



GARDENA CITY COUNCIL

Regular Meeting Notice and Agenda
Council Chamber at City Hall
1700 West 162nd Street, Gardena, California
Website: www.cityofgardena.org

Tuesday, September 8, 2026
Closed Session 7:00 p.m.
Open Session 7:30 p.m.

TASHA CERDA, *Mayor*
RODNEY G. TANAKA, *Mayor Pro Tem*
MARK E. HENDERSON, *Council Member*
PAULETTE C. FRANCIS, *Council Member*
JEFF FUKASAWA, *Council Member*

BECKY ROMERO, *City Clerk*
KALE MORITA, *City Treasurer*
CLINT OSORIO, *City Manager*
CARMEN VASQUEZ, *City Attorney*
LISA KRANITZ, *Assistant City Attorney*
IVY TSAI, *Assistant City Attorney*

If you would like to participate in this meeting, you can participate via the following options:

1. **VIEW THE MEETING live on SPECTRUM CHANNEL 22 or ONLINE at**
youtube.com/CityofGardena
2. **PARTICIPATE BEFORE THE MEETING** by emailing the Assistant City Clerk at
publiccomment@cityofgardena.org by 5:00p.m. on the day of the meeting. Written public comments will be provided to the City Council and will be made part of the record but will not be read aloud.

3. **PARTICIPATE DURING THE MEETING**

PUBLIC COMMENTS: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda at the following times:

- Agenda Items - At the time the City Council considers the item
- Non-agenda Items - During Oral Communications
- Public Hearings - At the time of the Public Hearings listed on the Agenda
- Each speaker will be given three (3) minutes to speak unless otherwise decided by the Mayor

A. PARTICIPATE IN PERSON

- If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk or Sergeant of Arms. You will be called to the podium by name when it is your turn to address the Council. The City Council cannot legally take action on any item not scheduled on the Agenda. Such items may be referred for administrative action or scheduled on a future Agenda. Members of the public wishing to address the City Council will be given three (3) minutes to speak.

B. PARTICIPATE REMOTELY VIA DIAL-IN CALL/PHONE:

- Dial **1-669-900-9128**
- When prompted, enter the meeting ID **832 2624 2089**, followed by #
- Press # to skip when asked to enter participant ID number.

- If you wish to speak live on a specific agenda item during the meeting:
 1. Press ***9** to “Raise your Hand” when you are ready to speak on a specific agenda item
 2. When prompted to speak, press ***6** to “Unmute”.
- 4. **DISRUPTIONS OF TELEPHONIC OR INTERNET SERVICE DURING A CITY COUNCIL MEETING:**
To report disruptions to the City’s telephonic or Internet Service during a City Council meeting, email: disruptions@cityofgardena.org
- 5. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email cityclerk@cityofgardena.org at least 48 hours prior to the scheduled general meeting to ensure assistance is provided. Assistive listening devices are available.

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Give open-minded consideration to all viewpoints;
- Focus on the issues and avoid personalizing debate; and
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

Thank you for your attendance and cooperation.

1. ROLL CALL

2. PUBLIC COMMENT ON CLOSED SESSION

3. CLOSED SESSION

3.A. CONFERENCE WITH LABOR NEGOTIATORS

(Gov. Code section 54957.6.)

Agency designated representative: Clint Osorio, City Manager

Name of Employee Organization: International Association of Sheet Metal, Air, Rail, and Transportation Workers (SMART)

RETURN FROM CLOSED SESSION ROLL CALL

CITY ATTORNEY REPORT OUT OF CLOSED SESSION

4. PLEDGE OF ALLEGIANCE

Denker Avenue Elementary School
Noah Garcia

5. INVOCATION

Calvary Life
Pastor Jimmy Orrellana

6. PRESENTATIONS

- 6.A. Certificate of Commendation in Special Recognition of Retirement and Long-Time Service to the City of Gardena for Brian Messina - Police Lieutenant with the Gardena Police Department - 25 years**
- 6.B. Certificate of Commendation in Special Recognition of Retirement and Long-Time Service to the City of Gardena for Jennifer Abro - Financial Services Manager with the Transportation Department - 8 years**
- 6.C. Housing Trust Presentation - Presented by Ronson Chu and Jacki Bacharach of the South Bay Cities Council of Governments**
- 6.D. Gardena Events Video Presentation**

7. PROCLAMATIONS

- 7.A. "City of Gardena's 96th Anniversary Day" - September 11, 2026 (To be proclaimed only)**
- 7.B. "26th Annual Keep Gardena Beautiful Day" - September 19, 2026 (To be proclaimed only)**

8. APPOINTMENTS

Council Appointments to Commissions, Committees, Councils and Boards
(Appointees to be Ratified and Sworn In)

9. PUBLIC COMMENT ON CONSENT CALENDAR

10. CONSENT CALENDAR

NOTICE TO THE PUBLIC- Roll Call Vote Required On The Consent Calendar

All matters listed under the Consent Calendar will be enacted by one motion unless a Council Member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

- 10.A. Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only**
CONTACT: CITY CLERK
- 10.B. Approval of Minutes - Regular Meeting of City Council, August 25, 2026**
CONTACT: CITY CLERK
- 10.C. Approval of Warrants/Payroll Register, September 8, 2026**
CONTACT: ADMINISTRATIVE SERVICES
- 10.D. Personnel Report P-2026-14 09-08-26**
CONTACT: ADMINISTRATIVE SERVICES
- 10.E. Consideration of a Bingo License for Gardena Buddhist Church at 1517 West 166th Street**
CONTACT: COMMUNITY DEVELOPMENT

10.F. Consideration of A New Fortunetelling Permit - Psychic Readings by Nana located at 15716 Crenshaw Blvd

CONTACT: COMMUNITY DEVELOPMENT

10.G. SECOND READING AND ADOPTION OF ORDINANCE NO. 1892, An Ordinance of the City of Gardena, California, Amending Portions of Title 18 (Zoning) of the Municipal Code Relating to Review Process and Standards for Mechanical/Robotic Parking Structures and Finding the Action Statutorily Exempt from the California Environmental Quality Act Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(b)(3)

CONTACT: COMMUNITY DEVELOPMENT

10.H. SECOND READING AND ADOPTION OF ORDINANCE NO. 1893, An Ordinance of the City of Gardena, California, Amending Chapter 18.13 of the Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units and Finding the Action Statutorily Exempt from the California Environmental Quality Act Pursuant to Public Resources Code Section 21080.17

CONTACT: COMMUNITY DEVELOPMENT

10.I. SECOND READING AND ADOPTION OF ORDINANCE NO. 1894: Adopting a Military Equipment Use Policy of the City of Gardena, California Governing the Use of Military Equipment Pursuant to Assembly Bill 481

CONTACT: POLICE DEPARTMENT

10.J. Approval to Amend the Blanket Purchase Order for Phoenix Group Information Systems to Increase the Amounts from \$172,500 to \$248,208 to Pay for Parking Administrative, and Law Enforcement Processing Services for Fiscal Year 2025-2026

CONTACT: POLICE DEPARTMENT

10.K. Approve Contract Amendment with Trapeze Software Group, Inc. for Continuing Maintenance and Support Services

CONTACT: TRANSPORTATION

11. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

- 11.A. **September 1, 2026 - 6.A ADOPTION OF RESOLUTION NO. PC 11-26 AND CONDITIONS OF APPROVAL TO APPROVE THE MODIFICATION TO AMEND SITE PLAN REVIEW #1-19, ADMINISTRATIVE ADJUSTMENT #3-26, AND ENVIRONMENTAL ASSESSMENT #7-26 TO ALLOW FOR A 15% REDUCTION IN THE REQUIRED GUEST PARKING SPACES AND RECONFIGURE THE SHARED RESIDENTIAL AND GUEST PARKING WITHIN THE EXISTING 113-UNIT TOWNHOME DEVELOPMENT AT 2129 ROSECRANS AVENUE PER SECTION 18.50.020.A OF THE GARDENA MUNICIPAL CODE, AND FINDING THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15332 (CLASS 32 – FOR AN INFILL DEVELOPMENT PROJECT)**

On August 18, 2026, the Planning and Environmental Quality Commission reviewed a request to approve the 2nd Modification/Amendment to Site Plan Review #1-19 and Administrative Adjustment #3-26 and directed staff to prepare an approval resolution for consideration at the next Planning and Environmental Quality Commission meeting.

Environmental Consideration: The project was considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15332 (Class 32 –infill development project).

APPLICANT: Samantha Merchant

LOCATION: 2129 W. Rosecrans Avenue (4061-028-049)

Commission Action: The Planning and Environmental Quality Commission adopted Resolution No. PC 11-26, approving the 2nd Modification/Amendment to Site Plan Review #1-19 and Administrative Adjustment #3-26, by a vote of 5-0.

City Council Action: Receive and file; OR Call for review (by way of two votes from the City Council)

11.B. September 1, 2026 - 7.A CONSIDERATION OF ENVIRONMENTAL ASSESSMENT #8-26; ADMINISTRATIVE ADJUSTMENT #3-26; CONDITIONAL USE PERMIT #4-24; TO OPERATE A RELIGIOUS FACILITY AND TO ALLOW A 6% REDUCTION IN THE NUMBER OF REQUIRED PARKING SPACES WITHIN AN EXISTING 15,456 SQUARE-FOOT BUILDING LOCATED IN THE GENERAL COMMERCIAL ZONE (C-3) AT 1045 REDONDO BEACH BOULEVARD

The Planning and Environmental Quality Commission heard public comments and continued the public hearing for a Conditional Use Permit to operate a new religious facility in Suites 100-140 within an existing 15,456 square-foot building space located in the General Commercial Zone (C-3) zone, and an administrative adjustment to the off-street parking requirements for the site for a 6% reduction in the number of required spaces (from 577 to 544 spaces) per Section 18.50.020.A of the Gardena Municipal Code.

Environmental Consideration: The project is being considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Class 1- Existing Facilities).

APPLICANT: Mario A. Hodge (Representative on behalf of City of Refuge)

LOCATION: 1045 W. Redondo Beach Boulevard (6114-028-050)

Commission Action: The Planning and Environmental Quality Commission continued Environmental Assessment #8-26, Administrative Adjustment #3-26, and Conditional Use Permit #4-24 to an unspecified future Planning and Environmental Quality Commission meeting date by a vote of 5-0.

City Council Action: No City Council action required.

12. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTES PERIOD)

Oral Communications by the public will be heard for one-half hour during the oral communication segment of the agenda. Any additional speakers will be allowed to speak at the end of the meeting after Council Remarks. Speakers are limited to three minutes, unless otherwise stated by the Mayor. The timer will be displayed on the screen. Your cooperation is appreciated.

12.A. PUBLIC COMMENTS

13. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

13.A. Acceptance of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the Adopted Biennial Budget

Staff Recommendation: Receive and File

14. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

15. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

16. DEPARTMENTAL ITEMS - POLICE

17. DEPARTMENTAL ITEMS - PUBLIC WORKS

17.A. Authorization to Purchase the 2027 Ford F-550 Super Duty Cab with Roadline Graffiti Truck from National Auto Fleet Group, Inc in the amount of \$185,700.66

Staff Recommendation: Approve Purchase

18. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

18.A. INTRODUCTION ORDINANCE NO. 1889, An Ordinance of the City Council of the City of Gardena, California, Repealing and Readopting Title 11 of the Gardena Municipal Code Relating to Parks, Recreation and Human Services

Staff Recommendation: Introduce Ordinance No. 1889

19. DEPARTMENTAL ITEMS - TRANSPORTATION

20. COUNCIL ITEMS

21. COUNCIL DIRECTIVES

22. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

23. COUNCIL REMARKS

1. COUNCIL MEMBER FUKASAWA
2. COUNCIL MEMBER FRANCIS
3. COUNCIL MEMBER HENDERSON
4. MAYOR CERDA
5. MAYOR PRO TEM TANAKA

24. ANNOUNCEMENT(S)

25. REMEMBERANCES

Doris Jean Austin, longtime Gardena resident.

Wonder Deneece Watt, 65 years of age and former Part-Time, On-Demand Operator with the City of Gardena's Transportation Department.

Alfonso Velasco, 81 years of age, real estate broker in the City of Gardena and longtime community member.

26. ADJOURNMENT

The Gardena City Council will adjourn to the Closed Session portion of the City Council Meeting at 7:00pm followed by the Regular City Council Meeting at 7:30pm on Tuesday, September 22, 2026.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is available on our website at www.CityofGardena.org.

/s/ BECKY ROMERO

BECKY ROMERO, City Clerk

Date Posted: September 4, 2026

Certificate of Commendation

presented to

Brian Messina

*In official acknowledgment and with deep appreciation for an
exemplary, outstanding 25 years of service to the*

City of Gardena

as a

Police Lieutenant

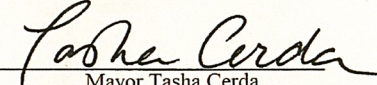
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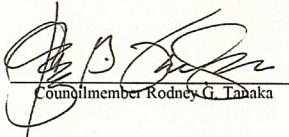
Police Department

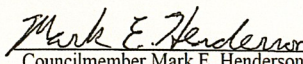
*We, the Mayor and Members of the City Council of the City of Gardena,
California, are pleased to present this special recognition to you for your
long-time City service, and express our sincere, best wishes for a healthy,
enjoyable, and rewarding retirement, effective August 12, 2026.*

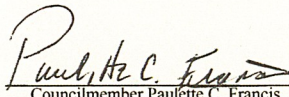


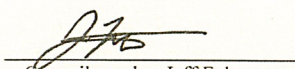
Presented ✧ 8th day of September, 2026


Mayor Tasha Cerda


Councilmember Rodney G. Tabaka


Councilmember Mark E. Henderson


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

Certificate of Commendation

presented to

Jennifer Abro

*In official acknowledgment and with deep appreciation for an
exemplary, outstanding 8 years of service to the*

City of Gardena

as a

Financial Services Manager

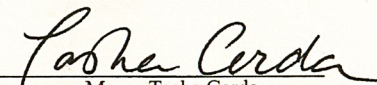
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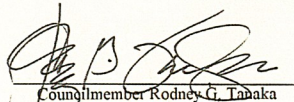
Transportation Department

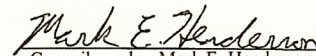
*We, the Mayor and Members of the City Council of the City of Gardena,
California, are pleased to present this special recognition to you for your
long-time City service, and express our sincere, best wishes for a healthy,
enjoyable, and rewarding retirement, effective August 7, 2026.*

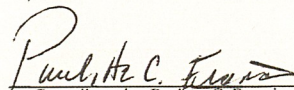


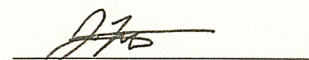
Presented ✧ 8th day of September, 2026


Mayor Tasha Cerda


Councilmember Rodney G. Tabaka


Councilmember Mark E. Henderson


Councilmember Paulette C. Francis


Councilmember Jeff Fukasawa

“ CITY OF GARDENA 96th ANNIVERSARY DAY ”

~ SEPTEMBER 11, 2026 ~

The City of Gardena, California, was incorporated on Thursday, September 11, 1930, combining the rural communities of Gardena, Moneta, and Strawberry Park into a Municipal Corporation. At that time, Gardena was a small farming community of about 20,000 people.

Ninety-six years later, with a population of over 61,000 residents, Gardena has developed into a busy, desirable destination for new residents and a welcoming setting for visitors and corporate citizens.

In sustained and fitting recognition of Gardena’s 75th Anniversary landmark theme, “Celebrating History, Heritage, and Opportunity,” we have continued over the past twenty years to celebrate, with great pride, our cultural wealth and remarkable ethnic diversity through annual City and community events and activities.

Now, Therefore, I, TASHA CERDA, Mayor of the City of Gardena, California, am very proud to proclaim **FRIDAY, SEPTEMBER 11, 2026**, to be

**CITY OF GARDENA
96TH ANNIVERSARY DAY**

to bring appropriate recognition and awareness of our beautiful community’s multi-faceted history and rich heritage, and to look forward to opportunities to celebrate its progress and success far into our City’s future.

“ 26th ANNUAL KEEP GARDENA BEAUTIFUL DAY ”
~ Saturday, September 19, 2026 ~

On Saturday, September 19, 2026, volunteers representing community groups, individual citizens, and City of Gardena Elected Officials and City Staff, will work together for an annual *“Community Clean-Up Day.”*

These dedicated Volunteers will work to “Keep Gardena Beautiful,” by sprucing up our City Parks, by cleaning the rights of way along our streets, as well as by working within our neighborhoods, and minor “fix-ups” will be accomplished. Public Works Staff, supported by members of the City Manager’s Office and Recreation and Human Services Department, in conjunction with the Gardena Beautification Commission, are coordinating all projects for the day. Following these worthwhile activities, Community Clean-Up participants are invited to enjoy lunch at Gardena’s Mas Fukai Park.

In recognition and support of Gardena’s community-wide, beautification effort, **Saturday, September 19, 2026**, is proclaimed to be the

26th Annual
KEEP GARDENA BEAUTIFUL DAY

to encourage our many, caring citizens, and City officials and staff to unite on this special day to carry out the projects planned to beautify and benefit our community. Let’s take pride in making Gardena a better place in which to live, work, visit, shop, and play.

MINUTES
Regular Meeting Notice
Gardena City Council
Tuesday, August 25, 2026

The Regular Meeting Notice and Agenda of the Gardena City Council of the City of Gardena, California was called to order at 6:38p.m. on August 25, 2026, in the Council Chamber at City Hall 1700 West 162nd Street, Gardena, California, Mayor Tasha Cerda presiding.

1. ROLL CALL

Present: Mayor Pro Tem Rodney G. Tanaka; Council Member Mark E. Henderson; Council Member Paulette C. Francis; and Council Member Fukasawa. Other City Officials and Employees present: City Manager Clint Osorio; City Attorney Cermen Vasquez; City Treasurer Kale Morita; City Clerk Becky Romero; Acting Assistant City Clerk Katherine Rhee; and Deputy City Clerk I Crystal Contreras. It was stated that Mayor Tasha Cerda was running late and was on her way.

2. PUBLIC COMMENT ON SPECIAL CLOSED SESSION

Mayor Pro Tem Tanaka asked City Clerk Romero if any public comments on Closed Session had been received by email. City Clerk Romero stated that we received seventy nine (79) Public Comments. All Public Comments were received after the deadline and were distributed to Council and made part of the record.

- 1) James Sandoval, Vice-President of SMART union, came out to speak in support of GTrans bus operators;
- 2) Monica Sandoval, SMART union representative, came out to speak in support of GTrans bus operators; and
- 3) Derrick Jones, GTrans bus operator, came out to speak on behalf of GTrans bus operators.

3. SPECIAL CLOSED SESSION

3.A. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Brooks, Wendy v. City of Gardena, et al.

Los Angeles Superior Court Case No. 25LBCV02614

Attorney Lou Dumont of Carpenter, Rothans & Dumont, LLC was present for the above item.

3.B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9

(One [1] Matter)

Attorney Lou Dumont of Carpenter, Rothans & Dumont, LLC was present for the above item.

3.C. CONFERENCE WITH LABOR NEGOTIATORS

(Gov. Code section 54957.6.)

Agency designated representative: Clint Osorio, City Manager

Name of Employee Organization: Gardena Police Managers Association

3.D. CONFERENCE WITH LABOR NEGOTIATORS

(Gov. Code section 54957.6.) Agency designated representative: Clint Osorio, City Manager

Name of Employee Organization: International Association of Sheet Metal, Air, Rail, and Transportation Workers (SMART)

3.E. CONFERENCE WITH LABOR NEGOTIATORS

(Gov. Code section 54957.6.)

Agency designated representative: Clint Osorio, City Manager

Name of Employee Organization: Gardena Police Officers Association

RETURN FROM SPECIAL CLOSED SESSION ROLL CALL

Council returned from Closed Session at 8:53p.m. and City Clerk Romero reported that all Members of the Council were present.

CITY ATTORNEY REPORT OUT OF SPECIAL CLOSED SESSION

When Mayor Cerda asked City Attorney Carmen Vasquez if there was anything to report out of Closed Session, City Attorney Vasquez reported all Members of the Council were present. In regards to Item 3.A., staff was provided with direction but no reportable action was taken. In regards to Item 3.B., direction was given to initiate litigation with a unanimous vote of 5-0. The action, the defendant and other particulars shall once formally commence be disclosed to any person upon inquiry unless to do so would jeopardize the City's ability to effectuate service of process on one or more unserved parties pursuant to Government Code Section 54957.1 Subsection 82. With regards to Items 3.C., 3.D., and 3.E., staff was provided with direction but no reportable action was taken.

4. PLEDGE OF ALLEGIANCE

Prince Otegbulu, in the 11th grade at California Academy of Math and Science, led us in the Pledge of Allegiance. In addition to being sworn in tonight as a Youth Commissioner, Prince is a student-athlete and basketball team captain. He earned First Team honors in both basketball and volleyball, as well as a CIF Championship in volleyball. He works as a research assistant, contributing to computational research involving protein simulations. He plans to pursue medicine in the future, with the long-term goal of becoming a cardiologist.

5. INVOCATION

Mayor Pro Tem Tanaka led the Invocation.

6. PRESENTATIONS

6.A. Certificate of Recognition to Aidan Madison in appreciation of his service to the community as a Youth Commissioner

Mr. Madison accepted his Certificate, thanked the Council for the opportunity to serve on the Youth Commission and appropriate photos were taken.

6.B. GTrans 2026 APTA Bus Safety Excellence Award and International Bus Rodeo Competition

Director of Transportation and Deputy City Manager Ernie Crespo gave a PowerPoint presentation acknowledging the acceptance of the GTrans 2026 APTA Bus Safety Excellence Award and highlighted the results of the International Bus Rodeo Competition. Lead Mechanic Elnor Miranda and Transit Mechanics Romeo Neou and Kevin Romano were also present. Director and Deputy City Manager Crespo gave kudos to the maintenance team in attendance as well as the training team, administrative team and the bus drivers for all their hard work.

6.C. Gardena Events Video Presentation

The video presentation highlighted the Recreation and Human Services Department's current and future events.

7. PROCLAMATIONS

8. APPOINTMENTS

8.A. Rent Mediation Board - Mina Semenza (Appointed by Mayor Cerda)

Mayor Cerda stated she wanted to appoint Mina Semenza to the Rent Mediation Board.

It was moved by Mayor Cerda and seconded by Mayor Pro Tem Tanaka to Approve the Appointment of Mina Semenza to the Rent Mediation Board. The motion passed by a vote of 5-0 (Cerda, Tanaka, Henderson, Francis and Fukasawa).

Ms. Semenza then accepted her Certificate, thanked the Council for the appointment and appropriate photos were taken. City Clerk Romero administered the Oath of Office.

8.B. Youth Commission - Prince Otegbulu (Appointed by Mayor Cerda)

Mayor Cerda stated she wanted to appoint Prince Otegbulu to the Youth Commission.

It was moved by Mayor Cerda and seconded by Council member Henderson to Approve the Appointment of Prince Otegbulu to the Youth Commission. The motion passed by a vote of 5-0 (Cerda, Henderson, Tanaka, Francis and Fukasawa).

Mr. Otegbulu then accepted his Certificate, thanked the Council for the appointment and appropriate photos were taken. City Clerk Romero administered the Oath of Office.

9. PUBLIC COMMENT ON CONSENT CALENDAR

10. CONSENT CALENDAR

10.A. Waiver of Reading in Full of All Ordinances Listed on this Agenda and that they be Read by Title Only

CONTACT: CITY CLERK

10.B. Approval of Minutes - Regular Meeting of City Council, July 28, 2026

CONTACT: CITY CLERK

10.C. Receive and File Minutes - Regular Meeting of the Planning and Environmental Quality Commission, July 7, 2026

CONTACT: COMMUNITY DEVELOPMENT

10.D. Receive and File Minutes - Regular Meeting of the Planning and Environmental Quality Commission, July 21, 2026

CONTACT: COMMUNITY DEVELOPMENT

10.E. Approval of Warrants/Payroll Register, August 11, 2026

CONTACT: ADMINISTRATIVE SERVICES

10.F. Approval of Warrants/Payroll Register, August 25, 2026

CONTACT: ADMINISTRATIVE SERVICES

10.G. Monthly Investment Report, July 2026

CONTACT: ADMINISTRATIVE SERVICES

10.H. Personnel Report P-2026-13 08-25-26

CONTACT: ADMINISTRATIVE SERVICES

10.I. Acceptance and Notice of Completion for the City Message Board at 162nd Street and Western Ave. Project, JN 551

CONTACT: PUBLIC WORKS

10.J. Approval of Agreement between the City of Lawndale and City of Gardena for the Elderly Nutrition Program Services

CONTACT: RECREATION AND HUMAN SERVICES

10.K. Approval of Amendment 2 to MOU with South Bay Cities Council of Governments for Additional Funding for the Housing Navigation Scope of Work

CONTACT: RECREATION AND HUMAN SERVICES

10.L. Approval of Amendment 2 to TRIO Community Meals Agreement to Increase Not to Exceed from \$400,000 to \$500,000 Annually for Senior Meals Catering

CONTACT: RECREATION AND HUMAN SERVICES

It was moved by Council Member Henderson and seconded by Mayor Pro Tem Tanaka to Approve the Consent Calendar items. The motion passed by a vote of 5-0 (Yea: Henderson, Tanaka, Cerda, Francis and Fukasawa).

11. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

11.A. AUGUST 4, 2026 MEETING - Cancelled

11.B. MODIFICATION TO AMEND SITE PLAN REVIEW #1-19 AND REQUEST TO APPROVE ADMINISTRATIVE ADJUSTMENT (AA#3-26) AND ENVIRONMENTAL ASSESSMENT (EA#7-26) TO ALLOW FOR A 15% REDUCTION IN THE REQUIRED GUEST PARKING SPACES AND RECONFIGURE THE SHARED RESIDENTIAL AND GUEST PARKING WITHIN THE EXISTING 113-UNIT TOWNHOME DEVELOPMENT AT 2129 ROSECRANS

The Planning and Environmental Quality Commission reviewed a request to approve the 2nd Modification/Amendment to Site Plan Review #1-19 and Administrative Adjustment #3-26 to allow for a 15% reduction in the required guest parking spaces, and reconfiguration of the shared residential and guest parking spaces.

Environmental Consideration: The project was considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15332 (Class 32 –in-fill development project).

APPLICANT: Samantha Merchant

LOCATION: 2129 W. Rosecrans Avenue (4061-028-049)

Commission Action: The Planning and Environmental Quality Commission approved to the 2nd Modification/Amendment to Site Plan Review #1-19 and Administrative Adjustment #3-26, by a vote of 3-0 (two commissioners were absent). The Commission directed staff to prepare an approval resolution for consideration at the next Planning Environmental Quality Commission meeting.

City Council Action: No City Council action is required. The approval resolution will be presented to the Planning and Environmental Quality Commission for consideration on September 1, 2026.

Questions and comments were made by Council Member Henderson. City Manager Osorio, City Attorney Vasquez and Assistant Director of Community Development Jo-Anne Burns answered all questions.

No City Council action was required.

12. ORAL COMMUNICATIONS (LIMITED TO A 30-MINUTES PERIOD)

12.A. PUBLIC COMMENTS

- 1) James Moon, business owner, came to share his concerns regarding Enterprise parking it's rental car fleet on the street;
- 2) Da'Ron Grier, resident, came to share his concerns regarding excessive noise and dog barking in his neighborhood; and
- 3) Becky Romero, City Clerk, came to congratulate Acting Assistant City Clerk Katherine Rhee on obtaining her Certified Municipal Clerk designation.

Mayor Cerda asked City Clerk Romero if any public comments had been received by email. City Clerk Romero stated that we received six (6) Public Comments. Five (5) Public Comments were received before the deadline and were added to the agenda packet. One (1) Public Comment was received after the deadline and was distributed to Council and made part of the record.

13. DEPARTMENTAL ITEMS - ADMINISTRATIVE SERVICES

13.A. Acceptance of the Government Finance Officers Association of the United States and Canada (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 40th Consecutive Year

City Manager Osorio presented the Staff Report.

Director of Administrative Services Ray Beeman accepted the Certificate and thanked City Manager Osorio and the Council for their leadership, along with the entire Administrative Services team, with a special recognition of Accounting and Finance Manager, Khoi Quach.

This Item was Received and Filed.

14. DEPARTMENTAL ITEMS - COMMUNITY DEVELOPMENT

14.A. INTRODUCTION OF ORDINANCE NO. 1892, An Ordinance of the City of Gardena, California, Amending Portions of Title 18 (Zoning) of the Municipal Code Relating to the Review Process and Standards for Mechanical/Robotic Parking Structures and Finding the Action Statutorily Exempt from the California Environmental Quality Act Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(b)(3)

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 9:45 p.m. and asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis and Mayor Cerda. Assistant Director of Community Development Jo-Anne Burns answered all questions.

Mayor Cerda then closed the Public Hearing at 9:51 p.m.

A motion was made by Council member Henderson and seconded by Council Member Francis to Introduce Ordinance No. 1892. The motion passed by a vote of 5-0 (Yea: Henderson, Francis, Cerda, Tanaka and Fukasawa).

Ordinance No. 1892 was introduced by Council Member Henderson.

14.B. INTRODUCTION OF ORDINANCE NO. 1893, An Ordinance of the City Council of the City of Gardena, California Amending Chapter 18.13 of the Gardena Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units and Making a Determination that the Ordinance is Exempt from CEQA Pursuant to Public Resources Code Section 21080.17

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 9:54 p.m. and asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers and no comments from Council.

Mayor Cerda then closed the Public Hearing at 9:54 p.m.

A motion was made by Council Member Francis and seconded by Mayor Pro Tem Tanaka to Introduce Ordinance No. 1893. The motion passed by a vote of 5-0 (Yea: Francis, Tanaka, Cerda, Henderson and Fukasawa).

Ordinance No. 1893 was Introduced by Council Member Francis.

14.C. Consideration of a contract with spcaLA for Animal Sheltering and Services

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Mayor Cerda, Mayor Pro Tem Tanaka, and Council Member Francis. Director of Community Development Greg Tsujiuchi and City Attorney Vasquez answered all questions.

A motion was made by Mayor Pro Tem Tanaka and seconded by Council Member Francis to Approve the contract between the City and spcaLA for a 12 month term. The motion passed by a vote of 5-0 (Yea: Tanaka, Francis, Cerda, Henderson and Fukasawa).

15. DEPARTMENTAL ITEMS - ELECTED & CITY MANAGER'S OFFICES

No Items.

16. DEPARTMENTAL ITEMS - POLICE

16.A. Notification of Eligibility for Funding in the Amount of \$131,000 Under the Selective Traffic Enforcement Program Award for the 2026-2027 Grant Cycle

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis and Mayor Cerda. Chief Todd Fox answered all questions.

A motion was made by Mayor Pro Tem Tanaka and seconded by Council Member Fukasawa to Accept the Grant Award and Authorize Expenditures. The motion passed by a vote of 5-0 (Yea: Tanaka, Fukasawa, Cerda, Henderson and Francis).

16.B. PUBLIC HEARING: INTRODUCTION OF ORDINANCE NO. 1894, Adopting a Military Equipment Use Policy of the City of Gardena, California Governing the Use of Military Equipment Pursuant to Assembly Bill 481

City Manager Osorio presented the Staff Report.

Mayor Cerda opened the Public Hearing at 10:21 p.m. and asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Chief Fox introduced Lieutenant Contreras, who then gave a PowerPoint presentation.

Questions and comments were made by Council Members Henderson, Francis and Fukasawa. Lt. Contreras answered all questions.

Mayor Cerda then closed the Public Hearing at 10:38 p.m.

A motion was made by Mayor Pro Tem Tanaka and seconded by Council Member Henderson to Introduce Ordinance No. 1894. The motion passed by a vote of 5-0 (Yea: Tanaka, Henderson, Cerda, Francis and Fukasawa).

Ordinance No. 1894 was Introduced by Mayor Pro Tem Tanaka.

17. DEPARTMENTAL ITEMS - PUBLIC WORKS

17.A. Authorize the City Manager to Execute a Funding Agreement Amendment with the Los Angeles County Metropolitan Transit Authority (LACMTA) in the Amount of \$5,675,000 and Approve a Contract Change Order to the Professional Services Agreement with Cannon Corporation, in the Amount of \$184,793 for the Redondo Beach Blvd Arterial Improvements, JN 945

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. Acting Director of Public Works Kevin Kwak answered all questions.

A motion was made by Council Member Francis and seconded by Council Member Henderson to Authorize the City Manager to Execute a Funding Agreement Amendment with LACMTA and Approve a Contract Change Order for Professional Services with Canon Corporation. The motion passed by a vote of 5-0 (Yea: Francis, Henderson, Cerda, Tanaka and Fukasawa).

17.B. Award a Contract to F.M. Thomas for the City Hall HVAC Controller System Replacement in the amount of \$78,362.00

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Council Member Francis. Acting Director of Public Works Kwak answered all questions.

A motion was made by Council Member Francis and seconded by Council Member Fukasawa to Award a Contract to F.M. Thomas. The motion passed by a vote of 5-0 (Yea: Francis, Fukasawa, Cerda, Tanaka and Henderson).

18. DEPARTMENTAL ITEMS - RECREATION & HUMAN SERVICES

No Items.

19. DEPARTMENTAL ITEMS - TRANSPORTATION

19.A. Approve Contract with MOEV Inc. for Microgrid Management Software at a Cost of \$235,000 and a Project Total of \$258,500

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers and no comments from Council.

A motion was made by Council Member Henderson and seconded by Council Member Francis to Approve Contract and Project Total of \$258,500. The motion passed by a vote of 5-0 (Yea: Henderson, Francis, Cerda, Tanaka and Fukasawa).

19.B. Approve Proposed Modification of GTrans Line 7X From All Sundays to Game Day Sundays Only

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Questions and comments were made by Mayor Cerda, Mayor Pro Tem Tanaka and Council Member Francis. Deputy City Manager and Director of Transportation Ernie Crespo answered all questions.

A motion was made by Council Member Francis and seconded by Council Member Henderson to Approve Service Modification. The motion passed by a vote of 5-0 (Yea: Francis, Henderson, Cerda, Tanaka and Fukasawa).

20. COUNCIL ITEMS

20.A. Designation of Voting Delegate / Representative for the League of California Cities Annual Conference and Expo - September 23-25, 2026

City Manager Osorio presented the Staff Report.

Mayor Cerda asked if anyone had asked to speak on this item and if the Council had any questions or comments; there were no public speakers.

Comments were made by Council Member Henderson.

A motion was made by Council Member Henderson and seconded by Council Member Fukasawa to Designate Mayor Pro Tem Tanaka as the Voting Delegate/Representative and Mayor Cerda as the Alternate. The motion passed by a vote of 5-0 (Yea: Henderson, Fukasawa, Cerda, Tanaka and Francis).

21. COUNCIL DIRECTIVES

Mayor Cerda

Subject: Would like to see the current Emergency Preparedness Plan

Purpose - See updated plan, so we can make sure it's current and or make recommendation to improve.

Reason - So Council and community will know what to do in event of an emergency.

Benefit - To make sure our emergency plan is current.

Mayor Pro Tem Tanaka seconded it.

22. CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS

City Manager Osorio stated that he had no updates from previous directives at this time but commended IT staff for working with Vector USA, an IT consultant, in fixing the delay issue for the City Council meetings.

23. COUNCIL REMARKS

1) **COUNCIL MEMBER FRANCIS** - Since the last meeting she attended the 23rd Annual Jazz Festival; Greater Los Angeles Vector Control District meeting. She congratulated Mina Semenza on her appointment to the rent mediation board. She attended the Beautification Commission meeting. She thanked Nikki Sweeney and all the excellent volunteers for the festival and congratulated Admin Services Director Beeman, Khoi Quach and Danny Rodriguez for being awarded the Certificate of Achievement for Excellence in financial reporting. Council Member Francis said that young people are back in school and to make sure we watch out for them and to stay hydrated. She announced Rowley Park and Nakaoka are cooling centers when the temperature reaches 90 degrees. Lastly, a reminder to check on the seniors and families at home that may not have air conditioning.

2) **COUNCIL MEMBER HENDERSON** - Since the last meeting he attended the Assembly District 61's Backpack Giveaway in the City of Inglewood; the Summer Block Party; and the Air Quality Management District meeting. He highlighted the Jazz Festival and thanked all the volunteers. He stated what he took away from this event is that the leaders in our organization were leading by example and everybody was invested in everybody's success. He finished with his remarks by saying he's proud to serve this city and proud of our staff. Lastly, he thanked the City Manager for making staff available when needed.

3) **MAYOR PRO TEM TANAKA** - Since the last meeting he attended Coffee with a Cop; the Gardena Buddhist Church's Obon Festival; the Council of Government board meeting; the Island Rootz ribbon cutting; the Summer Block Party; Teen Pool Party; he did the Cal City's LA County installation of the new president for LA County; the transportation Council of Government meeting; the Council of Government steering committee meeting; Lieutenant Messina's retirement ceremony; the Homeless Task Force Council of Government meeting; the Battle of the Badges blood drive; and the celebration of life for a dear friend of his.

4) **MAYOR CERDA** - Since the last council meeting, she attended the City Selection meeting; Coffee with a Cop; Obon Festival; the Summer Block Party; the 13 Gents Car Show at Arthur Johnson Park; funeral services for Director of Transportation and Deputy City Manager Ernie Crespo's father; retirement ceremony for Lieutenant Brian Messina; the first week of school visit at Peary Middle School; the District 2 neighborhood watch meeting; the youth basketball and softball awards banquet at Rowley Park; City of Inglewood's Chili Cookoff; the monthly California Cities Gaming Authority meeting. She mentioned a high school football challenge between the Mayor of City of Hawthorne and herself, where the Mayor of the losing team would have to wear the opponents city hat, Gardena lost and Mayor Cerda ended up wearing the City of Hawthorne's hat. She attended the 23rd Annual Jazz Festival. Lastly, she thanked the staff for doing all that they do to make these events possible.

5) **COUNCIL MEMBER FUKASAWA** - Since the last meeting he attended the Gardena Obon Festival; a Block Party on 132nd and Casimir Ave.; the 23rd Annual Jazz Festival. He commended Khoi Quach and Director of Administrative Services Ray Beeman for those 40 years of big success and then congratulated GTrans for their award on their mechanics and for coming in overall sixth for GTrans.

24. ANNOUNCEMENT(S)

1) New District Policing - District 1: Lieutenant Luis Contreras (El Segundo Blvd to Rosecrans Ave); District 2: Lieutenant Nick Beerling (Rosecrans Ave to Redondo Beach Blvd); and District 3: Lieutenant Alex Rivera (Redondo Beach Blvd to 182nd St).

2) Cooling Center is available when the temperatures reach 90 or above. Located at the Nakaoka Community Center from Monday through Friday, 8:00 a.m. to 6:00 p.m.

3) Cooling Center, at Rowley Park Monday through Friday from 3:00 p.m. to 9:00 p.m. & Saturday and Sundays from 10:00 a.m. to 6 p.m.

4) Cool down at the Gardena Aquatic Center with the recreational swimming and other activities. Registration is required.

5) Join Aqua Fitness class at the Gardena Aquatic Center. For more information check www.cityofgardena.org/events or call (310)217-9537.

6) Self-Defense Workshop, Saturday, August 29, 2026, from 9:00 a.m. to 10:00 a.m. or 10:15 a.m. to 11:15 a.m. at Thornberg Park

7) 26th Annual Keep Gardena Beautiful Day, Saturday, September 19, 2026, from 8:00 a.m. to 12:00 p.m.

8) 911 Commemoration Ceremony, Friday, September 11, 2026, at 9:00 a.m. located at the City hall complex.

25. REMEMBERANCES

Mrs. Betty Ozawa, 101 years of age, beloved mother of Gardena Valley News editor, Gary Kohatsu.

26. ADJOURNMENT

At 11:31p.m, Mayor Cerda adjourned the Gardena City Council Meeting to the Closed Session portion of the City Council Meeting at 7:30p.m. on September 8, 2026.

