MAYOR
David Fredendall, District 2
MAYOR PRO TEM
Karen Davis, District 4
COUNCILMEMBERS
Michael Allawos, District 1
Shaunna Elias, District 3
Mendell Thompson, District 5

CITY OF GLENDORA
CITY COUNCIL, SUCCESSOR AGENCY AND HOUSING AUTHORITY

6:00 PM CLOSED SESSION
7:00 PM GENERAL SESSION

Tuesday, August 25, 2026
City Hall Council Chamber
116 E. Foothill Boulevard, Glendora

AGENDA

As a courtesy to others attending this meeting, please turn off or place in silent mode all cell phones and other communication devices while in the Council Chamber. Thank you.

Hybrid Meeting Access

Members of the public may attend this meeting in person at the location above, or participate remotely by phone or video. Remote attendees are given the same opportunity to comment as those attending in person.

Join by Phone: +1 669 444 9171

Webinar ID / Meeting Code: 932 924 7224

Join by Video cityofglendora.gov/Zoom (https/us06web.zoom.us/s/9329247224)

For general information about attending meetings, translation tools, and e-mail notifications, see the Guide to Public Meetings at www.cityofglendora.gov/citymeetings.

CALL TO ORDER

ROLL CALL

CLOSED SESSION

1. **Closed Session**

— CS1. PUBLIC EMPLOYEE APPOINTMENT A closed session will be held, pursuant to Government Code § 54957(b), to consider ratification of the City Manager's appointment to the position of Library Director.

— CS2. PUBLIC EMPLOYEE APPOINTMENT A closed session will be held, pursuant to Government Code § 54957(b), to consider ratification of the City Manager's appointment to the position of Chief of Police.

— CS3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION A closed session will be held, pursuant to Government Code §54956.9 (d)(4) because the City is considering whether to initiate litigation in one case.

INVOCATION AND PLEDGE OF ALLEGIANCE

In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.

REORDERING OF AND ADDITIONS TO THE AGENDA

PUBLIC COMMENT

Any person may request to address a legislative body during a public meeting. Speakers are limited to three (3) minutes, speaking once, on both on- and off-agenda items, unless, upon motion, such time is extended by the legislative body. Public comment is limited to 30 minutes at each meeting, with the ability to extend if the legislative body so chooses by majority vote.

Members of the public may comment in person or remotely by phone/video, and remote commenters receive the same time allotment. Comments may also be submitted in writing by email, mail, or other available methods. For more information, see the Guide to Public Meetings and Participating in Public Meetings on the City's website at www.cityofglendora.gov/citymeetings.

2. **Public Comments Received**

MEMBER STATEMENTS/REPORTS

CITY MANAGER AND CITY ATTORNEY STATEMENTS

SPECIAL ITEMS

3. **A Presentation by Fire Safe Foothills Regarding Wildfire Preparedness and Community Resilience Resources**

4. **Recognition of Moka, Japan Municipal Ambassador Interns Participating in the Glendora Sister City Exchange Program**

5. **Signage Enforcement Presentation**

PUBLIC HEARINGS

Public hearings shall conform to the protocol established to conduct of public meetings, proceedings, and business in the City of Glendora. Following presentation of the staff report, the applicant/appellant will be allowed ten (10)minutes in which to make a presentation. Following the presentation of the applicant/appellant public testimony shall be called, each speaker is limited to three (3) minutes, speaking once. The Presiding Officer may permit a five (5) minute rebuttal/summation by a representative of applicant/appellant. The public hearing will then be closed, and no member of the public shall be allowed to speak further unless, upon motion, and the public hearing is reopened by the governing body. Any person desiring to provide testimony during a Public Hearing item shall make their presence known to the Presiding officer. Speakers are entitled to submit written or other evidence. All such evidence presented shall be retained by the City Clerk as part of the Clerk's record.

Members of the public may comment in person or remotely by phone/video, and remote commenters receive the same time allotment. Comments may also be submitted in writing by email, mail, or other available methods. For more information, see the Guide to Public Meetings and Participating in Public Meetings on the City's website at www.cityofglendora.gov/citymeetings.

PLEASE NOTE: If you challenge any of the proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

6. **A Public Hearing to Consider a Resolution Amending the Master Schedule of Fees for Service for the Fiscal Year 2026-27**

   Recommended Action for the City Council:

   Open and conduct the Public Hearing, accept the evidence and testimony presented, and in the absence of substantial testimony to the contrary, recommend that the City Council approve the following:

   — 1. Adopt a City Council Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA ESTABLISHING THE MASTER SCHEDULE OF FEES FOR SERVICE AND AMENDING CITYWIDE FEES FOR COST OF SERVICE FOR FISCAL YEAR 2026-27."

7. **First Reading and Introduction of an Ordinance amending Title 21 (Zoning) of the Glendora Municipal Code to update regulations governing Accessory Dwelling Units, Junior Accessory Dwelling Units, and SB 9 Units in compliance with State law (APLN26-0007)**

Recommended Actions for the City Council:

Open and conduct the Public Hearing, accept the evidence and testimony presented, and in the absence of substantial testimony to the contrary, recommend that the City Council approve the following:

— 1. Find and determine that the Ordinance is exempt from the California Environmental Quality Act (CEQA);

— 2. Introduce for first reading an Ordinance titled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENDORA AMENDING TITLE 21 (ZONING) OF THE GLENDORA MUNICIPAL CODE TO UPDATE REGULATIONS GOVERNING ACCESSORY DWELLING UNITS, JUNIOR ACCESSORY DWELLING UNITS, AND SB 9 UNITS IN COMPLIANCE WITH STATE LAW;" and

— 3. Direct the preparation of a summary of the Ordinance for publication pursuant to Govt Code 36933 and Resolution CC 2018-40.

CONSENT CALENDAR

Items on the Consent Calendar will be enacted by one motion without individual discussion. There will be no separate discussion of these items unless a member of the governing body requests specific item(s) be removed for separate action.

8. **Affirm minutes from the City Council July 21, 2026 Meeting**

Recommended Action for the City Council:

— 1. Affirm minutes as presented.

9. **Review and Affirm Disbursements for July 2026 in the amount of $4,494,064.03**

Recommended Action for the City Council and Successor Agency:

— 1. Review and affirm disbursements for July 2026 in the amount of $4,494,064.03.

10. **City of Glendora and Glendora Successor Agency Investment Report for June 2026 and July 2026**

Recommended Action for the City Council and Successor Agency:

— 1. Receive and file the Monthly Investment Activity Report for June 2026 and July 2026.

11. **Final Tract Map No. 84681 (Applicant - Owner: Olson Urban VI – Glendora 2, LLC; Location – 263 S. San Jose Drive, Glendora)**

Recommended Actions for the City Council:

— 1. Adopt a City Council Resolution entitled “A RESOLUTION OF THE CITY COUNCIL APPROVING FINAL TRACT MAP NO. 84681 FOR A SUBDIVISION LOCATED AT 263 S. SAN JOSE DRIVE, GLENDORA, CALIFORNIA”;

— 2. Authorize the Mayor to execute the Indemnity Agreement and Subdivision Improvement Agreement; and

— 3. Authorize the City Engineer and City Clerk to sign Final Tract Map No. 84681 following satisfaction of all applicable prerequisites to recordation.

12. **Consider an Agreement for Public Works Services with WGJ Enterprises, Inc. (dba PCI) for On Call Striping Services for a One-Year Term in the Amount not to Exceed $75,000**

Recommended Actions for the City Council:

— 1. Approve an Agreement with WGJ Enterprises, Inc., dba PCI, for On Call Striping Services for a One-Year Term in the amount not to exceed $75,000; and

— 2. Authorize the City Manager or his designee to execute the Agreement and approve necessary change orders within the approved contingency amount, subject to approval as to form by the City Attorney, and to make minor, non-substantive revisions as necessary.

13. **Consider an Agreement to Peterson-Chase General Engineering Construction, Inc. for the Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138 in an amount not to exceed $278,390**

Recommended Actions for the City Council:

— 1. Determine that the Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138, is categorically exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines section 15301(c), and direct staff to file a Notice of Exemption;

— 2. Authorize a supplemental appropriation in the amount of $177,100 from Proposition C Fund Account No. 23200990-70000 for rehabilitation of Lone Hill Avenue Bridge over San Dimas Wash;

— 3. Award and approve the Agreement for Public Works Services with Peterson-Chase General Engineering Construction, Inc. for the Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138, in the amount of $278,390;

— 4. Authorize a contingency for necessary change orders in an amount not to exceed 10% or $27,839 of the total contract amount for a total authorization not to exceed $306,229; and

— 5. Authorize the City Manager or his designee to execute the Agreement and approve necessary change orders within the approved contingency amount, subject to approval as to form by the City Attorney, and to make minor, non-substantive revisions as necessary.

14. **Consideration of Amendment No. 1 to the Agreement for Public Works Services with Best Contracting Services, Inc. for the San Gabriel Plant Roof Repairs Project**

Recommended Actions for the City Council:

— 1. Approve Amendment No. 1 to the Agreement for Public Works Services with Best Contracting Services, Inc. for the San Gabriel Plant Roof Repairs Project to expand the Scope of Work and increase the Contract Sum by $23,805, from $46,854 to an amount not to exceed of $70,659; and

— 2. Authorized the City Manager or his designee to execute the Amendment.

15. **Consideration of Amendment No. 1 to the Agreement with Granicus, LLC for a one-year renewal for the City's website in an amount not to exceed $55,126.95**

Recommended Actions for the City Council:

— 1. Approve Amendment No. 1 to the Agreement with Granicus, LLC, exercising the one-year renewal option for the City's website and community engagement platform, in an amount not to exceed $55,126.95; and

— 2. Authorize the City Manager, or designee, to execute Amendment No. 1 in a form approved by the City Attorney.

16. **Consideration of Amendment No. 1 to the Contract Service Agreement with General Pump Company for Additional On-Call Emergency and Maintenance Services for the City of Glendora Water Infrastructure**

Recommended Actions for the City Council:

— 1. Approve Amendment No. 1 to the Professional Services Agreement with General Pump Company, Inc. for on-call well and booster pump maintenance services, extending the initial term one year and increasing the contract amount by $250,000, from $300,000 to $550,000; and

— 2. Authorize the City Manager to execute Amendment No. 1, including minimal and/or non-substantive changes.

17. **Consideration of Amendment No. 1 to the Contract Services Agreement with Big Sky Electric Inc., for On-Call Electrical Services to Extend the Term of the Agreement by One Year and Increase the Contract Amount by $100,000**

Recommended Actions for City Council:

— 1. Approve Amendment No. 1 to the Agreement for Contract Services with Big Sky Electric, Inc. for on-call electrical services and maintenance for the City of Glendora Water Infrastructure, increasing the contract amount from $100,000 to $200,000 and extending the agreement term for an additional one-year period; and

— 2. Authorize the City Manager or his designee to execute Amendment No. 1, including minimal and/or non-substantive changes.

18. **Consideration of Purchases of Water Mainline Parts and Supplies from the following three suppliers Core & Main, Ferguson, and Western Water Works in a combined amount not to exceed $350,000 for Fiscal Year 2026-27**

Recommended Action for City Council:

— 1. Authorize purchases of water mainline parts and supplies from each of the three suppliers: Core & Main, Ferguson, and Western Water Works in a combined amount not to exceed $350,000 for Fiscal Year 2026-27.

19. **Consideration of the Purchase of Water Meters and Water Meter Parts**

Recommended Action for the City Council:

— 1. Authorize the Purchase of Water Meters and Water Meter Parts from Thirkettle Corporation (dba Aqua Metric Sales Company) in an amount not to exceed $60,000 for Fiscal Year 2026-27.

UNFINISHED BUSINESS

20. **Update on the Glendora People Movement Project and Review of First Last Mile 100% Design Plans**

Recommended Actions for the City Council:

— 1. Receive a presentation providing a status update on the Glendora People Movement Project;

— 2. Approve the 100% design plans for the Glendora Avenue and Foothill Boulevard First/Last-Mile Improvements, dated July 8, 2026, and find that the plans are reasonable and consistent with applicable design standards for purposes of Government Code Section 830.6; and

— 3. Authorize the City Engineer to approve minor revisions that are consistent with the approved design and do not materially alter the design. Any material modification shall receive documented discretionary approval before construction.

21. **Consideration of Amendment No. 2 to the Contract Services Agreement with Mariposa Landscapes, Inc. for Landscape Maintenance and Weed Abatement Services, Extending the Term of the Agreement Through June 28, 2027**

Recommended Actions for the City Council:

— 1. Approve Amendment No. 2 to the to the Contract Services Agreement with Mariposa Landscapes, Inc. for landscape maintenance & weed abatement services, extending the term of the agreement through June 28, 2027, in the amount not to exceed of $1,720,000 for the period of the extension; and

— 2. Authorize the City Manager or his designee to execute the Amendment.

22. **Consider authorizing a supplemental appropriation in the amount of $9,000,000 to account 30100990-70000 for construction of streets and facilities projects identified at the City Council Workshop 1 held on June 16, 2026**

Recommended Actions for City Council:

— 1. Authorize a supplemental appropriation in the amount of $9,000,000 to Capital Projects Fund, account 30100990-70000, for construction of streets and facilities projects identified at Workshop 1; and

— 2. Authorize the necessary budget adjustments.

NEW BUSINESS

23. **Consider an Agreement for Public Works Services with West Coast Arborists, Inc. for Citywide Tree Trimming and Tree Maintenance Services for a Five-Year Term in the amount not to exceed $760,000 Annually**

Recommended Actions for the City Council:

— 1. Award an Agreement with West Coast Arborists, Inc. for Citywide Tree Trimming and Tree Maintenance Services for a five-year term in the amount not to exceed $760,000 annually during the term of the agreement;

— 2. Authorized a ten percent (10%) contingency in an amount not to exceed $76,000 annually during the term of the Agreement; and

— 3. Authorize the City Manager or his designee to execute the Agreement including minimal and/or non-substantive changes.

24. **Consideration of an Agreement for Public Works Services to J. De Sigio Construction, Inc. for the Live Oak Water and Street Improvement Project for a total amount not to exceed $715,623**

Recommended Actions for the City Council:

— 1. Adopt a City Council Resolution entitled, "A Resolution of the CITY COUNCIL OF THE CITY OF GLENDORA, FINDING AND DETERMINING THAT AN EMERGENCY EXISTS WITH RESPECT TO THE NORTH LIVE OAK AVENUE WATER AND STREET IMPROVEMENT PROJECT, AUTHORIZING AND APPROVING THE PROJECT WITHOUT NOTICE FOR BIDS PURSUANT TO CALIFORNIA PUBLIC CONTRACT CODE SECTIONS 1102, 20168 AND 22050";

— 2. Determine that the Live Oak Water and Street Improvement Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15269(b), Emergency Projects, and direct staff to file a Notice of Exemption;

— 3. Approve and ratify the Agreement with J. De Sigio Construction, Inc. for the Live Oak Water and Street Improvement Project in the amount of $622,623;

— 4. Authorize a contingency amount not to exceed $93,000 for necessary change orders, resulting in a total authorized contract amount not to exceed $715,623; and

— 5. Authorize the City Manager or designee to execute the Agreement, approve necessary change orders within the approved contingency amount, subject to approval as to form by the City Attorney, and make minor, non-substantive revisions as necessary.

MEMBER/STAFF CLOSING COMMENTS

ADJOURNMENT

ADDITIONAL INFORMATION

Accessibility and Accommodation Requests: Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting may request such accommodation from the City Clerk's Office at (626) 914-8210 or CityClerk@cityofglendora.gov. Notification 72 hours prior to the meeting (48 hours for assisted listening devices) will enable the City to make reasonable arrangements to assure accessibility.

Levine Act Disclosure: Pursuant to the Levine Act (Government Code §84308), any party to a proceeding involving a license, permit, contract, or other entitlement for use before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than $500 made to a Councilmember within the preceding twelve (12) months.

Broadcasting *[City Council only]***:** This meeting is broadcast live at cityofglendora.gov/citymeetings, on YouTube.com/cityofglendoraca, and on Cox Communications Channel 3 and Verizon/Fios Channel 31, and is replayed the following week on the same channels. On-demand replays are available online at any time.

In-Person Public Comment: Members of the public may address the governing body on any agenda item, or during the Public Comment portion of the meeting, by completing a Public Comment Card, available in the lobby or at the podium, and submitting it to the City Clerk before Public Comment or the Public Hearing closes. When your name is called, step to the podium and state your name before beginning. Speakers are limited to three (3) minutes, speaking once, on both on- and off-agenda items, unless, upon motion, such time is extended by the legislative body. Providing your name, city of residence, mailing address, or other identifying information beyond your name is voluntary; if you would like a follow-up from the City, please provide contact information.

Written Comment: To submit a written comment on an agenda item or during Public Comment, email publiccomment@cityofglendora.gov with the subject line "Public Comment" followed by the name of the governing body, meeting date, and agenda item number or brief description, or mail your comment to 116 E. Foothill Blvd, Glendora, CA 91741, ATTN: City Clerk's Department, RE: "Public Comment." Comments are forwarded to the City Clerk and made part of the public record.

Remote Participation (SB 707): Pursuant to Senate Bill 707 and Government Code §§ 54953.4 and 54954.3, members of the public may provide public comment in real time either in person or remotely through the two-way telephonic/video service identified below. Remote commenters receive the same time allotment as those commenting in person; remote comments on items not on the agenda will be heard following the in-person Public Comment period.

Remote Public Comment: To provide public comment remotely, press *9 if participating by telephone, or use the "Raise Hand" feature if participating by video. When called upon, you will be unmuted and given your allotted time to speak; telephone participants may press *6 to mute or unmute. Remote speakers must be present in the queue when called and are responsible for ensuring they remain connected and able to hear the meeting.

Join by Phone: +1 669 444 9171

Webinar ID / Meeting Code: 932 924 7224

Join by Video cityofglendora.gov/zoom (https://us06web.zoom.us/s/9329247224). Please be advised the City does not guarantee this link will work or that there will not be technical difficulties; the only way to guarantee real-time participation is via in-person comment or telephone call-in.

Remote Access Disruption: If a disruption prevents the public from participating remotely, the meeting will recess for at least one (1) hour while staff makes good-faith efforts to restore service, per City Council Policy No. 1.45 (Technological Disruption of Remote Participation Services). If service is not restored within that time, the City Council will take a roll-call vote confirming that good-faith efforts were made and that the public interest in continuing outweighs further delay.

Technical Assistance: Meeting staff will monitor remote access during the meeting. If you experience remote access issues, please notify the meeting host as soon as possible.

Supplemental Materials (Government Code § 54957.5): Materials related to an item on this agenda that are distributed to the governing body after the agenda packet is posted are available for public inspection in the City Clerk's Office, 116 E. Foothill Blvd, Glendora, California, during normal business hours, and on the City's website.

Recording: Members of the public may record any portion of this meeting using an audio or video recorder, or a still or motion picture camera, provided the device is operated in a non-disruptive manner.

Meeting Recording: Testimony given before the governing body is recorded. The timer light at the podium, on the iPad will turn yellow when the speaker has 30 seconds remaining, and red when the speaker's time has expired.

Certification of Meeting Notice and Agenda Posting

This notice and agenda were posted on the City's website and at the locations identified in the Guide to Public Meetings at least 72 hours prior to the meeting date, in compliance with the Ralph M. Brown Act.

Date Posted: August 19, 2026 09:07 pm

FIRE SAFE FOOTHILLS

CORE

City of Glendora

San Gabriel Valley, Angeles National Forest, and Antelope Valley

Equity **Resilience** **Collaboration**

Why Are We Here?

FIRE SAFE FOOTHILLS CORE

Introduce Our Organization and Team

Review Trends & Challenges in the Wildfire Resilient Space

Sharing Program Offerings

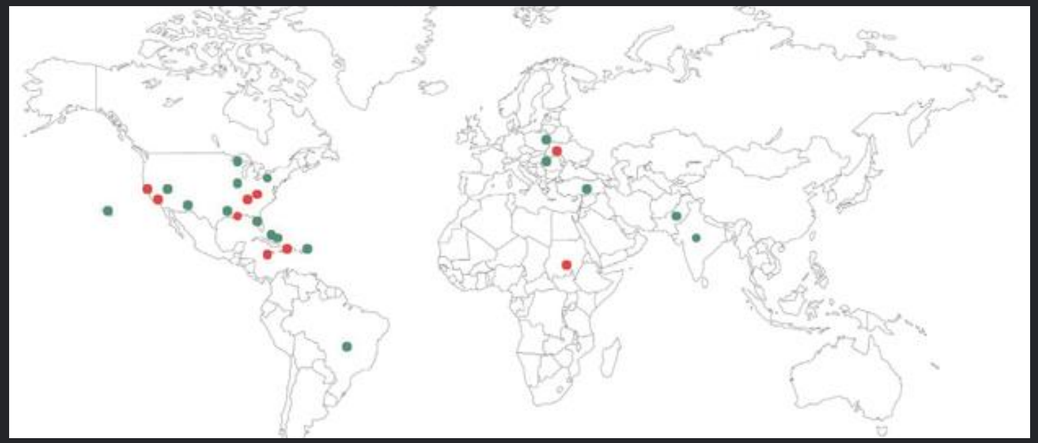
Identify Community and Government Needs

Who is CORE?

FIRE SAFE FOOTHILLS











CORE is a global humanitarian organization that brings immediate aid and long-term recovery solutions to underserved communities in 27 regions worldwide.

In California, CORE's programming focuses on public health, climate resilience, and disaster preparedness, working to strengthen our communities against future crises.

Program Overview - Fire Safe Foothills

FIRE SAFE FOOTHILLS

Funder: San Gabriel and Lower Los Angeles Rivers & Mountain Conservancy – $2.3 million

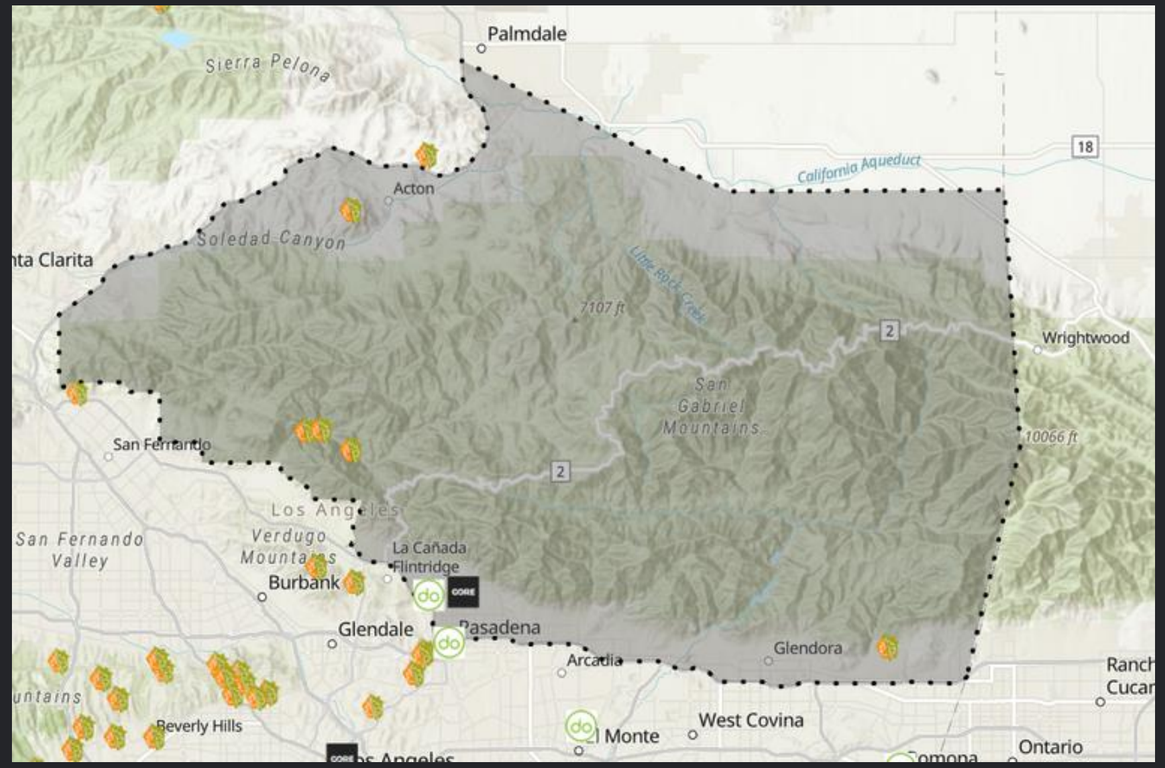
Period: September 2025 –August 2027

CORE Portfolio: Community & Environmental Equity

Sub-Awardee: Day One

Purpose

To support safer and more fire-resilient neighborhoods through sharing equitable knowledge and resources around wildfire preparedness as well as increasing community engagement and coordination to proactively mitigate wildfire risks in RMC's territory.



Our Programming Area

Organizational Introductions

FIRE SAFE FOOTHILLS CORE

RMC

Founded by State Legislature in 1999

Covers eastern Los Angeles County and western Orange County

Mission: Preserve open space and habitat in order to provide for low-impact recreation and educational uses, wildfire habitat restoration and protection, and watershed improvements within our jurisdiction.

Day One

Non-profit founded in 1987

Covers San Gabriel Valley; “blue sky partner”

Mission: Build vibrant, healthy cities by advancing public health, empowering youth, and igniting change.

Our Team

FIRE SAFE FOOTHILLS CORE



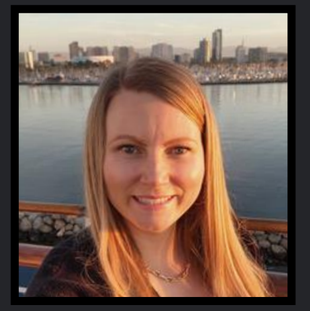
Karla Martinez
Program Coordinator
East SGV Foothills



Kate Fletcher
ProgramCoordinator
West SGV Foothills



Aleyda Tobar
Outreach
Coordinator



Angela Humberstone
Program Coordinator
Angeles National
Forest & Antelope
Valley

do



Gabriella Villegas
Wildfire
Preparedness
Coordinator
Day One



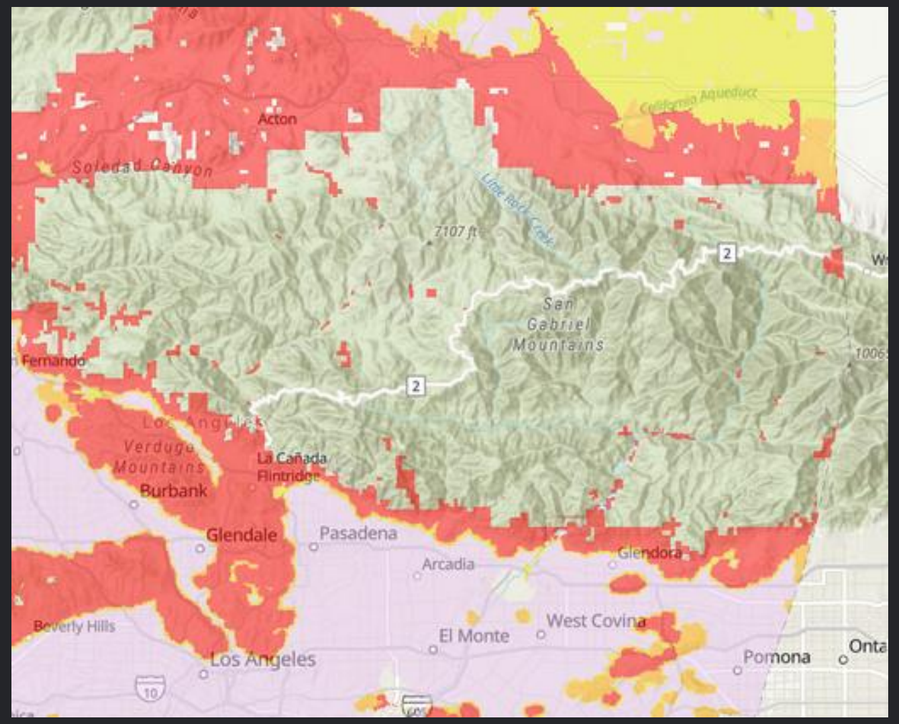
Linh Tran
Program
Coordinator
Day One

Our Shared Wildfire Danger

FIRE SAFE FOOTHILLS CORE

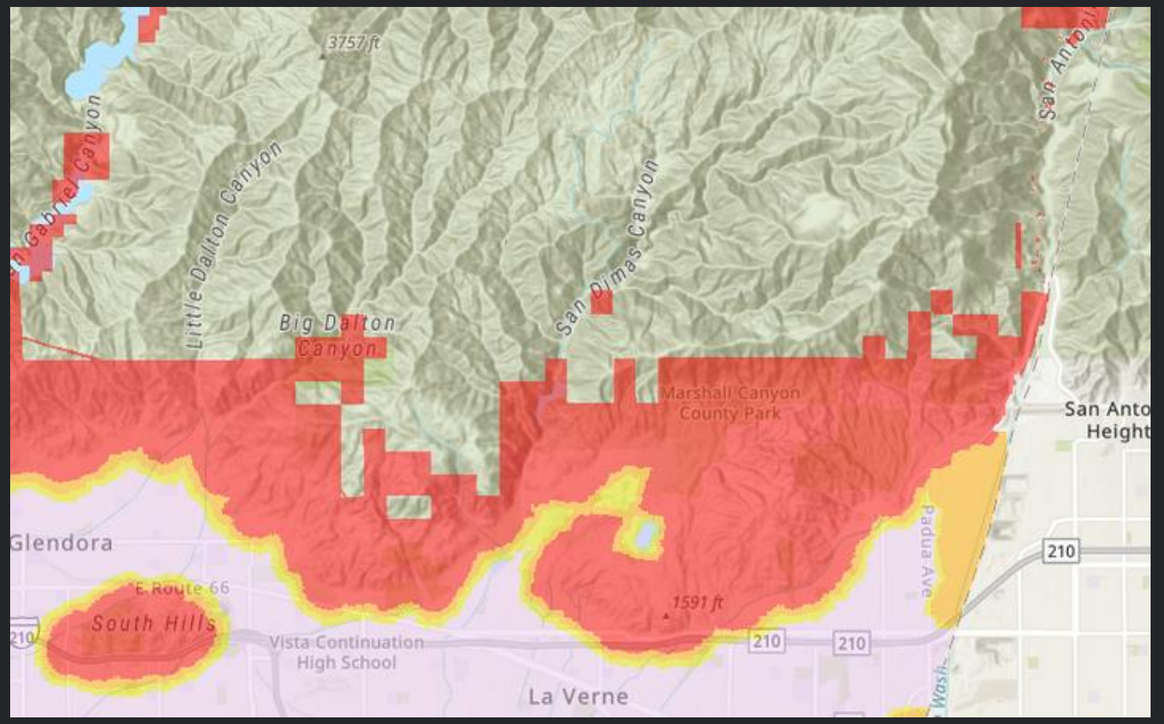
According to FEMA's National Risk Index, LA County is in the 99th Percentile for Disaster Potential in the US

25 Disaster Declarations declared in LA County between 2013 and 2025 - 3 of which were Major



Angeles National Forest

Example: Regional fire risk map



Glendor

Example: Partner-specific fire risk map



Identified Community & Government Patterns

FIRE SAFE FOOTHILLS CORE

- Limited capacity to address wildfire risk
- Continuous cycle of disasters & compounding effects
- Isolated civic ecosystem in Antelope Valley/ANF
- Complex civic ecosystem in San Gabriel Valley
- Highlighting demographic information + community needs
- Fire Safe Council sustainability

The Preparedness Payoff

FIRE SAFE FOOTHILLS CORE

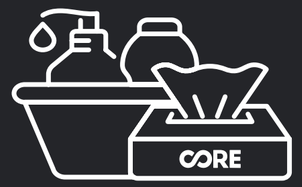
In a 2024 report, the US Chamber of Commerce Foundation found that every dollar spent on preparedness saves communities $13 in recovery - $6 in reduced damages and $7 in preserved jobs, income, and economic output.

The Fire Safe Foothills team is here to help you and your community through free education and organizing assistance.

FIRE SAFE
FOOTHILLS

Program Offerings

- Event Tabling



- Community Organizing



- Service Events



- Educational Workshops



Program Offerings: Preparedness Education

FIRE SAFE FOOTHILLS CORE

Tailored and Multilingual Workshops and Webinars on:

- Firewise Landscaping (Defensible Space)
- Home Hardening
- Fire Science
- Fire Safe Councils + Firewise USA
- Household Evacuation Planning
- Preparedness + Alert Systems





Devil's Punchbowl Tabling



Family Workshop at Monrovia Public Library



Readiness Workshop with THRIVE Youth Program

Program Offerings: Community Organizing

FIRE SAFE FOOTHILLS CORE

- Fire Safe Council Development
- Firewise Community Creation
- Community Action Boards
- Training Navigation
- Identifying Community Needs
- Brush Clearance



CORE x The Altadena Fire Safe Council



1st Regional Convening

Program Offerings:
Supporting Fire Safe Councils (FSC) & Fire Wise Communities(FWC)

FIRE SAFE FOOTHILLS CORE

- Connecting residents with FSC and FWC experts to support with understanding process

- Wildfire preparedness presentations and workshops available

- Support with organizing events (brush clearance, resource fairs, community workshops, etc.)



2nd Regional Convening



Panel ft. Altadena FSC

Partners

FIRE SAFE FOOTHILLS CORE

Altadena Fire Safe Council

City of Lancaster - Poppy Festival

Emergency Network of Los Angeles

Glendora Public Library

Inland Empire Fire Safe Alliance

Los Angeles County Public Libraries

Monrovia Public Library

San Gabriel Valley Council of Governments

Sierra Madre CERT

Sierra Madre Fire Safe Council

301 Organics

Current Connections in Glendora

- Glendora Public Library
  - Discovery Challenge
  - Disaster preparedness month

- Glendora Historical Society Presentations

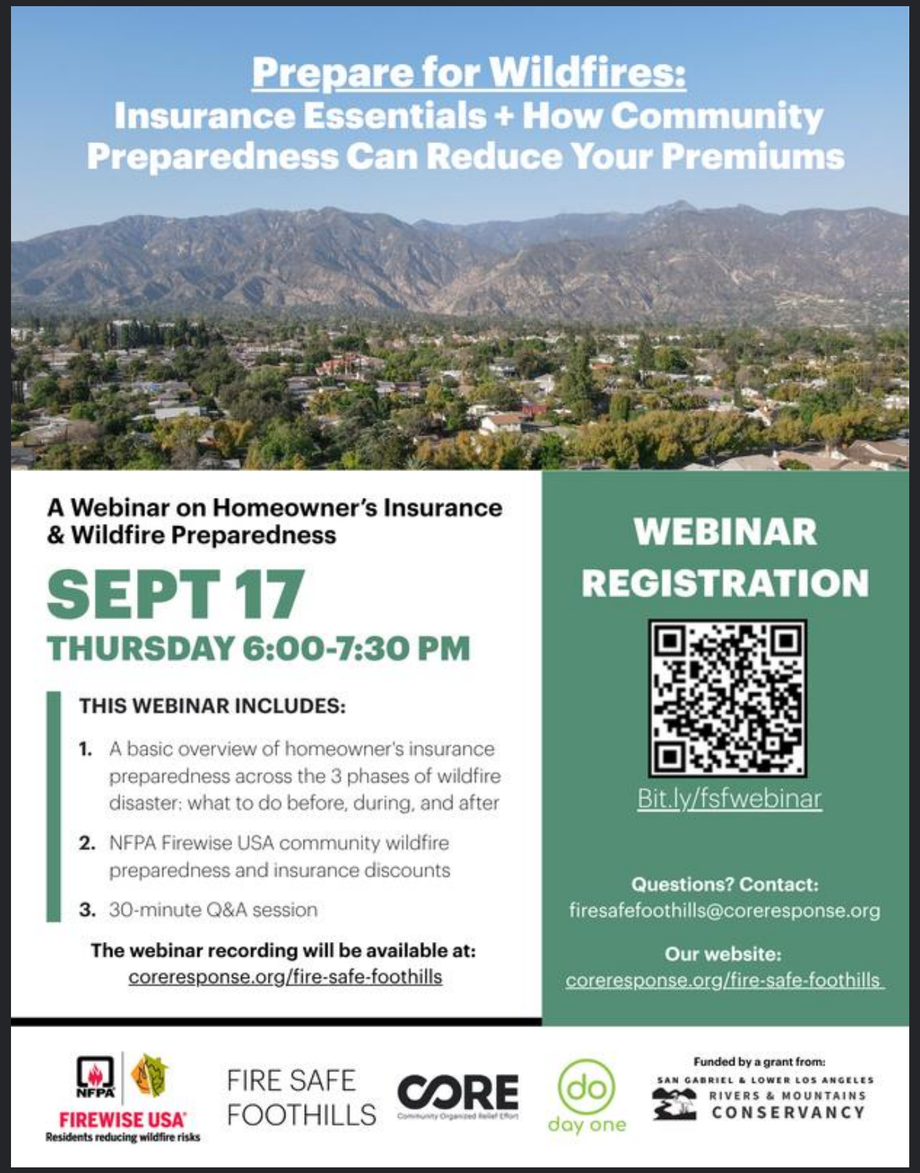


Glendora Historical Society

Upcoming Events

FIRE SAFE FOOTHILLS CORE





What are you seeing/hearing from your community?

FIRE SAFE FOOTHILLS

CORE

What does your community need as it relates to wildfire preparedness and prevention?

What are your constituents most concerned about when it relates to wildfire preparedness and prevention?

Program Coordinator : Gabriella Villegas
gabriella@godayone.org

Program Coordinator: Karla Martinez
karla.martinez@coreresponse.org

Community Organized Relief Effort
information@coreresponse.org

Fire Safe Foothills
firesafefoothills@coreresponse.org

SIGNAGE ENFORCEMENT

CITY COUNCIL
AUGUST 25, 2026
SEAN MCPHERSON, ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR

CONTEXT

- Council Strategic Plan, Goal 2, Action 2.9 – Beautification and Visual Appeal Efforts
- Economic Action Plan, Objective 3, Task 4 – Village sign, display rules and regulations
- Recent inquiries regarding sign enforcement, including from Business Improvement District

BRIEF HISTORY

- Sign Code (GMC 19.24) adopted in 1983, minimal changes since adoption

- Additional signage regulations adopted include:
  - Glendora Commercial Specific Plan (c. 2000)
  - Route 66 Specific Plan (c. 2007)
  - Diamond Ridge Specific Plan (c. 2008)
  - Civic Center Area Plan (c. 2011)

- Various sign regulations lead to different rules throughout City
- Historically, signage violations have been enforced on complaint-basis

EXAMPLES OF PERMANENT SIGNS



Wall Signs



Blade Signs



Monument Signs

EXAMPLES OF PERMANENT SIGNS



Window Signs



Murals

EXAMPLES OF TEMPORARY SIGNS





Temporary Banners



Portable/Movable Signs

PUBLIC ROW/CITY PROPERTY

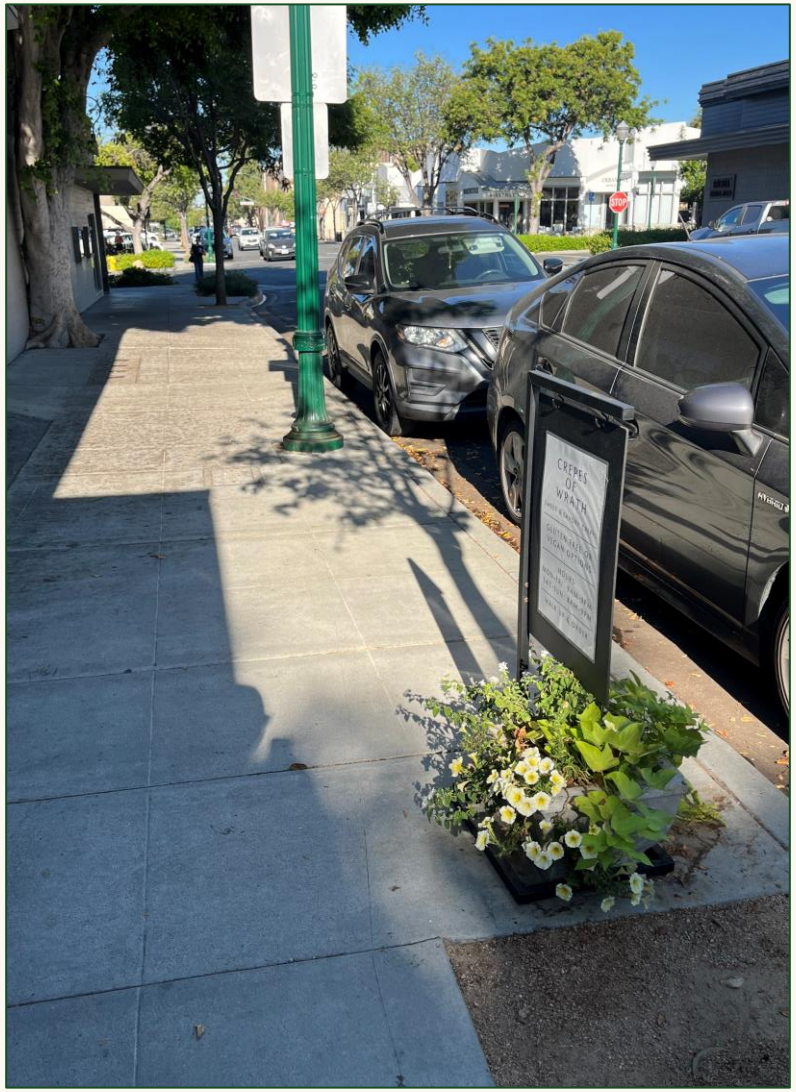






PUBLIC ROW/CITY PROPERTY







PUBLIC ROW/CITY PROPERTY







NEXT STEPS

- In support of the Council's Strategic Plan and EAP, staff to conduct proactive signage enforcement, including:
    - Letter to business and property owners informing them of upcoming inspections
    - Inspections include:
        - All permanent and temporary signage on public and private property
        - Other items within public right of way and City property (merchandising displays, decorations, portable/movable signs, banners, etc).

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Finance**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**A Public Hearing to Consider a Resolution Amending the Master Schedule of Fees for Service for the Fiscal Year 2026-27**		

RECOMMENDATION

That the City Council:

Open and conduct the Public Hearing, accept the evidence and testimony presented, and in the absence of substantial testimony to the contrary, recommend that the City Council approve the following:

1. Adopt a City Council Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, ESTABLISHING THE MASTER SCHEDULE OF FEES FOR SERVICE AND AMENDING CITYWIDE FEES FOR COST OF SERVICE FOR FISCAL YEAR 2026-27."

STRATEGIC FOCUS AREAS

Goal 2: Maintain Financial Stability and Sustainability (MFSS)

EXECUTIVE SUMMARY

Staff is requesting City Council approval of updates to the Recreation and Human Services sections of the Master Schedule of Fees for Service. The proposed revisions include updates to existing fees to better align with current program costs, improve cost recovery, and ensure the fee schedule accurately reflects current services provided by the City. Additional administrative updates include removing outdated programs and services and updating group classifications.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

On June 9, 2026, City Council adopted Resolution 2026-25 which updates the Master Schedule of Fees for Service, including adjustments based on the City's ongoing review of cost recovery practices. Following that update, Recreation and Human Services staff conducted an additional review of applicable fees and identified items requiring further revisions to reflect current program offerings, classifications, and associated costs.

DISCUSSION

As part of the City's continued efforts to maintain an accurate and sustainable Master Schedule of Fees for Service, Recreation and Human Services staff reviewed existing fees for programs, services, and facility-related activities. This review identified opportunities to update select fees to more appropriately recover the costs associated with providing these services while balancing community access and affordability.

In addition to fee adjustments, staff identified several administrative updates needed to improve accuracy and consistency within the fee schedule. These updates include removing programs and services that are no longer offered, revising group classifications, and making other general corrections to align the fee schedule with current operations.

The proposed revisions support the City's cost recovery objectives by ensuring fees more closely reflect the resources required to deliver Recreation and Human Services programs while maintaining transparency for the community.

Upon adoption, the final Fee Schedule will be published without color coding and distributed to departments, as well as posted on the City's website.

As the City must respond to fees changed or imposed at other levels of government, the following wording is included in the Resolution: "The fees set pursuant to this resolution shall be automatically increased to include any fees mandated by Federal, State or County regulations."

FISCAL IMPACT

Adoption of the updated Fee Schedule is not expected to have a direct fiscal impact. Fees are set to recover the reasonable cost of services provided and included in the FY 2026-27 Mid-Cycle Budget.

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Desiree Valdivia, Office Coordinator
Concurs With:	Not Applicable
Reviewed By:	Kyle Johnson, Finance Director/City Treasurer
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_Summary_of_Changes.pdf
B_Master_Fee_Resolution.pdf
C_Proposed_Master_Fee_Schedule_-_FY27.pdf
D_Notice_of_PH_-_Fee_Schedule_FY27_Recreation.pdf
E_Presentation.pdf

CITY OF GLENDORA

Master Schedule of Fees for Service: Summary of Proposed Changes

ITEM NO.	SERVICE		CURRENT FEE	CHANGE	REASON
RECREATION & HUMAN SERVICES					
RHS-3	Day Camp Program		$155 - $180	$150 - $200	Recover costs.
Facilities Rentals					
	Group 1		**Group 2**	**Group 3**	
	Youth Sports Leagues, Official Glendora School District funded programs or events		**Resident and/or Glendora Non-Profit**	**Non-Resident and/or Non-Glendora Non-Profit**	
LA FETRA CENTER					
N/A	Sage Room	Group 1	$100	N/A - Remove Group	Streamline fees. Recover costs.
		Group 3	$200	$250	
		Group 4	$225	N/A - Remove Group	
		Group 5	$250	N/A - Remove Group	
N/A	Staff	Group 1	$25	N/A - Remove Group	Streamline fees.
		Group 4	$25	N/A - Remove Group	
		Group 5	$25	N/A - Remove Group	
N/A	Cleaning Fee	Group 1	$200	N/A - Remove Group	Streamline fees.
		Group 4	$200	N/A - Remove Group	
		Group 5	$200	N/A - Remove Group	
N/A	Administration	Group 1	$10	N/A - Remove Group	Streamline fees.
		Group 4	$10	N/A - Remove Group	
		Group 5	$10	N/A - Remove Group	
N/A	A/V Equipment (optional)	Group 1	$75	N/A - Remove Group	Streamline fees.
		Group 4	$75	N/A - Remove Group	
		Group 5	$75	N/A - Remove Group	
N/A	Facility Deposit	Group 1	$300	N/A - Remove Group	Streamline fees.
		Group 4	$300	N/A - Remove Group	
		Group 5	$300	N/A - Remove Group	
N/A	Oak / Elm Room	Group 1	$100	N/A - Remove Group	Streamline fees. Recover costs.
		Group 2	$175	$150	
		Group 4	$225	N/A - Remove Group	
		Group 5	$250	N/A - Remove Group	
N/A	Staff	Group 1	$25	N/A - Remove Group	Streamline fees. Remove groups.
		Group 4	$25	N/A - Remove Group	
		Group 5	$25	N/A - Remove Group	
N/A	Cleaning Fee	Group 1	$75	N/A - Remove Group	Streamline fees.
		Group 4	$75	N/A - Remove Group	
		Group 5	$75	N/A - Remove Group	
N/A	Administration	Group 1	$10	N/A - Remove Group	Streamline fees.
		Group 4	$10	N/A - Remove Group	
		Group 5	$10	N/A - Remove Group	
N/A	A/V Equipment (optional)	Group 1	$75	N/A - Remove Group	Streamline fees.
		Group 4	$75	N/A - Remove Group	
		Group 5	$75	N/A - Remove Group	
N/A	Facility Deposit	Group 1	$300	N/A - Remove Group	Streamline fees.
		Group 4	$300	N/A - Remove Group	
		Group 5	$300	N/A - Remove Group	

ITEM NO.	SERVICE		CURRENT FEE	CHANGE	REASON
LEGION BUILDING					
N/A	Main Hall:	Group 1	$100	N/A - Remove Group	Streamline fees.
		Group 4	$225	N/A - Remove Group	
		Group 5	$250	N/A - Remove Group	
N/A	Staff	Group 1	$25	N/A - Remove Group	Streamline fees.
		Group 4	$25	N/A - Remove Group	
		Group 5	$25	N/A - Remove Group	
N/A	Cleaning Fee	Group 1	$200	N/A - Remove Group	Streamline fees.
		Group 4	$200	N/A - Remove Group	
		Group 5	$200	N/A - Remove Group	
N/A	Administrative Fee	Group 1	$10	N/A - Remove Group	Streamline fees.
		Group 4	$10	N/A - Remove Group	
		Group 5	$10	N/A - Remove Group	
N/A	Facility Deposit	Group 1	$300	N/A - Remove Group	Streamline fees.
		Group 4	$300	N/A - Remove Group	
		Group 5	$300	N/A - Remove Group	
N/A	A/V Equipment (optional)	Group 1	$75	N/A - Remove Group	Streamline fees.
		Group 4	$75	N/A - Remove Group	
		Group 5	$75	N/A - Remove Group	
SCOUT HUT					
N/A	Glendora Scout Troops:	Group 1	-	N/A - Remove Group	Streamline fees.
		Group 3	$80	N/A - Remove Group	
		Group 4	-	N/A - Remove Group	
		Group 5	-	N/A - Remove Group	
N/A	1-Room	Group 4	$125	N/A - Remove Group	Streamline fees.
		Group 5	$150	N/A - Remove Group	
N/A	2-Room	Group 4	$175	N/A - Remove Group	Streamline fees.
		Group 5	$200	N/A - Remove Group	
N/A	Cleaning Fee	Group 4	$200	N/A - Remove Group	Streamline fees.
		Group 5	$200	N/A - Remove Group	
N/A	Administrative Fee	Group 4	$10	N/A - Remove Group	Streamline fees.
		Group 5	$10	N/A - Remove Group	
N/A	Facility Deposit	Group 4	$100	N/A - Remove Group	Streamline fees.
		Group 5	$100	N/A - Remove Group	
N/A	Staff	Group 4	$25	N/A - Remove Group	Streamline fees.
		Group 5	$25	N/A - Remove Group	

ITEM NO.	SERVICE		CURRENT FEE	CHANGE	REASON
Park Rentals					
	Group 1		**Group 2**	**Group 3**	
	Youth Sports Leagues, Official Glendora School District funded programs or events		Resident and/or Glendora Non-Profit	Non-Resident, Educational, Non-Glendora Non-Profit, and/or Tournament Field Rentals	
BIG DALTON					
N/A	Glendora Scout Troops	Group 1	-	N/A - Remove Group	Streamline fees.
		Group 3	-	N/A - Remove Group	
		Group 4	-	N/A - Remove Group	
		Group 5	-	N/A - Remove Group	
N/A	Day Use	Group 1	$40	N/A - Remove Group	Streamline fees.
		Group 4	$300	N/A - Remove Group	
		Group 5	$350	N/A - Remove Group	
N/A	Administrative Fee	Group 1	$10	N/A - Remove Group	Streamline fees.
		Group 4	$10	N/A - Remove Group	
		Group 5	$10	N/A - Remove Group	
N/A	Key Deposit	Group 1	$50	N/A - Remove Group	Streamline fees.
		Group 4	$50	N/A - Remove Group	
		Group 5	$50	N/A - Remove Group	
BIG TREE PARK					
N/A	Reservation Fee:	Group 1	$300	N/A - Remove Group	Streamline fees. Recover costs.
		Group 2	$400	$500	
		Group 3	$500	$700	
		Group 4	$600	N/A - Remove Group	
		Group 5	$600	N/A - Remove Group	
N/A	Facility Deposit	Group 1	$200	N/A - Remove Group	Streamline fees.
		Group 4	$200	N/A - Remove Group	
		Group 5	$200	N/A - Remove Group	
N/A	Administrative Fee	Group 1	$10	N/A - Remove Group	Streamline fees.
		Group 4	$10	N/A - Remove Group	
		Group 5	$10	N/A - Remove Group	
CARLYLE LINDER EQUESTERIAN PARK					
N/A	No. or So. Riding Ring	Group 1	$25	N/A - Remove Group	Streamline fees.
		Group 4	$110	N/A - Remove Group	
		Group 5	-	N/A - Remove Group	
N/A	Facility Deposit	Group 1	$200	N/A - Remove Group	Streamline fees.
		Group 4	$500	N/A - Remove Group	
		Group 5	-	N/A - Remove Group	
N/A	Administration	Group 1	$10	N/A - Remove Group	Streamline fees.
		Group 4	$10	N/A - Remove Group	
		Group 5	-	N/A - Remove Group	
N/A	Picnic Shelter	Group 1	-	N/A - Remove Group	Streamline fees.
		Group 4	Same as Park Picnic	N/A - Remove Group	
		Group 5	-	N/A - Remove Group	
N/A	Snack Bar	Group 1	-	N/A - Remove Group	Streamline fees.
		Group 4	$100	N/A - Remove Group	
		Group 5	-	N/A - Remove Group	

ITEM NO.	SERVICE		CURRENT FEE	CHANGE	REASON
CENTENNIAL HERITAGE PARK					
N/A	Day Use	Group 1	$35	N/A - Remove Group	Streamline fees.
		Group 2	$60	N/A - Remove Group	
		Group 3	$85	N/A - Remove Group	
		Group 4	$110	N/A - Remove Group	
		Group 5	$160	N/A - Remove Group	
N/A	Facility Deposit	Group 1	$200	N/A - Remove Group	Streamline fees.
		Group 2	$200	N/A - Remove Group	
		Group 3	$200	N/A - Remove Group	
		Group 4	$200	N/A - Remove Group	
		Group 5	$200	N/A - Remove Group	
N/A	Administration Fee	Group 1	$10	N/A - Remove Group	Streamline fees.
		Group 2	$10	N/A - Remove Group	
		Group 3	$10	N/A - Remove Group	
		Group 4	$10	N/A - Remove Group	
		Group 5	$10	N/A - Remove Group	
PARK PICNIC RESERVATION AREA					
N/A	Day Use	Group 1	4 hrs: $20 / 8 hrs: $40	N/A - Remove Group	Streamline fees.
		Group 2	4 hrs: $80 / 8 hrs: $160	4 hrs: $70 / 8 hrs: $150	
		Group 3	4 hrs: $120 / 8 hrs: $240	4 hrs: $110 / 8 hrs: $230	
		Group 4	4 hrs: $50 / 8 hrs: $100	N/A - Remove Group	
		Group 5	4 hrs: $75 / 8 hrs: $150	N/A - Remove Group	
N/A	Administration Fee	Group 1	$10	N/A - Remove Group	Streamline fees.
		Group 4	$10	N/A - Remove Group	
		Group 5	$10	N/A - Remove Group	
PARK PICNIC RESERVATION - FINKBINER PARK LARGE SHADE STRUCTURE					
N/A	Side 1 or 2 (4 hours)	Group 1	$70	N/A - Remove Group	Streamline fees.
		Group 2	$125	$115	
		Group 3	$200	$190	
		Group 4	$100	N/A - Remove Group	
		Group 5	$125	N/A - Remove Group	
N/A	Side 1 or 2 (8 hours)	Group 1	$130	N/A - Remove Group	Streamline fees.
		Group 2	$250	$240	
		Group 3	$325	$315	
		Group 4	$190	N/A - Remove Group	
		Group 5	$190	N/A - Remove Group	
N/A	Both 1 & 2 (4 hours)	Group 1	$135	N/A - Remove Group	Streamline fees.
		Group 2	$250	$240	
		Group 3	$350	$340	
		Group 4	$185	N/A - Remove Group	
		Group 5	$190	N/A - Remove Group	
N/A	Both 1 & 2 (8 hours)	Group 1	$240	N/A - Remove Group	Streamline fees.
		Group 2	$500	$490	
		Group 3	$600	$590	
		Group 4	$295	N/A - Remove Group	
		Group 5	$295	N/A - Remove Group	
N/A	Administration Fee	Group 1	$10	N/A - Remove Group	Streamline fees.
		Group 4	$10	N/A - Remove Group	
		Group 5	$10	N/A - Remove Group	

ITEM NO.	SERVICE		CURRENT FEE	CHANGE	REASON
Teen Center/Courts Rentals					
	Group 1 Youth Sports Leagues, Official Glendora School District funded programs or events	**Group 2** Resident and/or Glendora Non-Profit	**Group 3** Non-Resident, Non-Glendora Educational/Non-Glendora Non-Profit, and/or Tournament Rentals	**Group 4** For-Profit Glendora Commercial Agency, Business or Tournament Rentals	**Group 5** For-Profit Non-Glendora Commercial Agency, Business or Tournament Rentals
TEEN CENTER					
N/A	Meeting Room	Group 1 - 5	Measure of Unit: Each	Measure of Unit: Per Hour	Administrative update.
DAWSON TENNIS COURTS					
N/A	Day Use	Group 5	$25	$30	Streamline fees. Recover costs.
VOLLEYBALL COURT					
N/A	Day Use	Group 1	-	N/A - Remove Group	Streamline fees.
		Group 4	$20	N/A - Remove Group	
		Group 5	$25	N/A - Remove Group	
N/A	Administration Fee	Group 1	-	N/A - Remove Group	Streamline fees.
		Group 4	$10	N/A - Remove Group	
		Group 5	$10	N/A - Remove Group	
Field Rentals					
	Group 1 Sanctioned Youth Sports Leagues, Official Glendora School District funded programs or events	**Group 2** Glendora Educational and Non-Profit / Non-Glendora Educational and Non-Profit	**Group 3** Resident Single Day Use	**Group 4** Resident Travel	**Group 5** Non-Resident Travel	**Group 6** Tournaments
FINKBINER PARK FIELDS					
N/A	Field Rental	Group 2	$15	$15/$30	Streamline fees. Recover costs.
POMPEI TURF FIELDS					
N/A	Field Rental	Group 1	$30	$30/$60	Streamline fees. Recover costs.
GLENDORA UNIFIED SCHOOL DISTRICT FIELDS					
N/A	Field Rental	Group 2	$15	$15/$30	Streamline fees. Recover costs.

RESOLUTION CC 2026 -___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, ESTABLISHING THE MASTER SCHEDULE OF FEES FOR SERVICE AND AMENDING CITYWIDE FEES FOR COST OF SERVICES FOR FISCAL YEAR 2026-27

THE CITY COUNCIL
City of Glendora, California

WHEREAS, the California Government Code requires that fees for services not exceed the estimated cost of providing the service for which the fee is levied and that no fee or service charge or increase in an existing fee or charge to which the fee or service charge be levied without the opportunity for the public to make oral or written comment at a regularly scheduled meeting of the City Council; and

WHEREAS, the City Council has from time to time adopted fee schedules and now wishes to amend said fee schedules for Citywide services; and

WHEREAS, the fees set forth in the attached Master Schedule of Fees for Service (Fee Schedule) do not exceed the estimated cost to provide services for which the fee is levied; and

WHEREAS, the Glendora Municipal Code permits the City Council to establish the fees and charges provided herein by resolution; and

WHEREAS, the Fee Schedule is a compilation of fees charged or collected by the City of Glendora, which includes fees adopted by Resolution, Ordinance or by reference.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The attached Exhibit A Fiscal Year 2027 Master Schedule of Fees for Service is herewith approved and adopted as the fees for citywide services.

SECTION 2. The fees set pursuant to this Resolution shall be automatically increased to include any fees mandated by Federal, State or County regulations.

SECTION 3. The fees set pursuant to this Resolution that state “actual costs for third party technical review” represent direct cost recovery of fees charged the City by a vendor.

SECTION 4. Resolution CC 2026-22 and any Resolutions in conflict with this resolution are hereby rescinded and repealed.

SECTION 5. The City Clerk shall certify to the passage and adoption of this Resolution and shall enter the same in the Book of Original Resolutions.

SECTION 6. The City Clerk is hereby directed to forward a copy of this Resolution to the Finance Director.

PASSED, APPROVED and **ADOPTED** by the City Council of the City of Glendora this _____ day of _____, 2026.

BY:

_____
DAVID FREDENDALL
Mayor

APPROVED AS TO FORM:
Aleshire & Wynder, LLP

_____
DANNY ALESHIRE
City Attorney

CERTIFICATION

I, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Glendora at a regular meeting held on the _____ day of _____, 2026, by the following vote:

AYES: MEMBERS:
NOES: MEMBERS:
ABSENT: MEMBERS:
ABSTAIN: MEMBERS:

Dated:

_____
KATHLEEN R. SESSMAN
City Clerk/Communications Director

CITY OF
GLENDORA



FY2026/2027

PROPOSED MASTER SCHEDULE OF FEES

CITY CLERK

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	City Clerk				
	Administrative Fees				
CC-1	Document Reproduction[1]	Per Page	$0.10		GOV § 7922.530
CC-2	**Campaign Statement Reproduction**				
	Campaign Statement Reproduction	Per Page	$0.10		GOV § 81008
	Retrieval Fee	Each	$5		GOV § 81008
CC-3	Fair Political Practices Commission (FPPC) Forms	Per Page	$0.10		CA Govt Code § 81008(a)
CC-4	**Returned Check Processing**				
	First NSF Check	Each	$25		CIV § 1719(a)
	Each Additional NSF Check	Each	$35		CIV § 1719(a)
CC-5	Video/Audio Reproduction	Per Disc	$1		GOV § 7922.530
CC-6	**Credit Card Service Fee**				
	Finance, Police, City Clerk Minimum Fee	Each	$2.50		Pass Through
	Service Fee	Each	3.2%		Pass Through
	Community Development, Public Works, Minimum Fee	Each	$6.95		Pass Through
	Service Fee	Each	3.2%		Pass Through
	Transient Occupancy Tax Transactions	Each	2.5%		Pass Through
	Recreation and Human Services Transactions	Each	3.0%		Pass Through
CC-7	**Civil Subpoena**				
	Reproduction Cost	Each	$15		EVI § 1563(b)(6)
	Daily Deposit	Per Day	$275		Deposit
CC-8	Duces Tecum Subpoena	Each	$15		EVI § 1563(b)(6)
CC-9	Collection Services	Each	15% - 30%		Rate

1. Duplication charges for electronic records copies are limited to the direct cost of producing the electronic copy, including programming and computer services costs if the request requires the production of electronic records that are otherwise only produced at regularly scheduled intervals, or production of the record would require data compilation, extraction, or programming (8 Cal Code Regs §6253.9).

	Adult Passport Book and Card Fees				
CC-10	**Passport Book - ages 16 & Over (Valid 10 years)**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$130		22 CFR § 22.1
	Execution Fee Cash/Check Payable to City of Glendora	Each	$35		22 CFR § 22.1
CC-11	**Passport Card - ages 16 & Over (Valid 10 years)**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$30		22 CFR § 22.1
	Execution Fee Cash/Check Payable to City of Glendora	Each	$35		22 CFR § 22.1
CC-12	**Passport Card & Book - ages 16 & Over (Valid 10 years)**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$160		22 CFR § 22.1
	Execution Fee Cash/Check Payable to City of Glendora	Each	$35		22 CFR § 22.1
CC-13	**Passport Renewal - ages 16 & Over (valid 10 years)**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$130		22 CFR § 22.1
	Execution Fee Cash/Check Payable to City of Glendora	Each	$0		
CC-14	**Passport Card Renewal - ages 16 & Over (valid 10 years)**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$30		22 CFR § 22.1
	Execution Fee Cash/Check Payable to City of Glendora	Each	$0		
CC1-15	**Passport Card & Book Renewal - ages 16 & Over (valid 10 years)**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$160		22 CFR § 22.1
	Execution Fee Cash/Check Payable to City of Glendora	Each	$0		
	Minor Passport Book and Card Fees				
CC-16	**Passport Book- ages 15 & Under (valid 5 years)**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$100		22 CFR § 22.1
	Execution Fee Cash/Check Payable to City of Glendora	Each	$35		22 CFR § 22.1
CC-17	**Passport Card - ages 15 & Under (valid 5 years)**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$15		22 CFR § 22.1
	Execution Fee Cash/Check Payable to City of Glendora	Each	$35		22 CFR § 22.1
CC-18	**Passport Card & Book - ages 15 & Under (valid 5 years)**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$115		22 CFR § 22.1
	Execution Fee Cash/Check Payable to City of Glendora	Each	$35		22 CFR § 22.1
	Additional Services and Fees				
CC-19	**Passport Photo**				
	Execution Fee Cash/Check Payable to City of Glendora	Each	$15		22 CFR § 22.1
	Electronic Photo	Each			
CC-20	**Express Mail to Passport Services for Expedited Applications**				
	Execution Fee Cash/Check Payable to City of Glendora	Each	Actual		22 CFR § 22.1
CC-21	**Expedite Fee**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	$60		22 CFR § 22.1
CC-22	**Express Mail to Applicant**				
	Passport Fee Check or Money Order Payable to the US Department of State	Each	Actual		22 CFR § 22.1
CC-23	**Mail Out Fee for Passport Renewals**				
	Execution Fee Cash/Check Payable to City of Glendora	Each	Actual		22 CFR § 22.1
CC-24	Notary Public Fee is subject to US Department of State	Each	Fees are subject to the Department of State		GOV § 8223 (b)
CC-25	Notary Public - Journal Public Request for Line Item Fee is subject to Department of State	Each	Fees are subject to the Department of State		GOV § 8223 (b)

FINANCE

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Finance				
	Business License Fees				
BLF-1	New Business License Application Review	Each	$88		User Fee
BLF-2	Business License Renewal	Each	$26		User Fee
BLF-3	Bingo Permit	Each	$72		User Fee
BLF-4	Dance Permit	Each	$36		User Fee
BLF-5	**Solicitation and Peddling Permit**				
	First Vendor	Each	$77		User Fee
	Each Additional Vendor	Each	$41		User Fee
BLF-6	**Vending Machines, Amusement Devices**				
	Machine Fee	Per Machine	$35		Tax
	Gross Receipt Fee	Per Receipt	1%		Tax
BLF-7	Business License State Surcharge for American Disabilities Act Compliance	Each	$4		GOV § 4467
	Business License Taxes				
BLT-1	Accountants, Architects, Civil Engineers, Geologists, Physicists, Lawyers	Each	$88		Taxes
BLT-2	Apartments, Mobile Home Parks, Trailer Parks, Industrial and Commercial Rentals	Each	$35		Taxes
BLT-3	Apparel & Accessories, Restaurants, Night Clubs, Furniture & Home Furnishings, Appliances, General Merchandise, Liquor or Department Stores, Tires, Batteries, Variety, Trailer Sales, Misc. Goods	Each	$35		Taxes
BLT-4	Appraisers, Bookkeepers, Brokers, Consultants, Private Investigators, Taxidermists, Communication Services, Sales Representatives	Each	$63		Taxes
BLT-5	Auto Dealers, Gas Stations, Grocery, Meat, Fish, Fruit and Vegetable	Each	$35		Taxes
BLT-6	Automotive Repair, Printing Shops, Newspapers, Misc. Retail Firms	Each	$35		Taxes
BLT-7	Barber, Beauty Shops, All Other Service Firms at Retail	Each	$35		Taxes
BLT-8	Building Materials, Hardware, Farm and Garden Supply	Each	$35		Taxes
BLT-9	Circuses, Carnivals	Per Day	$75		Taxes
BLT-10	Collection Agencies, Cosmetologists, Insurance Adjusters, Physical Training Schools, Social Workers, Tree Surgeons	Each	$48		Taxes
BLT-11	Delivery Vehicles	Per Vehicle	$53		Taxes
BLT-12	Dental Hygienists, Physical Therapists, Oculists	Each	$58		Taxes
BLT-13	Dentists, Chiropractors, Physicians, Psychologists, Podiatrists, Optometrists, Pharmacists, Other Medical and Health Specialists	Each	$88		Taxes
BLT-14	Drug Stores, Dry Goods, Jewelers, Laundry, Dry Cleaners	Each	$35		Taxes
BLT-15	Electrical, Plumbing, Heating, Air Conditioning Contractors	Each	$43		Taxes
BLT-16	Funeral Home or Mortuary only	Each	$50		Taxes
BLT-17	Funeral Chapel & Cemetery, Mortuary & Cemetery	Each	$100		Taxes
BLT-18	General Contractors	Each	$43		Taxes
BLT-19	Handbill Distributor Permit	Each	$15		Taxes
BLT-20	Hotels, Motels	Each	$35		Taxes
BLT-21	Motion Picture / Television Production	Each	$750		Taxes
BLT-22	Outdoor Billboards	Each	Tax - Based on size of billboard (GMC 5.08.060)		Taxes
BLT-23	**Public Utilities**				
	Franchise Tax	Each	$150		Taxes
	All Others	Each	$32		Taxes
BLT-24	Residential Subdivision Signs	Each	Tax - Based on size of sign (GMC 5.08.060)		Taxes
BLT-25	Rest Homes, Retirement Homes	Each	$35		Taxes
BLT-26	Sanitarium, Convalescent Homes, Infirmaries, Hospitals	Each	$35		Taxes
BLT-27	Street Vendors	Each	$50		Taxes
BLT-28	Sub-Contractors and All Others	Each	$43		Taxes
BLT-29	Wholesale / Manufacturers	Each	$53		Taxes
BLT-30	All Other Categories	Each	$35		Taxes
	Transient Occupancy Tax				
TOT-2	Transient Occupancy Tax	Each	6%		Taxes
	Special Events				
SE-1	**Parade/Special Event / Outdoor Display Permit**				
	New (PD Parade/Special Event)	Each	$623		User Fee
	Business Permit Fee (Special Outdoor Event Display)	Each	$98		User Fee
	Non-Profit Permit Fee (Special Outdoor Event Display)	Each	$62		User Fee
	Repeat (PD Parade/Special Event)	Each	$232		User Fee
	Business Permit Fee (Special Outdoor Event Display)	Each	$98		User Fee
	Non-Profit Permit Fee (Special Outdoor Event Display)	Each	$62		User Fee

LIBRARY

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Library				
	Library Meeting/Event Facilities Fees (Resident Non-Profit)				
LB-1.1	Facility Deposit	Each	$0		Rental
LB-1.2	Bidwell Forum	Per Hour	$0		Rental
LB-1.3	Bidwell Forum with Plaza	Per Hour	$0		Rental
LB-1.4	Friends Room	Per Hour	$0		Rental
LB-1.5	Cleaning Deposit	Each	$0		Deposit
LB-1.6	Person-on-duty	Per Hour Per Person	$26		User Fee
LB-1.7	Alarm Response	Per Response	$135		Penalty
LB-1.8	Microphone Fee	Per Mic	$0		Rental
LB-1.9	Video Equipment (VHS/DVD Players, TV Monitors, Screens, Laptops, Projectors)	Flat	$0		Rental
	Library Meeting/Event Facilities Fees (All Other				
LB-2.1	Facility Deposit	Per Event	$250		Rental
LB-2.2	Bidwell Forum	Per Hour	$125		Rental
LB-2.3	Bidwell Forum with Plaza	Per Hour	$170		Rental
LB-2.4	Friends Room	Per Hour	$80		Rental
LB-2.5	Cleaning Deposit (if food or drink are brought in for event)	Per Event	$250		Deposit
LB-2.6	Person-on-duty	Per Hour Per Person	$26		User Fee
LB-2.7	Alarm Response	Per Response	$135		Penalty
LB-2.8	Microphone Fee	Per Mic	$20		Rental
LB-2.9	Video Equipment (VHS/DVD Players, TV Monitors, Screens, Laptops, Projectors)	Flat	$30		Rental
	Overdue Materials				
LB-3.1	Books, Magazines, Pamphlets, Compact Discs & Playaways (Adult & Youth)	Each	$0		Penalty
LB-3.2	Videos, DVDs and Software	Each	$0		Penalty
LB-3.3	Public Use Laptops/Tablets	Each	$0		Penalty
	Damaged Material				
LB-4.1	Minimum Charge	Each	$1		Penalty
LB-4.2	Maximum Charge	Each	Maximum charge - Replacement cost of the item (plus processing fee)		Penalty
	Lost Material				
LB-5.1	Replacement charge for lost items	Each	Actual Cost		Penalty
LB-5.2	Replacement charge for lost or stolen public use laptop/tablet	Each	$975.00		Penalty
LB-5.3	Materials returned with lost or missing parts	Each	Assessed and charged accordingly		Penalty
	Other Fees and Charges				
	Processing:				
LB-6.1	All physical materials except magazines, pamphlets & passes	Each	$10		User Fee
	Magazines, and pamphlets, and passes	Each	$2		User Fee
LB-6.2	Lost Library Card	Each	$2		User Fee
LB-6.3	**Holds on material:**				
	Per item Unclaimed	Each	$0		User Fee
LB-6.4	Interlibrary Loan Request	Per search	$2		User Fee
LB-6.5	Administrating/proctoring tests	Per Test	$52		User Fee
LB-6.6	**Printouts & Photocopies**				
	Black & White	Per Page	$0.15		GOV § 7922.530
	Color	Per Page	$0.30		GOV § 7922.530
LB-6.7	Faxing - Incoming Faxes	Each	$0.50		Pass Through
LB-6.8	Faxing - Outgoing Faxes	Each	$0.15		Pass Through
LB-6.9	Scanning to USB/email/smartphone/tablet	Each	$0		Materials
LB-6.10	Supplied Office/Stationary Materials	Each	$0-$25		Materials
LB-6.11	Supplies at City-wide Special Events	Each	$0-$25		Materials

RECREATION & HUMAN SERVICES

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Recreation & Human Services				
RHS-1	Adult Sports	Each	$309 - $412		User Fee
RHS-2	Contract Recreation Classes	Percentage of class f	25% - 30%		Rate
RHS-3	Day Camp Program	Per Child Per Week	$155 - $180	$150-$200	User Fee
RHS-4	La Fetra Center Events	Each	$4 - $26		User Fee
RHS-5	La Fetra Class Activities	Each	$4 - $103		User Fee
RHS-6	La Fetra Activities (after cost recovery on materials)	Each	$4		User Fee
RHS-7	Parks Playground Trips	Per Child	$10 - $21		User Fee
RHS-8	**Teen Center Activities**				
	Teen Center Trips	Per Person	$6 - $62		User Fee
	Events	Per Person	$0 - $10		User Fee
RHS-9	Trips and Tours	Per Person	$21 - $155		User Fee
RHS-10	Administration Fee	Per Class	$10		User Fee
RHS-11	Refund Fee	Per Refund	$10		User Fee
RHS-12	**Activity Guide Advertisement**				
	Quarter Page	Each	$258		User Fee
	Half Page	Each	$515		User Fee
	Full Page	Each	$1,030		User Fee
RHS-13	Youth Basketball	Per Player	$150 - $175		User Fee
RHS-14	Sanctioned Youth Sports, per player field charge	Per Player	$10-$50		User Fee
	Transportation				
RHS-15	**Public Transit Service**				
	One-way trip within Glendora City Limits	Each	$0.50		User Fee
	One-way trip within Azusa, Covina, or San Dimas	Each	$1.50		User Fee
	One-way trip within Baldwin Park, Duarte, Pomona, or West Covina	Each	$4		User Fee
	Fixed Route Service Fare Structure				
	General	Each	$1		User Fee
	Student	Each	$0.75		User Fee
	Senior Citizen (62+)/Disabled	Each	$0.50		User Fee
RHS-16	**Transportation**				
	Foothill Transit Bus Passes	Each	$3-$220		User Fee
	TAP Card Products	Each	$2 - $310		User Fee
	Discount for Glendora Residents	Each	$7		User Fee

Facilities Rentals (La Fetra Center, Legion Building, Scout Hut)		
Group 1	**Group 2**	**Group 3**
Youth Sports Leagues, Official Glendora School District funded programs or events	**Resident and/or Glendora Non-Profit**	**Non-Resident and/or Non-Glendora Non-Profit**

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Facilities Rentals				
	LA FETRA SENIOR CENTER - 2 hr minimum**				
	Sage Room				
	~~Group 1~~	~~Per Hour~~	~~$100~~		~~Rental~~
	Group 2	Per Hour	$175		Rental
	Group 3	Per Hour	$200	$250	Rental
	~~Group 4~~	~~Per Hour~~	~~$225~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$250~~		~~Rental~~
	Staff (minimum 2):				
	~~Group 1~~	~~Per Hour~~	~~$25~~		~~Rental~~
	Group 2	Per Hour	$25		Rental
	Group 3	Per Hour	$25		Rental
	~~Group 4~~	~~Per Hour~~	~~$25~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$25~~		~~Rental~~
	Cleaning Fee				
	~~Group 1~~	~~Each~~	~~$200~~		~~Rental~~
	Group 2	Each	$200		Rental
	Group 3	Each	$200		Rental
	~~Group 4~~	~~Each~~	~~$200~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$200~~		~~Rental~~
	Administration				
	~~Group 1~~	~~Each~~	~~$10~~		~~Rental~~
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~
	A/V Equipment (optional)				
	~~Group 1~~	~~Each~~	~~$75~~		~~Rental~~
	Group 2	Each	$75		Rental
	Group 3	Each	$75		Rental
	~~Group 4~~	~~Each~~	~~$75~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$75~~		~~Rental~~
	Facility Deposit				
	~~Group 1~~	~~Each~~	~~$300~~		~~Rental~~
	Group 2	Each	$300		Rental
	Group 3	Each	$300		Rental
	~~Group 4~~	~~Each~~	~~$300~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$300~~		~~Rental~~
	Oak/ Elm Room				
	~~Group 1~~	~~Per Hour~~	~~$100~~		~~Rental~~
	Group 2	Per Hour	$175	$150	Rental
	Group 3	Per Hour	$200		Rental
	~~Group 4~~	~~Per Hour~~	~~$225~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$250~~		~~Rental~~
	Staff (minimum 2):				
	~~Group 1~~	~~Per Hour~~	~~$25~~		~~Rental~~
	Group 2	Per Hour	$25		Rental
	Group 3	Per Hour	$25		Rental
	~~Group 4~~	~~Per Hour~~	~~$25~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$25~~		~~Rental~~
	Cleaning Fee				
	~~Group 1~~	~~Each~~	~~$75~~		~~Rental~~
	Group 2	Each	$75		Rental
	Group 3	Each	$75		Rental
	~~Group 4~~	~~Each~~	~~$75~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$75~~		~~Rental~~
	Administration				
	~~Group 1~~	~~Each~~	~~$10~~		~~Rental~~
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~
	A/V Equipment (optional)				
	~~Group 1~~	~~Each~~	~~$75~~		~~Rental~~
	Group 2	Each	$75		Rental
	Group 3	Each	$75		Rental
	~~Group 4~~	~~Each~~	~~$75~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$75~~		~~Rental~~
	Facility Deposit				
	~~Group 1~~	~~Each~~	~~$300~~		~~Rental~~
	Group 2	Each	$300		Rental
	Group 3	Each	$300		Rental
	~~Group 4~~	~~Each~~	~~$300~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$300~~		~~Rental~~

**Insurance is required for the rental of all buildings/facilities.

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	LEGION BUILDING**				
	Main Hall				
	~~Group 1~~	~~Per Hour~~	~~$100~~		~~Rental~~
	Group 2	Per Hour	$175		Rental
	Group 3	Per Hour	$250		Rental
	~~Group 4~~	~~Per Hour~~	~~$225~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$250~~		~~Rental~~
	Staff (minimum 2):				
	~~Group 1~~	~~Per Hour~~	~~$25~~		~~Rental~~
	Group 2	Per Hour	$25		Rental
	Group 3	Per Hour	$25		Rental
	~~Group 4~~	~~Per Hour~~	~~$25~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$25~~		~~Rental~~
	Cleaning Fee				
	~~Group 1~~	~~Each~~	~~$200~~		~~Rental~~
	Group 2	Each	$200		Rental
	Group 3	Each	$200		Rental
	~~Group 4~~	~~Each~~	~~$200~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$200~~		~~Rental~~
	Administration Fee				
	~~Group 1~~	~~Each~~	~~$10~~		~~Rental~~
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~
	Facility Deposit				
	~~Group 1~~	~~Each~~	~~$300~~		~~Rental~~
	Group 2	Each	$300		Rental
	Group 3	Each	$300		Rental
	~~Group 4~~	~~Each~~	~~$300~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$300~~		~~Rental~~
	A/V Equipment (optional)				
	~~Group 1~~	~~Each~~	~~$75~~		~~Rental~~
	Group 2	Each	$75		Rental
	Group 3	Each	$75		Rental
	~~Group 4~~	~~Each~~	~~$75~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$75~~		~~Rental~~

**Insurance is required for the rental of all buildings/facilities.

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	SCOUT HUT**				
	Glendora Scout Troops:				
	~~Group 1~~	~~Each~~	~~$0~~		~~Rental~~
	Group 2				
	Seasonal	Each	$40		Rental
	Annual	Each	$70		Rental
	~~Group 3~~				
	~~Seasonal~~	~~Each~~	~~$80~~		~~Rental~~
	~~Annual~~	~~Each~~	~~$140~~		~~Rental~~
	~~Group 4~~	~~Each~~	~~$0~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$0~~		~~Rental~~
	1-Room				
	Group 1	Per Hour	$50		Rental
	Group 2	Per Hour	$50		Rental
	Group 3	Per Hour	$100		Rental
	~~Group 4~~	~~Per Hour~~	~~$125~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$150~~		~~Rental~~
	2-Room				
	Group 1	Per Hour	$75		Rental
	Group 2	Per Hour	$75		Rental
	Group 3	Per Hour	$150		Rental
	~~Group 4~~	~~Per Hour~~	~~$175~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$200~~		~~Rental~~
	Cleaning Fee				
	Group 1	Each	$200		Rental
	Group 2	Each	$200		Rental
	Group 3	Each	$200		Rental
	~~Group 4~~	~~Each~~	~~$200~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$200~~		~~Rental~~
	Administration Fee				
	Group 1	Each	$10		Rental
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~
	Facility Deposit				
	Group 1	Each	$100		Rental
	Group 2	Each	$100		Rental
	Group 3	Each	$100		Rental
	~~Group 4~~	~~Each~~	~~$100~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$100~~		~~Rental~~
	Staff~~*~~				
	Group 1	Per Hour	$25		Rental
	Group 2	Per Hour	$25		Rental
	Group 3	Per Hour	$25		Rental
	~~Group 4~~	~~Each~~	~~$25~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$25~~		~~Rental~~

~~*For Glendora Scouts, key deposit only, all other fees waived~~

**Insurance is required for the rental of all buildings/facilities.

Park Rentals (Big Dalton, Big Tree Park, Carlyle Linder Equestrian Park, Park Special Events, Park Picnic Reservation Area, Finkbiner Park Shade Structure)		
Group 1	**Group 2**	**Group 3**
Youth Sports Leagues, Official Glendora School District funded programs or events	**Resident and/or Glendora Non-Profit**	**Non-Resident, Educational, Non-Glendora Non-Profit, and/or Tournament Field Rentals**

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Park Rentals				
	BIG DALTON - Amphitheater or Outside Girl Scout Cabin Area**				
	Glendora Scout Troops*				
	~~Group 1~~	~~Each~~	~~$0~~		~~Rental~~
	Group 2	Each	$0		
	~~Group 3~~	~~Each~~			
	~~Group 4~~	~~Each~~	~~$0~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$0~~		~~Rental~~
	Day Use				
	~~Group 1~~	~~Each~~	~~$40~~		~~Rental~~
	Group 2	Each	$100		Rental
	Group 3	Each	$200		Rental
	~~Group 4~~	~~Each~~	~~$300~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$350~~		~~Rental~~
	Facility Deposit				
	~~Group 1~~	~~Each~~	~~$100~~		~~Rental~~
	Group 2	Each	$100		Rental
	Group 3	Each	$100		Rental
	~~Group 4~~	~~Each~~	~~$100~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$100~~		~~Rental~~
	Administration Fee				
	~~Group 1~~	~~Each~~	~~$10~~		~~Rental~~
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~
	Key Deposit				
	~~Group 1~~	~~Each~~	~~$50~~		~~Rental~~
	Group 2	Each	$50		Rental
	Group 3	Each	$50		Rental
	~~Group 4~~	~~Each~~	~~$50~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$50~~		~~Rental~~

*For Glendora Scouts, key deposit only, all other fees waived

**Insurance is required for the rental of all buildings/facilities.

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	BIG TREE PARK - 2 hr reservation, 50 chairs, 1 table and staff set up**				
	Reservation Fee				
	~~Group 1~~	~~Each~~	~~$300~~		~~Rental~~
	Group 2	Each	$400	$500	Rental
	Group 3	Each	$500	$700	Rental
	~~Group 4~~	~~Each~~	~~$600~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$600~~		~~Rental~~
	Facility Deposit				
	~~Group 1~~	~~Each~~	~~$200~~		~~Rental~~
	Group 2	Each	$200		Rental
	Group 3	Each	$200		Rental
	~~Group 4~~	~~Each~~	~~$200~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$200~~		~~Rental~~
	Administration Fee				
	~~Group 1~~	~~Each~~	~~$10~~		~~Rental~~
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~
	**Insurance is required for the rental of all buildings/facilities.				
	CARLYLE LINDER EQUESTRIAN PARK**				
	North or South Riding Ring				
	~~Group 1~~	~~Per Hour~~	~~$25~~		~~Rental~~
	Group 2	Per Hour	$60		Rental
	Group 3	Per Hour	$85		Rental
	~~Group 4~~	~~Per Hour~~	~~$110~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$0~~		~~Rental~~
	Facility Deposit				
	~~Group 1~~	~~Each~~	~~$200~~		~~Rental~~
	Group 2	Each	$200		Rental
	Group 3	Each	$200		Rental
	~~Group 4~~	~~Each~~	~~$500~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$0~~		~~Rental~~
	Administration Fee				
	~~Group 1~~	~~Each~~	~~$10~~		~~Rental~~
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$0~~		~~Rental~~
	Picnic Shelter				
	~~Group 1~~	~~Each~~	~~$0~~		~~Rental~~
	Group 2	Each	Same as Park Picnic Reservations		Rental
	Group 3	Each	Same as Park Picnic Reservations		Rental
	~~Group 4~~	~~Each~~	~~Same as Park Picnic Reservations~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$0~~		~~Rental~~
	Snack Bar				
	~~Group 1~~	~~Per Hour~~	~~$0~~		~~Rental~~
	Group 2	Per Hour	$50		Rental
	Group 3	Per Hour	$75		Rental
	~~Group 4~~	~~Per Hour~~	~~$100~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$0~~		~~Rental~~
	**Insurance is required for the rental of all buildings/facilities.				
	~~**CENTENNIAL HERITAGE PARK****~~				
	~~**Day Use**~~				
	~~Group 1~~	~~Per Hour~~	~~$35~~		~~Rental~~
	~~Group 2~~	~~Per Hour~~	~~$60~~		~~Rental~~
	~~Group 3~~	~~Per Hour~~	~~$85~~		~~Rental~~
	~~Group 4~~	~~Per Hour~~	~~$110~~		~~Rental~~
	~~Group 5~~	~~Per Hour~~	~~$160~~		~~Rental~~
	~~**Facility Deposit**~~				
	~~Group 1~~	~~Each~~	~~$200~~		~~Rental~~
	~~Group 2~~	~~Each~~	~~$200~~		~~Rental~~
	~~Group 3~~	~~Each~~	~~$200~~		~~Rental~~
	~~Group 4~~	~~Each~~	~~$200~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$200~~		~~Rental~~
	~~**Administration Fee**~~				
	~~Group 1~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 2~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 3~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~
	~~**Insurance is required for the rental of all buildings/facilities.~~				

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	PARK SPECIAL EVENTS - 2 hr Minimum**				
	Day Use				
	Group 1	Per Hour	$35		Rental
	Group 2	Per Hour	$60		Rental
	Group 3	Per Hour	$85		Rental
	Group 4	Per Hour	$110		Rental
	Group 5	Per Hour	$160		Rental
	Facility Deposit				
	Group 1	Each	$200		Rental
	Group 2	Each	$200		Rental
	Group 3	Each	$200		Rental
	Group 4	Each	$200		Rental
	Group 5	Each	$200		Rental
	Administration Fee				
	Group 1	Each	$10		Rental
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	Group 4	Each	$10		Rental
	Group 5	Each	$10		Rental
	**Insurance is required for the rental of all buildings/facilities.				
	PARK PICNIC RESERVATION AREA				
	Day Use				
	~~Group 1~~				
	~~4 Hours~~	~~Each~~	~~$20~~		~~Rental~~
	~~8 Hours~~	~~Each~~	~~$40~~		~~Rental~~
	Group 2				
	4 Hours	Each	$80	$70	Rental
	8 Hours	Each	$160	$150	Rental
	Group 3				
	4 Hours	Each	$120	$110	Rental
	8 Hours	Each	$240	$230	Rental
	~~Group 4~~				
	~~4 Hours~~	~~Each~~	~~$50~~		~~Rental~~
	~~8 Hours~~	~~Each~~	~~$100~~		~~Rental~~
	~~Group 5~~				
	~~4 Hours~~	~~Each~~	~~$75~~		~~Rental~~
	~~8 Hours~~	~~Each~~	~~$150~~		~~Rental~~
	Administration Fee				
	~~Group 1~~	~~Each~~	~~$10~~		~~Rental~~
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~
	Park Picnic Reservation - Finkbiner Park Large Shade Structure Site Day Use				
	Side 1 or 2 (4 hours)				
	~~Group 1~~	~~Each~~	~~$70~~		~~Rental~~
	Group 2	Each	$125	$115	Rental
	Group 3	Each	$200	$190	Rental
	~~Group 4~~	~~Each~~	~~$100~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$125~~		~~Rental~~
	Side 1 or 2 (8 hours)				
	~~Group 1~~	~~Each~~	~~$130~~		~~Rental~~
	Group 2	Each	$250	$240	Rental
	Group 3	Each	$325	$315	Rental
	~~Group 4~~	~~Each~~	~~$190~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$190~~		~~Rental~~
	Both 1 & 2 (4 hours)				
	~~Group 1~~	~~Each~~	~~$135~~		~~Rental~~
	Group 2	Each	$250	$240	Rental
	Group 3	Each	$350	$340	Rental
	~~Group 4~~	~~Each~~	~~$185~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$190~~		~~Rental~~
	Both 1 & 2 (8 hours)				
	~~Group 1~~	~~Each~~	~~$240~~		~~Rental~~
	Group 2	Each	$500	$490	Rental
	Group 3	Each	$600	$590	Rental
	~~Group 4~~	~~Each~~	~~$295~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$295~~		~~Rental~~
	Administrative Fee				
	~~Group 1~~	~~Each~~	~~$10~~		~~Rental~~
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~

Teen Center/Courts Rentals (Teen Center, Dawson Tennis Courts and Volleyball Courts)				
Group 1	**Group 2**	**Group 3**	**Group 4**	**Group 5**
Youth Sports Leagues, Official Glendora School District funded programs or events	Resident and/or Glendora Non-Profit	Non-Resident, Non-Glendora Educational/Non-Glendora Non-Profit, and/or Tournament Rentals	For-Profit Glendora Commercial Agency, Business or Tournament Rentals	For-Profit Non-Glendora Commercial Agency, Business or Tournament Rentals

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Teen Center/Courts Rentals				
	TEEN CENTER**				
	Teen Center				
	Group 1	Per Hour	$240		Rental
	Group 2	Per Hour	$250		Rental
	Group 3	Per Hour	$500		Rental
	Group 4	Per Hour	$700		Rental
	Group 5	Per Hour	$725		Rental
	Gymnasium				
	Group 1	Per Hour	$80		Rental
	Group 2	Per Hour	$125		Rental
	Group 3	Per Hour	$200		Rental
	Group 4	Per Hour	$225		Rental
	Group 5	Per Hour	$250		Rental
	Meeting Room				
	Group 1	Per Hour	$0		Rental
	Group 2	Per Hour	$75		Rental
	Group 3	Per Hour	$100		Rental
	Group 4	Per Hour	$125		Rental
	Group 5	Per Hour	$150		Rental
	Staff (minimum 2):				
	Group 1	Per Hour	$25		Rental
	Group 2	Per Hour	$25		Rental
	Group 3	Per Hour	$25		Rental
	Group 4	Per Hour	$25		Rental
	Group 5	Per Hour	$25		Rental
	Administration Fee				
	Group 1	Each	$10		Rental
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	Group 4	Each	$10		Rental
	Group 5	Each	$10		Rental
	Facility Deposit				
	Group 1	Each	$200		Rental
	Group 2	Each	$200		Rental
	Group 3	Each	$200		Rental
	Group 4	Each	$200		Rental
	Group 5	Each	$200		Rental
	**Insurance is required for the rental of all buildings/facilities.				
	DAWSON TENNIS COURTS - 6 courts				
	Day Use				
	Group 1	per court per hour	$0		Rental
	Group 2	per court per hour	$5		Rental
	Group 3	per court per hour	$10		Rental
	Group 4	per court per hour	$20		Rental
	Group 5	per court per hour	$25	$30	Rental
	Administration Fee				
	Group 1	Each	$0		Rental
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	Group 4	Each	$10		Rental
	Group 5	Each	$10		Rental
	VOLLEYBALL COURT				
	Day Use				
	~~Group 1~~	~~per court per hour~~	~~$0~~		~~Rental~~
	Group 2	per court per hour	$5		Rental
	Group 3	per court per hour	$10		Rental
	~~Group 4~~	~~per court per hour~~	~~$20~~		~~Rental~~
	~~Group 5~~	~~per court per hour~~	~~$25~~		~~Rental~~
	Administration Fee				
	~~Group 1~~	~~Each~~	~~$0~~		~~Rental~~
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	~~Group 4~~	~~Each~~	~~$10~~		~~Rental~~
	~~Group 5~~	~~Each~~	~~$10~~		~~Rental~~

Field Rentals (Finkbiner Park, Pompei, Glendora Unified School District)					
Group 1	**Group 2**	**Group 3**	**Group 4**	**Group 5**	**Group 6**
Sanctioned Youth Sports Leagues, Official Glendora School District funded programs or events	**Glendora Educational and Non-Profit / Non-Glendora Educational and Non-Profit**	**Resident Single Day Use**	**Resident Travel**	**Non-Resident Travel**	**Tournaments**

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Field Rentals				
	FINKBINER PARK FIELDS**				
	Field Rental				
	Group 1	Per Hour	$0-$50*		Rental
	Group 2	Per Hour	$15	$15 / $30	Rental
	Group 3	Per Hour	$20		Rental
	Group 4	Per Hour	$40		Rental
	Group 5	Per Hour	$80		Rental
	Group 6	Per Hour	$100		Rental
	Lights				
	Group 1	Per Hour	$12		Rental
	Group 2	Per Hour	$12		Rental
	Group 3	Per Hour	$12		Rental
	Group 4	Per Hour	$12		Rental
	Group 5	Per Hour	$12		Rental
	Group 6	Per Hour	$12		Rental
	Administration Fee				
	Group 1	Each	$10		Rental
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	Group 4	Each	$10		Rental
	Group 5	Each	$10		Rental
	Group 6	Each	$10		Rental
	Facility Deposit				
	Group 1	Each	$0		Rental
	Group 2	Each	$0		Rental
	Group 3	Each	$0		Rental
	Group 4	Each	$0		Rental
	Group 5	Each	$0		Rental
	Group 6	Each	$500		Rental

*Individual Agreements are in place with each organization

**Insurance is required for the rental of all buildings/facilities.

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	POMPEI TURF FIELDS**				
	Field Rental				
	Group 1	Per Hour	$0-$50*		Rental
	Group 2	Per Hour	$30	$30 / $60	Rental
	Group 3	Per Hour	$50		Rental
	Group 4	Per Hour	$100		Rental
	Group 5	Per Hour	$150		Rental
	Group 6	Per Hour	$200		Rental
	Lights				
	Group 1	Per Hour	$12		Rental
	Group 2	Per Hour	$12		Rental
	Group 3	Per Hour	$12		Rental
	Group 4	Per Hour	$12		Rental
	Group 5	Per Hour	$12		Rental
	Group 6	Per Hour	$12		Rental
	Administration Fee				
	Group 1	Each	$10		Rental
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	Group 4	Each	$10		Rental
	Group 5	Each	$10		Rental
	Group 6	Each	$10		Rental
	Facility Deposit				
	Group 1	Each	$0		Rental
	Group 2	Each	$0		Rental
	Group 3	Each	$0		Rental
	Group 4	Each	$0		Rental
	Group 5	Each	$0		Rental
	Group 6	Each	$500		Rental

*Individual Agreements are in place with each organization

**Insurance is required for the rental of all buildings/facilities.

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	GLENDORA UNIFIED SCHOOL DISTRICT FIELDS**				
	Field Rental				
	Group 1	Per Hour	$0-$50*		Rental
	Group 2	Per Hour	$15	$15 / $30	Rental
	Group 3	Per Hour	$20		Rental
	Group 4	Per Hour	$40		Rental
	Group 5	Per Hour	$80		Rental
	Group 6	Per Hour	$100		Rental
	Lights				
	Group 1	Per Hour	$12		Rental
	Group 2	Per Hour	$12		Rental
	Group 3	Per Hour	$12		Rental
	Group 4	Per Hour	$12		Rental
	Group 5	Per Hour	$12		Rental
	Group 6	Per Hour	$12		Rental
	Administration Fee				
	Group 1	Each	$10		Rental
	Group 2	Each	$10		Rental
	Group 3	Each	$10		Rental
	Group 4	Each	$10		Rental
	Group 5	Each	$10		Rental
	Group 6	Each	$10		Rental
	Facility Deposit				
	Group 1	Each	$0		Rental
	Group 2	Each	$0		Rental
	Group 3	Each	$0		Rental
	Group 4	Each	$0		Rental
	Group 5	Each	$0		Rental
	Group 6	Each	$500		Rental

*Individual Agreements are in place with each organization

**Insurance is required for the rental of all buildings/facilities.

PLANNING

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Planning				
P-1	Animal Conditional Use Permit	Per Application	$3,500		User Fee
P-2	Annexation	Each	Actual Cost		User Fee
P-3	**Appeal to City Council**				
	Initial Deposit	Each	$3,000		Deposit
	Subsequent Deposits	Each	$1,500		Deposit
P-4	**Appeal to Planning Commission (e.g. Development Plans, CUPs)**				
	Initial Deposit	Each	$3,000		Deposit
	Subsequent Deposits	Each	$1,500		Deposit
P-5	Certificate of Compliance	Per Application	$1,030		User Fee
	Technical Review Actual Costs				
P-6	Conceptual Review	Per Application	$3,000		User Fee
P-7	Conditional Use Permit	Per Application	$3,605		User Fee
P-8	Development Agreement	Each	Actual Cost		User Fee
P-9	**Development Plan Review**				
	Director	Each	$5,500		User Fee
	Commission	Each	$7,400		User Fee
	City Council	Each	$7,800		
P-11	Environmental Impact Report Review	Each	Actual Cost		User Fee
P-12	Environmental Initial Study	Each	Actual Cost		User Fee
P-13	Environmental: Categorical Exemption Review	Per Application	$412		User Fee
P-14	General Plan Amendment - Map	Each	Actual Cost		User Fee
P-15	General Plan Amendment - Other	Each	Actual Cost		User Fee
P-16	Business License Zoning Verification	Per Application	$103		User Fee
P-17	Landscape Plans ~~Applications~~	Each	$500		User Fee
P-18	Legal Review of CC&Rs	Each	Actual Cost		User Fee
P-19	Lot Line Adjustment	Per Application	$1,400		User Fee
	Technical Review Actual Costs				
P-20	Lot Merger	Per Application	$1,400		User Fee
	Technical Review Actual Costs				
P-21	Minor Modification	Per Application	$3,811		User Fee
P-22	Mitigation Monitoring	Each	Actual Cost		User Fee
P-23	Modification Review (CUP or Variance)	Per Application	$3,811		User Fee
P-24	Planned Development	Each	$8,858		User Fee
P-25	Planned Redevelopment	Each	$8,858		User Fee
P-26	Reversion to Acreage	Each	Actual Cost		User Fee
P-27	Review of CC&Rs	Each	Actual Cost		User Fee
P-28	Sign Variance	Per Application	$1,133		User Fee
P-29	Specific Plan Review	Each	Actual Cost		User Fee
P-30	**Street/Sidewalk Vendor Permit**				
	New Permit	Each	$206		User Fee
	Renewals	Each	$103		User Fee
P-31	**Administrative Subdivision (SB 9, SB 684, and SB 1123)**	Each	$4,120		User Fee
P-32	2 - 4 lots / parcels	Each	$8,000		User Fee
P-33	5+ lots / parcels	Each	$13,000		User Fee
P-34	Technical Review	Each	Actual Cost		User Fee
P-35	Subdivision Tentative Tract Map	Each	$5,562		User Fee
P-36	5-15 lots / parcels	Each	$15,000		User Fee
P-37	15+ lots / parcels	Each	$22,000		User Fee
P-38	Technical Review	Each	Actual Cost		User Fee
P-39	Time Extension Review	Per Application	$721		User Fee
P-40	Variance	Per Application	$3,811		User Fee
P-41	Zone Change - Map	Each	$8,858		User Fee
P-42	Zone Change - Other	Each	Actual Cost		User Fee
P-43	Zoning Verification Letter	Each	$1,600		User Fee
P-44	Public Hearing - Postage/Publication	Each	Actual Cost		User Fee
P-45	Temporary Sign/Banner Permit	Per Application	$50		User Fee
P-46	Conditional Use Permit - Minor	Each	$721		User Fee
P-47	Recreational Vehicle Administrative Review Permit Appeal	Each	$200		Deposit
P-48	**Wireless Telecommunications Facilities**				
	Eligible Facility Requests (EFR)	Each	$1,300		User Fee
	Minor Wireless Facility Permit	Each	$7,900		User Fee
	Major Wireless Facility Permit	Each	$10,400		User Fee
P-49	SB330 Applications	Each	$824		User Fee
	Technical Review (Applicable to Administrative Subdivisions, Tentative Parcel Map / Tentative Tract Map, Certificate of Compiance, Lot Line Adjustment, and Lot Merger)		Actual Cost		User Fee

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Surcharges				
P-45	Technology	**% of User Fee**	19%		Surcharge
	Community Art Program (CAP)				
P-46	**CAP - Requirement Contribution to In- Lieu Community Art Fund**				
	BPV (building permit valuation) - New commercial / industrial & mixed use with residential as ancillary component (with BPV of $375,000+).	% of Building Permit '	1%		Impact Fee
	BPV - New tenant improvements to existing commercial / industrial & mixed use with residential as ancillary component (with BPV of $375,000+).	% of Building Permit '	0.50%		Impact Fee
	BPV - New residential of 11 or more units / houses and new mixed use with residential as primary component.	% of Building Permit '	0.25%		Impact Fee
	Misc. Fees				
P-47	**Park Development Fees**				
	Residential	Each	$2,273		Reso 2012-46
	Additional Bedroom Beyond 3 Bedrooms	Each	$200		Reso 2012-46
	Second Dwellings, Apartment and Condo units	Per Residential Dwell	$1,591		Reso 2012-46
	Commercial construction fee	Per Sq. Ft.	$0.62		Reso 2012-46
	Outdoor Dining Fees				
P-48	**Outdoor Dining**				
	Parklet User	Per Year	$1,226		User Fee
	Sidewalk Dining	Per Year	$427		User Fee

BUILDING & SAFETY

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Building & Safety				
B&S-1	Intake Processing Fee	Each	$32		User Fee
	Building Permit Application Fee				
BP-1.1	$1 to $500	Each	$128.00		User Fee
BP-1.2	**$501 to $2,000**				
	First $500	Each	$128.00		User Fee
	Each Additional $100	Each	$5.13		User Fee
BP-1.3	**$2,001 to $25,000**				
	First $2,000	Each	$207.00		User Fee
	Each additional $1,000	Each	$17.00		User Fee
BP-1.4	**$25,001 to $50,000**				
	First $25,000	Each	$546.00		User Fee
	Each additional $1,000	Each	$14.00		User Fee
BP-1.5	**$50,001 to $100,000**				
	First $50,000	Each	$952.00		User Fee
	Each additional $1,000	Each	$8.00		User Fee
BP-1.6	**$100,001 to $500,000**				
	First $100,000	Each	$1,360.39		User Fee
	Each additional $1,000	Each	$4.89		User Fee
BP-1.7	**$500,001 to $1,000.000**				
	First $500,000	Each	$3,318.58		User Fee
	Each additional $1,000	Each	$4.54		User Fee
BP-1.8	**$1,000,000 to $5,000,000**				
	First $1,000,000	Each	$5,587.75		User Fee
	Each additional $1,000	Each	$0.57		User Fee
BP-1.9	**$5,000,000 to $10,000,000**				
	First $5,000,000	Each	$7,856.92		User Fee
	Each additional $1,000	Each	$0.55		User Fee
BP-1.10	**$10,000,000 to $25,000,000**				
	First $10,000,000	Each	$10,565.62		User Fee
	Each additional $1,000	Each	$0.39		User Fee
BP-1.11	**$25,000,000+**				
	First $25,000,000	Each	$16,593.00		User Fee
	Each additional $1,000	Each	$0.20		User Fee
	Plan Check Fees				
BP-2	Building Plan Check Fee	% of Building Permit	68%		User Fee
BP-3	Planning Plan Check Fee	% of Building Permit	10%		User Fee
BP-4	Engineering Plan Check Fee	% of Building Permit	10%		User Fee
BP-5	Water Plan Check Fee	% of Building Permit	5%		User Fee
BP-6	Additional Building Plan Check Fee	Per Hour	$215		User Fee
BP-7	Mechanical, Electrical, or Plumbing Plan Check Fee	Per Hour	$215		User Fee
BP-8	Sewer Plan Check Fee	Per Hour	$215		User Fee
	Miscellaneous Services and Fees				
BP-3.1	Inspections outside of normal business hours (minimum charge - two hours)	Per Hour	$149		User Fee
BP-3.2	Inspection for which no fee is specifically indicated	Per Hour	$118		User Fee
BP-3.3	Additional plan review required by changes, additions or revisions on plans	Per Hour	$211		User Fee
BP-3.4	For use of outside consultants for plan checking and inspections, or both	Each	Actual Cost		User Fee
	*Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.				
OBP-1	Building Address Processing w/o Map	Per Application	$555		User Fee
OBP-2	Building Permit Surcharge for NPDES (SWPPP) Inspections	Each	5%		Surcharge
OBP-3	Building Re-Address Processing	Per Application	$438		User Fee
OBP-4	Change of Occupancy	Per Application	$185		User Fee
OBP-5	Investigation	Per Hour	$205		User Fee
OBP-6	Work Without Permit Investigation Fee	Each	Actual Cost		User Fee
	Combo Permits - Single Family Residential				
CP-1	Bathroom Remodel / Kitchen Remodel (no structural changes)	Each	$299		User Fee
CP-4	Residential HVAC Replacement	Each	$232		User Fee
CP-5	Swimming Pool / Spa	Each	$1,164		User Fee

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Electrical Permit Application				
Elec - 1	**Receptacles/Lights/Switches**	Per Outlet	$4.00		User Fee
Elec - 2	Fixed Appliances & Dedicated Outlets (Ranges, Dryers, Water Heaters, Cooktops, Dishwashers, etc.)	Each	$8.00		User Fee
Elec - 3	**Motors**	Each	$36		User Fee
Elec - 4	Signs	Each	$88		User Fee
Elec - 5	Timers	Each	$46		User Fee
Elec - 6	**Service 0-600V**				
	Not Over 225 Amp	Each	$118		User Fee
	Over 225 Amp	Each	$149		User Fee
Elec - 7	New Dwellings	Per Sq. Ft.	$0.10		User Fee
Elec - 8	Temporary Power Poles	Each	$118		User Fee
Elec - 9	Temporary Distribution Poles	Each	$57		User Fee
Elec - 10	Carnival Ride / Attraction	Per Attraction	$57		User Fee
Elec - 11	Swimming Pool/Spas	Each	$180		User Fee
Elec - 12	Where No Fee is Set	Each	$88		User Fee
Elec - 13	Minimum Permit Fee	Each	$118		User Fee
Elec - 14	Issuance Fee Per Permit	Each	$52		User Fee
Elec - 15	EV Charging Station	Each	$391		User Fee
Elec - 16	Energy Storage System (ESS)	Each	$391		User Fee
	Plumbing Permit Application				
Plum-1	Toilet	Each	$26		User Fee
Plum-2	Bath Tub	Each	$26		User Fee
Plum-3	Shower	Each	$26		User Fee
Plum-4	Wash Basin	Each	$26		User Fee
Plum-5	Kitchen Sink	Each	$26		User Fee
Plum-6	Dishwasher	Each	$26		User Fee
Plum-7	Laundry Tub or Tray	Each	$26		User Fee
Plum-8	Automatic Washer	Each	$26		User Fee
Plum-9	Water Heater	Each	$57		User Fee
Plum-10	Solar Water Heater	Each	$118		User Fee
Plum-11	Water Softener	Each	$26		User Fee
Plum-12	Gas System (up to 5 Outlets)	Each	$57		User Fee
Plum-13	Additional Gas Outlet Over 5	Each	$10		User Fee
Plum-14	Floor Drain	Each	$26		User Fee
Plum-15	Lawn Sprinkler System	Each	$57		User Fee
Plum-16	Misc. Water Piping	Each	$57		User Fee
Plum-17	Swimming Pool Piping	Each	$88		User Fee
Plum-18	Where No Fee is Set	Each	$88		User Fee
Plum-19	Minimum Permit Fee	Each	$118		User Fee
Plum-20	Issuance Fee Per Permit	Each	$52		User Fee
	Mechanical Permit Application				
MP-1	Refrigeration Compressor	Each	$88		User Fee
MP-2	Absorption Unit	Each	$88		User Fee
MP-3	Boiler	Each	$88		User Fee
MP-4	Fuel Burning Heater or Furnace	Each	$88		User Fee
MP-5	Air Handling Unit	Each	$88		User Fee
MP-6	Air Inlet or Outlet	Each	$15		User Fee
MP-7	Appliance Vent (not included above)	Each	$41		User Fee
MP-8	Evaporative Cooler	Each	$88		User Fee
MP-9	Ventilation Fans	Each	$26		User Fee
MP-10	Residential Kitchen Hood & Exhaust System	Each	$57		User Fee
MP-11	Commercial Kitchen Hood & Exhaust System	Each	$88		User Fee
MP-12	Spray Booth, Exhaust System	Each	$118		User Fee
MP-13	Fire Dampers	Each	$88		User Fee
MP-14	Alter Duct System (not included above)	Each	$88		User Fee
MP-15	Where No Fee is Set	Each	$88		User Fee
MP-16	Minimum Permit Fee	Each	$118		User Fee
MP-17	Issuance Fee Per Permit	Each	$52		User Fee
	Sewer Permit Application				
SP-1	Building Sewer Connection to Public Sewer	Each	$118		User Fee
SP-2	Septic Tank, Seepage Pit, or Drain Field	Per Unit	$211		User Fee
SP-3	Connect Additional Building/Work	Each	$118		User Fee
SP-4	Alter, Repair or Abandon Building Sewer	Each	$118		User Fee
SP-5	Grease Interceptor	Each	$180		User Fee
SP-6	Where No Fee is Set	Each	$118		User Fee
SP-7	Minimum Permit Fee	Each	$118		User Fee
SP-8	Issuance Fee Per Permit	Each	$52		User Fee

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Building Valuation Data for Specialty Items				
Spec-1	Patio (Open)				
	Valuation will be equal to an open carport as set by the Annual Building Valuation Data.	Per Square Foot	$31		
	Carport - of garage value with a minimum plan check fee of $142	Per Square Foot	68.30%		
Spec-2	Patio (Closed)				
	Valuation will be equal to twice the valuation used for an open patio	Per Square Foot	$62		
	Minimum plan check fee of $142	Per Square Foot			
Spec-3	Composition or Build Up Roof				
	Fiberglass	Per Square Foot	$3		
	All Other Roofing Material	Per Square Foot	$3		
Spec-4	Walls				
Spec-5	Walls				
Spec-9	**Commercial Solar**				
	50kw or Less	Flat	$1,000		Gov. Code 66015 (b)
	50-250kW (Base)	Base	$1,000		Gov. Code 66015 (b)
	50-250kW (per kW above 50 kW)	Per kw	$7		Gov. Code 66015 (b)
	250 kW (Base)	Base	$2,400		Gov. Code 66015 (b)
	250 kW (per kW above 250 kW)	Per kw	$5		Gov. Code 66015 (b)
Spec-10	**Residential Solar:**				
	Base	Flat	$450		GOV § 66015 (a)
	Per Kw above 15Kw	per Kw	$15		GOV § 66015 (a)
	Surcharges				
S-1	General Plan Maintenance	% of Permit	13%		Surcharge
S-2	Technology	% of Permit	19%		Surcharge

ENVIRONMENTAL SERVICES

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Environmental Services				
	FOG Fees				
ES-1	FOG (Fats, Oil and Grease) Application Fee for New Restaurants	Each	$278		User Fee
ES-2	FOG Program Inspections	Each	$196		User Fee
ES-3	FOG Program, Industrial, Automotive, and Gas Station Re-inspection Fee	Each	$196		User Fee
	National Pollutant Discharge Elimination Services (NPDES)				
ES-4	NPDES - Current Construction Inspection	Each	$391		User Fee
ES-5	NPDES - Current Construction Re-inspection	Each	$196		User Fee
ES-6	**NPDES Automotive Inspection**				
	Inspection	Each	$263		User Fee
	Follow-up	Each	$180		User Fee
ES-7	**NPDES Gas Station Inspection**				
	Inspection	Each	$263		User Fee
	Follow-up	Each	$180		User Fee
ES-8	**NPDES Industrial Inspection**				
	Inspection	Each	$397		User Fee
	Follow-up	Each	$288		User Fee
ES-9	**NPDES Restaurant Inspection**				
	Inspection	Each	$196		User Fee
	Follow-up	Each	$160		User Fee
ES-10	**NPDES - Nursery**				
	Inspection	Each	$263		User Fee
	Follow-up	Each	$180		User Fee
ES-11	**NPDES Non-Industrial Inspection**				
	Inspection	Each	$263		User Fee
	Follow-up	Each	$180		User Fee
	Other Fees				
ES-12	Environmental Services Hourly Fee	Per Hour	$185		User Fee

ENGINEERING

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Engineering				
E-1	Street Name Signs	Per Set	$422		User Fee
E-2	Traffic Signs	Per Sign	$1,128		User Fee
E-3	**Street Lights (Administration)**				
	Administration Fee	Per Light	$572		User Fee
	Marbelite	Deposit	$3,000		Pass Through
	Double Davit	Deposit	$4,200		Pass Through
E-4	Curb Stenciling	Per Lot	$31		User Fee
	Parcel Map/Tract Map Development Fees				
E-5	Final Parcel Map Review	Per Application	$3,435		User Fee
E-6	**Final Tract Map Review**				
	Application	Per Application	$3,765		User Fee
	Over 4 lots	Each	$46		User Fee
E-7	Final Map Amendment Review	Per Application	$3,167		User Fee
E-8	Street Name Processing w/o Map	Per Application	$2,369		User Fee
E-9	Street Re-Name Processing	Per Application	$2,369		User Fee
E-10	Street/Right-of-Way Abandonment Processing	Per Application	$2,091		User Fee
E-11	Building Address or Re-Address Processing without Map	Per Application	$716		User Fee
	Drainage				
E-12	**Drainage Plan/Check/Inspections/ SWPP**				
	Single-Family / ADU	Each	$644		User Fee
	Multi-Family (more than 1) / Commercial	Each	$1,020		User Fee
E-13	**Geotechnical/Soils Report Review**				
	Single-Family / ADU	Each	$793		User Fee
	Multi-Family (more than 1) / Commercial	Each	$1,030		User Fee
E-14	**Low Impact Development (LID Report)**				
	Single-Family / ADU	Each	$793		User Fee
	Multi-Family (more than 1) / Commercial	Each	$1,030.00		User Fee
	Encroachment Permits				
E-15	Temporary Placement on Street Permit	Per Application Plus	$340		User Fee
E-16	Temporary Encroachment Permit	Per Application Plus	$371		User Fee
E-17	Permanent Encroachment Permit	Per Application Plus	$793		User Fee
	*Fee includes the first day of application review. Subsequent days will be charged at a one-hour staff rate.				
	Plan Checks				
E-18	**Public Improvement Plan Check/ Inspection**	% of Construction Co	5%		User Fee
	$10,000	Each			
	$25,000	Each			
	$50,000	Each			
	$100,000	Each			
	$500,000	Each			
E-19	Traffic Control Plan Review	Each	$742		User Fee
E-20	**Miscellaneous Plan Review**				
	Single-Family / ADU	Each	$793		User Fee
	Multi-Family (more than 1) / Commercial	Each	$1,313.25		User Fee
E-21	Signing/Striping Plan Check	Each	$881		User Fee
E-22	**SWPPP Review Fee**				
	Less than 1 acre	Each	$505		User Fee
	1 acre or more	Each	$876		User Fee
E-23	Traffic Study Review Fee	Each	$752		User Fee
E-24	Delta Revision Fee	Each	$788		User Fee
E-25	Delta Revision to Drainage/Grading Plans	Each	$438		User Fee
E-26	Stock Pile Plan Review Fee	Each	$742		User Fee
E-27	**Hydrology & Hydraulics Report Review Fee**				
E-28	Single-Family / ADU	Each	$886		User Fee
E-29	Multi-Family (more than 1) / Commercial	Each	Actual Cost		User Fee
	Drive Approach Permits				
E-28	Residential Drive Approach	Each	$525		User Fee
E-29	Commercial Drive Approach	Each	$752		User Fee

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Excavation Permits*				
E-30	Natural Soil Excavation (sod/earth)	Each	$613		User Fee
E-31	**Paved Surfaces:**				
	1 – 50 square foot	Each	$304		User Fee
	Deposit	Each	$150		Deposit
	51 – 300 square foot	Each	$372		User Fee
	Deposit	Each	$1,000		Deposit
	301 – 600 square foot	Each	$492		User Fee
	Deposit	Per Sq. Ft	$4		Deposit
	601 – 1,000 square foot	Each	$714		User Fee
	Deposit	Each	$3,000		Deposit
	Over 1,000 square foot	Each	$884		User Fee
	Each Addl. 100 sq. ft. over 1,000	Each Addl. 100 sq. ft	$29		User Fee
	Deposit	Each	$3,000		Deposit
	Each Addl. 100 sq. ft. over 1,000	Each Addl. 100 sq. ft	$1		Deposit
	Curb, Gutter, Sidewalk & Paving Permits				
E-32	**Curb and/or Gutter**				
	0 - 100 linear foot	Each	$474		User Fee
	Over 100 linear foot	Per L.F.	$1.30		User Fee
E-33	**Sidewalk**				
	0 - 100 sq. ft.	Each	$613		User Fee
	Over 100 sq. ft.	Per Sq. Ft.	$1.10		User Fee
E-34	Minor Curb Cut/Drilling (Core)	Per Curb location	$546		User Fee
E-35	Paving	Each			
	Sewer Fees				
E-36	Building Sewer Connection to Public Sewer	Each	$788		User Fee
E-37	Sewer Front Footage	Per Front Foot	$6.51		User Fee
E-38	Sewer Acreage	Per Acre	$788		User Fee
E-39	Sewer Main Inspection Fee	Per Liner Foot	$1.60		User Fee
E-40	Manhole, Junction Structure, etc. Inspection	Each	$309		User Fee
E-41	**Sewer Area Study Review Fee**				
	Single-Family / ADU	Each	$937		User Fee
	Multi-Family (more than 1) / Commercial	Each	Actual Cost		User Fee
	Miscellaneous Fees				
E-42	Pool Drainage Permit	Each	$237		User Fee
E-43	Sign Impound Fee	Each	$201		User Fee
E-44	Easement Quitclaim Deed Processing	Each	$937		User Fee
E-45	Oversized Transportation Permit	Each	$216		User Fee
E-46	**Moving Building/House**				
	Permit Fee	Each	$180		User Fee
	Deposit	Each	$1,000		Deposit
E-47	Hazardous Material Spill: Cleanup & Disposal Sewage Spill Cleanup Damage to City Property/ Repair	Each	$273		User Fee
E-48	**Construction and Demolition (C&D) Waste Management Plan**				
	<u>Projects with a valuation less than $100,000:</u>				
	City Approved Haul	Each	$98		User Fee
	Self-Haul	Each	$98		User Fee
	<u>Projects with a valuation greater than $100,000:</u>				
	City Approved Haul	Each	$98		User Fee
	Self-Haul	Each	$98		User Fee
E-49	Preferential Parking District - Establishment or Modification	Each	Actual Cost		User Fee
	Miscellaneous Inspections				
E-50	Inspections (after hours/weekends)	Per Hour	$165.00		User Fee
E-51	Re-inspections	Per Hour	$134.00		User Fee
E-52	Inspection (no indicated fee)	Per Hour	$134.00		User Fee
E-53	3rd Party Consultants	Per Hour	$299.00		User Fee
	Wireless Telecommunication Facilities (Public Right-of-Way)				
E-54	**Administrative Wireless Telecommunications Facility Permit Fees - Small Wireless Facilities**				
	Deposit	Each	$4,000		Deposit
E-55	**Administrative Wireless Telecommunications Facility Permit Fees - Eligible Facilities Request**				
	Flat fee for review	Each	$535		Deposit
E-56	**Major Wireless Telecommunications Facility Permit Fees - Non-Administrative**				
	Deposit	Each	$8,000		Deposit
	*Prior to permits being issued, final costs will be calculated and charged to the Applicant if they exceed deposit fees.				

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	GRADING & DRAINAGE PLAN CHECK/ INSPECTION FEES				
	GRADING PERMIT FEES				
E-57	**51-1000 Cubic Yards**				
	For First 50 Cubic Yards	Each	$819		User Fee
	Each add'l 100 Cubic Yards or Fraction Thereof	Each	$170		User Fee
E-58	**1,001-10,000 Cubic Yards**				
	For First 1,001 Cubic Yards	Each	$2,477		User Fee
	Each add'l 1000 Cubic Yards or Fraction Thereof	Each	$196		User Fee
E-59	**10,001-50,000 Cubic Yards**				
	For First 10,001 Cubic Yards	Each	$4,269		User Fee
	Each add'l 1000 Cubic Yards or Fraction Thereof	Each	$82		User Fee
E-60	**50,001-100,000 Cubic Yards**				
	For First 50,001 Cubic Yards	Each	$7,586		User Fee
	Each add'l 1000 Cubic Yards or Fraction Thereof	Each	$113		User Fee
E-61	**Over 100,000 Cubic Yards**				
	For First 100,000 Cubic Yards	Each	$13,375		User Fee
	Each add'l 1000 Cubic Yards or Fraction Thereof	Each	$57		User Fee
	Surcharges				
E-62	Technology	% of Permit	19%		Surcharge

POLICE

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Police				
	Animal Control				
PD-1	**Animal Control Services**				
	Food & Care	Each	$10		Pass Through
	Cat	Each	$10		Pass Through
	Small Animal	Each	$5		Pass Through
	Medium Animal	Each	$10		Pass Through
	Large Animal	Each	$40		Pass Through
	Biter (OBS)	Each	$20		Pass Through
PD-2	**Animal Impound**				
	Dog 1st offense—altered	Each	$30		Pass Through
	Dog 1st offense—unaltered	Each	$50		Pass Through
	Dog 2nd offense—altered	Each	$70		Pass Through
	Dog 2nd offense—unaltered	Each	$100		Pass Through
	Dog 3rd offense—altered	Each	$120		Pass Through
	Dog 3rd offense—unaltered	Each	$120		Pass Through
	Cat—altered	Each	$5		Pass Through
	Cat—unaltered	Each	$5		Pass Through
	Small Animal	Each	$15		Pass Through
	Medium Animal	Each	$25		Pass Through
	Large Animal	Each	$60		Pass Through
PD-3	**Animal License Issuance**				
	Cat License Altered/S/C $5	Each	$5		Pass Through
	Unaltered/S/C	Each	$10		Pass Through
	Penalty	Each	$10		Pass Through
	Dog License Unaltered	Each	$100		Pass Through
	Altered	Each	$30		Pass Through
	S/C Unaltered	Each	$100		Pass Through
	S/C Altered	Each	$10		Pass Through
	Veteran Disability Altered	Each	$0		Pass Through
	Penalty	Each	$50		Pass Through
	Potentially Dangerous	Each	$125		Pass Through
PD-4	**Animal Retrieval/Disposal**				
	Owner Released – licensed: Per Animal	Per Animal	$40		Pass Through
	Per Litter	Per Litter	$30		Pass Through
	O/R pickup live	Each	$30		Pass Through
	O/R pickup dead	Each	$20		Pass Through
	Owner Released – unlicensed: Per Animal	Per Animal	$100		Pass Through
	Per Litter	Per Litter	$100		Pass Through
	O/R pickup live	Each	$100		Pass Through
	O/R pickup dead	Each	$100		Pass Through
	Police Fees				
PD-5	**Bicycle Licenses**				
	New license	Each	$4		VEH § 39004
	Renewal	Each	$2		VEH § 39004
PD-6	**Code Enforcement Investigation**				
	Various Fines	Each	$50 - $1,500		
	Re-investigation	Each	$103		User Fee
PD-7	Cost Recovery of Graffiti Damage Caused by a Minor	Each	Actual Cost		User Fee
PD-8	DUI Incident Response Investigation	Each	Actual Cost		User Fee
PD-9	Fingerprint Card	First Card	$21		User Fee
	Additional Fingerprint Card	Each Additional Card	$5		User Fee
PD-10	Impound Vehicle Release	Per Vehicle	$165		User Fee
PD-11	Inspection, documentation and registration of vacant property or property in foreclosure	Each	$82		User Fee
PD-12	Massage Business Permit	Per Application	$340		User Fee
PD-13	Massage Business Permit Renewal	Each	$170		User Fee
PD-14	Massage Tech/Practitioner Permit	Per Application	$170		User Fee
PD-15	Massage Tech/Practitioner Permit Renewal	Each	$82		User Fee
PD-16	Massage Business Location Change	Per Application	$170		User Fee
PD-17	Massage Business Sale/Transfer	Per Application	$170		User Fee
PD-18	**Noise Disturbance Response Call-Back / Alcohol consumed by a Minor**				
	1st Response	Each	$0		Penalty
	2nd Response	Each	$100		Penalty
	3rd Response	Each	$250		Penalty
	4th Response	Each	$500		Penalty
	5th Response	Each	$1,000		Penalty
	6th and subsequent Responses	Each	$2,500		Penalty

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
PD-19	**Parking Permit - Early Morning**				
	Early Morning/Per Day	Per Day	$5		User Fee
	Early Morning/Per Year	Per Year	$82		User Fee
PD-20	Police Photo Reproduction	Per Request	$36		User Fee
PD-21	**Police Report Copy**				
	First Five (5) pages	Each	Free		User Fee
	Additional Pages After 5	Per Page	$0.15		User Fee
PD-22	Police Special Services	Each	Actual Cost		User Fee
PD-23	Records Check/Clearance Letter	Per Letter	$41		User Fee
PD-24	Vehicle Equipment Correction Inspection	Per Inspection	$26		User Fee
PD-25	Video/Audio Disk Reproduction	Per Disk	$36		User Fee
PD-26	Weapons Storage Processing	Per Weapon	$62		User Fee
PD-27	Traffic Collision Report	Per Report	$21		User Fee
PD-28	Sidewalk Vendor - Impounding Equipment & Merchandise	Each	$211		User Fee
	Alarm Fees				
PD-29	**Alarm Permit**				
	Residential	Per Permit	$41		User Fee
	Commercial	Per Permit	$52		User Fee
PD-30	**False Alarm Fines**				
	Permitted				
	1st Alarm	Each	$0		Penalty
	2nd Alarm	Each	$75		Penalty
	3rd Alarm	Each	$150		Penalty
	4th Alarm	Each	$250		Penalty
	5th Alarm	Each	$250		Penalty
	Non-Permitted				
	1st Alarm	Each	$50		Penalty
	2nd Alarm	Each	$175		Penalty
	3rd Alarm	Each	$200		Penalty
	4th Alarm	Each	$350		Penalty
	5th Alarm	Each	$350		Penalty
PD-31	Alarm Permit Late Registration	Each	$10		Penalty
PD-32	Alarm Fee Late Charge	Each	$25		Penalty
PD-33	Alarm Permit Reinstatement Fee	Each	$100		Penalty
	Carry Concealed Weapon (CCW)				
PD-34.1	Carry Concealed Weapon (CCW) - New Application	Each	$613		User Fee
PD-34.2	Carry Concealed Weapon (CCW) - Amended Application	Each	$10		User Fee
PD-34.3	Carry Concealed Weapon (CCW) - Live Scan	Each	$25		User Fee
PD-34.4	Carry Concealed Weapon (CCW) - Renewal	Each	$510		User Fee
	Code Enforcement Violation				
VEH-1	Prohibited parking on public grounds	Each	$51		Penalty
VEH-2	No front license plate	Each	$51		Penalty
VEH-3	Failure to display registration tab	Each	$51		Penalty
VEH-4	Current year tab required	Each	$51		Penalty
VEH-5	Parked within intersection	Each	$51		Penalty
VEH-6	Parked on crosswalk	Each	$51		Penalty
VEH-7	Parked in painted zone	Each	$51		Penalty
VEH-8	Parked within 15 ft. of fire station	Each	$51		Penalty
VEH-9	Parked on sidewalk	Each	$51		Penalty
VEH-10	Parked at street excavation	Each	$51		Penalty
VEH-11	Double parked	Each	$51		Penalty
VEH-12	Parked in a bus zone	Each	$255		Penalty
VEH-13	Parked on bridge	Each	$51		Penalty
VEH-14	Parked blocking disabled ramp	Each	$336		Penalty
VEH-15	Parked in fire lane	Each	$255		Penalty
VEH-16	Parked in excess of 18 inches of curb/ wrong side	Each	$51		Penalty
VEH-17	Parked/obstructing handicapped space	Each	$336		Penalty
VEH-18	Parked too close to fire hydrant	Each	$51		Penalty
VEH-19	Parked without setting brake, stopping motor	Each	$51		Penalty
VEH-20	Parked blocking access ramp	Each	$336		Penalty

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Glendora Municipal Code (GMC) Parking Violations				
VEH-21	Parked vehicle with for sale sign	Each	$51		Penalty
VEH-22	Early morning parking prohibited	Each	$51		Penalty
VEH-23	Failure to obey curb markings	Each	$51		Penalty
VEH-24	Parking in excess of 72 hours	Each	$51		Penalty
VEH-25	Parking on public property in violationof signs	Each	$51		Penalty
VEH-26	Commercial Vehicle: Parked in residential area	Each	$86		Penalty
VEH-27	Commercial Vehicle: Parked in commercial area	Each	$51		Penalty
VEH-28	Parking in violation of posted sign	Each	$51		Penalty
VEH-29	Parked with sign advertising event	Each	$51		Penalty
VEH-30	Preferential parking permit required	Each	$51		Penalty
VEH-31	Selling from parked vehicle	Each	$51		Penalty
VEH-32	Parked in violation of posted signs	Each	$51		Penalty
VEH-33	Late Penalty	Each	$45		Penalty

PUBLIC WORKS

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Public Works				
PW-1	Tree Planting				
	15-Gallon	Each	$180		Material Costs
	24' box	Each	$360		Material Costs
	36' box	Each	$1,000		Material Costs
	48' box	Each	$1,950		Material Costs
	60' box	Each	$5,950		Material Costs
PW-2	Service Request Pruning	Each	Actual Cost		Pass-Through
PW-3	Tree Removal - Appeal to the Commission	Each	Actual Cost		Pass-Through
PW-4	Memorial Trees	Each	$310		Pass-Through
PW-5	Tree Replacement Cost for Developers (In-Lieu Fund)	Each	Actual Cost		Pass-Through

UTILITY FEES

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Utility Fees				
UMT-1	Damage to City Property Repair	Each	Actual Cost		User Fee
UMT-2	**Service Reconnect Fees**				
	Delinquent (Business hours, Customer receiving social assistance):	Each	$52		User Fee
	Delinquent (Outside of business hours, Customer receiving social	Each	$155		User Fee
	Delinquent (Business Hours):	Each	$110		User Fee
	Delinquent (Outside of Business Hours):	Each	$304		User Fee
	Non-Delinquent (Business Hours):	Each	$108		User Fee
	Non-Delinquent (Outside of Business Hours):	Each	$304		User Fee
	Non-Delinquent (After midnight):	Each	$304		User Fee
UMT-3	Hazardous Material Spill Cleanup and Disposal	Each	Actual Cost		User Fee
UMT-4	Sewage Spill Cleanup	Each	Actual Cost		User Fee
UMT-5	Street Light Maintenance	Each			
UMT-6	Temporary Water Meter Rental Service	Each	$75		Rental
UMT-7	Water Bill Penalties	Each	10%		Penalty
UMT-8	**Water Conservation Violations**				
	First Water Conservation Violation	Each	$0		Penalty
	Second Water Conservation Violation	Each	$150		Penalty
	Third Water Conservation Violation	Each	$250		Penalty
	Fourth Water Conservation Violation	Each	$1,000		Penalty
UMT-9	**Water System Inspection**				
	Lateral for ADU	Per Inspection	$505		User Fee
UMT-10	Integrated Waste Management Franchise Fee	Each	11%		Franchise Fee
UMT-11	Vehicle and Equipment Rental Rates	Each			
UMT-12	Manual Meter Read Fee	Each	$237		User Fee
UMT-13	ACH Return Fee (incorrect bank information)	Each	$57		User Fee
UMT-14	Chargeback Fee (Customer Disputed Bill Penalty)	Each	$57		User Fee
UMT-15	New Account Application/Activation Fee (Processing Fee, excluding meter installation)	Each	$88		User Fee
UMT-16	Deposits for Service	Each	$200		Deposit
UMT-17	Door Hanger Fee	Each	$46		User Fee
UMT-18	Trip Charge for Additional Visit	Each	$149		User Fee
UMT-19	Temporary Construction Meter	Each	$299		User Fee
	Water Service Installation Charges				
	Water Service Installation				
	3/4-1"	Deposit	$5,000.00		Deposit
	2"	Deposit	$7,000.00		Deposit
	4"	Deposit	$10,000.00		Deposit
	6"	Deposit	$12,000.00		Deposit
	Miscellaneous Water Fees and Charges				
	Water Front Footage	Per Foot	$8		Rates
	Acreage Charges	Per Acre	$4,658.50		Rates
	Backflow Preventer Installation	Each	$155		User Fee
	Fire Hydrant Flow Test (office study performed with hydraulic model)	Per Fire Hydrant	$896		User Fee
	Fire Hydrant Flow Test (Field Test)	Per Fire Hydrant	$747		User Fee
	Fire Flow Availability Form	Per Request	$417		User Fee
	Fire Services / Protection (Fixed)	Per Diameter Inch	$9		Rates
	Fire Hydrant Meter Deposit	Deposit	$2,000		Deposit
	Irrigation Plan Review/Water System Inspection (Non-Tract)	Each	$201		User Fee
	Fire Service Plan Review/Water Service Installation Plan Review	Each	$201		User Fee
	Water Meter Test				
	¾" – 2" :	Each	$237		User Fee
	Water Quality Testing	Each	Actual Cost		User Fee
	Bacterial Sample Test	Each	$412		User Fee
	Pressure Test	Each	$412		User Fee
	Hydrant Lock Fee (new lock with installation)	Each	$294		User Fee
	Hydrant- Handle replacement fee	Each	$170		User Fee
	Broken lock/ damage costs & service.	Each	$221		User Fee
	Bi-Monthly Meter Connection Charge*				
	5/8 & 3/4 Inch	Each	$87.93		Rates
	1 Inch	Each	$138.24		Rates
	1.5 Inch	Each	$264.76		Rates
	2 Inch	Each	$426.04		Rates
	3 Inch	Each	$1,013.74		Rates
	4 Inch	Each	$1,013.74		Rates
	6 Inch	Each	$2,225.21		Rates
	8 Inch	Each	$2,225.21		Rates

*Shall be automatically increased based on the percentage change in the Consumer Price Index (CPI) from October to October for calendar years 2025 – 2028, not to exceed 5%

Item No.	Service Provided	Unit	Current Fee	Dept. Requested Revised Fee	Fee Type
	Bi-Monthly Consumption Tiers (CCF)				
	5/8 Inch				
	Tier 1	Each	0-12		Rates
	Tier 2	Each	13-38		Rates
	Tier 3	Each	39-76		Rates
	Tier 4	Each	>76		Rates
	3/4 Inch				
	Tier 1	Each	0-12		Rates
	Tier 2	Each	13-38		Rates
	Tier 3	Each	39-76		Rates
	Tier 4	Each	>76		Rates
	1 Inch				
	Tier 1	Each	0-18		Rates
	Tier 2	Each	19-67		Rates
	Tier 3	Each	68-134		Rates
	Tier 4	Each	>134		Rates
	1.5 Inch				
	Tier 1	Each	0-42		Rates
	Tier 2	Each	43-134		Rates
	Tier 3	Each	135-268		Rates
	Tier 4	Each	>268		Rates
	2 Inch				
	Tier 1	Each	0-64		Rates
	Tier 2	Each	65-220		Rates
	Tier 3	Each	221-440		Rates
	Tier 4	Each	>440		Rates
	3 Inch				
	Tier 1	Each	0-181		Rates
	Tier 2	Each	182-419		Rates
	Tier 3	Each	420-838		Rates
	Tier 4	Each	>838		Rates
	4 Inch				
	Tier 1	Each	0-181		Rates
	Tier 2	Each	182-658		Rates
	Tier 3	Each	659-1316		Rates
	Tier 4	Each	>1316		Rates
	6 Inch				
	Tier 1	Each	0-328		Rates
	Tier 2	Each	329-2,341		Rates
	Tier 3	Each	2,342-4,682		Rates
	Tier 4	Each	>4,682		Rates
	8 Inch				
	Tier 1	Each	0-328		Rates
	Tier 2	Each	329-2,341		Rates
	Tier 3	Each	2,342-4,682		Rates
	Tier 4	Each	>4,682		Rates
	Consumption Rates for Water & Elevations (CCF)*				
	Zone A				
	Tier 1	Each	$1.80		Rates
	Tier 2	Each	$2.76		Rates
	Tier 3	Each	$3.72		Rates
	Tier 4	Each	$4.68		Rates
	Elevation		$0.23		Rates
	Zone B				
	Tier 1	Each	$1.80		Rates
	Tier 2	Each	$2.76		Rates
	Tier 3	Each	$3.72		Rates
	Tier 4	Each	$4.68		Rates
	Elevation		$1.05		Rates
	Zone C				
	Tier 1	Each	$1.80		Rates
	Tier 2	Each	$2.76		Rates
	Tier 3	Each	$3.72		Rates
	Tier 4	Each	$4.68		Rates
	Elevation		$2.12		Rates
	Zone D				
	Tier 1	Each	$1.80		Rates
	Tier 2	Each	$2.76		Rates
	Tier 3	Each	$3.72		Rates
	Tier 4	Each	$4.68		Rates
	Elevation		$3.51		Rates

*Shall be automatically increased based on the percentage change in the Consumer Price Index (CPI) from October to October for calendar years 2025 – 2028

NOTICE OF PUBLIC HEARING

CITY COUNCIL

YOU MAY BE AFFECTED BY THE FOLLOWING:

NOTICE IS HEREBY GIVEN that the City Council of the City of Glendora will hold a public hearing in the City Council Chambers of City Hall, 116 E. Foothill Boulevard, Glendora, California, on Tuesday, August 25, 2026, at 7:00 p.m. to receive and consider all evidence and reports relative to a resolution amending the City of Glendora Master Fee Schedule of fees and charges for City Services for the Recreation and Human Services department.

All interested parties are invited to attend said hearing and express their views on this matter. Should you be unable to attend the public hearing, your testimony must be made in writing and delivered prior to the scheduled hearing date as follows: City Clerk Department, 116 E. Foothill Blvd, Glendora, CA, 91741, City_Clerk@cityofglendora.gov.

Further information on this item will be posted to the city's website at cityofglendora.gov/City-Hall/Meetings-and-Agendas and will be on file for public inspection and copying for the cost of duplication, at the office of the City Clerk, 116 E. Foothill Blvd, Glendora, CA, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, exclusive of holidays, within those hours for agenda posting and public inspection as required by the Ralph M. Brown Act, California Government Code 54950 et seq. as applicable to this meeting.

If you challenge this action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

Kathleen R. Sessman, MMC
City Clerk/Communications Director

Published San Gabriel Valley Examiner: 07/23/2026
07/30/2026

CERTIFICATION

I, Kathleen R. Sessman, City Clerk of the City of Glendora, hereby certify that I posted a copy of this Notice on the bulletin board outside the City Hall Council Chamber, 116 E. Foothill Boulevard at 2:00 p.m. on July 9, 2026.

Kathleen R. Sessman, MMC
City Clerk/Communications Director

A PUBLIC HEARING TO CONSIDER A RESOLUTION AMENDING THE MASTER SCHEDULE OF FEES FOR SERVICE FOR THE FISCAL YEAR 2026-27

FINANCE DEPARTMENT
CITY COUNCIL MEETING
AUGUST 25, 2026
DESIREE VALDIVIA, OFFICE COORDINATOR

UPDATES OR NEW REQUESTS

Whenever new fees are added or an existing fee is changed, the fees are calculated or adjusted according to the following guidelines:

- Full recovery of third-party costs;
- Fully-allocated employee personnel costs; and
- Established cost recovery ratios.
- Annual CPI adjustments, where applicable, consistent with the City's User Fee Cost Recovery Policy.

SUMMARY OF UPDATES

Section	Summary Description	Reason
Recreation & Human Services	• Updated facility rental, cleaning, and field fees.	• Cost Recovery • Consistency

NEXT STEPS

- Approved Master Schedule of Fees for Service will be posted to the City's website.
- Department will update their forms and processes to include any new and/or adjusted fees.
- Continually evaluate fees and services.

RECOMMENDATIONS

That the City Council:

1. Adopt a City Council Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA ESTABLISHING THE MASTER SCHEDULE OF FEES FOR SERVICE AND AMENDING CITYWIDE FEES FOR COST OF SERVICE FOR FISCAL YEAR 2026-27."

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Community Development**	**DISTRICT(S):**	**Citywide**

SUBJECT: **First Reading and Introduction of an Ordinance amending Title 21 (Zoning) of the Glendora Municipal Code to update regulations governing Accessory Dwelling Units, Junior Accessory Dwelling Units, and SB 9 Units in compliance with State law (APLN26-0007)**

RECOMMENDATION

That the City Council:

1. Find and determine that the Ordinance is exempt from the California Environmental Quality Act (CEQA);
2. Introduce for first reading an Ordinance titled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENDORA AMENDING TITLE 21 (ZONING) OF THE GLENDORA MUNICIPAL CODE TO UPDATE REGULATIONS GOVERNING ACCESSORY DWELLING UNITS, JUNIOR ACCESSORY DWELLING UNITS, AND SB 9 UNITS IN COMPLIANCE WITH STATE LAW;" and
3. Direct the preparation of a summary of the Ordinance for publication pursuant to Govt Code 36933 and Resolution CC 2018-40.

STRATEGIC FOCUS AREAS

Goal 1: SubURBAN Living

EXECUTIVE SUMMARY

In December 2025 and January 2026, the City received two technical assistance letters from the California Department of Housing and Community Development (HCD), one addressing ADU regulations (December 5, 2025) and one addressing SB 9 urban lot split standards (January 23, 2026). In response to these letters, the City committed to amending Section 21.04.040 of Title 21 of the Glendora Municipal Code to address HCD's findings. The proposed ordinance incorporates required changes under Senate Bill 477, Senate Bill 1211, and 2025 amendments to the Government Code, and directly responds to the specific code language corrections identified by HCD. Continued noncompliance could expose the City to HCD enforcement action, including potential referral to the California Office of the Attorney General pursuant to Government Code Section 65585(j). Planning Commission recommended Council approval of the ordinance on July 7, 2026.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

California has enacted a series of laws over the past several years substantially curtailing local authority to regulate accessory dwelling units (ADUs), junior accessory dwelling units (JADUs), and urban infill housing. Senate Bill 9 (Chapter 162, Statutes of 2021) added Government Code Sections 65852.21 and 66411.7, requiring ministerial approval of two-unit developments and urban lot splits on single-family lots while prohibiting local agencies from imposing owner-occupancy standards beyond those expressly specified in the statute. Senate Bill 477 (Chapter 7, Statutes of 2024) reorganized ADU and JADU law into a consolidated chapter (Government Code Sections 66310–66342) without substantive change but rendered local ordinances referencing only the former section numbers potentially ambiguous. Senate Bill 1211 (Chapter 768, Statutes of 2024), effective January 1, 2025, increased the maximum number of detached ADUs permitted on multifamily lots from two to up to eight, prohibited replacement parking requirements when uncovered spaces are removed in connection with ADU construction, and restricted local agencies from imposing development standards on ADUs beyond those authorized by Government Code Section 66323. Additional 2025 amendments conditioned JADU owner-occupancy requirements on shared sanitation facilities, established application completeness and appeal timelines, revised impact fee limitations, and prohibited deed restrictions and HOA review as conditions of ADU approval.

In December 2025 and January 2026, HCD transmitted two technical assistance letters to the City identifying specific provisions of GMC Section 21.04.040 as out of compliance with current state law. The December 5, 2025 letter addressed ADU and JADU standards, including JADU owner-occupancy, the number of detached ADUs on multifamily lots, and deed restriction prohibitions. The January 23, 2026 letter addressed SB 9 urban lot split standards, specifically advising that the City's requirement for applicants to "verifiably live" on the property "from the time of application" constitutes an impermissible additional owner-occupancy standard under Government Code Section 66411.7(g)(3), and that the City may not decline to process a completed SB 9 application on an undeveloped parcel where a concurrent development application has been submitted. On February 10, 2026, the Community Development Department responded to HCD and committed to amend GMC Section 21.04.040 around Q2 2026 to correct the identified language and update internal processing procedures accordingly. The proposed Ordinance fulfills that commitment.

DISCUSSION

The proposed Ordinance makes targeted amendments to GMC Section 21.04.040 to fulfill the City's February 10, 2026 commitment to HCD, and to incorporate changes required by SB 1211 and 2025 state law amendments. The amendments do not restructure the City's overall ADU and SB 9 framework but update specific provisions where current code language conflicts with or is preempted by state law. Key changes are as follows:

- SB 9 Owner-Occupancy Language. Consistent with HCD's January 23, 2026 letter and Government Code Section 66411.7(g)(1), the ordinance deletes the requirement that applicants "verifiably live" on the subject property from the time of application and replaces "from the date of application" with "from the date of approval." The ordinance also clarifies that an SB 9 urban lot split application submitted concurrently with an SB 9 development application on a vacant parcel satisfies the owner-occupancy intent requirement.
- JADU Owner-Occupancy. Consistent with 2025 amendments to Government Code Section 66333, the ordinance clarifies that owner-occupancy is required only where a JADU shares sanitation facilities with the primary dwelling. Owner-occupancy may not be required where a JADU has its own separate bathroom.
- Multifamily Detached ADU Counts. Consistent with SB 1211 (Government Code Section 66323), the ordinance increases the maximum number of detached ADUs on lots with an existing multifamily dwelling to up to eight, provided the count does not exceed the number of existing units on the lot. For lots with a proposed multifamily dwelling, state law permits up to two detached ADUs. A summary table is included in the amended code section to illustrate permitted counts across common development scenarios.
- Maximum Units on Original SB 9 Parcels. The ordinance adds clarifying language capping total dwelling units — counting all primary dwellings, SB 9 units, ADUs, and JADUs across all parcels created from the same original lot — at four, and clarifying that each parcel created through an SB 9 urban lot split may contain no more than two total units, consistent with existing policy and state law intent.
- Conversion of Non-Livable Space. The ordinance reorganizes and clarifies standards for ADUs created by converting non-livable space in existing multifamily structures, incorporating SB 1211's definition of "livable space" and distinguishing those provisions from standards applicable to new detached ADUs on multifamily lots.

The draft Ordinance was revised slightly following the Planning Commission's recommendation to clarify ambiguity in the City's current ADU regulations. The existing language could be interpreted as allowing conversion ADUs within detached accessory structures associated with multifamily residential uses, although state law requires this allowance only when the property is developed with a single-family residential use. Two additional minor revisions were made to correct an outline lettering error and a broken cross-reference. Finally, the number of detached ADUs allowed concurrent with a proposed multifamily development was clarified.

FISCAL IMPACT

Staff time for this Ordinance is covered within the current Community Development Department budget. No additional fiscal impact is anticipated. Maintaining compliance with state ADU law avoids the risk of state law rendering the City's local ordinance null and void, which would require the City to apply default state standards directly and eliminate local discretion over ADU and SB 9 processing.

ENVIRONMENTAL DETERMINATION

The proposed Ordinance is not subject to, and/or is exempt from, the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.17, Government Code Sections 65852.21(k) and 66411.7(n), and CEQA Guidelines Section 15061(b)(3), because it implements state ADU, JADU, and SB 9 law and consists of amendments to development standards and administrative procedures required to conform the City's regulations to state law.

Prepared By:	Hans Friedel, AICP, Principal Planner
Concurs With:	Not Applicable
Reviewed By:	Jeff Kugel, Community Development Director
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_Draft_Ordinance.pdf
B_CEQA_Notice_of_Exemption.pdf
C_Public_Hearing_Notice.pdf
D_Summary_of_Ordinance_1st_Reading.pdf
E_Glendora_ADU_TA_12052025.pdf
F_Glendora-TA-012326.pdf
G_Glendora_-HCD_TA_Letter_Response_20251223.pdf
H_Glendora_-_HCD_TA_Letter_Response_20260210.pdf
I_Staff_Presentation_1.pdf

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENDORA AMENDING TITLE 21 (ZONING) OF THE GLENDORA MUNICIPAL CODE TO UPDATE REGULATIONS GOVERNING ACCESSORY DWELLING UNITS, JUNIOR ACCESSORY DWELLING UNITS, AND SB 9 UNITS IN COMPLIANCE WITH STATE LAW

WHEREAS, the City of Glendora (City) has adopted the Glendora Community Plan (General Plan), including the Land Use Element, which establishes the City's long-term framework for the distribution, type, intensity, and location of residential land uses, including housing of varied types and densities; and

WHEREAS, the State of California has declared a statewide housing crisis and has enacted a series of laws to require local governments to affirmatively facilitate the development of housing, including accessory dwelling units (ADUs), junior accessory dwelling units (JADUs), and urban infill housing; and

WHEREAS, Government Code Sections 66310 through 66342 (as reorganized by Senate Bill 477, effective March 26, 2024) govern the creation of ADUs and JADUs, and require local agencies to ministerially approve qualifying ADU and JADU applications, establish maximum development standards local agencies may impose, and specify circumstances under which local ordinances are preempted by state law; and

WHEREAS, Senate Bill 1211, effective January 1, 2025, amended Government Code Sections 66313, 66314, and 66323 to, among other things, increase the number of detached ADUs permitted on lots with an existing multifamily dwelling from two to up to eight, prohibit local agencies from requiring replacement of uncovered parking spaces demolished in connection with ADU construction, and clarify that no local standards other than those specified in state law may be applied to ADUs approved under Government Code Section 66323; and

WHEREAS, Senate Bill 9 (Chapter 162, Statutes of 2021), codified at Government Code Sections 65852.21 and 66411.7, requires local agencies to ministerially approve qualifying two-unit housing developments and urban lot splits on parcels zoned for single-family residential use, and the City's existing regulations governing SB 9 units require updating to reflect subsequent statutory amendments and to address implementation experience; and

WHEREAS, the California Department of Housing and Community Development (HCD) is authorized to review local zoning ordinances for consistency with state housing law and to require corrective action where local regulations do not comply, and the City has received technical assistance identifying provisions of Title 21 requiring amendment to achieve compliance; and

WHEREAS, Title 21 of the Glendora Municipal Code governs ADUs, JADUs, and SB 9 units under Section 21.04.040, and the City Council finds that amendments are necessary to bring those regulations into full conformity with current state law, to eliminate provisions that conflict with or are preempted by state law, and to improve clarity and internal consistency; and

WHEREAS, the City Council finds that the amendments adopted herein are consistent with the General Plan and will facilitate the City's ability to meet its Regional Housing Needs Allocation (RHNA) obligations by removing barriers to the ministerial approval of qualifying housing units; and

WHEREAS, this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21080.17, Government Code Sections 65852.21(k) and 66411.7(n), and CEQA Guidelines Section 15061(b)(3), because it implements state ADU, JADU, and SB 9 laws and consists of amendments to development standards and administrative procedures required to conform the City's regulations to state law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDORA DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The City Council finds and determines that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.17, Government Code Sections 65852.21(k) and 66411.7(n), and CEQA Guidelines Section 15061(b)(3), because it implements state ADU, JADU, and SB 9 laws, consists of amendments to development standards and administrative procedures required to conform the City's regulations to state law, and it can be seen with certainty that the Ordinance will not result in a significant effect on the environment.

SECTION 3. The following sections of Title 21 (Zoning) of the Glendora Municipal Code (GMC) are hereby added and/or amended as shown below (with unaltered text provided for context and added text in ***bold italic*** and deleted text shown ~~stricken~~ through):

§ 21.04.040 Accessory dwelling units, junior accessory dwelling units and secondary SB 9 units.

A. Purpose. This section is intended to implement provisions of Government Code Sections 66310 through 66342, 65852.21, and 66411.7 and, in case of ambiguity, shall be interpreted to be consistent with such provisions.

B. Applicability.

1. Accessory dwelling units shall be permitted on any lot where single-family or multifamily dwelling units are permitted. Accessory dwelling units do not exceed the allowable density for the lot upon which the accessory dwelling unit is located and will be considered a residential use that is consistent with the existing general plan and zoning designation for the lot.

2. Secondary SB 9 units and primary dwelling units shall be permitted on any lot zoned for single-family residential except as limited herein. Secondary SB 9 units shall not exceed the allowable density for the lot upon which they are located and are considered a residential use that is consistent with the existing general plan and zoning designation for the lot.

C. Accessory Dwelling Units.

1. Location.

a. An accessory dwelling unit shall be located on a lot that is zoned to allow single or multifamily residential uses and includes a proposed or existing dwelling.

b. The accessory dwelling unit is either attached to the existing primary dwelling unit, attached to a secondary SB 9 unit, or detached and located on the same lot.

c. An accessory dwelling unit shall not be permitted in a very high fire hazard severity zone where the lot is not served by a public or private street that meets city standards.

2. Standards.

a. An accessory dwelling unit must be located on the same lot as the proposed or existing primary dwelling.

b. An accessory dwelling unit may be either attached or detached from the primary dwelling, attached or detached from any secondary SB 9 units, and in multifamily or mixed-use zones, attached or detached from any other accessory dwelling units.

c. Attached and detached accessory dwelling units shall comply with the building orientation requirements provided in Chapter 21.15.040B (Site Layout and Building Orientation)***, except to the extent application of those requirements is not authorized by state law***.

d. Accessory dwelling units shall have their address clearly labeled on the main entrance, and if the main entrance is not viewable from the street that the primary dwelling fronts, a corresponding address marking shall be viewable from the street.

e. The application of zoning standards shall not preclude the construction of an accessory dwelling unit that is up to one thousand two hundred square feet and maintains four-foot side and rear setbacks, and is otherwise in compliance with all other local design, development standards, ***except to the extent such standards are not authorized by state law.***

f. Attached and detached accessory dwelling units shall comply with the Architectural style requirements provided in Chapter 21.15.040F (Building Design)***, except to the extent application of those requirements is not authorized by state law.***

g. An accessory dwelling unit may not be sold or otherwise conveyed separate from the primary dwelling, ***except as required or authorized by state law***.

h. Neither the primary dwelling nor the accessory dwelling unit shall be rented for a period of less than thirty days.

i. Accessory Dwelling Unit Development Standards:

Location	Attached or detached from an existing dwelling unit.
Size	Minimum size: efficiency unit as defined in the California Health and Safety Code § 17958.1. Maximum size shall be 1,200 square feet.
Setbacks	Front setback shall be the same as the regulatory setback of the zoning district. Minimum side and rear setbacks shall be 4 feet.
Height	Maximum of 2 stories, not to exceed 25 feet in height.
Off-street parking	Not required, but 1 space per dwelling unit recommended.

D. Junior Accessory Dwelling Units.
1. Location.

a. A junior accessory dwelling unit may be located on a lot within a single-family zone.

b. A junior accessory dwelling unit shall be constructed within the walls of a proposed or existing single-family residence.

2. Standards.

a. A junior accessory dwelling unit shall not exceed five hundred square feet ***of interior livable space*** and shall be constructed within the walls of an existing or proposed single-family dwelling. An additional one hundred fifty square feet beyond the physical dimensions of the existing structure is permitted to accommodate ingress and egress to the junior accessory dwelling unit.

b. A junior accessory dwelling ~~units~~ ***unit*** shall comply with the building orientation requirements provided in Chapter 21.15.040B (Building Orientation).

c. A junior accessory dwelling unit shall include at least an efficiency kitchen which shall include all of the following: (i) a cooking facility with appliances; and (ii) a food preparation counter and storage cabinets that are of reasonable size in relation to the size of the junior accessory dwelling unit.

d. A junior accessory dwelling unit may include separate sanitation facilities or share sanitation facilities with the existing primary dwelling.

e. ~~A junior accessory dwelling unit shall require owner-occupancy of the primary dwelling or the junior accessory dwelling unit before permit issuance, the city shall be provided a copy of a recorded deed restriction which shall include: (i) restrictions on the size and attributes of the junior accessory dwelling unit; (ii) prohibition of the sale of the junior accessory dwelling unit separate from the primary dwelling; (iii) if the junior accessory dwelling unit or primary dwelling is rented, the term shall not be for a period of less than thirty days; (iv) requirement that either the junior accessory dwelling or the primary dwelling be occupied by the property owner; and (v) a statement that the deed restriction shall be enforced against future owners~~. ***A junior accessory dwelling unit shall require owner-occupancy only if the junior accessory dwelling unit shares sanitation facilities with the existing structure. If owner-occupancy is required, the owner may reside in either the remaining portion of the structure or the junior accessory dwelling unit. Owner-occupancy shall not be required if the junior accessory dwelling unit has separate sanitation facilities, or if the owner is another governmental agency, land trust, or housing organization. Before permit issuance, the City shall be provided a copy of a recorded deed restriction, which shall run with the land, be filed with the permitting agency, and include: (i) a prohibition on the sale of the junior accessory dwelling unit separate from the sale of the single-family residence, including a statement that the deed restriction may be enforced against future purchasers; and (ii) a restriction on the size and attributes of the junior accessory dwelling unit that conforms with state law. If a junior accessory dwelling unit is rented, the rental term shall be longer than thirty (30) days.***

f. A junior accessory dwelling unit shall include a separate entrance from the main entrance to the proposed or existing single-family residence. If the junior accessory dwelling unit does not include a separate sanitation facility, the junior accessory dwelling unit shall include a separate entrance from the main entrance to the structure, with an interior entry to the main living area.

E. Density and Conversion of Existing Structures.

1. The number of accessory and junior accessory dwelling units shall be permitted as follows:

a. One accessory dwelling unit on a lot located within a single-family zone.

b. One junior accessory dwelling unit on a lot located within a single-family zone.

c. The junior accessory dwelling unit is allowed on the same lot as an accessory dwelling unit and secondary SB 9 unit provided that the junior accessory dwelling unit is within the walls of a proposed or existing primary single-family dwelling.

d. ***Where the existing use is single-family residential,*** ~~A~~***a***n existing detached accessory structure, regardless of size, may be converted to an accessory dwelling unit. No setback is required for the conversion or replacement of an existing living area, garage, or accessory structure to an accessory dwelling unit where the dimensions and location of the existing structure will not change.

~~e. Two accessory dwelling units located on a lot with an existing or proposed multifamily dwelling.~~

~~f. Portions of a multifamily dwelling structure that is not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages may be converted to an accessory dwelling unit if each unit complies with state building standards for dwelling. The number of accessory dwelling units created by converting non-livable space shall not exceed twenty-five percent of the multifamily dwelling units. Where the number of existing dwelling units is seven or less, one accessory dwelling unit by conversion may be created.~~

e. Conversion of Non-Livable Space. Accessory dwelling units may be created within portions of an existing multifamily dwelling structure that are not used as livable space, including but not limited to storage rooms, boiler rooms, passageways, attics, basements, or garages, provided each unit complies with applicable state building standards. Detached accessory structures when the use is multifamily are ineligible for conversion into accessory dwelling units.

f. Maximum Number – Conversion ADUs. The number of accessory dwelling units created shall not exceed twenty-five (25) percent of the existing multifamily dwelling units on the lot where any fractional unit shall be rounded down to the nearest whole number, and where the existing multifamily dwelling contains seven (7) or fewer dwelling units, at least one (1) conversion accessory dwelling unit shall be permitted.

g. Detached Accessory Dwelling Units. On a lot with an existing multifamily dwelling, detached accessory dwelling units shall be permitted subject to the following: A maximum of eight (8) detached accessory dwelling units shall be permitted; and the total number of detached accessory dwelling units shall not exceed the number of existing multifamily dwelling units on the lot.

h. Proposed Multifamily Development. On a lot containing a proposed multifamily dwelling, no more than two (2) detached accessory dwelling units shall be permitted.

Number of Permitted ADUs with Multifamily Development
Multifamily Lots – Gov. Code §66323 as amended by SB 1211

Existing Multifamily Units	***Maximum Conversion ADUs (25%)***	***Maximum Detached ADUs***	***Total ADUs Possible (Conversion + Detached)***
2	***0* (min. 1 if ≤7)***	***2***	***3***
4	***1***	***4***	***5***
8	***2***	***8***	***10***
12	***3***	***8 (cap applies)***	***11***
20	***5***	***8 (cap applies)***	***13***

**** State law allows at least one conversion ADU where seven or fewer units exist.***

F. SB 9 Units.

1. Location.

a. SB 9 lot splits and dwelling units shall be located on a lot within a single-family zone excluding the following:

i. A very high fire hazard severity zone where the lot is not served by a public or private street that meets city standards;

ii. A lot located within the Historic Preservation Overlay Zone (HPOZ);

iii. A property that is on the State Historic Resources Inventory, or a site designated as a city or county landmark, or historic property or district;

iv. Sites in 100-year floodplains and floodways unless a letter of map revision has been issued by FEMA or meets the minimum National Flood Insurance Program requirements as defined by FEMA;

v. Designated habitat for a protected species; or

~~vi. Undeveloped lots not improved with an existing single-family dwelling are ineligible for an SB 9 lot split.~~

vi. An SB 9 urban lot split application for an undeveloped parcel shall not be denied solely because the parcel is undeveloped where the application is submitted concurrently with an application for an SB 9 housing development and the applicant submits the required affidavit.

2. Application Eligibility.

a. An applicant for SB 9 lot split must be an individual property owner of record, meaning a natural person holding fee title individually or jointly in the person's own name, or a beneficiary of a trust that holds fee title, ~~verifiably live on the subject project from the time of application,~~ and agree to ***intend to*** live on the subject property ~~by signing a legal affidavit under penalty of perjury for false statements, to intend to live on the subject property~~ for three years from the date of the application, ***by signing a legal affidavit. This affidavit requirement shall not apply to an*** applicant ***that is***

~~may not include any~~ ~~corporation or corporate person of any kind except for~~ a community land trust or a qualified nonprofit corporation. ***The City shall not impose additional owner-occupancy standards other than those authorized by law.***

b. ***A completed SB 9 urban lot split application shall be considered and approved or denied within sixty (60) days from the date the City receives the completed application. If the City denies the application, the City shall return in writing a full set of comments to the applicant identifying the defective or deficient items and describing how the application can be remedied, as required by law.***

c. Parcels created through a prior SB 9 lot split shall not be further subdivided. Neither the owner of the parcel being divided nor any other person acting in concert with the owner shall have previously subdivided any adjacent parcel under SB 9.

3. Standards.

a. A secondary SB 9 unit must be located on the same lot as the proposed or existing primary dwelling.

b. A secondary SB 9 unit may be either attached or detached from the primary dwelling, attached or detached from any accessory dwelling units.

c. Attached or detached SB 9 dwelling units shall provide a separate entrance from the primary dwelling.

d. SB 9 units shall have their address clearly labeled on the main entrance, and if the main entrance is not viewable from the street that the primary dwelling fronts, a corresponding address marking ***shall be*** viewable from the street.

e. The architectural design and detailing, roof pitch and material, and exterior color and finish materials including trim and windows of an SB 9 unit shall ~~match the primary dwelling or~~ be consistent with the city's adopted objective design standards for residential development.

f. An SB 9 unit shall not be sold or otherwise conveyed separately from the primary dwelling unit sharing the same lot.

g. Neither the primary dwelling nor the SB 9 unit shall be rented for a period of less than thirty days.

h. The application of zoning standards shall not preclude the construction of a secondary SB 9 unit that is up to one thousand two hundred square feet and maintains four-foot side and rear setbacks, and is otherwise in compliance with all other local design, development standards. Secondary SB 9 units are exempt from floor area ratio requirements.

i. If there is a combination of SB 9 units, ADUs, and/or JADU, the parking requirement for each unit shall be according to the standards for that unit in the Glendora Municipal Code.

j. One off-street parking space per SB 9 unit shall be required, outside of the required setbacks abutting a public or private street, according to the standards prescribed in Section 21.03.020, unless:

i. The parcel is located within a one-half mile walking distance of a high-quality transit corridor, or a major transit stop (see definitions in Public Resources Code Sections 21155 and 21064.3);

ii. There is a car share vehicle located within one block of the parcel. For Glendora, the only eligible transit facilities known are Metro's ~~"~~APU/Citrus~~"~~ station and the ~~future~~ ~~"~~Glendora~~"~~ station.

k. SB 9 Unit Development Standards:

Location	Attached or detached from an existing dwelling unit.
Secondary SB 9 Unit Size	Minimum size: efficiency unit as defined in the California Health and Safety Code § 17958.1. Maximum size shall be 1,200 square feet.
Proposed Primary SB 9 Unit Size on an undeveloped lot created through an SB 9 lot split.	Maximum allowable under the underlying zone's floor area ratio (FAR). For example, on a 10,000-square-foot lot with a 35% FAR, a proposed SB 9 primary unit may be up to 3,500 square feet. On a 5,000-square-foot lot, the primary dwelling unit may be up to 1,750 square feet.
Setbacks	Front setback shall be the same as the regulatory setback of the zoning district. Side and rear setbacks shall be 4 feet.
Height	2 stories, not to exceed 25 feet in height.
Open Space	200 square feet of open space shall be provided per dwelling unit on SB 9 developments. This may be common open space and no dimension shall be less than 10 feet. Parking facilities, driveways, and service areas are not usable open space.
Off-Street Parking	1 off-street parking space, meeting city standards, is required per SB 9 unit***, unless an exemption applies under State law***. For example, on a development with a primary dwelling unit, an ADU, and a secondary SB 9 unit, two spaces are required (1 for the primary dwelling, and 1 for the secondary SB 9 unit, with ADUs exempt from parking requirements).

~~4. Density and conversion of existing structures. The number of SB 9 units shall be permitted as follows:~~
~~a. One primary SB 9 unit on a lot created through an urban lot split.~~
~~b. One secondary SB 9 unit on a lot located within a single-family zone.~~
~~c. The total number of dwelling units within the area of the original single-family lot shall not exceed four regardless of whether the lot is split or not i.e. SB 9 is not a pathway to get eight units on two lots created from one original lot.~~
~~d. Possible residential dwelling unit configurations if lot is not split under SB 9:~~
~~i. Primary dwelling, secondary dwelling~~
~~ii. Primary dwelling, JADU~~
~~iii. Primary dwelling, ADU~~
~~iv. Primary dwelling, ADU, JADU~~
~~v. Primary dwelling, secondary dwelling, ADU~~
~~vi. Duplex (primary and secondary dwelling attached)~~
~~vii. Duplex (primary and secondary dwelling attached), ADU(s)~~
~~viii. Primary dwelling, detached ADU(s), and JADU~~
~~ix. Quadplex (Primary dwelling, secondary dwelling, ADU, and JADU)~~
~~e. Possible residential dwelling unit configurations if a lot is split under SB 9:~~
~~i. Primary dwelling, secondary dwelling~~
~~ii. Duplex (one primary and one secondary dwelling attached)~~
~~iii. Primary dwelling with a JADU~~
~~iv. Primary dwelling with an existing ADU (attached or detached)~~

~~v. If a lot already has a primary dwelling, an ADU, and a JADU, then the undeveloped lot can only have a primary dwelling, keeping the total number of structures in the area of the original lot to four.~~

~~f. A primary dwelling unit that was legally established prior to the SB 9 lot split may only be enlarged to the maximum square footage allowable under the FAR. If an existing primary dwelling unit exceeds the allowable FAR, then the primary dwelling unit may not be enlarged.~~

~~g. Unless superseded by state law, the granting of variances for relief from any development standard or requirement for any permit under SB 9 is prohibited.~~

4. Maximum Units on an Original Parcel.

a. No more than four (4) total dwelling units shall be permitted within the boundaries of an original parcel that existed prior to an urban lot split under SB 9.

b. An urban lot split shall not be used to increase the total number of dwelling units beyond four within the area of the original parcel.

c. For purposes of this section, all primary dwellings, SB 9 units, accessory dwelling units, and junior accessory dwelling units located on parcels created from the same original lot shall count toward the four-unit (4) maximum.

5. Development Without an Urban Lot Split. If a parcel is not subdivided under SB 9:

a. Up to two primary dwelling units may be permitted pursuant to SB 9.

b. Accessory dwelling units and junior accessory dwelling units may be permitted in accordance with state ADU and JADU law.

c. The combined total of all units on the parcel shall not exceed four (4).

6. Development With an Urban Lot Split. If a parcel is subdivided pursuant to SB 9:

a. Each resulting parcel may contain up to two (2) dwelling units.

b. Accessory dwelling units and junior accessory dwelling units may be permitted on each resulting parcel in accordance with state ADU and JADU law.

c. The total number of dwelling units located within the area of the original parcel shall not exceed four.

7. Enlargement of Existing Primary Dwelling. A primary dwelling unit that was legally established prior to the SB 9 lot split may only be enlarged to the maximum square footage allowable under the applicable floor area ratio. If an existing primary dwelling unit exceeds the allowable floor area ratio, then the primary dwelling unit may not be enlarged.

8. ***Variances. Unless superseded by state law, the granting of variances for relief from any development standard or requirement for any permit under SB 9 is prohibited.***

(Ord. 2053 § 3, 2020; Ord. 2085, 5/28/2024; Ord. 2090, 10/22/2024; Ord. 2095, 11/12/2025)

SECTION 4. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance. The City Council declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of this Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. Within sixty (60) days after adoption, the City Clerk or Community Development Director, or their designee, shall submit a copy of this Ordinance to the California Department of Housing and Community Development in accordance with Government Code Sections 66326 and 66333.5.

SECTION 6. The City Clerk is directed to certify this Ordinance and cause it to be published in the manner required by law.

SECTION 7. This Ordinance shall become effective thirty days after the date of its adoption.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Glendora this ___ day of ____, 2026.

BY:_____
DAVID FREDENDALL
Mayor

APPROVED AS TO FORM:
Aleshire & Wynder, LLP

_____
DANNY ALESHIRE
City Attorney

CERTIFICATION

I, Kathleen R. Sessman, City Clerk/Communications Director of the City of Glendora, do hereby certify that the foregoing Ordinance was introduced for first reading on the _____ day of _____, 2026. Thereafter, said Ordinance was duly approved and adopted at a regular meeting of the City Council on the _____ day of _____, 2026, by the following roll call vote:

AYES: MEMBERS:
NOES: MEMBERS:
ABSENT: MEMBERS:
ABSTAIN: MEMBERS:

I further certify that pursuant to Government Code Section 36933(c)(1), said Ordinance Summaries were published as required by law in a newspaper of general circulation in the City of Glendora, California on the_____ day of _____, 2026, and _____ day of _____, 2026.

Dated:

_____
KATHLEEN R. SESSMAN
City Clerk/Communications Director

CITY OF GLENDORA

116 East Foothill Boulevard, Glendora, California 91741

CALIFORNIA ENVIRONMENTAL QUALITY ACT
NOTICE OF EXEMPTION

Project Title: Title 21 Zoning Code Amendment — Accessory Dwelling Unit and SB 9 Regulations — State Law Compliance Update

Project Location: Citywide

Project Sponsor: City of Glendora

Mailing Address: 116 E. Foothill Blvd, Glendora, CA 91741

General Plan Land Use Designation: Citywide – applies to all land use designations

Zoning Designation: Citywide – applies to all single-family, multifamily, and mixed-use zoning designations.

Project Description: Adoption of an ordinance of the City Council of the City of Glendora amending Title 21 (Zoning) of the Glendora Municipal Code to update regulations governing accessory dwelling units, junior accessory dwelling units, and SB 9 units in compliance with state law.

The City of Glendora has determined that the project is exempt from CEQA as follows:

- ☐ Ministerial (Sec. 15268)
- ☐ Declared Emergency (Sec. 15269(a))
- ☐ Emergency Project (Sec. 15269(b) and (c))
- ☒ Categorical Exemptions - Type: CEQA Guidelines Section 15061(b)(3).
- ☐ Statutory Exemption.
  Public Resources Code Section 21080.17; Government Code Sections 65852.21(k) and 66411.7(n)

Reasons for Exemption: The proposed ordinance is not subject to, and is exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.17, Government Code Sections 65852.21(k) and 66411.7(n), and CEQA Guidelines Section 15061(b)(3), because it implements state ADU, JADU, and SB 9 law and consists of amendments to development standards and administrative procedures required to conform the City's regulations to state law

_____ Date: _____
Jeff Kugel, Director of Community Development

The above recommended exempt status and findings were adopted by the following body:

_____ City Council _____ on _____

_____ Date: _____
Mark Carnahan, City Planner (626) 914-8253

NOTICE OF PUBLIC HEARING

City Council

YOU MAY BE AFFECTED BY THE FOLLOWING:

NOTICE IS HEREBY GIVEN that the City Council will hold a public hearing in the City Council Chamber of City Hall, 116 E. Foothill Boulevard, Glendora, California, on Tuesday, August 25, 2026, at 7:00 p.m. to receive and consider all evidence and reports relative to a draft ordinance amendment.

The proposed ordinance is an ordinance of the City Council of the City of Glendora amending Title 21 (Zoning) of the Glendora Municipal Code to update regulations governing accessory dwelling units, junior accessory dwelling units, and SB 9 units in compliance with State law.

All interested parties are invited to attend said hearing and express their views on this matter. Should you be unable to attend the public hearing, your testimony must be made in writing and delivered prior to the scheduled hearing date as follows: City Clerk Department, 116 E. Foothill Blvd, Glendora, CA, 91741, City_Clerk@cityofglendora.gov.

Further information on this item will be posted to the city's website at CityofGlendora.gov/citymeetings and will be on file for public inspection and copying for the cost of duplication, at the office of the City Clerk, 116 E. Foothill Blvd, Glendora, CA, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, exclusive of holidays, within those hours for agenda posting and public inspection as required by the Ralph M. Brown Act, California Government Code 54950 et seq. as applicable to this meeting.

Staff has determined that the proposed ordinance is not subject to, and exempt from the California Environmental Quality Act pursuant to Public Resources Code Section 21080.17, Government Code Sections 65852.21(k) and 66411.7(n), and CEQA Guidelines Section 15061(b)(3), because it implements state ADU, JADU, and SB 9 law and consists of amendments to development standards and administrative procedures required to conform the City's regulations to state law..

Further information on the above application may be obtained or viewed at the Community Development Department located at 116 E. Foothill Blvd. Glendora, CA 91741 or by telephone at (626) 914-8200.

If you challenge this action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence

delivered to the City Council at, or prior to, the public hearing.

Kathleen R. Sessman, MMC
City Clerk/Communications Director

Published San Gabriel Valley Examiner: Thursday, August 13, 2026

CERTIFICATION

I, Kathleen R. Sessman, City Clerk of the City of Glendora, hereby certify that I posted a copy of this Notice on the bulletin board outside the City Hall Council Chamber, 116 E. Foothill Boulevard on Friday, August 14, 2026.

Kathleen R. Sessman, MMC
City Clerk/Communications Director

PUBLIC NOTICE
SUMMARY OF PROPOSED ORDINANCE

(AS PRESCRIBED BY GOVERNMENT CODE SECTION 36933 (c) (1))

NOTICE IS HEREBY GIVEN THAT at their meeting held August 25, 2026, the Glendora City Council introduced for first reading, proposed **Ordinance,** which if approved, will amend several sections of Glendora Municipal Code Title 21 (Zoning).

The Ordinance updates regulations governing accessory dwelling units, junior accessory dwelling units, and SB 9 units in compliance with State law.

The City Council will consider adoption of said Ordinance at their meeting to be held September 22nd, 2026, 2nd reading/adoption, at 7:00 p.m., in the Council Chamber, 116 E. Foothill Boulevard, Glendora.

A full text copy of the Ordinance may be reviewed in the Office of the City Clerk of the City of Glendora at Glendora City Hall, 116 E. Foothill Boulevard, California, and online at www.cityofglendora.org under public notices.

Said Ordinance will become effective 30 days after adoption.

The foregoing Ordinance was introduced for first reading at a Regular Meeting of the Glendora City Council by the following roll call vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Dated this _____ day of _____ 2026

Kathleen R. Sessman, MMC
City Clerk/Communications Director

Published in San Gabriel Valley Examiner: _____, 2026.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT
651 Bannon Street, Suite 400
Sacramento, CA 95811
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov

December 5, 2025

Jeff Kugel
Community Development Director
City of Glendora
116 E. Foothill Blvd.
Glendora, CA 91741

Dear Jeff Kugel:

RE: City of Glendora – Accessory Dwelling Unit (ADU) Ordinance Updates – Letter of Technical Assistance

The most recent ADU ordinance on file for the City of Glendora with the California Department of Housing and Community Development (HCD) is from 2020. Given the numerous changes to State ADU Law since the adoption of the ordinance, the ordinance may be outdated and out of compliance with State ADU Law. If HCD's records are incorrect, and a new ordinance has been adopted, please submit it to the ADU Portal for HCD's review.

Below are the changes to State ADU Law that have occurred in recent years and may warrant an update to City of Glendora's ADU ordinance:

Updates to the ADU Handbook (2025)

- Clarifies that ADU Law prohibits deed restrictions on ADUs. A deed restriction would be an "additional standard" and thus cannot be imposed on ADUs (Gov. Code, § 66315).
- Clarifies that homeowners' associations (HOAs), as a third party, cannot influence the approval of an application to create an ADU. Third party reviews by an HOA or their representatives or agents would violate State ADU Law. (Gov. Code, § 66315.) No other local ordinances, policies, or regulations may be applied in the approval or denial of an ADU or junior ADU (JADU) permit application (Gov. Code, § 66317, subd. (c)).
- Clarifies that a local agency may not require parking as a condition to permitting a JADU, even when the JADU is converted from an attached garage (Gov. Code, § 66334, subd. (a)).

Changes to ADU Law in 2025:

- Specifies that if a JADU has shared sanitation facilities with the primary structure, owner-occupancy will be required. If the JADU does *not* have shared sanitation facilities, owner-occupancy will *not* be required (Gov. Code, § 66333, subd. (b)).
- Require rental terms for JADUs for terms longer than 30 days (Gov. Code, § 66333, subd. (g)).
- Specifies that if a local agency fails to submit an adopted ADU ordinance to HCD within the 60-day timeline or fails to respond to HCD's findings regarding their ordinance within the 30-day timeline, that ordinance is null and void and the local agency must only apply State ADU Law when permitting ADUs (Gov. Code, § 66326, subd. (d)).
- Revises the definition of a "junior accessory dwelling unit" to require the size of a JADU to be no more than 500 square feet of interior livable space (Gov. Code, § 66313, subd. (d)).
- Revises the limitations on impact fees to, instead, prohibit impact fees upon the development of an ADU that has 750 square feet of interior livable space or less or a JADU that has 500 square feet of interior livable space or less, and to require that any impact fee on an ADU that has more than 750 square feet of interior livable space be charged proportionately in relation to the square footage of the primary dwelling unit (Gov. Code, § 66311.5, subds. (a) – (d)).
- Requires a permitting agency to determine whether an application for an ADU or JADU is complete and provide written notice of the determination not later than 15 business days after the permitting agency received the application (Gov. Code, § 66317, subd. (a)(2)(A)).
- Requires the permitting agency to provide the applicant with a list of incomplete items and a description of how the application can be made complete in the written notice and authorizes the applicant to cure and address the application, as specified, if it is determined that an application is incomplete (Gov. Code, § 66317, subd. (a)(2)(B)).
- Requires the permitting agency to provide a process for the applicant to appeal a denied application, as provided, and requires the permitting agency to provide a final written determination by not later than 60 business days after receipt of the written appeal if a permit application is determined to be incomplete or is denied (Gov. Code, § 66317, subd. (d)(1)).
- Specifies that an ADU or JADU that contains less than 500 square feet of interior livable space does not increase assessable space.
- Revises size limitations to be based on the square footage of interior living space of the ADU (Gov. Code, § 66321, subds. (b)(2)(A), (b)(2)(B), and (b)(3)).
- Specifies the number of allowable ADUs per lot with a proposed or existing single-family dwelling (Gov. Code, § 66323, subd. (a).

- Clarifies that fire sprinklers are not required for a JADU if the primary residence does not have fire sprinklers and that the addition of a JADU cannot trigger the requirement for fire sprinklers (Gov. Code, § 66323, subd. (d)).
- Adds section 66333.5, which specifies that if a local agency fails to submit an adopted JADU ordinance to HCD within the 60-day timeline or fails to respond to HCD's findings regarding their ordinance within the 30-day timeline, that ordinance is null and void and the local agency must only apply State ADU Law when processing applications for ADUs.
- Requires a local agency to issue a certificate of occupancy for an ADU constructed in a county that is subject to a proclamation of a state of emergency made by the Governor on or after February 1, 2025, even if the primary dwelling has not yet been issued a certificate of occupancy, if certain requirements are met, including that the primary dwelling was substantially damaged or destroyed by an event referenced in the state of emergency proclamation (Gov. Code, § 66328).
- Creates an exception to areas that fall under the California Coastal Act by requiring a local government or the Coastal Commission, as specified, to either approve or deny a coastal development permit application for an ADU within 60 days of receiving a completed application (Gov. Code, § 66329, subd. (a).)
- Specifies that no reimbursement is required for school service charges, fees, or assessments sufficient to pay for the program or level of service within the meaning of Government Code section 17556 (Gov. Code, § 66329).
- Specifies that reasonable restrictions in covenants, restrictions, and conditions, as described in the Civil Code, shall not include any fees or other financial requirements (Civil Code, § 714.3, subd. (b)).

Changes to ADU Law in 2024:

- SB 477 (Chapter 7, Statutes of 2024) made changes to the numbering of the sections of the Government Code for State ADU and JADU Laws.
- Prohibits a local agency from denying a permit for an unpermitted ADU or JADU that was constructed before January 1, 2020, for building code violations, unless the local agency makes a finding that correcting the violation is necessary to comply with conditions that would otherwise deem a building substandard (Gov. Code, § 66332, subds. (a)-(c)).
- Defines "livable space" as a space in a dwelling intended for human habitation, as the term appears in Government Code sections 66313, subdivision (e), and 66323, subdivision (a)(3)(A).
- Provides that uncovered, off-street parking spaces demolished in conjunction with the construction of an ADU do not need to be replaced (Gov. Code, § 66314, subd. (d)(11)).

- Changes the allowable number of detached ADUs on a lot with an existing multifamily dwelling to eight detached ADUs, provided that the number of ADUs does not exceed the number of existing units on the lot (Gov. Code, § 66323, subd. (a)(4)(A)(ii)).
- Prohibits a local agency from imposing any objective development standards on 66323 Units that are not authorized by the provisions of Government Code section 66323, subdivision (a) (Gov. Code, § 66323, subd. (b)).

Changes to ADU Law in 2023:

- Sunsets a former prohibition on a local agency imposing an owner occupancy requirement on any ADU and instead prohibits a local agency from requiring owner occupancy for an ADU (Gov. Code, § 66315).
- Allows a local agency to adopt a local ordinance to allow the separate conveyance of the primary dwelling unit and ADU(s) as condominiums, subject to certain conditions (Gov. Code, §§ 66340-66342).

Changes to ADU Law in 2021:

- Allows a local agency to permit the separate conveyance of ADUs from the primary dwelling under Government Code section 66341 in certain circumstances.

Changes to ADU Law in 2020:

- Requires that an application for the creation of an ADU or JADU is deemed approved (not just subject to ministerial approval) if the local agency has not approved or denied the completed application within 60 days (Gov. Code, § 66317, subd. (a)).
- Requires ministerial approval of an application for a building permit within a residential or mixed-use zone to create one ADU and one JADU per lot (not one or the other), within the proposed or existing single-family dwelling, if certain conditions are met (Gov. Code, § 66323, subd. (a)(1)(A)).
- Allows for rental or leasing of a separate interest ADU or JADU in a common interest development, notwithstanding governing documents that otherwise appear to prohibit renting or leasing of a unit, and without regard to the date of the governing documents (Civ. Code, §§ 4740, subd. (a); 4741, subd. (a)).
- Allows a homeowner to create “any of the following”: one converted or attached ADU; one detached, new construction ADU; and one JADU (Gov. Code, § 66323, subds. (a)(1)-(2)). More information can be found in HCD’s 2025 ADU Handbook.

Changes to ADU Law in 2019:

- Prohibits a local agency from including requirements on minimum lot size in development standards for ADUs (Gov. Code, § 66314, subd. (b)(1)).
- Allows a local agency to designate areas where ADUs may be located based on the adequacy of water and sewer services, as well as on impacts on traffic flow and public safety (Gov. Code, § 66314, subd. (a)).
- Eliminates all owner occupancy requirements by a local agency for ADUs approved between January 1, 2020, and January 1, 2025 (Gov. Code, § 66315).
- Prohibits a local agency from establishing a maximum size of an ADU of less than 850 square feet, or 1,000 square feet if the ADU contains more than one bedroom and requires approval of a permit to build an ADU of up to 800 square feet (Gov. Code, § 66321, subds. (b)(2), (b)(3)).
- Prohibits a local agency from requiring replacement of off-street parking spaces for ADUs created through the conversion of a garage, carport, or covered parking structure (Gov. Code, § 66314, subd. (d)(11)).
- Reduces the maximum ADU and JADU application review time from 120 days to 60 days (Gov. Code, §§ 66317, subd. (a); 66335, subd. (2)).
- Clarifies that “public transit” includes various means of transportation that charge set fees, run on fixed routes, and are available to the public (Gov. Code, § 66313, subd. (m)).
- Adds impact fee exemptions and limitations based on the size of the ADU. ADUs up to 750 square feet are exempt from impact fees, and ADUs that are 750 square feet or larger may be charged impact fees, but those fees must be proportional in size (by square foot) to fees charged for the primary dwelling unit (Gov. Code, § 66324, subd. (c)(1)).
- Defines of an “accessory structure” to mean a structure that is accessory and incidental to a dwelling on the same lot (Gov. Code, § 66313, subd. (b)).
- Permits JADUs even where a local agency has not adopted an ordinance expressly authorizing them (Gov. Code, § 66320).
- Allows for a permitted JADU to be constructed within the walls of the proposed or existing single-family residence and eliminates the required inclusion of an existing bedroom and an interior entry into the single-family residence (Gov. Code, § 66333, subd. (d)).
- Requires, upon application and approval, a local agency to delay enforcement against a qualifying substandard ADU for five years to allow the owner to correct the violation, so long as the violation is not a health and safety issue, as determined by the enforcement agency (Gov. Code, § 66331; HSC, § 17980.12).

- Makes covenants, conditions, and restrictions that either effectively prohibit or unreasonably restrict the construction or use of an ADU or JADU on a lot zoned for single-family residential use void and unenforceable (Civ. Code, § 4751)).

If an existing ADU ordinance fails to meet the requirements of State ADU Law, the ordinance is "null and void" and the local jurisdiction must apply the standards set forth in State ADU Law until it adopts an ordinance that complies with state law (Gov. Code, § 66316). HCD recommends that a local jurisdiction with a noncompliant ADU ordinance repeal the ordinance to provide clarity for ADU applicants who may otherwise rely on the outdated ordinance.

HCD requests a response by January 4, 2026 with either (1) a description of how the ADU ordinance continues to comply with State ADU Law despite the changes to the law, or (2) a plan and timeline to either repeal the current ordinance or adopt an amended, compliant ordinance and submit it to HCD for review.

If you have any questions or need additional information, please contact Auzzie Sheard at Auzzie.sheard@hcd.ca.gov.

Sincerely,

Jamie Candelaria

Jamie Candelaria
Section Chief, ADU Policy
Housing Accountability Unit

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT
651 Bannon Street, Suite 400
Sacramento, CA 95811
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov

January 23, 2026

Hans Friedel, Principal Planner
Planning Division
Glendora City Hall
116 East Foothill Boulevard
Glendora, California 91741

Dear Hans Friedel:

RE: Glendora – Senate Bill 9 Urban Lot Split – Letter of Technical Assistance

The California Department of Housing and Community Development (HCD) received a request for technical assistance regarding a proposed Senate Bill 9 (SB 9) urban lot split[1] application in the City of Glendora (City). Specifically, the applicant requested guidance on whether the City may refuse to accept an SB 9 urban lot split application on a parcel where no dwelling units exist. The purpose of this letter is to provide technical assistance to the City regarding its implementation of SB 9 by clarifying that if an applicant submits an SB 9 development application concurrently with an SB 9 urban lot split application, the City should approve the urban lot split application even if the parcel is vacant because the presence of a development application demonstrates the applicant's good-faith intent to reside on the site. Additionally, HCD wishes to clarify that the City may not impose additional owner occupancy standards.[2]

Background

On July 13, 2025, HCD received an inquiry from a requester indicating that the owner of an undeveloped lot desires to perform an SB 9 urban lot split and construct a single-family dwelling unit, as well as an accessory dwelling unit (ADU), on each resultant lot. According to the requester, the plans for a single-family dwelling unit and an ADU to be constructed on each resultant lot have been submitted to the building department and are under review. HCD understands that the requester attempted to concurrently submit an SB 9 urban lot split application, but the City refused to consider the application for approval or denial because the subject lot is currently undeveloped.

[1] Gov. Code, § 66411.7.
[2] Gov. Code, § 66411.7, subd. (g)(3).

In a meeting with HCD and the City on August 25, 2025, the City expressed concern about approving an SB 9 urban lot split on an undeveloped lot by questioning how an applicant can satisfy the owner-occupancy affidavit, pursuant to Government Code section 66411.7, subdivision (g)(1), by intending to occupy one of the housing units as their principal residence if no housing units exist to occupy. In an SB 9 Summary document provided on the City's website,[3] dated April 2025, the City states, "Undeveloped lots (lots that are not improved with an existing single-family dwelling) are ineligible for SB 9 lot splits." Additionally, contained within the Glendora Municipal Code (GMC) is the following section pertaining to SB 9 urban lot splits:

> GMC 21.04.040(F)(2)(a) - An applicant for SB 9 lot split must be an individual property owner of record meaning a natural person holding fee title individually or jointly in the person's own name or a beneficiary of a trust that holds fee title, *verifiably live on the subject project from the time of application, and agree to live on the subject property by signing a legal affidavit under penalty of perjury for false statements, to intend to live on the subject property for three years from the date of the application***.** An applicant may not include any corporation or corporate person of any kind except for a community land trust or a qualified nonprofit corporation. (Emphasis added.)

Application of SB 9 Urban Lot Split Law

SB 9 specifies what a local agency may require when approving, or disapproving, an SB 9 urban lot split. Specifically, Government Code section 66411.7, subdivision (g)(1), provides the following:

> A local agency shall require an applicant for an urban lot split to sign an affidavit stating that the applicant intends to occupy one of the housing units as their principal residence for a minimum of three years from the date of the approval of the urban lot split.

If an applicant submits an SB 9 development application concurrently with an SB 9 urban lot split application and signs the affidavit, the local agency should approve the urban lot split application if the lot is vacant at the time of application. An applicant who has submitted an SB 9 development application concurrently with an SB 9 urban lot split application should be considered to have credibly demonstrated an intent to occupy one of the units pursuant to Government Code section 66411.7, subdivision (g)(1).

[3] https://www.cityofglendora.gov/files/assets/city/v/3/community-development/planning-division/documents/specific-plans/adu-sb-9-jadu/sb-9-handout_04.28.2025.pdf.

Additionally, SB 9 states, “A local agency shall not impose additional owner-occupancy standards, other than provided for in this subdivision, on an urban lot split pursuant to this section.[4] However, the GMC 21.04.040(F)(2)(a) states, “An applicant for SB 9 lot split must…verifiably live on the subject project from the time of application, and…intend to live on the subject property for three years from the date of the application.” The requirement that the applicant “verifiably live” on the subject property constitutes an additional owner-occupancy standard because Government Code section 66411.7, subdivision (g)(1) provides simply that the applicant “intends to occupy.” As such, the GMC must be amended to reflect the requirements of SB 9.

Also imposing additional owner-occupancy standards are the terms “…from the time of application…” and “from the date of application.” SB 9 expressly states, “…from the date of the *approval* of the urban lot split.” (Emphasis added.) The City must amend this code language and replace the term “application” with “approval” to comply with SB 9.

Lastly, SB 9 requires that a completed application for an urban lot split be considered and approved, or considered and denied, within 60 days from the date the local agency receives a completed application. If the application is denied, the permitting agency must return in writing a full set of comments to the applicant with a list of items that are defective or deficient and a description of how the application can be remedied by the applicant.[5] SB 9 does not provide an option whereby the City may refuse to accept a completed application based on an informal determination, thereby circumventing the statutory mandates of Government Code 66411.7, subdivisions (b)(1)(B) and (C).

Conclusion

The City must amend the Glendora Municipal Code so that section 21.04.040(F)(2)(a) does not impose additional owner occupancy standards as identified above. The City must also consider a completed SB 9 application and subsequently accept or deny the application pursuant to Government Code section 66411.7, subdivision (b)(1)(B). Additionally, the City should consider the *intent to occupy* condition as satisfied if an applicant submits an SB 9 development application concurrently with an urban lot split application and a signed affidavit as required by SB 9.[6]

HCD remains committed to supporting the City of Glendora in facilitating housing at all income levels and hopes the City finds this clarification helpful. In addition, HCD has enforcement authority over Government Code sections 65852.21 and 66411.7, among other state housing laws. Accordingly, HCD may review local government actions to determine consistency with these laws. Pursuant to Government Code 65585,

[4] Gov. Code, §66411.7, subd. (g)(3).
[5] Gov Code, § 66411.7, subd. (C).
[6] Gov Code, § 66411.7, subd. (g)(1).

subdivision (j), if HCD finds that a jurisdiction's actions do not comply with state law, HCD may notify the California Office of the Attorney General.

HCD requests a written response from the City by February 23, 2026, indicating how the City plans to implement the guidance provided in this letter. If you have any questions about this letter or require additional technical assistance, please contact Brandon Estes at Brandon.Estes@hcd.ca.gov.

Sincerely,



Brian Heaton,
Section Chief, Land Use Policy
Housing Accountability Unit

City of Glendora | Community Development
116 E. Foothill Blvd.
Glendora, CA 91741

December 23, 2025

Jamie Candelaria, Section Chief, ADU Policy
Housing Accountability Unit
California Department of Housing and Community Development
651 Bannon Street, Suite 400
Sacramento, CA 95811

RE: City of Glendora Compliance with State Housing Laws and ADU/JADU Code Amendments

Dear Housing Accountability Unit,

The City of Glendora (City) has received your "Letter of Technical Assistance" dated December 5, 2025, regarding the status of the City's Accessory Dwelling Unit (ADU) regulations. The letter notes that the California Department of Housing and Community Development (HCD) only has on file, the City's ADU ordinance from 2020. The purpose of this letter is to provide information and documentation related to subsequent amendments to the Glendora Municipal Code (GMC) and verify the City's efforts to comply with State ADU laws.

First, the City desires to affirm its commitment to complying with State Housing Laws and applicable directives issued by HCD. While there may be provisions of the State ADU law that are not explicitly covered in the GMC, the City is required to implement and ensure compliance with all State ADU laws and regulations, including all applicable directives issued by HCD.

Since 2022, the City has undertaken nearly continual updates to its Zoning Code through successive ordinances to implement the State ADU laws, the City's certified 6th Cycle Housing Element, and to maintain alignment with other changes in State housing legislation. These efforts reflect Glendora's ongoing commitment to remaining pro-housing and ensuring code consistency.

Most recently, the City adopted Ordinance No. 2095, which establishes comprehensive Objective Design Standards (ODS) for nearly all development types, including ADUs and Junior ADUs (JADUs). With these updates, the City's Zoning Code is compliant with current State ADU laws and the provisions set forth in HCD's 2025 ADU Handbook.

GMC Section 21.04.040, *Accessory dwelling units and secondary SB 9 units*, establishes development standards for ADUs in a manner consistent with State ADU laws. Following the modernization of Glendora's ADU standards through Ordinance No. 2053 (adopted March 2020), the City further amended its ADU regulations via Ordinance No. 2085 (May 28, 2024) and Ordinance No. 2090 (October 22, 2024). These updates ensure the integration of State requirements, procedural timelines, objective standards, and expanded allowances.

In some respects, Glendora's standards are more permissive than State law requires. Examples of the City's GMC provisions which meet and/or exceed the minimum requirements under applicable State laws include:

- Allowing 1,200-square-foot attached, detached, and stacked two-story ADUs and SB 9 units, irrespective of floor area ratio (FAR), underlying density limits, or the number of structures permitted on the lot.
- Allowing four-foot side and rear setbacks for all such units.
- No parking for required ADUs or JADUs, and no replacement parking for demolished or converted parking spaces.
- Allowing conversion of existing accessory structures to ADUs regardless of size.
- Applying Very High Fire Hazard Severity Zone (VHFHSZ) limitations only to the extent required for full site fire-safety mitigation and compliance with Los Angeles County Fire Department standards.
- Adopting State Density Bonus Law by reference.

Collectively, these provisions exceed minimum State standards and demonstrate Glendora's commitment to facilitating housing production and streamlining approvals.

We trust that upon review of the GMC sections and recent ordinances—including Ordinance No. 2095 establishing ODS—HCD will conclude that the City of Glendora remains substantially compliant with State ADU laws and is actively implementing policies that support housing creation. Links to the GMC, ordinances and other documentation are provided at the end of this letter.

Please feel free to contact us should HCD require additional information, clarifications, or supporting documentation. We appreciate HCD's continued partnership and guidance.



Sincerely,

Jeff Kugel

Jeff Kugel
Community Development Director
City of Glendora
626-914-8215
JKugel@cityofglendora.gov

- **Glendora Zoning Code Section 21.04.040** | Accessory dwelling units and secondary SB 9 units (currently under amendment from Ordinance 2095).
- **Glendora Website – ADUs and SB9** | Includes handouts, checklists, and preapproved ADU plans.
- **Ordinance 2095, 11/12/2025** | Objective Design Standards.
- **Ordinance 2090, 10/22/2024** | Multiple Housing Element Action Items, clarifies "Rule of Four" with ADUs, JADUs, and SB 9 units.
- **Ordinance 2085, 5/28/2024** | Update of City's ADU and SB 9 Regulations.

City of Glendora | Community Development
116 E. Foothill Blvd.
Glendora, CA 91741

February 10, 2026

Brandon Estes, Housing Policy Analyst
Housing Accountability Unit
Division of Housing Policy Development
Department of Housing and Community Development
651 Bannon Street, Suite 400
Sacramento, CA 95811

Sent via email to: Brandon.Estes@hcd.ca.gov

RE: Response to HCD's Technical Assistance Letter Regarding SB 9 Urban Lot Split Law

Dear Housing Accountability Unit,

The City of Glendora (City) has received your "Letter of Technical Assistance" dated January 23, 2026 in which your office provided advice related to the application of SB 9 Urban Lot Split Law. In the letter, HCD requested that the City provide a written response by February 23, 2026 indicating how the City plans to implement the guidance provided in the letter. This letter response satisfies that request.

In the January 23, 2026 letter, HCD cites Government Code section 66411.7, subdivision (g)(1), advising that the City must amend Glendora Municipal Code section 21.04.040(F)(2). HCD advises that this section of the GMC be amended to revise specific language, such as delete the term "verifiably live" as well as replace the term "application," with "approval." Staff appreciates this advice and plans to process a municipal code amendment by the end of Q2 2026 to revise this language accordingly.

Staff understands that HCD also advises that the City must accept or deny SB 9 applications within 60 days from the date that the City receives a completed application pursuant to Government Code section 66411.7, subdivisions (b)(1)(B) and (C). To implement this guidance, staff will amend public handouts, City form applications, and alter internal procedures as necessary.

Additionally, the City has two questions and we respectfully request written clarification and a response from HCD. on the following issues:

1. In citing Government Code section 66411.7, subdivision (g)(1), HCD's letter states, in part, that "(I)f an applicant submits an SB 9 development application *concurrently with* an SB 9 urban lot split application and signs the affidavit, the local agency should approve the urban

City of Glendora | Community Development
116 E. Foothill Blvd.
Glendora, CA 91741

lot split application. An applicant who has submitted an SB 9 development application *concurrently with* an SB 9 urban lot split application should be considered to have credibly demonstrated an intent to occupy one of the units..." (Emphasis added).

Question #1: What is HCD's position relative to the City requiring an affidavit in a scenario where an applicant applies for only an urban lot split? The scenarios emphasized above only account for a situation where an applicant applies for SB 9 units concurrent with an SB 9 urban lot split, but does not address a scenario where the City receives an application for only a lot split. Could the City require as a condition of approval to the recordation of the parcel map that the owner record a covenant against the property that requires the owner to occupy a unit on the property for a period of 3 years, and provides that the City is an intended third-party beneficiary of the terms in the Covenant with the right of enforcement?

The City has concerns that if an applicant is only required to submit an affidavit stating that they ***intend*** to occupy one of the housing units as their principal residence for 3 years following the approval of an urban lot split, there is no legally enforceable requirement that they do in fact occupy the unit for such timeframe, which appears to undermine some of the intentions and statutory framework established by SB 9 (including for undeveloped properties).

2. HCD's letter also states that "...if HCD finds that a jurisdiction's actions do not comply with state law, HCD may notify the California Office of the Attorney General."

   Question #2: Can HCD please explain in writing the process where the Attorney General's office may be notified of a jurisdiction's noncompliance with state law? Also, what are the consequences of noncompliance? It is important to have a clear understanding of this process.

Lastly, previous correspondence had been directed to Hans Friedel, Principal Planner. Please address all future correspondence on this matter to Jeff Kugel, Community Development Director.

Please feel free to contact us should HCD require additional information, clarifications, or supporting documentation. We appreciate HCD's continued partnership and guidance and look forward to your response.

Sincerely,

Jeff Kugel
Community Development Director

City of Glendora | Community Development
116 E. Foothill Blvd.
Glendora, CA 91741

City of Glendora
626-914-8215
JKugel@cityofglendora.gov

FIRST READING AND INTRODUCTION OF AN ORDINANCE AMENDING TITLE 21 (ZONING) OF THE GLENDORA MUNICIPAL CODE TO UPDATE REGULATIONS GOVERNING ACCESSORY DWELLING UNITS, JUNIOR ACCESSORY DWELLING UNITS, AND SB 9 UNITS IN COMPLIANCE WITH STATE LAW (APLN26-0007)

COMMUNITY DEVELOPMENT DEPARTMENT

CITY COUNCIL

AUGUST 25, 2026

HANS FRIEDEL, AICP

WHY WE'RE HERE...

- State has enacted sweeping ADU and SB 9 legislation since 2021
- HCD has enforcement authority and conducted two technical assistance reviews
- City committed to code amendment by Q2 2026
- Planning Commission recommended approval on July 7, 2026. Final decision required by City Council

STATE LEGISLATIVE BACKGROUND

- SB 9 (2021): Urban lot splits and up to four-unit developments on single-family lots
- SB 1211 (2024): Increased detached ADUs on multifamily lots; restricted local standards
- 2025 Amendments: JADU owner-occupancy, timelines, impact fees, deed restrictions

HCD TECHNICAL ASSISTANCE

- December 5, 2025: HCD ADU letter — identified multiple compliance gaps in GMC 21.04.040
- January 23, 2026: HCD SB 9 letter — identified unlawful owner-occupancy language; required processing of vacant lot applications
- February 10, 2026: City response — committed to Q2 2026 amendment; raised clarifying questions to HCD
- Risk of non-compliance: potential HCD referral to California Attorney General

KEY CHANGES: SB 9 OWNER-OCCUPANCY

- Removes "verifiably live" language — impermissible under Gov. Code § 66411.7(g)(3)
- Replaces "from the date of application" with "from the date of approval“
- Clarifies vacant lot eligibility when SB 9 development application submitted concurrently
- Clarifies rule of 4 with SB 9 developments

KEY CHANGES: ADU AND JADU UPDATES

- JADU owner-occupancy required only when shared bathroom with primary dwelling
- Detached ADUs allowed on lots with multifamily housing up to the number of existing units, though may be combined with converted units, not to exceed 8 total
- Multifamily ADU summary table added
- Non-livable space conversion standards clarified and reorganized

PLANNING COMMISSION

- Recommended adoption of the ordinance at the July 7, 2026 meeting
- A few changes to the ordinance since then:
  - Resolved an omission in our current code per legal review that allowed detached conversion ADUs on multifamily lots when State Law does not require this
  - Clarified the number of detached ADUs required to be allowed on lots with existing multifamily (2)
  - Corrected an incorrect cross reference

RECOMMENDATION

That the City Council:

1. Find and determine that the Ordinance is exempt from the California Environmental Quality Act (CEQA);
2. Introduce for first reading an Ordinance titled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENDORA AMENDING TITLE 21 (ZONING) OF THE GLENDORA MUNICIPAL CODE TO UPDATE REGULATIONS GOVERNING ACCESSORY DWELLING UNITS, JUNIOR ACCESSORY DWELLING UNITS, AND SB 9 UNITS IN COMPLIANCE WITH STATE LAW;" and
3. Direct the preparation of a summary of the Ordinance for publication pursuant to Govt Code 36933 and Resolution CC 2018-40.

QUESTIONS?

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**City Clerk**	**DISTRICT(S):**	**Not Applicable**
SUBJECT:	**Affirm minutes from the City Council July 21, 2026 Meeting**		

RECOMMENDATION
That the City Council:

1. Affirm minutes as presented.

STRATEGIC FOCUS AREAS
Not Applicable.

EXECUTIVE SUMMARY
This staff report requests affirmation of the minutes from the previous meetings. The minutes have been prepared and reviewed in accordance with the city procedures and transparency requirements. Affirming these minutes ensures the accuracy and integrity of the official record. Staff recommends approval to maintain proper documentation and compliance with meeting protocols.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
Not Applicable.

DISCUSSION
Pursuant to the City's standard practices and the Brown Act, meeting action minutes are reviewed and affirmed by the legislative bodies to ensure transparency and accuracy in government proceedings. The action minutes for July 21, 2026 meeting was compiled based on staff notes and official recordings. No requests for revisions or amendments have been received to date.

By affirming minutes, the legislative bodies acknowledge their accuracy and preserve them as an official record of the meeting. If any corrections or amendments are desired, they can be addressed before the final affirmation.

FISCAL IMPACT
There is no fiscal impact associated with this action.

ENVIRONMENTAL DETERMINATION
There is no environmental impacts associated with this action.

Prepared By:	Roxanne Breceda, Deputy City Clerk / Records Manager
Concurs With:	Not Applicable
Reviewed By:	Kathleen Sessman, City Clerk / Communications Director

Certified to Availability of Funds:	Not Applicable
Approved By:	Kathleen Sessman, City Clerk / Communications Director
Legal Review:	Not Applicable
CEQA Review:	Not Applicable

Attachments

A_July_21_2026_Sp_CC_Mtg_Minutes_-_Closed_Session.pdf

City of Glendora Minutes
Special Meeting

Tuesday, July 21, 2026
City Hall Council Chamber
116 E Foothill Boulevard, Glendora
Virtually via Zoom ID# 9329247224

CALL TO ORDER
The City Council special meeting was called to order at 5:30 PM by Mayor Fredendall.

ROLL CALL
Members Present: Michael Allawos, Shaunna Elias, Mendell Thompson, Mayor Pro Tem Karen Davis, and Mayor David Fredendall

Members Absent: None

Staff Present: City Manager Adam Raymond, City Attorney Danny Aleshire, Assistant City Manager/Interim Public Works Director Moises Lopez, City Clerk/Communications Director Kathleen Sessman, Audio Visual Production Specialist Craig Gill, Public Communications Coordinator Greg Morton, and Deputy City Clerk/Records Manager Roxanne Breceda

CLOSED SESSION
Closed Session titles were read into the record.

Mayor Fredendall invited public comments on closed session items. No members of the public requested to speak, and no written correspondence was received. The meeting convened into Closed Session at 5:33 PM.

1. Closed Session
   - CS1. PUBLIC EMPLOYEE APPOINTMENT A closed session will be held, pursuant to Government Code §54957(b), to consider ratification of the City Manager's appointment to the position of Public Works Director.
   - CS2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION A closed session will be held, pursuant to Government Code § 54956.9(d)(2) and (e)(1) because there is a significant exposure to litigation in one (1) case but which the City believes are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed.

Closed Session adjourned at 6:00 PM and the meeting reconvened into Open Session at 6:02 PM with all members present.

City Attorney Aleshire reported the following actions taken in Closed Session: CS1. The City Council ratified the City Manager's appointment of Hafez Ghafari as the new Public Works Director; and CS2. The City Council was briefed, and a tentative settlement in the litigation matter was authorized, pending approval of the final settlement agreement.

ADJOURNMENT
Meeting adjourned at 6:04 PM.

Kathleen R. Sessman, MMC
City Clerk/Communications Director

Minutes were approved on _____.

STAFF REPORT

TO: Mayor and Council Members **DATE:** August 25, 2026

FROM: Finance **DISTRICT(S):** Not Applicable

SUBJECT: Review and Affirm Disbursements for July 2026 in the amount of $4,494,064.03

RECOMMENDATION

That the City Council:

1. Review and affirm disbursements for July 2026 in the amount of $4,494,064.03.

STRATEGIC FOCUS AREAS

Goal 2: Maintain Financial Stability and Sustainability (MFSS)

EXECUTIVE SUMMARY

For July 2026 the City disbursed the following amounts through accounts payable and payroll.

Month	A/P	Payroll	Total
July 2026	$2,954,517.91		$2,954,517.91
07/10/2026		$754,199.92	$754,199.92
07/24/2026		$785,346.20	$785,346.20
Total	**$2,954,517.91**	**$1,539,546.12**	**$4,494,064.03**

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

Pursuant to the Glendora Municipal Code Section 2.20.030 Department Reports, the Finance Department shall provide a comprehensive report on disbursements, at least on a quarterly basis.

DISCUSSION

Notable disbursements in the month of July include:

Name	Amount	Description
Complete Paperless Solutions	$113,757.35	City Scanning Project
Craftwater Engineering Inc	$53,423.50	Stormwater Master Plan
Mariposa Landscapes Inc.	$52,944.75	City Wide Landscape Maintenance

FISCAL IMPACT

There is no impact associated with recommended of this report.

ENVIRONMENTAL DETERMINATION

There is no CEQA impacts associated with the recommendations in this report.

