
61-90 Mins After Game Time	Reg:	0	W/C:		TOTAL:			0%

TOTAL NUMBER OF PASSENGERS ARRIVING AT STADIUM: Reg: 0 W/C: 0 Total: 0

TOTAL NUMBER OF PASSENGERS DEPARTING FROM STADIUM: Reg: 0 W/C: 0 Total: 0

OPERATIONS

Pre-Game

Hour	Average Travel Time to Stadium
Three Hours Before Game	
Two Hours Before Game	
One Hour Before Game	

During Game

Hour	Average Travel Time to Stadium
During Game	

Post Game

Hour	Average Travel Time to 0
0-30 Mins After Game	
31-60 Mins After Game	
61-90 Mins After Game	

NUMBER OF BUSES USED TO STADIUM:

TOTAL NUMBER OF TRIPS TO STADIUM:

NUMBER OF BUSES USED FROM STADIUM:

TOTAL NUMBER OF TRIPS FROM STADIUM:

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SWEEPER BUS INFORMATION

TIME GAME ENDED: _____ SWEEPER BUS NUMBER: _____

TIME SWEEPER BUS DEPARTED: _____ # OF PASSENGERS ON BOARD: _____

Accidents/Delays/Detours

ACCIDENT (Y/N): _____ LOCATION OF ACCIDENT: _____

LOCATION OF DELAYS TO STADIUM: _____

LOCATION OF DELAYS FROM STADIUM: _____

DETOUR/ALTERNATE ROUTES TAKEN TO STADIUM: _____

DETOUR/ALTERNATE ROUTES TAKEN FROM STADIUM: _____

Bus Malfunctions

EQUIPMENT	ISSUES (Y/N)	COMMENTS
Destination Signs		
Bus Ramp		
Kneeler		
Mechanical Failures		
Other:		

Additional Incidents/Comments:

E-mail completed copy to:

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Attachment C – Regional Transit Provider Insurance Requirements

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Insurance Requirements – Regional Transit Provider

INSURANCE

Regional Transit Provider shall procure and maintain contract specific limits of insurance against claims for injuries to persons, or damages in property which may arise from or in connection with the performance of the work hereunder by the Regional Transit Provider, their agents, representatives, employees or Subcontractor the duration of the contract. The insurance provided hereunder shall be available for the benefit of LACMTA and Regional Transit Provider with respect to covered claims but shall not be interpreted to relieve Regional Transit Provider of any obligations hereunder. Regional Transit Provider shall require all Subcontractors to be covered by Insurance on the same terms as the Regional Transit Provider itself. The LACMTA (and their respective directors, officers, employees, and agents) and other Indemnified Parties (if any) will be Named Insureds on all policies excepting workers' compensation, employment practices liability and professional liability. All the policies shall explicitly waive subrogation rights against indemnified parties and shall include "pay on behalf of" coverage for indemnified parties.

The Regional Transit Provider, its employees and agents shall be included in all coverage afforded through this program of insurance established in support of the delivery of services. The Regional Transit Provider shall maintain coverage in all lines and levels of insurance coverage as established in the following provisions and provide continual confirmation of coverage in compliance with the terms of this agreement.

All insurance required hereunder shall be procured from insurance or indemnity companies with an A.M. Best and Company rating level of A- or better, Class VII or better or as otherwise approved by LACMTA and authorized or approved to do business in the State. All limits of liability set forth below are in U.S. dollars.

A. Commercial General Liability Insurance

The Regional Transit Provider shall provide a policy or policies of commercial general liability insurance for bodily injury, property damage, personal injury discriminatory practices, advertising injury and contractual liability that shall be as broad as Insurance Services Office Commercial General Liability coverage (occurrence form CG0001 or its equivalent). The coverage shall contain no special limitations on the scope of protection afforded to LACMTA et al. and is required to respond fully to all claims brought due to Regional Transit Provider activities. Regional Transit Provider and each of the Indemnified Parties (if any) shall be included, by endorsement, with a non-owned and hired automobile liability endorsement to the general liability policy.

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The commercial general liability insurance coverage shall have a minimum limit of $1 million combined single limit of liability for bodily injury, property damage and personal injury per occurrence, $2 million general annual aggregate, and $2 million products/completed operations aggregate. Regional Transit Provider shall maintain such insurance for the duration of the contract. LACMTA shall be an additional insured prior to the commencement of any work as to any insured loss or liability arising out of or in any way related to this agreement.

B. Workers' Compensation and Employer's Liability Insurance

The Regional Transit Provider shall provide a workers' compensation policy in conformance with the laws of the State, and employer's liability insurance (for bodily injury or disease) with minimum limits of $1 million per accident for bodily injury by accident, $1 million per employee for bodily injury by disease, and $1 million policy limit for bodily injury by disease.

C. Automobile Liability Insurance

The Regional Transit Provider shall provide commercial automobile liability insurance covering the ownership, maintenance, or use of all owned/leased, non-owned and hired vehicles used in the performance of the Work, with limits of not less than $1 million, combined single limit for bodily injury and property damage liability. Coverage shall be provided on Insurance Services Office form number CA 0001 (Ed. 7/97) or equivalent.

D. Excess Liability Insurance

The Regional Transit Provider shall provide umbrella or excess liability insurance with limits not less than $25,000,000 which shall provide bodily injury, personal injury, and property damage liability coverage at least as broad as the primary coverages set forth above, including Employer's Liability, Commercial General Liability and Commercial Automobile Liability insurance, in excess of the amounts set forth herein above.

E. Employment Practices Liability Insurance

The Regional Transit Provider shall provide employment practices liability coverage with limits not less than $5,000,000 for claims brought by any employee for any actual or alleged wrongful, unfair or constructive dismissal, discharge or termination of employment, breach of written or implied contract, employment related misrepresentation, wrongful deprivation of a career opportunity, failure to grant tenure, negligent employee evaluation, harassment, unlawful discrimination, failure to provide adequate employee procedures and policies, invasion of privacy

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or any other claim as a result of the employment or non-employment by you of any current, former or potential employee. Policy shall also be endorsed to include coverage for third party claims including discriminatory actions against disabled individuals.

F. Professional Liability Insurance

The Regional Transit Provider shall include professional liability (errors and omissions) insurance coverage with limits not less than $5 million per claim and aggregate. The professional liability coverage shall be provided on a primary basis and shall protect against any negligent act, error or omission arising out of the professional services of the Regional Transit Provider. The policy shall have a retroactive date consistent no later than issuance of the RFP. The Regional Transit Provider shall maintain such insurance for two years from the date of Notice to Proceed (NTP).

G. Subcontractor Insurance Requirements

Regional Transit Provider shall include all Subcontractors as insured under its policies or shall ensure that each Subcontractor maintains separate coverage to provide appropriate coverage to LACMTA in the event of loss. Regional Transit Provider is required to monitor and maintain records of such coverage and provide proof of compliance to LACMTA upon request. If requested by LACMTA, the Regional Transit Provider shall submit copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

H. Other Insurance Provisions

1. Premiums, Deductibles and Self-Insured Retentions

The Regional Transit Provider shall be responsible for payment of premiums for all insurance required under this Section. LACMTA shall have no obligation to pay any premium. The Regional Transit Provider further agrees that for each claim, suit or action made against insurance provided hereunder, with respect to all matters for which the Regional Transit Provider is responsible hereunder, the Regional Transit Provider shall be solely responsible for all deductibles, self-insured retentions and amounts in excess of the coverage provided. Any deductibles or self-insured retentions over $100,000 must be declared and approved by LACMTA.

2. Verification of Coverage

Concurrently with the Regional Transit Provider's execution hereof or on such later date on which coverage is required to be provided hereunder, the Regional Transit Provider shall deliver to LACMTA a certificate of insurance with respect to each policy required to be

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provided by the Regional Transit Provider under this Section. LACMTA shall have no duty to pay or perform under the Contract until such certificate(s), in compliance with all requirements of this Section, have been provided. Upon request by LACMTA, copies of each of the insurance policies (including renewal policies) required under this Section shall be provided for review.

The Regional Transit Provider shall promptly deliver to LACMTA a certificate of insurance with respect to each renewal policy, as necessary to demonstrate the maintenance of the required insurance coverages for the terms specified herein. Such certificate shall be delivered to LACMTA not less than 30 days prior to the expiration date or as soon as possible at the renewal period. If requested by certified duplicate copies of the renewal policy shall also be provided.

3. Endorsements and Waivers

All insurance policies required to be provided by the Regional Transit Provider hereunder shall contain or be endorsed to comply with the following provisions, provided that, for the workers' compensation policy, only the following provisions (d) and (f) shall be applicable:

(a) For claims covered by the insurance specified herein, said insurance coverage shall be primary insurance with respect to the insureds, additional insureds, and their respective directors, officers, employees, agents, and consultants. Any insurance or self-insurance beyond that specified in the Contract that is maintained by an insured, additional insured, or their directors, officers, employees, agents, and consultants shall be excess of such insurance and shall not contribute with it.

(b) Any failure on the part of the Regional Transit Provider to comply with reporting provisions or other conditions of the policies, any breach of warranty, any action or inaction of a named insured or others shall not affect coverage provided to the other insureds or additional insureds (and their respective members, directors, officers, employees, agents, and consultants).

(c) The insurance shall apply separately to each insured and additional insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Each policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, modified, or reduced in coverage or in limits except after 30 days prior written notice has been provided to LACMTA. Such endorsement shall not include any limitation of liability of the insurer for failure to provide such notice.

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4. Waivers of Subrogation

Regional Transit Provider waives all rights of subrogation against LACMTA and each of their agents, employees, directors, officers, and consultants for any claims to the extent covered by insurance obtained pursuant to this Section, except such rights as they may have to the proceeds of such insurance. The Regional Transit Provider shall require all Subcontractors provide similar waivers in writing each in favor of LACMTA et al. Each policy, including workers' compensation, shall include a waiver of any right of subrogation against all insureds (and their respective members, directors, officers, employees, agents and consultants).

5. Changes in Insurance Requirements

LACMTA shall notify the Regional Transit Provider in writing of any changes in the requirements applicable to insurance required to be provided by the Regional Transit Provider. Any additional cost from such change shall be paid by LACMTA upon demonstrated evidence such as insurance carrier provided invoice or similar acceptable instrument that authenticates such cost.

6. No Recourse

There shall be no recourse against LACMTA for payment of premiums or other amounts with respect to the insurance required to be provided by the Regional Transit Provider hereunder, except for deductibles payable by LACMTA as specified herein.

7. Support of Indemnifications

The insurance coverage provided hereunder by the Regional Transit Provider shall support but is not intended to limit the Regional Transit Provider's indemnification obligations, nor do the indemnity obligations limit the rights of the insured parties to the coverage afforded by their insured status.

8. Prosecution of Claims

Unless otherwise directed by LACMTA in writing, the Regional Transit Provider shall be responsible for reporting and processing all potential claims by LACMTA or the Regional Transit Provider against the insurance required to be provided under this Section. The Regional Transit Provider agrees to report timely to the insurer(s) any and all matters which may give rise to an insurance claim and to promptly and diligently pursue any and all insurance claims on behalf of LACMTA, whether for defense or indemnity or both. LACMTA agrees to promptly notify the Regional Transit Provider of LACMTA's incidents, potential claims, and matters which may give rise to an

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insurance claim by LACMTA, to tender its defense or the claim to the Regional Transit Provider, and to cooperate with the Regional Transit Provider as necessary for the Regional Transit Provider to fulfill its duties hereunder.

9. Commencement of Work

The Regional Transit Provider shall not commence work under the Contract until it has obtained the insurance required under this Section, has furnished original certificates of insurance evidencing the required coverage as required under this Section and such insurance has been approved by LACMTA, nor shall the Regional Transit Provider allow any Subcontractors to commence work under its Subcontract until the Subcontractor obtained insurance as required under this Section.

10. Regional Transit Providers Failure to Comply

If the Regional Transit Provider or any Subcontractor fails to provide and maintain insurance as required herein, then LACMTA shall have the right but not the obligation to purchase such insurance or to suspend the Regional Transit Provider's right to proceed until proper evidence of insurance is provided. Any amounts paid by LACMTA shall, at the sole option of LACMTA, be deducted from amounts payable to the Regional Transit Provider or reimbursed by the Regional Transit Provider upon demand, plus interest thereon from the date of payment by LACMTA to the reimbursement date, at the lesser of (a) 10% per annum or (b) the maximum rate allowable under applicable Governmental Rules.

If on account of the Regional Transit Provider's failure to comply with the provisions of this Section, LACMTA is adjudged to be a co-insurer or otherwise held responsible for all or any portion of a judgment, loss or settlement (through admission or stipulation by the Regional Transit Provider or court decision) that would have been covered by insurance but for non-compliance with this Section, then any loss or damage it shall sustain by reason thereof shall be borne by the Regional Transit Provider, and the Regional Transit Provider shall immediately pay the same to LACMTA, upon receipt of written demand therefore and evidence of such loss or damage.

11. Disclaimer

The Regional Transit Provider and each Subcontractor shall have the responsibility to make sure that their insurance programs fit their particular needs, and it is their responsibility to arrange for and secure any insurance coverage which they deem advisable, whether or not specified herein.

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LACMTA makes no representation or warranty that the coverage, limits of liability or other terms specified for the Insurance Policies to be carried pursuant to this Section are adequate to protect the Regional Transit Provider against its undertakings under the Contract Documents or its liability to any third party or preclude LACMTA from taking any actions as are available to it under the Contract or otherwise at law. LACMTA shall not be limited to the amount of the insurance premium not paid in the proof of any damages it may claim against the Regional Transit Provider arising out of or by reason of failure of the Regional Transit Provider to provide and keep in force the insurance policies required by and on the terms of this Section, but LACMTA shall instead be entitled to recover the full amount of damages available.

12. Due Care Required

Nothing contained in this Section shall relieve the Regional Transit Provider or any Subcontractor of its obligation to exercise due care in the performance of the Work and to complete the Work in strict compliance with the Contract.

2026 World Cup Games Enhanced Transit Service (GETS) Network Map

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 19B.
Section: DEPARTMENTAL ITEMS - TRANSPORTATION
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Award of Contract to Scaife Protection Services for Security Guard Services at a Cost of $400,739.40 and a Project Total of $440,813.40

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Contract and Project Total

RECOMMENDATION AND STAFF SUMMARY:

GTrans operates a secure transit facility built in 2008 that spans approximately 8 acres (348,000 square feet) and includes four buildings supporting operations, administration, and maintenance. The site also contains employee and visitor parking areas and is accessible only through controlled gates for authorized City personnel. Due to federal requirements to safeguard federally funded assets, including transit vehicles, and the agency's extended operating hours—from early morning through late evening—GTrans maintains unarmed security guard services to ensure facility monitoring, asset protection, and employee safety. Typical security guard services are provided during the following hours, 8p to 4am, Monday through Sunday.

As the current security services contract approached expiration, GTrans issued a competitive solicitation through PlanetBids and received 10 responsive proposals. Following a comprehensive evaluation and interviews with the top-ranked firms, GTrans identified Carpe Diem 2024, LLC, doing business as Scaife Protection Services, as the highest-ranked firm. Scaife achieved the top overall score based on the evaluation criteria of qualifications and experience, work plan, and cost. Founded in 1997 and based in Lawndale, Scaife brings extensive security service experience and offers a robust training program, reliable staffing coverage, and a technology-driven Guard Dashboard system that provides real-time patrol tracking, incident reporting, and enhanced transparency for GTrans management.

The proposed contract includes a two-year base term with three optional one-year extensions. Services include a base level of 2,912 hours annually, along with up to 500 optional hours for as-needed coverage such as schedule adjustments, special events, or emergencies.

GTrans has reviewed the proposed pricing and determined it to be fair and reasonable. The estimated costs are as follows:

Term	Estimated Work Hours	Hourly Rate	Annual Cost

Base Year 1 (2026-2027)	2,912 + 500 optional = 3,412 hours	$23.49	$80,147.88
Base Year 2 (2027-2028)	2,912 + 500 optional = 3,412 hours	$23.49	$80,147.88
Option Year 1 (2028-2029)	2,912 + 500 optional = 3,412 hours	$23.49	$80,147.88
Option Year 2 (2029-2030)	2,912 + 500 optional = 3,412 hours	$23.49	$80,147.88
Option Year 3 (2030-2031)	2,912 + 500 optional = 3,412 hours	$23.49	$80,147.88
Total 5-Year Contract Cost			**$400,739.40**

GTrans also anticipates the potential for increased demand associated with major regional events, including the 2026 FIFA World Cup and the 2028 Olympic and Paralympic Games, and is therefore requesting a 10 percent contingency, or $40,074, to address unforeseen service needs. Optional hours and contingency funds will be used only upon prior approval by GTrans management.

Therefore GTrans recommends Council approve a contract with Carpe Diem 2024, doing business as Scaife Protection Services, for security guard services at a cost of $400,739.40 and a project total of $440,813.40, which includes a 10 percent contingency, for a term of two years, with three one-year options.

FISCAL IMPACT/COST:

Funds for this project are included in the FY26 budget previously approved by Council. Funds for subsequent years will be included in future budgets for Council consideration. There is no impact to the General Fund.

APPROVED:

_____

Clint Osorio, City Manager

Attachments

Agreement between City of Gardena and Scaife Protection Services.pdf

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AGREEMENT BETWEEN
THE CITY OF GARDENA
AND
CARPE DIEM 2024 LLC.

This contract, hereinafter referred to as Agreement, is entered into by and between THE CITY OF GARDENA ("City") and CARPE DIEM 2024, LLC, D.B.A. SCAIFE PROTECTION SERVICES ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree as follows:

1. Recitals.

A. City is desirous of obtaining unarmed security services.

B. Consultant is qualified by virtue of experience, training, education and expertise to provide these services.

C. City has determined that the public interest, convenience and necessity require the execution of this Agreement.

2. Services.

A. The services to be performed by Consultant shall consist of the scope of services outlined in RFP No. 2025-02 "Unarmed Security Services", and any associated addendum, incorporated herein by reference, unless otherwise instructed by City.

B. The Services shall be performed in accordance with the Project Schedule. Consultant shall not be liable for any failure or delay in furnishing proposed services resulting from fire, explosion, flood, storm, Act of God, governmental acts, orders or regulations, hostilities, civil disturbances, strikes, labor difficulties, difficulty in obtaining parts, supplies, or shipping facilities, inability to obtain or delays in obtaining suitable material or facilities required for performance, temporary unavailability of qualified personnel, failure by City to provide appropriate access to equipment or personnel, or other causes beyond Consultant's reasonable control.

3. Additional Services. If City determines that additional services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize Consultant to perform such additional services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the amount agreed upon in writing by the Parties. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.

4. Agreement Administrator. For purposes of this Agreement, City designates Rachel Yoo as the Agreement Administrator who shall monitor Consultant's performance under this Agreement. All notices, invoices or other documents shall be addressed to the Agreement Administrator, as well as all substantive issues relating to this contract. City reserves the right to change this designation upon written notice to Consultant.

5. Consultant's Proposal. This Agreement shall include and incorporate therein City's RFP No. 2025-02 "Unarmed Security Services" and Consultant's proposal in response incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.

6. Timing of Performance. Time is of the essence with respect to Consultant's performance of

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the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement City, in its sole discretion, may extend the time for performance of any Service.

7. Compensation. Compensation for the Services shall be billed as set forth in Attachment A, attached hereto. The Compensation is inclusive of all costs that may be incurred by Consultant in performance of the Services, including but not limited to such items as travel, copies, delivery charges, phone charges, and facsimile charges.

8. Term of Agreement/Termination.

A. This Agreement shall be effective as of the date of execution by the City and shall remain in effect until all Services are completed or until terminated as provided for herein. The term of this Agreement is a base two-year agreement. By mutual agreement, City and Consultant may extend this Agreement for three, one-year option periods.

B. City may terminate this Agreement without cause by providing written notice to Consultant not less than three days prior to an effective termination date. City's only obligation in the event of termination will be payment of fees and allowed expenses incurred up to and including the effective date of termination.

C. Unless for cause, Consultant may not terminate this Agreement.

D. Upon receipt of a termination notice, Consultant shall: (1) promptly discontinue all Services, unless the notice directs otherwise; and (2) within ten (10) days, deliver to City all files, data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by Consultant in performing the Services under this Agreement, whether completed or in progress. Consultant shall provide these documents by both hard copy and in electronic format if available. In the event of termination for other than cause attributable to Consultant, Consultant shall be entitled to reasonable compensation for the services it performs up to the date of termination and shall be deemed released from liability for any work assigned but not completed as of the effective date of termination.

9. Invoices and Payments.

A. Payment shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs, and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced.

B. The Agreement Administrator shall review the invoices to determine whether services performed and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or the Agreement Administrator shall provide Consultant with a written statement objecting to the charges and stating the reasons therefore.

C. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

10. Records/Audit.

A. Consultant shall be responsible for ensuring accuracy and propriety of all billings and shall maintain all supporting documentation for a minimum of three (3) years from the completion date of the Services under this agreement the following records:

1. All accounts and records, including personnel, property and financial, adequate

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to identify and account for all costs pertaining to this Agreement and assure proper accounting for all funds.

2. Records which establish that Consultant and any subconsultant who renders Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations.

3. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

B. City shall have the right to audit Consultant's invoices and all supporting documentation for purposes of compliance with this Agreement for a period of three years following the completion of Services under this Agreement.

C. Upon reasonable notice from City or any other governmental agency, Consultant shall cooperate fully with any audit of its billings conducted by, or of, City and shall permit access to its books, records and accounts as may be necessary to conduct such audits.

11. Successors and Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

12. Change in Name, Ownership or Control. Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.

13. Key Personnel. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all services under this Agreement. In the event that City, in its sole discretion, at any time during the Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City.

14. Use of Materials.

A. City shall make available to Consultant such materials from its files as may be required by Consultant to perform Services under this Agreement. Such materials shall remain the property of City while in Consultant's possession. Upon termination of this Agreement and payment of outstanding invoices of Consultant, or completion of work under this Agreement, Consultant shall return to City any property of City in its possession and any calculations, notes, reports, electronic files, or other materials prepared by Consultant in the course of performance of this Agreement.

B. City may utilize any material prepared or work performed by Consultant pursuant to this Agreement, including computer software, in any manner, which City deems proper without additional compensation to Consultant. Consultant shall have no responsibility or liability for any revisions, changes, or corrections made by City, or any use or reuse pursuant to this paragraph unless Consultant accepts such responsibility in writing.

15. Confidentiality. Consultant acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either state or federal statutes ("Confidential Information"). Confidential Information includes,

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but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, agency source code or object code, agency security data, or information identifiable to an individual that relates to any of these types of information. Consultant agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or Sub-consultants requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without City's express written consent or as provided by law. Consultant agrees to release such information or material only to employees or Sub-consultants who have signed a nondisclosure agreement, the terms of which have been previously approved by City. Consultant agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

"Personal information" including, but not limited to, "Protected Health Information" (PHI) under Health Insurance Portability And Accountability Act (HIPAA), individuals' names, addresses, phone numbers, birth dates, and social security numbers collected, used, or acquired in connection with this Agreement shall be protected against unauthorized use, disclosure, modification or loss.

HIPAA establishes national minimum standards for the use and disclosure of certain health information. The Consultant must comply with all HIPAA requirements and rules when determined applicable by the City. If City determines that (1) City is a "covered entity" under HIPAA, and that (2) Consultant will perform "business associate" services and activities covered under HIPAA, then at City's request, Consultant agrees to execute City's Agreement in compliance with HIPAA.

Consultant shall ensure its directors, officers, employees, Sub-consultants or agents use personal information solely for the purposes of accomplishing the services set forth herein. Consultant and its Sub-consultants agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the City or as otherwise required by law.

Any breach of this provision may result in termination of the Agreement and demand for return of all personal information. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant’s action or inaction.

16. Nonuse of Intellectual Property of Third Parties. Consultant shall not use, disclose or copy any intellectual property of any third parties in connection with work carried out under this Agreement, except for intellectual property for which Consultant has a license. Consultant shall indemnify and hold City harmless against all claims raised against City based upon allegations that Consultant has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Consultant pursuant to this Agreement.

17. Ownership of Work Product. All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed worked made for hire for City by Consultant and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination of this Agreement.

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18. Legal Requirements.

A. Consultant shall secure and maintain all licenses or permits required by law, including a City business license, and shall comply with all ordinances, laws, orders, rules, and regulations pertaining to the work.

B. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreements.

C. Consultant covenants that there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin or ancestry, or any other category forbidden by law in performance of this Agreement.

19. Conflict of Interest and Reporting.

A. Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of services to be performed under this Agreement.

B. Consultant and its representatives shall refrain from lobbying City of Gardena officials, employees and representatives for the duration of this Agreement.

20. Guarantee and Warranty. Consultant warrants to City that the material, analysis, data, programs and SERVICES to be delivered or rendered hereunder will be of the kind and quality designated and will be performed by qualified personnel. Without waiver of City's other rights or remedies, City may require Consultant to re- perform any of said services, which were not performed in accordance with these standards. Consultant shall perform the remedial services at its sole expense.

21. Insurance.

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverage required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-: VII, unless otherwise approved by City.

C. Coverage, Limits and Policy Requirements. Consultant shall maintain the types of coverage and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence coverage for

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bodily injury, personal injury and property damage, with coverage at least as broad as Insurance Services Office Form CG 00 01, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars ($1,000,000.00) per occurrence.

2. General Auto Liability Insurance - a policy including all coverage provided by and to the extent afforded by Insurance Services Office form CA 0001, including hired and non-owned autos with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars ($1,000,000.00) per accident.

3. Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

4. Professional Errors & Omissions - a policy with minimum limits of one million dollars ($1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled until thirty (30) days written notice, unless cancelled for non-payment, then ten (10) calendar days notice shall be given, is mailed to City.

5. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, of any cancellation, non-renewal or material change in coverage, unless cancelled for non-payment, then ten (10) calendar days notice shall be given.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto. City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retention over $25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

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F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

22. Indemnity.

A. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property.

B. Consultant shall defend, indemnify, and hold harmless the City, including its officials, officers, employees, and agents from and against all claims, suits, or causes of action for injury to any person or damage to any property arising out of any intentional or negligent acts or errors or omissions to act by Consultant or its agents, officers, employees, subcontractors, or independent contractor, in the performance of its obligations pursuant to this Agreement. This indemnity shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant. This indemnity shall not apply if the claim arises out of the sole negligence or willful misconduct of City, its officers, agents, employees or volunteers.

C. No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

23. Independent Contractor. Consultant agrees to furnish consulting services in the capacity of an independent contractor and neither Consultant nor any of its employees shall be considered to be an employee or agent of City.

24. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

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25. Notices. Any notice or communication given under this Agreement shall be effective when deposited, postage prepaid, with the United States Postal Service and addressed to the contracting parties. Name, address, telephone and facsimile numbers of the parties are as follows:

City of Gardena – GTrans
Attn: Rachel Yoo
13999 S. Western Avenue
Gardena, California 90249
Email: ryoo@gardenabus.com

Carpe Diem 2024, LLC.
Attn: Omar Scaife
4320 Marine Avenue #804
Lawndale, California 90260
inspector@scaifeprotection.com

Either party may change the information to which notice or communication is to be sent by providing advance written notice to the other party.

26. Severability. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

27. Jurisdiction and Venue. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. Both parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought hereunder shall be Los Angeles County, California.

28. Waiver. No delay or failure by either Party to exercise or enforce at any time any right or provision of this Agreement shall be considered a waiver thereof or of such Party's right thereafter to exercise or enforce each and every right and provision of this Agreement. To be valid a waiver shall be in writing but need not be supported by consideration. No single waiver shall constitute a continuing or subsequent waiver.

