



AGENDA

HALTOM CITY COUNCIL REGULAR MEETING
Council Chambers - City Hall, 4801 Haltom Road
Haltom City, Texas 76117

Work Session – 6:00 P.M. Regular Session – 7:00 P.M.
Monday, April 27, 2026

CALL TO ORDER (General Comments) 6:00 P.M.

EXECUTIVE SESSION

SECTION 551.071 – Consultation with Attorney - The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, open meetings, open records, fee schedule, code of ethics and conflicts of interest, appointments process and rules of procedure for boards and commissions, drone regulations, New Trinity cemetery maintenance, consideration regarding Ord. No O-2007-004, and pending or contemplated litigation or a settlement offer for the following cases:

- City of Haltom City v. Pecos HFC
- Ponderosa Mobile Home Park

SECTION 551.072 – Deliberation about Real Property - Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City.

SECTION 551.087 – Deliberation Regarding Economic Development Negotiations – Deliberation regarding financial or other incentives to a business prospect.

ANNOUNCEMENTS/EVENTS – Displayed on a Scrolling Banner during executive session.

RECONVENE TO OPEN SESSION/WORKSESSION - 6:45 p.m.

REGULAR SESSION - CALL TO ORDER - 7:00 P.M.

INVOCATION & PLEDGE OF ALLEGIANCE - Council Member Place 3, OLLIE ANDERSON

VISITOR / CITIZENS FORUM

This time is for persons to address the Council on agenda items, except items scheduled for public hearings, which have separate comment periods. Speakers may also discuss matters not on the agenda. Please submit a Speaker's Request Form to the City Secretary and follow the instructions listed. The Council cannot discuss, debate, or take formal action on non-agenda topics presented, as doing so would violate open meetings law requirements.

PROCLAMATIONS/RECOGNITIONS

1. RECOGNITION - Julian Llamas (C. Pruitt)
2. TMLDA Achievement of Library Excellence Award (E. Gill)

REPORTS

3. 2nd Quarter (Year to Date) Statistics - Haltom City Police Department
Police Department Crime Statistics.
4. ANIMAL CONTROL SERVICES 2nd Quarter (J. Howard)

CONSENT AGENDA

5. MINUTES
Consideration and possible action to approve the Minutes of the April 13, 2026, Regular Meetings. (I. Rodriguez)
6. CONTRACT - Keller Drilling (Additional Well for North Park)
Consideration and/or possible action to approve a contract with Keller Drilling for an additional Well at North Park. (C. Pruitt)

REGULAR AGENDA

7. ORDINANCE NO. 2026-003-10 STANDARDS OF CARE
CONDUCT A PUBLIC HEARING and consideration to approve an ordinance establishing Standards of Care for the Recreation Programs for elementary school age children operated by the city. 1st Reading (N. Gunter)
8. ORDINANCE NO. 2026-004-04 Amending Section 66-25 of the Code of Ordinances
Consideration and/or action on an ordinance amending Section 66-25, "Regulation of Sex Offender Residency," of the Code of Ordinances of the City of Haltom City, Texas, to update regulations concerning residency restrictions for sex offenders within designated child safety zones. (C. Phillips)

FUTURE AGENDA ITEMS

Consideration and possible action to approve items to be placed on future agendas.

9. Action(s) taken.

BOARDS / COMMISSIONS / COMMITTEES

- RESIGNATIONS – Consider approval of resignations.
- APPOINTMENTS/REAPPOINTMENTS – Consider approval regarding appointments/reappointments.

10. Action(s) taken.

EXCUSED ABSENCE OF COUNCIL MEMBERS

Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a), attendance requirement of the Haltom City Charter.

11. Action(s) taken.

EXECUTIVE SESSION - Reconvene to Regular Session

Take any action deemed necessary as a result of the Executive Session

12. Action(s) taken.

ADJOURNMENT

CERTIFICATION

I, IMELDA RODRIGUEZ, CITY SECRETARY OF THE CITY OF HALTOM CITY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 21st DAY OF APRIL 2026, AT 6:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

IMELDA B. RODRIGUEZ, CITY SECRETARY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE CITY HALL BULLETIN BOARD ON _____ DAY OF _____, 2026.

Name: _____ Title: _____

This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of the meeting. To make arrangements call 817-222-7754.



Date Posted: April 21, 2026

CITY COUNCIL MEMORANDUM

City Council Meeting: Monday, April 27, 2026, 6:00 PM

Department: Police

Subject: 2nd Quarter (Year to Date) Statistics - Haltom City
Police Department

BACKGROUND

2nd Quarter (Year to Date) police department crime statistics.

FISCAL IMPACT

None.

RECOMMENDATION

Attachments

[2nd Quarter Stats 2026.pdf](#)

Fiscal Year 2026

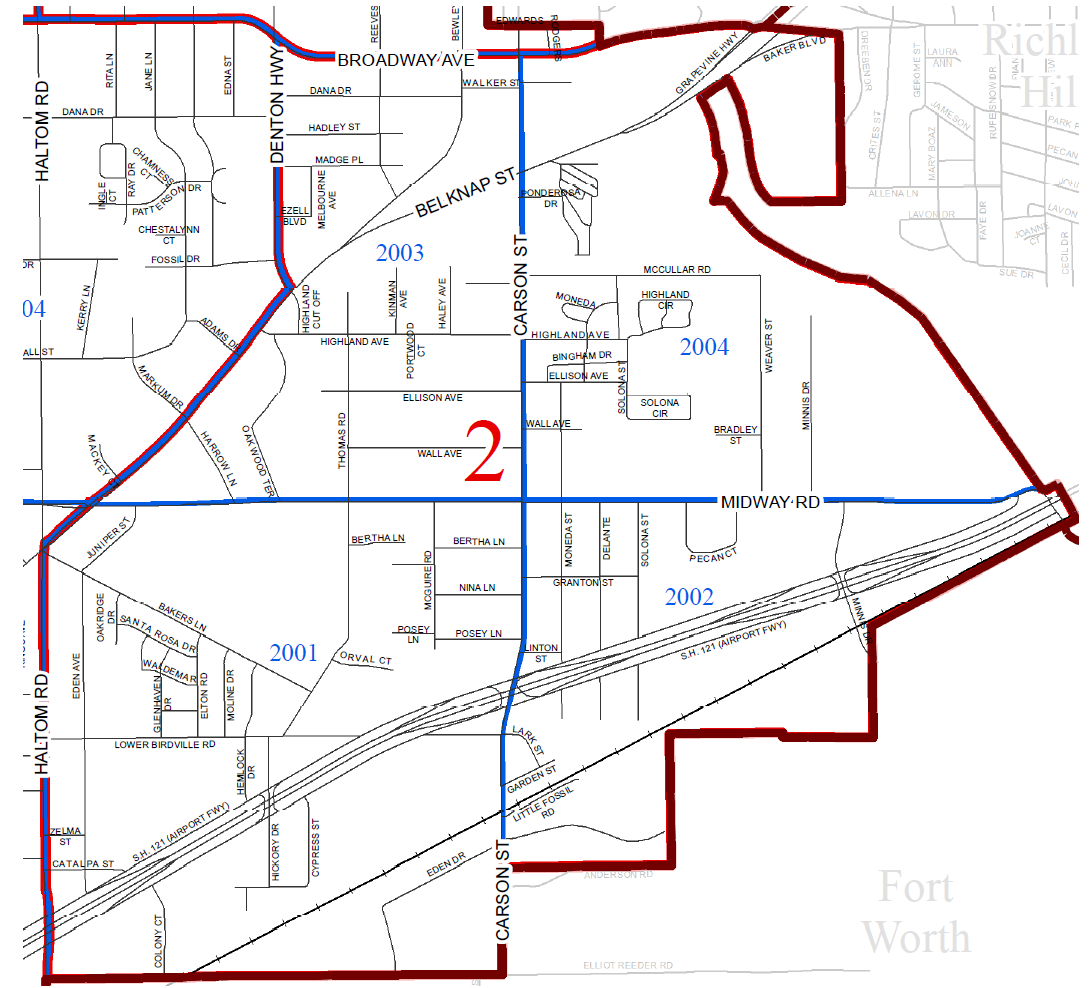
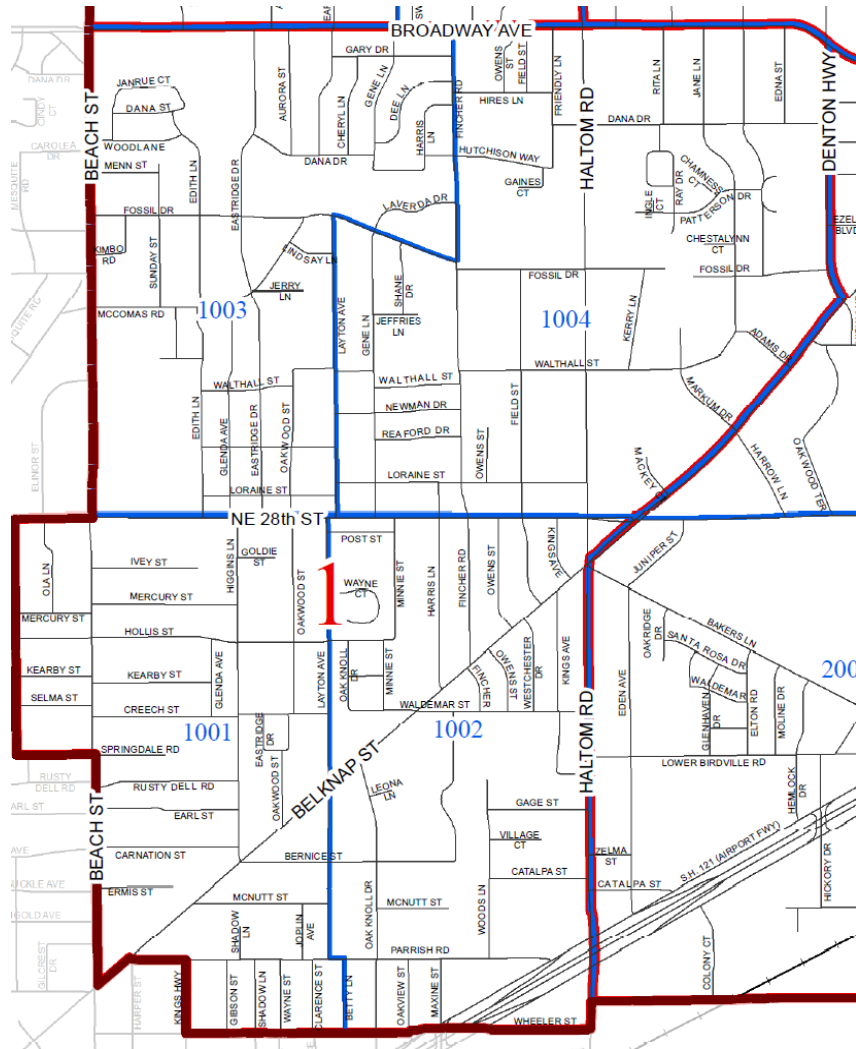
Haltom City Police Department



Year To Date Comparisons
October - March



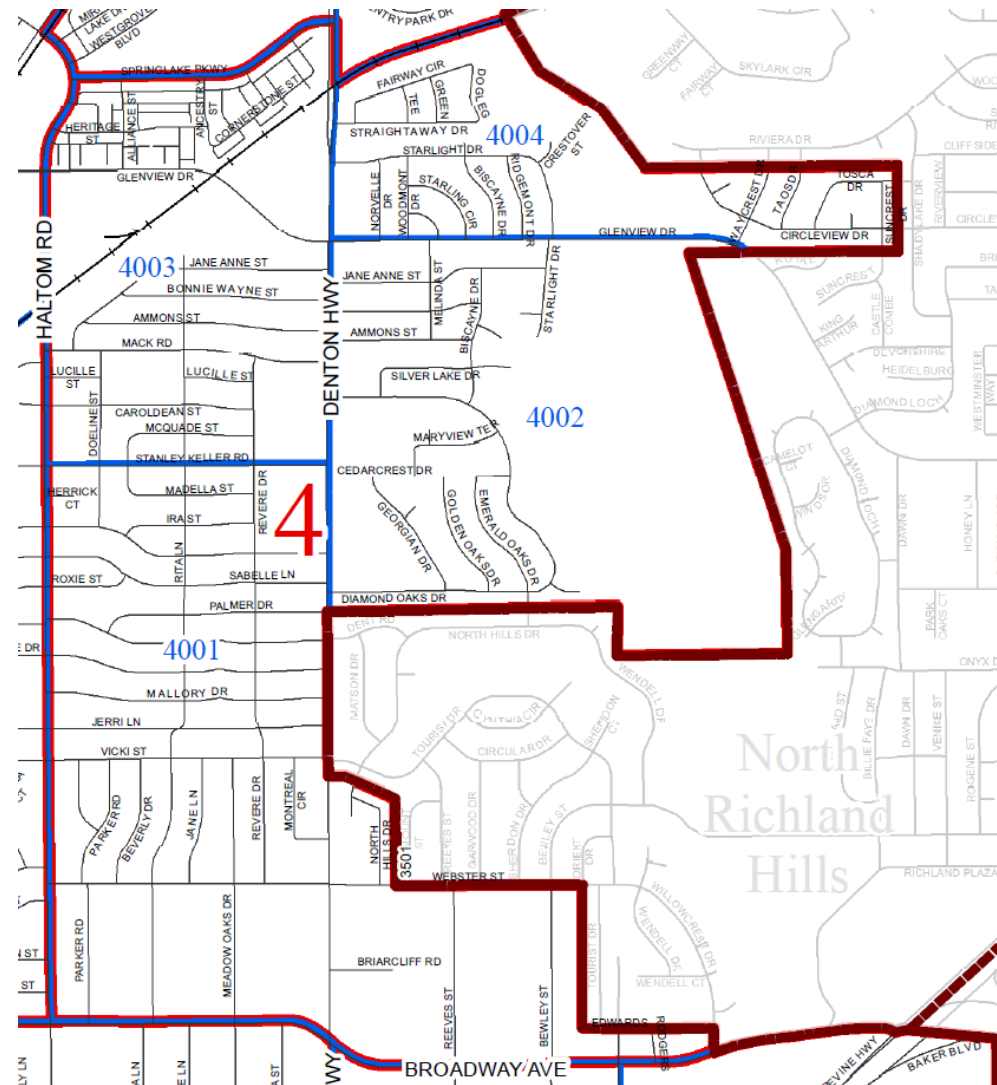
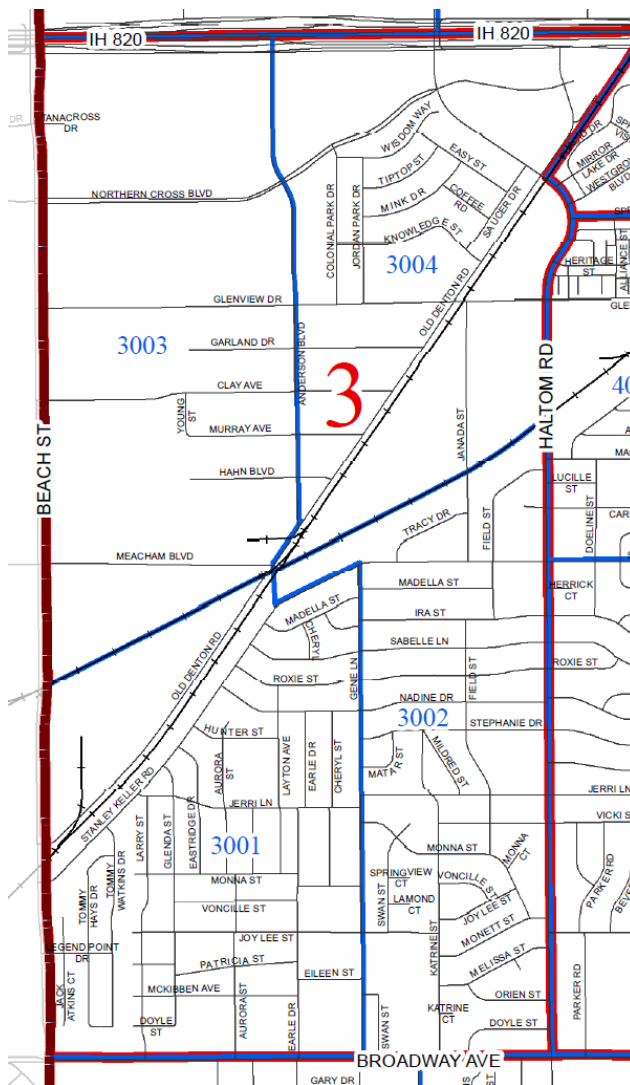
Police Districts 1 & 2