Prepared By:	Jelisa Casarrubias, Senior Accounting Technician
Concurs With:	Not Applicable
Reviewed By:	Kyle Johnson, Finance Director/City Treasurer
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Not Applicable
CEQA Review:	Not Applicable

Attachments

A. Warrant Register - July 2026.pdf

CITY OF GLENDORA

CITY COUNCIL MEETING **8/25/2026**

WARRANT REGISTER - JULY 2026			$2,954,517.91
PAYROLL EFT	7/10/2026	$	754,199.92
	7/24/2026	$	785,346.20
TOTAL			**$4,494,064.03**

PREPARED BY: Jelisa Casarrubias

REVIEWED BY
Finance Director/City Treasurer

Glendora

7/1/2026 - 7/31/2026

Cash Disbursements

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6632	EFT	7/2/2026	6415	88844MOTOR	55470530	59100		13945	UNIT #781 INSPECTION AND PREV MAINT JUN 2026	$2,448.86
	EFT	7/2/2026	6415	88844MOTOR	55470530	59100		13957	UNIT #304 INSP AND PREV MAINT JUNE 2026	$1,339.39
										$3,788.25
6633	EFT	7/2/2026	6765	A&P COMPLIANCE TESTING, INC.	55470530	59100	260105	13118	DO INSPECTION TEST FOR MAY 2026	$275.00
	EFT	7/2/2026	6765	A&P COMPLIANCE TESTING, INC.	55470530	59100	260105	13119	DO INSPECTOIN FOR MAY 2026	$275.00
										$550.00
6634	EFT	7/2/2026	6889	ACCURATE MOBILE WELDING, INC.	10170560	59100		5140	REM & REPL DAMAGED HINGES SKATEPARK GATE JUN26	$550.00
										$550.00
6635	EFT	7/2/2026	6091	ADOPT A HWY LITTER REMOVAL SVC, LLC	10120100	59100	270013	337119	LITTER REMOVAL SERVICES - JULY	$3,303.00
										$3,303.00
6636	EFT	7/2/2026	1339	AFLAC	92000000	20108		324427	AFLAC INDV - JUNE SERVICE 2026	$2,009.64
										$2,009.64
6637	EFT	7/2/2026	1339	AFLAC	92000000	20108		INV0001490549	AFLAC JULY BILL - SERVICE DATES JUNE 2026	$2,998.23
										$2,998.23
6638	EFT	7/2/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260476	SD6039	REMOVE AND REPLACE PD AC EXHAUST FAN MAY 2026	$6,854.42
										$6,854.42
6639	EFT	7/2/2026	5620	ALTA PLANNING & DESIGN INC	23000990	70000	9220598	304.0002022.046-45	LEGACY - URBAN TRAILS DESIGN CONTRACT MAY 2026	$94.25
	EFT	7/2/2026	5620	ALTA PLANNING & DESIGN INC	23300990	70000	9220598	304.0002022.046-45	LEGACY - URBAN TRAILS DESIGN CONTRACT MAY 2026	$109.71
	EFT	7/2/2026	5620	ALTA PLANNING & DESIGN INC	23400990	70000	9220598	304.0002022.046-45	LEGACY - URBAN TRAILS DESIGN CONTRACT MAY 2026	$391.04
										$595.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6640	EFT	7/2/2026	7	ALTA-FOODCRAFT INC.	10120100	51750		12627809	CITY HALL BREAKROOM COFFEE SUPPLIES JUNE 2026	$249.22
										$249.22
6641	EFT	7/2/2026	6487	DF POLYGRAPH	10150300	59100		2026/2	A. Kitchen and A. Esparza	$400.00
										$400.00
6642	EFT	7/2/2026	7200	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	10110020	55201	260297	792665	PROFESSIONAL SERVICES	$10,974.31
	EFT	7/2/2026	7200	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	10140250	59100	260297	792665	PROFESSIONAL SERVICES	$4,681.69
										$15,656.00
6643	EFT	7/2/2026	5433	AVALON COLLISION CENTERS INC	55470530	72350		33127	2026 FORD PD INTERCEPTOR REPAIRS MAY 2026	$2,485.77
										$2,485.77
6644	EFT	7/2/2026	5167	AZTECH ELEVATOR COMPANY	10170560	51400		AZ21121	MONTHLY SERVICE FEE	$145.00
										$145.00
6645	EFT	7/2/2026	3516	BIG BEN CONSTRUCTION	50170630	59100	260055	2603-05	WATER YARD CLEAN UP SERVICE	$5,577.50
										$5,577.50
6646	EFT	7/2/2026	4642	BLACK AND WHITE EMERGENCY VEHICLES	55470530	59100	260108	6267	UNIT #3 FULL STRIP OF EMERG EQUIP JUNE 2026	$1,000.00
										$1,000.00
6647	EFT	7/2/2026	2568	BURRO CANYON SHOOTING PARK	10150310	55130		3870	Range Fees - 06/24/26	$460.00
										$460.00
6648	EFT	7/2/2026	7298	BUSCH SYSTEMS INTERNATIONAL INC	10170510	51200	260422	IN26-003602	Multi-stream waste bins for American Legion Bins	$2,368.74
										$2,368.74
6649	EFT	7/2/2026	5194	CHARTER COMMUNICATIONS HOLDINGS,LLC	10170520	51200		188625301060726	TWO MONTHS CABLE SERVICE CORP YARD JUN26	$192.16
										$192.16

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6650	EFT	7/2/2026	2083	COLLEY AUTO CARS INC	55470530	51500	260109	371725	UNIT 4 RELAY MOTOR AND OSP MAY 2026	$59.25
	EFT	7/2/2026	2083	COLLEY AUTO CARS INC	55470530	51500	260109	371764	UNIT #49 JAIL VAN MOULDING AND BUMPER ASSMBLY 5.26	$1,245.21
	EFT	7/2/2026	2083	COLLEY AUTO CARS INC	55470530	51500	260109	371770	UNIT 4 MOTOR AND OSP MAY 2026	$415.73
	EFT	7/2/2026	2083	COLLEY AUTO CARS INC	55470530	51500	260109	372122	SHOP SUPPLIES JUNE 2026	$590.26
	EFT	7/2/2026	2083	COLLEY AUTO CARS INC	55470530	51500	260109	372283	UNIT 20 COMPRESSOR, TENSIONER AND V-BELT JUN26	$629.34
	EFT	7/2/2026	2083	COLLEY AUTO CARS INC	55470530	51500	260109	372285	UNIT 20 "O" RING AND KIT JUNE 2026	$15.30
										$2,955.09
6651	EFT	7/2/2026	596	CPS HR CONSULTING	10140250	55316		TR-INV007704	CPSHR CSO TESTING - JUNE 2026	$300.00
										$300.00
6652	EFT	7/2/2026	6529	COSTAR REALTY INFORMATION, INC.	10160420	55400		124390001	PROPERTY RESEARCH AND MARKET DATA	$1,419.51
										$1,419.51
6653	EFT	7/2/2026	3762	DONNA COUPLAND	10190810	58300		SU26-DC.1	SU26 Instructor Payment Session 1	$770.00
										$770.00
6654	EFT	7/2/2026	5500	CRAFTWATER ENGINEERING INC	25000990	70000	260275	25-059-7	May 2026 - STORMWATER MASTER PLAN	$53,423.50
										$53,423.50
6655	EFT	7/2/2026	7396	DIVERSIFIED COMMUNICATIONS SERVICES LLC	10150300	51219	260480	261866	Equipment Removal - Johnstone Peak	$3,200.00
										$3,200.00
6656	EFT	7/2/2026	2209	DOCU-TRUST	10160400	55400		0058434	STORAGE - JUNE	$2.32
	EFT	7/2/2026	2209	DOCU-TRUST	10115030	59100		0058475	Recycled Storage, extra pick up lock broke door	$292.88
	EFT	7/2/2026	2209	DOCU-TRUST	10190800	59100		0058626	OFF SITE DOCUMENT STORAGE - JULY 2026	$16.43
	EFT	7/2/2026	2209	DOCU-TRUST	10160400	55400		0058628	STORAGE - JULY	$2.32
										$313.95

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6657	EFT	7/2/2026	233	DURHAM SCHOOL SERVICES, L.P.	23190800	58240	260008	100017084	Bus Transportation for Dirt Camp 6/15-6/19	$7,660.00
										$7,660.00
6658	EFT	7/2/2026	6541	FIRE RISK MANAGEMENT SERVICES	92000000	20109		FRMS00581.11	FRMS 11TH INSTALLMENT 2026	$22,767.90
										$22,767.90
6659	EFT	7/2/2026	6459	GERALD L. GOMER	10190810	59200		32446	Summer Tee Ball Shirts	$160.52
										$160.52
6660	EFT	7/2/2026	6923	FIVESTAR RUBBER STAMP ETC., INC	10190820	58100		79704	BADGES FOR LFC VOLUNTEERS	$54.82
										$54.82
6661	EFT	7/2/2026	902	GRAINGER	55470530	51500		9944458968	STRT. SS, PUSH FIT 3/4" (10) JUNE 2026	$67.01
	EFT	7/2/2026	902	GRAINGER	55470530	51500		9944501486	START, SS, PUSH-FIT 3/4" (10), ELBOWS (5) JUNE2026	$115.41
	EFT	7/2/2026	902	GRAINGER	55470530	51500		9944722694	UTLTY PUMP, STRAINER, HOSE ADAPTER, BALL VLVE 6.26	$245.53
	EFT	7/2/2026	902	GRAINGER	10170560	51400		9966941776	FIRE ALARM CABLE	$138.85
										$566.80
6662	EFT	7/2/2026	6499	HD SUPPLY, INC.	50170640	53510		INV01068928	WATER DIV. - CHLORINATION SUPPLIES	$445.22
										$445.22
6663	EFT	7/2/2026	4184	JMD	25070570	59100	260365	022 (26-095)	MAY 2026 - FY 25/26 Stormwater Technical Support	$1,270.08
	EFT	7/2/2026	4184	JMD	10170550	59100	260185	045 (26-099)	CITY TRAFFIC ENGINEERING SERVICES MAY2026	$1,244.68
										$2,514.76
6664	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	070963	patches	$4.96
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	071540	Embroidery Sew On's	$84.00
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	071838	Martinez Uniforms	$535.65
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	071839	Embroidery Sew On	$73.26

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6664	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	071844	Harvey 1 - Academy Uniforms	$1,446.71
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	071847	Harvey 2 - Academy Uniforms	$1,229.09
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	071850	Harvey Boots	$100.00
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	071851	Nicolaisa Academy Uniform	$1,319.54
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	071970	Zagala	$8.00
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	071972	CSO Barker Uniforms	$578.58
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	072033	Explorer Bates Uniforms	$188.29
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	072035	Explorer Hernandez Uniforms	$156.59
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	072039	GPD Star Patches	$1,149.20
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	072055	Sew On - 25 - Verduzco	$200.00
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	072060	Rangel Shirts	$110.44
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	072061	Mitchell Uniforms	$205.92
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	072062	Martinez Uniforms	$213.65
	EFT	7/2/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	072063	Camacho	$179.84
										$7,783.72
6665	EFT	7/2/2026	1496	LAW ENFORCEMENT MEDICAL	10150330	59100		19274	On Call Blood Draws - 06/23/2026	$2,375.00
										$2,375.00
6666	EFT	7/2/2026	37	LIEBERT CASSIDY WHITMORE	10140250	55601	2	324634	PROFESSIONAL SERVICES, HIGHER EDUCATION	$3,705.00
	EFT	7/2/2026	37	LIEBERT CASSIDY WHITMORE	10150300	59100		326335	GL050-00064 - A. Arana Discipline	$904.00
	EFT	7/2/2026	37	LIEBERT CASSIDY WHITMORE	10150300	59100		326336	GL050-00062 - Hwang Discipline	$388.00
	EFT	7/2/2026	37	LIEBERT CASSIDY WHITMORE	10150300	59100		326337	Legal Services - GL050-00001 - General	$291.00
										$5,288.00
6667	EFT	7/2/2026	6745	MALISSA J. APODACA INC.	10190810	58300		SU26-MA.2	SU26 Instructor Payment	$1,732.50
										$1,732.50

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6668	EFT	7/2/2026	174	MARX BROS FIRE EXTINGUISHER	10170560	59100	260354	E62691	SEMI ANNUAL MAINT ON ANSUL R-102 HOOD JUNE26	$180.00
	EFT	7/2/2026	174	MARX BROS FIRE EXTINGUISHER	10170560	59100	260354	E62692	SEMI ANNUAL MAINT ON ANSUL R-102 HOOD JUNE26	$180.00
										$360.00
6669	EFT	7/2/2026	5635	MUNICIPAL DENTAL POOL	92000000	20110		21031.07.26	delta dental July bill 2026	$13,565.29
										$13,565.29
6670	EFT	7/2/2026	5451	OCEAN BLUE ENVIRONMENTAL SVCS INC	10170570	59100	260180	42978	debris removal - 6/2 and 5/29 - Lone Hill	$6,139.52
										$6,139.52
6671	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		467974923001	binder clips, binders, duster	$55.46
	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		468063047001	labels	$80.56
	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10115030	51110		472334769001	Office Supplies - Document stand LC and TT	$75.90
	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	50115030	51110		472334769001	Office Supplies - Document stand LC and TT	$75.89
	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10115030	51110		472341321001	Office Supplies - back Support	$15.01
	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	50115030	51110		472341321001	Office Supplies - back Support	$14.99
	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		472342576001	paper, index tabs	$251.52
	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		472343271001	post it notes, file tabs	$17.86
	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10115030	51110		472353389001	Office Supplies - Foot Rest	$31.71
	EFT	7/2/2026	6892	ODP BUSINESS SOLUTIONS, LLC	50115030	51110		472353389001	Office Supplies - Foot Rest	$31.69
										$650.59
6672	EFT	7/2/2026	7113	PESTMASTER SERVICES LP	10170560	59100	260207	51C	CITYWIDE FACILITY PEST CONTROL SERVICES JUN26	$2,201.00
										$2,201.00
6673	EFT	7/2/2026	1138	PINPOINT INDUSTRIES, INC.	10170500	51110		12459	LADIES SHIRTS AND CARDIGANS (VV & SR) JUNE 2026	$261.05
										$261.05

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6674	EFT	7/2/2026	3719	GRAFIX SYSTEMS	55470530	72350		35021	FORD EXPLORER UNIT 13 VINYLS MAY 2026	$1,427.51
										$1,427.51
6675	EFT	7/2/2026	1638	HAAKER EQUIPMENT COMPANY	55470530	51500	260255	INV36916	TRUVAC MID SIZE REPAIR MAY 2026	$69.41
	EFT	7/2/2026	1638	HAAKER EQUIPMENT COMPANY	55470530	59100	260255	INV36916	TRUVAC MID SIZE REPAIR MAY 2026	$555.25
	EFT	7/2/2026	1638	HAAKER EQUIPMENT COMPANY	55470530	51500	260255	INV39117	2017 TRUVAC DEBRIS HOSE, GASKET, ETC. 6.2026	$453.72
	EFT	7/2/2026	1638	HAAKER EQUIPMENT COMPANY	55470530	59100	260255	INV39117	2017 TRUVAC DEBRIS HOSE, GASKET, ETC. 6.2026	$3,629.71
										$4,708.09
6676	EFT	7/2/2026	6590	TRUSTMARK VOLUNTARY BENEFIT ADMIN	92000000	20108		00989407152026	TRUSTMARK BILL - SERVICE JUNE 2026	$2,215.96
										$2,215.96
6677	EFT	7/2/2026	3621	TYLER TECHNOLOGIES INC	55330150	59111	260167	045-554174	EPL SOFTWARE 2/1/26 - 3/31/26	$766.67
										$766.67
6678	EFT	7/2/2026	130	UNDERGROUND SERVICE ALERT/SC	50170630	59100		25-264318	WATER DIV. CA STATE FEES	$153.34
	EFT	7/2/2026	130	UNDERGROUND SERVICE ALERT/SC	50170630	59100		620260312	WATER DIV. DIGALERT SERVICE ALERT	$545.35
										$698.69
6679	EFT	7/2/2026	751	UNITED RENTALS (NORTH AMERICA)	10190810	58100	260395	263363490-002	Portable Toilets Summer Dirt Camp - June	$9,394.72
										$9,394.72
6680	EFT	7/2/2026	1802	UNIVAR USA INC	50170640	53510	260144	53971664	WATER PRODUCTION BULK & BAG SALT	$8,302.27
										$8,302.27
6681	EFT	7/2/2026	543	VIPUL CHITANIA	10190810	55320		29439	Dirt Camp Sample Shirt	$22.15
										$22.15
6682	EFT	7/2/2026	232	WEST COAST ARBORISTS, INC.	10170580	59150	260037	245493	STREET TREE WATERING 6.1.26-6.15.26	$4,462.18
	EFT	7/2/2026	232	WEST COAST ARBORISTS, INC.	10170580	59150	260037	245553	PALM PRUNING AT LOUIE POMPEI PARK 6.1.26-6.15.26	$5,886.16
										$10,348.34

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6683	EFT	7/2/2026	124	WESTERN WATER WORKS SUPPLY CO.	50170630	53520	260086	1283640-01	DISTRIBUTION - REPLENISHMENT OF REPAIR CLAMPS	$13,800.05
										$13,800.05
6684	EFT	7/2/2026	124	WESTERN WATER WORKS SUPPLY CO.	50170630	53520	260086	1285304-00	DISTRIBUTION - PARTS FOR CULLEN & SIERRA MADRE	$10,243.17
										$10,243.17
6685	EFT	7/2/2026	7082	YUNEX CORP	25570520	56400	260164	5610008558	CITYWIDE TRAFFIC SIGNAL MAINTENANCE CALLOUTS MAY26	$14,893.53
	EFT	7/2/2026	7082	YUNEX CORP	25570520	56400	260164	90010422	CITYWIDE TRAFFIC SIGNAL MAINTENANCE MAY26	$6,102.72
	EFT	7/2/2026	7082	YUNEX CORP	23300990	70000	260164	90010549	ROUTE 66/GLENDORA - REPLACE TYPE 19 SWC POLE 6.26	$23,281.50
										$44,277.75
6686	EFT	7/10/2026	6765	A&P COMPLIANCE TESTING, INC.	55470530	59100		13137	POLICE DEPT DO INSPECTION TEST FOR JUNE 2026	$275.00
	EFT	7/10/2026	6765	A&P COMPLIANCE TESTING, INC.	55470530	59100		13141	CORP YARD DO INSPECTION TEST FOR JUNE 2026	$275.00
										$550.00
6687	EFT	7/10/2026	4642	BLACK AND WHITE EMERGENCY VEHICLES	55470530	59100		6280	UNIT 8 PARTIAL STRIP ON FORD PIU JUNE 2026	$500.00
										$500.00
6688	EFT	7/10/2026	6829	BRADY INDUSTRIES OF CALIFORNIA LLC, A BRADYPLUS CO	10170580	51200		11813405	PARK YARD SUPPLIES (KITCHEN ROLL TOWELS) JUNE26	$79.22
	EFT	7/10/2026	6829	BRADY INDUSTRIES OF CALIFORNIA LLC, A BRADYPLUS CO	10170580	51200		11853158	SUPPLIES FOR PARK RESTROOMS JUNE2026	$464.54
										$543.76
6689	EFT	7/10/2026	5194	CHARTER COMMUNICATIONS HOLDINGS,LLC	55330150	57055		188628801062126	PD INTERNET - JUNE	$338.39
										$338.39

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6690	EFT	7/10/2026	7297	MIDPOINT INTERNATIONAL INC	10170510	51200	260435	IN26060062	Multi-stream waste bins for all city facilities	$29,408.84
										$29,408.84
6691	EFT	7/10/2026	2083	COLLEY AUTO CARS INC	55470530	51500		372456	UNIT 4 ROTOR ASY MINUS REWARDS JUN 2026	$39.89
	EFT	7/10/2026	2083	COLLEY AUTO CARS INC	55470530	51500		373862	PD FORD EXPLORER ROTOR AND BRAKES JUL2026	$933.15
										$973.04
6692	EFT	7/10/2026	2083	COLLEY AUTO CARS INC	55470530	51500		372303	UNIT 20 KIT - AIR JUNE 2026	$11.66
	EFT	7/10/2026	2083	COLLEY AUTO CARS INC	55470530	51500		372485	SHOP SUPPLIES - ROTOR ASY. JUN26	$193.79
	EFT	7/10/2026	2083	COLLEY AUTO CARS INC	55470530	51500		372489	FACE PLATE EB5T-18A802-AB JUNE 2026	$980.86
	EFT	7/10/2026	2083	COLLEY AUTO CARS INC	55470530	51500		372788	FOR STOCK - SHIELD (4) JUNE 2026	$115.14
	EFT	7/10/2026	2083	COLLEY AUTO CARS INC	55470530	51500		373544	SHOP SUPPLIES - BRAKE KIT JUN 2026	$464.15
	EFT	7/10/2026	2083	COLLEY AUTO CARS INC	55470530	59100		373579	UNIT 10 SIWTCH ASY., EXHAUST, GASKETS JUNE 2026	$1,576.53
	EFT	7/10/2026	2083	COLLEY AUTO CARS INC	55470530	59100		373595	UNIT 10 LINK-STA, SHOOCK ABSO., JUNE2026	$366.74
										$3,708.87
6693	EFT	7/10/2026	6969	COMPLETE PAPERLESS SOLUTIONS, LLC	30100990	70000	250445	4824	CONSULTING SERVICES - Scanning Bldg Plans	$16,714.40
	EFT	7/10/2026	6969	COMPLETE PAPERLESS SOLUTIONS, LLC	30100990	70000	250445	4908	CONSULTING SERVICES - Scanning Bldg Plans	$24,109.76
										$40,824.16
6694	EFT	7/10/2026	843	NANCY K. BOHL INC	10140250	55130		INV110409	Psych Assessment - C. Livingston and J. Jimenez	$650.00
										$650.00
6695	EFT	7/10/2026	3465	CSG CONSULTANTS INC	10160410	45100	250205	66398	CONSULTING SERVICES - MAY	$14,076.07
	EFT	7/10/2026	3465	CSG CONSULTANTS INC	10160410	59100	250205	66398	CONSULTING SERVICES - MAY	$9,276.93
										$23,353.00

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6696	EFT	7/10/2026	6797	DAVE BANG ASSOCIATES, INC OF CALIFORNIA	10170580	51200		CA60760	PARTS FOR PLAYGROUND SUPPLIES MAY 2026	$283.89
										$283.89
6697	EFT	7/10/2026	191	DELL MARKETING L.P.	55330150	72030		10879635139	IT - GIS COMPUTER	$2,066.72
	EFT	7/10/2026	191	DELL MARKETING L.P.	55330150	72030		10880908620	IT - COMPUTERS	$1,719.52
										$3,786.24
6698	EFT	7/10/2026	5971	GLENDORA CHRYSLER JEEP DODGE	55470530	51500		613580	BATTERY STORAGE MAY 2026	$220.61
										$220.61
6699	EFT	7/10/2026	6547	DRAW TAP GIS, LLC	50170600	59100	260173	2026GDR-0029	GIS NETWORK TROUBLESHOOTING	$4,290.00
										$4,290.00
6700	EFT	7/10/2026	599	EXCEL ELECTRIC FIRE	10170560	59100		S26GLENPD	REPLACE FIRE ALARM BATTERIES JUNE 2026	$227.54
	EFT	7/10/2026	599	EXCEL ELECTRIC FIRE	10170560	59100		T2558874	FIRE ALARM TEST FOR Q4 2026 - JUNE 2026	$400.00
	EFT	7/10/2026	599	EXCEL ELECTRIC FIRE	10170560	59100		T26GLENCH	FIRE ALARE AND ELEVATOR TEST 2026 - CH JUNE2026	$697.00
										$1,324.54
6701	EFT	7/10/2026	4262	FOOTHILL COMMUNICATIONS, INC.	55470530	72350		INV8098	UNIT 3 TECH SERVICE FOR APX7500 JUNE 2026	$285.00
										$285.00
6702	EFT	7/10/2026	2923	GMS ELEVATOR SERVICES, INC	10190820	59100		130220	GMS ELEVATOR SERVICES - JUNE 2026	$132.00
										$132.00
6703	EFT	7/10/2026	4184	JMD	10160400	45100	260004	033 (26-058)	CONSULTING SERVICES - APRIL	$29,948.50
										$29,948.50
6704	EFT	7/10/2026	2548	LA VERNE POWER EQUIPMENT INC	10170580	51200		514138	TREE SERVICE TOOLS JUNE 2026	$2,004.51
	EFT	7/10/2026	2548	LA VERNE POWER EQUIPMENT INC	55470530	51500		514315	ELEMENT, AIR CLEANER JUNE 2026	$15.51
										$2,020.02

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6705	EFT	7/10/2026	146	LARRY LAVORGNA	55330150	51500		23934	IT - 3 WALL PHONE MOUNTS	$204.45
										$204.45
6706	EFT	7/10/2026	409	MERRIMAC ENERGY GROUP	55470530	51650	260039	2247988	FUEL FOR VEHICLES AND EQUIPMENT	$39,279.04
										$39,279.04
6707	EFT	7/10/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190820	51750		473602824001	LA FETRA COFFEE SUPPLIES	$12.05
	EFT	7/10/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190820	51110		473603856001	COFFEE SUPPLIES LA FETRA	$78.89
										$90.94
6708	EFT	7/10/2026	938	PASCO DOORS	10170560	59100		105667	LIBRARY SAFETY/QUALITY/PERFORMANCE CHECKLIST JUN26	$588.75
										$588.75
6709	EFT	7/10/2026	2114	PLACEWORKS	30100990	70000	250256	COG-12.0-16	PROFESSIONAL SERVICES - JAN 1-JAN 31, 2026	$463.75
										$463.75
6710	EFT	7/10/2026	6090	QUALITY AUTO SUPPLY, INC.	55470530	51500		281770-1	MOLY DIESEL OIL (12), L-MOLY INJ (12) JUNE 2026	$438.57
										$438.57
6711	EFT	7/10/2026	6493	QUALITY PUMPING SERVICES INC	10170560	59100		8856	PUMPED SEPTIC FOR BIG DALTON CAMP APRIL26	$1,600.00
										$1,600.00
6712	EFT	7/10/2026	3719	GRAFIX SYSTEMS	55470530	72350		35120	UNIT 8 POLICE DEPT VINYL JUNE 2026	$1,427.51
										$1,427.51
6713	EFT	7/10/2026	3719	GRAFIX SYSTEMS	55470530	72350		35082	PD UNIT 3 - FORD EXPLORER VINYL JUNE 2026	$1,427.51
										$1,427.51
6714	EFT	7/10/2026	7015	RAPID FIRE SAFETY & SECURITY LLC	10190820	56100		INV-706483370	JULY RAPID FIRE SAFETY AND SECURITY - LA FETRA	$460.00
										$460.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6715	EFT	7/10/2026	6483	ROSA PEREZ	55470530	59100		1251	UNIT 35 ELECTRIC IGNITION JUNE 2026	$753.45
	EFT	7/10/2026	6483	ROSA PEREZ	55470530	59100		1252	UNIT 6 REAR BRAKE ROTORS AND PADS JUNE 2026	$150.00
	EFT	7/10/2026	6483	ROSA PEREZ	55470530	59100		1253	VEHICLE #41 PD INTERCEPTOR SWAY BAR AND AC JUN26	$1,397.23
	EFT	7/10/2026	6483	ROSA PEREZ	55470530	59100		1254	FORD CROWN VIC FRONT LFT WINDOW JUNE 26	$1,079.98
	EFT	7/10/2026	6483	ROSA PEREZ	55470530	59100		1255	VEH #813 MOUNT AND BAL 4 TIRES FLUSH SENSORS JUN26	$258.76
	EFT	7/10/2026	6483	ROSA PEREZ	55470530	59100		1257	PD INTERCEPTOR FT BRAKE ROTORS AND PADS ETC JUN26	$1,775.19
	EFT	7/10/2026	6483	ROSA PEREZ	55470530	59100		1258	VEH#790 FIX WIRES BIT BY RODENT, RAT BLOCKER 6.26	$866.44
	EFT	7/10/2026	6483	ROSA PEREZ	55470530	59100		1259	VEH #10 OIL CHG, CTLYTIC CONV, SHCKS, SWY BAR 6.26	$1,056.46
	EFT	7/10/2026	6483	ROSA PEREZ	55470530	59100		1260	VEHICLE #24 OIL CHG AND BRAKES JULY2026	$994.17
										$8,331.68
6716	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	10140200	55320		GE052026	Citywide May publications	$138.60
	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	10140200	55320		GE052026	Citywide May publications	$161.70
	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	10160400	55310		GE052026	Citywide May publications	$258.50
	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	10160400	55310		GE052026	Citywide May publications	$242.00
	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	10160400	55310		GE052026	Citywide May publications	$236.50
	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	10160400	55310		GE052026	Citywide May publications	$181.50
	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	10170510	59100		GE052026	Citywide May publications	$390.50
	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	50140200	55320		GE052026	Citywide May publications	$59.40
	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	50140200	55320		GE052026	Citywide May publications	$69.30
	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	50170600	59100		GE052026	Citywide May publications	$77.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6716	EFT	7/10/2026	23	SAN GABRIEL VALLEY EXAMINER	50170620	66010		GE052026	Citywide May publications	$264.00
										$2,079.00
6717	EFT	7/10/2026	6864	SAN GABRIEL VALLEY REGIONAL HOUSING TRUST	10160420	55400	270015	FY27-RHT-10	FY26-27 ANNUAL DUES	$3,483.61
										$3,483.61
6718	EFT	7/10/2026	370	R&R CUSTOM SIGNS	10170510	51200		230766	Recycle banner for November 14th	$470.69
	EFT	7/10/2026	370	R&R CUSTOM SIGNS	10190810	55320		230780	Easter Egg Hunt Street Banner	$520.53
										$991.22
6719	EFT	7/10/2026	3450	SPOK INC.	50170640	59100		K6215595R	WATER DIV. PAGER SERVICES - 6/18/26	$24.45
										$24.45
6720	EFT	7/10/2026	1723	SPRAGUES READY MIX	25570520	56600	260372	280347	READY MIX CONCRETE JUNE 11, 2026	$2,115.33
	EFT	7/10/2026	1723	SPRAGUES READY MIX	25570520	56600	260372	280348	READY MIX CONCRETE JUNE 18, 2026	$1,904.62
	EFT	7/10/2026	1723	SPRAGUES READY MIX	25570520	56600	260372	280428	READY MIX CONCRETE JUN 8, 2026	$1,904.62
										$5,924.57
6721	EFT	7/10/2026	6875	SPRINGSTEAD & ASSOCIATES	10160420	59100	260146	JULY 2026	CONSULTING SERVICES FY27	$4,150.00
										$4,150.00
6722	EFT	7/10/2026	2933	STAPLES ADVANTAGE	10170500	51110		6066350523	OFFICE CHAIR MAT (2) JUNE 2026	$98.55
	EFT	7/10/2026	2933	STAPLES ADVANTAGE	10170500	51110		6066350529	STENO BOOKS (DOZEN) JUNE 2026	$22.32
										$120.87
6723	EFT	7/10/2026	5665	STITCHMANIA INC	10170520	51200		10844	39 VARIOUS SHIRTS PLUS EMBROIDERY JUN2026	$795.70
										$795.70
6724	EFT	7/10/2026	2741	THYSSENKRUPP ELEVATOR CORP	10170560	59100	260477	6000855063	CITY HALL ELEVATOR EMERGENCY TEST & INSPECT JUN26	$4,326.00
										$4,326.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6725	EFT	7/10/2026	7295	RED DRAGON MARTIAL ARTS CORP	10190810	58300		SU26-WSF.1	Instructor Payment SU26 Session 1	$183.75
										$183.75
6726	EFT	7/10/2026	6256	WILLDAN ENGINEERING	10160400	45100	260132	00714950	CONSULTING SERVICES - APRIL	$15,392.00
	EFT	7/10/2026	6256	WILLDAN ENGINEERING	10160400	45100	260132	00714987	CONSULTING SERVICES - MAY	$13,024.00
										$28,416.00
6727	EFT	7/10/2026	5899	WILLIAM TURNLEY	10100001	42300		40010	RETIRED HEALTH INS. REIMB Q2 26	$432.00
	EFT	7/10/2026	5899	WILLIAM TURNLEY	50100001	42300		40010	RETIRED HEALTH INS. REIMB Q2 26	$168.00
										$600.00
6728	EFT	7/10/2026	3845	JOSE M AMARO	10100001	42300		40371	RETIRED HEALTH INS. REIMB Q2 26	$648.00
	EFT	7/10/2026	3845	JOSE M AMARO	50100001	42300		40371	RETIRED HEALTH INS. REIMB Q2 26	$252.00
										$900.00
6729	EFT	7/10/2026	105	AFSCME DISTRICT COUNCIL 36	92000000	20104		40424	PPE 07/05/26 AFSCME DISTRICT COUNCIL 36	$1,186.50
										$1,186.50
6730	EFT	7/10/2026	6477	CHRISTOPHER LUBBOCK	10100001	42300		40374	RETIRED HEALTH INS. REIMB Q2 26	$216.00
	EFT	7/10/2026	6477	CHRISTOPHER LUBBOCK	50100001	42300		40374	RETIRED HEALTH INS. REIMB Q2 26	$84.00
										$300.00
6731	EFT	7/10/2026	6825	DANA SIMPSON	92000000	20105		40433	PPE 07/05/26 SPOUSAL SUPPORT	$100.00
										$100.00
6732	EFT	7/10/2026	5314	DEBORAH WOOD	10100001	42300		40457	RETIRED HEALTH INS. REIMB Q2 26	$216.00
	EFT	7/10/2026	5314	DEBORAH WOOD	50100001	42300		40457	RETIRED HEALTH INS. REIMB Q2 26	$84.00
										$300.00
6733	EFT	7/10/2026	104	GLENDORA CITY EMPLOYEE ASSOCIATION	92000000	20104		40423	PPE 07/05/26 GLENDORA CITY EMPLOYEE ASSOCIATION	$710.00
										$710.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6734	EFT	7/10/2026	107	GLENDORA MANAGEMENT ASSOCIATION	92000000	20104		40425	PPE 07/05/26 GLENDORA MANAGEMENT ASSOCIATION	$530.00
										$530.00
6735	EFT	7/10/2026	109	GLENDORA POLICE MANAGEMENT	92000000	20104		40427	PPE 07/05/26 GLENDORA POLICE MANAGEMENT	$696.00
										$696.00
6736	EFT	7/10/2026	6331	JAMES DE MOND	10100001	42300		40372	RETIRED HEALTH INS. REIMB Q2 26	$864.00
	EFT	7/10/2026	6331	JAMES DE MOND	50100001	42300		40372	RETIRED HEALTH INS. REIMB Q2 26	$336.00
										$1,200.00
6737	EFT	7/10/2026	7114	JANET STONE	10100001	42300		40377	RETIRED HEALTH INS. REIMB Q2 26	$648.00
	EFT	7/10/2026	7114	JANET STONE	50100001	42300		40377	RETIRED HEALTH INS. REIMB Q2 26	$252.00
										$900.00
6738	EFT	7/10/2026	6730	JASON TIBBETTS	10100001	42300		40369	RETIRED HEALTH INS. REIMB Q2 26	$864.00
	EFT	7/10/2026	6730	JASON TIBBETTS	50100001	42300		40369	RETIRED HEALTH INS. REIMB Q2 26	$336.00
										$1,200.00
6739	EFT	7/10/2026	7213	JOHN AGUIRRE	10100001	42300		40376	RETIRED HEALTH INS. REIMB Q2 26	$648.00
	EFT	7/10/2026	7213	JOHN AGUIRRE	50100001	42300		40376	RETIRED HEALTH INS. REIMB Q2 26	$252.00
										$900.00
6740	EFT	7/10/2026	7115	JOSE L CERVANTES	10100001	42300		40458	RETIRED HEALTH INS. REIMB Q2 26	$216.00
	EFT	7/10/2026	7115	JOSE L CERVANTES	50100001	42300		40458	RETIRED HEALTH INS. REIMB Q2 26	$84.00
										$300.00
6741	EFT	7/10/2026	6447	MARTIN BARRETT	10100001	42300		40370	RETIRED HEALTH INS. REIMB Q2 26	$864.00
	EFT	7/10/2026	6447	MARTIN BARRETT	50100001	42300		40370	RETIRED HEALTH INS. REIMB Q2 26	$336.00
										$1,200.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6742	EFT	7/10/2026	108	POLICE ASSOCIATION	92000000	20104		40426	PPE 07/05/26 POLICE ASSOCIATION	$2,630.00
										$2,630.00
6743	EFT	7/10/2026	5072	PATRICIA SORENSEN	10100001	42300		40375	RETIRED HEALTH INS. REIMB Q2 26	$432.00
	EFT	7/10/2026	5072	PATRICIA SORENSEN	50100001	42300		40375	RETIRED HEALTH INS. REIMB Q2 26	$168.00
										$600.00
6744	EFT	7/10/2026	4284	TIMOTHY P. STAAB	10100001	42300		40378	RETIRED HEALTH INS. REIMB Q2 26	$648.00
	EFT	7/10/2026	4284	TIMOTHY P. STAAB	50100001	42300		40378	RETIRED HEALTH INS. REIMB Q2 26	$252.00
										$900.00
6745	EFT	7/10/2026	6929	STERLING HEALTH SERVICES, INC	92000000	20106		40434	PPE 7/5/26 STERLING HEALTH SERVICES HSA	$1,120.86
										$1,120.86
6746	EFT	7/17/2026	6859	ABSOLUTE SOFTWARE, INC.	55330150	59112	10	INV01905899	PD - SW USED FOR VPN ACCESS 8/1/26-7/31/27	$3,600.00
										$3,600.00
6747	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3405	CITY HALL JUNE MAINTENANCE 6.2026	$1,368.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3406	PD JUNE MAINTENANCE 6.2026	$1,430.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3407	LIBRARY JUNE MAINTENANCE 6.2026	$1,510.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3408	LA FETRA CENTER JUNE MAINTENANCE 6.2026	$972.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3409	TRANSPORATION CENTER JUNE MAINTENANCE 6.2026	$279.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3410	YOUTH CENTER JUNE MAINTENANCE 6.2026	$252.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3411	LEGION BUILDING JUNE MAINTENANCE 6.2026	$426.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3412	LIBERTY HOUSE JUNE MAINTENANCE 6.2026	$145.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3413	TEEN CENTER JUNE MAINTENANCE 6.2026	$695.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3414	POMPEI PARK JUNE MAINTENANCE 6.2026	$145.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3415	PARKS YARD JUNE MAINTENANCE 6.2026	$158.00

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6747	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3416	WATER YARD JUNE MAINTENANCE 6.2026	$236.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3417	OFF SITE WATER / HIDDEN VALLEY MAINTENANCE 6.2026	$478.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3418	SCOUT HUT JUNE MAINTENANCE 6.2026	$254.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	3419	HISTORICIAL MUSEUM JUNE MAINTENANCE 6.2026	$262.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	SD6103	LA FETRA BLOWN FUSE REPAIR JUNE 2026	$490.51
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	SD6107	PD CHILLER REPAIR JUNE 2026	$1,949.42
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	SD6110	CHAMBER OF COMMERCE ROOFTOP MAINT 6.2026	$145.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	SD6114	POMPEI PARK REPLACE THERMOSTAT JUNE 2026	$509.04
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	SD6126	WATER YARD CHLORINE RM CHILLER REPAIR 6.2026	$2,018.26
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	SD6140	HISTORICAL MUSEUM ICY UNIT REPAIR 6.2026	$1,235.00
	EFT	7/17/2026	1	AIR-EX AIR CONDITIONING INC.	10170560	59100	260033	SD6142	LA FETRA CENTER HVAC SERVICE JUNE 2026	$435.00
										$15,392.23
6748	EFT	7/17/2026	1576	ALL-PRO ENTERPRISES INC.	10180700	51400		7102602	Interior/exterior window cleaning and partitions	$540.00
										$540.00
6749	EFT	7/17/2026	5620	ALTA PLANNING & DESIGN INC	23000990	70000	9220598	304.0002022.046-46	LEGACY - URBAN TRAILS DESIGN THRU JUNE 2026	$677.20
	EFT	7/17/2026	5620	ALTA PLANNING & DESIGN INC	23300990	70000	9220598	304.0002022.046-46	LEGACY - URBAN TRAILS DESIGN THRU JUNE 2026	$788.23
	EFT	7/17/2026	5620	ALTA PLANNING & DESIGN INC	23400990	70000	9220598	304.0002022.046-46	LEGACY - URBAN TRAILS DESIGN THRU JUNE 2026	$2,809.57
										$4,275.00
6750	EFT	7/17/2026	7	ALTA-FOODCRAFT INC.	10120100	51750		12628914	REPLACEMENT COFFEE POTS FOR PUBLIC WORKS	$41.81

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6750	EFT	7/17/2026	7	ALTA-FOODCRAFT INC.	10120100	59100		12629711	JULY 2026 CITY HALL COFFEE MACHINE CONTRACT	$35.00
										$76.81
6751	EFT	7/17/2026	2349	CAL BLEND SOILS INC	10170580	51271		86971	SOIL FOR VILLAGE POTS - JUNE 2026	$106.32
										$106.32
6752	EFT	7/17/2026	1014	CALIFA GROUP	21680720	51200	270041	9249	Library Speakers Consortium	$1,175.00
	EFT	7/17/2026	1014	CALIFA GROUP	21680730	51200	270041	9249	Library Speakers Consortium	$3,525.00
										$4,700.00
6753	EFT	7/17/2026	297	COVINA VALLEY WATER COMPANY	50170640	53100		June-26	WATER SHARES	$38,984.51
										$38,984.51
6754	EFT	7/17/2026	2119	DEKRA-LITE INDUSTRIES INC	23190800	59100	270011	SO075837	50% DEPOSIT HOLIDAY TREE LIGHTING AND DECORATIONS	$7,606.50
										$7,606.50
6755	EFT	7/17/2026	6547	DRAW TAP GIS, LLC	30170550	59100	260452	2026GDR-0028	PROEFSSIONAL/GIS SW SERVICES	$2,021.25
										$2,021.25
6756	EFT	7/17/2026	3184	DUNN-EDWARDS CORPORATION	10170560	51400		2160A53472	PAINT SUPPLIES	$138.84
										$138.84
6757	EFT	7/17/2026	233	DURHAM SCHOOL SERVICES, L.P.	23190800	58240	260008	100017206	Bus Transportation for Dirt Camp 6/22-6/26	$7,660.00
										$7,660.00
6758	EFT	7/17/2026	7216	ELLIOTT GROUP CONSULTING LLC	30100990	70000	260331	INV-2026-217	CONSULTING SERVICES (6/08/26 - 6/14/26)	$711.56
	EFT	7/17/2026	7216	ELLIOTT GROUP CONSULTING LLC	50200990	70000	260331	INV-2026-217	CONSULTING SERVICES (6/08/26 - 6/14/26)	$582.19
										$1,293.75
6759	EFT	7/17/2026	2508	ENVISIONWARE INC	55330150	59112		INV-US-82514	ONLINE/CC PAYMENT SW SUBSC. 10/1/26-9/30/27	$769.41

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6759	EFT	7/17/2026	2508	ENVISIONWARE INC	55330150	59112		INV-US-82515	LIBRARY SUBSC. (LPT-MPS-1YR-U) 10/1/26-9/30/27	$633.94
										$1,403.35
6760	EFT	7/17/2026	11	GLENDORA CHAMBER OF COMMERCE	20460460	57220		JUNE 2026	BID FEES FROM 06/01/2026-06/30/2026	$5,200.00
										$5,200.00
6761	EFT	7/17/2026	6344	GLENDORA COMMUNITY SERVICES FNDTN.	10190800	54008		COG65	GLENDORA AVE BANNER INSTALLATIONS	$100.00
	EFT	7/17/2026	6344	GLENDORA COMMUNITY SERVICES FNDTN.	10190810	58100		COG65	GLENDORA AVE BANNER INSTALLATIONS	$1,100.00
										$1,200.00
6762	EFT	7/17/2026	3381	GLENDORA GARDENS NURSERY	10170580	51270		062326	PLANTS FOR LOUIE POMPEI - JUNE 2026	$2,496.31
										$2,496.31
6763	EFT	7/17/2026	7292	HARBOR COATING & RESTORATION	30100990	70000	260405	1	CONSTRUCTION OF LA FETRA STAIRS REPLACEMENT JUN26	$23,750.00
										$23,750.00
6764	EFT	7/17/2026	98	ICRMA	55140260	57411		4443	LIABILITY PROGRAM ASSESSMENT - YEAR 10 OF 10	$118,133.02
	EFT	7/17/2026	98	ICRMA	55040260	57410		4457	LIABILITY PROGRAM YEAR 1	$30,067.00
	EFT	7/17/2026	98	ICRMA	55140260	57411		4457	LIABILITY PROGRAM YEAR 1	$37,714.00
										$185,914.02
6765	EFT	7/17/2026	1882	JOE A. GONSALVES & SON	10120100	59100	5	164465	Joe A Gonsalves Attorney Fees - July	$3,500.00
										$3,500.00
6766	EFT	7/17/2026	6409	KANOPY	10380730	51300	260083	512188 - PPU	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$210.00
										$210.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6767	EFT	7/17/2026	7405	KARDASHIAN CONCRETE SERVICES INC.	55140260	59920	270040	061726	CONSTRUCTION SERVICES - 543 N CRESTVIEW	$13,975.00
										$13,975.00
6768	EFT	7/17/2026	6992	KIMBERLY BOYLE	10190810	58300		SU26-KB.1	Instructor Payment SU26 Preschool	$7,481.25
										$7,481.25
6769	EFT	7/17/2026	6398	LA - C.A.D.A.	10390840	58601	260003	City of Glendora #51	LA CADA Outreach and Case Management June 2026	$21,875.00
	EFT	7/17/2026	6398	LA - C.A.D.A.	24590840	58614	260003	City of Glendora #51	LA CADA Outreach and Case Management June 2026	$0.00
										$21,875.00
6770	EFT	7/17/2026	6773	LOS ANGELES CITY CLEANING INC.	10170580	59100	260162	8667	Cleaning E & W Meda Plaza, Bus Plaza - JUNE 2026	$1,716.00
										$1,716.00
6771	EFT	7/17/2026	2548	LA VERNE POWER EQUIPMENT INC	10170580	51200		514612	CHAINSAW AND PARTS JUNE 2026	$520.50
										$520.50
6772	EFT	7/17/2026	7280	LOERA TILE FLOORING	30100990	70000	270021	5598	CCO Conference Room	$10,000.00
										$10,000.00
6773	EFT	7/17/2026	1286	MARIPOSA LANDSCAPES, INC.	10170580	59100	260042	120921	WATER VILLAGE PLANTERS - JUNE 2026	$1,124.00
	EFT	7/17/2026	1286	MARIPOSA LANDSCAPES, INC.	10170580	59100	260042	120922	CITY HALL RESTORATION JUNE 2026	$2,179.00
	EFT	7/17/2026	1286	MARIPOSA LANDSCAPES, INC.	10170580	59100	260042	120923	S/O PLAYGROUND BY WASH - NEW SPRINKLER/LINE 6.26	$630.00
	EFT	7/17/2026	1286	MARIPOSA LANDSCAPES, INC.	10170580	59100	260042	121107	GODDARD RES PLANTING AND DEBRIS REMOVAL JUN2026	$495.00
										$4,428.00
6774	EFT	7/17/2026	6115	MIDAMERICA ADMIN&RETIRE SOLUTIONS	92000000	20101		40432	PPE 07/05/26 MIDAMERICA HRA	$350.00
										$350.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6775	EFT	7/17/2026	6115	MIDAMERICA ADMIN&RETIRE SOLUTIONS	92000000	20103		40431	PPE 07/05/26 MIDAMERICA P.T. RETIREMENT APPLE	$5,716.94
										$5,716.94
6776	EFT	7/17/2026	5712	MIDWEST TAPE LLC	10380730	51300	260100	509081656	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$2,617.62
										$2,617.62
6777	EFT	7/17/2026	513	OCLC INC.	10180700	59100	270026	1000498687	LIBRARY AND SUBSCRIPTION SERVICES (INCLUDES RESEAR	$13,643.17
	EFT	7/17/2026	513	OCLC INC.	10380730	51300	270039	1000503922	LIBRARY AND SUBSCRIPTION SERVICES (INCLUDES RESEAR	$3,017.26
	EFT	7/17/2026	513	OCLC INC.	10380730	51300	260085	1000512932	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$234.50
	EFT	7/17/2026	513	OCLC INC.	10380730	51300	260085	1000513041	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$245.21
										$17,140.14
6778	EFT	7/17/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190800	51110	260057	473639887001	ODP - OFFICE SUPPLIES	$337.61
	EFT	7/17/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190800	51110	260057	473649009001	ODP - OFFICE SUPPLIES	$17.99
	EFT	7/17/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190800	51110	260057	473649011001	OFFICE SUPPLIES - 2 LARGE PHOTO FRAMES LOBBY/OFFIC	$420.83
	EFT	7/17/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190800	51110	260057	473649013001	OFFICE SUPPLIES - DESK ORGANIZERS FOR ANNIE	$132.30
	EFT	7/17/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190800	51110	260057	473649014001	ODP - OFFICE SUPPLIES	$49.69
	EFT	7/17/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190800	55320	260057	473649014001	ODP - OFFICE SUPPLIES	$96.80
	EFT	7/17/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190800	51110	260057	473649015001	ODP - OFFICE SUPPLIES	$15.37
										$1,070.59
6779	EFT	7/17/2026	1810	OVERDRIVE, INC.	10380730	51300	260084	01148DA26223271	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$69.99

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6779	EFT	7/17/2026	1810	OVERDRIVE, INC.	10180700	59100	270025	H-0119732	LIBRARY AND SUBSCRIPTION SERVICES (INCLUDES RESEAR	$5,000.00
										$5,069.99
6780	EFT	7/17/2026	1138	PINPOINT INDUSTRIES, INC.	10190810	55320		12490	Finkbiner Hut Signs	$54.30
	EFT	7/17/2026	1138	PINPOINT INDUSTRIES, INC.	10190810	55320		12497	Updated Dance Banner	$64.67
										$118.97
6781	EFT	7/17/2026	2560	RIGHT OF WAY, INC.	30100990	70000	260116	78100	STREET NAMES SIGNS MAY 2026	$498.38
	EFT	7/17/2026	2560	RIGHT OF WAY, INC.	30100990	70000	260116	78102	TEMP CARDBOARD SIGNS - NO PKG MAY 2026	$548.75
	EFT	7/17/2026	2560	RIGHT OF WAY, INC.	30100990	70000	260116	78326	DEER SIGNS (2) JUNE 2026	$185.19
										$1,232.32
6782	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10115030	55310		GF062026	June Citywide Advertising	$79.75
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10115030	55310		GF062026	June Citywide Advertising	$77.00
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10115030	55310		GF062026	June Citywide Advertising	$93.50
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10115030	55310		GF062026	June Citywide Advertising	$71.50
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10115030	55310		GF062026	June Citywide Advertising	$115.50
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10115030	55310		GF062026	June Citywide Advertising	$71.50
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10115030	55310		GF062026	June Citywide Advertising	$96.25
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10115030	55310		GF062026	June Citywide Advertising	$74.25
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10160400	55310		GF062026	June Citywide Advertising	$132.00
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10160400	55310		GF062026	June Citywide Advertising	$258.50
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	10160400	55310		GF062026	June Citywide Advertising	$264.00
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	25600990	70000		GF062026	June Citywide Advertising	$726.00
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50115030	55310		GF062026	June Citywide Advertising	$77.00
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50115030	55310		GF062026	June Citywide Advertising	$93.50

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6782	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50115030	55310		GF062026	June Citywide Advertising	$74.25
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50115030	55310		GF062026	June Citywide Advertising	$71.50
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50115030	55310		GF062026	June Citywide Advertising	$115.50
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50115030	55310		GF062026	June Citywide Advertising	$79.75
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50115030	55310		GF062026	June Citywide Advertising	$71.50
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50115030	55310		GF062026	June Citywide Advertising	$96.25
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50170600	59100		GF062026	June Citywide Advertising	$77.00
	EFT	7/17/2026	23	SAN GABRIEL VALLEY EXAMINER	50170600	59100		GF062026	June Citywide Advertising	$77.00
										$2,893.00
6783	EFT	7/17/2026	5671	SPECIAL T WATER SYSTEMS INC	50170640	53510		261399	WATER SOFTENER RENTAL	$125.00
										$125.00
6784	EFT	7/17/2026	1723	SPRAGUES READY MIX	25570520	56600	260372	280600	660 E PEA PUMP (4.5 CU) JUNE 2026	$1,180.32
										$1,180.32
6785	EFT	7/17/2026	3498	STERICYCLE, INC.	50170600	59100		8014713951	WATER DIV. PAPER SHREDDING	$153.90
	EFT	7/17/2026	3498	STERICYCLE, INC.	10170500	59100	260123	8014796802	DOCUMENT SHREDDING SERVICE - PW / CITY HALL JUNE26	$157.39
										$311.29
6786	EFT	7/17/2026	347	THREE VALLEYS MUNICIPAL WATER	50170640	53100		6943	PURCHASED WATER	$16,813.30
										$16,813.30
6787	EFT	7/17/2026	2951	JOHNSON CONTROLS SECURITY SOLUTIONS	10170560	51400		42347729	monitoring services	$1,108.10
	EFT	7/17/2026	2951	JOHNSON CONTROLS SECURITY SOLUTIONS	10170560	51400		42618518	monitoring services	$1,108.10
										$2,216.20
6788	EFT	7/17/2026	2584	ULINE	50170600	51110		210185122	BOXES FOR CITY CLERK SCANNING	$90.31
										$90.31

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6789	EFT	7/17/2026	1524	XEROX CORPORATION	55330150	51560	8	42322213	RENTAL OR LEASE SERVICES - JULY 2026	$12.35
										$12.35
6790	EFT	7/17/2026	6731	MATTHEW WILLIAMS	10100001	42300		40598	RETIRED HEALTH INS. REIMB Q2 26	$864.00
	EFT	7/17/2026	6731	MATTHEW WILLIAMS	50100001	42300		40598	RETIRED HEALTH INS. REIMB Q2 26	$336.00
										$1,200.00
6791	EFT	7/24/2026	5125	AMANDA BOSSON	10190810	58300		SU26-AT.1	Instructor Payment SU26 Session 1	$273.00
	EFT	7/24/2026	5125	AMANDA BOSSON	10190810	58300		SU26-AT.2	Instructor Payment SU26	$637.00
										$910.00
6792	EFT	7/24/2026	4642	BLACK AND WHITE EMERGENCY VEHICLES	55470530	59100		6316	PD UNIT#4 RADIO, AXON, DOCK, PRINTR, GPS, ETC 7.26	$500.00
										$500.00
6793	EFT	7/24/2026	2568	BURRO CANYON SHOOTING PARK	10150310	55130		3872	Range Fees - 06/25/2026	$280.00
										$280.00
6794	EFT	7/24/2026	1014	CALIFA GROUP	10180700	59100	270056	9248	LIBRARY AND SUBSCRIPTION SERVICES (INCLUDES RESEAR	$3,163.00
	EFT	7/24/2026	1014	CALIFA GROUP	10180730	51300		9250	PRONUNCIATOR-Annual Subscription - 7/1/26-6/30/27	$1,995.00
										$5,158.00
6795	EFT	7/24/2026	5194	CHARTER COMMUNICATIONS HOLDINGS,LLC	55330150	57055		187847801071426	PD INTERNET - JULY	$304.06
	EFT	7/24/2026	5194	CHARTER COMMUNICATIONS HOLDINGS,LLC	55330150	57055		188628701070126	PD INTERNET - JULY	$1,699.00
	EFT	7/24/2026	5194	CHARTER COMMUNICATIONS HOLDINGS,LLC	55330150	57055		213493001070126	PD INTERNET - JULY	$1,219.99
										$3,223.05

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6796	EFT	7/24/2026	6850	CLOUD DRIVEN SOLUTIONS, INC.	55330150	59112	270042	1177	AGENDA LINK ANNUAL SUBSCRIPTION 9/2026-9/2027	$4,007.41
										$4,007.41
6797	EFT	7/24/2026	2083	COLLEY AUTO CARS INC	55470530	51500		374260	UNIT#792 KIT AND FILTER ASY - JULY 2026	$165.87
	EFT	7/24/2026	2083	COLLEY AUTO CARS INC	55470530	59100		38899C	FORD EXPLORER INSP AND REPAIR JULY2026	$1,081.91
										$1,247.78
6798	EFT	7/24/2026	6969	COMPLETE PAPERLESS SOLUTIONS, LLC	30100990	70000	250445	4823	CONSULTING SERVICES - Bld Scanning Project	$16,495.74
	EFT	7/24/2026	6969	COMPLETE PAPERLESS SOLUTIONS, LLC	30100990	70000	250445	4907	CONSULTING SERVICES - Bldg Plans	$16,382.45
	EFT	7/24/2026	6969	COMPLETE PAPERLESS SOLUTIONS, LLC	30100990	70000	250445	4912	CONSULTING SERVICES - Laserfische subscription	$31,025.00
	EFT	7/24/2026	6969	COMPLETE PAPERLESS SOLUTIONS, LLC	30100990	70000	250445	4927	CONSULTING SERVICES - Scanning Bld Project	$9,030.00
										$72,933.19
6799	EFT	7/24/2026	843	NANCY K. BOHL INC	10150300	59100		INV108108	Contracted Counseling - December 2025	$320.00
	EFT	7/24/2026	843	NANCY K. BOHL INC	10150300	59100		INV110156	Contracted Counseling - May 2026	$160.00
	EFT	7/24/2026	843	NANCY K. BOHL INC	10150300	59100		INV110626	Contracted Counseling - June 2026	$320.00
										$800.00
6800	EFT	7/24/2026	3762	DONNA COUPLAND	10190820	58300		CLD LFC S26 S1	INSTRUCTOR PAYMENT - LFC CLD S26 S1	$808.50
										$808.50
6801	EFT	7/24/2026	6525	DE NOVO PLANNING GROUP	10150300	59100	923442	5106	LEGACY SAFETY ELEMENT - MAY	$2,451.68
	EFT	7/24/2026	6525	DE NOVO PLANNING GROUP	22260400	59100	923442	5106	LEGACY SAFETY ELEMENT - MAY	$3,435.32
										$5,887.00
6802	EFT	7/24/2026	233	DURHAM SCHOOL SERVICES, L.P.	23190800	58240	270048	100017280	Dirt Camp Transportation 6/29-7/2, 2026	$6,128.00
	EFT	7/24/2026	233	DURHAM SCHOOL SERVICES, L.P.	23190800	58240	270048	100017825	Dirt Camp Transportation Week 5	$7,660.00

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6802	EFT	7/24/2026	233	DURHAM SCHOOL SERVICES, L.P.	23190800	58240	270048	100018217	Dirt Camp Transportation Week 6	$7,660.00
										$21,448.00
6803	EFT	7/24/2026	5262	FRANKLIN FIXTURES LLC	10180700	51400	260464	16683	Library furniture - bookshelf	$2,685.40
										$2,685.40
6804	EFT	7/24/2026	65	GALE/CENGAGE LEARNING	10180730	51300		999102938424	CONTENT FOR THE PUBLIC	$96.35
										$96.35
6805	EFT	7/24/2026	11	GLENDORA CHAMBER OF COMMERCE	10160420	55400		21428511	CHAMBER OF COMMERECE NETWORKING AUG-DEC 2026	$350.00
										$350.00
6806	EFT	7/24/2026	11	GLENDORA CHAMBER OF COMMERCE	10160420	59600	270044	21428489	GLENDORA CHAMBER YEARLY MEMBERSHIP DUES CMO	$2,083.33
	EFT	7/24/2026	11	GLENDORA CHAMBER OF COMMERCE	10160420	59600	270014	21428490	Jul 2026 CONSULTING SERVICES	$4,166.67
										$6,250.00
6807	EFT	7/24/2026	6560	GOVERNMENT BUSINESS INTERIORS, LLC	30100990	70000		7890943	CCO Pressroom adjustment and Keyboard drawers	$1,122.46
										$1,122.46
6808	EFT	7/24/2026	902	GRAINGER	55470530	51500		9961490019	RESERVOIR AND COMB VISE - JUNE 2026	$1,069.19
	EFT	7/24/2026	902	GRAINGER	55470530	51500		9980990098	WORM GEAR HOSE CLAMP JULY 2026	$27.19
										$1,096.38
6809	EFT	7/24/2026	2387	HOUSING RIGHTS CENTER	28560440	59140	260266	APRIL 2026	APRIL 2026 CONSULTING SERVICES	$2,529.64
										$2,529.64
6810	EFT	7/24/2026	1888	INTER-CON SECURITY SYSTEMS INC.	10150310	59100	260068	BD0935102	Parking Enforcement - June 2026	$23,720.08
										$23,720.08
6811	EFT	7/24/2026	7291	INTERFLEX PAYMENT LLC	92000000	20109		AMERIFLEX.7.2026	August Ameriflex Retiree PEMHCA 2026	$1,944.00
										$1,944.00

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6812	EFT	7/24/2026	5730	JAVIER DJEU TENNIS	10190810	58300		SU26-JD.1	Instructor Payment SU26 Session 1	$1,575.00
										$1,575.00
6813	EFT	7/24/2026	7112	SARAH JANE MCARTHUR	10150300	51110		21035	Jr. Police Sticker Badges	$1,066.45
										$1,066.45
6814	EFT	7/24/2026	856	KEYSTONE UNIFORM DEPOT	10150300	59200	260078	072064	Barrett Uniforms	$227.80
										$227.80
6815	EFT	7/24/2026	7009	KIMBERLEE MENDOZA	10190810	58300		SU26-KM.1	Instructor Payment SU26	$784.00
										$784.00
6816	EFT	7/24/2026	7406	KONA ICE UPLAND WEST COVINA VALLEY	10190810	58100		001151	Dirt Camp Kona Ice Week 4	$300.00
	EFT	7/24/2026	7406	KONA ICE UPLAND WEST COVINA VALLEY	10190810	58100		001152	Dirt Camp Kona Ice Week 5	$300.00
	EFT	7/24/2026	7406	KONA ICE UPLAND WEST COVINA VALLEY	10190810	58100		001153	Dirt Camp Week 6	$300.00
										$900.00
6817	EFT	7/24/2026	2186	REGIONAL TAP SERVICE CENTER	23190860	58250		GLENDORA07152026	JUNE 2026 POSITION SUMMARY	$866.49
										$866.49
6818	EFT	7/24/2026	37	LIEBERT CASSIDY WHITMORE	10150300	59100		328770	Client Matter No: GL050-00062	$806.00
										$806.00
6819	EFT	7/24/2026	1286	MARIPOSA LANDSCAPES, INC.	10170580	59100	260042	120924	ROW WEED ABATEMENT JUNE 2026	$1,050.00
	EFT	7/24/2026	1286	MARIPOSA LANDSCAPES, INC.	10170580	59100	260042	120925	INSTALL NEW BACKFLOW LONE HILL JUNE 2026	$2,318.00
										$3,368.00
6820	EFT	7/24/2026	2989	EMERGENCY RESPONSE CRIME SCENE CLEANING	10150310	59100		T2026-425	Bio Clean Up - #26-12915	$975.00
										$975.00

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6821	EFT	7/24/2026	513	OCLC INC.	10180700	59100	270055	1000492714	LIBRARY AND SUBSCRIPTION SERVICES (INCLUDES RESEAR	$4,641.00
										$4,641.00
6822	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10115030	51110		471202105001	Office Supplies - Pens and Note Pads for Mtgs	$37.10
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	50115030	51110		471202105001	Office Supplies - Pens and Note Pads for Mtgs	$37.10
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		472659063001	packing tape, labels, first aid meds	$122.74
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		472659968001	allergy medicine	$40.34
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		472659974001	Labels	$26.86
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		472727685001	hanging folders and files	$83.15
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190810	51110		473999801001	Legion Office Supplies	$260.93
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		474380847001	envelopes, post it notes, rubberbands	$149.34
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10150360	51110		474381743001	cyberpower	$50.04
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190820	51110		475366288001	LA FETRA OFFICE SUPPLIES	$327.44
	EFT	7/24/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190820	58200		475367109001	PAPER BAGS FOR LA FETRA TRIPS	$42.95
										$1,177.99
6823	EFT	7/24/2026	1489	OFFICE SOLUTIONS	10115030	51110		I-20053183	Office Supplies - Paper	$30.21
	EFT	7/24/2026	1489	OFFICE SOLUTIONS	50115030	51110		I-20053183	Office Supplies - Paper	$30.20
										$60.41
6824	EFT	7/24/2026	6238	ONWARD ENGINEERING	30100990	70000	260323	8817	CONSTRUCT. DOCUMENT PREP & SUP SOUTH HILLS BIKE PK	$5,988.20
										$5,988.20
6825	EFT	7/24/2026	6876	PACIFIC PARKING SYSTEMS, INC	10150300	59100		17683	Extended Maintenance Contract - 2 pay stations	$2,120.00
										$2,120.00
6826	EFT	7/24/2026	938	PASCO DOORS	10170560	59100		105385	DOOR REPAIR LEGION	$535.00
										$535.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6827	EFT	7/24/2026	3471	PETE'S ROAD SERVICE INC	55470530	59100		26-0931093-00	TRACTOR TIRE REPAIR AT YARD JULY 2026	$238.86
										$238.86
6828	EFT	7/24/2026	1138	PINPOINT INDUSTRIES, INC.	10140200	51110		12439	WATER BILLING ORANGE DOOR HANGERS	$257.09
	EFT	7/24/2026	1138	PINPOINT INDUSTRIES, INC.	50140200	51110		12439	WATER BILLING ORANGE DOOR HANGERS	$257.08
	EFT	7/24/2026	1138	PINPOINT INDUSTRIES, INC.	10190820	55320	270016	12461	LA FETRA TIMES PRINTING	$837.10
										$1,351.27
6829	EFT	7/24/2026	2114	PLACEWORKS	30100990	70000	250256	COG-12.0-20	PROFESSION SERVICES FOR MAY 2026	$3,095.00
	EFT	7/24/2026	2114	PLACEWORKS	30100990	70000	250256	COG-12.0-21	PROFESSION SERVICES FOR JUNE 2026	$3,367.50
										$6,462.50
6830	EFT	7/24/2026	4515	ANTON PLASIL	10190810	58300		SU26-AP.1	Instructor Payment SU26	$1,155.00
										$1,155.00
6831	EFT	7/24/2026	6320	LEGALSHIELD	92000000	20108		302517.06.2026	Legal Shield June Coverage 2026 Bill	$720.90
										$720.90
6832	EFT	7/24/2026	6935	PROACTIVE WORK HEALTH MEDICAL CENTER72	10140250	55130		057168	Pre-employment Medical	$725.00
										$725.00
6833	EFT	7/24/2026	7015	RAPID FIRE SAFETY & SECURITY LLC	10190820	58300		INV-706491104	RAPID FIRE SAFETY AND SECURITY - LA FETRA	$312.00
										$312.00
6834	EFT	7/24/2026	6537	RICHDAL, INC	10190810	58300		SU26-YR.2	Instructor Payment SU26 K-Pop Camp	$1,155.00
										$1,155.00
6835	EFT	7/24/2026	6966	RSG, INC.	10160400	59100	250495	15581	CONSULTING SERVICES - MAY	$3,841.25
										$3,841.25
6836	EFT	7/24/2026	985	SAN GABRIEL VALLEY PROTECTIVE ASSOCIATION	50170640	53110		MEMBER DUES 26/27	ASSESSMENT WATER RIGHTS/MEMBER DUES	$3,851.05
										$3,851.05

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6837	EFT	7/24/2026	1702	SANDERS LOCK & KEY, INC.	10170560	51400		SC00874838	KEY COPIES	$109.64
										$109.64
6838	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	10120100	51750		06F8710345837	DRINKING WATER	$208.09
	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	10140200	51110		06F8710345837	DRINKING WATER	$184.67
	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	10150300	51750		06F8710345837	DRINKING WATER	$193.34
	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	10170500	51750		06F8710345837	DRINKING WATER	$315.28
	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	10170580	51750		06F8710345837	DRINKING WATER	$46.26
	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	10180700	51400		06F8710345837	DRINKING WATER	$228.25
	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	10190800	51750		06F8710345837	DRINKING WATER	$133.42
	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	10190820	51750		06F8710345837	DRINKING WATER	$176.41
	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	23190860	51200		06F8710345837	DRINKING WATER	$242.98
	EFT	7/24/2026	996	DS SERVICES OF AMERICA, INC.	50140200	51110		06F8710345837	DRINKING WATER	$184.67
										$1,913.37
6839	EFT	7/24/2026	7011	ST GEORGE'S MEDICAL CLINIC	10140250	55130		158410.0.JUNE2026	Pre-Employment Physical	$1,790.00
										$1,790.00
6840	EFT	7/24/2026	3498	STERICYCLE, INC.	10150360	59100		8014818278	On Site Paper Shredding - June 2026	$308.06
	EFT	7/24/2026	3498	STERICYCLE, INC.	10150360	59100		8014875865	steri-safe subscription - August 2026	$94.18
										$402.24
6841	EFT	7/24/2026	2741	THYSSENKRUPP ELEVATOR CORP	10170560	51400		3009632036	MAINTENACE MONITORING	$825.28
										$825.28
6842	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30170550	59100	260054	20264084	ENGINEERING SERVICES, PROF. ASSOC ENG MAY 2026	$1,782.50
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	50270550	59100	260054	20264084	ENGINEERING SERVICES, PROF. ASSOC ENG MAY 2026	$1,782.50

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6842	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	25600990	70000	260054	20264087	LONE HILL AT SAN DIMAS WASH ASSOC ENG 5.26	$930.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30100990	70000	260054	20264088	LA FETRA STAIRS SR PROJ MGR MAY 2026	$2,640.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30100990	70000	260054	20264089	PD LOBBY IMPRVMNTS - SR AND ASSOC ENG MAY 2026	$3,330.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	23200990	70000	260054	20264090	LONE HILL ST REHAB SR & ASSOC ENG MAY 2026	$4,045.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30100990	70000	260054	20264091	LA FETRA STAIRS ASSOC ENG MAY 2026	$3,720.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	28500990	70000	260054	20264092	CDBG CURB IMPVMNTS SR PROJ MGR MAY 2026	$1,210.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30170550	59100	260054	20264094	445 CONIFER ROAD GEO-ADVANTEC MAY26	$742.50
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30170550	59100	260054	20264095	140 N EDGMONT PL SR ENG AND STAFF ENG MAY2026	$2,540.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30170550	59100	260054	20264096	140 N EDGMONT PL GEO ADVANTEC MAY2026	$2,227.50
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30170550	59100	260054	20264097	320 N LORAINE AVE SR ENG STFF ENG PERMIT TECH 5.26	$4,787.50
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	50200990	70000	260250	20264728	LITTLE DALTON WASH METAL BEAM GUARD RAIL JUN26	$49,810.99
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	25600990	70000	260054	20264730	LONE HILL AT SAN DIMAS WASH SR PM & ASSOC ENG 6.26	$5,620.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30100990	70000	260054	20264731	LA FETRA STAIRS SR PROJ MGR JUNE 2026	$2,970.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30100990	70000	260054	20264732	PD LOBBY REMODEL - SR PM AND ASSOC ENG JUN26	$4,830.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	28500990	70000	260054	20264735	CDBG CURB IMPRVMNTS SR PROJ MGR JUNE 2026	$880.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	28500990	70000	260054	20264736	CDBG CURB IMPRVMNTS ASSOC ENG JUNE 2026	$1,395.00
	EFT	7/24/2026	6780	TRANSTECH ENGINEERS, INC	30170550	59100	260054	20264737	140 N EDGEMOND PL STAFF ENG/PLAN REV JUNE 2026	$835.00
										$96,078.49

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6843	EFT	7/24/2026	1651	UNITED MAINTENANCE SYSTEMS	10190810	56100	260012	16262	LEGION & LA FETRA RENTALS - June	$500.00
	EFT	7/24/2026	1651	UNITED MAINTENANCE SYSTEMS	10190820	56100	260012	16262	LEGION & LA FETRA RENTALS - June	$500.00
										$1,000.00
6844	EFT	7/24/2026	6785	V&V MANUFACTURING INC.	10150300	59200		64844	Refinish/Repair Badges 156 &K9	$112.85
										$112.85
6845	EFT	7/24/2026	1210	VERONICA TAM & ASSOCIATES, INC	28560440	59100	260254	3786	JUNE 2026 CONSULTING SERVICES	$1,597.50
										$1,597.50
6846	EFT	7/24/2026	543	VIPUL CHITANIA	10150300	51200		29506	HOTPLATE ENGRAVING - A.EGAN	$44.30
										$44.30
6847	EFT	7/24/2026	27	VISION SERVICE PLAN	92000000	20111		825528220	VSP July Bill 2026	$2,287.11
										$2,287.11
6848	EFT	7/24/2026	2324	WALTERS WHOLESALE ELECTRIC CO	10170560	51400		S130837800.001	FANLIGHT PD	$79.62
										$79.62
6849	EFT	7/24/2026	7295	RED DRAGON MARTIAL ARTS CORP	10190810	58300		SU26-WSF.2	Instructor Payment SU26 - Session 1	$265.50
										$265.50
6850	EFT	7/24/2026	232	WEST COAST ARBORISTS, INC.	10170580	59150	260037	246537	TREE WATERING - CITYWIDE JUNE 2026	$7,880.02
	EFT	7/24/2026	232	WEST COAST ARBORISTS, INC.	10170580	59150	260037	246539	REMOVALS ON COLORADO, FABER, INVERNESS, ETC. 6.26	$7,207.08
	EFT	7/24/2026	232	WEST COAST ARBORISTS, INC.	10170580	59150	260037	246540	SERV REQ: JUANITA, WILDWOOD, BASELINE, ETC. JUNE26	$1,353.35
	EFT	7/24/2026	232	WEST COAST ARBORISTS, INC.	10170580	59150	260037	246542	EMERGENCY RESPONSE - AUTO CENTRE DR JUN26	$2,324.00
										$18,764.45
6851	EFT	7/24/2026	6959	YOUNG MENS CHRISTIAN ASSOCIATION OF ORANGE COUNTY	10190810	58300		SU26-YMCA.2	Instructor Payment SU26 Session 2	$770.00
										$770.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6852	EFT	7/24/2026	105	AFSCME DISTRICT COUNCIL 36	92000000	20104		41014	PPE 7.19.26 AFSCME DISTRICT COUNCIL 36	$1,186.50
										$1,186.50
6853	EFT	7/24/2026	6825	DANA SIMPSON	92000000	20105		41023	PPE 07.19.26 SPOUSAL GARNISHMENT	$100.00
										$100.00
6854	EFT	7/24/2026	104	GLENDORA CITY EMPLOYEE ASSOCIATION	92000000	20104		41013	PPE 7.19.26 GLENDORA CITY EMPLOYEE ASSOCIATION	$720.00
										$720.00
6855	EFT	7/24/2026	107	GLENDORA MANAGEMENT ASSOCIATION	92000000	20104		41015	PPE 07.19.26 GLENDORA MANAGEMENT ASSOCIATION	$730.00
										$730.00
6856	EFT	7/24/2026	109	GLENDORA POLICE MANAGEMENT	92000000	20104		41017	PPE 07.19.26 GLENDORA POLICE MANAGEMENT	$696.00
										$696.00
6857	EFT	7/24/2026	6115	MIDAMERICA ADMIN&RETIRE SOLUTIONS	92000000	20101		41022	PPE 07.19.26 MIDAMERICA HRA	$500.00
										$500.00
6858	EFT	7/24/2026	6115	MIDAMERICA ADMIN&RETIRE SOLUTIONS	92000000	20103		41021	PPE 07.19.26 MIDAMERICA P.T. RETIREMENT APPLE	$6,479.22
										$6,479.22
6859	EFT	7/24/2026	108	POLICE ASSOCIATION	92000000	20104		41016	PPE 07.19.26 POLICE ASSOCIATION	$2,640.00
										$2,640.00
6860	EFT	7/24/2026	6929	STERLING HEALTH SERVICES, INC	92000000	20101		949957	FSA Administration Fee June Billing period	$136.50
										$136.50
6861	EFT	7/24/2026	6929	STERLING HEALTH SERVICES, INC	92000000	20106		41024	PPE 07.19.26 STERLING HEALTH SERVICES HSA	$1,120.86
										$1,120.86

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6862	EFT	7/31/2026	7	ALTA-FOODCRAFT INC.	10120100	51750		12633403	COFFEE SUPPLIES PW BREAKROOM	$282.51
	EFT	7/31/2026	7	ALTA-FOODCRAFT INC.	10120100	59100		12633713	CITY HALL COFFEE MAKER FILTERS	$265.80
										$548.31
6863	EFT	7/31/2026	1452	UNISHIELD	10170500	51110		20-006296	CITY HALL PW/ENG FIRST AID CABINETS MAY 2026	$229.53
										$229.53
6864	EFT	7/31/2026	1452	UNISHIELD	10170560	51400		20-006494	FIRST AID SUPPLIES	$169.89
										$169.89
6865	EFT	7/31/2026	117	ATHENS SERVICES	10170520	59100	260027	22038026	VILLAGE - PRESSURE WASHING AND TRASH SERVICE JUN26	$3,475.00
										$3,475.00
6866	EFT	7/31/2026	5167	AZTECH ELEVATOR COMPANY	10170560	51400		AZ21223	MONTHLY ELEVATOR SERVICE	$145.00
										$145.00
6867	EFT	7/31/2026	5112	CENTRALSQUARE TECHNOLOGIES, LLC	10150300	51219	7	466131	PD - ANNUAL SUB FIRSTWO LAW ENFORCMENT INTEL. SW	$1,500.00
	EFT	7/31/2026	5112	CENTRALSQUARE TECHNOLOGIES, LLC	55330150	59112	7	466131	PD - ANNUAL SUB FIRSTWO LAW ENFORCMENT INTEL. SW	$2,500.00
										$4,000.00
6868	EFT	7/31/2026	5194	CHARTER COMMUNICATIONS HOLDINGS,LLC	10170520	51200		188625301070726	CABLE SERVICE CORPORATE YARD JULY 2026	$96.08
	EFT	7/31/2026	5194	CHARTER COMMUNICATIONS HOLDINGS,LLC	55330150	57050		188628801072126	PD INTERNET - JULY	$338.39
										$434.47
6869	EFT	7/31/2026	3754	DE NORA WATER TECHNOLOGIES INC	50170640	53510	260199	9200113745	NEW CHLORINE CELL - INVOICE SENT LATE	$2,185.15
										$2,185.15
6870	EFT	7/31/2026	191	DELL MARKETING L.P.	55330150	51500		10884350349	IT - BACKUP MONITORS X6	$1,406.11
										$1,406.11

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6871	EFT	7/31/2026	4	DENNIS FINK PRINTING INC.	50170610	55320		13745	URGENT NOTICE DOOR HANGERS	$294.60
										$294.60
6872	EFT	7/31/2026	233	DURHAM SCHOOL SERVICES, L.P.	23190800	58240	270048	100018485	Dirt Camp Transportation Week 7	$7,660.00
										$7,660.00
6873	EFT	7/31/2026	5118	EDWARD ANTHONY GIRON, JR	10190810	58300		SU26-AG.1	Instructor Payment SU26 Session 2	$960.40
										$960.40
6874	EFT	7/31/2026	902	GRAINGER	10170560	51400		9017219586	FILTERS, LINEMAN PLIERS, CUTTING PLIERS	$1,621.67
	EFT	7/31/2026	902	GRAINGER	50170630	51200		9962959384	PPE SUPPLIES	$494.66
										$2,116.33
6875	EFT	7/31/2026	2387	HOUSING RIGHTS CENTER	28560440	59140	260266	JUNE 2026	JUNE 2026 CONSULTING SERVICES	$549.95
	EFT	7/31/2026	2387	HOUSING RIGHTS CENTER	28560440	59140	260266	MAY 2026	MAY 2026 CONSULTING SERVICES	$2,493.64
										$3,043.59
6876	EFT	7/31/2026	1446	IMS REFRIGERATION INC.	10170560	51400		58776	LA FETRA SERVICE CALL JULY 2026	$165.00
										$165.00
6877	EFT	7/31/2026	163	INLAND VALLEY HUMANE SOCIETY &	10150380	32507	260067	INV00149	ANIMAL CARE CONTROL - JUNE 2026	($10,850.00)
	EFT	7/31/2026	163	INLAND VALLEY HUMANE SOCIETY &	10150380	59135	260067	INV00149	ANIMAL CARE CONTROL - JUNE 2026	$43,186.75
										$32,336.75
6878	EFT	7/31/2026	1444	J DE SIGIO CONSTRUCTION INC.	50170630	59100	260056	2603-6	BENNETT VALVE REPLACEMENT	$45,047.58
										$45,047.58
6879	EFT	7/31/2026	1882	JOE A. GONSALVES & SON	10120100	59100	5	164543	Joe A Gonsalves Attorney Fees	$3,500.00
										$3,500.00
6880	EFT	7/31/2026	7280	LOERA TILE FLOORING	30100990	70000	270061	7242	CONSTRUCTION SERVICES - CCO Conference Remodeling	$18,680.00
										$18,680.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6881	EFT	7/31/2026	1286	MARIPOSA LANDSCAPES, INC.	25570580	56500	260042	120528	IRRIGATION IMPROVEMENTS AT LONE HILL MAY2026	$525.00
	EFT	7/31/2026	1286	MARIPOSA LANDSCAPES, INC.	25570580	59100	260042	120529	MULCH FOR ABATEMENT AND PLANTING AT CH MAY26	$3,140.00
	EFT	7/31/2026	1286	MARIPOSA LANDSCAPES, INC.	50170580	59100	260042	120530	WATER SITE ABATEMENT GLENCOE HGTS MAY2026	$9,600.00
	EFT	7/31/2026	1286	MARIPOSA LANDSCAPES, INC.	10570580	59100	260042	120989	GUSD SERVICE JUNE 2026	$31,883.75
										$45,148.75
6882	EFT	7/31/2026	174	MARX BROS FIRE EXTINGUISHER	10170560	59100	270058	E62732	CITYWIDE FIRE SUPPRESION ANNUAL MAINTNANCE 7.26	$3,514.00
										$3,514.00
6883	EFT	7/31/2026	192	MERCURY FENCE CO., INC.	10170580	59100		21255	URBAN TRAIL FENCE REPAIR 7.2026	$440.00
	EFT	7/31/2026	192	MERCURY FENCE CO., INC.	10170580	59100		21260	GODDARD TENNIS COURTS REPAIR 7.2026	$1,675.00
										$2,115.00
6884	EFT	7/31/2026	409	MERRIMAC ENERGY GROUP	55470530	51650	260039	2248510	FUEL FOR VEHICLES AND EQUIPMENT JUNE 2026	$26,211.69
										$26,211.69
6885	EFT	7/31/2026	5451	OCEAN BLUE ENVIRONMENTAL SVCS INC	10170570	59100	260180	43085	Homeless Encampments - 6/25 and 6/26, 2026	$6,231.84
										$6,231.84
6886	EFT	7/31/2026	1138	PINPOINT INDUSTRIES, INC.	10190830	58100		12451	Field attendant summer shirts	$1,851.06
	EFT	7/31/2026	1138	PINPOINT INDUSTRIES, INC.	10190800	55320		12528	PARK PRICING PAMPHLET	$67.38
	EFT	7/31/2026	1138	PINPOINT INDUSTRIES, INC.	10190820	55320	270016	12539	LFT AUGUST 2026	$837.10
										$2,755.54
6887	EFT	7/31/2026	1073	SAFEGUARD ENVIROGROUP, INC.	10170560	59100		44-73-516ASPRV	ABSESTOS TESTING & CLEARANCE (HR OFC)	$850.00
	EFT	7/31/2026	1073	SAFEGUARD ENVIROGROUP, INC.	10170560	51400		44-73-586ASLD	ASBESTOS / LEAD TESTING CITY HALL	$915.00
	EFT	7/31/2026	1073	SAFEGUARD ENVIROGROUP, INC.	10170560	51400		44-73-587ASLD	ASBESTOS / LEAD TESTING CITY YARD BUILDING	$915.00

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6887	EFT	7/31/2026	1073	SAFEGUARD ENVIROGROUP, INC.	10170560	59100		44-73-717ASLD	SURVEY FIELD CHARGE, ASBESTOS & LEAD SAMPLE 7.26	$915.00
										$3,595.00
6888	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	10115030	59100		06G8710345837	DRINKING WATER	$131.42
	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	10120100	51750		06G8710345837	DRINKING WATER	$139.21
	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	10140200	51110		06G8710345837	DRINKING WATER	$79.26
	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	10150300	51750		06G8710345837	DRINKING WATER	$40.94
	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	10170500	51750		06G8710345837	DRINKING WATER	$232.86
	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	10170580	51750		06G8710345837	DRINKING WATER	$46.26
	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	10180700	51400		06G8710345837	DRINKING WATER	$155.30
	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	10190820	51750		06G8710345837	DRINKING WATER	$141.58
	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	23190860	51200		06G8710345837	DRINKING WATER	$131.97
	EFT	7/31/2026	996	DS SERVICES OF AMERICA, INC.	50140200	51110		06G8710345837	DRINKING WATER	$79.26
										$1,178.06
6889	EFT	7/31/2026	3450	SPOK INC.	50170640	59100		K6215595S	WATER DIV. PAGER SERVICES - 7/18/26	$24.49
										$24.49
6890	EFT	7/31/2026	1723	SPRAGUES READY MIX	25570520	56600	270067	280350	660 E 3250 CITY PEA PUMP (10CU) JULY2026	$2,143.01
	EFT	7/31/2026	1723	SPRAGUES READY MIX	25570520	56600	270067	280940	660 E 3250 CITY PEA PUMP (5.50 CU) JULY2026	$1,361.39
	EFT	7/31/2026	1723	SPRAGUES READY MIX	25570520	56600	270067	280941	660 E 3250 CITY PEA PUMP (10 CU) JULY2026	$2,320.21
	EFT	7/31/2026	1723	SPRAGUES READY MIX	25570520	56600	270067	281138	660 E 3250 CITY PEA PUMP (7.50 CU) JULY2026	$1,870.32
										$7,694.93
6891	EFT	7/31/2026	3552	TOP BILLING ENTERTAINMENT	10190810	58300		SU26-TBE.1	Instructor Payment SU26 TBE	$3,438.75
										$3,438.75
6892	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	30100990	70000	250298	045-556480	FINANCE SOFTWARE UPDATE	$990.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6892	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	50200990	70000	250298	045-556480	FINANCE SOFTWARE UPDATE	$810.00
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	30100990	70000	250298	045-568813	FINANCE SOFTWARE UPDATE	$8.25
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	50200990	70000	250298	045-568813	FINANCE SOFTWARE UPDATE	$6.75
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	30100990	70000	250298	045-568814	FINANCE SOFTWARE UPDATE	$8.25
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	50200990	70000	250298	045-568814	FINANCE SOFTWARE UPDATE	$6.75
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	30100990	70000	250298	CI100-00237147	FINANCE SOFTWARE UPDATE	$4,067.33
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	30100990	70000	250298	CI100-00237147	FINANCE SOFTWARE UPDATE	$56,138.70
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	50200990	70000	250298	CI100-00237147	FINANCE SOFTWARE UPDATE	$3,327.81
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	50200990	70000	250298	CI100-00237147	FINANCE SOFTWARE UPDATE	$45,931.67
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	30100990	70000	250298	CI100-00261135	FINANCE SOFTWARE UPDATE	$38,758.34
	EFT	7/31/2026	3621	TYLER TECHNOLOGIES INC	50200990	70000	250298	CI100-00261135	FINANCE SOFTWARE UPDATE	$31,711.37
										$181,765.22
6893	EFT	7/31/2026	1651	UNITED MAINTENANCE SYSTEMS	10170560	59100	260129	16261	JANITORIAL SERVICES FOR JUNE 2026	$8,350.00
	EFT	7/31/2026	1651	UNITED MAINTENANCE SYSTEMS	10170580	59100	260129	16261	JANITORIAL SERVICES FOR JUNE 2026	$20,785.00
	EFT	7/31/2026	1651	UNITED MAINTENANCE SYSTEMS	10190810	59100	260129	16261	JANITORIAL SERVICES FOR JUNE 2026	$2,600.00
	EFT	7/31/2026	1651	UNITED MAINTENANCE SYSTEMS	10190820	56100	260129	16261	JANITORIAL SERVICES FOR JUNE 2026	$1,550.00
	EFT	7/31/2026	1651	UNITED MAINTENANCE SYSTEMS	50170600	59100	260129	16261	JANITORIAL SERVICES FOR JUNE 2026	$550.00
										$33,835.00
6894	EFT	7/31/2026	1210	VERONICA TAM & ASSOCIATES, INC	10160420	59100	260311	3785	JUNE - ELWOOD CONSULTING SERVICES	$145.00
										$145.00
6895	EFT	7/31/2026	2324	WALTERS WHOLESALE ELECTRIC CO	10170560	51400		S130790225.001	ALUM JACKET (250FT) AND GLOVES (1PK) JULY2026	$505.23
	EFT	7/31/2026	2324	WALTERS WHOLESALE ELECTRIC CO	10170560	51400		S130815703.001	CABLE CONNECTORS (25), CONTROLS, SCREWS ETC 7.2026	$302.60
										$807.83

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
6896	EFT	7/31/2026	124	WESTERN WATER WORKS SUPPLY CO.	50170630	53520	260086	1285442-00	CUSTOMER SERVICE STOCK REPLENISH	$1,661.26
										$1,661.26
6897	EFT	7/31/2026	1524	XEROX CORPORATION	55330150	51560	8	42392184	RENTAL OR LEASE SERVICES - JULY 2026	$5,085.72
										$5,085.72
6898	EFT	7/31/2026	7084	C.A.T. SPECIALTIES, INC	50170630	56300		43334	WATERLINE PARTS	$1,047.42
										$1,047.42
6899	EFT	7/31/2026	6960	EXP U.S. SERVICES INC.	23400990	70000	250410	167142	PROF SVCS GLENDORA AVE WATER & STREET PROJ 6.26	$2,700.68
	EFT	7/31/2026	6960	EXP U.S. SERVICES INC.	50200990	70000	250410	167142	PROF SVCS GLENDORA AVE WATER & STREET PROJ 6.26	$6,305.32
										$9,006.00
6900	EFT	7/31/2026	6292	FERGUSON ENTERPRISES, LLC	50170640	51500	260087	0077481-1	FIELD LAB TESTING SUPPLIES	$257.16
										$257.16
6901	EFT	7/31/2026	11	GLENDORA CHAMBER OF COMMERCE	10160420	59600	270014	21428548	AUG 2026 CONSULTING SERVICES	$4,166.67
										$4,166.67
6902	EFT	7/31/2026	7355	INDU AFANDALO	10190810	58300		SU26-IA.1	Instructor Payment SU26 Session 1	$588.00
										$588.00
6903	EFT	7/31/2026	7406	KONA ICE UPLAND WEST COVINA VALLEY	10190820	51750		001158	Rec Month Luncheon - Kona	$300.00
										$300.00
6904	EFT	7/31/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190820	51750		473602824008	COFFEE FOR LA FETRA	$111.34
										$111.34
6905	EFT	7/31/2026	6161	GENERAL TECHNOLOGIES& SOLUTIONS LLC	30170550	59100	260281	210907-06	MISCELLANEOUS TRAFFIC STUDIES / TO-2026-011 4.2026	$5,721.00

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6905	EFT	7/31/2026	6161	GENERAL TECHNOLOGIES& SOLUTIONS LLC	25600990	70000	250170	240307-12	PROF DESIGN SERVICES FOR HSIP CYCLE 11 - 6.26	$1,082.50
										$6,803.50
6906	EFT	7/31/2026	6966	RSG, INC.	10160420	59100	260444	15559	APRIL 2026 CONSULTING SERVICES	$913.75
										$913.75
6907	EFT	7/31/2026	6285	SDI PRESENCE LLC	55330150	59100	260041	23029	SDI PROFESSIONAL SERVICES - JUNE 2026	$44,987.46
	EFT	7/31/2026	6285	SDI PRESENCE LLC	55330150	59112	260014	23201	VEEAM BACKUP AND RECOVERY - JUNE 2026	$900.60
										$45,888.06
6908	EFT	7/31/2026	6780	TRANSTECH ENGINEERS, INC	50200990	70000	260054	20264085	LITTLE DALTON WASH GUARD RAIL MAY 2026	$3,200.00
	EFT	7/31/2026	6780	TRANSTECH ENGINEERS, INC	28500990	70000	260054	20264093	CDBG CURB IMPRVMNTS ASSOC ENG MAY 2026	$8,215.00
	EFT	7/31/2026	6780	TRANSTECH ENGINEERS, INC	30170550	59100	260054	20264727	MUN ENG SERVICES - ASSOC ENG JUNE 2026	$2,635.00
	EFT	7/31/2026	6780	TRANSTECH ENGINEERS, INC	50270550	59100	260054	20264727	MUN ENG SERVICES - ASSOC ENG JUNE 2026	$2,635.00
	EFT	7/31/2026	6780	TRANSTECH ENGINEERS, INC	23200990	70000	260054	20264733	LONE HILL STREET REHAB JUNE 2026	$3,625.00
	EFT	7/31/2026	6780	TRANSTECH ENGINEERS, INC	30100990	70000	260054	20264734	LA FETRA STAIRS SUBCONSULTANT JUNE 2026	$6,782.00
										$27,092.00
120855	Printed	7/1/2026	250	POSTMASTER - PERMIT 92	50170600	55340		CCR2025	CCR 2025 FUNDS FOR USPS ACCOUNT	$8,262.10
										$8,262.10
120856	Printed	7/2/2026	5766	ALL AMERICAN ASPHALT	50170630	59100	260171	1256161	WATER DIV. SAND ORDER	$429.81
	Printed	7/2/2026	5766	ALL AMERICAN ASPHALT	50170630	59100	260171	1256162	WATER DIV. ASPHALT ORDER	$908.87
	Printed	7/2/2026	5766	ALL AMERICAN ASPHALT	50170630	59100	260171	1256926	WATER DIV. ASPHALT ORDER	$989.04
	Printed	7/2/2026	5766	ALL AMERICAN ASPHALT	50170630	59100	260171	1257675	WATER DIV. COLD MIX ORDER	$2,634.63
	Printed	7/2/2026	5766	ALL AMERICAN ASPHALT	50170630	59100	260171	1257676	WATER DIV. ASPHALT ORDER	$948.83
										$5,911.18

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120857	Printed	7/2/2026	2423	AM CONSERVATION GROUP, INC	50170620	66010		IN2054787	CONSERVATION SUPPLIES - TOILET FLAPPERS	$1,299.38
										$1,299.38
120858	Printed	7/2/2026	183	AT&T	10150300	51219		287309283967X6182026	First Net - June 2026	$49.23
										$49.23
120859	Printed	7/2/2026	4674	AUTOZONE STORES INC	55470530	51500	260113	03674700113	UNIT #9 2 LONG LIFE LIGHT BULBS JUNE26	$23.12
	Printed	7/2/2026	4674	AUTOZONE STORES INC	55470530	51500	260113	03674700306	UNIT #9 A/C COMPRESSOR JUNE 2026	$377.78
	Printed	7/2/2026	4674	AUTOZONE STORES INC	55470530	51500	260113	03674700927	UNIT #8 A/C COMPRESSOR JUNE 2026	$377.78
	Printed	7/2/2026	4674	AUTOZONE STORES INC	55470530	51500	260113	03674702787	VEHICLE #742 BATTERY JUNE 2026	$236.78
										$1,015.46
120860	Printed	7/2/2026	5923	BOB BARKER COMPANY, INC	10150310	55130		INV2249220	Nitrile Black Exam Gloves	$2,399.53
										$2,399.53
120861	Printed	7/2/2026	5288	CA ORGANIZED FOR POLICE SUPPORT	10190810	58100		Concert band Week 2	Concert Band Week 2	$1,000.00
										$1,000.00
120862	Printed	7/2/2026	7381	CINDY OLSON	50100000	11024		39349	UB 123071000 444 VIRGINIA	$67.91
										$67.91
120863	Printed	7/2/2026	2826	REGENTS OF THE UNIVERSITY OF CALIFORNIA	10160400	55400		IN00554117	CEQA KIT - DUE	$596.60
										$596.60
120864	Printed	7/2/2026	4412	DELORES R COWAN	10190810	58300		WSP26-CYSC.2	WSP26 Instructor Payment	$3,969.00
										$3,969.00
120865	Printed	7/2/2026	3407	ARROYO BACKGROUND INVESTIGATIONS	10150300	59100	260065	3953	C. Livingston	$2,250.00
	Printed	7/2/2026	3407	ARROYO BACKGROUND INVESTIGATIONS	10150300	59100	260065	3954	D. Perez - Mini	$1,000.00

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120865	Printed	7/2/2026	3407	ARROYO BACKGROUND INVESTIGATIONS	10150300	59100	260065	3962	M. Itzel Ortiz Barriga	$2,250.00
	Printed	7/2/2026	3407	ARROYO BACKGROUND INVESTIGATIONS	10150300	59100	260065	3971	J. Jimenez	$2,250.00
	Printed	7/2/2026	3407	ARROYO BACKGROUND INVESTIGATIONS	10150300	59100	260065	3995	A. Torres - Mini	$1,000.00
										$8,750.00
120866	Printed	7/2/2026	4264	YOUNGBLOOD & ASSOCIATES	10150300	59100		2802A	Jailer - A. Torres	$350.00
										$350.00
120867	Printed	7/2/2026	6	FEDEX	10140250	55316		9-346-96062	DONNOE & ASSOCIATE FEDEX RETURN - JUNE 2026	$19.55
										$19.55
120868	Printed	7/2/2026	5330	NAPA AUTO PARTS	55470530	51500	260114	914452	VEHICLE AND EQUIPMENT PARTS	$90.79
										$90.79
120869	Printed	7/2/2026	3750	GINO MUNOZ PRODUCTIONS	10190810	58100	1	Sound Vendor Week 2	Concerts in the Park Sound Vendor	$700.00
										$700.00
120870	Printed	7/2/2026	3750	GINO MUNOZ PRODUCTIONS	10190810	58100	1	Sound Vender Week 3	Concerts in the Park Sound Vendor	$700.00
										$700.00
120871	Printed	7/2/2026	3750	GINO MUNOZ PRODUCTIONS	10190810	58100	1	Sound Vender Week 4	Concerts in the Park Sound Vendor	$700.00
										$700.00
120872	Printed	7/2/2026	3750	GINO MUNOZ PRODUCTIONS	10190810	58100	1	Sound Vender Week 5	Concerts in the Park Sound Vendor	$700.00
										$700.00
120873	Printed	7/2/2026	3750	GINO MUNOZ PRODUCTIONS	10190810	58100	1	Sound Vender Week 6	Concerts in the Park Sound Vendor	$700.00
										$700.00
120874	Printed	7/2/2026	3750	GINO MUNOZ PRODUCTIONS	10190810	58100	1	Sound Vender Week 7	Concerts in the Park Sound Vendor	$700.00
										$700.00

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120875	Printed	7/2/2026	3211	HAILE BLACKMAN	10190810	58100		Concert Band Week 5	Week 5 Band	$1,800.00
										$1,800.00
120876	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97241557	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$127.13
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97241558	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$22.08
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97241559	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$19.83
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97241560	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$40.95
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97241561	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$13.90
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97241562	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$20.39
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97241563	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$17.89
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97241564	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$48.83
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97241567	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$207.40
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97507135	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$22.28
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97531188	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$61.96
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97531189	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$5.07
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97531190	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$17.63
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97531191	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$19.91

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120876	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97531192	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$51.14
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97531193	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$8.25
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97531194	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$21.66
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97531195	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$41.99
	Printed	7/2/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	260244	97531196	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$31.46
										$799.75
120877	Printed	7/2/2026	7399	JAKE FOWLER	10190810	58100		Concert Band Week 3	Week 3 Band	$1,800.00
										$1,800.00
120878	Printed	7/2/2026	342	DEPARTMENT OF JUSTICE	10140250	59100		049142	Fingerprints - May 2026	$128.00
	Printed	7/2/2026	342	DEPARTMENT OF JUSTICE	10150360	59100		049142	Fingerprints - May 2026	$358.00
	Printed	7/2/2026	342	DEPARTMENT OF JUSTICE	10180700	59100		049142	Fingerprints - May 2026	$64.00
										$550.00
120879	Printed	7/2/2026	115	COUNTY OF LOS ANGELES	10150370	51750	260079	263204BL	Inmate Meals - May 2026	$559.86
										$559.86
120880	Printed	7/2/2026	115	COUNTY OF LOS ANGELES	10160400	55310		GPCE; CEQA-NOE	CEQA - NOTICE OF EXEMPTION	$75.00
										$75.00
120881	Printed	7/2/2026	115	COUNTY OF LOS ANGELES	10190820	56100		IN1584364	LACPH CERTIFICATE RENEWAL - LA FETRA	$361.00
										$361.00
120882	Printed	7/2/2026	7121	MAXIM AUTOMATION, INC	50170640	53560	260264	03134	REMOTE WORK FOR WELL 13	$405.00
										$405.00
120883	Printed	7/2/2026	5138	MCA DIRECT	10115040	59100		2026241	Elections Consultant	$1,593.16
										$1,593.16

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120884	Printed	7/2/2026	3000	O'REILLY AUTO PARTS	55470530	51500	260115	3123-157376	UNIT #792 MOTOR OIL MAY 2026	$47.78
	Printed	7/2/2026	3000	O'REILLY AUTO PARTS	55470530	51500	260115	3123-158770	UNIT #745 OIL AN FILTER JUNE 2026	$48.91
	Printed	7/2/2026	3000	O'REILLY AUTO PARTS	55470530	51500	260115	3123-158771	SHOP SUPPLIES - OIL FILTERS (12) JUN2026	$105.39
										$202.08
120885	Printed	7/2/2026	999999	ONE TIME VENDOR	10180710	36801		22RW	REFUND FOR LOST AND FOUND BOOK - MINECRAFT: TROUBL	$5.99
										$5.99
120886	Printed	7/2/2026	999999	ONE TIME VENDOR	10190800	34903		2012415.001	Legion Building Rental Security Deposit Refund	$300.00
										$300.00
120887	Printed	7/2/2026	999999	ONE TIME VENDOR	10190800	34903		2001438.011	Legion rental 6.27.26 Deposit Refund	$300.00
										$300.00
120888	Printed	7/2/2026	999999	ONE TIME VENDOR	10190800	34903		2001439.011	Legion Rental 6.28.26 Deposit Refund	$300.00
										$300.00
120889	Printed	7/2/2026	999999	ONE TIME VENDOR	10180710	36801		23RW	REFUND FOR LOST AND FOUND BOOK - DOG MAN AND CAT K	$12.99
										$12.99
120890	Printed	7/2/2026	999999	ONE TIME VENDOR	10180710	36801		38CA	Refund for lost book The Search 33008008236758	$4.99
										$4.99
120891	Void	7/2/2026	2114	PLACEWORKS	30100990	70000	250256	COG-12.0-15	PROFESSIONAL SERVICES - DEC 1-DEC 31, 2025	$3,074.95
										$3,074.95
120892	Void	7/2/2026	7397	POLYMATH ADVENTURES LLC	10190810	58100		Concert Band Week 4	Week 4 Band	$2,000.00
										$2,000.00
120893	Void	7/2/2026	867	QUINN COMPANY	55470530	59100		WO810284234	CATERPILLAR INC 420F BUCKET MAY 2026	$1,229.27
										$1,229.27
120894	Void	7/2/2026	25	SOCALGAS	10150300	57150		082 218 3000 6 05.26	GAS SERVICE / MAY	$123.69
	Void	7/2/2026	25	SOCALGAS	10180700	57150		082 218 3000 6 05.26	GAS SERVICE / MAY	$465.09

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120894	Void	7/2/2026	25	SOCALGAS	10180740	57150		082 218 3000 6 05.26	GAS SERVICE / MAY	$29.69
	Void	7/2/2026	25	SOCALGAS	10150300	57150		084 318 3000 2 05.26	GAS SERVICE / MAY	$2,439.98
	Void	7/2/2026	25	SOCALGAS	55470530	57150		105 217 8300 0 05.26	GAS SERVICE / MAY	$51.93
	Void	7/2/2026	25	SOCALGAS	10170560	57150		157 870 5340 2 05.26	GAS SERVICE / MAY	$28.22
	Void	7/2/2026	25	SOCALGAS	50170560	57150		157 870 5340 2 05.26	GAS SERVICE / MAY	$8.91
										$3,147.51
120895	Void	7/2/2026	1966	SOUTHEAST CONSTRUCTION	10170520	51200		2606-045331	WIRE BRUSH, BROOM HANDLE, SCRUB BRUSH, BROOM 6.26	$111.33
										$111.33
120896	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700012556591 05.26	ELECTRIC UTILITY / MAY	$92.37
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700044746144 05.26	ELECTRIC UTILITY / MAY	$88.34
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10150300	57100		700078595912 05.26	ELECTRIC UTILITY / MAY	$834.29
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700115006779.1 05.26	ELECTRIC UTILITY / MAY	$16.63
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700141071891.1 05.26	ELECTRIC UTILITY / MAY	$164.44
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700245529575 05.26	ELECTRIC UTILITY / MAY	$115.49
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700393730926 05.26	ELECTRIC UTILITY / MAY	$41.13
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700434430409 05.26	ELECTRIC UTILITY / MAY	$75.79
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700471587368 05.26	ELECTRIC UTILITY / MAY	$138.32
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	50170630	57100		700483790372 05.26	ELECTRIC UTILITY / MAY	$14.67
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	24090830	57100		700486170108 05.26	ELECTRIC UTILITY / MAY	$3,737.75
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700544160142 05.26	ELECTRIC UTILITY / MAY	$3,579.48
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700563209932.1 05.26	ELECTRIC UTILITY / MAY	$39.98
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700576818830 05.26	ELECTRIC UTILITY / MAY	$15.80
	Void	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	20170520	57110		700916370057.1 05.26	ELECTRIC UTILITY / MAY	$100.18
										$9,054.66

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120897	Void	7/2/2026	2189	T-MOBILE USA, INC.	10150330	59100		L2606220091	TDOA - 26-18240	$50.00
										$50.00
120898	Void	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5072106162	2023 FORD RANGER 4 TIRES MAY 2026	$601.06
	Void	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5073824079	UNIT #798 ONE TIRE MAY 2026	$320.71
	Void	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5074820433	UNIT #737 ONE TIRE JUNE2026	$291.80
	Void	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5075265552	UNIT #751 2 TIRES JUNE2026	$416.16
	Void	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5077624985	2013 TOYO HYBRID TIRES JUNE 2026	$473.47
										$2,103.20
120899	Void	7/2/2026	7398	WOODIE AND THE LONGBOARDS	10190820	58100		Concert Band Week 6	Band Week 6	$1,600.00
										$1,600.00
120900	Printed	7/2/2026	2114	PLACEWORKS	30100990	70000	250256	COG-12.0-15	PROFESSIONAL SERVICES - DEC 1-DEC 31, 2025	$3,074.95
										$3,074.95
120901	Printed	7/2/2026	7397	POLYMATH ADVENTURES LLC	10190810	58100		Concert Band Week 4	Week 4 Band	$2,000.00
										$2,000.00
120902	Printed	7/2/2026	867	QUINN COMPANY	55470530	59100		WO810284234	CATERPILLAR INC 420F BUCKET MAY 2026	$1,229.27
										$1,229.27
120903	Printed	7/2/2026	25	SOCALGAS	10150300	57150		082 218 3000 6 05.26	GAS SERVICE / MAY	$123.69
	Printed	7/2/2026	25	SOCALGAS	10180700	57150		082 218 3000 6 05.26	GAS SERVICE / MAY	$465.09
	Printed	7/2/2026	25	SOCALGAS	10180740	57150		082 218 3000 6 05.26	GAS SERVICE / MAY	$29.69
	Printed	7/2/2026	25	SOCALGAS	10150300	57150		084 318 3000 2 05.26	GAS SERVICE / MAY	$2,439.98
	Printed	7/2/2026	25	SOCALGAS	55470530	57150		105 217 8300 0 05.26	GAS SERVICE / MAY	$51.93
	Printed	7/2/2026	25	SOCALGAS	10170560	57150		157 870 5340 2 05.26	GAS SERVICE / MAY	$28.22
	Printed	7/2/2026	25	SOCALGAS	50170560	57150		157 870 5340 2 05.26	GAS SERVICE / MAY	$8.91
										$3,147.51

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120904	Printed	7/2/2026	1966	SOUTHEAST CONSTRUCTION	10170520	51200		2606-045331	WIRE BRUSH, BROOM HANDLE, SCRUB BRUSH, BROOM 6.26	$111.33
										$111.33
120905	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700012556591 05.26	ELECTRIC UTILITY / MAY	$92.37
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700044746144 05.26	ELECTRIC UTILITY / MAY	$88.34
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10150300	57100		700078595912 05.26	ELECTRIC UTILITY / MAY	$834.29
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700115006779.1 05.26	ELECTRIC UTILITY / MAY	$16.63
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700141071891.1 05.26	ELECTRIC UTILITY / MAY	$164.44
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700245529575 05.26	ELECTRIC UTILITY / MAY	$115.49
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700393730926 05.26	ELECTRIC UTILITY / MAY	$41.13
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700434430409 05.26	ELECTRIC UTILITY / MAY	$75.79
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700471587368 05.26	ELECTRIC UTILITY / MAY	$138.32
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	50170630	57100		700483790372 05.26	ELECTRIC UTILITY / MAY	$14.67
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	24090830	57100		700486170108 05.26	ELECTRIC UTILITY / MAY	$3,737.75
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700544160142 05.26	ELECTRIC UTILITY / MAY	$3,579.48
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700563209932.1 05.26	ELECTRIC UTILITY / MAY	$39.98
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700576818830 05.26	ELECTRIC UTILITY / MAY	$15.80
	Printed	7/2/2026	213	SOUTHERN CALIFORNIA EDISON	20170520	57110		700916370057.1 05.26	ELECTRIC UTILITY / MAY	$100.18
										$9,054.66
120906	Printed	7/2/2026	2189	T-MOBILE USA, INC.	10150330	59100		L2606220091	TDOA - 26-18240	$50.00
										$50.00
120907	Printed	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5072106162	2023 FORD RANGER 4 TIRES MAY 2026	$601.06
	Printed	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5073824079	UNIT #798 ONE TIRE MAY 2026	$320.71
	Printed	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5074820433	UNIT #737 ONE TIRE JUNE2026	$291.80

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120907	Printed	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5075265552	UNIT #751 2 TIRES JUNE2026	$416.16
	Printed	7/2/2026	6213	DISCOUNT TIRE/AMERICA'S TIRE	55470530	51500		5077624985	2013 TOYO HYBRID TIRES JUNE 2026	$473.47
										$2,103.20
120908	Printed	7/2/2026	7398	WOODIE AND THE LONGBOARDS	10190820	58100		Concert Band Week 6	Band Week 6	$1,600.00
										$1,600.00
120909	Printed	7/10/2026	4674	AUTOZONE STORES INC	55470530	51500		03674675735	DURALAST BATTERY MAY 2026	$251.18
	Printed	7/10/2026	4674	AUTOZONE STORES INC	55470530	51500		03674694802	UNIT #450 - CHIEF - BATTERY MAY 2026	$256.71
	Printed	7/10/2026	4674	AUTOZONE STORES INC	55470530	51500		03674720488	OIL, WINDSHIELD REPAIR KIT, BATTERY JUNE 2026	$1,210.03
										$1,717.92
120910	Printed	7/10/2026	3301	BADGE BEHAVIOR	10400000	22502		Y327081	Atkins Jailer Training	$150.00
	Printed	7/10/2026	3301	BADGE BEHAVIOR	10400000	22502		Y327082	Atkins - Jail Training Class	$150.00
										$300.00
120911	Printed	7/10/2026	127	CINTAS CORPORATION	10170580	59200	260038	4273733126	LAUNDRY AND CLEANING SERVICES - PARKS 6.25.26	$44.65
	Printed	7/10/2026	127	CINTAS CORPORATION	23470580	59200	260038	4273733126	LAUNDRY AND CLEANING SERVICES - PARKS 6.25.26	$12.76
										$57.41
120912	Printed	7/10/2026	1279	EWING IRRIGATION PRODUCTS, INC.	10170580	51200		30847179	IRRIGATION PARTS FOR BONEYARD SYSTEM JUNE2026	$341.64
										$341.64
120913	Printed	7/10/2026	3858	FRONTIER	55330150	57050		JUNE 2026	CITY WIDE PHONE BILL	$14,504.25
										$14,504.25
120914	Printed	7/10/2026	1190	GOVERNMENTJOBS.COM, INC.	55330150	59112		INV-160036	GOVERNMENTJOBS.COM SUBSCRIPTION 7/6/26-6/30/27	$2,343.80
										$2,343.80

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120915	Printed	7/10/2026	5632	HINDERLITER DE LLAMAS & ASSOC.	10340200	59100	260320	SIN054252	CONT. & AUDIT SVCS - SALES TAX (Q1/2025)	$370.13
	Printed	7/10/2026	5632	HINDERLITER DE LLAMAS & ASSOC.	10340200	59100	260320	SIN061193	CONT. & AUDIT SVCS - SALES TAX (Q3/2025)	$673.60
										$1,043.73
120916	Printed	7/10/2026	3292	NETFILE INC.	10115030	59100	270012	11000	CONSULTING SERVICES	$12,050.00
										$12,050.00
120917	Printed	7/10/2026	3000	O'REILLY AUTO PARTS	55470530	51500		3123-143892	OIL FILTER, FUEL/WTR SEP., JANUARY 2026	$57.36
	Printed	7/10/2026	3000	O'REILLY AUTO PARTS	55470530	51500		3123-159575	JAIL VAN #49 CAP/VLV KIT JUNE 2026	$15.32
										$72.68
120918	Printed	7/10/2026	999999	ONE TIME VENDOR	10190800	34903		2000267.009	Legion Rental Security Deposit Refund 5.16.26	$300.00
										$300.00
120919	Printed	7/10/2026	589	P.F. PETTIBONE & CO.	10115030	51110		189271	Office Supplies - Reso Paper	$164.33
	Printed	7/10/2026	589	P.F. PETTIBONE & CO.	50115030	51110		189271	Office Supplies - Reso Paper	$164.32
										$328.65
120920	Printed	7/10/2026	2784	SEQUOIA PACIFIC SOLAR I, LLC	10190830	57100		41753376	SOLAR SERVICE / JUNE 2026	$1,509.14
										$1,509.14
120921	Printed	7/10/2026	7241	SHERRI FERNANDEZ	21680720	58100		2361	Summery Discovery paint instruction teens	$250.00
										$250.00
120922	Printed	7/10/2026	7241	SHERRI FERNANDEZ	21680720	58100		2362	Summer discovery paint instruction adults	$250.00
										$250.00
120923	Printed	7/10/2026	438	ROUTE 66 CAR WASH INC.	55470530	59100		JUN2026	CARS WASHED AND DETAILED JUNE 2026	$1,310.00
										$1,310.00
120924	Printed	7/10/2026	212	PECK ROAD GRAVEL	25570520	57170		882268	TIPPING JULY 2026	$220.00
										$220.00
120925	Printed	7/10/2026	25	SOCALGAS	10170580	57150		021 217 7500 7 06.26	GAS SERVICE / JUN	$20.71

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120925	Printed	7/10/2026	25	SOCALGAS	55470530	57150		105 217 8300 0 06.26	GAS SERVICE / JUN	$45.54
										$66.25
120926	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700027810752 05.26	ELECTRIC UTILITY / MAY	$30.23
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700043404110 06.26	ELECTRIC UTILITY / JUN	$69.26
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700044813337 05.26	ELECTRIC UTILITY / MAY	$15.81
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700105419240 05.26	ELECTRIC UTILITY / MAY	$3,043.76
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700171323464.1 05.26	ELECTRIC UTILITY / MAY	$113.31
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700204872330 06.26	ELECTRIC UTILITY / JUN	$39.67
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700311071869 06.26	ELECTRIC UTILITY / JUN	$35.05
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700373809853 06.26	ELECTRIC UTILITY / JUN	$2,669.95
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700544079108.2 05.26	ELECTRIC UTILITY / MAY	$342.94
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	25570580	57100		700544079108.2 05.26	ELECTRIC UTILITY / MAY	$342.94
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700544149331 06.26	ELECTRIC UTILITY / JUN	$9,095.09
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	20370580	54001		700544149331 06.26	ELECTRIC UTILITY / JUN	$16.37
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	20370580	54002		700544149331 06.26	ELECTRIC UTILITY / JUN	$16.22
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	20370580	54004		700544149331 06.26	ELECTRIC UTILITY / JUN	$16.22
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700576803975 06.26	ELECTRIC UTILITY / JUN	$14.13
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700603290736 05.26	ELECTRIC UTILITY / MAY	$14.73
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700707832888 05.26	ELECTRIC UTILITY / MAY	$14.81
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		701033646794 06.26	ELECTRIC UTILITY / JUN	$466.43
	Printed	7/10/2026	213	SOUTHERN CALIFORNIA EDISON	10170520	57100		701033646794 06.26	ELECTRIC UTILITY / JUN	$1,109.12
										$17,466.04
120927	Printed	7/10/2026	348	SUBURBAN WATER SYSTEMS	10170580	57160		181004995433	IRRIGATION FOR BASELINE MEDIANS	$131.36
										$131.36

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120928	Printed	7/10/2026	2189	T-MOBILE USA, INC.	55330150	57051		998091690 JUNE 2026	CITY WIDE CELL PHONES - JUNE 2026	$7,403.89
										$7,403.89
120929	Printed	7/10/2026	798	FRANCHISE TAX BOARD	92000000	20105		40428	PPE 07/05/26 FRANCHISE TAX BOARD	$657.26
										$657.26
120930	Printed	7/10/2026	6839	MATTHEW EGAN	10100001	42300		40373	RETIRED HEALTH INS. REIMB Q2 26	$864.00
	Printed	7/10/2026	6839	MATTHEW EGAN	50100001	42300		40373	RETIRED HEALTH INS. REIMB Q2 26	$336.00
										$1,200.00
120931	Printed	7/17/2026	5766	ALL AMERICAN ASPHALT	50170630	59100	260171	1258639	CLASS 2 AGG BA	$971.58
	Printed	7/17/2026	5766	ALL AMERICAN ASPHALT	50170630	59100	260171	1259107	CLASS 2 AGG BASE	$1,421.82
										$2,393.40
120932	Printed	7/17/2026	292	AZUSA LIGHT & WATER	50170640	53150		016-6043.300 JULY26	ELECTRIC SERVICE	$62,695.44
	Printed	7/17/2026	292	AZUSA LIGHT & WATER	50170640	53150		016-8037.300 JULY26	ELECTRIC CHARGES - JUNE 2026	$8,924.68
										$71,620.12
120933	Printed	7/17/2026	2803	DEPARTMENT OF TOXIC	10170560	51400		2026136509	DEPARTMENT OF TOXIC SUBSTANCE CONTROL NOTICE OF VI	$750.00
										$750.00
120934	Printed	7/17/2026	6587	DOORKING INC	50170600	59100		2802196	WATER DIV. GATE MONITORING SUBSCRIPTION 7/2026	$62.95
										$62.95
120935	Printed	7/17/2026	5330	NAPA AUTO PARTS	55470530	51500	260114	914370	VEHICLE AND EQUIPMENT PARTS	$7,197.64
										$7,197.64
120936	Printed	7/17/2026	7410	GLENDORA K9 FOUNDATION	10110010	51224		GK9-2026-001	COMMEMORATIVE GLENDORA K9 FOUNDATION PLUSH	$1,000.00
										$1,000.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120937	Printed	7/17/2026	1190	GOVERNMENTJOBS.COM, INC.	55330150	59112	270020	INV-158660	HR SUBSCRIPTIONS (INSIGHT, ONBOARD & PERFORM)	$37,350.15
										$37,350.15
120938	Printed	7/17/2026	7380	HAIRCUTS FOR LESS SANCHEZ	50100000	11024		39348	UB 841023000 1760 GRAND	$24.97
										$24.97
120939	Printed	7/17/2026	2553	HOLLIDAY ROCK CO., INC.	25570520	56600	260048	1915693	FOB 1/2" MAX MED TYPE B (6.5 TONS) JUNE2026	$632.49
	Printed	7/17/2026	2553	HOLLIDAY ROCK CO., INC.	25570520	56600	260048	1916156	FOB SCHOOL MIX 2 TONS JUNE 2026	$196.11
										$828.60
120940	Printed	7/17/2026	203	INDEPENDENT CITIES ASSOCIATION	10120100	55400	6	1540	INDEPENDENT CITIES ASSOCIATION MEMBERSHIP	$2,627.90
										$2,627.90
120941	Printed	7/17/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97529428	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$44.88
	Printed	7/17/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	260243	97576522	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$125.28
										$170.16
120942	Printed	7/17/2026	3190	KOFILE INC.	10115030	59100		INV-KT-025608	Mylar - sleeves for Ordinance Books	$177.46
										$177.46
120943	Printed	7/17/2026	115	COUNTY OF LOS ANGELES	23190860	59100	260023	99041012601	RADIO COMMUNICATION EQUIPMENT, ACCESSORIES AND SUP	$788.27
										$788.27
120944	Printed	7/17/2026	7383	MATTHEW THOMPSON	50100000	11024		39352	UB 202220000 709 LAUREL	$54.08
										$54.08
120945	Printed	7/17/2026	6892	ODP BUSINESS SOLUTIONS, LLC	10190800	51110	260057	473649004001	PENS, TISSUES, PEN HOLDER	$39.24
										$39.24

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120946	Printed	7/17/2026	999999	ONE TIME VENDOR	10190800	34903		2001440.011	Cancelled Legion Rental - Rental Fees Refund	$1,210.00
										$1,210.00
120947	Printed	7/17/2026	999999	ONE TIME VENDOR	10400000	22701		WMP25-0032	REFUND	$10,000.00
										$10,000.00
120948	Printed	7/17/2026	999999	ONE TIME VENDOR	10400000	22701		WMP25-0001	REFUND	$3,994.60
										$3,994.60
120949	Printed	7/17/2026	999999	ONE TIME VENDOR	10190810	36902		2012443.001	CLASS REFUND	$340.00
										$340.00
120950	Printed	7/17/2026	999999	ONE TIME VENDOR	10190810	36901		2001444.011	Dirt Camp Week 7 Withdrawal Refund	$140.00
										$140.00
120951	Printed	7/17/2026	999999	ONE TIME VENDOR	10400000	22701		WMP24-0164	REFUND	$6,401.12
										$6,401.12
120952	Printed	7/17/2026	211	PROQUEST LLC	10380730	51300	270022	70942730	LIBRARY AND SUBSCRIPTION SERVICES (INCLUDES RESEAR	$5,688.86
										$5,688.86
120953	Printed	7/17/2026	7379	RWH ARROW LLC	50100000	11024		39347	UB 901014000 1157 ARROW	$200.00
										$200.00
120954	Printed	7/17/2026	212	PECK ROAD GRAVEL	25570520	57170		882283	TIPPING JULY 2026	$480.00
										$480.00
120955	Printed	7/17/2026	25	SOCALGAS	10190810	57150		010 818 4100 7 06.26	GAS SERVICE / JUN	$121.44
	Printed	7/17/2026	25	SOCALGAS	10190830	57150		027 896 7096 1 06.26	GAS SERVICE / JUN	$54.45
	Printed	7/17/2026	25	SOCALGAS	23160430	57150		067 577 0039 5 06.26	GAS SERVICE / JUN	$15.89
	Printed	7/17/2026	25	SOCALGAS	23160430	57150		084 318 4900 2 06.26	GAS SERVICE / JUN	$45.41
	Printed	7/17/2026	25	SOCALGAS	10170580	57150		086 418 4900 8 06.26	GAS SERVICE / JUN	$8.23

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120955	Printed	7/17/2026	25	SOCALGAS	10190810	57150		090 618 4900 7 06.26	GAS SERVICE / JUN	$24.30
	Printed	7/17/2026	25	SOCALGAS	50170610	57150		113 718 2000 9 06.26	GAS SERVICE / JUN	$89.70
	Printed	7/17/2026	25	SOCALGAS	10170560	57150		157 870 5340 2 06.26	GAS SERVICE / JUN	$20.13
	Printed	7/17/2026	25	SOCALGAS	50170560	57150		157 870 5340 2 06.26	GAS SERVICE / JUN	$6.36
	Printed	7/17/2026	25	SOCALGAS	10190810	57150		172 518 4900 0 06.26	GAS SERVICE / JUN	$39.06
										$424.97
120956	Printed	7/17/2026	1966	SOUTHEAST CONSTRUCTION	10170580	51200		2607-048238	12"x12" SQ NAT STEPPING STONES (60) JULY2026	$185.64
										$185.64
120957	Printed	7/17/2026	213	SOUTHERN CALIFORNIA EDISON	23160430	57100		700186875190 06.26	ELECTRIC UTILITY / JUN	$155.88
	Printed	7/17/2026	213	SOUTHERN CALIFORNIA EDISON	23160430	57100		700188418302 06.26	ELECTRIC UTILITY / JUN	$3,768.64
	Printed	7/17/2026	213	SOUTHERN CALIFORNIA EDISON	20170520	57110		700382717584 06.26	ELECTRIC UTILITY / JUN	$36,796.81
	Printed	7/17/2026	213	SOUTHERN CALIFORNIA EDISON	25570520	57110		700382717584 06.26	ELECTRIC UTILITY / JUN	$9,199.20
	Printed	7/17/2026	213	SOUTHERN CALIFORNIA EDISON	50170630	57100		700483790372 06.26	ELECTRIC UTILITY / JUN	$14.94
	Printed	7/17/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700485998740 06.26	ELECTRIC UTILITY / JUN	$19.53
	Printed	7/17/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700544140843 06.26	ELECTRIC UTILITY / JUN	$46,999.54
	Printed	7/17/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700576818830 06.26	ELECTRIC UTILITY / JUN	$15.00
										$96,969.54
120958	Printed	7/17/2026	1098	SOUTHERN CALIFORNIA ASSOCIATION	10120100	55400	270024	SCAG FY27 0063	MEMBERSHIP DUES	$7,609.00
										$7,609.00
120959	Printed	7/17/2026	7382	SOUTHERN CALIFORNIA PIZZA CO LLC	50100000	11024		39350	UB 561032000 1433 ROUTE 66	$253.31
										$253.31

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120960	Printed	7/17/2026	7382	SOUTHERN CALIFORNIA PIZZA CO LLC	50100000	11024		39351	UB 561033000 1433 ROUTE 66	$159.40
										$159.40
120961	Printed	7/17/2026	7192	TAIT & ASSOCIATES, INC.	30100990	70000	260286	168925	PD STORE FRONT DOOR/TO-2026-010 PHASE 1 THRU FEB26	$13,822.50
										$13,822.50
120962	Printed	7/17/2026	886	UNIFIRST CORPORATION	50170630	51200		32502000251	WATER DIV. FIRST AID SUPPLIES	$103.41
										$103.41
120963	Printed	7/17/2026	63	UNITED SITE SERVICES OF CA, INC.	10170580	59100		114-14251785	FENCE FOR FINKBINER PLAYGROUND CONSTRCTION 6.26	$1,553.75
	Printed	7/17/2026	63	UNITED SITE SERVICES OF CA, INC.	10190810	58100	4	INV-6190135	Dirt Camp Restrooms Service Fee Week 5	$1,307.90
	Printed	7/17/2026	63	UNITED SITE SERVICES OF CA, INC.	10190810	58100	4	INV-6194715	Dirt Camp Restrooms Delivery & Pickup Fee	$724.28
										$3,585.93
120964	Printed	7/17/2026	159	YWCA	10190820	59100	260028	06302026	YWCA LA FETRA LUNCH PROGRAM	$500.00
										$500.00
120965	Void	7/20/2026	1563	U.S. BANK CORPORATE PAYMENT	92200000	20045		044555649874 JUN 26	CAL CARD PURCHASES / JUN	$87,038.31
										$87,038.31
120966	Printed	7/20/2026	1563	U.S. BANK CORPORATE PAYMENT	92200000	20045		044555649874 JUN 26	CAL CARD PURCHASES / JUN	$87,038.31
										$87,038.31
120967	Void	7/24/2026	183	AT&T	10150300	51219		287309283967X7182026	First Net - July 2026	$49.23
										$49.23
120968	Void	7/24/2026	4674	AUTOZONE STORES INC	55470530	51500		03674736272	2020 FORD ESCAPE BATTERY JULY 2026	$183.62
										$183.62
120969	Void	7/24/2026	184	CPCA	10150300	55400		16387	Chris Stabio - Associate Member Dues	$185.00

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120969	Void	7/24/2026	184	CPCA	10150300	55400		16388	Shelly Gold - Associate Member Dues	$185.00
										$370.00
120970	Void	7/24/2026	253	SOUTHERN CALIFORNIA NEWS GROUP	10160420	55320		644518	CHAMBER AD 2026	$1,750.00
										$1,750.00
120971	Void	7/24/2026	453	CAROLE LINN	10190820	58220		07152026	LA FETRA BEACH BOYS TRIP	$1,975.00
										$1,975.00
120972	Void	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	10100000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$131.28
	Void	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	10100001	36004		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$0.59
	Void	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	10300000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$20.00
	Void	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	21600000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$8.26
	Void	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	23100000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$7.59
	Void	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	30100000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$101.18
	Void	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	55400000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$21.10
										$290.00
120973	Void	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4270720109	WATER UNIFORM SERVICES	$237.07
	Void	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4270720109	WATER UNIFORM SERVICES	$247.44
	Void	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4270720109	WATER UNIFORM SERVICES	$223.16
	Void	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4271513895	WATER UNIFORM SERVICES	$243.43
	Void	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4271513895	WATER UNIFORM SERVICES	$245.99
	Void	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4271513895	WATER UNIFORM SERVICES	$229.12
	Void	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4272238666	WATER UNIFORM SERVICES	$243.43
	Void	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4272238666	WATER UNIFORM SERVICES	$245.99
	Void	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4272238666	WATER UNIFORM SERVICES	$229.12

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120973	Void	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4272977929	WATER UNIFORM SERVICES	$243.43
	Void	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4272977929	WATER UNIFORM SERVICES	$245.99
	Void	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4272977929	WATER UNIFORM SERVICES	$229.12
	Void	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4273733475	WATER UNIFORM SERVICES	$96.08
	Void	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4273733475	WATER UNIFORM SERVICES	$463.27
	Void	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4273733475	WATER UNIFORM SERVICES	$151.19
										$3,573.83
120974	Void	7/24/2026	3407	ARROYO BACKGROUND INVESTIGATIONS	10150300	59100	260065	4015	Mini Background	$1,000.00
										$1,000.00
120975	Void	7/24/2026	2528	GLENDORA AFTER STROKE CENTER	10190820	59100	260031	2526	AFTERSTROKE - LA FETRA GROUPS	$833.33
										$833.33
120976	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97637986	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$48.87
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97739988	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$37.41
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97739989	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$5.29
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97739990	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$5.29
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97739991	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$8.30
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97765909	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$213.00
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97818026	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$44.15
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97818027	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$27.00

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120976	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97818028	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$5.30
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97818029	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$13.81
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97926112	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$48.87
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97952276	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$6.36
	Void	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97975451	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$38.22
										$501.87
120977	Void	7/24/2026	221	INLAND EMPIRE STAGES, LTD.	23190800	58240	270030	65427	MASS TRANSPORTATION - LA FETRA TRIPS	$1,694.81
										$1,694.81
120978	Void	7/24/2026	170	INNOVATIVE PRINTING CONCEPTS INC.	10150360	55320	270053	23393	Parking Citations - GPD1002	$4,304.36
										$4,304.36
120979	Void	7/24/2026	431	INTOXIMETERS	10150310	55130		818801	Drygas - Item 22-0770-00	$279.37
										$279.37
120980	Void	7/24/2026	1422	LANGUAGE LINE SERVICES INC.	10150300	51110		11959274	over the phone interpretation	$8.46
										$8.46
120981	Void	7/24/2026	206	LEAGUE OF CALIFORNIA CITIES	10120100	55400		4461.	LEAGUE OF CA CITIES DIVISION DUES 7/1/26 - 6/30/27	$1,412.25
										$1,412.25
120982	Void	7/24/2026	7420	LINDA L SEITZ	50100000	11024		40932	UB 903286000 973 SHADY - OVERPAY	$2,411.06
										$2,411.06
120983	Void	7/24/2026	115	COUNTY OF LOS ANGELES	10150370	51750	260079	263500BL	Inmate Meals - June 2026	$675.36
										$675.36

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120984	Void	7/24/2026	114	NEWSBANK, INC.	10180730	51300	270027	2014448	LIBRARY AND SUBSCRIPTION SERVICES (INCLUDES RESEAR	$6,237.00
										$6,237.00
120985	Void	7/24/2026	999999	ONE TIME VENDOR	10190810	36902		2012456.001	REFUND FROM CREDIT ON ACCOUNT	$82.00
										$82.00
120986	Void	7/24/2026	999999	ONE TIME VENDOR	10190800	34904		2001145.004	REFUND FOR RENTAL ON 07/12/2026	$300.00
										$300.00
120987	Void	7/24/2026	999999	ONE TIME VENDOR	10190800	34903		2001445.011	Legion Rental Security Deposit Refund 7.11.26	$300.00
										$300.00
120988	Void	7/24/2026	999999	ONE TIME VENDOR	10180710	36801		39CA	Refund for lost book We dont talk anymore 9076567	$16.99
										$16.99
120989	Void	7/24/2026	999999	ONE TIME VENDOR	10190800	34903		2012467.001	Legion Rental Security Deposit Refund 7.18.26	$300.00
										$300.00
120990	Void	7/24/2026	6358	OSTS INC.	10140250	55601		67998	PW Training Confined Spaces June	$1,650.00
										$1,650.00
120991	Void	7/24/2026	250	POSTMASTER - PERMIT 92	10190800	55340		F26-AGPOSTAGE.2	F26 AG & Glendora Report Postage	$4,500.00
	Void	7/24/2026	250	POSTMASTER - PERMIT 92	55315050	55340		F26-AGPOSTAGE.2	F26 AG & Glendora Report Postage	$4,500.00
										$9,000.00
120992	Void	7/24/2026	3358	SO CAL JUNGLE REPTILE PARTIES	10190810	58100		INV-0009	Dirt Camp Friday Entertainment	$450.00
										$450.00
120993	Void	7/24/2026	25	SOCALGAS	10150300	57150		082 218 3000 6 06.26	GAS SERVICE / JUN	$111.19
	Void	7/24/2026	25	SOCALGAS	10180700	57150		082 218 3000 6 06.26	GAS SERVICE / JUN	$418.06
	Void	7/24/2026	25	SOCALGAS	10180740	57150		082 218 3000 6 06.26	GAS SERVICE / JUN	$26.68

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120993	Void	7/24/2026	25	SOCALGAS	10150300	57150		084 318 3000 2 06.26	GAS SERVICE / JUN	$256.48
										$812.41
120994	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700012556591 06.26	ELECTRIC UTILITY / JUN	$86.96
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700027810752 06.26	ELECTRIC UTILITY / JUN	$30.57
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700044746144 06.26	ELECTRIC UTILITY / JUN	$83.94
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700044813337 06.26	ELECTRIC UTILITY / JUN	$16.13
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10150300	57100		700078595912 06.26	ELECTRIC UTILITY / JUN	$931.19
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700105419240 06.26	ELECTRIC UTILITY / JUN	$2,876.10
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	25570520	57100		700171869593 06.26	ELECTRIC UTILITY / JUN	$164.24
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700245529575 06.26	ELECTRIC UTILITY / JUN	$124.62
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700393730926 06.26	ELECTRIC UTILITY / JUN	$44.51
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700434430409 06.26	ELECTRIC UTILITY / JUN	$72.63
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700471587368 06.26	ELECTRIC UTILITY / JUN	$147.78
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	25570520	57110		700483746320 06.26	ELECTRIC UTILITY / JUN	$14.04
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700486170108 06.26	ELECTRIC UTILITY / JUN	$3,009.49
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	25570580	57100		700486170108 06.26	ELECTRIC UTILITY / JUN	$3,009.50
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10150300	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$10,950.40
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170560	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$2,885.12
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$33.25
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10180700	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$7,850.77
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10180740	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$517.56
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	25570520	57110		700544090222 06.26	ELECTRIC UTILITY / JUN	$124.64
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	50170560	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$926.03
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	50170630	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$233.31

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
120994	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	55470530	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$1,229.75
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700544160142 06.26	ELECTRIC UTILITY / JUN	$3,405.83
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700597856211 06.26	ELECTRIC UTILITY / JUN	$107.43
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700603290736.1 06.26	ELECTRIC UTILITY / JUN	$15.91
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700621505316 06.26	ELECTRIC UTILITY / JUN	$52.62
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700707832888 06.26	ELECTRIC UTILITY / JUN	$15.71
	Void	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	23160430	57100		700880058917 06.26	ELECTRIC UTILITY / JUN	$1,592.00
										$40,552.03
120995	Void	7/24/2026	7192	TAIT & ASSOCIATES, INC.	30100990	70000	260481	168926	PD LOBBY AND BATHROOM REMODEL: TO-2027 -001 FEB26	$71,836.25
										$71,836.25
120996	Void	7/24/2026	7421	TARA MARGERUM	50100000	11024		40962	UB 861054000 1641 RIMHURST	$209.03
										$209.03
120997	Void	7/24/2026	2579	THOMPSON PLUMBING SUPPLY	10170560	51400		683029	SINGLE FAUC METER (5) AND QT LIME REM (10) 6.26	$1,165.65
	Void	7/24/2026	2579	THOMPSON PLUMBING SUPPLY	10170560	51400		683092	JR SMITH 2694 TRAP PRIMER(4) JUNE 2026	$278.34
										$1,443.99
120998	Void	7/24/2026	3860	TRANSUNION RISK & ALTERNATIVE	10150330	59100		2677112-202606-1	Person Searches - June 2026	$288.25
										$288.25
120999	Void	7/24/2026	1479	WESTERN AUDIO VISUAL CORP.	22315050	59110	270045	1270016	COMPUTER SOFTWARE FOR MICROCOMPUTERS, SYSTEMS, INC	$3,703.81
										$3,703.81
121000	Printed	7/24/2026	183	AT&T	10150300	51219		287309283967X7182026	First Net - July 2026	$49.23
										$49.23
121001	Printed	7/24/2026	4674	AUTOZONE STORES INC	55470530	51500		03674736272	2020 FORD ESCAPE BATTERY JULY 2026	$183.62
										$183.62

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121002	Printed	7/24/2026	184	CPCA	10150300	55400		16387	Chris Stabio - Associate Member Dues	$185.00
	Printed	7/24/2026	184	CPCA	10150300	55400		16388	Shelly Gold - Associate Member Dues	$185.00
										$370.00
121003	Printed	7/24/2026	253	SOUTHERN CALIFORNIA NEWS GROUP	10160420	55320		644518	CHAMBER AD 2026	$1,750.00
										$1,750.00
121004	Printed	7/24/2026	453	CAROLE LINN	10190820	58220		07152026	LA FETRA BEACH BOYS TRIP	$1,975.00
										$1,975.00
121005	Printed	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	10100000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$131.28
	Printed	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	10100001	36004		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$0.59
	Printed	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	10300000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$20.00
	Printed	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	21600000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$8.26
	Printed	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	23100000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$7.59
	Printed	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	30100000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$101.18
	Printed	7/24/2026	532	CALIFORNIA DEPT OF TAX FEE	55400000	20012		0-058-266-542 Q2 26	SALES AND USE TAX APR-JUN	$21.10
										$290.00
121006	Printed	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4270720109	WATER UNIFORM SERVICES	$237.07
	Printed	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4270720109	WATER UNIFORM SERVICES	$247.44
	Printed	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4270720109	WATER UNIFORM SERVICES	$223.16
	Printed	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4271513895	WATER UNIFORM SERVICES	$243.43
	Printed	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4271513895	WATER UNIFORM SERVICES	$245.99
	Printed	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4271513895	WATER UNIFORM SERVICES	$229.12
	Printed	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4272238666	WATER UNIFORM SERVICES	$243.43
	Printed	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4272238666	WATER UNIFORM SERVICES	$245.99
	Printed	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4272238666	WATER UNIFORM SERVICES	$229.12

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121006	Printed	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4272977929	WATER UNIFORM SERVICES	$243.43
	Printed	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4272977929	WATER UNIFORM SERVICES	$245.99
	Printed	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4272977929	WATER UNIFORM SERVICES	$229.12
	Printed	7/24/2026	127	CINTAS CORPORATION	50170610	59200	260098	4273733475	WATER UNIFORM SERVICES	$96.08
	Printed	7/24/2026	127	CINTAS CORPORATION	50170630	59200	260098	4273733475	WATER UNIFORM SERVICES	$463.27
	Printed	7/24/2026	127	CINTAS CORPORATION	50170640	59200	260098	4273733475	WATER UNIFORM SERVICES	$151.19
										$3,573.83
121007	Printed	7/24/2026	3407	ARROYO BACKGROUND INVESTIGATIONS	10150300	59100	260065	4015	Mini Background	$1,000.00
										$1,000.00
121008	Printed	7/24/2026	2528	GLENDORA AFTER STROKE CENTER	10190820	59100	260031	2526	AFTERSTROKE - LA FETRA GROUPS	$833.33
										$833.33
121009	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97637986	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$48.87
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97739988	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$37.41
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97739989	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$5.29
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97739990	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$5.29
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97739991	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$8.30
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97765909	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$213.00
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97818026	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$44.15
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97818027	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$27.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121009	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97818028	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$5.30
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97818029	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$13.81
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97926112	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$48.87
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180720	51300	270034	97952276	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$6.36
	Printed	7/24/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97975451	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$38.22
										$501.87
121010	Printed	7/24/2026	221	INLAND EMPIRE STAGES, LTD.	23190800	58240	270030	65427	MASS TRANSPORTATION - LA FETRA TRIPS	$1,694.81
										$1,694.81
121011	Printed	7/24/2026	170	INNOVATIVE PRINTING CONCEPTS INC.	10150360	55320	270053	23393	Parking Citations - GPD1002	$4,304.36
										$4,304.36
121012	Printed	7/24/2026	431	INTOXIMETERS	10150310	55130		818801	Drygas - Item 22-0770-00	$279.37
										$279.37
121013	Printed	7/24/2026	1422	LANGUAGE LINE SERVICES INC.	10150300	51110		11959274	over the phone interpretation	$8.46
										$8.46
121014	Printed	7/24/2026	206	LEAGUE OF CALIFORNIA CITIES	10120100	55400		4461.	LEAGUE OF CA CITIES DIVISION DUES 7/1/26 - 6/30/27	$1,412.25
										$1,412.25
121015	Printed	7/24/2026	7420	LINDA L SEITZ	50100000	11024		40932	UB 903286000 973 SHADY - OVERPAY	$2,411.06
										$2,411.06
121016	Printed	7/24/2026	115	COUNTY OF LOS ANGELES	10150370	51750	260079	263500BL	Inmate Meals - June 2026	$675.36
										$675.36

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121017	Printed	7/24/2026	114	NEWSBANK, INC.	10180730	51300	270027	2014448	LIBRARY AND SUBSCRIPTION SERVICES (INCLUDES RESEAR	$6,237.00
										$6,237.00
121018	Printed	7/24/2026	999999	ONE TIME VENDOR	10190810	36902		2012456.001	REFUND FROM CREDIT ON ACCOUNT	$82.00
										$82.00
121019	Printed	7/24/2026	999999	ONE TIME VENDOR	10190800	34904		2001145.004	REFUND FOR RENTAL ON 07/12/2026	$300.00
										$300.00
121020	Printed	7/24/2026	999999	ONE TIME VENDOR	10190800	34903		2001445.011	Legion Rental Security Deposit Refund 7.11.26	$300.00
										$300.00
121021	Printed	7/24/2026	999999	ONE TIME VENDOR	10180710	36801		39CA	Refund for lost book We dont talk anymore 9076567	$16.99
										$16.99
121022	Printed	7/24/2026	999999	ONE TIME VENDOR	10190800	34903		2012467.001	Legion Rental Security Deposit Refund 7.18.26	$300.00
										$300.00
121023	Printed	7/24/2026	6358	OSTS INC.	10140250	55601		67998	PW Training Confined Spaces June	$1,650.00
										$1,650.00
121024	Printed	7/24/2026	250	POSTMASTER - PERMIT 92	10190800	55340		F26-AGPOSTAGE.2	F26 AG & Glendora Report Postage	$4,500.00
	Printed	7/24/2026	250	POSTMASTER - PERMIT 92	55315050	55340		F26-AGPOSTAGE.2	F26 AG & Glendora Report Postage	$4,500.00
										$9,000.00
121025	Printed	7/24/2026	3358	SO CAL JUNGLE REPTILE PARTIES	10190810	58100		INV-0009	Dirt Camp Friday Entertainment	$450.00
										$450.00
121026	Printed	7/24/2026	25	SOCALGAS	10150300	57150		082 218 3000 6 06.26	GAS SERVICE / JUN	$111.19
	Printed	7/24/2026	25	SOCALGAS	10180700	57150		082 218 3000 6 06.26	GAS SERVICE / JUN	$418.06
	Printed	7/24/2026	25	SOCALGAS	10180740	57150		082 218 3000 6 06.26	GAS SERVICE / JUN	$26.68

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121026	Printed	7/24/2026	25	SOCALGAS	10150300	57150		084 318 3000 2 06.26	GAS SERVICE / JUN	$256.48
										$812.41
121027	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700012556591 06.26	ELECTRIC UTILITY / JUN	$86.96
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700027810752 06.26	ELECTRIC UTILITY / JUN	$30.57
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700044746144 06.26	ELECTRIC UTILITY / JUN	$83.94
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700044813337 06.26	ELECTRIC UTILITY / JUN	$16.13
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10150300	57100		700078595912 06.26	ELECTRIC UTILITY / JUN	$931.19
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700105419240 06.26	ELECTRIC UTILITY / JUN	$2,876.10
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	25570520	57100		700171869593 06.26	ELECTRIC UTILITY / JUN	$164.24
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700245529575 06.26	ELECTRIC UTILITY / JUN	$124.62
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700393730926 06.26	ELECTRIC UTILITY / JUN	$44.51
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700434430409 06.26	ELECTRIC UTILITY / JUN	$72.63
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700471587368 06.26	ELECTRIC UTILITY / JUN	$147.78
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	25570520	57110		700483746320 06.26	ELECTRIC UTILITY / JUN	$14.04
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700486170108 06.26	ELECTRIC UTILITY / JUN	$3,009.49
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	25570580	57100		700486170108 06.26	ELECTRIC UTILITY / JUN	$3,009.50
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10150300	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$10,950.40
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170560	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$2,885.12
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$33.25
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10180700	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$7,850.77
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10180740	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$517.56
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	25570520	57110		700544090222 06.26	ELECTRIC UTILITY / JUN	$124.64
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	50170560	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$926.03
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	50170630	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$233.31

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121027	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	55470530	57100		700544090222 06.26	ELECTRIC UTILITY / JUN	$1,229.75
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700544160142 06.26	ELECTRIC UTILITY / JUN	$3,405.83
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700597856211 06.26	ELECTRIC UTILITY / JUN	$107.43
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700603290736.1 06.26	ELECTRIC UTILITY / JUN	$15.91
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700621505316 06.26	ELECTRIC UTILITY / JUN	$52.62
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700707832888 06.26	ELECTRIC UTILITY / JUN	$15.71
	Printed	7/24/2026	213	SOUTHERN CALIFORNIA EDISON	23160430	57100		700880058917 06.26	ELECTRIC UTILITY / JUN	$1,592.00
										$40,552.03
121028	Printed	7/24/2026	7192	TAIT & ASSOCIATES, INC.	30100990	70000	260481	168926	PD LOBBY AND BATHROOM REMODEL: TO-2027 -001 FEB26	$71,836.25
										$71,836.25
121029	Printed	7/24/2026	7421	TARA MARGERUM	50100000	11024		40962	UB 861054000 1641 RIMHURST	$209.03
										$209.03
121030	Printed	7/24/2026	2579	THOMPSON PLUMBING SUPPLY	10170560	51400		683029	SINGLE FAUC METER (5) AND QT LIME REM (10) 6.26	$1,165.65
	Printed	7/24/2026	2579	THOMPSON PLUMBING SUPPLY	10170560	51400		683092	JR SMITH 2694 TRAP PRIMER(4) JUNE 2026	$278.34
										$1,443.99
121031	Printed	7/24/2026	3860	TRANSUNION RISK & ALTERNATIVE	10150330	59100		2677112-202606-1	Person Searches - June 2026	$288.25
										$288.25
121032	Printed	7/24/2026	1479	WESTERN AUDIO VISUAL CORP.	22315050	59110	270045	1270016	COMPUTER SOFTWARE FOR MICROCOMPUTERS, SYSTEMS, INC	$3,703.81
										$3,703.81
121033	Printed	7/24/2026	798	FRANCHISE TAX BOARD	92000000	20105		41018	PPE 07.19.26 FRANCHISE TAX BOARD	$150.00
										$150.00
121034	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55201		107240	ATTORNEY INVOICE - PERSONNEL - JULY 2026	$2,015.20
	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55200		107249	ATTORNEY INVOICE - LITIGATION - JULY 2026	$2,844.00

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121034	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55200		107251	ATTORNEY INVOICE - SPECIAL PROJECTS - JULY 2026	$7,110.60
	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55209		107257	ATTORNEY INVOICE - PUBLIC WORKS - JULY 2026	$9,440.00
	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55206		107262	ATTORNEY INVOICE - PLANNING - JULY 2026	$7,062.40
	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55200		107273	ATTORNEY INVOICE - GENERAL RETAINER - JULY 2026	$21,049.00
										$49,521.20
121035	Printed	7/31/2026	183	AT&T	55330150	57050		33125456326764 JULY	PD PHONE	$68.22
	Printed	7/31/2026	183	AT&T	55330150	57050		33934483838406 JULY	PD PHONE	$584.55
										$652.77
121036	Printed	7/31/2026	183	AT&T	55330150	59112	260325	6269117838 JULY 2026	VESTA 911 CPE RENEWAL	$23,291.97
										$23,291.97
121037	Printed	7/31/2026	537	DEPARTMENT OF CONSERVATION	10100000	22613		SMI 04/26 - 06/26	SMI FEES 04/01/2026 - 06/30/2026	$1,985.97
	Printed	7/31/2026	537	DEPARTMENT OF CONSERVATION	10400000	22705		SMI 04/26 - 06/26	SMI FEES 04/01/2026 - 06/30/2026	($99.30)
										$1,886.67
121038	Printed	7/31/2026	2826	REGENTS OF THE UNIVERSITY OF CALIFORNIA	10160400	55400		IN00614397	EDUCATION - DUE	$470.35
										$470.35
121039	Printed	7/31/2026	3211	HAILE BLACKMAN	10190810	58100		Concert Week 5	Concert in the Park- Week 5 Band	$1,800.00
										$1,800.00
121040	Printed	7/31/2026	2553	HOLLIDAY ROCK CO., INC.	25570520	56600	260048	1898151	FOB 3/8" MAX PG 70-10 (2 TONS) MAY 2026	$196.11
	Printed	7/31/2026	2553	HOLLIDAY ROCK CO., INC.	25570520	56600	270064	1917750	FOB 1/2" MAX MED TYPE B (3 TONS) JULY 2026	$293.08
	Printed	7/31/2026	2553	HOLLIDAY ROCK CO., INC.	25570520	56600	270064	1917907	FOB 1/2" MAX MED TYPE B (2 TONS) JULY 2026	$196.11
	Printed	7/31/2026	2553	HOLLIDAY ROCK CO., INC.	25570520	56600	270064	1923161	FOB SHEET MIX (3 TONS) JULY 2026	$293.08

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121040	Printed	7/31/2026	2553	HOLLIDAY ROCK CO., INC.	25570520	56600	270064	1924396	FOB SHEET MIX (3 TONS) EMULSION 5 GAL (3) JULY26	$535.52
										$1,513.90
121041	Printed	7/31/2026	2220	IRIS WHITING	10390840	58600	270066	072126	Move-in Assistance: Nicholson Deposit/1 month rent	$3,950.00
										$3,950.00
121042	Printed	7/31/2026	589	P.F. PETTIBONE & CO.	10115030	55320		189011	Printing of Reso Books	$183.80
										$183.80
121043	Printed	7/31/2026	3677	PITNEY BOWES GLOBAL	10115030	55340	270046	3107988159	Postage Machine Lease - 1st payment	$1,018.64
	Printed	7/31/2026	3677	PITNEY BOWES GLOBAL	50115030	55340	270046	3107988159	Postage Machine Lease - 1st payment	$1,018.64
										$2,037.28
121044	Printed	7/31/2026	273	SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS	10100001	55400	270079	2711	SCVCOG 2027 Annual Membership Dues	$27,014.07
										$27,014.07
121045	Printed	7/31/2026	1966	SOUTHEAST CONSTRUCTION	10170520	51200		2607-052688	RED PAVER, SECO GROUT BAG, HYDRA SPONGE 7.2026	$57.29
	Printed	7/31/2026	1966	SOUTHEAST CONSTRUCTION	10170520	51200		2607-054931	CLAY CPLING, RUBBER BUSHNG, DRAIN PIPE BELL, 7.26	$64.09
										$121.38
121046	Printed	7/31/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700115006779 06.26	ELECTRIC UTILITY / JUN	$15.75
	Printed	7/31/2026	213	SOUTHERN CALIFORNIA EDISON	10170500	57120		700141071891 06.26	ELECTRIC UTILITY / JUN	$153.78
	Printed	7/31/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700171323464 06.26	ELECTRIC UTILITY / JUN	$170.02
	Printed	7/31/2026	213	SOUTHERN CALIFORNIA EDISON	10170580	57100		700544079108 06.26	ELECTRIC UTILITY / JUN	$321.09
	Printed	7/31/2026	213	SOUTHERN CALIFORNIA EDISON	25570580	57100		700544079108 06.26	ELECTRIC UTILITY / JUN	$321.08
	Printed	7/31/2026	213	SOUTHERN CALIFORNIA EDISON	50170640	53150		700563209932 06.26	ELECTRIC UTILITY / JUN	$82.08

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121046	Printed	7/31/2026	213	SOUTHERN CALIFORNIA EDISON	20170520	57110		700916370057 06.26	ELECTRIC UTILITY / JUN	$94.46
										$1,158.26
121047	Printed	7/31/2026	2128	MATTHEW GREY PHAIRAS	10190810	58100		Band Week 7	Concert Band Week 7	$2,499.00
										$2,499.00
121048	Printed	7/31/2026	2580	TKE ENGINEERING INC	23400990	70000	250383	2026-823	COLORADO AVE WATER AND STREET IMPV JUN2026	$300.75
	Printed	7/31/2026	2580	TKE ENGINEERING INC	50200990	70000	250383	2026-823	COLORADO AVE WATER AND STREET IMPV JUN2026	$701.75
										$1,002.50
121049	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55207		107229	ATTORNEY INVOICE - 531-555 E. ARROW HWY - JULY 26	$121.45
	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55211		107230	ATTORNEY INVOICE - LIBRARY - JULY 2026	$360.80
	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55207		107241	ATTORNEY INVOICE - CODE ENFORCEMENT - JULY 2026	$1,706.40
	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55207		107264	ATTORNEY INVOICE - 606 E. CARROLL - JULY 2026	$6,971.67
	Printed	7/31/2026	4741	ALESHIRE & WYNDER, LLP	10110020	55205		107271	ATTORNEY INVOICE - POLICE - JULY 2026	$10,021.35
										$19,181.67
121050	Printed	7/31/2026	7156	INGRAM LIBRARY SERVICES LLC	10180730	51300	270033	97952275	PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBO	$60.77
										$60.77
121051	Printed	7/31/2026	7006	JACOB GREEN AND ASSOCIATES, INC	10190800	55600	270060	3388	CONSULTING SERVICES - TEAM BUILDING	$3,750.00
										$3,750.00
121052	Printed	7/31/2026	999999	ONE TIME VENDOR	10400000	22701		WMP25-5022 WMP25-027	REFUND	$13,684.23
										$13,684.23

Check #	Type	Check Date	Vendor #	Vendor Name	Org	Object	PO #	Invoice #	Description	Invoice Amt
121053	Printed	7/31/2026	999999	ONE TIME VENDOR	10190800	34904		2001148.004	REFUND FOR RENTAL ON 7/25/2026	$300.00
										$300.00
121054	Printed	7/31/2026	999999	ONE TIME VENDOR	10190800	34904		2001149.004	REFUND FOR RENTAL CANCELLATION 10/17/2026	$300.00
										$300.00
121055	Printed	7/31/2026	999999	ONE TIME VENDOR	10190800	34904		2001147.004	REFUND FOR RENTAL ON 7/18/2026	$300.00
										$300.00
121056	Printed	7/31/2026	999999	ONE TIME VENDOR	10190820	58100		260081-IN	SENIOR LUNCH ON 6/5/2026	$1,371.09
										$1,371.09
121057	Printed	7/31/2026	999999	ONE TIME VENDOR	10180710	36801		40CA	Refund for lost book Captain Underpants 2300801001	$9.99
										$9.99
Total										**$2,954,517.91**

Note: The payments above may include the following types: wire, automatic clearing house (ACH), electronic funds transfer (EFT) and paper check.

Fund	Fund Title	Amount
101	GENERAL FUND	$829,248.38
103	MEASURES E/Z	$38,992.17
104	TRUST	$34,280.65
105	GLENDORA USD JUA	$31,883.75
201	STREET LIGHTING ASSESSMENT	$37,091.63
203	LANDSCAPE ASSESSMENT	$48.81
204	GLENDORA VILLAGE BUS DISTRICT	$5,200.00
216	LIBRARY FOUNDATION GRANT	$5,216.52
222	GENERAL PLAN MAINTENANCE	$3,435.32
223	PUBLIC, EDUC, GOVT CABLE TV	$7,407.62
230	TRANSPORTATION DEVELOP ACT	$771.45
231	PROP A TRANSIT	$64,638.83
232	PROP C: TRANSPORTATION	$7,670.00
233	MEASURE R: TRANSPORTATION	$24,179.44
234	MEASURE M: TRANSPORTATION	$6,214.80
240	MEASURE A: PARKS	$7,475.50
245	MEASURE H&A: HOMELESSNESS	$0.00
250	MEASURE W: STORMWATER	$54,693.58
255	STATE GAS TAX	$58,991.63
256	ROAD MAINTENANCE REPAIR	$8,358.50
285	COMMUNITY DEV BLOCK GRANT	$18,870.73
301	CAPITAL PROJECTS	$493,550.52
501	WATER OPERATIONS	$326,663.09
502	WATER CAPITAL PROJECTS	$146,812.10
550	WORKERS COMPENSATION	$30,067.00

Fund	Fund Title	Amount
551	LIABILITY INSURANCE	$169,822.02
553	TECHNOLOGY	$167,107.02
554	FLEET MANAGEMENT	$125,084.56
920	PAYROLL DISBURSEMENT	$76,665.67
922	POOLED CASH FUND (AP DISB)	$174,076.62
Total		**$2,954,517.91**

Dept #	Div #	Department/Division Name	Amount
00		**NON-DEPARTMENTAL**	**$1,057,058.27**
	00	NON-DEPARTMENTAL	$332,302.83
	99	CAPITAL PROJECTS	$724,755.44
10		**LEGISLATIVE**	**$80,677.18**
	01	CITY COUNCIL	$1,000.00
	02	CITY ATTORNEY	$79,677.18
15		**CITY CLERK**	**$34,940.57**
	03	CITY CLERK	$16,939.79
	04	MUNICIPAL ELECTIONS	$1,593.16
	05	PUBLIC INFORMATION & MEDIA	$16,407.62
20		**CITY MANAGER**	**$24,586.04**
	10	CITY MANAGER	$24,586.04
30		**INFORMATION TECHNOLOGY**	**$158,107.02**
	15	INFORMATION SYSTEMS	$158,107.02
40		**ADMINISTRATIVE SERVICES**	**$217,703.02**
	25	HUMAN RESOURCES	$15,299.24
	20	FINANCE	$2,514.76
	26	RISK MANAGEMENT	$199,889.02

Dept #	Div #	Department/Division Name	Amount
50		**POLICE**	**$141,568.14**
	30	POLICE ADMINISTRATION	$65,629.13
	36	POLICE RECORDS	$10,246.83
	33	INVESTIGATION	$3,051.50
	37	JAIL	$1,910.58
	31	PATROL	$28,393.35
	38	COMMUNITY PRESERVATION	$32,336.75
60		**COMMUNITY DEVELOPMENT**	**$135,632.75**
	42	ECONOMIC DEVELOPMENT	$24,378.54
	41	BUILDING	$23,353.00
	40	PLANNING ADMINISTRATION	$68,360.66
	46	GLENDORA BUS IMPROVEMENT	$5,200.00
	43	PUBLIC TRANSIT	$7,169.82
	44	CDBG GENL ADMIN	$7,170.73
70		**PUBLIC WORKS**	**$828,195.03**
	51	ENVIRONMENTAL SERVICES	$32,638.77
	56	FACILITIES MAINTENANCE	$67,114.79
	58	PARKS, TREES & LANDSCAPE	$147,027.40
	52	STREETS	$91,747.34
	50	PUBLIC WORKS ADMIN	$18,819.29
	57	NPDES	$13,641.44
	55	ENGINEERING	$28,954.43
	60	WATER ADMINISTRATION	$13,640.26

Dept #	Div #	Department/Division Name	Amount
70	63	TRANSMISSION/ DISTRIBUTN	$90,386.58
	62	WATER CONSERVATION	$1,563.38
	64	PRODUCTION	$195,107.81
	61	WATER CUSTOMER SERVICE	$2,511.18
	53	FLEET MANAGEMENT	$125,042.36
80		**LIBRARY**	**$82,686.97**
	72	YOUTH SERVICES	$1,988.01
	73	ADULT SERVICES	$31,895.20
	70	LIBRARY ADMINISTRATION	$47,587.96
	74	DEVELOPMENT	$1,147.86
	71	CIRCULATION & TECH SERVICES	$67.94
90		**RECREATION & HUMAN SERVICES**	**$193,362.92**
	80	RECREATION & HUMAN SRVS ADMIN	$74,711.18
	81	RECREATION	$62,175.95
	82	HUMAN SERVICES	$17,730.93
	84	HOMELESSNESS	$25,825.00
	86	PUBLIC TRANSIT	$2,029.71
	83	TEEN CENTER	$10,890.15
	Total		**$2,954,517.91**

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Finance**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**City of Glendora and Glendora Successor Agency Investment Report for June 2026 and July 2026**		

RECOMMENDATION
That the City Council and Successor Agency:

1. Receive and file the Monthly Investment Activity Report for July 2026.

STRATEGIC FOCUS AREAS
Not Applicable.

EXECUTIVE SUMMARY
The City's total book value of cash and investments as of July 31, 2026, was $132,400,115, representing an increase of $678,022 (0.51%) compared to the prior month. This increase is primarily attributable to the receipt of Property Tax of $333,503 and Sales Tax & Measures E/Z of $1,875,324 offset by the payment of the City's unfunded pension liability with CalPERS in the amount of $1,850,463.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
Pursuant to Section 19 of the City's FY 2025-26 and FY 2026-27 Investment Policy, a monthly investment report must be provided to the City Council to provide a clear picture of the status of the current portfolio.

DISCUSSION
In accordance with the City's FY 2025 and FY 2026 Investment Policy, the attached investment reports provide detailed information on the City's investment portfolio as of the end of the reporting period. The report includes a listing of individual securities by authorized investment category, average life and final maturity, coupon or earnings rate, par value, market value, and book value. The report also includes investments managed on behalf of the City by third-party investment managers.

During the month of July, the City completed eleven investment purchases, consisting of Federal Agency Securities, US Treasury Notes, Medium-Term Corporate Notes, and Limited Term Government Funds, totaling $8,132,756.48. Additionally, one securitiy matured totaling $245,000, resulting in no realized gains or losses for the month.

FISCAL IMPACT
There is no fiscal impact associated with the recommended action.

ENVIRONMENTAL DETERMINATION
Not Applicable

Prepared By:	George Perez-Sosa, Senior Accounting Technician
Concurs With:	Not Applicable
Reviewed By:	George Perez-Sosa, Senior Accounting Technician
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Not Applicable
CEQA Review:	Not Applicable

Attachments

A_June_2026_Investment_Report.pdf
B_Memo_to_Council_Members.pdf
C_July_2026_Investment_Report.pdf

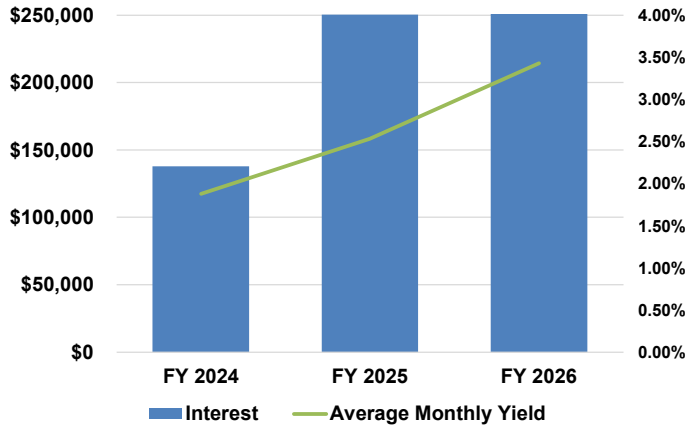
CITY OF GLENDORA
INVESTMENT REPORT SUMMARY
June 30, 2026

Pursuant to California Government Code Section 53600 et seq. and Section 16 of the City of Glendora's Investment Policy, a monthly investment report must be provided to the City Council providing a clear picture of the status of the current investment portfolio. Included in the report are several specific items relating to portfolio holdings including, but not limited to, investment type, par value, market value, book value, coupon rate and yield to maturity.

The report is in conformity with the City's Investment Policy and California Government Code 53601. Per the policy, the report reflects pooled cash from all city funds. It does not reflect any restrictions associated with how each individual fund can be utilized. This information is provided through other financial reports that include the budget, Annual Comprehensive Financial Report and other financial reports available through the website.

The objective of the City investments is to provide safety of principal and liquidity, while then providing a return on investments. (Section 4 of the policy). All brokered transactions are held by a third-party custodian designated by the Treasurer. (Section 14 of the policy). There is currently one custodial account, which is UBS.

Below is a comparison of the average monthly yield and interest received from prior years for the same month, along with a visual graph:



June	FY 2024	FY 2025	FY 2026
Interest	$137,869	$250,504	$281,752
Average Monthly Yield	1.88%	2.53%	3.43%

I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. The investment portfolio provides sufficient funds to meet the budgeted expenditures over the next six months.

Approved By:

Kyle Johnson, Finance Director/City Treasurer

Branch office
251 South Lake Avenue
10th Floor
Pasadena, CA 911013003

Financial Advisor
CHEN/GIORDANO/CRAWFORD
213-972-1457

UBS Client Review

As of June 30, 2026

Report Prepared for: City of Glendora

*** excluded from performance exhibits**

Account Number	Account Name	Type
SX XX180	City of Glendora	Business Service Account
@SX XXX283*	CITY OF GL	Non UBS Investment Bank of America
@SX XXX279*	CITY OF GL	Non UBS Investment LAIF

What's inside

Asset Allocation Review. 2
Sources of Portfolio Value. 3
Bond Summary. 4
Portfolio Holdings. 5
Bond Holdings. 21
Important Information About This Report. 37

Asset Allocation Review

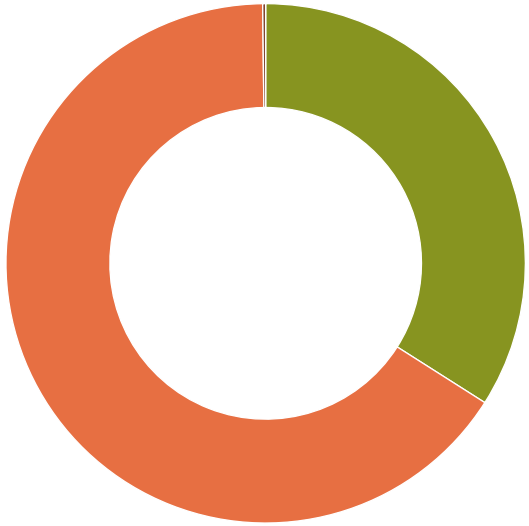
as of June 30, 2026

Summary of Asset Allocation

	Market value ($)	% of Portfolio
Cash	**45,214,256.07**	**34.01**
Cash	**45,214,256.07**	**34.01**
US	45,214,256.07	34.01
Fixed Income	**87,730,150.03**	**65.99**
US	**87,484,858.04**	**65.81**
US Fixed Income	13,830,040.74	10.40
Government	53,926,448.51	40.56
Corporate IG Credit	19,728,368.79	14.84
International	**245,291.99**	**0.18**
Emerging Markets	245,291.99	0.18
Equity	**0.00**	**0.00**
Commodities	**0.00**	**0.00**
Non-Traditional	**0.00**	**0.00**
Other	**0.00**	**0.00**
Total Portfolio	**$132,944,406.10**	**100%**

Balanced mutual funds and Insurance & Annuity products are allocated in the 'Other' category

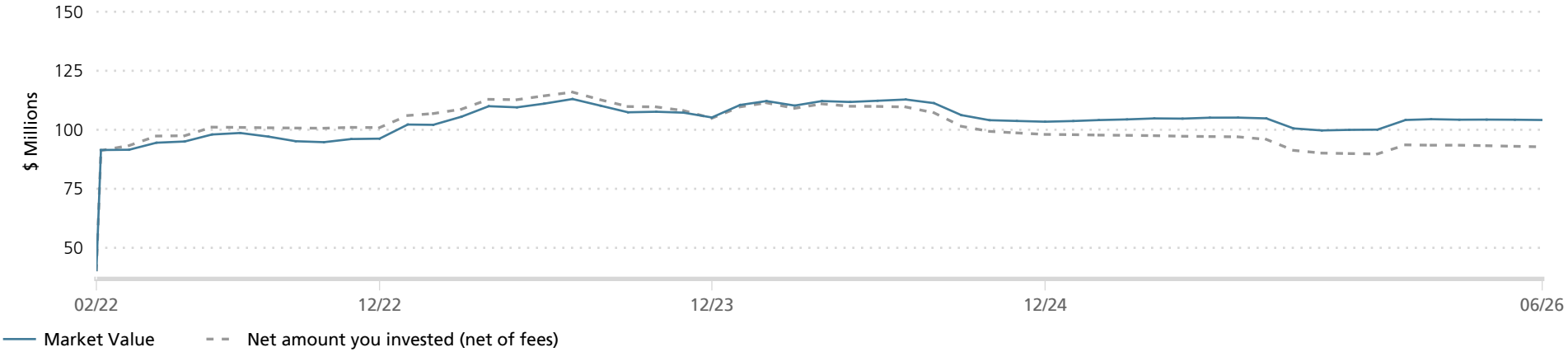
Total Value: $132,944,406.10



Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.
Accrued interest, if any, has been included in the total market value.

Sources of Portfolio Value

as of June 30, 2026



	MTD 05/31/2026 to 06/30/2026	QTD 03/31/2026 to 06/30/2026	YTD 12/31/2025 to 06/30/2026	ITD 02/23/2022 to 06/30/2026
Opening value	**104,260,529.45**	**104,266,713.69**	**100,060,599.72**	**40,589,214.16**
Net deposits/withdrawals	-229,923.21	-698,791.85	3,002,662.81	52,175,751.60
Div./interest income	207,191.77	834,406.20	1,436,288.39	9,211,506.23
Change in accr. interest	7,324.77	17,635.73	200,524.14	550,719.49
Change in value	-103,584.63	-278,425.62	-558,536.91	1,614,346.67
Closing value	**104,141,538.15**	**104,141,538.15**	**104,141,538.15**	**104,141,538.15**
Net Time-weighted ROR	0.11	0.55	1.04	2.35

Performance returns are annualized after 1 year. Net deposits and withdrawals include program and account fees.

Benchmarks - Annualized time-weighted returns

US Treasury Bill - 3 Mos	0.30	0.92	1.81	4.15
BofA Corp/Gov 1-5Y	0.09	0.42	0.60	2.63
BBG Agg Bond	0.24	0.67	0.62	1.07

Bond Summary

as of June 30, 2026

Bond Overview

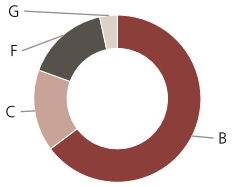
Total quantity	88,676,000
Total market value	$87,112,163.04
Total accrued interest	$617,986.99
Total market value plus accrued interest	$87,730,150.03
Total estimated annual bond interest	$2,912,805.75
Average coupon	3.29%
Average current yield	3.34%
Average yield to maturity	4.30%
Average yield to worst	4.30%
Average modified duration	2.51
Average effective maturity	2.70

Investment Type Allocation

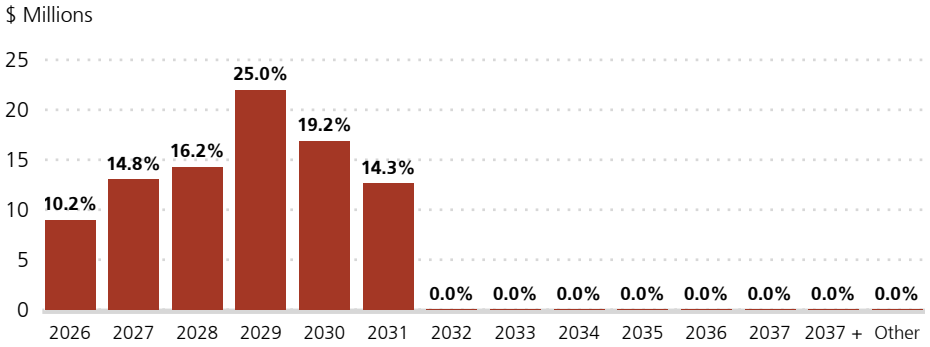
Investment type	Taxable ($)	Tax-exempt / deferred ($)	Total ($)	% of bond port.
Certificates of deposit	14,075,332.73	0.00	14,075,332.73	16.04
U.S. corporates	19,728,368.79	0.00	19,728,368.79	22.49
U.S. federal agencies	32,711,738.54	0.00	32,711,738.54	37.29
U.S. treasuries	21,214,709.97	0.00	21,214,709.97	24.18
Total	**$87,730,150.03**	**$0.00**	**$87,730,150.03**	**100%**

Credit Quality of Bond Holdings

Effective credit rating		Issues	Value on 06/30/2026 ($)	% of port.
A	Aaa/AAA/AAA	0	0.00	0.00
B	Aa/AA/AA	56	56,804,690.98	64.71
C	A/A/A	19	13,869,768.12	15.82
D	Baa/BBB/BBB	0	0.00	0.00
E	Non-investment grade	0	0.00	0.00
F	Certificate of deposit	58	14,075,332.73	16.08
G	Not rated	4	2,980,358.19	3.39
Total		**137**	**$87,730,150.03**	**100%**



Bond Maturity Schedule



Effective maturity schedule

Cash, mutual funds and some preferred securities are not included.

Includes all fixed income securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities. Accrued interest, if any, has been included in the total market value.

UBS

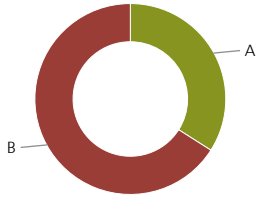
Portfolio Holdings

as of June 30, 2026

Summary of Portfolio Holdings

	Cost basis ($)	Value on 06/30/2026 ($)	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of portfolio
A Cash	**45,214,256**	**45,214,256**	**0**	**0.00%**	**421,643**	**0.93%**	**34.01%**
Cash	**45,214,256**	**45,214,256**	**0**	**0.00%**	**421,643**	**0.93%**	**34.01%**
US	45,214,256	45,214,256	0	0.00%	421,643	0.93%	34.01%
B Fixed Income	**86,507,837***	**87,730,150**	**219,503***	**0.25%***	**2,912,806**	**3.32%**	**65.99%**
US	**86,262,837***	**87,484,858**	**219,211***	**0.25%***	**2,903,006**	**3.32%**	**65.81%**
US Fixed Income	13,877,480	13,830,041	-47,439	-0.34%	494,242	3.57%	10.41%
Government	52,744,426*	53,926,449	179,213*	0.34%*	1,730,904	3.21%	40.56%
Corporate IG Credit	19,640,931	19,728,369	87,438	0.45%	677,860	3.44%	14.84%
International	**245,000**	**245,292**	**292**	**0.12%**	**9,800**	**4.00%**	**0.18%**
Emerging Markets	245,000	245,292	292	0.12%	9,800	4.00%	0.18%
C Equity	**0**	**0**	**0**	**0.00%**	**NA**	**NA**	**0.00%**
D Commodities	**0**	**0**	**0**	**0.00%**	**NA**	**NA**	**0.00%**
E Non-Traditional	**0**	**0**	**0**	**0.00%**	**NA**	**NA**	**0.00%**
F Other	**0**	**0**	**0**	**0.00%**	**NA**	**NA**	**0.00%**
Total Portfolio	**$131,722,093***	**$132,944,406**	**$219,503***	**0.17%***	**$3,334,449**	**2.51%**	**100%**

Balanced mutual funds and Insurance & Annuity products are allocated in the 'Other' category



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Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Details of Portfolio Holdings

	Cost basis ($)	Market value ($)	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of asset class	% of portfolio
Total Portfolio	**$131,722,093***	**$132,944,406**	**$219,503***	**0.17%***	**$3,334,449**	**2.51%**	**100%**	**100%**

Cash	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Cash	% of portfolio
Cash											
US											
Outside ASSET[1] [Outside Account @SX XXX279]		1.00	1.00	24,698,871.57	24,698,871.57	0.00	0.00%	NA	NA	54.63%	18.58%
Outside ASSET[1] [Outside Account @SX XXX283]		1.00	1.00	4,103,996.38	4,103,996.38	0.00	0.00%	NA	NA	9.08%	3.09%
UBS INSURED SWEEP PROGRAM	29,632.39	1.00	1.00	29,632.39	29,632.39	0.00	0.00%	8.89	0.03%	0.07%	0.02%
UBS SELECT TREASURY INSTITUTIONAL FUND	12,012,363.85	1.00	1.00	12,012,363.85	12,012,363.85	0.00	0.00%	421,633.97	3.51%	26.57%	9.04%
USD CASH	4,369,391.88	1.00	1.00	4,369,391.88	4,369,391.88	0.00	0.00%	NA	NA	9.66%	3.29%
Total US				**$45,214,256**	**$45,214,256**	**$0**	**0.00%**	**$421,643**	**0.93%**	**100%**	**34.01%**
Total Cash				**$45,214,256**	**$45,214,256**	**$0**	**0.00%**	**$421,643**	**0.93%**	**100%**	**34.01%**
Total Cash				**$45,214,256**	**$45,214,256**	**$0**	**0.00%**	**$421,643**	**0.93%**	**100%**	**34.01%**

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
AMER EXPRESS NATL UT US RT 03.6000% MAT 09/25/29 FIXED RATE CD	245,000.00	98.05	97.87	240,222.50	242,118.10	0.00	1,895.60	0.79%	8,820.00	3.64%	0.28%	0.18%
BANK HAPOALIM BM N NY US RT 03.7000% MAT 07/30/27 FIXED RATE CD	245,000.00	100.00	99.53	245,000.00	247,593.78	0.00	2,593.78	1.06%	9,065.00	3.66%	0.28%	0.19%
BANK OF AMERICA NA NC US RT 03.6500% MAT 07/30/27 FIXED RATE CD	245,000.00	100.00	99.48	245,000.00	247,413.25	0.00	2,413.25	0.98%	8,942.50	3.61%	0.28%	0.19%
BMW BK OF NA NA UT US RT 03.6000% MAT 10/17/28 FIXED RATE CD	245,000.00	99.89	98.56	244,735.91	243,269.96	0.00	-1,465.95	-0.60%	8,820.00	3.63%	0.28%	0.18%
BRIGHTSTAR CR UN FL US RT 03.9000% MAT 08/20/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.73	245,000.00	244,597.83	0.00	-402.17	-0.16%	9,555.00	3.91%	0.28%	0.18%
CAPITAL ONE BK USA VA US RT 01.1500% MAT 11/24/26 FIXED RATE CD	245,000.00	100.00	98.84	245,000.00	242,450.96	0.00	-2,549.04	-1.04%	2,817.50	1.16%	0.28%	0.18%
CAPITAL ONE NA VA US RT 01.1500% MAT 11/24/26 FIXED RATE CD	245,000.00	100.00	98.84	245,000.00	242,450.96	0.00	-2,549.04	-1.04%	2,817.50	1.16%	0.28%	0.18%
CELTIC BK UT US RT 03.6500% MAT 04/29/30 FIXED RATE CD	245,000.00	98.17	97.58	240,525.91	239,083.25	0.00	-1,442.66	-0.60%	8,942.50	3.74%	0.27%	0.18%
CENTRAL BK AR US RT 04.2000% MAT 08/19/30 FIXED RATE CD	245,000.00	100.00	98.85	245,000.00	242,502.41	0.00	-2,497.59	-1.02%	10,290.00	4.24%	0.28%	0.18%
CFG BK MD US RT 03.6000% MAT 06/16/28 FIXED RATE CD	245,000.00	99.66	98.81	244,174.64	244,641.02	0.00	466.38	0.19%	8,820.00	3.61%	0.28%	0.18%
CLAXTON BK GA US RT 03.5500% MAT 09/29/28 FIXED RATE CD	245,000.00	99.30	98.52	243,297.25	241,392.93	0.00	-1,904.32	-0.78%	8,697.50	3.60%	0.28%	0.18%
COMENITY BANK DE US RT 03.8500% MAT 09/15/27 JUMBO CD - HELD AT UBS	200,000.00	100.00	99.05	200,000.00	198,676.05	0.00	-1,323.95	-0.66%	7,700.00	3.88%	0.23%	0.15%

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
CONNEXUS CREDIT UN WI US RT 04.0000% MAT 09/03/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.83	245,000.00	245,310.88	0.00	310.88	0.13%	9,800.00	3.99%	0.28%	0.18%
CUSTOMERS BANK PA US RT 03.8500% MAT 03/29/30 FIXED RATE CD	245,000.00	100.00	98.31	245,000.00	243,229.66	0.00	-1,770.34	-0.72%	9,432.50	3.88%	0.28%	0.18%
DISCOVER BANK DE US RT 03.2000% MAT 05/24/27 FIXED RATE CD	245,000.00	100.00	99.18	245,000.00	243,773.49	0.00	-1,226.51	-0.50%	7,840.00	3.22%	0.28%	0.18%
DIVERSIFIED MEMBER MI US RT 04.3000% MAT 04/28/28 FIXED RATE CD	245,000.00	100.00	99.94	245,000.00	244,845.65	0.00	-154.35	-0.06%	10,535.00	4.30%	0.28%	0.18%
DORT FINL CREDIT U MI US RT 03.7000% MAT 10/10/28 LICU SHARE CERTIFICATE	245,000.00	100.00	98.84	245,000.00	244,380.96	0.00	-619.04	-0.25%	9,065.00	3.71%	0.28%	0.18%
EAGLEMARK SVGS BK NV US RT 02.0000% MAT 03/02/27 FIXED RATE CD	245,000.00	100.06	98.64	245,154.03	243,271.61	-949.10	-1,882.42	-0.77%	4,900.00	2.01%	0.28%	0.18%
ESSENTIAL FED CRED LA US RT 04.7000% MAT 06/15/27 LICU SHARE CERTIFICATE	245,000.00	100.00	100.55	245,000.00	246,818.27	0.00	1,818.27	0.74%	11,515.00	4.67%	0.28%	0.19%
FARMERS & MERCHANT WI US RT 03.8500% MAT 11/08/27 FIXED RATE CD	245,000.00	100.00	99.59	245,000.00	244,625.52	0.00	-374.48	-0.15%	9,432.50	3.86%	0.28%	0.18%
FIRST FED SVGS BK IN US RT 04.2000% MAT 07/11/28 FIXED RATE CD	245,000.00	100.00	99.66	245,000.00	244,712.44	0.00	-287.56	-0.12%	10,290.00	4.20%	0.28%	0.18%
FIRST FEDERAL BANK FL US RT 03.7500% MAT 10/17/30 FIXED RATE CD	245,000.00	99.95	97.63	244,877.50	241,063.52	0.00	-3,813.98	-1.56%	9,187.50	3.81%	0.27%	0.18%
FIRST GTY BK HAMMO LA US RT 04.3500% MAT 11/06/28 FIXED RATE CD	219,000.00	100.00	99.82	219,000.00	220,050.06	0.00	1,050.06	0.48%	9,526.50	4.33%	0.25%	0.17%

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
FREEDOM FIRST FED VA US RT 04.0500% MAT 06/17/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.93	245,000.00	245,186.80	0.00	186.80	0.08%	9,922.50	4.05%	0.28%	0.18%
GOLDMAN SACHS BANK NY US RT 04.0000% MAT 03/20/28 FIXED RATE CD	245,000.00	100.00	99.64	245,000.00	246,905.43	0.00	1,905.43	0.78%	9,800.00	3.97%	0.28%	0.19%
GUARANTY BK MO US RT 03.8000% MAT 01/12/29 FIXED RATE CD	245,000.00	99.49	98.90	243,750.40	242,773.92	0.00	-976.48	-0.40%	9,310.00	3.83%	0.28%	0.18%
JPMORGAN CHASE BK DE US RT 03.7000% MAT 09/30/30 FIXED RATE CD	245,000.00	99.30	96.87	243,285.00	244,106.72	0.00	821.72	0.34%	9,065.00	3.71%	0.28%	0.18%
KEMBA FINL CREDIT OH US RT 03.6000% MAT 10/12/27 FIXED RATE CD	245,000.00	100.00	99.30	245,000.00	243,802.25	0.00	-1,197.75	-0.49%	8,820.00	3.62%	0.28%	0.18%
LAFAYETTE FED CRED MD US RT 03.2500% MAT 06/15/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.19	245,000.00	243,340.28	0.00	-1,659.72	-0.68%	7,962.50	3.27%	0.28%	0.18%
LIVE OAK BKG CO NC US RT 00.8000% MAT 08/13/26 FIXED RATE CD	245,000.00	100.00	99.62	245,000.00	244,234.53	0.00	-765.47	-0.31%	1,960.00	0.80%	0.28%	0.18%
MANUFACTURERS & TR NY US RT 03.9000% MAT 03/31/28 FIXED RATE CD	245,000.00	100.00	99.45	245,000.00	246,037.16	0.00	1,037.16	0.42%	9,555.00	3.88%	0.28%	0.19%
MEDALLION BK UT US RT 03.8000% MAT 02/12/31 FIXED RATE CD	245,000.00	100.00	97.70	245,000.00	239,831.47	0.00	-5,168.53	-2.11%	9,310.00	3.88%	0.27%	0.18%
MERRICK BK UT US RT 03.8500% MAT 09/20/28 FIXED RATE CD	245,000.00	100.00	99.17	245,000.00	243,227.37	0.00	-1,772.63	-0.72%	9,432.50	3.88%	0.28%	0.18%
METRO CREDIT UNION MA US RT 01.7000% MAT 02/18/27 LICU SHARE CERTIFICATE	245,000.00	100.00	98.54	245,000.00	241,753.92	0.00	-3,246.08	-1.32%	4,165.00	1.72%	0.28%	0.18%

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
MORGAN STANLEY BK UT US RT 03.8500% MAT 02/25/28 FIXED RATE CD	245,000.00	100.00	99.44	245,000.00	246,853.41	0.00	1,853.41	0.76%	9,432.50	3.82%	0.28%	0.19%
MORGAN STANLEY PRI NY US RT 04.0000% MAT 08/29/30 FIXED RATE CD	245,000.00	100.00	98.09	245,000.00	243,605.92	0.00	-1,394.08	-0.57%	9,800.00	4.02%	0.28%	0.18%
MUTUALONE BANK MA US RT 03.6000% MAT 10/06/27 FIXED RATE CD	245,000.00	100.00	99.28	245,000.00	245,294.87	0.00	294.87	0.12%	8,820.00	3.60%	0.28%	0.18%
MY CMNTY CREDIT UN TX US RT 03.6500% MAT 03/19/29 LICU SHARE CERTIFICATE	245,000.00	100.00	98.42	245,000.00	241,400.95	0.00	-3,599.05	-1.47%	8,942.50	3.70%	0.28%	0.18%
NEW ORLEANS FIREME LA US RT 05.0000% MAT 07/17/28 FIXED RATE CD	245,000.00	100.00	101.50	245,000.00	249,116.20	0.00	4,116.20	1.68%	12,250.00	4.92%	0.28%	0.19%
NEW YORK CMNTY BK NY US RT 00.7000% MAT 07/01/26 FIXED RATE CD	245,000.00	100.00	99.99	245,000.00	244,977.95	0.00	-22.05	-0.01%	1,715.00	0.70%	0.28%	0.18%
OCEANAIR FED CREDI CA US RT 03.6000% MAT 10/10/30 FIXED RATE CD	245,000.00	100.00	97.06	245,000.00	239,761.67	0.00	-5,238.33	-2.14%	8,820.00	3.68%	0.27%	0.18%
OKLAHOMA EDUCATORS OK US RT 03.7000% MAT 08/14/28 FIXED RATE CD	245,000.00	100.00	98.92	245,000.00	242,783.56	0.00	-2,216.44	-0.90%	9,065.00	3.73%	0.28%	0.18%
OPTUM BK UT US RT 03.7000% MAT 03/23/28 FIXED RATE CD	245,000.00	100.00	99.12	245,000.00	245,302.73	0.00	302.73	0.12%	9,065.00	3.70%	0.28%	0.18%
PENTAGON FED CREDI VA US RT 01.7000% MAT 02/18/27 CREDIT UNION SHARE CERT	245,000.00	100.00	98.55	245,000.00	241,591.78	0.00	-3,408.22	-1.39%	4,165.00	1.72%	0.28%	0.18%
REGENT BK OK US RT 03.9500% MAT 12/22/28 FIXED RATE CD	245,000.00	100.00	98.90	245,000.00	242,497.95	0.00	-2,502.05	-1.02%	9,677.50	3.99%	0.28%	0.18%

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Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
SALLIE MAE BANK UT US RT 04.0500% MAT 11/21/29 FIXED RATE CD	245,000.00	99.80	99.14	244,510.00	243,990.20	0.00	-519.80	-0.21%	9,922.50	4.07%	0.28%	0.18%
STATE BK IL US RT 04.1000% MAT 11/26/29 FIXED RATE CD	245,000.00	100.00	99.30	245,000.00	244,235.97	0.00	-764.03	-0.31%	10,045.00	4.11%	0.28%	0.18%
SYNCHRONY BANK UT US RT 03.6000% MAT 10/24/30 FIXED RATE CD	245,000.00	99.60	97.40	244,020.42	240,258.81	0.00	-3,761.61	-1.54%	8,820.00	3.67%	0.27%	0.18%
TAB BANK INC UT US RT 03.8000% MAT 08/13/27 FIXED RATE CD	245,000.00	100.00	99.64	245,000.00	244,490.80	0.00	-509.20	-0.21%	9,310.00	3.81%	0.28%	0.18%
TOYOTA FINL SVGS B NV US RT 04.0000% MAT 04/21/31 FIXED RATE CD	245,000.00	100.00	98.47	245,000.00	243,087.05	0.00	-1,912.95	-0.78%	9,800.00	4.03%	0.28%	0.18%
TRUIST BK NC US RT 04.4500% MAT 06/27/30 FIXED RATE CD	245,000.00	100.00	99.76	245,000.00	244,501.61	0.00	-498.39	-0.20%	10,902.50	4.46%	0.28%	0.18%
TRUXTON TR CO NASH TN US RT 04.1000% MAT 02/27/30 FIXED RATE CD	245,000.00	99.98	98.70	244,938.75	241,860.24	0.00	-3,078.51	-1.26%	10,045.00	4.15%	0.28%	0.18%
USF FED CREDIT UNI FL US RT 03.9000% MAT 05/01/28 LICU SHARE CERTIFICATE	245,000.00	100.00	99.45	245,000.00	244,401.86	0.00	-598.14	-0.24%	9,555.00	3.91%	0.28%	0.18%
VIBRANT CREDIT UNI IL US RT 03.6500% MAT 10/27/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.34	245,000.00	243,456.50	0.00	-1,543.50	-0.63%	8,942.50	3.67%	0.28%	0.18%
WELLS FARGO BK NA SD US RT 04.1000% MAT 02/06/29 FIXED RATE CD	245,000.00	100.00	99.61	244,987.75	244,695.19	0.00	-292.56	-0.12%	10,045.00	4.11%	0.28%	0.18%
WESTERN ALLIANCE B AZ US RT 03.6500% MAT 07/30/27 FIXED RATE CD	245,000.00	100.00	99.48	245,000.00	247,413.25	0.00	2,413.25	0.98%	8,942.50	3.61%	0.28%	0.19%

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
WORKERS CREDIT UNI MA US RT 04.1000% MAT 11/22/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.91	245,000.00	244,989.86	0.00	-10.14	0.00%	10,045.00	4.10%	0.28%	0.18%
Total US Fixed Income				**$13,877,480**	**$13,830,041**	**-$949.10**	**-$47,439**	**-0.34%**	**$494,242**	**3.57%**	**15.76%**	**10.41%**
Government												
FARMER MAC MED TERM NTS 03.800 % DUE 031731 DTD 031726 FC 09172026	1,000,000.00	99.62	98.23	996,167.09	993,182.22	0.00	-2,984.87	-0.30%	38,000.00	3.83%	1.13%	0.75%
FARMER MAC MED TERM NTS 03.800 % DUE 122228 DTD 122225 FC 06222026	1,000,000.00	100.16	98.41	1,001,568.22	984,914.44	-276.80	-16,653.78	-1.66%	38,000.00	3.86%	1.12%	0.74%
FARMER MAC MED TERM NTS 03.930 % DUE 011331 DTD 011326 FC 07132026	500,000.00	100.03	98.54	500,150.00	501,800.42	-13.83	1,650.42	0.33%	19,650.00	3.92%	0.57%	0.38%
FARMER MAC NTS 03.200 % DUE 082627 DTD 082922 FC 02262023	500,000.00	99.70	98.99	498,481.25	500,461.11	0.00	1,979.86	0.40%	16,000.00	3.20%	0.57%	0.38%
FEDERAL HOME LN BANK NTS 04.175 % DUE 031229 DTD 031225 FC 09122025	1,000,000.00	100.00	99.42	1,000,003.64	1,006,705.00	-1.62	6,701.36	0.67%	41,750.00	4.15%	1.15%	0.76%
FFCB BOND 01.690 % DUE 041431 DTD 041421 FC 10142021	1,000,000.00	89.82	89.19	898,175.25	895,427.78	0.00	-2,747.47	-0.31%	16,900.00	1.89%	1.02%	0.67%
FFCB BOND 01.840 % DUE 012627 DTD 012622 FC 07262022	2,000,000.00	100.00	98.74	2,000,000.00	1,990,462.22	0.00	-9,537.78	-0.48%	36,800.00	1.85%	2.27%	1.50%
FFCB BOND 03.520 % DUE 030629 DTD 030626 FC 09062026	1,000,000.00	98.78	98.23	987,775.25	993,446.67	0.00	5,671.42	0.57%	35,200.00	3.54%	1.13%	0.75%
FFCB BOND 04.000 % DUE 040130 DTD 040125 FC 10012025	1,000,000.00	99.97	99.27	999,697.00	1,002,558.89	0.00	2,861.89	0.29%	40,000.00	3.99%	1.14%	0.75%

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Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
FFCB BOND 04.090 % DUE 071629 DTD 071625 FC 01162026	2,000,000.00	99.95	99.05	1,999,005.25	2,018,244.44	0.00	19,239.19	0.96%	81,800.00	4.05%	2.30%	1.52%
FFCB BOND 04.170 % DUE 051530 DTD 051526 FC 11152026	1,000,000.00	100.00	99.36	1,000,005.10	998,762.50	-0.16	-1,242.60	-0.12%	41,700.00	4.18%	1.14%	0.75%
FFCB BOND 04.520 % DUE 051430 DTD 051425 FC 11142025	1,000,000.00	100.00	99.75	1,000,004.26	1,003,265.56	-0.99	3,261.30	0.33%	45,200.00	4.51%	1.14%	0.75%
FFCB NTS 00.940 % DUE 092826 DTD 092821 FC 03282022	2,000,000.00	100.00	99.29	2,000,000.00	1,990,544.44	0.00	-9,455.56	-0.47%	18,800.00	0.94%	2.27%	1.50%
FHLB BOND 01.050 % DUE 081326 DTD 081321 FC 02132022	1,000,000.00	96.84	99.67	968,385.25	1,000,655.83	0.00	32,270.58	3.33%	10,500.00	1.05%	1.14%	0.75%
FHLB BOND 01.780 % DUE 021027 DTD 021022 FC 08102022	2,000,000.00	100.00	98.60	2,000,000.00	1,985,904.44	0.00	-14,095.56	-0.70%	35,600.00	1.79%	2.26%	1.49%
FHLB BOND 02.010 % DUE 022527 DTD 022522 FC 08252022	3,215,000.00	95.65	98.66	3,075,098.40	3,194,260.57	0.00	119,162.17	3.88%	64,621.50	2.02%	3.64%	2.40%
FHLB BOND 03.250 % DUE 060928 DTD 050818 FC 12092018	500,000.00	99.87	98.25	499,366.75	492,177.92	0.00	-7,188.83	-1.44%	16,250.00	3.30%	0.56%	0.37%
FHLB BOND 03.750 % DUE 021128 DTD 021126 FC 08112026	500,000.00	100.00	99.48	500,000.00	504,619.58	0.00	4,619.58	0.92%	18,750.00	3.72%	0.58%	0.38%
FHLB BOND 03.840 % DUE 030631 DTD 030626 FC 09062026	485,000.00	100.00	98.04	485,004.96	481,377.05	-0.30	-3,627.91	-0.75%	18,624.00	3.87%	0.55%	0.36%
FHLB BOND 04.000 % DUE 042828 DTD 042826 FC 10282026	750,000.00	100.00	99.50	750,000.00	751,431.67	0.00	1,431.67	0.19%	30,000.00	3.99%	0.86%	0.57%
FHLB NTS 1.1500% DUE 082626 DTD 082621 FC 02262022	2,000,000.00	100.00	99.55	2,000,000.00	1,998,842.22	0.00	-1,157.78	-0.06%	23,000.00	1.15%	2.28%	1.50%

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
FHLB NTS 04.100 % DUE 042831 DTD 042826 FC 10282026	500,000.00	100.00	98.45	500,005.09	495,795.56	-0.17	-4,209.53	-0.84%	20,500.00	4.13%	0.57%	0.37%
FHLB NTS 04.500 % DUE 011730 DTD 071725 FC 01172026	1,000,000.00	100.00	99.84	1,000,004.22	1,018,785.00	-1.03	18,780.78	1.88%	45,000.00	4.42%	1.16%	0.77%
FHLMC MED TERM NTS 03.875 % DUE 031728 DTD 031726 FC 09172026	500,000.00	100.25	99.46	501,249.91	502,818.40	-135.74	1,568.49	0.31%	19,375.00	3.85%	0.57%	0.38%
FHLMC NTS 04.000 % DUE 043029 DTD 043025 FC 10302025	650,000.00	99.75	99.28	648,380.25	649,633.83	0.00	1,253.58	0.19%	26,000.00	4.00%	0.74%	0.49%
FNMA NTS 03.750 % DUE 030631 DTD 030626 FC 09062026	1,000,000.00	99.98	97.74	999,770.83	989,255.00	0.00	-10,515.83	-1.05%	37,500.00	3.79%	1.13%	0.74%
FNMA NTS 03.830 % DUE 091330 DTD 031326 FC 09132026	750,000.00	100.00	98.64	750,004.93	748,300.21	-0.32	-1,704.72	-0.23%	28,725.00	3.84%	0.85%	0.56%
FNMA NTS 04.050 % DUE 011531 DTD 012026 FC 07152026	1,000,000.00	99.98	98.88	999,755.25	1,006,820.00	0.00	7,064.75	0.71%	40,500.00	4.02%	1.15%	0.76%
FNMA NTS 04.300 % DUE 030430 DTD 031225 FC 09042025	1,000,000.00	100.00	99.46	1,000,003.98	1,008,475.56	-1.27	8,471.58	0.85%	43,000.00	4.26%	1.15%	0.76%
FNMA NTS 04.500 % DUE 061631 DTD 061626 FC 12162026	1,000,000.00	-	100.11	-	1,002,810.00	0.00	-	-	45,000.00	4.49%	1.14%	0.75%
US TSY NOTE 01.125 % DUE 10/31/26 DTD 10/31/21 FC 04/30/22	1,000,000.00	98.21	99.08	982,052.13	992,694.81	0.00	10,642.68	1.08%	11,250.00	1.13%	1.13%	0.75%
US TSY NOTE 01.625 % DUE 05/15/31 DTD 05/15/21 FC 11/15/21	1,000,000.00	89.27	88.78	892,659.94	889,841.25	0.00	-2,818.69	-0.32%	16,250.00	1.83%	1.01%	0.67%
US TSY NOTE 02.625 % DUE 07/31/29 DTD 08/01/22 FC 01/31/23	500,000.00	95.86	95.63	479,282.59	483,547.28	0.00	4,264.69	0.89%	13,125.00	2.71%	0.55%	0.36%

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
US TSY NOTE 02.875 % DUE 08/15/28 DTD 08/15/18 FC 02/15/19	500,000.00	98.63	97.43	493,165.41	492,490.84	0.00	-674.57	-0.14%	14,375.00	2.92%	0.56%	0.37%
US TSY NOTE 03.125 % DUE 11/15/28 DTD 11/15/18 FC 05/15/19	500,000.00	99.14	97.69	495,704.47	490,408.13	0.00	-5,296.35	-1.07%	15,625.00	3.19%	0.56%	0.37%
US TSY NOTE 03.250 % DUE 06/30/29 DTD 06/30/22 FC 12/31/22	500,000.00	97.77	97.47	488,872.44	487,365.00	0.00	-1,507.44	-0.31%	16,250.00	3.33%	0.56%	0.37%
US TSY NOTE 03.375 % DUE 09/15/28 DTD 09/15/25 FC 03/15/26	500,000.00	99.86	98.36	499,278.69	496,721.59	0.00	-2,557.10	-0.51%	16,875.00	3.40%	0.57%	0.37%
US TSY NOTE 03.375 % DUE 12/31/27 DTD 12/31/25 FC 06/30/26	500,000.00	99.07	98.87	495,341.19	494,355.00	0.00	-986.19	-0.20%	16,875.00	3.41%	0.56%	0.37%
US TSY NOTE 03.500 % DUE 01/31/28 DTD 01/31/23 FC 07/31/23	500,000.00	99.19	99.00	495,966.19	502,231.38	0.00	6,265.19	1.26%	17,500.00	3.48%	0.57%	0.38%
US TSY NOTE 03.500 % DUE 02/28/31 DTD 02/28/26 FC 08/31/26	1,000,000.00	97.74	97.14	977,411.50	983,013.26	0.00	5,601.76	0.57%	35,000.00	3.56%	1.12%	0.74%
US TSY NOTE 03.500 % DUE 09/30/29 DTD 09/30/24 FC 03/31/25	1,000,000.00	98.47	98.01	984,716.19	988,822.19	0.00	4,106.00	0.42%	35,000.00	3.54%	1.13%	0.74%
US TSY NOTE 03.500 % DUE 10/15/28 DTD 10/15/25 FC 04/15/26	2,000,000.00	99.88	98.57	1,997,682.37	1,985,935.52	0.00	-11,746.85	-0.59%	70,000.00	3.52%	2.26%	1.49%
US TSY NOTE 03.500 % DUE 11/30/30 DTD 11/30/25 FC 05/31/26	500,000.00	99.44	97.27	497,177.13	487,764.43	0.00	-9,412.70	-1.89%	17,500.00	3.59%	0.56%	0.37%
US TSY NOTE 03.625 % DUE 09/30/30 DTD 09/30/25 FC 03/31/26	500,000.00	98.02	97.86	490,083.38	493,801.49	0.00	3,718.11	0.76%	18,125.00	3.67%	0.56%	0.37%
US TSY NOTE 03.625 % DUE 10/31/30 DTD 10/31/25 FC 04/30/26	1,000,000.00	99.88	97.81	998,849.00	984,058.83	0.00	-14,790.17	-1.48%	36,250.00	3.68%	1.12%	0.74%

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
US TSY NOTE 03.750 % DUE 01/31/31 DTD 01/31/26 FC 07/31/26	1,000,000.00	98.82	98.19	988,192.75	997,418.67	0.00	9,225.92	0.93%	37,500.00	3.76%	1.14%	0.75%
US TSY NOTE 03.750 % DUE 05/31/30 DTD 05/31/23 FC 11/30/23	1,000,000.00	98.65	98.48	986,458.38	987,843.77	0.00	1,385.39	0.14%	37,500.00	3.80%	1.13%	0.74%
US TSY NOTE 03.750 % DUE 12/31/30 DTD 12/31/23 FC 06/30/24	1,500,000.00	99.38	98.21	1,490,631.59	1,473,105.00	0.00	-17,526.59	-1.18%	56,250.00	3.82%	1.68%	1.11%
US TSY NOTE 03.875 % DUE 04/30/31 DTD 04/30/26 FC 10/31/26	1,000,000.00	99.41	98.63	994,084.94	992,753.23	0.00	-1,331.71	-0.13%	38,750.00	3.90%	1.13%	0.75%
US TSY NOTE 03.875 % DUE 07/15/28 DTD 07/15/25 FC 01/15/26	500,000.00	99.70	99.45	498,516.97	506,149.67	0.00	7,632.70	1.53%	19,375.00	3.83%	0.58%	0.38%
US TSY NOTE 03.875 % DUE 11/30/29 DTD 11/30/22 FC 05/31/23	1,500,000.00	99.38	99.08	1,490,677.13	1,490,994.35	0.00	317.22	0.02%	58,125.00	3.90%	1.70%	1.12%
US TSY NOTE 03.875 % DUE 12/31/29 DTD 12/31/22 FC 06/30/23	1,017,000.00	97.76	99.07	994,218.09	1,007,501.22	0.00	13,283.13	1.34%	39,408.75	3.91%	1.15%	0.76%
US TSY NOTE 04.000 % DUE 06/30/28 DTD 06/30/23 FC 12/31/23	500,000.00	99.98	99.72	499,923.22	498,595.00	0.00	-1,328.22	-0.27%	20,000.00	4.01%	0.57%	0.38%
US TSY NOTE 04.000 % DUE 10/31/29 DTD 10/31/22 FC 04/30/23	1,000,000.00	99.16	99.50	991,647.22	1,001,590.44	0.00	9,943.22	1.00%	40,000.00	3.99%	1.14%	0.75%
US TSY NOTE 04.125 % DUE 10/31/29 DTD 10/31/24 FC 04/30/25	1,000,000.00	98.38	99.89	983,770.88	1,005,707.64	0.00	21,936.76	2.23%	41,250.00	4.10%	1.15%	0.76%
Total Government				**$52,744,426***	**$53,926,449**	**-$432.23**	**$179,213***	**0.34%***	**$1,730,904**	**3.21%**	**61.47%**	**40.56%**
Corporate IG Credit												

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Corporate IG Credit												
ACCENTURE CAPITAL INC 04.050% 100429 DTD100424 FC040425 CALL@MW+10BP	3,000,000.00	99.12	98.43	2,973,745.75	2,981,865.00	0.00	8,119.25	0.27%	121,500.00	4.07%	3.40%	2.24%
AMAZON.COM INC B/E 01.500% 060330 DTD060320 CALL@MW+15BP	1,000,000.00	88.91	89.34	889,135.25	894,475.00	0.00	5,339.75	0.60%	15,000.00	1.68%	1.02%	0.67%
AMEREN ILL CO NTS B/E 03.800% 051528 DTD052218 FC111518 CALL@MW+15BP	1,500,000.00	99.67	98.88	1,494,995.25	1,490,265.00	0.00	-4,730.25	-0.32%	57,000.00	3.82%	1.70%	1.12%
APOLLO GLOBAL MGMT INC 04.600% 011531 DTD110725 FC071526 CALL@MW+15BP	500,000.00	99.89	98.87	499,455.25	509,236.11	0.00	9,780.86	1.96%	23,000.00	4.52%	0.58%	0.38%
ARCHER DANIELS MIDLAND 03.250% 032730 DTD032720 FC092720 CO CALL@MW+40BP	500,000.00	97.01	95.44	485,050.25	481,387.92	0.00	-3,662.33	-0.76%	16,250.00	3.38%	0.55%	0.36%
CATERPILLAR FINL SERVICE 03.950% 111428 DTD111425 FC051426 NTS B/E	500,000.00	99.82	99.06	499,105.25	497,838.61	0.00	-1,266.64	-0.25%	19,750.00	3.97%	0.57%	0.37%
CENTERPOINT ENER HOUSTON 02.350% 040131 DTD031121 FC100121 CALL@MW+15BP	500,000.00	90.55	90.29	452,725.25	454,359.86	0.00	1,634.61	0.36%	11,750.00	2.59%	0.52%	0.34%
CHARLES SCHWAB CORP B/E 03.250% 052229 DTD052219 FC112219	470,000.00	94.17	96.87	442,604.25	456,887.26	0.00	14,283.01	3.23%	15,275.00	3.34%	0.52%	0.34%
DTE ELEC CO B/E 02.250% 030130 DTD022620 CALL@MW+15BP	1,000,000.00	91.95	92.35	919,485.25	930,897.50	0.00	11,412.25	1.24%	22,500.00	2.42%	1.06%	0.70%

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UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Corporate IG Credit												
JOHN DEERE CAPITAL CORP 04.200% 031031 DTD031026 FC091026 NTS B/E	500,000.00	99.69	98.39	498,470.25	498,356.67	0.00	-113.58	-0.02%	21,000.00	4.21%	0.57%	0.37%
JOHN DEERE CPTL CORP 03.350% 041829 DTD041822 FC101822 MED TERM NTS	1,000,000.00	97.50	97.44	975,045.25	981,140.00	0.00	6,094.75	0.63%	33,500.00	3.41%	1.12%	0.74%
JPMORGAN CHASE & CO NTS 05.012% 012330 DTD012324 FC072324 CALL@MW+20BP	500,000.00	99.92	100.73	499,615.25	514,558.94	0.00	14,943.69	2.99%	25,060.00	4.87%	0.59%	0.39%
MORGAN STANLEY FIN LLC 01.050% 082726 DTD082721 FC022722 MED TERM NTS	2,000,000.00	100.00	99.38	2,000,000.00	1,994,795.00	0.00	-5,205.00	-0.26%	21,000.00	1.05%	2.27%	1.50%
NTHN STATES PWR CO B/E 02.250% 040131 DTD033021 FC100121 CALL@MW+10BP	500,000.00	90.80	90.06	453,980.25	453,101.25	0.00	-879.00	-0.19%	11,250.00	2.48%	0.52%	0.34%
ONCOR ELEC DELIVERY CO 04.650% 110129 DTD111324 FC050125 CALL@MW+10BP	500,000.00	100.09	100.12	500,461.31	504,390.42	-164.30	3,929.11	0.79%	23,250.00	4.61%	0.57%	0.38%
PACIFICORP B/E 03.500% 061529 DTD030119 FC061519 CALL@MW+15BP	1,000,000.00	97.14	96.52	971,415.25	966,628.33	0.00	-4,786.92	-0.49%	35,000.00	3.62%	1.10%	0.73%
PUB SVC ELEC & GAS CO 03.650% 090128 DTD090718 FC030119 CALL@MW+12.5BP	200,000.00	99.73	98.39	199,469.25	199,187.06	0.00	-282.19	-0.14%	7,300.00	3.66%	0.23%	0.15%
SAN DIEGO G & E B/E 01.700% 100130 DTD092820 FC040121 CALL@MW+20BP	500,000.00	89.43	88.53	447,160.25	444,741.39	0.00	-2,418.86	-0.54%	8,500.00	1.91%	0.51%	0.33%

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* Total Cost Basis and/or Unrealized G/L values marked with an asterisk (*) are incomplete due to missing cost basis information.

Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Corporate IG Credit												
SHELL FIN US INC NTS B/E 04.125% 110630 DTD110625 FC050626 CALL@MW+10BP	500,000.00	99.62	98.25	498,090.25	494,353.75	0.00	-3,736.50	-0.75%	20,625.00	4.17%	0.56%	0.37%
SOUTHERN CALIF GAS CO 02.550% 020130 DTD010920 CALL@MW+15BP	500,000.00	92.98	93.41	464,875.25	472,322.08	0.00	7,446.83	1.60%	12,750.00	2.70%	0.54%	0.36%
ST STREET BK & TR CO NTS 04.782% 112329 DTD112524 FC052325 B/E	1,000,000.00	99.84	101.07	998,380.50	1,015,584.83	0.00	17,204.33	1.72%	47,820.00	4.71%	1.16%	0.76%
TOYOTA MOTOR CREDIT CORP 04.450% 062929 DTD063022 FC122922 CALL@MW+20BP	500,000.00	99.82	99.91	499,085.25	499,606.81	0.00	521.56	0.10%	22,250.00	4.45%	0.57%	0.38%
UNITED HEALTH GROUP INC 04.000% 051529 DTD052022 FC111522 CALL@MW+20BP	1,000,000.00	98.46	98.65	984,595.25	991,490.00	0.00	6,894.75	0.70%	40,000.00	4.03%	1.13%	0.75%
US BANCORP NTS B/E 04.653% 020129 DTD020123 FC080123	1,000,000.00	99.40	100.09	993,985.50	1,000,900.00	0.00	6,914.50	0.70%	46,530.00	4.65%	1.14%	0.75%
Total Corporate IG Credit				**$19,640,931**	**$19,728,369**	**-$164.30**	**$87,438**	**0.45%**	**$677,860**	**3.44%**	**22.49%**	**14.84%**
Total US				**$86,262,837***	**$87,484,858**	**-$1,545.63**	**$219,211***	**0.25%***	**$2,903,006**	**3.32%**	**99.72%**	**65.81%**
International												
Emerging Markets												
BANK OF CHINA NY US RT 04.0000% MAT 06/03/27 FIXED RATE CD	245,000.00	100.00	99.90	245,000.00	245,291.99	0.00	291.99	0.12%	9,800.00	4.00%	0.28%	0.18%
Total Emerging Markets				**$245,000**	**$245,292**	**$0.00**	**$292**	**0.12%**	**$9,800**	**4.00%**	**0.28%**	**0.18%**

[1]Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.

* Total Cost Basis and/or Unrealized G/L values marked with an asterisk (*) are incomplete due to missing cost basis information.

Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of June 30, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 06/30/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 06/30/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
International												
Total International				**$245,000**	**$245,292**	**$0.00**	**$292**	**0.12%**	**$9,800**	**4.00%**	**0.28%**	**0.18%**
Total Fixed Income				**$86,507,837***	**$87,730,150**	**-$1,545.63**	**$219,503***	**0.25%***	**$2,912,806**	**3.32%**	**100%**	**65.99%**

	Cost basis ($)	Market value ($)	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of asset class	% of portfolio
Total Portfolio	**$131,722,093***	**$132,944,406**	**$219,503***	**0.17%***	**$3,334,449**	**2.51%**	**100%**	**100%**

Total accrued interest (included in market values): $617,986.99

(1)Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.

* Total Cost Basis and/or Unrealized G/L values marked with an asterisk (*) are incomplete due to missing cost basis information.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of June 30, 2026

Summary of Bond Holdings

Maturity Year	Issues	Quantity	Est. annual income ($)	Current yield (%)	Yield to maturity (%)	Yield to worst (%)	Modified duration	Adjusted cost basis ($)	Unrealized gain/loss ($)	Mkt. value ($)	% of bond portfolio maturing
2026	9	8,980,000	93,860.00	1.05%	4.21%	4.21%	0.24	8,930,437.38	-5,279.93	8,951,646.70	10.25%
2027	25	13,070,000	339,541.50	2.62%	4.12%	4.12%	0.81	12,924,074.87	11,397.89	13,014,136.33	14.85%
2028	31	14,344,000	533,761.50	3.76%	4.26%	4.26%	1.96	14,317,199.75	-127,197.09	14,286,203.49	16.29%
2029	26	22,107,000	870,118.75	3.98%	4.36%	4.36%	2.88	21,851,137.89	-15,845.62	21,991,265.02	25.07%
2030	28	17,200,000	625,240.00	3.74%	4.39%	4.39%	3.61	16,858,978.3	-130,728.50	16,859,431.62	19.20%
2031	18	12,975,000	450,284.00	3.60%	4.33%	4.33%	4.05	11,626,008.6	871,979.50	12,627,466.86	14.35%
2032	0	0			N/A	N/A	N/A				
2033	0	0			N/A	N/A	N/A				
2034	0	0			N/A	N/A	N/A				
2035	0	0			N/A	N/A	N/A				
2036	0	0			N/A	N/A	N/A				
2037	0	0			N/A	N/A	N/A				
2038	0	0			N/A	N/A	N/A				
2039	0	0			N/A	N/A	N/A				
2040	0	0			N/A	N/A	N/A				
2041	0	0			N/A	N/A	N/A				
2042	0	0			N/A	N/A	N/A				
2043	0	0			N/A	N/A	N/A				
2044	0	0			N/A	N/A	N/A				
2045	0	0			N/A	N/A	N/A				
2046	0	0			N/A	N/A	N/A				
2047	0	0			N/A	N/A	N/A				
2048	0	0			N/A	N/A	N/A				
2049	0	0			N/A	N/A	N/A				
2050	0	0			N/A	N/A	N/A				
2051	0	0			N/A	N/A	N/A				
2051 +	0	0			N/A	N/A	N/A				
Other	0	0			N/A	N/A	N/A				
Total	**137**	**88,676,000**	**$2,912,805.75**	**3.34%**	**4.30%**	**4.30%**	**2.51**	**$86,507,836.79**	**$604,326.25**	**$87,730,150.03**	

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of June 30, 2026 *(continued)*

Details of Bond Holdings

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Total Bond Portfolio		**88,676,000**	**3.29%**	**03/12/2029**	**N/A**	**$2,912,805.75** **3.34%**	**4.30%** **4.30%**	**2.51**	**$86,507,836.79** **$604,326.25**	**N/A**	**$87,112,163.04** **$617,986.99** **$87,730,150.03**	**100%**

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2026												
NEW YORK CMNTY BK NY US RT 00.7000% MAT 07/01/26 FIXED RATE CD /NY	CD	245,000	0.70%	07/01/2026		1,715.00 0.70%	3.98% 3.98%	0.01	245,000.00 -22.05	99.991	244,977.95 0.00	0.28%
FHLB BOND 01.050 % DUE 081326 DTD 081321 FC 02132022	Aa1/NR/AA+ NR/NR/NR	1,000,000	1.05%	08/13/2026	07/13/2026 100.00	10,500.00 1.05%	3.84% 3.84%	0.12	968,385.25 28,274.75	99.666	996,660.00 3,995.83	1.14%
LIVE OAK BKG CO NC US RT 00.8000% MAT 08/13/26 FIXED RATE CD /NC	CD	245,000	0.80%	08/13/2026		1,960.00 0.80%	3.93% 3.93%	0.12	245,000.00 -921.20	99.624	244,078.80 155.73	0.28%
FHLB NTS 1.1500% DUE 082626 DTD 082621 FC 02262022	Aa1/NR/AA+ NR/NR/NR	2,000,000	1.15%	08/26/2026		23,000.00 1.16%	N/A N/A	N/A	2,000,000.00 -9,080.00	99.546	1,990,920.00 7,922.22	2.29%
MORGAN STANLEY FIN LLC 01.050% 082726 DTD082721 FC022722 MED TERM NTS	A1/A+/A- NR/NR/NR	2,000,000	1.05%	08/27/2026		21,000.00 1.06%	4.97% 4.97%	0.16	2,000,000.00 -12,380.00	99.381	1,987,620.00 7,175.00	2.28%
FFCB NTS 00.940 % DUE 092826 DTD 092821 FC 03282022	Aa1/AA+/AA+ NR/NR/NR	2,000,000	0.94%	09/28/2026		18,800.00 0.95%	3.88% 3.88%	0.24	2,000,000.00 -14,260.00	99.287	1,985,740.00 4,804.44	2.28%
US TSY NOTE 01.125 % DUE 10/31/26 DTD 10/31/21 FC 04/30/22	NR/AA+/NR NR/NR/NR	1,000,000	1.13%	10/31/2026		11,250.00 1.14%	3.90% 3.90%	0.53	982,052.13 8,777.87	99.083	990,830.00 1,864.81	1.14%
CAPITAL ONE BK USA VA US RT 01.1500% MAT 11/24/26 FIXED RATE CD /VA	CD	245,000	1.15%	11/24/2026		2,817.50 1.16%	4.07% 4.07%	0.40	245,000.00 -2,834.65	98.843	242,165.35 285.61	0.28%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2026												
CAPITAL ONE NA VA US RT 01.1500% MAT 11/24/26 FIXED RATE CD /VA	CD	245,000	1.15%	11/24/2026		2,817.50 1.16%	4.07% 4.07%	0.40	245,000.00 -2,834.65	98.843	242,165.35 285.61	0.28%
Total 2026		**8,980,000**	**1.05%**	**09/12/2026**		**$93,860.00** **1.05%**	**4.21%** **4.21%**	**0.24**	**$8,930,437.38** **$-5,279.93**		**$8,925,157.45** **$26,489.25**	**10.25%**

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2027												
FFCB BOND 01.840 % DUE 012627 DTD 012622 FC 07262022	Aa1/AA+/AA+ NR/NR/NR	2,000,000	1.84%	01/26/2027		36,800.00 1.86%	4.10% 4.10%	0.56	2,000,000.00 -25,280.00	98.736	1,974,720.00 15,742.22	2.27%
FHLB BOND 01.780 % DUE 021027 DTD 021022 FC 08102022	Aa1/NR/AA+ NR/NR/NR	2,000,000	1.78%	02/10/2027	08/10/2026 100.00	35,600.00 1.81%	4.12% 4.12%	0.59	2,000,000.00 -27,940.00	98.603	1,972,060.00 13,844.44	2.26%
METRO CREDIT UNION MA US RT 01.7000% MAT 02/18/27 LICU SHARE CERTIFICATE /MA	CD	245,000	1.70%	02/18/2027		4,165.00 1.73%	4.02% 4.02%	0.63	245,000.00 -3,577.00	98.540	241,423.00 330.92	0.28%
PENTAGON FED CREDI VA US RT 01.7000% MAT 02/18/27 CREDIT UNION SHARE CERT /VA	CD	245,000	1.70%	02/18/2027		4,165.00 1.72%	4.00% 4.00%	0.63	245,000.00 -3,545.15	98.553	241,454.85 136.93	0.28%
FHLB BOND 02.010 % DUE 022527 DTD 022522 FC 08252022	Aa1/NR/AA+ NR/NR/NR	3,215,000	2.01%	02/25/2027	08/25/2026 100.00	64,621.50 2.04%	4.11% 4.11%	0.63	3,075,098.40 96,724.15	98.657	3,171,822.55 22,438.02	3.64%
EAGLEMARK SVGS BK NV US RT 02.0000% MAT 03/02/27 FIXED RATE CD /NV	CD	245,000	2.00%	03/02/2027		4,900.00 2.03%	4.07% 4.07%	0.66	245,154.03 -3,493.38	98.637	241,660.65 1,610.96	0.28%
DISCOVER BANK DE US RT 03.2000% MAT 05/24/27 FIXED RATE CD /DE	CD	245,000	3.20%	05/24/2027		7,840.00 3.23%	4.14% 4.14%	0.87	245,000.00 -2,021.25	99.175	242,978.75 794.74	0.28%
BANK OF CHINA NY US RT 04.0000% MAT 06/03/27 FIXED RATE CD /NY	CD	245,000	4.00%	06/03/2027		9,800.00 4.00%	4.10% 4.10%	0.89	245,000.00 -245.00	99.900	244,755.00 536.99	0.28%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2027												
ESSENTIAL FED CRED LA US RT 04.7000% MAT 06/15/27 LICU SHARE CERTIFICATE /LA	CD	245,000	4.70%	06/15/2027		11,515.00 4.67%	4.11% 4.11%	0.93	245,000.00 1,345.05	100.549	246,345.05 473.22	0.28%
LAFAYETTE FED CRED MD US RT 03.2500% MAT 06/15/27 LICU SHARE CERTIFICATE /MD	CD	245,000	3.25%	06/15/2027		7,962.50 3.28%	4.11% 4.11%	0.94	245,000.00 -1,986.95	99.189	243,013.05 327.23	0.28%
FREEDOM FIRST FED VA US RT 04.0500% MAT 06/17/27 LICU SHARE CERTIFICATE /VA	CD	245,000	4.05%	06/17/2027		9,922.50 4.05%	4.12% 4.12%	0.94	245,000.00 -166.60	99.932	244,833.40 353.40	0.28%
BANK HAPOALIM BM N NY US RT 03.7000% MAT 07/30/27 FIXED RATE CD /NY	CD	245,000	3.70%	07/30/2027		9,065.00 3.72%	4.15% 4.15%	1.04	245,000.00 -1,156.40	99.528	243,843.60 3,750.18	0.28%
BANK OF AMERICA NA NC US RT 03.6500% MAT 07/30/27 FIXED RATE CD /NC	CD	245,000	3.65%	07/30/2027		8,942.50 3.67%	4.15% 4.15%	1.04	245,000.00 -1,286.25	99.475	243,713.75 3,699.50	0.28%
WESTERN ALLIANCE B AZ US RT 03.6500% MAT 07/30/27 FIXED RATE CD /AZ	CD	245,000	3.65%	07/30/2027		8,942.50 3.67%	4.15% 4.15%	1.04	245,000.00 -1,286.25	99.475	243,713.75 3,699.50	0.28%
TAB BANK INC UT US RT 03.8000% MAT 08/13/27 FIXED RATE CD /UT	CD	245,000	3.80%	08/13/2027		9,310.00 3.81%	4.13% 4.13%	1.09	245,000.00 -891.80	99.636	244,108.20 382.60	0.28%
BRIGHTSTAR CR UN FL US RT 03.9000% MAT 08/20/27 LICU SHARE CERTIFICATE /FL	CD	245,000	3.90%	08/20/2027		9,555.00 3.91%	4.14% 4.14%	1.11	245,000.00 -663.95	99.729	244,336.05 261.78	0.28%
FARMER MAC NTS 03.200 % DUE 082627 DTD 082922 FC 02262023	NR/NR/NR NR/NR/NR	500,000	3.20%	08/26/2027		16,000.00 3.23%	4.10% 4.10%	1.11	498,481.25 -3,531.25	98.990	494,950.00 5,511.11	0.57%
CONNEXUS CREDIT UN WI US RT 04.0000% MAT 09/03/27 LICU SHARE CERTIFICATE /WI	CD	245,000	4.00%	09/03/2027		9,800.00 4.01%	4.15% 4.15%	1.14	245,000.00 -414.05	99.831	244,585.95 724.93	0.28%
COMENITY BANK DE US RT 03.8500% MAT 09/15/27 JUMBO CD - HELD AT UBS /DE	CD	200,000	3.85%	09/15/2027		7,700.00 3.89%	4.66% 4.66%	1.18	200,000.00 -1,893.54	99.053	198,106.46 569.59	0.23%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2027												
MUTUALONE BANK MA US RT 03.6000% MAT 10/06/27 FIXED RATE CD /MA	CD	245,000	3.60%	10/06/2027		8,820.00 3.63%	4.18% 4.18%	1.22	245,000.00 -1,759.10	99.282	243,240.90 2,053.97	0.28%
KEMBA FINL CREDIT OH US RT 03.6000% MAT 10/12/27 FIXED RATE CD /OH	CD	245,000	3.60%	10/12/2027		8,820.00 3.63%	4.16% 4.16%	1.25	245,000.00 -1,705.20	99.304	243,294.80 507.45	0.28%
VIBRANT CREDIT UNI IL US RT 03.6500% MAT 10/27/27 LICU SHARE CERTIFICATE /IL	CD	245,000	3.65%	10/27/2027		8,942.50 3.67%	4.16% 4.16%	1.29	245,000.00 -1,617.00	99.340	243,383.00 73.50	0.28%
FARMERS & MERCHANT WI US RT 03.8500% MAT 11/08/27 FIXED RATE CD /WI	CD	245,000	3.85%	11/08/2027		9,432.50 3.87%	4.16% 4.16%	1.32	245,000.00 -994.70	99.594	244,005.30 620.22	0.28%
WORKERS CREDIT UNI MA US RT 04.1000% MAT 11/22/27 LICU SHARE CERTIFICATE /MA	CD	245,000	4.10%	11/22/2027		10,045.00 4.10%	4.17% 4.17%	1.35	245,000.00 -230.30	99.906	244,769.70 220.16	0.28%
US TSY NOTE 03.375 % DUE 12/31/27 DTD 12/31/25 FC 06/30/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.38%	12/31/2027		16,875.00 3.41%	4.16% 4.16%	1.45	495,341.19 -986.19	98.871	494,355.00 0.00	0.57%
Total 2027		**13,070,000**	**2.60%**	**05/03/2027**		**$339,541.50 2.62%**	**4.12% 4.12%**	**0.81**	**$12,924,074.87 $11,397.89**		**$12,935,472.76 $78,663.57**	**14.85%**

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2028												
US TSY NOTE 03.500 % DUE 01/31/28 DTD 01/31/23 FC 07/31/23	Aa1/AA+/AA+ NR/NR/NR	500,000	3.50%	01/31/2028		17,500.00 3.54%	4.16% 4.16%	1.50	495,966.19 -986.19	98.996	494,980.00 7,251.38	0.57%
FHLB BOND 03.750 % DUE 021128 DTD 021126 FC 08112026	Aa1/NR/AA+ NR/NR/NR	500,000	3.75%	02/11/2028	08/11/2026 100.00	18,750.00 3.77%	4.09% 4.09%	1.53	500,000.00 -2,620.00	99.476	497,380.00 7,239.58	0.57%
MORGAN STANLEY BK UT US RT 03.8500% MAT 02/25/28 FIXED RATE CD /UT	CD	245,000	3.85%	02/25/2028		9,432.50 3.87%	4.20% 4.20%	1.57	245,000.00 -1,376.90	99.438	243,623.10 3,230.31	0.28%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2028												
FHLMC MED TERM NTS 03.875 % DUE 031728 DTD 031726 FC 09172026	Aa1/AA+/AA+ NR/NR/NR	500,000	3.88%	03/17/2028	09/17/2026 100.00	19,375.00 3.90%	4.20% 4.20%	1.62	501,249.91 -3,974.91	99.455	497,275.00 5,543.40	0.57%
GOLDMAN SACHS BANK NY US RT 04.0000% MAT 03/20/28 FIXED RATE CD /NY	CD	245,000	4.00%	03/20/2028		9,800.00 4.01%	4.21% 4.21%	1.63	245,000.00 -886.90	99.638	244,113.10 2,792.33	0.28%
OPTUM BK UT US RT 03.7000% MAT 03/23/28 FIXED RATE CD /UT	CD	245,000	3.70%	03/23/2028		9,065.00 3.73%	4.23% 4.23%	1.64	245,000.00 -2,156.00	99.120	242,844.00 2,458.73	0.28%
MANUFACTURERS & TR NY US RT 03.9000% MAT 03/31/28 FIXED RATE CD /NY	CD	245,000	3.90%	03/31/2028		9,555.00 3.92%	N/A N/A	N/A	245,000.00 -1,345.05	99.451	243,654.95 2,382.21	0.28%
DIVERSIFIED MEMBER MI US RT 04.3000% MAT 04/28/28 FIXED RATE CD /MI	CD	245,000	4.30%	04/28/2028	07/30/2026 100.00	10,535.00 4.30%	4.34% 4.34%	1.75	245,000.00 -154.35	99.937	244,845.65 0.00	0.28%
FHLB BOND 04.000 % DUE 042828 DTD 042826 FC 10282026	Aa1/NR/AA+ NR/NR/NR	750,000	4.00%	04/28/2028	10/28/2026 100.00	30,000.00 4.02%	4.28% 4.28%	1.73	750,000.00 -3,735.00	99.502	746,265.00 5,166.67	0.86%
USF FED CREDIT UNI FL US RT 03.9000% MAT 05/01/28 LICU SHARE CERTIFICATE /FL	CD	245,000	3.90%	05/01/2028		9,555.00 3.92%	4.21% 4.21%	1.76	245,000.00 -1,357.30	99.446	243,642.70 759.16	0.28%
AMEREN ILL CO NTS B/E 03.800% 051528 DTD052218 FC111518 CALL@MW+15BP	A1/NR/A NR/NR/NR	1,500,000	3.80%	05/15/2028	02/15/2028 100.00	57,000.00 3.84%	4.43% 4.43%	1.78	1,494,995.25 -11,855.25	98.876	1,483,140.00 7,125.00	1.70%
FHLB BOND 03.250 % DUE 060928 DTD 050818 FC 12092018	Aa1/NR/AA+ NR/NR/NR	500,000	3.25%	06/09/2028		16,250.00 3.31%	4.20% 4.20%	1.85	499,366.75 -8,136.75	98.246	491,230.00 947.92	0.56%
CFG BK MD US RT 03.6000% MAT 06/16/28 FIXED RATE CD /MD	CD	245,000	3.60%	06/16/2028		8,820.00 3.64%	4.23% 4.23%	1.87	244,174.64 -2,095.04	98.808	242,079.60 2,561.42	0.28%
US TSY NOTE 04.000 % DUE 06/30/28 DTD 06/30/23 FC 12/31/23	Aa1/AA+/AA+ NR/NR/NR	500,000	4.00%	06/30/2028		20,000.00 4.01%	4.15% 4.15%	1.90	499,923.22 -1,328.22	99.719	498,595.00 0.00	0.57%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2028												
FIRST FED SVGS BK IN US RT 04.2000% MAT 07/11/28 FIXED RATE CD /IN	CD	245,000	4.20%	07/11/2028	07/11/2026 100.00	10,290.00 4.21%	4.37% 4.37%	1.94	245,000.00 -823.20	99.664	244,176.80 535.64	0.28%
US TSY NOTE 03.875 % DUE 07/15/28 DTD 07/15/25 FC 01/15/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.88%	07/15/2028		19,375.00 3.90%	4.16% 4.16%	1.91	498,516.97 -1,251.97	99.453	497,265.00 8,884.67	0.57%
NEW ORLEANS FIREME LA US RT 05.0000% MAT 07/17/28 FIXED RATE CD /LA	CD	245,000	5.00%	07/17/2028		12,250.00 4.93%	4.23% 4.23%	1.94	245,000.00 3,679.90	101.502	248,679.90 436.30	0.29%
OKLAHOMA EDUCATORS OK US RT 03.7000% MAT 08/14/28 FIXED RATE CD /OK	CD	245,000	3.70%	08/14/2028		9,065.00 3.74%	4.23% 4.23%	2.03	245,000.00 -2,638.65	98.923	242,361.35 422.21	0.28%
US TSY NOTE 02.875 % DUE 08/15/28 DTD 08/15/18 FC 02/15/19	Aa1/AA+/NR NR/NR/NR	500,000	2.88%	08/15/2028		14,375.00 2.95%	4.15% 4.15%	2.01	493,165.41 -6,035.41	97.426	487,130.00 5,360.84	0.56%
PUB SVC ELEC & GAS CO 03.650% 090128 DTD090718 FC030119 CALL@MW+12.5BP	A1/NR/A NR/NR/NR	200,000	3.65%	09/01/2028	06/01/2028 100.00	7,300.00 3.71%	4.44% 4.44%	2.04	199,469.25 -2,695.25	98.387	196,774.00 2,413.06	0.23%
US TSY NOTE 03.375 % DUE 09/15/28 DTD 09/15/25 FC 03/15/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.38%	09/15/2028		16,875.00 3.43%	4.16% 4.16%	2.08	499,278.69 -7,463.69	98.363	491,815.00 4,906.59	0.56%
MERRICK BK UT US RT 03.8500% MAT 09/20/28 FIXED RATE CD /UT	CD	245,000	3.85%	09/20/2028		9,432.50 3.88%	4.24% 4.24%	2.13	245,000.00 -2,031.05	99.171	242,968.95 258.42	0.28%
CLAXTON BK GA US RT 03.5500% MAT 09/29/28 FIXED RATE CD /GA	CD	245,000	3.55%	09/29/2028		8,697.50 3.60%	4.24% 4.24%	2.16	243,297.25 -1,928.15	98.518	241,369.10 23.83	0.28%
DORT FINL CREDIT U MI US RT 03.7000% MAT 10/10/28 LICU SHARE CERTIFICATE /MI	CD	245,000	3.70%	10/10/2028		9,065.00 3.74%	4.24% 4.24%	2.16	245,000.00 -2,854.25	98.835	242,145.75 2,235.21	0.28%
US TSY NOTE 03.500 % DUE 10/15/28 DTD 10/15/25 FC 04/15/26	Aa1/AA+/AA+ NR/NR/NR	2,000,000	3.50%	10/15/2028		70,000.00 3.55%	4.16% 4.16%	2.16	1,997,682.37 -26,282.37	98.570	1,971,400.00 14,535.52	2.26%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2028												
BMW BK OF NA NA UT US RT 03.6000% MAT 10/17/28 FIXED RATE CD /UT	CD	245,000	3.60%	10/17/2028		8,820.00 3.65%	4.26% 4.26%	2.17	244,735.91 -3,254.11	98.564	241,481.80 1,788.16	0.28%
FIRST GTY BK HAMMO LA US RT 04.3500% MAT 11/06/28 FIXED RATE CD /LA	CD	219,000	4.35%	11/06/2028	07/06/2026 100.00	9,526.50 4.36%	4.42% 4.42%	2.20	219,000.00 -385.44	99.824	218,614.56 1,435.50	0.25%
CATERPILLAR FINL SERVICE 03.950% 111428 DTD111425 FC051426 NTS B/E	A1/A+/A NR/NR/NR	500,000	3.95%	11/14/2028		19,750.00 3.99%	4.37% 4.37%	2.23	499,105.25 -3,790.25	99.063	495,315.00 2,523.61	0.57%
US TSY NOTE 03.125 % DUE 11/15/28 DTD 11/15/18 FC 05/15/19	Aa1/AA+/NR NR/NR/NR	500,000	3.13%	11/15/2028		15,625.00 3.20%	4.15% 4.15%	2.25	495,704.47 -7,249.47	97.691	488,455.00 1,953.13	0.56%
FARMER MAC MED TERM NTS 03.800 % DUE 122228 DTD 122225 FC 06222026	NR/NR/NR NR/NR/NR	1,000,000	3.80%	12/22/2028	12/22/2026 100.00	38,000.00 3.86%	4.49% 4.49%	2.33	1,001,568.22 -17,498.22	98.407	984,070.00 844.44	1.13%
REGENT BK OK US RT 03.9500% MAT 12/22/28 FIXED RATE CD /OK	CD	245,000	3.95%	12/22/2028	07/23/2026 100.00	9,677.50 3.99%	4.42% 4.42%	2.35	245,000.00 -2,687.65	98.903	242,312.35 185.60	0.28%
Total 2028		**14,344,000**	**3.72%**	**07/23/2028**		**$533,761.50** **3.76%**	**4.26%** **4.26%**	**1.96**	**$14,317,199.75** **$-127,197.09**		**$14,190,002.66** **$96,200.83**	**16.29%**

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2029												
GUARANTY BK MO US RT 03.8000% MAT 01/12/29 FIXED RATE CD /MO	CD	245,000	3.80%	01/12/2029		9,310.00 3.84%	4.26% 4.26%	2.41	243,750.40 -1,435.60	98.904	242,314.80 459.12	0.28%
US BANCORP NTS B/E 04.653% 020129 DTD020123 FC080123	A3/A+/A NR/NR/NR	1,000,000	4.65%	02/01/2029	02/01/2028 100.00	46,530.00 4.65%	N/A N/A	N/A	993,985.50 6,914.50	100.090	1,000,900.00 0.00	1.15%
WELLS FARGO BK NA SD US RT 04.1000% MAT 02/06/29 FIXED RATE CD /SD	CD	245,000	4.10%	02/06/2029		10,045.00 4.12%	4.26% 4.26%	2.46	244,987.75 -953.05	99.606	244,034.70 660.49	0.28%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2029												
FFCB BOND 03.520 % DUE 030629 DTD 030626 FC 09062026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.52%	03/06/2029	03/06/2028 100.00	35,200.00 3.58%	4.22% 4.22%	2.50	987,775.25 -5,475.25	98.230	982,300.00 11,146.67	1.13%
FEDERAL HOME LN BANK NTS 04.175 % DUE 031229 DTD 031225 FC 09122025	Aa1/NR/AA+ NR/NR/NR	1,000,000	4.18%	03/12/2029	03/12/2027 100.00	41,750.00 4.20%	4.40% 4.40%	2.50	1,000,003.64 -5,823.64	99.418	994,180.00 12,525.00	1.14%
MY CMNTY CREDIT UN TX US RT 03.6500% MAT 03/19/29 LICU SHARE CERTIFICATE /TX	CD	245,000	3.65%	03/19/2029		8,942.50 3.71%	4.27% 4.27%	2.58	245,000.00 -3,868.55	98.421	241,131.45 269.50	0.28%
JOHN DEERE CPTL CORP 03.350% 041829 DTD041822 FC101822 MED TERM NTS	A1/A+/A NR/NR/NR	1,000,000	3.35%	04/18/2029		33,500.00 3.44%	4.33% 4.33%	2.62	975,045.25 -605.25	97.444	974,440.00 6,700.00	1.12%
FHLMC NTS 04.000 % DUE 043029 DTD 043025 FC 10302025	Aa1/AA+/AA+ NR/NR/NR	650,000	4.00%	04/30/2029	04/30/2027 100.00	26,000.00 4.03%	4.27% 4.27%	2.63	648,380.25 -3,079.75	99.277	645,300.50 4,333.33	0.74%
UNITED HEALTH GROUP INC 04.000% 051529 DTD052022 FC111522 CALL@MW+20BP	A2/A/A+ NR/NR/NR	1,000,000	4.00%	05/15/2029	03/15/2029 100.00	40,000.00 4.05%	4.50% 4.50%	2.67	984,595.25 1,894.75	98.649	986,490.00 5,000.00	1.13%
CHARLES SCHWAB CORP B/E 03.250% 052229 DTD052219 FC112219	A2/A/A- NR/NR/NR	470,000	3.25%	05/22/2029	02/22/2029 100.00	15,275.00 3.36%	4.41% 4.41%	2.71	442,604.25 12,670.65	96.867	455,274.90 1,612.36	0.52%
PACIFICORP B/E 03.500% 061529 DTD030119 FC061519 CALL@MW+15BP	A3/NR/BBB+ NR/NR/NR	1,000,000	3.50%	06/15/2029	03/15/2029 100.00	35,000.00 3.63%	4.78% 4.78%	2.76	971,415.25 -6,245.25	96.517	965,170.00 1,458.33	1.11%
TOYOTA MOTOR CREDIT CORP 04.450% 062929 DTD063022 FC122922 CALL@MW+20BP	A1/A+/A+ NR/NR/NR	500,000	4.45%	06/29/2029		22,250.00 4.45%	4.48% 4.48%	2.78	499,085.25 459.75	99.909	499,545.00 61.81	0.57%
US TSY NOTE 03.250 % DUE 06/30/29 DTD 06/30/22 FC 12/31/22	Aa1/AA+/AA+ NR/NR/NR	500,000	3.25%	06/30/2029		16,250.00 3.33%	4.15% 4.15%	2.82	488,872.44 -1,507.44	97.473	487,365.00 0.00	0.56%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2029												
FFCB BOND 04.090 % DUE 071629 DTD 071625 FC 01162026	Aa1/AA+/AA+ NR/NR/NR	2,000,000	4.09%	07/16/2029	07/16/2027 100.00	81,800.00 4.13%	4.43% 4.43%	2.78	1,999,005.25 -18,025.25	99.049	1,980,980.00 37,264.44	2.27%
US TSY NOTE 02.625 % DUE 07/31/29 DTD 08/01/22 FC 01/31/23	Aa1/AA+/AA+ NR/NR/NR	500,000	2.63%	07/31/2029		13,125.00 2.74%	4.15% 4.15%	2.89	479,282.59 -1,137.59	95.629	478,145.00 5,402.28	0.55%
AMER EXPRESS NATL UT US RT 03.6000% MAT 09/25/29 FIXED RATE CD /UT	CD	245,000	3.60%	09/25/2029		8,820.00 3.68%	4.31% 4.31%	2.99	240,222.50 -448.35	97.867	239,774.15 2,343.95	0.28%
US TSY NOTE 03.500 % DUE 09/30/29 DTD 09/30/24 FC 03/31/25	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.50%	09/30/2029		35,000.00 3.57%	4.16% 4.16%	3.01	984,716.19 -4,596.19	98.012	980,120.00 8,702.19	1.13%
ACCENTURE CAPITAL INC 04.050% 100429 DTD100424 FC040425 CALL@MW+10BP	Aa3/WD/AA- NR/NR/NR	3,000,000	4.05%	10/04/2029	09/04/2029 100.00	121,500.00 4.11%	4.57% 4.57%	2.99	2,973,745.75 -20,905.75	98.428	2,952,840.00 29,025.00	3.39%
US TSY NOTE 04.000 % DUE 10/31/29 DTD 10/31/22 FC 04/30/23	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.00%	10/31/2029		40,000.00 4.02%	4.16% 4.16%	3.07	991,647.22 3,312.78	99.496	994,960.00 6,630.44	1.14%
US TSY NOTE 04.125 % DUE 10/31/29 DTD 10/31/24 FC 04/30/25	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.13%	10/31/2029		41,250.00 4.13%	4.16% 4.16%	3.07	983,770.88 15,099.12	99.887	998,870.00 6,837.64	1.15%
ONCOR ELEC DELIVERY CO 04.650% 110129 DTD111324 FC050125 CALL@MW+10BP	A2/A/A NR/NR/NR	500,000	4.65%	11/01/2029	10/01/2029 100.00	23,250.00 4.64%	4.61% 4.61%	3.04	500,461.31 118.69	100.116	500,580.00 3,810.42	0.57%
SALLIE MAE BANK UT US RT 04.0500% MAT 11/21/29 FIXED RATE CD /UT	CD	245,000	4.05%	11/21/2029		9,922.50 4.08%	4.32% 4.32%	3.13	244,510.00 -1,607.20	99.144	242,902.80 1,087.40	0.28%
ST STREET BK & TR CO NTS 04.782% 112329 DTD112524 FC052325 B/E	Aa2/AA+/AA- NR/NR/NR	1,000,000	4.78%	11/23/2029		47,820.00 4.73%	4.44% 4.44%	3.09	998,380.50 12,289.50	101.067	1,010,670.00 4,914.83	1.16%
STATE BK IL US RT 04.1000% MAT 11/26/29 FIXED RATE CD /IL	CD	245,000	4.10%	11/26/2029		10,045.00 4.13%	4.32% 4.32%	3.14	245,000.00 -1,727.25	99.295	243,272.75 963.22	0.28%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2029												
US TSY NOTE 03.875 % DUE 11/30/29 DTD 11/30/22 FC 05/31/23	Aa1/AA+/NR NR/NR/NR	1,500,000	3.88%	11/30/2029		58,125.00 3.91%	4.17% 4.17%	3.16	1,490,677.13 -4,447.13	99.082	1,486,230.00 4,764.35	1.71%
US TSY NOTE 03.875 % DUE 12/31/29 DTD 12/31/22 FC 06/30/23	Aa1/AA+/AA+ NR/NR/NR	1,017,000	3.88%	12/31/2029		39,408.75 3.91%	4.16% 4.16%	3.24	994,218.09 13,283.13	99.066	1,007,501.22 0.00	1.16%
Total 2029		**22,107,000**	**3.94%**	**08/02/2029**		**$870,118.75 3.98%**	**4.36% 4.36%**	**2.88**	**$21,851,137.89 $-15,845.62**		**$21,835,292.27 $155,972.75**	**25.07%**

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2030												
FHLB NTS 04.500 % DUE 011730 DTD 071725 FC 01172026	Aa1/NR/AA+ NR/NR/NR	1,000,000	4.50%	01/17/2030	07/17/2026 100.00	45,000.00 4.51%	4.55% 4.55%	3.18	1,000,004.22 -1,594.22	99.841	998,410.00 20,375.00	1.15%
JPMORGAN CHASE & CO NTS 05.012% 012330 DTD012324 FC072324 CALL@MW+20BP	A1/AA-/A NR/NR/NR	500,000	5.01%	01/23/2030	01/23/2029 100.00	25,060.00 4.98%	4.79% 4.71%	2.33	499,615.25 4,014.75	100.726	503,630.00 10,928.94	0.58%
SOUTHERN CALIF GAS CO 02.550% 020130 DTD010920 CALL@MW+15BP	Aa3/AA-/A NR/NR/NR	500,000	2.55%	02/01/2030	11/01/2029 100.00	12,750.00 2.73%	4.56% 4.56%	3.33	464,875.25 2,169.75	93.409	467,045.00 5,277.08	0.54%
TRUXTON TR CO NASH TN US RT 04.1000% MAT 02/27/30 FIXED RATE CD /TN	CD	245,000	4.10%	02/27/2030	07/28/2026 100.00	10,045.00 4.15%	4.49% 4.49%	3.39	244,938.75 -3,133.55	98.696	241,805.20 55.04	0.28%
DTE ELEC CO B/E 02.250% 030130 DTD022620 CALL@MW+15BP	Aa3/A+/A NR/NR/NR	1,000,000	2.25%	03/01/2030	12/01/2029 100.00	22,500.00 2.44%	4.54% 4.54%	3.43	919,485.25 3,974.75	92.346	923,460.00 7,437.50	1.06%
FNMA NTS 04.300 % DUE 030430 DTD 031225 FC 09042025	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.30%	03/04/2030	03/04/2027 100.00	43,000.00 4.32%	4.46% 4.46%	3.32	1,000,003.98 -5,383.98	99.462	994,620.00 13,855.56	1.14%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2030												
ARCHER DANIELS MIDLAND 03.250% 032730 DTD032720 FC092720 CO CALL@MW+40BP	A2/A/A NR/NR/NR	500,000	3.25%	03/27/2030	12/27/2029 100.00	16,250.00 3.41%	4.59% 4.59%	3.44	485,050.25 -7,860.25	95.438	477,190.00 4,197.92	0.55%
CUSTOMERS BANK PA US RT 03.8500% MAT 03/29/30 FIXED RATE CD /PA	CD	245,000	3.85%	03/29/2030		9,432.50 3.92%	4.34% 4.34%	3.42	245,000.00 -4,147.85	98.307	240,852.15 2,377.51	0.28%
FFCB BOND 04.000 % DUE 040130 DTD 040125 FC 10012025	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.00%	04/01/2030		40,000.00 4.03%	4.21% 4.21%	3.42	999,697.00 -7,027.00	99.267	992,670.00 9,888.89	1.14%
CELTIC BK UT US RT 03.6500% MAT 04/29/30 FIXED RATE CD /UT	CD	245,000	3.65%	04/29/2030		8,942.50 3.74%	4.34% 4.34%	3.56	240,525.91 -1,467.16	97.575	239,058.75 24.50	0.27%
FFCB BOND 04.520 % DUE 051430 DTD 051425 FC 11142025	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.52%	05/14/2030		45,200.00 4.53%	4.59% 4.59%	3.50	1,000,004.26 -2,514.26	99.749	997,490.00 5,775.56	1.15%
FFCB BOND 04.170 % DUE 051530 DTD 051526 FC 11152026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.17%	05/15/2030	05/15/2028 100.00	41,700.00 4.20%	4.35% 4.35%	3.52	1,000,005.10 -6,455.10	99.355	993,550.00 5,212.50	1.14%
US TSY NOTE 03.750 % DUE 05/31/30 DTD 05/31/23 FC 11/30/23	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.75%	05/31/2030		37,500.00 3.81%	4.17% 4.17%	3.59	986,458.38 -1,688.38	98.477	984,770.00 3,073.77	1.13%
AMAZON.COM INC B/E 01.500% 060330 DTD060320 CALL@MW+15BP	A1/AA-/AA NR/NR/NR	1,000,000	1.50%	06/03/2030	03/03/2030 100.00	15,000.00 1.68%	4.49% 4.49%	3.73	889,135.25 4,214.75	89.335	893,350.00 1,125.00	1.03%
TRUIST BK NC US RT 04.4500% MAT 06/27/30 FIXED RATE CD /NC	CD	245,000	4.45%	06/27/2030	07/27/2026 100.00	10,902.50 4.46%	4.52% 4.52%	3.58	245,000.00 -588.00	99.760	244,412.00 89.61	0.28%
CENTRAL BK AR US RT 04.2000% MAT 08/19/30 FIXED RATE CD /AR	CD	245,000	4.20%	08/19/2030	07/19/2026 100.00	10,290.00 4.25%	4.50% 4.50%	3.78	245,000.00 -2,807.70	98.854	242,192.30 310.11	0.28%
MORGAN STANLEY PRI NY US RT 04.0000% MAT 08/29/30 FIXED RATE CD /NY	CD	245,000	4.00%	08/29/2030	08/29/2027 100.00	9,800.00 4.08%	4.50% 4.50%	3.74	245,000.00 -4,669.70	98.094	240,330.30 3,275.62	0.28%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2030												
FNMA NTS 03.830 % DUE 091330 DTD 031326 FC 09132026	Aa1/AA+/AA+ NR/NR/NR	750,000	3.83%	09/13/2030	09/13/2027 100.00	28,725.00 3.88%	4.19% 4.19%	3.80	750,004.93 -10,242.43	98.635	739,762.50 8,537.71	0.85%
JPMORGAN CHASE BK DE US RT 03.7000% MAT 09/30/30 FIXED RATE CD /DE	CD	245,000	3.70%	09/30/2030	09/30/2026 100.00	9,065.00 3.82%	4.52% 4.52%	3.74	243,285.00 -5,958.40	96.868	237,326.60 6,780.12	0.27%
US TSY NOTE 03.625 % DUE 09/30/30 DTD 09/30/25 FC 03/31/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.63%	09/30/2030		18,125.00 3.70%	4.18% 4.18%	3.86	490,083.38 -788.38	97.859	489,295.00 4,506.49	0.56%
SAN DIEGO G & E B/E 01.700% 100130 DTD092820 FC040121 CALL@MW+20BP	A1/A/A NR/NR/NR	500,000	1.70%	10/01/2030	07/01/2030 100.00	8,500.00 1.92%	4.71% 4.71%	4.00	447,160.25 -4,520.25	88.528	442,640.00 2,101.39	0.51%
OCEANAIR FED CREDI CA US RT 03.6000% MAT 10/10/30 FIXED RATE CD /CA	CD	245,000	3.60%	10/10/2030		8,820.00 3.71%	4.36% 4.36%	3.89	245,000.00 -7,195.65	97.063	237,804.35 1,957.32	0.27%
FIRST FEDERAL BANK FL US RT 03.7500% MAT 10/17/30 FIXED RATE CD /FL	CD	245,000	3.75%	10/17/2030		9,187.50 3.84%	4.36% 4.36%	3.89	244,877.50 -5,676.65	97.633	239,200.85 1,862.67	0.27%
SYNCHRONY BANK UT US RT 03.6000% MAT 10/24/30 FIXED RATE CD /UT	CD	245,000	3.60%	10/24/2030		8,820.00 3.70%	4.26% 4.26%	3.93	244,020.42 -5,380.62	97.404	238,639.80 1,619.01	0.27%
US TSY NOTE 03.625 % DUE 10/31/30 DTD 10/31/25 FC 04/30/26	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.63%	10/31/2030		36,250.00 3.71%	4.18% 4.18%	3.94	998,849.00 -20,799.00	97.805	978,050.00 6,008.83	1.12%
SHELL FIN US INC NTS B/E 04.125% 110630 DTD110625 FC050626 CALL@MW+10BP	Aa2/AA-/A+ NR/NR/NR	500,000	4.13%	11/06/2030	10/06/2030 100.00	20,625.00 4.20%	4.57% 4.57%	3.91	498,090.25 -6,830.25	98.252	491,260.00 3,093.75	0.56%
US TSY NOTE 03.500 % DUE 11/30/30 DTD 11/30/25 FC 05/31/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.50%	11/30/2030		17,500.00 3.60%	4.18% 4.18%	4.03	497,177.13 -10,847.13	97.266	486,330.00 1,434.43	0.56%
US TSY NOTE 03.750 % DUE 12/31/30 DTD 12/31/23 FC 06/30/24	Aa1/AA+/AA+ NR/NR/NR	1,500,000	3.75%	12/31/2030		56,250.00 3.82%	4.19% 4.19%	4.09	1,490,631.59 -17,526.59	98.207	1,473,105.00 0.00	1.69%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2030												
Total 2030		**17,200,000**	**3.66%**	**06/25/2030**		**$625,240.00** **3.74%**	**4.39%** **4.39%**	**3.61**	**$16,858,978.30** **$-130,728.50**		**$16,728,249.80** **$131,181.82**	**19.20%**
	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2031												
FARMER MAC MED TERM NTS 03.930 % DUE 011331 DTD 011326 FC 07132026	NR/NR/NR NR/NR/NR	500,000	3.93%	01/13/2031	01/13/2028 100.00	19,650.00 3.99%	4.29% 4.29%	4.03	500,150.00 -7,465.00	98.537	492,685.00 9,115.42	0.57%
APOLLO GLOBAL MGMT INC 04.600% 011531 DTD110725 FC071526 CALL@MW+15BP	A2/A/A NR/NR/NR	500,000	4.60%	01/15/2031	12/15/2030 100.00	23,000.00 4.65%	4.88% 4.88%	3.96	499,455.25 -5,105.25	98.870	494,350.00 14,886.11	0.57%
FNMA NTS 04.050 % DUE 011531 DTD 012026 FC 07152026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.05%	01/15/2031	01/15/2027 100.00	40,500.00 4.10%	4.32% 4.32%	4.03	999,755.25 -10,935.25	98.882	988,820.00 18,000.00	1.14%
US TSY NOTE 03.750 % DUE 01/31/31 DTD 01/31/26 FC 07/31/26	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.75%	01/31/2031		37,500.00 3.82%	4.19% 4.19%	4.10	988,192.75 -6,312.75	98.188	981,880.00 15,538.67	1.13%
MEDALLION BK UT US RT 03.8000% MAT 02/12/31 FIXED RATE CD /UT	CD	245,000	3.80%	02/12/2031		9,310.00 3.89%	4.35% 4.35%	4.22	245,000.00 -5,627.65	97.703	239,372.35 459.12	0.27%
US TSY NOTE 03.500 % DUE 02/28/31 DTD 02/28/26 FC 08/31/26	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.50%	02/28/2031		35,000.00 3.60%	4.18% 4.18%	4.20	977,411.50 -6,001.50	97.141	971,410.00 11,603.26	1.12%
FHLB BOND 03.840 % DUE 030631 DTD 030626 FC 09062026	Aa1/NR/AA+ NR/NR/NR	485,000	3.84%	03/06/2031	03/06/2028 100.00	18,624.00 3.92%	4.31% 4.31%	4.18	485,004.96 -9,525.51	98.037	475,479.45 5,897.60	0.55%
FNMA NTS 03.750 % DUE 030631 DTD 030626 FC 09062026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.75%	03/06/2031	03/06/2028 100.00	37,500.00 3.84%	4.29% 4.29%	4.19	999,770.83 -22,390.83	97.738	977,380.00 11,875.00	1.12%
JOHN DEERE CAPITAL CORP 04.200% 031031 DTD031026 FC091026 NTS B/E	A1/A+/A NR/NR/NR	500,000	4.20%	03/10/2031		21,000.00 4.27%	4.58% 4.58%	4.16	498,470.25 -6,530.25	98.388	491,940.00 6,416.67	0.56%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2031												
FARMER MAC MED TERM NTS 03.800 % DUE 031731 DTD 031726 FC 09172026	NR/NR/NR NR/NR/NR	1,000,000	3.80%	03/17/2031		38,000.00 3.87%	4.22% 4.22%	4.22	996,167.09 -13,857.09	98.231	982,310.00 10,872.22	1.13%
CENTERPOINT ENER HOUSTON 02.350% 040131 DTD031121 FC100121 CALL@MW+15BP	A2/A/A NR/NR/NR	500,000	2.35%	04/01/2031	01/01/2031 100.00	11,750.00 2.60%	4.65% 4.65%	4.38	452,725.25 -1,270.25	90.291	451,455.00 2,904.86	0.52%
NTHN STATES PWR CO B/E 02.250% 040131 DTD033021 FC100121 CALL@MW+10BP	Aa3/A+/A NR/NR/NR	500,000	2.25%	04/01/2031	10/01/2030 100.00	11,250.00 2.50%	4.60% 4.60%	4.39	453,980.25 -3,660.25	90.064	450,320.00 2,781.25	0.52%
FFCB BOND 01.690 % DUE 041431 DTD 041421 FC 10142021	Aa1/AA+/AA+ NR/NR/NR	1,000,000	1.69%	04/14/2031		16,900.00 1.89%	4.21% 4.21%	4.50	898,175.25 -6,315.25	89.186	891,860.00 3,567.78	1.02%
TOYOTA FINL SVGS B NV US RT 04.0000% MAT 04/21/31 FIXED RATE CD /NV	CD	245,000	4.00%	04/21/2031		9,800.00 4.06%	4.35% 4.35%	4.29	245,000.00 -3,738.70	98.474	241,261.30 1,825.75	0.28%
FHLB NTS 04.100 % DUE 042831 DTD 042826 FC 10282026	Aa1/NR/AA+ NR/NR/NR	500,000	4.10%	04/28/2031	07/28/2028 100.00	20,500.00 4.16%	4.46% 4.46%	4.30	500,005.09 -7,740.09	98.453	492,265.00 3,530.56	0.57%
US TSY NOTE 03.875 % DUE 04/30/31 DTD 04/30/26 FC 10/31/26	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.88%	04/30/2031		38,750.00 3.93%	4.19% 4.19%	4.33	994,084.94 -7,754.94	98.633	986,330.00 6,423.23	1.13%
US TSY NOTE 01.625 % DUE 05/15/31 DTD 05/15/21 FC 11/15/21	Aa1/AA+/NR NR/NR/NR	1,000,000	1.63%	05/15/2031		16,250.00 1.83%	4.19% 4.19%	4.59	892,659.94 -4,849.94	88.781	887,810.00 2,031.25	1.02%
FNMA NTS 04.500 % DUE 061631 DTD 061626 FC 12162026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.50%	06/16/2031	06/16/2028 100.00	45,000.00 4.50%	4.48% 4.44%	1.85	0.00 1,001,060.00	100.106	1,001,060.00 1,750.00	1.15%
Total 2031		**12,975,000**	**3.51%**	**03/21/2031**		**$450,284.00** **3.60%**	**4.33%** **4.33%**	**4.05**	**$11,626,008.60** **$871,979.50**		**$12,497,988.10** **$129,478.76**	**14.35%**

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of June 30, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Total Bond Portfolio		**88,676,000**	**3.29%**	**03/12/2029**	**N/A**	**$2,912,805.75** **3.34%**	**4.30%** **4.30%**	**2.51**	**$86,507,836.79** **$604,326.25**	**N/A**	**$87,112,163.04** **$617,986.99** **$87,730,150.03**	**100%**

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities. Accrued interest, if any, has been included in the total market value.

Disclosures Applicable to Accounts at UBS Financial Services Inc.

This section contains important disclosures regarding the information and valuations presented here. All information presented is subject to change at any time and is provided only as of the date indicated. The information in this report is for informational purposes only and should not be relied upon as the basis of an investment or liquidation decision. UBS FS account statements and official tax documents are the only official record of your accounts and are not replaced, amended or superseded by any of the information presented in these reports. You should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise.

UBS FS offers a number of investment advisory programs to clients, acting in our capacity as an investment adviser, including fee-based financial planning, discretionary account management, non-discretionary investment advisory programs, and advice on the selection of investment managers and mutual funds offered through our investment advisory programs. When we act as your investment adviser, we will have a written agreement with you expressly acknowledging our investment advisory relationship with you and describing our obligations to you. At the beginning of our advisory relationship, we will give you our Form ADV brochure(s) for the program(s) you selected that provides detailed information about, among other things, the advisory services we provide, our fees, our personnel, our other business activities and financial industry affiliations and conflicts between our interests and your interests.

In our attempt to provide you with the highest quality information available, we have compiled this report using data obtained from recognized statistical sources and authorities in the financial industry. While we believe this information to be reliable, we cannot make any representations regarding its accuracy or completeness. Please keep this guide as your Advisory Review.

Please keep in mind that most investment objectives are long term. Although it is important to evaluate your portfolio's performance over multiple time periods, we believe the greatest emphasis should be placed on the longer period returns.

Please review the report content carefully and contact your Financial Advisor with any questions.

Client Accounts: This report may include all assets in the accounts listed and may include eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such securities will distort the actual performance of your accounts and does not reflect the performance of your accounts in the fee-based program. As a result, the performance reflected in this report can vary substantially from the individual account performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance, prorated according to the number of calendar days in the billing period. When shown on a report, the risk profile and return objectives describe your overall goals for these accounts. For each account you maintain, you choose one return objective and a primary risk profile. If you have questions regarding these objectives or wish to change them, please contact your Financial Advisor to update your account records.

Performance: This report presents account activity and performance depending on which inception type you've chosen. The two options are: (1) All Assets (Since Performance Start): This presents performance for all assets since the earliest possible date; (2) Advisory Assets (Advisory Strategy Start) for individual advisory accounts: This presents Advisory level performance since the Latest Strategy Start date; If an account that has never been managed is included in the consolidated report, the total performance of that unmanaged account will be included since inception.

Time-weighted Returns for accounts / SWP/AAP sleeves (Monthly periods): The report displays a time weighted rate of return (TWR) that is calculated using the Modified Dietz Method. This calculation uses the beginning and ending portfolio values for the month and weighs each contribution/withdrawal based upon the day the cash flow occurred. Periods greater than one month are calculated by linking the monthly returns. The TWR gives equal weighting to every return regardless of amount of money invested, so it is an effective measure for returns on a fee based account. All periods shown which are greater than 12 months are annualized. This applies to all performance for all assets before 09/30/2010, Advisory assets before 12/31/2010 and SWP sleeves before 04/30/2018.

Time-weighted Returns for accounts / SWP/AAP sleeves (Daily periods): The report displays a time weighted rate of return (TWR) that is calculated by dividing the portfolio's daily gain/loss by the previous day's closing market value plus the net value of cash flows that occurred during the day, if it was positive. The TWR gives equal weighting to every return regardless of amount of money invested, so it is an effective measure for returns on a fee based account. Periods greater than one day are calculated by linking the daily returns. All periods shown which are greater than 12 months are annualized. For reports generated prior to 01/26/2018, the performance calculations used the account's end of day value on the performance inception (listed in the report under the column "ITD") and all cash flows were posted at end of day. As a result of the change, the overall rate of return (TWR) and beginning market value displayed can vary from prior generated reports. This applies to all performance for all assets on or after 09/30/2010, Advisory assets on or after 12/31/2010, SWP/AAP sleeves on or after 04/30/2018 as well as all Asset Class and Security level returns. For accounts in options overlay strategies, the Mandate amount will be applied to previous day's closing market value when calculating performance. The Mandate amount will not be applied to the calculation if the option overlay account performance shown in this report aggregated with reporting for assets held in other UBS accounts.

Money-weighted returns: Money-weighted return (MWR) is a measure of the rate of return for an asset or portfolio of assets. It is calculated by finding the daily Internal Rate of Return (IRR) for the period and then compounding this return by the number of days in the period being measured. The MWR incorporates the size and timing of cash flows, so it is an effective measure of returns on a portfolio.

Annualized Performance: All performance periods greater than one year are calculated (unless otherwise stated) on an annualized basis, which represents the return on an investment multiplied or divided to give a comparable one year return.

Cumulative Performance: A cumulative return is the aggregate amount that an investment has gained or lost over time, independent of the period of time involved.

Net of Fees and Gross of Fees Performance: Performance is presented on a "net of fees" and "gross of fees" basis, where indicated. Net returns do not reflect Program and wrap fees prior to 10/31/10 for accounts that are billed separately via invoice through a separate account billing arrangement. Gross returns do not reflect the deduction of fees, commissions or other charges. The payment of actual fees and expenses will reduce a client's return. The compound effect of such fees and expenses should be considered when reviewing returns. For example, the net effect of the deduction of fees on annualized performance, including the compounded effect over time, is determined by the relative size of the fee and the account's investment performance. It should also be noted that where gross returns are compared to an index, the index performance also does not reflect any transaction costs, which would lower the performance results. Market index data maybe subject to review and revision.

Benchmark/Major Indices: The past performance of an index is not a guarantee of future results. Any

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

benchmark is shown for informational purposes only and relates to historical performance of market indices and not the performance of actual investments. Although most portfolios use indices as benchmarks, portfolios are actively managed and generally are not restricted to investing only in securities in the index. As a result, your portfolio holdings and performance may vary substantially from the index. Each index reflects an unmanaged universe of securities without any deduction for advisory fees or other expenses that would reduce actual returns, as well as the reinvestment of all income and dividends. An actual investment in the securities included in the index would require an investor to incur transaction costs, which would lower the performance results. Indices are not actively managed and investors cannot invest directly in the indices. Market index data maybe subject to review and revision. The benchmark index is selected from among the indices for which UBSFS has licensing agreements with the index provider. UBSFS does not have licensing agreements for all available indices. The benchmarks may vary from those used by the Money Manager or those listed in the prospectus. Further, there is no guarantee that an investor's account will meet or exceed the stated benchmark. Index performance information has been obtained from third parties deemed to be reliable. We have not independently verified this information, nor do we make any representations or warranties to the accuracy or completeness of this information.

Blended Index - For Advisory accounts, Blended Index is designed to reflect the asset categories in which your account is invested. For Brokerage accounts, you have the option to select any benchmark from the list.

For certain products, the blended index represents the investment style corresponding to your client target allocation. If you change your client target allocation, your blended index will change in step with your change to your client target allocation.

Blended Index 2 - 8 - are optional indices selected by you which may consist of a blend of indexes. For advisory accounts, these indices are for informational purposes only. Depending on the selection, the benchmark selected may not be an appropriate basis for comparison of your portfolio based on its holdings.

For alternative investments and strategies that are highly customized, such as Concentrated Equity Solutions (CES), benchmarks are broad market indices included for general reference and are not intended to show comparative market performance or potential portfolios with risk or return profiles similar to your account. Benchmark indices are shown for illustrative purposes only.

Custom Time Periods: If represented on this report, the performance start date and the performance end date have been selected by your Financial Advisor in order to provide performance and account activity information for your account for the specified period of time only. As a result, only a portion of your account's activity and performance information is presented in the performance report, and, therefore, presents a distorted representation of your account's activity and performance.

Net Deposits/Withdrawals: When shown on a report, this information represents the net value of all cash and securities contributions and withdrawals, program fees (including wrap fees) and other fees added to or subtracted from your accounts from the first day to the last day of the period including assets transferred to or from other UBS accounts. When fees are shown separately, net deposits / withdrawals does not include program fees (including wrap fees). When investment return is displayed net deposits / withdrawals does not include program fees (including wrap fees). For security contributions and withdrawals, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts. Wrap fees will be included in this calculation except when paid via an invoice or through a separate accounts billing arrangement. When shown on Client summary and/or Portfolio review report, program fees (including wrap fees) may not be included in net deposits/withdrawals. PACE Program fees paid from sources other than your PACE account are treated as a contribution. A PACE Program Fee rebate that is not reinvested is treated as a withdrawal.

Net Deposits/Withdrawals (external): When shown on a report, this information represents the net value of all cash and securities contributions and withdrawals, program fees (including wrap fees) and other fees added to or subtracted from your accounts from the first day to the last day of the period, excluding assets transferred to or from other UBS accounts after 12/31/2010. When fees are shown separately, net deposits / withdrawals does not include program fees (including wrap fees). When investment return is displayed net deposits / withdrawals does not include program fees (including wrap fees). For security contributions and withdrawals, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts. Wrap fees will be included in this calculation except when paid via an invoice or through a separate accounts billing arrangement. When shown on Client summary and/or Portfolio review report, program fees (including wrap fees) may not be included in net deposits/withdrawals. PACE Program fees paid from sources other than your PACE account are treated as a contribution. A PACE Program Fee rebate that is not reinvested is treated as a withdrawal.

Deposits: When shown on a report, this information represents the net value of all cash and securities contributions added to your accounts from the first day to the last day of the period, including assets transferred from other UBS accounts. On Client Summary Report and/or Portfolio Review Report, this may exclude the Opening balance. For security contributions, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts.

Deposits (external): When shown on a report, this information represents the net value of all cash and securities contributions added to your accounts from the first day to the last day of the period, excluding assets transferred from other UBS accounts after 12/31/2010. On Client Summary Report and/or Portfolio Review Report, this may exclude the Opening balance. For security contributions, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts.

Withdrawals: When shown on a report, this information represents the net value of all cash and securities withdrawals subtracted from your accounts from the first day to the last day of the period, including asset transferred to other UBS accounts. On Client summary and/or portfolio review report Withdrawals may not include program fees (including wrap fees). For security withdrawals, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts.

Withdrawals (external): When shown on a report, this information represents the net value of all cash and securities withdrawals subtracted from your accounts from the first day to the last day of the period, excluding assets transferred to other UBS accounts after 12/31/2010. On Client summary and/or portfolio review report Withdrawals may not include program fees (including wrap fees). For security withdrawals, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts.

Net Transfers (Internal): When shown on a report, this information represents the net value of all cash and securities transferred between your UBS accounts from the first day to the last day of the period.

Transfers In (Internal): When shown on a report, this information represents the net value of all cash and securities transferred to your UBS accounts from the first day to the last day of the period.

Transfers Out (Internal): When shown on a report, this information represents the net value of all cash and securities transferred from your UBS accounts from the first day to the last day of the period.

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

Dividends/Interest: Dividend and interest earned, when shown on a report, does not include income on securities that have been lent out & does not reflect your account's tax status or reporting requirements. Use only official tax reporting documents (i.e. 1099) for tax reporting purposes. The classification of private investment distributions can only be determined by referring to the official year-end tax-reporting document provided by the issuer.

Change in Accrued Interest: When shown on a report, this information represents the difference between the accrued interest at the beginning of the period from the accrued interest at the end of the period.

Change in Value: Represents the change in value of the portfolio during the reporting period, excluding additions/withdrawals, dividend and interest income earned and accrued interest. Change in Value may include programs fees (including wrap fees) and other fees.

Fees: Fees represented in this report include program and wrap fees. Program and wrap fees prior to October 1, 2010 for accounts that are billed separately via invoice through a separate account billing arrangement are not included in this report.

Performance Start Date Changes: The Performance Start Date for accounts marked with a '^' have changed. Performance figures of an account with a changed Performance Start Date may not include the entire history of the account. The new Performance Start Date will generate performance returns and activity information for a shorter period than is available at UBS FS. As a result, the overall performance of these accounts may generate better performance than the period of time that would be included if the report used the inception date of the account. UBS FS recommends reviewing performance reports that use the inception date of the account because reports with longer time frames are usually more helpful when evaluating investment programs and strategies. Performance reports may include accounts with inception dates that precede the new Performance Start Date and will show performance and activity information from the earliest available inception date.
The change in Performance Start Date may be the result of a performance gap due to a zero-balance that prevents the calculation of continuous returns from the inception of the account. The Performance Start Date may also change if an account has failed one of our performance data integrity tests. In such instances, the account will be labeled as 'Review Required' and performance prior to that failure will be restricted. Finally, the Performance Start Date will change if you have explicitly requested a performance restart. Please contact your Financial Advisor for additional details regarding your new Performance Start Date.

Closed Account Performance: Accounts that have been closed may be included in the consolidated performance report. When closed accounts are included in the consolidated report, the performance report will only include information for the time period the account was active during the consolidated performance reporting time period.

Important information on options-based strategies:
Risk: Options involve risk and are not suitable for everyone. Prior to buying or selling an option investors must read a copy of the Characteristics & Risks of Standardized Options, also known as the options disclosure document (ODD). It explains the characteristics and risks of exchange traded options. The options risk disclosure document can be accessed at the following web address: www.optionsclearing.com/about/publications/character-risks.

Concentrated Equity Solutions (CES): CES managers are not involved in the selection of the underlying stock positions. The Manager will advise only on the options selection in order to pursue the strategy in connection with the underlying stock position(s) deposited in the account. It is important to keep this in mind when evaluating the manager's performance since the account's performance will include the performance of the underlying equity position that is not being managed. CES use options to seek to achieve your investment objectives regarding your concentration stock position. Options strategies change the potential return profile of your stock. In certain scenarios, such as call writing, the call position will limit your ability to participate in any potential increase in the underlying equity position upon which the call was written. Therefore, in some market conditions, particularly during periods of significant appreciation of the underlying equity position(s), the CES account will decrease the performance that would have been achieved had the stock been held long without implementing the CES strategy.

Options Overlay: In order to enroll in an Options Overlay Strategy, you will be required to specify a "Mandate" amount for the Strategy. The Mandate size will determine the market exposure in the strategy. Unlike other advisory strategies where your Program Fee is typically determined on the value of eligible assets in an account, billing for the MAC Options Overlay Strategy is based on the selected Mandate amount, which may be significantly more that the account's asset value.

The Mandate amount is a nominal figure which determines the number of option positions a client will have in his or her account. The mandate amount, and in turn the number of options will determine the nominal, or market, exposure that a client has in the strategy. You may view the actual value of your Account in your UBS Online Services Account and UBS Account Statements. While the actual value of assets in your account will fluctuate over time, your Mandate will be a fixed value established by you in your Manager's Investment Management Agreement. You may increase or decrease the Mandate at any time by providing an updated signed copy of this agreement to your Financial Advisor provided that with the new mandate amount, the account remains in compliance with UBS policies. UBS FS may lower the Mandate at their discretion to ensure compliance with UBS policies. If UBS lowers your Mandate, you will receive notice. This practice of billing on the Mandate amount will result in higher compensation to UBS FS, your Financial Advisor, and the Portfolio Manager than if the Program Fee was based on the value of eligible assets in your MAC Options Overlay Strategy account. Options Overlay accounts may have separate minimums, and are not eligible to be included in the household when calculating assets for fee calculation purposes. As a result, the pricing of your other assets may be higher than if these assets were eligible to be included.

There is no assurance that the performance of your advisory accounts will exceed the Program Fees and any margin interest that might be incurred if the strategy is maintaining a debit. In evaluating the performance statistics of your advisory accounts, you should consider that the interest expense incurred for margin loans will increase the fees to be applied to your account and reduce the overall performance of your advisory accounts. As a result, the interest expense must be deducted from the overall returns in order to determine the actual net performance of your accounts. You should note that the percentage return reported on your Quarterly Performance Report will NOT have been reduced by the amount of the interest expense paid and, accordingly, actual percentage return will be lower than the reported percentage return.

Cash-settled index options do not relate to a particular number of shares. Rather, the underlying instrument of an index option is usually the value of the underlying index of stocks times a multiplier, which is generally $100. Purchasing an index option does not give the investor the right to purchase or sell all of the stocks that are contained in the underlying index. Because an index is simply an intangible, representative number, you might view the purchase of an index option as buying a value that changes over time as market sentiment and prices fluctuate. Selling options involves a high degree of risk and is not suitable for all investors. Suitability requirements include financial sophistication and the ability to withstand losses.

Portfolio: For purposes of this report "portfolio" is defined as all of the accounts presented on the cover page

or the header of this report and does not necessarily include all of the client's accounts held at UBS FS or elsewhere.

Percentage: Portfolio (in the "% Portfolio / Total" column) includes all holdings held in the account(s) selected when this report was generated. Broad asset class (in the "% broad asset class" column) includes all holdings held in that broad asset class in the account(s) selected when this report was generated.

Tax lots: This report displays security tax lots as either one line item (i.e., lumped tax lots) or as separate tax lot level information. If you choose to display security tax lots as one line item, the total cost equals the total value of all tax lots. The unit cost is an average of the total cost divided by the total number of shares. If the shares were purchased in different lots, the unit price listed does not represent the actual cost paid for each lot. The unrealized gain/loss value is calculated by combining the total value of all tax lots plus or minus the total market value of the security.

If you choose to display tax lot level information as separate line items on the Portfolio Holdings report, the tax lot information may include information from sources other than UBS FS. The Firm does not independently verify or guarantee the accuracy or validity of any information provided by sources other than UBS FS. As a result this information may not be accurate and is provided for informational purposes only. Clients should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise. See your monthly statement for additional information.

Pricing: All securities are priced using the closing price reported on the last business day preceding the date of this report. Every reasonable attempt has been made to accurately price securities; however, we make no warranty with respect to any security's price. Please refer to the back of the first page of your UBS FS account statement for important information regarding the pricing used for certain types of securities, the sources of pricing data and other qualifications concerning the pricing of securities. To determine the value of securities in your account, we generally rely on third party quotation services. If a price is unavailable or believed to be unreliable, we may determine the price in good faith and may use other sources such as the last recorded transaction. When securities are held at another custodian or if you hold illiquid or restricted securities for which there is no published price, we will generally rely on the value provided by the custodian or issuer of that security.

Cash: Cash on deposit at UBS Bank USA is protected by the Federal Deposit Insurance Corporation (FDIC) up to $250,000 in principal and accrued interest per depositor for each ownership type. Deposits made in an individual's own name, joint name, or individual retirement account are each held in a separate type of ownership. Such deposits are not guaranteed by UBS FS. More information is available upon request.

Margin: The quantity value may indicate that all or part of this position is held on margin or held in the short account. When an account holds a debit balance, this debit balance is incorporated into the account's total market value and deducted from the total value. When calculating the percent of portfolio on each security, the percentage will be impacted by the total market value of the account. Therefore, if the account's market value is reduced by a debit value of a holding the percent of portfolio will be greater and if the account's market value is increased by a holding then the percent of portfolio will be less.

Asset Allocation: Your allocation analysis is based on your current portfolio. The Asset Allocation portion of this report shows the mix of various investment classes in your account. An asset allocation that shows a significantly higher percentage of equity investments may be more appropriate for an investor with a more aggressive investment strategy and higher tolerance for risk. Similarly, the asset allocation of a more conservative investor may show a higher percentage of fixed income investments.