APPROVED:

Tasha Cerda, Mayor

BECKY ROMERO
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

By: _____
Katherine Rhee, Acting Assistant City Clerk

MEMORANDUM

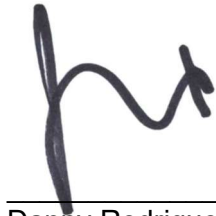
TO: Honorable Mayor and City Council
FROM: Administrative Services Department
DATE: September 3, 2026
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

September 8, 2026 TOTAL WARRANTS ISSUED: \$4,927,105.92

Wire Transfer: 13355-13358, 13360-13374
Prepay: 186462-186470
Check Numbers: 186471-186647
Checks Voided:

Total Pages of Register: 22

September 4, 2026 TOTAL PAYROLL ISSUED: \$2,094,103.83



Danny Rodriguez
Revenue & Purchasing Manager

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
13355	8/5/2026	113747 DELTA DENTAL OF CALIFORNIA	BE007161594C		DENTAL INSURANCE CLAIMS	10,263.55
Total :						10,263.55
13356	8/5/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	080526		HEALTH INSURANCE CLAIMS	16,876.33
Total :						16,876.33
13357	8/6/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365999841191		HEALTH INSURANCE CLAIMS	24,593.35
Total :						24,593.35
13358	8/6/2026	321408 U.S. POSTAL SERVICE	080526		TMX #259234 REPLENISH POSTAGE MI	10,000.00
Total :						10,000.00
13360	8/12/2026	303348 EMPLOYMENT DEVELOPMENT, DEPARTMENT	APR-JUN 2026		SUI QUARTER ENDED 06/30/26	18,843.00
Total :						18,843.00
13361	7/20/2026	112326 LWP CLAIMS SOLUTIONS INC.	072026		WORKERS' COMP CLAIMS	100,000.00
Total :						100,000.00
13362	8/18/2026	111374 LINCOLN NATIONAL LIFE, INSURANCE COMP	4992625138	023-01703	LIFE INSURANCE PLANS - AUGUST 202	3,897.22
Total :						3,897.22
13363	8/20/2026	113747 DELTA DENTAL OF CALIFORNIA	BE007176822C		DENTAL INSURANCE CLAIMS	14,674.20
Total :						14,674.20
13364	8/25/2026	113747 DELTA DENTAL OF CALIFORNIA	BE007172129C		DENTAL INSURANCE CLAIMS	13,669.80
Total :						13,669.80
13365	8/20/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365995930816		HEALTH INSURANCE CLAIMS	9,200.83
Total :						9,200.83
13366	8/25/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365998815384		HEALTH INSURANCE CLAIMS	12,251.63
Total :						12,251.63
13367	8/25/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	082526		HEALTH INSURANCE CLAIMS	169,364.55
Total :						169,364.55
13368	8/26/2026	113747 DELTA DENTAL OF CALIFORNIA	BE007192310C		DENTAL INSURANCE CLAIMS	14,455.16

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
13368	8/26/2026	113747 113747 DELTA DENTAL OF CALIFORNIA	(Continued)			Total : 14,455.16
13369	8/26/2026	112326 LWP CLAIMS SOLUTIONS INC.	082526		WORKERS' COMP CLAIMS	183,575.99
					Total :	183,575.99
13370	8/26/2026	111016 KAISER FOUNDATION HEALTH PLAN	SEPTEMBER 2026		HEALTH INSURANCE	425,984.44
					Total :	425,984.44
13371	8/27/2026	112441 ANTHEM BLUE CROSS LIFE &, HEALTH INSUF	365991127729		HEALTH INSURANCE CLAIMS	9,395.79
					Total :	9,395.79
13372	8/28/2026	101641 CALPERS	100000018377287		MISC GROUP UAL PAYMENT - AUGUST	92,935.00
					Total :	92,935.00
13373	8/28/2026	101641 CALPERS	100000018377296		SAFETY PEPRA UAL PAYMENT - AUGUST	193,683.08
					Total :	193,683.08
13374	8/31/2026	112401 PINNACLE CLAIMS MANAGEMENT INC	082826		HEALTH INSURANCE CLAIMS	15,755.30
					Total :	15,755.30
186462	8/25/2026	112260 LIEBERT CASSIDY WHITMORE	326714	023-01713	ERC MEMBERSHIP/LCW LIBRARY SUB	5,045.00
					Total :	5,045.00
186463	8/25/2026	113146 SAMSARA INC.	310519554942596		FLEET TRACKING LICENSES	1,199.06
					Total :	1,199.06
186464	8/25/2026	619003 SOUTHERN CALIFORNIA EDISON	082026		LIGHT & POWER	46,740.80
					Total :	46,740.80
186465	8/26/2026	113989 PENSKE CADILLAC BUICK GMC, SOUTH BAY	319196		2025 GMC SIERRA #413030 SERVICE &	741.00
					Total :	741.00
186466	8/27/2026	100515 REGISTRAR-RECORDER/COUNTY, CLERK	26-3006	011-00050	CANDIDATE STATEMENT PRINTING CC	9,904.04
					Total :	9,904.04
186467	8/31/2026	113994 DOCTOR JOSEPH ENAYATI, INC, LA PAIN	24-14PD		FINAL SETTLEMENT	250.00
					Total :	250.00
186468	8/31/2026	113993 KENNEY DURAN AS GAL OF	24-14PD		FINAL SETTLEMENT	3,083.33

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186468	8/31/2026	113993 113993 KENNEY DURAN AS GAL OF	(Continued)			Total : 3,083.33
186469	8/31/2026	113995 WILSHIRE LAW FIRM P.C	24-14PD		FINAL SETTLEMENT	1,666.67
					Total :	1,666.67
186470	9/3/2026	619003 SOUTHERN CALIFORNIA EDISON	081926		LIGHT & POWER	2,785.16
					Total :	2,785.16
186471	9/8/2026	104606 2 BROTHERS TIRES & WHEELS	33273		PD VEHICLE TIRE SERVICES	22.00
					Total :	22.00
186472	9/8/2026	110028 ACCENTURE INFRASTRUCTURE, AND CAPITAL	41926 42235	037-10228 024-01108	PROJECT MGMT SUPPORT - ELECTRIF ARTESIA BLVD STREET IMPROVEMEN	4,630.00 322.50
					Total :	4,952.50
186473	9/8/2026	101748 AFTERMARKET PARTS COMPANY LLC, THE	84391556	037-10544	GTRANS AUTO PARTS	524.71
					Total :	524.71
186474	9/8/2026	100925 AMERICAN MOVING PARTS	01A184958 01A185526		GTRANS AUTO PARTS GTRANS AUTO PARTS	189.65 994.47
					Total :	1,184.12
186475	9/8/2026	112667 ANDERSON, JESSICA	081926		WELLNESS STIPEND REIMBURSEMEN	517.87
					Total :	517.87
186476	9/8/2026	108625 ARAD OIL INC.	07/2026 PD 12/2025 PD BAL		CAR WASH CAR WASH	156.00 36.00
					Total :	192.00
186477	9/8/2026	111595 ARCHIVESOCIAL, LLC	369245	023-01705	SOCIAL MEDIA BACK UP	6,070.59
					Total :	6,070.59
186478	9/8/2026	101459 ASBURY ENVIRONMENTAL SERVICES	I500-01421260 I500-01421261 I500-01421433		HAZARDOUS WASTE DISPOSAL SERVI HAZARDOUS WASTE DISPOSAL SERVI HAZARDOUS WASTE DISPOSAL SERVI	195.00 293.51 494.51
					Total :	983.02
186479	9/8/2026	111170 AT&T FIRSTNET	287324972943X071026	023-01696	GTRANS CELL PHONE ACCT #2873249	485.48

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186479	9/8/2026	111170 AT&T FIRSTNET	(Continued) 287324972943X081026	023-01696	GTRANS CELL PHONE ACCT #2873249	485.48
					Total :	970.96
186480	9/8/2026	100964 AT&T MOBILITY	828667974X08162026		CM CELL PHONE ACCT #828667974	89.46
					Total :	89.46
186481	9/8/2026	102880 AUTOPLEX, INC.	019674 019709		2019 FORD F-250 #AC-1 OIL & FILTER 2019 FORD - F-250 #KEG55298 BRAKE	106.28 290.48
					Total :	396.76
186482	9/8/2026	109824 AXON ENTERPRISE INC.	INUS468361	035-01464	PD PROGRAMS SUPPLIES	70,411.52
					Total :	70,411.52
186483	9/8/2026	103651 BARR & CLARK, INC.	67881 68245		ENVIRONMENTAL TESTING - 12916 BEI ENVIRONMENTAL TESTING - 12817 CA	735.00 305.00
					Total :	1,040.00
186484	9/8/2026	103641 BECNEL UNIFORMS	95718 95734 95913		BUS UNIFORM SUPPLIES BUS UNIFORM SUPPLIES BUS UNIFORM SUPPLIES	370.96 29.41 148.16
					Total :	548.53
186485	9/8/2026	104302 BEE N' WASP NEST REMOVAL, SERVICE, LLC	970252		HONEY BEE NEST REMOVAL - 16419 D.	125.00
					Total :	125.00
186486	9/8/2026	109037 BEEMAN, RAYMOND	082526		PROFESSIONAL DEVELOPMENT REIMI	190.10
					Total :	190.10
186487	9/8/2026	107747 BENGAR PRODUCTIONS	7933		PRINTING SERVICES	250.00
					Total :	250.00
186488	9/8/2026	112184 BONFIRELA PRODUCTIONS	2151	037-10578	LINE 7X DIGITAL DISPLAY MARKETING	7,250.00
					Total :	7,250.00
186489	9/8/2026	113990 BROWN, TASHEL	RECEIPT #302699		BLOCK PARTY DEPOSIT REFUND	100.00
					Total :	100.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186490	9/8/2026	107144 BSN SPORTS LLC	934418512		REC PROGRAM SUPPLIES	1,510.17
					Total :	1,510.17
186491	9/8/2026	102466 CALIFORNIA MUNICIPAL, STATISTICS, INC.	26080501		DIRECT AND OVERLAPPING DEBT STA	600.00
					Total :	600.00
186492	9/8/2026	113976 CALVARY BAPTIST CHURCH OF, GARDENA	PERMIT #50025-0683		PERMIT DEPOSIT REFUND - 15916 CRE	5,000.00
					Total :	5,000.00
186493	9/8/2026	803420 CARPENTER, ROTHANS & DUMONT, LAW OFF	52898		LEGAL SERVICES	186.00
			52900		LEGAL SERVICES	46.00
			52902		LEGAL SERVICES	1,063.00
			52904		LEGAL SERVICES	3,522.50
			52907		LEGAL SERVICES	437.00
			52909		LEGAL SERVICES	92.00
			52911		LEGAL SERVICES	966.00
			52913		LEGAL SERVICES	230.00
			52914		LEGAL SERVICES	184.00
			52916		LEGAL SERVICES	1,285.95
			52918		LEGAL SERVICES	851.00
			52919		LEGAL SERVICES	92.00
			52921		LEGAL SERVICES	2,639.50
			52922		LEGAL SERVICES	332.50
			53038		LEGAL SERVICES	570.00
					Total :	12,497.45
186494	9/8/2026	110605 CHANDLER ASSET MANAGEMENT	2607GARDENA	023-01628	INVESTMENT MGMT SERVICES - JULY	5,017.84
					Total :	5,017.84
186495	9/8/2026	104126 CHARTER COMMUNICATIONS	232843901082126	023-01698	SPECTRUM FIBER PEG CHANNELS	1,080.00
					Total :	1,080.00
186496	9/8/2026	303113 CITY OF TORRANCE	2027-00150097	023-01712	INSB ASSESSMENT FOR FY2027	171,970.00
					Total :	171,970.00
186497	9/8/2026	110985 CIVICPLUS, LLC	371202	011-00051	FOIA WORKFLOW PLATFORM	13,026.51
			382907	023-01711	WEBSITE MANAGEMENT AND ADA SOF	6,174.00

Voucher List
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186497	9/8/2026	110985 110985 CIVICPLUS, LLC	(Continued)		Total :	19,200.51
186498	9/8/2026	111534 CLEAN ENERGY	CE12855547	037-10580	CNG O&M SERVICES - JULY 2026	12,917.00
					Total :	12,917.00
186499	9/8/2026	110122 COMMANDSTAT ANALYTICS, INC	260		DATABASE MGMT & STATISTICAL REP(	2,016.00
					Total :	2,016.00
186500	9/8/2026	113983 COMPETITIVE ASPHALT COATINGS	PERMIT #18976		PERMIT DEPOSIT REFUND - S WILKIE /	2,000.00
					Total :	2,000.00
186501	9/8/2026	102388 COPYLAND, INC.	94513	037-10550	GTRANS - COLOR BOOKLETS	1,358.76
					Total :	1,358.76
186502	9/8/2026	102791 CPAC, INC.	1303451		CISCO DEFENSE ORCHESTRATOR LIC	560.00
					Total :	560.00
186503	9/8/2026	103353 CRM COMPANY, LLC.	LA31186		SCRAP TIRE DISPOSAL FEE	69.50
					Total :	69.50
186504	9/8/2026	110319 CWE DIRECTOR	F26523	024-01205	MS4 & NPDES MONITORING & COMPLI	25,268.77
			F26524	024-01181	MS4 & NPDES MONITORING & COMPLI	1,083.78
					Total :	26,352.55
186505	9/8/2026	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL	JULY 2026		MONTHLY ANIMAL SERVICES - JULY 20	2,109.32
					Total :	2,109.32
186506	9/8/2026	104527 DEPARTMENT OF INDUSTRIAL, RELATIONS	E2315706MR		CONVEYANCE INSPECTION FEE - 1399	225.00
					Total :	225.00
186507	9/8/2026	312117 DEPARTMENT OF WATER & POWER	082426		LIGHT & POWER	130.38
			082826		LIGHT & POWER	94.29
					Total :	224.67
186508	9/8/2026	106371 DIXON, SEAN	082526		EDUCATIONAL REIMBURSEMENT	1,530.00
					Total :	1,530.00
186509	9/8/2026	113535 DODD, PRISCILLA ANN	RECEIPT #100559794		MAINTENANCE DEPOSIT REFUND	100.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186509	9/8/2026	113535 113535 DODD, PRISCILLA ANN	(Continued)		Total :	100.00
186510	9/8/2026	104913 DUNN-EDWARDS CORPORATION	2047A71999		ROWLEY PARK GAZEBO SUPPLIES	701.79
					Total :	701.79
186511	9/8/2026	110534 EL DORADO NATIONAL	90900580	037-10565	GTRANS BUS VEHICLE SUPPLIES	1,236.73
					Total :	1,236.73
186512	9/8/2026	113296 ELECTRONIC ENTRY DISTRIBUTORS	99121141 99127780		GTRANS FACILITY SUPPLIES GTRANS FACILITY SUPPLIES	222.59 89.76
					Total :	312.35
186513	9/8/2026	107353 EMERGENCY RESPONSE CRIME SCENE, CLE T2026-492			BIOLOGICAL CLEANUP ON ROADWAY	750.00
					Total :	750.00
186514	9/8/2026	105418 EMPIRE CLEANING SUPPLY	S7840283 S7865264	034-00754 034-00754	CUSTODIAL SUPPLIES CUSTODIAL SUPPLIES	758.06 1,282.56
					Total :	2,040.62
186515	9/8/2026	112290 EUROFINS TESTOIL, INC.	484544		SAMPLE KITS	3,065.40
					Total :	3,065.40
186516	9/8/2026	100055 FAIR HOUSING FOUNDATION	APR-JUN 2026	032-00261	FAIR HOUSING SERVICES	5,226.90
					Total :	5,226.90
186517	9/8/2026	106129 FEDEX	9-422-07445 9-431-14156		SHIPPING SERVICES SHIPPING SERVICES	334.45 99.60
					Total :	434.05
186518	9/8/2026	111415 FILTERBUY, INC	BAFEC8C7-0049		GTRANS AUTO PARTS	3,257.61
					Total :	3,257.61
186519	9/8/2026	106545 FLEETPRIDE, INC	136873171		GTRANS AUTO PARTS	211.47
					Total :	211.47
186520	9/8/2026	112566 GALLS, LLC	035573989 035573997 035853069		PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES PD UNIFORM SUPPLIES	95.35 36.24 1,011.26

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186520	9/8/2026	112566 GALLS, LLC	(Continued)			
			035865680		PD UNIFORM SUPPLIES	1,011.26
			035865683		PD UNIFORM SUPPLIES	1,011.26
			035925859		PD UNIFORM SUPPLIES	1,011.26
			036031936		PD UNIFORM SUPPLIES	-1,011.26
					Total :	3,165.37
186521	9/8/2026	107025 GARDENA HIGH SCHOOL	FRANCIS 26/27		COMMUNITY PROMOTION	250.00
					Total :	250.00
186522	9/8/2026	112464 GARDENA HONDA	200434		GTRANS AUTO PARTS	21.30
			200568		GTRANS AUTO PARTS	96.46
					Total :	117.76
186523	9/8/2026	107034 GARDENA WELDING SUPPLY CO INC.	95 134551		GTRANS MAINT SUPPLIES	37.57
			95 1348580		GTRANS MAINT SUPPLIES	88.40
					Total :	125.97
186524	9/8/2026	113991 GELUZ, RAMON	RECEIPT #100700955		MAINTENANCE DEPOSIT REFUND	250.00
					Total :	250.00
186525	9/8/2026	101091 GEURIN MOBILE HOME SERVICE INC	10856	032-00264	CDBG HOUSING REHAB PROGRAM - 1'	22,275.00
					Total :	22,275.00
186526	9/8/2026	101091 GEURIN MOBILE HOME SERVICE INC	17100-37-F		CDBG HOUSING REHAB PROGRAM - 1'	2,500.00
					Total :	2,500.00
186527	9/8/2026	101091 GEURIN MOBILE HOME SERVICE INC	10857		CDBG HOUSING REHAB PROGRAM - 1'	2,475.00
					Total :	2,475.00
186528	9/8/2026	106470 GILLIG LLC	41461548	037-10409	GTRANS AUTO PARTS	549.25
			41461549	037-10120	GTRANS AUTO PARTS	6,592.23
			41462036	037-10409	GTRANS AUTO PARTS	7,979.03
			41462429	037-10409	GTRANS AUTO PARTS	1,958.58
			41464607	037-10409	GTRANS AUTO PARTS	3,071.28
			41466000	037-10409	GTRANS AUTO PARTS	275.98
			41472562	037-10552	GTRANS AUTO PARTS	791.66
			41473663	037-10552	GTRANS AUTO PARTS	147.28

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186528	9/8/2026	106470 106470 GILLIG LLC	(Continued)		Total :	21,365.29
186529	9/8/2026	120212 GLENN E. THOMAS CO.	273071		BUS AUTO PARTS	208.07
					Total :	208.07
186530	9/8/2026	112692 GOCANVAS	INV00236775		MONTHLY SUBSCRIPTION - SEPTEMBER	1,350.00
					Total :	1,350.00
186531	9/8/2026	619004 GOLDEN STATE WATER CO.	082126		WATER	39,300.68
					Total :	39,300.68
186532	9/8/2026	112380 GOLDFARB & LIPMAN LLP	497426		LEGAL SERVICES	540.00
					Total :	540.00
186533	9/8/2026	110364 GOMEZ, CLAUDIA	05/17-05/22		2026 CAPE SEMINAR	250.00
					Total :	250.00
186534	9/8/2026	112872 GOODYEAR TIRE & RUBBER CO.	9873988863	037-10506	GTRANS BUS TIRE LEASE SERVICE - J	1,120.00
			9874107849	037-10506	GTRANS BUS TIRE LEASE MILEAGE - J	6,429.33
					Total :	7,549.33
186535	9/8/2026	107513 GRAINGER	9031570071		PW AUTO SUPPLIES	1,707.98
			9041446718	037-10573	GTRANS SHOP SUPPLIES	44.51
			9046274735	037-10573	GTRANS AUTO PARTS	536.54
			9048099064	037-10573	GTRANS AUTO PARTS	268.27
			9049293922	037-10573	GTRANS FACILITY SUPPLIES	15.14
			9942942377		PW AUTO PARTS	253.98
			9950586652		STREET MAINT SUPPLIES	120.94
			9954302718		PW AUTO SUPPLIES	-253.41
					Total :	2,693.95
186536	9/8/2026	113987 GUZMAN, PATRICIA M.	PERMIT #50025-0771		PERMIT DEPOSIT REFUND - 15804 BEF	5,000.00
					Total :	5,000.00
186537	9/8/2026	106300 HARDY & HARPER, INC.	01	024-01236	VARIOUS STREETS REHAB PROJECT, I	1,549,857.07
					Total :	1,549,857.07
186538	9/8/2026	106300 HARDY & HARPER, INC.	52341	024-01238	AC REPAIR ON VAN NESS AVENUE	46,812.00

Voucher List
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Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186538	9/8/2026	106300 106300 HARDY & HARPER, INC.	(Continued)		Total :	46,812.00
186539	9/8/2026	106467 HENTGES, LAURENT	12/01-12/04		2025 CATO CONFERENCE	817.00
					Total :	817.00
186540	9/8/2026	110371 HINDERLITER DE LLAMAS, & ASSOCIATES	SIN067380	023-01715	CONTRACT SERVICES - SALES TAX	3,339.70
					Total :	3,339.70
186541	9/8/2026	108434 HOME DEPOT CREDIT SERVICES	0343682		PARK MAINT SUPPLIES	175.32
			0511354		EQUIP MAINT SUPPLIES	874.17
			0603821		JAZZ FESTIVAL SUPPLIES	22.07
			0676180		JAZZ FESTIVAL SUPPLIES	91.12
			0904653		JAZZ FESTIVAL SUPPLIES	91.31
			0904672		JAZZ FESTIVAL SUPPLIES	70.64
			3320058		BLDG MAINT SUPPLIES	65.52
			3343896		BLDG MAINT SUPPLIES	615.17
			4160812		GTRANS MAINT SUPPLIES	85.00
			4331489		BLDG MAINT SUPPLIES	410.31
			475302755		BUS OFFICE SUPPLIES	-647.93
			5693032		REC PROGRAM SUPPLIES	24.79
			6342260		REC PROGRAM SUPPLIES	123.54
			7420026		REC PROGRAM SUPPLIES	28.10
			9900182		REC PROGRAM SUPPLIES	41.39
					Total :	2,070.52
186542	9/8/2026	113975 I BUY UGLY HOMES INC.	PERMIT #50025-0698		PERMIT DEPOSIT REFUND - 13323 SAIL	5,000.00
					Total :	5,000.00
186543	9/8/2026	110222 INTERAMERICAN MOTOR, LLC	102-421206		GTRANS AUTO PARTS	205.49
					Total :	205.49
186544	9/8/2026	106714 INTERSTATE BATTERIES OF, CALIFORNIA CO.	120177129	037-10553	GTRANS AUTO PARTS	164.23
			180041739	037-10553	GTRANS AUTO PARTS	358.14
					Total :	522.37
186545	9/8/2026	113974 JPE DESIGN BUILD	PERMIT #50025-0563		PERMIT DEPOSIT REFUND - 14613 NOI	7,500.00
					Total :	7,500.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186546	9/8/2026	110385 KIMLEY-HORN AND ASSOCIATES, INC	36003320	032-00236	CONSULTING SERVICES - GARDENA P	7,790.99
Total :						7,790.99
186547	9/8/2026	112145 L.A. COUNTY FIRE DEPARTMENT	IN0495187		UNDERGROUND STORAGE TANK PRO	4,407.00
Total :						4,407.00
186548	9/8/2026	312039 L.A. COUNTY FIRE DEPARTMENT	C0014636	023-01683	FIRE PROTECTION SERVICES - OCTOE	799,227.73
Total :						799,227.73
186549	9/8/2026	112614 LAX AUTO REPAIR	21563		2024 DODGE DURANGO #1697550 OIL	70.00
Total :						70.00
186550	9/8/2026	112260 LIEBERT CASSIDY WHITMORE	329341		LEGAL SERVICES	32,715.50
Total :						32,715.50
186551	9/8/2026	112260 LIEBERT CASSIDY WHITMORE	329342		LEGAL SERVICES	4,111.50
			329343		LEGAL SERVICES	543.00
			331114		LEGAL SERVICES	2,020.00
			331115		LEGAL SERVICES	2,115.00
			331116		LEGAL SERVICES	31.00
			331117		LEGAL SERVICES	816.00
			331118		LEGAL SERVICES	2,220.00
			331119		LEGAL SERVICES	459.00
			331120		LEGAL SERVICES	166.50
			331121		LEGAL SERVICES	938.00
			331122		LEGAL SERVICES	14,238.00
			331123		LEGAL SERVICES	45.00
Total :						27,703.00
186552	9/8/2026	109517 LOAD N' GO BUILDING MATERIALS	2607-000774		STREET MAINT SUPPLIES	79.52
Total :						79.52
186553	9/8/2026	105236 LONG BEACH ICE, INC.	353419		JAZZ FESTIVAL SUPPLIES	1,497.28
Total :						1,497.28
186554	9/8/2026	113986 LUONG, TIN	PERMIT #50025-0629		PERMIT DEPOSIT REFUND - 14801 RO	7,500.00
Total :						7,500.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186555	9/8/2026	112615 LU'S LIGHTHOUSE, INC.	01304832		GTRANS AUTO PARTS	849.90
					Total :	849.90
186556	9/8/2026	112326 LWP CLAIMS SOLUTIONS INC.	26813	023-01687	WORKERS' COMP CLAIMS ADMINISTR/	22,583.00
					Total :	22,583.00
186557	9/8/2026	113301 M & K METAL CO.	433402		BUS MAINT SUPPLIES	71.60
					Total :	71.60
186558	9/8/2026	105082 MAJESTIC LIGHTING, INC.	ML92726		PD PROGRAM SUPPLIES	56.36
					Total :	56.36
186559	9/8/2026	112695 MANN, SCOTT A.	26-008	023-01707	RISK MGMT CONSULTING SERVICES	2,000.00
					Total :	2,000.00
186560	9/8/2026	813030 MANNING & KASS	844441		LEGAL SERVICES	314.50
			860813		LEGAL SERVICES	1,080.00
			871012		LEGAL SERVICES	1,952.50
			871013		LEGAL SERVICES	1,137.10
					Total :	4,484.10
186561	9/8/2026	113981 MESFIN, AARON	CIT #455127094		PARKING CITATION REFUND	240.00
					Total :	240.00
186562	9/8/2026	111604 MICRO ELECTRONICS, INC	14541411	023-01708	COMPUTER REPLACEMENT PARTS	2,672.15
					Total :	2,672.15
186563	9/8/2026	113004 MISSION STEEL FABRICATION	11022		GTRANS MAINT SUPPLIES	552.49
					Total :	552.49
186564	9/8/2026	110824 MIXER INK LLC	109484		JAZZ FESTIVAL SUPPLIES	1,483.00
					Total :	1,483.00
186565	9/8/2026	113997 MONTIJO, ANTHONY	RECEIPT #106234557		YOUTH SOFTBALL REGISTRATION REF	75.00
					Total :	75.00
186566	9/8/2026	107505 MOUSER ELECTRONICS, INC.	91834010		GTRANS AUTO SUPPLIES	507.08

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186566	9/8/2026	107505 MOUSER ELECTRONICS, INC.	(Continued)		Total :	507.08
186567	9/8/2026	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	193682		SERVICE AGREEMENT PLAN	135.00
					Total :	135.00
186568	9/8/2026	109290 MZ AUTO GLASS	97251	037-10579	(8) DRIVER BARRIER PANELS	11,492.00
			97464		WINDOW INSTALL FOR BUS #2015	738.90
			97492		BUS WINDSHIELD PANEL	438.90
					Total :	12,669.80
186569	9/8/2026	105622 N/S CORPORATION	0133031	037-10556	GTRANS BUS WASH EQUIPMENT MAIN	741.00
					Total :	741.00
186570	9/8/2026	107030 NAPA AUTO PARTS	200266		PW AUTO PARTS	103.77
			200288		PW AUTO PARTS	-103.77
			203937		PW AUTO PARTS	109.98
					Total :	109.98
186571	9/8/2026	110575 OCCUPATIONAL HEALTH CENTERS	91970320	023-01699	RANDOM TESTS	439.00
			91970377	023-01699	RANDOM TESTS	1,082.00
			91971555	023-01699	RANDOM TESTS	251.00
			92053449	023-01699	RANDOM TESTS	1,058.00
			92057334	023-01699	RANDOM TESTS	97.00
			92058144	023-01699	RANDOM TESTS	179.00
					Total :	3,106.00
186572	9/8/2026	115168 OFFICE DEPOT	472414645		BUS OFFICE SUPPLIES	180.40
			472500080		BUS OFFICE SUPPLIES	30.38
			472500155		BUS OFFICE SUPPLIES	46.19
			472500203		BUS OFFICE SUPPLIES	81.78
			475452574		HR OFFICE SUPPLIES	125.28
			478212982		PD OFFICE SUPPLIES	66.52
			479002910		REC OFFICE SUPPLIES	108.15
			480101971		HR OFFICE SUPPLIES	-5.33
			480438631		HR OFFICE SUPPLIES	-357.22
					Total :	276.15
186573	9/8/2026	113795 OPPENHEIMER NATIONAL	01	024-01219	GARDENA BLVD DECORATIVE STREET	41,530.62

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186573	9/8/2026	113795 OPPENHEIMER NATIONAL	(Continued)		Total :	41,530.62
186574	9/8/2026	111358 O'REILLY AUTO PARTS	290947		PW AUTO PARTS	781.10
			291576		GTRANS SHOP SUPPLIES	100.78
					Total :	881.88
186575	9/8/2026	115810 ORKIN PEST CONTROL	301068954		PEST CONTROL - ACCT #27336703	387.59
			301068955		PEST CONTROL - ACCT #27336703	387.59
			301068956		PEST CONTROL - ACCT #27336703	387.59
			301069647		PEST CONTROL - ACCT #27336703	303.31
					Total :	1,466.08
186576	9/8/2026	113731 OSCAR MOBILE BODY & DETAIL	4		VEHICLE MAINT SUPPLIES	804.70
			5		VEHICLE MAINT SUPPLIES	1,830.95
			6		VEHICLE MAINT SUPPLIES	1,397.80
			7		VEHICLE MAINT SUPPLIES	1,109.40
					Total :	5,142.85
186577	9/8/2026	112845 PALICON GROUP	2734	035-01458	BACKGROUND INVESTIGATION SERVI	1,750.00
			2736	035-01458	BACKGROUND INVESTIGATION SERVI	340.00
			2763	035-01458	BACKGROUND INVESTIGATION SERVI	1,500.00
			2764	035-01458	BACKGROUND INVESTIGATION SERVI	170.00
					Total :	3,760.00
186578	9/8/2026	113978 PAR WESTERN LINE CONTRACTORS	PERMIT #50024-0885		PERMIT DEPOSIT REFUND - 13220 VAN	7,500.00
					Total :	7,500.00
186579	9/8/2026	113978 PAR WESTERN LINE CONTRACTORS	PERMIT #50024-0868		PERMIT DEPOSIT REFUND - 1200 W 17	7,500.00
					Total :	7,500.00
186580	9/8/2026	113194 PASILLAS, PATRICIA	05 06/30/26		FIELD SUPERVISION SERVICES	1,050.00
			05 08/04/26		FIELD SUPERVISION SERVICES	600.00
					Total :	1,650.00
186581	9/8/2026	113996 PAYNE, BROOKLYN	RECEIPT #105299188		YOUTH SOFTBALL REGISTRATION REF	65.00
					Total :	65.00
186582	9/8/2026	113914 PECKHAM & MCKENNEY	01	023-01714	RECRUITMENT FOR PW DIRECTOR	9,333.33

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186582	9/8/2026	113914 113914 PECKHAM & MCKENNEY	(Continued)		Total :	9,333.33
186583	9/8/2026	112189 PERFECT SCORE ATHLETIC, TRAINING CENT	08/05-08/26/26		GYMNASTICS INSTRUCTOR SERVICES	596.96
					Total :	596.96
186584	9/8/2026	307103 PETTY CASH FUND	082826		REPLENISH UUT PETTY CASH	689.82
					Total :	689.82
186585	9/8/2026	111883 PROJECT PARTNERS, INC.	28835	024-01112	PROJECT MANAGEMENT SERVICES	14,400.00
					Total :	14,400.00
186586	9/8/2026	102677 PROVIDENCE HEALTH & SERVICES	1010125 03/05/26		SART EXAMS	1,600.00
					Total :	1,600.00
186587	9/8/2026	106092 PRUDENTIAL OVERALL SUPPLY	43137789	034-00757	UNIFORM & SUPPLY RENTAL	81.07
			43139399	034-00757	CUSTODIAL SUPPLIES	44.92
			43139400	024-01246	UNIFORM & SUPPLY RENTAL	170.79
				034-00757		
			43139401	034-00757	UNIFORM & SUPPLY RENTAL	35.42
			43139402	034-00757	SUPPLY RENTAL - MATS - GTRANS	53.44
			43141180	034-00757	CUSTODIAL SUPPLIES	2,391.98
			43141181	024-01246	UNIFORM & SUPPLY RENTAL	170.79
				034-00757		
			43141182	034-00757	UNIFORM & SUPPLY RENTAL	81.74
			43141183	034-00757	SUPPLY RENTAL - MATS - GTRANS	53.44
			43141184	034-00757	SUPPLY RENTAL - MATS - NCC	13.83
			43141185	034-00757	SUPPLY RENTAL - MATS - CH	19.42
			43141186	034-00757	SUPPLY RENTAL - MATS - PD	29.70
			43141187	034-00757	SUPPLY RENTAL - MATS - HS	12.37
			43142509	037-10557	UNIFORM & SUPPLY RENTAL	427.54
			43142941	034-00757	CUSTODIAL SUPPLIES	44.92
			43142942	024-01246	UNIFORM & SUPPLY RENTAL	170.79
				034-00757		
			43142943	034-00757	UNIFORM & SUPPLY RENTAL	83.56
			43142944	034-00757	SUPPLY RENTAL - MATS - GTRANS	53.44
					Total :	3,939.16
186588	9/8/2026	116575 PSYCHOLOGICAL CONSULTING, ASSOCIATES	90337		INDIVIDUAL PSYCHOTHERAPY	578.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186588	9/8/2026	116575 116575 PSYCHOLOGICAL CONSULTING, ASSOCI (Continued)				Total : 578.00
186589	9/8/2026	109242 QUACH, KHOI	GEPCO 2026		GEPCO LOAN	1,850.00
					Total :	1,850.00
186590	9/8/2026	102283 QUICK COLOR PRINTING	16978		JAZZ FESTIVAL BANNERS	2,016.63
					Total :	2,016.63
186591	9/8/2026	113969 R. ROCK ENTERPRISES INC.	RRE 599	034-00768	SISTER CITY PARKETTE MURAL PAINT	4,000.00
					Total :	4,000.00
186592	9/8/2026	113969 R. ROCK ENTERPRISES INC.	RRE 600	034-00768	SISTER CITY PARKETTE MURAL PAINT	4,000.00
					Total :	4,000.00
186593	9/8/2026	118536 RIO HONDO COLLEGE	S25-141-ZGDA		TUITION - ENROLLMENT FEE, MATERI/	3,568.50
			S25-147-ZGDA		TUITION - ENROLLMENT FEE, MATERI/	89.00
			S25-234-ZGDA		TUITION - ENROLLMENT FEE	37.54
					Total :	3,695.04
186594	9/8/2026	113998 RUIZ, EDWIN	081826		EDUCATIONAL REIMBURSEMENT	2,650.00
					Total :	2,650.00
186595	9/8/2026	113327 RWC GROUP	XA301277463:02	037-10569	GTRANS AUTO PARTS	669.63
					Total :	669.63
186596	9/8/2026	113207 RYTYCH TRUCK SPECIALTIES	2695		CLEAN TRUCK CHECK	200.00
					Total :	200.00
186597	9/8/2026	119126 S.B.R.P.C.A.	04811		PD AUTO PARTS	591.51
			04813		PD AUTO PARTS	874.00
					Total :	1,465.51
186598	9/8/2026	119022 SAFE MART OF SOUTHERN, CALIFORNIA, INC	3038		GTRANS MAINT SUPPLIES	22.10
			3042		CD PROGRAM SUPPLIES	9.95
			3078		BLDG MAINT SUPPLIES	242.20
			3080		BLDG MAINT SUPPLIES	36.47
			3087		PD PROGRAM SUPPLIES	46.41

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186598	9/8/2026	119022	119022 SAFE MART OF SOUTHERN, CALIFORNI/ (Continued)		Total :	357.13
186599	9/8/2026	112327	SAMI'S REFEREES LLC		SPORT REFEREE SERVICES	1,050.00
			08/01-08/15/2026		SPORT REFEREE SERVICES	560.00
			08/01-08/15/2026.		SPORT REFEREE SERVICES	910.00
			08/01-08/15/26		SPORT REFEREE SERVICES	420.00
			08/01-08/15/26.		Total :	2,940.00
186600	9/8/2026	119016	SAM'S CLUB	1855 08/19/26	PD PROGRAM SUPPLIES	495.97
					Total :	495.97
186601	9/8/2026	110772	SANTOS, VICTOR D.	081826	WELLNESS STIPEND REIMBURSEMEN	1,500.00
					Total :	1,500.00
186602	9/8/2026	105220	SEA CLEAR POOLS, INC.	26-2408	POOL MAINTENANCE SERVICES - JULY	4,500.00
				26-2430	POOL MAINTENANCE SUPPLIES	1,607.32
					Total :	6,107.32
186603	9/8/2026	119233	SHERWIN-WILLIAMS CO.	0778-3	ROWLEY PARK GAZEBO SUPPLIES	290.58
					Total :	290.58
186604	9/8/2026	109918	SHIGE'S FOREIGN CAR SERVICE, INC.	8105122	2021 FORD INTRCPTR #1614738 SERVI	3,286.00
				8105156	2015 TOYOTA CAMRY #1415422 SERVI	68.45
				8105274	2005 CHEVY TAHOE #1096948 SERVICE	2,994.33
				8105275	2022 FORD INTRCPTR #1630457 SERVI	5,322.39
				8105326	2007 CHEVY TAHOE #1327044 SERVICE	980.36
				8105363	2023 FORD INTRCPTR #1661719 SERVI	5,127.28
				8105365	2023 FORD INTRCPTR #1661716 SERVI	200.00
				8105368	2024 DODGE DURANGO #1697555 SER	267.57
				8105383	2024 DODGE DURANGO #1697550 SER	2,790.56
				8105396	2025 FORD INTRCPTR #1734014 SERVI	237.86
				8105450	2024 DODGE DURANGO #1697551 SER	3,277.94
				8105514	2024 DODGE DURANGO #1697551 SER	68.45
				8105520	2021 FORD INTRCPTR #1614731 SERVI	5,433.04
				8105532	2012 CHEVY TAHOE #1415462 SERVICE	654.92
				8105536	2025 GMC SIERRA EV DENALI SERVICE	701.44
				8105570	2012 FORD E-350 #1391819 SERVICE &	198.52
				8105571	2011 FORD CROWN VICTORIA #137657	434.56

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186604	9/8/2026	109918 109918 SHIGE'S FOREIGN CAR SERVICE, INC.	(Continued)			Total : 32,043.67
186605	9/8/2026	113659 SITELOGIQ, INC	001 08/18/26		PV SOLAR FIRE PLAN REVIEW FEE	1,341.00
					Total :	1,341.00
186606	9/8/2026	103940 SOCAL INDUSTRIES	813991		REC RENTAL SERVICES	651.95
					Total :	651.95
186607	9/8/2026	107761 SOCAL STORMWATER RUNOFF, SOLUTION S	15343	037-10575	FACILITY STORMWATER COMPLIANCE	510.00
					Total :	510.00
186608	9/8/2026	119375 SOUTH COAST AIR QUALITY, MANAGEMENT I	4772016		PUBLIC NOTICE DISTRIBUTION FEE	761.75
					Total :	761.75
186609	9/8/2026	318010 SOUTHERN CALIFORNIA ASSOC., OF GOVER	SCAG FY27 0061	020-00080	ANNUAL DUES ASSESSMENT	8,859.00
					Total :	8,859.00
186610	9/8/2026	619003 SOUTHERN CALIFORNIA EDISON	090126		LIGHT & POWER	50,436.38
					Total :	50,436.38
186611	9/8/2026	101570 SOUTHWEST OFFSET PRINTING CO., INC.	210533	034-00769	RECREATION GUIDE 2026 SUMMER/FA	9,075.96
					Total :	9,075.96
186612	9/8/2026	111778 SPCALA	202608	032-00227	ANIMAL SHELTER SERVICES	23,900.00
					Total :	23,900.00
186613	9/8/2026	219342 SPROLES, RYAN	081826		EDUCATIONAL REIMBURSEMENT	510.00
					Total :	510.00
186614	9/8/2026	113332 SQUARE SIGNS LLC	JN551 RET		CITY MESSAGE BOARD AT 162ND & W	6,585.00
					Total :	6,585.00
186615	9/8/2026	119548 ST. JOHN LUTHERAN CHURCH	SEPTEMBER 2026		SENIOR CITIZENS DAY CARE	1,100.00
					Total :	1,100.00
186616	9/8/2026	119594 STANLEY PEST CONTROL	2097057		PEST CONTROL SERVICE - 1220 W 170	70.00
			2097058		PEST CONTROL SERVICE - 15800 BRIG	42.00
			2097059		PEST CONTROL SERVICE - 1651 W 162	85.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186616	9/8/2026	119594 STANLEY PEST CONTROL	(Continued)			
			2097060		PEST CONTROL SERVICE - 1700 W 162	80.00
			2097061		PEST CONTROL SERVICE - 1670 W 162	80.00
			2097062		PEST CONTROL SERVICE - 1718 W 162	65.00
			2097064		PEST CONTROL SERVICE - 2100 W 154	65.00
			2097065		PEST CONTROL SERVICE - 2320 W 149	42.00
			2097066		PEST CONTROL SERVICE - 14517 CREI	60.00
			2097068		PEST CONTROL SERVICE - 13220 VAN	65.00
			2097070		PEST CONTROL SERVICE - 14708 HALL	42.00
					Total :	696.00
186617	9/8/2026	113282 SUNSET VANS INC.	102385		GTRANS AUTO PARTS	275.46
					Total :	275.46
186618	9/8/2026	111518 SWAGELOK	162007		GTRANS MAINT SUPPLIES	611.38
					Total :	611.38
186619	9/8/2026	104106 SWARCO MCCAIN, INC.	INV0295698		SIGNS/SIGNALS SUPPLIES	229.00
					Total :	229.00
186620	9/8/2026	112984 TCTH SCREENWORKS, INC	28981		GTRANS MAINT UNIFORM SUPPLIES	672.00
					Total :	672.00
186621	9/8/2026	113297 TECHNICAL MASTERY SOCCER	AUGUST 2026		SOCCER INSTRUCTOR	1,984.40
					Total :	1,984.40
186622	9/8/2026	110167 THOMAS, SHAQUITA	GEPCO 2026		GEPCO LOAN	2,000.00
					Total :	2,000.00
186623	9/8/2026	113210 TIMECLOCK PLUS, LLC	INV00477200		SCHEDULING & TIMEKEEPING SOFTW.	500.00
					Total :	500.00
186624	9/8/2026	105556 TRIANGLE SPORTS, INC.	44083		2026 YOUTH BASEBALL AND SOFTBAL	531.74
					Total :	531.74
186625	9/8/2026	111481 TRIO COMMUNITY MEALS, LLC	223ABS100000700	034-00705	SENIOR FEEDING PROGRAM	8,284.50
			223ABS100000935	034-00705	SENIOR FEEDING PROGRAM	7,155.75
			223ABS100001169	034-00705	SENIOR FEEDING PROGRAM	10,003.25