Fort Worth

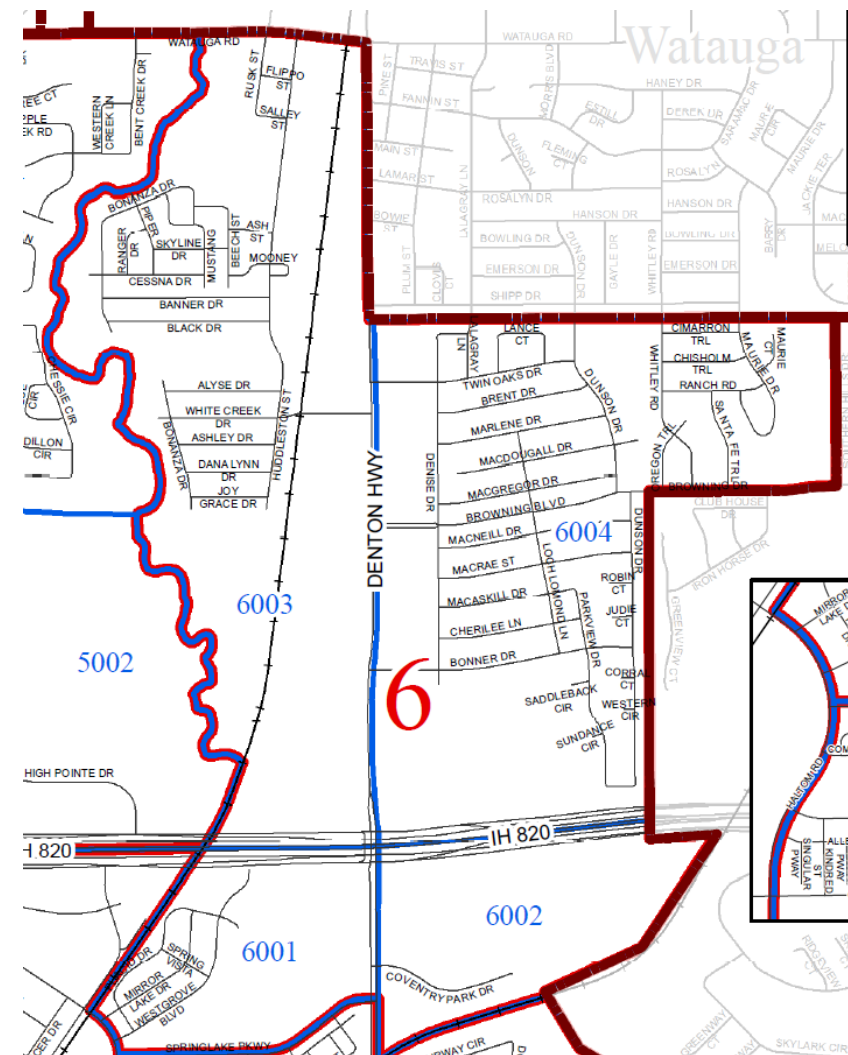
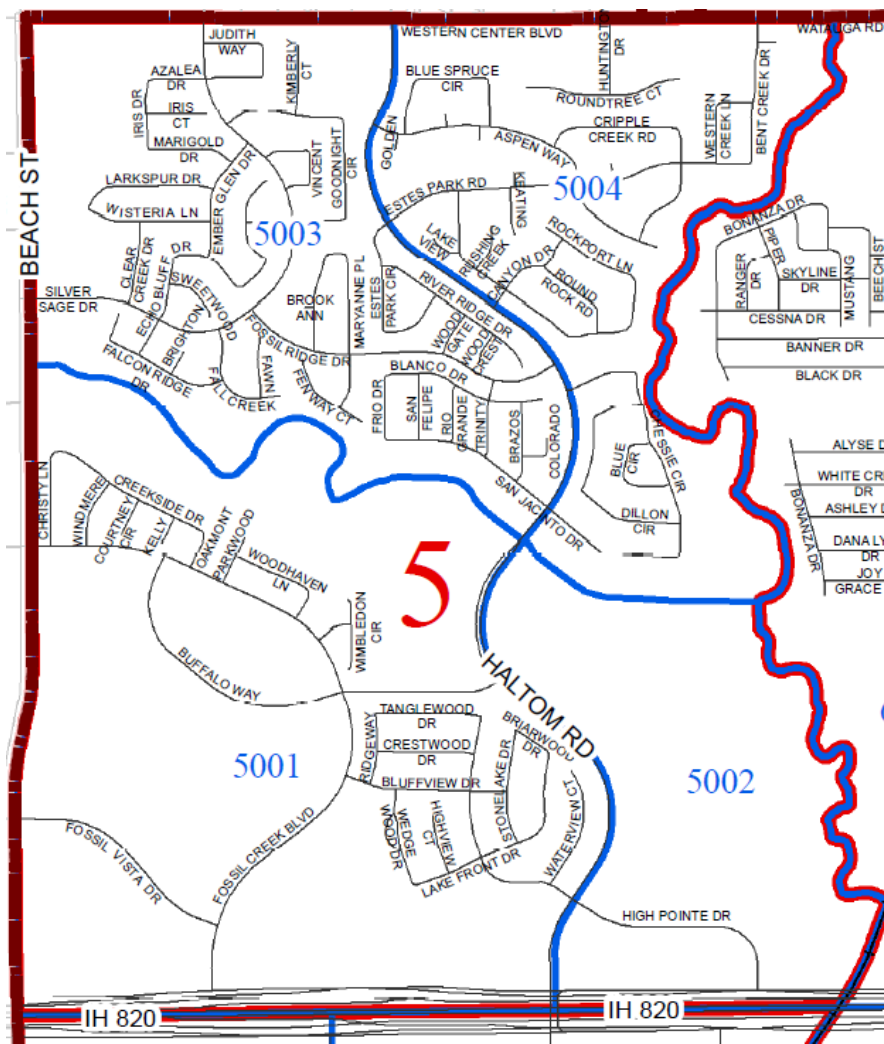


