

**\*\* Revised \*\***

# GARDENA BEAUTIFICATION COMMISSION



Regular GBC Meeting Notice and Agenda

**Website:** [www.cityofgardena.org](http://www.cityofgardena.org)

Thursday, April 16, 2026 at 5:30 pm

Management Information Center (M.I.C) - Council  
Chambers

**If you would like to participate in this meeting, you can participate via the following options:**

1. **PARTICIPATE BEFORE THE MEETING** by emailing the Gardena Beautification Commission at [publiccomment@cityofgardena.org](mailto:publiccomment@cityofgardena.org) two (2) hours before the meeting starts on the day of the meeting and write "Public Comment" in the subject line. Written public comments will be provided to the Beautification Commission and will be part of the record but will not be read aloud.

2. **ATTEND THE MEETING IN PERSON**

**PUBLIC COMMENT:** The Gardena Beautification Commission will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items - At the time the Commission considers the item or during Public Comment.
- If you wish to address the Gardena Beautification Commission, please complete a "Speaker Request" form and present it to staff. You will be called to the podium by name when it is your turn to address the Commission. The Commission cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the Commission will be given three (3) minutes to speak.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [cityclerk@cityofgardena.org](mailto:cityclerk@cityofgardena.org) at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

## **STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS**

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

**Thank you for your attendance and cooperation**

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## **1. CALL TO ORDER**

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1. Paulette C. Francis
2. Paula May
3. Daniel Medina
4. Ochuwa Oghie
5. Giovanni Rivera
6. Esther Trujillo

## **2. PLEDGE OF ALLEGIANCE**

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## **3. PUBLIC COMMENT**

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This is the time where the public may address the Beautification Commission on items that are not on the agenda, but within the Beautification Commission jurisdiction. Comments should be limited to three minutes.

## **4. APPROVAL OF MINUTES**

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- A. **Approve Minutes- Regular Meeting of the Beautification Commission, March 19, 2026**

## **5. FINANCE REPORT**

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- A. **Approve Finance Report Ending - March 31, 2026**

## **6. COMMISSION MEMBER COMMUNICATIONS**

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- A. **Police Department Update on Graffiti and Illegal Dumping**

## **7. STAFF LIAISON REPORT**

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- A. **Upcoming City Events**

## **8. OLD BUSINESS**

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## **9. NEW BUSINESS**

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- A. **Overview of Senior Bureau/Services and Volunteer Opportunities**
- B. **Discussion on Utility Box Beautification Program**

## **10. HOME OF THE MONTH**

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- A. **Home of the Month Submission Portal**
- B. **Vote for May Home of the Month**

## **11. ADJOURNMENT**

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The Gardena Beautification Commission will adjourn to the next meeting at 5:30 pm on May 21, 2026  
I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at [www.CityofGardena.org](http://www.CityofGardena.org).

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk

*Date Posted: April 13, 2026*

**MINUTES**  
**Regular Meeting Notice and Agenda of the**  
**Gardena Beautification Commission**  
**Thursday, March 19, 2026**

The Regular Meeting of the Gardena Beautification Commission of the City of Gardena, California, was called to order by Paulette C. Francis, on March 19, 2026, at 5:33 PM in the Management Information Center, at City Hall 1700 West 162nd Street, Gardena, California.

1. **CALL TO ORDER**

Present: Paulette C. Francis, Paula May, Daniel Medina, Giovanni Rivera, Esther Trujillo, and Staff Liaison Tiffany Alcaraz. Commissioner Ochuwa Oghie was not present.

2. **PLEDGE OF ALLEGIANCE**

A. The Pledge of Allegiance was led by Daniel Medina.

3. **PUBLIC COMMENT**

*There was no Public Comment.*

4. **APPROVAL OF MINUTES**

**A. Approve Minutes- Regular Meeting of the Beautification Commission, February 19, 2026**

The minutes for the February 19, 2026, regular meeting were approved. A motion was made by Esther Trujillo and seconded by Giovanni Rivera.

5. **COMMISSION MEMBER COMMUNICATIONS**

**A. Police Department Update on Graffiti and Illegal Dumping**

Sergeant Bazan gave the following update: For the month of February 2026, for graffiti, there were a total of 120 submissions in Gardena Direct and 120 have been completed; for illegal dumping, there were a total of 111 submissions in Gardena Direct and 111 have been completed.

6. **FINANCE REPORT**

**A. Approve Finance Report Ending – February 28, 2026**

The finance report for the month of February was approved. A motion was made by Giovanni Rivera and seconded by Esther Trujillo.

7. **STAFF LIASON REPORT**

**A. Upcoming City Events**

Staff Liaison, Tiffany Alcaraz shared the City's flyers of the numerous upcoming City Events.

8. **OLD BUSINESS**

*There was no Old Business.*

9. **NEW BUSINESS**

**A. Distribution of Brown Act Materials and List of Available Meeting Locations**

Deputy City Clerk, Becky Romero distributed Brown Act Materials and List of Available Meeting Locations. Commissioners affixed their signatures confirming receipt.

**B. Resignation of Commissioner Darlene Castillo**

Commissioner Darlene Castillo formally resigned from the Beautification Commission.