Separately Managed Accounts and Pooled Investment Vehicles (such as mutual funds, closed end funds and exchanged traded funds): The asset classification displayed is based on firm's proprietary methodology for classifying assets. Please note that the asset classification assigned to rolled up strategies may include individual investments that provide exposure to other asset classes. For example, an International Developed Markets strategy may include exposure to Emerging Markets, and a US Large Cap strategy may include exposure to Mid Cap and Small Cap, etc.

Mutual Fund Asset Allocation: If the option to unbundle balanced mutual funds is selected and if a fund's holdings data is available, mutual funds will be classified by the asset class, subclass, and style breakdown of their underlying holdings. Where a mutual fund or ETF contains equity holdings from multiple equity sectors, this report will proportionately allocate the underlying holdings of the fund to those sectors measured as a percentage of the total fund's asset value as of the date shown.

This information is supplied by Morningstar, Inc. on a daily basis to UBS FS based on data supplied by the fund which may not be current. Mutual funds change their portfolio holdings on a regular (often daily) basis. Accordingly, any analysis that includes mutual funds may not accurately reflect the current composition of these funds. If a fund's underlying holding data is not available, it will be classified based on its corresponding overall Morningstar classification. All data is as of the date indicated in the report.

All pooled investment vehicles (such as mutual funds, closed end mutual funds, and exchange traded funds) incorporate internal management and operation expenses, which are reflected in the performance returns. Please see relevant fund prospectus for more information. Please note, performance for mutual funds is inclusive of multiple share classes.

Ineligible Assets: We require that you hold and purchase only eligible managed assets in your advisory accounts. Please contact your Financial Advisor for a list of the eligible assets in your program. These reports may provide performance information for eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such securities will distort the actual performance of your advisory assets. As a result, the performance reflected in this report can vary substantially from the individual account performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance, prorated according to the number of calendar days in the billing period. Neither UBS nor your Financial Advisor will act as your investment adviser with respect to Ineligible Assets.

Variable Annuity Asset Allocation: If the option to unbundle a variable annuity is selected and if a variable annuity's holdings data is available, variable annuities will be classified by the asset class, subclass, and style breakdown for their underlying holdings. Where a variable annuity contains equity holdings from multiple equity sectors, this report will proportionately allocate the underlying holdings of the variable annuity to those sectors measured as a percentage of the total variable annuity's asset value as of the date shown.

This information is supplied by Morningstar, Inc. on a weekly basis to UBS FS based on data supplied by the variable annuity which may not be current. Portfolio holdings of variable annuities change on a regular (often daily) basis. Accordingly, any analysis that includes variable annuities may not accurately reflect the current composition of these variable annuities. If a variable annuity's underlying holding data is not available, it will remain classified as an annuity. All data is as of the date indicated in the report.

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

Equity Style: The Growth, Value and Core labels are determined by Morningstar. If an Equity Style is unclassified, it is due to non-availability of data required by Morningstar to assign it a particular style.

Equity Capitalization: Market Capitalization is determined by Morningstar. Equity securities are classified as Large Cap, Mid Cap or Small Cap by Morningstar. Unclassified securities are those for which no capitalization is available on Morningstar.

Equity Sectors: The Equity sector analysis may include a variety of accounts, each with different investment and risk parameters. As a result, the overweighting or underweighting in a particular sector or asset class should not be viewed as an isolated factor in making investment/liquidation decisions; but should be assessed on an account by account basis to determine the overall impact on the account's portfolio.

Classified Equity: Classified equities are defined as those equities for which the firm can confirm the specific industry and sector of the underlying equity instrument.

Estimated Annual Income: The Estimated Annual Income is for informational purposes only and is calculated by the annualized per share dividends/interest paid, multiplied by the quantity of the shares held in the selected account(s). For Expected Cash Flow and Portfolio Holdings reports prior to June 23, 2023, savings products & sweep funds do not display such calculations and instead, values are displayed as N/A. For all other reports, Estimated Annual Income for savings products & sweep funds is not calculated or factored into aggregate calculations and will be displayed as 0.

Current Yield: Current Yield is estimated for informational purposes only and may not reflect changes in price. It's calculated by dividing the total estimated annual income by the current market value displayed. Current yield calculations display the current yield of the investment solely as of the date of this report. For Portfolio Holdings report generated prior to June 23, 2023, savings products & sweep funds do not include such information and instead, values are displayed as N/A. For all other reports, Current Yield for savings products & sweep funds is not calculated or factored into aggregate calculations and will be displayed as 0.

YTM (at Market): Yield to Maturity (at Market) is the expected return of an interest-bearing security from the report date, assuming that it is held to maturity with all coupon payments paid. For displays at the tax lot level, the Yield to Maturity is calculated based on the cost basis of that specific tax lot. For position level displays (consisting of multiple tax lots), Yield to Maturity is derived by using the weighted average cost basis of all the underlying tax lots.

YTW (at Market): Yield to Worst (at Market) is the expected return of an interest-bearing security from the report date, assuming that it is held to the next call date or until maturity (if no next call date) with all coupon payments paid. For displays at the tax lot level, the Yield to Worst is calculated based on the cost basis of that specific tax lot. For position level displays (consisting of multiple tax lots), Yield to Worst is derived by using the weighted average cost basis of all the underlying tax lots.

Bond Rating: These ratings are obtained from independent industry sources and are not verified by UBS FS. Securities without rating information are left blank. Rating agencies may discontinue ratings on high yield securities.

NR: When NR is displayed under bond rating column, no ratings are currently available from that rating agency.

High Yield: This report may designate a security as a high yield fixed income security even though one or more rating agencies rate the security as an investment grade security. Further, this report may incorporate a rating that is no longer current with the rating agency. For more information about the rating for any high yield fixed income security, or to consider whether to hold or sell a high yield fixed income security, please contact your financial advisor or representative and do not make any investment decision based on this report.

Credit/Event Risk: Investments are subject to event risk and changes in credit quality of the issuer. Issuers can experience economic situations that may have adverse effects on the market value of their securities.

Interest Rate Risk: Bonds are subject to market value fluctuations as interest rates rise and fall. If sold prior to maturity, the price received for an issue may be less than the original purchase price.

Reinvestment Risk: Since most corporate issues pay interest semiannually, the coupon payments over the life of the bond can have a major impact on the bond's total return.

Call Provisions: When evaluating the purchase of a corporate bond, one should be aware of any features that may allow the issuer to call the security. This is particularly important when considering an issue that is trading at a premium to its call price, since the return may be negatively impacted if the issue is redeemed. Should an issue be called, investors may be faced with an earlier than anticipated reinvestment decision, and may be unable to reinvest their principal at equally favorable rates.

Effective Maturity: Effective maturity is the expected redemption due to pre-refunding, puts, or maturity and does not reflect any sinking fund activity, optional or extraordinary calls. Securities without a maturity date are left blank and typically include Preferred Securities, Mutual Funds and Fixed Income UITs.

Yields: Yield to Maturity and Yield to Worst are calculated to the worst call.

Accrued Interest: Interest that has accumulated between the most recent payment and the report date may be reflected in market values for interest bearing securities.

Bond Averages: All averages are weighted averages calculated based on market value of the holding, not including accrued interest.

Tax Status: "Taxable" includes all securities held in a taxable account that are subject to federal and/or state or local taxation. "Tax-exempt" includes all securities held in a taxable account that are exempt from federal, state and local taxation. "Tax-deferred" includes all securities held in a tax-deferred account, regardless of the status of the security.

Bond sensitivity analysis: This analysis uses Modified Duration which approximates the percentage price change of a security for a given change in yield. The higher the modified duration of a security, the higher its risk. For callable securities, modified duration does not address the impact of changing interest rates on a bond's expected cash flow as a result of a call or prepayment.

Amortization and Accretion: Prior to March 2008, amortization was calculated using the straight line method for tax exempt securities and was not calculated for taxable securities. Post March 2008, amortization is calculated using the constant yield method. Prior to October 2008, accretion due to original issue discount was not calculated. Post October 2008, accretion due to original issue discount is calculated using the constant yield method. Prior to January 2015, accretion due to market discount was calculated using the straight line method. Post January 2015, accretion due to market discount is calculated using the constant yield method. We assume

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

the securities are held to par and premiums are calculated to call date. Amortization and accretion values may be incorrect due to adjustments related to cost basis. You may hold additional fixed income securities that may not appear on this report. Please refer to your account statements for information regarding all of your holdings.

Gain/Loss: The gain/loss information may include calculations based upon non-UBS FS cost basis information. The firm does not independently verify or guarantee the accuracy or validity of any information provided by sources other than UBS FS. In addition, for Schedule K-1 reported investments, such as alternative investment funds, please refer to your annual K-1 and 1099 tax forms. If this report contains positions with unavailable cost basis, the gain/(loss) for these positions are excluded in the calculation for the Gain/(Loss). As a result these figures may not be accurate and are provided for informational purposes only. Clients should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise. Rely only on year-end tax forms when preparing your tax return. See your monthly statement for additional information.

Estimated Value (Continuous Funds): Estimated Value is based on the latest valuation received from the fund company and includes post valuation reinvested dividends. This is not a Market Value.

Estimated Value (Drawdown Funds): Estimated Value is based on the latest valuation received from the fund company and includes post valuation contributions less post valuation distributions. This is not a Market Value.

Accounts Included in this Report: The account listing may or may not include all of your accounts with UBS FS. The accounts included in this report are listed under the "Accounts included in this review" shown on the first page or listed at the top of each page. If the account is a donor advised fund account, the assets in those accounts are owned by the Sponsoring Charitable Organization, and not the donor. You and your financial advisor have procured the appropriate authorization to view the assets in the donor advised fund account. If an account number begins with "@" this denotes assets or liabilities held at other financial institutions. Information about these assets, including valuation, account type and cost basis, is based on the information you provided to us, or provided to us by third party data aggregators or custodians at your direction. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Account name(s) displayed in this report and labels used for groupings of accounts can be customizable "nicknames" chosen by you to assist you with your recordkeeping or may have been included by your financial advisor for reference purposes only. The names used have no legal effect, are not intended to reflect any strategy, product, recommendation, investment objective or risk profile associated with your accounts or any group of accounts, and are not a promise or guarantee that wealth, or any financial results, can or will be achieved. All investments involve the risk of loss, including the risk of loss of the entire investment.

For more information about account or group names, or to make changes, contact your Financial Advisor.

Account changes: At UBS, we are committed to helping you work toward your financial goals. So that we may continue providing you with financial advice that is consistent with your investment objectives, please consider the following two questions:
1) Have there been any changes to your financial situation or investment objectives?
2) Would you like to implement or modify any restrictions regarding the management of your account?
If the answer to either question is "yes," it is important that you contact your Financial Advisor as soon as possible to discuss these changes. For MAC advisory accounts, please contact your investment manager directly if you would like to impose or change any investment restrictions on your account.

ADV disclosure: A complimentary copy of our current Form ADV Disclosure Brochure that describes the advisory program and related fees is available through your Financial Advisor. Please contact your Financial Advisor if you have any questions.

Important information for former Piper Jaffray and McDonald Investments clients: As an accommodation to former Piper Jaffray and McDonald Investments clients, these reports include performance history for their Piper Jaffray accounts prior to August 12, 2006 and McDonald Investments accounts prior to February 9, 2007, the date the respective accounts were converted to UBS FS. UBS FS has not independently verified this information nor do we make any representations or warranties as to the accuracy or completeness of that information and will not be liable to you if any such information is unavailable, delayed or inaccurate.

For insurance, annuities, and 529 Plans, UBS FS relies on information obtained from third party services it believes to be reliable. UBS FS does not independently verify or guarantee the accuracy or validity of any information provided by third parties. Information for insurance, annuities, and 529 Plans that has been provided by a third party service may not reflect the quantity and market value as of the previous business day. When available, an "as of" date is included in the description.

Investors outside the U.S. are subject to securities and tax regulations within their applicable jurisdiction that are not addressed in this report. Nothing in this report shall be construed to be a solicitation to buy or offer to sell any security, product or service to any non-U.S. investor, nor shall any such security, product or service be solicited, offered or sold in any jurisdiction where such activity would be contrary to the securities laws or other local laws and regulations or would subject UBS to any registration requirement within such jurisdiction.

Performance History prior to the account's inception at UBS Financial Services, Inc. may have been included in this report and is based on data provided by third party sources. UBS Financial Services Inc. has not independently verified this information nor does UBS Financial Services Inc. guarantee the accuracy or validity of the information.

Important information about brokerage and advisory services. As a firm providing wealth management services to clients, UBS Financial Services Inc. offers investment advisory services in its capacity as an SEC-registered investment adviser and brokerage services in its capacity as an SEC-registered broker-dealer. Investment advisory services and brokerage services are separate and distinct, differ in material ways and are governed by different laws and separate arrangements. It is important that clients understand the ways in which we conduct business, that they carefully read the agreements and disclosures that we provide to them about the products or services we offer. For more information, please review client relationship summary provided at **ubs.com/relationshipsummary**.

UBS Financial Services account protection
The Firm is a member of the Securities Investor Protection Corporation (SIPC), which protects securities customers of its members up to $500,000 (including $250,000 for claims for cash). Explanatory brochure available upon request or at www.sipc.org. The SIPC asset protection limits apply to all accounts that you hold in a particular capacity.

The Firm, together with certain affiliates, has also purchased supplemental insurance. The maximum amount payable to all eligible clients, collectively under this protection is $500 million as of December 10, 2019. Subject to the policy conditions and limitations, cash at the Firm is further protected for up to $1.9 million in the aggregate for all your accounts held in a particular capacity. A full copy of the policy wording is available upon request.

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

Neither the SIPC protection nor the supplemental protection apply to:

- Certain financial assets controlled by (and included in your account value) but held away from UBS Financial Services. For example certain (i) insurance products, including variable annuities, and (ii) shares of mutual funds registered in the name of the account holder on the books of the issuer or transfer agent);
- Investment contracts or investment interests (e.g., limited partnerships and private placements) that are not registered under the Securities Act of 1933;
- Commodities contracts (e.g., foreign exchange and precious metal contracts), including futures contracts and commodity option contracts;
- Securities on loan to UBS Financial Services; and
- Deposit accounts (except certificates of deposit) at UBS Bank USA, UBS AG U.S. branches and banks in the FDIC Insured Deposit Program.

The SIPC protection and the supplemental protection do not apply to these assets even if they otherwise appear on your statements. The SIPC protection and the supplemental protection do not protect against changes in the market value of your investments (whether as a result of market movement, issuer bankruptcy or otherwise).

Non-UBS Assets and Liabilities: This report is not intended to provide you with consolidated information or reporting regarding your holdings at other firms. However, at your request, this report may include information regarding assets that you hold at other financial institutions so that you may review your asset allocation and/or investment strategy in the context of your overall holdings. You should review and maintain the original documents for these assets, such as the statements for individual accounts held away from UBS. Those documents may contain notices, disclosures and other information important to you, and may also serve as a reference should questions arise regarding the accuracy of that information as presented in this report.

The information presented for accounts held at other financial institutions has been provided to UBS at your direction through your agreement with an Outside Asset Data Aggregation Service. These accounts have been added to this report at your request and are automatically updated to reflect the most recent data received from the custodian. Information may have also been provided based on documents and valuation you provided to your Financial Advisor. These accounts have been added to this report at your request and may not reflect the current valuation.

If an account number begins with "@" this denotes assets or liabilities held at other financial institutions. Information about these assets, including valuation, account type and cost basis, is based on the information you provided to us, or provided to us by third party data aggregators or custodians at your direction. We have not verified, and are not responsible for, the accuracy or completeness of this information.

If the information you or your custodians provided to us is not current, inclusion of these assets will impact the accuracy of the current asset allocation and other analysis presented. We do not provide purchase, sale or hold recommendations or advice with respect to your assets at other firms and do not assume responsibility for activity you conduct at other financial institutions.

UBS's SIPC coverage applies to assets held at UBS. If you maintain assets at other firms that may be SIPC members, you should contact their financial representative or the other entity or refer to the other entitys statement regarding SIPC membership. Your UBS Financial Services Inc. account statements are the only official record of your UBS holdings and account and are not replaced, amended or superseded by any of the information presented in this report.

Assets that you hold at other financial institutions are priced using the closing price reported on the last business day preceding the date of this report. Every reasonable attempt has been made to accurately price securities; however, we make no warranty with respect to any security's price. To determine the value of securities in your account, we generally rely on third party quotation services. If a price is unavailable or believed to be unreliable, we may determine the price in good faith and may use other sources such as the last recorded transaction. When securities are held at another custodian or if you hold illiquid or restricted securities for which there is no published price, we will generally rely on the value provided by the custodian or issuer of that security.

The value of assets held at other financial institutions is based on the "Last Refresh Date" displayed. Up to date valuation and information can be obtained directly from the custodian of your assets. The account statements you receive from your third party custodian regarding the assets you hold with them are the official record of your holdings and accounts and are not impacted or superseded by the information in this report.

Account balances and security pricing will always display in U.S. Dollars even if assets in your Outside Accounts are denominated in other currencies. UBS will convert any values received in the Outside Account Information to U.S. Dollars using foreign exchange rates from UBS as of the previous business.

MEMO

TO: Honorable Mayor and Members of the City Council

FROM: Kyle Johnson, Finance Director/ City Treasurer

DATE: July 27, 2026

SUBJECT: City of Glendora and Glendora Successor Agency Investment Report for June 2026

Pursuant to Section 19 of the City of Glendora's 2025-2026 Investment Policy, a monthly investment report must be provided to the City Council to provide a clear picture of the status of the current investment portfolio.

The second City Council meeting for the month of July 2026 has been canceled as decided by the City Council. To be compliant with the City's policy and the California Government code, the June investment report is being provided to the Council members before the end of the month and will be placed on the agenda for next available council meeting scheduled for August 25, 2026.

The City's book value of cash and investments for June 2026 totaled $131,722,093. This is a decrease of $1,691,830 (-1.27%) compared to the previous month. The decrease is generally due to the purchase of cyclic storage from the Main San Gabriel Basin for $1,743,100.

In the month of June, there were 11 investment purchases (consisting of United States Treasury Notes, Certificates of Deposit and Federal Agencies) totaling $5,483,251. There were four securities that matured for $4,490,000, resulting in neither a gain nor a loss.

If you have any questions, feel free to contact me.

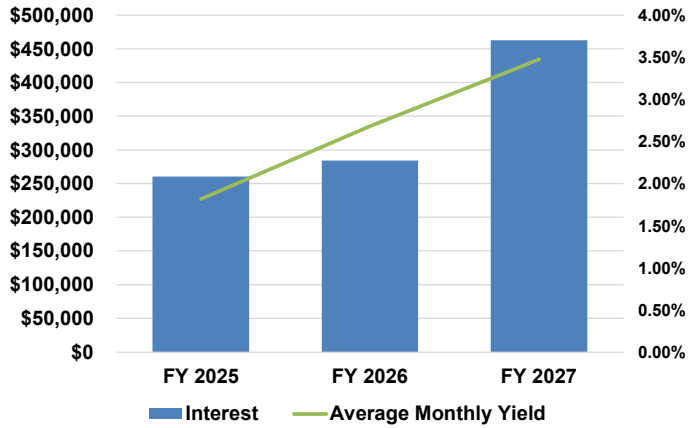
CITY OF GLENDORA
INVESTMENT REPORT SUMMARY
July 31, 2026

Pursuant to California Government Code Section 53600 et seq. and Section 16 of the City of Glendora's Investment Policy, a monthly investment report must be provided to the City Council providing a clear picture of the status of the current investment portfolio. Included in the report are several specific items relating to portfolio holdings including, but not limited to, investment type, par value, market value, book value, coupon rate and yield to maturity.

The report is in conformity with the City's Investment Policy and California Government Code 53601. Per the policy, the report reflects pooled cash from all city funds. It does not reflect any restrictions associated with how each individual fund can be utilized. This information is provided through other financial reports that include the budget, Annual Comprehensive Financial Report and other financial reports available through the website.

The objective of the City investments is to provide safety of principal and liquidity, while then providing a return on investments. (Section 4 of the policy). All brokered transactions are held by a third-party custodian designated by the Treasurer. (Section 14 of the policy). There is currently one custodial account, which is UBS.

Below is a comparison of the average monthly yield and interest received from prior years for the same month, along with a visual graph:



July	FY 2025	FY 2026	FY 2027
Interest	$260,228	$284,155	$463,031
Average Monthly Yield	1.82%	2.68%	3.48%

I hereby certify that the investments are in compliance with the investment policy adopted by the City Council. The investment portfolio provides sufficient funds to meet the budgeted expenditures over the next six months.

Approved By:

Kyle Johnson, Finance Director/City Treasurer

Branch office
251 South Lake Avenue
10th Floor
Pasadena, CA 911013003

Financial Advisor
CHEN/GIORDANO/CRAWFORD
213-972-1457

UBS Client Review

As of July 31, 2026

Report Prepared for: City of Glendora

*** excluded from performance exhibits**

Account Number	Account Name	Type
SX XX180	City of Glendora	Business Service Account
@SX XXX279*	CITY OF GL	Non UBS Investment LAIF
@SX XXX283*	CITY OF GL	Non UBS Investment Bank of America

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Asset Allocation Review

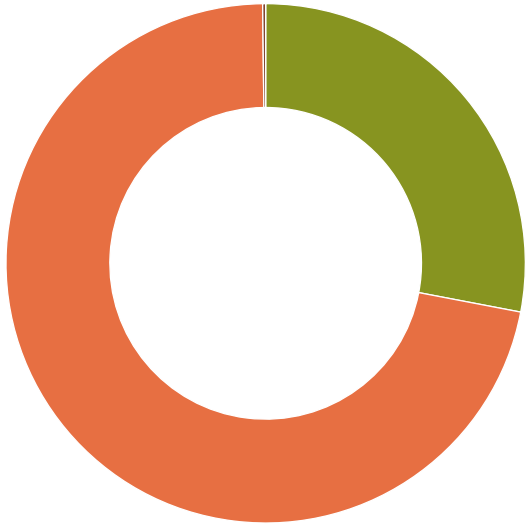
as of July 31, 2026

Summary of Asset Allocation

	Market value ($)	% of Portfolio
Cash	**37,045,410.02**	**28.01**
Cash	**37,045,410.02**	**28.01**
US	37,045,410.02	28.01
Fixed Income	**95,227,811.67**	**71.99**
US	**94,981,667.75**	**71.81**
US Fixed Income	13,588,172.70	10.27
Government	60,792,100.58	45.96
Corporate IG Credit	20,601,394.47	15.57
International	**246,143.92**	**0.19**
Emerging Markets	246,143.92	0.19
Equity	**0.00**	**0.00**
Commodities	**0.00**	**0.00**
Non-Traditional	**0.00**	**0.00**
Other	**0.00**	**0.00**
Total Portfolio	**$132,273,221.69**	**100%**

Balanced mutual funds and Insurance & Annuity products are allocated in the 'Other' category

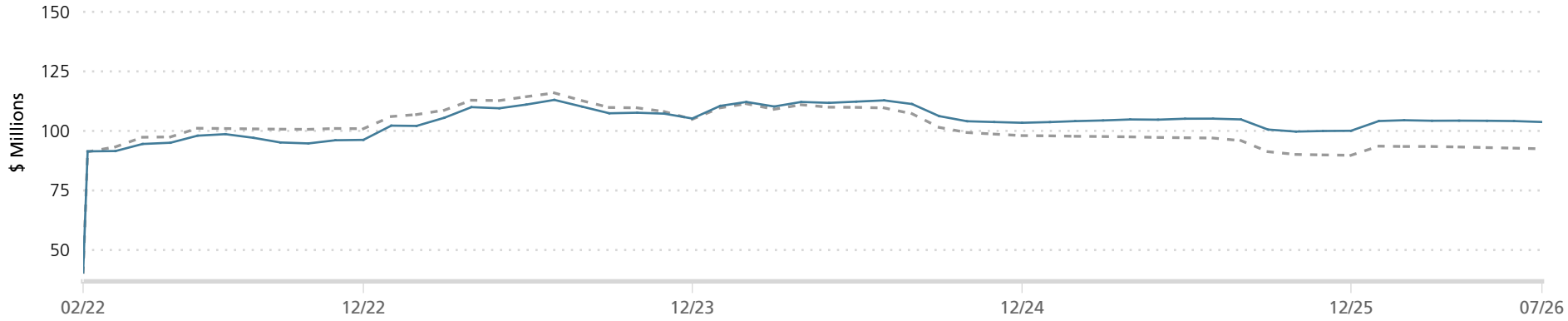
Total Value: $132,273,221.69



Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.
Accrued interest, if any, has been included in the total market value.

Sources of Portfolio Value

as of July 31, 2026



	MTD 06/30/2026 to 07/31/2026	QTD 06/30/2026 to 07/31/2026	YTD 12/31/2025 to 07/31/2026	ITD 02/23/2022 to 07/31/2026
Opening value	**104,142,398.00**	**104,142,398.00**	**100,060,599.72**	**40,589,214.16**
Net deposits/withdrawals	-281,652.26	-281,652.26	2,721,010.55	51,894,099.34
Div./interest income	233,262.74	233,262.74	1,670,410.98	9,445,628.82
Change in accr. interest	65,382.80	65,382.80	265,906.94	616,102.29
Change in value	-414,732.12	-414,732.12	-973,269.02	1,199,614.55
Closing value	**103,744,659.17**	**103,744,659.17**	**103,744,659.17**	**103,744,659.17**
Net Time-weighted ROR	-0.11	-0.11	0.93	2.28

Performance returns are annualized after 1 year. Net deposits and withdrawals include program and account fees.

Benchmarks - Annualized time-weighted returns

US Treasury Bill - 3 Mos	0.34	0.34	2.15	4.15
BofA Corp/Gov 1-5Y	-0.07	-0.07	0.53	2.56
BBG Agg Bond	-1.30	-1.30	-0.69	0.75

Past performance does not guarantee future results and current performance may be lower/higher than past data presented.

Bond Summary

as of July 31, 2026

Bond Overview

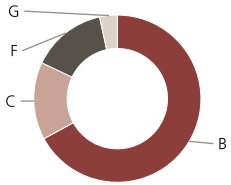
Total quantity	96,718,000
Total market value	$94,544,441.87
Total accrued interest	$683,369.79
Total market value plus accrued interest	$95,227,811.67
Total estimated annual bond interest	$3,203,001.25
Average coupon	3.32%
Average current yield	3.39%
Average yield to maturity	4.44%
Average yield to worst	4.44%
Average modified duration	2.60
Average effective maturity	2.77

Investment Type Allocation

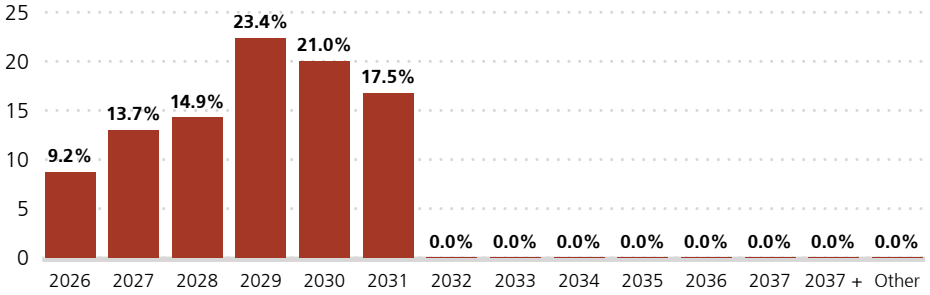
Investment type	Taxable ($)	Tax-exempt / deferred ($)	Total ($)	% of bond port.
Certificates of deposit	13,834,316.61	0.00	13,834,316.61	14.53
U.S. corporates	20,601,394.47	0.00	20,601,394.47	21.63
U.S. federal agencies	35,743,379.91	0.00	35,743,379.91	37.53
U.S. treasuries	25,048,720.67	0.00	25,048,720.67	26.30
Total	**$95,227,811.66**	**$0.00**	**$95,227,811.66**	**100%**

Credit Quality of Bond Holdings

Effective credit rating		Issues	Value on 07/31/2026 ($)	% of port.
A	Aaa/AAA/AAA	0	0.00	0.00
B	Aa/AA/AA	61	63,851,155.01	67.03
C	A/A/A	20	14,294,307.85	15.01
D	Baa/BBB/BBB	0	0.00	0.00
E	Non-investment grade	0	0.00	0.00
F	Certificate of deposit	57	13,834,316.61	14.55
G	Not rated	5	3,248,032.19	3.41
Total		**143**	**$95,227,811.67**	**100%**



Bond Maturity Schedule



Effective maturity schedule

Cash, mutual funds and some preferred securities are not included.

Includes all fixed income securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities. Accrued interest, if any, has been included in the total market value.

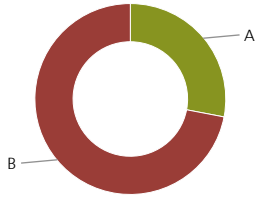
UBS

Portfolio Holdings

as of July 31, 2026

Summary of Portfolio Holdings

	Cost basis ($)	Value on 07/31/2026 ($)	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of portfolio
A Cash	**37,045,410**	**37,045,410**	**0**	**0.00%**	**297,861**	**0.80%**	**28.01%**
Cash	**37,045,410**	**37,045,410**	**0**	**0.00%**	**297,861**	**0.80%**	**28.01%**
US	37,045,410	37,045,410	0	0.00%	297,861	0.80%	28.01%
B Fixed Income	**95,354,705**	**95,227,812**	**-126,893**	**-0.13%**	**3,203,001**	**3.36%**	**71.99%**
US	**95,109,705**	**94,981,668**	**-128,037**	**-0.13%**	**3,193,201**	**3.36%**	**71.80%**
US Fixed Income	13,632,461	13,588,173	-44,288	-0.32%	492,526	3.62%	10.27%
Government	60,890,063	60,792,101	-97,963	-0.16%	1,996,565	3.28%	45.96%
Corporate IG Credit	20,587,181	20,601,394	14,214	0.07%	704,110	3.42%	15.57%
International	**245,000**	**246,144**	**1,144**	**0.47%**	**9,800**	**3.98%**	**0.19%**
Emerging Markets	245,000	246,144	1,144	0.47%	9,800	3.98%	0.19%
C Equity	**0**	**0**	**0**	**0.00%**	**NA**	**NA**	**0.00%**
D Commodities	**0**	**0**	**0**	**0.00%**	**NA**	**NA**	**0.00%**
E Non-Traditional	**0**	**0**	**0**	**0.00%**	**NA**	**NA**	**0.00%**
F Other	**0**	**0**	**0**	**0.00%**	**NA**	**NA**	**0.00%**
Total Portfolio	**$132,400,115**	**$132,273,222**	**-$126,893**	**-0.10%**	**$3,500,862**	**2.65%**	**100%**



Balanced mutual funds and Insurance & Annuity products are allocated in the 'Other' category

[1]Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Details of Portfolio Holdings

	Cost basis ($)	Market value ($)	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of asset class	% of portfolio
Total Portfolio	**$132,400,115**	**$132,273,222**	**-$126,893**	**-0.10%**	**$3,500,862**	**2.65%**	**100%**	**100%**

Cash	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Cash	% of portfolio
Cash											
US											
Outside ASSET[1] [Outside Account @SX XXX279]		1.00	1.00	24,920,632.34	24,920,632.34	0.00	0.00%	NA	NA	67.27%	18.84%
Outside ASSET[1] [Outside Account @SX XXX283]		1.00	1.00	3,607,930.18	3,607,930.18	0.00	0.00%	NA	NA	9.74%	2.73%
UBS INSURED SWEEP PROGRAM	49,052.20	1.00	1.00	49,052.20	49,052.20	0.00	0.00%	14.72	0.03%	0.13%	0.04%
UBS SELECT TREASURY INSTITUTIONAL FUND	8,413,732.80	1.00	1.00	8,413,732.80	8,413,732.80	0.00	0.00%	297,846.14	3.54%	22.71%	6.36%
USD CASH	54,062.50	1.00	1.00	54,062.50	54,062.50	0.00	0.00%	NA	NA	0.15%	0.04%
Total US				**$37,045,410**	**$37,045,410**	**$0**	**0.00%**	**$297,861**	**0.80%**	**100%**	**28.01%**
Total Cash				**$37,045,410**	**$37,045,410**	**$0**	**0.00%**	**$297,861**	**0.80%**	**100%**	**28.01%**
Total Cash				**$37,045,410**	**$37,045,410**	**$0**	**0.00%**	**$297,861**	**0.80%**	**100%**	**28.01%**

[1]Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
AMER EXPRESS NATL UT US RT 03.6000% MAT 09/25/29 FIXED RATE CD	245,000.00	98.05	97.89	240,222.50	242,918.64	0.00	2,696.14	1.12%	8,820.00	3.63%	0.26%	0.18%
BANK HAPOALIM BM N NY US RT 03.7000% MAT 07/30/27 FIXED RATE CD	245,000.00	100.00	99.52	245,000.00	243,848.84	0.00	-1,151.16	-0.47%	9,065.00	3.72%	0.26%	0.18%
BANK OF AMERICA NA NC US RT 03.6500% MAT 07/30/27 FIXED RATE CD	245,000.00	100.00	99.47	245,000.00	243,730.90	0.00	-1,269.10	-0.52%	8,942.50	3.67%	0.26%	0.18%
BMW BK OF NA NA UT US RT 03.6000% MAT 10/17/28 FIXED RATE CD	245,000.00	99.89	98.58	244,735.91	244,063.16	0.00	-672.75	-0.27%	8,820.00	3.61%	0.26%	0.18%
BRIGHTSTAR CR UN FL US RT 03.9000% MAT 08/20/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.73	245,000.00	244,616.66	0.00	-383.34	-0.16%	9,555.00	3.91%	0.26%	0.18%
CAPITAL ONE BK USA VA US RT 01.1500% MAT 11/24/26 FIXED RATE CD	245,000.00	100.00	99.09	245,000.00	243,305.20	0.00	-1,694.80	-0.69%	2,817.50	1.16%	0.26%	0.18%
CAPITAL ONE NA VA US RT 01.1500% MAT 11/24/26 FIXED RATE CD	245,000.00	100.00	99.09	245,000.00	243,305.20	0.00	-1,694.80	-0.69%	2,817.50	1.16%	0.26%	0.18%
CELTIC BK UT US RT 03.6500% MAT 04/29/30 FIXED RATE CD	245,000.00	98.17	97.62	240,525.91	239,208.20	0.00	-1,317.71	-0.55%	8,942.50	3.74%	0.25%	0.18%
CENTRAL BK AR US RT 04.2000% MAT 08/19/30 FIXED RATE CD	245,000.00	100.00	98.49	245,000.00	241,643.70	0.00	-3,356.30	-1.37%	10,290.00	4.26%	0.25%	0.18%
CFG BK MD US RT 03.6000% MAT 06/16/28 FIXED RATE CD	245,000.00	99.66	98.84	244,174.64	245,463.62	0.00	1,288.98	0.53%	8,820.00	3.59%	0.26%	0.19%
CLAXTON BK GA US RT 03.5500% MAT 09/29/28 FIXED RATE CD	245,000.00	99.30	98.53	243,297.25	241,441.26	0.00	-1,855.99	-0.76%	8,697.50	3.60%	0.25%	0.18%
COMENITY BANK DE US RT 03.8500% MAT 09/15/27 JUMBO CD - HELD AT UBS	200,000.00	100.00	99.29	200,000.00	199,163.99	0.00	-836.01	-0.42%	7,700.00	3.87%	0.21%	0.15%

[1]Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
CONNEXUS CREDIT UN WI US RT 04.0000% MAT 09/03/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.82	245,000.00	245,308.33	0.00	308.33	0.13%	9,800.00	3.99%	0.26%	0.19%
CUSTOMERS BANK PA US RT 03.8500% MAT 03/29/30 FIXED RATE CD	245,000.00	100.00	98.34	245,000.00	244,111.62	0.00	-888.38	-0.36%	9,432.50	3.86%	0.26%	0.18%
DISCOVER BANK DE US RT 03.2000% MAT 05/24/27 FIXED RATE CD	245,000.00	100.00	99.26	245,000.00	244,642.70	0.00	-357.30	-0.15%	7,840.00	3.20%	0.26%	0.18%
DIVERSIFIED MEMBER MI US RT 04.3000% MAT 04/28/28 FIXED RATE CD	245,000.00	100.00	99.82	245,000.00	244,590.31	0.00	-409.69	-0.17%	10,535.00	4.31%	0.26%	0.18%
DORT FINL CREDIT U MI US RT 03.7000% MAT 10/10/28 LICU SHARE CERTIFICATE	245,000.00	100.00	98.83	245,000.00	242,878.57	0.00	-2,121.43	-0.87%	9,065.00	3.73%	0.26%	0.18%
EAGLEMARK SVGS BK NV US RT 02.0000% MAT 03/02/27 FIXED RATE CD	245,000.00	100.05	98.81	245,134.68	244,104.27	-968.45	-1,030.41	-0.42%	4,900.00	2.01%	0.26%	0.18%
ESSENTIAL FED CRED LA US RT 04.7000% MAT 06/15/27 LICU SHARE CERTIFICATE	245,000.00	100.00	100.50	245,000.00	246,729.77	0.00	1,729.77	0.71%	11,515.00	4.67%	0.26%	0.19%
FARMERS & MERCHANT WI US RT 03.8500% MAT 11/08/27 FIXED RATE CD	245,000.00	100.00	99.59	245,000.00	244,651.36	0.00	-348.64	-0.14%	9,432.50	3.86%	0.26%	0.18%
FIRST FED SVGS BK IN US RT 04.2000% MAT 07/11/28 FIXED RATE CD	245,000.00	100.00	99.54	245,000.00	244,436.84	0.00	-563.16	-0.23%	10,290.00	4.21%	0.26%	0.18%
FIRST FEDERAL BANK FL US RT 03.7500% MAT 10/17/30 FIXED RATE CD	245,000.00	99.95	97.63	244,877.50	241,846.28	0.00	-3,031.22	-1.24%	9,187.50	3.80%	0.25%	0.18%
FIRST GTY BK HAMMO LA US RT 04.3500% MAT 11/06/28 FIXED RATE CD	219,000.00	100.00	99.67	219,000.00	220,530.66	0.00	1,530.66	0.70%	9,526.50	4.32%	0.23%	0.17%

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Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
FREEDOM FIRST FED VA US RT 04.0500% MAT 06/17/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.94	245,000.00	245,223.79	0.00	223.79	0.09%	9,922.50	4.05%	0.26%	0.19%
GOLDMAN SACHS BANK NY US RT 04.0000% MAT 03/20/28 FIXED RATE CD	245,000.00	100.00	99.64	245,000.00	247,735.31	0.00	2,735.31	1.12%	9,800.00	3.96%	0.26%	0.19%
GUARANTY BK MO US RT 03.8000% MAT 01/12/29 FIXED RATE CD	245,000.00	99.49	98.89	243,750.40	242,770.03	0.00	-980.37	-0.40%	9,310.00	3.83%	0.25%	0.18%
JPMORGAN CHASE BK DE US RT 03.7000% MAT 09/30/30 FIXED RATE CD	245,000.00	99.30	96.53	243,285.00	244,048.53	0.00	763.53	0.31%	9,065.00	3.71%	0.26%	0.18%
KEMBA FINL CREDIT OH US RT 03.6000% MAT 10/12/27 FIXED RATE CD	245,000.00	100.00	99.33	245,000.00	243,877.87	0.00	-1,122.13	-0.46%	8,820.00	3.62%	0.26%	0.18%
LAFAYETTE FED CRED MD US RT 03.2500% MAT 06/15/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.26	245,000.00	243,536.04	0.00	-1,463.96	-0.60%	7,962.50	3.27%	0.26%	0.18%
LIVE OAK BKG CO NC US RT 00.8000% MAT 08/13/26 FIXED RATE CD	245,000.00	100.00	99.89	245,000.00	244,891.60	0.00	-108.40	-0.04%	1,960.00	0.80%	0.26%	0.19%
MANUFACTURERS & TR NY US RT 03.9000% MAT 03/31/28 FIXED RATE CD	245,000.00	100.00	99.46	245,000.00	246,863.38	0.00	1,863.38	0.76%	9,555.00	3.87%	0.26%	0.19%
MEDALLION BK UT US RT 03.8000% MAT 02/12/31 FIXED RATE CD	245,000.00	100.00	97.62	245,000.00	239,656.08	0.00	-5,343.92	-2.18%	9,310.00	3.88%	0.25%	0.18%
MERRICK BK UT US RT 03.8500% MAT 09/20/28 FIXED RATE CD	245,000.00	100.00	99.16	245,000.00	243,221.37	0.00	-1,778.63	-0.73%	9,432.50	3.88%	0.26%	0.18%
METRO CREDIT UNION MA US RT 01.7000% MAT 02/18/27 LICU SHARE CERTIFICATE	245,000.00	100.00	98.73	245,000.00	242,221.03	0.00	-2,778.97	-1.13%	4,165.00	1.72%	0.25%	0.18%

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UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
MORGAN STANLEY BK UT US RT 03.8500% MAT 02/25/28 FIXED RATE CD	245,000.00	100.00	99.45	245,000.00	247,683.92	0.00	2,683.92	1.10%	9,432.50	3.81%	0.26%	0.19%
MORGAN STANLEY PRI NY US RT 04.0000% MAT 08/29/30 FIXED RATE CD	245,000.00	100.00	97.76	245,000.00	243,610.15	0.00	-1,389.85	-0.57%	9,800.00	4.02%	0.26%	0.18%
MUTUALONE BANK MA US RT 03.6000% MAT 10/06/27 FIXED RATE CD	245,000.00	100.00	99.32	245,000.00	246,124.82	0.00	1,124.82	0.46%	8,820.00	3.58%	0.26%	0.19%
MY CMNTY CREDIT UN TX US RT 03.6500% MAT 03/19/29 LICU SHARE CERTIFICATE	245,000.00	100.00	98.42	245,000.00	241,418.10	0.00	-3,581.90	-1.46%	8,942.50	3.70%	0.25%	0.18%
NEW ORLEANS FIREME LA US RT 05.0000% MAT 07/17/28 FIXED RATE CD	245,000.00	100.00	101.40	245,000.00	248,907.21	0.00	3,907.21	1.59%	12,250.00	4.92%	0.26%	0.19%
OCEANAIR FED CREDI CA US RT 03.6000% MAT 10/10/30 FIXED RATE CD	245,000.00	100.00	97.08	245,000.00	240,549.96	0.00	-4,450.04	-1.82%	8,820.00	3.67%	0.25%	0.18%
OKLAHOMA EDUCATORS OK US RT 03.7000% MAT 08/14/28 FIXED RATE CD	245,000.00	100.00	98.92	245,000.00	242,808.39	0.00	-2,191.61	-0.89%	9,065.00	3.73%	0.25%	0.18%
OPTUM BK UT US RT 03.7000% MAT 03/23/28 FIXED RATE CD	245,000.00	100.00	99.14	245,000.00	246,128.98	0.00	1,128.98	0.46%	9,065.00	3.68%	0.26%	0.19%
PENTAGON FED CREDI VA US RT 01.7000% MAT 02/18/27 CREDIT UNION SHARE CERT	245,000.00	100.00	98.74	245,000.00	242,061.34	0.00	-2,938.66	-1.20%	4,165.00	1.72%	0.25%	0.18%
REGENT BK OK US RT 03.9500% MAT 12/22/28 FIXED RATE CD	245,000.00	100.00	98.77	245,000.00	242,188.81	0.00	-2,811.19	-1.15%	9,677.50	4.00%	0.25%	0.18%
SALLIE MAE BANK UT US RT 04.0500% MAT 11/21/29 FIXED RATE CD	245,000.00	99.80	99.14	244,510.00	244,818.23	0.00	308.23	0.13%	9,922.50	4.05%	0.26%	0.19%

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UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
US Fixed Income												
STATE BK IL US RT 04.1000% MAT 11/26/29 FIXED RATE CD	245,000.00	100.00	99.29	245,000.00	245,067.06	0.00	67.06	0.03%	10,045.00	4.10%	0.26%	0.19%
SYNCHRONY BANK UT US RT 03.6000% MAT 10/24/30 FIXED RATE CD	245,000.00	99.60	97.41	244,020.42	241,012.81	0.00	-3,007.61	-1.23%	8,820.00	3.66%	0.25%	0.18%
TAB BANK INC UT US RT 03.8000% MAT 08/13/27 FIXED RATE CD	245,000.00	100.00	99.64	245,000.00	244,528.56	0.00	-471.44	-0.19%	9,310.00	3.81%	0.26%	0.18%
TOYOTA FINL SVGS B NV US RT 04.0000% MAT 04/21/31 FIXED RATE CD	245,000.00	100.00	98.35	245,000.00	243,605.78	0.00	-1,394.22	-0.57%	9,800.00	4.02%	0.26%	0.18%
TRUIST BK NC US RT 04.4500% MAT 06/27/30 FIXED RATE CD	245,000.00	100.00	99.42	245,000.00	244,594.58	0.00	-405.42	-0.17%	10,902.50	4.46%	0.26%	0.18%
TRUXTON TR CO NASH TN US RT 04.1000% MAT 02/27/30 FIXED RATE CD	245,000.00	99.98	98.42	244,938.75	241,214.01	0.00	-3,724.74	-1.52%	10,045.00	4.16%	0.25%	0.18%
USF FED CREDIT UNI FL US RT 03.9000% MAT 05/01/28 LICU SHARE CERTIFICATE	245,000.00	100.00	99.44	245,000.00	244,413.34	0.00	-586.66	-0.24%	9,555.00	3.91%	0.26%	0.18%
VIBRANT CREDIT UNI IL US RT 03.6500% MAT 10/27/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.36	245,000.00	243,522.65	0.00	-1,477.35	-0.60%	8,942.50	3.67%	0.26%	0.18%
WELLS FARGO BK NA SD US RT 04.1000% MAT 02/06/29 FIXED RATE CD	245,000.00	100.00	99.57	244,987.75	244,632.06	0.00	-355.69	-0.15%	10,045.00	4.11%	0.26%	0.18%
WESTERN ALLIANCE B AZ US RT 03.6500% MAT 07/30/27 FIXED RATE CD	245,000.00	100.00	99.47	245,000.00	243,730.90	0.00	-1,269.10	-0.52%	8,942.50	3.67%	0.26%	0.18%
WORKERS CREDIT UNI MA US RT 04.1000% MAT 11/22/27 LICU SHARE CERTIFICATE	245,000.00	100.00	99.89	245,000.00	244,965.93	0.00	-34.07	-0.01%	10,045.00	4.10%	0.26%	0.19%
Total US Fixed Income				**$13,632,461**	**$13,588,173**	**-$968.45**	**-$44,288**	**-0.32%**	**$492,526**	**3.62%**	**14.27%**	**10.27%**

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UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
FANNIE MAE BOND 00.875 % DUE 080530 DTD 080520 FC 02052021	1,000,000.00	88.28	87.02	882,775.25	874,517.78	0.00	-8,257.47	-0.94%	8,750.00	1.00%	0.92%	0.66%
FARMER MAC MED TERM NTS 03.800 % DUE 031731 DTD 031726 FC 09172026	1,000,000.00	99.62	97.20	996,167.09	986,114.44	0.00	-10,052.65	-1.01%	38,000.00	3.85%	1.04%	0.75%
FARMER MAC MED TERM NTS 03.800 % DUE 122228 DTD 122225 FC 06222026	1,000,000.00	100.15	98.13	1,001,517.43	985,456.67	-327.59	-16,060.76	-1.60%	38,000.00	3.86%	1.03%	0.75%
FARMER MAC MED TERM NTS 03.930 % DUE 011331 DTD 011326 FC 07132026	500,000.00	100.03	97.83	500,147.47	490,152.50	-16.36	-9,994.97	-2.00%	19,650.00	4.01%	0.51%	0.37%
FARMER MAC MED TERM NTS 04.150 % DUE 060531 DTD 060526 FC 12052026	287,000.00	99.99	98.49	286,972.97	284,504.69	0.00	-2,468.28	-0.86%	11,910.50	4.19%	0.30%	0.22%
FARMER MAC NTS 03.200 % DUE 082627 DTD 082922 FC 02262023	500,000.00	99.70	98.98	498,481.25	501,803.89	0.00	3,322.64	0.67%	16,000.00	3.19%	0.53%	0.38%
FEDERAL HOME LN BANK NTS 04.175 % DUE 031229 DTD 031225 FC 09122025	1,000,000.00	100.00	99.13	1,000,003.53	1,007,450.14	-1.72	7,446.61	0.74%	41,750.00	4.14%	1.06%	0.76%
FFCB BOND 01.690 % DUE 041431 DTD 041421 FC 10142021	1,000,000.00	89.82	88.32	898,175.25	888,253.06	0.00	-9,922.19	-1.10%	16,900.00	1.90%	0.93%	0.67%
FFCB BOND 01.840 % DUE 012627 DTD 012622 FC 07262022	2,000,000.00	100.00	98.94	2,000,000.00	1,979,231.11	0.00	-20,768.89	-1.04%	36,800.00	1.86%	2.08%	1.50%
FFCB BOND 03.520 % DUE 030629 DTD 030626 FC 09062026	1,000,000.00	98.78	97.66	987,775.25	990,757.78	0.00	2,982.53	0.30%	35,200.00	3.55%	1.04%	0.75%
FFCB BOND 04.000 % DUE 040130 DTD 040125 FC 10012025	1,000,000.00	99.97	98.57	999,697.00	999,013.33	0.00	-683.67	-0.07%	40,000.00	4.00%	1.05%	0.76%
FFCB BOND 04.090 % DUE 071629 DTD 071625 FC 01162026	2,000,000.00	99.95	98.67	1,999,005.25	1,976,728.33	0.00	-22,276.92	-1.11%	81,800.00	4.14%	2.08%	1.49%

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UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
FFCB BOND 04.170 % DUE 051530 DTD 051526 FC 11152026	1,000,000.00	100.00	98.91	1,000,005.00	997,883.33	-0.26	-2,121.67	-0.21%	41,700.00	4.18%	1.05%	0.75%
FFCB BOND 04.250 % DUE 072231 DTD 072226 FC 01222027	2,000,000.00	99.75	98.94	1,994,906.23	1,980,925.00	0.00	-13,981.23	-0.70%	85,000.00	4.29%	2.08%	1.50%
FFCB BOND 04.520 % DUE 051430 DTD 051425 FC 11142025	1,000,000.00	100.00	98.69	1,000,004.18	996,587.78	-1.07	-3,416.40	-0.34%	45,200.00	4.54%	1.05%	0.75%
FFCB NTS 00.940 % DUE 092826 DTD 092821 FC 03282022	2,000,000.00	100.00	99.52	2,000,000.00	1,996,843.33	0.00	-3,156.67	-0.16%	18,800.00	0.94%	2.10%	1.51%
FHLB BOND 01.050 % DUE 081326 DTD 081321 FC 02132022	1,000,000.00	96.84	99.92	968,385.25	1,004,110.00	0.00	35,724.75	3.69%	10,500.00	1.05%	1.05%	0.76%
FHLB BOND 01.780 % DUE 021027 DTD 021022 FC 08102022	2,000,000.00	100.00	98.79	2,000,000.00	1,992,750.00	0.00	-7,250.00	-0.36%	35,600.00	1.79%	2.09%	1.51%
FHLB BOND 02.010 % DUE 022527 DTD 022522 FC 08252022	3,215,000.00	95.65	98.83	3,075,098.40	3,205,226.40	0.00	130,128.00	4.23%	64,621.50	2.02%	3.37%	2.42%
FHLB BOND 03.250 % DUE 060928 DTD 050818 FC 12092018	500,000.00	99.87	98.30	499,366.75	493,837.22	0.00	-5,529.53	-1.11%	16,250.00	3.29%	0.52%	0.37%
FHLB BOND 03.750 % DUE 021128 DTD 021126 FC 08112026	500,000.00	100.00	99.02	500,000.00	503,944.17	0.00	3,944.17	0.79%	18,750.00	3.72%	0.53%	0.38%
FHLB BOND 03.840 % DUE 030631 DTD 030626 FC 09062026	485,000.00	100.00	97.27	485,004.87	479,246.28	-0.38	-5,758.59	-1.19%	18,624.00	3.89%	0.50%	0.36%
FHLB BOND 04.000 % DUE 042828 DTD 042826 FC 10282026	750,000.00	100.00	99.39	750,000.00	753,182.50	0.00	3,182.50	0.42%	30,000.00	3.98%	0.79%	0.57%
FHLB NTS 1.1500% DUE 082626 DTD 082621 FC 02262022	2,000,000.00	100.00	99.82	2,000,000.00	2,006,222.78	0.00	6,222.78	0.31%	23,000.00	1.15%	2.11%	1.52%

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UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
FHLB NTS 04.100 % DUE 042831 DTD 042826 FC 10282026	500,000.00	100.00	97.64	500,005.01	493,490.83	-0.25	-6,514.18	-1.30%	20,500.00	4.15%	0.52%	0.37%
FHLB NTS 04.500 % DUE 011730 DTD 071725 FC 01172026	1,000,000.00	100.00	99.62	1,000,004.13	997,950.00	-1.12	-2,054.13	-0.21%	45,000.00	4.51%	1.05%	0.75%
FHLMC MED TERM NTS 03.875 % DUE 031728 DTD 031726 FC 09172026	500,000.00	100.24	99.37	501,190.89	504,076.81	-194.76	2,885.92	0.58%	19,375.00	3.84%	0.53%	0.38%
FHLMC NTS 04.000 % DUE 043029 DTD 043025 FC 10302025	650,000.00	99.75	98.98	648,380.25	649,863.50	0.00	1,483.25	0.23%	26,000.00	4.00%	0.68%	0.49%
FNMA NTS 03.750 % DUE 030631 DTD 030626 FC 09062026	1,000,000.00	99.98	96.92	999,770.83	984,334.17	0.00	-15,436.66	-1.54%	37,500.00	3.81%	1.03%	0.74%
FNMA NTS 03.830 % DUE 091330 DTD 031326 FC 09132026	750,000.00	100.00	97.98	750,004.84	745,868.75	-0.41	-4,136.09	-0.55%	28,725.00	3.85%	0.78%	0.56%
FNMA NTS 04.050 % DUE 011531 DTD 012026 FC 07152026	1,000,000.00	99.98	98.32	999,755.25	984,970.00	0.00	-14,785.25	-1.48%	40,500.00	4.11%	1.03%	0.74%
FNMA NTS 04.300 % DUE 030430 DTD 031225 FC 09042025	1,000,000.00	100.00	99.07	1,000,003.90	1,008,288.33	-1.35	8,284.43	0.83%	43,000.00	4.26%	1.06%	0.76%
FNMA NTS 04.500 % DUE 061631 DTD 061626 FC 12162026	1,000,000.00	100.00	99.42	1,000,000.00	999,795.00	0.00	-205.00	-0.02%	45,000.00	4.50%	1.05%	0.76%
US TSY NOTE 01.125 % DUE 10/31/26 DTD 10/31/21 FC 04/30/22	1,000,000.00	98.21	99.33	982,052.13	996,092.50	0.00	14,040.37	1.43%	11,250.00	1.13%	1.05%	0.75%
US TSY NOTE 01.625 % DUE 05/15/31 DTD 05/15/21 FC 11/15/21	1,000,000.00	89.27	87.89	892,659.94	882,270.14	0.00	-10,389.80	-1.16%	16,250.00	1.84%	0.93%	0.67%
US TSY NOTE 02.625 % DUE 07/31/29 DTD 08/01/22 FC 01/31/23	500,000.00	95.86	95.17	479,282.59	482,366.24	0.00	3,083.65	0.64%	13,125.00	2.72%	0.51%	0.36%

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UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
US TSY NOTE 02.875 % DUE 08/15/28 DTD 08/15/18 FC 02/15/19	500,000.00	98.63	97.23	493,165.41	492,746.85	0.00	-418.56	-0.08%	14,375.00	2.92%	0.52%	0.37%
US TSY NOTE 03.125 % DUE 11/15/28 DTD 11/15/18 FC 05/15/19	500,000.00	99.14	97.41	495,704.47	490,299.36	0.00	-5,405.11	-1.09%	15,625.00	3.19%	0.51%	0.37%
US TSY NOTE 03.250 % DUE 06/30/29 DTD 06/30/22 FC 12/31/22	500,000.00	97.77	96.98	488,872.44	486,288.89	0.00	-2,583.55	-0.53%	16,250.00	3.34%	0.51%	0.37%
US TSY NOTE 03.375 % DUE 09/15/28 DTD 09/15/25 FC 03/15/26	500,000.00	99.86	98.11	499,278.69	496,893.13	0.00	-2,385.57	-0.48%	16,875.00	3.40%	0.52%	0.38%
US TSY NOTE 03.375 % DUE 12/31/27 DTD 12/31/25 FC 06/30/26	500,000.00	99.07	98.80	495,341.19	495,406.54	0.00	65.35	0.01%	16,875.00	3.41%	0.52%	0.37%
US TSY NOTE 03.500 % DUE 01/31/28 DTD 01/31/23 FC 07/31/23	500,000.00	99.19	98.89	495,966.19	494,455.00	0.00	-1,511.19	-0.30%	17,500.00	3.54%	0.52%	0.37%
US TSY NOTE 03.500 % DUE 02/28/31 DTD 02/28/26 FC 08/31/26	1,000,000.00	97.74	96.14	977,411.50	975,921.63	0.00	-1,489.87	-0.15%	35,000.00	3.59%	1.02%	0.74%
US TSY NOTE 03.500 % DUE 09/30/29 DTD 09/30/24 FC 03/31/25	1,000,000.00	98.47	97.44	984,716.19	986,046.67	0.00	1,330.48	0.14%	35,000.00	3.55%	1.04%	0.75%
US TSY NOTE 03.500 % DUE 10/15/28 DTD 10/15/25 FC 04/15/26	2,000,000.00	99.88	98.28	1,997,682.37	1,986,004.48	0.00	-11,677.89	-0.58%	70,000.00	3.52%	2.09%	1.50%
US TSY NOTE 03.500 % DUE 11/30/30 DTD 11/30/25 FC 05/31/26	500,000.00	99.44	96.32	497,177.13	484,496.67	0.00	-12,680.46	-2.55%	17,500.00	3.61%	0.51%	0.37%
US TSY NOTE 03.625 % DUE 09/30/30 DTD 09/30/25 FC 03/31/26	500,000.00	98.02	96.96	490,083.38	490,826.67	0.00	743.29	0.15%	18,125.00	3.69%	0.52%	0.37%
US TSY NOTE 03.625 % DUE 10/31/30 DTD 10/31/25 FC 04/30/26	1,000,000.00	99.88	96.88	998,849.00	977,892.50	0.00	-20,956.50	-2.10%	36,250.00	3.71%	1.03%	0.74%

[1]Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
US TSY NOTE 03.750 % DUE 01/31/31 DTD 01/31/26 FC 07/31/26	1,000,000.00	98.82	97.18	988,192.75	971,760.00	0.00	-16,432.75	-1.66%	37,500.00	3.86%	1.02%	0.73%
US TSY NOTE 03.750 % DUE 05/31/30 DTD 05/31/23 FC 11/30/23	1,000,000.00	98.65	97.67	986,458.38	982,970.00	0.00	-3,488.38	-0.35%	37,500.00	3.81%	1.03%	0.74%
US TSY NOTE 03.750 % DUE 12/31/30 DTD 12/31/23 FC 06/30/24	2,500,000.00	99.02	97.23	2,475,574.34	2,438,747.42	0.00	-36,826.92	-1.49%	93,750.00	3.84%	2.56%	1.84%
US TSY NOTE 03.875 % DUE 04/30/31 DTD 04/30/26 FC 10/31/26	1,000,000.00	99.41	97.55	994,084.94	985,157.50	0.00	-8,927.44	-0.90%	38,750.00	3.93%	1.03%	0.74%
US TSY NOTE 03.875 % DUE 07/15/28 DTD 07/15/25 FC 01/15/26	500,000.00	99.70	99.21	498,516.97	496,877.39	0.00	-1,639.58	-0.33%	19,375.00	3.90%	0.52%	0.38%
US TSY NOTE 03.875 % DUE 11/30/29 DTD 11/30/22 FC 05/31/23	1,500,000.00	99.38	98.41	1,490,677.13	1,485,897.50	0.00	-4,779.63	-0.32%	58,125.00	3.91%	1.56%	1.12%
US TSY NOTE 03.875 % DUE 12/31/29 DTD 12/31/22 FC 06/30/23	1,017,000.00	97.76	98.36	994,218.09	1,003,671.47	0.00	9,453.38	0.95%	39,408.75	3.93%	1.05%	0.76%
US TSY NOTE 04.000 % DUE 06/30/28 DTD 06/30/23 FC 12/31/23	500,000.00	99.98	99.45	499,923.22	498,949.78	0.00	-973.44	-0.19%	20,000.00	4.01%	0.52%	0.38%
US TSY NOTE 04.000 % DUE 07/31/30 DTD 07/31/23 FC 01/31/24	1,000,000.00	99.67	98.46	996,661.50	984,570.00	0.00	-12,091.50	-1.21%	40,000.00	4.06%	1.03%	0.74%
US TSY NOTE 04.000 % DUE 10/31/29 DTD 10/31/22 FC 04/30/23	1,000,000.00	99.16	98.84	991,647.22	998,400.00	0.00	6,752.78	0.68%	40,000.00	4.01%	1.05%	0.75%
US TSY NOTE 04.125 % DUE 05/31/31 DTD 05/31/26 FC 11/30/26	1,000,000.00	99.98	98.56	999,786.50	992,505.00	0.00	-7,281.50	-0.73%	41,250.00	4.16%	1.04%	0.75%
US TSY NOTE 04.125 % DUE 06/30/31 DTD 06/30/26 FC 12/31/26	1,000,000.00	99.97	98.53	999,705.25	988,784.86	0.00	-10,920.39	-1.09%	41,250.00	4.17%	1.04%	0.75%

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Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Government												
US TSY NOTE 04.125 % DUE 10/31/29 DTD 10/31/24 FC 04/30/25	1,000,000.00	98.38	99.21	983,770.88	1,002,422.50	0.00	18,651.62	1.90%	41,250.00	4.12%	1.05%	0.76%
Total Government				**$60,890,063**	**$60,792,101**	**-$545.27**	**-$97,963**	**-0.16%**	**$1,996,565**	**3.28%**	**63.84%**	**45.96%**
Corporate IG Credit												
ACCENTURE CAPITAL INC 04.050% 100429 DTD100424 FC040425 CALL@MW+10BP	3,000,000.00	99.12	97.93	2,973,745.75	2,977,387.50	0.00	3,641.75	0.12%	121,500.00	4.08%	3.13%	2.25%
AMAZON.COM INC B/E 01.500% 060330 DTD060320 CALL@MW+15BP	1,000,000.00	88.91	88.39	889,135.25	886,316.67	0.00	-2,818.58	-0.32%	15,000.00	1.69%	0.93%	0.67%
AMEREN ILL CO NTS B/E 03.800% 051528 DTD052218 FC111518 CALL@MW+15BP	1,500,000.00	99.67	98.73	1,494,995.25	1,492,938.33	0.00	-2,056.92	-0.14%	57,000.00	3.82%	1.57%	1.13%
APOLLO GLOBAL MGMT INC 04.600% 011531 DTD110725 FC071526 CALL@MW+15BP	500,000.00	99.89	97.64	499,455.25	489,242.22	0.00	-10,213.03	-2.04%	23,000.00	4.70%	0.51%	0.37%
ARCHER DANIELS MIDLAND 03.250% 032730 DTD032720 FC092720 CO CALL@MW+40BP	500,000.00	97.01	94.71	485,050.25	479,167.22	0.00	-5,883.03	-1.21%	16,250.00	3.39%	0.50%	0.36%
CATERPILLAR FINL SERVICE 03.950% 111428 DTD111425 FC051426 NTS B/E	500,000.00	99.82	98.79	499,105.25	498,164.31	0.00	-940.94	-0.19%	19,750.00	3.96%	0.52%	0.38%
CENTERPOINT ENER HOUSTON 02.350% 040131 DTD031121 FC100121 CALL@MW+15BP	500,000.00	90.55	89.27	452,725.25	450,251.67	0.00	-2,473.58	-0.55%	11,750.00	2.61%	0.47%	0.34%

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Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Corporate IG Credit												
CHARLES SCHWAB CORP B/E 03.250% 052229 DTD052219 FC112219	470,000.00	94.17	96.36	442,604.25	455,796.21	0.00	13,191.96	2.98%	15,275.00	3.35%	0.48%	0.34%
DTE ELEC CO B/E 02.250% 030130 DTD022620 CALL@MW+15BP	1,000,000.00	91.95	91.55	919,485.25	924,895.00	0.00	5,409.75	0.59%	22,500.00	2.43%	0.97%	0.70%
HONEYWELL INTL B/E 02.700% 081529 DTD080819 CALL@MW+15BP	500,000.00	95.30	94.30	476,520.25	477,705.00	0.00	1,184.75	0.25%	13,500.00	2.83%	0.50%	0.36%
JOHN DEERE CAPITAL CORP 04.200% 031031 DTD031026 FC091026 NTS B/E	500,000.00	99.69	97.34	498,470.25	494,910.00	0.00	-3,560.25	-0.71%	21,000.00	4.24%	0.52%	0.37%
JOHN DEERE CPTL CORP 03.350% 041829 DTD041822 FC101822 MED TERM NTS	1,000,000.00	97.50	96.78	975,045.25	977,414.72	0.00	2,369.47	0.24%	33,500.00	3.43%	1.03%	0.74%
JPMORGAN CHASE & CO NTS 05.012% 012330 DTD012324 FC072324 CALL@MW+20BP	500,000.00	99.92	100.22	499,615.25	501,661.89	0.00	2,046.64	0.41%	25,060.00	5.00%	0.53%	0.38%
MORGAN STANLEY FIN LLC 01.050% 082726 DTD082721 FC022722 MED TERM NTS	2,000,000.00	100.00	99.73	2,000,000.00	2,003,663.33	0.00	3,663.33	0.18%	21,000.00	1.05%	2.10%	1.51%
NTHN STATES PWR CO B/E 02.250% 040131 DTD033021 FC100121 CALL@MW+10BP	500,000.00	90.80	89.06	453,980.25	449,055.00	0.00	-4,925.25	-1.08%	11,250.00	2.51%	0.47%	0.34%
ONCOR ELEC DELIVERY CO 04.650% 110129 DTD111324 FC050125 CALL@MW+10BP	500,000.00	100.09	99.46	500,450.59	503,122.50	-175.01	2,671.91	0.53%	23,250.00	4.62%	0.53%	0.38%
PACIFICORP B/E 03.500% 061529 DTD030119 FC061519 CALL@MW+15BP	1,000,000.00	97.14	96.21	971,415.25	966,542.22	0.00	-4,873.03	-0.50%	35,000.00	3.62%	1.01%	0.73%

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Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
US												
Corporate IG Credit												
PUB SVC ELEC & GAS CO 03.650% 090128 DTD090718 FC030119 CALL@MW+12.5BP	200,000.00	99.73	98.07	199,469.25	199,187.67	0.00	-281.58	-0.14%	7,300.00	3.66%	0.21%	0.15%
SAN DIEGO G & E B/E 01.700% 100130 DTD092820 FC040121 CALL@MW+20BP	500,000.00	89.43	87.84	447,160.25	442,038.33	0.00	-5,121.92	-1.15%	8,500.00	1.92%	0.46%	0.33%
SHELL FIN US INC NTS B/E 04.125% 110630 DTD110625 FC050626 CALL@MW+10BP	500,000.00	99.62	97.40	498,090.25	491,849.79	0.00	-6,240.46	-1.25%	20,625.00	4.19%	0.52%	0.37%
SOUTHERN CALIF GAS CO 02.550% 020130 DTD010920 CALL@MW+15BP	1,000,000.00	93.46	92.73	934,615.50	940,030.00	0.00	5,414.50	0.58%	25,500.00	2.71%	0.99%	0.71%
ST STREET BK & TR CO NTS 04.782% 112329 DTD112524 FC052325 B/E	1,000,000.00	99.84	100.25	998,380.50	1,011,502.67	0.00	13,122.17	1.31%	47,820.00	4.73%	1.06%	0.76%
TOYOTA MOTOR CREDIT CORP 04.450% 062929 DTD063022 FC122922 CALL@MW+20BP	500,000.00	99.82	99.31	499,085.25	498,507.78	0.00	-577.47	-0.12%	22,250.00	4.46%	0.52%	0.38%
UNITED HEALTH GROUP INC 04.000% 051529 DTD052022 FC111522 CALL@MW+20BP	1,000,000.00	98.46	98.26	984,595.25	991,024.44	0.00	6,429.19	0.65%	40,000.00	4.04%	1.04%	0.75%
US BANCORP NTS B/E 04.653% 020129 DTD020123 FC080123	1,000,000.00	99.40	99.90	993,985.50	999,020.00	0.00	5,034.50	0.51%	46,530.00	4.66%	1.05%	0.76%
Total Corporate IG Credit				**$20,587,181**	**$20,601,394**	**-$175.01**	**$14,214**	**0.07%**	**$704,110**	**3.42%**	**21.63%**	**15.57%**
Total US				**$95,109,705**	**$94,981,668**	**-$1,688.73**	**-$128,037**	**-0.13%**	**$3,193,201**	**3.36%**	**99.74%**	**71.80%**

(1)Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Accrued interest, if any, has been included in the total market value.

UBS

Portfolio Holdings

as of July 31, 2026 *(continued)*

Fixed Income	Quantity	Purchase price ($) / Avg Price	Price on 07/31/2026 ($)	Cost basis ($)	Market value ($)	Amort/Accr.($) as of 07/31/2026	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of Fixed Income	% of portfolio
International												
Emerging Markets												
BANK OF CHINA NY US RT 04.0000% MAT 06/03/27 FIXED RATE CD	245,000.00	100.00	99.91	245,000.00	246,143.92	0.00	1,143.92	0.47%	9,800.00	3.98%	0.26%	0.19%
Total Emerging Markets				**$245,000**	**$246,144**	**$0.00**	**$1,144**	**0.47%**	**$9,800**	**3.98%**	**0.26%**	**0.19%**
Total International				**$245,000**	**$246,144**	**$0.00**	**$1,144**	**0.47%**	**$9,800**	**3.98%**	**0.26%**	**0.19%**
Total Fixed Income				**$95,354,705**	**$95,227,812**	**-$1,688.73**	**-$126,893**	**-0.13%**	**$3,203,001**	**3.36%**	**100%**	**71.99%**

	Cost basis ($)	Market value ($)	Unrealized gain/loss ($)	Unrealized gain/loss (%)	Est. annual income ($)	Current yield (%)	% of asset class	% of portfolio
Total Portfolio	**$132,400,115**	**$132,273,222**	**-$126,893**	**-0.10%**	**$3,500,862**	**2.65%**	**100%**	**100%**

Total accrued interest (included in market values): $683,369.79

(1)Assets held at other financial institutions are included in this report. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of July 31, 2026

Summary of Bond Holdings

Maturity Year	Issues	Quantity	Est. annual income ($)	Current yield (%)	Yield to maturity (%)	Yield to worst (%)	Modified duration	Adjusted cost basis ($)	Unrealized gain/loss ($)	Mkt. value ($)	% of bond portfolio maturing
2026	8	8,735,000	92,145.00	1.06%	4.09%	4.09%	0.17	8,685,437.38	18,763.72	8,738,433.95	9.21%
2027	25	13,070,000	339,541.50	2.62%	4.14%	4.14%	0.73	12,924,055.52	26,340.98	13,017,151.60	13.70%
2028	31	14,344,000	533,761.50	3.77%	4.37%	4.37%	1.88	14,317,089.94	-151,236.18	14,280,368.78	14.98%
2029	27	22,607,000	883,618.75	3.98%	4.56%	4.56%	2.80	22,327,647.31	-127,465.65	22,389,540.18	23.48%
2030	30	20,700,000	724,240.00	3.64%	4.58%	4.58%	3.56	20,193,097.61	-286,694.81	20,067,411.29	21.06%
2031	22	17,262,000	629,694.50	3.79%	4.54%	4.54%	4.23	16,907,376.85	-289,970.80	16,734,905.86	17.58%
2032	0	0			N/A	N/A	N/A				
2033	0	0			N/A	N/A	N/A				
2034	0	0			N/A	N/A	N/A				
2035	0	0			N/A	N/A	N/A				
2036	0	0			N/A	N/A	N/A				
2037	0	0			N/A	N/A	N/A				
2038	0	0			N/A	N/A	N/A				
2039	0	0			N/A	N/A	N/A				
2040	0	0			N/A	N/A	N/A				
2041	0	0			N/A	N/A	N/A				
2042	0	0			N/A	N/A	N/A				
2043	0	0			N/A	N/A	N/A				
2044	0	0			N/A	N/A	N/A				
2045	0	0			N/A	N/A	N/A				
2046	0	0			N/A	N/A	N/A				
2047	0	0			N/A	N/A	N/A				
2048	0	0			N/A	N/A	N/A				
2049	0	0			N/A	N/A	N/A				
2050	0	0			N/A	N/A	N/A				
2051	0	0			N/A	N/A	N/A				
2051 +	0	0			N/A	N/A	N/A				
Other	0	0			N/A	N/A	N/A				
Total	**143**	**96,718,000**	**$3,203,001.25**	**3.39%**	**4.44%**	**4.44%**	**2.60**	**$95,354,704.61**	**$-810,262.74**	**$95,227,811.67**	

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of July 31, 2026 *(continued)*

Details of Bond Holdings

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Total Bond Portfolio		**96,718,000**	**3.32%**	**05/08/2029**	**N/A**	**$3,203,001.25** **3.39%**	**4.44%** **4.44%**	**2.60**	**$95,354,704.61** **$-810,262.74**	**N/A**	**$94,544,441.87** **$683,369.79** **$95,227,811.67**	**100%**

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2026												
FHLB BOND 01.050 % DUE 081326 DTD 081321 FC 02132022	Aa1/NR/AA+ NR/NR/NR	1,000,000	1.05%	08/13/2026		10,500.00 1.05%	3.41% 3.41%	0.03	968,385.25 30,824.75	99.921	999,210.00 4,900.00	1.06%
LIVE OAK BKG CO NC US RT 00.8000% MAT 08/13/26 FIXED RATE CD /NC	CD	245,000	0.80%	08/13/2026		1,960.00 0.80%	3.89% 3.89%	0.04	245,000.00 -269.50	99.890	244,730.50 161.10	0.26%
FHLB NTS 1.1500% DUE 082626 DTD 082621 FC 02262022	Aa1/NR/AA+ NR/NR/NR	2,000,000	1.15%	08/26/2026		23,000.00 1.15%	N/A N/A	N/A	2,000,000.00 -3,680.00	99.816	1,996,320.00 9,902.78	2.11%
MORGAN STANLEY FIN LLC 01.050% 082726 DTD082721 FC022722 MED TERM NTS	A1/A+/A- NR/NR/NR	2,000,000	1.05%	08/27/2026		21,000.00 1.05%	4.72% 4.72%	0.07	2,000,000.00 -5,320.00	99.734	1,994,680.00 8,983.33	2.11%
FFCB NTS 00.940 % DUE 092826 DTD 092821 FC 03282022	Aa1/AA+/AA+ NR/NR/NR	2,000,000	0.94%	09/28/2026		18,800.00 0.94%	3.97% 3.97%	0.16	2,000,000.00 -9,580.00	99.521	1,990,420.00 6,423.33	2.11%
US TSY NOTE 01.125 % DUE 10/31/26 DTD 10/31/21 FC 04/30/22	NR/AA+/NR NR/NR/NR	1,000,000	1.13%	10/31/2026		11,250.00 1.13%	3.83% 3.83%	0.47	982,052.13 11,227.87	99.328	993,280.00 2,812.50	1.05%
CAPITAL ONE BK USA VA US RT 01.1500% MAT 11/24/26 FIXED RATE CD /VA	CD	245,000	1.15%	11/24/2026		2,817.50 1.16%	4.03% 4.03%	0.31	245,000.00 -2,219.70	99.094	242,780.30 524.90	0.26%
CAPITAL ONE NA VA US RT 01.1500% MAT 11/24/26 FIXED RATE CD /VA	CD	245,000	1.15%	11/24/2026		2,817.50 1.16%	4.03% 4.03%	0.31	245,000.00 -2,219.70	99.094	242,780.30 524.90	0.26%
Total 2026		**8,735,000**	**1.05%**	**09/14/2026**		**$92,145.00** **1.06%**	**4.09%** **4.09%**	**0.17**	**$8,685,437.38** **$18,763.72**		**$8,704,201.10** **$34,232.85**	**9.21%**

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2027												
FFCB BOND 01.840 % DUE 012627 DTD 012622 FC 07262022	Aa1/AA+/AA+ NR/NR/NR	2,000,000	1.84%	01/26/2027		36,800.00 1.86%	4.07% 4.07%	0.48	2,000,000.00 -21,280.00	98.936	1,978,720.00 511.11	2.09%
FHLB BOND 01.780 % DUE 021027 DTD 021022 FC 08102022	Aa1/NR/AA+ NR/NR/NR	2,000,000	1.78%	02/10/2027	08/10/2026 100.00	35,600.00 1.80%	4.13% 4.13%	0.51	2,000,000.00 -24,160.00	98.792	1,975,840.00 16,910.00	2.09%
METRO CREDIT UNION MA US RT 01.7000% MAT 02/18/27 LICU SHARE CERTIFICATE /MA	CD	245,000	1.70%	02/18/2027		4,165.00 1.72%	4.03% 4.03%	0.55	245,000.00 -3,121.30	98.726	241,878.70 342.33	0.26%
PENTAGON FED CREDI VA US RT 01.7000% MAT 02/18/27 CREDIT UNION SHARE CERT /VA	CD	245,000	1.70%	02/18/2027		4,165.00 1.72%	4.01% 4.01%	0.55	245,000.00 -3,087.00	98.740	241,913.00 148.34	0.26%
FHLB BOND 02.010 % DUE 022527 DTD 022522 FC 08252022	Aa1/NR/AA+ NR/NR/NR	3,215,000	2.01%	02/25/2027	08/25/2026 100.00	64,621.50 2.03%	4.13% 4.13%	0.55	3,075,098.40 102,125.35	98.825	3,177,223.75 28,002.65	3.36%
EAGLEMARK SVGS BK NV US RT 02.0000% MAT 03/02/27 FIXED RATE CD /NV	CD	245,000	2.00%	03/02/2027		4,900.00 2.02%	4.07% 4.07%	0.57	245,134.68 -3,057.53	98.807	242,077.15 2,027.12	0.26%
DISCOVER BANK DE US RT 03.2000% MAT 05/24/27 FIXED RATE CD /DE	CD	245,000	3.20%	05/24/2027		7,840.00 3.22%	4.13% 4.13%	0.79	245,000.00 -1,817.90	99.258	243,182.10 1,460.60	0.26%
BANK OF CHINA NY US RT 04.0000% MAT 06/03/27 FIXED RATE CD /NY	CD	245,000	4.00%	06/03/2027		9,800.00 4.00%	4.09% 4.09%	0.81	245,000.00 -225.40	99.908	244,774.60 1,369.32	0.26%
ESSENTIAL FED CRED LA US RT 04.7000% MAT 06/15/27 LICU SHARE CERTIFICATE /LA	CD	245,000	4.70%	06/15/2027		11,515.00 4.68%	4.12% 4.12%	0.85	245,000.00 1,225.00	100.500	246,225.00 504.77	0.26%
LAFAYETTE FED CRED MD US RT 03.2500% MAT 06/15/27 LICU SHARE CERTIFICATE /MD	CD	245,000	3.25%	06/15/2027		7,962.50 3.27%	4.11% 4.11%	0.86	245,000.00 -1,813.00	99.260	243,187.00 349.04	0.26%
FREEDOM FIRST FED VA US RT 04.0500% MAT 06/17/27 LICU SHARE CERTIFICATE /VA	CD	245,000	4.05%	06/17/2027		9,922.50 4.05%	4.12% 4.12%	0.86	245,000.00 -156.80	99.936	244,843.20 380.59	0.26%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2027												
BANK HAPOALIM BM N NY US RT 03.7000% MAT 07/30/27 FIXED RATE CD /NY	CD	245,000	3.70%	07/30/2027		9,065.00 3.72%	4.20% 4.20%	0.97	245,000.00 -1,176.00	99.520	243,824.00 24.84	0.26%
BANK OF AMERICA NA NC US RT 03.6500% MAT 07/30/27 FIXED RATE CD /NC	CD	245,000	3.65%	07/30/2027		8,942.50 3.67%	4.20% 4.20%	0.97	245,000.00 -1,293.60	99.472	243,706.40 24.50	0.26%
WESTERN ALLIANCE B AZ US RT 03.6500% MAT 07/30/27 FIXED RATE CD /AZ	CD	245,000	3.65%	07/30/2027		8,942.50 3.67%	4.20% 4.20%	0.97	245,000.00 -1,293.60	99.472	243,706.40 24.50	0.26%
TAB BANK INC UT US RT 03.8000% MAT 08/13/27 FIXED RATE CD /UT	CD	245,000	3.80%	08/13/2027		9,310.00 3.81%	4.15% 4.15%	1.01	245,000.00 -879.55	99.641	244,120.45 408.11	0.26%
BRIGHTSTAR CR UN FL US RT 03.9000% MAT 08/20/27 LICU SHARE CERTIFICATE /FL	CD	245,000	3.90%	08/20/2027		9,555.00 3.91%	4.17% 4.17%	1.03	245,000.00 -671.30	99.726	244,328.70 287.96	0.26%
FARMER MAC NTS 03.200 % DUE 082627 DTD 082922 FC 02262023	NR/NR/NR NR/NR/NR	500,000	3.20%	08/26/2027		16,000.00 3.23%	4.18% 4.18%	1.02	498,481.25 -3,566.25	98.983	494,915.00 6,888.89	0.52%
CONNEXUS CREDIT UN WI US RT 04.0000% MAT 09/03/27 LICU SHARE CERTIFICATE /WI	CD	245,000	4.00%	09/03/2027		9,800.00 4.01%	4.17% 4.17%	1.06	245,000.00 -443.45	99.819	244,556.55 751.78	0.26%
COMENITY BANK DE US RT 03.8500% MAT 09/15/27 JUMBO CD - HELD AT UBS /DE	CD	200,000	3.85%	09/15/2027		7,700.00 3.88%	4.50% 4.50%	1.10	200,000.00 -1,426.70	99.287	198,573.30 590.69	0.21%
MUTUALONE BANK MA US RT 03.6000% MAT 10/06/27 FIXED RATE CD /MA	CD	245,000	3.60%	10/06/2027		8,820.00 3.62%	4.19% 4.19%	1.13	245,000.00 -1,678.25	99.315	243,321.75 2,803.07	0.26%
KEMBA FINL CREDIT OH US RT 03.6000% MAT 10/12/27 FIXED RATE CD /OH	CD	245,000	3.60%	10/12/2027		8,820.00 3.62%	4.18% 4.18%	1.17	245,000.00 -1,653.75	99.325	243,346.25 531.62	0.26%
VIBRANT CREDIT UNI IL US RT 03.6500% MAT 10/27/27 LICU SHARE CERTIFICATE /IL	CD	245,000	3.65%	10/27/2027		8,942.50 3.67%	4.18% 4.18%	1.21	245,000.00 -1,575.35	99.357	243,424.65 98.00	0.26%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2027												
FARMERS & MERCHANT WI US RT 03.8500% MAT 11/08/27 FIXED RATE CD /WI	CD	245,000	3.85%	11/08/2027		9,432.50 3.87%	4.18% 4.18%	1.24	245,000.00 -994.70	99.594	244,005.30 646.06	0.26%
WORKERS CREDIT UNI MA US RT 04.1000% MAT 11/22/27 LICU SHARE CERTIFICATE /MA	CD	245,000	4.10%	11/22/2027		10,045.00 4.10%	4.19% 4.19%	1.27	245,000.00 -281.75	99.885	244,718.25 247.68	0.26%
US TSY NOTE 03.375 % DUE 12/31/27 DTD 12/31/25 FC 06/30/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.38%	12/31/2027		16,875.00 3.42%	4.26% 4.26%	1.36	495,341.19 -1,356.19	98.797	493,985.00 1,421.54	0.52%
Total 2027		**13,070,000**	**2.60%**	**05/03/2027**		**$339,541.50 2.62%**	**4.14% 4.14%**	**0.73**	**$12,924,055.52 $26,340.98**		**$12,950,396.50 $66,755.10**	**13.70%**

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2028												
US TSY NOTE 03.500 % DUE 01/31/28 DTD 01/31/23 FC 07/31/23	Aa1/AA+/AA+ NR/NR/NR	500,000	3.50%	01/31/2028		17,500.00 3.54%	4.27% 4.27%	1.44	495,966.19 -1,511.19	98.891	494,455.00 0.00	0.52%
FHLB BOND 03.750 % DUE 021128 DTD 021126 FC 08112026	Aa1/NR/AA+ NR/NR/NR	500,000	3.75%	02/11/2028	08/11/2026 100.00	18,750.00 3.79%	4.42% 4.42%	1.44	500,000.00 -4,910.00	99.018	495,090.00 8,854.17	0.52%
MORGAN STANLEY BK UT US RT 03.8500% MAT 02/25/28 FIXED RATE CD /UT	CD	245,000	3.85%	02/25/2028		9,432.50 3.87%	4.21% 4.21%	1.49	245,000.00 -1,347.50	99.450	243,652.50 4,031.42	0.26%
FHLMC MED TERM NTS 03.875 % DUE 031728 DTD 031726 FC 09172026	Aa1/AA+/AA+ NR/NR/NR	500,000	3.88%	03/17/2028	09/17/2026 100.00	19,375.00 3.90%	4.28% 4.28%	1.54	501,190.89 -4,325.89	99.373	496,865.00 7,211.81	0.53%
GOLDMAN SACHS BANK NY US RT 04.0000% MAT 03/20/28 FIXED RATE CD /NY	CD	245,000	4.00%	03/20/2028		9,800.00 4.01%	4.23% 4.23%	1.55	245,000.00 -889.35	99.637	244,110.65 3,624.66	0.26%
OPTUM BK UT US RT 03.7000% MAT 03/23/28 FIXED RATE CD /UT	CD	245,000	3.70%	03/23/2028		9,065.00 3.73%	4.24% 4.24%	1.56	245,000.00 -2,099.65	99.143	242,900.35 3,228.63	0.26%

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Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2028												
MANUFACTURERS & TR NY US RT 03.9000% MAT 03/31/28 FIXED RATE CD /NY	CD	245,000	3.90%	03/31/2028		9,555.00 3.92%	N/A N/A	N/A	245,000.00 -1,330.35	99.457	243,669.65 3,193.73	0.26%
DIVERSIFIED MEMBER MI US RT 04.3000% MAT 04/28/28 FIXED RATE CD /MI	CD	245,000	4.30%	04/28/2028	08/30/2026 100.00	10,535.00 4.31%	4.41% 4.41%	1.67	245,000.00 -438.55	99.821	244,561.45 28.86	0.26%
FHLB BOND 04.000 % DUE 042828 DTD 042826 FC 10282026	Aa1/NR/AA+ NR/NR/NR	750,000	4.00%	04/28/2028	10/28/2026 100.00	30,000.00 4.02%	4.36% 4.36%	1.65	750,000.00 -4,567.50	99.391	745,432.50 7,750.00	0.79%
USF FED CREDIT UNI FL US RT 03.9000% MAT 05/01/28 LICU SHARE CERTIFICATE /FL	CD	245,000	3.90%	05/01/2028		9,555.00 3.92%	4.23% 4.23%	1.68	245,000.00 -1,372.00	99.440	243,628.00 785.34	0.26%
AMEREN ILL CO NTS B/E 03.800% 051528 DTD052218 FC111518 CALL@MW+15BP	A1/NR/A NR/NR/NR	1,500,000	3.80%	05/15/2028	02/15/2028 100.00	57,000.00 3.85%	4.55% 4.55%	1.69	1,494,995.25 -14,090.25	98.727	1,480,905.00 12,033.33	1.57%
FHLB BOND 03.250 % DUE 060928 DTD 050818 FC 12092018	Aa1/NR/AA+ NR/NR/NR	500,000	3.25%	06/09/2028		16,250.00 3.31%	4.21% 4.21%	1.77	499,366.75 -7,876.75	98.298	491,490.00 2,347.22	0.52%
CFG BK MD US RT 03.6000% MAT 06/16/28 FIXED RATE CD /MD	CD	245,000	3.60%	06/16/2028		8,820.00 3.64%	4.25% 4.25%	1.79	244,174.64 -2,021.54	98.838	242,153.10 3,310.52	0.26%
US TSY NOTE 04.000 % DUE 06/30/28 DTD 06/30/23 FC 12/31/23	Aa1/AA+/AA+ NR/NR/NR	500,000	4.00%	06/30/2028		20,000.00 4.02%	4.30% 4.30%	1.82	499,923.22 -2,658.22	99.453	497,265.00 1,684.78	0.53%
FIRST FED SVGS BK IN US RT 04.2000% MAT 07/11/28 FIXED RATE CD /IN	CD	245,000	4.20%	07/11/2028	08/11/2026 100.00	10,290.00 4.22%	4.45% 4.45%	1.86	245,000.00 -1,127.00	99.540	243,873.00 563.84	0.26%
US TSY NOTE 03.875 % DUE 07/15/28 DTD 07/15/25 FC 01/15/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.88%	07/15/2028		19,375.00 3.91%	4.30% 4.30%	1.86	498,516.97 -2,481.97	99.207	496,035.00 842.39	0.52%
NEW ORLEANS FIREME LA US RT 05.0000% MAT 07/17/28 FIXED RATE CD /LA	CD	245,000	5.00%	07/17/2028		12,250.00 4.93%	4.25% 4.25%	1.86	245,000.00 3,437.35	101.403	248,437.35 469.86	0.26%

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Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2028												
OKLAHOMA EDUCATORS OK US RT 03.7000% MAT 08/14/28 FIXED RATE CD /OK	CD	245,000	3.70%	08/14/2028		9,065.00 3.74%	4.25% 4.25%	1.96	245,000.00 -2,638.65	98.923	242,361.35 447.04	0.26%
US TSY NOTE 02.875 % DUE 08/15/28 DTD 08/15/18 FC 02/15/19	Aa1/AA+/NR NR/NR/NR	500,000	2.88%	08/15/2028		14,375.00 2.96%	4.31% 4.31%	1.93	493,165.41 -7,010.41	97.231	486,155.00 6,591.85	0.51%
PUB SVC ELEC & GAS CO 03.650% 090128 DTD090718 FC030119 CALL@MW+12.5BP	A1/NR/A NR/NR/NR	200,000	3.65%	09/01/2028	06/01/2028 100.00	7,300.00 3.72%	4.63% 4.63%	1.95	199,469.25 -3,323.25	98.073	196,146.00 3,041.67	0.21%
US TSY NOTE 03.375 % DUE 09/15/28 DTD 09/15/25 FC 03/15/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.38%	09/15/2028		16,875.00 3.44%	4.31% 4.31%	2.00	499,278.69 -8,713.69	98.113	490,565.00 6,328.13	0.52%
MERRICK BK UT US RT 03.8500% MAT 09/20/28 FIXED RATE CD /UT	CD	245,000	3.85%	09/20/2028		9,432.50 3.88%	4.26% 4.26%	2.05	245,000.00 -2,062.90	99.158	242,937.10 284.27	0.26%
CLAXTON BK GA US RT 03.5500% MAT 09/29/28 FIXED RATE CD /GA	CD	245,000	3.55%	09/29/2028		8,697.50 3.60%	4.26% 4.26%	2.08	243,297.25 -1,903.65	98.528	241,393.60 47.66	0.26%
DORT FINL CREDIT U MI US RT 03.7000% MAT 10/10/28 LICU SHARE CERTIFICATE /MI	CD	245,000	3.70%	10/10/2028		9,065.00 3.74%	4.26% 4.26%	2.09	245,000.00 -2,866.50	98.830	242,133.50 745.07	0.26%
US TSY NOTE 03.500 % DUE 10/15/28 DTD 10/15/25 FC 04/15/26	Aa1/AA+/AA+ NR/NR/NR	2,000,000	3.50%	10/15/2028		70,000.00 3.56%	4.32% 4.32%	2.08	1,997,682.37 -32,142.37	98.277	1,965,540.00 20,464.48	2.08%
BMW BK OF NA NA UT US RT 03.6000% MAT 10/17/28 FIXED RATE CD /UT	CD	245,000	3.60%	10/17/2028		8,820.00 3.65%	4.27% 4.27%	2.08	244,735.91 -3,210.01	98.582	241,525.90 2,537.26	0.26%
FIRST GTY BK HAMMO LA US RT 04.3500% MAT 11/06/28 FIXED RATE CD /LA	CD	219,000	4.35%	11/06/2028	08/06/2026 100.00	9,526.50 4.36%	4.50% 4.50%	2.12	219,000.00 -713.94	99.674	218,286.06 2,244.60	0.23%
CATERPILLAR FINL SERVICE 03.950% 111428 DTD111425 FC051426 NTS B/E	A1/A+/A NR/NR/NR	500,000	3.95%	11/14/2028		19,750.00 4.00%	4.51% 4.51%	2.14	499,105.25 -5,165.25	98.788	493,940.00 4,224.31	0.52%

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Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2028												
US TSY NOTE 03.125 % DUE 11/15/28 DTD 11/15/18 FC 05/15/19	Aa1/AA+/NR NR/NR/NR	500,000	3.13%	11/15/2028		15,625.00 3.21%	4.32% 4.32%	2.17	495,704.47 -8,674.47	97.406	487,030.00 3,269.36	0.52%
FARMER MAC MED TERM NTS 03.800 % DUE 122228 DTD 122225 FC 06222026	NR/NR/NR NR/NR/NR	1,000,000	3.80%	12/22/2028	12/22/2026 100.00	38,000.00 3.87%	4.63% 4.63%	2.25	1,001,517.43 -20,177.43	98.134	981,340.00 4,116.67	1.04%
REGENT BK OK US RT 03.9500% MAT 12/22/28 FIXED RATE CD /OK	CD	245,000	3.95%	12/22/2028	08/23/2026 100.00	9,677.50 4.00%	4.49% 4.49%	2.28	245,000.00 -3,023.30	98.766	241,976.70 212.11	0.26%
Total 2028		**14,344,000**	**3.72%**	**07/23/2028**		**$533,761.50 3.77%**	**4.37% 4.37%**	**1.88**	**$14,317,089.94 $-151,236.18**		**$14,165,853.76 $114,515.02**	**14.98%**

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2029												
GUARANTY BK MO US RT 03.8000% MAT 01/12/29 FIXED RATE CD /MO	CD	245,000	3.80%	01/12/2029		9,310.00 3.84%	4.28% 4.28%	2.33	243,750.40 -1,465.00	98.892	242,285.40 484.63	0.26%
US BANCORP NTS B/E 04.653% 020129 DTD020123 FC080123	A3/A+/A NR/NR/NR	1,000,000	4.65%	02/01/2029	02/01/2028 100.00	46,530.00 4.66%	N/A N/A	N/A	993,985.50 5,034.50	99.902	999,020.00 0.00	1.06%
WELLS FARGO BK NA SD US RT 04.1000% MAT 02/06/29 FIXED RATE CD /SD	CD	245,000	4.10%	02/06/2029		10,045.00 4.12%	4.28% 4.28%	2.38	244,987.75 -1,043.70	99.569	243,944.05 688.01	0.26%
FFCB BOND 03.520 % DUE 030629 DTD 030626 FC 09062026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.52%	03/06/2029	03/06/2028 100.00	35,200.00 3.60%	4.48% 4.48%	2.41	987,775.25 -11,195.25	97.658	976,580.00 14,177.78	1.03%
FEDERAL HOME LN BANK NTS 04.175 % DUE 031229 DTD 031225 FC 09122025	Aa1/NR/AA+ NR/NR/NR	1,000,000	4.18%	03/12/2029	03/12/2027 100.00	41,750.00 4.21%	4.53% 4.53%	2.41	1,000,003.53 -8,673.53	99.133	991,330.00 16,120.14	1.05%
MY CMNTY CREDIT UN TX US RT 03.6500% MAT 03/19/29 LICU SHARE CERTIFICATE /TX	CD	245,000	3.65%	03/19/2029		8,942.50 3.71%	4.29% 4.29%	2.50	245,000.00 -3,875.90	98.418	241,124.10 294.00	0.26%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2029												
JOHN DEERE CPTL CORP 03.350% 041829 DTD041822 FC101822 MED TERM NTS	A1/A+/A NR/NR/NR	1,000,000	3.35%	04/18/2029		33,500.00 3.46%	4.62% 4.62%	2.53	975,045.25 -7,215.25	96.783	967,830.00 9,584.72	1.02%
FHLMC NTS 04.000 % DUE 043029 DTD 043025 FC 10302025	Aa1/AA+/AA+ NR/NR/NR	650,000	4.00%	04/30/2029	04/30/2027 100.00	26,000.00 4.04%	4.40% 4.40%	2.55	648,380.25 -5,016.75	98.979	643,363.50 6,500.00	0.68%
UNITED HEALTH GROUP INC 04.000% 051529 DTD052022 FC111522 CALL@MW+20BP	A2/A/A+ NR/NR/NR	1,000,000	4.00%	05/15/2029	03/15/2029 100.00	40,000.00 4.07%	4.67% 4.67%	2.58	984,595.25 -2,015.25	98.258	982,580.00 8,444.44	1.04%
CHARLES SCHWAB CORP B/E 03.250% 052229 DTD052219 FC112219	A2/A/A- NR/NR/NR	470,000	3.25%	05/22/2029	02/22/2029 100.00	15,275.00 3.37%	4.65% 4.65%	2.63	442,604.25 10,264.25	96.355	452,868.50 2,927.71	0.48%
PACIFICORP B/E 03.500% 061529 DTD030119 FC061519 CALL@MW+15BP	A3/NR/BBB+ NR/NR/NR	1,000,000	3.50%	06/15/2029	03/15/2029 100.00	35,000.00 3.64%	4.93% 4.93%	2.68	971,415.25 -9,345.25	96.207	962,070.00 4,472.22	1.02%
TOYOTA MOTOR CREDIT CORP 04.450% 062929 DTD063022 FC122922 CALL@MW+20BP	A1/A+/A+ NR/NR/NR	500,000	4.45%	06/29/2029		22,250.00 4.48%	4.71% 4.71%	2.69	499,085.25 -2,555.25	99.306	496,530.00 1,977.78	0.53%
US TSY NOTE 03.250 % DUE 06/30/29 DTD 06/30/22 FC 12/31/22	Aa1/AA+/AA+ NR/NR/NR	500,000	3.25%	06/30/2029		16,250.00 3.35%	4.36% 4.36%	2.74	488,872.44 -3,952.44	96.984	484,920.00 1,368.89	0.51%
FFCB BOND 04.090 % DUE 071629 DTD 071625 FC 01162026	Aa1/AA+/AA+ NR/NR/NR	2,000,000	4.09%	07/16/2029	07/16/2027 100.00	81,800.00 4.15%	4.58% 4.58%	2.75	1,999,005.25 -25,685.25	98.666	1,973,320.00 3,408.33	2.09%
US TSY NOTE 02.625 % DUE 07/31/29 DTD 08/01/22 FC 01/31/23	Aa1/AA+/AA+ NR/NR/NR	500,000	2.63%	07/31/2029		13,125.00 2.76%	4.36% 4.36%	2.84	479,282.59 -3,442.59	95.168	475,840.00 6,526.24	0.50%
HONEYWELL INTL B/E 02.700% 081529 DTD080819 CALL@MW+15BP	A2/A/A NR/NR/NR	500,000	2.70%	08/15/2029	05/15/2029 100.00	13,500.00 2.86%	4.74% 4.74%	2.83	476,520.25 -5,040.25	94.296	471,480.00 6,225.00	0.50%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2029												
AMER EXPRESS NATL UT US RT 03.6000% MAT 09/25/29 FIXED RATE CD /UT	CD	245,000	3.60%	09/25/2029		8,820.00 3.68%	4.32% 4.32%	2.91	240,222.50 -396.90	97.888	239,825.60 3,093.04	0.25%
US TSY NOTE 03.500 % DUE 09/30/29 DTD 09/30/24 FC 03/31/25	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.50%	09/30/2029		35,000.00 3.59%	4.37% 4.37%	2.92	984,716.19 -10,336.19	97.438	974,380.00 11,666.67	1.03%
ACCENTURE CAPITAL INC 04.050% 100429 DTD100424 FC040425 CALL@MW+10BP	Aa3/NR/AA- NR/NR/NR	3,000,000	4.05%	10/04/2029	09/04/2029 100.00	121,500.00 4.14%	4.76% 4.76%	2.90	2,973,745.75 -35,845.75	97.930	2,937,900.00 39,487.50	3.11%
US TSY NOTE 04.000 % DUE 10/31/29 DTD 10/31/22 FC 04/30/23	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.00%	10/31/2029		40,000.00 4.05%	4.39% 4.39%	2.98	991,647.22 -3,247.22	98.840	988,400.00 10,000.00	1.05%
US TSY NOTE 04.125 % DUE 10/31/29 DTD 10/31/24 FC 04/30/25	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.13%	10/31/2029		41,250.00 4.16%	4.39% 4.39%	2.98	983,770.88 8,339.12	99.211	992,110.00 10,312.50	1.05%
ONCOR ELEC DELIVERY CO 04.650% 110129 DTD111324 FC050125 CALL@MW+10BP	A2/A/A NR/NR/NR	500,000	4.65%	11/01/2029	10/01/2029 100.00	23,250.00 4.68%	4.83% 4.83%	2.95	500,450.59 -3,140.59	99.462	497,310.00 5,812.50	0.53%
SALLIE MAE BANK UT US RT 04.0500% MAT 11/21/29 FIXED RATE CD /UT	CD	245,000	4.05%	11/21/2029		9,922.50 4.09%	4.33% 4.33%	3.04	244,510.00 -1,621.90	99.138	242,888.10 1,930.13	0.26%
ST STREET BK & TR CO NTS 04.782% 112329 DTD112524 FC052325 B/E	Aa2/AA+/AA- NR/NR/NR	1,000,000	4.78%	11/23/2029		47,820.00 4.77%	4.70% 4.70%	3.01	998,380.50 4,089.50	100.247	1,002,470.00 9,032.67	1.06%
STATE BK IL US RT 04.1000% MAT 11/26/29 FIXED RATE CD /IL	CD	245,000	4.10%	11/26/2029		10,045.00 4.13%	4.33% 4.33%	3.05	245,000.00 -1,749.30	99.286	243,250.70 1,816.36	0.26%
US TSY NOTE 03.875 % DUE 11/30/29 DTD 11/30/22 FC 05/31/23	Aa1/AA+/NR NR/NR/NR	1,500,000	3.88%	11/30/2029		58,125.00 3.94%	4.39% 4.39%	3.07	1,490,677.13 -14,467.13	98.414	1,476,210.00 9,687.50	1.56%
US TSY NOTE 03.875 % DUE 12/31/29 DTD 12/31/22 FC 06/30/23	Aa1/AA+/AA+ NR/NR/NR	1,017,000	3.88%	12/31/2029		39,408.75 3.94%	4.40% 4.40%	3.15	994,218.09 6,133.62	98.363	1,000,351.71 3,319.76	1.06%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2029												
Total 2029		**22,607,000**	**3.91%**	**08/02/2029**		**$883,618.75** **3.98%**	**4.56%** **4.56%**	**2.80**	**$22,327,647.31** **$-127,465.65**		**$22,200,181.66** **$189,358.52**	**23.48%**
	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2030												
FHLB NTS 04.500 % DUE 011730 DTD 071725 FC 01172026	Aa1/NR/AA+ NR/NR/NR	1,000,000	4.50%	01/17/2030		45,000.00 4.52%	4.62% 4.62%	3.16	1,000,004.13 -3,804.13	99.620	996,200.00 1,750.00	1.05%
JPMORGAN CHASE & CO NTS 05.012% 012330 DTD012324 FC072324 CALL@MW+20BP	A1/AA-/A NR/NR/NR	500,000	5.01%	01/23/2030	01/23/2029 100.00	25,060.00 5.00%	4.94% 4.92%	2.30	499,615.25 1,489.75	100.221	501,105.00 556.89	0.53%
SOUTHERN CALIF GAS CO 02.550% 020130 DTD010920 CALL@MW+15BP	Aa3/AA-/A NR/NR/NR	1,000,000	2.55%	02/01/2030	11/01/2029 100.00	25,500.00 2.75%	4.83% 4.83%	3.24	934,615.50 -7,335.50	92.728	927,280.00 12,750.00	0.98%
TRUXTON TR CO NASH TN US RT 04.1000% MAT 02/27/30 FIXED RATE CD /TN	CD	245,000	4.10%	02/27/2030	08/28/2026 100.00	10,045.00 4.17%	4.58% 4.58%	3.32	244,938.75 -3,807.30	98.421	241,131.45 82.56	0.26%
DTE ELEC CO B/E 02.250% 030130 DTD022620 CALL@MW+15BP	Aa3/A+/A NR/NR/NR	1,000,000	2.25%	03/01/2030	12/01/2029 100.00	22,500.00 2.46%	4.85% 4.85%	3.34	919,485.25 -3,965.25	91.552	915,520.00 9,375.00	0.97%
FNMA NTS 04.300 % DUE 030430 DTD 031225 FC 09042025	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.30%	03/04/2030	03/04/2027 100.00	43,000.00 4.34%	4.58% 4.58%	3.23	1,000,003.90 -9,273.90	99.073	990,730.00 17,558.33	1.05%
ARCHER DANIELS MIDLAND 03.250% 032730 DTD032720 FC092720 CO CALL@MW+40BP	A2/A/A NR/NR/NR	500,000	3.25%	03/27/2030	12/27/2029 100.00	16,250.00 3.43%	4.84% 4.84%	3.35	485,050.25 -11,480.25	94.714	473,570.00 5,597.22	0.50%
CUSTOMERS BANK PA US RT 03.8500% MAT 03/29/30 FIXED RATE CD /PA	CD	245,000	3.85%	03/29/2030		9,432.50 3.91%	4.34% 4.34%	3.33	245,000.00 -4,067.00	98.340	240,933.00 3,178.62	0.25%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2030												
FFCB BOND 04.000 % DUE 040130 DTD 040125 FC 10012025	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.00%	04/01/2030		40,000.00 4.06%	4.43% 4.43%	3.33	999,697.00 -14,017.00	98.568	985,680.00 13,333.33	1.04%
CELTIC BK UT US RT 03.6500% MAT 04/29/30 FIXED RATE CD /UT	CD	245,000	3.65%	04/29/2030		8,942.50 3.74%	4.34% 4.34%	3.49	240,525.91 -1,366.71	97.616	239,159.20 49.00	0.25%
FFCB BOND 04.520 % DUE 051430 DTD 051425 FC 11142025	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.52%	05/14/2030		45,200.00 4.58%	4.90% 4.90%	3.40	1,000,004.18 -13,084.18	98.692	986,920.00 9,667.78	1.04%
FFCB BOND 04.170 % DUE 051530 DTD 051526 FC 11152026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.17%	05/15/2030	05/15/2028 100.00	41,700.00 4.22%	4.48% 4.48%	3.44	1,000,005.00 -10,925.00	98.908	989,080.00 8,803.33	1.05%
US TSY NOTE 03.750 % DUE 05/31/30 DTD 05/31/23 FC 11/30/23	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.75%	05/31/2030		37,500.00 3.84%	4.42% 4.42%	3.50	986,458.38 -9,738.38	97.672	976,720.00 6,250.00	1.03%
AMAZON.COM INC B/E 01.500% 060330 DTD060320 CALL@MW+15BP	A1/AA-/AA NR/NR/NR	1,000,000	1.50%	06/03/2030	03/03/2030 100.00	15,000.00 1.70%	4.85% 4.85%	3.64	889,135.25 -5,235.25	88.390	883,900.00 2,416.67	0.93%
TRUIST BK NC US RT 04.4500% MAT 06/27/30 FIXED RATE CD /NC	CD	245,000	4.45%	06/27/2030	08/27/2026 100.00	10,902.50 4.48%	4.61% 4.61%	3.50	245,000.00 -1,421.00	99.420	243,579.00 1,015.58	0.26%
US TSY NOTE 04.000 % DUE 07/31/30 DTD 07/31/23 FC 01/31/24	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.00%	07/31/2030		40,000.00 4.06%	4.43% 4.43%	3.65	996,661.50 -12,091.50	98.457	984,570.00 0.00	1.04%
FANNIE MAE BOND 00.875 % DUE 080530 DTD 080520 FC 02052021	Aa1/AA+/AA+ NR/NR/NR	1,000,000	0.88%	08/05/2030		8,750.00 1.01%	4.44% 4.44%	3.84	882,775.25 -12,535.25	87.024	870,240.00 4,277.78	0.92%
CENTRAL BK AR US RT 04.2000% MAT 08/19/30 FIXED RATE CD /AR	CD	245,000	4.20%	08/19/2030	08/19/2026 100.00	10,290.00 4.26%	4.61% 4.61%	3.71	245,000.00 -3,694.60	98.492	241,305.40 338.30	0.26%
MORGAN STANLEY PRI NY US RT 04.0000% MAT 08/29/30 FIXED RATE CD /NY	CD	245,000	4.00%	08/29/2030	08/29/2027 100.00	9,800.00 4.09%	4.61% 4.61%	3.65	245,000.00 -5,497.80	97.756	239,502.20 4,107.95	0.25%

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Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2030												
FNMA NTS 03.830 % DUE 091330 DTD 031326 FC 09132026	Aa1/AA+/AA+ NR/NR/NR	750,000	3.83%	09/13/2030	09/13/2027 100.00	28,725.00 3.91%	4.37% 4.37%	3.71	750,004.84 -15,147.34	97.981	734,857.50 11,011.25	0.78%
JPMORGAN CHASE BK DE US RT 03.7000% MAT 09/30/30 FIXED RATE CD /DE	CD	245,000	3.70%	09/30/2030	09/30/2026 100.00	9,065.00 3.83%	4.63% 4.63%	3.65	243,285.00 -6,786.50	96.530	236,498.50 7,550.03	0.25%
US TSY NOTE 03.625 % DUE 09/30/30 DTD 09/30/25 FC 03/31/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.63%	09/30/2030		18,125.00 3.74%	4.43% 4.43%	3.77	490,083.38 -5,298.38	96.957	484,785.00 6,041.67	0.51%
SAN DIEGO G & E B/E 01.700% 100130 DTD092820 FC040121 CALL@MW+20BP	A1/A/A NR/NR/NR	500,000	1.70%	10/01/2030	07/01/2030 100.00	8,500.00 1.94%	4.97% 4.97%	3.91	447,160.25 -7,955.25	87.841	439,205.00 2,833.33	0.46%
OCEANAIR FED CREDI CA US RT 03.6000% MAT 10/10/30 FIXED RATE CD /CA	CD	245,000	3.60%	10/10/2030		8,820.00 3.71%	4.37% 4.37%	3.80	245,000.00 -7,156.45	97.079	237,843.55 2,706.41	0.25%
FIRST FEDERAL BANK FL US RT 03.7500% MAT 10/17/30 FIXED RATE CD /FL	CD	245,000	3.75%	10/17/2030		9,187.50 3.84%	4.37% 4.37%	3.81	244,877.50 -5,674.20	97.634	239,203.30 2,642.98	0.25%
SYNCHRONY BANK UT US RT 03.6000% MAT 10/24/30 FIXED RATE CD /UT	CD	245,000	3.60%	10/24/2030		8,820.00 3.70%	4.27% 4.27%	3.84	244,020.42 -5,375.72	97.406	238,644.70 2,368.11	0.25%
US TSY NOTE 03.625 % DUE 10/31/30 DTD 10/31/25 FC 04/30/26	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.63%	10/31/2030		36,250.00 3.74%	4.44% 4.44%	3.85	998,849.00 -30,019.00	96.883	968,830.00 9,062.50	1.02%
SHELL FIN US INC NTS B/E 04.125% 110630 DTD110625 FC050626 CALL@MW+10BP	Aa2/AA-/A+ NR/NR/NR	500,000	4.13%	11/06/2030	10/06/2030 100.00	20,625.00 4.24%	4.81% 4.81%	3.82	498,090.25 -11,110.25	97.396	486,980.00 4,869.79	0.52%
US TSY NOTE 03.500 % DUE 11/30/30 DTD 11/30/25 FC 05/31/26	Aa1/AA+/AA+ NR/NR/NR	500,000	3.50%	11/30/2030		17,500.00 3.63%	4.44% 4.44%	3.94	497,177.13 -15,597.13	96.316	481,580.00 2,916.67	0.51%
US TSY NOTE 03.750 % DUE 12/31/30 DTD 12/31/23 FC 06/30/24	Aa1/AA+/AA+ NR/NR/NR	2,500,000	3.75%	12/31/2030		93,750.00 3.86%	4.45% 4.45%	4.00	2,475,574.34 -44,724.34	97.234	2,430,850.00 7,897.42	2.57%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2030												
Total 2030		**20,700,000**	**3.54%**	**07/04/2030**		**$724,240.00** **3.64%**	**4.58%** **4.58%**	**3.56**	**$20,193,097.61** **$-286,694.81**		**$19,906,402.80** **$161,008.49**	**21.06%**
	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2031												
FARMER MAC MED TERM NTS 03.930 % DUE 011331 DTD 011326 FC 07132026	NR/NR/NR NR/NR/NR	500,000	3.93%	01/13/2031	01/13/2028 100.00	19,650.00 4.02%	4.47% 4.47%	4.02	500,147.47 -10,977.47	97.834	489,170.00 982.50	0.52%
APOLLO GLOBAL MGMT INC 04.600% 011531 DTD110725 FC071526 CALL@MW+15BP	A2/A/A NR/NR/NR	500,000	4.60%	01/15/2031	12/15/2030 100.00	23,000.00 4.71%	5.20% 5.20%	3.96	499,455.25 -11,235.25	97.644	488,220.00 1,022.22	0.52%
FNMA NTS 04.050 % DUE 011531 DTD 012026 FC 07152026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.05%	01/15/2031	01/15/2027 100.00	40,500.00 4.12%	4.47% 4.47%	4.02	999,755.25 -16,585.25	98.317	983,170.00 1,800.00	1.04%
US TSY NOTE 03.750 % DUE 01/31/31 DTD 01/31/26 FC 07/31/26	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.75%	01/31/2031		37,500.00 3.86%	4.45% 4.45%	4.09	988,192.75 -16,432.75	97.176	971,760.00 0.00	1.03%
MEDALLION BK UT US RT 03.8000% MAT 02/12/31 FIXED RATE CD /UT	CD	245,000	3.80%	02/12/2031		9,310.00 3.89%	4.38% 4.38%	4.15	245,000.00 -5,828.55	97.621	239,171.45 484.63	0.25%
US TSY NOTE 03.500 % DUE 02/28/31 DTD 02/28/26 FC 08/31/26	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.50%	02/28/2031		35,000.00 3.64%	4.44% 4.44%	4.11	977,411.50 -16,041.50	96.137	961,370.00 14,551.63	1.02%
FHLB BOND 03.840 % DUE 030631 DTD 030626 FC 09062026	Aa1/NR/AA+ NR/NR/NR	485,000	3.84%	03/06/2031	03/06/2028 100.00	18,624.00 3.95%	4.50% 4.50%	4.09	485,004.87 -13,259.92	97.267	471,744.95 7,501.33	0.50%
FNMA NTS 03.750 % DUE 030631 DTD 030626 FC 09062026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.75%	03/06/2031	03/06/2028 100.00	37,500.00 3.87%	4.50% 4.50%	4.10	999,770.83 -30,540.83	96.923	969,230.00 15,104.17	1.03%
JOHN DEERE CAPITAL CORP 04.200% 031031 DTD031026 FC091026 NTS B/E	A1/A+/A NR/NR/NR	500,000	4.20%	03/10/2031		21,000.00 4.31%	4.85% 4.85%	4.06	498,470.25 -11,785.25	97.337	486,685.00 8,225.00	0.51%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

UBS

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2031												
FARMER MAC MED TERM NTS 03.800 % DUE 031731 DTD 031726 FC 09172026	NR/NR/NR NR/NR/NR	1,000,000	3.80%	03/17/2031		38,000.00 3.91%	4.48% 4.48%	4.13	996,167.09 -24,197.09	97.197	971,970.00 14,144.44	1.03%
CENTERPOINT ENER HOUSTON 02.350% 040131 DTD031121 FC100121 CALL@MW+15BP	A2/A/A NR/NR/NR	500,000	2.35%	04/01/2031	01/01/2031 100.00	11,750.00 2.63%	4.95% 4.95%	4.29	452,725.25 -6,390.25	89.267	446,335.00 3,916.67	0.47%
NTHN STATES PWR CO B/E 02.250% 040131 DTD033021 FC100121 CALL@MW+10BP	Aa3/A+/A NR/NR/NR	500,000	2.25%	04/01/2031	10/01/2030 100.00	11,250.00 2.53%	4.90% 4.90%	4.30	453,980.25 -8,675.25	89.061	445,305.00 3,750.00	0.47%
FFCB BOND 01.690 % DUE 041431 DTD 041421 FC 10142021	Aa1/AA+/AA+ NR/NR/NR	1,000,000	1.69%	04/14/2031		16,900.00 1.91%	4.47% 4.47%	4.40	898,175.25 -14,945.25	88.323	883,230.00 5,023.06	0.93%
TOYOTA FINL SVGS B NV US RT 04.0000% MAT 04/21/31 FIXED RATE CD /NV	CD	245,000	4.00%	04/21/2031		9,800.00 4.07%	4.39% 4.39%	4.21	245,000.00 -4,052.30	98.346	240,947.70 2,658.08	0.25%
FHLB NTS 04.100 % DUE 042831 DTD 042826 FC 10282026	Aa1/NR/AA+ NR/NR/NR	500,000	4.10%	04/28/2031	07/28/2028 100.00	20,500.00 4.20%	4.66% 4.66%	4.21	500,005.01 -11,810.01	97.639	488,195.00 5,295.83	0.52%
US TSY NOTE 03.875 % DUE 04/30/31 DTD 04/30/26 FC 10/31/26	Aa1/AA+/AA+ NR/NR/NR	1,000,000	3.88%	04/30/2031		38,750.00 3.97%	4.45% 4.45%	4.24	994,084.94 -18,614.94	97.547	975,470.00 9,687.50	1.03%
US TSY NOTE 01.625 % DUE 05/15/31 DTD 05/15/21 FC 11/15/21	Aa1/AA+/NR NR/NR/NR	1,000,000	1.63%	05/15/2031		16,250.00 1.85%	4.46% 4.46%	4.50	892,659.94 -13,789.94	87.887	878,870.00 3,400.14	0.93%
US TSY NOTE 04.125 % DUE 05/31/31 DTD 05/31/26 FC 11/30/26	Aa1/AA+/NR NR/NR/NR	1,000,000	4.13%	05/31/2031		41,250.00 4.19%	4.46% 4.46%	4.30	999,786.50 -14,156.50	98.563	985,630.00 6,875.00	1.04%
FARMER MAC MED TERM NTS 04.150 % DUE 060531 DTD 060526 FC 12052026	NR/NR/NR NR/NR/NR	287,000	4.15%	06/05/2031		11,910.50 4.21%	4.50% 4.50%	4.31	286,972.97 -4,321.02	98.485	282,651.95 1,852.74	0.30%
FNMA NTS 04.500 % DUE 061631 DTD 061626 FC 12162026	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.50%	06/16/2031	06/16/2028 100.00	45,000.00 4.53%	4.63% 4.63%	4.31	1,000,000.00 -5,830.00	99.417	994,170.00 5,625.00	1.05%

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Bond Holdings

as of July 31, 2026 *(continued)*

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Maturing 2031												
US TSY NOTE 04.125 % DUE 06/30/31 DTD 06/30/26 FC 12/31/26	Aa1/AA+/AA+ NR/NR/NR	1,000,000	4.13%	06/30/2031		41,250.00 4.19%	4.46% 4.46%	4.38	999,705.25 -14,395.25	98.531	985,310.00 3,474.86	1.04%
FFCB BOND 04.250 % DUE 072231 DTD 072226 FC 01222027	Aa1/AA+/AA+ NR/NR/NR	2,000,000	4.25%	07/22/2031		85,000.00 4.30%	4.49% 4.49%	4.43	1,994,906.23 -16,106.23	98.940	1,978,800.00 2,125.00	2.09%
Total 2031		**17,262,000**	**3.68%**	**04/16/2031**		**$629,694.50** **3.79%**	**4.54%** **4.54%**	**4.23**	**$16,907,376.85** **$-289,970.80**		**$16,617,406.05** **$117,499.81**	**17.58%**

	Effective rating/ Underlying rating (Mdy/Fitch/S&P)	Quantity	Coupon	Effective maturity	Call date/ Call price ($)	Est. annual income ($)/ Curr. yield (%)	YTM (%)/ YTW (%)	Modified duration	Adjusted cost basis ($)/ Unreal. g/l ($)	Market price ($)	Mkt. value ($)/ Accr. interest ($)	% of bond port.
Total Bond Portfolio		**96,718,000**	**3.32%**	**05/08/2029**	**N/A**	**$3,203,001.25** **3.39%**	**4.44%** **4.44%**	**2.60**	**$95,354,704.61** **$-810,262.74**	**N/A**	**$94,544,441.87** **$683,369.79** **$95,227,811.67**	**100%**

Includes all fixed-rate securities in the selected portfolio. Average yields and durations exclude Structured Product, Pass-Through, Perpetual Preferred, and Foreign securities.
Accrued interest, if any, has been included in the total market value.

Disclosures Applicable to Accounts at UBS Financial Services Inc.

This section contains important disclosures regarding the information and valuations presented here. All information presented is subject to change at any time and is provided only as of the date indicated. The information in this report is for informational purposes only and should not be relied upon as the basis of an investment or liquidation decision. UBS FS account statements and official tax documents are the only official record of your accounts and are not replaced, amended or superseded by any of the information presented in these reports. You should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise.

UBS FS offers a number of investment advisory programs to clients, acting in our capacity as an investment adviser, including fee-based financial planning, discretionary account management, non-discretionary investment advisory programs, and advice on the selection of investment managers and mutual funds offered through our investment advisory programs. When we act as your investment adviser, we will have a written agreement with you expressly acknowledging our investment advisory relationship with you and describing our obligations to you. At the beginning of our advisory relationship, we will give you our Form ADV brochure(s) for the program(s) you selected that provides detailed information about, among other things, the advisory services we provide, our fees, our personnel, our other business activities and financial industry affiliations and conflicts between our interests and your interests.

In our attempt to provide you with the highest quality information available, we have compiled this report using data obtained from recognized statistical sources and authorities in the financial industry. While we believe this information to be reliable, we cannot make any representations regarding its accuracy or completeness. Please keep this guide as your Advisory Review.

Please keep in mind that most investment objectives are long term. Although it is important to evaluate your portfolio's performance over multiple time periods, we believe the greatest emphasis should be placed on the longer period returns.

Please review the report content carefully and contact your Financial Advisor with any questions.

Client Accounts: This report may include all assets in the accounts listed and may include eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such securities will distort the actual performance of your accounts and does not reflect the performance of your accounts in the fee-based program. As a result, the performance reflected in this report can vary substantially from the individual account performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance, prorated according to the number of calendar days in the billing period. When shown on a report, the risk profile and return objectives describe your overall goals for these accounts. For each account you maintain, you choose one return objective and a primary risk profile. If you have questions regarding these objectives or wish to change them, please contact your Financial Advisor to update your account records.

Performance: This report presents account activity and performance depending on which inception type you've chosen. The two options are: (1) All Assets (Since Performance Start): This presents performance for all assets since the earliest possible date; (2) Advisory Assets (Advisory Strategy Start) for individual advisory accounts: This presents Advisory level performance since the Latest Strategy Start date; If an account that has never been managed is included in the consolidated report, the total performance of that unmanaged account will be included since inception.

Time-weighted Returns for accounts / SWP/AAP sleeves (Monthly periods): The report displays a time weighted rate of return (TWR) that is calculated using the Modified Dietz Method. This calculation uses the beginning and ending portfolio values for the month and weighs each contribution/withdrawal based upon the day the cash flow occurred. Periods greater than one month are calculated by linking the monthly returns. The TWR gives equal weighting to every return regardless of amount of money invested, so it is an effective measure for returns on a fee based account. All periods shown which are greater than 12 months are annualized. This applies to all performance for all assets before 09/30/2010, Advisory assets before 12/31/2010 and SWP sleeves before 04/30/2018.

Time-weighted Returns for accounts / SWP/AAP sleeves (Daily periods): The report displays a time weighted rate of return (TWR) that is calculated by dividing the portfolio's daily gain/loss by the previous day's closing market value plus the net value of cash flows that occurred during the day, if it was positive. The TWR gives equal weighting to every return regardless of amount of money invested, so it is an effective measure for returns on a fee based account. Periods greater than one day are calculated by linking the daily returns. All periods shown which are greater than 12 months are annualized. For reports generated prior to 01/26/2018, the performance calculations used the account's end of day value on the performance inception (listed in the report under the column "ITD") and all cash flows were posted at end of day. As a result of the change, the overall rate of return (TWR) and beginning market value displayed can vary from prior generated reports. This applies to all performance for all assets on or after 09/30/2010, Advisory assets on or after 12/31/2010, SWP/AAP sleeves on or after 04/30/2018 as well as all Asset Class and Security level returns. For accounts in options overlay strategies, the Mandate amount will be applied to previous day's closing market value when calculating performance. The Mandate amount will not be applied to the calculation if the option overlay account performance shown in this report aggregated with reporting for assets held in other UBS accounts.

Money-weighted returns: Money-weighted return (MWR) is a measure of the rate of return for an asset or portfolio of assets. It is calculated by finding the daily Internal Rate of Return (IRR) for the period and then compounding this return by the number of days in the period being measured. The MWR incorporates the size and timing of cash flows, so it is an effective measure of returns on a portfolio.

Annualized Performance: All performance periods greater than one year are calculated (unless otherwise stated) on an annualized basis, which represents the return on an investment multiplied or divided to give a comparable one year return.

Cumulative Performance: A cumulative return is the aggregate amount that an investment has gained or lost over time, independent of the period of time involved.

Net of Fees and Gross of Fees Performance: Performance is presented on a "net of fees" and "gross of fees" basis, where indicated. Net returns do not reflect Program and wrap fees prior to 10/31/10 for accounts that are billed separately via invoice through a separate account billing arrangement. Gross returns do not reflect the deduction of fees, commissions or other charges. The payment of actual fees and expenses will reduce a client's return. The compound effect of such fees and expenses should be considered when reviewing returns. For example, the net effect of the deduction of fees on annualized performance, including the compounded effect over time, is determined by the relative size of the fee and the account's investment performance. It should also be noted that where gross returns are compared to an index, the index performance also does not reflect any transaction costs, which would lower the performance results. Market index data maybe subject to review and revision.

Benchmark/Major Indices: The past performance of an index is not a guarantee of future results. Any

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

benchmark is shown for informational purposes only and relates to historical performance of market indices and not the performance of actual investments. Although most portfolios use indices as benchmarks, portfolios are actively managed and generally are not restricted to investing only in securities in the index. As a result, your portfolio holdings and performance may vary substantially from the index. Each index reflects an unmanaged universe of securities without any deduction for advisory fees or other expenses that would reduce actual returns, as well as the reinvestment of all income and dividends. An actual investment in the securities included in the index would require an investor to incur transaction costs, which would lower the performance results. Indices are not actively managed and investors cannot invest directly in the indices. Market index data maybe subject to review and revision. The benchmark index is selected from among the indices for which UBSFS has licensing agreements with the index provider. UBSFS does not have licensing agreements for all available indices. The benchmarks may vary from those used by the Money Manager or those listed in the prospectus. Further, there is no guarantee that an investor's account will meet or exceed the stated benchmark. Index performance information has been obtained from third parties deemed to be reliable. We have not independently verified this information, nor do we make any representations or warranties to the accuracy or completeness of this information.

Blended Index - For Advisory accounts, Blended Index is designed to reflect the asset categories in which your account is invested. For Brokerage accounts, you have the option to select any benchmark from the list.

For certain products, the blended index represents the investment style corresponding to your client target allocation. If you change your client target allocation, your blended index will change in step with your change to your client target allocation.

Blended Index 2 - 8 - are optional indices selected by you which may consist of a blend of indexes. For advisory accounts, these indices are for informational purposes only. Depending on the selection, the benchmark selected may not be an appropriate basis for comparison of your portfolio based on its holdings.

For alternative investments and strategies that are highly customized, such as Concentrated Equity Solutions (CES), benchmarks are broad market indices included for general reference and are not intended to show comparative market performance or potential portfolios with risk or return profiles similar to your account. Benchmark indices are shown for illustrative purposes only.

Custom Time Periods: If represented on this report, the performance start date and the performance end date have been selected by your Financial Advisor in order to provide performance and account activity information for your account for the specified period of time only. As a result, only a portion of your account's activity and performance information is presented in the performance report, and, therefore, presents a distorted representation of your account's activity and performance.

Net Deposits/Withdrawals: When shown on a report, this information represents the net value of all cash and securities contributions and withdrawals, program fees (including wrap fees) and other fees added to or subtracted from your accounts from the first day to the last day of the period including assets transferred to or from other UBS accounts. When fees are shown separately, net deposits / withdrawals does not include program fees (including wrap fees). When investment return is displayed net deposits / withdrawals does not include program fees (including wrap fees). For security contributions and withdrawals, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts. Wrap fees will be included in this calculation except when paid via an invoice or through a separate accounts billing arrangement. When shown on Client summary and/or Portfolio review report, program fees (including wrap fees) may not be included in net deposits/withdrawals. PACE Program fees paid from sources other than your PACE account are treated as a contribution. A PACE Program Fee rebate that is not reinvested is treated as a withdrawal.

Net Deposits/Withdrawals (external): When shown on a report, this information represents the net value of all cash and securities contributions and withdrawals, program fees (including wrap fees) and other fees added to or subtracted from your accounts from the first day to the last day of the period, excluding assets transferred to or from other UBS accounts after 12/31/2010. When fees are shown separately, net deposits / withdrawals does not include program fees (including wrap fees). When investment return is displayed net deposits / withdrawals does not include program fees (including wrap fees). For security contributions and withdrawals, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts. Wrap fees will be included in this calculation except when paid via an invoice or through a separate accounts billing arrangement. When shown on Client summary and/or Portfolio review report, program fees (including wrap fees) may not be included in net deposits/withdrawals. PACE Program fees paid from sources other than your PACE account are treated as a contribution. A PACE Program Fee rebate that is not reinvested is treated as a withdrawal.

Deposits: When shown on a report, this information represents the net value of all cash and securities contributions added to your accounts from the first day to the last day of the period, including assets transferred from other UBS accounts. On Client Summary Report and/or Portfolio Review Report, this may exclude the Opening balance. For security contributions, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts.

Deposits (external): When shown on a report, this information represents the net value of all cash and securities contributions added to your accounts from the first day to the last day of the period, excluding assets transferred from other UBS accounts after 12/31/2010. On Client Summary Report and/or Portfolio Review Report, this may exclude the Opening balance. For security contributions, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts.

Withdrawals: When shown on a report, this information represents the net value of all cash and securities withdrawals subtracted from your accounts from the first day to the last day of the period, including asset transferred to other UBS accounts. On Client summary and/or portfolio review report Withdrawals may not include program fees (including wrap fees). For security withdrawals, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts.

Withdrawals (external): When shown on a report, this information represents the net value of all cash and securities withdrawals subtracted from your accounts from the first day to the last day of the period, excluding assets transferred to other UBS accounts after 12/31/2010. On Client summary and/or portfolio review report Withdrawals may not include program fees (including wrap fees). For security withdrawals, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts.

Net Transfers (Internal): When shown on a report, this information represents the net value of all cash and securities transferred between your UBS accounts from the first day to the last day of the period.

Transfers In (Internal): When shown on a report, this information represents the net value of all cash and securities transferred to your UBS accounts from the first day to the last day of the period.

Transfers Out (Internal): When shown on a report, this information represents the net value of all cash and securities transferred from your UBS accounts from the first day to the last day of the period.

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

Dividends/Interest: Dividend and interest earned, when shown on a report, does not include income on securities that have been lent out & does not reflect your account's tax status or reporting requirements. Use only official tax reporting documents (i.e. 1099) for tax reporting purposes. The classification of private investment distributions can only be determined by referring to the official year-end tax-reporting document provided by the issuer.

Change in Accrued Interest: When shown on a report, this information represents the difference between the accrued interest at the beginning of the period from the accrued interest at the end of the period.

Change in Value: Represents the change in value of the portfolio during the reporting period, excluding additions/withdrawals, dividend and interest income earned and accrued interest. Change in Value may include programs fees (including wrap fees) and other fees.

Fees: Fees represented in this report include program and wrap fees. Program and wrap fees prior to October 1, 2010 for accounts that are billed separately via invoice through a separate account billing arrangement are not included in this report.

Performance Start Date Changes: The Performance Start Date for accounts marked with a '^' have changed. Performance figures of an account with a changed Performance Start Date may not include the entire history of the account. The new Performance Start Date will generate performance returns and activity information for a shorter period than is available at UBS FS. As a result, the overall performance of these accounts may generate better performance than the period of time that would be included if the report used the inception date of the account. UBS FS recommends reviewing performance reports that use the inception date of the account because reports with longer time frames are usually more helpful when evaluating investment programs and strategies. Performance reports may include accounts with inception dates that precede the new Performance Start Date and will show performance and activity information from the earliest available inception date.
The change in Performance Start Date may be the result of a performance gap due to a zero-balance that prevents the calculation of continuous returns from the inception of the account. The Performance Start Date may also change if an account has failed one of our performance data integrity tests. In such instances, the account will be labeled as 'Review Required' and performance prior to that failure will be restricted. Finally, the Performance Start Date will change if you have explicitly requested a performance restart. Please contact your Financial Advisor for additional details regarding your new Performance Start Date.

Closed Account Performance: Accounts that have been closed may be included in the consolidated performance report. When closed accounts are included in the consolidated report, the performance report will only include information for the time period the account was active during the consolidated performance reporting time period.

Important information on options-based strategies:
Risk: Options involve risk and are not suitable for everyone. Prior to buying or selling an option investors must read a copy of the Characteristics & Risks of Standardized Options, also known as the options disclosure document (ODD). It explains the characteristics and risks of exchange traded options. The options risk disclosure document can be accessed at the following web address: www.optionsclearing.com/about/publications/character-risks.

Concentrated Equity Solutions (CES): CES managers are not involved in the selection of the underlying stock positions. The Manager will advise only on the options selection in order to pursue the strategy in connection with the underlying stock position(s) deposited in the account. It is important to keep this in mind when evaluating the manager's performance since the account's performance will include the performance of the underlying equity position that is not being managed. CES use options to seek to achieve your investment objectives regarding your concentration stock position. Options strategies change the potential return profile of your stock. In certain scenarios, such as call writing, the call position will limit your ability to participate in any potential increase in the underlying equity position upon which the call was written. Therefore, in some market conditions, particularly during periods of significant appreciation of the underlying equity position(s), the CES account will decrease the performance that would have been achieved had the stock been held long without implementing the CES strategy.

Options Overlay: In order to enroll in an Options Overlay Strategy, you will be required to specify a "Mandate" amount for the Strategy. The Mandate size will determine the market exposure in the strategy. Unlike other advisory strategies where your Program Fee is typically determined on the value of eligible assets in an account, billing for the MAC Options Overlay Strategy is based on the selected Mandate amount, which may be significantly more that the account's asset value.

The Mandate amount is a nominal figure which determines the number of option positions a client will have in his or her account. The mandate amount, and in turn the number of options will determine the nominal, or market, exposure that a client has in the strategy. You may view the actual value of your Account in your UBS Online Services Account and UBS Account Statements. While the actual value of assets in your account will fluctuate over time, your Mandate will be a fixed value established by you in your Manager's Investment Management Agreement. You may increase or decrease the Mandate at any time by providing an updated signed copy of this agreement to your Financial Advisor provided that with the new mandate amount, the account remains in compliance with UBS policies. UBS FS may lower the Mandate at their discretion to ensure compliance with UBS policies. If UBS lowers your Mandate, you will receive notice. This practice of billing on the Mandate amount will result in higher compensation to UBS FS, your Financial Advisor, and the Portfolio Manager than if the Program Fee was based on the value of eligible assets in your MAC Options Overlay Strategy account. Options Overlay accounts may have separate minimums, and are not eligible to be included in the household when calculating assets for fee calculation purposes. As a result, the pricing of your other assets may be higher than if these assets were eligible to be included.

There is no assurance that the performance of your advisory accounts will exceed the Program Fees and any margin interest that might be incurred if the strategy is maintaining a debit. In evaluating the performance statistics of your advisory accounts, you should consider that the interest expense incurred for margin loans will increase the fees to be applied to your account and reduce the overall performance of your advisory accounts. As a result, the interest expense must be deducted from the overall returns in order to determine the actual net performance of your accounts. You should note that the percentage return reported on your Quarterly Performance Report will NOT have been reduced by the amount of the interest expense paid and, accordingly, actual percentage return will be lower than the reported percentage return.

Cash-settled index options do not relate to a particular number of shares. Rather, the underlying instrument of an index option is usually the value of the underlying index of stocks times a multiplier, which is generally $100. Purchasing an index option does not give the investor the right to purchase or sell all of the stocks that are contained in the underlying index. Because an index is simply an intangible, representative number, you might view the purchase of an index option as buying a value that changes over time as market sentiment and prices fluctuate. Selling options involves a high degree of risk and is not suitable for all investors. Suitability requirements include financial sophistication and the ability to withstand losses.

Portfolio: For purposes of this report "portfolio" is defined as all of the accounts presented on the cover page

or the header of this report and does not necessarily include all of the client's accounts held at UBS FS or elsewhere.

Percentage: Portfolio (in the "% Portfolio / Total" column) includes all holdings held in the account(s) selected when this report was generated. Broad asset class (in the "% broad asset class" column) includes all holdings held in that broad asset class in the account(s) selected when this report was generated.

Tax lots: This report displays security tax lots as either one line item (i.e., lumped tax lots) or as separate tax lot level information. If you choose to display security tax lots as one line item, the total cost equals the total value of all tax lots. The unit cost is an average of the total cost divided by the total number of shares. If the shares were purchased in different lots, the unit price listed does not represent the actual cost paid for each lot. The unrealized gain/loss value is calculated by combining the total value of all tax lots plus or minus the total market value of the security.

If you choose to display tax lot level information as separate line items on the Portfolio Holdings report, the tax lot information may include information from sources other than UBS FS. The Firm does not independently verify or guarantee the accuracy or validity of any information provided by sources other than UBS FS. As a result this information may not be accurate and is provided for informational purposes only. Clients should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise. See your monthly statement for additional information.

Pricing: All securities are priced using the closing price reported on the last business day preceding the date of this report. Every reasonable attempt has been made to accurately price securities; however, we make no warranty with respect to any security's price. Please refer to the back of the first page of your UBS FS account statement for important information regarding the pricing used for certain types of securities, the sources of pricing data and other qualifications concerning the pricing of securities. To determine the value of securities in your account, we generally rely on third party quotation services. If a price is unavailable or believed to be unreliable, we may determine the price in good faith and may use other sources such as the last recorded transaction. When securities are held at another custodian or if you hold illiquid or restricted securities for which there is no published price, we will generally rely on the value provided by the custodian or issuer of that security.

Cash: Cash on deposit at UBS Bank USA is protected by the Federal Deposit Insurance Corporation (FDIC) up to $250,000 in principal and accrued interest per depositor for each ownership type. Deposits made in an individual's own name, joint name, or individual retirement account are each held in a separate type of ownership. Such deposits are not guaranteed by UBS FS. More information is available upon request.

Margin: The quantity value may indicate that all or part of this position is held on margin or held in the short account. When an account holds a debit balance, this debit balance is incorporated into the account's total market value and deducted from the total value. When calculating the percent of portfolio on each security, the percentage will be impacted by the total market value of the account. Therefore, if the account's market value is reduced by a debit value of a holding the percent of portfolio will be greater and if the account's market value is increased by a holding then the percent of portfolio will be less.

Asset Allocation: Your allocation analysis is based on your current portfolio. The Asset Allocation portion of this report shows the mix of various investment classes in your account. An asset allocation that shows a significantly higher percentage of equity investments may be more appropriate for an investor with a more aggressive investment strategy and higher tolerance for risk. Similarly, the asset allocation of a more conservative investor may show a higher percentage of fixed income investments.

Separately Managed Accounts and Pooled Investment Vehicles (such as mutual funds, closed end funds and exchanged traded funds): The asset classification displayed is based on firm's proprietary methodology for classifying assets. Please note that the asset classification assigned to rolled up strategies may include individual investments that provide exposure to other asset classes. For example, an International Developed Markets strategy may include exposure to Emerging Markets, and a US Large Cap strategy may include exposure to Mid Cap and Small Cap, etc.

Mutual Fund Asset Allocation: If the option to unbundle balanced mutual funds is selected and if a fund's holdings data is available, mutual funds will be classified by the asset class, subclass, and style breakdown of their underlying holdings. Where a mutual fund or ETF contains equity holdings from multiple equity sectors, this report will proportionately allocate the underlying holdings of the fund to those sectors measured as a percentage of the total fund's asset value as of the date shown.

This information is supplied by Morningstar, Inc. on a daily basis to UBS FS based on data supplied by the fund which may not be current. Mutual funds change their portfolio holdings on a regular (often daily) basis. Accordingly, any analysis that includes mutual funds may not accurately reflect the current composition of these funds. If a fund's underlying holding data is not available, it will be classified based on its corresponding overall Morningstar classification. All data is as of the date indicated in the report.

All pooled investment vehicles (such as mutual funds, closed end mutual funds, and exchange traded funds) incorporate internal management and operation expenses, which are reflected in the performance returns. Please see relevant fund prospectus for more information. Please note, performance for mutual funds is inclusive of multiple share classes.

Ineligible Assets: We require that you hold and purchase only eligible managed assets in your advisory accounts. Please contact your Financial Advisor for a list of the eligible assets in your program. These reports may provide performance information for eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such securities will distort the actual performance of your advisory assets. As a result, the performance reflected in this report can vary substantially from the individual account performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance, prorated according to the number of calendar days in the billing period. Neither UBS nor your Financial Advisor will act as your investment adviser with respect to Ineligible Assets.

Variable Annuity Asset Allocation: If the option to unbundle a variable annuity is selected and if a variable annuity's holdings data is available, variable annuities will be classified by the asset class, subclass, and style breakdown for their underlying holdings. Where a variable annuity contains equity holdings from multiple equity sectors, this report will proportionately allocate the underlying holdings of the variable annuity to those sectors measured as a percentage of the total variable annuity's asset value as of the date shown.

This information is supplied by Morningstar, Inc. on a weekly basis to UBS FS based on data supplied by the variable annuity which may not be current. Portfolio holdings of variable annuities change on a regular (often daily) basis. Accordingly, any analysis that includes variable annuities may not accurately reflect the current composition of these variable annuities. If a variable annuity's underlying holding data is not available, it will remain classified as an annuity. All data is as of the date indicated in the report.

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

Equity Style: The Growth, Value and Core labels are determined by Morningstar. If an Equity Style is unclassified, it is due to non-availability of data required by Morningstar to assign it a particular style.

Equity Capitalization: Market Capitalization is determined by Morningstar. Equity securities are classified as Large Cap, Mid Cap or Small Cap by Morningstar. Unclassified securities are those for which no capitalization is available on Morningstar.

Equity Sectors: The Equity sector analysis may include a variety of accounts, each with different investment and risk parameters. As a result, the overweighting or underweighting in a particular sector or asset class should not be viewed as an isolated factor in making investment/liquidation decisions; but should be assessed on an account by account basis to determine the overall impact on the account's portfolio.

Classified Equity: Classified equities are defined as those equities for which the firm can confirm the specific industry and sector of the underlying equity instrument.

Estimated Annual Income: The Estimated Annual Income is for informational purposes only and is calculated by the annualized per share dividends/interest paid, multiplied by the quantity of the shares held in the selected account(s). For Expected Cash Flow and Portfolio Holdings reports prior to June 23, 2023, savings products & sweep funds do not display such calculations and instead, values are displayed as N/A. For all other reports, Estimated Annual Income for savings products & sweep funds is not calculated or factored into aggregate calculations and will be displayed as 0.

Current Yield: Current Yield is estimated for informational purposes only and may not reflect changes in price. It's calculated by dividing the total estimated annual income by the current market value displayed. Current yield calculations display the current yield of the investment solely as of the date of this report. For Portfolio Holdings report generated prior to June 23, 2023, savings products & sweep funds do not include such information and instead, values are displayed as N/A. For all other reports, Current Yield for savings products & sweep funds is not calculated or factored into aggregate calculations and will be displayed as 0.

YTM (at Market): Yield to Maturity (at Market) is the expected return of an interest-bearing security from the report date, assuming that it is held to maturity with all coupon payments paid. For displays at the tax lot level, the Yield to Maturity is calculated based on the cost basis of that specific tax lot. For position level displays (consisting of multiple tax lots), Yield to Maturity is derived by using the weighted average cost basis of all the underlying tax lots.

YTW (at Market): Yield to Worst (at Market) is the expected return of an interest-bearing security from the report date, assuming that it is held to the next call date or until maturity (if no next call date) with all coupon payments paid. For displays at the tax lot level, the Yield to Worst is calculated based on the cost basis of that specific tax lot. For position level displays (consisting of multiple tax lots), Yield to Worst is derived by using the weighted average cost basis of all the underlying tax lots.

Bond Rating: These ratings are obtained from independent industry sources and are not verified by UBS FS. Securities without rating information are left blank. Rating agencies may discontinue ratings on high yield securities.

NR: When NR is displayed under bond rating column, no ratings are currently available from that rating agency.

High Yield: This report may designate a security as a high yield fixed income security even though one or more rating agencies rate the security as an investment grade security. Further, this report may incorporate a rating that is no longer current with the rating agency. For more information about the rating for any high yield fixed income security, or to consider whether to hold or sell a high yield fixed income security, please contact your financial advisor or representative and do not make any investment decision based on this report.

Credit/Event Risk: Investments are subject to event risk and changes in credit quality of the issuer. Issuers can experience economic situations that may have adverse effects on the market value of their securities.

Interest Rate Risk: Bonds are subject to market value fluctuations as interest rates rise and fall. If sold prior to maturity, the price received for an issue may be less than the original purchase price.

Reinvestment Risk: Since most corporate issues pay interest semiannually, the coupon payments over the life of the bond can have a major impact on the bond's total return.

Call Provisions: When evaluating the purchase of a corporate bond, one should be aware of any features that may allow the issuer to call the security. This is particularly important when considering an issue that is trading at a premium to its call price, since the return may be negatively impacted if the issue is redeemed. Should an issue be called, investors may be faced with an earlier than anticipated reinvestment decision, and may be unable to reinvest their principal at equally favorable rates.

Effective Maturity: Effective maturity is the expected redemption due to pre-refunding, puts, or maturity and does not reflect any sinking fund activity, optional or extraordinary calls. Securities without a maturity date are left blank and typically include Preferred Securities, Mutual Funds and Fixed Income UITs.

Yields: Yield to Maturity and Yield to Worst are calculated to the worst call.

Accrued Interest: Interest that has accumulated between the most recent payment and the report date may be reflected in market values for interest bearing securities.

Bond Averages: All averages are weighted averages calculated based on market value of the holding, not including accrued interest.

Tax Status: "Taxable" includes all securities held in a taxable account that are subject to federal and/or state or local taxation. "Tax-exempt" includes all securities held in a taxable account that are exempt from federal, state and local taxation. "Tax-deferred" includes all securities held in a tax-deferred account, regardless of the status of the security.

Bond sensitivity analysis: This analysis uses Modified Duration which approximates the percentage price change of a security for a given change in yield. The higher the modified duration of a security, the higher its risk. For callable securities, modified duration does not address the impact of changing interest rates on a bond's expected cash flow as a result of a call or prepayment.

Amortization and Accretion: Prior to March 2008, amortization was calculated using the straight line method for tax exempt securities and was not calculated for taxable securities. Post March 2008, amortization is calculated using the constant yield method. Prior to October 2008, accretion due to original issue discount was not calculated. Post October 2008, accretion due to original issue discount is calculated using the constant yield method. Prior to January 2015, accretion due to market discount was calculated using the straight line method. Post January 2015, accretion due to market discount is calculated using the constant yield method. We assume

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

the securities are held to par and premiums are calculated to call date. Amortization and accretion values may be incorrect due to adjustments related to cost basis. You may hold additional fixed income securities that may not appear on this report. Please refer to your account statements for information regarding all of your holdings.

Gain/Loss: The gain/loss information may include calculations based upon non-UBS FS cost basis information. The firm does not independently verify or guarantee the accuracy or validity of any information provided by sources other than UBS FS. In addition, for Schedule K-1 reported investments, such as alternative investment funds, please refer to your annual K-1 and 1099 tax forms. If this report contains positions with unavailable cost basis, the gain/(loss) for these positions are excluded in the calculation for the Gain/(Loss). As a result these figures may not be accurate and are provided for informational purposes only. Clients should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise. Rely only on year-end tax forms when preparing your tax return. See your monthly statement for additional information.

Estimated Value (Continuous Funds): Estimated Value is based on the latest valuation received from the fund company and includes post valuation reinvested dividends. This is not a Market Value.

Estimated Value (Drawdown Funds): Estimated Value is based on the latest valuation received from the fund company and includes post valuation contributions less post valuation distributions. This is not a Market Value.

Accounts Included in this Report: The account listing may or may not include all of your accounts with UBS FS. The accounts included in this report are listed under the "Accounts included in this review" shown on the first page or listed at the top of each page. If the account is a donor advised fund account, the assets in those accounts are owned by the Sponsoring Charitable Organization, and not the donor. You and your financial advisor have procured the appropriate authorization to view the assets in the donor advised fund account. If an account number begins with "@" this denotes assets or liabilities held at other financial institutions. Information about these assets, including valuation, account type and cost basis, is based on the information you provided to us, or provided to us by third party data aggregators or custodians at your direction. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Account name(s) displayed in this report and labels used for groupings of accounts can be customizable "nicknames" chosen by you to assist you with your recordkeeping or may have been included by your financial advisor for reference purposes only. The names used have no legal effect, are not intended to reflect any strategy, product, recommendation, investment objective or risk profile associated with your accounts or any group of accounts, and are not a promise or guarantee that wealth, or any financial results, can or will be achieved. All investments involve the risk of loss, including the risk of loss of the entire investment.

For more information about account or group names, or to make changes, contact your Financial Advisor.

Account changes: At UBS, we are committed to helping you work toward your financial goals. So that we may continue providing you with financial advice that is consistent with your investment objectives, please consider the following two questions:
1) Have there been any changes to your financial situation or investment objectives?
2) Would you like to implement or modify any restrictions regarding the management of your account?
If the answer to either question is "yes," it is important that you contact your Financial Advisor as soon as possible to discuss these changes. For MAC advisory accounts, please contact your investment manager directly if you would like to impose or change any investment restrictions on your account.

ADV disclosure: A complimentary copy of our current Form ADV Disclosure Brochure that describes the advisory program and related fees is available through your Financial Advisor. Please contact your Financial Advisor if you have any questions.

Important information for former Piper Jaffray and McDonald Investments clients: As an accommodation to former Piper Jaffray and McDonald Investments clients, these reports include performance history for their Piper Jaffray accounts prior to August 12, 2006 and McDonald Investments accounts prior to February 9, 2007, the date the respective accounts were converted to UBS FS. UBS FS has not independently verified this information nor do we make any representations or warranties as to the accuracy or completeness of that information and will not be liable to you if any such information is unavailable, delayed or inaccurate.

For insurance, annuities, and 529 Plans, UBS FS relies on information obtained from third party services it believes to be reliable. UBS FS does not independently verify or guarantee the accuracy or validity of any information provided by third parties. Information for insurance, annuities, and 529 Plans that has been provided by a third party service may not reflect the quantity and market value as of the previous business day. When available, an "as of" date is included in the description.

Investors outside the U.S. are subject to securities and tax regulations within their applicable jurisdiction that are not addressed in this report. Nothing in this report shall be construed to be a solicitation to buy or offer to sell any security, product or service to any non-U.S. investor, nor shall any such security, product or service be solicited, offered or sold in any jurisdiction where such activity would be contrary to the securities laws or other local laws and regulations or would subject UBS to any registration requirement within such jurisdiction.

Performance History prior to the account's inception at UBS Financial Services, Inc. may have been included in this report and is based on data provided by third party sources. UBS Financial Services Inc. has not independently verified this information nor does UBS Financial Services Inc. guarantee the accuracy or validity of the information.

Important information about brokerage and advisory services. As a firm providing wealth management services to clients, UBS Financial Services Inc. offers investment advisory services in its capacity as an SEC-registered investment adviser and brokerage services in its capacity as an SEC-registered broker-dealer. Investment advisory services and brokerage services are separate and distinct, differ in material ways and are governed by different laws and separate arrangements. It is important that clients understand the ways in which we conduct business, that they carefully read the agreements and disclosures that we provide to them about the products or services we offer. For more information, please review client relationship summary provided at **ubs.com/relationshipsummary**.

UBS Financial Services account protection
The Firm is a member of the Securities Investor Protection Corporation (SIPC), which protects securities customers of its members up to $500,000 (including $250,000 for claims for cash). Explanatory brochure available upon request or at www.sipc.org. The SIPC asset protection limits apply to all accounts that you hold in a particular capacity.

The Firm, together with certain affiliates, has also purchased supplemental insurance. The maximum amount payable to all eligible clients, collectively under this protection is $500 million as of December 10, 2019. Subject to the policy conditions and limitations, cash at the Firm is further protected for up to $1.9 million in the aggregate for all your accounts held in a particular capacity. A full copy of the policy wording is available upon request.

Disclosures Applicable to Accounts at UBS Financial Services Inc. *(continued)*

Neither the SIPC protection nor the supplemental protection apply to:

- Certain financial assets controlled by (and included in your account value) but held away from UBS Financial Services. For example certain (i) insurance products, including variable annuities, and (ii) shares of mutual funds registered in the name of the account holder on the books of the issuer or transfer agent);
- Investment contracts or investment interests (e.g., limited partnerships and private placements) that are not registered under the Securities Act of 1933;
- Commodities contracts (e.g., foreign exchange and precious metal contracts), including futures contracts and commodity option contracts;
- Securities on loan to UBS Financial Services; and
- Deposit accounts (except certificates of deposit) at UBS Bank USA, UBS AG U.S. branches and banks in the FDIC Insured Deposit Program.

The SIPC protection and the supplemental protection do not apply to these assets even if they otherwise appear on your statements. The SIPC protection and the supplemental protection do not protect against changes in the market value of your investments (whether as a result of market movement, issuer bankruptcy or otherwise).

Non-UBS Assets and Liabilities: This report is not intended to provide you with consolidated information or reporting regarding your holdings at other firms. However, at your request, this report may include information regarding assets that you hold at other financial institutions so that you may review your asset allocation and/or investment strategy in the context of your overall holdings. You should review and maintain the original documents for these assets, such as the statements for individual accounts held away from UBS. Those documents may contain notices, disclosures and other information important to you, and may also serve as a reference should questions arise regarding the accuracy of that information as presented in this report.

The information presented for accounts held at other financial institutions has been provided to UBS at your direction through your agreement with an Outside Asset Data Aggregation Service. These accounts have been added to this report at your request and are automatically updated to reflect the most recent data received from the custodian. Information may have also been provided based on documents and valuation you provided to your Financial Advisor. These accounts have been added to this report at your request and may not reflect the current valuation.

If an account number begins with "@" this denotes assets or liabilities held at other financial institutions. Information about these assets, including valuation, account type and cost basis, is based on the information you provided to us, or provided to us by third party data aggregators or custodians at your direction. We have not verified, and are not responsible for, the accuracy or completeness of this information.

If the information you or your custodians provided to us is not current, inclusion of these assets will impact the accuracy of the current asset allocation and other analysis presented. We do not provide purchase, sale or hold recommendations or advice with respect to your assets at other firms and do not assume responsibility for activity you conduct at other financial institutions.

UBS's SIPC coverage applies to assets held at UBS. If you maintain assets at other firms that may be SIPC members, you should contact their financial representative or the other entity or refer to the other entitys statement regarding SIPC membership. Your UBS Financial Services Inc. account statements are the only official record of your UBS holdings and account and are not replaced, amended or superseded by any of the information presented in this report.

Assets that you hold at other financial institutions are priced using the closing price reported on the last business day preceding the date of this report. Every reasonable attempt has been made to accurately price securities; however, we make no warranty with respect to any security's price. To determine the value of securities in your account, we generally rely on third party quotation services. If a price is unavailable or believed to be unreliable, we may determine the price in good faith and may use other sources such as the last recorded transaction. When securities are held at another custodian or if you hold illiquid or restricted securities for which there is no published price, we will generally rely on the value provided by the custodian or issuer of that security.

The value of assets held at other financial institutions is based on the "Last Refresh Date" displayed. Up to date valuation and information can be obtained directly from the custodian of your assets. The account statements you receive from your third party custodian regarding the assets you hold with them are the official record of your holdings and accounts and are not impacted or superseded by the information in this report.

Account balances and security pricing will always display in U.S. Dollars even if assets in your Outside Accounts are denominated in other currencies. UBS will convert any values received in the Outside Account Information to U.S. Dollars using foreign exchange rates from UBS as of the previous business.

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**4**
SUBJECT:	**Final Tract Map No. 84681 (Applicant - Owner: Olson Urban VI – Glendora 2, LLC; Location – 263 S. San Jose Drive, Glendora)**		

RECOMMENDATION
That the City Council:

1. Adopt a City Council Resolution entitled "A RESOLUTION OF THE CITY COUNCIL APPROVING FINAL TRACT MAP NO. 84681 FOR A SUBDIVISION LOCATED AT 263 S. SAN JOSE DRIVE, GLENDORA, CALIFORNIA";
2. Authorize the Mayor to execute the Indemnity Agreement and Subdivision Improvement Agreement; and
3. Authorize the City Engineer and City Clerk to sign Final Tract Map No. 84681 following satisfaction of all applicable prerequisites to recordation.

STRATEGIC FOCUS AREAS
• Action 1.5 San Jose / Woodland Site Development

EXECUTIVE SUMMARY
The applicant/owner is requesting approval of Final Tract Map No. 84681 for the residential development previously approved by the City Council at 263 S. San Jose Drive. The project consists of 41 detached single-family homes, including seven homes reserved for moderate-income qualified buyers.

On August 26, 2025, the City Council approved Vesting Tentative Tract Map No. 84681 and Development Plan Review for the project. Since that approval, the sale of the former City-owned property to the developer has been completed and the project has advanced through final engineering and building plan review.

The Final Map has been reviewed for substantial compliance with the previously approved Vesting Tentative Tract Map. Approval of the Final Map, together with the associated Subdivision Improvement Agreement and required security, will allow the subdivision to proceed toward recordation and subsequent construction in accordance with the previously approved project and conditions of approval.

Staff recommends that the City Council adopt the Resolution (Attachment A) approving Final Tract Map No. 84681 (Attachment B) and authorize the Mayor to execute the Indemnity Agreement (Attachment C) and Subdivision Improvement Agreement (Attachment D).

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
On December 13, 2022, the City Council declared the approximately 5.8-acre City-owned property at 263 S. San Jose Drive as surplus land. Following completion of the required Surplus Land Act process, the City entered into a Purchase and Sale Agreement with Olson Urban Housing, LLC in May 2024 for the sale and development of the property.

On August 26, 2025, following Planning Commission review and a City Council public hearing, the City Council approved Vesting Tentative Tract Map No. 84681 and Development Plan Review for 41 detached single-family homes, including seven homes restricted for purchase by moderate-income qualified buyers.

The sale of the property closed escrow on December 18, 2025. Since that time, the developer has continued processing the Final Map, improvement plans, and building plans necessary to advance the project toward construction.

DISCUSSION

The City Council approved Vesting Tentative Tract Map No. 84681 and the associated development plans in August 2025. The action before the City Council now is the next step in the subdivision process and does not provide an opportunity to reconsider or change the previously approved 41-home development.

Pursuant to Sections 66458 and 66474.1 of the Subdivision Map Act (Map Act), the City Council must approve a final map if it conforms to the requirements of the Map Act, the local subdivision ordinance applicable when the tentative map was approved, and the rulings made under those requirements. The City Council may not deny the Final Map if it finds that the map is in substantial compliance with the previously approved Vesting Tentative Tract Map. The City Council must act at the meeting at which the City Clerk receives the Final Map or at the next regular meeting, unless the applicable time is lawfully extended. Staff has determined that Final Tract Map No. 84681 meets these requirements.

The Final Map establishes the individual lots, streets, and other areas of the subdivision for recordation. Staff has reviewed the Final Map and determined that it is substantially consistent with the Vesting Tentative Tract Map previously approved by the City Council and that the applicable conditions required for Final Map approval have either been satisfied or appropriately secured through the Subdivision Improvement Agreement and required security. The County Surveyor/Engineer is also completing its required technical review of the map, checking for mathematical accuracy, survey analysis, title information, and compliance with the Map Act.

The developer is responsible for constructing the public and off-site improvements required as part of the project. All off-site improvement plans have been submitted to the City Engineer for approval, and the developer has deposited the applicable fees and provided the required bonds and insurance. Because some of these improvements will be completed after the Final Map is recorded, the developer has entered into a Subdivision Improvement Agreement with the City, which ensures that the required improvements will be completed at the developer’s expense. The developer has also executed the required Indemnity Agreement.

Following City Council approval and completion of the remaining requirements, the City Engineer and City Clerk will sign the Final Map. The map will then proceed through the remaining County processing before it is recorded.

FISCAL IMPACT

There is no anticipated direct fiscal impact to the City. Under the Subdivision Improvement Agreement, the owner/developer is responsible for the costs of constructing the required improvements and for reimbursing the City for applicable engineering, inspection, plan-check, and administrative costs.

ENVIRONMENTAL DETERMINATION

On August 26, 2025, the City Council determined that the underlying project, including Vesting Tentative Tract Map No. 84681, was exempt from the California Environmental Quality Act (“CEQA”), and a Notice of Exemption was subsequently filed for that determination. Approval of the Final Map is a ministerial action and is therefore not subject to CEQA pursuant to Public Resources Code section 21080, subdivision (b)(1), and CEQA Guidelines section 15268.

Prepared By:	Maliha Ansari, Principal Civil Engineer
Concurs With:	Not Applicable
Reviewed By:	Moises Lopez, Assistant City Manager
Certified to Availability of Funds:	Marie Ricci, Deputy City Manager

Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_Resolution_Approving_Final_Tract_Map_No_84681.pdf
B_Final_Tract_Map_No_84681.pdf
C_Indemnity_Agreement_OlsonTract_4681.pdf
D_Subdivision_Improvement_Agreement_-_Tract_No_84681.pdf
E_CC_Staff_Report_08262025_Approving_VTTM_for_Tract_No_84681.pdf
F_Resolution_CC_2025-32_Tract_No_84681.pdf
G_Approved_VTTM_for_Tract_No_84681.pdf

RESOLUTION CC 2026-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA APPROVING FINAL TRACT MAP NO. 84681 FOR A SUBDIVISION LOCATED AT 263 S. SAN JOSE DRIVE, GLENDORA, CALIFORNIA

THE CITY COUNCIL
City of Glendora, California

WHEREAS, on August 26, 2025, the City Council adopted Resolution No. CC 2025-32, approving Vesting Tentative Tract Map No. 84681 and Development Plan Review Project No. PLN24-0045 for the development of 41 detached single-family residential homes ("Project") on that certain property located at 263 S. San Jose Drive ("Property"), subject to the conditions of approval set forth therein; and,

WHEREAS, Olson Urban VI – Glendora 3, LLC ("Subdivider"), has submitted Final Tract Map No. 84681 ("Final Map") for the Property; and,

WHEREAS, the Subdivider has knowledge of and agrees to all of the conditions imposed upon the approved Vesting Tentative Map and has taken the necessary steps to comply with such conditions or to provide for the performance of such conditions; and,

WHEREAS, the City Engineer has determined that the Final Map conforms to the applicable requirements of the Subdivision Map Act and the Glendora Municipal Code and is in substantial compliance with the approved Vesting Tentative Tract Map and its conditions of approval; and

WHEREAS, certain required improvements have not yet been completed, and the Subdivider has executed a Subdivision Improvement Agreement for Tract Map No. 84681 and has paid all the fees and provided all the improvement security required to guarantee the performance of the terms and provisions of that agreement; and

WHEREAS, the Subdivider has executed an Indemnity Agreement concerning approvals associated with Tract Map No. 84681; and

WHEREAS, the City Engineer and County Surveyor have reviewed the Final Map for Tract No. 84681, and the City Engineer recommends its approval; and

WHEREAS, the City Council previously determined that the underlying Project qualifies for a Class 32 categorical exemption from the California Environmental Quality Act ("CEQA") under CEQA Guidelines section 15332, and approval of the Final Map is a ministerial action that is not subject to CEQA pursuant to Public Resources Code section 21080, subdivision (b)(1), and CEQA Guidelines section 15268.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Glendora finds that Final Tract Map No. 84681 conforms to the applicable requirements of the Subdivision Map Act and the Glendora Municipal Code and is in substantial compliance with the previously approved Vesting Tentative Tract Map No. 84681 and the conditions imposed thereon. The City Council therefore approves Final Tract Map No. 84681.

SECTION 2. The City Council approves the Subdivision Improvement Agreement and Indemnity Agreement in substantially the forms presented to the City Council and authorizes the Mayor to execute the agreements on behalf of the City, subject to final approval as to form by the City Attorney.

SECTION 3. The City Engineer and City Clerk are authorized and directed to sign Final Tract Map No. 84681 on behalf of the City after all required signatures have been obtained and all applicable fees, agreements, improvement security, insurance requirements, conditions required before recordation, and other prerequisites to recordation have been satisfied. The City Clerk is authorized to transmit the Final Map and related agreements for recordation in the sequence approved by the City Attorney and City Engineer.

SECTION 4. The City Council finds that approval of Final Tract Map No. 84681 is a ministerial action that is not subject to CEQA pursuant to Public Resources Code section 21080, subdivision (b)(1), and CEQA Guidelines section 15268.

SECTION 5. This Resolution shall take effect immediately upon adoption.

SECTION 6. The City Clerk shall certify to the passage and adoption of this Resolution and shall enter the same in the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Glendora this _____ day of ____, _____.

BY: _____
DAVID FREDENDALL
Mayor

APPROVED AS TO FORM:
Aleshire & Wynder, LLP

_____
DANNY ALESHIRE
City Attorney

CERTIFICATION

I, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Glendora at a regular meeting held on the ___ day of ____, 2___, by the following vote:

AYES: MEMBERS:
NOES: MEMBERS:
ABSENT: MEMBERS:
ABSTAIN: MEMBERS:

Dated:

KATHLEEN R. SESSMAN
City Clerk/Communications Director

41 NUMBERED LOTS
4 LETTERED LOTS
5.772 ACRES

TRACT NO. 84681

IN THE CITY OF GLENDORA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BEING A SUBDIVISION OF PORTIONS OF LOTS 2, 5, 6, AND 9 OF TRACT NO. 1233, AS PER MAP RECORDED IN BOOK 18, PAGE 120 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY

OWNER'S STATEMENT

WE HEREBY STATE WE ARE THE OWNERS OF OR ARE INTERESTED IN THE LANDS INCLUDED WITHIN THE SUBDIVISION SHOWN ON THIS MAP WITHIN THE DISTINCTIVE BORDER LINES, AND WE CONSENT TO THE PREPARATION AND FILING OF SAID MAP AND SUBDIVISION.

WE HEREBY DEDICATE TO THE CITY OF GLENDORA FOR PUBLIC PURPOSES ALL STREETS, HIGHWAYS, AND OTHER PUBLIC WAYS SHOWN ON THIS MAP; AND ALSO HEREBY DEDICATE TO THE CITY OF GLENDORA THE EASEMENTS FOR DOMESTIC WATER, SANITARY SEWER, COVERED STORM DRAIN AND APPURTENANT STRUCTURES AND STORM DRAIN INGRESS AND EGRESS, PUBLIC UTILITIES, INGRESS AND EGRESS OF EMERGENCY VEHICLES PURPOSES SO DESIGNATED ON SAID MAP AND ALL USES INCIDENT THERETO INCLUDING THE RIGHT TO MAKE CONNECTIONS THEREWITH FROM ANY ADJOINING PROPERTIES.

WE HEREBY SET FORTH LOTS A, B, AND C IN FEE SIMPLE TO THE HOMEOWNERS ASSOCIATION FOR OPEN SPACE PURPOSES FOR THE BENEFIT OF LOTS 1 THROUGH 41 INCLUSIVE.

OLSON URBAN VI - GLENDORA 3, LLC
A DELAWARE LIMITED LIABILITY COMPANY (OWNER)

BY: OLSON URBAN COMMUNITIES VI, LLC
A DELAWARE LIMITED LIABILITY COMPANY
SOLE MEMBER

BY: OLSON URBAN VENTURES VI, LLC
A DELAWARE LIMITED LIABILITY COMPANY
SOLE MEMBER

BY: OLSON URBAN HOUSING, LLC
A DELAWARE LIMITED LIABILITY COMPANY
OPERATING MEMBER

BY: IN TOWN LIVING, INC.
A DELAWARE CORPORATION
MANAGING MEMBER

BY: _____
NAME: CHRISTOPHER CAMPBELL
TITLE: CFO

BY: _____
NAME: William E. Holford
TITLE: President

NOTARY ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA
COUNTY OF ORANGE
ON JULY 6, 2026 BEFORE ME, N.STEINKELLNER, A NOTARY PUBLIC, PERSONALLY APPEARED CHRISTOPHER CAMPBELL & WILLIAM E. HOLFORD
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND
SIGNATURE: _____
PRINTED NAME: N. STEINKELLNER

MY PRINCIPAL PLACE OF BUSINESS IS IN LOS ANGELES COUNTY.
MY COMMISSION EXPIRES: MAR 11, 2029
MY COMMISSION NUMBER: 2514174

BENEFICIARY

WELLS FARGO BANK, NATIONAL ASSOCIATION AS BENEFICIARY UNDER DEED OF TRUST, RECORDED DECEMBER 18, 2025, AS INST. NO. 20250920085 OF OFFICIAL RECORDS.

BY: _____
PRINT NAME: CINTHYA HANSELMAN
TITLE: EXECUTIVE DIRECTOR

NOTARY ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA
COUNTY OF Orange
ON June 30, 2026 BEFORE ME, Frank Gilliam, A NOTARY PUBLIC, PERSONALLY APPEARED Cinthya Hanselman
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND
SIGNATURE: _____
PRINTED NAME: Frank Gilliam

MY PRINCIPAL PLACE OF BUSINESS IS IN LOS ANGELES COUNTY.
MY COMMISSION EXPIRES: Dec. 23, 2026
MY COMMISSION NUMBER: 2432214

NOTES:

THE SUBDIVISION TRACT IS APPROVED AS A RESIDENTIAL PLANNED DEVELOPMENT PROJECT WHEREBY THE COMMON AREAS (LOTS A, B, AND C) WILL BE HELD IN FEE BY AN ASSOCIATION MADE UP OF THE OWNERS OF THE INDIVIDUAL LOTS, MEMBERSHIP IN THE HOMEOWNERS ASSOCIATION IS INSEPARABLE FROM OWNERSHIP IN THE INDIVIDUAL LOTS.

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A TRUE AND COMPLETE FIELD SURVEY BY ME OR UNDER MY DIRECTION IN MAY 2024. IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF THE OLSON COMPANY ON ON MAY 29, 2024. I HEREBY STATE THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP; THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS WITHIN 12 MONTHS FROM THE FILING DATE OF THIS MAP; AND THAT THE MONUMENTS ARE OR WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

_____ 6/25/26
JEFFREY L. MAYS, PLS 6379 DATE

LICENSED LAND SURVEYOR — JEFFERY L. MAYS — LS 6379 — STATE OF CALIFORNIA

CITY ENGINEER'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP THAT IT CONFORMS SUBSTANTIALLY TO THE TENTATIVE MAP AND ALL APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF SUBDIVISION ORDINANCES OF THE CITY OF GLENDORA APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH; AND THAT I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT WITH RESPECT TO CITY RECORDS.

_____ 07/07/26
MALIHA F. ANSARI DATE
CITY ENGINEER, CITY OF GLENDORA
R.C.E. 70424

REGISTERED PROFESSIONAL ENGINEER — MALIHA F. ANSARI — No. 70424 — CIVIL — STATE OF CALIFORNIA

COUNTY ENGINEER'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP; THAT IT COMPLIES WITH ALL PROVISIONS OF STATE LAW APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP; AND THAT I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT IN ALL RESPECTS NOT CERTIFIED BY THE CITY ENGINEER.

_____
DIEGO G. RIVERA DATE
L.S. NO. 9742

LICENSED LAND SURVEYOR — DIEGO G. RIVERA — LS 9742 — STATE OF CALIFORNIA

CITY CLERK'S CERTIFICATE

I HEREBY CERTIFY THAT THE CITY COUNTIL OF THE CITY OF GLENDORA, BY RESOLUTION NO. CC 2025-32 ADOPTED ON THE 27TH DAY OF AUGUST 2025, AND THAT THEREUPON SAID COUNCIL DID ACCEPT ON BEHALF OF THE CITY OF GLENDORA: ALL STREETS, HIGHWAYS, AND OTHER PUBLIC WAYS SHOWN ON THIS MAP; AND ALSO THE EASEMENTS FOR DOMESTIC WATER, SANITARY SEWER, COVERED STORM DRAIN AND APPURTENANT STRUCTURES AND STORM DRAIN INGRESS AND EGRESS, PUBLIC UTILITIES, INGRESS AND EGRESS OF EMERGENCY VEHICLES PURPOSES SO DESIGNATED ON SAID MAP AND ALL USES INCIDENT THERETO INCLUDING THE RIGHT TO MAKE CONNECTIONS THEREWITH FROM ANY ADJOINING PROPERTIES AS DEDICATED HEREON.

_____
KATHLEEN R. SESSMAN DATE
CITY CLERK, CITY OF GLENDORA

CITY OF GLENDORA * COUNTY OF LOS ANGELES * INCORPORATED NOV. 13TH, 1911 * STATE OF CALIFORNIA

SPECIAL ASSESSMENT CERTIFICATE

I HEREBY CERTIFY THAT ALL SPECIAL ASSESSMENTS LEVIED UNDER THE JURISDICTION OF THE CITY OF GLENDORA TO WHICH THE LAND INCLUDED IN THE WITHIN SUBDIVISION OR ANY PART THEREOF IS SUBJECT AND WHICH MAY BE PAID IN FULL, HAVE BEEN PAID IN FULL.

_____ _____
DATE
CITY TREASURER, CITY OF GLENDORA

CITY OF GLENDORA * COUNTY OF LOS ANGELES * INCORPORATED NOV. 13TH, 1911 * STATE OF CALIFORNIA

COUNTY TAX BOND CERTIFICATE

I HEREBY CERTIFY THAT ALL CERTIFICATES HAVE BEEN FILED AND DEPOSITS HAVE BEEN MADE THAT ARE REQUIRED UNDER THE PROVISIONS OF SECTIONS 66492 AND 66493 OF THE SUBDIVISION MAP ACT.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY_____ DATE _____
DEPUTY

I HEREBY CERTIFY THAT SECURITY IN THE AMOUNT OF $_____ HAS BEEN FILED WITH THE EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AS SECURITY FOR THE PAYMENT OF TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES ON THE LAND SHOWN ON MAP OF TRACT NO. 84681 AS REQUIRED BY LAW.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY _____ DATE_____
DEPUTY

SIGNATURE OMISSIONS

THE SIGNATURES OF THE PARTIES NAMED HEREINAFTER AS OWNERS OF THE INTEREST SET FORTH, HAVE BEEN OMITTED UNDER PROVISIONS OF THE SUBDIVISION MAP ACT SECTION 66436(a)(3)(A)(i-viii), THEIR INTEREST IS SUCH THAT IT CANNOT RIPEN INTO A FEE TITLE, AND SAID SIGNATURES ARE NOT REQUIRED BY THE LOCAL AGENCY.

J. E. ELLSWORTH, HOLDER OF AN EASEMENT FOR WASH OR NATURAL DRAIANGE AND INCIDENTAL PURPOSES, RECORDED MARCH 12, 1914 AS BOOK 5711, PAGE 184 OF OFFICIAL RECORDS.

GLENDORA INDEPENDENT WATER COMPANY, A CORPORATION, HOLDER OF AN EASEMENT FOR ROAD AND INCIDENTAL PURPOSES ONLY, RECORDED MARCH 26, 1917 AS BOOK 6443, PAGE 237 OF OFFICIAL RECORDS.

LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, HOLDER OF AN EASEMENT FOR CONSTRUCTION, RECONSTRUCTION, MAINTENANCE AND REPAIR OF PROTECTION WORKS FOR THE PURPOSE OF CONFINING THE WATER OF BIG DALTON WASH AND INCIDENTAL PURPOSES, RECORDED NOVEMBER 9, 1928 AS BOOK 7358 PAGE 77 OF OFFICIAL RECORDS.

SOUTHERN CALIFORNIA EDISON COMPANY, HOLDER OF AN EASEMENT FOR ELECTRIC LINE AND INCIDENTAL PURPOSES, RECORDED NOVEMBER 6, 1941 AS BOOK 18938 PAGE 34 OF OFFICIAL RECORDS. NOT PLOTABLE

GENERAL TELEPHONE COMPANY OF CALIFORNIA, A CORPORATION, HOLDER OF AN EASEMENT FOR POLES, WIRES, AND CONDUITS AND INCIDENTAL PURPOSES, RECOREDED DECEMBER 18, 1953 AS INSTRUMENT NO. 1863, IN BOOK 43428 PAGE 20 OF OFFICIAL RECORDS.

SOUTHERN CALIFORNIA EDISON COMPANY, HOLDER OF AN EASEMENT FOR ELECTRIC LINE AND INCIDENTAL PURPOSES, RECORDED DECEMBER 10, 1954 AS INSTRUMENT NO. 3132, IN BOOK 46349 PAGE 400 OF OFFICIAL RECORDS.

THE COUNTY OF LOS ANGELES, HOLDER OF AN EASEMENT FOR SANITARY SEWERS AND INCIDENTAL PURPOSES, RECORDED FEBRUARY 25, 1974 AS INSTRUMENT NO. 20068 OF OFFICIAL RECORDS.

SCALE 1"=80'

SHEET 2 OF 6 SHEETS

TRACT NO. 84681

IN THE CITY OF GLENDORA
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BOUNDARY

SURVEYOR'S NOTES

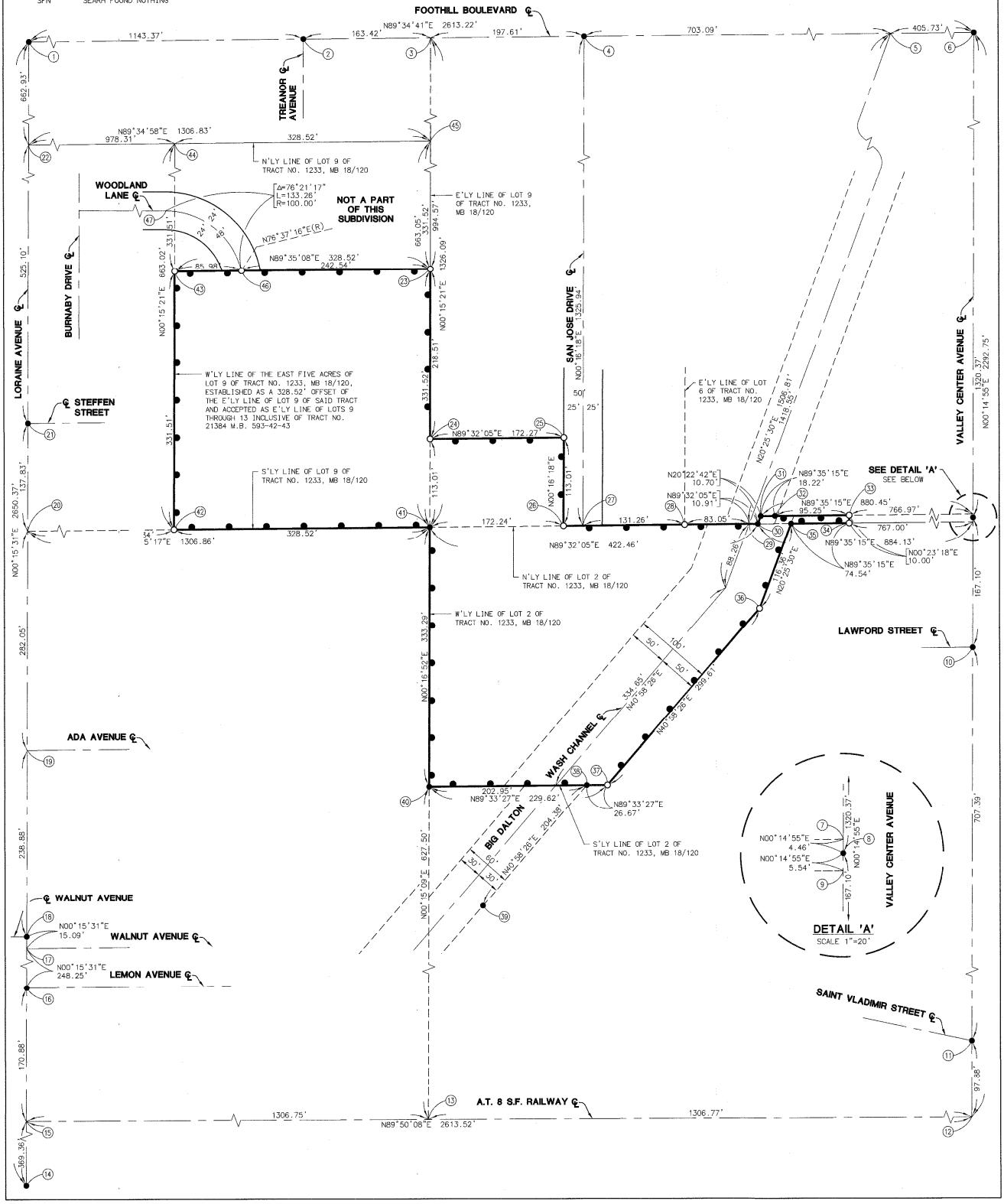
●	INDICATES FOUND MONUMENT AS NOTED
○	INDICATES 2" (O.D.) IRON PIPE TAGGED "P.L.S. 6379" TO BE SET; 6" SPIKE AND WASHER STAMPED "P.L.S. 6379" TO BE SET IN ASPHALT; OR LEAD, BRASS TACK AND TAG STAMPED "P.L.S. 6379" TO BE SET IN CONCRETE OR IN BLOCK WALLS.
( )	INDICATES RECORD DATA PER RECORD NOTED BELOW
R1	INDICATES RECORD DATA PER RECORD OF SURVEY RS 106/90
R2	INDICATES RECORD DATA PER RECORD OF SURVEY RS 281/59
R3	INDICATES RECORD DATA PER TRACT NO. 17909 MB 537/33-35
R4	INDICATES RECORD DATA PER TRACT NO. 20863 MB 554/37 AND 38
R5	INDICATES RECORD DATA PER TRACT NO. 38566 MB 948/24 AND 25
R6	INDICATES RECORD DATA PER TRACT NO. 18068 MB 460/17-19
R7	INDICATES RECORD DATA PER TRACT NO. 1233 MB 18/20
R8	INDICATES RECORD DATA PER TRACT NO. 21384 MB 593/42 AND 43
M&R	MEASURED AND RECORD
SFN	SEARCH FOUND NOTHING

BASIS OF BEARINGS:

THE BEARING SHOWN HEREON ARE BASE ON THE BEARING N 89°34'41" E OF THE CENTERLINE OF FOOTHILL BOULEVARD AS SHOWN ON THE MAP OF RECORD OF SURVEY , AS FIELD IN BOOK 106 PAGE 90 OF R.S., RECORDS OF SURVEY.

LEGEND:

INDICATES THE BOUNDARY OF THE LAND BEING SUBDIVIDED BY THIS MAP



SCALE 1"=30'

SHEET 3 OF 6 SHEETS

TRACT NO. 84681

IN THE CITY OF GLENDORA
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

LEGEND:

INDICATES THE BOUNDARY OF THE LAND BEING SUBDIVIDED BY THIS MAP

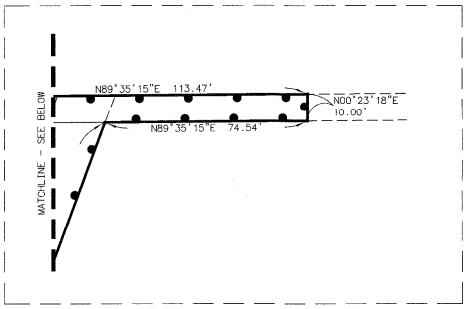


SCALE 1"=30'

SHEET 4 OF 6 SHEETS

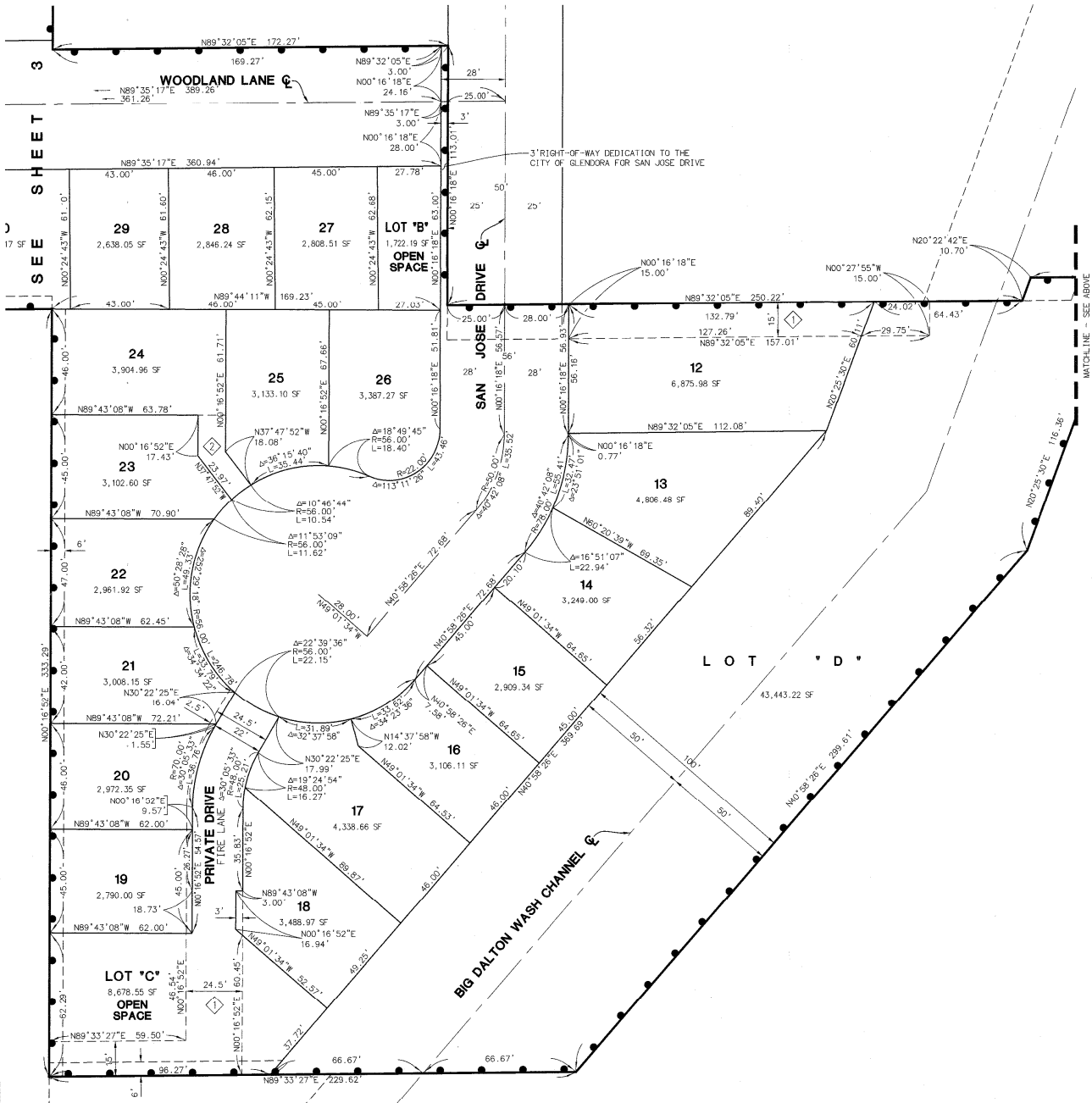
TRACT NO. 84681

IN THE CITY OF GLENDORA
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA



LEGEND:

INDICATES THE BOUNDARY OF THE LAND BEING SUBDIVIDED BY THIS MAP



SCALE 1"=80'

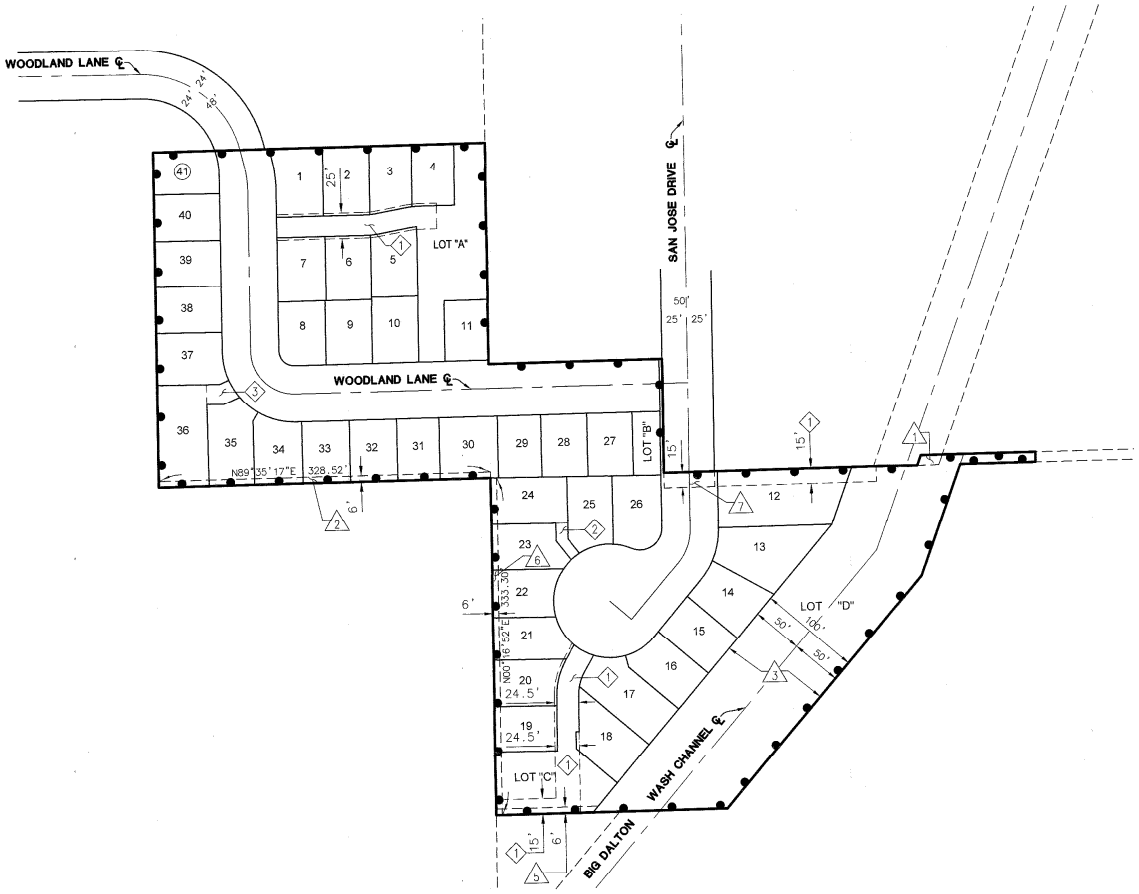
TRACT NO. 84681

IN THE CITY OF GLENDORA
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

EASEMENTS

LEGEND:

INDICATES THE BOUNDARY OF THE LAND BEING SUBDIVIDED BY THIS MAP



NEW EASEMENT NOTES

1. EASEMENT FOR DOMESTIC WATER, SANITARY SEWER, COVERED STORM DRAIN, AND APPURTENANT STRUCTURES AND STORM DRAIN, PUBLIC UTILITIES, INGRESS AND EGRESS OF EMERGENCY VEHICLES PURPOSES DEDICATED HEREON TO THE CITY OF GLENDORA.
2. EASEMENT FOR INGRESS AND EGRRSS PURPOSES DEDICATED HEREON TO THE OWNER OF LOT 23.
3. EASEMENT FOR INGRESS AND EGRESS PURPOSES DEDICATED HEREON TO THE OWNER OF LOT 35.

EXISTING EASEMENT NOTES

1. AN EASEMENT FOR WASH OR NATURAL DRAIANGE AND INCIDENTAL PURPOSES TO J. E. ELLSWORTH, RECORDED MARCH 12, 1914 AS BOOK 5711, PAGE 184 OF OFFICIAL RECORDS.
2. AN EASEMENT FOR ROAD PURPOSES TO GLENDORA INDEPENDENT WATER COMPANY, RECORDED MARCH 15, 1917 AS BOOK 6443, PAGE 237 OF OFFICIAL RECORDS.
3. AN EASEMENT FOR CONSTRUCTION, RECONSTRUCTION, INSPECTION, MAINTENANCE AND REPAIR OF PROTECTION WORKS FOR THE PURPOSE OF CONFINING THE WATER OF BIG DALTON WASH AND INCIDENTAL PURPOSES TO LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, RECORDED OCTOBER 8, 1928 AS BOOK 7358 PAGE 77 OF OFFICIAL RECORDS.
5. AN EASEMENT FOR POLES, WIRES, AND CONDUITS AND INCIDENTAL PURPOSES TO GENERAL TELEPHONE COMPANY OF CALIFORNIA, RECOREDED DECEMBER 18, 1953 AS INSTRUMENT NO. 1863, IN BOOK 43428 PAGE 20 OF OFFICIAL RECORDS.
6. AN EASEMENT FOR ELECTRIC LINE AND INCIDENTAL PURPOSES TO SOUTHERN CALIFORNIA EDISON COMPANY, RECORDED DECEMBER 10, 1954 AS INSTRUMENT NO. 3132, IN BOOK 46349 PAGE 400 OF OFFICIAL RECORDS.
7. AN EASEMENT FOR SANITARY SEWERS AND INCIDENTAL PURPOSES TO THE COUNTY OF LOS ANGELES, RECORDED FEBRUARY 25, 1974 AS INSTRUMENT NO. 2068 OF OFFICIAL RECORDS.

Docusign Envelope ID: ACCC5D0B-997B-80A0-8320-A00AA4571884

INDEMNITY AGREEMENT

THIS INDEMNITY AGREEMENT (this "**Agreement**") is made and entered into as of this _____ day of _____, 2026, between the **CITY OF GLENDORA**, a California municipal corporation ("**City**"), and **OLSON URBAN VI – GLENDORA 3, LLC**, a Delaware limited liability company ("**Subdivider**"). City and Subdivider are sometimes referred to herein individually as a "**Party**" and jointly as the "**Parties**."

RECITALS

A. Subdivider is the record owner of certain real property generally located at 263 South San Jose Drive in the City of Glendora ("**Property**").

B. The City previously approved Tentative Tract Map No. 84681 ("**TTM**") and Development Plan Review Project No. PLN24-0045 by Resolution No. CC 2025-32, adopted on August 26, 2025, for the Property pursuant to the Subdivision Map Act ("**Map Act**").

C. Pursuant to the Map Act and the Glendora Municipal Code ("**GMC**"), Subdivider has applied to the City for approval of Final Tract Map No. 84681 for the Property ("**Final** Map").

D. Pursuant to Government Code section 66474.9(b), the City is requiring, as a condition of approval of the Final Map, that Subdivider defend, with legal counsel reasonably acceptable to City, indemnify, and hold harmless City and any agency or instrumentality thereof, its elected and appointed boards, commissions, officials, officers, employees, volunteers, and agents (collectively, "**Indemnitees**") from and against any and all claims, actions, or proceedings to attack, set aside, void, or annul an approval of City, any advisory agency, appeal board, or City Council concerning Tract No. 84681, to the fullest extent permitted by law, if those claims, actions, or proceedings are brought within the time period provided for in Government Code section 66499.37.

E. In addition, Subdivider has voluntarily agreed to provide defense and indemnification concerning any claim, action, or proceeding to attack, review, set aside, void, or annul the City's determination of compliance with the California Environmental Quality Act (Public Resources Code section 21000 et seq.; "**CEQA**") in connection with the City's approval of the TTM, Development Plan Review Project No. PLN24-0045, the Final Map, or another approval concerning the development of the Property (collectively, the "Project"), if that claim, action, or proceeding is brought within the applicable limitations period under Public Resources Code section 21167.

NOW, THEREFORE, in consideration of City's approval of the Final Map for Tract No. 84681 and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

Section I. **RECITALS.** The Recitals set forth above are acknowledged as true and correct and are incorporated into this Agreement by this reference.

Docusign Envelope ID: ACCC5D0B-997B-80A0-8320-A00AA4571884

Section II. INDEMNITY.

A. Subdivider shall defend, with legal counsel reasonably acceptable to City, indemnify, and hold harmless, the Indemnitees from and against any and all claims, actions, or proceedings to attack, set aside, void, or annul an approval of City, any advisory agency, appeal board, or City Council concerning the TTM or Final Map, if those claims, actions, or proceedings are brought within the time period provided for in Government Code section 66499.37.

B. In addition, Subdivider shall defend, with legal counsel reasonably acceptable to City, indemnify, and hold harmless, the Indemnitees from and against any and all claims, actions, or proceedings arising out of or in any way relating to the environmental review conducted under CEQA in conjunction with any approval granted by City, its boards, commissions or employees concerning the TTM or Final Map which claims, actions or proceedings are brought within the time periods provided for in Public Resources Code Section 21167.

C. To the extent that the obligations set forth above may be unenforceable because they violate any law or public policy, Subdivider will contribute the maximum amount allowed by law in payment and satisfaction of all claims, actions or proceedings incurred by the Indemnitees which are within the scope of the terms and provisions of this Agreement.

D. The indemnity provisions provided in this Agreement are limited to claims, actions or proceedings brought by third parties and are not intended to cover any claim, action or proceedings brought by Subdivider.

Section III. SUCCESSORS AND ASSIGNS. The representations, warranties, indemnities, covenants and agreements provided herein shall become effective upon execution of this Agreement and shall be binding upon Subdivider's successors and permitted assigns. Subdivider shall not assign or transfer this Agreement or transfer any interest in the Property without first obtaining written approval by the City.

Section IV. REIMBURSEMENT OF EXPENSES. Subdivider shall pay or reimburse all reasonable attorneys' fees, costs, and expenses covered by this Agreement as they are incurred. Subdivider shall make payment no later than thirty (30) days after receiving a written demand and reasonable supporting documentation.

Section V. NOTICE OF CLAIM AGAINST INDEMNITEES. City shall give Subdivider prompt written notice of any claim, action, or proceeding regarding the subject matter of this Agreement, and shall cooperate in the defense of any applicable claim, action or proceeding. If City fails to notify Subdivider of any claim, action or proceeding against the Indemnitees, or if City fails to reasonably cooperate in the defense, Subdivider shall not thereafter be responsible to defend, indemnify, or hold harmless the City.

Section VI. PARTICIPATION BY CITY. Nothing contained in this Agreement prohibits City from participating in the defense of any claim, action, or proceeding.

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Section VII. SETTLEMENT. Subdivider shall not be required to pay or perform any settlement unless the settlement is approved in writing by Subdivider.

Section VIII. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of California and, to the extent that federal law may preempt the applicability of state law, applicable federal law.

Section IX. AMENDMENTS. This Agreement may not be changed or amended orally but only by an instrument in writing signed by both Parties.

Section X. SEVERABILITY. Should any non-material provision of this Agreement be held invalid or illegal, such invalidity or illegality shall not invalidate the whole of this Agreement but, rather, the Agreement shall be construed as if it did not contain the invalid or illegal part, and the rights and obligations of the Parties shall be construed and enforced accordingly. The obligations in this Agreement shall not be deemed terminated, modified or limited by any other agreement between City and Subdivider.

Section XI. ATTORNEYS' FEES. If litigation is reasonably required to enforce or interpret the provisions of this Agreement, the prevailing Party in such litigation shall be entitled to an award of reasonable attorneys' fees and costs, in addition to any other relief to which it may be entitled.

Section XII. NOTICES. All notices, demands, invoices, and written communications shall be in writing and delivered to the following addresses or such other addresses as the Parties may designate by written notice:

To City: City Clerk
City of Glendora
116 East Foothill Boulevard
Glendora, California 91741

With copy to: ALESHIRE & WYNDER, LLP
1 Park Plaza, Suite 1000
Irvine, California 92614
Danny Aleshire, City Attorney

To Subdivider: OLSON URBAN VI – GLENDORA 3, LLC
The Olson Company
3010 Old Ranch Parkway, Suite 100
Seal Beach, CA 90740
Attn: Caesar Villanueva, Legal Counsel

Any notice which either Party may desire to give to the other Party must be in writing and may be given (i) by personal delivery (including reputable overnight courier (such as Federal Express, UPS or DHL) which will be deemed received the following day, or (ii) by mailing the same by registered or certified mail, return receipt requested which will be deemed delivered three (3) days after depositing same in the mail, addressed to the party to whom the notice is

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directed as set forth above or such other address and to such other persons as the parties may hereafter designate in writing.

Section XIII. HEADINGS. The section headings contained in this Agreement are for convenience and identification only and shall not be deemed to limit or define the contents of the sections to which they relate.

Section XIV. NO PRESUMPTION. The Parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the Parties and their attorneys, and this Agreement reflects their mutual agreement regarding the same. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any Party to be the drafter of this Agreement, and therefore no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.

Section XV. NO THIRD-PARTY BENEFICIARIES. This Agreement is intended to benefit only the Parties hereto and their respective successors and permitted assigns. Neither City nor Subdivider intends to create any third-party beneficiary rights in this Agreement in any contractor, subcontractor, member of the general public, or other person or entity.

Section XVI. CONSENT TO JURISDICTION AND VENUE. This Agreement shall be construed in accordance with and governed by the laws of the State of California. Any legal action or proceeding brought to interpret or enforce this Agreement, or which in any way arises out of the Parties' activities undertaken pursuant to this Agreement, shall be filed and prosecuted in the appropriate California State Court in the County of Los Angeles, California. Each Party waives the benefit of any provision of state or federal law providing for a change of venue to any other court or jurisdiction including, without limitation, a change of venue based on the fact that a governmental entity is a party to the action or proceeding, or that a federal right or question is involved or alleged to be involved in the action or proceeding.

Section XVII. ASSISTANCE OF COUNSEL. Each Party acknowledges that it has had the opportunity to consult with legal counsel concerning this Agreement and the documents related to it.

Section XVIII. QUALIFICATION AND AUTHORITY. Each individual executing this Agreement on behalf of Subdivider represents, warrants, and covenants to the City that (a) such person is duly authorized to execute and deliver this Agreement on behalf of Subdivider in accordance with authority granted under the organizational documents of such entity, and (b) Subdivider will be bound by the terms of this Agreement.

Section XIX. COUNTERPARTS; ELECTRONIC SIGNATURES. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument. Signatures transmitted electronically or in portable document format shall have the same force and effect as original signatures to the extent permitted by law.

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Section XX. SURVIVAL. Subdivider's obligations to defend, indemnify, hold harmless, and reimburse the Indemnitees shall survive approval and recordation of the Final Map, completion or acceptance of subdivision improvements, transfer of the Property, and expiration or termination of any related agreement for the full period during which a covered claim, action, or proceeding may be brought or remains pending.

Section XXI. ENTIRE AGREEMENT. This Agreement constitutes the complete agreement between the Parties concerning its subject matter and supersedes all prior or contemporaneous oral and written understandings concerning that subject matter. This Agreement does not supersede or limit any separate defense or indemnification obligation imposed by Resolution No. CC 2025-32, a condition of approval, the Subdivision Improvement Agreement, or another written agreement unless expressly stated in this Agreement.

[SIGNATURES ON FOLLOWING PAGE]

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IN WITNESS WHEREOF, the Parties hereto have caused this Indemnity Agreement to be executed as of the date first written above.

CITY:
CITY OF GLENDORA, a California municipal corporation

By:
David Fredendall, Mayor

ATTEST

By:
Kathleen R. Sessman, MMC, City Clerk

APPROVES AS TO FORM:

By: DocuSigned by: Danny Aleshire 0D5924B7E6ED4A5...
Danny Aleshire, City Attorney

SUBDIVIDER:
OLSON URBAN VI – GLENDORA 3, LLC, a Delaware limited liability company

By: OLSON URBAN COMMUNITIES VI, LLC, a Delaware limited liability company its Sole Member

By: OLSON URBAN VENTURES VI, LLC, a Delaware limited liability company its Sole Member

By: OLSON URBAN HOUSING, LLC, a Delaware limited liability company its Operating Member

By: IN TOWN LIVING, INC., a Delaware corporation its Managing Member

By: Signed by: Mike McBride 7C3DBA913E5D46F...
Name: Mike McBride
Title: Vice President
Jul 29, 2026 | 11:11 AM PDT

RECORDING REQUESTED BY:
WHEN RECORDED RETURN TO:

CITY OF GLENDORA
116 E. Foothill Blvd.
Glendora, CA 91741
ATTN: CITY CLERK

Exempt from recording fee, per Government Code § 6103

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SUBDIVISION IMPROVEMENT AGREEMENT FOR

TRACT MAP NO. 84681

between

THE CITY OF GLENDORA,
a California municipal corporation,

and

OLSON URBAN VI – GLENDORA 3, LLC,
a Delaware limited liability company

SUBDIVISION IMPROVEMENT AGREEMENT

Tract Map 84681

This Subdivision Improvement Agreement for Tract Map No. 84681 ("**Agreement**") is entered into as of this 29 day of July, 2026 ("**Effective Date**"), by and between the **City of Glendora,** a California municipal corporation ("**City**") and **OLSON URBAN VI – GLENDORA 3, LLC**, a Delaware limited liability company ("**Developer**"). City and Developer are sometimes referred to herein individually as a "**Party**" and collectively as the "**Parties.**"

RECITALS

A. Developer warrants and represents to the City that Developer is the sole owner of the real property located at 263 South San Jose Drive and included within Vesting Tentative Tract Map No. 84681("**Vesting Tract 84681**" or "**Property**"), legally described as follows:

> **VESTING TRACT NO. 84681, IN THE CITY OF GLENDORA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, A PROPOSED SUBDIVISION OF PORTIONS OF LOTS 2, 5, 6, AND 9 OF TRACT NO. 1233, AS PER MAP RECORDED IN BOOK 18, PAGE 120 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.**

B. Developer has proposed a project consisting of 41 detached single-family units and related infrastructure on the Property (the "Project"). The Project was approved (i) subject to the Conditions of Approval issued by the City ("**Conditions**") for Vesting Tentative Tract Map No. 84681 and Development Plan Review (Project No. PLN24-0045) as set forth in Resolution No. CC 2025-32, and (ii) pursuant to the City's determination that the Project qualifies for a Class 32 categorical exemption under the California Environmental Quality Act ("CEQA").

C. Developer seeks approval of the Final Map for Tract No. 84681 ("**Final Map**") although Developer has not yet completed construction of the improvements required by the Conditions.

D. Developer agrees that, at the time Developer obtains City approval of the Final Map, there will be certain required improvements that remain incomplete, and Developer acknowledges and agrees that Developer remains responsible to complete such improvements pursuant to the Conditions despite the City's approval of the Final Map. The incomplete physical improvements secured by this Agreement are collectively referred to herein as the "**Improvements**". The Improvements are listed on Exhibit A. The individual Improvements identified on Exhibit A are each referred to herein as a "**Component**".

E. Developer desires to post security in an amount sufficient to guarantee that the Improvements will be completed, the Parties are entering into this Agreement to ensure that Developer completes construction of each Component while permitting approval and recordation of the Final Map before all Improvements are complete.

COVENANTS

Based upon the foregoing Recitals, which are incorporated herein by reference, and in consideration of City's approval of the Final Map for the Property, Developer agrees to timely perform all of its obligations as set forth herein.

Section 1. **Effectiveness; Purpose.** This Agreement shall not be effective unless and until it is executed by the Parties and records this Agreement in the Recorder's Office of the County of Los Angeles ("**County Records**") and the City receives and approves all of the required Security Instruments (as defined below). Thereafter, following execution of this Agreement, Developer shall cause the Improvements to be designed, engineered, permitted and constructed. As of the date of recordation of this Agreement, Developer represents and warrants to the City that there are no monetary liens or deeds of trusts ("**Liens**") of record against the Property. If any Liens exist, the Liens must be subordinated to this Agreement.

Section 2. **Completion and Conveyance of Improvements.** Completion of the Improvements in accordance with this Agreement and the approved Plans, conveyance of the Public Improvements to the appropriate public agency, and delivery of the required warranty security shall satisfy Developer's obligations under this Agreement with respect to the secured Improvements. Nothing in this Section relieves Developer of any separate Condition or Project obligation. Private Improvements shall not be conveyed to or accepted by City unless City expressly agrees otherwise in writing.

Section 3. **Preparation and Approval of Plans and Specifications.** Developer has caused plans and specifications (collectively, "**Plans**") for the Project and Improvements to be prepared and submitted to the City. Developer shall not begin construction of a Component until the City Engineer, or other person(s) authorized by the City Council to act as City Engineer ("**City Engineer**"), has approved the applicable Plans and confirmed that they are consistent with the Conditions.. Developer shall obtain at its sole cost all licenses and permits ("**Permits**") required by the City or any other governmental agency for the construction of the Improvements in accordance with the Plans and shall provide copies of approved Plans and documentation of approval by any outside agencies to the City Engineer.

Section 4. **Intent of Plans for the Improvements.**

(a) The intent of the Plans is to prescribe the complete Improvements that Developer shall perform or cause to be performed in a manner acceptable to the City Engineer or designee and in full compliance with all applicable codes and the terms of this Agreement. Developer shall complete functional and operable improvements or facilities, even though the Plans may not specifically call out all items of work required for the contractor to complete its tasks, incidental appurtenances, materials, and other items reasonably necessary to complete the Improvements.. If Developer or its contractor discovers an omission in the Plans or requires additional information to carry out the full intent of the Plans, Developer shall immediately notify its design professional, who shall obtain instructions and approval from the City Engineer before the affected work proceeds.. In the event of any doubt or question regarding the true meaning of any of the Plans, reference shall be made to the City Engineer, whose decision shall control, subject to applicable law.

(b) All authorized alterations affecting the requirements and information given on the Plans shall be in writing and approved by the City Engineer. The Plans shall be supplemented by such working or shop drawings as are necessary to adequately control the work. Any proposed changes to the Plans shall also be approved by the associated regulatory agency, if required by the City Engineer or other law or regulation, before the changed work is performed. Failure to obtain written approval of a change may result in the demolition and reconstruction of the affected improvement, at Developer's sole cost.

Section 5. **Defective Work on the Improvements.** Developer shall cause its contractor to repair, reconstruct, replace, or otherwise make acceptable any portion of the Improvements that is found by the City Engineer to be defective as to materials or workmanship within one year following City's acceptance of that Improvement.

Section 6. **No Warranty by City on the Improvements.** The Plans for the Improvements have been prepared by or on behalf of Developer, or its consultants or contractors, and City makes no representation or warranty, express or implied, to Developer or any other person regarding the adequacy of the Plans or related documents.

Section 7. **Duty of Developer to Construct.** Developer shall construct, or cause the Improvements to be constructed, at Developer's sole cost and expense, in accordance with the Plans. Developer shall perform all of its obligations hereunder and shall conduct all operations with respect to the construction of the Improvements in a good, workmanlike and commercially reasonable manner, with the standard of diligence and care normally employed by duly qualified persons utilizing commercially reasonable efforts in the performance of comparable work and in accordance with generally accepted practices appropriate to the activities undertaken. Developer shall convey title to the completed Improvements to the City promptly upon acceptance of such Improvements by the City, which acceptance shall not be unreasonably withheld or delayed. The estimated construction cost for the Improvements is **ONE MILLION NINE HUNDRED DOLLARS ($1,900,00).**

Section 8. **Construction Requirements.**

(a) **Prevailing Wages**. Developer shall be responsible for causing all contractors and subcontractors performing any work on the Improvements to comply with all applicable federal and state labor standards, including, to the extent applicable, the prevailing wage requirements promulgated by the Director of Industrial Relations of the California Department of Industrial Relations. With respect to any work subject to the requirement to pay prevailing wages, Developer shall require, and the specifications and contract documents shall require, all contractors, subcontractors, vendors, equipment operators and owner operators, as applicable, to the extent such individuals or entities are engaged to perform work on the Improvements, to pay at least general prevailing wage rates to all workers employed in the execution of the contract, to post a copy of the general prevailing wage rates at the job-site in a conspicuous place available to all employees and applicants for employment, and to otherwise comply with applicable provisions of the California Labor Code, Government Code, and the Public Contracts Code relating to general prevailing wage rates as required by the Plans. Developer expressly agrees to indemnify, defend, and hold the City, its elected officials, employees and agents (with attorneys selected by the City) free and harmless from any claims, penalties, or liabilities arising out of any failure or alleged failure to comply with prevailing wage laws.

(b) **Contractor Insurance.** Developer shall require each contractor and subcontractor, to the extent such individual or entity is engaged to perform work on the Improvements, to provide proof of insurance coverage satisfying the requirements of Section 15 below throughout the term of the construction of the Improvements. Rather than requiring its contractors to provide such insurance, Developer may elect to provide the same for the benefit of its contractors. Similarly, each contractor may elect to provide the same for the benefit of its subcontractors.

(c) **Contractor Compliance.** Developer shall comply, and shall cause each contractor, subcontractor, vendor, or equipment operator, to the extent such individual or entity is engaged to perform work on the Improvements, to comply with such other requirements relating to the construction of the Improvements as City may impose by written notification delivered to Developer, to the extent legally required as a result of changes in applicable federal, state or City laws, rules or procedures.

(d) **Certified Payroll.** With respect to any Improvements which require the payment of prevailing wages, Developer shall require, and the specifications and bid and contract documents shall require, all contractors, subcontractors, vendors, equipment operators and owner operators, in each such case to the extent such individuals or entities are engaged to perform work on the Improvements subject to prevailing wage requirements, to submit certified weekly payroll records to City Engineer promptly upon request and to furnish electronic certified payroll records to the Labor Commissioner as and when required by law.

(e) **Licensed Contractors.** Developer shall cause all of the Improvements to be constructed by contractors and subcontractors with valid California contractors' licenses for the type of work being performed. Developer shall provide proof to the City Engineer, at such intervals and in such form as the City Engineer may require, that the foregoing requirements have been satisfied as to the Improvements.

Section 9. Cost of Construction.

(a) **Developer Responsible for All Costs of Construction of the Improvements.** Developer shall be responsible for payment of all costs incurred for construction and installation of the Improvements.

(b) **Payment to City for Cost of Related Inspection and Engineering Services for the Improvements.** Developer shall compensate City for all of City's costs reasonably incurred in having its authorized representative make the usual and customary inspections of the Improvements. In addition, Developer shall compensate City for all plan-check, engineering, legal, inspection, administrative, and consultant costs associated with review and evaluation of any proposed or agreed-upon changes in the work. The procedures for deposit and payment of such fees shall be as established by the City Council. In no event shall Developer be entitled to additional inspections or a final inspection and acceptance of any of the Improvements until all City fees and charges have been fully paid, including without limitation, charges for applicable penalties and additional required inspections.

Section 10. Modifications to the Estimated Cost.

(a) The cost of construction of any Component shall not exceed the amounts shown in Exhibit "B" by more than five percent (5%) without Developer delivering written notice to the City Engineer. If during the course of construction of the Improvements, Developer is presented with a change order or set of change orders that would increase the construction cost of any Component secured by a bond by more than ten percent (10%), Developer must receive the approval of City Engineer before approving the change order(s) and the City Engineer may request a corresponding increase in the amount of the bonds for such Component. In no instance shall the total construction costs for any one Component or all of the Components collectively, including any change orders, exceed the estimated construction costs shown for any one Component or all of the Components, respectively, in Exhibit "B" ("**Estimated Costs**") plus ten percent (10%) without the City Engineer's approval. Hence, prior to approving any change order which would increase the construction cost of any one or all of the Components by more than ten percent (10%) over the total amount listed on Exhibit "B", Developer shall request that the City Engineer approve of this change.

(b) The City Engineer may demand, and Developer will comply with, an increase in the bond coverage to reflect the increased costs for constructing any of the Components to ensure adequate bonds are in place. To the extent such estimated costs exceed the Estimated Costs included on Exhibit "B" for such Component of the Improvements, the bonds applicable to such Component shall be increased by the difference.

Section 11. Inspection; Completion of Construction; Final Acceptance.

(a) The City Engineer shall have responsibility for inspecting the construction of the Improvements to ensure that the construction is accomplished in accordance with the Plans approved by the City Engineer. City personnel shall have access to the construction at all reasonable times for the purpose of accomplishing such inspection.

(b) After Developer's contractor has completed a Component of the Improvements, Developer shall request a final inspection of such work. If items are found by the inspector to be incomplete or not in compliance with this Agreement or any of the requirements contained or referenced herein, City will inform the Developer of such items. After the contractor has completed these items, the procedure shall then be the same as specified above for the contractor's initial request for final inspection.

(c) No inspection or acceptance pertaining to specific parts of a Component shall be construed as final acceptance of any part until the overall final acceptance of a Component is made by the City. Final acceptance shall not constitute a waiver by City of defective work subsequently discovered.

(d) Upon completion of the Improvements and final acceptance by the City, Developer shall promptly file with the Glendora City Clerk a Notice of Completion.

(e) Each Component may be completed by Developer at different times and the City agrees that it shall inspect and accept each Component (and release the bonds for each such Component) individually upon completion thereof by the Developer, without a requirement for completion of all of the Components.

Section 12. **Continuous Work on the Improvements.** After commencement of construction on one of the Improvements, Developer shall cause such work to be diligently pursued to completion, and shall not abandon the work for a consecutive period or more than sixty (60) days, events of Force Majeure excepted.

(a) **Force Majeure.** Notwithstanding the provisions of this Section above, Developer's time for commencement and completion of the Improvements shall be extended for the period of any enforced delay due to circumstances beyond the control and without the fault of Developer ("**Force Majeure**"), including, to the extent applicable, adverse weather conditions, flood, earthquakes, strikes, lockouts, acts of God, enemy action, civil commotion, acts or failures to act of a public agency (including City), fire or other casualty, failure or inability to secure materials or labor by reason of priority or similar regulations or order of any governmental or regulatory body, changes in local, state or federal laws or regulations, lack of financing due to generally applicable economic conditions affecting the capital markets generally, and similar causes. With respect to any claim for Force Majeure, such claim shall be deemed timely made if written notice of a Force Majeure event is given to the other Party: (i) with respect to Force Majeure claimed as a result of a physical condition, within five (5) days of the commencement of the grounds for the claim to a right to extend its time for performance hereunder, (ii) with respect to all other Force Majeure claimed, within six (6) months of the commencement of the grounds for the claim to a right to extend its time for performance hereunder, or (iii) within such other time period as may be accepted by the other Party in its sole discretion. The City Manager shall evaluate and approve or deny all claims to Force Majeure made by the Developer and the decision of the City Manager shall be final.

Section 13. **Maintenance of Facilities Prior to Acceptance; Warranties.** Developer shall maintain the Improvements in good, clean, operational, and safe condition until their acceptance by City. Prior to the acceptance of each Component, which shall not be unreasonably withheld or delayed by the City following completion of such Component, Developer shall be responsible for maintaining the Improvements comprising such Component in proper operating condition, and shall perform such maintenance as the City Engineer reasonably determines to be necessary. As of the date of acceptance of each Component of the Improvements, Developer shall assign to City all of Developer's rights in any warranties, guarantees, maintenance obligations or other evidence of contingent obligations of third persons with respect to such Component.

Section 14. **Security.**

(a) **Required Security for Construction.**

(i) Prior to execution of this Agreement, Developer shall furnish to City the following bonds or letters of credit ("**Security Instruments**") in the amounts and under the terms set forth below. The amount of the Security Instruments shall be based on the City Engineer's approval of Developer's approximation of the actual cost to construct the Improvements assuming that the Improvements require the payment of prevailing wages. The estimated costs for construction of the Improvements are listed on Exhibit "B" ("**Estimated Costs**"). If City determines, in its sole and absolute discretion, that the Estimated Costs have changed, Developer shall adjust the Security Instruments in the amount requested by City. Developer's compliance with this Section 14 shall in no way limit or modify Developer's indemnification obligations provided in this Agreement.

(A) As to each Component or group of Components, Developer shall provide a Security Instrument securing Developer's faithful performance of such Component(s) of the Improvements ("**Performance Bond**"), in the total amount of the Estimated Costs. The Performance Bond(s) shall be in the form attached hereto as Exhibit "C".

(B) As to each Component or group of Components, Developer shall provide a Security Instrument guaranteeing the payment to contractors, subcontractors, and other persons furnishing labor, materials, and/or equipment ("**Payment Bond**") with respect to such Component(s) in a total amount equal to one hundred percent (100%)of the Estimated Costs described on Exhibit "B". The Payment Bond(s) shall be in the form attached as Exhibit "D".

This Agreement shall not be effective for any purpose until Security Instruments for construction are supplied to and approved by City in accordance herewith.

(ii) **Required Security Instruments for Maintenance and Warranty of the Improvements.** Prior to the City Council's acceptance of a Component of the Improvements and recordation of a Notice of Completion, Developer shall deliver a Security Instrument warranting the work accepted for a period of one (1) year following said acceptance (the "**Warranty Bond**"), in the amount not less than 15% of the Estimated Costs for all of the Components, or, as to any Component, the amount equal to 15% of the Estimated Costs for such Component listed on Exhibit "B", or the amount that is 15% of the actual construction costs for the Improvements.

(b) **Form of Security Instruments.** All Security Instruments shall be in the amounts required under Section 14(a), shall meet the following minimum requirements and otherwise shall be in a form provided by City or otherwise approved by the City Attorney:

(i) **Bonds.** All bonds must be issued and executed by an insurance company or bank authorized to transact surety business in the State of California. Any insurance company acting as surety shall have a minimum rating of A or better according to the most recent Best Rating Guide or the Key Rating Guide and only if they are of a financial category Class VII or better. The Developer and its surety stipulate and agree that no change, extension of time, alteration, or addition to the terms of this Agreement, the Improvements or any Component thereof, or the plans and specifications for the Improvements shall in any way affect its obligation on the Security Instruments.

(ii) **General Requirements for all Security Instruments.**

(A) Payments under any Security Instruments shall be required to be made (and, with respect to bonds, litigation shall be required to be instituted and maintained) in the County of Los Angeles, State of California (and the Security Instrument shall so provide).

(B) Each Security Instrument shall have a minimum term of one (1) year after the deadline for Developer's completing the Improvements as evidenced by the Notice of Completion.

(C) Each Security Instrument shall provide that changes may be made to the Improvements or any Component pursuant to the terms of this Agreement

without notice to any issuer or surety and without affecting the obligations under such Security Instrument.

(c) **Developer's Liability.** While no action of Developer shall be required for City to realize on its security under any Security Instrument, Developer agrees to cooperate with City to facilitate City's realization under any Security Instrument, and to take no action to prevent City from such realization of any Security Instrument. Notwithstanding the giving of any Security Instrument or the subsequent expiration of any Security Instrument or any failure by any surety or financial institution to perform its obligations with respect thereto, Developer shall be liable for performance under this Agreement and for payment of the reasonable cost of the labor and materials for the improvements required to be constructed or installed hereby and shall, within ten (10) days after receipt of a written demand, deliver to City such substitute security as City shall require satisfying the requirements in this Section 14.

(d) **Release of Security Instruments.**

(i) City shall release, or partially release as applicable, the Performance Bond and Payment Bond in accordance with the requirements of Government Code Section 66499.7 or within any earlier time period required hereby when all of the following have occurred as to any Component of the Improvements:

(A) Developer has made written request for release and provided evidence of satisfaction of all other requirements in this Section 14(d);

(B) the Improvements associated with such Component have been accepted by the City Engineer or the City Council, which acceptance shall not be unreasonably withheld or delayed; provided that roadway, utility and park Improvements shall be deemed accepted by the City upon (1) inspection by the City Engineer and approval by the City Council which shall not be unreasonably withheld or delayed and (2) either (x) commencement of operation of such Improvements by the City, any water district or other special district or (y) use of such Improvements by the public.

(C) Developer has delivered the Warranty Bond with respect to such Component; and

(D) subject to the following sentences after passage of the time within which lien claims are required to be made pursuant to applicable laws, if lien claims have been timely filed with respect to such Component, City shall hold the Payment Bond until such claims have been resolved, Developer has provided a statutory bond, or otherwise as required by applicable law.

City shall release the Warranty Bond upon Developer's written request upon the expiration of the warranty period provided no claims are outstanding at that time regarding defective work.

Section 15. Insurance Requirements. Without limiting or diminishing Developer's obligation to indemnify or hold City harmless, Developer shall procure and maintain or cause to be maintained, at its sole cost and expense, the following insurance coverages during the term of this Agreement. The required proof of insurance must be provided to and approved by the City prior to the commencement of construction of the Improvements.

(a) **Commercial General Liability.** Developer shall maintain a policy of commercial general liability insurance to protect said Developer, its contractors and subcontractors and the City and its officers, agents and employees ("**City Parties**") against loss from liability imposed by law, for damages on account of bodily injury, including death resulting therefrom suffered or alleged to have been suffered by any person or persons, other than employees, resulting directly or indirectly from the performance or execution of this contract or any subcontract thereunder, and also to protect Developer and contractor and the City and its parties against loss from liability imposed by law, for damage to any property, caused directly or indirectly by the performance and execution of this contract or of any subcontract related to the construction or maintenance of the Improvements. Said general liability insurance shall be maintained by the Developer in full force and effect during the entire period of performance under this contract in the amount of not less than Two Million Dollars ($2,000,000) per occurrence and no less than $1,000,000.00 general aggregate. The **City of Glendora and its officers, agents and employees** shall be named as **"Additional Insureds"** on Developer's general liability insurance policies. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits.

(b) **Vehicle Liability.** Developer shall maintain liability insurance for all owned, non-owned, leased or hired vehicles in an amount not less than One Million Dollars ($1,000,000) per occurrence, combined single limit. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or be no less than two times the occurrence limit. This policy shall name by endorsement the City, its officers, employees, agents and representatives as additional insureds.

(c) **Worker's Compensation Insurance.** Developer shall maintain a policy of workers' compensation insurance on a state approved policy form providing statutory benefits as required under the laws of the State of California for all labor employed by him or by any contractor or subcontractor under him who may come within the protection of such workers' compensation insurance laws. At the time of execution of the contract agreement, the Developer must provide the City with proof of Developer's and/or contractor's and/or subcontractor's workers' compensation insurance with employer's liability limits in an amount not less than One Million Dollars ($1,000,000).

(d) **Builder's Risk.** Developer shall procure and shall maintain in force "all risks" builder's risk insurance including vandalism and malicious mischief, covering improvements in place and all material and equipment at the job site furnished under contract, but excluding contractor's, subcontractor's, and construction manager's tools and equipment and property owned by contractor's or subcontractor's employees, with limits in accordance with subsection (a) above.

All of the above policies of insurance shall be primary insurance and not contributing with any other insurance available to the City under any third party liability. The general liability policy shall waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall also provide that said insurance may not be cancelled without providing ten (10) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled or amended, Developer shall, prior to

the cancellation or amendment date, submit new evidence of insurance in conformance with these requirements to the City Engineer.

Developer must require all contractors and subcontractors to maintain the same policies of insurance that the Developer is required to maintain pursuant to this Agreement. The Developer shall not allow any contractors or subcontractor to commence work on this contract until all similar insurance and bonds required of the subcontractor have been obtained.

Section 16. **Representations, Warranties, and Covenants of Developer.** Developer makes the following representations, warranties and covenants for the benefit of City as of the date hereof:

(a) **Organization.** Developer represents and warrants that Developer is a Delaware limited liability company duly organized, validly existing, and in good standing under Delaware law; is qualified to transact business in California to the extent required by law; and has the power and authority to own the Property, conduct its business, and perform its obligations under this Agreement..

(b) **Authority.** Developer represents and warrants that Developer has the power and authority to enter into this Agreement and that once this Agreement has been executed and delivered to City that this Agreement has been duly and validly executed and delivered on behalf of Developer.

(c) **Binding Obligation.** Developer represents and warrants that this Agreement is a valid and binding obligation of Developer and is enforceable against Developer in accordance with its terms, subject to bankruptcy, insolvency, reorganization or other similar laws affecting the enforcement of creditors' rights in general and by general equity principles.

(d) **Completion of Improvements.** Developer covenants and agrees that it shall timely complete, or cause to be completed, all Improvements in accordance with this Agreement, the approved Plans, the Conditions, and applicable law.

(e) **Compliance with Laws.** Developer covenants that, while the Improvements are owned by Developer or required pursuant to this Agreement to be maintained by Developer, it will not commit, suffer or permit any of its agents, employees or contractors to commit any act to be done in, upon or to the Improvements in violation of any applicable law, ordinance, rule, regulation, governmental order, covenant, condition, or restriction affecting the Property or Improvements.

Section 17. **Indemnification.** Developer agrees to protect, indemnify, defend and hold City and its officers, employees and agents, and each of them, harmless from and against any and all claims, losses, expenses, suits, actions, decrees, judgments, awards, attorneys' fees and court costs which City or its officers, employees and agents may suffer or which may be sought against or recovered or obtained from City, or its respective officers, employees or agents as a result of, by reason of, arising out of or in consequence of (a) the construction or installation of the Improvements; (b) the untruth or inaccuracy of any representation or warranty made by Developer in this Agreement or in any certifications delivered by Developer hereunder; (c) Developer's failure to perform the construction of the Improvements or to convey the Improvements to the City in accordance with the requirements of this Agreement; or (d) any act or omission of Developer or

any of its contractors or subcontractors or their respective officers, employees or agents, in connection with the Improvements. If Developer fails to do so, City shall have the right, but not the obligation, to defend the same and charge all of the direct and incidental costs of such defense, including any attorneys' fees or court costs, to and recover the same from Developer. Such indemnity shall not extend to any loss resulting from the City's breach of this Agreement or from the City's negligence or willful misconduct. The indemnity in this section shall not supersede or replace any other indemnity obligation by Developer to City.

Section 18. **Developer as a Private Developer.** In performing under this Agreement, it is mutually understood that Developer is acting as a private developer and not as an agent of City. City shall have no responsibility for payment to any contractor, subcontractor or supplier of Developer. Accordingly, this Agreement does not constitute a debt or liability of City. City shall not be obligated to advance or otherwise expend any of its own funds or pay any costs incurred in connection with the Project. Moreover, no official, employee or agent of City shall be personally liable to Developer, or any successor in interest, in the event of any default or breach by City or for any amount which may become due to Developer or its successors or on any obligations under the terms of this Agreement.

Section 19. **Right-of-Way.**

(a) Should any right-of-way be necessary for the construction and maintenance of the Improvements across real property owned by the Developer, or its successors or assigns, Developer shall dedicate such right-of-way to the City, or its designee, at no cost to the City on a form reasonably acceptable to City. If for purposes of construction of any of the Improvements, an interest in, including without limitation, a right-of-way or easement, is required across real property not owned by the Developer ("**Required ROW**"), the Developer's only responsibility to bond for and construct such Components of the Improvements shall be as set forth in this Section. Developer shall use commercially reasonable efforts to acquire the Required ROW from the then-current owners at a reasonable cost. If Developer is unable to acquire all or any portion of the Required ROW, Developer shall notify the City in writing ("**ROW Notice**") that it is unable to acquire such property or entry rights. As to any Required ROW, the City shall have a six (6) month period from its receipt of the ROW Notice in which to determine, in its sole discretion, whether to acquire the Required ROW through exercise of its powers of eminent domain. Evidence of its determination to exercise such powers shall be in the form of a resolution of necessity adopted by the City Council ("**Resolution of Necessity**").

(b) Nothing in this Agreement shall impose any requirement upon the City to acquire the Required ROW; however, if the City Council fails to approve a Resolution of Necessity to acquire the Required ROW within six (6) months of receipt of the ROW Notice, then in accordance with the provisions of Government Code Section 66462.5(b), the obligation of Developer to construct Improvements otherwise required to be constructed by this Agreement thereon shall be waived, and City shall promptly release the Security Instruments to the extent securing Improvements otherwise required to be performed upon the Required ROW. If the City does consider and adopt a Resolution of Necessity and diligently pursues acquisition of any Required ROW, Developer shall be required to fund all costs incurred by the City in connection with the acquisition of the Required ROW and, if the Required ROW is obtained, Developer will fulfill its obligation to construct the Improvements upon the Required ROW and the Security Instruments with respect to such Components of the Improvements to be constructed thereon shall

remain in effect for a period of three years from the date of the Resolution of Necessity in the amount of the Estimated Cost to complete such Improvements upon the Required ROW.

(c) If at the expiration of the three (3) year period (a) the City has not acquired the Required ROW and the City is not then involved in litigation to acquire the Required ROW or (b) the City has determined not to pursue or has ceased to diligently pursue the action authorized by the Resolution of Necessity, then under the terms of this Agreement and to the extent consistent with Government Code section 66462.5, the obligation of Developer to construct Improvements otherwise required to be constructed by this Agreement thereon shall be waived, and City shall promptly release the Security Instruments to the extent securing Components of the Improvements otherwise required to be performed upon such Required ROW.

Section 20. Final Map Approval; Conditions. Nothing herein shall relieve Developer from complying with all other Conditions or other requirements for the Project.

Section 21. Time for Construction of the Improvements.

(a) Commencement and Completion Dates for the Improvements. Developer shall (i) commence with construction and installation of the Improvements within the time required by Resolution CC 2025-32, the Conditions of Approval, the Subdivision Map Act, and any approved extensions; and (ii) complete or cause to be completed all of the Improvements diligently and within the time required by this Agreement, the Conditions of Approval, the Subdivision Map Act, and any approved extensions, subject to (i) extensions of time for Force Majeure delay, (ii) extensions to the extent required to address the City's phasing requirements as described in Section 21(b) below, and (iii) to such additional extensions of time as may be granted upon mutual agreement of the City Engineer and Developer, in writing.

(b) Phasing Requirements for the Improvements. City reserves the right to control and regulate the phasing of completion of specific portions of the Improvements as required to comply with applicable City ordinances, regulations, and rules relating to the timely provision of public services and facilities. No phasing plan shall permit occupancy or use of a portion of the Project unless all Improvements necessary to safely and adequately serve that portion have been completed or otherwise secured to City's satisfaction.

Section 22. Default.

(a) Remedies Not Exclusive. In any case where this Agreement provides a specific remedy to City for a default by Developer hereunder, such remedy shall be in addition to, and not exclusive of, City's right to pursue any other administrative, legal, or equitable remedy to which it may be entitled.

(b) Default. No party shall be in default hereunder unless it shall fail to perform any work required to be performed under this Agreement within the time period required hereby and such failure shall continue for a period of twenty (20) days after receipt of written notice of default from the other Party; provided, however, that if a longer period is reasonably required to perform the act for which a default is claimed, the non-defaulting party shall refrain from taking any legal or equitable action so long as the defaulting party begins to cure such default within the twenty (20) day period and diligently and continuously pursues such cure to completion. No notice or cure period is required before City acts to address an immediate threat

to public health or safety, lapse or impairment of required insurance or security, abandonment of work, or a circumstance in which delay would materially impair City's rights.

(c) **City Right to Perform Work.** In addition to whatever other rights or remedies it may have for Developer's default hereunder, in the event Developer shall fail to timely perform any construction, correction, maintenance, repair, security, or safety obligation required to be performed under this Agreement and such failure shall continue for the period of time specified in Section 22(b), City shall have the right to enter into the Property and perform any of the uncompleted work by force account or contract or both and thereupon recover from Developer or any Security Instrument, or both, the full reasonable cost and expense thereby incurred by City. Developer grants City and its contractors a nonexclusive right of entry onto the Property for this purpose after expiration of the applicable cure period, or immediately when necessary to address an emergency.

(d) **Attorney's Fees and Costs.** In the event that Developer fails to perform any obligation under this Agreement, Developer agrees to pay all reasonable costs and expenses incurred by City in securing performance of such obligations, including reasonable costs of suit and reasonable attorney's fees. In the event of any dispute arising out of Developer's performance of its obligations under this Agreement or under any of the Security Instruments referenced herein, the prevailing party in such action, in addition to any other relief which may be granted, shall be entitled to recover its reasonable attorney's fees and costs. Such attorney's fees and cost shall include fees and costs on any appeal, and in addition a party entitled to attorney's fees and costs shall be entitled to all other reasonable costs incurred in investigating such action, taking depositions and discovery, retaining expert witnesses, and all other necessary and related reasonable costs with respect to the litigation. All such fees and costs shall be deemed to have accrued on commencement of the action and shall be enforceable whether or not the action is prosecuted to judgment.

Section 23. RESERVED.

Section 24. General Provisions.

(a) **Relationship Between the Parties.** The Parties hereby mutually agree that this Agreement shall not operate to create the relationship of partnership, joint venture, or agency between City and Developer.

(b) **Authority to Enter Agreement.** Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

(c) **Cooperation; Further Acts.** The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate, or convenient to attain the purposes of this Agreement.

(d) **Construction; References; Captions.** It being agreed the Parties or their agents have participated in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days, or period for performance shall be deemed calendar days and not work days. All references to Developer include all personnel, employees, agents,

successors, assigns and subcontractors of Developer, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

(e) Notices. All notices, demands, invoices, and written communications shall be in writing and delivered to the following addresses or such other addresses as the Parties may designate by written notice:

City:	City of Glendora 116 E. Foothill Blvd. Glendora, California 91741 Adam Raymond, City Manager
with a copy to:	ALESHIRE & WYNDER, LLP 1 Park Plaza, Suite 1000 Irvine, California 92614 Danny Aleshire, City Attorney
Developer:	OLSON URBAN VI – GLENDORA 3, LLC c/o THE OLSON COMPANY 3010 OLD RANCH PARKWAY, SUITE 100 SEAL BEACH, CA 90740 Attn: Caesar Villanueva, Legal Counsel

Any notice which either Party may desire to give to the other Party must be in writing and may be given (i) by personal delivery, including reputable overnight courier (such as Federal Express, UPS or DHL), which will be deemed received the following day, or (ii) by mailing the same by registered or certified mail, return receipt requested which will be deemed delivered three (3) days after depositing same in the mail, addressed to the Party to whom the notice is directed as set forth above or such other address and to such other persons as the Parties may hereafter designate in writing.

(f) Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

(g) Waiver. City's failure to insist upon strict compliance with any provision of this Agreement or to exercise any right or privilege provided herein, or City's waiver of any breach of this Agreement, shall not relieve Developer of any of its obligations under this Agreement, whether of the same or similar type. The foregoing shall be true whether City's actions are intentional or unintentional. Developer agrees to waive, as a defense, counterclaim or set off, any and all defects, irregularities or deficiencies in the authorization or execution of this

Agreement, as well as the laws, rules, regulations, ordinances or resolutions of City with regards to the authorization or execution of this Agreement.

(h) **Binding Effect.** Each and all of the covenants and conditions shall be binding on and shall inure to the benefit of the Parties, and their successors, heirs, personal representatives, or assigns. This Section shall not be construed as an authorization for any Party to assign any right or obligation.

(i) **No Third Party Beneficiaries.** This Agreement is intended to benefit only the parties hereto and their respective successors and assigns. Neither City nor Developer intends to create any third party beneficiary rights in this Agreement in any contractor, subcontractor, member of the general public, or other person or entity.

(j) **Invalidity; Severability.** If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

(k) **Consent to Jurisdiction and Venue.** This Agreement shall be construed in accordance with and governed by the laws of the State of California. Any legal action or proceeding brought to interpret or enforce this Agreement, or which in any way arises out of the Parties' activities undertaken pursuant to this Agreement, shall be filed and prosecuted in the appropriate California State Court in the County of Los Angeles, California. Each Party waives the benefit of any provision of state or federal law providing for a change of venue to any other court or jurisdiction including, without limitation, a change of venue based on the fact that a governmental entity is a party to the action or proceeding, or that a federal right or question is involved or alleged to be involved in the action or proceeding.

(l) **Attorneys' Fees and Costs.** If any arbitration, lawsuit, or other legal action or proceeding is brought by one Party against the other Party in connection with this Agreement or the Property, the prevailing party, whether by final judgment or arbitration award, shall be entitled to and recover from the other party all costs and expenses incurred by the prevailing party, including actual attorneys' fees. This section shall survive the termination or expiration of this Agreement.

(m) **Counterparts and Electronic Signatures.** This Agreement may be executed in counterpart originals, which taken together, shall constitute one and the same instrument. Signatures transmitted electronically or in portable document format shall have the same force and effect as original signatures to the extent permitted by law.

(n) **Successors and Assigns; Assignment.** This Agreement shall run with the land and shall be binding upon successors and assigns of Developer owning all or any portion of the Property; provided that this Agreement shall in no event be binding upon individual members of the home-buying public owning homes within the Project. Developer shall not assign this Agreement or a material obligation under it without City's prior written consent. City shall not unreasonably withhold, condition, or delay consent if the proposed assignee demonstrates adequate financial capacity, experience, insurance, and ability to provide replacement Security Instruments and complete the Improvements. No assignment releases Developer unless City expressly approves the release in writing. Before an assignment becomes effective, the assignee

shall execute an assumption agreement approved by the City Attorney and provide replacement security and insurance approved by City.

(o) **Liability of Developer.** No partner, employee or agent of Developer shall be personally liable to City or any successor in interest, in the event of any default or breach by Developer or for any amount which may become due to City or its successors or on any obligations under the terms of this Agreement.

(p) **Non-discrimination.** Developer shall comply, and shall require each consultant, contractor, and subcontractor involved in the Improvements to comply, with all applicable federal, state, and local nondiscrimination and equal-employment-opportunity laws. No person shall be subjected to unlawful discrimination in employment or performance of work under this Agreement on any basis protected by applicable law.

(q) **Qualification and Authority.** Each individual executing this Agreement on behalf of Developer represents, warrants and covenants to the City that (a) such person is duly authorized to execute and deliver this Agreement on behalf of Developer in accordance with authority granted under the organizational documents of such entity, and (b) Developer will be bound by the terms of this Agreement.

(r) **Exhibits.** Exhibits "A," "B," "C," and "D" attached hereto are incorporated herein by reference.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have executed this Subdivision Improvement Agreement of the date set forth above.

CITY:

CITY OF GLENDORA, a California municipal corporation

By: _____
David Fredendall, Mayor

ATTEST

By: _____
Kathleen Sessman, MMC, City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

By: _____
Danny Aleshire, City Attorney

DEVELOPER:

OLSON URBAN VI – GLENDORA 3, LLC
a Delaware limited liability company

By: OLSON URBAN COMMUNITIES VI, LLC,
a Delaware limited liability company
its Sole Member

By: OLSON URBAN VENTURES VI, LLC,
a Delaware limited liability company
its Sole Member

By: OLSON URBAN HOUSING, LLC,
a Delaware limited liability company
its Operating Member

By: IN TOWN LIVING, INC.
a Delaware corporation
its Managing Member

By: _____
Name: William E Holford
Title: President

By: _____
Name: Mike McBride
Title: Vice President

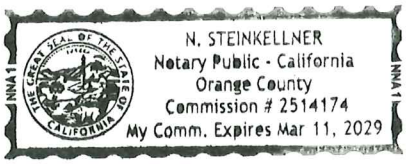
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) ss
COUNTY OF ORANGE)

On July 29, 2026 before me, N. Steinkellner, Notary Public, personally appeared William E. Holford & Mike McBride who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Notary Public
State of California

(SEAL)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2026 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2026 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT "A"

IMPROVEMENTS

Description	Components
Grading and Drainage Improvements	Precise and Final Grading, Retaining Walls, and Drainage Improvements for the project
Street Improvements	Concrete curbs, gutters, driveways, sidewalks, parkway drain, streetlights, and paving
Sewer Improvements	Mainline sewer, lateral building connections, maintenance holes
Water Improvements	Water mains, fire hydrants, valves and fittings, meter and backflow device
Private Lot Improvement	Concrete driveways and area drains

EXHIBIT "B"

ESTIMATED IMPROVEMENT CONSTRUCTION COSTS

Improvement Type	Estimated Improvement Cost
Grading and Drainage Improvements	$620,000
Street Improvements	$240,000
Sewer Improvements	$460,000
Water Improvements	$280,000
Private Lot Improvements	$300,000
Total:	**$1,900,000**

EXHIBIT "C"
PERFORMANCE BOND

FAITHFUL PERFORMANCE BOND

PROJECT: TRACT No. 84681, 263 S. SAN JOSE DRIVE, GLENDORA, CA 91741, (APNs: 8655-007-900, 8655-007-901, 8655-007-902, and 8655-021-900)

WHEREAS, the Principal, **OLSON URBAN VI – GLENDORA 3, LLC,** a Delaware limited liability company ("Principal") is required under the terms of that certain Subdivision Improvement Agreement for Tract No. 84681 ("Agreement") with the City of Glendora ("City") to furnish a bond for the faithful performance of the Agreement; and

NOW, THEREFORE, we the undersigned Principal and Surety, are held and firmly bound unto the City in the sum of **ONE MILLION NINE HUNDRED THOUSAND DOLLARS ($1,900,000)**, this amount being not less than one hundred percent (100%) of the total contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Principal, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Agreement and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Agreement or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Agreement or of the work to be performed thereunder.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this __ day of _____, 20____.

_____ **PRINCIPAL**

BY: _____

_____ **SURETY**

Address of Surety: _____

_____

CITY STATE ZIP

_____

TELEPHONE

BY: _____

(PRINCIPAL SEAL)

(PRINCIPAL SEAL)

EXHIBIT "D"
PAYMENT BOND

LABOR AND MATERIAL BOND
(PAYMENT BOND)

PROJECT: TRACT No. 84681, 263 S. SAN JOSE DRIVE, GLENDORA, CA 91741, (APNs: 8655-007-900, 8655-007-901, 8655-007-902, and 8655-021-900)

WHEREAS, the Principal, **OLSON URBAN VI – GLENDORA 3, LLC**, a Delaware limited liability company ("Principal") is required under the terms of that certain Subdivision Improvement Agreement for Tract No. 84681 ("Agreement") with the City of Glendora ("City") to furnish a bond in conjunction with said Agreement, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law; and

NOW, THEREFORE, the Principal and the undersigned as corporate surety, are held and firmly bound unto the City and all contractors, subcontractors, laborers, material suppliers, and other persons employed in the performance of the agreement and referred to in Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code in the sum of **ONE MILLION NINE HUNDRED THOUSAND DOLLARS ($1,900,000),** this amount being not less than one hundred percent (100%) of the total contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if Principal or its heirs, executors, administrators, successors, assigns fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Agreement or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change,

extension of time, alteration, or modification of the Agreement or of the work to be performed thereunder.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____day of _____, 20____.