Police Districts 3 & 4



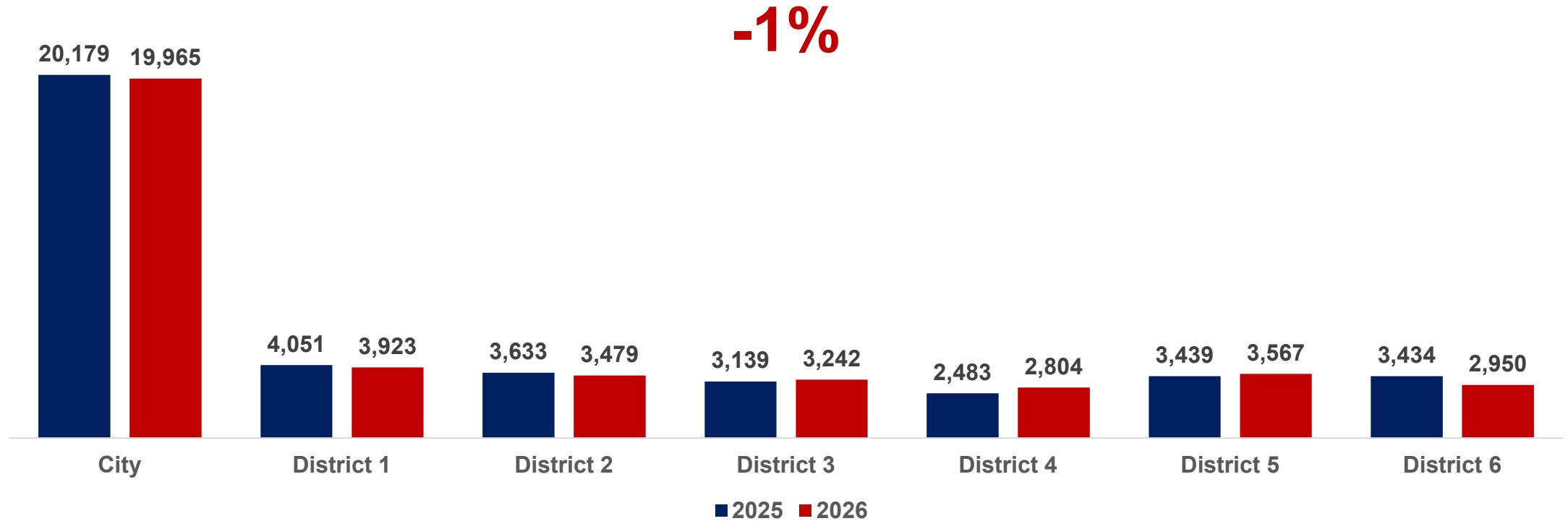


Police Districts 5 & 6



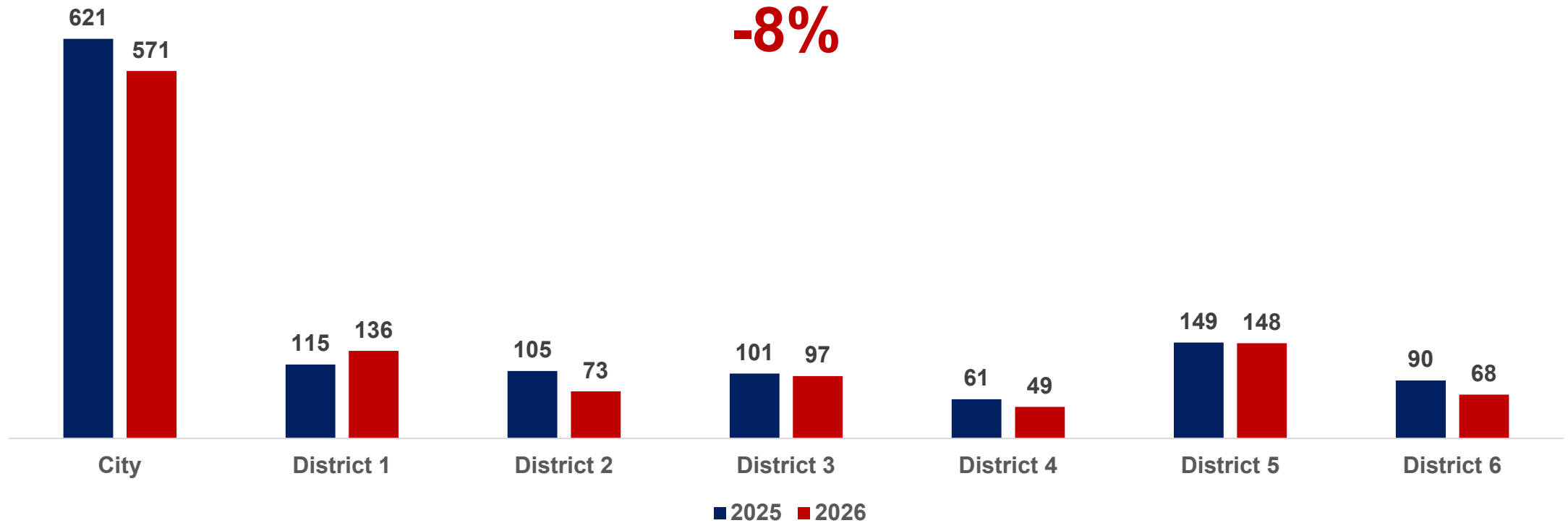


CALLS FOR SERVICE YEAR TO DATE



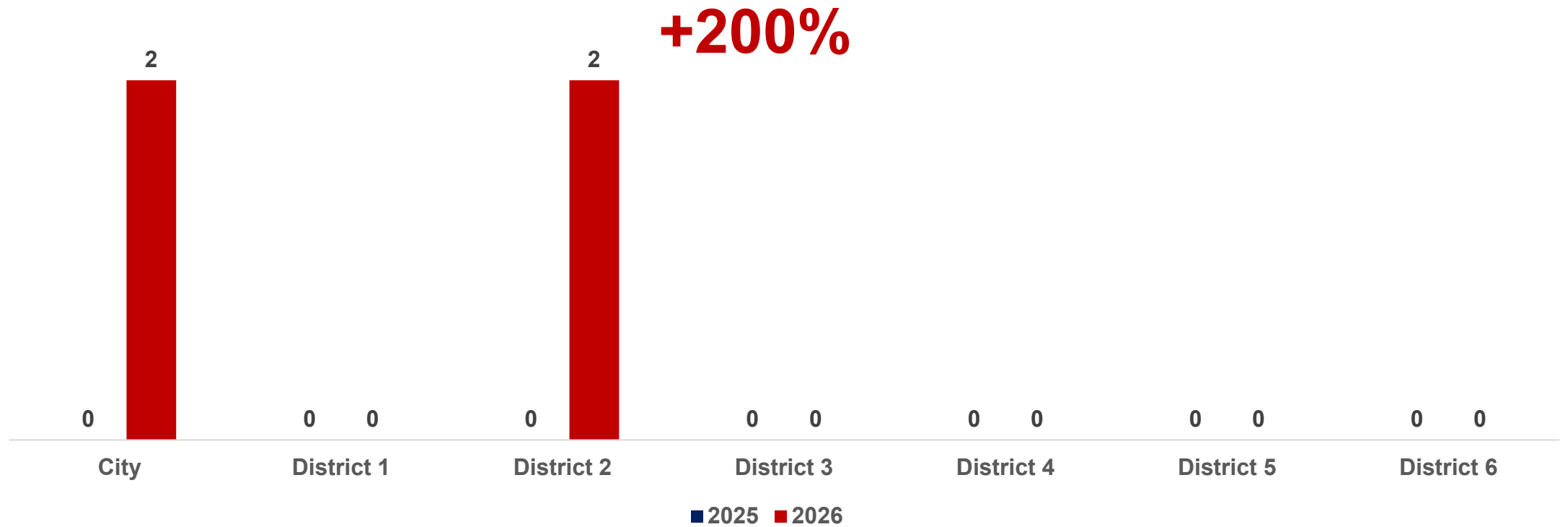


PART 1 OFFENSES YEAR TO DATE





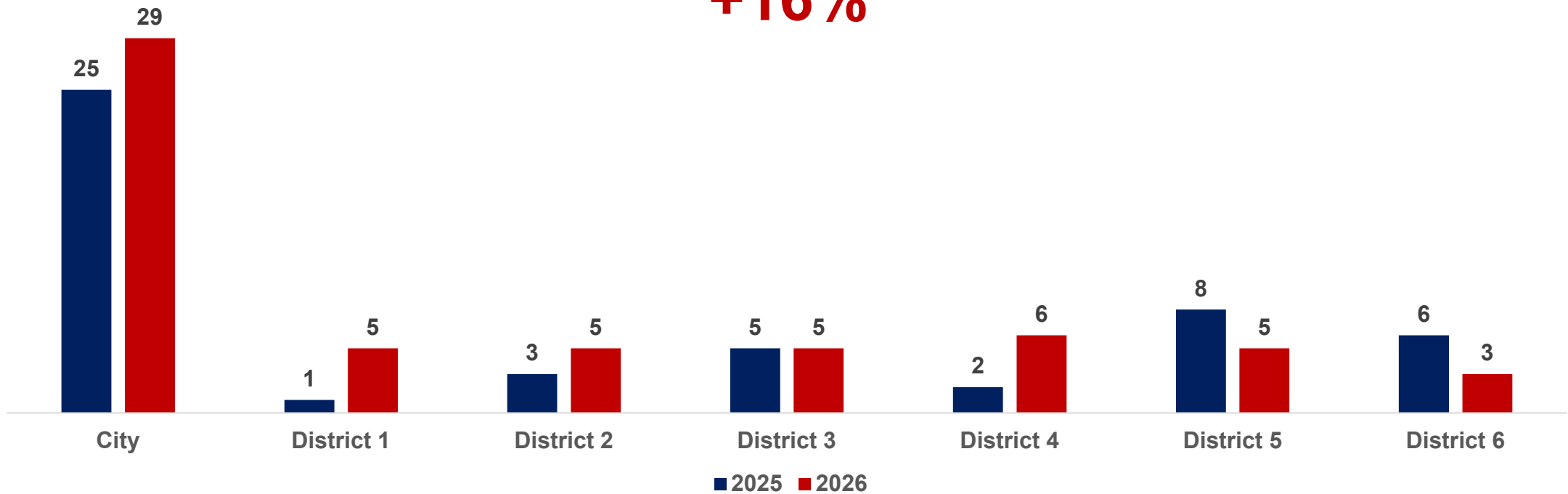
MURDER YEAR TO DATE





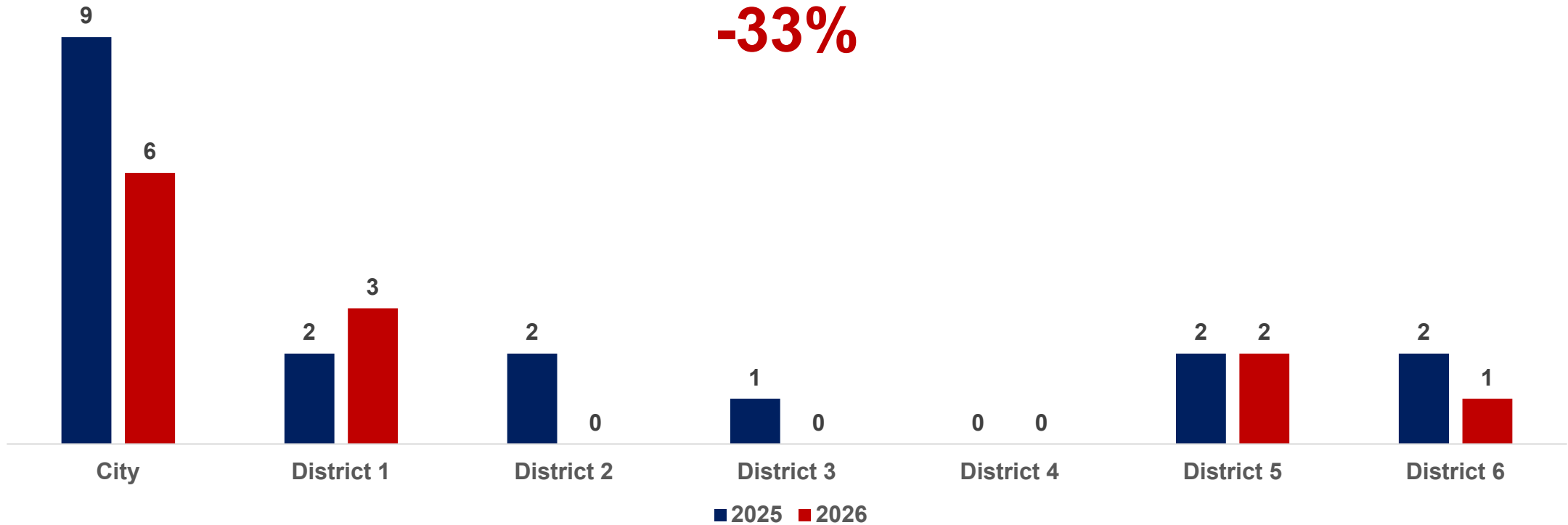
SEXUAL ASSAULT YEAR TO DATE

+16%



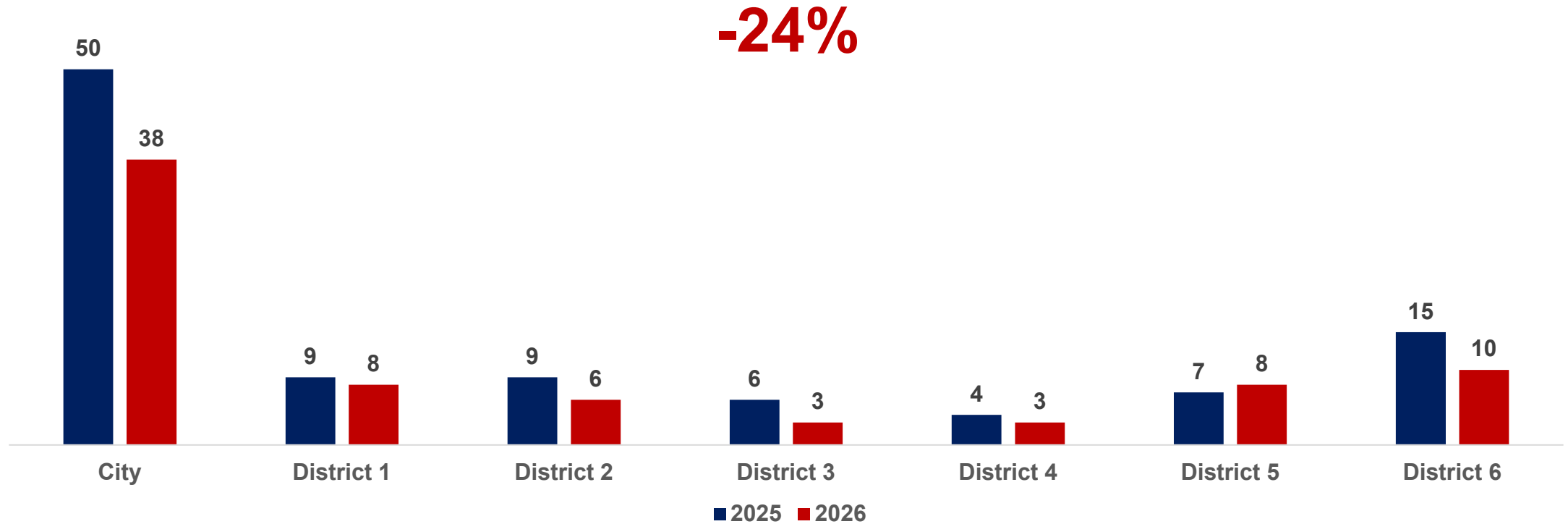


ROBBERY YEAR TO DATE



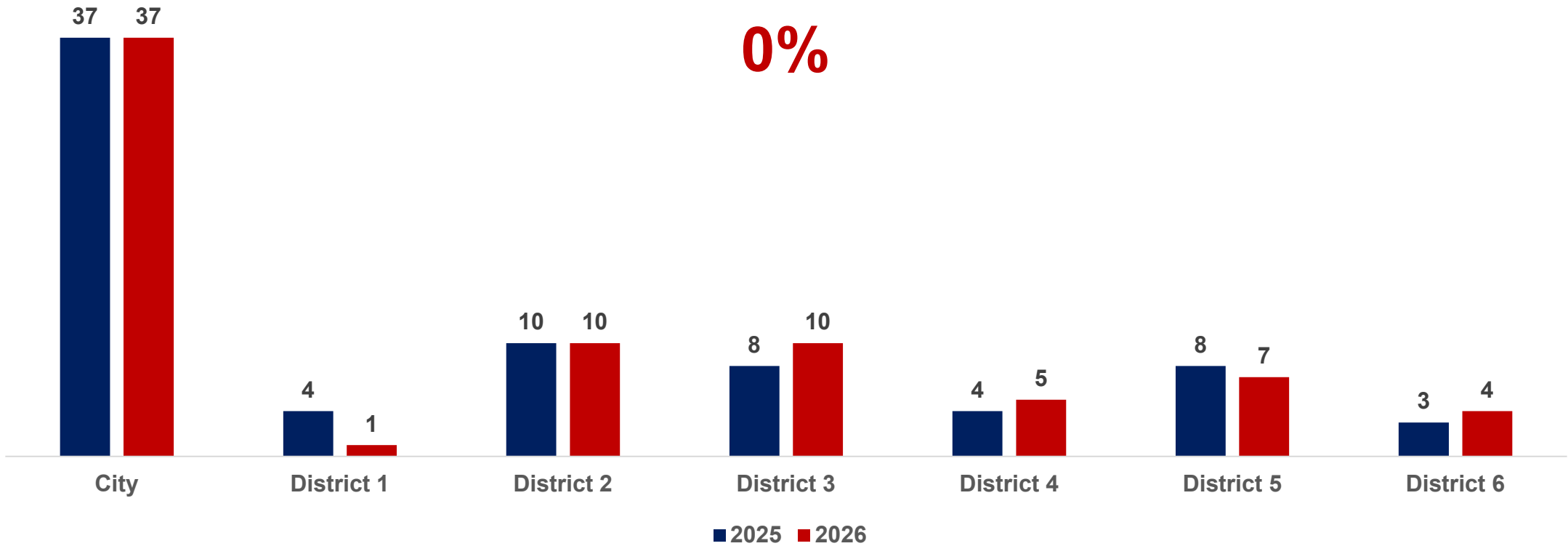


AGGRAVATED ASSAULT YEAR TO DATE



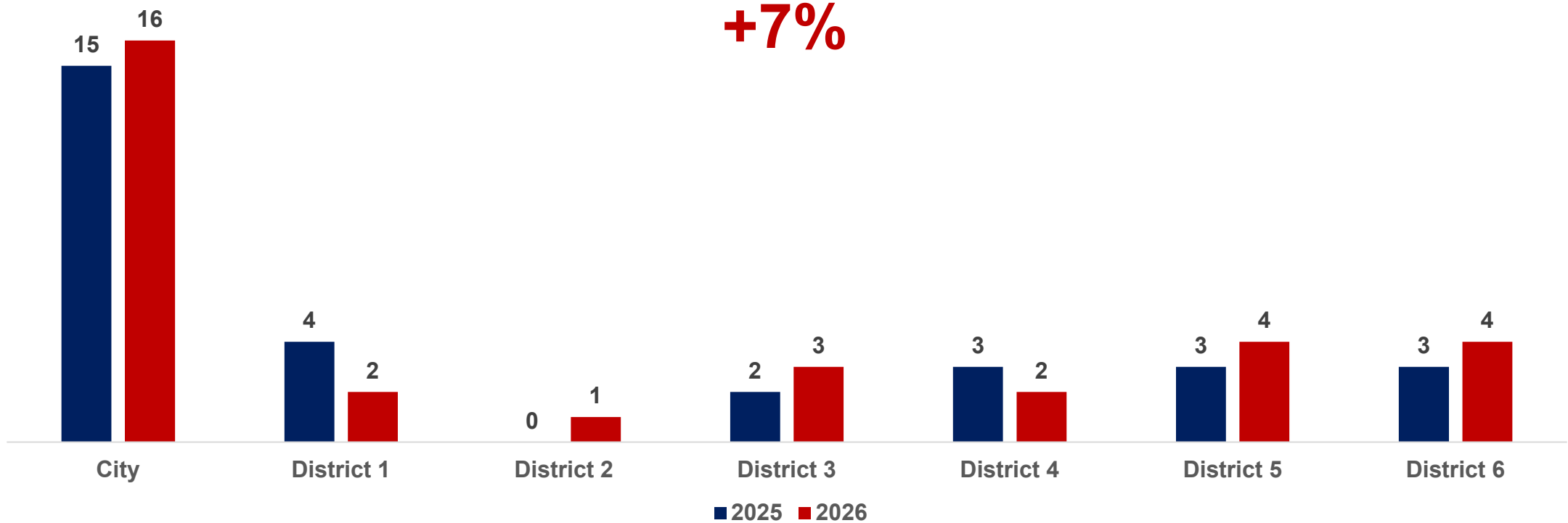


BURGLARY OF A BUILDING YEAR TO DATE



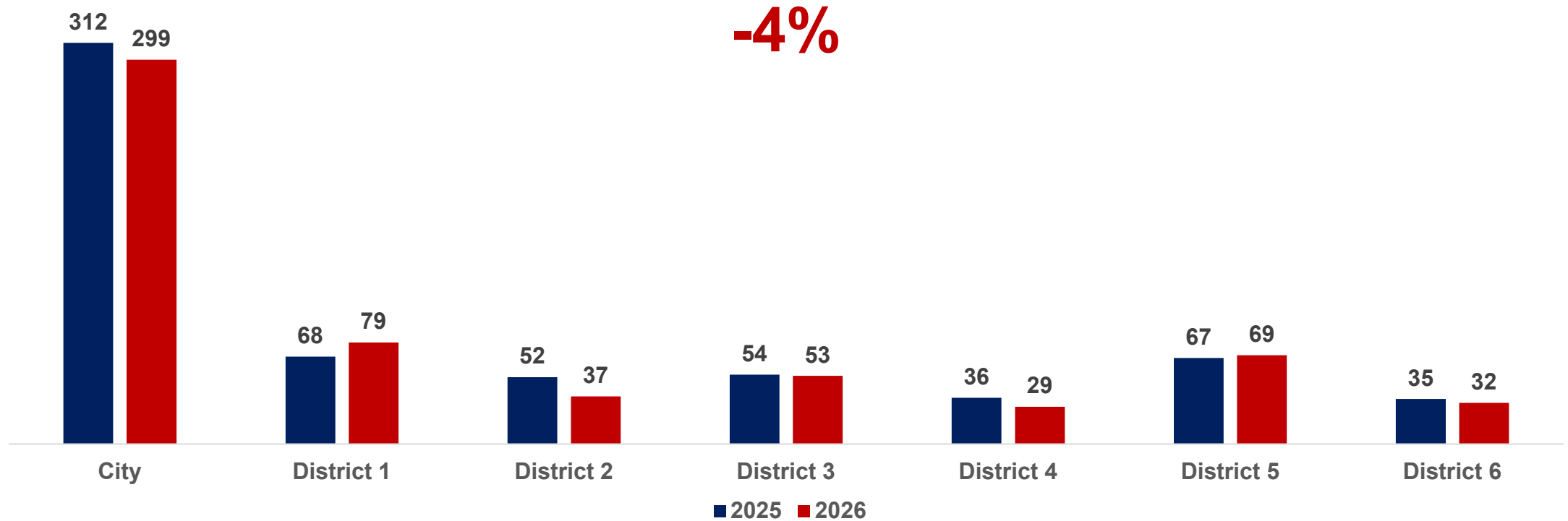


BURGLARY OF A RESIDENCE YEAR TO DATE



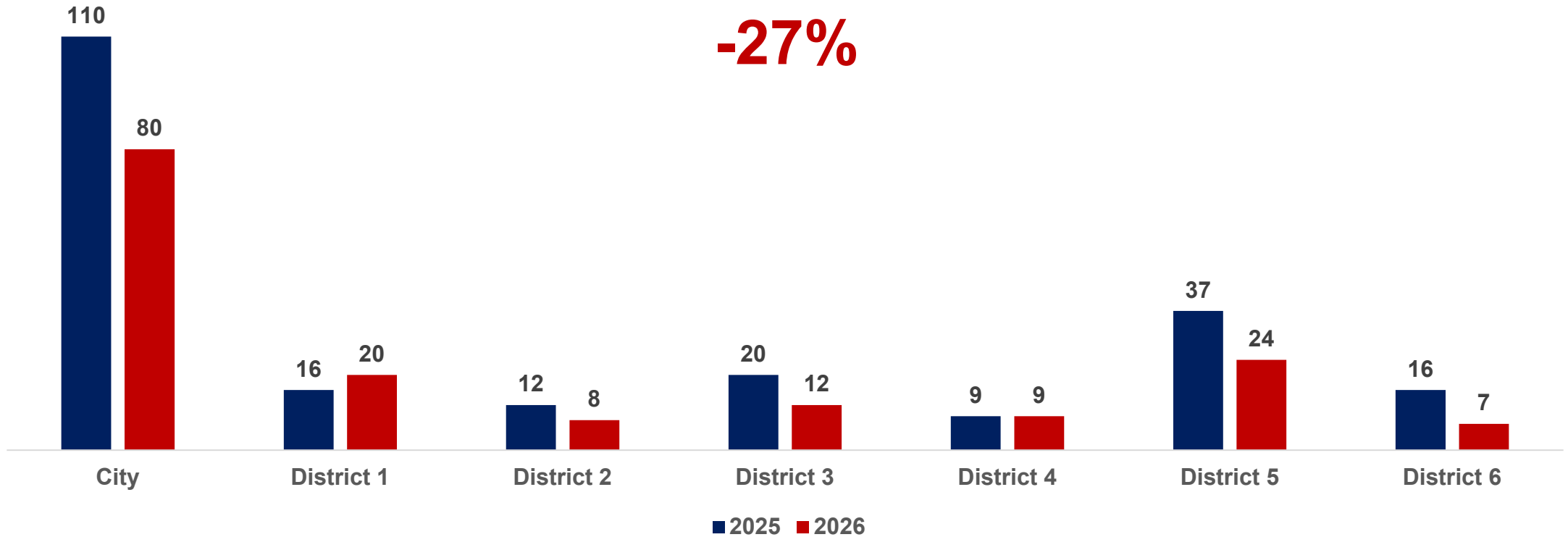


