



David Gerber, Chair
Michael Kotowski, Vice-Chair
Eddie Kouyoumdjian, Commissioner
Britanny Lewis-Porchia, Commissioner
Stephen Salle, Commissioner

COMMUNITY SERVICES COMMISSION

6:00 PM

Thursday, January 15, 2026
City Hall Council Chamber
116 E. Foothill Boulevard, Glendora

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

REORDERING OF AND ADDITIONS TO THE AGENDA

PUBLIC COMMENT

The City of Glendora encourages community participation at its public meetings. Speakers are limited to three minutes, and time may not be shared or transferred. A total of 30 minutes is reserved for public comment, which may be extended by majority vote of the legislative body. At regular meetings, comments may address both agenda and non-agenda items during the Public Comment portion, with additional opportunities to speak provided during Public Hearings. At special meetings, public comment is limited to agenda items. Residents may participate in person or submit comments by email, phone, mail, or other available methods. Participation options may be adjusted if a State of Emergency, Health Order, or Executive Order limits in-person attendance. For more information, see the Guide to Public Meetings and Participating in Public Meetings on the City's website at www.cityofglendora.gov/citymeetings.

1. Public Comments received

MEMBER STATEMENTS/REPORTS

DIRECTOR/STAFF LIAISON AND ATTORNEY STATEMENTS

SPECIAL ITEMS

2. Shining Star Presentation

CONSENT CALENDAR

Items on the Consent Calendar will be enacted by one motion without individual discussion. There will be no separate discussion of these items unless a member of the governing body requests specific item(s) be removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be considered after the regular items. Anyone wishing to address a Consent Calendar item should do so during the Public Comment Period.

3. Affirm minutes from the November 20, 2025 Regular and December 11, 2025 Special meeting

Recommended Action for the Community Services Commission

- 1. Affirm minutes as presented.

NEW BUSINESS

4. Glendora Youth Basketball Presentation

Recommended Action for the Community Services Commission

- 1. Receive and file the report.

MEMBER/STAFF CLOSING COMMENTS

ADJOURNMENT

Date Posted: January 7, 2026 09:21 am



STAFF REPORT

TO: Chair and Commissioners **DATE:** January 15, 2026
FROM: City Clerk **DISTRICT(S):** Not Applicable
SUBJECT: Affirm minutes from the November 20, 2025 Regular and December 11, 2025 Special meeting

RECOMMENDATION

That the Community Services Commission:

1. Affirm minutes as presented.

STRATEGIC FOCUS AREAS

Not Applicable

EXECUTIVE SUMMARY

This staff report requests affirmation of the minutes from previous meetings. The minutes have been prepared and reviewed in accordance with city procedures and transparency requirements. Affirming these minutes ensures the accuracy and integrity of the official record. Staff recommends approval to maintain proper documentation and compliance with meeting protocols.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

Not Applicable.

DISCUSSION

Pursuant to the City's standard practices and the Brown Act, meeting action minutes are reviewed and affirmed by the legislative body to ensure transparency and accuracy in government proceedings. The action minutes for the November 20, 2025 and December 11, 2025 meetings were compiled based on staff notes and official recordings. No requests for revisions or amendments have been received to date.

By affirming minutes, legislative body acknowledge their accuracy and preserve them as an official record of the meeting. If any corrections or amendments are desired, they can be addressed before final affirmation.

FISCAL IMPACT

There is no fiscal impact associated with this action.

ENVIRONMENTAL DETERMINATION

There is no CEQA impacts associated with the recommendations in this report.

Prepared By: Lorena Cordova, City Clerk Specialist
Concurs With: Not Applicable
Reviewed By: Kathleen Sessman, City Clerk/Communications Director

Certified to Availability of Funds:	Not Applicable
Approved By:	Adam Raymond, City Manager
Legal Review:	Not Applicable
CEQA Review:	Not Applicable

Attachments

[A_November_20_2025_CSC_Minutes.pdf](#)

[B_December_12_2025_Sp_CSC_Minutes.pdf](#)



CALL TO ORDER

The Community Services Commission regular meeting was called to order at 6:00 PM.