10. **HOME OF THE MONTH**

**A. Home of the Month Submission Portal**

The commissioners discussed and considered the Home of the Month submission portal and gave staff direction. On the submission pages, the following changes were requested: Zip Code should be optional when nominating homes, remove the optional on description of the house. On the fine print page, staff was asked to alter the wording on numbers 4, 7, 10, and 12.

**B. Vote for Home of the Month**

The commissioners voted for a home on the 13000<sup>th</sup> block of Ruthelen St. The homeowners will be contacted and a photo Op will be scheduled.

11. **ADJOURNMENT**

At 6:32 pm, a motion was made by Esther Trujillo and seconded by Daniel Medina to adjourn the Gardena Beautification Meeting to the next Regular Gardena Beautification Meeting on Thursday, April 16, 2026.

SUBMITTED:

APPROVED BY:

\_\_\_\_\_  
Tiffany Alcaraz, Staff Liaison

\_\_\_\_\_  
Chairwoman Paulette C. Francis



**GARDENA BEAUTIFICATION COMMITTEE**  
**City Treasurer's Office Report**  
**March 31, 2026**

**Balance as of February 28, 2026** **\$ 622.82**

**Monthly Account Activity**

**Credits/Deposits**

<b>Date</b>	<b>Description</b>	
	<i>No Activity</i>	
<b>Total Credits</b>		<b>\$0.00</b>

**Debits/Withdrawals**

<b>Date</b>	<b>Description</b>	
	<i>No Activity</i>	
<b>Total Debits</b>		<b>\$0.00</b>

**Ending balance as of March 31, 2026** **\$ 622.82**

Respectfully Submitted,

Danny Rodriguez  
Revenue and Purchasing Manager  
City of Gardena



# City of Gardena

## Gardena Beautification Commission Meeting AGENDA REPORT SUMMARY

Agenda Item No. A.  
Section: HOME OF THE  
MONTH  
Meeting Date: April 16,  
2026

TO: Members of the Gardena Beautification Commission

AGENDA TITLE: Home of the Month Submission Portal

**ACTION REQUIRED:**

Approve the revised submission portal for the Home of the Month contest.

**RECOMMENDATION AND STAFF SUMMARY:**

At the March 19, 2026 Beautification Commission meeting, staff introduced the Home of the Month Submission Portal. Staff was given direction to make minor changes to the language which would enhance the submission experience. These changes have been incorporated.

Staff respectfully recommends the Commissioners approve the Home of the Month Submission Portal.

**FISCAL IMPACT/COST:**

None

APPROVED:

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Clint Osorio, City Manager

**Attachments**

[Gardena Beautification Commission - Home of the Month Submission Portal \(5\).pdf](#)

# Gardena Beautification Commission - Home of the Month Submission Portal

Nominate your home for consideration for the Gardena Beautification Commission's Home of the Month Contest. Winners are chosen by the Commissioners by way of a vote. You may submit up to 4 photos per nomination, which the commissioners will use as reference.

## SELF - NOMINATIONS

For self nominating property owners:

Street address of home:  
(Required)

Zip Code:  
(Required)

Please note, only properties in Gardena jurisdiction will be considered.

First Name (Required):

Last Name(Required):

Do you live at this property?

Yes

No

Your email address:  
(Required)

Your Phone Number:  
(Required)

Additional information that  
you would like to include:  
(Optional)

Submit Photo:

Drop Files  
Here

# Gardena Beautification Commission - Home of the Month Submission Portal

Nominate a home for consideration for the Gardena Beautification Commission's Home of the Month Contest. Winners are chosen by the Commissioners by way of a vote. You may submit up to 4 photos per nomination, which the commissioners will use as reference.

Street address of the home  
you would like to nominate:  
(Required)

Zip Code:  
(Optional)

Please note, only properties in Gardena jurisdiction will be considered.

Do you live at this property?  
(Required)

Yes  No

**!** This form is intended for those nominating others.  
Self-Nominations require a separate form **!**

Your First name: (Optional)

Your Last Name: (Optional)

Do you know the occupants of the property?

Yes  No

Your email address: (Optional)

If chosen, do we have your permission to disclose  
your name as the person nominating this home?

Yes  No

(If yes, please include your first and last name)

Additional information  
you would like to include:  
(Optional)

Submit Photo:

Drop Files Here

## **Eligibility and Rules**

- 1. The homeowner must be in good standing with the City.**
- 2. Winners and selection criteria are determined at the sole discretion of the Commission.**
- 3. City of Gardena employees and Beautification Commissioners are not eligible to enter.**
- 4. Winners will receive a \$25 gift card, a certificate, and a temporary yard sign.**
- 5. A photo opportunity will be scheduled, and Commissioners will visit the home.**
- 6. All individuals photographed must sign a release.**
- 7. Nominations will remain under consideration for four months.**
- 8. Nominations must be received at least 72 hours before a regular meeting of the Commission to be considered for that month. All other nominations will be presented at the next meeting.**
- 9. During the holiday season, the Commission reserves the right to replace the Home of the Month contest with a holiday-themed contest of its choosing.**
- 10. Submission of a nomination does not guarantee selection as a Home of the Month winner.**
- 11. Addresses must be located within the City of Gardena's jurisdiction.**
- 12. A home is not eligible for consideration if it has won within the past 12 months.**

**Questions? Call 310-217-9503**