



**CITY OF LAWDALE
AGENDA
PARKS, RECREATION AND
SOCIAL SERVICES COMMISSION**

Monday, February 9, 2026, 6:30 PM
Council Chambers
14717 Burin Ave
Lawndale, CA 90260

Copies of this agenda and written documentation related to each agenda item may be obtained prior to the meeting at the Hofmann Community Center, located at 14700 Burin Avenue. Interested parties may contact the Community Services Department at (310) 973-3270 for clarification regarding individual agenda items.

A. CALL TO ORDER AND ROLL CALL

B. FLAG SALUTE

C. APPROVAL OF MINUTES

1. Approval of the Minutes from the January 12, 2026, Commission Meeting

D. PRESENTATIONS

E. ORAL COMMUNICATIONS - Items not on the agenda (Public Comments)

F. COMMENTS FROM COMMISSIONERS

G. ADMINISTRATIVE MATTERS

2. Lawndale Beat Ridership Report - January 2026
3. Operation of a Fireworks Stand for 2026
4. Movie on the Lawn

H. DIRECTOR'S REPORT

5. Director's Report - February 9, 2026

I. ITEMS FROM COMMISSIONERS

J. SPECIAL EVENTS UPDATE

6. Egg Hunt - Saturday, March 28
7. Youth Day Parade - Saturday, April 25

K. MISCELLANEOUS

L. ADJOURNMENT

The next regularly scheduled meeting of the Lawndale Parks, Recreation and Social Services Commission will be held at 6:30 p.m. on March 9, 2026, in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the Community Services Department at (310) 973-3270, at least forty-eight (48) hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the Lawndale Parks, Recreation and Social Services Commission to be held on Monday, February 9, 2026, was posted no less than 72 hours prior to the meeting.

Jason Minter

Director of Community Services

Date Posted: February 5, 2026



**CITY OF LAWDALE
PARKS, RECREATION, AND
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 9, 2026

TO: Honorable Chairperson and Commissioners

PREPARED BY: Jason Minter, Community Services Director

RE: Approval of the Minutes from the January 12, 2026, Commission Meeting

Staff recommend that the Commission review and approve the minutes from the Approval of the Minutes from the January 12, 2026, Commission Meeting, Parks, Recreation and Social Services Commission meeting (Attachment A).

Attachments

[1-12-26 PRSSC Minutes](#)



**MINUTES
CITY OF LAWDALE
PARKS, RECREATION AND SOCIAL SERVICES COMMISSION
REGULAR MEETING
MONDAY, JANUARY 12, 2026**

A. CALL TO ORDER AND ROLL CALL

Chairperson Miller called the meeting to order at 6:33 pm in the City Hall Council Chambers, located at 14717 Burin Avenue, Lawndale, CA 90260.

Members Present: Commissioner Collins
 Vice Chairperson Wood
 Chairperson Miller

Members Absent: Commissioner Castro
 Commissioner Owens

Staff Present: Community Services Director, Jason Minter

B. FLAG SALUTE

Commissioner Collins led the flag salute.

C. APPROVAL OF MINUTES

1. Approval of the Minutes from the November 10, 2025, Commission Meeting

A motion was made by Vice Chairperson Wood and seconded by Commissioner Collins to approve the November 10, 2025, minutes as written.

Motion carried 3-0, with Commissioners Castro and Owens absent.

D. PRESENTATIONS

2. Recognition of Students at Environmental Charter High School.

Director Minter introduced the recognition report and gave a summary of the collaboration between the 5 students from ECHS and CSD staff in planning and prepping the Haunted Maze during the 2025 Halloween Haunt. He then asked the Commissioners to come to the podium to present each student with a certificate and treat bag. After photos were taken, each student was able to share a few thoughts on the process and the maze itself.

E. ORAL COMMUNICATIONS – Items not on the agenda (Public Comments)

None.

F. COMMENTS FROM COMMISSIONERS

Vice Chairperson Wood – Shared that she had a lot of fun during the Commission’s Santas Sleigh night. There were some challenges with the Bluetooth speaker and microphone, and perhaps having some identification on the car would help. But she had fun and looks forward to doing it again.

Commissioner Collins – Shared her agreement with those thoughts on the microphone and a car decal. Also mentioned some issues at Rudolph Park with the weedblock in the play area and some runoff issues near the metal slide.

Chairperson Miller – Mentioned his experience with the Santa’s Sleigh and hoped that improvements could be made for future years.

G. ADMINISTRATIVE MATTERS

3. Lawndale Beat Ridership Report – November 2025 and December 2025;

Director Minter briefly mentioned the two reports, along with a minor accident that took place between Christmas and New Years. Vice Chairperson Wood made a motion to approve the minutes. A second was made by Commissioner Collins.

Motion carried 3-0, with Commissioners Castro and Owens absent.

4. Angel Tree Lighting Review

Director Minter summarized his thoughts on the event, along with areas that were better and potential options for future events. The Commissioners then shared their thoughts:

Vice Chairperson Wood was surprised at the number of people and all of the food options but was excited to see everyone enjoying themselves and the performances.

Commissioner Collins enjoyed the shows and especially the ballet performances. She asked about having the snow refreshed during the event, as it got very icy by the end. She also asked about falling snow, if that was possible.

Chairperson Miller mentioned how crowded it was, and that we had to be careful about adding anything more due to the lack of space.

5. Youth Day Parade Representative

Director Minter announced the date for the Youth Day Parade Planning meeting and asked if any Commissioners were interested in attending the meeting and being on the planning committee. After a brief discussion, both Vice Chairperson Wood and Chairperson Miller expressed interest in being on the committee. Director Minter said he would send them an invite with the agenda.

H. DIRECTOR'S REPORT

6. Director's Report

Director Minter provided updates on the following topics:

- The departure of the City Manager in December
- The baseball field at Anderson Elementary, including photos of the infield being replenished.
- An update on the swings at Jane Addams Middle School
- Showcased a copy of the latest Lawndalian the was published and mailed out in December.
- Director Minter requested input from the Commissioners about meeting attendance and if there were ideas from the Commissioners that would help ensure that meeting attendance improved overall. Staff will begin adding Commissioners to a schedule+ through Outlook to see if that is a good reminder.

I. ITEMS FROM COMMISSIONERS

None.

J. SPECIAL EVENT UPDATE

7. Egg Hunt: Saturday, March 28

Director Minter briefly discussed the upcoming Egg Hunt. Commissioner Collins asked if it would be at two sites or one this year. Staff said more than likely 2 sites, unless other direction was received from the City Council.

8. Youth Day Parade: Saturday, April 25

Director Minter stated that planning meetings are beginning, and updates will be provided monthly as we moved towards the parade.

K. MISCELLANEOUS

None.

L. ADJOURNMENT

Chairperson Miller adjourned the meeting at 7:40 pm to the next regularly scheduled meeting on Monday, February 9, 2026, at 6:30 pm in the Lawndale City Council Chambers, 14717 Burin Avenue.

Kenneth Miller, Chairperson

Attest: _____
Jason Minter, Community Services Director



**CITY OF LAWDALE
PARKS, RECREATION, AND
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 9, 2026
TO: Honorable Chairperson and Commissioners
PREPARED BY: Jason Minter, Community Services Director
RE: Lawndale Beat Ridership Report - January 2026

The Lawndale Beat Ridership Report for January 2026 is attached for your review. Staff recommend that the Commission Accept and File the report.

Attachments

[Lawndale Beat Riderhip Reports -January 2026](#)

SUMMARY MANAGEMENT REPORT
January 2026

FIXED ROUTE SUMMARY

	Total Passengers	Total Revenue Hours	Revenue Miles	Ridership / Rev Hour	Collected Fares	Farebox Recovery per Passenger	On-Time Percentage	# Of Operating Days
Residential	657	316.15	3,421	2.08	\$143.75	\$0.22	85.45%	30
Express	389	290.75	3,918	1.34	\$103.90	\$0.27	84.98%	30
Total	1,046	606.90	7,339	1.72	\$247.65	\$0.24	85.20%	

LAWNDALE BEAT FARE COUNT REPORT
 FOR THE MONTH OF: **January-26**

		Residential			Express			TOTALS		
		Currency	Coins	Total	Currency	Coins	Total	Currency	Coins	Total
1-Jan	Thursday	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-Jan	Friday	\$2.00	\$2.00	\$4.00	\$1.00	\$2.25	\$3.25	\$3.00	\$4.25	\$7.25
3-Jan	Saturday	\$4.00	\$0.00	\$4.00	\$2.00	\$1.25	\$3.25	\$6.00	\$1.25	\$7.25
4-Jan	Sunday	\$3.00	\$1.00	\$4.00	\$2.00	\$2.00	\$4.00	\$5.00	\$3.00	\$8.00
5-Jan	Monday	\$3.00	\$2.00	\$5.00	\$1.00	\$2.25	\$3.25	\$4.00	\$4.25	\$8.25
6-Jan	Tuesday	\$2.00	\$1.00	\$3.00	\$6.00	\$4.25	\$10.25	\$8.00	\$5.25	\$13.25
7-Jan	Wednesday	\$6.00	\$2.25	\$8.25	\$1.00	\$0.50	\$1.50	\$7.00	\$2.75	\$9.75
8-Jan	Thursday	\$5.00	\$1.00	\$6.00	\$5.00	\$0.00	\$5.00	\$10.00	\$1.00	\$11.00
9-Jan	Friday	\$1.00	\$2.25	\$3.25	\$3.00	\$0.25	\$3.25	\$4.00	\$2.50	\$6.50
10-Jan	Saturday	\$0.00	\$1.50	\$1.50	\$3.00	\$0.75	\$3.75	\$3.00	\$2.25	\$5.25
11-Jan	Sunday	\$6.00	\$0.25	\$6.25	\$2.00	\$1.75	\$3.75	\$8.00	\$2.00	\$10.00
12-Jan	Monday	\$4.00	\$0.25	\$4.25	\$6.00	\$2.25	\$8.25	\$10.00	\$2.50	\$12.50
13-Jan	Tuesday	\$3.00	\$2.25	\$5.25	\$3.00	\$2.00	\$5.00	\$6.00	\$4.25	\$10.25
14-Jan	Wednesday	\$1.00	\$2.25	\$3.25	\$2.00	\$3.00	\$5.00	\$3.00	\$5.25	\$8.25
15-Jan	Thursday	\$5.00	\$3.25	\$8.25	\$4.00	\$1.00	\$5.00	\$9.00	\$4.25	\$13.25
16-Jan	Friday	\$2.00	\$3.75	\$5.75	\$2.00	\$3.25	\$5.25	\$4.00	\$7.00	\$11.00
17-Jan	Saturday	\$0.00	\$2.25	\$2.25	\$1.00	\$1.25	\$2.25	\$1.00	\$3.50	\$4.50
18-Jan	Sunday	\$0.00	\$2.25	\$2.25	\$1.00	\$0.50	\$1.50	\$1.00	\$2.75	\$3.75
19-Jan	Monday	\$1.00	\$3.25	\$4.25	\$0.00	\$1.50	\$1.50	\$1.00	\$4.75	\$5.75
20-Jan	Tuesday	\$8.00	\$1.00	\$9.00	\$0.00	\$2.25	\$2.25	\$8.00	\$3.25	\$11.25
21-Jan	Wednesday	\$3.00	\$0.75	\$3.75	\$0.00	\$1.50	\$1.50	\$3.00	\$2.25	\$5.25
22-Jan	Thursday	\$3.00	\$2.25	\$5.25	\$1.00	\$1.25	\$2.25	\$4.00	\$3.50	\$7.50
23-Jan	Friday	\$6.00	\$1.75	\$7.75	\$0.00	\$2.25	\$2.25	\$6.00	\$4.00	\$10.00
24-Jan	Saturday	\$1.00	\$2.75	\$3.75	\$0.00	\$1.50	\$1.50	\$1.00	\$4.25	\$5.25
25-Jan	Sunday	\$2.00	\$1.75	\$3.75	\$1.00	\$1.25	\$2.25	\$3.00	\$3.00	\$6.00
26-Jan	Monday	\$0.00	\$2.75	\$2.75	\$1.00	\$0.50	\$1.50	\$1.00	\$3.25	\$4.25
27-Jan	Tuesday	\$4.00	\$3.25	\$7.25	\$3.00	\$2.25	\$5.25	\$7.00	\$5.50	\$12.50
28-Jan	Wednesday	\$3.00	\$1.25	\$4.25	\$1.00	\$2.75	\$3.75	\$4.00	\$4.00	\$8.00
29-Jan	Thursday	\$6.00	\$2.00	\$8.00	\$2.00	\$0.25	\$2.25	\$8.00	\$2.25	\$10.25
30-Jan	Friday	\$4.00	\$0.25	\$4.25	\$0.00	\$1.90	\$1.90	\$4.00	\$2.15	\$6.15
31-Jan	Saturday	\$3.00	\$0.25	\$3.25	\$1.00	\$1.25	\$2.25	\$4.00	\$1.50	\$5.50
TOTAL FOR THE MONTH		\$91.00	\$52.75	\$143.75	\$55.00	\$48.90	\$103.90	\$146.00	\$101.65	\$247.65

FIXED ROUTE - RIDERSHIP AND FARECOUNT REPORT - RESIDENTIAL

January 2026

		Total Pax	REG CASH	SENIOR & DISABLED	FREE	W/C	TAP SCANS	COLLECTED FARES	PROJECTED FARES	DIFF
Date			0.75c	Free						
Thursday	1-Jan	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Friday	2-Jan	12	5	4	0	0	3	\$4.00	\$3.75	\$0.25
Saturday	3-Jan	12	5	4	3	0	0	\$4.00	\$3.75	\$0.25
Sunday	4-Jan	8	6	2	0	0	0	\$4.00	\$4.50	-\$0.50
Monday	5-Jan	29	7	15	3	0	4	\$5.00	\$5.25	-\$0.25
Tuesday	6-Jan	20	4	11	5	0	0	\$3.00	\$3.00	\$0.00
Wednesday	7-Jan	30	11	16	3	0	0	\$8.25	\$8.25	\$0.00
Thursday	8-Jan	27	8	10	9	0	0	\$6.00	\$6.00	\$0.00
Friday	9-Jan	17	4	12	1	0	0	\$3.25	\$3.00	\$0.25
Saturday	10-Jan	9	2	5	2	0	0	\$1.50	\$1.50	\$0.00
Sunday	11-Jan	15	8	7	0	0	0	\$6.25	\$6.00	\$0.25
Monday	12-Jan	28	6	15	7	0	0	\$4.25	\$4.50	-\$0.25
Tuesday	13-Jan	27	7	12	8	0	0	\$5.25	\$5.25	\$0.00
Wednesday	14-Jan	25	5	15	5	0	0	\$3.25	\$3.75	-\$0.50
Thursday	15-Jan	25	11	8	6	0	0	\$8.25	\$8.25	\$0.00
Friday	16-Jan	33	7	14	12	0	0	\$5.75	\$5.25	\$0.50
Saturday	17-Jan	14	3	11	0	0	0	\$2.25	\$2.25	\$0.00
Sunday	18-Jan	10	3	7	0	0	0	\$2.25	\$2.25	\$0.00
Monday	19-Jan	21	6	10	5	0	0	\$4.25	\$4.50	-\$0.25
Tuesday	20-Jan	37	12	15	10	0	0	\$9.00	\$9.00	\$0.00
Wednesday	21-Jan	39	5	24	10	0	0	\$3.75	\$3.75	\$0.00
Thursday	22-Jan	23	7	7	9	0	0	\$5.25	\$5.25	\$0.00
Friday	23-Jan	38	10	12	16	0	0	\$7.75	\$7.50	\$0.25
Saturday	24-Jan	11	5	5	1	0	0	\$3.75	\$3.75	\$0.00
Sunday	25-Jan	5	5	0	0	0	0	\$3.75	\$3.75	\$0.00
Monday	26-Jan	22	4	6	12	0	0	\$2.75	\$3.00	-\$0.25
Tuesday	27-Jan	31	10	10	11	0	0	\$7.25	\$7.50	-\$0.25
Wednesday	28-Jan	23	6	13	4	0	0	\$4.25	\$4.50	-\$0.25
Thursday	29-Jan	31	11	10	10	0	0	\$8.00	\$8.25	-\$0.25
Friday	30-Jan	26	6	12	8	0	0	\$4.25	\$4.50	-\$0.25
Saturday	31-Jan	9	4	3	2	0	0	\$3.25	\$3.00	\$0.25
Total Weekday		564	152	251	154	0	7	\$112.75	\$114.00	-\$1.25
Total (Sat)		55	19	28	8	0	0	\$14.75	\$14.25	\$0.50
Total (Sunday)		38	22	16	0	0	0	\$16.25	\$16.50	-\$0.25
Grand Total		657	193	295	162	0	7	\$143.75	\$144.75	-\$1.00

FIXED ROUTE - RIDERSHIP AND FARECOUNT REPORT - EXPRESS

January 2026

		Total Pax	REG CASH	SENIOR & DISABLED	FREE	W/C	TAP SCANS	COLLECTED FARES	PROJECTED FARES	DIFF
Date			0.75c	Free						
Thursday	1-Jan	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Friday	2-Jan	10	4	6	0	0	0	\$3.25	\$3.00	\$0.25
Saturday	3-Jan	8	4	4	0	0	0	\$3.25	\$3.00	\$0.25
Sunday	4-Jan	9	5	4	0	0	0	\$4.00	\$3.75	\$0.25
Monday	5-Jan	12	5	6	1	0	0	\$3.25	\$3.75	-\$0.50
Tuesday	6-Jan	21	14	4	3	0	0	\$10.25	\$10.50	-\$0.25
Wednesday	7-Jan	8	2	6	0	0	0	\$1.50	\$1.50	\$0.00
Thursday	8-Jan	11	6	5	0	0	0	\$5.00	\$4.50	\$0.50
Friday	9-Jan	18	4	14	0	0	3	\$3.25	\$3.00	\$0.25
Saturday	10-Jan	16	5	11	0	0	0	\$3.75	\$3.75	\$0.00
Sunday	11-Jan	9	5	4	0	0	0	\$3.75	\$3.75	\$0.00
Monday	12-Jan	28	11	12	5	0	3	\$8.25	\$8.25	\$0.00
Tuesday	13-Jan	14	6	2	6	0	0	\$5.00	\$4.50	\$0.50
Wednesday	14-Jan	17	9	5	3	0	0	\$5.00	\$6.75	-\$1.75
Thursday	15-Jan	15	7	5	3	0	2	\$5.00	\$5.25	-\$0.25
Friday	16-Jan	17	7	8	2	0	0	\$5.25	\$5.25	\$0.00
Saturday	17-Jan	11	3	8	0	0	0	\$2.25	\$2.25	\$0.00
Sunday	18-Jan	5	2	3	0	0	0	\$1.50	\$1.50	\$0.00
Monday	19-Jan	10	2	8	0	0	0	\$1.50	\$1.50	\$0.00
Tuesday	20-Jan	19	3	12	4	0	2	\$2.25	\$2.25	\$0.00
Wednesday	21-Jan	6	2	3	1	0	0	\$1.50	\$1.50	\$0.00
Thursday	22-Jan	15	3	8	4	0	0	\$2.25	\$2.25	\$0.00
Friday	23-Jan	8	3	4	1	0	0	\$2.25	\$2.25	\$0.00
Saturday	24-Jan	7	2	5	0	0	0	\$1.50	\$1.50	\$0.00
Sunday	25-Jan	11	3	8	0	0	0	\$2.25	\$2.25	\$0.00
Monday	26-Jan	12	2	9	1	0	3	\$1.50	\$1.50	\$0.00
Tuesday	27-Jan	14	7	2	5	0	2	\$5.25	\$5.25	\$0.00
Wednesday	28-Jan	9	5	2	2	0	0	\$3.75	\$3.75	\$0.00
Thursday	29-Jan	13	3	7	3	0	0	\$2.25	\$2.25	\$0.00
Friday	30-Jan	27	2	18	7	0	0	\$1.90	\$1.50	\$0.40
Saturday	31-Jan	9	3	6	0	0	0	\$2.25	\$2.25	\$0.00
Total Weekday		304	107	146	51	0	15	\$79.40	\$80.25	-\$0.85
Total (Sat)		51	17	34	0	0	0	\$13.00	\$12.75	\$0.25
Total (Sunday)		34	15	19	0	0	0	\$11.50	\$11.25	\$0.25
Grand Total		389	139	199	51	0	15	\$103.90	\$104.25	-\$0.35