ROLL CALL

Members Present: Eddie Kouyoumdjian, Brittany Lewis-Porchia, Steve Salle, Vice-Chair Michael Kotowski, and Chair David Gerber

Members Absent: None

Staff Present: Recreation and Human Services Director John Aguirre, Recreation Manager Annie Warner, Human Services Manager Deborah Lopez, Human Services Supervisor Erik Deurmeir, Recreation Supervisor Alma Villasenor, Administrative Assistant Megan Stone, Senior Office Assistant Emanda Ceccia, Digital Media Specialist Craig Gill, and City Clerk Specialist Lorena Cordova

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Recreation and Human Services Director Aguirre.

REORDERING OF AND ADDITIONS TO THE AGENDA

There were no requests received.

PUBLIC COMMENT

1. Public Comments received
There was no one wishing to provide comment.

MEMBER STATEMENTS/REPORTS

Commissioner Lewis-Porchia provided an update on Teen4G.

Commissioner Kouyoumdjian reported on the Glendora Trails Council and upcoming trail hikes.

Commissioner Salle provided an update on Sports Council and the Youth Sports League.

Vice-Chair Kotowski provided an update on Transportation.

DIRECTOR/STAFF LIAISON AND ATTORNEY STATEMENTS

Recreation and Human Services Director Aguirre announced the appointment of Recreation Manager Warner as Interim Recreation and Human Services Director upon his retirement; upcoming Special events; Commissions invitation to the Recreation Department Christmas Party and Retirement Party; and gave an update on Recreation Capital Improvement Projects (CIP).

SPECIAL ITEMS

2. Shining Star (Continued from the September 18, 2025 meeting)

Presented to part-time Recreation Specialist II Mike Diaz.

3. Recognition of Outgoing Recreation and Human Services Director John Aguirre

Chair Gerber recognized Recreation and Human Services Director Aguirre on his retirement and years of service.

CONSENT CALENDAR

A motion was made by Commissioner Lewis-Porchia, seconded by Commissioner Salle, to approve Consent Calendar Items #4 - #5 as presented, affirming the actions appropriate to each item. Motion carried 5 - 0 as follows: AYES: Kouyoumdjian, Lewis-Porchia, Salle, Kotowski, Gerber; NOES: None; ABSENT: None; ABSTAIN: None.

4. Affirm minutes from the September 18, 2025 Community Services Commission meeting

The Community Services Commission affirmed minutes as presented.

5. Distribution of Kirkpatrick, Dunham, and Harper Award Nomination

The Community Services Commission approved releasing nomination packets for Kirkpatrick, Dunham, and Harper Awards.

NEW BUSINESS

6. Trails Council Presentation

A motion was made by Commissioner Kouyoumdjian, seconded by Commissioner Lewis-Porchia, that the Community Services Commission receive and file the report. Motion carried 5-0 as follows: AYES: Kouyoumdjian, Lewis-Porchia, Salle, Kotowski, Gerber; NOES: None; ABSENT: None; ABSTAIN: None.

7. Update on Addressing Homelessness

A motion was made by Commissioner Lewis-Porchia, seconded by Commissioner Salle, that the Community Services Commission receive and file the report. Motion carried 5-0 as follows: AYES: Kouyoumdjian, Lewis-Porchia, Salle, Kotowski, Gerber; NOES: None; ABSENT: None; ABSTAIN: None.

MEMBER/STAFF CLOSING COMMENTS

Commissioner Lewis-Porchia wished everyone a Happy Thanksgiving, congratulated Recreation and Human Services Director Aguirre on his retirement and years of service.

Commissioner Kouyoumdjian congratulated Recreation and Human Services Director Aguirre on his retirement and Recreation Manager Warner on her appointment as interim Recreation and Human Services Director and wished everyone a Happy Holiday.

Commissioner Salle commented on fall events; and congratulated Recreation and Human Services Director Aguirre on his retirement.