29. Electronic Signatures. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will reply on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

30. Joint Drafting. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for

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review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

31. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

32. Authority to Execute. The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement.

33. Attorney's Fees. In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing party.

34. Entire Agreement. This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both parties. This Agreement may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. If any term, condition or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall be valid and binding.

(The Remainder of This Page is Intentionally Left Blank)
(Signature Page Follows)

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IN WITNESS WHEREOF, the parties have hereunto affixed their names as of the day and year written below.

CITY OF GARDENA

By _____ Date _____
Tasha Cerda
Mayor

ACCEPTED: CARPE DIEM 2024, LLC.

By Omar Scaife Date 4/7/2026
Omar Scaife
Chief of Operations

APPROVED AS TO FORM:

_____ Date 4/7/2026
Carmen Vasquez
City Attorney

ATTEST:

_____ Date _____
Mina Semenza
City Clerk

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UNARMED SECURITY SERVICES

RFP No. 2025-02

ATTACHMENT B - COST PROPOSAL FORM

FIRM NAME: **Carpe Diem 2024, LLC (DBA: Scaife Protection Services)**

In accordance with the Request for Proposal issued by the City of Gardena Transportation Department (hereinafter referred to as "Buyer"), the undersgiend Proposing Company hereby agrees to furnish all necessary labor, materials and incidentals required for the above stated contract as set forth in the Scope of Work and any addenda thereto, and to perform all work in the manner and time prescribed therein.

GTrans shall select one of two proposed shcedules for service coverage with a minimum of one security officer required on-site at any given time.

Schedule A: Up to 3,412 Hours = Annual Estimated Hours 2,912 + Optional Non-Guaranteed Hours Up to 500
Schedule B: Up to 4,504 Hours = Annual Estimated Hours 4,004 + Optional Non-Guaranteed Hours up to 500

Schedule A			
	Hourly Rate	**Number of Hours**	**Total Annual Cost**
Year 1 (Base Year 1)	$23.49	3,412	$80,147.88
Year 2 (Base Year 2)	$23.49	3,412	$80,147.88
Year 3 (Option Year 1)	$23.49	3,412	$80,147.88
Year 4 (Option Year 2)	$23.49	3,412	$80,147.88
Year 5 (Option Year 3)	$23.49	3,412	$80,147.88
GRAND TOTAL		**$400,739.40**	

Schedule B			
	Hourly Rate	**Number of Hours**	**Total Annual Cost**
Year 1 (Base Year 1)	$23.29	4,504	$104,898.16
Year 2 (Base Year 2)	$23.29	4,504	$104,898.16
Year 3 (Option Year 1)	$23.29	4,504	$104,898.16
Year 4 (Option Year 2)	$23.29	4,504	$104,898.16
Year 5 (Option Year 3)	$23.29	4,504	$104,898.16
GRAND TOTAL		**$524,490.80**	

The undersigned agrees that, if selected as the successful Proposing Company, with within ten (10) working days after notification of award by the Buyer, execute a Contract in accordance with the terms of this proposal.

**proposed costs shall be in strict accordance with all conditions of the RFP including addenda*
**proposal shall be valid for 120 days from proposal due date*

Carpe Diem 2024, LLC (DBA: Scaife Protection Services)
COMPANY NAME

4320 Marine Avenue # 804, Lawndale, CA 90260-0804
ADDRESS

Omar H. Scaife
AUTHORIZED OFFICIAL PRINT NAME

AUTHORIZED OFFICIAL SIGNAURE

Chief of Operations
TITLE

9-Jan-26
DATE

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SCAIFE PROTECTION SERVICES

P.O. Box 804 | Lawndale, CA 90260-0804
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Email: inspector@scaifeprotection.com
www.scaifeprotection.com
State License: PPO #12958

Monday, March 23, 2026

Please allow the following to serve as this agency's formal responses to the RFP 2025-02 Clarification Questions – Scaife Protection Services.

1. Scaife Protection Services has an extensive list of clientele in retail and private sector. Compared to others you currently serve, GTrans is a small public transit agency. How would Scaife provide training, personnel, and service that would meet GTrans' needs and requirements?

Response: While all clientele, whether retail, private, or public, request very similar services across those spectrums, e.g.: professional security to greet customers, check/lock doors, inspect areas for safety concerns, keep those out of unauthorized areas, offer direction and guidance to guests, document incidents, make report of activities, interact with law enforcement, etc., Scaife Protection Services prides itself on being able to adapt and develop unique security protocols required each and every client up to and including public agencies.

Scaife Protection Services would carefully, methodically, and thoroughly review GTrans specific and unique needs, via the 11-page Scope of Work (Attachment A) and by personal contact with GTrans point of contact, to develop and train our guard to meet GTans needs and requirements.

2. Organization chart on page 5 mentions that there are subcontractors to Scaife Protection Services, but Required Form E "Designation of Subcontractors" states that there would be no subcontractors. GTrans would like to confirm if there is subcontractor involvement in this contract.

Response: Scaife Protection Services currently utilizes sub-contractor in various areas both in and out of the State of California in an effort to service our clients. In the interest of transparency, our organizational chart reflects this fact. However, Scaife Protection Services confirms that no sub-contractor will be utilizes to service GTrans.

3. Confirm that the following features mentioned in Scaife's proposal are already included in the hourly cost proposal:

   - Access and Licenses to Guard Dashboard

   - Issued phones and tablets used by the officers (GTrans will not provide them)

   - Security vehicle(s)

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Response: Scaife Protection Services confirms: Access and License to Guard Dashboard; Issued phones and tables used by the officer, and security vehicle(s), are already included in the hourly cost proposal.

4. Proposal mentions that Chief of Operations, Omar Scaife, will be GTrans' Project Manager. Will Omar be the main point of contact and Account Manager throughout the life of the contract, or would it be Angel Castaneda? If it's another individual, provide his/her information.

Response: Omar Scaife, Chief of Operations for Scaife Protection Services, will be the GTrans Project Manager throughout the life of the contract.

5. Clarify Angel Castandena's role in this project, as he is introduced as Armed Security Officer Supervisor on page 5 of the proposal but later listed as the Operations Manager on pages 16 and 17.

Response: Officer Angel Castanada will within Scaife Protection Services assist Omar Scaife, Chief of Operations, with general watch commander duties and guard dashboard compliance and inspections. Officer Angel Castanada will have no direct roll with GTrans.

6. Confirm if GTrans may be able to review the resume/application of officers who will be hired to patrol GTrans' facility, and if so, when and how that information will be provided to GTrans.

Response: GTrans requires its Contractor/Consultant to abide by all by all laws, rules and regulations promulgated by the United States of America, the State of California, or any agencies or subdivisions thereof as referenced in the City of Garden Transportation Department RFP: Section I – General Information, Sub-Section M: Legal Compliance, page 8 of 34.

As such regulations like the California Consumer Privacy Act (CCPA) and California Privacy Rights Act (CPRA) mandate that employers protect employee data. In compliance of such regulations, and without the employees' consent, Scaife Protection Services would be unable to share guards' resume/application of guards who will be hired to patrol GTrans' facilities.

As referenced in the "Proposed Agreement between the City of Gardena and [Consultant]" section 14: Key Personnel, page 3 of 10; Scaife Protection Services, as the consultant, shall provide properly skilled professional and technical personnel to perform all services under the proposed Agreement.

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7. Provide more information on training, such as whether classes are held virtually or in-person, if all training is provided by Scaife's own training personnel or outsourced, when re-training is required and provided, etc.

Response: Most preferred training is conducted in-person by both Scaife Protection senior management or other consultants, such as our in-house counsel, on various topics such as: Security Guard Liability, Sexual Harassment, Report Writing, etc. Due to our wide span of clients, locations, and service hours; trainings are also made available virtually and via pre-recorded videos.

Such required trainings, whether general or specific, are then made available to the guard(s) using various aforementioned delivery methods. Routinely, our guard(s) required general employment training programs occur on no less than a 90-day cycle, with emergency issues being required sooner or on a more frequent basis. Again, specialized client training requirements can be developed and delivered on the schedule required by client.

8. What are some specific security factors to consider when patrolling government facilities? Is that adjusted in the training materials for transit clients? If so, how?

Response: Some specific security factors to consider when patrolling government facilities are focusing on high-level threat detection, strict access control, and proactive surveillance to manage public access while protecting sensitive operations. Key factors include monitoring for suspicious activity (e.g., surveillance, abandoned items), verifying authorized access, and conducting randomized, unpredictable patrols of both perimeter and interior zones.

9. Proposal's Section "Minimum Requirements" (page 24) does not fully capture the list of qualifications in GTrans' Scope of Work. Confirm and provide full list of qualifications that will be used for GTrans' property. For example, GTrans' Scope of Work Section 5(b) states that security officers must have at least 2 years of experience with the firm, while the proposal requires 1 year of experience in security industry.

Response: Scaife Protection Services confirms it will adhere to Attachment - A (Scope of Work) - Section 5: Personnel Recruitment and Experience by providing guard in strict compliance with GTrans list of qualifications A-H. In addition to other sections outlined in Attachment - A (Scope of Work) referencing guard employment duties and required abilities.

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10. Will GTrans be able to see the qualifications of the officer(s) who will be providing security service, and if so, when and how will this information be available to GTrans?

Response: Scaife Protection Services provides this information via our guard dashboard system. Each assigned guards non-sensitive training and public licensing information is listed for clients' reference. The information is made readily available immediately upon the guard(s) being assigned to the GTrans.

11. Confirm if Scaife will conform to GTrans' requirements listed in Scope of Work Section 7 "Background Checks/Pre-Employment Screening/Drug Screening", such as obtaining DMV K-4 printout and checking for any violations.

Response: Scaife Protection Services confirms it will conform to GTrans' requirements listed in Scope of Work Section 7 "Background Checks/Pre-Employment Screening/Drug Screening", such as obtaining DMV K-4 printout and checking for any violations. Scaife Protection Services holds the ability to directly access CA DMV records and information via our Commercial Requestor Account #AF5632.

12. Provide details on drug testing policy after hiring, such as random test procedures, how often drug tests are conducted, etc.

Response: Per company policy:

Testing for Alcohol and/or Drugs:

Although California permits the use of medical and recreational marijuana under limited circumstances, Company does not permit its use at any Company or customer facility or by any Company employee while on the job. Company reserves the right to refuse to hire any job applicants and may terminate existing employees who test positive for alcohol (defined as an alcohol concentration equal to or greater than .04) and/or any illegal Schedule 1 drugs under federal law (including medicinal and recreational marijuana).

1. Pre-Employment Testing:

Depending on the nature of the job, offers of employment with Company may be conditioned on the applicant submitting to and successfully completing and passing a drug and alcohol test in accordance with the testing procedures described in this handbook policy.

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www.scaifeprotection.com
State License: PPO #12958

2. Reasonable Suspicion Testing:

In the event that a Company supervisor or manager determines: (a) that he or she has reasonable suspicion to conclude that an employee is in possession, control or is under the influence of alcohol, drugs, marijuana or drug paraphernalia on the job or on Company/customer premises; and (b) that this condition may negatively affect that employee's ability to perform his or her job or threaten the safety of that employee, other workers, or the public, then (c) alcohol and/or drug testing may be directed for that employee. Reasonable suspicion will be based on observable behavior and appearance of the subject employee, including his or her speech, motor skills, reaction time, orientation, and other factors.

3. Post-Incident Testing:

Employees involved in any work-related accident or incident concerning the violation of any safety or security procedures may be required to submit to drug and alcohol testing to the extent permitted under appliable law. This applies even if the incident did not result in injury to any person or any property damage.

4. Testing Required by Law:

Company may also be permitted to conduct drug/alcohol testing to comply with applicable laws or regulations based on specified professions, such as truck drivers, aviation personnel and other personnel in positions that are critical to public safety or the protection of life, property or national security or as part of voluntary employee health program.

13. What is Scaife's protocol or policy on replacing underperforming guards?

Response: Scaife Protection Services, via our various shift and general Watch Commanders, monitors each and every guard while on duty via our guard dashboard system. As such, we're able to see in real time: reporting details and guard location.

In the unlikely event anyone of our guards is underperforming, swift supervisor engagement occurs. If the act is happening in real time, the guard is immediately contacted and counseled. If the act is something that has already occurred, the guard is advised in writing of the steps to improve and placed on a heightened watch list. If the acts continue to occur, the guard is removed from the location and immediately replaced.

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14. Scaife mentions that staffing continuity will be supported by relief staff immediately, but it does not specify how fast it will be accomplished, whether coverage will be found before shift start time, how and when GTrans will be notified, etc. Provide further detail on the procedure and protocol of staffing and coverage.

Response: Staffing continuity will be supported by relief staff via trained supervisors and additional stand-by guards. Such personnel can be deployed within 1-2 hours of a need. Such staff are usually deployed and utilized for same day emergency call-off requests from guard(s) or if Gtrans should requests additional personnel for a specific need or emergency. For all other normal guard requests such as advanced time off, staffing would be accomplished by providing previously trained guards in compliance with Attachment - A (Scope of Work).

15. Proposal states that officers will be taking their breaks and meal breaks on-site. Are those officers expected to respond during their break times, making it a working break? Or will there be another officer coming on-site to provide patrol coverage during these break times? Provide clarity and more information on shift coverage.

Response: Yes, officers will be taking their breaks and meal breaks on-site and will be considered a working break. They will be expected to respond to Gtrans requests during such time. Scaife Protection Services will provide the legally require 1 hour premium pay per California Labor Code Section 226.7, which is industry standard for Security Guards.

16. Provide more information about field supervision and site visits. How far is their supervising radius? What is their standard response time to an incident? How many are assigned daily in GTrans' region, etc.

Response: Scaife Protection Services will designate one “shift” supervisor per shift at Gtrans. In addition, Scaife Protection Services has general “field” supervisors who are assigned to “check” on locations assigned to them. This is to ensure compliance with both BSIS (Bureau of Security & Investigative Services) and client requirements. Gtrans will be assigned to general field supervisors whose duties are to spot visit the location and check on all guards assigned to the location. These checks include but not limited to: uniforms inspections and replacement requests, licensing verification, and duties and responsibilities quizzes to ensure guards are familiar with client post orders, etc.

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17. What are key conditions that trigger an incident report? Provide detailed procedure from start to end.

Response: Incident reports are triggered by a variety of occurrences such as: Fire, Police, medical or other such emergencies, accidents, property damage, etc. Once discovered, the guard first immediately makes contact with 911 if situation warrants such contact.

Next, the guard contacts his direct supervisor who in turn contacts the field supervisor to advise of the situation and its occurrence. During this, the guard in question begins collecting data as required by the dashboard system. This includes photos or video evidence and other pertinent situation information such as times, details, dates, names, addresses, phone numbers, emails, license numbers, etc. Once the field supervisor arrives a determination is made on whether immediate client contact is required or will later report submission suffice.

18. Provide more information on how Scaife measures performance and quality control.

Response: Performance is measured and quality control is achieved by constant review of guard adherence to post orders, completion of required reports, and findings of spot checks performed by field supervision. Both guards' work performance and work products are inspected and reviewed. Any deficiencies are quickly ascertained and discussed with the guard for immediate improvement and/or replacement for prompt improvement failure.

19. How often will Scaife propose to meet with GTrans after transition, and what information will be presented during the meetings?

Response: Scaife Protection Services proposes to meet with GTrans weekly during the initial transition for the first 30-90 days. Thereafter, said meetings can move to biweekly for the next 6-9 months. After, this, monthly meetings would be encouraged. Information presented during these meetings would be internal guard performance reviews and evaluations, necessary suggestions obtained from guards referencing their shift findings, any safety concerns, and general location information from a safety and security point of view. During these meetings would also request updates on service performed thus far, including areas of improvement, if any.

20. Proposal states that officers will complete incident/emergency report at the end of shift. How much time is allotted for the officer to complete that report, especially if overtime is required for the officer to complete the report?

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Response: Company policy dictates that all reports are completed at the time of incident while information is fresh. On occasion, and especially if incident is either still on-going, guards take necessary notes to be able to properly and later complete their incident reports. Guards are mandated to completed said report prior to leaving the location and before ending their shift. They are afforded the time necessary to complete this task, as rushing creates an environment of errors. Scaife Protection Services NEVER bills clients for this internal requirement.

21. GTrans would like to see report samples of all deliverable reports listed in the proposal. Sensitive information should be redacted.

Response: Scaife Protection Services will provide samples of all deliverable reports listed in proposal with any sensitive information redacted.

22. It's mentioned that Scaife's Guard Dashboard System (GDS) allows photo and video documentation, but the Daily Worksheet report sample does not show any photos. Where are they uploaded to, and how can GTrans see them?

Response: Video and photos are uploaded to the guard dashboard system and is reviewable via a login provided to each respective client. Videos cannot be printed and non-sensitive photos can be shown as an example of the system capabilities.

23. There is a minor typo on the last line of the sample report. Please explain quality control and oversight on reports for accuracy and compliance.

Response: We couldn't find the typo mentioned in this question, unless the typo mention was a missing apostrophe in the word "I'll?" Reports are reviewed as mentioned by both field supervisor and watch commanders. Clarifications are requested for further documentation.

In an effort to keep the integrity of the system to its highest level, officer report(s), once submitted, are locked from future corrections or alterations. Guards are encouraged to review their reports prior to final submission. Once submitted, they are then reviewed by the watch commander who will then made his reports on any necessary corrections.

24. The sample "Officer's Daily Worksheet" is from the perspective of management (Omar Scaife). GTrans would like to see a sample of a report from the patrol officer's perspective.

Response: Scaife Protection Services will supply a sample report from a patrol officer's perspective.

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25. Can GTrans message Scaife officers through Guard Dashboard System directly in case of an urgent or emergency cases? What is the communication protocol or procedure?

Response: Yes, GTrans will have the ability to communicate with their assigned guards directly through the guard dashboard system. For general updates, post related matters, urgent or emergency cases, GTrans can send a message to either one specific guard or the entire assigned list of guards at the push of a button. Said message is then made immediately available to each respective guard via notification on their dashboard.

26. Provide more information on Guard Dashboard and its features. How does the system alert if someone has not started their shift on time, not report an activity hourly, etc.? And how does Scaife alert GTrans?

Response: The guard dashboard system communicates directly with office personnel (watch commander) and field supervisors if an assigned guard has not clocked in for duty at their assigned shift time. Once this occurs, a field supervisor is immediately dispatched to the location, while the guard in question is contacted and/or replacement guard is located.

This is all handled internally and usually dealt with quickly. We would develop a protocol in the event GTrans wants to be notified of these events. Usually, the guard on duty would remain on duty until relief has arrived and the issue resolves itself.

27. Does Scaife track incident reduction statistics and if so, provide more information.

Response: Scaife Protection Services measures the decrease in workplace injuries, illnesses, and safety incidents over a specific period, reflecting the effectiveness of an organization's safety programs.

This is done via utilization of OSHA's Form 300 (Rev. 04/2004) Log of Work-Related Injuries and Illnesses. To date, and since 1997, Scaife Protection Services continues to reports 0 work place injuries, illnesses and safety incidents.

Other statistics, such as burglaries, thefts, vandalism, trespassing, etc., can be tracked on an as-needed basis.

This concludes our responses to the 27 questions listed in the the RFP 2025-02 Clarification Questions – Scaife Protection Services excel document.

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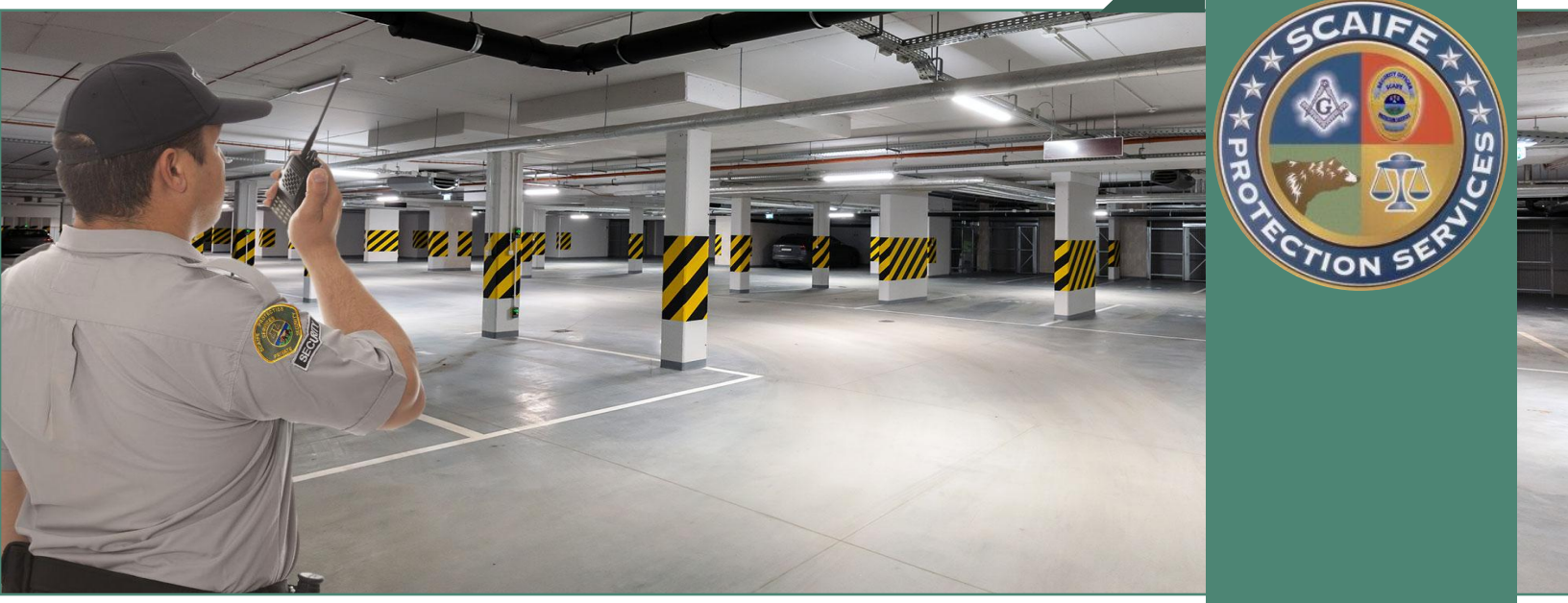
SCAIFE
Protection Services

Proposal for

UNARMED SECURITY SERVICES

RFP No. 2025-02

Date: January 9, 2026 – 3:00 PM



Prepared for

City of Gardena – Transportation Department

Prepared by

Scaife Protection Services

Contact Information

4320 Marine Avenue # 804
Lawndale, CA 90260-0804
(323) 786-8140
inspector@scaifeprotection.com
scaifeprotection.com

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FORM B
TRANSMITTAL LETTER FORM

City of Gardena GTrans
Dana Pynn, Assistant Director of Transportation
13999 S. Western Ave.
Gardena, CA 90249

1. Proposer acknowledges receipt of RFP 2025-02 and Addenda No. (s) 1, 2

2. Proposer acknowledges its familiarity with requirements defined in Scope of Services.

3. This offer shall remain firm for 120 days from the RFP close date.
(minimum 120)

Company Name:	Carpe Diem 2024, LLC (DBA: Scaife Protection Services)
Address:	4320 Marine Avenue # 804
	Lawndale, CA 90260-0804
Telephone:	(323) 786-8140
Print Name/Title:	Omar H. Scaife / Chief of Operations
E-mail:	inspector@scaifeprotection.com
Date Signed:	Januray 9, 2026
Signature:	

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

1. Letter of Transmittal

January 9, 2026

Dana Pynn
Assistant Director of Transportation
Transportation Department
City of Gardena
13999 S. Western Avenue
Gardena, CA 90249

SUBJECT: PROPOSAL TO PROVIDE UNARMED SECURITY SERVICES | RFP No. 2025-02

On behalf of Carpe Diem 2024, LLC doing business as Scaife Protection Services, we are pleased to submit our Proposal in response to **City of Gardena – Transportation Department** (hereinafter referred to as " GTrans") **RFP No. 2025-02** to provide **Unarmed Security Services.** With over 28 years of experience in security operations, our team is fully equipped to support GTrans needs across all the mentioned facilities and locations in the RFP.

Scaife Protection Services is a leading provider of professional security services with over 28 years of experience since 1997. Our company specializes in offering armed and unarmed security solutions customized to diverse environments, including government and private buildings/properties, commercial properties, event protection, personal protection, and escort services. Our focus on excellence, customer service, and safety has earned us the trust of clients across multiple industries.

Our team is composed of highly trained and dedicated security professionals, ensuring that every client receives top-tier protection and peace of mind. We are committed to responding swiftly and efficiently, offering immediate availability for security deployment. Our approach centers around understanding the specific needs of our clients and delivering services that surpass expectations. Our firm brings a strong mix of experience serving both private sector clients and government agencies, delivering reliable and professional security services in diverse operational environments.

This proposal, including all pricing and terms, shall remain valid for a period of not less than one hundred and twenty (120) days from the submittal deadline. We hereby confirm the receipt of addendum 1 and addendum 2.

I, Omar H. Scaife, Chief of Operations, am authorized to contractually obligate Scaife Protection Services, will serve as the Project Manager and primary contact for contract negotiations on behalf of the organization, and will also be the point of contact for any clarifications regarding this proposal.

Omar H. Scaife
Chief of Operations
4320 Marine Avenue # 804
Lawndale, CA 90260-0804
(323) 786-8140
inspector@scaifeprotection.com

2. Executive Summary

Scaife Protection Services understands that the City of Gardena Transportation Department (GTrans) requires dependable, professional, and uninterrupted unarmed security services to support the safe and secure operation of its administrative and operations facilities. The City's objectives include maintaining a visible security presence during evening and overnight hours, deterring unauthorized access and unsafe activity, protecting personnel and assets, and ensuring prompt, professional response to incidents and emergencies. The Scope of Work also emphasizes the importance of disciplined patrol practices, strict compliance with uniform and conduct standards, and accurate, timely reporting to support transparency and accountability.

Scaife Protection Services brings more than 28 years of proven experience delivering unarmed security services for municipal, public-sector, and operational facilities. The proposed approach is specifically designed to meet GTrans' operational needs through consistent staffing, continuous coverage with a minimum of one officer on site at all times, and structured supervision. The firm's staffing plan ensures reliable coverage under both service schedules, effective management of breaks, and rapid response to unforeseen absences or emergency situations. Officers assigned to this project are trained to work independently, maintain situational awareness in active and low-activity environments, and interact professionally with City staff, contractors, and visitors.

The proposal demonstrates a clear understanding of the skill levels required to successfully perform this work, including patrol execution, access monitoring, de-escalation, emergency response, and accurate documentation. These skills are supported by a layered management structure consisting of a Project Manager, Operations Manager, Field Supervisor, Training and Compliance Manager, and Scheduling and Dispatch Coordinator. This structure provides continuous oversight, ensures compliance with licensing and training requirements, and allows for immediate corrective action when necessary. Supervisory inspections and performance monitoring are integral components of the service model, ensuring consistent quality throughout the contract term.

Reporting and documentation are central to GTrans' oversight requirements, and Scaife Protection Services has incorporated a technology-enabled reporting system to support these objectives. Daily activity logs, incident reports, monthly summaries, and quarterly reports are generated electronically, reviewed by management, and submitted within required timeframes. Standardized report formats ensure consistency and ease of review, while the firm remains fully flexible to modify formats and reporting content to align with GTrans' preferences and operational needs.

