

GARDENA CITY COUNCIL



Regular Meeting Notice and Agenda
Council Chamber at City Hall
1700 West 162nd Street, Gardena, California
Website: www.cityofgardena.org

Tuesday, July 14, 2026
Closed Session 7:00 p.m.
Open Session 7:30 p.m.

TASHA CERDA, *Mayor*
MARK E. HENDERSON, *Mayor Pro Tem*
RODNEY G. TANAKA, *Council Member*
PAULETTE C. FRANCIS, *Council Member*
JEFF FUKASAWA, *Council Member*

BECKY ROMERO, *City Clerk*
KALE MORITA, *City Treasurer*
CLINT OSORIO, *City Manager*
CARMEN VASQUEZ, *City Attorney*
LISA KRANITZ, *Assistant City Attorney*
IVY TSAI, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

- 1. VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**
youtube.com/CityofGardena
- 2. PARTICIPATE BEFORE THE MEETING** by emailing the Assistant City Clerk at
publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting. Written public comments will be provided to the City Council and will be made part of the record but will not be read aloud.
- 3. PARTICIPATE DURING THE MEETING**

PUBLIC COMMENTS: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items - At the time the City Council considers the item
- Non-agenda Items - During Oral Communications
- Public Hearings - At the time of the Public Hearings listed on the Agenda
- Each speaker will be given three (3) minutes to speak unless otherwise decided by the Mayor

A. PARTICIPATE IN PERSON

- If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

B. PARTICIPATE REMOTELY VIA DIAL-IN CALL/PHONE:

- Dial **1-669-900-9128**
- When prompted, enter the meeting ID **832 2624 2089**, followed by #

- Press # to skip when asked to enter participant ID number.
- If you wish to speak live on a specific agenda item during the meeting:
 1. Press *9 to “Raise your Hand” when you are ready to speak on a specific agenda item
 2. When prompted to speak, press *6 to “Unmute”.
- 4. **DISRUPTIONS OF TELEPHONIC OR INTERNET SERVICE DURING A CITY COUNCIL MEETING:**
To report disruptions to the City’s telephonic or Internet Service during a City Council meeting, email: disruptions@cityofgardena.org.
- 5. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk’s Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 48 hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation.

1. ROLL CALL

2. PUBLIC COMMENT ON CLOSED SESSION

3. CLOSED SESSION

3.A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code Section 54957(b)

3.B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Octavio Saldana v. City of Gardena

WCAB NO; ADJ19538208

RETURN FROM CLOSED SESSION ROLL CALL

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

4. PLEDGE OF ALLEGIANCE

Boy Scout Troop 683

5. INVOCATION

Pastor Edward Hawthorne

Hollypark United Methodist Church

6. PRESENTATIONS

6.A. Certificates of Recognition to Commission and Board Appointees for their Dedicated Community Service

1. Shari Farmer, Human Services Commission & Senior Citizens Commission
2. Ronald Wright-Scherr, Planning & Environmental Quality Commission
3. Dontae Rayford, Recreation and Parks Commission
4. Giovanni Rivera, Gardena Beautification Commission
5. Donald Penegar, Gardena Economic Business Advisory Commission
6. Christyna Giles Washington, Gardena Economic Business Advisory Commission
7. Kale Morita, Gardena Economic Business Advisory Commission
8. April Pamplin, Gardena Rent Mediation Board - Tenant Representative
9. Joanne Brown, Gardena Rent Mediation Board - Member at Large Representative

6.B. Gardena Events Video Presentation

7. PROCLAMATIONS

7.A. Parks and Recreation Month - July 2026

8. APPOINTMENTS

Council Appointments to Commissions, Committees, Councils and Boards
(Appointees to be Ratified and Sworn In)

9. PUBLIC COMMENT ON CONSENT CALENDAR

10. CONSENT CALENDAR

NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

10.A. Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

CONTACT: CITY CLERK

10.B. Approval of Minutes - Regular Meeting of the City Council, June 23, 2026

CONTACT: CITY CLERK

10.C. Approval of Minutes - Special Meeting of the City Council, July 2, 2026

CONTACT: CITY CLERK

10.D. Receive and File Minutes - Regular Meeting of the Planning and Environmental Quality Commission, May 5, 2026

CONTACT: COMMUNITY DEVELOPMENT

10.E. Receive and File Minutes - Regular Meeting of the Planning and Environmental Quality Commission, May 19, 2026

CONTACT: COMMUNITY DEVELOPMENT

10.F. Approval of Warrants/Payroll Register, July 14, 2026

CONTACT: ADMINISTRATIVE SERVICES

10.G. Personnel Report P-2026-11 7-14-26

CONTACT: ADMINISTRATIVE SERVICES

10.H. Acceptance and Notice of Completion for the Public Works Building HVAC Replacement Project, JN 570

CONTACT: PUBLIC WORKS

10.I. RESOLUTION NO. 6746, Authorizing the Filing of a Claim with the Los Angeles County Metropolitan Transportation Authority for Local Transportation Funds

CONTACT: TRANSPORTATION

10.J. Approve Modification to the Agreement between City of Gardena and South Coast Air Quality Management District for the AB2766 / MSRC Zero Emission Microtransit Service Grant Program

CONTACT: TRANSPORTATION

11. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

11.A. ENVIRONMENTAL ASSESSMENT #19-24, SITE PLAN REVIEW #4-24, AND TENTATIVE PARCEL MAP #2-24 AT 1031 MAGNOLIA AVENUE

On July 7, 2026, the continued public hearing for Environmental Assessment #19-24; Site Plan Review #4-24; and Tentative Parcel Map #2-24 for the construction of four (4) three-story condominium units in the Medium Density Multi-Family Residential (R-3) zone portion of a split-zoned R-3 and Single-Family Residential (R-1) property at 1031 Magnolia Avenue was not heard and will be rescheduled to another date due to a lack of quorum; two Commissioners had excused absences and one Commissioner had a conflict of interest.

City Council Action: No City Council action required.

11.B. FINDING OF CONFORMANCE WITH THE CITY'S GENERAL PLAN REQUESTED BY LOS ANGELES COUNTY PUBLIC WORKS FOR AIN 6106-036-902 AND 6106-036-905 (SOUTHWEST CORNER OF ARTESIA BOULEVARD AND NORMANDIE AVENUE)

On July 7, 2026, the Planning and Environmental Quality Commission reviewed a request from Los Angeles County Public Works to determine that the proposed sale of parcels AIN 6106-036-902 and 6106-036-905 to Atlantic Richfield Company (ARCO) to allow for the construction of an engineered cover over the Haach and Cooper Sumps, perimeter vapor control and treatment system, and perimeter storm water drainage is allowable within the Official (O) zone and in conformance with the City of Gardena General Plan.

The Planning and Environmental Quality Commission made the finding of conformance and adopted Resolution No. PC 8-26, by a vote of 3-0, with two commissioners absent, determining that the proposed use is allowed within the Official (O) zone and in conformance with the City of Gardena General Plan, and that such determination is exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines.

City Council Action: Receive and file.

12. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTES PERIOD)

Oral Communications by the public will be heard for one-half hour during the oral communication segment of the agenda. Any additional speakers will be allowed to speak at the end of the meeting after Council Remarks. Speakers are limited to three minutes, unless otherwise stated by the Mayor. The timer will be displayed on the screen. Your cooperation is appreciated.

12.A. PUBLIC COMMENTS

13. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

13.A. Approval of the Classification and Compensation Plan to Reflect a 4% Cost-of-Living Adjustment Increase, per Gardena Municipal Employees Association (GMEA) and Gardena Management Employees Organization (GMEO) Contractual Agreements, effective July 5, 2026

Staff Recommendation: Approve the Classification and Compensation Plan to reflect a 4% Cost-of-Living Adjustment per Gardena Municipal Employees Association (GMEA) and Gardena Management Employees Organization (GMEO) Contractual Agreements, effective July 5, 2026

14. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

15. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

15.A. RESOLUTION NO. 6744, Authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration (CDTFA) for Implementation of a Local Transaction and Use Tax

Staff Recommendation: Adopt Resolution No. 6744

15.B. RESOLUTION NO. 6745, Authorizing Examination of Sales or Transactions and Use Tax Records

Staff Recommendation: Adopt Resolution No. 6745

15.C. Approval of First Amendment to Agreement with Hinderliter, de Llamas and Associates (HdL) Companies for City Tax Audit and Information Services

Staff Recommendation: Approve Agreement Amendment

16. DEPARTMENTAL ITEMS - POLICE

16.A. Authorization to Contract with Phoenix Group Information Systems for Parking Administrative, and Law Enforcement Processing Services

Staff Recommendation: Authorize Contract

17. DEPARTMENTAL ITEMS - PUBLIC WORKS

17.A. PUBLIC HEARING: INTRODUCTION OF ORDINANCE NO. 1891, Amending Chapter 8.70 of the Municipal Code for Stormwater and Runoff Pollution Control and Declare California Environmental Quality Act (CEQA) Exemption

Staff Recommendation:

- Open the Public Hearing; Allow Each Speaker Three (3) Minutes
- Receive Public Testimony
- Close the Public Hearing
- Introduce Ordinance No. 1891
- Find that the Adoption of the Ordinance is Exempt from the Provisions of CEQA
- Direct Staff to File a Notice of Exemption

18. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

19. DEPARTMENTAL ITEMS - TRANSPORTATION

20. COUNCIL ITEMS

21. COUNCIL DIRECTIVES

22. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

23. COUNCIL REMARKS

1. COUNCIL MEMBER TANAKA
2. COUNCIL MEMBER FUKASAWA
3. COUNCIL MEMBER FRANCIS
4. MAYOR CERDA
5. MAYOR PRO TEM HENDERSON

24. ANNOUNCEMENT(S)

25. REMEMBERANCES

Barbara Rosales, 87 years of age, longtime Gardena resident and volunteer with the Senior Bureau for over 20 years.

26. ADJOURNMENT

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00pm followed by the Regular City Council Meeting at 7:30pm on Tuesday, July 28, 2026.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

/s/ BECKY ROMERO

BECKY ROMERO, City Clerk

Date Posted: July 10, 2026

Certificate of Recognition

presented to

Shari Farmer

*In official acknowledgment and genuine appreciation of 3.10 years of exemplary,
dedicated community leadership and service as a*

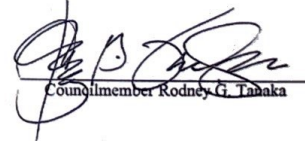
Member
Human Services Commission

*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

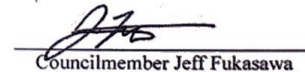
Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tanaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Recognition

presented to

Shari Farmer

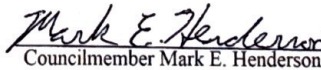
*In official acknowledgment and genuine appreciation of 3.11 years of exemplary,
dedicated community leadership and service as a*

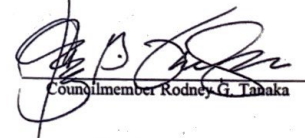
Member
Senior Citizens Commission

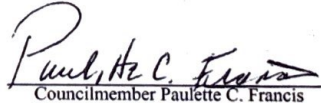
*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

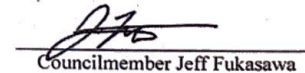
Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tanaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Recognition

presented to

**Ronald
Wright-Scherr**

*In official acknowledgment and genuine appreciation of 3.3 years of exemplary,
dedicated community leadership and service as a*

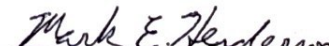
Member

Planning & Environmental Quality Commission

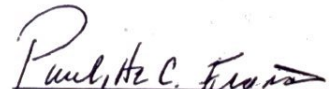
*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

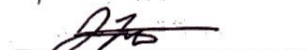
Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tabaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Recognition

presented to

Dontae Rayford

*In official acknowledgment and genuine appreciation of 1.5 years of exemplary,
dedicated community leadership and service as a*

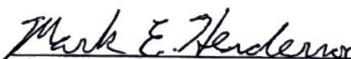
Member

Recreation and Parks Commission

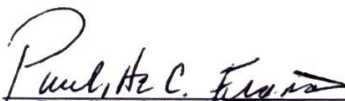
*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

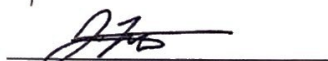
Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tanaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Recognition

presented to

Giovanny Rivera

*In official acknowledgment and genuine appreciation of 1 year of exemplary,
dedicated community leadership and service as a*

Member

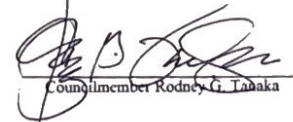
Gardena Beautification Commission

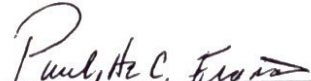
*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

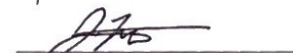
Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tanaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Recognition

presented to

Donald Penegar

*In official acknowledgment and genuine appreciation of over 1 year of exemplary,
dedicated community leadership and service as a*

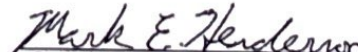
Member

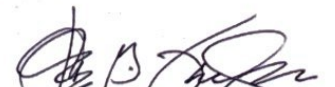
Gardena Economic Business Advisory Commission

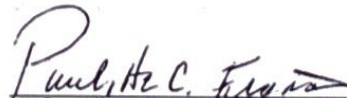
*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tanaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Recognition

presented to

**Christyna Giles
Washington**

*In official acknowledgment and genuine appreciation of 2 years of exemplary,
dedicated community leadership and service as a*

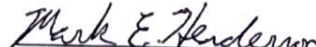
Member

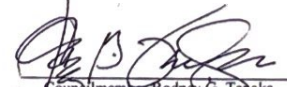
Gardena Economic Business Advisory Commission

*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

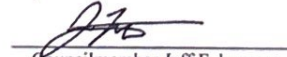
Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tanaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Recognition

presented to

Kale Morita

*In official acknowledgment and genuine appreciation of 3.8 years of exemplary,
dedicated community leadership and service as a*

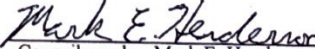
Member

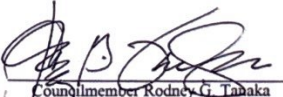
Gardena Economic Business Advisory Commission

*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

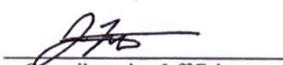
Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tanaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Recognition

presented to

April Pamplin

*In official acknowledgment and genuine appreciation of 1 year of exemplary,
dedicated community leadership and service as a*

**☞ Rent Mediation Board ☜
Tenant Representative**

*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

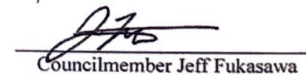
Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tabaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Recognition

presented to

Joanne Brown

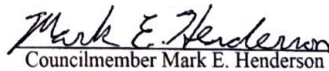
*In official acknowledgment and genuine appreciation of 3.10 years of exemplary,
dedicated community leadership and service as a*

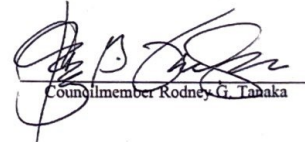
☞ Rent Mediation Board ☛
Member-At-Large

*We, the Mayor and Members of the City Council of the City of Gardena, California,
do hereby deem it a distinct honor and pleasure to commend you for your efforts and to extend
sincere best wishes for good health, happiness, and well-deserved success in all future endeavors.*

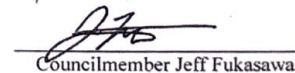
Presented this 14th day of July, 2026


Mayor Tasha Cerda


Councilmember Mark E. Henderson


Councilmember Rodney G. Tadaka


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa



PROCLAMATION

WHEREAS, the month of July has been designated as Parks and Recreation Month in California and throughout the United States, and this special month has been celebrated for over 40 years; and

WHEREAS, our nation is fortunate to have a wonderful variety of parks that provide countless recreational opportunities for our citizens and for visitors from around the world; and

WHEREAS, parks, open spaces, playgrounds, and community and cultural centers, make communities attractive and desirable places to live, work, play and visit, and contribute to their economic vitality; and

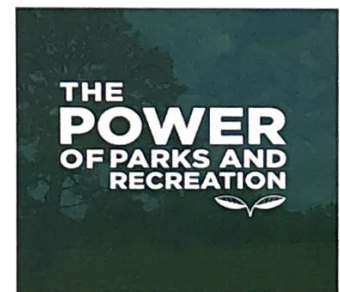
WHEREAS, parks, recreation activities, and leisure experiences provide opportunities for young people to live, grow, and develop into contributing members of society; and further, create lifelines and opportunities for continuous life experiences for older members of communities as well; and

WHEREAS, it is fitting that the dedicated work of park and recreation professionals and volunteers at all six of Gardena's beautiful parks, as well as at the Nakaoka Community Center and Rush Gym be recognized for their positive contributions to individuals, families, groups, and the entire community, bringing fun, good health, and an enhanced quality of life to all;

NOW, THEREFORE, I, TASHA CERDA, MAYOR OF THE CITY OF GARDENA, CALIFORNIA, do hereby proclaim JULY 2026 to be

PARKS AND RECREATION MONTH

in the City of Gardena, with the 2026 Theme.....
and urge our citizens to participate in and support the many recreational and leisure activities that are offered by the City of Gardena and enjoyed at all the parks and recreation facilities throughout our community.



Tasha Cerda

MAYOR

Dated: 14th day of July, 2026

MINUTES
Regular Meeting Notice
Gardena City Council
Tuesday, June 23, 2026

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California was called to order at 7:03 p.m. on June 23, 2026, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California, Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; and Council Member Paulette C. Francis. Other City Officials and Employees present: City Manager Clint Osorio; Assistant City Attorney Ivy Tsai; City Clerk Mina Semenza; Assistant City Clerk Becky Romero; and Records Management Coordinator Katherine Rhee. It was stated that Mayor Tasha Cerda was running late and was on her way. Council Member Love and City Attorney Carmen Vasquez were away on an excused absence. City Treasurer Guy Mato was not present.

2. PUBLIC COMMENT ON CLOSED SESSION

There were no Public Comments.

3. CLOSED SESSION

3.A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code Section 54957(b)

RETURN FROM CLOSED SESSION ROLL CALL

Council returned from Closed Session at 7:33 p.m. and City Clerk Semenza reported that all Members of the Council were present with the exception of Council Member Love, who was away on an excused absence.

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

When Mayor Cerda asked Assistant City Attorney Tsai if there was anything to report out of Closed Session, Assistant City Attorney Tsai reported that all Members of the Council were present, with the exception of Mayor Cerda and Council Member Love, and the Council met with regards to Item 3.A; but no reportable action was taken.

4. PLEDGE OF ALLEGIANCE

Sebastian Jauregui, son of City of Gardena employee Mickala Jauregui, who is an incoming 7th grader and attends St. Catherine Laboure School, led the Pledge of Allegiance. Sebastian is a 12 year old Gardena resident and a proud Boy Scout. He spends his free time making short movies and learning about history, science and politics.

5. INVOCATION

Reverend Larry Dozier, of The New Earth Christian Church, led the Invocation.

6. PRESENTATIONS

6.A. Boards & Commissions Presentation - Rent Mediation Board

Jack Nemeth, Chair of the Rent Mediation Board, Gerlin Munoz, Vice Chair, and Members Joanne Brown, Margie Hoyt and Carlease Burke presented a PowerPoint updating Council regarding their Commission.

6.B. Gardena Events Video Presentation

The video presentation highlighted the Recreation and Human Services Department's current and future events.

7. PROCLAMATIONS

7.A. "Pause for the Pledge of Allegiance" - June 14, 2026, through July 4, 2026 (To be proclaimed only)

Pause for the Pledge of Allegiance was proclaimed only.

7.B. JUNETEENTH Commemoration Day - June 19, 2026 (To be proclaimed only)

JUNETEENTH Commemoration Day was proclaimed only.

8. APPOINTMENTS

None.

9. PUBLIC COMMENT ON CONSENT CALENDAR

There were no public comments.

10. CONSENT CALENDAR

10.A. Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

CONTACT: CITY CLERK

10.B. Approval of Minutes - Regular Meeting of the City Council, May 26, 2026

CONTACT: CITY CLERK

10.C. Approval of Warrants/Payroll Register, June 9, 2026

CONTACT: ADMINISTRATIVE SERVICES

10.D. Approval of Warrants/Payroll Register, June 23, 2026

CONTACT: ADMINISTRATIVE SERVICES

10.E. Monthly Investment Report, May 2026

CONTACT: ADMINISTRATIVE SERVICES

10.F. Personnel Report P-2026-10 6-23-26

CONTACT: ADMINISTRATIVE SERVICES

10.G. Appointment of Representative to the South Bay Workforce Investment Board (SBWIB)

CONTACT: COMMUNITY DEVELOPMENT

10.H. Approval of a Bingo License for Gardena Valley Japanese Cultural Institute at 1964 West 162nd Street

CONTACT: COMMUNITY DEVELOPMENT

10.I. Approval of a Bingo License for Gardena Buddhist Church at 1517 West 166th Street

CONTACT: COMMUNITY DEVELOPMENT

10.J. Acceptance and Notice of Completion for the Artesia Boulevard Arterial Improvement Project (Phase 2), JN 935

CONTACT: PUBLIC WORKS

10.K. Approve Interconnection Agreement with Southern California Edison to Provide Connection between GTrans Solar and Battery System and Edison's Electrical Grid

CONTACT: TRANSPORTATION

10.L. Approve Agreement between the Los Angeles County Metropolitan Transportation Authority and the City of Gardena for GTrans Expansion Bus/Vehicles and Associated Infrastructure Projects

CONTACT: TRANSPORTATION

It was moved by Council Member Tanaka and seconded by Mayor Pro Tem Henderson to Approve the Consent Calendar items. The motion passed by a vote of 4-0 (Yea: Tanaka, Henderson, Cerda, and Francis. Absent: Love).

11. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

11.A. JUNE 2, 2026 MEETING - Cancelled

11.B. JUNE 16, 2026 MEETING - Cancelled

12. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTES PERIOD)

1) Andrea Simental, Community Library Manager of the Mayme Dear Library, came to give updates regarding the Mayme Dear and the Masao W. Satow Libraries; and

2) Anthony Benitez, came to give information on the Harbor UCLA South LA CPR Initiative.

Mayor Cerda asked City Clerk Semenza if any public comments had been received by email. City Clerk Semenza stated that we received four (4) Public Comments, which have been added to the agenda packet, distributed to Council, and made part of the record.

13. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

13.A. PUBLIC HEARING: RESOLUTION NO. 6738, Adopting the City of Gardena's Proposed Budget for Fiscal Year 2026-2027 and Fiscal Year 2027-2028

City Manager Osorio presented the Staff Report.

A presentation was made by City Manager Osorio and Director of Administrative Services Ray Beeman.

Mayor Cerda opened the Public Hearing at 8:32 p.m and asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis, Mayor Pro Tem Henderson, Council Member Tanaka and Mayor Cerda. City Manager Osorio, Deputy City Manager Ernie Crespo and Director of Administrative Services Beeman answered all questions.

Mayor Cerda then closed the Public Hearing at 8:42 p.m.

A motion was made by Council Member Tanaka and seconded by Council Member Francis to Adopt Resolution No. 6738. The motion passed by a vote of 4-0 (Yea: Tanaka, Francis, Cerda, and Henderson. Absent: Love).

13.B. PUBLIC HEARING: RESOLUTION NO. 6739, Establishing the Appropriations Limit for Fiscal Year 2026-2027 (GANN Limit)

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 8:46 p.m and asked if anyone had asked to speak on this item and if the Council had any questions or comments, there were no public speakers and no comments from Council. Mayor Cerda

then closed the Public Hearing at 8:46 p.m.

A motion was made by Mayor Pro Tem Henderson and seconded by Council Member Tanaka to Adopt Resolution No. 6739. The motion passed by a vote of 4-0 (Yea: Henderson, Tanaka, Cerda, and Francis. Absent: Love).

13.C. RESOLUTION NO. 6740, Acknowledging the Receipt and Filing of the Annual Statement of Investment Policy for the Fiscal Year 2026-2027

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Mayor Pro Tem Henderson. City Manager Osorio answered all questions.

A motion was made by Mayor Pro Tem Henderson and was seconded by Council Member Francis to Adopt Resolution No. 6740. The motion passed 4-0 (Yea: Henderson, Francis, Cerda, and Tanaka. Absent: Love).

13.D. Approval of Blanket Purchase Orders for Fiscal Year 2026-2027

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis and Mayor Pro Tem Henderson. City Manager Osorio answered all questions.

A motion was made by Mayor Pro Tem Henderson and was seconded by Council Member Tanaka to Approve Blanket Purchase Orders for Fiscal Year 2026-2027. The motion passed 4-0 (Yea: Henderson, Tanaka, Cerda, and Francis. Absent: Love).

13.E. Approval of an Agreement with Tyler Technologies, Inc., for Implementation Services of a New Enterprise Resource Planning (ERP) System and Ongoing Software as a Service (SaaS) for an Initial Five-Year (5) Term Beginning October 1, 2026, through September 30, 2031, in the Amount of \$1,483,090, Along with a Fifteen Percent (15%) Contingency of \$222,464, for a Project Total of \$1,705,554

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Mayor Pro Tem Henderson and Council Members Francis and Tanaka. City Manager Osorio and Director Beeman answered all questions.

A motion was made by Mayor Pro Tem Henderson and was seconded by Council Member Francis to Approve Agreement with Tyler Technologies, Inc. The motion passed 4-0 (Yea: Henderson, Francis, Cerda, and Tanaka. Absent: Love).

13.F. Public Hearing: Annual Recruitment and Vacancy Report per Assembly Bill (AB) 2561, Government Code section 3502.3

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 9:18 p.m. and asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. City Manager Osorio answered all questions.

Mayor Cerda then closed the Public Hearing at 9:19 p.m.

This Item was Received and Filed.

13.G. RESOLUTION NO. 6735, Establishing Benefits for All Unrepresented Positions

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers and no comments from Council.

A motion was made by Council Member Tanaka and was seconded by Council Member Francis to Adopt Resolution No. 6735. The motion passed 4-0 (Yea: Tanaka, Francis, Cerda, and Henderson. Absent: Love).

13.H. Authorize the City Manager to Purchase and Bind Insurance Coverage in the Amount of \$147,896 for Fiscal Year 2025-2026 and \$3,370,784 for Fiscal Year 2026-2027, for a Total of \$3,518,680, and Authorize the City Manager to Execute Any Additional Necessary Documents

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. City Manager Osorio answered all questions.

A motion was made by Mayor Pro Tem Henderson and was seconded by Council Member Tanaka to Authorize the City Manager to Purchase and Bind Insurance Coverage and Authorize the City Manager to Execute any additional necessary documents. The motion passed 4-0 (Yea: Henderson, Tanaka, Cerda, and Francis. Absent: Love).

13.I. Approval of the Classification and Compensation Plan to Reflect a 4% Cost-of-Living Adjustment Increase to the Chief of Police base salary effective May 24, 2026, Per the Chief of Police Employment Contract Agreement

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. City Manager Osorio answered all questions.

A motion was made by Council Member Francis and was seconded by Council Member Tanaka to Approve the Classification and Compensation Plan to Reflect a 4% Cost-of-Living Adjustment increase to the Chief of Police base salary, effective May 24, 2026. The motion passed 4-0 (Yea: Francis, Tanaka, Cerda, and Henderson. Absent: Love).

14. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

14.A. PUBLIC HEARING: RESOLUTION NO. 6741- Approving Conditional Use Permit (CUP) #1-26 to allow the operations of a private vehicle storage facility within an existing industrial building totaling 11,970 square feet, located at 13625-13629 Alma Avenue (6102-015-027), in the General Industrial (M-2) zone per Section 18.46.030.C.9 of the Gardena Municipal Code.

City Manager Osorio presented the Staff Report.

Presentations were made by Planning Assistant Dayana Nava and Liliger Damaso.

Mayor Cerda opened the Public Hearing at 9:32 p.m. and asked if anyone had asked to speak on this item and if the Council had any questions or comments.

There were three (3) public speakers: Alec Buckner; Jorge Raphael; and Cory David; all came out to speak in support of Conditional Use Permit #1-26.

Questions and comments were made by Council Member Francis, Mayor Pro Tem Henderson, Council Member Tanaka and Mayor Cerda. Cyrus Hanson and Planning Assistant Nava answered all questions.

Mayor Cerda then closed the Public Hearing at 10:16 p.m.

A motion was made by Council Member Tanaka and seconded by Council Member Francis to Adopt Resolution No. 6741. The motion passed by a vote of 4-0 (Yea: Tanaka, Francis, Cerda, and Henderson. Absent: Love).

15. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

15.A. RESOLUTION NO. 6742, Adopting a New City Council Policy Addressing a Disruption of Telephonic or Internet Service During City Council Meetings (SB 707)

City Manager Osorio presented the Staff Report.

A presentation was made by Assistant City Clerk Becky Romero.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Mayor Pro Tem Henderson, Mayor Cerda and Council Member Francis. Assistant City Clerk Romero answered all questions.

A motion was made by Mayor Pro Tem Henderson and seconded by Council Member Tanaka to Adopt Resolution No. 6742. The motion passed by a vote of 4-0 (Yea: Henderson, Tanaka, Cerda, and Francis. Absent: Love).

16. DEPARTMENTAL ITEMS - POLICE

There were no Items.

17. DEPARTMENTAL ITEMS - PUBLIC WORKS

17.A. Approve Three-Year Contract for HF&H Consultants, LLC to Monitor and Manage the Solid Waste Agreement and Manage Senate Bill 1383 Requirements for the City of Gardena, in the Amount of \$474,575.00 and 10% Contingency of \$47,475.50.

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. Public Works Program Coordinator Hong Lee and Acting Director of Public Works Kevin Kwak answered all questions.

A motion was made by Council Member Tanaka and seconded by Council Member Francis to Approve Three-Year Contract for HF&H Consultants, LLC. The motion passed by a vote of 4-0 (Yea: Tanaka, Francis, Cerda, and Henderson. Absent: Love).

17.B. Approve Four-Year Contract for Citywide Tree Trimming Maintenance Services to Tiger Tree Trimming Services, Inc in the Amount of \$629,327.00.

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. Public Works Superintendent Kevin Thomas and Acting Director of Public Works Kevin Kwak answered all questions.

A motion was made by Mayor Pro Tem Henderson and seconded by Council Member Tanaka to Approve Four-Year Contract for Citywide Tree Trimming Maintenance Services to Tiger Tree Trimming Services, Inc. The motion passed by a vote of 4-0 (Yea: Henderson, Tanaka, Cerda, and Francis. Absent: Love).

17.C. Authorize the City Manager to execute a Funding Agreement Amendment with the Los Angeles County Metropolitan Transit Authority (LACMTA) in the amount of \$1,228,000 and approve a Contract Change Order to the Professional Services Agreement with Iteris, Inc, in the Amount of \$28,480 for the Vermont Ave Traffic Signal Improvements, JN 930

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. Acting Director of Public Works Kevin Kwak answered all questions.

A motion was made by Mayor Pro Tem Henderson and seconded by Council Member Tanaka to Authorize the City Manager to execute a Funding Agreement Amendment with the Los Angeles County Metropolitan Transit Agency (LACMTA) and Approve a Contract Change Order to the Professional Services Agreement with Iteris, Inc. The motion passed by a vote of 4-0 (Yea: Henderson, Tanaka, Cerda, and Francis. Absent: Love).

18. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

There were no Items.

19. DEPARTMENTAL ITEMS - TRANSPORTATION

There were no Items.

20. COUNCIL ITEMS

There were no Items.

21. COUNCIL DIRECTIVES

There were no Council Directives.

22. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio stated that he had no updates at this time.

23. COUNCIL REMARKS

1) **COUNCIL MEMBER LOVE** – Council Member Love was away on an excused absence.

2) **COUNCIL MEMBER FRANCIS** – She celebrated Father's Day, and she hopes everybody had a wonderful Father's Day. She thanked Pastor Dozier from New Earth Christian Church for his Invocation. She also thanked the Rent Mediation Board for their presentation. She mentioned the meaning of Juneteenth. She thanked City Manager, Clint Osorio, and

Administrative Director, Ray Beeman, for their presentation. A reminder that our young people are out of school and they're on their cell phones, not paying attention, but she hopes that you're watching out for them.

3) **MAYOR PRO TEM HENDERSON** – Since the last meeting, he attended the South Bay COG meeting; Gardena Dodger Day; the MSRC TAC meeting; and the Juneteenth Celebration. He wished a Happy Father's Day to all the Fathers. He was able to celebrate his son's first Father's Day. He ran across a video on YouTube that talked about the history of our city. He saw the origins of our community and how we've changed throughout the years. He was watching Spectrum, and they were doing a special on the cat lounge, the Mochi Kittos Cat Cafe. So hopefully that generates more business for them.

4) **MAYOR CERDA** – Since the last council meeting, she attended about 25 events, grand openings; a couple of funerals; two or three school graduations; a couple of schools had special International Days; Sounds and Bites; Community Forums; Dodger Day; Juneteenth; and many more city events. She mentioned her town hall meeting is this upcoming Friday at the VFW from 6:00 p.m. to 7:00 p.m. So if you have any questions or concerns, please come on out.

5) **COUNCIL MEMBER TANAKA** - Since the last council meeting, he attended Lieutenant Nick Beerling's Promotion; RDL Herbal Emporium Grand Opening; Memorial Day Celebration; Da Vien Coffee Grand Opening; Eritrean Independence Day Celebration; Recognition of Muralist, Gustavo Zermeno, for the Mural on Alysa Liu, the Gold Medal Olympic Winner; he visited the City's Pet Shop Event; and Raul Alcron Retirement Party. He attended a couple of meetings the League of California Cities and the LACO Division meeting. He also attended the Gardena Police Foundation's Annual Golf Tournament Fund-Raising Event; Gardena Community Budget Forum; Juneteenth Celebration; Mayme Dear Friends of the Library meeting; Employee World Cup Day; South Bay Aerospace Alliance meeting; Honor of Presiding over his 93-year-old Uncle's Funeral Services; and the Funeral Services for one of his Union Rescue Mission Program Men. He wished a Happy Father's Day and a Happy Juneteenth. Lastly, he thanked all the Supporters, Citizen Voters, and the City for allowing him to serve our great City for 4 more years.

24. ANNOUNCEMENT(S)

1) Ride Free to Manhattan Beach Line G, June 13 to September 5 on Tuesdays, Wednesdays, and Saturdays from 9:00 a.m. to 6:00 p.m.;

2) Gardena Community Aquatic & Senior Center Grand Opening, Wednesday, June 24, 2026 starting at 2:00 p.m. at 1654 w. 160th St. Gardena, CA 90247;

3) Self-Defense Workshop, Saturday, June 27, 2026, Session 1: 9:00 a.m. to 10:00 a.m., and Session 2: 10:15 a.m. to 11:15 a.m. at Thornburg Park;

4) 4th of July Celebration, Saturday, July 4, 2026 from 5:00 p.m. to 10:00 p.m. at Rowley Park;

5) Sound & Bites Summer Series, Friday, July 10, 2026 from 6:00 p.m. to 9:00 p.m. at 1112 w. Gardena Blvd. Gardena, CA 90247; and

6) Show & Shine Car Show & Concert, Saturday, July 11, 2026 from 10:00 a.m. to 2:00 p.m. at Rowley Park.

25. REMEMBERANCES

Mrs. Roseetta Murphy, 85 years old and a long time Gardena resident for over 30 years;

Mrs. Virginia Rios, 99 years old and a long-time Gardena resident;

Mr. Simeon Ginyard, 74 years of age and a long-time Gardena resident; and

Mrs. Shirley Joyce Madison McCarty, 78 years of age and a longtime member of the Dr. Martin Luther King Jr. Cultural Committee.

26. ADJOURNMENT

At 11:01 p.m. Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, July 14, 2026.

BECKY ROMERO
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By: _____
Katherine Rhee, Records Management Coordinator

MINUTES
Special Meeting Notice
Gardena City Council
Thursday, July 2, 2026

The Special Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California was called to order at 4:35 p.m. on July 2, 2026, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California, Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Tasha Cerda; Mayor Pro Tem Mark E. Henderson; Council Member Rodney G. Tanaka; and Council Member Paulette C. Francis. Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Carmen Vasquez; City Treasurer Guy Mato; City Clerk Mina Semenza; Assistant City Clerk Becky Romero; Records Management Coordinator Katherine Rhee; and Deputy City Clerk I Crystal Contreras. Council Member Love was away on an excused absence.

2. PLEDGE OF ALLEGIANCE

Gianna Hoskins, granddaughter of City Clerk Mina Semenza, and a 7th grader at First Lutheran School, led us in the Pledge of Allegiance. She plays AYSO soccer with heart, hustle, and a big smile. When she's not on the field, she's busy creating amazing artwork that shows off her imagination. She was honored to lead the Pledge of Allegiance and bring her bright energy to the community she loves.

3. INVOCATION

Council Member Tanaka led the Invocation.

4. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICE

**4.A. ELECTION OFFICIAL'S CERTIFICATION OF OFFICIAL CANVASS OF MUNICIPAL ELECTION VOTES
RESOLUTION NO. 6743, Reciting the Fact of the General Municipal Election held on June 2, 2026, Declaring the
Results and Such Other Matters as Provided by Law**

City Manager Osorio presented the Staff Report.

Mayor Cerda then asked if anyone from the Public had asked to speak on this item, and if any Member of the Council had any questions or comments.

There were no public comments and no comments from any Member of the Council.

It was moved by Mayor Pro Tem Henderson and seconded by Council Member Tanaka to Adopt Resolution No. 6743. The motion passed by a vote of 4-0 (Yea: Henderson, Tanaka, Cerda and Francis. Absent: Love).

4.B. RESOLUTION OF COMMENDATION to the Honorable Mina Semenza in Acknowledgement and Recognition of Distinguished Service to the City and Community of Gardena as the Gardena City Clerk; and, Further, to Bestow Upon Her the Title of City Clerk Emeritus

Mayor Cerda read the Resolution of Commendation. City Clerk Mina Semenza accepted the Commendation, gave a speech and appropriate photos were taken.

4.C. RESOLUTION OF COMMENDATION to the Honorable Guy H. Mato in Acknowledgement and Recognition of Distinguished Service to the City and Community of Gardena as the Gardena City Treasurer

Mayor Cerda read the Resolution of Commendation. City Treasurer Guy Mato accepted the Commendation, gave a speech and appropriate photos were taken.

4.D. OATH OF OFFICE by Newly Elected / Re-Elected Officials: Becky Romero - City Clerk Kale Morita - City Treasurer Jeff Fukasawa - City Council Member Rodney G. Tanaka - City Council Member Tasha Cerda - Mayor

The Oaths of Office were then given to the newly elected officials, Becky Romero, Kale Morita, Jeff Fukasawa, Rodney G. Tanaka, and Tasha Cerda.

At 5:16 p.m. Mayor Cerda announced that we would be taking a short recess to serve cake for the newly elected officials. The meeting reconvened at 5:42 p.m. and the newly elected officials assumed their respective positions.

5. ADJOURNMENT

At 5:49 p.m. Mayor Cerda adjourned the Gardena City Council Special Meeting to the Closed Session portion of the City Council Meeting at 7:00 p.m., and the Regular City Council Meeting at 7:30 p.m. on Tuesday, July 14, 2026.

BECKY ROMERO
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

APPROVED:

Tasha Cerda, Mayor

By: _____
Katherine Rhee, Records Management Coordinator

MINUTES
Regular PEQC Meeting of the
Planning and Environmental Quality Commission
Tuesday, May 5, 2026

The Regular PEQC Meeting Notice and Agenda of the Planning and Environmental Quality Commission of the City of Gardena, California, was called to order on May 5, 2026, 7:00 PM, in the Council Chambers at 1700 W. 162nd Street, Gardena, California.

1. CALL MEETING TO ORDER

The meeting was called to order at 7:05 PM.

2. PLEDGE OF ALLEGIANCE

Commissioner Stephen P. Langley led the Pledge of Allegiance.

3. ROLL CALL

Present: Chair Ronald Wright-Scherr; Vice-Chair Jules Kanhan; Commissioner Steve Sherman; Commissioner Stephen P. Langley and Commissioner Deryl Henderson. Employees present: Director of Community Development Greg Tsujiuchi; Assistant Director of Community Development Jo-Anne Burns; Assistant City Attorney Ivy Tsai; and Planning Assistant Kevin La.

4. APPROVAL OF MINUTES

4.A. Planning and Environmental Quality Commission Approval of Minutes for April 7, 2026.

MOTION: A motion was made by Commissioner Langley and seconded by Commissioner Henderson to approve the minutes of the meeting held on April 7, 2026.

The motion passed by a vote of 4-0 (Yea: Wright-Scherr, Sherman, Henderson and Langley; Noes: None)

Abstain: Kanhan

5. ORAL COMMUNICATIONS

Administrative Analyst I, Georgina Placido, asked if there were any comments from the public and noted for the record that no members of the public wished to speak to the Planning Commission.

6. PUBLIC HEARING ITEMS

6.A. ENVIRONMENTAL ASSESSMENT #19-24; SITE PLAN REVIEW #4-24; TENTATIVE PARCEL MAP #2-24 TO ALLOW THE CONSTRUCTION OF FOUR (4) THREE-STORY CONDOMINIUM UNITS IN THE MEDIUM DENSITY MULTIFAMILY RESIDENTIAL (R-3) ZONED PORTION OF A SPLIT ZONED R-3 AND SINGLE-FAMILY RESIDENTIAL (R-1) ZONED PROPERTY AT 1031 MAGNOLIA AVENUE.

Director of Community Development Greg Tsujiuchi, Assistant Director of Community Development Jo-Anne Burns and Assistant City Attorney Ivy Tsai were present and available to answer any questions.

Commissioner Sherman recused himself from item 6.A. Assistant City Attorney Tsai noted, that Commissioner Sherman is recusing himself because he lives within 1,000 feet of the property.

Planning Assistant Kevin La presented the staff report informing the Commission that the project is categorically exempt from the provision of the California Environmental Quality Act (CEQA) pursuant to Guideline Sections 15303(b) (Class 3 - New Construction or Conversion of Small Structures; and 15300.2 - Not subject to exceptions to the exemptions in CEQA.

Mr. La displayed the Vicinity Map of the existing property located at 1031 Magnolia Avenue, and the Zoning Map, which indicates that the project site is split-zoned as both R-1 and R-3.

Mr. La provided past history of the project from 2020 - 2026. A timeline with important dates and meetings was displayed on the screen and presented photos of the currently vacant project site.

Mr. La provided an overview of the existing Site Plan, which identified both R-1 and R-3 sections of the property, noting that they are only working of the R-3 section.

Mr. La provided an overview of the proposed Site and Floor Plans, highlighting the proposed location of the dwelling units and ADU and the square footage. He proceed to display the proposed elevations for buildings 1 - 4 including the ADU.

Mr. La displayed the Tentative Parcel Map No. 85142. He reiterated that they are only working within the R-3 portions of the property.

Mr. La went over the analysis, noting that the property complies with the development standards within the R-3 zone; Densite permits up to four dwelling units within the R-3 portion; No development proposed in the R-1 portion and shall follow all development standards within the R-1 development standards; Site Plan Review required for all new multifamily developments of 4 or more per GMC Section 18.44.010.E; and Tentative Parcel Map required for the proposed subdivision in accordance with GMC Section 17.08.

Mr. La noted that public hearing notices were duly advertised in the Gardena Valley News and mailed to owners and occupants within 300' of the project site on January 8, 2026, for the January 20, 2026, Planning Commission Meeting. Re-noticed on April 23, 2026, for the May 5, 2026,

Planning Meeting. He noted that, four (4) public comments regarding the project have been received for the January 8, 2026, Planning Meeting and two (2) public comments regarding the project have been received for the May 5, 2026, Planning Meeting:

- Public Comment #1 - Alex ilich
- Public Comment #2 - Hannah Simon

STAFF RECOMMENDATION:

- Conduct the public hearing;
- Receive testimony from the public;
- **Adopt Resolution No. PC 1-26**, approving Site Plan Review #4-24 and Tentative Parcel Map #2-24, subject to the attached Conditions of Approval; and
- Direct staff to file a Notice of Exemption.

Mr. La informed the Commission that both the staff and applicant were present to answer any questions.

Chair Wright-Scherr asked if any of the Commissioners had questions and proceeded to open the Public Hearing.

Chair Wright-Scherr invited the applicant to step forward and address the Commission.

Mr. Steve Stapakis, the applicant, introduced himself and expressed his hope that the project would not be approved at the meeting due to concerns about potential litigation from local residents. Mr. Stapakis mentioned his efforts to meet with neighbors to discuss their concerns regarding the proposed project and to find a resolution. He expressed a desire to hear the neighbors concerns so he could provide a response and work towards a common ground, aiming to develop a project that everyone could accept. He also discussed the proposed project and shared his perspective on the matter.

Assistant City Attorney Tsai provided clarification regarding Mr. Stapakis's comments. According to her understanding, Mr. Stapakis would like to hear testimony from the public regarding his project, after which he would have the opportunity to respond. Additionally, Mr. Stapakis requested to continue the item to allow time to work with the neighbors.