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186625	9/8/2026	111481 TRIO COMMUNITY MEALS, LLC	(Continued) 223ABS100001748 CRM2230068924 INV2230081626	034-00705 034-00705	SENIOR FEEDING PROGRAM SENIOR FEEDING PROGRAM SENIOR FEEDING PROGRAM	3,018.75 -7,741.37 8,302.38
Total :						29,023.26
186626	9/8/2026	111481 TRIO COMMUNITY MEALS, LLC	223A704127270I INV2230081847	034-00705 034-00705	SENIOR FEEDING PROGRAM SENIOR FEEDING PROGRAM	2,028.00 6,573.79
Total :						8,601.79
186627	9/8/2026	120854 TURF STAR INC.	INV170986		PARK MAINT SUPPLIES	555.11
Total :						555.11
186628	9/8/2026	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	BEEMAN 08/24/26 FINANCE 08/24/26 FISCAL RES 08/24/26 HR 08/24/26 SANTOS 7/22/26		CAL CARD STATEMENT 07/23-08/24/26 CAL CARD STATEMENT 07/23-08/24/26 CAL CARD STATEMENT 07/23-08/24/26 CAL CARD STATEMENT 07/23-08/24/26 CAL CARD STATEMENT 06/23-07/22/26	16.79 1,997.62 253.23 685.76 2,425.77
Total :						5,379.17
186629	9/8/2026	122227 U-HAUL	5405436044 5405436045		REC RENTAL SERVICES REC RENTAL SERVICES	366.36 547.04
Total :						913.40
186630	9/8/2026	104692 ULINE	211841358 211912249		REC PROGRAM SUPPLIES BUS SHOP SUPPLIES	351.98 3,201.84
Total :						3,553.82
186631	9/8/2026	113022 V V & G CONSTRUCTION	426-4-263	032-00262	CDBG HOUSING REHAB PROGRAM - 1:	44,307.00
Total :						44,307.00
186632	9/8/2026	113022 V V & G CONSTRUCTION	426-4-263:1	032-00263	PLHA HOUSING REHAB PROGRAM - 12	26,401.50
Total :						26,401.50
186633	9/8/2026	113022 V V & G CONSTRUCTION	426-4-268:2	032-00266	CDBG HOUSING REHAB PROGRAM - 1:	21,798.00
Total :						21,798.00
186634	9/8/2026	113022 V V & G CONSTRUCTION	426-4-268:3	032-00265	PLHA HOUSING REHAB PROGRAM - 14	16,447.50

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186634	9/8/2026	113022 113022 V V & G CONSTRUCTION	(Continued)		Total :	16,447.50
186635	9/8/2026	113022 V V & G CONSTRUCTION	426-4-268:4		CDBG HOUSING REHAB PROGRAM - 1	4,980.00
					Total :	4,980.00
186636	9/8/2026	113022 V V & G CONSTRUCTION	426-4-263:2R1		CDBG HOUSING REHAB PROGRAM - 1	4,923.00
					Total :	4,923.00
186637	9/8/2026	113022 V V & G CONSTRUCTION	426-4-263:2R2		PLHA HOUSING REHAB PROGRAM - 12	2,933.50
					Total :	2,933.50
186638	9/8/2026	113022 V V & G CONSTRUCTION	426-4-268:5		PLHA HOUSING REHAB PROGRAM - 14	2,707.50
					Total :	2,707.50
186639	9/8/2026	113979 VERA, ALEJANDRO	PERMIT #50023-0730		PERMIT DEPOSIT REFUND - 14023 BUI	7,500.00
					Total :	7,500.00
186640	9/8/2026	113252 VILLANUEVA, LOURDES M.	PERMIT #50025-0988		PERMIT DEPOSIT REFUND - 1211 W 14	5,000.00
					Total :	5,000.00
186641	9/8/2026	101903 WATER TECHNIQUES	22991		DRINKING WATER SYSTEM RENTAL	45.00
					Total :	45.00
186642	9/8/2026	104107 WAXIE SANITARY SUPPLY	84074882		BUS WASH SUPPLIES	171.25
					Total :	171.25
186643	9/8/2026	100107 WAYNE ELECTRIC CO.	221806		GTRANS AUTO PARTS	1,773.53
					Total :	1,773.53
186644	9/8/2026	112737 WELLS FARGO VENDOR FINANCIAL, SERVICE	5039795057	023-01692	CITYWIDE COPIER LEASE - SEPTEMBE	3,921.66
					Total :	3,921.66
186645	9/8/2026	104647 WILL DAN ENGINEERING	00715087	032-00238	CONSTRUCTION MANAGEMENT SERV	5,556.25
					Total :	5,556.25
186646	9/8/2026	113977 WUDNEH, ALEM	PERMIT #50025-0316		PERMIT DEPOSIT REFUND - 12912 MAI	5,000.00
					Total :	5,000.00
186647	9/8/2026	125001 YAMADA COMPANY, INC.	85677		PARK MAINT SUPPLIES	94.17

Bank code : usb

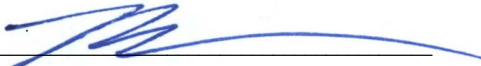
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
186647	9/8/2026	125001	125001 YAMADA COMPANY, INC.		(Continued)	
Total :						94.17
205 Vouchers for bank code : usb						Bank total : 4,927,105.92
205 Vouchers in this report						Total vouchers : 4,927,105.92

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 22 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Director of Administrative Services

This is to certify that the claims or demands covered by checks listed on pages 1 to 22 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____	09/08/2026
Mayor	Date

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date

Acknowledged:

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date



CITY of GARDENA

TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Request City Council approval to revise the City's Class Specification for the position of Information Technology Manager (Job Description attached; Attachment #1), at Schedule 130 (\$10,791 - \$13,774/month; Attachment #2). This classification is designated At-Will, and is located within the Administrative Services Department.
2. Report the appointment of **ADRIAN BARRIGA-UGALDE** to the position of Police Trainee Schedule 200 (\$7,278/month), with the Police Department, effective August 24, 2026.
3. Report the Separation of **DENICE TINOCO**, Police Officer, with the Police Department, effective August 17, 2026. Ms. Tinoco provided 1.3 years of full-time service to the City.
4. Report the Recruitment for the Open/Competitive position of Risk Management Analyst (Administrative Services Department). This is a continuous recruitment.
5. Report the Recruitment for the Open/Competitive position of Police Officer/Lateral (Police Department). This is a continuous recruitment.
6. Report the Recruitment for the Open/Competitive position of Street Traffic Painter (Public Works Department). This recruitment closed on September 7, 2026.
7. Report the Recruitment for the Open/Competitive position of Director of Public Works/City Engineer (Public Works Department). This recruitment is scheduled to close on September 25, 2026.
8. Report the Recruitment for the Open/Competitive position of Senior Civil Engineer/Civil Engineer (Public Works Department). This recruitment closed on September 17, 2026.
9. Report the Recruitment for the Open/Competitive position of Senior Services Program Supervisor (Recreation and Human Services Department). This recruitment is scheduled to close September 10, 2026.
10. Report the Recruitment for the Open/Competitive position of Lifeguard (Recreation and Human Services Department). This is a continuous recruitment.
11. Report the Recruitment for the Open/Competitive position of Lifeguard/Instructor (Recreation and Human Services Department). This is a continuous recruitment.

Information Technology Manager

Job Summary

Description

Under administrative direction, directs, plans, and oversees the work of the Information Systems Division, within the Administrative Services Department, including computer hardware, software, networking, operating systems, telecommunications, security administration, cyber security, GIS, and user support applications; develops recommendations on various information technology policies, applications, and infrastructure investment; and performs other related duties as assigned. Reports directly to the Director of the Administrative Services Department or his/her designee.

Representative Duties

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

- Establishes information technology goals, objectives and policies to address City infrastructure needs, user requirements, and to oversee City's internet, extranet, and intranet presence, as well as computer networks, hardware, software, telecommunications, systems, security, GIS applications, cybersecurity and related departmental operations, activities, and enterprise solutions;
- Develops, organizes, and supervises division resources by identifying and establishing priorities, work plans, and timelines by managing projects and assignments; evaluates division and contractor performance in conformance with established objectives. Assess division and City needs;
- Selects, trains, motivates and evaluates division personnel; provides staff training; works with employees to correct deficiencies; establishes staff goals and monitors progress; recommends salary increases, and institutes disciplinary action as needed;
- Leads, plans, and manages IT projects of varying size and complexity, including enterprise applications deployment, database modernization, cybersecurity initiatives, infrastructure upgrades, and audio/visual enhancements;
- Analyze threats, perform vulnerability assessments, enforce security policies, protect data, and make security protocol recommendations related to Cybersecurity;
- Artificial Intelligence (AI) governance: documented responsibilities, policies, training, traceability, provide guardrails and continuous oversight;
- Assesses department computer and telecommunication requirements and usage; designs network and systems architecture and configurations, including acquisition, installation, and servicing plans, and contract delivery, milestones, and payment terms, and disaster recovery plans to meet City's need;
- Prepares division budget, including planned personnel, operating, contract services, and capital investment expenditures and cost projections given analysis of project and work requests;
- Monitors performance of wide area networks, local area networks, internet services, software, and hardware for conformance with specifications and standards; confers with users regarding needs and systems requirements; analyzes information systems practices, and procedures, and institutes changes to increase uptime, efficiency, and user convenience and satisfaction;
- Researches information technology systems, applications, and trends related to hardware, software, networks, and other applications such as audio visual, broadcasting, and telecommuting; works with other information technology professionals and industry resources and conveys pertinent information and recommendations to the Director of Administrative Services or his/her designee;
- Monitors the management and operations of audio and video equipment, local cable channel, recording and broadcasting of City meetings ensuing broadcast connectivity to cable channels and the internet, in addition to the local City cable channel.

Qualifications Guide

Education and Experience

Education: Bachelor's degree from an accredited four-year college or university with a major in information technology, computer science, or a closely related field is required. A Master's Degree in Information Science, Information Technology, Computer Programming, Network Administration or similar area is highly desirable in addition to the required level of experience and education.

Experience: Five (5) years of responsible professional, technical, and supervisory experience related to information technology is required, including two (2) years of management and supervisory experience.

Knowledge and Abilities

Knowledge of:

- Information systems, software, hardware, storage, and networks, client-serves, security systems and directories, and telecommunications industry standards, trends, principles, and practices;
- Related computer products, goods, and services;
- Microsoft desktop, server, and operating systems and networking systems related to a range of hardware such as servers, hubs, switches, routers, firewalls, related components, software, and utilities programs;
- Microsoft Exchange administration and SQL database administration practices, websites, and broadcasting;
- GIS applications;
- Cybersecurity;
- Information systems planning practices and user requirements;
- Project management practices;
- Contract administration practices;
- Principles of supervision and evaluation; and
- Customer service practices.

Ability to:

- Plan, organize, assign, review and evaluate the work of staff;
- Organize and allocate projects and assignments to meet deadlines;
- Read, analyze and comprehend complex hardware and software specifications and problems;
- Evaluate trends and anticipate City's information technology needs and user requirements;
- Motivate employees to complete tasks;
- Analyze systems, software, and hardware performance and recommend investments in information technology resources;
- Operate computer hardware and modern office equipment; word processing, spreadsheet, and database applications software;
- Communicate effectively orally and in writing;
- Prepare and present clear and concise reports and correspondence;
- Interpret and apply standards, policies, procedures, and regulations; and
- Establish and maintain cooperative working relationships with other City department staff, management, users, consultants, contractors, and vendors, and other agency representatives.

Physical Demands and Working Conditions

While performing the duties of this class, the employee is constantly required to sit, stand and walk. Finger dexterity and light grasping is required to handle, feel, or operate computer hardware and standard office equipment; reach with hands and arms above and below shoulder level. The employee occasionally lifts and carries records and documents typically weighing less than 25 pounds. Sensory demands include the ability to see, talk, and hear. Specific vision abilities required by this job include close vision and the ability to adjust focus. The employee works in office conditions with controlled temperature settings

License

Must have and maintain a valid California Class C Driver's License.

Special Condition

Conflict of Interest Statement

CITY OF GARDENA
CLASSIFICATION AND COMPENSATION PLAN
FOR CONFIDENTIAL & UNREPRESENTED POSITIONS
Effective September 8, 2026

Information Technology Manager - Designated Unrepresented/At-Will, Schedule 130

35 Help Desk Technician						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	53,016.00	55,668.00	58,452.00	61,380.00	64,452.00	67,680.00
MONTHLY	4,418.00	4,639.00	4,871.00	5,115.00	5,371.00	5,640.00
BI-WEEKLY	2,039.08	2,141.08	2,248.15	2,360.77	2,478.92	2,603.08
HOURLY	25.4885	26.7635	28.1019	29.5096	30.9865	32.5385

43 Administrative Aide						
43 Human Resources / Department Coordinator						
43 Payroll / Personnel Technician						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	64,584.00	67,812.00	71,208.00	74,772.00	78,516.00	82,440.00
MONTHLY	5,382.00	5,651.00	5,934.00	6,231.00	6,543.00	6,870.00
BI-WEEKLY	2,484.00	2,608.15	2,738.77	2,875.85	3,019.85	3,170.77
HOURLY	31.0500	32.6019	34.2346	35.9481	37.7481	39.6346

48 Financial Services Technician						
48 Human Resources Technician						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	73,080.00	76,740.00	80,580.00	84,612.00	88,848.00	93,288.00
MONTHLY	6,090.00	6,395.00	6,715.00	7,051.00	7,404.00	7,774.00
BI-WEEKLY	2,810.77	2,951.54	3,099.23	3,254.31	3,417.23	3,588.00
HOURLY	35.1346	36.8942	38.7404	40.6788	42.7154	44.8500

51 Executive Assistant to Chief of Police						
51 Information Technology Coordinator						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	78,696.00	82,632.00	86,760.00	91,104.00	95,664.00	100,452.00
MONTHLY	6,558.00	6,886.00	7,230.00	7,592.00	7,972.00	8,371.00
BI-WEEKLY	3,026.77	3,178.15	3,336.92	3,504.00	3,679.38	3,863.54
HOURLY	37.8346	39.7269	41.7115	43.8000	45.9923	48.2942

52 Payroll Specialist						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	80,664.00	84,696.00	88,932.00	93,384.00	98,052.00	102,960.00
MONTHLY	6,722.00	7,058.00	7,411.00	7,782.00	8,171.00	8,580.00
BI-WEEKLY	3,102.46	3,257.54	3,420.46	3,591.69	3,771.23	3,960.00
HOURLY	38.7808	40.7192	42.7558	44.8962	47.1404	49.5000

56 Administrative Coordinator						
STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	89,040.00	93,492.00	98,172.00	103,080.00	108,240.00	113,652.00
MONTHLY	7,420.00	7,791.00	8,181.00	8,590.00	9,020.00	9,471.00
BI-WEEKLY	3,424.62	3,595.85	3,775.85	3,964.62	4,163.08	4,371.23
HOURLY	42.8077	44.9481	47.1981	49.5577	52.0385	54.6404

57 Communications Liaison Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	91,284.00	95,844.00	100,632.00	105,660.00	110,940.00	116,484.00
MONTHLY	7,607.00	7,987.00	8,386.00	8,805.00	9,245.00	9,707.00
BI-WEEKLY	3,510.92	3,686.31	3,870.46	4,063.85	4,266.92	4,480.15
HOURLY	43.8865	46.0788	48.3808	50.7981	53.3365	56.0019

62 Information Technology Supervisor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	103,272.00	108,432.00	113,856.00	119,544.00	125,520.00	131,796.00
MONTHLY	8,606.00	9,036.00	9,488.00	9,962.00	10,460.00	10,983.00
BI-WEEKLY	3,972.00	4,170.46	4,379.08	4,597.85	4,827.69	5,069.08
HOURLY	49.6500	52.1308	54.7385	57.4731	60.3462	63.3635

115 Deputy City Clerk/Records Management Officer**115 Deputy City Treasurer****115 Human Resources Analyst****115 Risk Management Analyst**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	89,424.00	93,900.00	98,592.00	103,524.00	108,696.00	114,132.00
MONTHLY	7,452.00	7,825.00	8,216.00	8,627.00	9,058.00	9,511.00
BI-WEEKLY	3,439.38	3,611.54	3,792.00	3,981.69	4,180.62	4,389.69
HOURLY	42.9923	45.1442	47.4000	49.7712	52.2577	54.8712
Monthly						
Educational Incentive Pay	372.60	391.25	410.80	431.35	452.90	475.55
Lgy Bonus 10	372.60	391.25	410.80	431.35	452.90	475.55
Lgy Bonus 15	558.90	586.88	616.20	647.03	679.35	713.33
Lgy Bonus 20	745.20	782.50	821.60	862.70	905.80	951.10
Lgy Bonus 25	931.50	978.13	1,027.00	1,078.38	1,132.25	1,188.88

119 Accountant/Cost Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	98,676.00	103,608.00	108,792.00	114,228.00	119,940.00	125,940.00
MONTHLY	8,223.00	8,634.00	9,066.00	9,519.00	9,995.00	10,495.00
BI-WEEKLY	3,795.23	3,984.92	4,184.31	4,393.38	4,613.08	4,843.85
HOURLY	47.4404	49.8115	52.3038	54.9173	57.6635	60.5481
Monthly						
Educational Incentive Pay	411.15	431.70	453.30	475.95	499.75	524.75
Lgy Bonus 10	411.15	431.70	453.30	475.95	499.75	524.75
Lgy Bonus 15	616.73	647.55	679.95	713.93	749.63	787.13
Lgy Bonus 20	822.30	863.40	906.60	951.90	999.50	1049.50
Lgy Bonus 25	1,027.88	1,079.25	1,133.25	1,189.88	1,249.38	1,311.88

120 Executive Office Assistant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	101,160.00	106,224.00	111,540.00	117,120.00	122,976.00	129,120.00
MONTHLY	8,430.00	8,852.00	9,295.00	9,760.00	10,248.00	10,760.00
BI-WEEKLY	3,890.77	4,085.54	4,290.00	4,504.62	4,729.85	4,966.15
HOURLY	48.6346	51.0692	53.6250	56.3077	59.1231	62.0769
Monthly						
Educational Incentive Pay	421.50	442.60	464.75	488.00	512.40	538.00
Lgy Bonus 10	421.50	442.60	464.75	488.00	512.40	538.00
Lgy Bonus 15	632.25	663.90	697.13	732.00	768.60	807.00
Lgy Bonus 20	843.00	885.20	929.50	976.00	1,024.80	1,076.00
Lgy Bonus 25	1,053.75	1,106.50	1,161.88	1,220.00	1,281.00	1,345.00

122 Assistant City Clerk
122 Senior Human Resources Analyst

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	106,284.00	111,600.00	117,180.00	123,036.00	129,192.00	135,648.00
MONTHLY	8,857.00	9,300.00	9,765.00	10,253.00	10,766.00	11,304.00
BI-WEEKLY	4,087.85	4,292.31	4,506.92	4,732.15	4,968.92	5,217.23
HOURLY	51.0981	53.6538	56.3365	59.1519	62.1115	65.2154
Monthly						
Educational Incentive Pay	442.85	465.00	488.25	512.65	538.30	565.20
Lgy Bonus 10	442.85	465.00	488.25	512.65	538.30	565.20
Lgy Bonus 15	664.28	697.50	732.38	768.98	807.45	847.80
Lgy Bonus 20	885.70	930.00	976.50	1,025.30	1,076.60	1,130.40
Lgy Bonus 25	1,107.13	1,162.50	1,220.63	1,281.63	1,345.75	1,413.00

124 Assistant Transit Operations Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	111,672.00	117,252.00	123,120.00	129,276.00	135,744.00	142,536.00
MONTHLY	9,306.00	9,771.00	10,260.00	10,773.00	11,312.00	11,878.00
BI-WEEKLY	4,295.08	4,509.69	4,735.38	4,972.15	5,220.92	5,482.15
HOURLY	53.6885	56.3712	59.1923	62.1519	65.2615	68.5269
Monthly						
Educational Incentive Pay	465.30	488.55	513.00	538.65	565.60	593.90
Lgy Bonus 10	465.30	488.55	513.00	538.65	565.60	593.90
Lgy Bonus 15	697.95	732.83	769.50	807.98	848.40	890.85
Lgy Bonus 20	930.60	977.10	1,026.00	1,077.30	1,131.20	1,187.80
Lgy Bonus 25	1,163.25	1,221.38	1,282.50	1,346.63	1,414.00	1,484.75

125 Public Information Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	114,456.00	120,180.00	126,192.00	132,504.00	139,128.00	146,088.00
MONTHLY	9,538.00	10,015.00	10,516.00	11,042.00	11,594.00	12,174.00
BI-WEEKLY	4,402.15	4,622.31	4,853.54	5,096.31	5,351.08	5,618.77
HOURLY	55.0269	57.7788	60.6692	63.7038	66.8885	70.2346
Monthly						
Educational Incentive Pay	476.90	500.75	525.80	552.10	579.70	608.70
Lgy Bonus 10	476.90	500.75	525.80	552.10	579.70	608.70
Lgy Bonus 15	715.35	751.13	788.70	828.15	869.55	913.05
Lgy Bonus 20	953.80	1,001.50	1,051.60	1,104.20	1,159.40	1,217.40
Lgy Bonus 25	1,192.25	1,251.88	1,314.50	1,380.25	1,449.25	1,521.75

128 Financial Services Manager
128 Transit Maintenance Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	123,264.00	129,432.00	135,900.00	142,692.00	149,832.00	157,320.00
MONTHLY	10,272.00	10,786.00	11,325.00	11,891.00	12,486.00	13,110.00
BI-WEEKLY	4,740.92	4,978.15	5,226.92	5,488.15	5,762.77	6,050.77
HOURLY	59.2615	62.2269	65.3365	68.6019	72.0346	75.6346
Monthly						
Educational Incentive Pay	513.60	539.30	566.25	594.55	624.30	655.50
Lgy Bonus 10	513.60	539.30	566.25	594.55	624.30	655.50
Lgy Bonus 15	770.40	808.95	849.38	891.83	936.45	983.25
Lgy Bonus 20	1,027.20	1,078.60	1,132.50	1,189.10	1,248.60	1,311.00
Lgy Bonus 25	1,284.00	1,348.25	1,415.63	1,486.38	1,560.75	1,638.75

**130 Accounting/Finance Manager
130 Information Technology Manager**

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	129,492.00	135,972.00	142,776.00	149,916.00	157,416.00	165,288.00
MONTHLY	10,791.00	11,331.00	11,898.00	12,493.00	13,118.00	13,774.00
BI-WEEKLY	4,980.46	5,229.69	5,491.38	5,766.00	6,054.46	6,357.23
HOURLY	62.2558	65.3712	68.6423	72.0750	75.6808	79.4654
Monthly						
Educational Incentive Pay	539.55	566.55	594.90	624.65	655.90	688.70
Lgy Bonus 10	539.55	566.55	594.90	624.65	655.90	688.70
Lgy Bonus 15	809.33	849.83	892.35	936.98	983.85	1,033.05
Lgy Bonus 20	1,079.10	1,133.10	1,189.80	1,249.30	1,311.80	1,377.40
Lgy Bonus 25	1,348.88	1,416.38	1,487.25	1,561.63	1,639.75	1,721.75

131 Transit Operations Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	132,732.00	139,368.00	146,340.00	153,660.00	161,340.00	169,404.00
MONTHLY	11,061.00	11,614.00	12,195.00	12,805.00	13,445.00	14,117.00
BI-WEEKLY	5,105.08	5,360.31	5,628.46	5,910.00	6,205.38	6,515.54
HOURLY	63.8135	67.0038	70.3558	73.8750	77.5673	81.4442
Monthly						
Educational Incentive Pay	553.05	580.70	609.75	640.25	672.25	705.85
Lgy Bonus 10	553.05	580.70	609.75	640.25	672.25	705.85
Lgy Bonus 15	829.58	871.05	914.63	960.38	1,008.38	1,058.78
Lgy Bonus 20	1,106.10	1,161.40	1,219.50	1,280.50	1,344.50	1,411.70
Lgy Bonus 25	1,382.63	1,451.75	1,524.38	1,600.63	1,680.63	1,764.63

133 Human Resources Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	139,440.00	146,412.00	153,732.00	161,424.00	169,500.00	177,972.00
MONTHLY	11,620.00	12,201.00	12,811.00	13,452.00	14,125.00	14,831.00
BI-WEEKLY	5,363.08	5,631.23	5,912.77	6,208.62	6,519.23	6,845.08
HOURLY	67.0385	70.3904	73.9096	77.6077	81.4904	85.5635
Monthly						
Educational Incentive Pay	581.00	610.05	640.55	672.60	706.25	741.55
Lgy Bonus 10	581.00	610.05	640.55	672.60	706.25	741.55
Lgy Bonus 15	871.50	915.08	960.83	1,008.90	1,059.38	1,112.33
Lgy Bonus 20	1,162.00	1,220.10	1,281.10	1,345.20	1,412.50	1,483.10
Lgy Bonus 25	1,452.50	1,525.13	1,601.38	1,681.50	1,765.63	1,853.88

134 Assistant to the City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	142,944.00	150,096.00	157,596.00	165,480.00	173,760.00	182,448.00
MONTHLY	11,912.00	12,508.00	13,133.00	13,790.00	14,480.00	15,204.00
BI-WEEKLY	5,497.85	5,772.92	6,061.38	6,364.62	6,683.08	7,017.23
HOURLY	68.7231	72.1615	75.7673	79.5577	83.5385	87.7154
Monthly						
Educational Incentive Pay	595.60	625.40	656.65	689.50	724.00	760.20
Lgy Bonus 10	595.60	625.40	656.65	689.50	724.00	760.20
Lgy Bonus 15	893.40	938.10	984.98	1,034.25	1,086.00	1,140.30
Lgy Bonus 20	1,191.20	1,250.80	1,313.30	1,379.00	1,448.00	1,520.40
Lgy Bonus 25	1,489.00	1,563.50	1,641.63	1,723.75	1,810.00	1,900.50

138 Chief Fiscal Officer
138 Transit Administrative Officer
138 Transit Operations Officer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	157,776.00	165,660.00	173,940.00	182,640.00	191,772.00	201,360.00
MONTHLY	13,148.00	13,805.00	14,495.00	15,220.00	15,981.00	16,780.00
BI-WEEKLY	6,068.31	6,371.54	6,690.00	7,024.62	7,375.85	7,744.62
HOURLY	75.8538	79.6442	83.6250	87.8077	92.1981	96.8077
Monthly						
Educational Incentive Pay	657.40	690.25	724.75	761.00	799.05	839.00
Lgy Bonus 10	657.40	690.25	724.75	761.00	799.05	839.00
Lgy Bonus 15	986.10	1,035.38	1,087.13	1,141.50	1,198.58	1,258.50
Lgy Bonus 20	1,314.80	1,380.50	1,449.50	1,522.00	1,598.10	1,678.00
Lgy Bonus 25	1,643.50	1,725.63	1,811.88	1,902.50	1,997.63	2,097.50

141 Assistant Director of Community Development
141 Assistant Director of Transportation
141 Assistant Public Works Director/City Engineer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	169,908.00	178,404.00	187,320.00	196,692.00	206,532.00	216,864.00
MONTHLY	14,159.00	14,867.00	15,610.00	16,391.00	17,211.00	18,072.00
BI-WEEKLY	6,534.92	6,861.69	7,204.62	7,565.08	7,943.54	8,340.92
HOURLY	81.6865	85.7712	90.0577	94.5635	99.2942	104.2615
Monthly						
Educational Incentive Pay	707.95	743.35	780.50	819.55	860.55	903.60
Lgy Bonus 10	707.95	743.35	780.50	819.55	860.55	903.60
Lgy Bonus 15	1,061.93	1,115.03	1,170.75	1,229.33	1,290.83	1,355.40
Lgy Bonus 20	1,415.90	1,486.70	1,561.00	1,639.10	1,721.10	1,807.20
Lgy Bonus 25	1,769.88	1,858.38	1,951.25	2,048.88	2,151.38	2,259.00

150 Joint Powers Authority Accountant

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	156,000.00					
MONTHLY	13,000.00					
BI-WEEKLY	6,000.00					
HOURLY	75.0000					

301 Mayor

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	31,200.00					
MONTHLY	2,600.00					
BI-WEEKLY	1,200.00					
HOURLY	15.0000					

302 Councilmember

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	19,200.00					
MONTHLY	1,600.00					
BI-WEEKLY	738.46					
HOURLY	9.2308					

303 City Clerk

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	12,000.00					
MONTHLY	1,000.00					
BI-WEEKLY	461.54					
HOURLY	5.7692					

304 City Treasurer

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	6,000.00					
MONTHLY	500.00					
BI-WEEKLY	230.77					
HOURLY	2.8846					

305 Youth Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	300.00	-	-	-	-	-
MONTHLY	25.00	-	-	-	-	-
BI-WEEKLY	11.54	-	-	-	-	-
HOURLY	0.1442	-	-	-	-	-

306 Gardena Beautification Commissioner
306 Gardena Economic Business Advisory Commissioner
306 Human Services Commissioner
306 Recreation Commissioner
306 Rent Mediation Board Member
306 Senior Citizens Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	600.00	-	-	-	-	-
MONTHLY	50.00	-	-	-	-	-
BI-WEEKLY	23.08	-	-	-	-	-
HOURLY	0.2885	-	-	-	-	-

308 Planning Commissioner

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	1,200.00	-	-	-	-	-
MONTHLY	100.00	-	-	-	-	-
BI-WEEKLY	46.15	-	-	-	-	-
HOURLY	0.5769	-	-	-	-	-

330 Director of Administrative Services
330 Director of Community Development
330 Director of Public Works/City Engineer
330 Director of Recreation and Human Services
330 Director of Transportation

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	196,128.00	205,932.00	216,228.00	227,040.00	238,392.00	250,308.00
MONTHLY	16,344.00	17,161.00	18,019.00	18,920.00	19,866.00	20,859.00
BI-WEEKLY	7,543.38	7,920.46	8,316.46	8,732.31	9,168.92	9,627.23
HOURLY	94.2923	99.0058	103.9558	109.1538	114.6115	120.3404
Monthly						
Educational Incentive Pay	817.20	858.05	900.95	946.00	993.30	1,042.95
Lgy Bonus 10	1,634.40	1,716.10	1,801.90	1,892.00	1,986.60	2,085.90
Lgy Bonus 15	2,043.00	2,145.13	2,252.38	2,365.00	2,483.25	2,607.38
Lgy Bonus 20	2,451.60	2,574.15	2,702.85	2,838.00	2,979.90	3,128.85

335 Deputy City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	205,932.00	216,228.00	227,040.00	238,392.00	250,308.00	262,824.00
MONTHLY	17,161.00	18,019.00	18,920.00	19,866.00	20,859.00	21,902.00
BI-WEEKLY	7,920.46	8,316.46	8,732.31	9,168.92	9,627.23	10,108.62
HOURLY	99.0058	103.9558	109.1538	114.6115	120.3404	126.3577
Monthly						
Educational Incentive Pay	858.05	900.95	946.00	993.30	1,042.95	1,095.10
Lgy Bonus 10	1,716.10	1,801.90	1,892.00	1,986.60	2,085.90	2,190.20
Lgy Bonus 15	2,145.13	2,252.38	2,365.00	2,483.25	2,607.38	2,737.75
Lgy Bonus 20	2,574.15	2,702.85	2,838.00	2,979.90	3,128.85	3,285.30

339 Assistant City Manager

STEP	*1*	*2*	*3*	*4*	*5*	*6*
ANNUAL	215,268.00	226,032.00	237,336.00	249,204.00	261,660.00	274,740.00
MONTHLY	17,939.00	18,836.00	19,778.00	20,767.00	21,805.00	22,895.00
BI-WEEKLY	8,279.54	8,693.54	9,128.31	9,584.77	10,063.85	10,566.92
HOURLY	103.4942	108.6692	114.1038	119.8096	125.7981	132.0865
Monthly						
Educational Incentive Pay	896.95	941.80	988.90	1,038.35	1,090.25	1,144.75
Lgy Bonus 10	1,793.90	1,883.60	1,977.80	2,076.70	2,180.50	2,289.50
Lgy Bonus 15	2,242.38	2,354.50	2,472.25	2,595.88	2,725.63	2,861.88
Lgy Bonus 20	2,690.85	2,825.40	2,966.70	3,115.05	3,270.75	3,434.25

340 Police Chief

STEP	*1*
ANNUAL	283,128.00
MONTHLY	23,594.00
BI-WEEKLY	10,889.54
HOURLY	136.1192

Monthly

CA POST Supervisory/Adv.	2,727.12
CA POST Mgmt. Cert.	1,179.70
Lgy Bonus 20	1,179.70
Mgmt Incentive Pay	2,241.43

350 City Manager

STEP	*1*
ANNUAL	347,076.00
MONTHLY	28,923.00
BI-WEEKLY	13,349.08
HOURLY	166.8635

Monthly

Educational Incentive Pay	3,470.76
Lgy Bonus 10	2,892.30
Lgy Bonus 15	3,615.38
Lgy Bonus 20	4,338.45



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10E.

Section: CONSENT

CALENDAR

Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Consideration of a Bingo License for Gardena Buddhist Church at 1517 West 166th Street

COUNCIL ACTION REQUIRED:

Staff recommendation: Approve the bingo license for Gardena Buddhist Church.

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council approve a bingo license for the Gardena Buddhist Church at 1517 West 166th Street. Bingo is proposed to be played from 5PM to 9PM within the church's social hall for a temporary event, "ABA Bingo Nite," on September 26, 2026.

After reviewing the responses from applicable departments, it is recommended that the City Council approve the application for a bingo license with the conditions of approval recommended by staff. The applicant has demonstrated that they will be in compliance with the necessary regulations for approval of a bingo license. Attached for the City Council's consideration is the application for the bingo license, site plan, departmental memoranda with recommended conditions, and investigation reports/memoranda.

FISCAL IMPACT/COST:

The applicant has paid the \$50 bingo license permit fee in accordance with Gardena Municipal Code § 5.16.010 and Resolution No. 6702. No further costs or fiscal impacts are anticipated from granting the request for a bingo license.

APPROVED:

Clint Osorio, City Manager

Attachments

[Attachment 1 - Bingo and TEP26-020 Applications](#)

[Attachment 2 - TEP26-020 Approval Letter](#)

[Attachment 3 - Bingo and TEP26-020 PLN Recommendation](#)

[Attachment 4 - Bingo and TEP26-020 GPD Recommendation](#)

[Attachment 5 - Bingo and TEP26-020 LA Co FD Recommendation](#)

**DEPARTMENT of COMMUNITY DEVELOPMENT**

1700 WEST 142nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

Bingo License Application

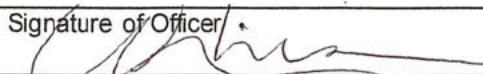
Pursuant to the Gardena Municipal Code (GMC) Section 5.16.020, the game of bingo shall not be allowed, played, or conducted except pursuant to a license obtained from the City in the manner provided in this Chapter.

Name of Applicant/Organization (attach statement that applicant is an eligible organization under Section 5.16.030) GARDENA BUDDHIST CHURCH	
Address Where Bingo Games are to be Held 1517 W. 166th St GARDENA, CA 90247	
Occupancy Capacity 250	Length of Time Applicant has Occupied Premises 1926
Days and Hours Bingo is to be Conducted SEPT. 26, 2026 4⁰⁰ PM to 10 PM	
Length of Time Applicant has Conducted Operations in the City 1926	
Name and Address of Legal Property Owner GARDENA BUDDHIST CHURCH 1517 W 166th St GARDENA, CA 90247	

If granted a license, the applicant agrees to conduct bingo games in strict accordance with the provisions of Section 326.5 of the Penal Code of the State and this chapter, as they may be amended from time to time, and agrees that the license to conduct bingo games may be revoked by the City Manager upon the violation of any such provisions.

Where applicable, the applicant shall also submit with its application the appropriate documentation from the exemption division of the Franchise Tax Board of the State showing exemption.

We hereby declare under penalty of perjury that the foregoing is true and correct and that the applicant(s) agrees to comply with all conditions imposed with the issuance of this license.

Signature of Officer 	Date: 6/18/26
Address	
Signature of Officer 	Date: 6/18/26
Address	

FUJINKAI
G.A.B.A.
MATRONS
DANA GROUP
DHARMA SCHOOL
DHARMA SCHOOL TEACHERS' ASSN
Y.A.B.A.
SENIOR YOUNG BUDDHIST ASSN.



JUNIOR YOUNG BUDDHIST ASSN
SANGHA TEENS
SENIOR CITIZENS
HUI AIKANE
JAPANESE LANGUAGE SCHOOL
PARENT TEACHERS COUNCIL

GARDENA BUDDHIST CHURCH

1517 WEST 166th STREET
GARDENA, CALIFORNIA 90247
(310) 327-9400

June 18, 2026

City of Gardena

Permit Dept.

Dear Sir/ Madam

The Gardena Buddhist Church ABA Association would like to apply for a Bingo License for a fund raiser to be held on September 26, 2026 from 4PM to 10 PM. It will be held in our social hall at 1517 W. 166th St. Gardena, CA 90247.

Enclosed you will find our Bingo License Application with a check for \$50.00 check # 1825 to cover the fees. Will the city forward us a Bingo License? If so, please forward to the Gardena Buddhist Church at 1517 W 166th St. Gardena, CA 9047

If there is an issue with this application, please contact me as soon as possible, so that our group can start planning for the event. My name is Linda Shimizu at 310-962-1168.

Thank you for taking the time to view this application

Sincerely,

Linda Shimizu,
ABA treasurer

From: [Linda Shimizu](#)
To: [Christopher Pulido](#)
Subject: Re: TEP26-020 ABA Bingo Nite: 1517 W 166th St
Date: Thursday, August 20, 2026 1:53:31 PM

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#) | [Report](#)

I am sorry for the discrepancy in the time our bingo is. It will start at 5 PM and end at 9 pm. Our bingo games will run same time. Hopefully this will clarify everything. thanks for working with me. Linda Shimizu -----

On Thursday, August 20, 2026 at 09:51:09 AM PDT, Christopher Pulido <cpulido@gardenaca.gov> wrote:

Hello Linda,

Thank you for calling me. Would you please confirm your event hours? Please see the email below.

Sincerely,

Chris

From: Christopher Pulido

Sent: Monday, August 10, 2026 4:28 PM

To: '

Cc: Kevin La <KLa@cityofgardena.org>; Dayana Nava <dnava@cityofgardena.org>

Subject: TEP26-020 ABA Bingo Nite: 1517 W 166th St

Dear Linda,

I hope you are well. The Planning and Zoning Division is reviewing your request to amend the Bingo License issued to the Gardena Buddhist Church to host bingo games at the ABA Bingo Nite (TEP26-020).

Would you please clarify the hours during which the event will take place? Are the Bingo games taking place within the same time frame as the temporary event? If so, a simple confirmation of the event hours will suffice.

Sincerely,

Christopher Pulido

Building/Planning Technician | City of Gardena

1700 West 162nd Street | Gardena CA | 90247

Phone 310.217.9548 | cpulido@cityofgardena.org

Website: www.cityofgardena.org

**DEPARTMENT of COMMUNITY DEVELOPMENT**

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

Temporary Event Permit Application

The undersigned hereby makes an application to the City of Gardena, as required under the provisions of the Gardena Municipal Code Section 18.60.050 to engage in the temporary event described below. An application for a Temporary Event Permit shall be filed by the owner, lessee, or other person having the right to the possession of the land for which the permit is sought.

1-99 attendees: \$360.00**100-299 attendees: \$445.00****300 or more attendees: \$755.00**

Section 1

Applicant is: ☐ Owner ☐ Lessee ☒ Authorized Individual ☐ Other:	
Name of Applicant <i>Linda Shimizu</i>	Phone No.
Applicant Address	
Email Address	
Location Address <i>1517 W. 166th St Gard, Ca 90247</i>	Date(s) of Event <i>9-26-26</i>
Business Name <i>Gardena Buddhist Church</i>	Business Address <i>1517 W 166th St Gard, Ca 90247</i>
Driver's License No. <i>R0537737</i>	Date of Birth <i>2-23-49</i>
If the applicant is an authorized individual, attach a copy of the supporting documents.	

Section 2

If the applicant is not the owner of the land for which the permit is sought, please provide the owners(s) information, along with an authorization letter from the property owner.

Name <i>Gardena Buddhist Church.</i>	Phone No. <i>310-327-9400</i>
Residence Address <i>1517 W. 166th St Gardena, Ca 90247</i>	
Business Address <i>" "</i>	
Email Address <i>-</i>	

**DEPARTMENT of COMMUNITY DEVELOPMENT**

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

Section 3

Event Title

Gardena Buddhist Church ABA BINGO NITE

Type of Event:

☐ Grand Opening	☒ Special Event	☐ Outdoor Sales Event
☐ Certified Farmer's Market	☐ Non-Certified Farmer's Market	☐ Seasonal Sales Lots
☐ Food Distribution	☐ Walk-up Food Distribution	

Describe the proposed event in detail (attach additional sheets if needed)

*ABA group having annual bingo nite.*Anticipated Attendance: Total 150 Per Day 1

Location Description

*Social Hall at 1517 W 166th St Gardena. Ca 90247*Is this an Annual Event? ☒ Yes ☐ No

If yes, how many years has this event been held?

