



GARDENA BEAUTIFICATION COMMISSION

Regular GBC Meeting Notice and Agenda

Website: www.cityofgardena.org

Thursday, March 19, 2026 at 5:30 pm

Management Information Center (M.I.C) - Council
Chambers

If you would like to participate in this meeting, you can participate via the following options:

1. **PARTICIPATE BEFORE THE MEETING** by emailing the Gardena Beautification Commission at publiccomment@cityofgardena.org two (2) hours before the meeting starts on the day of the meeting and write "Public Comment" in the subject line. Written public comments will be provided to the Beautification Commission and will be part of the record but will not be read aloud.
2. **ATTEND THE MEETING IN PERSON**
PUBLIC COMMENT: The Gardena Beautification Commission will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:
 - Agenda Items - At the time the Commission considers the item or during Public Comment.
 - If you wish to address the Gardena Beautification Commission, please complete a "Speaker Request" form and present it to staff. You will be called to the podium by name when it is your turn to address the Commission. The Commission cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the Commission will be given three (3) minutes to speak.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

1. CALL TO ORDER

1. Paulette C. Francis
2. Sam Kang
3. Paula May
4. Daniel Medina
5. Ochuwa Oghie
6. Giovanni Rivera
7. Esther Trujillo

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This is the time where the public may address the Beautification Commission on items that are not on the agenda, but within the Beautification Commission jurisdiction. Comments should be limited to three minutes.

4. APPROVAL OF MINUTES

- A. **Approve Minutes- Regular Meeting of the Beautification Commission, February 19, 2026**

5. FINANCE REPORT

- A. **Approve Finance Report Ending - February 28, 2026**

6. COMMISSION MEMBER COMMUNICATIONS

- A. **Police Department Update on Graffiti and Illegal Dumping**

7. STAFF LIAISON REPORT

- A. **Upcoming City Events**

8. OLD BUSINESS

9. NEW BUSINESS

- A. **Distribution of Brown Act Materials and List of Available Meeting Locations**
- B. **Resignation of Commissioner Darlene Castillo**

10. HOME OF THE MONTH

- A. **Home of the Month Submission Portal**
- B. **Vote for Home of the Month**

11. ADJOURNMENT

The Gardena Beautification Commission will adjourn to the next meeting at 5:30pm on April 16, 2026.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

Date Posted: March 16, 2026

Minutes for the Beautification Commission

1700 West 162nd Street, Gardena, CA 90247

February 19, 2026, 5:30 PM - February 19, 2026, 5:55 PM

The Regular Meeting of the Gardena Beautification Commission of the City of Gardena, California was called to order on February 19, 2026, at 5:33 PM in the Management Information Center, at City Hall 1700 West 162nd Street, Gardena, California.

1. CALL TO ORDER

Present: Paulette C. Francis, Sam Kang, Paula May, Giovanni Rivera, Esther Trujillo, and Staff Liaison Tiffany Alcaraz. Commissioners Ochuwa Oghie, Darlene Castillo, and Daniel Medina were not present.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Paula May.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

A. Approve Minutes- Special Meeting of the Beautification Commission, November 25, 2025

The minutes for the November 25, 2025, special meeting were approved. A motion was made by Esther Trujillo and seconded by Sam Kang.

B. Approve Minutes- Adjourned Regular Meeting of the Beautification Commission, December 17, 2025

The minutes for the December 17, 2025, adjourned regular meeting were approved. A motion was made by Giovanni Rivera and seconded by Paula May.

5. FINANCE REPORT

A. Approve Finance Report Ending - November 30, 2025

The finance report for the month of November was approved. A motion was made by Esther Trujillo and seconded by Giovanni Rivera.

B. Approve Finance Report Ending - December 31, 2025

The finance report for the month of December was approved. A motion was made by Giovanni Rivera and seconded by Esther Trujillo.

C. Approve Finance Report Ending - January 31, 2026

The finance report for the month of January was approved. A motion was made by Esther Trujillo and seconded by Giovanni Rivera.

6. COMMISSION MEMBER COMMUNICATIONS

A. Police Department Update on Graffiti and Illegal Dumping

Sergeant Marisol Bazan, gave the following update: For the month of January 2026, for graffiti, there were a total of 177 submissions in Gardena Direct and 177 have been completed; for illegal dumping, there were a total of 202 submissions in Gardena Direct and 202 have been completed.

7. STAFF LIAISON REPORT

A. Upcoming City Events

Staff Liaison, Tiffany Alcaraz shared the City's Activity and Resource Guide and flyers of the numerous upcoming City Events.

8. OLD BUSINESS

A. 2025 Gardena Beautification Commission Recap

A video recap of the 2025 year was shared.

9. NEW BUSINESS

A. Notice of Beautification Commission Presentation at City Council Meeting on March 24, 2026

The Commissioners were notified of the Beautification Commission's presentation at the Tuesday, March 24, 2026, City Council meeting. Commissioners were encouraged to attend.