Chair Wright-Scherr then asked for public speakers;

Public Speakers: Michael Lee, Javier Marquez and Neal Natsumeda, residents of Gardena, spoke in opposition of the proposed project, expressing concerns regarding its potential impact on the character of their neighborhood.

Chair Wright-Scherr asked Mr. Steve Stapakis when he would like the proposed project to be brought back to the Planning Commission. Mr. Stapakis requested to return in four weeks, hoping to reach a resolution with the neighbors.

Assistant City Attorney Tsai informed Mr. Stapakis that the item could be brought back on July 7th. Mr. Stapakis agreed to this date.

Assistant City Attorney Tsai provided direction to all the Commissioners regarding the motion to continue the item.

MOTION: A motion was made by Commissioner Langley and seconded by Chair Wright-Scherr to Continue the Public Hearing to a Date Certain of July 7, 2026:

The motion passed by a vote of 4-0 (Yea: Wright-Scherr; Kanhan, Henderson and Langley; Noes: None)

Recuse: Sherman

Commissioner Henderson wanted to add his perspective about the existing structures and mentioned that he would be making another trip to the project site.

Director of Community Development Tsujiuchi noted that city staff would reach out to him and also take a look at the project site.

There were no additional questions or comments made by any member of the Commission or by members of the public.

Assistant City Attorney Tsai requested that Commissioner Sherman return to the meeting.

6.B. ZONE TEXT AMENDMENT #1-26, PROPOSED AMENDMENT TO CHAPTER 18.13 OF THE GARDENA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

Director of Community Development Greg Tsujiuchi and Assistant City Attorney Ivy Tsai were present and available to answer any questions.

Assistant Director of Community Development Jo-Anne Burns presented the staff report informing the Commission that the goal of the Zone Text Amendment is to achieve compliance with state law and to align with AB 1154 and SB 543. These laws were signed by the governor in October 2025 and became effective on January 1, 2026.

Ms. Burns provided an overview of the proposed changes to the Gardena Municipal Code (GMC) to ensure consistency with the new state laws, as displayed on the screen.

Ms. Burns noted that public hearing notices were duly advertised in the Gardena Valley News on April 9, 2026, well beyond the required 20-day notification period for any matters impacting zoning codes and uses. To date, no public comments regarding the project have been received.

STAFF RECOMMENDATION:

- Conduct the public hearing;
- Receive testimony from the public;
- **Adopt Resolution No. PC 5-26**, recommending that the City Council adopt an Ordinance for Zone Text Amendment No. 1-26

Ms. Burns informed the Commission that staff are available to answer any questions.

Chair Wright-Scherr asked if any of the Commissioners had questions.

Commissioner Langley asked for clarification, stating that the proposed changes are fundamentally about aligning local regulations with state law. Ms. Burns confirmed that he was correct.

Chair Wright-Scherr announced that the Public Hearing was open. City staff confirmed that no public comments had been received.

Chair Wright-Scherr announced that the Public Hearing was closed.

There were no additional questions or comments made by any member of the Commission.

MOTION: A motion was made by Commissioner Langley and seconded by Vice-Chair Kanhan to Recommend to the City Council on adoption of Zone Text Amendment #1-26 to amend Chapter 18.13 of the Gardena Municipal Code relating to accessory dwelling units and junior accessory:

The motion passed by a vote of 5-0 (Yea: Wright-Scherr, Kanhan, Sherman, Henderson and Langley; Noes: None)

7. OTHER ITEMS

No Items.

8. COMMUNITY DEVELOPMENT DIRECTOR'S REPORT

Director of Community Development Greg Tsujiuchi, announced upcoming city events.

1. Gardena Community Meeting for the Open Space Conservation Plan for the Community Resources Element of the City's General Plan on May 14, 2026; 6:30 pm - 8:00 pm., at the Nakaoka Community Center, Room A. Assistant Director of Community Development Jo-Anne Burns encouraged everyone to participate in the Community Survey by scanning the QR code displayed on the screen.
2. Sounds & Bites on the Gardena Boulevard, Friday, May 8, 2026, from 6:00 pm to 9:00 pm. Director Tsujiuchi noted that both Economic Development and Animal Control will be participating in the event.
3. 23rd Annual Jazz Festival, Sunday, August 23, 2026 at Rowley Park.

4. Food, Wine & Brew, Saturday, September 26, 2026, from 12:00 pm - 7:00 pm at the City Hall Complex. Director Tsujiuchi informed the Commissioners that they will receive two tickets for each event.

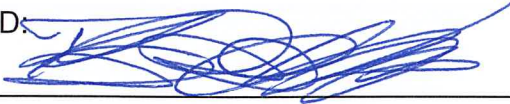
9. PLANNING & ENVIRONMENTAL QUALITY COMMISSIONERS' REPORTS

1. VICE-CHAIR KANHAN - No items to report.
2. COMMISSIONER LANGLEY - No items to report.
3. COMMISSIONER HENDERSON - No items to report.
4. COMMISSIONER SHERMAN - No items to report.
5. CHAIR WRIGTH-SCHERR - No items to report.

10. ADJOURNMENT

Chair Wright-Scherr adjourned the meeting at 7:57 PM.

APPROVED:

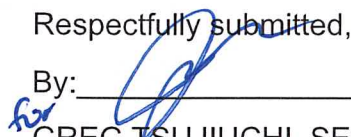


RONALD WRIGHT-SCHERR, CHAIR

Planning and Environmental Quality Commission

Respectfully submitted,

By:



GREG TSUJIUCHI, SECRETARY

Planning and Environmental Quality Commission

MINUTES

Regular PEQC Meeting of the Planning and Environmental Quality Commission

Tuesday, May 19, 2026

The Regular PEQC Meeting Notice and Agenda of the Planning and Environmental Quality Commission of the City of Gardena, California, was called to order at May 19, 2026, 7:00 PM, in the Council Chambers at 1700 W. 162nd Street, Gardena, California.

1. CALL MEETING TO ORDER

The meeting was called to order at 7:04 PM.

2. PLEDGE OF ALLEGIANCE

Vice-Chair Jules Kanhan led the Pledge of Allegiance.

3. ROLL CALL

Present: Chair Ronald Wright-Scherr; Vice-Chair Jules Kanhan; Commissioner Steve Sherman; and Commissioner Deryl Henderson. Employees present: Director of Community Development Greg Tsujiuchi; Assistant Director of Community Development Jo-Anne Burns; Assistant City Attorney Ivy Tsai; and Planning Assistant Dayana Nava; and Planning Assistant Kevin La.

Commissioner Stephen P. Langley was away on an excused absence.

4. APPROVAL OF MINUTES

No Item.

5. ORAL COMMUNICATIONS

Administrative Analyst I, Georgina Placido, asked if there were any comments from the public and noted for the record that no members of the public wished to speak to the Planning Commission at this time.

6. PUBLIC HEARING ITEMS

**6.A. CONDITIONAL USE PERMIT #1-26 AND ENVIRONMENTAL ASSESSMENT #1-26 TO
ALLOW VEHICLE STORAGE FACILITIES WITHIN THE GENERAL INDUSTRIAL (M-2) ZONE
AT 13625-13629 ALMA AVENUE (APN: 6102-015-027)**

Director of Community Development Greg Tsujiuchi, Assistant Director of Community Development Jo-Anne Burns and Assistant City Attorney Ivy Tsai were present and available to answer any questions.

Planning Assistant Dayana Nava presented the staff report informing the Commission that the project is categorically exempt from the provision of the California Environmental Quality Act (CEQA) pursuant to Guideline Sections 15301 (Class 1 - as an existing facilities project); and 15300.2 - Not subject to exceptions to the exemptions in CEQA.

Ms. Nava displayed the Vicinity Map of the existing property located at 13625-13629 S. Alma Avenue, and the Zoning Map, which indicates that the project site is zoned M-1.

Ms. Nava provided an overview of the Site Plan, which features one industrial building on a 0.57-acre lot with 18 parking spaces, as shown on the screen. She also presented the proposed Floor Plan, highlighting two vehicle storage areas, a lounge, and a workshop. The building will have the capacity to store a total of 35 parked vehicles indoors, as displayed on the screen.

Ms. Nava went over the parking requirements:

- The vehicle facility area would require 12 parking spaces (based on 1 space per 1,000 sf);
- Office area would require four (4) parking spaces (based on 1 space per 300 sf);
- Total - 16 parking spaces. The applicant will be providing two (2) additional parking making the total 18 parking spaces.

Ms. Nava showed current photos of both the interior and exterior of the property.

Ms. Nava went over the analysis, noting that business operations include private valet vehicles parking, elevated storage lifts, and workshop classes that will be provided for members only. These instructional workshop will provide a variety of lessons, including how to replace a tire or a battery; Workshop classes are limited to only 10 members at a time; and hours of operation will be 9:00 AM to 10:00 PM all days of the week.

Ms. Nava noted that public hearing notices were duly advertised in the Gardena Valley News and mailed to owners and occupants within 300' of the project site on May 7, 2026, and 14 public comments regarding the project have been received.

- 05-19-2026 PC #1_Item 6.A- H. Marquis_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #2_Item 6.A- P. De Jianne_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #3_Item 6.A- Z. Woodruff-Hall_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #4_Item 6.A- J. Bosler_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #5_Item 6.A- J & D McNaughton_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #6_Item 6.A- N. Bel_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #7_Item 6.A- A. Aghamalian_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #8_Item 6.A- N. Michael Carlo_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #9_Item 6.A- A. Brajeux_ 13625-13629 Alma Ave.pdf

- 05-19-2026 PC #10_Item 6.A- A. Kaslikowski_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #11_Item 6.A- T.J. Geisen_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #12_Item 6.A- P. Allen_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #13_Item 6.A- R. Ocon_ 13625-13629 Alma Ave.pdf
- 05-19-2026 PC #14_Item 6.A- K. Edmond_ 13625-13629 Alma Ave.pdf

STAFF RECOMMENDATION:

- Conduct the public hearing;
- Receive testimony from the public;
- **Adopt Resolution No. PC 7-26**, making the necessary findings and approving EA #1-26, Conditional Use Permit #1-26 subject to the attached Conditions of Approval; and
- Direct staff to file a Notice of Exemption.

Ms. Nava informed the Commission that the Resolution was updated to No. 7-26 instead of No. 5-26. She also noted that both the staff and the applicants were present to answer any questions.

Chair Wright-Scherr asked if any of the Commissioners had questions

Vice-Chair Kanhan inquired about the number of employees who would be present on-site daily. Ms. Nava provided an answer to his question.

Chair Wright-Scherr then invited the applicant to step forward and address the Commission.

Ms. Liliger Damaso of Conditional Use Permits, representing Mr. Cyrus Hanson, the applicant, introduced herself and thanked Ms. Nava, the staff and the Commission for their time and consideration. Ms. Damaso discussed the proposed project site and the type of business that would be conducted there.

Mr. Cyrus Hanson, founder of Wanderwell Society South Bay, addressed the Commission. He introduced himself and shared his professional background, emphasizing that Wanderwell is a membership-based learning and workshop space centered around craftsmanship, creativity, mentorship, and hands-on education. His vision is to create a place where people can come together to share knowledge, work with their hands, learn practical skills, and build genuine community around shared interest. He believes that Wanderwell will be an asset to the City of Gardena and looks forward to the Commission's support in approving his request.

Commissioner Henderson asked for clarification regarding the type of business that would be conducted at the project site. Mr. Hanson provided an explanation in response.

Chair Wright-Scherr asked whether there would be an opportunity for participants to earn certificates of achievement related to mechanics, which could assist them in finding employment, and also inquired about the hours of operation. Mr. Hanson confirmed the hours and mentioned his future aspirations to possibly offer certifications that could be credited at a local college.

Commissioner Henderson asked if Mr. Hanson could walk him through the workshop, specifically noting the presence of two lifts. He raised questions about the type of containment for hazardous materials, the flooring in the workshop, and whether there were drain receptacles in case of spills. Mr. Hanson responded to all of these inquiries

Commissioner Sherman inquired about the membership fee. Mr. Hanson provided details regarding parking, workshop, and membership fees.

Vice-Chair Kanhan asked if there were any specific requirements for the vehicles. Mr. Hanson responded with information about size limitations.

Chair Wright-Scherr then asked what types of cars were expected at the site. Mr. Hanson provided an answer.

Chair Wright-Scherr announced that the Public Hearing was open and asked if any public speakers wished to address this item. City staff informed him that there were six (6) public speakers, including the applicants.

Public Speakers: Adrian Vera, Cory David, Jorge Raphael, and Adam Kaslikowski spoke in support of Conditional Use Permit #1-26, sharing their positive experiences with the Wanderwell Society and expressing their belief that the City of Gardena will benefit from this business.

Chair Wright-Scherr announced that the Public Hearing was closed.

There were no additional questions or comments made by any member of the Commission.

MOTION: A motion was made by Vice-Chair Kanhan and seconded by Chair Wright-Scherr to Adopt Resolution No. PC 7-26; Approve Conditional Use Permit #1-26 and EA #1-26 to Allow Vehicle Storage Facilities within the General Industrial (M-2) Zone at 13625-13629 Alma Avenue; and Direct staff to file a Notice of Exemption:

The motion passed by a vote of 4-0 (Yea: Wright-Scherr; Kanhan, Sherman and Henderson; Noes: None)

Absent: Langley

Director of Community Development Greg Tsujiuchi, stated that the decision made during the public hearing will be final unless a written request for an appeal is filed, with the appropriate fee, to the City Clerk within ten calendar days from the date of adoption, or City Council calls this matter for review within the same ten-day period.

6.B. CONDITIONAL USE PERMIT #4-26 AND ENVIRONMENTAL ASSESSMENT #4-26 TO ALLOW THE SALES OF BEER AND WINE FOR OFF-SITE CONSUMPTION IN A NEW RETAIL STORE WITHIN AN EXISTING TENANT SPACE IN THE COMMERCIAL (C-2) ZONE AT 15505 SOUTH NORMANDIE AVENUE (APN: 6105-008-039)

Director of Community Development Greg Tsujiuchi, Assistant Director of Community Development Jo-Anne Burns and Assistant City Attorney Ivy Tsai were present and available to answer any questions.

Planning Assistant Kevin La presented the staff report informing the Commission that the project is categorically exempt from the provision of the California Environmental Quality Act (CEQA) pursuant to Guideline Sections 15301 Class 1 - Existing Facilities; and 15300.2 - Not subject to exceptions to the exemptions in CEQA.

Mr. La displayed the Vicinity Map of the existing property located at 15505 South Normandie Avenue, and the Zoning Map, which indicates that the project site is zoned C-2.

Mr. La presented current photos of the project site, highlighting that construction is currently underway.

Mr. La provided an overview of the proposed Site and Floor Plans, which identified the existing commercial retail building; the lot size of 1.91 acres within Gardena Plaza, the location of three dedicated coolers, and one aisle designated for beer and wine.

Mr. La explained the business operations:

- Alcohol sales for off-site consumption is accessory to the retail store;
- One (1) aisle and three (3) coolers used for alcohol display - Totals approximately 315 square feet;
- Hours of operation: 7:00 AM to 10:00 PM all days of the week.

Mr. La went over the Census Tract, which falls under 6030.06 for off-site consumption, allowing for one off-site consumption license type from the Alcoholic Beverage Control Department, as indicated on the screen. He also informed the Commission about the Sensitive Receptors surrounding the project site.

Mr. La noted that public hearing notices were duly advertised in the Gardena Valley News and mailed to owners and occupants within 300' of the project site on May 7, 2026, and to date no public comments regarding the project have been received.

STAFF RECOMMENDATION:

- Conduct the public hearing;
- Receive testimony from the public; and
- **Adopt Resolution No. PC 6-26**, making the necessary findings and approving EA #4-26 and CUP #4-26, subject to the attached Conditions of Approval; and
- Direct staff to file a Notice of Exemption.

Mr. La informed the Commission that both the staff and applicant were present to answer any questions.

Chair Wright-Scherr asked if any of the Commissioners had questions and then invited the applicant to step forward.

Ms. Terri Dickerhoff, representing Sprouts Farmers Market, introduced herself and thanked Mr. La for his assistance. She provided an overview of Sprouts Farmers Market and their offerings of beer and wine.

Vice-Chair Kanhan inquired whether the beer and wine would be available only for off-site consumption and if there would be a seating area that could potentially lead to consumption issues. Ms. Dickerhoff addressed his questions.

Chair Wright-Scherr announced that the Public Hearing was open and asked if any public speakers wished to speak on this item. City staff informed him that there were no public speakers.

There were no further questions or comments from any Commission member, and Chair Wright-Scherr announced the closure of the Public Hearing.

MOTION: A motion was made by Commissioner Henderson and seconded by Vice-Chair Kanhan to Continue the Public Hearing to a Date Certain of July 7, 2026:

The motion passed by a vote of 4-0 (Yea: Wright-Scherr; Kanhan, Sherman and Henderson; Noes: None)

Absent: Langley

Director of Community Development Greg Tsujiuchi, stated that the decision made during the public hearing will be final unless a written request for an appeal is filed, with the appropriate fee, to the City Clerk within ten calendar days from the date of adoption, or City Council calls this matter for review within the same ten-day period.

7. OTHER ITEMS

7.A. FIRST EXTENSION OF TIME REQUEST FOR CONDITIONAL USE PERMIT #5-24 (1855 West 139th Street)

Director of Community Development Greg Tsujiuchi, Assistant Director of Community Development Jo-Anne Burns and Assistant City Attorney Ivy Tsai were present and available to answer any questions.

Assistant Director Jo-Anne Burns informed the Commission that the item under consideration is a previously approved conditional use permit. She noted that, as this is a non-public hearing item similar to a consent calendar item reviewed by the City Council, a presentation is not necessary unless requested by the Planning Commission.

Chair Wright-Scherr then inquired whether any Commissioners wished to see a presentation or if they preferred to vote on the item. All Commissioners agreed that a presentation was unnecessary.

Assistant City Attorney Ivy Tsai asked Chair Wright-Scherr to check if there were any speakers regarding the item. Chair Wright-Scherr confirmed with city staff, who reported that there were no speakers.

There were no additional questions or comments made by any member of the Commission.

MOTION: A motion was made by Chair Wright-Scherr and seconded by Vice-Chair Kanhan to Approve First Extension of Time Requested for Conditional Use Permit #5-24 located at 1855 West 139th Street:

The motion passed by a vote of 4-0 (Yea: Wright-Scherr, Kanhan, Sherman and Henderson; Noes: None)

Absent: Langley

8. COMMUNITY DEVELOPMENT DIRECTOR'S REPORT

Director of Community Development Greg Tsujiuchi, announced upcoming city events.

1. Sounds & Bites on the Gardena Boulevard, Friday, June 12, 2026, from 6:00 pm to 9:00 pm.
In collaboration, Viewing party USA vs Paraguay.
2. 23rd Annual Jazz Festival, Sunday, August 23, 2026 at Rowley Park.
3. Food, Wine & Brew, Saturday, September 26, 2026, from 12:00 pm - 7:00 pm at the City Hall Complex. Director Tsujiuchi informed the Commissioners that they will receive two tickets for each event. Director Tsujiuchi informed the Commissioner that they are eligible to receive two tickets.
4. Juneteenth, Friday, June 19, 2026, from 2:00 PM - 6:00 PM at City Hall Complex.

9. PLANNING & ENVIRONMENTAL QUALITY COMMISSIONERS' REPORTS

1. VICE-CHAIR KANHAN - No items to report.
2. COMMISSIONER HENDERSON - No items to report.
3. COMMISSIONER SHERMAN - No items to report
4. CHAIR WRIGTH-SCHERR - He reported that he attended the Open Space Conservation Workshop and found it informative.

10. ADJOURNMENT

Chair Wright-Scherr adjourned the meeting at 8:01 PM.

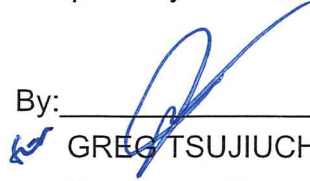
APPROVED:



RONALD WRIGHT-SCHERR, CHAIR
Planning and Environmental Quality Commission

Respectfully submitted,

By:



GREG TSUJIUCHI, SECRETARY
Planning and Environmental Quality Commission

MEMORANDUM

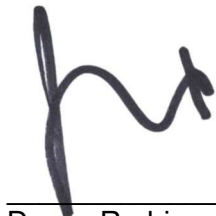
TO: Honorable Mayor and City Council
FROM: Administrative Services Department
DATE: July 9, 2026
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

July 14, 2026 TOTAL WARRANTS ISSUED: \$6,978,752.93

Wire Transfer: 13305-13321
Prepay: 185620-185628
Check Numbers: 185629-185807
Checks Voided:

Total Pages of Register: 24

June 26, 2026 TOTAL PAYROLL ISSUED: \$3,134,653.12
July 10, 2026 TOTAL PAYROLL ISSUED: \$2,103,340.12



Danny Rodriguez
Revenue & Purchasing Manager

vchlist
07/09/2026 10:04:31AM

Voucher List
CITY OF GARDENA

Page: 1

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
13305	6/16/2026	101641 CALPERS	100000018312180		MISC GROUP UAL PAYMENT - JUNE 20:	82,034.00
					Total :	82,034.00
13306	6/16/2026	101641 CALPERS	100000018312190		SAFETY CLASSIC UAL PAYMENT - JUNI	137,246.75
					Total :	137,246.75
13307	6/16/2026	101641 CALPERS	100000018312195		SAFETY PEPRA UAL PAYMENT - JUNE :	2,729.92
					Total :	2,729.92
13308	6/11/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	061026		HEALTH INSURANCE CLAIMS	90,545.35
					Total :	90,545.35
13309	6/11/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	JUNE 2026	023-01625	HEALTH & LIFE INSURANCE, SERVICE	151,068.48
					Total :	151,068.48
13310	6/9/2026	112326 LWP CLAIMS SOLUTIONS INC.	060526		WORKERS' COMP CLAIMS	100,000.00
					Total :	100,000.00
13311	6/10/2026	113747 DELTA DENTAL OF CALIFORNIA	BE007090936C		DENTAL INSURANCE CLAIMS	11,515.40
					Total :	11,515.40
13312	6/11/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365991573982		HEALTH INSURANCE CLAIMS	12,031.18
					Total :	12,031.18
13313	6/16/2026	111374 LINCOLN NATIONAL LIFE, INSURANCE COMP/	4973546035	023-01627	LIFE INSURANCE GRP PLANS - JUNE 2	3,979.14
					Total :	3,979.14
13314	6/17/2026	112326 LWP CLAIMS SOLUTIONS INC.	061726		WORKERS' COMP CLAIMS	25,183.45
					Total :	25,183.45
13315	6/18/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	061826		HEALTH INSURANCE CLAIMS	9,271.97
					Total :	9,271.97
13316	6/18/2026	113747 DELTA DENTAL OF CALIFORNIA	BE007094111C		DENTAL INSURANCE CLAIMS	12,694.10
					Total :	12,694.10
13317	6/18/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365997304952		HEALTH INSURANCE CLAIMS	6,720.86

Page: 1

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
13317	6/18/2026	112441 112441 ANTHEM BLUE CROSS LIFE &, HEALTH II (Continued)				Total : 6,720.86
13318	6/18/2026	113912 CHARLES SCHWAB TRUST BANK	061126		OPEB TRUST CONTRIBUTION	550,000.00
					Total :	550,000.00
13319	6/22/2026	619005 GAS COMPANY, THE	035-746-60944 060526		CNG FUEL	30,909.14
					Total :	30,909.14
13320	6/24/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	062326		HEALTH INSURANCE CLAIMS	7,385.08
					Total :	7,385.08
13321	6/24/2026	113747 DELTA DENTAL OF CALIFORNIA	BE007103533C		DENTAL INSURANCE CLAIMS	11,445.70
					Total :	11,445.70
185620	6/22/2026	111708 COMMLINE, INC.	0542959	037-10540	DIGITAL RADIO SYSTEM MAINTENANC	20,085.12
					Total :	20,085.12
185621	6/25/2026	619003 SOUTHERN CALIFORNIA EDISON	061826		LIGHT & POWER	40,506.33
					Total :	40,506.33
185622	7/6/2026	113919 DLA PIPER LLP (US), CALIFORNIA IOLTA ACCC 24-02CDD			FINAL SETTLEMENT	112,280.00
					Total :	112,280.00
185623	7/9/2026	619003 SOUTHERN CALIFORNIA EDISON	062626		LIGHT & POWER	9,792.87
					Total :	9,792.87
185624	7/9/2026	112339 ROMANO, KEVIN	2026 Q2		EMPLOYEE SPOT-ON RECOGNITION	500.00
					Total :	500.00
185625	7/9/2026	112159 NEOU, ROMEO	2026 Q2		EMPLOYEE SPOT-ON RECOGNITION	500.00
					Total :	500.00
185626	7/9/2026	111981 MIRANDA, ELNNER	2026 Q2		EMPLOYEE SPOT-ON RECOGNITION	500.00
					Total :	500.00
185627	7/9/2026	105527 INTERINSURANCE EXCHANGE OF THE, AUTC 26-01PD			FINAL SETTLEMENT	28,290.83
					Total :	28,290.83
185628	7/9/2026	113872 CBOW INC.	052126		ENTERTAINMENT SERVICES - SHOW &	3,500.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185628	7/9/2026	113872 113872 CBOW INC.	(Continued)		Total :	3,500.00
185629	7/14/2026	104606 2 BROTHERS TIRES & WHEELS	32972		PD VEHICLE TIRE SERVICES	20.00
			32979		PD VEHICLE TIRE SERVICES	20.00
			33011		PD VEHICLE TIRE SERVICES	40.00
					Total :	80.00
185630	7/14/2026	106086 ABC COMPANIES	4022572		GTRANS AUTO PARTS	545.48
					Total :	545.48
185631	7/14/2026	110028 ACCENTURE INFRASTRUCTURE, AND CAPITAL	40767	037-10228	PROJECT MGMT SUPPORT - ELECTRIF	2,880.00
			40862	037-10228	PROJECT MGMT SUPPORT - ELECTRIF	1,440.00
					Total :	4,320.00
185632	7/14/2026	111853 ACCESS	12230233		PD SHREDDING SERVICES	275.75
					Total :	275.75
185633	7/14/2026	113329 AIR AND LUBE SYSTEMS INC.	59878		GTRANS FACILITY MAINTENANCE	3,956.00
					Total :	3,956.00
185634	7/14/2026	108646 ALAN'S LAWN & GARDEN CENTER, INC.	138356		PARK MAINT SUPPLIES	3,936.21
					Total :	3,936.21
185635	7/14/2026	108625 ARAD OIL INC.	01/2026 PD		CAR WASH	84.00
			02/2026 PD		CAR WASH	120.00
			03/2025 PD		CAR WASH	180.00
			03/2026 PD		CAR WASH	240.00
			04/2026 PD		CAR WASH	120.00
			05/2026 PD		CAR WASH	60.00
			12/2025 PD		CAR WASH	60.00
					Total :	864.00
185636	7/14/2026	104687 AT&T	25398204		TELEPHONE	2,996.00
					Total :	2,996.00
185637	7/14/2026	100474 AT&T LONG DISTANCE	061226		TELEPHONE	98.37
					Total :	98.37

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185638	7/14/2026	100964 AT&T MOBILITY	287275680401X070126		PD CELL PHONE ACCT #287275680401	148.41
Total :						148.41
185639	7/14/2026	100964 AT&T MOBILITY	828667974X06162026		CM CELL PHONE ACCT #828667974	87.46
Total :						87.46
185640	7/14/2026	110686 AZTECH ELEVATOR COMPANY	AZ20937	024-01170	ELEVATOR MAINTENANCE - PW	285.00
			AZ20938	024-01170	ELEVATOR MAINTENANCE - NCC	285.00
			AZ20939	024-01170	ELEVATOR MAINTENANCE - CH	125.00
			AZ20941	024-01170	ELEVATOR MAINTENANCE - NCC	125.00
			AZ21046	024-01170	ELEVATOR MAINTENANCE - NCC	125.00
			AZ21048	024-01170	ELEVATOR MAINTENANCE - PW	285.00
			AZ21049	024-01170	ELEVATOR MAINTENANCE - NCC	285.00
			AZ21050	024-01170	ELEVATOR MAINTENANCE - CH	125.00
Total :						1,640.00
185641	7/14/2026	113907 BAIK, SEUNG GYU	PERMIT #18923		PERMIT DEPOSIT REFUND - 16819 S	500.00
Total :						500.00
185642	7/14/2026	103651 BARR & CLARK, INC.	67929		ENVIRONMENTAL TESTING - 2059 W 14	410.00
Total :						410.00
185643	7/14/2026	102035 BD WHITE TOP SOIL CO., INC.	94817		PARK MAINT SUPPLIES	28.60
Total :						28.60
185644	7/14/2026	103641 BECNEL UNIFORMS	92433		BUS UNIFORM SUPPLIES	137.13
			92625		BUS UNIFORM SUPPLIES	1,020.35
			92626		BUS UNIFORM SUPPLIES	1,161.38
			93180		BUS UNIFORM SUPPLIES	157.44
Total :						2,476.30
185645	7/14/2026	102135 BEHRENDT, KENT	419	023-01636	IT NETWORK SUPPORT - MAY 2026	3,400.00
			425		STARLINK EQUIPMENT FOR GTRANS A	2,616.70
Total :						6,016.70
185646	7/14/2026	107747 BENGAR PRODUCTIONS	7896		PRINTING SERVICES - SUMMER CAMP	1,954.00
			7900		EMBROIDERY SERVICES	384.00
			7901		PRINTING SERVICES	50.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185646	7/14/2026	107747 107747 BENGAR PRODUCTIONS	(Continued)		Total :	2,388.00
185647	7/14/2026	113412 BLUETRITON BRANDS INC	06F8710038701		DRINKING WATER FILTRATION SYSTEM	301.28
					Total :	301.28
185648	7/14/2026	109377 BOB BARKER COMPANY, INC.	INV2250360		JAIL PROGRAM SUPPLIES	947.00
					Total :	947.00
185649	7/14/2026	111902 BPR CONSULTING GROUP LLC	4290	032-00231	CONSULTING SERVICES - APRIL 2026	57,037.10
					Total :	57,037.10
185650	7/14/2026	111902 BPR CONSULTING GROUP LLC	4386	032-00231	CONSULTING SERVICES - MAY 2026	26,317.70
					Total :	26,317.70
185651	7/14/2026	112600 CALIFORNIA ANIMAL WELFARE, ASSOCIATION	200008819		BODY SCORING WORKSHOP	25.00
			200008822		BODY SCORING WORKSHOP	25.00
			200008823		BODY SCORING WORKSHOP	25.00
			200008825		BODY SCORING WORKSHOP	25.00
			200009318		OFFICER ACADEMY BASIC	450.00
					Total :	550.00
185652	7/14/2026	100443 CALIFORNIA ASSOCIATION OF, CODE ENFOR	300024134		CACEO PROFESSIONAL MEMBERSHIP	100.00
			300024136		CACEO PROFESSIONAL MEMBERSHIP	100.00
					Total :	200.00
185653	7/14/2026	110538 CANNON COMPANY	95856	024-01220	CRENSHAW BLVD STREET IMPROVEM	17,135.75
			96014	024-01222	WESTERN AVE REHAB PROJECT, JN55	5,390.25
			96017	024-00821	RBB ARTERIAL IMPROVEMENT PROJE	2,453.63
			96030	024-00927	ARTESIA BLVD. STREET IMPROVEMEN	5,327.00
					Total :	30,306.63
185654	7/14/2026	103798 CARAHSOFT	IN2308171	037-10522	PASSENGER COUNTING SOFTWARE	58,957.00
					Total :	58,957.00
185655	7/14/2026	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	52386		LEGAL SERVICES	2,277.00
			52389		LEGAL SERVICES	382.95
			52390		LEGAL SERVICES	1,371.95
			52391		LEGAL SERVICES	1,532.95

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185655	7/14/2026	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	(Continued)			
			52392		LEGAL SERVICES	759.00
			52419		LEGAL SERVICES	380.00
			52422		LEGAL SERVICES	5,553.45
			52424		LEGAL SERVICES	7,379.53
			52427		LEGAL SERVICES	2,594.50
			52438		LEGAL SERVICES	1,433.45
			52439		LEGAL SERVICES	69.00
					Total :	23,733.78
185656	7/14/2026	303331 CDTFA	JUNE 2026		DIESEL FUEL EXEMPT BUS	15.00
					Total :	15.00
185657	7/14/2026	103638 CENTINELA YOUTH SERVICES, INC	HENDERSON 25/26		COMMUNITY PROMOTION	372.16
					Total :	372.16
185658	7/14/2026	113401 CENTRAL FORD	P11786	034-00751	2026 FORD F-150 VIN #1FTMF1KP2TKD	41,498.24
					Total :	41,498.24
185659	7/14/2026	111486 CENTRALSQUARE TECHNOLOGIES	463497	032-00245	CENTRALSQUARE TRAKIT ANNUAL RE	21,676.72
					Total :	21,676.72
185660	7/14/2026	112352 CIRCLE, THE	243365		TOSHIBA 3525AC COPIER USAGE - CL	86.57
			243366		TOSHIBA 3525AC COPIER USAGE - CM	172.30
			243367		TOSHIBA 3525AC COPIER USAGE - HR	271.87
			243368		TOSHIBA 3525AC COPIER USAGE - ADI	138.31
			243369		TOSHIBA 3525AC COPIER USAGE - CDI	122.42
			243370		TOSHIBA 3525AC COPIER USAGE - CDI	231.96
			243371		TOSHIBA 5525AC COPIER USAGE - DB	264.51
			243372		TOSHIBA 908 COPIER USAGE - PRINT	6.23
			243373		TOSHIBA 6527AC COPIER USAGE - PRI	192.87
			243374		TOSHIBA 3525AC COPIER USAGE - PW	16.62
			243375		TOSHIBA 3525AC COPIER USAGE - PW	62.11
			243376		TOSHIBA 3525AC COPIER USAGE - GTI	319.11
			243377		TOSHIBA 3525AC COPIER USAGE - NC	124.20
			243378		TOSHIBA 3525AC COPIER USAGE - HS	0.95
			243379		TOSHIBA 3525AC COPIER USAGE - HS	240.63

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185660	7/14/2026	112352 CIRCLE, THE	(Continued)			
			243380		TOSHIBA 3525AC COPIER USAGE - REI	38.41
			243381		TOSHIBA 3525AC COPIER USAGE - CHI	23.06
			243382		TOSHIBA 3525AC COPIER USAGE - PD	58.26
			243383		TOSHIBA 3525AC COPIER USAGE - WA	192.72
			243384		TOSHIBA 3525AC COPIER USAGE - SR	234.04
			243385		TOSHIBA 6525AC COPIER USAGE - REI	242.26
			243386		TOSHIBA 3525AC COPIER USAGE - GTI	187.81
			243387		TOSHIBA 3525AC COPIER USAGE - GTI	55.43
					Total :	3,282.65
185661	7/14/2026	111534 CLEAN ENERGY	CE12844382		OIL PGI ISO 150 55 GALLON DRUM	3,436.34
					Total :	3,436.34
185662	7/14/2026	111708 COMMLINE, INC.	0336639		REC RADIO SYSTEM SUPPLIES	262.50
					Total :	262.50
185663	7/14/2026	113917 COUNCIL, WILLIAM	COUNCIL		PARKING CITATION REFUND	295.00
					Total :	295.00
185664	7/14/2026	113894 COUNTY OF LOS ANGELES	99039042601	032-00252	LARIAC AERIAL IMAGERY PROGRAM	13,400.00
					Total :	13,400.00
185665	7/14/2026	102791 CPAC, INC.	1303055	023-01679	COMPUTER REPLACEMENTS	49,955.50
					Total :	49,955.50
185666	7/14/2026	103512 CRENSHAW LUMBER CO.	34718		BUS FACILITY MAINT SUPPLIES	625.43
					Total :	625.43
185667	7/14/2026	103353 CRM COMPANY, LLC.	LA30356		SCRAP TIRE DISPOSAL FEE	69.50
			LA30432		SCRAP TIRE DISPOSAL FEE	69.50
			LA30433		SCRAP TIRE DISPOSAL FEE	69.50
					Total :	208.50
185668	7/14/2026	106193 CUMMINS SALES AND SERVICE	X4-260697373	037-10470	GTRANS AUTO PARTS	156.60
					Total :	156.60
185669	7/14/2026	110319 CWE DIRECTOR	F26404	024-01205	MS4 & NPDES MONITORING & COMPLI	5,521.25

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185669	7/14/2026	110319 110319 CWE DIRECTOR	(Continued)		Total :	5,521.25
185670	7/14/2026	120219 CYBER SECURITY SOURCE	13250		REC MAINT SUPPLIES	1,360.70
					Total :	1,360.70
185671	7/14/2026	113099 DASH CONSTRUCTION COMPANY, INC	06R1	024-01149	ARTESIA BLVD STREET IMPROVEMEN	1,228,559.87
					Total :	1,228,559.87
185672	7/14/2026	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL MAY 2026			MONTHLY ANIMAL SERVICES - MAY 20:	1,465.30
					Total :	1,465.30
185673	7/14/2026	303459 DEPARTMENT OF JUSTICE	049050		FINGERPRINT APPS - MAY 2026	2,800.00
					Total :	2,800.00
185674	7/14/2026	312117 DEPARTMENT OF WATER & POWER	062526 063026		LIGHT & POWER LIGHT & POWER	127.63 86.49
					Total :	214.12
185675	7/14/2026	113869 DIVERSIFIED FALL PROTECTION	07-007257	037-10533	FALL PROTECTION INSPECTION & REF	1,380.00
					Total :	1,380.00
185676	7/14/2026	110849 DMS CONSULTANTS CIVIL, ENGINEERS, INC	GA-010-2	024-01224	LOCAL STREET IMPROVEMENTS, JN 5:	42,198.00
					Total :	42,198.00
185677	7/14/2026	104612 DUTHIE ELECTRIC SERVICE CORP	A157324 S157327		ANNUAL PREVENTATIVE MAINTENANC FUEL SAMPLE	1,110.00 270.73
					Total :	1,380.73
185678	7/14/2026	109416 E S SPORTS	12502		CUSTOM GRAPHICS FOR UNIT P13	846.13
					Total :	846.13
185679	7/14/2026	110534 EL DORADO NATIONAL	90897992 90898105		GTRANS BUS VEHICLE SUPPLIES GTRANS BUS VEHICLE SUPPLIES	251.38 547.06
					Total :	798.44
185680	7/14/2026	105418 EMPIRE CLEANING SUPPLY	S7718454 S7789504 S7789556	034-00713	CUSTODIAL SUPPLIES CUSTODIAL SUPPLIES CUSTODIAL SUPPLIES	3,034.92 3,105.20 1,165.57

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185680	7/14/2026	105418 105418 EMPIRE CLEANING SUPPLY	(Continued)		Total :	7,305.69
185681	7/14/2026	105650 EWING IRRIGATION PRODUCTS	30744653		PARK MAINT SUPPLIES	353.74
					Total :	353.74
185682	7/14/2026	106129 FEDEX	9-337-26467		SHIPPING SERVICES	242.22
					Total :	242.22
185683	7/14/2026	106129 FEDEX	9-346-82787		SHIPPING SERVICES	60.52
			9-366-56102		SHIPPING SERVICES	23.14
			9-366-56103		SHIPPING SERVICES	66.86
					Total :	150.52
185684	7/14/2026	111415 FILTERBUY, INC	BAFEC8C7-0047		GTRANS AUTO PARTS	96.07
					Total :	96.07
185685	7/14/2026	109315 FLEETCREW, INC.	64836		CLEAN TRUCK CHECK INSPECTION UN	639.00
			65988		CLEAN TRUCK CHECK INSPECTION UN	339.00
					Total :	978.00
185686	7/14/2026	106100 FORENSIC NURSE SPECIALISTS INC	6667		SUSPECT EXAM	600.00
					Total :	600.00
185687	7/14/2026	111174 GARDENA BUDDHIST CHURCH	PERMIT #50025-0654		PERMIT DEPOSIT REFUND - 1517 W 16	15,000.00
					Total :	15,000.00
185688	7/14/2026	107011 GARDENA VALLEY NEWS	00164170		NOTICE OF PUBLIC HEARING – ESTAB	133.00
			00164171		NOTICE OF PUBLIC HEARING - CONSII	126.00
			00164307		NOTICE OF PUBLIC HEARING - CUP #1	182.00
			00164431		NOTICE OF PUBLIC HEARING - ZTA #3-	140.00
			00164432		NOTICE OF PUBLIC HEARING - ZTA #4-	140.00
			00164433		NOTICE OF PUBLIC HEARING - ZTA #2-	140.00
					Total :	861.00
185689	7/14/2026	113909 GARDENSCAPE, PRISTINE	PERMIT #18682		PERMIT DEPOSIT REFUND - 15825 LA S	2,000.00
					Total :	2,000.00
185690	7/14/2026	619005 GAS COMPANY, THE	058-854-9170 070726		CNG FUEL	1,090.58

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185690	7/14/2026	619005 GAS COMPANY, THE	(Continued) 070226		GAS	5,450.81
Total :						6,541.39
185691	7/14/2026	106470 GILLIG LLC	41444312	037-10471	GTRANS AUTO PARTS	176.87
			41448273	037-10471	GTRANS AUTO PARTS	1,040.24
			41450356	037-10471	GTRANS AUTO PARTS	117.33
Total :						1,334.44
185692	7/14/2026	112692 GOCANVAS	INV00232064		CUSTODIAL MANAGEMENT SOFTWARE	1,350.00
Total :						1,350.00
185693	7/14/2026	619004 GOLDEN STATE WATER CO.	062226		WATER	32,951.91
Total :						32,951.91
185694	7/14/2026	113841 GOOD HUMAN MUSIC MOVEMENT	APRIL 2026		DRUM LAB INSTRUCTOR	410.00
Total :						410.00
185695	7/14/2026	112872 GOODYEAR TIRE & RUBBER CO.	9867340931	037-10506	GTRANS BUS TIRE LEASE SERVICE - F	1,120.00
			9867340932	037-10506	GTRANS BUS TIRE LEASE MILEAGE - F	6,216.04
			9868567916	037-10506	GTRANS BUS TIRE LEASE SERVICE - M	1,120.00
			9868567917	037-10506	GTRANS BUS TIRE LEASE MILEAGE - M	7,119.46
Total :						15,575.50
185696	7/14/2026	107513 GRAINGER	9952844398	037-10459	GTRANS MAINT SUPPLIES	104.62
			9962544988		BLDG MAINT SUPPLIES	121.56
Total :						226.18
185697	7/14/2026	113760 H & H JOBBING INC.	051926	034-00739	AQUATIC UNIFORM SUPPLIES	10,551.65
Total :						10,551.65
185698	7/14/2026	108956 HANOVER DISPLAYS INC.	SIN26001856S		GTRANS PROGRAM SUPPLIES	3,000.00
Total :						3,000.00
185699	7/14/2026	111958 HEARD'S INVESTIGATIONS, & POLYGRAPH, LI	9884		PRE-EMPLOYMENT POLYGRAH EXAM	225.00
			9892		PRE-EMPLOYMENT POLYGRAH EXAM	225.00
Total :						450.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185700	7/14/2026	111549 HF & H CONSULTANTS, LLC	9723278	024-01185	SB1383 GRANT AUDIT ASSISTANCE	7,206.25
					Total :	7,206.25
185701	7/14/2026	111549 HF & H CONSULTANTS, LLC	9723277	024-01096	CONSULTING SERVICES - SOLID WAS1	2,567.50
					Total :	2,567.50
185702	7/14/2026	113915 HILL, SANDRA	RECEIPT #104021150		MAINTENANCE DEPOSIT REFUND	250.00
					Total :	250.00
185703	7/14/2026	110371 HINDERLITER DE LLAMAS, & ASSOCIATES	SIN063487 SIN064516	023-01629	CONTRACT SERVICES - SALES TAX CONTRACT SERVICES - TRANSACTION	2,413.11 389.04
					Total :	2,802.15
185704	7/14/2026	108434 HOME DEPOT CREDIT SERVICES	0552832		STREET MAINT SUPPLIES	12.60
			2531112		BLDG MAINT SUPPLIES	229.82
			3901668 04/23/26		GTRANS MAINT SUPPLIES	311.61
			3904293		REC PROGRAM SUPPLIES	450.36
			3904327		GTRANS MAINT SUPPLIES	99.25
			5260693		REC PROGRAM SUPPLIES	152.91
			5323424		BLDG MAINT SUPPLIES	48.05
			5544491		PARK MAINT SUPPLIES	93.67
			5900459		REC PROGRAM SUPPLIES	325.67
			6533662		SIGNS/SIGNALS SUPPLIES	63.89
			6632946		REC SUPPLIES PROGRAM	53.23
			6900004		PD PROGRAM SUPPLIES	158.88
			6904292		GTRANS FACILITIES SUPPLIES	208.85
			7342142		GTRANS FACILITIES SUPPLIES	418.71
			7903593		REC PROGRAM SUPPLIES	55.61
			8681058		CUSTODIAL SUPPLIES	44.72
			8903244		BLDG MAINT SUPLIES	99.38
			8903281		CUSTODIAL SUPPLIES	96.51
			9176462		CUSTODIAL SUPPLIES	44.72
			9520706		GTRANS MAINT SUPPLIES	111.23
			9520707		GTRANS MAINT SUPPLIES	281.65
			9905210		CUSTODIAL SUPPLIES	163.27
			9945543		PD PROGRAM SUPPLIES	102.97