11

Additional Elements (Check all that apply):

- | | | |
|---|---|---|
| ☐ Amplified Sound | ☐ Games/Rides | ☐ Restrooms |
| ☐ Street/Lane Closure | ☐ Barricades | ☐ Alcohol Consumption |
| ☐ Tent | ☐ Food Sales | ☐ Dance |
| ☐ Generators/Electrical Source | ☐ Animals | ☐ Sign/Banners/Vendors |
| ☐ Private Security | ☐ Other <u>N/A</u> | |

**DEPARTMENT of COMMUNITY DEVELOPMENT**

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

Section 3 (continue)

Describe how you will clean-up after the event

Everyone will load chairs on rack. Tables will be folded and put away. Then we will clean floors in social hall + kitchen.

Date/Time (for each day)	Date	Time	Day of the Week
Setup	9-26-26	5 Pm	Saturday
Event Starts	9-26-26	5 Pm	"
Event Ends	9-26-26	9 Pm	"
Dismantle	9-26-29		

Section 4

Required Information must be attached to this application.

A detailed site plan/route map (drawn to scale or dimension) of your premises must be attached to this application, which clearly shows the layout of the event and the event's location including off-street parking. The plan is to be submitted on an 8 1/2" x 11" sheet of paper. The layout must show the location of the requested event with street names and/or area names and related equipment, as well as the other pertinent features of the event, such as seating (scaffolding and/or bleachers), stages, exits, street/lane closures with the direction of the traffic, ride areas, fences and/or barricades, equipment, cooking areas, generators and other sources of electricity, temporary structures, and all other event components and fixtures not already listed.



DEPARTMENT of COMMUNITY DEVELOPMENT

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

The undersigned applicant(s) understands and agrees to the following. No application shall be accepted and processed unless all of the required information is provided and completed, as required under the provisions of the Gardena Municipal Code Section 18.60.050. The filing fee established by the City Council resolution to defray the costs incurred by the city in processing the temporary event permit application. The applications which are filed within the following time frames shall be acted upon by the Director at least one day before the scheduled event. The applications for temporary events are filed a minimum of 10 business days before the desired start date. The application may be considered by the Community Development Director only after full investigation and report has been made by the Police, Fire, Building & Safety, Planning, and Health Departments of the City of Gardena.

The undersigned applicant understands and agrees that any business or activity conducted or operated under any permit issued under the application, must and shall be operated in full conformity with all laws of the State of California and the laws and regulations of the City of Gardena applicable thereto, and that any violation of any such laws or regulations in said place of business, or in connection therewith, shall render any permit and license therefore subject to cancellation or revocation, pursuant to Section 18.60.110 of the Gardena Municipal Code.

I, Linda Shimizu declare under penalty of perjury that the statements contained in the attached Application for Temporary Event Permit are true and correct to the best of my knowledge and belief and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested may be deemed sufficient cause for the refusal to issue or revocation of a permit and/or license hereunder.

Signature of Applicant(s) <u>Linda Shimizu Linda Shmizu</u>	Date <u>7-30-26</u>
Print Name <u>Linda Shimizu</u>	

INDEMNIFICATION In consideration of being granted a Temporary Event Permit, and to the full extent permitted by law, the undersigned, (SIGN NAME HERE) Linda Shimizu hereby agrees to defend, indemnify, and hold free and harmless the City of Gardena, its elected officials, officers, employees, and agents, with respect to any and all liabilities, claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including the payment of actual attorney's fees, court costs and any and all other costs of defense, incurred as a consequence of, arising out of, or in any way attributable to, the granting of a Temporary Event Permit.

The undersigned hereby represents that he or she has read and fully understands that by signing this Agreement, important legal rights are being waived and legal obligations are being assumed. If signing as a representative, the undersigned further represents that he or she is fully authorized to enter into this Agreement on behalf of each and every person, group, business and/or organization to which the Temporary Event Permit is being issued.

Authorization Applicant/Property Owner <u>Linda Shimizu</u>	Signature <u>Linda Shmizu</u>
---	----------------------------------

**DEPARTMENT of COMMUNITY DEVELOPMENT**

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

City Use Only:**Documents Required:**

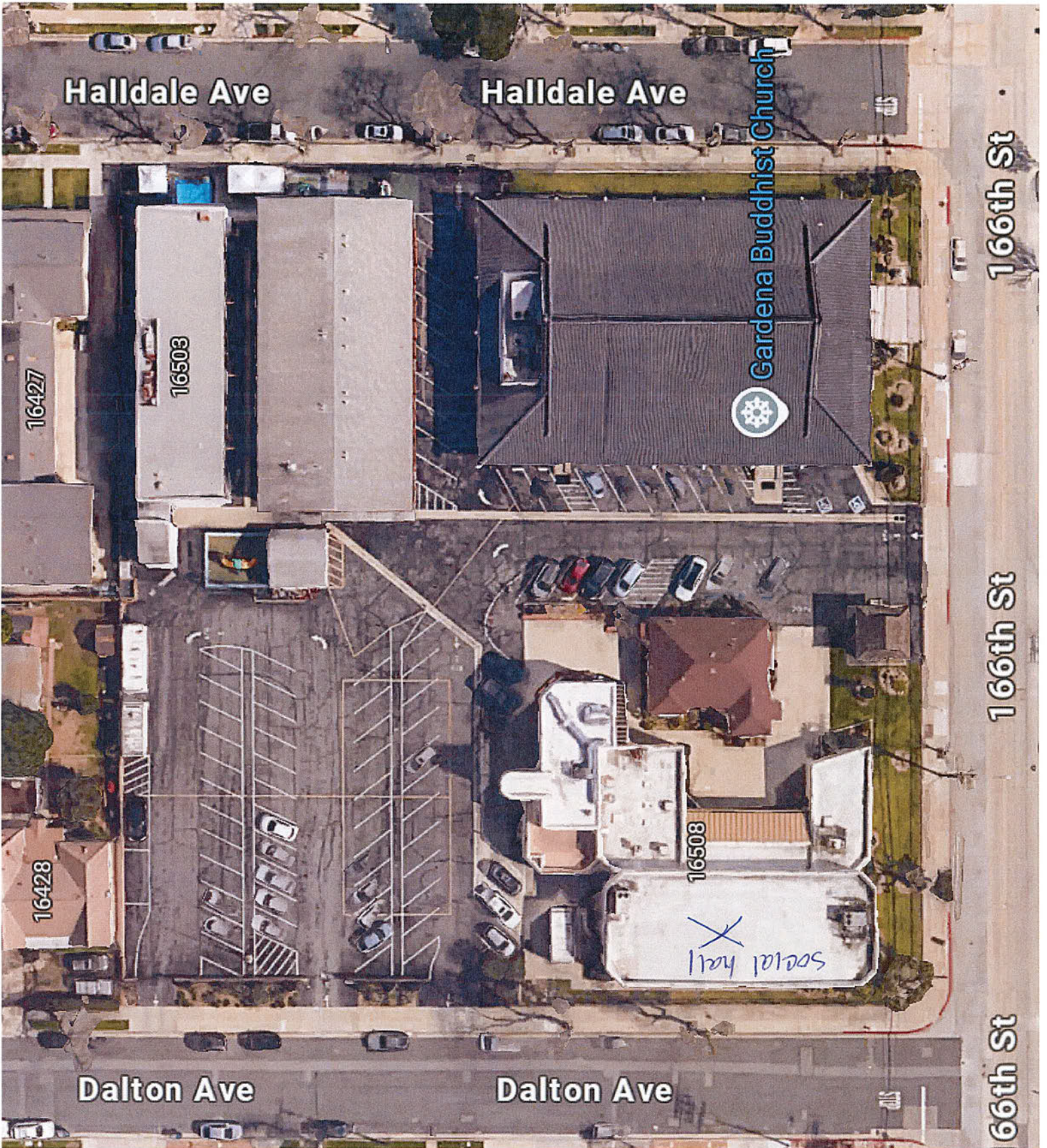
- | | |
|---|----------------|
| ☐ Certified Farmers Market Documents | Received _____ |
| ☐ Department of Justice Permit | Received _____ |
| ☐ ABC License with Conditions | Received _____ |
| ☐ Insurance Certificate | Received _____ |
| ☐ Bond | Received _____ |

Other _____

Action Check List:

Event Element		Inspection Required	Action Required
☐	Sound Permit		
☐	No Parking		
☐	Lane Closure		
☐	Street Closure		
☐	Barricades		
☐	Tent		
☐	Vendors		
☐	Food Preparation		
☐	Cooking Equipment		
☐	Notifications		
☐	Insurance Certificate		
☐	Generator		
☐	Games/Rides		
☐	Restrooms		

Bingo event will take place in social hall.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/03/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Michael Eastman Insurance Agency LLC 1200 S. Pacific Coast Hwy Suite A Redondo Beach CA 90277		CONTACT NAME: Michael Eastman PHONE (A/C, No, Ext): (866) 936-9992 E-MAIL ADDRESS: info@eastmanagency.com FAX (A/C, No): (866) 936-9779	
INSURED Gardena Buddhist Church 1517 West 166th Street Gardena CA 90247		INSURER(S) AFFORDING COVERAGE INSURER A: PHILADELPHIA IND INS CO INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 18058	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	x	x	PHPK2735533-000	03/03/2026	03/03/2027 EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ HIRED ☐ NON-OWNED ☐ AUTOS ONLY ☐ AUTOS ONLY			PHPK2735533-000	03/03/2026	03/02/2027 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$	x	x	PHUB927027-000	03/03/2026	03/03/2027 EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	SEXUAL ABUSE OR MOLESTATION	x	x	PHPK2735533-000	03/03/2026	03/03/2027 OCCURRENCE 1,000,000 AGGREGATE 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Gardena and its appointed and elected officers, employees, agents and volunteers are additional insured per contract.

ABA BINGO NITE 1/26/26 Linda Shimizu 7/30/26

CERTIFICATE HOLDER**CANCELLATION**

City of Gardena and Its Appointed and Elected Officers,
Employees, Agents and Volunteers
1700 West 162nd Street
Gardena CA 90247

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]

City of Gardena
1700 W. 162nd Street
(310)-217-9500

City of Gardena 179
1700 W 162nd St
310-217-9500 / 88521
07/29/2026 11:29:43.000 Reg CASHIER_COMDEV
Validation Receipt
Payor: GARDENA BUDDHIST CHURCH
CHARGES-
0100080033451 \$ 445.00
020 - 1517 W 166TH ST
0100080033451

Sub-total \$*****445.00

PAYMENT-
Check - 1829 - GARDENA BU\$ 445.00
TEP 26-020 - 1517 W 166TH ST

Change \$*****0.00

City of Gardena
1700 W. 162nd Street
(310)-217-9500

City of Gardena 179
1700 W 162nd St
310-217-9500 / 88522
07/29/2026 11:31:33.000 Reg CASHIER_COMDEV
Validation Receipt
Payor: GARDENA BUDDHIST CHURCH
CHARGES-
0100020033220 \$ 50.00
BINGO LICENSE GARDENA BUDDHIST CHUR
0100020033220

Sub-total \$*****50.00

PAYMENT-
Check - 1825 - GARDENA BU\$ 50.00
BINGO PERMIT FOR GARDENA BUDDHIST C

Change \$*****0.00



DEPARTMENT of COMMUNITY DEVELOPMENT

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

August 25, 2026

Linda Shimizu, ABA Treasurer
Gardena Buddhist Church
1517 W 166TH Street
Gardena, CA 90247

REF: TEP26-020

RE: **2026 TEMPORARY EVENT PERMIT – ABA Bingo Nite**
GARDENA BUDDHIST CHURCH
1517 WEST 166TH STREET, GARDENA CA 90247

Dear Ms. Shimizu:

Your application for a Temporary Event Permit for an ABA Bingo Nite to be held at the Gardena Buddhist Church located at 1517 West 166th Street has been approved by the Community Development Department for the following days and times:

- Saturday, September 26, 2026 5:00 p.m. - 9:00 p.m.

Your temporary event permit was approved subject to the following conditions, attached to this letter of approval. Please have this document available on-site during the event.

Sincerely,

Greg Tsujiuchi, Director
Community Development Department

Enclosed:

Attachment(s):

1. TEP26-020 Conditions of Approval; Bingo License Conditions of Approval – Dated August 20, 2026

CC: Chief of Police
Code Enforcement
Los Angeles County Fire Department Acting Assistant Fire Chief



MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Jo-Anne Burns, Assistant Director of Community Development DATE: August 20, 2026

FROM: Christopher Pulido, Building/Planning Technician REF: TEP26-020 and Bingo License

SUBJ: ABA Bingo Nite CC:

Project Location: Gardena Buddhist Church, Social Hall
1517 W. 166th Street

The Planning Division is recommending approval of a temporary event permit and bingo license for the annual Gardena Buddhist Church ABA Bingo Nite, to be held at 1517 W 166th Street on Saturday, September 26, 2026, between the hours of 5:00 pm and 9:00 pm. The temporary event permit and bingo license are subject to approval provided that the following conditions are met:

Temporary Event Permit Conditions of Approval

1. The Applicant shall obtain a bingo license prior to hosting the event.
2. The Applicant shall comply with all applicable ordinances of the [Gardena Municipal Code](#), including [Chapter 5.16](#) (BINGO) and [Chapter 8.36](#) (NOISE).
3. No alcohol is to be served, sold, distributed, or consumed on the premises on the day of the event.
4. No person who is intoxicated shall be allowed to participate in a bingo game.
5. Bingo games shall be open to the public.
6. The Applicant shall ensure that no more than 299 attendees/patrons are allowed onsite during the event, whether inside or outside of the existing building.
7. Notwithstanding, attendance at any bingo game shall be limited to the occupancy capacity of the room in which such game is conducted as determined by the Los Angeles County Fire Department and Building and Safety Division in accordance with applicable laws or regulations.
8. The licensee shall not reserve seats or space for any person.
9. The Applicant shall have all fire and building safety inspections conducted and approved prior to the start of the event.
10. The Applicant shall ensure that exits are kept clear at all times for emergency evacuation.
11. The Applicant shall ensure that adequate temporary parking will be provided to accommodate the vehicle traffic generated by the temporary use or event, either on-site or at alternate locations acceptable to the review authority.
12. The Applicant shall properly dispose of trash at the end of the event (in closed trash bins or containers).
13. The Applicant shall keep the subject property in a neat, clean, and orderly manner at all times.
14. The Applicant shall return the property to its original condition at the conclusion of the event.

Bingo License Conditions of Approval

1. The Applicant shall comply with all provisions of the [Gardena Municipal Code](#), within [Chapter 5.16](#).
2. In accordance with [Chapter 5.16](#) of the [Gardena Municipal Code](#), a bingo license application must be approved by the City Council; it will remain in force for a period of one year and is subject to annual renewal upon filing a renewal application.

3. The Applicant shall only host bingo games on the date and time for which they applied, Saturday, September 26, 2026, between the hours of 5:00 p.m. and 9:00 p.m.
4. Modifications and/or renewal of the bingo license shall be filed with the Community Development Department and be reviewed by the Gardena City Council for approval.



MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Planning Division, Police Department
Fire Department

DATE: August 3, 2026

FROM: Greg Tsujiuchi, Director

REF: TEP26-020

SUBJ: Department Inspection & Investigation
Request

CC:

Type of Application: **TEMPORARY EVENT PERMIT**
Business: Gardena Buddhist Church
Owner: Linda Shimizu
Location: 1517 W 166th St.

Request Approval for: **ABA Bingo Night**

Background:

Attached for your consideration is a Temporary Event permit application and renewal of a bingo license from the Gardena Buddhist Church, requesting to host an ABA Bingo event on Saturday, September 26, 2026, between 5:00 p.m. and 9:00 p.m.

Please conduct the necessary inspections and investigation and reply by **August 14, 2026**.

Your prompt attention to this request is greatly appreciated, so we can resolve this matter immediately. Please call ext. 677 if you have any questions.

Department Response

Name of Department: **Planning and Zoning**

Complaints have been received in the past regarding this location (if yes, see attached information): ☐ Yes ☐ No

☐ Recommend Approval

☒ Recommend Approval with
Additional Conditions (see List of
Conditions)

☐ Recommend Denial – See
comments below/attached Memo.

☐ Comments (Please list conditions/comments here or attach a separate memo)

Department Head Signature

Date 8/25/26



MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Jo-Anne Burns, Assistant Director of Community Development DATE: August 20, 2026

FROM: Christopher Pulido, Building/Planning Technician REF: TEP26-020 and Bingo License

SUBJ: ABA Bingo Nite CC:

Project Location: Gardena Buddhist Church, Social Hall
1517 W. 166th Street

The Planning Division is recommending approval of a temporary event permit and bingo license for the annual Gardena Buddhist Church ABA Bingo Nite, to be held at 1517 W 166th Street on Saturday, September 26, 2026, between the hours of 5:00 pm and 9:00 pm. The temporary event permit and bingo license are subject to approval provided that the following conditions are met:

Temporary Event Permit Conditions of Approval

1. The Applicant shall obtain a bingo license prior to hosting the event.
2. The Applicant shall comply with all applicable ordinances of the [Gardena Municipal Code](#), including [Chapter 5.16](#) (BINGO) and [Chapter 8.36](#) (NOISE).
3. No alcohol is to be served, sold, distributed, or consumed on the premises on the day of the event.
4. No person who is intoxicated shall be allowed to participate in a bingo game.
5. Bingo games shall be open to the public.
6. The Applicant shall ensure that no more than 299 attendees/patrons are allowed onsite during the event, whether inside or outside of the existing building.
7. Notwithstanding, attendance at any bingo game shall be limited to the occupancy capacity of the room in which such game is conducted as determined by the Los Angeles County Fire Department and Building and Safety Division in accordance with applicable laws or regulations.
8. The licensee shall not reserve seats or space for any person.
9. The Applicant shall have all fire and building safety inspections conducted and approved prior to the start of the event.
10. The Applicant shall ensure that exits are kept clear at all times for emergency evacuation.
11. The Applicant shall ensure that adequate temporary parking will be provided to accommodate the vehicle traffic generated by the temporary use or event, either on-site or at alternate locations acceptable to the review authority.
12. The Applicant shall properly dispose of trash at the end of the event (in closed trash bins or containers).
13. The Applicant shall keep the subject property in a neat, clean, and orderly manner at all times.
14. The Applicant shall return the property to its original condition at the conclusion of the event.

Bingo License Conditions of Approval

1. The Applicant shall comply with all provisions of the [Gardena Municipal Code](#), within [Chapter 5.16](#).
2. In accordance with [Chapter 5.16](#) of the [Gardena Municipal Code](#), a bingo license application must be approved by the City Council; it will remain in force for a period of one year and is subject to annual renewal upon filing a renewal application.

3. The Applicant shall only host bingo games on the date and time for which they applied, Saturday, September 26, 2026, between the hours of 5:00 p.m. and 9:00 p.m.
4. Modifications and/or renewal of the bingo license shall be filed with the Community Development Department and be reviewed by the Gardena City Council for approval.



MEMORANDUM

GARDENA POLICE DEPARTMENT

To: Todd Fox
Chief of Police

DATE: August 5th, 2026

FROM: A. Cordova
SIU Detective

REF:

SUBJ: Temporary Event Permit (Bingo Night)

CC: Chain of Command

Per Gardena Municipal Code Chapter 18.60.050 the Gardena Police Department recommends that the City Council approves the **Temporary Event Permit** for the Gardena Buddhist Church to hold a Bingo Night event on September 26th, 2026, based on the following results:

- On July 30th, 2026, a completed Temporary Event Permit Request application was submitted to the City of Gardena Community Development Department by Linda Shimizu, on behalf of the Gardena Buddhist Church at 1517 W 166th St., Gardena.
- The applicant, Linda Shimizu, background was checked using DMV, WANTS, Tiburon, and Mark43 databases and those results were negative.
- On August 5th, 2026, a records check of Mark 43 police reports was conducted on the location. There was one Mark 43 report taken since 2023 directly associated with the location. The report was related to a burglary where the church was listed as the victim. Linda Shimizu was not involved in the event.
- A calls-for-service check was completed on August 5th, 2026. There were several calls directly associated with the location as of 2023. The calls for service were related to security alarms accidentally getting triggered and transients. Linda Shimizu was not involved in either event.
- A business check of the Gardena Buddhist Church was conducted on the CA Secretary of State website. The business is in good standing in all areas.
- The event is on September 26th, 2026 (Saturday), from 5:00 PM to 9:00 PM. The event is expecting 250 guests to attend. The Gardena Buddhist Church will be providing parking for the event inside the parking lot/structure at the location.

A handwritten signature in black ink, followed by the date "8/5". Below the signature, there is a blue circular stamp containing the text "CX 35" and "8-5-26". To the left of the stamp, there is a blue handwritten date "08/06/26".



MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Planning Division, Police Department
Fire Department

DATE: August 3, 2026

FROM: Greg Tsujiuchi, Director

REF: TEP26-020

SUBJ: Department Inspection & Investigation
Request

CC:

Type of Application: **TEMPORARY EVENT PERMIT**
Business: Gardena Buddhist Church
Owner: Linda Shimizu
Location: 1517 W 166th St.

Request Approval for: **ABA Bingo Night**

Background:

Attached for your consideration is a Temporary Event permit application and renewal of a bingo license from the Gardena Buddhist Church, requesting to host an ABA Bingo event on Saturday, September 26, 2026, between 5:00 p.m. and 9:00 p.m.

Please conduct the necessary inspections and investigation and reply by **August 14, 2026**.

Your prompt attention to this request is greatly appreciated, so we can resolve this matter immediately. Please call ext. 677 if you have any questions.

Department Response

Name of Department:

Police Dept

Complaints have been received in the past regarding this location (if yes, see attached information): ☐ Yes ☐ No

☒ Recommend Approval

☐ Recommend Approval with
Additional Conditions (see List of
Conditions)

☐ Recommend Denial – See
comments below/attached Memo.

☐ Comments (Please list conditions/comments here or attach a separate memo)

Department Head Signature

Date

th m. L
08/06/2026



MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Planning Division, Police Department
Fire Department

DATE: August 3, 2026

FROM: Greg Tsujiuchi, Director

REF: TEP26-020

SUBJ: Department Inspection & Investigation
Request

CC:

Type of Application: **TEMPORARY EVENT PERMIT**
Business: Gardena Buddhist Church
Owner: Linda Shimizu
Location: 1517 W 166th St.

Request Approval for: **ABA Bingo Night**

Background:

Attached for your consideration is a Temporary Event permit application and renewal of a bingo license from the Gardena Buddhist Church, requesting to host an ABA Bingo event on Saturday, September 26, 2026, between 5:00 p.m. and 9:00 p.m.

Please conduct the necessary inspections and investigation and reply by **August 14, 2026**.

Your prompt attention to this request is greatly appreciated, so we can resolve this matter immediately. Please call ext. 677 if you have any questions.

Department Response

Name of Department: Fire

Complaints have been received in the past regarding this location (if yes, see attached information): ☐ Yes ☒ No

☒ Recommend Approval

☐ Recommend Approval with
Additional Conditions (see List of
Conditions)

☐ Recommend Denial – See
comments below/attached Memo.

☐ Comments (Please list conditions/comments here or attach a separate memo)

Department Head Signature

CA Johnson

Date

8/5/26



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10F.
Section: CONSENT
CALENDAR
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Consideration of A New Fortunetelling Permit - Psychic Readings by Nana located at 15716 Crenshaw Blvd

COUNCIL ACTION REQUIRED:

STAFF RECOMMENDATION: It is respectfully recommended that the City Council approve a new fortunetelling permit for Michele Merino at 15716 Crenshaw Blvd.

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends the City Council approve a new fortunetelling permit based on the application submitted by Michele Merino to conduct business at 15716 Crenshaw Blvd. The name of the fortunetelling business is Psychic Readings by Nana. Attached is the application for City Council consideration.

Department inspections and/or investigation, as well as background checks were conducted as required by Gardena Municipal Code Section 5.40.020. Additionally, the applicant has posted a surety bond in the amount of \$10,000 to the City. After reviewing the responses from the applicable departments, it is recommended that the City Council approve the fortunetelling permit application.

FISCAL IMPACT/COST:

The applicant has paid the \$1,810 application fee to process the fortunetelling permit application and has posted a bond in the amount of \$10,000 to the City of Gardena.

APPROVED:

Clint Osorio, City Manager

Attachments

[Attachment No 1 - Application](#)

[ATTACHMENT NO 2 - Police Department Memorandum](#)

[ATTACHMENT NO 3 - Surety Bond](#)

**DEPARTMENT of COMMUNITY DEVELOPMENT**1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

Fortunetelling Permit Application

The undersigned hereby makes application to the City Council of the City of Gardena, as required under the provisions of the Gardena Municipal Code (GMC) Section 5.40.010 through 5.40.120 to conduct the business or activity hereinafter referred to within said City, and in that connection supplies the following information, and makes the following statements:

Name of Applicant <i>Michelle Merino</i>	Phone No. <i>310 612-3996.</i>
Home Address <i>15716 CRENSHAW BL</i>	
Name of Business <i>PSYCHIC Readings By NANA</i>	Phone No. <i>310 324-8389.</i>
Business Address <i>15716 CRENSHAW BL.</i>	
List any and all aliases or nicknames by which the applicant has been known: <i>NONE</i>	
Location of proposed fortunetelling activity <i>15716 CRENSHAW BL.</i>	
The type and nature of activity proposed (please give detailed description) <i>PSYCHIC, Tarrot, PALM Readings</i>	
Explain in detail the past experience the applicant has had in connection with the proposed business for which the permit is requested <i>20 years experience</i>	
List the applicant's record or convictions for violations of the law including felonies and crimes of moral turpitude, but excluding minor traffic violations <i>NONE.</i>	
Has any business permit ever been revoked or denied to the applicant in the past? ☐ Yes ☐ No If yes, explain in detail the circumstances of such revocation or denial and give the name and address of the authoritative body <i>No.</i>	
Notice, when required, to be sent to the following address <i>15716 CRENSHAW BL.</i>	



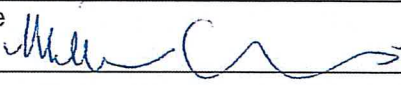
DEPARTMENT of COMMUNITY DEVELOPMENT

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

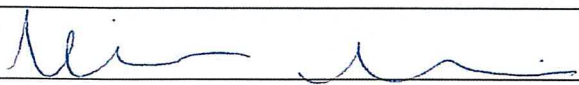
The undersigned applicant understands that the application may be considered by the City Council only after full investigation and report has been made by the Police Department, the Fire Department, the Health Department, the Building & Safety Division, and the Planning Division of the City of Gardena.

The undersigned applicant understands and agrees that any business or activity conducted or operated under any permit and license issued under the application must and shall be operated in full conformity with all laws of the State of California and the laws and regulations of the City of Gardena applicable thereto, and that any violation of any such laws or regulations in said place of business or in connection therewith, shall render any permit and license therefore subject to immediate suspension or revocation, pursuant to the GMC Section 5.40.110.

I hereby acknowledge notice that the hearing on this application will be held before the City Council of the City of Gardena on _____ the _____ day of _____, 20____, at ____ O'clock ____ M in the council chamber in the City Hall of the City at 1700 West 162nd Street therein, and I hereby waive any further notice of the said time, place, and purpose of said hearing.

Applicant's Signature 	
Printed Name Michele Merino	Date 4/27/26

I, Michele Merino, being duly sworn, depose and say that the statements contained in the attached Application for Fortunetelling Permit are true and correct to the best of my knowledge and belief and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested may be deemed sufficient cause for the refusal to issue or revocation of a permit and/or license hereunder.

Signature 	Date 4/27/26
---	-----------------



DEPARTMENT of COMMUNITY DEVELOPMENT

1700 WEST 162nd STREET / GARDENA, CALIFORNIA 90247-3732 / WWW.CITYOFGARDENA.ORG / PHONE (310) 217-9530

ACKNOWLEDGEMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles

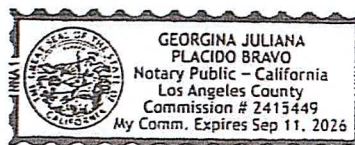
On April 27, 2024 before me, Georgina Juliana Placido Bravo, Notary Public, Notary Public,

personally appeared Michele Bonnie Merino,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Signature] (Seal)





MEMORANDUM

GARDENA POLICE DEPARTMENT

TO: Todd Fox
Chief of Police

DATE: August 20, 2026

FROM: Andrew Cordova
SIU Detective

REF:

SUBJ: Fortune telling permit application

CC: Chain of Command

Per Gardena Municipal Code Chapter 5.40.010 and 5.40.120 the Gardena Police Department recommends that the City Council approves the **Permit request application** for fortune tellings by Psychic Readings by Nana based on the following results:

- On April 27th, 2026, a completed Permit Request application was submitted to the City of Gardena Community Development Department by Michele Merino, on behalf of the Psychic Readings by Nana at 15716 S Crenshaw Bl., Gardena.
- The agent/owner, Michele Merino, background was checked using DMV, WANTS, Tiburon, and Mark43 databases and those results were negative.
- On April 30th, 2026, a records check of Mark 43 police reports was conducted on the location (15716 S Crenshaw Bl.). There was one Mark 43 report taken since 2023 directly associated with the location. The report was related to a stolen vehicle report where a Charles Merino was the victim. Michele Merino was not involved in the report.
- A calls-for-service check was completed on April 30th, 2026. There were 10 recent calls for service since 2023 directly associated with the location. The calls for service were related to numerous transient calls and a shots fired call where casings were found and subjects were last seen running through the east alley. Michele Merino was not involved in the events but was the reporting party for some.
- A business check of Psychic readings by nana was conducted on the CA Secretary of State website. I was unable to locate any information related to the business, address, or Michele Merino on the CA Secretary of State website. I attempted to contact Michele Merino in an attempt to obtain a registration number from the CA Secretary of State with negative results.
- Per the application, Psychic readings by nana has not held any events in the past. SIU has conducted several recent background checks into Psychic readings by nana and Michele Merino for recent events without any negative findings.



MEMORANDUM

DEPARTMENT of COMMUNITY DEVELOPMENT

TO: Police Department, Fire Department

DATE: July 2, 2026

FROM: Gregg Tsujiuchi, Director

REF: Fortunetelling Permit 2026

SUBJ: Department Inspection & Investigation
Request

CC:

Type of Application: Fortunetelling Permit
Business: Psychic Readings by Nana
Owner: Michele Merino
Location: 15716 Crenshaw Blvd
Gardena, CA 90249
Request Approval to: Perform Fortunetelling Services

Background:

Attached is an application for a new fortunetelling permit. This application is being processed in accordance with the Council permit provision contained in Section 5.40.020 of the Gardena Municipal Code.

Please conduct the necessary departmental inspections and/or investigations and reply by **Wednesday July 15th, 2026**.

Your prompt attention to this request is greatly appreciated so that we can dispose of the matter without delay. Please call ext. 532 if you have any questions.

Department Response

Name of Department:

POLICE

Complaints have been received in the past regarding this location (if yes, see attached information): ☐ Yes ☐ No

☒ Recommend Approval

☐ Recommend Approval with
Additional Conditions (see List of
Conditions)

☐ Recommend Denial – See
comments below/attached Memo.

☐ Comments (Please list conditions/comments here or attach a separate memo)

Department Head Signature

Todd M. Fox

Date

8/20/24



TOKIO MARINE
HCC

American Contractors Indemnity Company
801 S. Figueroa Street, Suite 700 Los Angeles, CA 90017
main 800 486 6695 facsimile 310 645 9274

April 13, 2026

Notice of Reinstatement

Obligee:
VARIOUS

CA

Principal: PSYCHIC READINGS BY NANA

DBA:

Bond No.: 100120481

License No.:

Type of Bond: BUS. SRV. OR JANITORIAL (\$2,500)

Bond Amount: \$10,000.00

Effective Date: 04/09/2010

American Contractors Indemnity Company hereby gives notice to the above-named obligee that the bond herein described is considered to be in full force and effect from the effective date, with no lapse in coverage.



American Contractors Indemnity Company

Ariel Adonis, Attorney-in-fact

Producer:

BENTLEY INSURANCE AGENCY

2121 W 237TH ST

TORRANCE, CA 90501



Principal:

PSYCHIC READINGS BY NANA

DBA :

15716 CRENSHAW BLVD

GARDENA, CA 90249



TOKIO MARINE
HCC

American Contractors Indemnity Company
801 S. Figueroa Street, Suite 700 Los Angeles, CA 90017
main 800 486 6695 facsimile 310 645 9274

April 13, 2026

Continuation Certificate

Bond No.	Bond Description	Bond Amount	Effective Date	Expiration Date
100120481 RI	BUS. SRV. OR JANITORIAL (\$2,500)	\$10,000.00	04/09/2025	04/09/2028

Principal:

PSYCHIC READINGS BY NANA

15716 CRENSHAW BLVD
GARDENA, CA 90249

Obligee:

VARIOUS

.

CA

THIS BOND CONTINUES IN FORCE TO THE ABOVE EXPIRATION DATE CONDITIONED AND PROVIDED THAT THE LOSSES OR RECOVERIES IN IT AND ALL ENDORSEMENTS SHALL NEVER EXCEED THE PENALTY SET FORTH IN THE BOND AND WHETHER THE LOSSES OR RECOVERIES ARE WITHIN THE FIRST AND/OR SUBSEQUENT OR WITHIN ANY EXTENSION OR RENEWAL PERIOD, PRESENT, PAST OR FUTURE. ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

SIGNED AND DATED THIS 13th DAY OF April 2026

American Contractors Indemnity Company



Ariel Adonis , Attorney-in-fact

Obligee:

VARIOUS

.

CA





City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10G.
Section: CONSENT
CALENDAR
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: SECOND READING AND ADOPTION OF ORDINANCE NO. 1892, An Ordinance of the City of Gardena, California, Amending Portions of Title 18 (Zoning) of the Municipal Code Relating to Review Process and Standards for Mechanical/Robotic Parking Structures and Finding the Action Statutorily Exempt from the California Environmental Quality Act Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(b)(3)

COUNCIL ACTION REQUIRED:

Conduct Second Reading and Adopt Ordinance No. 1892 - An Ordinance of the City of Gardena, California, Amending Portions of Title 18 (Zoning) of the Municipal Code Relating to Review Process and Standards for Mechanical/Robotic Parking Structures and Finding the Action Statutorily Exempt from the California Environmental Quality Act Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(b)(3).

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council conduct a second reading and adopt Ordinance No. 1892. Ordinance No. 1892 establishes a conditional use permit review process and development standards for mechanical/robotic parking structures.

On August 25, 2026, the City Council introduced Ordinance No. 1892. If adopted, the Ordinance will take effect the 31st day following adoption.

FISCAL IMPACT/COST:

This is strictly an administrative item, therefore there is no fiscal impact associated with this action.

APPROVED:

Clint Osorio, City Manager

Attachments

[Ordinance No. 1892](#)

ORDINANCE NO. 1892

AN ORDINANCE OF THE CITY OF GARDENA, CALIFORNIA, AMENDING PORTIONS OF TITLE 18 (ZONING) OF THE MUNICIPAL CODE RELATING TO THE REVIEW PROCESS AND STANDARDS FOR MECHANICAL/ROBOTIC PARKING STRUCTURES; AND FINDING THE ACTION STATUTORILY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO THE COMMON SENSE EXEMPTION OF CEQA GUIDELINES SECTION 15061(b)(3)

WHEREAS, the City of Gardena has determined that it is necessary to amend Title 18 of the Gardena Municipal Code relating to the review process and development/design standards for mechanical/robotic parking structures; and

WHEREAS, on July 21, 2026, the Planning and Environmental Quality Commission conducted a duly noticed public hearing as prescribed by law regarding Zone Text Amendment No. 3-26. At the conclusion of the public hearing, the Planning Commission adopted Resolution No. 9-26, recommending that the City Council adopt this ordinance; and

WHEREAS, on August 25, 2026, the City Council conducted a duly noticed public hearing as prescribed by law regarding this ordinance approving Zone Text Amendment No. 3-26; and

WHEREAS, the City Council has duly considered all information presented to it, including written staff reports and any testimony provided at the public hearing, with all testimony received being made a part of the public record.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA DOES ORDAIN AS FOLLOWS:

SECTION 1. Amendment to Chapter 18.18A. Subsection 1.2. of Section 18.18A.040 (Development standards) of Title 18 (Zoning) of the Gardena Municipal Code is hereby amended to read as follows:

2. Tandem and mechanical parking:

- a. Residential parking may be satisfied by tandem spaces where parking is assigned to a single residential unit. Two-level mechanical vehicle lifts are to be treated as tandem and subject to the same restrictions. Unassigned parking and parking assigned to different units may not be tandem;
- b. Mechanical or robotic parking structures, other than two-level mechanical vehicle lifts, are may be permitted subject to the approval of a conditional use permit and shall comply with off-street parking standards

set forth in Chapter 18.40 and development standards applicable to residential structures in this chapter and Chapter 18.42.

SECTION 2. Amendment to Chapter 18.21. Subsection H.2. of Section 18.21.050 (Development standards for all housing overlays) of Title 18 (Zoning) of the Gardena Municipal Code is hereby amended to read as follows:

2. Tandem and mechanical parking:

a. Residential parking may be satisfied by tandem spaces where parking is assigned to a single residential unit. Two-level mechanical vehicle lifts are to be treated as tandem and subject to the same restrictions. Unassigned parking and parking assigned to different units may not be tandem;

b. Mechanical or robotic parking structures that accommodate three or more vehicles ~~are may be~~ permitted subject to the approval of a conditional use permit and shall comply with off-street parking standards set forth in Chapter 18.40 and development standards applicable to a residential structure in this chapter and Chapter 18.42;

SECTION 3. Amendment to Chapter 18.42. The Gardena Municipal Code is hereby amended to add Section 18.42.125 (Mechanical or robotic parking structures) to read as follows:

A. Mechanical or robotic parking structures may be permitted in conjunction with a multi-family residential development subject to the approval of a conditional use permit and shall comply with all of the following:

1. Residential development standards applicable to the underlying zone.
2. Off-street parking standards listed in Chapter 18.40.
3. Applicable standards in this chapter.
4. Mechanical and robotic parking structure design and performance standards.
 - a. All automobile parking stalls included in a mechanical lift or robotic parking structure shall meet the minimum dimensions listed in the table below:

PARKING STALL DIMENSION	
Clear Width (minimum)	8'-0"
Clear Height (minimum)	7'-0"
Clear Depth (minimum)	18'-0"

- b. The lift equipment or computerized parking structure shall meet any applicable building, mechanical, electrical, and fire code requirements as approved by the Building and Safety Division and the Fire Department.
 - c. The mechanical and robotic parking structure shall be screened by the primary multifamily residential structure from the public right-of-way and/or adjacent single-family residential uses in addition to the required screen walls listed in Chapter 18.40.
5. A noise impact technical report is required for any mechanical or robotic parking structure proposed to be located within 50 feet from any residential use or other use considered as a sensitive receptor such as, but not limited to, schools, parks, libraries, hospitals, care facilities, and religious facilities.

SECTION 4. CEQA. Pursuant to the State California Environmental Quality Act (CEQA) Guidelines, the City Council finds and determines that the ordinance is statutorily exempt from CEQA under Section 15061(b)(3) (the commonsense exemption) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. The ordinance would not result in direct or indirect physical change in the environment and does not involve any construction or additions to any existing structures.

SECTION 5. Effective Date. This Ordinance shall take effect and be in force thirty (30) days from and after the date of its passage.

SECTION 6. Certification. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted in the manner required by law.

PASSED, APPROVED AND ADOPTED on the _____ day of _____, 2026.

TASHA CERDA, Mayor

ATTEST:

BECKY ROMERO, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10H.
Section: CONSENT
CALENDAR
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: SECOND READING AND ADOPTION OF ORDINANCE NO. 1893, An Ordinance of the City of Gardena, California, Amending Chapter 18.13 of the Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units and Finding the Action Statutorily Exempt from the California Environmental Quality Act Pursuant to Public Resources Code Section 21080.17

COUNCIL ACTION REQUIRED:

Conduct Second Reading and Adopt Ordinance No. 1893 - An Ordinance of the City of Gardena, California, SECOND READING AND ADOPTION OF ORDINANCE NO. 1893, An Ordinance of the City of Gardena, California, Amending Chapter 18.13 of the Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units and Finding the Action Statutorily Exempt from the California Environmental Quality Act Pursuant to Public Resources Code Section 21080.17

RECOMMENDATION AND STAFF SUMMARY:

Staff respectfully recommends that the City Council conduct a second reading and adopt Ordinance No. 1893. Ordinance No. 1893 ensures that the City maintains compliance with State ADU and JADU laws.

On August 25, 2026, the City Council introduced Ordinance No. 1893. If adopted, the Ordinance will take effect the 31st day following adoption.

FISCAL IMPACT/COST:

This is strictly an administrative item, therefore there is no fiscal impact associated with this action.