FIXED ROUTE - COMBINED RIDERSHIP AND FARES

January 2026

		Total Pax	REG CASH	SENIOR & DISABLED	FREE	W/C	TAP SCANS	COLLECTED FARES	PROJECTED FARES	DIFF
Date			0.75c	Free						
Thursday	1/1	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Friday	1/2	22	9	10	0	0	3	\$7.25	\$6.75	\$0.50
Saturday	1/3	20	9	8	3	0	0	\$7.25	\$6.75	\$0.50
Sunday	1/4	17	11	6	0	0	0	\$8.00	\$8.25	-\$0.25
Monday	1/5	41	12	21	4	0	4	\$8.25	\$9.00	-\$0.75
Tuesday	1/6	41	18	15	8	0	0	\$13.25	\$13.50	-\$0.25
Wednesday	1/7	38	13	22	3	0	0	\$9.75	\$9.75	\$0.00
Thursday	1/8	38	14	15	9	0	0	\$11.00	\$10.50	\$0.50
Friday	1/9	35	8	26	1	0	3	\$6.50	\$6.00	\$0.50
Saturday	1/10	25	7	16	2	0	0	\$5.25	\$5.25	\$0.00
Sunday	1/11	24	13	11	0	0	0	\$10.00	\$9.75	\$0.25
Monday	1/12	56	17	27	12	0	3	\$12.50	\$12.75	-\$0.25
Tuesday	1/13	41	13	14	14	0	0	\$10.25	\$9.75	\$0.50
Wednesday	1/14	42	14	20	8	0	0	\$8.25	\$10.50	-\$2.25
Thursday	1/15	40	18	13	9	0	2	\$13.25	\$13.50	-\$0.25
Friday	1/16	50	14	22	14	0	0	\$11.00	\$10.50	\$0.50
Saturday	1/17	25	6	19	0	0	0	\$4.50	\$4.50	\$0.00
Sunday	1/18	15	5	10	0	0	0	\$3.75	\$3.75	\$0.00
Monday	1/19	31	8	18	5	0	0	\$5.75	\$6.00	-\$0.25
Tuesday	1/20	56	15	27	14	0	2	\$11.25	\$11.25	\$0.00
Wednesday	1/21	45	7	27	11	0	0	\$5.25	\$5.25	\$0.00
Thursday	1/22	38	10	15	13	0	0	\$7.50	\$7.50	\$0.00
Friday	1/23	46	13	16	17	0	0	\$10.00	\$9.75	\$0.25
Saturday	1/24	18	7	10	1	0	0	\$5.25	\$5.25	\$0.00
Sunday	1/25	16	8	8	0	0	0	\$6.00	\$6.00	\$0.00
Monday	1/26	34	6	15	13	0	3	\$4.25	\$4.50	-\$0.25
Tuesday	1/27	45	17	12	16	0	2	\$12.50	\$12.75	-\$0.25
Wednesday	1/28	32	11	15	6	0	0	\$8.00	\$8.25	-\$0.25
Thursday	1/29	44	14	17	13	0	0	\$10.25	\$10.50	-\$0.25
Friday	1/30	53	8	30	15	0	0	\$6.15	\$6.00	\$0.15
Saturday	1/31	18	7	9	2	0	0	\$5.50	\$5.25	\$0.25
Weekday		868	259	397	205	0	22	\$192.15	\$194.25	-\$2.10
Total (Sat)		106	36	62	8	0	0	\$27.75	\$27.00	\$0.75
Total (Sunday)		72	37	35	0	0	0	\$27.75	\$27.75	\$0.00
Grand Total		1,046	332	494	213	0	22	\$247.65	\$249.00	-\$1.35

FIXED ROUTE - HOURS and MILES

January 2026

Date	Total Passengers	DAILY TOTAL HOURS			DAILY REVENUE HOURS				Pax/Rev Hr	DAILY TOTAL MILES			DAILY REVENUE MILES		
		Residenti al	Express	Gross Hours	Residenti al	Express	Revenue Hours	Residenti al		Express	Gross Miles	Residen tial	Express	Revenue Miles	
Thursday	1/1	0	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0	0	0	0	0	0
Friday	1/2	22	13.08	11.50	24.58	11.65	10.58	22.23	0.99	142	156	298	126	144	270
Saturday	1/3	20	9.75	10.08	19.83	9.15	9.25	18.40	1.09	113	139	252	99	126	225
Sunday	1/4	17	8.75	7.42	16.17	7.48	6.58	14.06	1.21	97	109	206	81	90	171
Monday	1/5	41	12.63	11.28	23.91	11.65	10.58	22.23	1.84	141	157	298	126	144	270
Tuesday	1/6	41	12.85	10.90	23.75	11.65	10.58	22.23	1.84	139	157	296	126	144	270
Wednesday	1/7	38	11.97	11.18	23.15	11.65	10.58	22.23	1.71	144	161	305	126	144	270
Thursday	1/8	38	12.02	11.70	23.72	11.65	10.58	22.23	1.71	140	156	296	126	144	270
Friday	1/9	35	12.90	11.43	24.33	11.65	10.58	22.23	1.57	142	156	298	126	144	270
Saturday	1/10	25	9.83	10.10	19.93	9.15	9.25	18.40	1.36	115	138	253	99	126	225
Sunday	1/11	24	8.83	7.75	16.58	7.48	6.58	14.06	1.71	94	103	197	81	90	171
Monday	1/12	56	12.05	11.43	23.48	11.65	10.58	22.23	2.52	141	157	298	127	144	271
Tuesday	1/13	41	12.90	11.18	24.08	11.65	10.58	22.23	1.84	140	158	298	126	144	270
Wednesday	1/14	42	12.45	12.45	24.90	11.65	10.58	22.23	1.89	139	157	296	126	144	270
Thursday	1/15	40	12.13	12.63	24.76	11.65	10.58	22.23	1.80	140	157	297	127	144	271
Friday	1/16	50	12.32	11.50	23.82	11.65	10.58	22.23	2.25	143	139	282	126	124	250
Saturday	1/17	25	10.00	10.25	20.25	9.15	9.25	18.40	1.36	111	137	248	98	126	224
Sunday	1/18	15	8.75	7.08	15.83	7.48	6.56	14.04	1.07	92	81	173	81	68	149
Monday	1/19	31	8.25	7.25	15.50	7.48	6.58	14.06	2.20	98	105	203	81	90	171
Tuesday	1/20	56	12.88	11.27	24.15	11.65	10.58	22.23	2.52	139	157	296	126	144	270
Wednesday	1/21	45	12.85	12.00	24.85	11.65	10.58	22.23	2.02	139	156	295	126	144	270
Thursday	1/22	38	12.48	11.42	23.90	11.65	10.58	22.23	1.71	139	159	298	126	144	270
Friday	1/23	46	13.25	11.92	25.17	11.65	10.58	22.23	2.07	139	158	297	126	144	270
Saturday	1/24	18	9.58	10.25	19.83	9.15	9.25	18.40	0.98	112	142	254	99	126	225
Sunday	1/25	16	8.67	7.75	16.42	7.48	6.58	14.06	1.14	93	106	199	81	90	171
Monday	1/26	34	12.83	12.00	24.83	11.65	10.58	22.23	1.53	139	160	299	126	144	270
Tuesday	1/27	45	12.83	12.50	25.33	11.65	10.58	22.23	2.02	139	163	302	126	144	270
Wednesday	1/28	32	12.48	11.13	23.61	11.65	10.58	22.23	1.44	142	157	299	126	144	270
Thursday	1/29	44	13.08	11.05	24.13	11.65	10.58	22.23	1.98	142	156	298	126	144	270
Friday	1/30	53	13.37	12.08	25.45	11.65	10.58	22.23	2.38	142	160	302	126	144	270
Saturday	1/31	18	9.75	10.17	19.92	9.15	9.25	18.40	0.98	112	139	251	99	126	225
Total Weekday		868	261.60	239.80	501.40	240.48	218.18	458.66	1.89	2,909	3,242	6,151	2,603	2,950	5,553
Total (Sat)		106	48.91	50.85	99.76	45.75	46.25	92.00	1.15	563	695	1,258	494	630	1,124
Total (Sunday)		72	35.00	30.00	65.00	29.92	26.32	56.24	1.28	376	399	775	324	338	662
Grand Total		1,046	345.51	320.65	666.16	316.15	290.75	606.90	1.72	3,848	4,336	8,184	3,421	3,918	7,339

FIXED ROUTE - ON TIME PERFORMANCE

January 2026

Residential - 14/11/9 trips

	Date	# Trips Scheduled	# Trips Completed	Missed Trips	Trips Late	% On -Time
Thursday	1/1	0	0		0	#DIV/0!
Friday	1/2	14	14		3	78.57%
Saturday	1/3	11	11		2	81.82%
Sunday	1/4	9	9		0	100.00%
Monday	1/5	14	14		3	78.57%
Tuesday	1/6	14	14		3	78.57%
Wednesday	1/7	14	14		4	71.43%
Thursday	1/8	14	14		4	71.43%
Friday	1/9	14	14		3	78.57%
Saturday	1/10	11	11		2	81.82%
Sunday	1/11	9	9		1	88.89%
Monday	1/12	14	14		3	78.57%
Tuesday	1/13	14	14		3	78.57%
Wednesday	1/14	14	14		3	78.57%
Thursday	1/15	14	14		2	85.71%
Friday	1/16	14	14		2	85.71%
Saturday	1/17	11	11		0	100.00%
Sunday	1/18	9	9		0	100.00%
Monday	1/19	14	14		3	78.57%
Tuesday	1/20	14	14		2	85.71%
Wednesday	1/21	14	14		1	92.86%
Thursday	1/22	14	14		3	78.57%
Friday	1/23	14	14		4	71.43%
Saturday	1/24	11	11		1	90.91%
Sunday	1/25	9	9		0	100.00%
Monday	1/26	14	14		3	78.57%
Tuesday	1/27	14	14		4	71.43%
Wednesday	1/28	14	14		4	71.43%
Thursday	1/29	14	14		3	78.57%
Friday	1/30	14	14		2	85.71%
Saturday	1/31	11	11		2	81.82%
Weekday		294	294	0	48	83.67%
Total (Sat)		55	55	0	7	87.27%
Total (Sun)		36	36	0	1	97.22%
Grand Total		385	385	0	56	85.45%

Express - 16/14/10 trips

	Date	# Trips Scheduled	# Trips Completed	Missed Trips	Trips Late	% On -Time
	1/1	0	0		0	#DIV/0!
	1/2	16	16		3	81.25%
	1/3	14	14		1	92.86%
	1/4	10	10		0	100.00%
	1/5	16	16		3	81.25%
	1/6	16	16		1	93.75%
	1/7	16	16		3	81.25%
	1/8	16	16		4	75.00%
	1/9	16	16		4	75.00%
	1/10	14	14		0	100.00%
	1/11	10	10		0	100.00%
	1/12	16	16		4	75.00%
	1/13	16	16		3	81.25%
	1/14	16	16		3	81.25%
	1/15	16	16		2	87.50%
	1/16	16	16		2	87.50%
	1/17	14	14		0	100.00%
	1/18	10	10		0	100.00%
	1/19	16	16		4	75.00%
	1/20	16	16		3	81.25%
	1/21	16	16		4	75.00%
	1/22	16	16		4	75.00%
	1/23	16	16		3	81.25%
	1/24	14	14		0	100.00%
	1/25	10	10		0	100.00%
	1/26	16	16		3	81.25%
	1/27	16	16		3	81.25%
	1/28	16	16		3	81.25%
	1/29	16	16		3	81.25%
	1/30	16	16		3	81.25%
	1/31	14	14		1	92.86%
Weekday		336	336	0	65	80.65%
Total (Sat)		70	70	0	2	97.14%
Total (Sun)		40	40	0	0	100.00%
Grand Total		446	446	0	67	84.98%

Date	Total # Trips Scheduled	Total # Trips Completed	Trips Missed	Trips Late	% On -Time
Weekday	630	630	0	113	82.06%
Total (Sat)	125	125	0	9	92.80%
Total (Sun)	76	76	0	1	98.68%
Grand Total	831	831	0	123	85.20%

FIXED ROUTE - NTD REPORT - FY 2025-2026

January, 2026

Month	Total Weekday Trips	Weekday Avg Trips	Total Saturday Trips	Saturday Avg Trips	Total Sunday Trips	Sunday Avg Trips	Combined Total Trips	Wkdy Vehicle Total Miles	Sat Total Miles	Sunday Total Miles	Combined Total Miles	Wkdy Rev Miles	Sat Rev Miles	Sunday Rev Miles	Combined Rev Miles
July	679	30.86	100	25.00	76	15.20	855	6,719	970	745	8,434	6,147	900	684	7,731
August	625	29.76	125	25.00	95	19.00	845	6,183	1,219	941	8,343	5,670	1,125	855	7,650
September	649	30.90	100	25.00	76	15.20	825	6,405	989	776	8,170	5,841	900	684	7,425
October	690	30.00	100	25.00	76	19.00	866	6,785	990	767	8,542	6,210	900	684	7,794
November	570	30.00	125	25.00	95	19.00	790	5,480	1,225	955	7,660	5,082	1,125	855	7,062
December	660	31.43	100	25.00	76	19.00	836	6,661	999	782	8,442	5,939	893	684	7,516
January	630	31.50	125	25.00	76	15.20	831	6,151	1,258	775	8,184	5,553	1,124	662	7,339
February															
March															
April															
May															
June															
FY Totals	4,503	30.63	775	25.00	570	17.27	5,848	44,384	7,650	5,741	57,775	40,442	6,967	5,108	52,517

Month	Wkdy Total Hours	Sat Total Hours	Sunday Total Hours	Combnd Total Hours	Wkdy Rev Hours	Sat Rev Hours	Sunday Rev Hours	Combined Rev Hours	Total Weekdays Service	Total Saturdays Service	Total Sundays Service	Veh in Max Serv	Valid Cust Complaints/compliment	Road Calls	Collisions
July	549.20	78.92	64.00	692.12	503.12	73.60	56.24	632.96	22	4	5	2	0	0	0
August	500.27	98.64	80.00	678.91	466.55	92.00	70.30	628.85	21	5	5	2	0	1	0
September	528.69	80.86	67.76	677.31	480.89	73.80	56.24	610.93	21	4	5	2	0	0	0
October	565.03	80.53	68.08	713.64	511.29	73.60	56.24	641.13	23	4	4	2	0	0	0
November	459.26	100.21	84.52	643.99	422.37	92.00	70.30	584.67	19	5	5	2	0	0	0
December	541.30	79.85	65.41	686.56	489.06	72.60	56.24	617.90	21	4	4	2	1	0	1
January	501.40	99.76	65.00	666.16	458.66	92.00	56.24	606.90	20	5	5	2	0	0	0
February															
March															
April															
May															
June															
FY Totals	3,645.15	618.77	494.77	4,758.69	3,331.94	569.60	421.80	4,323.34	147	31	33	14	1	1	1
								Total Service Days	211	64					

FIXED ROUTE - YTD SUMMARY - FY 2025-2026

		Total Pax	Gross Hours	Vehicle Revenue Hrs.	Pax/Rev Hours	Fares Collected	Projected Fares	Farebox Recovery	On-Time %	Gross Miles	Vehicle Revenue Miles	Rev Speed	Total Trips Completed	Total Lates	
R E S I D E N T I A L	July	541	356.20	330.30	1.64	\$103.45	\$100.50	0.19	88.16%	3,976	3,609	12.04	397	47	
	August	585	353.17	327.80	1.78	\$132.17	\$129.00	0.23	89.97%	3,920	3,546	11.96	389	39	
	September	719	352.81	318.85	2.25	\$154.55	\$153.75	0.21	80.42%	3,869	3,447	12.13	383	75	
	October	769	368.56	334.47	2.30	\$116.05	\$111.00	0.15	78.36%	4,010	3,618	11.99	402	87	
	November	639	333.51	304.50	2.10	\$96.55	\$90.75	0.15	82.79%	3,548	3,264	11.65	366	63	
	December	645	355.75	321.82	2.00	\$113.62	\$111.00	0.18	82.42%	3,946	3,484	12.26	387	67	
	January	657	345.51	316.15	2.08	\$143.75	\$144.75	0.22	85.45%	3,848	3,421	12.17	385	56	
	February														
	March														
	April														
	May														
	June														
	Grand Total		4,555	2,465.51	2,253.89	2.02	\$860.14	\$840.75	0.19	83.94%	27,117	24,389	12.03	2,709	434
E X P R E S S	July	399	335.92	302.66	1.32	\$82.83	\$79.50	0.21	89.74%	4,458	4,122	14.73	458	47	
	August	338	325.74	301.05	1.12	\$102.89	\$98.25	0.30	89.69%	4,423	4,104	14.69	455	46	
	September	424	324.50	292.08	1.45	\$112.49	\$111.75	0.27	82.35%	4,301	3,978	14.73	442	78	
	October	428	345.11	306.66	1.40	\$114.14	\$108.75	0.27	78.45%	4,532	4,176	14.78	464	100	
	November	319	310.48	280.17	1.14	\$61.40	\$58.50	0.19	82.31%	4,112	3,798	14.68	424	75	
	December	482	330.81	296.08	1.63	\$101.43	\$101.25	0.21	81.92%	4,496	4,032	15.19	448	81	
	January	389	320.65	290.75	1.34	\$103.90	\$104.25	0.27	84.98%	4,336	3,918	14.91	446	67	
	February														
	March														
	April														
	May														
	June														
	Grand Total		2,779	2,293.21	2,069.45	1.34	\$679.08	\$662.25	0.24	84.21%	30,658	28,128	14.81	3,137	494
F i x e d R o u t e	July	940	692.12	632.96	1.49	\$186.28	\$180.00	0.20	89.01%	8,434	7,731	13.32	855	94	
	August	923	678.91	628.85	1.47	\$235.06	\$227.25	0.25	89.12%	8,343	7,650	13.27	844	85	
	September	1,143	677.31	610.93	1.87	\$267.04	\$265.50	0.23	85.14%	8,170	7,425	13.37	825	153	
	October	1,197	713.67	641.13	1.87	\$230.19	\$219.75	0.19	78.41%	8,542	7,794	13.32	866	187	
	November	958	643.99	584.67	1.64	\$157.95	\$149.25	0.16	82.53%	7,660	7,062	13.10	790	138	
	December	1,127	686.56	617.90	1.82	\$215.05	\$212.25	0.19	82.18%	8,442	7,516	13.66	835	148	
	January	1,046	666.16	606.90	1.72	\$247.65	\$249.00	0.24	85.20%	8,184	7,339	13.48	831	123	
	February														
	March														
	April														
	May														
	June														
	Grand Total		7,334	4,758.72	4,323.34	1.70	\$1,539.22	\$1,503.00	0.21	86.67%	57,775	52,517	13.36	5,846	928



**CITY OF LAWDALE
PARKS, RECREATION, AND
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 9, 2026
TO: Honorable Chairperson and Commissioners
PREPARED BY: Jason Minter, Community Services Director
RE: Operation of a Fireworks Stand for 2026

BACKGROUND/ANALYSIS

For many years the Parks, Recreation and Social Services Commission (PRSSC) has operated a Safe and Sane Fireworks Stand in the City of Lawndale. The PRSSC has been given permission to operate a Fireworks Stand each year, regardless of how many applications are received by the Finance Department. Staff have submitted an application for the operation of a Fireworks Stand by the PRSSC for 2026 (Attachment A). Also included in this report is the complete packet as provided by the Finance Department (Attachment B).