Through experienced leadership, trained personnel, disciplined procedures, and a commitment to responsiveness and accountability, Scaife Protection Services is fully prepared to deliver reliable, compliant, and professional unarmed security services. The firm is committed to supporting GTrans' mission by maintaining a safe and secure environment and building a collaborative working relationship throughout the duration of the contract.

Primary Contact

Omar H. Scaife
Chief of Operations / Project Manager
4320 Marine Avenue, Suite 804, Lawndale, CA 90260
Phone: (323) 786-8140
Email: inspector@scaifeprotection.com

3. Firm Profile

a. Firm's History and Experience

Carpe Diem 2024, LLC doing business as **Scaife Protection Services** has been a trusted leader in the security industry since **1997**. As a certified Small Business based in Lawndale, California, and registered with SAM under **UEI: EULURTW6UY54**, we serve from our headquarters at 4320 Marine Avenue, Suite 804, Lawndale, CA 90260-0804. While we maintain a single branch, our city-specific licenses enable us to meet the diverse security needs of various local communities with precision and compliance.

Scaife Protection Services is authorized to conduct Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) level background checks on all employees.

With over 28 years of experience, the company has built a solid reputation for providing professional, high-quality security solutions to a variety of sectors. We specialize in both armed and unarmed security services, offering a full range of solutions customized to meet the unique needs of each client. Our expertise spans areas such as crowd control, access management, regular security patrols, and rapid response to emergencies. At Scaife Protection, we are committed to delivering reliable and efficient protection, maintaining a strong security presence, and ensuring that our clients always receive unparalleled service. At the heart of Scaife Protection Services are our core values of integrity, reliability, and professionalism. We believe that fostering trust through transparent communication and dependable service is paramount to ensuring our clients feel secure in every aspect of their operations. Our team consists of highly trained security personnel, many of whom come from military or law enforcement backgrounds, bringing invaluable expertise and a calm demeanor to high-stress situations.

1. Firm's General Information

Legal Name	Carpe Diem 2024, LLC
DBA	Scaife Protection Services
Address	4320 Marine Avenue # 804, Lawndale, CA 90260-0804
Authorized Signatory	Omar H. Scaife
Title	Chief of Operations
Phone Number	(323) 786-8140
Email Address	inspector@scaifeprotection.com

Website	https://www.scaifeprotection.com/
Year of Establishment	1997
Business Structure	LLC
FEIN	90-2473420
Unique Entity ID	EULURTW6UY54
Firm ownership	Firm is 100% owned by our owner Omar H. Scaife and is not partially owned by any other business

2. Our Services

Our comprehensive range of security services is designed to address a variety of security needs. We offer:

- Security and Protection Services
- Watch Services
- Building Security
- Construction Security
- Event Security Services
- Office Security Guard
- Private Armed Security
- Unarmed Security Guards
- Warehouse Security Services
- Hospital Security Services
- Trucking Yard Security Services
- Employee Escort Services

In addition to armed and unarmed security options, we provide fire-watch services to protect against fire hazards, ensuring compliance with safety regulations and facilitating quick response in emergencies. We pride ourselves on our ability to create customized security solutions; our dedicated team conducts thorough assessments of each client's specific needs, vulnerabilities, and budget, allowing us to develop bespoke plans that effectively mitigate risks. Our company has continuously focused on innovation and operational efficiency, using modern security technologies to enhance surveillance, access control, and incident reporting. We also pride ourselves on our quick deployment capabilities, ensuring our clients' security needs are met swiftly and effectively. By consistently delivering top-notch protection and safety measures, Scaife Protection Services remains a leading choice for security solutions across California. We serve a wide geographic area, encompassing Riverside

County, San Bernardino County, Orange County, Los Angeles County, Northern California, San Diego County, Ventura County, Fresno County, and beyond, ensuring our reach meets the demands of a variety of clients.

3. Organizational Chart

The organizational structure of Scaife Protection Services is designed to ensure clear command, operational efficiency, and comprehensive support across all contracts. For this specific project, Chief of Operations, **Omar H. Scaife**, will serve as the designated Project Manager, overseeing all aspects of performance, client communication, and contract compliance. **Angel Castandena**, Armed Security Officer Supervisor, will be directly involved in daily operations as the Field Supervisor, responsible for scheduling, inspections, and quality control.

While these two roles will provide direct leadership and engagement with the City's contract, the entire organizational team, including the Patrol Division, Legal Department, Human Resource, IT Department, and support staff, will be indirectly involved. These departments provide critical backend services such as staffing, compliance, legal oversight, technical infrastructure, and operational support to ensure uninterrupted, high-quality security services.

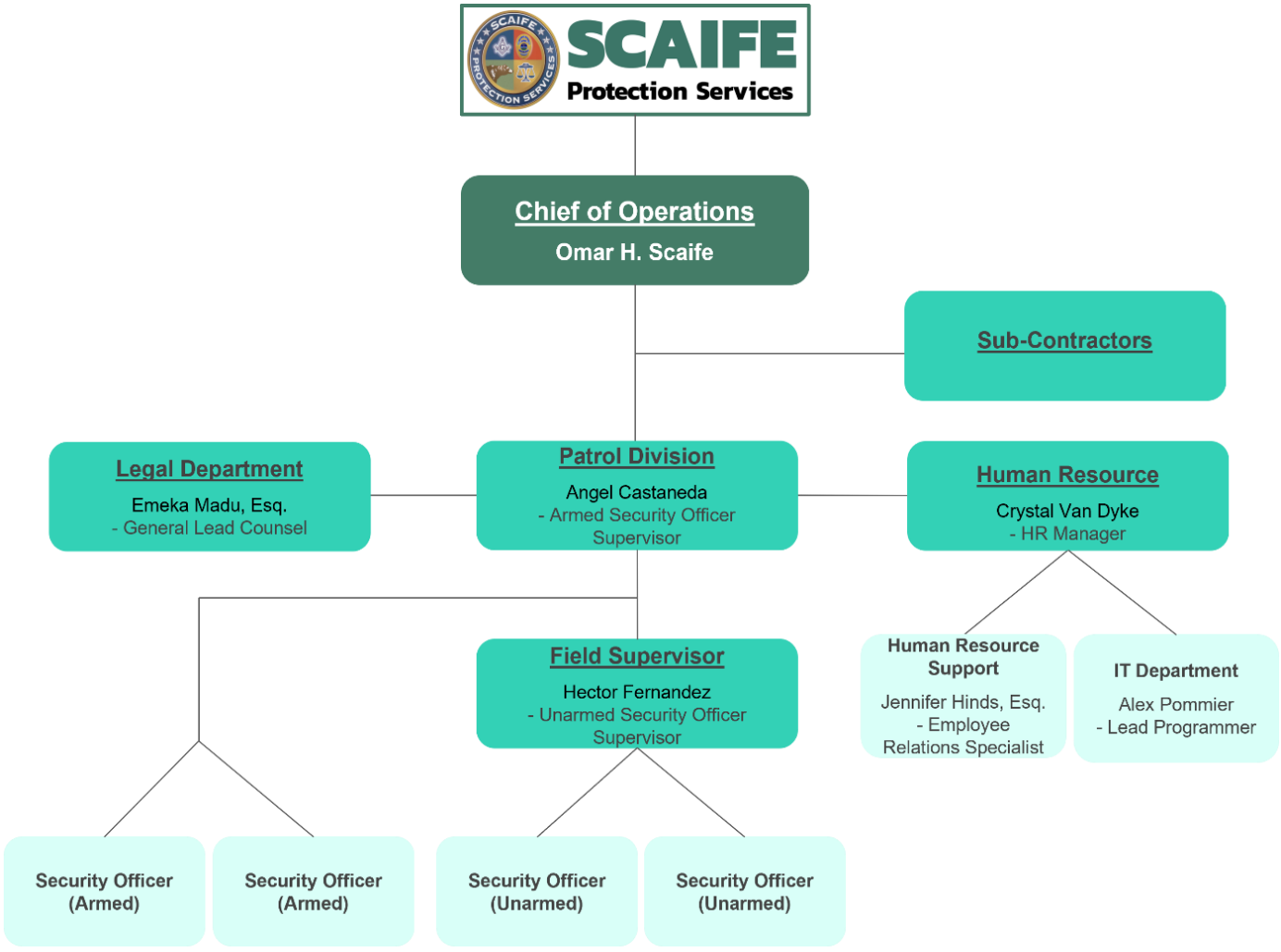

Figure 1: Organizational Chart

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b. Financial Stability, Capacity, and Resources

Scaife Protection Services maintains a stable financial position and has the resources necessary to successfully perform the services required under this contract. The firm has demonstrated financial responsibility through consistent operations, sound fiscal management, and the ability to meet payroll, staffing, training, equipment, and insurance obligations without interruption. Scaife Protection Services is fully capable of supporting the contract for the full term and any renewal periods.

We hereby confirm that Scaife Protection Services maintains a valid Dun & Bradstreet account (D-U-N-S Number: 01-715-2286), through which GTrans can review relevant financial and credit information upon request. All financial records of Scaife Protection Services are prepared and maintained by an independent third-party bookkeeper and are reviewed annually by a Certified Public Accountant, Fruci & Associates, PS (802 N. Washington St., Spokane, WA 99201; www.fruci.com; Email: Katherine_Alberti@fruci.com).

c. Litigation and Claims Disclosure

Scaife Protection Services has not been involved in any lawsuits, litigation, claims, or settlements within the past five (5) years arising from public projects or any other type of project. No claims or settlements have been paid by the firm or its insurers during this period. Accordingly, there is no pending or historical litigation to disclose in response to this requirement.

4. Firm Qualifications and References

a. Qualifications

Scaife Protection Services is a certified Small Business headquartered in Lawndale, California, well within the required proximity to the GTrans facility, enabling rapid response, effective supervision, and consistent contract oversight. Scaife Protection Services significantly exceeds the RFP's minimum experience requirements and has built a strong reputation for reliability, professionalism, and performance across public-sector and high-risk environments.

The firm possesses extensive experience providing 24/7 unarmed security and vehicle patrol services for government and industrial facilities, including its current contract with the County of Orange at the Seven Oaks Dam facility. Scaife Protection Services is fully licensed by the California Bureau of Security and Investigative Services (BSIS) as a Private Patrol Operator (PPO License No. 12958), valid through August 31, 2026. The firm is authorized to conduct DOJ and FBI-level background checks and maintains CJIS Security and Privacy Training, ensuring all assigned personnel meet stringent public-sector security and compliance standards.

1. Differentiators

Scaife Protection Services differentiates itself through a technology-driven accountability model that transforms security operations into a transparent, verifiable service. The firm utilizes a proprietary, cloud-based Guard Dashboard System (GDS) that provides GPS-verified clock-ins, time-stamped patrol logs, and photo and video documentation of activities. GTrans will receive secure access to a client dashboard offering real-time visibility

into guard locations, patrol activity, and Daily Activity Reports, ensuring continuous oversight and immediate access to operational data.

Operational leadership is provided by Omar H. Scaife, Chief of Operations, who brings more than 27 years of security management experience and holds instructor-level certifications in First Aid, CPR, and AED. All officers complete a comprehensive training program exceeding BSIS requirements, with focused instruction on de-escalation, public engagement, and coordinated emergency response. Many personnel possess prior law enforcement or military experience, enabling Scaife Protection Services to deliver a disciplined, performance-verified security program tailored to high-traffic public transit environments.

Technology-Driven Guard Monitoring System

Scaife Protection Services uses an advanced **Guard Dashboard** system to ensure that security and patrol services are documented and performed as specified. The Guard Dashboard allows us to provide real-time data on patrol activities, which is accessible to both our management team and clients. This system ensures that patrols are conducted at the correct intervals, for the required duration, and at the specified locations.

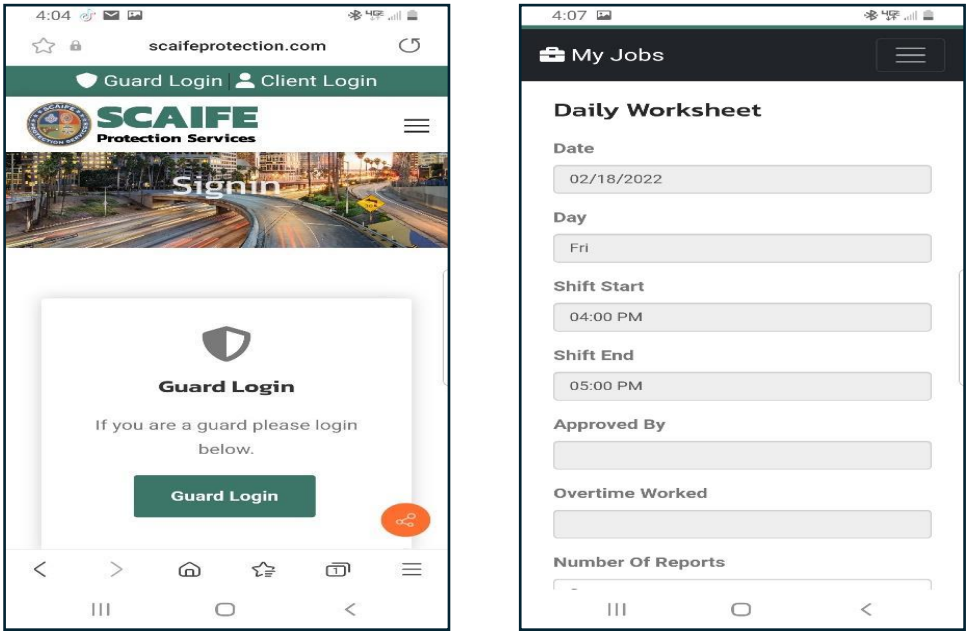

Figure 2: Guard Dashboard Interface

Key features of the Guard Dashboard include:

- **Real-time Tracking**: Each guard clocks in and out of their assignments, ensuring that their presence and location are verified through GPS. This guarantees that patrols are conducted at the assigned times and locations.
- **Hourly Activity Logging**: Guards are required to document their patrol activities on an hourly basis using the Daily Worksheet feature. This ensures detailed records of what was observed or any incidents that occurred during patrols.
- **Media Uploads**: Guards can upload photos or videos of any incidents, property damage, or other noteworthy occurrences, providing visual evidence to support their patrol logs.

- **Post Orders and Notifications**: Specific post orders are communicated through the system, ensuring that guards have up-to-date instructions on their patrol duties.

This system enables Scaife Protection Services to deliver comprehensive reports to the clients, including logs of patrol timings, duration, and the number of rounds completed. It ensures that the Client can verify that the required patrols were performed, and any incidents were properly documented.

b. Our Projects

1. Experience Working with Public Agencies

a. Unarmed Security Guards – County of Orange (Seven Oaks Dam)

Contact Person	Mr. Leonel Estrada
Title	Supervisor – Pump Stations/Dams/Diversions
Phone Number	714-955-0311 office
Email Address	Leonel.Estrada@ocpw.ocgov.com
Address	32330 Santa Ana Canyon Rd Highland, CA 92346
Contract Duration	3 Years (Started in July 2025)
Cost	$750,000.00

Project Description

Scaife Protection Services has recently been contracted by the County of Orange to provide unarmed security guard services at the Seven Oaks Dam facility in Highland, California. Under this agreement, we are responsible for performing comprehensive site security operations, including regular interior and exterior patrols, access control, visitor management, emergency response coordination, and incident reporting. Our guards are trained, licensed, and equipped with modern monitoring tools such as guard tour systems and will maintain detailed Daily Activity Reports (DARs) throughout their shifts. We are providing Unarmed Security Guard Services at Seven Oaks in Highland, California, 24hrs a day, 7 days a week, along with vehicle patrol services. This project demonstrates our ability to manage high-security, government-operated environments with professionalism and strict adherence to protocol, further strengthening our experience in delivering services to public sector clients.

2. Private Sector and Diverse Organizational Experience

a. Temple Menorah

Contact Person	Ilise Welter
Title	Executive Director
Phone Number	310-316-8444
Email Address	ilise@templemenorah.org

Project Description

Scaife Protection Services provided comprehensive armed and unarmed security personnel to safeguard the staff, teachers, and students at Temple Menorah in Redondo Beach, CA. Our team ensured a safe learning environment through regular patrols, monitoring of entry points, and coordination with school officials to address potential threats. By maintaining a visible security presence, Scaife Protection Services helped deter unauthorized access and responded promptly to incidents, ensuring the ongoing protection of the school community and creating a secure atmosphere conducive to education.

b. United Pacific Oil

Contact Person	Greg Murphy
Title	Director, Loss Prevention and Retail Audit
Phone Number	562-233-5775
Email Address	Greg.Murphy@unitedpacific.com

Project Description

Scaife Protection Services provided both armed and unarmed security personnel for United Pacific Oil to ensure the protection of staff and customers at fuel station facilities throughout California. Our security team implemented customized safety protocols, including 24/7 monitoring, routine patrols, and access control measures to deter theft, vandalism, and unauthorized activities. Scaife Protection worked closely with station management to ensure the highest standards of security, enhancing the safety of the facilities and providing peace of mind to employees and customers alike.

c. Dutch Bros., Inc.

Contact Person	Jason Schmidt
Title	Manager of Loss Prevention and Safety Compliance
Phone Number	(541) 660-2461
Email Address	jason.schmidt@dutchbros.com

Project Description

Scaife Protection Services provided unarmed security patrols and vehicle response services for Dutch Bros., Inc. to safeguard their retail facilities in the City of Bakersfield, CA. Our team focused on deterring vagrants and ensuring the protection of both staff and property through regular patrols, rapid response to incidents, and close monitoring of high-risk areas. By offering a visible security presence, Scaife Protection Services successfully minimized security threats and helped maintain a secure environment for employees and customers at these retail locations.

d. Rialto Bioenergy Facility

Contact Person	Maribel Saffo
Title	Facility Manager
Phone Number	951.751.6998

Email Address	Maribel.Saffo@anaergia.com

Project Description

Scaife Protection Services provided unarmed security services to the largest Organic Waste-to-Energy Facility in North America, ensuring comprehensive protection against trespassers and unauthorized access. Our highly trained security personnel implemented round-the-clock surveillance and proactive patrols to safeguard the facility's assets, employees, and operations. With a focus on preventing security breaches, our team played a vital role in maintaining a safe and secure environment, allowing the facility to operate efficiently and without disruption.

e. Piping Rock

Contact Person	Vickie Sterling
Title	Senior Store Manager
Phone Number	310.378.9490
Email Address	vmorse@pipingrock.com

Project Description

Scaife Protection Services has been providing unarmed security services at Piping Rock's retail facility in Torrance, CA, with the primary responsibility of protecting the premises against theft. Our security team ensures a constant and visible presence at key access points and throughout the facility, deterring potential theft and unauthorized activities. Regular foot patrols are conducted both inside the facility and around its perimeter to maintain a secure environment. Our guards are also trained to observe and report any suspicious behavior, ensuring quick response to incidents and maintaining open communication with facility management. The security strategy is designed to minimize losses and provide a safe atmosphere for staff and customers.

3. Event Security and Protection Experience

a. The Center at Founders Village Senior and Community Center

Contact Person	Megan Nakaishi
Phone Number	(714) 593-4446
Email Address	Megan.Nakaishi@fountainvalley.gov

Project Description

Scaife Protection Services provided comprehensive security for various holiday and special events hosted at The Center at Founders Village Senior & Community Center in Fountain Valley, California. These events drew crowds ranging from 50 to over 250 attendees, requiring strategic guard placement, logistical planning, and seamless communication between security personnel, event organizers, and municipal representatives. Our team conducted pre-event risk assessments to identify potential challenges and deployed security personnel strategically to safeguard entry and exit points, high-traffic areas, and event perimeters, ensuring a safe and secure environment for all participants. As the Center is managed by the City of Fountain Valley, this project

provided us with valuable experience working in a municipally managed environment, enhancing our familiarity with public-sector protocols and expectations.

4. Client Portfolio and Experience

The table below provides a list of our clients to whom we have delivered both armed and unarmed security services. This list demonstrates our extensive years of experience and showcases our expertise in providing security solutions across various industries and environments.

Clientele List	
▪ Long Beach Yacht Club	▪ 2860 E. Pico Blvd, LLC
▪ Celebrity Hall	▪ Linscott, Law & Greenspan, Engineers
▪ Marinita Development Co.	▪ Griffin Ace Hardware
▪ Saddle Ranch	▪ Logos Evangelical Seminary
▪ Platinum Storage Group	▪ TLC Holdings, LLC
▪ Arcadis	▪ 2022 In Malibu
▪ Temple Menorah	▪ Rialto Bioenergy Facility
▪ SWI Hoover, LLC.	▪ Organic Ingredients, Inc.
▪ Performance Pipeline Technologies, Inc.	▪ Head Start California
▪ Independent Trading Company	▪ Volupsa
▪ Dutch Bros, LLC.	▪ LKQ of Central California
▪ Fortes Bros, Inc.	▪ Piping Rock
▪ United Pacific	▪ Amsec - American Security
▪ Malaga Bank	▪ Handian Construction
▪ Place Stores	▪ Lovers/TLA Office
▪ California Pawnbrokers Association	▪ Mandarin Baptist Church of Los Angeles
▪ Strouk Group, LLC.	▪ Shawcor
▪ LGI Homes	▪ Broadway National
▪ Hakata Ikkousha Ramen	▪ Cuyana
▪ Universal Properties, LLC.	▪ Artists 4 Israel
▪ Duppy Investments, LLC	▪ Choice Acquisitions
▪ Crenshaw Church of Christ	▪ The Center at Founders Village
▪ International Auto Logisitics, LLC.	▪ Innovative Housing Opportunities
▪ Gardena Valley Japanese Cultural Institute	▪ PneuDraulics, Inc
▪ World Wind Productions	▪ HB Car Show
▪ Temco Logistics	▪ Thrill One Sports & Entertainment
▪ E.M. Tharp, Inc.	▪ Hummingbyrd Group
▪ JA Carpentry	▪ Artistico School of Dance

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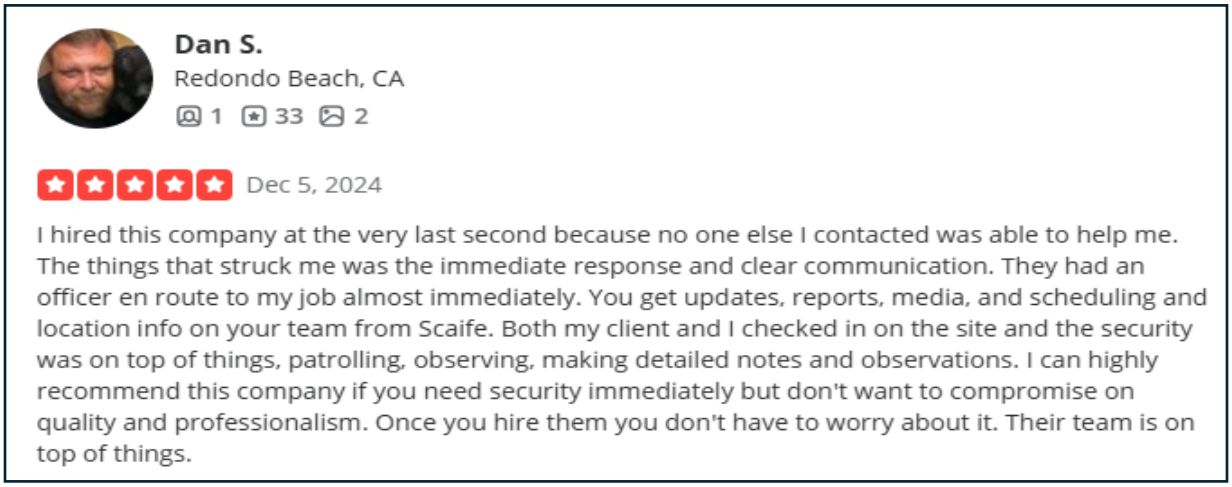
5. Recommendations

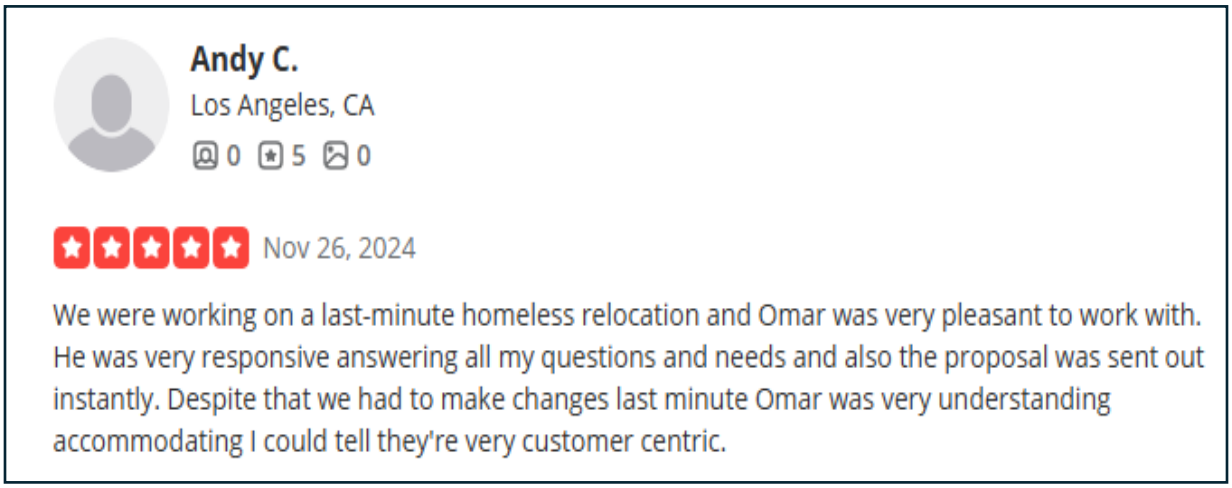
The following recommendations, posted by our valued clients on Yelp, highlight our exceptional reputation, extensive experience, and professional qualifications.



Dan S.
Redondo Beach, CA
1 33 2

Dec 5, 2024

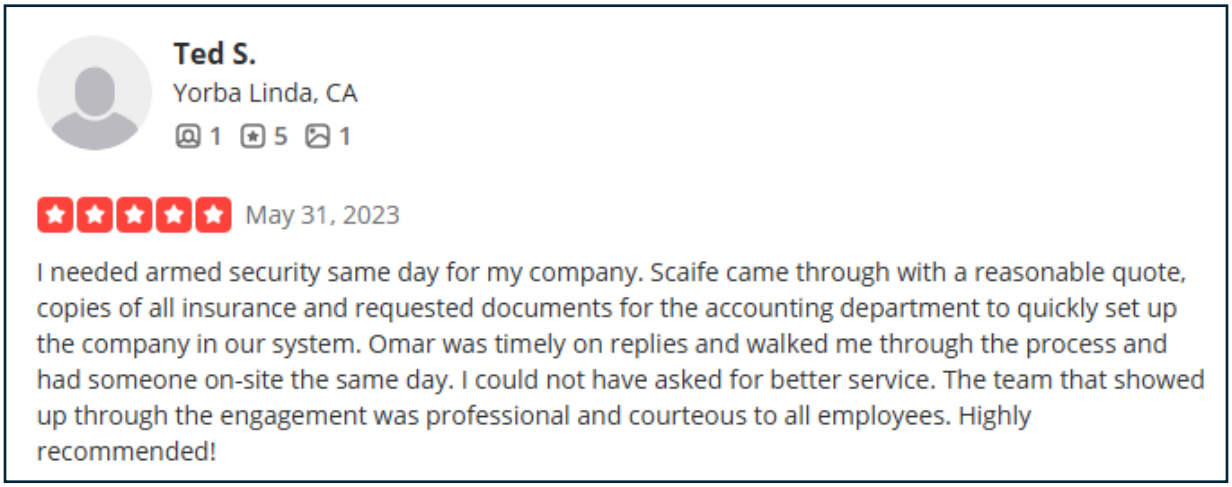
I hired this company at the very last second because no one else I contacted was able to help me. The things that struck me was the immediate response and clear communication. They had an officer en route to my job almost immediately. You get updates, reports, media, and scheduling and location info on your team from Scaife. Both my client and I checked in on the site and the security was on top of things, patrolling, observing, making detailed notes and observations. I can highly recommend this company if you need security immediately but don't want to compromise on quality and professionalism. Once you hire them you don't have to worry about it. Their team is on top of things.