Vice-Chair Kotowski wished everyone a Happy Thanksgiving; reminded everyone of upcoming Holiday Stroll scheduled for November 21, 2025 and congratulated Recreation and Human Services Director Aguirre on his retirement.

Chair Gerber thanked staff, congratulated Recreation and Human Services Director Aguirre on his years of service and Recreation Manager Warner on her appointment as interim Recreation and Human Services Director.

Recreation and Human Services Director Aguirre thanked everyone for all their wishful thoughts and thanked his staff for all their hard work.

ADJOURNMENT

The meeting adjourned at 7:11 PM.

Lorena Cordova
City Clerk Specialist

Kathleen R. Sessman, MMC
City Clerk/Communications Director

Minutes were approved on _____.



CALL TO ORDER

The Community Services Commission meeting was called to order at 5:15 PM

ROLL CALL

Members Present: Eddie Kouyoumdjian, Brittany Lewis-Porchia, Steve Salle, Vice-Chair Michael Kotowski, and Chair David Gerber

Members Absent: None

Staff Present: Recreation Supervisor Alma Villasenor and Recreation Coordinator Jasmine Rosas

PUBLIC COMMENT

1. Public Comments received
There was no one wishing to provide public comment.

NEW BUSINESS

2. Holiday Home Decorating Contest and Tour

Chair Gerber announced the Holiday Home Decorating Contest and Tour and recessed the meeting at 5:18 PM to conduct tour. Chair Gerber reconvened the meeting at 9:02 PM, with all members present.

The following nominees were selected:

Address	Category
Burns Family, 1128 Flamingo St	Sweepstake Winner
Kirk Family, 1156 Hidden Springs Ln	Best Overall
Fuentes Family, 408 E. Linfield St	Commissioners Choice
Dyer Family, 1148 E. Dover St	1 st Place: Lawn Display
Bidwell Family, 1010 Mountain View Ave	2 nd Place: Lawn Display
Gonzalez Family, 503 E. Carroll Ave	1 st Place: Use of Lights
Lamberton Family, 19024 E. Donington St	2 nd Place: Use of Lights
Mecca Family, 708 W. Laxford St	1 st Place: Animation
Turunen Family, 307 N. Hacienda Ave	2 nd Place: Animation

ADJOURNMENT

The meeting adjourned at 9:40 PM.

Lorena Cordova
City Clerk Specialist

Kathleen R. Sessman, MMC
City Clerk/Communications Director

Minutes were approved on _____.



STAFF REPORT

TO: Chair and Commissioners

DATE: January 15, 2026

FROM: Recreation and Human
Services

DISTRICT(S): Citywide

SUBJECT: Glendora Youth Basketball Presentation

RECOMMENDATION

That the Community Services Commission:

1. Receive and file the report.

STRATEGIC FOCUS AREAS

- Goal 7: Enhance Community Engagement and Presence (ECEP)

EXECUTIVE SUMMARY

The 2026 Glendora Youth Basketball League season is underway and continues to be a successful and well-received recreational program, providing a positive, structured, and engaging experience for youth throughout the community. The league operates as a 10-week, 10-game season, running from January 3 through March 7, 2026, with games played on Fridays and Saturdays at the Crowther Teen & Family Center, Sandburg Middle School, and Goddard Middle School.

There is a total of 642 participants across 74 teams, supported by more than 1,500 volunteer hours contributed by coaches, staff, and community members. The league emphasizes skill development, teamwork, and sportsmanship while maintaining a competitive balance across age-appropriate divisions.

Staff will report on the 2026 Glendora Youth Basketball Season and highlight key program components, participation statistics, and overall league successes.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

The Glendora Youth Basketball League was established to provide a safe, structured, and developmentally appropriate recreational basketball program for youth within the community. The program operates under policies, procedures, and participation guidelines adopted by the City to promote participant safety, sportsmanship, and fair play.

The league requires adherence to established rules of play, supervision ratios, and staff and volunteer training requirements. These measures are supported by ongoing staff oversight, a facility use agreement with Glendora Unified School District, and coordination with Risk Management to minimize participant risk and ensure safe program operations.