APPROVED:

Clint Osorio, City Manager

Attachments

[Ordinance No. 1893](#)

ORDINANCE NO. 1893

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA AMENDING CHAPTER 18.13 OF THE GARDENA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND MAKING A DETERMINATION THAT THE ORDINANCE IS EXEMPT FROM CEQA PURSUANT TO PUBLIC RESOURCES CODE SECTION 21080.17

WHEREAS, State law regarding Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) has been continually amended by the State legislature, including three new bills enacted during the 2025 Legislative session; and

WHEREAS, the City of Gardena wishes to amend its provisions on ADUs and JADUs to be compliant with State law; and

WHEREAS, on July 21, 2026 the Planning Commission held a duly noticed public hearing at which time it considered all evidence presented, both written and oral; and

WHEREAS, at the close of the public hearing the Planning Commission adopted a resolution recommending that the City Council adopt this Ordinance, including the finding that adoption is exempt from CEQA; and

WHEREAS, on August 25, 2026, the City Council held a duly noticed public hearing at which time it considered all evidence presented, both written and oral;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 18.13 of the Gardena Municipal Code is hereby amended to read as follows:

Chapter 18.13

ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS

18.13.010 Purpose.

A. In enacting this section, it is the intent of the city to encourage the provision of accessory dwelling units to meet a variety of economic needs within the city and to implement the goals, objectives, and policies of the housing element of the general plan. Accessory dwelling units provide housing for extended family members, students, the elderly, in-home health care providers, the disabled, and others, at below market prices within existing neighborhoods. Homeowners who create accessory dwelling units can benefit from added income, and an increased sense of security. Allowing accessory dwelling units in zones allowing residential uses provides needed additional rental

housing. This chapter provides the requirements for the establishment of accessory dwelling units consistent with California Government Code Sections 66310 through 66342.

B. For purposes of this chapter, “primary dwelling” shall mean as follows:

1. In the case of a single-family residential zone, the existing single-family dwelling, or the larger of two proposed units.

2. In the case of any other residential or mixed-use zone in which a single-family dwelling exists on the property, the existing dwelling.

3. In the case of multifamily or mixed-use zone which allows a residential use, the existing or proposed multifamily units.

C. For purposes of this chapter, words and phrases defined in Government Code Sections 66310 through 66342 shall have the same meaning when used in this chapter.

D. In cases of conflict between this chapter and any other provision of this title, the provisions of this chapter shall prevail. To the extent that any provision of this chapter is in conflict with state law, the mandatory requirement of state law shall control, but only to the extent legally required.

18.13.020 Applications – Junior and accessory dwelling units.

A. Applications – Review. The city shall determine whether an application for an accessory dwelling unit or junior accessory dwelling unit is complete and provide written notice to the applicant within 15 business days of receipt of the application.

1. If the city determines the application is incomplete, it shall provide with the written notice to the applicant a list of incomplete items and a description of how the application may be made complete.

2. If a determination is not made within the 15 business days, the application shall be deemed to be complete.

3. Any resubmitted or additional application is subject to a 15 business day review period and determination as set forth for initial applications.

B. Applications for junior and accessory dwelling units shall be ministerially approved or denied within ~~sixty~~ 60 days of receipt of a complete application and approved if they meet the requirements of this chapter.

1. If the application is submitted in conjunction with an application for a new single-family or multifamily dwelling, the application for the junior or accessory dwelling

unit shall not be acted upon until the application for the new single-family or multifamily dwelling is approved.

2. If the application is denied, the city shall return a full set of comments in writing to the applicant with a list of items that are defective or deficient with a description of how the application can be remedied by the applicant. These comments shall be provided to the applicant within ~~sixty~~ 60 days of a complete application.

3. Appeal. Notwithstanding anything in this code to the contrary, the applicant may appeal a denial of an application or a determination that an application is incomplete directly to the city council. A final written determination shall be provided to the applicant no later than 60 days after the receipt of the written appeal.

~~43.~~ If a detached garage is to be replaced with an accessory dwelling unit, the demolition permit shall be reviewed with the application for the accessory dwelling unit and issued at the same time.

~~54.~~ The city shall grant a delay if requested by the applicant.

~~65.~~ Notwithstanding the above, if the applicant uses a plan for an accessory dwelling unit that has been preapproved by the city or a plan that is identical to a plan used in an application for a detached accessory dwelling unit approved by the city within the current triennial California Building Standards Code cycle, the application shall be approved or denied within 30 days from the date of a complete application.

~~CB.~~ All applications for junior and accessory dwelling units shall be accompanied by an application fee.

~~DC.~~ Junior and accessory dwelling units shall be subject to applicable inspection and permit fees.

~~ED.~~ Neither an application for a junior nor an accessory dwelling unit shall be denied due to the need to correct nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and are not affected by the construction of the unit.

18.13.025 Unpermitted structures constructed prior to January 1, 2020.

A. Unless the local agency makes a finding that correcting the violation is necessary to comply with the standards specified in Section 17920.3 of the Health and Safety Code, no application or permit shall be denied for an ADUaccessory dwelling unit or JADUjunior accessory dwelling unit that was constructed prior to January 1, 2020, based solely on either of the following:

1. The ADUaccessory dwelling unit is in violation of building standards pursuant to Article 1 of Chapter 5 of Part 1.5 of Division 13 of the Health and Safety Code (commencing with Section 17960); or

2. The ADUaccessory dwelling unit does not comply with state law or the provisions of the Gardena Zoning Code regulating ADUaccessory dwelling units.

B. The provisions of subsection A shall not apply to a building that is deemed substandard pursuant to Section 17920.3 of the Health and Safety Code.

C. Before submitting an application for a permit, the homeowner may obtain a confidential third-party code inspection from a licensed contractor to determine the unit's existing condition or potential scope of building improvements before submitting an application for a permit.

D. Upon receiving an application to permit a previously unpermitted ADUaccessory dwelling unit or JADUjunior accessory dwelling unit constructed before January 1, 2020, an inspector from the city may inspect the unit for compliance with health and safety standards and provide recommendations to comply with such standards in order to obtain a permit. The city shall not penalize an applicant for having the unpermitted ADUaccessory dwelling unit or JADUjunior accessory dwelling unit and shall approve necessary permits to correct noncompliance with health and safety standards.

E. No impact fees or connection or capacity charges shall be imposed on ~~a homeowner applying for~~ a permit for a previously unpermitted junior or accessory dwelling unit built before January 1, 2020, except when the utility infrastructure is required to comply with Health and Safety Code Section 17920.3 and authorized by Government Code Section ~~66324(e)~~ 66311.5.

F. Enforcement. Until January 1, 2030, the city shall issue a statement along with a notice to correct a violation of any provision of any building standard relating to an accessory dwelling unit that provides substantially as follows:

You have been issued an order to correct violations or abate nuisances relating to your accessory dwelling unit. If you believe that this correction or abatement is not necessary to protect the public health and safety you may file an application with the Community Development Director. If the city determines that enforcement is not required to protect the health and safety, enforcement shall be delayed for a period of five years from the date of the original notice.

18.13.030 Zones/locations allowed.

A. Accessory dwelling units shall be allowed on all legally existing residentially zoned lots where a single-family dwelling exists or has been proposed.

B. Accessory dwelling units shall be allowed on all legally existing residentially zoned lots where an existing multifamily structure exists or has been proposed.

C. Accessory dwelling units shall be allowed on all legally existing mixed-use zoned lots where an existing single-family or multifamily dwelling exists or has been proposed.

D. Nothing herein is meant to override the provisions of conditions, covenants, and restrictions for a housing development project relating to accessory dwelling units to the extent such restrictions comply with state law.

E. An accessory dwelling unit may be constructed in an attached or detached garage or in an existing accessory structure.

18.13.040 General requirements.

A. Number. Unless otherwise allowed by Section [18.13.060\(A\)](#), only one accessory dwelling unit or one junior accessory dwelling unit may be allowed per residential lot.

B. Accessory dwelling units shall not be sold separately from the primary dwelling, except to the extent that the sale meets the requirements of Government Code Section 66341 with regard to a qualified nonprofit corporation.

C. Neither the accessory dwelling unit, junior accessory dwelling unit, nor any other residence located on the property, nor any part thereof, shall be rented out for less than ~~thirty-one~~31 consecutive calendar days.

D. *Repealed.*

E. Fees.

1. Impact fees.

a. No impact fee shall be imposed on any junior accessory dwelling unit and/or any accessory dwelling unit ~~less than with~~ 750 square feet or less in of interior livable area size.

b. For accessory dwelling units ~~750 square feet or~~ greater than 750 square feet of interior livable area, impact fees shall be charged proportionately in relation to the square footage of the primary dwelling.

c. All applicable public service and applicable recreation impact fees shall be paid prior to occupancy in accordance with Government Code Sections 66000 et seq. and 66012 et seq.

d. For purposes of this section, "impact fee" shall have the same meaning as set forth in Government Code Section 66324.

2. Connection Fees/Capacity Charges.

a. An accessory dwelling unit shall not be considered to be a new residential use for purposes of calculating connection fees or capacity charges for utilities, including for water and sewer service, unless the accessory dwelling unit is being constructed with a new single-family dwelling.

b. For an accessory dwelling unit contained within a proposed or existing single-family dwelling meeting the requirements of Section [18.13.060A.1](#), the city shall not impose a connection fee or capacity charge, unless the unit is being constructed with a new single-family dwelling. For all other accessory dwelling units, the city shall

charge a connection fee or capacity charge that is proportionate to the burden of the proposed accessory dwelling unit based on the size of the unit or number of plumbing fixtures.

F. Accessory dwelling units are ancillary to the primary dwelling unit. Therefore, accessory dwelling units and junior accessory dwelling units shall not count in determining density ~~or lot coverage~~ and are considered a residential use consistent with the existing general plan and zoning designation for the lot. Accessory dwelling units and/or junior accessory dwelling units shall be permitted on a qualifying residentially zoned lot regardless of applicable lot coverage, open space, floor area ratio, and minimum lot size standards for the underlying zone.

G. When an accessory dwelling unit is being proposed with a new primary dwelling unit, the city shall not issue a certificate of occupancy for an accessory dwelling unit before it issues a certificate of occupancy for the primary dwelling unit.

18.13.050 Development regulations.

A. Accessory dwelling units shall be required to comply with the objective development standards of the underlying zoning district and the applicable provisions of Chapter 18.42 unless superseded by a provision of this chapter or if such regulation prohibits the construction of an accessory dwelling unit of at least ~~eight hundred~~ 800 square feet.

B. An accessory dwelling unit shall have a separate entrance from the primary dwelling which shall be located on a different plane than the entrance for the primary dwelling in the case of a single-family dwelling.

C. No passageway as defined in Government Code Section 66313 shall be required for the construction of an accessory dwelling unit.

D. Accessory dwelling units shall comply with all applicable building code requirements with the exception that fire sprinklers shall not be required in an accessory dwelling unit if they are not required for the primary dwelling and the construction of an accessory dwelling unit shall not trigger a requirement for sprinklers to be installed in the primary dwelling.

E. Size.

1. The ~~floor area~~ interior livable space of an attached or detached accessory dwelling unit shall not exceed ~~eight hundred fifty~~ 850 square feet for a studio or one bedroom or ~~one thousand~~ 1,000 square feet for a unit that contains more than one bedroom.

2. The minimum size of an accessory dwelling unit shall not be less than that allowed for an efficiency unit.

3. The development standards of this section shall be waived to the extent required in order to allow an accessory dwelling unit that is ~~eight hundred~~ 800 square feet, that does not exceed the height requirements set forth in subsection F of this section, and has a minimum of four-foot side and rear yard setbacks.

F. Setbacks. Except as specified below, an accessory dwelling unit shall be required to comply with the setback requirements of the zone in which the unit is to be located.

1. No setback shall be required for an existing living area, or ~~a legally an~~ existing accessory structure, including a garage, that is converted to an accessory dwelling unit or a new accessory dwelling unit constructed in the same location and built to the same dimensions as the existing structure.

2. No setback greater than four feet shall be required for side and rear yard setbacks for all other accessory dwelling units not covered by subsection F.1 of this section.

3. An attached or detached accessory dwelling unit shall be at least six feet from all other buildings on the lot or on any adjacent lot.

4. An attached or detached accessory dwelling unit shall be located behind the front yard setback, unless the accessory dwelling unit is being constructed in the exact location and to the same dimensions as a previously existing approved accessory structure, including an attached or detached garage. This requirement shall not apply to an accessory dwelling unit that is required to be approved pursuant to Section 66323 of the California Government Code and Section 18.13.060 of this Code. This requirement shall also be waived to the extent that it prohibits an accessory dwelling unit of ~~eight hundred~~ 800 square feet from being built with four-foot side and rear yard setbacks in compliance with all other development standards.

5. No portion of an accessory dwelling unit may encroach into any public or private easement such as a utility easement unless the easement holder has provided written permission to construct the accessory dwelling unit in the manner proposed. To establish a rebuttable presumption of compliance with this requirement, the applicant may provide a written declaration under penalty of perjury affirming compliance with this requirement. The declaration shall be in a form acceptable to the city attorney.

G. Height. The height of an accessory dwelling unit shall be as follows:

1. A height of ~~sixteen~~ 16 feet for a detached accessory dwelling unit on a lot with an existing or proposed single-family or multifamily dwelling unit.

2. A height of ~~eighteen~~ 18 feet for a detached accessory dwelling unit on a lot with an existing or proposed single-family or multifamily dwelling unit that is within ~~one-half~~ 1/2 mile walking distance of a major transit stop or a high-quality transit corridor. An additional two feet shall be allowed if required to accommodate a roof pitch on the accessory dwelling unit that is aligned with the roof pitch of the primary dwelling unit.

3. A height of ~~eighteen~~18 feet for a detached accessory dwelling unit on a lot with an existing or proposed multifamily, multistory dwelling.

4. A height of ~~twenty-five~~25 feet or the height limit of the applicable zone that applies to the primary dwelling, whichever is lower, for an accessory dwelling unit that is attached to a primary dwelling unit or built above an existing garage. In no event shall the accessory dwelling unit exceed two stories.

5. An accessory dwelling unit may be built on top of a garage; provided, that the garage is maintained for parking and the total height of the structure does not exceed ~~twenty-five~~25 feet. If an accessory dwelling unit is built pursuant to this provision, a declaration shall be recorded that the garage must be maintained for parking.

H. Parking.

1. Parking shall be required at the rate of one space for each accessory dwelling unit that contains at least one bedroom. No parking spaces shall be required for a studio unit or for an accessory dwelling unit created within an existing living space.

2. Parking spaces may be provided through tandem parking on an existing driveway; provided, that such parking does not encroach into the public sidewalk.

3. Parking spaces for accessory dwelling units may be provided in paved portions of setback areas; provided, that the amount of paving does not exceed the total amount of paving and hardscaped areas that are otherwise allowed by this title.

4. When a garage, carport, uncovered parking space, or covered parking structure is demolished or converted in conjunction with the construction of an accessory dwelling unit, such parking spaces need not be replaced.

5. Tandem parking and parking in setback areas shall not be allowed if the community development director makes specific findings that such parking is not feasible based upon specific site or regional topographical, or fire and life safety conditions.

6. Notwithstanding any other provision of this subsection H, no parking shall be required for the accessory dwelling unit if any of the following conditions apply:

a. The accessory dwelling unit is located within ~~one-half~~1/2 mile walking distance of public transit;

b. The accessory dwelling unit is located within an architecturally and historically significant district;

c. The accessory dwelling unit is part of the proposed or existing primary dwelling or an existing accessory structure;

d. When on-street parking permits are required, but not offered to the occupant of the accessory dwelling unit;

e. When there is a car share vehicle located within one block of the accessory dwelling unit; or

f. When a permit application for an accessory dwelling unit is submitted with a permit application to create a new single-family or multifamily dwelling on the same lot, provided the ADUaccessory dwelling unit or parcel satisfies any other criteria listed in this subsection H.

I. Utilities.

1. All utility installations shall be placed underground.

2. For an accessory dwelling unit contained within an existing single-family dwelling meeting the requirements of Section 18.13.060(A)(1), the city shall not require the installation of a new or separate utility connection between the accessory dwelling unit and the utility unless the accessory dwelling is being constructed with a new single-family dwelling.

3. For all other accessory dwelling units other than those described in subsection (I)(2) of this section, the city shall require a new or separate utility connection between the accessory dwelling unit and the utility.

J. The number of curb cuts allowed shall be governed by the underlying zoning regulations.

K. An applicant may turn an existing single-family dwelling into the accessory dwelling unit and develop a new primary residence elsewhere on the lot if both structures meet all requirements of this chapter and the R-1 zone, including size limitations.

L. All references to square footage of an accessory dwelling unit or junior accessory dwelling unit in this chapter are based on the square footage of the interior livable space. Livable space includes but is not limited to bedrooms, bathrooms, kitchens, laundry rooms, closets, and interior stairs.

M. No portion of an accessory dwelling unit may encroach into any public or private easement such as a utility easement unless the easement holder has provided written permission to construct the accessory dwelling unit in the manner proposed. To establish a rebuttable presumption of compliance with this requirement, the applicant may provide a written declaration under penalty of perjury affirming compliance with this requirement. The declaration shall be in a form acceptable to the city attorney.

N. Affordability Information (RHNA). Applicants shall provide the city with all information reasonably requested by the city to allow the city to classify the ADUaccessory dwelling unit by income category for the city's annual housing report.

18.13.060 Mandatory approvals.

A. Notwithstanding any other provision of this chapter, the city shall ministerially approve an application for any combination of the following accessory dwelling units within a residential or mixed-use zone. Accessory dwelling units and junior accessory dwelling units qualifying for mandatory approval under this section shall not be subject to any development or objective design standards except those expressly authorized by Government Code Section 66323 and set forth in this chapter.

1. One accessory dwelling unit and one junior accessory dwelling unit within the existing or proposed space of a single-family dwelling or accessory structure.

a. An expansion of up to ~~one hundred fifty~~ 150 square feet shall be allowed in an accessory structure solely for the purposes of accommodating ingress and egress.

b. The junior or accessory dwelling unit shall have exterior access separate from the existing or proposed single-family dwelling.

c. The side and rear setbacks shall be sufficient for fire and safety.

d. If the unit is a junior accessory dwelling unit, it shall comply with the requirements of Section 18.13.070.

2. One ~~new~~ detached new construction accessory dwelling unit with minimum four-foot side and rear yard setbacks on a lot with an existing or proposed single-family dwelling; provided, that the unit shall not be more than ~~eight hundred~~ 800 square feet interior livable space and shall not exceed the height requirements set forth in Section 18.13.050(G)(1) through (3).

~~a. A junior accessory dwelling unit may be developed in conjunction with this type of detached accessory dwelling unit, provided it complies with the requirements of subsection (A)(1) of this section.~~

3. On a lot with a multifamily dwelling structure, up to ~~twenty five~~ 25 percent of the existing total multifamily dwelling units, but no less than one unit, shall be allowed within the portions of the existing structure that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages; provided, that each unit complies with state building standards for dwellings.

4. On a lot with a proposed multifamily dwelling structure, up to two detached units; provided that neither unit exceeds the height requirements set forth in Section 18.13.050(G)(1) through (3) and has at least four-foot side and rear yard setbacks.

5. On a lot with an existing multifamily dwelling structure, up to eight detached units, but in no event more than the number of existing units on the lot, provided that

neither unit exceeds the height requirements set forth in Section 18.13.050(G)(1) through (3) and has at least four-foot side and rear yard setbacks.

6. Accessory dwelling units and junior accessory dwelling units approved under this section may not be combined with any other accessory dwelling unit or junior accessory dwelling unit unless otherwise authorized by this chapter.

B. For those junior/or accessory dwelling units which require mandatory approval, the city shall not require the correction of nonconforming zoning conditions.

C. The installation of fire sprinklers shall not be required in an accessory dwelling unit approved under this section if fire sprinklers are not required for the primary residence.

D. No unit approved under this section shall be rented for a period of ~~30 days or~~ less than 31 days.

18.13.070 Junior accessory dwelling units.

A. One junior accessory dwelling unit shall be allowed in an existing or proposed single-family dwelling, including in an attached garage. A junior accessory dwelling unit may also be allowed on the same lot as an accessory dwelling unit permitted under Section 18.13.060A.1 or 2.

B. The junior accessory dwelling unit shall be required to contain at least an efficiency kitchen which includes a sink, cooking appliances and a food preparation counter and storage cabinets that are of reasonable size in relation to the junior accessory dwelling unit.

C. The junior accessory dwelling unit shall be required to have a separate entrance from the primary dwelling ~~which shall be located on a different side of the home than the front door of the primary dwelling.~~

D. The junior accessory dwelling unit may, but is not required to, include separate sanitation facilities. If separate sanitation facilities are not provided, the junior accessory dwelling unit shall share sanitation facilities with the single-family residence and shall have direct access to the single-family residence from the interior of the dwelling unit.

E. No additional parking shall be required for a junior accessory dwelling unit.

F. Junior accessory dwelling units shall be required to comply with applicable building standards, except that fire sprinklers shall not be required if they were not required for the single-family residence.

G. The city shall not require the correction of a nonconforming zoning condition as a requirement for the junior accessory dwelling unit.

H. A deed restriction shall be required to be recorded on the property on which a junior accessory dwelling unit is constructed, which deed restriction which shall run with the land. The deed restriction shall provide for the following:

1. A prohibition on the sale of the junior accessory dwelling unit separate from the sale of the single-family residence;

2. A restriction that prohibits the junior accessory dwelling unit from being enlarged beyond ~~five hundred~~500 square feet;

3. A restriction from renting either the junior accessory dwelling unit or the single-family dwelling or any part thereof for less than ~~thirty-one~~31 consecutive calendar days;

4. If the junior accessory dwelling unit has shared sanitation facilities with the primary unit, a restriction that the owner resides in either the single-family dwelling or the junior accessory dwelling unit. Notwithstanding the foregoing, this restriction shall not apply if the owner of the single-family ~~residence~~dwelling is a governmental agency, land trust, or housing organization;

5. A statement that the deed restrictions may be enforced against future purchasers;

6. A statement that the city shall be entitled to all legal and equitable remedies available under the law upon the default of any covenant in the deed restriction; and

7. A statement that the prevailing party shall be entitled to reimbursement of its reasonable attorneys' fees and costs.

I. For the purposes of applying any fire or life protection ordinance or regulation, or providing service water, sewer, or power, including a connection fee, a junior accessory dwelling unit shall not be considered to be a separate or new dwelling unit.

SECTION 2. CEQA. This Ordinance is exempt from CEQA pursuant to Public Resources Code Section 21080.17 which exempts ordinances implementing accessory dwelling unit ordinances.

SECTION 3. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 4. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said city; shall

make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 5. Effective Date. This Ordinance shall not become effective or be in force until thirty (30) days from and after the date of its adoption.

SECTION 6. HCD. The City Clerk shall send a copy of this Ordinance to the Department of Housing and Community Development within 60 days of adoption as required by State law.

Passed, approved, and adopted this ____ day of _____, 2026.

TASHA CERDA, Mayor

ATTEST:

BECKY ROMERO, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10I.

Section: CONSENT

CALENDAR

Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: SECOND READING AND ADOPTION OF ORDINANCE NO. 1894: Adopting a Military Equipment Use Policy of the City of Gardena, California Governing the Use of Military Equipment Pursuant to Assembly Bill 481

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

On September 30, 2021, Governor Newsom signed into law Assembly Bill 481, which requires a law enforcement agency to obtain approval from the applicable governing body, via adoption of a "military equipment" use policy by ordinance, prior to the law enforcement agency funding, acquiring, or using equipment deemed military equipment as defined in Assembly Bill 481.

Items deemed to be "military equipment" by AB 481 are used as a component of overall best practices for law enforcement agencies throughout the country. These tools have been tested in the field and are used by law enforcement agencies to enhance public and officer safety. None of the equipment in Gardena Police Department's inventory has been obtained from the military, nor is it solely designated for military use.

Gardena Police Department's Military Equipment Use Policy (Policy 706) was approved by the Gardena City Council in 2025. The updated proposed Policy includes updated quantities for projectiles, hand-thrown gas, and ammunition utilized for training purposes.

The proposed Ordinance (Attachment 1) is in compliance with AB 481 and is necessary to adopt in order to approve GPD's Policy 706, which constitutes GPD's updated Military Equipment Use Policy (Attachment 2). As required by AB 481, the draft Policy was posted on the Police Department's website on June 19th, 2026, more than 30 days prior to the introduction of the Ordinance.

The proposed Policy 706 safeguards the public's welfare, safety, civil rights, and civil liberties. Policy 706 ensures that there are safeguards, including transparency, oversight, and accountability measures in place.

The Gardena Department seeks City Council adoption of the attached Military Equipment Use Policy - 706 (Attachment 2) to allow GPD to continue to use the vital equipment specified therein and allow neighboring police agencies to use military equipment in this jurisdiction when providing mutual aid during exigent circumstances.

On August 25, 2026, City Council held a public hearing on Ordinance No. 1881 relating to adopting a military equipment use policy pursuant to Assembly Bill 481. At that meeting, the Ordinance was introduced by Mayor Pro Tem Rodney Tanaka with a second by Councilmember Mark Henderson.

Staff now respectfully recommends that the City Council adopt Ordinance No. 1881. The adoption of Ordinance No. 1881 is in compliance with AB 481 and is necessary to adopt in order to approve GPD's Policy 706, which constitutes GPD's updated Military Equipment Use Policy (Attachment 2).

FISCAL IMPACT/COST:

There is no fiscal impact associated with introducing the Ordinance.

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is written over a light gray rectangular background.

Clint Osorio, City Manager

Attachments

[Attachment 1-Ord 1894.pdf](#)

[Attachment 2-Military Equipment Policy 706.pdf](#)

[Inventory List_2026.pdf](#)

ORDINANCE NO. 1894

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA,
CALIFORNIA, ADOPTING A MILITARY EQUIPMENT USE POLICY**

**THE CITY COUNCIL OF THE CITY OF GARDENA DOES HEREBY FIND AND
RESOLVE AS FOLLOWS:**

WHEREAS, on September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 ("AB 481"), adding Chapter 12.8, "Funding, Acquisition and Use of Military Equipment", to Division 7 of Title 1 of the Government Code (sections 7070 – 7075), relating to the use of military equipment by California law enforcement agencies;

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used;

WHEREAS, the Gardena Police Department is in possession of certain items of equipment that qualify as "military equipment" under AB 481 and further intends to acquire other items of military equipment;

WHEREAS, AB 481 requires, inter alia, that a law enforcement agency possessing and using such qualifying equipment must prepare a publicly released, written, military equipment use policy document covering the inventory, description, quantity, purpose, capabilities, use, lifespan, acquisition, maintenance, authorized use, fiscal impacts, procedures, training, oversight, and complaint process, applicable to the Department's use of such equipment;

WHEREAS, the policy must be approved by the City Council by ordinance, and reviewed annually thereafter; and

WHEREAS, the military equipment inventoried and presented to the City Council is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety;

WHEREAS, the proposed Military Equipment Use Policy ("Policy"), attached hereto as Exhibit A and incorporated herein, will safeguard the public's health, welfare, safety, civil rights, and civil liberties;

WHEREAS, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety;

WHEREAS, prior military equipment use complied with the applicable equipment use policy (which included equipment now defined as military equipment) that was in effect at the time, or if prior uses did not comply with the accompanying military

equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance;

WHEREAS, the Police Department has submitted the proposed Policy to the City Council and has made those documents available on the Police Department's website for at least 30 days prior to the public hearing concerning the military equipment at issue;

WHEREAS, the Policy satisfies the requirements of Government Code Section 7070(d);

WHEREAS, the City Council of the City of Gardena, having received the information required under AB 481 regarding the Gardena Police Department's use of military equipment as defined in said law, deems it to be in the best interest of the City to and hereby does approve the Military Equipment Policy; and

WHEREAS, all legal prerequisites prior to the adoption of this Ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA HERBY ORDAINS AS FOLLOWS:

Section 1: Recitals. The City Council finds that all the recitals, facts, findings, and conclusions set forth above in the preamble of this Ordinance are true and correct.

Section 2: Approval of Military Equipment Policy.

Military Equipment Policy.

(a) The Military Equipment Policy shall govern the use of military equipment by the Gardena Police Department.

(b) The Policy shall be made publicly available on the Police Department's website for as long as the military equipment is available for use or as otherwise ordained by the City Council.

(c) The Police Department shall submit an annual military equipment report to the City Council containing the information required by Government Code Section 7072 and the City Council shall thereafter determine whether each type of military equipment identified therein complied with the standards for approval set forth in Government Code Section 7071(d).

(d) The City Council shall on an annual basis and at a regular meeting thereof review this ordinance and vote on whether to renew it pursuant to Government Code Section 7071(e)(2).

(e) The definitions set forth in Government Code section 7070 shall apply to this ordinance. Any provision of state law referred to herein shall mean and include any amended or successor provision thereof.

Section 3: Compliance with CEQA. Adoption of this Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b)(3) (General Rule) of the CEQA Guidelines because it is not a “project” and because it can be seen with certainty that there is no possibility that the passage of this Ordinance will have a significant effect on the environment.

Section 4: Inconsistencies. Any provision of the Gardena Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to affect the provisions of this Ordinance.

Section 5: Uncodified Ordinance. This Ordinance shall not be codified in the Gardena Municipal Code unless and until the City Council so ordains.

Section 6: Severability. If any chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion of this Ordinance, or the application thereof to any person, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Ordinance or its application to other persons. The City Council hereby declares that it would have adopted this Ordinance and each chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion thereof, irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, phrases, or portions of the application thereof to any person, be declared invalid or unconstitutional. No portion of this Ordinance shall supersede any local, state, or federal law, regulation, or codes dealing with life safety factors.

Section 7: Effective Date. This Ordinance shall become effective thirty (30) days following from its adoption.

Section 8: Execution. The Mayor shall sign and the City Clerk shall attest to the passage of this Ordinance. The City Clerk shall cause the same to be published once in the official newspaper within 15 days after its adoption. This Ordinance shall become effective 30 days from its adoption.

Passed and adopted this 8th day of September, 2026 by the following vote:

TASHA CERDA, Mayor

ATTEST:

Becky Romero, City Clerk

APPROVED AS TO FORM:

CARMEN VASQUEZ, City Attorney

Military Equipment

706.1 PURPOSE AND SCOPE

State

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

706.1.1 DEFINITIONS

State

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices (LRADs), acoustic hailing devices, and sound cannons.
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

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706.2 POLICY

State

It is the policy of the Gardena Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

706.3 MILITARY EQUIPMENT COORDINATOR

Best Practice

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Gardena Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 - 1. Publicizing the details of the meeting.
 - 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

706.4 MILITARY EQUIPMENT INVENTORY

State

MODIFIED

The following constitutes a list of qualifying equipment for the Department:

706.5 APPROVAL

State

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The

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military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

706.6 COORDINATION WITH OTHER JURISDICTIONS

State **MODIFIED**

Military equipment used by any member of this Department shall be approved for use and in accordance with this Department policy. Any military equipment that is deployed or used by other jurisdictions that are providing mutual aid to this Department shall comply with their respective military equipment use policies. Situations may arise where the Gardena Police Department may deploy or use military equipment owned by other law enforcement agencies, in these situations, Gardena Police Department is authorized to deploy or use a different agency's military equipment as authorized in this policy.

The Gardena Police Department hereby adopts the military equipment use policy as is approved, and may be amended from time to time, under Government Code section 7070 et seq., for jurisdictions that the Gardena Police Department may engage with to provide mutual aid. This section is in no way a limitation to the ability of the Gardena Police Department to deploy or use the military equipment of another jurisdiction.

706.7 ANNUAL REPORT

State

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is

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available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

706.8 COMMUNITY ENGAGEMENT

State

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

706.9 COMPLIANCE PROCEDURE

Agency Content

This procedure is to ensure compliance with the military equipment use policy. All complaints, concerns, or questions submitted regarding this policy will be handled pursuant to the Department's normal complaint process (Lexipol Policy 1010) and be handled in a timely manner.

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ATTACHMENT A: MILITARY EQUIPMENT INVENTORY

ARMORED VEHICLES

Type: *Lenco BearCat G2 (FORD F-550 CHASSIS; VIN: 1FDAF5HT5DEB79977)*

Quantity: 1

Cost: \$259,932.03 (estimated)

Lifespan: 20+ years based on maintenance and care (estimated)

Capabilities: The Lenco BearCat G2 can support first responders in any hazardous, high-risk, or critical incidents that would benefit from having a vehicle that provides a high level of ballistic protection.

Manufacturer's Description: The Lenco BearCat G2 is the standard tactical armored vehicle for special operations units within the US Law Enforcement community. Since the early 2000s, agencies such as LAPD, LASD SEB, NYPD ESU, Boston PD, and hundreds of Federal, State, and Local Law Enforcement agencies have made the BearCat G2 part of their standard operating procedure. The G2 has excellent on-road driving characteristics and maneuverability in tight urban settings. The large floor plan seats 10–12 fully equipped officers and includes a long list of tactical features found only on the Lenco BearCat line of armored SWAT vehicles for Police and Government.

Purpose: The purpose of the BearCat is to provide protection for the members of the Gardena Police Department and community members in high-risk or critical incidents, such as serving high-risk search warrants, arrest warrants of dangerous subjects, the safe transportation of law enforcement officers, and the rescue of injured residents and personnel.

Authorized Use: The use of armored vehicles shall be authorized by a watch commander or SWAT commander, based on the specific circumstances of a given critical incident. Armored vehicles shall be used only by officers trained in their deployment and in a manner consistent with Department policy and training.

Fiscal Impact: \$0 – 10,000 (estimated for maintenance)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: All drivers/operators shall attend formalized instruction and be trained in vehicle operations and practical driving instruction.

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Type: *Major Incident Response Vehicle (MIRV) (FORD E-350 CHASSIS WITH MARATHON INDUSTRIES UTILITY BED "BOX STYLE"; VIN: 1FDWE35L87DA27297)*

Quantity: 1

Cost: \$60,000.00 (estimated)

Lifespan: 15+ years based on maintenance and care (estimated)

Capabilities: The MIRV is a custom-built vehicle used by SWAT personnel to transport the tools used by the SWAT Team. The MIRV can also serve as a mobile command post for SWAT operations. The MIRV seats two department personnel.

Manufacturer's Description: N/A

Purpose: To be used in response to critical incidents where SWAT personnel are deployed. The equipment transported by the MIRV is used to enhance officer and community safety and assist in resolving critical incidents.

Authorized Uses: The use of the MIRV shall only be authorized by a SWAT commander based on the specific circumstances of a given critical incident. The MIRV shall be used only by officers trained in its deployment and operation in a manner consistent with Department policy and training.

Fiscal Impact: \$0 – 10,000.00 (estimated for maintenance)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Every SWAT operator is authorized to operate the MIRV.

Type: *Mobile Command Post/Equipment Truck (Model # Ford F650)*

Quantity: 1

Cost: \$400,000.00 (estimated)

Lifespan: 15+ years based on maintenance and care (estimated)

Capabilities: The Ford Truck is a custom-built vehicle used by SWAT, Crisis Negotiation Team (CNT), and the Drone Team personnel to transport equipment for SWAT and provide a workstation for CNT / Drone Team personnel. The Ford Truck can also serve as a mobile command post for SWAT operations.

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Manufacturer's Description: It has all the tools, features, and accommodates a geared SWAT team needs, including other smaller teams such as a Crisis Negotiation Team or Drone Teams.

Purpose: To provide SWAT, CNT, and Drone operators a vehicle for storing/transporting tools and equipment necessary for tactical operations, and a mobile command post.

Authorized Uses: Situations for use of the Mobile Command Post may include, but are not limited to, warrant services, callouts, training, and public gatherings.

Fiscal Impact: \$0 – 5,000.00 (estimated for maintenance)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only SWAT, CNT, and Drone personnel who have completed the required training shall be permitted to use the Mobile Command Post. Use is established by the SWAT Commander and/or Incident Commander.

Type: *Mobile Command Center Recreational Vehicle (RV) (2014 THOR OUTLAW 37LS)*

Quantity: 1

Cost: \$102,865.00 (estimated)

Lifespan: 15+ years based on maintenance and care (estimated)

Capabilities: The Mobile Command Center RV is a community meeting center as well as a command vehicle for emergency incidents.

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Manufacturer's Description:

Engine Brand Name	Triton®
Engine Type	V10
Cylinders	10
Horsepower (bhp/kW)	362 / 270.1
Horsepower RPM	4750
Torque (Ft lbs./Nm)	457 / 619.6
Torque RPM	3250
Fuel Requirements	Regular
Fuel Type	Gas
Chassis Model	F-Series Super Duty
Chassis Brand	Ford
Displacement (l)	6.8
Carburetion Type	Fuel Injected
Length (ft/m)	38.33 / 11.7
Width (in/mm)	101 / 2565.4
Height (in/mm)	155 / 3937
Wheelbase (in/mm)	242 / 6146.8
Towing Capacity (lbs./kgs)	5000 / 2268
GVWR (lbs./kgs)	24000 / 10886.4
Fuel Capacity (gal/l)	80 / 302

Purpose: To be used in response to critical incidents where personnel are deployed. It can also be used as a community meeting center.

Authorized Uses: The RV may be used as a community meeting center or for critical incidents. If for a critical incident, it shall only be authorized by an Incident Commander based on the specific circumstances of a given critical incident. The RV shall be used only by officers trained in its deployment and in a manner consistent with Department policy and training.

Fiscal Impact: \$0 – 10,000.00 (estimated for maintenance)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: The RV shall be used only by officers trained in its deployment and in a manner consistent with Department policy and training.

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PROJECTILES

Type: 40mm Sponge Rounds (Part #6325)

Quantity: Not to Exceed 1200

Cost: \$17.00 each (estimated)

Lifespan: 5 years from date of manufacture

Capability: The 40mm eXact iMPact™ Sponge Round will prove most successful for incapacitation when used within its optimal energy range of approximately 5 – 40 meters, although it may be used in situations from 1.5 – 50 meters. The optimal zone offers the necessary energy and accuracy to target the large muscle groups of the buttocks, thigh, and even the knees of the subject. These areas provide sufficient pain stimulus, while greatly reducing serious or life-threatening injuries.

Manufacturer's Description: This lightweight, high-speed projectile incorporates a plastic body and a foam (sponge) nose which is spin stabilized via the incorporated rifling collar and the 40mm launcher's rifled barrel. The round utilizes smokeless powder as the propellant and has velocities that are extremely consistent. The 40mm eXact iMPact™ Sponge Round is a "point-of-aim, point-of-impact" direct fire round that is most commonly used by tactical teams in situations where maximum deliverable energy is desired for the incapacitation of an aggressive, non-compliant subject. In many municipalities, these are being selected for both tactical call-outs and as an available option for patrol.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Authorized Uses: Situations for use of the non-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Fiscal Impact: \$0 – 20,400.00 (estimated)

Policy and Procedure: Lexipol Policy 303 Control Devices and Techniques

Training: Sworn personnel utilizing 40mm less-lethal chemical agents or impact rounds are trained in their use by certified less lethal and chemical agent instructors.

Type: 40mm Oleoresin Capsicum (OC) (Part #-6320)

Quantity: Not to Exceed 120

Cost: \$18.25 each (estimated)

Lifespan: 5 years from date of manufacture

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Capability: The 40mm Direct Impact munition is a less lethal 40mm lightweight plastic and crushable foam projectile fired from a single 40mm launcher. It delivers OC irritant upon impact.

Manufacturer's Description: The 40mm Direct Impact® munition is a point-of-aim, point-of-impact direct-fire round. An excellent solution whether you need to incapacitate a single subject or control a crowd. When loaded with OC powder, the Direct Impact combines blunt trauma with the effects of an irritant powder, maximizing the potential for incapacitation.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Authorized Uses: Situations for use of the non-lethal weapon systems may include, but are not limited to self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Fiscal Impact: \$0 – 2,190.00 (estimated)

Policy and Procedure: Lexipol Policy 303 Control Devices and Techniques

Training: Only SWAT operators or members of the Mobile Field Force Team who have completed the required POST training shall be permitted to deploy the 40mm OC. Use is established by the SWAT Commander and/or Incident Commander.

Type: *40mm Oleoresin Capsicum (OC) Ferret (Part # 2290)*

Quantity: Not to Exceed 120

Cost: \$20.06 each (estimated)

Lifespan: 5 years from date of manufacture

Capability: It is capable of penetrating barriers, such as windows, hollow core doors, wallboard, and thin plywood. Upon impact, the nose of the projectile ruptures and instantaneously delivers the agent payload inside a structure or vehicle.

Manufacturer's Description: The Ferret® 40 mm Barricade Penetrating Round is filled with an OC powder chemical agent. It is a frangible projectile that is spin-stabilized utilizing barrel rifling. It is non-burning and designed to penetrate barriers. Primarily used by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard, and thin plywood. Upon impact, the nose of the projectile ruptures and instantaneously delivers the agent payload inside a structure or vehicle.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

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Authorized Uses: Situations for use of the non-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Fiscal Impact: \$0 – 2,407.20 (estimated)

Policy and Procedure: Lexipol Policy 303 Control Devices and Techniques

Training: SWAT operators utilizing 40mm less-lethal chemical agents or impact rounds are trained in their use by certified less-lethal and chemical agent instructors.

Type: 40mm CS Ferret (Part # 2292)

Quantity: Not to Exceed 120

Cost: \$19.44 each (estimated)

Lifespan: 5 years from date of manufacture

Capability: The 40mm CS Ferret is a less lethal 40mm round used to penetrate barriers, such as windows, hollow core doors, wallboard, and thin plywood. Upon impacting a barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside a structure or vehicle.

Manufacturer's Description: The Ferret® 40 mm Barricade Penetrating Round is filled with a CS powder chemical agent. It is a frangible projectile that is spin-stabilized utilizing barrel rifling. It is non-burning and designed to penetrate barriers. Primarily used to dislodge barricaded subjects, it can also be used for area denial. Primarily used by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard, and thin plywood. Upon impact, the nose of the projectile ruptures and instantaneously delivers the agent payload inside a structure or vehicle.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Authorized Uses: Situations for use of the non-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Fiscal Impact: \$0 – 2,332.80 (estimated)

Policy and Procedure: Lexipol Policy 303 Control Devices and Techniques

Training: SWAT operators utilizing 40mm less-lethal chemical agents or impact rounds are trained in their use by certified less-lethal and chemical agent instructors.