Andy C.
Los Angeles, CA
0 5 0

Nov 26, 2024

We were working on a last-minute homeless relocation and Omar was very pleasant to work with. He was very responsive answering all my questions and needs and also the proposal was sent out instantly. Despite that we had to make changes last minute Omar was very understanding accommodating I could tell they're very customer centric.



Ted S.
Yorba Linda, CA
1 5 1

May 31, 2023

I needed armed security same day for my company. Scaife came through with a reasonable quote, copies of all insurance and requested documents for the accounting department to quickly set up the company in our system. Omar was timely on replies and walked me through the process and had someone on-site the same day. I could not have asked for better service. The team that showed up through the engagement was professional and courteous to all employees. Highly recommended!

c. References

Reference 01: County of Orange (Seven Oaks Dam)	
Contact Person	Mr. Leonel Estrada
Title	Supervisor – Pump Stations/Dams/Diversions
Phone Number	714-955-0311 office
Email Address	Leonel.Estrada@ocpw.ocgov.com
Address	32330 Santa Ana Canyon Rd Highland, CA 92346
Contract Number	MA-080-25010497
Contract Duration	3 Years (Started in July 2025)
Cost	$750,000.00
Number of Guards	5
Services Provided	This contract is to provide Unarmed Security Guard Services at Seven Oaks in Highland, California, 24hrs a day, 7 days a week, along with vehicle patrol services.
Reference 01: Temple Menorah	
Contact Person	Ilise Welter
Title	Executive Director
Phone Number	310-316-8444
Email Address	ilise@templemenorah.org
Address	1101 Camino Real, Redondo Beach, CA 90277
Contract Number	SPS-036
Contract Duration	11/24/2021 to Present
Cost	$120,000.00 Annual Billing
Number of Guards	2
Services Provided	Provided armed and unarmed security at Temple Menorah, ensuring safety through patrols, entry monitoring, and coordination with school officials. Our presence deterred threats and ensured a secure atmosphere.
Reference 02: United Pacific Oil	
Contact Person	Greg Murphy
Title	Director, Loss Prevention and Retail Audit
Phone Number	562-233-5775
Email Address	Greg.Murphy@unitedpacific.com
Address	4130 Cover Street Long Beach, CA 90808

Contract Number	SPS-056
Contract Duration	October 18, 2021 to Present
Cost	$200,000.00 Annual Billing
Number of Guards	Varies between 5-25 depending on client needs
Services Provided	Provided armed and unarmed security for United Pacific Oil's fuel stations across California, implementing 24/7 monitoring, patrols, and access control to deter theft and vandalism.
Reference 03: Dutch Bros., Inc.	
Contact Person	Jason Schmidt
Title	Manager of Loss Prevention and Safety Compliance
Phone Number	(541) 660-2461
Email Address	jason.schmidt@dutchbros.com
Address	3302 California Avenue Bakersfield, CA 93304
Contract Number	SPS-050
Contract Duration	February 23, 2022 to Present
Cost	$240,000.00 Annual Billing
Number of Guards	Unarmed Vehicle Patrol
Services Provided	Provided unarmed patrols and vehicle response for Dutch Bros. in Bakersfield, CA, deterring vagrants and protecting staff and property.
Reference 04: Rialto Bioenergy Facility	
Contact Person	Maribel Saffo
Title	Facility Manager
Phone Number	951.751.6998
Email Address	Maribel.Saffo@anaergia.com
Address	503 E. Santa Ana Ave Bloomington, CA 92316
Contract Number	SPS-096
Contract Duration	October 17, 2022 to Present
Cost	$144,000.00 Annual Billing
Number of Guards	2
Services Provided	Provided unarmed security for North America's largest Organic Waste-to-Energy Facility, preventing trespassers and unauthorized access.
Reference 05: Piping Rock	
Contact Person	Vickie Sterling
Title	Senior Store Manager

Phone Number	310.378.9490
Email Address	vmorse@pipingrock.com
Address	3804 Sepulveda Blvd, Torrance, CA 90505
Contract Number	SPS-101
Contract Duration	November 9, 2022 to Present
Cost	$60,000.00 Annual Billing
Number of Guards	1
Services Provided	Provided unarmed security at Piping Rock's retail facility in Torrance, CA, focusing on theft prevention and maintaining a secure environment.
Reference 06: Groomrite	
Contact Person	Allan Caldwell
Title	CEO
Phone Number	323-895-5040
Email Address	groomrite@gmail.com
Address	2318 W. Orangethorpe Ave Fullerton, CA 92833
Contract Number	SPS-075
Contract Duration	January 1, 2016 - present
Cost	$201,480 annually
Number of Guards	5
Services Provided	24/7 unarmed security services for facility protection against vandalism, trespassers, and theft.
Reference 07: Walker & Associates	
Contact Person	Vida Walker
Title	CEO
Phone Number	310-720-4831
Email Address	vwalker@aol.com
Address	3715 Wymore Ave Compton, CA 90221
Contract Number	SPS-028
Contract Duration	December 1, 2015 – present
Cost	$192,720 annually
Number of Guards	5
Services Provided	24/7 unarmed security services for facility protection against vandalism, trespassers, and theft.

5. Key Personnel

Scaife Protection Services will staff this contract with a structured management team supported by dedicated supervisory and corporate support personnel to ensure continuous coverage, operational control, and full compliance with contract requirements. The project team is organized to provide clear lines of authority, rapid decision-making, and effective communication between on-site personnel and management. As illustrated in the attached organizational chart, the Project Manager is supported by an Operations Manager and Field Supervisor, with additional support from Training & Compliance, Scheduling and Dispatch, Human Resources, and Information Technology staff. This layered staffing approach ensures that daily operations, staffing continuity, training, reporting, and compliance functions are fully supported, allowing assigned unarmed security officers to focus on maintaining a safe and secure environment at the facility.

a. Organizational Chart

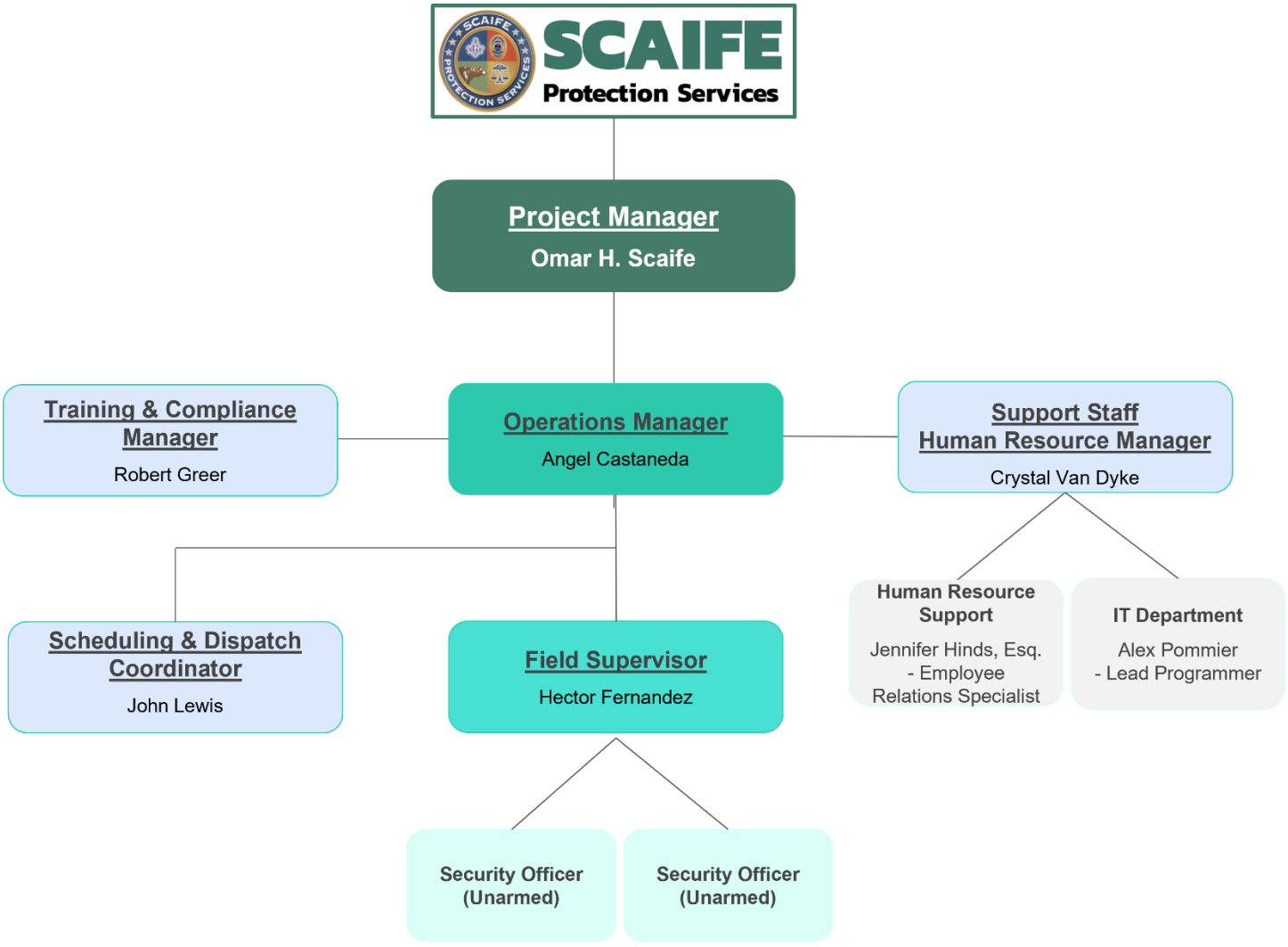


Figure 3: Project Organization Chart

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b. Key Personnel Qualifications and Experience

1. Staffing Approach

Scaife Protection Services will staff this contract using a dedicated management and supervisory team supported by specialized operational staff to ensure uninterrupted coverage, consistent service quality, and full compliance with City requirements. Key personnel will provide layered oversight, with clear accountability from contract management through field supervision. The Project Manager maintains overall responsibility for contract performance and client coordination, while the Operations Manager oversees daily staffing, scheduling, and performance monitoring. The Field Supervisor provides direct on-site leadership and inspections, supported by dedicated Training & Compliance and Scheduling & Dispatch personnel who ensure officer readiness, coverage continuity, and regulatory compliance. This staffing approach ensures proactive management, rapid issue resolution, and reliable delivery of unarmed security services throughout the contract term.

2. Qualifications and Experience

Omar H. Scaife – Project Manager / Chief of Operations

Mr. Scaife will serve as the Project Manager and Contract Executive for this assignment, providing overall leadership, contract oversight, and executive accountability. With over 27 years of experience in the security industry, he is responsible for contract compliance, client coordination, operational governance, and performance management. Mr. Scaife oversees staffing strategies, policy implementation, and escalation response, and serves as the primary point of contact for City representatives on contractual and operational matters. He ensures that all services are delivered in accordance with contract requirements, applicable regulations, and Scaife Protection Services' established standards.

Angel Castaneda – Operations Manager

Mr. Castaneda will be responsible for the day-to-day operational management of this contract. His duties include coordinating staffing plans, monitoring daily coverage, ensuring adherence to post orders, and addressing operational issues as they arise. He works closely with dispatch, field supervision, and training staff to maintain coverage continuity, resolve staffing gaps, and support incident response activities. Mr. Castaneda also reviews incident reports and Daily Activity Reports to ensure accuracy, completeness, and compliance with City reporting requirements.

Hector Fernandez – Field Supervisor

Mr. Fernandez will serve as the primary field-level supervisor for the project, providing direct oversight of assigned unarmed security officers. His responsibilities include conducting routine and unannounced site inspections, verifying patrol activity, enforcing post orders, and serving as the first point of escalation for on-site incidents or emergencies. He coordinates closely with the Operations Manager and Dispatch Coordinator to address coverage issues, implement corrective actions, and ensure consistent service delivery across all assigned shifts.

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John Lewis – Scheduling & Dispatch Coordinator

Mr. Lewis provides centralized scheduling and real-time dispatch support to ensure uninterrupted coverage under all assigned schedules. He is responsible for coordinating daily and weekly schedules, managing call-outs and relief coverage, and serving as the communications hub between field officers, supervisors, and operations management. His role is critical in preventing missed shifts, ensuring timely backfill coverage, and supporting incident escalation and response coordination.

Robert Greer – Training & Compliance Manager

Mr. Greer is responsible for all training, certification, and compliance functions supporting this contract. He oversees officer onboarding, BSIS compliance, background screening verification, and site-specific training. Mr. Greer conducts audits of incident reports and Daily Activity Reports, implements refresher and corrective training as needed, and ensures that all assigned personnel remain qualified and compliant with regulatory and contract requirements throughout the contract term.

c. Resumes

Detailed Resumes have been attached with the proposal.

6. Work Plan

a. Work Statement and Service Delivery Approach

Scaife Protection Services will provide professional unarmed security services in full compliance with the Scope of Work and contract requirements. Services will be delivered through trained personnel, defined operational procedures, layered supervision, and disciplined documentation to ensure continuous coverage, effective incident response, and timely delivery of all required reports, checklists, and logbooks.

1. Staffing, Scheduling, and Coverage Continuity

Scaife Protection Services will assign qualified unarmed security officers to provide continuous coverage in accordance with the City's selected schedule, ensuring that a minimum of one officer is on site at all times. Staffing is coordinated through centralized scheduling and dispatch functions to prevent missed shifts and ensure prompt backfill coverage during breaks, absences, or emergencies. Operations management and field supervision monitor daily coverage, confirm attendance, and address staffing issues in real time to maintain uninterrupted security services throughout the contract term.

2. Patrol Operations and Facility Monitoring

Security officers will conduct routine and randomized patrols of all designated buildings, entrances, parking areas, perimeter gates, and operational zones to maintain a visible security presence and identify potential security or safety concerns. Patrols are performed in accordance with established post orders and include both interior and exterior inspections. Patrol activity is documented through logbooks and guard tour verification methods to confirm coverage, patrol frequency, and officer accountability.

3. Incident Response and Emergency Support

Scaife Protection Services will respond promptly and professionally to incidents and emergencies in accordance with established escalation and emergency response procedures. Security officers are trained to manage medical emergencies, fire alarms, disturbances, suspicious activity, and other safety events by stabilizing the situation, notifying appropriate emergency responders, and supporting evacuations or access control as required. All incidents are documented accurately and reported in a timely manner to ensure transparency and effective coordination with City representatives and emergency services.

4. Supervision, Training, and Compliance Oversight

Operational oversight is maintained through a structured supervision and compliance program that includes field inspections, performance monitoring, and ongoing training. Field supervisors conduct routine and unannounced site visits to verify adherence to post orders, patrol requirements, and professional conduct standards. Training and compliance personnel ensure all assigned officers maintain required licensing, certifications, and site-specific training, while report audits and corrective training are used to address any identified deficiencies and maintain consistent service quality.

5. Reporting, Documentation, and Contract Deliverables

Scaife Protection Services will provide all required deliverables in strict accordance with the Scope of Work, including daily activity logs, incident reports, monthly summary reports, and quarterly performance reports. Daily logs and incident reports are completed by officers and submitted electronically in English no later than the end of each shift. Monthly and quarterly reports summarize security activity, incidents, trends, and recommendations and are submitted within required timeframes. Additional reports requested by the City will be provided electronically within twenty-four (24) hours, ensuring full documentation, accountability, and contract compliance.

b. Understanding the Need

Scaife Protection Services understands that the City requires reliable, professional unarmed security services to support the safe and secure operation of the GTrans administrative and operations facility. The facility includes multiple buildings, parking areas, access gates, and operational zones that require consistent monitoring during evening and overnight hours. The City's objective is to maintain a secure environment for employees, contractors, and authorized visitors while deterring unauthorized access, identifying safety hazards, and responding promptly to incidents or emergencies. This project requires disciplined patrol practices, continuous coverage without interruption, and professional interaction with personnel in an active transportation and operations setting.

Scaife Protection Services further understands that successful performance under this contract depends on dependable staffing, effective supervision, and accurate, timely documentation. The City requires clear incident reporting, detailed logbooks, and regular summary reports to support accountability and transparency. In addition, the security provider must coordinate effectively with City staff and emergency responders, maintain compliance with all regulatory and contract requirements, and ensure that officers are properly trained, supervised, and prepared to respond to routine and non-routine situations. Scaife Protection Services recognizes the importance of these responsibilities and is committed to delivering consistent, compliant, and responsive security services throughout the contract term.

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c. Work Plan and Proposed Approach

1. Schedule 1 – Overnight Unarmed Security Coverage (8:00 PM – 4:00 AM)

Scaife Protection Services will deliver reliable, professional unarmed security services under Schedule 1 through a structured overnight operations plan designed to protect personnel, facilities, and assets during non-business hours. This schedule focuses on deterrence, monitoring, and rapid response during periods of reduced staffing and limited public presence, when facilities are most vulnerable. Our approach emphasizes continuous coverage, disciplined patrol activity, proactive supervision, and accurate documentation to ensure full compliance with the Scope of Work and consistent service quality.

1. Staffing and Shift Coverage Approach

Under Schedule 1, Scaife Protection Services will assign one (1) dedicated unarmed security officer per shift to provide continuous coverage from 8:00 PM to 4:00 AM, seven (7) days per week. Staffing is managed through centralized scheduling and dispatch to ensure that all shifts are fully staffed and that relief coverage is immediately available if needed. Officers assigned to this schedule are specifically selected and trained for overnight operations, including working independently, maintaining situational awareness in low-activity environments, and responding to emergencies with minimal on-site support.

Staffing continuity is supported by on-call personnel and supervisory oversight to prevent missed shifts, address unexpected absences, and ensure the facility is never left unsecured.

2. Patrol Operations and Site Security Activities

During each Schedule 1 shift, the assigned security officer will conduct routine and randomized patrols of the entire facility, including all designated buildings, entrances, parking areas, perimeter fencing, and access gates. Patrols are designed to maintain a visible security presence, deter unauthorized activity, and identify potential safety or security concerns before they escalate. Patrols will be conducted at regular intervals throughout the shift, with all critical areas checked no less than every two (2) hours. Both interior and exterior patrols will be performed in accordance with post orders. Patrol completion and coverage will be documented using logbooks and guard tour verification methods, including scan tags where applicable, to confirm accountability and patrol frequency.

3. Access Monitoring and Unauthorized Activity Prevention

Although overnight activity is limited, security officers will actively monitor facility access points to prevent unauthorized entry and identify suspicious behavior. Officers will observe gates, doors, parking areas, and perimeter zones for signs of forced entry, loitering, trespassing, or unsafe conditions. Any unauthorized individuals or suspicious activity will be addressed in a professional and non-confrontational manner consistent with unarmed security protocols. Officers will immediately escalate concerns to supervision or law enforcement as required and document all observations and actions taken.

4. Incident Response and Emergency Procedures

Scaife Protection Services' overnight officers are trained to respond effectively to incidents and emergencies that may occur during Schedule 1 hours. This includes medical emergencies, fire alarms, hazardous conditions,

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suspicious packages, disturbances, or other security-related events. Upon identifying an incident, the officer will secure the area as appropriate, notify emergency responders or law enforcement, and follow established escalation procedures. The officer will remain on scene until relieved or directed otherwise and will provide accurate information to responding agencies and City representatives. All incidents will be documented in a formal incident report completed no later than the end of the shift.

5. CNG Station and Critical Area Awareness

During Schedule 1 hours, officers will maintain heightened awareness of critical operational areas, including fueling and equipment zones such as the CNG station. If a CNG system alarm or red-light condition is observed, the officer will immediately notify the designated supervisor or emergency contact and complete the required incident documentation. Officers understand that the CNG station is monitored by another contractor and will coordinate actions strictly in accordance with established procedures.

6. Break Coverage and Site Continuity

Scaife Protection Services will ensure that the facility remains secure during officer breaks. Break coverage is managed through structured scheduling, supervisory coordination, and operational controls to ensure no lapse in security coverage. The site will never be left unattended during the scheduled shift.

7. Supervision and Management Oversight

Overnight operations are supported by active supervisory and management oversight. Field Supervisors conduct routine and unannounced site visits to verify officer performance, patrol execution, and compliance with post orders. Operations management monitors attendance, incident activity, and reporting quality to ensure contract requirements are met consistently.

Any performance issues identified during Schedule 1 operations are addressed promptly through corrective guidance, retraining, or staffing adjustments as necessary.

8. Reporting, Logbooks, and Deliverables

During each Schedule 1 shift, the assigned officer will maintain a detailed logbook documenting patrol activity, observations, and actions taken. All incidents, hazards, or unusual occurrences will be documented in formal incident reports that are completed by the end of the shift and submitted electronically.

In addition to daily documentation, overnight activity is incorporated into monthly summary reports and quarterly performance reports, which analyze trends, identify risks, and provide recommendations for continuous improvement.

9. Quality Assurance and Continuous Improvement

Scaife Protection Services applies a proactive quality assurance process to Schedule 1 operations through report audits, patrol verification, supervisory inspections, and performance monitoring. This ensures that overnight security services remain consistent, compliant, and responsive to facility needs. Feedback from the City is incorporated into operational adjustments to continually enhance service delivery.

2. Schedule 2 – Extended Evening and Overnight Unarmed Security Coverage (5:00 PM – 4:00 AM)

Under Schedule 2, Scaife Protection Services will deliver an enhanced unarmed security approach designed to support periods of higher operational activity followed by overnight security conditions. This schedule requires a flexible, transition-focused security posture that adapts from active evening operations to overnight monitoring. Our approach emphasizes situational awareness, proactive engagement, access monitoring, and seamless transition into overnight patrol operations, supported by structured supervision and disciplined reporting.

1. Staffing Strategy and Transition Management

For Schedule 2, Scaife Protection Services will assign a dedicated unarmed security officer for continuous coverage from 5:00 PM to 4:00 AM, seven (7) days per week. This extended schedule overlaps with employee departures, contractor activity, and operational transitions, requiring officers with strong communication skills and heightened situational awareness. Staffing is coordinated through centralized scheduling and dispatch to ensure seamless shift coverage, timely relief during breaks, and immediate backfill if needed. Officers assigned to Schedule 2 are trained to manage dynamic environments and adapt security practices as activity levels change throughout the shift.

2. Evening Operations and Activity Monitoring

During the early portion of the Schedule 2 shift, security officers will focus on monitoring increased activity associated with employee departures, vehicle movement, and facility operations. Officers will observe access points, parking areas, and building exits to identify unusual behavior, unsafe conditions, or unauthorized activity. This period emphasizes visibility, deterrence, and professional interaction to support a controlled transition from active operations to secured evening conditions.

Officers will document observations and address minor issues immediately while escalating concerns to supervision or City representatives as required.

3. Transition to Night Operations and Patrol Execution

As facility activity decreases, officers will shift focus to structured patrol operations consistent with overnight security requirements. Patrols will be conducted both inside and outside all designated buildings, gates, and perimeter areas. Patrol patterns are adjusted based on observed conditions, with increased attention to less visible or higher-risk areas as activity declines.

Patrol completion and coverage will be documented using logbooks and guard tour verification methods to ensure accountability and confirm patrol frequency throughout the night.

4. Incident Response, Access Control, and Critical Area Awareness

Throughout the entire Schedule 2 shift, officers remain prepared to respond to incidents or emergencies, including medical situations, disturbances, or safety hazards. Officers will enforce access control by monitoring entry points, challenging unauthorized activity when appropriate, and coordinating with law enforcement or emergency responders as necessary.

Special attention is given to critical operational areas, including fueling and equipment zones. Any observed alarms, hazards, or abnormal conditions are immediately reported to supervision and documented in accordance with established procedures.

5. Supervision, Reporting, and Quality Control

Schedule 2 operations are supported by active supervisory oversight and management monitoring to ensure service consistency across the extended shift. Field supervisors conduct inspections during both evening and overnight hours to verify officer performance, patrol execution, and adherence to post orders. All activities, observations, and incidents are documented in daily logs and formal incident reports, which are completed by the end of the shift and submitted electronically.

Operational data from Schedule 2 shifts is reviewed as part of monthly and quarterly reporting to identify trends, address risks, and support continuous improvement of security services.

d. Staffing Plan for Uninterrupted Security Services

Scaife Protection Services will implement a structured staffing plan designed to ensure uninterrupted unarmed security coverage throughout the contract period, with a minimum of one (1) security officer on site at all times. The staffing approach integrates advance scheduling, real-time dispatch coordination, supervisory oversight, and contingency staffing to maintain continuous service during normal operations, breaks, unforeseen absences, and emergency conditions.

1. Primary Staffing and Shift Coverage

For each approved service schedule, Scaife Protection Services will assign a dedicated unarmed security officer per shift who is trained and qualified to perform all required duties independently. All shifts are scheduled in advance and confirmed prior to the start of each shift. Attendance and coverage are verified through dispatch check-ins and supervisory monitoring to ensure the assigned officer is present and actively performing assigned duties.

2. Break Coverage and Coverage Continuity

To ensure continuous site security during officer breaks, Scaife Protection Services utilizes controlled break management procedures. Officers remain on site during breaks and maintain situational awareness of the facility. Patrol activities are adjusted as needed to ensure the facility remains secure and monitored at all times. Dispatch and supervisory personnel remain available throughout the shift to provide immediate support if an incident occurs during a break period.

3. Relief Staffing and Unforeseen Absences

Scaife Protection Services maintains a pool of trained and qualified relief officers who are familiar with the facility, post orders, and reporting requirements. In the event of illness, emergency, or no-show, dispatch immediately activates coverage protocols to deploy a relief officer while supervisory staff provide interim oversight. This approach ensures that security services are not interrupted under any circumstances.

4. Emergency Staffing and Escalation Support

During emergencies or incidents requiring additional support or extended coverage, Scaife Protection Services activates its emergency staffing procedures. Supervisory and management personnel are deployed as necessary to support the on-site officer, coordinate with emergency responders, and maintain security until normal operations resume. Operations management monitors all emergency situations to ensure continuity and compliance.

5. Management Oversight and Accountability

Staffing performance is continuously monitored through attendance verification, supervisory inspections, and post-shift reviews. Any staffing or performance issues are documented and addressed through corrective action and retraining as necessary. This layered oversight ensures accountability, consistency, and uninterrupted service delivery throughout the contract term.

Schedule Coverage Plan

The following table summarizes staffing coverage for both schedules identified in the Scope of Work:

Schedule	Days per Week	Coverage Hours	Officers On Site	Break Coverage
Schedule 1	7 Days	8:00 PM – 4:00 AM	Minimum 1 Officer	Officer remains on site; coverage maintained
Schedule 2	7 Days	5:00 PM – 4:00 AM	Minimum 1 Officer	Officer remains on site; coverage maintained

e. Personnel Hiring Criteria

Scaife Protection Services follows a strict and standardized recruitment and screening process to ensure that all personnel assigned to the client meet or exceed the qualifications, licensing, and training requirements defined by the State of California and this RFP. Our hiring criteria emphasize professionalism, reliability, and verified competency, ensuring that each officer deployed represents the highest standards of integrity and operational readiness.