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185704	7/14/2026	108434 108434 HOME DEPOT CREDIT SERVICES	(Continued)			Total : 3,627.56
185705	7/14/2026	113276 HYDRAULIC ELECTRIC COMPONENT, SUPPLY 0154607			GTRANS AUTO PARTS	1,851.35
					Total :	1,851.35
185706	7/14/2026	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	120176142	037-10472	GTRANS AUTO PARTS	1,449.22
			120176234	037-10472	GTRANS AUTO PARTS	579.69
					Total :	2,028.91
185707	7/14/2026	113777 JAK CONCRETE COATINGS INC	2539	035-01439	RANGE MAINTENANCE	14,105.47
					Total :	14,105.47
185708	7/14/2026	110010 JANEK CORPORATION, THE	118428		GTRANS SHOP SUPPLIES	408.25
					Total :	408.25
185709	7/14/2026	113532 JBT MOBILE DETAIL LLC	2858	037-10481	40' BUS INTERIOR DETAILING	4,181.63
					Total :	4,181.63
185710	7/14/2026	110853 JONES MAYER	142420		ATTORNEY SERVICES	1,981.65
			142421		ATTORNEY SERVICES	1,443.41
			142422		ATTORNEY SERVICES	1,133.69
			142423		ATTORNEY SERVICES	1,103.83
			142424		ATTORNEY SERVICES	357.99
			142425		ATTORNEY SERVICES	2,416.50
			142426		ATTORNEY SERVICES	647.18
			142427		ATTORNEY SERVICES	1,730.35
			142428		ATTORNEY SERVICES	119.32
			142429		ATTORNEY SERVICES	6,899.03
			142430		ATTORNEY SERVICES	709.44
			142431		ATTORNEY SERVICES	709.44
			142432		ATTORNEY SERVICES	269.11
			142433		ATTORNEY SERVICES	10,054.69
			142434		ATTORNEY SERVICES	3,550.24
			142435	020-00064	ATTORNEY SERVICES	11,695.19
					Total :	44,821.06
185711	7/14/2026	211429 KEMP, TAMARA	JUNE 2026		DANCE INSTRUCTOR	1,476.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185711	7/14/2026	211429 211429 KEMP, TAMARA	(Continued)		Total :	1,476.00
185712	7/14/2026	113908 KHDYAN, STEPAN	PERMIT #18863		PERMIT DEPOSIT REFUND - 2116 MARI	500.00
					Total :	500.00
185713	7/14/2026	101542 KIWANIS CLUB OF GARDENA	HENDERSON 25/26		COMMUNITY PROMOTION	250.00
					Total :	250.00
185714	7/14/2026	312240 L.A. COUNTY DEPARTMENT OF, PUBLIC WOR	26060807016	024-01160	INDUSTRIAL WASTE SERVICES	15,675.23
			26060807293	024-01161	TRAFFIC SIGNAL MAINTENANCE	3,379.88
					Total :	19,055.11
185715	7/14/2026	312039 L.A. COUNTY FIRE DEPARTMENT	C0014334	023-01683	FIRE PROTECTION SERVICES - JULY 2	976,300.50
					Total :	976,300.50
185716	7/14/2026	102082 L.A. COUNTY POLICE CHIEF'S, ASSOCIATION	FOX 09/26-10/02		2026 STRATEGIC PLANNING WORKSHO	300.00
					Total :	300.00
185717	7/14/2026	312113 L.A. COUNTY SHERIFF'S DEPT	263202BL		INMATE MEAL DELIVERY PROGRAM - M	905.30
					Total :	905.30
185718	7/14/2026	104203 L.A. PAINT & BODY WORKS	31623		BUS REPAIR FOR BUS #2018	1,929.00
					Total :	1,929.00
185719	7/14/2026	112614 LAX AUTO REPAIR	21318		2025 NISSAN ROGUE S #821915 OIL &	70.00
			21399		2025 FORD INTRCPTR #1730982 OIL &	70.00
			21410		2020 FORD INTRCPTR #1591903 OIL &	70.00
			21411		2025 FORD EXPLR #11129 OIL & FILTEF	70.00
			21431		2004 FORD F-350 #1105666 OIL & FILTE	139.55
					Total :	419.55
185720	7/14/2026	113834 LEAD TECH ENVIRONMENTAL	17350		ENVIRONMENTAL TESTING - 17100 GR	885.00
			17611		ENVIRONMENTAL TESTING - 3163 W 15	595.00
			17623		ENVIRONMENTAL TESTING - 17100 GR	595.00
			17748		ENVIRONMENTAL TESTING - 13324 GR	1,485.00
			17750		ENVIRONMENTAL TESTING - 2315 W 12	1,485.00
			17751		ENVIRONMENTAL TESTING - 14948 SU	1,740.00
			17752		ENVIRONMENTAL TESTING - 13332 MA	1,485.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185720	7/14/2026	113834 113834 LEAD TECH ENVIRONMENTAL	(Continued)			Total : 8,270.00
185721	7/14/2026	112805 LEAGUE OF CALIFORNIA CITIES	4459		ANNUAL MEMBERSHIP DUES	1,412.25
					Total :	1,412.25
185722	7/14/2026	110920 LIBERTY MANUFACTURING, INC	1114	035-01440	RANGE MAINTENANCE	20,620.00
					Total :	20,620.00
185723	7/14/2026	112260 LIEBERT CASSIDY WHITMORE	321488		LEGAL SERVICES	16,240.50
			323263		LEGAL SERVICES	14,884.00
					Total :	31,124.50
185724	7/14/2026	112260 LIEBERT CASSIDY WHITMORE	318452		LEGAL SERVICES	4,838.50
			321489		LEGAL SERVICES	194.00
			321490		LEGAL SERVICES	4,911.63
			321491		LEGAL SERVICES	11,834.60
			321738		LEGAL SERVICES	48.50
			321739		LEGAL SERVICES	1,048.00
			321743		LEGAL SERVICES	824.50
			323256		LEGAL SERVICES	97.00
			323257		LEGAL SERVICES	533.50
			323258		LEGAL SERVICES	582.00
			323259		LEGAL SERVICES	3,757.50
			323262		LEGAL SERVICES	438.62
					Total :	29,108.35
185725	7/14/2026	113882 LIVEWIRE SOLUTIONS INC	GARDENA TRANSIT #001	037-10538	ELECTRICAL INSTALLATION SERVICES	6,194.94
					Total :	6,194.94
185726	7/14/2026	112607 LUMINATOR TECHNOLOGY GROUP, GLOBAL,	649164		GTRANS AUTO PARTS	999.87
			649322		GTRANS AUTO PARTS	60.23
					Total :	1,060.10
185727	7/14/2026	112615 LU'S LIGHTHOUSE, INC.	01303046		GTRANS AUTO PARTS	312.01
			01303146		GTRANS AUTO PARTS	362.49
					Total :	674.50
185728	7/14/2026	107623 MAGALDI & MAGALDI INC	9100	037-10539	BUS SENSOR REPLACEMENT CAMPAI	8,820.44

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185728	7/14/2026	107623 MAGALDI & MAGALDI INC	(Continued) 9118		GTRANS AUTO PARTS	714.00
					Total :	9,534.44
185729	7/14/2026	113730 MAINTSTAR INC	3556	037-10515	ASSET MAINTENANCE PROJECT SOFT	25,000.00
					Total :	25,000.00
185730	7/14/2026	105082 MAJESTIC LIGHTING, INC.	ML92649 ML92666		BLDG MAINT SUPPLIES	49.70
					BLDG MAINT SUPPLIES	1,911.65
					Total :	1,961.35
185731	7/14/2026	813030 MANNING & KASS	865387 865388		LEGAL SERVICES	163.29
					LEGAL SERVICES	231.25
					Total :	394.54
185732	7/14/2026	110306 MARIPOSA LANDSCAPES, INC	4482	024-01162	TREE TRIMMING MAINTENANCE SERV	11,244.02
					Total :	11,244.02
185733	7/14/2026	113064 MCMASTER-CARR SUPPLY COMPANY	65976070 65977815 66370134		GTRANS SHOP SUPPLIES	249.02
					GTRANS SHOP SUPPLIES	451.21
					GTRANS SHOP SUPPLIES	103.74
					Total :	803.97
185734	7/14/2026	112524 MDG ASSOCIATES, INC.	20861 20862 20863 20864 20865 20866	032-00229 032-00229 032-00229 032-00229 034-00687 034-00687	CDBG ADMINISTRATION - MAY 2026 CDBG ADMINISTRATION SOFTWARE - I CDBG HOUSING REHAB PROGRAM - I CDBG HOUSING REHAB PROGRAM SC CPF ADMINISTRATION SOFTWARE - M/ CPF ADMINISTRATION SOFTWARE - M/	9,236.00 500.00 11,927.00 500.00 246.00 500.00
					Total :	22,909.00
185735	7/14/2026	111604 MICRO ELECTRONICS, INC	14432486 14432487 14432510		16" LAPTOP COMPUTER COMPUTER REPLACEMENT PARTS COMPUTER REPLACEMENT PARTS	-3,242.48 4,042.46 9,025.78
					Total :	9,825.76
185736	7/14/2026	113906 MILLER BROOKS ENVIRONMENTAL	PERMIT #11755 PERMIT #12063		PERMIT DEPOSIT REFUND - 12810 S. PERMIT DEPOSIT REFUND - 15700 S W	2,000.00 2,000.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185736	7/14/2026	113906 MILLER BROOKS ENVIRONMENTAL	(Continued)		Total :	4,000.00
185737	7/14/2026	107505 MOUSER ELECTRONICS, INC.	90717603		GTRANS AUTO SUPPLIES	419.10
					Total :	419.10
185738	7/14/2026	113880 MUSCO SPORTS LIGHTING, LLC	454359	034-00742	REC EVENTS TRAILER FRAME & VIDEO	118,928.39
					Total :	118,928.39
185739	7/14/2026	105622 N/S CORPORATION	0132455	037-10464	GTRANS BUS WASH EQUIPMENT MAIN	741.00
			0132598	037-10465	GTRANS BUS WASH EQUIPMENT PART	85.18
					Total :	826.18
185740	7/14/2026	113505 NETWORK CRAZE TECHNOLOGIES INC	INV/2026/04847		PROCARE HARDWARE REPLACEMENT	210.00
					Total :	210.00
185741	7/14/2026	112748 NEW DYNASTY CONSTRUCTION CO.	21 R1	024-01027	AQUATIC & SENIOR CENTER PROJECT	652,727.19
					Total :	652,727.19
185742	7/14/2026	108572 NICHOLS, CHARLES	05/15-05/20.		2026 APTA MOBILITY CONFERENCE AN	42.09
					Total :	42.09
185743	7/14/2026	111785 NOBEL SYSTEMS, INC	16374	024-01237	GEOVIEWER (GIS) HOSTING SERVICE	31,900.00
					Total :	31,900.00
185744	7/14/2026	113898 NUNEZ, RAMON	PERMIT #50024-0087		PERMIT DEPOSIT REFUND - 14504 VAN	5,000.00
					Total :	5,000.00
185745	7/14/2026	110575 OCCUPATIONAL HEALTH CENTERS	91301450		RANDOM TESTS	754.00
			91305101		RANDOM TESTS	439.00
			91384833		RANDOM TESTS	464.00
			91385940		RANDOM TESTS	632.00
			91388345		RANDOM TESTS	270.00
					Total :	2,559.00
185746	7/14/2026	115168 OFFICE DEPOT	469499409		FINANCE OFFICE SUPPLIES	61.59
			469542691		REC OFFICE SUPPLIES	444.17
			469979215		BUS OFFICE SUPPLIES	453.80
			470341874		CM OFFICE SUPPLIES	56.23

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185746	7/14/2026	115168 OFFICE DEPOT	(Continued)			
			470381337		PD OFFICE SUPPLIES	164.17
			471089566		HR OFFICE SUPPLIES	61.38
			471315595		FINANCE OFFICE SUPPLIES	127.27
			471834797		BUS OFFICE SUPPLIES	217.43
			471834974		BUS OFFICE SUPPLIES	73.80
			471957800		HR OFFICE SUPPLIES	145.80
			471985125		HR OFFICE SUPPLIES	27.17
			471990775		PD OFFICE SUPPLIES	63.94
			473672674		REC OFFICE SUPPLIES	1,073.91
			473718190		REC OFFICE SUPPLIES	79.52
			473718195		REC OFFICE SUPPLIES	8.08
			474029445		HR OFFICE SUPPLIES	93.97
					Total :	3,152.23
185747	7/14/2026	111358 O'REILLY AUTO PARTS	262675		STREET SWEEPER SUPPLIES	-44.00
			271503		GTRANS AUTO PARTS	68.89
					Total :	24.89
185748	7/14/2026	115810 ORKIN PEST CONTROL	297894358		PEST CONTROL - ACCT #27336703	387.59
			297895058		PEST CONTROL - ACCT #27336703	303.31
					Total :	690.90
185749	7/14/2026	112845 PALICON GROUP	2714	035-01397	BACKGROUND INVESTIGATION SERVI	170.00
					Total :	170.00
185750	7/14/2026	113877 PARKNPOOL CORP	394396	034-00740	AQUATIC CENTER POOL FURNITURE	17,057.71
					Total :	17,057.71
185751	7/14/2026	109138 PARTEK SOLUTIONS	28250		PD PROGRAM SUPPLIES	3,604.04
					Total :	3,604.04
185752	7/14/2026	105987 PEDROZA, ANTONIO	CIT #023331		ADMIN CITATION APPEAL REFUND	125.00
					Total :	125.00
185753	7/14/2026	113918 PEREZ, NANCY	RECEIPT #103506029		ADULT KARATE CLASS REFUND	50.00
					Total :	50.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185754	7/14/2026	112189 PERFECT SCORE ATHLETIC, TRAINING CENT	06/10-06/24/26		GYMNASTICS INSTRUCTOR SERVICES	2,112.00
					Total :	2,112.00
185755	7/14/2026	116140 PETE'S ROAD SERVICE, INC.	925143		SERVICE CALL - OUTRIGGER UNIT #64	1,056.61
					Total :	1,056.61
185756	7/14/2026	108600 PHOENIX GROUP INFORMATION, SYSTEMS	0420261211	035-01399	ADMIN CITATION MGMT SERVICES - AF	11.36
			0520261211	035-01399	ADMIN CITATION MGMT SERVICES - M/	37.34
					Total :	48.70
185757	7/14/2026	113911 PRO SPORTS EQUIP	14177		PORTABLE MULTI-SPORT SCOREBOAF	4,529.40
					Total :	4,529.40
185758	7/14/2026	106092 PRUDENTIAL OVERALL SUPPLY	43125331	037-10473	UNIFORM & SUPPLY RENTAL	410.11
			43125585	034-00712	CUSTODIAL SUPPLIES	43.70
			43125586	024-01168	UNIFORM & SUPPLY RENTAL	168.66
				034-00712		
			43125587	034-00712	UNIFORM & SUPPLY RENTAL	32.05
			43125588	034-00712	SUPPLY RENTAL - MATS - GTRANS	51.20
			43127078	037-10473	UNIFORM & SUPPLY RENTAL	410.11
			43127441	034-00712	CUSTODIAL SUPPLIES	43.70
			43127442	024-01168	UNIFORM & SUPPLY RENTAL	168.66
				034-00712		
			43127443	034-00712	UNIFORM & SUPPLY RENTAL	32.05
			43127444	034-00712	SUPPLY RENTAL - MATS - GTRANS	51.20
			43127445	034-00712	SUPPLY RENTAL - MATS - NCC	13.83
			43127446	034-00712	SUPPLY RENTAL - MATS - CH	19.42
			43127447	034-00712	SUPPLY RENTAL - MATS - PD	29.70
			43127448	034-00712	SUPPLY RENTAL - MATS - HS	11.88
			43128960	037-10473	UNIFORM & SUPPLY RENTAL	410.11
					Total :	1,896.38
185759	7/14/2026	116575 PSYCHOLOGICAL CONSULTING, ASSOCIATES	902638		INDIVIDUAL PSYCHOTHERAPY	867.00
			902646		INDIVIDUAL PSYCHOTHERAPY	433.50
			902841		INDIVIDUAL PSYCHOTHERAPY	289.00
					Total :	1,589.50

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185760	7/14/2026	116721 PYRO SPECTACULARS	INV449649	034-00730	2026 FOURTH OF JULY FIREWORKS	21,847.50
Total :						21,847.50
185761	7/14/2026	102283 QUICK COLOR PRINTING	16901		AQUATIC GRAND OPENING SUPPLIES	265.20
			16903		GARDENA STAMP TOUR SUPPLIES	1,320.48
			16908		REC PROGRAM SUPPLIES	1,298.38
			16920		GARDENA STAMP TOUR SUPPLIES	602.23
			16924		REC PROGRAM SUPPLIES	1,395.06
			16925		REC PROGRAM SUPPLIES	165.75
Total :						5,047.10
185762	7/14/2026	118142 REFRIGERATION SUPPLIES, DISTRIBUTOR	48563666		BLDG MAINT SUPPLIES	963.18
Total :						963.18
185763	7/14/2026	112578 RIDEKO US INC	2026-349US	037-10254	MICROTRANSIT SOFTWARE	881.70
Total :						881.70
185764	7/14/2026	112433 RIGHTWAY HEALTHCARE, INC	INV11136181	023-01624	CARE NAVIGATION COORDINATORS	1,995.50
Total :						1,995.50
185765	7/14/2026	111867 RJM DESIGN GROUP	37898	024-00795	DESIGN & ENGINEERING - AQUATIC &	1,103.25
			37899	024-00795	DESIGN & ENGINEERING - AQUATIC &	3,103.10
Total :						4,206.35
185766	7/14/2026	112885 ROSE EQUIPMENT REPAIR INC.	IN336955		VEHICLE MAINT SUPPLIES	291.64
Total :						291.64
185767	7/14/2026	113327 RWC GROUP	XA301263129		GTRANS AUTO PARTS	347.28
			XA301270878		GTRANS AUTO PARTS	3,102.40
			XA301270879		GTRANS AUTO PARTS	1,330.42
Total :						4,780.10
185768	7/14/2026	119126 S.B.R.P.C.A.	04772		PD AUTO PARTS	412.30
Total :						412.30
185769	7/14/2026	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	2889		CD PROGRAM SUPPLIES	425.00
			2920		BLDG MAINT SUPPLIES	26.00
			2927		CD PROGRAM SUPPLIES	82.88

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185769	7/14/2026	119022 119022 SAFE MART OF SOUTHERN, CALIFORNI/	(Continued)		Total :	533.88
185770	7/14/2026	119015 SAFETY-KLEEN CORPORATION	99953008	037-10474	SERVICE AQUEOUS PARTS WASHER	373.13
					Total :	373.13
185771	7/14/2026	119016 SAM'S CLUB	0189		PD PROGRAM SUPPLIES	96.16
			2429		PD PROGRAM SUPPLIES	55.23
			4609		PD PROGRAM SUPPLIES	193.84
					Total :	345.23
185772	7/14/2026	220288 SECOND TIME AROUND SENIORS, CLUB	HENDERSON 25/26		COMMUNITY PROMOTION	250.00
					Total :	250.00
185773	7/14/2026	108654 SECTRAN SECURITY INC.	26052362		ARMORED TRANSPORTATION SERVICE	1,592.04
			26060920		ARMORED TRANSPORTATION SERVICE	800.28
			26060921		ARMORED TRANSPORTATION SERVICE	352.55
					Total :	2,744.87
185774	7/14/2026	113659 SITELOGIQ, INC	003 05/31/26	037-10499	RENEWABLE ENERGY & STORAGE SY	684,314.88
					Total :	684,314.88
185775	7/14/2026	103940 SOCAL INDUSTRIES	804043		RENTALS - DELIVERY FEE, STANDARD	337.03
			805246		SOUND & BITES RENTALS	651.95
					Total :	988.98
185776	7/14/2026	119447 SOUTH BAY FORD	533131		2017 FORD F350 #1624014 SERVICE &	450.53
					Total :	450.53
185777	7/14/2026	619003 SOUTHERN CALIFORNIA EDISON	070126		LIGHT & POWER	94,684.59
					Total :	94,684.59
185778	7/14/2026	104453 SPICERS PAPER, INC.	50591648		PRINT SHOP PAPER	3,535.24
			50591846		PRINT SHOP SUPPLIES	1,522.47
			50593505		PRINT SHOP PAPER	1,652.62
					Total :	6,710.33
185779	7/14/2026	119548 ST. JOHN LUTHERAN CHURCH	JULY 2026		SENIOR CITIZENS DAY CARE	1,100.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185779	7/14/2026	119548 119548 ST. JOHN LUTHERAN CHURCH	(Continued)		Total :	1,100.00
185780	7/14/2026	119594 STANLEY PEST CONTROL	2070233		PEST CONTROL SERVICE - 1717 W 162	75.00
			2070234		PEST CONTROL SERVICE - 1220 W 170	70.00
			2070235		PEST CONTROL SERVICE - 15800 BRIG	42.00
			2070236		PEST CONTROL SERVICE - 1651 W 162	85.00
			2070237		PEST CONTROL SERVICE - 1700 W 162	80.00
			2070238		PEST CONTROL SERVICE - 1670 W 162	80.00
			2070239		PEST CONTROL SERVICE - 1718 W 162	65.00
			2070241		PEST CONTROL SERVICE - 2100 W 154	65.00
			2070243		PEST CONTROL SERVICE - 2320 W 149	42.00
			2070244		PEST CONTROL SERVICE - 14517 CREI	60.00
			2070245		PEST CONTROL SERVICE - 13220 VAN	65.00
			2070246		PEST CONTROL SERVICE - 14708 HALL	42.00
					Total :	771.00
185781	7/14/2026	112505 T Y LIN INTERNATIONAL	30102605200	037-10323	PROJECT MGMT SVCS, MAINT & ASSE	1,604.30
					Total :	1,604.30
185782	7/14/2026	113242 TAIT & ASSOCIATES, INC.	169849	024-01123	CONSULTANT SERVICES - SEWER IMP	1,447.50
					Total :	1,447.50
185783	7/14/2026	113297 TECHNICAL MASTERY SOCCER	JUNE 2026		SOCCER INSTRUCTOR	2,195.20
					Total :	2,195.20
185784	7/14/2026	105070 T-MOBILE USA, INC.	9586252744		GPS LOCATE	115.00
			L2601020118		TIME DIFFERENCE OF ARRIVAL	50.00
			L2601090060		TIME DIFFERENCE OF ARRIVAL	165.00
			L2604060192		CELL TOWER DUMP	50.00
			L2604150266		PROSPECTIVE PRECISION LOCATION	115.00
					Total :	495.00
185785	7/14/2026	111990 TOWNSEND PUBLIC AFFAIRS, INC	25599	023-01672	CONSULTING SERVICES - JULY 2026	7,250.00
					Total :	7,250.00
185786	7/14/2026	106018 TRANE U.S. INC.	990564654	037-10467	BUS FACILITY HVAC REPAIRS	1,351.67
					Total :	1,351.67

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
185787	7/14/2026	103845 TRENCH SHORING COMPANY	20621326		RENTAL - TRENCH TOP 5'X8' WELDED	151.20	
					Total :	151.20	
185788	7/14/2026	111481 TRIO COMMUNITY MEALS, LLC	INV2230081402	034-00705	SENIOR FEEDING PROGRAM	8,463.00	
					Total :	8,463.00	
185789	7/14/2026	100896 U.S. BANK	8231928		2006 REFUNDING COP	3,052.50	
					Total :	3,052.50	
185790	7/14/2026	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	BEEMAN 06/22/26	S	CAL CARD STATEMENT 05/23-06/22/26	1,509.08	
			BROCK 05/22/26		CAL CARD STATEMENT 04/23-05/22/26	-103.03	
			CDD 06/22/26		CAL CARD STATEMENT 05/23-06/22/26	63.00	
			CUFF 05/22/26		CAL CARD STATEMENT 04/23-05/22/26	60.00	
			MACIEL 05/22/26		CAL CARD STATEMENT 04/23-05/22/26	3,286.20	
			SANTOS 05/22/26		CAL CARD STATEMENT 04/23-05/22/26	4,641.92	
			SANTOS 06/22/26		CAL CARD STATEMENT 05/23-06/22/26	2,945.68	
			SWEENEY 05/22/26		CAL CARD STATEMENT 04/23-05/22/26	20,994.10	
					034-00731		
					034-00743		
						Total :	33,396.95
185791	7/14/2026	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	RECREATION 05/22/26		CAL CARD STATEMENT 04/23-05/22/26	24,985.46	
					Total :	24,985.46	
185792	7/14/2026	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	CRESPO 05/22/26	037-10536	CAL CARD STATEMENT 04/23-05/22/26	20,492.26	
			PW 05/22/26		CAL CARD STATEMENT 04/23-05/22/26	4,677.81	
			TSUJIUCHI 06/22/26		CAL CARD STATEMENT 05/23-06/22/26	9,806.88	
					Total :	34,976.95	
185793	7/14/2026	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	CRESPO 06/22/26		CAL CARD STATEMENT 05/23-06/22/26	7,989.07	
			FINANCE 06/22/26		CAL CARD STATEMENT 05/23-06/22/26	19,177.44	
			PYNN 06/22/26		CAL CARD STATEMENT 05/23-06/22/26	7,102.20	
					Total :	34,268.71	
185794	7/14/2026	104692 ULINE	209185693		PD PROGRAM SUPPLIES	723.13	
			209314485		BUS SHOP SUPPLIES	219.91	

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185794	7/14/2026	104692 ULINE	(Continued) 209316253 209495710 209499513 209669154 209696781		REC PROGRAM SUPPLIES PD PROGRAM SUPPLIES REC PROGRAM SUPPLIES CD PROGRAM SUPPLIES AQUATICS PROGRAM SUPPLIES Total :	2,918.56 295.46 1,558.53 432.22 2,083.09 8,230.90
185795	7/14/2026	113899 UNVERFERTH, KEVIN	PERMIT #50024-0885		PERMIT DEPOSIT REFUND - 13220 VAN Total :	7,500.00 7,500.00
185796	7/14/2026	122050 VERIZON WIRELESS	6143256001 6145770210		PW CELL PHONE SERVICE PW CELL PHONE SERVICE Total :	741.33 -38.45 702.88
185797	7/14/2026	722191 VETERANS OF FOREIGN WARS, POST 3261	HENDERSON 25/26		COMMUNITY PROMOTION Total :	250.00 250.00
185798	7/14/2026	113897 VIDACA, IVAN	PERMIT #50022-0844		PERMIT DEPOSIT REFUND - 15313 HA/ Total :	5,000.00 5,000.00
185799	7/14/2026	122435 VISTA PAINT CORPORATION	2026-338978-00 2026-418623-00		GTRANS FACILITY PAINT STREET MAINT SUPPLIES Total :	144.28 159.85 304.13
185800	7/14/2026	108353 WALTERS WHOLESALE ELECTRIC CO	S130510769 S130632774 S130658140 S130676180		SIGNS/SIGNALS SUPPLIES BLDG MAINT SUPPLIES BLDG MAINT SUPPLIES BLDG MAINT SUPPLIES Total :	323.99 1,484.25 2,535.88 3,589.68 7,933.80
185801	7/14/2026	101903 WATER TECHNIQUES	21988		DRINKING WATER SYSTEM RENTAL Total :	45.00 45.00
185802	7/14/2026	104107 WAXIE SANITARY SUPPLY	83973953		BUS SHOP SUPPLIES Total :	232.45 232.45
185803	7/14/2026	110370 WESTERN COLLISION CENTER, INC	1183	035-01401	2007 CHEVY TAHOE #1327044 BODY RI	1,063.42

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
185803	7/14/2026	110370 110370 WESTERN COLLISION CENTER, INC	(Continued)			
					Total :	1,063.42
185804	7/14/2026	119387 WEX BANK	113755074		FUEL PURCHASES	241.09
					Total :	241.09
185805	7/14/2026	123050 WILLIAMS SCOTSMAN, INC.	9026324468		MODULAR BUILDING RENTAL REPAIRS	585.65
					Total :	585.65
185806	7/14/2026	113867 WM CORPORATE SERVICES, INC.	062426		WASTE COLLECTION	314,734.34
			062526		WASTE COLLECTION	313,610.64
					Total :	628,344.98
185807	7/14/2026	110554 ZENDESK, INC.	INV13760222	023-01680	SUPPORT PROFESSIONAL SUBSCRIP1	1,623.85
					Total :	1,623.85
205 Vouchers for bank code : usb						Bank total : 6,978,752.93
205 Vouchers in this report						Total vouchers : 6,978,752.93

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
---------	------	--------	---------	------	---------------------	--------

CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 24 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 24 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____	07/14/26
Mayor	Date

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

Acknowledged:

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date



CITY of GARDENA

TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Report the Promotion of **KAYLA BIBB** to the position of Police Officer, Schedule 201 (\$8,562 – \$10,927/month), with the Police Department, effective June 25, 2026.
2. Report the Reclassification of **RUBEN OCHOA QUINONES** to the position of Equipment Utility Worker I, Schedule 33 (\$4,043 – \$5,160/month), with the Transportation Department, effective June 25, 2026.
3. Report the Service Retirement of **BECKY ROMERO**, Assistant City Clerk, with the Elected & City Manager's Offices, effective July 1, 2026. Ms. Romero provided the City with 12 years and 9 months of service.
4. Report the Separation of **ISABEL ARANGO GOMEZ**, Account Clerk, with the Administrative Services Department, effective June 26, 2026. Ms. Arango Gomez provided the City with 5 months of service.
5. Report the Recruitment for the Open/Competitive position of Human Resources Coordinator (Administrative Services Department). This recruitment is scheduled to close on July 17, 2026.
6. Report the Recruitment for the Open/Competitive position of Assistant City Clerk (Elected and City Manager's Offices). This recruitment is scheduled to close on July 29, 2026.
7. Report the Recruitment for the Open/Competitive position of Right-of-Way Maintenance Worker (Public Works Department). This recruitment is scheduled to close on July 22, 2026.
8. Report the Recruitment for the Open/Competitive position of Street Sweeper Operator (Public Works Department). This recruitment is scheduled to close on July 22, 2026.
9. Report the Recruitment for the Open/Competitive position of Lifeguard (Recreation and Human Services Department). This is a continuous recruitment.
10. Report the Recruitment for the Open/Competitive position of Lifeguard/Instructor (Recreation and Human Services Department). This is a continuous recruitment.
11. Report the Recruitment for the Open/Competitive position of Police Officer/Lateral (Police Department). This is a continuous recruitment.
12. Report the Recruitment for the Open/Competitive position of Police Trainee (Police Department). This recruitment is scheduled to close on August 31, 2026.
13. Report the Recruitment for the Open/Competitive position of Police Records Technician I (Police Department). This recruitment closed on July 2, 2026.

14. Report the Recruitment for the Open/Competitive position of Transit Operations Training Coordinator (Transportation Department). This recruitment is scheduled to close on August 2, 2026.
15. Report the Recruitment for the Open/Competitive position of On-Demand (Micro/Paratransit) Operator (Transportation Department). This recruitment closed on July 5, 2026.



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10H.
Section: CONSENT
CALENDAR
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Acceptance and Notice of Completion for the Public Works Building HVAC Replacement Project, JN 570

COUNCIL ACTION REQUIRED:

Accept the work and order the recordation of the Notice of Completion.

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommend that the City Council accept the work and order the recordation of the Notice of Completion for the Public Works Building HVAC Replacement Project, JN 570.

The project included the removal of the existing rooftop unit and installation of a new WeatherMaker 50K Electric Cooling Applied Rooftop Unit utilizing Puron Advance Refrigerant (R-454B), complete with Carrier SmartVu Controls featuring PIC 6.1 hardware and Software 2.X. The replacement unit is a Carrier Model M50K3AF20, 20-ton rooftop unit.

Sufficient funds were appropriated to complete the project using Deferred Maintenance Funds. Upon completion, 3.6% (\$3,689.91) of the approved 15% (\$15,500) contingency funds were expended and the remaining savings will be returned to the original funding source.

FISCAL IMPACT/COST:

Amount of Expense: \$106,898.91

Source of Funds: Deferred Maintenance Fund

APPROVED:

Clint Osorio, City Manager

Attachments

[NOC PWHVACReplacement JN570.pdf](#)

RECORDING REQUEST BY AND MAIL TO:

Becky Romero, City Clerk
City of Gardena
1700 W. 162nd Street
Gardena, CA 90247

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that:

1. The undersigned is the duly authorized representative of the City of Gardena, a Municipal Corporation of the State of California located within the County of Los Angeles in said State at 1700 West 162 Street, Gardena, California 90247.
2. That on the 14th day of October, the City Council of said City entered into contract with Thermal Concepts, Inc. whose address is 13933 Sycamore Way, Chino, CA 91710 for the improvement titled Public Works Building HVAC Replacement Project, JN570 in accordance with City of Gardena Plans and Specifications.
3. That all of the work and improvement was located at 1717 W. 162nd Street, Gardena, CA 90247 in said City. The owner of the location is the City of Gardena.
4. That all of the work and improvement contemplated in and under said contract was substantially completed on June 3, 2026.
5. That the City Council formally accepted this work and improvement on July 14, 2026.

The undersigned, being first duly sworn, states: That he is the duly authorized representative of the City of Gardena, the political subdivision of the State of California which conducted the proceedings for the improvement titled Public Works Building HVAC Replacement Project, JN570 in said City, that he has read the foregoing "Notice of Completion" and knows the facts recited therein are true.

IN WITNESS THEREOF, I have hereunto subscribed my name as the duly authorized representative of said City this day of 2026.

City of Gardena

Kevin Thomas



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10C.
Section: CONSENT
CALENDAR
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6746, Authorizing the Filing of a Claim with the Los Angeles County Metropolitan Transportation Authority for Local Transportation Funds

COUNCIL ACTION REQUIRED:

Staff Recommendation: Authorize Resolution NO.6746

RECOMMENDATION AND STAFF SUMMARY:

Staff recommends the City Council adopt Resolution No. 6746, which authorizes the filing of a claim with the Los Angeles County Metropolitan Transportation Authority (Metro) for Local Transportation Funds for Fiscal Year 2026-2027.

The attached resolution provides the necessary authority to file a claim with Metro for Local Transportation Funds in support of both operating and capital expenses for GTrans. These funds are included in the City's FY27 budget, and based on preliminary estimates from Metro.

FISCAL IMPACT/COST:

There is no impact to the General Fund.

Anticipated Revenue and Expense:

SB325 TDA Article 4 LFT	\$6,323,305
TDA-STAF	\$892,689

APPROVED:

Clint Osorio, City Manager

Attachments

[Local Transportation Funds STA TDA FY26-27 RESO. 6746 7_14_26.pdf](#)

RESOLUTION NO. 6746

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA,
CALIFORNIA, AUTHORIZING THE FILING OF A CLAIM WITH THE
LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION
AUTHORITY FOR LOCAL TRANSPORTATION FUNDS**

WHEREAS, Transportation Development Act of 1971 (“Act”), Chapter 1400, Statutes 1971 (SB 325), and amendments thereto, makes certain funds available for public transportation systems; and

WHEREAS, the Gardena City Council has adopted a budget for the Gardena Municipal Bus Lines for Fiscal Year 2026-2027, evidencing the need for financial assistance; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (LACMTA) has been charged in the Act with the responsibility for the general administration of local transportation funds established through the Act;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager or designee of the City of Gardena is hereby authorized to file a claim with the Los Angeles County Metropolitan Transportation Authority for local transportation funds in an amount to be determined by LACMTA based on preliminary estimates of funds available.

SECTION 2. That this Resolution shall be effective immediately.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 14th day of July 2026.

TASHA CERDA, Mayor

ATTEST:

Becky Romero, City Clerk

APPROVED AS TO FORM:

CARMEN VASQUEZ, City Attorney



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10D.
Section: CONSENT
CALENDAR
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Modification to the Agreement between City of Gardena and South Coast Air Quality Management District for the AB2766 / MSRC Zero Emission Microtransit Service Grant Program

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Agreement Modification

RECOMMENDATION AND STAFF SUMMARY

In December 2023, City Council approved GTrans' pilot Microtransit service, now branded as Bolt, Powered by GTrans. The pilot, which co-mingled paratransit service with a new, on-demand Microtransit service began in December 2024, and is currently underway. To help offset some of the cost of the pilot, GTrans applied for and was awarded \$424,134 by the Mobile Source Air Pollution Reduction Review Committee's (MSRC) Zero-Emission Microtransit Service grant program. GTrans committed \$1,315,992 in local match funds for a total project cost of \$1,740,126. In June 2024, Council approved the agreement to access these funds.

Since the launch of the service, GTrans experienced several operational considerations and constraints that affected the pace of expenditures under the MSRC agreement, such as ongoing operator shortages and lower-than-projected service demand. As a result of those constraints, the level of service delivered during the initial implementation period has been less than originally anticipated, resulting in unexpended MSRC funds. Therefore, GTrans requested and was granted a six-month extension of the MSRC agreement in order to fully expend the funds. The modification will extend the agreement through November 30, 2026.

Therefore it is recommended that Council approve the modification to the agreement between the City of Gardena and South Coast Air Quality Management District for the AB2766 / MSRC Zero Emission Microtransit Service Grant Program.

FISCAL IMPACT/COST:

GTrans allocated \$1,315,992 as the required local match in current and prior budget years for the deployment of this service through the end of the agreement term. There is no impact to the General Fund.

APPROVED:

Clint Osorio, City Manager

Attachments

[MSRC Microtransit Grant Contract Extension.pdf](#)



**South Coast
Air Quality Management District**



Grant Agreement No. **MS24007A**
Modification

MODIFICATION TO AGREEMENT

This modification consists of 5 pages.

1. RECITALS

- A. The South Coast Air Quality Management District (hereinafter "SCAQMD") and City of Gardena (hereinafter "RECIPIENT") have previously executed an Agreement No. MS24007 to provide 12 months of micro-transit services within an approximately 20 square mile area of Gardena, California.
- B. RECIPIENT requested a six-month term extension and increased scope to allow them to fully expend remaining funds. At their April 16, 2026 meeting, the MSRC considered and approved increasing the scope of service from 12 months to 15 months, as well as a three-month term extension, with the condition that RECIPIENT submit a supplemental report on ridership trends in three months. Therefore, a modification to this Agreement is necessary to extend the date by which performance must be completed and modify the Statement of Work.

2. MODIFICATION

The parties therefore agree to modify the existing Agreement, at no additional cost to SCAQMD, as follows:

- A. The term of this Agreement is extended for an additional period commencing September 1, 2026 and terminating November 30, 2026.
- B. Attachment 1A - Statement of Work, attached hereto and included herein by this reference, supersedes the original Statement of Work and any modifications thereof.
- C. All other provisions of the above-referenced Agreement shall remain in full force and effect.

[THE REMAINDER OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK]

Grant Agreement No. **MS24007A**
Modification

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

CITY OF GARDENA

By: _____
Michael A. Cacciotti, Chair, Governing Board

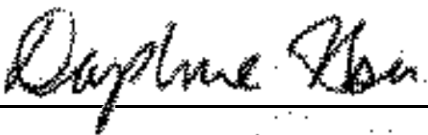
By: _____
Name: _____
Title: _____

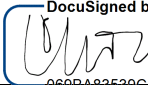
Date: _____

Date: _____

APPROVED AS TO FORM:
Bayron T. Gilchrist, General Counsel

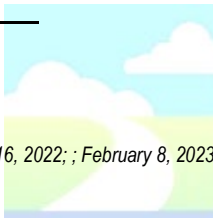
APPROVED AS TO FORM:
Carmen Vasquez

By:  _____

DocuSigned by:

By: _____
6/25/2026

//MSRC Modification

Revised: November 20, 2020, May 4, 2021, July 8, 2021; August 16, 2022; ; February 8, 2023



**Attachment 1A
Statement of Work
City of Gardena
Agreement Number MS24007A**

Project Description

The purpose of this agreement is to implement a project to provide micro-transit services within the City of Gardena, California. The City of Gardena, hereinafter referred to as RECIPIENT, proposed to provide such micro-transit service, the GTrans MicroTransit Service. Service is to be provided in an approximately 20 square mile area of the City of Gardena. One of the goals of the program is to attract new transit riders by connecting them to/from their final destinations. The service will also incentivize residents, employees and visitors to park only once and use the service to travel within the service area, thereby reducing the number of short trips. Using funds provided by SCAQMD, on behalf of the Mobile Source Air Pollution Reduction Review Committee (MSRC), RECIPIENT shall implement the GTrans MicroTransit Service.

Statement of Work

Task I: GTrans MicroTransit Service Planning

RECIPIENT shall select a vendor to operate GTrans MicroTransit Service (OPERATOR). GTrans MicroTransit Service shall meet the following parameters:

- A. Duration: The GTrans MicroTransit Service project shall operate for ~~twelve~~fifteen months.
- B. Schedule: GTrans MicroTransit Service shall be provided from 6:00 a.m. to 9:00 p.m., Monday through Friday and 10:00 a.m. to 9:00 p.m. on Saturdays.
- C. GTrans MicroTransit Service Area: GTrans MicroTransit Service shall be provided in the area shown in Attachment 3 - Service Area. RECIPIENT shall coordinate with OPERATOR in finalizing the selection of "virtual stops" (pick-up/drop-off locations without physical markers), which, together with existing bus stops, will avoid imposing lengthy walks. Once the virtual stops are selected, a map showing virtual and bus stops shall be submitted to MSRC staff. RECIPIENT and OPERATOR may subsequently modify virtual stops as needed based on service data and stakeholder feedback.
- D. Ride Hailing Options:
 - 1. RECIPIENT shall provide a mobile application through which users can book a ride;
 - 2. RECIPIENT shall provide a web page through which rides can be booked; and
 - 3. RECIPIENT shall also provide a call-in number for ride hailing.
- E. Fare: Rides will be offered for \$2 to on-demand customers (\$0.75 for paratransit customers) during the MSRC-supported period of service.
- F. Vehicles: At least two zero emission Ford E-Transit 350 vehicles shall be in circulation at all times during the service hours. Although RECIPIENT plans to use additional vehicles, which are not zero emission, to provide service, only those operational costs associated with rides provided by the Ford E-Transit 350 vehicles shall be eligible for reimbursement. The vehicle type shall be tracked for all rides provided by the service. Supporting documentation to substantiate the vehicles used shall be made available upon request.

**Attachment 1A
Statement of Work
City of Gardena
Agreement Number MS24007A**

Task II: Conduct Outreach

RECIPIENT shall be reimbursed on a quarterly basis as set forth in Attachment 2 – Payment Schedule for the outreach costs associated with the microtransit service. Promotional efforts shall market GTrans MicroTransit Service and, where feasible, the air quality benefits of alternative commute modes. Additionally, RECIPIENT shall pursue cross-promotional opportunities with trip destinations/hubs within the Service Area. When feasible, proposed marketing materials shall be submitted to the MSRC Contracts Administrator for review and approval prior to publication or posting. The MSRC Contracts Administrator shall respond, if applicable, with any comments within three business days, otherwise, the proposed materials shall be deemed approved. GTrans MicroTransit Service promotion elements shall include, but are not limited to:

A. Mass Communication/Advertising:

1. Social media postings;
2. Bus guide advertisement;
3. Mailer to local residents;
4. Take-One brochures; and
5. Vehicle wrapping;

B. Events: Participate in events to market the service.

Task III: Operate Service

RECIPIENT shall be reimbursed on a quarterly basis as set forth in Attachment 2 – Payment Schedule for the operating cost of providing microtransit service in accordance with the parameters above.

Task IV: Develop and Initiate Plan for Future Operation

RECIPIENT shall develop a plan for continuing operation of the Service following the end of MSRC funding assistance and take such preparatory steps as necessary to implement the plan immediately at the end of the MSRC-supported service. The plan shall be included in the reporting discussed below.

Task V: Monitoring, Documentation, and Reporting

Quarterly Reports: RECIPIENT shall provide an accounting of achievement of milestones; current activity; information on outreach impressions (e.g. number of social media hits); preliminary findings and recommendations for completion of contract; any project delays or problems and solutions; and summary and analysis of project results to date on a quarterly basis. Progress Reports that do not comply will be returned to the RECIPIENT as inadequate.