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Type: *Projectile Pepper Ball Munition (Inert)*

Quantity: Not to Exceed 12,000

Cost: \$853.00 (375 rounds) (estimated)

Lifespan: 3 years from date of manufacture

Capabilities: This projectile can travel at a velocity of 280-300 fps and is best suited for training, qualifications, and direct impact when chemical exposure is not desired.

Manufacturer's Description: Containing a harmless, scented powder, this projectile is best suited for training, qualifications, and direct impact when chemical exposure is not desired.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the non-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only those officers who have been trained in the use of Pepper Ball launchers are authorized to use Pepper Ball launchers and munitions. All other Gardena Police Department policies remain in effect, including, but not limited to, Gardena Police Department Policy 300 – Use of Force.

Fiscal Impact: \$0 – 27,296.00 (estimated)

Policy and Procedure: Lexipol Policy 303 Control Devices and Techniques

Training: SWAT operators and members of the Mobile Field Force Team utilizing Pepper Ball launchers and munitions are trained in their use by a POST-certified, less-than-lethal and chemical agent instructor.

Type: *Live-X Projectile Pepper Ball Munition (Live-X)*

Quantity: Not to Exceed 2700

Cost: \$1,060.00 each (375 rounds) (estimated)

Lifespan: 3 years from date of manufacture

Capabilities: This projectile can travel at 280-300 fps with a payload of 2.5 grams. It is the equivalent of 10 regular Pepper Ball Live™ rounds.

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Manufacturer's Description: Our most potent and powerful concentration of PAVA pepper powder. One round of LIVE-XTM contains the equivalent PAVA irritant chemical agent in 10 regular Pepper Ball® LIVETM rounds.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the non-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only those officers who have been trained in the use of Pepper Ball launchers are authorized to use Pepper Ball launchers and munitions. All other Gardena Police Department policies remain in effect, including, but not limited to, Gardena Police Department Policy 300 – Use of Force.

Fiscal Impact: \$0 – 7,632.00 (estimated)

Policy and Procedure: Lexipol Policy 303 Control Devices and Techniques

Training: SWAT operators and members of the Mobile Field Force Team utilizing Pepper Ball launchers and munitions are trained in their use by a POST-certified, less-than-lethal and chemical agent instructor.

PROJECTILE LAUNCHERS

Type: *Defense Technology 40mm Launcher (Part #1425)*

Quantity: Not to Exceed 42

Cost: \$1,193.23 each (estimated)

Lifespan: 25 years (estimated)

Capabilities: 40mm launchers are capable of firing a variety of munitions with a maximum effective range of 120 feet. 40mm launchers can deliver 40mm munitions in the form of chemical agents, sponge baton rounds, or combined use sponge baton Oleoresin Capsicum (OC) chemical round agent rounds.

Manufacturer's Description: Manufactured exclusively for Defense Technology®, the 40LMTS is a tactical single-shot launcher that features an expandable ROGERS Super Stoc and an adjustable Integrated Front Grip (IFG) with light rail. The ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two-point sling attachment. The 40LMTS will fire standard 40mm less lethal ammunition, up to 4.8 inches in cartridge length. The Picatinny Rail Mounting System will accept a wide array of enhanced optics/sighting systems.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

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Authorized Uses: Situations for the use of the less-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Fiscal Impact: \$0 - \$47,729.20 (estimated)

Policy and Procedure: Lexipol Policy 303 Control Devices and Techniques

Training: Sworn personnel utilizing 40mm less-lethal chemical agents or impact rounds are trained in their use by certified less lethal and chemical agent instructors.

Type: *Defense Technology 40mm 4 or 6-Shot Launcher (Part # 1440)*

Quantity: Not to Exceed 2

Cost: \$2,783.88 each (estimated)

Lifespan: 15 years (estimated)

Capabilities: 40mm launchers are capable of firing a variety of munitions with a maximum effective range of 120 feet. 40mm launchers can deliver 40mm munitions in the form of chemical agents, sponge baton rounds, or combined use sponge baton Oleoresin Capsicum (OC) chemical round agent rounds.

Manufacturer's Description: Designed for riot and tactical situations, the Defense Technology® 1440 40mm Tactical 4-Shot Launcher is low-profile and lightweight, providing multi-shot capability in an easy-to-carry launcher. It features the Rogers Super Stoc™ expandable gun stock, an adjustable Picatinny-mounted front grip, and a unique direct-drive system to advance the magazine cylinder.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Authorized Uses: Situations for the use of the less-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Fiscal Impact: \$0 – 5,567.76 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: SWAT operators and members of the Mobile Field Force Team utilizing 40mm less-lethal chemical agents or impact rounds are trained in their use by certified less lethal and chemical agent instructors.

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Type: *Pepper Ball Launchers (Full Tactical Carbine (FTC))*

Quantity: Not to Exceed 8 launchers

Cost: \$999.95 each (estimated)

Lifespan: 20 years (estimated)

Capabilities: A non-lethal munitions system that employs paintball launchers to fire “pepper balls” that contain powdered OC in place of the paint. The pepper ball delivery system combines chemical agent exposure with kinetic energy impact to aid in its effectiveness in addressing armed and/or violent individuals or crowds. Pepper ball munitions also include glass-breaking rounds and marking rounds.

Manufacturer’s Description: Pepper Ball launchers are designed for minimum time between launches and quick reload speed, so whether in a crowd control scenario, tactical or even Mobile Field Force situation, the Pepper Ball system offers flexibility, safety and security, all within one platform. Launchers range from a compact, light-weight hand-held style that fits on a standard duty belt to a longer-barreled, shoulder-mounted launcher with greater range and projectile capacity. Each launcher is air powered, with either carbon dioxide (CO2), nitrogen, or compressed air powering the launch of projectiles. Pepper Ball launchers are not classified as firearms.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapons systems may include, but are not limited to, self-destructive, dangerous and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only those SWAT operators or members of the Mobile Field Force Team who have been trained in the use of Pepper Ball launchers are authorized to use the Pepper Ball launchers.

Fiscal Impact: \$0 - 7,999.60 (estimated)

Policy and Procedure: Lexipol Policy 303 Control Devices and Techniques

Training: Only assigned operators or members of the Mobile Field Force Team who have completed the training required from POST-certified instructors shall be permitted to deploy the Pepper Ball Launchers and Pepper Ball Munitions. Use is established by the SWAT Commander and/or Incident Commander.

AMMUNITION

Type: *Duty: Winchester Ranger, .223 Remington 55 grain pointed soft point*

Range: Winchester 5.56mm, 55 grain Full Metal Jacket

Quantity: Duty Not to Exceed: 12,000 rounds

Range Not to Exceed: 102,000 rounds

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Cost: Duty: \$0.77 per round, \$767.00 for 1000 rounds + tax (estimated)
Range: \$0.46 per round, \$459.00 per 1000 rounds + tax (estimated)

Lifespan: 5 years from date of purchase

Capabilities: The projectile is capable of penetrating soft body armor being worn by armed subjects.

Manufacturer's Description: The .223/5.56 cartridge is used as a lethal option designed to stop a violent encounter.

Purpose: To be utilized with the AR 15/M4 Carbine/HK 416 in accordance with Department policy.

Authorized Uses: To be utilized with the AR 15/M4 Carbine/HK 416 in accordance with Department policy.

Fiscal Impact: Duty: \$0 – 9,204.00 (estimated)
Range: \$0 – 46,818.00 (estimated)

Policy and Procedure: Lexipol Policy 306 Firearms Policy

Training: All sworn personnel are trained by POST-certified firearms instructors for the use of M4 and AR-15s. SWAT operators receive additional training from POST-certified firearms instructors in the operation of the HK 416.

Type: *Defense Technology 12-Gauge Drag Stabilized Round (Part # 3027)*

Quantity: Not to Exceed 250

Cost: \$5.82 each (estimated)

Lifespan: 5 years from manufacture date

Capabilities: This round has a velocity of 270 fps with a maximum effective range of 75 feet.

Manufacturer's Description: The Drag Stabilized™ 12-Gauge Round is a translucent 12-Gauge shell loaded with a 40-Gram tear-shaped bag made from a cotton and ballistic material blend and filled with #9 shot. This design utilizes four stabilizing tails and utilizes smokeless powder as the propellant. The 12-Gauge Drag Stabilized Round has secured its place as the Law Enforcement Community's number one choice for specialty impact munitions.

Purpose: To limit the escalation of conflict where the employment of lethal force is prohibited or undesirable.

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Authorized Uses: Situations for use of the non-lethal weapon, the Remington 870 system, may include, but are not limited to: self-destructive, dangerous, and/or combative individuals; civil unrest incidents; potentially vicious animals; and training exercises or approved demonstrations.

Fiscal Impact: \$0 – 1,455.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only sworn personnel who have completed the required POST training shall be permitted to deploy the Defense Technology 12-Gauge Drag Stabilized Round.

Type: *.308 Caliber Rifle Ammunition (Winchester S308M)*

Quantity: Not to Exceed 2,000

Cost: \$1.29 each (case of 200 rounds \$259.00) (estimated)

Lifespan: 5 years from manufacture date

Capabilities: This ammunition enables SWAT long rifle operators with the ability to engage hostile suspects at a distance with precision rifle fire.

Manufacturer's Description: Designed for use in rifles equipped with fast twist (1:7" to 1:9") barrels; Match-style Bullet - Proven performance and extreme accuracy on the range; Proven Hollow Point Boattail Design - Sleek profile, large boattail and small hollow point maximizes long-range accuracy.

Purpose: To be used with the Remington 700 or Remington R10.

Authorized Uses: The .308 Caliber Rifle Ammunition is authorized when used by the Remington 700 or Remington R10.

Fiscal Impact: \$0 – 2,590.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only assigned SWAT long rifle operators who have completed the required training shall be permitted to operate the rifle with this ammunition. Use is established by the SWAT Commander and/or Incident Commander.

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Military Equipment

Type: *Duty: Winchester Ranger, 9mm Luger 115 grain Hollow Point*

Range: Winchester Target, 9mm Luger 115 grain Full Metal Jacket

Quantity: Duty: Not to Exceed 36,000

Range: Not to Exceed 170,000

Cost: Duty: \$0.37 per round, \$374.000 per 1,000 rounds (estimated)

Range: \$0.27 per round, \$266.00 per 1,000 rounds (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: This ammunition enables SWAT operators the ability to stop an armed subject at various distances.

Manufacturer's Description:

Duty: Threat-stopping performance. It's what makes Ranger T-Series the trusted duty load for law enforcement agencies across America. The bullet's patented, segment-engineered design enhances expansion, penetration, and weight retention through a variety of intervening barriers.

Range: Backed by generations of legendary excellence, Winchester "USA White Box" stands for consistent performance and outstanding value, offering high-quality ammunition to suit a wide range of shooters' needs.

Purpose: To be used with the MP-5.

Authorized Uses: The Winchester Ranger and Winchester Target Ammunition are authorized when used with the MP-5.

Fiscal Impact: Duty: \$0 – 13,464.00 (estimated)

Range: \$0 – 45,220.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only assigned SWAT operators who have completed the required training shall be permitted to operate the MP-5. Use is established by the SWAT Commander and/or Incident Commander.

FIREARMS:

Type: *AR 15/M4 Carbine*

Quantity: Not to Exceed 100

Cost: \$865.26 (estimated)

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Lifespan: No expiration

Capabilities: The AR 15/Carbine Rifle is a firearm capable of accurately stopping an armed subject at various distances.

Manufacturer's Description: A lightweight, air-cooled, gas-operated, magazine-fed shoulder-fired weapon designed for semi-automatic fire or select fire.

Purpose: To be used as a precision weapon to address a threat with more precision and/or greater distances than a handgun, if present and feasible.

Authorized Uses: Only members who are POST certified are authorized to use a rifle. Members may deploy the patrol rifle in any circumstance where the member can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include, but are not limited to:

- a. Situations where the member reasonably anticipates an armed encounter.
- b. When a member is faced with a situation that may require accurate and effective fire at long range.
- c. Situations where a member reasonably expects the need to meet or exceed a suspect's firepower.
- d. When a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.
- e. When a member reasonably believes that a suspect may be wearing body armor.
- f. When authorized or requested by a supervisor.
- g. When needed to euthanize an animal.

Select fire rifles are only authorized for SWAT use in tactical

situations. **Fiscal Impact:** \$0 – 1,000.00 each (estimated for

maintenance). **Policy and Procedure:** Lexipol Policy 306.33

Patrol Rifles

Training: All sworn personnel are trained by POST-certified firearms instructors for the use of M4s and AR 15s. SWAT operators receive additional training from POST-certified firearms instructors in the operation of the HK 416.

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Type: *Remington 870 Magnum 12 Gauge Shot Lock (Repurposed Remington 870 Magnum modified with a breaching barrel)*

Quantity: Not to Exceed 3

Cost: \$196.00

Lifespan: 25 years (estimated)

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Capabilities: This tool allows officers to safely utilize shotgun breaching rounds to destroy deadbolts, locks, and hinges. The stand-off that is attached to the end of the barrel allows for positive placement of the device into the correct position and vents gases to prevent overpressure. This device can also defeat windows and sliding glass doors with a flash-bang round.

Manufacturer's Description: The Remington 870 family of shotguns was first introduced by Remington in the 1950s and since, has become one of the most popular USA-made pump action shotguns ever. Sales of the 870 reached over 7 million guns by 1996 and have continued to grow. This particular model is configured with a pistol grip and door-breaching accessory threaded into the barrel, making it ideal for forceful entry situations.

Purpose: During crisis situations, it may become necessary for a SWAT team to facilitate an entry into a target location. It is critical that the point of entry is breached as quickly and as

safely as possible. A quick and effective breach may be required to provide an added degree of safety and tactical advantage in order to accomplish a mission.

Authorized Uses: A shotgun breach should only be utilized after taking into consideration the overall mission, officer and citizen safety, the overall construction of the structure, the presence of unstable chemicals, explosives, or incendiary materials, and whether other means of mechanical breaching would be effective and safe to use. The option to use a shotgun breach shall be at the discretion of the SWAT Team Leader or the Incident Commander.

Fiscal Impact: \$0 – 150.00 (estimated for maintenance)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only assigned operators who have completed the required POST training shall be permitted to deploy the Remington 870 Magnum 12 Gauge Shot Lock.

Type: *Remington 870 – Less-than-Lethal Shotgun (Repurposed Remington Shotguns from Patrol)*

Quantity: Not to Exceed 4

Cost: \$946.00 (estimated)

Lifespan: 25 years (estimated)

Capabilities: This less lethal shotgun is specifically designated for use with kinetic energy projectiles and is specially marked in a manner that makes them readily identifiable as such. It can deploy at a distance up to 75 feet. They are 12-gauge with a 6+1 magazine capacity.

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Manufacturer's Description: As one of the most popular shotguns of all time, the Model 870 is offered in dozens of configurations to suit hundreds of applications. It is the heart of the Model 870's landmark dependability and durability.

Purpose: To limit the escalation of conflict where the employment of lethal force is prohibited or undesirable.

Authorized Use: Situations for use of the less lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; civil unrest incidents; potentially vicious animals; and training exercises or approved demonstrations.

Fiscal Impact: \$0 – 200.00 (estimated for maintenance)

Policy and Procedure: Lexipol Policy 306

Training: Only sworn personnel who have completed the required POST training shall be permitted to deploy the Remington 870.

Type: *MP-5 Select Fire Firearm*

Quantity: Not to Exceed 20

Cost: \$3,128.29 each (estimated)

Lifespan: No expiration

Capabilities: A compact, modular, lightweight, select fire firearm chambered in 9mm. The MP-5 is one of the most widely used firearm by SWAT teams in North America. The firearm provides the ability to deliver precision gunfire with a shoulder-fired weapon system that is accurate, reliable, and safe. Its compact design allows for ease of maneuverability when operating in the open or within interior environments.

Manufacturer's Description: Probably the most popular series of select-fire guns in the world, it functions according to the proven roller-delayed blowback principle. Tremendously reliable, with maximum safety for the user, easy to handle, modular, extremely accurate and extraordinarily easy to control when firing – features that are particularly appreciated by security forces and military users worldwide.

Purpose: To be used as a precision weapon to address a threat with more precision and/or greater distances than a handgun, if present and feasible.

Authorized Uses: A sworn police officer who is a member of the SWAT team may utilize an MP-5. Members may deploy the MP-5 in any circumstance where the member can articulate a reasonable expectation that the MP-5 may be needed. Examples of some general guidelines for deploying the MP-5 may include, but are not limited to:

- a. Situations where the member reasonably anticipates an armed encounter.
- b. When a member is faced with a situation that may require accurate and effective fire at long range.

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- c. Situations where a member reasonably expects the need to meet or exceed a suspect's firepower.
- d. When a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.
- e. When a member reasonably believes that a suspect may be wearing body armor.
- f. When authorized or requested by a supervisor.
- g. When needed to euthanize an animal.

Fiscal Impact: \$0 – 500.00 (estimated for maintenance)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only assigned SWAT operators who have completed the required training shall be permitted to operate the MP-5. Use is established by the SWAT Commander and/or Incident Commander.

Type: *Daniel Defense V7S Short Barrel Rifle (SBR)*

Quantity: Not to Exceed 20

Cost: \$1,495.00.00 each (estimated)

Lifespan: No expiration

Capabilities: The Daniel Defense V7S SBR is a rifle capable of accurately stopping an armed subject at various distances.

Manufacturer's Description: Daniel Defense has become one of the most reputable household brands touted for its dependability and reliability. The rifle delivers optimal reliability and accuracy with a newly equipped free-floating barrel, Daniel Defense buttstock and pistol grip. The rifle offers plenty of space for all operators' needs and comes with the ability to further customize the SBR with a wide variety of muzzle devices and suppressors.

Purpose: To be used as a precision weapon to address a threat with more precision and/or greater distances than a handgun, if present and feasible. This specific model better equips SWAT team operators with a more advanced primary rifle platform.

Authorized Uses: A sworn police officer who is member of the SWAT team may utilize a Short Barrel Rifle. Members may deploy the Short Barrel Rifle in any circumstance where the member can articulate a reasonable expectation that the Short Barrel Rifle may be needed. Examples of some general guidelines for deploying the Short Barrel Rifle may include, but are not limited to:

- a. Situations where the member reasonably anticipates an armed encounter.
- b. When a member is faced with a situation that may require accurate and effective fire at long range.

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- c. Situations where a member reasonably expects the need to meet or exceed a suspect's firepower.
- d. When a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.
- e. When a member reasonably believes that a suspect may be wearing body armor.
- f. When authorized or requested by a supervisor.
- g. When needed to euthanize an animal.

Fiscal Impact: \$0 – 500.00 each (estimated for maintenance after initial acquisition of \$26,000)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only assigned SWAT operators who have completed the required training shall be permitted to operate the Short Barrel Rifle. Use is established by the SWAT Commander and/or Incident Commander.

Type: *Remington 700 Precision .308 Bolt Action Rifle*

Quantity: Not to Exceed 4

Cost: \$2,000 (estimated)

Lifespan: No expiration

Capabilities: The bolt action sniper rifle provides SWAT long rifleman the ability to engage a suspect at up to 600 yards with precision accuracy.

Manufacturer's Description: It's the number one bolt-action of all time, proudly made in the U.S.A. For over 50 years, more Model 700s have been sold than any other bolt-action rifle before or since. The legendary strength of its 3-rings-of-steel receiver paired with a hammer-forged barrel, combine to yield the most popular bolt-action rifle in history. Top choice of elite military snipers, the Model 700 is unequalled in tactical precision. Whether defending freedom or pursuing big game, its out-of-the-box accuracy is unmatched.

Purpose: To be used as a precision weapon to address a threat with more precision and/or greater distances than a handgun, if present and feasible.

Authorized Uses: SWAT operators who have been trained as a long rifleman/observer may use the Remington 700 during SWAT team operations. Examples of some general guidelines for deploying the Remington 700 may include, but are not limited to:

- a. Situations where the member reasonably anticipates an armed encounter.
- b. When a member is faced with a situation that may require accurate and effective fire at long range.

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- c. Situations where a member reasonably expects the need to meet or exceed a suspect's firepower.
- d. When a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.
- e. When a member reasonably believes that a suspect may be wearing body armor.
- f. When authorized or requested by a supervisor.
- g. When needed to euthanize an animal.

Fiscal Impact: \$0 – 5,200.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes pursuant to State and Federal law.

Training: Only assigned SWAT long rifle operators who have completed the required training shall be permitted to operate the rifle. Use is established by the SWAT Commander and/or Incident Commander.

Type: *Remington R10 .308 Caliber Select Fire Rifle*

Quantity: Not to Exceed 4

Cost: \$2,836.00 each (estimated)

Lifespan: No expiration

Capabilities: This is a semi-automatic precision rifle with precision optics and provides SWAT long riflemen the ability to engage a suspect at up to 800 meters with precision accuracy.

Manufacturer's Description: The R10's hammer-forged, sniper-grade barrel features 5R rifling for added precision and an effective range out to 800 m. All R10s have fully ambidextrous controls and free floated modular Remington Arms Handguards.

Purpose: The rifle provides SWAT long rifle operators and team spotters the ability to rapidly deploy and provide overwatch for team movements.

Authorized Uses: SWAT operators who have been trained as a long rifleman/observer may use the Remington R10 during SWAT team operations. Examples of some general guidelines for deploying the Remington R10 may include, but are not limited to:

- a. Situations where the member reasonably anticipates an armed encounter.
- b. When a member is faced with a situation that may require accurate and effective fire at long range.
- c. Situations where a member reasonably expects the need to meet or exceed a suspect's firepower.
- d. When a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage.

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- e. When a member reasonably believes that a suspect may be wearing body armor.
- f. When authorized or requested by a supervisor.
- g. When needed to euthanize an animal.

Fiscal Impact: \$0 – 2,000.00 (estimated for maintenance)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only assigned SWAT long rifle operators who have completed the required training shall be permitted to operate the rifle. Use is established by the SWAT Commander and/or Incident Commander.

HAND THROWN GAS

Type: *Flameless Oleoresin Capsicum (OC) Expulsion (Part # 2040)*

Quantity: Not to Exceed 36

Cost: \$36.00 each (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: This canister's contents are expelled upon actuation of a CO2 cartridge that will affect a confined area consisting of approximately 1,500 square feet. The Flameless Expulsion Canister has a 1.5 second delay, followed by sub-munitions that mechanically activate a CO2 cartridge. The released CO2 pressure expels the powder through one or two (or both) ports on the side of the canister within seconds.

Manufacturer's Description: The Flameless Expulsion canister is designed for indoor use. This canister's contents are expelled upon actuation of a CO2 cartridge that will affect a confined area consisting of approximately 1,500 square feet. The Flameless Expulsion Canister has a 1.5 second delay, followed by sub-munitions that mechanically activate a CO2 cartridge. The released CO2 pressure expels the powder through one or two (or both) ports on the side of the canister within seconds. The Flameless Expulsion canister is extremely safe for indoor use. The extremely light powder from the agent will remain airborne for extended periods depending on the draft conditions. The Expulsion canister cannot be launched.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents.

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Fiscal Impact: \$0 – 1,296.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize chemical agents only for official law enforcement purposes and pursuant to State and Federal law, including those regarding the use of force.

Training: SWAT operators and members of the Mobile Field Force Team utilizing chemical agent canisters are certified by POST less-lethal and chemical agent instructors.

Type: *Multi-Use CS Smoke (Part #1082)*

Quantity: Not to Exceed 60

Cost: \$26.33 each (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: A high-volume continuous-burn canister that expels its payload in approximately 20 - 40 seconds.

Manufacturer's Description: Designed specifically for outdoor use in crowd control situations, the canister is a high-volume continuous-burn canister that expels its payload in approximately 20 - 40 seconds. It has slightly less chemical content than the Spede-Heat™ version, but differs mainly in size. The longer burn time may allow for throwback by individuals wearing burn protection such as a welder's mitt. The canisters may be protected from advancing individuals with the use of less lethal impact munitions. The device should be deployed utilizing wind advantage.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal weapon systems may include, but are not limited to self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Fiscal Impact: \$0 – 1,579.80 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize chemical agents only for official law enforcement purposes and pursuant to State and Federal law, including those regarding the use of force.

Training: SWAT operators and members of the Mobile Field Force Team utilizing chemical agent canisters are certified by POST less-lethal and chemical agent instructors.

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Type: *Stinger CS Rubber Balls (Part # 1088)*

Quantity: Not to Exceed 120

Cost: \$45.00 each (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: The Stinger® CS Rubber Ball is a maximum effect device that delivers four stimuli for psychological and physiological effects: rubber pellets, light, sound, and CS. It has an initial 1.5 second delay that initiates fuze assembly separation, followed by another .5 second delay before the blast, which is sufficient to project the rubber balls and chemical agent in a 50-foot radius.

Manufacturer's Description: The Stinger® canister is a combination Less Lethal Impact Munitions and Distraction Device® that may incorporate optional CS or OC laden powder, if desired. The Stinger® canister is a maximum effect device as it delivers up to four stimuli for psychological and physiological effect: rubber pellets, light, sound, and optional chemical agent or Oleoresin Capsicum (OC). The Stinger® canister has an initial 1.5 second delay that initiates fuze assembly separation, followed by another 0.5 second delay before the function of the device. The blast is sufficient to project the rubber balls and optional chemical agent in a 50-foot radius.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: SWAT operators and members of the Mobile Field Force Team who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Fiscal Impact: \$0 – 5,400.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: SWAT operators and members of the Mobile Field Force Team utilizing chemical agent canisters are certified by POST less-than-lethal and chemical agent instructors.

Type: *Triple Chaser Smoke (Part #1027)*

Quantity: Not to Exceed 30

Cost: \$35.50 each (estimated)

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Lifespan: 5 years from date of manufacture

Capabilities: When deployed, the canisters separate and land approximately 20 feet apart, allowing increased area coverage in a short period of time. This apparatus can be hand thrown or launched from a fired delivery system and is an effective way to quickly deploy a wide blanket of agent.

Manufacturer's Description: The Triple-Chaser® is a fast burning, medium volume canister. It is a pyrotechnic canister consisting of three (3) separate canisters pressed together with separating charges between each section. When deployed, this apparatus will separate into three (3) distinct sub-munitions spaced approximately 20 feet apart – allowing increased area coverage in a short period of time, from one deployment. Terrain and surface conditions can affect the distance of the separating sub-munitions.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal weapon systems may include, but are not limited to self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only SWAT operators and members of the Mobile Field Force Team who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Fiscal Impact: \$0 – 1,065.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: SWAT operators and members of the Mobile Field Force Team utilizing chemical agent canisters are certified by POST less-than-lethal and chemical agent instructors.

Type: *Triple Chaser CS (Part #1027)*

Quantity: Not to Exceed 30

Cost: \$47.00 each (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: When deployed, the canisters separate and land approximately 20 feet apart, allowing increased area coverage in a short period of time. This apparatus can be hand thrown or launched from a fired delivery system and is an effective way to quickly deploy a wide blanket of agent.

Manufacturer's Description: The Triple-Chaser® is a fast burning, medium volume canister. It is a pyrotechnic canister consisting of three (3) separate canisters pressed together with separating charges between each section. When deployed, this apparatus

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will separate into three (3) distinct sub-munitions spaced approximately 20 feet apart – allowing increased area coverage in a short period of time, from one deployment. Terrain and surface conditions can affect the distance of the separating sub-munitions.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal weapon systems may include, but are not limited to self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only SWAT operators and members of the Mobile Field Force Team who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Fiscal Impact: \$0 – 1,410.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize chemical agents only for official law enforcement purposes and pursuant to State and Federal law, including those regarding the use of force.

Training: SWAT operators and members of the Mobile Field Force Team utilizing chemical agent canisters are certified by POST less-than-lethal and chemical agent instructors.

Type: *Pocket Tactical CS (Part #1016)*

Quantity: Not to Exceed 120

Cost: \$25.19 each (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: The Pocket Tactical is a small lightweight easily carried device that provides a medium volume of chemical agent or smoke for certain situations.

Manufacturer's Description: The Pocket Tactical is a quick burning, reduced volume, continuous discharge canister available in Oleoresin Capsicum (OC), CN, CS, and Saf-Smoke. Pelletized chemical agent or smoke is discharged through one (1) gas port located on the bottom of the canister. The Pocket Tactical is a small, lightweight, easily carried device that provides a medium volume of chemical agent or smoke for certain situations. It was designed with the tactical team in mind for distraction, concealment, rescue, or signaling. The pocket canister is not specifically intended as a crowd management device; however, it can be used in chemical configurations in conjunction with larger smoke canisters to "piggy back" chemical agents into a predominately smoke environment. This device should be deployed utilizing wind advantage. It should NOT be deployed onto rooftops, in crawl spaces, or indoors due to its fire-producing capability. Hand throw or launch.

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Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal weapon systems may include, but are not limited to, self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only SWAT operators and members of the Mobile Field Force Team who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Fiscal Impact: \$0 – 3,022.80 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize chemical agents only for official law enforcement purposes and pursuant to State and Federal law, including those regarding the use of force.

Training: SWAT operators and members of the Mobile Field Force Team utilizing chemical agent canisters are certified by POST less-than-lethal and chemical agent instructors.

Type: *Flameless Tri-Chamber CS (Part #1032)*

Quantity: Not to Exceed 24

Cost: \$36.63 each (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: The design of the Tri-Chamber Flameless CS canister allows the contents to burn within an internal can and disperse the agent safely with reduced risk of fire. It is designed primarily for indoor tactical situations to detect and/or dislodge a barricaded subject. It can be used in crowd control as well as tactical deployment situations by Law Enforcement and Corrections but was designed with the barricade situation in mind. Its applications in tactical situations are primarily to detect and/or dislodge barricaded subjects.

Manufacturer's Description: The Tri-Chamber Flameless canister is designed for indoor use. This canister's pyrotechnic contents are burned within an internal can that is one of three in this design. The internal combustion allows the chemical-laden smoke to be released through three (3) ports on the outer canister side while safely containing any of the fire-producing properties within the two internal canisters. The fuze is shrouded to further protect surrounding materials from the possibility of fire. The Tri-Chamber Flameless canister can be used in crowd control as well as tactical deployment situations by Law Enforcement and Corrections, but was designed with the barricade situation in mind. Its applications in tactical situations are primarily to detect and/or dislodge barricaded subjects.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal weapon systems may include, but are not limited to self-destructive, dangerous, and/or combative individuals; civil unrest

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incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only SWAT operators and members of the Mobile Field Force Team who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Fiscal Impact: \$0 – 879.12 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize chemical agents only for official law enforcement purposes and pursuant to State and Federal law, including those regarding the use of force.

Training: SWAT operators and members of the Mobile Field Force Team utilizing chemical agent canisters are certified by POST less-than-lethal and chemical agent instructors.

Type: *Flameless Tri-Chamber Smoke (Part #1033)*

Quantity: Not to Exceed 24

Cost: \$29.50 each (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: The Tri-Chamber Flameless canister can be used in crowd control as well as tactical deployment situations. Its applications in tactical situations are primarily to detect and/or dislodge barricaded subjects.

Manufacturer's Description: The Tri-Chamber Flameless canister is designed for indoor use. This canister's pyrotechnic contents are burned within an internal can that is one of three in this design. The internal combustion allows the chemical-laden smoke to be released through three (3) ports on the outer canister side while safely containing any of the fire-producing properties within the two internal canisters. The fuze is shrouded to further protect surrounding materials from the possibility of fire.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal weapon systems may include, but are not limited to self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only SWAT operators and members of the Mobile Field Force Team who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Fiscal Impact: \$0 – 708.00 (estimated)

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Policy and Procedure: It is the policy of the Gardena Police Department to utilize chemical agents only for official law enforcement purposes and pursuant to State and Federal law, including those regarding the use of force.

Training: SWAT operators and members of the Mobile Field Force Team utilizing chemical agent canisters are certified by POST less-than-lethal and chemical agent instructors.

Type: *MK 46 Vertical 1st Defense (Part # 56746V)*

Quantity: Not to Exceed 11

Cost: \$335.00 each (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: This will deliver 26 short bursts of Oleoresin Capsicum (OC) at an effective range of 25-30 ft.

Manufacturer's Description: The MK-46 features a trigger handle, is intended for use in crowd management and will deliver 26 short bursts of Oleoresin Capsicum (OC) at an effective range of 25-30 ft. This .7% MC OC aerosol product utilizes a stream delivery method providing a target-specific, strong concentrated stream for greater standoff. Non-flammable / Electronic Discharge Weapon (EDW) safe.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for the use of the less-lethal weapon systems may include, but are not limited to self-destructive, dangerous, and/or combative individuals; civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; and training exercises or approved demonstrations.

Authorized Uses: Only SWAT operators and members of the Mobile Field Force Team who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Fiscal Impact: \$0 – 3,685.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize chemical agents only for official law enforcement purposes and pursuant to State and Federal law, including those regarding the use of force.

Training: SWAT operators and members of the Mobile Field Force Team utilizing chemical agent canisters are certified by POST less-than-lethal and chemical agent instructors.

Gardena Police Department

Gardena Policy Manual

Military Equipment

DIVERSIONARY DEVICES

Type: *Low Roll Distraction Device (Part #8922 – HH)*

Quantity: Not to Exceed 65

Cost: \$46.00 each (estimated)

Lifespan: 5 years from date of manufacture

Capabilities: Diversionary Devices are capable of releasing large amounts of stored energy in the form of heat, light, pressure, and noise. They are intended to temporarily distract, confuse, and disorient subjects. They can also be used as “attention-getting” devices.

Manufacturer’s Description: The 11-Gram Low Roll II® Non-Reloadable Distraction Device®, High Humidity utilizes an M201A1 type fuze with Hex design steel body. This compact version of the 8933 Low Roll Distraction Device body is the newest version of the first reusable non-bursting canisters that limits movement and rolling once deployed.

Purpose: A distraction device is ideal for distracting dangerous suspects during assaults, hostage rescue, room entry, or other high-risk arrest situations. It produces atmospheric overpressure and brilliant white light and, as a result, can cause short-term (6-8 seconds) physiological/psychological sensory deprivation, giving officers a tactical advantage.

Authorized Uses: Diversionary Devices shall only be used by SWAT operators who have been trained in their proper use; in hostage and barricaded suspect situations; in high-risk warrant (search/arrest) services where there may be extreme hazards to officers; during other high-risk situations where their use would enhance officer safety; and during training exercises.

Fiscal Impact: \$0 – 2,990.00 (estimated)

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law, including those regarding the use of force.

Training: Prior to use, SWAT operators must attend diversionary device training that is conducted by POST-certified instructors.

MISCELLANEOUS EQUIPMENT

Type: *Battering Ram*

Quantity: 4

Cost: \$330.00 each (estimated)

Lifespan: No expiration

Gardena Police Department

Gardena Policy Manual

Military Equipment

Capabilities: Can breach lightweight exterior and most interior doors.

Manufacturer's Description: The ram is a great way to breach most residential doors within one to two seconds, and forces open doors with as many as seven different bolts, locking systems, and chains. It has a wright forward design to maximize the impact from hips and shoulders. The reach through handle makes for easy one arm carry and keeps the breachers weapon hand free.

Purpose: Used when door-breaching speed is required for lightweight exterior and most interior doors.

Authorized Uses: Situations for use of the battering ram may include, but not limited to, breaching doors, windows, walls, and barricades to gain access to buildings and property.

Fiscal Impact: \$0.00

Policy and Procedure: Lexipol Policy 404.5 Ram/Entry Tools

Training: Only assigned SWAT operators who have completed the required training shall be permitted to use battering ram. Use is established by the SWAT Commander and/or Incident Commander.

Type: *Battery-operated Combination Tool by Ogura (Model #BC300X)*

Quantity: 1

Cost: \$6,796.31 each (estimated)

Lifespan: No expiration

Capabilities: The tool can be used for spreading, cutting, crushing, and pulling various materials for breaching and forced-entry purposes.

Manufacturer's Description: The Combi-tool is the most portable, lightweight, and ergonomic battery powered breaching / rescue tool available. The Ogura is the only rescue tool manufactured that uses Makita brand batteries for ease of use for operators. The ergonomic design and easy controls make operation simple in difficult circumstances. The tool is constructed of a special alloy steel combined with an electro-hydraulic pump system, powerful enough to produce over 70,000 pounds of cutting force, 78,000 pounds of spreading force, and 13,000 pounds of squeezing force.

Purpose: To provide operators with the ability to force entry/breach through various materials with a single combination tool that is easily controlled with a handheld power drill.

Authorized Uses: Situations for use of the combination tool may include, but not limited to, breaching doors, windows, walls, and barricades to gain access to buildings and property.

Gardena Police Department

Gardena Policy Manual

Military Equipment

Fiscal Impact: \$0.00 after initial purchase of tool and/or spare batteries.

Policy and Procedure: Lexipol Policy 404.5 Ram/Entry Tools

Training: Only assigned SWAT operators who have completed the required training shall be permitted to use the combi-tool. Use is established by the SWAT Commander and/or Incident Commander.

Type: LRAD (Model #100X)

Quantity: 1

Cost: \$20,183.00 (estimated)

Lifespan: Life of speaker

Capabilities: Can be used as a lightweight portable public announcement speaker during public events, large gatherings, and tactical situations when a marked patrol vehicle is not an option.

Manufacturer's Description: The LRAD – 100X is a self-contained, lightweight, and compact battery-powered hailer that communicates with great intelligibility up to 600 meters. The speaker emits acoustic sound pressure levels up to 140db that result in clear, intelligible communications and alert tones. The speaker is also capable of playing prerecorded messages and audio files stored in its MP3 player and broadcasting live speech through its handheld microphone. The speaker is completely waterproof and powered by a rechargeable lithium iron phosphate battery.

Purpose: The LRAD 100X is a self-contained, handheld, portable communications device for on-scene and tactical communications. At 20 – 30 db louder than bullhorn megaphones, it easily overcomes vehicle, vessel, siren, and background noise to ensure messages/commands are clearly heard and understood. The speaker can be used during events such as parades, public events, riots, and tactical SWAT situations where announcements need to be made, and patrol vehicles are not available or cannot enter a structure/area.

Authorized Uses: Situations for use of the speaker may include, but are not limited to, parades, public gatherings, riots, patrol / SWAT scenarios, and training.

Fiscal Impact: \$0 – 200.00 after initial acquisition

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only SWAT operators or patrol officers who have completed the required operator training shall be permitted to use the speaker. Use is established by the SWAT Commander and/or Incident Commander.

Gardena Police Department

Gardena Policy Manual

Military Equipment

Type: *DJI Mini Drone Package (Model# DJIM3PRORCM)*

Quantity: 3

Cost: \$1,173.00 each (estimated)

Lifespan: Life of drone

Capabilities: Drones have had a major impact of the areas of traffic crash reconstruction, reconnaissance/surveillance during SWAT or tactical operations, hostage situations, natural disasters, searches for lost persons, traffic pattern evaluations, parades, public gatherings, protests, riots, and numerous patrol-based situations. It can safely provide eyes into a location or on a suspect which would otherwise be dangerous to law enforcement personnel.

Manufacturer's Description: The DJI Mini 3 Drone sports a completely new look that is optimized to get more out of every flight. With larger propellers, an aerodynamic body tilt, and a powerful obstacle sensing system, the streamlined design allows for increased flight time and safety.

Purpose: The DJI Mini 3 Drone with FLIR is designed as a lighter, compact drone capable of entering small spaces/openings to help accomplish the mission. The drone will be used during many events and provides an overwatch for officers and civilians. Utilizing a drone in these situations also provides greater safety to officers, suspects, and to the public.

Authorized Uses: Drones have had a major impact of the areas of traffic crash reconstruction, reconnaissance/surveillance during SWAT or tactical operations, hostage situations, searches for lost persons, traffic pattern evaluations, parades, public gatherings, protests, riots, and numerous patrol-based situations.

Fiscal Impact: \$0 – 159.00 each with insurance plan after initial acquisition

Policy and Procedure: Lexipol Policy 606 Drones

Training: Only SWAT operators or patrol officers who have completed the required operator training shall be permitted to use the drones. Use is established by the SWAT Commander and/or Incident Commander.

Type: *DJI Mavic 3 Cine Drone Package (Model# DJIMAVIC3CCH)*

Quantity: 3

Cost: \$5,093.00 each (estimated)

Lifespan: Life of drone

Gardena Police Department

Gardena Policy Manual

Military Equipment

Capabilities: Drones have had a major impact of the areas of traffic crash reconstruction, reconnaissance/surveillance during SWAT or tactical operations, hostage situations, natural disasters, searches for lost persons, traffic pattern evaluations, parades, public gatherings, protests, riots, and numerous patrol-based situations. It can safely provide eyes into a location or on a suspect which would otherwise be dangerous to law enforcement personnel.

Manufacturer's Description: Extended Flight Time: Execute every step, from flight route planning to composition and even record a timelapse video, all during a single flight. Compared with the previous generation, Mavic 3's wind resistance has improved by 35%. It also uses motors and propellers with higher energy efficiency along with a high-capacity battery that extends the flight time to 46 minutes.; Fly Farther, See More: O3+ not only gives Mavic 3 a 15km max transmission range, it also ensures higher transmission stability and less video lag, offering you greater peace of mind during flight; FHD High-Framerate Transmission with Visible Smoothness: Thanks to the updated O3+ transmission system, Mavic 3 is DJI's first-ever drone able to transmit a 1080p/60fps live feed. This means the camera view is displayed at specifications close to what the camera actually records. It also makes Mavic 3 more responsive to your control; Extreme-Precision Positioning: The high-precision positioning of Mavic 3 not only ensures clearer long-exposure shots, it also helps record smoother time-lapse videos. In short, it makes Mavic 3 more stable every time it hovers.

Purpose: The utilization of drones in law enforcement has become an essential key in many high-risk situations and public gatherings. The drone will be used during many events and provide overwatch for officers and civilians. Utilizing a drone in these situations also provides greater safety to officers, suspects, and to the public. The drone will safely provide eyes into a location or on a suspect which would otherwise be dangerous to law enforcement personnel.