1. Unarmed Security Guards

Unarmed security guards are the foundation of Scaife Protection Services' daily operations. Personnel selected for unarmed assignments must demonstrate sound judgment, effective communication, and situational awareness suitable for public-sector environments such as transit facilities.

Minimum Requirements

- Possession of a valid BSIS Guard Registration Card (Guard Card) issued by the California Bureau of Security and Investigative Services.

- Minimum one (1) year of verifiable experience in security, law enforcement support, or public safety.
- Completion of state-mandated training (Power to Arrest and Security Awareness modules).
- Background check and Department of Justice (DOJ) Live Scan clearance.
- Certification in First Aid, CPR, and AED.
- Completion of internal orientation covering:
    - Post orders and reporting procedures
    - Customer service and conflict de-escalation
    - Emergency response and evacuation protocols
    - Patrol verification and incident documentation using the Guard Dashboard system (GPS-verified activity logs)

Guards must demonstrate punctuality, reliability, and the ability to maintain composure under pressure. Every candidate undergoes a site-specific orientation before assignment to ensure familiarity with the client operations and facility layout.

f. Recruitment Process

Scaife Protection Services is committed to employing highly qualified and professional security officers in compliance with all relevant state regulations. Our recruitment process is designed to thoroughly screen, evaluate, and train candidates to ensure they can meet the high standards expected of our security personnel.

a. Job Announcement and Sourcing of Applicants

SPS actively seeks candidates through a variety of channels to reach a broad and diverse pool of applicants:

- **State Employment Development Department (EDD)**: We collaborate with the California EDD to attract qualified individuals actively seeking employment.
- **Colleges and Universities**: Partnerships with private and public institutions allow us to reach recent graduates and students interested in security careers.
- **Accredited Security Guard Training Facilities**: We target candidates who have completed state-mandated training programs and obtained necessary certifications.
- **Third-Party Job Vendors**: We utilize platforms like Indeed, LinkedIn, and specialized recruitment agencies to expand our reach.

b. Application and Initial Screening

Candidates begin by submitting their applications through our online portal. Each application is reviewed by the HR team to ensure the candidate meets our basic qualifications:

- Usually, 18 years old for unarmed guards and 21 years old for armed guards.
- A minimum educational qualification to ensure basic literacy and numeracy.
- A license or certification issued by the state's regulatory body (e.g., Bureau of Security and Investigative Services (BSIS) in California).
- A background check to ensure no felony convictions or serious misdemeanors that could impact the candidate's ability to perform the job.
- Legal authorization to work in the United States (e.g., proof of citizenship or valid work visa).

- Ability to stand or walk for extended periods, handle physical tasks, and pass a basic physical fitness test.
- Successful completion of a pre-employment drug screening.
- Basic proficiency in English for writing reports, giving instructions, and communicating with public.
- Familiarity with basic security principles, including access control, patrolling, and emergency response.
- A clean driving record if the position requires the guard to operate a company or client vehicle.
- Assessment of the candidate's mental and emotional stability to handle stressful situations.

Candidates who meet these requirements are invited for a preliminary interview to evaluate their communication skills, motivation, and understanding of the role.

c. Comprehensive Background Checks

After the preliminary interview, candidates undergo a thorough background check to ensure compliance with

California regulations and company policies. The checks include:

- Employment Verification to confirm job history and obtain references.
- Education Verification to validate the candidate’s educational qualifications.
- Social Security Number (SSN) Trace and Address History to verify identity and residency records.
- Sex Offender Registry Check to ensure compliance with California’s Megan’s Law.
- Global Watchlist Check to screen for international sanctions and criminal activity.
- National Criminal Database Check to search for criminal records across the United States.
- County Criminal Records Check (Past 7 Years) to obtain detailed criminal history in regions where the candidate has lived or worked.
- Motor Vehicle Report (MVR) Check for positions involving driving responsibilities.

d. Assessment and Evaluation

Candidates who clear the background checks undergo further assessments:

- **Written Assessment**: To evaluate knowledge of security protocols, situational awareness, and customer service.
- **Physical Fitness Test (PFT)**: To assess the candidate’s ability to perform physical tasks related to the job, such as strength and agility exercises.
- **Psychological Evaluation**: Conducted by a licensed psychologist to ensure emotional stability and readiness for high-stress situations.

e. In-depth Interviews and Final Selection

Candidates proceed to a final in-depth interview with senior management. During this stage, the interview focuses on assessing previous experience, ethical decision-making, and role-specific problem-solving skills. A panel of department heads reviews each candidate’s performance in the assessments and interviews. Based on this comprehensive evaluation, the panel recommends candidates for final selection.

f. Conditional Job Offer and Mandatory Training

Selected candidates receive a conditional job offer, contingent on successful completion of training programs. The training includes:

- **BSIS Basic Security Training**: Covers California security laws, use-of-force policies, professional conduct, and reporting procedures.
- **Firearms Training (For Armed Guards)**: Includes safe weapon handling, marksmanship, and de-escalation techniques.
- **First Aid and CPR Certification**: Required for all officers to handle medical emergencies.
- **Site-Specific Training**: Tailored training to familiarize officers with specific client protocols and emergency response plans.

g. Final Clearance and Onboarding

Candidates must pass a drug screening test before finalizing their employment. After clearance, new hires are issued uniforms and equipment. They are paired with an experienced mentor for on-the-job training during a 90-day probationary period.

g. Background Check and Screening Process

The background check and screening process is critical to ensuring the integrity, reliability, and professionalism of security guards. This detailed screening ensures that all hired individuals meet the company's standards for trustworthiness and capability.

a. Identity Verification

To confirm the authenticity of the candidate's identity:

- **Social Security Number (SSN) Trace**: A trace of the candidate's SSN is performed to verify the SSN's legitimacy, identify any alternate names or aliases used, and confirm address history. This helps cross-check the individual's identity and ensure consistency in background data.
- **Government-Issued ID Check**: The candidate's government-issued identification, such as a driver's license or state ID, is verified for authenticity.

b. Criminal Background Check

A thorough criminal background check is conducted at multiple levels. Leveraging our DOJ/FBI-level screening capability, we ensure that all records are validated directly through authorized law enforcement and federal databases.

- **DOJ/FBI Criminal History Reports:** Through our DOJ/FBI authorization, we access national fingerprint-based background data, ensuring that no disqualifying offenses go undetected across all 50 states and U.S. territories.
- **National Criminal Database Search**: A nationwide search is conducted to identify any criminal records, including felony and misdemeanor convictions, from all U.S. states and jurisdictions.
- **County Criminal Records Check**: A search for criminal records at the county level where the candidate has lived, worked, or attended school for the past seven years. This provides detailed records on potential convictions, court cases, and any pending legal matters.
- **Federal Criminal Records Check**: A federal criminal records search checks for violations of federal laws and ensures that the candidate does not have federal-level criminal history.

- **Sex Offender Registry Check**: A check against state and national sex offender registries to ensure compliance with federal and state regulations (e.g., California's Megan's Law). This confirms that the candidate does not pose a risk to vulnerable populations.
- **Terrorist and Global Watchlist Check**: A search of international and domestic watchlists, including the Office of Foreign Assets Control (OFAC) and FBI's Terrorist Screening Database. This check ensures that the candidate is not a security threat on any global level.

c. Employment and Education Verification

Verifying the candidate's work and education history is crucial to assessing their experience and qualifications:

- **Employment History Verification**: Previous and current employers are contacted to verify the candidate's work history, job roles, performance, and reasons for leaving. This helps to identify any discrepancies in the resume and assess the candidate's reliability and trustworthiness.
- **Professional References**: Reference checks are conducted with supervisors or colleagues to gain insights into the candidate's work ethic, attitude, and competence in previous roles.
- **Education Verification**: The candidate's educational credentials, including degrees, certifications, and relevant training, are verified with the issuing institutions. This is especially important for confirming the completion of security training programs required for licensing.

d. Credit History Check (If Required)

For certain roles or positions that involve the handling of sensitive information or finances, a credit history check may be conducted. This provides insight into the candidate's financial responsibility and can indicate whether the candidate might be vulnerable to undue influence or risk.

e. Driving Record Check (If Applicable)

If the position involves driving duties (e.g., mobile patrols), a motor vehicle report (MVR) check is performed. This involves:

- **Driver's License Validation**: Verification of the candidate's driver's license for validity and status.
- **Driving History Review**: Assessment of the candidate's driving record, including citations, accidents, DUI offenses, and suspensions. This is critical for positions that involve operating company or client vehicles.

f. Drug Screening

All candidates undergo a comprehensive drug screening as part of the pre-employment process. This is done in accordance with company policy and state regulations to ensure a drug-free workplace. Common substances screened include marijuana, cocaine, opioids, and amphetamines.

g. Psychological Evaluation

For positions that involve high-stress environments, a psychological evaluation may be conducted.

- **Mental and Emotional Stability**: Evaluates the candidate's ability to remain composed and perform under pressure.

- **Decision-Making Skills**: Measures the candidate's judgment, ethical standards, and potential for reacting appropriately in critical situations.

h. Verification of Licenses and Certifications

Security roles often require state-specific licenses and certifications. The following verifications are performed:

- **Guard Card Verification**: For security guards in California, a Guard Card issued by the Bureau of Security and Investigative Services (BSIS) is required. Verification ensures that the candidate's license is current and in good standing.
- **Firearms Permit Verification (For Armed Guards)**: If the candidate is applying for an armed guard position, their firearms permit is verified for validity and any restrictions or conditions of the permit are reviewed.
- **First Aid/CPR Certification Verification**: For roles that require emergency medical response, the candidate's First Aid and CPR certifications are confirmed.

i. Compliance with State and Federal Regulations

Throughout the screening process, Scaife Protection Services adheres to all applicable state and federal regulations, including:

- **Fair Credit Reporting Act (FCRA)**: Compliance with the FCRA when conducting background checks, ensuring the candidate's rights are protected.
- **Ban-the-Box Laws**: Observance of "ban-the-box" legislation in jurisdictions where it applies, which limits inquiries about criminal history until after a conditional offer of employment is made.
- **Americans with Disabilities Act (ADA)**: Ensuring that psychological and physical evaluations are conducted in compliance with ADA requirements.

h. Training

Scaife Protection Services has developed a comprehensive training program in strict compliance with the Bureau of Security and Investigative Services (BSIS) requirements as outlined in Title 16, Division 7 of the California Code of Regulations, Article 9, § 643. Our training ensures that all security personnel meet or exceed the standards mandated by the state of California. Our training manual incorporates key elements from the Powers to Arrest and Appropriate Use of Force Training Manual by BSIS, revised in July 2023. The outline of the training program includes the following:

Pre-Assignment Training (BSIS 8-Hour Training)

- Understanding roles and responsibilities of security personnel
- Legal limitations on the power to arrest
- Observation and report writing skills
- Professional conduct and ethics in private security

32-Hour Security Guard Training Program

- 16 hours within 30 days of employment
- 16 hours within six months of employment

- Training on topics such as public relations, communications, and patrol techniques
- Use of force principles, including de-escalation and duty to intercede
- Understanding and applying the law, including trespass, citizens' arrest, and report writing

Annual Ongoing Training (8 hours)

- Continuous education on security officer skills, laws, and industry best practices
- Special focus on powers of arrest, conflict resolution, and handling emergency situations

Specialized Training

- For specific assignments, our personnel receive customized training relevant to the environment in which they are deployed (e.g., crowd management, facility protection, or emergency medical response).

We ensure that all security officers complete these training programs, which meet or exceed the BSIS requirements. Copies of training completion certificates will be provided for all current employees, and additional documentation will be provided for new hires upon completion of their training after contract award.

i. Security Officers and Uniform Photographs

1. Uniform Policy and Appearance Standard

Scaife Protection Services will ensure that all unarmed security officers assigned to this contract wear a clean, professional, company-issued uniform at all times while on duty. Uniforms will clearly identify officers as Scaife Protection Services personnel and present a professional, non-militarized appearance appropriate for a municipal transportation facility. Uniform standards are intended to promote visibility, authority, and public confidence while maintaining a respectful and approachable presence.

Unarmed officers will wear a Class B uniform consisting of a short-sleeve polo shirt (forest green or white) with visible company identification on the chest, sleeves, and back, professional duty trousers, a non-tactical duty belt, and black polishable duty shoes or boots suitable for extended patrols. Officers will display a company-issued identification badge at all times while on duty.

In strict compliance with the RFP, unarmed officers will not carry weapons of any kind, including firearms, batons, tasers, pepper spray, or other defensive devices. Officers will maintain a neat and professional appearance, including no visible tattoos, no beards (neatly groomed mustaches permitted), clean uniforms, and no unauthorized accessories or uniform modifications.

Supervisory personnel conduct routine inspections to verify uniform compliance, grooming standards, and overall professional appearance. Officers are required to report any damaged or worn uniform items and replace them promptly. Failure to comply with uniform and appearance standards may result in corrective action or removal from assignment to ensure continuous compliance with contract requirements.

Scaife Protection Services has provided photographs of our security officer in the designated uniform. Our uniform is professional, identifiable, and functional, adhering to the standards.

Figure 4: Pictures of Guards in Uniform

Figure 5: Class B/Summer Uniform Shirt for Armed Guards

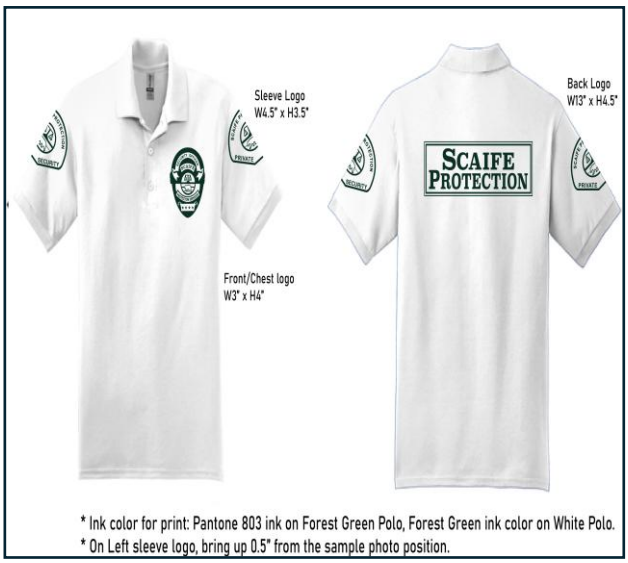

Figure 6: Class B/Summer Uniform Shirt for Unarmed Guards

2. Badge and Shoulder Patch/Insignia Photograph

Scaife Protection Services has included photograph of the security officer badge and Shoulder Patch/Insignia.

Figure 7: Security Officer Badge and Patch/Insignia

3. Security Vehicle Photograph

Scaife Protection Services has included photographs of the security vehicle.

Figure 8: Security Vehicles

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j. Driving Record Policy

Scaife Protection Services maintains a strict driving record policy to ensure the safe operation of any company-authorized or City-provided vehicles used in support of this contract. All personnel who may be required to operate a vehicle as part of their duties must possess a valid California driver's license and meet company driving eligibility standards prior to assignment.

Driving records are reviewed during the pre-employment screening process and periodically thereafter to verify safe driving history and continued eligibility. Personnel with a history of serious traffic violations, reckless driving, driving under the influence, or repeated moving violations are not permitted to operate vehicles in connection with contract services. Any change in driving status must be reported immediately to management.

Supervisory oversight is maintained to ensure compliance with driving requirements, and any driving-related incidents are documented, reviewed, and addressed through corrective action or removal of driving privileges as appropriate. This policy ensures that all vehicle operations are conducted safely, responsibly, and in compliance with applicable laws and contract requirements.

7. Reporting and Report Samples

Scaife Protection Services will generate all required reports using its secure, cloud-based Guard Dashboard reporting system. This system allows assigned officers to document activities in real time, maintain hourly logs, upload supporting photos or videos, and submit reports electronically at the conclusion of each shift. Supervisory and management personnel review reports for accuracy, completeness, and compliance prior to submission to GTrans. The system provides time-stamped entries, location verification, and centralized access to records, ensuring transparency, accountability, and audit readiness.

In accordance with the Scope of Work, Scaife Protection Services will provide the following reports and deliverables:

- **Daily Activity Reports / Logbooks:** Hourly documentation of patrols, observations, and activities performed during each shift
- **Incident Reports:** Detailed written reports for any security incident, hazard, or unusual occurrence, completed no later than the end of the shift
- **Monthly Summary Reports:** Consolidated summaries of activities, incidents, trends, and observations, submitted during the first week of each month
- **Quarterly Reports:** Performance summaries and trend analysis provided in advance of quarterly review meetings
- **Additional Requested Reports:** Any additional documentation requested by GTrans, provided electronically within twenty-four (24) hours

1. Report Format Consistency and Flexibility

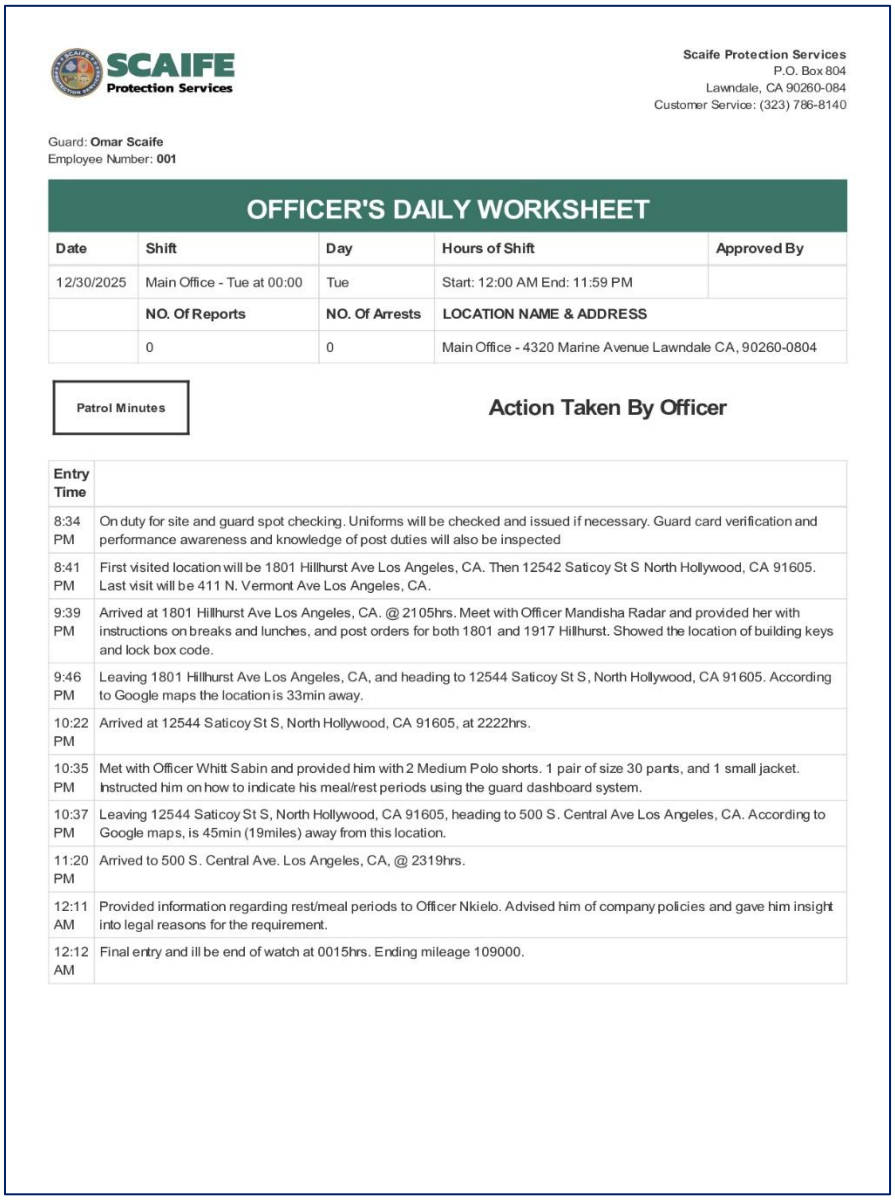
Scaife Protection Services utilizes standardized report formats across daily, monthly, and quarterly reporting to ensure consistency, clarity, and ease of review. This standardized approach supports efficient tracking,

comparison of data over time, and streamlined oversight by GTrans. All reports are prepared in clear, professional language and submitted electronically in English.

While standardized formats are used as a baseline, Scaife Protection Services remains fully flexible and responsive to GTrans preferences. Report formats, data fields, level of detail, and presentation can be modified at GTrans' request to align with agency requirements, reporting preferences, or operational needs. This flexibility ensures that all reporting fully supports GTrans' oversight, documentation, and decision-making objectives.

a. Sample Reports

We have attached a sample documentation of daily worksheet report required of on-duty guards.



SCAIFE Protection Services

Scaife Protection Services
P.O. Box 804
Lawndale, CA 90260-084
Customer Service: (323) 786-8140

Guard: **Omar Scaife**
Employee Number: **001**

OFFICER'S DAILY WORKSHEET

Date	Shift	Day	Hours of Shift	Approved By
12/30/2025	Main Office - Tue at 00:00	Tue	Start: 12:00 AM End: 11:59 PM	
	NO. Of Reports	**NO. Of Arrests**	**LOCATION NAME & ADDRESS**	
	0	0	Main Office - 4320 Marine Avenue Lawndale CA, 90260-0804	

Patrol Minutes

Action Taken By Officer

Entry Time	
8:34 PM	On duty for site and guard spot checking. Uniforms will be checked and issued if necessary. Guard card verification and performance awareness and knowledge of post duties will also be inspected
8:41 PM	First visited location will be 1801 Hillhurst Ave Los Angeles, CA. Then 12542 Saticoy St S North Hollywood, CA 91605. Last visit will be 411 N. Vermont Ave Los Angeles, CA.
9:39 PM	Arrived at 1801 Hillhurst Ave Los Angeles, CA. @ 2105hrs. Meet with Officer Mandisha Radar and provided her with instructions on breaks and lunches, and post orders for both 1801 and 1917 Hillhurst. Showed the location of building keys and lock box code.
9:46 PM	Leaving 1801 Hillhurst Ave Los Angeles, CA, and heading to 12544 Saticoy St S, North Hollywood, CA 91605. According to Google maps the location is 33min away.
10:22 PM	Arrived at 12544 Saticoy St S, North Hollywood, CA 91605, at 2222hrs.
10:35 PM	Met with Officer Whitt Sabin and provided him with 2 Medium Polo shorts. 1 pair of size 30 pants, and 1 small jacket. Instructed him on how to indicate his meal/rest periods using the guard dashboard system.
10:37 PM	Leaving 12544 Saticoy St S, North Hollywood, CA 91605, heading to 500 S. Central Ave Los Angeles, CA. According to Google maps, is 45min (19miles) away from this location.
11:20 PM	Arrived to 500 S. Central Ave. Los Angeles, CA, @ 2319hrs.
12:11 AM	Provided information regarding rest/meal periods to Officer Nkielo. Advised him of company policies and gave him insight into legal reasons for the requirement.
12:12 AM	Final entry and ill be end of watch at 0015hrs. Ending mileage 109000.

Figure 9: Officer's Daily Worksheet

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9. Required Forms

Required forms have been completed and attached with the proposal.

Appendix

Following items can be found in the Appendix Section of the Proposal.

a. Required Forms

b. Resumes

d. Licenses and Certificates

e. Small Business (SB) Certificate

f. Badge and Shoulder Patch/Insignia Approval

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Appendix Section

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FORM A
PROPOSAL SUBMISSION CHECKLIST

This checklist shall be completed and returned with your proposal. Failure to return this checklist and the required documents may be cause for considering the proposal non-responsive.

	DESCRIPTION	REQUIRED FORMS REFERENCE LETTER	PROPOSER'S INITIALS
1.	Proposal Submission Checklist (This Form)	FORM A	Omar
2.	Transmittal Letter Form	FORM B	Omar
3.	Business Questionnaire	FORM C	Omar
4.	Addendum Acknowledgement	FORM D	Omar
5.	Designation of Subcontractors	FORM E	Omar
6.	Affidavit of Non-Collusion	FORM F	Omar
7.	Conflicts of Interest Statement	FORM G	Omar
8	Proof of Non-Debarment or Suspension (SAM.gov)	FORM H	Omar
9.	Required Licenses and Permits	FORM I	Omar
10.	Cost Proposal Form (refer to instructions)	ATTACHMENT B	Omar

Company Name:	Carpe Diem 2024, LLC (DBA: Scaife Protection Services)
Name of Proposer initialing document (print):	Omar H. Scaife
Email address of Company Contact:	inspector@scaifeprotection.com
Signature:	
Title:	Chief of Operations
Date:	Januray 9, 2026

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FORM C
BUSINESS QUESTIONNAIRE

1. Name of Proposed Contractor ("Business", herein): Carpe Diem 2024, LLC

Doing Business As: Scaife Protection Services
(Other business name, if applicable)

EIN# 90-2473420 NACIS Code 561612

2. Business Mailing Address: 4320 Marine Avenue # 804,
(Street Address)

Lawndale (City) CA (State) 90260-0804 (Zip Code)

3. Business Telephone Number: ( ) (323) 786-8140 Fax Number: ( ) N/A

E-mail address: inspector@scaifeprotection.com

4. Business Type: ☐ Individual ● Corporation ☐ Partnership ☐ Joint Venture

5. Number of Years in Business: Over 28 Years

6. Annual Gross Revenue: (M represents Millions)

● $1M or less ☐ $1M-$5M ☐ $5M-$10M ☐ $10M-$16M ☐ $16M or Over

7. Number of Employees:

☐ Less than 50 ● 50-100* ☐ 101-750 ☐ 751-1,000 ☐ 1,001 or over

8. Is Business Owned by Minority Ethnicity? ● Yes ☐ No

9. Ethnic Group: ● African American ☐ Hispanic American ☐ Native American
☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Caucasian
☐ Other (Please Specify) _____

10. Female Owned Business? ☐ Male Owned Business? ●

11. Type of Work Performed: ☐ Construction ☐ Wholesale/Distributor ☐ Manufacturing
● Professional Service ☐ General/Technical Service ☐ Retail

12. Please provide a brief description of your materials and/or services:
Our company specializes in offering armed and unarmed security solutions customized to diverse environments, including government and private buildings/properties, commercial properties, event protection, personal protection, and escort services.

13. Is the Business a subsidiary of another entity? ☐ Yes ● No

14. Has the Business, or any officer or partner thereof, failed to complete a contract? ☐Yes ● No

15. Is any litigation pending against the Business? ☐ Yes ● No

16. Has the Business ever been declared a "not responsible" vendor by a public agency? ☐ Yes ● No

17. Has the Business been debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded or otherwise disqualified from bidding, proposing or contracting? ☐ Yes ● No

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FORM C Continued
BUSINESS QUESTIONNAIRE

18. Has the Business been a defaulter, as principal, surety or otherwise? ☐ Yes ● No

19. Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of a default or in lieu of declaring the Business in default? ☐ Yes ● No

20. Is the Business in arrears upon a contract or debt? ☐ Yes ● No

21. Are there any proceedings pending relating to the Business' responsibility, debarment, suspension, voluntary exclusion or qualification to receive a public contract? ☐ Yes ● No

22. Have liquidated damages or penalty provisions been assessed against the Business for failure to complete the work on time or for any other reason? ☐ Yes ● No

23. If a "yes" response is given under questions 15 through 22, please provide a detailed explanation including dates, references to contract information, contacts, etc. (attach additional pages as necessary). GTrans reserves the right to inquire further with respect thereto.

24. Name of principal financial institution for financial responsibility reference.

Name of Bank: US Bank

Address: 12801 Hawthorne Blvd.