There is a City Council Policy that was approved in 2005 that is the guiding document for the PRSSC Fireworks Stand Operation. Staff encourage all Commissioners to become familiar with this Council Policy as it dictates who is allowed to accept payments and handle cash. And while it doesn't specifically state that two (2) Commissioners need to be in the Stand at all times, it is very clear that only Commissioners are allowed to handle payments. That Council Policy is attached for your review (Attachment C).

At this time, staff can begin making arrangements for the two (2) fireworks vendors to come before the PRSSC to discuss contract terms, locations, and other details related to the operation of a Fireworks Stand in 2026. There are some key points that the Commission should begin discussing including the staffing of the stand, scheduling, and volunteer recruitment.

RECOMMENDATION

Staff recommend that the Commission review the information in this report, discuss the interest and feasibility of the PRSSC in hosting a Fireworks Stand in 2026, and give staff direction for upcoming meetings.

Attachments

[Attachment A: 2026 Signed Application](#)

[Attachment B: 2026 Fireworks Application Packet](#)

[Attachment C: 84-05 Fireworks Booth Financial Controls](#)



APPLICATION FOR FIREWORKS SALES PERMIT

General Conditions:

1. *This application and Agreement of Expenditures must be completed in full and submitted to the City's Finance Department **no later than 5:30 p.m. on Thursday, January 29, 2026. A \$300.00 filing fee, payable to the City of Lawndale, must be attached.***
2. *Permits may be issued only to State of California-recognized, non-profit, charitable, religious eleemosynary corporations, or associations organized for youth, veteran, patriotic or civic betterment at the time of the filing of the application. (Please refer to Lawndale Municipal Code 8.12, Section 8.12.030 and 8.12.040 for specific permit qualifications and requirements.)*
3. *Enclosed is a copy of Lawndale Municipal Code 8.12 authorizing and regulating the sale of fireworks. Any violation of said regulations will result in immediate revocation of the temporary sales permit granted.*
4. *No sales permit will be granted until all contingent conditions of the permit and temporary sales license are met as outlined in LMC 8.12.*
5. *In applying for a permit, the undersigned agrees to indemnify and hold harmless the City of Lawndale, its agents, officers and employees from any and all claims, demands or liability that may result from said issued permit.*

Name of organization: Lawndale Parks, Recreation and Social Services Commission

Purpose: Advisory Body to the Lawndale City Council

E-mail address: Jminter@lawndale.ca.gov

Representative and title: Jason Minter, Community Services Director (liaison)

Organization address: 14717 Burin Avenue, Lawndale

Mailing address: same as above

Phone: primary (310) 973-3272 alternate () _____

Date organization incorporated (*Attached charter required*): _____

Meeting location/address:

14717 Burin Avenue

Names, addresses and titles of officers:

Kenneth Miller, Chairperson

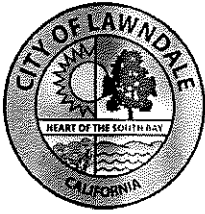
Sonrisa Wood, Vice Chairperson

Purpose for which fireworks sales proceeds will be used:

Proceeds will be deposited into the Parks, Recreation and Social Services

Commission Trust Fund and allocated by the Commission by Resolution to

support Parks and Recreation programming in the City of Lawndale.



FIREWORKS APPLICATION – OFFICIAL DECLARATION PAGE

Lawndale Municipal Code (“LMC”) Chapter 8.12, regarding fireworks, requires that each applicant for a permit to operate a fireworks stand within the City of Lawndale make three sworn statements, **under penalty of perjury**, regarding the organization that is applying for the permit. Accordingly, this Official Declaration Page must be reviewed, executed and returned to the City as part of any fireworks permit application package. Should an applicant fail to submit a completed copy of this page, with an original signature, the application shall be deemed incomplete and will be rejected.

Statement 1, pursuant to LMC Section 8.12.040 (A) (3),

“A minimum of thirty percent of the membership of a community-based organization making the application for a fireworks permit must reside within or be employed within the city and, in the case of a youth-based organization, at least thirty of the youth members of such organization must reside within the city, at the time of the filing of the application for a permit.....”

Statement 2, pursuant to LMC Section 8.12.040 (A) (5),

“The applicant shall not be operating a fireworks stand in any other city in the State of California during the same period the applicant proposes to operate a stand in Lawndale.”

Statement 3, pursuant to LMC Section 8.12.050(C) (7) (a),

“Not less than twenty-five percent of any net revenue earned from the sale of fireworks shall be spent in support of youth activities within the city, and that not less than an additional twenty-five percent of any net revenue earned from the sale of fireworks shall be spent in support of youth activities and/or charitable projects within the city;...”

I declare under penalty of perjury under the laws of the State of California that statements 1, 2 and 3 above are true and correct as they relate to my organization and this fireworks application, and that I have the authority to make this statement on behalf of the organization list behalf of the organization listed below.

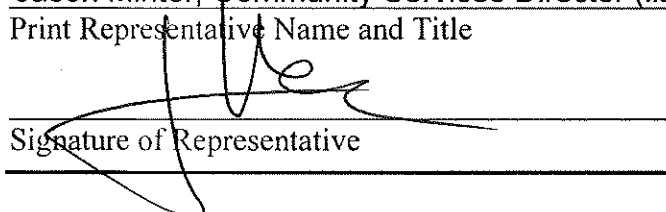
Lawndale Parks, Recreation and Social Services Commission 1/20/2026

Organization Name

Date

Jason Minter, Community Services Director (liaison)

Print Representative Name and Title



Signature of Representative

City of Lawndale



2026 Fireworks Sales Application Package

Due by Thursday, January 29, 2026





2026 FIREWORKS SALES PERMIT APPLICATION PACKAGE

Dear Fireworks Sales Applicant:

Enclosed please find the 2026 Fireworks Sales Permit Application Package and related instructions for securing a temporary sales permit. Fireworks sales within the incorporated limits of the City of Lawndale are strictly regulated by municipal code. A copy of the City's updated municipal code is included for your review. Please review this document carefully as the fireworks ordinance has experienced modifications. All organizations must meet the required criteria as set forth in the Lawndale Municipal Code pertaining to fireworks sales in order to qualify.

Additionally, City Council policy requires the holding of two mandatory orientation meetings for those organizations applying for a Fireworks Sales Permit. The first mandatory meeting will be held on **Monday, January 26, 2026 at 5pm**. The second mandatory meeting will be held on **Monday, April 6, 2026 at 5 pm** to discuss the requirements for a fireworks stand. ***Failure by any applicant to attend both meetings will result in a disqualification from the application process.***

Instructions for completing the application materials are noted on the printed forms. Read the instructions **prior** to completing the form to avoid errors. Any questions or concerns can be addressed by the Finance Department during business hours, Monday through Thursday, 7:00 a.m. to 5:30 p.m. at (310) 973-3246. Completed applications and required materials must be received by the Finance Department no later than **Thursday, January 29, 2026 by 5:30 pm**. It is to the applicant's benefit to submit materials well in advance of the deadline in order to avoid disqualification due to errors or incomplete data.

REMEMBER: An application fee of \$300.00 **must** be submitted with the completed materials. Checks should be made payable to the City of Lawndale. Filing fees will be returned to those applicants **not** issued a fireworks sales permit.

Thank you for your cooperation.

Hrant Manuelian
Director of Finance

Attachments:

- Application for Permit / Agreement of Expenditures of Fireworks Sales Revenue (*2 pages*)
- Fireworks Application – Official Declaration Page
- Tip Sheet
- Lawndale Muni Code 8.12 - Fireworks and recent revision
- Applicant Checklist
- Building & Safety Requirements
- Fire Department Fireworks Stand Permit Requirements
- Fireworks Sales Financial Reporting Forms (*Part A and B*)



FIREWORKS SALES PERMIT APPLICANT CHECKLIST

1. File Application for Fireworks Sales Permit/Agreement of Expenditures by **5:30pm on Thursday, January 29, 2026** **along** with the following:
 - a. \$300.00 filing fee.
 - b. Copy of organization's original charter showing the date applicant organized within the City.
 - c. Certified proof of non-profit status from the State of California.
 - d. Copy of current roster of dues-paying members; including their names, addresses and phone numbers. (*Note: Minimum of 30% membership must reside or be employed within incorporated City limits of Lawndale; in the case of youth based organizations, a minimum of 30 youth members must reside within incorporated City limits of Lawndale.**)
 - e. Location of applicant's principal and permanent meeting place must be designated.
2. You will be notified of application status by the 1st Monday in March (**March 2, 2026**).
3. Proposed location of stand and plot plan approved by owner of property must be submitted to the Community Development Department on or before the 1st Thursday in May (**May 7, 2026**); City Hall is CLOSED on Fridays.
4. Public liability and property damage insurance must be secured, and certificate filed with the City Clerk on or before the 1st Thursday in May (**May 7, 2026**); City Hall is CLOSED on Fridays.
5. Fire Chief and Chief Building Official must approve site location. License from the State Fire Marshall is required. Deadline for filing such license is **May 15, 2026**. A copy of such license must be provided.
6. No fireworks stand may be erected prior to **June 18, 2026**. All weeds and combustible material must be cleared within 25 feet of the stand.
7. Community Development Department approves physical construction utilities and general safety, as well as the issuance of any necessary permits. A written approval must be obtained from the Building Inspector prior to the permit being issued.

Note: If temporary power is required, an electrical permit must be obtained. Contact the Community Development Department at (310) 973-3236 or (310) 973-3237.
8. All evidences of stand and its operation must be removed from the temporary location by 4:00 p.m., **July 5, 2026**. And the temporary stand itself must be removed from the temporary location by 5 p.m. on **July 11, 2026**.
9. A sales tax permit must be obtained from the State Board of Equalization.
 - a. The sales tax identification number must be included with the Fireworks Sales Financial Revenue Report submitted on or before **September 1, 2026**.
 - b. A copy of the State, Local and District Sales Tax Return filed must be submitted with the Fireworks Sales Financial Expenditure Report on or before **November 30, 2026**.

***IF YOU REQUIRE ADDITIONAL INFORMATION, PLEASE REFER TO THE LAWDALE
MUNICIPAL CODE GOVERNING THE SALE OF FIREWORKS
(INCLUDED WITH THE APPLICATION PACKAGE)***



APPLICATION FOR FIREWORKS SALES PERMIT

General Conditions:

- 1. This application and Agreement of Expenditures must be completed in full and submitted to the City's Finance Department **no later than 5:30 p.m. on Thursday, January 29, 2026. A \$300.00 filing fee, payable to the City of Lawndale, must be attached.***
- 2. Permits may be issued only to State of California-recognized, non-profit, charitable, religious eleemosynary corporations, or associations organized for youth, veteran, patriotic or civic betterment at the time of the filing of the application. (Please refer to Lawndale Municipal Code 8.12, Section 8.12.030 and 8.12.040 for specific permit qualifications and requirements.)*
- 3. Enclosed is a copy of Lawndale Municipal Code 8.12 authorizing and regulating the sale of fireworks. Any violation of said regulations will result in immediate revocation of the temporary sales permit granted.*
- 4. No sales permit will be granted until all contingent conditions of the permit and temporary sales license are met as outlined in LMC 8.12.*
- 5. **In applying for a permit, the undersigned agrees to indemnify and hold harmless the City of Lawndale, its agents, officers and employees from any and all claims, demands or liability that may result from said issued permit.***

Name of organization: Lawndale Parks, Recreation and Social Services Commission

Purpose: Advisory Body to the Lawndale City Council

E-mail address: Jminter@lawndale.ca.gov

Representative and title: Jason Minter, Community Services Director (liaison)

Organization address: 14717 Burin Avenue, Lawndale

Mailing address: same as above

Phone: primary (310) 973-3272 alternate ()

Date organization incorporated (*Attached charter required*):

Meeting location/address:

14717 Burin Avenue

Names, addresses and titles of officers:

Kenneth Miller, Chairperson

Sonrisa Wood, Vice Chairperson

Purpose for which fireworks sales proceeds will be used:

Proceeds will be deposited into the Parks, Recreation and Social Services

Commission Trust Fund and allocated by the Commission by Resolution to

support Parks and Recreation programming in the City of Lawndale.

City of Lawndale
2026 Fireworks Sales
Important Dates to Remember

Date	Item
01/26/26	Mandatory meeting for ALL firework sales applicants at 5pm-Council Chamber. (Finance Dept.)
01/29/26	Application deadline to the City's Finance Dept. with \$300.00 filing fee by 5:30pm.
02/17/26	Eight (8) conditional awardees (5 youth based and 3 community based).
03/03/26	Conditional grant or denial (Finance Dept. to notify applicants).
04/06/26	Mandatory meeting for ALL firework sales applicants at 5pm-Council Chamber. (CDD)
05/07/26	Deadline-Comm Dev Dept.-Plot plans, Property permission Ltr, Certif of Liability Ins, CDTFA Permit**.
05/15/26	Deadline to file State Fire Marshall License.
06/28/26	Fire Chief's report due to Community Development Dept.
*06/18/26	Stands may now be erected.
*06/28/26	Fireworks sales may begin at 12pm (<i>noon</i>) .
*07/04/26	Fireworks sales end at 12am (<i>midnight</i>) .
09/01/26	Financial Revenue Report, Part A due to the Finance Dept. by 4pm.
11/30/26	Financial Expenditure Report, Part B due to the Finance Dept. by 4pm.

*State and Los Angeles County regulated.

**onlineservices.cdtfa.ca.gov

Should you have any questions, please do not hesitate to contact the Finance Department at (310) 973-3246.



2026 FIREWORKS SALES FINANCIAL REPORT, PART A
Financial Revenue Report

Each organization receiving a fireworks sales permit shall submit to the City's Finance Director on or before **September 1, 2026**, an accounting of all proceeds from the sale of fireworks on the City Fireworks Sales Financial Report, Part A, **with** an attached copy of the State, Local and District Sales and Use Tax Return. Completion of this form is **mandatory**. **The City shall not send reminder notices of this requirement to permittees.**

As a duly authorized representative of said organization, under declaration of penalty of perjury the foregoing is true and correct.

Name of Organization: _____

Organization Address: _____

Phone: primary () _____ alternate () _____

Representative and title: _____

Phone: primary () _____ alternate () _____

Report of revenues for fireworks sales for the period June - July 2026.

Please include supporting documents for Gross Income and ALL Operating Expenses (Including invoices and receipts).

Gross Income:

Fireworks sales: \$ _____

Other sales: \$ _____

\$ _____

\$ _____

TOTAL: (Line 1) \$ _____

Operating Expenses:

Cost of Goods Sold: \$ _____

Stand rental: \$ _____

Property rental: \$ _____

Labor/security: \$ _____

Insurance: \$ _____

License fees: \$ _____

Permit fees: \$ _____

Other: \$ _____

Sales Tax: \$ _____

TOTAL: (Line 2) \$ _____

Subtract Line 2 from Line 1. Enter amount here: \$ _____

This is the Net Operating Income (NOI) under the fireworks sales permit.

Note: The NOI figure is also necessary on Part B, Financial Expenditure Report.



2026 FIREWORKS SALES FINANCIAL REPORT, PART B **Financial Expenditure Report**

Each organization receiving a fireworks sales permit shall submit to the City's Finance Director, on or before **November 30th, 2026**, an accounting of expenditures for sales proceeds on the City Fireworks Sales Financial Report, Part B, Financial Expenditure Report, clearly showing that fifty percent (50%) of the net proceeds received from the sale of fireworks under the issued permit, were expended in support of youth and/or charitable activities within the City of Lawndale. Fifty percent (50%) of the net revenue earned from the sale of fireworks under the prior permit must be spent in the manner required by **Lawndale Municipal Code, Section 8.12.040(E)(7): "not less than twenty five percent (25%) of any net revenue earned from the sale of fireworks shall be spent in support of youth activities within the city, and that not less than an additional twenty five percent (25%) of any net revenue earned from the sale of fireworks shall be spent in support of youth activities and/or charitable projects within the city."** Completion of this form is **mandatory** if applicant wishes to reapply for a permit in a subsequent year. The City shall not send reminder notices of this requirement to permittees. Failure to submit the complete Financial Reporting Forms – Part A&B, to the City in a timely manner will result in disqualification of the applicant from filing subsequent applications until such time as the Financial Expenditure Report for the year in question has been submitted.

As a duly authorized representative of said organization, under declaration of penalty of perjury the foregoing is true and correct.

Name of Organization: _____ **Phone:** () _____

Representative and Title: _____ **Phone:** () _____

Disposition of proceeds/Net Operating Income (NOI) from fireworks sales for the period of June
– July 2026.

Use of Funds: (*Permittee must provide detailed and documented information sufficient to enable the Finance Director to establish that percentage goals above have been met. Attach any documentation available such as receipts, invoices, cancelled checks, contracts, etc.) If necessary please attach a separate sheet listing all expenditures noting weather they are related to Youth Activities or Charitable Projects. Internal operating expenses cannot be claimed as Charitable Projects.

TO:	FOR:	\$AMOUNT:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TOTAL DISBURSED: \$ _____
NOI – Total amount from Financial Revenue Report Part A: \$ _____
Subtract Total Disbursed from NOI (if negative number, enter \$0): \$ _____



Tip Sheet for Fireworks Stand Approval

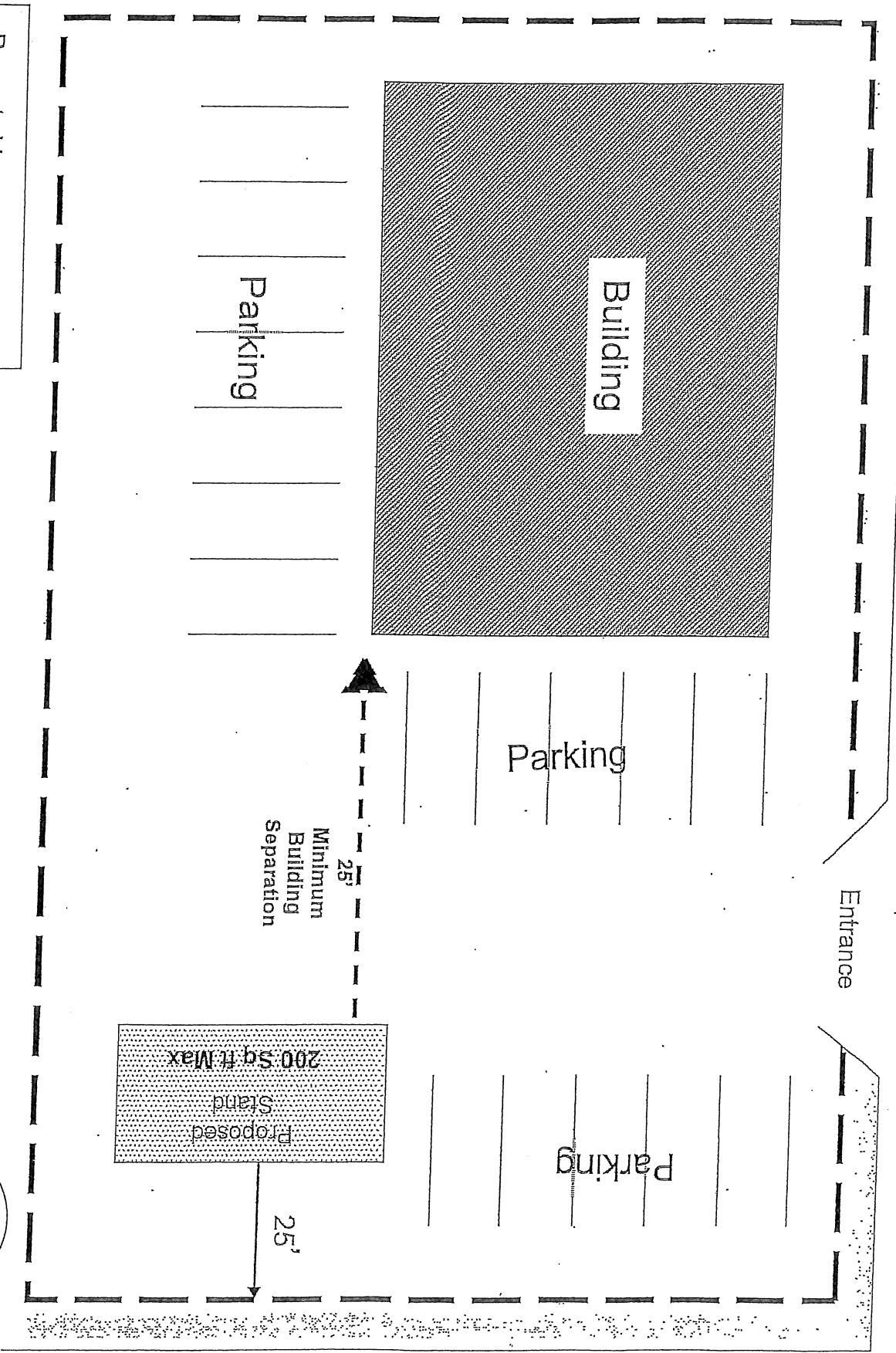
Processing Steps:

1. The qualified applicant shall submit a complete application for “Fireworks Stand Approval” to the City Clerk on or before the last Thursday in January of the calendar year. (All the applications received by the City Clerk shall be reviewed by the Finance Department).