_____ **PRINCIPAL**

BY: _____
(PRINCIPAL SEAL)

_____ **SURETY**

Address of Surety: _____

_____
CITY STATE ZIP

_____
TELEPHONE

BY: _____
(PRINCIPAL SEAL)

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 26, 2025**
FROM:	**Community Development**	**DISTRICT(S):**	**4**

SUBJECT: **Conduct a Public Hearing to consider an Resolution adopting a Tentative Tract Map No. 84681 and Development Plan Review for 41 single-family detached residential homes at 263 S. San Jose Drive (AIN #S 8655-007-900, 8655-007-901, 8655-007-902 AND 8655-021-900), LOCATED AT THE TERMINUS OF SAN JOSE DRIVE AND WOODLAND LANE, GLENDORA, CALIFORNIA (PROJECT FILE NO. PLN24-0045; APPLICANT: THE OLSON COMPANY; PROPERTY OWNER: CITY OF GLENDORA)"

RECOMMENDATION

That the City Council:

Open and conduct the Public Hearing, accept evidence and testimony presented, and in the absence of substantial evidence to the contrary recommend that the City Council consider the following related to project file number PLN24-0045.

1. Adopt a Categorical Exemption pursuant to the California Environmental Quality Act (CEQA) for the project; and
2. Adopt a Resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA APPROVING TENTATIVE TRACT MAP NO. 84681 FOR SUBDIVISION OF LAND TO CREATE 41 DETACHED SINGLE-FAMILY RESIDENTIAL HOMES AND DEVELOPMENT PLAN REVIEW FOR THE CONSTRUCTION OF THE HOMES ON CERTAIN PROPERTY LOCATED AT 263 S. SAN

JOSE DRIVE (AIN #S 8655-007-900, 8655-007-901, 8655-007-902 AND 8655-021-900), LOCATED AT THE TERMINUS OF SAN JOSE DRIVE AND WOODLAND LANE, GLENDORA, CALIFORNIA (PROJECT FILE NO. PLN24-0045; APPLICANT: THE OLSON COMPANY; PROPERTY OWNER: CITY OF GLENDORA."

STRATEGIC FOCUS AREAS

Not Applicable

EXECUTIVE SUMMARY

The applicant is requesting approval of a subdivision (Tentative Tract Map No. 84681) and a Development Plan Review application for a proposed 41-unit, detached, single-family residential development located at 263 S. San Jose Drive (APN #s 8655-007-900, 8655-007-901, 8655-007-902 and 8655-021-900). All of the proposed homes will be for sale, with 7 of them being restricted to "moderate" income qualified buyers under State law; which allows developer to request concessions, waivers and incentives.

The development site is currently owned by the City and has been declared non-exempt surplus land for disposition pursuant to the Surplus Land Act (SLA).

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

In May 2016, the project site was listed in the City Council's Strategic Plan, directing City staff to investigate selling the City-owned project site. In December 2022, the site was designated as not necessary for City use and declared surplus land by the City Council, pursuant to the Surplus Land Act (SLA). In accordance with the SLA, the site was listed in January 2023 as an available site to local public entities and affordable housing sponsors. The City was not able to successfully negotiate the sale to an affordable housing entity. In September 2023 the City received approval from the State Department of Housing and Community Development (HCD) to sell the land to a market rate developer with a requirement to set aside 15% of new homes to moderate-income households. In May 2024, the City Council approved a Purchase and Sale Agreement with Olson Urban Housing, LLC (The Olson Company) and the Olson Company was required to submit a formal entitlement application for development approvals prior to November 2024. Escrow is proposed to close prior to or in November 2025.

In July 2024, the applicant submitted a Concept Review application and plans (File No. PLN24-0018) for a preliminary project concept of the subject site. The preliminary plans included subdivision of the land into 41 residential condominiums and the construction of associated homes. In August 2024, the City provided the applicant with an extensive list of items (comments, suggestions, code considerations) for the applicant to review and consider with the next evolution of the development's plans and formal submittals.

On November 27, 2024, the project application (File No. PLN24-0045) was submitted for the 41-unit residential development that includes a Tentative Tract Map and Development Plan Review. This project was reviewed by staff and modified by the applicant over several months.

On July 1, 2025, the Planning Commission held a public hearing and recommended approval of the proposed project and associated application to the City Council.

On August 14, 2025, a Notice of Public Hearing (Attachment E) for the proposed project was published in the San Gabriel Valley Examiner. Additionally, notices were mailed to all property owners within 300 feet of the subject property, notification boards were installed on the site, and public hearing notices posed to them.

DISCUSSION
Project Location

The subject property is located at 263 S. San Jose Drive (APN #s 8655-007-900, 8655-007-901, 8655-007-902 and 8655-021-900). The site comprises four parcels located at the terminus of S. San Jose Drive and Woodland Lane, west of Big Dalton Wash, north of Route 66, south of Foothill Boulevard, east of Loraine Avenue and west of Valley Center Avenue. The site is currently vacant and historically was the location of a City water tank, which was abandoned and removed from the site.

General Plan and Zoning Designation
The subject property has a General Plan Land Use Designation of *Low/Medium Density* and a zoning designation of *R-1 Single-family residential, E-3 Single-family estate, E-4 Single-family estate.*

Application/Project Request:
The project involves approval for two discretionary permits:

1. Tentative Tract Map No. 84681 to subdivide land to create 41 residential condominium homes.
2. Development Plan Review for approval of the project's development plans.

Summary of Recommendation:
Staff recommends the approval of the project as it is consistent with applicable development standards for the *R-1 Single-family residential*, *E-3 Single-family estate*, *E-4 Single-family estate* zones, the City's General Plan, and State law provisions for affordable housing density bonuses and regulatory concessions.

FISCAL IMPACT
There is no fiscal impact for this project, and the applicant has paid all fees associated with processing the requested land entitlements. Beyond the City's review, if the residential homes are approved the development would provide one time revenue to the City in the form of building and development impact fees. In the long term, the development would also provide increased property tax revenue.

ENVIRONMENTAL DETERMINATION
The City of Glendora, as lead agency, is responsible for preparing environmental documentation in accordance with the California Environmental Quality Act (CEQA) to determine if approval of the discretionary actions requested and subsequent development would have a significant impact on the environment. A Notice of Exemption (NOE) - Categorical Exemption has been prepared (Attachment B) for this project pursuant to §15332 of the CEQA guidelines, as this is an in-fill development project meeting the requirements of that section.

Prepared By	Yalini Siva, Senior Planner
Concurs With	Mike Davis, Planning Commission Chair
Reviewed By	Jeff Kugel, Community Development Director
Certified to Availability of Funds	Kyle Johnson, Finance Director/City Treasurer
Approved By	Adam Raymond, City Manager
Legal Review	Danny Aleshire, City Attorney
CEQA Review	Jeff Kugel, Community Development Director

Attachments

A. Draft Resolution.pdf

B. CEQA Notice of Exemption (NOE).pdf

C. Project Analysis Memo.pdf

D. Traffic Study.pdf

E. Project Plans.pdf

F. Public Hearing Notice.pdf

G. Presentation Slides.pdf

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RESOLUTION NO. CC 2025-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA APPROVING TENTATIVE TRACT MAP NO. 84681 FOR THE SUBDIVISION OF LAND TO CREATE 41 RESIDENTIAL UNITS AND DEVELOPMENT PLAN REVIEW APPLICATION FOR THE CONSTRUCTION OF HOMES ON CERTAIN PROPERTY LOCATED AT 263 S. SAN JOSE DRIVE (APN 8655-007-900, 8655-007-901, 8655-007-902 AND 8655-021-900), LOCATED AT THE TERMINUS OF SAN JOSE DRIVE AND WOODLAND LANE, GLENDORA, CALIFORNIA (PROJECT FILE NO. PLN24-0045)

THE CITY COUNCIL
City of Glendora, California

WHEREAS, the California Subdivision Map Act (codified at California Government Code, Title 7, Division 2, commencing with §66410) establishes the legal framework regarding the division of land; and

WHEREAS, Glendora Municipal Code (GMC) section 21.02.040 establishes procedures for the review of development applications proposed through a Development Plan Review (DPR) application; and

WHEREAS, the properties at 263 S. San Jose Drive (APN #s 8655-007-900, 8655-007-901, 8655-007-902 AND 8655-021-900), Glendora, California, are located in an established neighborhood of residential type uses; and

WHEREAS, GMC §21.02.040 provides that the purpose of a DPR is to establish procedures "*whereby development plans can be reviewed to ensure orderly development, aesthetic design, safe and harmonious placement and to:*

1. *Prevent or minimize adverse impacts on property in the vicinity;*
2. *Implement the general plan and applicable specific plans;*
3. *Protect the public health, safety and welfare;*
4. *Site structures and other improvements in a manner that is in harmony with the terrain and existing developments in the vicinity;*
5. *Encourage and promote energy-efficient design.";* and

WHEREAS, GMC section 21.02.040(G) provides that the reviewing body (in this case, the City Council) may impose such conditions as it deems necessary to ensure that the project will meet the development standards of the zone and the purpose and intent of the DPR; and

WHEREAS, on November 27, 2024, the Olson Company (Applicant), filed an application for a Tentative Tract Map (TTM) (No. 84681) and DPR for 41 single-family, residential homes on certain property located at 263 S. San Jose Drive (APN #s 8655-007-900, 8655-007-901, 8655-007-902 AND 8655-021-900), located at the terminus of San Jose Drive and Woodland Lane, Glendora, California (Project File No. PLN24-0045); and

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WHEREAS, the City of Glendora (City), as the lead agency, is responsible for preparing environmental documentation in accordance with the California Environmental Quality Act (CEQA) to determine if approval of the discretionary actions requested and subsequent development would have a significant impact on the environment; and

WHEREAS, a Notice of Exemption was prepared based on the project's eligibility for a Class 32 Categorical Exemption (Infill Development Projects) under CEQA Guidelines §15332, as the project satisfies the applicable exemption criteria, including consistency with the General Plan (Community Plan 2025) and Glendora Municipal Code; location within City limits and surrounded by urban uses; no value as a habitat for endangered, rare, or threatened species; no significant effects on traffic, noise, air quality, or water quality; and adequate utilities and public services; and

WHEREAS, pursuant to GMC section 21.03.130, "Affordable housing density bonuses and other incentives", and California Government Code Section 65915 "Density Bonusses and Other Incentives", the subject project provides seven (7) homes (15% of the total homes) to be offered and restricted to moderate income qualified buyers, under State law, pursuant to Government Code §65915. This provision allows the Applicant to request concessions, waivers, or incentives to support the inclusion of affordable housing.

WHEREAS, if the subject proposal for the subdivision and development of 41 residential homes is approved, then no further CEQA review is necessary, and a Notice of Exception (NOE) shall be submitted as the project's CEQA compliance; and

WHEREAS, a public hearing was held by the Planning Commission of the City on July 1, 2025, after due notice was given as required by law, at which time the Planning Commission recommended approval of the TTM (No. 84681) and DPR (Project File No. PLN24-0045) to the City Council; and

WHEREAS, a public hearing was held by the City Council of the City, on August 26, 2025, after due notice was given as required by law, at which time oral and documentary evidence was introduced along with the written recommendation of the Planning Commission of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated by reference.

SECTION 2. Pursuant to State Bill 330 (SB 330), the Applicant submitted a preliminary application for the subject housing development project, seeking limited vesting rights and a streamlined review of the submitted proposal. SB 330 applies to projects consisting of only residential units (two or more); mixed use projects where at least two-thirds of the project square footage is designated for residential uses; or projects that are proposing transition or supportive housing. As a solely residential project, proposing 41 units in total, the Applicant benefits from early vesting on application fees, development standards and requirements, etc. and also benefits from overall streamlining of the project processing.

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SECTION 3. The City Council hereby makes the following Findings of Fact, which are hereby incorporated in full as follows:

FINDINGS OF FACT FOR TENTATIVE TRACT MAP

1. The proposed map is consistent with applicable general and specific plans as specified in §65451 of the California Government Code.

FACT: Pursuant to Government Code Section 66473.5, the proposed TTM together with the provisions for its design and improvements are consistent with the City's General Plan Land Use Element Designation of Low/Medium Density. The proposed TTM is for a 41-unit, residential single-family home development that will provide housing ownership opportunities for the community. The proposed residential development is consistent with the allowed uses for the Single-family residential and Single-family estate (*R-1, E-3, and E-4*) zones. Finally, the project location is within urban uses.

2. The design or improvement of the proposed subdivision is consistent with applicable general and specific plans.

FACT: The proposed development of residential homes is consistent with the General Plan and complies with the applicable goals, objectives, and policies of the City's General Plan Elements. The residential development provides a diverse housing choice for future residents (Land Use Element Goal LU-7: A diverse range of housing choices; LU-10: Quality Infill Development; LU-18: Compatibility of Adjacent Uses; & LU-21: Preservation of Neighborhood Character). The subject site is located within a neighborhood with access to commercial areas and multiple transportation options (Housing Element Goal 3: Range of Housing Opportunities). The development project will use the latest energy conservation features to conserve natural resources and lower energy costs. The development project includes mitigation measures to ensure that noise and vibration will not exceed normally accepted levels (Noise Element Goal N-3: Coordinated Land Use Planning and Noise Mitigation). The development project complies with the General Plan Land Use Designation and zoning ordinance standards, with permitted deviations.

3. The site is physically suitable for the type of development and can accommodate the development standards of this title or as is otherwise required.

FACT: The site is designed and graded to be physically suitable for the 41-unit residential home development. The project site has access from Foothill Boulevard, which provides access and connections to existing public utilities. Private driveways provide adequate vehicular access (including Fire Department equipment access) throughout the site. The Fire Department has reviewed and accepted the site layout.

4. The site is physically suitable for the proposed density of development.

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FACT: The proposed site is designed and graded to be physically suitable for the 41-unit, residential home development. The project density of 41 units on 5.8 acres is suitable for the Low/Medium density set forth in the General Plan.

5. The design of the subdivision or the proposed improvements are not likely to cause substantial environmental damage or substantially injure fish or wildlife or their habitat.

FACT: The subject site is located within an established urban neighborhood and the 41-unit residential subdivision is considered an infill project. Based on review of the proposed project's eligibility for a Class 32 Categorical Exemption (Infill Development Projects) under CEQA Guidelines §15332, the project satisfies exemption criteria, including consistency with the General Plan and GMC; location within City limits and surrounded by urban uses; no value as a habitat for endangered, rare, or threatened species; no significant effects on traffic, noise, air quality, or water quality; and adequate utilities and public services.

6. The design of the subdivision or type of improvements is not likely to cause serious public health, safety, or welfare problems.

FACT: The design of the subdivision and the proposed improvements will not result in public health, safety, and welfare problems. The subdivision includes private and common open space for recreational opportunities for residents. The subdivision design complies with Los Angeles County Fire Department emergency vehicle access requirements.

7. The design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision.

FACT: The subdivision will not conflict with any existing public easements and new easements will be recorded as necessary for public utilities, drainage, and other issues.

FINDINGS OF FACT FOR DEVELOPMENT PLAN REVIEW

1. The use is authorized by Development Plan Review pursuant to this title.

FACT: Pursuant to GMC § 21.02.040(B), the construction of multiple-family projects—apartments, condominiums, and cooperatives—is permitted with the approval of a Development Plan Review application; and as 41 units are proposed, Planning Commission review is required.

2. The use is consistent with the general plan and other applicable plans.

FACT: The proposed development of residential homes is consistent with the General Plan and complies with the applicable goals, objectives, and policies of the City's General Plan Elements. The residential development provides a diverse housing choice for future residents (Land Use Element Goal LU-7: A diverse range of housing choices;

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LU-10: Quality Infill Development; LU-18: Compatibility of Adjacent Uses; & LU-21: Preservation of Neighborhood Character). The subject site is located within a neighborhood with access to commercial areas and multiple transportation options (Housing Element Goal 3: Range of Housing Opportunities). The development project will use the latest energy conservation features to conserve natural resources and lower energy costs. The development project includes mitigation measures to ensure that noise and vibration will not exceed normally accepted levels (Noise Element Goal N-3: Coordinated Land Use Planning and Noise Mitigation). The development project complies with the General Plan Land Use Designation and zoning ordinance standards, with permitted deviations.

3. The site can accommodate the development standards of this title or as is otherwise required.

FACT: The proposed project is located on four existing parcels located at the terminus of S. San Jose Drive and Woodland Lane, which are zoned *R-1* Single-family residential, *E-3* Single-family estate and *E-4* Single-family estate. The proposed residential project is comprised of 41 detached residential homes. The project density of 41 units is higher than the allowed maximum, as the project includes a request for a density bonus allowance pursuant to the State Density Bonus Law, the gross site density would be 7.1 dwelling units per acre, which is more than the density allowed by the *Low/Medium Density* of 3.1 – 6 dwelling units per acre. However, the density proposed by the project is allowed pursuant to the State Density Bonus Law, based upon the moderate-income units that will be restricted and sold to qualifying buyers.

4. The site is adequately served by streets, utilities, and other services, facilities, and improvements.

FACT: The site is served by services and utilities provided by Athens Waste Disposal, Los Angeles County Sanitation District, City of Glendora Water Division, Glendora Police Department, Los Angeles County Fire Department, Southern California Edison, Los Angeles County Flood Control District, and all other public and private services that accommodate the operation of a residential subdivision development. An improved water line is proposed in conjunction with the development and will serve the proposed development, in addition to the surrounding residential area.

5. The use will not adversely affect the character and integrity of the area, the utility and value of properties in the area, and the health, safety, and welfare of the public.

FACT: The proposed project will result in the construction of 41 residential homes in an established residential neighborhood. Therefore, the proposed residential project is compatible with the neighborhood. The development of the lot will not adversely affect the character and integrity of the area or the health, safety, and welfare of the public. The project will not cause any serious health, safety, or welfare problems in that its design and related construction will be performed per the requirements of all applicable codes, including zoning and building.

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SECTION 4: The City Council hereby adopts the foregoing findings and approves the filing of a NOE by City staff for CEQA compliance.

SECTION 5. The City Council hereby approves the application for a TTM and DPR (Project File No. PLN24-0045) for the subdivision and development of a 41-unit residential project, as described by the report and depicted on project plans attached to the City Council Agenda Report for PLN24-0045, and after determining that the project meets the requirements of GMC §21.02.040 and the California Subdivision Map Act, subject to the following Conditions of Approval:

CONDITIONS OF APPROVAL

1. The Applicant shall sign and submit to the Planning Division a statement indicating agreement with and acceptance of the adopted Conditions of Approval prior to the issuance of grading and building permits.

2. The subject property shall be developed in substantial conformance with the project plans attached to the City Council Agenda Report for PLN24-0045, as modified by these Conditions of Approval.

3. The City shall have the right of entry to inspect the premises to verify compliance with the Conditions of Approval and the GMC.

4. The City shall retain the right and the jurisdiction to review the TTM and DPR (No. PLN24-0045) in the event the use conducted herein is modified, changed in scope, or the owner or operator seeks to expand, alter, reconfigure, or change the use. This reservation of the right of review is in addition to, and not in lieu of, the right of the City to review and revoke the TTM and DPR (Project File No. PLN24-0045) or to modify the permit for any violation of the Conditions imposed.

5. The Applicant agrees as a condition of issuance of this entitlement to indemnify, protect, defend, and hold harmless, the City, and any agency or instrumentality thereof, and its elected and appointed officials, officers, employees and agents, from and against any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "Claims") arising out of or in any way relating to the issuance of this entitlement, any actions taken by the City related to this entitlement or the environmental review conducted under the California Environmental Quality Act, Public Resources Code §21000 *et seq*., for this entitlement and related actions.

Planning

6. The Applicant shall maintain consistency with the approved architectural plans including colors and materials submitted to the Planning Division. Modification(s) of the approved building elevations, including but not limited to, changes of finished material(s) or alterations to building articulation are not permitted without prior written

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approval from the Community Development Director (Director). Requests shall be made in writing and include:

a. A written and illustrative description of the proposed revision; and

b. The reason and justification for the request.

In approving a revision, the Director shall find that the requested modification is minor and substantially conforms with the approved architectural plans.

7. The delivery of materials and equipment and the outdoor use of equipment, hammers, and power tools shall be limited to the hours between 7:00 a.m. and 6:00 p.m., Monday through Friday, with no work allowed on Saturdays, Sundays, or Federal holidays, with the exception of interior work. Outdoor work is permitted, wherein it does not involve heavy equipment or noise-producing equipment.

8. A final wall and fence plan shall be submitted to the Planning Division for review and approval prior to the issuance of building permits. Approved walls and fences shall be installed prior to final occupancy.

9. Walls and fences shall be installed prior to final occupancy, consistent with the preliminary fence and wall plan.

10. The Applicant shall prepare Covenants, Conditions, and Restrictions (CC&Rs) for the development including articles establishing a condominium association. A copy of the draft CC&Rs shall be submitted to the Planning Division and City Attorney for review and approval prior to Final Map approval. The Applicant will be responsible for payment to cover all City staff and City Attorney time required to review said CC&Rs. A recorded copy of the approved CC&Rs shall be submitted to the Planning Division prior to final occupancy as well as final payment to cover any City costs for review. CC&Rs shall include the following requirements:

    a. The association shall maintain all common areas including private driveways, sidewalks, lighting, landscaping, irrigation, recreation equipment, fixtures, and other improvements.

    b. The association shall maintain all landscaped areas, including front yard landscaping.

    c. The association shall provide all water needed for irrigation of the common landscaped areas and for any landscaping and trees in the public right-of-way fronting the project.

    d. The association shall maintain landscaping and irrigation in the public right-of-way.

    e. The CC&Rs shall clearly identify site maintenance responsibilities.

    f. The CC&Rs shall specify that the parking and/or storage of recreational vehicles, boats, trailers (recreational or business-related) equipment, and similar such vehicles, is prohibited everywhere onsite.

    g. The CC&Rs shall require that residents use the garages provided and

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private driveways assigned to their respective units to park their vehicles and not for long-term storage.

h. The CC&Rs shall not be amended without the written consent of the City of Glendora.

i. All maintenance shall be performed to the satisfaction of a duly authorized official of the City and no public nuisances shall be created.

j. The City shall be listed as a third-party beneficiary to the CC&Rs and should have the right to enforce the provisions of the CC&Rs including, but not limited to, the lien rights to recover costs of enforcement.

11. The Applicant is responsible for submitting forms and fees associated with the formal assignment of addresses for each residential unit. The process is initiated with the Community Development Department (Planning) and is concluded by the City Clerk's Office.

12. The project is subject to compliance with the City's Community Art Program (CAP) - Ordinance 2083 and Resolution CC 2024-04. As per the requirements outlined in GMC § 21.03.150, applicable projects are required to install approved artwork in conjunction with their project (encouraged) or pay an in-lieu contribution equal to a minimum percentage of the total building permit valuation (BPV). Specifically, this project shall adhere to the following guidelines adopted into the City's Master Fee Schedule: New residential developments consisting of 11 or more units/houses and new mixed-use with residential as the primary component - An artwork installation approved by the City or an in-lieu contribution equal to 0.25% of the BPV is required. To ensure compliance with the CAP, the Applicant shall submit a CAP application and coordinate with the City's Planning Division. Approval of CAP application is required prior to building permit issuance.

13. All mechanical equipment, including air conditioning units shall be screened from street view with landscape and physical screening barriers.

14. All plans submitted for building, grading and landscape plan checks shall show consistency in building and unit numbering.

15. The Applicant shall enter into an Affordable Housing Agreement (AHA) with the City prior to Final Map issuance of the first residential unit(s) Building Permit. The AHA is related to the Project's use of State law for concessions/incentives in exchange for inclusion of moderate-income units (total of 7 units or 15% of the residences). The Applicant is responsible for actual costs incurred by City associated with application, preparation, legal review, and processing of the AHA.

Landscaping

16. A Water Efficient Landscaping Application and MWELO compliance shall be completed and submitted to both the Planning Division (for landscape) and the Water Division (for irrigation) for review and approval prior to the issuance of building permits. The plan shall be prepared by a licensed landscape architect and shall

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demonstrate compliance with the Water Efficient Landscape Ordinance (Assembly Bill 1881). Approved landscaping and irrigation shall be installed prior to final occupancy. (GMC §21.03.060.)

17. Pedestrian path crossings (crosswalks) shall utilize decorative paving and should be shown on the landscape plan submitted to the Planning Division.

18. All light fixtures, including freestanding and building-mounted, shall be decorative and complementary to the architectural style of the buildings and shall be subject to approval by the Planning Division.

19. All common area landscaping shall be installed by the Applicant and maintained by the project association.

Air Quality

20. The best available control measures to minimize fugitive dust emissions shall be utilized, including but not limited to watering soils as necessary to minimize dust generation. (SCAQMD Rule No. 403.)

Building & Safety Division

21. The construction documents shall show detailed compliance with the current California Building Standards Code, including, but not limited to, the following codes:
    a. 2022 California Building Code (CBC)
    b. 2022 California Residential Code (CRC)
    c. 2022 California Electrical Code (CEC)
    d. 2022 California Mechanical Code (CMC)
    e. 2022 California Plumbing Code (CPC)
    f. 2022 California Energy Code (CEnC)
    g. 2022 California Fire Code (CFC) including LA County amendments.
    h. 2022 California Green Building Standards Code (CalGreen)
    i. Glendora Municipal Code

22. Approval from the Los Angeles County Fire Department (LACoFD) is required.

23. The Applicant shall provide a plan approved by LACoFD confirming compliance with applicable fire safety requirements, such as emergency vehicle access, fire apparatus turnaround, and water supply. Submittals to LACoFD are made online at epicla.lacounty.gov. For questions, contact LACoFD directly.

24. Park Development Fees for new development shall be applied.

25. A Certificate of Compliance from the school district is required.

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26. A Geotechnical Investigation Report is required.

27. An automatic fire sprinkler system is required.

28. Where required by applicable building code, an engineered design provided by a State of California Registered Design Professional is required.

29. A demolition permit is required for the demolition of existing structure(s),if any. This requires a separate permit application and plan submittal. This demolition permit must be issued prior to the building permit.

30. Retaining walls, if any, shall be a separate submittal to the Building Division, with the walls accurately shown on a grading plan approved by the City of Glendora Engineering Division.

31. Additional submittal requirements can be found on the Residential Submittal Checklist available at https://www.cityofglendora.gov/files/assets/city/v/1/community-development/building-division/documents/submitreqsmatrixlist-singledwellingunitduplexadu_1.pdf

Water Division

32. The Applicant must submit a signed and sealed engineer's report that details a hydraulic analysis of the project's total water demands, including domestic, fire, and irrigation needs (if applicable). This analysis shall evaluate the project's impact on the existing water demand for the San Jose Drive and Woodland Lane water mains. The Applicant shall provide this report before the plan check phase.

33. With the understanding that the road infrastructure will be public and include dedicated right-of-way, a detailed Water Improvement Plan (WIP) is required for this project. This plan shall reference all applicable City construction standards, including specifications for materials (e.g., ductile iron, PVC), dimensions, depths, and installation methods. The WIP must include detail on all proposed abandonments, valves, fittings, hydrants, services, meters, vaults, and backflow prevention devices, including their respective sizes, types, and installation standards. The submittal must be complete and contain sufficient information to demonstrate full compliance with City standards for Public Works plan check approval.

34. Individual water service lines must be appropriately sized based on the specific unit plans. The Applicant is responsible for considering available water pressure, plumbing fixture counts, and any elevation changes when determining these sizes. Detailed water demand calculations will be required during the building plan check phase.
35. The Applicant shall be responsible for following all conditions noted in the issued will serve letter, dated July 8, 2024. Should the Applicant have any questions, please contact Water Division at (626) 852-4838.

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Land Development Division

Final Tract Map/Site Development

36. All engineering drawings, maps, plans, reports, and studies required for the project shall be prepared by a registered civil engineer licensed in the State of California, and all surveys, maps, legal descriptions, and survey documents shall be prepared by a licensed professional land surveyor in the State of California. At time of first plan check, the Applicant shall provide a list of the Engineer(s) and Surveyor(s) of Record.

37. A final tract map is required. The final map will be reviewed for technical accuracy by the City's contract Land Surveyor. The Applicant is responsible for all such costs. A title report/subdivision report less than 3 months old is required at the time of submittal. Include copies of all underlying documents/easements of record referenced in the title report. Show all easements to remain and proposed easements on the project civil engineering drawings. Label, dimension and identify.

38. An Indemnity Agreement and a Subdivision Improvement Agreement must be signed by the Applicant prior to final map approval. The agreements must be reviewed by the Land Development Division and the City Attorney, and the final documents must be approved by the City Council. The Applicant is responsible for all fees associated with this review. Bonds for faithful performance, labor, and materials are required as part of the Subdivision Agreement.

39. Emergency vehicle access, driveway widths and radii will be reviewed and approved by L.A. County Fire Department for accessibility. The final map must be reviewed and approved by LACFD.

40. At time of first plan check, the Applicant shall provide a Composite Utility Plan for review. The Composite Utility Plan must show proposed City and private water meters, facilities, and lines; mainline sewer lines, maintenance holes, and lateral connections; electrical; telecommunication; cable tv; and natural gas lines for the project.

41. A Site Demolition Plan prepared by a registered Civil Engineer or licensed Architect is required prior to removing any buildings, improvements, or utilities from the project site. A copy of the SWPPP that is submitted for General Construction SWPPP permit must be submitted to Public Works for review and comments.

42. Plan Check and review fees will be determined upon actual submittal of Engineering Plans, Maps, and Reports. Plans being checked by third-party consultant will be charged as per actual cost and a deposit will be required to be submitted for plan check services at time of first plan check.

Stormwater

43. This project is required to comply with Federal, State, and City Stormwater regulations including National Pollutant Discharge Elimination System Requirements and Municipal Separate Storm Sewer System (MS4) Permit requirements. Projects subject

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to the MS4 are to implement postconstruction low impact development (LID) storm water runoff water quality control measures as a way to reduce downstream runoff. The Applicant shall follow Section 21.03.090 of the Glendora Municipal Code to determine Applicability and Performance Criteria. An LID Report and plans for the construction of LID improvements will be required for the project and must be submitted at time of first plan check submittal. The Applicant shall follow LA County LID Standards Manual for design and format of LID Report. The soils engineer of record must review and approve the infiltration system.

44. This project requires to comply with the Storm Water Pollution Prevention Plan (SWPPP) requirement of the NPDES Construction permit. The SWPPP must be prepared by a Qualified SWPPP Developer (QSD). The approved SWPPP must be implemented by a Qualified SWPPP Practitioner (QSP) during construction. A copy of the SWPPP that is submitted for General Construction SWPPP permit must be submitted to Public Works for review and comments, if any.

Grading and Drainage

45. Rough grading and drainage and precise grading and drainage plans and required supporting documents (such as geotechnical, drainage/hydrology/LID reports/plans) must comply with any recommendations of the geotechnical engineer of record and will be submitted and reviewed according to the City's Grading Plan Checklist to Land Development Engineering. A permit from the City of Glendora and a grading bond will be required prior to the start of construction. The Applicant shall show all existing and proposed easements on the improvement plans. The Applicant shall label, dimension and identify easement holders. The Applicant shall submit the rough grading and drainage plan at time of first plan check submittal for Land Development Engineering review. Retaining and freestanding walls may be shown on plans submitted to the Building Division for plan check and referenced on the grading plans. The Applicant shall provide top of wall, top of footing, profiles, and sections on the grading plans for proposed walls.

46. All structural BMPs for the project must be shown in detail on the grading plans. The grading plan will need to be reviewed/approved by the soils engineer. A minimum ½" per hour percolation rate must be verified by the soils engineer for the project via a percolation test for any areas where storm water is proposed to be infiltrated.

47. Glendora Municipal Code (GMC) 20.28.010 requires underground utilities in new developments. Any existing overhead utilities along the project frontage and property boundaries, where located on the Applicant's property, shall be relocated underground where feasible. The Applicant shall coordinate with utility agencies as necessary and show the existing and any relocated utilities on the composite utility plan.

48. A final geotechnical report is required with the initial plan check submittal, and it must address over-excavation and recompaction requirements. While the City does require reports be prepared following the L.A. County GMED manual, the City has not adopted their building code. Prior to approval of project Grading Plans, they shall be signed and stamped by the geotechnical engineer stating that the Grading Plan is in

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conformance to the geotechnical/soil engineer recommendations. As necessary, provide an update letter if the soils report is greater than one year old. The geotechnical report for this project may be peer reviewed by the City's contract consultants or LA County Public Works (GMED). The Applicant is responsible for all costs.

49. A Final Drainage Study Report is required, and it must follow the City's Hydrology & Hydraulics report format and discuss the offsite stormwater run-on flows (if any) from properties surrounding the site. The report should analyze both off site storm water run-on and on-site storm water flow. The Low Impact Development (LID) Report and Plan must also be included and follow the LA County LID Manual. Where drainage flow is directed to City streets prior to collection in an underground storm drain system, the report must show existing and proposed street hydraulic capacities in the drainage study.

50. Storm Drain Plans with profiles and details of the proposed drains, inlets, and facilities may be required. For connection to a L.A. County storm drain, reports and plans required by the County must be submitted to the City and L.A. County for plan check and permitting.

51. When grading plans are submitted for first plan check, a fee is required based on the cubic yards of earth moved. A plan check fee will be collected at the time of first submittal based on the quantity on the submittal. The Applicant shall include over excavation and re-compaction quantity in calculation of the cut and fill quantities. At the time of issuing grading permit, final plan check fees will be adjusted accordingly with additional fees paid or refunded determined by final yardage. A Grading Bond will be required.

Water/Fire Service

52. Water is served by the City of Glendora. Frontage fees may apply to this project. Water improvement plans shall be prepared in accordance with City guidelines. The Applicant shall contact the Water Division at (626) 852-4838 to determine water service requirements.

53. Exact service locations are to be determined when final site plan is approved during the plan check phase, but they shall not be located in drainage features or where water could pond. Easements may be required to access the water meters and other water devices.

54. Backflow prevention shall be provided per City Standard Detail 2.30 for all applicable metered service connections, structural fire protection (i.e., sprinklers) and landscape irrigation systems. Plans shall be submitted to the Public Works Department and applicable plan check fees.
55. Installation of public and/or private water mains is required to serve the proposed development. A separate plan submittal will be required for any new or upgraded water mains, fire hydrants or fire water lines which will serve the site. That plan is a separate submittal to the Engineering Division as well as the L.A. County Fire

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Department for review and approval. The plan will be prepared using the City of Glendora title block and must show the connection in the public right of way and must have a signature block for the L.A. County Fire Department. A plan review fee of 5% of the engineer's estimate is due at time of first submittal. For L.A. County Fire Department requirements, please contact Fire Staff at (626) 963-5564.

56. If water easements or any other easements are required and not shown on the final tract map, the Applicant shall follow the Engineering guidelines for preparing legal descriptions and plats. The City uses an outside land surveying firm to perform the review of any documents stamped by a land surveyor which the Applicant is required to pay.

57. Fire flow tests will be required. The Applicant shall contact the Public Works Desk at (626) 914-8246 to request fire flow testing. Requirements are determined by the LA County Fire Department.

Sanitary Sewer

58. The City of Glendora owns the sewer collection system, but it is operated and maintained for the City as part of the County's Consolidated Sewer Maintenance District (CSMD). The plan check process for any sewer improvement plans will be processed by both the City of Glendora and Los Angeles County Public Works following County guidelines and requirements.

59. The treatment system for the City's sewer is owned and operated by the Los Angeles County Sanitation District No. 22. The Applicant shall contact the District to obtain a treatment will serve letter as well as pay the appropriate fees. For further information, please contact District Staff at (562) 908-4288, extension 2717.

60. On-site sewer shall be public sewer. All public sewers require a CSMD-approved format sewer improvement plan and profile. The plan check process will be processed by both the City of Glendora and Los Angeles County Public Works (CSMD). The Applicant will be responsible for all the Plan Check fees for the City and the County. Sewer acreage and frontage charges may be applicable.

Street Improvements

61. Street improvement plans are required. Street improvements for this project will include removal of unused driveway approaches; constructing new driveway approaches; constructing new concrete sidewalks, curbs, and gutters; installing street trees along the project frontage, signing/striping, and damaged or non-standard improvements and facilities must be reconstructed per City Standards.

62. A street lighting plan is required. The Applicant shall coordinate with SCE in preparation of a public street lighting plan (LS-1 System) for the project. The Applicant shall submit a street lighting plan prepared by a registered civil engineer with construction notes, standards, and details per City and SCE requirements.

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63. Any and all street improvements, utility, and trench work require a permit from the City of Glendora. All City Standards are available online on the City website (cityofglendora.gov).

64. Construction temporary traffic control plans must be prepared and submitted to the Public Works Department for review/approval prior to the issuance of permits for any work in the public right of way. Manual on Uniform Traffic Control Devices (MUTCD) may be used for traffic control in non-arterial work locations.

Waste Management

65. All construction, demolition, and renovation projects within the city with a total valuation cost for the new or remodeled construction as determined by the City Building Official which are, or projected to be, greater than or equal to one hundred thousand dollars shall submit a Waste Management Plan to the Planning Department for review and approval prior to issuance of any permits in compliance with the City's Construction and Demolition Ordinance No. 1811. The approved Waste Management Plan shall be implemented upon start of demolition, grading, and construction and maintained throughout the project until issuance of a certificate of occupancy. The City may review and amend the plan as needed. Guidelines are available from the recycling coordinator (GMC 6.09).

Los Angeles County Fire Department

66. Access as noted on the Tentative and the Exhibit Maps shall comply with Title 21 (County of Los Angeles Subdivision Code) and Section 503 of the Title 32 (County of Los Angeles Fire Code), which requires an all-weather access surface to be clear to sky.

67. The Final Map shall be submitted to the Land Development Unit for review and approval prior recordation.

68. Fire hydrant improvement plans for the new required public fire hydrants shall be submitted for review and approval prior to the Final map clearance.

Term

82. The approved use and/or construction work shall commence within 24 months after the effective date of the approval, or such other period specified as a condition of approval and shall be carried on diligently to completion. If the use or construction work has not commenced within the required time period and carried on diligently to completion, the permit shall become void; however, the Director may extend the time limit in the case of unavoidable delay. The Applicant shall submit a written request to the reviewing body or Director for a time extension at least thirty days prior to the date on which the original time limit expires. Consideration of a time extension does not require a public hearing even if a hearing was required for the original permit. (GMC §21.02.010 E.)

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Enforcement

83. The Applicant shall pay the costs of any code enforcement activities, including attorney's fees, resulting from the violation of any conditions of approval or any provision of the GMC. (GMC §1.18.)

84. Any violation of the Zoning Ordinance or any entitlement granted is considered a misdemeanor punishable by a fine not to exceed one thousand dollars ($1,000.00) and/or by imprisonment in the County jail for a period not to exceed six (6) months. Each day or portion of a day during which any violation of the Zoning Ordinance occurs or continues constitutes a separate offense and shall be punishable as provided. (GMC §21.01.030 H.)

SECTION 5: The Mayor shall sign this Resolution and the City Clerk shall attest and certify to the passage and adoption of this Resolution, and the same shall thereupon take effect on August 26, 2025 subject to a 15 calendar-day appeal and be enforced in accordance with the terms and Conditions thereof.

PASSED, APPROVED and **ADOPTED** by the City Council of the City of Glendora this 26th day of August, 2025.

DocuSigned by:
David Fredendall
FC21FCE9806E4BA...

BY: _____
DAVID FREDENDALL
Mayor

Aug 27, 2025 | 5:44 PM PDT

APPROVED AS TO FORM:
Aleshire & Wynder, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...

_____
DANNY ALESHIRE
City Attorney

Aug 27, 2025 | 7:37 PM PDT

Docusign Envelope ID: D571DE3F-7F80-4379-9742-DDE8DC80DFEC

CERTIFICATION

I, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Glendora at a regular meeting held on the 26th day of August, 2025, by the following vote:

AYES:	MEMBERS:	Davis, Elias, Thompson, Allawos, and Fredendall.
NOES:	MEMBERS:	None.
ABSENT:	MEMBERS:	None.
ABSTAIN:	MEMBERS:	None.

Dated: August 27, 2025

Signed by:
Kathleen Sessman
2252A9F44B69431...

KATHLEEN R. SESSMAN
City Clerk/Communications Director

Aug 28, 2025 | 9:55 AM PDT

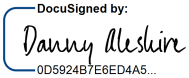
Certificate Of Completion

Envelope Id: D571DE3F-7F80-4379-9742-DDE8DC80DFEC
Status: Completed
Subject: Complete with Docusign: Resolution CC 2025-32 Tract Map 84681 San Jose.pdf
Source Envelope:
Document Pages: 17
Signatures: 3
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
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Envelope Originator:
City Clerk's Office
116 E Foothill Blvd
Glendora, CA 91741
CCO@cityofglendora.org
IP Address: 173.196.201.130

Record Tracking

Status: Original
8/27/2025 3:45:06 PM
Holder: City Clerk's Office
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Location: DocuSign

Signer Events	Signature	Timestamp
Danny Aleshire danny.aleshire@awattorneys.com Security Level: Email, Account Authentication (None)	DocuSigned by:  0D5924B7E6ED4A5...	Sent: 8/27/2025 3:58:12 PM Viewed: 8/27/2025 7:36:53 PM Signed: 8/27/2025 7:37:09 PM
	Signature Adoption: Pre-selected Style Using IP Address: 13.88.155.124	
Electronic Record and Signature Disclosure: Accepted: 2/9/2023 10:45:54 AM ID: 8f7b67a5-3822-4218-9d26-bc44a71d606a		
David Fredendall dfredendall@cityofglendora.org Councilmember Security Level: Email, Account Authentication (None)	DocuSigned by:  FC21FCE9806E4BA...	Sent: 8/27/2025 3:58:13 PM Viewed: 8/27/2025 5:44:00 PM Signed: 8/27/2025 5:44:46 PM
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Electronic Record and Signature Disclosure: Accepted: 1/16/2025 1:14:35 PM ID: 5db3d591-d5a1-408f-b62c-89a8c70dace9		
Kathleen Sessman ksessman@cityofglendora.org City Clerk/Communication Director City of Glendora Security Level: Email, Account Authentication (None)	Signed by:  2252A9F44B69431...	Sent: 8/27/2025 7:37:10 PM Viewed: 8/28/2025 9:53:24 AM Signed: 8/28/2025 9:55:31 AM
	Signature Adoption: Pre-selected Style Using IP Address: 173.196.201.130	
Electronic Record and Signature Disclosure: Not Offered via Docusign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
City Clerk Group cityclerkgroup@cityofglendora.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 6/25/2025 11:00:16 AM ID: 1c42cda3-6c92-40cd-ab01-3780aa76b023	COPIED	Sent: 8/28/2025 9:55:32 AM Viewed: 8/28/2025 10:33:49 AM
Yalini Siva ysiva@cityofglendora.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 8/28/2025 9:55:33 AM Viewed: 8/28/2025 10:11:48 AM

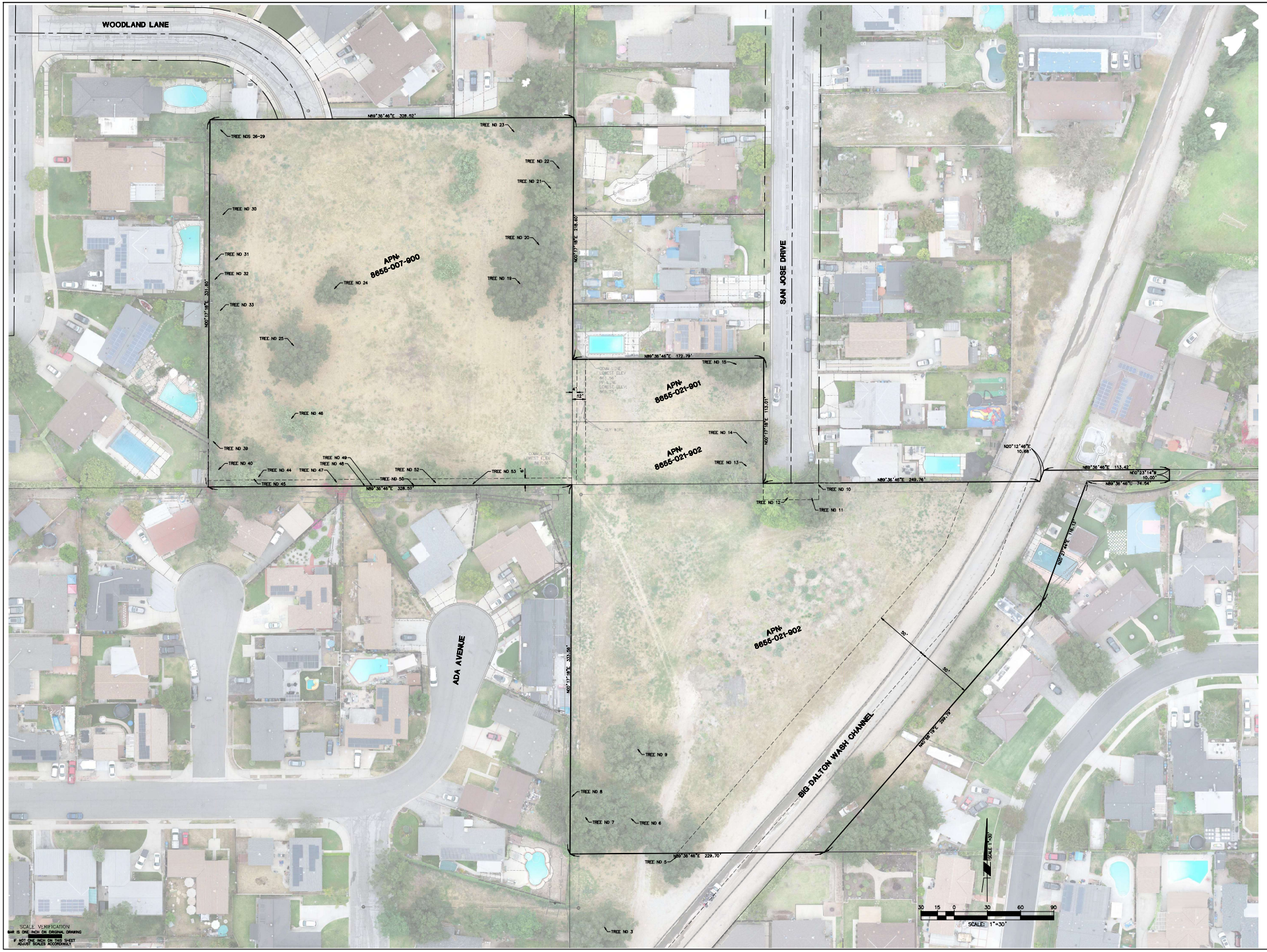
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Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	8/28/2025 9:55:31 AM
Completed	Security Checked	8/28/2025 9:55:33 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure



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LAGUNA NIGUEL, CA 92647
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WWW.ADVANCEDCIVILGROUP.COM

SEAL-ENGINEER

REGISTERED PROFESSIONAL ENGINEER
STEVEN AUSTIN
No. 68795
CIVIL
STATE OF CALIFORNIA

ORTHOGRAPHIC SURVEY

GLENDORA - WOODLAND AND SAN JOSE
249 S SAN JOSE DRIVE
GLENDORA, CA 91741

DRAWN BY:	RSA
DESIGNED BY:	RSA
CHECKED BY:	RSA
APPROVED BY:	RSA
DATE:	06/03/2025
REVISIONS:	
PROJECT NUMBER:	106817

SHEET NO.

C-1

1 OF 7



SCALE VERIFICATION
BAR IS ONE INCH ON ORIGINAL DRAWING
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SEAL-ENGINEER

REGISTERED PROFESSIONAL ENGINEER
STEVEN AUSTIN
No. 68795
CIVIL
STATE OF CALIFORNIA

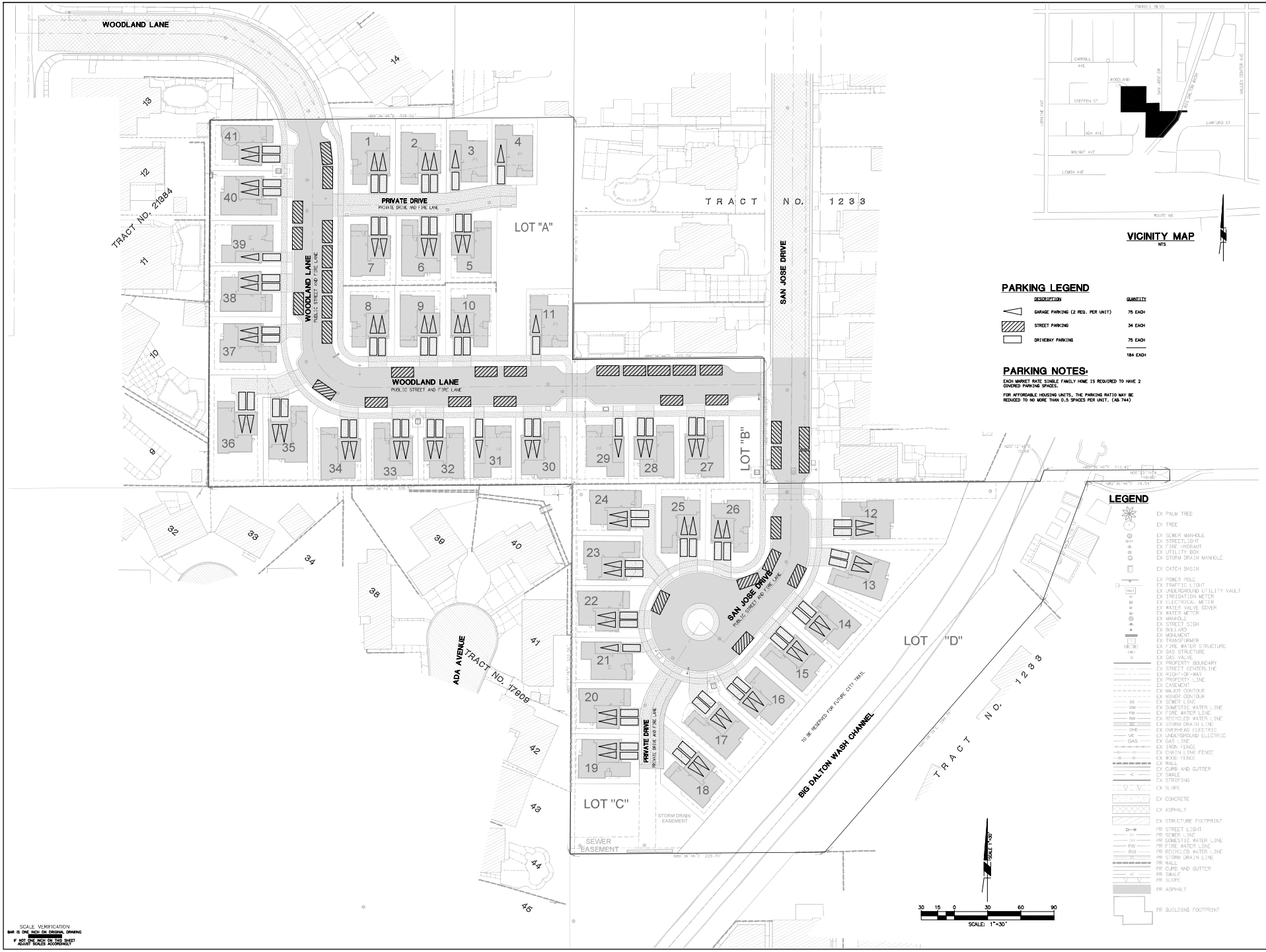
EXISTING CONDITIONS - SITE PLAN

GLENDORA - WOODLAND AND SAN JOSE
249 S SAN JOSE DRIVE
GLENDORA, CA 91741

DRAWN BY: RSA
DESIGNED BY: RSA
CHECKED BY: RSA
APPROVED BY: RSA
DATE: 06/03/2025
REVISIONS:

PROJECT NUMBER: 106817

SHEET NO.
C-2



VICINITY MAP
NTS

PARKING LEGEND

DESCRIPTION	QUANTITY
GARAGE PARKING (2 REQ. PER UNIT)	75 EACH
STREET PARKING	34 EACH
DRIVEWAY PARKING	75 EACH
	184 EACH

PARKING NOTES:

EACH MARKET RATE SINGLE FAMILY HOME IS REQUIRED TO HAVE 2 COVERED PARKING SPACES.

FOR AFFORDABLE HOUSING UNITS, THE PARKING RATIO MAY BE REDUCED TO NO MORE THAN 0.5 SPACES PER UNIT. (AB 744)

LEGEND

EX PALM TREE
EX TREE
EX SEWER MANHOLE
EX STREETLIGHT
EX FIRE HYDRANT
EX UTILITY BOX
EX STORM DRAIN MANHOLE
EX CATCH BASIN
EX POWER POLE
EX TRAFFIC LIGHT
EX UNDERGROUND UTILITY VAULT
EX IRRIGATION METER
EX ELECTRICAL METER
EX WATER VALVE COVER
EX WATER METER
EX MANHOLE
EX STREET SIGN
EX BOLLARD
EX MONUMENT
EX TRANSFORMER
EX FIRE WATER STRUCTURE
EX GAS STRUCTURE
EX GAS VALVE
EX PROPERTY BOUNDARY
EX STREET CENTERLINE
EX RIGHT-OF-WAY
EX PROPERTY LINE
EX EASEMENT
EX MAJOR CONTOUR
EX MINOR CONTOUR
EX SEWER LINE
EX DOMESTIC WATER LINE
EX FIRE WATER LINE
EX RECYCLED WATER LINE
EX STORM DRAIN LINE
EX OVERHEAD ELECTRIC
EX UNDERGROUND ELECTRIC
EX GAS LINE
EX IRON FENCE
EX CHAIN LINK FENCE
EX WOOD FENCE
EX WALL
EX CURB AND GUTTER
EX SWALE
EX STRIPING
EX SLOPE
EX CONCRETE
EX ASPHALT
EX STRUCTURE FOOTPRINT
PR STREET LIGHT
PR SEWER LINE
PR DOMESTIC WATER LINE
PR FIRE WATER LINE
PR RECYCLED WATER LINE
PR STORM DRAIN LINE
PR WALL
PR CURB AND GUTTER
PR SWALE
PR SLOPE
PR ASPHALT
PR BUILDING FOOTPRINT

SCALE: 1"=30'

SCALE VERIFICATION
BAR IS ONE INCH ON ORIGINAL DRAWING
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SEAL-ENGINEER
REGISTERED PROFESSIONAL ENGINEER
STEVEN AUSTIN
No. 68795
CIVIL
STATE OF CALIFORNIA

PARKING PLAN

GLENDORA - WOODLAND AND SAN JOSE
249 S SAN JOSE DRIVE
GLENDORA, CA 91741

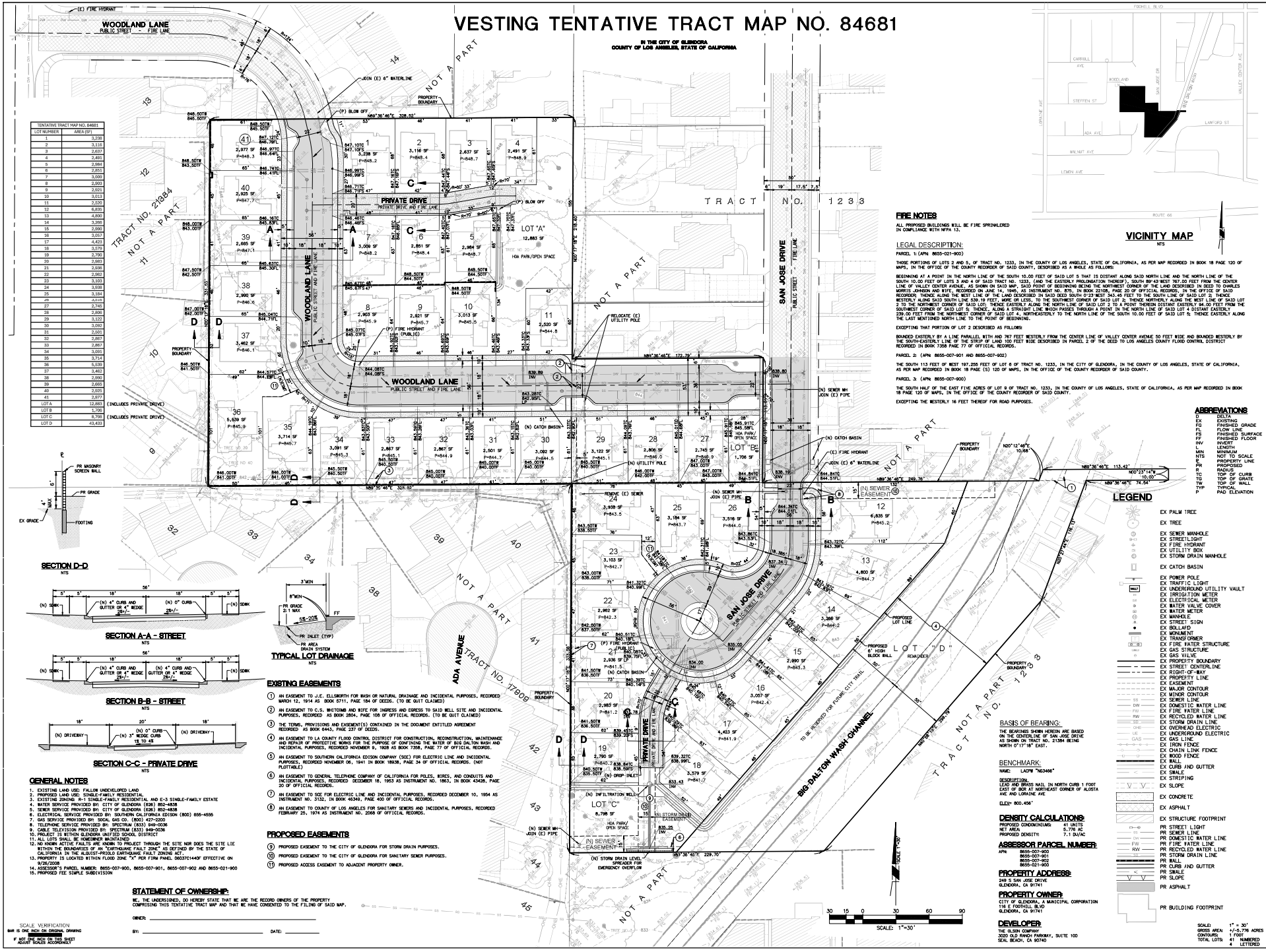
DRAWN BY: RSA
DESIGNED BY: RSA
CHECKED BY: RSA
APPROVED BY: RSA
DATE: 06/03/2025
REVISIONS:

PROJECT NUMBER: 106817

SHEET NO.
C-3
3 OF 7

VESTING TENTATIVE TRACT MAP NO. 84681

IN THE CITY OF GLENDORA
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA



TENTATIVE TRACT MAP NO. 84681	
LOT NUMBER	AREA (SF)
1	3,238
2	3,116
3	2,637
4	2,491
5	2,984
6	2,851
7	3,009
8	2,903
9	2,921
10	3,013
11	2,530
12	6,835
13	4,800
14	3,366
15	2,990
16	3,057
17	4,483
18	3,579
19	2,790
20	2,985
21	2,936
22	2,962
23	3,103
24	3,938
25	3,184
26	3,516
27	2,745
28	2,808
29	3,122
30	3,092
31	2,501
32	2,867
33	2,867
34	3,091
35	3,714
36	5,639
37	3,462
38	2,900
39	2,665
40	2,929
41	2,977
LOT A	12,883 (INCLUDES PRIVATE DRIVE)
LOT B	1,706
LOT C	5,796 (INCLUDES PRIVATE DRIVE)
LOT D	43,483

FIRE NOTES

ALL PROPOSED BUILDINGS WILL BE FIRE SPRINKLERED
IN COMPLIANCE WITH NFPA 13.

LEGAL DESCRIPTION:

PARCEL 1: (APN 8655-021-900)

THOSE PORTIONS OF LOTS 2 AND 5, OF TRACT NO. 1233, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 18 PAGE 120 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS A WHOLE AS FOLLOWS:

BEGINNING AT A POINT IN THE NORTH LINE OF THE SOUTH 10.00 FEET OF SAID LOT 5 THAT IS DISTANT ALONG SAID NORTH LINE AND THE NORTH LINE OF THE SOUTH 10.00 FEET OF LOTS 3 AND 4 OF SAID TRACT NO. 1233, (AND THE EASTERLY PROLONGATION THEREOF), SOUTH 89°43 WEST 767.00 FEET FROM THE CENTER LINE OF VALLEY CENTER AVENUE, AS SHOWN ON SAID MAP, SAID POINT OF BEGINNING BEING THE NORTHWEST CORNER OF THE LAND DESCRIBED IN DEED TO CHARLES MORRIS JOHNSON AND WIFE, RECORDED ON JUNE 14, 1945, AS INSTRUMENT NO. 875, IN BOOK 22108, PAGE 20 OF OFFICIAL RECORDS, IN THE OFFICE OF SAID RECORDER; THENCE ALONG THE WEST LINE OF THE LAND DESCRIBED IN SAID DEED SOUTH 0°23' WEST 343.45 FEET TO THE SOUTH LINE OF SAID LOT 2; THENCE WESTERLY ALONG SAID SOUTH LINE 539.19 FEET, MORE OR LESS, TO THE SOUTHWEST CORNER OF SAID LOT 2; THENCE NORTHERLY ALONG THE WEST LINE OF SAID LOT 2 TO THE NORTHWEST CORNER OF SAID LOT; THENCE EASTERLY ALONG THE NORTH LINE OF SAID LOT 2 TO A POINT THEREON DISTANT EASTERLY 94.00 FEET FROM THE SOUTHWEST CORNER OF SAID LOT 5; THENCE, ALONG A STRAIGHT LINE WHICH PASSES THROUGH A POINT IN THE NORTH LINE OF SAID LOT 4 DISTANT EASTERLY 239.00 FEET FROM THE NORTHWEST CORNER OF SAID LOT 4, NORTHEASTERLY TO THE NORTH LINE OF THE SOUTH 10.00 FEET OF SAID LOT 5; THENCE EASTERLY ALONG THE LAST MENTIONED NORTH LINE TO THE POINT OF BEGINNING.

EXCEPTING THAT PORTION OF LOT 2 DESCRIBED AS FOLLOWS:

BOUNDED EASTERLY BY A LINE PARALLEL WITH AND 767 FEET WESTERLY FROM THE CENTER LINE OF VALLEY CENTER AVENUE 50 FEET WIDE AND BOUNDED WESTERLY BY THE SOUTH-EASTERLY LINE OF THE STRIP OF LAND 100 FEET WIDE DESCRIBED IN PARCEL 2 OF THE DEED TO LOS ANGELES COUNTY FLOOD CONTROL DISTRICT RECORDED IN BOOK 7358 PAGE 77 OF OFFICIAL RECORDS.

PARCEL 2: (APN 8655-007-901 AND 8655-007-902)

THE SOUTH 113 FEET OF WEST 197.255 FEET OF LOT 6 OF TRACT NO. 1233, IN THE CITY OF GLENDORA, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 18 PAGE (S) 120 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

PARCEL 3: (APN 8655-007-900)

THE SOUTH HALF OF THE EAST FIVE ACRES OF LOT 9 OF TRACT NO. 1233, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 18 PAGE 120 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPTING THE WESTERLY 16 FEET THEREOF FOR ROAD PURPOSES.

VICINITY MAP

NTS

ABBREVIATIONS

Δ	DELTA
EX	EXISTING
FG	FINISHED GRADE
FL	FLOW LINE
FS	FINISHED SURFACE
FF	FINISHED FLOOR
INV	INVERT
L	LENGTH
MIN	MINIMUM
NTS	NOT TO SCALE
P	PROPERTY LINE
PR	PROPOSED
R	RADIUS
TC	TOP OF CURB
TG	TOP OF GRATE
TW	TOP OF WALL
TYP	TYPICAL
P	PAD ELEVATION

LEGEND

EX PALM TREE
EX TREE
EX SEWER MANHOLE
EX STREETLIGHT
EX FIRE HYDRANT
EX UTILITY BOX
EX STORM DRAIN MANHOLE
EX CATCH BASIN
EX POWER POLE
EX TRAFFIC LIGHT
EX UNDERGROUND UTILITY VAULT
EX IRRIGATION METER
EX ELECTRICAL METER
EX WATER VALVE COVER
EX WATER METER
EX MANHOLE
EX STREET SIGN
EX BOLLARD
EX MONUMENT
EX TRANSFORMER
EX FIRE WATER STRUCTURE
EX GAS STRUCTURE
EX GAS VALVE
EX PROPERTY BOUNDARY
EX STREET CENTERLINE
EX RIGHT-OF-WAY
EX PROPERTY LINE
EX EASEMENT
EX MAJOR CONTOUR
EX MINOR CONTOUR
EX SEWER LINE
EX DOMESTIC WATER LINE
EX FIRE WATER LINE
EX RECYCLED WATER LINE
EX STORM DRAIN LINE
EX OVERHEAD ELECTRIC
EX UNDERGROUND ELECTRIC
EX GAS LINE
EX IRON FENCE
EX CHAIN LINK FENCE
EX WOOD FENCE
EX WALL
EX CURB AND GUTTER
EX SWALE
EX STRIPING
EX SLOPE
EX CONCRETE
EX ASPHALT
EX STRUCTURE FOOTPRINT
PR STREET LIGHT
PR SEWER LINE
PR DOMESTIC WATER LINE
PR FIRE WATER LINE
PR RECYCLED WATER LINE
PR STORM DRAIN LINE
PR WALL
PR CURB AND GUTTER
PR SWALE
PR SLOPE
PR ASPHALT
PR BUILDING FOOTPRINT

SECTION D-D

NTS

SECTION A-A - STREET

NTS

SECTION B-B - STREET

NTS

SECTION C-C - PRIVATE DRIVE

NTS

TYPICAL LOT DRAINAGE

NTS

GENERAL NOTES

1. EXISTING LAND USE: FALLOW UNDEVELOPED LAND
2. PROPOSED LAND USE: SINGLE-FAMILY RESIDENTIAL
3. EXISTING ZONING: R-1 SINGLE-FAMILY RESIDENTIAL AND E-3 SINGLE-FAMILY ESTATE
4. WATER SERVICE PROVIDED BY: CITY OF GLENDORA (626) 852-4838
5. SEWER SERVICE PROVIDED BY: CITY OF GLENDORA (626) 852-4838
6. ELECTRICAL SERVICE PROVIDED BY: SOUTHERN CALIFORNIA EDISON (800) 655-4555
7. GAS SERVICE PROVIDED BY: SOCAL GAS CO. (800) 427-2200
8. TELEPHONE SERVICE PROVIDED BY: SPECTRUM (833) 949-0036
9. CABLE TELEVISION PROVIDED BY: SPECTRUM (833) 949-0036
10. PROJECT IS WITHIN GLENDORA UNIFIED SCHOOL DISTRICT
11. ALL LOTS SHALL BE HOMEOWNER MAINTAINED
12. NO KNOWN ACTIVE FAULTS ARE KNOWN TO PROJECT THROUGH THE SITE NOR DOES THE SITE LIE WITHIN THE BOUNDARIES OF AN "EARTHQUAKE FAULT ZONE" AS DEFINED BY THE STATE OF CALIFORNIA IN THE ALQUIST-PRIOLO EARTHQUAKE FAULT ZONING ACT.
13. PROPERTY IS LOCATED WITHIN FLOOD ZONE "X" PER FIRM PANEL 06037C1440F EFFECTIVE ON 9/26/2008
14. ASSESSOR'S PARCEL NUMBER: 8655-007-900, 8655-007-901, 8655-007-902 AND 8655-021-900
15. PROPOSED FEE SIMPLE SUBDIVISION

EXISTING EASEMENTS

1. AN EASEMENT TO J.E. ELLSWORTH FOR WASH OR NATURAL DRAINAGE AND INCIDENTAL PURPOSES, RECORDED MARCH 12, 1914 AS BOOK 6711, PAGE 184 OF DEEDS. (TO BE QUIT CLAIMED)
2. AN EASEMENT TO C.S. WHITCOMB AND WIFE FOR INGRESS AND EGRESS TO SAID WELL SITE AND INCIDENTAL PURPOSES, RECORDED AS BOOK 6443, PAGE 237 OF DEEDS.
3. THE TERMS, PROVISIONS AND EASEMENT(S) CONTAINED IN THE DOCUMENT ENTITLED AGREEMENT RECORDED AS BOOK 6443, PAGE 237 OF DEEDS.
4. AN EASEMENT TO LA COUNTY FLOOD CONTROL DISTRICT FOR CONSTRUCTION, RECONSTRUCTION, MAINTENANCE AND REPAIR OF PROTECTIVE WORKS FOR THE PURPOSE OF CONFINING THE WATER OF BIG DALTON WASH AND INCIDENTAL PURPOSES, RECORDED NOVEMBER 9, 1928 AS BOOK 7358, PAGE 77 OF OFFICIAL RECORDS.
5. AN EASEMENT TO SOUTHERN CALIFORNIA EDISON COMPANY (SCE) FOR ELECTRIC LINE AND INCIDENTAL PURPOSES, RECORDED NOVEMBER 06, 1941 IN BOOK 18938, PAGE 34 OF OFFICIAL RECORDS. (NOT PLOTTABLE)
6. AN EASEMENT TO GENERAL TELEPHONE COMPANY OF CALIFORNIA FOR POLES, WIRES, AND CONDUITS AND INCIDENTAL PURPOSES, RECORDED DECEMBER 18, 1953 AS INSTRUMENT NO. 1863, IN BOOK 43428, PAGE 80 OF OFFICIAL RECORDS.
7. AN EASEMENT TO SCE FOR ELECTRIC LINE AND INCIDENTAL PURPOSES, RECORDED DECEMBER 10, 1954 AS INSTRUMENT NO. 3132, IN BOOK 46349, PAGE 400 OF OFFICIAL RECORDS.
8. AN EASEMENT TO COUNTY OF LOS ANGELES FOR SANITARY SEWERS AND INCIDENTAL PURPOSES, RECORDED FEBRUARY 25, 1974 AS INSTRUMENT NO. 2068 OF OFFICIAL RECORDS.

PROPOSED EASEMENTS

9. PROPOSED EASEMENT TO THE CITY OF GLENDORA FOR STORM DRAIN PURPOSES.
10. PROPOSED EASEMENT TO THE CITY OF GLENDORA FOR SANITARY SEWER PURPOSES.
11. PROPOSED ACCESS EASEMENT TO ADJACENT PROPERTY OWNER.

STATEMENT OF OWNERSHIP:

WE, THE UNDERSIGNED, DO HEREBY STATE THAT WE ARE THE RECORD OWNERS OF THE PROPERTY COMPRISING THIS TENTATIVE TRACT MAP AND THAT WE HAVE CONSENTED TO THE FILING OF SAID MAP.

OWNER: _____

BY: _____ DATE: _____

SCALE VERIFICATION
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET ADJUST SCALES ACCORDINGLY

BASIS OF BEARING:

THE BEARINGS SHOWN HEREON ARE BASED ON THE CENTERLINE OF SAN JOSE DRIVE AS SHOWN ON TRACT NO. 21384 BEING NORTH 0°17'18" EAST.

BENCHMARK:

NAME: LACFP "NG3466"

DESCRIPTION:
LEAD AND BRASS NAIL IN NORTH CURB 1 FOOT EAST OF BOR AT NORTHEAST CORNER OF ALOSTA AVE AND LORAINE AVE

ELEV= 800.456'

DENSITY CALCULATIONS:

PROPOSED CONDOMINIUMS: 41 UNITS
NET AREA: 5.776 AC
PROPOSED DENSITY: 7.1 DU/AC

ASSESSOR PARCEL NUMBER:

APN: 8655-007-900
8655-007-901
8655-007-902
8655-021-900

PROPERTY ADDRESS:

249 S SAN JOSE DRIVE
GLENDORA, CA 91741

PROPERTY OWNER:

CITY OF GLENDORA, A MUNICIPAL CORPORATION
116 E FOOTHILL BLVD
GLENDORA, CA 91741

DEVELOPER:

THE OLSON COMPANY
3020 OLD RANCH PARKWAY, SUITE 100
SEAL BEACH, CA 90740

SCALE: 1"=30'

SCALE: 1" = 30'
GROSS AREA: +/-5.776 ACRES
CONTOURS: 1 FOOT
TOTAL LOTS: 41 NUMBERED
4 LETTERED

PREPARED BY:
ADVANCED CIVIL GROUP
ADVANCED CIVIL GROUP INC.
30251 GOLDEN LANTERN,
SUITE E, PMB 201
LAGUNA NIGUEL, CA 92647
(866) 338-5778 PHONE
WWW.ADVANCEDCIVILGROUP.COM

SEAL-ENGINEER

REGISTERED PROFESSIONAL ENGINEER
STEVEN AUSTIN
No. 68795
CIVIL
STATE OF CALIFORNIA

VESTING TENTATIVE TRACT MAP NO. 84681

GLENDORA - WOODLAND AND SAN JOSE
249 S SAN JOSE DRIVE
GLENDORA, CA 91741

DRAWN BY: RSA
DESIGNED BY: RSA
CHECKED BY: RSA
APPROVED BY: RSA
DATE: 06/03/2025
REVISIONS:

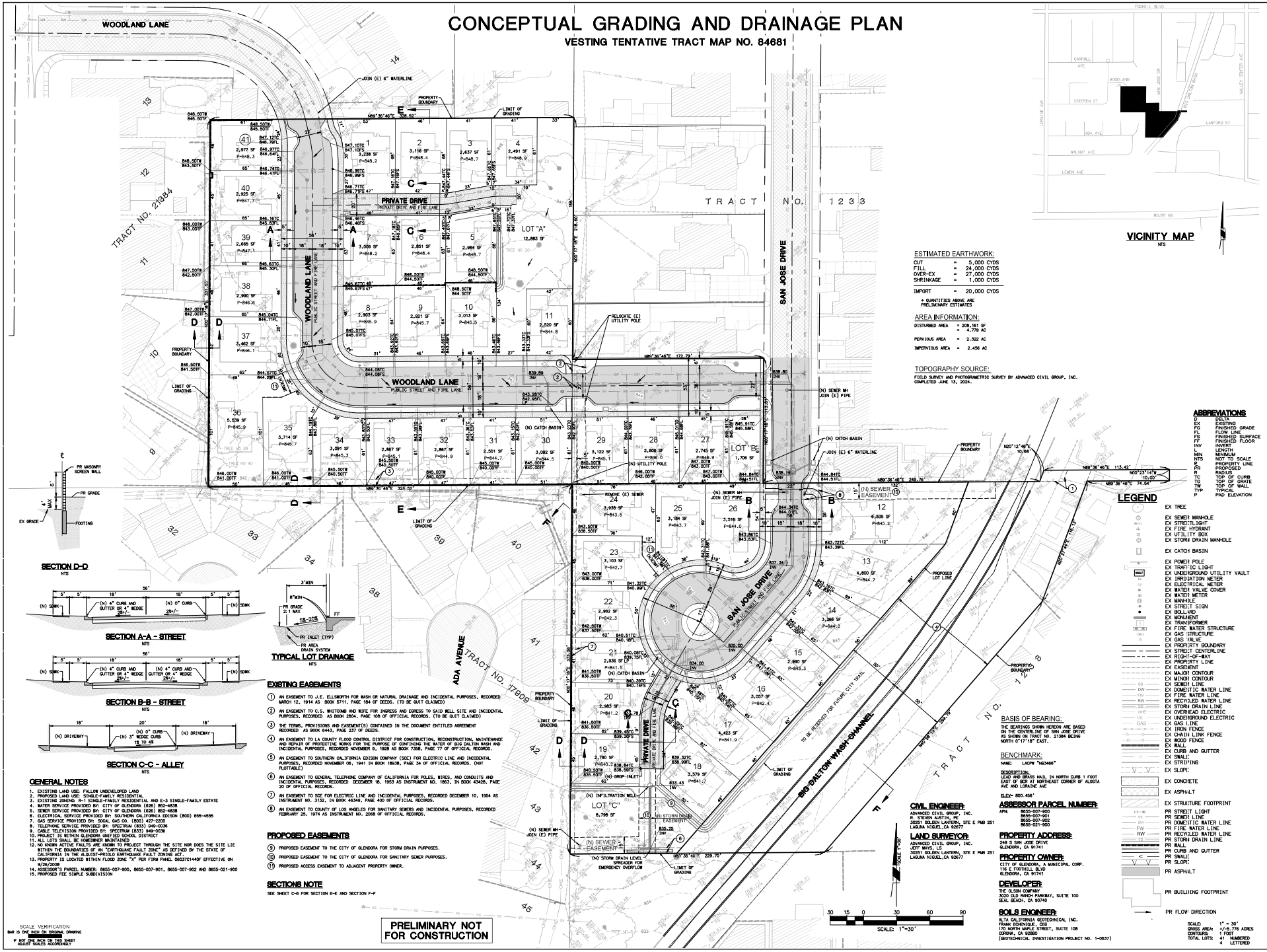
PROJECT NUMBER: 106817

SHEET NO.
C-4

4 OF 7

CONCEPTUAL GRADING AND DRAINAGE PLAN

VESTING TENTATIVE TRACT MAP NO. 84681



VICINITY MAP

NTS

ESTIMATED EARTHWORK:

CUT	=	5,000 CYDS
FILL	=	24,000 CYDS
OVER-EX	=	27,000 CYDS
SHRINKAGE	=	1,000 CYDS
IMPORT	=	20,000 CYDS

* QUANTITIES ABOVE ARE PRELIMINARY ESTIMATES

AREA INFORMATION:

DISTURBED AREA	=	208,161 SF 4.779 AC
PERVIOUS AREA	=	2.322 AC
IMPERVIOUS AREA	=	2.458 AC

TOPOGRAPHY SOURCE:

FIELD SURVEY AND PHOTOGRAMETRIC SURVEY BY ADVANCED CIVIL GROUP, INC. COMPLETED JUNE 13, 2024.

ABBREVIATIONS

D	DELTA
EX	EXISTING
FG	FINISHED GRADE
FL	FLOW LINE
FS	FINISHED SURFACE
FF	FINISHED FLOOR
INV	INVERT
L	LENGTH
MIN	MINIMUM
NTS	NOT TO SCALE
R	PROPERTY LINE
PR	PROPOSED
R	RADIUS
TC	TOP OF CURB
TG	TOP OF GRATE
TW	TOP OF WALL
TYP	TYPICAL
P	PAD ELEVATION

LEGEND

- EX TREE
- EX SEWER MANHOLE
- EX STREETLIGHT
- EX FIRE HYDRANT
- EX UTILITY BOX
- EX STORM DRAIN MANHOLE
- EX CATCH BASIN
- EX POWER POLE
- EX TRAFFIC LIGHT
- EX UNDERGROUND UTILITY VAULT
- EX IRRIGATION METER
- EX ELECTRICAL METER
- EX WATER VALVE COVER
- EX WATER METER
- EX MANHOLE
- EX STREET SIGN
- EX BOLLARD
- EX MONUMENT
- EX TRANSFORMER
- EX FIRE WATER STRUCTURE
- EX GAS STRUCTURE
- EX GAS VALVE
- EX PROPERTY BOUNDARY
- EX STREET CENTERLINE
- EX RIGHT-OF-WAY
- EX PROPERTY LINE
- EX EASEMENT
- EX MAJOR CONTOUR
- EX MINOR CONTOUR
- EX SEWER LINE
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- EX RECYCLED WATER LINE
- EX STORM DRAIN LINE
- EX OVERHEAD ELECTRIC
- EX UNDERGROUND ELECTRIC
- EX GAS LINE
- EX IRON FENCE
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- EX WOOD FENCE
- EX WALL
- EX CURB AND GUTTER
- EX SWALE
- EX STRIPING
- EX SLOPE
- EX CONCRETE
- EX ASPHALT
- EX STRUCTURE FOOTPRINT
- PR STREET LIGHT
- PR SEWER LINE
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- PR FIRE WATER LINE
- PR RECYCLED WATER LINE
- PR STORM DRAIN LINE
- PR WALL
- PR CURB AND GUTTER
- PR SWALE
- PR SLOPE
- PR ASPHALT
- PR BUILDING FOOTPRINT
- PR FLOW DIRECTION

SECTION D-D

NTS

SECTION A-A - STREET

NTS

SECTION B-B - STREET

NTS

SECTION C-C - ALLEY

NTS

TYPICAL LOT DRAINAGE

NTS

GENERAL NOTES

1. EXISTING LAND USE: FALLOW UNDEVELOPED LAND
2. PROPOSED LAND USE: SINGLE-FAMILY RESIDENTIAL
3. EXISTING ZONING: R-1 SINGLE-FAMILY RESIDENTIAL AND E-3 SINGLE-FAMILY ESTATE
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8. TELEPHONE SERVICE PROVIDED BY: SPECTRUM (833) 949-0036
9. CABLE TELEVISION PROVIDED BY: SPECTRUM (833) 949-0036
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13. PROPERTY IS LOCATED WITHIN FLOOD ZONE "X" PER FIRM PANEL 06037C1440F EFFECTIVE ON 9/26/2008
14. ASSESSOR'S PARCEL NUMBER: 8655-007-900, 8655-007-901, 8655-007-902 AND 8655-021-900
15. PROPOSED FEE SIMPLE SUBDIVISION

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2. AN EASEMENT TO C.S. WHITCOMB AND WIFE FOR INGRESS AND EGRESS TO SAID WELL SITE AND INCIDENTAL PURPOSES, RECORDED AS BOOK 2804, PAGE 108 OF OFFICIAL RECORDS. (TO BE QUIT CLAIMED)
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4. AN EASEMENT TO LA COUNTY FLOOD CONTROL DISTRICT FOR CONSTRUCTION, RECONSTRUCTION, MAINTENANCE AND REPAIR OF PROTECTIVE WORKS FOR THE PURPOSE OF CONFINING THE WATER OF BIG DALTON WASH AND INCIDENTAL PURPOSES, RECORDED NOVEMBER 9, 1928 AS BOOK 7358, PAGE 77 OF OFFICIAL RECORDS.
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PROPOSED EASEMENTS

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11. PROPOSED ACCESS EASEMENT TO ADJACENT PROPERTY OWNER.

SECTIONS NOTE

SEE SHEET C-6 FOR SECTION E-E AND SECTION F-F

PRELIMINARY NOT FOR CONSTRUCTION

BASIS OF BEARING:

THE BEARINGS SHOWN HEREON ARE BASED ON THE CENTERLINE OF SAN JOSE DRIVE AS SHOWN ON TRACT NO. 21384 BEING NORTH 0°17'18" EAST.

BENCHMARK:

NAME: LACFD "NG3466"

DESCRIPTION:
LEAD AND BRASS NAIL IN NORTH CURB 1 FOOT EAST OF BCR AT NORTHEAST CORNER OF ALOSTA AVE AND LORAINE AVE

ELEV= 800.456'

ASSESSOR PARCEL NUMBER:

APN: 8655-007-900
8655-007-901
8655-007-902
8655-021-900

PROPERTY ADDRESS:

249 S SAN JOSE DRIVE
GLENDORA, CA 91741

PROPERTY OWNER:

CITY OF GLENDORA, A MUNICIPAL CORP.
116 E FOOTHILL BLVD
GLENDORA, CA 91741

DEVELOPER:

THE OLSON COMPANY
3020 OLD RANCH PARKWAY, SUITE 100
SEAL BEACH, CA 90740

SOILS ENGINEER:

ALTA CALIFORNIA GEOTECHNICAL INC.
FRANK DOMINGUEZ, CGE
170 NORTH MAPLE STREET, SUITE 108
CORONA, CA 92880
(GEOTECHNICAL INVESTIGATION PROJECT NO. 1-0637)

CIVIL ENGINEER:

ADVANCED CIVIL GROUP, INC.
R. STEVEN AUSTIN, PE
30251 GOLDEN LANTERN, STE E PMB 251
LAGUNA NIGUEL,CA 92677

LAND SURVEYOR:

ADVANCED CIVIL GROUP, INC.
JEFF MAYO, LS
30251 GOLDEN LANTERN, STE E PMB 251
LAGUNA NIGUEL,CA 92677

SCALE: 1"=30'

SCALE: 1" = 30'
GROSS AREA: +/-5.776 ACRES
CONTOURS: 1 FOOT
TOTAL LOTS: 41 NUMBERED
4 LETTERED

SCALE VERIFICATION
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET ADJUST SCALES ACCORDINGLY

ADVANCED CIVIL GROUP

ADVANCED CIVIL GROUP INC.
30251 GOLDEN LANTERN,
SUITE E, PMB 251
LAGUNA NIGUEL, CA 92647
(866) 338-5778 PHONE
WWW.ADVANCEDCIVILGROUP.COM

SEAL-ENGINEER

REGISTERED PROFESSIONAL ENGINEER R. STEVEN AUSTIN No. 68795 CIVIL STATE OF CALIFORNIA

CONCEPT GRADING PLAN

VESTING TENTATIVE TRACT MAP NO. 84681

GLENDORA - WOODLAND AND SAN JOSE

249 S SAN JOSE DRIVE

GLENDORA, CA 91741

DRAWN BY: RSA
DESIGNED BY: RSA
CHECKED BY: RSA
APPROVED BY: RSA
DATE: 06/03/2025
REVISIONS:

PROJECT NUMBER: 106817

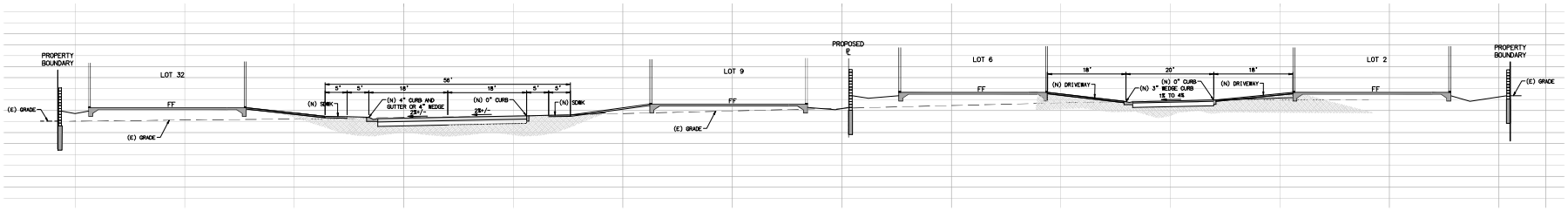
SHEET NO.

C-5

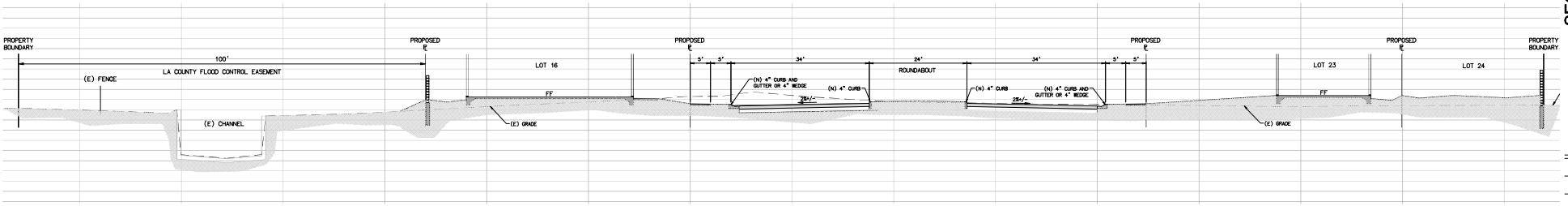
5 OF 7

SECTIONS

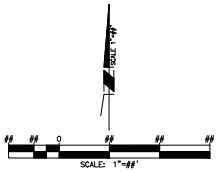
VESTING TENTATIVE TRACT MAP NO. 84681



SECTION E-E
SCALE: 1" = 10'



SECTION F-F
SCALE: 1" = 10'



SCALE VERIFICATION
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET ADJUST SCALES ACCORDINGLY

ADVANCED CIVIL GROUP

ADVANCED CIVIL GROUP INC.
30251 GOLDEN LANTERN,
SUITE E, PMB 201
LAGUNA NIGUEL, CA 92647
(866) 338-5778 PHONE
WWW.ADVANCEDCIVILGROUP.COM

SEAL-ENGINEER

REGISTERED PROFESSIONAL ENGINEER
RICHARD STEVEN AUSTIN
No. 68795
CIVIL
STATE OF CALIFORNIA

SECTIONS
VESTING TENTATIVE TRACT MAP NO. 84681
GLENDORA - WOODLAND AND SAN JOSE
249 S SAN JOSE DRIVE
GLENDORA, CA 91741

DRAWN BY: RSA
DESIGNED BY: RSA
CHECKED BY: RSA
APPROVED BY: RSA
DATE: 06/03/2025
REVISIONS:

PROJECT NUMBER: 106817

SHEET NO.
C-6

6 OF 7



VICINITY MAP

NTS

ADVANCED CIVIL GROUP

ADVANCED CIVIL GROUP INC.
30251 GOLDEN LANTERN,
SUITE E, PMB 201
LAGUNA NIGUEL, CA 92647
(866) 338-5778 PHONE
WWW.ADVANCEDCIVILGROUP.COM

SEAL–ENGINEER

REGISTERED PROFESSIONAL ENGINEER — STEVEN AUSTIN — No. 68795 — CIVIL — STATE OF CALIFORNIA

LEGEND

EX PALM TREE
EX TREE
EX SEWER MANHOLE
EX STREETLIGHT
EX FIRE HYDRANT
EX UTILITY BOX
EX STORM DRAIN MANHOLE
EX CATCH BASIN
EX POWER POLE
EX TRAFFIC LIGHT
EX UNDERGROUND UTILITY VAULT
EX IRRIGATION METER
EX ELECTRICAL METER
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EX WATER METER
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EX EASEMENT
EX MAJOR CONTOUR
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EX STORM DRAIN LINE
EX OVERHEAD ELECTRIC
EX UNDERGROUND ELECTRIC
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EX CHAIN LINK FENCE
EX WOOD FENCE
EX WALL
EX CURB AND GUTTER
EX SWALE
EX STRIPING
EX SLOPE
EX CONCRETE
EX ASPHALT
EX STRUCTURE FOOTPRINT
PR STREET LIGHT
PR SEWER LINE
PR DOMESTIC WATER LINE
PR FIRE WATER LINE
PR RECYCLED WATER LINE
PR STORM DRAIN LINE
PR WALL
PR CURB AND GUTTER
PR SWALE
PR SLOPE
PR ASPHALT
PR BUILDING FOOTPRINT

EXISTING TREE INVENTORY

Health Categories Legend		A	B	C	D	TOTAL
A= Outstanding	A healthy and vigorous tree characteristic of its species and free of any visible signs of disease or pest infestation.	0	9	22	22	53
B = Above Average	A healthy and vigorous tree. However, there are minor visible signs of disease and pest infestation.	0%	17%	42%	42%	100%
C =Average	Although healthy in overall appearance, there is a normal amount of disease and/or pest infestation.					
D = Below Average/Poor*	This tree is characterized by exhibiting a greater degree of disease and/or pest infestation or structural instability than normal and appears to be in a state of decline. This tree also exhibits extensive signs of dieback.	* A tree rating of "D" and lower is in a low stage of vigor and naturally a meaningful level of recovery is doubtful. Removal should be considered if it is within the proposed project development.				
E = Dead*	This tree exhibits no signs of life whatsoever at the time of field evaluation.					

Tree No.	Tree Name	Trunk Size(s)	Health	Out-come	Location	DBH	Type	Repl. Size	Repl. Qty
1	Quecus agrifolia , Coast Live Oak	29, 25	C	Keep	Offsite	54	Oak	-	-
2	Quecus agrifolia , Coast Live Oak	35	D	Keep	Offsite	35	Oak	-	-
3	Quecus agrifolia , Coast Live Oak	16, 12	B	Keep	Offsite	28	Oak	-	-
4	Quecus agrifolia , Coast Live Oak	4	D	Keep	Offsite	4	Oak	-	-
5	Quecus agrifolia , Coast Live Oak	17, 29	C	Keep	Offsite	46	Oak	-	-
6	Quecus agrifolia , Coast Live Oak	33	C	Keep	Lot C	33	Oak	-	-
7	Quecus agrifolia , Coast Live Oak	15, 34	B	Keep	Lot C	49	Oak	-	-
8	Quecus agrifolia , Coast Live Oak	29	C	Keep	Lot C	29	Oak	-	-
9	Quecus agrifolia , Coast Live Oak	33, 21, 27	B	Remove	Lot 19	81	Oak	CF	CF
10	Quecus agrifolia , Coast Live Oak	21, 10	C	Keep	Street ROW	31	Oak	-	-
11	Quecus agrifolia , Coast Live Oak	9, 14, 15	C	Keep	Lot 12	38	Oak	-	-
12	Ulmas parvifolia , Chinese Elm	9,9,6,6,8,7,8	D	Remove	Health	53	Non Oak	-	-
13	Ulmas parvifolia , Chinese Elm	19	C	Keep	Lot 9	19	Non Oak	-	-
14	Ulmas parvifolia , Chinese Elm	20	C	Keep	Lot 9	20	Non Oak	-	-
15	Quecus agrifolia , Coast Live Oak	21, 28	C	Keep	Street ROW	47	Oak	-	-
16	Quecus agrifolia , Coast Live Oak	6, 6	D	Remove	Health	10	Oak	-	-
17	Quecus agrifolia , Coast Live Oak	5,6,4,4,6,8	D	Remove	Health	33	Oak	-	-
18	Quecus agrifolia , Coast Live Oak	10, 8, 7	D	Remove	Health	25	Oak	-	-
19	Quecus agrifolia , Coast Live Oak	21,21,21,21,15,22,18	B	Keep	Lot A	139	Oak	-	-
20	Quecus agrifolia , Coast Live Oak	26, 12, 15	B	Keep	Lot A	53	Oak	-	-
21	Quecus agrifolia , Coast Live Oak	34	B	Keep	Lot A	34	Oak	-	-
22	Quecus agrifolia , Coast Live Oak	9, 14, 12	C	Keep	Lot A	35	Oak	-	-
23	Quecus agrifolia , Coast Live Oak	3, 3, 2, 1	D	Remove	Health	9	Oak	-	-
24	Quecus agrifolia , Coast Live Oak	14, 15	B	Keep	Street ROW	29	Oak	-	-
25	Quecus agrifolia , Coast Live Oak	30, 36	B	Keep	Street ROW	66	Oak	-	-
26	Ulmas parvifolia , Chinese Elm	5, 3	D	Remove	Lot 41	8	Non Oak	-	-
27	Ulmas parvifolia , Chinese Elm	7,4,4,7,5,3	D	Remove	Lot 41	30	Non Oak	-	-
28	Ulmas parvifolia , Chinese Elm	7	D	Remove	Lot 41	7	Non Oak	-	-
29	Ulmas parvifolia , Chinese Elm	8, 6, 6	D	Remove	Lot 41	20	Non Oak	-	-
30	Quecus agrifolia , Coast Live Oak	37	B	Keep	Lot 40	37	Oak	-	-
31	Quecus agrifolia , Coast Live Oak	3, 3	D	Remove	Health	6	Oak	-	-
32	Quecus agrifolia , Coast Live Oak	5, 6	D	Remove	Health	11	Oak	-	-
33	Quecus agrifolia , Coast Live Oak	29	C	Remove	House Conflict	29	Oak	48	3
34	Quecus agrifolia , Coast Live Oak	6, 6, 8	D	Remove	Health	20	Oak	-	-
35	Quecus agrifolia , Coast Live Oak	9, 9, 9	D	Remove	Health	27	Oak	-	-
36	Quecus agrifolia , Coast Live Oak	7	D	Remove	Health	7	Oak	-	-
37	Quecus agrifolia , Coast Live Oak	9, 7, 5, 5	D	Remove	Health	28	Oak	-	-
38	Quecus agrifolia , Coast Live Oak	6, 9, 5, 6	D	Remove	Health	26	Oak	-	-
39	Quecus agrifolia , Coast Live Oak	6, 5	C	Keep	Lot 36	11	Oak	-	-
40	Quecus agrifolia , Coast Live Oak	10	C	Keep	Lot 36	10	Oak	-	-
41	Quecus agrifolia , Coast Live Oak	10, 6	D	Keep	Lot 36	16	Oak	-	-
42	Platanus racemosa , Western Sycamore	5	D	Keep	Lot 36	5	Non Oak	-	-
43	Platanus racemosa , Western Sycamore	13	D	Keep	Lot 36	13	Non Oak	-	-
44	Quecus agrifolia , Coast Live Oak	42	C	Keep	Lot 36	42	Oak	-	-
45	Quecus agrifolia , Coast Live Oak	28	C	Keep	Lot 36	28	Oak	-	-
46	Platanus racemosa , Western Sycamore	22,16,13,4,4	C	Remove	House Conflict	59	Non Oak	CF	CF
47	Quecus agrifolia , Coast Live Oak	6	C	Remove	House Conflict	6	Oak	36	2
48	Quecus agrifolia , Coast Live Oak	6	C	Keep	Lot 34	6	Oak	-	-
49	Quecus agrifolia , Coast Live Oak	6, 4	C	Keep	Lot 33	10	Oak	-	-
50	Quecus agrifolia , Coast Live Oak	7, 5, 5	C	Keep	Lot 33	17	Oak	-	-
51	Quecus agrifolia , Coast Live Oak	8	D	Remove	House Conflict	6	Oak	-	-
52	Quecus agrifolia , Coast Live Oak	15, 15, 15	C	Keep	Lot 32	45	Oak	-	-
53	Quecus agrifolia , Coast Live Oak	12, 12	C	Keep	Lot 31	24	Oak	-	-

NOTE: "CF" denotes specimen tree replacement as designated by City Forester

SCALE VERIFICATION
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET ADJUST SCALES ACCORDINGLY

TREE SURVEY

GLENDORA - WOODLAND AND SAN JOSE
249 S SAN JOSE DRIVE
GLENDORA, CA 91741

DRAWN BY: RSA
DESIGNED BY: RSA
CHECKED BY: RSA
APPROVED BY: RSA
DATE: 06/03/2025
REVISIONS:

PROJECT NUMBER: 106817

SHEET NO.
C-7
7 OF 7

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Consider an Agreement for Public Works Services with WGJ Enterprises, Inc. (dba PCI) for On Call Striping Services for a One-Year Term in the Amount not to Exceed $75,000**		

RECOMMENDATION

That the City Council:

1. Approve an Agreement with WGJ Enterprises, Inc., dba PCI, for On Call Striping Services for a One-Year Term in the amount not to exceed $75,000; and
2. Authorize the City Manager or his designee to execute the Agreement and approve necessary change orders within the approved contingency amount, subject to approval as to form by the City Attorney, and to make minor, non-substantive revisions as necessary.

STRATEGIC FOCUS AREAS

Goal 4 - Sustainable Infrastructure

- Action 4.11 Glendora Water and Street Improvements

EXECUTIVE SUMMARY

Staff recommends that the City Council authorize the City Manager to execute a one-year on-call agreement with WGJ Enterprises Inc., dba PCI, in an amount not to exceed $75,000, to provide as-needed signing and striping services throughout the City.

The Agreement will supplement City staff resources by providing timely maintenance and installation of roadway striping, signage, and other related traffic control devices. The proposed agreement will improve the City's ability to respond to routine maintenance needs and support the continued safety and functionality of the City's transportation infrastructure.

Competitive bidding for this project is not required because it qualifies as a Level 1 project under GMC § 2.40.150(b)(5) and does not exceed $75,000. Sufficient appropriations are available in the FY 2026-27 Adopted Mid-Cycle Budget Gas Tax Fund 255 Streets Division.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

The alternative bid procedures in Public Contract Code (PCC) § 22030 apply "only to a public agency whose governing board has set by resolution elected to become subject to the uniform construction cost accounting procedures set forth in Article 2, commencing with PCC Section 22010, and which has notified the Controller of that election."

The Glendora City Council adopted Resolution CC 2024-20 on the 28th day of May 2024 whereby the City elected to become subject to the uniform construction cost accounting procedures. The State Controller's Office acknowledged receipt of the resolution in a letter dated July 1, 2024.

Pursuant to PCC § 22032(a), public projects of seventy-five thousand dollars ($75,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order.

Glendora Municipal Code (GMC) § 2.40.150(b)(5) defines "Level 1 projects" as public projects below the monetary threshold of PCC § 22032(a). In addition, GMC § 2.40.150(c)(1) states that Level 1 projects may be awarded by negotiated contract or by purchase order without competitive bidding.

DISCUSSION

The purpose of this Agreement is to expand the City's capacity to perform as-needed signing and striping repairs throughout the City. The Agreement will supplement City staff resources, improve response times when staff is unavailable, and provide the flexibility to address routine maintenance needs in a timely manner.

The City maintains approximately 30.6 million square feet of pavement, encompassing 163.4 centerline miles of roadway. Maintaining visible pavement striping, traffic signs, and pavement markings is essential to roadway safety, regulatory compliance, and the reduction of potential liability. As part of the City’s routine roadway maintenance program, pavement markings and striping require periodic replacement as they deteriorate over time due to traffic, weather exposure, and normal wear.

Pursuant to GMC § 2.40.150(b)(5) and (c)(1), public projects with a total cost of $75,000 or less are classified as Level 1 projects and may be awarded by negotiated contract or purchase order without competitive bidding. Consistent with these provisions, the City did not utilize a formal competitive bidding process for this Agreement. The proposed one-year Agreement is limited to an aggregate amount not to exceed $75,000 and will provide as-needed pavement marking, striping, and traffic-signing maintenance services.

The selected contractor has previously performed this type of work for the City and has demonstrated the necessary qualifications, responsiveness, familiarity with City facilities and standards, and ability to mobilize locally as needs arise. Establishing the agreement will allow the City to issue work on an as-needed basis, avoid delays associated with procuring each individual maintenance assignment separately, and provide greater cost and budget control. Work will be authorized only when needed and within available appropriations, and the cumulative value of all work performed under the Agreement will not exceed $75,000.

FISCAL IMPACT

Sufficient appropriations are available in the FY 2026-27 Adopted Mid-Cycle Budget for the contract have been included in the Gas Tax Fund 255 Streets Division Contract Services budget.

Work under the proposed Agreement will be completed on an as-needed, work order basis throughout the year, and is initiated by Public Works staff. The total compensation due under the Agreement shall not exceed $75,000.

Fund	Account Number	Amount
255 Gas Tax Fund	25570520-59100	$75,000

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Morgan Lin, Office Aid IV
Concurs With:	Not Applicable
Reviewed By:	Moises Lopez, Assistant City Manager
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager

Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_WGJ_ENTERPRISES_INC_dba_PCI_Agreement.pdf

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AGREEMENT FOR PUBLIC WORKS SERVICES

By and Between

CITY OF GLENDORA

and

WGJ ENTERPRISES, INC.

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AGREEMENT FOR PUBLIC WORKS SERVICES BETWEEN THE CITY OF GLENDORA AND WGJ ENTERPRISES, INC.

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein "Agreement") is made and entered into this _____ day of _____, 2026 by and between the **CITY OF GLENDORA**, a California municipal corporation ("City") and **WGJ ENTERPRISES, INC.,** a California corporation (dba PCI) ("Contractor"). City and Contractor may sometimes be referred to herein, individually as a "Party" or collectively, as the "Parties."

RECITALS

A. Pursuant to the City of Glendora Municipal Code Section 2.40.150(c)(1), the City has authority to enter into and execute contracts for Level 1 Projects by negotiated contract without competitive bidding. Level 1 projects, as defined in Glendora Municipal Code Section 2.40.150(b)(5), are public projects below the monetary threshold set forth in California Public Contract Code Section 22032(a).

B. Contractor, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Glendora Municipal Code and California state law, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of the services described herein and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

Contractor shall perform all of the work, furnish all labor, materials, equipment, tools, utility services, and transportation, and comply with all of the specification and requirements set forth in the Project Documents for the Project (as each such terms are defined below), in compliance with all terms and conditions of this Agreement, and as described in the "Scope of Work" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants

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that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Project Documents.

The Scope of Work shall include the proposal and any other documents submitted from Contractor to the City for the project entitled **"On Call Striping Services"** (the "Project"), including any documents or exhibits referenced therein (collectively, "Project Documents"), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the Project Documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by state law and DIR regulations. Pursuant to Labor Code Section 1771.1, Contractor and all subcontractors must be registered with, and pay an annual fee to, the DIR prior to and during the performance of any work under this Agreement. Contractor shall notify the City in writing immediately, and in no case more than twenty-four (24) hours, after receiving any information that Contractor's or any of its subcontractors' DIR registration status has been suspended, revoked, expired, or otherwise changed.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the DIR determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined

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by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Sections 1810 and 1811. As required under Labor Code Section 1812, Contractor and each of its subcontractors shall keep an accurate record showing the name of and actual hours worked each calendar day and each calendar week by each worker employed by them in connection with the work performed under the terms of this Agreement.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

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Contractor's Authorized Initials Initial _____

William G. Jacob
President

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

(b) Pursuant to Public Contract Code Section 7104, Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions at the Project site, materially different from those indicated by information about the Project site made available to bidders prior to the deadline for submitting bids on the Project; or (iii) unknown physical conditions at the Project site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase

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in Contractor's cost of, or the time required for, the performance of any part of the work, the City shall issue a Change Order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under this Agreement. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the Parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a Change Order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of this Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under this Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed or corrected and any non-conforming construction or materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in this Agreement, or the Project Documents, or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance by the City for the Project, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the requirements under this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to any emergency condition or situation. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other subcontractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by

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Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement or the Project Documents, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Inspection by City.

In connection with the performance of this Agreement, the City shall have the authority to enter the worksite at any time for the purpose of identifying the existence of conditions, either actual or threatened, that may present a danger or hazard to any and all employees. The Contractor agrees that the City, in its sole authority and discretion, may order the immediate abatement of any and all conditions that may present an actual or threatened danger or hazard to any and all employees at the worksite Contractor acknowledges the provisions of Section 6400 of the Labor Code, which requires that employers shall furnish employment and a place of employment that is safe and healthful for all employees working therein. In the event the City identifies the existence of any condition that presents an actual or threatened danger or hazard to any or all employees at the worksite, the City is hereby authorized to order the immediate abatement of that actual or threatened condition pursuant to this Section.

The City may also, at its sole authority and discretion, issue an immediate stop work order to the Contractor to ensure that no employee working at the worksite is exposed to a dangerous or hazardous condition. Any stop work order issued by the City to the Contractor in accordance with the provisions of this section shall not give rise to any claim or cause of action for delay damages by the Contractor or the Contractor's agents or subcontractors against the City.

1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes to the work by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or $25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer, provided that such increase does not materially affect the work in a manner or materially and detrimentally affect the interest of the City. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C". If the rates in

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the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order that is completed to the satisfaction of the City, as follows:

(i) Labor: The cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: The cost of materials and equipment shall be at cost to Contractor or the lowest current price for which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) Daily Reporting: If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes all invoices for labor, materials and equipment costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights to payment for the work performed for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed $75,000 (Seventy-Five Thousand Dollars) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

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2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all Project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Finance Director and/or the Contract Officer. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of this Agreement. The invoice shall contain all information specified in Exhibit "C", include a copy of Contractor's certified payroll and proof that the certified payroll has been submitted to the DIR, and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall also submit a list of the prevailing wage rates for all employees and subcontractors providing services under this Agreement, as applicable, with Contractor's first invoice. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was

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rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in the work performed by Contractor.

2.6 Retention.

City will deduct a five percent (5%) retention from all progress payments. In accordance with Public Contract Code Section 22300, which is hereby incorporated into this Agreement, City shall permit the substitution of securities for any moneys withheld by City to ensure performance under this Agreement. The retention held by the City shall be released within sixty (60) days after the date of completion of the work and the Project, as required by Public Contract Code Section 7107. In the event of a dispute between City and Contractor, City may withhold from the final payment an amount not to exceed one hundred fifty percent (150%) of the disputed amount.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed ("NTP") by the Contract Officer and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the Parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor's sole remedy being extension of this Agreement pursuant to this Section.

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3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor's work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. If City finds that Contractor's work does not meet the requirements and standards set forth in this Agreement, Contractor shall remedy any defects in the work at Contractor's sole expense, following notice by the City. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding one (1) year from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D"). .

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor ("Principals") are hereby designated as being the principals and representatives of Contractor authorized to act on its behalf with respect to the work specified herein and make all decisions in connection therewith:

Bill Jacob, President

Todd Moysychyn, CFO

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise

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expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be the City's Public Works Director, or such other person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in, or authority over, the selection, discharge, supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

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ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification obligations to the City (as set forth below), and prior to commencement of any services under this Agreement, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General Liability Insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. The Product and Completed Operations coverage under the policy shall extend a minimum of three (3) years after completion of the Project. Coverage shall be included on behalf of the insured for covered claims arising out of the actions of independent contractors. If the insured is using subcontractors, the policy must include work performed "by or on behalf" of the insured. The policy shall contain no language that would invalidate or remove the insurer's duty to defend or indemnify for claims or suits expressly excluded from coverage. The policy shall specifically provide for a duty to defend on the part of the insurer.

(b) Automobile Liability Insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with the services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Workers' Compensation Insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(d) Pollution Liability Insurance. Contractor shall maintain Environmental Impairment Liability insurance, written on a Contractor's Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental, and gradual pollution and remediation. The policy limit shall be no less than $1,000,000 per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the Project site to the final disposal location, including non-owned disposal sites.

(e) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of Insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation

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endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of Coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's Rights of Enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable Insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of Subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of Contract Provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements Not Limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any Party or insured to be all inclusive, or to the exclusion of other coverage, or

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a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of Cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional Insured Status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of Undisclosed Coverage Limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass Through Clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the Project who is brought onto or involved in the Project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the Project will be submitted to City for review.

(n) City's Right to Revise Specifications. The City reserves the right at any time during the term of this Contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-Insured Retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely Notice of Claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional Insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

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5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, injuries or death of any person (including workers and the public), losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's or indemnitors' reckless or willful misconduct, or arising from Contractor's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities (with legal counsel approved by City) and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

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Contractor's obligations under this Section shall apply regardless of whether or not such claims or liabilities were caused in part or contributed to by the City or any Indemnified Parties. In instances where City or its Indemnified Parties is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of the City.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement, Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement ("Performance Bond").

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement ("Payment Bond").

Both the Performance Bond and Payment Bond required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his/her power of attorney. The bonds shall be unconditional and remain in force during the entire term of this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. In addition, the insurance carrier must be currently authorized by the Insurance Commissioner to transact business of insurance or be on the List of Approved Surplus Line Insurers issued by the State of California. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the bonds required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted

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at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Payment Bonds when the following have occurred:

(a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;

(b) the work for the Project has been finally accepted by the City; and

(c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Payment Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor's business, custody of the books and records may be given to City, and access shall be provided by Contractor's successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the Project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the

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estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the Project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by

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Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the Parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant, in the sole and absolute discretion of the Contract Officer. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on such invoices only when the default is cured to the satisfaction of the City. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This Agreement is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than $375,000. Additionally, Section 9204 of the California Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein and the intent of this Section is to implement Sections 20104 *et seq*. and Section 9204 of the California Public Contract Code with respect to any such claims by Contractor. This Section shall be construed to be consistent with said statutes.

For purposes of these procedures, the term "claim(s)" means a separate demand by the Contractor, after the City has denied Contractor's timely and duly made request for payment for extra work and/or a time extension, for (A) a time extension, (B) payment of money or damages arising from work done by or on behalf of the Contractor pursuant to this Agreement and payment of which is

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not otherwise expressly provided for or the Contractor is not otherwise entitled to, or (C) an amount the payment of which is disputed by the City.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other Party.

7.6 Legal Action.

In addition to any other rights or remedies, either Party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 *et seq*. and 910 et *seq*., in order to pursue a legal action under this Agreement.

7.7 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor,

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except that where termination is due to the fault of the Contractor, the period of notice may be such shorter time as may be determined by the Contract Officer. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating Party need not provide the non-terminating Party with the opportunity to cure pursuant to Section 7.2.

7.8 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.9 Attorneys' Fees.

If either Party to this Agreement is required to initiate or defend or made a Party to any action or proceeding in any way connected with this Agreement, the prevailing Party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a Party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.10 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment by the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which

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may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to this Agreement which effects his / her financial interest or the financial interest of any corporation, partnership or association in which he/her is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either Party desires or is required to give to the other Party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380, and in the case of the

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Contractor, to the person at the address designated on the execution page of this Agreement. Either Party may change its address by notifying the other Party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the Parties intend to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other Party will rely on the telecopied, .pdf or other electronically delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Agreement based on the form of signature.

9.4 Integration; Amendment.

This Agreement including the attachments hereto (and the documents incorporated herein) is the entire, complete and exclusive expression of the understanding of the Parties. It is understood that there are no oral agreements between the Parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the Parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either Party, this Agreement shall forthwith be amended to make such insertion or correction/

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the Parties hereunder unless the invalid provision is so material that its invalidity deprives either Party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision

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relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Initial

Contractor's Authorized Initials WGJ

William G. Jacob
President

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the Parties hereto warrant that (i) such Party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party, (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date and year first-above written.

CITY:
CITY OF GLENDORA, a municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
CACE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
WGJ ENTERPRISES, INC., a California corporation

Signed by:
William G. Jacob
0FC15D938C58415...
Name: William G. Jacob
Title: President
Email: bjacob@lineuppci.com
Aug 11, 2026 | 2:05 PM PDT

Signed by:
Todd Moysychyn
A1049F74ECDD4CD...
Name: Todd Moysychyn
Title: CFO
Email: tmoysychyn@lineuppci.com
Aug 10, 2026 | 5:20 AM PDT

Address: 975 W 1st St., Azusa, CA 91702

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EXHIBIT "A"

SCOPE OF WORK

I. The Contractor shall provide on-call striping services to the City. The Contractor shall furnish all labor, materials, equipment, and incidentals necessary for the installation and refresh of striping and signage, as directed by the Contract Officer (or his/her designee) within the City of Glendora. The work shall include, but is not limited to curb and street painting, in addition to the removal and relocation of street signage (the "Project"). All work shall be performed at the locations designated by City management and in accordance with all applicable plans, specification, and directives issued for the Project.

II. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.

III. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), and shall observe and perform all traffic control safe protocols while working in the public right of way and upon any City facilities.

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EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

Added text is indicated in ***bold italics***, deleted text is indicated in ~~strikethrough~~.

I. Section 7.7 (Liquidated Damages) shall be deleted in its entirety.

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EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Contractor shall perform all work at the rates set forth below:

ITEM NO.	ITEM DESCRIPTION	QUANT.	UNIT PRICE	EXTENDED PRICE
♦	MINIMUM FOR STENCIL CREW	1 LS	$	2,000.00
♦	MINIMUM FOR STRIPING CREW	1 LS	$	1,650.00
♦	MINIMUM FOR HANDWORK (CURB PAINTING)	1 LS	$	1,750.00
♦	MINIMUM FOR RPMS	1 LS	$	1,525.00
♦	MINIMUM FOR SIGN INSTALLATION	1 LS	$	1,525.00
♦ ♦	**THE FOLLOWIING UNIT PRICES ARE FOR REFRESH 2 COATS PAINT, WITH GLASS BEADS EXCLDUES NEW LAYOUT - PRICES VALUD THRU JUNE 2027**			
A.1	STOP	EA	$ 225.00	
A.2	SLOW SCHOOL XING	EA	$ 700.00	
A.3	KEEP CLEAR	EA	$ 500.00	
A.4	TYPE IV ARROW	EA	$ 100.00	
A.5	12" LIMIT LINE / CROSSWALK	SF	$ 4.00	
A.6	8' LETTER | NUMBER	EA	$ 50.00	
B.1	SKIP LINE	LF	$ 0.65	
B.2	DOUBLE YELLOW CENTERLINE STRIPE / TWLT	LF	$ 0.85	
B.3	8" TURN POCKET	LF	$ 0.75	
B.4	BIKE LANE	LF	$ 0.70	
B.5	6" SOLID (EDGELINE)	LF	$ 0.70	
C.1	RED CURB	LF	$ 2.25	
D.1	PAVEMENT MARKER (RETROREFLECTIVE)	EA	$ 5.00	
E.1	INSTALL NEW SIGN AND POST	EA	$ 450.00	
E.2	RELOCATE EXISTING SIGN AND POST	EA	$ 300.00	
E.3	INSTALL NEW SIGN (STRAP AND SADDLE)	EA	$ 350.00	
E.4	RELOCATE EXISTING SIGN (STRAP AND SADDLE)	EA	$ 285.00	

II. Within the budgeted amounts for each item in the Project Documents, and with the approval of the Contract Officer, funds may be shifted from one item's subbudget to another so long as the Contract Sum is not exceeded per Section 2.1.

III. The City will compensate Contractor for the services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the services.

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C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the services.

V. The total compensation for the services shall not exceed the Contract Sum, as provided in Section 2.1 of this Agreement.

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EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

Description

A. Contractor shall perform all work described in Exhibit "A" as and when required by the Contract Officer.

B. Contractor shall respond to individual calls for services, as described in Exhibit "A," within three (3) working days. The work will then be scheduled by mutual agreement and completed within five (5) working days or time agreed upon for each specific item of work.

II. Contractor shall deliver the following tangible work products to the City by the following dates.

A. City's Contract Officer will identify the same concurrently with the issuance of the notice to proceed.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

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PERFORMANCE BOND

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to **WGJ ENTERPRISES, INC.,** as Contractor ("Principal"), a Contract for the work entitled and described as follows: "**On Call Striping Services**";

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract; and

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of **Seventy-Five Thousand Dollars ($75,000),** this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____ 20___.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

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Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

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PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to WGJ ENTERPRISES, INC., as Contractor ("Principal"), a Contract for the work entitled and described as follows: **"On Call Striping Services"**;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of **Seventy-Five Thousand Dollars ($75,000)**, this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

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Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment) _____

SURETY

By_____

(Attorney-in-Fact)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

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WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of Glendora**
Project: _____

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

POLICY NUMBER	EXPIRATION DATE	LIMITS OF LIABILITY
		Workers' Compensation: Statutory Limits Under the Laws of the State of California Employers' Liability: $_____ Each Accident $_____ Disease - Policy Limit $_____ Disease - Each Employee

_____	_____
Named Insured (Contractor)	Insurance Company
_____	_____
Street Number	Street Number
_____	_____
City and State	City and State
	By_____ (Company Representative)

(SEE NOTICE ON NEXT PAGE)

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Insurance Company Agent for Service
of Process in California:

_____
Name

_____
Agency

_____
Street Number

_____
City and State

_____
Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

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ADDITIONAL INSURED ENDORSEMENT
COMPREHENSIVE GENERAL LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

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to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at: City Manager, City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380.

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Contractual Liability	□ Explosion Hazard
□ Owners/Landlords/Tenants	□ Collapse Hazard
□ Manufacturers/Contractors	□ Underground Property Damage
□ Products/Completed Operations	□ Pollution Liability
□ Broad Form Property Damage	□ Liquor Liability
□ Extended Bodily Injury	□ _____
□ Broad Form Comprehensive General Liability Endorsement	□ _____
	□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

Docusign Envelope ID: 417BBC19-B88E-87ED-8344-558FA1851A4A

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

Docusign Envelope ID: 417BBC19-B88E-87ED-8344-558FA1851A4A

ADDITIONAL INSURED ENDORSEMENT
AUTOMOBILE LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

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City Manager
City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

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TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Any Automobiles
□ All Owned Automobiles
□ Non-owned Automobiles
□ Hired Automobiles
□ Scheduled Automobiles
□ Garage Coverage
□ Truckers Coverage
□ Motor Carrier Act
□ Bus Regulatory Reform Act
□ Public Livery Coverage
□ _____
□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____*(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

Docusign Envelope ID: 417BBC19-B88E-87ED-8344-558FA1851A4A

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Executed _____, 20___

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

Docusign Envelope ID: 417BBC19-B88E-87ED-8344-558FA1851A4A

ADDITIONAL INSURED ENDORSEMENT
EXCESS LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

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City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY
□ Following Form		
□ Umbrella Liability		
□ _____		

11. Applicable underlying coverages:

INSURANCE COMPANY	POLICY NO.	AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages:_____

13. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

14. This is an □ occurrence or □ claims made policy *(check one)*.

15. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

Docusign Envelope ID: 417BBC19-B88E-87ED-8344-558FA1851A4A

(signatures on following page)

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**5**

SUBJECT: **Consider an Agreement to Peterson-Chase General Engineering Construction, Inc. for the Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138 in an amount not to exceed $278,390**

RECOMMENDATION

That the City Council:

1. Determine that the Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138, is categorically exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines section 15301(c), and direct staff to file a Notice of Exemption;
2. Authorize a supplemental appropriation in the amount of $177,100 from Proposition C Fund Account No. 23200990-70000 for rehabilitation of Lone Hill Avenue Bridge over San Dimas Wash;
3. Award and approve the Agreement for Public Works Services with Peterson-Chase General Engineering Construction, Inc. for the Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138, in the amount of $278,390;
4. Authorize a contingency for necessary change orders in an amount not to exceed 10% or $27,839 of the total contract amount for a total authorization not to exceed $306,229; and
5. Authorize the City Manager or his designee to execute the Agreement and approve necessary change orders within the approved contingency amount, subject to approval as to form by the City Attorney, and to make minor, non-substantive revisions as necessary.

STRATEGIC FOCUS AREAS

Goal 4 - Sustainable Infrastructure

EXECUTIVE SUMMARY

This project is funded through federal Highway Bridge Program (HBP) funds. It is a federal-aid structural safety program administered by California Department of Transportation (Caltrans) that provides funding to local public agencies to replace, rehabilitate, or perform preventive maintenance on locally owned, public highway bridges with structural deficiencies.

Caltrans requires a multi-step approval for Environmental and right-of-way clearance considering the bridge location over a waterway. In May 2026, the City received Federal Highway Administration (FHWA) approval to advertise the project.

The project limits include the Interstate 210 right-of-way, requiring the City to obtain an encroachment permit from the California Department of Transportation (Caltrans). The encroachment permit was approved on September 9, 2025. On August 10, 2026, Caltrans issued Time Extension No. 3, extending the permit's completion date through November 30, 2026.

Staff recommends awarding the Agreement for the Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138, to Peterson-Chase General Engineering Construction, Inc. in the amount of $278,390. Staff further recommends approving a 10% contingency of $37,839, for a total authorization of $306,229, and authorizing the City Manager, or their designee, to execute the agreement and any necessary change orders within the approved contingency.

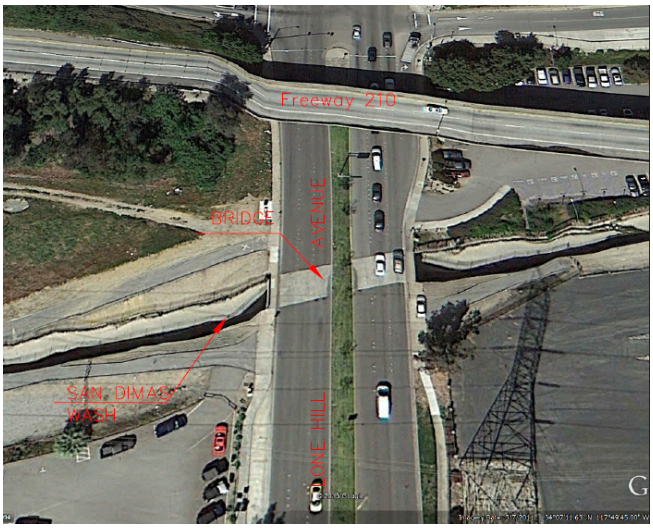
LEGISLATIVE HISTORY / PREVIOUS ACTIONS

The Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project has existing project budget from prior budget cycles in the amount of $174,693. The Notice Inviting Bids (NIB) was posted on QuestCDN (RFP# 10243425) and was published in the San Gabriel Valley Examiner on June 18, June 25 and July 2, 2026, and bids were opened on July 16, 2026. One (1) prime contractor, Peterson-Chase General Engineering Construction, Inc., submitted a bid proposal in the amount of $278,390. Peterson-Chase General Engineering Construction, Inc. has been identified as the sole responsive, responsible bidder.

DISCUSSION

This project entails the replacement of the existing deteriorating bridge railing, grind and apply polyester concrete overlay on the bridge deck, sealing cracks on the abutment wall and regrouting guardrail posts. This project will address the deficiencies identified in Caltrans' Bridge Inspection Report, dated January 21, 2025.

Below is a vicinity map of the project location.





West Side Bridge Rail



East Side Bridge Rail



Deck Cracks - Facing South



Deck Cracks - Facing North

As noted above, the City received one bid for the Project. Staff reviewed the bid submitted by Peterson-Chase General Engineering Construction, Inc. and determined that Peterson-Chase General Engineering Construction, Inc. is the sole responsive, responsible bidder, with a bid amount of $278,390.

Bid Summary	
Contractor Name	Bid Amount
Peterson-Chase General Engineering Construction, Inc.	$278,390

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FISCAL IMPACT

The Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project has existing budget from prior budget cycles (161 and 793) in the Highway Bridge Replacement and Rehabilitation Fund Account No. 29200990-70000 and $12,900 in the Road Maintenance Rehabilitation Fund Account No. 256009900-70000, Project No. 5518101. A supplemental appropriation in the amount of $177,100 is requested from Proposition C Fund 232 to provide sufficient budget authority for construction and related Project costs. The table below provides a breakdown of the Project budget and estimated expenditures.

	Budget	Estimated Cost
Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation, Project 5518101	$174,693.00	
Appropriation Request (Proposition C Fund 232)	$177,100.00	
Total Budget	**$351,793.00**	
Publication & Environmental		$650.00
Construction Contract		$278,390.00
Construction Contingency		$27,839.00
Inspections & Construction Management (TBD)		$29,914.00
Caltrans Submittal Administration (TBD)		15,000.00
Estimated Total Expenditures		**$351,793.00**

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ENVIRONMENTAL DETERMINATION

The Project is categorically exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines section 15301(c), which applies to existing highways, streets, and similar facilities involving negligible or no expansion of existing use.. The Project involves replacement of the existing bridge railing, repainting and deck grinding and polyester overlay, and would not change or impact the current use of the street or bridge. Staff has determined that none of the exceptions to the use of a categorical exemption set forth in State CEQA Guidelines section 15300.2 apply. A Notice of Exemption has been prepared for filing.

Prepared By:	Maliha Ansari, Principal Civil Engineer
Concurs With:	Not Applicable
Reviewed By:	Moises Lopez, Assistant City Manager
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_Notice_of_Exemption_1138.pdf
B_Plan_Holder_List_1138.pdf
C_Bid_Summary_1138.pdf
D_Peterson-Chase_Proposal_1138.pdf
E_Peterson_Chase_Agreement.pdf

CITY OF GLENDORA

116 East Foothill Boulevard, Glendora, California 91741

NOTICE OF EXEMPTION

Project Title: Lone Hill Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138

Project Location: Lone Hill Avenue, south of Freeway 210, Glendora, CA 91741

Project Sponsor: City of Glendora

Mailing Address: 116 East Foothill Boulevard, Glendora, CA 91741

Project Description: This project entails the replacement of the existing deteriorating bridge railing, grind and apply polyester concrete overlay on the bridge deck, sealing cracks on the abutment wall and regrouting guardrail posts.

Surrounding Land Uses and Setting: The area is surrounded by freeway and commercial and institutional developments.

The Planning Director recommends the following exempt status / findings:

- ☐ Ministerial (Sec. 15073)
- ☐ Declared Emergency (Sec. 15071(a))
- ☐ Emergency Project (Sec. 15071(b) and (c))
- ☒ Categorical Exemption
  - Type: Class 1 Existing Facilities
  - Section: 15301
- ☐ Statutory Exemption. Code Number: _____

Reasons why project is exempt: The project involves the repair or alteration of existing public structures/facilities. The project consists of replacing the bridge railing and repaving the bridge deck and adjacent pavement.

_____ Date: _____

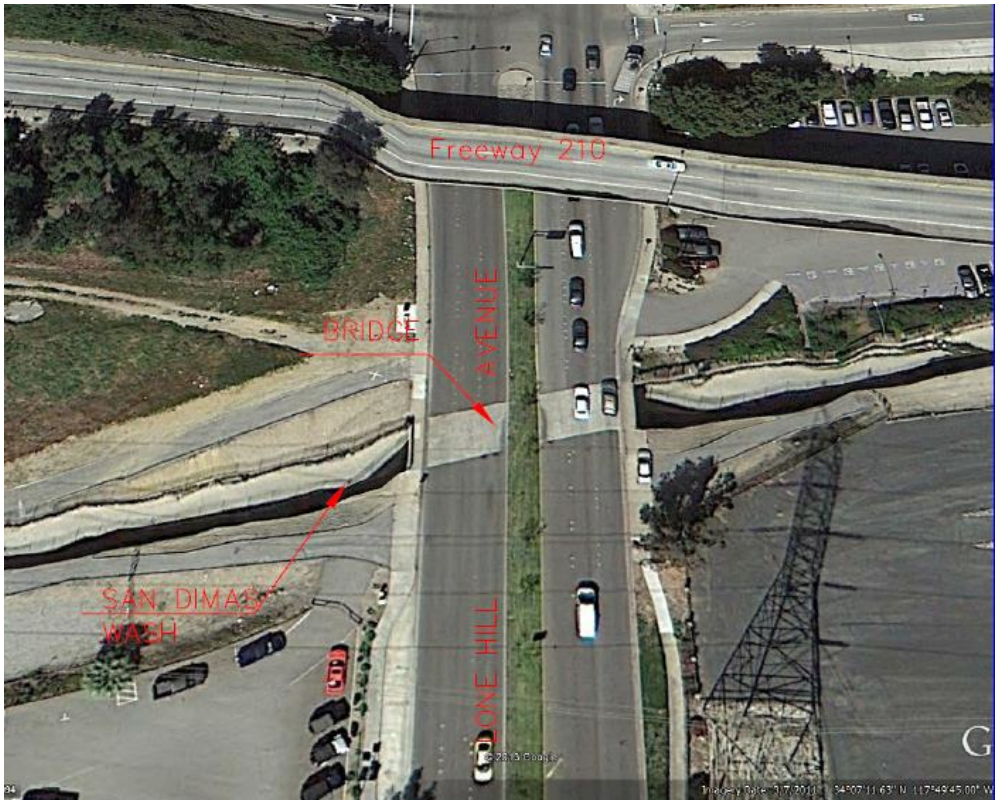
Jeff Kugel, Community Development Director

The above recommended exempt status and findings were adopted by the following body:

_____ on _____

_____ Date: _____

Maliha Ansari, City Engineer



Plan Holder Report as of 07/29/2026 08:51 PM CDT

Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project

Quest eBidDoc™ Number: 10243425

Closing Date: Thu, 07/16/2026 10:00 AM PDT **Posting Type:** Construction Project **Owner Name:** Glendora CA, City of **Solicitor Name:** Glendora CA, City of **Contact:** Desiree Hernandez **Phone:** 626-914-8238 **Email:** dhernandez@cityofglendora.org

Company Name & Address	Contact Name/Email Address	Phone/Fax	Bus. Cert	Bus. Desig	Entry Date	Doc Type	Comments
Pavement Recycling Systems 10240 San Sevaine Way, Jurupa Valley, CA-91752	Trisha Vander Sluis estimating1@pavementrecycling.com	951-682-1091 (951) 682-1094		Subcontractor	06/18/2026	eBidDoc	
BidAmerica 41085 Elm Street, Murrieta, CA-92562	Tom Davis planroom@bidamerica.com	951-837-0559		Plan Room	06/18/2026	eBidDoc	
Ortiz Enterprises Incorporated 6 Cushing, IRVINE, CA-92618	Cary Purves estimating@ortizent.com	9492317291		Prime Bidder	06/18/2026	eBidDoc	
GovGuide Inc. 1916 N Dinwiddie St., Arlington, VA-22207	Connor Fusselman RFP@yourgovguide.com	4076196738		NOT BIDDING	06/19/2026	eBidDoc	
Beador Construction Company, Inc. 2900 Bristol Street, Costa Mesa, CA-92626	David Beador estimating@beador.com	951-674-7352 951-674-7495		Prime Bidder	06/19/2026	eBidDoc	
PCN3, INC. 11082 Winners Circle, Los Alamitos, CA-90720	Brian Abghari estimating@pcn3.com	5624934124 X 405 5624934129	SBE	Prime Bidder	06/19/2026	eBidDoc	
Griffith Company - Brea 3050 E. Birch Street, Brea, CA-92821	Lucas Walker socalbids@griffithcompany.net	714-984-5500 714-854-9754	SBE	Prime Bidder	06/19/2026	eBidDoc	
ARC Construction, Inc. 3624 Foothill Blvd #2, La Crescenta, CA-91214	Razmik Hatoomian info@arcconstructioncorp.com	818-249-0703	SBE	Prime Bidder	06/19/2026	eBidDoc	
Steve P Rados inc Santa Ana 2002 E. McFadden Ave., Santa Ana, CA-92705	Noe Guerrero bid@rados.com	714-835-4612 714-835-2186		Prime Bidder	06/19/2026	eBidDoc	
All American Asphalt 400 E 6th St, Corona, CA-92879	Ed Carlson publicworks@allamericanasphalt.com	951-736-7600 951-739-4671		Prime Bidder	06/19/2026	eBidDoc	
KPFF - Los Angeles 700 South Flower Street, Suite 2100, Los Angeles, CA-90017	Emiliy Marino marketing.la@kpff.com	213-418-0201		Prime Bidder	06/19/2026	eBidDoc	
Los Angeles Engineering, Inc. 633 N. Barranca Ave, Covina, CA-91723	Joseph Haygood joseph@laeng.net	626-454-5222 626-454-5226		Prime Bidder	06/22/2026	eBidDoc	
C. A. Rasmussen, Inc. 28548 Livingston Avenue, Valencia, CA-91355	Gabriela Padilla gpadilla@carasmussen.com	661-367-9040 661-554-7272		Prime Bidder	06/22/2026	eBidDoc	
Superior Pavement Markings Inc 5312 Cypress Street, Cypress, CA-92880	Rebecca Parra Rebecca@superiorpavementmarkings.com	714-995-9100 714-995-9400		Subcontractor	06/23/2026	eBidDoc	
S. Christensen Engineering, Inc. PO Box 968, Apple Valley, CA-92307	Seth Christensen michelle@schristensen.engineering	4428557585	SBE	Prime Bidder	06/23/2026	eBidDoc	
The Quality Firm 1075 E. Nevada Street, Signal Hill, CA-90755	Melissa Siciliani marketing@thequalityfirm.com	5623867131	DBE,MBE,SBE	Subcontractor	06/23/2026	eBidDoc	
PlanHub, Inc. 1665 Palm Beach Lakes Blvd, West Palm Beach, FL-33401	Project Coordinator projectcoordinator@planhub.com	202 843 5060		Plan Room	06/24/2026	eBidDoc	
Mike Bubalo Construction Co., Inc. 5102 GAYHURST AVE, BALDWIN PARK, CA-91706	Anton Brkic bids@bubalo.com	626-960-7787 626-960-7897		Prime Bidder	06/29/2026	eBidDoc	

Company Name & Address	Contact Name/Email Address	Phone/Fax	Bus. Cert	Bus. Desig	Entry Date	Doc Type	Comments
Brunson Construction 5369 North Reese Avenue, Fresno, CA-93722	Jason Brunson hyliu111467@gmail.com	4159295383		Subcontractor	07/02/2026	eBidDoc	
PCI 975 W. 1st Street, Azusa, CA-91702	Cassidy Obrien estimating@lineuppci.com	562-218-0504 562-218-0634	SBE	Subcontractor	07/02/2026	eBidDoc	
Peterson-Chase General Engineering Construction, I 16351 Construction Cir W, Irvine, CA-92606	Kali Goglanian Bids@petersonchase.com	949-252-0441		Prime Bidder	07/07/2026	eBidDoc	
Velarde Concrete (Polyester Concrete) 523 S Brand Blvd, San Fernando, CA-91340	Mitchell Michaelis Mitch@VelardeConcreteInc.com	818-898-2300 818-898-2330	DBE,SBE	Subcontractor	07/08/2026	eBidDoc	
Salcedo Earthworks Inc 727 E Myrtle Ave, Glendora, CA-91741	Craig Chao craigtchao@gmail.com	6266412011		Subcontractor	07/08/2026	eBidDoc	
Gentry Brothers, Inc. 384 E. Live Oak Avenue, Irwindale, CA-91706	Jason Roehrborn jason@gentrybrothers.net	626-357-9631		Prime Bidder	07/08/2026	eBidDoc	
Leonida Builders Inc. 32023 Crown Valley Road, Acton, CA-93510	Panagiotis Leonida panikos@leonidabuilders.com	951-532-7717 951-566-4022	SBE	Prime Bidder	07/14/2026	eBidDoc	
QuestCDN Internal Client Success Acct. 1325 Best Practice Way, Quest, MN-545345	ClientSuccess rpinegar@questcdn.com	952-278-3345		NOT BIDDING	07/15/2026	eBidDoc	

LONE HILL AVENUE BRIDGE OVER SAN DIMAS WASH

PLAN NO. 1138

BID OPENING: JULY 16, 2026

SUMMARY OF BIDS

	CONTRACTORS	**BID AMOUNT**
1.	Peterson-Chase General Engineering Construction, Inc.	$278,390.00

BID PROPOSAL

WORK IDENTIFICATION: **Lone Hill Avenue Bridge Over San Dimas Wash Rehabilitation Project, Plan No. 1138.**

NAME OF BIDDER: Peterson-Chase General Engineering Construction, Inc.

CA. CONTRACTOR'S LICENSE:	615876	A, C13, C32	3/31/2027
	No.	Class	Termination Date
PWC REGISTRATION (DIR):	1000004108	Irvine	6/30/2028
	No.	City	Expiration Date

1. Proposal

(a) Bidder has examined copies of all the Contract Documents, including without limitation the Agreement wherein each of the other Contract Documents is identified, and accepts all the terms and conditions thereof.

(b) Bidder proposes and agrees, if this bid is accepted, to enter into an agreement with City in the form included in the Contract Documents to complete all work as specified in the Agreement for the contract price and within the contract time indicated in this bid and in accordance with the Contract Documents.

(c) This bid will remain open and not be withdrawn for the period specified in the Instructions to Bidders. If awarded the bid, bidder will sign the Agreement and submit the bonds, certificates and other documents required by the Contract Documents within fifteen (15) days after the date of the award of the contract by the City Council.

(d) Bidder has examined the site and locality where the work is to be performed and the legal requirements and conditions affecting the cost, progress and performance of the work in strict accordance with the Contract Documents.

(e) Bidder has included General Provisions Section 6-9 Liquidated Damages initialed by the contractor .

2. Bid

Bidder agrees to construct and complete, ready for use, all work as required and made necessary by the Contract Documents for the sum of TWO HUNDRED SEVENTY-EIGHT THOUSAND THREE HUNDRED NINETY & 00/00 dollars ($ 278,390.00).

If the Contract Documents include a Unit Price List, Bidder acknowledges that the total bid sum shown in this paragraph 2 and the estimated quantities and amounts shown on the Unit Price List are for purposes of comparison of bids only. Bidder also acknowledges that the City does not expressly or by implication agree that the actual amount of work shall correspond therewith, but reserves the right to increase or decrease the amount of any class or portion of the work as may be deemed necessary or expedient by the Engineer and that final payment shall be made at the unit prices bid, upon the basis of actual measured quantities as the same may be finally determined by the City Engineer.

Bidder acknowledges that the total bid sum shown in this paragraph 2, and all sums shown on any Unit Price List attached hereto, includes (i) all labor, materials, tools, equipment and services and all taxes, insurance, other general expenses, overhead and profit and (ii) all trenching, backfilling, grading, excavation and fill, resurfacing of every character, grubbing and clearing and removal of all obstructions necessary for the doing of the work, the preservation of existing structures, shrubs, and trees, where required, and the shoring, bridging and bracing required and incident to the doing of the work, together with all fittings and joints, of every character, connected in place, area clean-up, traffic protection, and the reconstruction and severances required in the doing of the work.

3. **Schedule**

Bidder understands that early completion is important to the City. Therefore, time being of the essence, bidder proposes that the work will be commenced and will be completed within the time specified in Article 13 of the Instruction to Bidders.

4. **Addenda**

Bidder acknowledges receipt of Addenda identified as: Addendum #1

5. **Bidder Information**

(a) Bidder has 39 years of experience as a contractor in construction work.

(b) Bidder has recently completed the three (3) following construction works:

Contract Amount	Class of Work	Date Completed	Name, Address, Phone Number of Owner
$2,429,131.24	Polyester Conc overlay, clean Exp Jt, deck seal & HMA (Bridge)	5/7/2025	Caltrans 1727 30th St, MS 43 Sacramento, CA 95816 951-830-6837
$163,868.60	OCPW Silverado Cyn Bridge Maintenance	10/24/2024	Bitech Construction Co 7371 Walnut Ave Buena Park, CA 90620 714-521-1477
$941,319.60	Place polyester concrete overlay on bridge & replace JS	7/1/2024	Caltrans 1727 30th St, MS 43 Sacramento, CA 95816 209-639-4304

6. **Designation of Subcontractors**

In compliance with the Subletting and Subcontracting Fair Practices Act, Public Contract Code Section 4100 et seq., listed below is each subcontractor who will perform work or labor or render service to the bidder in or about the construction of the work or will specifically fabricate and install a portion of the work in an amount in excess of one half of one (0.5%) percent of the total bid.

In the case of bids or offers for the construction of streets or highways, including bridges, listed below is each subcontractor who will perform work or labor or render service to the bidder in or about the construction of the work or will specifically fabricate and install a portion of the work in an amount in excess of one half of one percent (0.5%) of the prime contractor's total bid or ten thousand dollars ($10,000), whichever is greater.

Also listed below is the portion of the work which will be done by each subcontractor. (List only one subcontractor for each portion of the work as defined by the bidder in this bid.) [P.C.C. Section 4100 et seq.,]

Subcontractor Name & PWC registration #	Location of work	Portion of work
PCI LIC # 415490	LONE HILL BR	ITEM 9 STRIPING
ALL AMERICAN ASPHALT # 267073	LONE HILL BR	TRAFF. CTRL PORTION (CAMA WORK ONLY ITEMS 5 & 6
ABSL CONST # 621791	LONE HILL BR.	ITEM 8

7. **Attachments**

The following documents, signed in accordance with Article 12 of the Instructions to Bidders, are attached to, and made a part of, this bid:

(a) Non Collusion Affidavit, as required by Public Contract Code Section 7106 and made a part of this Bid Proposal at page 5
(b) Required Bid Security in the form of _____
(c) Unit Price List
(d) General Provisions Section 4.03 Liquidated Damages initialed by the Contractor
(e) Equal Employment Opportunity Certification
(f) Debarment and Suspension Certification
(g) Non-Lobbying Certification for Federal-aid Contracts
(h) Disclosure of Lobbying Activities
(i) Exhibit 12-B: Bidders List of Subcontractors

Dated this 16TH day of JULY, 2026.

IF BIDDER IS:

An Individual

By _____,
(Individual's Name)

doing business as _____

Business address: _____

_____

Phone No.: (_____) _____

A Partnership

_____
(Firm Name)

By _____
(General Partner) (Title)

Business address: _____

Phone No.: (_____) _____

A Corporation

Peterson-Chase General Engineering Construction, Inc. (Corporation Name) | CA (State of Incorporation)

By Greg Chase (Person Authorized to Sign) President (Title)

(Corporate Seal) Attest Dick W. Vogels (Secretary)

Business address: 16351 Construction Circle W, Irvine, CA 92606

Phone No.: (949) 252-0441

A Joint Venture

By _____ (Name)

_____ (Address & Phone No.)

By _____ (Name)

_____ (Address & Phone No.)

NONCOLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

State of California

ss.

County of Los Angeles

Greg Chase, being first duly sworn, deposes and says that he or she is President of Peterson-Chase G.E.C., Inc., the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

[P.C.C. Section 7106]

End Section III - Proposal (Part 1)

Unit Price List

WORK IDENTIFICATION: **Lone Hill Avenue Bridge Over San Dimas Wash Rehabilitation Project, Plan No. 1138.**

NAME OF BIDDER: Peterson-Chase General Engineering Construction, Inc.

ADDRESS: 16351 Construction Cir W, Irvine, CA 92606 PHONE NO: 949-252-0441

CA. CONTRACTOR'S LICENSE: 615876 (No.) A, C13, C32 (Class) 3/31/2027 (Termination Date)

PWC REGISTRATION (D.I.R.) 1000004108 (No.) Irvine (City) 6/30/2028 (Expiration Date)

Bid Schedule:

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization & De-mobilization	1	LS	$12,000.	$12,000.00
2	Traffic Control	1	LS	$41,000.	$41,000.00
3	Implement BMPs and Water Pollution Control Plan	1	LS	$2040.	$2040.00
4	Traffic Striping, Pavement Markers, Curb Paint and Pavement Markings	1	LS	$4900.	$4900.00
5	Cold Mill Roadway to Depth of 2.5"	3,000	SF	$ 15.00	$45,000.00
6	Construct Uniform 2.5" thick ARHM C2-PG 64-10 Surface Course	50	TN	$1120.00	$56,000.00
7	Replace Missing Railings, Refurbish and Paint Guardrails	1	LS	$10,300.	$10,300.00
8	Cold Mill 3/4" of Existing Bridge Concrete Deck	1,600	SF	$ 18.70	$29,920.00
9	Construct 3/4" Thick Polyester Concrete Overlay	1,600	SF	$ 42.50	$68,000.00
10	Seal Cracks on North Abutment Wall	1	LS	$ 8500.	$ 8500.00
11	Remove Loose Concrete and Replace With Non-Shrink Grout at Guardrail Post Base (East Side)	1	LS	$ 730.	$ 730.00

GRAND TOTAL PROJECT BID COST: $ 278,390.00

TWO HUNDRED SEVENTY-EIGHT THOUSAND THREE HUNDRED NINETY
In Words

The City has the option to reject all bids with or without cause. The City also has the option to remove bid items at its discretion. If the City chooses to remove bid items, no bid price adjustment will be allowed.

Peterson-Chase General Engineering Construction, Inc
(Bidder)

By: _____ 7-16-26
(Signature) (Date)

V.P
(Title)

NOTE:
In case of error in extension of price into Total Price Column, the Unit Price will govern.

CITY OF GLENDORA
116 E. FOOTHILL BOULEVARD
GLENDORA, CALIFORNIA 91741

LONE HILL AVENUE BRIDGE OVER SAN DIMAS WASH REHABILITATION PROJECT
PLAN NO. 1138

ADDENDUM NO. 1

Issued: June 25, 2026

This addendum hereby becomes a part of the bid documents of the above referenced project.

The following modifications are hereby made to the Bid Documents for the Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138:

Unit Price List – Replace the unit price list in the Bid Proposal section with the following updated unit price list dated June 25, 2026.

June 25, 2026

Principal Civil Engineer

BIDDER'S CERTIFICATION

Receipt of Addendum Number 1 is hereby acknowledged and all conditions contained therein are accepted.

Date 7/16/2026

Bidder/Company Name Peterson-Chase General Engineering Construction, Inc.

Signature

Title VP

Contractor will be compensated when any extension of time is granted for delays caused solely by action or inaction of the City, which the City Engineer determines materially increases or decreases the costs of any portion of the work. If the City Engineer determines that compensation is not justified, Contractor will be so advised in writing. Contractor may then submit a notice of potential claim to the City Engineer, as provided in the Standard Specifications relative to disputed work.

4.02 Rights of City to Increase Working Days

If the such work is not completed within the time for completion, the City Council shall have the right to increase the number of working days in the amount it may determine will best serve the interests of the City, and if it desires to increase said number of working days it shall have the further right to charge the Contractor and deduct from the final payment for the work, the actual cost of engineering, inspection, superintendence, and other overhead expenses which are directly chargeable to Contractor, and which accrue during the period of such extension, except that the cost of the final service and preparation of the final estimates shall not be included in such charges.

4.03 Liquidated Damages

The sum that the Contractor shall pay to the City as liquidated damages is one thousand dollars ($1000.00) per working day. Liquidated damages shall be deducted from any payments due or to become due to the Contractor under the terms of this contract. {Government Code Section 53069.85} Progress payments made by the City after the time allowed to complete the work shall not constitute a waiver of liquidated damages by the City.

City Contractor

5. Subcontracting

5.01 Subcontractors Bound by Contract

Contractor agrees to bind every subcontractor by the terms of the contract as far as such terms are applicable to subcontractor's work. If Contractor shall subcontract any part of this contract, Contractor shall be as fully responsible to the City for acts and omissions of every subcontractor and of persons either directly or indirectly employed by every such subcontractor, as he is for acts and omissions of persons directly employed by himself. Nothing contained in the Contract Documents shall create any contractual relation between any subcontractor and the City.

5.02 City Consent to Subcontractor

The City's consent to, or approval of, any subcontractor under the contract shall not in any way relieve Contractor of his obligations under the contract and no such subcontract or approval thereof shall be deemed to waive any provision of the contract between the City and Contractor.

of the Parties hereunder unless the invalid provision is so material that its invalidity deprives either Party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials _____

(Name) D VOGEL

(Title) V.P.

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the Parties hereto warrant that (i) such Party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party, (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder PETERSON CHASE GEN. ENG. CONST, INC., proposed subcontractor _____, hereby certifies that he has X, has not ___, participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of $10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

PUBLIC CONTRACT CODE

PUBLIC CONTRACT CODE SECTION 10285.1 STATEMENT

In conformance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the bidder hereby declares under penalty of perjury under the laws of the State of California that the bidder has ___ , has not X been convicted within the preceding three years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or Federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "bidder" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The bidder must place a checkmark after "has" or "has not" in one of the blank spaces provided. The above Statement is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement. Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

PUBLIC CONTRACT CODE SECTION 10162 QUESTIONNAIRE

In conformance with Public Contract Code Section 10162, the Bidder must complete, under penalty of perjury, the following questionnaire:

Has the bidder, any officer of the bidder, or any employee of the bidder who has a proprietary interest in the bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes ____ No X

If the answer is yes, explain the circumstances in the following space.

PUBLIC CONTRACT CODE 10232 STATEMENT

In conformance with Public Contract Code Section 10232, the Contractor, hereby states under penalty of perjury, that no more than one final unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two-year period because of the Contractor's failure to comply with an order of a federal court which orders the Contractor to comply with an order of the National Labor Relations Board.

Note: The above Statement and Questionnaire are part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Statement and Questionnaire.
Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

Noncollusion Affidavit

(Title 23 United States Code Section 112 and
Public Contract Code Section 7106)

To the CITY / COUNTY of GLENDORA
DEPARTMENT OF PUBLIC WORKS.

In conformance with Title 23 United States Code Section 112 and Public Contract Code 7106 the bidder declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Note: The above Non-collusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Non-collusion Affidavit.
Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

DEBARMENT AND SUSPENSION CERTIFICATION

TITLE 2, CODE OF FEDERAL REGULATIONS, PART 29

The bidder, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

- is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal agency;
- has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal agency within the past 3 years;
- does not have a proposed debarment pending; and
- has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions.
The above certification is part of the Proposal. Signing this Proposal on the signature portion thereof also constitutes signature of this Certification.

NONLOBBYING CERTIFICATION FOR FEDERAL-AID CONTRACTS

The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in conformance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed $100,000 and that all such subrecipients shall certify and disclose accordingly.

DISCLOSURE OF LOBBYING ACTIVITIES

COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352

1. Type of Federal Action:
- ☐ a. contract
- b. grant
- c. cooperative agreement
- d. loan
- e. loan guarantee
- f. loan insurance

2. Status of Federal Action:
- ☐ a. bid/offer/application
- b. initial award
- c. post-award

3. Report Type:
- ☐ a. initial
- b. material change

For Material Change Only:
year_____ quarter_____
date of last report_____

4. Name and Address of Reporting Entity

☐ Prime ☐ Subawardee
Tier_____, if known

Congressional District, if known

5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:

NO LOBBYING

Congressional District, if known

6. Federal Department/Agency:

7. Federal Program Name/Description:

CFDA Number, if applicable _____

8. Federal Action Number, if known:

9. Award Amount, if known:

10. a. Name and Address of Lobby Entity
(If individual, last name, first name, MI)

b. Individuals Performing Services (including address if different from No. 10a)
(last name, first name, MI)

(attach Continuation Sheet(s) if necessary)

11. Amount of Payment (check all that apply)
$_____ ☐ actual ☐ planned

12. Form of Payment (check all that apply):
- ☐ a. cash
- ☐ b. in-kind; specify: nature_____
  value_____

13. Type of Payment (check all that apply)
- ☐ a. retainer
- ☐ b. one-time fee
- ☐ c. commission
- ☐ d. contingent fee
- ☐ e. deferred
- ☐ f. other, specify_____

14. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 11:

(attach Continuation Sheet(s) if necessary)

15. Continuation Sheet(s) attached: Yes ☐ No ☐

16. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature:_____

Print Name:_____

Title:_____

Telephone No.:_____ Date:_____

Federal Use Only:

Authorized for Local Reproduction
Standard Form - LLL

Exhibit 12-B: Bidder's List of Subcontractor (DBE and Non-DBE) - Part 1

As of March 1, 2015 Contractors (and sub-contractors) wishing to bid on public works contracts must be registered with the State Division of Industrial Relations and certified to bid on Public Works contracts. Please register at https://www.dir.ca.gov/Public-Works/Contractor-Registration.html. The local agency will verify registration of all contractors and subcontractors on public works projects at bid and thereafter annually to assure that yearly registration is maintained throughout the life of the project.

In accordance with Title 49, Section 26.11 of the Code of Federal Regulations, and Section 4104 of the Public Contract Code of the State of California, as amended, the following information is required for each sub-contractor who will perform work amounting to more than one half of one percent (0.5%) of the Total Base Bid or $10,000 (whichever is greater).

FEDERAL PROJECT NUMBER: STPL-5204(024)

Photocopy this form for additional firms.

Subcontractor Name & Location	Line Item & Description	Subcontract Amount	Percentage of Bid Item Subcontracted	Contractor License Number / DIR Reg Number	DBE (Y/N)	DBE Cert Number	Annual Gross Receipts
NAME ABSL City, State HAYWARD, CA	8 COLD MILL 3/4" EXIST. BR. DECK	16,800	100	621791 1010002818		5270	< $1 million < $5 million < $10 million ✓ < $15 million Age of Firm in years 35
NAME PCI City, State AZUSA, CA	4 TRAFF. STRIPING	3,800	100	415490 1000885536			< $1 million < $5 million < $10 million ✓ < $15 million Age of Firm in years 45
NAME ALL AMER. ASPHALT City, State CORONA, CA	2. TRAFFIC CTRL PORTION 5. COLD MILL 6. SURFACE CRS.	12,795 35,650 42,475	31.18 100 100	267073 1000001051			< $1 million < $5 million < $10 million ✓ < $15 million Age of Firm in years 55
NAME City, State							< $1 million < $5 million < $10 million < $15 million Age of Firm in years
NAME City, State							< $1 million < $5 million < $10 million < $15 million Age of Firm in years
NAME City, State							< $1 million < $5 million < $10 million < $15 million Age of Firm in years
NAME City, State							< $1 million < $5 million < $10 million < $15 million Age of Firm in years
NAME City, State							< $1 million < $5 million < $10 million < $15 million Age of Firm in years
NAME City, State							< $1 million < $5 million < $10 million < $15 million Age of Firm in years

Distribution – Original: Local Agency File; Copy: DLAE w/Award Package

Exhibit 12-B: Bidder's List of Subcontractor (DBE and Non-DBE) - Part 2

In accordance with Title 49, Section 26 of the Code of Federal Regulations, the Bidder shall list all subcontractors who provided a quote or bid but **were not selected** to participate as a subcontractor on this project.

Photocopy this form for additional firms.

FEDERAL PROJECT NUMBER: STPL-5204(024)

Subcontractor Name & Location	Line Item & Description	Subcontract Amount	Percentage of Bid Item Subcontracted	Contractor License Number / DIR Reg Number	DBE (Y/N)	DBE Cert Number	Annual Gross Receipts
NAME City, State							☐ < $1 million ☐ < $5 million ☐ < $10 million ☐ < $15 million Age of Firm in years
NAME City, State							☐ < $1 million ☐ < $5 million ☐ < $10 million ☐ < $15 million Age of Firm in years
NAME City, State							☐ < $1 million ☐ < $5 million ☐ < $10 million ☐ < $15 million Age of Firm in years
NAME City, State							☐ < $1 million ☐ < $5 million ☐ < $10 million ☐ < $15 million Age of Firm in years
NAME City, State							☐ < $1 million ☐ < $5 million ☐ < $10 million ☐ < $15 million Age of Firm in years
NAME City, State							☐ < $1 million ☐ < $5 million ☐ < $10 million ☐ < $15 million Age of Firm in years
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AGREEMENT FOR PUBLIC WORKS SERVICES

By and Between

CITY OF GLENDORA

and

PETERSON-CHASE GENERAL ENGINEERING CONSTRUCTION, INC.

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AGREEMENT FOR PUBLIC WORKS SERVICES BETWEEN THE CITY OF GLENDORA AND PETERSON-CHASE GENERAL ENGINEERING CONSTRUCTION, INC.

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein "Agreement") is made and entered into this ____ day of _____, 2026 by and between the City of Glendora, a California municipal corporation ("City") and Peterson-Chase General Engineering Construction, Inc., a California Corporation ("Contractor"). City and Contractor may sometimes be referred to herein, individually as a "Party" or collectively, as the "Parties."

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described herein.

B. Contractor, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Glendora Municipal Code and California state law, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of those services described herein and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

Contractor shall perform all of the work, furnish all labor, materials, equipment, tools, utility services, and transportation, and comply with all of the specification and requirements set forth in the Bid Documents for the Project (as each such terms are defined below), In compliance with all terms and conditions of this Agreement, and as described in the "Scope of Work" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants

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that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Bid Documents.

The Scope of Work shall include the "General Provisions" and "Special Provisions" in the bid documents for the project entitled **Lone Hill Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138** (the "Project"), including any documents or exhibits referenced therein (collectively, "Bid Documents"), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the Bid Documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by state law and DIR regulations. Pursuant to Labor Code Section 1771.1, Contractor and all subcontractors must be registered with, and pay an annual fee to, the DIR prior to and during the performance of any work under this Agreement. Contractor shall notify the City in writing immediately, and in no case more than twenty-four (24) hours, after receiving any information that Contractor's or any of its subcontractors' DIR registration status has been suspended, revoked, expired, or otherwise changed.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the DIR determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

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(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Sections 1810 and 1811. As required under Labor Code Section 1812, Contractor and each of its subcontractors shall keep an accurate record showing the name of and actual hours worked each calendar day and each calendar week by each worker employed by them in connection with the work performed under the terms of this Agreement.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its

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employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Contractor's Authorized Initials DS GC

Greg Chase
President

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

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(b) Pursuant to Public Contract Code Section 7104, Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions at the Project site, materially different from those indicated by information about the Project site made available to bidders prior to the deadline for submitting bids on the Project; or (iii) unknown physical conditions at the Project site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, the performance of any part of the work, the City shall issue a Change Order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set but shall proceed with all work to be performed under this Agreement. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the Parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a Change Order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of this Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under this Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed or corrected and any non-conforming construction or materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in this Agreement, or the Bid Documents, or in any guarantee or warranty provided by any manufacturer or supplier of

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equipment or materials incorporated into the work, whichever is later) after the date of final acceptance by the City for the Project, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the requirements under this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to any emergency condition or situation. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other subcontractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one-year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement or the Bid Documents, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Inspection by City.

In connection with the performance of this Agreement, the City shall have the authority to enter the worksite at any time for the purpose of identifying the existence of conditions, either actual or threatened, that may present a danger or hazard to any and all employees. The Contractor agrees that the City, in its sole authority and discretion, may order the immediate abatement of any and all conditions that may present an actual or threatened danger or hazard to any and all employees at the worksite Contractor acknowledges the provisions of Section 6400 of the Labor Code, which requires that employers shall furnish employment and a place of employment that is safe and healthful for all employees working therein. In the event the City identifies the existence of any condition that presents an actual or threatened danger or hazard to any or all employees at the worksite, the City is hereby authorized to order the immediate abatement of that actual or threatened condition pursuant to this Section.

The City may also, at its sole authority and discretion, issue an immediate stop work order to the Contractor to ensure that no employee working at the worksite is exposed to a dangerous or hazardous condition. Any stop work order issued by the City to the Contractor in accordance with the provisions of this section shall not give rise to any claim or cause of action for delay damages by the Contractor or the Contractor’s agents or subcontractors against the City.

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1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes to the work by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or $25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer, provided that such increase does not materially affect the work in a manner or materially and detrimentally affect the interest of the City. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C". If the rates in the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order that is completed to the satisfaction of the City, as follows:

(i) Labor: The cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: The cost of materials and equipment shall be at cost to Contractor or the lowest current price for which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) Daily Reporting: If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes all invoices for labor, materials and equipment costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights to payment for the work performed for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor

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hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed **$278,390 (Two Hundred Seventy-Eight Thousand Three Hundred Ninety Dollars)** (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all Project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

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2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Finance Director and/or the Contract Officer. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", include a copy of Contractor's certified payroll and proof that the certified payroll has been submitted to the DIR, and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall also submit a list of the prevailing wage rates for all employees and subcontractors providing services under this Agreement, as applicable, with Contractor's first invoice. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in the work performed by Contractor.

2.6 Retention.

City will deduct a five percent (5%) retention from all progress payments. In accordance with Public Contract Code Section 22300, which is hereby incorporated into this Agreement, City shall permit the substitution of securities for any moneys withheld by City to ensure performance under this Agreement. The retention held by the City shall be released within sixty (60) days after the date of completion of the work and the Project, as required by Government Code Section 7107. In the event of a dispute between City and Contractor, City may withhold from the final payment an amount not to exceed one hundred fifty percent (150%) of the disputed amount.

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ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed ("NTP") by the Contract Officer and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the Parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor's work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. If City finds that Contractor's work does not meet the requirements and standards set forth in this Agreement, Contractor shall remedy any defects in the work at Contractor's sole expense, following notice by the City. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

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3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding one (1) year from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor ("Principals") are hereby designated as being the principals and representatives of Contractor authorized to act on its behalf with respect to the work specified herein and make all decisions in connection therewith:

Greg Chase, President

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Director Public Works, or such person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the

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Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in, or authority over, the selection, discharge, supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification obligations to the City (as set forth below), and prior to commencement of any services under this Agreement, Contractor shall obtain,

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provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and, in a form, satisfactory to City.

(a) General Liability Insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $2,000,000 per occurrence, $4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile Liability Insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with the services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional Liability (errors & omissions) Insurance. Contractor shall maintain professional liability insurance that covers the services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' Compensation Insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Builder's Risk Insurance. Contractor shall maintain Builder's Risk (Course of Construction) insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the Project and no coinsurance penalty provisions or provisional limit provisions. The policy must include: (1) coverage for any ensuing loss from faulty workmanship, nonconforming work, omission or deficiency in design or specifications; (2) coverage against machinery accidents and operational testing; (3) coverage for removal of debris, and insuring the buildings, structures, machinery, equipment, materials, facilities, fixtures and all other properties constituting a part of the Project; (4) ordinance or law coverage for contingent rebuilding, demolition, and increased costs of construction; (5) transit coverage (unless insured by the supplier or receiving contractor), with sub-limits sufficient to insure the full replacement value of any key equipment item; (6) ocean marine cargo coverage insuring any Project materials or supplies, if applicable; and (7) coverage with sub-limits sufficient to insure the full replacement value of any property or equipment stored either on or off the Project site or any staging area.

(f) Pollution Liability Insurance. Contractor shall maintain Environmental Impairment Liability insurance, written on a Contractor's Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental, and gradual pollution and remediation. The policy limit shall be no less than $1,000,000 per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the

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policy as "covered operations." The policy shall provide coverage for the hauling of waste from the Project site to the final disposal location, including non-owned disposal sites.

(g) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(h) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of Insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of Coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's Rights of Enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable Insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

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(f) Waiver of Subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of Contract Provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements Not Limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any Party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of Cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional Insured Status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of Undisclosed Coverage Limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass Through Clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the Project who is brought onto or involved in the Project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all

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responsibility for ensuring that such coverage is provided in conformity with the requirements of this Section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the Project will be submitted to City for review.

(n) City's Right to Revise Specifications. The City reserves the right at any time during the term of this Contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-Insured Retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely Notice of Claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional Insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, injuries or death of any person (including workers and the public), losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's or indemnitors' reckless or willful misconduct, or arising from Contractor's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities (with legal counsel approved by City) and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

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(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

Contractor's obligations under this Section shall apply regardless of whether or not such claims or liabilities were caused in part or contributed to by the City or any Indemnified Parties. In instances where City or its Indemnified Parties is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of the City.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement, Contractor shall deliver to the City, the following:

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(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement ("Performance Bond").

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement ("Payment Bond").

Both the Performance Bond and Payment Bond required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his/her power of attorney. The bonds shall be unconditional and remain in force during the entire term of this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. In addition, the insurance carrier must be currently authorized by the Insurance Commissioner to transact business of insurance or be on the List of Approved Surplus Line Insurers issued by the State of California. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the bonds required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Payment Bonds when the following have occurred:

(a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;

(b) the work for the Project has been finally accepted by the City; and

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(c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Payment Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor's business, custody of the books and records may be given to City, and access shall be provided by Contractor's successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the Project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the Project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim

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for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

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ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the Parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant, in the sole and absolute discretion of the Project Manager. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on such invoices only when the default is cured to the satisfaction of the City. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This Agreement is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than $375,000. Additionally, Section 9204 of the California Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein and the intent of this Section is to implement Sections 20104 *et seq*. and Section 9204 of the California Public Contract Code with respect to any such claims by Contractor. This Section shall be construed to be consistent with said statutes.

For purposes of these procedures, the term "claim(s)" means a separate demand by the Contractor, after the City has denied Contractor's timely and duly made request for payment for extra work and/or a time extension, for (A) a time extension, (B) payment of money or damages arising from

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work done by or on behalf of the Contractor pursuant to this Agreement and payment of which is not otherwise expressly provided for or the Contractor is not otherwise entitled to, or (C) an amount the payment of which is disputed by the City.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other Party.

7.6 Legal Action.

In addition to any other rights or remedies, either Party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 *et seq*. and 910 et *seq*., in order to pursue a legal action under this Agreement.

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7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of **$1,000 (One Thousand Dollars)** as liquidated damages for each working day of delay in the performance of any of the services required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the Project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be such shorter time as may be determined by the Contract Officer. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating Party need not provide the non-terminating Party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either Party to this Agreement is required to initiate or defend or made a Party to any action or proceeding in any way connected with this Agreement, the prevailing Party in such action or proceeding, in addition to any other relief which may be granted, whether legal or

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equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a Party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment by the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to this Agreement which effects his / her financial interest or the financial interest of any corporation, partnership or association in which he/her is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

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8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either Party desires or is required to give to the other Party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either Party may change its address by notifying the other Party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the Parties intend to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other Party will rely on the telecopied, .pdf or other electronically

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delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Agreement based on the form of signature.

9.4 Integration; Amendment.

This Agreement including the attachments hereto (and the documents incorporated herein) is the entire, complete and exclusive expression of the understanding of the Parties. It is understood that there are no oral agreements between the Parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the Parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either Party, this Agreement shall forthwith be amended to make such insertion or correction/

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the Parties hereunder unless the invalid provision is so material that its invalidity deprives either Party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is

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aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials DS GC

Greg Chase
President

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the Parties hereto warrant that (i) such Party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party, (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date and year first-above written.

CITY:
CITY OF GLENDORA, a municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B756ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
GACE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
PETERSON-CHASE GENERAL ENGINEERING CONSTRUCTION, INC., a California corporation

DocuSigned by:
Greg Chase
BBD701640D4B4DF...
Name: Greg Chase
Title: President/Chief Executive Officer
E-mail: Greg@PetersonChase.com
Aug 17, 2026 | 12:30 PM PDT

Signed by:
Dick Vogels
B8B7BBF3EDE64E3...
Name: Dick Vogels
Title: Secretary, Chief Financial Officer
E-mail: Dick@PetersonChase.com
Aug 13, 2026 | 2:54 PM PDT
Address: 16351 Construction Circle W.
Irvine, CA 92606

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EXHIBIT "A"

SCOPE OF WORK

I. Contractor shall perform all the work and comply with all the specifications and requirements in the "General Provisions" and "Special Provisions" included in the bid documents for the project entitled **Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138,** including any documents or exhibits referenced therein.

II. Brief description of the work to be performed:

This Project includes the work associated with the rehabilitation of the Lone Hill Avenue Bridge over San Dimas Wash. Work includes replacement of the existing deteriorated bridge railing, grinding of the bridge deck and application of a polyester concrete overlay, sealing cracks in the abutment wall, regrouting guardrail posts, and all related work necessary to complete the Project in accordance with the Bid Documents.

III. In addition to the requirements of Section 6.2, during performance of the work, Contractor will keep the City apprised of the status of performance by delivering the following status reports:

A. Initial report describing the existing site conditions and confirming the overall construction schedule.

B. Bi-weekly progress reports describing work completed during the preceding two (2) weeks.

C. Anticipated work to be performed during the following two (2) weeks.

D. Status of pending Request For Information (RFIs).

IV. All work performed under this Agreement is subject to review, inspection, and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.

V. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition, a;; applicable City requirements, and Caltrans Encroachment Permit No. 07-25-N-TK-1897, as amended by Rider No. 07-26-N-RT-1781 and any subsequent amendments or extensions.

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EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

Added text is indicated in ***bold italics***, deleted text is indicated in ~~strikethrough~~.

I. ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

Section 2.4 (Invoices) shall be modified to add the following language to the end of the Section:

In the event, a preliminary notice is posted by a subcontractor / supplier / manufacturer / vendor, an unconditional release will be required prior to releasing monies to the Contractor. Alternatively, an amount not to exceed the amount referred in the preliminary notice will be jointly released to the Contractor and the originator of the said notice with a conditional release from the said subcontractor / supplier / manufacturer / vendor.

II. ARTICLE 3. PERFORMANCE SCHEDULE

Section 3.1 (Time of Essence) shall be modified as follows:

Time is of the essence in the performance of this Agreement~~.~~***, and as such, the Contractor shall commence the work and shall diligently pursue the work to completion within the time stated in Article 13 of the Instructions to Bidders, and upon the work schedule, if any, as specified in the Special Conditions, except as such time may be extended in writing by the City in accordance with Section 3.2 and the provisions of the General Conditions.***

III. ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

The following sections of Article 6 shall be deleted in their entirety:

Remove Section 5.1 (c) - Professional Liability (Errors & Omissions) Insurance.
Remove Section 5.1 (e) – Builder's Risk Insurance.
Remove Section 5.1 (f) – Pollution Liability Insurance.3

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EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Contractor shall perform all work at the rates on the Bid Sheet submitted as part of the Bid Documents, and listed below:

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization & De-mobilization	1	LS	$12,000	$12,000
2	Traffic Control	1	LS	$41,000	$41,000
3	Implement BMPs and Water Pollution Control Plan	1	LS	$2,040	$2,040
4	Traffic Striping, Pavement Markers, Curb Paint and Pavement Markings	1	LS	$4,900	$4,900
5	Cold Mill Roadway to Depth of 2.5"	1,300	SF	$15	$45,000
6	Construct Uniform 2.5" thick ARHM C2-PG 64-10 Surface Course	20	TN	$1,120	$56,000
7	Replace Missing Railings, Refurbish and Paint Guardrails	1	LS	$10,300	$10,300
8	Cold Mill 1" of Existing Bridge Concrete Deck	1,600	SF	$18.70	$29,920
9	Construct 1-inch Thick Polyester Concrete Overlay	1,600	SF	$42.5	$68,000
10	Seal Cracks on North Abutment Wall	1	LS	$8,500	$8,500
11	Remove Loose Concrete and Replace With Non-Shrink Grout at Guardrail Post Base (East Side)	1	LS	$730	$730
				Not to Exceed Total	**$278,390.00**

II. A retention of five percent (5%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.

III. Within the budgeted amounts for each item on the Bid Sheet, and with the approval of the Contract Officer, funds may be shifted from one item's sub-budget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Work is approved per Section 1.10.

IV. The City will compensate the Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the Services.

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C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

V. The total compensation for the Services shall not exceed the Contract Sum, as provided in Section 2.1 of this Agreement.

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EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

	Description	Days to Perform	Deadline Date
A.	All Work	30 Working Days from City's issuance of the Notice to Proceed	October 31, 2026

II. The Contractor shall deliver the following tangible work products to the City by the following dates.

A. Initial report describing the existing site conditions and confirming the overall construction schedule.

B. Bi-weekly progress reports describing work completed during the preceding two (2) weeks.

C. Anticipated work to be performed during the following two (2) weeks.

D. Status reports as requested by Contract Officer.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

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PERFORMANCE BOND

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to _____, as Contract for the work entitled and described as follows: **Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138**

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Bid Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Bid Documents or of the work to be performed thereunder.

Executed on _____ 20___.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

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Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

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PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to _____, as Contractor ("Principal"), a Contract for the work entitled and described as follows: **Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138.**

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Bid Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Bid Documents or of the work to be performed thereunder.

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Executed on _____, 20___.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

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WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of Glendora**
Project: Lone Hill Avenue Bridge over San Dimas Wash Rehabilitation Project, Plan No. 1138

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

POLICY NUMBER	EXPIRATION DATE	LIMITS OF LIABILITY
		Workers' Compensation: Statutory Limits Under the Laws of the State of California Employers' Liability: $_____ Each Accident $_____ Disease - Policy Limit $_____ Disease - Each Employee

Named Insured (Contractor)	Insurance Company
Street Number	Street Number
City and State	City and State
	By_____ (Company Representative)

(SEE NOTICE ON NEXT PAGE)

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Insurance Company Agent for Service
of Process in California:

_____
Name

_____
Agency

_____
Street Number

_____
City and State

_____
Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

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ADDITIONAL INSURED ENDORSEMENT
COMPREHENSIVE GENERAL LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of

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or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at: City Manager, City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380.

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Contractual Liability	□ Explosion Hazard
□ Owners/Landlords/Tenants	□ Collapse Hazard
□ Manufacturers/Contractors	□ Underground Property Damage
□ Products/Completed Operations	□ Pollution Liability
□ Broad Form Property Damage	□ Liquor Liability
□ Extended Bodily Injury	□ _____
□ Broad Form Comprehensive General Liability Endorsement	□ _____ □ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

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I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

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ADDITIONAL INSURED ENDORSEMENT
AUTOMOBILE LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

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to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- □ Any Automobiles
- □ All Owned Automobiles
- □ Non-owned Automobiles
- □ Hired Automobiles
- □ Scheduled Automobiles
- □ Garage Coverage
- □ Truckers Coverage
- □ Motor Carrier Act
- □ Bus Regulatory Reform Act
- □ Public Livery Coverage
- □ _____
- □ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____*(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

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I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20___

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

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ADDITIONAL INSURED ENDORSEMENT
EXCESS LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

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8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY
□ Following Form		
□ Umbrella Liability		
□ _____		

11. Applicable underlying coverages:

INSURANCE COMPANY	POLICY NO.	AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages:_____

13. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

14. This is an □ occurrence or □ claims made policy *(check one)*.

15. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

Docusign Envelope ID: E3EDE53A-5ED5-8348-83F7-286C41DB33C3

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Consideration of Amendment No. 1 to the Agreement for Public Works Services with Best Contracting Services, Inc. for the San Gabriel Plant Roof Repairs Project**		

RECOMMENDATION
That the City Council:

1. Approve Amendment No. 1 to the Agreement for Public Works Services with Best Contracting Services, Inc. for the San Gabriel Plant Roof Repairs Project to expand the Scope of Work and increase the Contract Sum by $23,805, from $46,854 to an amount not to exceed of $70,659; and
2. Authorized the City Manager or his designee to execute the Amendment.

STRATEGIC FOCUS AREAS
Goal 3 - New + Revitalized Facilities

EXECUTIVE SUMMARY
The San Gabriel Water Plant property was originally constructed in 1920. Well Building #12E and the Storage Building located at the San Gabriel Water Plan have a history of on-going roof leaks. This has caused the wooden roof frame structure to rot in isolated locations. Repair/replacement of the roofs and wood frame were recommended in the Bureau Veritas Facility Condition Assessment completed in 2023.

Best Contracting Services, Inc. has successfully completed other roofing projects for the City of Glendora and has provided a proposal in the amount of $46,854 to complete the Well Building #12E and the Storage Building roof replacement project. The City awarded an agreement to Best Contracting Services, Inc. on April 15, 2026. Subsequent to the award of the original contract, it was determined that Well Building 12E required additional improvements to provide proper cooling of the well pumps and better access for maintenance work. The proposed Amendment No. 1 increases the contract sum to a total of $70,659 for this additional work.

This project is a “Level 1”project per GMC § 2.40.150(b)(5). Therefore, competitive bidding is not required, and the work may be completed by negotiated contract. In order to complete this project in a timely manner, Staff recommends Council approve Amendment No. 1 to the Agreement with Best Contracting Services, Inc. for the San Gabriel Plant Roof Repairs Project

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
The alternative bid procedures in Public Contact Code (PCC) § 22030 apply “only to a public agency whose governing board has by resolution elected to become subject to the uniform construction cost accounting procedures set forth in Article 2, commencing with PCC Section 22010, and which has notified the Controller of that election.”

The Glendora City Council adopted Resolution CC 2024-20 on the 28th day of May 2024, whereby the City elected to become subject to the uniform construction cost accounting procedures. The State Controller's Office acknowledged receipt of the resolution in a letter dated July 1, 2024.

Pursuant to PCC § 22032(a), public projects of seventy-five thousand dollars ($75,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order.

Glendora Municipal Code (GMC) § 2.40.150(b)(5) defines "Level 1 projects" as public projects below the monetary threshold of PCC § 22032(a). In addition, GMC § 2.40.150(c)(1) states that Level 1 projects may be awarded by negotiated contract or by purchase order without competitive bidding.

The City awarded an agreement to Best Contracting Services, Inc. for the San Gabriel Plant Roof Repairs on April 15, 2026.

DISCUSSION

The San Gabriel Water Yard/Plant property was originally constructed in 1920. The roofs of Well Building #12E and Storage Building at the San Gabriel Water Yard/Plant have a history of on-going roof leaks. This has caused the wooden roof frame structure to rot in isolated locations. Repair/replacement of the roofs and wood frame were recommended in the Bureau Veritas Facility Condition Assessment completed in 2023.

Best Contracting Services, Inc. has successfully completed other roofing projects for the City of Glendora. In order to expedite the project, staff reached out to Best Contracting to obtain a proposal for the San Gabriel Plant Roof Repairs project. The proposed price was $46,854 to complete the project and the City awarded an agreement to Best Contracting Services, Inc. on April 15, 2026.

The original scope of work includes but is not limited to:

Well building No. 12E Roof Repair

- Demolition and removal of the existing built-up roof system.
- Installation of 1/4 inch DensDeck over the entire roof deck to provide a suitable substrate for the new roofing system.
- Installation of a new 60-mil PVC roofing system.

Storage Building Roof Repair

- Demolition and removal of the existing built-up roof system.
- Installation of 1/4 inch DensDeck over the entire roof deck to provide a suitable substrate for the new roofing system.
- Installation of a new 60-mil PVC roofing system.

Subsequent to the award of the original contract, it was determined that Well Building 12E required additional improvements to provide proper cooling of the well pumps and better access for maintenance work. Amendment No. 1 increases the scope of work to include the installation of a roof hatch, larger sidewall vents, and related exhaust fan removal and infill work, and increases the Contract Sum by $23,805, from $46,854 to $70,659, for the additional scope of work.

FISCAL IMPACT

Sufficient appropriations are available in the FY2025-27 Adopted Two-Year Budget in the Water Capital Projects Fund (502) project number 6025101. Project number 6025101 provided for $6.5 million of water improvements in FY2024-25. There is $5,244,894 remaining and available due to previous uses for the Lone Hill Water Main (6025105), Oak Park Road (6025104), Water Facility Assessment and Improvements (6026103), and Water Yard Roof Replacement (6026102) projects as detailed in the table below. The $75,000 needed for this project will be reprogrammed from Project No. 6025101 to Project No. 6026101. This will leave a remaining balance of $5,147,201 in Project No. 6025101 available for other projects.

Project	Number	Council Date	Vendor	Amount
Water Projects (undefined), FY 2025,Fund 502	6025101	June 11,2024	Not Applicable	$6,500,000
Less transfers to other projects				
Lone Hill Water Main Relining Project	6025105	April 8, 2025	Big Ben Inc.	$537,462
Oak Park Road Project	6025104	May 27,2025	J. De Sigio Construction, Inc.	$314,804
Water Facility Assessment and Improvement Project	6026103	February 10, 2026	Civiltec Engineering,Inc.	$352,840
Water Yard Warehouse Roof Repair Project	6026102	June 23,2026	Best Contracting Services, Inc.	$72,693
Available Budget				**$5,222,201**
Requested Expenditure				
San Gabriel Plant Roof Replacement	6026101	August 25, 2026	Best Contracting Services, Inc.	$75,000*
Remaining Available Budget				**$5,147,201**

*Includes contingency of $4,341 (5.8%).

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Paul Fisher, Business Services Manager
Concurs With:	Not Applicable
Reviewed By:	Hal Ghafari, Public Works Director
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_Agreement.pdf

B_Amendment_No_1.pdf

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AGREEMENT FOR PUBLIC WORKS SERVICES

By and Between

CITY OF GLENDORA

and

BEST CONTRACTING SERVICES, INC.

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AGREEMENT FOR PUBLIC WORKS SERVICES BETWEEN THE CITY OF GLENDORA AND BEST CONTRACTING SERVICES, INC.

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein "Agreement") is made and entered into this 15th day of April, 2026 ("Effective Date") by and between the **City of Glendora**, a California municipal corporation ("City") and **Best Contracting Services, Inc.**, a California corporation ("Contractor"). City and Contractor may sometimes be referred to herein, individually as a "Party" or collectively, as the "Parties."

RECITALS

A. Pursuant to the City of Glendora Municipal Code Section 2.40.150(c)(1), the City has authority to enter into and execute contracts for Level 1 Projects by negotiated contract without competitive bidding. Level 1 projects, as defined in Glendora Municipal Code Section 2.40.150(b)(5), are public projects below the monetary threshold set forth in Public Contract Code Section 22032(b).

B. Contractor, following submission of proposals for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Glendora Municipal Code and California state law, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of the services described herein and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

Contractor shall perform all of the work, furnish all labor, materials, equipment, tools, utility services, and transportation, and comply with all of the specification and requirements set forth in the Project Documents for the Project (as each such terms are defined below), in compliance with all terms and conditions of this Agreement, and as described in the "Scope of Work" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants

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that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Project Documents.

The Scope of Work shall include the proposals and any other documents submitted from Contractor to the City for the project entitled "**San Gabriel Plant Roof Repairs"** (the "Project"), including any documents or exhibits referenced therein (collectively, "Project Documents"), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the Project Documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by state law and DIR regulations. Pursuant to Labor Code Section 1771.1, Contractor and all subcontractors must be registered with, and pay an annual fee to, the DIR prior to and during the performance of any work under this Agreement. Contractor shall notify the City in writing immediately, and in no case more than twenty-four (24) hours, after receiving any information that Contractor's or any of its subcontractors' DIR registration status has been suspended, revoked, expired, or otherwise changed.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the DIR determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined

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by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Sections 1810 and 1811. As required under Labor Code Section 1812, Contractor and each of its subcontractors shall keep an accurate record showing the name of and actual hours worked each calendar day and each calendar week by each worker employed by them in connection with the work performed under the terms of this Agreement.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

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Contractor's Authorized Initials Initial RG

Ryan Garcia
Vice President of Sales

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

(b) Pursuant to Public Contract Code Section 7104, Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions at the Project site, materially different from those indicated by information about the Project site made available to bidders prior to the deadline for submitting bids on the Project; or (iii) unknown physical conditions at the Project site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase

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in Contractor's cost of, or the time required for, the performance of any part of the work, the City shall issue a Change Order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under this Agreement. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the Parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a Change Order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of this Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under this Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed or corrected and any non-conforming construction or materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in this Agreement, or the Project Documents, or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance by the City for the Project, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the requirements under this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to any emergency condition or situation. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other subcontractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by

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Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement or the Project Documents, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Inspection by City.

In connection with the performance of this Agreement, the City shall have the authority to enter the worksite at any time for the purpose of identifying the existence of conditions, either actual or threatened, that may present a danger or hazard to any and all employees. The Contractor agrees that the City, in its sole authority and discretion, may order the immediate abatement of any and all conditions that may present an actual or threatened danger or hazard to any and all employees at the worksite Contractor acknowledges the provisions of Section 6400 of the Labor Code, which requires that employers shall furnish employment and a place of employment that is safe and healthful for all employees working therein. In the event the City identifies the existence of any condition that presents an actual or threatened danger or hazard to any or all employees at the worksite, the City is hereby authorized to order the immediate abatement of that actual or threatened condition pursuant to this Section.

The City may also, at its sole authority and discretion, issue an immediate stop work order to the Contractor to ensure that no employee working at the worksite is exposed to a dangerous or hazardous condition. Any stop work order issued by the City to the Contractor in accordance with the provisions of this section shall not give rise to any claim or cause of action for delay damages by the Contractor or the Contractor's agents or subcontractors against the City.

1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes to the work by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or $25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer, provided that such increase does not materially affect the work in a manner or materially and detrimentally affect the interest of the City. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C". If the rates in

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the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order that is completed to the satisfaction of the City, as follows:

(i) Labor: The cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: The cost of materials and equipment shall be at cost to Contractor or the lowest current price for which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) Daily Reporting: If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes all invoices for labor, materials and equipment costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights to payment for the work performed for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed **$46,854 (Forty Six Thousand Eight Hundred Fifty-Four Dollars)** (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

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2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all Project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Finance Director and/or the Contract Officer. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", include a copy of Contractor's certified payroll and proof that the certified payroll has been submitted to the DIR, and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall also submit a list of the prevailing wage rates for all employees and subcontractors providing services under this Agreement, as applicable, with Contractor's first invoice. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was

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rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in the work performed by Contractor.

2.6 Retention.

City will deduct a five percent (5%) retention from all progress payments. In accordance with Public Contract Code Section 22300, which is hereby incorporated into this Agreement, City shall permit the substitution of securities for any moneys withheld by City to ensure performance under this Agreement. The retention held by the City shall be released within sixty (60) days after the date of completion of the work and the Project, as required by Government Code Section 7107. In the event of a dispute between City and Contractor, City may withhold from the final payment an amount not to exceed one hundred fifty percent (150%) of the disputed amount.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed ("NTP") by the Contract Officer and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the Parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor's sole remedy being extension of the Agreement pursuant to this Section.

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3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor's work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. If City finds that Contractor's work does not meet the requirements and standards set forth in this Agreement, Contractor shall remedy any defects in the work at Contractor's sole expense, following notice by the City. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding six (6) months from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor ("Principals") are hereby designated as being the principals and representatives of Contractor authorized to act on its behalf with respect to the work specified herein and make all decisions in connection therewith:

Sean Tabazadeh, Chief Executive Officer

Kayhan Modir-Fatemi, Executive Vice President

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise

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expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be the City's Public Works Director, or such person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in, or authority over, the selection, discharge, supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

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ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification obligations to the City (as set forth below), and prior to commencement of any services under this Agreement, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General Liability Insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $2,000,000 per occurrence, $4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile Liability Insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with the services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional Liability (errors & omissions) Insurance. Contractor shall maintain professional liability insurance that covers the services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' Compensation Insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Pollution Liability Insurance. Contractor shall maintain Environmental Impairment Liability insurance, written on a Contractor's Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental, and gradual pollution and remediation. The policy limit shall be no less than $1,000,000 per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the Project site to the final disposal location, including non-owned disposal sites.

(f) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(g) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

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5.2 General Insurance Requirements.

(a) Proof of Insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of Coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's Rights of Enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable Insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of Subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of Contract Provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

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(h) Requirements Not Limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any Party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of Cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional Insured Status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of Undisclosed Coverage Limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass Through Clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the Project who is brought onto or involved in the Project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the Project will be submitted to City for review.

(n) City's Right to Revise Specifications. The City reserves the right at any time during the term of this Contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-Insured Retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely Notice of Claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance

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under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional Insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, injuries or death of any person (including workers and the public), losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's or indemnitors' reckless or willful misconduct, or arising from Contractor's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities (with legal counsel approved by City) and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities

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occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

Contractor's obligations under this Section shall apply regardless of whether or not such claims or liabilities were caused in part or contributed to by the City or any Indemnified Parties. In instances where City or its Indemnified Parties is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of the City.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement, Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement ("Performance Bond").

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement ("Payment Bond").

Both the Performance Bond and Payment Bond required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his/her power of attorney. The bonds shall be unconditional and remain in force during the entire term of this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. In addition, the insurance carrier must be currently authorized by the Insurance Commissioner to transact business of insurance or be on the List of Approved Surplus Line Insurers issued by the State of California. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the

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bonds required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Payment Bonds when the following have occurred:

(a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;

(b) the work for the Project has been finally accepted by the City; and

(c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Payment Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor's business, custody of the books and records may be given to City, and access shall be provided by Contractor's successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract

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Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the Project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the Project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

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(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the Parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant, in the sole and absolute discretion of the Project Manager. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on such invoices only when the default is cured to the satisfaction of the City. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This Agreement is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than $375,000. Additionally, Section 9204 of the California Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein and the intent of this Section is to implement Sections 20104 *et seq*. and Section 9204 of the California Public Contract

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Code with respect to any such claims by Contractor. This Section shall be construed to be consistent with said statutes.

For purposes of these procedures, the term "claim(s)" means a separate demand by the Contractor, after the City has denied Contractor's timely and duly made request for payment for extra work and/or a time extension, for (A) a time extension, (B) payment of money or damages arising from work done by or on behalf of the Contractor pursuant to this Agreement and payment of which is not otherwise expressly provided for or the Contractor is not otherwise entitled to, or (C) an amount the payment of which is disputed by the City.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other Party.

7.6 Legal Action.

In addition to any other rights or remedies, either Party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any

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contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 *et seq*. and 910 et *seq*., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of $400 (Four Hundred Dollars) as liquidated damages for each working day of delay in the performance of any of the services required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the Project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be such shorter time as may be determined by the Contract Officer. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating Party need not provide the non-terminating Party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either Party to this Agreement is required to initiate or defend or made a Party to any action or proceeding in any way connected with this Agreement, the prevailing Party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's

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fees on any appeal, and in addition a Party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment by the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to this Agreement which effects his / her financial interest or the financial interest of any corporation, partnership or association in which he/her is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and

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that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either Party desires or is required to give to the other Party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either Party may change its address by notifying the other Party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the Parties intend to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other Party will rely on the telecopied, .pdf or other electronically delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Agreement based on the form of signature.

9.4 Integration; Amendment.

This Agreement including the attachments hereto (and the documents incorporated herein) is the entire, complete and exclusive expression of the understanding of the Parties. It is understood that there are no oral agreements between the Parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the Parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in

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writing and approved by the Contractor and by the City Council. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either Party, this Agreement shall forthwith be amended to make such insertion or correction/

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the Parties hereunder unless the invalid provision is so material that its invalidity deprives either Party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials Initial RG

Ryan Garcia
Vice President of Sales

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the Parties hereto warrant that (i) such Party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party, (iii) by so executing this Agreement, such Party is formally

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bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date and year first-above written.

CITY:
CITY OF GLENDORA, a municipal corporation

Signed by:
Adam Raymond
A0FB4F5D056C43C...
Adam Raymond
City Manager
Apr 19, 2026 | 8:07 AM PDT

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
CACE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

DocuSigned by:
Kathleen R. Sessman
2252A9F44B69431...
Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
BEST CONTRACTING SERVICES, INC., a California corporation

Signed by:
Ryan Garcia
FBCAAEE17A5D4ED...
Name: Ryan Garcia
Title: Vice President of Sales
Email: rgarcia@bestcontracting.com
Apr 17, 2026 | 7:40 AM PDT

DocuSigned by:
Kayhan Fatemi
CE920B9189BB405...
Name: Kayhan Modir-Fatemi
Title: Executive Vice President
Email: kfatemi@bestcontracting.com
Apr 17, 2026 | 9:11 AM PDT

Address: 19027 S. Hamilton Ave.
Gardena, CA 90248

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EXHIBIT "A"

SCOPE OF WORK

I. Contractor shall perform the following services:

San Gabriel Plant Roof Repairs, 625 Hidden Valley Drive, Azusa, California

(a) Well building No. 12E Roof Repair

a. Demolition & Roof Preparation

i. Demolish and remove the existing BUR (Built-Up Roof) system in its entirety.

ii. Remove one (1) existing roof curb and infill area to create a flat roof surface.

iii. Demo area, approximately 8 ft. x 8 ft., to properly flatten and prep the roof deck.

iv. Furnish and install ¼-inch DensDeck over the entire roof deck to provide a suitable substrate for the new roofing system.

b. New Roofing System Installation

i. Install a new 60-mil PVC (Sarnafil or approved equal) roofing system over the prepared roof deck.

ii. Flash in one (1) roof curb, approximately 6 ft. x 5 ft., in accordance with manufacturer specifications and industry standards.

iii. All roofing work to be installed per manufacturer requirements to maintain warranty eligibility.

c. Deck & Structural Repairs

i. Inspect roof deck for dry-rot or concealed damage following demolition.

ii. Repair any dry-rot or damaged substrate as required prior to installation of the new roof system.

iii. Extent of dry-rot repairs to be determined after demolition and exposure of existing conditions.

d. Sheet Metal and Edge Details

i. Remove existing coping metal and furnish/install new 100 LF of coping metal (size to be verified).

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ii. Furnish and install white clad metal drip edge, approximately 40 LF, sized 2" x 4", at applicable roof edges.

(b) Storage Building Roof Repair

a. Demo existing roof down to the substrate

b. Remove 2 curbs and fill in and make flat 8 ft. x 8 ft.

c. Install 1/4-inch DensDeck to entire roof deck.

d. Install PVC 60 mil Sarnafil roof system.

e. Flash in 2 vents 36" x 36"

f. Install 2 scupper drains 7" x 5" and 5" x 5"

g. Remove old coping metal and install a new one.

h. Repair all dry-rot damaged wood before installation of new roof system.

(c) Exclusions

a. Asbestos abatement

b. All other work not specifically stated under the Scope of Work above

II. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.

III. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition; and shall observe and perform all traffic control safe protocols while working in the public right of way and upon any City facilities.

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EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

Added text is indicated in ***bold italics***, deleted text is indicated in ~~strikethrough~~.

I. Section 1.10 (Additional Work and Change Orders), Subsection (b), of the Agreement shall be revised as follows:

(b) Any increase in compensation of up to ***six*** ~~ten~~ percent (~~10~~ ***6***%) of the Contract Sum or $25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer, provided that such increase does not materially affect the work in a manner or materially and detrimentally affect the interest of the City. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

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EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Contractor shall perform all work at the rates set forth in the Project Documents submitted as part of Contractor's proposals, and listed below:

Task 1: Well building No. 12E Roof Repair: $22,303

Task 2: Storage Building Roof Repair: $24,551

II. A retention of five percent (5%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.

III. Within the budgeted amounts for each of the Tasks set forth above, and with the approval of the Contract Officer, funds may be shifted from one item's subbudget to another so long as the Contract Sum is not exceeded per Section 2.1.

IV. The City will compensate Contractor for the services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the services.

C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the services.

V. The total compensation for the services shall not exceed the Contract Sum, as provided in Section 2.1 of this Agreement.

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EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

	Description	Days to Perform	Deadline Date
A.	All Work	15 working days from City's issuance of the NTP	6 months following the Effective Date

II. Contractor shall deliver the following tangible work products to the City by the following dates.

A. Weekly Progress Reports

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

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PERFORMANCE BOND

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to **Best Contracting Services, Inc.,** as Contractor ("Principal"), a Contract for the work entitled and described as follows: "**San Gabriel Plant Roof Repair"**;

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of **Forty One Thousand Seven Hundred Forty-Five Dollars ($41,745)**, this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____ 20___.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

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Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to **Best Contracting Services, Inc.,** as Contractor ("Principal"), a Contract for the work entitled and described as follows: **"San Gabriel Plant Roof Repairs"**;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of **Forty One Thousand Seven Hundred Forty-Five Dollars ($41,745)**, this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of Glendora**
Project: _____

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

POLICY NUMBER	EXPIRATION DATE	LIMITS OF LIABILITY
		Workers' Compensation: Statutory Limits Under the Laws of the State of California Employers' Liability: $_____ Each Accident $_____ Disease - Policy Limit $_____ Disease - Each Employee

_____	_____
Named Insured (Contractor)	Insurance Company
_____	_____
Street Number	Street Number
_____	_____
City and State	City and State
	By_____ (Company Representative)

(SEE NOTICE ON NEXT PAGE)

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

Insurance Company Agent for Service
of Process in California:

_____
Name

_____
Agency

_____
Street Number

_____
City and State

_____
Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

ADDITIONAL INSURED ENDORSEMENT
COMPREHENSIVE GENERAL LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at: City Manager, City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380.

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Contractual Liability	□ Explosion Hazard
□ Owners/Landlords/Tenants	□ Collapse Hazard
□ Manufacturers/Contractors	□ Underground Property Damage
□ Products/Completed Operations	□ Pollution Liability
□ Broad Form Property Damage	□ Liquor Liability
□ Extended Bodily Injury	□ _____
□ Broad Form Comprehensive General Liability Endorsement	□ _____
	□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

ADDITIONAL INSURED ENDORSEMENT
AUTOMOBILE LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Any Automobiles
□ All Owned Automobiles
□ Non-owned Automobiles
□ Hired Automobiles
□ Scheduled Automobiles
□ Garage Coverage
□ Truckers Coverage
□ Motor Carrier Act
□ Bus Regulatory Reform Act
□ Public Livery Coverage
□ _____
□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____*(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20___

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

ADDITIONAL INSURED ENDORSEMENT
EXCESS LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

□ Following Form
□ Umbrella Liability
□ _____

11. Applicable underlying coverages:

INSURANCE COMPANY	POLICY NO.	AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages: _____

13. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

14. This is an □ occurrence or □ claims made policy *(check one)*.

15. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

Docusign Envelope ID: 8E072EEB-3931-8BC8-821A-F75F152353B8

(signatures on following page)

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

Docusign Envelope ID: 34133D3A-6493-87B7-8148-45B6E639B6A4

AMENDMENT NO. 1

TO AGREEMENT FOR PUBLIC WORKS SERVICES BY AND BETWEEN CITY OF GLENDORA AND BEST CONTRACTING SERVICES, INC.

THIS AMENDMENT NO. 1 TO THE AGREEMENT FOR PUBLIC WORKS SERVICES ("Amendment No. 1") by and between the **CITY OF GLENDORA**, a California municipal corporation ("City") and **BEST CONTRACTING SERVICES, INC.**, a California corporation ("Contractor") is entered into and effective as of the _____ day of _____, 2026.

RECITALS

A. City and Contractor entered into that certain Agreement for Public Works Services dated April 15, 2026 ("Agreement") whereby Contractor agreed to complete the project entitled **"San Gabriel Plant Roof Repairs."**

B. City and Contractor now desire to amend the Agreement to (i) increase the scope of work to include the installation of a roof hatch, larger sidewall vents, and related exhaust fan removal and infill work, and (ii) increase the Contract Sum by $23,805, from $46,854 to $70,659, for the additional scope of work.

TERMS

1. **Incorporation of Recitals.** The Recitals set forth above are incorporated into and are a part of this Amendment No. 1.

2. **Terms and Conditions.** All words, terms, and phrases used or referenced in this Amendment No. 1, not expressly defined in this Amendment No. 1, shall have the same meaning ascribed to them in the Agreement.

3. **Contract Amendments**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. **Section 2.1 (Contract Sum) of the Agreement shall be revised as follows:**

> "Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed ~~$46,854 (Forty Six Thousand Eight Hundred Fifty-Four Dollars)~~ ***$70,659 (Seventy Thousand Six Hundred Fifty-Nine Dollars)*** (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10."

b. **Section I.(a) a. of Exhibit A to the Agreement shall be revised as follows:**

I. Contractor shall perform the following services:

San Gabriel Plant Roof Repairs, 625 Hidden Valley Drive, Azusa, California

Docusign Envelope ID: 34133D3A-6493-87B7-8148-45B6E639B6A4

(a) Well building No. 12E Roof Repair

a. Demolition & Roof Preparation

i. Demolish and remove the existing BUR (Built-Up Roof) system in its entirety.

ii. Remove one (1) existing roof curb and infill area to create a flat roof surface.

iii. Demo area, approximately 8 ft. x 8 ft., to properly flatten and prep the roof deck.

iv. Furnish and install ¼-inch DensDeck over the entire roof deck to provide a suitable substrate for the new roofing system.

v. Remove dormer vent and curb and install roof hatch.

vi. Remove and demolish exhaust fan and infill with plywood to match roof areas.

vii. Remove two (2) lower sidewall vents and install larger vents, approximately 29" x 6'.

c. **Section I of Exhibit C to the Agreement shall be revised as follows:**

I. Contractor shall perform all work at the rates set forth in the Project Documents submitted as part of Contractor's proposals, and listed below:

Task 1: Well building No. 12E Roof Repair: ~~$22,303~~ ***$46,108***

Task 2: Storage Building Roof Repair: $24,551

Total Contract Sum: $70,659

4. **Continuing Effect of Agreement.** Except as amended by this Amendment No. 1, the provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment No. 1, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement, as amended by this Amendment No. 1 to the Agreement.

5. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Contractor each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement, as amended by this Amendment No. 1, is currently an effective, valid, and binding obligation.

Contractor represents and warrants to City that, as of the date of this Amendment No. 1, City is not in default of any material term of the Agreement and that there have been no events

Docusign Envelope ID: 34133D3A-6493-87B7-8148-45B6E639B6A4

that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Contractor that, as of the date of this Amendment No. 1, Contractor is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

6. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 1.

7. **Authority**. The persons executing this Amendment No. 1 on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment No. 1 on behalf of said party, (iii) by so executing this Amendment No. 1, such party is formally bound to the provisions of this Amendment No. 1, and (iv) the entering into this Amendment No. 1 does not violate any provision of any other agreement to which said party is bound.

8. **Counterparts**. This Amendment No. 1 may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the parties intends to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other party will rely on the telecopied, .pdf or other electronically delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Amendment No. 1 based on the form of signature.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Docusign Envelope ID: 34133D3A-6493-87B7-8148-45B6E639B6A4

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 1 on the date and year first-above written.

CITY:
CITY OF GLENDORA, a California municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
CACE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
BEST CONTRACTING SERVICES, INC., a California corporation

Signed by:
Sean Tabazadeh
F3D8BB5630B44F0...
Name: Sean Tabazadeh
Title: Chief Executive Officer, Chief Financial Officer, Secretary
Email: staba@bestcontracting.com
Jul 29, 2026 | 2:32 PM PDT

Signed by:
Kayhan Fatemi
CE920B9189BB405...
Name: Kayhan Modir-Fatemi
Title: Executive Vice President
Email: kfatemi@bestcontracting.com
Jul 29, 2026 | 2:51 PM PDT

Address:
19027 S. Hamilton Avenue, Gardena, CA 90248

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer.

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**City Clerk**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Consideration of Amendment No. 1 to the Agreement with Granicus, LLC for a one-year renewal for the City's website in an amount not to exceed $55,126.95**		

RECOMMENDATION
That the City Council:

1. Approve Amendment No. 1 to the Agreement with Granicus, LLC, exercising the one-year renewal option for the City's website and community engagement platform, in an amount not to exceed $55,126.95; and
2. Authorize the City Manager, or designee, to execute Amendment No. 1 in a form approved by the City Attorney.

STRATEGIC FOCUS AREAS

- Goal 4: Enhance and Modernize the Organization (EMO)

EXECUTIVE SUMMARY
Staff recommends that the City Council approve Amendment No. 1 to the City's agreement with Granicus, LLC, exercising the option to extend the term, in an amount not to exceed $55,126.95 for the one-year period of extension, funded from Information Technology Software Maintenance in the adopted Fiscal Year 2026/27 Mid-Cycle Budget. Granicus provides the City's OpenCities website platform together with integrated two-way communication tools — email and text notifications, online forms, and the EngageGlendora community feedback module. Approving Amendment No. 1 maintains these services and advances the City's Strategic Plan objective of expanding opportunities for community engagement by sustaining a modernized, mobile-friendly website and the outbound and inbound communication tools that support it.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
September 15, 2023, City Council approved a three-year agreement with Granicus, LLC for design upgrades, configuration, training, support maintenance, monitoring, and cloud data storage for the City's website, with two additional one-year renewal options, in an amount not to exceed $366,730.

DISCUSSION
The City of Glendora has consistently used digital platforms such as social media channels and its website as primary resources for community information and engagement. Examples include the color-coordinated alert system developed following the Colby Fire in 2014 to advise residents across all platforms of mudflow and potential dangers, and more recently the integration of Zoom, the City’s website, and YouTube to support public participation in City meetings during the COVID-19 pandemic.

Historically, social media platforms have provided a reliable conduit to the City's website, consistently driving traffic to the organization's central hub of information, including contact forms and phone numbers for staff available to address community needs. Current volatility across the social media landscape has reduced its efficacy in both a productive outlet for community dialog and a dependable channel to the website.

Website Usage. Glendora's website is anticipated to experience over 900k page views in 2026, an increase of approximately 14% over 2024, and 10% over 2025. A growing share of this traffic comes from mobile devices, underscoring the value of the platform's mobile-friendly, services-focused design.

Social media context. Social media remains a meaningful driver of traffic to the City website, though the landscape has shifted: Instagram has surpassed Facebook as the City's most-used channel, with 14% year-over-year growth in 2026, while the City's Facebook following grew nearly 21% over the same period. Given ongoing volatility across social platforms, the City-controlled website and the Granicus notification tools provide a more stable, direct channel to residents.

Community feedback. In the 2025 community survey, 84% of respondents reacted positively to the website as an effective tool for the City to communicate with them, email (87.7%), and text messaging (86.7) rated slightly more effective overall. The current Granicus agreement includes website, email, and text messaging capabilities allowing the City to reach residents through all three of the channels they rated most effective.

Communication and engagement tools. The renewal maintains the following modules, all included in the Granicus OpenCities platform:

- **Communications (formerly GovDelivery)** — email and text notifications, including subscribe prompts that make it easier for residents to sign up for news and calendar updates from City departments.
- **Sentiments and Feedback / EngageGlendora.com (formerly EngagementHQ)** — inbound engagement tools such as monitored forums, idea boards, pin maps, stories, Q&A, polls, and surveys that capture community feedback to inform project management and decision-making.
- **Forms (formerly GovService Forms)** — digitized workflows and online services.

Together, these modules support a modernized, services-focused website that connects residents with the information and services they need through an efficient, streamlined, and mobile-friendly interface.

FISCAL IMPACT

The cost of the services for the extension term under Amendment No. 1 is a total not to exceed $55,126.95. Sufficient appropriations are available in the FY 2026/27 Adopted Mid-Cycle Budget in the Technology (Fund 553) City Software account (55330150.59112).

Solutions	Frequency	Quantity/Unit	Annual Fee
Government Experience Cloud	Annual	1 Each	$0.00
OpenCities SaaS License	Annual	1 Each	$14,700.52
EHQ Unlimited	Annual	1 Each	$18,988.16
Communications Cloud	Annual	1 Each	$12,250.44
OpenForms Enterprise License (30 users, 100 forms)	Annual	1 Each	$9,187.83
		SUBTOTAL:	$55,126.95

ENVIRONMENTAL DETERMINATION

The recommended action is not a "project" subject to the California Environmental Quality Act (CEQA) as defined in CEQA Guidelines Section 15378 and is further exempt under Section 15061(b)(3), as it can be seen with certainty that there is no possibility the activity may have a significant effect on the environment. No further environmental review is required.

Prepared By:	Greg Morton, Public Communications Coordinator
Concurs With:	Not Applicable
Reviewed By:	Kathleen R. Sessman, City Clerk/Communications Director
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A. 2023 Signed Granicus Contract.pdf

B. 2026 Docusign_Amendment_1_Granicus.pdf

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CONTRACT SERVICES AGREEMENT

By and Between

CITY OF GLENDORA

and

GRANICUS, LLC

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AGREEMENT FOR CONTRACT SERVICES BETWEEN THE CITY OF GLENDORA AND GRANICUS, LLC

THIS AGREEMENT FOR CONTRACT SERVICES (herein "Agreement") is made and entered into this 12th day of September, 2023 by and between the City of Glendora, a California municipal corporation ("City") and Granicus, LLC, a Minnesota Limited Liability Company ("Consultant"). City and Consultant may be referred to, individually or collectively, as "Party" or "Parties."

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Glendora's Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

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1.2 Consultant's Proposal.

The Scope of Service shall include the Consultant's scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 California Labor Law.

If the Scope of Services includes any "public work" or "maintenance work," as those terms are defined in California Labor Code section 1720 *et seq.* and California Code of Regulations, Title 8, Section 16000 *et seq.*, and if the total compensation is $1,000 or more, Consultant shall pay prevailing wages for such work and comply with the requirements in California Labor Code section 1770 *et seq.* and 1810 *et seq*., and all other applicable laws, including the following requirements:

(a) Public Work. The Parties acknowledge that some or all of the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Consultant shall post job site notices, as prescribed by regulation.

(b) Prevailing Wages. Consultant shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Consultant acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Consultant shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subcontractor.

(d) Payroll Records. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this

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Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Consultant acknowledges that eight (8) hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Consultant or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Consultant certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Consultant's Authorized Initials DS _____

Greg Eck, Manager, Contracts

(i) Consultant's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Consultant shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

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1.6 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the City of such fact and shall not proceed except at Consultant's risk until written instructions are received from the Contract Officer.

1.7 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

1.8 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.9 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or $50,000, whichever is less; or, in the time to perform of up to one hundred eighty (180) days, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other Consultants. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.10 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

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ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed, for the initial Term of the Agreement, **THREE HUNDRED THIRTY-NINE THOUSAND SEVEN HUNDRED TWENTY-NINE AND 22/100 dollars ($339,729.22 Dollars**) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.9.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services, less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

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2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding three (3) years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D"). The City Manager may, at his/her sole discretion, extend the Term for two (2) additional one-year Term(s).

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Consultant.

The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Joe Markusson, Sr. Dir. GXC Implementation
Jax Harris, Account Executive

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It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced nor may their responsibilities be substantially reduced by Consultant without the express written approval of City. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Consultant.

Consultant shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be the Information Technology Director, or such person as may be designated by the City Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Consultant's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant.

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4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

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5.2 General Insurance Requirements.

(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by

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the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out

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of or in connection with the negligent performance of the work, operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable ("indemnitors"), or arising from Consultant's or indemnitors' reckless or willful misconduct, or arising from Consultant's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Consultant will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Consultant hereunder; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Consultant hereunder, Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination of this Agreement.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to City, and access shall be provided by Consultant's successor in interest. Notwithstanding the above, the Consultant shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

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6.2 Reports.

Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party

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regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not

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constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.8 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.9 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any

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other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects her/his financial interest or the financial interest of any corporation, partnership or association in which (s)he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class.

8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

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ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380, and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be

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"remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials DS _____

Greg Eck, Manager, Contracts

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:
City of Glendora, a municipal corporation

DocuSigned by:
Adam Raymond
A0FB4F5D056C43C...
Adam Raymond
City Manager
Sep 13, 2023 | 9:08 AM PDT

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
William Wynder
9F096A23BACC45F...
William W. Wynder
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Marie Ricci
A98B6D9025C448A...
Marie Ricci
Administrative Services Director/City Treasurer

ATTEST:

DocuSigned by:
Kathleen Sessman
2252A9F44B69431...
Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
Granicus, LLC

DocuSigned by:
Kelly Oliver
065201CE166448D...
Name: Kelly Oliver
Title: Vice President - Legal
Email: Kelly.Oliver@Granicus.com
Aug 9, 2023 | 11:18 AM PDT

DocuSigned by:
Greg Eck
71FB6CB5D848403...
Name: Greg Eck
Title: Manager, Contracts
Email: Greg.Eck@Granicus.com
Aug 9, 2023 | 9:42 AM PDT

Address:
408 St. Peter Street, Suite 600, Saint Paul, MN 55102

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED UNLESS EXECUTED UTILIZING DOCUSIGN. IN ADDITION, THE APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

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GRANICUS
408 St. Peter St, Suite 600
St. Paul, MN 55102

THIS IS NOT AN INVOICE

Order Form
Prepared for
Glendora, CA

Granicus Proposal for Glendora, CA

ORDER DETAILS

Prepared By:	Jax Harris
Phone:	
Email:	jax.harris@granicus.com
Order #:	Q-270482
Prepared On:	1 Jun 2023
Expires On:	30 Jun 2023

ORDER TERMS

Currency:	USD
Payment Terms:	Net 45 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Subscription End Date:	30 Sep 2023
Period of Performance:	The Agreement will begin on date of signature and will continue through the end of the then current billing term, and will continue for an additional 48 months thereafter.

The subscription includes the following domain(s) and subdomain(s):
https://www.cityofglendora.org/

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PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Existing Subscriptions			
Solution	**Billing Frequency**	**Quantity/Unit**	**Annual Fee**
govAccess - Maintenance, Hosting, & Licensing Fee - Core	Annual	1 Each	$9,380.68

One-Time Fees			
Solution	**Billing Frequency**	**Quantity/Unit**	**One-Time Fee**
Government Experience Cloud (SERVE) – Set-up & Config	Up Front	1 Each	$0.00
Granicus Web - Enhanced Package	Milestones - 40/30/30	1 Each	$20,000.00
Government Experience Cloud (SERVE) – Training	Up Front	1 Each	$0.00
EHQ Standard Implementation	Up Front	1 Each	$2,500.00
Granicus Web - AzureAD Connector - Services Setup and Configuration Package	Up Front	1 Each	$0.00
Communications Cloud - Setup and Configuration	Up Front	1 Each	$4,000.00
Communications Cloud - Online Training	Up Front	1 Each	$500.00
Setup and configuration package: OpenForms License	Up Front	1 Each	$0.00
Training: OpenForms	Upon Delivery	1 Each	$0.00
		SUBTOTAL:	**$27,000.00**

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New Subscription Fees			
Solution	**Billing Frequency**	**Quantity/Unit**	**Annual Fee**
Government Experience Cloud (SERVE)	Annual	1 Each	$0.00
EHQ Unlimited	Annual	1 Each	$15,500.00
Communications Cloud	Annual	1 Each	$10,000.01
OpenCities SaaS License	Annual	1 Each	$12,000.00
OpenForms Enterprise License (30 users, 100 forms)	Annual	1 Each	$7,500.01
		SUBTOTAL:	**$45,000.02**

- *Please note, annual fees for new subscriptions will be prorated to align to Client's then-current billing term. Exceptions include Recurring Captioning Services, SMS, and Targeted Messages.*
- *Additional volume purchased will cover the period of 15 Mar 2023 - 30 Sep 2023 The additional volume and annual fees will be added to Glendora, CA's standard subscription and will be included in the next renewal period.*

Communications Cloud Tier:
for up to 10000 subscribers.

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FUTURE YEAR PRICING

Solution(s)	Period of Performance			
	Year 2	Year 3	Year 4	Year 5
govAccess - Maintenance, Hosting, & Licensing Fee - Core	$10,037.33	$10,739.94	$11,491.74	$12,296.16
Government Experience Cloud (SERVE)	$0.00	$0.00	$0.00	$0.00
EHQ Unlimited	$16,585.00	$17,745.95	$18,988.16	$20,317.33
Communications Cloud	$10,700.01	$11,449.01	$12,250.44	$13,107.97
OpenCities SaaS License	$12,840.01	$13,738.81	$14,700.52	$15,729.56
OpenForms Enterprise License (30 users, 100 forms)	$8,025.01	$8,586.76	$9,187.83	$9,830.98
SUBTOTAL:	**$58,187.36**	**$62,260.47**	**$66,618.69**	**$71,282.00**

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PRODUCT DESCRIPTIONS

Solution	Description
govAccess - Maintenance, Hosting, & Licensing Fee - Core	The govAccess Maintenance, Hosting, and Licensing plan is designed to equip the client with the technology, expertise and training to keep the client's website relevant and effective over time. Services include the following: • Ongoing software updates • Unlimited technical support (6:00 AM - 6:00 PM PT, Monday - Friday) • Access to training webinars and on-demand video library • Access to best practice webinars and resources • Annual health check with research-based recommendations for website optimization • DDoS mitigation • Disaster recovery with 90-minute failover (RTO) and 15-minute data replication (RPO)
Government Experience Cloud (SERVE)	Government Experience Cloud is a purpose-built software-as-a-service (SaaS) solution that helps local government transform the resident experience to better connect, engage, and serve constituents by increasing workflow efficiencies and maximizing existing technology investments, such as integrations into traditional back-office enterprise solutions. The SERVE edition is an outcome focused solution that reduces costs by prioritizing moving expensive interactions with government - calls, in-person visits and downloadable PDFs - to easy-to-use self service interactions backed by data.

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Solution	Description
EHQ Unlimited	Unlimited engagement package for teams; • Annual subscription • Unlimited engagement projects per year • Two Site Administrator • Unlimited Project Administrators • Access to all standard tools including embeddable Surveys/polls, Forums, Guestbook, Stories, Q&A, Ideas, Places and Newsfeed • Customizable registration form and Participant Relationship Manager (PRM) • Appearance editor for homepage management, branding and styling • Access to reporting and analysis tools including Survey Analysis, Text Analysis with sentiment, tool and project dashboards, customisable PDF survey reports and downloadable excel reports • Newsletters for project updates and project communication • 24/7 independent moderation, in-app chat and email support, access to Helpdesk and Granicus Community.

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Solution	Description
Granicus Web - Enhanced Package	The Enhanced package provides a citizen-focused website with a robust UX process. This package utilizes standard CMS functionality to create a modular homepage layout. It is recommended for organizations that have a small/medium website implementation team with the capacity to engage in a design process to feature their existing branding using proven design patterns for digital transformation. **This package includes:** · Professional Project Management o Weekly / bi-weekly communication · Basic UX Consultation, which may include one (1) or more of the following based on consultation with client: o One (1) site analytics report based on Google Analytics o One (1) homepage heatmap analytics visualization o One (1) internal stakeholder survey o One (1) Community survey export o One (1) modular homepage wireframe based on predefined building blocks o Information Architecture (IA) best practices review · One (1) Content Rationalization Package (basic) o Best practices review, one (1) hour session o Site scrape loaded into AIM framework document · One (1) Visual Design Package o One (1) homepage design concept o Interior page sample o Mobile version sample o Up to three (3) rounds of design revisions · Up to two (2) CX features o choose from Granicus library · Development/CMS Implementation · Content Migration - up to one hundred (100) pages · QA & Accessibility Report · Remote Training o Delivered in three (3) non-consecutive sessions eight (8) hours total o Up to ten (10) people

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Solution	Description
Communications Cloud	The Cloud is a Software-as-a-Service (SaaS) solution that enables government organizations to connect with more people. By leveraging the Cloud, the client will be able to utilize a number of different outreach mediums, including email, SMS/text messages, RSS feeds, and social media integration to connect with its target audiences. The Cloud includes: • Unlimited email sends with industry-leading delivery and management of all bounces • Support to upload and migrate existing email lists • Access to participate in the GovDelivery Network • Ability to send mass notifications to multiple devices • 24/7 system monitoring, email and phone support during business hours, auto-response to inbound messages from end users, and emergency support • Text-to-subscribe functionality • Up to 2 Web-hosted training sessions annually • Up to 50 administrators • Up to 1 GovDelivery account(s) • Access to a complete archive of all data created by the client for 18 months (rolling) • Up to 3 hours of message template and integration development • Up to 100 subscription topics • Up to 100,000 SMS/text messages per year from a shared short code within the United States* *International numbers are not supported. SMS/text messages not used in the period of performance will not carry over to the following year.
EHQ Standard Implementation	EHQ Standard Implementation for training and onboarding; • Site delivery and onboarding details • Scheduled kick-off call to discuss goals and implementation process • Site Admin training on EHQ platform • Site review and quality assurance checks prior to launch

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Solution	Description
OpenCities SaaS License	The OpenCities platform allows you to launch modern, easy to use websites that evolve to put the needs of your community at the center. The SaaS License includes: • All OpenCities out of the box functionality (excluding optional/premium modules priced separately) • Platform setup and full project management • Managed cloud hosting via Microsoft AzureGov • Ongoing security updates • Ongoing product updates and enhancements • WCAG AA Accessibility maintained perpetually • 99.9% up-time guarantee and 24/7 support for Priority 1 issues (per SLA) • Comprehensive SLA and Support Ticketing system See subscription agreement for details.
Granicus Web - AzureAD Connector - Services Setup and Configuration Package	The Azure AD connector integrates with your Microsoft Active Directories (via AzureAD, not on-prem), giving staff the convenience of a single signon experience and automatically mapping the appropriate roles and permissions in the CMS to relevant AD users. For your intranet, the Azure AD connector powers your staff directory and organization chart to ensure they are dynamically updated regularly. This connector may be used for your web, intranet, and subsites.
Communications Cloud - Setup and Configuration	The Cloud is a Software-as-a-Service (SaaS) solution that enables government organizations to connect with more people. By leveraging the Cloud, the client will be able to utilize a number of different outreach mediums, including email, SMS/text messages, RSS feeds, and social media integration to connect with its target audiences. The Cloud setup and configuration includes: • The implementation consultant will be assigned to Recipient during the setup process for up to 90 days • Unlimited access to Web-based recorded trainings and online help for administrations on the following topics: standard Messaging, the GovDelivery Network, Automation, Mobile and Analytics • Up to 2 Web-hosted training sessions that must be used within 180 days of Kickoff • Up to 5 hours of message template and integration development that must be used within 90 days of Kickoff

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Solution	Description
Communications Cloud - Online Training	Provides a balance of Product knowledge and industry best practices to a specific audience. Sessions are delivered by product experts via videoconferencing technology.
OpenForms Enterprise License (30 users, 100 forms)	OpenForms is a digital forms builder specifically designed for Government. Government services can be complicated, but the experience for the residents accessing them shouldn't have to be. OpenForms is perfect for the business of government, with capabilities that will help you convert complex, multi-page forms and processes into simple, step-by-step online forms that adjust based on customers responses. The Enterprise plan to accelerate digital transformation for up to: 30 users, 100 published forms. Key features include: • Workspaces • Response workflows • Custom documents (Certificates, permits, formal letters & more) • Form versioning & scheduling • Drag and drop form builder • Display logic and calculations • Payments • Insights dashboard • Form analytics • Support team access • Save responses • Unlimited responses • Data connections and API access • Up to: 50GB file uploads, 2,000 web API calls per hour, 20 custom documents per form
Setup and configuration package: OpenForms License	Setup and configuration of OpenForms Team License (5 users, 50 forms)
Training: OpenForms	2.5 hour OpenForms Training session for up to 20 people, delivered online.

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GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
  - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
  - Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use and disclosure of such information).
- **Data obtained through the Granicus Advanced Network.**
  - Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
  - Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
  - Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.

UPDATES TO SHARED SHORT CODES FOR SMS/TEXT MESSAGING (US CLIENTS ONLY):

- Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
- Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

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TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at https://granicus.com/legal/licensing, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-270482 dated 01 Jun 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Glendora, CA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Client will be invoiced for use of any product or service measured or capped by volume or amount of usage that exceeds the permitted amount set forth in this Quote at the same cost or rate set forth herein.
- **Updates to Shared Short Codes for SMS/Text Messaging:**
  Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee. Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

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BILLING INFORMATION

Billing Contact:		**Purchase Order Required?**	[ ] - No [ ] - Yes
Billing Address:		**PO Number:** *If PO required*	
Billing Email:		**Billing Phone:**	

If submitting a Purchase Order, please include the following language:
The pricing, terms, and conditions of quote Q-270482 dated 12 May 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Glendora, CA	
Signature:	
Name:	
Title:	
Date:	

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Order #: Q-270482
Prepared: 1 Jun 2023

DocuSign Envelope ID: E9C711C4-518F-4A30-9DF2-F5D1258078BA

EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

Added text is indicated in ***bold italics***, deleted text is indicated in ~~strikethrough~~.

I. ***Cyber Liability.***

Technology Professional Liability Errors and Omissions Insurance appropriate to the Consultant's profession and work hereunder, with limits not less than $2,000,000per occurrence. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by the Vendor in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, copyright, trademark, invasion of privacy violations, information theft, release of private information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

(a) The Policy shall include, or be endorsed to include, property damage liability coverage for damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the Agency in the care, custody, or control of the Vendor. If not covered under the Vendor's liability policy, such "property" coverage of the Agency may be endorsed onto the Vendor's Cyber Liability Policy as covered property as follows:

(b) Cyber Liability coverage in an amount sufficient to cover the full replacement value of damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of the Agency that will be in the care, custody, or control of Vendor.

(c) The Insurance obligations under this agreement shall be the greater of 1—all the Insurance coverage and limits carried by or available to the Vendor; or 2—the minimum Insurance requirements shown in this agreement. Any insurance proceeds in excess of the specified limits and coverage required, which are applicable to a given loss, shall be available to Agency. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the indemnity or other obligations of the Vendor under this agreement.

II. 1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the "Scope of Services" ***or "Order"*** attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest

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professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

III. 1.2 <u>Licensing/Permitted Use.</u>

a) Intellectual Property Ownership. Consultant and its licensors own all IP Rights in the products. Consultant Products ("Products") shall mean the online or cloud subscription services, on premise software, and embedded software licensed to City, and hardware components purchased by City under this Agreement. City and its authorized users have no right, title or interest in the Products other than the license rights expressly granted herein. All rights not expressly granted in the Products are reserved by the Consultant or its licensors.

b) License to Products. Consultant hereby grants City a non-exclusive, non-transferable license to access and use the Products identified in the order during the term set forth therein. "Order" shall mean a binding proposal, written order, or purchasing document setting forth the Products made available to City. In addition to the terms of this contract and the order, product-specific license terms applicable to certain of the Products can be found at granicus.com/legal/licensing and are hereby incorporated into this contract by reference. Consultant reserves all right, title and interest in and to all Consultant Products, including all rights not expressly granted to City under this contract.

c) For the Scope of Services, "Deliverable(s)" shall mean any; use of computer software, written documentation, reports or materials developed or provided by Consultant specifically for City pursuant to a Scope of Services. Consultant grants City, to satisfy its contractual obligations to City, a non-exclusive, non-transferable, royalty-free, perpetual license to use the Deliverables on behalf of and for the benefit of City for City's internal use and with the Consultant Products. Consultant retains all right, title and interest to the Deliverables except for those rights expressly granted to City by Consultant and reserves all rights not otherwise expressly granted herein.

d) Third Party Contractors. City may permit its third-party contractors to access and use the Products solely on behalf of and for the benefit of City, so long as: (i) such contractor agrees to comply with this contract as if it were City; (ii) City remains responsible for each contractor's compliance with this contract and any breach thereof; and (iii) all volume or transaction-based use of the Products includes use by contractors. All rights granted to any contractor terminate immediately upon conclusion of the services rendered to City that give rise to such right. Upon termination of such rights, contractor will immediately cease all use of the Products and uninstall and destroy all confidential or proprietary Consultant information in its possession. City will certify compliance with this section in writing upon Consultant's request.

e) Data Sources. City may only upload data related to individuals that originates with or is owned by City. City shall not upload data purchased from third parties without Consultant's prior written consent and list cleansing services provided by Consultant for an additional fee. Consultant will not sell, use, or disclose any personal information provided by City for any purpose other than performing services subject to this Agreement.

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f) Content. City can only use Products to share content that is created by or owned by City and/or content for affiliated organizations, provided that use by City for affiliated organizations is in support only, and not as a primary communication vehicle for such organizations that do not have their own license to the Products. Consultant is not responsible for any content used, uploaded or migrated by City or any third party. "Content" means any material or data: (i) displayed or published on City's website; (ii) provided by City to Consultant to perform the services; or (iii) uploaded into Products. City grants Consultant a limited, non-exclusive right during the Term to access and use the Content to provide the Products and services. Content does not include user feedback related to the Products or services, which Consultant is free to use without any further permission or consideration to City. In addition, Content does not include data generated by use of the Products, including system data and data derived from Content in an aggregated and anonymized form, which may be used by Consultant for any and all business purposes including diagnostics and system and product improvements.

g) Data Backup and Protection. City will maintain a back-up of any data or data files provided to Consultant. For certain Products, Consultant offers functionality that requires subscribers to enable password protection of subscriber profiles and associated data. City assumes all responsibility for implementing and enforcing this security functionality in its sole discretion.

h) Passwords. Sign-on credentials used to access the Products are non-transferable. City is responsible for keeping all passwords secure and for all use of the Products through City's sign in credentials.

i) Restrictions. City shall not:

- ***(i) Use or permit any end user to use the Products to store or display adult content, promote illegal or immoral activities, send or store infringing, obscene, threatening or unlawful or tortious material or disrupt others use of the Products, network services or network equipment, including unsolicited advertising or chain letters, propagation of computer worms and viruses, or use of the Products to make unauthorized entry into any other device accessible via the network or Products;***
- ***(ii) Use the Products as a door or signpost to another server;***
- ***(iii) Disassemble, decompile, reverse engineer or make derivative works of the Products;***
- ***(iv) Rent, lease, lend, or host the Products to or for any third party, or disclose the Products to any third party except as otherwise permitted in this contract or an order or SOW;***
- ***(v) Use the Products in violation of any applicable law, rule, or regulation, including violation of laws regarding the processing, use, or disclosure of personal information, or violation of any United States export control or regulation, United States embargo, or denied or sanctioned parties prohibitions; or***

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(vi) Modify, adapt, or use the Products to develop any software application intended for resale which uses or competes with the Products in whole or in part.

III. 1.5 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement~~, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder~~. ***If Consultant fails to comply with this section, City may immediately terminate this Agreement for convenience and without cause or penalty.***

IV. 1.7 Care of Work; ***Warranties.***

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

Consultant warrants that it takes all precautions that are standard in the industry to increase the likelihood of a successful performance for the Consultant Products and services; however, the Consultant Products and services are provided "AS IS" and as available. EXCEPT AS PROVIDED ABOVE, EACH PARTY HEREBY DISCLAIMS ANY AND ALL OTHER WARRANTIES OF ANY NATURE WHATSOEVER WHETHER ORAL AND WRITTEN, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. CONSULTANT DOES NOT WARRANT THAT CONSULTANT PRODUCTS AND SERVICES WILL MEET CITY'S REQUIREMENTS OR THAT THE OPERATION THEREOF WILL BE UNINTERRUPTED OR ERROR FREE.

2.2 *Method of Compensation.*

The method of compensation may include: (i) ~~a lump sum payment upon completion; (ii)~~ payment ***as specified in each Order*** ~~in accordance with specified tasks or the percentage of completion of the services, less contract retention;~~***;*** (ii) payment for ***service fees and one-time fees according to the billing frequency specified in each Order or Scope of Services; and (iii) if applicable,*** time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

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2.4 Invoices.

City will pay all fees, costs and other amounts as specified in each Order or SOW. Annual fees are due upfront at the beginning of each annual term. Services fees and one-time fees are due according to the billing frequency specified in each Order or SOW. Consultant may suspend City's access to any Products if there is a lapse in payment not remedied promptly upon notice to City. A lapse in the Term of each Order or SOW will require the payment of a setup fee to reinstate the subscription. ~~Each month~~ Consultant shall furnish to City an original invoice ~~for all work performed and expenses incurred during the preceding month~~ in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "~~C~~***A***", and shall detail charges for all necessary and actual expenses ***or Contractor Products.*** ~~by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.~~

City shall independently review each invoice submitted by the Consultant to determine whether the ***Consultant Products***, work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice ~~; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period~~. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

~~3.1 Time of Essence .~~

~~Time is of the essence in the performance of this Agreement.~~

~~3.2 Schedule of Performance.~~

~~Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.~~

3.4 Term and Extended Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding three (3) years from the date hereof, except as otherwise provided in the ***Order*** ~~Schedule of Performance~~(Exhibit "~~D~~***A***"). The City Manager may, at his/her sole discretion, may

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extend the Term for two (2) additional one-year Extended Terms, provided that City's Contract Officer gives 60-days advanced written notice of the same prior to the expiration of the Term or Extended Term(s).

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City, ***(such consent not to be unreasonably withheld); provided that Consultant may assign this Agreement with reasonable notice to the City to an affiliate or to a successor in interest resulting from acquisition of all, or substantially all, of the Consultant's business by means of merger, stock or asset purchase, or otherwise.*** ~~Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis.~~ In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

Article 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement ***or excerpt*** restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any ~~owned,~~ hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this

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Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein. ***Subcontractors do not include entities that provide general services on behalf of Consultant. Subcontractors will only include those third parties engaged specifically by Consultant to perform services directly to City.***

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement ***or excerpt*** for workers' compensation. Insurance certificates and endorsements ***or excerpts*** must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary ~~and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments~~. In the alternative, City may cancel this Agreement.

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(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Consultant agrees to ~~oblige its insurance agent or broker and insurers to~~ provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement ***or excerpt*** of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each

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insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements ***or excerpts*** required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged ***specifically for the City for this*** project will be submitted to City for review.

(n) ***Reserved***. ~~Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.~~

(o) ***Reserved.*** ~~Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.~~

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.3 Indemnification.

(a) To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs ***and expenses (including reasonable attorneys' fees)***, penalties, obligations, errors, omissions or liabilities ~~whether actual or threatened~~ (herein "claims or liabilities") ***due to personal/bodily injury or death, or damage to tangible property,*** that may be asserted or claimed by any ***third party*** person, firm or entity ~~arising out of or in connection with~~ ***caused by*** the negligent performance of the work~~, operations or activities~~ provided herein of Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable ("indemnitors"), or arising from Consultant's

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or indemnitors' reckless or willful misconduct, or arising from Consultant's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

~~(a) Consultant will defend any **third party** action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and **reasonable** attorneys' fees incurred in connection therewith;~~

(b) ***With regard to any Claim subject to indemnification pursuant to Section 5.3a)*** Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such ***third party*** claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, ~~operations or activities of Consultant hereunder~~; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work~~, operation or activities of Consultant hereunder,~~ Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and ***reasonable*** attorneys' fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence~~, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional~~. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination of this Agreement.

5.4 Limitation of Liability.

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, IN NO EVENT WILL EITHER PARTY'S MAXIMUM AGGREGATE LIABILITY FOR ALL CLAIMS ARISING IN CONNECTION WITH THIS AGREEMENT (IN TORT (INCLUDING NEGLIGENCE), CONTRACT OR OTHERWISE) EXCEED THE LESSER OF TWO TIMES (2X) THE FEES PAYABLE BY CITY FOR CONSULTANT PRODUCTS AND SERVICES OR FIVE HUNDRED THOUSAND DOLLARS ($500,000 USD). NEITHER PARTY WILL BE RESPONSIBLE FOR ANY LOST PROFITS OR OTHER DAMAGES, INCLUDING INDIRECT, INCIDENTAL,

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SPECIAL, CONSEQUENTIAL OR ANY OTHER DAMAGES, HOWEVER CAUSED. THIS SECTION WILL SURVIVE THE TERMINATION OF THIS AGREEMENT.

6.2. ***Reserved.*** ~~Reports.~~

~~Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.~~

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents ***specifically and exclusively for the City*** in the performance of this Agreement shall be the property of City ~~and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement~~, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. ~~Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.~~

6.4 Confidentiality and Release of Information.

During performance of the services, each party may receive Confidential Information of the other party.

(a) "Confidential Information" means all confidential and/or trade secret information of either party ("Disclosing Party"), including but not limited to: (i) Consultant's Products; (ii) non-public information if it is clearly and conspicuously

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marked as "confidential" or with a similar designation at the time of disclosure; (iii) non-public information of the Disclosing Party if it is identified as confidential and/or proprietary before, during, or promptly after presentation or communication; and (iv) any information that should be reasonably understood to be confidential or proprietary given the nature of the information and the context in which disclosed, in each case that is disclosed to the other party ("Receiving Party") or to which the Receiving Party gains access in connection with performance of the services.

(b) ***To the maximum extent permitted by the California Public Records Act, or other federal or common law principles, each Receiving Party will receive and hold any Confidential Information in strict confidence and will: (i) protect and safeguard the Confidential Information against unauthorized use, publication or disclosure; (ii) not reveal, report, publish, disclose, transfer, copy or otherwise use any Confidential Information except as specifically authorized by the Disclosing Party; (iii) not use any Confidential Information for any purpose other than in performance of this Agreement; (iv) restrict access to Confidential Information to those of its advisors, officers, directors, employees, agents, consultants, contractors and lobbyists who have a need to know, who have been advised of the confidential nature thereof, and who are under express written obligations of confidentiality or under obligations of confidentiality imposed by law or rule; and (v) exercise at least the same standard of care and security to protect the confidentiality of the Confidential Information received by it as it protects its own confidential information, but no less than a reasonable degree of care***.

(c) If a Receiving Party is requested or required under the California Public Records Act, or other federal or common law principal of similar effect or in a judicial, administrative, or governmental proceeding to disclose any Confidential Information, it will notify the Disclosing Party as promptly as practicable so that the Disclosing Party may seek an appropriate protective order or waiver for that instance, unless such notification is prohibited by law or judicial order.

(d) The foregoing obligations do not apply to information that: (i) is already public or becomes available to the public through no breach of this section; (ii) was in the Receiving Party's lawful possession before receipt from the Disclosing Party; (iii) is lawfully received independently from a third party who is not bound by a confidentiality obligation; or (iv) is independently developed by or on behalf of the Receiving Party without use of any Confidential Information.

(e) Upon written request of the Disclosing Party, the Receiving Party agrees to promptly return or destroy all Confidential Information in its possession, and certify its destruction in writing, provided that the Receiving Party may retain a copy of the returned or destroyed items for archival purposes in accordance with its records retention policies and subject to this section.

(b) ***Disclosing Party may be irreparably damaged if the obligations under this section are not enforced and as such may not have an adequate remedy in the event of a breach by Receiving Party of its obligations hereunder. The parties agree, therefore, that Disclosing Party is entitled to seek, in addition to other available remedies, an injunction***

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restraining any actual, threatened or further breaches of the Receiving Party's obligations under this section or any other appropriate equitable order or decree.

~~(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.~~

~~(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.~~

~~(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.~~

~~(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.~~

7.2 Disputes; Default.

Either party may terminate this Agreement or any Order or Scope of Services by written notice if the other party commits a material breach of this Agreement or the applicable Order or Scope of Services and fails to cure such breach within one hundred twenty (120) days after receipt of such notice, or an additional period of time as agreed to by the parties.~~. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default~~

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~~is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.~~

7.3 ***Reserved.*** ~~***Retention of Funds.***~~

~~***Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.***~~

7.7 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, ~~with or~~ without cause, upon ~~thirty (30)~~ ***sixty (60)*** days' written notice to Consultant. ~~except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine.~~ Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder ***except such as may be specifically approved by the Contract Officer; (ii) City will promptly remit any fees due to Consultant under all Orders and Scope of Services; (iii) City's right to access and use the Products will immediately cease (except for perpetual licenses granted under an Order, which will continue to be governed by this Agreement for the duration of the license) and (iv) the parties will return or destroy any Confidential Information of the other party in its possession, and certify upon request to the other party of compliance with the foregoing*** ~~except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the~~ . Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually

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produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.8 ***Reserved.*** ~~Termination for Default of Consultant.~~

~~If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated. Please strike subsection 7.8.~~

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Exhibit C - Help Desk Services and Availability

Granicus will provide complete help desk support for administrators and customers of the Granicus Solutions.
Regular support will be available during regular business hours, Monday-Friday; via email or toll-free telephone.

CUSTOMER SUPPORT CONTACT

Hours: 8:00 am – 10:00 pm ET (9:30 am – 5:00 pm Europe)
Emergency Support is available 24/7

Please submit support requests via:

- Portal: support.granicus.com
- Email: support@granicus.com
- Phone: 1-800-314-0147 USA, 0800 032 7764 Europe

Please submit govDelivery Communications Cloud subscriber support only requests to:

- Portal: subscriberhelp.granicus.com
- Email: subscriberhelp@granicus.com
- Phone: 1-800-439-1420 USA, 0808 234 7450 Europe

COMMUNICATION SERVICE LEVEL AGREEMENT

Granicus response to support and service requests will be based on four (4) Severity Levels:

Severity Level	Description	Examples	Initial Customer Response Time
Level 1	**Emergency.** Incident represents a total outage; the product is unavailable or not accessible for use	• govDelivery's admin.govdelivery.com is down or all sending is significantly delayed • govMeetings web server is running but the application is non-functional or SQL-server errors that are not related to hardware • govAccess website is unreachable by public users	Within one (1) hour of notification by the customer of occurrence
Level 2	**Severely Impaired.** Incident occurs when a major feature of the product is not working and there is no workaround available, or the workaround is not acceptable and impacts the primary usability of the product	• govDelivery PageWatch sending is delayed by more than 20-30 minutes, or sudden and significant deliverability issues or intermittent errors or low performance issues for some or many customers • Site operational but govMeetings modular functionality is non-operational • govAccess error, where there is no means of circumvention, that renders an essential component of the content management tool non-functioning that did not occur at the time of the website launch and usually requires debugging of programming code	Within four (4) hours of notification by the customer of occurrence

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Level 3	**Impaired.** Incident occurs when a primary feature of the product is not working as expected and an acceptable workaround is available – does not impact the basic usability of the product	• govDelivery system not connecting to social media, single customer app/feature help, or database requests • govMeetings system files won't upload, or text not rendering • govAccess website works but there are problems with presentation	Within one (1) business day of notification by the customer of occurrence
Level 4	**Low Impact.** Incident that has a limited business impact and requests can be scheduled.	• Programmatic change to back-end or frontend to improve efficiency • Distribution of all patches and upgrades	Within three (3) business days of notification of customer of occurrence

Resolution time will be based on the service or support request and regular follow-ups will be communicated with the customer on final resolution. Granicus shall use commercially reasonable efforts to resolve errors affecting non-essential components of Granicus Solutions, or errors that can be reasonably circumvented but errors that require debugging of programming code may need to be corrected during the next regular update cycle.

AVAILABILITY

Availability is defined as the ability of users to access the Granicus Solutions services via the internet. Granicus represents an up-time guarantee of 99% per calendar quarter for its hosted services. Notifications for Granicus Solutions of any system-wide outages will occur within one hour from the time the issues are first recognized by Granicus.

Downtime is defined as any time that the Granicus Solutions services are unavailable.

A **Site Outage** is defined as continuous Downtime, as determined through URL monitoring (HTTP). Downtime reporting is limited to a Site Outage. Site Outage monitoring is conducted by Granicus utilizing industry-standard monitoring tools. Reports of Site Outages will be provided on an as-requested basis up to once per calendar quarter.

A Site Outage does not include Downtime that falls into one or several of the exclusions below:

- Scheduled or routine maintenance
- Caused by force majeure (which shall include any circumstances beyond Granicus's reasonable control, including but not limited to, acts of God, labor strikes and other labor disturbances, power surges or failures)
- The first four (4) Site Outages in any given quarter that are corrected within fifteen (15) minutes of their start.

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- The first five (5) minutes of any Site Outage is a grace period and will not be considered Downtime under any circumstances ○ Example: a Site Outage of fourteen (14) minutes in duration that is one of the first four (4) such outages in a given quarter would not result in any Downtime, while a Site Outage of sixteen (16) minutes would result in eleven (11) minutes of Downtime. After four (4) Site Outages of between five (5) and fifteen (15) minutes in a quarter, all Site Outage time over five (5) minutes for any one instance will count as Downtime.
- For **govAccess**, Granicus is not responsible for errors associated with denial of service attacks, distributed denial of service attacks, or customer DNS

SCHEDULED MAINTENANCE

govDelivery. Scheduled maintenance typically occurs every thirty (30) days with average Downtime required being less than thirty (30) minutes. Planned or routine maintenance is limited to two (2) hours per week. Total scheduled Downtime for the year will not typically exceed twenty (20) hours.

govMeetings. Scheduled maintenance will take place between 11:00 pm – 4:00 am ET on Fridays. Granicus, will provide the customer with at least two (2) days' notice for any scheduled maintenance. All system maintenance will be performed during these times, except for emergency maintenance. In the case that emergency maintenance is required, the customer will be provided as much advance notice as possible. Granicus will clearly post that the site is down for maintenance and the expected duration of the maintenance. **govAccess.** Scheduled maintenance will take place between 1:00 am – 4:00 am ET every Monday.

govService. Planned or routine maintenance is limited to two (2) hours and typically occurs every two (2) weeks.

All Solutions. Notifications and additional scheduled maintenance will be posted on status.granicusops.com. Email notifications for these products can be subscribed to from that page.

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AMENDMENT NO. 1

TO CONTRACT SERVICES AGREEMENT

THIS AMENDMENT NO. 1 TO THE CONTRACT SERVICES AGREEMENT ("Amendment") is made by and between the **CITY OF GLENDORA** ("City") and **GRANICUS, LLC**, a Minnesota limited liability company ("Consultant") effective as of the _____ day of _____, 2026.

RECITALS

A. City and Consultant entered into that certain Contract Services Agreement dated September 12, 2023 ("Agreement") whereby Consultant agreed to provide certain technology, website, software, cloud-hosting, and other services to the City. Initially capitalized terms used but not defined herein shall have the meaning set forth in the Agreement.

B. City and Consultant now desire to amend the Agreement to extend the Term of the Agreement and make certain changes to the Contract Sum due to Consultant as set forth herein.

TERMS

1. **Incorporation of Recitals**. The Recitals set forth above are incorporated into and are a part of this Amendment.