Special Ridership Report: RECIPIENT shall provide a report detailing the Service ridership to date through May 2026, itemized by month and reflecting whether riders originated through On-demand or Paratransit.

Attachment 1A
Statement of Work
City of Gardena
Agreement Number MS24007A

Final Report: Following completion of the ~~12~~15-month duration of MSRC-supported service, RECIPIENT shall prepare a Final Report, in the format provided by MSRC staff, that summarizes actions taken to develop the program, identifies any obstacles and solutions, discusses the successes of various marketing and administrative techniques or procedures, and quantifies the overall emission reduction benefits of the project. The Final Report shall also address boardings per revenue hour, percent shared rides, percentage of trips to/from transit hubs, and customer satisfaction.

Project Schedule

RECIPIENT shall comply with the increments of progress identified in the following chart.

Task	Completion
Task I: GTrans MicroTransit Service Planning	September 2024
Task II: Conduct Outreach	September 2025
Task III: Operate Service	December 2025 <u>March 2026</u>
Task IV: Develop Plan for Future Operation	October 2025 <u>March 2026</u>
Task V: Monitoring and Reporting	
Quarterly reports	On the 15 th of January, April, July, and October for the previous quarter until MSRC-supported operation is complete
<u>Special Ridership Report</u>	<u>July 2026</u>
Final Report	June 2026 <u>September 2026</u>



City of Gardena

Gardena Planning and Environmental Quality Commission Meeting AGENDA REPORT SUMMARY

Agenda Item No. 11A.
Section: PLANNING &
ENVIRONMENTAL
QUALITY COMMISSION
ACTION SHEET
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: ENVIRONMENTAL ASSESSMENT #19-24, SITE PLAN REVIEW #4-24, AND TENTATIVE PARCEL MAP #2-24 AT 1031 MAGNOLIA AVENUE

PROJECT DESCRIPTION:

6.A ENVIRONMENTAL ASSESSMENT #19-24, SITE PLAN REVIEW #4-24, AND TENTATIVE PARCEL MAP #2-24;

The Planning and Environmental Quality Commission did not conduct a public hearing on Environmental Assessment (EA #19-24), Site Plan Review (SPR #4-24), and Tentative Parcel Map (TPM #2-24; Tentative Parcel Map No. 85142) to consider the proposed construction of four (4) three-story condominium units in the Medium Density Multi-Family Residential (R-3) zone portion of a split zoned R-3 and Single-Family Residential (R-1) property. The item will be rescheduled to another date due to a lack of quorum. Public hearing notices will be mailed to all property owners and occupants of properties within 300 feet of the project site and will be published in the Gardena Valley News at least 10 days prior to the public hearing date.

APPLICANT: Steve Stepakis

LOCATION: 1031 Magnolia Avenue, APN (6113-035-015).

Commission Action: The Planning and Environmental Quality Commission did not conduct a public hearing for Environmental Assessment #19-24, Site Plan Review #4-24, and Tentative Parcel Map #2-24, because of a lack of quorum due to excused absences of two Commissioners and a third Commissioner having a conflict of interest.

STAFF RECOMMENDATION:

City Council Action: No City Council action required.

APPROVED:

Greg Tsujiuchi, Community Development Director

Attachments

[2026_07_07_PCAX](#)



PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda

Website: www.cityofgardena.org

Tuesday, July 7, 2026, 7:00 PM

Council Chamber at City Hall

1700 W. 162nd Street, Gardena, California

REPORT OF ACTIONS

To view the complete Planning and Environmental Quality Commission agenda packet, [click here](#).

6. PUBLIC HEARING ITEMS

6.A. ENVIRONMENTAL ASSESSMENT #19-24, SITE PLAN REVIEW #4-24, AND TENTATIVE PARCEL MAP #2-24;

The Planning and Environmental Quality Commission was notified that the project of Environmental Assessment (EA #19-24), Site Plan Review (SPR #4-24), and Tentative Parcel Map (TPM #2-24; Tentative Parcel Map No. 85142) to allow the construction of four (4) three-story condominium units in the Medium Density Multi-Family Residential (R-3) zone portion of a split zoned R-3 and Single-Family Residential (R-1) property will be rescheduled to another date due to a lack of quorum. The public hearing notice will be mailed to all property owners and occupants of properties within 300 feet of the project site and will be published in the Gardena Valley News at least 10 days prior to the public hearing date.

APPLICANT: Steve Stepakis

LOCATION: 1031 Magnolia Avenue, APN (6113-035-015).

Commission Action: The Planning and Environmental Quality Commission did not conduct a public hearing for Environmental Assessment #19-24, Site Plan Review #4-24, and Tentative Parcel Map #2-24, because of a lack of quorum due to excused absences of two Commissioners and a third Commissioner having a conflict of interest.

City Council Action: No City Council action required.

7. OTHER ITEMS

7.A. FINDING OF CONFORMANCE WITH THE CITY'S GENERAL PLAN REQUESTED BY LOS ANGELES COUNTY PUBLIC WORKS FOR AIN 6106-036-902 AND 6106-036-905 (Southwest corner of Artesia Boulevard and Normandie Avenue)

The Planning and Environmental Quality Commission reviewed the request for a determination that the proposed sale of parcels AIN 6106-036-902 and 6106-036-905 by Los Angeles County Public Works to Atlantic Richfield Company (ARCO) to allow for construction of an engineered cover over the Haach and Cooper Sumps, perimeter vapor control and treatment system, and perimeter storm water drainage is allowable within the Official (O) zone and in conformance with the City of Gardena General Plan.

Environmental Consideration: The project was considered for a statutory exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15061(b)(3).

APPLICANT: Los Angeles County Department of Public Works

LOCATION: AIN 6106-036-902 and 6106-036-905 (Southwest corner of Artesia Boulevard and Normandie Avenue)

Commission Action: The Planning and Environmental Quality Commission approved the finding of conformance and adopted Resolution No. PC 8-26, by a vote of 3-0, with two commissioners absent, determining that the proposed use is allowed within the Official (O) zone and in conformance with the City of Gardena General Plan, and that such determination is exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines.

City Council Action: Receive and file.



PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda

Website: www.cityofgardena.org

Tuesday, July 7, 2026, 7:00 PM

Council Chamber at City Hall

1700 W. 162nd Street, Gardena, California

REPORT OF ACTIONS

To view the complete Planning and Environmental Quality Commission agenda packet, [click here](#).

6. PUBLIC HEARING ITEMS

6.A. ENVIRONMENTAL ASSESSMENT #19-24, SITE PLAN REVIEW #4-24, AND TENTATIVE PARCEL MAP #2-24;

The Planning and Environmental Quality Commission was notified that the project of Environmental Assessment (EA #19-24), Site Plan Review (SPR #4-24), and Tentative Parcel Map (TPM #2-24; Tentative Parcel Map No. 85142) to allow the construction of four (4) three-story condominium units in the Medium Density Multi-Family Residential (R-3) zone portion of a split zoned R-3 and Single-Family Residential (R-1) property will be rescheduled to another date due to a lack of quorum. The public hearing notice will be mailed to all property owners and occupants of properties within 300 feet of the project site and will be published in the Gardena Valley News at least 10 days prior to the public hearing date.

APPLICANT: Steve Stepakis

LOCATION: 1031 Magnolia Avenue, APN (6113-035-015).

Commission Action: The Planning and Environmental Quality Commission did not conduct a public hearing for Environmental Assessment #19-24, Site Plan Review #4-24, and Tentative Parcel Map #2-24, because of a lack of quorum due to excused absences of two Commissioners and a third Commissioner having a conflict of interest.

City Council Action: No City Council action required.

7. OTHER ITEMS

7.A. FINDING OF CONFORMANCE WITH THE CITY'S GENERAL PLAN REQUESTED BY LOS ANGELES COUNTY PUBLIC WORKS FOR AIN 6106-036-902 AND 6106-036-905 (Southwest corner of Artesia Boulevard and Normandie Avenue)

The Planning and Environmental Quality Commission reviewed the request for a determination that the proposed sale of parcels AIN 6106-036-902 and 6106-036-905 by Los Angeles County Public Works to Atlantic Richfield Company (ARCO) to allow for construction of an engineered cover over the Haach and Cooper Sumps, perimeter vapor control and treatment system, and perimeter storm water drainage is allowable within the Official (O) zone and in conformance with the City of Gardena General Plan.

Environmental Consideration: The project was considered for a statutory exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15061(b)(3).

APPLICANT: Los Angeles County Department of Public Works

LOCATION: AIN 6106-036-902 and 6106-036-905 (Southwest corner of Artesia Boulevard and Normandie Avenue)

Commission Action: The Planning and Environmental Quality Commission approved the finding of conformance and adopted Resolution No. PC 8-26, by a vote of 3-0, with two commissioners absent, determining that the proposed use is allowed within the Official (O) zone and in conformance with the City of Gardena General Plan, and that such determination is exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines.

City Council Action: Receive and file.

PUBLIC COMMENT #1
ORAL COMMUNICATION

Crystal Contreras

From: Zoe Sanchez <zoe.sanchez@limitlessync.com>
Sent: Tuesday, June 30, 2026 10:13 AM
To: Public Comment
Subject: Looking for any parts, but can't find?

26 JUL 14:01:05

CITY CLERK'S OFFICE

Follow Up Flag: Follow up
Flag Status: Flagged

Caution! This message was sent from outside your organization.

Hey United Auto Collision, if your regular supplier is backordered, Autoplicity can help step in as a backup.

We carry 10M+ auto parts with live inventory, no order minimums, and quick shipping.

Send me the part request and I'll check if we have it.

Zoe

PUBLIC COMMENT # 2
ORAL COMMUNICATION

Crystal Contreras

From: Tremaine Neverson <tremaineneverson202@gmail.com>
Sent: Tuesday, June 30, 2026 7:44 PM
To: Public Comment
Subject: Basketball Coaching Availability Request

'26 JUL 1AM10:05

Follow Up Flag: Follow up
Flag Status: Flagged

CITY CLERK'S OFC

Caution! This message was sent from outside your organization.

Dear Coach,

I hope you're doing well.

I'm interested in private basketball training for my children. Could you please share your availability, training schedule, fees, and location?

Thank you. I look forward to hearing from you.

Kind regards,
Tremaine

PUBLIC COMMENT #3
ORAL COMMUNICATION

'26 JUL 6AM 7:41
CITY CLERK'S OFC

Katherine Rhee

From: Piper Lewis <piper.lewis@brickwayfinders.com>
Sent: Friday, July 3, 2026 11:47 AM
To: Public Comment
Subject: looking for a part but can't find it anywhere?

Caution! This message was sent from outside your organization.

United Auto Collision, are there any rare car parts that you're searching for? We have millions of different and rare car parts.

If we can't find it, nobody does! LOL

Let me know what you're looking for and I'll see if we can help.

Piper

PUBLIC COMMENT #4
ORAL COMMUNICATION

'26 JUL 6AM 7:41
CITY CLERK'S OFC

Katherine Rhee

From: Adriana Levinson <adriana.aeom@gmail.com>
Sent: Saturday, July 4, 2026 6:57 PM
To: Public Comment
Subject: Public Comment – Submitted by resident near Western Avenue and Marine Avenue

Caution! This message was sent from outside your organization.

Good evening Mayor and Councilmembers,

I am a Gardena resident. I am asking the City of Gardena to seriously consider adopting a no-fireworks policy moving forward.

I understand that the sale of fireworks is often used as a fundraiser and that it brings in money for local groups. I do not want to dismiss that. But the bigger question is whether fundraising should come before the safety, peace, and well-being of the community.

Right now, Gardena allows “safe and sane” fireworks, and the City posts signs reminding people that only those fireworks are allowed.

But in reality, that rule is not being followed. In the days leading up to the Fourth of July, on the Fourth itself, and even afterward, many people use loud illegal fireworks and what sound like actual explosives. These are not small celebratory fireworks. They are extremely loud, disruptive, and frightening.

This affects families, pets, seniors, veterans, people with medical conditions, people with sensory issues, people with anxiety or trauma, and anyone who simply wants to feel safe in their own home. For some residents, this is not just an annoyance. It causes real distress.

A passive tolerance for fireworks creates tolerance, period. Even if the City only allows “safe and sane” fireworks, that policy seems to invite a broader fireworks culture where people feel free to use illegal explosives too. And when enforcement is difficult, the distinction between legal and illegal fireworks does not mean much to the residents who are hearing explosions all night.

If the City cannot realistically enforce a “safe and sane only” policy, then I ask that the City consider a clear blanket rule: no fireworks. That would be easier for residents to understand, easier for the City to enforce, and more protective of the community.

Fireworks may be tradition for some people, but the loud explosives we hear every year are not celebration. They are inconsiderate, unsafe, and often feel like a show of defiance. Gardena should not normalize something that causes so much fear and disruption for so many residents.

I respectfully ask the City to put community safety and well-being first and consider moving toward a no-fireworks policy.

Thank you.



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 13A.
Section: DEPARTMENTAL
ITEMS - ADMINISTRATIVE
SERVICES
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approval of the Classification and Compensation Plan to Reflect a 4% Cost-of-Living Adjustment Increase, per Gardena Municipal Employees Association (GMEA) and Gardena Management Employees Organization (GMEO) Contractual Agreements, effective July 5, 2026

COUNCIL ACTION REQUIRED:

Staff respectfully recommends City Council approve the Classification and Compensation Plan to reflect a 4% Cost-of-Living Adjustment increase, per Gardena Municipal Employees Association (GMEA) and Gardena Management Employees Organization (GMEO) Contractual Agreements, effective July 5, 2026.

RECOMMENDATION AND STAFF SUMMARY:

The City of Gardena entered a four-year bargaining contract with the Gardena Management Employees Organization (GMEO), and the Gardena Municipal Employees Association (GMEA), effective July 1, 2025 - June 30, 2029. The start of fiscal year 2026-2027 marks the second year of the contract, which agrees to a Cost-of-Living-Adjustment of 4.0%, effective the first fully pay period of the fiscal year.

On June 23, 2026, the City Council approved Resolution No. 6735, which establishes benefits for all unrepresented positions not covered under an approved Memorandum of Understanding with a collective bargaining group. Within Resolution No. 6735 the Cost-of-Living Adjustments were outlined for the unrepresented group to include the same 4% increases effective the first full pay period of the new fiscal year.

The recommendation is to approve the Classification and Compensation Plan effective July 5, 2026, to comply with the employment groups contractual agreements.

FISCAL IMPACT/COST:

Estimated Budgeted Financial Impact for Fiscal Year 2026-2027

	General Fund	GTrans Fund	Sewer & Other Funds*	Total
GMEA	479,957	197,479	57,568	735,004

GME0	57,574	80,476	15,383	153,433
Unrepresented & Confidential - Non-Executive	82,507	66,249	35,103	183,859
Unrepresented & Confidential - Executive	69,174	11,956	9,812	90,942
Total	689,212	356,160	117,866	1,163,238

*Other Funds - Liability Fund, Workers Compensation Fund, Health Benefits Fund, Gas Tax, Prop C, Measure R, Measure A, Senior Grants

APPROVED:



Clint Osorio, City Manager

Attachments

[Classification and Compensation Schedule - Adopted July 14 2026. Effective July 5 2026 - GMEA, GME0, GPOA & GPMA.pdf](#)

[Classification and Compensation Schedule - Adopted July 14 2026 Effective July 5 2026- Confidential.pdf](#)

CITY OF GARDENA
CLASSIFICATION AND COMPENSATION PLAN
Adopted July 14, 2026, Effective July 5, 2026

GMEA & GMEO - Increase per Employment Contract; effective July 5, 2026

Adjust Senior Civil Engineer to Schedule 128

4 Lifeguard Trainee

HOURLY *1*
16.5000

5 Recreation Instructor

HOURLY RANGE 20.00 - 35.00

6 Clerical Aide I
6 Police Aide

STEP			*6*
ANNUAL		34,704.00	38,268.00
MONTHLY		2,892.00	3,189.00
BI-WEEKLY		1,334.77	1,471.85
HOURLY		16.6846	18.3981

7 Peer Advocate Counselor II
7 Storeroom Aide

STEP			*6*
ANNUAL			37,368.00
MONTHLY			3,114.00
BI-WEEKLY			1,437.23
HOURLY			17.9654

8 Community Aide I

STEP		*5*	*6*
ANNUAL		36,480.00	38,304.00
MONTHLY		3,040.00	3,192.00
BI-WEEKLY		1,403.08	1,473.23
HOURLY		17.5385	18.4154

13

STEP		*5*	*6*
ANNUAL		37,452.00	39,324.00
MONTHLY		3,121.00	3,277.00
BI-WEEKLY		1,440.46	1,512.46
HOURLY		18.0058	18.9058

14 Pool Cashier

STEP		*4*	*5*	*6*
ANNUAL		36,552.00	38,376.00	40,296.00
MONTHLY		3,046.00	3,198.00	3,358.00
BI-WEEKLY		1,405.85	1,476.00	1,549.85
HOURLY		17.5731	18.4500	19.3731

15

STEP		*4*	*5*	*6*
ANNUAL		37,488.00	39,360.00	41,328.00
MONTHLY		3,124.00	3,280.00	3,444.00
BI-WEEKLY		1,441.85	1,513.85	1,589.54
HOURLY		18.0231	18.9231	19.8692

16

STEP		*3*	*4*	*5*	*6*
ANNUAL		36,564.00	38,388.00	40,308.00	42,324.00
MONTHLY		3,047.00	3,199.00	3,359.00	3,527.00
BI-WEEKLY		1,406.31	1,476.46	1,550.31	1,627.85
HOURLY		17.5788	18.4558	19.3788	20.3481

17 Clerk Typist

STEP		*3*	*4*	*5*	*6*
ANNUAL		37,500.00	39,372.00	41,340.00	43,404.00
MONTHLY		3,125.00	3,281.00	3,445.00	3,617.00
BI-WEEKLY		1,442.31	1,514.31	1,590.00	1,669.38
HOURLY		18.0288	18.9288	19.8750	20.8673

18

STEP		*2*	*3*	*4*	*5*	*6*
ANNUAL		36,600.00	38,436.00	40,356.00	42,372.00	44,496.00
MONTHLY		3,050.00	3,203.00	3,363.00	3,531.00	3,708.00
BI-WEEKLY		1,407.69	1,478.31	1,552.15	1,629.69	1,711.38
HOURLY		17.5962	18.4788	19.4019	20.3712	21.3923

19

STEP		*2*	*3*	*4*	*5*	*6*
ANNUAL		37,500.00	39,372.00	41,340.00	43,404.00	45,576.00
MONTHLY		3,125.00	3,281.00	3,445.00	3,617.00	3,798.00
BI-WEEKLY		1,442.31	1,514.31	1,590.00	1,669.38	1,752.92
HOURLY		18.0288	18.9288	19.8750	20.8673	21.9115

20

STEP		*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL		36,612.00	38,448.00	40,368.00	42,384.00	44,508.00	46,728.00
MONTHLY		3,051.00	3,204.00	3,364.00	3,532.00	3,709.00	3,894.00
BI-WEEKLY		1,408.15	1,478.77	1,552.62	1,630.15	1,711.85	1,797.23
HOURLY		17.6019	18.4846	19.4077	20.3769	21.3981	22.4654

21 Police Cadet

STEP		*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL		37,524.00	39,396.00	41,364.00	43,428.00	45,600.00	47,880.00
MONTHLY		3,127.00	3,283.00	3,447.00	3,619.00	3,800.00	3,990.00
BI-WEEKLY		1,443.23	1,515.23	1,590.92	1,670.31	1,753.85	1,841.54
HOURLY		18.0404	18.9404	19.8865	20.8788	21.9231	23.0192

22 FCC Program Assistant I
22 Geriatric Aide
22 Human Services Aide
22 Recreation Leader I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	38,460.00	40,380.00	42,396.00	44,520.00	46,752.00	49,092.00
MONTHLY	3,205.00	3,365.00	3,533.00	3,710.00	3,896.00	4,091.00
BI-WEEKLY	1,479.23	1,553.08	1,630.62	1,712.31	1,798.15	1,888.15
HOURLY	18.4904	19.4135	20.3827	21.4038	22.4769	23.6019

23 Community Aide II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	39,420.00	41,388.00	43,452.00	45,624.00	47,904.00	50,304.00
MONTHLY	3,285.00	3,449.00	3,621.00	3,802.00	3,992.00	4,192.00
BI-WEEKLY	1,516.15	1,591.85	1,671.23	1,754.77	1,842.46	1,934.77
HOURLY	18.9519	19.8981	20.8904	21.9346	23.0308	24.1846

24

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	40,416.00	42,432.00	44,556.00	46,788.00	49,128.00	51,588.00
MONTHLY	3,368.00	3,536.00	3,713.00	3,899.00	4,094.00	4,299.00
BI-WEEKLY	1,554.46	1,632.00	1,713.69	1,799.54	1,889.54	1,984.15
HOURLY	19.4308	20.4000	21.4212	22.4942	23.6192	24.8019

25

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	41,436.00	43,512.00	45,684.00	47,964.00	50,364.00	52,884.00
MONTHLY	3,453.00	3,626.00	3,807.00	3,997.00	4,197.00	4,407.00
BI-WEEKLY	1,593.69	1,673.54	1,757.08	1,844.77	1,937.08	2,034.00
HOURLY	19.9212	20.9192	21.9635	23.0596	24.2135	25.4250

26 Pool Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	42,456.00	44,580.00	46,812.00	49,152.00	51,612.00	54,192.00
MONTHLY	3,538.00	3,715.00	3,901.00	4,096.00	4,301.00	4,516.00
BI-WEEKLY	1,632.92	1,714.62	1,800.46	1,890.46	1,985.08	2,084.31
HOURLY	20.4115	21.4327	22.5058	23.6308	24.8135	26.0538

27 Lifeguard

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	43,512.00	45,684.00	47,964.00	50,364.00	52,884.00	55,524.00
MONTHLY	3,626.00	3,807.00	3,997.00	4,197.00	4,407.00	4,627.00
BI-WEEKLY	1,673.54	1,757.08	1,844.77	1,937.08	2,034.00	2,135.54
HOURLY	20.9192	21.9635	23.0596	24.2135	25.4250	26.6942

28 Meal Services Coordinator

28 Police Assistant

28 Recreation Leader II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	44,592.00	46,824.00	49,164.00	51,624.00	54,204.00	56,916.00
MONTHLY	3,716.00	3,902.00	4,097.00	4,302.00	4,517.00	4,743.00
BI-WEEKLY	1,715.08	1,800.92	1,890.92	1,985.54	2,084.77	2,189.08
HOURLY	21.4385	22.5115	23.6365	24.8192	26.0596	27.3635

29 Account Clerk
29 Customer Service Clerk I
29 Printing & Technology Intern
29 Recreation Therapist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	45,720.00	48,012.00	50,412.00	52,932.00	55,584.00	58,368.00
MONTHLY	3,810.00	4,001.00	4,201.00	4,411.00	4,632.00	4,864.00
BI-WEEKLY	1,758.46	1,846.62	1,938.92	2,035.85	2,137.85	2,244.92
HOURLY	21.9808	23.0827	24.2365	25.4481	26.7231	28.0615

30 Certified Nursing Assistant
30 Custodian I
30 FCC Education Assistant II
30 FCC Program Assistant II
30 Lifeguard/Swim Instructor
30 Office Specialist

	1	*2*	*3*	*4*	*5*	*6*
ANNUAL	46,836.00	49,176.00	51,636.00	54,216.00	56,928.00	59,772.00
MONTHLY	3,903.00	4,098.00	4,303.00	4,518.00	4,744.00	4,981.00
BI-WEEKLY	1,801.38	1,891.38	1,986.00	2,085.23	2,189.54	2,298.92
HOURLY	22.5173	23.6423	24.8250	26.0654	27.3692	28.7365

31 On-Demand (Micro/Paratransit) Operator
31 Paratransit Driver

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	48,024.00	50,424.00	52,944.00	55,596.00	58,380.00	61,296.00
MONTHLY	4,002.00	4,202.00	4,412.00	4,633.00	4,865.00	5,108.00
BI-WEEKLY	1,847.08	1,939.38	2,036.31	2,138.31	2,245.38	2,357.54
HOURLY	23.0885	24.2423	25.4538	26.7288	28.0673	29.4692

32 Home Improvement Maintenance Helper
32 Right-of-Way Maintenance Worker

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	49,224.00	51,684.00	54,264.00	56,976.00	59,820.00	62,808.00
MONTHLY	4,102.00	4,307.00	4,522.00	4,748.00	4,985.00	5,234.00
BI-WEEKLY	1,893.23	1,987.85	2,087.08	2,191.38	2,300.77	2,415.69
HOURLY	23.6654	24.8481	26.0885	27.3923	28.7596	30.1962

33 Customer Service Clerk II
33 Equipment Utility Worker I
33 Public Safety Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	50,460.00	52,980.00	55,632.00	58,416.00	61,332.00	64,404.00
MONTHLY	4,205.00	4,415.00	4,636.00	4,868.00	5,111.00	5,367.00
BI-WEEKLY	1,940.77	2,037.69	2,139.69	2,246.77	2,358.92	2,477.08
HOURLY	24.2596	25.4712	26.7462	28.0846	29.4865	30.9635

33 Relief Bus Operator Trainee (SMART)

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	47,100.00	49,452.00	51,924.00	54,516.00	57,240.00	60,108.00
MONTHLY	3,925.00	4,121.00	4,327.00	4,543.00	4,770.00	5,009.00
BI-WEEKLY	1,811.54	1,902.00	1,997.08	2,096.77	2,201.54	2,311.85
HOURLY	22.6442	23.7750	24.9635	26.2096	27.5192	28.8981

34 Custodian II
34 Graffiti Technician
34 On-Demand Transit Dispatcher
34 Paratransit Dispatcher
34 Park Maintenance Worker I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	51,720.00	54,312.00	57,024.00	59,880.00	62,880.00	66,024.00
MONTHLY	4,310.00	4,526.00	4,752.00	4,990.00	5,240.00	5,502.00
BI-WEEKLY	1,989.23	2,088.92	2,193.23	2,303.08	2,418.46	2,539.38
HOURLY	24.8654	26.1115	27.4154	28.7885	30.2308	31.7423

35 Community Aide III
35 Street Maintenance Worker

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	53,016.00	55,668.00	58,452.00	61,380.00	64,452.00	67,680.00
MONTHLY	4,418.00	4,639.00	4,871.00	5,115.00	5,371.00	5,640.00
BI-WEEKLY	2,039.08	2,141.08	2,248.15	2,360.77	2,478.92	2,603.08
HOURLY	25.4885	26.7635	28.1019	29.5096	30.9865	32.5385

36 Court Liaison
36 Intermediate Clerk Typist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	54,336.00	57,048.00	59,904.00	62,904.00	66,048.00	69,348.00
MONTHLY	4,528.00	4,754.00	4,992.00	5,242.00	5,504.00	5,779.00
BI-WEEKLY	2,089.85	2,194.15	2,304.00	2,419.38	2,540.31	2,667.23
HOURLY	26.1231	27.4269	28.8000	30.2423	31.7538	33.3404

37 Nutrition Services Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	55,704.00	58,488.00	61,416.00	64,488.00	67,716.00	71,100.00
MONTHLY	4,642.00	4,874.00	5,118.00	5,374.00	5,643.00	5,925.00
BI-WEEKLY	2,142.46	2,249.54	2,362.15	2,480.31	2,604.46	2,734.62
HOURLY	26.7808	28.1192	29.5269	31.0038	32.5558	34.1827

37 Relief Bus Operator (SMART)

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	51,996.00	54,600.00	57,336.00	60,204.00	63,216.00	66,372.00
MONTHLY	4,333.00	4,550.00	4,778.00	5,017.00	5,268.00	5,531.00
BI-WEEKLY	1,999.85	2,100.00	2,205.23	2,315.54	2,431.38	2,552.77
HOURLY	24.9981	26.2500	27.5654	28.9442	30.3923	31.9096

38 Activity Coordinator
38 Equipment Utility Worker II
38 Homeless Coordinator
38 Police Records Technician I
38 Police Service Technician
38 Purchasing Clerk
38 Senior Account Clerk
38 Senior Clerk Typist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	57,084.00	59,940.00	62,940.00	66,084.00	69,384.00	72,852.00
MONTHLY	4,757.00	4,995.00	5,245.00	5,507.00	5,782.00	6,071.00
BI-WEEKLY	2,195.54	2,305.38	2,420.77	2,541.69	2,668.62	2,802.00
HOURLY	27.4442	28.8173	30.2596	31.7712	33.3577	35.0250

39 Apprentice Mechanic
39 Home Improvement Lead Person
39 Park Maintenance Worker II
39 Records Management Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	58,524.00	61,452.00	64,524.00	67,752.00	71,136.00	74,688.00
MONTHLY	4,877.00	5,121.00	5,377.00	5,646.00	5,928.00	6,224.00
BI-WEEKLY	2,250.92	2,363.54	2,481.69	2,605.85	2,736.00	2,872.62
HOURLY	28.1365	29.5442	31.0212	32.5731	34.2000	35.9077

40 Engineering Aide
40 FCC Education Assistant III
40 FCC Program Assistant III
40 Public Works Coordinator
40 Sr. Transit Utility Specialist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	59,964.00	62,964.00	66,108.00	69,408.00	72,876.00	76,524.00
MONTHLY	4,997.00	5,247.00	5,509.00	5,784.00	6,073.00	6,377.00
BI-WEEKLY	2,306.31	2,421.69	2,542.62	2,669.54	2,802.92	2,943.23
HOURLY	28.8288	30.2712	31.7827	33.3692	35.0365	36.7904

41 Deputy City Clerk I
41 Permit/Licensing Technician I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	61,464.00	64,536.00	67,764.00	71,148.00	74,700.00	78,432.00
MONTHLY	5,122.00	5,378.00	5,647.00	5,929.00	6,225.00	6,536.00
BI-WEEKLY	2,364.00	2,482.15	2,606.31	2,736.46	2,873.08	3,016.62
HOURLY	29.5500	31.0269	32.5788	34.2058	35.9135	37.7077

42 Community Center Coordinator
42 Community Services Officer
42 Human Services Coordinator
42 Police Records Technician II
42 Police Service Officer
42 Recreation Coordinator
42 Secretary
42 Social Services Coordinator
42 Tree Trimmer I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	63,012.00	66,168.00	69,480.00	72,960.00	76,608.00	80,436.00
MONTHLY	5,251.00	5,514.00	5,790.00	6,080.00	6,384.00	6,703.00
BI-WEEKLY	2,423.54	2,544.92	2,672.31	2,806.15	2,946.46	3,093.69
HOURLY	30.2942	31.8115	33.4038	35.0769	36.8308	38.6712

43 Administrative Aide
43 Building Maintenance Worker
43 Cement Finisher
43 Senior Citizens Social Services Coordinator
43 Transit Maintenance Coordinator
43 Transit Mechanic I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	64,584.00	67,812.00	71,208.00	74,772.00	78,516.00	82,440.00
MONTHLY	5,382.00	5,651.00	5,934.00	6,231.00	6,543.00	6,870.00
BI-WEEKLY	2,484.00	2,608.15	2,738.77	2,875.85	3,019.85	3,170.77
HOURLY	31.0500	32.6019	34.2346	35.9481	37.7481	39.6346

44 Administrative Secretary
44 Building Aide
44 Building/Planning Technician
44 Permit/Licensing Technician II
44 Sewer Maintenance Worker
44 Tree Trimmer II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	66,204.00	69,516.00	72,996.00	76,644.00	80,472.00	84,492.00
MONTHLY	5,517.00	5,793.00	6,083.00	6,387.00	6,706.00	7,041.00
BI-WEEKLY	2,546.31	2,673.69	2,807.54	2,947.85	3,095.08	3,249.69
HOURLY	31.8288	33.4212	35.0942	36.8481	38.6885	40.6212

45 Street Sweeper Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	67,848.00	71,244.00	74,808.00	78,552.00	82,476.00	86,604.00
MONTHLY	5,654.00	5,937.00	6,234.00	6,546.00	6,873.00	7,217.00
BI-WEEKLY	2,609.54	2,740.15	2,877.23	3,021.23	3,172.15	3,330.92
HOURLY	32.6192	34.2519	35.9654	37.7654	39.6519	41.6365

46 Heavy Equipment Operator

46 Street Traffic Painter

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	69,552.00	73,032.00	76,680.00	80,520.00	84,552.00	88,776.00
MONTHLY	5,796.00	6,086.00	6,390.00	6,710.00	7,046.00	7,398.00
BI-WEEKLY	2,675.08	2,808.92	2,949.23	3,096.92	3,252.00	3,414.46
HOURLY	33.4385	35.1115	36.8654	38.7115	40.6500	42.6808

47 Equipment Mechanic
47 Graphics Technician
47 Maintenance Painter
47 Senior Building Maintenance Worker
47 Transit Mechanic II
47 Transit Parts/Storeroom Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	71,280.00	74,844.00	78,588.00	82,512.00	86,640.00	90,972.00
MONTHLY	5,940.00	6,237.00	6,549.00	6,876.00	7,220.00	7,581.00
BI-WEEKLY	2,741.54	2,878.62	3,022.62	3,173.54	3,332.31	3,498.92
HOURLY	34.2692	35.9827	37.7827	39.6692	41.6538	43.7365

48 Custodian-Lead**48 Junior Accountant****48 Property and Evidence Technician**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	73,080.00	76,740.00	80,580.00	84,612.00	88,848.00	93,288.00
MONTHLY	6,090.00	6,395.00	6,715.00	7,051.00	7,404.00	7,774.00
BI-WEEKLY	2,810.77	2,951.54	3,099.23	3,254.31	3,417.23	3,588.00
HOURLY	35.1346	36.8942	38.7404	40.6788	42.7154	44.8500

49 Administrative Analyst I**49 Community Services Counselor****49 Program Coordinator****49 Recreation Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	74,904.00	78,648.00	82,584.00	86,712.00	91,044.00	95,592.00
MONTHLY	6,242.00	6,554.00	6,882.00	7,226.00	7,587.00	7,966.00
BI-WEEKLY	2,880.92	3,024.92	3,176.31	3,335.08	3,501.69	3,676.62
HOURLY	36.0115	37.8115	39.7038	41.6885	43.7712	45.9577

50 Case Management Supervisor/Instructor**50 Transit Dispatcher/Operations Assistant**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	76,776.00	80,616.00	84,648.00	88,884.00	93,324.00	97,992.00
MONTHLY	6,398.00	6,718.00	7,054.00	7,407.00	7,777.00	8,166.00
BI-WEEKLY	2,952.92	3,100.62	3,255.69	3,418.62	3,589.38	3,768.92
HOURLY	36.9115	38.7577	40.6962	42.7327	44.8673	47.1115

51 Electrical/Signal Technician I**51 Emergency Preparedness Coordinator****51 Engineering Technician****51 General Building Inspector****51 Lead Equipment Mechanic****51 Lead Mechanic****51 Planning Assistant****51 Warehouse and Custodial Lead**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	78,696.00	82,632.00	86,760.00	91,104.00	95,664.00	100,452.00
MONTHLY	6,558.00	6,886.00	7,230.00	7,592.00	7,972.00	8,371.00
BI-WEEKLY	3,026.77	3,178.15	3,336.92	3,504.00	3,679.38	3,863.54
HOURLY	37.8346	39.7269	41.7115	43.8000	45.9923	48.2942

52

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	80,664.00	84,696.00	88,932.00	93,384.00	98,052.00	102,960.00
MONTHLY	6,722.00	7,058.00	7,411.00	7,782.00	8,171.00	8,580.00
BI-WEEKLY	3,102.46	3,257.54	3,420.46	3,591.69	3,771.23	3,960.00
HOURLY	38.7808	40.7192	42.7558	44.8962	47.1404	49.5000

**53 Code Enforcement Officer
53 FCC Education Coordinator
53 Park Maintenance Lead
53 Public Works Inspector
53 Public Works Lead**

53 Transit Operations Training Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	82,680.00	86,820.00	91,164.00	95,724.00	100,512.00	105,540.00
MONTHLY	6,890.00	7,235.00	7,597.00	7,977.00	8,376.00	8,795.00
BI-WEEKLY	3,180.00	3,339.23	3,506.31	3,681.69	3,865.85	4,059.23
HOURLY	39.7500	41.7404	43.8288	46.0212	48.3231	50.7404

**54 Administrative Analyst II
54 Building Maintenance Lead
54 Forensic Technician
54 Transit Marketing Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	84,768.00	89,004.00	93,456.00	98,124.00	103,032.00	108,180.00
MONTHLY	7,064.00	7,417.00	7,788.00	8,177.00	8,586.00	9,015.00
BI-WEEKLY	3,260.31	3,423.23	3,594.46	3,774.00	3,962.77	4,160.77
HOURLY	40.7538	42.7904	44.9308	47.1750	49.5346	52.0096

**55 Crime Analyst
55 Electrical/Signal Technician II**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	86,880.00	91,224.00	95,784.00	100,572.00	105,600.00	110,880.00
MONTHLY	7,240.00	7,602.00	7,982.00	8,381.00	8,800.00	9,240.00
BI-WEEKLY	3,341.54	3,508.62	3,684.00	3,868.15	4,061.54	4,264.62
HOURLY	41.7692	43.8577	46.0500	48.3519	50.7692	53.3077

**56 Administrative Coordinator
56 Assistant Engineer
56 FCC Program Coordinator**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	89,040.00	93,492.00	98,172.00	103,080.00	108,240.00	113,652.00
MONTHLY	7,420.00	7,791.00	8,181.00	8,590.00	9,020.00	9,471.00
BI-WEEKLY	3,424.62	3,595.85	3,775.85	3,964.62	4,163.08	4,371.23
HOURLY	42.8077	44.9481	47.1981	49.5577	52.0385	54.6404

**57 Communications Liaison Officer
57 Senior Accountant**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	91,284.00	95,844.00	100,632.00	105,660.00	110,940.00	116,484.00
MONTHLY	7,607.00	7,987.00	8,386.00	8,805.00	9,245.00	9,707.00
BI-WEEKLY	3,510.92	3,686.31	3,870.46	4,063.85	4,266.92	4,480.15
HOURLY	43.8865	46.0788	48.3808	50.7981	53.3365	56.0019

**58 Associate Planner
58 Code Enforcement Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	93,564.00	98,244.00	103,152.00	108,312.00	113,724.00	119,412.00
MONTHLY	7,797.00	8,187.00	8,596.00	9,026.00	9,477.00	9,951.00
BI-WEEKLY	3,598.62	3,778.62	3,967.38	4,165.85	4,374.00	4,592.77
HOURLY	44.9827	47.2327	49.5923	52.0731	54.6750	57.4096

59 Administrative Support Services Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	95,904.00	100,704.00	105,744.00	111,036.00	116,592.00	122,424.00
MONTHLY	7,992.00	8,392.00	8,812.00	9,253.00	9,716.00	10,202.00
BI-WEEKLY	3,688.62	3,873.23	4,067.08	4,270.62	4,484.31	4,708.62
HOURLY	46.1077	48.4154	50.8385	53.3827	56.0538	58.8577

60

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	98,292.00	103,212.00	108,372.00	113,796.00	119,484.00	125,460.00
MONTHLY	8,191.00	8,601.00	9,031.00	9,483.00	9,957.00	10,455.00
BI-WEEKLY	3,780.46	3,969.69	4,168.15	4,376.77	4,595.54	4,825.38
HOURLY	47.2558	49.6212	52.1019	54.7096	57.4442	60.3173

61 Administrative Analyst III**61 Associate Engineer****61 Information Technology Systems Analyst - Transit****61 Transit Planning and Scheduling Analyst**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	100,752.00	105,792.00	111,084.00	116,640.00	122,472.00	128,592.00
MONTHLY	8,396.00	8,816.00	9,257.00	9,720.00	10,206.00	10,716.00
BI-WEEKLY	3,875.08	4,068.92	4,272.46	4,486.15	4,710.46	4,945.85
HOURLY	48.4385	50.8615	53.4058	56.0769	58.8808	61.8231

62

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	103,272.00	108,432.00	113,856.00	119,544.00	125,520.00	131,796.00
MONTHLY	8,606.00	9,036.00	9,488.00	9,962.00	10,460.00	10,983.00
BI-WEEKLY	3,972.00	4,170.46	4,379.08	4,597.85	4,827.69	5,069.08
HOURLY	49.6500	52.1308	54.7385	57.4731	60.3462	63.3635

63

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	105,852.00	111,144.00	116,700.00	122,532.00	128,664.00	135,096.00
MONTHLY	8,821.00	9,262.00	9,725.00	10,211.00	10,722.00	11,258.00
BI-WEEKLY	4,071.23	4,274.77	4,488.46	4,712.77	4,948.62	5,196.00
HOURLY	50.8904	53.4346	56.1058	58.9096	61.8577	64.9500

64

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	108,504.00	113,928.00	119,628.00	125,604.00	131,880.00	138,480.00
MONTHLY	9,042.00	9,494.00	9,969.00	10,467.00	10,990.00	11,540.00
BI-WEEKLY	4,173.23	4,381.85	4,601.08	4,830.92	5,072.31	5,326.15
HOURLY	52.1654	54.7731	57.5135	60.3865	63.4038	66.5769

65

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	111,216.00	116,772.00	122,616.00	128,748.00	135,180.00	141,936.00
MONTHLY	9,268.00	9,731.00	10,218.00	10,729.00	11,265.00	11,828.00
BI-WEEKLY	4,277.54	4,491.23	4,716.00	4,951.85	5,199.23	5,459.08
HOURLY	53.4692	56.1404	58.9500	61.8981	64.9904	68.2385

66 Civil Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	113,988.00	119,688.00	125,676.00	131,964.00	138,564.00	145,488.00
MONTHLY	9,499.00	9,974.00	10,473.00	10,997.00	11,547.00	12,124.00
BI-WEEKLY	4,384.15	4,603.38	4,833.69	5,075.54	5,329.38	5,595.69
HOURLY	54.8019	57.5423	60.4212	63.4442	66.6173	69.9462

67

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	116,856.00	122,700.00	128,832.00	135,276.00	142,044.00	149,148.00
MONTHLY	9,738.00	10,225.00	10,736.00	11,273.00	11,837.00	12,429.00
BI-WEEKLY	4,494.46	4,719.23	4,955.08	5,202.92	5,463.23	5,736.46
HOURLY	56.1808	58.9904	61.9385	65.0365	68.2904	71.7058

90 Bus Operator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	59,424.00	62,400.00	65,520.00	68,796.00	72,240.00	75,852.00
MONTHLY	4,952.00	5,200.00	5,460.00	5,733.00	6,020.00	6,321.00
BI-WEEKLY	2,285.54	2,400.00	2,520.00	2,646.00	2,778.46	2,917.38
HOURLY	28.5692	30.0000	31.5000	33.0750	34.7308	36.4673

Specialty - 5% Monthly	247.60	260.00	273.00	286.65	301.00	316.05
------------------------	--------	--------	--------	--------	--------	--------

104

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	68,124.00	71,532.00	75,108.00	78,864.00	82,812.00	86,952.00
MONTHLY	5,677.00	5,961.00	6,259.00	6,572.00	6,901.00	7,246.00
BI-WEEKLY	2,620.15	2,751.23	2,888.77	3,033.23	3,185.08	3,344.31
HOURLY	32.7519	34.3904	36.1096	37.9154	39.8135	41.8038
Monthly						
Lgy Bonus 10	141.93	149.03	156.48	164.30	172.53	181.15
Lgy Bonus 20	283.85	298.05	312.95	328.60	345.05	362.30
Lgy Bonus 25	425.78	447.08	469.43	492.90	517.58	543.45

105

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	69,828.00	73,320.00	76,992.00	80,844.00	84,888.00	89,136.00
MONTHLY	5,819.00	6,110.00	6,416.00	6,737.00	7,074.00	7,428.00
BI-WEEKLY	2,685.69	2,820.00	2,961.23	3,109.38	3,264.92	3,428.31
HOURLY	33.5712	35.2500	37.0154	38.8673	40.8115	42.8538
Monthly						
Lgy Bonus 10	145.48	152.75	160.40	168.43	176.85	185.70
Lgy Bonus 20	290.95	305.50	320.80	336.85	353.70	371.40
Lgy Bonus 25	436.43	458.25	481.20	505.28	530.55	557.10

106

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	71,568.00	75,144.00	78,900.00	82,848.00	86,988.00	91,332.00
MONTHLY	5,964.00	6,262.00	6,575.00	6,904.00	7,249.00	7,611.00
BI-WEEKLY	2,752.62	2,890.15	3,034.62	3,186.46	3,345.69	3,512.77
HOURLY	34.4077	36.1269	37.9327	39.8308	41.8212	43.9096
Monthly						
Lgy Bonus 10	149.10	156.55	164.38	172.60	181.23	190.28
Lgy Bonus 20	298.20	313.10	328.75	345.20	362.45	380.55
Lgy Bonus 25	447.30	469.65	493.13	517.80	543.68	570.83