APPLICATION REQUIREMENTS:

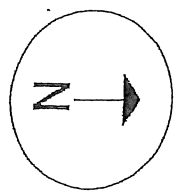
- A. Completely fill out all the information on the application.
 - B. Attach a Site Plan—a map or drawing of the property where the fireworks stand will be located. *See Example.*
 - a.) Show the location of the temporary fireworks stand and storage container, if any.
 - b.) Fireworks display or stand shall be located at least 25’ away from any structure, 12’ away from any public sidewalk or public right-of-way, and at least 12’ away from any dedicated easements of P.L.
 - C. Site/Plan Requirement:
 - a.) No stands shall have a floor area more than 260 square feet.
 - b.) Stands shall have a minimum of 30” (inches) in width for exits at each end, and one exit every twenty feet on rear wall.
 - c.) One water base fire extinguisher approved by Los Angeles County Fire Department at each end of the stand where fireworks are sold. (Total of two extinguishers)
 - d.) **“No Smoking”** signs shall be prominently displayed. (Signs should be displayed at all exits and all sales windows).
 - e.) All permits and required signs must be posted in a conspicuous place in the stand.
 - f.) All weeds and combustible material shall be cleared from the location of the stand, including 25’ surrounding the stand.
2. Attach a **filing fee** of **\$300.00** with the application payable to the City of Lawndale.
 3. The Community Development Department will review the Site Plan and the requirements per Lawndale Municipal Code Stand-Requirements (Section 8.12.090). If a temporary power pole is required, an electrical permit shall first be obtained from the Building and Safety Department prior to issuance of business license.
 4. The complete application and all site information shall be referred to the Fire Chief by the City. Then the Fire Department will conduct their inspection before starting the sale of fireworks.
 5. Applicant must call for building inspection for construction of stand and an **Electrical Permit** is required for temporary power pole (if needed). Electrical permit must be obtained by a licensed electrical contractor **BEFORE** they install the temporary power pole and they will get the required clearance and approval from Edison for the location. (Obtain electrical permit for power pole once the location of the stand is approved by Community Development Dept).
 6. Applicant must call the Community Development for inspection once the stand is in place at the site. (Location of stand should reflect the approved Site Plan)
 7. Applicant must call Community Development Department for final inspection once Stand-Requirements (Section 8.12.090) are met.
 8. The Business License Certificate will be released at the final inspection by the Community Development Department.

STREET NAME

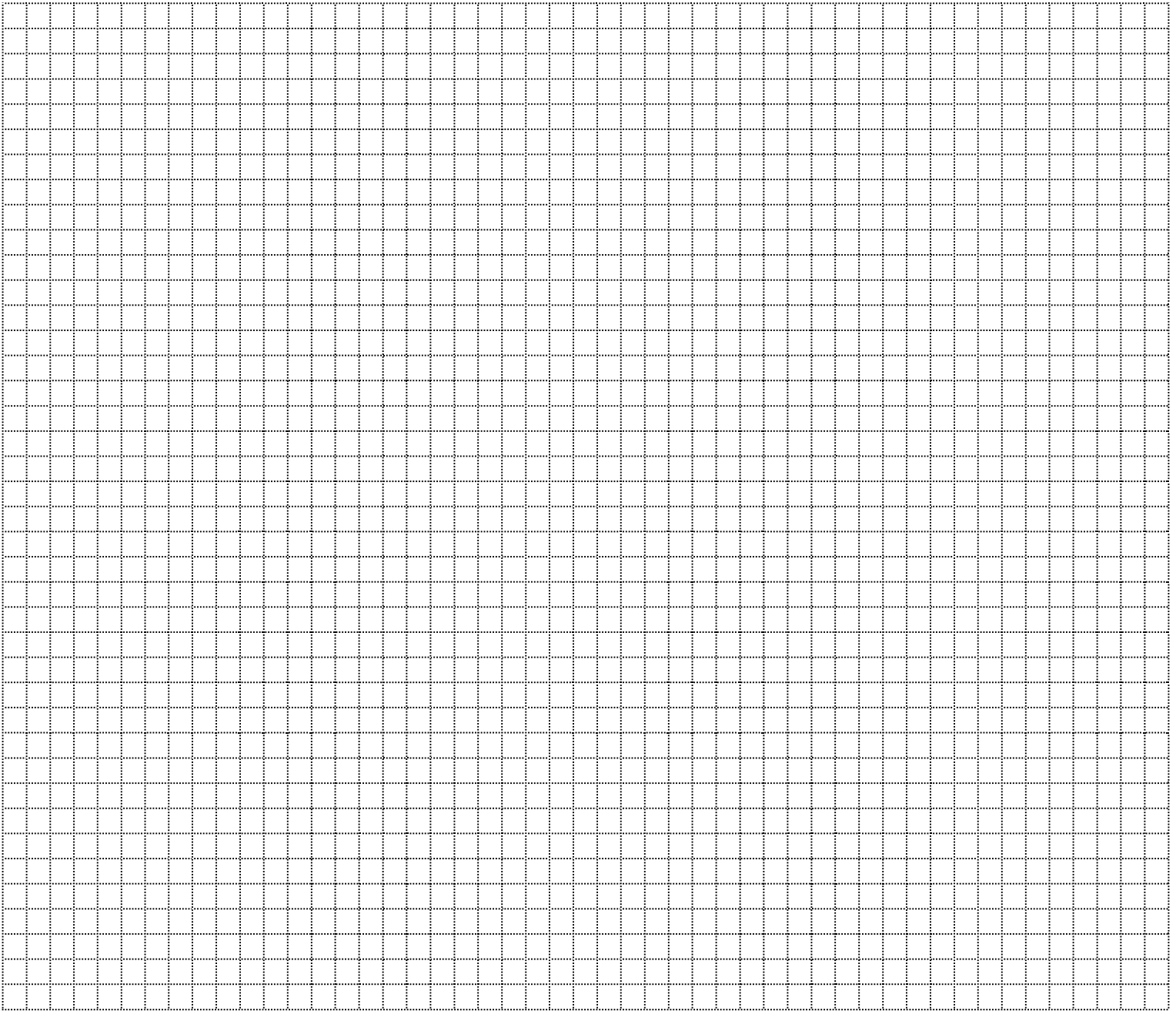


Property Line 

Sample Site Plan



**CITY OF LAWNSDALE
PLANNING AND BUILDING & SAFETY DEPARTMENT**



SCALE: _____

Date Received: _____ Check One: New ___ Alteration ___ Addition ___ Repair ___ Demolition ___

Location of Job Site: _____

Owners Name:		Phone No.:	
Address:			
Contractor's Name:		Phone No.:	
Address:		Valuation \$:	

DEPARTMENT USE ONLY

ZONE	SETBACKS : FRONT	SIDE	REAR	ZONING APPROVED INT <input type="checkbox"/>	PLANNING STAMP REQUIRED <input type="checkbox"/>	SPECIAL PLANNING PERMIT REQUIRED <input type="checkbox"/>
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From the City of Lawndale

CITY HALL AND EMERGENCY SERVICE HOURS

CITY HALL IS CLOSED EVERY FRIDAY.

PUBLIC SERVICE HOURS AND TELEPHONE NUMBERS:

CITY HALL:	Monday – Thursday; 7:00am to 6:00pm (310) 973-3200
FINANCE DEPT:	Monday – Thursday; 7:00am to 5:30pm (310) 973-3246 <i>or</i> 3244
COMMUNITY SVCS:	Monday – Thursday; 7:00am to 6:00pm
SENIOR PROGRAM ONLY:	FRIDAYS ONLY; 8:00am to 2:30pm
PARK HOURS:	OPEN 7 DAYS A WEEK.
MUNICIPAL SVCS:	Monday – Thursday; 7:00am to 6:00pm (310) 973-3220
PUBLIC WORKS:	Monday – Thursday; 7:00am to 6:00pm (310) 973-3260

FOR EMERGENCY SERVICES AND AFTER HOURS, PLEASE CONTACT THE FOLLOWING:

LA COUNTY FIRE DEPT. – LAWNSDALE FIRE STATION
STATION NO. 21, 4312 W. 147TH STREET, LAWNSDALE, CA 90260
(310) 679-1131

LA COUNTY SHERIFF – LAWNSDALE SERVICE CENTER
15331 PRAIRIE AVENUE, LAWNSDALE, CA 90260
(310) 219-2750



Special Notice

STATE BOARD
OF EQUALIZATION

450 N STREET
SACRAMENTO, CA 95814

BOARD MEMBERS

BETTY T. YEE
First District
San Francisco

SEN. GEORGE RUNNER (Ret.)
Second District
Lancaster

MICHELLE STEEL
Third District
Rolling Hills Estates

JEROME E. HORTON
Fourth District
Los Angeles

JOHN CHIANG
State Controller

EXECUTIVE DIRECTOR
KRISTINE CAZADD

BOE WEBSITE AND
BOARD MEMBER CONTACT
INFORMATION
www.boe.ca.gov

TAXPAYER INFORMATION
SECTION
800-400-7115
TTY:711



Changes to Permit Requirements for Selling at Temporary Locations

The Board of Equalization (BOE) is now requiring business owners (taxpayers) who hold a seller's permit for a permanent place of business **and** who also make sales at temporary locations, such as swap meets, flea markets, trade or specialty shows, fairs, festivals, and similar limited-term events, to register and hold a sub-permit for each selling location.

Registration of these selling locations will ensure the local cities and counties receive the appropriate local and district taxes. Taxpayers will report the sales made at these locations when they file their sales and use tax returns.

What do I need to do if I make or will make sales at temporary locations?

You need to register for a permit for the temporary location, even if you already hold a seller's permit for a permanent place of business. To register and obtain a sub-permit, you can call our Taxpayer Information Section at 800-400-7115 or your local BOE office and state that you would like to register and obtain a sub-permit for the temporary selling location(s). For a list of BOE offices, visit our website at <http://www.boe.ca.gov/info/phone.htm>. This summer, the BOE will be offering an Internet-based registration called "eReg" that will allow businesses to register for permits and/or licenses online for most of the tax and fee programs administered by BOE. This service will also allow taxpayers who have existing seller's permits to register any future temporary selling locations online.

What do Operators of Swap Meets, Flea Markets, or Special Events need to do?

Swap meet, flea market, or special event operators are required by state law to document, in writing, the seller's permit status of all people who sell at your event. You may not rent space to sellers unless they have a seller's permit or sub-permit showing the address of the temporary selling location. For more information you can view or download Publication 111, *Operators of Swap Meets, Flea Markets, or Special Events* at <http://www.boe.ca.gov/pdf/pub111.pdf>.

Do I still complete the BOE-530-B, Combined 1% State and Local Tax Allocation For Temporary Sales Locations and Certain Auctioneers?

With this change, the BOE will no longer require the filing of BOE-530-B, *Combined 1% State and Local Tax Allocation For Temporary Sales Locations and Certain Auctioneers*. Taxpayers who currently receive this form will be notified that they will no longer receive paper returns and will now be eligible to efile their tax returns online. Efilings is the fast, easy and convenient method of filing tax returns or reports and paying amounts owed using the Internet.

What if I no longer make sales at these temporary locations?

You must notify the BOE when any of your business locations (including these selling locations registered under your account) become inactive and no longer make sales. If your seller's permit becomes revoked, a fee of \$100 dollars per active business location plus any outstanding balance of tax, penalty, and interest due, will be required to be paid to reinstate the revoked account.

For more information

For more information regarding this notice, please contact your local BOE office, or call our Taxpayer Information Section at 800-400-7115 (TTY:711). Staff is available to assist you from 8:00 a.m. to 5:00 p.m. (Pacific time), Monday through Friday, except state holidays.



COUNTY OF LOS ANGELES FIRE DEPARTMENT

FIRE PREVENTION DIVISION

FIREWORKS PERMIT REQUIREMENTS

Chapter 1, section 105.6.14 of the Los Angeles County Fire Code (FC) states that permits required by the Fire Code shall be obtained from the fire code official. An operational permit is required for the manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks or pyrotechnic special effects within the scope of Fire Code Chapter 56 and California Code of Regulations Title 19 Public Safety Division 1 (T19), Chapter 6 and California Health and Safety Code (HSC) Division 11 Part 2 Fireworks and Pyrotechnic Devices Sections 12500-12728.

Public Displays

The permit application for a “Public Fireworks Display” is required to be submitted to the **Fire Prevention Division Headquarters** at 5823 Rickenbacker Rd, Commerce CA 90040 or 323 890-4132 14 days prior to the proposed outdoor fireworks display (FC 7801.3.1.4).

The permit application Form 444, “Application for Outdoor Fireworks Display” or a permit application from the pyrotechnic company will be accepted as long as it includes the following information:

1. Name of the organization sponsoring the display, together with the names and license numbers of the persons actually in charge of the display.
2. The date and time the display is to be held.
3. The exact location of the display.
4. The size and number of all fireworks to be discharged including the number of set pieces, shells, and other items. Shells shall be designated by diameter specifying single, multiple break or salute.
5. The manner and place of storage of all fireworks prior to, during, and after the display.
6. A site plan shall be attached to the application showing a diagram of the grounds on which the display is to be held. This diagram shall include, showing the point at which the fireworks are to be discharged, the location of all buildings, roads, and other means of transportation, the distance to lines behind which the audience will be restrained, the location of all nearby trees and flammable vegetation, telegraph or telephone lines, or other overhead obstructions.
7. Proof that satisfactory compensation insurance is carried for all employees.
8. Provide documentary proof of public liability and property damage insurance in conformance with 12610 and 12611, Health and Safety Code. Maximum deductible is \$15,000.00.
9. A State Fire Marshal license for the public display of fireworks. No permit for a public display of any type shall be granted unless a public display (general, special, or limited) has been first obtained from the State Fire Marshal.
10. The name and license number of the wholesaler who supplied all items used in the display.

11. Permittees shall be responsible for compliance with the provisions under which a public display permit has been granted.

Inspections: All public fireworks displays shall be inspected by a member of this Department prior to conducting such events. Furthermore, the assigned Department member shall remain throughout the performance and for a sufficient time thereafter to ensure the safety of those in attendance and of the adjacent property

A Fire Prevention Division battalion fire chief has been assigned to determine whether a fire safety officer will be required to inspect and standby during the display. If it is determined that the size and location of the show does not require a fire safety officer, the jurisdictional engine company will be notified by e-mail and through written channels. The engine company captain will then be responsible for the inspection, standby and fire safety of the public fireworks display. (LACOFD Regulation 13).

Motion Picture, Television and Commercial Still Photography Requirements

Motion Picture, Television and Commercial Still Photography requirements shall be in accordance with the appropriate review from the Public Safety Film Unit (PSFU). Contact the PSFU at (818) 364-8240 Fax (818) 364-8242 or psfu@fire.lacounty.gov 14425 Olive View Drive. Sylmar, CA 91342.

Inquiries/Referrals:

1. **MOTION PICTURE/T.V. FILMING PERMIT REQUEST** - Form 394A. Production companies, location managers or other representatives requesting a location filming permit will be referred to:

- a. Unincorporated LA County Area – FilmLA 625 W Sunset Blvd 12th Floor Hollywood CA 90028, www.filmla.com (213) 977-8600
- b. Cities within Department's jurisdiction – Public Safety and Film Unit.

2. **SPECIAL EFFECTS PERMIT REQUEST** - Form 395A. The Fire Prevention Division regulates the use of special effects and pyrotechnics. All such requests shall be referred to the PSFU.

Location Filming Procedures: FilmLA shall accept all filming requests for unincorporated areas, including private property. Necessary information will be forwarded to the PSFU and a Motion Picture/T.V. Filming Permit number will be assigned. The PSFU will itemize requirements on the Motion Picture/T.V. Filming Permit and will assign Fire Safety Officers/Advisors as required. Fire Safety Officers/Advisors shall be advised of permit requirements.

NOTE: This may include the assignment of Fire Safety Officers/Advisors, water trucks, brush clearance, the application of a fire retardant solution to grass and brush, etc.

Special effects use: The PSFU will determine that the applicant holds a valid Pyrotechnic Operator Special Effect License of the appropriate class issued by the California State Fire Marshal.

1. The PSFU will determine any use, storage or transportation of fireworks or explosives.

2. The name and license number of persons handling any pyrotechnics shall be listed on the Special Effects Permit Request - Form 395A.

Both the Special Effects Permit Request form and the Motion Picture/T.V. Filming Request Form can be found on our website www.fire.lacounty.gov/fire-prevention-division/public-safety-and-film-unit

Violations: Filming without a valid Motion Picture/T.V. Filming Permit or violation of any condition of said permit is a violation of the Fire Code. L.A. Co. Fire Code, Section 4803.

- a. If no permits have been obtained or if conditions of an approved permit have been violated, film companies shall be required to cease operations.
- b. When requested, jurisdictional Station Captains shall assist Fire Safety Officers/Advisors and shall determine the appropriate corrective action when violations are encountered, which may include the cessation of the activity.

Proximate Audience Effects

Proximate audience effect permits shall be handled by the local fire prevention area office and be in accordance with the provisions in NFPA 1126.

Permit Requirements

- The requirements of this standard shall be used by the authority having jurisdiction to promote the safety of the production and the qualifications of the pyrotechnic operator.
- The use of all pyrotechnics shall be approved by the authority having jurisdiction.
- The authority having jurisdiction shall determine that measures are established to provide crowd management, security, fire protection, and other emergency services.
- All planning and use of pyrotechnics shall be coordinated with the venue manager and producer. (NFPA 1126 6.1)

Separation Distances for Audiences

- Each pyrotechnic device fired during a performance shall be separated from the audience by a minimum of 15 ft. (4.6 m) or twice the fallout radius of the device, whichever is greater, except where otherwise approved by the authority having jurisdiction.
- Concussion mortars and concussion effects shall be separated from the audience by a minimum of 25 ft. (7.6 m).
- There shall be no glowing or flaming particles within 10 ft. (3 m) of the audience. (NFPA 1126 8.4)

The information above states general Fire Code permit requirements. Additional specific requirements may be set by the fire code official after reviewing the application for a permit and subsequent field inspection. Application for a permit required by the Fire Code should include enough detail information such as a statement, plot plan, drawings, photos, lists, technical specifications, and applicable approval from other agencies in order to show compliance with Fire Code requirements.