THEFT YEAR TO DATE



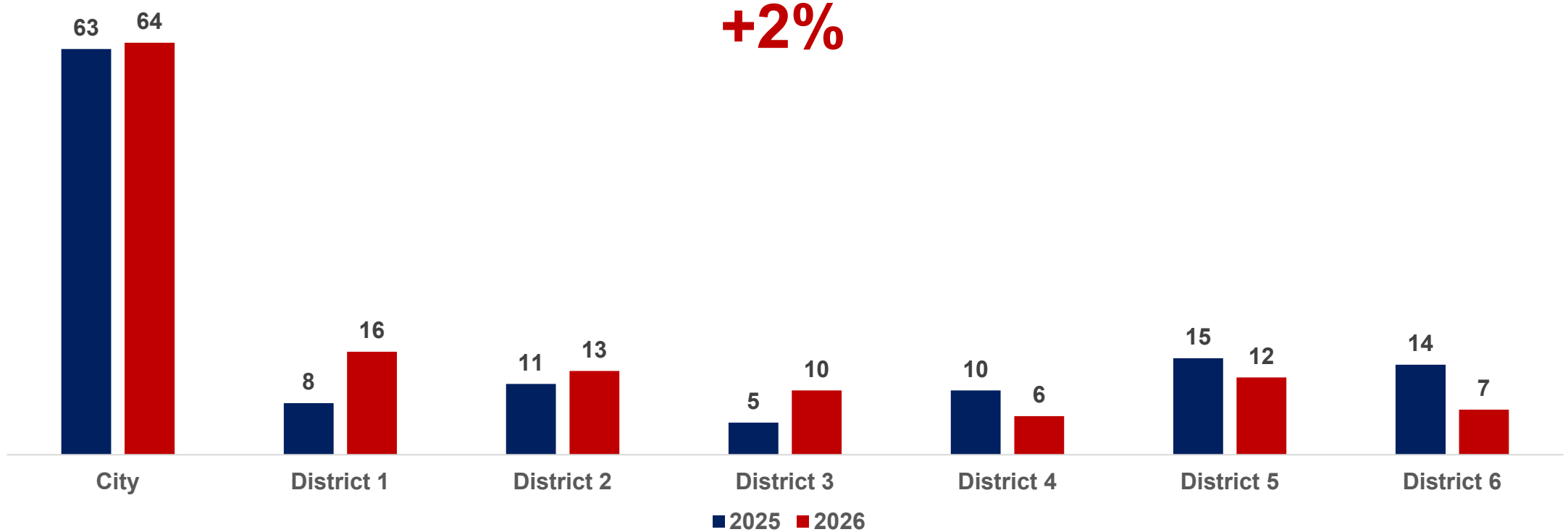


BURGLARY MOTOR VEHICLE YEAR TO DATE





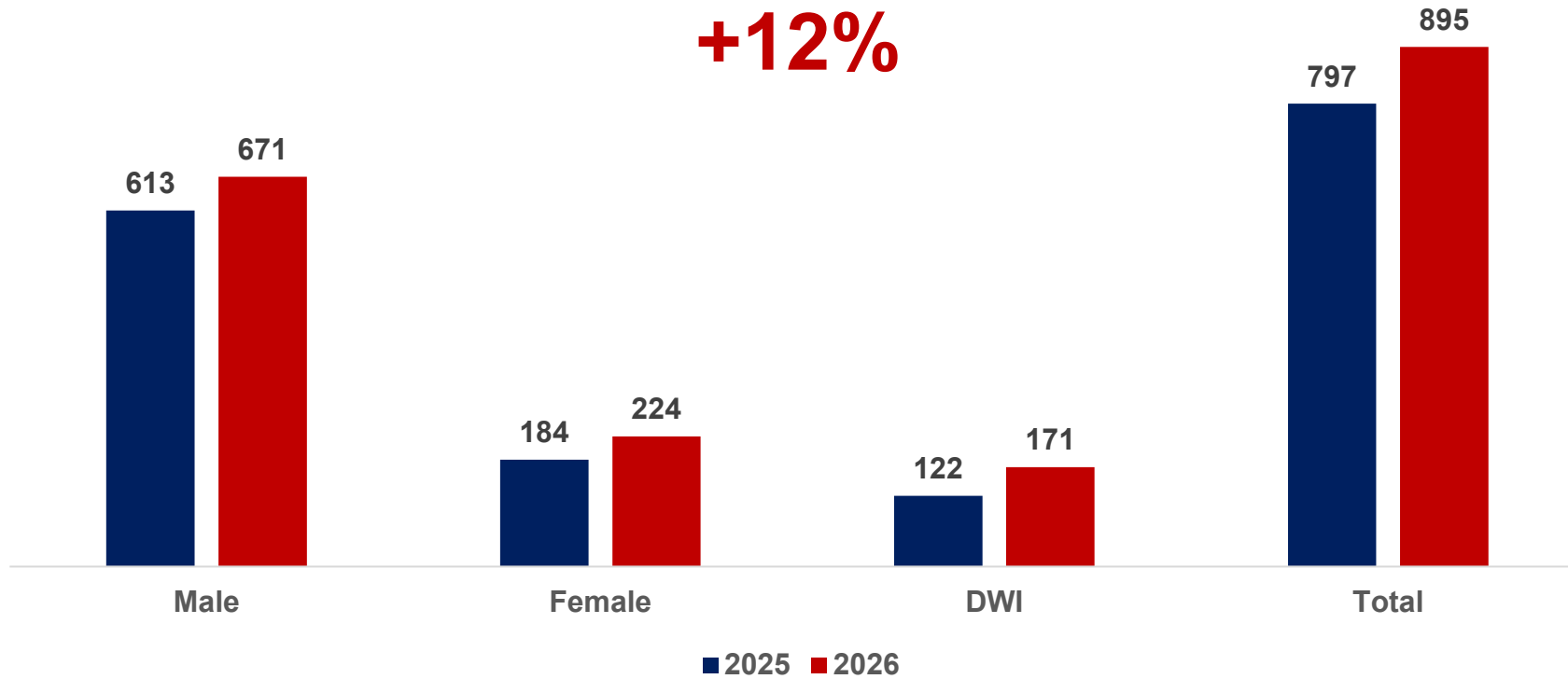
VEHICLE THEFT YEAR TO DATE





ARREST YEAR TO DATE

+12%



CITY COUNCIL MEMORANDUM

City Council Meeting: Monday, April 27, 2026, 6:00 PM

Department: Administration

Subject: ANIMAL CONTROL SERVICES 2nd Quarter (J. Howard)

BACKGROUND

Josh Howard will provide the 2Q information.

FISCAL IMPACT

None.

RECOMMENDATION

Attachments

[Report Animal Stats Q2 2026 YTD Comparisons.pdf](#)

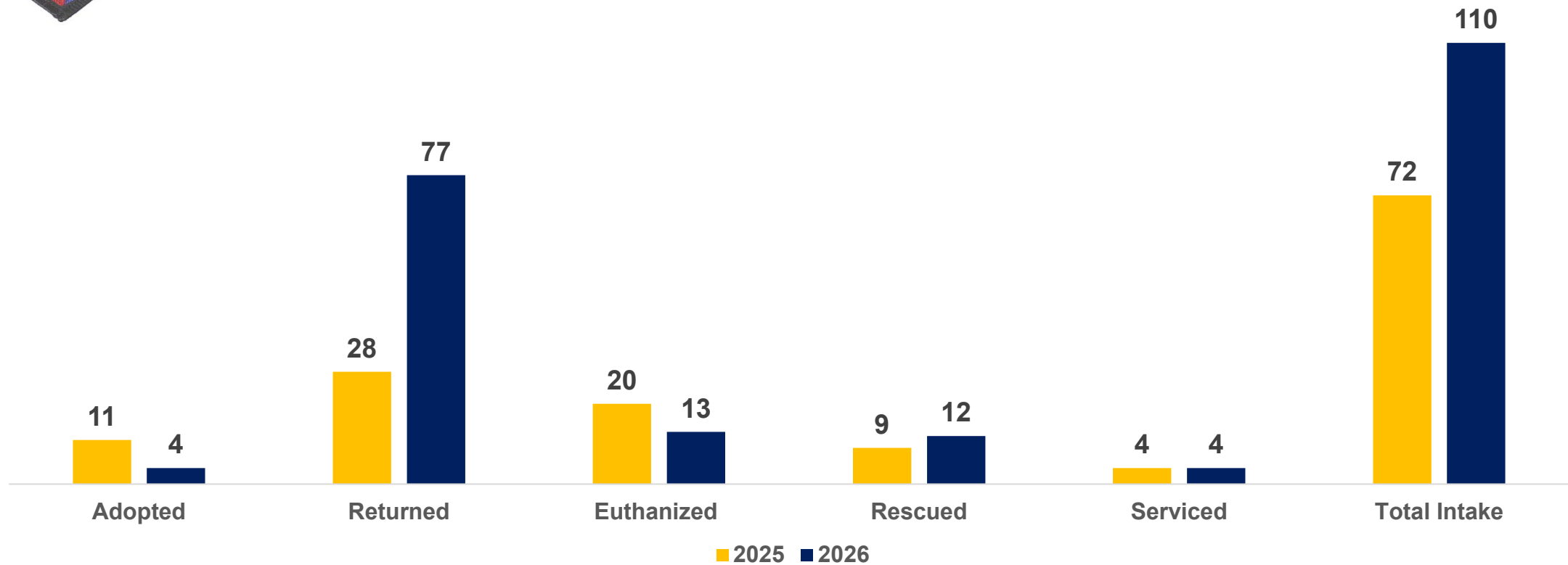
Haltom City Animal Services

Quarter 2
Jan – Mar 2026



DOGS

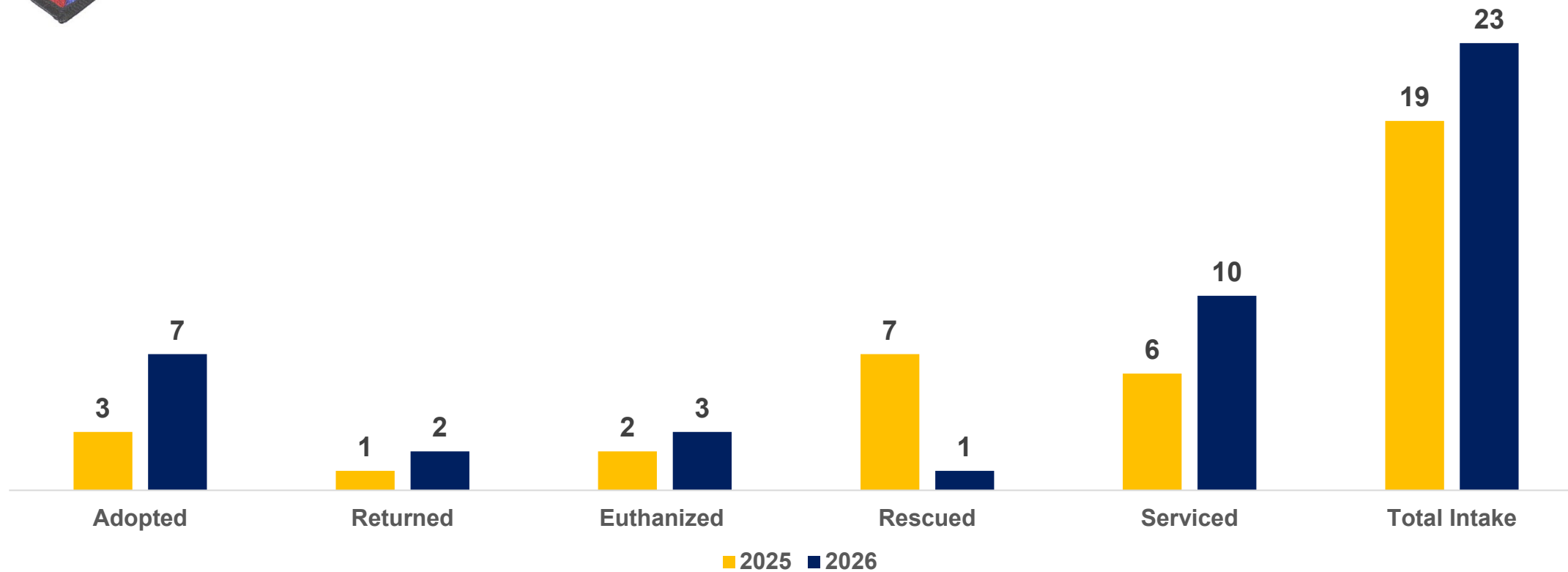
YTD Comparisons





CATS (TAME)