2. **Contract Changes**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. Section 2.1 (Contract Sum) of the Agreement is hereby amended as follows:

"**2.1 Contract Sum.** Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "A" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed, for the ~~initial~~ Term of this Agreement, THREE HUNDRED THIRTY-NINE THOUSAND SEVEN HUNDRED TENTY-NINE AND 22/100 dollars ($339,729.22) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.9. ***The maximum compensation to be paid to Consultant during the period commencing on September 29, 2026 through September 30, 2027 shall be Fifty-Five Thousand One Hundred Thirty Thousand Dollars ($55,130).***"

b. Section 3.4 (Term) of the Agreement is hereby amended as follows:

"**3.4 Term**. Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding ~~three (3) years~~ ***September 30, 2027*** from the date hereof ***("Term")***, ~~except as otherwise provided in the Order (Exhibit "A"). The City Manager may, at his/her sole discretion, extent the Term for two (2) additional one-year Extended~~

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~~Terms, provided the Contract Officer gives 60 days advanced written notice of the same prior to the expiration of the Term of Extended Term(s)~~."

c.

3. **Continuing Effect of Agreement.** Except as amended by this Amendment, the provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement, as amended by this Amendment to the Agreement.

4. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid, and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Consultant that, as of the date of this Amendment, Consultant is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

5. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

6. **Authority**. The persons executing this Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment, such party is formally bound to the provisions of this Amendment, and (iv) the entering into this Amendment does not violate any provision of any other agreement to which said party is bound.

7. **Counterparts**. This Amendment may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the parties intend to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other party will rely on the telecopied, .pdf or other electronically delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Amendment based on the form of signature.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the date and year first-above written.

CITY:
City of Glendora, a municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
CACE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONSULTANT:
Granicus, LLC, a Minnesota limited liability company

DocuSigned by:
Bernadette Foley
06CBB3E1AA51459...
Name: Bernadette Foley
Title: Senior Manager, Renewals
Email Address: bernadette.foley@granicus.com
Aug 17, 2026 | 6:26 AM PDT

DocuSigned by:
Jessica Shubbie
D74FCAA069AE49F...
Name: Jessica Shubbie
Title: Manager, Renewals
Email Address: jessica.shubbie@granicus.com
Aug 17, 2026 | 9:13 AM PDT

Address:
1152 15th Street NW, Ste. 800, Washington D.C. 20005

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer.

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

GRANICUS
408 St. Peter St, Suite 600
St. Paul, MN 55102

THIS IS NOT AN INVOICE

Order Form
Prepared for
Glendora, CA

Granicus Proposal for Glendora, CA

ORDER DETAILS

Prepared By:	Jax Harris
Phone:	
Email:	jax.harris@granicus.com
Order #:	Q-270482
Prepared On:	1 Jun 2023
Expires On:	30 Jun 2023

ORDER TERMS

Currency:	USD
Payment Terms:	Net 45 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Subscription End Date:	30 Sep 2023
Period of Performance:	The Agreement will begin on date of signature and will continue through the end of the then current billing term, and will continue for an additional 48 months thereafter.

The subscription includes the following domain(s) and subdomain(s):
https://www.cityofglendora.org/

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Existing Subscriptions			
Solution	**Billing Frequency**	**Quantity/Unit**	**Annual Fee**
govAccess - Maintenance, Hosting, & Licensing Fee - Core	Annual	1 Each	$9,380.68

One-Time Fees			
Solution	**Billing Frequency**	**Quantity/Unit**	**One-Time Fee**
Government Experience Cloud (SERVE) – Set-up & Config	Up Front	1 Each	$0.00
Granicus Web - Enhanced Package	Milestones - 40/30/30	1 Each	$20,000.00
Government Experience Cloud (SERVE) – Training	Up Front	1 Each	$0.00
EHQ Standard Implementation	Up Front	1 Each	$2,500.00
Granicus Web - AzureAD Connector - Services Setup and Configuration Package	Up Front	1 Each	$0.00
Communications Cloud - Setup and Configuration	Up Front	1 Each	$4,000.00
Communications Cloud - Online Training	Up Front	1 Each	$500.00
Setup and configuration package: OpenForms License	Up Front	1 Each	$0.00
Training: OpenForms	Upon Delivery	1 Each	$0.00
		SUBTOTAL:	**$27,000.00**

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

New Subscription Fees			
Solution	**Billing Frequency**	**Quantity/Unit**	**Annual Fee**
Government Experience Cloud (SERVE)	Annual	1 Each	$0.00
EHQ Unlimited	Annual	1 Each	$15,500.00
Communications Cloud	Annual	1 Each	$10,000.01
OpenCities SaaS License	Annual	1 Each	$12,000.00
OpenForms Enterprise License (30 users, 100 forms)	Annual	1 Each	$7,500.01
		SUBTOTAL:	**$45,000.02**

- *Please note, annual fees for new subscriptions will be prorated to align to Client's then-current billing term. Exceptions include Recurring Captioning Services, SMS, and Targeted Messages.*
- *Additional volume purchased will cover the period of 15 Mar 2023 - 30 Sep 2023 The additional volume and annual fees will be added to Glendora, CA's standard subscription and will be included in the next renewal period.*

Communications Cloud Tier:
for up to 10000 subscribers.

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FUTURE YEAR PRICING

Solution(s)	Period of Performance			
	Year 2	Year 3	Year 4	Year 5
govAccess - Maintenance, Hosting, & Licensing Fee - Core	$10,037.33	$10,739.94	$11,491.74	$12,296.16
Government Experience Cloud (SERVE)	$0.00	$0.00	$0.00	$0.00
EHQ Unlimited	$16,585.00	$17,745.95	$18,988.16	$20,317.33
Communications Cloud	$10,700.01	$11,449.01	$12,250.44	$13,107.97
OpenCities SaaS License	$12,840.01	$13,738.81	$14,700.52	$15,729.56
OpenForms Enterprise License (30 users, 100 forms)	$8,025.01	$8,586.76	$9,187.83	$9,830.98
SUBTOTAL:	**$58,187.36**	**$62,260.47**	**$66,618.69**	**$71,282.00**

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PRODUCT DESCRIPTIONS

Solution	Description
govAccess - Maintenance, Hosting, & Licensing Fee - Core	The govAccess Maintenance, Hosting, and Licensing plan is designed to equip the client with the technology, expertise and training to keep the client's website relevant and effective over time. Services include the following: • Ongoing software updates • Unlimited technical support (6:00 AM - 6:00 PM PT, Monday - Friday) • Access to training webinars and on-demand video library • Access to best practice webinars and resources • Annual health check with research-based recommendations for website optimization • DDoS mitigation • Disaster recovery with 90-minute failover (RTO) and 15-minute data replication (RPO)
Government Experience Cloud (SERVE)	Government Experience Cloud is a purpose-built software-as-a-service (SaaS) solution that helps local government transform the resident experience to better connect, engage, and serve constituents by increasing workflow efficiencies and maximizing existing technology investments, such as integrations into traditional back-office enterprise solutions. The SERVE edition is an outcome focused solution that reduces costs by prioritizing moving expensive interactions with government - calls, in-person visits and downloadable PDFs - to easy-to-use self service interactions backed by data.

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

Solution	Description
EHQ Unlimited	Unlimited engagement package for teams; • Annual subscription • Unlimited engagement projects per year • Two Site Administrator • Unlimited Project Administrators • Access to all standard tools including embeddable Surveys/polls, Forums, Guestbook, Stories, Q&A, Ideas, Places and Newsfeed • Customizable registration form and Participant Relationship Manager (PRM) • Appearance editor for homepage management, branding and styling • Access to reporting and analysis tools including Survey Analysis, Text Analysis with sentiment, tool and project dashboards, customisable PDF survey reports and downloadable excel reports • Newsletters for project updates and project communication • 24/7 independent moderation, in-app chat and email support, access to Helpdesk and Granicus Community.

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

Solution	Description
Granicus Web - Enhanced Package	The Enhanced package provides a citizen-focused website with a robust UX process. This package utilizes standard CMS functionality to create a modular homepage layout. It is recommended for organizations that have a small/medium website implementation team with the capacity to engage in a design process to feature their existing branding using proven design patterns for digital transformation. **This package includes:** · Professional Project Management o Weekly / bi-weekly communication · Basic UX Consultation, which may include one (1) or more of the following based on consultation with client: o One (1) site analytics report based on Google Analytics o One (1) homepage heatmap analytics visualization o One (1) internal stakeholder survey o One (1) Community survey export o One (1) modular homepage wireframe based on predefined building blocks o Information Architecture (IA) best practices review · One (1) Content Rationalization Package (basic) o Best practices review, one (1) hour session o Site scrape loaded into AIM framework document · One (1) Visual Design Package o One (1) homepage design concept o Interior page sample o Mobile version sample o Up to three (3) rounds of design revisions · Up to two (2) CX features o choose from Granicus library · Development/CMS Implementation · Content Migration - up to one hundred (100) pages · QA & Accessibility Report · Remote Training o Delivered in three (3) non-consecutive sessions eight (8) hours total o Up to ten (10) people

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

Solution	Description
Communications Cloud	The Cloud is a Software-as-a-Service (SaaS) solution that enables government organizations to connect with more people. By leveraging the Cloud, the client will be able to utilize a number of different outreach mediums, including email, SMS/text messages, RSS feeds, and social media integration to connect with its target audiences. The Cloud includes: • Unlimited email sends with industry-leading delivery and management of all bounces • Support to upload and migrate existing email lists • Access to participate in the GovDelivery Network • Ability to send mass notifications to multiple devices • 24/7 system monitoring, email and phone support during business hours, auto-response to inbound messages from end users, and emergency support • Text-to-subscribe functionality • Up to 2 Web-hosted training sessions annually • Up to 50 administrators • Up to 1 GovDelivery account(s) • Access to a complete archive of all data created by the client for 18 months (rolling) • Up to 3 hours of message template and integration development • Up to 100 subscription topics • Up to 100,000 SMS/text messages per year from a shared short code within the United States* *International numbers are not supported. SMS/text messages not used in the period of performance will not carry over to the following year.
EHQ Standard Implementation	EHQ Standard Implementation for training and onboarding; • Site delivery and onboarding details • Scheduled kick-off call to discuss goals and implementation process • Site Admin training on EHQ platform • Site review and quality assurance checks prior to launch

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

Solution	Description
OpenCities SaaS License	The OpenCities platform allows you to launch modern, easy to use websites that evolve to put the needs of your community at the center. The SaaS License includes: • All OpenCities out of the box functionality (excluding optional/premium modules priced separately) • Platform setup and full project management • Managed cloud hosting via Microsoft AzureGov • Ongoing security updates • Ongoing product updates and enhancements • WCAG AA Accessibility maintained perpetually • 99.9% up-time guarantee and 24/7 support for Priority 1 issues (per SLA) • Comprehensive SLA and Support Ticketing system See subscription agreement for details.
Granicus Web - AzureAD Connector - Services Setup and Configuration Package	The Azure AD connector integrates with your Microsoft Active Directories (via AzureAD, not on-prem), giving staff the convenience of a single signon experience and automatically mapping the appropriate roles and permissions in the CMS to relevant AD users. For your intranet, the Azure AD connector powers your staff directory and organization chart to ensure they are dynamically updated regularly. This connector may be used for your web, intranet, and subsites.
Communications Cloud - Setup and Configuration	The Cloud is a Software-as-a-Service (SaaS) solution that enables government organizations to connect with more people. By leveraging the Cloud, the client will be able to utilize a number of different outreach mediums, including email, SMS/text messages, RSS feeds, and social media integration to connect with its target audiences. The Cloud setup and configuration includes: • The implementation consultant will be assigned to Recipient during the setup process for up to 90 days • Unlimited access to Web-based recorded trainings and online help for administrations on the following topics: standard Messaging, the GovDelivery Network, Automation, Mobile and Analytics • Up to 2 Web-hosted training sessions that must be used within 180 days of Kickoff • Up to 5 hours of message template and integration development that must be used within 90 days of Kickoff

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

Solution	Description
Communications Cloud - Online Training	Provides a balance of Product knowledge and industry best practices to a specific audience. Sessions are delivered by product experts via videoconferencing technology.
OpenForms Enterprise License (30 users, 100 forms)	OpenForms is a digital forms builder specifically designed for Government. Government services can be complicated, but the experience for the residents accessing them shouldn't have to be. OpenForms is perfect for the business of government, with capabilities that will help you convert complex, multi-page forms and processes into simple, step-by-step online forms that adjust based on customers responses. The Enterprise plan to accelerate digital transformation for up to: 30 users, 100 published forms. Key features include: • Workspaces • Response workflows • Custom documents (Certificates, permits, formal letters & more) • Form versioning & scheduling • Drag and drop form builder • Display logic and calculations • Payments • Insights dashboard • Form analytics • Support team access • Save responses • Unlimited responses • Data connections and API access • Up to: 50GB file uploads, 2,000 web API calls per hour, 20 custom documents per form
Setup and configuration package: OpenForms License	Setup and configuration of OpenForms Team License (5 users, 50 forms)
Training: OpenForms	2.5 hour OpenForms Training session for up to 20 people, delivered online.

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GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
  - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
  - Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use and disclosure of such information).
- **Data obtained through the Granicus Advanced Network.**
  - Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
  - Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
  - Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.

UPDATES TO SHARED SHORT CODES FOR SMS/TEXT MESSAGING (US CLIENTS ONLY):

- Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
- Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at https://granicus.com/legal/licensing, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-270482 dated 01 Jun 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Glendora, CA to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Client will be invoiced for use of any product or service measured or capped by volume or amount of usage that exceeds the permitted amount set forth in this Quote at the same cost or rate set forth herein.
- **Updates to Shared Short Codes for SMS/Text Messaging:**
  Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee. Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

Docusign Envelope ID: 4EE1DD47-7205-8501-812F-11BEC60E6085

BILLING INFORMATION

Billing Contact:		**Purchase Order Required?**	[ ] - No [ ] - Yes
Billing Address:		**PO Number:** *If PO required*	
Billing Email:		**Billing Phone:**	

If submitting a Purchase Order, please include the following language:
The pricing, terms, and conditions of quote Q-270482 dated 12 May 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Glendora, CA	
Signature:	
Name:	
Title:	
Date:	

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Consideration of Amendment No. 1 to the Contract Service Agreement with General Pump Company for Additional On-Call Emergency and Maintenance Services for the City of Glendora Water Infrastructure**		

RECOMMENDATION
That the City Council:

1. Approve Amendment No. 1 to the Professional Services Agreement with General Pump Company, Inc. for on-call well and booster pump maintenance services, extending the initial term one year and increasing the contract amount by $250,000, from $300,000 to $550,000; and
2. Authorize the City Manager to execute Amendment No. 1, including minimal and/or non-substantive changes.

STRATEGIC FOCUS AREAS
Goal 4 - Sustainable Infrastructure

EXECUTIVE SUMMARY
Staff recommend that the City Council approve Amendment No. 1 to the Professional Services Agreement with General Pump Company to provide on-call well and booster pump maintenance services. The amendment will extend the initial term from three years to four and increase the contract amount from $300,000 to $550,000, an increase of $250,000.

The additional funding will allow the Public Works Water Division to continue providing emergency repairs, preventative maintenance, and rehabilitation of the City's wells, booster pump stations, and related equipment, ensuring the continued reliability of the City's water system.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
On June 13, 2023, the City Council approved multiple on-call professional service agreements following a competitive Request for Proposal (RFP) process to provide specialized maintenance and emergency support services for the City's water system. As part of that action, the City entered into a Professional Services Agreement with General Pump Company in an amount not to exceed $300,000 to provide on-call well and booster pump maintenance services.

The Agreement allows for contract amendments, as necessary, to address operational needs and funding requirements. Staff are requesting Amendment No. 1 to increase the contract authority to support the continued maintenance and repair of critical water system facilities.

DISCUSSION
The City of Glendora operates a complex water system consisting of eight active groundwater wells, twenty booster pump stations, storage reservoirs, pressure regulating facilities, hydro-pneumatic systems, and more than 210 miles of transmission and distribution pipelines. Together, these facilities provide safe and reliable drinking water to residential, commercial, industrial, and public customers throughout the community.

Maintaining this system requires ongoing preventative maintenance, scheduled equipment rehabilitation, and timely emergency repairs. Due to the specialized nature of well and booster pump systems, the Water Division relies on qualified contractors with the technical expertise and equipment necessary to supplement Water Division staff and respond quickly when repairs are needed.

Since execution of the original Agreement, the demand for specialized repair services has increased as additional maintenance needs have been identified throughout the City's water production facilities. The 2023 Water Master Plan identified rehabilitation and improvement needs throughout the water system, including recommended well rehabilitation projects and significant booster pump station improvements. Booster Stations 13 and 60 have also required significant rehabilitation and remain out of service pending completion of repairs. These repairs, combined with routine maintenance activities and unforeseen equipment failures, have resulted in greater utilization of the existing contract than originally anticipated.

The Water Division has experienced increasing maintenance demands in recent years. In 2022, Well 12 required major rehabilitation after experiencing reduced production. In 2023, Well 2 underwent repairs due to excessive pump bearing wear following more than fifteen years of operation since its last rehabilitation. Booster Stations 13 and 60 similarly required significant repairs and remain under rehabilitation. These repairs illustrate the continued need for specialized maintenance services and sufficient contract capacity to respond to both planned and unforeseen repairs.

To improve long-term system reliability, the Water Division has adopted a more proactive approach to equipment maintenance by addressing deficiencies before they develop into major failures. This strategy helps reduce emergency outages, extend the service life of critical equipment, minimize service interruptions, and reduce the likelihood of more costly emergency repairs in the future.

The original Agreement with General Pump Company allows for contract amendments as operational needs require. Staff are requesting Amendment No. 1 to extend the initial term from three to four years and to increase the contract authority by $250,000, for a revised not-to-exceed amount of $550,000. The additional funding will provide sufficient capacity to complete planned maintenance, respond to emergency equipment failures, and continue supporting the reliable operation of the City's water production facilities for the remainder of the contract term.

General Pump Company has consistently demonstrated the technical expertise, responsiveness, and specialized capabilities necessary to perform this work. Approval of Amendment No. 1 will allow the Water Division to maintain continuity of service while continuing to respond effectively to planned maintenance activities and unexpected equipment failures.

FISCAL IMPACT

Approval of Amendment No. 1 will increase the amount due to General Pump Company by $250,000, for a revised not-to-exceed total amount of $550,000.

Sufficient appropriations are available within the FY 2026-27 Adopted Mid-Cycle Budget in the Water Operations Fund 501 Public Works Water Division to support the proposed amendment.

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Ivy Gonzalez, Management Analyst
Concurs With:	Not Applicable
Reviewed By:	Paul Zampiello, Assistant Public Works Director
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_General_Pump_Amendment_No_1.pdf
B_General_Pump_Original_Contract.pdf
C_General_Pump_Presentation.pdf

Docusign Envelope ID: F2D86726-BC76-8250-83B6-E805B771CAEB

AMENDMENT NO. 1

TO ON CALL CONTRACT SERVICES AGREEMENT

THIS AMENDMENT NO. 1 TO THE ON CALL CONTRACT SERVICES AGREEMENT ("Amendment") is made by and between the **CITY OF GLENDORA**, a California municipal corporation ("City") and **GENERAL PUMP COMPANY, INC.**, a California corporation ("Consultant") effective as of the _____ day of _____, 2026.

RECITALS

A. City and Consultant entered into that certain On Call Contract Services Agreement, dated June 13th, 2023 ("Agreement") whereby Consultant agreed to provide certain on-call services for an amount not to exceed $300,000.

B. City and Consultant now desire to extend the Term of the Agreement for an additional one-year period and increase the Contract Sum by $250,000 for a total of $550,000.

TERMS

1. **Incorporation of Recitals.** The Recitals set forth above are incorporated into and are a part of this Amendment.

2. **Terms and Conditions.** All words, terms, and phrases used or referenced in this Amendment, not expressly defined in this Amendment, shall have the same meaning ascribed to them in the Agreement.

3. **Contract Changes**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. **Section 2.1 (Contract Sum) of the Agreement is hereby amended as follows:**

"Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed ***$550,000 (Five Hundred Fifty Thousand Dollars)*** ~~$300,000 (Three Hundred thousand Dollars)~~ ("Contract Sum"), unless additional compensation is approved pursuant to Section 1.9.

b. **Section 3.4 (Term) of the Agreement is hereby amended as follows:**

"Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding ~~three (3)~~ ***four (4)*** years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D"). ~~The City Manager may, at his/her sole discretion, extend the Term for five (5) additional one-year Extended Term(s) by giving advanced written notice of the same not later than sixty (60) calendar days prior to the expiration of the Term or any individual Extended Term~~."

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c. **Exhibit "C-1" of the Agreement is hereby deleted and replaced as of July 1, 2026 with the Exhibit "C-1" attached to this Amendment.**

4. **Continuing Effect of Agreement.** Except as amended by this Amendment, the provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement, as amended by this Amendment to the Agreement.

5. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Contractor each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid, and binding obligation.

Contractor represents and warrants to City that, as of the date of this Amendment City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Contractor that, as of the date of this Amendment, Contractor is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

6. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

7. **Authority**. The persons executing this Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment, such party is formally bound to the provisions of this Amendment, and (iv) the entering into this Amendment does not violate any provision of any other agreement to which said party is bound.

8. **Counterparts**. This Amendment may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the parties intend to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other party will rely on the telecopied, .pdf or other electronically delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Amendment based on the form of signature.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Docusign Envelope ID: F2D86726-BC76-8250-83B6-E805B771CAEB

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the date and year first-above written.

CITY:
CITY OF GLENDORA, a municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
CACE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
GENERAL PUMP COMPANY, INC., a California corporation

DocuSigned by:
Michael Bodart
1B9FADF61B484B5...
Name: Michael Bodart
Title: Chief Financial Officer
Email Address: mbodart@genpump.com
Jul 8, 2026 | 5:09 PM PDT

DocuSigned by:
Peter Brooks
5B4E647712C240D...
Name: Peter Brooks
Title: Chief Executive Officer
Email Address: pbrooks@genpump.com
Jul 8, 2026 | 4:31 PM PDT

Address: 159 N. Acacia Street, San Dimas, CA 91773

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer.

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EXHIBIT "C-1"

GENERAL PUMP COMPANY

159 N. ACACIA STREET · SAN DIMAS, CA 91773
PHONE: (909) 599-9606 · FAX: (909) 599-6238

CAMARILLO, CA 93010 · PHONE: (805) 482-1215
www.genpump.com

WELL & PUMP SERVICE SINCE 1952
Serving Southern California and Central Coast

Lic. #496765

City of Glendora Fee Schedule

STANDARD AND DISCOUNTED RATES

(Effective July 1st , 2026)

	Standard Rate	Disc. Rates
3-Man Crew & Standard Pump Pulling Rig	$800.00 / Hr	$680.00 / Hr
1 Operator & 40-Ton Crane	$440.00 / Hr	$374.00 / Hr
1-Man Crew, Service Support Rig for the 40-Ton Crane	$250.00 / Hr	$212.00 / Hr
2-Man Crew & Combination Rig	$600.00 / Hr	$510.00 / Hr
2-Man Crew & Standard Pump Pulling Rig	$480.00 / Hr	$408.00 / Hr
Wire Brush or Swab Rental (Nylon Brush NOT included)	$995.00 Each	$845.00 Each
Flatbed Truck & Driver	$210.00 / Hr	$178.00 / Hr
Rotary Crane (up to 17-ton) & 1-Man Crew	$360.00 / Hr	$306.00 / Hr
Rotary Crane & 2-Man Crew	$525.00 / Hr	$446.00 / Hr
Service Truck & 1 Pump Mechanic, Electrician or General Services	$210.00 / Hr	$178.00 / Hr
Service Truck & 1 Pump Mechanic & Helper	$350.00 / Hr	$297.00 / Hr
Pipeline Fabricator	$220.00 / Hr	$187.00 / Hr
Shop Labor – Pump Mechanic	$122.00 / Hr	$103.00 / Hr
Shop Labor – Machinist or Welder	$122.00 / Hr	$103.00 / Hr
Overtime & Saturdays	Add $70.00 per Man Hour	$59.00 Man Hr
Sundays & Holidays	Add $140.00 per Man Hour	$109.00 / Man Hr
Control & Instrument Specialist	$220.00 / Hr	$187.00 / Hr
Additional Helper	$140.00 / Hr	$119.00 / Hr
Video Log – Color with Downhole and Side-Scan	$1,350.00 per DVD	$1,147.00 / DVD
Re-Video Log – Color with Downhole and Side-Scan	$1,250.00 per DVD	$1,062.00 / DVD
Dynamic Video with Mini Camera	$600.00 per Day	$510.00 / Day
Test Pump – Above 300-Hp Drive/ Generator	$370.00 / Hr	$314.00 / Hr
Test Pump – Below 300-Hp Drive/ Generator	$320.00 / Hr	$272.00 / Hr
1-Man Crew & Chemical Distribution Trailer, with Safety Equipment	$350.00 / Hr	$297.00 / Hr
Engineering and Hydrogeology Support	Per Job Basis	Per Job Basis

RATES DO NOT INCLUDE SECURITY OR PORTA POTTIES

FIELD RATES ARE PORTAL TO PORTAL

For additional information on *General Pump Company, Inc.*
Or to speak with one of our qualified Engineers,
please contact us at: engineering@genpump.com

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ON CALL CONTRACT SERVICES AGREEMENT

By and Between

CITY OF GLENDORA

and

GENERAL PUMP COMPANY, INC.

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AGREEMENT FOR CONTRACT SERVICES BETWEEN THE CITY OF GLENDORA AND GENERAL PUMP COMPANY

THIS AGREEMENT FOR CONTRACT SERVICES (herein "Agreement") is made and entered into this 13th day of June, 2023 by and between the City of Glendora, a California municipal corporation ("City") and GENERAL PUMP COMPANY, INC., a California Corporation ("Consultant"). City and Consultant may be referred to, individually or collectively, as "Party" or "Parties."

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Glendora's Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Consultant's Proposal.

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The Scope of Service shall include the Consultant's scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 California Labor Law.

If the Scope of Services includes any "public work" or "maintenance work," as those terms are defined in California Labor Code section 1720 *et seq.* and California Code of Regulations, Title 8, Section 16000 *et seq.*, and if the total compensation is $1,000 or more, Consultant shall pay prevailing wages for such work and comply with the requirements in California Labor Code section 1770 *et seq.* and 1810 *et seq*., and all other applicable laws, including the following requirements:

(a) Public Work. The Parties acknowledge that some or all of the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Consultant shall post job site notices, as prescribed by regulation.

(b) Prevailing Wages. Consultant shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Consultant acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Consultant shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subcontractor.

(d) Payroll Records. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this

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Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Consultant acknowledges that eight (8) hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Consultant or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Consultant certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Consultant's Authorized Initials DS MB

Michael Bodart, President

(i) Consultant's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Consultant shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

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1.6 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the City of such fact and shall not proceed except at Consultant's risk until written instructions are received from the Contract Officer.

1.7 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

1.8 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.9 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or $50,000, whichever is less; or, in the time to perform of up to one hundred eighty (180) days, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other Consultants. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.10 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

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ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed $300,000 (Three Hundred thousand Dollars**)** (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.9.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services, less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

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2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term & Extended Term(s).

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding three (3) years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D"). The City Manager may, at his/her sole discretion, extend the Term for five (5) additional one-year Extended Term(s) by giving advanced written notice of the same not later than sixty (60) calendar days prior to the expiration of the Term or any individual Extended Term.

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Consultant.

The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

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Michael Bodart, President

Peter Brooks, CEO

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced nor may their responsibilities be substantially reduced by Consultant without the express written approval of City. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Consultant.

Consultant shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Assistant Public Works Director or such person as may be designated by the City Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Consultant's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant.

4.5 Prohibition Against Subcontracting or Assignment.

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The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

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(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

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(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable ("indemnitors"), or arising from Consultant's or indemnitors' reckless or willful

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misconduct, or arising from Consultant's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Consultant will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Consultant hereunder; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Consultant hereunder, Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination of this Agreement.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to City, and access shall be provided by Consultant's successor in interest. Notwithstanding the above, the Consultant shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

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Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation,

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to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by

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Consultant shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.8 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.9 Attorneys' Fees.

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If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects her/his financial interest or the financial interest of any corporation, partnership or association in which (s)he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class.

8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City

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for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380, and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in

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which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials DS MB

Michael Bodart, President

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:
City of Glendora, a municipal corporation

DocuSigned by:
Adam Raymond
1A0EB4E5D056C43C...
Adam Raymond
City Manager
Jun 15, 2023 | 6:42 PM PDT

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
William Wynder
9F096A23BACC45F...
William W. Wynder
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Marie Ricci
A98B6B9025C448A...
Marie Ricci
Administrative Services Director/City Treasurer

ATTEST:

DocuSigned by:
Kathleen Sessman
2252A9F44B69431...
Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
GENERAL PUMP COMPANY, INC

DocuSigned by:
Michael Bodart
1B9FADF61B484B5...
Name: Michael Bodart
Title: President
Email Address: mbodart@genpump.com
May 19, 2023 | 9:14 AM PDT

DocuSigned by:
Peter Brooks
5B4E647712C240D...
Name: Peter Brooks
Title: CEO
Email Address: pbrooks@genpump.com
May 19, 2023 | 11:42 AM PDT

Address: 159 N Acacia Street, San Dimas, CA, 91773

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED UNLESS EXECUTED UTILIZING DOCUSIGN. IN ADDITION, THE APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

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EXHIBIT "A"

SCOPE OF SERVICES

I. Consultant will perform the following on-call services for the City's Water Division:

A. Consultant shall provide as-needed all labor, materials, tools, machinery, equipment, and other items and services necessary to properly perform the work as set forth in each individual Task Order agreed to and released under this Contract, including exhibits and amendments hereto (hereinafter referred to as "the Work"). The Work shall be carried out in accordance with the contract documents in a diligent and workman-like manner, utilizing qualified personnel and good and sufficient materials and equipment. Further, Consultant shall perform only those work assignments authorized by Task Orders issued in conjunction with this Contract, or as directed by the Agency's Project/Construction Manager for completion of emergency projects, prior to Task Order completion.

B. Where required, Consultant shall follow the most recent Watch Handbook for traffic control and provide all traffic control materials and equipment required.

C. Where required, Consultant shall follow the City of Glendora Standard Design and Specifications Manual.

II. As part of the Services, Consultant shall as-needed prepare and deliver the following tangible work products to the City:

A. Documentation shall be defined as drawings, submittals, operation, and maintenance documentation with respect to all work performed as defined in the Task Order shall be provided to Agency. Upon completion of any Task Order, the contractor shall provide Agency detailed drawings of as-built construction for its use.

III. In addition to the requirements of Section 6.2, during performance of the Services, Consultant will keep the City appraised of the status of performance by delivering the following status reports:

A. If the requested work or services requires more than one day to reach completion, Consultant shall provide City's Contract Officer with daily updates of the tasks and required materials through verbal communication via telephone or in person discussions.

IV. All work product is subject to review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by City.

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EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

Added text is indicated in ***bold italics***, deleted text is indicated in ~~strikethrough~~.

I. Negotiation of Task Orders: City and Consultant each reserve and retain the right to negotiate the work, price, and term of any specific Task Order. However, both parties agree that the various proposed labor and expense rates used to develop each Task Order's price shall be consistent with those specified within the Consultant's hourly rates, which are attached hereto as Exhibit "B" and incorporated herein by this reference, which Consultant may update only once annually during the Term or any Extended Term of this Agreement, and the California Department of Industrial Relations ("DIR") General Prevailing Wage Determinations for the type of work being performed, or as negotiated between the Consultant and City's Contract Officer.

II. Task Order Price: The price for each Task Order shall be addressed and authorized via the content of each specific written Task Order.

III. Task Order Format: Each written Task Order issued under this Agreement shall be of similar form to the Sample Task Order contained herein as Exhibit B-1 and incorporated herein by this reference.

IV. Task Order Emergency Protocol: When an emergency arises, City's Contract Officer shall solicit a request of availability via email to those vendors listed on the Emergency Construction Services Program in accordance with the City's Emergency Protocol, which is attached hereto, referenced herein, and made a part hereof as Exhibit B-2.

V. City hereby waive the requirements of Section 5.1(c), Professional Liability

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EXHIBIT "B-1"

TASK ORDER NO. XXX FOR EMERGENCY CONSTRUCTION AND MAINTENANCE SERVICES

[PROJECT NAME]

1. **Background:**
2. **Objective:**
3. **Task Order Scope of Services:**
4. **Task Order Sum:**
5. **Task Order Performance Schedule:**

Approved by Chisom Obegolu, Assistant Public Works Director- City of Glendora **Date:**	(1)	Amount of prior Task Orders	$ 0
	(2)	Authorized service cost to this Task Order	$ 0
Submitted by Dale Wert, Water Division Manager - City of Glendora **Date:** _____			
Accepted by Contractor Name Contractor Representative **Date:**			

Attachment:

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EXHIBIT "B-2"

EMERGENCY PROTOCOL

When an emergency arises within the city of Glendora service area, pre-approved contractors will be contacted based on specialty and scope of work.

- Emergencies will be classified by priority level.
    - Priority Level 1 – Will require the first responding contractor to respond immediately. Typically, on site within 2.0 hours of call-out.
    - Priority Level 2 - Will allow the first responding contractor to respond the following day
    - Priority Level 3 - Will be scheduled work set by the City (typically, within a few days) and will allow the City to review the first three (3) "Not to Exceed" Proposals
- Contractors available to respond must coordinate with the City's project representative on subject of emergency and time available to meet at the emergency location.
- For Priority Level 1 (Contractor crew and equipment must be on site within 2.0 hours). Failure to be available in a timely way will result in the Agency asking the next responsible responding contractor to perform the work.
- A negotiated not-to-exceed cost will be requested from the contractor.

"Not-to-exceed" is defined as, a *guaranteed maximum price (also known as GMP, not-to-exceed price, NTE, or NTX) contract and is* a *cost-type contract where the contractor is compensated for actual costs incurred plus* a *fixed* fee *subject* to *the ceiling price. The contractor is responsible for cost overruns, unless the GMP has been increased via formal written approval and only as* a *result* of *differing site conditions, additional scope requested by the City, not price overruns, poor productivity, errors, or omissions. Savings resulting from cost underruns are returned to the owner.*

- Once the Agency has selected a contractor, an email notice to proceed will be issued.
- The contractor shall notify the Agency of all changes in work prior to the work being started with a revised not-to-exceed cost. The Agency will review and approve or deny these additional costs. Failure to submit additional costs may result in the Agency declining to pay any cost above the original not-to-exceed cost.
- Any work needed offsite, e.g., permitting, engineering, fabrication, pick up and transportation of materials, must be authorized by the Agency prior to work occurring.
- Daily Work reports must be provided and approved by Agency inspector on a daily basis.

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- All labor shall be billed per current DIR /prevailing wage for the work they do at any given time.
- Once work has been completed, the contractor shall submit a summary of all charges/expenses incurred with the following attachments:
    - Summary of the charges with appropriate backup documentation
    - All receipts incurred including offsite costs, parts, material, labor and incidentals.
    - Certified Payroll information.
- Billing Rates will be paid in accordance (effective when the work is performed) with the following
    - Approved hourly rates and charges for labor, equipment and tools as listed in the Contractor's proposal.
- Once costs have been agreed upon, an After-the-Fact Task order will be issued to the Contractor.
- The contractor shall submit an invoice for the agreed upon amount of the issued After-the-Fact Task Order within 30 days of work completion.

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EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Consultant shall perform the following tasks at the following rates:

A. Unit Price List & Hourly Rate Sheet attached within as Exhibit C-1. The City reserves the right to accept or reject yearly fiscal rate increases containing escalation stipulations as it deems to be in the best interest of the City.

III. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 1.9.

IV. The City will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the Services.

C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

V. The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.

VI. The Consultant's billing rates for all personnel are attached as Exhibit C-1.

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EXHIBIT C-1

GENERAL PUMP COMPANY

159 N. ACACIA STREET · SAN DIMAS, CA 91773
PHONE: (909) 599-9606 · FAX: (909) 599-6238

CAMARILLO, CA 93010 · PHONE: (805) 482-1215
www.genpump.com

WELL & PUMP SERVICE SINCE 1952
Serving Southern California and Central Coast

Lic. #496765

STANDARD AND DISCOUNTED RATES

(Effective November 01, 2022)

	Standard Rate	Disc. Rate 15%
3-Man Crew & Standard Pump Pulling Rig	$650.00 / Hr	$552.50 / Hr
1 Operator & 40-Ton Crane	$420.00 / Hr	$357.00 / Hr
1-Man Crew, Service Support Rig for the 40-Ton Crane	$199.00 / Hr	$169.15 / Hr
2-Man Crew & Combination Rig	$489.00 / Hr	$415.65 / Hr
2-Man Crew & Standard Pump Pulling Rig	$450.00 / Hr	$382.50 / Hr
Wire Brush or Swab Rental (Nylon Brush NOT included)	$995.00 Each	$845.75 Each
Flatbed Truck & Driver	$198.00 / Hr	$168.30 / Hr
Rotary Crane (up to 17-ton) & 1-Man Crew	$299.00 / Hr	$254.15 / Hr
Rotary Crane & 2-Man Crew	$439.00 / Hr	$373.15 / Hr
Service Truck & 1 Pump Mechanic, Electrician or General Services	$195.00 / Hr	$165.75 / Hr
Service Truck & 1 Pump Mechanic & Helper	$345.00 / Hr	$293.25 / Hr
Pipeline Fabricator	$199.00 / Hr	$169.15 / Hr
Shop Labor – Pump Mechanic	$118.00 / Hr	$100.30 / Hr
Shop Labor – Machinist or Welder	$118.00 / Hr	$100.30 / Hr
Overtime & Saturdays	Add $65.00 per Man Hour	$55.25 Man Hr
Sundays & Holidays	Add $130.00 per Man Hour	$110.50 / Man Hr
Control & Instrument Specialist	$199.00 / Hr	$169.15 / Hr
Additional Helper	$130.00 / Hr	$110.50 / Hr
Video Log – Color with Downhole and Side-Scan	$1,350.00 per DVD	$1,147.50 / DVD
Re-Video Log – Color with Downhole and Side-Scan	$1,250.00 per DVD	$1,062.50 / DVD
Dynamic Video with Mini Camera	$600.00 per Day	$425.00 / Day
Test Pump – Above 300-Hp Drive/ Generator	$360.00 / Hr	$306.00 / Hr
Test Pump – Below 300-Hp Drive/ Generator	$315.00 / Hr	$267.75 / Hr
1-Man Crew & Chemical Distribution Trailer, with Safety Equipment	$299.00 / Hr	$254.15 / Hr
Engineering and Hydrogeology Support	Per Job Basis	Per Job Basis

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EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. None.

CONSIDERATION OF AMENDMENT NO. 1 TO THE CONTRACT SERVICE AGREEMENT WITH GENERAL PUMP COMPANY FOR ADDITIONAL ON-CALL EMERGENCY AND MAINTENANCE SERVICES FOR THE CITY OF GLENDORA WATER INFRASTRUCTURE

PUBLIC WORKS, WATER DIVISION

CITY COUNCIL

AUGUST 25, 2026

PAUL ZAMPIELLO, ASSISTANT PUBLIC WORKS DIRECTOR



ORIGINAL CONTRACT

- Approved By City Council - June 13, 2023
- Original Contract Authority $300,000
- Includes Five One - Year Renewal Options

PURPOSE

GENERAL PUMP PROVIDES MAINTENANCE FOR RELIABLE WATER PRODUCTION INFRASTRUCTURE:

- Eight Active Wells
- Twenty Booster Pump Stations
- Storage Reservoirs
- Pressure Regulating Facilities
- Water Production Equipment

WHY THE AMENDMENT?

EXTEND THE INITIAL TERM

- FROM THREE TO FOUR YEARS

INCREAST CONTRACT AMOUNT

- FROM $300,000 TO $550,000
  - INCREASE OF $250,000





WHY IS THE AMENDMENT NEEDED?

INCREASED DEMANDS

- WELL REHABILITATION PROJECTS
- BOOSTER STATION 60 REHAB
- BOOSTER STATION 13 REHAB
- EMERGENCY EQUIPMENT FAILURES

PROACTIVE MAINTENANCE

- EXTENDS EQUIPMENT LIFE
- REDUCES EMERGENCY OUTAGES
- IMPROVES SYSTEM RELIABILITY

FISCAL IMPACT

- CURRENT AUTHORITY $300,000
- AMENDMENT $250,000
- REVISED AUTHORITY $550,000

- WATER OPERATIONS FUND 501
- FY2026/27 ADOPTED MID-CYCLE BUDGET



RECOMMENDATION

THAT THE CITY COUNCIL:

1. APPROVE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH GENERAL PUMP COMPANY, INC. FOR ON-CALL WELL AND BOOSTER PUMP MAINTENANCE SERVICES, EXTENDING THE INITIAL TERM ONE YEAR AND INCREASING THE CONTRACT AMOUNT BY $250,000, FROM $300,000 TO $550,000; AND
2. AUTHORIZE THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1, INCLUDING MINIMAL AND/OR NON-SUBSTANTIVE CHANGES.

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**

SUBJECT: **Consideration of Amendment No. 1 to the Contract Services Agreement with Big Sky Electric Inc., for On-Call Electrical Services to Extend the Term of the Agreement by One Year and Increase the Contract Amount by $100,000**

RECOMMENDATION
That the City Council:

1. Approve Amendment No. 1 to the Agreement for Contract Services with Big Sky Electric, Inc. for on-call electrical services and maintenance for the City of Glendora Water Infrastructure, increasing the contract amount from $100,000 to $200,000 and extending the agreement term for an additional one-year period; and
2. Authorize the City Manager or his designee to execute Amendment No. 1, including minimal and/or non-substantive changes.

STRATEGIC FOCUS AREAS
Goal 4 - Sustainable Infrastructure

EXECUTIVE SUMMARY
The City utilizes on-call contractors with specialized expertise to supplement Water Division staff in maintaining critical water production facilities. These contractors provide emergency repairs, preventative maintenance, and specialized electrical services that support the reliable operation of wells, booster pump stations, treatment facilities, reservoirs, and other essential water system components.

In 2023, the City completed a competitive Request for Proposal (RFP) process for Maintenance Repairs and On-Call Emergency Response Services, which included electrical services and maintenance. Big Sky Electric, Inc. was selected to provide on-call electrical services through an Agreement for Contract Services approved by the City Council on June 13, 2023, with an initial three year term in the not-to-exceed amount of $100,000.

Since contract award, Big Sky Electric, Inc. has provided electrical repair and maintenance services supporting various Water Division facilities. Based on current operational need and maintenance activities, additional contract capacity is required to support continued services.

Staff recommends approval of Amendment No. 1 to increase the contract amount from $100,000 to $200,000 and extend the agreement for an additional one-year period. The amendment will ensure the continued availability of specialized electrical services needed to support the reliable operation of the City's water infrastructure.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
On June 13, 2023, the City Council approved an Agreement for Contract Services with Big Sky Electric, Inc. for on-call electrical services and maintenance in an amount not to exceed $100,000.

The agreement was established through a competitive Request for Proposal (RFP) process released on March 9, 2023, for Maintenance Repairs and On-Call Emergency Response Services. The RFP included four service categories: waterline repair, water well and booster pump maintenance, electrical services and maintenance, and chemical feed system maintenance. The RFP closed on April 11, 2023, and the City received seven proposals from qualified contractors. Big Sky Electric, Inc. was selected to provide electrical services and maintenance.

The Agreement for Contract Services provided for an initial three year term and allows for five (5) additional one-year extensions in accordance with the Agreement terms.

DISCUSSION

The City's water infrastructure includes electrical systems that require routine maintenance, troubleshooting, and emergency repairs to support the continued operation of wells, booster pump stations, treatment facilities, and other critical assets. Specialized electrical contractors provide the expertise and resources necessary to perform this work safely and efficiently.

Big Sky Electric, Inc. has provided on-call electrical services since execution of the Agreement, assisting staff with routine maintenance, troubleshooting, and emergency electrical repairs at Water Division Facilities. The current contract amount of $100,000 is anticipated to be insufficient to support ongoing electrical service needs throughout the remainder of the Agreement term.

Amendment No. 1 will increase the contract amount from $100,000 to $200,000 and extend the Agreement for an additional one-year period. The amendment will provide continued access to qualified electrical services and allow staff to address routine maintenance needs and emergency repairs in a timely manner without interruption.

FISCAL IMPACT

The original Agreement for Contract Services with Big Sky Electric, Inc. was approved in an amount not-to-exceed $100,000 and funded through the Water Operations Fund 501 Production Division budget. Amendment No. 1 will increase the total contract amount to $200,000.

Sufficient appropriations are available in FY 2026-27 Adopted Mid-Cycle Budget in the Water Operations Fund 501 Production Division budget to support the increased contract amount. Actual expenditures will be based on authorized services requested and completed during the extended contract term.

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Ivy Gonzalez, Management Analyst
Concurs With:	Not Applicable
Reviewed By:	Paul Zampiello, Assistant Public Works Director
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_Big_Sky_Amendment_No_1.pdf
B_Big_Sky_Original_Contract.pdf
C_Big_Sky_Presentation.pdf

Docusign Envelope ID: 3524FF02-9CE0-8F15-80F9-6FE5EFD07115

AMENDMENT NO. 1
TO ON CALL CONTRACT SERVICES AGREEMENT BY AND BETWEEN CITY OF GLENDORA AND BIG SKY ELECTRIC, INC.

THIS AMENDMENT NO. 1 TO THE ON CALL CONTRACT SERVICES AGREEMENT ("Amendment No. 1") by and between the **CITY OF GLENDORA**, a California municipal corporation ("City") and **BIG SKY ELECTRIC, INC.**, a California corporation ("Consultant") is entered into and effective as of the _____ day of _____, 2026. City and Consultant may be referred to individually as "**Party**" or collectively as "**Parties**."

RECITALS

A. City and Consultant entered into that certain On Call Contract Services Agreement, dated June 13, 2023 ("Agreement"), whereby Consultant agreed to provide certain on-call services for the City's Water Division for an amount not to exceed One Hundred Thousand Dollars ($100,000).

B. City and Consultant now desire to amend the Agreement to (i) increase the Contract Sum from $100,000 to $200,000, (ii) replace Exhibit "C-1" to update Consultant's rates, and (iii) extend the term of the Agreement through June 13, 2027, which shall constitute the first one-year Extended Term under the Agreement.

TERMS

1. **Incorporation of Recitals**. The Recitals set forth above are incorporated into and are a part of this Amendment No. 1.

2. **Terms and Conditions**. All words, terms, and phrases used or referenced in this Amendment No. 1, not expressly defined in this Amendment No. 1, shall have the same meaning ascribed to them in the Agreement.

3. **Contract Amendments**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. **Section 2.1 (Contract Sum) of the Agreement is hereby amended as follows:**

"Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed ***$200,000 (Two Hundred Thousand Dollars)*** ~~$100,000 (One Hundred thousand Dollars)~~ (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.9."

b. **Section 3.4 (Term & Extended Term(s)) of the Agreement is hereby amended as follows:**

"Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding three (3) years from the date hereof ***("Term")***, except as

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otherwise provided in the Schedule of Performance (Exhibit "D") ***or in any amendment to this Agreement***. ***Pursuant to Amendment No. 1, the Term is extended for one (1) additional year, through June 13, 2027, which shall constitute the first one-year "Extended Term" under this Section 3.4.*** The City Manager may, at his/her sole discretion, extend the Term for ***four (4)*** ~~five (5)~~ additional one-year Extended Term(s) by giving advanced written notice of the same not later than sixty (60) calendar days prior to the expiration of the Term or any individual Extended Term."

c. **Exhibit "C-1" of the Agreement is hereby deleted and replaced with the Exhibit "C-1" attached to this Amendment No. 1.**

4. **Ratification of Services**. To the extent any services were performed by Consultant after expiration of the prior term and before the effective date of this Amendment No. 1, City and Consultant acknowledge and agree that such services are hereby ratified and shall be governed by the Agreement, as amended, subject to the Contract Sum.

5. **Continuing Effect of Agreement.** Except as amended by this Amendment No. 1, the provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment No. 1, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement, as amended by Amendment No. 1.

6. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement, as amended by Amendment No. 1, is currently an effective, valid, and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment No. 1, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Consultant that, as of the date of this Amendment No. 1, Consultant is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

7. **Adequate Consideration.** The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 1.

8. **Authority**. The persons executing this Amendment No. 1 on behalf of the Parties hereto warrant that (i) such Party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment No. 1 on behalf of said Party, (iii) by so executing this Amendment No. 1, such Party is formally bound to the provisions of the Agreement, as amended by Amendment No. 1, and (iv) the entering into this Amendment No. 1 does not violate any provision of any other agreement to which said party is bound.

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9. **Counterparts**. This Amendment No. 1 may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the Parties intend to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other party will rely on the telecopied, .pdf or other electronically delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Amendment No. 1 based on the form of signature.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 1 on the date and year first-above written.

CITY:
CITY OF GLENDORA, a California municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
CACE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONSULTANT:
BIG SKY ELECTRIC, INC., a California corporation

Signed by:
Larry Strohm
0207E1849B0E4C2...
Name: Larry Strohm
Title: Chief Financial Officer
Email Address: lstrohm@bigskyelectric.com
Jul 28, 2026 | 3:58 PM PDT

DocuSigned by:
Chris Livingston
F2D14D6A57254CA...
Name: Chris Livingston
Title: Vice President
Email Address: clivingston@bigskyelectric.com
Jul 28, 2026 | 4:54 PM PDT

Address: 310 McArthur Way, Suite A, Upland, CA 91786

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer.

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EXHIBIT "C-1"

BIG SKY ELECTRIC - Local 11 ELECTRICIAN LABOR RATES EFFECTIVE 1/26/26 - 6/30/26

Direct Labor Cost (Prevailing Wage Determinations)

UNION CRAFT/CLASS	PAY CODE	BILLING CODE	HOURLY CLASS	HOURLY BASE RATE	VAC/HOL RATE	Total Taxable Rate	Health and Welfare	Defined Benefit Pension	Defined Contribution Annuity	Joint Apprentice Training Fund	Labor Management Cooperation Committee	NECA / Contract Compliance 1.00%	N.E.B.F. 3.00%	Total Union Fringes	Subtotal Union Package	BSE Total Burden and Insurances	Total Labor Rate	Total Billing Rate	Service Truck
ELECTRICAL	EGF	EG	ST	81.38	0.00	81.38	16.64	10.53	7.59	0.86	0.55	0.81	2.44	39.43	120.81	17.30	138.11	165.73	35.00
GENERAL FOREMAN			OT 1.5x	122.07	0.00	122.07	16.64	10.53	7.59	0.86	0.55	1.22	3.66	41.05	163.12	24.26	187.38	224.86	35.00
			DT 2x	162.76	0.00	162.76	16.64	10.53	7.59	0.86	0.55	1.63	4.88	42.68	205.44	31.22	236.66	283.99	35.00
ELECTRICAL	EFM	EF	ST	73.19	0.00	73.19	16.64	10.53	7.59	0.86	0.55	0.73	2.20	39.10	112.29	15.56	127.85	153.42	35.00
FOREMAN			OT 1.5x	109.79	0.00	109.79	16.64	10.53	7.59	0.86	0.55	1.10	3.29	40.56	150.35	21.82	172.16	206.60	35.00
			DT 2x	146.38	0.00	146.38	16.64	10.53	7.59	0.86	0.55	1.46	4.39	42.03	188.41	28.08	216.48	259.78	35.00
ELECTRICAL	EJM	EJ	ST	65.00	0.00	65.00	16.64	10.53	7.59	0.86	0.55	0.65	1.95	38.77	103.77	13.82	117.59	141.11	0.00
JOURNEYMAN			OT 1.5x	97.50	0.00	97.50	16.64	10.53	7.59	0.86	0.55	0.98	2.93	40.07	137.57	19.38	156.95	188.34	0.00
			DT 2x	130.00	0.00	130.00	16.64	10.53	7.59	0.86	0.55	1.30	3.90	41.37	171.37	24.93	196.30	235.56	0.00
ELECTRICAL	EJS	ES	ST	68.25	0.00	68.25	16.64	10.53	7.59	0.86	0.55	0.68	2.05	38.90	107.15	14.51	121.66	145.99	0.00
JOURNEYMAN - SPLICING			OT 1.5x	102.38	0.00	102.38	16.64	10.53	7.59	0.86	0.55	1.02	3.07	40.27	142.64	20.35	162.99	195.58	0.00
			DT 2x	136.50	0.00	136.50	16.64	10.53	7.59	0.86	0.55	1.37	4.10	41.63	178.13	26.18	204.31	245.17	0.00
ELECTRICAL	EA1	E1	ST	26.00	0.00	26.00	15.64	0.00	0.00	0.91	0.55	0.26	0.78	18.14	44.14	5.53	49.67	59.60	0.00
APPRENTICE - 1ST PERIOD (40%)			OT 1.5x	39.00	0.00	39.00	15.64	0.00	0.00	0.91	0.55	0.39	1.17	18.66	57.66	7.75	65.41	78.49	0.00
			DT 2x	52.00	0.00	52.00	15.64	0.00	0.00	0.91	0.55	0.52	1.56	19.18	71.18	9.97	81.15	97.38	0.00
ELECTRICAL	EA2	E2	ST	29.25	0.00	29.25	15.64	0.00	0.00	0.91	0.55	0.29	0.88	18.27	47.52	6.22	53.74	64.49	0.00
APPRENTICE - 2ND PERIOD (45%)			OT 1.5x	43.88	0.00	43.88	15.64	0.00	0.00	0.91	0.55	0.44	1.32	18.86	62.73	8.72	71.45	85.74	0.00
			DT 2x	58.50	0.00	58.50	15.64	0.00	0.00	0.91	0.55	0.59	1.76	19.44	77.94	11.22	89.16	106.99	0.00
ELECTRICAL	EA3	E3	ST	32.50	0.00	32.50	16.64	5.27	3.80	0.91	0.55	0.33	0.98	28.46	60.96	6.91	67.87	81.44	0.00
APPRENTICE - 3RD PERIOD (50%)			OT 1.5x	48.75	0.00	48.75	16.64	5.27	3.80	0.91	0.55	0.49	1.46	29.11	77.86	9.69	87.55	105.06	0.00
			DT 2x	65.00	0.00	65.00	16.64	5.27	3.80	0.91	0.55	0.65	1.95	29.76	94.76	12.47	107.23	128.67	0.00
ELECTRICAL	EA4	E4	ST	35.75	0.00	35.75	16.64	5.79	4.17	0.91	0.55	0.36	1.07	29.50	65.25	7.60	72.85	87.42	0.00
APPRENTICE - 4TH PERIOD (55%)			OT 1.5x	53.63	0.00	53.63	16.64	5.79	4.17	0.91	0.55	0.54	1.61	30.21	83.84	10.66	94.49	113.39	0.00
			DT 2x	71.50	0.00	71.50	16.64	5.79	4.17	0.91	0.55	0.72	2.15	30.93	102.43	13.71	116.14	139.37	0.00
ELECTRICAL	EA5	E5	ST	39.00	0.00	39.00	16.64	6.32	4.55	0.91	0.55	0.39	1.17	30.53	69.53	8.29	77.82	93.39	0.00
APPRENTICE - 5TH PERIOD (60%)			OT 1.5x	58.50	0.00	58.50	16.64	6.32	4.55	0.91	0.55	0.59	1.76	31.31	89.81	11.63	101.44	121.73	0.00
			DT 2x	78.00	0.00	78.00	16.64	6.32	4.55	0.91	0.55	0.78	2.34	32.09	110.09	14.96	125.05	150.06	0.00
ELECTRICAL	EA6	E6	ST	42.25	0.00	42.25	16.64	6.84	4.93	0.91	0.55	0.42	1.27	31.57	73.82	8.98	82.80	99.36	0.00
APPRENTICE - 6TH PERIOD (65%)			OT 1.5x	63.38	0.00	63.38	16.64	6.84	4.93	0.91	0.55	0.63	1.90	32.41	95.79	12.59	108.38	130.06	0.00
			DT 2x	84.50	0.00	84.50	16.64	6.84	4.93	0.91	0.55	0.85	2.54	33.26	117.76	16.21	133.97	160.76	0.00
ELECTRICAL	EA7	E7	ST	45.50	0.00	45.50	16.64	7.37	5.31	0.91	0.55	0.46	1.37	32.60	78.10	9.67	87.78	105.33	0.00
APPRENTICE - 7TH PERIOD (70%)			OT 1.5x	68.25	0.00	68.25	16.64	7.37	5.31	0.91	0.55	0.68	2.05	33.51	101.76	13.56	115.33	138.39	0.00
			DT 2x	91.00	0.00	91.00	16.64	7.37	5.31	0.91	0.55	0.91	2.73	34.42	125.42	17.45	142.88	171.45	0.00
ELECTRICAL	EA8	E8	ST	48.75	0.00	48.75	16.64	7.90	5.69	0.91	0.55	0.49	1.46	33.64	82.39	10.36	92.75	111.31	0.00
APPRENTICE - 8TH PERIOD (75%)			OT 1.5x	73.13	0.00	73.13	16.64	7.90	5.69	0.91	0.55	0.73	2.19	34.62	107.74	14.53	122.27	146.73	0.00
			DT 2x	97.50	0.00	97.50	16.64	7.90	5.69	0.91	0.55	0.98	2.93	35.59	133.09	18.70	151.79	182.15	0.00
ELECTRICAL	EA9	E9	ST	52.00	0.00	52.00	16.64	8.42	6.07	0.91	0.55	0.52	1.56	34.68	86.68	11.06	97.73	117.28	0.00
APPRENTICE - 9TH PERIOD (80%)			OT 1.5x	78.00	0.00	78.00	16.64	8.42	6.07	0.91	0.55	0.78	2.34	35.72	113.72	15.50	129.22	155.06	0.00
			DT 2x	104.00	0.00	104.00	16.64	8.42	6.07	0.91	0.55	1.04	3.12	36.76	140.76	19.95	160.70	192.84	0.00
ELECTRICAL	EA0	E0	ST	55.25	0.00	55.25	16.64	8.95	6.45	0.91	0.55	0.55	1.66	35.71	90.96	11.75	102.71	123.25	0.00
APPRENTICE - 10TH PERIOD (85%)			OT 1.5x	82.88	0.00	82.88	16.64	8.95	6.45	0.91	0.55	0.83	2.49	36.82	119.69	16.47	136.16	163.39	0.00
			DT 2x	110.50	0.00	110.50	16.64	8.95	6.45	0.91	0.55	1.11	3.32	37.92	148.42	21.19	169.62	203.54	0.00

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ON CALL CONTRACT SERVICES AGREEMENT

By and Between

CITY OF GLENDORA

and

BIG SKY ELECTRIC INC.

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AGREEMENT FOR CONTRACT SERVICES BETWEEN THE CITY OF GLENDORA AND BIG SKY ELECTRIC, INC.

THIS AGREEMENT FOR CONTRACT SERVICES (herein "Agreement") is made and entered into this 13th day of June, 2023 by and between the City of Glendora, a California municipal corporation ("City") and BIG SKY ELECTRIC, INC., a California Corporation ("Consultant"). City and Consultant may be referred to, individually or collectively, as "Party" or "Parties."

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Glendora's Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

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1.2 Consultant's Proposal.

The Scope of Service shall include the Consultant's scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 California Labor Law.

If the Scope of Services includes any "public work" or "maintenance work," as those terms are defined in California Labor Code section 1720 *et seq.* and California Code of Regulations, Title 8, Section 16000 *et seq.*, and if the total compensation is $1,000 or more, Consultant shall pay prevailing wages for such work and comply with the requirements in California Labor Code section 1770 *et seq.* and 1810 *et seq*., and all other applicable laws, including the following requirements:

(a) Public Work. The Parties acknowledge that some or all of the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Consultant shall post job site notices, as prescribed by regulation.

(b) Prevailing Wages. Consultant shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Consultant acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Consultant shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subcontractor.

(d) Payroll Records. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Consultant shall be responsible for compliance with

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these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Consultant acknowledges that eight (8) hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Consultant or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Consultant certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Consultant's Authorized Initials DS LS
Larry Strohm, President

(i) Consultant's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Consultant shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City,

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against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the City of such fact and shall not proceed except at Consultant's risk until written instructions are received from the Contract Officer.

1.7 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

1.8 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.9 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or $50,000, whichever is less; or, in the time to perform of up to one hundred eighty (180) days, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other Consultants. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.10 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the

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event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed **$100,000 (One Hundred thousand Dollars)** (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.9.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services, less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

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2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term & Extended Term(s).

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding three (3) years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D"). The City Manager may, at his/her sole discretion, extend the Term for five (5) additional one-year Extended Term(s) by giving advanced written notice of the same not later than sixty (60) calendar days prior to the expiration of the Term or any individual Extended Term.

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Consultant.

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The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Larry Strohm, President

Chris Livingston, Vice President

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced nor may their responsibilities be substantially reduced by Consultant without the express written approval of City. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Consultant.

Consultant shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Assistant Public Works Director or such person as may be designated by the City Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Consultant's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall not

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at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

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(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of

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clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them

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harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable ("indemnitors"), or arising from Consultant's or indemnitors' reckless or willful misconduct, or arising from Consultant's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Consultant will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Consultant hereunder; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Consultant hereunder, Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination of this Agreement.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to

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City, and access shall be provided by Consultant's successor in interest. Notwithstanding the above, the Consultant shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement

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and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

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7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.8 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to

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completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.9 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects her/his financial interest or the financial interest of any corporation, partnership or association in which (s)he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class.

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8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380, and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to

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carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials DS LS

Larry Strohm, President

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:
City of Glendora, a municipal corporation

DocuSigned by:
Adam Raymond
A0EB4F5D056C43C...
Adam Raymond
City Manager
Jun 15, 2023 | 6:40 PM PDT

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
William Wynder
9F096A23BACC45F...
William W. Wynder
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Marie Ricci
A98B6D9025C448A...
Marie Ricci
Administrative Services Director/City Treasurer

ATTEST:

DocuSigned by:
Kathleen Sessman
2252A9F44B69431...
Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
(BIG SKY ELECTRIC)

DocuSigned by:
Larry Strohm
0207E1849B0E4C8...
Name: Larry Strohm
Title: President
Email Address: lstrohm@bigskyelectric.com
May 19, 2023 | 1:38 PM PDT

DocuSigned by:
Chris Livingston
F2D14D0A572254C4...
Name: Chris Livingston
Title: Vice-President
Email Address: clivingston@bigskyelectric.com
May 20, 2023 | 5:42 PM PDT

Address: 310 McArthur Way, Suite A, Upland CA 91786

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED UNLESS EXECUTED UTILIZING DOCUSIGN. IN ADDITION, THE APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

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EXHIBIT "A"

SCOPE OF SERVICES

I. Consultant will perform the following on-call services for the City's Water Division:

A. Consultant shall provide as-needed all labor, materials, tools, machinery, equipment, and other items and services necessary to properly perform the work as set forth in each individual Task Order agreed to and released under this Contract, including exhibits and amendments hereto (hereinafter referred to as "the Work"). The Work shall be carried out in accordance with the contract documents in a diligent and workman-like manner, utilizing qualified personnel and good and sufficient materials and equipment. Further, Consultant shall perform only those work assignments authorized by Task Orders issued in conjunction with this Contract, or as directed by the Agency's Project/Construction Manager for completion of emergency projects, prior to Task Order completion.

B. Where required, Consultant shall follow the most recent Watch Handbook for traffic control and provide all traffic control materials and equipment required.

C. Where required, Consultant shall follow the City of Glendora Standard Design and Specifications Manual.

II. As part of the Services, Consultant shall as-needed prepare and deliver the following tangible work products to the City:

A. Documentation shall be defined as drawings, submittals, operation, and maintenance documentation with respect to all work performed as defined in the Task Order shall be provided to Agency. Upon completion of any Task Order, the contractor shall provide Agency detailed drawings of as-built construction for its use.

III. In addition to the requirements of Section 6.2, during performance of the Services, Consultant will keep the City appraised of the status of performance by delivering the following status reports:

A. If the requested work or services requires more than one day to reach completion, Consultant shall provide City's Contract Officer with daily updates of the tasks and required materials through verbal communication via telephone or in person discussions.

IV. All work product is subject to review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by City.

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EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

Added text is indicated in ***bold italics***, deleted text is indicated in ~~strikethrough~~.

I. Negotiation of Task Orders: City and Consultant each reserve and retain the right to negotiate the work, price, and term of any specific Task Order. However, both parties agree that the various proposed labor and expense rates used to develop each Task Order's price shall be consistent with those specified within the Consultant's hourly rates, which are attached hereto as Exhibit "B" and incorporated herein by this reference, which Consultant may update only once annually during the Term or any Extended Term of this Agreement, and the California Department of Industrial Relations ("DIR") General Prevailing Wage Determinations for the type of work being performed, or as negotiated between the Consultant and City's Contract Officer.

II. Task Order Price: The price for each Task Order shall be addressed and authorized via the content of each specific written Task Order.

III. Task Order Format: Each written Task Order issued under this Agreement shall be of similar form to the Sample Task Order contained herein as Exhibit B-1 and incorporated herein by this reference.

IV. Task Order Emergency Protocol: When an emergency arises, City's Contract Officer shall solicit a request of availability via email to those vendors listed on the Emergency Construction Services Program in accordance with the City's Emergency Protocol, which is attached hereto, referenced herein, and made a part hereof as Exhibit B-2.

V. City hereby waive the requirements of Section 5.1(c), Professional Liability

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EXHIBIT "B-1"

TASK ORDER NO. XXX FOR EMERGENCY CONSTRUCTION AND MAINTENANCE SERVICES

[PROJECT NAME]

1. **Background:**
2. **Objective:**
3. **Task Order Scope of Services:**
4. **Task Order Sum:**
5. **Task Order Performance Schedule:**

Approved by Chisom Obegolu, Assistant Public Works Director- City of Glendora **Date:**	(1)	Amount of prior Task Orders	$ 0
	(2)	Authorized service cost to this Task Order	$ 0
Submitted by Dale Wert, Water Division Manager - City of Glendora **Date:**			
Accepted by Contractor Name Contractor Representative **Date:**			

Attachment:

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EXHIBIT "B-2"

EMERGENCY PROTOCOL

When an emergency arises within the city of Glendora service area, pre-approved contractors will be contacted based on specialty and scope of work.

- Emergencies will be classified by priority level.
    - Priority Level 1 – Will require the first responding contractor to respond immediately. Typically, on site within 2.0 hours of call-out.
    - Priority Level 2 - Will allow the first responding contractor to respond the following day
    - Priority Level 3 - Will be scheduled work set by the City (typically, within a few days) and will allow the City to review the first three (3) "Not to Exceed" Proposals
- Contractors available to respond must coordinate with the City's project representative on subject of emergency and time available to meet at the emergency location.
- For Priority Level 1 (Contractor crew and equipment must be on site within 2.0 hours). Failure to be available in a timely way will result in the Agency asking the next responsible responding contractor to perform the work.
- A negotiated not-to-exceed cost will be requested from the contractor.

"Not-to-exceed" is defined as, a *guaranteed maximum price (also known as GMP, not-to-exceed price, NTE, or NTX) contract and is* a *cost-type contract where the contractor is compensated for actual costs incurred plus* a *fixed* fee *subject* to *the ceiling price. The contractor is responsible for cost overruns, unless the GMP has been increased via formal written approval and only as* a *result* of *differing site conditions, additional scope requested by the City, not price overruns, poor productivity, errors, or omissions. Savings resulting from cost underruns are returned to the owner.*

- Once the Agency has selected a contractor, an email notice to proceed will be issued.
- The contractor shall notify the Agency of all changes in work prior to the work being started with a revised not-to-exceed cost. The Agency will review and approve or deny these additional costs. Failure to submit additional costs may result in the Agency declining to pay any cost above the original not-to-exceed cost.
- Any work needed offsite, e.g., permitting, engineering, fabrication, pick up and transportation of materials, must be authorized by the Agency prior to work occurring.
- Daily Work reports must be provided and approved by Agency inspector on a daily basis.

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- All labor shall be billed per current DIR /prevailing wage for the work they do at any given time.
- Once work has been completed, the contractor shall submit a summary of all charges/expenses incurred with the following attachments:
    - Summary of the charges with appropriate backup documentation
    - All receipts incurred including offsite costs, parts, material, labor and incidentals.
    - Certified Payroll information.
- Billing Rates will be paid in accordance (effective when the work is performed) with the following
    - Approved hourly rates and charges for labor, equipment and tools as listed in the Contractor's proposal.
- Once costs have been agreed upon, an After-the-Fact Task order will be issued to the Contractor.
- The contractor shall submit an invoice for the agreed upon amount of the issued After-the-Fact Task Order within 30 days of work completion.

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EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Consultant shall perform the following tasks at the following rates:

A. Unit Price List & Hourly Rate Sheet attached within as Exhibit C-1. The City reserves the right to accept or reject yearly fiscal rate increases containing escalation stipulations as it deems to be in the best interest of the City.

III. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 1.9.

IV. The City will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the Services.

C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

V. The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.

VI. The Consultant's billing rates for all personnel are attached as Exhibit C-1.

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EXHIBIT C-1

BIG SKY ELECTRIC - Local 11 ELECTRICIAN LABOR RATES EFFECTIVE 01/30/23-06/30/23

			Direct Labor Cost													BSE	
												1.00%	3.00%				
UNION CRAFT/CLASS	PAYCODE	BILLING CODE	HOURLY CLASS	HOURLY BASE RATE	VAC/HOL RATE	Total Taxable Rate	Health and Welfare	Defined Benefit Pension	Defined Contribution Annuity	Joint Apprentice Training Fund	Labor Management Cooperation Committee	NECA / Contract Compliance	N.E.B.F.	Total Union Fringes	Subtotal Union Package	Total Burden and Insurances	Total Labor Rate
ELECTRICAL GENERAL FOREMAN	EGF	EG	ST	77.62	0.00	77.62	13.59	9.03	6.34	0.81	0.55	0.78	2.33	33.42	111.05	16.50	127.55
			OT 1.5x	116.44	0.00	116.44	13.59	9.03	6.34	0.81	0.55	1.16	3.49	34.98	151.41	23.14	174.55
			DT 2x	155.25	0.00	155.25	13.59	9.03	6.34	0.81	0.55	1.55	4.66	36.53	191.78	29.78	221.55
ELECTRICAL FOREMAN	EFM	EF	ST	69.81	0.00	69.81	13.59	9.03	6.34	0.81	0.55	0.70	2.09	33.11	102.92	14.84	117.77
			OT 1.5x	104.72	0.00	104.72	13.59	9.03	6.34	0.81	0.55	1.05	3.14	34.51	139.23	20.81	160.04
			DT 2x	139.62	0.00	139.62	13.59	9.03	6.34	0.81	0.55	1.40	4.19	35.90	175.53	26.78	202.31
ELECTRICAL JOURNEYMAN	EJM	EJ	ST	62.00	0.00	62.00	13.59	9.03	6.34	0.81	0.55	0.62	1.86	32.80	94.80	13.18	107.98
			OT 1.5x	93.00	0.00	93.00	13.59	9.03	6.34	0.81	0.55	0.93	2.79	34.04	127.04	18.48	145.52
			DT 2x	124.00	0.00	124.00	13.59	9.03	6.34	0.81	0.55	1.24	3.72	35.28	159.28	23.78	183.06
ELECTRICAL JOURNEYMAN - SPLICING	EJS	ES	ST	65.10	0.00	65.10	13.59	9.03	6.34	0.81	0.55	0.65	1.95	32.92	98.02	13.84	111.86
			OT 1.5x	97.65	0.00	97.65	13.59	9.03	6.34	0.81	0.55	0.98	2.93	34.23	131.88	19.41	151.28
			DT 2x	130.20	0.00	130.20	13.59	9.03	6.34	0.81	0.55	1.30	3.91	35.53	165.73	24.97	190.70
ELECTRICAL APPRENTICE - 1ST PERIOD (40%)	EA1	E1	ST	24.80	0.00	24.80	12.59	0.00	0.00	0.86	0.55	0.25	0.74	14.99	39.79	5.27	45.06
			OT 1.5x	37.20	0.00	37.20	12.59	0.00	0.00	0.86	0.55	0.37	1.12	15.49	52.69	7.39	60.08
			DT 2x	49.60	0.00	49.60	12.59	0.00	0.00	0.86	0.55	0.50	1.49	15.98	65.58	9.51	75.10
ELECTRICAL APPRENTICE - 2ND PERIOD (45%)	EA2	E2	ST	27.90	0.00	27.90	12.59	0.00	0.00	0.86	0.55	0.28	0.84	15.12	43.02	5.93	48.95
			OT 1.5x	41.85	0.00	41.85	12.59	0.00	0.00	0.86	0.55	0.42	1.26	15.67	57.52	8.32	65.84
			DT 2x	55.80	0.00	55.80	12.59	0.00	0.00	0.86	0.55	0.56	1.67	16.23	72.03	10.70	82.73
ELECTRICAL APPRENTICE - 3RD PERIOD (50%)	EA3	E3	ST	31.00	0.00	31.00	13.59	4.52	3.17	0.86	0.55	0.31	0.93	23.93	54.93	6.59	61.52
			OT 1.5x	46.50	0.00	46.50	13.59	4.52	3.17	0.86	0.55	0.47	1.40	24.55	71.05	9.24	80.29
			DT 2x	62.00	0.00	62.00	13.59	4.52	3.17	0.86	0.55	0.62	1.86	25.17	87.17	11.89	99.06
ELECTRICAL APPRENTICE - 4TH PERIOD (55%)	EA4	E4	ST	34.10	0.00	34.10	13.59	4.97	3.49	0.86	0.55	0.34	1.02	24.82	58.92	7.25	66.17
			OT 1.5x	51.15	0.00	51.15	13.59	4.97	3.49	0.86	0.55	0.51	1.53	25.50	76.65	10.17	86.81
			DT 2x	68.20	0.00	68.20	13.59	4.97	3.49	0.86	0.55	0.68	2.05	26.18	94.38	13.08	107.46
ELECTRICAL APPRENTICE - 5TH PERIOD (60%)	EA5	E5	ST	37.20	0.00	37.20	13.59	5.42	3.80	0.86	0.55	0.37	1.12	25.71	62.91	7.91	70.82
			OT 1.5x	55.80	0.00	55.80	13.59	5.42	3.80	0.86	0.55	0.56	1.67	26.45	82.25	11.09	93.34
			DT 2x	74.40	0.00	74.40	13.59	5.42	3.80	0.86	0.55	0.74	2.23	27.20	101.60	14.27	115.87
ELECTRICAL APPRENTICE - 6TH PERIOD (65%)	EA6	E6	ST	40.30	0.00	40.30	13.59	5.87	4.12	0.86	0.55	0.40	1.21	26.60	66.90	8.57	75.47
			OT 1.5x	60.45	0.00	60.45	13.59	5.87	4.12	0.86	0.55	0.60	1.81	27.41	87.86	12.01	99.87
			DT 2x	80.60	0.00	80.60	13.59	5.87	4.12	0.86	0.55	0.81	2.42	28.21	108.81	15.46	124.27
ELECTRICAL APPRENTICE - 7TH PERIOD (70%)	EA7	E7	ST	43.40	0.00	43.40	13.59	6.32	4.44	0.86	0.55	0.43	1.30	27.50	70.90	9.23	80.12
			OT 1.5x	65.10	0.00	65.10	13.59	6.32	4.44	0.86	0.55	0.65	1.95	28.36	93.46	12.94	106.40
			DT 2x	86.80	0.00	86.80	13.59	6.32	4.44	0.86	0.55	0.87	2.60	29.23	116.03	16.65	132.68
ELECTRICAL APPRENTICE - 8TH PERIOD (75%)	EA8	E8	ST	46.50	0.00	46.50	13.59	6.77	4.76	0.86	0.55	0.47	1.40	28.39	74.89	9.89	84.77
			OT 1.5x	69.75	0.00	69.75	13.59	6.77	4.76	0.86	0.55	0.70	2.09	29.32	99.07	13.86	112.93
			DT 2x	93.00	0.00	93.00	13.59	6.77	4.76	0.86	0.55	0.93	2.79	30.25	123.25	17.84	141.08
ELECTRICAL APPRENTICE - 9TH PERIOD (80%)	EA9	E9	ST	49.60	0.00	49.60	13.59	7.22	5.07	0.86	0.55	0.50	1.49	29.28	78.88	10.54	89.42
			OT 1.5x	74.40	0.00	74.40	13.59	7.22	5.07	0.86	0.55	0.74	2.23	30.27	104.67	14.79	119.46
			DT 2x	99.20	0.00	99.20	13.59	7.22	5.07	0.86	0.55	0.99	2.98	31.26	130.46	19.03	149.49
ELECTRICAL APPRENTICE - 10TH PERIOD (85%)	EA0	E0	ST	52.70	0.00	52.70	13.59	7.68	5.39	0.86	0.55	0.53	1.58	30.17	82.87	11.20	94.08
			OT 1.5x	79.05	0.00	79.05	13.59	7.68	5.39	0.86	0.55	0.79	2.37	31.23	110.28	15.71	125.99
			DT 2x	105.40	0.00	105.40	13.59	7.68	5.39	0.86	0.55	1.05	3.16	32.28	137.68	20.22	157.90

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EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. None.

CONSIDERATION OF AMENDMENT NO. 1 TO THE CONTRACT SERVICES AGREEMENT WITH BIG SKY ELECTRIC INC., FOR ON-CALL ELECTRICAL SERVICES TO EXTEND THE TERM OF THE AGREEMENT BY ONE YEAR AND INCREASE THE CONTRACT AMOUNT BY $100,000

PUBLIC WORKS, WATER DIVISION

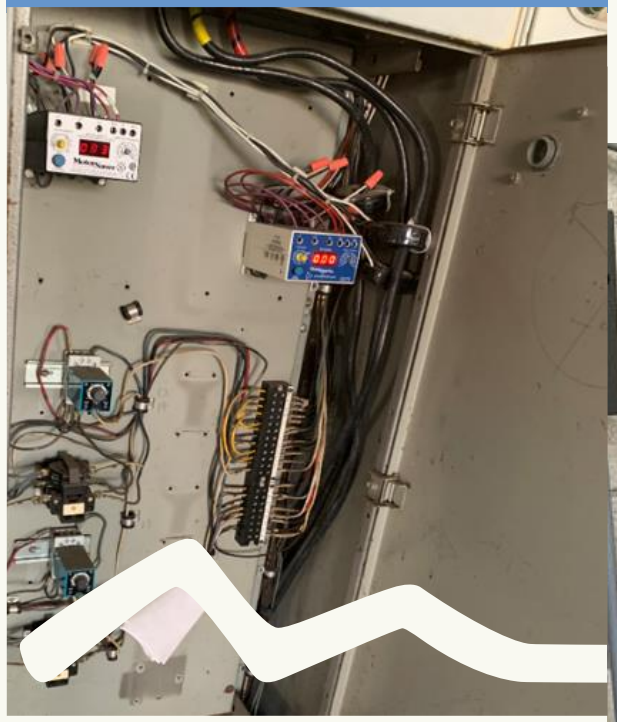
CITY COUNCIL

AUGUST 25, 2026

PAUL ZAMPIELLO, ASSISTANT PUBLIC WORKS DIRECTOR

ORIGINAL CONTRACT

- APPROVED BY CITY COUNCIL - JUNE 13, 2023
  - Three-year initial term
  - Option for five (5) 1-year extensions
- ORIGINAL CONTRACT AUTHORITY $100,000
- AMENDMENT NO. 1 – FIRST RENEWAL OPTION



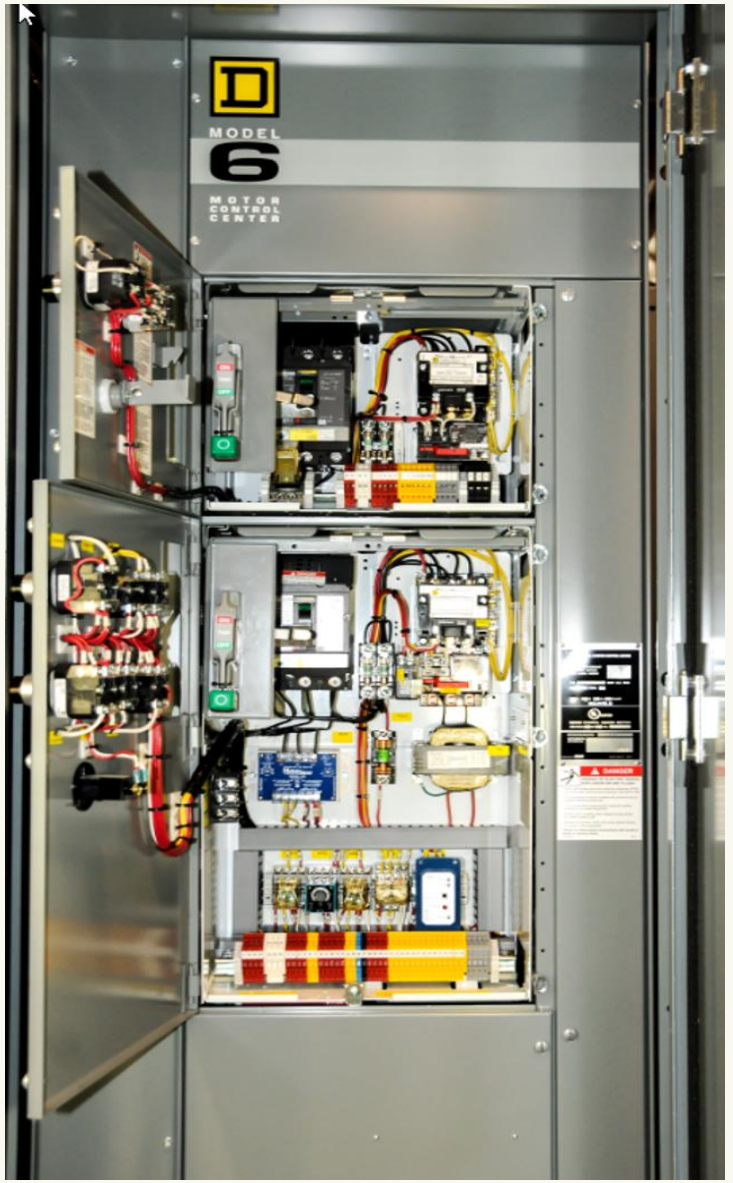


WHY THE AMENDMENT?

RELIABLE ELECTRICAL INFRASTRUCTURE

SUPPORTS:

- WELLS
- BOOSTER PUMP STATIONS
- TREATMENT FACILITIES
- RESERVOIRS
- WATER SYSTEM COMPONENTS

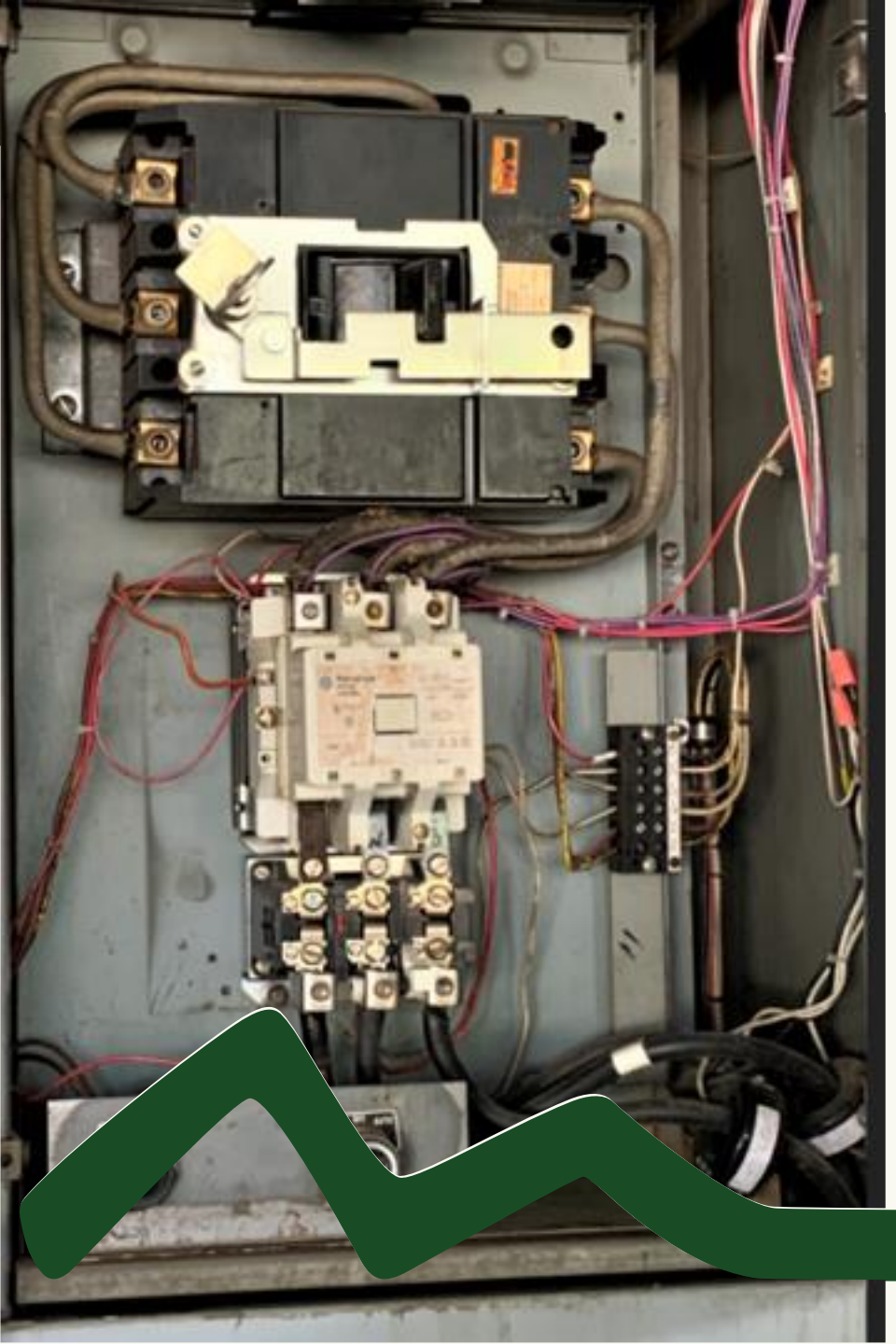


SUPPORTS



SERVICES INCLUDE:

- EMERGENCY ELECTRICAL REPAIRS
- PREVENTATIVE MAINTENANCE
- TROUBLESHOOTING SPECIALIZED ELECTRICAL SYSTEMS



DISCUSSION

- Ongoing Preventative Maintenance
- Emergency Electrical Repairs
- Continued Operational Needs



Current Contract

- $100,000

Proposed Total

- $200,000

Funding Source

- Water Operations Fund – Production Division

Fiscal Impact

RECOMMENDATION

THAT THE CITY COUNCIL:

1. APPROVE AMENDMENT NO. 1 TO THE AGREEMENT FOR CONTRACT SERVICES WITH BIG SKY ELECTRIC, INC. FOR ON-CALL ELECTRICAL SERVICES AND MAINTENANCE FOR THE CITY OF GLENDORA WATER INFRASTRUCTURE, INCREASING THE CONTRACT AMOUNT FROM $100,000 TO $200,000 AND EXTENDING THE AGREEMENT TERM FOR AN ADDITIONAL ONE-YEAR PERIOD; AND
2. AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AMENDMENT NO. 1, INCLUDING MINIMAL AND/OR NON-SUBSTANTIVE CHANGES.

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Consideration of Purchases of Water Mainline Parts and Supplies from the following three suppliers Core & Main, Ferguson, and Western Water Works in a combined amount not to exceed $350,000 for Fiscal Year 2026-27**		

RECOMMENDATION
That the City Council:

1. Authorize purchases of water mainline parts and supplies from each of the three suppliers: Core & Main, Ferguson, and Western Water Works in a combined amount not to exceed $350,000 for Fiscal Year 2026-27.

STRATEGIC FOCUS AREAS
N/A

EXECUTIVE SUMMARY
The Public Works Water Division relies on a dependable supply of specialized water mainline parts and materials to maintain, repair, and operate the City's Water Distribution, Production, and Customer Service systems. These materials support routine maintenance, preventative maintenance, planned infrastructure improvements, and emergency repairs that help minimize service interruptions and ensure the continued delivery of safe and reliable drinking water to the community.

To maintain uninterrupted access to these critical components, the Water Division issued a Request for Proposal (RFP) to identify qualified suppliers for Fiscal Year 2026-27. The RFP closed on July 2, 2026, with four complete proposals received. Following a comprehensive evaluation of pricing, product availability, vendor qualifications, and responsiveness, the following three suppliers were identified as each providing the best overall value to the City: Core & Main, Ferguson Enterprises, and Western Water Works Supply.

Staff recommends that the City Council authorize the purchase of water mainline parts and supplies from Core & Main, Ferguson Enterprises, and Western Water Works Supply in a combined amount not to exceed $350,000. Utilizing multiple qualified vendors provides greater flexibility to obtain the most competitive pricing, maintain material availability, and ensure immediate access to critical components, including clamps, valves, fittings, repair couplings, and other American Water Works Association (AWWA) compliant materials needed to support both routine maintenance and emergency repairs throughout the fiscal year.

Staff will monitor all purchases to ensure combined expenditure remains within the approved authorization amount and available budget appropriations. This purchasing approach supports efficient procurement, minimizes service interruptions during emergency repairs, and maintains the reliability of the City's water distribution system.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

The City of Glendora follows procurement procedures in accordance with Glendora Municipal Code Section 2.40.070(f), which authorizes purchases in the best interest of overall economy and efficiency, provided they are within the approved budget and support the operational needs of the Water Utility. Under this provision, the City Council may authorize annual purchase orders regardless of dollar amount.

On June 4, 2026, the Water Division issued a Request for Proposal (RFP) seeking qualified vendors to furnish water mainline parts and supplies necessary to support routine maintenance, emergency repairs, and ongoing operation of the City's water distribution system.

The RFP closed on July 2, 2026, and four proposals were received. Staff evaluated each proposal using a representative list of commonly purchased materials to compare unit pricing, product availability, vendor qualifications, responsiveness, and delivery capabilities. Vendor references and prior performance were also reviewed to verify material quality, compliance with applicable industry standards, and the ability to provide dependable service for both routine operations and emergency response.

Based on the evaluation, Core & Main, Ferguson Enterprises, and Western Water Works Supply were determined to provide the best overall value while providing the operational flexibility needed to support the Water Division throughout Fiscal Year 2026-27.

DISCUSSION

The City's water system consists of aging infrastructure that requires continuous maintenance and timely repairs to maintain reliable water service. Water main failures, service line leaks, valve replacements, and other infrastructure repairs occur throughout the year as a result of aging assets, corrosion, hydraulic pressure fluctuations, increased system demand, and environmental conditions such as soil movement and ground settlement.

To effectively respond to these operational needs, the Water Division must maintain immediate access to essential materials, including repair clamps, valves, fittings, couplings, service saddles, and other AWWA compliant water system components. Maintaining multiple qualified suppliers reduces procurement delays, improves material availability during supply chain disruptions, and allows staff to obtain the most competitive pricing based on current inventory and lead times.

Authorizing purchases from three suppliers; Core & Main, Ferguson Enterprises, and Western Water Works Supply provides the operational flexibility necessary to procure materials efficiently while maintaining uninterrupted service to the community. The recommended annual authorization of $350,000 is based on historical purchasing trends and anticipated operational requirements for Fiscal Year 2026-27. Actual expenditures will vary depending on emergency repairs, infrastructure failures, scheduled maintenance activities, and other operational demands.

Staff will monitor all purchases to ensure compliance with City procurement policies and the adopted budget, while ensuring that total expenditures among the three vendors do not exceed the authorized purchase amount. This procurement strategy promotes cost-effective purchasing, operational efficiency, and the continued reliability of the City's water infrastructure.

FISCAL IMPACT

Sufficient appropriations are available in the FY 2026-27 Adopted Mid-Cycle Budget within the Water Distribution, Customer Service, and Water Production Divisions under their respective Parts and Supplies accounts. Expenditures will be allocated based on operational needs throughout the fiscal year and will remain within available budget appropriations.

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Ivy Gonzalez, Management Analyst
Concurs With:	Not Applicable
Reviewed By:	Paul Zampiello, Assistant Public Works Director

Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Consideration of the Purchase of Water Meters and Water Meter Parts**		

RECOMMENDATION
That the City Council:

1. Authorize the Purchase of Water Meters and Water Meter Parts from Thirkettle Corporation (dba Aqua Metric Sales Company) in an amount not to exceed $60,000 for Fiscal Year 2026-27.

STRATEGIC FOCUS AREAS
Not Applicable

EXECUTIVE SUMMARY
The Public Works Water Division requires a reliable inventory of water meters and associated meter parts to support ongoing maintenance, repair, and replacement activities related to customer water services throughout the City's water system. These materials are necessary to maintain accurate water usage records, support customer service requests, and ensure continued reliability of the City's water metering infrastructure.

Aqua Metric Sales Company is the City's supplier for Aqua Metric water meters and proprietary replacement components currently utilized within the City's water system. Procuring these specialized materials from the same supplier ensures compatibility with existing infrastructure and allows the Water Division Customer Service to efficiently respond to operational needs.

Staff is requesting City Council authorize purchases from Aqua Metric Sales Company in an amount not to exceed $60,000 during Fiscal Year 2026-27. This authorization will allow the Water Division to purchase water meters and related parts on an as-needed basis throughout the fiscal year to support routine meter replacements, customer service requests, and related maintenance activities.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
Section 2.40.070(f) of the Glendora Municipal Code authorizes the purchase of materials deemed peculiar to the operational needs of the water utility outside of the formal bidding process, provided the purchase is approved by the City Council. Aqua Metric water meters and proprietary replacement parts are specialized components utilized within the City's existing water metering system and qualify under this provision.

The Public Works Water Division has historically requested annual purchasing authorization from the City Council to procure water meters and related parts from Aqua Metric Sales Company on an as-needed basis. The requested Fiscal Year 2026-27 authorization in an amount not to exceed $60,000 is consistent with the City's established procurement practices and supports the continued operation and maintenance of the water metering system.

DISCUSSION

The Public Works Water Division, Customer Service is responsible for maintaining customer water metering infrastructure, which requires the ongoing replacement of aging, damaged, or malfunctioning water meters and associated components. Maintaining adequate access to replacement materials allows staff to complete meter exchanges, respond to customer service requests, and address equipment failures in a timely manner.

The City currently utilizes Aqua Metric water meters throughout portions of its water system. Due to the specialized nature of these meters and related components, replacement materials must remain compatible with the City's existing infrastructure to ensure proper functionality, accurate water measurement, and long-term reliability.

The requested purchase authorization provides the Water Division, Customer Service with the flexibility to obtain necessary materials throughout Fiscal Year 2026-27 as operational needs arise. Rather than representing a single purchase, the requested amount establishes the maximum annual expenditure authority for Aqua Metric water meters and parts during the fiscal year.

Maintaining an inventory of these materials reduces delays associated with meter replacements and repairs, allowing Customer Service to continue providing dependable water service to residents and businesses. This proactive approach supports efficient operations while ensuring customer meters remain properly maintained.

Staff recommends that the City Council authorize purchases from Aqua Metric Sales Company in an amount not to exceed $60,000 for Fiscal Year 2026-27.

FISCAL IMPACT

Sufficient appropriations are included in the Fiscal Year 2026-27 Adopted Operating Budget within the Water Operations Fund 501, Public Works Water Division – Customer Service. The requested authorization establishes a not to exceed amount of $60,000 for purchases made throughout the fiscal year as needed. No additional appropriations are required.

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Ivy Gonzalez, Management Analyst
Concurs With:	Not Applicable
Reviewed By:	Paul Zampiello, Assistant Public Works Director
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Update on the Glendora People Movement Project and Review of First Last Mile 100% Design Plans**		

RECOMMENDATION
That the City Council:

1. Receive a presentation providing a status update on the Glendora People Movement Project;
2. Approve the 100% design plans for the Glendora Avenue and Foothill Boulevard First/Last-Mile Improvements, dated July 8, 2026, and find that the plans are reasonable and consistent with applicable design standards for purposes of Government Code Section 830.6; and
3. Authorize the City Engineer to approve minor revisions that are consistent with the approved design and do not materially alter the design. Any material modification shall receive documented discretionary approval before construction.

STRATEGIC FOCUS AREAS
Goal 1 - Suburban Living
Goal 3 - New + Revitalized Facilities
Goal 4 - Sustainable Infrastructure

EXECUTIVE SUMMARY
The Glendora People Movement Project is a coordinated active transportation program intended to create more than 10 miles of safe, efficient, and accessible bicycle and pedestrian connections to neighborhoods, schools, parks, commercial areas, civic destinations, and the Metro A Line station. The program combines approximately eight miles of Class I urban trails along the San Dimas, Little Dalton, and Big Dalton Washes with First/Last Mile improvements on City Streets.

The People Movement Project is progressing in separate phases. Phase 1 of the San Dimas Wash Urban Trail was completed in 2018, and Phases 2 and 3 are now under construction. The Little Dalton Wash component has advanced through preliminary design work, but further design, permitting, and right-of-way activities have been paused with the focus on construction of San Dimas Wash and First/Last Mile design completion. The Big Dalton Wash component remains on hold until funds through completion are identified. Meanwhile, the project team has completed the 100% design submittal for the First/Last Mile improvements along Glendora Avenue and Foothill Boulevard.

The principal purpose of this report is to present those 100% plans for City Council approval before moving towards construction. The plans cover Glendora Avenue from Route 66 to Foothill Boulevard and Foothill Boulevard from Citrus Avenue to Vista Bonita Avenue. They include protected bicycle facilities, pedestrian and ADA improvements, intersection and traffic-signal modifications, lighting, landscaping and hardscape, and a roundabout at Glendora Avenue and Ada Avenue.

The project has not been advertised for construction bids, and no construction contract is being awarded through this action. The City and San Gabriel Valley Council of Governments (SGVCOG) are currently completing the process to obligate the $5 million federal transportation earmark. Once the federal funds are obligated, SGVCOG, which manages the project under its Memorandum of Agreement (MOA) with the City, will procure a construction management firm and then advertise the project for construction bids.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

Date	Council Action / Document	Project Significance
December 10, 2019	Resolution CC 2019-64	Adopted a program of projects for first/last-mile improvements serving the Glendora Gold Line (now A Line) station.
November 9, 2021	People Movement Project update	Received a project status update following authorization to pursue a federal transportation earmark.
March 22, 2022	Project prioritization; Alta agreement	Prioritized project components, awarded design services for the San Dimas Wash Urban Trail, and directed final design and construction of Phase 1 improvements.
April 25, 2023	Recreational Trails Program application	Authorized an application of up to $1 million for San Dimas Wash Urban Trail Phases 2 and 3.
October 10, 2023	SGVCOG Measure M MOA	Authorized an MOA and related budget actions for $6.6 million in Measure M Subregional Program funding.
March 26 and June 11, 2024	San Dimas Wash property actions	Authorized acquisition actions needed for trail construction and operation.
December 10, 2024	LACFCD Use Agreement 23-43	Approved a 25-year use agreement covering all three phases of the approximately three-mile San Dimas Wash trail.
February 25, 2025	Amended and Restated SGVCOG MOA	Approved the updated partnership, administration, funding, and delivery framework for the combined People Movement Project.
March 24, 2026	2025 General Plan Progress Report	Highlighted the planned 10-mile active transportation network, more than $20 million in secured funding, and ongoing trail and first/last-mile work.
June 23, 2026	First Amendment to Amended and Restated MOA	Reallocated funds among phases, removed $315,000 in Green Street Measure W funds, and transferred specified grant administration responsibilities to SGVCOG. The report identified an estimated program cost of $36,628,168 and secured funding of $21,716,068.

DISCUSSION

The People Movement Project grew from the City's 2011 Parks and Trails Master Plan and subsequent planning for access to the Metro A Line station. It is now being delivered as a coordinated program through the City's partnership with SGVCOG. Although the components are related and share an overall mobility objective, each has its own design, environmental, permitting, right-of-way, funding, and construction schedule.

Component	Current Status	Key Information
San Dimas Wash - Phase 1	Complete	Urban Trail along the Wash from Louie Pompei Memorial Sports Park to the Sunflower Avenue/Gladstone Street area; completed in 2018.
San Dimas Wash - Phases 2 and 3	Under construction	Continuation of the Urban Trail from Sunflower Avenue, through Gladstone Park, and along the wash to Grand Avenue/Arrow Highway. Construction began in July 2026.
Little Dalton Wash	Design activities paused	Preliminary design work has advanced. Further PS&E, flood-control/USACE permitting, and right-of-way work have been paused to focus on San Dimas Wash, Phases 2 and 3 and First/Last Mile.
Big Dalton Wash	On hold	Future urban trail component on hold pending identification of funding.
First/Last Mile - Glendora Avenue and Foothill Boulevard	100% plans complete; not yet bid	The plans were completed in July 2026 and are presented for Council approval. The $5 million federal earmark is in the obligation process.

<u>First/Last Mile 100% Design Plans</u>

The First/Last Mile (FLM) improvements are intended to make walking, bicycling, and transit access easier and safer between the A Line station and nearby locations. The 100% plan set covers the following limits:

- Glendora Avenue from Route 66 to Foothill Boulevard; and
- Foothill Boulevard from Citrus Avenue to Vista Bonita Avenue.

The plans include the following principal improvements:

- Protected and separated bicycle lanes, signing, striping, and bicycle conflict-zone markings;
- A roundabout at Glendora Avenue and Ada Avenue, including hardscape, planting, and amenity details for the roundabout;
- Intersection improvements at Glendora Avenue and Foothill Boulevard designed to improve pedestrian and bicycle movements while maintaining the turning movements needed by delivery trucks and other large vehicles;
- ADA-compliant curb ramps, accessible pedestrian signal push buttons, curb extensions, shorter crossings, and related sidewalk improvements;
- Traffic-signal modifications and new signal poles needed to comply with the January 2026 California Manual on Uniform Traffic Control Devices requirements;

- Installation of the historic Antique Street Lights along Glendora Ave for improved pedestrian lighting;
- Additional street lighting requested by the City for intersection visibility;
- Landscaping, planters, irrigation, site furnishings, and other hardscape improvements;
- Cold milling and a two-inch asphalt overlay along Glendora Avenue, with full-depth pavement reconstruction in areas directly affected by the new improvements; and
- Localized pavement work on Foothill Boulevard where necessary to construct the bikeway and intersection improvements. Foothill Boulevard will not receive a full-width corridor resurfacing as part of this project.

First/Last Mile Connectivity and Economic Development

The design of each corridor reflects its location and its role in connecting key destinations. Along Glendora Avenue south of Foothill Boulevard, the improvements extend the look and feel of the Village toward Ada Avenue through the installation of the historic antique streetlights, landscaping, hardscape, and related streetscape elements. This area is a natural expansion area for the Village. The improvements help bridge the Village and the Metro A Line station, enhance the public space serving existing businesses and other uses, and establish a foundation for future economic development activity.

Along Foothill Boulevard, the improvements strengthen the connection between the A Line station area and access for Citrus College students and other corridor users. They also lay groundwork for potential future connections to the Village and Business Improvement District (BID), concepts the City Council has discussed in recent years as tools to support business growth and retention. By establishing a coordinated baseline for future private development that complements the improved public space, the project also supports the Strategic Plan outcome of promoting Glendora as a destination.

Changes Reflected in the 100% Submittal

Early drawings established the corridor concept and general arrangement of the bicycle, pedestrian, median, and intersection improvements. The 100% submittal incorporates refinements made after the earlier design plans. These changes do not alter the overall purpose of the project, but they provide greater construction detail, address updated standards, and improve the reliability of the engineer's estimate. The principal changes include:

- Revisions at Glendora Avenue and Foothill Boulevard to accommodate the turning paths of delivery trucks and other large vehicles;
- Updated traffic-signal design, accessible pedestrian push buttons, and new signal poles to address the January 2026 California MUTCD requirements;
- Clarification of the full-depth pavement section to match the adjacent Metro project: 5 inches of asphalt concrete over 7 inches of aggregate base, for a 12-inch total roadway section; and
- The addition of street lights, including new poles, foundations, conduit, electrical service, photometrics, and Southern California Edison requirements.

Federal Authorization and Construction Readiness

The City secured a $5 million federal transportation earmark for the project. Because these are federal funds administered through Caltrans, construction funding must be formally authorized - or “obligated” - before the City or SGVCOG may advertise federally funded construction work. Obligation is more than identifying funds in a grant award: it is the federal approval that commits the funds to the project after required environmental, design, right-of-way, utility, programming, and certification documentation has been accepted.

The project has not yet been advertised for construction bids. The project has been submitted for Caltrans review and approval of the documentation required to obligate the $5 million earmark. Council approval of the 100% plans establishes the City's discretionary approval of the design but does not itself obligate the federal funds, authorize advertisement, or award a construction contract.

Next Steps

Following Council approval of the plans, the project will proceed through the following sequence:

- Continue the process required for Caltrans authorization and obligation of the $5 million federal earmark;
- After the federal funds are obligated, SGVCOG will advertise the project and solicit construction bids; and

- Continue coordination with affected utilities, businesses, residents, Metro, and partner agencies throughout procurement and construction.

FISCAL IMPACT

There is no new fiscal impact associated with approving the 100% design plans. The project has not been advertised for bids, and no construction contract or supplemental appropriation is requested through this report.

The First Amendment to the Amended and Restated MOA approved June 23, 2026 identifies an estimated total cost of $36,628,168 for the entire People Movement Project and $21,716,068 in secured funding. The secured funding includes $11,810,000 administered by SGVCOG and $9,906,068 in City contributions which include City local funds and City secured grants, Federal earmarks, and State allocation funds.

The July 13, 2026 engineer's estimate for the First/Last Mile, Glendora Avenue and Foothill Boulevard improvements is $7,160,787, including a 10 percent contingency. The associated $5 million federal earmark is being processed for obligation; actual construction cost will be established through competitive bidding.

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Valerie Velasquez-Santoya, Assistant Public Works Director
Concurs With:	Not Applicable
Reviewed By:	Moises Lopez, Assistant City Manager
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_First_Last_Mile_Glendora_AveFoothill_Blvd_100_Pct_Plans.pdf

B_PowerPoint_-_Glendora_People_Movement.pdf

CITY OF GLENDORA / SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
SGVCOG PROJECT NUMBER 26-19
FEDERAL PROJECT NUMBER: CPFL-6303(052)

EAST SAN GABRIEL VALLEY
SUSTAINABLE MULTIMODAL IMPROVEMENT PROJECT
GLENDORA PEOPLE MOVEMENT

GLENDORA AVENUE
FROM ROUTE 66 TO FOOTHILL BOULEVARD
AND
FOOTHILL BOULEVARD
FROM CITRUS AVENUE TO VISTA BONITA AVENUE

NOTICE TO THE CONTRACTOR

CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY: THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING FOR LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE OWNER OR THE ENGINEER.

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITIES OR STRUCTURES SHOWN ON THESE PLANS ARE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. TO THE BEST OF OUR KNOWLEDGE, THERE ARE NO EXISTING UTILITIES EXCEPT THOSE SHOWN ON THESE PLANS. THE CONTRACTOR IS REQUIRED TO TAKE ALL PRECAUTIONARY MEASURES TO PROTECT THE UTILITIES SHOWN, AND ANY OTHER LINES OR STRUCTURES NOT SHOWN ON THESE PLANS AND IS RESPONSIBLE FOR THE PROTECTION OF OR ANY DAMAGE TO THESE LINES OR STRUCTURES.

CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS AND SHALL REPORT ALL DISCREPANCIES TO THE ENGINEER PRIOR TO COMMENCEMENT OF WORK.

BASIS OF BEARING

COORDINATES SHOWN ARE BASED ON THE CALIFORNIA COORDINATE SYSTEM (CCS83), ZONE V, 1983 NAD (2017.50 EPOCH).

BEARINGS ARE BASED ON THE BEARING BETWEEN CALIFORNIA SPATIAL REFERENCE CENTER CONTINUOUS GPS STATIONS "CVHS" TO "AZU1" BEING N5°35'19"E.

ELEVATIONS ARE BASED ON CITY OF LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIBED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE."

ELEV. = 744.026 FT (NAVD 88, YEAR OF ADJUSTMENT, 2013)

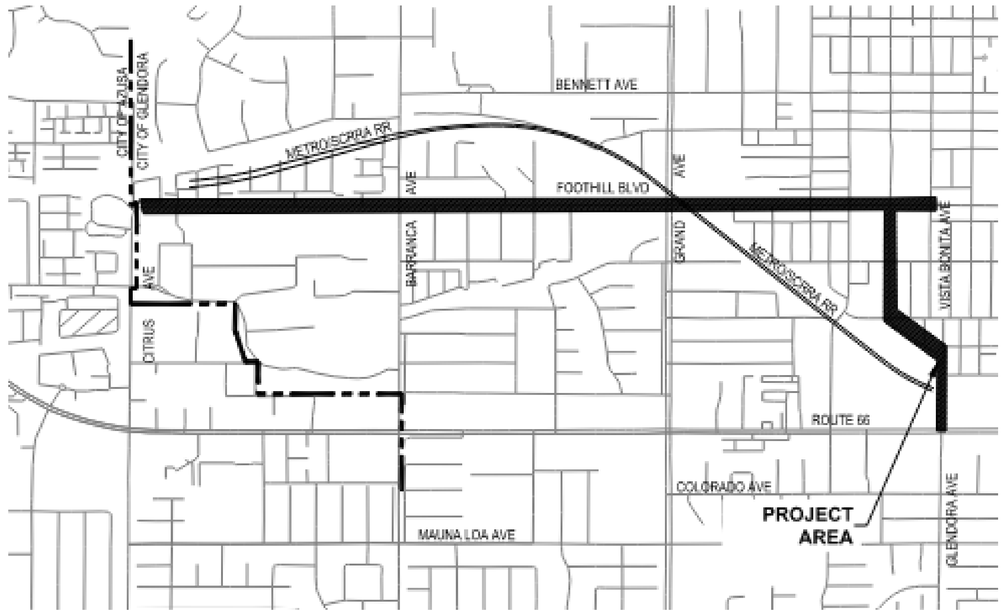
DATE OF SURVEY: MAY 2024

UTILITY COMPANY CONTACTS

AT&T (DISTRIBUTION)	(510) 645-2929
CITY OF GLENDORA	(626) 335-6175
LA COUNTY SANITATION DISTRICT	(310) 638-1161
MCI (VERIZON BUSINESS)	(800) 289-3427
SOCAL GAS (DISTRIBUTION) - AZUSA	(818) 701-3360
SOCAL EDISON (DISTRIBUTION) - METRO EAST REGION	(909) 548-7249
SPECTRUM - IRWINDALE	(626) 430-3522
FRONTIER	(323) 795-2654

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

100% PLANS
NOT FOR CONSTRUCTION



N

VICINITY MAP
NOT TO SCALE

CONTRACTOR NOTICE:

NO FIELD CHANGES
ALLOWED WITHOUT PRIOR APPROVAL OF THE CITY ENGINEER
WHERE FIELD CONDITIONS NECESSITATE A DEVIATION FROM OR MODIFICATION TO THE APPROVED PLAN, THE CONTRACTOR SHALL STOP ALL WORK RELATED TO OR AFFECTED BY SAID FIELD CONDITIONS. THE PROJECT ENGINEER SHALL SUBMIT DESIGN REVISIONS TO THE CITY ENGINEER FOR REVIEW AND OBTAIN APPROVAL PRIOR TO RESUMPTION OF CONSTRUCTION.

ENGINEER NOTICE:

NO PLAN REVISIONS
ALLOWED WITHOUT PRIOR APPROVAL OF THE CITY ENGINEER
AFTER SIGNATURE BY THE CITY ENGINEER, ANY CHANGES, DESIGN REVISIONS OR "AS-BUILT" REVISIONS TO THIS PLAN MUST BE SUBMITTED AND APPROVED BY CITY ENGINEER PRIOR TO ANY MODIFICATIONS OF ORIGINAL(S).

SHEET INDEX

DRAWING NO.	DESCRIPTION	SHEET NO.
G.0	COVER SHEET	1
G.1	GENERAL NOTES, LEGEND, AND ABBREVIATIONS	2
HC.1 TO HC.2	HORIZONTAL CONTROL	3 TO 4
HC.3 TO HC.4	HORIZONTAL CURB CONTROL	5 TO 6
G.3 TO G.6	TYPICAL SECTIONS	7 TO 10
DM.1 TO DM.4	DEMOLITION PLANS	11 TO 14
C.1 TO C.9	LAYOUT PLANS	15 TO 23
GR.1 TO GR.4	GRADING PLANS	24 TO 27
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ACCEPTED BY:

YOVANNI VIRAMONTES — 7/9/2026 DATE

SGVCOG
San Gabriel Valley Council of Governments

G.0

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

REGISTERED PROFESSIONAL ENGINEER — ALEXANDRA FOX — No. 91500 — CIVIL — STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE & FOOTHILL BOULEVARD
COVER SHEET

Approved By:	Plan No's.:	Scale: PER PLAN
7/8/2026	Drawn By: ALTA	Sheet 1 of 70
City Engineer RCE70424 Date	Date: 7/8/26	File No.

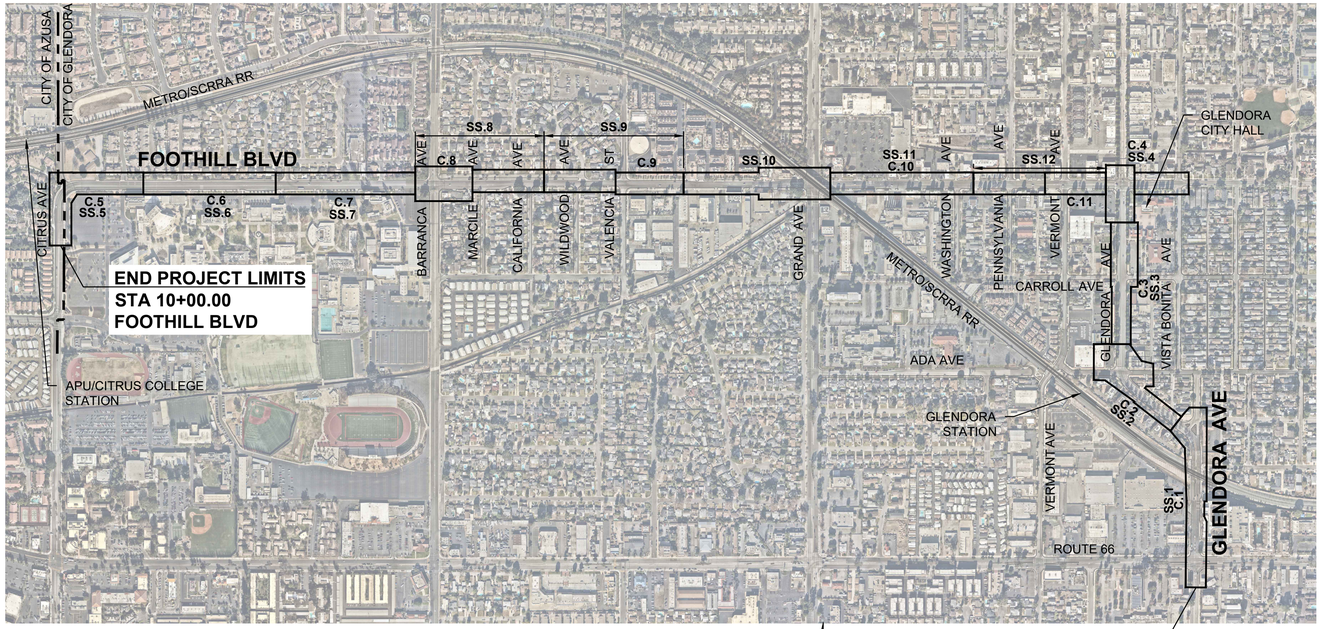
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STANDARD NOTES FOR STREET CONSTRUCTION:

1. ALL APPLICABLE "CITY OF GLENDORA STANDARD DESIGNS & SPECIFICATIONS", LATEST REVISIONS, ARE HEREBY MADE A PART OF THIS PLAN AND ALL STREET IMPROVEMENTS SHALL BE IN ACCORDANCE WITH SAME.
2. THE "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION" (SSPWC) AND STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION (SPPWC), 2021 EDITION, IS HEREBY MADE A PART OF THIS PLAN.
3. PAVEMENT SHALL CONSIST OF 4" THICK ASPHALT CONCRETE OVER NATIVE PER TYPICAL SECTION.
4. ASPHALT CONCRETE PAVING SHALL BE LAID IN COURSES NOT TO EXCEED 4 INCHES IN THICKNESS, THE BASE COURSE USING 3/4 INCH MAXIMUM SIZE AGGREGATE AND THE SURFACE COURSE USING 1/2 INCH MAXIMUM SIZE AGGREGATE, UNLESS NOTED.
5. THE CONTRACTOR SHALL LOCATE ALL UTILITIES AND MONUMENTS OF EVERY NATURE, WHETHER SHOWN HEREON OR NOT, AND PROTECT THEM FROM DAMAGE. THE CONTRACTOR SHALL BEAR THE TOTAL EXPENSE OF REPAIR OR REPLACEMENT OF UTILITIES AND MONUMENTS DAMAGED OR DESTROYED.
6. ALL CONCRETE SHALL BE CLASS 520-C-2500 (5-1/2 SACK MIX) AND SHALL BE CURED WITH TYPE 1 (CLEAR) CURING COMPOUND IMMEDIATELY AFTER FINISHING.
7. ALL ASPHALT CONCRETE STREET SURFACES SHOWN HEREON SHALL BE SEAL-COATED, WHEN DIRECTED BY THE CITY ENGINEER, FULL WIDTH USING AN APPROVED TYPE SS-1H EMULSION WITH NO MORE THAN 50% WATER ADDED. A TRUCK MOUNTED SPRAY BAR SHALL BE UTILIZED FOR SPREADING.
8. THE CONTRACTOR SHALL COORDINATE ALL SIGN INSTALLATIONS WITH THE CITY ENGINEER PRIOR TO SIDEWALK INSTALLATION.
9. AN APPROVED SOIL STERILANT SHALL BE UNIFORMLY APPLIED IN ALL AREAS TO BE PAVED UNDER THE DIRECTION OF THE CITY ENGINEER.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING MAILBOX BLOCK-OUT LOCATIONS WITH THE U.S. POSTAL SERVICE PRIOR TO SIDEWALK INSTALLATION.
11. THE CONTRACTOR SHALL WARRANTY ALL WORK FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF FINAL ACCEPTANCE BY THE CITY AND SHALL BE RESPONSIBLE FOR THE REPAIR AND OR REPLACEMENT OF ALL FAILURES DETERMINED BY THE CITY ENGINEER TO BE CAUSED BY WORKMANSHIP OR SUBSTANDARD MATERIALS.
12. THE CONTRACTOR SHALL AT ALL TIMES MAINTAIN PROPER BARRICADING, DUST CONTROL, TRAFFIC CONTROL, SHORING AND SAFETY MEASURES OF EVERY NATURE.
13. THE CONTRACTOR SHALL MAKE APPLICATION TO THE CITY OF GLENDORA AND OBTAIN A HYDRANT METER PRIOR TO COMMENCEMENT OF CONSTRUCTION.
14. THE CONTRACTOR SHALL OBTAIN ALL REQUIRED PERMITS FROM THE CITY OF GLENDORA PUBLIC WORKS DEPARTMENT AND AFFECTED AGENCIES PRIOR TO COMMENCEMENT OF CONSTRUCTION.
15. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING THE INSTALLATION OF WATER PIPELINES AND APPURTENANCES WITH THE WATER MANAGER.
16. 24 HOUR NOTIFICATION IS REQUIRED FOR ALL PUBLIC WORKS INSPECTIONS. CONTACT THE CITY OF GLENDORA PUBLIC WORKS DEPARTMENT, MONDAY THROUGH THURSDAY (EXCLUDING HOLIDAYS), 8:00 A.M. TO 5:00 P.M., AT (626) 914-8246.
17. THE CONTRACTOR SHALL SUBMIT A TRAFFIC CONTROL PLAN CONFORMING TO THE CITY OF GLENDORA TRAFFIC CONTROL REQUIREMENTS, S.D. & S. NO. 1.17.
18. ANY CHANGES FROM THE PLAN, STANDARD NOTES, STANDARD DESIGNS OR SPECIFICATIONS SHALL BE CONSIDERED NON-CONFORMING UNLESS APPROVED IN WRITING BY THE CITY ENGINEER PRIOR TO INSTALLATION.
19. INSTALLATIONS NOT CONFORMING TO THE "CITY OF GLENDORA STANDARD DESIGNS & SPECIFICATIONS" SHALL BE REMOVED, REPLACED AND OR CORRECTED AT THE CONTRACTOR'S EXPENSE, AS DIRECTED BY THE CITY ENGINEER.

ADDITIONAL GENERAL NOTES:

1. THE CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE FOR PUBLIC SAFETY AND CONVENIENCES, THE CONTRACTOR SHALL ESTABLISH ADEQUATE ACCESS TO DRIVEWAYS AT ALL TIMES.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION AND PROTECTION OF ANY AND ALL SURFACE, SUBSURFACE, AND OVERHEAD LINES AND STRUCTURES.
3. THE CONTRACTOR SHALL MARK (CAT TRACK) THE TRAFFIC STRIPING LINES, STREET CENTERLINE, LANE LINES AND INTERSECTION LIMIT LINES/CROSSWALKS IMMEDIATELY AFTER HIS PAVING OPERATIONS AND PRIOR TO OPENING THAT SECTION OF ROADWAY TO TRAFFIC. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLACING ALL REGULATORY AND WARNING SIGNS.
4. PRIME CONTRACTOR LICENSE REQUIRED: CLASS A OR C12.
5. FIELD DENSITY AFTER ROLLING OF ALL ASPHALT CONCRETE PLACED ON THIS PROJECT SHALL BE A MINIMUM OF 95 PERCENT RELATIVE COMPACTION.
6. DROP OFFS ON THE PAVEMENT OVER 1" IN HEIGHT THAT WILL REMAIN OVERNIGHT SHALL BE RAMPED WITH TEMPORARY AC PAVEMENT.
7. DO NOT COLD MILL OVER EXISTING MANHOLES, CATCH BASINS, LOCAL DEPRESSIONS, SIGNAL LOOP LEAD-INS, OR UTILITY COVERS.
8. CONTRACTOR TO VERIFY AND MAINTAIN EXIST. THICKNESS OF AGGREGATE BASE FOR PATH RECOMPACT EXIST. AGGREGATE BASE TO 95 % COMPACTION BEFORE, ANY OVERLAY WORK.
9. ALL UTILITY MANHOLES AND WATER VALVE COVERS SHALL BE ADJUSTED TO GRADE.
10. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL BUSINESSES AND COORDINATE DELIVERIES EXCEPT AS APPROVED BY THE DIRECTOR OF PUBLIC WORKS.
11. NO TRENCHES MAY BE LEFT OPEN OVERNIGHT.
12. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (USA) AS REQUIRED PRIOR TO THE START OF WORK AND DURING THE EXECUTION OF THE WORK.
13. THE CONTRACTOR SHALL NOT CONDUCT ANY OPERATION OR PERFORM ANY WORK PERTAINING TO THE PROJECT BETWEEN 5:00 PM AND 7:00 AM ON ANY DAY NOR ON SATURDAY, SUNDAY; OR ANY HOLIDAY, EXCEPT AS APPROVED BY THE DIRECT0R OF PUBLIC WORKS. NO TRAFFIC LANES SHALL BE CLOSED BEFORE 8:30 AM OR AFTER 4:00 PM.
14. ALL PCC AND ASPHALT CONCRETE SHALL BE REMOVED TO A SAW CUT.
15. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL SUBSTRUCTURES WITHIN THE AGREEMENT OF THE PROPOSED IMPROVEMENTS. IN THE EVENT OF ANY STRUCTURE DAMAGE, THE CONTRACTOR SHALL BEAR THE TOTAL COST OF REPAIR AND REPLACEMENT.
16. CONTRACTOR SHALL USE SELF LEVELING PAVING MACHINE FOR ASPHALT SECTIONS.
17. CONSTRUCTION SURVEY AND STAKING SHALL BE PROVIDED BY THE CITY.
18. ALL NECESSARY MATERIALS, COMPACTION, AND ACCEPTANCE TESTING RELATED TO WORK WILL BE DONE BY A LABORATORY APPROVED BY THE CITY. THE COST FOR THE TESTING SHALL BE BORNE BY THE CITY OF GLENDORA.



KEY MAP

SCALE: 1" = 500'

CONSTRUCTION NOTES

1. CONSTRUCT 4" PCC SIDEWALK PER SPPWC STD. PLAN 113-2.
2. CONSTRUCT CURB TYPE A1 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
3. CONSTRUCT CURB AND GUTTER TYPE A2 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
4. CONSTRUCT ACP PER DETAIL E, SHEET 41.
5. INSTALL DECOMPOSED GRANITE PAVING PER DETAIL 3, SHEET 70
6. CONSTRUCT 6" PCC OVER 6" CAB.
7. CONSTRUCT CROSS GUTTER PER SPPWC STD PLAN 122-3.
8. CONSTRUCT MOUNTABLE CURB AND TRUCK APRON PER DETAIL C, SHEET 41.
9. COLD MILL AND OVERLAY 2" AC PAVEMENT.
10. REMOVE AND RECONSTRUCT DRIVEWAY APPROACH PER SPPWC STD. PLAN 110-2, TYPE A (W AND X PER PLAN).
11. INSTALL BIKE RACK PER DETAIL 2, SHEET 70.
12. INSTALL RAISED PLANTERS PER DETAIL 3, SHEET 70.
13. CONSTRUCT CURB RAMP PER CALTRANS STD. PLAN A88A, CASE PER PLAN.
14. CONSTRUCT MEDIAN PER DETAIL A, SHEET 41.
15. CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.
16. CONSTRUCT BIKE RAMP PER CONSTRUCTION DETAILS AND GRADING SHEETS (DETAIL PER PLAN).
17. CONSTRUCT CURB, TYPE C1-6 PER SPPWC STD. PLAN 120-3.
18. CONSTRUCT CURB AND GUTTER, TYPE B2-6 PER SPPWC STD. PLAN 121-3.
19. CONSTRUCT 6" REINFORCED PCC. SEE DETAIL B, SHEET 41 FOR ADDITIONAL INFORMATION.
20. INSTALL SALVAGED BENCH AND TRASH RECEPTACLE, MATCH EXIST. MOUNTING.
21. CONSTRUCT TYPE A PASSAGEWAY PER CALTRANS STD. PLAN A88B.
22. CONSTRUCT TRENCH DRAIN PER DETAIL D, SHEET 41.
23. CONSTRUCT CURB TYPE B1 PER SPPWC STD. PLAN 121-3 (CURB HEIGHT PER PLAN).
24. CONSTRUCT 6" PCC PAVEMENT OVER 6" CAB.
25. RECONSTRUCT CURB DRAIN PER SPPWC STD. PLAN 150-4.

ABBREVIATIONS

AC	- ASPHALT CONCRETE
APS	- ACCESSIBLE PEDESTRIAN SIGNAL
AVE	- AVENUE
BRG	- BEARING
BVCE	- BEGINNING VERTICAL CURVE ELEVATION
BVCS	- BEGINNING VERTICAL CURVE STATION
BW	- BACK OF WALK
C	- CURVE
CAB	- CRUSHED AGGREGATE BASE
CAMUTCD	- CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES
CL	- CENTERLINE
CF	- CURB FACE
CONST	- CONSTRUCTION
CONC.	- CONCRETE
C&G	- CURB & GUTTER
DG	- DECOMPOSED GRANITE
DWY	- DRIVEWAY
EG	- EXISTING GRADE
EL	- ELEVATION
ELEC	- ELECTRICAL
EVCE	- END VERTICAL CURVE ELEVATION
EVCS	- END VERTICAL CURVE STATION
EX	- EXISTING
FH	- FIRE HYDRANT
FL	- FLOWLINE
FS	- FINISHED SURFACE
FT	- FEET
FG	- FINISHED GRADE
GV	- GAS VALVE
GB	- GRADE BREAK
HORIZ	- HORIZONTAL
HWY	- HIGHWAY
LACFCD	- LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
L	- LINE
LF	- LINEAR FEET
LP	- LOW POINT
LT	- LEFT
LVC	- LENGTH OF VERTICAL CURVE
MAX	- MAXIMUM
MH	- MANHOLE
MOD	- MODIFIED
NO	- NUMBER
NTS	- NOT TO SCALE
PC	- POINT OF CURVATURE
PCC	- PORTLAND CEMENT CONCRETE
PB	- PULL BOX
PED	- PEDESTRIAN
PI	- POINT OF INTERSECTION
PRC	- POINT OF REVERSE CURVE
PT	- POINT OF TANGENT
PVI	- POINT OF VERTICAL INTERSECTION
R/W	- RIGHT OF WAY
RRFB	- RECTANGULAR RAPID FLASHING BEACON
RT	- RIGHT
SDW	- SAN DIMAS WASH
SW	- SIDEWALK
SPECS	- SPECIFICATIONS
SPPWC	- STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION
SD	- STORM DRAIN
SDMH	- STORM DRAIN MANHOLE
SL POLE	- STREET LIGHT POLE
SMH	-SEWER MANHOLE
SQ	- SQUARE
STA	- STATION
ST	- STREET
STL	- STEEL
STD	- STANDARD
TC	- TOP OF CURB
TELE MH	- TELECOMMUNICATION MANHOLE
TS	- TRAFFIC SIGNAL
TSPB	- TRAFFIC SIGNAL PULL BOX
TW	- TOP OF WALL
TYP	- TYPICAL
VERT	- VERTICAL
WM	- WATER METER
WV	- WATER VALVE

SURVEY LEGEND

-CLEANOUT
-COMM. MAINT. HOLE
-COMM. PULLBOX
-CTV. PULLBOX
-DECIDUOUS TREE
-DRAINAGE MANHOLE
-ELEC. MAINT. HOLE
-ELEC. PULLBOX
-ELEC. RISER
-EVERGREEN TREE
-FENCE
-FIRE HYDRANT
-GAS METER
-GAS RISER
-GAS VALVE
-GUY ANCHOR
-IRR CONTROL VALVE
-LIGHT STANDARD
-PALM TREE
-PARKING METER
-POST
-POWER POLE
-SEWER MANHOLE
-SIGN
-SIGNAL PULLBOX
-TELEPHONE RISER
-TRAFFIC SIGNAL
-TRAFFIC SIGNAL MAST ARM
-UNKNOWN MAINT. HOLE
-UNKNOWN PULLBOX
-UNKNOWN RISER
-VALVE VAULT
-WATER MAINT. HOLE
-WATER METER
-WATER RISER
-WATER VALVE

G.1

Underground Service Alert
DIGALERT
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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

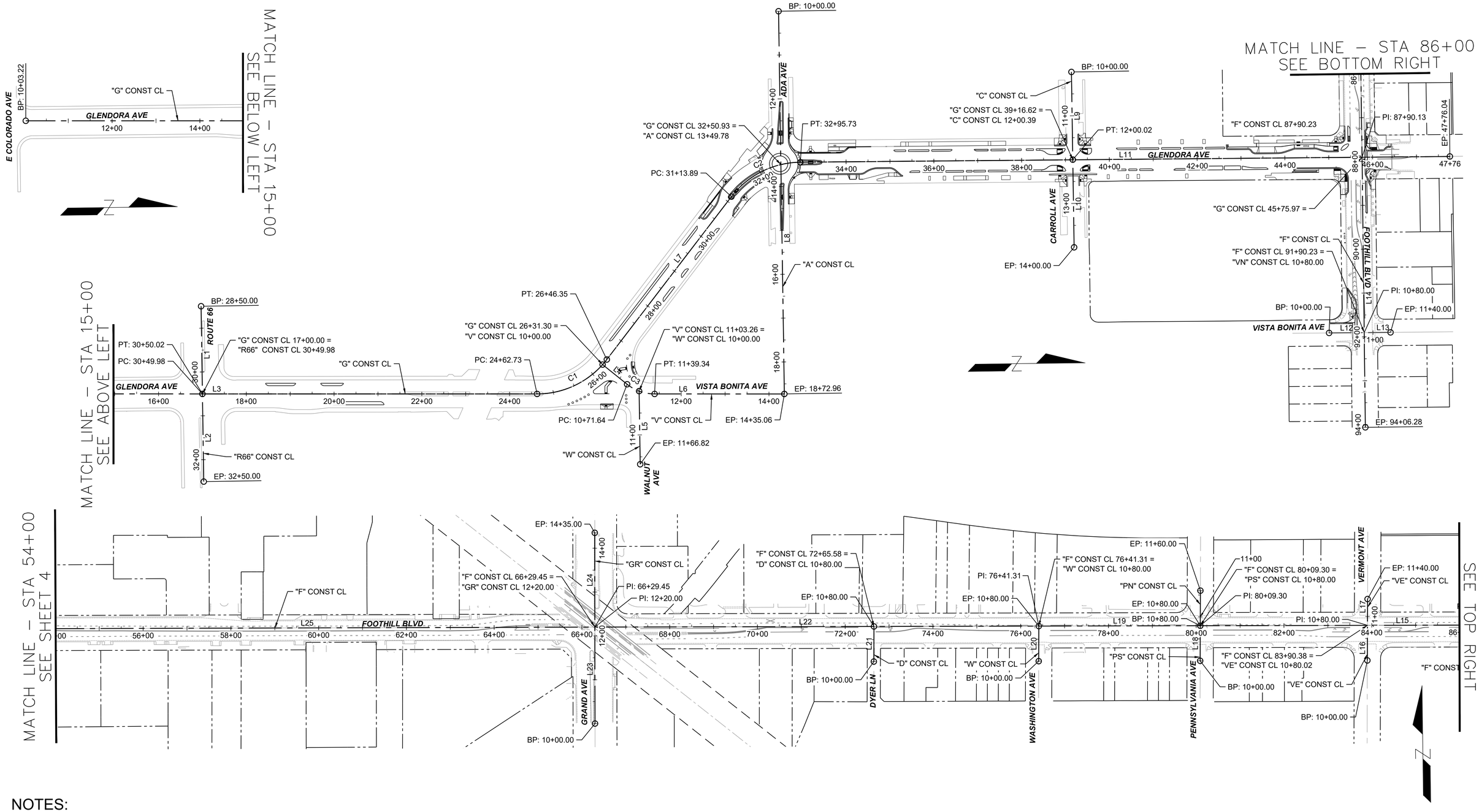
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA FOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE & FOOTHILL BOULEVARD
GENERAL NOTES, LEGEND, AND ABBREVIATIONS

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: ALTA	Sheet 2 of 70
City Engineer RCE — 7/13/2026 Date	Date: 7/13/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMP\CADD\T_Plans_Glendora Avenue Segment\2024-065_G_COV_GLENDORA.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:24:09



NOTES:

1. SEE SHEET 4 FOR LINE AND CURVE DATA.

HC.1

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AT LEAST TWO WORKING DAYS
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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

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PLAN PREPARED BY:
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REGISTERED PROFESSIONAL ENGINEER
ALEKSANDR O. KOZ
No. 91500
CIVIL
STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

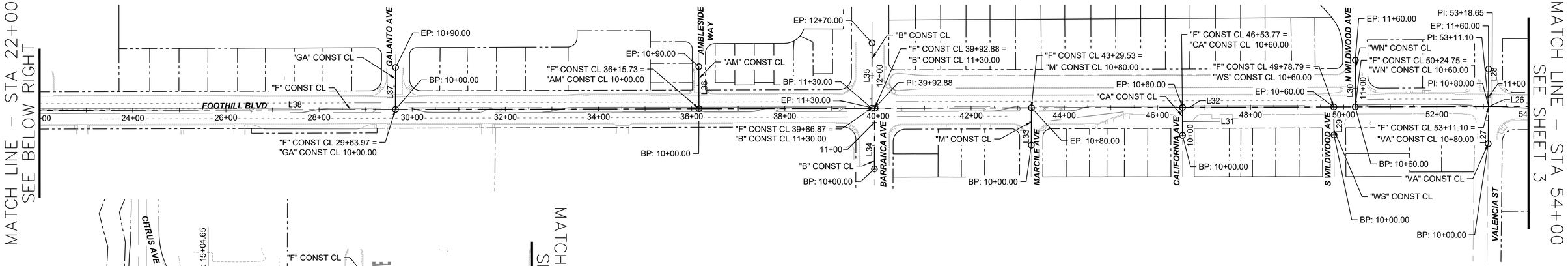
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE & FOOTHILL BOULEVARD
HORIZTONTAL CONTROL

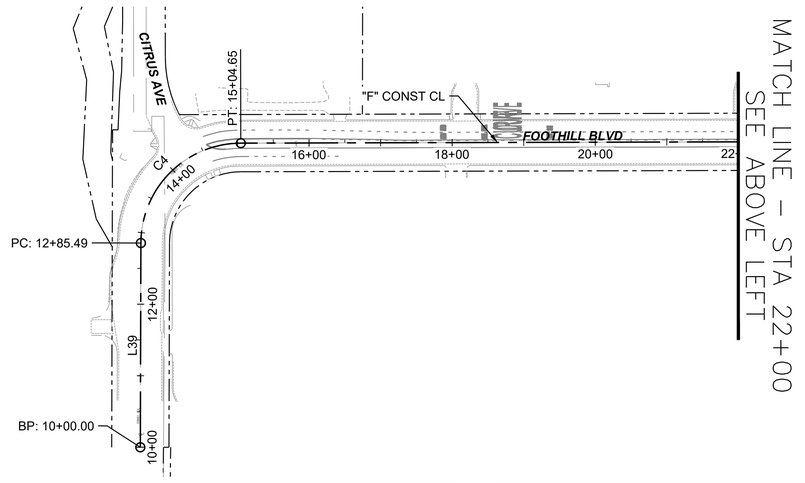
Approved By:

City Engineer RCE — 7/13/2026 Date

Plan No's.:	Scale: PER PLAN
Drawn By: ALTA	Sheet 3 of 70
Date: 7/13/2026	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C-HOR_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:24:41





CURVE TABLE

Curve #	Description	Radius	Length	Chord Direction	Start Point	End Point	Delta
C1	"G" CONST LINE	200.00'	183.63'	N25°35'12.67"W	STA 24+62.73 N: 1,870,030.84 E: 6,602,891.29	STA 26+46.35 N: 1,870,190.70 E: 6,602,814.74	52°36'19"
C2	"G" CONST LINE	200.00'	181.84'	N25°50'33.02"W	STA 31+13.89 N: 1,870,479.25 E: 6,602,446.87	STA 32+95.73 N: 1,870,637.33 E: 6,602,370.31	52°05'38"
C3	"V" CONST LINE	100.00'	67.70'	N20°06'36.36"E	STA 10+71.64 N: 1,870,236.25 E: 6,602,871.80	STA 11+39.34 N: 1,870,298.61 E: 6,602,894.64	38°47'19"
C4	"F" CONST LINE	140.00'	219.16'	N45°00'17.17"E	STA 12+85.49 N: 1,871,759.02 E: 6,594,949.69	STA 15+04.65 N: 1,871,898.63 E: 6,595,089.33	89°41'38"

LINE TABLE

Line #	Description	Length	Direction	Start Point	End Point
L1	"R66" CONST LINE	199.98'	N89°50'20"E	STA 28+50.00 N: 1,869,267.61 E: 6,602,681.76	STA 30+49.98 N: 1,869,268.17 E: 6,602,881.74
L2	"R66" CONST LINE	199.98'	N89°50'56"E	STA 30+50.02 N: 1,869,268.17 E: 6,602,881.78	STA 32+50.00 N: 1,869,268.70 E: 6,603,081.76
L3	"G" CONST LINE	1,459.50'	N00°42'57"E	STA 10+03.22 N: 1,868,571.44 E: 6,602,873.06	STA 24+62.73 N: 1,870,030.84 E: 6,602,891.29
L4	"V" CONST LINE	71.64'	N39°30'16"E	STA 10+00.00 N: 1,870,180.97 E: 6,602,826.23	STA 10+71.64 N: 1,870,236.25 E: 6,602,871.80
L5	"W" CONST LINE	166.82'	N89°51'03"E	STA 10+00.00 N: 1,870,263.39 E: 6,602,887.76	STA 11+66.82 N: 1,870,263.83 E: 6,603,054.58
L6	"V" CONST LINE	295.72'	N00°42'57"E	STA 11+39.34 N: 1,870,298.61 E: 6,602,894.64	STA 14+35.06 N: 1,870,594.31 E: 6,602,898.33
L7	"G" CONST LINE	467.54'	N51°53'22"W	STA 26+46.35 N: 1,870,190.70 E: 6,602,814.74	STA 31+13.89 N: 1,870,479.25 E: 6,602,446.87
L8	"A" CONST LINE	872.96'	N89°50'40"E	STA 10+00.00 N: 1,870,591.93 E: 6,602,025.37	STA 18+72.96 N: 1,870,594.31 E: 6,602,898.33
L9	"C" CONST LINE	199.98'	N89°50'05"E	STA 10+00.00 N: 1,871,257.64 E: 6,602,172.13	STA 11+99.98 N: 1,871,258.22 E: 6,602,372.12
L10	"C" CONST LINE	199.98'	N89°49'34"E	STA 12+00.02 N: 1,871,258.22 E: 6,602,372.15	STA 14+00.00 N: 1,871,258.83 E: 6,602,572.13

LINE TABLE

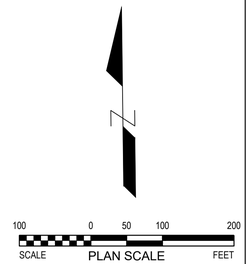
Line #	Description	Length	Direction	Start Point	End Point
L11	"G" CONST LINE	1,480.31'	N00°12'16"E	STA 32+95.73 N: 1,870,637.33 E: 6,602,370.31	STA 47+76.04 N: 1,872,117.63 E: 6,602,375.59
L12	"VN" CONST LINE	80.00'	N00°11'30"E	STA 10+00.00 N: 1,871,837.45 E: 6,602,774.61	STA 10+80.00 N: 1,871,917.45 E: 6,602,774.88
L13	"VN" CONST LINE	60.00'	N00°10'52"E	STA 10+80.00 N: 1,871,917.45 E: 6,602,774.88	STA 11+40.00 N: 1,871,977.45 E: 6,602,775.07
L14	"F" CONST LINE	616.15'	S89°59'01"E	STA 87+90.13 N: 1,871,917.56 E: 6,602,374.78	STA 94+06.28 N: 1,871,917.38 E: 6,602,990.93
L15	"F" CONST LINE	780.83'	N89°52'05"E	STA 80+09.30 N: 1,871,915.76 E: 6,601,593.95	STA 87+90.13 N: 1,871,917.56 E: 6,602,374.78
L16	"VE" CONST LINE	80.00'	N00°11'12"E	STA 10+00.00 N: 1,871,836.62 E: 6,601,974.77	STA 10+80.00 N: 1,871,916.62 E: 6,601,975.03
L17	"VE" CONST LINE	60.00'	N00°11'21"E	STA 10+80.00 N: 1,871,916.62 E: 6,601,975.03	STA 11+40.00 N: 1,871,976.62 E: 6,601,975.23
L18	"PS" CONST LINE	80.00'	N00°10'56"E	STA 10+00.00 N: 1,871,835.76 E: 6,601,593.69	STA 10+80.00 N: 1,871,915.76 E: 6,601,593.95
L19	"F" CONST LINE	367.99'	N89°52'20"E	STA 76+41.31 N: 1,871,914.94 E: 6,601,225.96	STA 80+09.30 N: 1,871,915.76 E: 6,601,593.95
L20	"W" CONST LINE	80.00'	N00°11'00"E	STA 10+00.00 N: 1,871,834.94 E: 6,601,225.71	STA 10+80.00 N: 1,871,914.94 E: 6,601,225.96

LINE TABLE

Line #	Description	Length	Direction	Start Point	End Point
L21	"D" CONST LINE	80.00'	N00°11'15"E	STA 10+00.00 N: 1,871,834.09 E: 6,600,849.97	STA 10+80.00 N: 1,871,914.09 E: 6,600,850.23
L22	"F" CONST LINE	1,011.86'	N89°52'12"E	STA 66+29.45 N: 1,871,912.64 E: 6,600,214.10	STA 76+41.31 N: 1,871,914.94 E: 6,601,225.96
L23	"GR" CONST LINE	220.00'	N00°06'23"W	STA 10+00.00 N: 1,871,692.65 E: 6,600,214.51	STA 12+20.00 N: 1,871,912.64 E: 6,600,214.10
L24	"GR" CONST LINE	215.00'	N00°02'27"W	STA 12+20.00 N: 1,871,912.64 E: 6,600,214.10	STA 14+35.00 N: 1,872,127.64 E: 6,600,213.95
L25	"F" CONST LINE	1,310.80'	N89°50'11"E	STA 53+18.65 N: 1,871,908.90 E: 6,598,903.31	STA 66+29.45 N: 1,871,912.64 E: 6,600,214.10
L26	"F" CONST LINE	7.55'	S89°43'13"E	STA 53+11.10 N: 1,871,908.94 E: 6,598,895.76	STA 53+18.65 N: 1,871,908.90 E: 6,598,903.31
L27	"VA" CONST LINE	80.00'	N00°36'19"E	STA 10+00.00 N: 1,871,828.94 E: 6,598,894.92	STA 10+80.00 N: 1,871,908.94 E: 6,598,895.76
L28	"VA" CONST LINE	80.00'	N00°03'26"W	STA 10+80.00 N: 1,871,908.94 E: 6,598,895.76	STA 11+60.00 N: 1,871,988.94 E: 6,598,895.68
L29	"WS" CONST LINE	60.00'	N00°23'23"W	STA 10+00.00 N: 1,871,847.96 E: 6,598,563.86	STA 10+60.00 N: 1,871,907.96 E: 6,598,563.45
L30	"WN" CONST LINE	100.00'	N00°10'36"E	STA 10+60.00 N: 1,871,908.10 E: 6,598,609.41	STA 11+60.00 N: 1,872,008.10 E: 6,598,609.72

LINE TABLE

Line #	Description	Length	Direction	Start Point	End Point
L31	"CA" CONST LINE	60.00'	N00°06'11"W	STA 10+00.00 N: 1,871,847.01 E: 6,598,238.54	STA 10+60.00 N: 1,871,907.01 E: 6,598,238.43
L32	"F" CONST LINE	1,318.22'	N89°49'55"E	STA 39+92.88 N: 1,871,905.07 E: 6,597,577.54	STA 53+11.10 N: 1,871,908.94 E: 6,598,895.76
L33	"M" CONST LINE	80.00'	N00°11'34"E	STA 10+00.00 N: 1,871,826.06 E: 6,597,913.92	STA 10+80.00 N: 1,871,906.06 E: 6,597,914.19
L34	"B" CONST LINE	130.00'	N00°11'00"E	STA 10+00.00 N: 1,871,775.07 E: 6,597,577.13	STA 11+30.00 N: 1,871,905.07 E: 6,597,577.54
L35	"B" CONST LINE	140.00'	N00°11'51"E	STA 11+30.00 N: 1,871,905.06 E: 6,597,571.53	STA 12+70.00 N: 1,872,045.06 E: 6,597,572.01
L36	"AM" CONST LINE	90.00'	N00°09'35"W	STA 10+00.00 N: 1,871,904.10 E: 6,597,200.39	STA 10+90.00 N: 1,871,994.10 E: 6,597,200.14
L37	"GA" CONST LINE	90.00'	N00°11'58"E	STA 10+00.00 N: 1,871,902.41 E: 6,596,548.64	STA 10+90.00 N: 1,871,992.41 E: 6,596,548.95
L38	"F" CONST LINE	2,488.22'	N89°51'06"E	STA 15+04.65 N: 1,871,898.63 E: 6,595,089.33	STA 39+92.88 N: 1,871,905.07 E: 6,597,577.54
L39	"F" CONST LINE	285.49'	N00°09'28"E	STA 10+00.00 N: 1,871,473.53 E: 6,594,948.90	STA 12+85.49 N: 1,871,759.02 E: 6,594,949.69



HC.2

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NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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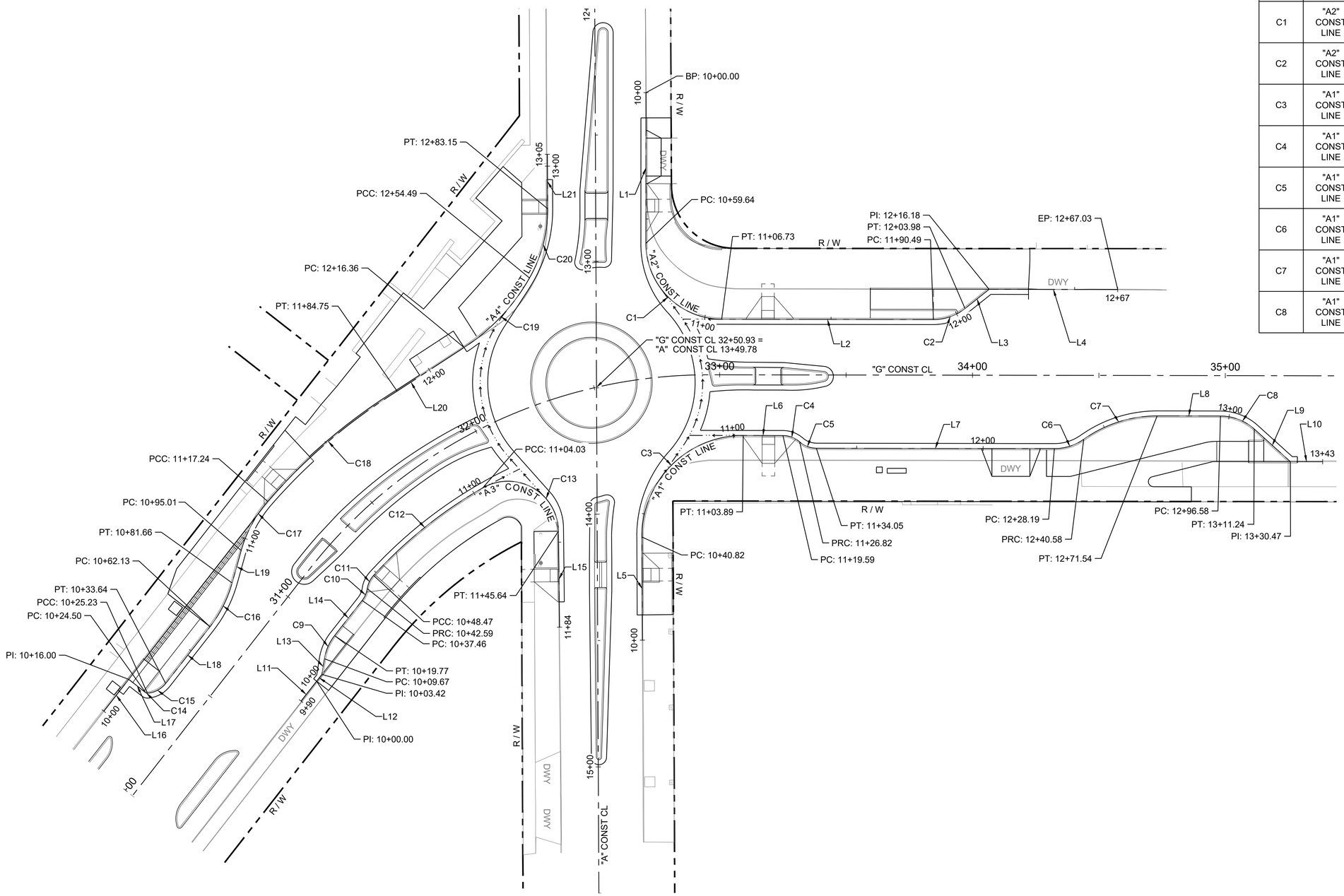
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA COX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE & FOOTHILL BOULEVARD
HORIZONTAL CONTROL

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: ALTA	Sheet 4 of 70
		Date: 7/13/2026	File No.

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CURVE TABLE

Curve #	Description	Radius	Length	Chord Direction	Start Point	End Point	Delta
C1	"A2" CONST LINE	30.00'	47.09'	N45°10'19.57"E	STA 10+59.64 N: 1,870,612.54 E: 6,602,318.26	STA 11+06.73 N: 1,870,642.43 E: 6,602,348.33	89°56'07"
C2	"A2" CONST LINE	20.00'	13.49'	N19°07'31.66"W	STA 11+90.49 N: 1,870,726.18 E: 6,602,348.63	STA 12+03.98 N: 1,870,738.69 E: 6,602,344.29	38°39'35"
C3	"A1" CONST LINE	40.00'	63.07'	N44°57'51.01"W	STA 10+40.82 N: 1,870,610.73 E: 6,602,434.45	STA 11+03.89 N: 1,870,650.87 E: 6,602,394.36	90°20'12"
C4	"A1" CONST LINE	10.00'	7.23'	N20°54'32.53"E	STA 11+19.59 N: 1,870,666.58 E: 6,602,394.42	STA 11+26.82 N: 1,870,673.18 E: 6,602,396.94	41°24'35"
C5	"A1" CONST LINE	10.00'	7.23'	N20°54'32.53"E	STA 11+26.82 N: 1,870,673.18 E: 6,602,396.94	STA 11+34.05 N: 1,870,679.79 E: 6,602,399.46	41°24'35"
C6	"A1" CONST LINE	20.00'	12.39'	N17°32'14.56"W	STA 12+28.19 N: 1,870,773.93 E: 6,602,399.80	STA 12+40.58 N: 1,870,785.55 E: 6,602,396.13	35°29'00"
C7	"A1" CONST LINE	50.00'	30.96'	N17°32'14.56"W	STA 12+40.58 N: 1,870,785.55 E: 6,602,396.13	STA 12+71.54 N: 1,870,814.61 E: 6,602,386.94	35°29'00"
C8	"A1" CONST LINE	20.00'	14.66'	N21°11'52.19"E	STA 12+96.58 N: 1,870,839.65 E: 6,602,387.03	STA 13+11.24 N: 1,870,853.01 E: 6,602,392.22	41°59'14"

LINE TABLE

Line #	Description	Length	Direction	Start Point	End Point
L1	"A2" CONST LINE	59.64'	S89°51'37"E	STA 10+00.00 N: 1,870,612.68 E: 6,602,258.62	STA 10+59.64 N: 1,870,612.54 E: 6,602,318.26
L2	"A2" CONST LINE	83.76'	N00°12'16"E	STA 11+06.73 N: 1,870,642.43 E: 6,602,348.33	STA 11+90.49 N: 1,870,726.18 E: 6,602,348.63
L3	"A2" CONST LINE	12.19'	N38°27'19"W	STA 12+03.98 N: 1,870,738.69 E: 6,602,344.29	STA 12+16.18 N: 1,870,748.24 E: 6,602,336.71
L4	"A2" CONST LINE	50.86'	N00°12'15"E	STA 12+16.18 N: 1,870,748.24 E: 6,602,336.71	STA 12+67.03 N: 1,870,799.10 E: 6,602,336.89
L5	"A1" CONST LINE	40.82'	S89°52'03"W	STA 10+00.00 N: 1,870,610.82 E: 6,602,475.27	STA 10+40.82 N: 1,870,610.73 E: 6,602,434.45
L6	"A1" CONST LINE	15.71'	N00°12'15"E	STA 11+03.89 N: 1,870,650.87 E: 6,602,394.36	STA 11+19.59 N: 1,870,666.58 E: 6,602,394.42
L7	"A1" CONST LINE	94.14'	N00°12'15"E	STA 11+34.05 N: 1,870,679.79 E: 6,602,399.46	STA 12+28.19 N: 1,870,773.93 E: 6,602,399.80
L8	"A1" CONST LINE	25.04'	N00°12'15"E	STA 12+71.54 N: 1,870,814.61 E: 6,602,386.94	STA 12+96.58 N: 1,870,839.65 E: 6,602,387.03
L9	"A1" CONST LINE	19.23'	N42°11'29"E	STA 13+11.24 N: 1,870,853.01 E: 6,602,392.22	STA 13+30.47 N: 1,870,867.26 E: 6,602,405.13
L10	"A1" CONST LINE	12.77'	N00°12'15"E	STA 13+30.47 N: 1,870,867.26 E: 6,602,405.13	STA 13+43.24 N: 1,870,880.02 E: 6,602,405.18

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SCALE PLAN SCALE FEET

HC.3

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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK
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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
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REGISTERED PROFESSIONAL ENGINEER ALEXANDER J. FOX No. 91500 CIVIL STATE OF CALIFORNIA

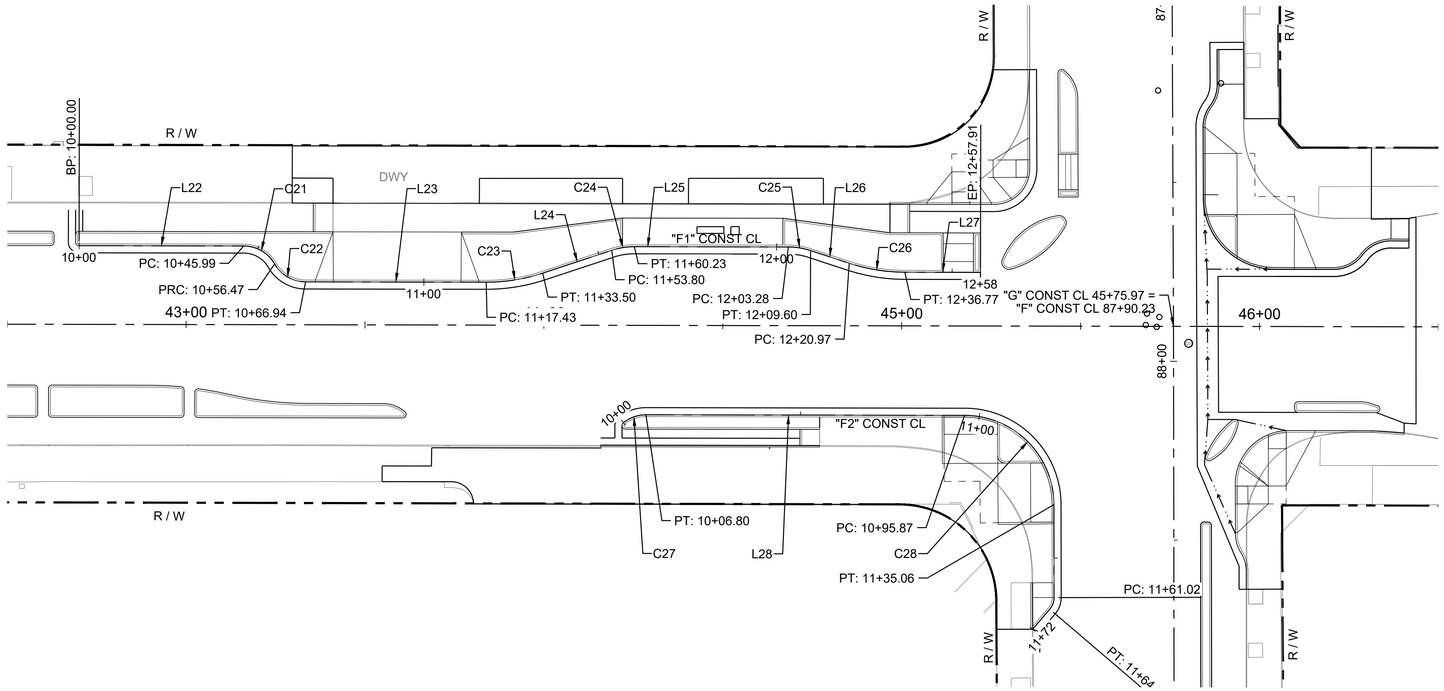
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE & ADA AVENUE
HORIZONTAL CURB CONTROL

Approved By:
City Engineer RCE
7/13/2026
Date

Plan No's.:
Drawn By: DHM
Date: 8/29/25
Scale: PER PLAN
Sheet 5 of 70
File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C-HOR_CURB_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:25:42



CURVE TABLE

Curve #	Description	Radius	Length	Chord Direction	Start Point	End Point	Delta
C21	"F1" CONST LINE	10.00'	10.47'	N30°12'16.13"E	STA 10+45.99 N: 1,871,657.72 E: 6,602,351.95	STA 10+56.47 N: 1,871,666.37 E: 6,602,356.98	60°00'00"
C22	"F1" CONST LINE	10.00'	10.47'	N30°12'16.13"E	STA 10+56.47 N: 1,871,666.37 E: 6,602,356.98	STA 10+66.94 N: 1,871,675.01 E: 6,602,362.01	60°00'00"
C23	"F1" CONST LINE	50.00'	16.07'	N09°00'16.92"W	STA 11+17.43 N: 1,871,725.50 E: 6,602,362.19	STA 11+33.50 N: 1,871,741.30 E: 6,602,359.69	18°25'06"
C24	"F1" CONST LINE	20.00'	6.43'	N09°00'16.92"W	STA 11+53.80 N: 1,871,760.59 E: 6,602,353.34	STA 11+60.23 N: 1,871,766.91 E: 6,602,352.34	18°25'06"
C25	"F1" CONST LINE	20.00'	6.32'	N09°15'21.21"E	STA 12+03.28 N: 1,871,809.96 E: 6,602,352.49	STA 12+09.60 N: 1,871,816.17 E: 6,602,353.51	18°06'10"
C26	"F1" CONST LINE	50.00'	15.80'	N09°15'21.21"E	STA 12+20.97 N: 1,871,826.97 E: 6,602,357.08	STA 12+36.77 N: 1,871,842.49 E: 6,602,359.61	18°06'10"
C27	"F2" CONST LINE	10.00'	6.80'	N19°16'00.27"W	STA 10+00.00 N: 1,871,763.77 E: 6,602,401.55	STA 10+06.80 N: 1,871,770.06 E: 6,602,399.35	38°56'33"
C28	"F2" CONST LINE	25.00'	39.19'	N45°06'37.48"E	STA 10+95.87 N: 1,871,859.14 E: 6,602,399.67	STA 11+35.06 N: 1,871,884.05 E: 6,602,424.68	89°48'43"

CURVE TABLE

Curve #	Description	Radius	Length	Chord Direction	Start Point	End Point	Delta
C9	"A3" CONST LINE	20.00'	10.10'	N66°14'11.32"W	STA 10+09.67 N: 1,870,485.07 E: 6,602,482.38	STA 10+19.77 N: 1,870,489.09 E: 6,602,473.23	28°56'14"
C10	"A3" CONST LINE	10.00'	5.14'	N66°29'07.97"W	STA 10+37.46 N: 1,870,500.04 E: 6,602,459.34	STA 10+42.59 N: 1,870,502.06 E: 6,602,454.68	29°26'07"
C11	"A3" CONST LINE	10.00'	5.88'	N64°22'11.11"W	STA 10+42.59 N: 1,870,502.06 E: 6,602,454.68	STA 10+48.47 N: 1,870,504.57 E: 6,602,449.46	33°40'01"
C12	"A3" CONST LINE	179.00'	55.56'	N38°38'36.58"W	STA 10+48.47 N: 1,870,504.57 E: 6,602,449.46	STA 11+04.03 N: 1,870,547.79 E: 6,602,414.90	17°47'08"
C13	"A3" CONST LINE	20.00'	41.61'	N29°50'50.23"E	STA 11+04.03 N: 1,870,547.79 E: 6,602,414.90	STA 11+45.64 N: 1,870,577.72 E: 6,602,432.07	119°11'46"
C14	"A4" CONST LINE	1.00'	0.73'	N17°12'19.26"E	STA 10+24.50 N: 1,870,414.33 E: 6,602,495.61	STA 10+25.23 N: 1,870,415.01 E: 6,602,495.83	41°48'37"
C15	"A4" CONST LINE	10.00'	8.41'	N27°47'40.74"W	STA 10+25.23 N: 1,870,415.01 E: 6,602,495.83	STA 10+33.64 N: 1,870,422.24 E: 6,602,492.02	48°11'23"
C16	"A4" CONST LINE	50.00'	19.53'	N63°04'52.44"W	STA 10+62.13 N: 1,870,439.82 E: 6,602,469.60	STA 10+81.66 N: 1,870,448.60 E: 6,602,452.30	22°23'01"
C17	"A4" CONST LINE	50.00'	22.23'	N61°32'07.24"W	STA 10+95.01 N: 1,870,452.22 E: 6,602,439.45	STA 11+17.24 N: 1,870,462.73 E: 6,602,420.07	25°28'31"
C18	"A4" CONST LINE	228.00'	67.51'	N40°18'56.01"W	STA 11+17.24 N: 1,870,462.73 E: 6,602,420.07	STA 11+84.75 N: 1,870,514.02 E: 6,602,376.55	16°57'51"
C19	"A4" CONST LINE	80.00'	38.13'	N46°38'32.92"W	STA 12+16.36 N: 1,870,540.53 E: 6,602,359.34	STA 12+54.49 N: 1,870,566.47 E: 6,602,331.87	27°18'42"
C20	"A4" CONST LINE	55.00'	28.66'	N75°13'37.04"W	STA 12+54.49 N: 1,870,566.47 E: 6,602,331.87	STA 12+83.15 N: 1,870,573.69 E: 6,602,304.47	29°51'26"

LINE TABLE

Line #	Description	Length	Direction	Start Point	End Point
L11	"A3" CONST LINE	10.00'	N51°53'22"W	STA 9+90.00 N: 1,870,475.77 E: 6,602,499.11	STA 10+00.00 N: 1,870,481.94 E: 6,602,491.24
L12	"A3" CONST LINE	3.42'	N51°53'22"W	STA 10+00.00 N: 1,870,481.94 E: 6,602,491.24	STA 10+03.42 N: 1,870,484.06 E: 6,602,488.55
L13	"A3" CONST LINE	6.25'	N80°42'18"W	STA 10+03.42 N: 1,870,484.06 E: 6,602,488.55	STA 10+09.67 N: 1,870,485.07 E: 6,602,482.38
L14	"A3" CONST LINE	17.68'	N51°46'04"W	STA 10+19.77 N: 1,870,489.09 E: 6,602,473.23	STA 10+37.46 N: 1,870,500.04 E: 6,602,459.34
L15	"A3" CONST LINE	37.98'	N89°26'47"E	STA 11+45.64 N: 1,870,577.72 E: 6,602,432.07	STA 11+83.63 N: 1,870,578.08 E: 6,602,470.06
L16	"A4" CONST LINE	16.00'	N51°53'22"W	STA 10+00.00 N: 1,870,397.77 E: 6,602,502.96	STA 10+16.00 N: 1,870,407.64 E: 6,602,490.37
L17	"A4" CONST LINE	8.50'	N38°06'38"E	STA 10+16.00 N: 1,870,407.64 E: 6,602,490.37	STA 10+24.50 N: 1,870,414.33 E: 6,602,495.61
L18	"A4" CONST LINE	28.49'	N51°53'22"W	STA 10+33.64 N: 1,870,422.24 E: 6,602,492.02	STA 10+62.13 N: 1,870,439.82 E: 6,602,469.60
L19	"A4" CONST LINE	13.35'	N74°16'23"W	STA 10+81.66 N: 1,870,448.60 E: 6,602,452.30	STA 10+95.01 N: 1,870,452.22 E: 6,602,439.45
L20	"A4" CONST LINE	31.61'	N32°59'12"W	STA 11+84.75 N: 1,870,514.02 E: 6,602,376.55	STA 12+16.36 N: 1,870,540.53 E: 6,602,359.34
L21	"A4" CONST LINE	21.52'	S89°50'40"W	STA 12+83.15 N: 1,870,573.69 E: 6,602,304.47	STA 13+04.67 N: 1,870,573.63 E: 6,602,282.96

Underground Service Alert
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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta

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REGISTERED PROFESSIONAL ENGINEER ALEXANDRA N. FOX No. 91500 CIVIL STATE OF CALIFORNIA

10 0 5 10 20
SCALE PLAN SCALE FEET

HC.4

CITY OF GLENDORA — Engineering Division

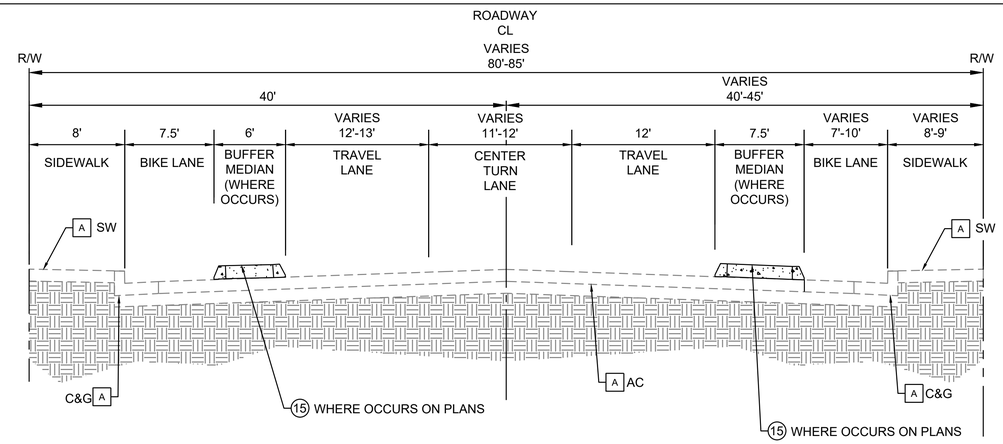
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE & FOOTHILL BOULEVARD
HORIZONTAL CURB CONTROL

Approved By:

City Engineer RCE — 7/13/2026 Date

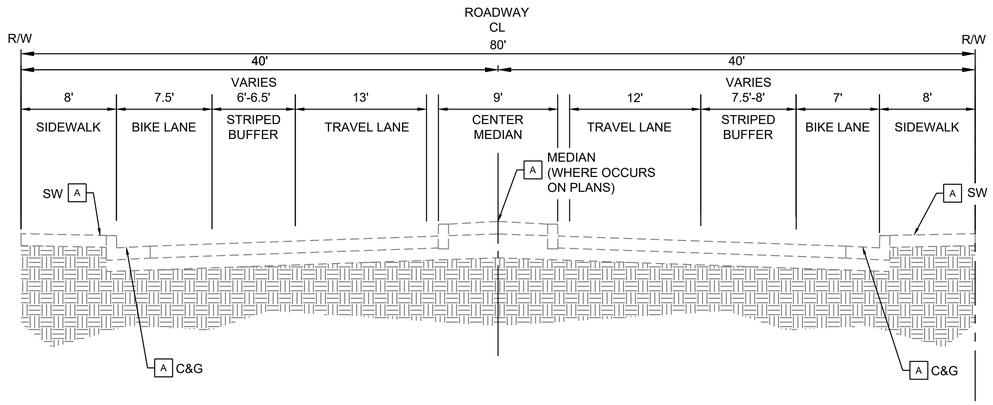
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Date: 8/29/25
File No.

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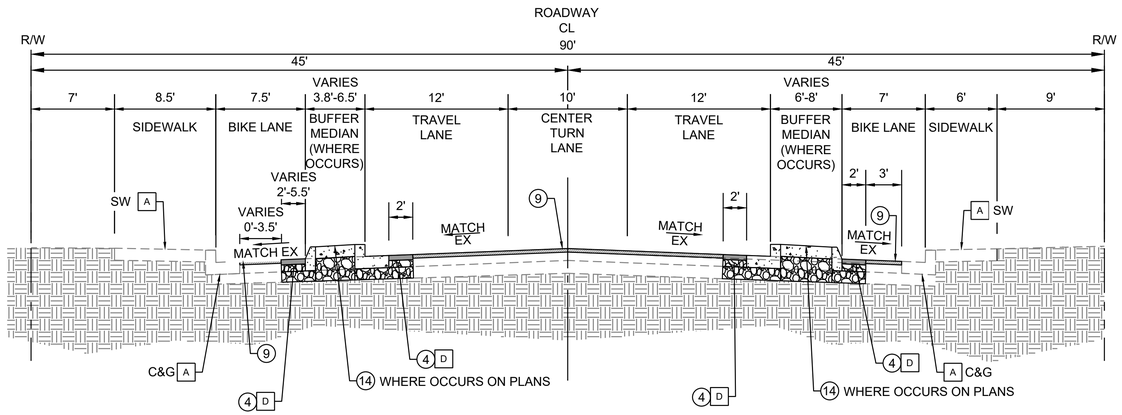
GLENDORA AVENUE

STA 17+67.94 TO STA 21+60.56
NOT TO SCALE



GLENDORA AVENUE

STA 21+60.56 TO STA 23+09.59, STA 23+71.24 TO STA 24+75
NOT TO SCALE



GLENDORA AVENUE

STA 24+75 TO STA 30+29.49
NOT TO SCALE

CONSTRUCTION NOTES

4. CONSTRUCT ACP PER DETAIL E, SHEET 41.
9. COLD MILL AND OVERLAY 2" AC PAVEMENT.
14. CONSTRUCT MEDIAN PER DETAIL A, SHEET 41.
15. CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.

LEGEND

- PROPOSED AC PAVEMENT
- AC COLD MILL AND OVERLAY
- PROPOSED PCC
- BASE
- NATIVE SOIL

DISPOSITION NOTES

A. PROTECT IN PLACE (AS NOTED)
D. REMOVE (AS NOTED)

G.3

Underground Service Alert
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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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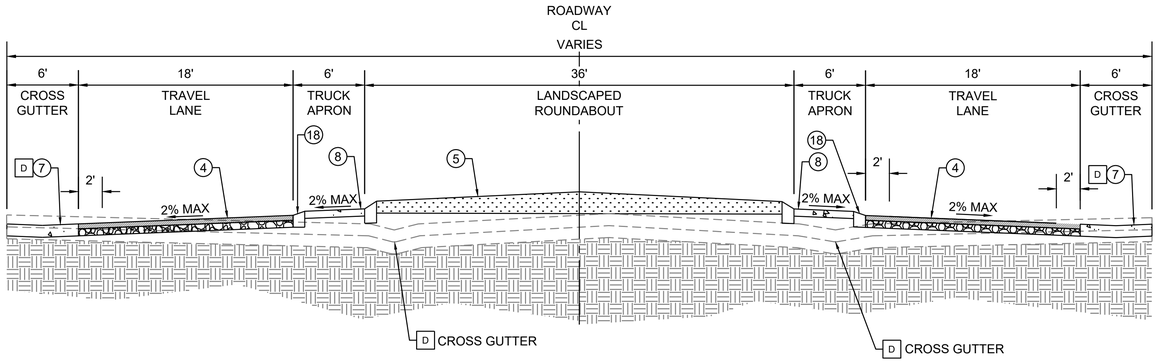
REGISTERED PROFESSIONAL ENGINEER
ALEXANDRA LOY
No. 91500
CIVIL
STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
TYPICAL SECTIONS

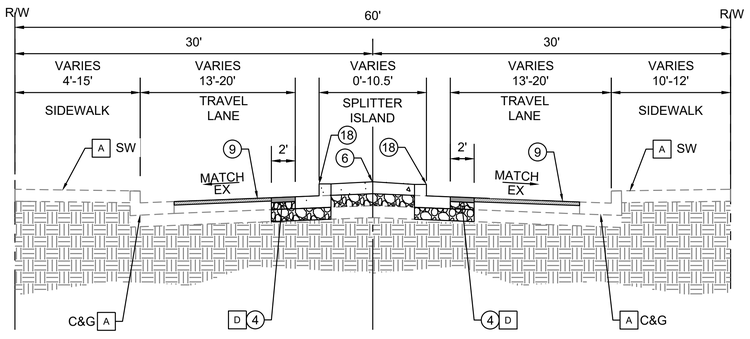
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City Engineer RCE	7/13/2026 Date	Drawn By: ALTA	Sheet 7 of 70
		Date: 7/13/2026	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_G_TYP_GLENDORA.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:26:19



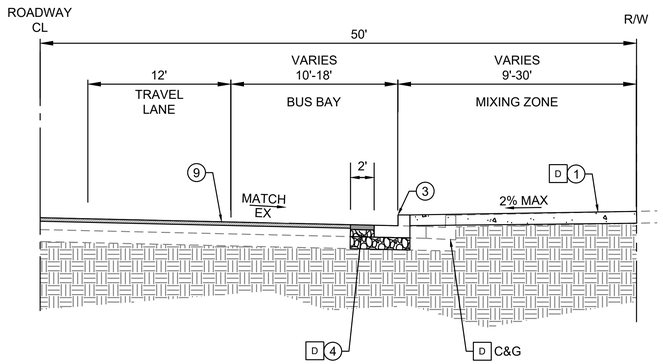
GLENDORA AVENUE ROUNDABOUT

STA 32+21.59 TO STA 32+77.16
NOT TO SCALE



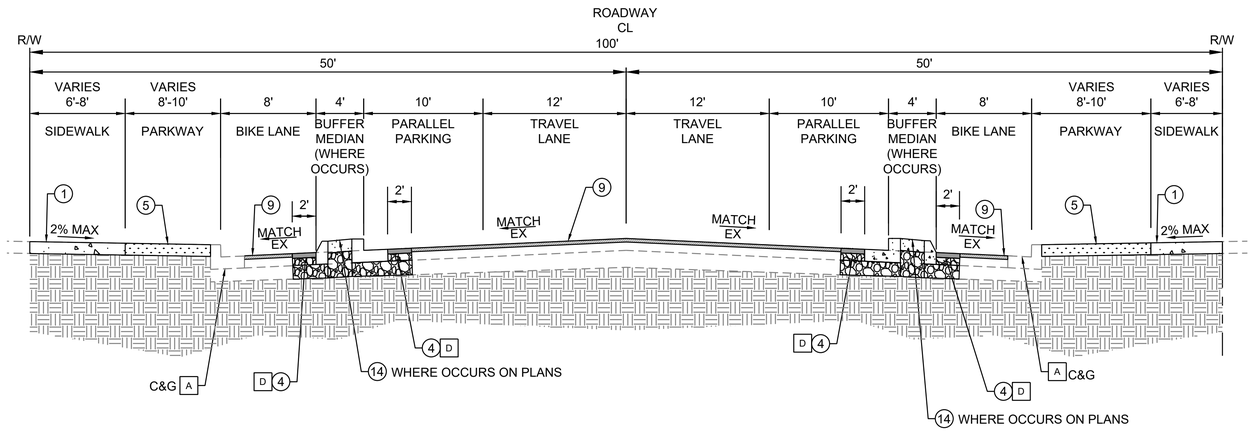
ADA AVENUE

STA 32+50
NOT TO SCALE



TYPICAL BUS BAY

STA 33+25 TO STA 34+00
NOT TO SCALE



GLENDORA AVE

STA 35+08.90 TO STA 41+78.76
NOT TO SCALE

CONSTRUCTION NOTES

1. CONSTRUCT 4" PCC SIDEWALK PER SPPWC STD. PLAN 113-2.
3. CONSTRUCT CURB AND GUTTER TYPE A2 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
4. CONSTRUCT ACP PER DETAIL E, SHEET 41.
5. INSTALL DECOMPOSED GRANITE PAVING PER DETAIL 3, SHEET 70
7. CONSTRUCT CROSS GUTTER PER SPPWC STD PLAN 122-3.
8. CONSTRUCT MOUNTABLE CURB AND TRUCK APRON PER DETAIL C, SHEET 41.
9. COLD MILL AND OVERLAY 2" AC PAVEMENT.
14. CONSTRUCT MEDIAN PER DETAIL A, SHEET 41.
18. CONSTRUCT CURB AND GUTTER, TYPE B2-6 PER SPPWC STD. PLAN 121-3.

LEGEND

- PROPOSED AC PAVEMENT
- LANDSCAPING
- PROPOSED PCC
- AC COLD MILL AND OVERLAY
- NATIVE SOIL
- BASE

DISPOSITION NOTES

- A PROTECT IN PLACE (AS NOTED)
- D REMOVE (AS NOTED)

G.4

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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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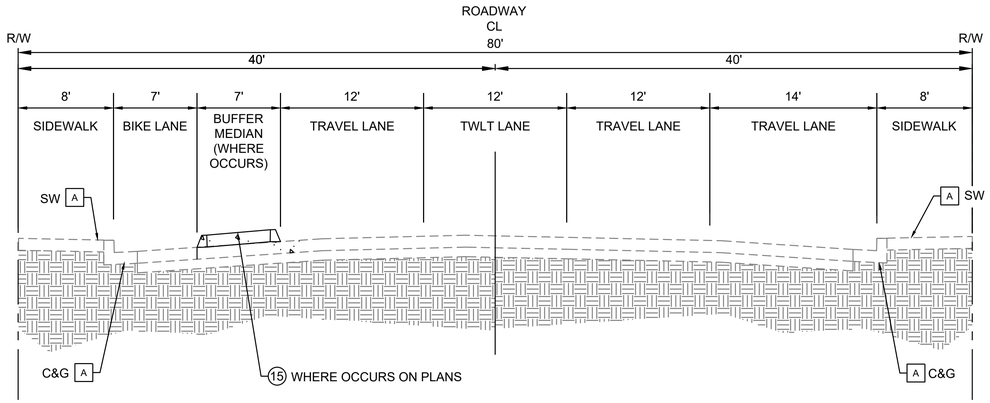
REGISTERED PROFESSIONAL ENGINEER ALEKSANDR O. KOZLOV No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
TYPICAL SECTIONS

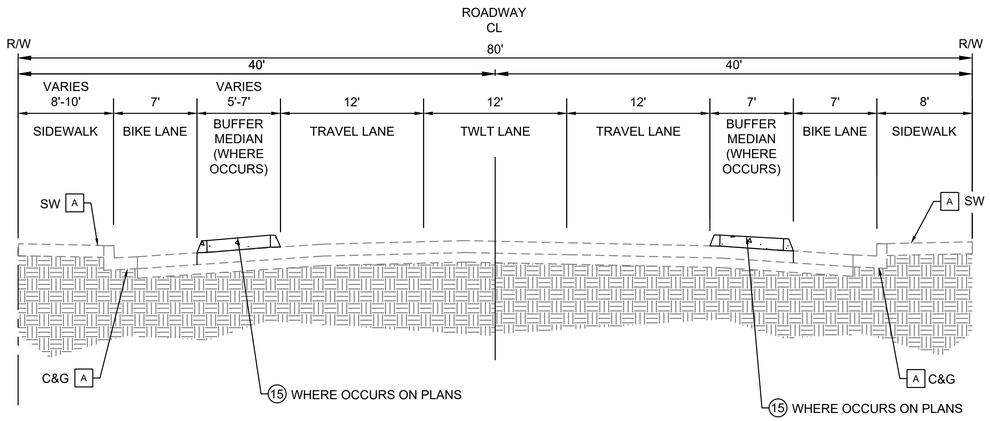
Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: ALTA	Sheet 8 of 70
City Engineer RCE / 7/13/2026 Date	Date: 7/13/2026	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_G_TYP_GLENDORA.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:26:31



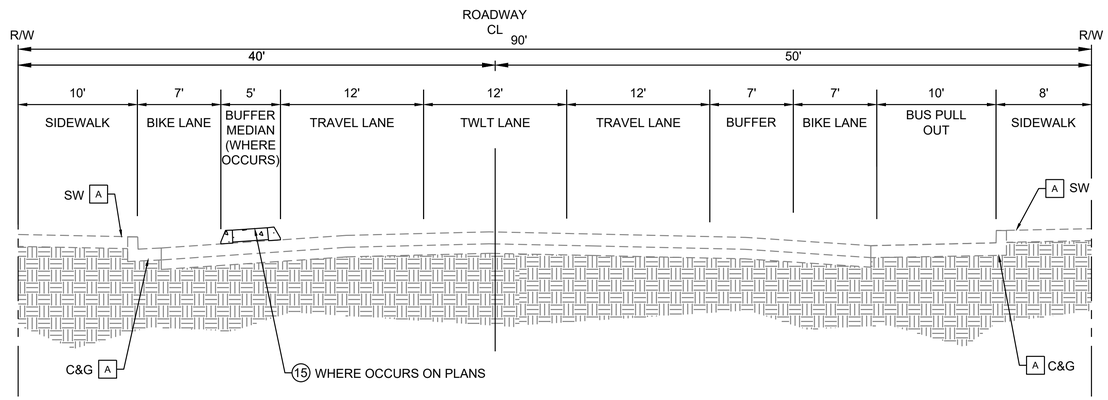
FOOTHILL BOULEVARD A

STA 14+56.98 TO STA 23+22.46
NOT TO SCALE



FOOTHILL BOULEVARD B

STA 23+22.46 TO STA 26+69.81
NOT TO SCALE



FOOTHILL BOULEVARD C

STA 26+69.81 TO STA 29+00.55
NOT TO SCALE

CONSTRUCTION NOTES

(15) CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.

LEGEND

- PROPOSED AC PAVEMENT
- PROPOSED PCC
- NATIVE SOIL
- BASE

DISPOSITION NOTES

- A PROTECT IN PLACE (AS NOTED)
- D REMOVE (AS NOTED)

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BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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REGISTERED PROFESSIONAL ENGINEER ALEKSANDRA FOX No. 91500 CIVIL STATE OF CALIFORNIA

G.5

CITY OF GLENDORA — Engineering Division

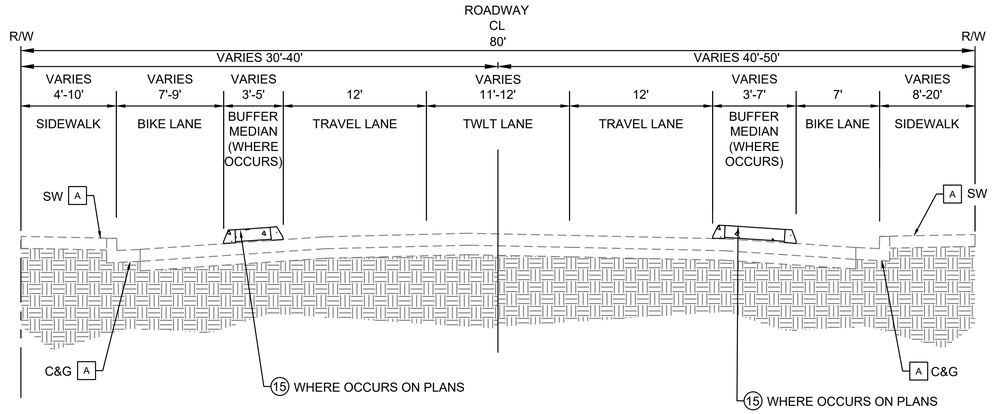
GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
TYPICAL SECTIONS

Approved By:	Plan No's.:	Scale: PER PLAN
City Engineer RCE / 7/13/2026 Date	Drawn By: ALTA	Sheet 9 of 70
	Date: 7/13/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_G_TYP.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:26:48

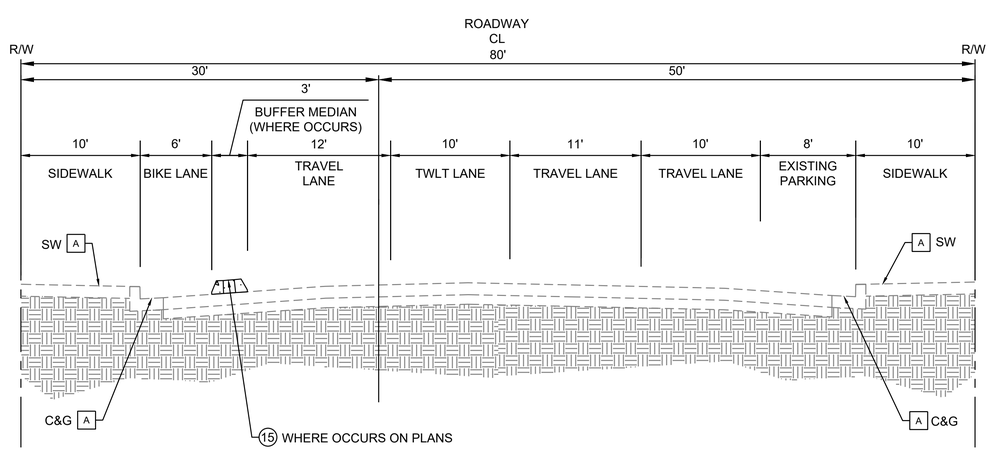
CONSTRUCTION NOTES

(15) CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.



FOOTHILL BOULEVARD D

STA 29+00.55 TO STA 39+02.57
STA 54+67.74 TO STA 57+19.61
STA 84+58.36 TO STA 89+21.37
NOT TO SCALE



FOOTHILL BOULEVARD E

STA 70+00 TO STA 74+15.95
NOT TO SCALE

LEGEND

PROPOSED AC PAVEMENT

PROPOSED PCC

NATIVE SOIL

BASE

DISPOSITION NOTES

A PROTECT IN PLACE (AS NOTED)

G.6

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BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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REGISTERED PROFESSIONAL ENGINEER ALEKSANDR O. KOZAK No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
TYPICAL SECTIONS

Approved By:

City Engineer RCE — 7/13/2026 Date

Plan No's.:	Scale: PER PLAN
Drawn By: ALTA	Sheet 10 of 70
Date: 7/13/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_G_TYP.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:27:00

GENERAL NOTES:

1. THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES SHOWN ON THESE PLANS ARE OBTAINED BY A SEARCH OF AVAILABLE RECORDS, DATA FROM THE OWNER OR POTHOLE INFORMATION AND DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF THE LOCATION OR THE EXISTENCE OR NON-EXISTENCE OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES WITHIN THE LIMITS OF THIS PROJECT. THE CONTRACTOR SHALL TAKE ALL DUE PRECAUTIONARY MEANS TO PROTECT THE UTILITY LINES NOT OF RECORD OR NOT SHOWN ON THESE PLANS AS WELL AS THOSE SHOWN ON THE DRAWINGS.
2. ALL EXISTING UTILITIES STRUCTURES SHALL BE PROTECTED IN PLACE DURING CONSTRUCTION. ANY DAMAGE TO EXISTING UTILITIES OR STRUCTURES SHALL BE REPLACED IN KIND AND TO THE ENGINEER'S SATISFACTION AT THE CONTRACTOR'S EXPENSE.
3. ABANDONED UTILITIES THAT INTERFERE WITH CONSTRUCTION SHALL BE CUT, CAPPED AND/ OR PLUGGED IN A MANNER APPROVED BY THE OWNER.
4. THE CONTRACTOR SHALL PROTECT IN PLACE ALL ADJACENT PRIVATE PROPERTY INFRASTRUCTURE IMPROVEMENTS (RETAINING WALLS, FENCES, GATES, AND DRAINAGE STRUCTURES) AND IMPROVEMENTS WITHIN PUBLIC RIGHT-OF-WAY (TRAFFIC SIGNALS, CURB AND GUTTER, SIDEWALK, ETC) UNLESS OTHERWISE SPECIFIED ON THE PLANS.
5. FOR REMOVAL AND RELOCATION OF TRAFFIC SIGNAL AND LIGHTING ELEMENTS SEE SHEETS 55 TO 68, TRAFFIC SIGNAL MODIFICATION PLAN AND PEDESTRIAN LIGHTING PLAN

DEMOLITION NOTES

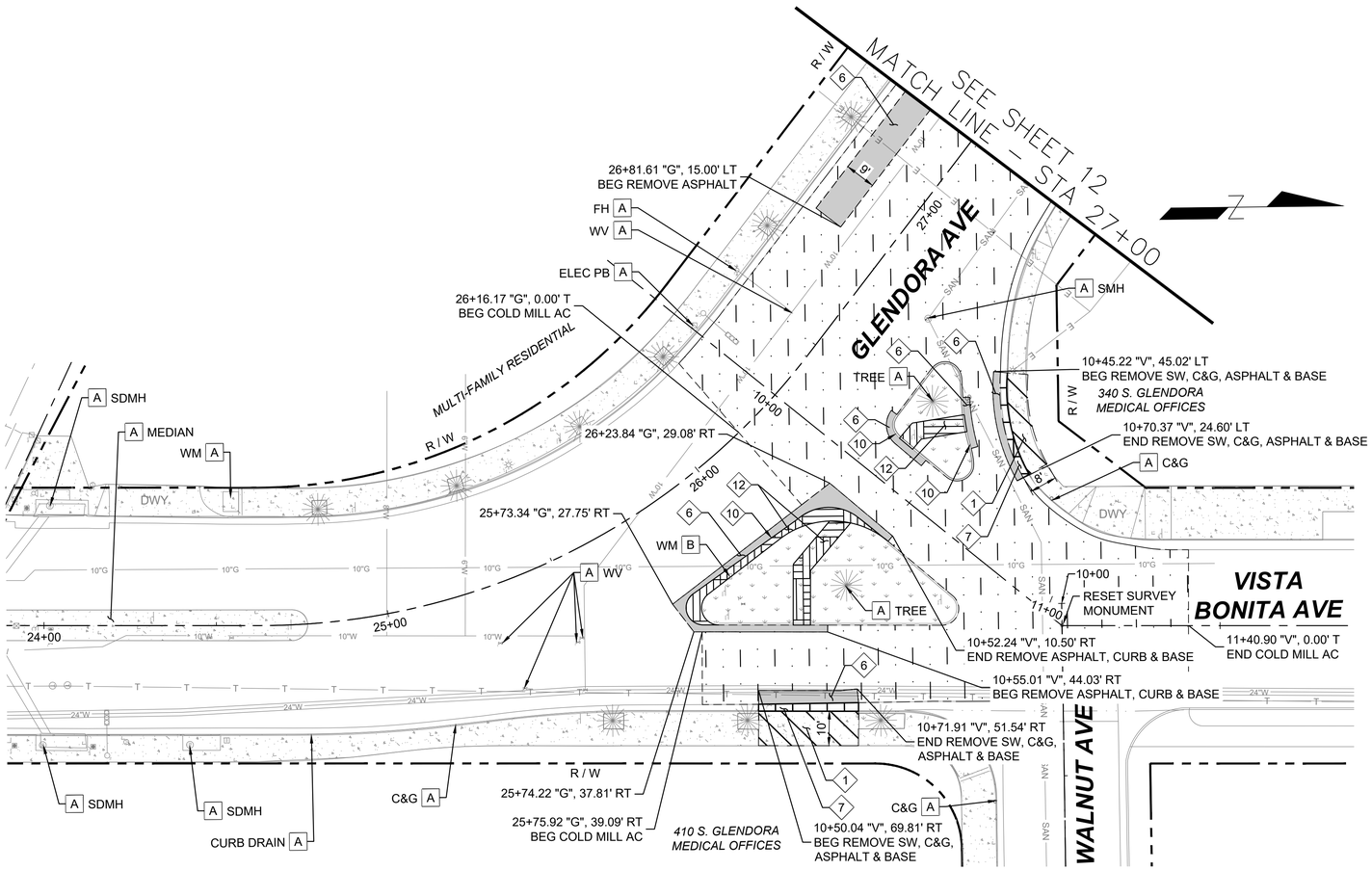
- 1 SAWCUT AND REMOVE PCC SIDEWALK
- 6 SAWCUT AND REMOVE AC PAVEMENT AND BASE
- 7 SAWCUT AND REMOVE PCC CURB AND GUTTER
- 10 SAWCUT AND REMOVE PCC CURB
- 12 REMOVE LANDSCAPE AREA

LEGEND

- REMOVE PCC CURB AND GUTTER
- COLD MILL AC PAVEMENT
- REMOVE PCC SIDEWALK AND DRIVEWAY
- REMOVE ASPHALT AND BASE
- EXIST LANDSCAPE
- REMOVE LANDSCAPE

DISPOSITION NOTES

- A PROTECT IN PLACE (AS NOTED)
- B RELOCATE (AS NOTED)
- C ADJUST TO GRADE (AS NOTED)
- D REMOVE (AS NOTED)



DM.1

20 0 10 20 40
SCALE PLAN SCALE FEET

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

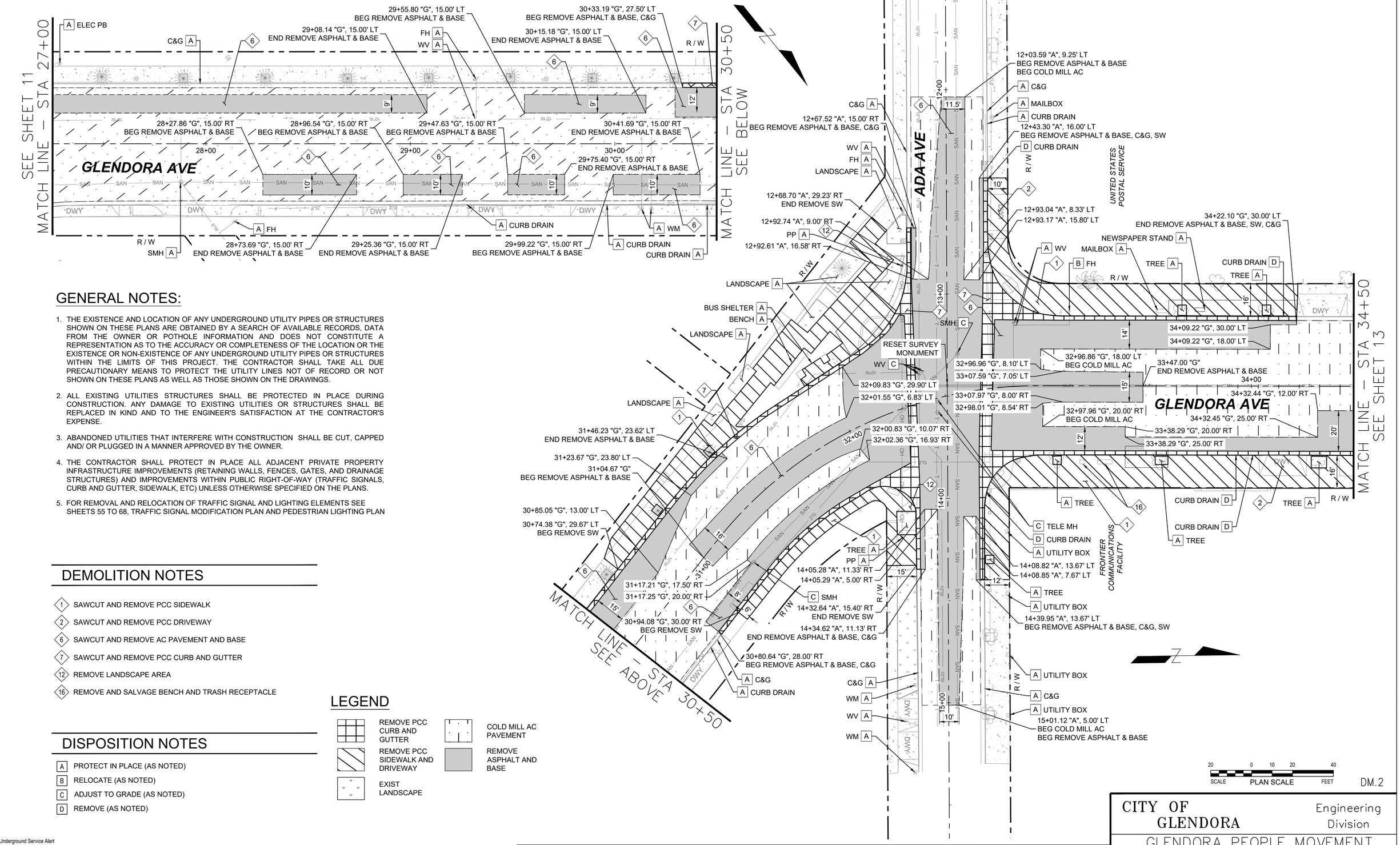
REGISTERED PROFESSIONAL ENGINEER ALEKSANDRA LADOV No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
DEMOLITION PLAN – STA 10+00 to STA 27+00

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: ALTA	Sheet 11 of 70
City Engineer RCE 7/13/2026 Date	Date: 7/7/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGV\CDG SM\PCAD\01_Plans_Glendora Avenue Segment\2024-065_C-DMO_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:28:01



GENERAL NOTES:

1. THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES SHOWN ON THESE PLANS ARE OBTAINED BY A SEARCH OF AVAILABLE RECORDS, DATA FROM THE OWNER OR POTHOLE INFORMATION AND DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF THE LOCATION OR THE EXISTENCE OR NON-EXISTENCE OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES WITHIN THE LIMITS OF THIS PROJECT. THE CONTRACTOR SHALL TAKE ALL DUE PRECAUTIONARY MEANS TO PROTECT THE UTILITY LINES NOT OF RECORD OR NOT SHOWN ON THESE PLANS AS WELL AS THOSE SHOWN ON THE DRAWINGS.
2. ALL EXISTING UTILITIES STRUCTURES SHALL BE PROTECTED IN PLACE DURING CONSTRUCTION. ANY DAMAGE TO EXISTING UTILITIES OR STRUCTURES SHALL BE REPLACED IN KIND AND TO THE ENGINEER'S SATISFACTION AT THE CONTRACTOR'S EXPENSE.
3. ABANDONED UTILITIES THAT INTERFERE WITH CONSTRUCTION SHALL BE CUT, CAPPED AND/ OR PLUGGED IN A MANNER APPROVED BY THE OWNER.
4. THE CONTRACTOR SHALL PROTECT IN PLACE ALL ADJACENT PRIVATE PROPERTY INFRASTRUCTURE IMPROVEMENTS (RETAINING WALLS, FENCES, GATES, AND DRAINAGE STRUCTURES) AND IMPROVEMENTS WITHIN PUBLIC RIGHT-OF-WAY (TRAFFIC SIGNALS, CURB AND GUTTER, SIDEWALK, ETC) UNLESS OTHERWISE SPECIFIED ON THE PLANS.
5. FOR REMOVAL AND RELOCATION OF TRAFFIC SIGNAL AND LIGHTING ELEMENTS SEE SHEETS 55 TO 68, TRAFFIC SIGNAL MODIFICATION PLAN AND PEDESTRIAN LIGHTING PLAN

DEMOLITION NOTES

1. SAWCUT AND REMOVE PCC SIDEWALK
2. SAWCUT AND REMOVE PCC DRIVEWAY
6. SAWCUT AND REMOVE AC PAVEMENT AND BASE
7. SAWCUT AND REMOVE PCC CURB AND GUTTER
12. REMOVE LANDSCAPE AREA
16. REMOVE AND SALVAGE BENCH AND TRASH RECEPTACLE

DISPOSITION NOTES

- A PROTECT IN PLACE (AS NOTED)
- B RELOCATE (AS NOTED)
- C ADJUST TO GRADE (AS NOTED)
- D REMOVE (AS NOTED)

LEGEND

- REMOVE PCC CURB AND GUTTER
- REMOVE PCC SIDEWALK AND DRIVEWAY
- EXIST LANDSCAPE
- COLD MILL AC PAVEMENT
- REMOVE ASPHALT AND BASE

SCALE 20 0 10 20 40 FEET — PLAN SCALE

DM.2

Underground Service Alert
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AT LEAST TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta

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213-489-7443 | altago.com

REGISTERED PROFESSIONAL ENGINEER ALEXANDER BOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
DEMOLITION PLAN – STA 27+00 to STA 34+50

Approved By:	Plan No's.:
City Engineer RCE — 7/13/2026 Date	Scale: PER PLAN
	Drawn By: ALTA
	Sheet 12 of 70
	Date: 7/7/26
	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C-DMO_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:28:34

GENERAL NOTES:

1. THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES SHOWN ON THESE PLANS ARE OBTAINED BY A SEARCH OF AVAILABLE RECORDS, DATA FROM THE OWNER OR POTHOLE INFORMATION AND DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF THE LOCATION OR THE EXISTENCE OR NON-EXISTENCE OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES WITHIN THE LIMITS OF THIS PROJECT. THE CONTRACTOR SHALL TAKE ALL DUE PRECAUTIONARY MEANS TO PROTECT THE UTILITY LINES NOT OF RECORD OR NOT SHOWN ON THESE PLANS AS WELL AS THOSE SHOWN ON THE DRAWINGS.
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5. FOR REMOVAL AND RELOCATION OF TRAFFIC SIGNAL AND LIGHTING ELEMENTS SEE SHEETS 55 TO 68, TRAFFIC SIGNAL MODIFICATION PLAN AND PEDESTRIAN LIGHTING PLAN

DEMOLITION NOTES

1. SAWCUT AND REMOVE PCC SIDEWALK
6. SAWCUT AND REMOVE AC PAVEMENT AND BASE
7. SAWCUT AND REMOVE PCC CURB AND GUTTER
12. REMOVE LANDSCAPE AREA

DISPOSITION NOTES

- A PROTECT IN PLACE (AS NOTED)
- B RELOCATE (AS NOTED)
- C ADJUST TO GRADE (AS NOTED)
- D REMOVE (AS NOTED)

LEGEND

- REMOVE PCC CURB AND GUTTER
- REMOVE PCC SIDEWALK AND DRIVEWAY
- EXIST LANDSCAPE
- COLD MILL AC PAVEMENT
- REMOVE ASPHALT AND BASE
- REMOVE LANDSCAPE

DM.3

SCALE 20 0 10 20 40 FEET — PLAN SCALE

Underground Service Alert
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DIAL TOLL FREE 1-800-422-4133 AT LEAST TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK
ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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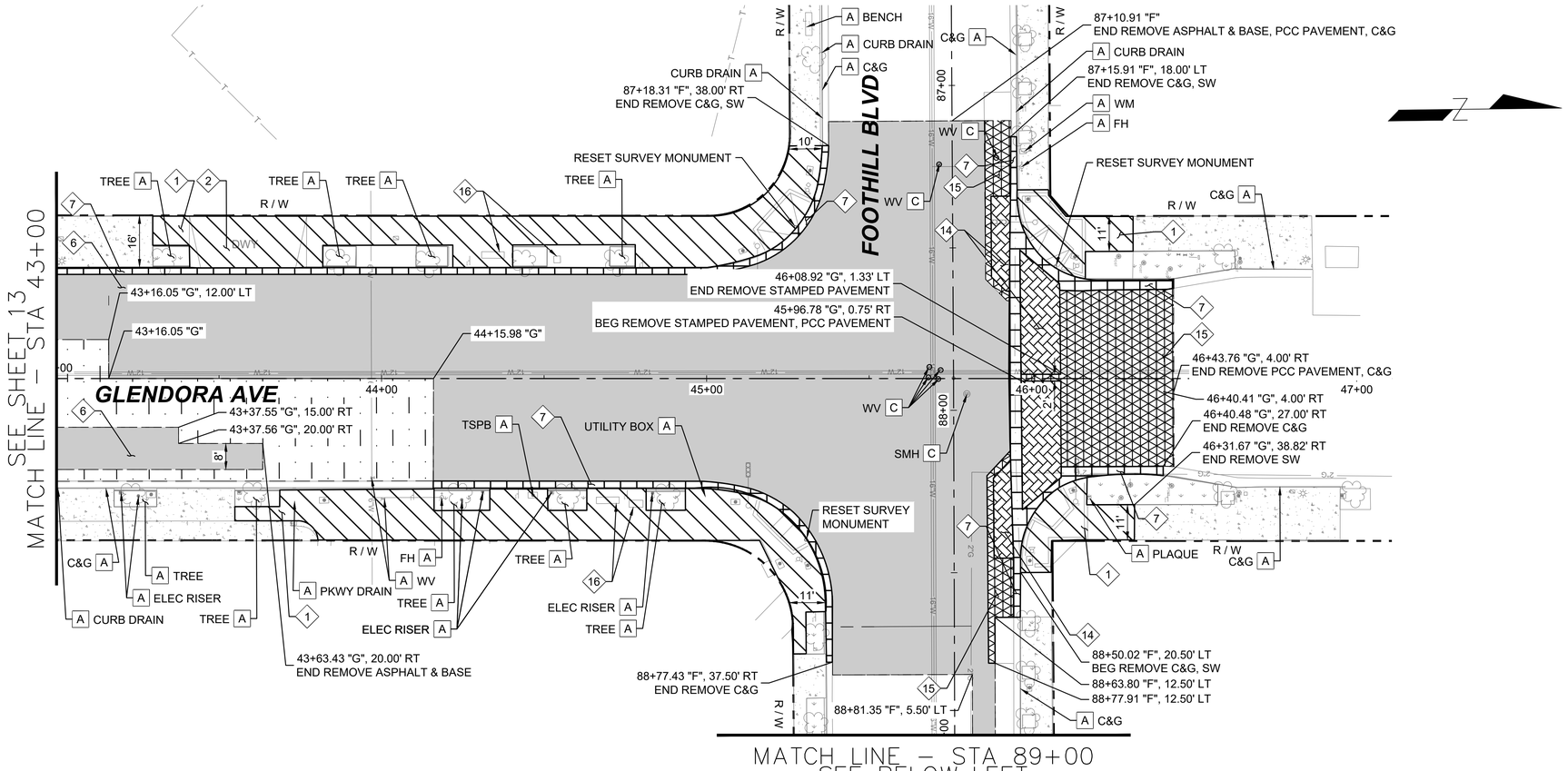
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA X. NGUYEN No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
DEMOLITION PLAN – STA 34+50 to STA 43+00

Approved By:	Plan No's.:	Scale: PER PLAN
City Engineer RCE — 7/13/2026 Date	Drawn By: ALTA	Sheet 13 of 70
	Date: 7/7/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGV\CDG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C-DMO_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:29:19



DEMOLITION NOTES

1. SAWCUT AND REMOVE PCC SIDEWALK
2. SAWCUT AND REMOVE PCC DRIVEWAY
6. SAWCUT AND REMOVE AC PAVEMENT AND BASE
7. SAWCUT AND REMOVE PCC CURB AND GUTTER
11. SAWCUT AND REMOVE STAMPED CONCRETE
15. SAWCUT AND REMOVE PCC PAVEMENT AND BASE
16. REMOVE AND SALVAGE BENCH AND TRASH RECEPTACLE

LEGEND

- REMOVE PCC CURB AND GUTTER
- REMOVE PCC SIDEWALK AND DRIVEWAY
- EXIST LANDSCAPE
- REMOVE STAMPED PAVEMENT
- COLD MILL AC PAVEMENT
- REMOVE ASPHALT AND BASE
- REMOVE PCC PAVEMENT

DISPOSITION NOTES

- [A] PROTECT IN PLACE (AS NOTED)
- [B] RELOCATE (AS NOTED)
- [C] ADJUST TO GRADE (AS NOTED)

GENERAL NOTES:

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5. FOR REMOVAL AND RELOCATION OF TRAFFIC SIGNAL AND LIGHTING ELEMENTS SEE SHEETS 55 TO 68, TRAFFIC SIGNAL MODIFICATION PLAN AND PEDESTRIAN LIGHTING PLAN

SCALE 20 0 10 20 40 FEET — PLAN SCALE

DM.4

Underground Service Alert
DIGALERT
DIAL TOLL FREE
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AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta

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REGISTERED PROFESSIONAL ENGINEER ALEXANDRA KOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

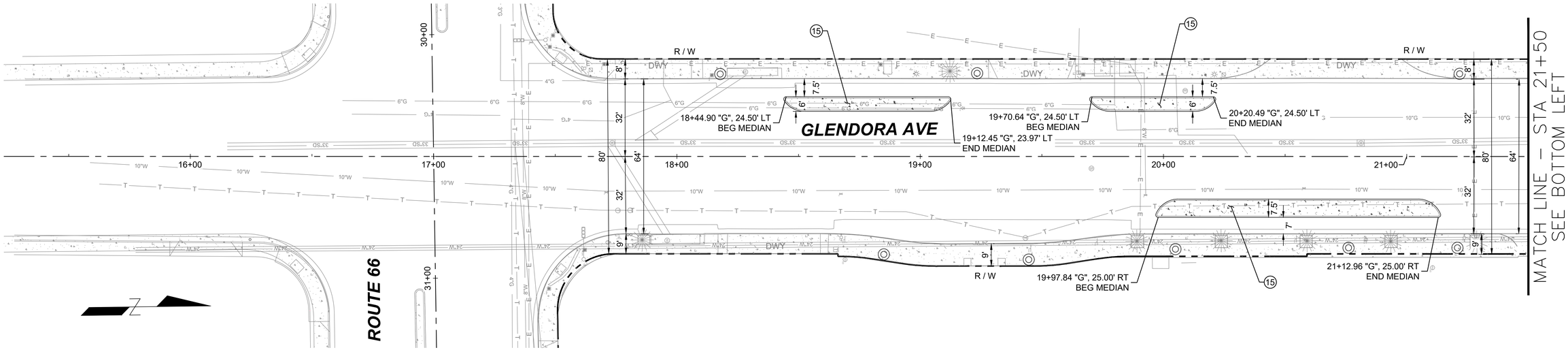
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
DEMOLITION PLAN – STA 43+00 to FOOTHILL BLVD

Approved By:

City Engineer RCE — 7/13/2026 Date

Plan No's.:	Scale: PER PLAN
Drawn By: ALTA	Sheet 14 of 70
Date: 7/7/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMP\CAD\D1_Plans_Glendora Avenue Segment\2024-065_C-DMO_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:30:08



CONSTRUCTION NOTES

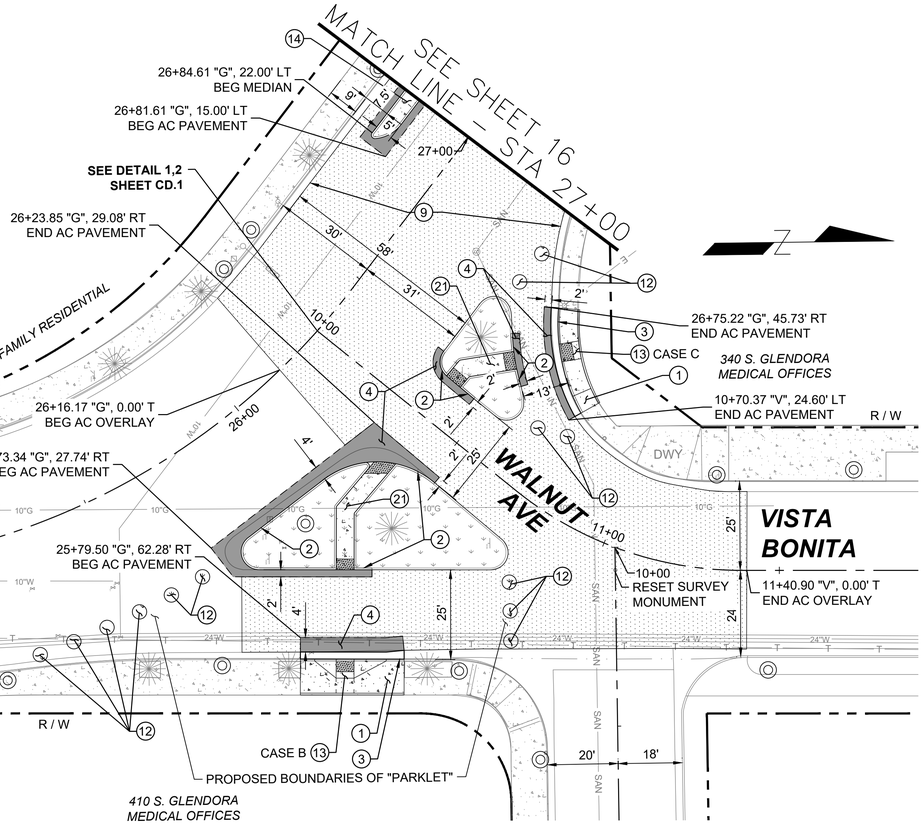
1. CONSTRUCT 4" PCC SIDEWALK PER SPPWC STD. PLAN 113-2.
2. CONSTRUCT CURB TYPE A1 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
3. CONSTRUCT CURB AND GUTTER TYPE A2 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
4. CONSTRUCT ACP PER DETAIL E, SHEET 41.
9. COLD MILL AND OVERLAY 2" AC PAVEMENT.
12. INSTALL RAISED PLANTERS PER DETAIL 3, SHEET 70.
13. CONSTRUCT CURB RAMP PER CALTRANS STD. PLAN A88A, CASE PER PLAN.
14. CONSTRUCT MEDIAN PER DETAIL A, SHEET 41.
15. CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.
21. CONSTRUCT TYPE A PASSAGEWAY PER CALTRANS STD. PLAN A88B.

LEGEND

- PROPOSED AC PAVEMENT
- EXIST LANDSCAPE
- PROPOSED PCC
- AC COLD MILL AND OVERLAY
- PROPOSED LIGHT POLE

GENERAL NOTES:

1. LOCATION OF EXISTING UTILITIES ARE APPROXIMATE AND DEPTH ARE UNKNOWN. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO THE START OF EXCAVATION. CONTRACTOR SHALL TAKE CARE DURING EXCAVATION AND PROTECT IN PLACE ALL UTILITIES ENCOUNTERED. DAMAGED UTILITY FACILITIES SHALL BE REPAIRED AT NO ADDITIONAL COST.
2. PROTECT IN PLACE ALL EXISTING CURB AND GUTTER, STREET LIGHT POLES, STREET SIGNS, DRIVEWAYS, PLANTERS, TREES, AND EXISTING IMPROVEMENTS IN THE ROADWAY AND PARKWAY UNLESS OTHERWISE SPECIFIED.
3. FOR LAYOUT HORIZONTAL CONTROL NOT SHOWN, SEE CONSTRUCTION DETAIL SHEET NOTED HEREIN.
4. FOR CONSTRUCTION OF TRAFFIC SIGNAL AND LIGHTING ELEMENTS, SEE SHEETS 55 TO 68, TRAFFIC SIGNAL MODIFICATION PLAN AND PEDESTRIAN LIGHTING PLAN



C.1

SCALE 20 0 10 20 40 FEET — PLAN SCALE

Underground Service Alert
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1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
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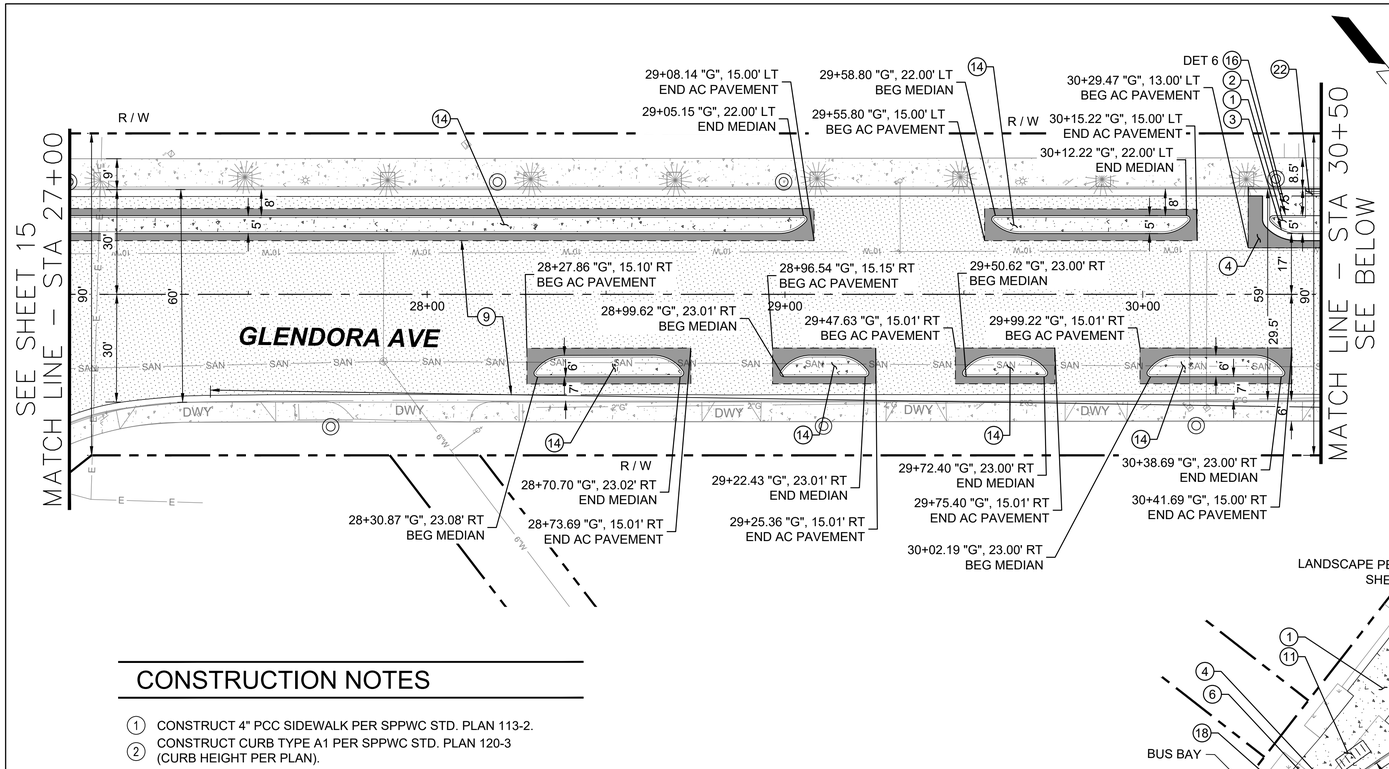
REGISTERED PROFESSIONAL ENGINEER ALEKSANDR KOZ No. 91500 CIVIL STATE OF CALIFORNIA

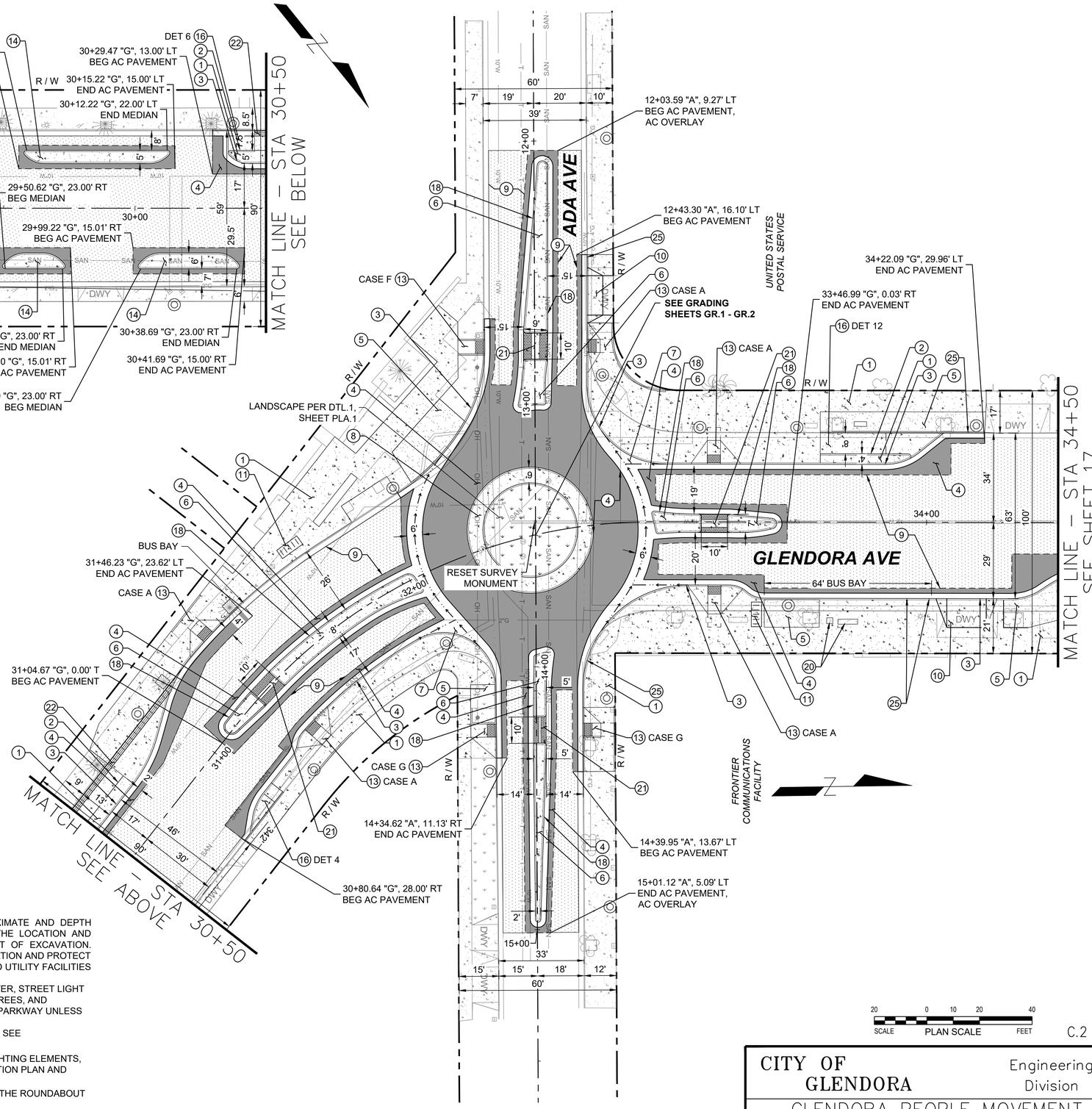
CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
LAYOUT PLAN – STA 10+00 to STA 27+00

Approved By:	Plan No's.: — Scale: PER PLAN
City Engineer RCE — 7/13/2026 Date	Drawn By: MW — Sheet 15 of 70
	Date: 7/8/26 — File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:30:51





CONSTRUCTION NOTES

1. CONSTRUCT 4" PCC SIDEWALK PER SPPWC STD. PLAN 113-2.
2. CONSTRUCT CURB TYPE A1 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
3. CONSTRUCT CURB AND GUTTER TYPE A2 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
4. CONSTRUCT ACP PER DETAIL E, SHEET 41.
5. INSTALL DECOMPOSED GRANITE PAVING PER DETAIL 3, SHEET 70
6. CONSTRUCT 6" PCC OVER 6" CAB.
7. CONSTRUCT CROSS GUTTER PER SPPWC STD PLAN 122-3.
8. CONSTRUCT MOUNTABLE CURB AND TRUCK APRON PER DETAIL C, SHEET 41.
9. COLD MILL AND OVERLAY 2" AC PAVEMENT.
10. REMOVE AND RECONSTRUCT DRIVEWAY APPROACH PER SPPWC STD. PLAN 110-2, TYPE A (W AND X PER PLAN).
11. INSTALL BIKE RACK PER DETAIL 2, SHEET 70.
13. CONSTRUCT CURB RAMP PER CALTRANS STD. PLAN A88A, CASE PER PLAN.
14. CONSTRUCT MEDIAN PER DETAIL A, SHEET 41.
16. CONSTRUCT BIKE RAMP PER CONSTRUCTION DETAILS AND GRADING SHEETS (DETAIL PER PLAN).
18. CONSTRUCT CURB AND GUTTER, TYPE B2-6 PER SPPWC STD. PLAN 121-3.
20. INSTALL SALVAGED BENCH AND TRASH RECEPTACLE, MATCH EXIST. MOUNTING.
21. CONSTRUCT TYPE A PASSAGEWAY PER CALTRANS STD. PLAN A88B.
22. CONSTRUCT TRENCH DRAIN PER DETAIL D, SHEET 41.
25. RECONSTRUCT CURB DRAIN PER SPPWC STD. PLAN 150-4.

LEGEND

- PROPOSED AC PAVEMENT
- PROPOSED PCC
- AC COLD MILL AND OVERLAY
- PROPOSED LANDSCAPE
- PROPOSED DG PAVING PER SHEET PLA.1
- EXIST LANDSCAPE
- PROPOSED LIGHT POLE

Underground Service Alert
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GENERAL NOTES:

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2. PROTECT IN PLACE ALL EXISTING CURB AND GUTTER, STREET LIGHT POLES, STREET SIGNS, DRIVEWAYS, PLANTERS, TREES, AND EXISTING IMPROVEMENTS IN THE ROADWAY AND PARKWAY UNLESS OTHERWISE SPECIFIED.
3. FOR LAYOUT HORIZONTAL CONTROL NOT SHOWN, SEE CONSTRUCTION DETAIL SHEET NOTED HEREIN.
4. FOR CONSTRUCTION OF TRAFFIC SIGNAL AND LIGHTING ELEMENTS, SEE SHEETS 55 TO 68, TRAFFIC SIGNAL MODIFICATION PLAN AND PEDESTRIAN LIGHTING PLAN.
5. SEE LANDSCAPE SHEETS FOR IMPROVEMENTS IN THE ROUNDABOUT AND LANDSCAPING DETAILS.

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
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213-489-7443 | altago.com

REGISTERED PROFESSIONAL ENGINEER ALEXANDRA NOX No. 91500 CIVIL STATE OF CALIFORNIA

SCALE 20 0 10 20 40 FEET — PLAN SCALE

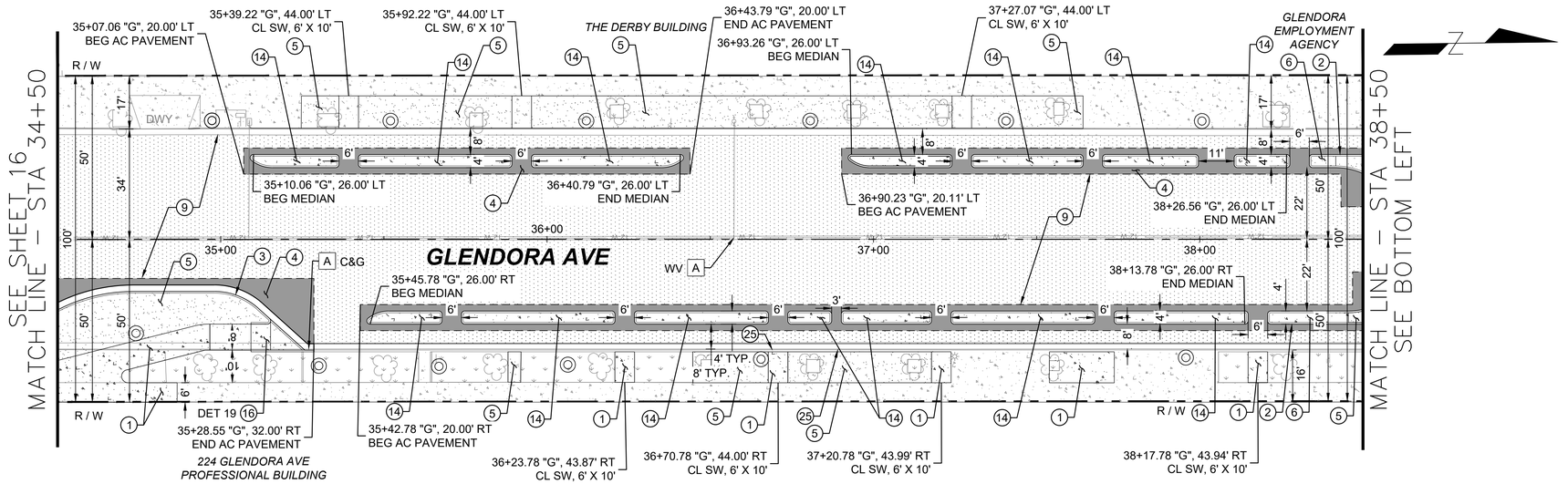
C.2

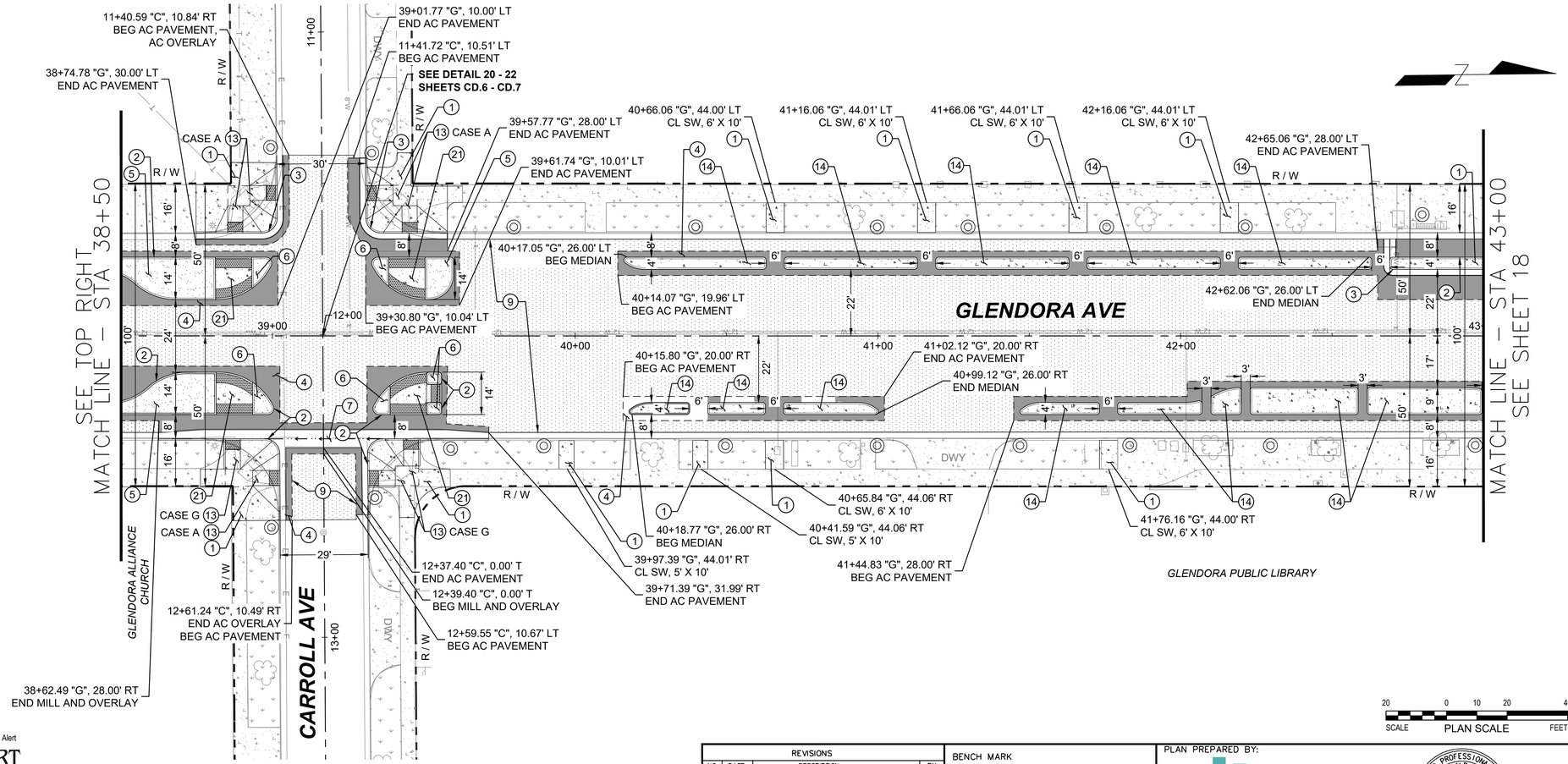
CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
LAYOUT PLAN – STA 27+00 to STA 34+50

Approved By:	Plan No's.:	Scale: PER PLAN
City Engineer RCE — 7/13/2026 Date	Drawn By: MW	Sheet 16 of 69
	Date: 7/8/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:31:10





CONSTRUCTION NOTES

1. CONSTRUCT 4" PCC SIDEWALK PER SPPWC STD. PLAN 113-2.
2. CONSTRUCT CURB TYPE A1 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
3. CONSTRUCT CURB AND GUTTER TYPE A2 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
4. CONSTRUCT ACP PER DETAIL E, SHEET 41.
5. INSTALL DECOMPOSED GRANITE PAVING PER DETAIL 3, SHEET 70
6. CONSTRUCT 6" PCC OVER 6" CAB.
7. CONSTRUCT CROSS GUTTER PER SPPWC STD PLAN 122-3.
9. COLD MILL AND OVERLAY 2" AC PAVEMENT.
13. CONSTRUCT CURB RAMP PER CALTRANS STD. PLAN A88A, CASE PER PLAN.
14. CONSTRUCT MEDIAN PER DETAIL A, SHEET 41.
16. CONSTRUCT BIKE RAMP PER CONSTRUCTION DETAILS AND GRADING SHEETS (DETAIL PER PLAN).
21. CONSTRUCT TYPE A PASSAGEWAY PER CALTRANS STD. PLAN A88B.
25. RECONSTRUCT CURB DRAIN PER SPPWC STD. PLAN 150-4.

LEGEND

- PROPOSED AC PAVEMENT
- PROPOSED DG PAVING PER SHEET PLA.1
- PROPOSED PCC
- EXIST LANDSCAPE
- AC COLD MILL AND OVERLAY
- PROPOSED LIGHT POLE

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C.3

20 0 10 20 40
SCALE PLAN SCALE FEET

Underground Service Alert
DIGALERT
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1-800-422-4133
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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

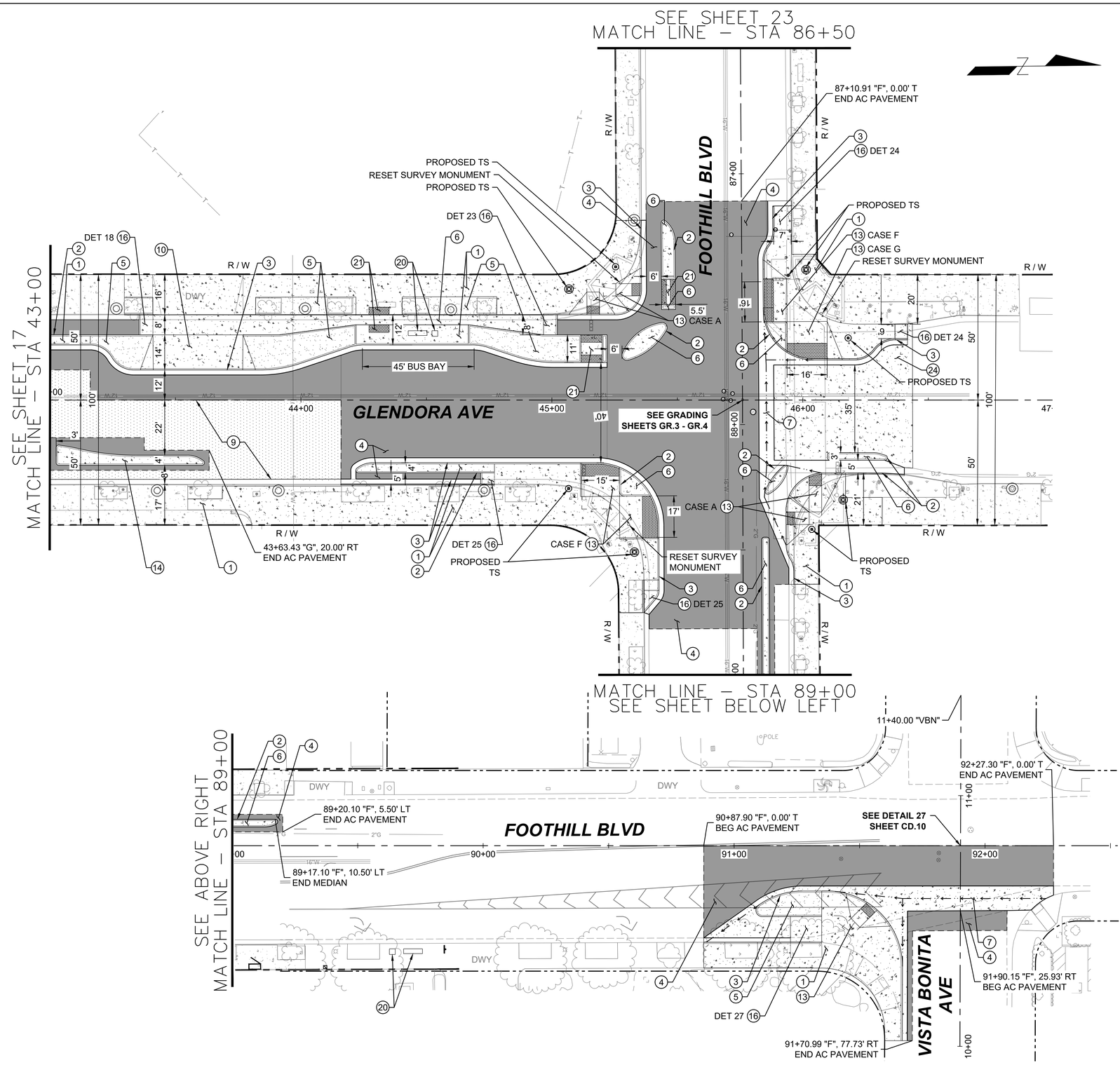
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA FOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
LAYOUT PLAN – STA 34+50 to STA 43+00

Approved By:	Plan No's.:	Scale: PER PLAN
City Engineer RCE 7/13/2026 Date	Drawn By: MW	Sheet 17 of 70
	Date: 7/8/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGV\COG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:31:41



CONSTRUCTION NOTES

1. CONSTRUCT 4" PCC SIDEWALK PER SPPWC STD. PLAN 113-2.
2. CONSTRUCT CURB TYPE A1 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
3. CONSTRUCT CURB AND GUTTER TYPE A2 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).
4. CONSTRUCT ACP PER DETAIL E, SHEET 41.
5. INSTALL DECOMPOSED GRANITE PAVING PER DETAIL 3, SHEET 70
6. CONSTRUCT 6" PCC OVER 6" CAB.
7. CONSTRUCT CROSS GUTTER PER SPPWC STD PLAN 122-3.
9. COLD MILL AND OVERLAY 2" AC PAVEMENT.
10. REMOVE AND RECONSTRUCT DRIVEWAY APPROACH PER SPPWC STD. PLAN 110-2, TYPE A (W AND X PER PLAN).
13. CONSTRUCT CURB RAMP PER CALTRANS STD. PLAN A88A, CASE PER PLAN.
14. CONSTRUCT MEDIAN PER DETAIL A, SHEET 41.
16. CONSTRUCT BIKE RAMP PER CONSTRUCTION DETAILS AND GRADING SHEETS (DETAIL PER PLAN).
20. INSTALL SALVAGED BENCH AND TRASH RECEPTACLE, MATCH EXIST. MOUNTING.
21. CONSTRUCT TYPE A PASSAGEWAY PER CALTRANS STD. PLAN A88B.
24. CONSTRUCT 6" PCC PAVEMENT OVER 6" CAB.

LEGEND

- PROPOSED AC PAVEMENT
- PROPOSED PCC
- AC COLD MILL AND OVERLAY
- PROPOSED DG PAVING PER SHEET PLA.1
- EXIST LANDSCAPE
- PROPOSED LIGHT POLE

GENERAL NOTES:

1. LOCATION OF EXISTING UTILITIES ARE APPROXIMATE AND DEPTH ARE UNKNOWN. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO THE START OF EXCAVATION. CONTRACTOR SHALL TAKE CARE DURING EXCAVATION AND PROTECT IN PLACE ALL UTILITIES ENCOUNTERED. DAMAGED UTILITY FACILITIES SHALL BE REPAIRED AT NO ADDITIONAL COST.
2. PROTECT IN PLACE ALL EXISTING CURB AND GUTTER, STREET LIGHT POLES, STREET SIGNS, DRIVEWAYS, PLANTERS, TREES, AND EXISTING IMPROVEMENTS IN THE ROADWAY AND PARKWAY UNLESS OTHERWISE SPECIFIED.
3. FOR LAYOUT HORIZONTAL CONTROL NOT SHOWN, SEE CONSTRUCTION DETAIL SHEET NOTED HEREIN.
4. FOR CONSTRUCTION OF TRAFFIC SIGNAL AND LIGHTING ELEMENTS, SEE SHEETS 55 TO 68, TRAFFIC SIGNAL MODIFICATION PLAN AND PEDESTRIAN LIGHTING PLAN

20 0 10 20 40
SCALE PLAN SCALE FEET

C.4

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AT LEAST TWO WORKING DAYS
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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

REGISTERED PROFESSIONAL ENGINEER ALESSANDRA FOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
LAYOUT PLAN – STA 43+00 to FOOTHILL BLVD

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: MW	Sheet 18 of 70
		Date: 7/8/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:32:20

CONSTRUCTION NOTES

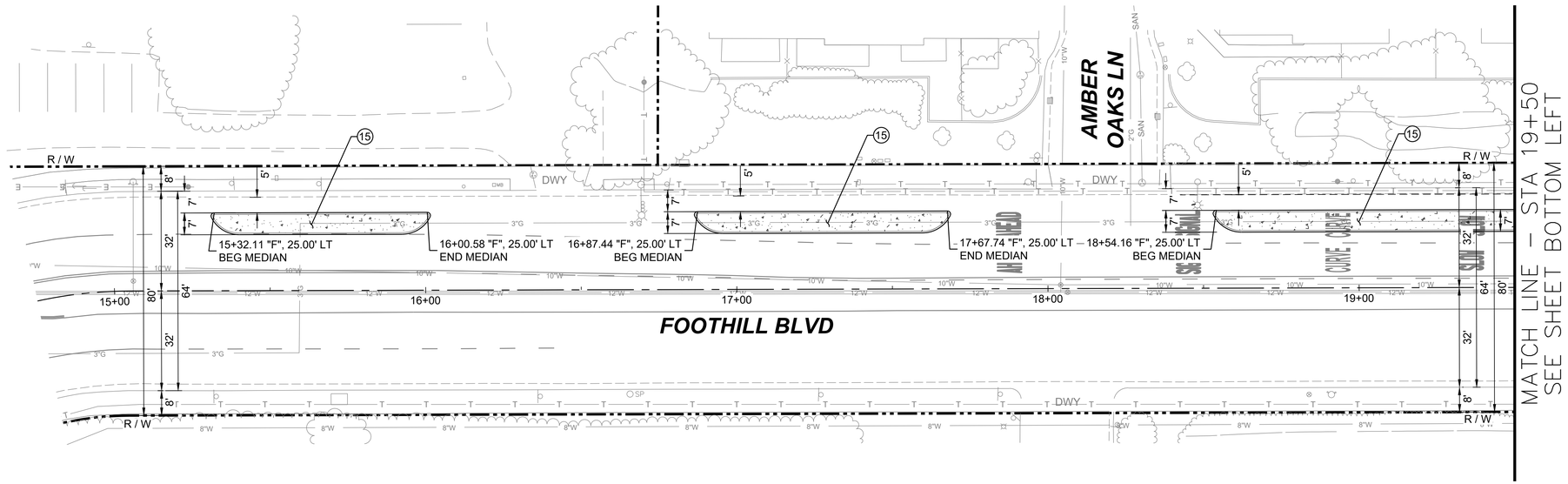
(15) CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.