Authorized Uses: Drones have had a major impact of the areas of traffic crash reconstruction, reconnaissance/surveillance during SWAT or tactical operations, hostage situations, searches for lost persons, traffic pattern evaluations, parades, public gatherings, protests, riots, and numerous patrol-based situations.

Fiscal Impact: \$0 – 159 each with insurance plan after initial acquisition

Policy and Procedure: Lexipol Policy 606 Drones

Training: Only SWAT operators or patrol officers who have completed the required operator training shall be permitted to use the drones. Use is established by the SWAT Commander and/or Incident Commander.

Type: *Aardvark Loki MK2 Drone and Drone Package (Model#: MK2)*

Quantity: 2

Cost: \$23,575.37 each (estimated)

Gardena Police Department

Gardena Policy Manual

Military Equipment

- If purchased by itself
 - \$9,500.00
- If purchased in package set that includes one additional Loki MK2 Drone, batteries, charger, hub, propellers, pouch for drone / batteries, and one Sigyn robot.
 - \$23,575.37
- Purchasing two drones and one robot separately would cost approximately \$35,590.45. If you buy the package set, it will save approximately \$12,015.08.

Lifespan: Life of drone

Capabilities: This model is built for close quarter indoor tactical scouting missions. Loki MK2 features highly sensitive Day-Night + IR sensor camera giving it the ability to fly and see in complete darkness.

Manufacturer's Description: Designed and built-in conjunction with several of the world's top counter terrorism teams, LOKI Mk2 solves all problems associated with the tactical use of commercial UAS. Built for close-quarter, under-roof, tactical scouting missions.

Purpose: The utilization of drones in law enforcement has become an essential key in many high-risk situations and public gatherings. The drone will be used during many events and provide overwatch for officers and civilians. Utilizing a drone in these situations also provides greater safety to officers, suspects, and to the public. The drone will safely provide eyes into a location or on a suspect which would otherwise be dangerous to law enforcement personnel.

Authorized Uses: Drones have had a major impact of the areas of traffic crash reconstruction, reconnaissance / surveillance during SWAT or tactical operations, hostage situations, searches for lost persons, traffic pattern evaluations, parades, public gatherings, protests, riots, and numerous patrol-based situations.

Fiscal Impact: \$0 – 159 each with insurance plan after initial acquisition

Policy and Procedure: Lexipol Policy 606 Drones

Training: Only SWAT operators or patrol officers who have completed the required operator training shall be permitted to use the drones. Use is established by the SWAT Commander and/or Incident Commander.

Type: *Aardvark Sigyn Robot (Model# MK1)*

Quantity: 1

Cost: \$14,980.00 each (estimated)

Lifespan: Life of robot

Gardena Police Department

Gardena Policy Manual

Military Equipment

Capabilities: It can safely provide eyes into a location or on a suspect which would otherwise be dangerous to law enforcement personnel.

Manufacturer's Description: Built in conjunction with the world's top counterterrorism teams, SIGYN is a 4-wheeled micro robot with the ability to operate almost silently, in complete darkness, and in a GPS, WiFi, and cellular denied environment. Featuring multiple IR LEDs and dual day-night cameras with a 150-degree view, SIGYN provides a clear view in virtually any lighting conditions.

Purpose: It can safely provide eyes into a location or on a suspect which would otherwise be dangerous to law enforcement personnel.

Authorized Uses: This robot will be used during SWAT and tactical situations, hostage rescue scenarios, reconnaissance / surveillance, natural disasters, searches for lost persons, barricaded suspects, and armed / dangerous suspects.

Fiscal Impact: \$0 – 500 (estimated) after initial acquisition

Policy and Procedure: Lexipol Policy 404.5 Robots

Training: Only SWAT operators who have completed the required operator training shall be permitted to use the robot. Use is established by the SWAT Commander and/or Incident Commander.

Type: *Transcend Robot (Model# VR026) with Hot Gas Delivery System*

Quantity: 1

Cost: \$56,778.75 each (estimated)

Lifespan: Life of robot

Capabilities: It can safely provide eyes into a location or on a suspect which would otherwise be dangerous to law enforcement personnel. It can also deploy highly effective hot pyro OC/CS gas deep within a structure.

Manufacturer's Description: Vantage Robot comes with everything you need. Transcend's Vantage robot is the only automatic stair and obstacle climbing robot compatible with our safe indoor Hot Gas Delivery System. Our robots do the stair and obstacle climbing for you based on double patented mobility technology. Up to 600 ft. non-line-of-sight or 2,500 line-of-sight communication signal. Full camera suite, two-way audio, and option to deploy pyro hot gas indoors safely.

Purpose: It can safely provide eyes into a location or on a suspect which would otherwise be dangerous to law enforcement personnel.

Gardena Police Department

Gardena Policy Manual

Military Equipment

Authorized Uses: This robot will be used during SWAT and tactical situations, hostage rescue scenarios, reconnaissance / surveillance, natural disasters, searches for lost persons, barricaded suspects, and armed / dangerous suspects.

Fiscal Impact: \$0 – 500.00 (estimated) after initial acquisition

Policy and Procedure: Lexipol Policy 404.5 Robots

Training: Only SWAT operators who have completed the required operator training shall be permitted to use the robot. Use is established by the SWAT Commander and/or Incident Commander.

Type: *Throw Bot (Model# Sky Hero Sigyn MK1)*

Quantity: 2

Cost: \$8,000.00 each (estimated)

Lifespan: Life of robot

Capabilities: Pocket sized, lightweight throwable ground robot, purpose-built to collect and transmit real-time audio/video intelligence with extreme ease of use.

Manufacturer's Description: The Sigyn Mk1 is a rugged, simple-to-use, throwable ground device designed to deliver support for indoor operations in difficult-to-access and hazardous places. Designed and made in Europe with top in-class materials, this little robot will sustain heavy use and deliver reliable Audio/Video situational awareness. Our Odyssey-compatible UGV provides the operator with front and back wide-angle low-light cameras, eight controllable IR LEDs, and a payload connection system to execute complex tactical missions from a safe stand-off distance, in any light conditions.

Purpose: It can safely provide eyes into a location or on a suspect which would otherwise be dangerous to law enforcement personnel.

Authorized Uses: This robot will be used during SWAT and tactical situations, hostage rescue scenarios, reconnaissance/surveillance, natural disasters, searches for lost persons, barricaded suspects, and armed/dangerous suspects.

Fiscal Impact: \$0 – 159.00 (estimated) with insurance after initial acquisition

Policy and Procedure: It is the policy of the Gardena Police Department to utilize this equipment only for official law enforcement purposes and pursuant to State and Federal law.

Training: Only SWAT operators who have completed the required operator training shall be permitted to use the robot. Use is established by the SWAT Commander and/or Incident Commander.



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10J.
Section: CONSENT
CALENDAR
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approval to Amend the Blanket Purchase Order for Phoenix Group Information Systems to Increase the Amounts from \$172,500 to \$248,208 to Pay for Parking Administrative, and Law Enforcement Processing Services for Fiscal Year 2025-2026

COUNCIL ACTION REQUIRED:

RECOMMENDATION AND STAFF SUMMARY:

On August 12, 2025, City Council approved a blanket purchase order for Phoenix Group Information Systems in the amount of \$172,500 to pay for services from Phoenix Group to process parking and administrative citations, booking fees, and handheld enforcement solutions for the Department for Fiscal Year 2025-2026.

With the increase in citations issued monthly the department is requesting additional funding for the processing of services provided by Phoenix Group for the FY 25-26 budget.

The department has exceeded the original blanket purchase order request by \$75,708. Therefore, we are requesting approval to amend the original blanket purchase order and increase the amount from \$172,500 to \$248,208, for Fiscal Year 2025-2026.

FISCAL IMPACT/COST:

General Fund - \$75,708 for Fiscal Year 2025-2026

APPROVED:

Clint Osorio, City Manager



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 10K.
Section: CONSENT
CALENDAR
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Approve Contract Amendment with Trapeze Software Group, Inc. for Continuing Maintenance and Support Services

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Contract Amendment

RECOMMENDATION AND STAFF SUMMARY:

As part of GTrans' overall strategy to move away from pen-and-paper practices and improve efficiency, accuracy and effectiveness of managing the daily deployment of transit service, City Council awarded a contract for the Scheduling, Operations Management, and Payroll Integration System (SOMPIS) project to Trapeze Software Group, d.b.a. TripSpark in 2019 with a project total of \$1,394,653. This new integrated technology went into effect in 3 phases:

- Scheduling and Planning
- Information & Communications
- Operations, Maintenance, and Workforce Management

The original 2019 contract included six years of maintenance and support services starting upon each module's implementation dates noted below. As modules came online at different dates, the overall software maintenance support terms became out of sync. In order to ensure continuous coverage, Trapeze provided pricing for the two expiring module groups to bring them into alignment with the remaining active module group. The total cost of the extension is \$67,236.25. GTrans determined this price to be fair and reasonable. The cost of this alignment will be accommodated within the overall project total of \$1,394,653, previously approved by City Council in 2019. Once all modules reach their expiration in November 2028, GTrans will evaluate the next renewal period and make a recommendation to City Council.

Module Groups	Implementation Date	6-Year Maintenance Expiration Date	Extension Under This Amendment
Scheduling & Planning (4 modules)	7/1/2020	6/30/2026	7/1/2026 to 11/30/2028
Information & Communications (1 module)	2/1/2021	1/31/2027	2/1/2027 to 11/30/2028

Operations, Maintenance and Workforce Management (5 modules)	12/1/2022	11/30/2028	None
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Therefore, GTrans respectfully recommends that the City Council approve a contract amendment with Trapeze to align the terms of maintenance and support services. The cost of \$67,236.25 can be accommodated within the existing Council authorization project total of \$1,394,653.

FISCAL IMPACT/COST:

GTrans has eligible funding within the approved budget for this project. There is no impact to the General Fund.

APPROVED:



Clint Osorio, City Manager

Attachments

[Third Amendment to Agreement with Trapeze Software Group.pdf](#)

CITY OF GARDENA

THIRD AMENDMENT TO CONSULTANT AGREEMENT

This Third Amendment to Consultant Agreement is entered into this 8th day of September, 2026 by and between the City of Gardena, a municipal corporation (“City”) and Trapeze Software Group, Inc., d.b.a. TripSpark Technologies (“Consultant”).

WHEREAS. City and Consultant entered into a Consultant Agreement dated September 30, 2019 (“Agreement”), pursuant to which Consultant has provided services and materials to purchase, install and train a Scheduling, Operations Management, and Payroll Integration System; and

WHEREAS. City and Consultant entered into a First Amendment dated June 23, 2022 (“First Amendment”); and

WHEREAS. City and Consultant entered into a Second Amendment dated May 9, 2023 (“Second Amendment”); and

WHEREAS. City and Consultant desire to amend the Agreement to extend the maintenance periods for certain software modules through November 30, 2028, so that the maintenance renewal periods for the modules under the Agreement are aligned.

NOW, THEREFORE, the parties agree as follows:

1. Consultant shall continue to provide maintenance and support services pursuant to the maintenance provisions of the Agreement for the following software modules and periods:
 - a. FX, BlockBuster, GTFS, and FX-MON from July 1, 2026 through November 30, 2026, in the amount of \$9,131.25;
 - b. FX, BlockBuster, GTFS, and FX-MON from December 1, 2026 through November 30, 2027, in the amount of \$23,340.00;
 - c. FX, BlockBuster, GTFS, and FX-MON from December 1, 2027 through November 30, 2028, in the amount of \$24,510.00;
 - d. INFO-COM from February 1, 2027 through November 30, 2027, in the amount of \$4,965.00; and
 - e. INFO-COM from December 1, 2027 through November 30, 2028, in the amount of \$5,290.00.
2. Consultant shall be compensated in a total amount not to exceed Sixty-Seven Thousand Two Hundred Thirty-Six Dollars and Twenty-Five Cents (\$67,236.25);
3. The maintenance and support services described in this Third Amendment shall be governed by the applicable terms and conditions of the Agreement.
4. Except as expressly amended herein, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, City and Consultant have executed this Agreement as of the date first hereinabove set forth.

CITY OF GARDENA

BY _____

Tasha Cerda, Mayor

DATE _____

ACCEPTED

Trapeze Software Group, Inc., d.b.a. TripSpark Technologies

BY Rafay Usmani
Rafay Usmani, Director of Finance

DATE 9/1/2026

APPROVED AS TO FORM

BY Carmen Vasquez
Carmen Vasquez, City Attorney

DATE 9/1/2026

ATTEST:

Mina Semenza

City Clerk

Date _____



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 11A.
Section: PLANNING &
ENVIRONMENTAL
QUALITY COMMISSION
ACTION SHEET
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: September 1, 2026 - 6.A ADOPTION OF RESOLUTION NO. PC 11-26 AND CONDITIONS OF APPROVAL TO APPROVE THE MODIFICATION TO AMEND SITE PLAN REVIEW #1-19, ADMINISTRATIVE ADJUSTMENT #3-26, AND ENVIRONMENTAL ASSESSMENT #7-26 TO ALLOW FOR A 15% REDUCTION IN THE REQUIRED GUEST PARKING SPACES AND RECONFIGURE THE SHARED RESIDENTIAL AND GUEST PARKING WITHIN THE EXISTING 113-UNIT TOWNHOME DEVELOPMENT AT 2129 ROSECRANS AVENUE PER SECTION 18.50.020.A OF THE GARDENA MUNICIPAL CODE, AND FINDING THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15332 (CLASS 32 – FOR AN INFILL DEVELOPMENT PROJECT)

PROJECT DESCRIPTION:

On August 18, 2026, the Planning and Environmental Quality Commission reviewed a request to approve the 2nd Modification/Amendment to Site Plan Review #1-19 and Administrative Adjustment #3-26 and directed staff to prepare an approval resolution for consideration at the next Planning and Environmental Quality Commission meeting.

Environmental Consideration: The project was considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15332 (Class 32 –infill development project)

APPLICANT: Samantha Merchant

LOCATION: 2129 W. Rosecrans Avenue (4061-028-049)

STAFF RECOMMENDATION:

City Council Action: Receive and file; OR Call for review (by way of two votes from the City Council).

APPROVED:

Clint Osorio, City Manager

Attachments

[2026_09_01_PCAX](#)



PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda

Website: www.cityofgardena.org

Tuesday, September 1, 2026, 7:00

PM Council Chamber at City Hall

1700 W. 162nd Street, Gardena, California

To view the complete Planning and Environmental Quality Commission agenda packet, [Click Here](#).

6. CONSENT

6.A ADOPTION OF RESOLUTION NO. PC 11-26 AND CONDITIONS OF APPROVAL TO APPROVE THE MODIFICATION TO AMEND SITE PLAN REVIEW #1-19, ADMINISTRATIVE ADJUSTMENT #3-26, AND ENVIRONMENTAL ASSESSMENT #7-26 TO ALLOW FOR A 15% REDUCTION IN THE REQUIRED GUEST PARKING SPACES AND RECONFIGURE THE SHARED RESIDENTIAL AND GUEST PARKING WITHIN THE EXISTING 113-UNIT TOWNHOMES DEVELOPMENT AT 2129 ROSECRANS AVENUE PER SECTION 18.50.020.A OF THE GARDENA MUNICIPAL CODE. FINDING THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15332 (CLASS 32 – FOR AN INFILL DEVELOPMENT PROJECT)

On August 18, 2026, the Planning and Environmental Quality Commission reviewed a request to approve the 2nd Modification/Amendment to Site Plan Review #1-19 and Administrative Adjustment #3-26 and directed staff to prepare an approval resolution for consideration at the next Planning and Environmental Quality Commission meeting.

Environmental Consideration: The project was considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15332 (Class 32 –in-fill development project).

APPLICANT: Samantha Merchant

LOCATION: 2129 W. Rosecrans Avenue (4061-028-049).

Commission Action: The Planning and Environmental Quality Commission adopted Resolution No. PC 11-26, approving the 2nd Modification/Amendment to Site Plan Review #1-19 and Administrative Adjustment #3-26, by a vote of 5-0.

City Council Action: Receive and file OR Call for Review (By way of two votes from the City Council).

7. PUBLIC HEARING ITEMS

7.A CONSIDERATION OF ENVIRONMENTAL ASSESSMENT #8-26; ADMINISTRATIVE ADJUSTMENT #3-26; CONDITIONAL USE PERMIT #4-24; TO OPERATE A RELIGIOUS FACILITY AND TO ALLOW A 6% REDUCTION IN THE NUMBER OF REQUIRED PARKING SPACES WITHIN AN EXISTING 15,456 SQUARE-FOOT BUILDING LOCATED IN THE GENERAL COMMERCIAL ZONE (C-3) AT 1045 REDONDO BEACH BOULEVARD

The Planning and Environmental Quality Commission heard public comments for a Conditional Use Permit to operate a new religious facility in Suites 100-140 within an existing 15,456 square-foot building space located in General Commercial Zone (C-3) zone and an administrative adjustment to the off-street parking requirements for the site, seeking a 6% reduction in the number of required spaces (from 577 to 544 spaces) per Section 18.50.020.A of the Gardena Municipal Code.

Environmental Consideration: The project is being considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Class 1- Existing Facilities).

APPLICANT: Mario A. Hodge (Representative on behalf of City of Refuge)

LOCATION: 1045 W. Redondo Beach Boulevard (6114-028-050).

Commission Action: The Planning and Environmental Quality Commission motioned to continue Environmental Assessment #8-26, Administrative Adjustment #3-26, and Conditional Use Permit #4-24 to an unspecified future Planning and Environmental Quality Commission meeting date by, a vote of 5-0.

City Council Action: No City Council action required.



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 11B.
Section: PLANNING &
ENVIRONMENTAL
QUALITY COMMISSION
ACTION SHEET
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: September 1, 2026 - 7.A CONSIDERATION OF ENVIRONMENTAL ASSESSMENT #8-26; ADMINISTRATIVE ADJUSTMENT #3-26; CONDITIONAL USE PERMIT #4-24; TO OPERATE A RELIGIOUS FACILITY AND TO ALLOW A 6% REDUCTION IN THE NUMBER OF REQUIRED PARKING SPACES WITHIN AN EXISTING 15,456 SQUARE-FOOT BUILDING LOCATED IN THE GENERAL COMMERCIAL ZONE (C-3) AT 1045 REDONDO BEACH BOULEVARD

PROJECT DESCRIPTION:

The Planning and Environmental Quality Commission heard public comments for a Conditional Use Permit to operate a new religious facility in Suites 100-140 within an existing 15,456 square-foot building space located in General Commercial Zone (C-3) zone and an administrative adjustment to the off-street parking requirements for the site, seeking a 6% reduction in the number of required spaces (from 577 to 544 spaces) per Section 18.50.020.A of the Gardena Municipal Code.

Environmental Consideration: The project is being considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Class 1- Existing Facilities).

APPLICANT: Mario A. Hodge (Representative on behalf of City of Refuge)

LOCATION: 1045 W. Redondo Beach Boulevard (6114-028-050)

Commission Action: The Planning and Environmental Quality Commission continued Environmental Assessment #8-26, Administrative Adjustment #3-26, and Conditional Use Permit #4-24 to an unspecified future Planning and Environmental Quality Commission meeting date by a vote of 5-0.

STAFF RECOMMENDATION:

City Council Action: No City Council action required

APPROVED:

Clint Osorio, City Manager

Attachments

[2026_09_01_PCAX](#)



PLANNING AND ENVIRONMENTAL QUALITY COMMISSION

Regular PEQC Meeting Notice and Agenda

Website: www.cityofgardena.org

Tuesday, September 1, 2026, 7:00

PM Council Chamber at City Hall

1700 W. 162nd Street, Gardena, California

To view the complete Planning and Environmental Quality Commission agenda packet, [Click Here](#).

6. CONSENT

6.A ADOPTION OF RESOLUTION NO. PC 11-26 AND CONDITIONS OF APPROVAL TO APPROVE THE MODIFICATION TO AMEND SITE PLAN REVIEW #1-19, ADMINISTRATIVE ADJUSTMENT #3-26, AND ENVIRONMENTAL ASSESSMENT #7-26 TO ALLOW FOR A 15% REDUCTION IN THE REQUIRED GUEST PARKING SPACES AND RECONFIGURE THE SHARED RESIDENTIAL AND GUEST PARKING WITHIN THE EXISTING 113-UNIT TOWNHOMES DEVELOPMENT AT 2129 ROSECRANS AVENUE PER SECTION 18.50.020.A OF THE GARDENA MUNICIPAL CODE. FINDING THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15332 (CLASS 32 – FOR AN INFILL DEVELOPMENT PROJECT)

On August 18, 2026, the Planning and Environmental Quality Commission reviewed a request to approve the 2nd Modification/Amendment to Site Plan Review #1-19 and Administrative Adjustment #3-26 and directed staff to prepare an approval resolution for consideration at the next Planning and Environmental Quality Commission meeting.

Environmental Consideration: The project was considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15332 (Class 32 –in-fill development project).

APPLICANT: Samantha Merchant

LOCATION: 2129 W. Rosecrans Avenue (4061-028-049).

Commission Action: The Planning and Environmental Quality Commission adopted Resolution No. PC 11-26, approving the 2nd Modification/Amendment to Site Plan Review #1-19 and Administrative Adjustment #3-26, by a vote of 5-0.

City Council Action: Receive and file OR Call for Review (By way of two votes from the City Council).

7. PUBLIC HEARING ITEMS

7.A CONSIDERATION OF ENVIRONMENTAL ASSESSMENT #8-26; ADMINISTRATIVE ADJUSTMENT #3-26; CONDITIONAL USE PERMIT #4-24; TO OPERATE A RELIGIOUS FACILITY AND TO ALLOW A 6% REDUCTION IN THE NUMBER OF REQUIRED PARKING SPACES WITHIN AN EXISTING 15,456 SQUARE-FOOT BUILDING LOCATED IN THE GENERAL COMMERCIAL ZONE (C-3) AT 1045 REDONDO BEACH BOULEVARD

The Planning and Environmental Quality Commission heard public comments for a Conditional Use Permit to operate a new religious facility in Suites 100-140 within an existing 15,456 square-foot building space located in General Commercial Zone (C-3) zone and an administrative adjustment to the off-street parking requirements for the site, seeking a 6% reduction in the number of required spaces (from 577 to 544 spaces) per Section 18.50.020.A of the Gardena Municipal Code.

Environmental Consideration: The project is being considered for a categorical exemption from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15301 (Class 1- Existing Facilities).

APPLICANT: Mario A. Hodge (Representative on behalf of City of Refuge)

LOCATION: 1045 W. Redondo Beach Boulevard (6114-028-050).

Commission Action: The Planning and Environmental Quality Commission motioned to continue Environmental Assessment #8-26, Administrative Adjustment #3-26, and Conditional Use Permit #4-24 to an unspecified future Planning and Environmental Quality Commission meeting date by, a vote of 5-0.

City Council Action: No City Council action required.

Victor Villarreal

Oral Communication

From: Isaiah Camilleri <izayahcam0226@icloud.com>
Sent: Tuesday, August 25, 2026 5:08 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

Oral Communication

From: Alfredo Machuca <alfmachuca007@gmail.com>
Sent: Tuesday, August 25, 2026 5:09 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

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When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Victor Villarreal

Oral Communication

From: Cesar Tornero <ctornero310@gmail.com>
Sent: Tuesday, August 25, 2026 5:29 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Victor Villarreal

Oral Communication

From: Wanda Munoz <rubyrox77@gmail.com>
Sent: Tuesday, August 25, 2026 5:35 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

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Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

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When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Public Comment #5

'26 AUG 26 AM 7:40
CITY CLERK'S OFC

Victor Villarreal

Oral Communication

From: citlalialgado04@icloud.com
Sent: Tuesday, August 25, 2026 4:32 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

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Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

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When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

Oral Communication

From: Nashay Shaw <shayunooo@gmail.com>
Sent: Tuesday, August 25, 2026 5:42 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

Oral Communication

From: William Scott <wscott@smart-union.org>
Sent: Tuesday, August 25, 2026 5:43 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

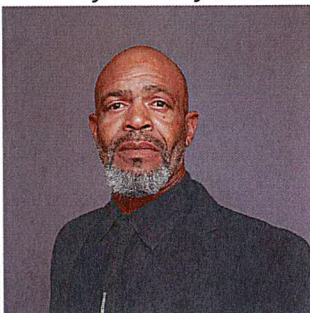
GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.



William Scott

International Representative - Special Projects

mobile: (840) 210-8211

email: wscott@smart-union.org

1750 New York Ave NW, 6th Floor

Washington, D.C. 20006

<https://www.smart-union.org>

SHEET METAL | AIR | RAIL | TRANSPORTATION



SMOHIT Helpline: Available 24/7 at [877-884-6227](tel:877-884-6227) to members and their

families throughout the United States and Canada. Free, confidential, voluntary.

When to call? Call for just about anything that gets in the way of you being your best self.

911 for all medical emergencies | 988 Suicide and Crisis Lifeline

Victor Villarreal

Oral Communication

From: Sandra Ortiz <ortizsandra380@gmail.com>
Sent: Tuesday, August 25, 2026 4:31 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

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I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Victor Villarreal

From: Michael Jenkins <79michaeljenkins@gmail.com>
Sent: Tuesday, August 25, 2026 5:48 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

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Dear Mayor and Members of the Gardena City Council,

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Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

Oral Communication

From: quintin wormley <quintinwormley1565@gmail.com>
Sent: Tuesday, August 25, 2026 5:51 PM
To: Public Comment
Cc: Tasha Cerda; +mhenderson@cityofgardena.org; +rtanaka@cityofgardena.org;
+pfrancis@cityofgardena.org; +jfukasawa@cityofgardena.org;
+Cosorio@ci.gardena.ca.us
Subject: Support+GTrans+Bus+Operators+and+Fair+Workers+Compensation+-+Agenda+Item
+3D+August+25+2026

Caution! This message was sent from outside your organization.

Dear+Mayor+and+Members+of+the+Gardena+City+Council,

I+am+writing+to+show+my+support+for+the+GTrans+bus+operators+represented+by+SMART+and+the
ir+fight+for+a+fair+contract.

GTrans+operators+provide+an+essential+public+service+to+the+City+of+Gardena+every+day.+They+d
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When+a+bus+operator+is+injured+while+doing+their+job+and+serving+the+public,+they+should+not+r
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I+respectfully+ask+the+City+Council+to+direct+its+bargaining+team+to+maintain+workers+compensa
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nd+work+with+SMART+to+reach+a+fair+contract+that+employees+can+support.

Equal+work+deserves+equal+treatment.+Please+stand+with+GTrans+operators+and+help+get+this+co
ntract+done.

Thank+you+for+your+consideration.

Quintin Wormley

Smart Local Chairman 1565

Vice General Chairman GCA-875

Cell...213-272-7055

Cell... 626-827-0066

Office 626-962-9980

Fax ...626-480-5249

quintinwormley1565@gmail.com

wormleyq@metro.net

Public Comment #11
Oral Communication

'26 AUG 26 AM 7:41
CITY CLERK'S OFFICE

Victor Villarreal

From: Emilie Tornero <emiliesis@icloud.com>
Sent: Tuesday, August 25, 2026 6:10 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Public Comment #12

'26 AUG 25 AM 7:41

CITY CLERK'S OFFICE

Oral Communication

Victor Villarreal

From: Eduardo miramontes <jared2404@yahoo.com>
Sent: Tuesday, August 25, 2026 6:23 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

Oral Communication

From: nfzapata68 <nfzapata68@gmail.com>
Sent: Tuesday, August 25, 2026 6:27 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support and I here stand for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my Galaxy

Public Comment # 1A
Oral Communication

'26 AUG 26 AM 7:41

CITY CLERK'S OFFICE

Victor Villarreal

From: Teilda Lucas <teilda@sbcglobal.net>
Sent: Tuesday, August 25, 2026 6:46 PM
To: Public Comment

Caution! This message was sent from outside your organization.

[Sent from AT&T Yahoo Mail for iPhone](#)

Victor Villarreal

Oral Communication

From: Jj Hamm <jj_hammy@yahoo.com>
Sent: Tuesday, August 25, 2026 7:27 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

[Yahoo Mail: Search, Organize, Conquer](#)

Public Comment # 16
Oral Communication

'26 AUG 26 AM 7:41
CITY CLERK'S OFFICE

Victor Villarreal

From: Scott Brent <shbrents1@verizon.net>
Sent: Tuesday, August 25, 2026 8:14 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

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Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

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Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Thank you, Scott Brent

Victor Villarreal

Oral Communication

From: Laura Tellez <ltellez0714@gmail.com>
Sent: Tuesday, August 25, 2026 4:41 PM
To: Public Comment
Cc: Tasha Cerda; +mhenderson@cityofgardena.org; +rtanaka@cityofgardena.org;
+pfrancis@cityofgardena.org; +jfukasawa@cityofgardena.org;
+Cosorio@ci.gardena.ca.us
Subject: Support+GTrans+Bus+Operators+and+Fair+Workers+Compensation+-+Agenda+Item
+3D+August+25+2026

Caution! This message was sent from outside your organization.

Dear+Mayor+and+Members+of+the+Gardena+City+Council,

I+am+writing+to+show+my+support+for+the+GTrans+bus+operators+represented+by+SMART+and+the
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GTrans+operators+provide+an+essential+public+service+to+the+City+of+Gardena+every+day.+They+d
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I+respectfully+ask+the+City+Council+to+direct+its+bargaining+team+to+maintain+workers+compensa
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Equal+work+deserves+equal+treatment.+Please+stand+with+GTrans+operators+and+help+get+this+co
ntract+done.

Thank+you+for+your+consideration.

Victor Villarreal

Oral Communication

From: Edwin Del Cid <edelcid29@icloud.com>
Sent: Tuesday, August 25, 2026 9:03 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

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Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

Oral Communication

From: Michelle Jackson <michellej026@aol.com>
Sent: Tuesday, August 25, 2026 9:38 PM
To: Public Comment
Cc: Tasha Cerda; +mhenderson@cityofgardena.org; +rtanaka@cityofgardena.org;
+pfrancis@cityofgardena.org; +jfukasawa@cityofgardena.org;
+Cosorio@ci.gardena.ca.us
Subject: Support+GTrans+Bus+Operators+and+Fair+Workers+Compensation+-+Agenda+Item
+3D+August+25+2026

Caution! This message was sent from outside your organization.

Dear+Mayor+and+Members+of+the+Garden+City+Council,

I+am+writing+to+show+my+support+for+the+GTrans+bus+operators+represented+by+SMART+and+their+fight+for+a+fair+contract.

GTrans+operators+provide+an+essential+public+service+to+the+City+of+Garden+every+day.+They+deserve+to+be+treated+fairly+and+receive+the+same+workers+compensation+benefits+provided+to+other+City+of+Garden+employees.

When+a+bus+operator+is+injured+while+doing+their+job+and+serving+the+public,+they+should+not+receive+lesser+benefits+simply+because+they+work+for+GTrans.

I+respectfully+ask+the+City+Council+to+direct+its+bargaining+team+to+maintain+workers+compensation+benefits+for+GTrans+operators+that+are+equal+to+those+provided+to+other+City+employees+and+work+with+SMART+to+reach+a+fair+contract+that+employees+can+support.

Equal+work+deserves+equal+treatment.+Please+stand+with+GTrans+operators+and+help+get+this+contract+done.

Thank+you+for+your+consideration.

Sent from my iPad

Victor Villarreal

Oral Communication

From: Hector Morales <hectorm421@gmail.com>
Sent: Tuesday, August 25, 2026 6:17 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Victor Villarreal

Oral Communication

From: Lalo Abrego <laloabrego07@icloud.com>
Sent: Wednesday, August 26, 2026 3:42 AM
To: Public Comment
Cc: Tasha Cerda; +mhenderson@cityofgardena.org; +rtanaka@cityofgardena.org;
+pfrancis@cityofgardena.org; +jfukasawa@cityofgardena.org;
+Cosorio@ci.gardena.ca.us
Subject: Support+GTrans+Bus+Operators+and+Fair+Workers+Compensation+-+Agenda+Item
+3D+August+25+2026

Caution! This message was sent from outside your organization.

Dear+Mayor+and+Members+of+the+Gardena+City+Council,

I+am+writing+to+show+my+support+for+the+GTrans+bus+operators+represented+by+SMART+and+their+fight+for+a+fair+contract.

GTrans+operators+provide+an+essential+public+service+to+the+City+of+Gardena+every+day.+They+deserve+to+be+treated+fairly+and+receive+the+same+workers+compensation+benefits+provided+to+other+City+of+Gardena+employees.

When+a+bus+operator+is+injured+while+doing+their+job+and+serving+the+public,+they+should+not+receive+lesser+benefits+simply+because+they+work+for+GTrans.

I+respectfully+ask+the+City+Council+to+direct+its+bargaining+team+to+maintain+workers+compensation+benefits+for+GTrans+operators+that+are+equal+to+those+provided+to+other+City+employees+and+work+with+SMART+to+reach+a+fair+contract+that+employees+can+support.

Equal+work+deserves+equal+treatment.+Please+stand+with+GTrans+operators+and+help+get+this+contract+done.

Thank+you+for+your+consideration.

Sent from my iPhone

Public Comment # 22

'26 AUG 26 AM 7:42

Victor Villarreal

Oral Communication

CITY CLERK'S OFFICE

From: Gerardo Ramirez <gerardoramirez8585@yahoo.com>
Sent: Wednesday, August 26, 2026 4:13 AM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

From: Alyssa Chavez <aly.chavez57@gmail.com>
Sent: Wednesday, August 26, 2026 3:57 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council, I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract. GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees. When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans. I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support. Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done. Thank you for your consideration.

Victor Villarreal

Oral Communication

From: Just Beingme <dummyaccountss45@icloud.com>
Sent: Wednesday, August 26, 2026 5:24 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

GTrans operators provide an essential public service to the City of Gardena every day. They deserve to be treated fairly and receive the same workers compensation benefits provided to other City of Gardena employees.

When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

Oral Communication

From: Mary Maroon <marymaroon0023@gmail.com>
Sent: Wednesday, August 26, 2026 6:07 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

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When a bus operator is injured while doing their job and serving the public, they should not receive lesser benefits simply because they work for GTrans.

I respectfully ask the City Council to direct its bargaining team to maintain workers compensation benefits for GTrans operators that are equal to those provided to other City employees and work with SMART to reach a fair contract that employees can support.

Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Victor Villarreal

Oral Communication

From: Lupe Elias <lelias4@hotmail.com>
Sent: Thursday, August 27, 2026 7:03 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Caution! This message was sent from outside your organization.

Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

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Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

Oral Communication

From: Andre Truong <andredtruong@gmail.com>
Sent: Friday, August 28, 2026 10:06 AM
To: PublicWorksAdmin
Cc: Public Comment
Subject: Traffic Safety Concern & CA MUTCD Compliance: W Gardena Blvd & Denker Ave
Attachments: Exhibit B.png; Exhibit A.png

Caution! This message was sent from outside your organization.

Dear City of Gardena Public Works,

My name is Andre Truong, and I am a Gardena resident of over seven years. I am writing to report an urgent traffic safety hazard at **W Gardena Blvd and Denker Ave** and formally request traffic-calming and visibility interventions.

Drivers frequently blow past the stop signs at this intersection. While Gardena PD enforcement has been active in the area, the underlying roadway visibility issues continue to endanger motorists and pedestrians - particularly children/students walking to and from **Denker Avenue Elementary School**.

To address these hazards, please consider evaluating this intersection with the following improvements:

1. **Solar-Powered LED Blinking Stop Signs:** Perimeter LED flashing lights to ensure stop signs remain visible through tree cover and darkness.
2. **Advance Warning Signage & Markings:** A "Stop Ahead" (W3-1) advance sign, reflective limit lines, and additional "STOP AHEAD" signage or pavement lettering.
3. **Vegetation Trimming & Sight Triangle Maintenance:** Trimming the palm trees and foliage to restore the mandatory 200-foot continuous sightline.
4. **Enhanced School Zone & Crosswalk Safety:** Upgrading crosswalks to high-visibility continental markings and installing timed flashing school zone beacons.
5. **Increased Lighting Upgrade:** Adding additional overhead lighting directly over the crossing zone.

I have attached photographs (**Exhibit A & B**) detailing the palm tree sightline obstructions and current sign placement.

Thank you for your dedication to street safety. Open to any and other solutions. I would appreciate an update regarding any engineering evaluations or work orders planned for this location.

Sincerely,

Andre Truong





Victor Villarreal

Oral Communication

From: Derek Evans <smwia540@bellnet.ca>
Sent: Friday, August 28, 2026 5:26 AM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

Dear Mayor and Members of the Gardena City Council, I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract. GTrans operators provide an e
Caution! This message was sent from outside your organization.
sophospsmartbannerend

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Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Derek Evans

Business Manager,

Financial Secretary/Treasurer,
SMART Local 540
1310 Midway Blvd., Unit #39
Mississauga, Ontario, Canada L5T 2K5

Tel: 905-670-9228 / Fax: 905-670-9226
Cell: 416-738-8625 / Toll Free: 1-877-225-5540

Email: smwia540@bellnet.ca / derekevans@bellnet.ca

Victor Villarreal

Oral Communication

CITY CLERK'S OFC

From: Brent Leonard <lg3fish@gmail.com>
Sent: Sunday, August 30, 2026 1:06 PM
To: Public Comment
Cc: Tasha Cerda; Mark Henderson; Rodney Tanaka; Paulette Francis; Jeff Fukasawa; Clint Osorio
Subject: Support GTrans Bus Operators and Fair Workers Compensation - Agenda Item 3D August 25 2026

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Dear Mayor and Members of the Gardena City Council,

I am writing to show my support for the GTrans bus operators represented by SMART and their fight for a fair contract.

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Equal work deserves equal treatment. Please stand with GTrans operators and help get this contract done.

Thank you for your consideration.

Sent from my iPhone

Victor Villarreal

Oral Communication

From: Nathan Okawa <nhokawa@earthlink.net>
Sent: Tuesday, September 1, 2026 9:20 AM
To: Public Comment
Subject: Public Comments for the Gardena City Council
Attachments: Gardena City Council Letter 09.01.26.pdf

Caution! This message was sent from outside your organization.

Please accept this letter into the public record for the Gardena City Council.

Thank you,

Nathan Okawa

2708 W. 156th St.

Gardena, CA 90249

nhokawa@earthlink.net

Nathan Okawa
2708 West 156th St.
Gardena, California 90249
nhokawa@earthlink.net
310-951-9641

September 1, 2026

To Mayor Cerda and the City of Gardena City Council,

I would like to express my appreciation for the communication and openness I have seen on the City's social media channels as well as at the recent City Council meetings I've attended. I look forward to the hiring of the Communications Liaison Officer as I believe that good and effective communication with residents is critical in this age of social media.

I registered for the Citizens Leadership Academy to learn more about city governance and how to effectively engage with city leadership; in the interim I would like to provide some topics for the City Council to consider and/or forward to the relevant departments.

1. Disaster Preparedness

- a. The 2026 Great California ShakeOut is scheduled for October 15, 2026. Supervisor Barger called for a review of LA County's preparedness for a major earthquake in July of this year; this was after the earthquakes in Venezuela but prior to the earthquake in Colombia. There have been 11 earthquakes around the world greater than 7 in magnitude so far this year. Perhaps the city can add periodic messaging disaster preparedness to social media messaging.
- b. SCE has been conducting a billboard campaign regarding disaster preparedness and might be a resource the city can partner with.
- c. This winter is expected to be affected by the El Nino conditions in the Pacific and the city might want to evaluate preparedness.

2. Climate Change. A 2023 study by UCLA found that a majority of Metro bus stops lacked protection from the elements; perhaps the city could find funding to start building bus shelters, starting with heavily traveled routes, areas with no trees providing shade and in front of medical facilities. As an example, LNI Custom Manufacturing is one local manufacturer with South Bay cities as customers. (1)(2)

3. An active topic on the Nextdoor website is **utility rates** and the cost of living; there was a thread recently about the notice by Golden State Water Company of an

application submitted to the California PUC in July 2026 proposing new water rates and infrastructure investments for the period of 2028-2030. You might be aware that the federal government has mandated that California reduce its allocation of water obtained from the Colorado River and that Golden State Water is planning to drill new wells, among other infrastructure projects as part of their planning. While the rate increases might be justified, I've read that city governments can and do participate in utility rate increase proceedings made before the CPUC and can therefore act as a source for information to residents.

a. In preparation for rate increases, Gardena could engage residents and provide resources on social media and at community fairs to proactively reduce their water usage, such as providing information about the Golden State Water Company Customer Assistance Program for low-income households, free low-flow toilets and faucet aerators for qualifying residents, etc.- such as the booth at the recent National Night Out. Another possibility is to engage local landscape architects to provide ideas (and discounts?) regarding landscaping changes such as xeric landscaping or removing grass from sidewalk median strips to reduce water usage while planting trees in neighborhoods which lack them. In this way the city could encourage residents to proactively reduce water usage ahead of the rate increases- and save money. The city could also engage residents and hold a competition for water-saving landscaping ideas. As a process improvement project, Gardena could estimate current and future water usage to gauge success of this program and perhaps engage with other local cities to broaden the reach of this effort. (3)

b. Senate Bill 868, legalizing residential balcony solar, has passed both legislative houses but has yet to be signed by Governor Newsom; if passed, balcony solar would become legal in January 2027. There are several organizations advocating for "plug-and-play" balcony solar in California, and perhaps the city could offer information and/or financial assistance to residents to purchase these units. (4)(5)(6)

c. Backup batteries are becoming increasingly common, and many of them offer the feature of shifting electricity usage (charge during low TOU rates and discharging during high TOU rate hours) and possible saving money. The city could evaluate these systems and offer advice to residents to not only save money by shifting electricity usage to off-peak rates but also protecting themselves from power outages with these batteries. The federal government previously funded the Solar for All program for low-income and disadvantaged communities, where grantees provided with solar and battery storage could act

as neighborhood lifelines and neighbors could find a safe haven to charge medical devices and access power during prolonged outages. (7)(8)

4. Level 2 EV Charging

- a. I tried the level 2 charging in the parking lot next to the police station and successfully charged my car for a little over one hour. I have the following comments.
- b. Adhesive stickers were left on the aluminum posts at this lot during installation and should be removed; I removed a number of them but they were leaving a residue.
- c. I've seen a number of cars charging overnight in the lot next to the police station; I drove by Arthur Johnson and Rowley parks this past weekend and there were no cars charging. The city could consider conducting an information campaign about the intended use of these chargers (overnight charging for local residents) and highlight the low rates- to increase usage by residents. Incidentally, I passed by Johnson Park on Saturday and noticed that about a dozen or more charging cables had been cut off. I filed an online police report with the Gardena PD, tracking number T26000411 filed on 8/29/26.
- d. The city could add a page on their website with a link to the company Noodoe with instructions for downloading their app and how to charge your car (and stop charging, which wasn't obvious in the app).
- e. The chargers in the parking lot next to the police station were dusty and some had spider webs on them; is there a plan to start a maintenance program and regularly verify that every charger is operational? One charger at the PD lot and one at Johnson Park were flashing red, indicating that they weren't operational.