107

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	73,368.00	77,040.00	80,892.00	84,936.00	89,184.00	93,648.00
MONTHLY	6,114.00	6,420.00	6,741.00	7,078.00	7,432.00	7,804.00
BI-WEEKLY	2,821.85	2,963.08	3,111.23	3,266.77	3,430.15	3,601.85
HOURLY	35.2731	37.0385	38.8904	40.8346	42.8769	45.0231
Monthly						
Lgy Bonus 10	152.85	160.50	168.53	176.95	185.80	195.10
Lgy Bonus 20	305.70	321.00	337.05	353.90	371.60	390.20
Lgy Bonus 25	458.55	481.50	505.58	530.85	557.40	585.30

108 Economic Development Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	75,204.00	78,960.00	82,908.00	87,048.00	91,404.00	95,976.00
MONTHLY	6,267.00	6,580.00	6,909.00	7,254.00	7,617.00	7,998.00
BI-WEEKLY	2,892.46	3,036.92	3,188.77	3,348.00	3,515.54	3,691.38
HOURLY	36.1558	37.9615	39.8596	41.8500	43.9442	46.1423
Monthly						
Lgy Bonus 10	156.68	164.50	172.73	181.35	190.43	199.95
Lgy Bonus 20	313.35	329.00	345.45	362.70	380.85	399.90
Lgy Bonus 25	470.03	493.50	518.18	544.05	571.28	599.85

109

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	77,088.00	80,940.00	84,984.00	89,232.00	93,696.00	98,376.00
MONTHLY	6,424.00	6,745.00	7,082.00	7,436.00	7,808.00	8,198.00
BI-WEEKLY	2,964.92	3,113.08	3,268.62	3,432.00	3,603.69	3,783.69
HOURLY	37.0615	38.9135	40.8577	42.9000	45.0462	47.2962
Monthly						
Lgy Bonus 10	160.60	168.63	177.05	185.90	195.20	204.95
Lgy Bonus 20	321.20	337.25	354.10	371.80	390.40	409.90
Lgy Bonus 25	481.80	505.88	531.15	557.70	585.60	614.85

110

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	78,996.00	82,944.00	87,096.00	91,452.00	96,024.00	100,824.00
MONTHLY	6,583.00	6,912.00	7,258.00	7,621.00	8,002.00	8,402.00
BI-WEEKLY	3,038.31	3,190.15	3,349.85	3,517.38	3,693.23	3,877.85
HOURLY	37.9788	39.8769	41.8731	43.9673	46.1654	48.4731
Monthly						
Lgy Bonus 10	164.58	172.80	181.45	190.53	200.05	210.05
Lgy Bonus 20	329.15	345.60	362.90	381.05	400.10	420.10
Lgy Bonus 25	493.73	518.40	544.35	571.58	600.15	630.15

111

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	80,988.00	85,032.00	89,280.00	93,744.00	98,436.00	103,356.00
MONTHLY	6,749.00	7,086.00	7,440.00	7,812.00	8,203.00	8,613.00
BI-WEEKLY	3,114.92	3,270.46	3,433.85	3,605.54	3,786.00	3,975.23
HOURLY	38.9365	40.8808	42.9231	45.0692	47.3250	49.6904
Monthly						
Lgy Bonus 10	168.73	177.15	186.00	195.30	205.08	215.33
Lgy Bonus 20	337.45	354.30	372.00	390.60	410.15	430.65
Lgy Bonus 25	506.18	531.45	558.00	585.90	615.23	645.98

112

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	83,028.00	87,180.00	91,536.00	96,108.00	100,908.00	105,948.00
MONTHLY	6,919.00	7,265.00	7,628.00	8,009.00	8,409.00	8,829.00
BI-WEEKLY	3,193.38	3,353.08	3,520.62	3,696.46	3,881.08	4,074.92
HOURLY	39.9173	41.9135	44.0077	46.2058	48.5135	50.9365
Monthly						
Lgy Bonus 10	172.98	181.63	190.70	200.23	210.23	220.73
Lgy Bonus 20	345.95	363.25	381.40	400.45	420.45	441.45
Lgy Bonus 25	518.93	544.88	572.10	600.68	630.68	662.18

113

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	85,116.00	89,376.00	93,840.00	98,532.00	103,464.00	108,636.00
MONTHLY	7,093.00	7,448.00	7,820.00	8,211.00	8,622.00	9,053.00
BI-WEEKLY	3,273.69	3,437.54	3,609.23	3,789.69	3,979.38	4,178.31
HOURLY	40.9212	42.9692	45.1154	47.3712	49.7423	52.2288
Monthly						
Lgy Bonus 10	177.33	186.20	195.50	205.28	215.55	226.33
Lgy Bonus 20	354.65	372.40	391.00	410.55	431.10	452.65
Lgy Bonus 25	531.98	558.60	586.50	615.83	646.65	678.98

114

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	87,240.00	91,608.00	96,192.00	101,004.00	106,056.00	111,360.00
MONTHLY	7,270.00	7,634.00	8,016.00	8,417.00	8,838.00	9,280.00
BI-WEEKLY	3,355.38	3,523.38	3,699.69	3,884.77	4,079.08	4,283.08
HOURLY	41.9423	44.0423	46.2462	48.5596	50.9885	53.5385
Monthly						
Lgy Bonus 10	181.75	190.85	200.40	210.43	220.95	232.00
Lgy Bonus 20	363.50	381.70	400.80	420.85	441.90	464.00
Lgy Bonus 25	545.25	572.55	601.20	631.28	662.85	696.00

115

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	89,424.00	93,900.00	98,592.00	103,524.00	108,696.00	114,132.00
MONTHLY	7,452.00	7,825.00	8,216.00	8,627.00	9,058.00	9,511.00
BI-WEEKLY	3,439.38	3,611.54	3,792.00	3,981.69	4,180.62	4,389.69
HOURLY	42.9923	45.1442	47.4000	49.7712	52.2577	54.8712
Monthly						
Lgy Bonus 10	186.30	195.63	205.40	215.68	226.45	237.78
Lgy Bonus 20	372.60	391.25	410.80	431.35	452.90	475.55
Lgy Bonus 25	558.90	586.88	616.20	647.03	679.35	713.33

116

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	91,644.00	96,228.00	101,040.00	106,092.00	111,396.00	116,964.00
MONTHLY	7,637.00	8,019.00	8,420.00	8,841.00	9,283.00	9,747.00
BI-WEEKLY	3,524.77	3,701.08	3,886.15	4,080.46	4,284.46	4,498.62
HOURLY	44.0596	46.2635	48.5769	51.0058	53.5558	56.2327
Monthly						
Lgy Bonus 10	190.93	200.48	210.50	221.03	232.08	243.68
Lgy Bonus 20	381.85	400.95	421.00	442.05	464.15	487.35
Lgy Bonus 25	572.78	601.43	631.50	663.08	696.23	731.03

117 Transportation Operations Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	93,924.00	98,616.00	103,548.00	108,720.00	114,156.00	119,868.00
MONTHLY	7,827.00	8,218.00	8,629.00	9,060.00	9,513.00	9,989.00
BI-WEEKLY	3,612.46	3,792.92	3,982.62	4,181.54	4,390.62	4,610.31
HOURLY	45.1558	47.4115	49.7827	52.2692	54.8827	57.6288
Monthly						
Lgy Bonus 10	195.68	205.45	215.73	226.50	237.83	249.73
Lgy Bonus 20	391.35	410.90	431.45	453.00	475.65	499.45
Lgy Bonus 25	587.03	616.35	647.18	679.50	713.48	749.18

118 Administrative Management Analyst I

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	96,288.00	101,100.00	106,152.00	111,456.00	117,024.00	122,880.00
MONTHLY	8,024.00	8,425.00	8,846.00	9,288.00	9,752.00	10,240.00
BI-WEEKLY	3,703.38	3,888.46	4,082.77	4,286.77	4,500.92	4,726.15
HOURLY	46.2923	48.6058	51.0346	53.5846	56.2615	59.0769
Monthly						
Lgy Bonus 10	200.60	210.63	221.15	232.20	243.80	256.00
Lgy Bonus 20	401.20	421.25	442.30	464.40	487.60	512.00
Lgy Bonus 25	601.80	631.88	663.45	696.60	731.40	768.00

119 Fleet Maintenance Supervisor**119 Transit Administrative Supervisor****119 Transit Training and Safety Supervisor**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	98,676.00	103,608.00	108,792.00	114,228.00	119,940.00	125,940.00
MONTHLY	8,223.00	8,634.00	9,066.00	9,519.00	9,995.00	10,495.00
BI-WEEKLY	3,795.23	3,984.92	4,184.31	4,393.38	4,613.08	4,843.85
HOURLY	47.4404	49.8115	52.3038	54.9173	57.6635	60.5481
Monthly						
Lgy Bonus 10	205.58	215.85	226.65	237.98	249.88	262.38
Lgy Bonus 20	411.15	431.70	453.30	475.95	499.75	524.75
Lgy Bonus 25	616.73	647.55	679.95	713.93	749.63	787.13

120 Administrative Management Analyst II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	101,160.00	106,224.00	111,540.00	117,120.00	122,976.00	129,120.00
MONTHLY	8,430.00	8,852.00	9,295.00	9,760.00	10,248.00	10,760.00
BI-WEEKLY	3,890.77	4,085.54	4,290.00	4,504.62	4,729.85	4,966.15
HOURLY	48.6346	51.0692	53.6250	56.3077	59.1231	62.0769
Monthly						
Lgy Bonus 10	210.75	221.30	232.38	244.00	256.20	269.00
Lgy Bonus 20	421.50	442.60	464.75	488.00	512.40	538.00
Lgy Bonus 25	632.25	663.90	697.13	732.00	768.60	807.00

121

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	103,680.00	108,864.00	114,312.00	120,024.00	126,024.00	132,324.00
MONTHLY	8,640.00	9,072.00	9,526.00	10,002.00	10,502.00	11,027.00
BI-WEEKLY	3,987.69	4,187.08	4,396.62	4,616.31	4,847.08	5,089.38
HOURLY	49.8462	52.3385	54.9577	57.7038	60.5885	63.6173
Monthly						
Lgy Bonus 10	216.00	226.80	238.15	250.05	262.55	275.68
Lgy Bonus 20	432.00	453.60	476.30	500.10	525.10	551.35
Lgy Bonus 25	648.00	680.40	714.45	750.15	787.65	827.03

122 Facilities Maintenance Supervisor**122 Senior Planner**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	106,284.00	111,600.00	117,180.00	123,036.00	129,192.00	135,648.00
MONTHLY	8,857.00	9,300.00	9,765.00	10,253.00	10,766.00	11,304.00
BI-WEEKLY	4,087.85	4,292.31	4,506.92	4,732.15	4,968.92	5,217.23
HOURLY	51.0981	53.6538	56.3365	59.1519	62.1115	65.2154
Monthly						
Lgy Bonus 10	221.43	232.50	244.13	256.33	269.15	282.60
Lgy Bonus 20	442.85	465.00	488.25	512.65	538.30	565.20
Lgy Bonus 25	664.28	697.50	732.38	768.98	807.45	847.80

123

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	108,936.00	114,384.00	120,108.00	126,108.00	132,408.00	139,032.00
MONTHLY	9,078.00	9,532.00	10,009.00	10,509.00	11,034.00	11,586.00
BI-WEEKLY	4,189.85	4,399.38	4,619.54	4,850.31	5,092.62	5,347.38
HOURLY	52.3731	54.9923	57.7442	60.6288	63.6577	66.8423
Monthly						
Lgy Bonus 10	226.95	238.30	250.23	262.73	275.85	289.65
Lgy Bonus 20	453.90	476.60	500.45	525.45	551.70	579.30
Lgy Bonus 25	680.85	714.90	750.68	788.18	827.55	868.95

**124 Senior Administrative Analyst
124 Transit Training and Safety Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	111,672.00	117,252.00	123,120.00	129,276.00	135,744.00	142,536.00
MONTHLY	9,306.00	9,771.00	10,260.00	10,773.00	11,312.00	11,878.00
BI-WEEKLY	4,295.08	4,509.69	4,735.38	4,972.15	5,220.92	5,482.15
HOURLY	53.6885	56.3712	59.1923	62.1519	65.2615	68.5269
Monthly						
Lgy Bonus 10	232.65	244.28	256.50	269.33	282.80	296.95
Lgy Bonus 20	465.30	488.55	513.00	538.65	565.60	593.90
Lgy Bonus 25	697.95	732.83	769.50	807.98	848.40	890.85

125

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	114,456.00	120,180.00	126,192.00	132,504.00	139,128.00	146,088.00
MONTHLY	9,538.00	10,015.00	10,516.00	11,042.00	11,594.00	12,174.00
BI-WEEKLY	4,402.15	4,622.31	4,853.54	5,096.31	5,351.08	5,618.77
HOURLY	55.0269	57.7788	60.6692	63.7038	66.8885	70.2346
Monthly						
Lgy Bonus 10	238.45	250.38	262.90	276.05	289.85	304.35
Lgy Bonus 20	476.90	500.75	525.80	552.10	579.70	608.70
Lgy Bonus 25	715.35	751.13	788.70	828.15	869.55	913.05

**126 Administrative Services Manager
126 Community Development Manager
126 Economic Development Manager
126 Family Child Care Manager
126 Recreation & Human Services Manager
126 Transportation Administrative Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	117,324.00	123,192.00	129,348.00	135,816.00	142,608.00	149,736.00
MONTHLY	9,777.00	10,266.00	10,779.00	11,318.00	11,884.00	12,478.00
BI-WEEKLY	4,512.46	4,738.15	4,974.92	5,223.69	5,484.92	5,759.08
HOURLY	56.4058	59.2269	62.1865	65.2962	68.5615	71.9885
Monthly						
Lgy Bonus 10	244.43	256.65	269.48	282.95	297.10	311.95
Lgy Bonus 20	488.85	513.30	538.95	565.90	594.20	623.90
Lgy Bonus 25	733.28	769.95	808.43	848.85	891.30	935.85

127

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	120,252.00	126,264.00	132,576.00	139,200.00	146,160.00	153,468.00
MONTHLY	10,021.00	10,522.00	11,048.00	11,600.00	12,180.00	12,789.00
BI-WEEKLY	4,625.08	4,856.31	5,099.08	5,353.85	5,621.54	5,902.62
HOURLY	57.8135	60.7038	63.7385	66.9231	70.2692	73.7827
Monthly						
Lgy Bonus 10	250.53	263.05	276.20	290.00	304.50	319.73
Lgy Bonus 20	501.05	526.10	552.40	580.00	609.00	639.45
Lgy Bonus 25	751.58	789.15	828.60	870.00	913.50	959.18

128 Equipment Maintenance Superintendent
128 Finance and Administrative Services Manager
128 Senior Civil Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	123,264.00	129,432.00	135,900.00	142,692.00	149,832.00	157,320.00
MONTHLY	10,272.00	10,786.00	11,325.00	11,891.00	12,486.00	13,110.00
BI-WEEKLY	4,740.92	4,978.15	5,226.92	5,488.15	5,762.77	6,050.77
HOURLY	59.2615	62.2269	65.3365	68.6019	72.0346	75.6346
Monthly						
Lgy Bonus 10	256.80	269.65	283.13	297.28	312.15	327.75
Lgy Bonus 20	513.60	539.30	566.25	594.55	624.30	655.50
Lgy Bonus 25	770.40	808.95	849.38	891.83	936.45	983.25

129

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	126,348.00	132,660.00	139,296.00	146,256.00	153,564.00	161,244.00
MONTHLY	10,529.00	11,055.00	11,608.00	12,188.00	12,797.00	13,437.00
BI-WEEKLY	4,859.54	5,102.31	5,357.54	5,625.23	5,906.31	6,201.69
HOURLY	60.7442	63.7788	66.9692	70.3154	73.8288	77.5212
Monthly						
Lgy Bonus 10	263.23	276.38	290.20	304.70	319.93	335.93
Lgy Bonus 20	526.45	552.75	580.40	609.40	639.85	671.85
Lgy Bonus 25	789.68	829.13	870.60	914.10	959.78	1007.78

130 Information Technology Manager
130 Park Maintenance Superintendent
130 Recreation Program Administrator
130 Revenue and Purchasing Manager
130 Street Maintenance Superintendent

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	129,492.00	135,972.00	142,776.00	149,916.00	157,416.00	165,288.00
MONTHLY	10,791.00	11,331.00	11,898.00	12,493.00	13,118.00	13,774.00
BI-WEEKLY	4,980.46	5,229.69	5,491.38	5,766.00	6,054.46	6,357.23
HOURLY	62.2558	65.3712	68.6423	72.0750	75.6808	79.4654
Monthly						
Lgy Bonus 10	269.78	283.28	297.45	312.33	327.95	344.35
Lgy Bonus 20	539.55	566.55	594.90	624.65	655.90	688.70
Lgy Bonus 25	809.33	849.83	892.35	936.98	983.85	1033.05

131 Plan Check Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	132,732.00	139,368.00	146,340.00	153,660.00	161,340.00	169,404.00
MONTHLY	11,061.00	11,614.00	12,195.00	12,805.00	13,445.00	14,117.00
BI-WEEKLY	5,105.08	5,360.31	5,628.46	5,910.00	6,205.38	6,515.54
HOURLY	63.8135	67.0038	70.3558	73.8750	77.5673	81.4442
Monthly						
Lgy Bonus 10	276.53	290.35	304.88	320.13	336.13	352.93
Lgy Bonus 20	553.05	580.70	609.75	640.25	672.25	705.85
Lgy Bonus 25	829.58	871.05	914.63	960.38	1008.38	1058.78

132 FCC Therapist/Trainer II

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	136,056.00	142,860.00	150,000.00	157,500.00	165,372.00	173,640.00
MONTHLY	11,338.00	11,905.00	12,500.00	13,125.00	13,781.00	14,470.00
BI-WEEKLY	5,232.92	5,494.62	5,769.23	6,057.69	6,360.46	6,678.46
HOURLY	65.4115	68.6827	72.1154	75.7212	79.5058	83.4808
Monthly						
Lgy Bonus 10	283.45	297.63	312.50	328.13	344.53	361.75
Lgy Bonus 20	566.90	595.25	625.00	656.25	689.05	723.50
Lgy Bonus 25	850.35	892.88	937.50	984.38	1033.58	1085.25

133 Public Works Superintendent

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	139,440.00	146,412.00	153,732.00	161,424.00	169,500.00	177,972.00
MONTHLY	11,620.00	12,201.00	12,811.00	13,452.00	14,125.00	14,831.00
BI-WEEKLY	5,363.08	5,631.23	5,912.77	6,208.62	6,519.23	6,845.08
HOURLY	67.0385	70.3904	73.9096	77.6077	81.4904	85.5635
Monthly						
Lgy Bonus 10	290.50	305.03	320.28	336.30	353.13	370.78
Lgy Bonus 20	581.00	610.05	640.55	672.60	706.25	741.55
Lgy Bonus 25	871.50	915.08	960.83	1008.90	1059.38	1112.33

134

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	142,944.00	150,096.00	157,596.00	165,480.00	173,760.00	182,448.00
MONTHLY	11,912.00	12,508.00	13,133.00	13,790.00	14,480.00	15,204.00
BI-WEEKLY	5,497.85	5,772.92	6,061.38	6,364.62	6,683.08	7,017.23
HOURLY	68.7231	72.1615	75.7673	79.5577	83.5385	87.7154
Monthly						
Lgy Bonus 10	297.80	312.70	328.33	344.75	362.00	380.10
Lgy Bonus 20	595.60	625.40	656.65	689.50	724.00	760.20
Lgy Bonus 25	893.40	938.10	984.98	1034.25	1086.00	1140.30

135

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	146,508.00	153,828.00	161,520.00	169,596.00	178,080.00	186,984.00
MONTHLY	12,209.00	12,819.00	13,460.00	14,133.00	14,840.00	15,582.00
BI-WEEKLY	5,634.92	5,916.46	6,212.31	6,522.92	6,849.23	7,191.69
HOURLY	70.4365	73.9558	77.6538	81.5365	85.6154	89.8962
Monthly						
Lgy Bonus 10	305.23	320.48	336.50	353.33	371.00	389.55
Lgy Bonus 20	610.45	640.95	673.00	706.65	742.00	779.10
Lgy Bonus 25	915.68	961.43	1009.50	1059.98	1113.00	1168.65

136

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	150,156.00	157,668.00	165,552.00	173,832.00	182,520.00	191,652.00
MONTHLY	12,513.00	13,139.00	13,796.00	14,486.00	15,210.00	15,971.00
BI-WEEKLY	5,775.23	6,064.15	6,367.38	6,685.85	7,020.00	7,371.23
HOURLY	72.1904	75.8019	79.5923	83.5731	87.7500	92.1404
Monthly						
Lgy Bonus 10	312.83	328.48	344.90	362.15	380.25	399.28
Lgy Bonus 20	625.65	656.95	689.80	724.30	760.50	798.55
Lgy Bonus 25	938.48	985.43	1034.70	1086.45	1140.75	1197.83

137

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	153,924.00	161,616.00	169,692.00	178,176.00	187,080.00	196,440.00
MONTHLY	12,827.00	13,468.00	14,141.00	14,848.00	15,590.00	16,370.00
BI-WEEKLY	5,920.15	6,216.00	6,526.62	6,852.92	7,195.38	7,555.38
HOURLY	74.0019	77.7000	81.5827	85.6615	89.9423	94.4423
Monthly						
Lgy Bonus 10	320.68	336.70	353.53	371.20	389.75	409.25
Lgy Bonus 20	641.35	673.40	707.05	742.40	779.50	818.50
Lgy Bonus 25	962.03	1010.10	1060.58	1113.60	1169.25	1227.75

138 Principal Civil Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	157,776.00	165,660.00	173,940.00	182,640.00	191,772.00	201,360.00
MONTHLY	13,148.00	13,805.00	14,495.00	15,220.00	15,981.00	16,780.00
BI-WEEKLY	6,068.31	6,371.54	6,690.00	7,024.62	7,375.85	7,744.62
HOURLY	75.8538	79.6442	83.6250	87.8077	92.1981	96.8077
Monthly						
Lgy Bonus 10	328.70	345.13	362.38	380.50	399.53	419.50
Lgy Bonus 20	657.40	690.25	724.75	761.00	799.05	839.00
Lgy Bonus 25	986.10	1035.38	1087.13	1141.50	1198.58	1258.50

139

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	161,712.00	169,800.00	178,296.00	187,212.00	196,572.00	206,400.00
MONTHLY	13,476.00	14,150.00	14,858.00	15,601.00	16,381.00	17,200.00
BI-WEEKLY	6,219.69	6,530.77	6,857.54	7,200.46	7,560.46	7,938.46
HOURLY	77.7462	81.6346	85.7192	90.0058	94.5058	99.2308
Monthly						
Lgy Bonus 10	336.90	353.75	371.45	390.03	409.53	430.00
Lgy Bonus 20	673.80	707.50	742.90	780.05	819.05	860.00
Lgy Bonus 25	1010.70	1061.25	1114.35	1170.08	1228.58	1290.00

140

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	165,756.00	174,048.00	182,748.00	191,880.00	201,480.00	211,560.00
MONTHLY	13,813.00	14,504.00	15,229.00	15,990.00	16,790.00	17,630.00
BI-WEEKLY	6,375.23	6,694.15	7,028.77	7,380.00	7,749.23	8,136.92
HOURLY	79.6904	83.6769	87.8596	92.2500	96.8654	101.7115
Monthly						
Lgy Bonus 10	345.33	362.60	380.73	399.75	419.75	440.75
Lgy Bonus 20	690.65	725.20	761.45	799.50	839.50	881.50
Lgy Bonus 25	1035.98	1087.80	1142.18	1199.25	1259.25	1322.25

141

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	169,908.00	178,404.00	187,320.00	196,692.00	206,532.00	216,864.00
MONTHLY	14,159.00	14,867.00	15,610.00	16,391.00	17,211.00	18,072.00
BI-WEEKLY	6,534.92	6,861.69	7,204.62	7,565.08	7,943.54	8,340.92
HOURLY	81.6865	85.7712	90.0577	94.5635	99.2942	104.2615
Monthly						
Lgy Bonus 10	353.98	371.68	390.25	409.78	430.28	451.80
Lgy Bonus 20	707.95	743.35	780.50	819.55	860.55	903.60
Lgy Bonus 25	1061.93	1115.03	1170.75	1229.33	1290.83	1355.40

142

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	174,144.00	182,856.00	192,000.00	201,600.00	211,680.00	222,264.00
MONTHLY	14,512.00	15,238.00	16,000.00	16,800.00	17,640.00	18,522.00
BI-WEEKLY	6,697.85	7,032.92	7,384.62	7,753.85	8,141.54	8,548.62
HOURLY	83.7231	87.9115	92.3077	96.9231	101.7692	106.8577
Monthly						
Lgy Bonus 10	362.80	380.95	400.00	420.00	441.00	463.05
Lgy Bonus 20	725.60	761.90	800.00	840.00	882.00	926.10
Lgy Bonus 25	1088.40	1142.85	1200.00	1260.00	1323.00	1389.15

143

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	178,512.00	187,440.00	196,812.00	206,652.00	216,984.00	227,832.00
MONTHLY	14,876.00	15,620.00	16,401.00	17,221.00	18,082.00	18,986.00
BI-WEEKLY	6,865.85	7,209.23	7,569.69	7,948.15	8,345.54	8,762.77
HOURLY	85.8231	90.1154	94.6212	99.3519	104.3192	109.5346
Monthly						
Lgy Bonus 10	371.90	390.50	410.03	430.53	452.05	474.65
Lgy Bonus 20	743.80	781.00	820.05	861.05	904.10	949.30
Lgy Bonus 25	1115.70	1171.50	1230.08	1291.58	1356.15	1423.95

144

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	182,964.00	192,108.00	201,708.00	211,788.00	222,372.00	233,496.00
MONTHLY	15,247.00	16,009.00	16,809.00	17,649.00	18,531.00	19,458.00
BI-WEEKLY	7,037.08	7,388.77	7,758.00	8,145.69	8,552.77	8,980.62
HOURLY	87.9635	92.3596	96.9750	101.8212	106.9096	112.2577
Monthly						
Lgy Bonus 10	381.18	400.23	420.23	441.23	463.28	486.45
Lgy Bonus 20	762.35	800.45	840.45	882.45	926.55	972.90
Lgy Bonus 25	1143.53	1200.68	1260.68	1323.68	1389.83	1459.35

145

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	187,548.00	196,920.00	206,772.00	217,116.00	227,976.00	239,376.00
MONTHLY	15,629.00	16,410.00	17,231.00	18,093.00	18,998.00	19,948.00
BI-WEEKLY	7,213.38	7,573.85	7,952.77	8,350.62	8,768.31	9,206.77
HOURLY	90.1673	94.6731	99.4096	104.3827	109.6038	115.0846
Monthly						
Lgy Bonus 10	390.73	410.25	430.78	452.33	474.95	498.70
Lgy Bonus 20	781.45	820.50	861.55	904.65	949.90	997.40
Lgy Bonus 25	1172.18	1230.75	1292.33	1356.98	1424.85	1496.10

146

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	192,240.00	201,852.00	211,944.00	222,540.00	233,664.00	245,352.00
MONTHLY	16,020.00	16,821.00	17,662.00	18,545.00	19,472.00	20,446.00
BI-WEEKLY	7,393.85	7,763.54	8,151.69	8,559.23	8,987.08	9,436.62
HOURLY	92.4231	97.0442	101.8962	106.9904	112.3385	117.9577
Monthly						
Lgy Bonus 10	400.50	420.53	441.55	463.63	486.80	511.15
Lgy Bonus 20	801.00	841.05	883.10	927.25	973.60	1022.30
Lgy Bonus 25	1201.50	1261.58	1324.65	1390.88	1460.40	1533.45

147

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	197,064.00	206,916.00	217,260.00	228,120.00	239,532.00	251,508.00
MONTHLY	16,422.00	17,243.00	18,105.00	19,010.00	19,961.00	20,959.00
BI-WEEKLY	7,579.38	7,958.31	8,356.15	8,773.85	9,212.77	9,673.38
HOURLY	94.7423	99.4788	104.4519	109.6731	115.1596	120.9173
Monthly						
Lgy Bonus 10	410.55	431.08	452.63	475.25	499.03	523.98
Lgy Bonus 20	821.10	862.15	905.25	950.50	998.05	1047.95
Lgy Bonus 25	1231.65	1293.23	1357.88	1425.75	1497.08	1571.93

148

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	201,972.00	212,076.00	222,684.00	233,820.00	245,508.00	257,784.00
MONTHLY	16,831.00	17,673.00	18,557.00	19,485.00	20,459.00	21,482.00
BI-WEEKLY	7,768.15	8,156.77	8,564.77	8,993.08	9,442.62	9,914.77
HOURLY	97.1019	101.9596	107.0596	112.4135	118.0327	123.9346
Monthly						
Lgy Bonus 10	420.78	441.83	463.93	487.13	511.48	537.05
Lgy Bonus 20	841.55	883.65	927.85	974.25	1022.95	1074.10
Lgy Bonus 25	1262.33	1325.48	1391.78	1461.38	1534.43	1611.15

149

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	207,036.00	217,392.00	228,264.00	239,676.00	251,664.00	264,252.00
MONTHLY	17,253.00	18,116.00	19,022.00	19,973.00	20,972.00	22,021.00
BI-WEEKLY	7,962.92	8,361.23	8,779.38	9,218.31	9,679.38	10,163.54
HOURLY	99.5365	104.5154	109.7423	115.2288	120.9923	127.0442
Monthly						
Lgy Bonus 10	431.33	452.90	475.55	499.33	524.30	550.53
Lgy Bonus 20	862.65	905.80	951.10	998.65	1048.60	1101.05
Lgy Bonus 25	1293.98	1358.70	1426.65	1497.98	1572.90	1651.58

150

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	156,000.00					
MONTHLY	13,000.00					
BI-WEEKLY	6,000.00					
HOURLY	75.0000					

200 Police Trainee

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	87,336.00	-	-	-	-	-
MONTHLY	7,278.00	-	-	-	-	-
BI-WEEKLY	3,359.08	-	-	-	-	-
HOURLY	41.9885	-	-	-	-	-

201 Police Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	102,744.00	107,868.00	113,268.00	118,920.00	124,884.00	131,124.00
MONTHLY	8,562.00	8,989.00	9,439.00	9,910.00	10,407.00	10,927.00
BI-WEEKLY	3,951.69	4,148.77	4,356.46	4,573.85	4,803.23	5,043.23
HOURLY	49.3962	51.8596	54.4558	57.1731	60.0404	63.0404

Monthly Rates

EDUCATIONAL INCENTIVE BONUS						
AA	1,310.41	1,310.41	1,310.41	1,310.41	1,310.41	1,310.41
BA	1,826.41	1,826.41	1,826.41	1,826.41	1,826.41	1,826.41
SPECIALIST	694.67	694.67	694.67	694.67	694.67	694.67
Lgy Bonus 7	365.00	365.00	365.00	365.00	365.00	365.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	948.10	969.45	991.95	1,015.50	1,040.35	1,066.35
Lgy Bonus 26	1,376.20	1,418.90	1,463.90	1,511.00	1,560.70	1,612.70

203 Police Sergeant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	133,212.00	139,884.00	146,856.00	154,200.00	161,928.00	170,028.00
MONTHLY	11,101.00	11,657.00	12,238.00	12,850.00	13,494.00	14,169.00
BI-WEEKLY	5,123.54	5,380.15	5,648.31	5,930.77	6,228.00	6,539.54
HOURLY	64.0442	67.2519	70.6038	74.1346	77.8500	81.7442

Monthly Rates

EDUCATIONAL INCENTIVE BONUS						
AA	1,783.48	1,783.48	1,783.48	1,783.48	1,783.48	1,783.48
BA	2,401.48	2,401.48	2,401.48	2,401.48	2,401.48	2,401.48
SPECIAL DUTY PAY	420.00	420.00	420.00	420.00	420.00	420.00
Lgy Bonus 7	326.00	326.00	326.00	326.00	326.00	326.00
Lgy Bonus 12	520.00	520.00	520.00	520.00	520.00	520.00
Lgy Bonus 20	1,075.05	1,102.85	1,131.90	1,162.50	1,194.70	1,228.45
Lgy Bonus 26	1,630.10	1,685.70	1,743.80	1,805.00	1,869.40	1,936.90

227 Police Lieutenant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	162,720.00	170,856.00	179,400.00	188,376.00	197,796.00	207,684.00
MONTHLY	13,560.00	14,238.00	14,950.00	15,698.00	16,483.00	17,307.00
BI-WEEKLY	6,258.46	6,571.38	6,900.00	7,245.23	7,607.54	7,987.85
HOURLY	78.2308	82.1423	86.2500	90.5654	95.0942	99.8481

Monthly Rates

CA POST Supervisory/Adv.	1,766.44	1,837.84	1,912.84	1,991.56	2,074.24	2,161.00
CA POST Mgmt. Cert.	678.00	711.90	747.50	784.90	824.15	865.35

Lgy Bonus 20	678.00	711.90	747.50	784.90	824.15	865.35
Lgy Bonus 26	1,356.00	1,423.80	1,495.00	1,569.80	1,648.30	1,730.70

Mgmt Incentive Pay	1,288.20	1,352.61	1,420.25	1,491.31	1,565.89	1,644.17
--------------------	----------	----------	----------	----------	----------	----------

231 Police Captain

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	193,476.00	203,148.00	213,300.00	223,968.00	235,164.00	246,924.00
MONTHLY	16,123.00	16,929.00	17,775.00	18,664.00	19,597.00	20,577.00
BI-WEEKLY	7,441.38	7,813.38	8,203.85	8,614.15	9,044.77	9,497.08
HOURLY	93.0173	97.6673	102.5481	107.6769	113.0596	118.7135

Monthly Rates

CA POST Supervisory/Adv.	2,036.08	2,120.92	2,209.96	2,303.56	2,401.84	2,505.04
CA POST Mgmt. Cert.	806.15	846.45	888.75	933.20	979.85	1,028.85

Lgy Bonus 20	806.15	846.45	888.75	933.20	979.85	1,028.85
Lgy Bonus 26	1,612.30	1,692.90	1,777.50	1,866.40	1,959.70	2,057.70

Mgmt Incentive Pay	1,531.69	1,608.26	1,688.63	1,773.08	1,861.72	1,954.82
--------------------	----------	----------	----------	----------	----------	----------

232 Deputy Police Chief

STEP	*1*
ANNUAL	259,272.00
MONTHLY	21,606.00
BI-WEEKLY	9,972.00
HOURLY	124.6500

Monthly Rates

CA POST Supervisory/Adv.	2,613.40
CA POST Mgmt. Cert.	1,080.30

Lgy Bonus 20	1,080.30
Lgy Bonus 26	2,160.60

Mgmt Incentive Pay	2,052.57
--------------------	----------

CITY OF GARDENA
CLASSIFICATION AND COMPENSATION PLAN
FOR CONFIDENTIAL & UNREPRESENTED POSITIONS
Adopted July 14, 2026, Effective July 5, 2026

GMEA & GMEO - Increase per Employment Contract; effective July 5, 2026 □

35 Help Desk Technician

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	53,016.00	55,668.00	58,452.00	61,380.00	64,452.00	67,680.00
MONTHLY	4,418.00	4,639.00	4,871.00	5,115.00	5,371.00	5,640.00
BI-WEEKLY	2,039.08	2,141.08	2,248.15	2,360.77	2,478.92	2,603.08
HOURLY	25.4885	26.7635	28.1019	29.5096	30.9865	32.5385

43 Administrative Aide

43 Human Resources / Department Coordinator

43 Payroll / Personnel Technician

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	64,584.00	67,812.00	71,208.00	74,772.00	78,516.00	82,440.00
MONTHLY	5,382.00	5,651.00	5,934.00	6,231.00	6,543.00	6,870.00
BI-WEEKLY	2,484.00	2,608.15	2,738.77	2,875.85	3,019.85	3,170.77
HOURLY	31.0500	32.6019	34.2346	35.9481	37.7481	39.6346

48 Financial Services Technician

48 Human Resources Technician

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	73,080.00	76,740.00	80,580.00	84,612.00	88,848.00	93,288.00
MONTHLY	6,090.00	6,395.00	6,715.00	7,051.00	7,404.00	7,774.00
BI-WEEKLY	2,810.77	2,951.54	3,099.23	3,254.31	3,417.23	3,588.00
HOURLY	35.1346	36.8942	38.7404	40.6788	42.7154	44.8500

51 Executive Assistant to Chief of Police

51 Information Technology Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	78,696.00	82,632.00	86,760.00	91,104.00	95,664.00	100,452.00
MONTHLY	6,558.00	6,886.00	7,230.00	7,592.00	7,972.00	8,371.00
BI-WEEKLY	3,026.77	3,178.15	3,336.92	3,504.00	3,679.38	3,863.54
HOURLY	37.8346	39.7269	41.7115	43.8000	45.9923	48.2942

52 Payroll Specialist

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	80,664.00	84,696.00	88,932.00	93,384.00	98,052.00	102,960.00
MONTHLY	6,722.00	7,058.00	7,411.00	7,782.00	8,171.00	8,580.00
BI-WEEKLY	3,102.46	3,257.54	3,420.46	3,591.69	3,771.23	3,960.00
HOURLY	38.7808	40.7192	42.7558	44.8962	47.1404	49.5000

56 Administrative Coordinator

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	89,040.00	93,492.00	98,172.00	103,080.00	108,240.00	113,652.00
MONTHLY	7,420.00	7,791.00	8,181.00	8,590.00	9,020.00	9,471.00
BI-WEEKLY	3,424.62	3,595.85	3,775.85	3,964.62	4,163.08	4,371.23
HOURLY	42.8077	44.9481	47.1981	49.5577	52.0385	54.6404

62 Information Technology Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	103,272.00	108,432.00	113,856.00	119,544.00	125,520.00	131,796.00
MONTHLY	8,606.00	9,036.00	9,488.00	9,962.00	10,460.00	10,983.00
BI-WEEKLY	3,972.00	4,170.46	4,379.08	4,597.85	4,827.69	5,069.08
HOURLY	49.6500	52.1308	54.7385	57.4731	60.3462	63.3635

115 Deputy City Clerk/Records Management Officer

115 Deputy City Treasurer

115 Human Resources Analyst

115 Risk Management Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	89,424.00	93,900.00	98,592.00	103,524.00	108,696.00	114,132.00
MONTHLY	7,452.00	7,825.00	8,216.00	8,627.00	9,058.00	9,511.00
BI-WEEKLY	3,439.38	3,611.54	3,792.00	3,981.69	4,180.62	4,389.69
HOURLY	42.9923	45.1442	47.4000	49.7712	52.2577	54.8712
Monthly						
Educational Incentive Pay	372.60	391.25	410.80	431.35	452.90	475.55
Lgy Bonus 10	372.60	391.25	410.80	431.35	452.90	475.55
Lgy Bonus 15	558.90	586.88	616.20	647.03	679.35	713.33
Lgy Bonus 20	745.20	782.50	821.60	862.70	905.80	951.10
Lgy Bonus 25	931.50	978.13	1,027.00	1,078.38	1,132.25	1,188.88

119 Accountant/Cost Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	98,676.00	103,608.00	108,792.00	114,228.00	119,940.00	125,940.00
MONTHLY	8,223.00	8,634.00	9,066.00	9,519.00	9,995.00	10,495.00
BI-WEEKLY	3,795.23	3,984.92	4,184.31	4,393.38	4,613.08	4,843.85
HOURLY	47.4404	49.8115	52.3038	54.9173	57.6635	60.5481
Monthly						
Educational Incentive Pay	411.15	431.70	453.30	475.95	499.75	524.75
Lgy Bonus 10	411.15	431.70	453.30	475.95	499.75	524.75
Lgy Bonus 15	616.73	647.55	679.95	713.93	749.63	787.13
Lgy Bonus 20	822.30	863.40	906.60	951.90	999.50	1049.50
Lgy Bonus 25	1,027.88	1,079.25	1,133.25	1,189.88	1,249.38	1,311.88

120 Executive Office Assistant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	101,160.00	106,224.00	111,540.00	117,120.00	122,976.00	129,120.00
MONTHLY	8,430.00	8,852.00	9,295.00	9,760.00	10,248.00	10,760.00
BI-WEEKLY	3,890.77	4,085.54	4,290.00	4,504.62	4,729.85	4,966.15
HOURLY	48.6346	51.0692	53.6250	56.3077	59.1231	62.0769
Monthly						
Educational Incentive Pay	421.50	442.60	464.75	488.00	512.40	538.00
Lgy Bonus 10	421.50	442.60	464.75	488.00	512.40	538.00
Lgy Bonus 15	632.25	663.90	697.13	732.00	768.60	807.00
Lgy Bonus 20	843.00	885.20	929.50	976.00	1,024.80	1,076.00
Lgy Bonus 25	1,053.75	1,106.50	1,161.88	1,220.00	1,281.00	1,345.00

122 Assistant City Clerk
122 Senior Human Resources Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	106,284.00	111,600.00	117,180.00	123,036.00	129,192.00	135,648.00
MONTHLY	8,857.00	9,300.00	9,765.00	10,253.00	10,766.00	11,304.00
BI-WEEKLY	4,087.85	4,292.31	4,506.92	4,732.15	4,968.92	5,217.23
HOURLY	51.0981	53.6538	56.3365	59.1519	62.1115	65.2154
Monthly						
Educational Incentive Pay	442.85	465.00	488.25	512.65	538.30	565.20
Lgy Bonus 10	442.85	465.00	488.25	512.65	538.30	565.20
Lgy Bonus 15	664.28	697.50	732.38	768.98	807.45	847.80
Lgy Bonus 20	885.70	930.00	976.50	1,025.30	1,076.60	1,130.40
Lgy Bonus 25	1,107.13	1,162.50	1,220.63	1,281.63	1,345.75	1,413.00

124 Assistant Transit Operations Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	111,672.00	117,252.00	123,120.00	129,276.00	135,744.00	142,536.00
MONTHLY	9,306.00	9,771.00	10,260.00	10,773.00	11,312.00	11,878.00
BI-WEEKLY	4,295.08	4,509.69	4,735.38	4,972.15	5,220.92	5,482.15
HOURLY	53.6885	56.3712	59.1923	62.1519	65.2615	68.5269
Monthly						
Educational Incentive Pay	465.30	488.55	513.00	538.65	565.60	593.90
Lgy Bonus 10	465.30	488.55	513.00	538.65	565.60	593.90
Lgy Bonus 15	697.95	732.83	769.50	807.98	848.40	890.85
Lgy Bonus 20	930.60	977.10	1,026.00	1,077.30	1,131.20	1,187.80
Lgy Bonus 25	1,163.25	1,221.38	1,282.50	1,346.63	1,414.00	1,484.75

125 Public Information Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	114,456.00	120,180.00	126,192.00	132,504.00	139,128.00	146,088.00
MONTHLY	9,538.00	10,015.00	10,516.00	11,042.00	11,594.00	12,174.00
BI-WEEKLY	4,402.15	4,622.31	4,853.54	5,096.31	5,351.08	5,618.77
HOURLY	55.0269	57.7788	60.6692	63.7038	66.8885	70.2346
Monthly						
Educational Incentive Pay	476.90	500.75	525.80	552.10	579.70	608.70
Lgy Bonus 10	476.90	500.75	525.80	552.10	579.70	608.70
Lgy Bonus 15	715.35	751.13	788.70	828.15	869.55	913.05
Lgy Bonus 20	953.80	1,001.50	1,051.60	1,104.20	1,159.40	1,217.40
Lgy Bonus 25	1,192.25	1,251.88	1,314.50	1,380.25	1,449.25	1,521.75

128 Financial Services Manager
128 Transit Maintenance Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	123,264.00	129,432.00	135,900.00	142,692.00	149,832.00	157,320.00
MONTHLY	10,272.00	10,786.00	11,325.00	11,891.00	12,486.00	13,110.00
BI-WEEKLY	4,740.92	4,978.15	5,226.92	5,488.15	5,762.77	6,050.77
HOURLY	59.2615	62.2269	65.3365	68.6019	72.0346	75.6346
Monthly						
Educational Incentive Pay	513.60	539.30	566.25	594.55	624.30	655.50
Lgy Bonus 10	513.60	539.30	566.25	594.55	624.30	655.50
Lgy Bonus 15	770.40	808.95	849.38	891.83	936.45	983.25
Lgy Bonus 20	1,027.20	1,078.60	1,132.50	1,189.10	1,248.60	1,311.00
Lgy Bonus 25	1,284.00	1,348.25	1,415.63	1,486.38	1,560.75	1,638.75

