

GARDENA BEAUTIFICATION COMMISSION



Regular GBC Meeting Notice and Agenda

Website: www.cityofgardena.org

Thursday, July 16, 2026 at 5:30 pm

**Management Information Center (M.I.C) - Council
Chambers**

If you would like to participate in this meeting, you can participate via the following options:

1. **PARTICIPATE BEFORE THE MEETING** by emailing the Gardena Beautification Commission at publiccomment@cityofgardena.org two (2) hours before the meeting starts on the day of the meeting and write "Public Comment" in the subject line. Written public comments will be provided to the Beautification Commission and will be part of the record but will not be read aloud.

2. **ATTEND THE MEETING IN PERSON**

PUBLIC COMMENT: The Gardena Beautification Commission will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items - At the time the Commission considers the item or during Public Comment.
- If you wish to address the Gardena Beautification Commission, please complete a "Speaker Request" form and present it to staff. You will be called to the podium by name when it is your turn to address the Commission. The Commission cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the Commission will be given three (3) minutes to speak.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 24 business hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation

1. CALL TO ORDER

1. Paulette C. Francis
2. Paula May
3. Daniel Medina
4. Ochuwa Oghie
5. Giovanni Rivera
6. Esther Trujillo

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

This is the time where the public may address the Beautification Commission on items that are not on the agenda, but within the Beautification Commission jurisdiction. Comments should be limited to three minutes.

4. APPROVAL OF MINUTES

- A. Approve Minutes- Regular Meeting of the Beautification Commission, April 16, 2026

5. FINANCE REPORT

- A. Approve Finance Report Ending - April 30, 2026
- B. Approve Finance Report Ending - May 31, 2026
- C. Approve Finance Report Ending - June 30, 2026

6. COMMISSION MEMBER COMMUNICATIONS

- A. Police Department Update on Graffiti and Illegal Dumping

7. STAFF LIAISON REPORT

- A. Upcoming City Events

8. OLD BUSINESS

9. NEW BUSINESS

- A. Utility Box Beautification Program
- B. Keep Gardena Beautiful Day voting

10. HOME OF THE MONTH

- A. Home of the Month Flyer
- B. Home of the Month Voting

11. ADJOURNMENT

The Gardena Beautification Commission will adjourn to the next meeting at 5:30 pm on August 20, 2026.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

/s/ Becky Romero

BECKY ROMERO, City Clerk

Date Posted: July 13, 2026

MINUTES
Regular Meeting Notice and Agenda of the
Gardena Beautification Commission
Thursday, April 16, 2026

The Regular Meeting of the Gardena Beautification Commission of the City of Gardena, California, was called to order by Paulette C. Francis, on April 16, 2026, at 5:34 PM in the Management Information Center, at City Hall 1700 West 162nd Street, Gardena, California.

1. **CALL TO ORDER**

Present: Paulette C. Francis, Paula May, Daniel Medina, Giovanni Rivera, Esther Trujillo, Ochuwa Oghie and Staff Liaison Tiffany Alcaraz.

2. **PLEDGE OF ALLEGIANCE**

A. The Pledge of Allegiance was led by Daniel Medina.

3. **PUBLIC COMMENT**

There was no Public Comment.

4. **APPROVAL OF MINUTES**

A. Approve Minutes- Regular Meeting of the Beautification Commission, March 19, 2026

The minutes for the March 19, 2026, regular meeting were approved. A motion was made by Esther Trujillo and seconded by Daniel Medina.

5. **COMMISSION MEMBER COMMUNICATIONS**

A. Police Department Update on Graffiti and Illegal Dumping

Sergeant Bazan gave the following update: For the month of March 2026, for graffiti, there were a total of 112 submissions in Gardena Direct and 112 have been completed; for illegal dumping, there were a total of 165 submissions in Gardena Direct and 165 have been completed.

6. **FINANCE REPORT**

A. Approve Finance Report Ending – March 31, 2026

The finance report for the month of March was approved. A motion was made by Ochuwa Oghie and seconded by Giovanni Rivera.

7. **STAFF LIAISON REPORT**

A. Upcoming City Events

Staff Liaison, Tiffany Alcaraz shared the City's flyers of the numerous upcoming City Events.

8. **OLD BUSINESS**

There was no Old Business.

9. **NEW BUSINESS**

A. Overview of Senior Bureau/Services and Volunteer Opportunities

Commissioners discussed volunteer programs for Senior Yard Work.

B. Discussion on Utility Box Beautification Program

The commissioners explored different avenues for bringing a Utility Box Beautification Program to the City of Gardena. Direction was given to staff to find out how many utility boxes are in the City and who has the governing authority over the utility boxes.

10. HOME OF THE MONTH

A. Home of the Month Submission Portal

The commissioners voted to approve the Home of the Month Submission Portal. A motion was made by Giovanni Rivera and seconded by Ochuwa Oghie.

B. Vote for Home of the Month

The commissioners voted for a home on the 14000th block of Denker Ave. The homeowners will be contacted, and a photo Op will be scheduled.

11. ADJOURNMENT

At 6:14 pm, a motion was made by Esther Trujillo and seconded by Daniel Medina to adjourn the Gardena Beautification Meeting to the next Regular Gardena Beautification Meeting on Thursday, May 21, 2026.

SUBMITTED:

APPROVED BY:

Tiffany Alcaraz, Staff Liaison

Chairwoman Paulette C. Francis



GARDENA BEAUTIFICATION COMMITTEE
City Treasurer's Office Report
April 30, 2026

Balance as of March 31, 2026 **\$ 622.82**

Monthly Account Activity

Credits/Deposits

Date	Description	
	No Activity	
Total Credits		\$0.00

Debits/Withdrawals

Date	Description	
	No Activity	
Total Debits		\$0.00

Ending balance as of April 30, 2026 **\$ 622.82**

Respectfully Submitted,

Danny Rodriguez
Revenue and Purchasing Manager
City of Gardena



GARDENA BEAUTIFICATION COMMITTEE
City Treasurer's Office Report
May 31, 2026

Balance as of April 30, 2026 **\$ 622.82**

Monthly Account Activity

Credits/Deposits

Date	Description	
	No Activity	
Total Credits		\$0.00

Debits/Withdrawals

Date	Description	
05/13/26	Home of the Month Gift Card - Home Depot	\$25.00
Total Debits		\$25.00

Ending balance as of May 31, 2026 **\$ 597.82**

Respectfully Submitted,

Danny Rodriguez
Revenue and Purchasing Manager
City of Gardena



GARDENA BEAUTIFICATION COMMITTEE
City Treasurer's Office Report
June 30, 2026

Balance as of May 31, 2026 **\$ 597.82**

Monthly Account Activity

Credits/Deposits

Date	Description	
	No Activity	
Total Credits		\$0.00

Debits/Withdrawals

Date	Description	
	No Activity	
Total Debits		\$0.00

Ending balance as of June 30, 2026 **\$ 597.82**

Respectfully Submitted,

Danny Rodriguez
Revenue and Purchasing Manager
City of Gardena