- (1) [Study: Lack of Shade at Most L.A. Bus Stops Is a Health Hazard for Riders](#)
- (2) [LNI Custom Manufacturing](#)
- (3) [Golden State Water Company Assistance Programs](#)
- (4) [Environmental Working Group](#)
- (5) [Solar Rights Alliance](#)
- (6) [Bright saver](#)
- (7) [Pila Energy](#)
- (8) [Bluetti](#) (see FridgePower under New Arrivals)
- (9) [Anker Solix](#)

I look forward to making positive contributions to the City of Gardena.

Sincerely,

Nathan Okawa

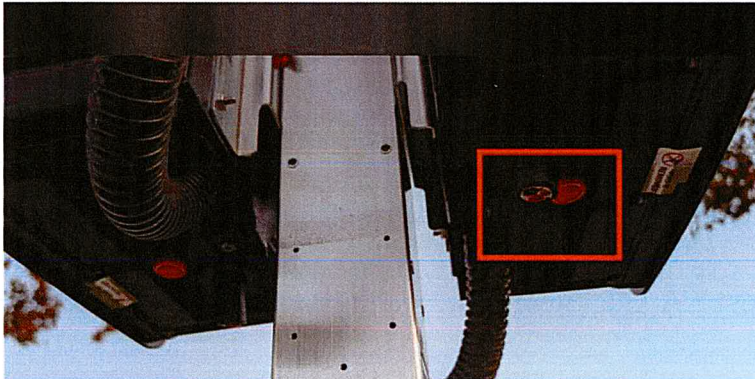
Johnson Park



Out of service charger



Both chargers with cords cut off



Victor Villarreal

From: victoriaanne190@gmail.com
Sent: Friday, September 4, 2026 9:59 AM
To: Public Comment
Subject: RE: Tailors Across the USA

Hi There, Just circling back to make sure you caught my previous email. Would love to hear your thoughts when you get a moment. Thanks, Victoria From: victoriaanne190@gmail.com Sent: Tuesday, Septemb
Caution! This message was sent from outside your organization.

sophosmartbannerend

Hi There,

Just circling back to make sure you caught my previous email. Would love to hear your thoughts when you get a moment.

Thanks,
Victoria

From: victoriaanne190@gmail.com <victoriaanne190@gmail.com>
Sent: Tuesday, September 1, 2026 1:39 PM
To: publiccomment@cityofgardena.org
Subject: Tailors Across the USA

Hi,

I'm reaching out to see if you'd be interested in a targeted "Email list of Tailors and Garment Manufacturers across the USA for your fabric business.

If interested, I'd be happy to share available counts, pricing, and list details.

Warmest Regards,
Victoria



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 13A.
Section: DEPARTMENTAL
ITEMS - ADMINISTRATIVE
SERVICES
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Acceptance of the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the Adopted Biennial Budget

COUNCIL ACTION REQUIRED:

Staff Recommendation: Receive and File

RECOMMENDATION AND STAFF SUMMARY:

Staff is pleased to announce that the City of Gardena has received the GFOA Distinguished Budget Presentation Award for the Adopted Biennial Budget for Fiscal Years 2026/27 and 2027/28. This marks the sixth consecutive budget cycle, the City has earned this prestigious award in recognition of preparing a budget document of the highest quality that reflects best practices in governmental budgeting.

To receive this award, the City must satisfy nationally recognized guidelines as a policy document, an operations guide, a financial plan, and a communication device. This award represents a significant achievement for the City and demonstrates the City's ongoing commitment to transparency, fiscal responsibility, and accountability while ensuring the budget is accessible and useful to elected officials, staff, and the public.

The adopted budget document and the budget in brief can be found on the City's website at cityofgardena.org/city-budget/.

FISCAL IMPACT/COST:

N/A

APPROVED:

Clint Osorio, City Manager

Attachments

[Award Annoucement.pdf](#)

[Budget Award.pdf](#)



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

8/5/2026

For more information, contact:
Technical Services Center
Phone: (312) 977-9700
Email: budgetaward@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association is pleased to announce that **City of Gardena, California** received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

There are over 1,900 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 25,000 members and the communities they serve.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Gardena
California**

For the Biennium Beginning

July 01, 2026

Christopher P. Morrell

Executive Director



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 17A.
Section: DEPARTMENTAL
ITEMS - PUBLIC WORKS
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: Authorization to Purchase the 2027 Ford F-550 Super Duty Cab with Roadline Graffiti Truck from National Auto Fleet Group, Inc in the amount of \$185,700.66

COUNCIL ACTION REQUIRED:

Staff Recommendation: Approve Purchase

RECOMMENDATION AND STAFF SUMMARY:

Staff requests that the City Council approve the purchase of the 2027 Ford F-550 Super Duty Cab with Roadline Graffiti Truck from National Auto Fleet Group. This truck will replace the 2016 Graffiti Truck which is used daily by the Public Works Department for graffiti abatement. The industry standard for a high use vehicle is ten years.

To account for the vehicle's extensive operating time that is not reflected in the odometer, both operating hours and mileage were considered in assessing the overall utilization. The vehicle has accumulated 12,221 operating hours and 73,647 miles. Using a 20 mile-per-hour conversion factor, consistent with the U.S. Environmental Protection Agency's (EPA) use of an average vehicle speed for establishing hours-based on useful life criteria for heavy-duty vehicles, the operating hours are equivalent to approximately 244,420 miles (12,221 hours x 20 miles per hour).

Replacing the existing truck will significantly reduce vehicle maintenance downtime and improve the efficiency and timeliness of graffiti abatement operations. With a reliable and updated vehicle, staff will be able to respond to and remove graffiti more quickly, allowing the Public Works Department to complete more abatement work in a timely manner.

The quote was received from Source Well Contract #081325-NAF that other municipalities have used to negotiate the best prices. The City of Gardena's Ordinance No. 1780 and Gardena Purchasing Policy APP-2018-003, Section (B) permit contracts using the Cooperation and "Piggyback" Agreements.

The Council previously approved funding for this purchase as part of the FY 2026-2027 budget appropriation. Staff recommends that the City Council authorize the purchase of the 2027 Ford F-550 Super Duty Cab with Roadline Graffiti Truck from National Auto Fleet Group in the amount of \$185,700.66.

FISCAL IMPACT/COST:

Funding Source: \$185,700.66 Gas Tax

APPROVED:

A handwritten signature in blue ink, appearing to read "Clint Osorio", is centered within a light gray rectangular box.

Clint Osorio, City Manager

Attachments

[National Auto Fleet Group's Source Well Contract.pdf](#)



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

8/31/2026

Government Quote ID: **36042**

Order Cut Off Date: **TBA**

Mr John Scherer
City of Gardena
1717 W. 162nd Street
Gardena, California, 90247

Dear John Scherer,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration. **One (1) New/ Unused 2027 Ford Super Duty F-550 DRW (F5G) XL 2WD Reg Cab 169" WB 84" CA, w/ Roadline Graffiti Truck**, delivered to your specified location, each for:

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$61,375.00	\$59,408.06	3.205 %	\$1,966.94
Roadline Graffiti Truck		\$108,500.00		
Tax (10.5000 %)		\$17,630.35		
Tire fee		\$12.25		
Transportation		\$150.00		
Total		\$185,700.66		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 081325-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Yesenia Covarrubias
Account Manager
yesenia@watsonvillefleetgroup.com
(626) 457-5590

Sourcewell

Awarded Contract

Contract # 081325-NAF



GMC

Vehicle Configuration Options

ENGINE	
Code	Description
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas, (STD)
TRANSMISSION	
Code	Description
44G	Transmission: TorqShift 10-Speed Automatic, (STD)
TIRES	
Code	Description
TGJ	Tires: 225/70Rx19.5G BSW A/P, (STD)
PRIMARY PAINT	
Code	Description
UM	Agate Black Metallic
SEAT TYPE	
Code	Description
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat, -inc: center armrest, cupholder, storage and driver's side manual lumbar
AXLE RATIO	
Code	Description
X48	4.88 Axle Ratio, (STD)
ADDITIONAL EQUIPMENT	
Code	Description
512	Spare Tire & Wheel, -inc: Excludes carrier, 6-Ton Hydraulic Jack
18B	Platform Running Boards
61J	6-Ton Hydraulic Jack
872	Rear View Camera & Prep Kit, -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions
OPTION PACKAGE	
Code	Description
660A	Order Code 660A

2027 Fleet/Non-Retail Ford Super Duty F-550 DRW XL 2WD Reg Cab 169" WB 84" CA

WINDOW STICKER

2027 Ford Super Duty F-550 DRW XL 2WD Reg Cab 169" WB 84" CA

CODE	MODEL	MSRP
F5G	2027 Ford Super Duty F-550 DRW XL 2WD Reg Cab 169" WB 84" CA	\$57,395.00
OPTIONS		
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas, (STD)	\$0.00
44G	Transmission: TorqShift 10-Speed Automatic, (STD)	\$0.00
TGJ	Tires: 225/70Rx19.5G BSW A/P, (STD)	\$0.00
UM	Agate Black Metallic	\$0.00
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat, -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$0.00
X48	4.88 Axle Ratio, (STD)	\$0.00
512	Spare Tire & Wheel, -inc: Excludes carrier, 6-Ton Hydraulic Jack	\$350.00
18B	Platform Running Boards	\$320.00
61J	6-Ton Hydraulic Jack	INC
872	Rear View Camera & Prep Kit, -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	\$515.00
660A	Order Code 660A	\$0.00

Please note selected options override standard equipment

SUBTOTAL	\$58,580.00
Advert/ Adjustments	\$0.00
Manufacturer Destination Charge	\$2,795.00
TOTAL PRICE	\$61,375.00

Est City: N/A MPG
Est Highway: N/A MPG
Est Highway Cruising Range: N/A mi

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

Government Quote ID: 36042

Standard Equipment

MECHANICAL

Engine: 7.3L 2V DEVCT NA PFI V8 Gas -inc: CNG/propane gaseous engine prep package which includes hardened engine intake valves and valve seats (STD)
--

Transmission: TorqShift 10-Speed Automatic -inc: SelectShift, selectable drive modes: normal, tow/haul, eco, slippery roads and trail and transmission power take-off provision (STD)

4.88 Axle Ratio (STD)

EXTERIOR

Tires: 225/70Rx19.5G BSW A/P (STD)

WHEELS

Wheels: 19.5" x 6" Argent Painted Steel -inc: Hub covers/center ornaments not included
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ADDITIONAL EQUIPMENT

50-State Emissions System

Transmission w/Driver Selectable Mode and Oil Cooler
--

Rear-Wheel Drive

68-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection

190 Amp Alternator

190 Amp Alternator

Towing Equipment -inc: Trailer Sway Control

Trailer Wiring Harness

11310# Maximum Payload

GVWR: 18,000 lbs Payload Package

HD Gas-Pressurized Shock Absorbers

Front And Rear Anti-Roll Bars

Firm Suspension

Hydraulic Power-Assist Steering

40 Gal. Fuel Tank

Single Stainless Steel Exhaust

Dual Rear Wheels

Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake
--

Upfitter Switches
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Fender Flares
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Front Splash Guards
Black Grille
Autolamp Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cab Clearance Lights
Perimeter/Approach Lights
Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
Radio: AM/FM Stereo w/MP3 Player -inc: 4 speakers
4 Speakers
Fixed Antenna
SYNC 4 w/8" Center Display -inc: wireless Apple CarPlay and Android Auto compatibility, embedded apps, digital owner's manual and 911 Assist
Wireless Phone Connectivity
2 LCD Monitors In The Front
4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Front Cupholder
Compass
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar

Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
Full Overhead Console w/Storage and 2 12V DC Power Outlets
Front Map Lights
Full Vinyl/Rubber Floor Covering
Smart Device Remote Engine Start
Ford Security Package Tracker System
Smart Device Integration
Ford Connectivity Package (1-Year Included) -inc: unlimited Wi-Fi hotspot, Included for one-year from warranty start date, Requires activation via Ford app w/credit card authorization; customer may cancel at any time, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations, If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan
Instrument Panel Covered Bin, Dashboard Storage, Driver And Passenger Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Driver Information Center
Trip Computer
Outside Temp Gauge
Digital/Analog Appearance
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints
Front Center Armrest w/Storage
Perimeter Alarm
Securilock Anti-Theft Ignition (pats) Immobilizer
2 12V DC Power Outlets
Air Filtration
Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Emergency Sos Capability
Pre-Collision Assist with Automatic Emergency Braking (AEB)
Lane Departure Warning
Collision Mitigation-Front
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
Safety Canopy System Curtain 1st Row Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters



City of Gardena

Gardena City Council

Meeting

AGENDA REPORT

SUMMARY

Agenda Item No. 18A.
Section: DEPARTMENTAL
ITEMS - RECREATION &
HUMAN SERVICES
Meeting Date: September
8, 2026

TO: THE HONORABLE MAYOR AND MEMBERS OF THE GARDENA CITY COUNCIL

AGENDA TITLE: INTRODUCTION ORDINANCE NO. 1889, An Ordinance of the City Council of the City of Gardena, California, Repealing and Readopting Title 11 of the Gardena Municipal Code Relating to Parks, Recreation and Human Services

COUNCIL ACTION REQUIRED:

Introduction of Ordinance No. 1889

RECOMMENDATION AND STAFF SUMMARY:

The proposed ordinance repeals and readopts Title 11 of the Gardena Municipal Code, which governs Parks, Recreation and Human Services facilities, programs, and activities. The existing Title 11 contains outdated provisions and sections that are inconsistent with current State law, City practices, and operational needs.

The updated Title 11 modernizes park rules, clarifies definitions, establishes clear authority for staff oversight and enforcement, and consolidates regulations related to facility use, permits, fees, and conduct within City parks and recreation facilities. Key updates include clearer permit and special-use requirements, defined standards for permit approval or denial, updated rules regarding animals, smoking, alcohol, cannabis, and weapons, and compliance with Health and Safety Code requirements for skate park safety equipment.

The Recreation and Parks Commission reviewed the proposed ordinance and recommended adoption by the City Council.

Staff Recommendation: Introduce Ordinance No. 1889

FISCAL IMPACT/COST:

None. Fees related to facility use and programs continue to be established by City Council resolution.

APPROVED:

Clint Osorio, City Manager

Attachments

[Ordinance 1889 - Title 11 updates.pdf](#)

ORDINANCE NO. 1889

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REPEALING AND READOPTING TITLE 11 OF THE GARDENA MUNICIPAL CODE RELATING TO PARKS, RECREATION AND HUMAN SERVICES

WHEREAS, Title 11 of the Gardena Municipal Code is entitled Parks, Recreation and Human Services; and

WHEREAS, the provisions of Title 11 are out of date and some are in conflict with State law; and

WHEREAS, the Parks and Recreation Commission reviewed this Ordinance at a meeting on March 16, 2026 and recommended that the City Council adopt this Ordinance; and

WHEREAS, the City Council reviewed this Ordinance at a regularly scheduled City Council meeting on September 8, 2026;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Title 11 of the Gardena Municipal Code is hereby repealed and a new Title 11 is hereby adopted to read as follows:

TITLE 11

PARKS, RECREATION, AND HUMAN SERVICES

Chapter 11.04

PUBLIC PARKS – GENERAL RULES

11.04.010 Definitions.

For the purposes of this Title, certain words and phrases used herein are defined as follows:

“Department” means the Department of Recreation and Human Services.

“Director” means the Director of the Department of Recreation and Human Services, or the Director’s designee.

“Field” means any outdoor City facility available for use by the public including but not limited to an aquatic center, sports/athletic fields, courts, barbeque grills, and picnic shelters.

“Indoor facility” means any indoor City facility available for use by the public including but not limited to Nakaoka Community Center, auditoriums, classrooms, meeting rooms, computer labs, gymnasiums, and indoor basketball courts.

“Park” means a place, park, structure, playgrounds, playing fields, courts, area or other outdoor area under the jurisdiction of the City used for community recreation (whether or not the same may be used also for other purposes).

“Permittee” means the person who has been granted a permit to use a recreation facility, or any part thereof.

“Person” means and includes, except where the context requires a different meaning, an individual, copartnership, joint venture, firm, unincorporated association, syndicate, club, society, trust and all private, political, charitable and social organizations doing business or existing under and by virtue of any law, as a corporation or otherwise.

“Recreation facility” means a park, indoor facility or field belonging to the City and all equipment and fixtures in such facility.

“Reservation permit” or “permit” means the written permission issued to an applicant to use a recreation facility in accordance with the provisions and regulations established by the City and any amendment or supplement to such permit. A reservation permit is issued when a reservation request is confirmed and all applicable fees, deposits, and insurance have been provided. A reservation permit may include permission to use a recreation facility for a special use.

“Reservation request” is the application for use of a facility.

“Special use” means the use of a recreation facility which includes any of the following activities:

- A. More than 150 persons in attendance.
- B. Use of Bounce Houses.
- C. More than one tent or canopy of any size.
- D. One or more tents or canopies greater than 20' x 20' in size.
- E. Amplified music, including live music or disc jockeys, and public address systems other than small radios and Bluetooth speakers which are permitted at a low volume.
- F. Generators.
- G. Grills or cooking devices.
- H. Outside catering companies or food trucks.
- I. Any event involving the sale of items including food.
- J. Organized races, tournaments, sports, or other competitions.
- K. Any event where tickets are sold or fees are charged for participants.
- L. Any other reservation request that the Director determines has special characteristics requiring a special use permit.

“Vehicle” means any wheeled conveyance, whether motor-powered, animal-drawn, or self-propelled and shall include any trailer in tow of any size, kind, or description, except for baby carriages and vehicles in the service of the City parks.

11.04.020 Director’s responsibilities.

The Director is authorized and directed to supervise and manage the Recreation Facilities and to issue permits for the use thereof in accordance with and subject always to the terms, conditions, regulations, limitations and restrictions established by the Council. The Director may authorize and direct an assistant to do and perform all or any part of their duties with respect to recreation buildings and parks, in which event however, the Director shall remain responsible for the proper and efficient supervision and management of the recreation buildings and parks.

11.04.030 Authority of officials.

A. The Director, park supervisor and appointed or designated recreation leaders shall have complete authority and control to supervise and regulate the conduct of all activities in each respective recreation facility. Such personnel shall have the right to refuse permission to anyone to enter, use, or remain on the premises for any violation of any of the provisions of this chapter.

B. In the event any participant or visitor fails to accede to the request of the personnel referred to in subsection A, above, such personnel shall immediately call or contact the police department which shall take proper action to enforce the provisions of this chapter.

11.04.040 Use of recreation facilities.

A. Unless a permit is required, recreation facilities shall be open to the public on a “first come, first served” basis. If any person wishes to reserve a recreation facility for exclusive use at a specific date and time, the person shall obtain a permit in accordance with Chapter 11.06 of this Title.

B. In order to provide equal access to all during the weekend period (Saturday and Sunday) when demand is highest, no organization, group or individual may reserve an indoor/outdoor facility more than sixteen (16) times in one calendar year, not to exceed more than two (2) reservations in one (1) month during the weekend time period.

C. No permanent rental or assignment of recreation facilities shall be made to any organization, group, or individual.

11.04.050 Park hours.

Gardena parks shall be closed to the public every day of the year between 10:00 p.m. and 6:00 a.m. It shall be a misdemeanor to be in the park during these hours. This information shall be posted throughout each park and at each park entrance in typeface not less than two (2) inches in height. This section shall not apply to an individual who is

in the park during prohibited hours for an event or activity which is sponsored by the City or an event or activity for which a permit has been issued by the City.

11.04.060 Care and use of buildings and grounds.

No person shall:

A. Willfully mark, deface, disfigure, injure, tamper with, displace or remove any building, bridge, table, bench, fireplace, railing, paving, paving material, water line or other public utility or parts or appurtenances, sign, notice or placard, whether temporary or permanent, monument, stake, post or other boundary marker, or any other structure, equipment, facility or park property, either real or personal;

B. Dig or remove any sand, whether submerged or not, soil, rock, stone, tree, shrub, or plant or down timber or other wood or materials, or make any excavation by tools, equipment, blasting, or other means or agency;

C. Construct or erect any building or structure of whatever kind, whether permanent or temporary in character, or run or string any public service utility into, upon, or across such land except pursuant to the provisions of permit issued under Chapter 11.06;

D. Fail to maintain restrooms and washrooms in a neat and sanitary condition;

E. Use a restroom of the opposite sex.

1. Children under the age of ten (10) may use the restroom of the opposite sex when accompanied by a parent or guardian of that sex and when necessary.

2. Physically disabled individuals may use the restroom of the opposite sex when accompanied by an attendant, parent or guardian of that sex.

11.04.070 Care of trees, shrubbery and lawns.

No person shall:

A. Damage, cut, carve, transplant or remove any tree or plant, injure the bark or pick the flowers or seeds of any tree or plant, attach any rope, wire or contrivance to any tree or plant, or dig in or otherwise disturb grass areas, or in any way injure or impair the natural beauty or usefulness of any area;

B. Climb any tree or walk, stand or sit upon monuments, vases, fountains, railings, fences or upon any property not designated or customarily used for such purpose; or

11.04.080 Sanitation.

No person shall:

A. Throw, discharge or place, or cause to be placed, in the water of any fountain, pond, lake, stream, bay or other body of water in or adjacent to any park or tributary,

stream, storm sewer, or drain flowing into such waters any substance, matter or thing, liquid or solid, which will or may result in the pollution of such waters; or

B. Bring in or dump, deposit, or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse or other trash.

C. No such refuse or trash shall be placed in any waters in or contiguous to any park or be left anywhere on the grounds but shall be placed in the proper receptacles provided. Where receptacles are not provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence and shall be properly disposed of elsewhere.

11.04.090 Traffic.

No person shall:

A. Fail to comply with all the applicable provisions of the state motor vehicle traffic laws and City laws, rules and regulations relating to equipment and the operation of vehicles or fail to comply with such regulations as contained in this chapter;

B. Fail to obey all traffic officers and park employees, such persons being authorized and instructed to direct traffic whenever and wherever needed in the park in accordance with the provisions of this chapter and such supplementary regulations as may be issued subsequently by the Director;

C. Fail to observe carefully all traffic signs indicating speed, direction, caution, stopping or parking and all other signs posted for proper control and to safeguard life and property;

D. Ride or drive a vehicle at a rate of speed exceeding eight (8) miles per hour except upon such roads as the Director may designate, by posted signs, for speedier travel;

E. Drive any vehicle on any area except the paved park roads or parking areas or such other areas as may on occasion be specifically designated as temporary parking areas by the Director;

F. Park a vehicle in other than an established or designated parking area, and such use shall be in accordance with the posted directions and with the instructions of any attendant who may be present; provided however, there shall be no parking in any area between the hours of 10:00 p.m. and sunrise without the approved written authorization from the Director or the Chief of Police; or

G. Leave any vehicle anywhere in the park with one or more wheels chained or with the motor set in gears locked or in any manner fixed or arranged so that such vehicle cannot readily be moved by hand.

11.04.100 Bicycles.

No person shall:

- A. Ride a bicycle on other than a paved vehicular road or path designated for that purpose; provided, however, a bicyclist shall be permitted to wheel or push a bicycle by hand over any grassy area or wooded trail or on any paved area reserved for pedestrian use;
- B. Ride a bicycle other than on the right hand side of the road paving as close as conditions permit;
- C. Fail to keep bicycles in single file when two or more are operating as a group;
- D. Fail to operate a bicycle with reasonable regard to the safety of others, signal at all turns, pass to the right of any vehicle being overtaken, or pass to the right of any vehicle being met;
- E. Ride any other person on a bicycle, other than in a designated seat for carrying a child;
- F. Leave a bicycle in a place other than a bicycle rack when such is provided and there is a space available;
- G. Leave a bicycle lying on the ground or paving or set against trees or in any place or position where other persons may trip over or be injured by it; or
- H. For purposes of this section, the term "bicycle" includes an e-bike.

11.04.110 Hunting and shooting/firearms.

No person shall:

- A. Hunt, trap or pursue wildlife at any time;
- B. Use, carry, or possess firearms of any description, air rifles, spring-guns, bows and arrows, slings or any other form of weapon potentially inimical to wildlife and dangerous to human safety, or any instrument which can be loaded with and fire blank cartridges, or any kind of trapping device; or
- C. Shoot into park areas from beyond park boundaries.

11.04.120 Use of picnic areas.

No person shall:

- A. Picnic or lunch in a place other than those designated for that purpose; provided, however, attendants shall have the authority to regulate the activities in such areas when necessary to prevent congestion and to secure the maximum use for the comfort and convenience of all and visitors shall comply with any directions given to achieve this end;
- B. Violate the regulation that use of the individual barbeque grills, together with tables and benches, follows generally the rule of "first come, first served";

C. Use any portion of the picnic areas or any of the buildings or structures therein for the purpose of holding picnics to the exclusion of other persons, if space allows, absent having a permit for such use, or use such area and facilities for an unreasonable time if the facilities are crowded; or

D. Leave a picnic area before the fire is completely extinguished and before all trash in the nature of boxes, papers, cans, bottles, garbage and other refuse is placed in the disposal receptacles where provided. If no such trash receptacles are available, refuse and trash shall be carried away from the park area by the picnicker to be properly disposed of elsewhere.

11.04.130 Camping.

No person shall set up tents, shacks, or any other temporary shelter for the purpose of overnight camping or leave in a park after closing hours any movable structure or special vehicle to be used or that could be used for such purpose, such as a house trailer, camp trailer, camp wagon or the like, without the approved written authorization from the Director.

11.04.140 Games.

A. No person shall take part in or abet the playing of any games involving thrown, or otherwise propelled, objects such as balls, stones, arrows, javelins, model airplanes, or drones except in areas set apart for such forms of recreation.

B. The playing of rough or comparatively dangerous games such as football, baseball, soccer, and quoits shall be prohibited except on the fields and courts or areas provided therefor.

C. Roller skating and skate boarding shall be confined to those areas specifically designated for such pastimes.

D. No person shall gamble, participate in or abet any game of chance.

11.04.150 Horseback riding.

No person shall ride a horse except on designated bridle trails. Where horseback riding is permitted, horses shall be thoroughly broken, properly restrained, ridden with due care, and shall not be allowed to graze or go unattended.

11.04.160 Soliciting contributions.

No person shall solicit alms or contributions for any purpose, whether public or private.

11.04.170 Loitering and disorderly conduct.

No person shall sleep or protractedly lounge on the seats or other areas, engage in loud, boisterous, threatening, abusive, insulting or indecent language, or engage in any disorderly conduct or behavior tending to a breach of the public peace.

11.04.180 Fireworks and explosives.

A. No person shall bring, have in their possession, set off, or otherwise cause to explode, discharge or burn any firecracker, torpedo, rocket or other fireworks or explosives, or flammable materials, or discharge or throw them into any park area from land or a highway adjacent thereto.

B. The explosives prohibited by the provisions of this section shall include any substance, compound, mixture or article which, in conjunction with any other substance or compound, would be dangerous; provided, however, the provisions of this section shall not apply to any organized group activity, approval to which has been granted by the Council.

11.04.190 Animals.

A. Except for a service animal, or a dog allowed in accordance with subsection B. below, no person shall allow an animal under their custody and/or control, to enter into any area on park premises other than into an automobile parking lot, and in such instances while the animal is in a parking lot, the animal shall be retained safely secured within an automobile.

B. Notwithstanding subsection A above, dogs shall be allowed in parks, other than skate parks and the aquatic facility, as follows:

1. All dogs in or near a park must be leashed and under control by the owner or responsible person who is at least thirteen (13) years of age.

2. No dog shall be allowed on courts, playing fields, or in playgrounds.

a. Playing fields are defined as open spaces used for recreation, sports, or physical education and includes any grass space which is used for classes or sports.

b. Courts are defined as any surface used for court sports, including but not limited to basketball, tennis, and pickleball.

c. Playgrounds are defined as any area with play equipment.

3. Dogs disrupting patrons, including, but not limited to, excessive barking, growling, or jumping on/towards other patrons, will be asked to leave the park.

4. The person bringing the dog into the park must collect the dog's waste on or near park grounds in accordance with Gardena Municipal Code section 6.02.010. Failure to do so shall be considered a misdemeanor.

C. No animal shall be left unattended anywhere in a City park.

11.04.200 Peddling and vending.

No person shall expose or offer for sale any article or thing or station or place any stand, cart, or vehicle for the transportation, sale, or display of any such article or thing; provided,

however, an exception to this provision shall be made for any regularly licensed concessionaire acting by and under the authority and regulation of the Director.

11.04.210 Advertising.

No person shall announce, advertise or call the public attention in any way to any article or service for sale or hire; provided, however, an exception to this provision shall be made for regularly scheduled Recreation and Human Services Department activities or such community service activities as are authorized by the Council and regulated by the Director.

11.04.220 Signs.

No person shall paste, glue, tack, or otherwise post any sign, placard, advertisement or inscription whatever, or erect, or cause to be erected, any sign whatever on any public lands, highways, or roads adjacent to a park.

11.04.230 Lost and found articles.

In accordance with Civil Code section 2080.6, the following procedures shall apply to personal property found in public parks.

- A. Lost articles shall be turned over to the Director who shall make every reasonable effort to locate the owners and the Director shall make every reasonable effort to find articles reported as lost.
- B. Lost articles shall be maintained by the Director in a safe location for a minimum period of three (3) months.
- C. If no owner is found, or the property is not claimed, after three (3) months, the property may be sold at a public auction to the highest bidder. Items that are determined to be needed for public use may be retained by the City in lieu of being sold.
- D. The City Manager, or the City Manager's designee, shall provide notice of the public auction one (1) time, at least five (5) days before the auction, in a newspaper of general circulation published in the county of Los Angeles.
- E. Any property remaining unsold after being offered at public auction may be destroyed or otherwise disposed of by the City.

11.04.240 Barbeque Grills/Fires.

- A. No person shall build, or attempt to build, a fire, except in City provided barbeque grill areas. No portable barbeques or grills shall be allowed in any park, unless authorized by the Director.
- B. No person shall drop, throw or otherwise scatter lighted matches, burning cigarettes or cigars, tobacco paper or other inflammable material within any park area or on any highway, road or street abutting or contiguous thereto.

11.04.250 Closed areas.

Any section or part of any park may be declared closed to the public by the Director at any time and for any interval of time, either temporarily or at regular and stated intervals (daily or otherwise) and either entirely or merely to certain uses as the Director shall find reasonably necessary.

No person shall enter an area posted "Closed to the Public" or use or abet the use of any area in violation of posted notices.

11.04.260 Smoking, drugs and drinking prohibited in and around parks.

It shall be unlawful to do any of the following:

- A. Smoke, or to throw or deposit any cigar, cigarette, or other tobacco product as defined in Section 5.52.010 or cannabis product as defined in Section 18.66.020. For purposes of this section, the definition of smoking as defined in section 5.520.010 shall also include cannabis products and paraphernalia as well as tobacco products and paraphernalia.
- B. Bring or consume any alcoholic beverage within the park or recreation facilities.
- C. Bring or consume any illegal substance within the park or recreation facilities.
- D. Bring or use any weapon within the park or recreation facilities.

Chapter 11.06**RESERVATIONS AND PERMITS****11.06.010 Reservations and permit requirements.**

- A. In order to guarantee use of a specific recreation facility, a person must submit a reservation request.
- B. If the activity constitutes a special use as defined in Gardena Municipal Code Section 11.04.010, then the special use shall be indicated on the reservation request.
- C. Reservation requests, including requests for special uses, may be submitted directly to the Department of Recreation and Human Services, made by phone or in-person, or for certain Recreation Facilities, submitted on-line.
- D. As part of the reservation request, the applicant must sign a use permit agreement, which may be identified as "waiver" on the website. Once the reservation is approved, all applicable fees, deposits, and insurance must be provided, prior to the actual issuance of the permit. The agreement may include additional terms and conditions beyond those set forth in this Title, provided such terms and conditions do not conflict with this Title.

11.06.030 Permit processing.

- A. A reservation request, including a request for a special use, shall be submitted to the Department at least thirty (30) days prior to the scheduled event and no more than six (6) months prior to the scheduled event on a form approved by the City.
- B. A complete reservation request shall include all necessary documentation. The reservation request shall include a use agreement, which the applicant must sign and agree to all terms and conditions thereof.
- C. An applicant may not apply for the use of a recreational facility on behalf of another person or organization of which they are not a member.
- D. The Director shall review the reservation request and consult with other departments of the City regarding the proposed use.
- E. After review and consultation, the Director shall approve, conditionally approve, or deny the reservation request within seven (7) working days. Once conditionally approved, any applicable fees, deposits, and insurance must be submitted within seven (7) working days.
- F. In approving a reservation request and issuing a permit, the Director may impose such conditions as deemed necessary to protect the public health, safety, and welfare and in order to make the required findings set forth in Section 11.06.040. below.
- G. A permit holder shall not transfer, assign, or sublet use of the reserved facility and the permit holder must be present for the event.
- H. If a permit is denied, the Director shall apprise the applicant in writing of his or her reasons for denial. Any aggrieved person shall have the right to appeal the decision in writing to the Parks and Recreation Commission and if the Parks and Recreation Commission refuses to issue such permit, shall have the right to further appeal in writing to the City Council. Both the Parks and Recreation Commission and the City Council shall consider the reservation request under the standards set forth in Section [11.06.040](#) and sustain or overrule the Director's decision at its earliest meeting date. The decision of the City Council shall be final.

11.06.040 Permit issuance.

The Director shall issue a permit unless one of the following findings are made:

- A. That the recreation facility is unavailable at the requested times due to a prior reservation, the condition of the property, or the need to provide maintenance or emergency repairs to the recreation facility.
- B. The proposed activity or use of the park will unreasonably interfere with or detract from the general public enjoyment of the park.
- C. The proposed activity and use will unreasonably interfere with or detract from the promotion of the public health, welfare, safety, and recreation.

- D. The proposed activity or use will violate any law or regulation or is reasonably anticipated to incite violence, crime, or disorderly conduct.
- E. The proposed activity or use will entail unusual, extraordinary, or burdensome expense or police operation by the City.
- F. The proposed facility is not capable of accommodating the proposed activity and number of people in attendance.
- G. The proposed activity is likely to cause physical damage to the facility or its equipment.
- H. The applicant has failed to demonstrate its ability to provide adequate security to assure that the event is conducted in a safe manner.
- I. The applicant previously used a recreation facility and failed to comply with applicable rules or conditions.
- J. The applicant has twice before cancelled a scheduled event in the facility without prior notice.
- K. The applicant has an outstanding balance due to the City.
- L. The applicant has past violations of City regulations pertaining to the use of recreation facilities.
- M. That if the proposed activity and use requested is for sports league or tournament play, and the permittee has failed to provide proof of liability insurance which names the City, its officers, agents, employees and volunteers as “additionally insured” in form and amount approved by the City Attorney.

11.06.050 Use by others.

- A. No person shall occupy or enter into, loiter, or remain in any portion of a recreation facility for which a permit has been issued for exclusive use by another.
- B. No person shall disturb or interfere unreasonably with any person or party occupying any area or participating in any activity under the authority of a permit.

11.06.060 Priority for use.

- A. If multiple reservation requests are received for the same recreation facility on the same day prior to approval by City staff, the priority for such use shall be as follows:
 - 1. City Groups: City operated and/or sponsored/co-sponsored activities followed by other government entities that are providing a public benefit and service.
 - 2. Residents: Individuals who reside within the City.
 - 3. Non-profit groups: Groups with non-profit, 501(c)(3) status.

4. Non-residents: Individuals who do not reside within the City.

5. Commercial/Political: Entities and individuals who wish to use the facilities for business related activities or for political purposes.

B. Any permit may be cancelled by the City if the City requires the recreation facility for a City sponsored program. In such case, all fees and deposits shall be refunded in full, and City will provide as much notice as possible.

11.06.070 Effect of permit.

A permittee shall be bound by all park rules and regulations and all applicable laws as fully as if the same were inserted in the permit.

11.06.080 Liability of permittee.

The person to whom a permit is issued shall be liable for any loss, damage, or injury sustained by any person whatever by reason of the negligence of the person to whom such permit shall have been issued.

11.06.090 Permit revocation.

The Director shall have the authority to revoke a permit upon a finding of the violation of any rule or law or upon good cause shown.

**Chapter 11.08
FACILITIES FEES**

11.08.010 Schedule of rates.

Basic Rental Rates. Any private person, group or organization who uses recreation facilities, shall pay a fee for such use in accordance with those rates established by resolution of the City Council. For purposes of this section, groups and organizations include Parallel Organizations (defined as other municipalities) as well as School and Civic Service groups. No charge shall be imposed for City sponsored or co-sponsored activities or for use by any City Department, Commission or Board.

11.08.020 Overtime.

For every hour, or fraction thereof, that a permittee shall occupy a recreation facility, or any part or facility thereof, in excess of the time period specified in the reservation request, an additional rental shall be charged in an amount set by resolution of the City Council. The payment of such additional rental shall be made prior to or at the time the scheduled period of occupancy shall have expired; otherwise, City staff may shut off the lights and terminate the attraction involved.

11.08.030 Swimming pool fees.

Each person who takes any swimming courses shall pay those fees established by the Department of Recreation and Human Services, which fees shall not exceed the actual cost of the activity, including administrative overhead costs.

11.08.040 Opening and closing schedule for the Swimming Pool.

The swimming pool shall be open to the public as scheduled at the discretion of the Director, considering weather conditions, staff availability, funding and other relevant factors.

11.08.050 Recreation program fees.

A. Adult leagues. Each team in each adult sports league shall pay those fees established by the Department of Recreation and Human Services.

B. Each enrollee in a City recreation class, camp or other recreation program of the City shall pay those fees established by the Department of Recreation and Human Services.

**Chapter 11.12
SKATE PARK FACILITIES**

11.12.010 Purpose.

The purpose of this chapter is to comply with Health and Safety Code Section [115800](#) which requires an operator of a skate park to adopt an ordinance requiring persons riding skateboards and other self-propelled wheeled recreational devices at a skateboard facility to wear helmets, elbow pads, and knee pads.

11.12.020 Definitions.

The following definitions apply to the provisions of this chapter:

A. "Other wheeled recreational device" means nonmotorized bicycles, scooters, inline skates, roller skates, or wheelchairs being used for recreational purposes.

B. "Skateboard" means a mechanism with wheels that are fastened to a platform commonly constructed to accommodate a standing person. Skateboards are normally propelled by the operator pushing off the ground with one foot, or by the force of gravity.

11.12.030 Helmet, elbow pads and knee pads required.

It is prohibited for any person to ride skateboards or other wheeled recreational devices in a skate park unless that person is wearing a helmet, elbow pads, and knee pads.

11.12.040 Posting of signs at skate park.

Signs shall be posted at skate parks giving notice that any person riding a skateboard, inline skates, or similar devices must wear a helmet, elbow pads, and knee pads, and that

any person failing to do so will be subject to citation and prohibition of use of the facilities for one (1) year. Signs shall also be posted setting rules for use of the skate park as may be set from time to time by resolution of the City Council, and violation thereof will be subject to citation.

11.12.050 Penalties.

The violation of this chapter shall be deemed an infraction for a first offense and punishable by a fine not exceeding fifty dollars (\$50) for a first violation. Second and subsequent offenses within one (1) year of the first violation may be prosecuted as an infraction or misdemeanor. A second infraction within one (1) year of the first violation may be punishable by a fine not exceeding one hundred dollars (\$100), and a third or further infraction within one year of the first violation may be punishable by a fine not exceeding two hundred fifty dollars (\$250). Additionally, any person found by a preponderance of the evidence to have violated any provision of this chapter may lose his or her privilege to use the skate park facility for a time period of up to one (1) year.

SECTION 2. CEQA. This Ordinance does not qualify as a project under CEQA Guidelines section 15378 as it will not result in any direct or reasonably foreseeable indirect physical change in the environmental as it sets forth administrative rules and procedures.

SECTION 3. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 4 This Ordinance shall take effect on the thirty-first day after passage.

SECTION 5. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

PASSED, APPROVED AND ADOPTED this 22nd day of September, 2026.

TASHA CERDA, Mayor

ORDINANCE NO. 1889

ATTEST:

BECKY ROMERO, City Clerk

APPROVED AS TO FORM:



CARMEN VASQUEZ, City Attorney