City and State: Hawthorne, CA 90250

Officer familiar with proposers account: Sean D. Banks

Federal Taxpayer I.D. number: 90-2473420

25. Please check all classifications that apply to your business:

● DBE ☐ WBE ● MBE ● SBE ☐ SBRA ☐ LSAF

I, individually and on behalf of the business named above, do by my signature below certify that the information provided in this questionnaire is true and correct. I understand that if the information provided herein contains any false statements or any misrepresentations: 1) GTrans will have the grounds to terminate any or all contracts which GTrans has or may have with the business; 2) GTrans may disqualify the business named above from consideration for contracts and may remove the business from GTrans' proposers list; or/and 3) GTrans may have grounds for initiating legal action under federal, state or local law.

Note: This questionnaire is also a certification form; the information requested will be used to determine small business status as per 13 CFR Part 121. Additionally, this information will allow GTrans to report the amount of subcontracting activity with all businesses that offer the commodities and services used by GTrans.

Printed Name: Omar H. Scaife Title: Chief of Operations

Signature of Owner: _____ Date: Januray 9, 2026

(Owner, CEO, President, Majority Stockholder or Designated Representative)

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FORM D
ADDENDUM ACKNOWLEDGEMENT

Proposer acknowledges receipt of the following addenda which are attached to the Proposal:

Addendum No. 1 Date December 16, 2025
Addendum No. 2 Date December 17, 2025
Addendum No. _____ Date _____

Failure to acknowledge the receipt of all addenda may cause the Proposal to be considered non-responsive.

If Proposer is a corporation, state the legal name of the corporation and the name(s) of person(s) authorized to sign Proposals; if a partnership, state true name of firm and the names of all individual partners; if an individual, state name in full.

Corporation: Carpe Diem 2024, LLC (DBA: Scaife Protection Services)

Authorized Signature: Omar H. Scaife

Date: Januray 9, 2026

Company: Carpe Diem 2024, LLC (DBA: Scaife Protection Services)

Signed:

Name: Omar H. Scaife

Title: Chief of Operations

Telephone: (323) 786-8140

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

FORM E
DESIGNATION OF SUBCONTRACTORS

Propose shall provide the names and business addresses of each subcontractor who will perform work under the contract.

Attach additional copies of this form if more space is needed.
If Contractor does not have any subcontractors, Contractor must notate "N/A" on the form.

Company Name and Address / Contact Name and Phone No. INCLUDE LICENSE NUMBERS	**DBE (Included in CUCP List) (Yes / No)**	**Small Business Enterprise (Yes / No)**	**Description of Work/Services**	**% of Work**	**Estimated Dollar Amount**
N/A	N/A	N/A	N/A	N/A	N/A

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FORM F
AFFIDAVIT OF NON-COLLUSION

Submit this form with the Price Proposal, failure to do so is grounds for disqualification.

I hereby swear (or affirm) under penalty of perjury that:

1. I am the Proposer (if the Proposer is an individual), a partner in the proposal (if the Proposer is a partnership), or an officer or employee of the proposing corporation and have authority to sign on its behalf (if the Proposer is a corporation);
2. The Proposer has independently produced the attached proposal(s) without collusion, agreement, understanding or planned common course of action, with any other source, that would limit independent proposing competition;
3. The contents of the proposal(s) have not been communicated by the Proposer and or its employees and or agents to any person not an employee and or agent of the Proposer or its surety, on any bond furnished with the proposal, and will not be communicated to any such person prior to the official opening of the proposal, and
4. I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Proposer's Company Name	Carpe Diem 2024, LLC (DBA: Scaife Protection Services)
Legal Structure (corp./partner/proprietor)	Corp.
Principal Office Address	4320 Marine Avenue # 804
City, ST, Zip	Lawndale, CA 90260-0804
Phone Number	(323) 786-8140
Fax Number	N/A
E-Mail	inspector@scaifeprotection.com
Federal Employer Identification Number	90-2473420
Title of Person Authorized to Sign	Chief of Operations
Print Name of Person Authorized to Sign	Omar H. Scaife
Authorized Signature and Date	Januray 9, 2026

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

FORM G
CONFLICTS OF INTEREST STATEMENT

Proposers shall provide a list of all entities with which it has relationships that create, or would appear to create, a conflict of interest with the work that is contemplated by this project. The list should indicate the name of the entity, the relationship to the Proposer, and a discussion of the conflict.

Name of Entity: _____

Relationship to Proposer: _____

Conflict: _____

Name of Entity: _____

Relationship to Proposer: _____

Conflict: _____

Name of Entity: _____

Relationship to Proposer: _____

Conflict: _____

OR

I, Omar H. Scaife, hereby certify that
Authorized Official

Carpe Diem 2024, LLC (DBA: Scaife Protection Services) has no known relationships that
Company

create or would appear to create a conflict of interest with the work that is contemplated by this project.

Executed this 9th day of Januray, 20 26

By _____
(Signature of Authorized Official)

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

FORM H
PROOF OF NON-DEBARMENT OR SUSPENSION
*(*THIS IS A SAMPLE ONLY)*

WWW. SAM.GOV

SAM Search Results
List of records matching your search for :

Search Term : new* flyer*
Record Status: Active

SAMPLE

ENTITY	New Flyer of America Inc.		Status: Active
DUNS: 621887959	+4:	CAGE Code: 3MCK9	DoDAAC:
Expiration Date: Apr 30, 2019	Has Active Exclusion?: No	Debt Subject to Offset?: No	
Address: 6200 Glenn Carlson Dr City: Saint Cloud ZIP Code: 56301-8852		State/Province: MINNESOTA Country: UNITED STATES	

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

FORM I
REQUIRED LICENSES AND PERMITS

Contractors shall attach copies of all required licenses and permits to fully comply and execute all duties in Attachment A, “Scope of Work.”

Copies shall clearly display license/permit numbers.

An official website of the United States government Here's how you know

SAM.GOV®

Entity Information

CARPE DIEM 2024, LLC

Active Registration

Unique Entity ID
EULURTW6UY54

CAGE/NCAGE
09S49

Expiration Date
Oct 16, 2026

Physical Address
1034 Pyramid ST
San Diego, California
92114-1850, United States

Mailing Address
PO Box 804
Lawndale, California
90260-0804, United States

Purpose of Registration
All Awards

Version
Current Record

EXCLUSIONS

There may be instances when an individual or firm has the same or similar name as your search criteria, but is actually a different party. Therefore, it is important that you verify a potential match with the excluding agency identified in the exclusion's details. To confirm or obtain additional information, contact the federal agency that took the action against the listed party. Agency points of contact, including name and telephone number, may be found by navigating to the Agency Exclusion POCs page within Help.

Active Exclusions

There are no active exclusion records associated to this entity by its Unique Entity ID.

⚠ **WARNING**

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

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CONSUMER AFFAIRS

Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

Renewal License

PRIVATE PATROL OPERATOR

License No. PPO12958

Valid Until: 08/31/2026

Receipt No. 13170

SCAIFE PROTECTION SERVICES
P O BOX 804
LAWNDALE, CA 90260

In accordance with the provisions of Division 3, Chapter 11.5 of the Business and Professions Code, the company named hereon is issued a Private Patrol Operator License Renewal.

---- NON-TRANSFERABLE ----- POST IN PUBLIC VIEW -----

1204.CERT04S.071823

JOB000774.lp32-20240513213430215-00055.rtf//1498.854693.D1.00.1.1

SCAIFE PROTECTION SERVICES
PO BOX 804
LAWNDALE CA 90260-0804

BUREAU OF SECURITY AND INVESTIGATIVE SERVICES
PO BOX 989002
WEST SACRAMENTO CA 95798-9002

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

Remove your new Pocket License from the receipt portion and carry it with you at all times.

(Please cut along the dotted lines)

Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

PRIVATE PATROL OPERATOR

License No. PPO12958 Expiration 08/31/2026

QM, OWN OF
SCAIFE PROTECTION SERVICES
OMAR HANLAN SCAIFE
P O BOX 804
LAWNDALE, CA 90260

Receipt No. 13170

Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
(916) 322-4000

IMPORTANT

1. Include your license number on any correspondence you send the Bureau regarding your private patrol operator license.
2. Changes to your address or name must be reported to the Bureau within 30 days. See the Bureau's website for information on how to report these changes.
3. If license is lost or stolen, you can apply for a replacement card. See the Bureau's website for application form.
4. Please carry the pocket license with you.

License No.	Expiration Date	Receipt No.
PPO12958	08/31/2026	13170

SCAIFE PROTECTION SERVICES

Remove your new Pocket Permit from the receipt portion and carry it with you at all times.

(Please cut along the dotted lines)

Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
1 (800) 952-5210 bsis.ca.gov

PERMIT FOR EXPOSED FIREARM

Permit No. FQ2617892 Expiration 08/31/2026

Permit is valid only when holder is performing the duties of one of the following qualifying license type(s): G, PPO

Calibers: .357; .38; .45; 9MM

OMAR HANLAN SCAIFE
PO BOX 804
LAWNDALE, CA 90260-0804

Receipt No. 202537

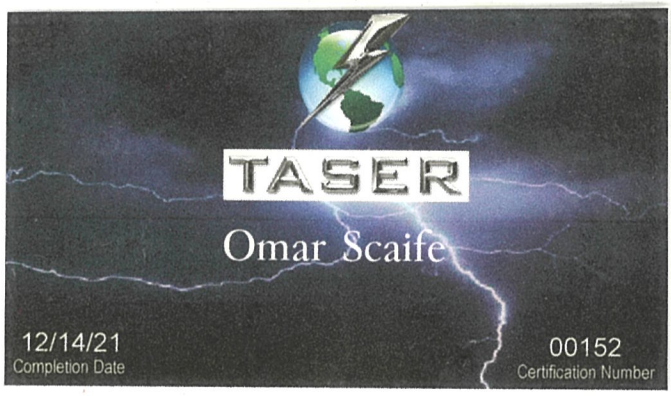
Bureau of Security and Investigative Services
P.O. Box 989002
West Sacramento, CA 95798-9002
Phone: 1 (800) 952-5210 Web: bsis.ca.gov

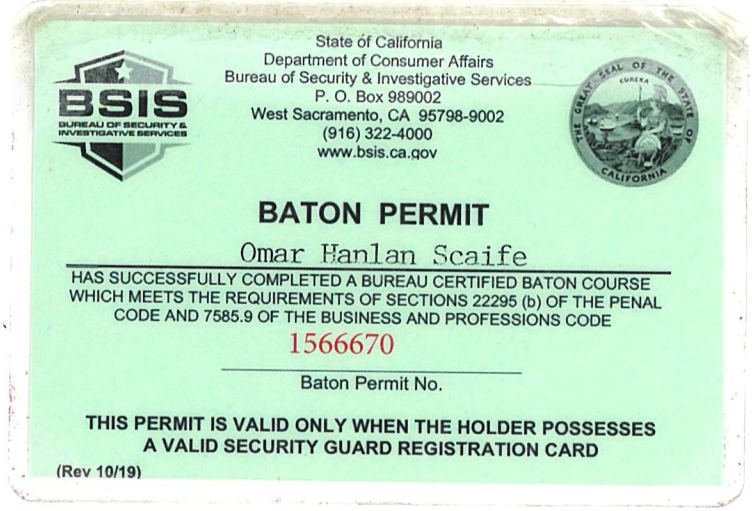
IMPORTANT

1. This is your receipt. Retain this portion for your records.
2. Include your permit number on any correspondence regarding your firearm permit.
3. If permit is lost or stolen, you can apply for a replacement permit. See Bureau's website for application form.
4. Changes to your address or name must be reported to the Bureau within 30 days. See the Bureau's website for information on how to report these changes.
5. See reverse side of the permit for additional information.

Permit No.	Expiration Date	Receipt No.
FQ2617892	08/31/2026	202537

OMAR HANLAN SCAIFE





Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

Active Security Training

Certificate of Training and Identification

This is to Certify that

Omar Scaife

Has Successfully Completed Instruction in
TEAR GAS/PEPPER SPRAY TRAINING
as prescribed by 12403.5 P.C. and 12403.7 P.C. on

November 30, 2021

Active Security Training

Lic. TFB1258/TFF1408

Omar Scaife

Has successfully completed course of training
in
HANDLING AND USE OF STUN GUN

November 30, 2021
Date

Active Security Training A.S.T.

James Hill
Instructor

Security Officer Training

This Is To Certify That

OMAR HANLAN SCAIFE

DEC-11-2023

Successfully completed 2 hours
Avoidance of deadly force
of escalation of force

A 4520

Instructor Sgt. Marty Delgadillo,
Sgt. of Police (ret.) • State Lic. #TIF 393

FIREARMS TRAINING
POLICE TRAINING
TFF 1631 TFB 1382
ACADEMY
MONTEBELLO

Active Security Training

Lic. TFB1258/TFF1408

Omar Scaife

Has successfully completed course of training
in
HANDCUFFING PROCEDURES

November 30, 2021
Date

Active Security Training A.S.T.

James Hill
Instructor

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

Certificate of Completion

Omar Scaife

has completed the requirements for

First Aid/CPR/AED Instructor

conducted by

American Red Cross

Date Completed: **08/21/2024**

Valid Period: **2 Years**

Certificate ID: **1T940QE**

American Red Cross

Scan code or visit:

https://www.redcross.org/take-a-class/qrcode?certnumber=1T940QE

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

Criminal Justice Information Services
Security and Privacy Training

This is to certify that

OMAR SCAIFE

has successfully completed the

Security and Privacy: General Role

06/13/2025
Certification Date

CJIS Online
— APPROVED —

06/13/2026
Expiration Date

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

C A L I F O R N I A
DEPARTMENT OF JUSTICE

Rob Bonta
Attorney General

Bureau of Criminal Information & Analysis
Non-Criminal Justice Access Oversight Section
P.O. Box 160207
Sacramento, CA 95816-0207
Fax: (916) 227-4815
Email Address: ORIQuestions@doj.ca.gov

June 13, 2025

Scaife Protection Service
Attn: Omar Scaife
P.O. Box 804
Lawndale, CA 90260

RE: Notification of Approval for FBI Level of Service

Dear Omar Scaife:

This correspondence is to notify you that, pursuant to California Penal Code section 11105, your application to receive federal criminal offender record information (CORI) has been approved by the Federal Bureau of Investigation (FBI).

Your agency is mandated to receive federal-level CORI for the following applicant type(s):

- Security Guard (91005)
- Employee (92010)

Authorized agencies are required to provide written notification to the applicants that will be fingerprinted that their fingerprints will be used for an FBI criminal history background check. The officials making the determination of suitability for licensing or employment shall provide the applicants the opportunity to complete, or challenge the accuracy of, their FBI identification record. Officials must also advise the applicants that procedures for challenging or updating an FBI identification record are located in Title 28, C.F.R., §16.34.

Title 28, C.F.R., §16.34 states: "If, after reviewing his/her identification record, the applicant believes that it is incorrect or incomplete in any respect and wishes to change, correct, or update the alleged deficiency, he/she should contact the agency which contributed the questioned information. The applicant may also direct his/her challenge to the FBI. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon receipt of an official communication directly from the agency which contributed the original information, the FBI will make any changes necessary in accordance with the information supplied by that agency."

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Officials making such determinations of suitability for licensing or employment should not deny the license or employment based on information in the record until the applicant has been afforded a reasonable time to correct or complete the record, or has declined to do so.

In the interim, if you have any further questions, please address your correspondence to the Non-Criminal Justice Access Oversight Section at the address or email address provided above.

Sincerely,

Kelly Brannigan

KELLY BRANNIGAN, Program Manager
Authorization & Certification Program
Bureau of Criminal Information & Analysis

For ROB BONTA
Attorney General

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
DEPARTMENT OF CONSUMER AFFAIRS
BUREAU OF SECURITY AND INVESTIGATIVE SERVICES
2420 Del Paso Road, Suite 270, Sacramento, CA 95834
P (916) 322-4000 | P (800) 952-5210 | F (916) 575-7290 | www.bsis.ca.gov

June 28, 2024 **PPO: 12958**

Sent via email margie@slotelaw.com

OMAR HANLAN SCAIFE
SCAIFE PROTECTION SERVICES
PO BOX 804
LAWNDALE, CA 90260

RE: Request for Badge, Patch, and/or Cap Insignia Approval

Dear Licensee**:**

The Bureau has reviewed the designs submitted for your company and has determined that it meet the requirements specified in Business and Professions Code (BPC) Sections 7582.26, 7582.27 and 7582.28. **Your designs have been approved and are now ready for use.**

Please be advised that ANY changes made to the Bureau-approved badge, patch, and/or cap insignia nullifies the Bureau's approval. Further, any new badge and/or patch design developed for your company must be approved by the Bureau prior to use. The use of a badge, patch, or cap insignia that has not been approved by the Bureau is a violation of the Private Security Services Act and can result in disciplinary action being taken against your private patrol operator license pursuant to Section 7582.26(f), 7587.6 & 7587.1 (b).

You should be aware that badge and patch designs, vehicle modifications, and uniform color and designs used by private patrol operators may require approval by local law enforcement agencies pursuant to Section 7583.38. We suggest that you contact your local law enforcement agencies to ascertain their requirements.

If you have any questions, you may contact the Licensing Unit at (800) 952-5210.

Sincerely,

Sheila Keechel
Sheila Keechel
Licensing Manager

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

Printed on: 9/20/2024 8:12:17 PM

To verify most current certification status go to: https://www.caleprocure.ca.gov

Office of Small Business & DVBE Services

Certification ID: 2000518

Legal Business Name:
Scaife Protection Services

Doing Business As (DBA) Name 1:

Doing Business As (DBA) Name 2:

Address:
4320 Marine Avenue
804
Lawndale
CA 90260

Email Address:
inspector@scaifeprotection.com

Business Web Page:
www.scaifeprotection.com

Business Phone Number:
424/236-3656

Business Fax Number:

Business Types:
Service

Certification Type	Status	From	To
SB(Micro)	Approved	09/20/2024	09/30/2026

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!
-LOG IN at CaleProcure.CA.GOV

Questions?
Email: OSDSHELP@DGS.CA.GOV
Call OSDS Main Number: 916-375-4940
707 3rd Street, 1-400, West Sacramento, CA 95605

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

OMAR H. SCAIFE

CHIEF OF OPERATIONS

SCAIFE PROTECTION SERVICES

CONTACT INFORMATION

323 – 786 – 8140

inspector@scaifeprotection.com

P.O. Box 804 Lawndale, CA 90260-0804

KEY QUALIFICATIONS

Omar Scaife is a seasoned security professional with over 27 years of experience in the security industry. As Chief of Operations for Scaife Protection Services since 1997, he has extensive expertise in managing operations, training security personnel, and ensuring compliance in the security industry. He brings a strong background in leadership, project management, and strategic oversight, developed over decades of hands-on involvement in the field. His knowledge spans multiple facets of security services, making him a versatile and reliable leader in the industry.

EDUCATION

- **Northwestern California University School of Law**
  - Currently pursuing Law Education
- **California State University, Los Angeles**
  - Bachelor of Science in Business Administration: Information Systems
  - Graduated: September 6, 2014

SCAIFE Protection Services

PROFESSIONAL EXPERIENCE

SCAIFE PROTECTION SERVICES

Chief of Operations

August 14, 1997 – Present

- Oversee day-to-day security operations, ensuring seamless management of staff and resources.
- Develop and implement strategic security protocols and procedures for client sites to maintain high levels of safety and compliance.
- Lead recruitment, training, and supervision of security personnel, ensuring adherence to company and legal standards.
- Manage client relationships, addressing security concerns and tailoring services to meet unique requirements.
- Coordinate with law enforcement and emergency services to ensure an integrated approach to safety and incident management.
- Conduct risk assessments and security audits to identify vulnerabilities and recommend improvements.
- Oversee budgeting, accounting, and financial reporting for the company to maintain fiscal responsibility.
- Ensure full compliance with industry regulations, including local and federal laws, through continuous monitoring and policy updates.
- Provide training in specialized areas, such as firearm handling, taser, baton, and pepper spray, ensuring staff are certified and compliant.
- Manage contract negotiations and ensure client agreements align with business objectives and industry best practices.
- Lead crisis management and emergency response efforts during critical situations, ensuring swift and efficient resolution.

PLATT SECURITY, INC. – LONG BEACH, CA

Housing Enforcement Specialist

1996 – 1997

- Assisted local law enforcement agencies in enforcing rules and regulations within low-income housing establishments, ensuring compliance and safety for residents.

INTER-CON SECURITY SYSTEMS, INC. – ALHAMBRA, CA

Security Supervisor

1995 – 1996

- Supervised a team of 15-20 officers, managing various state contracts and ensuring employees were fully familiar with company policies and contract requirements.

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Cont.

- **Los Angeles Trade – Technical College**
  - Associate of Science in Business Administration: Computer Information Systems – Cum Laude
  - Graduated: June 2011

Achieved Dean's Honors and Presidential Honors for three consecutive terms

FOX HILLS MALL SECURITY – CULVER CITY, CA

Security Coordinator

1994 – 1995

- Assisted Security Administrators in deploying officers to designated areas to enhance patron and merchant safety, and implemented promotional examinations for supervisors to ensure leadership readiness.

TANDY CORPORATION – FORT WORTH, TX

Assistant Security Operation Manager

1993 – 1994

- Assisted in internal investigations related to employee theft and implemented security programs to deter theft by both employees and customers, significantly reducing store losses.

SKILLS

- Security Operations Management
- Client Relationship Management
- Compliance & Regulatory Expertise
- Team Leadership
- Risk Assessment
- Contract Management
- Security Technology Proficiency
- Training and Certification

LICENSES

- Private Patrol Operator – License # PPO12958
- Firearms License – License # FQ2617892
- American Red Cross - Certificate ID # 1T940QE
- Baton, Taser, Pepper Spray Licensing

SCAIFE Protection Services

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Angel Castaneda

Operations Manager
Scaife Protection Services | California

PROFESSIONAL PROFILE

Operations-focused security professional supporting contract execution, personnel coordination, and service quality for unarmed security guard services throughout California. Currently serving in an operations management capacity, overseeing day-to-day deployment, performance monitoring, and procedural compliance for assigned accounts. Combines hands-on field experience with operational oversight to ensure consistent coverage, adherence to post orders, and responsive service delivery.

PROFESSIONAL EXPERIENCE

Operations Manager – Scaife Protection Services
Supports overall contract operations by coordinating staffing plans, monitoring daily coverage, and ensuring security personnel comply with post orders, company policies, and client requirements. Works closely with dispatch, field supervision, and training staff to address coverage gaps, performance issues, and operational risks. Reviews incident reports and Daily Activity Reports to ensure documentation accuracy and procedural compliance.

Security Officer
Performed access control, patrol services, and incident response at commercial and industrial sites. Identified safety concerns, reported property damage, and addressed unauthorized activity in accordance with post orders and supervisory guidance.

Operations & Production Support Roles
Developed strong organizational, safety, and task-prioritization skills through prior roles requiring equipment operation, material handling, and customer service in fast-paced environments.

EDUCATION & PROFESSIONAL TRAINING

High School Diploma / GED – Compton High School
California BSIS Guard Card (Current) • Power to Arrest Training • Workplace Violence Prevention • Incident Documentation Procedures

OPERATIONAL STRENGTHS

Operational Coordination • Workforce Deployment • Coverage Continuity • Policy & Post Order Enforcement • Incident Review • Communication & Team Support • Situational Awareness

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Hector Fernandez

Field Supervisor
Scaife Protection Services | California

PROFESSIONAL PROFILE

Field supervision and security operations professional providing on-site leadership for unarmed guard services across public-sector and commercial assignments in California. Experienced in managing daily field activities, conducting inspections, and supporting guards to ensure compliance with post orders, safety protocols, and client expectations. Recognized for maintaining discipline, accountability, and service consistency in dynamic environments.

PROFESSIONAL EXPERIENCE

Field Supervisor – Scaife Protection Services
Provides direct field supervision across assigned sites, conducting routine and unannounced post inspections, monitoring guard performance, and ensuring adherence to post orders. Coordinates with dispatch and operations management to resolve coverage issues, respond to incidents, and support emergency situations. Documents findings and implements corrective actions when necessary.

Security Officer
Performed patrols, surveillance, and access control while preparing detailed Daily Activity Reports and incident documentation. Applied de-escalation techniques and followed established escalation procedures in accordance with client and company standards.

EDUCATION & PROFESSIONAL TRAINING

Trade School – Security Studies, Job Corps
High School Diploma
California BSIS Guard Card (Current) • Power to Arrest Training • Supervisor Safety & Leadership Procedures

OPERATIONAL STRENGTHS

Field Leadership • Post Inspections • Guard Performance Oversight • Incident Response Coordination • Policy Enforcement • Professional Communication & Reporting

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Robert Greer

Training & Compliance Manager
Scaife Protection Services | Lawndale, California

PROFESSIONAL PROFILE

Security management professional specializing in training program design, regulatory compliance, and operational quality assurance for unarmed security services within the State of California. Demonstrated expertise supporting public-sector, transportation-related, and industrial facilities through structured training delivery, policy enforcement, and performance verification. Recognized for translating regulatory requirements and client standards into practical, field-ready procedures that strengthen guard performance, accountability, and service consistency.

CORE AREAS OF EXPERTISE

Security Training Program Development • BSIS Regulatory Compliance • Guard Vetting & Credential Oversight • Public-Sector Contract Support • De-Escalation & Public Interaction Training • Incident Reporting Standards • Post Orders Development • Quality Assurance Audits • Corrective Training Programs • Field Coaching & Evaluation

PROFESSIONAL EXPERIENCE

Scaife Protection Services – Lawndale, CA
Training & Compliance Manager
Directs all training, certification, and compliance activities for unarmed security personnel assigned to municipal, county, and commercial contracts. Designs and administers BSIS-compliant training curricula, ensures licensing and background screening adherence, and conducts audits of Daily Activity Reports, incident documentation, and post performance. Implements corrective action plans and refresher training to maintain contract compliance and operational consistency across all assignments.

Senior Security Supervisor
Provided site-level supervision for multiple facilities, conducting post inspections, shift briefings, and performance evaluations. Supported onboarding and field training of new hires, enforced post orders, and served as escalation point for operational issues and client coordination.

Professional Security Officer (Unarmed)
Performed access control, patrol services, and incident response duties in public-facing, industrial, and commercial environments. Maintained detailed logs and reports in accordance with client and company standards while applying de-escalation techniques and professional public engagement practices.

EDUCATION & PROFESSIONAL TRAINING

Associate of Arts – Criminal Justice, California Community College System
BSIS Guard Card (Current) • Power to Arrest Training • CPR / First Aid / AED • De-Escalation & Conflict Management • Workplace Violence Prevention • Incident Reporting & Documentation • Ethics & Professional Conduct

OPERATIONAL STRENGTHS

Training Program Design & Delivery • Regulatory Interpretation & Enforcement • Public-Sector Compliance Support • Documentation Quality Control • Performance Audits & Corrective Action Planning • Policy Development & Implementation • Field Readiness Assessment

Docusign Envelope ID: B04B44AD-6292-84DE-806A-ACB198E83270

John Lewis

Scheduling & Dispatch Coordinator
Scaife Protection Services | Lawndale, California

PROFESSIONAL PROFILE

Security operations professional specializing in scheduling coordination, real-time dispatch, and coverage continuity for unarmed security guard services within the State of California. Brings hands-on field experience as a former security officer, providing practical operational insight into shift planning, call-out management, and incident escalation. Recognized for maintaining uninterrupted service coverage, clear communications, and responsive coordination across public-sector, commercial, and industrial assignments.