Rev.11/14

County of Los Angeles Fire Department
Fire Prevention Division

**FIREWORKS STAND
REQUIREMENT SHEET**

FIRE DEPARTMENT APPROVAL FOR THE RETAIL SALE OF STATE FIRE MARSHAL APPROVED FIREWORKS UNDER CALIFORNIA CODE OF REGULATIONS TITLE 19, PUBLIC SAFETY, IS GRANTED UNDER THE FOLLOWING CONDITIONS:

1. A California State Fire Marshal retail license has been secured and verified by local authority.
2. All city permits and or licensees have been obtained and verified by local authority.
3. Location of Fireworks stands must meet the following distance requirements:
 - A. Stands shall be located at least 25 feet from all buildings with a fire resistance less than one hour.
 - B. Stands shall be set back a minimum 15 feet from curb line.
 - C. Sleeping and or security vehicle shall be at least 25 feet from any stand.
 - D. All dry grass and weeds must be cleared for a distance of 25 feet from any stand.
 - E. Stands shall be located at least 100 feet from storage or use of flammable or combustible liquids.
4. Smoking shall not be permit with wit 15 feet of any stand. Signs stating “NO SMOKING” shall be displayed inside and outside of the structure.
5. Signs shall be posted stating “FIREWORKS SHALL NOT BE SOLD TO PERSONS UNDER 18 YEARS OF AGE”.
6. There shall be at least one person 21 years of age or older on duty at all times. No persons UNDER 18 years of age shall be allowed in the stand at any time. Fireworks stands containing fireworks shall be guarded at all times. No person shall sleep or remain inside of any stand when it is not open.
7. Each stand shall be provided with a minimum of two 2 1/2-gallon water-type fire extinguishers in good working condition and easily accessible for use.
8. All fireworks on premises must bear the State Fire Marshal “Safe and Sane” label.
9. **Per LMC Section 8.12.090(A) - “NO fireworks shall be sold pursuant to this chapter prior to 12 noon on June 28th or after 12 midnight on July 4th of the same calendar year for which a permit has been issued, and such permit shall expire at the end of this period”. (These dates may vary from city to city).**
10. Additional requirements for the location, construction, and operation of fireworks stands maybe found in the city’s municipal code.
11. A copy of this requirement sheet shall be retained at the location of the fireworks stand for duration of sale.
12. Licenses and permits are non-transferable and are granted for a limited time (see item 9). Licenses and permits are subject to revocation for proper cause for any violation of State or local law, including requirements set forth in this requirement sheet or when necessary for public safety.
13. An inspection must be made by the Fire Department prior to any retail sales of fireworks. Request an appointment for a fire inspection for the day you plan to open by calling the fire station listed below:

Fire Dept.: Hawthorne Fire Prevention Unit
Address: 4475 W. El Segundo Blvd, Hawthorne CA 90250
Phone #: (310) 263-2732 or (310) 263-2733

*****ASK FOR LAWNSDALE INSPECTOR*****



COUNTY OF LOS ANGELES FIRE DEPARTMENT

FIRE PREVENTION DIVISION

FIREWORKS – LEGAL REFERENCES

CA HEALTH & SAFETY CODE (HSC), DIV 11, PART 2 - FIREWORKS AND PYROTECHIC DEVICES:

GENERAL PROVISIONS & DEFINITIONS

12505. DANGEROUS FIREWORKS

“Dangerous fireworks” includes all of the following:

- (a) Any fireworks, which contain any of the following:
 - (1) Arsenic sulfide, arsenates, or arsenites.
 - (2) Boron.
 - (3) Chlorates, except:
 - (A) In colored smoke mixture in which an equal or greater amount of sodium bicarbonate is included.
 - (B) In caps and party poppers.
 - (C) In those small items (such as ground spinners) wherein the total powder content does not exceed 4 grams of which not greater than 15 percent (or 600 milligrams) is potassium, sodium, or barium chlorate.
 - (4) Gallates or Gallic acid.
 - (5) Magnesium (magnesium-aluminum alloys, called magnalium, are permitted).
 - (6) Mercury salts.
 - (7) Phosphorous (red or white except that red phosphorus is permissible in caps and party poppers).
 - (8) Picrates or picric acid.
 - (9) Thiocyanates.
 - (10) Titanium, except in particle size greater than 100-mesh.
 - (11) Zirconium.
- (b) Firecrackers.
- (c) Skyrockets and rockets, including all devices which employ any combustible or explosive material and which rise in the air during discharge.
- (d) Roman candles, including all devices which discharge balls of fire into the air.
- (e) Chasers, including all devices which dart or travel about the surface of the ground during discharge.
- (f) Sparklers more than 10 inches in length or one-fourth of one inch in diameter.
- (g) All fireworks designed and intended by the manufacturer to create the element of surprise upon the user. These items include, but are not limited to, auto-foolers, cigarette loads, exploding golf balls, and trick matches.
- (h) Fireworks known as devil-on-the-walk, or any other firework which explodes through means of friction, unless otherwise classified by the State Fire Marshal pursuant to this part.

(i) Torpedoes of all kinds, which explode on impact.

(j) Fireworks kits.

(k) Such other fireworks examined and tested by the State Fire Marshal and determined by him, with the advice of the State Board of Fire Services, to possess characteristics of design or construction which make such fireworks unsafe for use by any person not specially qualified or trained in the use of fireworks.

12508. EXEMPT FIREWORKS

“Exempt fireworks” means any special item containing pyrotechnic compositions which the State Fire Marshal, with the advice of the State Fire Advisory Board, has investigated and determined to be limited to industrial, commercial, agricultural use, or religious ceremonies when authorized by a permit granted by the authority having jurisdiction.

12511. FIREWORKS

“Fireworks” means any device containing chemical elements and chemical compounds capable of burning independently of the oxygen of the atmosphere and producing audible, visual, mechanical, or thermal effects which are useful as pyrotechnic devices or for entertainment.

The term “fireworks” includes, but is not limited to, devices designated by the manufacturer as fireworks, torpedoes, skyrockets, roman candles, rockets, Daygo bombs, sparklers, party poppers, paper caps, chasers, fountains, smoke sparks, aerial bombs, and fireworks kits.

12512. FIREWORKS KIT

“Fireworks kit” means any assembly of materials or explosive substances, which is designed and intended by the seller to be assembled by the person receiving such material or explosive substance and when so assembled, would come within the definition of fireworks in Section 12511.

12516. LICENSE

“License” means any nontransferable authorization granted by the State Fire Marshal to engage in any activity regulated by this part.

12517. LICENSEE

“Licensee” means any person 21 years of age or older holding a fireworks license issued pursuant to Chapter 5 (commencing with Section 12570).

12522. PERMIT

“Permit” means the nontransferable permission granted by the public agency having local jurisdiction to a licensee for the purposes of establishing and maintaining a place where fireworks are manufactured, constructed, produced, packaged, stored, sold, exchanged, discharged, or used, or the nontransferable permission granted by the public agency



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having local jurisdiction or by the State Fire Marshal to a licensee for the purpose of transporting fireworks.

12529. SAFE AND SANE FIREWORKS

“Safe and sane fireworks” means any fireworks which do not come within the definition of “dangerous fireworks” or “exempt fireworks.”

EXCEPTIONS

12540. APPLICATION OF PROVISIONS

12540 states that this part (Part 2 - Fireworks and Pyrotechnic Devices) of Division 11 of the HSC does not pertain to "high explosives", which are addressed and regulated in Part 1 (High Explosives) of Division 11. High explosives must meet more, and stricter, regulations. Examples of high explosives include large firecracker items such as a so-called M-80, M-100, M-1000, Silver Salute, Brown Bomber, 1/4 stick, 1/2 stick, and full stick.

12541 AND 12541.1 PROHIBITION OR REGULATION BY LAW OR ORDINANCE

Sections 12541 and 12541.1 provide for the abilities of counties, cities, and special districts to adopt an ordinance or regulation to prohibit or regulate the sale, use, or discharge of fireworks.

CLASSIFICATION OF FIREWORKS

12568. CATEGORIZATION; SAFE AND SANE OR DANGEROUS

The manufacturer, importer, or wholesaler shall stamp or label each case or carton of dangerous fireworks offered for sale, sold, consigned, or delivered within the state for sale or use within this state as dangerous fireworks. Each package of safe and sane fireworks shall be marked as safe and sane fireworks and shall bear the State Fire Marshal’s classification label and licensee’s registration number.



IF AN ITEM DOES NOT BEAR THIS SEAL, IT IS ILLEGAL!

TYPE OF FIREWORKS
CSFM REGISTRATION

LICENSES - TYPES

12574. RETAIL SALES

A retail sales license allows the retail sale of safe and sane fireworks for private use.

LICENSES – ISSUANCE/ REVOCATION/ RENEWAL

12580. ISSUER; ACTIVITIES REQUIRING LICENSES

The State Fire Marshal may issue and renew licenses for the manufacture, import, export, sale, and use of all fireworks and pyrotechnic devices in this state.

12581. APPLICATION FOR

Any person who desires to manufacture, import, export, sell or use fireworks, shall first make written application for a license to the State Fire Marshal on forms provided by him. Such application shall be accompanied by the annual license fee as prescribed in this chapter.

12599. RETAIL PERIOD ALLOWED; MAXIMUM

A retail license shall authorize a retail sale of safe and sane fireworks within this state only during the period of 12 noon on the 28th of June through 12 noon on the 6th of July of the same calendar year and such license shall expire at the end of such period. No retail license shall be issued for the license period defined in this section unless the application for such license is received by the State Fire Marshal on or before June 15 preceding the license period. A new retail sales license shall be required annually for the period specified in this section.

PERMITS

12640. ACTIVITIES REQUIRED FOR

In any case in which this chapter requires that a permit be obtained from the State Fire Marshal, or in any case in which the public agency having local jurisdiction requires pursuant to this chapter that a permit be obtained, a licensee shall possess a valid permit before performing any of the following:

...

- (b) Manufacturing, importing, exporting, storing, or selling at wholesale or retail safe and sane fireworks or transporting safe and sane fireworks, except that a transportation permit shall not be required for safe and sane fireworks possessed by retail licensees.

...

VIOLATIONS

12670. ADVERTISING INVOLVING FIREWORKS OR PYROTECHNIC DEVICE

It is unlawful for any person to advertise that he is in any business or venture involving fireworks or pyrotechnic devices or shall cause his name or business name style to be included in any classified advertisement or directory under a classification which includes the word fireworks, unless he is licensed pursuant to this part.

12671. UNCLASSIFIED & UNREGISTERED FIREWORKS

It is unlawful for any person to sell, offer for sale, use, discharge, possess, store, or transport any type of fireworks within this state unless the State Fire Marshal has classified and registered such fireworks.

12672. SAFE & SANE FIREWORKS; TIME OF SALE

It is unlawful for any person to sell, or offer for sale, safe and sane fireworks at any time outside of the period specified in Section 12599.



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12673. STORAGE OF FIREWORKS

It is unlawful for any person to store any fireworks without having in his possession a valid permit as required by this part.

12674. REVOKED OR SURRENDERED LICENSES STORAGE OR POSSESSION OF FIREWORKS

It is unlawful for any person to store or possess any fireworks for which a license is required and which has been revoked or surrendered or any license which has not been renewed and such storage or possession is held beyond the period provided for in Section 12604.

12675. FAILURE TO RECORD LICENSE NUMBER ON SALES & SHIPMENTS

It is unlawful for any person to fail to record on each bill of lading, manifest or invoice issued to cover the sale or shipment of fireworks, the license number of both the seller or shipper and the buyer or receiver, unless the sale or shipment is made to nonlicensees in accordance with the provisions of his license.

12676. DANGEROUS FIREWORKS; SALE OR TRANSFER TO ONE NOT A PERMITTEE

It is unlawful for any person to sell, transfer, give, deliver, or otherwise convey title of any dangerous fireworks, including fireworks kits, to any person in this state who does not possess and present to the seller or donor for inspection at the time of transfer, a valid permit to receive, use, or transport dangerous fireworks as provided in this part.

12677. POSSESSION OF DANGEROUS FIREWORKS WITHOUT A PERMIT

It is unlawful for any person to possess dangerous fireworks without holding a valid permit.

12678. USE OR DISCHARGE OF AGRICULTURAL & WILDLIFE FIREWORKS WITHOUT A PERMIT

It is unlawful for any person to use or discharge agricultural and wildlife fireworks without first securing a permit as provided in this part.

12679. STORAGE, SALE, OR DISCHARGE OF FIREWORKS NEAR FLAMMABLE LIQUIDS

It is unlawful for any person to store, sell, or discharge any type of fireworks in or within 100 feet of a location where gasoline or any other flammable liquids are stored or dispensed.

12680. DISCHARGE OF FIREWORKS WHERE LIKELIHOOD OF INJURY TO OTHER PERSON

(a) Except as provided in subdivision (b) or (c), it is unlawful for any person to place, throw, discharge or ignite, or fire dangerous fireworks at or near any person or group of persons where there is a likelihood of injury to that person or group of persons or when the person willfully places, throws, discharges, ignites, or

fires the fireworks with the intent of creating chaos, fear, or panic.

(b) Subdivision (a) does not apply to a person described in Section 12517 who uses special effects. For purposes of this subdivision, "special effects" means articles containing any pyrotechnic composition manufactured and assembled, designed, or discharged in connection with television, theater, or motion picture productions, which may or may not be presented before live audiences, and any other articles containing any pyrotechnic composition used for commercial, industrial, educational, recreational, or entertainment purposes when authorized by the authority having jurisdiction.

(c) Subdivision (a) does not apply to a person holding a fireworks license issued pursuant to Chapter 5 (commencing with Section 12570).

12681. SAFE & SANE FIREWORKS; SALE; PLACE OF BUSINESS

It is unlawful for any person to sell or transfer any safe and sane fireworks to a consumer or user thereof other than at a fixed place of business of a retailer for which a license and permit has been issued.

12682. FIRE NUISANCE

It is unlawful for any person to allow or permit a fire nuisance, as defined in Section 12510, to exist on any premises where any fireworks are manufactured, sold, assembled, discharged, packaged, stored, or distributed. The authority to determine that a fire nuisance exists shall be vested in those officers identified in Section 12721.

12683. UNREGISTERED EMERGENCY SIGNALING DEVICE SALE OR USE

It is unlawful for any person to sell, use, or discharge any emergency signaling device not registered by the State Fire Marshal.

12684. USE OF EMERGENCY SIGNALING DEVICES

It is unlawful for any person to use or discharge any registered emergency signaling device in any manner other than that permitted by the instructions for use.

12685. PUBLIC DISPLAY; PERMIT REQUIRED

It is unlawful for any person to conduct a public display without possessing a valid permit for this purpose.

12686. SPECIAL EFFECTS FIREWORKS; USE

It is unlawful for any person to use any special effects fireworks unless he possesses a pyrotechnic operator license.

12687. SPECIAL EFFECTS FIREWORKS; SALE OR TRANSFER



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FIREWORKS – LEGAL REFERENCES

It is unlawful for any person to sell, transfer, give, or deliver any special effects fireworks to any person not licensed as a pyrotechnic operator.

12688. ADVERTISING TO SELL OR TRANSFER FIREWORKS

It is unlawful for a person to advertise to sell or transfer any class of fireworks, including agricultural and wildlife fireworks or model rocket motors, unless he or she possesses a valid license or permit.

12689. SALE OR DELIVERING TO PERSONS UNDER 18 YEARS OF AGE

- (a) It is unlawful for any person to sell, give, or deliver any dangerous fireworks to any person under 18 years of age.
- (b) It is unlawful for any person who is a retailer to sell or transfer any safe and sane fireworks to a person who is under 16 years of age.
- (c) Except as otherwise provided in subdivision (d), it is unlawful for any person who is a retailer to sell or transfer to a person under the age of 18 any rocket, rocket propelled projectile launcher, or similar device containing any explosive or incendiary material whether or not the device is designed for emergency or distance signaling purposes. It is also unlawful for a minor to possess such a device unless he or she has the written permission of, or is accompanied by, his or her parent or guardian while it is in his or her possession.
- (d) Model rocket products including model rockets, launch systems, and model rocket motors designed, sold, and used for the purpose of propelling recoverable model rockets may be sold or transferred pursuant to regulations, adopted by the State Fire Marshal which the Fire Marshal determines are reasonably necessary to carry out the requirements of this part.

12690. EXPIRED LICENSE OR PERMIT

It is unlawful for any person to perform any act, or transact or attempt to transact any business, with an expired license or an expired permit where a license or permit is required for the performance of such act or transaction.

12691. REGULATIONS ADOPTED BY STATE FIRE MARSHAL; VIOLATIONS OF

It is unlawful for any person to violate any provision of any regulation adopted by the State Fire Marshal pursuant to this part.

12692. OPERATIONS OR FUNCTIONS OF LICENSED PYROTECHNIC OPERATOR HOLDING SPECIAL EFFECTS LICENSE

This chapter shall not prohibit the operations or functions of a licensed pyrotechnic operator holding a special effects license when the operations or functions are a necessary

part of the production and are performed pursuant to a valid permit issued by the authority having jurisdiction.

PENALTIES

12700. OFFENSES; PUNISHMENT

- (a) Except as provided in Section 12702 and subdivision (b), a person who violates any provision of this part, or any regulations issued pursuant to this part, is guilty of a misdemeanor, and upon conviction shall be punished by a fine of not less than five hundred dollars (\$500) or more than one thousand dollars (\$1,000), or by imprisonment in the county jail for not exceeding one year, or by both that fine and imprisonment.
- (b) A person who violates any provision of this part or any regulations issued pursuant to this part, by possessing dangerous fireworks shall be subject to the following:

- (1) A person who possesses a gross weight, including packaging, of less than 25 pounds of unaltered dangerous fireworks as defined in Section 12505, is guilty of a misdemeanor, and upon conviction shall be punished by a fine of not less than five hundred dollars (\$500) or more than one thousand dollars (\$1,000), or by imprisonment in the county jail for not exceeding one year, or both that fine and imprisonment. Upon a second or subsequent conviction, a person shall be punished by a fine of not less than one thousand dollars (\$1,000) or by imprisonment in a county jail not exceeding one year or by both that fine and imprisonment.

- (2) A person who possesses a gross weight, including packaging, of not less than 25 pounds or more than 100 pounds of unaltered dangerous fireworks, as defined in Section 12505, is guilty of a public offense, and upon conviction shall be punished by imprisonment in a county jail for not more than one year, or by a fine of not less than one thousand dollars (\$1,000) or more than five thousand dollars (\$5,000), or by both that fine and imprisonment.

- (3) A person who possesses a gross weight, including packaging, of not less than 100 pounds or more than 5,000 pounds of unaltered dangerous fireworks, as defined in Section 12505, is guilty of a public offense, and upon conviction shall be punished by imprisonment pursuant to subdivision (h) of Section 1170 of the Penal Code or a county jail for not more than one year, or by a fine of not less than five thousand dollars (\$5,000) or more than ten thousand dollars (\$10,000), or by both that fine and imprisonment.

- (4) A person who possesses a gross weight, including packaging, of more than 5,000 pounds of



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FIREWORKS – LEGAL REFERENCES

unaltered dangerous fireworks, as defined in Section 12505, is guilty of a public offense, and upon conviction shall be punished by imprisonment in the state prison or the county jail for not more pursuant to subdivision (h) of Section 1170 of the Penal Code, or a county jail for not more than one year, or by a fine of not less than ten thousand dollars (\$10,000) or more than fifty thousand dollars (\$50,000), or by both that fine and imprisonment.