The Community Services Commission has historically received an annual information report on the Glendora Youth Basketball League to review participation levels, program operations, and seasonal outcomes. This report continues that practice by providing an overview of the 2026 season .

DISCUSSION

Each year, staff presents a recap of the latest Glendora Youth Basketball Season.

The Glendora Youth Basketball League 2026 recap includes the following:

Recreation Leader Basketball Training:

Over 150 recreation staff members from 12 different cities participated in specialized basketball training hosted by the City of Glendora. Training topics included scoreboard operations, score keeping procedures, and conflict resolution, ensuring consistent and high-quality game-day operations.

Division Breakdown:

The league offers a variety of divisions designed to promote fair competition and age-appropriate skill development, including:

- Little Tykes Division (Co-Ed, 1st–2nd Grade)
- Pee Wee Division (Boys, 3rd–4th Grade)
- National Division (Boys, 5th–6th Grade)
- American Division (Boys, 7th–8th Grade)
- Atlantic Division (Girls, 3rd–5th Grade)
- Pacific Division (Girls, 6th–8th Grade)

League Statistics:

The 2026 season includes 642 participants across 74 teams, reflecting continued growth and strong community interest. Volunteer support exceeded 1,500 hours, playing a critical role in the league's overall success and day-to-day operations.

Resident Registration:

The league implemented a four-week resident priority registration period, resulting in 90% resident participation (583 residents, 59 non-residents). Feedback from families and coaches has been overwhelmingly positive, particularly regarding competitive divisions, quality officiating, and the resident rate structure.

SCMAF Tournament Participation:

Glendora Youth Basketball will send three All-Star teams to represent the City at the SCMAF San Gabriel Valley Tournament:

- American All-Star Team (7th–8th Grade Boys)
- Pacific All-Star Team (7th–8th Grade Girls)
- National All-Star Team (5th–6th Grade Boys)

The league remains committed to providing a safe, inclusive, and development-focused environment for youth athletes, while also supporting staff training and community involvement. Staff will continue to explore opportunities to enhance league operations, increase youth participation, and strengthen partnerships moving forward.

FISCAL IMPACT

There is no fiscal impact associated with the recommendations in this report.

ENVIRONMENTAL DETERMINATION

There is no CEQA impacts associated with the recommendations in this report.

Prepared By:	Ramiro Valderrama, Recreation Supervisor
Concurs With:	Not Applicable
Reviewed By:	Annie Warner, Interim Recreation and Human Services Director
Certified to Availability of Funds:	Not Applicable
Approved By:	Adam Raymond, City Manager
Legal Review:	Not Applicable
CEQA Review:	Not Applicable

Attachments

[Glendora Youth Basketball Presentation.pdf](#)



GLENDORA YOUTH BASKETBALL

RECREATION AND HUMAN SERVICES
COMMUNITY SERVICES COMMISSION

JANUARY 15, 2026

RAMIRO VALDERRAMA, RECREATION SUPERVISOR



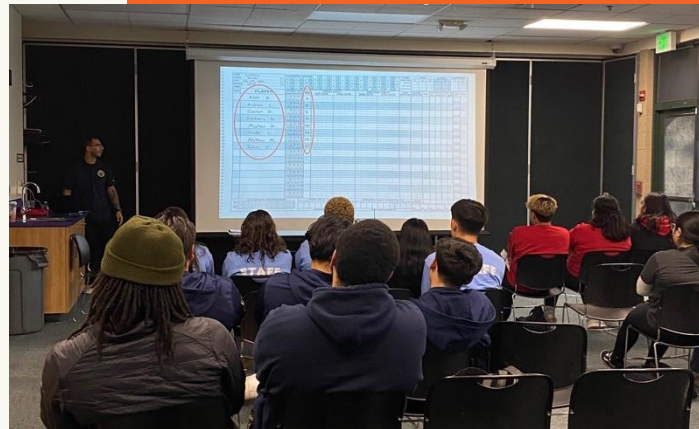
Glendora

GLENDORA YOUTH BASKETBALL LEAGUE INFORMATION

- THE LEAGUE IS A 10-WEEK, 10-GAME LEAGUE
 - GAMES ARE SCHEDULED ON SATURDAYS STARTING JANUARY 3, 2026, THROUGH MARCH 7, 2026
 - GAMES ARE PLAYED AT THE CROWTHER TEEN & FAMILY CENTER, AS WELL AS SANDBURG & GODDARD MIDDLE SCHOOLS
- 