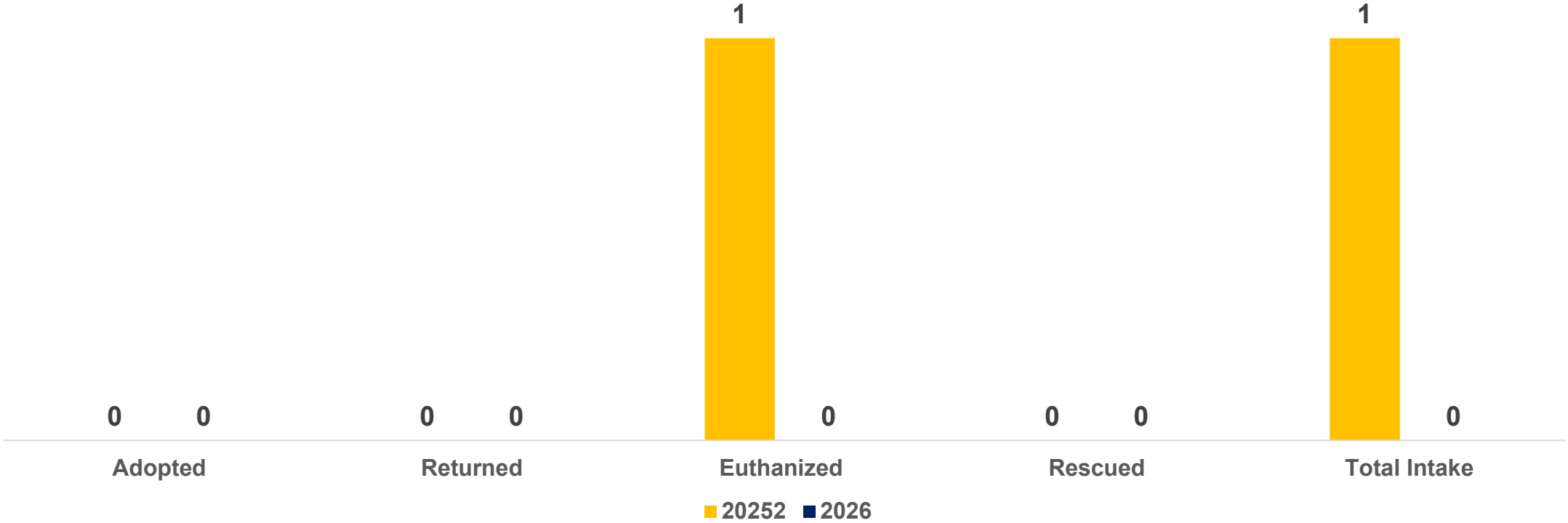
YTD Comparisons





CATS (FERAL)

YTD Comparisons

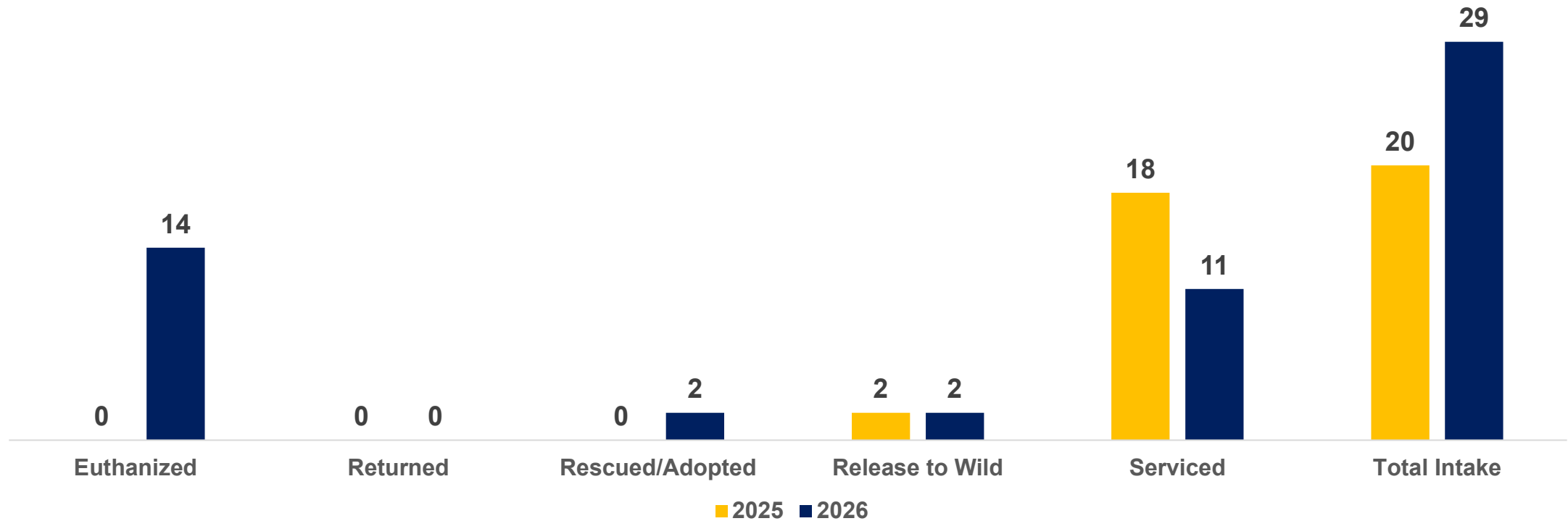




WILDLIFE

(Raccoons, Opossums, Birds, Skunks, etc.)

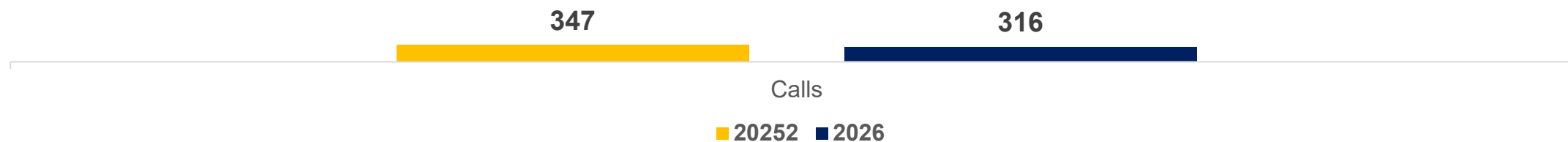
YTD Comparisons





FIELD CALLS FOR SERVICE

YTD Comparisons



CITY COUNCIL MEMORANDUM

City Council Meeting:	Monday, April 27, 2026, 6:00 PM
Department:	City Secretary
Subject:	MINUTES

BACKGROUND

A regular City Council Meeting was held on April 13, 2026.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommend to approve Minutes attached.

Attachments

[041326.pdf](#)

MINUTES
HALTOM CITY COUNCIL REGULAR MEETING
April 13, 2026

The City Council of the City of Haltom City, Texas, held a Regular Meeting on Monday, April 13, 2026, at 6:00 p.m. in the Council Chambers at City Hall, 4801 Haltom Road, Haltom City, Texas 76117, with the following members present:

Mayor: An Truong

Mayor Pro Tem: Don Cooper

Deputy Mayor Pro Tem: Kyle Hantz

Council Members:

Place 1 – Lin Thompson

Place 3 – Ollie Anderson

Place 4 – Scott Lindgren

Place 5 – Troy Dunn

Place 6 – Dana Coffman

Absent: None

Staff Present

Rex Phelps, City Manager (CM); Sidonna Foust, Assistant City Manager (ACM); Alicia Kreh, City Attorney (CA); Imelda B. Rodriguez, City Secretary (CS); Diamond Kervin, Administrative Assistant (AA); Stormy Johnson, Finance Director (FD); Brian Jacobs, Fire Chief (FC); Cody Phillips, Police Chief (PC); Gregory S. Van Nieuwenhuize, Public Works Director (PWD); Glenna Batchelor, Planning Director (PD); Christopher R. Rozanc, Building Official (BO); Dave Klopfenstein, IT Director (ITD); Robert Briggs, Economic Development Director (EDD); Christi Pruitt, Parks and Recreation Director (PRD); Erica M. Gills, Library Director (LD); and Nicholas L. Ballard, Communications & Marketing Specialist (CMS).

CALL TO ORDER - Mayor Truong called the meeting to order at 6:00 p.m.

EXECUTIVE SESSION

SECTION 551.071 – Consultation with Attorney - The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, open meetings, open records, fee schedule, code of ethics and conflicts of interest, appointments process and rules of procedure for boards and commissions, drone regulations, New Trinity cemetery maintenance, consideration regarding Ord. No O-2007-004, and pending or contemplated litigation or a settlement offer for the following cases:

- City of Haltom City v. Pecos HFC
- Ponderosa Mobile Home Park

SECTION 551.072 – Deliberation about Real Property - Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City.

SECTION 551.087 – Deliberation Regarding Economic Development Negotiations – Deliberation regarding financial or other incentives to a business prospect, Costco Wholesale Corporation.

ANNOUNCEMENTS/EVENTS - Displayed on a scrolling banner during Executive Session.

RECONVENE TO OPEN SESSION / WORK SESSION

The City Council reconvened to the Work Session at 7:16p.m.

1. ALLIANCE FOR CHILDREN - A Children's Advocacy Center
Presentation by Julie Evans

Ms. Evans delivered a comprehensive presentation outlining the services provided by Alliance for Children and distributed informational materials to the City Council.

REGULAR SESSION

Mayor Truong called the Regular Session to order at 7:26 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE - Led by **Deputy Mayor Pro Tem, KYLE HANTZ**

VISITOR / CITIZENS FORUM

Pastor Kyer Tatum and Amy King each addressed the City Council regarding the New Trinity Cemetery. Ms. King also provided supplemental materials, including a USB drives, for the Council's review.

EMPLOYEE SERVICE AWARDS

2. 25 - YEARS OF SERVICE - Police Department
 - Carmen Gipson
 - Stacy Nichols

Police Chief Cody Phillips presented a 25-year service award to Sergeant Stacy Nichols, honoring his dedicated and exemplary service to the City of Haltom City Police Department. Carmen Gipson was not present.

CONSENT AGENDA

3. MINUTES

Consideration and possible action to approve the Minutes of March 23, 2026, Regular Meetings and March 26, 2026, Special Meeting. (I. Rodriguez)

Motion: Council Member Anderson moved to approve Consent Agenda Item 3, seconded by Mayor Pro Tem Cooper.

Ayes: Cooper, Hantz, Thompson, Anderson, Lindgren, Dunn, Coffman

Nays: None

Motion Passed – Unanimously

REGULAR AGENDA

4. RESOLUTION NO. 2026-006-01 - National Opioid Lawsuit Settlements

Consideration and possible action for the approval of a resolution authorizing the city manager to execute settlement documents relating to the National Opioid Lawsuit Settlement. (R. Phelps)

CA Kreh provided a briefing to the City Council regarding the resolution, and no questions were raised by Council Members.

Motion: Council Member Lindgren moved to approve item 4, seconded by Council Member Thompson.

Ayes: Cooper, Hantz, Thompson, Anderson, Lindgren, Dunn, Coffman

Nays: None

Motion Passed – Unanimously

5. RESOLUTION NO. 2026-007-01 Chapter 380 Economic Development

Consideration and possible action to approve a resolution for a Chapter 380 Economic Development Incentive Agreement between the City of Haltom City and Costco Wholesale Corporation to support the development of a new retail Costco Business Center facility within the City and authorizing the City Manager to execute the agreement. (R. Briggs)

ED Briggs provided a briefing and presentation to the City Council regarding the 380 Economic Development, and no questions were raised by Council Members.

The City Council and City Manager expressed their appreciation to the representative of Costco for bringing this prestigious establishment to Haltom City.

Motion: Council Member Dunn moved to approve item 5, seconded by Council Member Thompson.

Ayes: Cooper, Hantz, Thompson, Anderson, Lindgren, Dunn, Coffman

Nays: None

Motion Passed – Unanimously

6. RESOLUTION NO. 2026-008-01 Federal Opportunity Zone 2.0 Program

Consideration and possible action to approve and adopt a resolution supporting the nomination of Census Tracts 1102.06 and 1103.01 for designation under the Federal Opportunity Zone 2.0 Program. The State of Texas is currently accepting nominations of eligible census tracts for consideration, and designation of these tracts would enhance the City's ability to leverage federal tax dollars to attract private investment, support development & redevelopment, and promote long-term economic growth. (R. Briggs)

ED Briggs delivered a detailed presentation to the City Council regarding Program 2.0 and answered questions from the City Council.

Motion: Council Member Coffman moved to approve item 6, seconded by Mayor Pro Tem Cooper.

Ayes: Cooper, Hantz, Thompson, Anderson, Lindgren, Dunn, Coffman

Nays: None

Motion Passed – Unanimously

CITY STAFF REPORTS

7. PAVEMENT RESTRIPPING - G. Van Nieuwenhuize

Public Works staff will discuss the manner/schedule in which Haltom City-maintained roadways are re-stripped.

PWD G. Van Nieuwenhuize delivered a detailed presentation to the City Council regarding the Pavement Restripping maintenance process. He addressed questions from the City Council.

8. WAYFINDING & TRAIL MARKING MASTER PLAN for BUFFALO RIDGE PARK - C. Pruitt

PRD Pruitt gave a presentation on the new signage program to be placed at Buffalo Ridge Park.

FUTURE AGENDA ITEMS

Consideration and/or possible action to approve items to be placed on future agendas.

9. Action(s) Taken: None.

BOARDS / COMMISSIONS / COMMITTEES

Resignations and appointments/reappointments.

10. APPOINTMENT

Heather Arseneault to Place 7 of the Haltom City Library Board.

Mayor Pro Tem Cooper nominated Ms. Heather Arseneault, expressed how she would be a great asset to the Library Board.

Motion: Mayor Pro Tem Cooper moved to approve appointment, seconded by Council Member Dunn.

Ayes: Cooper, Hantz, Thompson, Anderson, Lindgren, Dunn, Coffman

Nays: None

Motion Passed – Unanimously

EXCUSED ABSENCE OF COUNCIL MEMBERS

Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a), attendance requirement of the Haltom City Charter.

11. Action(s) Taken.

EXECUTIVE SESSION Council reconvened from Executive Session at 9:10.

Take any action deemed necessary as a result of the Executive Session

12. Action(s) Taken: None.

ADJOURNMENT

Mayor Truong adjourned the meeting at 9:11 p.m.

APPROVED BY:

Dr. An Truong
Mayor

RESPECTFULLY SUBMITTED BY:

Imelda B. Rodriguez, TRMC
City Secretary

CITY COUNCIL MEMORANDUM/RESOLUTION

City Council Meeting: Monday, April 27, 2026, 6:00 PM

Department: Parks & Recreation

Subject: CONTRACT - Keller Drilling (Additional Well for North Park)

BACKGROUND

At the February 23, 2026 City Council meeting, bid for the additional well was awarded to Keller Drilling. Since then, City staff has been working with the City Attorney to revise and approve the contract to bring to Council.

FISCAL IMPACT

The final contract with Keller Drilling has been reviewed by all necessary City staff and the City Attorney in the amount of \$335,000.

RECOMMENDATION

Staff recommends the City Council authorize the City Manager to execute the contract with Keller Drilling to complete the well project at North Park. Staff also recommends the City Manager be expressly authorized to execute any and all change orders within the amounts set by state and local law.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated Staff recommendations are hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Haltom City, Texas this 27th day of April 2026, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 *et seq.*

APPROVED

ATTEST:

Dr. An Truong, Mayor

Imelda B. Rodriguez, City Secretary

APPROVED AS TO FORM:

Alicia Kreh, City Attorney

Attachments

[Haltom Drill Contract revised 3 30 26.pdf](#)

WATER WELL DRILLING CONTRACT *REVISED 3/30/26*

This agreement is made and entered into this the _____ day of _____, 2026 by and between Keller Drilling Company, LLC, "Contractor" whose address is Post Office Box 852, Keller, Texas 76244, and

City of Haltom City, Texas

"Customer"

for services to be performed at

North Park, N/E corner US Hwy 377 and Loop 820, Haltom City, Tarrant County, Texas

1. Contractor agrees to prepare its location, dig pits, move in and rig up, and drill a test well to a depth of 1080 feet in search of producible water. If water is found in producible quantities, Contractor shall complete the well by installing casing screening and graveling the aquifer(s), cementing the casing, and developing the water flow; and shall install an electric submersible pump, production tubing, wellhead, and surface controls according to the pricing schedule, below. If water is not found in producible quantities, Contractor shall plug the test well, fill its pits and move out.