CORE AREAS OF EXPERTISE

Security Scheduling & Shift Coordination • Real-Time Dispatch Operations • Coverage Continuity Planning • Call-Out & Relief Management • Incident Escalation Coordination • Guard Accountability Tracking • Radio & Communications Protocols • Post Order Compliance • Public-Sector Operations Support

PROFESSIONAL EXPERIENCE

Scaife Protection Services – Lawndale, CA
Scheduling & Dispatch Coordinator
Coordinates daily and weekly schedules for unarmed security officers across multiple sites to ensure full staffing coverage in accordance with contract requirements and post orders. Manages real-time dispatch activities including call-outs, relief coverage, emergency replacements, and supervisor notifications. Serves as the central communications hub between field officers, supervisors, and operations management while maintaining accurate scheduling records and coverage confirmations.

Professional Security Officer (Unarmed)
Provided access control, patrol services, and incident response at public-facing, commercial, and industrial facilities. Maintained Daily Activity Reports and incident documentation, applied de-escalation techniques, and followed established post orders and escalation procedures.

EDUCATION & PROFESSIONAL TRAINING

Coursework in Criminal Justice / Public Safety – California Community College System
BSIS Guard Card (Current) • Power to Arrest Training • CPR / First Aid / AED • De-Escalation & Conflict Management • Incident Reporting & Documentation • Radio Communications & Dispatch Procedures • Workplace Violence Prevention

OPERATIONAL STRENGTHS

Scheduling Accuracy & Workforce Coordination • Real-Time Decision Making • Coverage Risk Anticipation • Field-to-Dispatch Communication • Policy & Post Order Enforcement • Operational Recordkeeping & Reporting

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SCAIFE Protection Services

Scaife Protection Services
P.O. Box 804
Lawndale, CA 90260-084
Customer Service: (323) 786-8140

Guard: **Omar Scaife**
Employee Number: **001**

OFFICER'S DAILY WORKSHEET

Date	Shift	Day	Hours of Shift	Approved By
12/30/2025	Main Office - Tue at 00:00	Tue	Start: 12:00 AM End: 11:59 PM	
	NO. Of Reports	**NO. Of Arrests**	**LOCATION NAME & ADDRESS**	
	0	0	Main Office - 4320 Marine Avenue Lawndale CA, 90260-0804	

Patrol Minutes

Action Taken By Officer

Entry Time	
8:34 PM	On duty for site and guard spot checking. Uniforms will be checked and issued if necessary. Guard card verification and performance awareness and knowledge of post duties will also be inspected
8:41 PM	First visited location will be 1801 Hillhurst Ave Los Angeles, CA. Then 12542 Saticoy St S North Hollywood, CA 91605. Last visit will be 411 N. Vermont Ave Los Angeles, CA.
9:39 PM	Arrived at 1801 Hillhurst Ave Los Angeles, CA. @ 2105hrs. Meet with Officer Mandisha Radar and provided her with instructions on breaks and lunches, and post orders for both 1801 and 1917 Hillhurst. Showed the location of building keys and lock box code.
9:46 PM	Leaving 1801 Hillhurst Ave Los Angeles, CA, and heading to 12544 Saticoy St S, North Hollywood, CA 91605. According to Google maps the location is 33min away.
10:22 PM	Arrived at 12544 Saticoy St S, North Hollywood, CA 91605, at 2222hrs.
10:35 PM	Met with Officer Whitt Sabin and provided him with 2 Medium Polo shorts. 1 pair of size 30 pants, and 1 small jacket. Instructed him on how to indicate his meal/rest periods using the guard dashboard system.
10:37 PM	Leaving 12544 Saticoy St S, North Hollywood, CA 91605, heading to 500 S. Central Ave Los Angeles, CA. According to Google maps, is 45min (19miles) away from this location.
11:20 PM	Arrived to 500 S. Central Ave. Los Angeles, CA, @ 2319hrs.
12:11 AM	Provided information regarding rest/meal periods to Officer Nkielo. Advised him of company policies and gave him insight into legal reasons for the requirement.
12:12 AM	Final entry and ill be end of watch at 0015hrs. Ending mileage 109000.

City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 19C.
Section: DEPARTMENTAL ITEMS - TRANSPORTATION
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Award of Contract for Audio-Visual Upgrade for GTrans Conference Space and Emergency Operations Center at a Cost of $154,198.11 and a Project Total of $169,617.92

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Contract and Project Total

RECOMMENDATION AND STAFF SUMMARY:

GTrans is proposing to upgrade the audio-visual (AV) systems in GTrans' on-site, multi-purpose room ("Ballenger Room") utilized for meetings, hearings, training and events. The room also serves as the location for the City's Emergency Operations Center (EOC) and as a community meeting space, such as for Gardena District 1 Neighborhood Watch meetings. Installed in 2008, the existing Audio-Visual (AV) equipment is outdated and largely non-operational, requiring staff to deploy temporary systems for each use. This resulted in recurring technical challenges, increased staff workload, and disruptions during meetings.

GTrans' proposed upgrade will implement a modern, state-of-the-art conferencing system designed to enhance functionality, reliability and user experience. The system will support flexible room configurations, allowing the space to operate as either one large room or two smaller rooms with automatic system adjustments. The 98" large, 4K displays will not only provide a clear and crisp viewing experience, but also have multi-view capabilities across multiple computers and other sources to be seen in one view. The system's wireless connection will allow users to easily choose between sources, displays and peripherals. Bluetooth audio inputs have options to connect to larger systems with stereo inputs and outputs, and advanced camera and microphone technology can intelligently focus on a group or a person presenting, decreasing background noise and distraction. The digital signal processor will allow multiple microphones to work simultaneously with speakers playing without distortion and feedback.

GTrans is able to participate in a cooperative purchasing agreement R250307 between Omnia Partners and TD Synnex and its authorized subcontractors. GTrans selected one of the approved subcontractors, RTA Solutionz (d.b.a. "Solutionz."), as they are able to furnish, install, program, test, and commission the complete AV system as designed. Established in 2002, Solutionz successfully implemented similar systems in various emergency operations centers, higher education institutions and government facilities. In addition, Solutionz acquired the company that originally installed the AV systems at GTrans in 2008, and they have a level of familiarity with the existing infrastructure.

Utilizing Omnia Partners' cooperative pricing, Solutionz proposed a total of $154,198.11, including sales tax, for equipment procurement, installation, testing, commissioning and warranty support of the complete AV system. Staff reviewed the proposed pricing and determined it to be fair and reasonable. GTrans is also requesting approval of a 10 percent contingency, or $15,419.81, to address any unforeseen conditions or additional work that may arise during installation. Use of the contingency would require advance approval by GTrans management.

Therefore, staff recommends City Council approve a contract with Solutionz, Inc. for the audio-visual upgrade of GTrans' conference space and EOC at a cost of $154,198.11 and a project total of $169,617.92, which includes a 10 percent contingency.

FISCAL IMPACT/COST:

GTrans has designated funds for this project within the FY26 capital budget previously approved by Council. There is no impact to the General Fund.

APPROVED:

_____
Clint Osorio, City Manager

Attachments

Solutionz Estimate 070735 Project 2601787.pdf
Ballenger Conceptual Image.pdf

Docusign Envelope ID: 35800608-3C1D-8EA9-827A-6C85A3CCA47B

SOLUTIONZ

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La Mirada, CA 90638
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www.solutionzinc.com

Proposal

Divisible MPR Meeting Space

Estimate Number: 070735
Project Number: 2601787

Prepared for:

Gardena Transit
RTS-12034 Gardena

US

Prepared by:
Stephen McNeil
714.922.5286
stephen.mcneil@solutionzinc.com

4/14/2026

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System Functionality and Client Scope Overview

AV Statement of Work and System Functionality Narrative
Project: Gardena Transit Multi-Divisible Space / EOC
Contract: OMNIA Contract R250307
System Type: Networked AV over IP, divisible meeting space / emergency operations environment
Primary Platform: Crestron DM NVX, Crestron control, Biamp DSP, Shure audio, Sony displays, dedicated USB conferencing transport

1. Project Overview
Solutionz will furnish, install, program, test, and commission a complete AV system for the Gardena Transit Multi-Divisible Space / EOC. The space consists of two rooms that may operate independently during normal use or combine into a single larger operational environment through an automated partition sensor tied to the control system.
The revised system remains centered on a Crestron DM NVX backbone for flexible AV source distribution. Based on Crestron's recommendation, the USB transport layer for conferencing has been intentionally isolated from the NVX routing environment to improve system stability, simplify support, and provide more predictable conferencing performance.
Each room will include its own display, presentation input, wireless presentation capability, Bluetooth audio input, assistive listening system, camera, ceiling microphone, touch panel, and conferencing USB infrastructure. The Main Room will contain the primary DSP, central NVX chassis resources, system control processor, amplifier, and AV network switch. The Secondary Room will tie into the broader system through its local endpoints, audio expansion hardware, and USB transport path.
This design separates video transport from USB peripheral transport, creating a more robust and supportable divisible room conferencing environment while preserving routing flexibility for presentations and operational content.
In addition, the system shall include XPanel remote control functionality, protected overflow source-sharing logic in divided mode, a partition sensor room mode override, and dedicated USB extension paths in each room for mouse, keyboard, and thumb drive connectivity.

2. Statement of Work
2.1 General Scope
Solutionz shall provide all labor, supervision, engineering, programming, configuration, installation, testing, commissioning, and user training required to deliver a fully functional AV system based on the revised bill of materials.
Work shall include:

- AV project management and engineering
- Procurement and staging of AV equipment
- Prevailing Wage Installation of AV devices, cabling, terminations, and support hardware
- Programming of the Crestron control system
- Configuration of the DM NVX routing environment
- Configuration of the dedicated USB switching and extension environment
- DSP programming, tuning, and audio optimization
- Testing and commissioning of divided and combined room operation
- End user training at project closeout

2.2 Audio System Scope
Solutionz shall furnish and install the audio system components required to support speech reinforcement, conferencing audio, local program audio, assistive listening, wireless microphones, Bluetooth audio input, external audio input, and auxiliary audio output. The revised BOM confirms the Main Room as the primary DSP location, with expansion hardware supporting the Secondary Room audio environment.
Audio scope includes:

- One Biamp TesiraFORTE DAN VT DSP in the Main Room
- One Biamp Tesira EX-USB in the Secondary Room
- One Biamp TesiraCONNECT TC-5D in the Secondary Room
- One Crestron AMP-X500 amplifier in the Main Room
- Crestron Saros in-ceiling loudspeakers in each room
- One Listen Technologies LS-31-072 assistive listening system in the Main Room

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- One Listen Technologies LS-31-072 assistive listening system in the Secondary Room
- One Shure SLXD dual-channel wireless handheld microphone system with two handheld transmitters in the Main Room
- One Shure MXA920 ceiling array microphone in each room
- One XLR input wall plate in each room
- One XLR output wall plate in each room
- One Bluetooth audio wall plate in each room

The audio system shall be configured to support local room operation when the rooms are divided and coordinated room operation when the rooms are combined.

2.3 Video System Scope

Solutionz shall furnish and install a routed video system built on the Crestron DM NVX AV-over-IP platform. Under the revised BOM, the NVX design has been refined so that the video transport layer is focused on source and display routing, while conferencing USB is handled separately. The system shall also leverage the Crestron NVX-384 platform to support multiwindow video presentation layouts, utilizing its current native capabilities to display multiple sources from either room within a single viewing

Video scope includes:

- One Sony 98-inch professional display in each room
- One DMF-CI-8 NVX card chassis in the Main Room
- One DM-NVX-384 in the Main Room
- Six DM-NVX-384C cards in the Main Room
- One DM-NVX-384 in the Secondary Room
- One local HDMI/USB wall plate in each room
- One Crestron AirMedia Series 3 kit in each room
- Integration of owner furnished cable boxes in each room and PC
- Routing of presentation and operational video content to local displays based on room mode and programming

The revised NVX count reflects a more focused topology that avoids unnecessary dependency between USB conferencing workflows and the AV-over-IP video layer.

2.4 Video Conferencing and USB Transport Scope

Each room shall include a dedicated conferencing subsystem intended to support stable room-based video conferencing workflows. Based on Crestron's recommendation, USB routing is isolated from the NVX system and treated as a dedicated subsystem for stability.

VTC and USB scope includes:

- One Crestron 1 Beyond i12 camera in each room
- One Shure MXA920 ceiling microphone in each room
- One Crestron USB-SW-400 in each room
- Three Inogeni U-BRIDGE 3 units in each room
- USB audio integration through the Biamp DSP environment
- Support for dedicated conferencing PC workflows and connected room USB peripherals
- One Crestron XPanel license and associated programming files to allow authorized client users to access and control the AV system remotely from a laptop
- Programming support for XPanel remote control operation
- Two USB 2.0 extension paths to the PC environment, one dedicated to each room, for mouse and keyboard connectivity
- One USB-A wall plate pass-through in each room for thumb drive connectivity back to the associated room PC through the USB extension path

The dedicated USB transport design shall support reliable extension and switching of conferencing peripherals without relying on the NVX backbone for USB pathing. This architecture is intended to reduce risk of peripheral enumeration issues, improve system stability, and simplify support. USB switching and extension programming shall be coordinated so the local room USB peripherals function properly in divided and combined room modes.

2.5 Control System Scope

Solutionz shall furnish and install a Crestron control system to manage source selection, display control, room combine logic, audio functions, and conferencing related control.

Control scope includes:

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- One Crestron CP4N control processor
- One Crestron TSW-770 wall mounted touch panel in each room
- One Cresnet partition sensor
- Control programming for divided room mode and combined room mode
- Cable box control support through IR extension and touch panel interface
- User interface development for daily system operation
- Programming to support XPanel remote system access from an authorized laptop
- A password-protected popup in divided mode that allows authorized users to make selected sources available to the adjacent room for overflow operation
- A partition sensor room mode override, allowing authorized users to manually override the automatic room combine or divide state when required
- Coordination of password-protected functions and user access levels during final programming

2.6 Network and Cabling Scope

Solutionz shall furnish and install the AV network switching and cabling infrastructure required for the system including cabling to the clients Network as long as its in the same room also to a TBD location of Moibile cart.

Scope includes:

- One Netgear GSM4230UP 24 Port managed AV network switch in the Main Room
- AV network terminations for the DM NVX backbone
- USB extension cabling and interconnects for the conferencing subsystem
- Rack terminations and device interconnects
- Cable labeling, dress, and testing as required for the AV system

The revised design shall include all interconnectivity necessary to support both the AV-over-IP routing environment and the isolated USB transport architecture.

3. System Functionality Narrative

3.1 General System Intent

The Gardena Transit Multi-Divisible Space / EOC is intended to function as either:

- two independent meeting and operational rooms, or
- one larger combined room for expanded meetings, presentations, or emergency operations use

The revised system continues to use DM NVX for flexible video transport, but USB conferencing routes are now intentionally separated from the NVX layer. Presentation video and room display routing remain network based, while camera, microphone, and other conferencing USB peripherals are managed through dedicated USB switching and extension hardware for higher reliability.

This architecture provides a cleaner separation between content distribution and conferencing peripheral transport, improving system stability and long-term supportability in a divisible room environment.

3.2 Divided Room Mode

When the operable air wall is closed, the Main Room and Secondary Room shall operate as two separate AV environments. In divided mode, each room shall have access to its own:

- 98-inch display
- local HDMI presentation input
- AirMedia wireless presentation
- owner furnished cable box and PC
- Bluetooth audio input
- XLR audio input
- XLR audio output
- assistive listening system
- ceiling microphone
- PTZ camera
- wall mounted touch panel
- local loudspeaker system
- dedicated USB conferencing path

The touch panel interface in each room shall be limited to the sources and functions assigned to that room so operation remains simple and intuitive.

In divided mode, each room shall normally be limited to its own local sources and assigned routed sources. In addition, the control system shall provide a password-protected popup option that allows authorized users to make selected sources

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available to the adjacent room for overflow operation. This feature is intended for supervised use and shall only be accessible through protected programming functions.

3.3 Combined Room Mode

When the operable air wall is opened, the partition sensor shall report the room combine condition to the control processor. The system shall automatically transition to combined room operation.

In combined mode:

- the rooms shall function as one larger AV environment
- available video sources may be routed across the Room A Display, Room B Display and Cart destinations based on programming
- audio behavior shall adapt to the combined room condition
- touch panel interfaces shall update to reflect the combined room logic
- conferencing USB workflows shall remain stable because the peripheral transport is handled independently of the NVX video routes
- assistive listening operation shall follow the the sound in the room and room combine programming logic

This approach allows the system to preserve operational flexibility while minimizing instability that can occur when USB is overly dependent on AV-over-IP routing changes.

Although room combine and divide behavior shall normally follow the operable partition sensor, the control system shall also include a manual room mode override for authorized users. This override shall allow the operator to force the system into a desired room state in the event of sensor fault, special operating conditions, or temporary operational requirements.

3.4 Video Routing Functionality

The DM NVX backbone is the foundation of the routed video system. Based on the revised BOM, the Main Room includes the central NVX chassis and card resources, while the Secondary Room includes a local NVX endpoint to support its display and room source functionality.

Main Room video sources shall include:

- AirMedia presentation source
- local HDMI input
- owner furnished cable box and PC
- VTC-related local video source as programmed
- other routed sources permitted by final programming

Secondary Room video sources shall include:

- AirMedia presentation source
- local HDMI input
- owner furnished cable box and PC
- other routed sources permitted by final programming

Video destinations shall include:

- Main Room 98-inch display
- Secondary Room 98-inch display

In divided mode, each room shall primarily display its own local sources. In combined mode, approved sources may be routed more flexibly between the displays based on programmed room behavior.

3.5 USB Conferencing Functionality

This revised design treats USB as a dedicated subsystem rather than as an extension of the NVX routing backbone. Each room includes its own USB switching and extension infrastructure to support conferencing peripherals, user USB connectivity, and room PC integration.

USB functionality shall support:

- stable room camera transport
- stable room microphone and DSP USB interfacing
- local conferencing peripheral handoff to the intended room compute workflow
- dedicated extension paths that are less susceptible to routing instability or re-enumeration issues caused by changes in video routing state
- two dedicated USB 2.0 extension paths to the PC environment, one per room, for mouse and keyboard connectivity
- one USB-A wall plate pass-through in each room for thumb drive connection back to the associated PC

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This separated architecture is specifically intended to improve conferencing reliability, support local peripheral extension, and reduce support complexity.

3.6 Cable Box Functionality and IR Control

Each room will include one owner furnished cable box. Solutionz shall provide IR extension back to the rack to allow the cable box in each room to be controlled using its handheld remote while pointed toward that room's display. The touch panel shall also provide source selection and related cable box control access.

Because there are two displays and two separate cable boxes, the user must point the remote at the display associated with the correct room in order to control that room's box, even when the rooms are combined.

For clarity:

- the Main Room remote must be pointed at the Main Room display to control the Main Room cable box
- the Secondary Room remote must be pointed at the Secondary Room display to control the Secondary Room cable box

3.7 Presentation Functionality

Each room shall support both wired and wireless presentation.

Wired presentation

Each room shall include a local HDMI/USB wall plate for user furnished devices.

Wireless presentation

Each room shall include a Crestron AirMedia Series 3 system to support wireless content sharing from The included Connect Adapter, Apple Airplay, Miracast App, and Air Media App (Wireless BYOM is only available via the Crestron Connect Adapter)(Airplay, Miracast and Air Media app require Air Media to be connected to Room Wifi).

Because presentation video rides on the NVX layer and USB conferencing rides on its own dedicated transport path, the system is designed to provide more consistent behavior during source changes and room mode changes.

3.8 Camera and Microphone Functionality

Each room shall include:

- one Crestron 1 Beyond i12 intelligent PTZ camera
- one Shure MXA920 ceiling array microphone

The camera and microphone in each room shall tie into the dedicated conferencing and DSP environment. Their transport and switching shall follow the revised USB architecture rather than depending on the NVX system for USB signal movement.

3.9 Audio Reinforcement and DSP Functionality

The Main Room Biamp TesiraFORTE DAN VT DSP shall serve as the primary audio processing platform. The Secondary Room shall connect through the Tesira EX-USB and TesiraCONNECT TC-5D hardware as required by the final design.

The DSP system shall support:

- microphone processing
- acoustic echo cancellation
- conferencing audio transport
- loudspeaker feed management
- wireless microphone integration
- local source audio routing
- Bluetooth audio routing
- XLR input and output routing
- assistive listening feeds
- divided and combined room audio logic

3.10 Assistive Listening System Functionality

Each room shall include its own dedicated Listen Technologies LS-31-072 assistive listening system to support users requiring assistive audio. One system shall serve the Main Room and one system shall serve the Secondary Room.

In divided room mode, each assistive listening system shall operate with its associated room audio program.

In combined room mode, assistive listening behavior shall follow the final DSP and room combine programming so that the appropriate program audio is available to users based on the active room configuration.

3.11 Wireless Microphone Functionality

The Main Room shall include a Shure SLXD dual-channel wireless microphone system with two handheld transmitters.

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The wireless microphone system shall support speech reinforcement and related audio workflows as determined during final DSP programming and user requirements confirmation.

3.12 XLR Input and XLR Output Functionality

Each room shall include an XLR input wall plate and an XLR output wall plate.

XLR input

The XLR input shall allow external audio to be introduced into the AV system from a compatible source device.

XLR output

The XLR output shall provide a feed from the AV system to an auxiliary external audio system input when required. This allows audio brought into the AV system to be passed downstream to an external auxiliary system through a professional audio interface.

3.13 Bluetooth Audio Functionality

Each room shall include Bluetooth audio input capability for mobile device connection.

This will allow users to pair a mobile device and play audio through the room sound system. Bluetooth is intended for convenience playback and standard program audio use.

Performance is subject to normal Bluetooth range, pairing behavior, and environmental conditions.

3.14 Touch Panel Control Functionality

Each room shall include a wall mounted Crestron TSW-770 touch panel. The touch panel interface shall provide access to typical user functions including:

- system power on and off
- display power control
- source selection
- room combine and divide status
- volume adjustment
- presentation source routing
- conferencing related controls as programmed
- cable box related control functions
- access to local room inputs and wireless presentation

The touch panel behavior shall automatically update based on room state so the controls presented to the user match the actual room condition.

In divided mode, the touch panel interface shall also include a password-protected overflow source-sharing popup for authorized users. The touch panel shall further provide access to the partition sensor room mode override for authorized personnel when required.

3.15 Remote Control via XPanel

The system shall support Crestron XPanel functionality for authorized remote access from a client laptop or Tablet running Crestron App (Ipad would need to be on same wifi as processor). XPanel files
required for this remote control capability shall be included as part of the programming scope.

XPanel functionality shall allow authorized users to:

- monitor room status
- select sources
- control displays
- adjust audio functions
- access other programmed system functions consistent with assigned permissions

Final deployment requirements, including client device compatibility, network accessibility, and user authorization, shall be coordinated during final engineering and programming.

4. Equipment Functional Summary

Main Room

The Main Room shall support:

- one 98-inch Sony professional display
- one primary DSP
- one local HDMI/USB input wall plate
- one AirMedia wireless presentation system

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- one owner furnished cable box with IR extension and OFE PC
- one Bluetooth audio wall plate
- one XLR input
- one XLR output
- one Listen Technologies assistive listening system
- one 1 Beyond camera
- one MXA920 ceiling microphone
- one Shure dual-channel wireless handheld microphone system
- one USB switching subsystem
- three USB extension devices
- one dedicated USB 2.0 extension path for room mouse and keyboard support
- one USB-A wall plate pass-through tied to the room PC USB extension path
- local loudspeaker reinforcement
- centralized NVX card chassis and associated NVX routing resources
- touch panel based room control
- remote control capability through programmed XPanel interface

Secondary Room

The Secondary Room shall support:

- one 98-inch Sony professional display
- one local HDMI/USB input wall plate
- one AirMedia wireless presentation system
- one owner furnished cable box with IR extension and OFE PC
- one Bluetooth audio wall plate
- one XLR input
- one XLR output
- one Listen Technologies assistive listening system
- one 1 Beyond camera
- one MXA920 ceiling microphone
- one USB switching subsystem
- three USB extension devices
- one dedicated USB 2.0 extension path for room mouse and keyboard support
- one USB-A wall plate pass-through tied to the room PC USB extension path
- Secondary Room audio expansion hardware
- local loudspeaker reinforcement
- local NVX endpoint for display/source integration
- touch panel based room control
- remote control capability through programmed XPanel interface

Combined Room

When the rooms are combined, the system shall support:

- shared operation across both rooms
- expanded source routing flexibility
- coordinated audio behavior
- stable conferencing workflows through dedicated USB transport
- assistive listening support aligned with room mode
- a more robust EOC style operating environment be providing multi window layouts on a display
- continued access to local and routed sources through the control system
- authorized remote control access through XPanel
- manual room mode override capability if required
- protected overflow source-sharing functionality as determined by final programming logic

5. Assumptions

This scope is based on the following assumptions:

- owner furnished cable boxes will be provided by others
- dedicated conferencing PCs,will be provided by others unless specifically included elsewhere

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- final GUI layout, source naming, and combine behavior will be finalized during engineering
- required owner network coordination, VLAN configuration, and enterprise IT accommodations outside the AV switch scope shall be by others
- any construction, framing, blocking, electrical, wall repair, paint, finish repair, or non-AV trade work is excluded unless specifically identified elsewhere
- final DSP tuning, camera setup, assistive listening integration, and conferencing optimization will occur during commissioning
- wireless presentation workflows are subject to the client's network and security environment
- Bluetooth performance is subject to normal environmental and device limitations
- USB switching behavior and peripheral assignment logic will be finalized during detailed engineering and programming based on the final operational workflow
- client furnished laptops used for XPanel access shall be by others unless specifically included elsewhere
- remote XPanel access is subject to owner network availability, security permissions, and IT approval
- final password structure, protected function access, and overflow source-sharing permissions will be finalized during engineering
- USB thumb drive workflows are intended for standard file access and are subject to the capabilities and policies of the associated room PC

6. Exclusions

Unless specifically identified elsewhere, the following are excluded from this scope:

- owner network switching outside the AV system switch
- enterprise network programming and security policy changes
- cable service subscription and cable box procurement
- dedicated PCs if not specifically included elsewhere
- electrical work and dedicated circuit installation
- conduit, core drilling, wall reinforcement, and structural work
- finish work including patching, texture, paint, and ceiling repair
- furniture modifications
- ongoing software licensing, managed services, or support agreements not specifically listed in the BOM

7. Testing and Commissioning

At project completion, Solutionz shall:

- test all source devices and destinations
- verify multi window layouts
- verify divided room functionality
- verify combined room functionality
- verify partition sensor response
- verify partition sensor room mode override functionality
- verify display control and source switching
- verify cable box IR extension operation and OFE PC operations
- verify wired and wireless presentation
- verify camera and microphone operation
- verify USB switching and extension workflows
- verify USB 2.0 extension paths for mouse and keyboard operation in each room
- verify USB-A wall plate pass-through operation in each room
- verify password-protected overflow source sharing in divided mode
- verify XPanel remote control operation
- verify DSP, loudspeaker, ALS, and wireless microphone operation
- verify Bluetooth audio functionality
- verify XLR input and output routing
- verify touch panel control functionality
- perform audio tuning and system optimization
- provide user orientation and operational training

8. End User Operational Summary

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The Gardena Transit Multi-Divisible Space / EOC system is designed to remain simple for daily users while delivering a more stable backend architecture for conferencing and operational use.

When the rooms are separated, each room functions as its own complete AV environment with its own display, presentation input, wireless presentation capability, cable box, touch panel, camera, microphone, assistive listening system, and dedicated conferencing USB path. In divided mode, authorized users may also access a password-protected control option that allows selected sources to be shared to the adjacent room for overflow use.

