

GARDENA FINANCE COMMITTEE



Regular FC Meeting Notice and Agenda

Website: www.cityofgardena.org

Wednesday, March 25, 2026, 3:00 PM

City Hall - City Manager's Conference Room
1700 W. 162nd Street, Gardena, California 90247

If you would like to participate in this meeting, you can participate via the following options:

1. **PARTICIPATE BEFORE THE MEETING** by emailing the Gardena Board/Commission/Committee at publiccomment@cityofgardena.org two (2) hours before the meeting starts on the day of the meeting and write "Public Comment" in the subject line. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

2. **ATTEND THE MEETING IN PERSON**

PUBLIC COMMENT: The Gardena Board/Commission/Committee will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items - At the time the Board/Commission/Committee considers the item or during Public Comment.
- If you wish to address the Gardena Board/Commission/Committee, please complete a "Speaker Request" form and present it to staff. You will be called to the podium by name when it is your turn to address the Board/Commission/Committee. The Board/Commission/Committee cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the Board/Commission/Committee will be given three (3) minutes to speak.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

This is the time where the public may address the Finance Committee on items that are not on the agenda, but within the Finance Committee jurisdiction. Comments should be limited to three minutes.

4. APPROVAL OF MINUTES

4.A. A Minute from the Finance Committee Meeting held on September 24, 2025

5. NEW BUSINESS

5.A. Review of the Projected General Fund Fiscal Year 2025-2026

6. CITY MANAGER / STAFF / COMMITTEE MEMBER COMMUNICATIONS

6.A. Review of the General Fund Long-Term Financial Projections

7. INVESTMENT REPORT

7.A. Investment Report as of February 28, 2026

8. ADJOURNMENT

The Gardena Finance Committee will adjourn to the next meeting TBD.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

 /s/ MINA SEMENZA
MINA SEMENZA, City Clerk

Date Posted: March 19, 2026

Finance Committee Meeting Minutes

1700 West 162nd Street, Gardena, CA 90247

Wednesday, September 24, 2025

1. CALL TO ORDER

Chair Cerda called the meeting to order at 3:13pm on Wednesday, September 24, 2025.

Present: Tasha Cerda, Chair; Rodney Tanaka, Committee Member; Guy Mato, Committee Member

Other City Officials and Employees present: Clint Osorio, City Manager; Ray Beeman, Director of Administrative Services; Ernie Crespo, Deputy City Manager/Director of Transportation; Danny Rodriguez, Revenue & Purchasing Manager; Khoi Quach, Accounting/Finance Manager; Jeremy Bastian, GMEA President; Yurina Kim, Payroll Specialist; Stephany Santin, Director of Recreation & Human Services; Christopher Cuff, Police Captain

2. PUBLIC COMMENT

No public comments.

3. APPROVAL OF MINUTES

3.A. Minutes from the Finance Committee meeting held on April 2, 2025-

Motion by Committee Member Tanaka, seconded by Committee Member Mato, to approve the minutes of the April 2, 2025 Finance Committee Meeting. The motion carried.

Ayes: Chair Cerda, Committee Member Tanaka, Committee Member Mato

Noes: None

Absent: None

4. NEW BUSINESS

4.A. Report of the Unaudited General Fund Fiscal Year 2024-2025-

Director Beeman presented the Unaudited General Fund Financial Report for Fiscal Year 2024-25. Revenues totaled about \$88.5m, exceeding the budget by approximately 2.4%. The increase was primarily due to higher interest income from the CAMP investment program, which produced over twice the budgeted amount. Property, franchise, TOT and other taxes rose slightly while sales tax and card club revenues were marginally lower. License and permit revenue decreased about 4% due to fewer large permits. Service charges were slightly below projections as the community pool has not yet opened. Overall expenditures were about \$1.7m above budget due to debt service, deferred maintenance, and internal service fund transfers. All departments operated within budget. The General Fund closed the year with a surplus of roughly \$525k, bringing total reserves to approximately \$34m, which equals 39% of annual expenditures and exceeds the City's 25% reserve policy.

4.B. Review of the Projected General Fund Fiscal Year 2025-2026-

Director Beeman reviewed the General Fund projections for Fiscal Year 2025-26 as of August 31, 2025. Revenues are estimated at about \$87m, with expenditures around \$86.8m, resulting in a projected surplus of approximately \$183k. The projection includes a 3% cost-of-living adjustment for all bargaining groups. Departments are expected to stay within budget, with savings anticipated due to ongoing vacancies. Expenditures are projected to be slightly higher in transfers out and deferred maintenance allocations. It was noted that the City

continues to manage costs conservatively while maintaining service delivery levels.

5. CITY MANAGER / STAFF / COMMITTEE MEMBER COMMUNICATIONS

5.A. Review of the General Fund Long-Term Financial Projections-

City Manager Osorio provided an overview of the long-term financial forecast and potential challenges facing the City. He noted that future fiscal pressures include a projected loss of about \$8m annually beginning in Fiscal Year 2029-30 if new state gaming legislation SB 549 limits local card club operations, and an increase in fire protection costs reaching about \$2m by Fiscal Year 2028-29. The forecast assumes stable staffing and a CalPERS investment return rate of 6.8%. City Manager Osorio outlined mitigation efforts such as implementation of the updated Citywide User Fee Schedule, which took effect on August 1, 2025, providing roughly \$400k in annual revenue, and cost savings of about \$400k per fiscal year resulting from telecommunications upgrades completed following utility audits. He also mentioned that the City is exploring potential future ballot measures related to sales tax, utility users tax, and transient occupancy tax to maintain long-term fund balance levels above the 25% reserve policy goal.

6. INVESTMENT REPORT

6.A. Investment Report as of July 31, 2025-

Revenue & Purchasing Manager Rodriguez presented the Investment Report as of July 31, 2025. He reported total interest income of about \$4.9m for Fiscal Year 2024-25, with roughly \$2.8m credited to the General Fund. He explained that staff shifted the City's strategy toward longer-term securities yielding over 4% to lock in higher rates despite recent federal rate cuts. About \$24m in investments will mature within one year, and the portfolio's average yield is approximately 4.06%. He noted that the City earned strong returns through participation in the CAMP program and continues to prioritize safety and liquidity in compliance with

the Council-approved Investment Policy. The City also implemented a new Money Fund Sweep Service in July 2025, which has earned about \$114k in interest to date.

7. ADJOURNMENT

As there was no further business, the meeting was adjourned at 4:20pm.

Respectfully submitted,

Angie Lima
Account Clerk