130 Accounting/Finance Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	129,492.00	135,972.00	142,776.00	149,916.00	157,416.00	165,288.00
MONTHLY	10,791.00	11,331.00	11,898.00	12,493.00	13,118.00	13,774.00
BI-WEEKLY	4,980.46	5,229.69	5,491.38	5,766.00	6,054.46	6,357.23
HOURLY	62.2558	65.3712	68.6423	72.0750	75.6808	79.4654
Monthly						
Educational Incentive Pay	539.55	566.55	594.90	624.65	655.90	688.70
Lgy Bonus 10	539.55	566.55	594.90	624.65	655.90	688.70
Lgy Bonus 15	809.33	849.83	892.35	936.98	983.85	1,033.05
Lgy Bonus 20	1,079.10	1,133.10	1,189.80	1,249.30	1,311.80	1,377.40
Lgy Bonus 25	1,348.88	1,416.38	1,487.25	1,561.63	1,639.75	1,721.75

131 Transit Operations Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	132,732.00	139,368.00	146,340.00	153,660.00	161,340.00	169,404.00
MONTHLY	11,061.00	11,614.00	12,195.00	12,805.00	13,445.00	14,117.00
BI-WEEKLY	5,105.08	5,360.31	5,628.46	5,910.00	6,205.38	6,515.54
HOURLY	63.8135	67.0038	70.3558	73.8750	77.5673	81.4442
Monthly						
Educational Incentive Pay	553.05	580.70	609.75	640.25	672.25	705.85
Lgy Bonus 10	553.05	580.70	609.75	640.25	672.25	705.85
Lgy Bonus 15	829.58	871.05	914.63	960.38	1,008.38	1,058.78
Lgy Bonus 20	1,106.10	1,161.40	1,219.50	1,280.50	1,344.50	1,411.70
Lgy Bonus 25	1,382.63	1,451.75	1,524.38	1,600.63	1,680.63	1,764.63

133 Human Resources Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	139,440.00	146,412.00	153,732.00	161,424.00	169,500.00	177,972.00
MONTHLY	11,620.00	12,201.00	12,811.00	13,452.00	14,125.00	14,831.00
BI-WEEKLY	5,363.08	5,631.23	5,912.77	6,208.62	6,519.23	6,845.08
HOURLY	67.0385	70.3904	73.9096	77.6077	81.4904	85.5635
Monthly						
Educational Incentive Pay	581.00	610.05	640.55	672.60	706.25	741.55
Lgy Bonus 10	581.00	610.05	640.55	672.60	706.25	741.55
Lgy Bonus 15	871.50	915.08	960.83	1,008.90	1,059.38	1,112.33
Lgy Bonus 20	1,162.00	1,220.10	1,281.10	1,345.20	1,412.50	1,483.10
Lgy Bonus 25	1,452.50	1,525.13	1,601.38	1,681.50	1,765.63	1,853.88

134 Assistant to the City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	142,944.00	150,096.00	157,596.00	165,480.00	173,760.00	182,448.00
MONTHLY	11,912.00	12,508.00	13,133.00	13,790.00	14,480.00	15,204.00
BI-WEEKLY	5,497.85	5,772.92	6,061.38	6,364.62	6,683.08	7,017.23
HOURLY	68.7231	72.1615	75.7673	79.5577	83.5385	87.7154
Monthly						
Educational Incentive Pay	595.60	625.40	656.65	689.50	724.00	760.20
Lgy Bonus 10	595.60	625.40	656.65	689.50	724.00	760.20
Lgy Bonus 15	893.40	938.10	984.98	1,034.25	1,086.00	1,140.30
Lgy Bonus 20	1,191.20	1,250.80	1,313.30	1,379.00	1,448.00	1,520.40
Lgy Bonus 25	1,489.00	1,563.50	1,641.63	1,723.75	1,810.00	1,900.50

138 Chief Fiscal Officer
138 Transit Administrative Officer
138 Transit Operations Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	157,776.00	165,660.00	173,940.00	182,640.00	191,772.00	201,360.00
MONTHLY	13,148.00	13,805.00	14,495.00	15,220.00	15,981.00	16,780.00
BI-WEEKLY	6,068.31	6,371.54	6,690.00	7,024.62	7,375.85	7,744.62
HOURLY	75.8538	79.6442	83.6250	87.8077	92.1981	96.8077
Monthly						
Educational Incentive Pay	657.40	690.25	724.75	761.00	799.05	839.00
Lgy Bonus 10	657.40	690.25	724.75	761.00	799.05	839.00
Lgy Bonus 15	986.10	1,035.38	1,087.13	1,141.50	1,198.58	1,258.50
Lgy Bonus 20	1,314.80	1,380.50	1,449.50	1,522.00	1,598.10	1,678.00
Lgy Bonus 25	1,643.50	1,725.63	1,811.88	1,902.50	1,997.63	2,097.50

141 Assistant Director of Community Development
141 Assistant Director of Transportation
141 Assistant Public Works Director/City Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	169,908.00	178,404.00	187,320.00	196,692.00	206,532.00	216,864.00
MONTHLY	14,159.00	14,867.00	15,610.00	16,391.00	17,211.00	18,072.00
BI-WEEKLY	6,534.92	6,861.69	7,204.62	7,565.08	7,943.54	8,340.92
HOURLY	81.6865	85.7712	90.0577	94.5635	99.2942	104.2615
Monthly						
Educational Incentive Pay	707.95	743.35	780.50	819.55	860.55	903.60
Lgy Bonus 10	707.95	743.35	780.50	819.55	860.55	903.60
Lgy Bonus 15	1,061.93	1,115.03	1,170.75	1,229.33	1,290.83	1,355.40
Lgy Bonus 20	1,415.90	1,486.70	1,561.00	1,639.10	1,721.10	1,807.20
Lgy Bonus 25	1,769.88	1,858.38	1,951.25	2,048.88	2,151.38	2,259.00

150 Joint Powers Authority Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	156,000.00					
MONTHLY	13,000.00					
BI-WEEKLY	6,000.00					
HOURLY	75.0000					

301 Mayor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	31,200.00					
MONTHLY	2,600.00					
BI-WEEKLY	1,200.00					
HOURLY	15.0000					

302 Councilmember

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	19,200.00					
MONTHLY	1,600.00					
BI-WEEKLY	738.46					
HOURLY	9.2308					

303 City Clerk

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	12,000.00					
MONTHLY	1,000.00					
BI-WEEKLY	461.54					
HOURLY	5.7692					

304 City Treasurer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	6,000.00					
MONTHLY	500.00					
BI-WEEKLY	230.77					
HOURLY	2.8846					

305 Youth Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	300.00	-	-	-	-	-
MONTHLY	25.00	-	-	-	-	-
BI-WEEKLY	11.54	-	-	-	-	-
HOURLY	0.1442	-	-	-	-	-

306 Gardena Beautification Commissioner**306 Gardena Economic Business Advisory Commissioner****306 Human Services Commissioner****306 Recreation Commissioner****306 Rent Mediation Board Member****306 Senior Citizens Commissioner**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	600.00	-	-	-	-	-
MONTHLY	50.00	-	-	-	-	-
BI-WEEKLY	23.08	-	-	-	-	-
HOURLY	0.2885	-	-	-	-	-

308 Planning Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	1,200.00	-	-	-	-	-
MONTHLY	100.00	-	-	-	-	-
BI-WEEKLY	46.15	-	-	-	-	-
HOURLY	0.5769	-	-	-	-	-

330 Director of Administrative Services
330 Director of Community Development
330 Director of Public Works/City Engineer
330 Director of Recreation and Human Services
330 Director of Transportation

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	196,128.00	205,932.00	216,228.00	227,040.00	238,392.00	250,308.00
MONTHLY	16,344.00	17,161.00	18,019.00	18,920.00	19,866.00	20,859.00
BI-WEEKLY	7,543.38	7,920.46	8,316.46	8,732.31	9,168.92	9,627.23
HOURLY	94.2923	99.0058	103.9558	109.1538	114.6115	120.3404
Monthly						
Educational Incentive Pay	817.20	858.05	900.95	946.00	993.30	1,042.95
Lgy Bonus 10	1,634.40	1,716.10	1,801.90	1,892.00	1,986.60	2,085.90
Lgy Bonus 15	2,043.00	2,145.13	2,252.38	2,365.00	2,483.25	2,607.38
Lgy Bonus 20	2,451.60	2,574.15	2,702.85	2,838.00	2,979.90	3,128.85

335 Deputy City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	205,932.00	216,228.00	227,040.00	238,392.00	250,308.00	262,824.00
MONTHLY	17,161.00	18,019.00	18,920.00	19,866.00	20,859.00	21,902.00
BI-WEEKLY	7,920.46	8,316.46	8,732.31	9,168.92	9,627.23	10,108.62
HOURLY	99.0058	103.9558	109.1538	114.6115	120.3404	126.3577
Monthly						
Educational Incentive Pay	858.05	900.95	946.00	993.30	1,042.95	1,095.10
Lgy Bonus 10	1,716.10	1,801.90	1,892.00	1,986.60	2,085.90	2,190.20
Lgy Bonus 15	2,145.13	2,252.38	2,365.00	2,483.25	2,607.38	2,737.75
Lgy Bonus 20	2,574.15	2,702.85	2,838.00	2,979.90	3,128.85	3,285.30

339 Assistant City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	215,268.00	226,032.00	237,336.00	249,204.00	261,660.00	274,740.00
MONTHLY	17,939.00	18,836.00	19,778.00	20,767.00	21,805.00	22,895.00
BI-WEEKLY	8,279.54	8,693.54	9,128.31	9,584.77	10,063.85	10,566.92
HOURLY	103.4942	108.6692	114.1038	119.8096	125.7981	132.0865
Monthly						
Educational Incentive Pay	896.95	941.80	988.90	1,038.35	1,090.25	1,144.75
Lgy Bonus 10	1,793.90	1,883.60	1,977.80	2,076.70	2,180.50	2,289.50
Lgy Bonus 15	2,242.38	2,354.50	2,472.25	2,595.88	2,725.63	2,861.88
Lgy Bonus 20	2,690.85	2,825.40	2,966.70	3,115.05	3,270.75	3,434.25

340 Police Chief

STEP	*1*
ANNUAL	283,128.00
MONTHLY	23,594.00
BI-WEEKLY	10,889.54
HOURLY	136.1192
Monthly	
CA POST Supervisory/Adv.	2,727.12
CA POST Mgmt. Cert.	1,179.70
Lgy Bonus 20	1,179.70
Mgmt Incentive Pay	2,241.43

350 City Manager

STEP	*1*
ANNUAL	347,076.00
MONTHLY	28,923.00
BI-WEEKLY	13,349.08
HOURLY	166.8635

Monthly	
Educational Incentive Pay	3,470.76
Lgy Bonus 10	2,892.30
Lgy Bonus 15	3,615.38
Lgy Bonus 20	4,338.45



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 15A.
Section: DEPARTMENTAL
ITEMS - ELECTED & CITY
MANAGER'S OFFICES
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6744, Authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration (CDTFA) for Implementation of a Local Transaction and Use Tax

COUNCIL ACTION REQUIRED:

Staff Recommendation: Adopt Resolution No. 6744

RECOMMENDATION AND STAFF SUMMARY:

On June 2, 2026, the City's Measure GG, a local transaction and use tax increase of 0.25% was passed by the voters of Gardena as certified by the Los Angeles County Registrar-Recorder/County Clerk and presented to the City Council on the July 2, 2026 meeting.

Pursuant to California Revenue and Taxation Code Section 7056, the City Council is required to grant authority, by resolution, for the City Manager to execute agreements with CDTFA in order to implement a locally approved transactions and use tax. In order for the City to begin receiving revenue generated by Measure GG, two separate agreements with the CDTFA must be executed:

1. Preparatory Agreement (Exhibit A). This agreement, required under Part 1.6, Division 2 of the California Revenue and Taxation Code, authorizes the CDTFA to perform the preparatory work necessary to begin assessing and collecting the newly approved transactions and use tax.
2. Administration Agreement (Exhibit B). This agreement authorizes the State, through the CDTFA, to begin allocating the tax revenue to the City of Gardena once collection begins. It also establishes the basic procedures for record keeping, reporting, and ongoing communication between the City and the State.

Staff respectfully recommends that the City Council adopt Resolution No. 6744, which authorizes the City Manager to execute the necessary agreements with CDTFA to ensure the timely implementation of Measure GG.

FISCAL IMPACT/COST:

N/A

APPROVED:

A handwritten signature in blue ink, appearing to read "C. Adams".

Clint Osorio, City Manager

Attachments

[RESOLUTION NO. 6744 - Authorizing the CM to Execute Agreements with CDTFA.pdf](#)

[Exhibit A - Preparatory Agreement.pdf](#)

[Exhibit B - Administrative Agreement.pdf](#)

[Resolution No. 6743 - Reciting the Fact of General Municipal Election held on June 2, 2026.pdf](#)

[Ordinance No. 1886 - Impose a Transaction and Use Tax to be Administered by the CDTFA.pdf](#)

RESOLUTION NO. 6744

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX.

WHEREAS, on February 10, 2026, the City Council approved Ordinance No. 1886 amending the City Municipal Code and providing for a local transactions and use tax; and

WHEREAS, the California Department of Tax and Fee Administration (Department) administers and collects the transactions and use taxes for all applicable jurisdictions within the state; and

WHEREAS, the Department will be responsible to administer and collect the transactions and use tax for the City; and

WHEREAS, the Department requires that the City enter into a "Preparatory Agreement" and an "Administrative Agreement" prior to implementation of said taxes; and

WHEREAS, the Department requires that the City Council authorize the agreements;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE, AS FOLLOWS:

SECTION 1. That the "Preparatory Agreement" attached as Exhibit A and the "Administrative Agreement" attached as Exhibit B are hereby approved and the City Manager is hereby authorized to execute each agreement.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 14th day of July 2026.

TASHA CERDA, Mayor

RESOLUTION NO. 6744

ATTEST:

BECKY ROMERO, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

EXHIBIT A
AGREEMENT FOR PREPARATION TO ADMINISTER AND OPERATE
CITY'S TRANSACTIONS AND USE TAX ORDINANCE

In order to prepare to administer a transactions and use tax ordinance adopted in accordance with the provision of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code, the City of Gardena, hereinafter called *City*, and the CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION, hereinafter called *Department*, do agree as follows:

1. The Department agrees to enter into work to prepare to administer and operate a transactions and use tax in conformity with Part 1.6 of Division 2 of the Revenue and Taxation Code which has been approved by a majority of the electors of the City and whose ordinance has been adopted by the City.

2. City agrees to pay to the Department at the times and in the amounts hereinafter specified all of the Department's costs for preparatory work necessary to administer the City's transactions and use tax ordinance. The Department's costs for preparatory work include costs of developing procedures, programming for data processing, developing and adopting appropriate regulations, designing and printing forms, developing instructions for the Department's staff and for taxpayers, and other appropriate and necessary preparatory costs to administer a transactions and use tax ordinance. These costs shall include both direct and indirect costs as specified in Section 11256 of the Government Code.

3. Preparatory costs may be accounted for in a manner which conforms to the internal accounting and personnel records currently maintained by the Department. The billings for costs may be presented in summary form. Detailed records of preparatory costs will be retained for audit and verification by the City.

4. Any dispute as to the amount of preparatory costs incurred by the Department shall be referred to the State Director of Finance for resolution, and the Director's decision shall be final.

5. Preparatory costs incurred by the Department shall be billed by the Department periodically, with the final billing within a reasonable time after the operative date of the ordinance. City shall pay to the Department the amount of such costs on or before the last day of the next succeeding month following the month when the billing is received.

6. The amount to be paid by City for the Department's preparatory costs shall not exceed one hundred seventy-five thousand dollars (\$175,000) (Revenue and Taxation Code Section 7272.)

7. Communications and notices may be sent by first class United States mail or through email at jservices@cdtfa.ca.gov. If and when communications and notices may include confidential information, communications and notices must be sent through encrypted email at jservices@cdtfa.ca.gov or by mail. Communications and notices to be sent to the Department shall be addressed to:

California Department of Tax and Fee Administration
P.O. Box 942879 MIC: 27
Sacramento, California 94279-0027

Attention: Administrator
Local Revenue Branch

Communications and notices to be sent to City shall be addressed to:

City of Gardena
Attention: Ray Beeman, Director of Administrative Services
1700 W. 162nd Street, Gardena, CA 90247

8. The date of this agreement is the date on which it is approved by the Department of General Services. This agreement shall continue in effect until the preparatory work necessary to administer City's transactions and use tax ordinance has been completed and the Department has received all payments due from City under the terms of this agreement.

CITY OF GARDENA

CALIFORNIA DEPARTMENT OF TAX
AND FEE ADMINISTRATION

By _____
(Signature)

By _____
Administrator
Local Revenue Branch

Clint D. Osorio, MPA
(Typed Name)

Date: _____

City Manager
(Title)

Date: _____

EXHIBIT B
AGREEMENT FOR STATE ADMINISTRATION
OF CITY TRANSACTIONS AND USE TAXES

The City Council of the City of Gardena has adopted, and the voters of the City of Gardena (hereafter called "City" or "District") have approved by the required majority vote, the City of Gardena Transactions and Use Tax Ordinance (hereafter called "Ordinance"), a copy of which is attached hereto. To carry out the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code and the Ordinance, the California State Department of Tax and Fee Administration, (hereinafter called the "Department") and the City do agree as follows:

ARTICLE I
DEFINITIONS

Unless the context requires otherwise, wherever the following terms appear in the Agreement, they shall be interpreted to mean the following:

1. "District taxes" shall mean the transactions and use taxes, penalties, and interest imposed under an ordinance specifically authorized by Revenue and Taxation code Section 7285.9, and in compliance with Part 1.6, Division 2 of the Revenue and Taxation Code.

2. "City Ordinance" shall mean the City's Transactions and Use Tax Ordinance referred to above and attached hereto, Ordinance No. 1886, as amended from time to time, or as deemed to be amended from time to time pursuant to Revenue and Taxation Code Section 7262.2.

ARTICLE II
ADMINISTRATION AND COLLECTION
OF CITY TAXES

A. Administration. The Department and City agree that the Department shall perform exclusively all functions incident to the administration and operation of the City Ordinance.

B. Other Applicable Laws. City agrees that all provisions of law applicable to the administration and operation of the Department Sales and Use Tax Law which are not inconsistent with Part 1.6 of Division 2 of the Revenue and Taxation Code shall be applicable to the administration and operation of the City Ordinance. City agrees that money collected pursuant to the City Ordinance may be deposited into the State Treasury to the credit of the Retail Sales Tax Fund and may be drawn from that Fund for any authorized purpose, including making refunds, compensating and reimbursing the Department pursuant to Article IV of this Agreement, and transmitting to City the amount to which City is entitled.

C. Transmittal of money.

1. For the period during which the tax is in effect, and except as otherwise provided herein, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City periodically as promptly as feasible, but not less often than twice in each calendar quarter.

2. For periods subsequent to the expiration date of the tax whether by City's self-imposed limits or by final judgment of any court of the State of California holding that City's ordinance is invalid or void, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City not less than once in each calendar quarter.

3. Transmittals may be made by mail or electronic funds transfer to an account of the City designated and authorized by the City. A statement shall be furnished at least quarterly indicating the amounts withheld pursuant to Article IV of this Agreement.

D. Rules. The Department shall prescribe and adopt such rules and regulations as in its judgment are necessary or desirable for the administration and operation of the City Ordinance and the distribution of the district taxes collected thereunder.

E. Preference. Unless the payor instructs otherwise, and except as otherwise provided in this Agreement, the Department shall give no preference in applying money received for state sales and use taxes, state-administered local sales and use taxes, and district transactions and use taxes owed by a taxpayer, but shall apply moneys collected to the satisfaction of the claims of the State, cities, counties, cities and counties, redevelopment agencies, other districts, and City as their interests appear.

F. Security. The Department agrees that any security which it hereafter requires to be furnished by taxpayers under the State Sales and Use Tax Law will be upon such terms that it also will be available for the payment of the claims of City for district taxes owing to it as its interest appears. The Department shall not be required to change the terms of any security now held by it, and City shall not participate in any security now held by the Department.

G. Records of the Department.

When requested by resolution of the legislative body of the City under section 7056 of the Revenue and Taxation Code, the Department agrees to permit authorized personnel of the City to examine the records of the Department, including the name, address, and account number of each seller holding a seller's permit with a registered business location in the City, pertaining to the ascertainment of transactions and use taxes collected for the City. Information obtained by the City from examination of the Department's records shall be used by the City only for purposes related to the collection of transactions and use taxes by the Department pursuant to this Agreement.

H. Annexation. City agrees that the Department shall not be required to give effect to an annexation, for the purpose of collecting, allocating, and distributing District transactions and use taxes, earlier than the first day of the calendar quarter which commences not less than two months after notice to the Department. The notice shall include the name of the county or counties annexed to the extended City boundary. In the event the City shall annex an area, the boundaries of which are not coterminous with a county or counties, the notice shall include a description of the area annexed and two maps of the City showing the area annexed and the location address of the property nearest to the extended City boundary on each side of every street or road crossing the boundary.

ARTICLE III

ALLOCATION OF TAX

A. Allocation. In the administration of the Department's contracts with all districts that impose transactions and use taxes imposed under ordinances, which comply with Part 1.6 of Division 2 of the Revenue and Taxation Code:

1. Any payment not identified as being in payment of liability owing to a designated district or districts may be apportioned among the districts as their interest appear, or, in the discretion

of the Department, to all districts with which the Department has contracted using ratios reflected by the distribution of district taxes collected from all taxpayers.

2. All district taxes collected as a result of determinations or billings made by the Department, and all amounts refunded or credited may be distributed or charged to the respective districts in the same ratio as the taxpayer's self-declared district taxes for the period for which the determination, billing, refund or credit applies.

B. Vehicles, Vessels, and Aircraft. For the purpose of allocating use tax with respect to vehicles, vessels, or aircraft, the address of the registered owner appearing on the application for registration or on the certificate of ownership may be used by the Department in determining the place of use.

ARTICLE IV

COMPENSATION

The City agrees to pay to the Department as the State's cost of administering the City Ordinance such amount as is provided for by law. Such amounts shall be deducted from the taxes collected by the Department for the City.

ARTICLE V

MISCELLANEOUS PROVISIONS

A. Communications. Communications and notices may be sent by first class United States mail to the addresses listed below, or to such other addresses as the parties may from time to time designate or through email at jservices@cdtfa.ca.gov. If and when communications and notices may include confidential information, communications and notices must be sent through encrypted email at jservices@cdtfa.ca.gov or by mail.

Communications and notices to be sent to the Department shall be addressed to:

California State Department of Tax and Fee Administration
P.O. Box 942879
Sacramento, California 94279-0027

Attention: Administrator
Local Revenue Branch

Communications and notices to be sent to the City shall be addressed to:

City of Gardena
Attention: Ray Beeman, Director of Administrative Services
1700 W. 162nd Street, Gardena, CA 90247

Unless otherwise directed, transmittals of payment of District transactions and use taxes will be sent to the address above.

B. Term. The date of this Agreement is the date on which it is approved by the Department of General Services. The Agreement shall take effect on October 1, 2026. This Agreement shall continue until December 31 next following the expiration date of the City Ordinance, and shall thereafter be renewed automatically from year to year until the Department completes all work necessary to the administration of the City Ordinance and has received and disbursed all payments due under that Ordinance.

C. Notice of Repeal of Ordinance. City shall give the Department written notice of the repeal of the City Ordinance not less than 110 days prior to the operative date of the repeal.

ARTICLE VI
ADMINISTRATION OF TAXES IF THE
ORDINANCE IS CHALLENGED AS BEING INVALID

A. Impoundment of funds.

1. When a legal action is begun challenging the validity of the imposition of the tax, the City shall deposit in an interest-bearing escrow account, any proceeds transmitted to it under Article II. C., until a court of competent jurisdiction renders a final and non-appealable judgment that the tax is valid.

2. If the tax is determined to be unconstitutional or otherwise invalid, the City shall transmit to the Department the moneys retained in escrow, including any accumulated interest, within ten days of the judgment of the trial court in the litigation awarding costs and fees becoming final and non-appealable.

B. Costs of administration. Should a final judgment be entered in any court of the State of California, holding that City's Ordinance is invalid or void, and requiring a rebate or refund to taxpayers of any taxes collected under the terms of this Agreement, the parties mutually agree that:

1. Department may retain all payments made by City to Department to prepare to administer the City Ordinance.

2. City will pay to Department and allow Department to retain Department's cost of administering the City Ordinance in the amounts set forth in Article IV of this Agreement.

3. City will pay to Department or to the State of California the amount of any taxes plus interest and penalties, if any, that Department or the State of California may be required to rebate or refund to taxpayers.

4. City will pay to Department its costs for rebating or refunding such taxes, interest, or penalties. Department's costs shall include its additional cost for developing procedures for processing

the rebates or refunds, its costs of actually making these refunds, designing and printing forms, and developing instructions for Department's staff for use in making these rebates or refunds and any other costs incurred by Department which are reasonably appropriate or necessary to make those rebates or refunds. These costs shall include Department's direct and indirect costs as specified by Section 11256 of the Government Code.

5. Costs may be accounted for in a manner, which conforms to the internal accounting, and personnel records currently maintained by the Department. The billings for such costs may be presented in summary form. Detailed records will be retained for audit and verification by City.

6. Any dispute as to the amount of costs incurred by Department in refunding taxes shall be referred to the State Director of Finance for resolution and the Director's decision shall be final.

7. Costs incurred by Department in connection with such refunds shall be billed by Department on or before the 25th day of the second month following the month in which the judgment of a court of the State of California holding City's Ordinance invalid or void becomes final. Thereafter Department shall bill City on or before the 25th of each month for all costs incurred by Department for the preceding calendar month. City shall pay to Department the amount of such costs on or before the last day of the succeeding month and shall pay to Department the total amount of taxes, interest, and penalties refunded or paid to taxpayers, together with Department costs incurred in making those refunds.

CITY OF GARDENA

CALIFORNIA STATE DEPARTMENT OF
TAX AND FEE ADMINISTRATION

By _____
(Signature)

By _____
Administrator
Local Revenue Branch

Clint D. Osorio, MPA
(Typed Name)

Date: _____

City Manager
(Title)

(Date)

RESOLUTION NO. 6743

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
GARDENA, CALIFORNIA, RECITING THE FACT OF THE
GENERAL MUNICIPAL ELECTION HELD ON JUNE 2, 2026,
DECLARING THE RESULT AND SUCH OTHER MATTERS
AS PROVIDED BY LAW**

WHEREAS, a General Municipal Election was held in the City of Gardena, California, on Tuesday, June 2, 2026, and conducted by the Los Angeles Registrar-Recorder as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the Los Angeles County Registrar-Recorder/County Clerk canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A" and "Exhibit B".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of ballots cast in the precincts (including provisional), except vote by mail ballots, was 2,298; and

That the whole number of votes by mail cast in the City was 10,871, making a total of 13,169 ballots cast in the City.

SECTION 2. That the names of persons voted for Mayor of the City Council are as follows:

WANDA LOVE

RESOLUTION NO. 6743

TASHA CERDA

That the names of persons voted for Members of the City Council are as follows:

RODNEY G. TANAKA

VALERIE LODUEM

ALAN K. CHAN

JEFF FUKASAWA

JULIE NYSTROM

That the name of person voted for City Clerk is as follows:

BECKY ROMERO

and,

That the names of persons voted for City Treasurer are as follows:

KALE MORITA

TAHRON E. JACKSON

SECTION 3. That the Measure voted on is the City of Gardena's Transactions and Use Tax (Local Sales Tax) Measure; which would maintain fire, paramedic, police, 911 response; hiring and retaining well-trained police helping prevent property crimes; keep public areas/parks safe/clean; addressing homelessness; repairing streets and potholes; maintaining afterschool programs and senior services; by establishing a ¼¢ sales tax, providing approximately \$3,900,000 annually until ended by voters, requiring audits, public spending disclosure, all fund controlled locally.

SECTION 4. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates were as listed in "Exhibit A", and the number of votes given to each precinct and the number of votes given in the City to Measure were as listed in "Exhibit B" attached.

SECTION 5. That the City Council does declare and determine that: TASHA CERDA was elected as Mayor for the full term of four (4) years; RODNEY G. TANAKA was elected as Member of the City Council for the full term of four (4) years; JEFF FUKASAWA was elected as Member of the City Council for the full term of four

RESOLUTION NO. 6743

(4) years; BECKY ROMERO was elected as City Clerk for the full term of four (4) years; and KALE MORITA was elected as City Treasurer for the full term of four (4) years.

SECTION 6. That the City Council declares and determines that: Measure GG has passed by the following vote: 7,830 voted YES, and 4,241 voted NO.

SECTION 7. That the City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing: (1) The whole number of ballots cast in the City for the Council Member positions; (2) The names of the persons voted for; (3) For what office each person was voted for; (4) The number of votes given at each precinct to each person; and (5) The total number of votes given to each person.

SECTION 8. That the City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing: (1) The whole number of ballots cast in the City for the measure; and (2) The number of votes given at each precinct; and (3) The total number of votes given towards the measure.

SECTION 9. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 10. BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

RESOLUTION NO. 6743

Passed, Approved and Adopted this 2nd day of July 2026.

Tasha Cerda, Mayor
TASHA CERDA, Mayor

ATTEST:

Becky Romero
BECKY ROMERO, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez
CARMEN VASQUEZ, City Attorney



Los Angeles County Registrar-Recorder/County Clerk

CERTIFICATE OF THE CANVASS

OF THE ELECTION RETURNS

I, **DEAN C. LOGAN**, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I canvassed the returns of the votes cast for each elective office and/or measure(s) for

Gardena City

at the **Statewide Direct Primary Election**, held on the **2nd day of June, 2026**.

I **FURTHER CERTIFY** that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and that the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 26th day of June 2026.

Dean C. Logan
DEAN C. LOGAN

Registrar-Recorder/County Clerk
County of Los Angeles



Los Angeles County Registrar-Recorder/County Clerk

CERTIFICATE OF THE CANVASS

OF THE ELECTION RETURNS

CANVASS OF WRITE-IN VOTES

I, **DEAN C. LOGAN**, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, do hereby certify that the attached is a true and correct Canvass of Election Returns for the **STATEWIDE DIRECT PRIMARY ELECTION** held on **June 2, 2026**. I further certify that I have completed the canvassing of all votes cast

I hereby certify that the total Write-In votes cast are as follows:

<u>GOVERNOR</u>	<u>VOTES CAST</u>
KALID MEKY	0
JIBRI J. PEAVY	4
CHE AHN	867
BUTCH WARE	6,469
MICHAEL J. DILGER	0
SEAN FORBES	8
DIRK LANGER	2

(Continued on next page)



LIEUTENANT GOVERNOR

VOTES CAST

MUSHTAQ MT. TAHIRKHELI

0

JAMES P. CAMERON

7

UNITED STATES REPRESENTATIVE, 23RD DISTRICT

RENEE LONGSHORE

0

ROBERT MATTHEW RITER

0

UNITED STATES REPRESENTATIVE, 35TH DISTRICT

DEBORAH KRISTIAN TO

3

UNITED STATES REPRESENTATIVE, 44TH DISTRICT

MARK STEWART GREENSTEIN

5

MEMBER OF THE STATE ASSEMBLY, 54TH DISTRICT

ALEXANDRA BRISENO

137

MEMBER OF THE STATE ASSEMBLY, 61ST DISTRICT

BRIAN LOCKWOOD

1,104

MEMBER OF THE STATE ASSEMBLY, 69TH DISTRICT

RACHEL GUNTHER

2,736

(Continued on next page)



CITY OF GARDENA, COUNCIL MEMBER

CECIL DAVIS

VOTES CAST

4

CITY OF LA CAÑADA FLINTRIDGE, COUNCIL MEMBER

ERNEST KOEPPEN

4

CITY OF LONG BEACH, MAYOR

APRIL RONAY

45

CITY OF LOS ANGELES, MAYOR

SIDNEY MULDROW

0

CARMENLINA MINASYAN

4

GRISELDA DIAZ

134

RAHAF HASU

0

ALYSSA BALL

0

AJ "QUEEN" CARTER

5

MISAEAL ORTEGA

5

(Continued on next page)



CITY OF LOS ANGELES, COUNCIL MEMBER, DISTRICT 5

VOTES CAST

DORY FRANK

76

CITY OF LOS ANGELES, COUNCIL MEMBER, DISTRICT 9

CHRIS MARTIN

228

JASMINE HARRIS

18

CITY OF LOS ANGELES, COUNCIL MEMBER, DISTRICT 15

ROGELIO MARTINEZ

5

**LOS ANGELES UNIFIED SCHOOL DISTRICT, MEMBER OF THE BOARD OF
EDUCATION, DISTRICT 6**

JOSE SAGREDO

51

**TOTAL
BALLOTS CAST
11,921**

IN WITNESS WHEREOF, I have hereunto set my hand
and affixed my official seal this 26th day of June, 2026.

DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

EXHIBIT "A"

COUNTY OF LOS ANGELES

06/02/26

STATEWIDE DIRECT PRIMARY ELECTION

3.1

-Page- 7

CITY OF GARDENA GENERAL MUNICIPAL ELECTION Mayor

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

Location	Registration	Ballots Cast	WANDA LOVE	TASHA CERDA
GARDENA - 2500002A		237	55	175
VOTE BY MAIL SERIAL 0238		1,130	270	829
TOTAL	2,950	1,367	325	1,004
GARDENA - 2500003A		220	55	145
VOTE BY MAIL SERIAL 0239		1,006	162	770
TOTAL	3,462	1,226	217	915
GARDENA - 2500009A		279	85	179
VOTE BY MAIL SERIAL 0240		1,166	251	878
TOTAL	3,724	1,445	336	1,057
GARDENA - 2500010A		265	58	191
VOTE BY MAIL SERIAL 0241		1,417	255	1,077
TOTAL	4,322	1,682	313	1,268
GARDENA - 2500018A		269	76	178
VOTE BY MAIL SERIAL 0242		1,134	263	815
TOTAL	4,448	1,403	339	993
GARDENA - 2500020A		229	61	154
VOTE BY MAIL SERIAL 0243		1,111	226	829
TOTAL	4,537	1,340	287	983
GARDENA - 2500041A		258	66	176
VOTE BY MAIL SERIAL 0244		998	210	737
TOTAL	3,756	1,256	276	913
GARDENA - 2500043A		259	70	159
VOTE BY MAIL SERIAL 0245		1,495	352	1,036
TOTAL	4,997	1,754	422	1,195
GARDENA - 2500052A		282	75	188
VOTE BY MAIL SERIAL 0246		1,414	293	1,029
TOTAL	4,959	1,696	368	1,217
BALLOT GROUP 281 - 9990281A*		0	0	0
VOTE BY MAIL SERIAL 8281		0	0	0
TOTAL	0	0	0	0
BALLOT GROUP 345 - 9990345A*		0	0	0
VOTE BY MAIL SERIAL 8345		0	0	0
TOTAL	0	0	0	0

Location	Registration	Ballots Cast	WANDS	TASHER
PRECINCT TOTAL		2,298	601	1,545
VSM TOTAL		10,871	2,282	8,000
GRAND TOTAL	37,155	13,169	2,883	9,545

CITY OF GARDENA GENERAL MUNICIPAL ELECTION Member of the City Council

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

Location	Registration	Ballots Cast	RODNEY G TANAKA	VALERIE LODEM	ALAN K CHAN	JEFF FUKASAWA	JULIE NYSTROM
GARDENA - 2500002A		237	153	51	16	95	36
VOTE BY MAIL SERIAL 0238		1,130	723	235	104	472	164
TOTAL	2,950	1,367	876	286	120	567	200
GARDENA - 2500003A		220	122	20	28	97	33
VOTE BY MAIL SERIAL 0239		1,006	613	109	137	471	131
TOTAL	3,462	1,226	735	129	165	568	164
GARDENA - 2500009A		279	140	62	25	103	47
VOTE BY MAIL SERIAL 0240		1,166	717	249	101	475	213
TOTAL	3,724	1,445	857	311	126	578	260
GARDENA - 2500010A		265	150	36	45	112	58
VOTE BY MAIL SERIAL 0241		1,417	794	193	210	720	233
TOTAL	4,322	1,682	944	229	255	832	291
GARDENA - 2500018A		269	138	38	32	137	51
VOTE BY MAIL SERIAL 0242		1,134	643	139	150	554	198
TOTAL	4,448	1,403	781	177	182	691	249
GARDENA - 2500020A		229	106	45	31	83	46
VOTE BY MAIL SERIAL 0243		1,111	652	161	143	504	166
TOTAL	4,537	1,340	758	206	174	587	212
GARDENA - 2500041A		258	129	50	29	100	45
VOTE BY MAIL SERIAL 0244		998	591	144	115	428	162
TOTAL	3,756	1,256	720	194	144	528	207
GARDENA - 2500043A		259	140	34	24	115	36
VOTE BY MAIL SERIAL 0245		1,495	843	204	222	784	250
TOTAL	4,997	1,754	983	238	246	899	286
GARDENA - 2500052A		282	140	37	30	140	55
VOTE BY MAIL SERIAL 0246		1,414	832	180	194	698	244
TOTAL	4,959	1,696	972	217	224	838	299
BALLOT GROUP 281 - 9990281A^		0	0	0	0	0	0
VOTE BY MAIL SERIAL 8281		0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
BALLOT GROUP 345 - 9990345A^		0	0	0	0	0	0
VOTE BY MAIL SERIAL 8345		0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

CITY OF GARDENA GENERAL MUNICIPAL ELECTION Member of the City Council

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

Location	Registration	Ballots Cast	RODNEY G TANAKA	VALERIE LODUEM	ALAN K CHAN	JEFF FUKASAWA	JULIE NYSTROM
PRECINCT TOTAL		2,298	1,218	373	260	982	407
VSM TOTAL		10,871	6,408	1,614	1,376	5,106	1,761
GRAND TOTAL	37,155	13,169	7,626	1,987	1,636	6,088	2,168

COUNTY OF LOS ANGELES

06/02/26

STATEWIDE DIRECT PRIMARY ELECTION

62.1

-Page- 487

CITY OF GARDENA GENERAL MUNICIPAL ELECTION City Clerk

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

Location	Registration	Ballots Cast	HEIKY ROMERO
GARDENA - 2500002A		237	202
VOTE BY MAIL	SERIAL 0238	1,130	931
TOTAL	2,950	1,367	1,133
GARDENA - 2500003A		220	165
VOTE BY MAIL	SERIAL 0239	1,006	800
TOTAL	3,462	1,226	965
GARDENA - 2500009A		279	220
VOTE BY MAIL	SERIAL 0240	1,166	972
TOTAL	3,724	1,445	1,192
GARDENA - 2500010A		265	218
VOTE BY MAIL	SERIAL 0241	1,417	1,124
TOTAL	4,322	1,682	1,342
GARDENA - 2500018A		269	220
VOTE BY MAIL	SERIAL 0242	1,134	869
TOTAL	4,448	1,403	1,089
GARDENA - 2500020A		229	178
VOTE BY MAIL	SERIAL 0243	1,111	868
TOTAL	4,537	1,340	1,046
GARDENA - 2500041A		258	209
VOTE BY MAIL	SERIAL 0244	998	820
TOTAL	3,756	1,256	1,029
GARDENA - 2500043A		259	188
VOTE BY MAIL	SERIAL 0245	1,495	1,177
TOTAL	4,997	1,754	1,365
GARDENA - 2500052A		282	227
VOTE BY MAIL	SERIAL 0246	1,414	1,120
TOTAL	4,959	1,696	1,347
BALLOT GROUP 281 - 9990281A^		0	0
VOTE BY MAIL	SERIAL 8281	0	0
TOTAL	0	0	0
BALLOT GROUP 345 - 9990345A^		0	0
VOTE BY MAIL	SERIAL 8345	0	0
TOTAL	0	0	0

CITY OF GARDENA GENERAL MUNICIPAL ELECTION City Clerk

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

Location	Registration	Ballots Cast	BECKY ROMERO
PRECINCT TOTAL	2,298	1,827	
VBM TOTAL		10,871	8,681
GRAND TOTAL	37,155	13,169	10,508

CITY OF GARDENA GENERAL MUNICIPAL ELECTION City Treasurer

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

Location	Registration	Ballots Cast	KALE MORITA	TAMRON E JACKSON
GARDENA - 2500002A		237	103	112
VOTE BY MAIL SERIAL 0238		1,130	460	567
TOTAL	2,950	1,367	563	679
GARDENA - 2500003A		220	99	77
VOTE BY MAIL SERIAL 0239		1,006	510	358
TOTAL	3,462	1,226	609	435
GARDENA - 2500009A		279	121	136
VOTE BY MAIL SERIAL 0240		1,166	479	568
TOTAL	3,724	1,445	600	704
GARDENA - 2500010A		265	108	117
VOTE BY MAIL SERIAL 0241		1,417	743	496
TOTAL	4,322	1,682	851	613
GARDENA - 2500018A		269	123	108
VOTE BY MAIL SERIAL 0242		1,134	577	436
TOTAL	4,448	1,403	700	544
GARDENA - 2500020A		229	83	116
VOTE BY MAIL SERIAL 0243		1,111	537	443
TOTAL	4,537	1,340	620	559
GARDENA - 2500041A		258	95	124
VOTE BY MAIL SERIAL 0244		998	455	443
TOTAL	3,756	1,256	550	567
GARDENA - 2500043A		259	127	91
VOTE BY MAIL SERIAL 0245		1,495	812	517
TOTAL	4,997	1,754	939	608
GARDENA - 2500052A		282	123	111
VOTE BY MAIL SERIAL 0246		1,414	718	522
TOTAL	4,959	1,696	841	633
BALLOT GROUP 281 - 9990281A*		0	0	0
VOTE BY MAIL SERIAL 8281		0	0	0
TOTAL	0	0	0	0
BALLOT GROUP 345 - 9990345A*		0	0	0
VOTE BY MAIL SERIAL 8345		0	0	0
TOTAL	0	0	0	0

COUNTY OF LOS ANGELES

06/02/26

STATEWIDE DIRECT PRIMARY ELECTION

63.2

-Page- 490

CITY OF GARDENA GENERAL MUNICIPAL ELECTION City Treasurer

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

Location	Registration	Ballots Cast	KALE MONITA	TAHRON E JACKSON
PRECINCT TOTAL		2,298	982	992
VBM TOTAL		10,871	5,291	4,350
GRAND TOTAL	37,155	13,169	6,273	5,342

EXHIBIT "B"

COUNTY OF LOS ANGELES

06/02/26

STATEWIDE DIRECT PRIMARY ELECTION

124.1

-Page- 1068

CITY OF GARDENA SPECIAL MUNICIPAL ELECTION - MEASURE GG

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

Location	Registration	Ballots Cast	of H	Q
GARDENA - 2500002A		237	127	98
VOTE BY MAIL SERIAL 0238		1,130	659	330
TOTAL	2,950	1,367	786	428
GARDENA - 2500003A		220	110	90
VOTE BY MAIL SERIAL 0239		1,006	606	322
TOTAL	3,462	1,226	716	412
GARDENA - 2500009A		279	169	100
VOTE BY MAIL SERIAL 0240		1,166	673	350
TOTAL	3,724	1,445	842	450
GARDENA - 2500010A		265	119	136
VOTE BY MAIL SERIAL 0241		1,417	859	466
TOTAL	4,322	1,682	978	602
GARDENA - 2500018A		269	165	88
VOTE BY MAIL SERIAL 0242		1,134	696	354
TOTAL	4,448	1,403	861	442
GARDENA - 2500020A		229	139	75
VOTE BY MAIL SERIAL 0243		1,111	663	357
TOTAL	4,537	1,340	802	432
GARDENA - 2500041A		258	152	90
VOTE BY MAIL SERIAL 0244		998	581	311
TOTAL	3,756	1,256	733	401
GARDENA - 2500043A		259	142	97
VOTE BY MAIL SERIAL 0245		1,495	928	456
TOTAL	4,997	1,754	1,070	553
GARDENA - 2500052A		282	155	105
VOTE BY MAIL SERIAL 0246		1,414	887	416
TOTAL	4,959	1,696	1,042	521
BALLOT GROUP 281 - 9990281A^		0	0	0
VOTE BY MAIL SERIAL 8281		0	0	0
TOTAL	0	0	0	0
BALLOT GROUP 345 - 9990345A^		0	0	0
VOTE BY MAIL SERIAL 8345		0	0	0
TOTAL	0	0	0	0

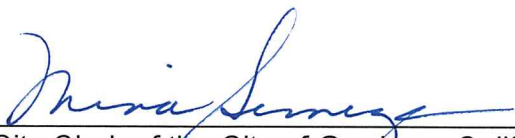
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF GARDENA)

I, **MINA SEMENZA**, City Clerk of the City of Gardena, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution, being **Resolution No. 6743** duly passed and adopted by the City Council of said City of Gardena, approved and signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of said City Council held on the **2nd day of July 2026**, and that the same was so passed and adopted by the following roll call vote:

AYES: MAYOR PRO TEM HENDERSON AND COUNCIL MEMBER TANAKA,
 MAYOR CERDA AND COUNCIL MEMBER FRANCIS

NOES: NONE

ABSENT: COUNCIL MEMBER LOVE



City Clerk of the City of Gardena, California

(SEAL)

ORDINANCE NO. 1886

AN ORDINANCE OF THE PEOPLE AND CITY COUNCIL OF THE CITY OF GARDENA ADDING CHAPTER 3.46 TO THE MUNICIPAL CODE TO IMPOSE A TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

WHEREAS the City relies on its general fund to provide municipal services such as fire, paramedic, and police services; 911 response; maintenance of streets, parks and other public areas; afterschool and senior programs; and

WHEREAS in order for the City to maintain fire, paramedic and police services; maintain 911 response times; hire and retain well-trained police to help prevent property crimes; keep public areas and parks safe and clean; address homelessness; repair streets and potholes and maintain afterschool programs and senior services it is critically important that the City have a new, long-term, source of funds for its general fund; and

WHEREAS a transactions and use tax for general purposes would provide such a source of funds; and

WHEREAS such transactions and use taxes are commonly referred to as "local sales taxes" and are separate taxes from the basic 1% Bradley-Burns sales and use tax that is levied by every city in California.