2.0 Estimate of Charges:

2.1	Drill test well:	\$ <u>121,000.00</u>
2.2	Case, screen, gravel, cement, develop well:	\$ <u>114,000.00</u>
2.3	Install production tubing, submersible pump:	\$ <u>95,000.00</u>
2.4	Install control panel:	\$ <u>5,000.00</u>
2.5	Total:	\$ <u>335,000.00</u>
2.6	Drilling below contract depth (per foot)	\$ <u>86.00</u>

3. Payment terms: Payment for permitting or licensing fees shall be paid prior to Contractor's move in and commencement of operations. Payment for drilling of the test well (2.1, above) is due and payable upon commencement of location and digging of pits. Payment for casing, screening, cementing and development (2.2, above) is due and payable when Contractor has reached total drilling depth of the test well and the decision to complete the well is made by Contractor. Payment for tubing and pump (2.3, above) is due and payable when the well has been developed or has been test pumped and is ready for final pump installation. Payment for control panel (2.4, above) is due and payable when installation is complete. Any adjustments shall be added to the above total and shall be due and payable when Contractor has rigged down and is ready to vacate the premises. The final invoice shall be calculated by determining actual depths drilled. Charges for any additional services are due upon delivery of invoice to Customer. Customer agrees that any past due balance shall earn interest at the maximum rate allowed by law, and that Contractor shall be entitled to court costs and attorney's fees for collection, if necessary.

4. Contractor shall situate the well at a location chosen by Customer, and known by Customer to be free of any buried pipelines, electrical lines, utility lines, or objects that would create an impediment to operations, or result in damage to buried objects. Contractor shall exercise due care in performing its duties and obligations hereunder, but shall not now, or ever, be held liable for damages of any kind to Customer's premises or personal property, including but not limited to loss or damage to crops, landscaping, lawn grass, trees, sidewalks, driveways, bushes, patios, ponds, buildings, or lakes; underground utilities, water, sewer, natural gas, or septic piping or tanks; electric, telephone, or cable television wiring or fibre or optic lines; for ruts or indentations left by Contractor's equipment; or for compensatory or other damages resulting from operations hereunder. Contractor shall fill and level the location and pits when operations have been completed, but shall not be obligated to plant vegetation, reseed lawn grass or otherwise restore the location.

5. Customer shall provide and maintain rights of ingress and egress to its location premises for benefit of Contractor, its employees, and sub-contractors during the term of this agreement, and shall maintain an all weather roadway to and from the well location, or dozer or tractor services for pulling or pushing Contractor's equipment over non-passable roadways. Customer shall provide water for Contractor's operations at the wellsite. Customer shall provide electrical service to the well location, as well as plumbing facilities and services from the well location. It is understood and agreed that Contractor may employ sub-contractors for any part or portion of the operations to be conducted hereunder.

6. Customer shall pay for any and all state, local or municipal well permit fees, building permit fees, zoning approvals, or neighborhood association approval, including but not limited to fines and penalties levied upon or assessed against Contractor for operations conducted without permits or approval, as well as attorney's fees expended by Contractor in defense of same.

7. Contractor agrees to employ every effort to locate water in the wellbore to be drilled, but in no way guarantees to find or establish water production in any specific quantities, or to guarantee the continuation or future production of water from any well drilled hereunder. Contractor does not guarantee water quality (mineral or sand content) for any purpose, including but not limited to human or animal consumption, irrigation, or any other use.

8. It is understood and agreed that all water to be produced from the well(s) to be drilled hereunder shall be consumed by owner on the premises of the wellsite. Contractor operates under License No. 54244 as granted by the Texas Department of Licensing and Regulation, P O Box 12157 Austin, Texas 78211 Area code: (512) 463-7880 (800) 803-9202.

9. In the event that customer considers that contractor has not complied with all of its obligations hereunder, both expressed and implied, customer shall notify contractor in writing, setting out specifically in what respects contractor has breached this contract. Contractor shall then have thirty (30) days after receipt of said notice to meet or commence to meet all or any part of the breach(es) alleged by customer. The service of said notice shall be precedent to the bringing any of any action by customer under this contract for any cause, and no action shall be brought until the lapse of thirty (30) days after service of such notice on contractor. Neither the service of said notice nor the doing of any acts by contractor aimed to meet all or any of the alleged breaches shall be deemed an admission or presumption that contractor has failed to perform all its obligations hereunder. No legal action of any kind relating to the project, project performance, or this contract can be initiated by either party against the other party after one year beyond the completion of the project or cessation of work.

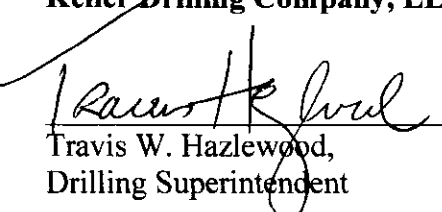
10. This contract constitutes the entire agreement between Customer and Contractor regarding the drilling and completing of the well described above, and supercedes, voids, cancels, terminates, and replaces any prior written or verbal agreement between Customer and Contractor regarding the same or similar subject matter; and can be altered or amended only upon the written agreement of Customer and Contractor.

11. Additional provisions may be written on the reverse side of this document.

Agreed to and executed this 30 day of MARCH, 2026.

Keller Drilling Company, LLC.

Customer:


Travis W. Hazlewood,
Drilling Superintendent

Contract KDC 12 2010

REVISED March 30, 2026 to remove jack hammer operations from paragraph Five (5)

CITY COUNCIL MEMORANDUM

City Council Meeting: Monday, April 27, 2026, 6:00 PM

Department: Parks & Recreation

Subject: ORDINANCE NO. 2026-003-10 STANDARDS OF CARE

ACTION REQUESTED City Council approval of Ordinance No. O-2026-003-10, 1st reading and public hearing, adopting the Standards of Care for 2025.

BACKGROUND

The City operates recreation programs for elementary school age children (over 4 hours per day), such as the Super Kids Summer Camp. As such, the state requires that Standards of Care be adopted annually by ordinance for any city operating elementary age recreation programs.

The proposed 2025 Standards of Care (updated from 2023), as presented in Ordinance , are intended to be minimum standards by which the City of Haltom City Parks & Recreation Department will operate the City's youth programs. The Standards of Care include staff responsibilities, enrollment requirements, staffing ratios, staff qualifications and training, facility standards, health and safety standards and mechanisms for inspecting, monitoring, and enforcing care standards. The programs operated by the City are recreational in nature and are not licensed by the state of Texas as day care programs.

FISCAL IMPACT

Approval of the Standards of Care will require no additional funding by the City.

RECOMMENDATION

Staff recommends the City Council approve Ordinance adopting the Standards of Care for 2026. 1st reading.

ATTACHMENTS

Ordinance

Standards of Care – Exhibit A

Attachments

[Standards of Care - Exhibit A 2024.pdf](#)

[Standards of Care - Exhibit B - State Code 42.041\(b\)\(14\).pdf](#)

[2026-003-10 Standards of Care.pdf](#)

Halton City Parks & Recreation Department



Standards of Care For Youth Programs

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CITY OF HALTOM CITY YOUTH PROGRAMS

STANDARDS OF CARE

The following Standards of Care have been adopted by the City Council of Haltom City, Texas, to comply with Chapter 42 of the Texas Human Resources Code, specifically Section 42.041(b)(14) regarding an exemption for the City of Haltom City's Youth Programs, as defined herein. These Standards of Care are intended to be minimum standards by which the City of Haltom City Parks & Recreation Department will operate the City's Youth Programs. The Youth Programs are recreational in nature and are not child-care facilities or day care programs, and are not licensed by the State of Texas.

General Administration

1. Organization
 - A. The governing body of the City of Haltom City Youth Programs is the Haltom City Council.
 - B. Implementation of the Youth Programs Standards of Care ("Standards of Care") is the responsibility of the Recreation Supervisor and departmental employees.
 - C. These Standards of Care apply to all Youth Programs operated by the Department, including but not limited to: the Summer Day Camp Programs, Holiday Day Camp Programs, and Spring Break Day Camp Programs.
 - D. Each Program Site will have available for public and staff review a current copy of the Standards of Care.
 - E. Parents of participants may obtain a copy of the Standards of Care from the City during the program registration process. In addition, the Standards of Care can be accessed on the City's website at: www.haltomcitytx.com.
 - F. Criminal background checks shall be conducted on prospective staff. No person shall be employed as an Employee in a Youth Program if the person would be permanently barred from being present at a child care operation while children are in care under Texas Administrative Code Title 40, Part 19, Chapter 745 (Licensing).

2. Definitions

- A. Camp Director: A Department employee who is assigned responsibility to implement and direct a Youth Program and oversee the Program Employees assigned to the corresponding Youth Program.
- B. Department: Parks & Recreation Department of the City of Haltom City.
- C. Employee(s): Individuals who have been hired to work for the City of Haltom City and have been assigned responsibility for managing, administering, or implementing some portions of the Youth Programs.
- D. Parent(s): One or both parent(s) or legal guardian(s) who have legal custody and authority to enroll the child(ren) in the Youth Programs.
- E. Participant: A Youth whose parent(s) or legal guardian(s) have completed all required registration procedures and determined to be eligible for the Youth Programs.
- F. Program Employee: A Department employee who is assigned to work with participants of a Youth Program at a Program Site.
- G. Program Manual: Notebook of policies, procedures, required forms, and organizational and programming information relevant to Youth Programs.
- H. Program Site: The facilities and surrounding property where Youth Programs are held.
- I. Recreation Supervisor: A Department employee who oversees the Program Director and operations of all Youth Programs.
- J. City: City of Haltom City, Texas.
- K. City Council: City Council of the City of Haltom City, Texas.
- L. Youth: A school aged person between the ages of 5 and 13, as of the enrollment date of the Youth Program.
- M. Youth Programs: The City of Haltom City Youth Programs consisting of programs such as: Summer Day Camp, Holiday Day Camp, Spring Break Day Camp, and Sports Day Camp programs . A single camp may be referred to as a Youth Program.

3. Objectives of Youth Programs

- A. To provide Youth with the opportunity of recreational activities which may include sports, games, arts and crafts, education, dance, drama, special events, field trips, tournaments, etc.
- B. To provide an encouraging atmosphere by emphasizing the positive development of physical skills, emotional development and growth of self-confidence.
- C. To provide a safe environment by promoting good health and welfare for all participants.
- D. To teach Youth how to spend their leisure time wisely in an effort to meet the emotional, physical and social needs of the Youth.

4. Inspections/Monitoring/Enforcement

- A. The City has established these Standards of Care in order to obtain an exemption from the State regarding the Youth Programs. Once the exemption is established, the State will not monitor the Youth Programs. These Standards of Care will be reviewed annually and brought before the City Council for consideration and approval after a public hearing pursuant to Texas Human Resources Code § 42.041(b)(14). Any recommended amendments to these Standards of Care will be presented to the City Council for consideration and approval after a public hearing.
- B. The Camp Director of each Youth Program will perform a monthly inspection of the facility to maintain compliance with the Standards of Care.
 - (1) Monthly inspection reports shall be sent to the Recreation Supervisor for review and maintained by the City in accordance with applicable record retention policies.
 - (2) The Recreation Supervisor shall review the monthly inspection report and shall establish deadlines and criteria for compliance with the Standards of Care where failure to comply is noted.
- C. The Recreation Supervisor shall make visual inspections of the Youth Programs based on the following schedule.
 - 1. Youth Programs operating during the summer shall be inspected no less than twice during the Youth Program's summer schedule.

2. Youth Programs which operate during the regular Birdville Independent School District school year, for two (2) weeks or less, shall be inspected at least once during the Youth Program's schedule.
- D. Complaints regarding enforcement of the Standards of Care shall be directed to the Camp Director. The Camp Director shall be responsible to take the necessary steps to address the complaint and resolve the problem, if any. Complaints regarding enforcement of the Standards of Care and resolution of complaints arising under the Standards of Care shall be recorded by the Camp Director. All complaints regarding enforcement of the Standards of Care where a deficiency is noted will be forwarded to the Recreation Supervisor with the complaint and the resolution noted.

5. Enrollment

Before a child may enroll in a Youth Program, the parents shall sign registration forms that contain the following information about the child:

- (1) Name, home address, home telephone number, parent's email address;
- (2) Name and address of parent(s) and contact telephone number(s) during Youth Program hours;
- (3) The names and telephone numbers of people to whom the child can be released;
- (4) A statement of the child's special problems, needs or medical conditions;
- (5) Emergency medical authorization;
- (6) A signed liability waiver and acknowledgement of program code of conduct.

6. Suspected Abuse

Program Employees shall report suspected child abuse or neglect in accordance with the Texas Family Code. In a situation where an Employee is involved in an incident with a child that could be considered to be child abuse, the incident shall be immediately reported to the Recreation Supervisor. The Recreation Supervisor will immediately notify the Police Department and any other agency, as may be appropriate.

Texas State law requires the Employees of the Youth Programs to report any suspected abuse or neglect of a child to the Texas Department of Family and Protective Services or

a law enforcement agency. Failure to report suspected abuse is punishable by fines up to \$1,000 and/or confinement up to one hundred eighty (180) days. Confidential reports may be made by calling 1.800.252.5400.

A complete copy of the Texas Family Code regulations regarding child abuse can be found at <http://www.statutes.legis.state.tx.us>

Staffing - Responsibilities and Training

1. Camp Director

A. Qualifications. The Camp Director shall:

- (1) Consistently exhibit competency, good judgment, and self-control when working with Youth.
- (2) Interact with Youth with courtesy, respect, tolerance, and patience.
- (3) Successfully complete a course in first aid, CPR, and AED, in compliance with American Heart Association standards.
- (4) Pass a background investigation and testing for illegal substances.
- (5) Be mature, responsible, and able to complete duties with minimal supervision.
- (6) Communicate effectively with the public.
- (7) Possess a valid Texas driver's license.
- (8) Have previous experience in supervising Youth of varying age levels in a group setting and possess knowledge of recreational games, crafts, and activities.
- (9) Complete City-mandated training.
- (10) Be at least eighteen (18) years of age.

B. Job Functions. The Camp Director shall endeavor to:

- (1) Direct and supervise Program Employees. Hiring and training shall be the responsibility of the Camp Director with assistance from the Recreation Supervisor.

- (2) Complete and submit proper records, including Youth Program schedules, Program Employee schedules, accident/incident reports, and participant attendance.
- (3) Schedule appropriate activities in accordance with the philosophy of the Youth Program and coordinate with the Recreation Supervisor to ensure appropriate reservations and transportation are secured in order to complete activities.
- (4) Maintain an orderly, clean and safe environment for the Youth while promoting a non-competitive program directed toward accentuating positive behaviors, physical development, and emotional growth.
- (5) Maintain supplies, equipment and all necessary documentation for the operation of the Youth Program.
- (6) Communicate with Parent(s) as necessary.
- (7) Conduct on-going evaluations regarding the Youth Program and implement approved recommendations, as needed.
- (8) Provide reports to Recreation Supervisor on a weekly basis regarding Youth Program activities.
- (9) Know and follow all City, Department, and Program Manual standards, policies, and procedures that apply to Youth Programs.
- (10) Ensure that participants are released only to a Parent or an adult designated by the Parent in accordance with Department procedures. All Program Sites will have a copy of the approved Department procedure to verify the identity of a person authorized to pick-up a participant.

2. Program Employees

A. Qualifications. A Program Employee must:

- (1) Consistently exhibit competency, good judgment, and self-control when working with Youth.
- (2) Interact with Youth with courtesy, respect, tolerance, and patience.
- (3) Successfully complete a course in first aid, CPR, and AED, in compliance with American Red Cross standards.

- (4) Pass a background investigation and testing for illegal substances.
- (5) Be mature, responsible, and able to complete duties with minimal supervision.
- (6) Possess a valid Texas driver's license.
- (7) Have previous experience in working with Youth of varying age levels in a group setting and possess knowledge of recreational games, crafts, and activities.
- (8) Complete City-mandated training.
- (9) Be at least sixteen (18) years of age.