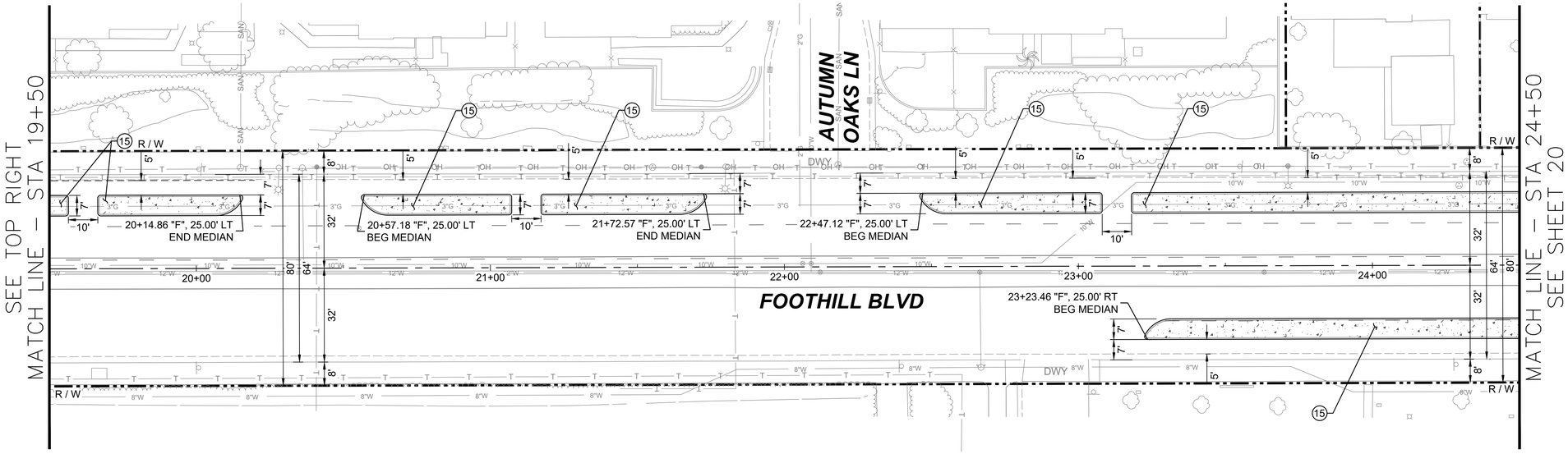
DISPOSITION NOTES

[A] PROTECT IN PLACE (AS NOTED)

LEGEND

PROPOSED PCC





GENERAL NOTES:

1. LOCATION OF EXISTING UTILITIES ARE APPROXIMATE AND DEPTH ARE UNKNOWN. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO THE START OF EXCAVATION. CONTRACTOR SHALL TAKE CARE DURING EXCAVATION AND PROTECT IN PLACE ALL UTILITIES ENCOUNTERED. DAMAGED UTILITY FACILITIES SHALL BE REPAIRED AT NO ADDITIONAL COST.
2. PROTECT IN PLACE ALL EXISTING CURB AND GUTTER, STREET LIGHT POLES, STREET SIGNS, DRIVEWAYS, PLANTERS, TREES, AND EXISTING IMPROVEMENTS IN THE ROADWAY AND PARKWAY UNLESS OTHERWISE SPECIFIED.
3. FOR LAYOUT HORIZONTAL CONTROL NOT SHOWN, SEE CONSTRUCTION DETAIL SHEET NOTED HEREIN.

N

SCALE 20 0 10 20 40 FEET
PLAN SCALE

C.5

Underground Service Alert
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DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta
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213-489-7443 | altago.com

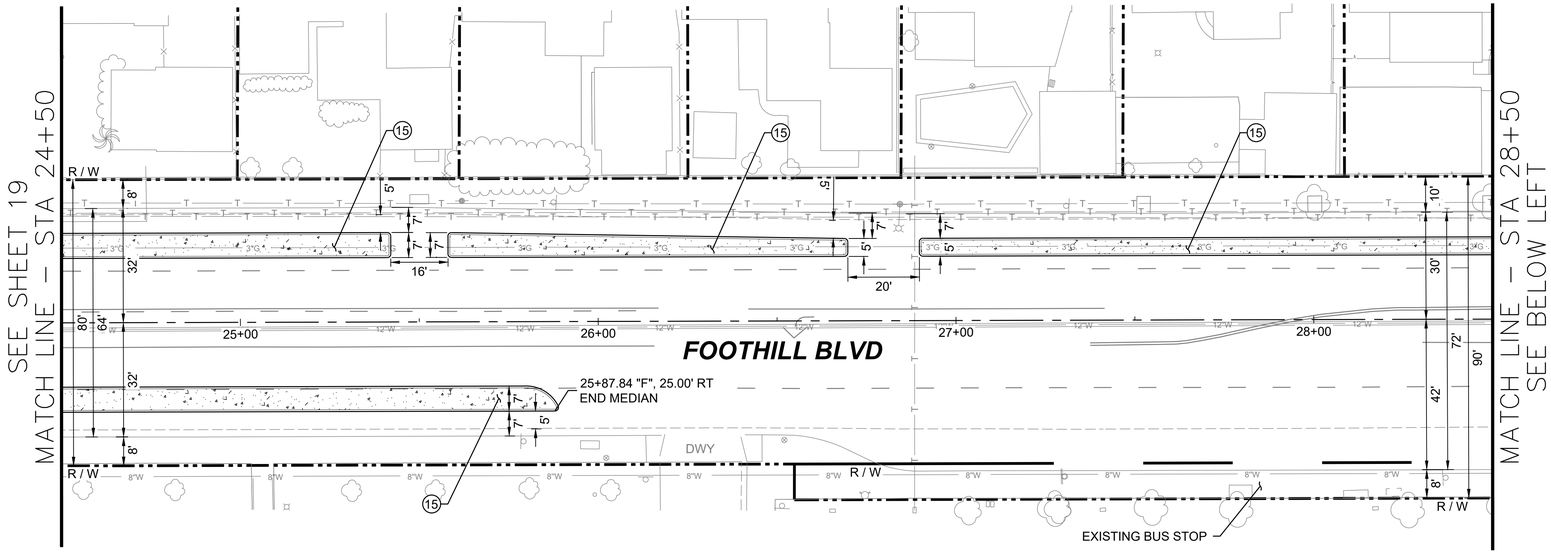
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA K. FOX No. 91500 CIVIL STATE OF CALIFORNIA

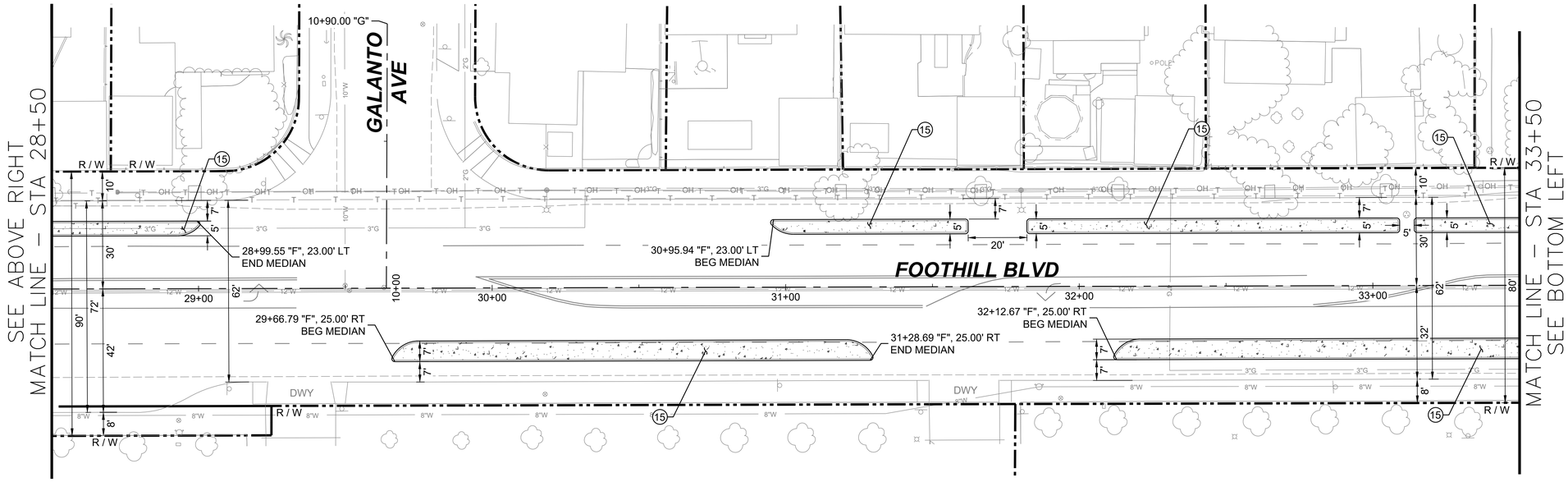
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
LAYOUT PLAN – STA BEG to STA 24+50

Approved By:		Plan No's.:	Scale: PER PLAN
		Drawn By: TA	Sheet 19 of 70
City Engineer RCE	7/13/2026 Date	Date: 7/8/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_C-01_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:32:57





PROPOSED LIGHT POLE

CONSTRUCTION NOTES

(15) CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.

DISPOSITION NOTES

[A] PROTECT IN PLACE (AS NOTED)

LEGEND

PROPOSED PCC

GENERAL NOTES:

1. LOCATION OF EXISTING UTILITIES ARE APPROXIMATE AND DEPTH ARE UNKNOWN. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO THE START OF EXCAVATION. CONTRACTOR SHALL TAKE CARE DURING EXCAVATION AND PROTECT IN PLACE ALL UTILITIES ENCOUNTERED. DAMAGED UTILITY FACILITIES SHALL BE REPAIRED AT NO ADDITIONAL COST.
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3. FOR LAYOUT HORIZONTAL CONTROL NOT SHOWN, SEE CONSTRUCTION DETAIL SHEET NOTED HEREIN.

N

20 0 10 20 40
SCALE PLAN SCALE FEET

C.6

Underground Service Alert
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AT LEAST TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
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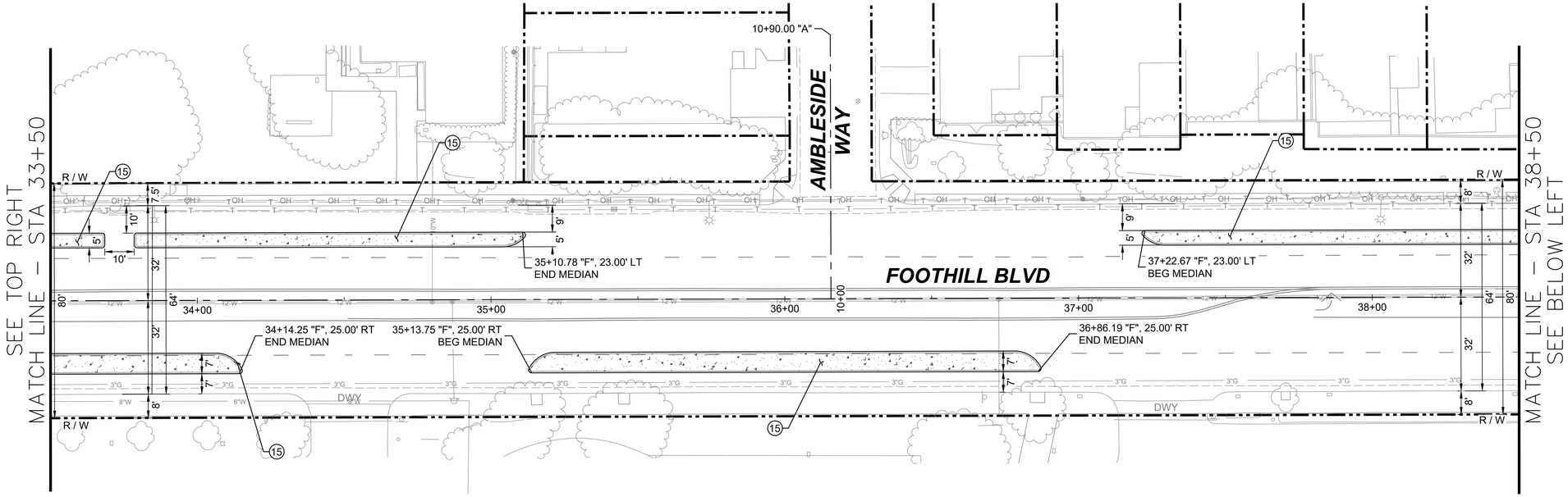
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA NGO No. 91500 CIVIL STATE OF CALIFORNIA

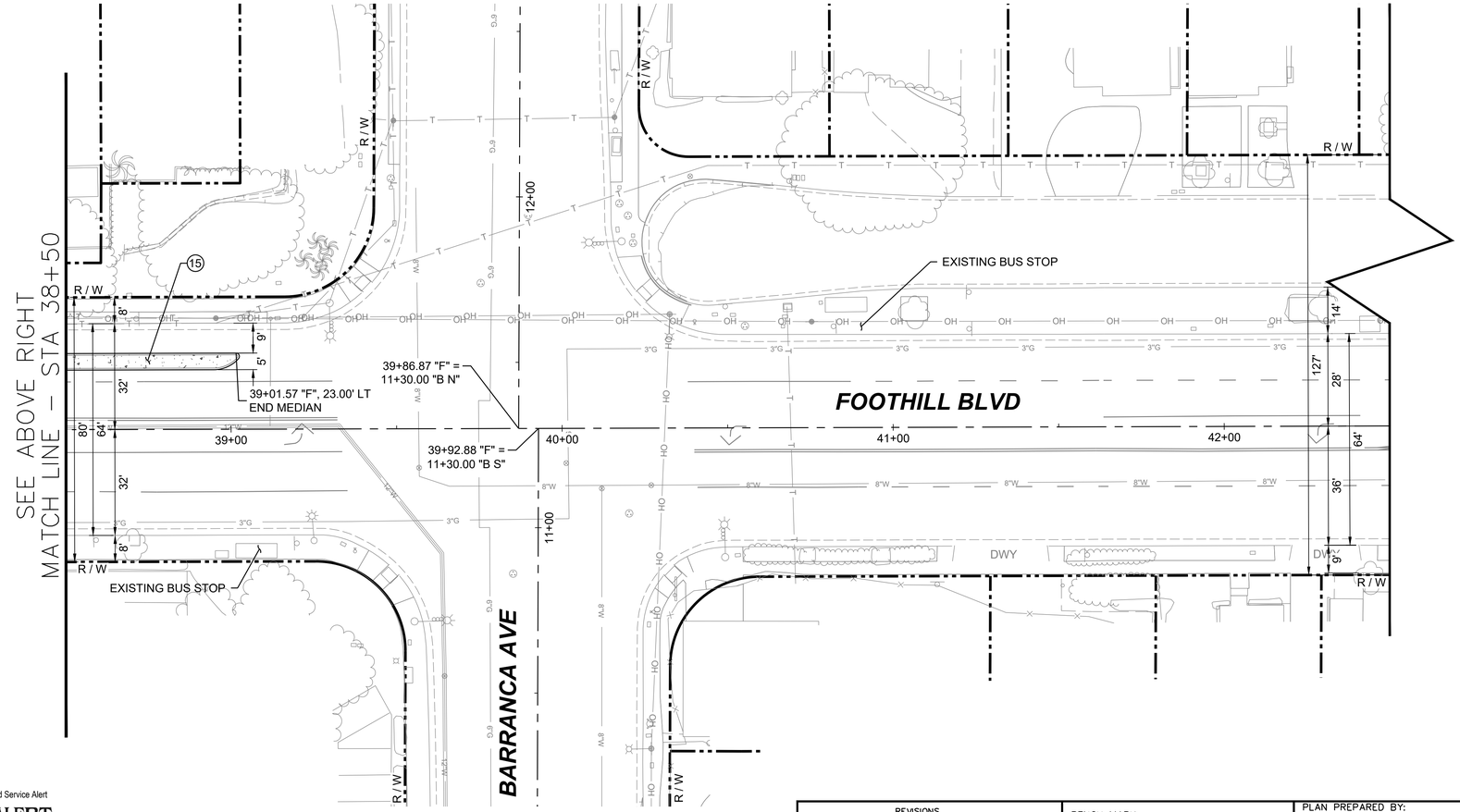
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
LAYOUT PLAN – STA 24+50 to STA 33+50

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: TA	Sheet 20of 70
		Date: 7/8/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_C-01_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:33:20





CONSTRUCTION NOTES

(15) CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.

DISPOSITION NOTES

[A] PROTECT IN PLACE (AS NOTED)

LEGEND

PROPOSED PCC

GENERAL NOTES:

1. LOCATION OF EXISTING UTILITIES ARE APPROXIMATE AND DEPTH ARE UNKNOWN. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO THE START OF EXCAVATION. CONTRACTOR SHALL TAKE CARE DURING EXCAVATION AND PROTECT IN PLACE ALL UTILITIES ENCOUNTERED. DAMAGED UTILITY FACILITIES SHALL BE REPAIRED AT NO ADDITIONAL COST.
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3. FOR LAYOUT HORIZONTAL CONTROL NOT SHOWN, SEE CONSTRUCTION DETAIL SHEET NOTED HEREIN.

N

20 0 10 20 40
SCALE PLAN SCALE FEET

C.7

Underground Service Alert
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DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

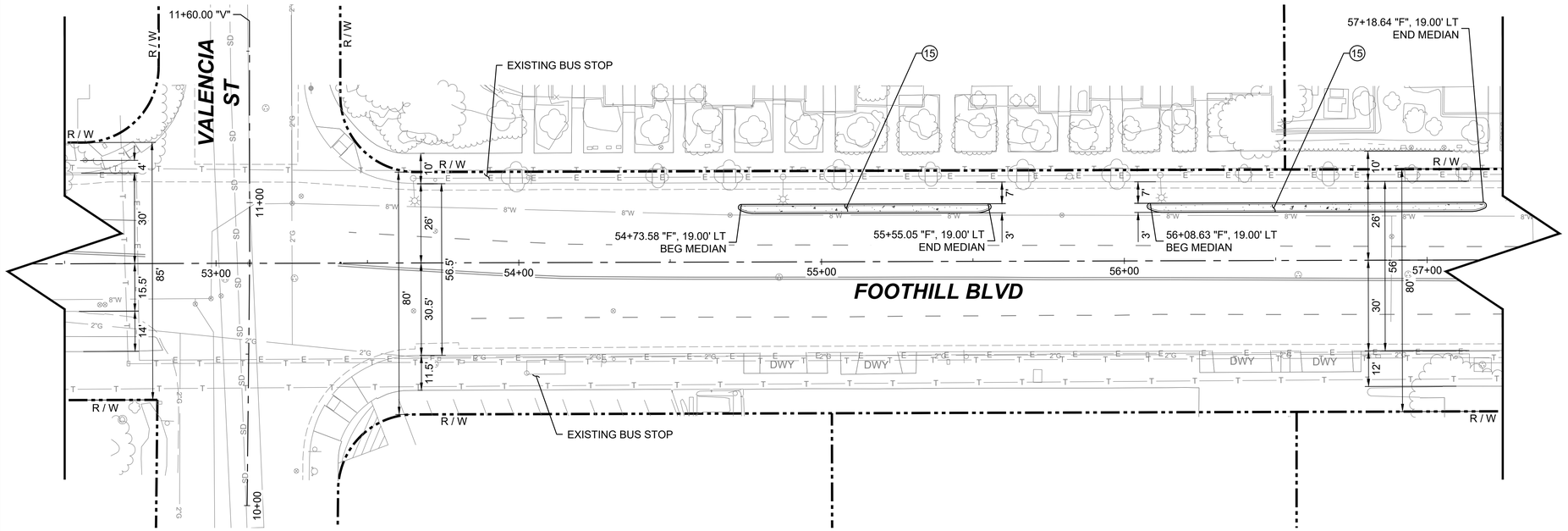
REGISTERED PROFESSIONAL ENGINEER
ALEKS ANDRIC
No. 91500
CIVIL
STATE OF CALIFORNIA

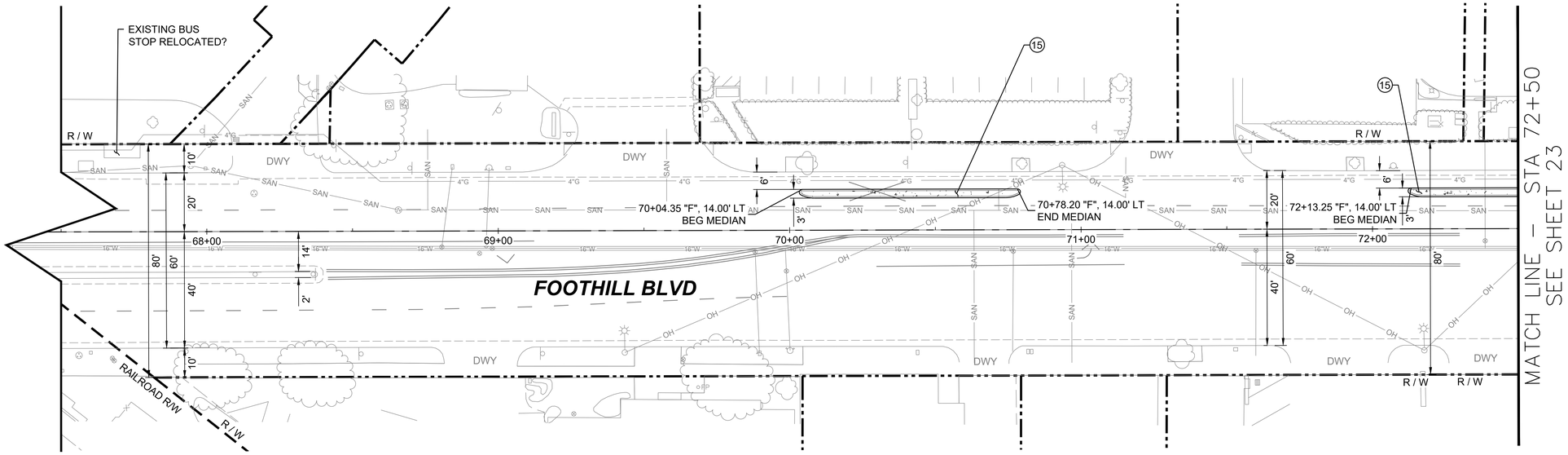
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
LAYOUT PLAN – STA 33+50 to STA 42+50

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: TA	Sheet 21 of 70
		Date: 7/8/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_C-01_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:33:46





CONSTRUCTION NOTES

(15) CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.

DISPOSITION NOTES

[A] PROTECT IN PLACE (AS NOTED)

LEGEND

PROPOSED PCC

GENERAL NOTES:

1. LOCATION OF EXISTING UTILITIES ARE APPROXIMATE AND DEPTH ARE UNKNOWN. CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO THE START OF EXCAVATION. CONTRACTOR SHALL TAKE CARE DURING EXCAVATION AND PROTECT IN PLACE ALL UTILITIES ENCOUNTERED. DAMAGED UTILITY FACILITIES SHALL BE REPAIRED AT NO ADDITIONAL COST.
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3. FOR LAYOUT HORIZONTAL CONTROL NOT SHOWN, SEE CONSTRUCTION DETAIL SHEET NOTED HEREIN.

N

20 0 10 20 40
SCALE PLAN SCALE FEET

C.8

Underground Service Alert
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1-800-422-4133
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BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta

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213-489-7443 | altago.com

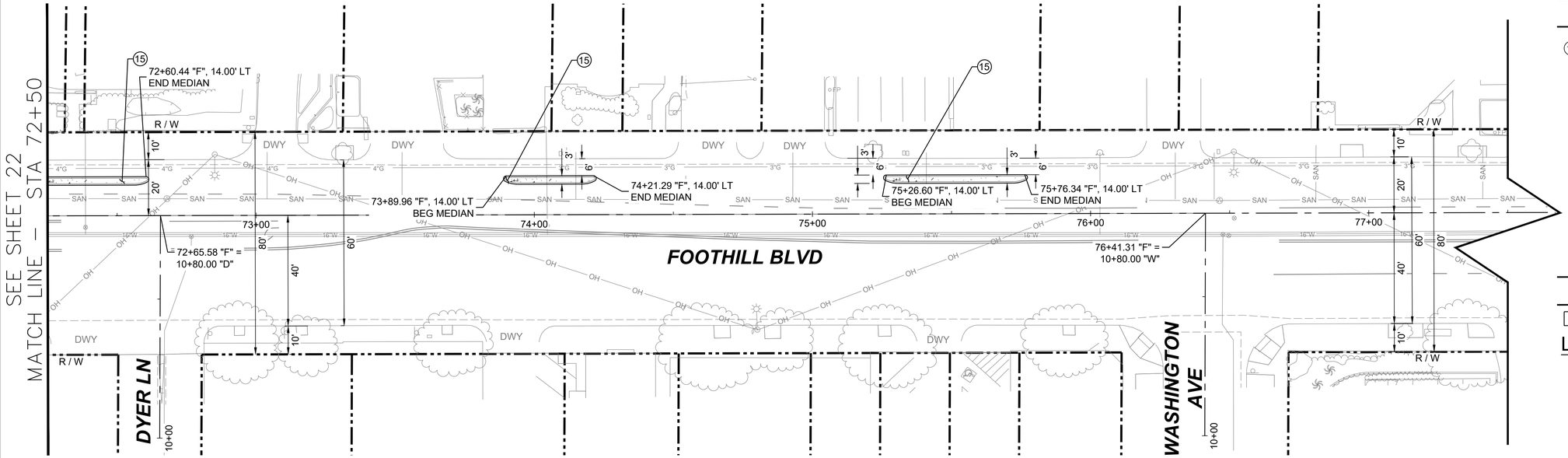
REGISTERED PROFESSIONAL ENGINEER ALEXANDER T. FOX No. 91550 CIVIL STATE OF CALIFORNIA

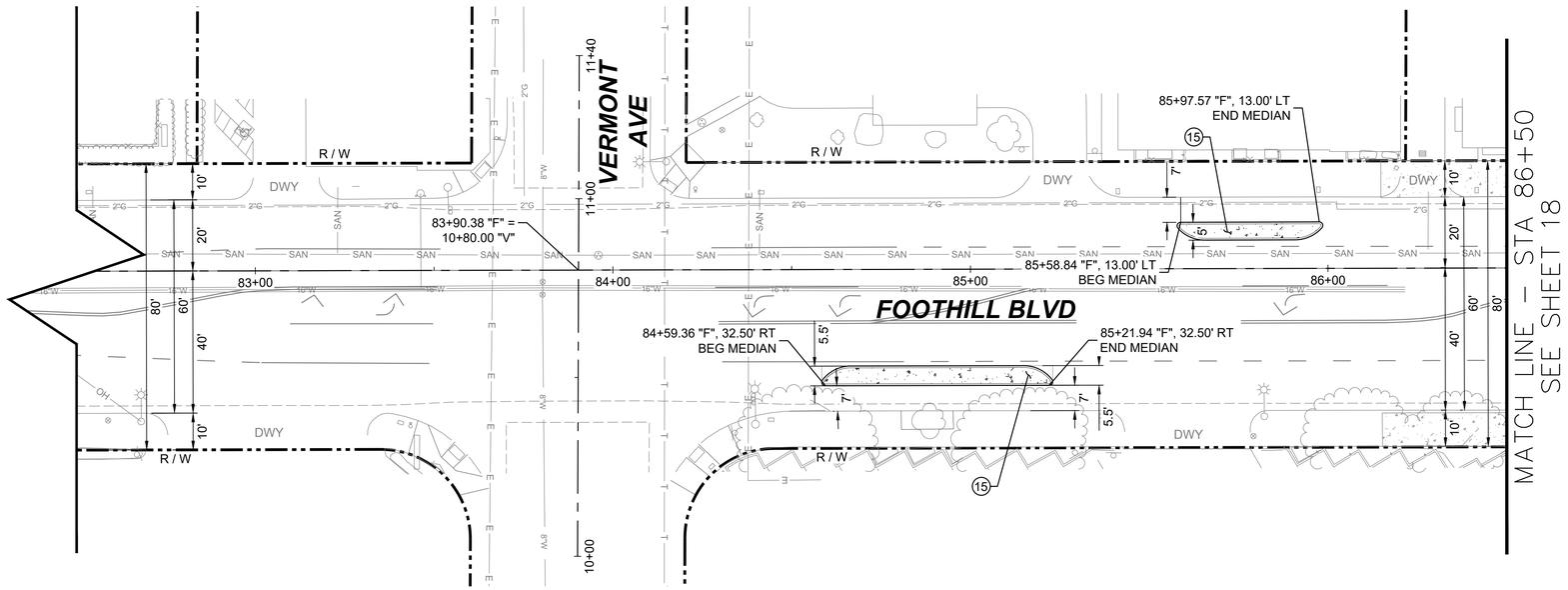
CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
LAYOUT PLAN – STA 52+50 to STA 72+50

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: TA	Sheet 22of 70
		Date: 7/8/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_C-01_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:34:15





CONSTRUCTION NOTES

(15) CONSTRUCT MEDIAN PER DETAIL B, SHEET 41.

DISPOSITION NOTES

[A] PROTECT IN PLACE (AS NOTED)

LEGEND

PROPOSED PCC

GENERAL NOTES:

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3. FOR LAYOUT HORIZONTAL CONTROL NOT SHOWN, SEE CONSTRUCTION DETAIL SHEET NOTED HEREIN.

N

20 0 10 20 40
SCALE PLAN SCALE FEET

C.9

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NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
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REGISTERED PROFESSIONAL ENGINEER
ALEXANDRA FOX
No. 91500
CIVIL
STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
LAYOUT PLAN – STA 72+50 to STA 86+50

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: TA	Sheet 23of 70
		Date: 7/8/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_C-01_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:34:47

SEE SHEET GR.2
MATCH LINE – STA 26+00

PLAN 11 CD.3
PLAN 8 CD.3
PLAN 9 CD.3
PLAN 14 CD.4
PLAN 10 CD.3
PLAN 7 CD.3
PLAN 1 CE-04
PLAN 6 CD.2
PLAN 3 CD.2
PLAN 4 CD.2
PLAN 5 CD.2

"G" CONST CL
"A" CONST CL
R / W
DRIVEWAY
ADA AVE
GLENDORA AVE
DRIVE
R/W

756.00 FS
(756.27 BW)
756.11 TC
12+43.30 "A", 20.06' LT
JOIN EX
(754.35 FL)
(755.05 TC)
(754.51 LIP)
12+92.95 "A", 19.81' LT, ECR
755.13 FL
755.80 TC
755.15 LIP
12+79.05 "A", 19.00' RT, BCR
754.09 FL
754.09 TC
754.19 LIP
12+67.53 "A", 19.00' RT
JOIN EX
(753.80 FL)
(754.44 TC)
(753.96 LIP)
32+90.65 "G", 20.07' LT
755.91 LIP
32+91.98 "G", 21.97' RT
756.25 LIP
13+23.00 "A", 34.20' LT
755.79 FL
13+69.01 "A", 36.66' LT
756.14 FL
32+81.20 "G", 25.19' LT
755.74 LIP
32+77.18 "G", 29.73' RT
756.20 LIP
13+10.40 "A", 25.30' LT
755.50 FL
13+86.10 "A", 24.99' LT
756.27 FL
756.81 TC
(757.15 BW)
14+09.13 "A", 17.68' LT, ECR
756.65 FL
757.40 TC
756.63 LIP
14+39.95 "A", 17.67' LT
JOIN EX
(757.25 FL)
(758.03 TC)
(757.27 LIP)
32+49.38 "G", 2.16' LT
CENTER OF ROUNDABOUT
755.95 FG
756.15 FS
756.09 FS
756.26 FS
756.53 FS
755.55 FS
755.70 FS
755.82 FS
14+06.66 "A", 15.32' RT, ECR
756.17 FL
756.84 TC
756.23 LIP
32+18.43 "G", 35.01' RT
756.17 LIP
32+14.45 "G", 34.40' RT
756.01 FL
13+06.43 "A", 26.30' RT
754.43 FL
755.10 TC
754.58 LIP
32+05.26 "G", 19.00' RT
756.00 LIP
32+07.36 "G", 14.90' RT
755.80 FL
32+27.22 "G", 38.82' LT
754.62 FL
755.29 TC
32+10.46 "G", 14.02' RT
755.85 LIP
32+25.02 "G", 33.50' LT
754.89 LIP
32+02.73 "G", 8.40' RT
755.83 LIP
32+03.15 "G", 4.81' LT
755.61 LIP
31+97.27 "G", 75.13' RT
JOIN EX
(756.56 FL)
(757.21 TC)
(756.72 LIP)
14+04.56 "A", 30.02' RT
(756.89 BW)
14+01.70 "A", 37.78' RT
(756.84 BW)
13+82.00 "A", 30.66' RT
755.90 FL
32+32.23 "G", 59.62' LT
755.01 FS
32+15.09 "G", 33.15' LT
754.81 FL
755.48 TC
32+13.21 "G", 47.07' LT
755.52 FS
32+15.04 "G", 31.07' LT
754.95 LIP
31+91.17 "G", 21.00' RT, BCR
756.09 FL
756.76 TC
756.14 LIP
32+09.55 "G", 31.82' LT, ECR
JOIN EX
(754.89 FL)
(755.55 TC)
32+08.59 "G", 39.52' LT
(755.57 FS)
31+91.68 "G", 30.18' LT
(755.60 FS)
32+03.01 "G", 52.48' LT
755.67 BW
31+91.32 "G", 37.42' LT
(755.67 FS)
31+99.73 "G", 61.77' LT
(755.80 BW)
31+91.32 "G", 37.42' LT
(755.67 FS)
31+77.62 "G", 50.65' LT
(755.99 BW)
31+44.48 "G", 29.63' LT
JOIN EX
(755.14 FL)
(755.81 TC)
(755.34 LIP)
31+66.39 "G", 44.41' LT
(756.01 BW)
31+58.80 "G", 42.59' LT
(755.96 BW)
31+50.69 "G", 40.56' LT
756.02 BW
31+50.01 "G", 45.49' LT
(756.02 BW)
31+16.32 "G", 29.34' LT
755.28 FL
755.92 TC
31+03.05 "G", 25.85' LT
755.46 FL
755.95 TC
30+99.22 "G", 24.01' RT
756.35 FL
756.35 TC
30+89.54 "G", 26.49' RT
756.38 FL
756.38 TC
30+80.64 "G", 29.50' RT
JOIN EX
(756.41 FL)
(757.06 TC)
30+84.06 "G", 29.50' RT
756.40 FL
757.07 TC
30+90.71 "G", 20.77' LT
755.52 FL
756.02 TC
755.69 LIP
30+71.67 "G", 17.00' LT, EC
755.72 FL
756.22 TC
755.88 LIP
30+43.18 "G", 17.00' LT, BC
755.96 FL
756.46 TC
756.04 LIP
30+29.47 "G", 29.50' LT
JOIN EX
(755.45 FL)
(756.13 TC)

SEE RIGHT
MATCH LINE – STA 24+00
MATCH LINE – STA 24+00
SEE LEFT

GENERAL NOTES:

1. SEE CONSTRUCTION DETAIL SHEETS FOR GRADING INFORMATION WITHIN THE DETAIL BOXES.

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

REGISTERED PROFESSIONAL ENGINEER ALEX SANDRO LO No. 91500 CIVIL STATE OF CALIFORNIA

SCALE 10 0 5 10 20 PLAN SCALE FEET

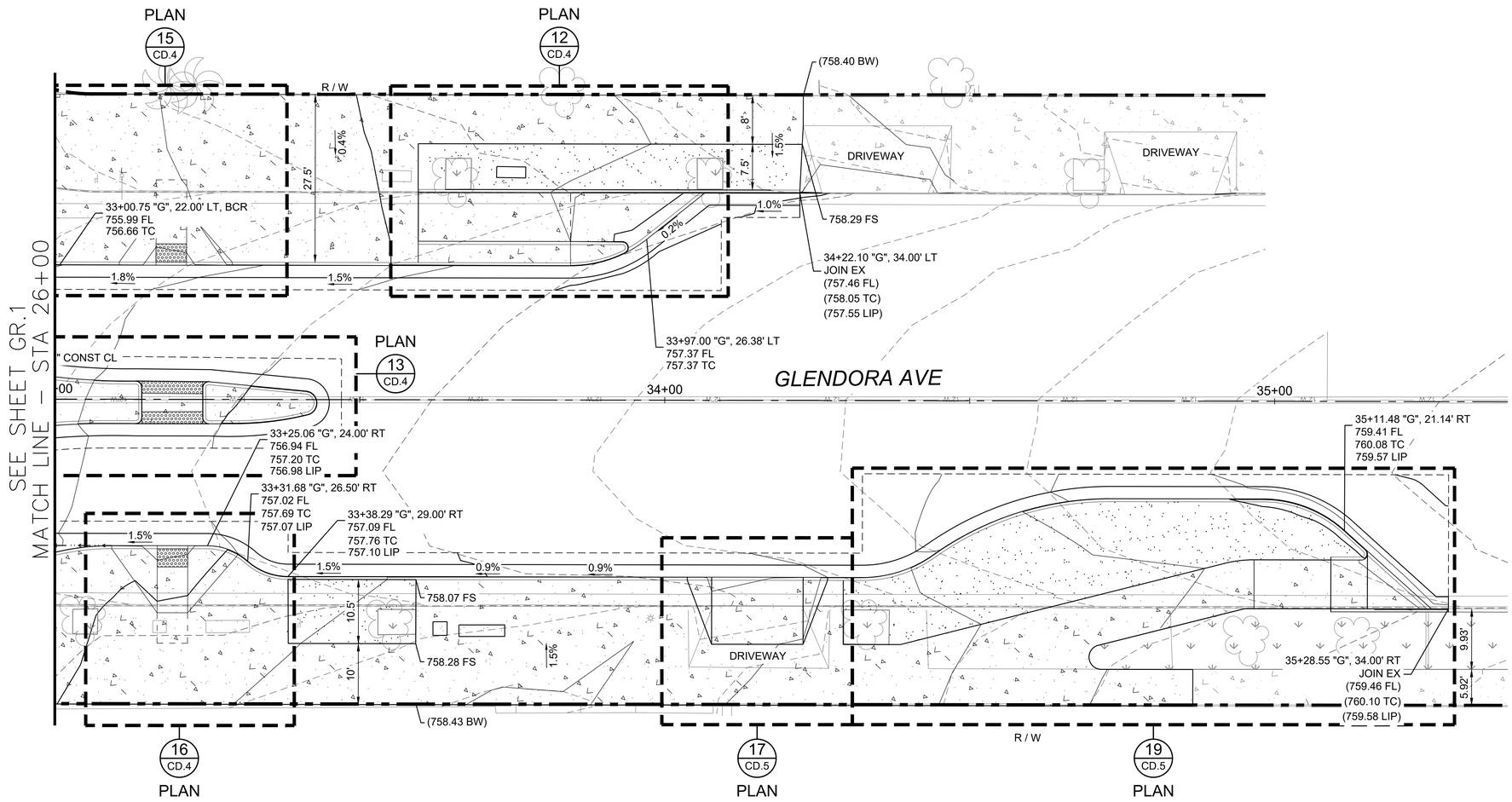
GR.1

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
GRADING PLANS – STA 25+00 to STA 26+00

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: ALTA	Sheet 24of 70
City Engineer RCE 7/13/2026 Date	Date: 7/7/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_GR-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:35:25



GENERAL NOTES:

1. SEE CONSTRUCTION DETAIL SHEETS FOR GRADING INFORMATION WITHIN THE DETAIL BOXES.

10 0 5 10 20
SCALE PLAN SCALE FEET

GR.2

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
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REGISTERED PROFESSIONAL ENGINEER ALEXANDER NOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

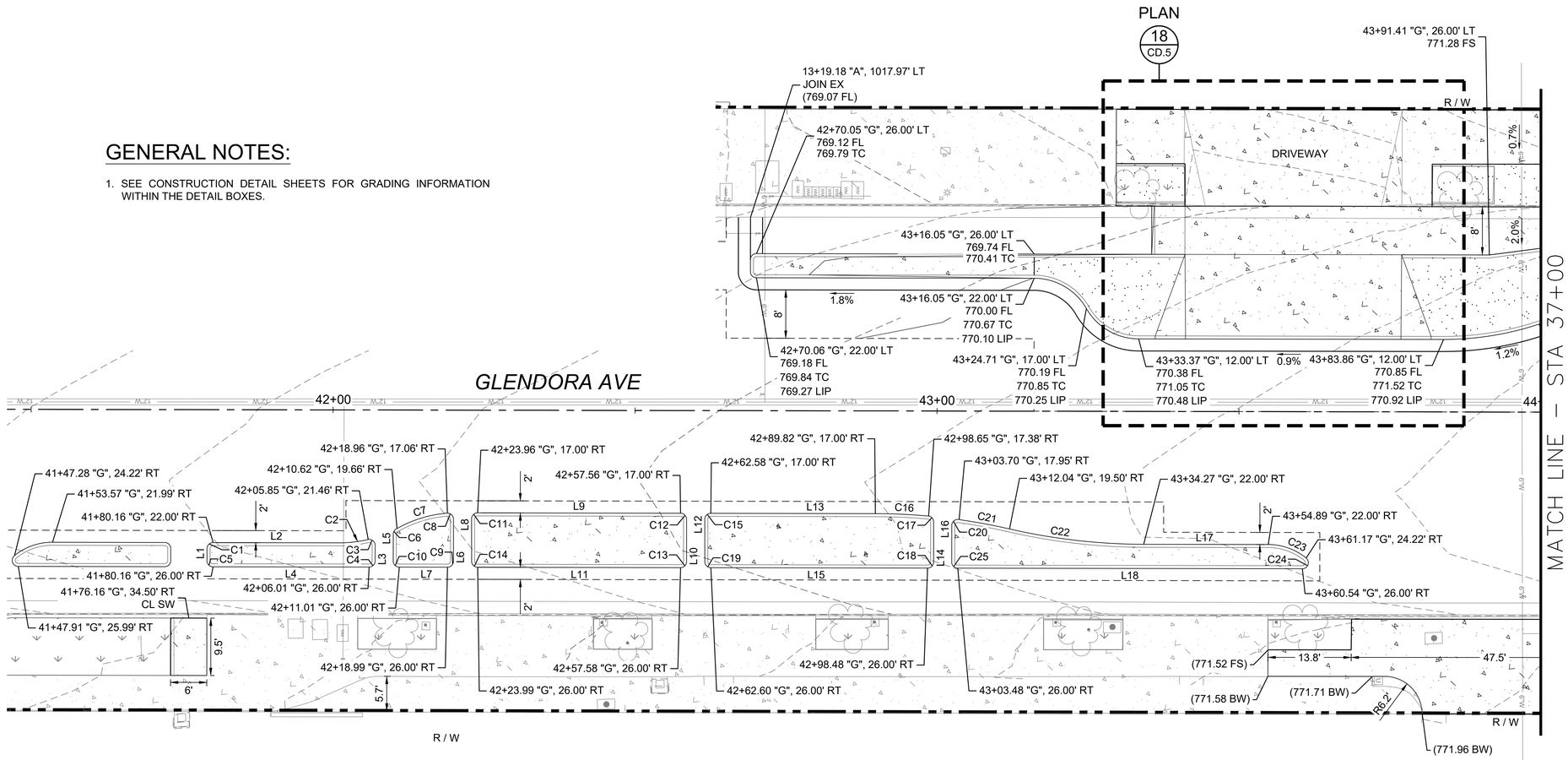
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
GRADING PLANS – STA 26+00 to STA 28+50

Approved By:		Plan No's.:	Scale: PER PLAN
		Drawn By: ALTA	Sheet 25of 70
City Engineer RCE	7/13/2026 Date	Date: 7/7/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SCV\COG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_GR-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:35:39

GENERAL NOTES:

1. SEE CONSTRUCTION DETAIL SHEETS FOR GRADING INFORMATION WITHIN THE DETAIL BOXES.



LINE TABLE		
LINE #	LENGTH	DIRECTION

CURVE TABLE			
CURVE #	LENGTH	RADIUS	DELTA

10 0 5 10 20
SCALE PLAN SCALE FEET

GR.3

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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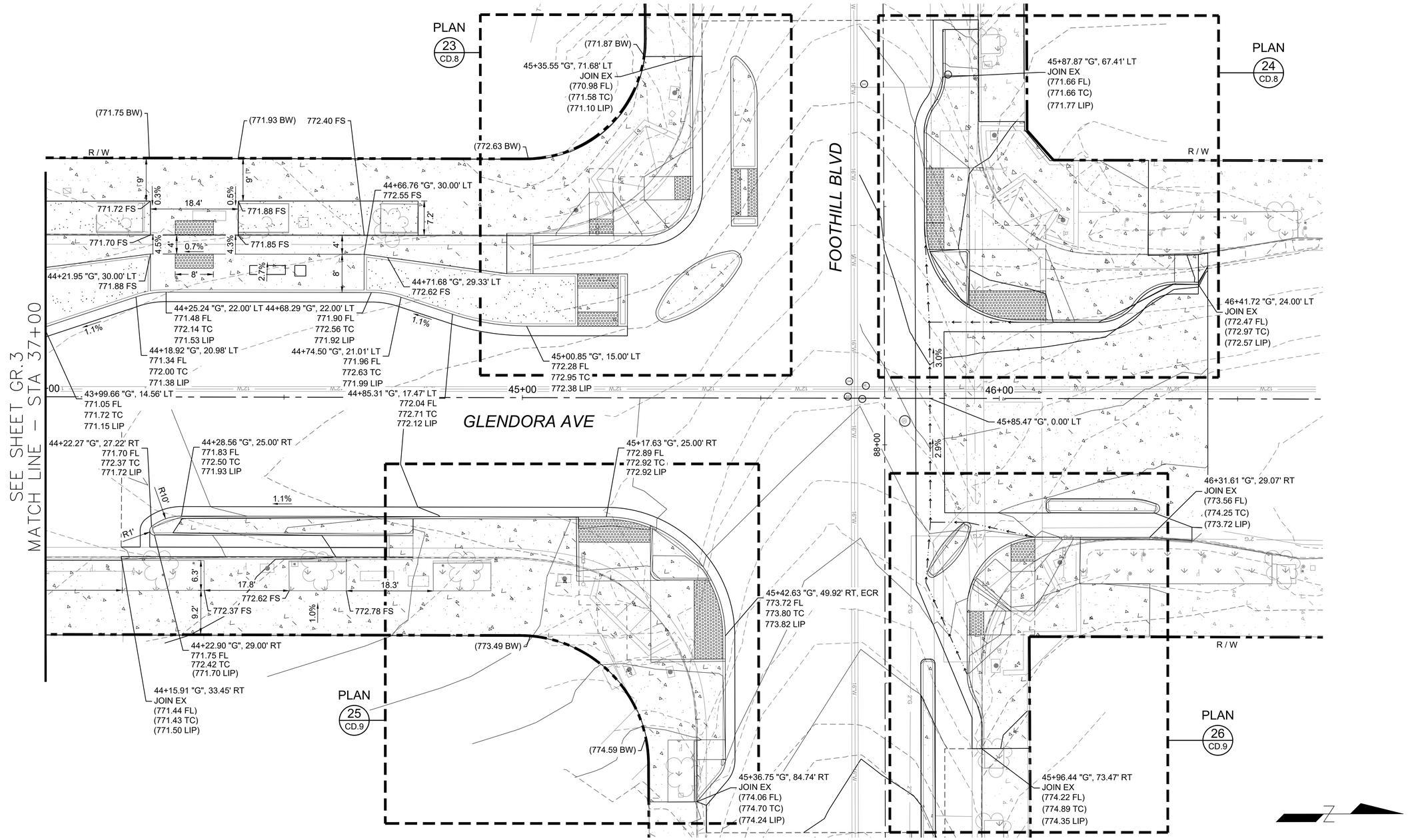
REGISTERED PROFESSIONAL ENGINEER
ALEKSANDR O. KOZLOV
No. 91500
CIVIL
STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
GRADING PLANS – STA 34+50 to STA 37+00

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: ALTA	Sheet 26of 70
		Date: 7/7/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_GR-02_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:36:32



GENERAL NOTES:

1. SEE CONSTRUCTION DETAIL SHEETS FOR GRADING INFORMATION WITHIN THE DETAIL BOXES.

10 0 5 10 20
SCALE PLAN SCALE FEET

GR.4

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE."
ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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REGISTERED PROFESSIONAL ENGINEER ALEKSANDR KOZ No. 91500 CIVIL STATE OF CALIFORNIA

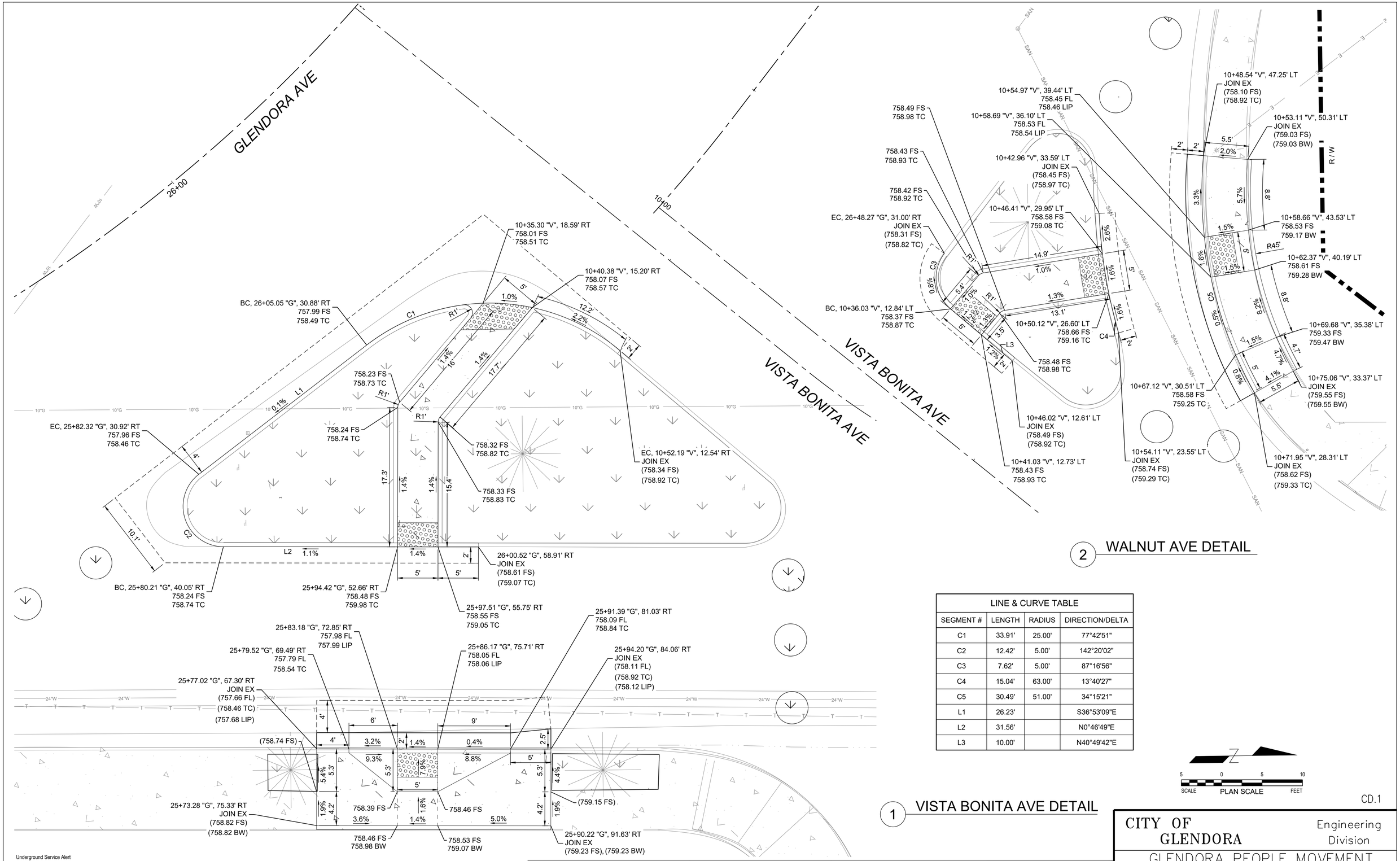
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
GRADING PLANS — STA 37+00 to STA FOOTHILL BLVD

Approved By:
City Engineer RCE
7/13/2026
Date

Plan No's.:	Scale: PER PLAN
Drawn By: ALTA	Sheet 27of 70
Date: 7/7/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGV\CDG SM\PCAD\01_Plans_Glendora Avenue Segment\2024-065_GR-02_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:36:58



2 WALNUT AVE DETAIL

1 VISTA BONITA AVE DETAIL

LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C1	33.91'	25.00'	77°42'51"
C2	12.42'	5.00'	142°20'02"
C3	7.62'	5.00'	87°16'56"
C4	15.04'	63.00'	13°40'27"
C5	30.49'	51.00'	34°15'21"
L1	26.23'		S36°53'09"E
L2	31.56'		N0°46'49"E
L3	10.00'		N40°49'42"E

CD.1

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

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PLAN PREPARED BY:

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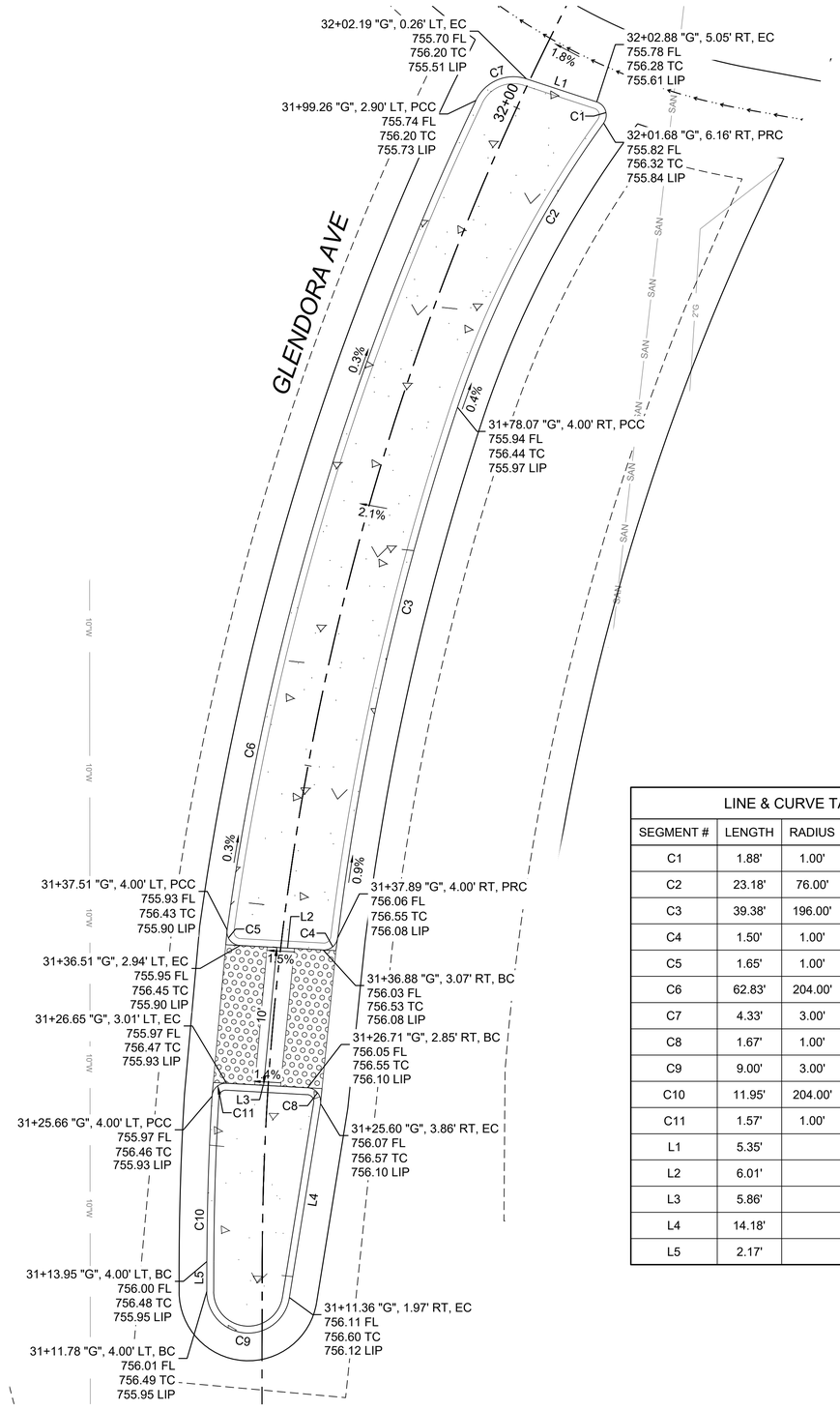
REGISTERED PROFESSIONAL ENGINEER
ALEKSANDR
No. 91500
CIVIL
STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE AND VISTA BONITA AVENUE
CONSTRUCTION DETAILS

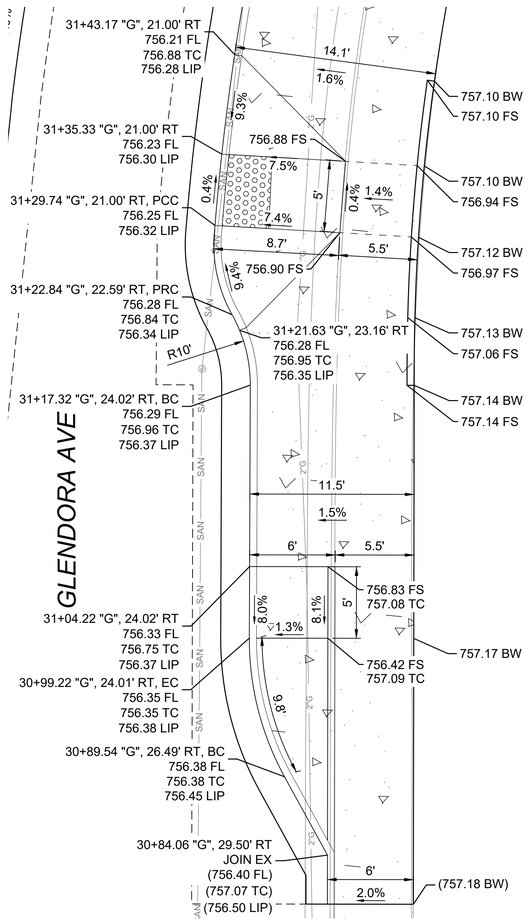
Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: DHM	Sheet 28of 70
City Engineer RCE / 7/13/2026 Date	Date: 7/7/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_CD-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:37:41

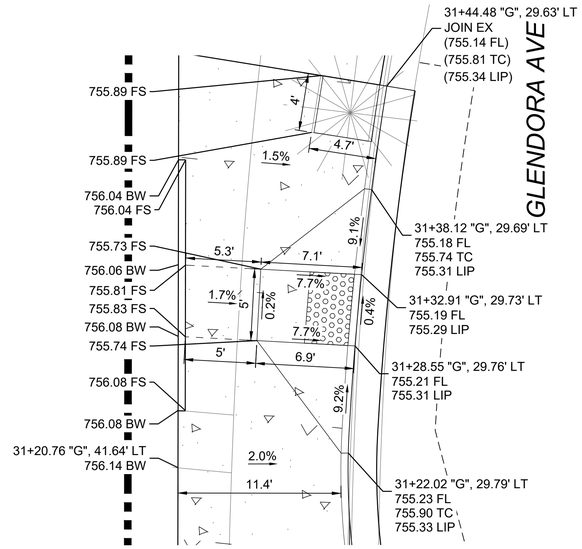


3 SPLITTER ISLAND DETAIL

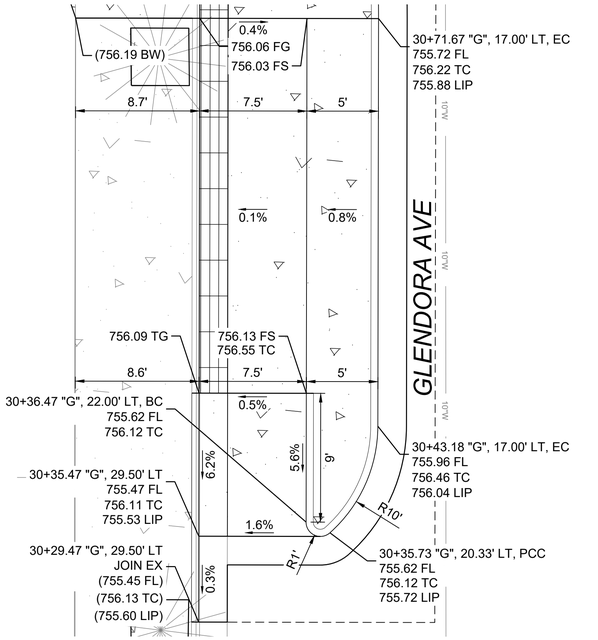
LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C1	1.88'	1.00'	107°48'48"
C2	23.18'	76.00'	17°28'25"
C3	39.38'	196.00'	11°30'38"
C4	1.50'	1.00'	86°06'54"
C5	1.65'	1.00'	94°47'18"
C6	62.83'	204.00'	17°38'43"
C7	4.33'	3.00'	82°37'34"
C8	1.67'	1.00'	95°57'27"
C9	9.00'	3.00'	171°51'28"
C10	11.95'	204.00'	3°21'21"
C11	1.57'	1.00'	89°54'06"
L1	5.35'		N56°09'22"E
L2	6.01'		S41°06'08"W
L3	5.86'		N41°10'16"E
L4	14.18'		S42°52'17"E
L5	2.17'		N51°53'22"W



4 CURB RAMP DETAIL



5 CURB RAMP DETAIL



6 BICYCLE RAMP DETAIL

CD.2

5 0 5 10
SCALE PLAN SCALE FEET

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta

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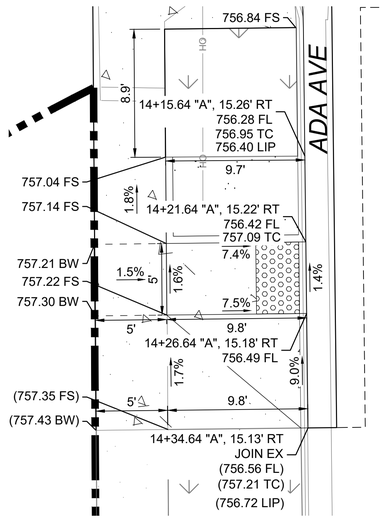
REGISTERED PROFESSIONAL ENGINEER ALESSANDRA FOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

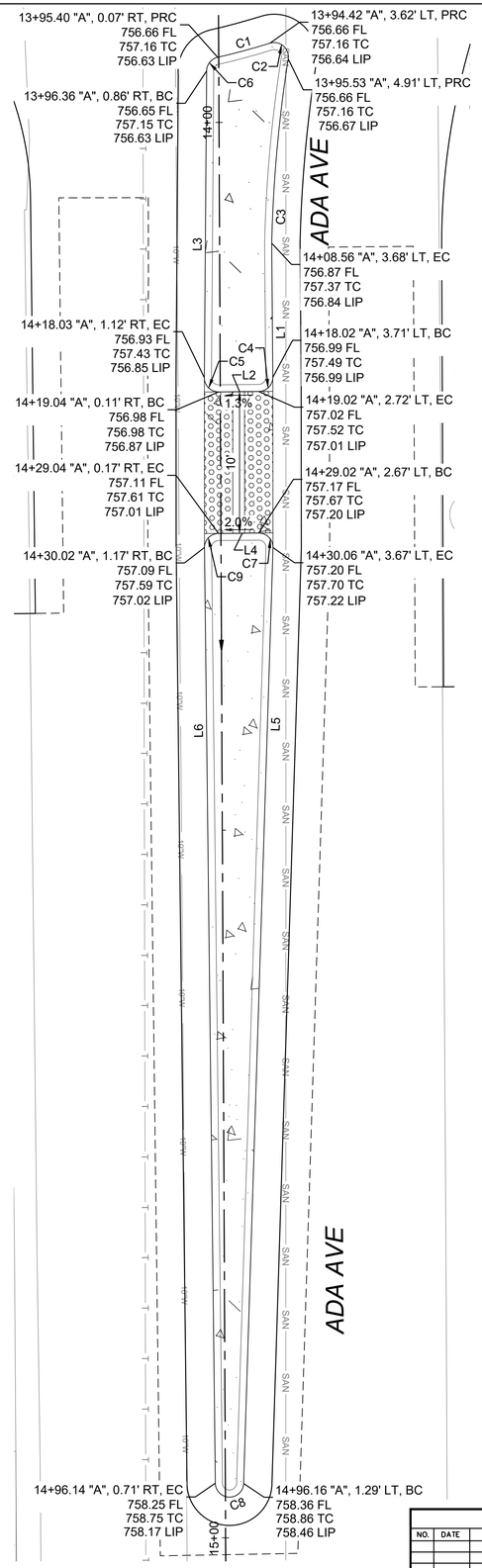
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE AND ADA AVENUE
CONSTRUCTION DETAILS

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: DHM	Sheet 29of 70
		Date: 7/7/26	File No.

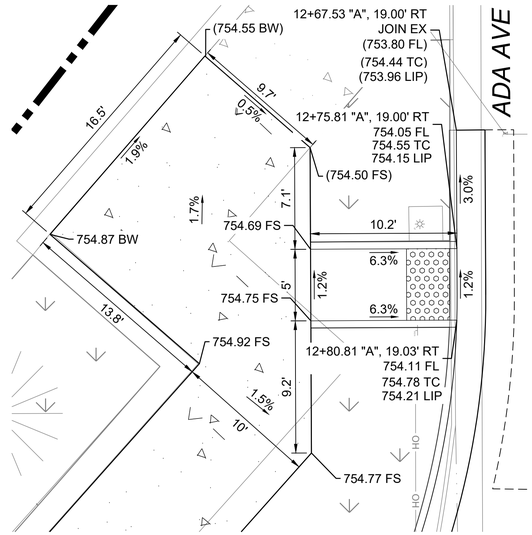
DWG Name: N:\Shared\PROJECTS\2024\2024_065 Glendora, CA SGV\COG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_CD-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:38:18



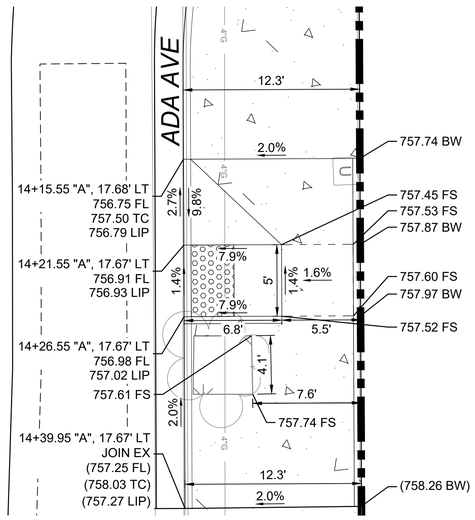
7 CURB RAMP DETAIL



LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C1	3.83'	48.00'	4°34'00"
C2	2.03'	1.00'	116°17'07"
C3	13.09'	99.00'	7°34'28"
C4	1.57'	1.00'	89°53'47"
C5	1.59'	1.00'	91°00'10"
C6	1.34'	1.00'	76°44'25"
C7	1.61'	1.00'	92°21'57"
C8	3.10'	1.00'	177°32'25"
C9	1.57'	1.00'	90°05'37"
L1	9.47'		N89°38'12"E
L2	2.83'		S0°28'01"E
L3	21.66'		N89°27'51"W
L4	2.84'		S0°27'32"E
L5	66.15'		N88°05'35"W
L6	66.09'		N89°26'51"E



10 CURB RAMP DETAIL



8 CURB RAMP DETAIL

9 SPLITTER ISLAND DETAIL

11 CURB RAMP, DRIVEWAY DETAIL

5 0 5 10
SCALE PLAN SCALE FEET

CD.3

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta

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REGISTERED PROFESSIONAL ENGINEER ALEX SANDROVICH No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE AND ADA AVENUE
CONSTRUCTION DETAILS

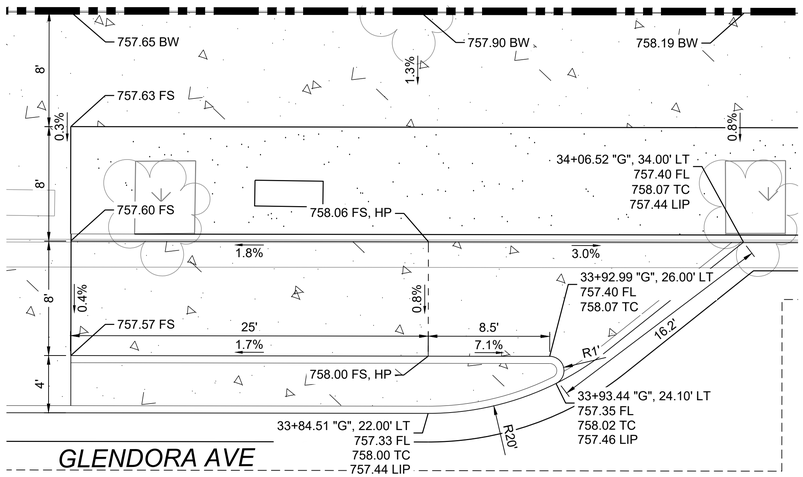
Approved By:

City Engineer RCE — 7/13/2026 Date

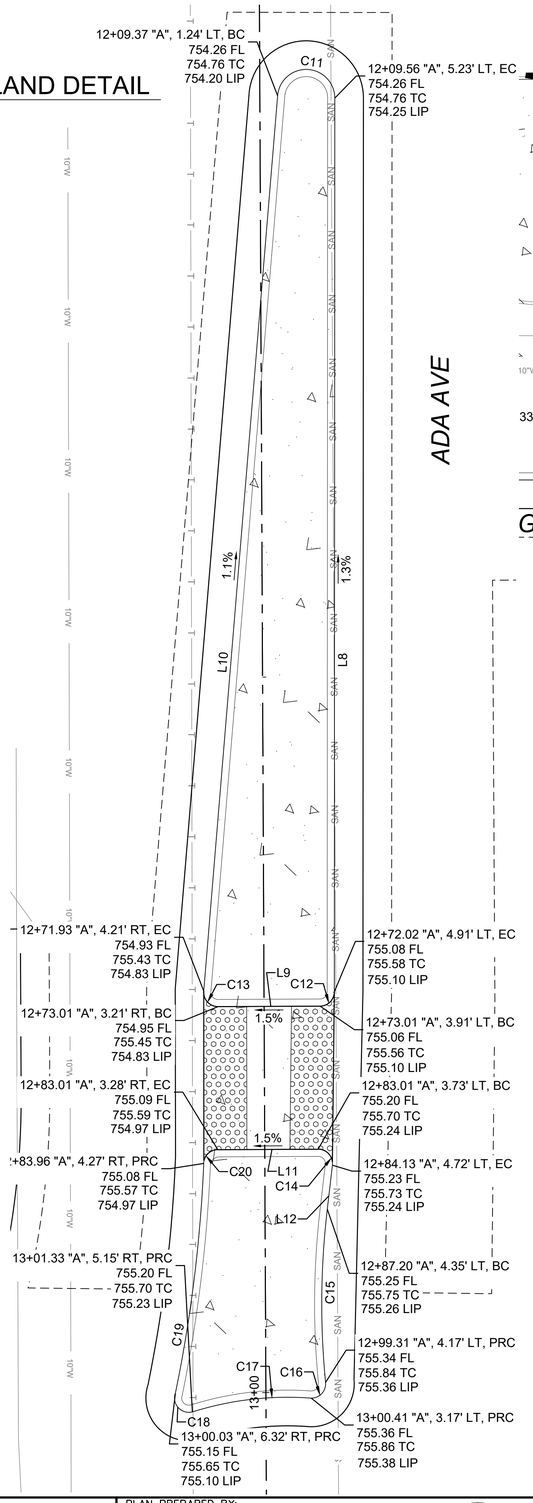
Plan No's.:	Scale: PER PLAN
Drawn By: DHM	Sheet 30of 70
Date: 7/7/26	File No.

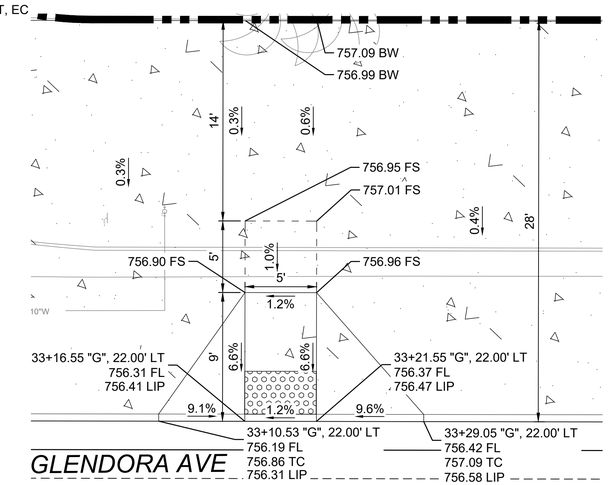
DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_CD-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:38:55

12 BICYCLE RAMP DETAIL

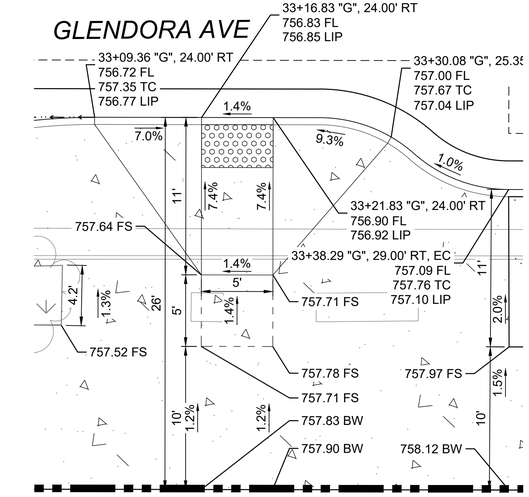


14 SPLITTER ISLAND DETAIL





15 CURB RAMP DETAIL

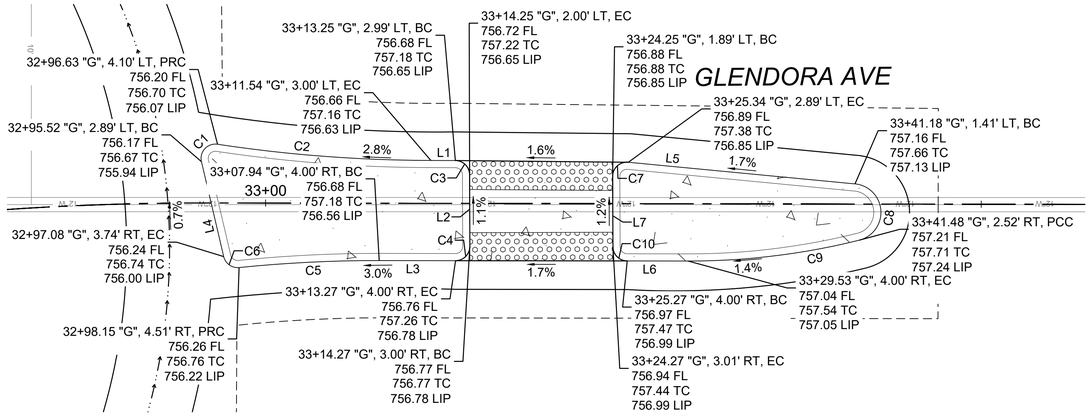


16 CURB RAMP DETAIL

LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C1	1.95'	1.00'	111°45'40"
C2	14.96'	101.00'	8°29'14"
C3	1.56'	1.00'	89°36'38"
C4	1.58'	1.00'	90°15'50"
C5	9.81'	95.00'	5°54'55"
C6	1.44'	1.00'	82°38'31"
C7	1.67'	1.00'	95°40'34"
C8	5.60'	2.00'	160°31'31"
C9	12.07'	49.00'	14°06'35"
C10	1.57'	1.00'	89°41'21"
C11	6.12'	2.00'	175°18'57"
C12	1.57'	1.00'	89°42'17"

LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C13	1.66'	1.00'	94°58'55"
C14	1.69'	1.00'	96°52'04"
C15	12.14'	56.00'	12°24'58"
C16	1.67'	1.00'	95°40'32"
C17	8.42'	22.00'	21°55'06"
C18	2.14'	1.00'	122°46'37"
C19	16.21'	101.00'	9°11'51"
C20	1.52'	1.00'	87°18'26"
L1	1.71'		N0°19'47"E
L2	5.00'		N89°56'26"E
L3	5.33'		S0°12'15"W
L4	6.81'		S76°55'51"W

LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
L5	15.91'		N5°34'09"E
L6	4.26'		S0°12'15"W
L7	4.90'		S89°53'36"W
L8	62.46'		N89°51'37"W
L9	7.13'		N0°09'20"W
L10	62.79'		S85°10'25"E
L11	6.99'		S0°08'37"E
L12	3.09'		N83°16'34"W



13 SPLITTER ISLAND DETAIL

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

REGISTERED PROFESSIONAL ENGINEER
ALEXANDRA [illegible]
No. 91500
CIVIL
STATE OF CALIFORNIA

5 0 5 10
SCALE PLAN SCALE FEET

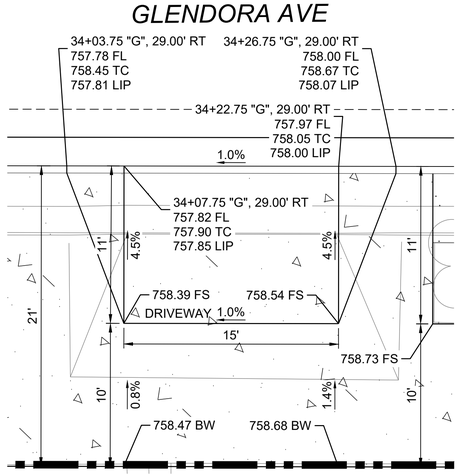
CD.4

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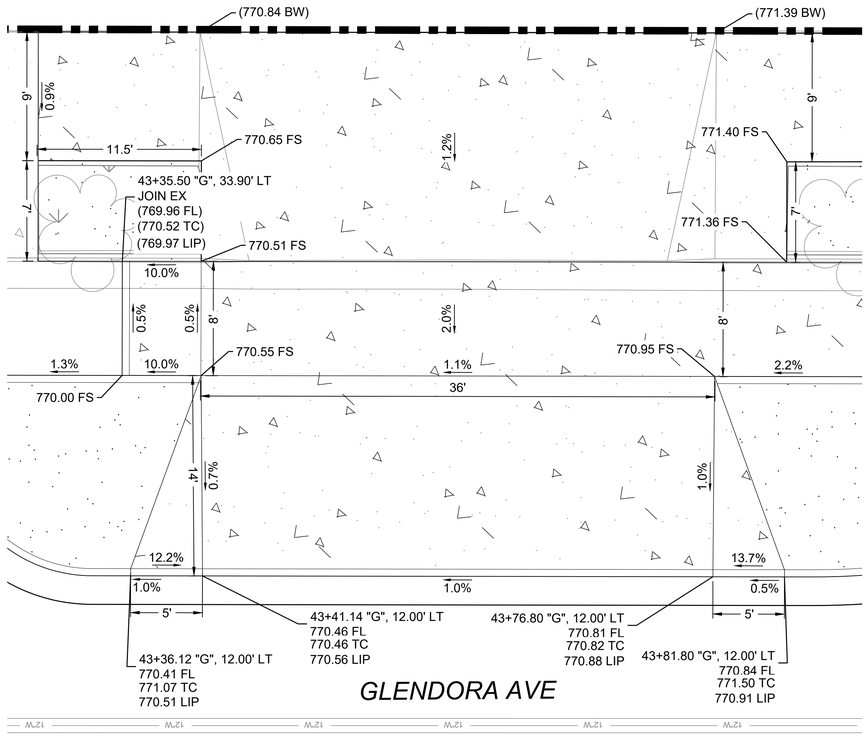
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE AND ADA AVENUE
CONSTRUCTION DETAILS

Approved By:		Plan No's.:	Scale: PER PLAN
		Drawn By: DHM	Sheet 31 of 70
City Engineer RCE	7/13/2026 Date	Date: 7/7/26	File No.

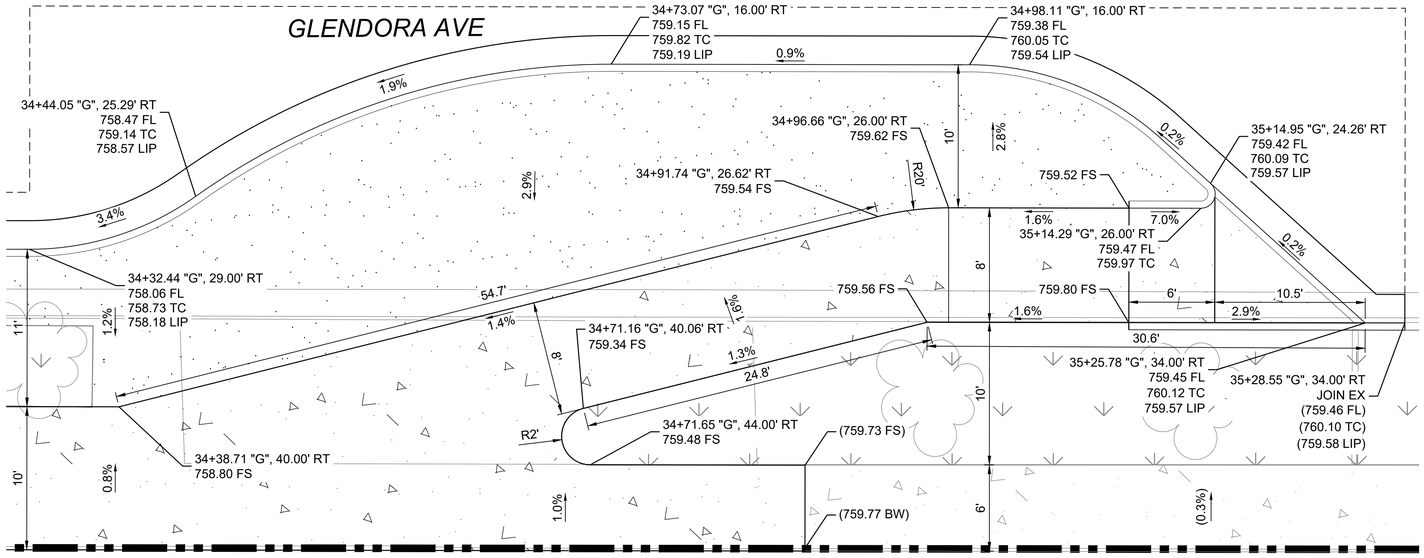
DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_CD-01_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:39:41



17 DRIVEWAY DETAIL



18 DRIVEWAY DETAIL



19 CURB EXTENSION, BICYCLE RAMP DETAIL

SCALE 5 0 5 10 FEET
PLAN SCALE

CD.5

Underground Service Alert
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BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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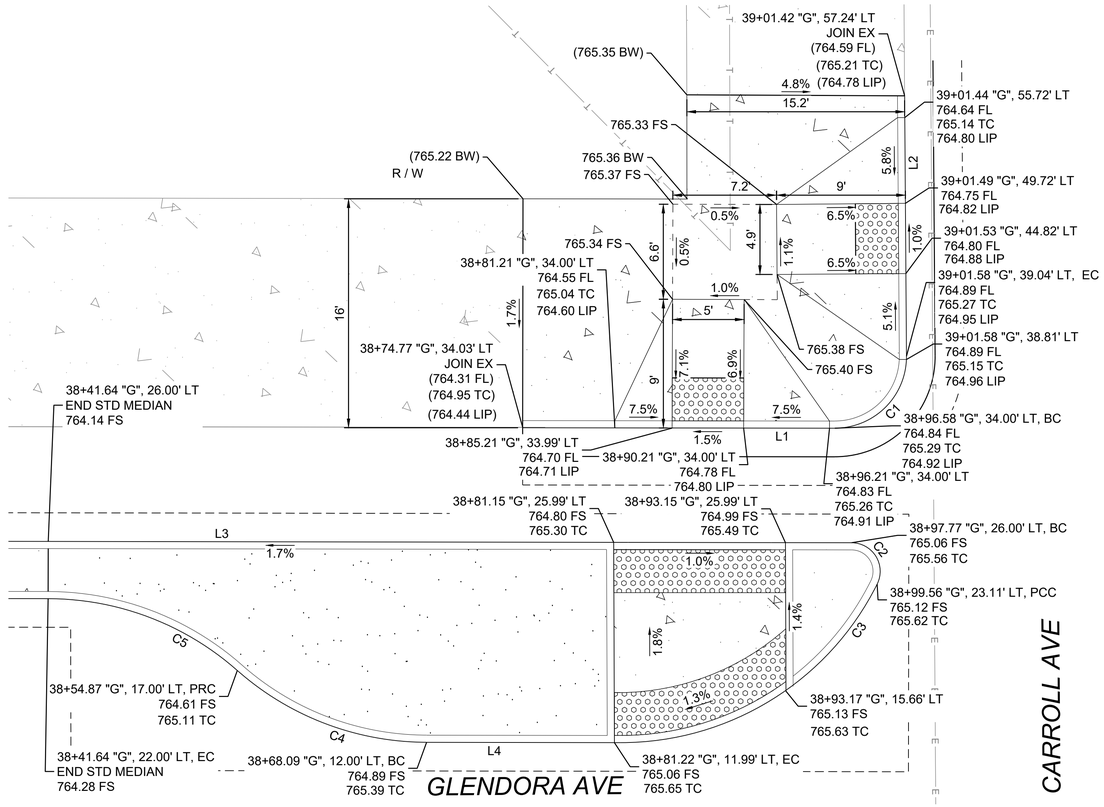
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA FOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

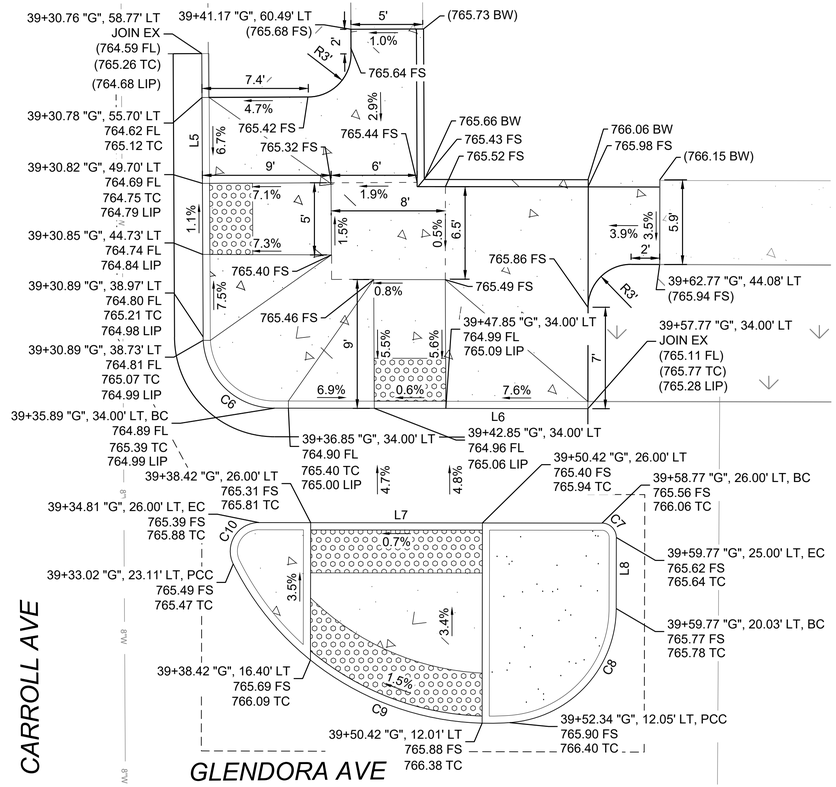
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE AND ADA AVENUE
CONSTRUCTION DETAILS

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: DHM	Sheet 32of 70
City Engineer RCE 7/13/2026 Date	Date: 7/7/26	File No.

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20 CURB RAMP, SAFETY ISLAND DETAIL



21 CURB RAMP, SAFETY ISLAND DETAIL

LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C1	7.90'	5.00'	90°30'19"
C2	4.06'	2.00'	116°23'16"
C3	22.20'	20.00'	63°36'44"
C4	14.45'	20.00'	41°24'35"
C5	14.45'	20.00'	41°24'35"
C6	7.82'	5.00'	89°37'33"
C7	1.57'	1.00'	89°59'31"
C8	12.00'	8.00'	85°58'38"
C9	23.61'	20.00'	67°38'35"
C10	4.06'	2.00'	116°23'16"
L1	21.81'		S0°12'15"W
L2	18.20'		N89°41'57"E
L3	63.21'		N0°12'15"E
L4	13.55'		S0°12'15"W
L5	19.81'		N89°49'49"E
L6	21.89'		N0°12'16"E
L7	23.96'		S0°12'16"W
L8	4.97'		N89°48'13"W

5 0 5 10
SCALE PLAN SCALE FEET

CD.6

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BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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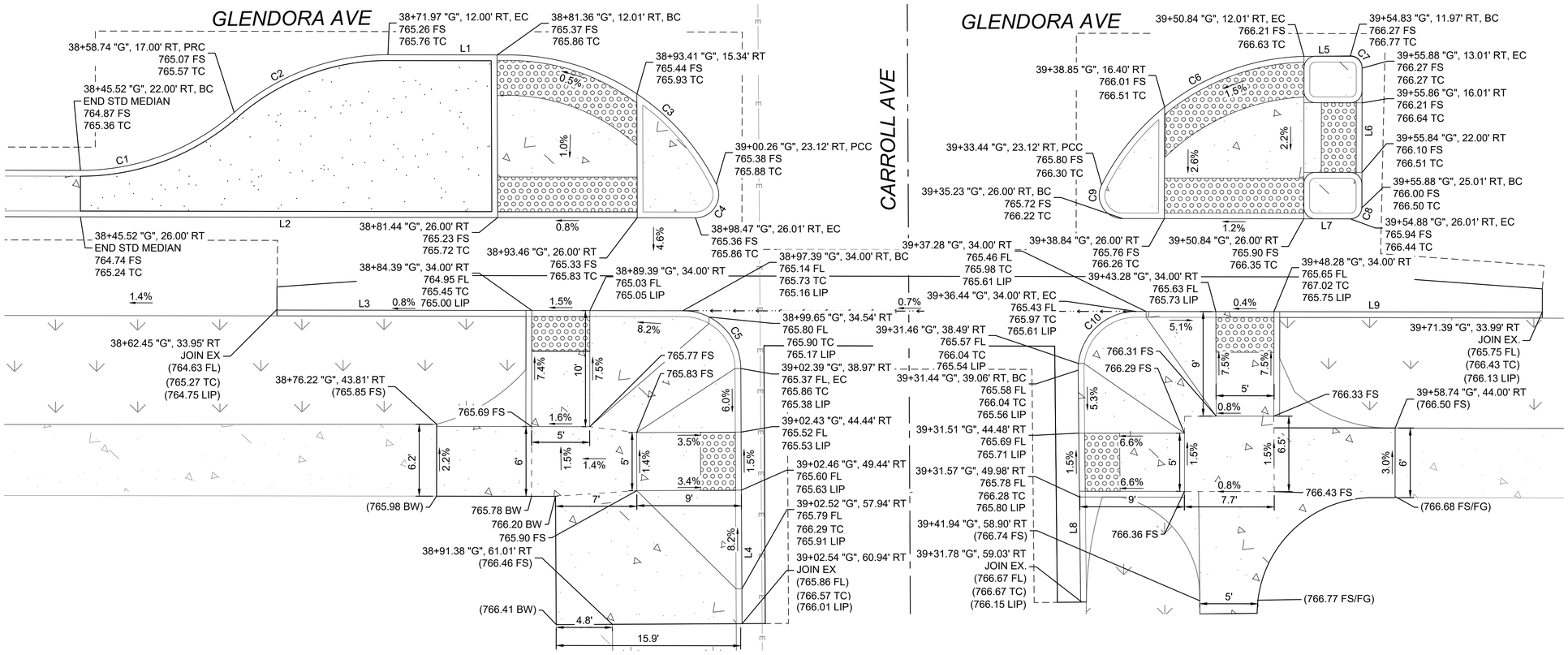
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA FOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE AND CARROLL AVENUE
CONSTRUCTION DETAILS

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: DHM	Sheet 33of 70
City Engineer RCE 7/13/2026 Date	Date: 7/7/26	File No.

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22 CURB RAMP, SAFETY ISLAND DETAIL

LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C1	14.45'	20.00'	41°24'35"
C2	14.45'	20.00'	41°24'35"
C3	22.20'	20.00'	63°36'44"
C4	4.06'	2.00'	116°23'16"
C5	7.82'	5.00'	89°37'34"
C6	21.68'	20.00'	62°07'13"
C7	1.58'	1.00'	90°45'39"
C8	1.57'	1.00'	90°00'29"
C9	4.06'	2.00'	116°24'44"
C10	7.91'	5.00'	90°41'39"
L1	10.38'		N0°12'15"E
L2	52.96'		S0°12'15"W
L3	34.94'		N0°12'15"E
L4	21.97'		N89°49'49"E
L5	3.99'		N0°33'52"W
L6	12.04'		S89°48'13"E
L7	19.61'		S0°12'16"W
L8	19.97'		S89°29'51"W
L9	34.96'		N0°11'30"E

5 0 5 10
SCALE PLAN SCALE FEET

CD.7

Underground Service Alert
DIGALERT
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AT LEAST TWO WORKING DAYS
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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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REGISTERED PROFESSIONAL ENGINEER
ALEKSANDR O. KOZLOV
No. 91500
CIVIL
STATE OF CALIFORNIA

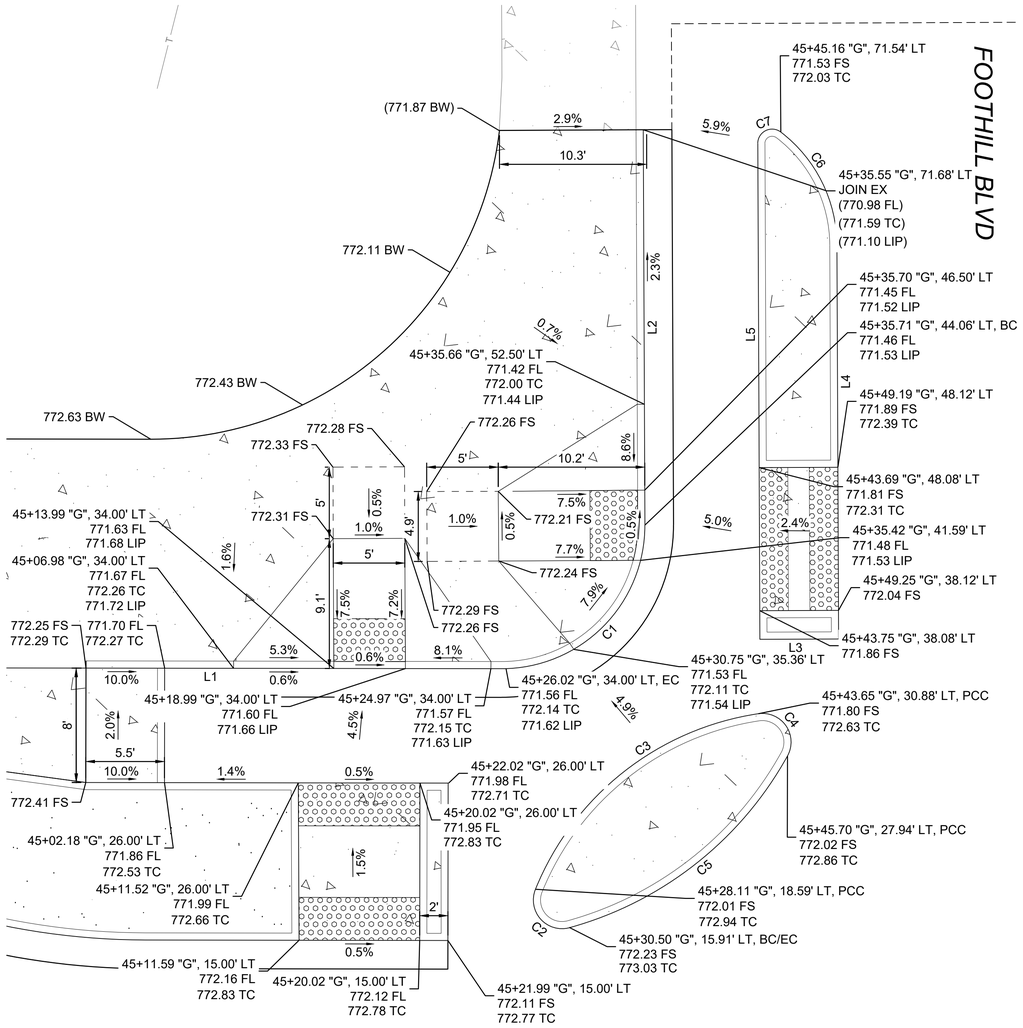
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE AND CARROLL AVENUE
CONSTRUCTION DETAILS

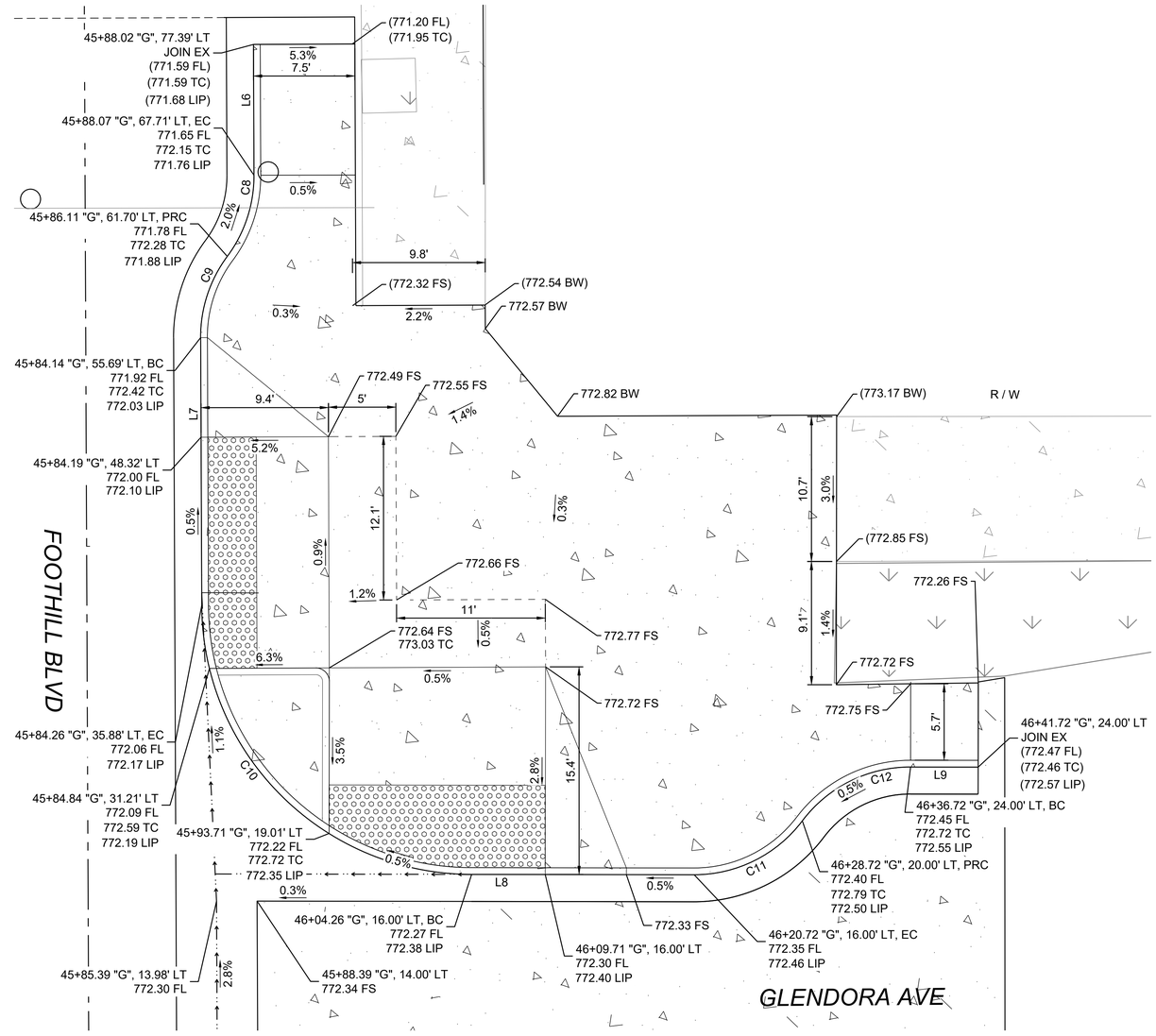
Approved By:
City Engineer RCE — 7/13/2026 Date

Plan No's.:
Drawn By: DHM
Date: 7/7/26
Scale: PER PLAN
Sheet 34of 70
File No.

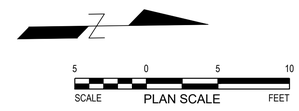
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23 PROTECTED INTERSECTION, RAMP AND ISLAND DETAILS



24 PROTECTED INTERSECTION, RAMP DETAILS



CD.8

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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REGISTERED PROFESSIONAL ENGINEER
ALEKSANDR KOZYR
No. 91500
CIVIL
STATE OF CALIFORNIA

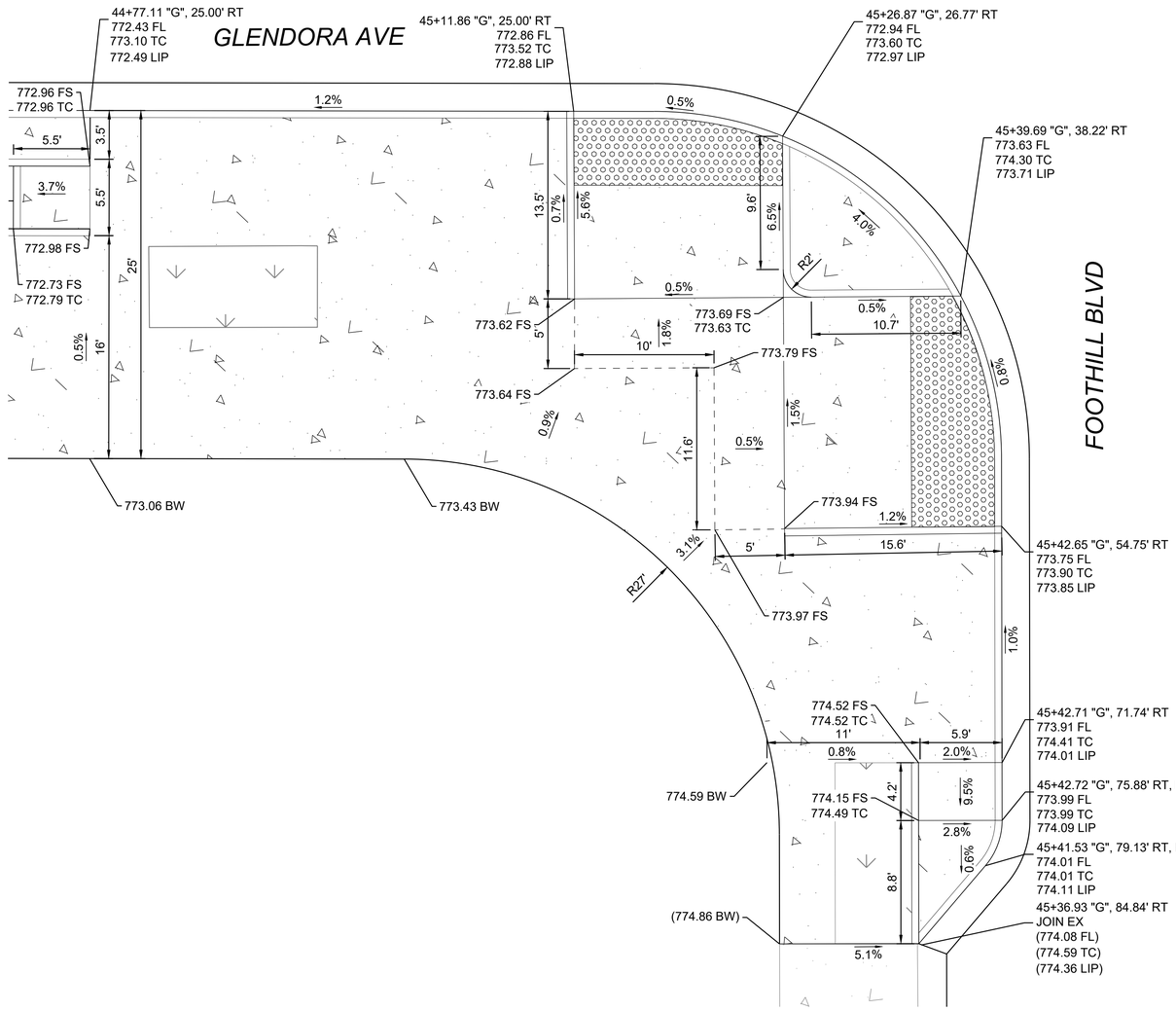
CITY OF GLENDORA

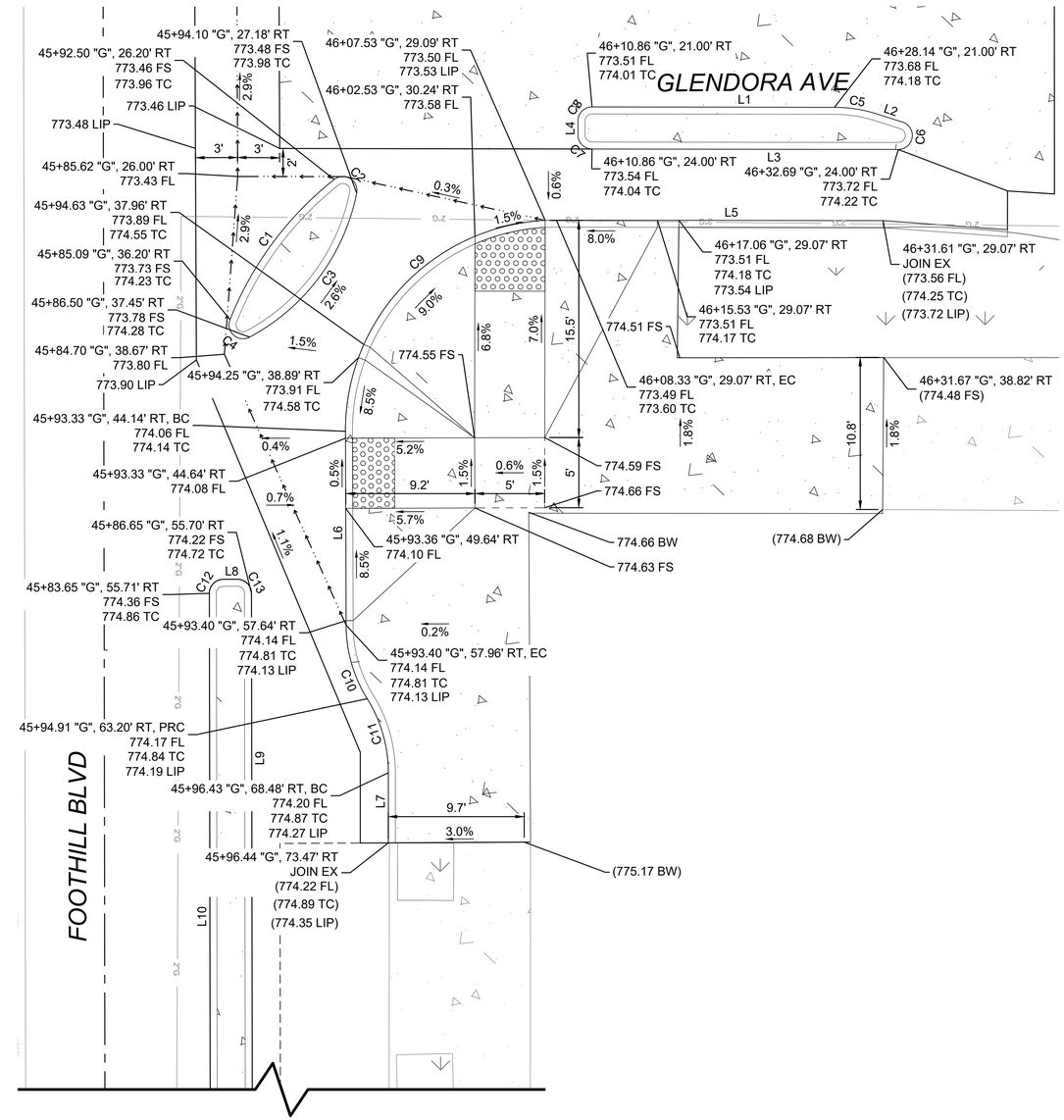
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE AND FOOTHILL BOULEVARD
CONSTRUCTION DETAILS

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: DHM	Sheet 35of 70
City Engineer RCE / 7/13/2026 Date	Date: 7/7/26	File No.

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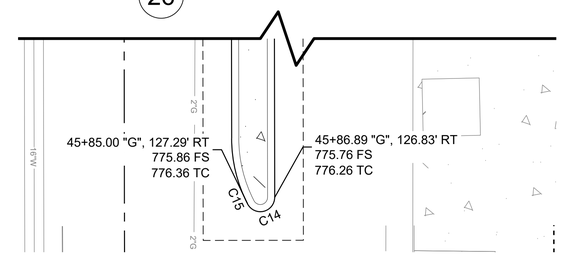
25 PROTECTED INTERSECTION, RAMP DETAILS

LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C1	12.59'	24.00'	30°02'54"
C2	2.44'	1.00'	139°46'12"
C3	13.20'	15.00'	50°24'42"
C4	2.44'	1.00'	139°46'12"
C5	3.07'	10.00'	17°35'09"
C6	2.83'	1.00'	162°24'51"
C7	1.57'	1.00'	90°00'00"
C8	1.57'	1.00'	90°00'00"
C9	23.63'	15.00'	90°16'28"

LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C10	5.53'	10.00'	31°39'39"
C11	5.56'	10.00'	31°50'11"
C12	1.57'	1.00'	90°00'00"
C13	1.57'	1.00'	90°00'00"
C14	2.67'	1.00'	152°44'02"
C15	4.76'	10.00'	27°15'58"
L1	17.23'		S0°12'16"W
L2	1.92'		S17°47'25"W
L3	21.82'		N0°12'16"E

LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
L4	1.00'		S89°47'44"E
L5	23.28'		N0°12'16"E
L6	13.82'		S89°55'36"W
L7	5.00'		N89°53'40"W
L8	1.00'		N0°00'59"E
L9	71.13'		S89°59'01"E
L10	67.01'		N89°59'01"W

26 PROTECTED INTERSECTION, RAMP AND ISLAND DETAILS



5 0 5 10
SCALE PLAN SCALE FEET

CD.9

Underground Service Alert
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REVISIONS			
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BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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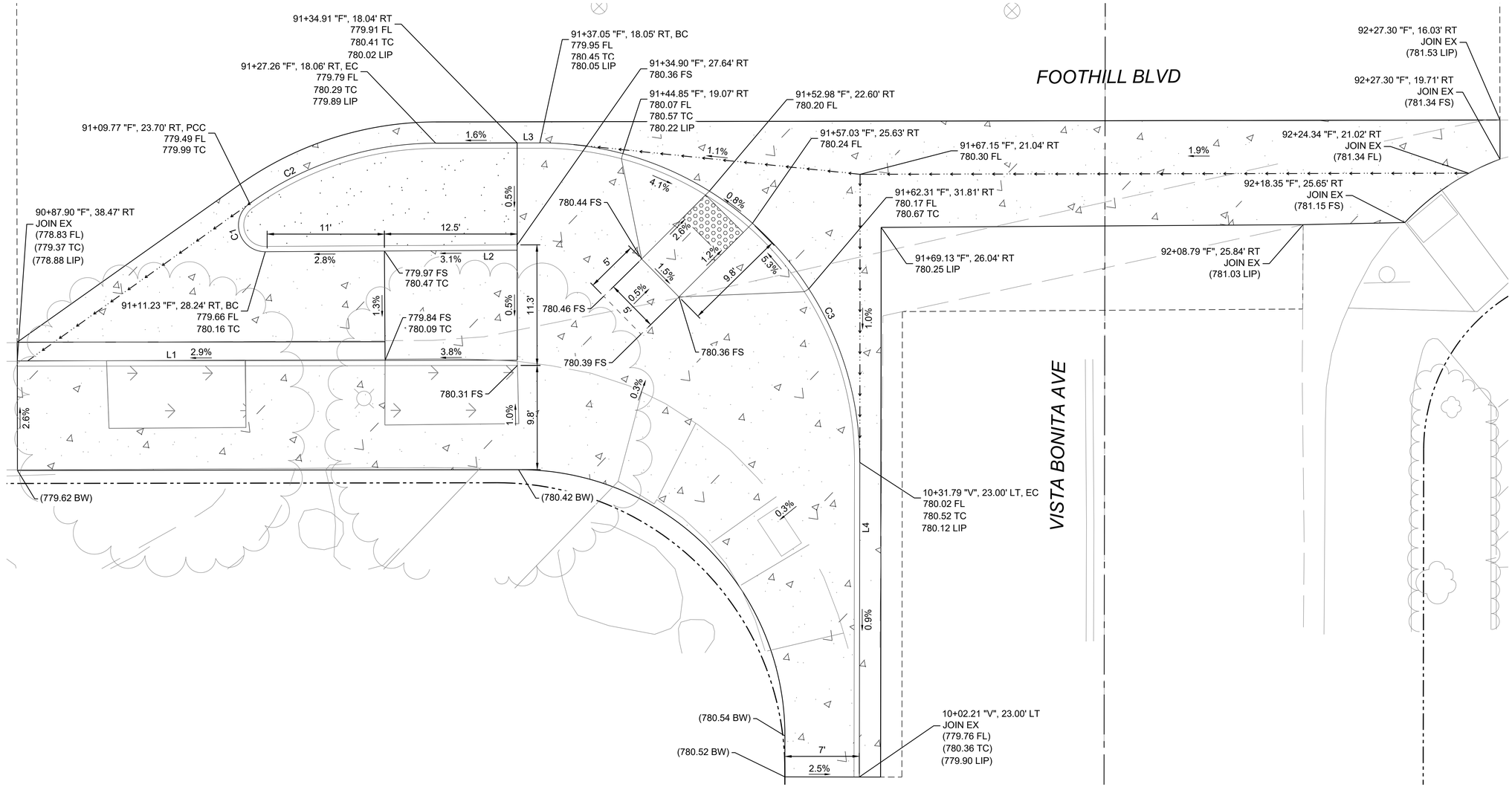
REGISTERED PROFESSIONAL ENGINEER ALEXANDER K. FOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE AND FOOTHILL BOULEVARD
CONSTRUCTION DETAILS

Approved By:	Plan No's.:	Scale: PER PLAN
City Engineer RCE 7/13/2026 Date	Drawn By: DHM	Sheet 36of 70
	Date: 7/7/26	File No.

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LINE & CURVE TABLE			
SEGMENT #	LENGTH	RADIUS	DIRECTION/DELTA
C1	6.33'	2.50'	145°00'00"
C2	18.43'	30.00'	35°11'56"
C3	47.25'	30.00'	90°14'18"
L1	47.00'		S89°59'01"E
L2	23.67'		S89°45'16"W
L3	2.14'		S89°52'14"E
L4	29.58'		S0°11'30"W

27 CURB EXTENSION AND BIKE RAMPS

N

SCALE 5 0 5 10 FEET
PLAN SCALE

CD.10

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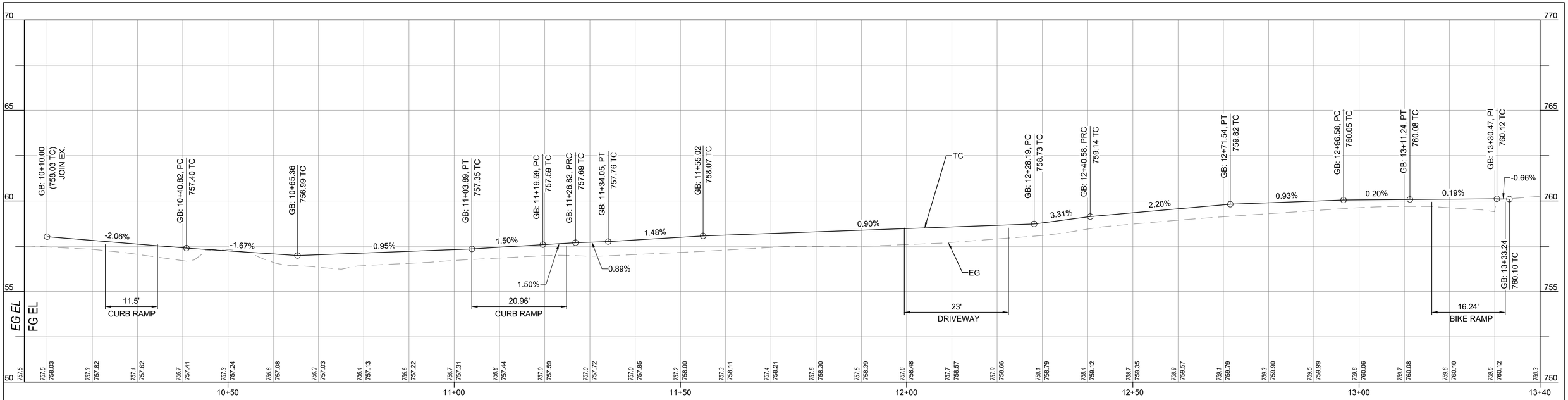
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA FOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD AND VISTA BONITA AVENUE
CONSTRUCTION DETAILS

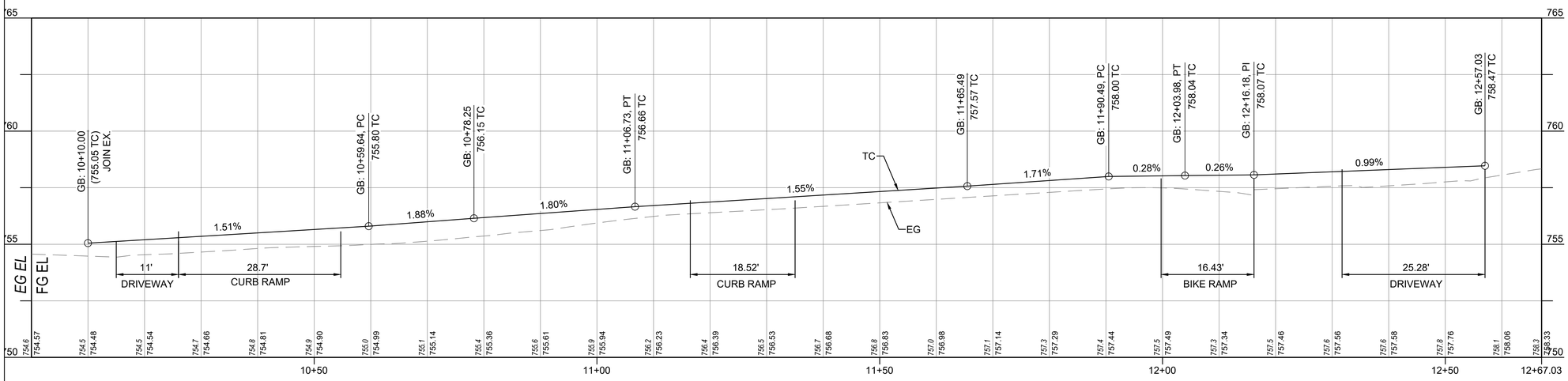
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City Engineer RCE 7/13/2026 Date	Date: 7/7/26	File No.

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1 "A1 CONST LINE" TC PROFILE - GLENDORA AVE AND ADA AVE NE CURB EXTENSION

HORIZONTAL SCALE: 1" = 10', VERTICAL SCALE: 1" = 4'



2 "A2 CONST LINE" TC PROFILE - GLENDORA AVE AND ADA AVE NW CURB EXTENSION

HORIZONTAL SCALE: 1" = 10', VERTICAL SCALE: 1" = 4'

GENERAL NOTES:

1. PROFILE SHOWS TOP OF CURB INFORMATION ONLY. SEE GRADING PLANS AND CONSTRUCTION DETAILS FOR GRADING OF CURB RAMPS, BIKE RAMPS, AND DRIVEWAYS.

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DATE OF SURVEY: JUNE 2024

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REGISTERED PROFESSIONAL ENGINEER ALEKSANDRA O. No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

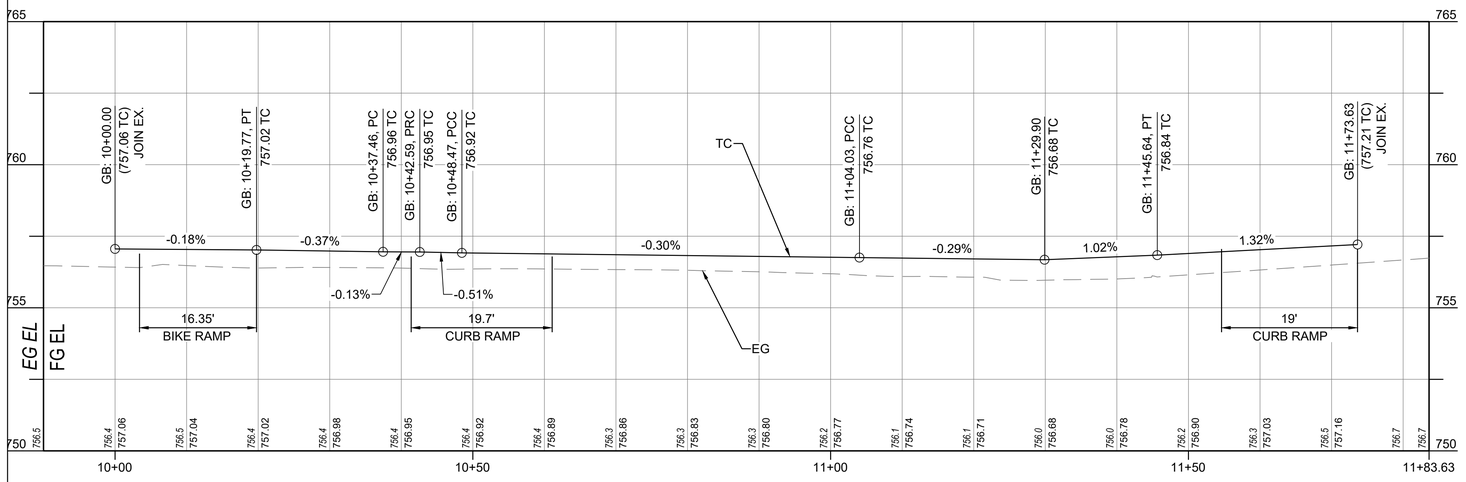
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
CURB PROFILES

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: ALTA	Sheet 38of 70
City Engineer RCE / Date 7/13/2026	Date: 7/13/2026	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C_PROF_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:43:00

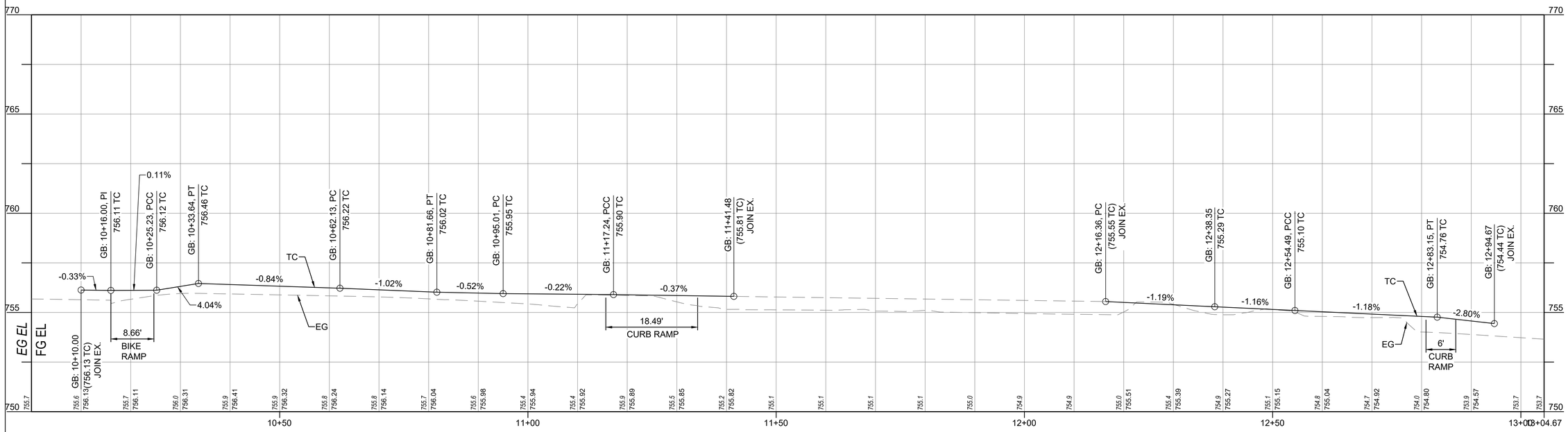
GENERAL NOTES:

1. PROFILE SHOWS TOP OF CURB INFORMATION ONLY. SEE GRADING PLANS AND CONSTRUCTION DETAILS FOR GRADING OF CURB RAMPS, BIKE RAMPS, AND DRIVEWAYS.



3 "A3 CONST LINE" TC PROFILE - GLENDORA AVE AND ADA AVE SE CURB EXTENSION

HORIZONTAL SCALE: 1" = 10', VERTICAL SCALE: 1" = 4'



4 "A4 CONST LINE" TC PROFILE - GLENDORA AVE AND ADA AVE SW CURB EXTENSION

HORIZONTAL SCALE: 1" = 10', VERTICAL SCALE: 1" = 4'

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BENCH MARK

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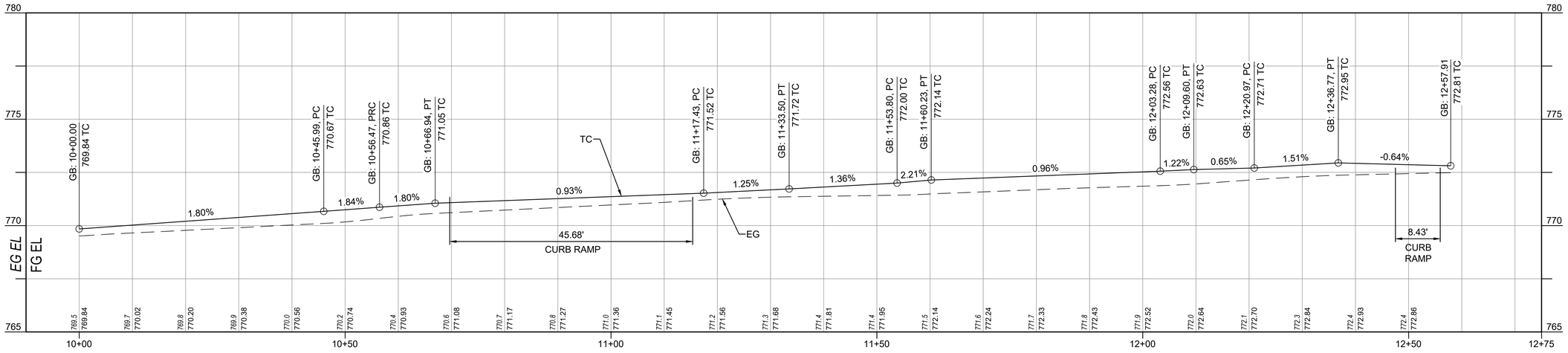
REGISTERED PROFESSIONAL ENGINEER ALEXANDRA N. FOX No. 91500 CIVIL STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
CURB PROFILES

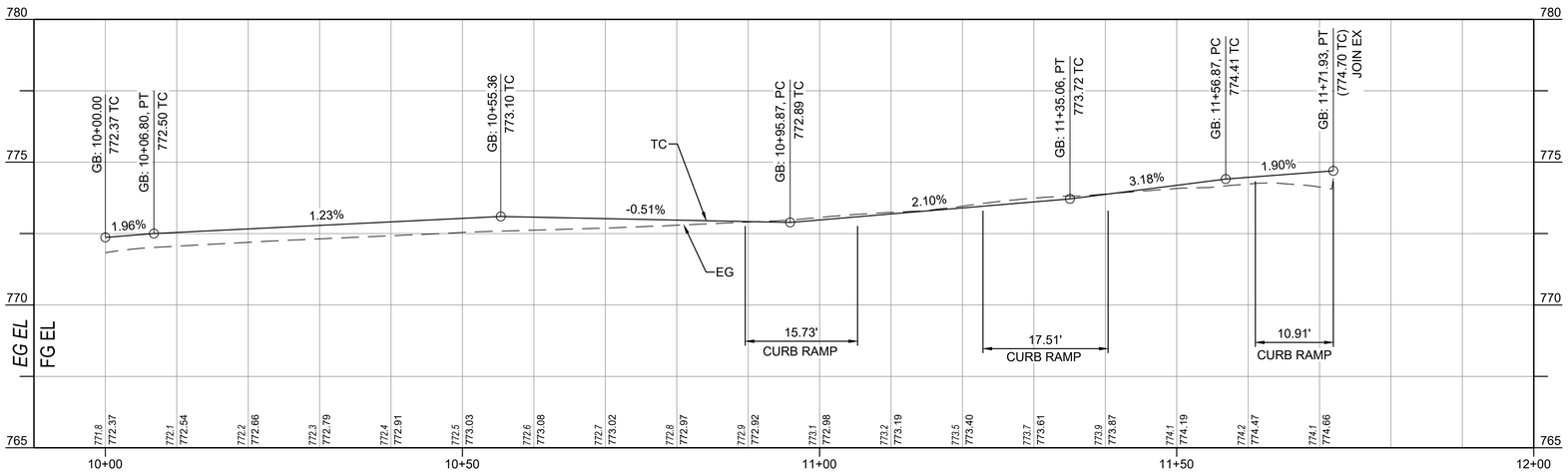
Approved By:		Plan No's.:	Scale: PER PLAN
		Drawn By: ALTA	Sheet 39of 70
City Engineer RCE	7/13/2026 Date	Date: 7/13/2026	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGV\COG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C_PROF_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:43:07



5 "F1 CONST LINE" TC PROFILE - GLENDORA AVE AND FOOTHILL BLVD SW CURB EXTENSION

HORIZONTAL SCALE: 1" = 10', VERTICAL SCALE: 1" = 4'



6 "F2 CONST LINE" TC PROFILE - GLENDORA AVE AND FOOTHILL BLVD SE CURB EXTENSION

HORIZONTAL SCALE: 1" = 10', VERTICAL SCALE: 1" = 4'

GENERAL NOTES:

1. PROFILE SHOWS TOP OF CURB INFORMATION ONLY. SEE GRADING PLANS AND CONSTRUCTION DETAILS FOR GRADING OF CURB RAMPS, BIKE RAMPS, AND DRIVEWAYS.

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

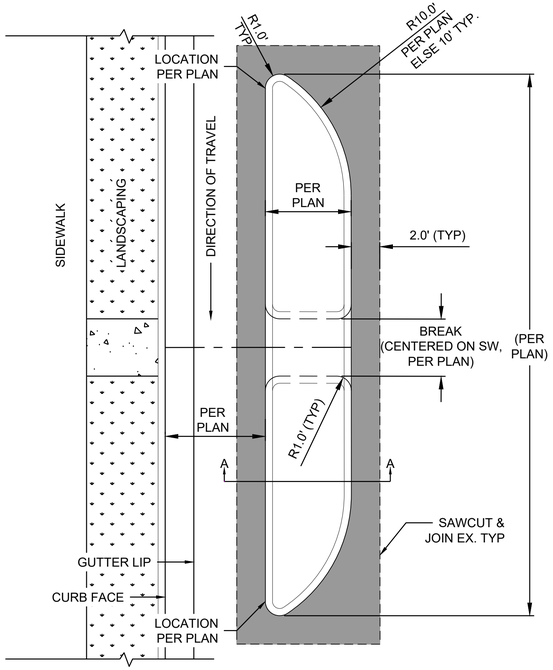
REGISTERED PROFESSIONAL ENGINEER ALEKSANDRA O. CIVIL No. 91500 STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

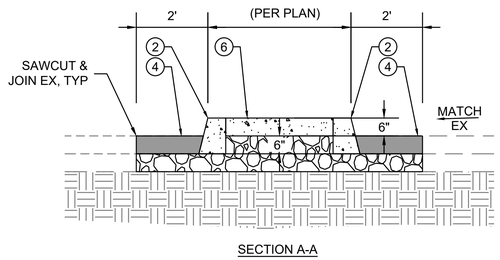
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
CURB PROFILES

Approved By:		Plan No's.:	Scale: PER PLAN
		Drawn By: ALTA	Sheet 4 0of 70
City Engineer RCE	7/13/2026 Date	Date: 7/13/2026	File No.

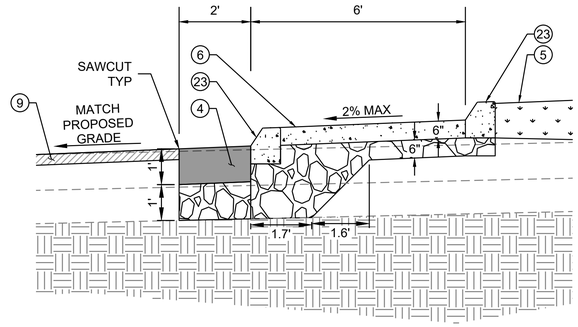
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A PCC MEDIAN — NO SCALE



SECTION A-A



C TRUCK APRON — NO SCALE

CONSTRUCTION NOTES

(2) CONSTRUCT CURB TYPE A1 PER SPPWC STD. PLAN 120-3 (CURB HEIGHT PER PLAN).

(4) CONSTRUCT ACP PER DETAIL E, SHEET 41.

(5) INSTALL DECOMPOSED GRANITE PAVING PER DETAIL 3, SHEET 70

(6) CONSTRUCT 6" PCC OVER 6" CAB.

(9) COLD MILL AND OVERLAY 2" AC PAVEMENT.

(17) CONSTRUCT CURB, TYPE C1-6 PER SPPWC STD. PLAN 120-3.

(19) CONSTRUCT 6" REINFORCED PCC. SEE DETAIL B, SHEET 41 FOR ADDITIONAL INFORMATION.

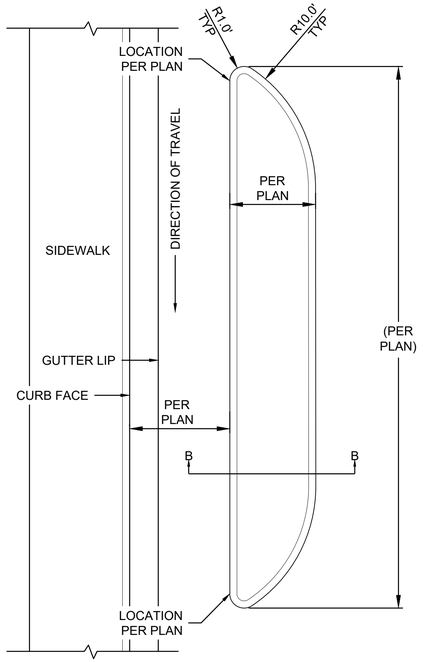
(23) CONSTRUCT CURB TYPE B1 PER SPPWC STD. PLAN 121-3 (CURB HEIGHT PER PLAN).

LEGEND

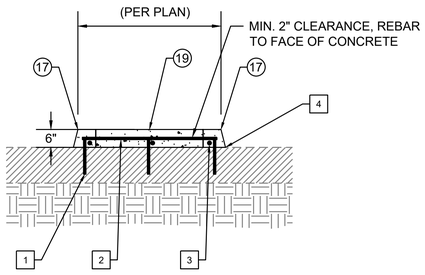
- PROPOSED AC PAVEMENT
- BASE
- PROPOSED PCC
- NATIVE SOIL
- LANDSCAPE
- PROPOSED OVERLAY

GENERAL NOTES:

1. NONSTANDARD MEDIAN ISLANDS SHOWN PER GRADING SHEET G.3.



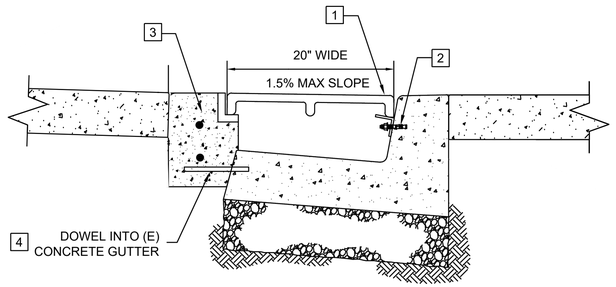
B PCC MEDIAN — NO SCALE



SECTION B-B

INSTALLATION NOTES:

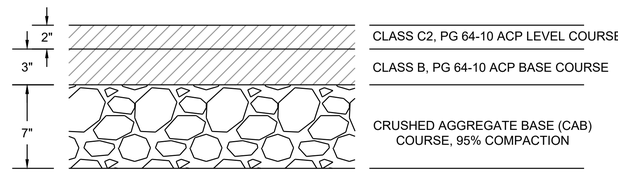
1. #4 REBAR AT 4'-0" OC, 10" MIN. LENGTH, DRIVEN IN PLACE
2. #4 TRANSVERSE REBAR AT 4'-0" OC, TIE TO LONGITUDINAL REINFORCEMENT, EACH CROSSING
3. #4 LONGITUDINAL BAR, LENGTH OF CURB, TIE TO VERTICAL REINFORCEMENT, EACH CROSSING
4. TACK COAT BETWEEN PCC AND AC



NOTES:

1. FRAME AND COVERS: NEENAH R–4900, TYPE D, SOLID TOP WITH PERMA–GRIP SURFACE, OR APPROVED EQUAL. THERE SHALL BE A $\frac{1}{8}$" SPACE BETWEEN FRAME AND THE LID.
2. 2 X 2 X 1/4" STEEL ANGLE BOLTED INTO FACE OF CURB WITH 3/8" SIMPSON STRONG–TIE STAINLESS STEEL (TYPE 316) WEDGE ANCHOR BOLT (OR APPROVED EQUAL) AT 12" O.C.
3. 6" CONCRETE CURBS SHALL BE INSTALLED PER ENGINEERING STANDARD 4020.
4. DOWELS: 1/2" SMOOTH BAR DOWELS, 18" LONG @ 24" O.C. AT EXPANSION JOINTS AND COLD JOINTS, TO BE GREASED OR SLEEVED AT ONE END.

D TRENCH DRAIN — NO SCALE



E AC PAVEMENT SECTION — NO SCALE

Underground Service Alert
DIGALERT
DIAL TOLL FREE 1-800-422-4133 AT LEAST TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

REGISTERED PROFESSIONAL ENGINEER ALEXANDRA K. FOX No. 91500 CIVIL STATE OF CALIFORNIA

DET.1

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE & FOOTHILL BOULEVARD
CIVIL DETAILS

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: ALTA	Sheet 41 of 70
		Date: 7/7/2026	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_C-DET.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:43:33

STRIPING NOTES

1. INSTALL 12" LIMIT LINE PER CALTRANS STD PLAN A24G.
5. INSTALL CONTINENTAL CROSSWALK PER CALTRANS STD PLAN A24F.
6. INSTALL GREEN PAVEMENT MARKING MATERIAL.
7. INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.
9. INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN
11. INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.
13. INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.
(XX) INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

SIGNING NOTES

15. PROTECT IN PLACE EXISTING SIGN.
16. REMOVE EXISTING SIGN.
17. INSTALL SIGN ON NEW POST.
18. INSTALL SIGN ON EXISTING POST.

SIGNING AND STRIPING GENERAL NOTES:

1. ALL CONFLICTING STRIPING, PAVEMENT MARKINGS, LEGENDS, AND RAISED PAVEMENT MARKERS SHALL BE REMOVED BY WET SANDBLASTING OR OTHER APPROVED METHOD AND SHALL NOT DAMAGE THE PAVEMENT.
2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY

R1-1 36"x36" · R2-1 24"x30" · R3-1 24"x24" · R3-4 30"x36" · R3-7R 30"x30" · R3-18 30"x36" · R4-7 24"x30" · R5-1 36"x36" · R6-1R 36"x12" · R10-6 24"x36" · R14-1 24"x18" · D11-1 24"x18" · M6-3 21"x15" · R81 (CA) 12"x18" · R81A (CA) 12"x5" · R28 (CA) 12"x18" · TYPE PR (CA) 6"x18" · W10-1 30"x30" · W11-2 30"x30" · W16-7P 24"x12" · W48 (CA) 30"x30" · N-2 (CA) 18"x18"

SCALE 20 0 10 20 40 — PLAN SCALE — FEET

Underground Service Alert
DIGALERT
DIAL TOLL FREE 1-800-422-4133 AT LEAST TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK
ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

REGISTERED PROFESSIONAL ENGINEER MATTHEW R FRATICELLI 73141 TRAFFIC STATE OF CALIFORNIA

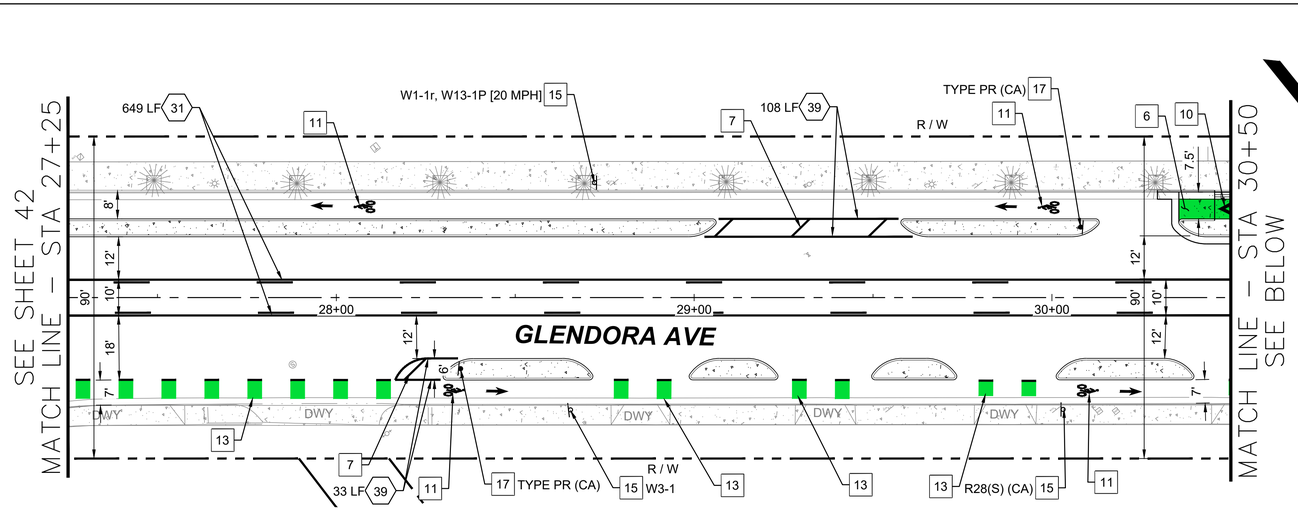
CITY OF GLENDORA — Engineering Division

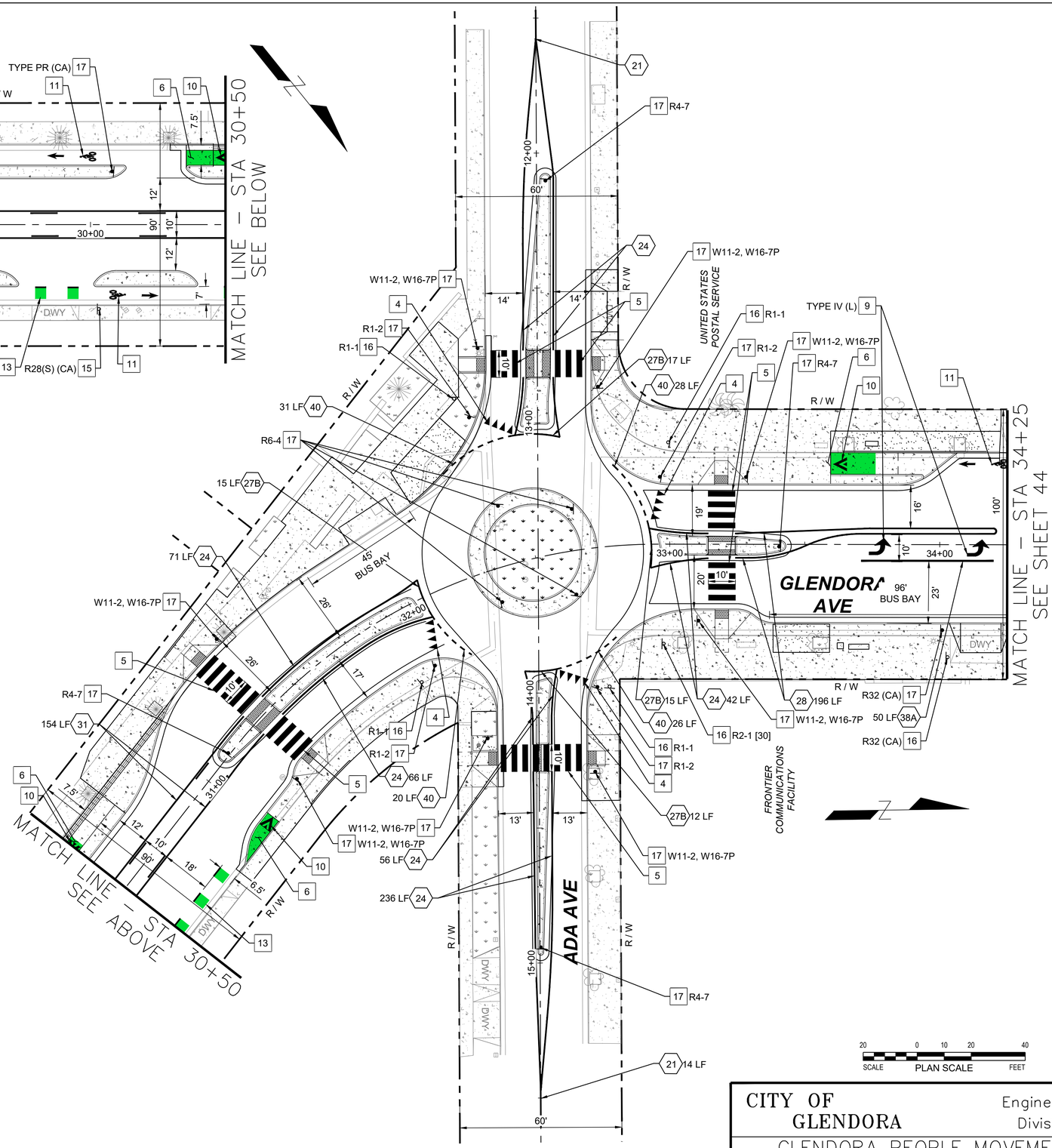
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
SIGNING AND STRIPING – BEG to STA 27+25

Approved By:	Plan No's.:
City Engineer RCE — 7/13/2026 Date	Scale: PER PLAN
	Drawn By: ALTA
	Sheet 42of 70
	Date: 7/13/26
	File No.

SS.1

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGV\COG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_T-SPM_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026





STRIPING NOTES

4 INSTALL YIELD LINE PER CALTRANS STD PLAN A24G.
5 INSTALL CONTINENTAL CROSSWALK PER CALTRANS STD PLAN A24F.
6 INSTALL GREEN PAVEMENT MARKING MATERIAL.
7 INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.
9 INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN
10 INSTALL PAVEMENT MARKINGS PER DETAIL 07 ON SHEET 54.
11 INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.
13 INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.
XX INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

SIGNING NOTES

15 PROTECT IN PLACE EXISTING SIGN.
16 REMOVE EXISTING SIGN.
17 INSTALL SIGN ON NEW POST.
18 INSTALL SIGN ON EXISTING POST.

SIGNING AND STRIPING GENERAL NOTES:

1. ALL CONFLICTING STRIPING, PAVEMENT MARKINGS, LEGENDS, AND RAISED PAVEMENT MARKERS SHALL BE REMOVED BY WET SANDBLASTING OR OTHER APPROVED METHOD AND SHALL NOT DAMAGE THE PAVEMENT.
2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY

R1-1 36"x36"
R2-1 24"x30"
R6-4 30"x 24"
R4-7 24"x30"
R28(S) (CA) 12"x18"
W1-1 30"x30"
W3-1 30"x30"
R32 (CA) 12"x18"
W13-1P 30"x30"
TYPE PR (CA) 6"x18"
W11-2 30"x30"
W16-7P 24"x12"

Underground Service Alert
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DIAL TOLL FREE 1-800-422-4133 AT LEAST TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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LICENSED PROFESSIONAL ENGINEER MATTHEW R TRALIE No. 3141 TRAFFIC STATE OF CALIFORNIA

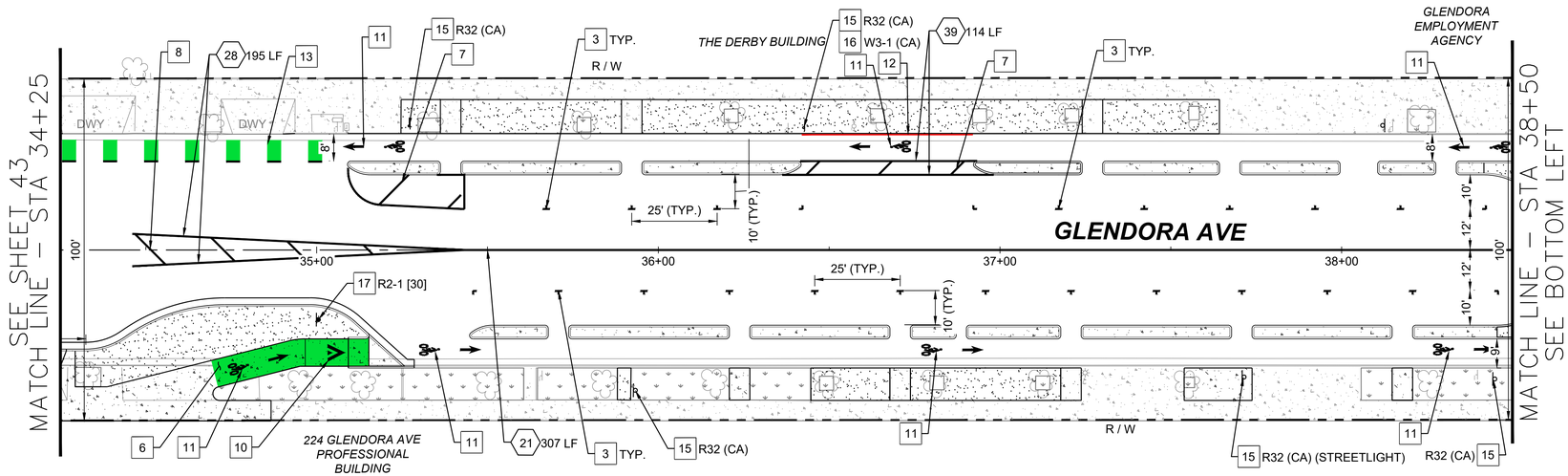
CITY OF GLENDORA
Engineering Division

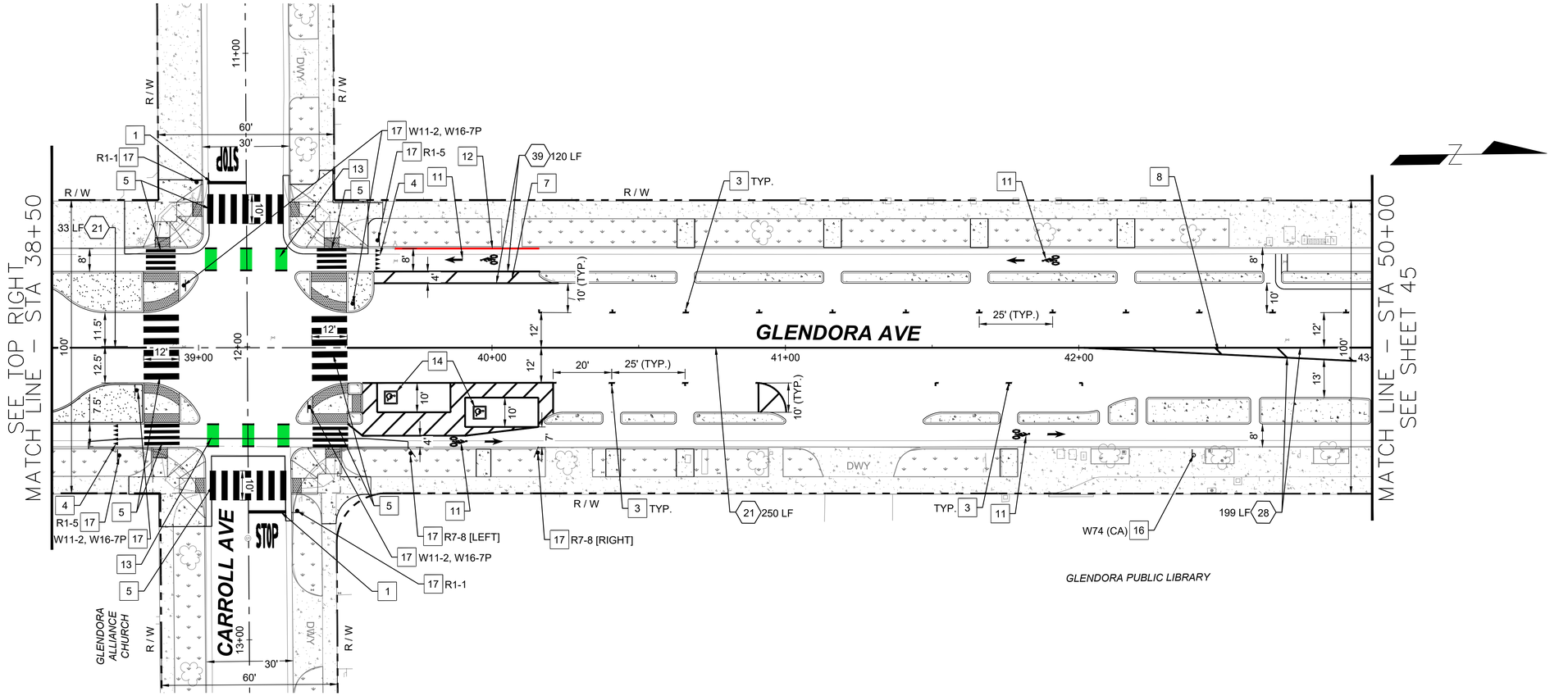
GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
SIGNING AND STRIPING – STA 27+25 to STA 34+25

Approved By:		Plan No's.:	Scale: PER PLAN
		Drawn By: ALTA	Sheet 4.3of 70
City Engineer RCE	7/13/2026 Date	Date: 7/13/26	File No.

SS.2

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_T-SPM_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:44:23





5 INSTALL CONTINENTAL CROSSWALK PER CALTRANS STD PLAN A24F.

6 INSTALL GREEN PAVEMENT MARKING MATERIAL.

7 INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.

8 INSTALL 6" YELLOW STRIPE AT 45 DEGREES AT 15' O.C.

10 INSTALL PAVEMENT MARKINGS PER DETAIL 07 ON SHEET 54.

11 INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.

12 INSTALL RED CURB.

13 INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.

14 INSTALL ACCESSIBLE PARKING PAVEMENT MARKING PER CALTRANS STD PLAN A24C.

XX INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

SIGNING NOTES

15 PROTECT IN PLACE EXISTING SIGN.

16 REMOVE EXISTING SIGN.

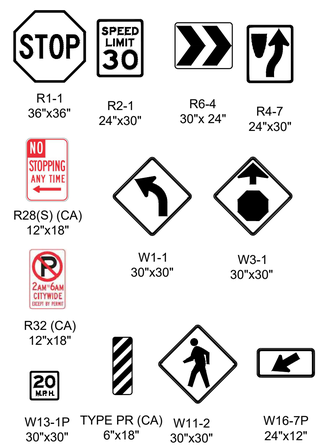
17 INSTALL SIGN ON NEW POST.

18 INSTALL SIGN ON EXISTING POST.

SIGNING AND STRIPING GENERAL NOTES:

1. ALL CONFLICTING STRIPING, PAVEMENT MARKINGS, LEGENDS, AND RAISED PAVEMENT MARKERS SHALL BE REMOVED BY WET SANDBLASTING OR OTHER APPROVED METHOD AND SHALL NOT DAMAGE THE PAVEMENT.
2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY



SS.3

SCALE 20 0 10 20 40 PLAN SCALE FEET

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DIAL TOLL FREE 1-800-422-4133 AT LEAST TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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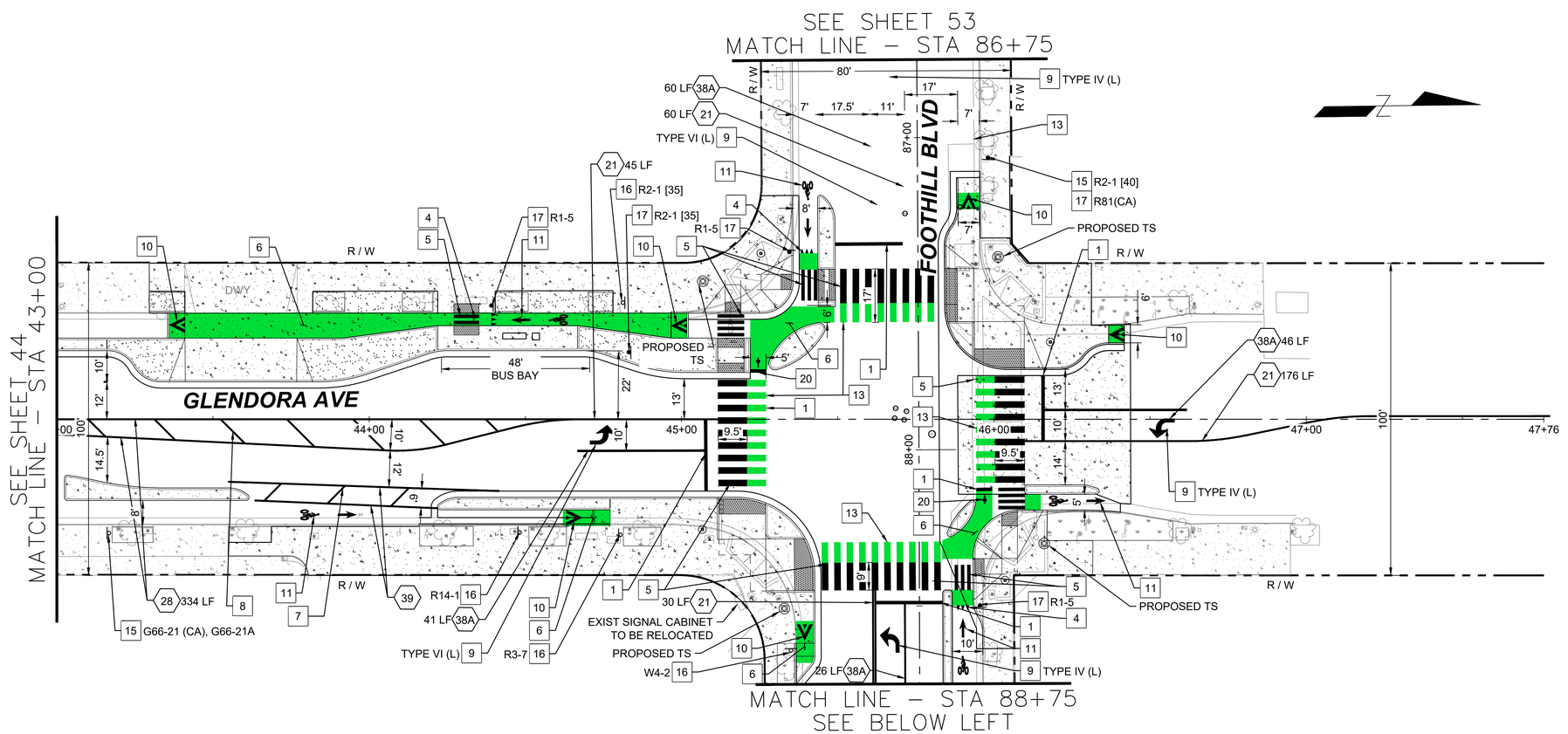
LICENSED PROFESSIONAL ENGINEER MATTHEW R FRALEIGH TR 3141 TRAFFIC STATE OF CALIFORNIA

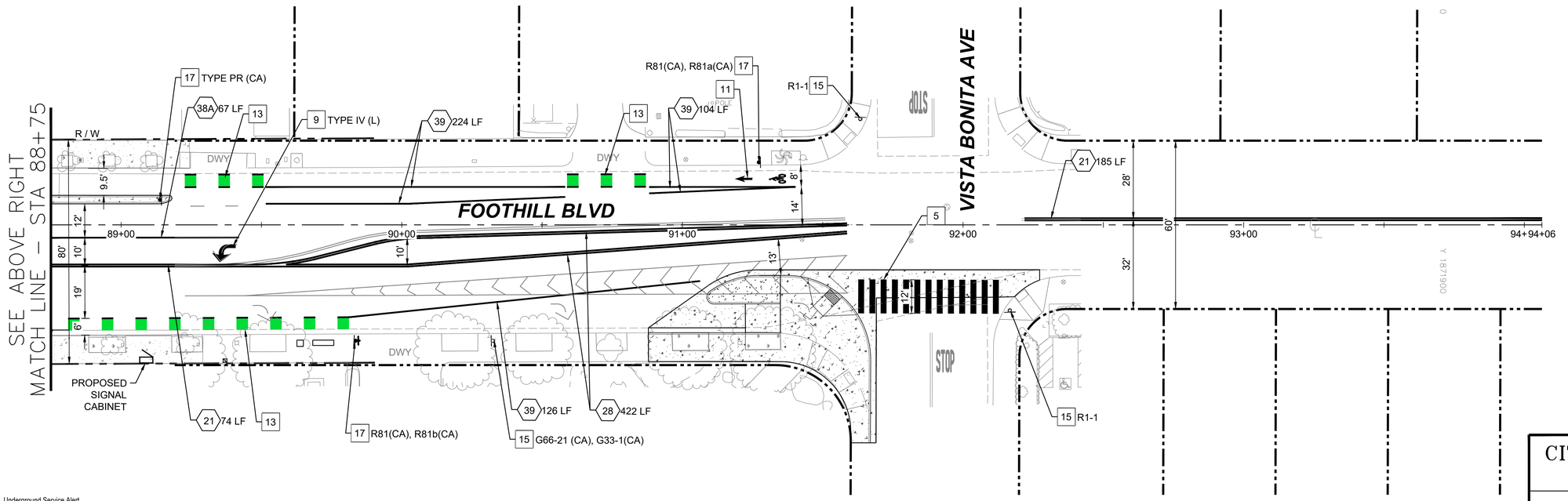
CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
SIGNING AND STRIPING – STA 34+25 to STA 50+00

Approved By:	Plan No's.:	Scale: PER PLAN
City Engineer RCE 7/13/2026 Date	Drawn By: ALTA	Sheet 44 of 70
	Date: 7/13/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_T-SPM_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:44:37





STRIPING NOTES

1. INSTALL 12" LIMIT LINE PER CALTRANS STD PLAN A24G.
4. INSTALL YIELD LINE PER CALTRANS STD PLAN A24G.
5. INSTALL CONTINENTAL CROSSWALK PER CALTRANS STD PLAN A24F.
6. INSTALL GREEN PAVEMENT MARKING MATERIAL.
8. INSTALL 6" YELLOW STRIPE AT 45 DEGREES AT 15' O.C.
9. INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN
10. INSTALL PAVEMENT MARKINGS PER DETAIL 07 ON SHEET 54.
11. INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.
13. INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.
20. INSTALL BICYCLE DETECTOR PAVEMENT MARKING PER CA MUTCD FIG 9C-7.
XX. INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

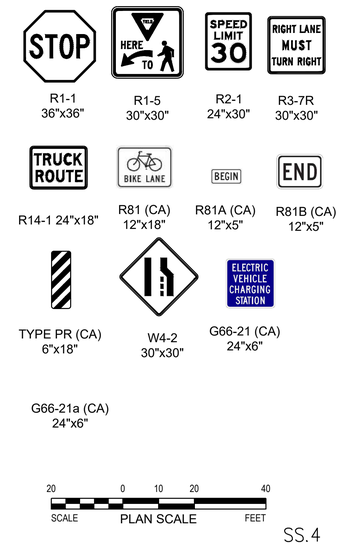
SIGNING NOTES

15. PROTECT IN PLACE EXISTING SIGN.
16. REMOVE EXISTING SIGN.
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18. INSTALL SIGN ON EXISTING POST.

SIGNING AND STRIPING GENERAL NOTES:

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2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY



SS.4

Underground Service Alert
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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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617 W 7th Street, #1103 | Los Angeles, CA 90017
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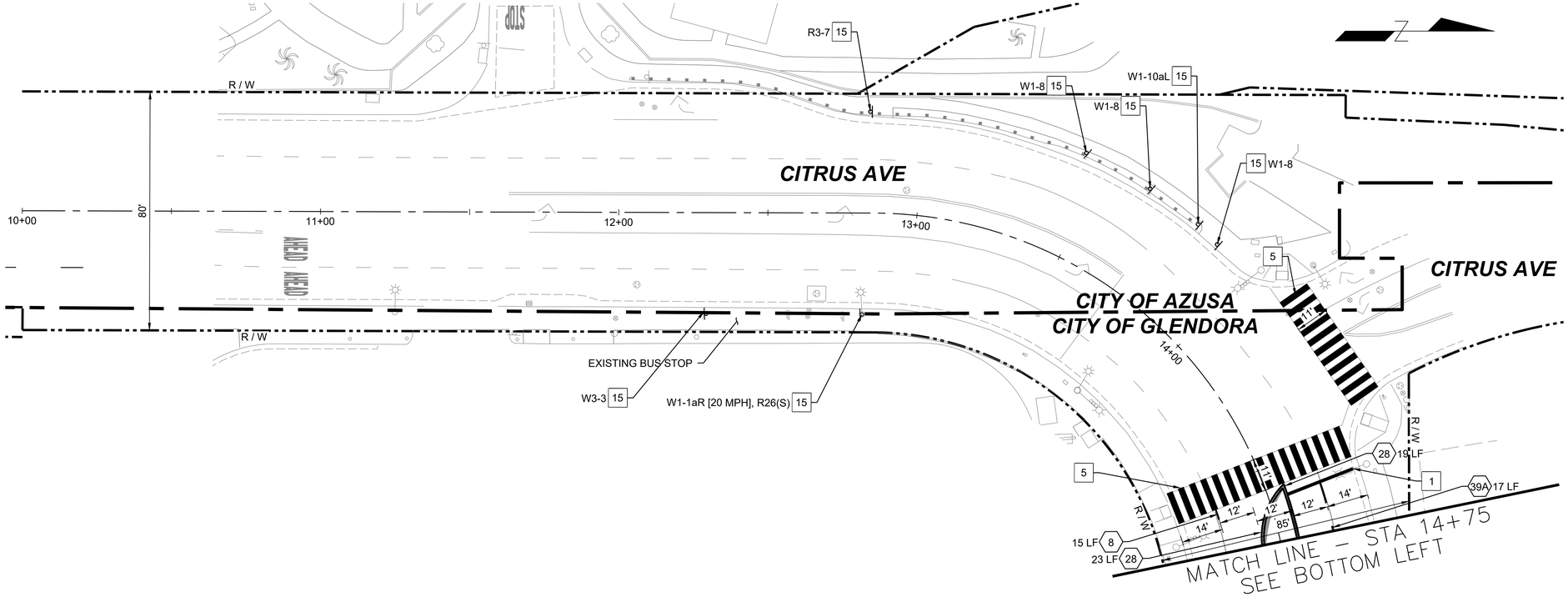
LICENSED PROFESSIONAL ENGINEER MATTHEW R TRALIE No. 31141 TRAFFIC STATE OF CALIFORNIA

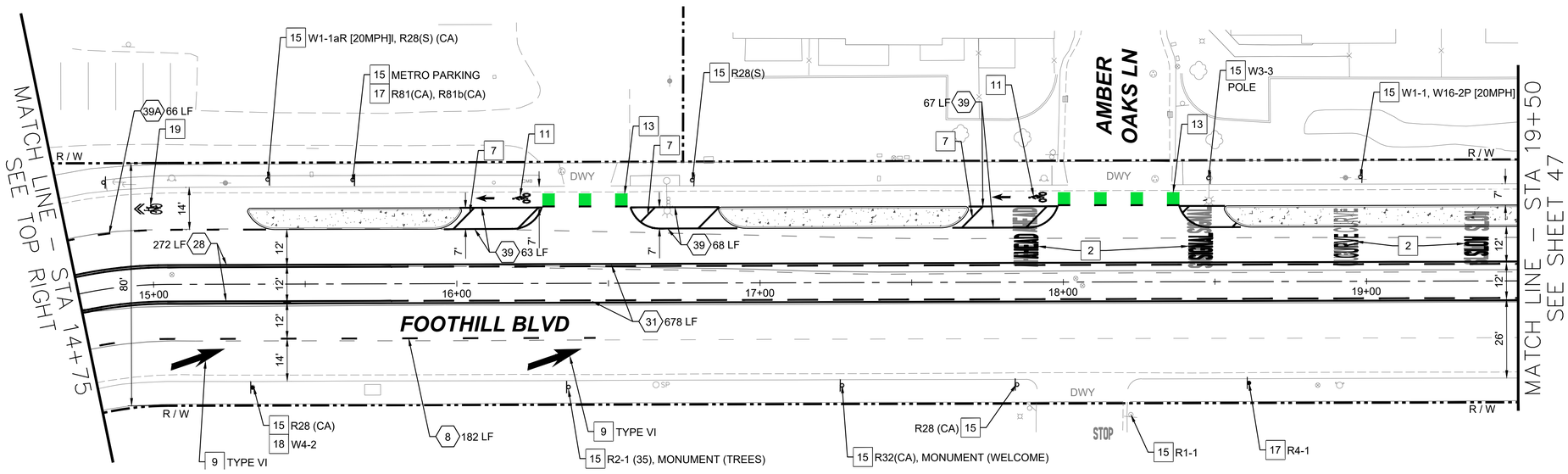
CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
SIGNING AND STRIPING – STA 43+00 TO END

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: MW	Sheet 45of 70
		Date: 7/13/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGV\COG SMP\CAD\01_Plans_Glendora Avenue Segment\2024-065_T-SPM_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:45:10





STRIPING NOTES

1. INSTALL 12" LIMIT LINE PER CALTRANS STD PLAN A24G.
2. INSTALL PAVEMENT MARKING PER CALTRANS STD PLAN A24D.
5. INSTALL CONTINENTAL CROSSWALK PER CALTRANS STD PLAN A24F.
7. INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.
9. INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN
11. INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.
13. INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.
19. INSTALL SHARED ROADWAY BICYCLE SYMBOL PER CALTRANS STD PLAN A24C.
- (XX) INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

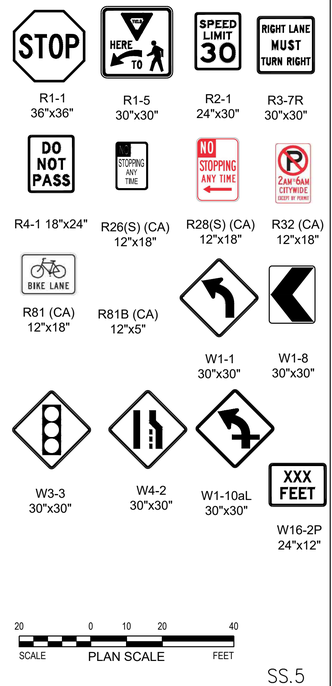
SIGNING NOTES

15. PROTECT IN PLACE EXISTING SIGN.
16. REMOVE EXISTING SIGN.
17. INSTALL SIGN ON NEW POST.
18. INSTALL SIGN ON EXISTING POST.

SIGNING AND STRIPING GENERAL NOTES:

1. ALL CONFLICTING STRIPING, PAVEMENT MARKINGS, LEGENDS, AND RAISED PAVEMENT MARKERS SHALL BE REMOVED BY WET SANDBLASTING OR OTHER APPROVED METHOD AND SHALL NOT DAMAGE THE PAVEMENT.
2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY



20 0 10 20 40
SCALE PLAN SCALE FEET

SS.5

Underground Service Alert
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AT LEAST TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIBED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
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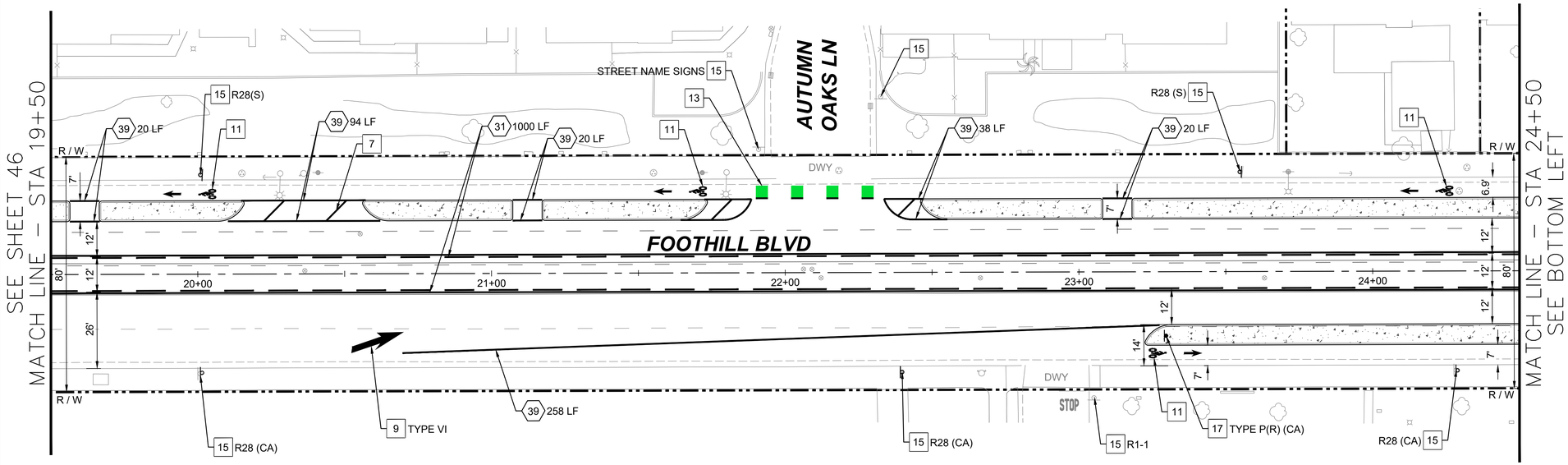
REGISTERED PROFESSIONAL ENGINEER MATTHEW R FRANCHER 73141 TRAFFIC STATE OF CALIFORNIA

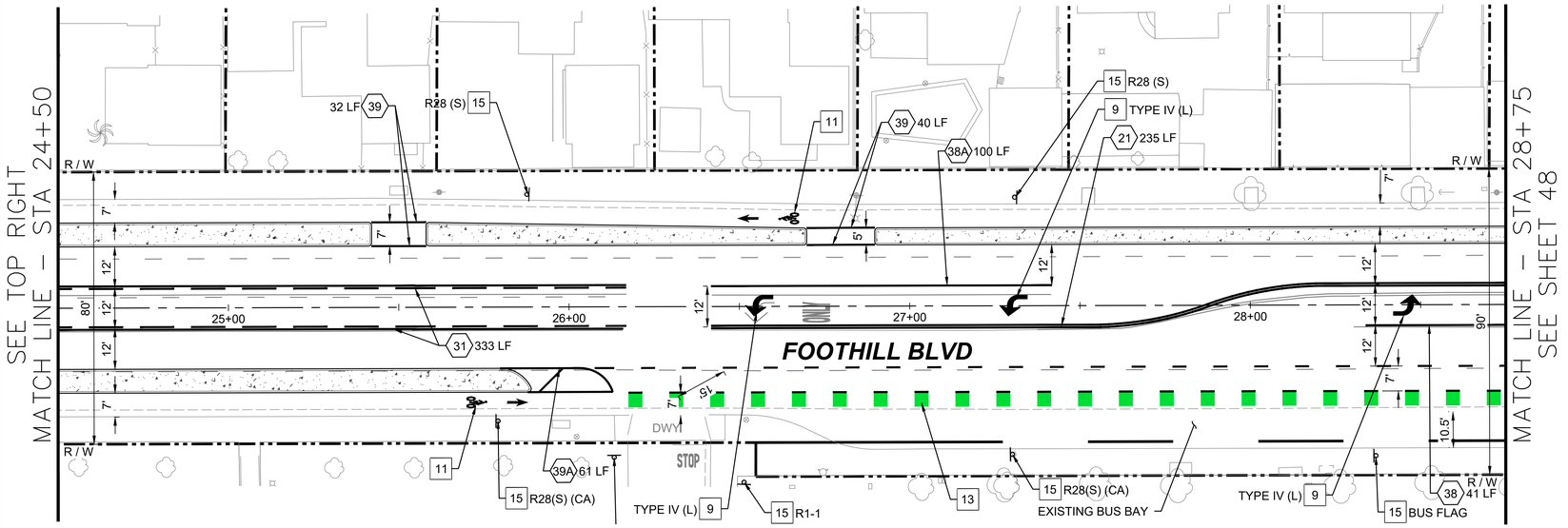
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
SIGNING AND STRIPING – STA 10+00 to STA 19+50

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: ALTA	Sheet 46of 70
		Date: 6/30/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024-252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_T-SPM_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:45:39





STRIPING NOTES

- 7 INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.
- 9 INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN
- 11 INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.
- 13 INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.
- XX INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

SIGNING NOTES

- 15 PROTECT IN PLACE EXISTING SIGN.
- 16 REMOVE EXISTING SIGN.
- 17 INSTALL SIGN ON NEW POST.
- 18 INSTALL SIGN ON EXISTING POST.

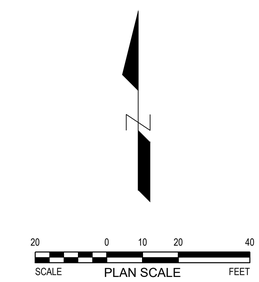
SIGNING AND STRIPING GENERAL NOTES:

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2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY



R1-1 36"x36" | R28 (CA) 12"x18" | R28(S) (CA) 12"x18"



SS.6

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BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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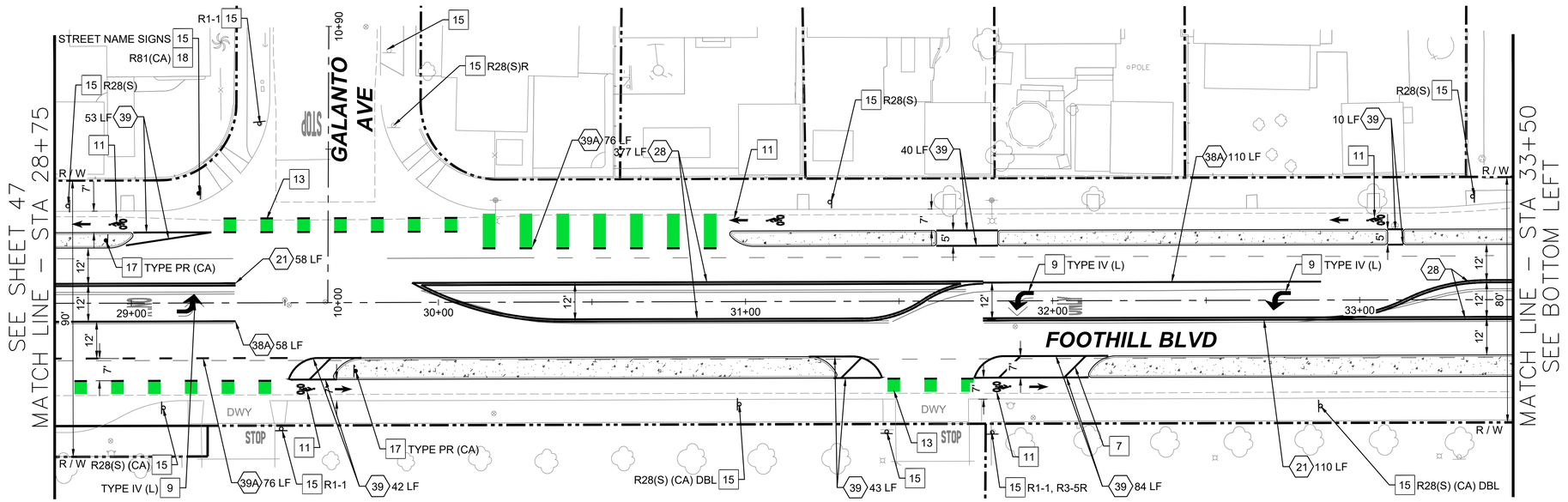
LICENSED PROFESSIONAL ENGINEER MATTHEW R TRALIE No. 73141 TRAFFIC STATE OF CALIFORNIA

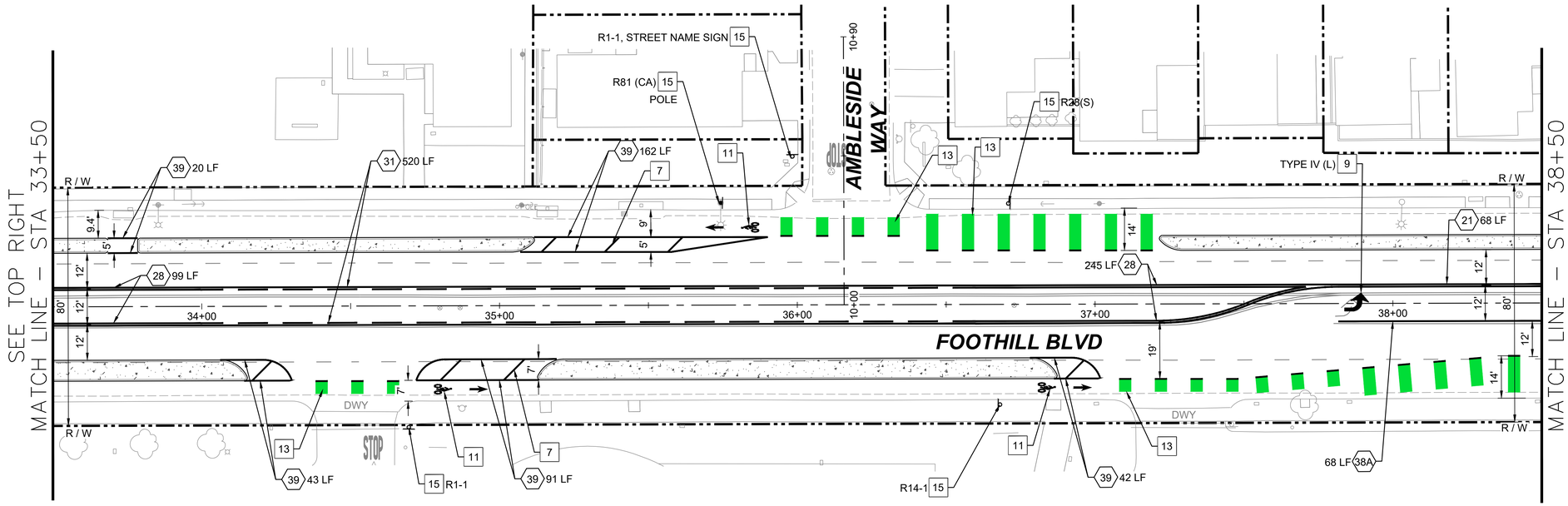
CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
SIGNING AND STRIPING – STA 19+50 to STA 28+75

Approved By:	Plan No's.:	Scale: PER PLAN
City Engineer RCE 7/13/2026 Date	Drawn By: ALTA	Sheet 47of 70
	Date: 6/30/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_T-SPM_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:45:59





STRIPING NOTES

- 7 INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.
- 9 INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN
- 11 INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.
- 13 INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.
- (XX) INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

SIGNING NOTES

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- 16 REMOVE EXISTING SIGN.
- 17 INSTALL SIGN ON NEW POST.
- 18 INSTALL SIGN ON EXISTING POST.

SIGNING AND STRIPING GENERAL NOTES:

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2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY



R1-1 36"x36" | R3-5 30"x36" | R14-1 24"x18"



R81 (CA) 12"x18" | TYPE PR (CA) 6"x18" | R28(S) (CA) 12"x18"

N

20 0 10 20 40
SCALE PLAN SCALE FEET

SS.7

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BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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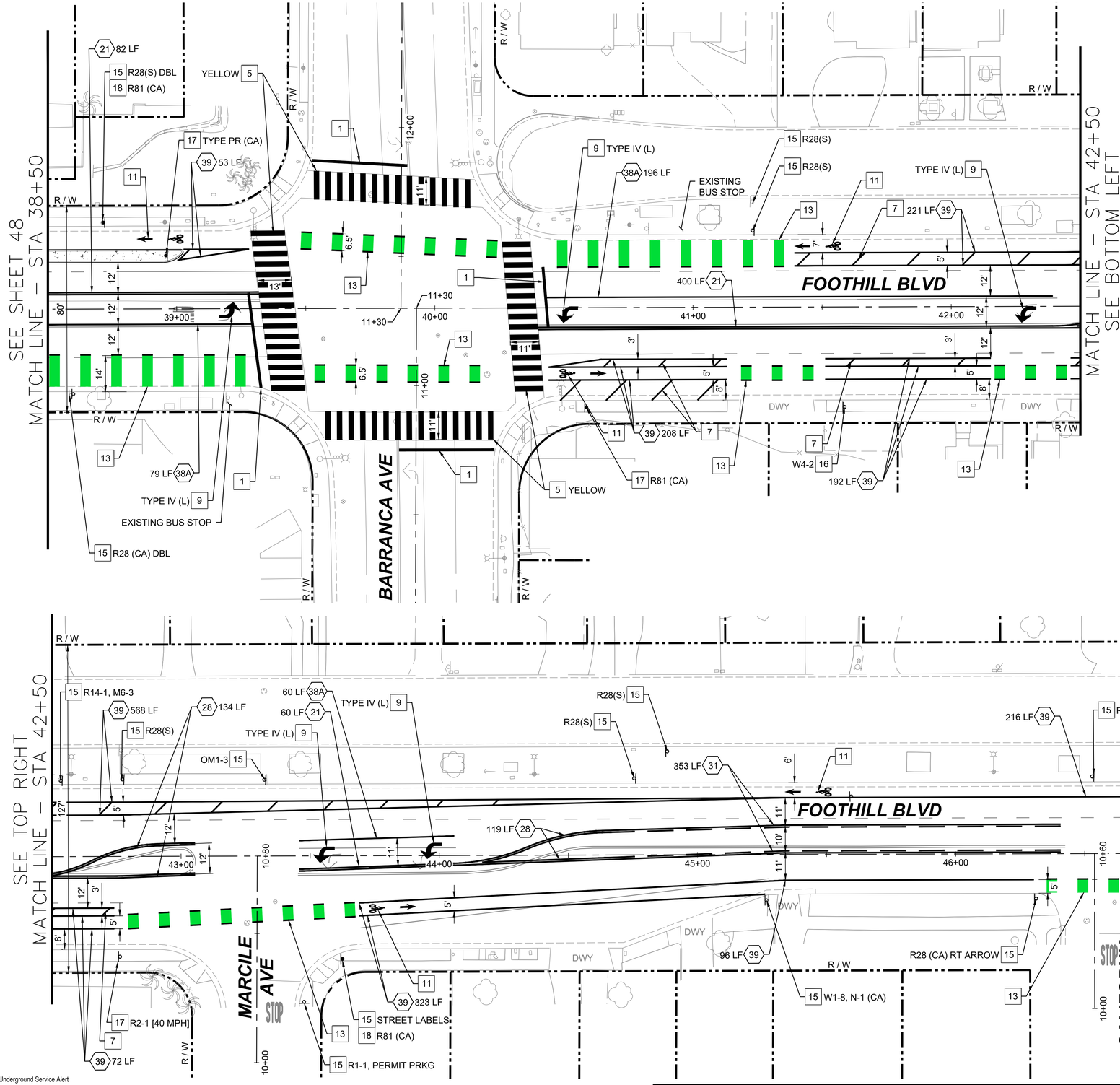
REGISTERED PROFESSIONAL ENGINEER MATTHEW R TRALIMONTE 17451 TRAFFIC STATE OF CALIFORNIA

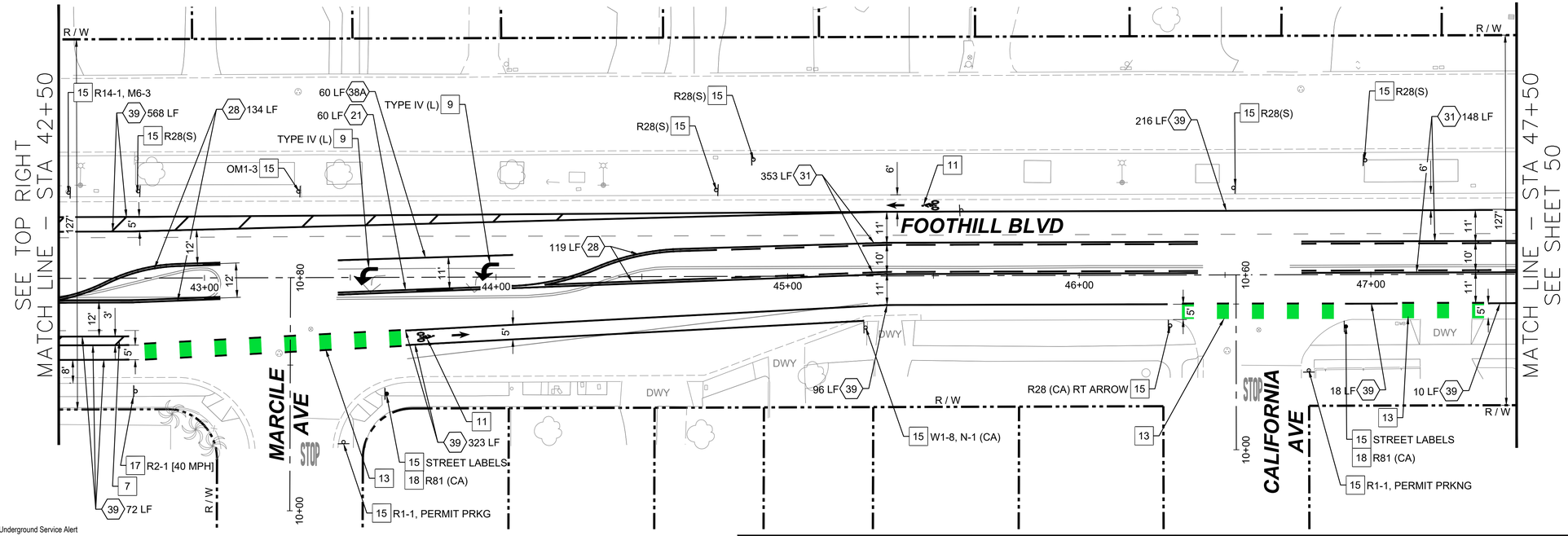
CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
SIGNING AND STRIPING – STA 28+75 to STA 38+50

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: ALTA	Sheet 48of 70
City Engineer RCE / 7/13/2026 Date	Date: 6/30/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_T-SPM_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:46:21





STRIPING NOTES

1. INSTALL 12" LIMIT LINE PER CALTRANS STD PLAN A24G.
5. INSTALL CONTINENTAL CROSSWALK PER CALTRANS STD PLAN A24F.
7. INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.
9. INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN
11. INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.
13. INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.
XX INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

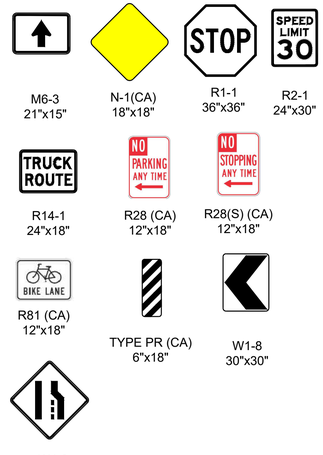
SIGNING NOTES

15. PROTECT IN PLACE EXISTING SIGN.
16. REMOVE EXISTING SIGN.
17. INSTALL SIGN ON NEW POST.
18. INSTALL SIGN ON EXISTING POST.

SIGNING AND STRIPING GENERAL NOTES:

1. ALL CONFLICTING STRIPING, PAVEMENT MARKINGS, LEGENDS, AND RAISED PAVEMENT MARKERS SHALL BE REMOVED BY WET SANDBLASTING OR OTHER APPROVED METHOD AND SHALL NOT DAMAGE THE PAVEMENT.
2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY



N

20 0 10 20 40
SCALE PLAN SCALE FEET

SS.8

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NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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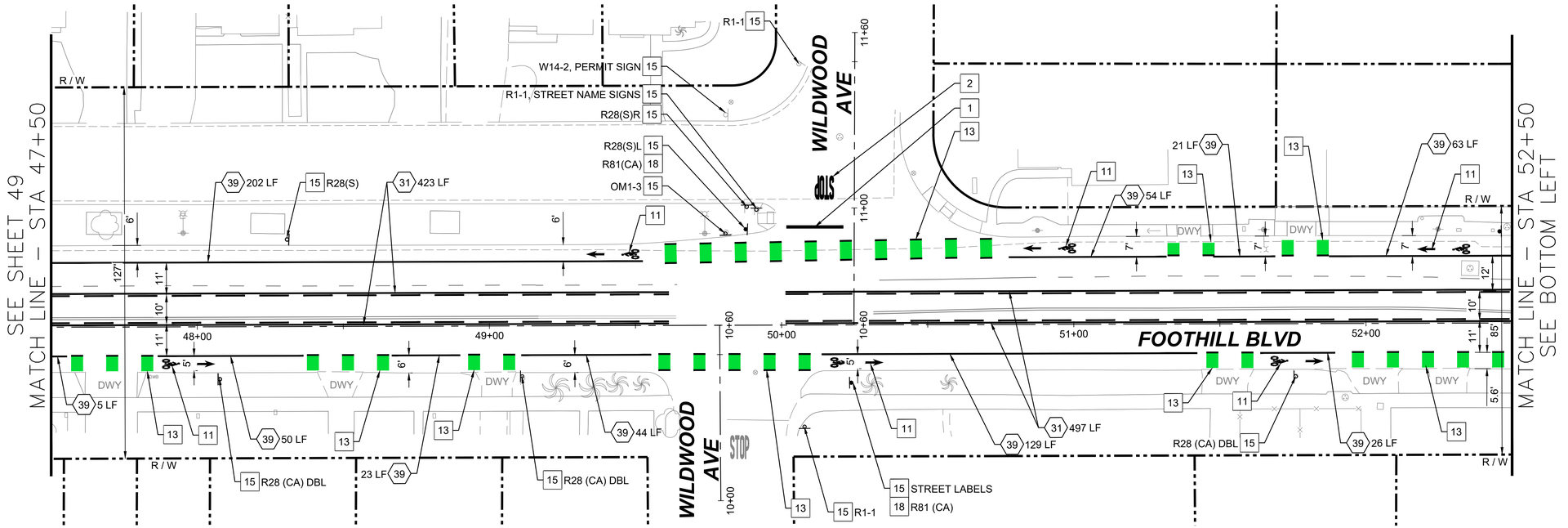
LICENSED PROFESSIONAL ENGINEER MATTHEW R TRALIE 73141 TRAFFIC STATE OF CALIFORNIA

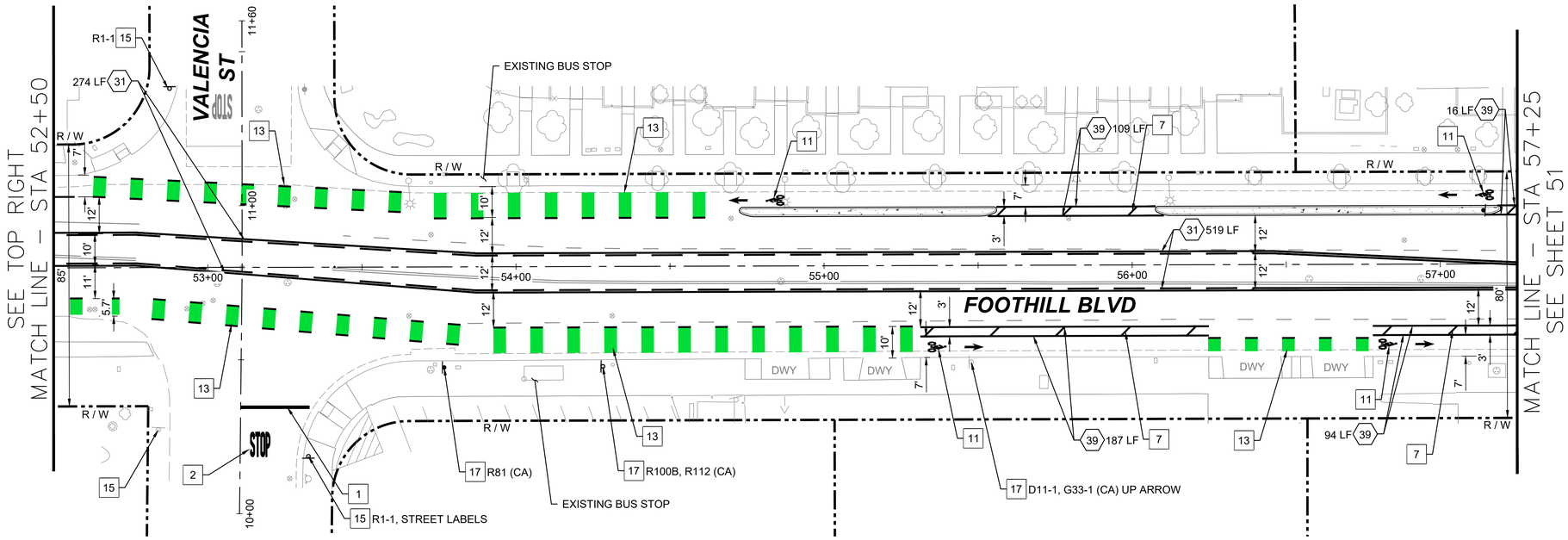
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
SIGNING AND STRIPING – STA 38+50 to STA 47+50

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: ALTA	Sheet 49of 70
		Date: 6/30/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024.252_T-SPM_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:46:45





STRIPING NOTES

1. INSTALL 12" LIMIT LINE PER CALTRANS STD PLAN A24G.
2. INSTALL PAVEMENT MARKING PER CALTRANS STD PLAN A24D.
7. INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.
11. INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.
13. INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.
XX. INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

SIGNING NOTES

15. PROTECT IN PLACE EXISTING SIGN.
16. REMOVE EXISTING SIGN.
17. INSTALL SIGN ON NEW POST.
18. INSTALL SIGN ON EXISTING POST.

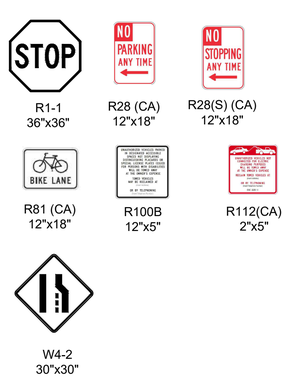
SIGNING AND STRIPING GENERAL NOTES:

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2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS

SIGNS THIS SHEET ONLY



D11-1 24"x18" | G33-1 (CA) 24"x6" | N-1(CA) 18"x18"

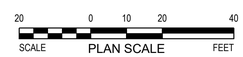


R1-1 36"x36" | R28 (CA) 12"x18" | R28(S) (CA) 12"x18"

R81 (CA) 12"x18" | R100B 12"x5" | R112(CA) 2"x5"

W4-2 30"x30"





SS.9

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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
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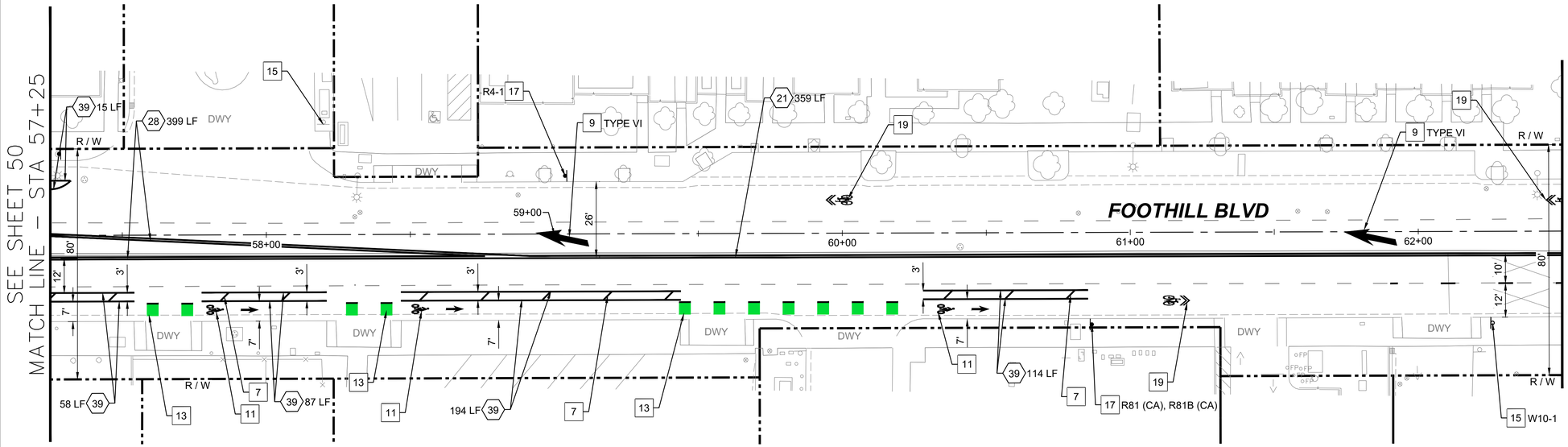
LICENSED PROFESSIONAL ENGINEER MATTHEW R TRALICH No. 31141 TRAFFIC STATE OF CALIFORNIA

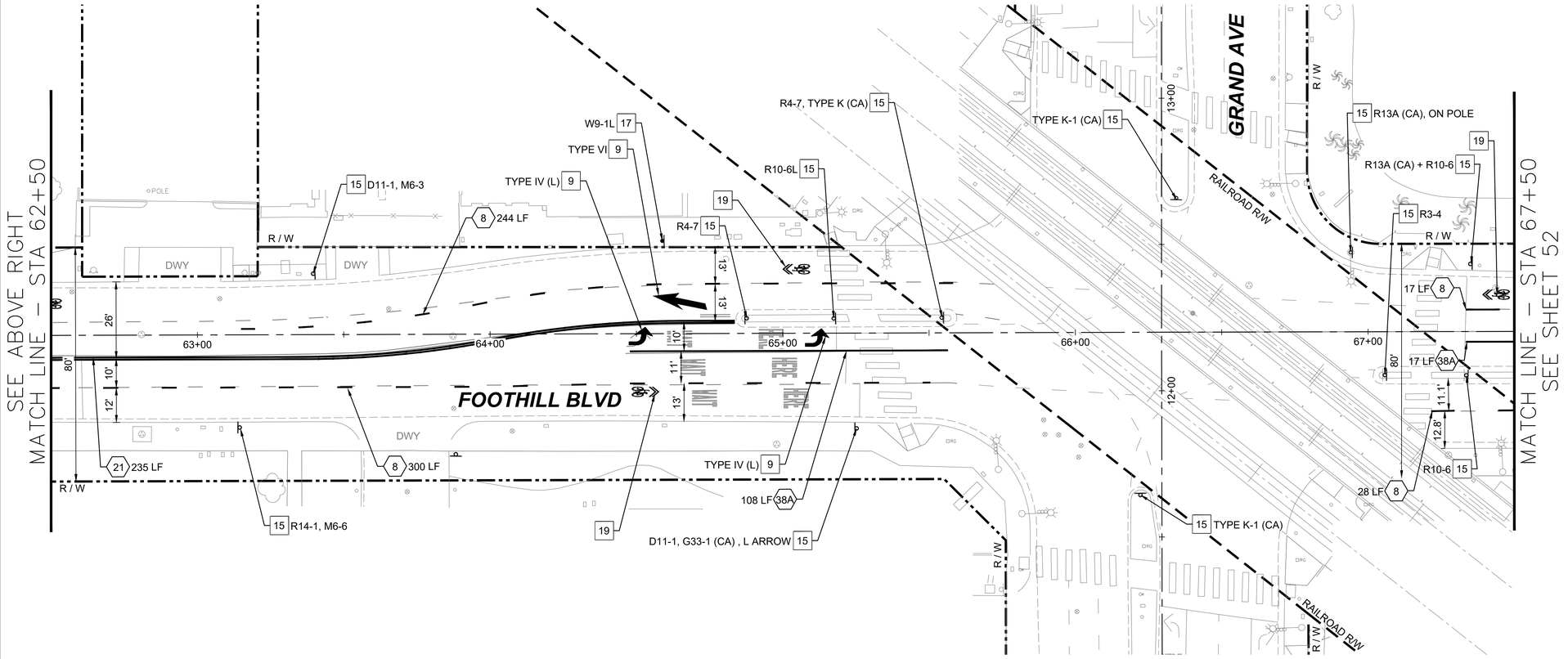
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
SIGNING AND STRIPING – STA 47+50 to STA 57+25

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: ALTA	Sheet 50of 70
		Date: 6/30/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_T-SPM_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:47:04





STRIPING NOTES

7 INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.

9 INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN

11 INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.

13 INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.

19 INSTALL SHARED ROADWAY BICYCLE SYMBOL PER CALTRANS STD PLAN A24C.

XX INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

SIGNING NOTES

15 PROTECT IN PLACE EXISTING SIGN.

16 REMOVE EXISTING SIGN.

17 INSTALL SIGN ON NEW POST.

18 INSTALL SIGN ON EXISTING POST.

SIGNING AND STRIPING GENERAL NOTES:

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2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY



D11-1 24"x18" | G33-1 (CA) 24"x6" | M6-3 21"x15" | M6-6 21"x15"



R3-4 30"x36" | R4-1 18"x24" | R4-7 24"x30" | R10-6 24"x36"



R13A (CA) 30"x30" | R14-1 24"x18" | R81 (CA) 12"x18" | R81B (CA) 12"x5"

TYPE K-1 (CA) 12"x18" | W10-1 30"x30"

SCALE 20 0 10 20 40 FEET — PLAN SCALE

SS.10

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NO.	DATE	DESCRIPTION	BY

BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

alta

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LICENSED PROFESSIONAL ENGINEER — MATTHEW R TRALIE — No. 93141 — TRAFFIC — STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

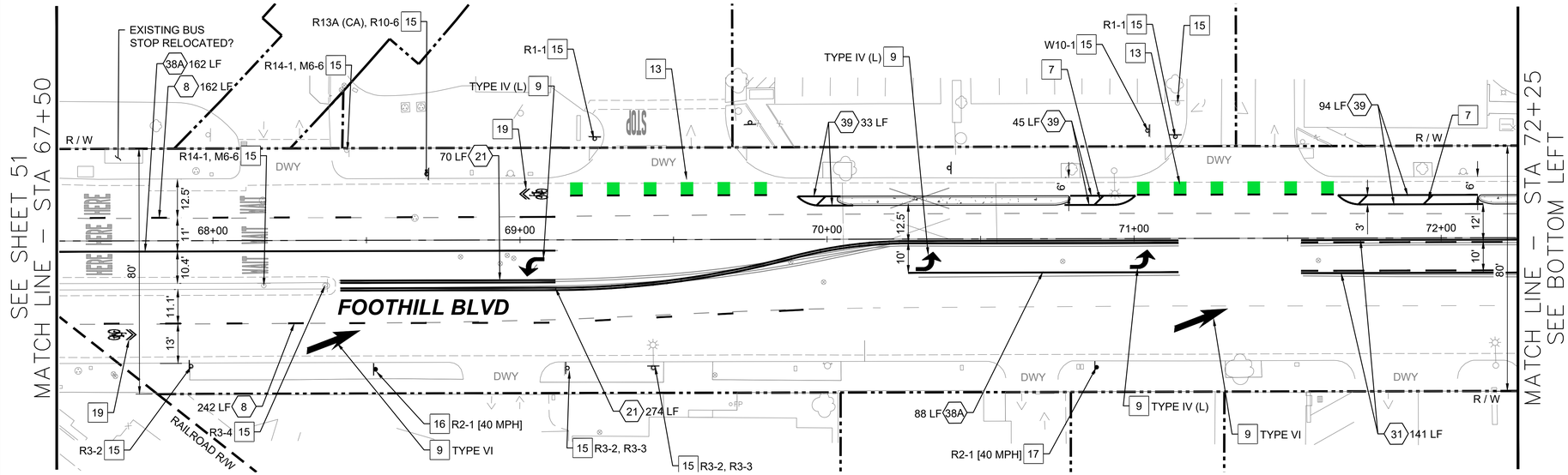
GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
SIGNING AND STRIPING – STA 57+25 to STA 67+50

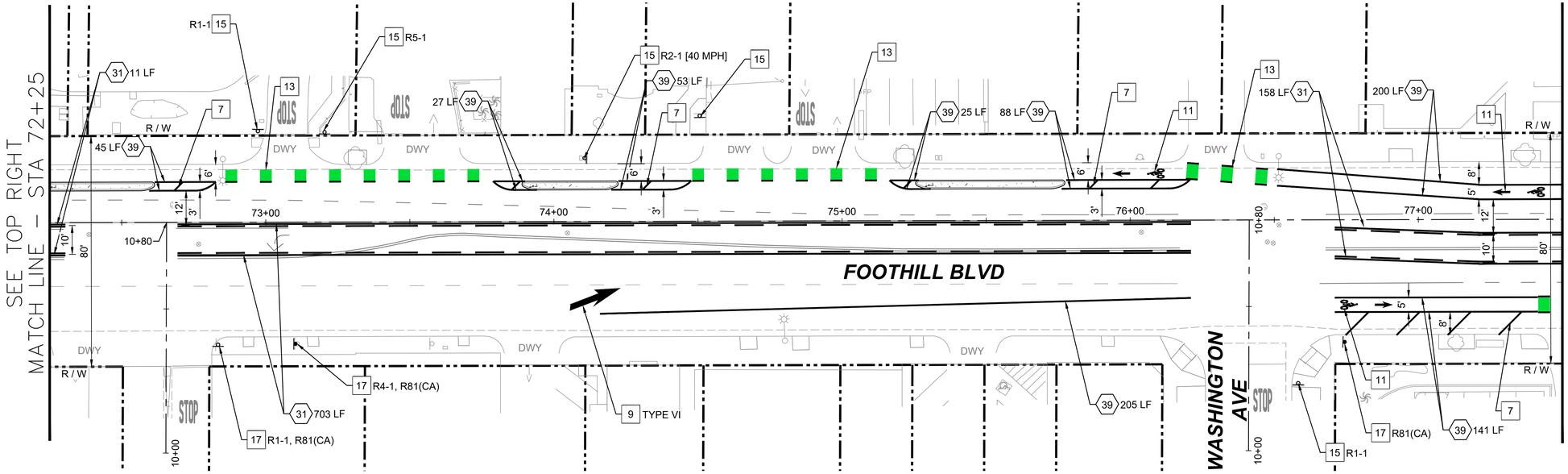
Approved By:

City Engineer RCE — 7/13/2026 Date

Plan No's.:	Scale: PER PLAN
Drawn By: ALTA	Sheet 51 of 70
Date: 6/30/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_T-SPM_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:47:24





STRIPING NOTES

7 INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.

9 INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN

11 INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.

13 INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.

19 INSTALL SHARED ROADWAY BICYCLE SYMBOL PER CALTRANS STD PLAN A24C.

XX INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

SIGNING NOTES

15 PROTECT IN PLACE EXISTING SIGN.

16 REMOVE EXISTING SIGN.

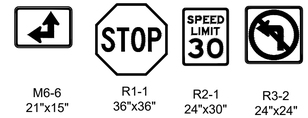
17 INSTALL SIGN ON NEW POST.

18 INSTALL SIGN ON EXISTING POST.

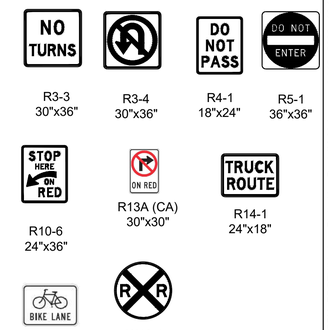
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2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS **TO THE TRAFFIC SIGNALS**

SIGNS THIS SHEET ONLY



M6-6 21"x15" | R1-1 36"x36" | R2-1 24"x30" | R3-2 24"x24"



R3-3 30"x36" | R3-4 30"x36" | R4-1 18"x24" | R5-1 36"x36"

R10-6 24"x36" | R13A (CA) 30"x30" | R14-1 24"x18"

R81 (CA) 12"x18" | W10-1 30"x30"

N

SCALE 20 0 10 20 40 FEET — PLAN SCALE

SS.11

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REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIBED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

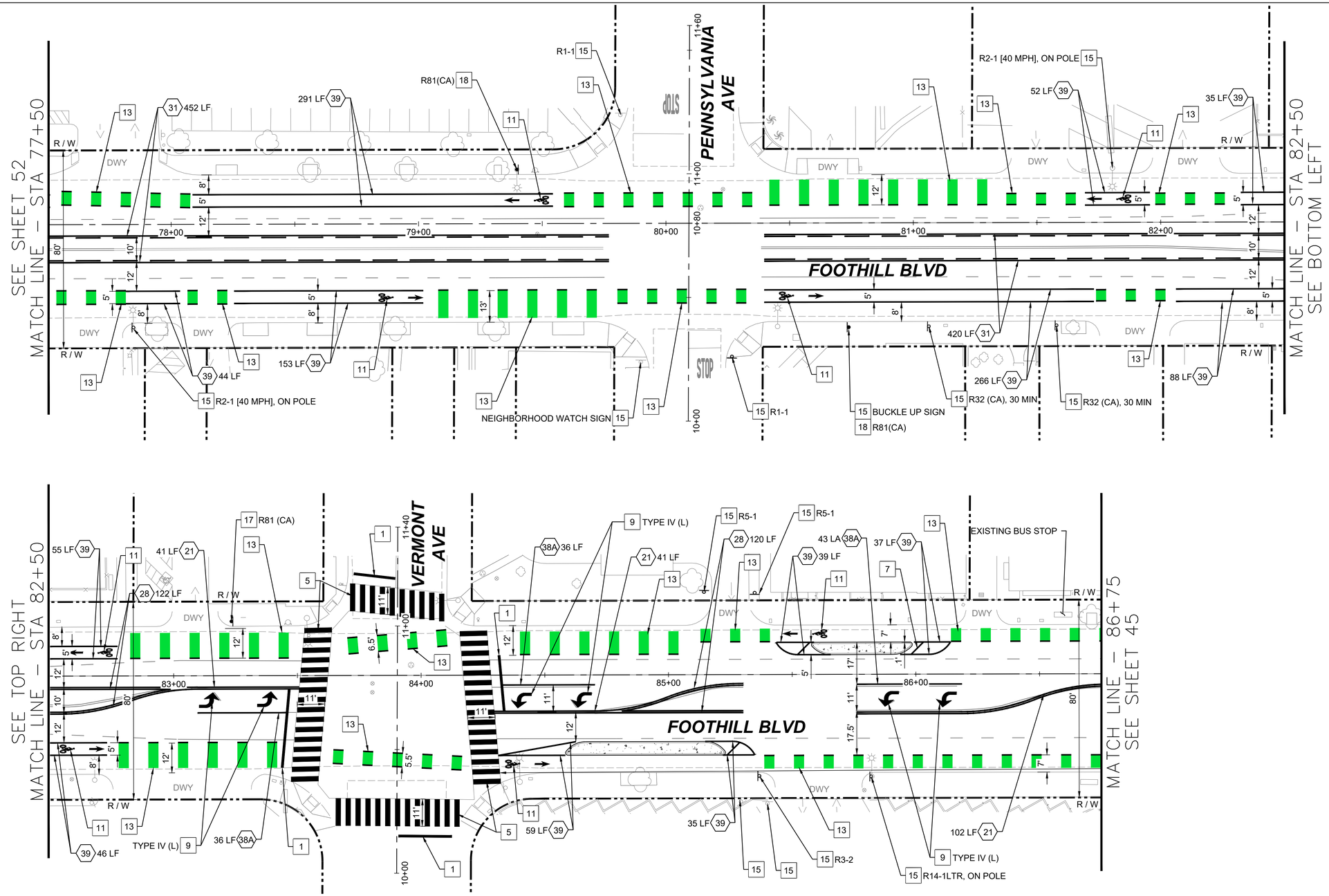
REGISTERED PROFESSIONAL ENGINEER MATTHEW R FRANCHINI 73141 TRAFFIC STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
SIGNING AND STRIPING – STA 67+50 to STA 77+50

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: ALTA	Sheet 52of 70
		Date: 6/30/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.252 Glendora, CA Foothill Blvd Bikeways\CAD\01_Plans\2024-252_T-SPM_FOOTHILL.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:47:45



STRIPING NOTES

1. INSTALL 12" LIMIT LINE PER CALTRANS STD PLAN A24G.
5. INSTALL CONTINENTAL CROSSWALK PER CALTRANS STD PLAN A24F.
7. INSTALL 6" SOLID WHITE STRIPE AT 45 DEGREES AT 15' O.C.
9. INSTALL ARROW PAVEMENT MARKING PER CALTRANS STD. PLAN A24. TYPE PER PLAN
11. INSTALL BICYCLE LANE PAVEMENT MARKINGS PER DETAIL 03 ON SHEET 54.
13. INSTALL BICYCLE LANE CONFLICT ZONE MARKINGS PER DETAIL 01 ON SHEET 54.
(XX) INSTALL STRIPING DETAIL NUMBER PER CALTRANS STD, PLANS A20A-A20E

SIGNING NOTES

15. PROTECT IN PLACE EXISTING SIGN.
16. REMOVE EXISTING SIGN.
17. INSTALL SIGN ON NEW POST.
18. INSTALL SIGN ON EXISTING POST.

SIGNING AND STRIPING GENERAL NOTES:

1. ALL CONFLICTING STRIPING, PAVEMENT MARKINGS, LEGENDS, AND RAISED PAVEMENT MARKERS SHALL BE REMOVED BY WET SANDBLASTING OR OTHER APPROVED METHOD AND SHALL NOT DAMAGE THE PAVEMENT.
2. SEE TRAFFIC SIGNAL MODIFICATION SHEETS FOR IMPROVEMENTS TO THE TRAFFIC SIGNALS

SIGNS THIS SHEET ONLY



R1-1 36"x36" | R2-1 24"x30" | R3-2 24"x24" | R5-1 36"x36"



R14-1 24"x18" | R81 (CA) 12"x18" | R32 (CA) 12"x18"

N

20 0 10 20 40
SCALE PLAN SCALE FEET

SS.12

Underground Service Alert
DIGALERT
DIAL TOLL FREE 1-800-422-4133 AT LEAST TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

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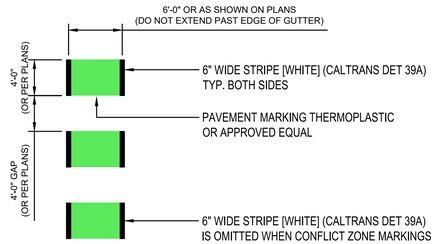
LICENSED PROFESSIONAL ENGINEER MATTHEW R TRAUTICH 73141 TRAFFIC STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

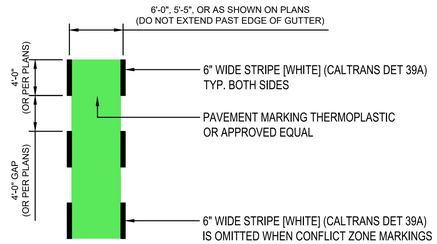
GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
SIGNING AND STRIPING – STA 77+50 to STA 86+75

Approved By:	Plan No's.:	Scale: PER PLAN
City Engineer RCE 7/13/2026 Date	Drawn By: ALTA	Sheet 53of 70
	Date: 6/30/26	File No.

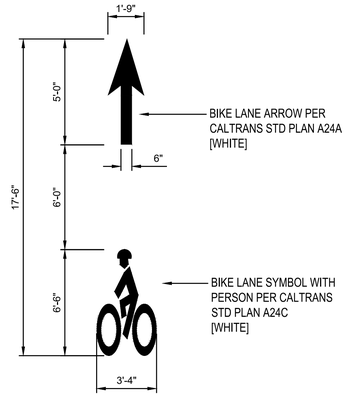
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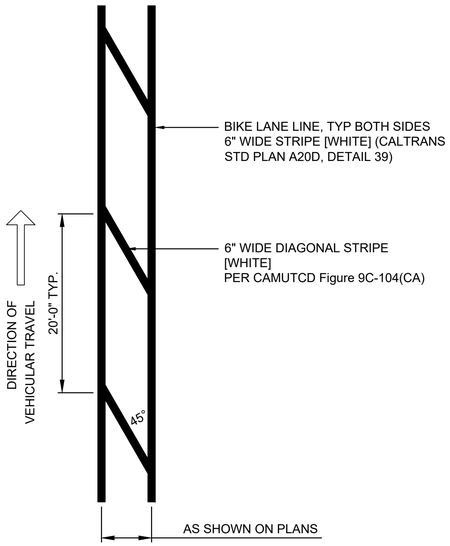
01 BICYCLE LANE CONFLICT ZONE MARKING
NO SCALE



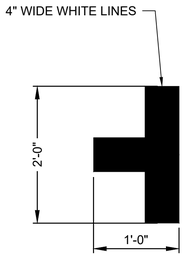
02 BICYCLE DRIVEWAY APPROACH CONFLICT ZONE MARKING
NO SCALE



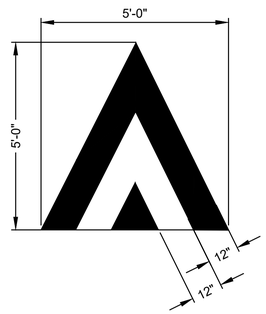
03 BICYCLE LANE PAVEMENT MARKING
NO SCALE



04 BICYCLE BUFFER MARKING
NO SCALE



06 PARKING SPACE MARKINGS
NO SCALE



07 CHEVRON MARKING
NO SCALE

SSD.1

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com

REGISTERED PROFESSIONAL ENGINEER
MATTHEW R FRALEY
No. 31141
TRAFFIC
STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE & FOOTHILL BOULEVARD
SIGNING & STRIPING DETAILS

Approved By:	Plan No's.:	Scale: PER PLAN
City Engineer RCE / 7/13/2026 Date	Drawn By: ALTA	Sheet 54of 70
	Date: 7/13/2026	File No.

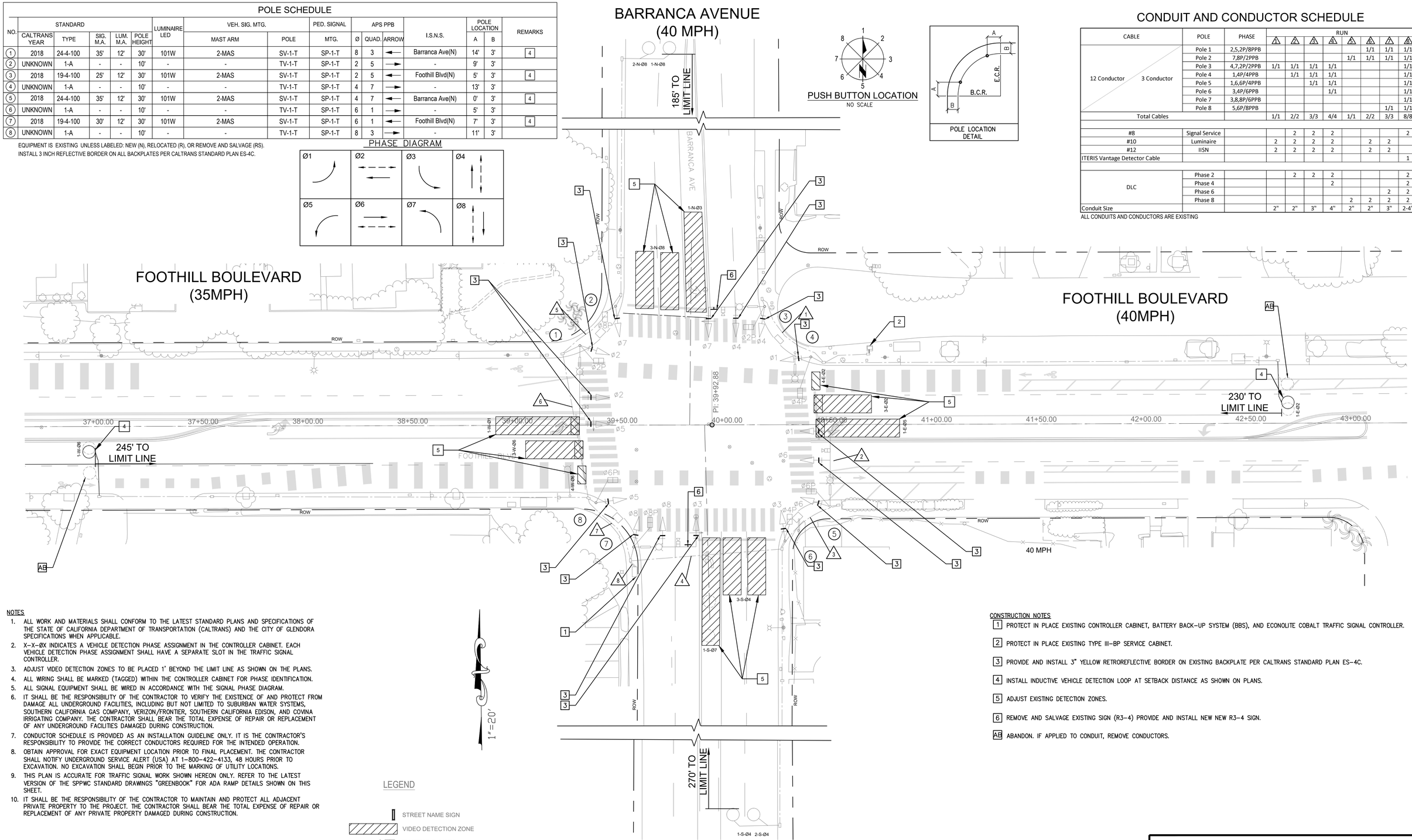
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POLE SCHEDULE

NO.	STANDARD					LUMINAIRE LED	VEH. SIG. MTG.		PED. SIGNAL	APS PPB			I.S.N.S.	POLE LOCATION		REMARKS
	CALTRANS YEAR	TYPE	SIG. M.A.	LUM. M.A.	POLE HEIGHT		MAST ARM	POLE	MTG.	Ø	QUAD.	ARROW		A	B	
1	2018	24-4-100	35'	12'	30'	101W	2-MAS	SV-1-T	SP-1-T	8	3	←	Barranca Ave(N)	14'	3'	4
2	UNKNOWN	1-A	-	-	10'	-	-	TV-1-T	SP-1-T	2	5	→	-	9'	3'	
3	2018	19-4-100	25'	12'	30'	101W	2-MAS	SV-1-T	SP-1-T	2	5	←	Foothill Blvd(N)	5'	3'	4
4	UNKNOWN	1-A	-	-	10'	-	-	TV-1-T	SP-1-T	4	7	→	-	13'	3'	
5	2018	24-4-100	35'	12'	30'	101W	2-MAS	SV-1-T	SP-1-T	4	7	←	Barranca Ave(N)	0'	3'	4
6	UNKNOWN	1-A	-	-	10'	-	-	TV-1-T	SP-1-T	6	1	→	-	5'	3'	
7	2018	19-4-100	30'	12'	30'	101W	2-MAS	SV-1-T	SP-1-T	6	1	←	Foothill Blvd(N)	7'	3'	4
8	UNKNOWN	1-A	-	-	10'	-	-	TV-1-T	SP-1-T	8	3	→	-	11'	3'	

EQUIPMENT IS EXISTING UNLESS LABELED: NEW (N), RELOCATED (R), OR REMOVE AND SALVAGE (RS).
INSTALL 3 INCH REFLECTIVE BORDER ON ALL BACKPLATES PER CALTRANS STANDARD PLAN ES-4C.

PHASE DIAGRAM



PUSH BUTTON LOCATION

NO SCALE

POLE LOCATION DETAIL

CONDUIT AND CONDUCTOR SCHEDULE

CABLE	POLE	PHASE	RUN							
			1	2	3	4	5	6	7	8
12 Conductor / 3 Conductor	Pole 1	2,5,2P/8PPB						1/1	1/1	1/1
	Pole 2	7,8P/2PPB					1/1	1/1	1/1	1/1
	Pole 3	4,7,2P/2PPB	1/1	1/1	1/1	1/1				1/1
	Pole 4	1,4P/4PPB		1/1	1/1	1/1				1/1
	Pole 5	1,6,6P/4PPB			1/1	1/1				1/1
	Pole 6	3,4P/6PPB				1/1				1/1
	Pole 7	3,8,8P/6PPB								1/1
	Pole 8	5,6P/8PPB							1/1	1/1
Total Cables			1/1	2/2	3/3	4/4	1/1	2/2	3/3	8/8
#8	Signal Service			2	2	2				2
#10	Luminaire		2	2	2	2		2	2	
#12	IISN		2	2	2	2		2	2	
ITERIS Vantage Detector Cable										1
DLC	Phase 2			2	2	2				2
	Phase 4					2				2
	Phase 6								2	2
	Phase 8						2	2	2	2
Conduit Size			2"	2"	3"	4"	2"	2"	3"	2-4"

ALL CONDUITS AND CONDUCTORS ARE EXISTING

NOTES

1. ALL WORK AND MATERIALS SHALL CONFORM TO THE LATEST STANDARD PLANS AND SPECIFICATIONS OF THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) AND THE CITY OF GLENDORA SPECIFICATIONS WHEN APPLICABLE.
2. X-X-ØX INDICATES A VEHICLE DETECTION PHASE ASSIGNMENT IN THE CONTROLLER CABINET. EACH VEHICLE DETECTION PHASE ASSIGNMENT SHALL HAVE A SEPARATE SLOT IN THE TRAFFIC SIGNAL CONTROLLER.
3. ADJUST VIDEO DETECTION ZONES TO BE PLACED 1' BEYOND THE LIMIT LINE AS SHOWN ON THE PLANS.
4. ALL WIRING SHALL BE MARKED (TAGGED) WITHIN THE CONTROLLER CABINET FOR PHASE IDENTIFICATION.
5. ALL SIGNAL EQUIPMENT SHALL BE WIRED IN ACCORDANCE WITH THE SIGNAL PHASE DIAGRAM.
6. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE EXISTENCE OF AND PROTECT FROM DAMAGE ALL UNDERGROUND FACILITIES, INCLUDING BUT NOT LIMITED TO SUBURBAN WATER SYSTEMS, SOUTHERN CALIFORNIA GAS COMPANY, VERIZON/FRONTIER, SOUTHERN CALIFORNIA EDISON, AND COVINA IRRIGATING COMPANY. THE CONTRACTOR SHALL BEAR THE TOTAL EXPENSE OF REPAIR OR REPLACEMENT OF ANY UNDERGROUND FACILITIES DAMAGED DURING CONSTRUCTION.
7. CONDUCTOR SCHEDULE IS PROVIDED AS AN INSTALLATION GUIDELINE ONLY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE THE CORRECT CONDUCTORS REQUIRED FOR THE INTENDED OPERATION.
8. OBTAIN APPROVAL FOR EXACT EQUIPMENT LOCATION PRIOR TO FINAL PLACEMENT. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (USA) AT 1-800-422-4133, 48 HOURS PRIOR TO EXCAVATION. NO EXCAVATION SHALL BEGIN PRIOR TO THE MARKING OF UTILITY LOCATIONS.
9. THIS PLAN IS ACCURATE FOR TRAFFIC SIGNAL WORK SHOWN HEREON ONLY. REFER TO THE LATEST VERSION OF THE SPPWC STANDARD DRAWINGS "GREENBOOK" FOR ADA RAMP DETAILS SHOWN ON THIS SHEET.
10. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO MAINTAIN AND PROTECT ALL ADJACENT PRIVATE PROPERTY TO THE PROJECT. THE CONTRACTOR SHALL BEAR THE TOTAL EXPENSE OF REPAIR OR REPLACEMENT OF ANY PRIVATE PROPERTY DAMAGED DURING CONSTRUCTION.

LEGEND

- STREET NAME SIGN
- VIDEO DETECTION ZONE
- EXISTING CAMERA
- EXISTING LOOP DETECTOR
- ABANDONED LOOP DETECTOR
- PROPOSED LOOP DETECTOR

CONSTRUCTION NOTES

1. PROTECT IN PLACE EXISTING CONTROLLER CABINET, BATTERY BACK-UP SYSTEM (BBS), AND ECONOLITE COBALT TRAFFIC SIGNAL CONTROLLER.
2. PROTECT IN PLACE EXISTING TYPE III-BP SERVICE CABINET.
3. PROVIDE AND INSTALL 3" YELLOW RETROREFLECTIVE BORDER ON EXISTING BACKPLATE PER CALTRANS STANDARD PLAN ES-4C.
4. INSTALL INDUCTIVE VEHICLE DETECTION LOOP AT SETBACK DISTANCE AS SHOWN ON PLANS.
5. ADJUST EXISTING DETECTION ZONES.
6. REMOVE AND SALVAGE EXISTING SIGN (R3-4) PROVIDE AND INSTALL NEW NEW R3-4 SIGN.
- AB. ABANDON. IF APPLIED TO CONDUIT, REMOVE CONDUCTORS.

DIGALERT
CALL 811
AT LEAST TWO DAYS BEFORE YOU DIG
UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK
XXX

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com
ARDURRA
COLLABORATE. INNOVATE. CREATE.

RECORDED PROFESSIONAL ENGINEER
JENNIFER ROSALES
No. 2761
Exp. 3/31/27
STATE OF CALIFORNIA
CIVIL
7-2-2026

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
TRAFFIC SIGNAL MODIFICATION PLAN

Approved By:	Plan No's.:	Scale: 1" = 20'
	Drawn By: ADP	Sheet 55 of 70
City Engineer RCE / Date	Date: 7/2/26	File No.

POLE SCHEDULE

NO.	STANDARD					LUMINAIRE LED	VEH. SIG. MTG.		PED. SIGNAL	APS PPB			I.S.N.S.	POLE LOCATION		REMARKS
	CALTRANS YEAR	TYPE	SIG. M.A.	LUM. M.A.	POLE HEIGHT		MAST ARM	POLE	MTG.	Ø	QUAD.	ARROW		A	B	
1	1975	17	20'	12'	28'-6"	87W(N)	MAS	SV-1-T(N) SV-1-T(RS)	SP-1-T	4	3	←	Vermont Ave(N)	8'	4'	4
2	1975	1-A	-	-	10'	-	-	TV-1-T	SP-1-T	2	5	←	-	7'	3'	
3	1975	15	-	12'	28'-6"	87W(N)	-	SV-1-T	SP-1-T	2	5	←	-	9'	5'	4
4	1975	1-A	-	-	10'	-	-	TV-1-T	SP-1-T	4	7	→	-	3.5'	2'	
5	1975	17	20'	12'	28'-6"	87W(N)	MAS	SV-1-T(N) SV-1-T(RS)	SP-1-T	4	7	←	Vermont Ave(N)	11'	4'	4
6	1975	1-A	-	-	10'	-	-	TV-1-T	SP-1-T	2	1	→	-	14'	2.5'	
7	1975	15	-	12'	28'-6"	87W(N)	-	SV-1-T	SP-1-T	2	1	←	-	19.5'	6'	4
8	1975	1-A	-	-	10'	-	-	TV-1-T(N) TV-1(RS)	SP-1-T	4	3	→	-	7.5'	3'	
9	UNKNOWN	2 POST														

EQUIPMENT IS EXISTING UNLESS LABELED: NEW (N), RELOCATED (R), OR REMOVE AND SALVAGE (RS).
INSTALL 3 INCH REFLECTIVE BORDER ON ALL BACKPLATES PER CALTRANS STANDARD PLAN ES-4C.

PHASE DIAGRAM

Ø1 NOT USED	Ø2	Ø3 NOT USED	Ø4
Ø5 NOT USED	Ø6 NOT USED	Ø7 NOT USED	Ø8 NOT USED

VERMONT AVENUE (25MPH)

PUSH BUTTON LOCATION
NO SCALE

POLE LOCATION DETAIL

EX. SERVICE FEED POINT – P.P. No. 155017 E.

EX. 2" CONDUIT TO SERVICE

PROTECT IN PLACE UNKNOWN DEVICE ON LUMINAIRE MAST ARM

1"=20'

FOOTHILL BOULEVARD (40MPH)

230' TO LIMIT LINE

SEE GLENDORA TRAFFIC SIGNAL PLAN

FOOTHILL BOULEVARD (40MPH)

230' TO LIMIT LINE

CONDUIT AND CONDUCTOR SCHEDULE

CABLE	POLE	PHASE	RUN							
			1	2	3	4	5	6	7	8
12 Conductor / 3 Conductor	Pole 1	2,2P/4PPB				1/1	1/1	1/1	1/1	1/1
	Pole 2	4,4P/2PPB				1/1	1/1	1/1		1/1
	Pole 3	4,4P/2PPB				1/1	1/1			1/1
	Pole 4	2,2P/4PPB				1/1	1/1			1/1
	Pole 5	2,2P				1/0				1/0
	Pole 6	4,4P/2PPB			1/1					1/1
	Pole 7	4,4P/2PPB		1/1	1/1					1/1
	Pole 8	2,2P/4PPB	1/1	1/1	1/1					1/1
	Pole 9	4PPB				0/1				0/1
Total Cables			1/1	2/2	3/3	5/5	4/4	2/2	1/1	8/8
#8	Signal Service									
#10	Signal Power		1	1	1	1	1	1	1	1
#10	Luminaire			2	2	2	2	2	2	2
#10	Ground			1	1	1	1	1	1	1
#12	IISN					2	2	2	2	2
Gridsmart Cat5e						1(N)				1(N)
Interconnect #14						4				4
DLC	Phase 2		1	1	1	1	1			2
Conduit Size			2"	2"	2.5"	2.5"	2.5"	2"	1.5"	4"

ALL EXISTING UNLESS NOTED
N=NEW

NOTES

1. ALL WORK AND MATERIALS SHALL CONFORM TO THE LATEST STANDARD PLANS AND SPECIFICATIONS OF THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) AND THE CITY OF GLENDORA SPECIFICATIONS WHEN APPLICABLE.
2. X–X–ØX INDICATES A VEHICLE DETECTION PHASE ASSIGNMENT IN THE CONTROLLER CABINET. EACH VEHICLE DETECTION PHASE ASSIGNMENT SHALL HAVE A SEPARATE SLOT IN THE TRAFFIC SIGNAL CONTROLLER.
3. ADJUST VIDEO DETECTION ZONES TO BE PLACED 1' BEYOND THE LIMIT LINE AS SHOWN ON THE PLANS.
4. ALL WIRING SHALL BE MARKED (TAGGED) WITHIN THE CONTROLLER CABINET FOR PHASE IDENTIFICATION.
5. ALL SIGNAL EQUIPMENT SHALL BE WIRED IN ACCORDANCE WITH THE SIGNAL PHASE DIAGRAM.
6. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE EXISTENCE OF AND PROTECT FROM DAMAGE ALL UNDERGROUND FACILITIES, INCLUDING BUT NOT LIMITED TO SUBURBAN WATER SYSTEMS, SOUTHERN CALIFORNIA GAS COMPANY, VERIZON/FRONTIER, SOUTHERN CALIFORNIA EDISON, AND COVINA IRRIGATING COMPANY. THE CONTRACTOR SHALL BEAR THE TOTAL EXPENSE OF REPAIR OR REPLACEMENT OF ANY UNDERGROUND FACILITIES DAMAGED DURING CONSTRUCTION.
7. CONDUCTOR SCHEDULE IS PROVIDED AS AN INSTALLATION GUIDELINE ONLY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE THE CORRECT CONDUCTORS REQUIRED FOR THE INTENDED OPERATION.
8. OBTAIN APPROVAL FOR EXACT EQUIPMENT LOCATION PRIOR TO FINAL PLACEMENT. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (USA) AT 1–800–422–4133, 48 HOURS PRIOR TO EXCAVATION. NO EXCAVATION SHALL BEGIN PRIOR TO THE MARKING OF UTILITY LOCATIONS.
9. THIS PLAN IS ACCURATE FOR TRAFFIC SIGNAL WORK SHOWN HEREON ONLY. REFER TO THE LATEST VERSION OF THE SPPWC STANDARD DRAWINGS "GREENBOOK" FOR ADA RAMP DETAILS SHOWN ON THIS SHEET.
10. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO MAINTAIN AND PROTECT ALL ADJACENT PRIVATE PROPERTY TO THE PROJECT. THE CONTRACTOR SHALL BEAR THE TOTAL EXPENSE OF REPAIR OR REPLACEMENT OF ANY PRIVATE PROPERTY DAMAGED DURING CONSTRUCTION.

CONSTRUCTION NOTES

1. EXISTING CONTROLLER CABINET, CONTROLLER, SERVICE. PROVIDE AND INSTALL SHELF–MOUNTED GRIDSMART GS3 PROCESSOR.
2. PROVIDE AND INSTALL GRIDSMART FE3 CAMERA ON LUMINAIRE MAST ARM.
3. REMOVE AND SALVAGE EXISTING 8" SIGNAL HEAD. PROVIDE AND INSTALL 12" SIGNAL HEAD PER EQUIPMENT SCHEDULE.
4. REMOVE AND SALVAGE EXISTING LUMINAIRE. PROVIDE AND INSTALL NEW LED LUMINAIRE.
5. PROVIDE AND INSTALL 3" YELLOW RETROREFLECTIVE BORDER ON EXISTING BACKPLATE PER CALTRANS STANDARD PLAN ES–4C.
6. REMOVE AND SALVAGE EXISTING STREET NAME SIGN (SNS) PROVIDE AND INSTALL NEW SNS PER CURRENT CITY STANDARD.
7. INSTALL INDUCTIVE VEHICLE DETECTION LOOP AT SETBACK DISTANCE AS SHOWN ON PLANS.
AB. ABANDON. IF APPLIED TO CONDUIT, REMOVE CONDUCTORS.

LEGEND

- STREET NAME SIGN
- VIDEO DETECTION ZONE
- CAMERA
- NEW LOOP DETECTOR
- ABANDONED LOOP DETECTOR

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CALL 811
AT LEAST TWO DAYS BEFORE YOU DIG
UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK
XXX

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REGISTERED PROFESSIONAL ENGINEER
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No. 2761
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STATE OF CALIFORNIA
7-2-2026

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
TRAFFIC SIGNAL MODIFICATION PLAN

Approved By:
City Engineer RCE Date

Plan No's.:
Scale: 1" = 20'
Drawn By: ADP
Sheet 56 of 70
Date: 7/2/26
File No.

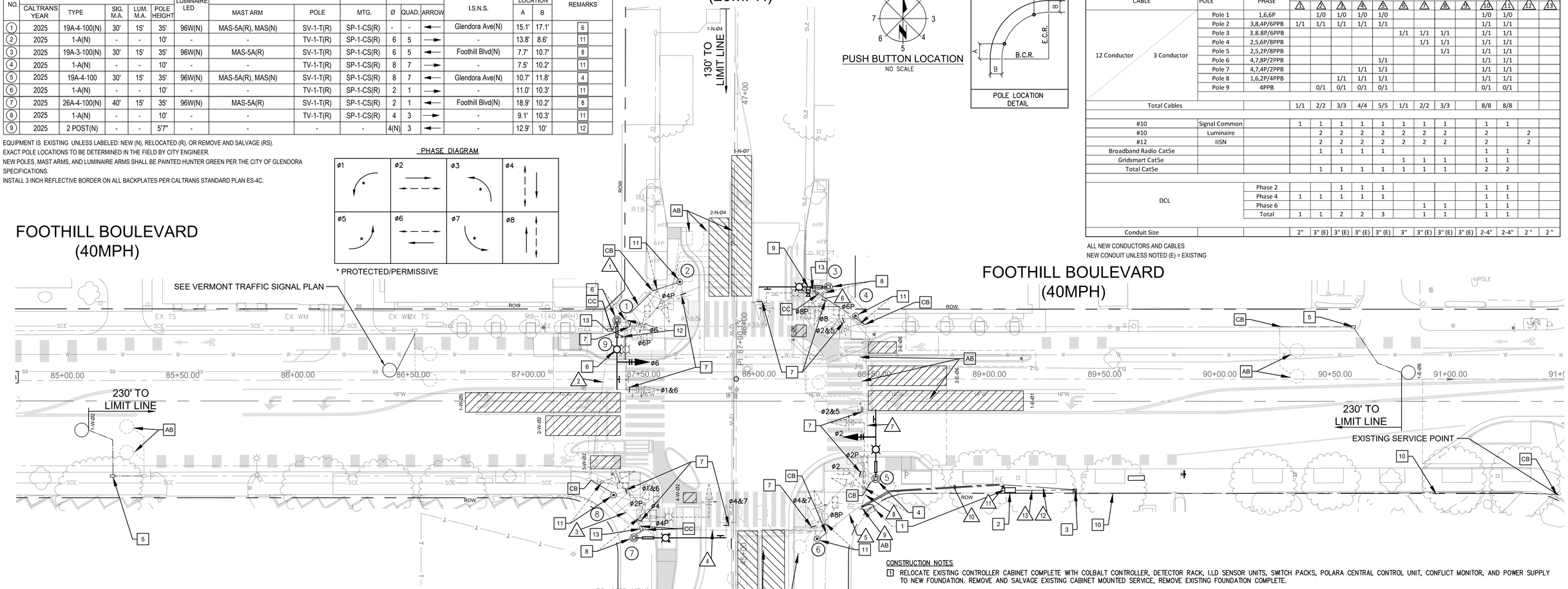
POLE SCHEDULE

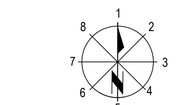
NO.	STANDARD					LUMINAIRE LED	VEH. SIG. MTG.		PED. SIGNAL	APS PPB			I.S.N.S.	POLE LOCATION		REMARKS
	CALTRANS YEAR	TYPE	SIG. M.A.	LUM. M.A.	POLE HEIGHT		MAST ARM	POLE	MTG.	Ø	QUAD.	ARROW		A	B	
1	2025	19A-4-100(N)	30'	15'	35'	96W(N)	MAS-5A(R), MAS(N)	SV-1-T(R)	SP-1-CS(R)	-	-	←	Glendora Ave(N)	15.1'	17.1'	6
2	2025	1-A(N)	-	-	10'	-	-	TV-1-T(R)	SP-1-CS(R)	6	5	→	-	13.8'	8.6'	11
3	2025	19A-3-100(N)	30'	15'	35'	96W(N)	MAS-5A(R)	SV-1-T(R)	SP-1-CS(R)	6	5	←	Foothill Blvd(N)	7.7'	10.7'	8
4	2025	1-A(N)	-	-	10'	-	-	TV-1-T(R)	SP-1-CS(R)	8	7	→	-	7.5'	10.2'	11
5	2025	19A-4-100	30'	15'	35'	96W(N)	MAS-5A(R), MAS(N)	SV-1-T(R)	SP-1-CS(R)	8	7	←	Glendora Ave(N)	10.7'	11.8'	4
6	2025	1-A(N)	-	-	10'	-	-	TV-1-T(R)	SP-1-CS(R)	2	1	→	-	11.0'	10.3'	11
7	2025	26A-4-100(N)	40'	15'	35'	96W(N)	MAS-5A(R)	SV-1-T(R)	SP-1-CS(R)	2	1	←	Foothill Blvd(N)	18.9'	10.2'	8
8	2025	1-A(N)	-	-	10'	-	-	TV-1-T(R)	SP-1-CS(R)	4	3	→	-	9.1'	10.3'	11
9	2025	2 POST(N)	-	-	5'7"	-	-	-	-	4(N)	3	←	-	12.9'	10'	12

EQUIPMENT IS EXISTING UNLESS LABELED: NEW (N), RELOCATED (R), OR REMOVE AND SALVAGE (RS).
EXACT POLE LOCATIONS TO BE DETERMINED IN THE FIELD BY CITY ENGINEER.
NEW POLES, MAST ARMS, AND LUMINAIRE ARMS SHALL BE PAINTED HUNTER GREEN PER THE CITY OF GLENDORA SPECIFICATIONS.
INSTALL 3 INCH REFLECTIVE BORDER ON ALL BACKPLATES PER CALTRANS STANDARD PLAN ES-4C.