When the rooms are combined, the control system automatically updates the room logic based on the partition sensor and allows the two rooms to function together as one larger environment. The video system continues to benefit from DM NVX routing flexibility, while the revised dedicated USB architecture improves stability for conferencing peripherals by keeping those routes independent from the AV-over-IP switching layer. In addition, authorized users shall have the ability to manually override the partition sensor room mode logic if needed for operational reasons.

Each room's cable box will be controllable through an IR extension path, but because there are two different displays tied to two different cable boxes, the user must point the remote at the display in the room associated with that cable box, even when the space is combined. Additional control for those sources will also be available on the wall mounted touch panels.

The system shall also support XPanel remote control from an authorized client laptop, allowing approved users to access programmed system functions remotely, subject to owner network access, permissions, and final IT coordination.

The result is a more supportable and future-ready AV system that better separates presentation video transport from conferencing peripheral transport, while still providing the flexibility expected of a divisible EOC and meeting environment.

If you want, I can also turn this into a tighter proposal-ready version with more formal contract language and cleaner section numbering for direct client use.

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Summary

Location	Equipment	Professional Services	Location Total
Main Room	$58,189.91	$26,613.12	$84,803.03
Secondary Room	$33,999.52	$12,770.56	$46,770.08
Other	$0.00	$838.71	$838.71
Shipping/Freight	$2,824.10	$0.00	$2,824.10
Support Services	$0.00	$8,985.77	$8,985.77
Location Sub Total:			$144,221.69

Please Note: Sales tax is not included in the amounts listed on this summary page.

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Bill of Materials

Main Room

Qty.	Item	Description	Unit Price	Ext. Price
Display and Mounting				
1	CHIEF XTM1U	Micro-Adjust Tilt Wall Mount, X-Large	$335.65	$335.65
1	Sony FW98BZ53L	98" 4K HDR DISPLAY	$7,732.86	$7,732.86
Video				
1	Atlona AT-OME-EX-RX	Omega 4K/UHD HDMI Over HDBaseT Receiver with USB, Control and PoE	$507.16	$507.16
1	Atlona AT-OME-SW21-TX-WPC	Single Gang TX Wall Plate with USB-C and HDMI supporting USB data	$631.58	$631.58
1	C2G CG39702	Decora HDMI/USB Dongle F/F WP White	$53.09	$53.09
1	Crestron AM3-212 KIT	AirMedia® Series 3 Kit with AM-3200-WF Receiver, two AM-TX3-100 Adaptors, and Cradle	$2,809.80	$2,809.80
1	Crestron DMF-CI-8	DigitalMedia™ Card Chassis for DM-NVX-C & DMCF, 8 Slots	$1,462.03	$1,462.03
1	Crestron DM-NAX-BTIO-1G	OPEN MARKET DM NAX® Audio-over-IP Wall Plate with Bluetooth® Audio Support, Analog Audio Input and Output, 1-Gang	$593.75	$593.75
1	Crestron DM-NVX-384	(Decode Main Display and Mobile Display Encode HDMI Input)DM NVX® 5K 4x1 AV-over-IP Switcher with HDMI® and USB-C® Connectivity	$2,060.76	$2,060.76
6	Crestron DM-NVX-384C	(Inputs Air Media x2 Cable Box X2 VTC PC X2 Local HDMI Input) DM NVX® 5K 4x1 AV-over-IP Switcher Card with HDMI® and USB-C® Connectivity	$2,060.76	$12,364.56
Audio				
1	Biamp TesiraFORTE DAN VT	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 32 x 32 channels of Dante, AEC technology (all 12 inputs), 2 channel VoIP, and standard FXO telephone interface	$3,357.14	$3,357.14
1	Crestron AMP-X500	X-Series Amplifier, 500 W	$937.50	$937.50
1	Crestron DM-NAX-2XLRI-1G	OPEN MARKET DM NAX® Audio-over-IP Wall Plate with XLR, Black, 1-Gang	$537.50	$537.50
1	Crestron MP-WP-2XLRO-1G	Media Presentation Wall Plate - XLR, Black, 1-Gang	$98.75	$98.75
6	Crestron SAROS IC8T-W-T-EACH+	Saros® 8” 2-Way In-Ceiling Speaker, White Textured, Single (must be ordered in multiples of 2)	$223.08	$1,338.48
1	Listen Technologies LS-31-072	Listen iDSP Essentials Level 2 Stationary RF System (72 MHz)	$1,679.00	$1,679.00
2	Shure SLXD2/B58=-G58	Handheld Transmitter with BETA 58 Capsule	$316.49	$632.98
1	Shure SLXD4D=-G58	Dual-Channel Digital Wireless Receiver	$826.95	$826.95
1	Shure UA834WB	In-line antenna amplifier for remote mounting. (470-902 MHz)	$165.95	$165.95
Video Teleconferencing Technologies				
1	Crestron IV-CAM-I12-B	Crestron 1 Beyond i12 Intelligent PTZ Camera, 12x Optical Zoom, Moon Gray	$3,322.78	$3,322.78
1	Crestron USB-SW-400	4-input USB 3.2 Data Matrix Switcher	$1,196.20	$1,196.20
3	Inogeni U-BRIDGE 3	USB 3.2 Generation 1 camera and device extender	$749.33	$2,247.99
1	Shure MXA920W-S	Ceiling Array Microphone, Square, White, 24 inch	$4,382.51	$4,382.51
Control				
1	COVID D1145F-W	Decora, Keystone USB-3-AA, White	$27.81	$27.81
1	Crestron CP4N	OPEN MARKET 4-Series™ Control System	$1,925.00	$1,925.00
1	Crestron GLS-PART-CN	OPEN MARKET Cresnet® Partition Sensor	$553.75	$553.75
1	Crestron TSW-770-B-S	OPEN MARKET 7 in. Wall Mount Touch Screen, Black Smooth	$1,237.50	$1,237.50
1	Crestron TSW-UMB-70	Universal Mounting Bracket for TSW-70 Series	$32.66	$32.66
1	Hall Technologies U22-160	USB 20 TX&RX KIT - 1x USB-B HOST, 1x RJ45 Link OUT TX - 2x USB-A HUB, 1x RJ45 Link IN RX - BOX - USB20@480Mbps@165ft/50m - Self Powered *Optional Additional Power Supply Part #	$188.00	$188.00
1	Xantech DL95K	Universal Dinky Link Extended Range IR Kit	$224.93	$224.93
Networking				
1	Netgear GSM4230UP-100NAS	24x1G PoE++ 1,440W 2x1G and 4xSFP Managed Switch (Americas)	$2,843.75	$2,843.75
Installation Materials				
1	Solutionz Misc-Cable	Miscellaneous cabling and consumables required to complete a clean, code compliant installation, including bulk wire, patch cords, terminations, connectors, adapters, labeling, and testing.	$1,881.54	$1,881.54
Labor				

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1	Professional Services	Professional services to support project execution, including engineering, project management, coordination, system configuration, programming, commissioning, documentation, and client handoff.	$26,613.12	$26,613.12
Main Room Total				**$84,803.03**

Secondary Room

Qty.	Item	Description	Unit Price	Ext. Price
Display and Mounting				
1	CHIEF XTM1U	Micro-Adjust Tilt Wall Mount, X-Large	$335.65	$335.65
1	Sony FW98BZ53L	98" 4K HDR DISPLAY	$7,732.86	$7,732.86
Video				
1	Atlona AT-OME-EX-RX	Omega 4K/UHD HDMI Over HDBaseT Receiver with USB, Control and PoE	$507.16	$507.16
1	Atlona AT-OME-SW21-TX-WPC	Single Gang TX Wall Plate with USB-C and HDMI supporting USB data	$631.58	$631.58
1	C2G CG39702	Decora HDMI/USB Dongle F/F WP White	$53.09	$53.09
1	Crestron AM3-212 KIT	AirMedia® Series 3 Kit with AM-3200-WF Receiver, two AM-TX3-100 Adaptors, and Cradle	$2,809.80	$2,809.80
1	Crestron DM-NAX-BTIO-1G	OPEN MARKET DM NAX® Audio-over-IP Wall Plate with Bluetooth® Audio Support, Analog Audio Input and Output, 1-Gang	$593.75	$593.75
1	Crestron DM-NVX-384	(Decode Display Encode Air Media and Local HDMI Input) DM NVX® 5K 4x1 AV-over-IP Switcher with HDMI® and USB-C® Connectivity	$2,060.76	$2,060.76
Audio				
1	Biamp Tesira EX-USB	PoE AVB/USB expander	$530.13	$530.13
1	Biamp TesiraCONNECT TC-5D	5-port expansion device with AVB to Dante Bridging	$1,364.29	$1,364.29
1	Crestron DM-NAX-2XLRI-1G	OPEN MARKET DM NAX® Audio-over-IP Wall Plate with XLR, Black, 1-Gang	$537.50	$537.50
1	Crestron MP-WP-2XLRO-1G	Media Presentation Wall Plate - XLR, Black, 1-Gang	$98.75	$98.75
4	Crestron SAROS IC8T-W-T-EACH+	Saros® 8" 2-Way In-Ceiling Speaker, White Textured, Single (must be ordered in multiples of 2)	$223.08	$892.32
1	Listen Technologies LS-31-072	Listen iDSP Essentials Level 2 Stationary RF System (72 MHz)	$1,679.00	$1,679.00
Video Teleconferencing Technologies				
1	Crestron IV-CAM-I12-B	Crestron 1 Beyond i12 Intelligent PTZ Camera, 12x Optical Zoom, Moon Gray	$3,322.78	$3,322.78
1	Crestron USB-SW-400	4-input USB 3.2 Data Matrix Switcher	$1,196.20	$1,196.20
3	Inogeni U-BRIDGE 3	USB 3.2 Generation 1 camera and device extender	$749.33	$2,247.99
1	Shure MXA920W-S	Ceiling Array Microphone, Square, White, 24 inch	$4,382.51	$4,382.51
Control				
1	COVID D1145F-W	Decora, Keystone USB-3-AA, White	$27.81	$27.81
1	Crestron TSW-770-B-S	OPEN MARKET 7 in. Wall Mount Touch Screen, Black Smooth	$1,237.50	$1,237.50
1	Crestron TSW-UMB-70	Universal Mounting Bracket for TSW-70 Series	$32.66	$32.66
1	Hall Technologies U22-160	USB 20 TX&RX KIT - 1x USB-B HOST, 1x RJ45 Link OUT TX - 2x USB-A HUB, 1x RJ45 Link IN RX - BOX - USB20@480Mbps@165ft/50m - Self Powered *Optional Additional Power Supply Part #	$188.00	$188.00
1	Xantech DL95K	Universal Dinky Link Extended Range IR Kit	$224.93	$224.93
Installation Materials				
1	Solutionz Misc-Cable	Miscellaneous cabling and consumables required to complete a clean, code compliant installation, including bulk wire, patch cords, terminations, connectors, adapters, labeling, and testing.	$1,312.50	$1,312.50
Labor				
1	Professional Services	Professional services to support project execution, including engineering, project management, coordination, system configuration, programming, commissioning, documentation, and client handoff.	$12,770.56	$12,770.56
Secondary Room Total				**$46,770.08**

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Bill of Materials

Other

Qty.	Item	Description	Unit Price	Ext. Price
Support Services				
1	Solutionz MISC Contract Fees	OMNIA Contract Fee	$838.71	$838.71
Other Total				**$838.71**

Shipping/Freight

Qty.	Item	Description	Unit Price	Ext. Price
Freight				
1	Solutionz S&H-S	Shipping, freight, and handling for all equipment, including carrier fees, packaging, insurance, tracking, and delivery coordination to the project site.	$2,824.10	$2,824.10
Shipping/Freight Total				**$2,824.10**

Support Services

Qty.	Item	Description	Unit Price	Ext. Price
Support Services				
1	SS-IS-RMM-Preferred-AR	Our Preferred Integrated Support plan provides all the support you need. Both remote and onsite support along with the reassurance of knowing your equipment failures are covered by Solutionz. Below is a description of your support which is a 12-month term that is automatically renewable unless canceled 90 days in advance. Provides 24/7/365 remote tech support and troubleshooting via email, phone or video. Remote support with end user training questions. Unlimited onsite tech support in response to trouble tickets once remote troubleshooting reveals what's needed. Prioritized scheduling of our dedicated National Field Technicians - and if needed, our PSNI Global Alliance. Expedited advance parts replacements in case of hardware failure. Programming updates to preserve the original functionality. Remote monitoring and management of equipment. Dedicated Customer Success Manager to ensure we not only meet but exceed expectations. Once your project is complete, our Support Coordinators, Technical Helpdesk and Customer Success Managers stand ready to deliver a quick response from talented people who care about you!	$8,985.77	$8,985.77
Support Services Total				**$8,985.77**

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Proposal Overview and Terms

Equipment:	$95,013.53
Professional Services	$49,208.16
Sales Tax (10.50%):	$9,976.42

Grand Total $154,198.11

Grand Total Doesn't Include Optional Systems

1. ALL SALES ARE FINAL. Any subsequent design changes at the direction of the customer must be agreed upon in writing.
2. PRICE ADJUSTMENTS: Solutionz, Inc. reserves the right to adjust the prices of goods and services in the event of any changes in the cost of materials, production, or shipping that result from tariffs, taxes, import duties, or other governmental regulations imposed after the date of this Estimate.
3. PAYMENT TERMS: Invoices are due and payable within 45 days of the invoice date (i.e. Net 45).
4. INVOICING TERMS: Refer to the Payment Schedule above for Invoicing Terms
5. AGREEMENT: The prices and terms on this Estimate are not subject to verbal changes, verbal approvals or other verbal agreements. Any changes to prices, terms and conditions must be agreed upon in writing by both parties. Prices are based on market conditions existing on the date of this Estimate and Solutionz, Inc. may revise this Estimate as conditions change prior to final acceptance.
6. LABOR: All labor hours are based on regular working hours, Monday through Friday, 8:00AM-5:00PM. Any work outside of these hours will result in additional charges unless otherwise specified in the Estimate. In addition, all labor hours are based on continuous unrestricted access to the jobsite and facility where the work is to take place. Any access restrictions, interruptions, work stoppages or rescheduling of work not directly caused by, Solutionz, Inc. will result in additional labor charges.
7. SALES TAX: Customer tax status may vary, therefore, all Solutionz, Inc. pricing is agreed to on a pre-tax basis. Taxes on Solutionz, Inc. Estimates are estimated as well. The actual amount and/or corrected amount of taxes are the customer's sole responsibility regardless of how taxes were presented in the signed Estimate. Any and all applicable taxes (e.g., Sales Tax, Use Tax, Value Added Tax) will be added to customer invoices pursuant to local laws.
8. FREIGHT, TAXES & TARIFFS: All freight is FOB Origin unless specified otherwise. Some items may drop ship directly to jobsite from the manufacturer. Unless specifically identified in a line item of this Estimate, import tariffs or other international shipping and freight charges are the customer's responsibility and are not included in this Estimate.
9. PAYMENT PROCESSING FEES: Pricing herein was developed on a cash basis, therefore, alternative payment methods (such as credit cards, bank cards, or other procurement programs that may reduce the net amount received by Solutionz, Inc. other than cash/check/ACH/wire will be assessed processing fees of 3% added to amount due. Not negotiable.
10. STORED GOODS: Customer will be invoiced for all equipment that is stored in a Solutionz, Inc. warehouse on behalf of customer. Storage fees of $500/mo. will apply for each pallet of customer equipment stored beyond 45 days.
11. SOLUTIONZ INTERGRATED SUPPORT (SS-IS): We recommend Solutionz Integrated Support for all customers with High Availability or High Value systems. For complete details on service levels, term explanations, and exclusions, please refer to the full SLA Details on Page 15.

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Project Responsibilities and Exceptions

In Solutionz Scope	Out of Scope	Task
		PROJECT DOCUMENTATION
X		System One-Line Drawings and Rack Elevations
	X	Floor Plan, RCP and Elevations Drawings
	X	Equipment Data Sheets
	X	Equipment Owner/Operator Manuals
	X	Device IP and Frequency Schedules
		INSTALLATION TASKS
X		Off-Site Rack Fabrication and Pre-Staging
X		Provide Low Voltage Wire, Cable & Connections
X		On-Site Installation of AV Equipment
X		System Setup, Testing and Commissioning
X		Control System Programming
X		Customer Training
		OWNER FURNISHED EQUIPMENT
X		De-Installation of Existing Equipment
	X	E-Waste Recycling of Existing Equipment
	X	Verification and/or Documentation of Owner-Furnished Equipment
	X	Storage of Owner Furnished Equipment
	X	Client Specific Inventory Tagging
	X	Provisioning of Computer/Codecs/VoIP Systems
		NETWORKING
X		Data Cabling to Owner's Network Within Same Room
	X	Owner's Network Configuration
		OTHER TRADES
	X	Coordination with Other Trades ("Work by Others")
	X	General Construction & Millwork
	X	Drywall, Ceiling Grid & Finish Work
	X	In-ceiling Structural Support for Projectors
	X	In-wall Structural Support for Displays
	X	Vibration Isolation
	X	110/220V Panels, Breakers, Recep, etc.
	X	Conduit, Wire tray, Raceway & Junction Boxes
	X	Fireproofing
	X	Supply Floor Boxes
	X	Install Floor Boxes
	X	Required Aerial Lifts and/or Scaffolding
SITE ACCESS EXPECTATIONS		
Free On-Site Parking Permissions and Passes		
Truck Height Dock Access		
On-Site Trash Disposal (Dumpster Provided by Others)		

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Payment Schedule and Agreement

Payment Schedule	Amount
Upon Proof Of Equipment Delivery	$61,679.24
At Completion of Full Equipment Installation at GTrans site	$61,679.24
Successful Completion of Testing and Commissioning. Final Payment upon Sign-Off	$30,839.63

NOTICE TO CUSTOMER

By signing below or incorporating this Estimate (or referencing the Estimate number) into a contract or purchase order, the Customer acknowledges receipt of and agrees to comply with all terms outlined herein, as well as Solutionz's Terms & Conditions provided within. This Estimate, including any associated drawings, specifications, and designs, is the proprietary property of Solutionz and is intended solely for the Customer to whom it is addressed. It shall not be duplicated, shared, or used for any purpose other than evaluating this proposal. This Estimate is valid for 30 days from the date of issuance.

I certify that I am authorized to sign this agreement on behalf of the company named below.

I understand that ALL SALES ARE FINAL.

Client Signature: _____

Signer's Name: _____

Date: _____

To help us better manage your account, please provide the following information:

Accounts Payable Contact:

Name: _____

Email: _____

Phone: _____

Solutionz, Inc. Bill Warnick — 4/21/2026

Bill Warnick, CEO — **Date:**

Stephen McNeil — 4/21/2026

Stephen McNeil, Account Manager — **Date:**

APPROVED AS TO FORM:

_____ Date 4/21/2026

Carmen Vasquez
City Attorney

ATTEST:

_____ Date _____

Mina Semenza
City Clerk

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TERMS AND CONDITIONS

1. DEFINITIONS: The phrase “City of Gardena” shall mean the governing body of the City of Gardena or any department thereof, hereinafter called the “City.”

2. DATA AND FACILITIES: Vendor represents that he now has or can readily procure without assistance of the City all data, facilities, machinery and equipment necessary for the performance of this purchase order.

3. PACKING AND SHIPPINGS: Deliveries shall be made as specified without charge for boxing, crating, carting, or storage unless otherwise specified, and Articles shall be suitably packed to secure lowest transportation costs, and in accordance with the requirements of common carriers, and in such manner as to assure against damage from weather or transportation.

4. ACCEPTANCE OF PURCHASE ORDER: This purchase order constitutes City’s offer to Vendor and shall become a binding contract upon the terms and conditions set forth herein upon acceptance by Vendor either by acknowledgment or commencement or performance.

5. TAXES: Vendor shall separately state on all invoices any taxes imposed by federal or state government applicable to furnishing of the articles; provided, however, where a tax exemption is available, such tax shall be subtracted from the total price and identified. Municipalities are exempt from federal excise and transportation taxes. Total prices quoted are to exclude federal taxes. Exemption certificates will be furnished upon request. Unless otherwise indicated, prices quoted will be considered to exclude state and city sales or use tax, which is payable by the City.

6. PRICES: Vendor represents that prices quoted to or paid by City shall not exceed current prices charged to any other customer of Vendor for items which are the same or substantially similar to the articles, taking into account the quality under consideration, and Vendor will forthwith refund any amounts paid by City in excess of such price.

7. CASH DISCOUNT: The date used as the basis for cash discount calculation is the date the Articles are received or the date an acceptable invoice is received, whichever is later.

8. DEFAULT: City may, by written notice to Vendor, cancel for default this contract, in whole or from time to time in part, (1) if the Vendor fails to deliver the Articles or to perform the services strictly within the time specified herein, of if no time is specified, within a reasonable time; (2) if the Articles delivered do not conform to contractual requirements or if Vendor fails to perform any of the other provisions of the contract, or so fails to make progress as to endanger performance of the contract in accordance with its terms; or (3) if the Vendor becomes insolvent or commits an act of bankruptcy. If this contract is cancelled for default, City in addition to all other rights afforded by law for Vendor's breach of contract, shall have the right to charge Vendor the amount by which the costs of fabricating or procuring the Articles cancelled from another source exceed the prices specified herein, and City may set off any such charge against any amounts which may become payable to Vendor under the contract or otherwise. Upon such cancellation Vendor will deliver to City any of the Articles, parts or materials, for which City shall make written request at or after cancellation and City will pay Vendor the fair value of any such property so requested and delivered. Not withstanding City’s right to cancel the contract for delay in delivery, Vendor shall not be liable to City for any damages therefor if Vendor's delay is due to causes beyond its control, and without its fault or negligence, provided Vendor exercises due diligence in promptly notifying City of conditions causing delay or, if Vendor's delay is caused by the default of a subcontractor or supplier, if such default arises out of causes beyond the control of both Vendor and the subcontractor or supplier and without the fault or negligence of either of them, and the supplies or services to be furnished by them were not obtainable from other sources in sufficient time to permit Vendor to meet the required delivery schedule.

9. WARRANTY: Vendor warrants that all Articles will conform to applicable specifications, drawings, descriptions and samples, and will be merchantable, of good workmanship and material, and free from defect.

10. CHANGES: City shall have the right by written notice to change the extent of the work covered by the contract, the drawings, specifications, or other description herein, the time, method or place of delivery or the method of shipment or packaging or to suspend work. Upon receipt of any such notice, Vendor shall proceed promptly to make the changes in accordance with the terms of the notice. If any such change causes an increase or decrease in the cost or performance or in the time required for performance, an equitable adjustment shall be negotiated promptly and the contract modified in writing accordingly. Vendor shall deliver to City as promptly as possible, and in any event within thirty (30) days after receipt of change notice, a statement showing the effect of any such change in the delivery dates and prices, such statement to be supplemented within thirty (30) days from the date thereof by detailed specification of the amount of the price adjustment and supporting cost figures. Failure of Vendor to submit the statements within the time limits stated shall constitute its consent to perform the change without increase in price, without claim for material rendered obsolete and without change in delivery schedule.

11. TERMINATION: The performance of work under this contract may be terminated in whole or from time to time in part by City.

12. COMPLIANCE WITH LAW: Vendor shall in the performance of the contract comply with all applicable laws, regulations, ordinances, proclamations, demands and requisitions of the City of Gardena or State of California.

13. ASSIGNMENT OF CONTRACT: None of the sums due or to become due nor any of the work to be performed under this contract shall be assigned nor shall Vendor subcontract for completed or substantially completed Articles or major components thereof without City’s prior written consent.

14. INDEMNITY: Vendor agrees to defend, indemnify and hold harmless the City, its elected officials, officers, agents, employees and volunteers, at Vendor's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Vendor, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this contract. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Vendor, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Vendor, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Vendor, its employees, and/or authorized subcontractors under this contract, whether or not the Vendor, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Vendor's Proposal, which shall be of no force and effect.

15. WAIVERS: The failure of the City to insist, in any one or more instances, upon the performance of any of the terms, covenants or conditions of this contract, or to exercise any right hereunder shall not be construed as a waiver or relinquishment of the future performance of any such term, covenant or condition or the future exercise of such right, but the obligation of Vendor with respect to such future performance shall continue in full force and effect.

16. EQUAL EMPLOYMENT OPPORTUNITY: The Vendor affirms that it shall not discriminate against any employee or applicant for employment because of race, creed, color, sex, or national origin. The Vendor will ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, sex, or national origin. Such policy of the Vendor shall apply, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layout or termination rates of pay or other forms of compensation and selection for training, including apprenticeship.

17. INSURANCE: Vendor shall obtain and maintain during the performance of any services under this contract the following insurance coverage issued by a company satisfactory to the City Attorney, the requirement that Vendor obtain and maintain such insurance coverage.

17.1. Commercial general liability insurance, including a contractual liability endorsement, in an amount not less than $ 1,000.000 combined single limit for bodily injury and property damage for each claimant for general liability with coverage equivalent to Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 2010 ed), with no special limitations affecting City.

17.2. Business/Commercial automobile liability insurance in an amount not less than $1 ,000,000 combined single limit for bodily injury and property damage for each claimant for automobile liability with coverage equivalent to Auto Liability Insurance Services Office coverage (Occurrence Form CA 001, including Symbol 1 (any auto)), with no special limitations affecting City.

17.3. Workers' compensation insurance in compliance with the laws of the State of California, including employer's liability insurance in an amount not less than $1,000,000 per claimant.

17.4. Vendor shall not commence work under this contract until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this contract, for any extensions hereto, and for periods after the end of this contract as may be indicated below, Vendor must have and maintain in place all of the insurance coverages required by City. Vendor's insurance shall comply with all items specified by this contract. Any subcontractors shall be subject to all the requirements of this section and Vendor shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Vendor's insurance may cover all subcontractors.

18. BUSINESS LICENSE. For any work done within the City, Vendor shall obtain, prior to issuance of a PO, and maintain a valid business license from City.

19. GOVERNING LAW. This contract shall be governed by the laws of the State of California. In the event of litigation between the City and the Vendor, the prevailing party shall be entitled to reasonable attorneys' fees and costs incurred based on comparable fees of private attorneys practicing in Los Angeles County.

20. ENTIRE AGREEMENT. This contract contains the entire understanding between the parties with respect to the subject matter herein. There are no representations, agreements or understandings (whether oral or written) between or among the parties relating to the subject matter of this contract which are not fully expressed herein. If the attachments or exhibits to this contract, if any, are inconsistent with this contract, this contract shall control.

21. PREVAILING WAGES. For public projects. Vendor shall comply with Prevailing Wage Requirements. Pursuant to sections 1720 through 1861 of the California Labor Code.

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City of Gardena

Gardena City Council Meeting

AGENDA REPORT SUMMARY

Agenda Item No. 20A.
Section: COUNCIL ITEMS
Meeting Date: April 28, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Discuss and Consider to Direct Staff in Preparing a Letter of Support for Mama Rosa's Food Pantry

COUNCIL ACTION REQUIRED:

Discuss and Consider the preparation of a letter of support for Mama Rosa's Food Pantry.

RECOMMENDATION AND STAFF SUMMARY:

At the April 14, 2026, City Council Meeting, a directive was made by Councilmember Wanda Love and seconded by Councilmember Paulette C. Francis for staff to agendize the discussion of preparing a letter of support for Mama Rosa's Food Pantry.

FISCAL IMPACT/COST:

N/A

APPROVED:

_____
Clint Osorio, City Manager