B. Essential Job Functions. A Program Employee shall endeavor to:

- (1) Promote a non-competitive, positive, image-enhancing environment for each participant through the direction of fun, varied, and well-organized activities.
- (2) Directly lead activities using a method that will provide opportunities for the involvement of all participants on an equal basis.
- (3) Exhibit enthusiasm for the activity to impart a feeling of excitement in the participants.
- (4) Follow procedures for Youth Programs drop off and pick-up and preparation of accident/incident reports.
- (5) Follow guidelines for safety and storage of equipment and notify Camp Director regarding supplies inventories.
- (6) Ensure safety of Youth at Program Site and on field trips.
- (7) Adhere to these Standards of Care for Youth Programs.

3. Personnel Restriction

A person shall not be employed as an Employee in a Youth Program if:

- (1) The person would be permanently barred from being present at a child care operation while children are in care under the Texas Administrative Code Title 40, Part 19, Chapter 745 (Licensing).

4. Training/Orientation

- A. The Department is responsible to provide training and orientation to all Youth Programs employees who work with children regarding their specific job responsibilities.
- B. Employees must be familiar with these Standards of Care for Youth Programs.
- C. Employees shall be trained in appropriate procedures to handle emergencies.
- D. Employees shall be trained in City, Department, and Program Manual policies and procedures applicable to Youth Programs.
- E. Employees shall be required to sign an acknowledgment that they received the required training.

Service Standards

1. Appearance

- A. Appropriate attire and footwear is required daily. Youth Program shirts must be worn by participants and staff on field trip days.
- B. The City's dress code policy shall be adhered to at all time. Failure to comply with the dress code will result in an Employee being sent home.

2. Interaction with Parents and Participants

- A. Participants and Parents will be treated with respect at all times.
- B. Program Employees and Camp Directors shall keep parents continuously informed of activities and schedules. A weekly schedule shall be distributed and copies shall be kept with the daily sign in sheets.
- C. Staff shall note details of behavior of participants (accomplishments, discipline problems, general activities, etc.) and update Parents as much as possible.

- D. The Camp Director will review and document complaints and forward complaints to the Recreation Supervisor, and shall respond as appropriate. All complaints shall be addressed within one (1) business day, if they are not resolved on site. All complaints must be recorded, including resolution, and forwarded to Recreation Supervisor.
3. Additional Staff Responsibilities
- A. Program Employees shall monitor the sign in/out log at all times.
 - B. Program Employees shall spend 100% of their time while on duty actively involved with Participants and/or Parents.
 - C. Program Employees shall pick-up the area used by their group after each activity.
 - D. Prior to beginning work each day, all staff shall report to the appointed location for any messages, instructions, or information.

Operations

1. Staff/Participant Ratio
- A. The maximum ratio of Participants to Program Employees shall be 15:1 based on average daily attendance. Ratios may be adjusted to provide adequate supervision during higher risk activities, such as field trips, outdoor events, etc. In the event an employee is unable to report to the Program Site, a replacement shall be assigned.
 - B. Each Participant shall have a Program Employee who is assigned to him/her and who shall be aware of the Participant's habits, interests, and any special needs, as identified by the Participant's parent(s) during the registration process.
2. Discipline
- A. Program Employees shall implement discipline policy and provide guidance in a consistent manner based on the best interests of program participants.
 - B. There shall be no cruel, harsh or corporal punishment used as a method of discipline.
 - C. Program Employees may use brief, supervised separation from the group if necessary. Participants shall be informed of Youth Program rules.

- D. As necessary, Program Employees shall initiate discipline reports to the Parent(s) of Participants. Parents shall be asked to sign discipline reports to indicate they have been advised about specific problems or incidents.
- E. A sufficient number and/or severe nature of discipline reports as detailed in the program manual may result in a Participant being suspended or removed from the Youth Programs. Parents shall be contacted to pick up their Youth immediately in the event of such suspension or removal.
- F. In instances where there is a danger to Participants or Employees, offending Participants shall be removed from the Program Site immediately.
- G. Any person(s) creating a nuisance, causing a disturbance, or creating an unsafe environment at any Program Site shall be subject to ejection from the Site and possible arrest and legal action.
- H. In the event any Employee believes that criminal conduct has occurred, or is reasonably likely to occur, the Employee shall immediately notify the Camp Director or other supervisory employee and/or contact the Police directly if time does not permit indirect reporting.

3. Programming

- A. The Program will provide a safe, healthy, and age appropriate environment for all participants. The program provides a well-rounded variety of activities and opportunities that support the physical, social, emotional, and cognitive growth and development of all participants.
- B. Program Employees will attempt to provide indoor and outdoor time periods, weather permitting, that include:
 - (1) Alternating active and passive activities; and
 - (2) Opportunity for individual and group activities.
- C. Program Employees shall be attentive and considerate of the Participants' safety on field trips and during any transportation provided by the Youth Programs. Participants shall be counted before leaving the Program Site and before boarding the transportation to return to the Program Site, and at other times as deemed to be reasonably necessary to preserve the Participants' safety.

- (1) During trips, Program Employees supervising Participants must have immediate access to Participant forms and emergency contact information for each Participant; and
- (2) Program Employees shall have a written list of the Participants in the group and must check the attendance frequently; and
- (3) Program Employees shall have First Aid supplies, a guide to First Aid and emergency care available on field trips.

4. Communication

The Program Site shall have a telephone to allow the Program Site to be contacted by Parks and Recreation personnel or for making emergency calls.

5. Transportation

- A. First Aid supplies and a First Aid and emergency care guide will be available in all Youth Program vehicles that transport Youth.
- B. All Program vehicles used for transporting Participants shall have available a 6-BC portable fire extinguisher in the vehicle which shall be accessible to the adult occupants.

6. Participant Pick up and Drop off

- A. A completed and signed Pick-Up Authorization Form must be on file for each participant.
- B. The original signer of the Pick-Up Authorization Form may contact the Camp Director to add a new Authorized person.
- C. Participants may only be picked up and signed out by an Authorized Person. Photo ID must be presented to pick up a Participant.
- D. Participants must be picked up by the end of the assigned Youth Program. If a child is picked up after the end of the program, a late fee will be assessed. If a child has not been picked up within (30) thirty minutes after the program has ended and Camp Staff has not had contact with a parent/guardian, the Police will be contacted.
- E. If any unauthorized person attempts to pick up a child, staff should:
 - a. Call the Camp Director.

- b. Politely inform the person that they do not have permission to release the child to them.
- c. Ask the person to leave.
- d. Move the participant at risk to another room or area.
- e. Have another staff member in the pick-up area.
- f. The Camp Director should call the original Authorized Person to inform them of the unauthorized pick up attempt.
- g. If necessary, program staff should call 911.

Facility Standards

1. Safety

- A. Program Employees shall inspect the Program Site daily to detect sanitation and safety concerns that might affect the health and safety of the Participants. Program employees will also complete a daily inspection report and submit it to the Camp Director, who shall maintain it in the City's files.
- B. The Camp Director shall inspect the buildings, grounds, and equipment on the Program Site to insure that they are clean, in good repair, and maintained so as to protect the health of the Participants.
- C. Program equipment and supplies shall be safe for Participants use.
- D. Program Employees shall have First Aid supplies available at the Program Site, during transportation, and for the duration of any off-site activity.
- E. Program Employees shall have First Aid supplies and a guide to First Aid and emergency care readily available in a designated location.

2. Fire

- A. In case of fire, danger of fire, explosion, or other emergency, a Program Employee's first priority is to evacuate the Participants to a designated safe area. Emergency evacuation and relocation plans shall be posted within the Program Site.
- B. The Program Site shall have an annual fire inspection by the local Fire Marshal, and the resulting report shall detail any safety concerns observed. The report shall be forwarded to the Supervisor who shall review and establish deadlines and criteria for compliance.

- C. Each Program Site must have at least one (1) operable, charged fire extinguisher approved by the Fire Marshal or designee readily available to all Program Employees. The fire extinguisher is to be inspected monthly by the Camp Director to verify that it is sufficiently charged and operable. All Employees will be trained in the proper use of a fire extinguisher.
- D. Fire drills shall be conducted monthly.

3. TORNADOS

- A. Tornado warning procedures will be reviewed with all program staff during training. Tornado drills will be initiated twice a year: one in the spring and one in the fall.

4. HEALTH

A. Illness or Injury

- (1) Illnesses and injuries shall be handled in a manner to protect the health of all participants and employees. Parents shall be notified in cases of illness or injury. Paramedics shall be notified in the event of an injury that cannot be remedied through basic first aid. An accident report shall be completed for all injuries and forwarded to the Camp Director.
- (2) An ill Youth shall not be allowed to attend or participate in Youth Programs if the Youth is suspected of having a temperature and/or accompanied by behavior changes or other signs or symptoms until a medical evaluation indicating that the Youth can return to the Youth Program.
- (3) Employees shall follow the recommendations of the Texas Department of Health concerning the admission or readmission of any Participant after a communicable disease.

B. Program Employees shall administer medication only if:

- (1) Parent(s) complete and sign a "Consent to Administer Medication" Form that authorizes for Employees to administer medication and provide details as to time(s) and dosage(s) consistent with the medications label.
- (2) Prescription medications are in the original containers labeled with the Youth's name, a date, directions, and the prescribing physician's name. Employees shall administer the medication only as stated on the label. Employees shall not administer medication after the expiration date.

- (3) Non-prescription medications are labeled with the Youth's name and the date the medication was brought to the Youth Program. Non-prescription medication must be in the original container. The Employees shall administer non-prescription medications only according to label direction.
- (4) Medications dispensed shall be limited to routine oral ingestion not requiring special knowledge or skills on the part of Program Employees.
- (5) Program Employees shall ensure medications are inaccessible to Participants.

C. Toilet Facilities

- (1) The Program Site shall have adequate indoor toilets and lavatories located and equipped so Youth can use them independently and Program Employees can supervise as needed.
- (2) There must be one (1) flush toilet for every thirty (30) participants. Urinals may be counted in the ratio of toilets to participants, but shall not exceed fifty percent (50%) of the total number of toilets.

D. Sanitation

- (1) The Program Site shall have adequate light, ventilation, and heat.
- (2) The Program Site shall have an adequate supply of drinking water meeting the standards of the Texas Department of Health for drinking water and ensure that it shall be supplied to the Participants in a safe and sanitary manner.
- (3) Program Employees shall ensure that garbage is removed from the Program Site daily.

SUBCHAPTER C. REGULATION OF CERTAIN FACILITIES, HOMES, AND
AGENCIES

This section was amended by the 84th Legislature. Pending publication of the current statutes, see S.B. 219, 84th Legislature, Regular Session, for amendments affecting this section.

Sec. 42.041. REQUIRED LICENSE. (a) No person may operate a child-care facility or child-placing agency without a license issued by the department.

(b) This section does not apply to:

- (1) a state-operated facility;
- (2) an agency foster home or agency foster group home;
- (3) a facility that is operated in connection with a shopping center, business, religious organization, or establishment where children are cared for during short periods while parents or persons responsible for the children are attending religious services, shopping, or engaging in other activities, including retreats or classes for religious instruction, on or near the premises, that does not advertise as a child-care facility or day-care center, and that informs parents that it is not licensed by the state;
- (4) a school or class for religious instruction that does not last longer than two weeks and is conducted by a religious organization during the summer months;
- (5) a youth camp licensed by the Department of State Health Services;
- (6) a facility licensed, operated, certified, or registered by another state agency;
- (7) an educational facility that is accredited by the Texas Education Agency, the Southern Association of Colleges and Schools, or an accreditation body that is a member of the Texas Private School Accreditation Commission and that operates primarily for educational purposes for prekindergarten and

above, a before-school or after-school program operated directly by an accredited educational facility, or a before-school or after-school program operated by another entity under contract with the educational facility, if the Texas Education Agency, the Southern Association of Colleges and Schools, or the other accreditation body, as applicable, has approved the curriculum content of the before-school or after-school program operated under the contract;

(8) an educational facility that operates solely for educational purposes for prekindergarten through at least grade two, that does not provide custodial care for more than one hour during the hours before or after the customary school day, and that is a member of an organization that promulgates, publishes, and requires compliance with health, safety, fire, and sanitation standards equal to standards required by state, municipal, and county codes;

(9) a kindergarten or preschool educational program that is operated as part of a public school or a private school accredited by the Texas Education Agency, that offers educational programs through grade six, and that does not provide custodial care during the hours before or after the customary school day;

(10) a family home, whether registered or listed;

(11) an educational facility that is integral to and inseparable from its sponsoring religious organization or an educational facility both of which do not provide custodial care for more than two hours maximum per day, and that offers an educational program in one or more of the following: prekindergarten through at least grade three, elementary grades, or secondary grades;

(12) an emergency shelter facility, other than a facility that would otherwise require a license as a child-care facility under this section, that provides shelter or care to a minor and the minor's child or children, if any, under Section [32.201](#), Family Code, if the facility:

(A) is currently under a contract with a state or federal agency; or

(B) meets the requirements listed under Section 51.005(b)(3);

(13) a juvenile detention facility certified under Section 51.12, Family Code, a juvenile correctional facility certified under Section 51.125, Family Code, a juvenile facility providing services solely for the Texas Juvenile Justice Department, or any other correctional facility for children operated or regulated by another state agency or by a political subdivision of the state;

(14) an elementary-age (ages 5-13) recreation program operated by a municipality provided the governing body of the municipality annually adopts standards of care by ordinance after a public hearing for such programs, that such standards are provided to the parents of each program participant, and that the ordinances shall include, at a minimum, staffing ratios, minimum staff qualifications, minimum facility, health, and safety standards, and mechanisms for monitoring and enforcing the adopted local standards; and further provided that parents be informed that the program is not licensed by the state and the program may not be advertised as a child-care facility;

(15) an annual youth camp held in a municipality with a population of more than 1.5 million that operates for not more than three months and that has been operated for at least 10 years by a nonprofit organization that provides care for the homeless;

(16) a food distribution program that:

(A) serves an evening meal to children two years of age or older; and

(B) is operated by a nonprofit food bank in a nonprofit, religious, or educational facility for not more than two hours a day on regular business days;

(17) a child-care facility that operates for less than three consecutive weeks and less than 40 days in a period of 12 months;

(18) a program:

(A) in which a child receives direct instruction in a single skill, talent, ability, expertise, or proficiency;

(B) that does not provide services or offerings that are not directly related to the single talent, ability, expertise, or proficiency;

(C) that does not advertise or otherwise represent that the program is a child-care facility, day-care center, or licensed before-school or after-school program or that the program offers child-care services;

(D) that informs the parent or guardian:

(i) that the program is not licensed by the state; and

(ii) about the physical risks a child may face while participating in the program; and

(E) that conducts background checks for all program employees and volunteers who work with children in the program using information that is obtained from the Department of Public Safety;

(19) an elementary-age (ages 5-13) recreation program that:

(A) adopts standards of care, including standards relating to staff ratios, staff training, health, and safety;

(B) provides a mechanism for monitoring and enforcing the standards and receiving complaints from parents of enrolled children;

(C) does not advertise as or otherwise represent the program as a child-care facility, day-care center, or licensed before-school or after-school program or that the program offers child-care services;

(D) informs parents that the program is not licensed by the state;

(E) is organized as a nonprofit organization or is located on the premises of a participant's residence;

(F) does not accept any remuneration other than a nominal annual membership fee;

(G) does not solicit donations as compensation or payment for any good or service provided as part of the program; and

(H) conducts background checks for all program employees and volunteers who work with children in the program using information that is obtained from the Department of Public Safety;

(20) a living arrangement in a caretaker's home involving one or more children or a sibling group, excluding children who are related to the caretaker, in which the caretaker:

(A) had a prior relationship with the child or sibling group or other family members of the child or sibling group;

(B) does not care for more than one unrelated child or sibling group;

(C) does not receive compensation or solicit donations for the care of the child or sibling group; and

(D) has a written agreement with the parent to care for the child or sibling group;

(21) a living arrangement in a caretaker's home involving one or more children or a sibling group, excluding children who are related to the caretaker, in which:

(A) the department is the managing conservator of the child or sibling group;

(B) the department placed the child or sibling group in the caretaker's home; and

(C) the caretaker had a long-standing and significant relationship with the child or sibling group before the child or sibling group was placed with the caretaker;

(22) a living arrangement in a caretaker's home involving one or more children or a sibling group, excluding

children who are related to the caretaker, in which the child is in the United States on a time-limited visa under the sponsorship of the caretaker or of a sponsoring organization; or

(23) a facility operated by a nonprofit organization that:

(A) does not otherwise operate as a child-care facility that is required to be licensed under this section;

(B) provides emergency shelter and care for not more than 15 days to children 13 years of age or older but younger than 18 years of age who are victims of human trafficking alleged under Section [20A.02](#), Penal Code;

(C) is located in a municipality with a population of at least 600,000 that is in a county on an international border; and

(D) meets one of the following criteria:

(i) is licensed by, or operates under an agreement with, a state or federal agency to provide shelter and care to children; or

(ii) meets the eligibility requirements for a contract under Section [51.005\(b\)\(3\)](#).