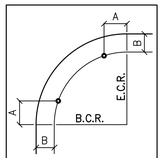
PHASE DIAGRAM

* PROTECTED/PERMISSIVE





PUSH BUTTON LOCATION
NO SCALE



POLE LOCATION DETAIL

CONDUIT AND CONDUCTOR SCHEDULE

CABLE	POLE	PHASE	RUN 1	2	3	4	5	6	7	8	9	10	11	12	13
12 Conductor / 3 Conductor	Pole 1	1,6,6P		1/0	1/0	1/0	1/0					1/0	1/0		
	Pole 2	3,8,4P/6PPB	1/1	1/1	1/1	1/1	1/1					1/1	1/1		
	Pole 3	3.8.8P/6PPB						1/1	1/1	1/1		1/1	1/1		
	Pole 4	2,5,6P/8PPB							1/1	1/1		1/1	1/1		
	Pole 5	2,5,2P/8PPB								1/1		1/1	1/1		
	Pole 6	4,7,8P/2PPB					1/1					1/1	1/1		
	Pole 7	4,7,4P/2PPB				1/1	1/1					1/1	1/1		
	Pole 8	1,6,2P/4PPB			1/1	1/1	1/1					1/1	1/1		
	Pole 9	4PPB		0/1	0/1	0/1	0/1					0/1	0/1		
Total Cables			1/1	2/2	3/3	4/4	5/5	1/1	2/2	3/3		8/8	8/8		
#10	Signal Common		1	1	1	1	1	1	1	1		1	1		
#10	Luminaire			2	2	2	2	2	2	2		2		2	
#12	IISN			2	2	2	2	2	2	2		2		2	
Broadband Radio Cat5e				1	1	1	1					1	1		
Gridsmart Cat5e								1	1	1		1	1		
Total Cat5e				1	1	1	1	1	1	1		2	2		
DCL		Phase 2			1	1	1					1	1		
		Phase 4	1	1	1	1	1					1	1		
		Phase 6						1	1			1	1		
		Total	1	1	2	2	3		1	1		1	1		
Conduit Size			2"	3" (E)	3" (E)	3" (E)	3" (E)	3"	3" (E)	3" (E)	3" (E)	2-4"	2-4"	2 "	2 "

ALL NEW CONDUCTORS AND CABLES
NEW CONDUIT UNLESS NOTED (E) = EXISTING

NOTES

1. ALL WORK AND MATERIALS SHALL CONFORM TO THE LATEST STANDARD PLANS AND SPECIFICATIONS OF THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) AND THE CITY OF GLENDORA SPECIFICATIONS WHEN APPLICABLE.
2. X-X-ØX INDICATES A VEHICLE DETECTION PHASE ASSIGNMENT IN THE CONTROLLER CABINET. EACH VEHICLE DETECTION PHASE ASSIGNMENT SHALL HAVE A SEPARATE SLOT IN THE TRAFFIC SIGNAL CONTROLLER.
3. ADJUST VIDEO DETECTION ZONES TO BE PLACED 1' BEYOND THE LIMIT LINE AS SHOWN ON THE PLANS.
4. ALL WIRING SHALL BE MARKED (TAGGED) WITHIN THE CONTROLLER CABINET FOR PHASE IDENTIFICATION.
5. ALL SIGNAL EQUIPMENT SHALL BE WIRED IN ACCORDANCE WITH THE SIGNAL PHASE DIAGRAM.
6. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE EXISTENCE OF AND PROTECT FROM DAMAGE ALL UNDERGROUND FACILITIES, INCLUDING BUT NOT LIMITED TO SUBURBAN WATER SYSTEMS, SOUTHERN CALIFORNIA GAS COMPANY, VERIZON/FRONTIER, SOUTHERN CALIFORNIA EDISON, AND COVINA IRRIGATING COMPANY. THE CONTRACTOR SHALL BEAR THE TOTAL EXPENSE OF REPAIR OR REPLACEMENT OF ANY UNDERGROUND FACILITIES DAMAGED DURING CONSTRUCTION.
7. CONDUCTOR SCHEDULE IS PROVIDED AS AN INSTALLATION GUIDELINE ONLY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE THE CORRECT CONDUCTORS REQUIRED FOR THE INTENDED OPERATION.
8. OBTAIN APPROVAL FOR EXACT EQUIPMENT LOCATION PRIOR TO FINAL PLACEMENT. THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (USA) AT 1-800-422-4133, 48 HOURS PRIOR TO EXCAVATION. NO EXCAVATION SHALL BEGIN PRIOR TO THE MARKING OF UTILITY LOCATIONS.
9. THIS PLAN IS ACCURATE FOR TRAFFIC SIGNAL WORK SHOWN HEREON ONLY. REFER TO THE LATEST VERSION OF THE SPPWC STANDARD DRAWINGS "GREENBOOK" FOR ADA RAMP DETAILS SHOWN ON THIS SHEET.
10. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO MAINTAIN AND PROTECT ALL ADJACENT PRIVATE PROPERTY TO THE PROJECT. THE CONTRACTOR SHALL BEAR THE TOTAL EXPENSE OF REPAIR OR REPLACEMENT OF ANY PRIVATE PROPERTY DAMAGED DURING CONSTRUCTION.

SPECIAL CONSTRUCTION NOTES

MINIMIZE SWITCHOVER TIME. INSTALL ALL PROPOSED EQUIPMENT AND CONDUIT WHILE EXISTING SIGNAL REMAINS ACTIVE. PERFORM ONE OVERNIGHT SWITCHOVER (RELOCATE HEADS/BUTTONS/SIGNS, RE-WIRE, TEST, AND TURN ON PROPOSED SIGNAL). COORDINATE WITH OWNER/JURISDICTION AND PROVIDE PUBLIC NOTICE.

LEGEND

- STREET NAME SIGN
- VIDEO DETECTION ZONE
- CAMERA
- NEW LOOP DETECTOR
- ABANDONED LOOP DETECTOR

CONSTRUCTION NOTES

1. RELOCATE EXISTING CONTROLLER CABINET COMPLETE WITH COLBALT CONTROLLER, DETECTOR RACK, I.L.D SENSOR UNITS, SWITCH PACKS, POLARA CENTRAL CONTROL UNIT, CONFLICT MONITOR, AND POWER SUPPLY TO NEW FOUNDATION. REMOVE AND SALVAGE EXISTING CABINET MOUNTED SERVICE, REMOVE EXISTING FOUNDATION COMPLETE.
2. INSTALL NEW FOUNDATION FOR CONTROLLER CABINET. INSTALL RELOCATED CONTROLLER CABINET. PROVIDE AND INSTALL SHELF-MOUNTED GRIDSMART GS3 PROCESSOR.
3. PROVIDE AND INSTALL TYPE III-BF SERVICE CABINET AND FOUNDATION COMPLETE WITH:
   1-100A, 240V, 2P MAIN CIRCUIT BREAKER
   1-50A, 120V, 1P CIRCUIT BREAKER (TRAFFIC SIGNAL)
   1-30A, 240V, 2P CIRCUIT BREAKER (LIGHTING)
   1-15A, 120V, 1P CIRCUIT BREAKER (IISN)
   1-TYPE V PHOTOELECTRIC CONTROL
4. REMOVE AND SALVAGE EXISTING POLE, MAST ARM, LUMINAIRE ARM, LUMINAIRE, STREET NAME SIGN, AND R10-12 SIGN. PROVIDE AND INSTALL NEW FOUNDATION, NEW POLE, NEW MAST ARM, NEW LUMINAIRE ARM, NEW LED LUMINAIRE, NEW STREET NAME SIGN, R10-12 SIGN, AND ONE NEW SIGNAL HEAD AT NEW LOCATION PER EQUIPMENT SCHEDULE. RELOCATE TWO EXISTING SIGNAL HEADS, ONE EXISTING PEDESTRIAN SIGNAL HEAD, AND EXISTING PEDESTRIAN PUSH BUTTON TO NEW POLE LOCATION. ABANDON EXISTING FOUNDATION.
5. PROVIDE AND INSTALL 1½" CONDUIT, PULL BOX, AND TYPE A CURB TERMINATION PER CALTRANS STANDARD PLAN ES-5D.
6. REMOVE AND SALVAGE EXISTING POLE, MAST ARM, LUMINAIRE ARM, LUMINAIRE, R10-12 SIGN, AND STREET NAME SIGN. PROVIDE AND INSTALL NEW FOUNDATION, NEW POLE, NEW MAST ARM, NEW LUMINAIRE ARM, NEW LED LUMINAIRE, NEW STREET NAME SIGN, R10-12 SIGN, AND ONE NEW SIGNAL HEAD AT NEW LOCATION PER EQUIPMENT SCHEDULE. RELOCATE TWO EXISTING SIGNAL HEADS, AND ONE EXISTING PEDESTRIAN SIGNAL HEAD TO NEW POLE LOCATION AS SHOWN. PEDESTRIAN PUSH BUTTON SHALL BE RELOCATED TO SEPARATE POST AS SHOWN. ABANDON EXISTING FOUNDATION.
7. PROVIDE AND INSTALL 3" YELLOW RETROREFLECTIVE BORDER ON EXISTING BACKPLATE PER CALTRANS STANDARD PLAN ES-4C.
8. REMOVE AND SALVAGE EXISTING POLE, MAST ARM, LUMINAIRE ARM, LUMINAIRE, R10-12 SIGN, AND STREET NAME SIGN. PROVIDE AND INSTALL NEW FOUNDATION, NEW POLE, NEW MAST ARM, NEW LUMINAIRE ARM, NEW LED LUMINAIRE, R10-12 SIGN, AND NEW STREET NAME SIGN AT NEW LOCATION PER EQUIPMENT SCHEDULE. RELOCATE TWO EXISTING SIGNAL HEADS, ONE EXISTING PEDESTRIAN SIGNAL HEAD, AND ONE EXISTING PEDESTRIAN PUSH BUTTON TO NEW POLE LOCATION. ABANDON EXISTING FOUNDATION.
9. PROVIDE AND INSTALL GRIDSMART FE3 CAMERA ON LUMINAIRE MAST ARM.
10. PROVIDE AND INSTALL 3" CONDUIT, PULL BOX, AND PULL ROPE TO EXISTING SERVICE POINT PER SOUTHERN CALIFORNIA EDISON (SCE) REQUIREMENTS. CONDUCTORS TO BE PROVIDED BY SCE. CONTRACTOR SHALL COORDINATE WITH SCE.
11. REMOVE AND SALVAGE EXISTING POLE. PROVIDE AND INSTALL NEW FOUNDATION AND NEW POLE AT NEW LOCATION PER EQUIPMENT SCHEDULE. RELOCATE EXISTING SIGNAL HEAD, EXISTING PEDESTRIAN SIGNAL HEAD, AND EXISTING PEDESTRIAN PUSH BUTTON TO NEW POLE LOCATION. ABANDON EXISTING FOUNDATION.
12. PROVIDE AND INSTALL NEW PEDESTRIAN PUSH BUTTON POST AND FOUNDATION AT LOCATION SHOWN. RELOCATE EXISTING PEDESTRIAN PUSH BUTTON NEW POST.
13. PROVIDE AND INSTALL NEW NO. 6 PULL BOX.

AB ABANDON. IF APPLIED TO CONDUIT, REMOVE CONDUCTORS.
CB INSTALL CONDUIT INTO EXISTING PULL BOX.
CC CONNECT NEW AND EXISTING CONDUIT. REMOVE EXISTING CONDUCTORS AND INSTALL CONDUCTORS AS INDICATED.

DIGALERT
CALL 811
AT LEAST TWO DAYS BEFORE YOU DIG
UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK
XXX

PLAN PREPARED BY:
alta
617 W 7th Street, #1103 | Los Angeles, CA 90017
213-489-7443 | altago.com
ARDURRA
COLLABORATE. INNOVATE. CREATE.

REGISTERED PROFESSIONAL ENGINEER — JENNIFER ROSALES — No. 2761 — Exp. 3/31/27 — STATE OF CALIFORNIA
7-2-2026

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
FOOTHILL BOULEVARD
TRAFFIC SIGNAL MODIFICATION PLAN

Approved By:	Plan No's.:
	Scale: 1" = 20'
	Drawn By: ADP
	Sheet 57 of 70
City Engineer RCE / Date	Date: 7/2/26
	File No.

GENERAL NOTES

1 ALL WORK NECESSARY FOR THE COMPLETION OF THIS CONTRACT SHALL BE DONE IN ACCORDANCE WITH THESE PROVISIONS; THE PROJECT PLANS, INCLUDING DETAIL SHEET; THE CITY'S STANDARD SPECIAL PROVISIONS, INCLUDING SUPPLEMENTS; STANDARD PLANS AND SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (LATEST EDITION), INCLUDING SUPPLEMENTS; AND CALTRANS STANDARD PLANS AND SPECIFICATIONS (LATEST EDITION).

2 ALL ELECTRICAL WORK SHALL COMPLY WITH THE LATEST AMENDED EDITION OF THE NATIONAL ELECTRICAL CODE, ALL STATE AND LOCAL CODES.

3 ALL CONDUITS, UNLESS OTHERWISE SHOWN, SHALL BE LOCATED IN ACCORDANCE WITH CITY STANDARD PLAN 4.01. CONDUITS SHALL BE INSTALLED BY TRENCH/BORING METHODS AS APPROVED BY THE ENGINEER.

4 SPLICES SHALL BE MADE IN PULL BOXES BY MEANS OF END-TO-END CRIMP TYPE CONNECTORS AND T&B STA-KON C-TAP, 2D-8 OR PRE-APPROVED EQUAL, AS SHOWN ON DETAIL SHEET. MULTIPLE WIRE SPLICES SHALL CONFORM TO T&B MF SPECIFICATIONS.

5 CONDUIT ENDS SHALL BE SEALED WITH DUCTSEAL OR PRE-APPROVED EQUAL.

6 PULL BOXES SHALL BE NO. 3½ F (EISEL) UNLESS OTHERWISE NOTED. INSTALLATION OF PULL BOX AS REQUIRED AS SHOWN ON DETAIL SHEET. PULL BOXES SHALL BE INSTALLED NO MORE THAN 180' APART, AND BIDS SHALL INCORPORATE THIS MINIMUM STANDARD.

7 PROTECT EXISTING SURVEY MARKERS IN PLACE.

8 WHERE SIDEWALK REPAIR IS REQUIRED RESULTING FROM CONTRACTOR'S OPERATIONS FOR LIGHTING WORK, INCLUDING UTILITY POTHOLING AND BORING PITS, THE ENTIRE PANEL OF SIDEWALK AFFECTED SHALL BE REPLACED AND THE COST FOR SUCH WORK SHALL BE INCLUDED IN THE BID PRICES FOR LIGHTING WORK, AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED. NO SIDEWALK PANEL REPLACEMENT SHALL BE SMALLER THAN 5 FEET WIDE.

9 ALL NECESSARY PAVING REPAIRS TO RESTORE SURFACES TO MATCH ADJACENT AREAS SHALL BE INCLUDED IN THE BID PRICES FOR LIGHTING WORK AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED THEREFOR. TRENCHES RESULTING IN PAVEMENT WIDTH OF 5' OR LESS SHALL BE REMOVED TO EDGE OF GUTTER OR PAVEMENT JOINT. ALL TRENCH PATCHING SHALL BE ACCOMPLISHED WITHIN EACH STREET/SIDEWALK WITHIN 5 DAYS OF COMPLETION OF WORK WITHIN THAT STREET/SIDEWALK. TRENCHING SHALL ONLY BE ALLOWED IF APPROVED BY THE ENGINEER.

10 ALL EXISTING SUBSTRUCTURES SHOWN ON PLANS ARE BASED ON AVAILABLE RECORDS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UNDERGROUND SERVICE ALERT FOR ACCURACY AND COMPLETENESS OF ALL SUBSTRUCTURES.

11 ALL REFURBISHED STREET LIGHT POLES FURNISHED BY THE CITY SHALL INCLUDE STAINLESS SET SCREWS, LIBERALLY COATED WITH ANTI-SEIZE COMPOUND, INCLUDING ALL THREAD FASTENERS.

12 CIRCUIT "A1" CONDUCTORS SHALL BE BLUE AND LT. RED
CIRCUIT "A2" CONDUCTORS SHALL BE BLACK AND RED
CIRCUIT "B1" CONDUCTORS SHALL BE BROWN AND LT. RED
CIRCUIT "B2" CONDUCTORS SHALL BE BLUE AND YELLOW
CIRCUIT "B3" CONDUCTORS SHALL BE BROWN AND LT. BLUE
CIRCUIT "B4" CONDUCTORS SHALL BE BLACK AND YELLOW

13 CONTRACTOR MAINTENANCE OF CIRCUITS – UPON COMMENCEMENT OF WORK, CONTRACTOR SHALL MAINTAIN EXISTING CIRCUITS AND SHALL REPAIR/REPLACE ANY DAMAGED EQUIPMENT WITHIN 24 HOURS, INCLUDING THE REMOVAL AND REPLACEMENT OF CIRCUIT DISCONNECT.

14 CONTRACTOR SHALL SUBMIT AND COMPLY WITH A "SCHEDULE OF WORK" PLAN INDICATING THE WORK SCHEDULE AND LOCATIONS OF WORK FOR THE ENTIRE PROJECT. ANY REVISIONS TO THE SCHEDULE SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL 48 HOURS PRIOR TO COMMENCEMENT OF WORK

15 CONTRACTOR'S STAFF SHALL HAVE A VALID "CALIFORNIA ELECTRICIAN CERTIFICATION" IN POSSESSION AT ALL TIMES AT THE PROJECT SITE.

16 ALL EXISTING CURBS, LANDSCAPING, AND IRRIGATION SHALL BE PROTECTED IN PLACE. ANY DAMAGED ITEMS RESULTING FROM CONTRACTOR'S WORK SHALL BE REPLACED PER CITY REQUIREMENTS AT NO ADDITIONAL COST TO THE CITY.

17 PRIOR TO COMMENCING ANY WORK, CONTRACTOR SHALL HAVE ALL MATERIAL SUBMITTALS ACCEPTED AND APPROVED BY THE ENGINEER.

18 PROTECT ALL TREES IN PLACE PER CITY'S TREE PROTECTION ZONE GUIDELINES, UNLESS OTHERWISE NOTED, FOR TRIMMING OR REMOVING. CONTACT CITY OF GLENDORA FOR ANY CONFLICTS.

19 CONTRACTOR SHALL COMPLETE NEW SERVICE INSTALLATIONS PRIOR TO COMMENCING OTHER ITEMS OF WORK.

20 CONTRACTOR SHALL INSTALL 1/4–20x1 ½ BH PENTA–PLUS M/S SS(9012584)(7801650) LOCKS ON ALL STREETLIGHT HAND HOLES. ALL FASTENERS SHALL BE COATED WITH ANTI–SEIZE COMPOUND.

21 ALL NEW PULL BOXES SHALL BE TAMPER–PROOF WITH STAINLESS STEEL LOCKING BOLTS/NUTS. LOCK NUTS SHALL BE 3/18–16 PENTA NUT 316SS. ALL FASTENERS SHALL BE COATED WITH ANTI–SEIZE COMPOUND.

22 CONSTRUCTION AREAS SHALL BE SAFE FOR PEDESTRIAN TRAFFIC.

23 ANY CHANGES TO BE APPROVED BY THE PUBLIC WORKS AND UTILITIES DEPARTMENTS.

24 CONTRACTOR SHALL POTHOLE ALL PROPOSED STANDARDS, CONDUIT, AND CABINET LOCATIONS PRIOR TO PROCURING EQUIPMENT. THIS INCLUDES LOCATING ALL UTILITIES, STANDARDS, CONDUITS, AND CABINETS IN THE FIELD PRIOR TO PROCURING THE EQUIPMENT BY POTHOLING. PAYMENT FOR POTHOLING SHALL BE INCLUDED IN THE VARIOUS PRICE BIDS FOR LIGHTING INSTALLATION, AND NO ADDITIONAL COMPENSATION WILL BE MADE.

25 CONDUIT THAT IS TO BE ABANDONED IN PLACE SHALL HAVE ALL WIRES OR CABLE REMOVED. THE CONDUIT SHALL THEN BE REMOVED TO A MINIMUM DEPTH OF 1 FOOT (300 MM) BELOW THE SURFACE AND HAVE BOTH ENDS CRIMPED OR CAPPED.

26 PROPOSED CONDUIT ROUTING SHOWN IS DIAGRAMMATIC. CONDUIT WITHIN PARKWAYS SHALL BE ROUTED AWAY FROM THE TREE ROOTS. CONDUIT SHALL GO AROUND EXISTING STORM INLETS, FIRE HYDRANTS, PULLBOXES, AND POLES WHERE PRESENT. CONDUIT TO BE BORED UNDER EXISTING SIDEWALK.

27 CONTRACTOR SHALL INSTALL CONDUIT, PULLBOXES AND POLES BEFORE THE CIVIL CONSTRUCTION, WHERE CIVIL CONSTRUCTION IS PROPOSED.

CONSTRUCTION NOTES

1 INSTALL NEW POST TOP LUMINAIRE AND STANDARD (FURNISHED BY THE CITY) AS SHOWN ON PLANS OR AS DIRECTED BY THE ENGINEER, PER DETAIL "D". INSTALL NEW 35.9W, 4828 LUMEN, 3000K COLOR TEMP, 240 VOLT LED CORN COB LUMINAIRE WITH PHOTOCELL. FURNISH AND INSTALL DOUBLE FUSEHOLDER WITH 5 AMP FUSES (TRON #HEX-AA) IN ADJACENT PULL BOX AS PER DETAIL "C". INSTALL STANDARD ON NEW FOUNDATION PER DETAIL "D".

2 INSTALL NEW POST TOP LUMINAIRE AND STANDARD (FURNISHED BY THE CITY) AS SHOWN ON PLANS OR AS DIRECTED BY THE ENGINEER, PER DETAIL "D". INSTALL NEW 35.9W, 3824 LUMEN, 3000K COLOR TEMP, 240 VOLT LED CORN COB LUMINAIRE WITH HOUSE SIDE SHIELD. FURNISH AND INSTALL DOUBLE FUSEHOLDER WITH 5 AMP FUSES (TRON #HEX-AA) IN ADJACENT PULL BOX AS PER DETAIL "C". INSTALL STANDARD ON NEW FOUNDATION PER DETAIL "D".

3 INSTALL #3 1/2 F CONCRETE PULL BOX PER DETAIL "B", DETAIL "C", AND DETAIL "E". ANY FIELD ADJUSTMENTS SHALL BE APPROVED BY THE ENGINEER. RESTORE SURFACE (FULL PANELS) TO MATCH ADJACENT AREA AS INSTRUCTED BY THE ENGINEER. PULL BOX SHALL BE CONFIGURED PER DETAIL INDICATED ON PLAN, IF APPLICABLE. PULL BOX SHALL BE INSTALLED WITH LOCKING BOLTS AND BRYCE FASTENER PENTA NUTS (ANTI-THEFT).

4 INSTALL #5 F CONCRETE PULL BOX PER DETAIL "B". ANY FIELD ADJUSTMENTS SHALL BE APPROVED BY THE ENGINEER. RESTORE SURFACE (FULL PANELS) TO MATCH ADJACENT AREA AS INSTRUCTED BY THE ENGINEER. PULL BOX SHALL BE INSTALLED WITH LOCKING BOLTS AND BRYCE FASTENER PENTA NUTS (ANTI-THEFT).

5 INSTALL NEW TYPE III-BF MYERS SERVICE CABINET AND FOUNDATION PER DETAIL "A". SERVICE CABINET SHALL BE MEUG-20X-316-100-SCE-120/240-1PH/3W. INSTALL 3" PVC CONDUIT WITH PULLROPE FROM SERVICE CABINET TO 5" FROM SCE VAULT. PROVIDE BREAKERS FOR THE REQUIRED CIRCUITS AS SHOWN ON PLAN AND CONNECT WIRING. SERVICE PANEL SHALL HAVE SAME NUMBER OF RELAY CONTACTORS AS CIRCUITS. LABEL CIRCUITS PER NEC. PROVIDE ALL EQUIPMENT AS SHOWN ON DETAIL "A". COORDINATE CONNECTION AND CORE DRILLING WITH SCE PLANNER.

6 RESTORE DECORATIVE PARKWAY, SIDEWALK, CURB, GUTTER, PAVEMENT, HARDSCAPE, AND LANDSCAPING.

7 FURNISH & INSTALL NEW 1-1/2" SCH 80 PVC CONDUIT WITHIN PARKWAY/ACROSS THE STREET WITH 2-#8 STRANDED COPPER INSULATED CONDUCTORS & 1-#8 BARE COPPER CONDUCTOR. SEE GENERAL NOTES FOR CONDUCTOR COLOR DESIGNATION.

8 FURNISH & INSTALL NEW 1-1/2" SCH 80 PVC CONDUIT WITHIN PARKWAY/ACROSS THE STREET WITH 4-#8 STRANDED COPPER INSULATED CONDUCTORS & 1-#8 BARE COPPER CONDUCTOR. SEE GENERAL NOTES FOR CONDUCTOR COLOR DESIGNATION.

9 FURNISH & INSTALL NEW 1-1/2" SCH 80 PVC CONDUIT WITHIN PARKWAY/ACROSS THE STREET WITH 8-#8 STRANDED COPPER INSULATED CONDUCTORS & 1-#8 BARE COPPER CONDUCTOR. SEE GENERAL NOTES FOR CONDUCTOR COLOR DESIGNATION.

10 FURNISH & INSTALL NEW 1-1/2" SCH 80 PVC EMPTY CONDUIT WITHIN PARKWAY/ACROSS THE STREET WITH PULL ROPE.

CB INSTALL CONDUIT IN EXISTING PULLBOX.

SC SPLICE NEW CONDUCTORS TO THE EXISTING CONDUCTORS.

LUMINAIRE SCHEDULE

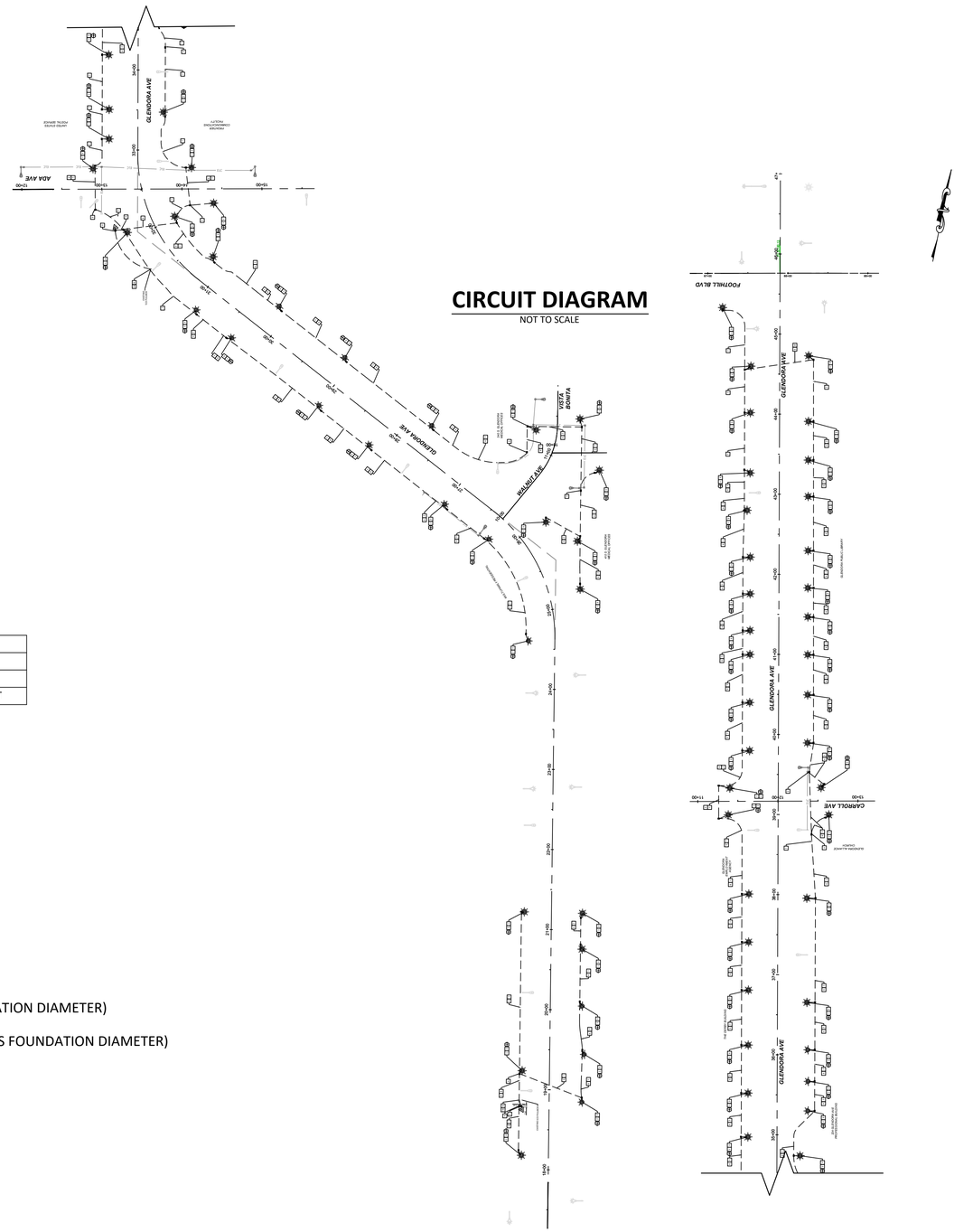
LABEL	QUANTITY	DESCRIPTION
PROPOSED PED LIGHT POLE	57	ULA-A5-D-U-SYM-VMx-7030-BK OR EQUIVALENT
PROPOSED PED LIGHT POLE WITH HSS	17	ULA-A5-D-U-SYM-VMx-7030-HSS-BK OR EQUIVALENT

LEGEND

- EXISTING SCE LIGHT POLE/LUMINAIRE ARM
- EXISTING TRAFFIC SIGNAL POLE WITH LUMINAIRE
- EXISTING PED LIGHT POLE
- EXISTING STREET / PED LIGHTS POLE
- PROPOSED SCE LIGHT POLE (BY OTHERS)
- PROPOSED CONDUIT TRENCH/BORE (BY OTHERS)
- PROPOSED PED LIGHT POLE (INNER CIRCLE REPRESENTS FOUNDATION DIAMETER)
- PROPOSED PED LIGHT POLE WITH HSS (INNER CIRCLE REPRESENTS FOUNDATION DIAMETER)
- PROPOSED CONDUIT TRENCH/BORE
- PROPOSED PULL-BOX
- PROPOSED ELECTRICAL SERVICE PEDESTAL
- PROPOSED ELECTRICAL SERVICE NUMBER

CIRCUIT DIAGRAM

NOT TO SCALE



PED/BIKE LIGHTING PLAN ILL-01

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
GENERAL NOTES

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: KS	Sheet 58 of 70
City Engineer RCE / Date	Date April 22, 2026	File No.

811 Know what's below. Call 811 before you dig.

UNDERGROUND SERVICE ALERT
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REVISIONS

NO.	DATE	DESCRIPTION	BY

BENCH MARK
ELEVATIONS ARE BASED ON CITY OF LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIBED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE."
ELEV.= 744.026 FEET (NAVD 88)
DATE OF SURVEY: MAY 2024

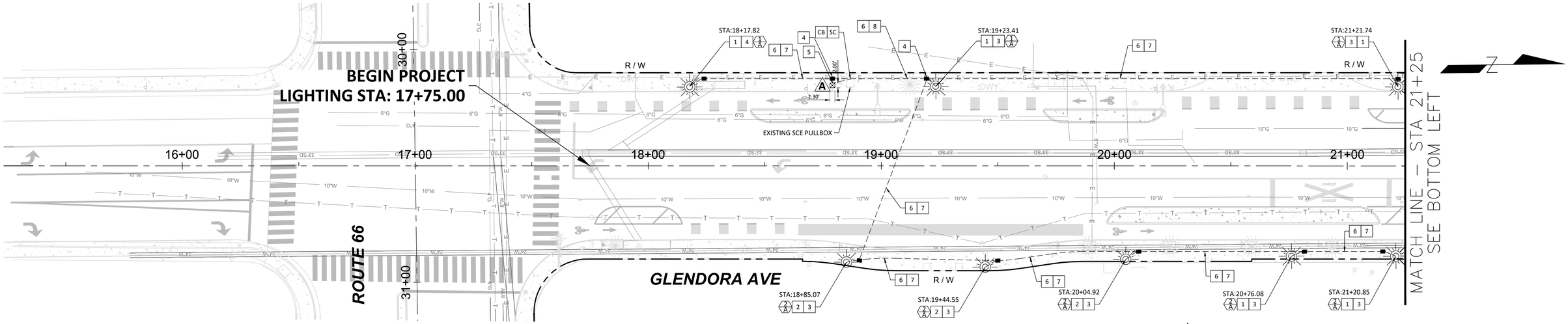
PLAN PREPARED BY:
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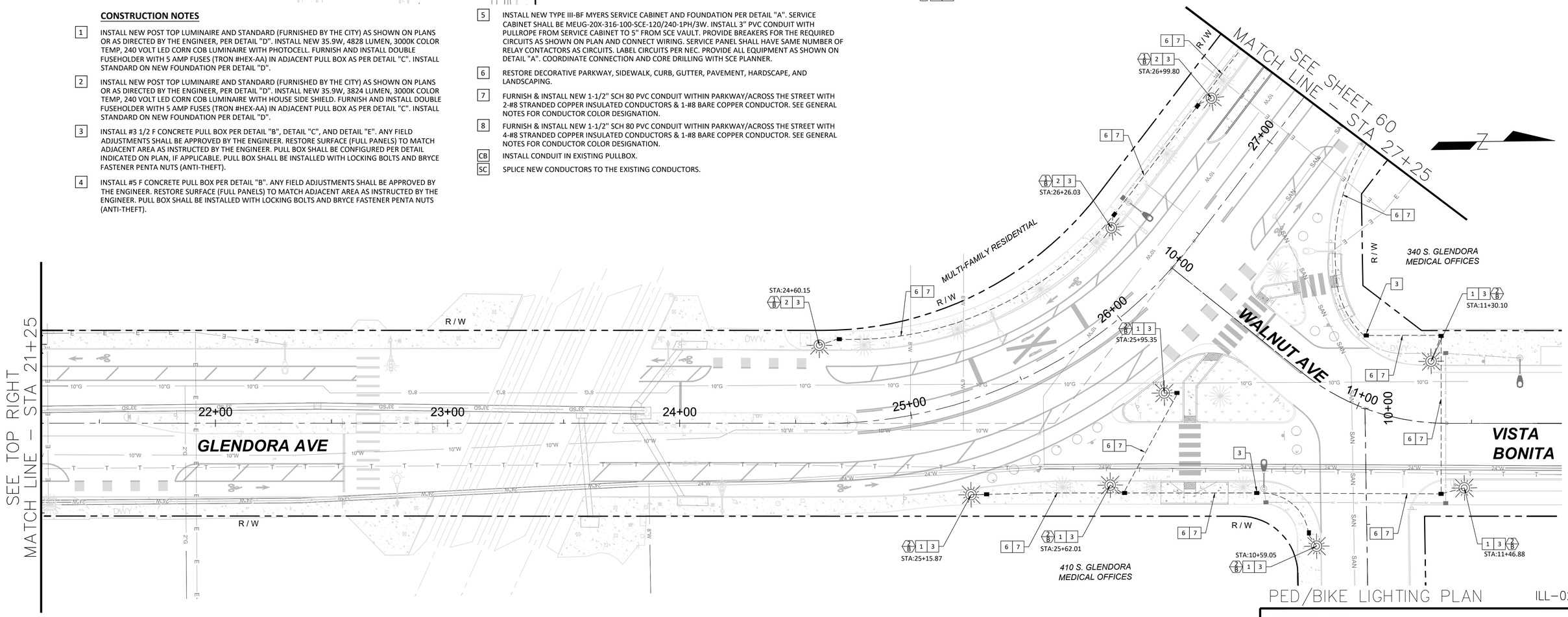
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07/06/2026

REGISTERED PROFESSIONAL ENGINEER
AGATA RISTOW
NO. 23478
ELECTRICAL
STATE OF CALIFORNIA

DWG Name: C:\Users\KSegui\DCACCDocs\Arduma, Inc\2025-1143-00\Project Files\04-Prod\03-Dwgs\2024-065_C-01_GLN_Sheets_ILL.dwg Plotted by: KSegu on Jul 02, 2026 - 13:20:21





CONSTRUCTION NOTES

1. INSTALL NEW POST TOP LUMINAIRE AND STANDARD (FURNISHED BY THE CITY) AS SHOWN ON PLANS OR AS DIRECTED BY THE ENGINEER, PER DETAIL "D". INSTALL NEW 35.9W, 4828 LUMEN, 3000K COLOR TEMP, 240 VOLT LED CORN COB LUMINAIRE WITH PHOTOCELL. FURNISH AND INSTALL DOUBLE FUSEHOLDER WITH 5 AMP FUSES (TRON #HEX-AA) IN ADJACENT PULL BOX AS PER DETAIL "C". INSTALL STANDARD ON NEW FOUNDATION PER DETAIL "D".
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CB INSTALL CONDUIT IN EXISTING PULLBOX.

SC SPLICE NEW CONDUCTORS TO THE EXISTING CONDUCTORS.

SCALE 20 0 10 20 40 FEET — PLAN SCALE

PED/BIKE LIGHTING PLAN ILL-02

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BENCH MARK

ELEVATIONS ARE BASED ON CITY OF LOS ANGELES COUNTY BENCH MARK "NGS317", DESCRIBED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE."

ELEV.= 744.026 FEET (NAVD 88)

DATE OF SURVEY: MAY 2024

PLAN PREPARED BY:

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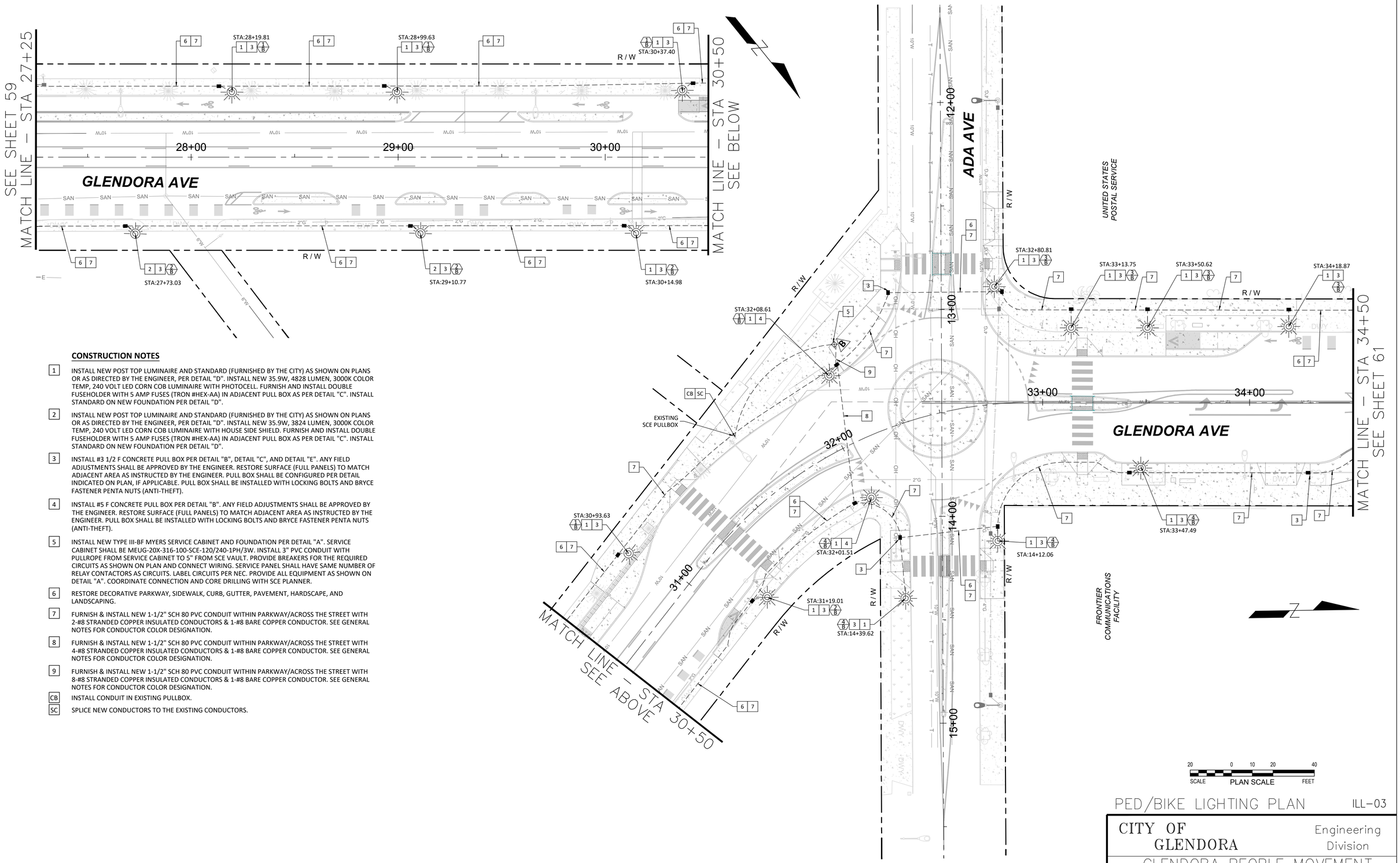
REGISTERED PROFESSIONAL ENGINEER
AGATA RISTOW
NO. 23478
ELECTRICAL
STATE OF CALIFORNIA
07/06/2026

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
PLAN – STA 10+00 TO STA 27+25

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: KS	Sheet 59 of 70
City Engineer RCE / Date	DateApril 22, 2026	File No.

DWG Name: C:\Users\KSegui\DCACCDocs\Ardurra, Inc\2025-1143-00\Project Files\04-Prod\03-Dwgs\2024-065_C-01_GLN_Sheets_ILL.dwg Plotted by: KSegui on Jul 02, 2026 - 13:20:45



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SCALE 20 0 10 20 40 FEET — PLAN SCALE

PED/BIKE LIGHTING PLAN

ILL-03

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ELEV.= 744.026 FEET (NAVD 88)

DATE OF SURVEY: MAY 2024

PLAN PREPARED BY:

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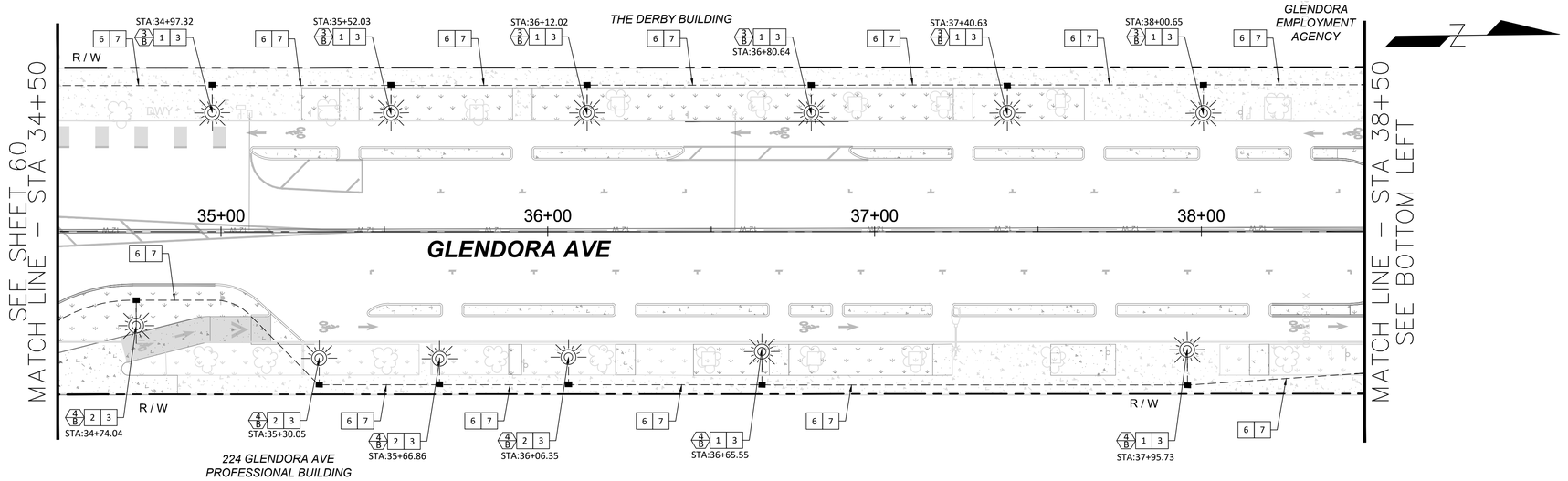
REGISTERED PROFESSIONAL ENGINEER
AGATA RISTOW
NO. 23478
ELECTRICAL
STATE OF CALIFORNIA
07/06/2026

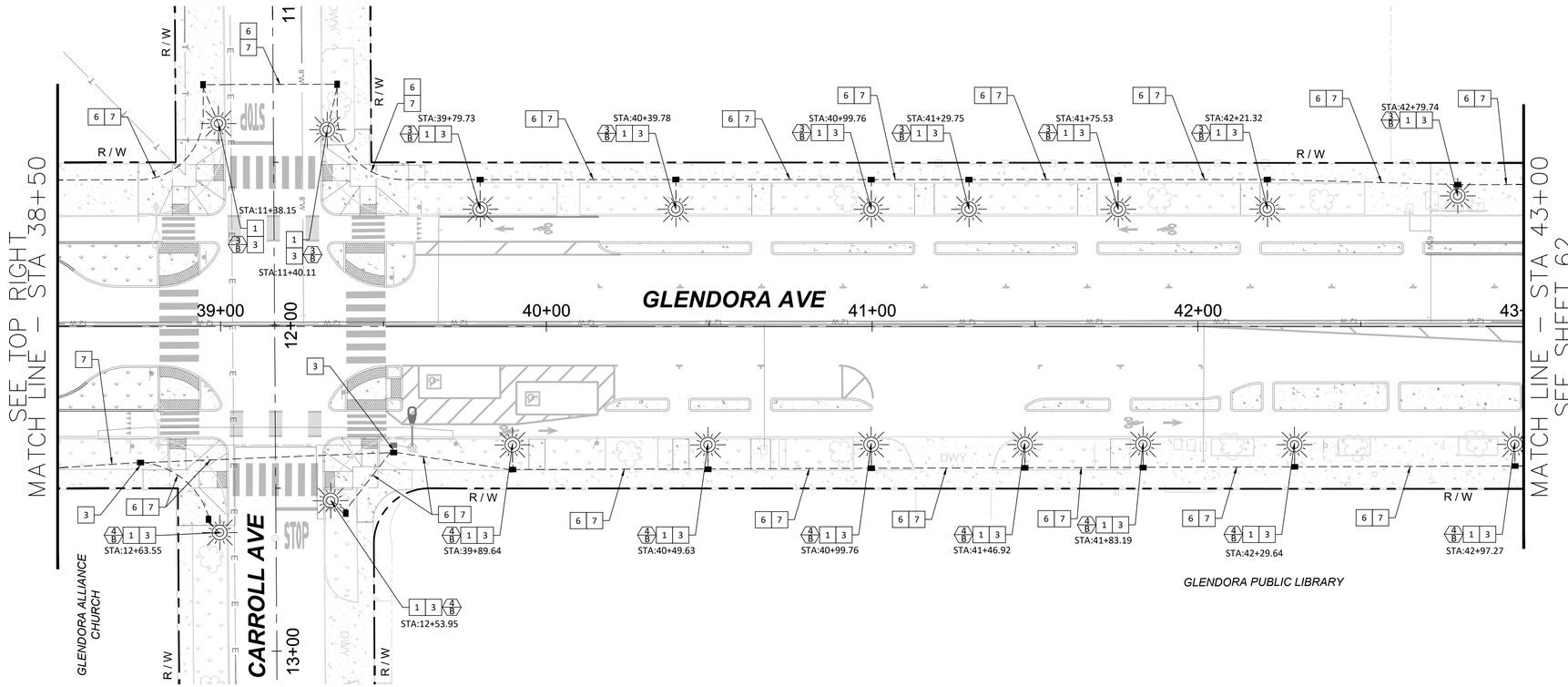
CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
PLAN – STA 27+25 TO STA 34+50

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: KS	Sheet 60 of 70
City Engineer RCE / Date	DateApril 22, 2026	File No.

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20 0 10 20 40
SCALE PLAN SCALE FEET

PED/BIKE LIGHTING PLAN

ILL-04

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ELEV.= 744.026 FEET (NAVD 88)
DATE OF SURVEY: MAY 2024

PLAN PREPARED BY:
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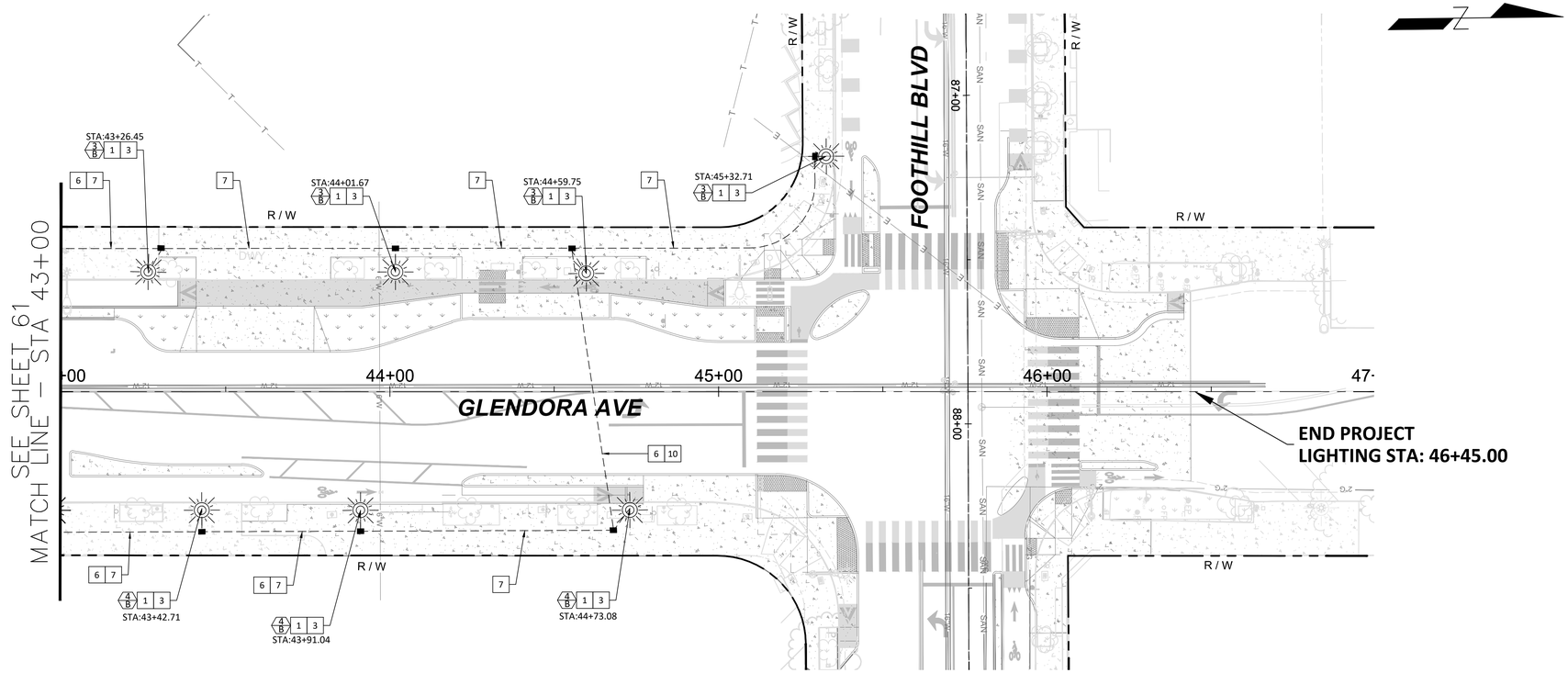
REGISTERED PROFESSIONAL ENGINEER
AGATA RISTOW
NO. 23478
ELECTRICAL
STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
PLAN – STA 34+50 TO STA 43+00

Approved By:	Plan No's.:	Scale: PER PLAN
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City Engineer RCE / Date	DateApril 22, 2026	File No.

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10. FURNISH & INSTALL NEW 1-1/2" SCH 80 PVC EMPTY CONDUIT WITHIN PARKWAY/ACROSS THE STREET WITH PULL Rope.

20 0 10 20 40
SCALE PLAN SCALE FEET

PED/BIKE LIGHTING PLAN

ILL-05

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
PLAN – STA 43+00 TO FOOTHILL BLVD

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City Engineer RCE / Date	DateApril 22, 2026	File No.

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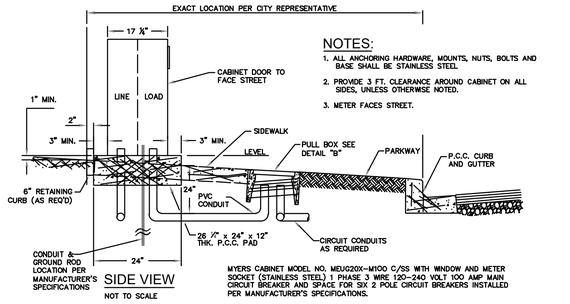
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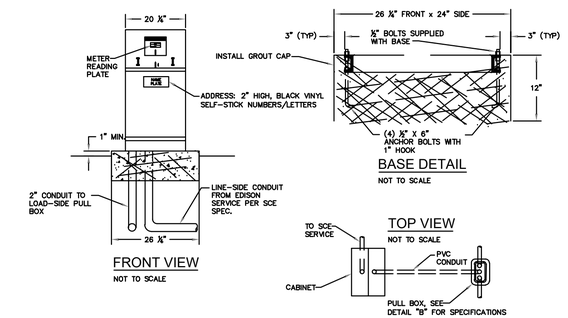
NOTES:

1. ALL ANCHORING HARDWARE, MOUNTS, NUTS, BOLTS AND BASE SHALL BE STAINLESS STEEL.
2. PROVIDE 3 FT. CLEARANCE AROUND CABINET ON ALL SIDES, UNLESS OTHERWISE NOTED.
3. METER FACES STREET.

SIDE VIEW

NOT TO SCALE

MYERS CABINET MODEL NO. MEUG20X-M1OO C/SS WITH WINDOW AND METER SOCKET (STAINLESS STEEL) 1 PHASE 3 WIRE 120-240 VOLT 100 AMP MAIN CIRCUIT BREAKER AND SPACE FOR SIX 2 POLE CIRCUIT BREAKERS INSTALLED PER MANUFACTURER'S SPECIFICATIONS.



FRONT VIEW

NOT TO SCALE

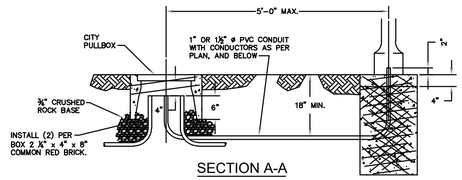
BASE DETAIL

NOT TO SCALE

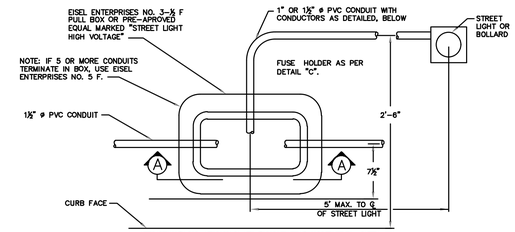
TOP VIEW

NOT TO SCALE

SINGLE-METER CABINET MOUNTING DETAIL "A"



SECTION A-A

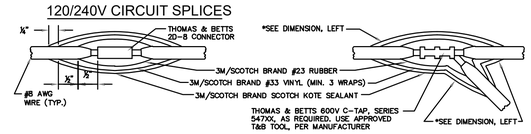


TYPICAL PULL BOX REQUIRED AT EACH LIGHT STANDARD

NOTES:

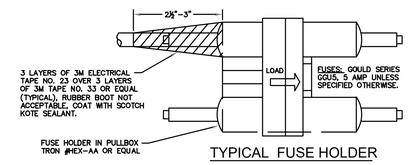
1. ALL CONDUIT SHALL BE 1½" DIA. P.V.C., SCHEDULE 80, UNLESS SPECIFIED OTHERWISE, PER PLAN.
2. SEE DETAIL "C" FOR FUSE HOLDER & WIRING DETAILS.
3. AFTER CONDUCTORS ARE INSTALLED, ALL CONDUIT ENDS SHALL BE SEALED WITH DUCT SEAL OR PRE-APPROVED EQUAL.
4. NO CONDUIT RUN SHALL BE GREATER THAN 180' BETWEEN PULL BOXES.
5. PULL BOXES SHALL NOT BE INSTALLED IN DRIVEWAYS, RAMPS OR BETWEEN THE B.C.R. & E.C.R.
6. INSTALL WITH EISEL LOCKING BOLTS AND BRYCE FASTENER PENTA NUTS (ANTI-THEFT).

PULL BOX DETAIL "B"



GENERAL NOTES:

1. ALL PHASE CONDUCTORS SHALL BE STRANDED COPPER, THWN, IDENTIFIED BY A CONTINUOUS, DISTINCT, COLOR-CODED INSULATION.
2. CIRCUIT PAIRS FOR 240V CONDUCTORS SHALL BE OF TWO DISTINCT COLORS, CONTINUOUSLY TRACEABLE FROM LUMINAIRE TO CIRCUIT BREAKER.
3. WITH THE EXCEPTION OF THE FIRST, 2" DIAMETER CONDUIT FROM THE SERVICE CABINET TO THE FIRST ADJACENT PULLBOX, NO CONDUCTOR INSULATION-COLOR SHALL BE DUPLICATED IN ANY CONDUIT RUN. WIRES OF DIFFERENT AWG SIZES MAY REPEAT COLORS IN THE SAME CONDUIT RUN.
4. CIRCUIT GROUNDS SHALL BE #8 AWG BARE, SOLID COPPER, SPLICED USING THOMAS & BETTS 'C-TAP'S AS SHOWN , ABOVE. GROUND CONDUCTORS TO LUMINAIRES MAY BE REDUCED.
5. GRAY, WHITE, OR WHITE WITH COLOR-STRIPED INSULATION SHALL BE USED ONLY FOR THE NEUTRAL, OR GROUNDED-CONDUCTOR.



TYPICAL FUSE HOLDER

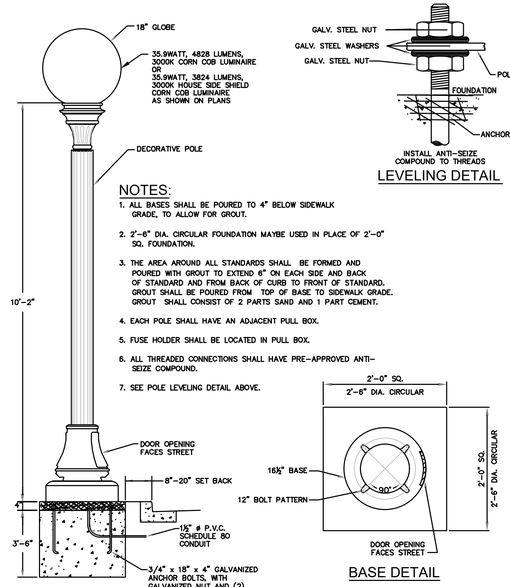
LUMINAIRE & LOAD-SIDE OF FUSE HOLDER COPPER CONDUCTOR SIZING

PHASE CONDUCTOR	GROUND CONDUCTOR*
#8 THWN STRANDED	#8 THWN, SOLID OR STRANDED

*NOTE:

TERMINATE GROUND CONDUCTOR IN FIXTURE USING APPROPRIATE THOMAS & BETTS 'STA-KON' BRAND, SERIES 'C10', NON-INSULATED FORK TERMINAL.

CIRCUIT SPLICING, FUSEHOLDER & WIRING DETAIL "C"



LEVELING DETAIL

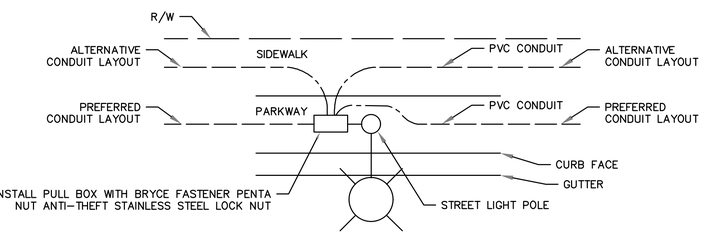
NOTES:

1. ALL BASES SHALL BE POURED TO 4" BELOW SIDEWALK GRADE, TO ALLOW FOR GROUT.
2. 2'-6" DIA. CIRCULAR FOUNDATION MAYBE USED IN PLACE OF 2'-0" SQ. FOUNDATION.
3. THE AREA AROUND ALL STANDARDS SHALL BE FORMED AND POURED WITH GROUT TO EXTEND 6" ON EACH SIDE AND BACK OF STANDARD AND FROM BACK OF CURB TO FRONT OF STANDARD. GROUT SHALL BE POURED FROM TOP OF BASE TO SIDEWALK GRADE. GROUT SHALL CONSIST OF 2 PARTS SAND AND 1 PART CEMENT.
4. EACH POLE SHALL HAVE AN ADJACENT PULL BOX.
5. FUSE HOLDER SHALL BE LOCATED IN PULL BOX.
6. ALL THREADED CONNECTIONS SHALL HAVE PRE-APPROVED ANTI-SEIZE COMPOUND.
7. SEE POLE LEVELING DETAIL ABOVE.

ELEVATION

BASE DETAIL

LIGHTING STANDARD DETAIL "D"



TYPICAL STREET LIGHT PULL BOX INSTALLATION AND CONDUIT RUN DETAIL "E"

PANEL SCHEDULE - CIRCUIT - A

MOUNTING: FREESTANDING				VOLTAGE: 120/240						BUS RATING: 100A	
TYPE: SERVICE PEDESTAL (METERED)				PHASE: 1						AIC: 42KAIC SERIES RATED	
ENCLOSURE: NEMA 3-R (STAINLESS STEEL)				WIRES: 3							
				MAIN: 100A/2P							
CKT	DESCRIPTION	TRIP	NOTE	A		B		DESCRIPTION	TRIP	NOTE	CKT
1	PED/BIKE LIGHTING #A1	30A/2P		0.45	0.00						2
3	240V					0.45	0.00				4
5	PED/BIKE LIGHTING #A2	30A/2P		0.75	0.00						6
7	240V					0.75	0.00				8
9											10
11											12
AMPS PER LINE:				1.20		1.20					
SUBTOTAL KVA:				0.29							
TOTAL MINIMUM FEEDER SIZE @125% LCL (AMPS):				1.50							

PANEL SCHEDULE - CIRCUIT - B

MOUNTING: FREESTANDING				VOLTAGE: 120/240						BUS RATING: 100A	
TYPE: SERVICE PEDESTAL (METERED)				PHASE: 1						AIC: 42KAIC SERIES RATED	
ENCLOSURE: NEMA 3-R (STAINLESS STEEL)				WIRES: 3							
				MAIN: 100A/2P							
CKT	DESCRIPTION	TRIP	NOTE	A		B		DESCRIPTION	TRIP	NOTE	CKT
1	PED/BIKE LIGHTING #B1	30A/2P		1.20	3.29			PED/BIKE LIGHTING #B4	30A/2P		2
3	240V					1.20	3.29	240V			4
5	PED/BIKE LIGHTING #B2	30A/2P		1.50	0.00						6
7	240V					1.50	0.00				8
9	PED/BIKE LIGHTING #B3	30A/2P		3.44	0.00						10
11	240V					3.44	0.00				12
AMPS PER LINE:				9.42		9.42					
SUBTOTAL KVA:				2.26							
TOTAL MINIMUM FEEDER SIZE @125% LCL (AMPS):				11.78							

PED/BIKE LIGHTING PLAN ILL-06

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REVISIONS

NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON CITY OF LOS ANGELES COUNTY BENCH MARK "NGS317", DESCRIBED AS "L&T IN S CB 1FT W/O BCR @ SW
COR ALOSTA AVE & GLENDORA AVE."
ELEV.= 744.026 FEET (NAVD 88)

DATE OF SURVEY: MAY 2024

PLAN PREPARED BY:

ARDURRA
COLLABORATE. INNOVATE. CREATE.

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07/06/2026

REGISTERED PROFESSIONAL ENGINEER
AGATA RISTOW
NO. 23478
ELECTRICAL
STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
DETAIL SHEET

Approved By:		Plan No's.:	Scale: PER PLAN
		Drawn By: KS	Sheet 63 of 70
City Engineer RCE	Date	DateApril 22, 2026	File No.

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GENERAL NOTES

1 ALL WORK NECESSARY FOR THE COMPLETION OF THIS CONTRACT SHALL BE DONE IN ACCORDANCE WITH THESE PROVISIONS; THE PROJECT PLANS, INCLUDING DETAIL SHEET; THE CITY'S STANDARD SPECIAL PROVISIONS, INCLUDING SUPPLEMENTS; STANDARD PLANS AND SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (LATEST EDITION), INCLUDING SUPPLEMENTS; AND CALTRANS STANDARD PLANS AND SPECIFICATIONS (LATEST EDITION).

2 ALL ELECTRICAL WORK SHALL COMPLY WITH THE LATEST AMENDED EDITION OF THE NATIONAL ELECTRICAL CODE, ALL STATE AND LOCAL CODES.

3 ALL CONDUITS, UNLESS OTHERWISE SHOWN, SHALL BE LOCATED IN ACCORDANCE WITH CITY STANDARD PLAN 4.01. CONDUITS SHALL BE INSTALLED BY TRENCH/BORING METHODS AS APPROVED BY THE ENGINEER.

4 SPLICES SHALL BE MADE IN PULL BOXES BY MEANS OF END-TO-END CRIMP TYPE CONNECTORS AND T&B STA-KON C-TAP, 2D-8 OR PRE-APPROVED EQUAL, AS SHOWN ON DETAIL SHEET. MULTIPLE WIRE SPLICES SHALL CONFORM TO T&B MF SPECIFICATIONS.

5 CONDUIT ENDS SHALL BE SEALED WITH DUCTSEAL OR PRE-APPROVED EQUAL.

6 PULL BOXES SHALL BE NO. 3½ F (EISEL) UNLESS OTHERWISE NOTED. INSTALLATION OF PULL BOX AS REQUIRED AS SHOWN ON DETAIL SHEET. PULL BOXES SHALL BE INSTALLED NO MORE THAN 180' APART, AND BIDS SHALL INCORPORATE THIS MINIMUM STANDARD.

7 PROTECT EXISTING SURVEY MARKERS IN PLACE.

8 WHERE SIDEWALK REPAIR IS REQUIRED RESULTING FROM CONTRACTOR'S OPERATIONS FOR LIGHTING WORK, INCLUDING UTILITY POTHOLING AND BORING PITS, THE ENTIRE PANEL OF SIDEWALK AFFECTED SHALL BE REPLACED AND THE COST FOR SUCH WORK SHALL BE INCLUDED IN THE BID PRICES FOR LIGHTING WORK, AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED. NO SIDEWALK PANEL REPLACEMENT SHALL BE SMALLER THAN 5 FEET WIDE.

9 ALL NECESSARY PAVING REPAIRS TO RESTORE SURFACES TO MATCH ADJACENT AREAS SHALL BE INCLUDED IN THE BID PRICES FOR LIGHTING WORK, AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED. TRENCHES RESULTING IN PAVEMENT WIDTH OF 5' OR LESS SHALL BE REMOVED TO THE EDGE OF THE GUTTER OR PAVEMENT JOINT. ALL TRENCH PATCHING SHALL BE ACCOMPLISHED WITHIN EACH STREET/SIDEWALK WITHIN 5 DAYS OF COMPLETION OF WORK WITHIN THAT STREET/SIDEWALK. TRENCHING SHALL ONLY BE ALLOWED IF APPROVED BY THE ENGINEER.

10 ALL EXISTING SUBSTRUCTURES SHOWN ON PLANS ARE BASED ON AVAILABLE RECORDS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT UNDERGROUND SERVICE ALERT FOR ACCURACY AND COMPLETENESS OF ALL SUBSTRUCTURES.

11 CONTRACTOR MAINTENANCE OF CIRCUITS – UPON COMMENCEMENT OF WORK, CONTRACTOR SHALL MAINTAIN EXISTING CIRCUITS AND SHALL REPAIR/REPLACE ANY DAMAGED EQUIPMENT WITHIN 24 HOURS, INCLUDING THE REMOVAL AND REPLACEMENT OF CIRCUIT DISCONNECT.

12 CONTRACTOR SHALL SUBMIT AND COMPLY WITH A "SCHEDULE OF WORK" PLAN INDICATING THE WORK SCHEDULE AND LOCATIONS OF WORK FOR THE ENTIRE PROJECT. ANY REVISIONS TO THE SCHEDULE SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL 48 HOURS PRIOR TO COMMENCEMENT OF WORK

13 CONTRACTOR'S STAFF SHALL HAVE A VALID "CALIFORNIA ELECTRICIAN CERTIFICATION" IN POSSESSION AT ALL TIMES AT THE PROJECT SITE.

14 ALL EXISTING CURBS, LANDSCAPING, AND IRRIGATION SHALL BE PROTECTED IN PLACE. ANY DAMAGED ITEMS RESULTING FROM CONTRACTOR'S WORK SHALL BE REPLACED PER CITY REQUIREMENTS AT NO ADDITIONAL COST TO THE CITY.

15 PRIOR TO COMMENCING ANY WORK, CONTRACTOR SHALL HAVE ALL MATERIAL SUBMITTALS ACCEPTED AND APPROVED BY THE ENGINEER.

16 PROTECT ALL TREES IN PLACE PER CITY'S TREE PROTECTION ZONE GUIDELINES, UNLESS OTHERWISE NOTED, FOR TRIMMING OR REMOVING. CONTACT CITY OF GLENDORA FOR ANY CONFLICTS.

17 CONTRACTOR SHALL COORDINATE WITH SCE FOR NEW SERVICE INSTALLATIONS PRIOR TO COMMENCING OTHER ITEMS OF WORK.

18 CONTRACTOR SHALL INSTALL 1/4–20x1 ½ BH PENTA–PLUS M/S SS(9012584)(7801650) LOCKS ON ALL STREETLIGHT HAND HOLES. ALL FASTENERS SHALL BE COATED WITH ANTI–SEIZE COMPOUND.

19 ALL NEW PULL BOXES SHALL BE TAMPER–PROOF WITH STAINLESS STEEL LOCKING BOLTS/NUTS. LOCK NUTS SHALL BE 3/18–16 PENTA NUT 316SS. ALL FASTENERS SHALL BE COATED WITH ANTI–SEIZE COMPOUND.

20 CONSTRUCTION AREAS SHALL BE SAFE FOR PEDESTRIAN TRAFFIC.

21 ANY CHANGES TO BE APPROVED BY THE PUBLIC WORKS AND UTILITIES DEPARTMENTS.

22 CONTRACTOR SHALL POTHOLE ALL PROPOSED LIGHT POLES, PULLBOXES, CABINET AND CONDUIT LOCATIONS PRIOR TO PROCURING EQUIPMENT. THIS INCLUDES LOCATING ALL UTILITIES, STANDARDS, CONDUITS, AND CABINETS IN THE FIELD PRIOR TO PROCURING THE EQUIPMENT BY POTHOLING. PAYMENT FOR POTHOLING SHALL BE INCLUDED IN THE VARIOUS PRICE BIDS FOR LIGHTING INSTALLATION, AND NO ADDITIONAL COMPENSATION WILL BE MADE.

23 CONDUIT THAT IS TO BE ABANDONED IN PLACE SHALL HAVE ALL WIRES OR CABLE REMOVED. THE CONDUIT SHALL THEN BE REMOVED TO A MINIMUM DEPTH OF 1 FOOT (300 MM) BELOW THE SURFACE AND HAVE BOTH ENDS CRIMPED OR CAPPED.

24 PROPOSED CONDUIT ROUTING SHOWN IS DIAGRAMMATIC. CONDUIT WITHIN PARKWAYS SHALL BE ROUTED AWAY FROM THE TREE ROOTS. CONDUIT SHALL GO AROUND EXISTING STORM INLETS, FIRE HYDRANTS, PULLBOXES, AND POLES WHERE PRESENT. CONDUIT TO BE BORED UNDER EXISTING SIDEWALK.

25 CONTRACTOR SHALL INSTALL CONDUIT, PB AND POLES BEFORE THE CIVIL CONSTRUCTION, WHERE CIVIL CONSTRUCTION IS PROPOSED.

SPECIAL NOTES

1 CONTRACTOR SHALL FURNISH AND INSTALL CONDUITS, PULLBOXES, AND FOUNDATIONS AS SHOWN ON THE PLANS.

2 CONTRACTOR SHALL COORDINATE WITH SCE FOR SCE TO FURNISH AND INSTALL POLES, LUMINAIRE ARMS, LUMINAIRES, AND CABLES.

3 CONTRACTOR SHALL COORDINATE CONSTRUCTION SCHEDULE, TESTING, AND TURN-ON WITH SCE ACCORDINGLY. CONTACT MR. JASON RODRIGUEZ, PLANNING SPECIALIST, LOCAL PLANNING, T&D / COVINA PLANNING DISTRICT 26, 909-471-4599, JASON.2.RODRIGUEZ@SCE.COM, 800 W. CIENEGA AVE., SAN DIMAS, CA 91773.

CONSTRUCTION NOTES

1 CONTRACTOR SHALL INSTALL STREETLIGHT POLE TYPE 15 FOUNDATIONS PER CALTRANS DETAILS ES-6A, AND ES-7N. CONTRACTOR SHALL COORDINATE WITH SCE FOR SCE TO FURNISH AND INSTALL A NEW CONVENTIONAL STREET LIGHT POLE ASSEMBLY THAT MEETS CALTRANS STANDARD ES-6A, POLE TYPE 15, WITH AN ARM LENGTH OF 8 FEET AS SHOWN ON THE PLANS OR AS DIRECTED BY THE ENGINEER. SCE TO INSTALL A NEW 96W, 10791 LUMEN, 3000K COLOR LED LIGHT FIXTURE, MODEL ARCH-S-PA1-100-730-U-T2R, OR AN EQUIVALENT APPROVED BY THE ENGINEER.

2 INSTALL #3 1/2 F CONCRETE PULL BOX PER DETAIL "B", DETAIL "C", AND DETAIL "E". ANY FIELD ADJUSTMENTS SHALL BE APPROVED BY THE ENGINEER. RESTORE SURFACE (FULL PANELS) TO MATCH ADJACENT AREA AS INSTRUCTED BY THE ENGINEER. PULL BOX SHALL BE CONFIGURED PER DETAIL INDICATED ON PLAN, IF APPLICABLE. PULL BOX SHALL BE INSTALLED WITH LOCKING BOLTS AND BRYCE FASTENER PENTA NUTS (ANTI-THEFT).

3 RESTORE DECORATIVE PARKWAY, SIDEWALK, CURB, GUTTER, PAVEMENT, HARDSCAPE, AND LANDSCAPING.

4 RETAIN EXISTING STREET / PED / SIGNAL LIGHT POLE.

5 FURNISH & INSTALL NEW 1-1/2" SCH 80 PVC CONDUIT WITHIN PARKWAY/ACROSS THE STREET. SCE TO INSTALL PROPOSED CONDUCTORS IN THE CONDUIT.

6 FURNISH & INSTALL NEW 3" SCH 80 PVC CONDUIT WITHIN PARKWAY/ACROSS THE STREET. SCE TO INSTALL PROPOSED CONDUCTORS IN THE CONDUIT.

BC INSTALL PULLBOX IN EXISTING CONDUIT.

CB INSTALL CONDUIT IN EXISTING PULLBOX.

SC SPLICE NEW CONDUCTORS TO THE EXISTING CONDUCTORS.

LEGEND

- EXISTING SCE LIGHT POLE/LUMINAIRE ARM
- EXISTING TRAFFIC SIGNAL POLE WITH LUMINARIE
- EXISTING PED LIGHT POLE
- EXISTING STREET / PED LIGHTS POLE
- PROPOSED PED LIGHT POLE (BY OTHERS)
- PROPOSED PED LIGHT POLE WITH HSS (BY OTHERS)
- ELC — PROPOSED CONDUIT TRENCH/BORE
- PROPOSED SCE LIGHT POLE
- PROPOSED PULL-BOX

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REVISIONS

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BENCH MARK

ELEVATIONS ARE BASED ON CITY OF LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIBED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE."

ELEV.= 744.026 FEET (NAVD 88)

DATE OF SURVEY: MAY 2024

PLAN PREPARED BY:

ARDURRA
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07/02/2026

REGISTERED PROFESSIONAL ENGINEER
AGATA RISTOW
NO. 23478
ELECTRICAL
STATE OF CALIFORNIA

SCE STREET LIGHTING PLAN ILL-07

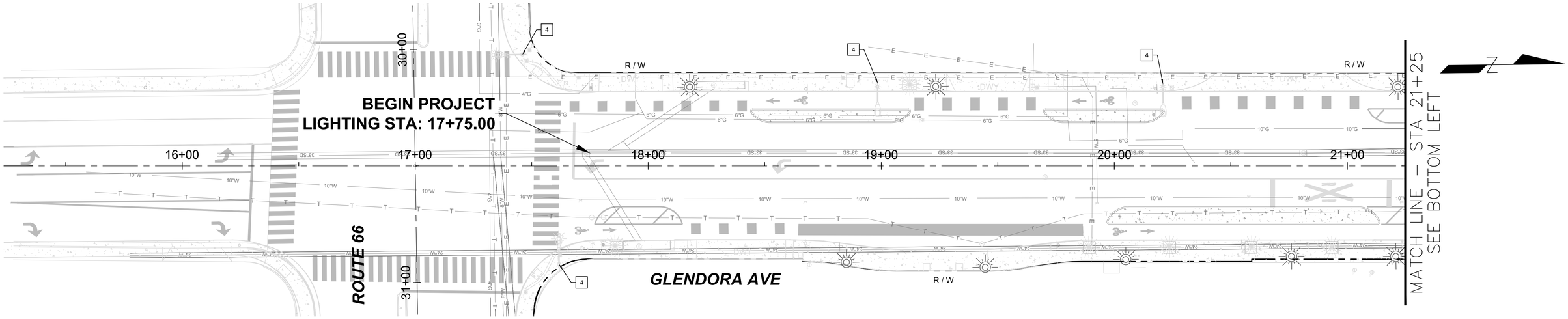
CITY OF GLENDORA — Engineering Division

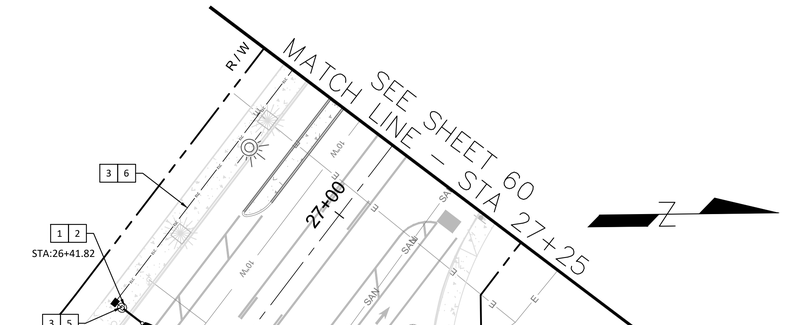
GLENDORA PEOPLE MOVEMENT

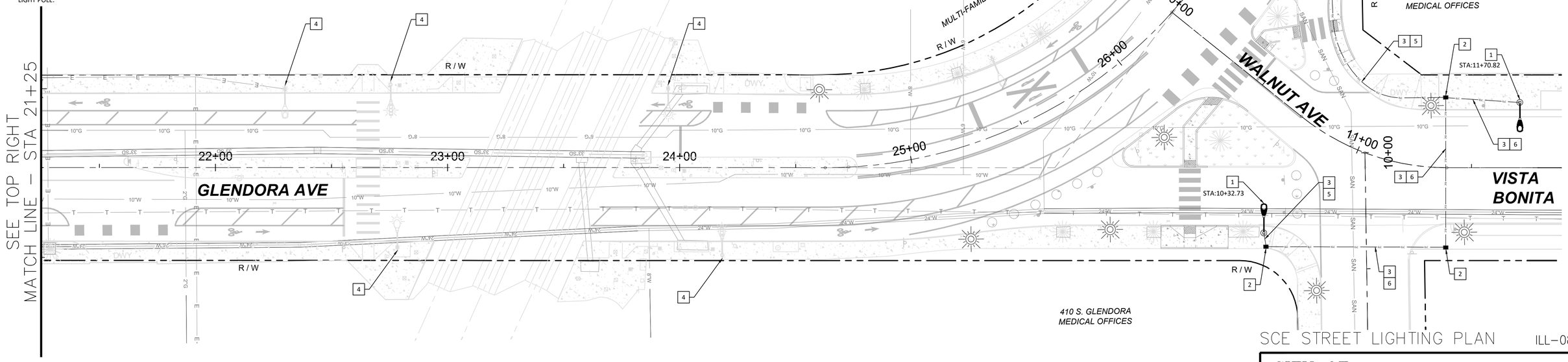
GLENDORA AVENUE
GENERAL NOTES

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: KS	Sheet 64 of 70
City Engineer RCE / Date	Date: April 22, 2026	File No.

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CONSTRUCTION NOTES

1. FURNISH AND INSTALL A NEW CONVENTIONAL STREET LIGHT POLE THAT MEETS CALTRANS STANDARD ES-6A, POLE TYPE 15, WITH AN ARM LENGTH OF 8 FEET AS SHOWN ON THE PLANS OR AS DIRECTED BY THE ENGINEER. INSTALL A NEW 96W, 10791 LUMEN, 3000K COLOR LED LIGHT FIXTURE, MODEL ARCH-S-PA1-100-730-U-T2R, OR AN EQUIVALENT APPROVED BY THE ENGINEER.
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SC SPLICE NEW CONDUCTORS TO THE EXISTING CONDUCTORS.

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SCE STREET LIGHTING PLAN ILL-08

SCALE 20 0 10 20 40 PLAN SCALE FEET

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PLAN PREPARED BY:
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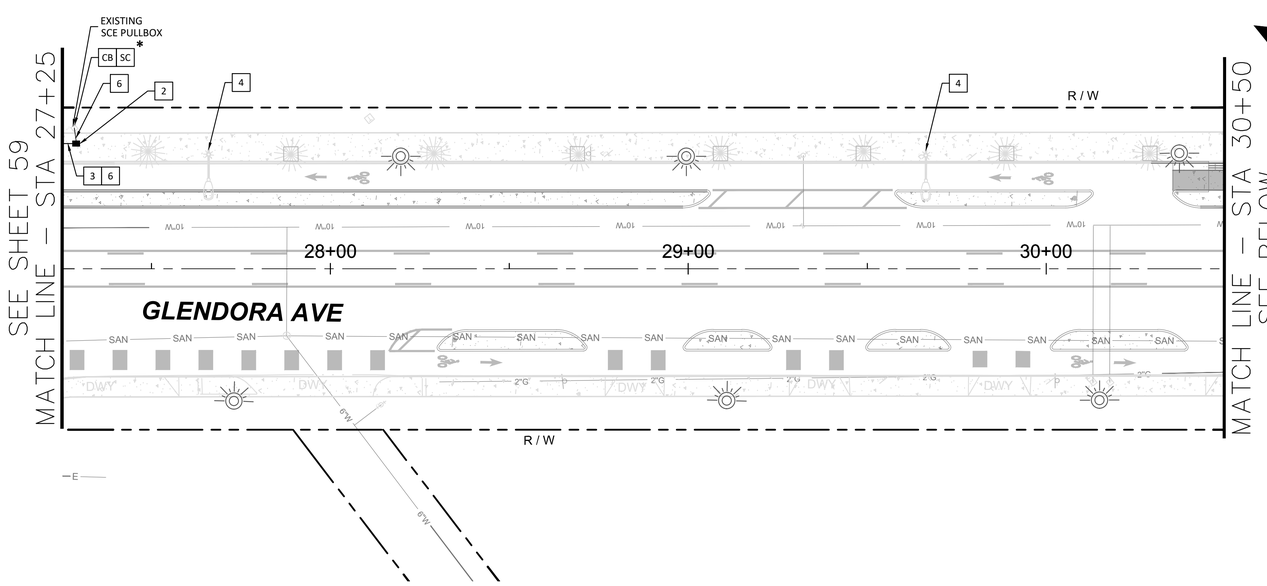
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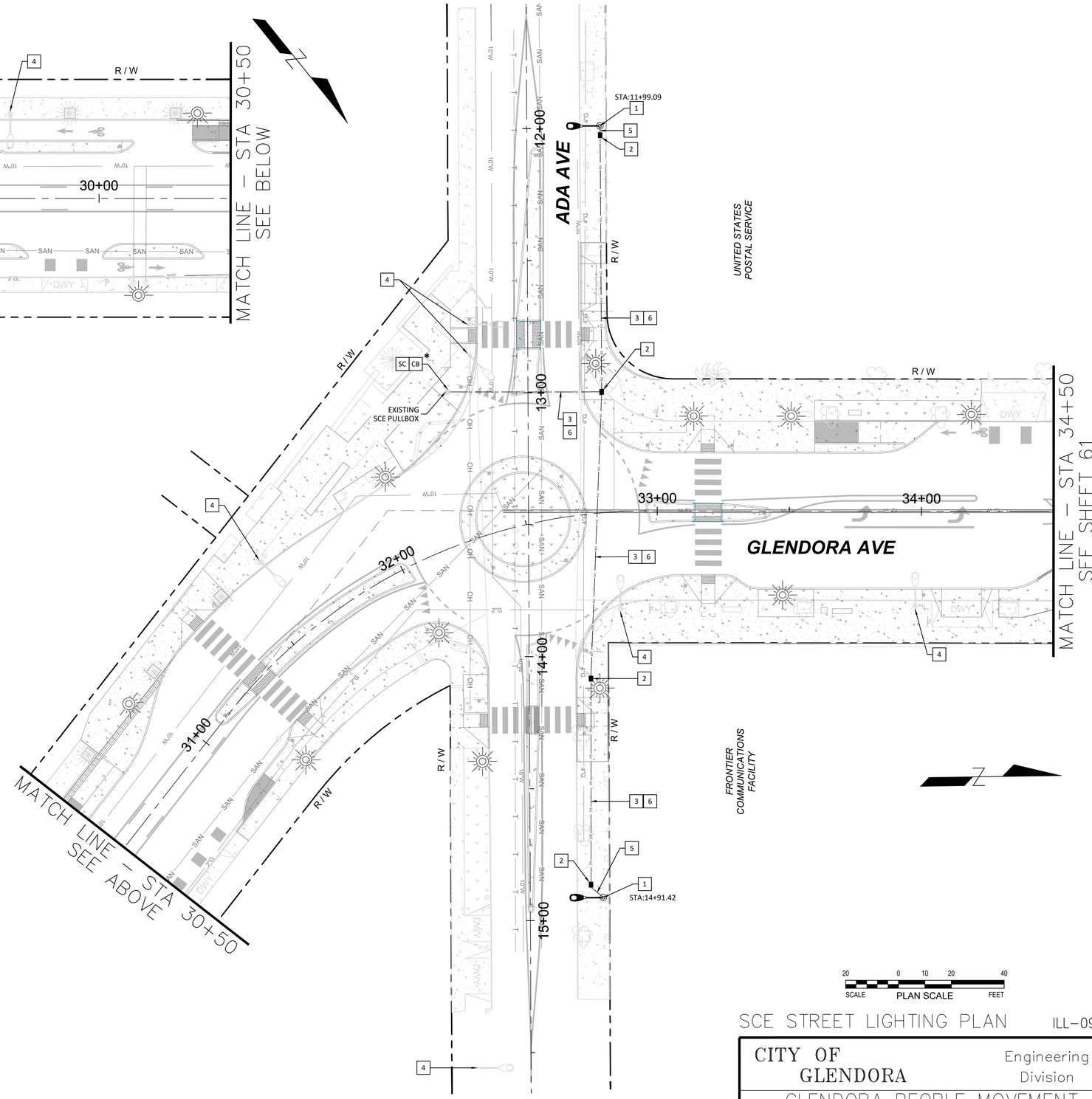
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
PLAN – STA 10+00 TO STA 27+25

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: KS	Sheet 65 of 70
City Engineer RCE Date	Date: April 22, 2026	File No.

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20 0 10 20 40
SCALE PLAN SCALE FEET

SCE STREET LIGHTING PLAN

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07/02/2026

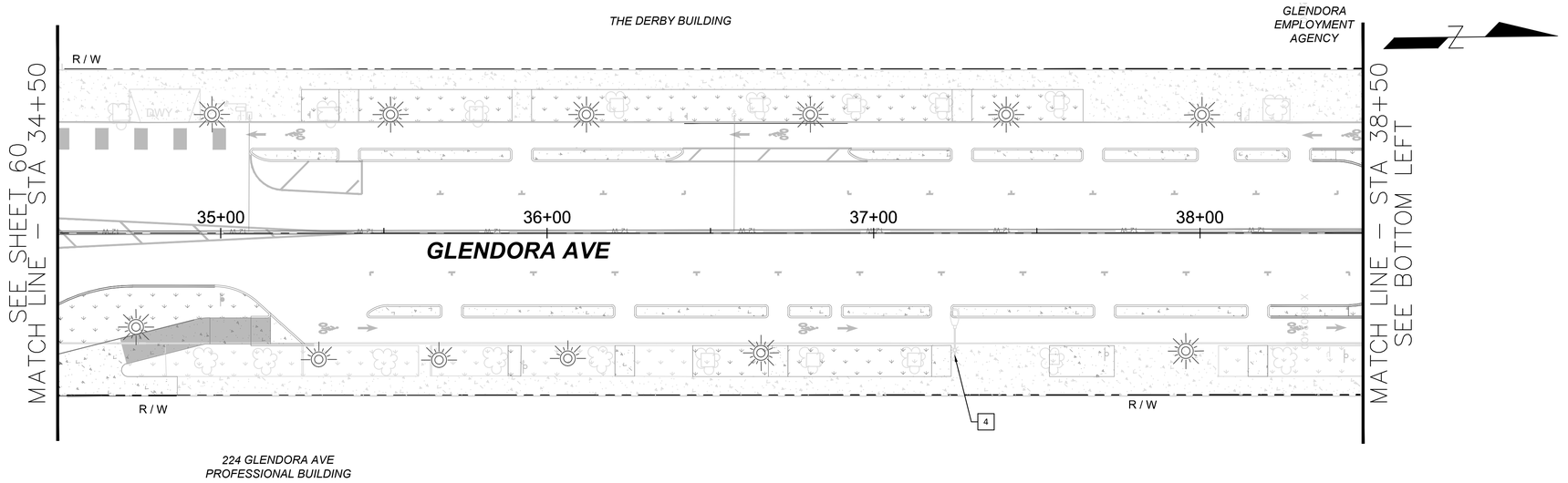
REGISTERED PROFESSIONAL ENGINEER
AGATA RISTOW
NO. 23478
ELECTRICAL
STATE OF CALIFORNIA

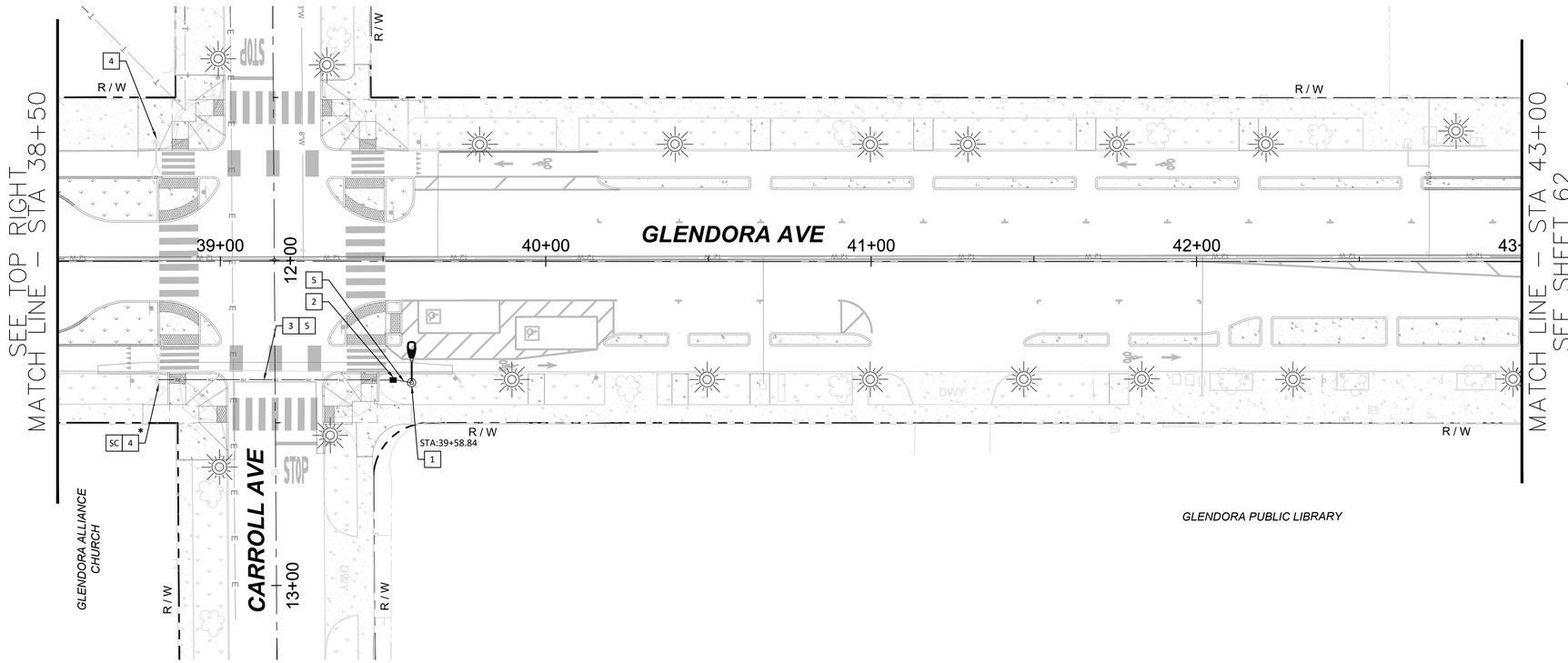
CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
PLAN – STA 27+25 TO STA 34+50

Approved By:	Plan No's.:	Scale: PER PLAN
	Drawn By: KS	Sheet 66 of 70
City Engineer RCE Date	Date: April 22, 2026	File No.

DWG Name: C:\Temp\Autodesk\AcPublish_97960\2024-065_C-01_GLN_Sheets_ILL - SCE.dwg Plotted by: KSegu on Jul 01, 2026 - 14:32:48





CONSTRUCTION NOTES

1. CONTRACTOR SHALL INSTALL STREETLIGHT POLE TYPE 15 FOUNDATIONS PER CALTRANS DETAILS ES-6A, AND ES-7N. CONTRACTOR SHALL COORDINATE WITH SCE FOR SCE TO FURNISH AND INSTALL A NEW CONVENTIONAL STREET LIGHT POLE ASSEMBLY THAT MEETS CALTRANS STANDARD ES-6A, POLE TYPE 15, WITH AN ARM LENGTH OF 8 FEET AS SHOWN ON THE PLANS OR AS DIRECTED BY THE ENGINEER. SCE TO INSTALL A NEW 96W, 10791 LUMEN, 3000K COLOR LED LIGHT FIXTURE, MODEL ARCH-S-PA1-100-730-U-T2R, OR AN EQUIVALENT APPROVED BY THE ENGINEER.
2. INSTALL #3 1/2 F CONCRETE PULL BOX PER DETAIL "B", DETAIL "C", AND DETAIL "E". ANY FIELD ADJUSTMENTS SHALL BE APPROVED BY THE ENGINEER. RESTORE SURFACE (FULL PANELS) TO MATCH ADJACENT AREA AS INSTRUCTED BY THE ENGINEER. PULL BOX SHALL BE CONFIGURED PER DETAIL INDICATED ON PLAN, IF APPLICABLE. PULL BOX SHALL BE INSTALLED WITH LOCKING BOLTS AND BRYCE FASTENER PENTA NUTS (ANTI-THEFT).
3. RESTORE DECORATIVE PARKWAY, SIDEWALK, CURB, GUTTER, PAVEMENT, HARDSCAPE, AND LANDSCAPING.
4. RETAIN EXISTING STREET / PED / SIGNAL LIGHT POLE.
5. FURNISH & INSTALL NEW 1-1/2" SCH 80 PVC CONDUIT WITHIN PARKWAY/ACROSS THE STREET. SCE TO INSTALL PROPOSED CONDUCTORS IN THE CONDUIT.

SC SPLICE NEW CONDUCTORS TO THE EXISTING CONDUCTORS.

* CONTRACTOR TO COORDINATE WITH SCE TO CONNECT PROPOSED CONDUIT TO THE EXIST BOX UNDER THE EXIST LIGHT POLE.

20 0 10 20 40
SCALE PLAN SCALE FEET

SCE STREET LIGHTING PLAN

ILL-10

Know what's below. Call 811 before you dig.

UNDERGROUND SERVICE ALERT

SECTION4216&4217OFTHEGOVERNMENTCODEREQUIRESADIGALERTIDENTIFICATIONNUMBERBEISSUEDBEFOREA'PERMITTOEXCAVATE'WILLBEVALID.FORYOURDIGALERI.D.NUMBERCALLUNDERGROUNDSERVICEALERTAT811TWO(2)WORKINGDAYSBEFORE YOU DIG.
WEB ADDRESS: www.digalert.org or www.call811.com

REVISIONS

NO.	DATE	DESCRIPTION	BY

BENCH MARK
ELEVATIONS ARE BASED ON CITY OF LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIBED AS "L&T IN S CB 1FT W/O BCR @ SW
COR ALOSTA AVE & GLENDORA AVE."
ELEV.= 744.026 FEET (NAVD 88)

DATE OF SURVEY: MAY 2024

PLAN PREPARED BY:
ARDURRA
COLLABORATE. INNOVATE. CREATE.

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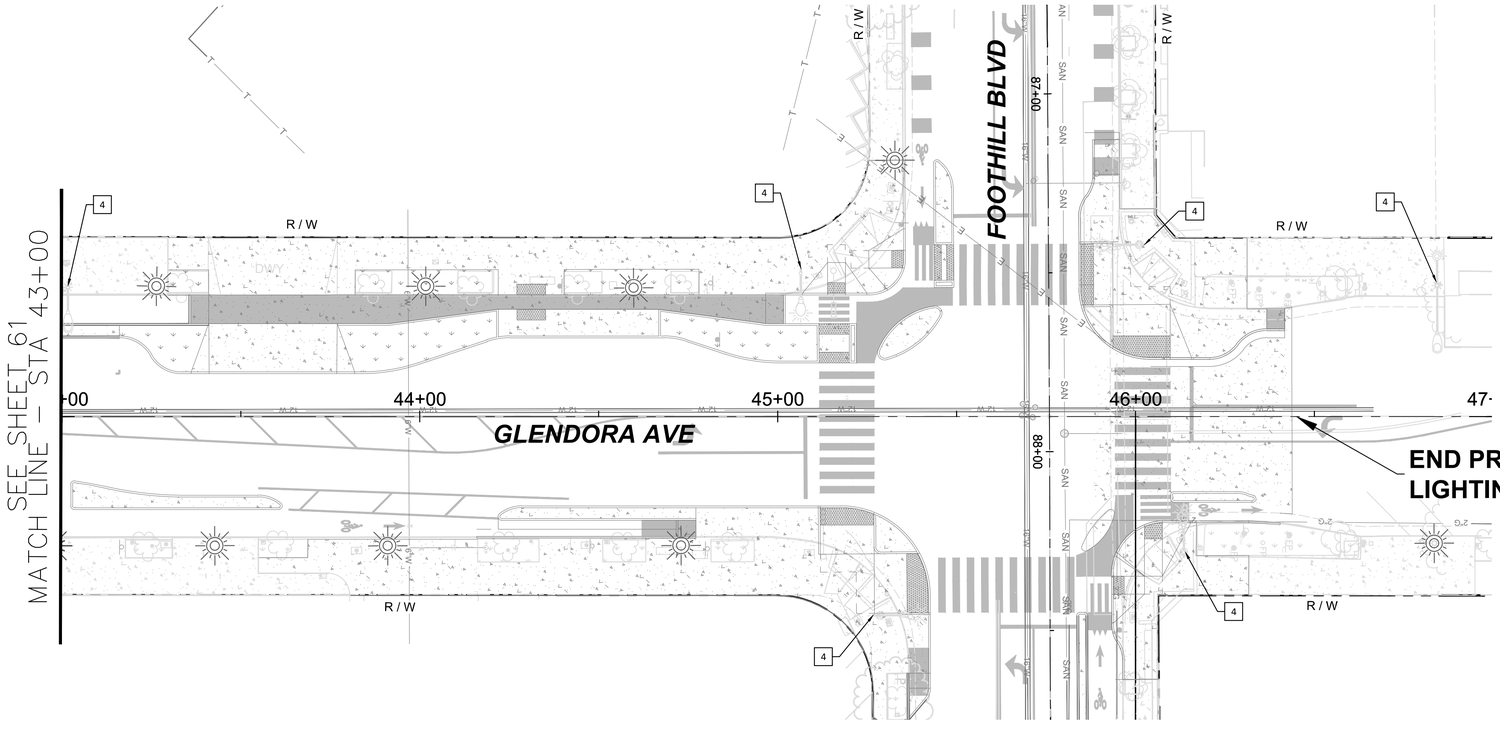
REGISTERED PROFESSIONAL ENGINEER
AGATA R ISTOW
NO. 23478
ELECTRICAL
STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
PLAN – STA 34+50 TO STA 43+00

Approved By:		Plan No's.:	Scale: PER PLAN
		Drawn By: KS	Sheet 67 of 70
City Engineer RCE	Date	Date: April 22, 2026	File No.

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CONSTRUCTION NOTES

4 RETAIN EXISTING STREET / PED / SIGNAL LIGHT POLE.

20 0 10 20 40
SCALE PLAN SCALE FEET

SCE STREET LIGHTING PLAN ILL–11

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
PLAN – STA 43+00 TO FOOTHILL BLVD

Approved By: _____ City Engineer RCE _____ Date

Plan No's.: | Scale: PER PLAN
Drawn By: KS | Sheet 68 of 70
Date: April 22, 2026 | File No.

811 Know what's below. Call 811 before you dig.

UNDERGROUND SERVICE ALERT

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WEB ADDRESS: www.digalert.org or www.call811.com

REVISIONS

NO.	DATE	DESCRIPTION	BY

BENCH MARK
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COR ALOSTA AVE & GLENDORA AVE."
ELEV.= 744.026 FEET (NAVD 88)
DATE OF SURVEY: MAY 2024

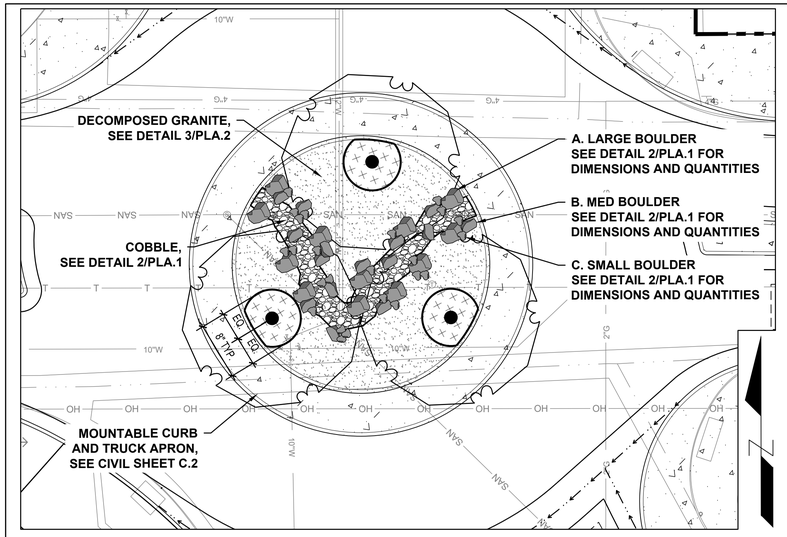
PLAN PREPARED BY:
ARDURRA
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REGISTERED PROFESSIONAL ENGINEER
AGATA RISTOW
NO. 23478
ELECTRICAL
STATE OF CALIFORNIA

DWG Name: C:\Temp\Autodesk\AcPublish_9796\2024-065_C-01_GLN_Sheets_ILL - SCE.dwg Plotted by: KSegu on Jul 01, 2026 - 14:33:59



1 PLAN ENLARGEMENT - GLENDORA AVE AND ADA AVE TRAFFIC CIRCLE

1" = 10'-0"

HARDSCAPE SCHEDULE

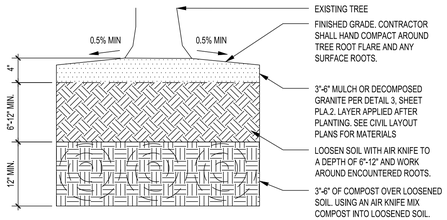
SYMBOL	TYPE	SPECIFICATION	SIZE	DETAIL
	Decorative Cobble	Buff Mexican Beach Pebble	2" - 4"	4/PLA.1
	Decomposed Granite (Stabilized)	California Gold	⅜" Minus, Stablized	3/PLA.2
	Decorative Boulders	Pale Sunset Boulders	1' - 4'	4/PLA.1
	Round Planter	Precast Concrete	30- ¾" x 22"	1/PLA.2
	Bike Racks	Powder Coated Tube/UX238-IG	30" x 34" x 2- ⅜"	2/PLA.2
	Steel Edging	Sure-loc Sure-edge	⅜16" x 4" x 16'	6/PLA.1

PLANT SCHEDULE - TRAFFIC CIRCLE

SYMBOL	BOTANICAL NAME	COMMON NAME	SIZE	QTY	NOTES:
TREES					
	Pistacia chinensis	Chinese Pistache	36" Box	3	

PLANT SCHEDULE - RAISED CONCRETE PLANTERS

Agave attenuata	Foxtail Agave	5 Gal.	13	Install 1 per each planter
GROUNDCOVERS				
Rosmarinus officinalis 'Prostraus'	Trailing Rosemary	1 Gal.	52	Install 4 per each planter
Montana Bark Nuggets Mulch		1/2" - 3/4"		



NOTES:
1. PRIOR TO THE START OF WORK, REMOVE ALL THATCH, SOD, AND/OR WEEDS.
2. WATER ENTIRE ROOT ZONE AT END OF EACH WORK DAY.
3. **SEE SOIL SPECIFICATION IN SECTION 800-MATERIALS FOR ADDITIONAL REQUIREMENTS.**

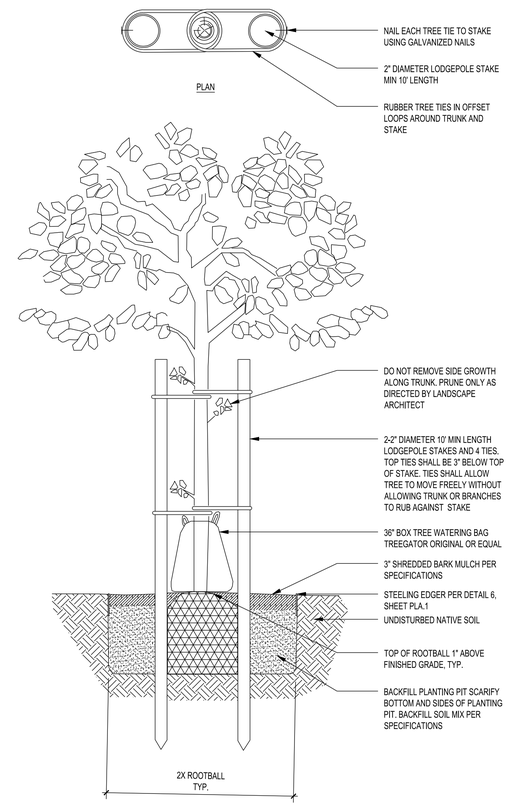
2 SOIL DECOMPACTION

N.T.S.

Underground Service Alert

DIGALERT

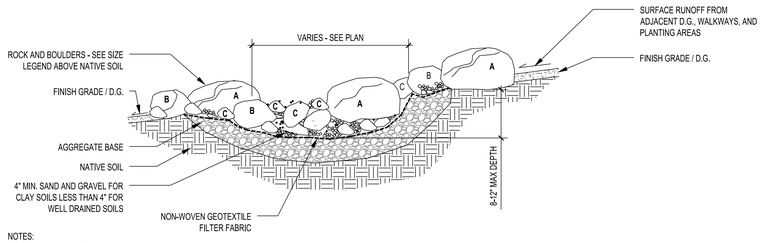
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG



NOTES:
1. DOUBLE STAKE 36" BOX TREES
2. POSITION STAKES OUTSIDE OF ROOTBALL AND ALIGN PARALLEL WITH PREVAILING WIND DIRECTION.
3. PROVIDE MINIMUM DISTANCE FROM OTHER OBJECTS AS FOLLOWS: 20' TRAFFIC SIGNALS, 12' STREET LIGHTS, 10' FIRE HYDRANTS, SEWER LINES, PAD MOUNTED EQUIPMENT, 5' FOR UNDERGROUND GAS AND ELECTRIC LINES.

3 TREE PLANTING AND STAKING W/ WATER BAG

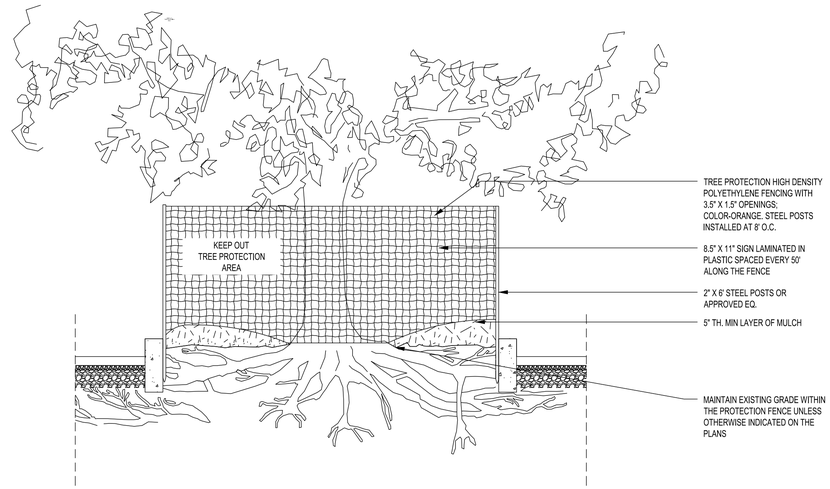
N.T.S.



NOTES:
1. BOULDER / ROCK:
   (A) 36"- 48" | 12 QTY
   (B) 24"- 36" | 15 QTY
   (C) 12"- 24" | 22 QTY
2. FINAL LOCATION OF BOULDERS SHALL BE APPROVED BY OWNER.
3. ALL OTHER COBBLE WITHIN LIMITS OF ROCK GARDEN/DRY RIVER BED TO BE 2"-4" COBBLE (163 SF)
4. CONTRACTOR SHALL INSTALL ALL RAIN GARDENS, DRY CREEK AND VEGETATED SWALE TO MEET THE FOLLOWING SETBACKS.
5. 3'-0" AWAY FROM RIGHT-OF-WAY LINE (I.E. SIDEWALK, FRONT STREET)
6. 10'-0" AWAY FROM THE PROPERTY LINE WHERE IT ABUTS A NEIGHBORING PROPERTY.
7. 10'-0" AWAY FROM THE BUILDING FOUNDATION.

4 COBBLESTONE AND BOUNDER BED

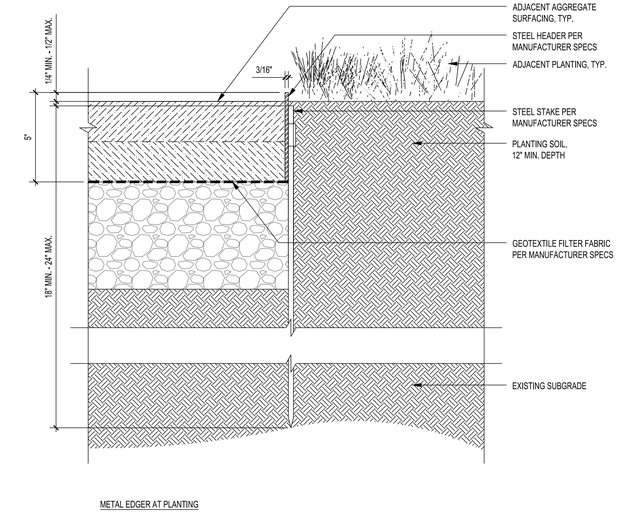
N.T.S



NOTES:
1. ALL TREES DESIGNATED TO BE SAVED SHALL BE PROTECTED BY FENCING, AS ILLUSTRATED.
2. INSTALL TREE PROTECTION FENCE AT THE TREE DRIP LINE OR AT THE EDGE DISTURBED AREA PRIOR COMMENCEMENT OF CONSTRUCTION.
3. THE SIGN MUST CONTAIN THE LANGUAGE AS INDICATED.
4. THERE SHALL BE NO STORAGE OF MATERIALS WITHIN THE BOUNDARIES OF THE TREE PROTECTION FENCING.
5. TREE PROTECTION FENCING SHALL BE MAINTAINED THROUGHOUT THE DURATION OF THE PROJECT.

5 TREE PROTECTION

N.T.S.



6 STEEL LANDSCAPE EDGING

N.T.S.

PLA.1

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

ELEVATIONS ARE BASED ON LOS ANGELES COUNTY BENCH MARK "NG5317", DESCRIPED AS "L&T IN S CB 1FT W/O BCR @ SW COR ALOSTA AVE & GLENDORA AVE." ELEV. = 744.026 FEET (NAVD 88)

DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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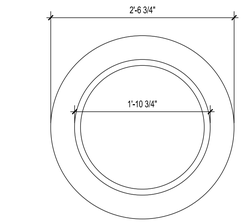
LICENSED LANDSCAPE ARCHITECT
RYAN S. BOOTH No. 6546
Signature
Renewal Date
Date
STATE OF CALIFORNIA

CITY OF GLENDORA — Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE
PLANTING DETAILS

Approved By:		Plan No's.:	Scale: PER PLAN
City Engineer RCE	7/13/2026 Date	Drawn By: ALTA	Sheet 69of 70
		Date: 7/10/26	File No.

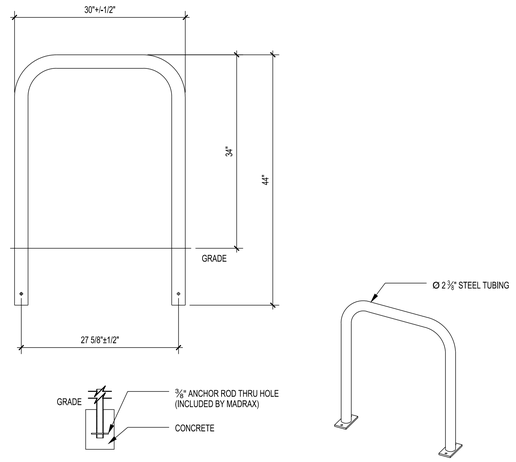
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NOTES:
1. INSTALL PLANTERS ACCORDING TO MANUFACTURER'S SPECIFICATIONS.
2. CONSULTANT LANDSCAPE ARCHITECT TO SELECT COLOR (FINISH). SEE MANUFACTURER'S SPECIFICATIONS.
3. SEE CIVIL LAYOUT PLANS FOR LOCATION OR CONSULT OWNER.

1 RAISED CONCRETE PLANTER

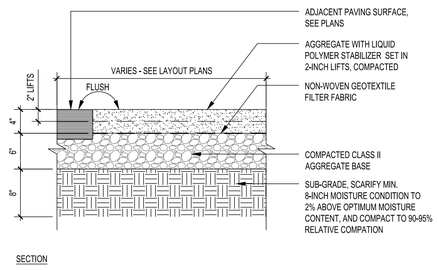
N.T.S.



NOTES:
1. INSTALL BIKE RACKS ACCORDING TO MANUFACTURER'S SPECIFICATIONS.
2. CONSULTANT TO SELECT COLOR (FINISH). SEE MANUFACTURER'S SPECIFICATIONS.
3. SEE CIVIL LAYOUT PLANS FOR LOCATION OR CONSULT OWNER.

2 BICYCLE RACK

N.T.S.



NOTES:
1. INSTALL DECOMPOSED GRANITE MATERIAL IN 1-1/2" LIFTS. UNIFORMLY MOISTEN AND COMPACT DECOMPOSED GRANITE MATERIAL SHALL BE GRADED SO THE SLOPE DOES NOT EXCEED A 5% IN THE DIRECTION OF TRAVEL WITH A MAXIMUM 2% CROSS SLOPE.

3 DECOMPOSED GRANITE PAVING

N.T.S.

PLA.2

Underground Service Alert
DIGALERT
DIAL TOLL FREE
1-800-422-4133
AT LEAST TWO WORKING DAYS
BEFORE YOU DIG

REVISIONS			
NO.	DATE	DESCRIPTION	BY

BENCH MARK

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DATE OF SURVEY: JUNE 2024

PLAN PREPARED BY:

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213-489-7443 | altago.com

LICENSED LANDSCAPE ARCHITECT
RYAN S. BOOTH No. 6548
Signature
Renewal Date
Date
STATE OF CALIFORNIA

CITY OF GLENDORA
Engineering Division

GLENDORA PEOPLE MOVEMENT
GLENDORA AVENUE

Approved By:

City Engineer RCE — 7/13/2026 Date

Plan No's.:	Scale: PER PLAN
Drawn By: ALTA	Sheet 70of 70
Date: 7/10/26	File No.

DWG Name: N:\Shared\PROJECTS\2024\2024.065 Glendora, CA SGVCOG SMIP\CAD\01_Plans_Glendora Avenue Segment\2024-065_L_PLA_DET_GLN.dwg Plotted by: DanielMcMahon on Jul 13, 2026 - 16:46:52

UPDATE ON THE GLENDORA PEOPLE MOVEMENT PROJECT AND REVIEW OF FIRST LAST MILE 100% DESIGN PLANS

PUBLIC WORKS
GLENDORA CITY COUNCIL
AUGUST 25, 2026
VALERIE VELASQUEZ-SANTOYA, ASSISTANT PUBLIC WORKS DIRECTOR

OVERVIEW

- People Movement Project
- Project Status Update
- First Last Mile 100% Design
- San Gabriel Valley Council of Governments
  - East San Gabriel Valley Sustainable Multimodal Improvement Project





10+ MILES OF IMPROVEMENTS

Urban Trails

- INITIATED IN 2011
- 3 FLOOD CONTROL CHANNELS
- THREE TRAILS

First / Last Mile

- INITIATED IN 2018
- METRO A-LINE STATION
- ENHANCED ACCESIBLITY & CONNECTIVITY



FUNDING SNAPSHOT

Total Project Cost

$36.63M ESTIMATED TOTAL COST

$21.72M SECURED FUNDING

$14.91M REMAINING NEED

- Big Dalton Urban Trail Unfunded

Per Segment

SAN DIMAS WASH URBAN TRAIL: $5,160,590

FIRST/LAST MILE: $9,822,358 ($7.16M Engineers Construction Estimate)

LITTLE DALTON WASH URBAN TRAIL: $5,639,095

BIG DALTON WASH URBAN TRAIL: $16,006,125

$21.72 Million Secured

Partner	Amount	Share
SGVCOG	$11.81 M	54%
City of Glendora	$9.91 M	46%

Funding Type	Amount	Percentage
Grants, earmarks and restricted funds	$20.66 M	95%
City CIP Funds	$1.06 M	5%

Restricted Transportation Funds:	$10.43 M
Grants:	$2.63 M
State/Federal Allocations & Earmarks:	$7.6 M
City CIP Funds:	$1.06M
Total:	**$21.72 M**

PROJECT STATUS UPDATE

SAN DIMAS WASH PHASE 1:	COMPLETE (2018)
SAN DIMAS WASH PHASES 2 & 3:	UNDER CONSTRUCTION; BEGAN JULY 2026
LITTLE DALTON WASH:	DESIGN ACTIVITIES PAUSED
BIG DALTON WASH:	ON HOLD PENDING FUNDING
FIRST/LAST MILE:	100% PLANS COMPLETE; NOT YET BID

Glendora

TODAY'S DECISION

Council Action

APPROVE THE FIRST LAST MILE 100% PLANS

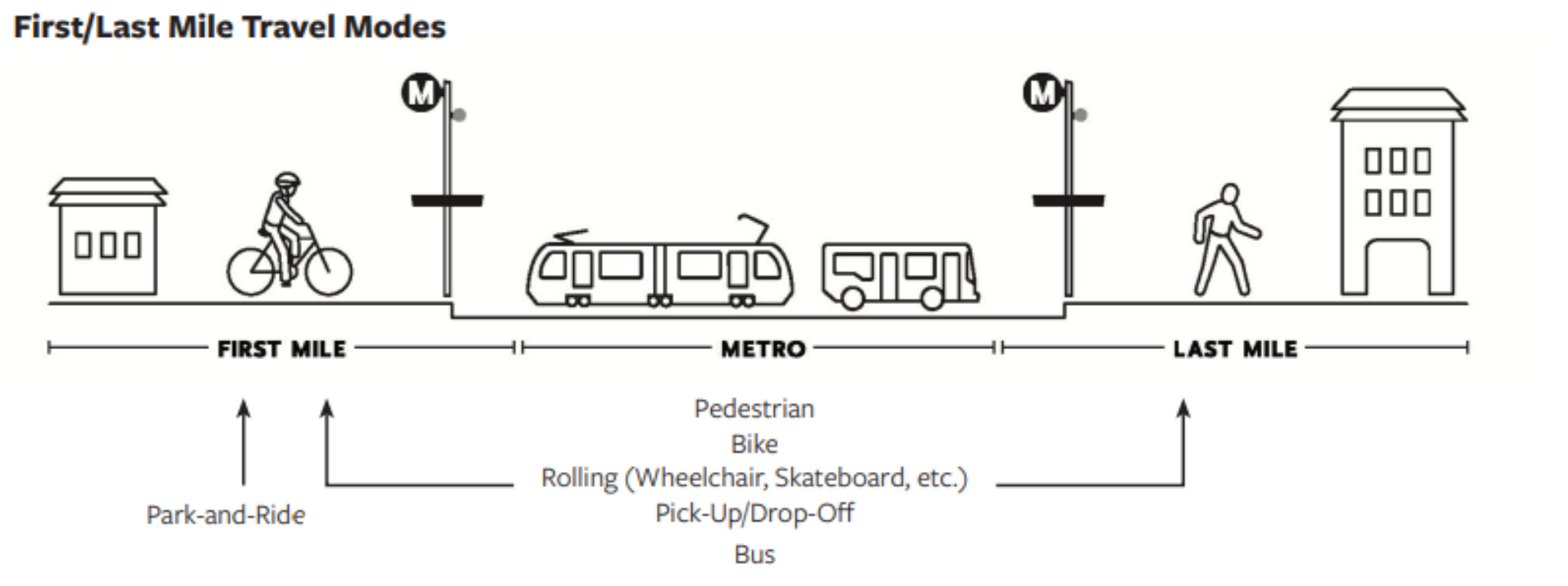
FIND DESIGN REASONABLE + CONSISTENT WITH STANDARDS

AUTHORIZE MINOR, NONMATERIAL REVISIONS

FIRST / LAST MILE IMPROVEMENTS

Glendora Avenue & Foothill Boulevard

- Increase first last mile access
- Pedestrian & bike friendly
- Improve safety for all road users
- Active & attractive environment for local business. Connectivity to Village



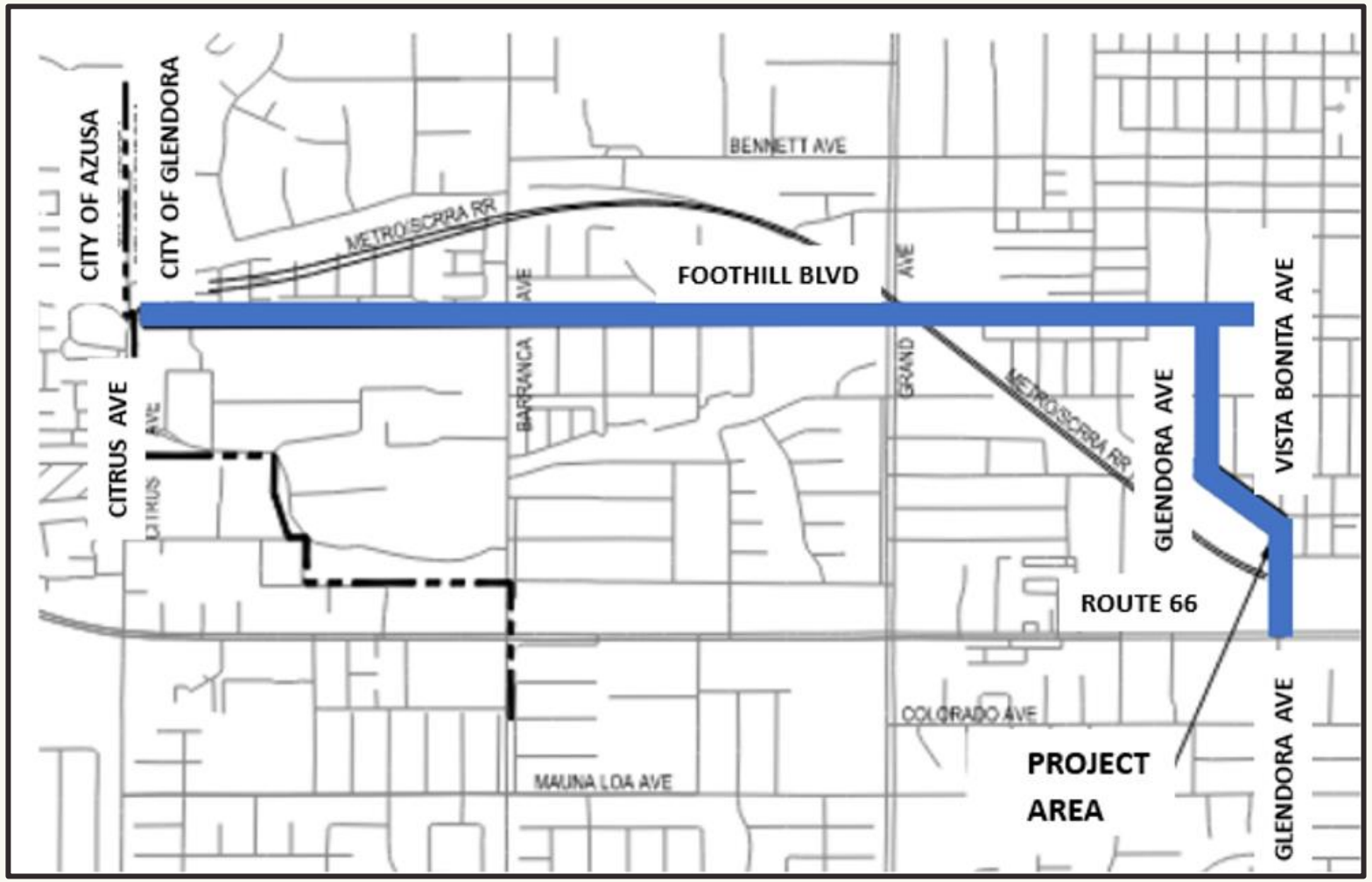
FIRST/LAST MILE PROJECT LIMITS

GLENDORA AVENUE

ROUTE 66 →
FOOTHILL BOULEVARD

FOOTHILL BOULEVARD

CITRUS AVENUE →
VISTA BONITA AVENUE



FIRST/LAST MILE DESIGN

100% Plan Package

Protected bicycle facilities
Pedestrian + ADA improvements
Roundabout at Glendora Ave and Ada Ave
Lighting Improvements
Installation of historic antique lights
New landscaping and hardscaping

Key Traffic Circulation Changes

Glendora Ave:

- Generally reduced from two to one through lane in each direction.*
- Northbound vehicular traffic closed and traffic redirected at Vista Bonita/Walnut.
- Single Lane Roundabout at Ada Ave.
- New protected intersection at Foothill Blvd.
- Two-Inch cold mill and asphalt overlay.

Foothill Blvd:

- Generally reduced from two to one through lane in each direction, w/ turn lanes at key intersections.*
- Travel lanes merge to one between Glendora Ave and Vista Bonita.
- Localized pavement work only, no corridor wide resurfacing.

* Lane configurations vary at intersections and transition areas.

CONNECTIVITY, PLACEMAKING & ECONOMIC DEVELOPMENT

Glendora Avenue

- Extends the look and feel south to Ada Avenue.
- Connects the Village with the A-Line station
- Enhances the setting for existing businesses and future investment.

Foothill Boulevard

- Strengthens connections to Citrus College.
- Lays groundwork for future connectivity to the Village and BID.
- Supports business growth, retention and Glendora as a destination.

GLENDORA AVENUE



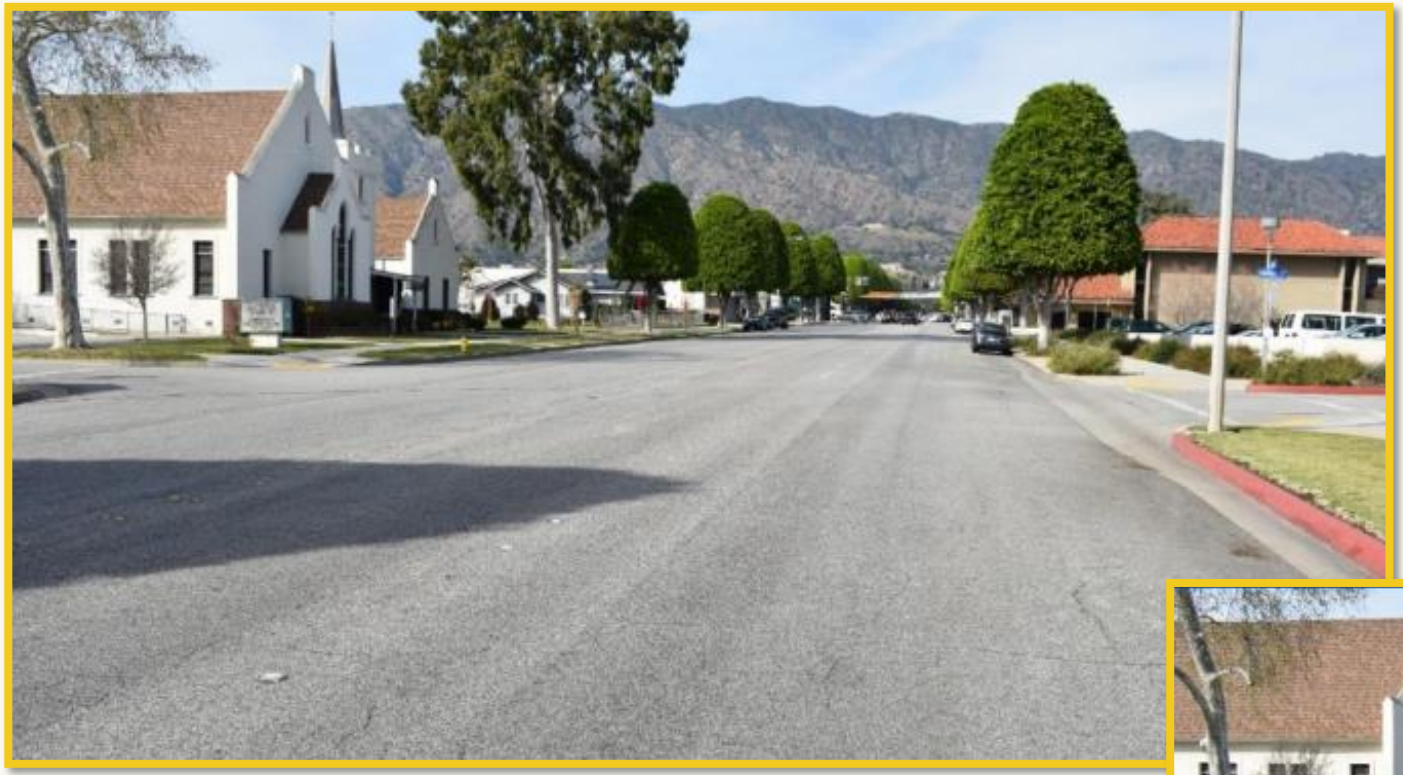
Existing

Conceptual



Roundabout at
Ada Avenue

GLENDORA AVENUE



Existing

Conceptual



Carroll Ave. north to
Foothill Blvd.

GLENDORA AVENUE



Existing

Conceptual



Foothill
Protected
Intersection

Early Conceptual Rendering; 100% design refined for large-vehicle turning movements.

FOOTHILL BLVD.



Existing

Conceptual



Grand
Intersection

FOOTHILL BLVD.



Existing

Conceptual



PATH TO CONSTRUCTION

Project managed by the San Gabriel Valley Council of Governments (SGVCOG) under a Memorandum of Agreement.

Before Advertising

- APPROVE 100% DESIGN
- PROCURE CONSTRUCTION MANAGEMENT
- OBLIGATE $5M FEDERAL EARMARK

After Obligation

- ADVERTISE FOR BIDS
- COMPETITIVE BIDDING SETS CONSTRUCTION COST
- CONTINUE STAKEHOLDER COORDINATION

Constructed expected to commence in 2027.

RECOMMENDATION:

THAT THE CITY COUNCIL:

1. Receive a presentation providing a status update on the Glendora People Movement Project;
2. Approve the 100% design plans for the Glendora Avenue and Foothill Boulevard First/Last-Mile Improvements, dated July 8, 2026, and find that the plans are reasonable and consistent with applicable design standards for purposes of Government Code Section 830.6; and
3. Authorize the City Engineer to approve minor revisions that are consistent with the approved design and do not materially alter the design. Any material modification shall receive documented discretionary approval before construction.

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**

SUBJECT: **Consideration of Amendment No. 2 to the Contract Services Agreement with Mariposa Landscapes, Inc. for Landscape Maintenance and Weed Abatement Services, Extending the Term of the Agreement Through June 28, 2027**

RECOMMENDATION

That the City Council:

1. Approve Amendment No. 2 to the to the Contract Services Agreement with Mariposa Landscapes, Inc. for landscape maintenance & weed abatement services, extending the term of the agreement through June 28, 2027, in the amount not to exceed of $1,720,000 for the period of the extension; and
2. Authorize the City Manager or his designee to execute the Amendment.

STRATEGIC FOCUS AREAS

Not Applicable.

EXECUTIVE SUMMARY

Mariposa Landscapes, Inc. has been providing landscape and weed abatement services to the City of Glendora for four years. Mariposa has submitted a Letter of Intent expressing their desire to continue providing service to the City of Glendora with a 3.0% rate increase for FY 2026/27. This would be the first rate increase since the agreement was originally awarded in 2022. The Consumer Price Index (CPI-U) for the Los Angeles - Long Beach - Anaheim area increased 12.8% over the original four-year term of the agreement. Mariposa continues to meet the service needs of the City and staff believes the requested increase is reasonable. Therefore, staff recommends the City Council approve the renewal of the agreement for an additional one-year period and approve the increase of the spending limit in the amount of of $1,720,000 for FY 2026/27 to a total of $7,011,720.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

Request for Proposal (RFP) No. 8172837 for Landscape Maintenance and Weed Abatement Services was released on April 7, 2022 with a bid opening held on May 3, 2022. Five proposals were received and Mariposa Landscapes, Inc. was determined to be the lowest responsive bidder.

On June 28, 2022, the City Council awarded an agreement for landscape maintenance & weed abatement services to Mariposa Landscapes, Inc. in the amount of $1,031,480 per year, for 4 years, in a total amount of $4,125,920, with options for up to three 1-year extensions.

On July 9, 2024, the City Council approved Amendment No 1 to the Agreement adding landscape maintenance for Glendora Unified School District properties to the scope of work in an amount not to exceed $510,900 per year.

DISCUSSION

On June 28, 2022, the City Council awarded an agreement for landscape maintenance & weed abatement services to Mariposa Landscapes, Inc. of Irwindale, California (Mariposa), effective June 28, 2022 for a four (4) year term with an option to renew in one (1) year increments up to a total of three (3) additional years through June 28, 2029.

Mariposa has submitted a Letter of Intent expressing their desire to continue providing service to the City of Glendora during FY 2026/27. Due to substantial increases in labor, equipment, material, and fuel costs over the last four years, Mariposa is requesting an 3.0% rate increase for FY 2026/27. By comparison, the Consumer Price Index (CPI-U) for the Los Angeles-Long Beach-Anaheim area increased 12.8% over the original four-year term of the agreement. If approved, Amendment No. 2 will extend the term of the agreement for an additional one-year period through June 28, 2027 with a 3.0% rate increase for routine (cyclically scheduled) maintenance and “extra work” line items. This is the first rate increase since the agreement was originally awarded in 2022.

Mariposa continues to meet the service needs of the City and staff believes the requested increase is reasonable. Therefore, staff recommends the City Council approve the renewal of the agreement for an additional one-year period and the increase of the spending limit the amount of of $1,710,000 for the extended period to a total of $7,011,720. The expenditure request of $1,720,000 for FY 2026/27 includes $1,519,798 for routine (cyclically scheduled) maintenance and an additional $200,202 for extra work. "Extra work" includes, but is not limited to, irrigation repairs, planting, mulching, and other landscape enhancements.

FISCAL IMPACT

The FY2026/27 Adopted Mid-Cycle Budget includes sufficient appropriations in the various contract services line items in General Fund (F101), Measure E/Z (F103), GUSD (F105), LMD 1 (F203), BID (F204), Measure M (F234), Gas Tax (F255), and Water Operations (F501) for these services.

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Paul Fisher, Business Services Manager
Concurs With:	Not Applicable
Reviewed By:	Moises Lopez, Assistant City Manager
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_Agreement.pdf
B_Amendment_No_1.pdf
C. Amendment No. 2 – Mariposa Landscape (Landscape Maintenance & Weed Abatement).pdf
D_PowerPoint_-_Mariposa.pdf

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CONTRACT SERVICES AGREEMENT

By and Between

CITY OF GLENDORA

and

MARIPOSA LANDSCAPES INC.

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AGREEMENT FOR CONTRACT SERVICES BETWEEN THE CITY OF GLENDORA AND MARIPOSA LANDSCAPES INC.

THIS AGREEMENT FOR CONTRACT SERVICES (herein "Agreement") is made and entered into this 28th day of June, 2022 by and between the **CITY OF GLENDORA**, a California general law city & municipal corporation ("City"), and **MARIPOSA LANDSCAPES INC.**, a California Corporation ("Consultant"). City and Consultant may be referred to, individually or collectively, as "Party" or "Parties."

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Glendora's Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

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1.2 Consultant's Proposal.

The Scope of Service shall include the Consultant's scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 California Labor Law.

If the Scope of Services includes any "public work" or "maintenance work," as those terms are defined in California Labor Code section 1720 *et seq.* and California Code of Regulations, Title 8, Section 16000 *et seq.*, and if the total compensation is $1,000 or more, Consultant shall pay prevailing wages for such work and comply with the requirements in California Labor Code section 1770 *et seq.* and 1810 *et seq*., and all other applicable laws, including the following requirements:

(a) Public Work. The Parties acknowledge that some or all of the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Consultant shall post job site notices, as prescribed by regulation.

(b) Prevailing Wages. Consultant shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Consultant acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Consultant shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Consultant shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Consultant or by any subcontractor.

(d) Payroll Records. Consultant shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Consultant and each subconsultant to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Consultant shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning

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the employment of apprentices on public works projects. Consultant shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Consultant shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Consultant and each of its subconsultants shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Workday. Consultant acknowledges that eight (8) hours labor constitutes a legal day's work. Consultant shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Consultant shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Consultant shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Consultant or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Consultant in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Consultant certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Consultant's Authorized Initials DS _____

Terry Noriega, President

(i) Consultant's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Consultant shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Consultant shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Consultant shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this

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Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the City of such fact and shall not proceed except at Consultant's risk until written instructions are received from the Contract Officer.

1.7 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

1.8 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.9 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or $25,000, whichever is less; or, in the time to perform of up to one hundred eighty (180) days, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other Consultants. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.10 Special Requirements.

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Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed **$4,125,920.00 (four million, one hundred twenty-five thousand, nine hundred twenty Dollars)** (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.9.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services, less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event

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any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term & Extended Term(s).

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding four (4) years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D"). The City Manager may, at his/her sole discretion, extend the Term for three (3) additional one (1) year terms by giving advance written notice of the same not later than 60 calendar days prior to the expiration of the Term or any Extended Term(s).

ARTICLE 4. COORDINATION OF WORK

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4.1 Representatives and Personnel of Consultant.

The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Terry Noriega, President
Theresa Lu, Chief Operating Officer

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced, nor may their responsibilities be substantially reduced by Consultant without the express written approval of City. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Consultant.

Consultant shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Andrea Miller, Landscape/Contracts Supervisor, or such person as may be designated by the City Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Consultant's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City

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a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

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(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary, and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City and shall require similar written express waivers and insurance clauses from each of its subconsultants.

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(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests' provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

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(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable ("indemnitors"), or arising from Consultant's or indemnitors' reckless or willful misconduct, or arising from Consultant's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Consultant will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Consultant hereunder; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Consultant hereunder, Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination of this Agreement.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and

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services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to City, and access shall be provided by Consultant's successor in interest. Notwithstanding the above, the Consultant shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) All information gained, or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

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(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

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Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the

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Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.8 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.9 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects her/his financial interest or the financial interest of any corporation, partnership or association in which (s)he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it

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has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class.

8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380, and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

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This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials DS TN

Terry Noriega, President

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:
City of Glendora, a municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
William Wynder
William W. Wynder
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Marie Ricci
Marie Ricci
Administrative Services Director / City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
MARIPOSA LANDSCAPES, INC.

DocuSigned by:
Terry Noriega
Name: Terry Noriega
Title: President
Email Address: terry@mariposa-ca.com
Jun 17, 2022 | 11:03 AM PDT

DocuSigned by:
Theresa Lu
Name: Theresa Lu
Title: Chief Financial Officer
Email Address: theresa.lu@mariposa-ca.com
Jun 17, 2022 | 11:26 AM PDT
Address: 6232 Santos Diaz St. Irwindale, CA 91702

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EXHIBIT "A"

SCOPE OF SERVICES

I. Consultant will perform the following Services:

Services required by Glendora include but are not limited to the task outlined below and any other task necessary to perform the required duties. The Landscape Maintenance & Weed Abatement Program ("Contract") is an outcome-based contract where the City has established specific landscape standards as outcomes. The Contractor is responsible to develop a base bid necessary to maintain the expected outcome standards. The bid is to be presented as what the total cost would be for each site for a 12-month period. The City will inspect the work of the Consultant weekly against the stated standards to determine compliance and payment.

The work to be performed under the Contract consists of the furnishing of all labor, insurance, materials, transportation and equipment needed to perform Landscape Maintenance and Weed Abatement at various locations in the City of Glendora further described in the Scope of Work

TURF MAINTENANCE

Turf shall be maintained with a crisp, clean appearance at all times. Turf shall be mowed weekly in the active growing season and bi-weekly in the off-season of the turf. Bruising or rough cutting of grass shall not be permitted. Mower blades shall be sharp and properly adjusted so that turf is cut to a uniform height. Scalping will not be permitted. Grass cuttings which clump, or windrow shall be removed immediately. Mowing patterns will be changed weekly or however necessary to avoid rutting.

Care shall be taken to avoid damage by mowers to tree trunks, irrigation heads and any other utilities, facilities, or structures within or adjacent to turf areas. Any damage caused by the Consultant 's negligence shall be repaired at the Consultant 's expense. Prior to mowing, the Consultant shall ensure that the mower is clean so that no roots, stolon's, seeds or crowns of foreign grasses are introduced to the turf.

Weeds in turf shall be maintained to a minimum of 1% at any given time. A pre-emergent herbicide shall be applied in the spring to prevent the introduction of crabgrass in the sports fields prior to the soil temperatures reaching 60 degrees.

All litter and debris in turf areas shall be picked up and disposed of properly. Grass clippings may be left behind if dispersed uniformly throughout the turf area.

TURF RENOVATION

Finkbiner's Lobb Field and Louie Pompei Memorial Sports Park are closed to the public in mid-December for renovation of the natural sports fields. They are re-opened February 1st to allow spring sports to begin. Preparation of the grounds shall start by aggressively dethatching the turf. If dethatching is not needed (to be determined by city designee), mowing to a height of ½" to open canopy and expose soil. Aeration shall be done in two directions to relieve compaction using hollow tines.

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Spread annual ryegrass at a rate of 10-15 lbs. per 1,000 square feet. Apply half the rate in one direction and the other half in a perpendicular direction. Apply a thin layer of approximately 1/4" of topdressing.

Ensure the turf is watered in thoroughly. Using existing irrigation system, cycles should water the seed enough that it will maintain it moist, but not rot from sitting in water for too long. Typically, each station is run for about 6 minutes 4 times per day for rotors, also depending on the watering mechanism.

Once all the grass seed has germinated, watering should be reduced, and mowing should resume once the length reaches 2 inches. Fertilize the grounds within the first month to ensure the new seedlings are nourished. Ensure the grounds are not saturated to prevent compaction and ruts. Any damage related to rutting and compaction shall be corrected by the Consultant . Fencing shall be provided by the Consultant to keep the public out of the newly seeded areas. The City shall provide grass seed only.

INFIELD MAINTENANCE

In the winter, infields are often rutted due to irrigation or winter storm runoff. Once a year prior to the commencement of the softball sports season, Consultant shall level out the ruts to ensure infields are ready for play. The city will provide material if replenishment is required. Lips along the grass edge shall not be permitted.

SPORTS TURF MAINTENANCE

Frequency of mowing will be governed by the species of grass and the growth rate. Turf shall be mowed at least weekly in the active growing season and bi-weekly in the off-season of the turf. Consultant shall mow the turf a minimum of 52 times per year. Bruising or rough cutting of grass shall not be permitted. Never remove more than one-third of the total leaf surface at a given mowing. Mower blades shall be sharp and properly adjusted so that turf is cut to a uniform height. Scalping will not be permitted unless it is being performed in preparation for seeding. Grass cuttings which clump, or windrow shall be removed immediately. Mowing patterns shall be changed weekly or however necessary to avoid rutting. Care shall be taken to avoid damage by mowers to irrigation heads and any other utilities, facilities or structures within or adjacent to turf areas. Any damage caused by the Consultant 's negligence shall be repaired at the Consultant 's expense. Prior to mowing, the Consultant shall ensure that the mower is clean so that no roots, stolon's, seeds or crowns of foreign grasses are introduced to the turf. All litter and debris in turf areas shall be picked up and disposed of properly. Grass clippings may be left behind if dispersed uniformly throughout the turf area.

A pre-emergent herbicide shall be applied in the spring to prevent the introduction of crabgrass in the sports fields prior to the soil temperatures reaching 60 degrees.

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MOWING SCHEDULE

Mowing shall be performed as per the schedule below.

Growing Season / Frequency	**Off-Season / Frequency**
March 01 – October 31	November 01 – February 28
Weekly	Bi-Weekly

Turf Type	**Spring Height**	**Summer Height**
Ryegrass	2.0”	3.0”
Bermuda	1.0”	1.5”

EDGING

All turf areas shall be cleanly edged to the inside (turf side) edge of the concrete median curbs. All turf growing along public sidewalks and walkways shall be edged to maintain a crisp, clean edge along all such structures. Grass shall also be kept from overgrowing sprinkler heads.

Edging shall also include trimming grass around: poles, utilities, valve boxes, controllers, and any other hardscape areas. Edging shall be done once per week in the active growing season and bi-weekly in the off season of the turf. Edging shall be done with the use of a power edger. A line trimmer is not appropriate for trimming turf. Soil sterilant or other herbicides shall not be used for edging.

Edging around trees shall be at least 16” away from the trunk. At no time is a line trimmer to be used on or at the base of any City tree.

SHRUBS & PLANTS

Shrubs and plants shall be pruned as necessary to encourage healthy, natural growth patterns for each specific variety. For example – Cleveland Sage shall be pruned back to remove old flowers, Kangaroo Paw stalks are to be cut down to the coppice once they have died and shrub style Redbuds shall be coppiced in the late fall or winter. Pruning is to be done after the plants stop producing new flowers and shall include thinning, shaping, and removing dead or diseased branches.

Unless a hedge is present, hedge trimming shall not take place. Shrubs and plants are never to be cut using a weed eater or hedge trimmers. Bypass pruners are to be used at all times. Shrubs are to be kept in a natural shape allowing for them to get to their mature size. Directional pruning shall be utilized to guide the plants away from valve boxes and walkways.

All shrubs shall be pruned back to clear all roadways, curbs, gutters, and sidewalks. Shrubs shall not block signs, utilities, utility meters or any other facilities located within the work areas. Shrubs shall not block access to controllers or electric valves and shall be pruned to minimize blockage of irrigation head spray patterns. Shrubs which may restrict visibility, such as those adjacent to left hand turn lanes or those within 100 feet of any intersection shall be kept within the height range of 12” – 24” as measured from the street level.

GROUNDCOVER

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Groundcovers such as but not limited to, gazania, rosemary etc., shall be kept trimmed behind top of curb lines, kept off pedestrian walkways, out of curb and gutter areas, kept out of interplant shrubs and trees, trimmed to keep all signs, poles, guardrails, and utility meters clear, and kept from encroaching in any way into private property or onto private property fences. Grasses, weeds, sucker growth, or any other growth shall be removed from groundcover to maintain a neat and clean appearance. Groundcover which may restrict visibility, such as those adjacent to left hand turn lanes or those within 100 feet of any intersection shall be kept within the height range of 12" – 24" as measured from the street level.

The Consultant shall clear sidewalks and roadways of plant material after cutting to maintain a clean, neat appearance. All leaves and debris are to be picked up and disposed of by the Consultant . No leaves and debris are to be blown into planters, streets, gutters etc.

TREES

Trees which are staked shall have supports kept in good repair. Any broken or damaged supports or ties shall be replaced as soon as possible. Staking shall remain in place until trees are fully capable of self-support at which time they are to be removed. Stakes and ties shall remain on tree roses at all times. Trees which have low hanging, diseased, dead or broken branches shall be trimmed by the Consultant . Branches overhanging traffic lanes shall be kept side trimmed to face of curb line and to a height of 14 feet. Branches overhanging pedestrian routes shall be kept trimmed to a height of 8 feet above walkway level. All pruning work by the Consultant must comply with the latest ANSI Standards.

Any tree stakes, tree ties, and/or guy wires needing replacement shall be replaced with new materials at the expense of the Consultant . Nursery stakes are not an acceptable form of staking. If a tree does not currently have a tree well, the Consultant shall cut one out. Mulch shall be placed at a 16" diameter around the base of the tree to eliminate contact with string trimmer. This 16" area shall be maintained free of grass and weeds.

All trees shall be pruned by qualified personnel using horticulturally sound methods with ANSI Standards. Trees shall be pruned to develop a structurally sound shape and a healthy, natural appearance. No excessive pruning or stubbing back will be allowed. Sucker growth originating at the trunk or root zone shall be removed.

Trees knocked down by vehicular accidents or trees and large limbs blown down and blocking traffic lanes shall be immediately reported to the City, which shall have responsibility for cleanup of such trees and large limbs.

Anytime personal property of a motorist or pedestrian is damaged due to falling trees or limbs, the Consultant shall notify the City Police Department immediately as well as the City Designee. Any small branches which fall or are blown from median plantings, causing no damage, shall be removed and disposed of by the Consultant .

When trees are newly planted, the preferred method of irrigating is using a spiral of drip line emitters. As the tree grows, the Consultant shall open the spiral to the dripline to encourage roots to grow outward. The spiral shall be staked in place and covered with mulch.

LEAF LITTER/BARK MULCH

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Leaf litter shall be mulched with a mower throughout the year. Large concentrations of leaves may require pickup at the City's discretion. Rakes are preferred for leaf litter removal over blowers. Leaf litter shall not be allowed to accumulate to the point that it will damage or kill turf.

Leaf litter that is removed from turf shall either be chopped and used on-site or transported to a plant debris recycling facility. Leaf litter on mulched sites such as the medians, shall be blown in a pile and picked up.

Bark mulch shall be replenished at a minimum depth of 4", and a minimum of once a year at all sites where it currently exists, and more if needed. Mulch shall be supplied by the City.

Sites with rubber mulch (Grand Ave Medians etc.) shall continue to be refilled with rubber mulch which will be provided by the City.

IRRIGATION

Irrigation shall be accomplished using automatic or manual irrigations systems at the majority of the sites. Consultant shall be responsible for monitoring irrigation system malfunctions or leaks and repair shall be made immediately if possible and at best, within one week. If the repairs are not made immediately, the irrigation is to be turned off until the repairs are made so that water is not continually lost. If the Consultant fails to repair irrigation leaks reported or otherwise after one week, the Consultant will pay $25.00 dollars per day, per site until the repairs are complete.

Due to water restrictions, automatic controllers shall be programmed for watering between the hours of 10.00pm and 6:00am only. During the summer months watering may occur up to three times per week. All other times, the City waters approximately 1–2-day days per week, depending on the type of irrigation and plant material. Automatic controller programs shall be adjusted to compensate for changes in the weather and site conditions. If the weather prediction is at 70% of chance of rain, Consultant shall turn the system off. Excessive run-off of water must be avoided. Water shall not be allowed to pond or create a water-logged soil condition. Wasting of water or use of City furnished water for means other than those directly related to maintenance of this project shall be prohibited.

Precautions shall be taken to prevent water from wetting pedestrians, vehicles and pavement. Any soil washed onto pavement shall be cleaned up and any eroded areas shall be filled in at the Consultant 's expense.

MANUAL WATERING

If the irrigation goes down for any reason, the Consultant is responsible to manually water the site until the irrigation restores the system.

IRRIGATION SYSTEM MAINTENANCE

Most of the City's irrigation systems are maintained using the Rain Bird IQ System.
Finkbiner Park and Louie Pompei Memorial Sports Park are maintained using the Rain Bird Maxicom System. There are a number of battery-operated clocks as well as one solar clock that are not a remote system. The Consultant will work directly with the City to establish clear guidelines as it relates to these weather-based systems. The controllers at each site shall be

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inspected by the Consultant monthly. The Consultant shall coordinate with the City to ensure that the irrigation systems are properly set to avoid over-watering, especially days prior to scheduled mowing. It is the Consultant 's responsibility to ensure that the system is operating correctly and that there is adequate coverage. All irrigation mechanisms shall be kept cleaned to ensure that the irrigation heads are not being blocked and the irrigation heads are adjusted to maximize coverage and minimize overspray and watering onto the roadway or pedestrian pathways.

All electric valves shall be kept flushed clean of sediment and debris and shall be maintained in proper working order. Valves shall be kept well-adjusted to ensure efficient operation of the irrigation system. The Consultant shall also keep the controllers/boxes clean and free of insects and dust and shall make any and all necessary repairs or replacements. The Consultant s responsibility begins after the backflow device and includes, flow sensors, master valves etc.

Drip system filters shall be cleaned at least every three months.

Any and all irrigation parts such as sprinkler heads, emitters, valves etc., that are repaired/replaced must be consistent with what is currently in place. When making repairs to sprinkler heads and drip emitters, they must be the same at each section to ensure that we get the most accurate flow readings.

The Consultant shall be responsible for general maintenance of the irrigation system including inspection, maintenance and repairs, piping, wiring, spray heads, drip irrigation, electric valves, and automatic controllers. All irrigation parts and materials which are damaged or broken must be fixed by the Consultant and shall be reported to the City monthly. The Consultant is responsible for any damage caused by the Consultant or any unknown entities. If the City makes any irrigation repairs due to lack of timeliness on the part of the Consultant , the cost including parts and labor shall be charged against the Consultant 's monthly account.

No modifications may be made to the existing automatic irrigation system without express written approval of the City (designee). Approved changes shall be noted by the Consultant on a copy of the Irrigation plan and submitted to the City within five (5) working days of the completion of the work.

In the event of a drought condition, the City shall have the authority to modify the watering requirements described in these specifications. The City shall notify and meet with the Consultant to discuss any possible impacts the modified watering schedule may have on the Consultant 's obligation to provide excellent services.

PLANT LOSS

It is one of the Consultant 's prime responsibilities to prevent loss of plants caused by pests, diseases, insects, soil conditions, nutrient, micro-climatic conditions, improper planting, or problems in watering do to broken irrigation.

Consultant agrees to be continuously alert in locating and defining problems and agrees to exercise prompt and proper corrective action.

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Consultant agrees to replace, at the Consultant 's cost, any dead, stunted, or damaged plantings that are the result primarily of the Consultant 's negligence. Plants lost from Consultant 's negligence shall be replaced, at the Consultant 's expense, within thirty (30) days of discovery. Replacement plants shall be comparable in size to the lost plant up to a maximum size of a twenty-four (24) inch box, or if smaller, the size shall be approved by the City.

The Consultant shall not be held responsible for plant losses due to maladies beyond the Consultant 's control; this includes, but is not limited to, disease or insect attack for which there is no legal recommended control, acts of vandalism, earthquakes, fires, storms and related events. Consultant shall report all such conditions to the City in writing within seventy-two (72) hours of occurrence and submit a proposal for the work or repairs along with the costs. The Consultant shall obtain City's written permission/direction or authorization prior to proceeding with the work. Failure to notify the City within 72 hours of occurrence will result in replacement at the Consultant 's cost as if the cause was Consultant negligence.

The City shall approve all replacement plants that differ in species. However, it is agreed that replacing plants shall not be used by the Consultant as a substitute for proper care. The City will consider Consultant negligence a major breach of contract with full responsibility for costs and losses.

Dead plants and those in a state of decline shall be brought to the City's attention immediately. All new plant material and irrigation installations or repairs shall be guaranteed for a period of ninety (90) days for unhealthy plant installation and/or poor workmanship. Exceptions include damage or death of plant material due to wind or storm, or vandalism, theft, or other willful acts over which the maintenance Consultant has no control. Existing plants shall be replaced by Consultant if they die due to Consultant 's negligence. All replacement plants and materials shall be inspected and approved by City prior to installation.

WEED CONTROL

All areas within the work sites are to be always kept free of weeds and volunteer tree growth. This includes but is not limited to, all bare dirt areas and any weed growth within ground cover, shrub plantings and cobblestone/hardscape areas in all the Consultant management zones. Pedestrian walkways, medians and other hardscape areas are to be always kept weed-free; this includes the area that extends two feet from face of curb into the street area. Volunteer tree growth shall be removed by the Consultant as part of this contract paying attention to removal to include root system, rather than flush cut. If the plant is too large, herbicides can be used to ensure complete removal

Weed control shall be practiced in all turf areas; weed control in the turf areas is only to be done using properly registered pesticides for turf grass. The level of weed control shall be at least adequate to eliminate all weeds. Any weeds which are removed by hand shall be removed in a manner which leaves the ground surface level and saves the existing turf in place.

Weeds shall be removed from against fences, trees, and other obstructions. If the City determines that mowing practices or the condition of the weeds does not provide adequate mulching, the Consultant is to remove the mulched weeds. The removed weeds shall be disposed of properly.

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The Consultant shall comply with all rules, regulations, and license requirements of the California Department of Pesticide Regulation, the Department of Health, the Department of Industrial Relations and all other agencies which govern the use of pesticides required in the performance of work on the Contract.

SPRAYING

The Consultant shall perform spraying on City properties to prevent weed growth. Spraying shall consist of (1) use of a pre-emergent herbicide to prevent weed growth during the growing season following application, and (2) use of a systematic herbicide to kill re-growth and/or summer weeds. Soil sterilants may not be used unless directed by the City.

It shall be the Consultant ’s responsibility to apply herbicides as necessary to keep all properties appropriately free of weeds throughout the year. Weeds shall not exceed a maximum two (2) inches in height at any time throughout the year. It is the Consultant ’s responsibility to eliminate all weeds regardless of what type they are.

It shall be the Consultant ’s responsibility to determine the most appropriate times of the year to apply herbicides, fungicides, and pre-emergents. The Consultant must notify the City prior to any application of any registered pesticide a minimum of one week prior to the pesticide treatment.

It shall be the Consultant ’s responsibility to independently monitor all contract areas and perform touch-up spraying as needed anytime weed growth occurs. Monitoring shall at a minimum include a weekly physical inspection of all sprayed areas.

The Consultant shall use the necessary equipment to accomplish the work in a satisfactory manner. The Consultant shall arrange operations so that the herbicides will not be distributed beyond the limit of property sprayed. The Consultant shall apply the herbicides using nozzles and pressure necessary for a proper application. The Consultant shall supply water for the chemical mix.

The materials used by the Consultant must be of such composition and of sufficient strength to kill weeds but may not sterilize the soil for a period in excess of one year following application. The chemicals used shall not be toxic or harmful in any manner to animals or human beings when used in the prescribed manner. The materials used shall not harm desirable vegetation such as trees or turf. The materials used shall not be flammable or leave an oily residue that will discolor or leave a slippery film on sidewalks and curbs. The City may at any time during the spraying operation take samples to check materials being used. Upon request, the Consultant shall provide the City with information regarding chemicals applied to specified locations.

In addition, the Consultant shall upon request provide the City with specimen labels of chemicals applied. In the event the treatment is not effective, the Consultant will be required to remove all growth from the area within the limits of the spray application.

FERTILIZERS –SHRUBS & PLANTS

Fertilizers shall be applied one time per year, and in most cases only as needed. The final decision will be made by the City Representative. All fertilizer applications are to conform to the California Food and Agricultural Code. Commercial fertilizers shall be complete fertilizers

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furnishing the required percentages of nitrogen, phosphoric acid, potassium, and other necessary micronutrients as needed to keep plants, and shrubs in a healthy and vigorous growing condition.

PEST MANAGEMENT

All landscaped areas shall be maintained free of disease and harmful insects/pest without compensation beyond the base bid. The City of Glendora seeks to control pests without harming non-target organisms, or negatively affecting air and water quality and public health. The Consultant shall give preference to reasonably available non-pesticide alternatives when conducting pest management activities on City property and public rights-of-way. Chemical controls should only be applied when monitoring indicates that preventative and non-chemical methods are not keeping pests below acceptable levels.

When pesticides are required, the least toxic and the least persistent pesticide that will provide adequate pest control is applied. Pesticides should not be applied on a prescheduled basis. The Consultant may employ Integrated Pest Management (IPM) practices when controlling pests. IPM uses cultural, mechanical, physical, and biological control methods before using pesticides.

All shrubs shall be kept free of spiderwebs at all times.

TRASH, LEAVES AND DEBRIS – COLLECTION AND DISPOSAL

1. Trash, leaves and debris from landscape maintenance operations, blown by the wind or deposited by persons or animals shall be collected a minimum of once per week but more often if needed.
2. Paper, trash, cans, bottles, and animal waste etc., shall not be dumped on site in trash dumpsters, but shall be disposed of offsite in a legal manner at Consultant 's expense.
3. Leaves, grass clippings, branches, weeds, and all other landscape debris accumulated from the landscape maintenance operations shall be collected and properly disposed of the same day it is accumulated.
4. Green waste requirements of the State of California and the City of Glendora apply to this contract.
5. The City will provide a site for the Consultant to store an Athens bin at their expense. The Consultant will be responsible to get rid of their waste. All excess material shall become the property of the Consultant to be legally disposed of as the Consultant sees fit. The City will not reimburse the Consultant for any fees incurred.

TRASH ENCLOSURES

All trash enclosures shall be cleaned on a weekly basis. Containers shall be pulled out and the areas swept clean or blown with backpack blower to ensure cleanliness. Consultant shall pressure wash if extensive soiling conditions exist.

PARKING LOTS - SWEEPING

Parking lots are to be kept free of debris, weeds and litter in order to maintain a neat and clean appearance. The Consultant shall clean parking lots at least once a week, but more often if

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necessary. All parking lots including the Village on Glendora Ave. are to be swept by 7:00am, using a street sweeper/truck. Blowers are not to be used for parking lots.

HARDSCAPE AND COURTS

1. Hardscape includes sidewalks, stairs, asphalt, pathways, basketball courts, tennis courts, the skate park etc.

2. All hardscape areas will be swept and inspected for hazards or deficiencies weekly. All grass clippings and other debris from maintenance tasks will be removed the same day they occur. All hardscape areas will be kept free of weeds.

3. All Decomposed Granite (DG) paths will be raked and leveled weekly and watered and tamped firm as needed. DG will be imported as needed throughout the year based upon park inspections. All imported DG will be leveled, watered in and tamped firm until capacity is reached. DG will be provided by the city.

4. Basketball, volleyball, and tennis nets shall be replaced by the Consultant as need. Materials shall be supplied by the City**.**

VOLLEYBALL COURTS

The sand of the courts shall be rototilled on a bi-annual basis. If there are holes that were created at any given time, Consultant shall level out at the next maintenance visit. Nets shall be replaced by Consultant as needed. Materials shall be supplied by the City

PLAYGROUNDS AND PICNIC AREAS Pour in place (PIP) surfacing shall be cleaned of any loose debris on a weekly basis. On a quarterly basis, porous surfaces shall be vacuumed to clear the permeable openings.

1. Playground surfacing in every playground will be raked and screened weekly as soon as possible prior to completing park policing.

2. Playground surfacing will be pulled into all low areas near swings, slides, etc. and leveled weekly.

3. Playground surfacing and other debris on all hardscape and protective surfaces will be swept up and removed.

4. Consultant will visually inspect all playground equipment weekly for any vandalism or other obvious damage and will repair or secure the area and immediately report the situation to the city.

5. The City shall contact manufacturer for warranty and/or will supply the parts needed for Consultant to make repairs. Consultant shall secure the area and will check regularly to ensure efforts to secure are intact.

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6. No pesticides will be used in any playground. Playgrounds will be kept free of weeds and other pests by mechanical methods only.

7. Playgrounds shall be inspected monthly using the City's playground inspection template or the Consultant 's template upon approval.

SITE SPECIFICATIONS

Finkbiner Park

Pine needles shall be blown off the roof of the Legion building and gutters are to be cleaned on a quarterly basis and additionally following wind events and/or prior to rainy season.

The Bandshell area and Picnic Sites with hardscape shall be pressure washed monthly.

Bandshell area turf shall be renovated once per year in April or May per the guidelines in this document under Turf Renovation. Fencing shall be provided by Consultant to ensure the area is isolated from pedestrian traffic.

Centennial Heritage Park

The entire site shall be kept weed free, from the gate on the west at the end of Mauna Loa Ave. to the end of the Citrus grove on the east.

South Hills Dog Park

On a weekly basis, the areas shall be monitored for feces and removed immediately. Any feces, toys or balls left behind shall be removed and discarded. The walking paths shall be monitored for holes and tripping hazards. Holes shall be filled with DG immediately. Walking paths shall be free of mulch or other debris.

The dog areas shall be renovated twice a year during the entire months of April and November. The areas shall be closed to the public to allow the turf cultural practices to take place. Timeline of events and items to be addressed shall be coordinated with the Consultant and the city designee. The turf shall be renovated per the guidelines in this document under Turf Renovation. The small dog area shall be overseeded and the sod shall be replaced in the entire large dog area. If it is determined that sod is needed in barren areas within the small dog area, Consultant shall provide labor. City shall provide the materials for the renovation which include sod and seed only.

The artificial turf shall be pressure washed to remove any DG build up and to disinfect from urine smells, etc. during the renovation period. If infill is needed, organic types shall be used and provided by Consultant . Dog silhouettes on the fence, shade structure, and all benches shall also be pressure washed to ensure cleanliness. All DG and rock dust pathways shall be refreshed with water, stabilizer and compaction.

Louie Pompei Sports Park

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All hardscape within the park shall be swept clean or blown using a backpack blower on a weekly basis, including the plaza, dug outs, stadium seating and stairways. On a quarterly basis, hardscapes will be pressure washed, paying special attention to the BBQ area and stadium seating areas of all fields.

Field #3 consists of artificial turf with rubber infill. The Consultant shall maintain the field on a bi-weekly basis. Care for the synthetic turf requires use of a static brush for general infill leveling and to stand up grass fibers. A mechanical sweeper or other specialty synthetic turf cleaning equipment should be used to remove surface debris. Metal, wire bristles and 6-wheel vehicles are prohibited from being used. The vehicle speed should be low and sharp turns must be avoided. High-wear areas will require additional attention. The surface should be brushed in several alternating directions in consecutive activities, but generally in the direction of the individual panels to avoid crossing over main stems. The optimum brush height depends on the model and type of equipment. The brush must not be set so low that it digs into the turf pile or backing thus damaging the turf. It is most effective to brush the surface when it is dry. Infill material will be replenished by Consultant on an annual basis but more often if needed. The City shall supply the materials.

Sandburg Park and Manooshian Park

Areas of maintenance are indicated on the included site plans for these two parks. Irrigation is not included as part of the maintenance. The School District maintains all irrigation and controllers.

Track Maintenance

1. Tracks will be maintained to the satisfaction of the city designee.
2. Drain holes will be clear to allow for proper drainage.
3. Depressions caused by vehicles, bicycles, or foot traffic are to be filled and leveled. The city will provide the track surface material.
4. Track shall be leveled with a slight slope to allow drainage.
5. The track shall be cleared of weeds and litter once each week.
6. Track shall be leveled and dragged on the first Monday of each month.

Turf/Plants/Shrubs and Groundcover

These are to be maintained in accordance with the maintenance outlined in this scope of work.

Banks

1. Banks to be controlled are indicated on Site Plans for Sandburg Park and Manooshian Park.
2. Banks are to be weed free and clear of trash and debris.
3. The Consultant is to notify the school district and the City designee at least one week in advance of any spraying at these two sites.

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4. The Consultant shall be responsible for the trees and shrubs on the banks following the guidelines in the Maintenance of Trees and Shrubs section in this scope of work.

Drainage Sumps

1. The catch basins around the track areas shall be clear of debris to allow for free flow of water.
2. Drainage holes in the track shall be clear of debris to allow proper drainage.
3. Catch basin grates shall be clear of debris to allow proper drainage. Catch basins shall be flushed out once a year. There are 4 on the grass field and 4 on the outside of the track.

Par Course/Sand Box Areas

1. Par course areas shall be cleared of debris and weeds once a week.
2. Consultant shall inform the City within 24 hours if there is any damage caused to the par course equipment areas.
3. The Consultant shall replace at their own expense damaged par course equipment caused by Consultant 's negligence.
4. Decomposed granite shall be raked evenly once each month.

Manooshian Park, Finkbiner Park and Crowther Teen Center

Tennis Courts

All tennis courts shall be blown free of dust and debris weekly and kept weed-free at all times. The tennis courts shall be power washed bi-annually and all work is to be completed by 8:00 am. Excess water is to be pushed onto nearby landscaped areas or sucked up. There is to be no standing water left on the courts. The city designee shall be notified a minimum of two weeks in advance so that signage can be posted.

Bonnie Cove Trailheads Parking Area

Trash and weeds shall be controlled in the manner outlined in this document. Specific plant material to be controlled in this area include mustard varieties. There is no irrigation, therefore the plants and trees must be watered manually in the manner outlined in this document; mulch application specifications also apply.

Big Tree Park

This tree's buttress roots collect water after each rain event. Consultant shall remove this water immediately to avoid harboring insects and disease. Sponges shall be used to remove excess water.

RAIN & WIND EVENTS

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During rain events, mowing and all activities that would adversely impact soil conditions should be postponed. The Consultant shall be responsible for identifying any hazards and ensuring those hazards are mitigated within the scope of work. Standing water that collects and does not easily run off shall be pumped out.

A minimum of two, three-man crews shall remain in the City to patrol all sites and provide clean-up, remove downed limbs, clear drains etc.

TRAFFIC CONTROL
Consultant shall:

1. Perform all work, as required, according to most current Work Area Traffic Control Handbook (WATCH) manual.
2. Maintain clear ingress and egress areas including, but not limited to, sidewalks, vehicle travel lanes, driveways, etc. at all times unless the immediate work prohibits such clearance.
3. Not close or delineate traffic lanes between the hours of 7:00 a.m. and 7:00 p.m. without prior CDR authorization.

DAMAGE CONTROL
Consultant shall:

1. Protect materials, products, facilities, utilities, and the like against damage at all times during work performance.
2. Make repairs, at Consultant ’s sole expense, for Consultant -attributed damages within 24-hurs of the damage occurrence, except utility lines, which shall be repaired the same working day. Consultant ’s failure to make repairs with time allowance may cause the city to make the repairs and back-charge the Consultant , or deduct from invoices due, the repair costs, plus an administrative charge of 15%.
3. Verify and locate any underground systems (i.e., utility lines) and take all reasonable precautions when working in the designated work areas.
4. Contact underground alert at least two (2) working days prior to digging for line locations. Report any damage or problems immediately to the CDR. If Consultant discovers something unexpected, or a unique problem occurs, work must stop and immediately contact the city designee.
5. Do no perform any work upon private property without the consent of the property owner and the CDR.
6. When damage does occur, make repairs in accordance with the appropriate building codes and permits.

RIGHT OF WAY (ROW) WEED ABATEMENT

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Consultant is responsible for weed abatement of the main thoroughfares as well as various other streets. Maintenance typically includes the sidewalk out to the curb and gutter and ends where the gutter meets the asphalt. All areas are to be abated a minimum of four times per year, with some areas requiring more attention.

1. The ROW which includes the tree wells shall be free of weeds, leaves and debris.
2. Trash and illegal postings are to be removed from trees, lights post etc.
3. Weeding is to be done along fence lines, parkways, and tree wells.
4. Suckers and tree sprouts are to be removed from the trees.
5. Storm drains are to be cleared out making them free of any debris.
6. The city does not plant grass or any plant material in the parkways therefore, these things do not need to be maintained. Anything impeding foot traffic along the sidewalk shall be cut back to allow for a free path of travel.

WEED ABATEMENT + BRUSH CLEARING

The City's goal is 100% clearance. All sites outline in this section shall be completely cleared of brush, weeds, debris etc. However, in cases where it is not feasible to clear the entire parcel, due to lack of accessibility, the below criteria may be used.

The Consultant shall complete clearance of all sites two times per year (April and September). The maintenance plan may include various methods such as mechanical, chemical, livestock etc.

1.01 All Trim any grass, groundcover and herbaceous weeds to no higher than three (3) inches above the ground.

1.02 All flammable fuels shall be removed in accordance with the direction given by the Los Angeles County Fire Department. CONSULTANT shall be responsible for the removal of any dry ground cover and shrubbery.

1.03 All flammable vegetation identified as a fire hazard shall be mowed or cut to a stubble height of three (3) inches, for thirty (30) feet around any structure or fifty (50) feet from high hazard areas (County of Los Angeles Fire Code 325.2.1(2), 325.2.2).

1.04 Thin remaining vegetation for the next one hundred seventy (170) feet, for a total of two hundred (200) feet, around any structure by clearing, trimming, thinning, pruning lower branches, and removing flammable vegetation. For high hazard areas, this distance can be increased to a maximum of 200 feet (County of Los Angeles Fire Code 325.2.1(2), 325.2.2).

1.05 Dry weeds, brush, and vegetation within two hundred (200) feet from a home or other structure and ten (10) feet from a road shall be pruned to maintain size and minimize potential fuel that may add to brush fires

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1.06. Specimen native trees, and shrubs, are permissible, provided that they do not form a means of transmitting fire to any structure (County of Los Angeles Fire Code 325.2.1(2). All specimens shall be placed a minimum of fifteen (15) feet or three (3) times their diameter from other specimens, structures, or surrounding native brush.

1.07 Access roads shall be maintained with a minimum of ten (10) feet of brush clearance on each side. Fire access roads shall have an unobstructed vertical clearance to the sky. Trees overhanging fire access roads shall be maintained to provide adequate vertical clearance (County of Los Angeles Fire Code 325.10, 503.1.1, through 503.6).

1.08 It is required that ***all trees and shrubs*** shall be maintained free of dead wood and litter. Shrubs must be trimmed up from the ground one third of their height. Trees shall be trimmed up a minimum of six (6) feet or one third their height up to forty (40) feet.

1.09 Care shall be taken when trimming trees during the nesting season of native bird species. Upon discovery of a bird nest, contact the CITY designee for direction.

1.10 Proper fire suppression devices shall always be required on site by each crew working on this project.

1.11 All clippings must be hauled away at the end of each day or completion of the parcel.

1.12 CONSULTANT shall fully comply with weed abatement standards as determined by the Los Angeles County Department of Agricultural Commissioner/Weights and Measures.

LIVESTOCK MANAGEMENT

Livestock will be limited to sheep and goats depending on the targeted vegetation. Livestock will be managed in accordance with CITY OF GLENDORA's targeted grazing objectives.

2.01 Livestock Numbers: It is expected that livestock numbers within the grazing period, and on an identified grazing property, will approximate between 50 and 200 animals depending on Grazing Property size, forage availability and targeted grazing objective. Livestock numbers and species or sheep/goat combinations may need to be adjusted by the Consultant and as agreed to by CITY OF GLENDORA based upon available forage and as needed to meet the grazing objectives as identified.

2.02 Saturated Soil Conditions – Levee Infrastructure: Grazing shall not be performed when soils are saturated, often following precipitation events where rainfall exceeds 0.5 inches over a 3-day period. Following a saturating rainfall event, the Consultant , in consultation with the Agency, shall take reasonable measures to ensure any levee, seepage berm or maintenance access road is not unduly damaged by livestock by temporarily reducing the size of the herd, and moving, or containing the herd to a prescribed, less sensitive location.

2.03 Livestock Health: All livestock utilized will be up to date on their vaccinations.

2.04. New Noxious Weeds: The Consultant , to the extent feasible, shall mitigate the possibility of introducing new noxious weeds onto any designated Grazing Property.

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2.05 Livestock Death: If any animal dies during the grazing season, it shall be disposed of offsite at a proper disposal facility within 2 hours or less.

2.06 Livestock Movement: If livestock are requested to be removed from or confined within the designated Grazing Property (e.g., in the case of a soil saturating precipitation event), the requirement will be accomplished within a two (2)-day period. If the Consultant is non-responsive to the Agency's request, damages will be assessed and borne solely by the Consultant and the contract may be canceled with no refund of fees to the Consultant . Movement of livestock shall be by the most efficient means available. No livestock shall be allowed or moved by foot on any public road or adjacent private property.

2.07 Public and Private Property: The Consultant shall respect public and private property boundaries at all times.

2.08 Livestock Trespass: The Consultant will be expected to observe and manage all livestock daily, or as appropriate, and remove or return trespass livestock as needed. All livestock are deemed trespass if Consultant 's livestock are outside of designated Grazing Property or if other livestock are inside of the Grazing Property. The Lessee must respond to any request to move trespass livestock within 2 hours.

2.09 Fences and Gate: The Consultant shall use temporary electric fence to control livestock on and within designated Grazing Properties. The Consultant shall be responsible for maintenance and repair of all electric fences, gates, or other improvements within any designated Grazing Property. The Consultant will also be responsible for maintenance and repair of existing fences, gates or other improvements within any designated Grazing Property, prior to throughout the grazing period. All fences and boundary fences must be maintained to a level that will ensure livestock are confined to allowable areas prior to release of livestock and during period of use. The Consultant shall use electric fence or other means to exclude livestock from portions of the property, including sensitive habitats such as wetlands, stream channels and banks.

2.10 Livestock Watering: The Consultant shall be responsible for watering and providing watering infrastructure necessary for livestock operations within designated Grazing Properties. CITY OF GLENDORA will identify potential known water sources where present but is not responsible for ensuring water sources or availability.

2.11 Livestock Services Inspection: The Agency shall provide overall contract oversight, review and evaluation of this agreement and the Consultant s performance. The Consultant shall provide appropriate livestock (sheep/goats) and will follow the prescriptions of the Exhibits and any other mutual agreements to provide services or supplies that may become necessary. Livestock numbers may need adjustment by the Consultant based upon available forage and as needed to meet the grazing objectives of the designated Grazing Property.

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CITY OF GLENDORA LANDSCAPE MAINTENANCE STANDARDS

The following standards are referenced from the City of Glendora Landscape Maintenance Standards and rated as "Meets Standards".

Section 1 Weekly Maintenance

1.1 All sites are to be maintained weekly unless otherwise discussed and agreed upon by the City in advance.

Section 2 Turf Maintenance

2.1 *General Use Standard*

2.1.1 All turf areas will be mowed on a weekly basis.

2.1.2 Turf will be healthy with an even surface and uniform, deep green color.

2.1.3 Turf will not exhibit bare spots.

2.1.4 Turf will be pest-free.

2.1.5 Shall be maintained in accordance with Turf Maintenance Section 2.2, Irrigation

2.2 T*urf Care*

2.2.1 Mowing

2.2.1.1 Height of cut (in inches) for high-traffic grasses.

Turf Type	**Spring Height**	**Summer Height**
Perennial Rye	2.0"	2.5"
Tall Fescue	2.0"	3.0"
Bermuda	1.0"	1.5"
St. Augustine	2.0"	2.5"
Kikuyugrass	1.5"	2.5"

** If over seeded with perennial rye, keep at 2 inches.*

2.2.2 Edging

2.2.2.1 Complete site edging of, curbs, planter beds, sprinklers, valve boxes, meter boxes, etc., shall be performed to ensure the site looks groomed and complete.

2.2.3 Verticut

2.2.3.1 To relieve thatch, turf is to be verticut/aerated in September/October before it is over seeded.

2.2.4 Weeds

2.2.4.1 Turf shall be weed free at all times.

2.2.4.2 Cobblestone/hardscape shall be weed free at all times.

2.2.5 Reseeding or Sod Replacement

2.2.5.1 Reseeding/over seeding or sod replacement shall be done at all turf sites in September/October and on an as needed basis to meet standards.

2.2.6 Fertilizer

2.2.6.1 Apply at a minimum, four times per year to maintain standard.

2.2.6.2 All applications to be balanced fertilizer with nitrogen, phosphorous, and potassium (NPK) based on site-specific soil analysis. Micronutrient applications may be applicable.

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2.2.6.3 Separate applications for trees, shrubs and flowers as needed to maintain standard.

Section 3 Irrigation

3.1 *General*

3.1.1 Shall be checked every week at each site to meet standard and not waste water.

3.1.2 All systems will comply with State and local laws regarding backflow prevention and protection of the public water system.

3.1.3 All controllers that are on the central system shall be used to their fullest programming capability.

3.1.4 Irrigation system monitored locally or by Rain Bird IQ Central Control Platform.

3.1.5 Irrigation preventative maintenance system checks shall be done as needed; all zones will be checked for operation, and repairs made immediately.

3.1.6 General inspections of turf and plant materials shall be done routinely for signs of stress or damage.

3.2 *Delivery*

3.2.1 Irrigation systems will deliver optimum water to each plant type at the lowest cost with maximum resource conservation.

3.2.2 Water will be delivered during non-use hours.

3.2.3 Each station shall be adjusted to meet the needs of the specific site unless authorized by the City, as well as, adjusted due to weather conditions.

Section 4 Disease and Pest Control

4.1 Turf, trees and landscaping shall be disease and pest free. Any signs of stress or damage to trees, turf or planting materials and/or a direct bother to the public or its safety, shall be corrected by utilizing one of the three (3) steps indicated:

Preventative ~ a scheduled chemical or cultural program designed to prevent significant damage.

Corrective ~ application of chemical or mechanical controls designed to eliminate observed problems.

Integrated Pest Management ~ withholding any controls until such time as pests demonstrate damage to plant materials, or become a demonstrated irritant or safety concern to the public, such as in the case of wasps, ants, gophers, etc.

Section 5 Beds, Hedges, and Ground Cover

5.1 *General Standard*

5.1.1 Fertilization, irrigation and cultivation (when applicable) shall be adjusted to serve the requirements of the plant species.

5.1.2 Shall be healthy, attractive plants that lend variety and interest to the landscape.

5.1.3 Bark mulch shall be placed around plants and maintained at a minimum once a year and on an as needed basis.

5.1.4 Beds, ground cover, and hedges shall be maintained to provide secondary functions such as barriers, animal habitat, or dust and erosion control.

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5.1.5 Irrigation timers shall be coordinated with scheduled use and maintained incompliance with Irrigation standards in Section 3.

5.1.6 Removal and Replacement

5.1.6.1 All failed or damaged plant materials shall be removed and replaced within thirty(30) days of notice, unless determined by the City to delay replacement. The replacement plant shall be the same size and species as the damaged or failed plant, if possible. The City shall approve replacement of plant materials not meeting these specifications.

5.1.7 Litter and Debris Removal

5.1.7.1 All plant beds shall be maintained free of trash and debris at all times.

5.1.8 Weed Control

5.1.8.1 Plant beds shall be free of weeds and shall be weeded as needed to meet standard.

5.1.9 Trimming

5.1.9.1 All shrubs shall be pruned as needed to meet the intent of the landscape design. Ground cover shall be edged as needed to keep plant growth from extending beyond curbs, sidewalks, buildings, and turf areas. Ground cover in medians shall not be allowed to extend beyond the curb or sidewalk.

5.2 *Flower Beds*

5.2.1 Shall be maintained in accordance with the standards listed in Beds, Hedges, and Ground Cover Section 5.

5.2.2 Show no blank spots during season without authorization from the City.

5.2.3 Maintained in compliance with Section 4 related to Disease and Pest Control.

5.2.4 Dead heads, blank spots, and other defects shall not detract from decorative nature of the plantings.

5.2.5 Plantings shall be rotated as needed, to continue color and interest. Minimally, on a seasonal schedule in areas of high use or high visibility and semi-annually in low use, low visibility areas.

5.2.6 Irrigation timers shall be coordinated with scheduled use and maintained in compliance with Irrigation standards in Section 3.

5.3 *Shrub Beds, Hedges, and Ground Cover*

5.3.1 Shall be maintained in accordance with the standards listed in Beds, Hedges, and Ground Cover Section 7.

5.3.2 Maintained in compliance with Section 4 related to Disease and Pest Control.

5.3.3 Shall be free of invasive shrub and tree species.

5.3.4 Irrigation timers shall be coordinated with scheduled use and maintained in compliance with Irrigation standards in Section 3.

Section 6 Trees

6.1 *General Standards*

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6.1.1 Shall provide shade, wind breaks, sound attenuation, and otherwise enhance he park setting.

6.1.2 Maintained in compliance with Section 4 related to Disease and Pest Control, and
Section 3 related to Irrigation standards.

6.1.3 Trees shall conform to the general shape and height of the species: significantly deformed specimens shall be removed.

6.1.4 Weed Control

6.1.4.1 Mechanical grass trimming around trees shall be accomplished in way that will not scar the trunk in any way. No chemical removal of turf and eds is permissible under drip line.

6.1.5 Mulching

6.1.5.1Bark mulch shall be placed around tree and maintained on an as needed basis.

6.1.5.2Well defined radius around the tree, free of weeds and turf – minimum three (3) foot radius, maintaining one to two (1-2) inch clearance from the perimeter of the trunk.

6.1.5.3Mulch shall be replaced as needed at Laxford

6.1.5.4Wood mulch shall be replaced as needed at the Glendora & Foothill and Glendora & Bennett Planters.

6.1.6 Trimming

6.1.6.1 Tree limbs shall be at a safe height for the uses anticipated in the vicinity.

6.1.6.2 Trees shall not exhibit broken or cracked limbs or other structural damage, and all suckers shall be removed.

6.1.8 Staking

6.1.8.1 Young trees should be properly staked to assist in support until roots are firmly established, especially in wind prone areas. Once firmly established, stakes shall be removed with no protrusion above ground. Trees must be straight.

6.1.8.2 Ties on the stakes shall be checked periodically to ensure they are adjusted properly.

6.1.8.3Tight or damaged ties or stakes shall be replaced or repaired.

End of Scope of Services

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EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

Added text is indicated in bold italics, deleted text is indicated in strikethrough.

1. City waives any requirement for the posting of a performance bond.

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EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. The City will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include

A. Line items for all sites describing the work performed, the number of hours worked, and the rate.

B. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

II. **The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.**

LANDSCAPE MAINTENANCE BUDGET & CONTRACT FY 22-23 & BEYOND			4-Year Term
SERVICES	**ACCOUNTS**	**ANNUAL AMOUNT**	**BID AMOUNT**
Contract Services Parks	001.6582.59100	$ 699,576	$ 2,798,304
Open Space Weed Abatement	001.6582.59100.28	$ 87,524	$ 350,096
Contract Services Trees	001.6584.59100	$ 19,044	$ 76,176
Highland/Oak Knoll 1	202B.56500.01	$ 3,396	$ 13,584
GMR/Palm Drive 4	202B.56500.03	$ 3,396	$ 13,584
Hampton/Sunflower 5	202B.56500.05	$ 3,396	$ 13,584
Loraine/ Palm Dr. 7	202B.56500.13	$ 3,396	$ 13,584
GMR/ Boulder Springs 8	202B.56500.08	$ 3,396	$ 13,584
Hidden Springs 16	202B.56500.19	$ 3,396	$ 13,584
Gas Tax *(medians)*	205.6584.56500	$ 114,852	$ 459,408
ROW Weed Abatement	205.6584.56500	$ 5,604	$ 22,416
BID	231.4390.56500	$ 5,112	$ 20,448
Transportation	255.6584.56500	$ 6,804	$ 27,216
Water Sites	531.6582.59100	$ 18,337	$ 73,348
	531.6571.59100	$ 54,251	$ 217,004
	531.6584.59100	$ 36,000	$ 144,000
	Total Amounts:	***$ 1,031,480***	***$ 4,125,920***

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EXHIBIT“D”

SCHEDULE OF PERFORMANCE

I. Consultant shall perform all services timely in accordance with the frequency outlined in the RFP.

A. Initial schedule to be provided within two weeks.

B. Complete annual schedule to be provided within 30 days.

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AMENDMENT NO. 1

TO AGREEMENT FOR CONTRACT SERVICES

THIS AMENDMENT TO THE AGREEMENT FOR CONTRACT SERVICES ("Amendment No. 1") by and between the **CITY OF GLENDORA** ("City") and **MARIPOSA LANDSCAPES, INC.**, a California corporation ("Consultant") is effective as of the 9th day of July 2024.

RECITALS

A. City and Consultant entered into that certain Agreement for Contract Services dated June 28, 2022 ("Agreement") whereby Consultant agreed to provide Landscape Maintenance & Weed Abatement Services;

B. City and Consultant now desire to amend the Agreement to add landscape maintenance of Glendora Unified School District sites to the scope of work; and

C. City and Consultant now desire to amend the Agreement to increase the annual spending limit by an additional $510,900 per year for the remaining two year term of the Agreement.

TERMS

1. **Contract Changes**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. The Scope of Services set forth in Exhibit "A" of the Agreement shall be amended to include the following services:

"***LANDSCAPE MAINTENANCE OF GLENDORA SCHOOL DISTRICT SITES***

Consultant shall provided landscape maintenance services for the eleven Glendora School District sites set forth in the Master Joint Use Agreement between the City and the Glendora Unified School District, dated January 30, 2024 (the "Joint Use Agreement"), to ensure compliance by the City with the maintenance services set forth in the Joint Use Agreement."

b. 2.1 (Contract Sum) of the Agreement shall be revised as follows:

"Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed ***Five Million Two Hundred Ninety One Thousand Seven Hundred Twenty Dollars ($5,291,720)*** ~~$4,125,920.00 (four million, one hundred twenty-five thousand, nine hundred twenty Dollars)~~ (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.9."

b. Section II of Exhibit "C" (Schedule of Compensation) of the Agreement shall be deleted and replaced as follows:

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"II. The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.

LANDSCAPE MAINTENANCE BUDGET & CONTRACT FY 22-23 & BEYOND			
Services	**Accounts**	**Annual Amount**	**4-Year Term Amount**
Contract Services Parks	10170580-59100	$699,576	$2,798,304
Open Space Weed Abatement	10170580-59100	$87,524	$350,096
Contract Services Trees	10170580-59100	$19,044	$76,176
Highland/Oak Knoll 1	20370580-54001	$3,396	$13,584
GMR/Palm Drive 4	20370580-54002	$3,396	$13,584
Hampton/Sunflower 5	20370580-54003	$3,396	$13,584
Loraine/ Palm Dr. 7	20370580-54006	$3,396	$13,584
GMR/ Boulder Springs 8	20370580-54004	$3,396	$13,584
Hidden Springs 16	20370580-54007	$3,396	$13,584
Gas Tax *(medians)*	25570580-56500	$114,852	$459,408
ROW Weed Abatement	25570580-56500	$5,604	$22,416
BID	20400001-56500	$5,112	$20,448
Transportation	23470580-56500	$6,804	$27,216
Water Sites	50170580-59100	$18,337	$73,348
	50170640-59100	$54,251	$217,004
	50170580-59100	$36,000	$144,000
Subtotal (City Sites)		**$1,067,480**	**$4,269,920**
Glendora Unified School District Sites[1]	TBD	$510,900	$1,021,800
Grand Total		**$1,578,380**	**$5,291,720**
1. Glendora Unified School District Sites are for FY 2024/25 and FY 2025/26 only. (Final 2 Years of term.)			

2. **Continuing Effect of Agreement.** Except as amended by this Amendment No. 1, the provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment No. 1, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement, as amended by this Amendment No. 1 to the Agreement.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid, and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment No. 1, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

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City represents and warrants to Consultant that, as of the date of this Amendment No. 1, Consultant is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 1.

5. **Authority**. The persons executing this Amendment No. 1on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment No. 1 on behalf of said party, (iii) by so executing this Amendment No. 1, such party is formally bound to the provisions of this Amendment , and (iv) the entering into this Amendment No. 1 does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

Docusign Envelope ID: A6B12003-866E-41E4-9984-28F7312B0FC6

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:
City of Glendora, a municipal corporation

Signed by:
Adam Raymond
A0FB4E5D056C43C...
Adam Raymond
City Manager
Aug 5, 2024 | 11:38 AM PDT

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
CAGE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

DocuSigned by:
Kathleen Sessman
2252A9F44B69431...
Kathleen R. Sessman
City Clerk/Communications Director

CONSULTANT:
Mariposa Landscapes, Inc.

DocuSigned by:
45E8D4C7F21F4BB...
Name: Terry L. Noriega
Title: Chef Executive Officer
Email: terry@mariposa-ca.com
Aug 2, 2024 | 11:42 AM PDT

DocuSigned by:
Theresa Lu
D5F7D5DE71BD4B8...
Name: Theresa Lu
Title: Chief Financial Officer
Email: theresa.lu@mariposa-ca.com
Aug 2, 2024 | 1:03 PM PDT

Address: 6232 Santos Diaz Street
Irwindale, CA 91702

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer

AMENDMENT NO. 2

TO CONTRACT SERVICES AGREEMENT BETWEEN CITY OF GLENDORA AND MARIPOSA LANDSCAPES, INC.

THIS AMENDMENT NO. 2 TO THE CONTRACT SERVICES AGREEMENT ("Amendment") by and between the **CITY OF GLENDORA**, a California municipal corporation ("City") and **MARIPOSA LANDSCAPES, INC.**, a California corporation ("Consultant") is entered into and effective as of the _____ day of _____, 2026.

RECITALS

A. City and Consultant entered into that certain Contract Services Agreement dated June 28, 2022 ("Agreement"), whereby Consultant agreed to provide certain landscape maintenance & weed abatement services.

B. City and Consultant entered into Amendment No. 1 to the Agreement, effective July 9, 2024 ("Amendment No. 1"), to add landscape maintenance for Glendora Unified School District sites to the scope of work and to increase the annual spending limit by an additional $510,900 per year for the remaining two-year term of the Agreement.

C. City and Consultant now desire to amend the Agreement to (i) add additional sites to the scope of work, (ii) extend the term of the Agreement for an additional one-year period through June 30, 2027, and (iii) increase the Contract Sum by $1,720,000, from $5,291,720 to $7,011,720, to cover services during the extended term.

TERMS

1. **Incorporation of Recitals**. The Recitals set forth above are incorporated into and are a part of this Amendment No. 2.

2. **Terms and Conditions**. All words, terms, and phrases used or referenced in this Amendment No. 2, not expressly defined in this Amendment No. 2, shall have the same meaning ascribed to them in the Agreement.

3. **Contract Amendments**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. Section 2.1 (Contract Sum) of the Agreement shall be revised as follows:

"Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed ***Seven Million Eleven Thousand Seven Hundred Twenty Dollars ($7,011,720)*** ~~Five Million Two Hundred Ninety-One Thousand Seven Hundred Twenty Dollars ($5,291,720)~~ (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.9."

b. Section 3.4 (Term & Extended Term(s)) of the Agreement shall be revised as follows:

"Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding four (4) years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D") ***or in any amendment to this Agreement. Pursuant to Amendment No. 2, the Term is extended for one (1) additional year, through June 28, 2027, which shall constitute the first one-year "Extended Term" under this Section 3.4.*** The City Manager may, at his/her sole discretion, extend the Term for ***two (2)*** ~~three (3)~~ additional one (1) year terms by giving advance written notice of the same not later than 60 calendar days prior to the expiration of the Term or any Extended Term(s)."

c. Exhibit "C" (Schedule of Compensation) of the Agreement shall be deleted and replaced with the revised Exhibit "C" attached hereto.

4. **Ratification of Services**. To the extent any services were performed by Consultant after expiration of the term under the Agreement and before the effective date of this Amendment No. 2, City and Consultant acknowledge and agree that such services are hereby ratified and shall be governed by the Agreement, as amended, subject to the Contract Sum.

5. **Continuing Effect of Agreement.** Except as amended by this Amendment No. 2, the provisions of the Agreement, as amended by Amendment No. 1, shall remain unchanged and in full force and effect. From and after the date of this Amendment No. 2, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement, as amended by Amendment No. 1 and this Amendment No. 2.

6. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement, as amended by Amendment No. 1 and this Amendment No. 2, is currently an effective, valid, and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment No. 2, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Consultant that, as of the date of this Amendment No. 2, Consultant is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

7. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 2.

8. **Authority**. The persons executing this Amendment No. 2 on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment No. 2 on behalf of said party, (iii) by so executing this Amendment No. 2, such party is formally bound to the provisions of the Agreement, as amended by Amendment No. 1, and this Amendment No. 2, and (iv) the entering into this Amendment No. 2 does not violate any provision of any other agreement to which said party is bound.

9. **Counterparts**. This Amendment No. 2 may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the parties intend to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other party will rely on the telecopied, .pdf or other electronically delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Amendment No. 2 based on the form of signature.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 2 on the date and year first-above written.

CITY:
CITY OF GLENDORA, a California municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

CERTIFY AVAILABILITY OF FUNDS:

Danny Aleshire
City Attorney

Kyle Johnson
Finance Director/City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONSULTANT:
MARIPOSA LANDSCAPES, INC., a California corporation

Name: Terry L. Noriega
Title: Chief Executive Officer
Email: terry@mariposa-ca.com

Name: Antonio Valenzuela
Title: Secretary
Email: Antonio@mariposa-ca.com

Address: 6232 Santos Diaz Street, Irwindale, CA 91702

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. The City will compensate Consultant for the Services performed upon submission of a valid invoice in accordance with the Rate Table set forth below. Each invoice shall include the following:

A. Line items for all sites describing the work performed, the number of hours worked, and the rate.

B. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

II. The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.

Consultant Rate Table

ROUTINE MAINTENANCE	Frequency	Annual Qty	Annual Cost
Contract Services Parks	Monthly	12	$725,828.64
Contract Services Trees	Monthly	12	$14,349.96
Highland/Oak Knoll 1	Monthly	12	$2,570.88
GMR/Palm Drive 4	Monthly	12	$4,635.00
Hampton/Sunflower 5	Monthly	12	$2,064.12
Loraine/ Palm Dr. 7	Monthly	12	$618.00
GMR/ Boulder Springs 8	Monthly	12	$3,497.88
Hidden Springs 16	Monthly	12	$2,991.12
Gas Tax *(medians)*	Monthly	12	$118,297.56
BID	Monthly	12	$5,265.36
Transportation	Monthly	12	$7,008.12
Water - Parks	Monthly	12	$18,886.08
Water - Reservoirs	Monthly	12	$55,879.56
Cullen Elementary School	Monthly	12	$30,149.16
Sutherland Elementary School	Monthly	12	$34,551.48
La Fetra Elementary School	Monthly	12	$28,606.32
Sellers Elementary School	Monthly	12	$46,866.12
Stanton Elementary School	Monthly	12	$29,416.80
Sandburg Elementary School	Monthly	12	$88,622.28
Goddard Elementary School	Monthly	12	$96,322.56

ROUTINE MAINTENANCE	Frequency	Annual Qty	Annual Cost
Williams Education Center	Monthly	12	$39,549.00
Open Space Weed Abatement	Semi-Annual	2	$90,149.72
ROW Weed Abatement	Quarterly	4	$5,772.12
Rainbow Booster Station and Small Pneumatic Tank Service site 2 times per month Perform weed control, trimming, litter and debris removal	Monthly	12	$3,600.00
Hillcrest Reservoir and access road Weed control, trimming, litter and debris removal	Quarterly	4	$4,000.00
Glencoe Reservoir Access Road and Tank Site (Lat 34.157646 N; Lon 117.856259 W) Weed control, trimming, litter and debris removal	Quarterly	4	$10,000.00
Metro Gold Line Planters (Ada/Vermont, Lemon/Glendora) Weed control, trimming, litter and debris removal, irrigation inspections and as needed irrigation repairs	Monthly	12	$5,400.00
Banna/Arrow- Northeast and Northwest Planter Weed control, trimming, litter and debris removal, irrigation inspections and as needed irrigation repairs	Monthly	12	$7,800.00
Greenfield/Gladstone- Southeast and Southwest planter Weed control, trimming, litter and debris removal, irrigation inspections and as needed irrigation repairs	Monthly	12	$7,200.00
Sierra Madre- Landscaped Parkway East and West of Trayer Ave.Weed control, trimming, litter and debris removal, irrigation inspections and as needed irrigation repairs	Monthly	12	$6,600.00
Water Village pots 2 times per week from May through September Water Village pots 2 times per month from October through April	Monthly	12	$10,800.00
Annual Poinsettia Planting and Removal at the Village	Annual	1	$12,500.00
Routine Maintenance - Total			**$1,519,797.84**

Pricing effective July, 1, 2026

CONSIDERATION OF AMENDMENT NO. 2 TO THE CONTRACT SERVICES AGREEMENT WITH MARIPOSA LANDSCAPES, INC. FOR LANDSCAPE MAINTENANCE AND WEED ABATEMENT SERVICES, EXTENDING THE TERM OF THE AGREEMENT THROUGH JUNE 28, 2027

PUBLIC WORKS

CITY COUNCIL

AUGUST 25, 2026

MATTHEW BOESPFLUG, PARKS AND LANDSCAPE CONTRACTS SUPERVISOR

MARIPOSA CONTRACT EXTENSION

LANDSCAPE SERVICES

BACKGROUND

MARIPOSA LANDSCAPES INC: CITY LANDSCAPE MAINTENANCE

- SERVING THE CITY SINCE 2022
- ORIGINAL AGREEMENT AWARDED ON JUNE 28, 2022
- INITIAL 4-YEAR CONTRACT
- 3 OPTIONAL 1-YEAR EXTENSIONS
  - Amendment No. 1 approved on July 9, 2024 adding landscape maintenance for GUSD properties. Not to exceed $510,900 per year



EXTENSION OF SERVICE

AMENDMENT NO. 2

- First of three 1-year options to extend.
- Extends through June 28, 2027.
- 3% increase for 26/27 Fiscal Year.
- Anaheim/Los Angeles average CPI increase over 4 years is 12.8%
- Annual spending limit $1,720,000
  - $1,519,798 Routine Maintenance
  - $200,202 Extra Work
- Contract total (5 years) increased to $7,011,720

Routine Landscape Maintenance
Parks
Schools
Facilities
Medians
Right-of-ways
The Village
Open Spaces
Drains
Trails



CONSIDERATIONS

- Mariposa has served Glendora since 2022
- Quality service and responsiveness
- Adequate number of staff to provide comprehensive work
- 3.0% increase is reasonable

RECOMMENDATIONS

THAT THE CITY COUNCIL:

1. Approve Amendment No. 2 to the to the Contract Services Agreement with Mariposa Landscapes, Inc. for landscape maintenance & weed abatement services, extending the term of the agreement through June 28, 2027, in the amount not to exceed of $1,720,000 for the period of the extension; and
2. Authorize the City Manager or his designee to execute the Amendment.

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Finance**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Consider authorizing a supplemental appropriation in the amount of $9,000,000 to account 30100990-70000 for construction of streets and facilities projects identified at the City Council Workshop 1 held on June 16, 2026**		

RECOMMENDATION
That the City Council:

1. Authorize a supplemental appropriation in the amount of $9,000,000 to Capital Projects Fund, account 30100990-70000, for construction of streets and facilities projects identified at Workshop 1; and
2. Authorize the necessary budget adjustments.

STRATEGIC FOCUS AREAS
Goal 3 - New + Revitalized Facilities

EXECUTIVE SUMMARY
Streets projects totaling $8,725,000 and facilities projects totaling $3,153,669 were selected to receive funding at Workshop 1 held on June 16, 2026. The streets repairs include rehabilitation of over 1,374,000 square feet of pavement on segments of Route 66, Sunflower Ave., Juanita Ave., and Valley Center Ave. Design work is expected to be completed and the projects bid in early fall. Construction is anticipated to commence in early 2027. The facilities projects will be packaged over the next month with work anticipated to begin in early fall.

On July 14, 2026, City Council authorized a supplemental appropriation in the amount of $3,000,000 to begin design and construction. The requested action is to appropriate the remaining $9,000,000 for construction of the projects identified at Workshop 1.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
On June 16, 2026, City Council held a workshop to discuss options and provide direction on how $8–$12 million in one-time funds should be allocated among major categories, specific projects or priorities, or a combination of both.

A presentation summarizing the results of the workshop and identifying next steps was given to City Council at the regular meeting on June 23, 2026.

On July 14, 2026, the City Council authorized a supplemental appropriation in the amount of $3,000,000 to begin design and construction.

DISCUSSION

City Council held a workshop on June 16, 2026 to discuss options and provide direction on how $8–$12 million in one-time funds should be invested to improve the City's streets and facilities. During the workshop, streets projects totaling $8,725,000 and facilities projects totaling $3,153,669 were selected to receive funding. The streets projects include grind and overlays on three segments of Route 66, Sunflower Ave. from Arrow Hwy. to 210 Freeway, Valley Center Ave. from Arrow Hwy. to Juanita Ave., and grind and overlay or slurry seal on Juanita Ave. from Glendora Ave. to Sunflower Ave. Additional funding was also allocated to expand the existing slurry seal program. The facilities projects are spread across thirteen facilities and include roof replacements, HVAC upgrades, electrical and plumbing upgrades, parking lot rehabilitation, and other miscellaneous repairs.

The City has engaged Transtech to complete the engineering and design work necessary for the streets projects. The bid package will be completed in 60 days and the projects are tentatively scheduled to go out to bid in early fall with construction expected to commence in early 2027. The facilities projects will be packaged over the next month followed by bid and contract documents as needed. On July 14, 2026 City Council authorized the appropriation of $3,000,000 from the sale of the San Jose/Woodland site into a project account in Fund 301 to begin funding the streets and facilities work.

The next steps include the appropriation of $9,000,000 from the sources at outlined below into a project account in the Capital Projects Fund 301 for the remaining funding of the streets and facilities work.

Fund	Amount	One-Time Discretionary Funding Source	Approval Date
101-General Fund	$2,990,000	Proceeds from Sale of San Jose/Woodland Site ($2.99M available)	July 14, 2026
301-Capital Projects Fund	$10,000	Re-prioritization of Capital Projects ($5M available)	July 14, 2026
Subtotal	**$3,000,000**	**July 14, 2026 City Council authorization to start design & construction**	
101-General Fund	$3,110,000	General Fund Contingency ($4.79M available, approximate contingency reduction to 35%, within policy of 30% to 45%)	August 25, 2026 (Proposed)
105-GUSD JUA Fund	$900,000	Re-prioritization of GUSD Pool Contribution ($0.9M available)	August 25, 2026 (Proposed)
301-Capital Projects Fund	$4,990,000	Re-prioritization of Capital Projects ($5M available)	August 25, 2026 (Proposed)
Subtotal	**$9,000,000**	**Recommended supplemental appropriation.**	
Grand Total	**$12,000,000**	**$11.88M of projects selected by Council at Workshop 1: June 16, 2026**	

Staff will create two projects to identify the streets and facilities funding separately to be allocated to as specific projects enter design and move into construction. Individual project information will be included with the next Quarterly Capital Improvement Program update in September.

FISCAL IMPACT

Funding to for the remainder of project costs identified at Workshop 1 is needed in Fiscal Year 2026/27 in Capital Projects Fund (F301) in the amount of $9,000,000. Sufficient funds are available from reducing the General Fund Contingency Reserve, and re-prioritizing capital projects within the Glendora Unified School District Joint Use Agreement Fund (GUSD JUA) and Capital Projects Fund. Additional increases in estimated revenues and supplemental appropriations will be necessary to record the transfers to move the funding from the General Fund and GUSD JUA Fund to the Capital Projects Fund.

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Kyle Johnson, Finance Director/City Treasurer
Concurs With:	Not Applicable
Reviewed By:	Moises Lopez, Assistant City Manager
Certified to Availability of Funds:	Marie Ricci, Deputy City Manager
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_Workshop_1_Results_and_Next_Steps.pdf

B_Presentation.pdf

WORKSHOP 1: RESULTS & NEXT STEPS

One-Time Funding Investment in Glendora

EXECUTIVE SUMMARY

Where Glendora Stands Today

Stability restored

Organizational modernization, Measures E & Z, and pension restructuring eliminated a $3.5–$4M deficit and earned a AAA bond rating.

Needs remain

Significant facility, street, and infrastructure needs persist — well documented through years of studies and assessments.

A rare opportunity

Fiscal prudence created one-time funding capacity to address a meaningful share of those needs — without a new tax.

A MULTI-YEAR DISCUSSION, BROKEN INTO THREE FOCUSED MEETINGS

A Three-Workshop Series

COMPLETED

01

Workshop 01 • June 16

Foundation & Funding

Reviewed five years of strategic planning, public engagement, and facility assessments. City Council reached consensus on $11.88M in one-time funds for streets and facilities — within the $8–$12M target.

02

Workshop 02 • July 21

Library & Public Works Yard

The City's two most significant facility needs — structural assessments, repair vs. replacement costs, phasing options, and service-continuity considerations.

03

Workshop 03 • Sept 15

Funding Options & Next Steps

Grants, land sales, and debt issuance to pay for the work — plus the potential structure of a citizen-led advisory committee.

RESULTS OF WORKSHOP 1 — CITY COUNCIL CONSENSUS

Council Reached Consensus

72	$11.88M	2.87	$8–12M
Consensus items City Council supported	Total one-time funds allocated	Estimated Citywide PCI increase	City Council target window — met

How the $11.88M breaks down



The $11.88M total falls within the City Council's $8–$12M target window — $8.73M directed to streets & roads and $3.15M to existing City facilities.

RESULTS — STREETS & ROADS

Streets: $8.73M Across Key Corridors

How segments were selected

- Coordinated with planned water-main replacement work
- Prioritized major corridors — Route 66, Grand, Valley Center
- Targeted low-PCI segments before they fail
- Standalone-ready streets with no near-term water work
- Selected by PCI, community benefit & project readiness

$8.73M directed to streets & roads — 10 grind & overlay segments plus an expanded slurry seal program.

+2.87 PCI gain from the selected segments — the largest one-time lift the City has funded.

Estimated Citywide PCI will increase from base of 63.2 in 2025. Calculation of one-time funding increases plus planned projects less overall annual deterioration is underway.

Funded Street Segments by Corridor

Corridor	Segments	Area (SF)	Treatment	Est. PCI Gain*	Cost
Route 66 Barranca Ave to Grand Ave Pasadena Ave to Elwood Ave Compromise Line to Cataract Ave	3	833,000	2″ Grind & Overlay	+1.74	$4,600,000
Sunflower Ave Arrow Hwy to Juanita Ave Juanita Ave to Gladstone Ave Gladstone Ave to 210 Freeway	3	270,000	2″ Grind & Overlay	+0.57	$1,850,000
Juanita Ave Glendora Ave to San Dimas Wash San Dimas Wash to Bonnie Cove Ave Bonnie Cove Ave to Sunflower Ave	3	186,000	Grind & Overlay / Slurry	+0.39	$975,000
Valley Center Ave Arrow Hwy to Juanita Ave	1	85,000	2.5″ Grind & Overlay	+0.18	$800,000
Slurry Seal Program (Citywide)	—		Type II Slurry (expanded)	—	$500,000
Total	**11 items**	**1,374,000 SF**		**+2.87**	**$8,725,000**

**Estimated PCI gains are rounded at the segment level and may not sum exactly. Segments selected through the 2025 Pavement Management Program (Bucknam).*

RESULTS — CITY FACILITIES

Facilities: $3.15M Across the City

City Council reached consensus on $3.15M of FCA-recommended facility maintenance — funding 61 near-term repair and replacement items across City buildings, parks, and recreation sites.

$3.15M

directed to existing City facilities

61

maintenance items funded for the 2026–2030 period

13

City sites & parks covered by the funded work

All funded work comes directly from the Bureau Veritas Facility Condition Assessment — assessment-driven maintenance that moves the City from reactive repairs to a planned program. A site-by-site breakdown follows.

Funded Facility Work by Site

Site	Items	Key work funded	Subtotal
La Fetra Center	6	Foundation repair, roof, HVAC, kitchen	$1,056,401
Crowther Teen & Family Center	3	Gym roof, parking lots, exterior paint	$573,200
Finkbiner Park	11	Snack bar, roofs, HVAC, paint, fences	$372,942
Library / Police Station	3	Generator, electric panel, HVAC	$247,666
Big Dalton Canyon	12	Roofs, restrooms, retaining wall, paint	$205,515
City Hall	1	HVAC replacements	$194,789
Bus Plaza	3	Area lighting, drinking fountain, backflow	$150,348
Dawson Park Tennis Complex	1	Parking lots: grind, overlay, stripe	$109,693
Louie Pompei Sports Park	8	Snack bar fixtures & kitchen equipment	$98,220
Recreation & Human Services	3	Admin roof, HVAC, garage electrical	$82,049
South Hills Park	7	Restroom upgrades & park amenities	$39,747
Gladstone Park	2	Roof, drinking fountains, toilets	$20,322
Old Chamber of Commerce	1	Toilet replacement	$2,777
Total	**61**	**13 City sites & parks**	**$3,153,669**

NEXT STEPS

Putting the Plan Into Motion

Allocate $3M

Allocate $3M from the sale of the San Jose site into a project account in Fund 301 to begin funding the streets and facilities work.

Return for verification

Staff will bring a detailed implementation timeline for the streets and facilities work back to City Council for verification.

Quarterly updates

Staff will report on the progress of the one-time funding investment in Glendora to City Council every quarter.

NEXT STEPS — IMPLEMENTATION

Streets & Facilities: What Happens Now

Streets

- The City has engaged TransTech to lead street engineering and design.
- Bid packages and engineering to be completed in 60-90 days.
- Tentatively out to bid in early fall.
- Construction to commence in late 2026 to early 2027.

City Facilities

- The City will package the facility projects over the next month.
- Scope confirmed across 61 items at 13 City sites and parks.
- Bid and contract documents prepared for the packaged work.
- A detailed timeline returns to City Council for verification.

Workshop 1: Results & Next Steps

Questions & City Council direction

$9 Million Supplemental Appropriation

Streets & Facilities Projects Identified at Workshop 1

City Council | August 25, 2026

Kyle Johnson, Finance Director/City Treasurer

Workshop 1 Review — June 16, 2026

City Council provided direction on investing $8–$12 million in one-time discretionary funds to improve the City's streets and facilities.

STREETS

$8,725,000

Route 66 (3 segments), Sunflower, Juanita, Valley Center + expanded slurry seal

FACILITIES

$3,153,669

Roofs, HVAC, electrical, plumbing, parking lots across 13 facilities

TOTAL SELECTED

$11.88M

Projects selected by Council at Workshop 1

Glendora



Funding in Two Steps

JULY 14, 2026 — APPROVED

$3,000,000 appropriated to begin design and construction, funded primarily by proceeds from the sale of the San Jose/Woodland site.

TONIGHT — PROPOSED

$9,000,000 supplemental appropriation to Capital Projects Fund (301) to fully fund construction of the Workshop 1 projects.

$12,000,000 total funds the full slate of Workshop 1 projects

Funding Sources

Fund	Amount	One-Time Discretionary Source	Status
101 – General Fund	$2,990,000	Proceeds from sale of San Jose/Woodland site	Approved 7/14/26
301 – Capital Projects	$10,000	Re-prioritized capital projects	Approved 7/14/26
Subtotal — design & construction start	**$3,000,000**		
101 – General Fund	$3,110,000	GF Contingency (reduces to ~35%; within 30–45% policy)	**Proposed tonight**
105 – GUSD JUA Fund	$900,000	Re-prioritized GUSD pool contribution	**Proposed tonight**
301 – Capital Projects	$4,990,000	Re-prioritized capital projects	**Proposed tonight**
Subtotal — recommended appropriation	**$9,000,000**		
Grand Total	**$12,000,000**	**$11.88M of projects selected at Workshop 1**	

Schedule & Next Steps

1

Streets design underway

Transtech engineering; bid package complete within 60 days, out to bid in early fall

2

Facilities packaged over the next month

Followed by bid and contract documents; work begins in early fall

3

Streets construction begins early 2027

Following fall bid award

4

Tracking & reporting

Two project accounts (streets / facilities); details in September Quarterly CIP update

Looking Ahead: Workshop 3

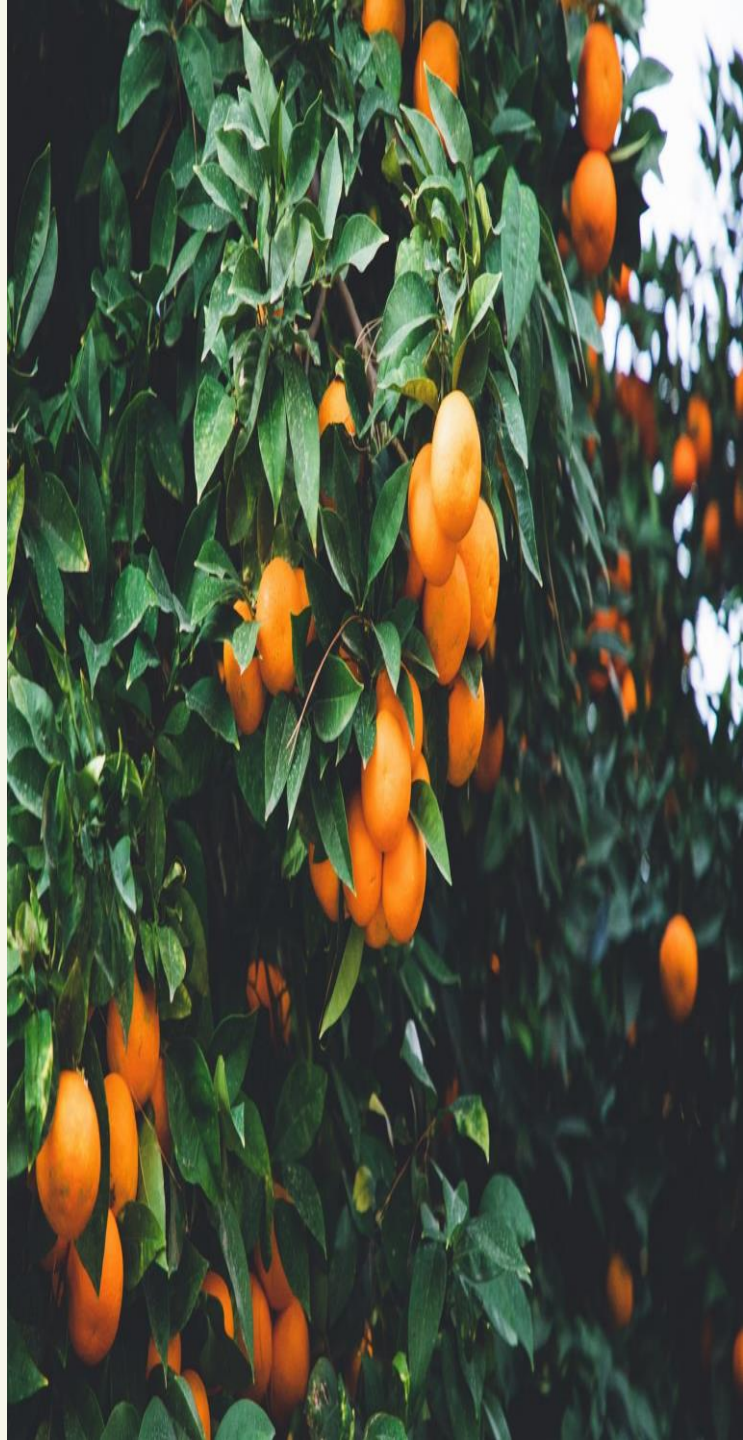
Library & Corporate Yard — September 15, 2026

Any additional one-time funding would draw from deeper within the City's reserve structure — most notably the pension set-aside. This is a fundamentally different fiscal stance than Workshop 1.

RECOMMENDED SAFEGUARDS BEFORE ADDITIONAL ALLOCATIONS

- Evaluate restricted resources (special revenue, grants, enterprise funds) first
- One-time funds only for discrete, one-time capital scopes
- Pair any reserve draw with an identified replenishment source — and evaluate its timing risk
- Establish a minimum pension reserve floor unavailable for capital purposes

The trade-off: a defined, temporary reduction in recession flexibility for permanent avoidance of construction cost escalation. Workshop 3 will provide the structure for this conversation.



Recommendation

That the City Council:

1. Authorize a supplemental appropriation of $9,000,000 to Capital Projects Fund, account 30100990-70000, for construction of streets and facilities projects identified at Workshop 1; and

2. Authorize the necessary budget adjustments.

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Consider an Agreement for Public Works Services with West Coast Arborists, Inc. for Citywide Tree Trimming and Tree Maintenance Services for a Five-Year Term in the amount not to exceed $760,000 Annually**		

RECOMMENDATION
That the City Council:

1. Award an Agreement with West Coast Arborists, Inc. for Citywide Tree Trimming and Tree Maintenance Services for a five-year term in the amount not to exceed $760,000 annually during the term of the agreement;
2. Authorized a ten percent (10%) contingency in an amount not to exceed $76,000 annually during the term of the Agreement; and
3. Authorize the City Manager or his designee to execute the Agreement including minimal and/or non-substantive changes.

STRATEGIC FOCUS AREAS
N/A

EXECUTIVE SUMMARY
The City of Glendora's (City) tree maintenance services (12,000+ trees) are overseen by the Public Works Department's Trees Division. The City's current agreement with West Coast Arborists, Inc. (WCA) expired June 30, 2026.

WCA entered an agreement (Attachment D) with the City of West Covina (West Covina) on November 18, 2025 that specifically includes cooperative purchasing language, and WCA indicated their willingness to extend this pricing to Glendora.

After analyzing the prices WCA and other tree maintenance contractors provide West Covina and other surrounding cities, and based on WCA's history of providing high level tree maintenance services to the City, staff recommends entering an agreement (Attachment A) with WCA based upon the West Covina pricing for a five-year term, in an annual amount not to exceed $760,000, and authorize the City Manager to execute the the agreement.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS
Glendora Municipal Code (GMC) § 2.40.100(c)(8) states that "when services, except for professional services, can be procured from a contractor who offers the same or better price, terms and conditions as the contractor previously offered as the lowest responsive bidder under competitive procurement or negotiations conducted by the city or another public agency, provided that, in the opinion of the designee, it is in the best interests of the city to do so".

West Covina issued a Request for Proposals (RFP No. 2026-01) on July 10, 2025, seeking qualified contractors to provide comprehensive tree trimming and maintenance services. West Covina received seven (7) proposals by the submission deadline. A three (3) person review panel evaluated the proposals based on qualifications, experience, proposed work plan, understanding of the city's needs, and cost competitiveness. After thorough evaluation of the written proposals presentations and interviews, WCA was determined to be the most qualified firm to provide the required services.

On November 18, 2025, the West Covina City Council awarded an agreement for tree trimming and tree maintenance services to WCA. This agreement has a 5.5 year term with fixed unit costs through June 30, 2028.

WCA has agreed to offer the City of Glendora the same price, terms and conditions offered to West Covina for a 5-year term with fixed unit costs through June 30, 2028. Starting July 1,2028, the unit costs may increase by the percent increase of the Consumer Price Index, up to a maximum of 4% per year.

DISCUSSION

Approximately 12,000 trees are growing in parks, parkways, easements or rights-of-ways, or on other City-owned property, and are maintained by the Public Works Department. These trees comprise 143 genera and 254 unique species, illustrating a diverse urban forest which enhances its resiliency against pests or pathogens. Routine tree maintenance is essential to promote tree health, reduce long-term maintenance costs, and mitigate risks associated with falling limbs or tree failures. Emergency response services are also a critical component, ensuring the City can respond quickly to storm damage, disease, or other urgent tree-related safety hazards.

Glendora has utilized WCA for tree maintenance since 1999, and they have provided a consistently high level of service to the City. They have an extensive understanding of the City's unique urban forest needs, and the expertise which establishes them as an industry leader in the region, serving over 350 public agencies throughout California and Arizona.

The current agreement with WCA expired on June 30, 2026. Staff explored the option of drafting new specifications and posting a Request for Proposals (RFP) for these services. After reviewing proposals received by other cities in the area over the past year, staff determined that rebidding these services would likely result in significant price increases. Staff then explored the possibility of piggybacking on tree maintenance agreements recently awarded or renewed by other local municipalities. The majority of local cities contract with WCA for tree maintenance services. The City of Azusa awarded an agreement to Northstar Landscape on December 1, 2025 and an agreement with Mariposa Landscapes for tree maintenance services was presented to the Pomona Council on July 6, 2026. Though no action was taken on the latter agreement, it was included in the analysis to provide an additional cost comparison.

Of the various city contracts held by WCA, the agreement awarded by West Covina on November 18, 2025 best meets the needs of the City at the lowest cost. The estimated annual cost for tree maintenance utilizing the West Covina agreement was then compared to the cost under the Azusa and Pomona agreements to ensure cost competitiveness. After analyzing the pricing of the West Covina, Azusa, and Pomona agreements (Table 1), staff recommends entering an agreement with WCA based upon the West Covina contract. To determine the estimated annual cost, staff analyzed the City's tree maintenance operations for the past three years, and projected the estimated annual cost for each agreement to identify which would be most cost effective for the City (Table 1).

Table 1: Projected Annual Tree Maintenance Costs

Task	Projected Annual Cost to Glendora		
	West Covina (WCA)	Azusa (Northstar)	Pomona (Mariposa)
Pruning	$340,670	$371,980	$457,930

Tree Removals	$183,810	$137,040	$250,350
Tree Planting	$51,180	$64,730	$75,330
General Labor and Other Services	$106,160	$117,080	$174,070
Projected Annual Cost	**$681,820**	**$690,930**	**$957,680**

West Covina, in compliance with the it's procurement requirements, issued RFP No. 2026-01 (Attachment B) on July 10, 2025, seeking qualified contractors to provide comprehensive tree trimming and maintenance services. West Covina received seven (7) proposals by the submission deadline, August 14, 2025. A three (3) person review panel evaluated the proposals based on qualifications, experience, proposed workplan, understanding of the City's needs, and cost competitiveness. The top five (5) bidders were invited to interview and present their tree inventory / maintenance software applications and were provided with specific questions to be addressed during their presentation. After thorough evaluation, WCA was determined to be the most qualified firm to provide the required services.

After determining WCA was the most qualified firm, West Covina negotiated with WCA for an agreement term of five-and one-half (5.5) years that maintained the pricing of their prior agreement through June 30, 2028, with a maximum allowable CPI increase of 4% annually beginning July 1, 2028. WCA has agreed to extend these price terms to the City. The pricing for the first two years of the agreement are approximately 2.5% less than the City's agreement that expired on June 30, 2026.

Awarding a new agreement to WCA based on the West Covina agreement eliminates the administrative cost of posting an RFP and reviewing responses, assures continuity of the services the community expects, and Glendora will continue to enjoy the benefit of the resources WCA has available to address emergencies that may arise from rain and wind events, or other emergencies as they arise.

FISCAL IMPACT

Sufficient appropriations are included in the Fiscal Year 2026/27 Adopted Mid-Cycle Budget as outlined in the table below.

FY 2026/27 Adopted Mid-Cycle Budget

Description	Funding Source	Account	Amount
Contract Services - Tree Trimming	General Fund (101)	10170580-59150	$575,000
Contract Services - Tree Trimming	Measure E/Z (103)	10370580-59150	$100,000
LMD 1 – Zones 1, 4, 5, 7, 8, 12, & 16	LMD 1 (203)	20370580-5400X	$16,080
Contract Services	Water Fund (510)	50170580-59100	$13,860
Subtotal			**$704,940**
Contingency			$55,060
Total			**$760,000**

The contingency noted above is to provide the ability to complete extra work under the contract for special projects with dedicated funding sources.

ENVIRONMENTAL DETERMINATION

There are no CEQA impacts associated with the recommendations in this report.

Prepared By:	Paul Fisher, Business Services Manager
Concurs With:	Not Applicable
Reviewed By:	Hal Ghafari, Public Works Director
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Not Applicable

Attachments

A_Agreement.pdf
B_West_Covina_RFP.pdf
C_West_Covina_Staff_Report.pdf
D. West Covina Agreement.pdf
E_PowerPoint_-_West_Coast_Arborists.pdf

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AGREEMENT FOR PUBLIC WORKS SERVICES

By and Between

CITY OF GLENDORA

and

WEST COAST ARBORISTS, INC.

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AGREEMENT FOR PUBLIC WORKS SERVICES BETWEEN THE CITY OF GLENDORA AND WEST COAST ARBORISTS, INC.

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein "Agreement") is made and entered into this _____ day of _____, 2026 by and between the City of Glendora, a California municipal corporation ("City") and **WEST COAST ARBORISTS, INC.,** a California corporation ("Contractor"). City and Contractor may sometimes be referred to herein, individually as a "Party" or collectively, as the "Parties."

RECITALS

A. The City seeks to piggyback off that certain Maintenance Services Agreement dated January 1, 2026, between Contractor and the City of West Covina, entered into pursuant to the City of West Covina Request for Proposals No. 2026-01 dated July 10, 2025 for Tree Trimming and Tree Maintenance Services ("West Covina Contract").

B. Pursuant to Glendora Municipal Code section 2.40.100(c)(8), the City is authorized to enter into this Agreement by piggybacking off the West Covina Contract, and has determined that doing so is in the City's best interest.

C. The Parties desire to formalize the selection of Contractor for performance of the services described herein and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

Contractor shall perform all of the work, furnish all labor, materials, equipment, tools, utility services, and transportation, and comply with all of the specification and requirements set forth in the Project Documents for the Project (as each such terms are defined below), in compliance with all terms and conditions of this Agreement, and as described in the "Scope of Work" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those

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standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Project Documents.

The Scope of Work shall include the proposal and any other documents submitted from Contractor to the City for the project entitled **Citywide Tree Trimming and Tree Maintenance Services** (the "Project"), including any documents or exhibits referenced therein (collectively, "Project Documents"), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the Project Documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by state law and DIR regulations. Pursuant to Labor Code Section 1771.1, Contractor and all subcontractors must be registered with, and pay an annual fee to, the DIR prior to and during the performance of any work under this Agreement. Contractor shall notify the City in writing immediately, and in no case more than twenty-four (24) hours, after receiving any information that Contractor's or any of its subcontractors' DIR registration status has been suspended, revoked, expired, or otherwise changed.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the DIR determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

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(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Sections 1810 and 1811. As required under Labor Code Section 1812, Contractor and each of its subcontractors shall keep an accurate record showing the name of and actual hours worked each calendar day and each calendar week by each worker employed by them in connection with the work performed under the terms of this Agreement.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Contractor's Authorized Initials _____

Patrick Mahoney
Chief Executive Officer

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(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

(b) Pursuant to Public Contract Code Section 7104, Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions at the Project site, materially different from those indicated by information about the Project site made available to bidders prior to the deadline for submitting bids on the Project; or (iii) unknown physical conditions at the Project site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, the performance of any part of the work, the City shall issue a Change Order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or

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increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under this Agreement. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the Parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a Change Order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of this Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under this Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed or corrected and any non-conforming construction or materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in this Agreement, or the Project Documents, or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance by the City for the Project, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the requirements under this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to any emergency condition or situation. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other subcontractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement or the Project Documents, to the reasonable satisfaction of the City,

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the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Inspection by City.

In connection with the performance of this Agreement, the City shall have the authority to enter the worksite at any time for the purpose of identifying the existence of conditions, either actual or threatened, that may present a danger or hazard to any and all employees. The Contractor agrees that the City, in its sole authority and discretion, may order the immediate abatement of any and all conditions that may present an actual or threatened danger or hazard to any and all employees at the worksite Contractor acknowledges the provisions of Section 6400 of the Labor Code, which requires that employers shall furnish employment and a place of employment that is safe and healthful for all employees working therein. In the event the City identifies the existence of any condition that presents an actual or threatened danger or hazard to any or all employees at the worksite, the City is hereby authorized to order the immediate abatement of that actual or threatened condition pursuant to this Section.

The City may also, at its sole authority and discretion, issue an immediate stop work order to the Contractor to ensure that no employee working at the worksite is exposed to a dangerous or hazardous condition. Any stop work order issued by the City to the Contractor in accordance with the provisions of this section shall not give rise to any claim or cause of action for delay damages by the Contractor or the Contractor's agents or subcontractors against the City.

1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes to the work by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or $25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer, provided that such increase does not materially affect the work in a manner or materially and detrimentally affect the interest of the City. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C". If the rates in the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order that is completed to the satisfaction of the City, as follows:

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(i) Labor: The cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: The cost of materials and equipment shall be at cost to Contractor or the lowest current price for which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) Daily Reporting: If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes all invoices for labor, materials and equipment costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights to payment for the work performed for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed Seven Hundred Sixty Thousand Two Hundred Dollars ($760,200) annually, during the Term of this Agreement (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10, or as otherwise set forth in the Schedule of Compensation attached hereto as Exhibit "C".

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2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all Project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Finance Director and/or the Contract Officer. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", include a copy of Contractor's certified payroll and proof that the certified payroll has been submitted to the DIR, and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall also submit a list of the prevailing wage rates for all employees and subcontractors providing services under this Agreement, as applicable, with Contractor's first invoice. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was

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rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in the work performed by Contractor.

2.6 Retention.

City will deduct a five percent (5%) retention from all progress payments. In accordance with Public Contract Code Section 22300, which is hereby incorporated into this Agreement, City shall permit the substitution of securities for any moneys withheld by City to ensure performance under this Agreement. The retention held by the City shall be released within sixty (60) days after the date of completion of the work and the Project, as required by Government Code Section 7107. In the event of a dispute between City and Contractor, City may withhold from the final payment an amount not to exceed one hundred fifty percent (150%) of the disputed amount.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed ("NTP") by the Contract Officer and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the Parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor's sole remedy being extension of the Agreement pursuant to this Section.

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3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor's work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. If City finds that Contractor's work does not meet the requirements and standards set forth in this Agreement, Contractor shall remedy any defects in the work at Contractor's sole expense, following notice by the City. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect through June 30, 2031, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor ("Principals") are hereby designated as being the principals and representatives of Contractor authorized to act on its behalf with respect to the work specified herein and make all decisions in connection therewith:

Patrick Mahoney, Chief Executive Officer

Richard Mahoney, Secretary

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent

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that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be the City's Public Works Director, or such person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in, or authority over, the selection, discharge, supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

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ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification obligations to the City (as set forth below), and prior to commencement of any services under this Agreement, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General Liability Insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $2,000,000 per occurrence, $4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile Liability Insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with the services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional Liability (errors & omissions) Insurance. Contractor shall maintain professional liability insurance that covers the services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' Compensation Insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Builder's Risk Insurance. Contractor shall maintain Builder's Risk (Course of Construction) insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the Project and no coinsurance penalty provisions or provisional limit provisions. The policy must include: (1) coverage for any ensuing loss from faulty workmanship, nonconforming work, omission or deficiency in design or specifications; (2) coverage against machinery accidents and operational testing; (3) coverage for removal of debris, and insuring the buildings, structures, machinery, equipment, materials, facilities, fixtures and all other properties constituting a part of the Project; (4) ordinance or law coverage for contingent rebuilding, demolition, and increased costs of construction; (5) transit coverage (unless insured by the supplier or receiving contractor), with sub-limits sufficient to insure the full replacement value of any key equipment item; (6) ocean marine cargo coverage insuring any Project materials or supplies, if applicable; and (7) coverage with sub-limits sufficient to insure the full replacement value of any property or equipment stored either on or off the Project site or any staging area.

(f) Pollution Liability Insurance. Contractor shall maintain Environmental Impairment Liability insurance, written on a Contractor's Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental, and gradual

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pollution and remediation. The policy limit shall be no less than $1,000,000 per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the Project site to the final disposal location, including non-owned disposal sites.

(g) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(h) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of Insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of Coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's Rights of Enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable Insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of Subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow

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Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of Contract Provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements Not Limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any Party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of Cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional Insured Status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of Undisclosed Coverage Limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass Through Clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the Project who is brought onto or involved in the Project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the Project will be submitted to City for review.

(n) City's Right to Revise Specifications. The City reserves the right at any time during the term of this Contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in

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substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-Insured Retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely Notice of Claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional Insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, injuries or death of any person (including workers and the public), losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's or indemnitors' reckless or willful misconduct, or arising from Contractor's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities (with legal counsel approved by City) and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified

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Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

Contractor's obligations under this Section shall apply regardless of whether or not such claims or liabilities were caused in part or contributed to by the City or any Indemnified Parties. In instances where City or its Indemnified Parties is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of the City.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement, Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement ("Performance Bond").

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement ("Payment Bond").

Both the Performance Bond and Payment Bond required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his/her power of attorney. The bonds shall be unconditional and remain in force during the entire term of this Agreement.

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5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. In addition, the insurance carrier must be currently authorized by the Insurance Commissioner to transact business of insurance or be on the List of Approved Surplus Line Insurers issued by the State of California. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the bonds required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Payment Bonds when the following have occurred:

(a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;

(b) the work for the Project has been finally accepted by the City; and

(c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Payment Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records

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and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor's business, custody of the books and records may be given to City, and access shall be provided by Contractor's successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the Project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the Project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

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(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the Parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant, in the sole and absolute discretion of the Project Manager. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on such invoices only when the default is cured to the satisfaction of the City. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

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(b) Dispute Resolution. This Agreement is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than $375,000. Additionally, Section 9204 of the California Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein and the intent of this Section is to implement Sections 20104 *et seq*. and Section 9204 of the California Public Contract Code with respect to any such claims by Contractor. This Section shall be construed to be consistent with said statutes.

For purposes of these procedures, the term "claim(s)" means a separate demand by the Contractor, after the City has denied Contractor's timely and duly made request for payment for extra work and/or a time extension, for (A) a time extension, (B) payment of money or damages arising from work done by or on behalf of the Contractor pursuant to this Agreement and payment of which is not otherwise expressly provided for or the Contractor is not otherwise entitled to, or (C) an amount the payment of which is disputed by the City.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

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7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other Party.

7.6 Legal Action.

In addition to any other rights or remedies, either Party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 *et seq*. and 910 et *seq*., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of $_____ (_____ Dollars) as liquidated damages for each working day of delay in the performance of any of the services required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the Project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be such shorter time as may be determined by the Contract Officer. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating Party need not provide the non-terminating Party with the opportunity to cure pursuant to Section 7.2.

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7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either Party to this Agreement is required to initiate or defend or made a Party to any action or proceeding in any way connected with this Agreement, the prevailing Party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a Party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment by the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

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No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to this Agreement which effects his / her financial interest or the financial interest of any corporation, partnership or association in which he/her is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either Party desires or is required to give to the other Party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either Party may change its address by notifying the other Party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

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9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the Parties intend to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other Party will rely on the telecopied, .pdf or other electronically delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Agreement based on the form of signature.

9.4 Integration; Amendment.

This Agreement including the attachments hereto (and the documents incorporated herein) is the entire, complete and exclusive expression of the understanding of the Parties. It is understood that there are no oral agreements between the Parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the Parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either Party, this Agreement shall forthwith be amended to make such insertion or correction.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the Parties hereunder unless the invalid provision is so material that its invalidity deprives either Party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or

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other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials _____

Patrick Mahoney
Chief Executive Officer

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the Parties hereto warrant that (i) such Party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party, (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date and year first-above written.

CITY:
CITY OF GLENDORA, a California municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
CACE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
WEST COAST ARBORISTS, INC., a California corporation

Signed by:
Patrick Mahoney
324C79FB5E1F4FC...
Name: Patrick Mahoney
Title: Chief Executive Officer
Email: pmahoney@wcainc.com
Jul 9, 2026 | 5:05 AM PDT

DocuSigned by:
RICHARD MAHONEY
E7EE9F99D1904DA...
Name: Richard Mahoney
Title: Secretary
Email: rmahoney@wcainc.com
Jul 8, 2026 | 4:10 PM PDT

Address: 2200 E. Via Burton Street, Anaheim, CA 92806

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EXHIBIT "A"

SCOPE OF WORK

I. Contractor shall perform the following services:

A. See Exhibit "A-1" (Scope of Services for Tree Trimming and Tree Maintenance Services), attached hereto.

II. Brief description of the work to be performed:

Contractor shall provide tree trimming and tree maintenance services for trees within the City's urban forest, as authorized and directed by the City. Services may include, without limitation, pruning, removals, stump grinding, planting, staking, pest control, fertilizing, watering, emergency response, arborist services, inventory updates, and related work.

III. In addition to the requirements of Section 6.2, during performance of the work, Contractor will keep the City apprised of the status of performance by delivering the following status reports and documentation:

A. Photographs and work documentation in Arbor Access after work is performed on a tree within the City's urban forest; and

B. Any additional reports or documentation requested by the Contract Officer.

IV. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.

V. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition; and shall observe and perform all traffic control safe protocols while working in the public right of way and upon any City facilities.

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EXHIBIT "A-1"

SCOPE OF SERVICES
FOR
TREE TRIMMING AND TREE MAINTENANCE SERVICES

1. GENERAL DESCRIPTION

The intent and purpose of this scope of services is to provide a level of tree maintenance that will present a safe, pleasing, and desirable appearance. The Contractor shall maintain all areas identified herein at such levels. The City's Public Works Director, or designated representative, shall be the sole judge as to the adequacy and quality of the tree maintenance services.

The scope of services generally consists of complete, continuous, consistent and safe tree maintenance of a variety of species throughout the City. Tree maintenance may consist of pruning, removals, stump grinding, planting, staking, pest control, fertilizing, watering, emergency response, arborist services, inventory and banner hanging work.

When used in this scope of services, the following terms shall have the following meanings:

a) "Public Works Department Representative" or "City's Representative" shall mean the City's Contract Officer, as defined in the Agreement.

b) "Tree" refers to both woody trees and palms, unless otherwise specified.

The Contractor shall provide all labor, equipment, and materials necessary to perform the scope of services in accordance with the specifications set forth herein. The work shall be done in accordance with the current The Greenbook: Standard Specifications for Public Works Construction.

The scope of work includes the following, in accordance with the specifications set forth herein:

a) Contractor may be authorized to perform complete prunes on approximately 3,400 City trees in the grid each year during the Term.

b) Contractor may be authorized to perform complete prunes on approximately 1,200 palm trees each year.

The number of trees indicated here are estimates based on the City's tree inventory system. The exact number of trees to be pruned at any one time will be determined when specific addresses and locations are provided by the City.

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2. LICENSE REQUIREMENTS

Contractor shall possess all contractor's licenses in form and class as required by all applicable laws with respect to all the work to be performed under this Agreement; including but not limited to a valid State of California Class C-27 (Landscape Contractor) and Class C-61/D-49 (Tree Service Contractor) applicable and in accordance with the provisions of the Contractor's State License Law (California Business and Professions Code, Section 7000, et. seq.) and rules and regulations adopted pursuant thereto at the time this Agreement is awarded.

3. WORK HOURS

The Contractor shall accomplish all normal work required by this scope of services between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday ("normal working hours"). The Public Works Department Representative may grant, on an individual basis, permission for Contractor to perform services outside of normal working hours, provided that no maintenance functions that generate noise that would cause annoyance to residents of the area shall be commenced before 7:00 a.m.

During normal working hours, Contractor's project team assigned to the City of Glendora shall not perform work for any other person or entity while such project team is scheduled or assigned to perform City work without prior permission from the Public Works Department Representative.

4. SUPERVISION & STAFF

The Contractor shall assign a supervisor to be on site each working day during normal working hours. The assigned supervisor and project staff shall have skills, expertise, training, and experience in arboriculture, including pest control, soils, fertilizers and plant identification. The supervisor must be fluent in the English language. The supervisor shall be thoroughly knowledgeable of the scope of services and specifications.

5. UNIFORMS

Contractor's staff performing work for the City of Glendora shall wear company uniforms, to include company shirts with the company's name and the individual's name, and shall exhibit a clean, neat professional appearance.

6. PUBLIC RELATIONS

Contractor shall endeavor to maintain good public relations at all times. The work shall be conducted in a manner which will cause the least possible interference and annoyance to the public.

7. COMMUNICATIONS

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The Contractor shall provide a cellular telephone to each supervisor. Each supervisor shall carry the telephone on his/her person during the workday for communication with the City's Representative. Each supervisor shall be on call 24 hours per day for emergencies and shall respond to a call from the City's Representative regarding an emergency condition within one (1) hour.