10. HOME OF THE MONTH

A. Vote for Home of the Month

The Commissioners viewed the collection of nominations for Home of the Month. The commissioners unanimously voted to award the March Home of the Month to 1935 W. 154th Street. The homeowners will be notified and the visit will be scheduled.

11. ADJOURNMENT

The date and time of the next meeting was set to be held on March 19, 2026, at 5:30 pm. A motion was made by Esther Trujillo and seconded by Sam Kang. The meeting was adjourned at 5:53 p.m.



GARDENA BEAUTIFICATION COMMITTEE
City Treasurer's Office Report
February 28, 2026

Balance as of January 31, 2026 **\$ 847.82**

Monthly Account Activity

Credits/Deposits

Date	Description	
	<i>No Activity</i>	
Total Credits		\$0.00

Debits/Withdrawals

Date	Description	
02/03/26	(3) Gift Cards - Holiday Home Decoration Contest Winners	\$225.00
Total Debits		\$225.00

Ending balance as of February 28, 2026 **\$ 622.82**

Respectfully Submitted,

Danny Rodriguez
Revenue and Purchasing Manager
City of Gardena



City of Gardena

Gardena Beautification Commission Meeting AGENDA REPORT SUMMARY

Agenda Item No. A.
Section: HOME OF THE
MONTH
Meeting Date: March 19,
2026

TO: Members of the Gardena Beautification Commission

AGENDA TITLE: Home of the Month Submission Portal

ACTION REQUIRED:

Discuss and consider approving a formal submission portal and/or requirements for the Home of the Month contest.

RECOMMENDATION AND STAFF SUMMARY:

Staff advises that a formal submission portal for the Beautification Home of the Month contest be established. This portal will allow the public to easily nominate homes and aide in the award process. This portal will live on the City's website under the Beautification page. The attached is a mock-up of what staff advises the portal contain. Commissioners will also be required to use this portal to submit nominations.

Staff respectfully recommends the Commissioners to discuss and consider establishing a submission portal.

FISCAL IMPACT/COST:

None

APPROVED:

Clint Osorio, City Manager

Attachments

[Gardena Beautification Commission - Home of the Month Submission Portal \(1\).pdf](#)

Gardena Beautification Commission - Home of the Month Submission Portal

Nominate your home for consideration for the Gardena Beautification Commission's Home of the Month Contest. Winners are chosen by the Commissioners by way of a vote. You may submit up to 4 photos per nomination, which the commissioners will use as reference.

SELF - NOMINATIONS

For self nominating property owners:

Street address of home:
(Required)

Please note, only properties in Gardena jurisdiction will be considered.

Zip Code:
(Required)

First Name (Required):

Last Name(Required):

Do you live at this property?

Yes

No

Your email address:
(Required)

Your Phone Number:
(Required)

Info about why you feel your
home is worthy : (Optional)

Submit Photo:

Drop Files
Here

Gardena Beautification Commission - Home of the Month Submission Portal

Nominate a home for consideration for the Gardena Beautification Commission's Home of the Month Contest. Winners are chosen by the Commissioners by way of a vote. You may submit up to 4 photos per nomination, which the commissioners will use as reference.

Street address of the home
you would like to nominate:
(Required)

Zip Code:
(Required)

Please note, only properties in Gardena jurisdiction will be considered.

Do you live at this property?
(Required)

Yes No

This form is intended for those nominating others.
Self-Nominations require a separate form.

Your First name: (optional)

Your Last Name: (Optional)

Do you know the occupants of the property?

Yes No

Your email address: (Optional)

If chosen, do we have your permission to disclose
your name as the person nominating them?
(If yes, please include your first and last name)

Yes No

Info about why you like
this house: (Optional)

Submit Photo:

Drop Files Here

FINE PRINT:

- 1) The homeowner must be in good standing with the City.**
- 2) Winners/criteria are at the sole discretion of the Commissioners.**
- 3) City of Gardena employees are excluded.**
- 4) Winners receive a \$25 gift card, certificate, and yard sign.**
- 5) A photo Op will be scheduled, and the commissioners will visit your home.**
- 6) Gardena Beautification commissioners are excluded.**
- 7) Nominations will stay on file for six months. If not chosen, after six months, they would have to be nominated again for consideration.**
- 8) Nominations must be received 72 hours before a regular meeting to be considered for that month. All other nominations will be presented at the next meeting.**
- 9) During holidays, the Commission reserves the right to supersede the Home of the Month contest with a “Holiday” themed contest of their choosing.**
- 10) Nominating a home does not guarantee recognition.**
- 11) Addresses must fall under the jurisdiction of Gardena.**
- 12) A home cannot be nominated if they have won within the last 12 months.**

Questions? Call 310-217-9503