NOW, THEREFORE, THE PEOPLE AND THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DO HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Amendment. Chapter 3.46 (2026 Transactions and Use Tax) is added to Title 3 (Revenue and Finance) of the Municipal Code to read as follows:

"3.46.010 Title and Scope.

This chapter shall be known as the City of Gardena Service Ordinance. The City of Gardena hereinafter shall be called "City." This ordinance shall be applicable in the incorporated territory of the City.

3.46.020 Operative Date.

"Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this chapter. For purposes of Revenue and Taxation Code section 7265, this ordinance shall be considered adopted on the date of the election in which it is approved by the qualified voters of the City.

3.46.030 Purpose.

This chapter is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 which authorizes the City to adopt this ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

3.46.040 Contract with State.

Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to this chapter; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

3.46.050 Imposition of 0.25% Transactions Tax.

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of 0.25% of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this Chapter.

3.46.060 Place of Sale.

For the purposes of this chapter, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state

destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

3.46.070 Imposition of 0.25% Use Tax.

An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this chapter for storage, use or other consumption in said territory at the rate of 0.25% of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

3.46.080 Adoption of Provisions of State Law.

Except as otherwise provided in this chapter and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this chapter as though fully set forth herein.

3.46.090 Limitations on Adoption of State Law and Collection of Use Taxes.

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Treasury, or the Constitution of the State of California.
2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Chapter.
3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
 - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use

or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

1. "A retailer engaged in business in the District" shall also include any retailer that, in the preceding calendar year or the current calendar year, has total combined sales of tangible personal property in this state or for delivery in the State by the retailer and all persons related to the retailer that exceeds five hundred thousand dollars (\$500,000). For purposes of this section, a person is related to another person if both persons are related to each other pursuant to Section 267(b) of Title 26 of the United States Code and the regulations thereunder

3.46.100 Permit Not Required.

If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this chapter.

3.46.110 Exemptions and Exclusions.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this chapter.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this chapter.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this chapter, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this chapter.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such

property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this chapter.

5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

D. Any person subject to use tax under this chapter may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

3.46.120 Amendments.

All amendments subsequent to the effective date of this chapter to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this chapter, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this chapter.

3.46.130 Enjoining Collection Forbidden.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this chapter, or Part 1.6 of

Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

3.46.140 Use of Tax Proceeds.

The proceeds of the tax imposed by this chapter shall be deposited in the general fund of the city and may be used for any lawful municipal purpose. The tax does not meet the criteria established by Section 1(d) of Article XIII C of the California Constitution for special taxes, and is a general tax imposed for general government purposes.

3.46.150 Annual Audit.

The proceeds of this tax shall be subject to annual audit by an independent certified public accountant and the results of the audit shall be reported to the city council in a document posted on the city's website and available for public inspection. Such audit may be done at the same time (and as a part of) the city's annual audit, and such reporting may be done as a part of the city's consolidated annual financial report.

3.46.160 Severability.

If any provision of this chapter or the application thereof to any person or circumstance is held invalid, the remainder of the chapter and the application of such provision to other persons or circumstances shall not be affected thereby.

3.46.170 Termination Date.

The tax imposed by this chapter shall not expire unless terminated by lawful vote of the electorate or as required or authorized by law.

SECTION 2. Adoption. This ordinance relates to the levying and collecting of the City transactions and use taxes and shall take effect immediately. This Ordinance shall take effect only if it is both (i) approved by a two-thirds vote of all members of the City Council and (ii) approved by a majority vote of the qualified voters of the city voting in an election on the issue. The tax imposed by this ordinance shall take effect as set forth in Section 3.46.020 of the Municipal Code as set forth in Section 1 of this Ordinance.

SECTION 3. Interaction With Existing Transactions and Use Tax. The transactions and use tax imposed by this Ordinance is separate from and in addition to the City's existing 0.75% transactions and use tax imposed by Chapter 3.14 of the Municipal Code. Nothing in this Ordinance is intended to amend Chapter 3.14 or to affect the existing tax, which will continue to apply, on its terms, regardless of whether this Ordinance is adopted.

SECTION 5. CEQA. This Ordinance is exempt from CEQA pursuant to CEQA Guidelines §15378(b)(4) which provides that the creation of government funding mechanisms or

other government fiscal activities that do not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment are not projects subject to the requirements of CEQA.

SECTION 6. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 7. Certification. The City Clerk shall certify the passage of this ordinance by the City Council and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

Passed, approved, and adopted this 10th day of February, 2026.



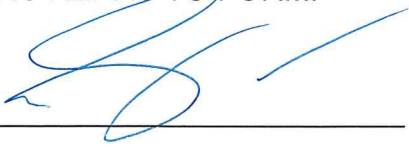
TASHA CERDA, Mayor

ATTEST:



for MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



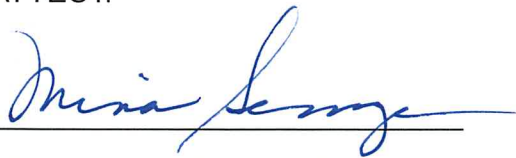
CARMEN VASQUEZ, City Attorney

Adopted by the voters of the City at the election held on the 2nd day of June, 2026.



TASHA CERDA, Mayor

ATTEST:



MINA SEMENZA, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF GARDENA)

I, **MINA SEMENZA**, City Clerk of the City of Gardena, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance, being **Ordinance No. 1886** duly passed and adopted by the City Council of said City of Gardena, approved and signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of said City Council held on the **10th day of February 2026**, and that the same was so passed and adopted by the following roll call vote:

AYES: COUNCIL MEMBERS FRANCIS AND LOVE, MAYOR CERDA, MAYOR
 PRO TEM HENDERSON, AND COUNCIL MEMBER TANAKA

NOES: NONE

ABSENT: NONE

Becky Romero
for _____
City Clerk of the City of Gardena, California

(SEAL)



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 15B.
Section: DEPARTMENTAL
ITEMS - ELECTED & CITY
MANAGER'S OFFICES
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: RESOLUTION NO. 6745, Authorizing Examination of Sales or Transactions and Use Tax Records

COUNCIL ACTION REQUIRED:

Staff Recommendation: Adopt Resolution No. 6745

RECOMMENDATION AND STAFF SUMMARY:

Resolution No. 6745, authorizes certain City staff and the City's current tax consultant, Hinderliter, de Llamas & Associates (HdL), to access and review sales tax reporting data. Sales tax information for individual business is considered confidential under California law; therefore, only the authorized City staff and consultant identified pursuant to this Resolution will be permitted to request or receive such information from the California Department of Tax and Fee Administration. This authorization is essential to enable the City and its consultant to properly monitor, forecast, audit, and reconcile Measure GG tax revenues on an ongoing basis.

Staff respectfully recommends that the City Council adopt Resolution No. 6745, authorizing the examination of sales or transactions and use tax records.

FISCAL IMPACT/COST:

N/A

APPROVED:

Clint Osorio, City Manager

Attachments

[RESOLUTION NO. 6745 - Authorizing Examination of Sales or Transaction and Use Tax Records.pdf](#)
[Ordinance No. 1886 - Impose a Transaction and Use Tax to be Administered by the CDTFA.pdf](#)

RESOLUTION NO. 6745

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AUTHORIZING EXAMINATION OF SALES OR TRANSACTIONS AND USE TAX RECORDS

WHEREAS, pursuant to Ordinance Number 1886 of the City of Gardena (District), and Revenue and Taxation Code section 7270, the District entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of transactions and use taxes; and

WHEREAS, the City Council of the City of Gardena deems it desirable and necessary for authorized officers, employees and representatives of the District to examine confidential sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected by the Department for the District pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, HEREBY RESOLVES AS FOLLOWS:

Section 1. That the City Manager, or other officer or employee of the District designated in writing by the City Manager to the California Department of Tax and Fee Administration is hereby appointed to represent the District with authority to examine sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected for the District by the Department pursuant to the contract between the District and the Department.

Section 2. That the information obtained by examination of Department records shall be used only for purposes related to the collection of District transactions and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the District:

- (a) City administration
- (b) Revenue management and budgeting
- (c) Community and economic development
- (d) Business license tax administration

The information obtained by examination of Department records shall be used only for those governmental functions of the District listed above.

Section 3. That Hinderliter, de Llamas & Associates is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected for the District by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the District and Hinderliter, de Llamas & Associates:

- a) has an existing contract with the District to examine those sales or transactions and use tax records;
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

BE IT FURTHER RESOLVED that the information obtained by examination of Department records shall be used only for purposes related to the collection of District transactions and use taxes by the Department pursuant to the contract between the District and the Department and for those purposes relating to the governmental functions of the District listed in section 2 of this Resolution.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this 14th day of July 2026.

TASHA CERDA, Mayor

ATTEST:

BECKY ROMERO, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

ORDINANCE NO. 1886

AN ORDINANCE OF THE PEOPLE AND CITY COUNCIL OF THE CITY OF GARDENA ADDING CHAPTER 3.46 TO THE MUNICIPAL CODE TO IMPOSE A TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

WHEREAS the City relies on its general fund to provide municipal services such as fire, paramedic, and police services; 911 response; maintenance of streets, parks and other public areas; afterschool and senior programs; and

WHEREAS in order for the City to maintain fire, paramedic and police services; maintain 911 response times; hire and retain well-trained police to help prevent property crimes; keep public areas and parks safe and clean; address homelessness; repair streets and potholes and maintain afterschool programs and senior services it is critically important that the City have a new, long-term, source of funds for its general fund; and

WHEREAS a transactions and use tax for general purposes would provide such a source of funds; and

WHEREAS such transactions and use taxes are commonly referred to as "local sales taxes" and are separate taxes from the basic 1% Bradley-Burns sales and use tax that is levied by every city in California.

NOW, THEREFORE, THE PEOPLE AND THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DO HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Amendment. Chapter 3.46 (2026 Transactions and Use Tax) is added to Title 3 (Revenue and Finance) of the Municipal Code to read as follows:

"3.46.010 Title and Scope.

This chapter shall be known as the City of Gardena Service Ordinance. The City of Gardena hereinafter shall be called "City." This ordinance shall be applicable in the incorporated territory of the City.

3.46.020 Operative Date.

"Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this chapter. For purposes of Revenue and Taxation Code section 7265, this ordinance shall be considered adopted on the date of the election in which it is approved by the qualified voters of the City.

3.46.030 Purpose.

This chapter is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 which authorizes the City to adopt this ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

3.46.040 Contract with State.

Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to this chapter; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

3.46.050 Imposition of 0.25% Transactions Tax.

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of 0.25% of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this Chapter.

3.46.060 Place of Sale.

For the purposes of this chapter, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state

destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

3.46.070 Imposition of 0.25% Use Tax.

An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this chapter for storage, use or other consumption in said territory at the rate of 0.25% of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

3.46.080 Adoption of Provisions of State Law.

Except as otherwise provided in this chapter and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this chapter as though fully set forth herein.

3.46.090 Limitations on Adoption of State Law and Collection of Use Taxes.

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Treasury, or the Constitution of the State of California.
2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Chapter.
3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
 - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use

or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

1. "A retailer engaged in business in the District" shall also include any retailer that, in the preceding calendar year or the current calendar year, has total combined sales of tangible personal property in this state or for delivery in the State by the retailer and all persons related to the retailer that exceeds five hundred thousand dollars (\$500,000). For purposes of this section, a person is related to another person if both persons are related to each other pursuant to Section 267(b) of Title 26 of the United States Code and the regulations thereunder

3.46.100 Permit Not Required.

If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this chapter.

3.46.110 Exemptions and Exclusions.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this chapter.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this chapter.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this chapter, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this chapter.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such

property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this chapter.

5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

D. Any person subject to use tax under this chapter may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

3.46.120 Amendments.

All amendments subsequent to the effective date of this chapter to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this chapter, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this chapter.

3.46.130 Enjoining Collection Forbidden.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this chapter, or Part 1.6 of

Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

3.46.140 Use of Tax Proceeds.

The proceeds of the tax imposed by this chapter shall be deposited in the general fund of the city and may be used for any lawful municipal purpose. The tax does not meet the criteria established by Section 1(d) of Article XIII C of the California Constitution for special taxes, and is a general tax imposed for general government purposes.

3.46.150 Annual Audit.

The proceeds of this tax shall be subject to annual audit by an independent certified public accountant and the results of the audit shall be reported to the city council in a document posted on the city's website and available for public inspection. Such audit may be done at the same time (and as a part of) the city's annual audit, and such reporting may be done as a part of the city's consolidated annual financial report.

3.46.160 Severability.

If any provision of this chapter or the application thereof to any person or circumstance is held invalid, the remainder of the chapter and the application of such provision to other persons or circumstances shall not be affected thereby.

3.46.170 Termination Date.

The tax imposed by this chapter shall not expire unless terminated by lawful vote of the electorate or as required or authorized by law.

SECTION 2. Adoption. This ordinance relates to the levying and collecting of the City transactions and use taxes and shall take effect immediately. This Ordinance shall take effect only if it is both (i) approved by a two-thirds vote of all members of the City Council and (ii) approved by a majority vote of the qualified voters of the city voting in an election on the issue. The tax imposed by this ordinance shall take effect as set forth in Section 3.46.020 of the Municipal Code as set forth in Section 1 of this Ordinance.

SECTION 3. Interaction With Existing Transactions and Use Tax. The transactions and use tax imposed by this Ordinance is separate from and in addition to the City's existing 0.75% transactions and use tax imposed by Chapter 3.14 of the Municipal Code. Nothing in this Ordinance is intended to amend Chapter 3.14 or to affect the existing tax, which will continue to apply, on its terms, regardless of whether this Ordinance is adopted.

SECTION 5. CEQA. This Ordinance is exempt from CEQA pursuant to CEQA Guidelines §15378(b)(4) which provides that the creation of government funding mechanisms or

other government fiscal activities that do not involve any commitment to a specific project that may result in a potentially significant physical impact on the environment are not projects subject to the requirements of CEQA.

SECTION 6. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 7. Certification. The City Clerk shall certify the passage of this ordinance by the City Council and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

Passed, approved, and adopted this 10th day of February, 2026.



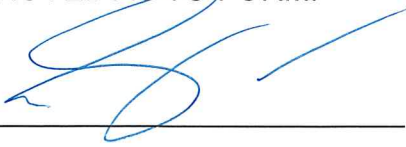
TASHA CERDA, Mayor

ATTEST:



for MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney

Adopted by the voters of the City at the election held on the 2nd day of June, 2026.



TASHA CERDA, Mayor

ATTEST:



MINA SEMENZA, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF GARDENA)

I, **MINA SEMENZA**, City Clerk of the City of Gardena, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance, being **Ordinance No. 1886** duly passed and adopted by the City Council of said City of Gardena, approved and signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of said City Council held on the **10th day of February 2026**, and that the same was so passed and adopted by the following roll call vote:

AYES: COUNCIL MEMBERS FRANCIS AND LOVE, MAYOR CERDA, MAYOR
 PRO TEM HENDERSON, AND COUNCIL MEMBER TANAKA

NOES: NONE

ABSENT: NONE

Becky Romero
for _____
City Clerk of the City of Gardena, California

(SEAL)



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 15C.
Section: DEPARTMENTAL
ITEMS - ELECTED & CITY
MANAGER'S OFFICES
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approval of First Amendment to Agreement with Hinderliter, de Llamas and Associates (HdL)
Companies for City Tax Audit and Information Services

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Agreement Amendment

RECOMMENDATION AND STAFF SUMMARY:

The City currently contracts with HdL for tax reporting, monitoring, and analysis of its Bradley-Burns and Measure G tax revenues, including identification of misallocations, underreporting, and non-reporting of tax revenue. HdL possesses specialized knowledge, proprietary technology, and unique access to resources that support revenue enhancement, forecasting, fiscal analysis, and economic development support related to tax revenue matters.

With the passage of Measure GG, the City desires the same level of service currently provided by HdL to be extended to the new Measure GG transaction and use tax base. Proposed fees under the amendment are:

- \$300 per month for tax audit and information services, including transaction district tax report bundled with quarterly sales tax analysis; and
- 25% recovery rate for revenue discovery services related to Measure GG transactions, consistent with HdL's existing contract.

The City has received excellent service from HdL. Their quarterly and annual sales tax forecasts have been extremely useful for financial projections and budgeting. Therefore, it is recommended that the City Council approve the first amendment to the agreement with HdL for tax audit and information services.

FISCAL IMPACT/COST:

\$3,600 per fiscal year from the General Fund. Revenue discovery fees are contingency-based and paid only from recovered revenue.

APPROVED:

Clint Osorio, City Manager

Attachments

[Gardena - HdL - First Amendment-City - Measure GG.pdf](#)

[Gardena Contract with HdL 2020 - Measure G.pdf](#)

CITY OF GARDENA
FIRST AMENDMENT TO
AGREEMENT FOR TRANSACTIONS AND USE TAX SERVICES

1. PARTIES AND DATE.

This First Amendment to the Agreement for Transactions and Use Tax Services ("First Amendment") is entered into this 14th day of July, 2026, by and between the CITY of GARDENA ("CITY") and Hinderliter de Llamas and Associates, a California corporation ("Consultant"). CITY and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

- 2.1 Agreement. The Parties entered into that certain Agreement for Transactions Tax Audit & Information Services – Measure “G” dated April 14, 2020 ("Agreement").
- 2.2 First Amendment. The Parties now desire to amend the Agreement to include consultation services for Transaction Tax – Measure “GG”.

Exhibit A herein attached updates Agreement adding Services and Fees for new Measure GG.

- 2.3 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this First Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF GARDENA

HINDERLITER DE LLAMAS & ASSOC.

By: _____
Tasha Cerda, Mayor

By: _____
Andy Nickerson, President/CEO

EXHIBIT A
PREMIUM SERVICES – Transactions and Use Tax

1. Transactions Tax and Economic Analysis/Reports

- 3.1 Consultant shall establish a database containing all applicable Department of Tax and Fee Administration (CDTFA) registration data for each business within the Measure “GG” District boundaries holding a seller’s permit account. Said database shall also identify the quarterly transactions and use tax allocations under each account for the most current and previous quarters where available.
- 3.2 Consultant shall make available to CITY the HdL proprietary software program and Measure “GG” database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.
- 3.3 Consultant shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified.
 - 1.1. Following each calendar quarter shall provide a summary analysis for City to share with Council Members, Chamber of Commerce, other economic development interest groups and the public that analyze City’s sales tax trends by major groups without disclosing confidential individual tax records.
 - 1.2. Provide periodic updated reports endeavoring to identify and assist with budget forecasting including (i) changes in allocation totals by individual businesses, business groups and categories, and (ii) aberrations due to State audits, fund transfers, and receivables, along with late or double payments.
 - 1.3. Consultant shall provide a presentation led by an HdL Sales Tax Principal discussing latest sales tax results, emerging retail trends, business retention needs, leveraging of economic clusters and reviewing successes in client jurisdictions with similar characteristics. This presentation will occur following each calendar quarter.

2. Deficiency/Allocation Reviews and Recovery

- 2.1. Consultant shall conduct on-going reviews to identify and correct unreported transactions and tax payments and distribution errors thereby generating previously unrealized revenue for the City. Reviews shall include:
 - 4.1.(a) Comparison of county-wide local tax allocations to transactions tax for brick and mortar stores and other cash register-based businesses, where clearly all transactions are conducted on-site within the Measure “GG” City boundaries, and therefore subject to transactions tax.
 - 4.1.(b) Review of any significant one-time use tax allocations to ensure that there is corresponding transaction tax payments for taxpayers with nexus within the City boundaries.
 - 4.1.(c) Review of state-wide transactions tax allocations and patterns to identify any obvious errors and omissions.
 - 4.1.(d) Identification and follow-up with any potentially large purchasers of supplies and equipment (e.g. hospitals, universities, manufacturing plants, agricultural operations, refineries) to ensure that their major vendors are properly reporting corresponding transactions tax payments to the Measure “GG” Transactions Tax District.
- 4.2. Consultant will initiate, where the probability of an error exists, contacts with the appropriate taxpayer management and accounting officials to verify whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner so as to enhance CITY’s relations with the business community.
- 4.3. Consultant shall prepare and submit to the Department of Tax and Fee Administration all information necessary to correct any allocation errors and deficiencies that are identified and shall follow-up with the individual businesses and the California Department of Tax and Fee Administration to ensure that all back quarter payments due the CITY are recovered.

3. Consulting and Other Optional Services

Consultant may from time to time in its sole discretion, consult with City's staff, including without limitation, regarding (i) technical questions and other issues related to sales, use and transactions tax, (ii) utilization of reports to enhance business license collection efforts, (iii) sales tax projections for proposed annexations, economic development projects and budget planning, (iv) negotiating/review of tax sharing agreements, (v) establishing purchasing corporations, (vi) meeting with taxpayers to encourage self-assessment of tax obligations, and (vii) other sales, use or transactions tax revenue-related matters.

FEES – Transactions Tax Services

4. Transactions Tax and Economic Analysis/Reports

- 4.1. Fees shall be paid **\$300** monthly billed quarterly for the transaction district tax reports that we include with the quarterly sales tax analyses. The monthly fee shall be invoiced quarterly in arrears and shall be paid by City no later than 30 days after the invoice date.
- 4.2. Consultant will increase the non-hourly Fees established above once a year with reference to the 12-month percent change in the most recently published annual Consumer Price Index for All Urban Consumers (CPI-U), as reported by the U.S. Bureau of Labor Statistics (the "CPI Change").

5. Allocation and Audit Recovery Services

- 5.1. Fees shall be paid **25%** of the initial amount of new transactions or use tax revenue received by the City because of audit and recovery work performed by Consultant, (hereafter referred to as "audit fees"). New revenue shall not include any amounts determined and verified by City or Consultant to be increment attributable to causes other than Consultant's work pursuant to this agreement. In the event, Consultant is responsible for an increase in the tax reported by businesses already properly making tax payments to the City, it shall be Consultant's responsibility to separate and support the incremental amount attributable to its efforts prior to the application of the audit fee. Said audit fees will apply to state fund transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by Consultant and confirmation of corrections by the California Department of Tax and Fee Administration but shall not apply prospectively to any future quarter. Consultant shall provide City with an itemized quarterly invoice showing all formula calculations and amounts due for audit fees.

ADDITIONAL TERMS – Sales, Use and Transactions Tax Services

6. Consulting and Other Optional Services

- 6.1. Fees for performing other optional services are described below:
 - 6.1.1. Fees for performing City Staff training, public representation, or technical seminars for elected officials shall be \$3,000 for one-time service and \$2,000 for recurring service
 - 6.1.2. Fees for performing transactional tax ballot measure estimates shall be \$2,600 per report.
 - 6.1.3. On-site travel to the city shall be \$2,600 plus any associated travel expenses per visit.
 - 6.1.4. Incremental non-core packet reporting shall be \$2,600 for a one-time report and \$700 for recurring reporting service.
- 6.2. Any other consulting and optional Services not listed shall be based on the following initial hourly rates:
 - (i) Principal - \$325; (ii) Programmer - \$295; (iii) Senior Analyst - \$245; and (iv) Analyst - \$195.

7. General Provisions Relating to Fees

- 7.1. Fees for travel and lodging expenses will be invoiced at cost and applied to all meetings (including implementation, training, operations and support). Travel expenses only apply to out of scope travel and must therefore be pre-approved by City.
- 7.2. Fees will be invoiced monthly to City for Services performed during the prior month. To the extent that Consultant has commercially reasonable means to do so, Fees will be netted out of City's monthly revenue disbursement.

8. Confidentiality Information

Section 7056 of the State of California Revenue and Taxation Code ("R&T Code") specifically limits the

disclosure of confidential taxpayer information contained in the records of the CDTFA. Section 7056 specifies the conditions under which a city, county or district may authorize persons other than such city, county or district's officers and employees to examine state sales and use tax records.

The following conditions specified in Section 7056-(b)(1) of the State of California R&T Code are hereby made part of this Agreement:

- 8.1. Consultant is authorized by this Agreement to examine sales, use or transactions and use tax records of the CDTFA provided to City pursuant to contract under the Bradley-Burns Uniform Local Sales and Use Tax Law R&T Code Section 7200 et.seq.
- 8.2. Consultant is required to disclose information contained in, or derived from, those sales or transactions and use tax records only to an officer or employee of City who is authorized by City resolution provided to the CDTFA to examine the information.
- 8.3. Consultant is prohibited from performing consulting services for a retailer (as defined in R&T Code Section 6015), during the term of this agreement.
- 8.4. Consultant is prohibited from retaining the information contained in or derived from those sales, use or transactions and use tax records after this agreement has expired. Information obtained by examination of the CDTFA records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the City as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the Consultant as a person authorized to examine sales and use tax records and certify that this agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

9. Insurance

Throughout the term of this Agreement, Consultant will maintain the following insurance in not less than the referenced amounts: (a) workers compensation and employers liability insurance as may be required by the State; (b) property damage liability of \$1,000,000 per incident; (c) bodily injury liability of \$1,000,000 per incident; and (d) professional liability for any errors or omissions of \$1,000,000.

AGREEMENT FOR TRANSACTIONS TAX AUDIT & INFORMATION SERVICES

This Agreement is made and entered into as of the 14th day of April, 2020 by and between the CITY OF GARDENA hereinafter referred to as "CITY" and HINDERLITER, DE LLAMAS AND ASSOCIATES a California Corporation, hereinafter referred to as "CONTRACTOR".

I. RECITALS

WHEREAS, transactions tax revenues can be increased through a system of continuous monitoring, identification and correction of allocation errors and reporting deficiencies, and

WHEREAS, an effective program of transactions and use tax management can provide for more accurate budget forecasting and financial planning; and

WHEREAS, CITY desires the combination of data entry, report preparation, and data analysis necessary to effectively manage its Measure "G" transactions and use tax base the recovery of revenues either unreported or erroneously allocated to other jurisdictions; and

WHEREAS, CONTRACTOR has the programs, equipment and personnel required to deliver the transactions and use tax related services referenced herein;

THEREFORE, CITY and CONTRACTOR, for the consideration hereinafter described, mutually agree as follows:

II. SERVICES

The CONTRACTOR shall perform the following services:

A. DEFICIENCY/ALLOCATION REVIEWS AND RECOVERY

1. CONTRACTOR shall conduct on-going reviews to identify and correct unreported transactions and use tax payments and distribution errors thereby generating previously unrealized revenue for the CITY. Said reviews shall include:
 - (i) Comparison of county-wide local tax allocations to transactions tax for brick and mortar stores and other cash register-based businesses, where clearly all transactions are conducted on-site within the Measure “G” CITY boundaries, and therefore subject to transactions tax.
 - (ii) Review of any significant one-time use tax allocations to ensure that there is corresponding transaction tax payments for taxpayers with nexus within the CITY boundaries.
 - (iii) Review of state-wide transactions tax allocations and patterns to identify any obvious errors and omissions.
 - (iv) Identification and follow-up with any potentially large purchasers of supplies and equipment (e.g. hospitals, universities, manufacturing plants, agricultural operations, refineries) to ensure that their major vendors are properly reporting corresponding transactions tax payments to the Measure “G” Transactions Tax District.
2. CONTRACTOR will initiate, where the probability of an error exists, contacts with the appropriate taxpayer management and accounting officials to verify

whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner so as to enhance CITY's relations with the business community.

3. CONTRACTOR shall prepare and submit to the Department of Tax and Fee Administration all information necessary to correct any allocation errors and deficiencies that are identified, and shall follow-up with the individual businesses and the California Department of Tax and Fee Administration to ensure that all back quarter payments due the CITY are recovered.

B. DATA BASE MANAGEMENT, REPORTS AND STAFF SUPPORT

1. CONTRACTOR shall establish a database containing all applicable Department of Tax and Fee Administration (CDTFA) registration data for each business within the Measure "G" District boundaries holding a seller's permit account. Said database shall also identify the quarterly transactions and use tax allocations under each account for the most current and previous quarters where available.
2. CONTRACTOR shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to assist finance officer with budget forecasting will be included.
3. CONTRACTOR shall advise and work with CITY Staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on sales, transactions and use tax questions.

4. CONTRACTOR shall make available to CITY the HdL proprietary software program and Measure "G" database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.

III. CONFIDENTIALITY

Section 7056 of the State of California Revenue and Taxation code specifically limits the disclosure of confidential taxpayer information contained in the records of the California Department of Tax and Fee Administration. This section specifies the conditions under which CITY may authorize persons other than CITY officers and employees to examine State Sales, Use and Transactions Tax records.

The following conditions specified in Section 7056 (b), (1) of the State of California Revenue and Taxation Code are hereby made part of this agreement.

- A. CONTRACTOR is authorized by this Agreement to examine sales, use or transactions and use tax records of the Department of Tax and Fee Administration provided to CITY pursuant to contract under the conditions established by the California Revenue and Taxation law.
- B. CONTRACTOR is required to disclose information contained in, or derived from, those sales, use or transactions and use tax records only to an officer or employee of the CITY who is authorized by resolution to examine the information.

- C. CONTRACTOR is prohibited from performing consulting services for a retailer, as defined in California Revenue & Taxation Code Section 6015, during the term of this Agreement.
- D. CONTRACTOR is prohibited from retaining the information contained in, or derived from those sales or transactions and use tax records, after this Agreement has expired. Information obtained by examination of Department of Tax and Fee Administration records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the CITY as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the CONTRACTOR as a person, authorized to examine sales and use tax records and certify that this Agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

IV. CONSIDERATION

- A. CONTRACTOR shall be paid \$100 monthly billed quarterly for the transaction district tax reports that we include with the quarterly sales tax analyses. CONTRACTOR shall be paid 25% of the initial amount of new transactions or use tax revenue received by the CITY as a result of audit and recovery work performed by CONTRACTOR (hereafter referred to as "audit fees"). New revenue shall not include any amounts determined and verified by CITY or CONTRACTOR to be increment attributable to causes other than CONTRACTOR'S work pursuant to this agreement. In the event that CONTRACTOR is responsible for an increase in the tax reported by businesses already properly making tax payments to the CITY, it shall be CONTRACTOR'S responsibility to separate and support the incremental amount attributable to its efforts prior to the application of the audit fee. Said audit

fees will apply to state fund transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by CONTRACTOR and confirmation of corrections by the California Department of Tax and Fee Administration but shall not apply prospectively to any future quarter. CONTRACTOR shall provide CITY with an itemized quarterly invoice showing all formula calculations and amounts due for audit fees.

CONTRACTOR shall obtain prior approval from CITY for each specific business for which payment of audit fees will be expected. Said approval shall be deemed given when the City Manager or his/her designated representative, signs a Work Authorization form, a copy of which is attached as "Exhibit A." CITY shall pay audit fees upon CONTRACTOR'S submittal of evidence of State fund transfers and payments to CITY from businesses identified in the audit and approved by the CITY.

- B. Above sum shall constitute full reimbursement to CONTRACTOR for all direct and indirect expenses incurred by CONTRACTOR in performing audits including the salaries of CONTRACTOR'S employees, and travel expenses connected with contacting local and out-of-state businesses and the Department of Tax and Fee Administration Staff.
- C. Extra work beyond the Scope of Services set forth in this agreement shall not be performed by CONTRACTOR or reimbursed or paid for by CITY unless such extra work is specifically authorized in writing by City Manager or his/her designated representative. CONTRACTOR shall be compensated for any additional services in the amounts and in the manner as agreed to by the CITY and CONTRACTOR at the time the CITY's written authorization is given to CONTRACTOR for the performance of said services.

- D. Any invoices not paid in accordance with the Thirty (30) day payment terms, shall accrue monthly interest at a rate equivalent to ten percent (10%) per annum until paid.
- E. CONTRACTOR unilaterally retains the right to divide any recovery bills in excess of \$25,000 over a one (1) year period (Four (4) quarterly billings).
- F. CONTRACTOR shall provide CITY with an itemized quarterly invoice showing all formula calculations and amounts due for the audit fee (including, without limitation, a detailed listing of any corrected misallocations), which shall be paid by CITY no later than 30 days following the invoice date.

VI. CITY MATERIALS AND SUPPORT

CITY shall adopt a resolution in a form acceptable to the California Department of Tax and Fee Administration and in compliance with Section 7056 of the Revenue and Taxation Code, authorizing CONTRACTOR to examine the confidential sales, use, and transactions tax records of CITY. CITY further agrees to continue CONTRACTOR'S authorization to examine the confidential records of the CITY by maintaining CITY's name on the CITY Resolution until such time as all audit adjustments have been completed by the California Department of Tax and Fee Administration and audit fees due the CONTRACTOR have been paid.

VII. LICENSE, PERMITS, FEES AND ASSESSMENTS

CONTRACTOR shall obtain such licenses, permits and approvals (collectively the "Permits") as may be required by law for the performance of the services required by this Agreement. CITY shall assist CONTRACTOR in obtaining such Permits, and

CITY shall absorb all fees, assessments and taxes which are necessary for any Permits required to be issued by CITY.

VIII. TERMINATION

This Agreement may be terminated for convenience by either party by giving 30 days written notice to the other of such termination and specifying the effective date thereof. Upon the presentation of such notice, CONTRACTOR shall continue to work through the date of termination. Upon termination as provided herein, CONTRACTOR shall be paid the value of all tax analysis and reporting work performed less payments previously made by CITY. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to amounts due for any unpaid invoices, and to businesses identified by CONTRACTOR which make tax payments after termination of this Agreement as a result of CONTRACTOR'S work. After CITY receives said tax payments for such businesses, CONTRACTOR shall be paid the audit fees resulting from tax payments made by the business for back quarter reallocations. Compensation for any audit work previously authorized and satisfactorily performed shall be made at the times provided in the preceding section entitled "Consideration."

All documents, data, surveys and reports prepared by CONTRACTOR pursuant to this Agreement shall be considered the property of the CITY and upon payment for services performed by CONTRACTOR, such documents and other identified materials shall be delivered to CITY by CONTRACTOR.

IX. INDEPENDENT CONTRACTOR

CONTRACTOR shall perform the services hereunder as an independent contractor and shall furnish such services in his own manner and method, and under no circumstances

or conditions shall any agent, servant, or employee of CONTRACTOR be considered as an employee of CITY.

X. COOPERATIVE AGREEMENT

It is intended any other public agency (e.g., city, county, district, public authority, public agency, municipality, or other political subdivision of California) located in the state of California shall have an option to procure identical services as set forth in this Agreement. The CITY of Gardena shall incur no responsibility, financial or otherwise, in connection with orders for services issued by another public agency. The participating public agency shall accept sole responsibility for securing services or making payments to the vendor.

XI. NON-ASSIGNMENT

This Agreement is not assignable either in whole or in part by CONTRACTOR without the written consent of CITY.

XII. ATTORNEY'S FEES

In the event a legal action is commenced to enforce any of the provisions of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees.

XIII. GOVERNING LAW

The laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and shall also govern the interpretation of this Agreement.

XIV. INDEMNIFICATION

With respect to losses, claims, liens, demands and causes of action arising out of the CITY's use of the results of CONTRACTOR's services as provided to the City pursuant to this Agreement, CONTRACTOR hereby agrees to protect, defend, indemnify, and hold the CITY free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character including, but not limited to, the amounts of judgments , penalties, interest, court costs, legal fees, and all other expenses incurred by the CITY arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the CITY).

CITY hereby agrees to protect, defend, indemnify, and hold CONTRACTOR free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character arising from CONTRACTOR's performance or lack of performance under this Agreement including, but not limited to, the amounts of judgments , penalties, interest, court costs, legal fees, and all other expenses incurred by CONTRACTOR arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the CONTRACTOR).

Each party to this Agreement agrees to investigate, handle, respond to, provide defense for, and defend at its sole expense any such claims, demand, or suit for which it has agreed to indemnify the other party pursuant to this paragraph. Each party also agrees to bear all other costs and expenses related to its indemnity obligation, even if the claim or claims alleged are groundless, false, or fraudulent. This provision is not intended to create any cause of action in favor of any third party against CONTRACTOR or the CITY or to enlarge in any way the liability of CONTRACTOR or the CITY but is intended solely to provide for indemnification of each party from liability for damages

or injuries to third persons or property arising from this contract or agreement on the terms set forth in this paragraph.

XV. NOTICE

All notices sent by a party under this Agreement shall be in writing and shall be deemed properly delivered to the other party as of the date of receipt, if received on a business day prior to 3:00 PM local time, or otherwise on the next business day after receipt, provided delivery occurs personally, by courier service, or by U.S. mail to the other party at its address set forth below, or to such other address as either party may, by written notice, designate to the other party. Notices to CONTRACTOR shall be sent to HINDERLITER, de LLAMAS and ASSOCIATES, 120 S State College Blvd., Suite 200, Brea, CA 92821; and notices to CITY shall be sent to CITY OF GARDENA, 1700 West 162nd Street, Gardena, CA 90247.

XVI. ENTIRE AGREEMENT; ETC.

This Agreement expresses the full and complete understanding of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous proposals, agreements, representations and understandings, whether written or oral, with respect to the subject matter. This Agreement may not be amended or modified except in writing signed by each of the parties hereto. This Agreement shall be construed as to its fair meaning and not strictly for or against either party. The headings hereof are descriptive only and not to be construed in interpreting the provisions hereof.

XVII. COUNTERPARTS; AUTHORITY TO SIGN

This Agreement may be executed in any number of counterparts, each of which will constitute an original and all of which, when taken together, will constitute one

agreement. Any signature pages of this Agreement transmitted by facsimile or sent by email in portable document format (PDF) will have the same legal effect as an original executed signature page. Each of the persons signing on behalf of a party hereto represents that he or she has the right and power to execute this Agreement on such party's behalf.

(SIGNATURES ON FOLLOWING PAGE)

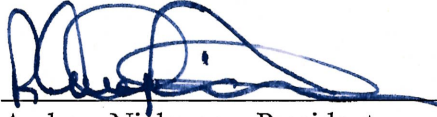
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first above written by their respective officers duly authorized in that behalf.

CITY: CITY OF GARDENA



City Manager

CONTRACTOR:
HINDERLITER, DE LLAMAS & ASSOCIATES
A California Corporation



Andrew Nickerson, President

APPROVED AS TO FORM:
CITY COUNSEL:





City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 16A.
Section: DEPARTMENTAL
ITEMS - POLICE
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Authorization to Contract with Phoenix Group Information Systems for Parking Administrative, and Law Enforcement Processing Services

COUNCIL ACTION REQUIRED:

Approve contract.

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommend that the City Council authorize the Police Department to contract with Phoenix Group Information Systems ("Phoenix") for Parking and Administrative Citation Management Services and Collection Services.

The City has utilized the services of Phoenix to process parking and administrative citations and handheld enforcement solutions for the last 16 years. The pricing structure for the City of Gardena has never been augmented during the time that Phoenix has been contracting with the City.

The City will also receive eight complimentary handheld device replacements and eight printers (with an estimated value of \$15,000) at no cost, as part of the proposed contract for the Police Department. In addition, the City has never been charged the monthly handheld device support fee of \$60 (previously \$40) per handheld unit/per month that other Agencies pay for daily support on devices. This resulted in cost savings of approximately \$19,200 over the last five-year term. This will continue to be offered to the City as a benefit and the fee for support will be waived, resulting in additional savings of \$28,800 for the proposed five-year term. Additionally, there are no costs for software updates as Phoenix is committed to providing the latest technology.

Phoenix will also continue to waive the current monthly database fee that is \$350 per month. This results in savings of \$21,000 over the proposed 60-month term. The services that are included in this monthly fee are listed in the attached contract agreement (Exhibit A).

A continued additional benefit in continuing to contract with Phoenix is the fact no data migration from a previous vendor will be necessary, as the process can be disruptive and confusing to the citizen during transition. The Police Department continues to be very satisfied with Phoenix's level of service and technical response. Most importantly the overall cost savings gained with continuing to contract with Phoenix is approximately \$64,800.

Staff therefore respectfully recommend approval of the contract for an additional five years.

FISCAL IMPACT/COST:

Estimated cost to General Fund per fiscal year is \$200,000, with the revenues generated by these costs exceeding expenditures by approximately \$1 million per fiscal year. Contract agreement covers a five-year period.

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

Clint Osorio, City Manager

Attachments

[PHOENIX PSA 6.19.2026 SIGNED.pdf](#)

[City of Gardena service agreement 2026 \(1\).pdf](#)

**AGREEMENT BETWEEN
THE CITY OF GARDENA
AND
PHOENIX GROUP INFORMATION SYSTEMS**

This contract, hereinafter referred to as the "Agreement" is entered into this **14th** day of **July, 2026**, by and between THE CITY OF GARDENA ("City") and **Phoenix Group Information Systems**, a California Corporation ("Consultant"). Based on the mutual promises and covenants contained herein, the Parties hereto agree, as follows. City and Consultant are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties."

1. Recitals.

- A. Whereas, City requires the services of Consultant as an independent contractor to provide Citation processing and Administration Citation processing services; and
- B. Whereas, Consultant has represented that it is qualified by virtue of experience, training, education and expertise to provide these services; and
- C. Whereas, City has determined that the public interest, convenience and necessity require the execution of this Agreement.
- D. WHEREAS, no official or employee of City has a financial interest, within the provisions of sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

2. Services.

A. The services to be performed by Consultant shall consist of the following ("Services"): As specified in **Exhibit "A"**, attached hereto and incorporated herein by reference, unless otherwise instructed by City.

B. The Services shall be performed in accordance with **Exhibit A**. Consultant shall not be liable for any failure or delay in furnishing proposed Services resulting from fire, explosion, flood, storm, Act of God, governmental acts, orders or regulations, hostilities, civil disturbances, strikes, labor difficulties, difficulty in obtaining parts, supplies, or shipping facilities, inability to obtain or delays in obtaining suitable material or facilities required for performance, temporary unavailability of qualified personnel, failure by City to provide appropriate access to equipment or personnel, or other causes beyond Consultant's reasonable control.

3. Additional Services. If City determines that additional Services are required to be provided by Consultant in addition to the Services set forth above, City shall authorize

Consultant to perform such additional Services in writing ("Additional Services"). Such Additional Services shall be specifically described and approved by City in writing prior to the performance thereof. Consultant shall be compensated for such Additional Services in accordance with the amount agreed upon in writing by the Parties. No compensation shall be paid to Consultant for Additional Services which are not specifically approved by City in writing.

4. Consultant's Proposal. This Agreement shall include Consultant's proposal, which is incorporated herein as **Exhibit A**. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.

5. Timing of Performance. Time is of the essence with respect to Consultant's performance of the Services required by this Agreement. Consultant shall diligently and timely pursue and complete the performance of the Services required of it by this Agreement as set forth in **Exhibit A**. City, in its sole discretion, may extend the time for performance of any Service.

6. Compensation. Compensation for the Services shall be billed as set forth in **Exhibit A**. The Compensation is inclusive of all costs that may be incurred by Consultant in performance of the Services, including but not limited to such items as travel, copies, delivery charges, phone charges, and facsimile charges, unless otherwise noted.

11
7. Term of Agreement/Termination. This Agreement shall commence on the Effective Date and continue for a period of five (5) years, ending on July 13, 2031, unless previously terminated as provided herein or as otherwise agreed to in writing by the Parties.

A. This Agreement shall be effective as of the date of execution by the City and shall remain in effect until all Services are completed or until terminated as provided for herein.

B. City may terminate this Agreement without cause by providing written notice to Consultant not less than ten days prior to an effective termination date. City's only obligation in the event of termination will be payment of fees and allowed expenses incurred up to and including the effective date of termination.

C. Unless for cause, Consultant may not terminate this Agreement. If Consultant is terminating this Agreement for cause, it must provide the City with thirty (30) days written notice.