(c) Subdivision (b) shall not apply to a person who holds and is operating within the scope of a valid license as described in Section 12516 or valid permit as described in Section 12522.

12702. SALE OR DELIVERY OF DANGEROUS FIREWORKS TO PERSONS UNDER 18 YEARS OF AGE; PENALTY.

(a) Any person who violates this part by selling, giving, or delivering any dangerous fireworks to any person under 18 years of age is guilty of a misdemeanor and upon a first conviction shall be punished as prescribed in subdivision (b) of Section 12700.

(b) Upon a second or subsequent conviction of the offense, the person shall be punished by an additional fine of five thousand dollars (\$5,000), or by imprisonment in a county jail for up to one year or by both that fine and imprisonment. The person shall not be granted probation and the execution of the sentence imposed upon the person shall not be suspended by the court.

SEIZURE

12721. SEIZURE

The State Fire Marshal, his or her salaried deputies, or any chief of a fire department, or his or her authorized representatives, any fire protection agency, or any other public agency authorized by statute to enforce the State Fire Marshal's regulations, may seize any fireworks described in this part. The State Fire Marshal, any chief of a fire department, any fire protection agency, or any other public agency authorized to enforce the State Fire Marshal's regulations may charge any person, firm, or corporation, whose fireworks are seized pursuant to this section, an amount which is sufficient to cover the cost of transporting, storing, and handling the seized fireworks. When the State Fire Marshal, other enforcing officer or agency described in this section, or a court determines that a person's, firm's, or corporation's fireworks are illegally or erroneously seized, or if legal proceedings do not result in a conviction for violation of any provision of this part, any funds collected pursuant to this section shall be refunded, or if charged but unpaid, canceled.

12722. FIREWORKS SUBJECT TO SEIZURE

The following fireworks may be seized pursuant to Section 12721:

[HSC Link](#) / [CCR TILE 19 Link](#)

(a) Those fireworks that are sold, offered for sale, possessed, stored, used, or transported within this state prior to having been examined, classified, and registered by the State Fire Marshal, except those specific items designated as samples pending examination, classification, and registration by the State Fire Marshal where the licensee provides documentary evidence that the action by the State Fire Marshal is pending.

(b) All imported fireworks possessed without benefit of the filing of notices as required by this part.

(c) Safe and sane fireworks stored in violation of the conditions required by the permit as provided in this part.

(d) Safe and sane fireworks sold or offered for sale at retail that do not bear the State Fire Marshal label of registration and firing instructions.

(e) Safe and sane fireworks sold or offered for sale at retail that are in unsealed packages or containers that do not bear the State Fire Marshal label of registration and firing instructions.

(f) Safe and sane fireworks sold or offered for sale at retail before 12 noon on the 28th day of June or after 12 noon on the sixth day of July of each year.

(g) Each safe and sane fireworks item sold or offered for sale at retail that does not have its fuse or other igniting device protected by a cap approved by the State Fire Marshal, or groups of fireworks with exposed fuses that are not enclosed in sealed packages that bear the State Fire Marshal label of registration. The State Fire Marshal shall approve the caps as he or she determines provide reasonable protection from unintentional ignition of the fireworks.

(h) Dangerous fireworks, including fireworks kits, used, possessed, stored, manufactured, or transported by a person who does not possess a valid permit authorizing an activity listed in this part.

(i) Fireworks stored or sold in a public garage or public oil station, or on any premises where gasoline or any other class 1 flammable liquids are stored or dispensed.

(j) Fireworks still possessed by a person who has just thrown any ignited fireworks at a person or group of persons.

(k) Model rocket motors or model rockets with motors possessed by a person who does not hold a valid permit.



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(l) An emergency signaling device sold, offered for sale, or used that does not bear the State Fire Marshal label of registration as required by this part.

(m) Fireworks or pyrotechnic device offered for sale by a person violating this part.

(4) In, on, or near any aircraft, railway passenger train, car, cable road, cable car, or vessel engaged in carrying passengers for hire.

(5) In, on, or near any other public place ordinarily passed by human beings.

12723. NOTICE OF SEIZURE; DISPOSAL

The authority seizing fireworks under the provisions of this chapter shall notify the State Fire Marshal not more than three days following the date of seizure and shall state the reason for the seizure and the quantity, type, and location of the fireworks. Fireworks, with the exception of dangerous fireworks, seized pursuant to Section 12721 shall be disposed of by the State Fire Marshal in the manner prescribed by the State Fire Marshal at any time subsequent to 60 days from the seizure or 10 days from the final termination of proceedings under the provisions of Section 12593 or 12724, whichever is later. Dangerous fireworks shall be disposed of according to procedures in Sections 12724 and 12726. Fireworks seized by any authority as defined in this chapter, other than the State Fire Marshal or his or her salaried assistants, shall be held in trust for the State Fire Marshal by that authority.

OTHER HSC LAWS

HSC 12303. LAWFUL POSSESSION OF EXPLOSIVES

Possessing explosives in accordance with the stated purpose and conditions of a valid permit obtained pursuant to the provisions of this part, unless such person is specifically excepted from the permit requirements by the provisions of this part.

HSC 12305. ILLEGAL POSSESSION OF EXPLOSIVES

Every person not in the lawful possession of an explosive who knowingly has any explosive in his possession is guilty of a felony.

PENAL CODE (PEN) LAWS

PEN 450-457.1. ARSON

PEN 594-625c. MALICIOUS MISCHIEF

PEN 16460. DESTRUCTIVE DEVICE DEFINED

PEN 16510. EXPLOSIVE DEFINED

PEN 18710-19290. DESTRUCTIVE DEVICES, EXPLOSIVES, AND SIMILAR WEAPONS

PEN 18715. POSSESSION; FELONY

(a) Every person who recklessly or maliciously has in possession any destructive device or any explosive in any of the following places is guilty of a felony:

- (1) On a public street or highway
- (2) In or near any theater, hall, school, college, church, hotel, or other public building.
- (3) In or near any private habitation.

(b) An offense under subdivision (a) is punishable by imprisonment pursuant to subdivision (h) of Section 1170 for a period of two, four, or six years.

PEN 18720. POSSESSION OF COMPONENTS

Every person who possesses any substance, material, or any combination of substances or materials, with the intent to make any destructive device or any explosive without first obtaining a valid permit to make that destructive device or explosive, is guilty of a felony, and is punishable by imprisonment pursuant to subdivision (h) of Section 1170 for two, three, or four years.

CALIFORNIA CODE OF REGULATIONS (CCR), TITLE 19, DIV 1, CHAPTER 6 - FIREWORKS

§ 980. DEFINITIONS; FIRECRACKER

Firecracker. A device containing explosive pyrotechnic composition in an amount not to exceed 50 milligrams (.772 grains) in total pyrotechnic weight, in a fused container whose primary function is to produce an audible effect. Note: All firecrackers are classified as “dangerous fireworks”, and pyrotechnic devices similar in construction to a “firecracker” which exceed the specified weight shall be designated explosives in accordance with Health and Safety Code Section 12000.

§ 991. FIREWORKS STANDS, RETAIL SALES AND ASSOCIATED STORAGE; SAFETY INSPECTION

Retail fireworks stands and sales areas are subject to inspection by the authority having jurisdiction. All areas where fireworks, pyrotechnic compositions or devices are used, stored or discharged shall be free from any condition which increases, or may cause an increase of, the hazard or menace of fire or explosion to a greater degree than customarily recognized as normal by persons in the public service of preventing, suppressing or extinguishing fire, or which may become the cause of any obstruction, delay or hindrance to the prevention, suppression or extinguishment of fire.

Note: Authority cited: Section 12552, Health and Safety Code.



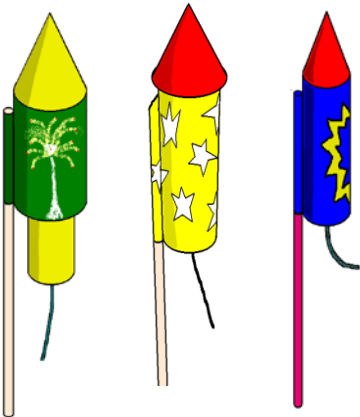
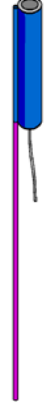

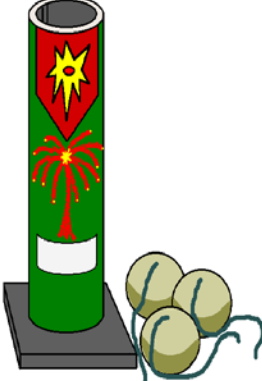
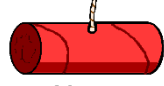
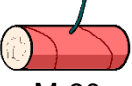


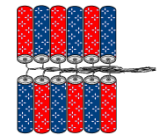
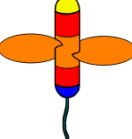
4th of July Safety Tips

The sale and use of "Safe and Sane" fireworks in your community may be prohibited by local ordinance (check with your local fire department). If they are allowed, "Safe and Sane" fireworks can only be purchased from a State Fire Marshal licensed retail stand from noon on June 28th to noon on July 6th.

NOTE TO PARENTS: If your child has any fireworks prior to June 28th, the items are probably illegal and dangerous and should be turned over to your fire department! It is against the law to use, possess, store or sell "illegal fireworks." State law provides for a fine of at least \$500 and/or a year in jail upon conviction for violating fireworks laws. Some violations are a felony! Fireworks cause many burns, injuries and fires. Violators can be held responsible for damages, as well as having to pay a fine and/or go to jail. Parents are liable for any damage or injuries caused by their children using fireworks. Look for the "Safe and Sane" seal on all fireworks like the one pictured here.



ILLEGAL FIREWORKS: Any item that explodes, rises in the air or moves about the ground or any fireworks which is not approved and labeled "Safe and Sane" by the State Fire Marshal, is considered illegal in California. The following are all illegal types of fireworks and should not be used.

					
Sky Rockets	Bottle Rockets	Roman Candles	Mortars	M-100	M-80
					
				Cherry Bombs	Palomitas
					
				Firecrackers	Helicopters

"In accordance with the modified County of Los Angeles Public Health Order, all fireworks displays in the County of Los Angeles are prohibited for the 2020 July 4th holiday weekend."

WHEN USING "SAFE AND SANE" FIREWORKS REMEMBER TO:

- Always read directions and use common sense
- Have an adult present
- Use outdoors only - away from buildings, vehicles, dry grass and other flammable objects
- Light one at a time, then move away quickly
- Keep others at a safe distance
- Never point or throw fireworks at another person
- Never alter or take apart
- Do not give to young children under any circumstances
- Have a bucket of water handy for emergencies and for dousing misfired and spent fireworks
- Never attempt to re-light or fix malfunctioning fireworks



To obtain more information visit our website at www.fire.lacounty.gov



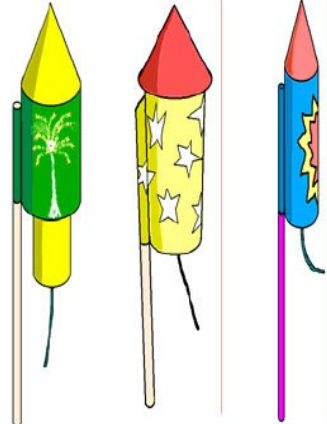

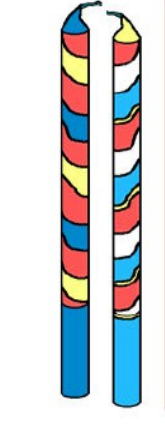
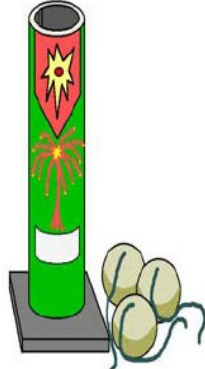


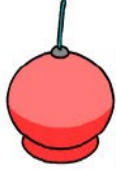

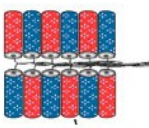
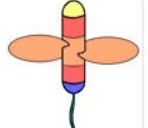
PRECAUCIONES PARA EL 4 DE JULIO

La venta y el uso de los fuegos artificiales "Safe and Sane" en su comunidad pueden ser prohibidos por la ordenanza local (consulte con su departamento local de bomberos). Si son permitidos, los fuegos artificiales "Safe and Sane" solo pueden ser comprados en puestos aprobados por el Jefe De Bomberos del Estado desde el mediodía del 28 de Junio al mediodía del 6 de Julio.

NOTA A PADRES: Si su hijo/hija tiene cualquier fuego artificial antes del 28 de Junio, los artículos son probablemente ilegales, peligrosos y deben ser entregados a su departamento de bomberos! Es ilegal usar, obtener, guardar o vender "los fuegos artificiales ilegales." La ley del estado proporciona para una multa de por lo menos \$500 y/o un año en la cárcel sobre la condena por violar las leyes de fuegos artificiales. Algunas infracciones son un crimen grave! Los fuegos artificiales causan muchas quemaduras, heridas y los incendios. Las personas que violan esta ley pueden ser tenidos responsables de danos, así como también tener que pagar la multa y/o ir a la cárcel. Los padres son responsables por cualquier daño o heridas causadas por sus hijos/hijas usando fuegos artificiales. Busque el sello que indique "Safe and Sane" en todos los fuegos artificiales como el sello indicado aquí. →



LOS FUEGOS ARTIFICIALES ILEGALES: Ningún artículo que explote, suba al cielo o se mueva sobre el suelo así como ningún fuego artificial que no sea aprobado y marcado "Safe and Sane" por el Jefe De Bomberos del Estado, es considerado ilegal en California. **Los fuegos artificiales mostrados aquí son considerados ilegales y no deben ser usados.**

 <p>Barras Tronadoras</p>		 <p>Chifladoras</p>	 <p>Escupido De 5, 8 y 10 tiros</p>	 <p>Balas y Morteros</p>	 <p>M-100</p>	 <p>M-80</p>
					 <p>Cherry Bombs</p>	 <p>Palomitas</p>
					 <p>Petardos</p>	 <p>Helicopteros</p>

De acuerdo con la orden modificada del Departamento de Salud Publica del Condado de Los Angeles, todos los fuegos artificiales en el Condado de Los Angeles estan prohibidos para el fin de semana festivo del 4 de Julio del 2020.

CUANDO USE FUEGOS ARTIFICIALES "SAFE AND SANE" RECUERDE:

- Siempre lea las instrucciones y use el sentido común
- Tenga un adulto presente
- Use al aire libre solamente-lejos de edificios, vehículos, sácate seco y otros objetos inflamables
- Enciende uno a la vez y retírese rápidamente
- Mantenga a los niños a una distancia segura
- Nunca apunte o tire los fuegos artificiales a otra persona
- Nunca altere o desarme los fuegos artificiales
- No se los de a niños jóvenes bajo ninguna circunstancia
- Tenga un balde de agua cerca para emergencias y para extinguir los fuegos artificiales fallados y gastados
- Nunca intente encender o arreglar los fuegos artificiales que no funcionaron

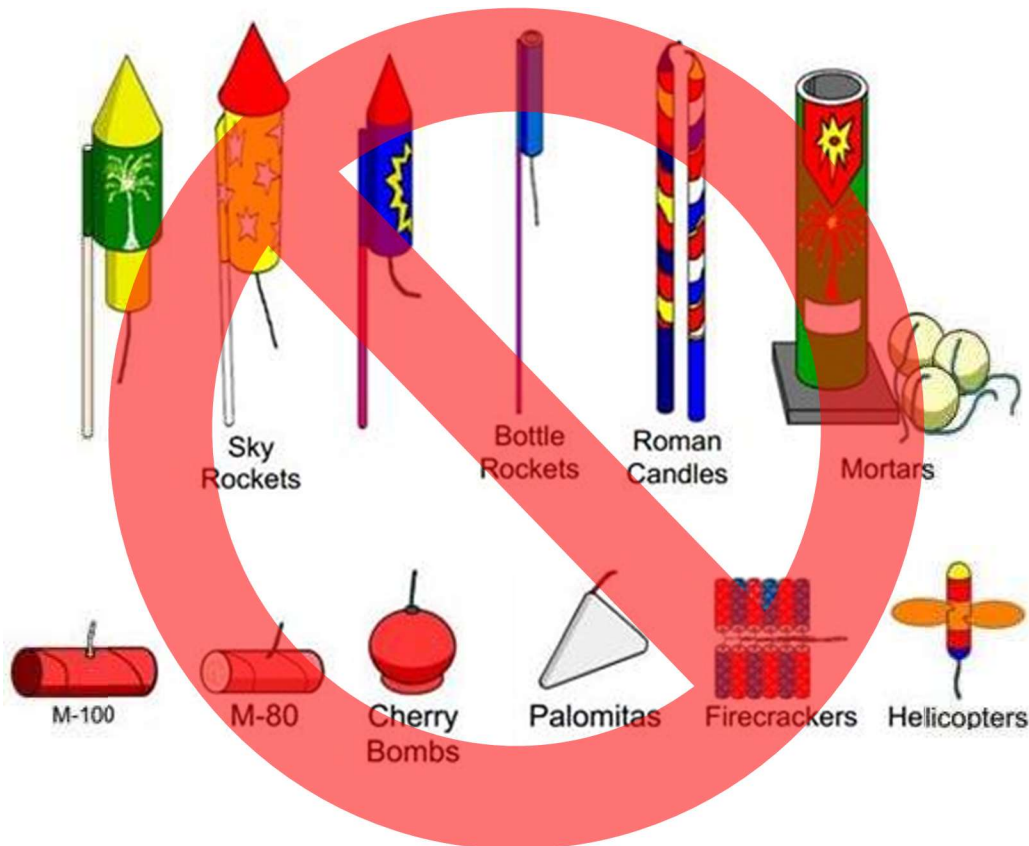


Para más información visítenos en el internet www.fire.lacounty.gov



NO ILLEGAL FIREWORKS IN THE CITY OF LAWDALE

THE FOLLOWING ITEMS ARE PROHIBITED:



Only fireworks classified by the State Fire Marshall as “Safe and Sane” are permitted in the city.

[If you see illegal fireworks in your neighborhood, please call the Lawndale Sheriff's Department at \(310\) 219-2750.](#)

\$2,500 Fine + Court Fees

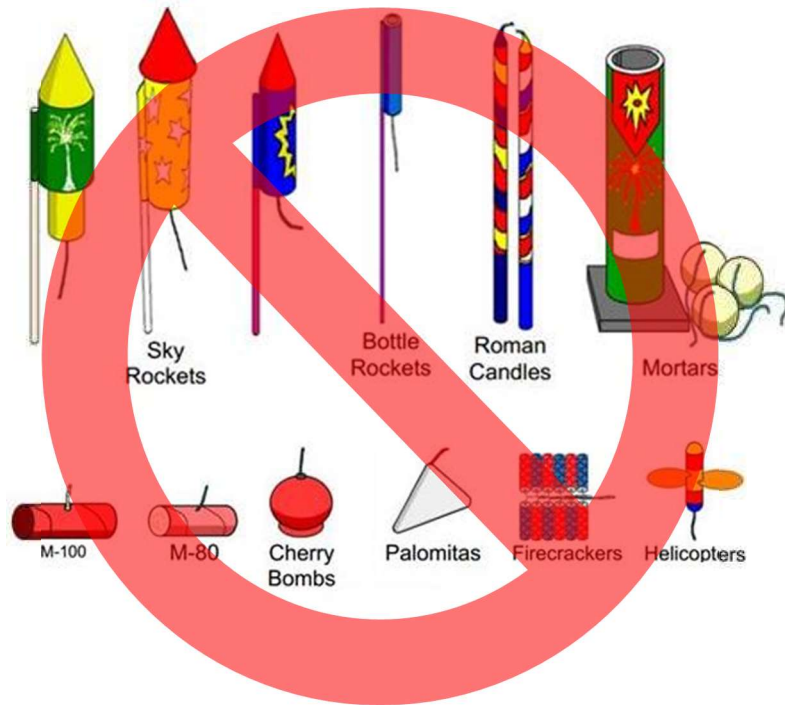
LMC 8.12.010A

STRICTLY ENFORCED



NO FUEGOS ARTIFICIALES ILEGALES EN LA CIUDAD DE LAWNDALE

LOS SIGUIENTES ARTICULOS ESTAN PROHIBIDOS:



Solamente se permiten en la ciudad fuegos artificiales clasificados por el jefe de bomberos del estado como "seguros y sanos"

Si ve fuegos artificiales ilegales en su vecindario, llame al Departamento del Sheriff de Lawndale al (310) 219-2750.