(b-1) Repealed by Acts 2009, 81st Leg., R.S., Ch. 720, Sec. 19(1), eff. September 1, 2009.

(c) A single license that lists addresses and the appropriate facilities may be issued to a general residential operation that operates noncontiguous facilities that are across the street from, in the same city block as, or on the same property as one another and that are demonstrably a single operation as indicated by patterns of staffing, finance, administrative supervision, and programs.

(d) A facility exempt from the provisions of Subsection (a) of this section that desires to receive or participate in federal or state funding shall be required to comply with all other provisions of this chapter and with all regulations promulgated under this chapter.

(e) The exemptions provided by Subsection (b) of this section do not affect the authority of local, regional, or state

health department officials, the state fire marshal, or local fire prevention officials to inspect child-care facilities.

(f) Notwithstanding the requirements of Subsection (b)(14), a municipality that operates an elementary-age (ages 5-13) recreation program may, in lieu of an annual public hearing, accept public comment through the municipality's Internet website for at least 30 days before the municipality adopts standards of care by ordinance if the municipality:

- (1) has a population of 300,000 or more; and
- (2) has held at least two annual public hearings on the standards of care and adopted standards of care by ordinance after those public hearings.

(g) A child-care facility that is exempt under Subsection (b)(3) from the licensing requirement of Subsection (a) may provide care for each child at the child-care facility for not more than 15 hours a week if the child-care facility:

- (1) provides the child care so that a person may attend an educational class provided by a nonprofit entity; and
- (2) is located in a county with a population of 800,000 or more that is adjacent to an international border.

Acts 1979, 66th Leg., p. 2361, ch. 842, art. 1, Sec. 1, eff. Sept. 1, 1979. Amended by Acts 1981, 67th Leg., p. 2812, ch. 759, Sec. 2, 3, eff. Aug. 31, 1981; Acts 1987, 70th Leg., ch. 1052, Sec. 4.03, eff. Sept. 1, 1987; Acts 1987, 70th Leg., ch. 1115, Sec. 2, eff. June 19, 1987; Acts 1995, 74th Leg., ch. 262, Sec. 54, eff. Jan. 1, 1996; Acts 1995, 74th Leg., ch. 847, Sec. 1, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 165, Sec. 7.46, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 664, Sec. 3, 4, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1063, Sec. 7, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1217, Sec. 2, eff. Sept. 1, 1997; Acts 2001, 77th Leg., ch. 218, Sec. 3, eff. Sept. 1, 2001.

Amended by:

Acts 2005, 79th Leg., Ch. 268 (S.B. 6), Sec. 1.93(a), eff. September 1, 2005.

Acts 2007, 80th Leg., R.S., Ch. 263 (S.B. [103](#)), Sec. 25, eff. June 8, 2007.

Acts 2007, 80th Leg., R.S., Ch. 1037 (H.B. [1786](#)), Sec. 1, eff. September 1, 2007.

Acts 2007, 80th Leg., R.S., Ch. 1414 (H.B. [1385](#)), Sec. 1, eff. September 1, 2007.

Acts 2009, 81st Leg., R.S., Ch. 720 (S.B. [68](#)), Sec. 4, eff. September 1, 2009.

Acts 2009, 81st Leg., R.S., Ch. 720 (S.B. [68](#)), Sec. 5, eff. September 1, 2009.

Acts 2009, 81st Leg., R.S., Ch. 720 (S.B. [68](#)), Sec. 19(1), eff. September 1, 2009.

Acts 2011, 82nd Leg., R.S., Ch. 343 (H.B. [3051](#)), Sec. 1, eff. September 1, 2011.

Acts 2011, 82nd Leg., R.S., Ch. 1082 (S.B. [1178](#)), Sec. 2, eff. September 1, 2011.

Acts 2013, 83rd Leg., R.S., Ch. 161 (S.B. [1093](#)), Sec. 22.001(30), eff. September 1, 2013.

Acts 2013, 83rd Leg., R.S., Ch. 192 (S.B. [353](#)), Sec. 1, eff. May 25, 2013.

Acts 2013, 83rd Leg., R.S., Ch. 746 (S.B. [427](#)), Sec. 1, eff. September 1, 2013.

This section was amended by the 84th Legislature. Pending publication of the current statutes, see S.B. [219](#), 84th Legislature, Regular Session, for amendments affecting this section.

ORDINANCE NO. O-2026-03-10

AN ORDINANCE ESTABLISHING STANDARDS OF CARE FOR THE RECREATION PROGRAMS FOR ELEMENTARY SCHOOL AGE CHILDREN OPERATED BY THE CITY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article IX, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, Section 42.041 of the Texas Human Resources Code provides that an elementary-age recreation program operated by a municipality is not required to obtain a license from the state provided that the governing body of the municipality annually adopts standards of care for such programs by ordinance after a public hearing; and

WHEREAS, the City Council has conducted a public hearing and desires to adopt the standards set forth in this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS:

SECTION 1.

The Standards of Care attached hereto as Exhibit "A" and incorporated by reference herein are hereby adopted for recreation programs for elementary-age children.

SECTION 2.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 3.

This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

**PASSED AND APPROVED ON FIRST READING ON THIS 27th DAY OF April,
2026.**

**PASSED AND APPROVED ON SECOND READING ON THIS 12th DAY OF
May, 2026.**

AN TRUONG, MAYOR

ATTEST:

IMELDA B. RODRIGUEZ, CITY SECRETARY

APPROVED AS TO FORM:

WAYNE OLSON, CITY ATTORNEY

CITY COUNCIL MEMORANDUM

City Council Meeting: Monday, April 27, 2026, 6:00 PM

Department: Police

Subject: ORDINANCE NO. 2026-004-04 Amending Section 66-25 of the Code of Ordinances

BACKGROUND

Amending section 66-25 of the code of ordinances "Regulation of sex offender residency." This amendment will increase the distance an offender can reside from a child safety zone from 1000' to 2000', to include adjacent cities child safety zones.

FISCAL IMPACT

There is no financial impact to the city.

RECOMMENDATION

Staff recommends approval of the proposed ordinance.

Attachments

[2026-004-04 Sex Offender 2000 ft.pdf](#)

[2000FtResParcels.pdf](#)

ORDINANCE NO. O-2026-004-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, AMENDING SECTION 66-25, "REGULATION OF SEX OFFENDER RESIDENCY," ARTICLE I, "IN GENERAL," OF CHAPTER 66, "OFFENSES AND MISCELLANEOUS PROVISIONS," OF THE CODE OF ORDINANCES, CITY OF HALTOM CITY, TEXAS, BY REVISING THE MINIMUM DISTANCE REQUIREMENT FOR SEX OFFENDER RESIDENCY RESTRICTIONS FROM 1,000 FEET TO 2,000 FEET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS; PROVIDING FOR PUBLICATION IN THE OFFICIAL CITY NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Haltom City, Texas, (the "City") is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council finds that protecting children from sexual abuse and predatory behavior is a legitimate and compelling governmental interest; and

WHEREAS, pursuant to Chapter 62 of the Texas Code of Criminal Procedure, the Texas Legislature has established a system of registration for persons convicted of certain sexual offenses, including individuals convicted of sexual offenses against children; and

WHEREAS, persons required to register as a sex offender under Chapter 62 of the Texas Code of Criminal Procedure for offenses against children present a high risk of recidivism and a particular danger to children; and

WHEREAS, the City Council desires to reduce opportunities for contact between registered sex offenders and children by restricting where such offenders may reside in relation to areas where children commonly gather within City limits; and

WHEREAS, the City Council finds that establishing child safety zones around areas where children commonly gather will serve to protect children and promote the public safety and welfare; and

WHEREAS, the City Council finds that this Ordinance is not intended to impose additional punishment on those required to register as sex offenders but to serve the civil and regulatory purposes of protecting children and preventing future victimization; and

WHEREAS, the City Council finds that establishing child safety zones around areas where children commonly gather will not completely prohibit registered sex offenders from residing within the City; and

WHEREAS, the City Council has considered the public testimony, Police Department recommendations, and relevant research regarding offender proximity and risk reduction; and

WHEREAS, the City Council has determined that the restrictions imposed by this Ordinance are rationally related to legitimate public safety objectives and do not violate the constitutional rights of affected individuals; and

WHEREAS, the City Council desires to increase the distance from child safety zones and distance restrictions for registered sex offenders in order to protect the health, safety, and welfare of its residents.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

The above findings are hereby found to be true and correct and are incorporated herein in their entirety.

SECTION 2.

Section 66-25, "Regulation of sex offender residency," of Article I, "In General," of Chapter 66, "Offenses and Miscellaneous Provisions," of the Code of Ordinances, City of Haltom City, Texas, is repealed and replaced in its entirety to read as follows:

"Sec. 66-25. – Regulation of sex offender residency.

- (a) *Definitions.* For the purposes of this section, the following terms, words, and the derivations thereof shall have the meanings given herein.

Child safety zone means the premises where children commonly gather, located within the City limits or within a neighboring municipality where the 2,000 foot zone extends into the Haltom City limits. The term includes a school, day-care facility, playground, public or private youth center, public swimming pool, video arcade facility, or other facility that regularly holds events primarily for children. For the purposes of this article, planted street medians shall not be considered public parks.

Database means the state registry of sex offenders maintained by the Texas Department of Public Safety pursuant to Chapter 62 of the Texas Code of Criminal Procedure.

Minor or child means a person younger than seventeen (17) years of age.

Permanent residence means a place where a person abides, lodges, or resides for a period of fourteen (14) or more consecutive days.

Playground, premise, school, video arcade facility, and youth center have the meanings assigned by Section 481.134 of the Texas Health and Safety Code. School shall also mean a private or public preschool, elementary, or secondary school.

Shelter means (1) a lawfully operating emergency shelter facility, capable of, and intended to provide temporary shelter to no less than fifty (50) adult homeless individuals; and (2) a facility which is temporarily used for emergency shelter overflow during periods of inclement weather.

Specified sex offender means a person required to register as a sex offender in the state database pursuant to Chapter 62 of the Texas Code of Criminal Procedure for an offense involving a victim who was a minor at the time of the offense.

Temporary residence means a place where a person abides, lodges, or resides for a period of fourteen (14) or more days during any calendar year but which is not the person's permanent residence, or a place where a person routinely abides, lodges, or resides for a period of four (4) or more consecutive or non-consecutive days in a month and which is not the person's permanent residence.

(b) *Offenses.*

- (1) For each person required to register as a sex offender on, and for so long as that person is required to register on, the database because of a reportable conviction or adjudication involving a victim who was a minor, it is unlawful for that person to establish a permanent residence or temporary residence in the city within 2,000 feet of any child safety zone.
- (2) It is unlawful to let or rent any place, structure, or part thereof, with the knowledge that it will be used as a permanent residence or temporary residence by any person prohibited from establishing such permanent residence or temporary residence pursuant to the terms of this section, if such place, structure or part thereof is located within 2,000 feet of any child safety zone. This prohibition shall not apply to a shelter.
- (3) This offense will apply and continue to be in effect so long as there exists the requirement to register with the equivalent of the database, regardless of the name assigned to it or the department or agency that oversees and administers it.
- (4) Nothing in this section shall require any person to sell or otherwise dispose of any real estate or home acquired or owned prior to the conviction of the person as a sex offender.

(c) *Evidentiary matters; measurements.*

- (1) It shall be prima facie evidence that this section applies to a person if that person's name or records pertaining to that person appears on the database and the database

indicates that person is subject to registration for an offense involving a victim who was a minor at the time of the offense.

- (2) For the purposes of determining the minimum distance separation, the 2,000-foot requirement shall be measured by following a straight line from the outer property line of the permanent or temporary residence to the nearest property line of the child safety zone, or, in the case of multiple residences on one property, the distance requirement shall be measured from the nearest portion of the building or structure used as a permanent or temporary residence by the sex offender or the parking lot or driveway providing access thereto, whichever is closest to the nearest property line of the premises where children commonly gather, as described herein above.
 - (3) In cases of a dispute over measured distances, it shall be the burden of the person challenging the measurement to prove otherwise.
 - (4) A map depicting the prohibited areas shall be created and maintained by the Haltom City Police Department and shall be available to the public for inspection at the Haltom City Police Department. The city shall review the map annually for changes.
- (d) *Culpable mental state not required.* Neither allegation nor evidence of a mental state is required for the proof of an offense defined by this section.
- (e) *Affirmative defenses.* It is an affirmative defense to the prosecution of an offense under this section that any of the following conditions apply:
- (1) The specified sex offender established the permanent residence or temporary residence within two thousand (2,000) feet of the child safety zone prior to the date of adoption of this section and has complied with all sex offender registration laws of the State of Texas.
 - (2) The specified sex offender was a minor when he or she committed the offense requiring registration in the database and was not convicted as an adult.
 - (3) The specified sex offender is a minor.
 - (4) The child safety zone located within two thousand (2,000) feet of the permanent residence or temporary residence of the specified sex offender was opened after the specified sex offender established the permanent residence or temporary residence, and the specified sex offender has complied with all sex offender registration laws of the State of Texas.
 - (5) The information in the database is incorrect, and, if corrected, this section would not apply to the person who was erroneously listed in the database.

- (6) The specified sex offender established the permanent residence or temporary residence at a shelter.”

SECTION 3.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances, City of Haltom City, Texas, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 5.

All rights or remedies of the City are expressly saved as to any and all violations governing the subject matter herein that have accrued at the time of the effective date of this Ordinance; and as to such accrued violations, and all pending litigation, both civil or criminal, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 6.

Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in accordance with Section 1-5 of the Code of Ordinances, City of Haltom City, Texas. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 7.

The City Secretary is hereby directed to publish the caption and penalty clause of this Ordinance as provided by the City Charter.

SECTION 8.

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON FIRST READING THIS 27th DAY OF APRIL, 2026.

PASSED AND APPROVED ON SECOND READING ON THIS 11TH DAY OF MAY, 2026.

An Truong, Mayor

ATTEST:

Imelda Rodriguez, City Secretary

APPROVED AS TO FORM:

Alicia K. Kreh, City Attorney

Residential Parcel Count (Per. TAD)
Plus Apartment Unit Count:
19,084

2000Ft Buffer
Blocked: 18,220 (95.47%)
Available: 864 (4.53%)