8. RESPONSE TIMES

During normal working hours, Contractor shall respond to a non-emergency tree issue that is outside of the regularly scheduled trim cycle, within two (2) working days of a written notification by the Public Works Department Representative. After normal working hours, Contractor shall respond to a request for emergency services within one (1) hour. If Contractor fails to respond within the timeframes specified herein, City may cause necessary work, as determined by the Public Works Department Representative, to be performed by City crews or other contractors. City may deduct any costs incurred by the City from the payment for the month in which the work was performed.

9. VEHICLES AND EQUIPMENT

Maintenance – Contractor's vehicles and equipment shall be of the latest and most efficient design. Contractor's vehicles and equipment shall be maintained both visually and operationally. Paint and body of vehicles shall be maintained in good condition with no visible rust or body damage. Contractor's employees shall operate vehicles at all times in compliance with the requirements of the State or California, the California Department of Motor Vehicles, Cal/OSHA, and all other applicable State and local requirements.

Signs – All Contractor vehicles shall have safety features and shall be painted a uniform color and shall bear in legible letters the Contractor's name.

Parking of Contractor's Vehicles – Contractor shall not park Contractor's vehicles overnight on City streets.

10. MEASUREMENTS

a) The size of all woody trees shall be determined by measuring the diameter at breast height (DBH). This is the diameter of the trunk at breast height, located four and one-half (4.5) feet above the base of the trunk. For multi-trunk trees or trees that branch below four and one-half feet, the diameter of the largest trunk at four and one-half feet above base shall be used to determine the size.

b) Height shall be used to determine the size of the palms; and is measured from the base of the trunk to the bud initiation zone.

11. INCREASE OR DECREASE IN QUANTITIES

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The City reserves the right to increase or decrease the quantity of any item(s) or portion(s) of the work described in the specifications or the proposal form or to omit portions of the work so described as may be deemed necessary or expedient by the Contract Officer. Alterations, modifications or deviations from the work described in the scope of services by Contractor shall be subject to the prior written approval of the City.

12. WORK LISTS

a) **Grid Pruning** - The Public Works Department Representative will identify pruning locations by highlighting the corresponding streets on the map, which will be provided to the Contractor, along with a specific pruning assignment such as full trim, clean, raise, or palm trimming. The Contractor shall document all work onto a City Contractor Work List and record the location, species, size, work type, quantity, unit costs and lump sum amounts for each tree trimmed.

b) **Park/Slope Tree Aesthetic Trimming – Aerial Unit**

i) Park/Slope Tree Aesthetic trimming will be performed on trees located out of the public right-of-way that can be safely reached with an aerial unit. These trees are typically located within City parks, landscape maintenance districts (slope areas) and City facilities. The Contractor will be given specific locations for sites to be trimmed by the Public Works Department Representative prior to any work being performed. Tree quantities for this type of trimming shall be determined and agreed upon prior to any work being performed. Clean up and removal of all trimmings shall be included at no additional charge.

ii) Trees designated by the City for aesthetic trimming shall be trimmed, shaped and thinned. The trimming shall provide a symmetrical shape and aesthetically pleasing appearance typical of the species. In addition, trees shall be trimmed to provide a minimum clearance of fourteen (14) feet over the roadway and nine (9) feet over walkways (unless otherwise directed by the Public Works Department Representative). Trees shall also be trimmed to remove any obstruction around traffic control devices, traffic signs and streetlights. Additional trimming shall be performed to mitigate any extreme effect of the clearance trimming and provide an aesthetic appearance acceptable to the City's Representative.

iii) The specific techniques employed shall be consistent with industry practice for the size and species of tree being trimmed. All dead, broken, damaged, diseased or insect infested limbs shall be removed at the trunk or main branch. All cuts shall be made sufficiently close (1/2 inch) to the parent stem so that healing can readily start under normal conditions. All limbs 2 inches or greater in diameter shall be undercut to prevent splitting. The remaining limbs and branches shall not be split or broken at the cut. All crossed or rubbing limbs shall be removed unless removal will result in large gaps in the general outline of the tree. All trees shall be thinned of smaller limbs to distribute the foliage evenly.

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c) **Park/Slope Tree Aesthetic Trimming – Climber**

i) Park/Slope Tree Aesthetic Trimming will be performed on trees located out of the public right-of-way that cannot be safely reached with an aerial unit that must be climbed in order to complete the necessary trimming. These trees may be located within City parks, landscape maintenance districts (slope areas) and City facilities. These trees are typically located within the higher reaches of the City's landscape maintenance districts (slope areas) as well as areas of City parks that do not allow large vehicle access. The Contractor will be given specific locations for sites to be trimmed by the City's Representative prior to any work being performed. Tree quantities for this type of trimming shall be determined and agreed upon prior to any work being performed. Clean up and removal of all trimmings shall be included at no additional charge.

ii) Trees designated by the City for aesthetic trimming shall be trimmed, shaped and thinned. The trimming shall provide a symmetrical shape and aesthetically pleasing appearance typical of the species. In addition, trees shall be trimmed to provide a minimum clearance of fourteen (14) feet over the roadway and nine (9) feet over walkways, unless otherwise directed by the Public Works Department Representative. Trees shall also be trimmed to remove any obstruction around traffic control devices, traffic signs and streetlights. Additional trimming shall be performed to mitigate any extreme effect of the clearance trimming and provide an aesthetic appearance acceptable to the City.

iii) The specific techniques employed shall be consistent with industry practice for the size and species of tree being trimmed. All dead, broken, damaged, diseased or insect infested limbs shall be removed at the trunk or main branch. All cuts shall be made sufficiently close 1/2 inch; to the parent stem so that healing can readily start under normal conditions. All limbs 2 inches or greater shall be undercut to prevent splitting. The remaining limbs and branches shall not be split or broken at the cut. All crossed or rubbing limbs shall be removed unless removal will result in large gaps in the general outline of the tree. All trees shall be thinned of smaller limbs to distribute the foliage evenly.

d) **Removals and Plantings –** The Public Works Department Representative will provide a work list consisting of location, tree species, size, work type, quantity, unit costs and lump sum amounts.

e) **Inspection** – The Contractor shall notify the Public Works Department Representative upon completion of each work list and shall not process any work list for invoicing until all sites on the list have been inspected by the Public Works Department Representative. Also, daily, or as required by the City, the Contractor or its supervisor may walk the project with the Public Works Department Representative to determine compliance with the specifications or to discuss required work. Any tree(s), which in the opinion of the Public Works Department Representative, have not been pruned, removed or planted according to the conditions of the specifications set forth herein shall be brought to the attention of the Contractor and, if not corrected, payment to the

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Contractor will not be made until the condition is corrected.

f) **Service Requests and Location Lists –** The Public Works Department Representative may give Contractor additional service requests and location lists each day, in addition to the weekly or grid schedule list. This work will be considered as normal work and not subject to emergency work cost or crew rental costs.

13. TREE SITE INVENTORY DATABASE

The City currently has over 17,000 tree sites (trees, stumps, vacant) inventoried and maintained in a computerized database and tree management software package. Contractor shall provide and maintain a computerized tree inventory system of all trees serviced for the City. The Contractor shall provide the Public Works Department with a state-of-the-art record keeping software system that allows the Public Works Department to monitor and maintain information regarding the City's Urban Forest maintenance program. The system shall provide detailed information which includes GPS location of trees, species, site information, work histories, service requests, pictures of "before" and "after" trimming that is suitable for reproduction and summary reports. City staff shall be provided direct access to the software.

14. TREE INVENTORY LIST

All trees that are in the tract in which the Contractor is working, shall be recorded onto a City Tree Inventory List. The Tree Inventory along with the list of trees pruned/removed shall be given to the Public Works Department Representative monthly. Each field on the inventory sheet should be filled in as follows:

a) **Right-of-Way** – The public right-of-way (and/or tree maintenance easement) as recorded in the development plans. The measurement will be the width of the parkway, or in areas in which there is no parkway, the designated footage beginning from the curb face.

b) **Address** – The house number and complete street name. If the tree is on the side of a corner house, the name of the intersecting street shall be included.

c) **Species** – Species, including hybrids, varieties and cultivars.

d) **Diameter at Breast Height (DBH)** – The measurement of the trunk diameter at 4.5 feet from the base. Multi-trunk trees shall be recorded by using the DBH of the largest trunk followed by the letter M and the total amount of the trunks. *Example:* A multi-trunk tree with the largest trunk measuring 12 inches in diameter and having a total of 4 trunks would be recorded as 12M4.

15. WORK SITES

Work sites include, but are not limited to, parkways, medians, greenbelts, tree easements, parks and other City facilities.

16. DELETIONS

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At the Public Works Department Representative's option, any contract areas, work list or pruning map, or portion thereof, may be deleted or adjusted by notifying the Contractor in writing before work begins.

17. STANDARD CREW RENTAL

The standard crew is three (3) employees, one (1) chipper truck, one (1) chipper and all necessary hand tools. The crew equipment can be modified to complete any type of miscellaneous tasks including special projects that may consist of extraordinary work.

18. EMERGENCY RESPONSE WORK SCHEDULE

Emergency response work may be required to mitigate safety hazards outside of normal working hours.

a) Emergency response work is work performed after normal working hours (7 a.m. to 5 p.m., Monday through Friday, excluding holidays). Emergency response work does not include service requests and location lists assigned during normal working hours.

b) Emergency response work will not be performed without prior approval by the Public Works Department Representative unless a condition exists wherein it appears there is a danger of injury to persons or property.

c) The City reserves the right to cause any emergency response work deemed necessary by the Public Works Department Representative to be performed by the City crews or other contractors, at no cost to the Contractor.

d) Emergency response and crew rental rates begin when the crew arrives on site and begins work, and end at the completion of the work requested by the City. The City will not pay Portal to Portal.

19. SAFETY MEASURES

a) The Contractor shall comply with Cal/OSHA requirements for worker safety and applicable American National Standards Institute (ANSI) standards, including, but not limited to, Z133 Safety Requirements.

b) Any person working in proximity to electrical conductors shall be properly trained in electrical hazard recognition and avoidance, and possess the appropriate qualifications required by the State of California.

c) Any dead tree, tree with excessive decay, or tree with a substantial defect such as a split, crack, or unstable root system, shall be reported immediately to the Public Works Department Representative.

d) The Contractor shall postpone any tree maintenance activity wherein a vehicle is in proximity and such activity has the likelihood of causing damage to the vehicle. In

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such instances, it is the responsibility of the Contractor to immediately notify the vehicle owner and request to have the vehicle moved to a safe location. Contractor shall report any abandoned vehicle to the Glendora Police Department.

20. PRESERVATION OF PROPERTY

a) The Contractor shall carefully protect from damage all trees, shrubs, ground covers, turf irrigation, water service, fences, sidewalk, buildings, automobiles, street lights, street signs, or any other facilities located on or adjacent to the job site.

b) Should any direct or indirect damage or injury result to any public or private property by or because of any act, omission, neglect or misconduct in the execution of work, on the part of the Contractor or the Contractor's employees, such property shall be restored by the Contractor, to a condition equivalent to that existing before damage occurred.

c) The Contractor shall be responsible for the complete removal and replacement of trees requiring removal and/or replacement due to the Contractor's faulty maintenance or negligence, as determined by the Public Works Department Representative. Replacement shall be made by the Contractor in the kind and size of tree as determined by the Public Works Department Representative. Where there is a difference in value between the tree removed and the value of the replacement tree, City will deduct this difference from Contractor's next monthly payment. In all cases, the value of any trees requiring removal and/or replacement will be determined by the Public Works Department Representative, using the latest Council of Tree and Landscape Appraisers – Guide for Plant Appraisal.

21. PRESERVATION OF WILDLIFE

Contractor shall take reasonable efforts to protect and preserve the nests, or nesting cavities, of beneficial birds and other beneficial animals, unless doing so would create a hazardous condition, and shall comply with applicable federal and state wildlife protection laws.

22. QUALITY OF WORK

All work performed by the Contractor shall comply with good arboreal practices within the industry for the particular species of trees being maintained. Work quality must be consistent with standards as specified in the International Society of Arboriculture's (ISA) "Best Management Practices" and ANSI A300.

The Contractor shall be skilled in arboriculture and have the expertise necessary to perform all duties to the highest standard.

The Public Works Department Representative shall be the sole judge as to the adequacy and quality of the services provided by the Contractor.

23. DISEASE CONTROL

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Any monocot or dicot species that is known to transmit an infectious disease prevalent in the landscape shall be pruned with handsaws, pole saws or reciprocating saws only. Prior to pruning, all saw blades must be sterilized by a ten (10) minute immersion in a bucket of water containing twenty-five (25) percent chlorine bleach. A fresh solution shall be mixed daily. Each tree shall be pruned utilizing a blade that has been sterilized in this fashion, thereby preventing tree-to-tree disease transmission via the saw blade. After a tree has been pruned, the saw blade shall not be utilized again until it has been sterilized by the ten (10) minute immersion method described above.

24. RESPONSIBILITY FOR DAMAGES

The Contractor shall be responsible for all damages to people and/or property that occur as a result of the fault or negligence of the Contractor or its employees in connection with the performance of this work.

25. CONFORMING TO STATE AND FEDERAL GUIDELINES FOR STORM WATER POLLUTION PREVENTION

State and Federal guidelines for storm water pollution prevention are known as Best Management Practices (BMPs). These practices will help reduce groundwater contamination and pollution to our wetlands, beaches, and coastlines. Since landscaping can and does contribute to storm water pollution, BMP guidelines taken from the California Storm Water Quality Association's Handbook are provided for the Contractor's reference. In addition, these BMP's shall be reviewed with any new employee before the employee begins work in the field, and with all crews on at least an annual basis.

26. PERMITS AND LICENSES

Prior to the start of any work, the Contractor shall obtain all required City permits. The City will issue the permits at no charge to the Contractor. The Contractor and all subcontractors shall be licensed in accordance with the California Business and Professions Code. The Contractor shall also obtain all other permits, licenses, certificates, or authorizations required by any governing body or entity.

27. TRAFFIC CONTROL PERMIT

When a street closure, lane closure, or detour is necessary for Contractor's performance of work, the Contractor shall prepare and submit a permit application and shall attach two copies of the proposed traffic control signing, barricading and/or detour routing. The permit application and accompanying attachments will be reviewed by the City's Traffic Engineer. Upon the Traffic Engineer's approval, a no-fee permit will be issued. No street closure, lane closure, detour or other work requiring traffic control shall commence prior to issuance of said permit.

28. SIGNS, BARRICADES, AND DELINEATORS

The Contractor shall provide and install barricades, delineators, warning devices and construction signs in accordance with the current California Temporary Traffic Control

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Handbook published by the California Inter-Utility Coordinating Committee, the Work Area Traffic Control Handbook (WATCH) and the current Caltrans Manual on Uniform Traffic Controls guidelines for traffic controls in construction and maintenance work zones unless otherwise approved by the City Engineer. During adverse weather or unusual traffic or working conditions, Contractor shall place additional traffic control devices as directed by the Public Works Department Representative.

29. HEALTH AND SAFETY TRAINING AND INSPECTIONS

Contractor shall be responsible for providing all employee health and safety training and personal protective equipment in accordance with applicable laws and regulations for potential hazards that may be encountered in performance of the work and provide copies of the certified training records upon request by the City. Contractor shall be responsible for proper maintenance and/or disposal of Contractor's and its employees' personal protective equipment and material handling equipment. The Contractor will be responsible for all work zone safety inspections and regular training of all staff setting up any traffic control.

30. PRUNING – GENERAL REQUIREMENTS

a) Complete pruning includes: raising the canopy height for building and right-of-way clearance, eliminating deadwood, crossing branches, and other safety concerns; shaping and thinning for the health of the tree and for aesthetics.

b) Pruning shall be in strict accordance with all standards and methods as prescribed by the International Society of Arboriculture.

c) The Contractor shall prune to retain the natural structure of each tree species, unless otherwise directed by the Public Works Department Representative, and have the knowledge and ability to determine each tree species response to pruning. Pruning patterns shall be consistent so that visual continuity is maintained, and the value of all City trees pruned is increased.

d) The use of chain saws shall be restricted to those cuts that cannot be made with hydraulic, pneumatic, or manually operated lopping shears. All blades, chains and other cutting devices shall be kept sharpened, to make a clean final cut, with the bark intact and free from stripping or shredding. Wound dressings are not permitted.

e) Pruning cuts shall be made carefully and at the proper location; this will be back to the parent branch or trunk, just to the outside of the branch collar and branch bark ridge.

f) Branch cuts shall be kept as small as possible to prevent excessive decay. No live branch greater than eight (8) inches in diameter (measured at the base of the branch) shall be removed without authorization from the Public Works Department Representative, unless said branch is weakly attached or has other significant defect.

g) Limbs, measuring two (2) inches or greater in diameter, shall be removed using the three-cut method.

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h) When pruning mature trees, no more than twenty-five (25) percent of the leaf-bearing canopy should be removed. Live Oaks are limited to ten (10) percent.

i) When reducing the length of a limb back to a lateral branch, the lateral should be at least one-third the diameter of the portion removed.

j) Young trees shall be pruned primarily to improve structure.

k) Private trees that are encroaching upon a City sidewalk or street, and are not providing proper height clearance requirements, shall be raised on the street-side only to mitigate nuisance or hazard. The cost shall be adjusted to one-half that for complete raise.

l) The use of climbing spurs, gaffs, or any other climbing device that causes puncture wounds is prohibited, except for aerial rescue efforts, or during removals.

m) The Contractor shall not prune any tree(s), which have been pruned by a resident or homeowner and have been trained, cut, or sheared in such a way to form a hedge, espalier, or picturesque shape, and have not been trained in the normal landscape shade tree standard of pruning. Such trees shall not be recorded on the work list. These trees are to be noted, and the Contractor shall inform the Public Works Department Representative of them by address.

n) Any inappropriate piece of metal, wire, rubber, wood, or other material that is damaging the growing tissue of a tree or predisposes the tree to irreparable damage in the future, shall be removed. If it is determined that the material cannot be removed without further damage to the growing tissue of the tree, it shall not be removed, but necessary actions shall be taken to reduce the impact of this material to the tree by cutting out as much of the exposed surface of it as possible.

o) Vines that are entwined on the trunk or throughout the limb structure shall be removed with caution, avoiding injury to tree.

31. PRUNING – WORK TYPE DESCRIPTIONS

Below are descriptions of the types of work may be assigned to the Contractor. All general requirements for pruning shall be followed.

a) **Grid Pruning** – Grid pruning means routine tree pruning per pre-designated districts/grids on a scheduled cycle or any grouping of seven (7) or more trees near one another, within an approximate 200-yard radius, and shall be paid as grid pruning even when off the regularly scheduled district/grid plan.

b) **Full Pruning** – The objective is to improve tree structure, reduce wind sail effect, allow for improved light penetration, provide proper clearances, and to remove dead or other undesirable limbs.

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Selective pruning shall be implemented; any or all pruning techniques shall be applied depending on the requirements of each tree. These include structural pruning, crown cleaning, crown thinning, crown reduction, crown raise and crown restoration.

c) **Crown Raise** – In areas where raises are specified, no other type of pruning shall be done. A crown raise is removal of lower branches only, to provide proper height clearance. Fourteen (14) feet clearance is required over streets, where applicable. Nine (9) feet clearance is required over parkways and sidewalks. Eleven (11) feet clearance is required over equestrian trails. To avoid destroying the natural structure of small trees, they shall not be raised to the aforementioned specifications. Instead, such trees shall be pruned to reduce the length of the obstructing limbs.

d) **Crown Cleaning** – In areas where cleaning is specified, no other type of pruning shall be done. Crown cleaning is the removal of dead, dying, diseased, broken and weakly attached branches. Crown cleaning shall also include crown raise, when needed to provide proper clearance.

e) **Crown Reduction** – In areas where height issues are specified, no other type of pruning shall be done. Crown reduction is used to reduce the height and/or spread of a tree. Thinning cuts are most effective in maintaining the structural integrity and natural form of a tree and in delaying the time when it will need to be pruned again. The lateral to which a branch or trunk is cut should be at least one-half the diameter of the cut to be made.

f) **Palm Pruning** – Palm fronds are to be removed so that a 90-degree angle is achieved. The angle shall be measured from the horizontal axis of the growing point base.

All dead fronds, flower stalks and fruit stalks shall be removed and cut as close to their base as possible without damaging adjacent fronds or trunk tissue. Loose petioles from previous pruning operations shall be removed carefully.

When pruning palms in the Phoenix genus it is imperative to sterilize all pruning equipment to avoid possible tree-to-tree transmission of the disease Fusarium oxysporum.

32. SELECTIVE PRUNING

When performing any of the types of pruning, it is imperative to employ selective pruning to prevent over pruning. If any tree in an assigned area requires a lesser amount of pruning than what has been assigned, only that which is necessary will be performed.

33. TREE REMOVALS

a) All tree removal operations shall be in strict accordance with the methods prescribed by the International Society of Arboriculture.

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b) Trees designated for removal by the Public Works Department Representative will be marked with a dot, using white paint, on the trunk, just above the root collar of the tree. If for any reason there is doubt regarding the trees(s) to be removed, the Public Works Department Representative will be contacted before work commences.

c) Felling is permitted provided it can be safely achieved without endangering surrounding property and will not interfere with vehicular traffic. A tag line(s) shall be used to direct fall always. All bystanders shall be kept at a safe distance from the work site.

d) Trees too large to fell shall be removed in sections. Each section shall be cut into a size that can be handled easily and safely by one tree worker. If section is too heavy for one worker, it shall be rigged and lowered to the ground. The means of lowering shall be acceptable to the Public Works Department Representative.

e) Stump grinding shall be incorporated with the removal of the tree and performed on the same day. The underground service alert regional notification center (Dig Alert) must be called prior to the start of the removal list, to allow enough time for each site to be marked before work begins.

f) The depth of stump grind shall be no less than eighteen (18) inches below lowest surface grade. The grind shall comprise the entire stump below soil surface and any uplifted portion of the soil caused by the root flare. Exposed roots, whether in the public right-of-way or private property, shall be traced and ground or chopped out to a depth of no less than eight (8) inches below the lowest surface grade. If irrigation is damaged it shall be repaired immediately. The site shall be backfilled with a mix of 60% soil and 40% of the remaining wood chips; then firmly tamped down to allow for as little settling as possible. All excess wood chips and soil shall be hauled away. When complete, the work site shall be level and at the original soil grade of the surrounding area.

34. TREE PLANTING AND STAKING

a) Trees to be planted by the Contractor shall comply with the Specifications for Procuring Container Grown Landscape Trees (Appendix A attached hereto).

b) All trees shall be planted according to the standards prescribed by the International Society of Arboriculture. Contractor shall comply with the standard plan for tree planting, as per Standard Plans for Public Works Construction (SPPWC), Std. Plan No 518-3, Sheet 2 .

c) Contractor shall comply with DigAlert requirements, as set forth in California Government Code section 4216 *et seq.*, before the excavation of any tree-planting site.

d) Prior to planting, the natural root flare must be identified. Any soil that may be covering the root flare must be removed. The planting hole shall be dug to a size of two times the width of the root ball, leaving the bottom firm, to prevent the tree from settling. The container shall be removed carefully to prevent root or stem damage; the tree shall not be pulled by the stem. If the container does not come off easily, it shall be cut on one

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or more sides, from top to bottom, to allow its removal. Circling roots shall be separated and spread outward. Densely matted roots that cannot be teased apart shall be cut cleanly in two places.

e) The tree shall be lifted by the root ball only and carefully placed in the planting hole. The root ball shall be oriented so that the tree stands vertically, with the top of the root ball approximately one to two inches higher than the soil grade. Backfill shall be native soil only with no rocks greater than three inches diameter. Soil shall not be placed on top of the root ball. Contractor shall displace air pockets in the backfill by moderately tamping with shovel handle and watering in. Contractor shall check for settling and add backfill if necessary. To avoid compaction of the soil, Contractor shall not tamp the backfill with excessive pressure or use broad, heavy objects.

f) Any tree that can stand upright without support and would be able to withstand prevailing winds along with yearly Santa Ana wind occurrences shall not be staked.

g) If upon determining a tree cannot support itself, two stakes of good quality treated lodge pole pine not exceeding eight (8) feet in length and no more than two and one-half (2.5) inches in diameter shall be used. The stakes shall be placed in a northwest / southeast configuration to give maximum support during heavy wind conditions and placed outside the root ball, avoiding any damage to roots. Stakes shall be pounded down until sufficiently stable. The top of the stakes interfering with branch structure shall be cut off below the lowest branch where the tree's growth habit permits.

h) Trees shall be tied to stakes using rubber cinch ties, thirty-two (32) inches in length, attached by a method of a figure eight loop between the tree trunk and each stake. Ties shall be attached to stakes with galvanized nails driven into the stakes. A minimum of two (2) ties shall be used, placed high enough on the trunk to support the crown. Additional ties shall be placed lower on the trunk if needed to straighten. Ties shall be taught enough to prevent trunk from rubbing against the stakes, but with a modest amount of slack to allow movement of the tree. Ties shall not be placed in branch crotches.

i) A plastic guard shall be placed loosely around the base of the trunk.

j) A watering basin shall be placed around the outer edge of the root ball in areas where water-runoff will occur. The basin shall be in the form of a tightly compacted soil berm, three inches in height. A watering basin is not required on turf or dense groundcover.

35. STAKING ONLY

The Contractor shall stake any tree that is unable to stand upright on its own, whether the existing stakes have become loosened, damaged, incorrectly installed, or where the stakes are absent. This work shall be performed in any area where the Contractor is pruning or where otherwise directed by the Public Works Department Representative. All the standards shall be followed.

36. STAKE REMOVAL

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The Contractor shall remove stakes from trees that have achieved enough stability and grown to at least three (3) inches diameter at breast height (DBH). The stakes should be pulled completely out of the ground when possible; otherwise, the stakes shall be cut down below grade and backfilled with soil.

All undamaged tree stakes will be re-used. Any excess tree stakes that are suitable for re-use shall be returned to the City. The Contractor shall dispose of all damaged tree stakes.

Stake removal shall be performed in any area where the Contractor is pruning, at no charge to the City.

37. REMOVAL OF BRUSH AND DEBRIS

The Contractor shall be responsible for the removal and disposal of all debris, such as wood, branches, brush, chippings, and any other material resulting from tree maintenance operations.

a) Contractor must comply with all State and local laws and regulations applicable to and governing such disposal.

b) Disposal of all Eucalyptus wood infested with the larvae of the Eucalyptus Long Horned Borer shall comply with the requirements of California Public Resources Code section 4714.5.

38. TREE WATERING

Watering is to be performed by a one-man crew with a water truck for newly planted trees for the first year after initial planting or when the tree is determined to be established. Watering will occur along various routes including landscape medians, parkways, parks, and City facilities. At the discretion of the Public Works Department Representative, older trees will be included on a watering schedule to be provided by the City.

39. ARBORIST SERVICES

On occasion, the City requires tree evaluations including written reports. Upon request by the City, the Contractor shall prepare detailed arborist reports, tree risk assessment reports, tree evaluations and site inspections. Reporting may be requested on as little as one tree to an entire Urban Forest population and is handled on a case-by-case basis.

40. MILLING

On occasion, the City may request for some of the removed urban forest material be milled down for special projects. The Contractor shall such services upon request. Milling can be performed on or off site.

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APPENDIX A

SPECIFICATIONS FOR PROCURING CONTAINER GROWN LANDSCAPE TREES

PROPER IDENTIFICATION

All trees shall be true to name as ordered or shown on the planting plans and shall be labeled individually or in groups by species and cultivar (where appropriate).

COMPLIANCE

All trees shall comply with federal and state laws and regulations requiring inspection for plant disease, pests and weeds.

TREE CHARACTERISTICS AT THE TIME OF SALE OR DELIVERY

A. TREE HEALTH

1. Trees shall be healthy and vigorous; free of injury from biotic (insects, pathogens, nematodes, etc.) and abiotic agents (herbicide toxicity, salt injury, improper irrigation, etc.).

2. The size, color and appearance of the leaves shall be typical for the time of year and stage of growth of the species/cultivar; and shall not be stunted, misshapen, tattered, discolored (chlorotic or necrotic) or otherwise atypical.

3. The length and diameter of shoot growth throughout the crown shall be typical for the age and size of the species/cultivar.

4. Overall height and trunk diameter shall be typical for the age, species/cultivar and container size.

B. CROWN

Central Leader: The best quality shade trees, and most evergreen trees, have a dominant or central leader or trunk that extends up to the top of the canopy. Shade trees of lesser quality have two or more leaders or trunks, which compete against each other. Branches that have narrow angles of attachment and co-dominant stems tend to break at the point of attachment, especially when associated with included bark. Trees purchased from the nursery should have a single, relatively straight central leader and tapered trunk, free of co-dominant stems that compete with the central leader. The central leader should not have been headed. However, in cases where the original leader has been removed, an upright branch at least ½ (one-half) the diameter of the original leader just below the pruning point shall be present.

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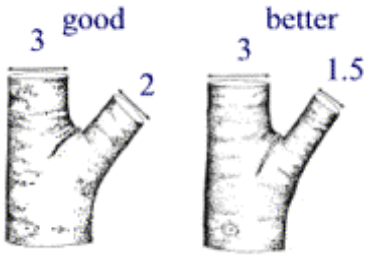


Co-dominant stems with Included Bark

Form: The form or shape of the crown shall be symmetrical, and typical for the species/cultivar. The crown shall not be significantly deformed by wind, pruning practices, pests or other factors.

Branch Spacing:

1. Branches shall be distributed radially around and vertically along the trunk, forming a generally symmetrical crown typical for the species/cultivar.
2. Branches shall be no larger than 2/3 (two thirds) the diameter of the trunk, measured 1" (one inch) above the branch.
3. The attachment of scaffold branches shall be free of included bark.

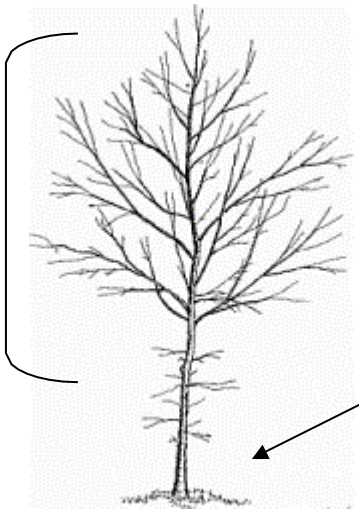


Branch Diameter: shall be no larger than 2/3 (two thirds) the diameter of the trunk, measured 1" (one inch) above the branch.

Temporary branches: Unless otherwise specified, small "temporary" branches should be present along the trunk below and above the lowest main (scaffold) branch, particularly for trees less than 1-1/2" (one and one-half inches) in trunk diameter. Temporary branches should be distributed around and vertically along the trunk and should be no greater than 3/8" (three-eighths inch) in diameter and no greater than ½ (one-half) the diameter of the trunk at the point of attachment. Heading of temporary branches is usually necessary to limit their growth.

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Good branch spacing, with temporary branches above and below the lowest main branch.



C. TRUNK

1. Trunk diameter and taper shall be sufficient so that the tree will remain vertical without the support of a nursery stake.

2. The trunk shall be free of wounds (except properly-made pruning cuts), sunburned areas, conks (fungal fruiting-bodies), wood cracks, bleeding areas, signs of boring insects, galls, cankers and/or lesions.

3. Trunk diameter shall be within the range shown in the table below and shall be taken 6" (inches) above soil surface.

Container Size	***Trunk Diameter (inches)***
5 gallons	0.5 to 0.75
15 gallons	0.75 to 1.5
24-inch box	1.5 to 2.5

D. ROOTS

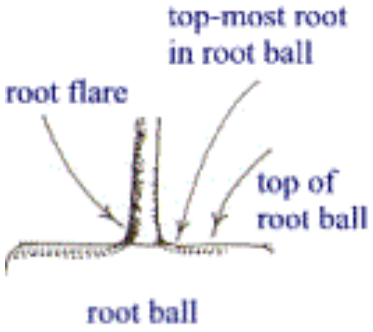
1. The trunk, root collar (root crown) and large roots shall be free of circling and/or kinked roots. Soil removal near the root collar may be necessary to verify that circling and/or kinked roots are not present.

2. The tree shall be well rooted in the container. When the container is removed, the root ball shall remain intact, and when the tree is lifted, the trunk and the root system shall move as one.

3. The upper-most roots or root collar shall be within 1" (one inch) above or below the soil surface. The

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soil level should be within 2” (two inches) of the top of the container (see table below).



Container Size	***Soil Level from Top of Container (inches)***
5 gallons	1.25 to 2
15 gallons	1.75 to 2.75
24-inch box	2.25 to 3

4. The root ball periphery should be free of large circling and bottom-matted roots. The acceptable diameter of circling peripheral roots depends on species and size of root ball.

5. On grafted or budded trees, there shall be no suckers from the root stock.

E. MOISTURE STATUS

At time of inspection and delivery, the root ball shall be moist throughout, and the tree crown shall show no signs of moisture stress, as indicated by wilt. Roots shall show no signs of being subjected to excess soil moisture conditions, as indicated by root discoloration, distortion, death, or foul odor.

INSPECTION

The City of Glendora reserves the right to reject trees that do not meet specifications as set forth in these guidelines.

DELIVERY

Delivery shall be made at the agreed-upon date and time. The vendor shall notify the City, as soon as possible, of any delivery which becomes delayed due to extenuating circumstances.

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GLOSSARY

Co-dominant - Two or more vigorous and upright branches of relatively equal size that originate from a common point, usually where the leader has been lost or removed.

Crown - The aboveground part of the tree including the trunk.

Cultivar - A named plant selection from which identical or nearly identical plants can be produced, usually by vegetative propagation or cloning.

Girdling root - A root that partially or entirely encircles the trunk and/or buttress roots, which could restrict growth and downward movement of photosynthate and/or water and nutrients up.

Included bark - Bark embedded within the crotch between a branch and the trunk or between two or more stems that prevents the formation of a normal branch bark ridge. This often occurs in branches with narrow-angled attachments or branches resulting from the loss of the leader. Such attachments are weak and subject to splitting.

Kinked root – Is a primary root, which is sharply bent, causing a restriction to water, nutrient, and photosynthate movement. Kinked roots may compromise the structural stability of roots systems.

Leader - The dominant stem which usually develops into the main trunk.

Photosynthate - Pertains to sugar and other carbohydrates that are produced by the foliage during photosynthesis, an energy trapping process.

Root collar - The flared area at the base of a tree where the roots and trunk merge; also referred to as the "root crown" or "root flare".

Shall - Used to denote a practice that is mandatory.

Should - Used to denote a practice that is recommended.

Scaffold branches - Large, main branches that form the main structure of the tree.

Temporary branch - A small branch that is retained temporarily along the trunk of young trees. Temporary branches provide photosynthate to increase trunk caliper and taper and help protect it from sunburn damage and mechanical injury. Such branches should be kept small and gradually removed as the trunk develops.

Trunk - The main stem or axis of a tree that is supported and nourished by the roots and to which branches are attached.

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EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

Added text is indicated in ***bold italics***, deleted text is indicated in ~~strikethrough~~.

I. ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

The following sections of Article 5 shall be deleted in their entirety:

A. Section 5.1(e) - Builder's Risk Insurance.

B. Section 5.1(f) - Pollution Liability Insurance.

II. ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

The following sections of Article 7 shall be deleted in their entirety:

A. Section 7.7 - Liquidated Damages.

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EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Contractor shall perform the tasks described in Exhibit "A-1" for the lump sum, unit prices, and rates listed in Exhibit "C-1" attached hereto. The lump sum, unit prices, and rates set forth in Exhibit "C-1" shall remain firm and fixed through June 30, 2028.

II. Commencing on July 1, 2028, the lump sum, unit prices, and rates listed in Exhibit "C-1" may be adjusted annually during the Term of this Agreement in an amount not exceeding the twelve-month percentage change (up or down) of the Consumer Price Index for All Urban Consumers (CPI-U). February shall be the base month to be used for calculating the annual adjustments. Price adjustments shall correlate with the CPI-U Series titled "All items in Los Angeles-Long Beach-Anaheim, CA, all urban consumers, not seasonally adjusted," as published by the Bureau of Labor Statistics, in the Department of Labor. These reports are accessible at the following website: https://www.bls.gov/cpi/data.htm. Should this index be discontinued, an index covering the most geographically compact region that includes eastern Los Angeles County shall be used.

When requesting a price increase, the Contractor shall submit a justification in writing to the Contract Officer detailing the reasons for the price adjustment request and demonstrating the calculable change in CPI-U that supports a price adjustment. The request for an annual price adjustment shall be made no later than sixty days prior to the annual adjustment date of this Agreement during the Term. The requested adjustment for a price increase may not exceed the percentage change of the CPI-U for the twelve-month period prior to the February preceding the adjustment. The City reserves the exclusive right to accept or reject any request for a price adjustment. Price adjustments may be effective only upon written approval by the City's Contract Officer or the City Manager and may not be applied retroactively.

III. The City will compensate Contractor for the services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for each item of work as shown on Exhibit "C-1" (Contractor's Billing Rates), including location, item description, quantity, unit, unit cost, and total cost for each line item.

B. Line items for all materials and equipment properly charged to the services.

C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the services.

IV. The total compensation for the services shall not exceed the Contract Sum, as provided in Section 2.1 of this Agreement.

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V. Commencing on July 1, 2028, the Contract Sum as provided in Section 2.1 may be increased in an amount equal to the annual inflation amount as provided in Section II above, subject to the approval of the City Manager.

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Exhibit C-1



Schedule of Compensation for July 1, 2026 through June 30, 2028

Item	Description	Unit	Cost
1	Grid Prune	Each	$68.65
2	LMD Grid Prune	Each	$149.75
3	Full Prune 0-18 DSH	Each	$83.20
4	Full Prune 19-30 DSH	Each	$124.80
5	Full Prune 31+ DSH	Each	$149.75
6	Crown Raise	Each	$61.35
7	Crown Clean 0-18 DSH	Each	$83.20
8	Crown Clean 19-30 DSH	Each	$124.80
9	Crown Clean 31+ DSH	Each	$149.75
10	Crown Reduction 0-18 DSH	Each	$93.60
11	Crown Reduction 19-30 DSH	Each	$149.75
12	Crown Reduction 31-36 DSH	Each	$191.35
13	Crown Reduction 36+ DSH	Each	$295.35
14	Date Palm Prune	Each	$208.00
15	Date Palm Trunk Clean	Each	$208.00
16	Fan Palm Prune	Each	$87.35
17	Fan Palm Trunk Clean	Each	$108.15
18	Palm Prune	Each	$68.65
19	Tree & Stump Removal 0-12 DSH	Each	$291.20
20	Tree & Stump Removal 13-18 DSH	Each	$707.20
21	Tree & Stump Removal 19-24 DSH	Each	$977.60
22	Tree & Stump Removal 25-30 DSH	Each	$1,268.80
23	Tree & Stump Removal 31-36 DSH	Each	$1,508.00
24	Tree & Stump Removal 36+ DSH	Each	$1,965.60
25	Tree Only Removal 0-12 DSH	Each	$249.60
26	Tree Only Removal 13-18 DSH	Each	$644.80
27	Tree Only Removal 19-24 DSH	Each	$904.80
28	Tree Only Removal 25-30 DSH	Each	$1,144.00
29	Tree Only Removal 31-36 DSH	Each	$1,424.80
30	Tree Only Removal 36+ DSH	Each	$1,788.80
31	Stump Removal	Inch	$20.80
32	Plant 15 Gallon Tree	Each	$187.20
33	Plant 24" Box Tree	Each	$374.40
34	Plant 36" Box Tree	Each	$1,040.00
35	Plant 48" Box Tree	Each	$2,028.00
36	Plant 60" Box Tree	Each	$6,188.00
37	Arborist Reports	Man Hour	$156.00
38	Risk Assessment	Man Hour	$156.00
39	Canopy Spray - ground	Inch	$6.25
40	Canopy Spray - aerial	Inch	$8.30
41	Trunk Banding	Inch	$6.25

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Exhibit C-1

Schedule of Compensation for July 1, 2026 through June 30, 2028

Item	Description	Unit	Cost
42	PGR Trunk Banding	Inch	$6.25
43	Soil Application	Inch	$6.25
44	Soil Injection	Inch	$6.25
45	Soil Drenching	Inch	$6.25
46	Trunk Injection - insecticide/miticide	Inch	$8.30
47	Trunk Injection - fungicide	Inch	$6.25
48	Trunk Injection - combo	Inch	$8.30
49	Trunk Injection - avermectin	Inch	$6.25
50	GPS Tree Inventory Adds	Each	$5.20
51	Specialty Equipment Rental	Day	$520.00
52	Crew Rental - per man	Man Hour	$92.55
53	Emergency Response - 7am to 4pm	Man Hour	$113.35
54	Emergency Response - after hours	Man Hour	$134.15

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EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all services timely in accordance with the terms and conditions set forth in Exhibit "A" attached hereto, and as directed by the Contract Officer.

II. Contractor shall deliver all tangible work products described in Exhibit "A" to the City, as provided herein, and otherwise as and when required by the Contract Officer.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

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PERFORMANCE BOND

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to _____, as Contractor ("Principal"), a Contract for the work entitled and described as follows:_____;

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____ 20___.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

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Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

Docusign Envelope ID: 7159C910-6840-87F0-810B-F3824EBCCBB4

PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to _____, as Contractor ("Principal"), a Contract for the work entitled and described as follows:_____;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

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Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

Docusign Envelope ID: 7159C910-6840-87F0-810B-F3824EBCCBB4

WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of Glendora**
Project: _____

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

POLICY NUMBER	EXPIRATION DATE	LIMITS OF LIABILITY
		Workers' Compensation: Statutory Limits Under the Laws of the State of California Employers' Liability: $_____ Each Accident $_____ Disease - Policy Limit $_____ Disease - Each Employee

Named Insured (Contractor)	Insurance Company
Street Number	Street Number
City and State	City and State
	By_____ (Company Representative)

(SEE NOTICE ON NEXT PAGE)

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Insurance Company Agent for Service
of Process in California:

_____
Name

_____
Agency

_____
Street Number

_____
City and State

_____
Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

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ADDITIONAL INSURED ENDORSEMENT
COMPREHENSIVE GENERAL LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

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to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at: City Manager, City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380.

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Contractual Liability	□ Explosion Hazard
□ Owners/Landlords/Tenants	□ Collapse Hazard
□ Manufacturers/Contractors	□ Underground Property Damage
□ Products/Completed Operations	□ Pollution Liability
□ Broad Form Property Damage	□ Liquor Liability
□ Extended Bodily Injury	□ _____
□ Broad Form Comprehensive General Liability Endorsement	□ _____
	□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

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I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

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ADDITIONAL INSURED ENDORSEMENT
AUTOMOBILE LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

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to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Any Automobiles
□ All Owned Automobiles
□ Non-owned Automobiles
□ Hired Automobiles
□ Scheduled Automobiles
□ Garage Coverage
□ Truckers Coverage
□ Motor Carrier Act
□ Bus Regulatory Reform Act
□ Public Livery Coverage
□ _____
□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____*(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

Docusign Envelope ID: 7159C910-6840-87F0-810B-F3824EBCCBB4

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20___

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

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ADDITIONAL INSURED ENDORSEMENT
EXCESS LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

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8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY
□ Following Form		
□ Umbrella Liability		
□ _____		

11. Applicable underlying coverages:

INSURANCE COMPANY	POLICY NO.	AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages:_____

13. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

14. This is an □ occurrence or □ claims made policy *(check one)*.

15. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

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(signatures on following page)

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

TREE TRIMMING AND TREE MAINTENANCE SERVICES	**Approved by:** Roxanne Lerma	**RFP No.** 2026-01
		Effective Date July 10, 2025

1. GENERAL

The City of West Covina (City) is seeking proposals from qualified companies to provide services for tree trimming and tree maintenance services for the City's Urban Forest, which consists of approximately 24,000 trees that are included in the 34,000 active sites maintained in the inventory database.

The City desires to obtain the best possible tree care to maintain the City's Urban Forest at a level expected by the City's residents, City Council, City staff, and visitors to the community.

2. RFP SCHEDULE

- RFP release: July 10, 2025.
- Mandatory Pre-Proposal Meeting: July 24, 2025 @ 10:00 a.m. at City Yard 825 S. Sunset Avenue, West Covina, 91790. Please RSVP through PlanetBids by clicking on RSVP button under Bid Information tab.
- Questions due: July 29, 2025 @ 3:00 p.m.
  (Questions must be posted on City's Planet Bids portal)
- Responses to questions posted: August 4, 2025
  (Responses will be posted on City's Planet Bids portal)
- Proposals due: August 14, 2025 @ 2:00 p.m.
- Potential interview: September 3, 2025
- Selection of proposer (tentative date): October 7, 2025
  (For contracts awarded by the City Council, City Council agendas are posted on www.westcovina.org on the Wednesday prior to the first and third Tuesdays each month.)

3. PROPOSAL SUBMISSION

Proposals must be for the entire scope of services outlined in this RFP. Incomplete proposals will not be considered. Proposals will be received electronically (online only) via City of West Covina's PlanetBids portal at https://www.westcovina.org/departments/finance/finance/bids-rfps.

Proposals must be submitted with the following attachments:

Attachment A: Statement of Non-Collusion by Contractor
Attachment B: Subcontractor Campaign Contribution Acknowledgement Form
Attachment C: Sam.gov Verification – Debarment & Suspension Verification
Attachment D: Fee Schedule
Attachment F: Certificate of Insurance
Attachment G: W-9
Attachment H Statement of Compliance

Proposals must be submitted no later than **2:00 p.m.** on **August 14, 2025.** Submissions received after this deadline will be rejected. Submissions by facsimile or electronic mail will not be accepted.

Submission of a proposal shall constitute acknowledgment and acceptance of all terms and conditions contained in this RFP and all exhibits and attachments hereto.

4. CONTACT WITH CITY OFFICIALS AND REPRESENTATIVES

The sole City Representative as contact person for all questions and matters regarding this RFP is Jazmin Hernandez, Purchasing Manager. The City Representative can be reached via e-mail at jhernandez@westcovina.org or by phone at (626) 939-8705. Proposers that contact any City official or representative other than the designated City Representative as set forth in this RFP may be disqualified with no further consideration given to the proposal submitted.

All questions regarding the specifications in this RFP are required to be addressed via City's PlanetBids site by the designated date and time. Responses will be posted on the City's PlanetBids site.

5. BACKGROUND

The City of West Covina is located in the San Gabriel Valley, 20 miles east of downtown Los Angeles and 15 miles north of Orange County. Incorporated as a general law city in 1923, the City operates under the council/manager form of government. The City's 16 square miles flourished with walnut groves and orange groves for many decades. The City has developed into a commercial and residential community, with a population currently estimated at about 110,200 residents.

Services

The City offers 16 parks, four community centers, a Sports Complex, and a County-operated library. The City provides a full range of services to its citizens, including police, fire and emergency medical; construction and maintenance of streets, traffic signalization and other infrastructure; planning and building safety;

and social, recreational and cultural activities and events. However, the City contracts out building and safety services, engineering, and business licensing. Additionally, water utilities and solid services are provided and billed externally.

The City is financially accountable for the Successor Agency to the former Redevelopment Agency of the City of West Covina, a financing authority, and a housing authority, which are combined within the City's financial statements.

6. SCOPE OF SERVICES

The scope of services to be provided is described in Attachment E of this RFP.

7. CONTRACT PERIOD

It is anticipated that the initial term of the agreement will be for a period of three (3) years, with the option to extend the term for up to two (2) successive one (1) year periods upon mutual written agreement of the City and the selected contractor, contingent upon satisfactory performance of the selected contractor.

8. PROPOSAL FORMAT

The proposal should be straightforward, concise and provide "layman" explanations of technical terms that are used. Emphasis should be concentrated on conforming to the RFP instructions, responding to the RFP requirements and on providing a complete and clear description of the offer. Proposals that appear unrealistic in terms of technical commitments, lack of technical competence or are indicative of failure to comprehend the complexity of this RFP may be rejected. The proposal should contain the sections in the order indicated below. This standardization will facilitate evaluation of the comparative merits of all proposals submitted. Proposals must be submitted with the attachments identified in Section 3 of this RFP.

8.1 COVER LETTER

Provide a cover letter, approximately one (1) page in length, and not exceeding three (3) pages, introducing the company, identifying the address and telephone number of the company's office nearest to West Covina, and identifying the address of the office from which services provided to West Covina would be managed. The letter must also include the name, address and telephone number of the person(s) to contact who will be authorized to represent the proposer. This letter shall be signed by an officer of the proposer authorized to bind the proposer to all commitments made in the proposal.

8.2 BACKGROUND AND APPROACH

This section should describe the proposer's understanding of the City and the scope of work pursuant to this RFP.

8.3 METHODOLOGY

This section should clearly describe the approach and methodology to be used to carry out the specific work tasks described in the scope of services, including descriptions of the type(s) of equipment to be utilized in the City. This section should indicate all key deliverables and timelines, if applicable.

8.4 FEE SCHEDULE

The fee schedule should include hourly rates, miscellaneous fees and other anticipated expenses, and the total cost of the services. The Fee Schedule (in Excel format) is available for download as part of this RFP. Proposers shall complete the Fee Schedule by entering data electronically, printing and signing, and including a copy in proposal. In addition, proposers shall upload the completed Excel spreadsheet as a separate attachment with the proposal. Instructions are included with Attachment D.

8.5 STAFFING

Provide an organization chart showing all proposed individuals who will be providing services to West Covina and each person's responsibilities. The organization chart should identify the Project Manager and the person who will be the key contact with the City of West Covina, if different from the Project Manager. Include a resume or brief statement of qualifications for proposed key members of the project team. In addition, please provide a current copy of the operating procedures, employee manual, or equivalent document.

If selected as the City's contractor, if the contractor desires to assign different personnel to the project than those identified in the organization chart, the contractor must submit their names and qualifications, including the information listed above, to the City for approval before they begin work.

8.6 EXCLUDED OR SUBCONTRACTED SERVICES

Provide details of any necessary services relating to the proposal/service process which will not be included in your proposal, including those which the proposer expects to be performed by City staff and/or by other contractors or subcontractors. If you intend to subcontract any portion of the work, identify the subcontractor(s) and provide details regarding their qualifications.

8.7 LIST OF SIMILAR SERVICES COMPLETED

Provide a complete listing of all similar services that have been provided to public agencies within the past five (5) years. Include on each listing the name of the agency; description of the work done; primary agency contact, address and telephone number; commencement and expiration or termination of the contract; value of the contract; and name of the personnel assigned to the contract, as well as their respective responsibilities. If an agency terminated a contract, provide information regarding the reason for the termination. The list should include at least three (3) agencies for which similar services have been provided.

8.8 REFERENCES

The proposer shall submit with his/her/its proposal a list of at least **three (3)** clients using the same or similar services being proposed. For each reference, indicate the name of the client and mailing address, , name and title of client's project manager, and telephone number and e-mail address for client's project manager. The City of West Covina reserves the right to contact any of the organizations or individuals listed to determine, among other things, the proposer's success in meeting the needs of the contracting agency in a timely manner.

8.9 SAFETY RECORD; SAFETY REQUIREMENTS

Proposer shall provide an outline of its business safety record. Proposer will be required to comply with all Federal and State safety laws and requirements.

8.10 FINANCIAL STATEMENTS

The proposer shall submit with his/her/its proposal financial documents for the post current year in which a tax return has been submitted with interim financial documents as of the last month end. The financial documents are to include Income Statement, Balance Sheet and Statement of Cash Flows.

8.11 NEGATIVE HISTORY

Disclose any alleged significant prior or ongoing contract failures, any civil or criminal litigation or investigation which involves the company or in which the company has been found guilty or liable within the last five (5) years. If there is no negative history to disclose, the proposer must affirmatively state in its proposal that there is no negative history to report. Failure to comply with the terms of this provision may disqualify any proposal. The City reserves the right to reject any proposal based upon the firm's prior documented history with the City or with any other party, which documents, without limitation, unsatisfactory performance, adversarial or contentious demeanor, significant failures to meet contract milestones or other contractual failures.

8.12 OTHER INFORMATION

Include any other information you consider to be relevant to the proposal and will assist City staff in making an informed decision. Additional optional services may be included in the proposal at the discretion of the proposer.

9. ORAL PRESENTATIONS

An in-person oral presentation by the proposers in final contention for award of an agreement for services may, in City's discretion, be required as a part of this RFP process. The purpose of the oral presentation would be twofold: first, to allow the proposer to demonstrate capabilities of the company and to clarify the proposer's responses to the RFP; second, to allow the City staff to meet the proposer's key personnel who would be assigned to this project. Attendance at such a presentation shall be at the proposer's expense.

10. TERMS AND CONDITIONS OF RFP

10.1 SIGNED SUBMISSION OF PROPOSALS

Each proposal must be signed in longhand by the person or persons legally authorized to bind the proposer to the proposal and contracts. The name and title of each person signing shall be typed or printed below that person's signature. Upon request of the City, the corporation or other entity must provide a certified copy of the bylaws or resolution of the board of directors showing the authority of the officer signing the proposal to execute contracts on behalf of the corporation or other entity.

10.2 LATE SUBMISSION OF PROPOSALS

Any submission of proposals received after the due date and time specified in this RFP will not be considered.

10.3 ACCURACY OF PROPOSALS; WITHDRAWAL OF PROPOSALS

Proposers shall take all responsibility for any errors or omissions in their proposals.

To withdraw a proposal, the proposer must submit a written request to the Purchasing Manager via email at jhernandez@westcovina.org. A hard copy of the request must also be mailed to the Purchasing Manager at 1444 W. Garvey Avenue South, Room 308, West Covina, CA 91790. The written request must be signed by the authorized representative of the proposer and must be submitted prior to the deadline for submitting proposals.

Withdrawals will not be permitted after the deadline for submitting proposals.

10.4 ADDENDUM TO THE RFP

Any modifications or changes to this RFP will be made by written addendum. Addenda will be posted on the City's PlanetBids page. No verbal modification will be binding on the City.

10.5 PROTEST PROCEDURES

All protests regarding the RFP process must be submitted in writing to the Purchasing Manager within five (5) business days following the opening of the proposals. This includes all protests relating to advertising of the RFP, deadlines, proposal opening, and any protests relating to alleged improprieties or ambiguities in the specifications. This requirement does not apply to protests relating to staff recommendations as to award of a contract. Protests relating to staff recommendations of award of a contract may be directed to the Purchasing Manager within three (3) business days of the posted agenda recommending award by City Council or receipt of notice of intent to award. City may post such notice of intent to award on the City's PlanetBids portal.

City Council agendas are available for review at least 72 hours before City Council meetings, which are held on the first and third Tuesday of each month, at www.westcovina.org and at the City Clerk's Office, Room 317 in City Hall, 1444 W. Garvey Avenue South, West Covina, during normal business hours.

10.6 DISCLAIMERS AND RESERVATION OF RIGHTS

This RFP does not commit the City to award a contract. The City reserves, in its sole discretion, the right to reject any and all proposals, the right to cancel or postpone the RFP or project in whole or in part at any time, the right to negotiate with any qualified proposer and the right to decline to award the agreement to any of the proposers. The City reserves the right to waive any immaterial irregularities in a proposal or a submission of a proposal.

10.7 NOTICE REGARDING DISCLOSURE OF CONTENTS OF PROPOSALS

All proposals submitted in response to this RFP shall become the exclusive property of the City of West Covina and will be a matter of public record. Proposers must identify, in writing, the elements of the proposal which proposer defines as business or trade secrets that are exempt from disclosure under the California Public Records Act (California Government Code Section 7920.000 et seq.) and plainly mark such items as "Trade Secret", "Confidential", or "Proprietary".

Any proposer claiming such an exemption must identify the specific provision of the California Public Records Act that provides an exemption from disclosure for each item that the proposer claims is not subject to disclosure under said Act. Any proposer claiming such an exemption must also state in its proposal that the proposer agrees to defend, indemnify and hold harmless the City and its officers,

employees, agents and volunteers from any action brought against the City for its refusal to disclose such material, trade secrets and other proprietary information to any party making a request therefor. Any proposer who fails to include such a statement shall be deemed to have waived any right to an exemption from disclosure as provided by said Act. Any exemption request must be clearly marked as set forth above, and any blanket statement (i.e., regarding entire pages, documents, or other non-specific designations) shall not be sufficient and shall not bind the City in any way whatsoever.

If disclosure is required or permitted under the California Public Records Act or otherwise by law, the City shall not in any way be liable or responsible for the disclosure of any such records or part thereof.

Notwithstanding the foregoing, all proposals submitted may be kept confidential until a contract is awarded.

10.8 PROPOSAL VALIDITY PERIOD

Pricing, terms and conditions stated in the proposer's response shall remain valid for 120 days from the date of submission of the proposal to the City.

10.9 PRESS RELEASES

The selected contractor shall not issue any news or press releases relating to an award of contract resulting from this RFP or issue any advertising copy mentioning the City or quoting the opinion of any City official, officer or employee without prior written approval from the City Manager.

10.10 EVALUATION AND SELECTION PROCESS

In accordance with Section 2-334 of the West Covina Municipal Code, the City will award the contract to the lowest responsible bidder, as defined Section 2-327 of the West Covina Municipal Code. Price will be considered along with other factors, including, but not limited to, the ability, capacity and skill of the bidder to provide the services, whether the bidder can provide the services within the time specified, the bidder's record of performance on previous orders or contracts for the City or other public entities, and the quality, availability and adaptability of the bidder's services.

Proposals will be evaluated to determine the company or person best suited to complete the project based on qualifications, experience and pricing including: qualifications and experience as provided in a resume or statement of qualifications; ability to effectively communicate and conduct presentations; cost of services; reference checks. All proposers should identify or affirm each of the following requirements:

(a) Have a minimum of three (3) similar projects within the last three (3) years providing the same or similar services requested in this RFP.

(b) Have no outstanding or pending complaints as determined through the Better Business Bureau or State of California Department of Consumer Affairs.

(c) Have the administrative and fiscal capability to provide and manage the proposed services.

Proposals will be ranked according to the following criteria:

Criteria	**Maximum Points**
Completeness of Proposal	20
Relevant Experience and Qualifications of Proposed Project Team	30
Capacity to Perform	30
Proposed Cost	20
TOTAL	**100**

10.11 CAMPAIGN CONTRIBUTIONS

(a) Prohibited Contributions.

Pursuant to Section 2-404.1(a) of the West Covina Municipal Code:

No person who is an applicant or proposer to be a party to a city contract, or who is a party to a city contract, as defined in section 2-403, other affected party, or related persons, shall make a contribution to an individual holding city elective office where the city contract has a total anticipated or actual value of thirty thousand dollars ($30,000.00) or more, or a combination or series of such contracts or agreements having a value of thirty thousand dollars ($30,000.00) or more.

Further, pursuant to Section 2-404.1(c) of the West Covina Municipal Code:

No person acting as a subcontractor under a subcontract through a city contract, as defined in section 2-403, or related persons, shall make a contribution to a council member where an individual subcontract has a total anticipated or actual value of fifteen thousand dollars ($15,000.00) or more, or a combination or series of such individual subcontracts with the same subcontractor, for the same or different projects with the aggregate value of fifteen thousand dollars ($15,000.00) or more.

(b) Subcontractor Acknowledgement Form.

If a subcontractor is utilized for any part of the proposal, then a completed Subcontractor Campaign Contributions Acknowledgement Form is required to be returned with proposal.

10.12 CONFLICT OF INTEREST

City of West Covina employees are prohibited from participating in the selection process for this RFP if they have any financial or business relationship with any proposer. This RFP process will be conducted in compliance with all laws regarding political contributions, conflicts of interest, or unlawful activities, including, but not limited to, the City's Conflict of Interest and Ethics Policy.

Proposers shall not offer, give or agree to give any City employee any gratuity or anything of value whatsoever in connection with this RFP. The offer or attempt to give any such gratuity or anything of value to any City employee will be cause for disqualification from participation in this RFP.

10.13 PERMITS AND LICENSES

The selected contractor and all of his/her/its employees or agents shall secure and maintain in force such licenses and permits as are required by law.

10.14 PRE-CONTRACTUAL EXPENSES

The City shall not be liable for any expenses incurred by potential contractors relating to the preparation or submission of proposals. Pre-contractual expenses shall not be included in a proposer's fee schedule. Pre-contractual expenses include, but are not limited to, expenses incurred by a proposer in:

- Preparing a proposal in response to this RFP;
- Submitting a proposal to the City;
- Oral presentations required by the City;
- Negotiating with the City in any manner related to the proposal submitted;
- Any other expenses incurred by the proposer prior to the execution of a contract with the City, if any.

10.15 AGREEMENT TO CONDITIONS

The selected proposer will be required to execute an agreement for services. A sample of the agreement is included as Attachment K to this RFP. The sample agreement may be modified by the City prior to award of a contract.

Submission of a proposal shall be deemed acceptance of all the terms set forth in this RFP and the sample agreement for services unless the proposer clearly and specifically identifies requested exceptions in the Statement of Compliance (Attachment H). Notwithstanding the foregoing, a proposer's ability to comply with the terms and conditions of the RFP and the City's standard requirements, including, but not limited to, insurance and indemnification, is a material part of this RFP.

10.16 PIGGYBACKING OPTION

The City would like to make the same pricing structures available to other government agencies. Proposers shall indicate in their proposal whether they agree to extend pricing to other agencies and for what length of time. Inclusion is not mandatory and will have no bearing on the contract award.

10.17 EXAMINATION OF LOCATIONS AND SPECIFICATIONS

Proposers are expected to carefully examine the locations of the proposed services and the specifications set forth in this RFP and all attachments hereto. By submitting a proposal, the proposer declares he/she/it has carefully reviewed the locations of the proposed services and all specifications and requirements set forth in this RFP, and that proposer will furnish all labor, materials, machinery, tools and equipment required to perform the services in accordance with the requirements of this RFP.

10.18 DEBARMENT AND SUSPENSION

Proposers may not be debarred or suspended or otherwise listed on the Excluded Parties List System (EPLS) in the General Services Administration System for Award Management (SAM). Proposers must include verification that the company as well as the company's principals are not listed (are not debarred, suspended or otherwise ineligible) through the General Services Administration System for Award Management (sam.gov). Proposers must also enclose a printout of the search results that includes the record date.

11. INSURANCE

Insurance requirements are set forth in the sample agreement (Attachment K).

12. REGISTRATION WITH THE DEPARTMENT OF INDUSTRIAL RELATIONS:

Pursuant to California Labor Code sections 1725.5 and 1771.1, no contractor or subcontractor shall be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code or engage in the performance of any contract for public work unless registered and qualified pursuant to California Labor Code section 1725.5.

13. PREVAILING WAGE REQUIREMENTS

The services to be provided pursuant to this RFP are subject to prevailing wage requirements. Pursuant to provisions of Sections 1770 et seq. of the California Labor Code, all workers employed to provide services pursuant to the agreement awarded following this RFP shall be paid not less than the general prevailing rate of per diem wages, as determined by the Director of the Department of Industrial Relations (DIR) for work of a similar character in the locality in which the work is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. Copies of the prevailing rate of per diem wages are on file with the Public Works Department and are available to any interested party upon request. The applicable State prevailing wages are also set forth on the Department of Industrial Relations' website: http://www.dir.ca.gov; these rates are subject to predetermined increases. Prevailing wage requirements are further detailed in the sample agreement (Attachment K).

ATTACHMENT A

STATEMENT OF NON-COLLUSION BY CONTRACTOR

NON-COLLUSION DECLARATION TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares:
I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____[date], at _____[city, state].

Firm _____

_____
(Signature)

_____
(Print Name & Title)

Street _____

City_____ State_____ Zip _____

ATTACHMENT B

SUBCONTRACTOR CAMPAIGN CONTRIBUTION ACKNOWLEDGEMENT FORM (IF APPLICABLE)

SUBCONTRACTOR CAMPAIGN CONTRIBUTION ACKNOWLEDGMENT FORM

Proposer [or Consultant] is required to identify any known subcontractor who will provide goods or services with an anticipated or actual value of $15,000 or more in connection with any contract which may be awarded pursuant to this Request for Proposal if the proposed contract with the Proposer [or Consultant] has an anticipated or actual value of $30,000 or more**.**

By my signature below, I certify that as a subcontractor I reviewed and am in compliance with West Covina Municipal Code section 2-405.1(c), in reference to campaign contributions to any individual holding City elective office, and that I will comply with Section 2-405.1(c) at all times while providing services as a subcontractor.

CONTRACTOR:

Company: _____

By: _____

Title: _____

Date: _____

SUBCONTRACTOR:

Company: _____

By: _____

Title: _____

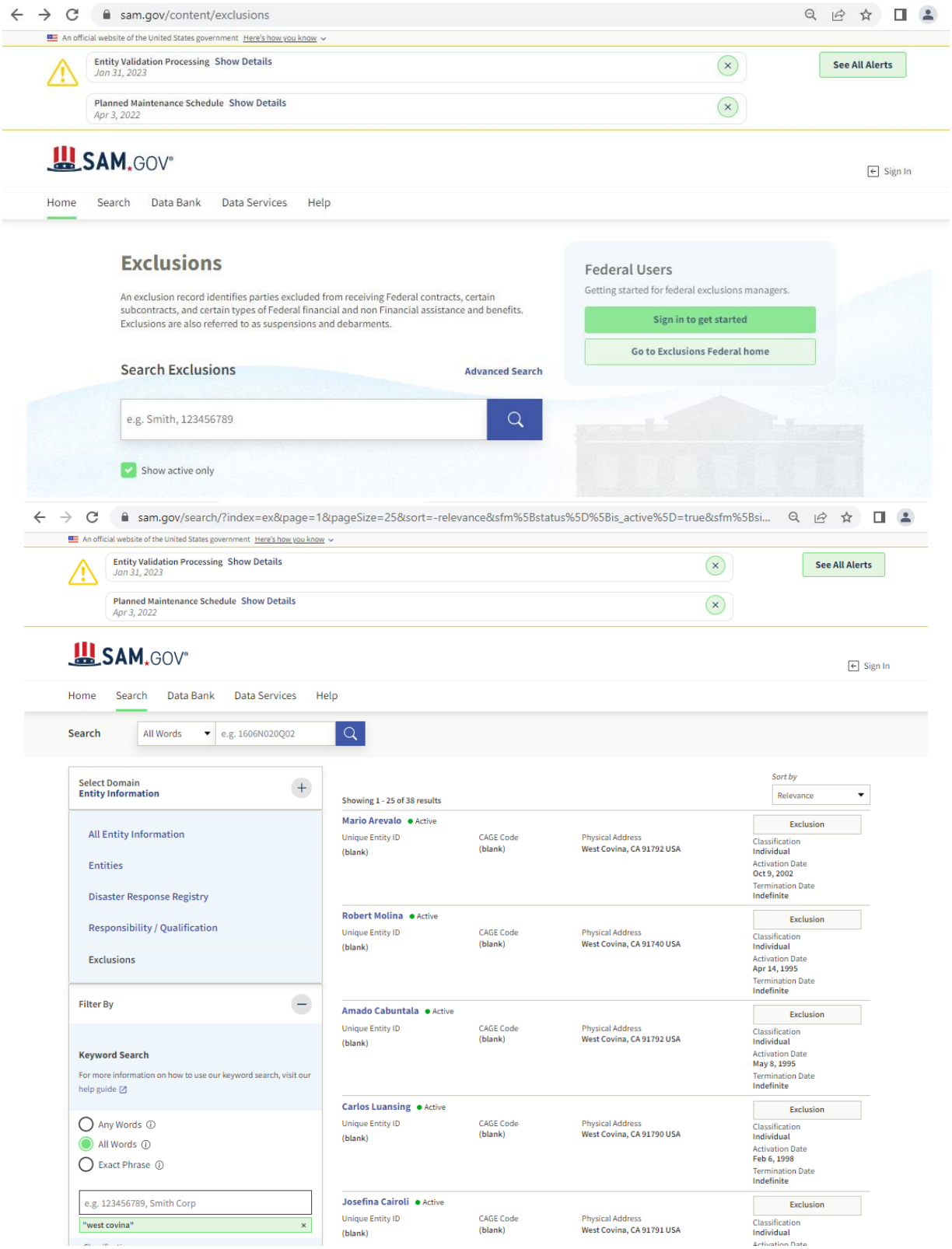
Date: _____

ATTACHMENT C

SAM.GOV DEBARMENT AND SUSPENSION VERIFICATION

How to Search Exclusion Information

- Select “Search” from the header menu from any page on SAM.gov
- In the filters, under “Select Domain,” select “Entity Information, then select “Exclusions.”
- Use the filters or keyword box to enter search criteria and see your results
- See sample on next page


sam.gov/content/exclusions
An official website of the United States government Here's how you know
Entity Validation Processing Show Details
Jan 31, 2023
Planned Maintenance Schedule Show Details
Apr 3, 2022
See All Alerts
SAM.GOV
Sign In
Home
Search
Data Bank
Data Services
Help
Exclusions
An exclusion record identifies parties excluded from receiving Federal contracts, certain subcontracts, and certain types of Federal financial and non Financial assistance and benefits. Exclusions are also referred to as suspensions and debarments.
Federal Users
Getting started for federal exclusions managers.
Sign in to get started
Go to Exclusions Federal home
Search Exclusions
Advanced Search
e.g. Smith, 123456789
Show active only
sam.gov/search/?index=ex&page=1&pageSize=25&sort=-relevance&sfm%5Bstatus%5D%5Bis_active%5D=true&sfm%5Bsi...
Search
All Words
e.g. 1606N020Q02
Select Domain
Entity Information
All Entity Information
Entities
Disaster Response Registry
Responsibility / Qualification
Exclusions
Filter By
Keyword Search
For more information on how to use our keyword search, visit our help guide
Any Words
All Words
Exact Phrase
e.g. 123456789, Smith Corp
"west covina"
Showing 1 - 25 of 38 results
Sort by
Relevance
Mario Arevalo Active
Unique Entity ID (blank)
CAGE Code (blank)
Physical Address West Covina, CA 91792 USA
Exclusion
Classification Individual
Activation Date Oct 9, 2002
Termination Date Indefinite
Robert Molina Active
Unique Entity ID (blank)
CAGE Code (blank)
Physical Address West Covina, CA 91740 USA
Exclusion
Classification Individual
Activation Date Apr 14, 1995
Termination Date Indefinite
Amado Cabuntala Active
Unique Entity ID (blank)
CAGE Code (blank)
Physical Address West Covina, CA 91792 USA
Exclusion
Classification Individual
Activation Date May 8, 1995
Termination Date Indefinite
Carlos Luansing Active
Unique Entity ID (blank)
CAGE Code (blank)
Physical Address West Covina, CA 91790 USA
Exclusion
Classification Individual
Activation Date Feb 6, 1998
Termination Date Indefinite
Josefina Cairoli Active
Unique Entity ID (blank)
CAGE Code (blank)
Physical Address West Covina, CA 91791 USA
Exclusion
Classification Individual

SAM.GOV DEBARMENT AND SUSPENSION VERIFICATION

ATTACHMENT D

FEE SCHEDULE

Fee Schedule Instructions

- The Fee Schedule is a requirement of the RFP.
- The Fee Schedule (in Excel format) is available for download.
- Complete the Fee Schedule by entering data electronically. Items in green require Contractor data input.
- Print, sign, and include a copy in proposal.
- In addition, upload the completed Excel spreadsheet as a separate attachment with your proposal.
    - Save as: Company Name
    - Protect your workbook
- See Sample on next page

FEE SCHEDULE

SAMPLE

City of West Covina

Tree Timming and Maintenance Services

RFP No. Fee Schedule

Name of Proposer Company ABC Tree Trimming, Inc.

Green shaded cells require Contractor data input

Line	Item Description	Qty	Cost Per Unit	Unit Measure	Total Cost
	Grid pruning pricing is requested for 7, 5 and 3 year trim cycles to determine which combination will best serve the City.				
	GRID PRUNING				
	Grid Pruning				
1	Grid Street Tree Prune - Flat rate price per tree to prune city trees in the grid. 2,500 ea per year -Seven (7) Year Cycle	2,500	$ 50.00	Each	$ 125,000.00
2	Grid Street Tree Prune - Flat rate price per tree to prune city trees in the grid. 3,300 ea per year - Five (5) Year Cycle	3,300	$ 60.00	Each	$ 198,000.00
3	Grid Street Tree Prune - Flat rate price per tree to prune city trees in the grid. 5,500 ea per year - Three (3) Year Cycle	5,500	$ 75.00	Each	$ 412,500.00
4	Grid LMD/Slope Tree Aestheic Trimming (Aerial Unit) - Flat rate price per tree to prune city trees in Landscape Maintenance Districts ("LMD"). 1,000 ea per year over -Seven (7) Year Cycle	1,000	$ 50.00	Each	$ 50,000.00
5	Grid LMD/Slope Tree Aestheic Trimming (Aerial Unit) - Flat rate price per tree to prune city trees in Landscape Maintenance Districts ("LMD"). 1,400 ea per year over - Five (5) Year Cycle	1,400	$ 50.00	Each	$ 70,000.00
6	Grid LMD/Slope Tree Aestheic Trimming (Climbing) - Flat rate price per tree to prune city trees in Landscape Maintenance Districts ("LMD"). 1,000 ea per year over -Seven (7) Year Cycle	1,000	$ 50.00	Each	$ 50,000.00
7	Grid LMD/Slope Tree Aestheic Trimming (Climbing) - Flat rate price per tree to prune city trees in Landscape Maintenance Districts ("LMD"). 1,400 ea per year over - Five (5) Year Cycle	1,400	$ 40.00	Each	$ 56,000.00
8	Grid Palm Tree Pruning - Flat rate price per tree to prune palm trees in the grid. 1,000 ea per year - Two (2) Year Cycle	1,000	$ 40.00	Each	$ 40,000.00
	Tree Trimming				
9	Requested Street Tree Trimming (Clearance Trim)			Each	$ 25.00
10	Requested Street Tree Trimming Aesthetic Trimming			Each	$ 30.00
	Lines through 49				

Name and Title of Authorized Signatory: *John Q. Public, President*

Signature:

Date: 1/1/1001

Sample File

ATTACHMENT E

SCOPE OF SERVICES WITH APPENDICES

Appendix A – Tree Pruning Methods
Appendix B – City Contractor Work List
Appendix C – City Tree Inventory List
Appendix D – Specifications for Procuring Container Grown Landscape Trees
Appendix E – Stormwater Best Management Practices
Appendix F – Double Staked Tree Drawing

SCOPE OF SERVICES

1. GENERAL DESCRIPTION

The intent and purpose of this scope of services is to provide a level of tree maintenance that will present a safe, pleasing, and desirable appearance. The Contractor shall maintain all areas identified herein at such levels. The City's Deputy Director of Public Works, or designated representative, shall be the sole judge as to the adequacy and quality of the tree maintenance services.

The scope of services generally consists of complete, continuous, consistent and safe tree maintenance of a variety of species throughout the City. Tree maintenance may consist of pruning, removals, stump grinding, planting, staking, pest control, fertilizing, watering, emergency response, arborist services, inventory and banner hanging work.

When used in this scope of services, the following terms shall have the following meanings:

a) "Public Works Department Representative" or "City's Representative" shall refer to the City's Deputy Director of Public Works, or designee.

b) "Tree" refers to both woody trees and palms, unless otherwise specified.

The Contractor shall provide all labor, equipment, and materials necessary to perform the scope of services in accordance with the specifications set forth herein. The work shall be done in accordance with the current The Greenbook: Standard Specifications for Public Works Construction.

The scope of work includes the following, in accordance with the specifications set forth herein:

a) Contractor will perform complete prunes on approximately 5,500 City trees in the grid each year over a seven-, five- or three-year period, as determined by the City at contract award.

b) Contractor will perform complete prunes on approximately 1,000 palm trees each year.

c) Contractor will perform a combination of Tree Aesthetic Trimming via Aerial Unit or Climbing, on approximately 7,000 City trees over a five-year trim cycle in the City's landscape maintenance districts. This would equal approximately 1,400 trees each year.

The number of trees indicated here are estimates to date based on the City's tree inventory system. The exact number of trees to be pruned at any one time will be

determined when specific addresses and locations are provided at contract award and updated each year, as needed.

2. LICENSE REQUIREMENTS

Contractor shall possess all contractor's licenses in form an class as required by all applicable laws with respect to all the work to be performed under this contract; including but not limited to a valid State of California Class C-27 (Landscape Contractor} and Class C-61/D-49 (Tree Service Contractor) in accordance with the provisions of the Contractor's License (California Business and Professions Code, Section 7000, et. Seq.) and rules and regulations adopted pursuant thereto at the time this contract is awarded.

3. WORK HOURS

The Contractor shall accomplish all normal work required by this scope of services between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday ("normal working hours"). The Public Works Department Representative may grant, on an individual basis, permission for Contractor to perform services outside of normal working hours, provided that no maintenance functions that generate noise that would cause annoyance to residents of the area shall be commenced before 7:00 a.m.

During normal working hours, Contractor's project team assigned to West Covina shall not perform work to any other person or entity without prior permission from the Public Works Department Representative.

4. SUPERVISION & STAFF

The Contractor shall assign a supervisor to be on site each working day during normal working hours. The assigned supervisor and project staff shall have skills, expertise, training, and experience in arboriculture, including pest control, soils, fertilizers and plant identification. The supervisor must be fluent in the English language. The supervisor shall be thoroughly knowledgeable of the scope of services and specifications.

5. UNIFORMS

Contractor's staff performing work for West Covina shall wear company uniforms, to include company shirts with the company's name and the individual's name, and shall exhibit a clean, neat professional appearance.

6. PUBLIC RELATIONS

Contractor shall endeavor to maintain good public relations at all times. The work shall be conducted in a manner, which will cause the least possible interference and annoyance to the public.

7. COMMUNICATIONS

The Contractor shall provide a cellular telephone to each supervisor. Each supervisor shall carry the telephone on his/her person always during the workday for communication with the City's Representative. Each supervisor shall be on call 24 hours per day for emergencies and shall respond to a call from the City's Representative regarding an emergency condition within one (1) hour.

8. RESPONSE TIMES

During normal working hours, Contractor shall respond to a non-emergency tree issue that is outside of the regularly scheduled trim cycle, within two (2) working days of a written notification by the Public Works Department Representative. After normal working hours, Contractor shall respond to a request for emergency services within one (1) hour. If Contractor fails to respond within the timeframes specified herein, City may cause necessary work, as determined by the Public Works Department Representative, to be performed by City crews or other contractors. City may deduct any costs incurred by the City from the payment for the month in which the work was performed.

9. VEHICLES AND EQUIPMENT

Maintenance – Contractor's vehicles and equipment shall of the latest and most efficient design. Contractor's vehicles and equipment be maintained both visually and operationally. Paint and body of vehicles shall be maintained in good condition with no visible rust or body damage. Contractor's employees shall operate vehicles at all times in compliance of State or California Department of Motor Vehicles, Cal/OSHA, and all other applicable State and local requirements.

Signs – All Contractor vehicles shall have safety features and shall be painted a uniform color and shall bear in legible letters the Contractor's name and the following wording on an affixed magnetic sign on both the driver and passenger doors when actively operating with the City limits:

"Contracted to Serve the City of West Covina"
"Tree Maintenance - (626) 939-8458"

Parking of Contractor's Vehicles – Contractor shall not park Contractor's vehicles overnight on City streets.

10. MEASUREMENTS

a) The size of all woody trees shall be determined by measuring the diameter at breast height (DBH). This is the diameter of the trunk at breast height, located four and one-half (4.5) feet above the base of the trunk. For multi-trunk trees. Or trees that branch below four and one-half feet, the diameter of the largest trunk at four and one-half feet above base shall be used to determine the size.

b) Height shall be used to determine the size of the palms; and is measured from the base of the trunk to the bud initiation zone.

11. INCREASE OR DECREASE IN QUANTITIES

The City reserves the right to increase or decrease the quantity of any item(s) or portion(s) of the work described in the specifications or the proposal form or to omit portions of the work so described as may be deemed necessary or expedient by the City Arborist or designated representative. Alterations, modifications or deviations from the work described in the scope of services by Contractor shall be subject to the prior written approval of the City.

12. WORK LISTS

a) **Grid Pruning** - The Public Works Department Representative will identify pruning locations by highlighting the corresponding streets on the map, which will be provided to the Contractor, along with a specific pruning assignment such as full trim, clean, raise, or palm trimming. The Contractor shall document all work onto a City Contractor Work List (Appendix B) and record the location, species, size, work type, quantity, unit costs and lump sum amounts for each tree trimmed.

b) **Park/Slope Tree Aesthetic Trimming – Aerial Unit**

i) Park/Slope Tree Aesthetic trimming will be performed on trees located out of the public right-of-way that can be safely reached with an aerial unit. These trees are typically located within City parks, landscape maintenance districts (slope areas) and City facilities. The Contractor will be given specific locations for sites to be trimmed by the Public Works Department Representative prior to any work being performed. Tree quantities for this type of trimming shall be determined and agreed upon prior to any work being performed. Clean up and removal of all trimmings shall be included at no additional charge.

ii) Trees designated by the City for aesthetic trimming shall be trimmed, shaped and thinned. The trimming shall provide a symmetrical shape and aesthetically pleasing appearance typical of the species. In addition, trees shall be trimmed to provide a minimum clearance of fifteen (15) feet over the roadway and nine (9) feet over walkways (unless otherwise directed by the Public Works Department Representative). Trees shall also be trimmed to remove any obstruction around traffic control devices, traffic signs and streetlights. Additional trimming shall be performed to mitigate any extreme effect of the clearance trimming and provide an aesthetic appearance acceptable to the City's Representative.

iii) The specific techniques employed shall be consistent with industry practice for the size and species of tree being trimmed. All dead, broken, damaged, diseased or insect infested limbs shall be removed at the trunk or main branch. All cuts shall be made sufficiently close 1/2 inch; to the parent stem so that

healing can readily start under normal conditions. All limbs 2 inches or greater in diameter shall be undercut to prevent splitting. The remaining limbs and branches shall not be split or broken at the cut. All crossed or rubbing limbs shall be removed unless removal will result in large gaps in the general outline of the tree. All trees shall be thinned of smaller limbs to distribute the foliage evenly.

c) **Park/Slope Tree Aesthetic Trimming – Climber**

i) Park/Slope Tree Aesthetic Trimming will be performed on trees located out of the public right-of-way that cannot be safely reached with an aerial unit that must be climbed in order to complete the necessary trimming. These trees may be located within City parks, landscape maintenance districts (slope areas) and City facilities. These trees are typically located within the higher reaches of the City's landscape maintenance districts (slope areas) as well as areas of City parks that do not allow large vehicle access. The Contractor will be given specific locations for sites to be trimmed by the City's Representative prior to any work being performed. Tree quantities for this type of trimming shall be determined and agreed upon prior to any work being performed. Clean up and removal of all trimmings shall be included at no additional charge.

ii) Trees designated by the City for aesthetic trimming shall be trimmed, shaped and thinned. The trimming shall provide a symmetrical shape and aesthetically pleasing appearance typical of the species. In addition, trees shall be trimmed to provide a minimum clearance of fifteen (15) feet over the roadway and nine (9) feet over walkways, unless otherwise directed by the Public Works Department Representative. Trees shall also be trimmed to remove any obstruction around traffic control devices, traffic signs and streetlights. Additional trimming shall be performed to mitigate any extreme effect of the clearance trimming and provide an aesthetic appearance acceptable to the City.

iii) The specific techniques employed shall be consistent with industry practice for the size and species of tree being trimmed. All dead, broken, damaged, diseased or insect infested limbs shall be removed at the trunk or main branch. All cuts shall be made sufficiently close 1/2 inch; to the parent stem so that healing can readily start under normal conditions. All limbs 2 inches or greater shall be undercut to prevent splitting. The remaining limbs and branches shall not be split or broken at the cut. All crossed or rubbing limbs shall be removed unless removal will result in large gaps in the general outline of the tree. All trees shall be thinned of smaller limbs to distribute the foliage evenly.

d) **Removals and Plantings** – The Public Works Department Representative will provide a work list consisting of location, tree species, size, work type, quantity, unit costs and lump sum amounts.

e) **Inspection** – The Contractor shall notify the Public Works Department Representative upon completion of each work list and shall not process any work list for invoicing until all sites on the list have been inspected by the Public Works Department Representative. Also, daily, or as required by the City, the Contractor or its supervisor may walk the project with the Public Works Department Representative for determining compliance with the specifications or to discuss required work. Any tree(s), which in the opinion of the Public Works Department Representative, have not been pruned, removed or planted according to the conditions of the specifications set forth herein shall be brought to the attention of the Contractor and, if not corrected, payment to the Contractor will not be made until the condition is corrected.

f) **Service Requests and Location Lists –** The Public Works Department Representative may give Contractor additional service requests and location lists each day, in addition to the weekly or grid schedule list. This work will be considered as normal work and not subject to emergency work cost or crew rental costs.

13. TREE SITE INVENTORY DATABASE

The City currently has over 34,000 tree sites (trees, stumps, vacant) inventoried with over 24,000 trees maintained in a computerized database and tree management software package. Contractor shall provide and maintain a computerized tree inventory system of all trees serviced for the City. The Contractor shall provide the Public Works Department with a state-of-the-art record keeping software system that allows the Public Works Department to monitor and maintain information regarding the City's Urban Forest maintenance program. The system shall provide detailed information which includes GPS location of trees, species, site information, work histories, service requests, pictures of "before" and "after" trimming that is suitable for reproduction and summary reports. City staff shall be provided direct access to the software.

The Public Works Department currently utilizes the Arbor Access tree inventory system through West Coast Arborists, Inc. Contractor shall provide a comparable system and seamlessly migrate data to the new system within 30 days of receiving data from current system.

14. TREE INVENTORY LIST

All trees that are in the tract in which the Contractor is working, shall be recorded onto a City Tree Inventory List (Appendix E). The Tree Inventory along with the list of trees pruned/removed shall be given to the Public Works Department Representative monthly. Each field on the inventory sheet should be filled in as follows:

a) **Right-of-Way** – The public right-of-way (and/or tree maintenance easement) as recorded in the development plans. The measurement will be the width of the

parkway, or in areas in which there is no parkway, the designated footage beginning from the curb face.

b) **Address** – The house number and complete street name. If the tree is on the side of a corner house, the name of the intersecting street shall be included.

c) **Species** – Species, including hybrids, varieties and cultivars.

d) **Diameter at Breast Height (DBH)** – The measurement of the trunk diameter at 4.5 feet from the base. Multi-trunk trees shall be recorded by using the DBH of the largest trunk followed by the letter M and the total amount of the trunks. *Example:* A multi-trunk tree with the largest trunk measuring 12 inches in diameter and having a total of 4 trunks would be recorded as 12M4.

15. WORK SITES

Work sites include, but are not limited to, parkways, medians, greenbelts, tree easements, parks and other City facilities.

16. DELETIONS

At the Public Works Department Representative's option, any contract areas, work list or pruning map, or portion thereof, may be deleted or adjusted by notifying the Contractor in writing before work begins.

17. STANDARD CREW RENTAL

The standard crew is three (3) employees, one (1) chipper truck, one (1) chipper and all necessary hand tools. The crew equipment can be modified to complete any type of miscellaneous tasks including special projects that may consist of extraordinary work.

18. EMERGENCY RESPONSE WORK SCHEDULE

Emergency response work may be required to mitigate safety hazards outside of normal working hours.

a) Emergency response work is work performed after normal working hours (7 a.m. to 4 p.m., Monday through Friday, excluding holidays). Emergency response work does not include service requests and location lists assigned during normal working hours.

b) Emergency response work will not be performed without prior approval by the Public Works Department Representative unless a condition exists wherein it appears there is a danger of injury to persons or property.

c) The City reserves the right to cause any emergency response work deemed necessary by the Public Works Department Representative to be performed by the City crews or other contractors, at no cost to the Contractor.

d) Emergency response and crew rental rates begin when the crew arrives on site and begins work, and end at the completion of the work requested by the City. The City will not pay Portal to Portal.

19. SAFETY MEASURES

a) The Contractor shall comply with Cal/OSHA requirements for worker safety and applicable American National Standards Institute (ANSI) standards, including, but not limited to, Z133 Safety Requirements.

b) Any person working in proximity to electrical conductors shall be properly trained in electrical hazard recognition and avoidance, and possess the appropriate qualifications required by the State of California.

c) Any dead tree, tree with excessive decay, or tree with a substantial defect such as a split, crack, or unstable root system, shall be reported immediately to the Public Works Department Representative.

d) The Contractor shall postpone any tree maintenance activity wherein a vehicle is in proximity and such activity has the likelihood of causing damage to the vehicle. In such instances, it is the responsibility of the Contractor to immediately notify the vehicle owner and request to have the vehicle moved to a safe location. Contractor shall report any abandoned vehicle to the West Covina Police Department.

20. PRESERVATION OF PROPERTY

a) The Contractor shall carefully protect from damage all trees, shrubs, ground covers, turf irrigation, water service, fences, sidewalk, buildings, automobiles, street lights, street signs, or any other facilities located on or adjacent to the job site.

b) Should any direct or indirect damage or injury result to any public or private property by or because of any act, omission, neglect or misconduct in the execution of work, on the part of the Contractor or the Contractor's employees, such property shall be restored by the Contractor, to a condition equivalent to that existing before damage occurred.

c) The Contractor shall be responsible for the complete removal and replacement of trees requiring removal and/or replacement due to the Contractor's faulty maintenance or negligence, as determined by the Public Works Department Representative. Replacement shall be made by the Contractor in the kind and

size of tree as determined by the Public Works Department Representative. Where there is a difference in value between the tree removed and the value of the replacement tree, City will deduct this difference from Contractor's next monthly payment. In all cases, the value of any trees requiring removal and/or replacement will be determined by the Public Works Department Representative, using the latest Council of Tree and Landscape Appraisers – Guide for Plant Appraisal.

21. PRESERVATION OF WILDLIFE

Contractor shall take reasonable efforts to protect and preserve the nests, or nesting cavities, of beneficial birds and other beneficial animals, unless doing so would create a hazardous condition.

22. QUALITY OF WORK

All work performed by the Contractor shall comply with good arboreal practices within the industry for the particular species of trees being maintained. Work quality must be consistent with standards as specified in the International Society of Arboriculture's (ISA) "Best Management Practices" and ANSI A300.

The Contractor shall be skilled in arboriculture and have the expertise necessary to perform all duties to the highest standard.

The Public Works Department Representative shall be the sole judge as to the adequacy and quality of the services provided by the Contractor.

23. DISEASE CONTROL

Any monocot or dicot species that is known to transmit an infectious disease prevalent in the landscape shall be pruned with handsaws, pole saws or reciprocating saws only. Prior to pruning, all saw blades must be sterilized by a ten (10) minute immersion in a bucket of water containing twenty-five (25) percent chlorine bleach. A fresh solution shall be mixed daily. Each tree shall be pruned utilizing a blade that has been sterilized in this fashion, thereby preventing tree-to-tree disease transmission via the saw blade. After a tree has been pruned, the saw blade shall not be utilized again until it has been sterilized by the ten (10) minute immersion method described above.

24. RESPONSIBILITY FOR DAMAGES

The Contractor shall be responsible for all damages to people and/or property that occur as a result of the fault or negligence of the Contractor or its employees in connection with the performance of this work.

25. CONFORMING TO STATE AND FEDERAL GUIDELINES FOR STORM WATER POLLUTION PREVENTION

State and Federal guidelines for storm water pollution prevention are known as Best Management Practices (BMPs). These practices will help reduce groundwater contamination and pollution to our wetlands, beaches, and coastlines. Since landscaping can and does contribute to storm water pollution, BMP guidelines taken from the California Storm Water Quality Association's Handbook are provided for the Contractor's reference. In addition, these BMP's shall be reviewed with any new employee before he begins work in the field, and with all crews on at least an annual basis. (See Appendix G)

26. PERMITS AND LICENSES

Prior to the start of any work, the Contractor shall obtain all required City permits. The City will issue the permits at no charge to the Contractor. The Contractor and all subcontractors shall be licensed in accordance with the California Business and Professions Code. The Contractor shall also obtain all other permits, licenses, certificates, or authorizations required by any governing body or entity.

27. TRAFFIC CONTROL PERMIT

When a street closure, lane closure, or detour is necessary for Contractor's performance of work, the Contractor shall prepare and submit a permit application and shall attach two copies of the proposed traffic control signing, barricading and/or detour routing. The permit application and accompanying attachments will be reviewed by the City's Traffic Engineer. Upon the Traffic Engineer's approval, a no-fee permit will be issued. No street closure, lane closure, detour or other work requiring traffic control shall commence prior to issuance of said permit.

28. SIGNS, BARRICADES, AND DELINEATORS

The Contractor shall provide and install barricades, delineators, warning devices and construction signs in accordance with the current California Temporary Traffic Control Handbook published by the California Inter-Utility Coordinating Committee, the Work Area Traffic Control Handbook (WATCH) and the current Caltrans Manual on Uniform Traffic Controls guidelines for traffic controls in construction and maintenance work zones unless otherwise approved by the City Engineer. During adverse weather or unusual traffic or working conditions, Contractor shall place additional traffic control devices as directed by the Public Works Department Representative.

29. HEALTH AND SAFETY TRAINING AND INSPECTIONS

Contractor shall be responsible for providing all employee health and safety training and personal protective equipment in accordance with applicable laws and regulations potential hazards that may be encountered in performance of the work and provide copies of the certified training records upon request by the City. Contractor shall be responsible for proper maintenance and/or disposal of Contractor's and its employees' personal protective equipment and material handling equipment. The Contractor will be

responsible for all work zone safety inspections and regular training of all staff setting up any traffic control.

30. PRUNING – GENERAL REQUIREMENTS

a) Complete pruning includes: raising the canopy height for building and right-of-way clearance, eliminating deadwood, crossing branches, and other safety concerns; shaping and thinning for the health for the health of the tree and for aesthetics.

b) Pruning shall be in strict accordance with all standards and methods as prescribed by the International Society of Arboriculture (Appendix A).

c) The Contractor shall prune to retain the natural structure of each tree species, unless otherwise directed by the Public Works Department Representative, and have the knowledge and ability to determine each tree species response to pruning. Pruning patterns shall be consistent so that visual continuity is maintained, and the value of all City trees pruned is increased.

d) The use of chain saws shall be restricted to those cuts that cannot be made with hydraulic, pneumatic, or manually operated lopping shears. All blades, chains and other cutting devices shall be kept sharpened, to make a clean final cut, with the bark intact and free from stripping or shredding. Wound dressings are not permitted.

e) Pruning cuts shall be made carefully and at the proper location; this will be back to the parent branch or trunk, just to the outside of the branch collar and branch bark ridge.

f) Branch cuts shall be kept as small as possible to prevent excessive decay. No live branch greater than eight (8) inches in diameter (measured at the base of the branch) shall be removed without authorization from the Public Works Department Representative, unless said branch is weakly attached or has other significant defect.

g) Limbs, measuring two (2) inches or greater in diameter, shall be removed using the three-cut method (Appendix A).

h) When pruning mature trees, no more than twenty-five (25) percent of the leaf-bearing canopy should be removed. Live Oaks are limited to ten (10) percent.

i) When reducing the length of a limb back to a lateral branch, the lateral should be at least one-third the diameter of the portion removed.

j) Young trees shall be pruned primarily to improve structure (Appendix A).

k) Private trees that are encroaching upon a City sidewalk or street, and are not

providing proper height clearance requirements, shall be raised on the street-side only to mitigate nuisance or hazard. The cost shall be adjusted to one-half that for complete raise.

l) The use of climbing spurs, gaffs, or any other climbing device that causes puncture wounds is prohibited, except for aerial rescue efforts, or during removals.

m) The Contractor shall not prune any tree(s), which have been pruned by a resident or homeowner and have been trained, cut, or sheared in such a way to form a hedge, espalier, or picturesque shape, and have not been trained in the normal landscape shade tree standard of pruning. Such trees shall not be recorded on the work list. These trees are to be noted, and the Contractor shall inform the Public Works Department Representative of them by address.

n) Any inappropriate piece of metal, wire, rubber, wood, or other material that is damaging the growing tissue of a tree or predisposes the tree to irreparable damage in the future, shall be removed. If it is determined that the material cannot be removed without further damage to the growing tissue of the tree, it shall not be removed, but necessary actions shall be taken to reduce the impact of this material to the tree by cutting out as much of the exposed surface of it as possible.

o) Vines that are entwined on the trunk or throughout the limb structure shall be removed with caution, avoiding injury to tree.

31. PRUNING – WORK TYPE DESCRIPTIONS

Below are descriptions of the types of work may be assigned to the Contractor. All general requirements for pruning shall be followed.

a) **Grid Pruning** – Grid pruning means routine tree pruning per pre-designated districts/grids on a scheduled cycle or any grouping of seven (7) or more trees near one another, within an approximate 200-yard radius, and shall be paid as grid pruning even when off the regularly scheduled district/grid plan.

b) **Full Pruning** – The objective is to improve tree structure, reduce wind sail effect, allow for improved light penetration, provide proper clearances, and to remove dead or other undesirable limbs.

Selective pruning shall be implemented; any or all pruning techniques shall be applied depending on the requirements of each tree. These include structural pruning, crown cleaning, crown thinning, crown reduction, crown raise and crown restoration.

c) **Crown Raise** – In areas where raises are specified, no other type of pruning shall be done. A crown raise is removal of lower branches only, to provide proper height clearance. Fourteen and one-half (14.5) feet clearance is required over streets,

where applicable. Nine (9) feet clearance is required over parkways and sidewalks. Eleven (11) feet clearance is required over equestrian trails. To avoid destroying the natural structure of small trees, they shall not be raised to the afore mentioned specifications. Instead, such trees shall be pruned to reduce the length of the obstructing limbs.

d) **Crown Cleaning** – In areas where cleaning is specified, no other type of pruning shall be done. Crown cleaning is the removal of dead, dying, diseased, broken and weakly attached branches. Crown cleaning shall also include crown raise, when needed to provide proper clearance.

e) **Crown Reduction** – In areas where height issues are specified, no other type of pruning shall be done. Crown reduction is used to reduce the height and/or spread of a tree. Thinning cuts are most effective in maintaining the structural integrity and natural form of a tree and in delaying the time when it will need to be pruned again. The lateral to which a branch or trunk is cut should be at least one-half the diameter of the cut to be made.

f) **Palm Pruning** – Palm fronds are to be removed so that a 90-degree angle is achieved. The angle shall be measured from the horizontal axis of the growing point base.

   All dead fronds, flower stalks and fruit stalks shall be removed and cut as close to their base as possible without damaging adjacent fronds or trunk tissue. Loose petioles from previous pruning operations shall be removed carefully.

   When pruning palms in the Phoenix genus it is imperative to sterilize all pruning equipment to avoid possible tree-to-tree transmission of the disease Fusarium oxysporum.

32. SELECTIVE PRUNING

When performing any of the types of pruning, it is imperative to employ selective pruning to prevent over pruning. If any tree in an assigned area requires a lesser amount of pruning than what has been assigned, only that which is necessary will be performed.

33. TREE REMOVALS

a) All tree removal operations shall be in strict accordance with the methods prescribed by the International Society of Arboriculture.

b) Trees designated for removal by the Public Works Department Representative will be marked with a dot, using white paint, on the trunk, just above the root collar of the tree. If for any reason there is doubt regarding the trees(s) to be removed, the Public Works Department Representative will be contacted before work commences.

c) Felling is permitted provided it can be safely achieved without endangering surrounding property and will not interfere with vehicular traffic. A tag line(s) shall be used to direct fall always. All bystanders shall be kept at a safe distance from the work site.

d) Trees too large to fell shall be removed in sections. Each section shall be cut into a size that can be handled easily and safely by one tree worker. If section is too heavy for one worker, it shall be rigged and lowered to the ground. The means of lowering shall be acceptable to the Public Works Department Representative.

e) Stump grinding shall be incorporated with the removal of the tree and performed on the same day. The underground service alert regional notification center (Dig Alert) must be called prior to the start of the removal list, to allow enough time for each site to be marked before work begins.

f) The depth of stump grind shall be no less than eighteen (18) inches below lowest surface grade. The grind shall comprise the entire stump below soil surface and any uplifted portion of the soil caused by the root flare. Exposed roots, whether in the public right-of-way or private property, shall be traced and ground or chopped out to a depth of no less than eight (8) inches below the lowest surface grade. If irrigation is damaged it shall be repaired immediately. The site shall be backfilled with a mix of 60% soil and 40% of the remaining wood chips; then firmly tamped down to allow for as little settling as possible. All excess wood chips and soil shall be hauled away. When complete, the work site shall be level and at the original soil grade of the surrounding area.

34. TREE PLANTING AND STAKING

a) Trees to be planted by the Contractor shall comply with the Specifications for Procuring Container Grown Landscape Trees (Appendix D).

b) All trees shall be planted according to the standards prescribed by the International Society of Arboriculture. Contractor shall comply with the standard plan for tree planting, as per Standard Plans for Public Works Construction (SPPWC), Std. Plan No 518-3, Sheet 2 (Appendix H).

c) Contractor shall comply with DigAlert requirements, as set forth in California Government Code section 4216 *et seq.*, before the excavation of any tree-planting site.

d) Prior to planting, the natural root flare must be identified. Any soil that may be covering the root flare must be removed. The planting hole shall be dug to a size of two times the width of the root ball, leaving the bottom firm, to prevent the tree from settling. The container shall be removed carefully to prevent root or stem damage; the tree shall not be pulled by the stem. If the container does not come

off easily, it shall be cut on one or more sides, from top to bottom, to allow its removal. Circling roots shall be separated and spread outward. Densely matted roots that cannot be teased apart shall be cut cleanly in two places.

e) The tree shall be lifted by the root ball only and carefully placed in the planting hole. The root ball shall be oriented so that the tree stands vertically, with the top of the root ball approximately one to two inches higher than the soil grade. Backfill shall be native soil only with no rocks greater than three inches diameter. Soil shall not be placed on top of the root ball. Contractor shall displace air pockets in the backfill by moderately tamping with shovel handle and watering in. Contractor shall check for settling and add backfill if necessary. To avoid compaction of the soil, Contractor shall not tamp the backfill with excessive pressure or use broad, heavy objects.

f) Any tree that can stand upright without support and would be able to withstand prevailing winds along with yearly Santa Ana wind occurrences shall not be staked.

g) If upon determining a tree cannot support itself, two stakes of good quality treated lodge pole pine not exceeding eight (8) feet in length and no more than two and one-half (2.5) inches in diameter shall be used. The stakes shall be placed in a northwest / southeast configuration to give maximum support during heavy wind conditions and placed outside the root ball, avoiding any damage to roots. Stakes shall be pounded down until sufficiently stable. The top of the stakes interfering with branch structure shall be cut off below the lowest branch where the tree's growth habit permits.

h) Trees shall be tied to stakes using rubber cinch ties, thirty-two (32) inches in length, attached by a method of a figure eight loop between the tree trunk and each stake. Ties shall be attached to stakes with galvanized nails driven into the stakes. A minimum of two (2) ties shall be used, placed high enough on the trunk to support the crown. Additional ties shall be placed lower on the trunk if needed to straighten. Ties shall be taught enough to prevent trunk from rubbing against the stakes, but with a modest amount of slack to allow movement of the tree. Ties shall not be placed in branch crotches.

i) A plastic guard shall be placed loosely around the base of the trunk.

j) A watering basin shall be placed around the outer edge of the root ball in areas where run-runoff will occur. The basin shall be in the form of a tightly compacted soil berm, three inches in height. A watering basin is not required on turf or dense groundcover.

35. STAKING ONLY

The Contractor shall stake any tree that is unable to stand upright on its own, whether the existing stakes have become loosened, damaged, incorrectly installed, or where the

stakes are absent. This work shall be performed in any area where the Contractor is pruning or where otherwise directed by the Public Works Department Representative. All the standards shall be followed. (See Appendix F)

36. STAKE REMOVAL

The Contractor shall remove stakes from trees that have achieved enough stability and grown to at least three (3) inches diameter at breast height (DBH). The stakes should be pulled completely out of the ground when possible; otherwise, the stakes shall be cut down below grade and backfilled with soil.

All undamaged tree stakes will be re-used. Any excess tree stakes that are suitable for re-use shall be returned to the City. The Contractor shall dispose of all damaged tree stakes.

Stake removal shall be performed in any area where the Contractor is pruning, at no charge to the City.

37. REMOVAL OF BRUSH AND DEBRIS

The Contractor shall be responsible for the removal and disposal of all debris, such as wood, branches, brush, chippings, and any other material resulting from tree maintenance operations.

a) Contractor must comply with all State and local laws and regulations applicable to and governing such disposal.

b) Disposal of all Eucalyptus wood infested with the larvae of the Eucalyptus Long Horned Borer shall comply with the requirements of California Public Resources Code section 4714.5.

38. TREE WATERING

Watering is to be performed by a one-man crew with a water truck for newly planted trees newly planted trees for the first year after initial planting or when the tree is determined to be established. Watering will occur along various routes including landscape medians, parkways, parks, and City facilities. At the discretion of the Public Works Department Representative, older trees will be included on a watering schedule to be provided by the City.

39. ARBORIST SERVICES

On occasion, the City requires tree evaluations including written reports. Upon request by the City, the Contractor shall prepare detailed arborist reports, tree risk assessment reports, tree evaluations and site inspections. Reporting may be requested on as little as one tree to an entire Urban Forest population and is handled on a case-by-case basis.

40. MILLING

On occasion, the City may request for some of the removed urban forest material be milled down for special projects. The Contractor shall such services upon request. Milling can be performed on or off site.

APPENDIX A

TREE PRUNING METHODS

REASONS FOR PRUNING

The goals set forth in pruning are to improve tree structure, reduce hazards; provide clearances, and increase light and air penetration.

PRUNING CUTS

a. Each cut should be made carefully, at the correct location, leaving a smooth surface with no jagged edges or torn bark.
b. When pruning lateral branches, the final cut should be made back to the parent branch or trunk, just to the outside of the branch collar and branch bark ridge. When removing a dead branch, the final cut should be made just outside the collar of living tissue. If the collar has grown along a branch stub, only the dead stub should be removed (Figure A1).
c. To prevent bark tearing, large limbs should be removed using the three-cut method. The first cut undercuts the limb one or two feet out from the parent branch or trunk. The second cut, made on the top, is positioned slightly farther out than the undercut. The third cut is to remove the stub (Figure A2).
d. When it is necessary to reduce the length of the parent branch or leader, it should be cut back to a lateral branch that is large enough to sustain itself and to assume apical dominance. The cut should bisect the angle between the branch bark ridge and an imaginary line perpendicular to the branch or stem being removed (Figure A3).

Figure A1 – Pruning lateral branches

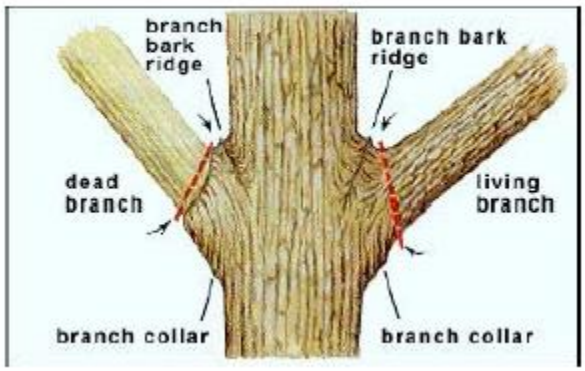


Figure A2 – The three-cut method

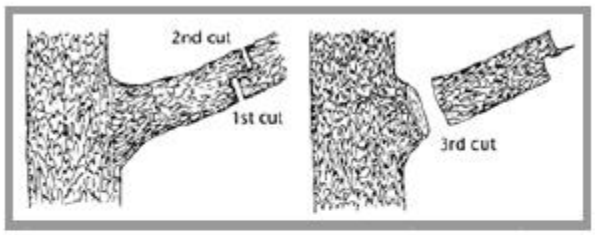
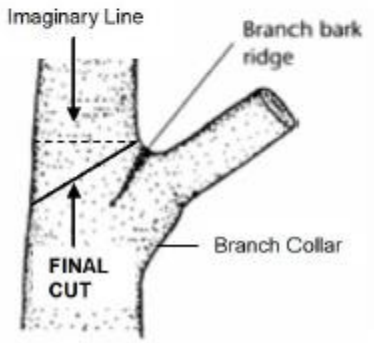


Figure A3 – Limb reduction



STRUCTURAL PRUNING OF YOUNG TREES

No more than 25 percent of the canopy should be removed in any one year.

a. Remove any broken, dead, dying, or damaged branches.
b. Select and establish a dominant leader. This should be the strongest vertical stem. Co-dominant stems should be subordinated (cut back) or removed (Figure A4).
c. Select and establish the lowest permanent branch.
d. Select and establish scaffold branches. These branches should be well attached, appropriate in size, and have proper vertical and radial spacing. The vertical spacing should be at least 18 inches for larger tree species and 12 inches for smaller species.
e. Select and subordinate temporary branches below the lowest permanent branch and among the scaffold branches. These branches should be maintained while the tree is young.

(f) Figure A4 – Removal of a co-dominant stem



CO-DOMINANT STEMS

If two branches develop from apical buds at the tip of the stem, they will form co-dominant stems. This type of branch structure produces narrow angles at the point of attachment that leads to the formation of *included bark.* This is bark that becomes enclosed inside the crotch as the two branches grow and develop. Included bark weakens the branch attachment, making the tree more prone to failure. It is best if one co-dominant stem is removed when the tree is young. When faced with large co-dominant branches in older trees, these should be suppressed by reducing the length of the least vigorous limb, thus slowing its growth. The relative size of a branch in relation to the trunk is more important for strength of branch attachment than is the angle of attachment.

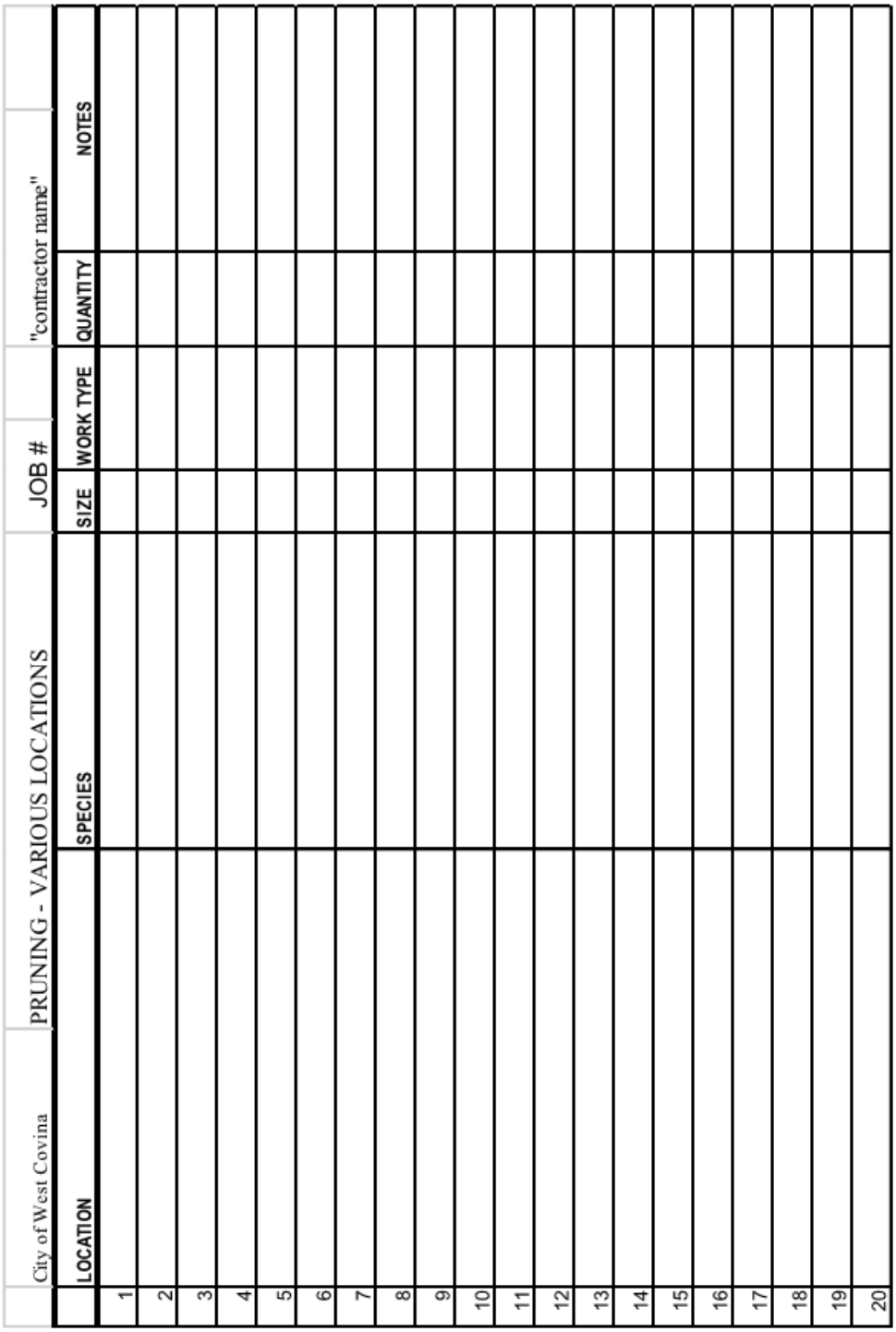
PRUNING MATURE TREES

No more than 25 percent of the canopy should be removed in any one year. Pruning cuts should be kept as small as possible. The various pruning techniques are as follows.

a. Crown Cleaning: Selective removal of dead, dying, diseased, broken, or weakly attached branches.
b. Crown Thinning: Includes crown cleaning as well as selective removal of branches to increase light and air penetration, reduce weight, and reduce wind-sail effect. The natural structure and shape of the tree should be preserved, and an even distribution of inner lateral branches should be maintained throughout the canopy. Care must be taken to avoid “lion tailing”, which is created when excessive laterals are removed from a limb, leaving most of foliage at the end, thus causing a weight imbalance.
c. Crown Raise: The removal of lower branches to provide proper height clearances. It is imperative that the crown is not raised excessively. A properly raised tree should have a well-formed, tapered structure, which will be able to uniformly distribute stress; approximately one-half of the foliage should originate from branches on the lower two-thirds of the tree.
d. Crown Reduction: Used to reduce the size of a tree. Limbs are cut back to their point of origin or to a lateral capable of sustaining the remaining limb and assuming apical dominance. When a branch is cut back to a lateral, no more than one-fourth of its foliage should be removed. The remaining lateral branch must be at least one-third the diameter of the branch removed, but this rule may vary with species, age, climate, and the condition of the tree. Consideration must also be given to the ability of the species to sustain this type of pruning.
e. Crown Restoration: Is the selective removal of water sprouts, and the removal of all stubs and dead limbs to improve a trees structure and form. This method of pruning is usually done because of storm damage or a previous topping. One to three vigorous sprouts on main branch stubs are selected to become permanent branches and to re-form a more natural-appearing crown. These sprouts may need to be subordinated to control apical growth and ensure adequate attachment for their size. Restoration usually requires several pruning jobs over several years.

APPENDIX B

CITY CONTRACTOR WORK LIST



	City of West Covina	PRUNING - VARIOUS LOCATIONS		JOB #		"contractor name"	
	LOCATION	SPECIES	SIZE	WORK TYPE	QUANTITY	NOTES
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

APPENDIX C

CITY TREE INVENTORY LIST

City of West Covina

TREE INVENTORY

RIGHT OF WAY	ADDRESS	SITE	SPECIES	DBH	HEIGHT	SPREAD	REMARKS	Unit Cost
Page							Total	0

APPENDIX D

SPECIFICATIONS FOR PROCURING CONTAINER GROWN LANDSCAPE TREES

PROPER IDENTIFICATION

All trees shall be true to name as ordered or shown on the planting plans and shall be labeled individually or in groups by species and cultivar (where appropriate).

COMPLIANCE

All trees shall comply with federal and state laws and regulations requiring inspection for plant disease, pests and weeds.

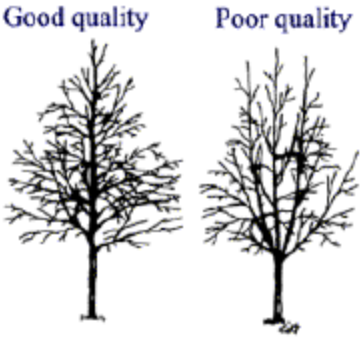
TREE CHARACTERISTICS AT THE TIME OF SALE OR DELIVERY

A. TREE HEALTH

1. Trees shall be healthy and vigorous; free of injury from biotic (insects, pathogens, nematodes, etc.) and abiotic agents (herbicide toxicity, salt injury, improper irrigation, etc.).
2. The size, color and appearance of the leaves shall be typical for the time of year and stage of growth of the species/cultivar; and shall not be stunted, misshapen, tattered, discolored (chlorotic or necrotic) or otherwise atypical.
3. The length and diameter of shoot growth throughout the crown shall be typical for the age and size of the species/cultivar.
4. Overall height and trunk diameter shall be typical for the age, species/cultivar and container size.

B. CROWN

Central Leader: The best quality shade trees, and most evergreen trees, have a dominant or central leader or trunk that extends up to the top of the canopy. Shade trees of lesser quality have two or more leaders or trunks, which compete against each other. Branches that have narrow angles of attachment and co-dominant stems tend to break at the point of attachment, especially when associated with included bark. Trees purchased from the nursery should have a single, relatively straight central leader and tapered trunk, free of co-dominant stems that compete with the central leader. The central leader should not have been headed. However, in cases where the original leader has been removed, an upright branch at least ½ (one-half) the diameter of the original leader just below the pruning point shall be present.





Co-dominant stems with Included Bark

Form: The form or shape of the crown shall be symmetrical, and typical for the species/cultivar. The crown shall not be significantly deformed by wind, pruning practices, pests or other factors.

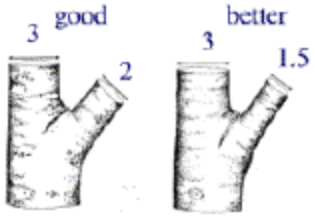
Branch Spacing:

1. Branches shall be distributed radially around and vertically along the trunk, forming a generally symmetrical crown typical for the species/cultivar.

2. Branches shall be no larger than 2/3 (two thirds) the diameter of the trunk, measured 1" (one inch) above the branch.

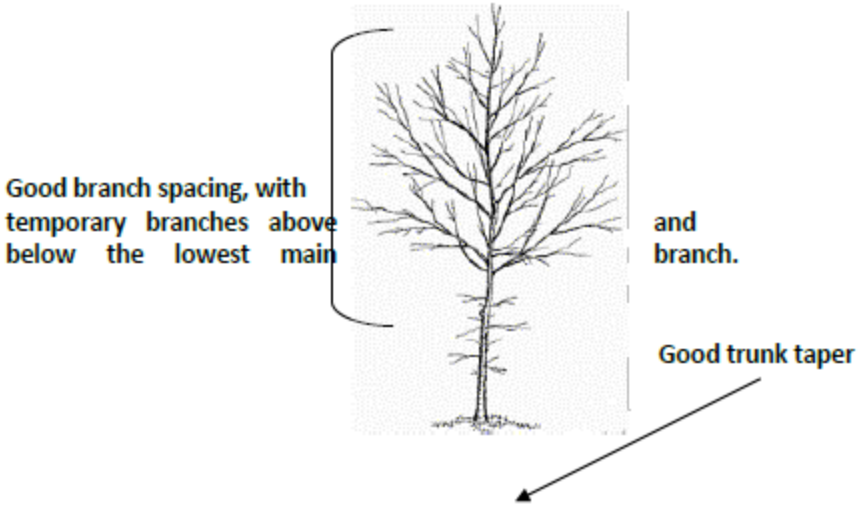
3. The attachment of scaffold branches shall be free of included bark.

Branch Diameter: shall be no larger than 2/3 (two thirds) the diameter of the trunk, measured 1" (one inch) above the branch.



Temporary branches: Unless otherwise specified, small "temporary" branches should be present along the trunk below and above the lowest main (scaffold) branch, particularly for trees less than 1-1/2" (one and one-half inches) in trunk diameter. Temporary branches should be distributed around and vertically

along the trunk and should be no greater than 3/8" (three-eighths inch) in diameter and no greater than ½ (one-half) the diameter of the trunk at the point of attachment. Heading of temporary branches is usually necessary to limit their growth.



C. TRUNK

1. Trunk diameter and taper shall be sufficient so that the tree will remain vertical without the support of a nursery stake.

2. The trunk shall be free of wounds (except properly-made pruning cuts), sunburned areas, conks (fungal fruiting-bodies), wood cracks, bleeding areas, signs of boring insects, galls, cankers and/or lesions.

3. Trunk diameter shall be within the range shown in the table below and shall be taken 6" (inches) above soil surface.

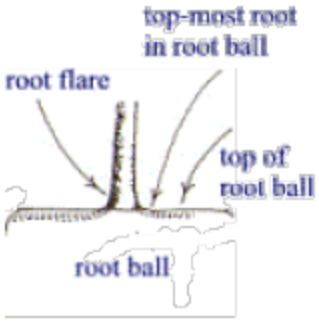
Container Size	*Trunk Diameter (inches)*
5 gallons	0.5 to 0.75
15 gallons	0.75 to 1.5
24-inch box	1.5 to 2.5

D. ROOTS

1. The trunk, root collar (root crown) and large roots shall be free of circling and/or kinked roots. Soil removal near the root collar may be necessary to verify that circling and/or kinked roots are not present.

2. The tree shall be well rooted in the container. When the container is removed, the root ball shall remain intact, and when the tree is lifted, the trunk and the root system shall move as one.

3. The upper-most roots or root collar shall be within 1" (one inch) above or below the soil surface. The soil level should be within 2' (two inches) of the top of the container (see table below).



Container Size	*Soil Level from Top of Container (inches)*
5 gallons	1.25 to 2
15 gallons	1.75 to 2.75
24-inch box	2.25 to 3

4. The root ball periphery should be free of large circling and bottom-matted roots. The acceptable diameter of circling peripheral roots depends on species and size of root ball.

5. On grafted or budded trees, there shall be no suckers from the root stock.

E. MOISTURE STATUS

At time of inspection and delivery, the root ball shall be moist throughout, and the tree crown shall show no signs of moisture stress, as indicated by wilt. Roots shall show no signs of being subjected to excess soil moisture conditions, as indicated by root discoloration, distortion, death, or foul odor.

INSPECTION

The City of Rancho Cucamonga reserves the right to reject trees that do not meet specifications as set forth in these guidelines.

DELIVERY

Delivery shall be made at the agreed-upon date and time. The vendor shall notify the City, as soon as possible, of any delivery which becomes delayed due to extenuating circumstances.

GLOSSARY

Co-dominant - Two or more vigorous and upright branches of relatively equal size that originate from a common point, usually where the leader has been lost or removed.

Crown - The aboveground part of the tree including the trunk.

Cultivar - A named plant selection from which identical or nearly identical plants can be produced, usually by vegetative propagation or cloning.

Girdling root - A root that partially or entirely encircles the trunk and/or buttress roots, which could restrict growth and downward movement of photosynthate and/or water and nutrients up.

Included bark - Bark embedded within the crotch between a branch and the trunk or between two or more stems that prevents the formation of a normal branch bark ridge. This often occurs in branches with narrow-angled attachments or branches resulting from the loss of the leader. Such attachments are weak and subject to splitting.

Kinked root – Is a primary root, which is sharply bent, causing a restriction to water, nutrient, and photosynthate movement. Kinked roots may compromise the structural stability of roots systems.

Leader - The dominant stem which usually develops into the main trunk.

Photosynthate - Pertains to sugar and other carbohydrates that are produced by the foliage during photosynthesis, an energy trapping process.

Root collar - The flared area at the base of a tree where the roots and trunk merge; also referred to as the "root crown" or "root flare".

Shall - Used to denote a practice that is mandatory.

Should - Used to denote a practice that is recommended.

Scaffold branches - Large, main branches that form the main structure of the tree.

Temporary branch - A small branch that is retained temporarily along the trunk of young trees. Temporary branches provide photosynthate to increase trunk caliper and taper and help protect it from sunburn damage and mechanical injury. Such branches should be kept small and gradually removed as the trunk develops.

Trunk - The main stem or axis of a tree that is supported and nourished by the roots and to which branches are attached.

APPENDIX E

STORMWATER BEST MANAGEMENT PRACTICES

Landscape Maintenance SC-73



Objectives

- Contain
- Educate
- Reduce/Minimize
- Product Substitution

Targeted Constituents

Sediment	☑
Nutrients	☑
Trash	☑
Metals	
Bacteria	
Oil and Grease	
Organics	
Oxygen Demanding	☑

Description

Landscape maintenance activities include vegetation removal; herbicide and insecticide application; fertilizer application; watering; and other gardening and lawn care practices. Vegetation control typically involves a combination of chemical (herbicide) application and mechanical methods. All of these maintenance practices have the potential to contribute pollutants to the storm drain system. The major objectives of this BMP are to minimize the discharge of pesticides, herbicides and fertilizers to the storm drain system and receiving waters; prevent the disposal of landscape waste into the storm drain system by collecting and properly disposing of clippings and cuttings, and educating employees and the public.

Approach

Pollution Prevention

- Implement an integrated pest management (IPM) program. IPM is a sustainable approach to managing pests by combining biological, cultural, physical, and chemical tools.
- Choose low water using flowers, trees, shrubs, and groundcover.
- Consider alternative landscaping techniques such as naturescaping and xeriscaping.
- Conduct appropriate maintenance (i.e. properly timed fertilizing, weeding, pest control, and pruning) to help preserve the landscapes water efficiency.

- Consider grass cycling (grass cycling is the natural recycling of grass by leaving the clippings on the lawn when mowing. Grass clippings decompose quickly and release valuable nutrients back into the lawn).

Suggested Protocols

Mowing, Trimming, and Weeding

- Whenever possible use mechanical methods of vegetation removal (e.g mowing with tractor-type or push mowers, hand cutting with gas or electric powered weed trimmers) rather than applying herbicides. Use hand weeding where practical.
- Avoid loosening the soil when conducting mechanical or manual weed control, this could lead to erosion. Use mulch or other erosion control measures when soils are exposed.
- Performing mowing at optimal times. Mowing should not be performed if significant rain events are predicted.
- Mulching mowers may be recommended for certain flat areas. Other techniques may be employed to minimize mowing such as selective vegetative planting using low maintenance grasses and shrubs.
- Collect lawn and garden clippings, pruning waste, tree trimmings, and weeds. Chip if necessary, and compost or dispose of at a landfill (see waste management section of this fact sheet).
- Place temporarily stockpiled material away from watercourses, and berm or cover stockpiles to prevent material releases to storm drains.

Planting

- Determine existing native vegetation features (location, species, size, function, importance) and consider the feasibility of protecting them. Consider elements such as their effect on drainage and erosion, hardiness, maintenance requirements, and possible conflicts between preserving vegetation and the resulting maintenance needs.
- Retain and/or plant selected native vegetation whose features are determined to be beneficial, where feasible. Native vegetation usually requires less maintenance (e.g., irrigation, fertilizer) than planting new vegetation.
- Consider using low water use groundcovers when planting or replanting.

Waste Management

- Compost leaves, sticks, or other collected vegetation or dispose of at a permitted landfill. Do not dispose of collected vegetation into waterways or storm drainage systems.
- Place temporarily stockpiled material away from watercourses and storm drain inlets, and berm or cover stockpiles to prevent material releases to the storm drain system.
- Reduce the use of high nitrogen fertilizers that produce excess growth requiring more frequent mowing or trimming.

- Avoid landscape wastes in and around storm drain inlets by either using bagging equipment or by manually picking up the material.

Irrigation

- Where practical, use automatic timers to minimize runoff.
- Use popup sprinkler heads in areas with a lot of activity or where there is a chance the pipes may be broken. Consider the use of mechanisms that reduce water flow to sprinkler heads if broken.
- Ensure that there is no runoff from the landscaped area(s) if re-claimed water is used for irrigation.
- If bailing of muddy water is required (e.g. when repairing a water line leak), do not put it in the storm drain; pour over landscaped areas.
- Irrigate slowly or pulse irrigate to prevent runoff and then only irrigate as much as is needed.
- Apply water at rates that do not exceed the infiltration rate of the soil.

Fertilizer and Pesticide Management

- Utilize a comprehensive management system that incorporates integrated pest management (IPM) techniques. There are many methods and types of IPM, including the following:
  - Mulching can be used to prevent weeds where turf is absent, fencing installed to keep rodents out, and netting used to keep birds and insects away from leaves and fruit.
  - Visible insects can be removed by hand (with gloves or tweezers) and placed in soapy water or vegetable oil. Alternatively, insects can be sprayed off the plant with water or in some cases vacuumed off of larger plants.
  - Store-bought traps, such as species-specific, pheromone-based traps or colored sticky cards, can be used.
  - Slugs can be trapped in small cups filled with beer that are set in the ground so the slugs can get in easily.
  - In cases where microscopic parasites, such as bacteria and fungi, are causing damage to plants, the affected plant material can be removed and disposed of (pruning equipment should be disinfected with bleach to prevent spreading the disease organism).
  - Small mammals and birds can be excluded using fences, netting, tree trunk guards.
  - Beneficial organisms, such as bats, birds, green lacewings, ladybugs, praying mantis, ground beetles, parasitic nematodes, trichogramma wasps, seed head weevils, and spiders that prey on detrimental pest species can be promoted.
- Follow all federal, state, and local laws and regulations governing the use, storage, and disposal of fertilizers and pesticides and training of applicators and pest control advisors.

- Use pesticides only if there is an actual pest problem (not on a regular preventative schedule).
- Do not use pesticides if rain is expected. Apply pesticides only when wind speeds are low (less than 5 mph).
- Do not mix or prepare pesticides for application near storm drains.
- Prepare the minimum amount of pesticide needed for the job and use the lowest rate that will effectively control the pest.
- Employ techniques to minimize off-target application (e.g. spray drift) of pesticides, including consideration of alternative application techniques.
- Fertilizers should be worked into the soil rather than dumped or broadcast onto the surface.
- Calibrate fertilizer and pesticide application equipment to avoid excessive application.
- Periodically test soils for determining proper fertilizer use.
- Sweep pavement and sidewalk if fertilizer is spilled on these surfaces before applying irrigation water.
- Purchase only the amount of pesticide that you can reasonably use in a given time period (month or year depending on the product).
- Triple rinse containers, and use rinse water as product. Dispose of unused pesticide as hazardous waste.
- Dispose of empty pesticide containers according to the instructions on the container label.

Inspection

- Inspect irrigation system periodically to ensure that the right amount of water is being applied and that excessive runoff is not occurring. Minimize excess watering, and repair leaks in the irrigation system as soon as they are observed.
- Inspect pesticide/fertilizer equipment and transportation vehicles daily.

Training

- Educate and train employees on use of pesticides and in pesticide application techniques to prevent pollution. Pesticide application must be under the supervision of a California qualified pesticide applicator.
- Train/encourage municipal maintenance crews to use IPM techniques for managing public green areas.
- Annually train employees within departments responsible for pesticide application on the appropriate portions of the agency's IPM Policy, SOPs, and BMPs, and the latest IPM techniques.

- Employees who are not authorized and trained to apply pesticides should be periodically (at least annually) informed that they cannot use over-the-counter pesticides in or around the workplace.
- Use a training log or similar method to document training.

Spill Response and Prevention

- Refer to SC-11, Spill Prevention, Control & Cleanup
- Have spill cleanup materials readily available and in a know in location
- Cleanup spills immediately and use dry methods if possible.
- Properly dispose of spill cleanup material.

Other Considerations

- The Federal Pesticide, Fungicide, and Rodenticide Act and California Title 3, Division 6, Pesticides and Pest Control Operations place strict controls over pesticide application and handling and specify training, annual refresher, and testing requirements. The regulations generally cover: a list of approved pesticides and selected uses, updated regularly; general application information; equipment use and maintenance procedures; and record keeping. The California Department of Pesticide Regulations and the County Agricultural Commission coordinate and maintain the licensing and certification programs. All public agency employees who apply pesticides and herbicides in "agricultural use" areas such as parks, golf courses, rights-of-way and recreation areas should be properly certified in accordance with state regulations. Contracts for landscape maintenance should include similar requirements.
- All employees who handle pesticides should be familiar with the most recent material safety data sheet (MSDS) files.
- Municipalities do not have the authority to regulate the use of pesticides by school districts, however the California Healthy Schools Act of 2000 (AB 2260) has imposed requirements on California school districts regarding pesticide use in schools. Posting of notification prior to the application of pesticides is now required, and IPM is stated as the preferred approach to pest management in schools.

Requirements

Costs

Additional training of municipal employees will be required to address IPM techniques and BMPs. IPM methods will likely increase labor cost for pest control which may be offset by lower chemical costs.

Maintenance

Not applicable

Supplemental Information

Further Detail of the BMP

Waste Management

Composting is one of the better disposal alternatives if locally available. Most municipalities either have or are planning yard waste composting facilities as a means of reducing the amount of waste going to the landfill. Lawn clippings from municipal maintenance programs as well as private sources would probably be compatible with most composting facilities

Contractors and Other Pesticide Users

Municipal agencies should develop and implement a process to ensure that any contractor employed to conduct pest control and pesticide application on municipal property engages in pest control methods consistent with the IPM Policy adopted by the agency. Specifically, municipalities should require contractors to follow the agency's IPM policy, SOPs, and BMPs; provide evidence to the agency of having received training on current IPM techniques when feasible; provide documentation of pesticide use on agency property to the agency in a timely manner.

References and Resources

King County Stormwater Pollution Control Manual. Best Management Practices for Businesses. 1995. King County Surface Water Management. July. On-line: http://dnr.metrokc.gov/wlr/dss/spcm.htm

Los Angeles County Stormwater Quality Model Programs. Public Agency Activities http://ladpw.org/wmd/npdes/model_links.cfm

Model Urban Runoff Program: A How-To Guide for Developing Urban Runoff Programs for Small Municipalities. Prepared by City of Monterey, City of Santa Cruz, California Coastal Commission, Monterey Bay National Marine Sanctuary, Association of Monterey Bay Area Governments, Woodward-Clyde, Central Coast Regional Water Quality Control Board. July. 1998.

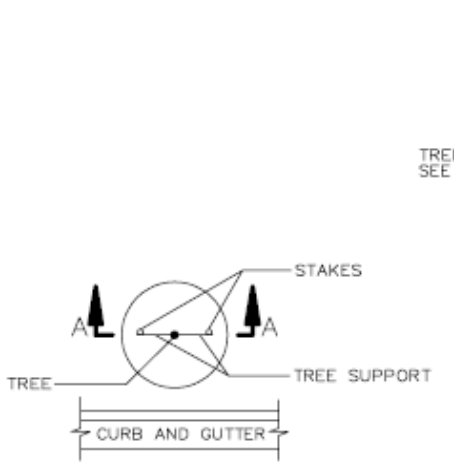
Orange County Stormwater Program http://www.ocwatersheds.com/StormWater/swp_introduction.asp

Santa Clara Valley Urban Runoff Pollution Prevention Program. 1997 Urban Runoff Management Plan. September 1997, updated October 2000.

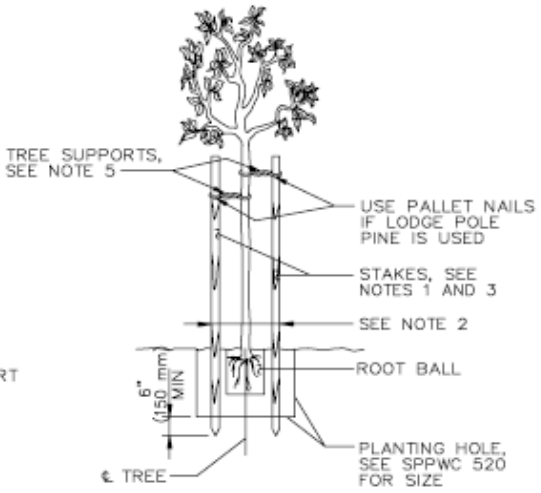
United States Environmental Protection Agency (USEPA). 2002. Pollution Prevention/Good Housekeeping for Municipal Operations Landscaping and Lawn Care. Office of Water. Office of Wastewater Management. On-line: http://www.epa.gov/npdes/menuofbmps/poll_8.htm

APPENDIX F

DOUBLE STAKED TREE DRAWING



PLAN



SECTION A–A

LENGTH OF STAKES	
TREE SIZE	LENGTH
15 GAL (55 L)	10' (3 m)*
24" (600 mm) BOX	12' (3.6 m)
30" (750 mm) BOX	12' (3.6 m)
36" (900 mm) – 48" (1200 mm) BOX	SEE NOTE 4

*USE 12' (3.6 m) WITH CASE 2. SEE SPPWC 520.

DOUBLE STAKING

NOTES:

1. STAKE SHALL BE EITHER 2" (50 mm) DIAMETER LODGE POLE PINE, TREATED WITH COPPER NAPTHANATE OR PRESSURE TREATED WITH CHROMATED COPPER ARSENATE, OR GALVANIZED STEEL PIPE, PER SSPWC 308–4.6.1 (METHOD A).
2. PLACE STAKES 18" (450 mm) APART FOR 15GAL (55 L) TREE. PLACE STAKES AT OUTER EDGE OF ROOT BALL FOR LARGER SIZE (BOX) TREES.
3. HEIGHT OF STAKES SHALL NOT BE HIGHER THAN THE TOP OF THE TREE.
4. FOR 36" (900 mm) OR LARGER BOX TREES–STAKE OR GUY AT THE DIRECTION OF THE ENGINEER.
5. TREE SUPPORTS SHALL BE PER SSPWC 308–4.6.1.

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN
TREE STAKING	518–3
	SHEET 2 OF 3

ATTACHMENT F

CERTIFICATE OF INSURANCE
(AS OUTLINED IN ATTACHMENT K, SECTION 5, INSURANCE)

CERTIFICATE OF INSURANCE

ATTACHMENT G

W-9

ATTACHMENT H

STATEMENT OF COMPLIANCE

STATEMENT OF COMPLIANCE

The undersigned declares that the Proposal submitted to provide tree trimming and tree maintenance services, as described in, and in response to City of West Covina RFP No. _____, was prepared in strict compliance with the instructions, conditions, and terms listed in the RFP, Scope of Services and Draft Agreement, with exceptions listed below, if applicable. **At least one box for each item must be checked.**

RFP Instructions and Terms & Conditions:	☐ No Exceptions Taken	☐ Exceptions Taken
Scope of Services:	☐ No Exceptions Taken	☐ Exceptions Taken
Draft Agreement:	☐ No Exceptions Taken	☐ Exceptions Taken

If any exceptions are taken, this Statement of Compliance shall include a narrative that identifies each item to which the Proposer is taking exception or is recommending change, including the suggested re-wording of the contractual obligations or suggested change in the RFP, and identifies the reasons for submitting the proposed exception or change. When available, please reference specific line-item numbers as provided in the RFP. The City reserves the right to rule as non-responsive and reject any Proposals that are not accompanied with the required documentation as described above.

_____ _____

Signature Date

_____ _____

Printed Name and Title Name of Proposer

[Attach a separate sheet(s) detailing each exception being taken, if applicable]

ATTACHMENT I

SAMPLE AGREEMENT

Note: City reserves the right to modify, amend and/or strike any provision of this sample agreement prior to the award of a contract.

MAINTENANCE SERVICES AGREEMENT BETWEEN CITY OF WEST COVINA AND _____

THIS MAINTENANCE SERVICES AGREEMENT is made and entered into this __ day of _____, 20__ ("Effective Date"), by and between the CITY OF WEST COVINA, a municipal corporation ("City"), and _____, a [the state where incorporation/organization occurred] [type of organization (corporation, limited liability company, limited partnership, etc.)] ("Contractor").

RECITALS

A. City proposes to utilize the services of Contractor as an independent contractor to City to _____, as more fully described herein; and

B. Contractor represents that it has the experience and expertise to properly perform such services and holds all necessary licenses to practice and perform the services; and

C. City and Contractor desire to contract for the specific services described in Exhibit "A" and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. No official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

SAMPLE

1.0. SERVICES PROVIDED BY CONTRACTOR

1.1. Scope of Services. Contractor shall provide the professional services described in the Scope of Services attached hereto as Exhibit "A," incorporated herein by this reference.

1.2. Prevailing Wage Requirements.

(a) Prevailing Wage Laws. Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. This project is a "public works" project and requires compliance with the Prevailing Wage Laws. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

(b) Payment of Prevailing Wages. Contractor shall pay the prevailing wage

rates for all work performed under this Agreement. When any craft or classification is omitted from the general prevailing wage determinations, Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is incorporated into this Agreement as if fully set forth herein. Contractor shall post a copy of such wage rates at all times at the project site(s).

(c) Legal Working Day. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor and any subcontractor(s) of Contractor shall comply with the provisions of the Labor Code regarding eight (8)-hour work day and 40-hour work week requirements, and overtime, Saturday, Sunday, and holiday work. Work performed by Contractor's or any subcontractor's employees in excess of eight (8) hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight (8) hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Contractor shall forfeit as a penalty to City Twenty-Five Dollars ($25.00), or any greater penalty set forth in the Labor Code, for each worker employed in the execution of the work by Contractor or by any subcontractor(s) of Contractor, for each calendar day during which such worker is required or permitted to the work more than eight (8) hours in one calendar day or more than 40 hours in any one calendar week in violation of the Labor Code.

(d) Apprentices. Contractor shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects. Contractor shall be responsible for ensuring compliance by its subcontractors with Labor Code Section 1777.5.

(e) Payroll Records. Pursuant to Labor Code Section 1776, Contractor and any subcontractor(s) shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Contractor or any subcontractor in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Sections 1771, 1881, and 1815 of the Labor Code for any work performed by his or her employees on this project. The payroll records shall be certified and shall be available for inspection at all reasonable hours in accordance with the requirements of Labor Code Section 1776.

(f) Registration with DIR. Contractor and any subcontractor(s) of Contractor shall comply with the provisions of Labor Code Section 1771 and Labor Code Section 1725.5 requiring registration with the DIR.

1.3. Performance Standards; Liquidated Damages.

SAMPLE

(a) Performance Standards. Contractor's performance of the work to be performed pursuant to this Agreement will be continuously evaluated by the Public Works Department. The methods and standards by which Contractor's performance will be evaluated include, but are not limited to, reviewing, sampling, conducting inspections, surveying, and assessing complaints.

Failure to perform work in accordance with the specifications of this Agreement is considered unacceptable. The Deputy Director of Public Works, or his/her designee, may provide notice to Contractor of any deficiency, any incident of failure to comply with the specifications set forth in this Agreement or any other unsatisfactory performance.

Contractor shall immediately correct any deficiency, incident of failure to comply with the specifications, or unsatisfactory performance and shall explain to the Deputy Director of Public Works, or his/her designee, in writing within seven (7) working days from the date of receipt of the notice of the deficiency, incident, or other unsatisfactory performance, how and when the performance will be returned to acceptable levels and Contractor's plans to ensure the unsatisfactory performance will be prevented in the future. After considering the deficiency, incident, or unsatisfactory performance, the Deputy Director of Public Works, or his/her designee, may excuse the deficiency, incident, or unsatisfactory performance or elect any remedy provided by this Agreement.

SAMPLE

(b) Liquidated Damages.

(i) If Contractor fails to meet specified performance requirements, the City may, in lieu of other remedies provided by law or this Agreement, assess liquidated damages in the amounts set forth herein and deduct them from the next monthly payment to Contractor. However, neither the provision of a sum of liquidated damages for nonperformance or inadequate performance nor the City's acceptance of liquidated damages shall be construed to waive the City's right to reimbursement for damage to its property or indemnity against third party claims.

(ii) The amounts of liquidated damages set forth herein have been set in recognition of the following circumstances existing at the time of formation of this Agreement:

(1) All the time limits and acts required to be performed by Contractor are of the essence of this Agreement;

(2) Contractor is experienced in the performance of the work required by this Agreement;

(3) The Agreement contains a reasonable statement of the work to be performed in order that the expectations of the parties are realized. The expectation of City is that the work will be performed with due care in a workmanlike, competent, timely,

and cost-efficient manner while the expectation of the Contractor is a realization of a profit through the ability to perform the work in accordance with the terms and conditions of this Agreement at the prices set forth in the fee schedule;

(4) The parties are not under any compulsion to contract;

(5) Contractor's acceptance of the assessment of liquidated damages against it for unsatisfactory and late performance is by agreement and willingness to be bound as part of the consideration being offered in connection with award of this Agreement to Contractor; and

(6) The liquidated damages specified herein represent a fair approximation of the damages the City would incur as a result of Contractor's failure to meet the performance standard as to each item for which an amount of liquidated damages is specified.

(iii) Liquidated damages will be assessed as follows:

(1) Contractor shall pay City or City may withhold and deduct from monies due Contractor liquidated damages in the amount of Two Hundred Fifty Dollars ($250.00) for each calendar day that the Contractor fails to complete work in accordance with the agreed upon work schedule. City will notify Contractor in writing within twenty-four (24) hours of a failure to provide services in accordance with the work schedule.

(2) If Contractor fails to meet any specification identified in Exhibit A, City will notify Contractor in writing of such failure within seventy-two (72) hours. Contractor shall cure the failure within seventy-two (72) hours of receipt of such notice. If such failure is not corrected within such twenty-four (24) hour period, Contractor shall pay City or City may withhold and deduct from monies due Contractor liquidated damages in the amount of Two Hundred Fifty Dollars ($250.00) per failure identified by City, per occurrence. City will assess liquidated damages in the amount of Two Hundred Fifty Dollars ($250.00) per failure identified for each calendar day the failure continues until the performance failure is corrected to the City's satisfaction.

(3) In addition to the amounts set forth above, the City may impose remedies in accordance with the Performance Requirements Summary, attached hereto as Exhibit "C" and incorporated herein, if the performance criteria detailed therein is not met to acceptable standards as determined by the Deputy Director of Public Works or his/her designee.

1.4. Performance to Satisfaction of City. Contractor agrees to perform all the work to the complete satisfaction of the City. Evaluations of the work will be conducted by the City

SAMPLE

Manager or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Contractor to review the quality of the work and resolve the matters of concern;

(b) Require Contractor to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.5. Compliance with Applicable Law. Contractor shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Contractor shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Contractor's performance under this Agreement.

SAMPLE

1.6. Non-Discrimination. In performing this Agreement, Contractor shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical or mental disability, medical condition, genetic information, pregnancy, marital status, sex, gender, gender identity, gender expression, sexual orientation, or military or veteran status, except as permitted pursuant to Section 12940 of the Government Code.

1.7. Non-Exclusive Agreement. Contractor acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.8. Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in California Government Code Section 7924.510, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the court.

Note: City reserves the right to modify, amend and/or strike any provision of this sample agreement prior to the award of a contract.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Contractor shall be paid in accordance with the fee schedule set forth in Exhibit "B," attached hereto and made a part of this Agreement (the "Fee Schedule"). Contractor's total compensation shall not exceed _____ Dollars ($ _____.00).

2.2. Amendments to the Scope of Services. The City reserves the right to increase or decrease the quantity of any item(s) or portion(s) of the work described in the Scope of Services or to omit portions of the work so described as may be deemed necessary or expedient by the City. Contractor may also request alterations, modifications or deviations from the work described in the Scope of Services by submitting a written request to the City detailing the requested alteration, modification, or deviation and the basis therefor and the proposed increase or decrease to Contractor's compensation that would result from such alteration, modification or deviation. Any requested alteration, modification, or deviation requires prior written approval of the City. Any changes to the Scope of Services will be memorialized in an amendment to this Agreement executed by the City Manager and Contractor. It is specifically understood that oral requests and/or approvals of such changes to the Scope of Services shall be barred and are unenforceable.

2.3. Method of Billing. Contractor may submit invoices to the City for approval on a progress basis, but no more often than once a month. Said invoice shall be based on the total of all Contractor's services which have been completed to City's sole satisfaction. City shall pay Contractor's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Contractor's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for inspection and/or audit at mutually convenient times from the Effective Date until three (3) years after the termination or expiration of this Agreement.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The services shall be performed in strict compliance with the project schedule agreed to by City and Contractor, which may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Contractor is encountered, a time extension may be mutually agreed upon in writing by the City and the Contractor. The Contractor shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of three (3) years, ending on _____, 20__, unless previously terminated as provided

SAMPLE

herein or as otherwise agreed to in writing by the parties. Thereafter, this Agreement may be extended for a maximum of two (2) successive one (1) year periods. Such extensions, if any, will be evidenced by a written amendment to this Agreement.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Contractor. In the event of such termination, Contractor shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Contractor defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Contractor fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled to at law, in equity, or under this Agreement.

The City also shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled to at law, in equity, or under this Agreement, immediately upon service of written notice of termination on the Contractor, if the latter should:

SAMPLE

a. Be adjudged bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Contractor for reasonable costs incurred and professional services satisfactorily performed up to and including the effective date of the City's written notice of termination, within forty-five (45) days after the effective date of the notice of termination or the final invoice of the Contractor, whichever occurs last. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Contractor in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and

reports, shall be delivered to the City within ten (10) days of the effective date of the notice of termination, at no cost to City.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Contractor shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company authorized to do business in California, with a current A.M. Best's rating of no less than A:VII, and approved by City:

(a) Commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than Five Million Dollars ($5,000,000.00) per occurrence, Ten Million Dollars ($10,000,000.00) general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than Two Million Dollars ($2,000,000.00) combined single limit for each accident.

(c) Workers' compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than One Million Dollars ($1,000,000.00) per accident for bodily injury or disease. Contractor agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Contractor for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By execution of this Agreement, the Contractor certifies as follows:

> I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

Contractor shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the City before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the Contractor to comply with this section.

SAMPLE

(d) Professional liability (errors & omissions) insurance that covers the services to be performed in connection with this Agreement, in the minimum amount of One Million Dollars ($1,000,000.00) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the Effective Date of this Agreement. Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(e) If required to meet the limits specified herein, umbrella or excess liability insurance with limits that will provide bodily injury, personal injury, and property damage liability coverage, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

(i) A drop-down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason, other than bankruptcy or insolvency of said primary insurer;

(ii) "Pay on behalf of" wording as opposed to "reimbursement";

(iii) Concurrency of effective dates with primary policies.

If Contractor obtains and maintains an excess liability policy, such policy shall be excess over commercial general liability, automobile liability, and employer's liability policies. Such policy or policies shall include wording that the excess liability policy follows the terms and conditions of the underlying policies.

SAMPLE

If Contractor maintains higher limits or has broader coverage than the minimums shown above, the City requires and shall be entitled to all coverage, and to the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

5.2. Endorsements. The insurance policies are to contain, or be endorsed to contain, the following provisions:

(a) Additional Insureds: The City of West Covina and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Contractor pursuant to its contract with the City; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; automobiles owned, leased, hired, or borrowed by the Contractor.

(b) Notice of Cancelation: Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

(c) Primary Coverage: The Contractor's insurance coverage shall be primary insurance as respects the City of West Covina, its officers, officials, agents,

employees, and volunteers. Any other insurance maintained by the City of West Covina shall be excess and not contributing with the insurance provided by this policy.

(d) Waiver of Subrogation: Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

(e) Coverage Not Affected: Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of West Covina, its officers, officials, agents, employees, and volunteers.

(f) Coverage Applies Separately: The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. The City may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

5.4. Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way the indemnification provision contained in this Agreement.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification.

6.2. Representatives. The City Manager or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Contractor shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of

SAMPLE

Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Contractor in the performance of this Agreement.

Contractor shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement. Contractor or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile, Email or by U.S. mail. If by U.S. mail, it shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile or by Email; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONTRACTOR:	IF TO CITY:
_____	City of West Covina
_____	1444 West Garvey Ave. South
_____	West Covina, CA 91790
Tel: _____	Tel: _____
Fax: _____	Fax: _____
Email: _____	Email: _____
Attn: _____	Attn: _____

SAMPLE

6.5. Attorneys' Fees. If litigation is brought by any party in connection with this Agreement against another party, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California.

6.7. Assignment. Contractor shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Contractor's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Contractor of Contractor's obligation to perform all other obligations to be performed by Contractor hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Contractor agrees to defend, with counsel of

City's choosing, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Contractor's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Contractor, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Contractor, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Contractor, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by the Contractor, its employees, and/or authorized subcontractors under this Agreement, whether or not the Contractor, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Contractor's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Contractor is and shall be acting at all times as an independent contractor and not as an employee of City. Contractor shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Contractor shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Contractor shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Contractor further agrees to indemnify and hold City harmless from any failure of Contractor to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to City from Contractor as a result of Contractor's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City,

SAMPLE

including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Contractor or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Contractor agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Contractor. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Contractor. Contractor shall deliver to City any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other related items as requested by City or its authorized representative, at no additional cost to the City. Contractor or Contractor's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.12. Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

SAMPLE

6.13. Conflict of Interest. Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this Agreement, including, but not limited to, the Political Reform Act of 1974 (Government Code Section 81000, *et seq*.) and Government Code Sections 1090-1092. Contractor covenants that none of Contractor's officers or principals have any interest in, or shall acquire any interest, directly or indirectly, which will conflict in any manner or degree with the performance of the services hereunder, including in any manner in violation of the Political Reform Act. Contractor further covenants that in the performance of this Agreement, no person having such interest shall be used by Contractor as an officer, employee, agent, or subcontractor. Contractor further covenants that Contractor has not contracted with nor is performing any services, directly or indirectly, with any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City and further covenants and agrees that Contractor and/or its subcontractors shall provide no service or enter into any agreement or agreements with a/any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City prior to the completion of the work under this Agreement.

6.14. Prohibited Employment. Contractor will not employ any regular employee of City while this Agreement is in effect.

6.14. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.16. Costs. Each party shall bear its own costs and fees incurred in the preparation

and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.17. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.18. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.19. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement and have had an adequate opportunity to review each and every provision of the Agreement and submit the same to counsel or other consultants for review and comment. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.20. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.21. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.22. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.23. Counterparts and Electronic Signatures. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement. Counterpart written signatures may be transmitted by facsimile, email or other electronic means and have the same legal effect as if they were original signatures.

6.24. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

SAMPLE

6.25. Taxpayer Identification Number. Contractor shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W9, as issued by the Internal Revenue Service.

CITY OF WEST COVINA,
A municipal corporation

_____ Date: _____
[Name]
[Mayor or City Manager]

CONTRACTOR

_____ Date: _____
Signature

_____
Name and Title

ATTEST:

_____
Lisa Sherrick
Assistant City Clerk

SAMPLE

APPROVED AS TO FORM:

_____
Thomas P. Duarte
City Attorney

APPROVED AS TO INSURANCE:

_____
Maria-Luisa Olea
Risk Management

Note: City reserves the right to modify, amend and/or strike any provision of this sample agreement prior to the award of a contract.

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EXHIBIT A

SCOPE OF SERVICES

SAMPLE

Note: City reserves the right to modify, amend and/or strike any provision of this sample agreement prior to the award of a contract.

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EXHIBIT B

CONTRACTOR'S PROPOSAL

SAMPLE

Note: City reserves the right to modify, amend and/or strike any provision of this sample agreement prior to the award of a contract.

EXHIBIT C

PERFORMANCE REQUIREMENTS SUMMARY

SAMPLE

Required Service/Tasks	Performance Indicator	Deductions for Failure to Meet Performance Indicator*	Compliance	Comments
A. CONTRACT COMPLIANCE				
1. Fines by Regulatory and Governmental Agencies	Fined by a local, regional, State or Federal regulatory or governmental agency as a result of the Contractor's negligence or failure to comply with any Federal, State, or local rules, regulations, or requirements.	$500 per occurrence plus any fine(s) charged to the City by a regulatory or governmental agency.	☐ Yes ☐ No ☐ N/A	
2. Violation of the National Pollutant Discharge Elimination System	Discharge of debris into storm drains and/or gutter.	$500 per occurrence plus any fines by regulatory and governmental agencies plus any remediation cost. Also, possible suspension or termination for default of Agreement.	☐ Yes ☐ No ☐ N/A	
B. REPORTS/DOCUMENTATIONS				
1. Daily/Weekly/Monthly/ Quarterly Reports, as agreed upon during initial meeting between City and Contractor or as directed by City	Submitted to Public Works Superintendent daily/weekly/monthly, as agreed by City and Contractor or as directed by City.	$50 per day per report that is late or not submitted.	☐ Yes ☐ No ☐ N/A	
2. Additional Reports As Required	Filed within time frame requested.	$50 per day per report that is late or not submitted.	☐ Yes ☐ No ☐ N/A	
3. Maintenance Schedule Calendar	Submitted to Public Works Superintendent within 2 weeks from Agreement Effective Date.	$50 per day per report that is late or not submitted.	☐ Yes ☐ No ☐ N/A	
4. Work Location Schedule Checklist	Submitted to Public Works Superintendent at each weekly meeting.	$50 per day per report that is late or not submitted.	☐ Yes ☐ No ☐ N/A	

SAMPLE

5. Irrigation Maintenance Log	Recorded at each controller outlining daily maintenance activities that adhere to schedule.	$50 per day that activities are not recorded as required.	☐ Yes ☐ No ☐ N/A	
C. EMPLOYEES				
1. Contractor Not Providing Adequate Employees	Contractor must provide enough employees to perform the work requested.	$200 per employee per day that is missing from the jobsite.	☐ Yes ☐ No ☐ N/A	
2. Staffing	Staffing levels are equal or exceed contract requirements.	$200 per occurrence.	☐ Yes ☐ No ☐ N/A	
3. Uniform	Uniforms shall be worn at all times by all employees on the job.	$50 per employee, per occurrence.	☐ Yes ☐ No ☐ N/A	
4. Maintain Knowledge of Safety Requirements	Completion of training of all accepted standards for safe practices related to the work.	$50 per employee, per occurrence.	☐ Yes ☐ No ☐ N/A	
D. SUPERVISOR/MANAGERS				
1. Change in Project Manager	Contractor shall notify the City in writing of any change in name or address of the Project Manager.	$50 per occurrence.	☐ Yes ☐ No ☐ N/A	
2. Makes Site Inspections	Sites inspected each shift or as required by Agreement.	$50 per occurrence.	☐ Yes ☐ No ☐ N/A	

SAMPLE

Required Service/Tasks	Performance Indicator	Deductions for Failure to Meet Performance Indicator*	Compliance	Comments
3. Competent Supervisory Staff	Responsiveness to complaints and requests; maintain good work records, and acceptable level of service.	$100 per occurrence.	☐ Yes ☐ No ☐ N/A	
4. Provide Adequate Supervision and Training	Agreement specifications met.	$50 per occurrence plus suspension.	☐ Yes ☐ No ☐ N/A	
5. Supervisors speak and understand English	On-site supervisor can communicate in English with City Public Works Superintendent or designee.	$100 per day for use of non English-speaking supervisor plus suspension.	☐ Yes ☐ No ☐ N/A	
E. CONTRACT ADMINISTRATION				
1. Insurance Certifications	Certifications submitted before implementation of Agreement and on a timely basis there-after.	$200 per day; work/Agreement suspension; possible termination for default of Agreement.	☐ Yes ☐ No ☐ N/A	
2. Record Retention & Inspection/Audit Settlement	Maintain all required documents as specified in Agreement.	$200 per occurrence.	☐ Yes ☐ No ☐ N/A	
3. Use of Subcontractor without Approval and/or Authorization	Obtain City's written approval prior to subcontracting any work.	$500 per occurrence plus suspension; possible termination for default of Agreement.	☐ Yes ☐ No ☐ N/A	

SAMPLE

Required Service/Tasks	Performance Indicator	Deductions for Failure to Meet Performance Indicator*	Compliance	Comments
4. License and Certification	All license and certifications required to perform the work. State of California Class C-27 (Landscape Contractor) and Class C-61/D-49 (Tree Service Contractor) Contractor's License	$200 per day; suspension; possible termination for default of Agreement.	☐ Yes ☐ No ☐ N/A	
5. Assignment and Delegation	Contractor shall not assign its rights or delegate its duties under this Agreement, or both, whether in whole or in part, without the prior written consent of City.	$200 per day the City is not informed of this change; suspension; possible termination for default of Agreement.	☐ Yes ☐ No ☐ N/A	
6. Safety Requirements	Comply with all applicable State of California Occupational Safety and Health Administration (Cal/OSHA).	$500 per occurrence; suspension; possible termination for default of Agreement.	☐ Yes ☐ No ☐ N/A	
F. SCOPE OF SERVICES				
1. ALL SITE INSPECTION AND REPORTING PER REQUIREMENTS	As required in the Scope of Services.	$100 per occurrence.	☐ Yes ☐ No ☐ N/A	
2. ALL MANAGEMENT AND SUPERVISION	As required in the Scope of Services.	$100 per occurrence.	☐ Yes ☐ No ☐ N/A	
3. TREE MAINTENANCE				
a. Grid Pruning, Routine Tree Trimming / Pruning	100% of designated trees trimmed within 30 days; pruning meets ANSI A300 Standards; <5% require rework. Notification of completion to be provided to by Public Works Superintendent or designee.	$100 per tree not trimmed on time or not meeting standard	☐ Yes ☐ No ☐ N/A	

SAMPLE

b. Emergency Tree Trimming/Removal	As required in the Scope of Services. Initial response within 2 hours; resolution within 24 hours; 95% compliance	$250 per late response or failure to resolve within 24 hours	☐ Yes ☐ No ☐ N/A	
c. Tree Removal	As required in the Scope of Services. Completed within 10 business days; stump removal initiated within 15 days; site cleared of debris as directed by Public Works Superintendent or designee.	$200 per missed deadline or incomplete restoration	☐ Yes ☐ No ☐ N/A	
d. Stump Grinding/Removal	95% of removals within 30 days; area filled and leveled properly as directed by Public Works Superintendent or designee.	$150 per stump not completed or improperly filled	☐ Yes ☐ No ☐ N/A	
e. Tree Planting	Planted during proper season; per city specs; 90% healthy growth after 1 year	$100 per improperly planted or dead tree within first year	☐ Yes ☐ No ☐ N/A	
f. Tree Inventory and Inspection	As required in the Scope of Services. Annual update; hazardous trees identified within 48 hours	$50 per missing record or late risk assessment	☐ Yes ☐ No ☐ N/A	
g. Clearance Trimming for Infrastructure	As required in the Scope of Services. As identified or requested	$75 per violation not corrected within timeframe	☐ Yes ☐ No ☐ N/A	
h. Debris Cleanup and Disposal	As required in the Scope of Services.	$100 per site left uncleaned or with improper disposal	☐ Yes ☐ No ☐ N/A	

SAMPLE

AGENDA ITEM NO. 8

AGENDA STAFF REPORT

City of West Covina | Office of the City Manager

DATE: November 18, 2025

TO: Mayor and City Council

FROM: Milan Mrakich, Acting City Manager

SUBJECT: **CONSIDERATION OF AWARD OF CONTRACT FOR REQUEST FOR PROPOSALS (RFP NO. 2026-01) FOR TREE TRIMMING AND TREE MAINTENANCE SERVICES TO WEST COAST ARBORISTS, INC.**

RECOMMENDATION:

It is recommended that the City Council:

1. Award the contract for Request for Proposals (RFP) No. 2026-01 for tree trimming and tree maintenance services to West Coast Arborists, Inc.
2. Authorize the Acting City Manager to negotiate and execute a Maintenance Services Agreement, in such final form as approved by the City Attorney, with West Coast Arborists, Inc. for tree trimming and tree maintenance services, for a term of 5.5 years, beginning January 1, 2026 and ending June 30, 2031, in an amount not to exceed $3,623,146 (which includes 25% for additional work as approved by the City Manager).
3. Authorize the City Manager to approve change orders and amendments to the agreement, provided that West Coast Arborists, Inc.'s total compensation does not exceed $3,623,146.

BACKGROUND:

The Public Works Department is responsible for maintenance of all City-owned facilities, public infrastructure and its urban forest. Of the 34,000 active tree sites maintained in the inventory database, the City of West Covina maintains approximately 24,000 trees located within public rights-of-way, parks, and City facilities. Routine tree trimming, maintenance, and emergency response services are necessary to ensure public safety, preserve the urban forest, and enhance the City’s appearance.

Since 1997, West Coast Arborists, Inc. (WCA) has been providing tree maintenance services for the City of West Covina. The Maintenance Services Agreement had a term through June 30, 2025. Currently, the agreement with WCA is being extended on a month-to-month basis while the City conducted the formal Request for Proposals process.

This staff report was originally presented at the City Council meeting held on November 4, 2025, and was continued to the November 18, 2025, City Council meeting at the direction of the City Council.

DISCUSSION:

In compliance with the City's procurement requirements, staff issued the Request for Proposals (RFP No. 2026-01) on July 10, 2025, seeking qualified contractors to provide comprehensive tree trimming and maintenance services. The RFP included options for various service levels, including:

- Regular tree trimming and pruning - 3-, 5- (current) and 7-year cycles
- Grid LMD/Slope Tree Aesthetic Trimming (Aerial and Climbing) – 5- and 7-year cycles
- Grid Palm Tree Pruning – 2-year cycle (current)
- Tree removals and stump grinding
- Emergency and storm response
- Tree planting and establishment care
- Inventory management and data reporting
- Arborist services
- Tree Health Care Services

The RFP was advertised and sent out to subscribers through the City's third-party website, Planet Bids.

A mandatory pre-proposal meeting was held on July 24, 2025, and was attended by thirteen (13) tree maintenance contractors.

The City received seven (7) proposals by the submission deadline, August 14, 2025. A three (3) person review panel evaluated the proposals based on qualifications, experience, proposed work plan, understanding of the City's needs, and cost competitiveness using the following criteria:

Criteria	Maximum Points
Completeness of Proposal	20
Relevant Experience and Qualifications of Proposed Project Team	30
Capacity to Perform	30
Proposed Cost	20
Total	**100**

The seven (7) bidders ranked as follows:

Contractor Name:	Ranking:	Average Score:
Great Scott Tree Services, Inc.	1	82
Mariposa Tree Management Inc.	2	81
West Coast Arborists, Inc.	3	80
North Star Land Care	4	76
United Pacific Services, Inc.	5	71
Greenfield Landscaping and Maintenance Inc.	6	68
Golden West Arbor Services	7	65

Upon reviewing the scores, the top five (5) bidders were invited to interview and present their tree inventory / maintenance software applications and were provided with specific questions to be

addressed during their presentation.

After thorough evaluation, West Coast Arborists, Inc. was determined to be the most qualified firm to provide the required services. The contractor demonstrated:

- Proven municipal experience with similar-sized tree inventories
- Certified arborists on staff
- Modern equipment and safety record compliance
- Pricing structure with scalable service options.

West Coast Arborists, Inc. has demonstrated the ability to adapt to the City's operational needs, including providing prompt emergency response during and after regular business hours, while maintaining flexibility to adjust trimming cycles in coordination with other service requests. The most recent example of their ability to respond was the windstorm in January 2025, where they responded with Public Works staff to clear large branches, downed trees and assist with clearing right of ways. WCA worked the night of the windstorm and days afterward to assist with removal of tree debris throughout the City, limiting the impact on residents and businesses.

Staff exercised the City's right to negotiate with WCA pursuant to Section 10.6 (DISCLAIMERS AND RESERVATION OF RIGHTS) of the RFP. Staff negotiated with WCA for an agreement term of five-and one-half (5.5) years that maintains current pricing for the first two and one-half (2.5) years with a maximum allowable CPI increase of 4% for years 3, 4 and 5. The agreement is structured such that there is no minimum guarantee of work for WCA. The agreement provides flexibility to the City to address the current fiscal budget and tree trimming and tree maintenance services can be scaled appropriately based on performance and available funding. Attachment No. 7 contains the current fee schedule with pricing good through 2028.

WCA is a 53-year-old firm that specializes in providing tree maintenance services for public agencies. Since beginning work in the community, WCA has routinely demonstrated the requisite job knowledge, experience, and qualifications to perform tree maintenance services. Their services include:

Geographic Information System (GIS) Mapping and Database System
This GIS system helps the City to actively track tree maintenance schedules, identify fiscal year tree species, and respond to inquiries from the community. The GIS system has also proved beneficial in documenting service request histories for claim-related issues.

Certified Arborist Services
The City regularly consults with WCA's designated arborist to evaluate tree species in the community. These services help staff to identify diseases and health issues and take appropriate action to improve tree health. When necessary, detailed "Arborist Reports" are prepared for an additional fee.

Proactive Customer Service Approach
WCA is quick to respond to emergency situations, tree maintenance requests, and assist with grant proposals for our community. The firm is also a dedicated partner, participating in community events such as Earth Day and Arbor Day.

Contract Term
Section 2-330(a) of the West Covina Municipal Code states: "Unless otherwise approved by the city council, the maximum duration for any agreement for goods and/or services shall not exceed five (5) years. Prior to approving any agreement with a duration that exceeds five (5) years, the city shall

document the rationale for entering into the agreement and why such agreement is in the best interest of the city."

As outlined above, pursuant to staff's negotiations with WCA, WCA has agreed to a 5.5-year term and to maintain their current pricing from January 1, 2026 through June 30, 2028. Starting July 1, 2028, WCA will increase their rates by the percent increase by the Consumer Price Index. The agreement allows a maximum annual increase of 4%. The pricing negotiated with WCA provides a significant savings to the City versus the proposed rates from the other bidders.

Therefore, based on the pricing offered by WCA as well as their demonstrated ability to perform tree maintenance services, staff believes it is in the best interest of the City to approve an agreement with a term of 5.5 years.

LEGAL REVIEW:
The City Attorney's Office has reviewed the draft agreement and approved it as to form and will approve the final form of the agreement prior to execution.

OPTIONS:
The City Council has the following options:
1. Adopt staff's recommendation; or
2. Provide alternative direction.

ENVIRONMENTAL REVIEW:
The proposed action is exempt from the California Environmental Quality Act (CEQA) under Section 15301 (Existing Facilities) of the CEQA Guidelines, as it involves routine maintenance of existing public infrastructure.

Prepared by:
Renee M. G. Chavez, Management Analyst I
Additional Approval:
Roxanne E. Lerma, Assistant City Manager

Fiscal Impact

FISCAL IMPACT:

The annual cost of services for Fiscal Year 2025-2026 is $504,400 not to exceed $630,500 based on the negotiated contract pricing with an additional 25% for selected service options and City priorities to be approved by the City Manager.

There is no fiscal impact as funding for services is available in the approved FY2025-2026 Public Works Maintenance Budget.

Fund	Account No.	Amount
General Fund	110.503.61.52.63.00.61.61300	$30,000
Gas Tax	124.503.61.52.65.00.61.61300	$30,000
Maintenance District No. 1	181.503.61.52.64.00.61.61300	$12,500
Maintenance District No. 2	182.503.61.52.64.00.61.61300	$16,000
Maintenance District No. 3	183.503.61.52.64.00.61.61300	$4,000
Maintenance District No. 4	184.503.61.52.64.00.61.61300	$51,600

Maintenance District No. 6	186.503.61.52.64.00.61.61300	$11,600
Maintenance District No. 7	187.503.61.52.64.00.61.61300	$11,600
Citywide Maintenance District	188.503.61.52.62.00.61.61300	$325,500
Sewer Tax	189.503.61.52.66.00.61.61200	$11,600
	Total	$504,400

Future years' costs will be budgeted accordingly, and will be contingent upon available funding and satisfactory performance. Based upon available funds, staff will provide City Council options for tree maintenance in future fiscal years.

Attachments

Attachment No. 1 - RFP 2026-01 Tree Trimming and Tree Maintenance Services
Attachment No. 2 - City of West Covina Grid Trim Map
Attachment No. 3 - City of West Covina LMD Map
Attachment No. 4 - RFP Addendum No. 1
Attachment No. 5 - RFP Addendum No 2
Attachment No. 6 - RFP Proposed Fee Schedule Comparison
Attachment No. 7 - WCA 2026 and Current Rate Schedules
Attachment No. 8 - West Coast Arborists, Inc. Proposal
Attachment No. 9 - Great Scott Tree Services, Inc. Proposal
Attachment No 10 United Pacific
Attachment No. 11 - West Covina MSA - West Coast Arborists - January 1 2026

CITY COUNCIL GOALS & OBJECTIVES:

Protect Public Safety
Achieve Fiscal Sustainability and Financial Stability
A Well-Planned Community
Enhance City Image and Effectiveness

MAINTENANCE SERVICES AGREEMENT BETWEEN CITY OF WEST COVINA AND WEST COAST ARBORISTS, INC. FOR TREE TRIMMING AND TREE MAINTENANCE SERVICES

THIS MAINTENANCE SERVICES AGREEMENT is made and entered into as of January 1, 2026 ("Effective Date"), by and between the CITY OF WEST COVINA, a municipal corporation ("City"), and WEST COAST ARBORISTS, INC., a California corporation ("Contractor").

RECITALS

A. City proposes to utilize the services of Contractor as an independent contractor to City to provide tree trimming and tree maintenance services, as more fully described herein; and

B. Contractor represents that it has the experience and expertise to properly perform such services and holds all necessary licenses to practice and perform the services; and

C. City and Contractor desire to contract for the specific services described in Exhibit "A" and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. No official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement; and

E. Contractor responded to City's Request for Proposals No. 2026-01 dated July 10, 2025, incorporated via this reference as if fully set forth herein, and Contractor's response to the Request for Proposals was a material inducement to the City ultimately entering into this Agreement; and

E. City's City Council authorized the Acting City Manager to execute this Agreement at its November 4, 2025 meeting.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONTRACTOR

1.1. Scope of Services. Contractor shall provide the professional services described in the Scope of Services, attached hereto as Exhibit "A," and Contractor's Proposal, attached hereto as Exhibit "B," both incorporated herein.

1.2. Prevailing Wage Requirements.

(a) Prevailing Wage Laws. Contractor is aware of the requirements of Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code

of Regulations ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. This project is a "public works" project and requires compliance with the Prevailing Wage Laws. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

(b) Payment of Prevailing Wages. Contractor shall pay the prevailing wage rates for all work performed under this Agreement. When any craft or classification is omitted from the general prevailing wage determinations, Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is incorporated into this Agreement as if fully set forth herein. Contractor shall post a copy of such wage rates at all times at the project site(s).

(c) Legal Working Day. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor and any subcontractor(s) of Contractor shall comply with the provisions of the Labor Code regarding eight (8)-hour workday and 40-hour work week requirements, and overtime, Saturday, Sunday, and holiday work. Work performed by Contractor's or any subcontractor's employees in excess of eight (8) hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight (8) hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Contractor shall forfeit as a penalty to City Twenty-Five Dollars ($25.00), or any greater penalty set forth in the Labor Code, for each worker employed in the execution of the work by Contractor or by any subcontractor(s) of Contractor, for each calendar day during which such worker is required or permitted to the work more than eight (8) hours in one calendar day or more than 40 hours in any one calendar week in violation of the Labor Code.

(d) Apprentices. Contractor shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects. Contractor shall be responsible for ensuring compliance by its subcontractors with Labor Code Section 1777.5.

(e) Payroll Records. Pursuant to Labor Code Section 1776, Contractor and any subcontractor(s) shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Contractor or any subcontractor in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of

Sections 1771, 1881, and 1815 of the Labor Code for any work performed by his or her employees on this project. The payroll records shall be certified and shall be available for inspection at all reasonable hours in accordance with the requirements of Labor Code Section 1776.

(f) Registration with DIR. Contractor and any subcontractor(s) of Contractor shall comply with the provisions of Labor Code Section 1771 and Labor Code Section 1725.5 requiring registration with the DIR.

1.3. Performance Standards; Liquidated Damages.

(a) Performance Standards. Contractor's performance of the work to be performed pursuant to this Agreement will be continuously evaluated by the Public Works Department. The methods and standards by which Contractor's performance will be evaluated include, but are not limited to, reviewing, sampling, conducting inspections, surveying, and assessing complaints.

Failure to perform work in accordance with the specifications of this Agreement is considered unacceptable. The Public Works Director, or his/her designee, may provide notice to Contractor of any deficiency, any incident of failure to comply with the specifications set forth in this Agreement or any other unsatisfactory performance.

Contractor shall immediately correct any deficiency, incident of failure to comply with the specifications, or unsatisfactory performance and shall explain to the Public Works Director, or his/her designee, in writing within seven (7) working days from the date of receipt of the notice of the deficiency, incident, or other unsatisfactory performance, how and when the performance will be returned to acceptable levels and Contractor's plans to ensure the unsatisfactory performance will be prevented in the future. After considering the deficiency, incident, or unsatisfactory performance, the Public Works Director, or his/her designee, may excuse the deficiency, incident, or unsatisfactory performance or elect any remedy provided by this Agreement.

(b) Liquidated Damages.

(i) If Contractor fails to meet specified performance requirements, the City may, in lieu of other remedies provided by law or this Agreement, assess liquidated damages in the amounts set forth herein and deduct them from the next monthly payment to Contractor. However, neither the provision of a sum of liquidated damages for nonperformance or inadequate performance nor the City's acceptance of liquidated damages shall be construed to waive the City's right to reimbursement for damage to its property or indemnity against third party claims.

(ii) The amounts of liquidated damages set forth herein have been set in recognition of the following circumstances existing at the time of

formation of this Agreement:

(1) All the time limits and acts required to be performed by Contractor are of the essence of this Agreement;

(2) Contractor is experienced in the performance of the work required by this Agreement;

(3) The Agreement contains a reasonable statement of the work to be performed in order that the expectations of the parties are realized. The expectation of City is that the work will be performed with due care in a workmanlike, competent, timely, and cost-efficient manner while the expectation of Contractor is a realization of a profit through the ability to perform the work in accordance with the terms and conditions of this Agreement at the prices set forth in the fee schedule;

(4) The parties are not under any compulsion to contract;

(5) Contractor's acceptance of the assessment of liquidated damages against it for unsatisfactory and late performance is by agreement and willingness to be bound as part of the consideration being offered in connection with award of this Agreement to Contractor; and

(6) The liquidated damages specified herein represent a fair approximation of the damages the City would incur as a result of Contractor's failure to meet the performance standard as to each item for which an amount of liquidated damages is specified.

(iii) Liquidated damages will be assessed as follows:

(1) Contractor shall pay City or City may withhold and deduct from monies due Contractor liquidated damages in the amount of Two Hundred Fifty Dollars ($250.00) for each calendar day that Contractor fails to complete work in accordance with the agreed upon work schedule. City will notify Contractor in writing of a failure to provide services in accordance with the work schedule.

(2) If Contractor fails to meet any specification identified in Exhibit A, City will notify Contractor in writing of such failure. Contractor shall cure the failure within seventy-two (72) hours of receipt of such notice. If such failure is not corrected within such seventy-two (72) hour period, Contractor shall pay City or City may withhold and deduct from monies due Contractor liquidated damages in the amount of Two Hundred Fifty Dollars ($250.00) per failure identified by City, per occurrence. City will assess liquidated damages in the amount of Two Hundred Fifty Dollars

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($250.00) per failure identified for each calendar day the failure continues until the performance failure is corrected to the City's satisfaction.

(3) In addition to the amounts set forth above, the City may impose remedies in accordance with the Performance Requirements Summary, attached hereto as Exhibit "D" and incorporated herein, if the performance criteria detailed therein is not met to acceptable standards as determined by the Public Works Director or his/her designee.

1.4. Performance to Satisfaction of City. Contractor agrees to perform all the work to the complete satisfaction of the City. Evaluations of the work will be conducted by the City Manager or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Contractor to review the quality of the work and resolve the matters of concern;

(b) Require Contractor to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.5. Compliance with Applicable Law. Contractor shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Contractor shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Contractor's performance under this Agreement.

1.6. Non-Discrimination. In performing this Agreement, Contractor shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical or mental disability, medical condition, genetic information, pregnancy, marital status, sex, gender, gender identity, gender expression, sexual orientation, or military or veteran status, except as permitted pursuant to Section 12940 of the Government Code.

1.7. Non-Exclusive Agreement. Contractor acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.8. Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors,

pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in California Government Code Section 7924.510, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the court.

2.0. COMPENSATION AND BILLING

2.1. Compensation. City agrees to pay Contractor in accordance with the fee schedule set forth in Exhibit "C," attached hereto and incorporated herein ("Fee Schedule"). Contractor's total compensation shall not exceed Three Million Six Hundred Twenty-Three Thousand One Hundred Forty-Six Dollars ($3,623,146.00), as follows:

(a) For the period commencing January 1, 2026 and ending June 30, 2026, Contractor's total compensation shall not exceed Three Hundred Fifteen Thousand, Two Hundred Fifty Dollars ($315,250.00).

(b) For the period commencing July 1, 2026 and ending June 30, 2027, Contractor's total compensation shall not exceed Six Hundred Thirty Thousand, Five Hundred Dollars ($630,500.00).

(c) For the period commencing July 1, 2027 and ending June 30, 2028, Contractor's total compensation shall not exceed Six Hundred Thirty Thousand, Five Hundred Dollars ($630,500.00).

(d) For the period commencing July 1, 2028 and ending June 30, 2029, Contractor's total compensation shall not exceed Six Hundred Fifty-Five Thousand, Seven Hundred Twenty Dollars ($655,720.00).

(e) For the period commencing July 1, 2029 and ending June 30, 2030, Contractor's total compensation shall not exceed Six Hundred Eighty-One Thousand, Nine Hundred Forty-Eight Dollars and Eighty Cents ($681,948.80).

(f) For the period commencing July 1, 2030 and ending June 30, 2031, Contractor's total compensation shall not exceed Seven Hundred Nine Thousand, Two Hundred Twenty-Six Dollars and Seventy-Five Cents ($709,226.75).

2.2. Amendments to the Scope of Services. The City reserves the right to increase or decrease the quantity of any item(s) or portion(s) of the work described in the Scope of Services or to omit portions of the work so described as may be deemed necessary or expedient by the City. Contractor may also request alterations, modifications or deviations from the work described in the Scope of Services by submitting a written request to the City detailing the requested alteration, modification, or deviation and the basis therefor and the proposed increase or decrease to Contractor's compensation that would result from such alteration, modification or deviation. City will pay Contractor for approved additional services in accordance with the Fee SChedule. Contractor acknowledges and agrees that additional services must be approved in writing by the City Manager. Any requested alteration, modification, or deviation requires prior written approval

of the City. Any changes to the Scope of Services will be memorialized in an amendment to this Agreement executed by the City Manager and Contractor. It is specifically understood that oral requests and/or approvals of such changes to the Scope of Services shall be barred and are unenforceable.

2.3. Rate Increases. Commencing on July 1, 2028, Contractor may increase Contractor's hourly rates on an annual basis in an amount equal to the 12-month percentage change in the Consumer Price Index for all Urban Consumers (CPI-U) for the Los Angeles-Long Beach-Anaheim area as reported by the Bureau of Labor Statistics, provided that no annual increase to the hourly rates shall exceed four percent (4.0%). The change in CPI-U will be calculated based on the 12-month percentage change in CPI-U from March to March. If Contractor desires to increase the hourly rates as set forth herein, Contractor shall provide written notice to the City on or before June 1, which notice shall include reference to the CPI index, the percentage change in the CPI-U, and the revised hourly rates based on such CPI increase. If written notice is submitted as required herein, the annual increase will go into effect on July 1. No increase to the hourly rates will be retroactive.

2.4. Method of Billing. Contractor may submit invoices to the City for approval on a progress basis, but no more often than once a month. Said invoice shall be based on the total of all Contractor's services which have been completed to City's sole satisfaction. City shall pay Contractor's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed and the date of performance. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.5. Records and Audits. Records of Contractor's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for inspection and/or audit at mutually convenient times from the Effective Date until three (3) years after the termination or expiration of this Agreement.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. Contractor shall commence work on January 1, 2026. Contractor shall perform all services in strict compliance with the maintenance schedule agreed to by City and Contractor, which may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of Contractor is encountered, a time extension may be mutually agreed upon in writing by the City and Contractor. Contractor shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue through June 30, 2031, unless previously terminated as provided herein or as otherwise agreed

to in writing by the parties.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Contractor. In the event of such termination, Contractor shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If Contractor defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that Contractor fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled to at law, in equity, or under this Agreement.

The City also shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled to at law, in equity, or under this Agreement, immediately upon service of written notice of termination on Contractor, if the latter should:

a. Be adjudged bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Contractor for reasonable costs incurred and professional services satisfactorily performed up to and including the effective date of the City's written notice of termination, within forty-five (45) days after the effective date of the notice of termination or the final invoice of Contractor, whichever occurs last. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Contractor in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of the effective date of the notice of

termination, at no cost to City.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Contractor shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company authorized to do business in California, with a current A.M. Best's rating of no less than A:VII, and approved by City:

(a) Commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than Five Million Dollars ($5,000,000.00) per occurrence, Ten Million Dollars ($10,000,000.00) general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of Contractor arising out of or in connection with work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than Two Million Dollars ($2,000,000.00) combined single limit for each accident.

(c) Workers' compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than One Million Dollars ($1,000,000.00) per accident for bodily injury or disease. Contractor agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Contractor for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By execution of this Agreement, Contractor certifies as follows:

> I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

Contractor shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the City before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of Contractor to comply with this section.

(d) Professional liability (errors & omissions) insurance that covers the services to be performed in connection with this Agreement, in the minimum amount of One Million Dollars ($1,000,000.00) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the Effective Date of this Agreement. Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(e) If required to meet the limits specified herein, umbrella or excess liability insurance with limits that will provide bodily injury, personal injury, and property damage liability coverage, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

(i) A drop-down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason, other than bankruptcy or insolvency of said primary insurer;

(ii) "Pay on behalf of" wording as opposed to "reimbursement";

(iii) Concurrency of effective dates with primary policies.

If Contractor obtains and maintains an excess liability policy, such policy shall be excess over commercial general liability, automobile liability, and employer's liability policies. Such policy or policies shall include wording that the excess liability policy follows the terms and conditions of the underlying policies.

If Contractor maintains higher limits or has broader coverage than the minimums shown above, the City requires and shall be entitled to all coverage, and to the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

5.2. Endorsements. The insurance policies are to contain, or be endorsed to contain, the following provisions:

(a) Additional Insureds: The City of West Covina and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of Contractor pursuant to its agreement with the City; products and completed operations of Contractor; premises owned, occupied or used by Contractor; automobiles owned, leased, hired, or borrowed by Contractor.

(b) Notice of Cancelation: Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

(c) Primary Coverage: Contractor's insurance coverage shall be primary insurance as respects the City of West Covina, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of

West Covina shall be excess and not contributing with the insurance provided by this policy.

(d) Waiver of Subrogation: Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

(e) Coverage Not Affected: Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of West Covina, its officers, officials, agents, employees, and volunteers.

(f) Coverage Applies Separately: Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. The City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

5.4. Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way the indemnification provision contained in this Agreement.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification.

6.2. Representatives. The City Manager or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Contractor shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of

Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Contractor in the performance of this Agreement.

Contractor shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement. Contractor or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, Email or by U.S. mail. If by U.S. mail, it shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by Email; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONTRACTOR:	IF TO CITY:
Merchants Landscape Services, Inc.	City of West Covina
1510 S. Lyon St.	1444 West Garvey Ave. South
Santa Ana, CA 92705	West Covina, CA 91790
Tel: (714) 972-8200	Tel: (626) 939-8458
Email: patrick@merchantslandscape.com	Email: rlerma@westcovina.org
Attn: Patrick Healy	Attn: Public Works Director

6.5. Attorneys' Fees. If litigation is brought by any party in connection with this Agreement against another party, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California.

6.7. Assignment. Contractor shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Contractor's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Contractor of Contractor's obligation to perform all other obligations to be performed by Contractor hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Contractor agrees to defend, with counsel of City's choosing, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Contractor's sole expense, from and against any and all

claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of Contractor, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by Contractor, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of Contractor, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by Contractor, its employees, and/or authorized subcontractors under this Agreement, whether or not Contractor, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Contractor's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Contractor is and shall be acting at all times as an independent contractor and not as an employee of City. Contractor shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Contractor shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Contractor shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Contractor further agrees to indemnify and hold City harmless from any failure of Contractor to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to City from Contractor as a result of Contractor's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to

any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Contractor or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Contractor agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Contractor. City shall indemnify and hold harmless Contractor from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Contractor. Contractor shall deliver to City any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other related items as requested by City or its authorized representative, at no additional cost to the City. Contractor or Contractor's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.12. Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

6.13. Conflict of Interest. Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this Agreement, including, but not limited to, the Political Reform Act of 1974 (Government Code Section 81000, *et seq*.) and Government Code Sections 1090-1092. Contractor covenants that none of Contractor's officers or principals have any interest in, or shall acquire any interest, directly or indirectly, which will conflict in any manner or degree with the performance of the services hereunder, including in any manner in violation of the Political Reform Act. Contractor further covenants that in the performance of this Agreement, no person having such interest shall be used by Contractor as an officer, employee, agent, or subcontractor. Contractor further covenants that Contractor has not contracted with nor is performing any services, directly or indirectly, with any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City and further covenants and agrees that Contractor and/or its subcontractors shall provide no service or enter into any agreement or agreements with a/any developer(s) and/or property owner(s) and/or firm(s) and/or partnership(s) owning property in the City prior to the completion of the work under this Agreement.

6.14. Prohibited Employment. Contractor will not employ any regular employee of City while this Agreement is in effect.

6.15. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.16. Costs. Each party shall bear its own costs and fees incurred in the preparation

and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.17. No Third-Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.18. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.19. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement and have had an adequate opportunity to review each and every provision of the Agreement and submit the same to counsel or other consultants for review and comment. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.20. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.21. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.22. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.23. Counterparts and Electronic Signatures. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement. Counterpart written signatures may be transmitted by facsimile, email or other electronic means and have the same legal effect as if they were original signatures.

6.24. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

6.25. Taxpayer Identification Number. Contractor shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W9, as issued by the Internal Revenue Service.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF WEST COVINA,
A municipal corporation

_____ Date: _____
Milan Mrakich
Acting City Manager

CONTRACTOR

_____ Date: _____
Signature

_____
Name and Title

_____ Date: _____
Signature

_____
Name and Title

ATTEST:

_____
Lisa Sherrick
Assistant City Clerk

APPROVED AS TO FORM:

_____
Thomas P. Duarte
City Attorney

DRAFT

APPROVED AS TO INSURANCE:

_____

Karen Ogawa
Finance Director

EXHIBIT A

SCOPE OF SERVICES

[TO BE INSERTED FOLLOWING CITY COUNCIL APPROVAL.]

EXHIBIT B

CONTRACTOR'S PROPOSAL

[TO BE INSERTED FOLLOWING CITY COUNCIL APPROVAL.]

EXHIBIT C

FEE SCHEDULE

[TO BE INSERTED FOLLOWING CITY COUNCIL APPROVAL.]

EXHIBIT D

PERFORMANCE REQUIREMENTS SUMMARY

[TO BE INSERTED FOLLOWING CITY COUNCIL APPROVAL.]

CONSIDER AN AGREEMENT FOR PUBLIC WORKS SERVICES WITH WEST COAST ARBORISTS, INC. FOR CITYWIDE TREE TRIMMING AND TREE MAINTENANCE SERVICES FOR A FIVE-YEAR TERM IN THE AMOUNT NOT TO EXCEED $760,000 ANNUALLY

PUBLIC WORKS

CITY COUNCIL

AUGUST 25, 2026

MATTHEW BOESPFLUG, PARKS AND LANDSCAPE CONTRACTS SUPERVISOR

BACKGROUND

❖WEST COAST ARBORISTS – CITY TREE MAINTENANCE AND MANAGEMENT

- SERVING GLENDORA SINCE 1999
- OVER 12,000 CITY TREES
- THE CITY OF GLENDORA'S TREE MAINTENANCE SERVICES IS OVERSEEN BY THE PUBLIC WORKS DEPARTMENT
- CURRENT TREE MAINTENANCE AGREEMENT EXPIRED ON JUNE 30, 2026



NEW AGREEMENT

ON NOVEMBER 18, 2025 WCA ENTERED INTO A CONTRACT WITH THE CITY OF WEST COVINA

- Includes cooperative purchasing language
  - GMC 2.40.100(c)(8)
- WCA indicated their willingness to extend this pricing to Glendora
- 5-year period with fixed costs until June 30, 2028
- Starting July 1, 2028 the annual cost may increase up to 4% based on the CPI
- Annual cost not to exceed 760,000

COMPARATIVE COSTS

Staff compared WCA's West Covina contract with the Azusa and Pomona agreements using Glendora's actual tree-maintenance activity from the past 3 years.

Task List	Projected cost to Glendora		
	West Covina (WCA)	Azusa (Northstar)	Pomona (Mariposa)
Pruning	$340,670	$371,980	$457,930
Tree Removal	$183,810	$137,040	$250,305
Tree Planting	$51,180	$64,730	$75,330
Service Request	$106,160	$117,080	$174,007
Projected Annual Cost	**$681,820**	$690,930	$957,680

Awarding the Agreement to WCA based on West Covina's contract avoids the time and cost of the RFP process, maintains service continuity, and ensures access to WCA's resources for storm-related and other emergencies.

WEST COAST ARBORISTS

- Over 26 years working in Glendora
- Specialize in municipal arboriculture
- Sufficient equipment for specialized maintenance of Ficus trees
- GSI mapping for tree inventory

RECOMMENDATIONS

THAT THE CITY COUNCIL:

1. Award an Agreement with West Coast Arborists, Inc. for Citywide Tree Trimming and Tree Maintenance Services for a five-year term in the amount not to exceed $760,000 annually during the term of the agreement;
2. Authorized a ten percent (10%) contingency in an amount not to exceed $76,000 annually during the term of the Agreement; and
3. Authorize the City Manager or his designee to execute the Agreement including minimal and/or non-substantive changes.

STAFF REPORT

TO:	**Mayor and Council Members**	**DATE:**	**August 25, 2026**
FROM:	**Public Works**	**DISTRICT(S):**	**Citywide**
SUBJECT:	**Consideration of an Agreement for Public Works Services to J. De Sigio Construction, Inc. for the Live Oak Water and Street Improvement Project for a total amount not to exceed $715,623**		

RECOMMENDATION

That the City Council:

1. Adopt a City Council Resolution entitled, "A Resolution of the CITY COUNCIL OF THE CITY OF GLENDORA, FINDING AND DETERMINING THAT AN EMERGENCY EXISTS WITH RESPECT TO THE NORTH LIVE OAK AVENUE WATER AND STREET IMPROVEMENT PROJECT, AUTHORIZING AND APPROVING THE PROJECT WITHOUT NOTICE FOR BIDS PURSUANT TO CALIFORNIA PUBLIC CONTRACT CODE SECTIONS 1102, 20168 AND 22050";
2. Determine that the Live Oak Water and Street Improvement Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15269(b), Emergency Projects, and direct staff to file a Notice of Exemption;
3. Approve and ratify the Agreement with J. De Sigio Construction, Inc. for the Live Oak Water and Street Improvement Project in the amount of $622,623;
4. Authorize a contingency amount not to exceed $93,000 for necessary change orders, resulting in a total authorized contract amount not to exceed $715,623; and
5. Authorize the City Manager or designee to execute the Agreement, approve necessary change orders within the approved contingency amount, subject to approval as to form by the City Attorney, and make minor, non-substantive revisions as necessary.

STRATEGIC FOCUS AREAS

Goal 4 - Sustainable Infrastructure

EXECUTIVE SUMMARY

The City of Glendora remains committed to providing safe, reliable, and efficient water service to the community. Maintaining the City's water distribution system requires ongoing investment in aging infrastructure and timely response when infrastructure failures threaten public safety, property, and the continued delivery of essential services.

The water main located within the 300 and 400 blocks of North Live Oak Avenue experienced substantial deterioration, resulting in recurring leaks and failures. Due to the deteriorating condition of the existing pipeline and the increased likelihood of additional failures, City staff determined that immediate action was necessary to prevent further impacts to property, public health and safety, and the continued provision of water service.

The project is located adjacent to an elementary school, creating a limited opportunity to complete the work during the summer recess while minimizing impacts on students, parents, school staff, and neighborhood traffic. Given the deteriorated condition of the water main and the need to complete construction before the school year resumed, the City utilized its existing on-call contractor to perform the necessary improvements, allowing work to begin immediately without the delay associated with procuring a new construction contract.

The Live Oak Water and Street Improvement Project includes replacement of the deteriorated water main, reestablishment of water services, installation of fire hydrants, roadway restoration, and associated improvements. Construction is currently underway and is anticipated to be substantially complete by the time this item is presented to the City Council.

Staff recommends that the City Council determine the project is exempt from CEQA, declare that an emergency condition existed, approve and ratify the Agreement with J. De Sigio Construction, Inc., and authorize the City Manager or designee to execute the Agreement and approve necessary change orders within the approved contingency amount.

LEGISLATIVE HISTORY / PREVIOUS ACTIONS

The City of Glendora Water Division continually evaluates, maintains, and improves the City's water distribution system to provide reliable service and reduce the risk of infrastructure failures. When critical infrastructure deteriorates to a point where continued operation presents a risk to public safety, property, or essential public services, the City may utilize emergency procurement procedures pursuant to applicable State law and the Glendora Municipal Code.

California Public Contract Code Section 1102 defines an “emergency” as:

“A sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.”

The water main located within the 300 and 400 blocks of North Live Oak Avenue experienced significant deterioration, resulting in recurring leaks and failures. Continued deterioration of the pipeline presented an increased risk of additional failures, property damage, service interruptions, and impacts to the continued delivery of essential water service.

Pursuant to Glendora Municipal Code Section 2.40.050 and applicable provisions of California State law, the Interim Public Works Director determined that an emergency condition existed and authorized the use of emergency procurement procedures to allow the necessary repairs to proceed without delay.

The City utilized its existing on-call contractor, J. De Sigio Construction, Inc., to complete the necessary improvements. The existing on-call agreement provided the City with an established procurement method and qualified contractor capable of responding immediately to urgent water infrastructure needs without the delay associated with initiating a new procurement process.

The requested City Council action will formally ratify the procurement action and approve the Agreement for the Live Oak Water and Street Improvement Project.

DISCUSSION

The City’s water distribution system is critical infrastructure that provides reliable water service to residential neighborhoods, businesses, schools, and public facilities throughout the community. Maintaining this system requires proactive replacement of aging infrastructure and timely response when failures occur.

The water main located along North Live Oak Avenue between the 300 and 400 blocks experienced substantial deterioration resulting in recurring leaks and failures. The continued operation of the deteriorated pipeline increased the likelihood of additional failures that could result in property damage, water service disruptions, and increased impacts to the surrounding community.

Recognizing the urgent nature of the deteriorating water main, the City utilized emergency procurement procedures to allow the necessary improvements to proceed without the delay associated with a traditional competitive procurement process. The City's existing on-call contractor was previously selected through a competitive procurement process and established to provide timely response for urgent water infrastructure needs. Utilizing this existing agreement allowed work to begin immediately while maintaining compliance with applicable procurement requirements.

The project location adjacent to an elementary school created a limited construction window before the start of the school year. Completing the work during the summer recess minimized impacts to students, parents, school staff, and neighborhood traffic while allowing the City to address the deteriorated infrastructure before regular school operations resumed.

The project limits extend along North Live Oak Avenue from the 300 block through the 400 block within the City of Glendora.

The Live Oak Water and Street Improvement work includes:

- Install of approximately 850 linear feet of 8-inch ductile iron water main
- Reestablishment of water service connections, including one 4-inch service connection and two 1-inch service connections
- Installation of three new fire hydrants
- Installation of ten in-line main valves
- Upgrades to the Cullen Elementary School meter vault and service to meet current standards
- Excavation and removal of materials
- Removal of existing asphalt concrete pavement
- Restoration of the affected roadway

During construction, the Contractor is required to comply with all City specifications and maintain safe pedestrian and vehicular access through the work area. Traffic control measures are being implemented in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition, to minimize impacts on the traveling public.

All work remains subject to City inspection and acceptance to ensure compliance with project specifications, applicable standards, and City requirements.

Upon completion, the project will improve the reliability of the City's water distribution system, reduce the likelihood of future failures, minimize future service disruptions, and restore the roadway within the project limits.

FISCAL IMPACT
The total Agreement amount with J. De Sigio Construction, Inc. for the Live Oak Water and Street Improvement Project is $622,623. A contingency amount of $93,000 is requested for necessary change orders, resulting in a total authorized project amount not to exceed $715,623.

Sufficient appropriations are available in the FY2026-27 Adopted Mid-Cycle Budget in the Water Capital Projects Fund (502) project number 5526107.

Project	Number	Council Date	Vendor	Amount
Live Oak Water and Street Project, FY 2027,Fund 502	5526107	June 15, 2026	Not Applicable	$2,016,800
Less Project Budget/Expenses				
Design and Engineering	5526107	June 30, 2026	MNS Engineering Inc.	$65,005
Construction (300-400 Block, 850 Linear Feet)	5526107	August 25, 2026	J. De Sigio Construction, Inc.	$622,623

Contingency (300-400 Block, 850 Linear Feet)	5526107	August 25, 2026	J. De Sigio Construction, Inc.	$93,000
Design & Construction (Remaining 1560 Linear Feet)	5526107	TBD	TBD	$1,236,712
Total Project Budget/Expenses				**$2,016,800**

Approval of the Agreement and contingency amount will utilize existing Capital Improvement Program funding designated for water infrastructure improvements and will not require additional appropriations.

ENVIRONMENTAL DETERMINATION

The Live Oak Water and Street Improvement Project has been determined to be exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15269(b), Emergency Projects. The repairs and work authorized under the Agreement are immediately necessary to ensure the protection and preservation of the public's safety and welfare. Upon City Council determination, staff will file a Notice of Exemption.

Prepared By:	Ivy Gonzalez, Management Analyst
Concurs With:	Not Applicable
Reviewed By:	Paul Zampiello, Assistant Public Works Director
Certified to Availability of Funds:	Kyle Johnson, Finance Director/City Treasurer
Approved By:	Adam Raymond, City Manager
Legal Review:	Danny Aleshire, City Attorney
CEQA Review:	Sean McPherson, Assistant Community Development Director

Attachments

A_JDC_Public_Works_Contract.pdf
B_Notice_of_CEQA_Categorical_Exemption.pdf
C_Resolution_Live_Oak_Project.pdf
D_Live_Oak_Project_Presentation.pdf

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AGREEMENT FOR PUBLIC WORKS SERVICES

By and Between

CITY OF GLENDORA

and

J. DE SIGIO CONSTRUCTION, INC.

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AGREEMENT FOR PUBLIC WORKS SERVICES BETWEEN THE CITY OF GLENDORA AND J. DE SIGIO CONSTRUCTION, INC.

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein "Agreement") is made and entered into this _____ day of _____, 2026 by and between the City of Glendora, a California municipal corporation ("City") and J. De Sigio Construction, Inc., a California corporation ("Contractor"). City and Contractor may sometimes be referred to herein, individually as a "Party" or collectively, as the "Parties."

RECITALS

A. Public Contract Code section 1102 defines "emergency" as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss impairment of life, health, property, or essential public services."

B. The water main located within the 300 and 400 blocks of North Live Oak Avenue has experienced substantial deterioration, which has caused recurring leaks and failures, resulting in damage to property. City staff determined that continued deterioration and the potential for additional failures presented an immediate risk to property, public health and safety, and the continued provision of essential water service. The City therefore determined that immediate repair and replacement of the affected water main were necessary and selected Contractor to perform certain emergency work.

C. Pursuant to Glendora Municipal Code ("GMC") Section 2.40.050 and California state law, the Glendora Interim Public Works Director determined that an emergency situation existed, justifying the emergency procurement provisions set forth in the GMC, and authorized the work set forth in the Proposal Documents (as defined below).

D. The Parties desire to ratify and formalize the selection and work performed by Contractor as defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

Contractor shall perform all of the work, furnish all labor, materials, equipment, tools, utility services, and transportation, and comply with all of the specification and requirements set forth in the Bid Documents for the Project (as each such terms are defined below), In compliance with all terms and conditions of this Agreement, and as described in the "Scope of Work" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be

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referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Bid Documents.

The Scope of Work shall include the "General Provisions" and "Special Provisions" in the bid documents for the project entitled Live Oak Water and Street Improvement (the "Project"), including any documents or exhibits referenced therein (collectively, "Proposal Documents"), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the Bid Documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by state law and DIR regulations. Pursuant to Labor Code Section 1771.1, Contractor and all subcontractors must be registered with, and pay an annual fee to, the DIR prior to and during the performance of any work under this Agreement. Contractor shall notify the City in writing immediately, and in no case more than twenty-four (24) hours, after receiving any information that Contractor's or any of its subcontractors' DIR registration status has been suspended, revoked, expired, or otherwise changed.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any

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interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the DIR determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Sections 1810 and 1811. As required under Labor Code Section 1812, Contractor and each of its subcontractors shall keep an accurate record showing the name of and actual hours worked each calendar day and each calendar week by each worker employed by them in connection with the work performed under the terms of this Agreement.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than one and one-half (1½) times the basic rate of pay.

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(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Contractor's Authorized Initials Initial JDS

Julian De Sigio, III
Chief Executive Officer

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

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(b) Pursuant to Public Contract Code Section 7104, Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions at the Project site, materially different from those indicated by information about the Project site made available to bidders prior to the deadline for submitting bids on the Project; or (iii) unknown physical conditions at the Project site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, the performance of any part of the work, the City shall issue a Change Order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under this Agreement. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the Parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a Change Order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of this Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under this Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed or corrected and any non-conforming construction or materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in this Agreement,, or the Bid Documents, or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final

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acceptance by the City for the Project, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the requirements under this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to any emergency condition or situation. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other subcontractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement or the Bid Documents, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Inspection by City.

In connection with the performance of this Agreement, the City shall have the authority to enter the worksite at any time for the purpose of identifying the existence of conditions, either actual or threatened, that may present a danger or hazard to any and all employees. The Contractor agrees that the City, in its sole authority and discretion, may order the immediate abatement of any and all conditions that may present an actual or threatened danger or hazard to any and all employees at the worksite. Contractor acknowledges the provisions of Section 6400 of the Labor Code, which requires that employers shall furnish employment and a place of employment that is safe and healthful for all employees working therein. In the event the City identifies the existence of any condition that presents an actual or threatened danger or hazard to any or all employees at the worksite, the City is hereby authorized to order the immediate abatement of that actual or threatened condition pursuant to this Section.

The City may also, at its sole authority and discretion, issue an immediate stop work order to the Contractor to ensure that no employee working at the worksite is exposed to a dangerous or hazardous condition. Any stop work order issued by the City to the Contractor in accordance with the provisions of this section shall not give rise to any claim or cause of action for delay damages by the Contractor or the Contractor’s agents or subcontractors against the City.

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1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes to the work by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to fifteen percent (15%) of the Contract Sum or $93,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer, provided that such increase does not materially affect the work in a manner or materially and detrimentally affect the interest of the City. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C" and "C-1". If the rates in the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order that is completed to the satisfaction of the City, as follows:

(i) Labor: The cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: The cost of materials and equipment shall be at cost to Contractor or the lowest current price for which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) Daily Reporting: If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes all invoices for labor, materials and equipment costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights to payment for the work performed for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope

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of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed $622,623 (Six Hundred Twenty-Two Thousand Six Hundred Twenty-Three Dollars) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all Project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

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2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Finance Director and/or the Contract Officer. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", include a copy of Contractor's certified payroll and proof that the certified payroll has been submitted to the DIR, and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall also submit a list of the prevailing wage rates for all employees and subcontractors providing services under this Agreement, as applicable, with Contractor's first invoice. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in the work performed by Contractor.

2.6 Retention.

City will deduct a five percent (5%) retention from all progress payments. In accordance with Public Contract Code Section 22300, which is hereby incorporated into this Agreement, City shall permit the substitution of securities for any moneys withheld by City to ensure performance under this Agreement. The retention held by the City shall be released within sixty (60) days after the date of completion of the work and the Project, as required by Government Code Section 7107. In the event of a dispute between City and Contractor, City may withhold from the final payment an amount not to exceed one hundred fifty percent (150%) of the disputed amount.

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ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed ("NTP") by the Contract Officer and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the Parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor's work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. If City finds that Contractor's work does not meet the requirements and standards set forth in this Agreement, Contractor shall remedy any defects in the work at Contractor's sole expense, following notice by the City. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding

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six (6) months from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor ("Principals") are hereby designated as being the principals and representatives of Contractor authorized to act on its behalf with respect to the work specified herein and make all decisions in connection therewith:

Julian De Sigio, III, Chief Executive Officer

David Scott Walker, Vice President

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be the Public Works Director, or such person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the

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Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in, or authority over, the selection, discharge, supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification obligations to the City (as set forth below), and prior to commencement of any services under this Agreement, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General Liability Insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $2,000,000 per occurrence, $4,000,000 general aggregate, for bodily

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injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. The Product and Completed Operations coverage under the policy shall extend a minimum of three (3) years after completion of the Project. Coverage shall be included on behalf of the insured for covered claims arising out of the actions of independent contractors. If the insured is using subcontractors, the policy must include work performed "by or on behalf" of the insured. The policy shall contain no language that would invalidate or remove the insurer's duty to defend or indemnify for claims or suits expressly excluded from coverage. The policy shall specifically provide for a duty to defend on the part of the insurer.

(b) Automobile Liability Insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with the services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional Liability (errors & omissions) Insurance. Contractor shall maintain professional liability insurance that covers the services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' Compensation Insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Builder's Risk Insurance. Contractor shall maintain Builder's Risk (Course of Construction) insurance utilizing an "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the Project and no coinsurance penalty provisions or provisional limit provisions. The policy must include: (1) coverage for any ensuing loss from faulty workmanship, nonconforming work, omission or deficiency in design or specifications; (2) coverage against machinery accidents and operational testing; (3) coverage for removal of debris, and insuring the buildings, structures, machinery, equipment, materials, facilities, fixtures and all other properties constituting a part of the Project; (4) ordinance or law coverage for contingent rebuilding, demolition, and increased costs of construction; (5) transit coverage (unless insured by the supplier or receiving contractor), with sub-limits sufficient to insure the full replacement value of any key equipment item; (6) ocean marine cargo coverage insuring any Project materials or supplies, if applicable; and (7) coverage with sub-limits sufficient to insure the full replacement value of any property or equipment stored either on or off the Project site or any staging area.

(f) Pollution Liability Insurance. Contractor shall maintain Environmental Impairment Liability insurance, written on a Contractor's Pollution Liability form or other form acceptable to City providing coverage for liability arising out of sudden, accidental, and gradual pollution and remediation. The policy limit shall be no less than $1,000,000 per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the

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policy as "covered operations." The policy shall provide coverage for the hauling of waste from the Project site to the final disposal location, including non-owned disposal sites.

(g) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(h) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of Insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of Coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's Rights of Enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable Insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of Subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or

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appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of Contract Provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements Not Limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any Party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of Cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional Insured Status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of Undisclosed Coverage Limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass Through Clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the Project who is brought onto or involved in the Project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this Section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the Project will be submitted to City for review.

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(n) City's Right to Revise Specifications. The City reserves the right at any time during the term of this Contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-Insured Retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely Notice of Claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional Insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, injuries or death of any person (including workers and the public), losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's or indemnitors' reckless or willful misconduct, or arising from Contractor's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities (with legal counsel approved by City) and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers,

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agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

Contractor's obligations under this Section shall apply regardless of whether or not such claims or liabilities were caused in part or contributed to by the City or any Indemnified Parties. In instances where City or its Indemnified Parties is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of the City.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement, Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement ("Performance Bond").

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement ("Payment Bond").

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Both the Performance Bond and Payment Bond required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his/her power of attorney. The bonds shall be unconditional and remain in force during the entire term of this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. In addition, the insurance carrier must be currently authorized by the Insurance Commissioner to transact business of insurance or be on the List of Approved Surplus Line Insurers issued by the State of California. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the bonds required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Payment Bonds when the following have occurred:

(a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;

(b) the work for the Project has been finally accepted by the City; and

(c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Payment Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

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ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor's business, custody of the books and records may be given to City, and access shall be provided by Contractor's successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the Project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the Project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use.

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Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the Parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District

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Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant, in the sole and absolute discretion of the Project Manager. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on such invoices only when the default is cured to the satisfaction of the City. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This Agreement is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than $375,000. Additionally, Section 9204 of the California Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein and the intent of this Section is to implement Sections 20104 *et seq*. and Section 9204 of the California Public Contract Code with respect to any such claims by Contractor. This Section shall be construed to be consistent with said statutes.

For purposes of these procedures, the term "claim(s)" means a separate demand by the Contractor, after the City has denied Contractor's timely and duly made request for payment for extra work and/or a time extension, for (A) a time extension, (B) payment of money or damages arising from work done by or on behalf of the Contractor pursuant to this Agreement and payment of which is not otherwise expressly provided for or the Contractor is not otherwise entitled to, or (C) an amount the payment of which is disputed by the City.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's

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obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other Party.

7.6 Legal Action.

In addition to any other rights or remedies, either Party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 *et seq*. and 910 et *seq*., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of $3,600 (Three Thousand Six Hundred Dollars) as liquidated damages for each working day of delay in the performance of any of the services required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the Project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

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7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be such shorter time as may be determined by the Contract Officer. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating Party need not provide the non-terminating Party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either Party to this Agreement is required to initiate or defend or made a Party to any action or proceeding in any way connected with this Agreement, the prevailing Party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a Party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become

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effective at the time the City renders final payment to the Contractor without further acknowledgment by the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to this Agreement which effects his / her financial interest or the financial interest of any corporation, partnership or association in which he/her is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens,

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Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either Party desires or is required to give to the other Party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either Party may change its address by notifying the other Party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument. Each of the Parties intend to be bound by the signatures on any telecopied, .pdf or other electronically delivered document, and are aware that the other Party will rely on the telecopied, .pdf or other electronically delivered signatures, and hereby waive any defenses to the enforcement of the terms of this Agreement based on the form of signature.

9.4 Integration; Amendment.

This Agreement including the attachments hereto (and the documents incorporated herein) is the entire, complete and exclusive expression of the understanding of the Parties. It is understood that there are no oral agreements between the Parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the Parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein, and this Agreement shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either Party, this Agreement shall forthwith be amended to make such insertion or correction/

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9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the Parties hereunder unless the invalid provision is so material that its invalidity deprives either Party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials Initial JDS

Julian De Sigio, III
Chief Executive Officer

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the Parties hereto warrant that (i) such Party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party, (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date and year first-above written.

CITY:
CITY OF GLENDORA, a municipal corporation

Adam Raymond
City Manager

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

DocuSigned by:
Danny Aleshire
0D5924B7E6ED4A5...
Danny Aleshire
City Attorney

CERTIFY AVAILABILITY OF FUNDS:

DocuSigned by:
Kyle Johnson
CACE701662584A4...
Kyle Johnson
Finance Director/City Treasurer

ATTEST:

Kathleen R. Sessman
City Clerk/Communications Director

CONTRACTOR:
J. DE SIGIO CONSTRUCTION, INC., a California corporation

Signed by:
Julian De Sigio
DA11CECB328D4C5...
Name: Julian De Sigio, III
Title: Chief Executive Officer
Email: jdesigio3@jdsigio.com
Jul 22, 2026 | 5:26 AM PDT

Signed by:
D. Scott Walker
6940D87665D64FA...
Name: David Scott Walker
Title: Vice President
Email: swalker@jdesigio.com
Jul 29, 2026 | 11:14 AM PDT

Address: 5055 Bleeker St., Baldwin Park, CA 91706

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer.

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EXHIBIT "A"

SCOPE OF WORK

I. Contractor shall perform all of the work and comply with all of the specifications and requirements in the "General Provisions" and "Special Provisions" included in the Bid Documents for the Project entitled Live Oak Water and Street Improvement, including any documents or exhibits referenced therein.

II. Brief description of the work to be performed:

The scope of work entails replacement of a water mainline, reestablishing water services, fire hydrant installation, grinding asphalt, removal of existing asphalt concrete pavement, constructing new asphalt pavement and excavating and haul away of dirt. The work site is located from 300 N. Live Oak Avenue through 400 N. Live Oak Avenue in the City of Glendora.

III. In addition to the requirements of Section 6.2, during performance of the work, Contractor will keep the City apprised of the status of performance by delivering the following status reports:

A. Such reports and updates as required by the Contract Officer.

IV. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.

V. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition; and shall observe and perform all traffic control safe protocols while working in the public right of way and upon any City facilities.

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EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

Added text is indicated in ***bold italics***, deleted text is indicated in ~~strikethrough~~.

I. ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

The following sections of Article 5 shall be deleted in their entirety:

A. Section 5.1 (e) - Builder's Risk Insurance.

B. Section 5.1 (f) - Pollution Liability Insurance.

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EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Contractor shall perform all work at the rates on the Bid Documents submitted as part of Contractor's Proposal, and listed below:

J. DE SIGIO CONSTRUCTION, INC.
General Engineering/Pipeline Contractors
5055 Bleecker Street, Baldwin Park, CA 91706
Phone: 626-480-8900 Fax: 626-480-0550
Lic. No. 737593

June 2, 2026

City of Glendora Water Division
1051 e Sierra Madre Ave.
Glendora, CA 91741
Attn: Mr. Paul Zampiello, Assistant Public Works Director

Project: Live Oak Water Main Replacement

Dear Paul:

J. De Sigio Construction, Inc. (JDC) is pleased to offer the following proposal to provide personnel, equipment and materials necessary to complete the Live Oak Water Main replacement with Temporary High Line. Our price for this work is as follows:

Item:	Description	Quantity	Unit	Unit Price	Total Price
1	8" CI-350 TJ D.I. Pipe	676.00	LF	548.00	370,448.00
2	Fire Hydrant Assembly	3.00	EA	17,235.00	51,705.00
3	4" Domestic Service - Re-use Existing Vault	1.00	EA	39,470.00	39,470.00
4	4" Above Ground RP	1.00	EA	42,600.00	42,600.00
5	4" Air/Vac Assembly	1.00	EA	10,600.00	10,600.00
6	Hi Line	1.00	LS	67,000.00	67,000.00
7	2" Blow Off Assembly	4.00	EA	10,200.00	40,800.00
				GRAND TOTAL:	622,623.00

The above proposal will be completed at a T&M Basis - Not To Exceed Amount.

All engineering, permits, soil testing, inspection fees, field staking and survey, agency fee's by others.

Construction water shall be provided and paid for by others. All excess spoil not required for backfill will be removed offsite by JDC.

All installations shall be per the specification of City of Glendora Water Division.

Our proposal is based upon completing all work during normal work hours (Monday through Friday – No Overtime).

We thank you for the opportunity to provide you with this proposal for the project. Should you have any questions, please contact us at (626) 480-8900.

Regards,
J. De Sigio Construction, Inc.

Eric Pivaroff
Operations Manager

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II. A retention of five percent (5%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.

III. Within the budgeted amounts for each item on the Bid Documents, and with the approval of the Contract Officer, funds may be shifted from one item's subbudget to another so long as the Contract Sum is not exceeded per Section 2.1.

IV. The City will compensate Contractor for the services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the services.

C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the services.

V. The rates set forth in Exhibit "C-1" attached hereto shall apply only to authorized extra work under Section 1.10.

VI. The total compensation for the services shall not exceed the Contract Sum, as provided in Section 2.1 of this Agreement.

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EXHIBIT "C-1"

[Attached]

J. DE SIGIO CONSTRUCTION, INC.
5055 Bleecker Street, Baldwin Park, CA 91706
Telephone: 626-480-8900 Fax: 626-480-0550

2026
LABOR & EQUIPMENT PRICE LIST

LABOR	REGULAR TIME	TIME & ONE HALF	DOUBLE TIME
SUPERINTENDENT	$ 156.00 HR	$ 234.00 HR	$ 312.00 HR
FOREMAN	$ 151.00 HR	$ 226.50 HR	$ 302.00 HR
OPERATOR	$ 156.00 HR	$ 234.00 HR	$ 312.00 HR
TRUCK DRIVER	$ 120.00 HR	$ 180.00 HR	$ 240.00 HR
LABORS / PIPE LAYER	$ 123.00 HR	$ 184.50 HR	$ 246.00 HR
LABORS	$ 93.00 HR	$ 139.50 HR	$ 186.00 HR
** WELDER	$ 157.00 HR	$ 235.50 HR	$ 314.00 HR

EQUIPMENT					
ARROW BOARD	$ 37.00	HR	** TRUCK / SAW CUTTING	$ 164.00	HR
BACK HOE - 410	$ 67.00	HR	** TRUCK / WELDING	$ 128.00	HR
BACK HOE - 710	$ 80.00	HR	PRESSURE WASHER (HEATED)	$ 65.00	HR
BACK HOE - 410 W/BREAKER	$ 135.00	HR	VIBRAPLATE	$ 38.00	HR
COMPACTION WHEEL	$ 46.00	HR	WATER BUFFALO	$ 31.00	HR
COMPACTOR / JUMPING JACK	$ 39.00	HR	WATER PUMP	$ 36.00	HR
COMPRESSOR	$ 37.00	HR			
HOT TAP 1" OR 2"	$ 250.00	EA	710 BACK HOE - W/BREAKER	$ 1,500.00	DAY
JACK HAMMER	$ 33.00	HR	CEMENT MIXER	$ 150.00	DAY
** ROLLER / ASPHALT	$ 72.00	HR	DELINEATORS / SIGNS (4 signes & 2	$ 51.00	DAY
ROLLER / TRENCH COMPACTOR	$ 43.00	HR	EXCAVATOR (4500 Lbs)	$ 1,000.00	DAY
SKID STEER W/BUCKET	$ 55.00	HR	LIGHT TOWER	$ 215.00	DAY
** SKID STEER W/COLD PLANER	$ 86.00	HR	TRUCK / BOOM	$ 2,000.00	DAY
SKID STEER W/SWEEPER	$ 64.00	HR	TRUCK / WATER	$ 500.00	DAY
TEST PUMP	$ 36.00	HR			
TRUCK / DUMP (BOBTAIL)	$ 62.00	HR	DUMP FEE	*(PER LOAD @ COST PLUS)	
TRUCK / DUMP (SUPER 10)	$ 75.00	HR	LOADER	*(RENTAL @ COST PLUS)	
TRUCK / FOREMAN	$ 39.00	HR	SHORING / TRENCH PLATES	*(RENTAL @ COST PLUS)	
TRUCK / TOOL	$ 48.00	HR	STREET SWEEPER	*(RENTAL @ COST PLUS)	

EMERGENCY NO.S	MOBILE
1) JULIAN DE SIGIO III	626-222-9095
2) JULIAN DE SIGIO Jr.	626-222-4876
3) SCOTT WALKER	626-945-0427

EMERGENCY CALLOUT		
MOBILIZATION (Move On)	$ 2,900.00	LS
DEMOBILIZATION (Move Off)	$ 2,900.00	LS

* For Emergency work and/or when JDC Operators are not availible
** ITEMS NOTED WITH DOUBLE STAR HAVE A 4 HOUR MINIMUM.

1.) TIME & ONE HALF LABOR RATE FOR ALL WORK AFTER 3:00 P.M. WEEKDAYS AND ALL SATURDAYS.
2.) DOUBLE TIME LABOR RATE AFTER 12 HOURS ON WEEKDAYS OR SATURDAYS, ALL SUNDAYS AND ALL MAJOR HOLIDAYS.
3.) **INVOICES (AND/OR) MATERIAL OR VENDORS CHARGES AS WRITTEN, PLUS 20% MARKUP.**
SUB-CONTRACTOR INVOICES CHARGES AS WRITTEN, PLUS 10% MARKUP.
4.) RATES START WHEN EQUIPMENT & PERSONEL LEAVE EXISTING LOCATION AND STOP WHEN BACK AT SITE OR OUR YARD ON BLEECKER STREET IN BALDWIN PARK.
5.) RATES EFFECTIVE 01/01/2026 THROUGH 12/31/2026.
6.) EMERGENCY CALLS - CLIENT IS RESPONSIBLE FOR NOTIFYING "EMERGENCY USA".

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EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

	Description	Days to Perform	Deadline Date
A.	**All Work**	40 Working Days	40 Days following the issuance of the Notice to Proceed from the City

II. Contractor shall deliver the following tangible work products to the City by the following dates.

A. City's Contract Officer will identify the same concurrently with the issuance of the Notice to Proceed.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

PERFORMANCE BOND

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to _____, as Contractor ("Principal"), a Contract for the work entitled and described as follows:_____;

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____ 20___.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

APPROVED:

_____
(Attorney for CITY)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF GLENDORA, ("City"), has awarded to _____, as Contractor ("Principal"), a Contract for the work entitled and described as follows:_____;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

APPROVED:

_____
(Attorney for CITY)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of Glendora**
Project: _____

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

POLICY NUMBER	EXPIRATION DATE	LIMITS OF LIABILITY
		Workers' Compensation: Statutory Limits Under the Laws of the State of California Employers' Liability: $_____ Each Accident $_____ Disease - Policy Limit $_____ Disease - Each Employee

Named Insured (Contractor)	Insurance Company
Street Number	Street Number
City and State	City and State
	By_____ (Company Representative)

(SEE NOTICE ON NEXT PAGE)

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

Insurance Company Agent for Service
of Process in California:

_____
Name

_____
Agency

_____
Street Number

_____
City and State

_____
Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

ADDITIONAL INSURED ENDORSEMENT
COMPREHENSIVE GENERAL LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

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to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at: City Manager, City of Glendora, 116 E. Foothill Blvd., Glendora, California 91741-3380.

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Contractual Liability	□ Explosion Hazard
□ Owners/Landlords/Tenants	□ Collapse Hazard
□ Manufacturers/Contractors	□ Underground Property Damage
□ Products/Completed Operations	□ Pollution Liability
□ Broad Form Property Damage	□ Liquor Liability
□ Extended Bodily Injury	□ _____
□ Broad Form Comprehensive General Liability Endorsement	□ _____
	□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

ADDITIONAL INSURED ENDORSEMENT
AUTOMOBILE LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Any Automobiles
□ All Owned Automobiles
□ Non-owned Automobiles
□ Hired Automobiles
□ Scheduled Automobiles
□ Garage Coverage
□ Truckers Coverage
□ Motor Carrier Act
□ Bus Regulatory Reform Act
□ Public Livery Coverage
□ _____
□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____*(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20___

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

ADDITIONAL INSURED ENDORSEMENT
EXCESS LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of Glendora
116 E. Foothill Blvd.
Glendora, California 91741-3380

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY
□ Following Form		
□ Umbrella Liability		
□ _____		

11. Applicable underlying coverages:

INSURANCE COMPANY	POLICY NO.	AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages:_____

13. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

14. This is an □ occurrence or □ claims made policy *(check one)*.

15. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

Docusign Envelope ID: 6A9EFACF-D0CC-8C05-823C-65A9E0B828B7

(signatures on following page)

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

CITY OF GLENDORA

116 East Foothill Boulevard, Glendora, California 91741

CALIFORNIA ENVIRONMENTAL QUALITY ACT
NOTICE OF EXEMPTION

Project Title: Consideration to Declare a statutory exemption for the Live Oak Water and Street Improvement Project.

Project Locations: 300 and 400 blocks of North Live Oak Avenue

Project Sponsor: City of Glendora Public Works Department

Mailing Address: 116 E Foothill Blvd., Glendora, CA 91741

Project Description: Replace and relocate 10" water main line to maintain public and safety health.

The City Council recommends the following exempt status / findings:

- ☐ Ministerial (Sec. 15073)
- ☐ Declared Emergency (Sec. 15071(a))
- ☐ Emergency Project (Sec. 15071(b) and (c))
- ☐ Categorical Exemption
  Type: Class 1 Existing Facilities

- ☒ Statutory Exemption. Code Number: 15269(b) Emergency Projects

Reasons why project is exempt: The project involves repair and replacement of an emergency water main line and asphalt repaving in existing infrastructure areas due to constant water main breaks.

_____ Date: _____
Jeff Kugel, Director of Community Development Department

The above recommended exempt status and findings were adopted by the following body:

City Council on _____

_____ Date: _____
Moises Lopez, Interim Public Works Director (626) 914-8246

RESOLUTION (CC) 2026-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA, FINDING AND DETERMINING THAT AN EMERGENCY EXISTS WITH RESPECT TO THE NORTH LIVE OAK AVENUE WATER AND STREET IMPROVEMENT PROJECT, AUTHORIZING AND APPROVING THE PROJECT WITHOUT NOTICE FOR BIDS PURSUANT TO CALIFORNIA PUBLIC CONTRACT CODE SECTIONS 1102, 20168 AND 22050

THE CITY COUNCIL
City of Glendora, California

WHEREAS, California Public Contract Code section 1102 defines an "emergency" as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services;" and,

WHEREAS, Public Contract code § 22050 sets forth the procedure for the emergency contracting for public works and requires that, before a governing body takes any action, it shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency, as follows:

WHEREAS, the City of Glendora owns and operates a public water distribution system serving the residents and businesses of the City; and

WHEREAS, the 2023 Water Master Plan identified North Live Oak Avenue as a priority corridor for water mainline replacement due to the age and deteriorating condition of the existing infrastructure resulting in increased failures and service interruptions; and

WHEREAS, the existing North Live Oak Avenue water main had been identified as a priority improvement project for future programming, however the rate of water main failures and leaks along this corridor has increased at a rapid and exponential rate over the past six months, with over ten (10) water main breaks occurring that have impacted residents and access to a nearby school parking lot, creating a potential impact to public safety; and

WHEREAS, the City Council finds it necessary to immediately replace the aging water distribution mainline along North Live Oak Avenue and associated streets, together with the related street improvements, upon further field evaluation, it was determined that the deterioration of the water main is accelerating far beyond what was originally assessed in the Capital Improvement Project plans and the 2023 Water Master Plan, and that the frequency and extent of pipe segment failures indicate the pipeline has reached the end of its useful life, making continued spot repairs no longer a prudent or cost-effective solution; and

WHEREAS, Glendora Municipal Code section 2.40.050 authorizes emergency procurement when a breakdown in machinery, facilities or essential services requires the immediate procurement of goods, services or construction to protect the public health, welfare, safety, or property. The North Live Oak Avenue water main has experienced

more than ten (10) failures in the past six months, a rate that has increased exponentially, indicating that the pipeline has reached a deteriorated condition requiring immediate replacement. recent field evaluation has confirmed that the deterioration is accelerating far beyond what was originally assessed, and that the risk of a catastrophic mainline failure is imminent. Delaying the work would substantially increase the risk of a catastrophic mainline failure, unplanned service interruptions, damage to public infrastructure, and emergency repairs costs. In addition, the project is located directly adjacent to an elementary school, and the summer recess provides a limited and time sensitive opportunity to complete the work while minimizing impacts on students, school operations, traffic circulation, and the surrounding community. Delaying construction beyond the current summer recess window would require the work to be performed during the active school year, significantly increasing impacts on students, pedestrian safety, traffic circulation, and access to the school and neighboring residences. Accordingly, staff determined that immediate procurement is necessary to protect the public health, safety, and welfare and to preserve the reliability of the City's water system.

NOW, THEREFORE, THE GLENDORA CITY COUNCIL OF THE CITY OF GLENDORA, CALIFORNIA, HEREBY FINDS, DETERMINES AND RESOLVE AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. Based on substantial evidence provided in the staff report accompanying this Resolution, the City Council hereby makes the following findings:

1. The 2023 Water Master Plan identified North Live Oak Avenue as a priority corridor for future water main replacement due to aging infrastructure. Since adoption of the Plan, and particularly over the past six months, the water main has experienced more than ten (10) failures at an accelerating and exponential rate, confirming the need for immediate replacement rather than continued programming for a future date; and
2. The North Live Oak Avenue Water and Street Improvement Project have been identified as a priority capital improvement project by the City of Glendora Public Works Department, with project locations along North Live Oak Avenue, Leadora Avenue, Comstock Avenue, and Whitcomb Avenue; and
3. The scope of work for the North Live Oak Avenue Water and Street Improvement Project includes the replacement of 975 linear feet of water mainline and associated street improvements; and
4. Replacement of the deteriorated water main is necessary to reduce the likelihood of additional failures, prevent catastrophic infrastructure failure, maintain reliable water service to customers, protect public infrastructure, reduce ongoing maintenance and emergency repair costs, and ensure the long-term reliability of the City's water distribution system; and

5. Field evaluation has confirmed that the rate of deterioration of the water main is accelerating far beyond what was originally assessed, and that the risk of a catastrophic failure is imminent if the work is not completed immediately

6. Immediate construction during the elementary school's summer recess will

significantly reduce impacts on students, school operations, pedestrian access, traffic circulation, and the surrounding community that would otherwise occur if construction were delayed until the school year. Failure to proceed immediately will result in the loss of this limited construction window, requiring the work to be performed during the active school year and substantially increasing community impacts.

SECTION 3. The City Council hereby finds, based on substantial evidence set forth in the staff report and these minutes, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action authorized herein is necessary to respond to the emergency. The City Council hereby declares that the circumstances described herein constitute an emergency within the meaning of California Public Contract Code sections 1102, 20168, and 22050 and Glendora Municipal Code section 2.40.050, approves the North Live Oak Avenue Water and Street Improvement Project as described in the accompanying staff report, and authorizes the Public Works Director and City Manager, or their designees, to proceed with emergency procurement and construction of the Project.

SECTION 4. The City Manager, or his designee, is hereby authorized and directed to take all actions necessary and appropriate to implement this Resolution, including but not limited to executing agreements, authorizing expenditures within the approved project budget, and coordinating with the Public Works Department to ensure timely commencement of design and construction activities consistent with the estimated project schedule

SECTION 5. The Mayor shall sign and the City Clerk shall certify the passage and adoption of this Resolution, shall enter the same in the Book of Original Resolutions, and this Resolution shall take effect and be in force on this date.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Glendora this __ day of _____, 2026.

BY: _____
DAVID FREDENDALL
Mayor

APPROVED AS TO FORM:
Aleshire & Wynder, LLP

_____
DANNY ALESHIRE
City Attorney

CERTIFICATION

I, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Glendora at a regular meeting held on the __ day of ____, 2026, by the following vote:

AYES: MEMBERS:
NOES: MEMBERS:
ABSENT: MEMBERS:
ABSTAIN: MEMBERS:

Dated:

KATHLEEN R. SESSMAN
City Clerk/Communications Director

CONSIDERATION OF AN AGREEMENT FOR PUBLIC WORKS SERVICES TO J. DE SIGIO CONSTRUCTION, INC. FOR THE LIVE OAK WATER AND STREET IMPROVEMENT PROJECT FOR A TOTAL AMOUNT NOT TO EXCEED $715,623

PUBLIC WORKS, WATER DIVISION

CITY COUNCIL

AUGUST 25, 2026

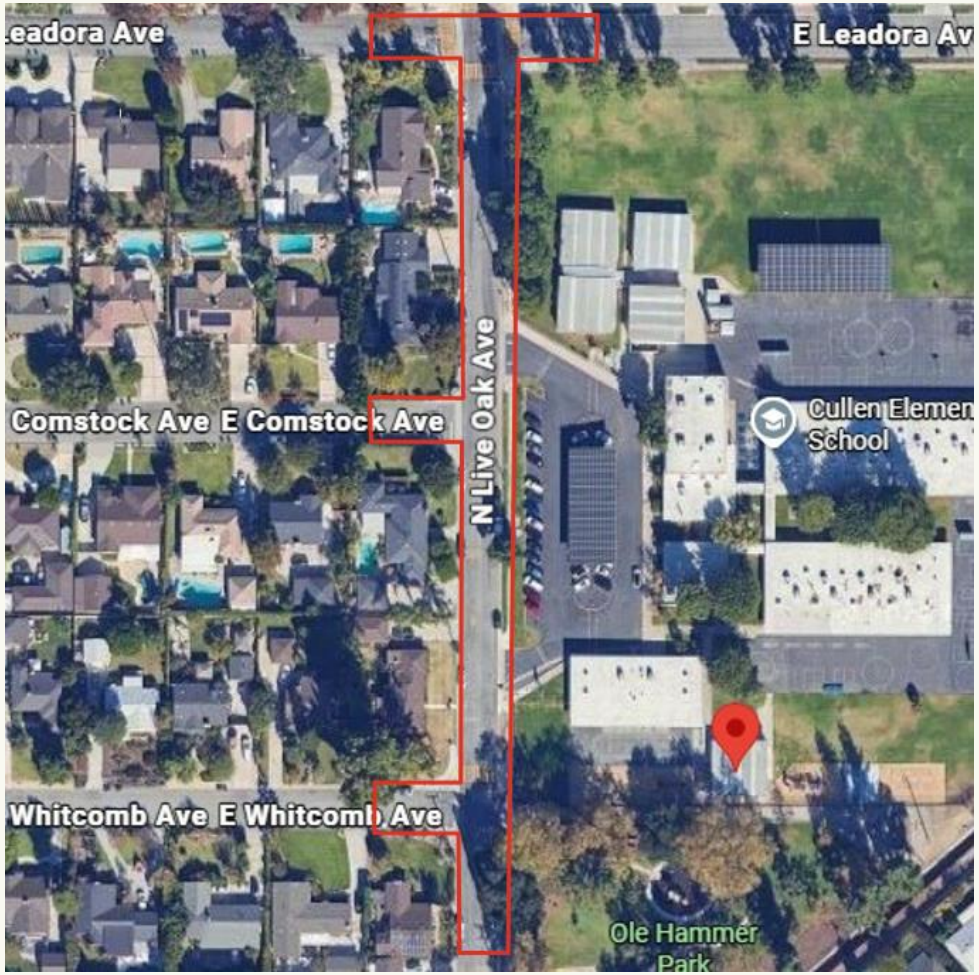
PAUL ZAMPIELLO, ASSISTANT PUBLIC WORKS DIRECTOR



PURPOSE

- Replace Deteriorated Water Main
- Prevent Additional Failures
- Improve System Reliability
- Complete Construction Before the Start of the School Year

LOCATION OF EMERGENCY REPAIR WORK ON NORTH LIVE OAK AVENUE



Scope of Work

- Install approximately 850 LF of new 8” inch ductile iron water main
- Water service reconnections
- Three new fire hydrants
- Ten new mainline valves
- School meter vault improvements
- Roadway restoration

EXISTING CONDITIONS

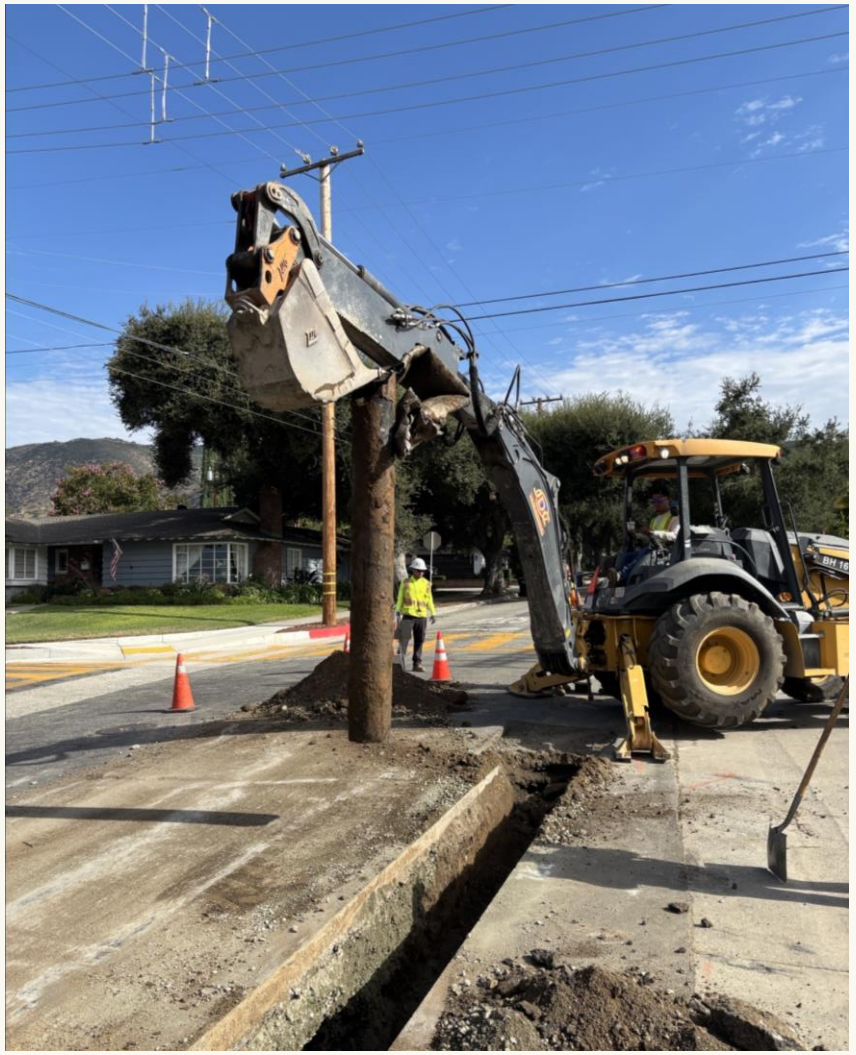
- DETERIORATED WATER MAIN EXPERIENCING REPEATED FAILURES
- INCREASED RISK OF ADDITIONAL BREAKS AND SERVICE INTERRUPTIONS
- POTENTIAL IMPACTS TO RESIDENTS, TRAFFIC, AND NEARBY PROPERTIES
- ADJACENT TO AN ELEMENTARY SCHOOL, REQUIRING CONSTRUCTION DURING SUMMER RECESS



EMERGENCY PROCUREMENT

Primary Responsibilities

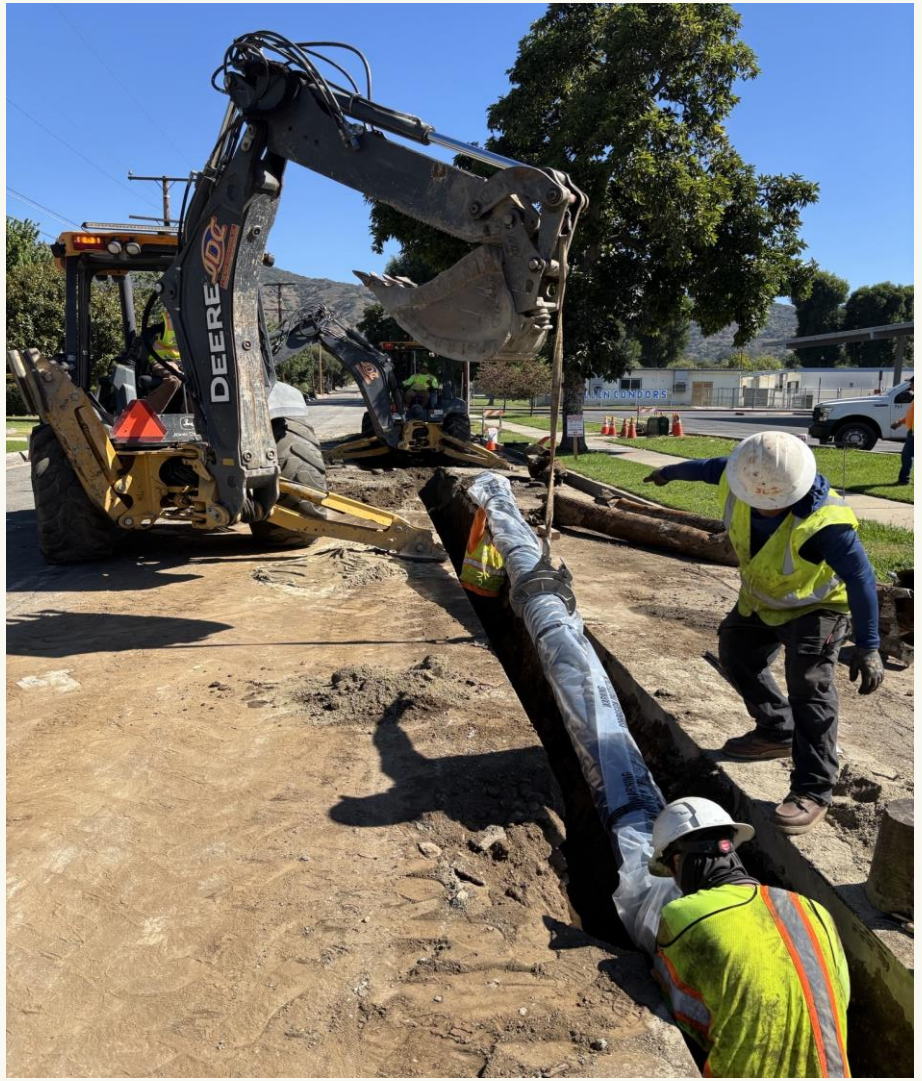
- Emergency Conditions Required Immediate Action
- Existing On-Call Contractor Had Already Been Competitively Procured
- Immediate Mobilization Minimized Impacts to Residents and the School
- Procurement Remained Consistent with City Purchase Requirements



PROJECT IMPROVEMENTS

Scope of Work

- Replaces Aging Infrastructure
- Improves System Reliability
- Reduces Future Emergency Repairs
- Enhances Fire Protection
- Extends useful life of the Water System



PROJECT STATUS

Construction Status

- Construction if Underway
- Substantial Completion Anticipated Before School Resumes
- City Staff are Providing Inspection Throughout Construction



PROJECT STATUS & FISCAL IMPACT

Fiscal Impact

- Construction Contract $622,623
- Contingency $93,000
- **Total Authorization $715,623**

Funding Source

- Water Capital Improvement

RECOMMENDATION

That the City Council:

1. ADOPT A CITY COUNCIL RESOLUTION ENTITLED, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDORA, FINDING AND DETERMINING THAT AN EMERGENCY EXISTS WITH RESPECT TO THE NORTH LIVE OAK AVENUE WATER AND STREET IMPROVEMENT PROJECT, AUTHORIZING AND APPROVING THE PROJECT WITHOUT NOTICE FOR BIDS PURSUANT TO CALIFORNIA PUBLIC CONTRACT CODE SECTIONS 1102, 20168 AND 22050;
2. DETERMINE THAT THE LIVE OAK WATER AND STREET IMPROVEMENT PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15269(B), EMERGENCY PROJECTS, AND DIRECT STAFF TO FILE A NOTICE OF EXEMPTION;
3. APPROVE AND RATIFY THE AGREEMENT WITH J. DE SIGIO CONSTRUCTION, INC. FOR THE LIVE OAK WATER AND STREET IMPROVEMENT PROJECT IN THE AMOUNT OF $622,623;
4. AUTHORIZE A CONTINGENCY AMOUNT NOT TO EXCEED $93,000 FOR NECESSARY CHANGE ORDERS, RESULTING IN A TOTAL AUTHORIZED CONTRACT AMOUNT NOT TO EXCEED $715,623; AND
5. AUTHORIZE THE CITY MANAGER OR DESIGNEE TO EXECUTE THE AGREEMENT, APPROVE NECESSARY CHANGE ORDERS WITHIN THE APPROVED CONTINGENCY AMOUNT, SUBJECT TO APPROVAL AS TO FORM BY THE CITY ATTORNEY, AND MAKE MINOR, NON-SUBSTANTIVE REVISIONS AS NECESSARY.