**Multa de \$2,500 +
Cuotas judiciales
SERA ESTRICTAMENTE APLICADO**

NO SMOKING!

**NO SALES TO
ANYONE UNDER
EIGHTEEN (18)
YEARS OF AGE**

ATTENTION

LAWNDALE MUNICIPAL CODE SECTION 8.12.080

**PROHIBITS THE DISCHARGE OF FIREWORKS WITHIN
THE CITY LIMITS PRIOR TO 12:00 NOON ON JULY 4TH
OF AFTER 11:59 P.M. ON JULY 4TH**

ORDINANCE NO. 957-05

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA,
AMENDING AND RESTATING LAWDALE MUNICIPAL CODE CHAPTER 8.12,
THE CITY'S "FIREWORKS ORDINANCE" TO CREATE
A MORE SPECIFIC REVOCATION PROCESS AND
TO ESTABLISH AN APPEALS PROCESS**

SUMMARY: This ordinance will reorganize the City's fireworks ordinance, add new regulations for revoking permits and establish an appeals process.

WHEREAS, on December 16, 1968 the City Council of the City of Lawndale (hereinafter, "City") enacted Ordinance No. 168, permitting and licensing the sale of safe and sane fireworks; and

WHEREAS, the City's policies and guidelines pertaining to the sale and discharge fireworks, contained in Lawndale Municipal Code Chapter 8.12 (hereinafter "fireworks ordinance", have undergone multiple revisions during the intervening years; and

WHEREAS, the many amendments have resulted in a certain disorderliness and needless complexity in the City's fireworks ordinance; and

WHEREAS, the City now desires to re-order the various sections and subsections of the fireworks ordinance in order to improve its comprehensibility; and

WHEREAS, City staff further recommends that certain provisions of the fireworks ordinance be restated for additional clarity.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 8.12 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"Chapter 8.12 FIREWORKS

- 8.12.010 Fireworks discharge.
- 8.12.020 Permit required for sale.
- 8.12.030 Permit issuance policy and guidelines.
- 8.12.040 Qualifications.
- 8.12.050 Permit application.
- 8.12.060 Conditional award by city council.
- 8.12.070 Issuance of final permit.
- 8.12.080 Stand requirements.
- 8.12.090 Fireworks sales.
- 8.12.100 Use of sales proceeds.

- 8.12.110 Revocation/appeal hearing by city council.
- 8.12.120 Violation-penalty.

8.12.010 Fireworks discharge.

- A. It shall be unlawful to discharge any fireworks not certified by the State Fire Marshal as "safe and sane" pursuant to the State Fireworks Law, Health & Safety Code Sections 12500, *et seq.*
- B. No fireworks may be discharged within the city prior to 12:00 noon on July 4th or after 1:00 a.m. on July 5th of any calendar year.
- C. It shall be unlawful to discharge fireworks at any time within or upon a city park as defined in Section 12.32.010(B) of this code, including, but not limited to, those certain parks commonly referred to as Jane Addams Park, Rogers/Anderson Park and William Green Park.

8.12.020 Permit required for sale.

No person shall offer for sale or sell any fireworks of any kind in the city without a valid permit issued by the city authorizing the sale of fireworks.

8.12.030 Permit issuance policy and guidelines.

- A. The city council shall by resolution or ordinance establish guidelines to regulate the issuance of permits to qualified organizations.
- B. At any regular or special city council meeting, the city council shall have the power, in its absolute discretion, to deny, grant or revoke a permit to sell safe and sane fireworks and for the erection of a temporary stand for such purpose.
- C. Any city councilmember may request that the revocation of a specific fireworks permit be considered by the city council. Revocation hearings shall be held in accordance with Section 8.12.110.
- D. A permitted organization shall be authorized, but not required, to enter into staffing, sales, or profit sharing agreements with any organization which would otherwise meet the requirements of Sections 8.12.030 and 8.12.100 of this code; upon receipt of prior written approval of such organization by the city's director of finance; provided, however, that the minimum number of youth members required under Section 8.12.040(A)(3) shall be waived for purposes of allowing the permitted organization to enter into staffing, sales, or profit sharing agreement; provided further, however, that notwithstanding the existence of a staffing, sales, or profit sharing agreement, the permitted organization shall remain solely responsible to comply with all provisions of this chapter, including but not limited to, assuring that any organization participating in a staffing, sales, or profit sharing agreement also fully complies with all provisions of this chapter (except as noted herein).

- E. It shall be unlawful for any person or entity to sell, provide, or distribute fireworks to any retail seller of safe and sane fireworks, on the condition that the retail seller of such fireworks shall sell or distribute such fireworks only from a fireworks stand location in which the provider has an interest, option, or lease, or in any other manner to restrict the location of such fireworks stand. It shall also be unlawful for any landowner or licensor of real property, or any person or entity, to charge to any retail seller of safe and sane fireworks a stand or booth fee which shall exceed the sum of one thousand dollars.

8.12.040 Qualifications.

- A. Eligibility requirements. A fireworks permit shall be issued only to such applicants who meet the following qualifications:
 - 1. At the time of application and during the proposed and actual operation of the fireworks stand, the applicant must be a nonprofit corporation recognized by the State of California and organized under Section 501(c)(3) or 501(c)(6) of the Internal Revenue Code;
 - 2. The corporation or association shall be a Lawndale community-based organization or a Lawndale youth-based organization and be organized and established for a minimum period of seven consecutive years preceding the filing of the application for a permit. As used in this chapter, "Lawndale youth-based organizations" are defined as those specifically organized and conducted solely in support of city youth programs; "Lawndale community-based organizations" are defined as those organized for civic betterment serving varied city groups and not specifically organized and conducted solely in support of city youth programs;
 - 3. A minimum of thirty percent of the membership of a community-based organization making the application for a fireworks permit must reside within or be employed within the city and, in the case of a youth-based organization, at least thirty of the youth members of such organization must reside within the city, at the time of the filing of the application for a permit; and
 - 4. A permit for only one fireworks stand will be issued to any one organization per "umbrella" organization which meets the requirements set forth in this section. An "umbrella" organization is the primary entity in whose name the organization has been formed and which is recognized by the California Franchise Tax Board. For example, an umbrella organization can be a school district. In this example, only one of the district's subsidiary groups, such as a Spanish club, would be eligible to be awarded a permit in the one calendar year. Other subsidiary groups, such as a baseball team booster club, would be eligible to be awarded a permit in the subsequent year.

5. The applicant shall not be operating a fireworks stand in any other city in the State of California during the same period the applicant proposes to operate a stand in Lawndale.
- B. Revocation by City Manager.
1. If the city manager receives credible evidence that any person or organization issued a conditional or final permit under this chapter does not meet any of the qualifications described above, the city manager shall conduct a revocation hearing.
 2. The holder of the conditional or final permit shall be given notice of the place, time and grounds for the revocation hearing not less than seventy-two (72) hours in advance. The permit holder shall have the right to present evidence on its own behalf and to be represented by legal counsel at its own expense.
 3. The city manager may revoke the permit effective immediately or effective at 12:00 midnight on July 4th. Any person or organization whose permit is revoked shall be ineligible for a fireworks permit for a period of five years.
 4. If a permit is revoked or other adverse action taken by the city manager, the permit holder may appeal the decision to the city council. The filing of an appeal shall stay the decision of the city manager, who shall schedule the matter to be heard by the city council in accordance with Section 8.12.110. Such appeal must be filed with the city clerk not more than 10 calendars days after receipt of the city manager's decision and shall set forth the basis for the appeal. Failure to file a timely appeal shall constitute a waiver and the city manager's decisions shall be final.
 5. Nothing in this chapter shall be construed as requiring a hearing prior to revocation of a fireworks permit or other action under the city's police powers. In the case of a finding by the city manager that his or her order is necessary for the immediate protection of the health, welfare or safety of the citizens of Lawndale, filing of an appeal shall not stay the order of the city manager.

8.12.050 Permit Application.

- A. Applications from qualified organizations for a permit to sell safe and sane fireworks within the city will be received by the city clerk on or before the last business day for the city in the month of January of the calendar year for which the permit is sought. All applications received by the city clerk shall be reviewed by the finance department, or staff so designated by the city manager, to determine completeness and that all qualifications are met. Incomplete applications will be disqualified from the draw.
- B. Each application shall be accompanied by a filing fee of one hundred fifty dollars payable to the city. Unsuccessful applicants shall have their filing fee returned to them.

- C. Each application shall include all of the following:
1. Name and address of applicant;
 2. Evidence of the applicant's status as a nonprofit corporation;
 3. The purpose for which the applicant is primarily existing and for which it was organized. Proof is required from the state of California of nonprofit status;
 4. The names and addresses of the officers, if any, of the applicant;
 5. When the applicant was organized and established;
 6. The location of the applicant's principal and permanent meeting place;
 7. Declarations shall be submitted by the applicant stating, under penalty of perjury, that:
 - a. Not less than twenty-five percent of any net revenue earned from the sale of fireworks shall be spent in support of youth activities within the city, and that not less than an additional twenty-five percent of any net revenue earned from the sale of fireworks shall be spent in support of youth activities and/or charitable projects within the city;
 - b. The applicant will not be operating a fireworks stand in another city during the same period that the applicant proposes to operate a stand within this city; and
 - c. The required number of members of the organization reside within or are employed within the city, as required in Section 8.12.040(A)(3).

8.12.060 Conditional award by city council.

- A. The maximum number of permits which may be issued pursuant to the provisions of this chapter during any one calendar year shall not exceed eight.
- B. 1. The city council shall receive all qualified applications from the finance department at the second regular city council meeting of February. The eight fireworks stands shall be allotted among organizations in the following two categories: (a) five stands shall be allotted to Lawndale youth-based organizations; and (b) three stands shall be allotted to Lawndale community-based organizations. Should the city council receive qualified applications for more than the permitted number of fireworks stands, issuance of permits will be selected by placement of the names of all qualified applicants, in each of the two categories, in a nontransparent receptacle from which they will be drawn by the mayor, one at a time, until all have been drawn. The draw for each category shall be held independently.
2. If less than the maximum allowable number of applications qualify for a fireworks stand in either category, the draws will be held in

each of the two categories among the qualified applicants, and a third draw will be held among remaining qualified applicants irrespective of category until eight permits for stands are awarded.

- C. The first five applications drawn from the youth-based organization category and the first three applications drawn from the community-based organization category will receive conditionally issued permits. If any applicant shall fail to meet any contingent condition of the permit, such as obtaining approval of the location, then the unsuccessful applicant(s) shall be given the opportunity, in the order originally drawn, to receive a permit.
- D. The eight successful applicants will not be granted a permit the following year unless the city does not receive sufficient qualified applications in the relevant category. However, different subsidiaries of an umbrella organization, as that term is defined in Section 8.12.040(A)(4), will be eligible to apply for permits in consecutive years. The foregoing procedure thus establishes a rotation system thereby prohibiting a monopoly by any one organization.
- E. Any year that the city council elects to do so, the city council may assign a ninth stand to the city, or any division of the city such as one of its commissions or committees. In any year that the city council does not so award a ninth stand to the city or any division of the city, there shall not be a ninth stand that year.
- F. In any year in which the city council elects to assign a ninth stand to the city or any division of the city, the city council shall, upon announcing such assignment, announce the location for such stand. This announcement shall be made at least one week prior to the due date for the requests for stand locations by the eight applicants.

8.12.070 Issuance of final permit.

- A. Applicants for a permit shall be notified by the finance department of the conditional granting or denial of the fireworks stand permit on or before the first Monday in March of each calendar year or such other date as the city council may determine.
- B. Final approval of any applicant shall be subject to the following requirements:
 - 1. After selection, each of the eight applicants must submit to the finance department, on or before the first Friday in May, a request for a location where the permittee will sell fireworks, together with a plot plan approved by the owner of the property, showing the location of the temporary fireworks stand and all related structures. The plot plan shall also indicate the locations at which the stand operator would display the signs required by Section 8.12.080.
 - 2. The permittee shall procure public liability and property damage insurance covering its operation in and about the stand and

premises in a minimum amount of two hundred fifty thousand dollars/five hundred thousand dollars, naming the city as an additional insured and otherwise in the form specified in Section 2.64.020 of this code. The permittee shall file a certificate of such insurance with the finance department no later than the first Friday in May.

3. A sales tax permit or evidence of exemption shall be obtained from the Board of Equalization of the State and shall be submitted to the finance department no later than the first Friday in May.
 4. The complete application and all site information shall be referred to the fire chief, who shall make an investigation of the site to ensure compliance with this chapter and shall submit a report with findings to the finance director prior to the first Monday in June.
- C. Any permit issued shall be valid only for the premises or location for which issued, shall not be transferable, assignable or renewable, and shall be valid only for the dates specified in the permit.

8.12.080 Stand Requirements.

All temporary stands for the sale of fireworks shall be located, maintained and operated subject to the following provisions:

- A. No temporary fireworks stand may be erected prior to June 18th of any given year.
- B. Permittee shall strictly comply with all of the provisions of the State Fireworks Law (Health and Safety Code Sections 12500, *et seq.*), as may be amended from time to time.
- C. Fireworks stands need not comply with the provisions of the building code of this city; provided, however, that all stands shall be erected under the supervision of the building department inspector who shall require that the stands be constructed in such a manner as will reasonably ensure the safety of attendants and patrons and provided further, that if a temporary power pole is required, then in such case, an electrical permit shall first be obtained.
- D. No stands shall have a floor area in excess of two hundred sixty square feet. Stands shall have exits at least thirty inches in width at each end and one exit every twenty feet along the rear wall.
- E. No fireworks display or stand shall be located within twenty-five feet of any structure or property line. The minimum setbacks required from the public sidewalk shall be ten feet.
- F. There shall be maintained in each premises or stand within which fireworks are sold or offered for sale two water-base fire extinguishers approved by the Los Angeles County fire department.
- G. Fireworks on the sale site shall be stored and kept in the permittee's sales booth or in a storage bin or other container, as approved by the Los

Angeles County fire department, which is located on the sales site or immediately adjacent to the sales booth. It shall be unlawful to otherwise store any fireworks in any building, residence, garage, home, or automobile within the city.

- H. All weeds and combustible material shall be cleared from the location of the stand which includes a diameter of at least twenty-five feet surrounding each stand.
- I. All permits and required signs must be posted in a conspicuous place. Required signs include the following:
 - 1. A sign or signs shall be posted which state "Fireworks May Not Be Discharged Prior To 12:00 noon on July 4th or after 1:00 a.m. on July 5th."
 - 2. "No Smoking" signs shall be prominently displayed inside and outside of the structure.
 - 3. A minimum of one sign shall be posted on each stand which states "No Sales to Anyone Under Eighteen (18) Years of Age". The city council may, in its discretion, increase the number of such signs which are required to be displayed on each stand.
 - 4. Signs shall be posted on each stand to inform the public that the fines for violating Lawndale Municipal Code Section 8.20.060, prohibiting unnecessary and annoying sounds, are tripled for violations occurring between 12:00 noon on July 4th through 3:00 p.m. on July 5th.
 - 5. Any other signage requested by the city council.
- J. All fireworks and accompanying litter shall be removed from the temporary location by 4:00 p.m. on July 6th and the temporary fireworks stand shall be removed from the temporary location by 5:00 p.m. on July 11th. Failure to remove the stand prior to the above-mentioned date will result in the assessment, payable to the city, of a penalty of fifty dollars per day, or portion thereof, that the stand remains on-site.

8.12.090 Fireworks sales.

- A. As limited by California Health and Safety Code Section 12599, no fireworks shall be sold pursuant to this chapter prior to 12:00 noon on June 28th or after 12:00 midnight on July 4th of the same calendar year for which a permit has been issued, and such permit shall expire at the end of this period.
- B. No fireworks shall be sold to any person under eighteen years of age.
- C. Upon request by the city, fireworks permittees shall distribute flyers regarding fireworks safety and regulations to each customer.
- D. The permitted organization shall be responsible for the operation of the stand for which the permit is issued, and shall staff the same with such persons as may be necessary to comply with the requirements of this chapter.

- E. No person other than the individuals who are members of the permitted organization, or the wives, husbands or children over eighteen years of age of such members shall sell or otherwise participate in the sale of fireworks at any such stand.
- F. No person shall be paid any consideration for selling or otherwise participating in the sale of fireworks at any such stand.
- G. Fireworks stands containing fireworks shall be guarded by at least one adult twenty-one years old or over at all times.
- H. No smoking shall be allowed in any structure used for the sale and display of fireworks nor within ten feet of the structure.
- I. No person shall light, or cause or permit to be lit, any fireworks or any other similar article or material within any such stand, or within fifty feet thereof.
- J. The permittee shall provide an on-premises adult night watchman who is at least twenty-one years of age to guard the fireworks stand during the hours of storage. Under no circumstances shall the night watchman sleep within the fireworks stand.
- K. No alcoholic beverages shall be allowed on the premises.

8.12.100 Use of sales proceeds.

- A. On or before September 1st of each calendar year, any organization desiring to sell fireworks which had a permit to sell fireworks in that calendar year, shall submit to the city finance department, on a form specified by the city, an accounting of all proceeds from the sale of fireworks including a copy of the state, local and district sales and use tax return. In addition to the requirement specified above, on or before November 30th of each calendar year, any organization desiring to sell fireworks shall also submit to the city finance department on a form specified by the city, an accounting of expenditures of funds showing that the net revenue earned from the sale of fireworks under any prior permit were spent in the manner required by Section 8.12.050(C)(7)(a). The city will not send reminder notices of this requirement. The failure to timely submit both the accounting of proceeds by September 1st and the appropriate financial expenditure report by November 30th will result in the automatic disqualification of the applicant from the next year's application process and any subsequent application process until the appropriate reports have been timely filed. Thus, if the applicant submits its accounting of proceeds and the appropriate financial expenditure report after the aforementioned deadlines of one year, but prior to the deadlines in another year, the applicant may be considered for the subsequent year's drawing.
- B. In the event it is determined by the city council that fifty percent of the net revenue to any applicant from the sale of fireworks is not spent in support of youth activities in the city, then such applicant shall be barred from

receiving a fireworks stand for a period of five years thereafter, provided that such applicant shall receive at least ten days prior written notice of the city council consideration of such action.

8.12.110 Revocation/Appeal Hearing by City Council.

- A. The city council may hear an appeal of a decision by the City Manager pursuant to Section 8.12.040, or it may conduct a hearing to determine whether any conditional or final fireworks permit shall be revoked.
- B. At least ten (10) days prior to the hearing, notice of the time and place of the public hearing shall be given to the permit holder via personal delivery or via U.S. mail, to the person listed as the responsible agent for the permit holder. Unless the hearing is an appeal, the hearing notice shall contain a general description of the grounds for the revocation.
- C. The city council may revoke the permit effective immediately or effective at 12:00 midnight on July 4th, and revocation must be based upon a finding that one of the following is true:
 - 1. The permit holder does not meet the qualifications described in Section 8.12.040;
 - 2. The permit holder has violated any provision of this chapter; or
 - 3. Revocation is necessary to protect the health, safety and general welfare of the city.
- D. The decision of the city council may be challenged by filing a petition for a writ of mandate pursuant to Code of Civil Procedure section 1094.5 within 90 days after issuance of the decision.
- E. Any person or organization whose permit is revoked shall be ineligible for a fireworks permit for a period of five years.