RECREATION LEADER BASKETBALL TRAINING

- Over 150 Recreation staff from 12 different cities attended the training.
- Scoreboard Operations
- Score Keeping
- Conflict Resolution





DIVISION BREAKDOWN

- Little Tykes Division (Co-Ed 1st-2nd)
- Pee Wee Division (Boys 3rd-4th)
- National Division (Boys 5th-6th)
- American Division (Boys 7th-8th)
- Atlantic Division (Girls 3rd-5th)
- Pacific Division (Girls 6th-8th)

PARTICIPANTS

642



TEAMS

74



VOLUNTEER HOUR

Over 1500



LEAGUE POSITIVES

RESIDENT REGISTRATION

- 4 WEEKS OF PRIORITY REGISTRATION FOR GLENDORA RESIDENTS

OFFICIALS

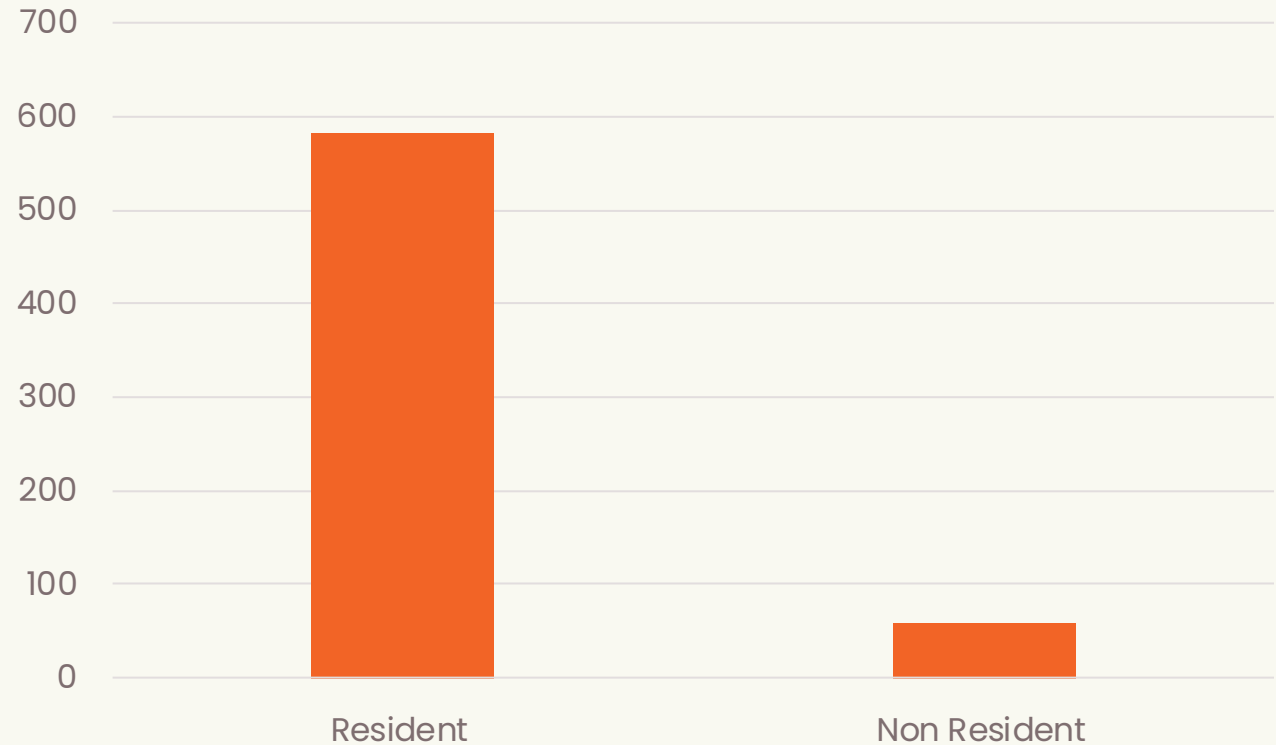
- POSITIVE FEEDBACK

COMPETITIVE DIVISIONS

RESIDENT RATE

- 90% Residents
583- Residents
59 Non-Residents

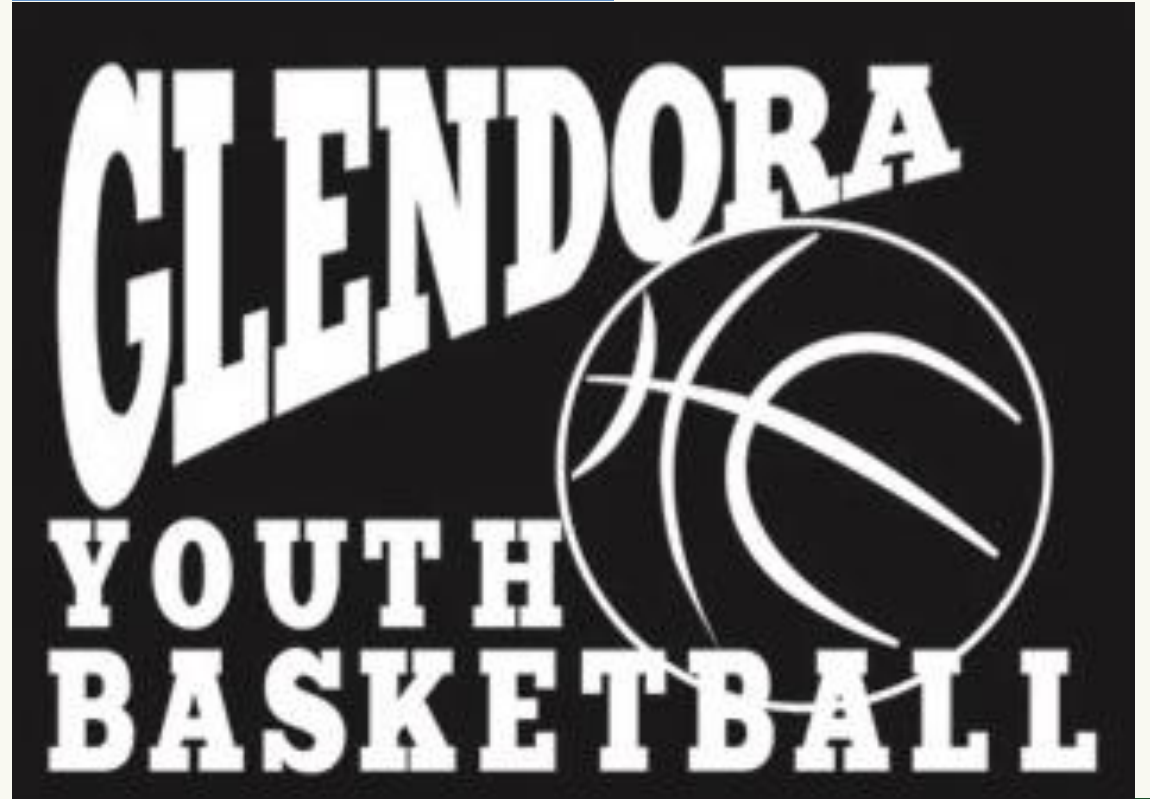
Resident Rate



GLENDORA ALL STAR TEAMS

Glendora Youth Basketball will be sending three teams for the SCMAF San Gabriel Valley Tournament.

- American (Boys 7th-8th) All-Star Team
- Pacific (Girls 7th-8th) All-Star Team
- National (Boys 5th-6th) All-Star Team



THANK YOU TO ALL PARTICIPANTS,
PARENTS AND COACHES!