D. Upon receipt of a termination notice, Consultant shall: (1) promptly discontinue all Services, unless the notice directs otherwise; and (2) within ten (10) days, deliver to City all files, data, reports, estimates, summaries, and such other information and materials as may have been accumulated or prepared to date by

Consultant in performing the Services under this Agreement, whether completed or in progress. Consultant shall provide these documents by both hard copy and in electronic format if available. In the event of termination for other than cause attributable to Consultant, Consultant shall be entitled to reasonable compensation for the Services it performs up to the date of termination and shall be deemed released from liability for any work assigned but not completed as of the effective date of termination.

8. Agreement Administrator. For purposes of this Agreement, City designates **Lieutenant Matthew Hassoldt** or designee as the Agreement Administrator who shall monitor Consultant's performance under this Agreement. Consultant shall be notified in writing of any deficiency in the performance of this Agreement in a timely manner by Agreement Administrator. Consultant shall have five (5) business days from receipt of the notification to cure any deficiency to the reasonable satisfaction of the Agreement Administrator. All costs for such corrections shall be borne by Consultant and shall not increase Consultant's fees due hereunder. Should the Agreement Administrator determine that Consultant has not performed its obligation as stated in this Agreement in a satisfactory manner, City may terminate this Agreement for cause as specified in Section- Term of Agreement/Termination. All notices, invoices or other documents shall be addressed to the Agreement Administrator, as well as all substantive issues relating to this contract. City reserves the right to change this designation upon written notice to Consultant.

9. Invoices and Payments.

A. Payment shall be made upon receipt and approval of invoices for Services rendered. In order for payment to be made, Consultant's invoice must include an itemization as to the services rendered, date(s) of service, direct and/or subcontract costs, and be submitted on an official letterhead or invoice with Consultant's name, address, and telephone number referenced.

B. The Agreement Administrator shall review the invoices to determine whether services performed and documents submitted are consistent with this Agreement. Payment shall be made within forty-five (45) days following receipt of the invoice or the Agreement Administrator shall provide Consultant with a written statement objecting to the charges and stating the reasons therefore.

C. Payment by City under this Agreement shall not be deemed a waiver of defects, even if such defects were known to City at the time of payment.

10. Records/Audit.

A. Consultant shall be responsible for ensuring accuracy and propriety of all billings and shall maintain all supporting documentation for a minimum of three (3) years from the completion date of the Services under this agreement the following records:

1. All accounts and records, including personnel, property and financial, adequate to identify and account for all costs pertaining to this Agreement and assure proper accounting for all funds;

2. Records which establish that Consultant and any subconsultant who renders Services under this Agreement are in full compliance with the requirements of this Agreement and all federal, state and local laws and regulations

3. Any additional records deemed necessary by City to assume verification of full compliance with this Agreement.

B. City shall have the right to audit Consultant's invoices and all supporting documentation for purposes of compliance with this Agreement for a period of three years following the completion of Services under this Agreement.

C. Upon reasonable notice from City or any other governmental agency, Consultant shall cooperate fully with any audit of its billings conducted by, or of, City and shall permit access to its books, records and accounts as may be necessary to conduct such audits.

11. Successors and Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties hereto.

12. Change in Name, Ownership or Control. Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.

13. Key Personnel. City has relied upon the professional training and ability of Consultant to perform the Services hereunder as a material inducement to enter into this Agreement. Consultant shall provide properly skilled professional and technical personnel to perform all Services under this Agreement. In the event that City, in its sole discretion, at any time during the Agreement, desires the removal of any person or persons assigned by Consultant to perform Services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City.

14. Performance By Consultant. Consultant shall maintain or exceed the level of competency presently maintained by other similar practitioners in the State of California, for professional and technical soundness, accuracy and adequacy of all work, advice and material furnished under this Agreement.

15. Use of Materials.

A. City shall make available to Consultant such materials from its files as may be required by Consultant to perform Services under this Agreement. Such materials shall remain the property of City while in Consultant's possession. Upon termination of this Agreement and payment of outstanding invoices of Consultant, or completion of work under this Agreement, Consultant shall return to City any property of City in its possession and any calculations, notes, reports, electronic files, or other materials prepared by Consultant in the course of performance of this Agreement.

B. City may utilize any material prepared or work performed by Consultant pursuant to this Agreement, including computer software, in any manner, which City deems proper without additional compensation to Consultant. Consultant shall have no responsibility or liability for any revisions, changes, or corrections made by City, or any use or reuse pursuant to this paragraph unless Consultant accepts such responsibility in writing.

16. Nonuse of Intellectual Property of Third Parties. Consultant shall not use, disclose or copy any intellectual property of any third Parties in connection with work carried out under this Agreement, except for intellectual property for which Consultant has a license. Consultant shall indemnify and hold City harmless against all claims raised against City based upon allegations that Consultant has wrongfully used intellectual property of others in performing work for City, or that City has wrongfully used intellectual property developed by Consultant pursuant to this Agreement.

17. Ownership of Work Product. All documents or other information created, developed, or received by Consultant shall, for purposes of copyright law, be deemed works made for hire for City by Consultant and shall be the sole property of City. Consultant shall provide City with copies of these items upon demand, and in any event, upon termination of this Agreement.

18. Confidentiality Clause. Consultant acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under either state or federal statutes ("Confidential Information"). Confidential Information includes, but is not limited to, names, addresses, Social Security numbers, e-mail addresses, telephone numbers, financial profiles, credit card information, driver's license numbers, medical data, law enforcement records, agency source code or object code, agency security data, or information identifiable to an individual that relates to any of these types of information. Consultant agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or Sub-consultants requiring such information for the purposes of carrying out this Agreement, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other Party without City's express written consent or as provided by law. Consultant agrees to release such information or material only to employees or Sub-consultants who have signed a nondisclosure agreement, the terms of which have been previously

approved by City. Consultant agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

"Personal information" including, but not limited to, "Protected Health Information" (PHI) under Health Insurance Portability And Accountability Act (HIPAA), individuals' names, addresses, phone numbers, birth dates, and social security numbers collected, used, or acquired in connection with this Agreement shall be protected against unauthorized use, disclosure, modification or loss.

HIPAA establishes national minimum standards for the use and disclosure of certain health information. The Consultant must comply with all HIPAA requirements and rules when determined applicable by the City. If City determines that (1) City is a "covered entity" under HIPAA, and that (2) Consultant will perform "business associate" services and activities covered under HIPAA, then at City's request, Consultant agrees to execute City's Agreement in compliance with HIPAA.

Consultant shall ensure its directors, officers, employees, Sub-consultants or agents use personal information solely for the purposes of accomplishing the services set forth herein. Consultant and its Sub-consultants agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the City or as otherwise required by law.

Any breach of this provision may result in termination of the Agreement and demand for return of all personal information. Moreover, Consultant will indemnify and hold the City harmless from and against all losses and damages resulting from any unauthorized or improper disclosure, dissemination or use of the information as a result, in whole or in part, of Consultant's action or inaction.

19. Legal Requirements.

A. Consultant shall secure and maintain all licenses or permits required by law, including a City business license, and shall comply with all ordinances, laws, orders, rules, and regulations pertaining to the work.

B. Consultant warrants that it shall perform the Services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

C. Consultant covenants that there shall be no discrimination based upon race, color, creed, religion, sex, marital status, age, handicap, national origin or ancestry, or any other category forbidden by law in performance of this Agreement.

20. Conflict of Interest and Reporting.

A. Consultant shall at all times avoid conflicts of interest or the appearance of a conflict of interest in the performance of this Agreement. If required, Consultant shall comply with the City's Conflict of Interest reporting requirements. Consultant understands that pursuant to Gardena Municipal Code sections 2.24.020H and 2.24.025G, it is forbidden to make any contribution to a candidate or committee of a candidate for a municipal office of the City, or to an officeholder, until the completion of Services to be performed under this Agreement.

B. Consultant and its representatives shall refrain from lobbying City of Gardena officials, employees and representatives for the duration of this Agreement.

21. Guarantee and Warranty. Consultant warrants to City that the material, analysis, data, programs and Services to be delivered or rendered hereunder will be of the kind and quality designated and will be performed by qualified personnel. Without waiver of City's other rights or remedies, City may require Consultant to re-perform any of said Services, which were not performed in accordance with these standards. Consultant shall perform the remedial Services at its sole expense.

22. Insurance.

A. Commencement of Work. Consultant shall not commence work under this Agreement until it has obtained City approved insurance. Before beginning work hereunder, during the entire period of this Agreement, for any extensions hereto, and for periods after the end of this Agreement as may be indicated below, Consultant must have and maintain in place all of the insurance coverage required in this Section. Consultant's insurance shall comply with all items specified by this Agreement. Any subcontractors shall be subject to all of the requirements of this Section and Consultant shall be responsible to obtain evidence of insurance from each subcontractor and provide it to City before the subcontractor commences work. Alternatively, Consultant's insurance may cover all subcontractors.

B. Insurance Company Requirements. All insurance policies used to satisfy the requirements imposed hereunder shall be issued by insurers admitted to do business in the State of California. Insurers shall have a current Best's rating of not less than A-:VII, unless otherwise approved by City.

C. Coverage, Limits and Policy Requirements. Consultant shall maintain the types of coverage and limits indicated below:

1. Commercial General Liability Insurance - a policy for occurrence

coverage for bodily injury, personal injury and property damage, with coverage at least as broad as Insurance Services Office Form CG 00 01, with no special limitations affecting City. The limit for all coverage under this policy shall be no less than one million dollars (\$1,000,000.00) per occurrence.

2. Commercial Auto Liability Insurance - a policy with coverage at least as broad as Insurance Services Office form CA 0001, including Symbol 1 (any auto) with no special limitations affecting City. The limit for bodily injury and property damage liability shall be no less than one million dollars (\$1,000,000.00) per accident.

3. Policy Requirements. The policies set forth above shall comply with the following, as evidenced by the policies or endorsements to the policies:

a. The City, its appointed and elected officers, employees, agents and volunteers shall be added as additional insured to the policy.

b. The insurer shall agree to provide City with thirty (30) days prior written notice, return receipt requested, of any cancellation, non-renewal or material change in coverage.

c. For any claims with respect to the Services covered by this Agreement, Consultant's insurance coverage shall be primary insurance as respects the City, its elected and appointed officers, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its elected and appointed officers, employees, agents and volunteers shall be excess of Consultant's insurance and shall not contribute with it.

4. Worker's Compensation and Employer's Liability Insurance - a policy which meets all statutory benefit requirements of the Labor Code, or other applicable law, of the State of California. The minimum coverage limits for said insurance shall be no less than one million dollars per claim. The policy shall be issued by an insurance company which is admitted to do business in the State of California and shall contain a clause that the policy may not be canceled without thirty (30) days prior written notice, return receipt requested, is mailed to City.

5. Professional Errors & Omissions - a policy with minimum limits of one million dollars (\$1,000,000.00) per claim and aggregate. This policy shall be issued by an insurance company which is admitted to do business in the State of California and Consultant shall contain a clause that the policy may not be canceled until thirty (30) days written notice, return receipt requested, is mailed to City.

D. Additional Requirements. The procuring of such required policies of insurance shall not be construed to limit Consultant's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement. There shall be no recourse against City for payment of premiums or other amounts with respect thereto.

City shall notify Consultant in writing of changes in the insurance requirements. If Consultant does not deposit copies of acceptable insurance policies or endorsements with City incorporating such changes within sixty (60) days of receipt of such notice, Consultant shall be deemed in default hereunder.

E. Deductibles. Any deductible or self-insured retention over \$25,000 per occurrence must be declared to and approved by City. Any deductible exceeding an amount acceptable to City shall be subject to the following changes: either the insurer shall eliminate or reduce such deductibles or self-insured retentions with respect to City, its officers, employees, agents and volunteers (with additional premium, if any, to be paid by Consultant); or Consultant shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

F. Verification of Compliance. Consultant shall furnish City with original policies or certificates and endorsements effecting coverage required by this Agreement. The endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All endorsements are to be received and approved by City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this Agreement, Consultant shall deliver to City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium therefore, or accompanied by other proof of payment satisfactory to City. Consultant shall provide full copies of any requested policies to City within three (3) days of any such request by City.

G. Termination for Lack of Required Coverage. If Consultant, for any reason, fails to have in place, at all times during the term of this Agreement, including any extension hereto, all required insurance and coverage, City may immediately obtain such coverage at Consultant's expense and/or terminate this Agreement.

23. Indemnity.

A. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property.

B. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents, employees and volunteers arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant,

its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

C. No official, employee, agent or volunteer of City shall be personally liable for any default or liability under this Agreement.

24. Independent Contractor. Consultant agrees to furnish consulting services in the capacity of an independent contractor and neither Consultant nor any of its employees shall be considered to be an employee or agent of City.

25. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing Services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

26. Notices. Any notice or communication given under this Agreement shall be effective when deposited, postage prepaid, with the United States Postal Service and addressed to the contracting Parties. Name, address, telephone and facsimile numbers of the Parties are as follows:

City of Gardena:
1700 West 162nd Street
Gardena, California 90247-3732
Attn: Matthew Hassoldt
Title: Lieutenant
Email: Mhassoldt@Gardenapd.org

Telephone: (310) 217-9612

To Consultant: **Phoenix Group Information Systems**
2677 N. Main Street, Suite 440
Santa Ana, CA 92705
Attn: Claire Murphy
Email: Claire@phxgis.com
Telephone: (714) 356-2547

Either Party may change the information to which notice or communication is to be sent by providing advance written notice to the other Party.

27. Severability. If any provision of this Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable, and the legality, validity, and enforceability of the remaining provisions shall not be affected thereby.

28. Jurisdiction and Venue. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. Both Parties hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that the venue of any action brought hereunder shall be Los Angeles County, California.

29. Waiver. No delay or failure by either Party to exercise or enforce at any time any right or provision of this Agreement shall be considered a waiver thereof or of such Party's right thereafter to exercise or enforce each and every right and provision of this Agreement. To be valid a waiver shall be in writing but need not be supported by consideration. No single waiver shall constitute a continuing or subsequent waiver.

30. Electronic Signatures. The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. City and Consultant (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other Party will reply on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all Parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax,

email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

31. Joint Drafting. Each Party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to counsel and other consultants for review and comment and that the Parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one Party than the other Party by reason that one or the other Party proposed, drafted or modified such provision or any other existing or proposed provision.

32. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code section 7920.000 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

33. Authority to Execute. The persons executing this Agreement on behalf of the Parties warrant that they are duly authorized to execute this Agreement.

34. Attorney's Fees. In the event that legal action is necessary to enforce the provisions of this Agreement, or to declare the rights of the Parties hereunder, the Parties agree that the prevailing Party in the legal action shall be entitled to recover attorney's fees and court costs from the opposing Party.

35. Section Headings. The Section headings used in this Agreement are for reference purposes only and shall have no binding effect.

36. Entire Agreement. This Agreement contains the entire understanding between City and Consultant. Any prior agreement, promises, negotiations or representations not expressly set forth herein are of no force or effect. Subsequent modifications to this Agreement shall be effective only if in writing and signed by both Parties. This Agreement may be signed by the Parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement.

IN WITNESS WHEREOF, the Parties have hereunto affixed their names as of the day and year written below.

“City”

City of Gardena

By: _____

Tasha Cerda, Mayor

Date: _____

“Consultant”

Name of Consultant or Consultant Company

By: Robert Murphy President

Name and title of individual

Date: June 23, 2026

By: Robert Murphy Secretary

Name and title of individual

Date: June 23, 2026

ATTEST:

Becky Romero, City Clerk

APPROVED AS TO FORM:

Carmen Vasquez, City Attorney



PHOENIX GROUP Information Systems, a California Corporation
2677 N. Main Street, Suite 440
Santa Ana, CA 92705
(Hereinafter referred to as "PHX")

Date: 3/12/2026

Agrees to provide to:
City of Gardena
1718 West 162nd Street
Gardena, Ca. 90247
(Hereinafter referred to as "AGENCY")

(Citizen, student, cited person Hereinafter referred to as "INDIVIDUAL")

1.0 PROCESSING SERVICES PROVIDED

PHX shall receive and process Parking and Administrative Citations, Handheld Enforcement Solution provided by PHX to the AGENCY. PHX will provide the AGENCY with a Processing Management System and allow access to the PHX database via the Internet and Wincite™. PHX will provide pre-numbered batch cards for tracking and controlling the citations sent from Agency to PHX. PHX will notify AGENCY as soon as is reasonably possible of any discrepancies.

The AGENCY will be responsible for submitting citations to PHX daily or weekly via electronic communication or hard copy (To avoid duplication please submit either electronic communications or hard copy but not both). PHX will communicate with the AGENCY regarding status of payment updates on a monthly basis. The AGENCY can also update in-house payment information to the PHX database.

1.1 Fine Schedule: The AGENCY will provide to PHX their existing fee schedule such as: late fees, penalties, and due dates. The AGENCY will keep PHX updated on any changes to their fee schedule. All fee schedule changes will require signature approval by both parties before implementation.

1.2 Administrative Notice of Violation (Letters): The notice of violation for the individual will be generated by PHX. The notice will include the information contained within the citation (i.e., citation number, violation number, violation description, locations, consequences for non-payment, and/or any additional information required in accordance to applicable municipal code). Second and Final Warning letters will be mailed to the INDIVIDUAL as agreed upon by AGENCY.

1.3 Parking Delinquent Notices: PHX will generate and mail the notices for citations that have been referred to PHX by AGENCY following the guidelines set forth in CVC 40207. Notices are sent from PHX to the Registered Owner (RO) of the cited vehicle. RO information is gathered from current DMV records. The notice will include all the information included on the citation and consequences for nonpayment, and/or any additional information required by the code section. The notice of violation includes a remittance return portion for payment. Additional letters may be generated if required by AGENCY.

1.4 Registered Owner Information: PHX will be responsible for maintaining online communications with the California DMV. This communication is required as part of this agreement to request registered owner information.

1.5 Payment Dispositions: The AGENCY will forward any payment information as well as cancellations, dismissals, voids, corrections and/or other relevant information pertaining to the citation(s) status. PHX will update the AGENCY on a monthly basis regarding status of payment updates. The AGENCY may also update this information directly to the database remotely.

2.0 PAYMENT PROCESSING

Payment processing services are provided by PHX for AGENCY. PHX has an internal online payment processing capability to insure correct payment and due date.

PHX will do everything in its power to reduce duplicate payments. If a duplicate payment is made it will be returned to the INDIVIDUAL by PHX expeditiously.

2.1 Invoicing: Invoices for total services provided by PHX (processing, collections, and additional, (agreed upon) fees, will be sent monthly to AGENCY.

2.2 Bank Returned Checks: Fees established by the AGENCY for bank returned checks and additional follow-up will be included to the citation/account as directed by AGENCY.

2.3 Credit Card Payments: Credit Card payments will be accepted by Phone and/or Internet. The INDIVIDUAL can have the ability to connect to an optional secured website provided by PHX. Access to INDIVIDUAL information will be available based on a License Plate or Citation number. Wincite™ will access, store, and present, data in real time. Data is comprised of citation and INDIVIDUAL information and includes total amount due (may include credit card fees) before final authorization is complete. Payments can be made with Discover, MasterCard, Visa, or AMX. The INDIVIDUAL will be charged a credit card transaction fee of \$3.95 or 3.25% with no additional costs passed on to the AGENCY.

2.4 Credit Card Charge Back: The process includes the following:

1. Charge back notification received by PHX
2. PHX locates the citation(s) that were paid on the transaction being disputed
3. A letter of dispute describing the charge is sent to the credit card company
4. If the dispute is found in favor of the credit card holder, then the charge back is accepted and a notice of unpaid fees are sent to the registered owner
5. PHX reverses the payment of the citation(s) and reopens the citation(s) immediately
6. PHX enters notes regarding the credit card payment information including, but not limited to:
 - a. Original Transaction ID(s)
 - b. Chargeback ID(s)
 - c. Any pertinent correspondence regarding the charge back
7. Charge back paperwork is then filed by PHX for later retrieval if necessary
8. Charge backs are reflected in the monthly reporting

2.5 Bank Account and Depositing Procedures:

Mail (INDIVIDUAL Non-Electronic Payments) will be picked up from a local Post Office daily and normally processed within 24 hours. The bank deposits are endorsed to the bank selected by your AGENCY. Payments can be taken at both AGENCY site and at PHX. AGENCY shall have an internal on-line payment processing capability to enter payment data.

2.6 Changes to Payment Processing Procedures

The AGENCY retains the right to change the payment processing procedure. Changes to the payment processing procedure will be agreed upon in advance and in writing between the AGENCY and PHX.

3.0 CUSTOM WEBSITE

PHX will create a website and link for public inquiry and payment. The website will simulate the AGENCY'S existing website to provide consistency when the public is transitioning from the AGENCY'S existing website to PHX-provided pay site. The website will be integrated with any existing PHX web services. The AGENCY shall submit any requests for web content updates to PHX in writing. Upon receipt of any written web content update requests from AGENCY, PHX shall either implement AGENCY's requested changes as soon as is reasonably possible, or else respond to AGENCY with any questions or concerns.

The credit card option will be set-up and maintained by PHX at no additional costs to AGENCY. The services include:

1. Setting up a custom header and footer based on graphics approved by AGENCY
2. All merchant fees
3. Internet security and website fees
4. Provide for the ability to make payments, contest the citation, and provide any governing rules that are applicable

3.1 Remote Data Entry: Remote data entry capability will be provided to AGENCY via the Internet using Internet Explorer and Wincite™. Each operator within the AGENCY will be set up with a unique password and security level, as requested by AGENCY. Individual function levels will include view only, edit, add, and dismiss/void capabilities.

3.2 User accounts: Accounts may be established by the AGENCY and/or PHX. Access is limited to employees of the AGENCY only. This limitation specifically excludes PHX and/or consultants. Exceptions to the limitation must be approved in writing by PHX and AGENCY.

3.3 Hardware/Software (Equipment) Requirements: A minimum operating system with Microsoft Internet Explorer 7.0 or greater and Windows XP Pro or greater will be required by the AGENCY to access systems and services provided by PHX. PHX will provide Wincite™ to the AGENCY for citation data and reporting access. Any license requirements to operate any software not provided by PHX will be the responsibility of the AGENCY.

3.4 Online PHX Services Provided: PHX will provide the following to the AGENCY:

1. Access to the citation data is available by citation number, vehicle license number, name, or VIN number, permit number, drivers' license number or ID number (whichever is applicable)
2. All citation information
3. Current status of the citation
4. Delinquent notice information, due date, mailing date
5. Administrative review, hearing court appeals, and disposition information
6. Payment information, including all date, amounts, and payment codes
7. Registered owner information and Electronic facsimile of the original citation

4.0 REPORTING

PHX will supply AGENCY with electronic monthly reporting. The reports will be supplied to the AGENCY in a PDF format available for access, using Adobe Reader, with the option to export to Excel. The reports will include (if applicable) but is not limited to the following: **(Additional requirements to be submitted to PHX in writing.)**

1. Monthly Billing Report
2. Officer Summary Report
3. Officer Summary Y-T-D Monthly Recap
4. Void/Dismiss Report by Operator
5. Habitual Offender Hot Sheet Report and Detail
6. DMV Monthly Reports
7. Out of State Revenue Detail Report
8. Revenue Collection Detail Report
9. Revenue Distribution Surcharge Report
10. Contested Citations pending and outcome
11. Refunds 'Due' Report
12. FTB or Special Collections Report

The monthly production report schedule may change as needed. Reporting information may also be provided to the AGENCY in Excel or other method mutually agreeable to both parties. **Additional requirements to be submitted to PHX in writing.**

5.0 SURCHARGES

It is the responsibility of the AGENCY to identify and outline to PHX all surcharges (fees) applicable for the AGENCY. PHX will provide a monthly Surcharge Disbursement Report that includes the surcharges identified by the AGENCY as part of the monthly reports as identified in Section 4.0 REPORTING. The AGENCY will disburse surcharges funds directly to the County; if applicable.

6.0 OWNERSHIP OF SOFTWARE

AGENCY acknowledges that the software provided by PHX and software programs provided by PHX and used by the AGENCY have been developed by PHX. The software provided is the **PROPRIETARY AND INTELLECTUAL PROPERTY** of PHX. AGENCY agrees that all rights to any intellectual property is **Confidential Information** and shall remain the exclusive property of the PHX.

7.0 COLLECTIONS AND FTB

If Authorized by AGENCY, PHX will pursue INDIVIDUALS with unpaid citations that meet the criteria of special collections and/or Franchise Tax Board collections (FTB). PHX Collections Criteria includes: Not paid, Not suspended, and in an OPEN status. PHX will mail out a delinquent letter of warning. If the citation remains unpaid PHX will use one or several collections efforts including but not limited to: Special Collections and/or FTB Collections.

All payment updates by FTB will be forwarded to PHX by AGENCY for updating and reporting.

8.0 Programming Costs

AGENCY agrees to pay the following costs for services:

Parking Citation Management Services

Database Monthly Fee	No Charge	\$350.00 monthly database fee waived for the City.
Credit Card Payments	No Charge	A credit card processing fee of \$5.95 or 4.25%, whichever is greater, will be charged to the INDIVIDUAL at no cost to the AGENCY.
Cost per citation	\$0.30	Cost per citation issued and entered into Wincite
Payment Processing / Updates	FREE	Payment processing
Notice of Violation / Delinquent Notice / Letters	\$0.80 ¹	A notice of violation (delinquent notice) is sent after an INDIVIDUAL received the initial citation as a courtesy reminder. If applicable, A second notice of delinquency is sent if the payment is not made by the initial due date.
Out of State citations	25%	Out of State processing includes any costs charged by the state for the registered owner. The percentage is only for citations that are collected.

¹ Postage not included

Administrative Citation Management Services (Code Enforcement Citations)

Cost per citation	\$0.90	Per citation processed
Notice of Violation / Delinquent Notice / Letters	\$0.80 ¹	A notice of violation letter is charged per letter for each citation that reaches the delinquent period
Payment Processing / Updates	FREE	Payment Processing

¹ Postage not included

Additional Services

Expedited Collections	15%	If bail amount is recovered after 90 days.
FTB (Franchise Tax Board)	15% + \$2.75 ssn# lookup	Franchise Tax Board Collections: Activated based on age of collections
Hearing Scheduling	FREE	Hearings will be scheduled as directed by the CITY. PHX will send out hearing schedule letters, handle reschedules and notification to the CITY and the citizen.
Online Contesting	FREE	This service will provide an online application which provides dispute instructions, forms and information provided by PHX for AGENCY processing and as a convenient portal to the public.
AB503 Processing	\$350.00	Monthly fee for the creation, processing and monitoring of all payment plans in compliance with legislative bill 503.
Credit Card Chargebacks	\$55.00	Citation is re-opened and administrative fee is passed on to the violator. There is no charge to reopen a citation.

8.1 Payment plans and settlement agreements: If AGENCY chooses to allow payment arrangements due to INDIVIDUAL financial hardship PHX will establish the number of payments and the final due date of the citation. The citation will be suspended to an agreed upon date in Wincite™ in accordance to payment arrangement between the AGENCY and the INDIVIDUAL.

8.2 Postal Increases: In the event of a postal increase PHX will provide the adjustment of fees to offset the postal increase; such increases will be notified to the AGENCY in writing.

8.3 Data retention: Occurs bi-annually, all original citations shipped back to Agency. \$50.00 minimum fee or Fedex charged at actual rates depending on weight.

Handheld Enforcement

8 Handheld units will be supplied to the City as a courtesy and include monthly software support charges.

Samsung Galaxy Device	\$0.00
TSC Bluetooth Printer	\$0.00
Protective Case for both Phones and Printer	\$0.00
Wincite Mobile License and Software Support	\$0.00
Data Plan / Optional	\$25.00 per unit/per month

9.0 DATA RETENTION POLICY

Data will be removed and/or archived from the system daily. Data archived from the system will be retained by PHX in an archived database and is retained for a period of five years unless returned to the AGENCY before that time. The AGENCY has the option to request such data. Data retained by PHX shall be done so in the format of Phoenix Group Information Systems' choice, unless otherwise agreed upon in writing by both parties.

9.1 Criteria for removal/archival of data will be: **Closed citations:** Any citation date older than 18 months, and has been closed for a period of one year. **Open citations:** Any citations open that is not on DMV hold, and older than 24months. Regardless of age open citations that are on DMV files with a hold on the registration will remain on the system until DMV clears the citation.

9.2 Hard copy data: Every six months during the term of this Agreement, all hard copy files of data generated under this Agreement shall either be (1) returned to the AGENCY upon AGENCY's written request, or else (2) shredded by PHX for the AGENCY..

10.0 TERM AND RENEWALS:

Except as otherwise stated, these terms and conditions shall be in effect between both parties: Commencing on 4/1/2026 this agreement will be binding until 6/30/2031. Prices and fees are subject to change in accordance with the CPI (Consumer Price Index) and State and County municipal fee schedules. PHX will notify AGENCY of any changes in writing prior to renewal date. AGENCY will be notified in writing by PHX of any agreement changes and/or fee increases. Changes will not take effect until written approval received from AGENCY.

10.1 Return and Ownership of Citation Data: All electronic and handwritten citations, reports, electronic media, and other relevant documents, shall be the property of the AGENCY and shall be returned to the AGENCY upon either the completion of this Agreement or the termination of this Agreement within 15 days. This including copies and reproductions assembled or prepared by PHX employees, agents, and/or officers, in connection with this Agreement. Citation data returned to AGENCY by PHX shall be done so in the format of Phoenix Group Information Systems' choice, unless otherwise agreed upon in writing by both parties.

10.2 Exclusivity: AGENCY agrees to utilize only the services of PHX during the term of this agreement for the processing of citations and all other signed services. AGENCY agrees to not directly or indirectly divulge TRADE SECRETS, PROPRIETARY and/or INTELLECTUAL PROPERTY of PHX to any unauthorized person or entity. This Non-Disclosure obligation shall survive the termination of this agreement.

10.3 Books and Records: PHX will maintain adequate books and records for citations forwarded to PHX for processing. Upon two week written prior notice all records shall be available for inspection or audit by AGENCY at PHX's location during regular working hours.

10.4 Dispute Resolution: In the event of any dispute between AGENCY and PHX arising out of this Agreement, either party may initiate by written notice a meeting with the other party to resolve the dispute. If such a meeting is called, both parties shall send to the meeting representatives who have the authority to negotiate and bind their respective organizations to a resolution. If the dispute cannot be resolved within 30 days from the date of the initial notice, or if either party wishes to pursue the dispute, Client and Consultant agree to attempt to settle the dispute by mediation before resorting to arbitration. Unless otherwise mutually agreed to by Client and Consultant, any unresolved controversy of claim arising from or relating to this contract or breach thereof shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. If the AGENCY and PHX agree, the mediator involved in the parties' mediation may be asked to serve as the arbitrator.

11.0 LIMITATION OF LIABILITY

PHX's sole liability to the AGENCY, or any third party, for claims arising out of errors or omissions in the services provided is as follows: To furnish a correct report or data and to correct AGENCY files provided that AGENCY promptly advised PHX. PHX shall not have any liability under this Agreement for any money damages resulting from claims made by AGENCY for delays, non-service, errors, omissions, interruptions, in the services provided.

12.0 INSURANCE

PHX shall procure and maintain for the duration of the contract the following insurance against claims for injuries to persons or damages of property. Claims may arise from, or in connection, with the performance of the Contract by PHX agents, representatives, employees, or sub-contractors.

- A. General Liability: \$1,000,000 combined single limit for each occurrence.
- B. Workers' Compensation as required by the Labor Code of the State of California.

13.0 CONFIDENTIAL/FILE SECURITY

Reasonable security provisions will be provided by PHX to insure the access to AGENCY computer records and files will be available only to the AGENCY. PHX cannot guarantee against loss or alteration of computer records but will take extraordinary precautions to prevent such occurrences. PHX will hold all AGENCY data in strict confidence and shall not provide any data to any other party unless directed by AGENCY in writing or as ordered by a lawful local, state, or federal entity.

14.0 SECTION HEADINGS

Section headings that appear in this Agreement are inserted for convenience of reference only and shall not be construed to be interpretations of text.

15.0 COMMENCEMENT OF WORK

Work shall not commence under the Contract until a fully executed agreement has been received by PHX and PHX has been given approval to proceed.

16.0 CANCELLATION

AGENCY and PHX reserves the right to cancel this Agreement at any time upon ninety (90) days written notice to the other party to the address listed in this Agreement. At such time, PHX agrees to provide AGENCY with all AGENCY data together with an electronic file of all AGENCY data.

In the event of cancellation, electronic files will be provided in the format of Phoenix Group Information Systems' choice, unless otherwise agreed upon in writing by both parties.

17.0 Additional applicable clauses (This page is left blank intentionally)

18.0 MISCELLANEOUS

18.1 This Agreement shall be governed and construed in accordance with the laws of the State of California.

18.2 The waiver of any breach of any provision of this Agreement shall not constitute a waiver of any subsequent breach of the same or other provisions of this agreement.

18.3 If any provision of this Agreement shall not be enforceable the remainder of this Agreement shall remain in full force.

18.4 All provision of this Agreement shall be binding upon both parties.

18.5 The Agreement contains the entire understanding between PHX and AGENCY with respect to citation processing, and upon the commencement date, supersedes and replaces all prior agreements, negotiations, proposals, or representations regarding warranty or Services.

18.6 PHX agrees that it is an independent organization and that its officers and employees are not employees of the AGENCY, nor are they entitled to any benefits as AGENCY employees as a result of the execution of this contract.

Accepted:

**PHOENIX GROUP
INFORMATION SYSTEMS**

SIGNATURE

TYPE OR PRINTED NAME

TITLE

DATE

Accepted:

CITY OF GARDENA

SIGNATURE

TYPE OR PRINTED NAME

TITLE

DATE



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 17A.
Section: DEPARTMENTAL
ITEMS - PUBLIC WORKS
Meeting Date: July 14,
2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: PUBLIC HEARING: INTRODUCTION OF ORDINANCE NO. 1891, Amending Chapter 8.70 of the Municipal Code for Stormwater and Runoff Pollution Control and Declare California Environmental Quality Act (CEQA) Exemption

COUNCIL ACTION REQUIRED:

Staff Recommendation:

- Conduct Public Hearing, allow each speaker three (3) minutes to speak
- Receive Public Testimony
- Close the Public Hearing
- Introduce Ordinance No. 1891
- Find that the Adoption of the Ordinance is Exempt from the Provisions of CEQA
- Direct Staff to File a Notice of Exemption

RECOMMENDATION AND STAFF SUMMARY:

The City's Stormwater Consultant has advised staff that the State has made changes to the requirements the City must enforce under the Clean Water Act. These changes largely revolve around the characterization of projects required to comply with different portions of the clean water requirements. There will be minimal impacts to the City and the community. The attached Ordinance includes the required changes.

Additionally, declare that the adoption of this Ordinance is categorically exempt under CEQA Article 5, Section 15061(b)(3), "the Commonsense Exemption". This action is largely administrative in nature and designed to improve, not degrade, environmental quality, such that there is no possibility that adopting this Ordinance would adversely affect the environment in any manner that could be significant.

FISCAL IMPACT/COST:

None

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio".

Clint Osorio, City Manager

Attachments

[Ordinance 1891_Gardena.pdf](#)

[Notice of Exemption.pdf](#)

ORDINANCE NO. 1891

AN ORDINANCE OF THE CITY OF GARDENA, CALIFORNIA, AMENDING PORTIONS OF CHAPTER 8.70 (STORMWATER AND RUNOFF POLLUTION CONTROL) OF THE GARDENA MUNICIPAL CODE AND FINDING THE ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO THE COMMONSENSE EXEMPTION OF CEQA GUIDELINES SECTION 15061 (b)(3)

WHEREAS, there have been changes in the requirements for Stormwater and Pollution Control as mandated by the State of California; and

WHEREAS, the City found the existing Municipal Code to need better references to stormwater and runoff pollution control design standards; and

WHEREAS, the County of Los Angeles has recently adopted a new Low Impact Development standards manual;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

SECTION 1. Amendment to Chapter 8.70. Section 8.70.010 (S) of the Gardena Municipal Code is hereby amended to read as follows:

"New development project or Priority Development Project" means a Project involving land disturbing activities, structural development including construction or installation of a building or structure creation of impervious surfaces; and land subdivision resulting in one or more of the following new developments:

1. An industrial/commercial development that creates or replaces 5,000 square feet or more of impervious surface;
2. An automotive service facility;
3. A retail gasoline outlet;
4. A restaurant, as defined in this chapter;
5. A residential subdivision creating or replacing 10,000 square feet (or 5,000 square feet in some sensitive areas) of impervious surface is a Priority Development Project
6. Parking lots with 5,000 square feet or more of surface area;
7. Any development where an urban runoff mitigation plan as described in this chapter, is otherwise required by the director of public works or the community development director, as needed to comply with any applicable municipal NPDES permit or to otherwise comply with the Clean Water Act, or state or local law.

SECTION 2. Amendment to Chapter 8.70. Section 8.70.010 (AA) of the Gardena

Municipal Code is hereby amended to read as follows:

"Redevelopment" means the expansion of a building footprint, addition, or replacement of impervious surface area that is not part of a routine maintenance activity; and land disturbing activities related to structural or impervious surfaces. It does not include routine maintenance to maintain original line and grade, hydraulic capacity, or original purpose of facility, nor does it include emergency construction activities required to immediately protect public health and safety.

SECTION 3. Amendment to Chapter 8.70. Section 8.70.060 (D)(8) of the Gardena Municipal Code is hereby amended to read as follows:

Potable water supply and distribution system releases, provided the discharges are managed in accordance with State Water Board Order 2014-0194-DWQ (or subsequent updates) and in accordance with any other requirements that may be established by the city;

SECTION 4. Amendment to Chapter 8.70. Section 8.70.060 (D)(13) of the Gardena Municipal Code is hereby amended to read as follows:

Dechlorinated/dibrominated swimming pool/spa discharges, not otherwise regulated by a separate NPDES permit, must be dechlorinated to <0.1 mg/L, pH must be between 6.5 and 8.5, and BMPs must be used to prevent erosion.

SECTION 5. Amendment to Chapter 8.70. Section 8.70.060 (D)(15) of the Gardena Municipal Code is hereby amended to read as follows:

Street/sidewalk wash water with prior sweeping and then the use of "minimum amounts of water" without chemicals;

SECTION 6. Amendment to Chapter 8.70. Section 8.70.110 (B) of the Gardena Municipal Code is hereby amended to read as follows:

1. Development Construction. Construction projects that disturb one or more acres of soil by grading, clearing, and/or excavating or other activities are required to obtain coverage under the Construction General Permit ("CGP") from the State Water Resources Control Board ("State Board"). No grading permit shall be issued to such construction projects without obtaining a Waste Discharge Identification (WDID) number for coverage under the CGP. Projects that disturb less than one acre of soil are required to comply with minimum best management practices ("BMPs") to reduce the discharge of construction-related pollutants to the municipal separate storm sewer system ("MS4"). The type of BMPs required shall be based on such factors as the amount of soil disturbed, the types of pollutants used or

stored at the project site, and proximity to water bodies. Erosion control plans may be required at the discretion of the city. If required, the project applicant must submit an erosion control plan to the city for approval as a condition for grading permit issuance.

2. Low Impact Development. New development and redevelopment projects that are subject to the MS4 permit are required to comply with post-construction runoff pollution reduction BMPs implemented through a low impact development plan ("LID Plan"). LID conditions assigned by the city shall consist of: (a) low impact development ("LID") best management practices ("BMPs"); (b) source control BMPs; and (c) structural and nonstructural BMPs for specific types of uses. LID controls effectively reduce the amount of impervious area of a completed project site and promote the use of infiltration and other controls that reduce runoff. Source control BMPs shall prevent runoff contact with pollutant materials that would otherwise be discharged to the MS4. Specific structural controls are also required to address pollutant discharges from certain uses including but not limited to: housing developments; retail gasoline outlets; automotive-related facilities; restaurants; industrial and commercial facilities, parking lots, and new streets. Subject projects are more particularly described in the city's stormwater management and watershed management program plan.

3. Low Impact Development Plan Review and Approval. An applicant subject to new development or redevelopment requirements shall submit an LID Plan for city review and approval, which shall be incorporated into the applicant's project plans.

4. California Environmental Quality Act ("CEQA"). Any project subject to CEQA review that is not specified in a redevelopment or development project category may be required to comply with any of the LID Plan requirements at the city's discretion.

5. Stormwater Management/Watershed Management Program. The city's stormwater management program ("SWMP") plan or watershed management program ("WMP") plan, whichever is in effect at the time of review, shall contain specific conditions and procedures for meeting low impact development and development construction requirements. The program plans shall contain guidance documents to facilitate compliance including but not limited to an updated LID guidance manual, the latest copy of the County of Los Angeles' LID Standards manual, USEPA's Green Street guidance manual, and best management practices applicable to certain categories of soil disturbing construction projects over and under one acre.

6. Certificate of Occupancy. As a condition for issuing a certificate of occupancy for new development or redevelopment project identified in subsection (B)(1) of this section, the authorized enforcement officer shall require facility operators and/or owners to build all the stormwater pollution control best management practices and structural or treatment control BMPs that are shown on the approved project plans and to submit a signed certification statement stating that the site and all structural or treatment control BMPs will be maintained in compliance with the LID Plan and other applicable regulatory requirements.

7. Transfer of Properties.

a. The transfer or lease of a property subject to a requirement for maintenance of structural and treatment control BMPs shall include conditions requiring the transferee and its successors and assigns to either (i) assume responsibility for maintenance of any existing structural or treatment control BMP, or (ii) to replace existing structural or treatment control BMPs with new control measures or BMPs meeting the then current standards of the city and the LID Plan. Such requirement shall be included in any sale or lease agreement or deed for such property. The condition of transfer shall include a provision that the successor property owner or lessee conduct maintenance inspections of all structural or treatment control BMPs at least once a year and retain proof of inspection.

b. For residential properties where the structural or treatment control BMPs are located within a common area which will be maintained by a homeowner's association, language regarding the responsibility for maintenance shall be included in the project's conditions, covenants and restrictions (CC&Rs). Printed educational material will be required to accompany the first deed transfer to highlight the existence of the requirement and to provide information on what stormwater management facilities are present, signs that maintenance is needed, and how the necessary maintenance can be performed. The transfer of this information shall also be required with any subsequent sale of the property.

c. If structural or treatment control BMPs are located within an area proposed for dedication to a public agency, they will be the responsibility of the developer until the dedication is accepted.

SECTION 7. CEQA. The City Council finds that the adoption of the local amendments thereof is exempt from the California Environmental Quality Act ("CEQA") under CEQA Guideline section 15061(b)(3) (the commonsense exemption). The action is largely administrative in nature and designed to improve and not degrade environmental quality such that there is no possibility that adopting this Ordinance would adversely affect the environment in any manner that could be significant. As such, staff is directed to file a Notice of Exemption pursuant to CEQA Guidelines sections 15061(b)(3).

SECTION 8. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 9. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

Ordinance No. 1891

SECTION 10. Effective Date. This ordinance shall not become effective or be in force until thirty (30) days from and after the date of its adoption.

Passed, approved, and adopted this 11 day of August, 2026.

TASHA CERDA, Mayor

ATTEST:

BECKY ROMERO, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney



DEPARTMENT of PUBLIC WORKS

1717 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3731 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9568

NOTICE OF EXEMPTION

TO: ☐ Office of Planning & Research
1400 Tenth Street
Sacramento, CA 95814

☐ County Clerk / Registrar Recorder
ATTN: Environmental Filings Clerk
12400 East Imperial Highway, Room 1101
Norwalk, CA 90650

Project Title: Ordinance 1891 of the City of Gardena, California, Amending Chapter 8.70 of the Municipal Code for Stormwater and Runoff Pollution Control

Project Location (Specific): 1700 W. 162nd Gardena CA 90247

Project Location (City): Gardena **Location (County):** Los Angeles County

Description of nature, purpose and beneficiaries of project: This project will update the City's Municipal Code so that it is compliant with State NPDES requirements.

Name of public agency approving project: City of Gardena

Name of person or agency carrying out project: City of Gardena

Exempt Status: (Check One)

- ☐ Ministerial: (P.R.C. Sec. 21080[b][1]; Guidelines Sec. 15268)
- ☐ Declared Emergency: (P.R.C. Sec. 21080[b][3]; Guidelines Sec. 15269[a])
- ☐ Emergency Project (P.R.C. Sec. 21080[b][4]; Guidelines Sec. 15269[b][c])
- ☒ Categorical Exemption: Section CEQA Article 5, Section 15061 (b), (3), "the commonsense exemption". ☐ Other:

Reason why project is exempt: This project consists of minor changes to the Code that rename certain terms to be consistent with State regulations.

Contact person: Allan Rigg **Telephone:** 310-217-9571

If filed by applicant:

1. Attach certified document of exempting finding.
2. Has a notice of exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Date received for filing:

CLINT OSORIO
Environmental Quality Officer

Date

NOTE: Exempt from Dept. of Fish & Game Wildlife Fee in accordance with de minimis impact finding (735.5[c])