8.12.120 Violation Penalty.

Any person violating any of the provisions of this chapter or knowingly or intentionally misrepresenting to any officer or employee of the city any material fact in procuring the license or permit provided for in this chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of not more than one thousand dollars or by imprisonment in the county jail for a period of not more than six months, or by both such fine and imprisonment."

SECTION 2. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 3. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be published in a newspaper of general circulation and shall post the same at the City Hall, the Civic Center building and the United States Post Office, Lawndale Branch.

PASSED, APPROVED, AND ADOPTED this 7th day of November, 2005.

Harold E. Hofmann, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Paula Hartwill, City Clerk of the City of Lawndale, California, do hereby certify that the foregoing Ordinance No. 957-05 was duly introduced at a regular meeting of the City Council held on the 17th day of October, 2005, and was duly approved and adopted at a regular meeting of said Council held on the 7th day of November, 2005, by the following roll call vote:

AYES: Hofmann, Rudolph, Ramsey, Pullen-Miles, Rhodes
NOES: None
ABSENT: None
ABSTAIN: None

Paula Hartwill, City Clerk

APPROVED AS TO FORM:

William W. Wynder, City Attorney

ORDINANCE NO. 974-06

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA,
REVISING CHAPTER 8.12 OF THE LAWNSDALE MUNICIPAL CODE,
THE CITY'S FIREWORKS ORDINANCE, TO SPECIFICALLY DESIGNATE A NINTH
BOOTH, REVISE APPLICATION DEADLINES AND PROVIDE THE CITY WITH
THE ABILITY TO AUDIT PERMITTEES**

SUMMARY: This ordinance will specifically designate the recipient of a ninth fireworks booth, revise application deadline days and grant the City Council the right to audit fireworks booth permittees.

WHEREAS, Lawnsdale Municipal Code Chapter 8.12 sets forth the policies and guidelines for the sale and discharge fireworks for the City of Lawnsdale; and

WHEREAS, the City Council desires to amend Chapter 8.12 as explained herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 8.12.060(E) of the Lawnsdale Municipal Code is hereby amended to read, in its entirety, as follows:

"In addition to the eight fireworks booths authorized pursuant to this section, the Parks, Recreation and Social Services Commission for the City of Lawnsdale is authorized to operate a ninth booth. The City Council shall announce the location of this ninth booth no later than the second council meeting in April."

SECTION 2. Section 8.12.060 (F) of the Lawnsdale Municipal Code is hereby deleted.

SECTION 3. Section 8.12.070(B) of the Lawnsdale Municipal Code is hereby amended to read, in its entirety, as follows:

"Final approval of any applicant shall be subject to the following requirements:

1. After selection, each of the eight applicants must submit to the finance department, on or before the first Thursday in May, a request for a location where the permittee will sell fireworks, together with a plot plan approved by the owner of the property, showing the location of the temporary fireworks stand and all related structures. The plot plan shall also indicate the locations at which the stand operator would display the signs required by Section 8.12.080.

2. The permittee shall procure public liability and property damage insurance covering its operation in and about the stand and premises in a minimum amount of one million dollars, naming the city as an additional insured and otherwise in the form specified in Section 2.64.020 of this code. The

permittee shall file a certificate of such insurance with the finance department no later than the first Thursday in May.

3. A sales tax permit or evidence of exemption shall be obtained from the board of equalization of the state and shall be submitted to the finance department no later than the first Thursday in May.

4. The complete application and all site information shall be referred to the fire chief, who shall make an investigation of the site to ensure compliance with this chapter and shall submit a report with findings to the finance director prior to the first Monday in June."

SECTION 4. Section 8.12.100(B) of the Lawndale Municipal Code is hereby amended to read, in its entirety, as follows:

"In the event it is determined by a majority of the city council at a regular meeting of the city council that fifty percent of the net revenue to any applicant from the sale of fireworks is not spent in support of youth activities in the city, then such applicant shall be barred from receiving a fireworks stand for a period of five years thereafter, provided that such applicant shall receive at least ten days prior written notice of the city council consideration of such action."

SECTION 5. A new Section 8.12.100(C) is hereby added to the Lawndale Municipal Code to read, in its entirety, as follows:

"Within seven months of the submission of the accounting of proceeds to the city pursuant to subsection (A) above, a majority of the city council, at a regular meeting of the city council, may request that any organization that submitted an accounting submit to an audit by city finance staff. When a request for an audit is made, the organization shall be required to provide city finance staff with complete access to the organization's financial records regarding the organization's use of all funds generated at the fireworks booth. The purpose of this audit is to allow city staff to verify that the organization used its sales proceeds in the manner required by Section 8.12.050(C)(7(a)). Should an organization fail to submit to an audit requested pursuant to this subsection or fail to provide all of the documentation necessary for city staff to complete the audit, the organization shall be barred from receiving a fireworks stand permit for a period of five years thereafter. Should an audit reveal that an organization has not used its sales proceeds in the manner required by Section 8.12.050(C)(7(a)), the organization shall be barred from receiving a fireworks stand permit for a period of five years thereafter."

SECTION 6. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 7. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be published in a newspaper of general circulation and shall post the same at the City Hall, the Civic Center building and the United States Post Office, Lawndale Branch.

PASSED, APPROVED, AND ADOPTED this 18th day of September, 2006.

Harold E. Hofmann, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Paula Hartwill, City Clerk of the City of Lawndale, California, do hereby certify that the foregoing Ordinance No. 974-06 was duly introduced at a regular meeting of the City Council held on the 5th day of September, 2006, and was duly approved and adopted at a regular meeting of said Council held on the 18th day of September, 2006, by the following roll call vote:

AYES: Hofmann, Pullen-Miles, Rudolph, Ramsey, Rhodes
NOES: None
ABSENT: None
ABSTAIN: None

Paula Hartwill, City Clerk

APPROVED AS TO FORM:

William W. Wynder, City Attorney

ORDINANCE NO. 1036-09

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA, UPDATING THE CITY'S
FIREWORKS ORDINANCE TO REQUIRE ANNUAL AUDITS AND
ADDITIONAL INFORMATION REGARDING THE MEMBERSHIP OF
EACH APPLICANT FOR A FIREWORKS STAND**

SUMMARY: This ordinance states that the city will audit at least 2 of the organizations that operate a fireworks stand each year and expands the requirements for proof of membership in an organization seeking a permit to operate a fireworks stand.

WHEREAS, the City Council of the City of Lawndale ("City") previously enacted Chapter 8.12 of the Lawndale Municipal Code to regulate the sale and use of fireworks within the City; and

WHEREAS, the City Council believes that it is in the best interest of the City and its residents to require additional information to verify that each applicant for a fireworks stand permit complies with the membership requirements listed in Chapter 8.12; and

WHEREAS, the City Council believes that it is in the best interest of the City and its residents to conduct annual audits of at least two of the organization that have operated a fireworks stand in the City; and

WHEREAS, the City Council desires to amend portions of Chapter 8.12 of the Lawndale Municipal Code to accomplish the above-stated ideas.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Subsection A(2) of Section 8.12.040 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"The corporation or association shall be a Lawndale community-based organization or a Lawndale youth-based organization and be organized and established for a minimum period of seven consecutive years preceding the filing of the application for a permit. As used in this chapter, "Lawndale youth-based organizations" are defined as those specifically organized and conducted solely in support of city youth programs; "Lawndale community-based organizations" are defined as those organized for civic betterment serving varied city groups and not specifically organized and conducted solely in support of city youth programs. Verification that the organization meets these membership requirements shall be demonstrated through the submission of a list of names and addresses and, in the case of youth-based organizations, a statement of the age, of each member of the organization. Should the city receive a public record request for this information, the city shall redact all private information to the extent authorized by law."

SECTION 2. A new subsection A(6) is added to Section 8.12.040 of the Lawndale Municipal Code to read, in its entirety, as follows:

"If the applicant has previously operated a fireworks stand in the city, the applicant shall have paid all required taxes, including sales taxes."

SECTION 3. A new subsection C(7)d is added to Section 8.12.050 of the Lawndale Municipal Code to read, in its entirety, as follows:

"If the applicant has previously operated a fireworks stand in the city, the applicant shall have paid all required taxes, including sales taxes."

SECTION 4. A new second paragraph is added to Subsection A of Section 8.12.100 of the Lawndale Municipal Code to read, in its entirety, as follows:

"Each year, after the city's receipt of the accountings from each organization required above, the city manager shall select a minimum of two of the accountings submitted to be audited by the city's finance department. Each organization selected for audit shall be advised of the audit in writing and shall thereafter provide city finance staff with complete access to the organization's financial records regarding the organization's use of all funds generated at the fireworks booth. The purpose of this audit is to allow city staff to verify that the organization used its sales proceeds in the manner required by Section 8.12.050(C)(7)(a) of this chapter. Should an organization fail to submit to an audit requested pursuant to this subsection or fail to provide all of the documentation necessary for city staff to complete the audit, the organization shall be barred from receiving a fireworks stand permit for a period of five years thereafter. Should an audit reveal that an organization has not used its sales proceeds in the manner required by Section 8.12.050(C)(7)(a) of this chapter or that the organization fails to meet the membership requirements set forth in Section 8.12.050(C)(7)(c), the organization shall be barred from receiving a fireworks stand permit for a period of five years thereafter."

SECTION 5. The last sentence of Subsection C of Section 8.12.100 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"Should an audit reveal that an organization has not used its sales proceeds in the manner required by Section 8.12.050(C)(7)(a) of this chapter or that the organization fails to meet the membership requirements set forth in Section 8.12.050(C)(7)(c), the organization shall be barred from receiving a fireworks stand permit for a period of five years thereafter."

SECTION 6. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section,

subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 7. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be published in a newspaper of general circulation and shall post the same at the City Hall and the United States Post Office, Lawndale Branch.

PASSED, APPROVED, AND ADOPTED this 2nd day of November, 2009.

Harold E. Hofmann, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Paula Hartwill, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1036-09 at its regular meeting held on the 19th day of October, 2009, and duly approved and adopted said ordinance at its regular meeting held on the 2nd day of November, 2009, by the following roll call vote:

AYES: Hofmann, Rudolph, Ramsey, Pullen-Miles, Osborne
NOES: None
ABSENT: None
ABSTAIN: None

Paula Hartwill, City Clerk

Date

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney

ORDINANCE NO. 1106-15

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
UPDATING LAWNSDALE MUNICIPAL CODE
CHAPTER 8.12
REGARDING FIREWORKS**

SUMMARY: This ordinance updates the City's fireworks regulations to clarify that possession is a crime and what penalties may be imposed.

WHEREAS, the City's regulations for fireworks are set forth in Lawnsdale Municipal Code Chapter 8.12; and

WHEREAS, the City Council desires to amend the fireworks regulations to be more consistent with State law and to allow for less restrictive enforcement of the fireworks regulations when appropriate.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The title of Section 8.12.010 and Subsection A of Section 8.12.010 of the Lawnsdale Municipal Code is amended to read, in its entirety, as follows:

"Fireworks possession and discharge.

A. It is unlawful to possess or discharge any fireworks not certified by the State Fire Marshal as "safe and sane" pursuant to the State Fireworks Law, Health and Safety Code Sections 12500, et seq."

SECTION 2. Section 8.12.120 of the Lawnsdale Municipal Code is amended to read, in its entirety, as follows:

"Any person violating any of the provisions of this chapter or knowingly or intentionally misrepresenting to any officer or employee of the city, any material fact in procuring the license or permit provided for in this chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of not more than one thousand dollars or by imprisonment in the county jail for a period of not more than six months, or by both such fine and imprisonment. Any person, who may otherwise be charged with a misdemeanor as a result of a violation of this chapter, may be charged, at the discretion of the prosecuting authority, with an infraction."

SECTION 3. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection,

sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 4. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be published in a newspaper of general circulation and shall post the same at the City Hall, the Lawndale Community Center and the United States Post Office, Lawndale Branch.

PASSED, APPROVED, AND ADOPTED this 6th day of April, 2015.

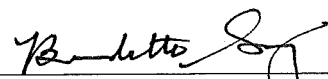

 Robert Pullen-Miles, Mayor

ATTEST:

State of California)
 County of Los Angeles) SS
 City of Lawndale)

I, Bernadette Suarez, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1106-15 at its regular meeting held on the 16th day of March, 2015, and duly approved and adopted said ordinance at its regular meeting held on the 6th day of April, 2015, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor	X				
James H. Osborne, Mayor Pro Tem	X				
Larry Rudolph	X				
Pat Kearney	X				
Daniel Reid	X				


 Bernadette Suarez, City Clerk

4.7.15
 Date

APPROVED AS TO FORM:


 Tiffany J. Israel, City Attorney

ORDINANCE NO. 1112-15

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
UPDATING LAWNSDALE MUNICIPAL CODE
CHAPTER 8.12 REGARDING THE TIME FOR DISCHARGING FIREWORKS**

SUMMARY: This ordinance shortens the time allowed for discharging fireworks by one hour.

WHEREAS, the City's regulations for fireworks are set forth in Lawnsdale Municipal Code Chapter 8.12; and

WHEREAS, the City Council desires to amend the times that fireworks may be discharged in the City on the fourth of July.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Subsection B of Section 8.12.010 of the Lawnsdale Municipal Code is amended to read, in its entirety, as follows:

"B. No fireworks may be discharged within the city prior to twelve noon on July 4th or after 11:59 p.m. on July 4th of any calendar year."

SECTION 2. Subsection I(1) of Section 8.12.080 of the Lawnsdale Municipal Code is amended to read, in its entirety, as follows:

"I. All permits and required signs must be posted in a conspicuous place. Required signs include the following:

1. A sign or signs shall be posted which state "Fireworks may not be discharged prior to twelve noon on July 4th or after 11:59 p.m. on July 4th."

SECTION 3. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 4. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be published in a newspaper of general circulation and shall post the

same at the City Hall, the Lawndale Community Center and the United States Post Office, Lawndale Branch.

PASSED, APPROVED, AND ADOPTED this 3rd day of August, 2015.


Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

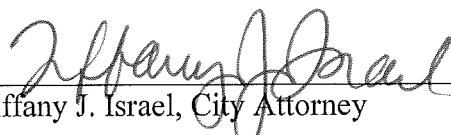
I, Bernadette Suarez, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1112-15 at its regular meeting held on the 20th day of July, 2015, and duly approved and adopted said ordinance at its regular meeting held on the 3rd day of August, 2015, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor	X				
Larry Rudolph, Mayor Pro Tem	X				
James H. Osborne	X				
Pat Kearney	X				
Daniel Reid	X				


Bernadette Suarez, City Clerk

8.03.15
Date

APPROVED AS TO FORM:


Tiffany J. Israel, City Attorney

COUNCIL POLICY

<u>SUBJECT:</u> Financial Controls for Operating Fireworks Booth	<u>POLICY NO.:</u> 84-05	<u>DATE ADOPTED:</u> April 18, 2005
	<u>AUTHORITY:</u> Resolution No. CC-0504-023	

PURPOSE:

To establish financial controls for a City-sponsored commission in regards to the operation of a fireworks booth.

GENERAL POLICY:

- A. The dual objective, which involves the handling of cash and the receiving and processing of funds, is to accelerate collections of funds, while maintaining the security of funds received.
- B. The Parks and Recreation and Social Services Commission (PRSSC) is responsible for exercising the controls and safeguards set forth in this policy. Compliance with these policies should also minimize errors.
- C. The City's Finance Department is responsible for maintaining a centralized system for the timely recording of all funds coming into the City's treasury.
- D. The cash register or central cashier at the Finance Department counter is the City's central cashiering site. To accommodate the fireworks booth fundraising event, off-site collections are permitted. The PRSSC chairperson or agent designated by the PRSSC to oversee off-site collections is responsible for ensuring that the City's policies and procedures are followed at the fireworks booth.
- E. The PRSSC chairperson or agent designated by the commission is responsible for ensuring funds are deposited into the City's bank account on the same day of receipt (or the following morning if the bank is closed).
- F. The City Finance Department shall record the funds received into a specifically identified account established for the event by the Finance Director.
- G. It is the responsibility of the PRSSC to ensure the accuracy and safety of funds collected.

PROCEDURES:

- A. **General Cashiering:**
 - 1. The fireworks vendor selected by the commission will donate the start-up cash for the event. (This donation will only be for the 2005 booth. Future start-up cash for future fireworks booth operations will need to come from the PRSSC trust

account held by the City.) \$1,000.00 will be used to start the bank in the two cash registers at \$100.00 for each cash register.) The remaining \$800.00 will be used by the PRSSC for making change. (This is the maximum amount that may be retained at any given time for making change.) It is the responsibility of the PRSSC chairperson or agent designated by the commission to ensure the cash available for making change is stored in a secured location with limited access at all times.

2. Two cash registers will be used to record sales. The PRSSC will assign each register a number (i.e. register # 1 and register # 2). Each cash register will start with \$100.00 each day. Two volunteers will be assigned as cashier for each shift. Only those assigned as cashier and the commission chairperson (or agent designated by the commission to be responsible for cash management) will be allowed access to the cash registers.
3. When sales are made, the salesperson making the sale will accept payment (cash, debit card, or credit card only) at the window and bring it to the cashier for processing. Payments made with debit cards or credit cards will require valid California identification. If the name appearing on the photo identification card does not agree with the name on the debit card or credit card, then the salesperson may not accept the payment.
4. The cashier will record the sale on the cash register and select the appropriate form of payment (cash, personal check, etc.). A receipt will be printed, which will be issued to the customer. If the customer is paying with a credit card, each cashier will have access to a credit card machine for processing. The credit card machine will print two carbon copies of the receipt. The customer will be required to sign the credit card receipt. The white copy will be placed in the cash register and the yellow copy will be issued to the customer.
5. Each register will be closed periodically so the appropriate deposits can be made. (The number of times the registers are closed each day depends upon the sales volume. At minimum, each register needs to be closed when a new shift begins. A new shift is deemed to have started when a new cashier operates the cash register.) At such time, the following will occur:
 - The individual designated by the commission to be responsible for cash management will close the register and generate a tape of the sales that have occurred at each register. The register tape will indicate the following: gross sales, credit cards, gift certificates, and cash.
 - All cash (with the exception of \$100.00 in bills and all coins) will be removed from the drawer.
 - The person responsible for cash management and a witness will document their count of the money on the *Cash Count* form (Exhibit A). The form includes the following information: date, time, register number, cash count, and signature lines for both individuals. After the cash is counted, it will be placed in a deposit bag.

6. At the end of each sales day, each register will need to be closed as follows:
 - Each cashier will prepare a batch to close out the register for the evening. The daily batch will give the grand totals for the following: gross sales, credit cards, gift certificates, and cash.
 - The person responsible for cash management will also prepare a daily batch report from each credit card machine. The batch report will indicate the total credit card sales processed by each cashier.
 - All cash will be removed from the drawer and the count of the money will be documented on the *Cash Count* form as previously discussed.
 - A *Daily Sales Report* (Exhibit B) for each cash register. Any shortages in cash will need to be resolved by the two individuals who counted the money (cashier and person in-charge of cash management). Any unresolved shortages will be deducted from the PRSCC's share of the fireworks booth's earnings.
 - The *Daily Sales Report* will be attached to the *Cash Count Forms*, credit card batch reports, and all cash register tapes and forwarded to the Accounting Manager in the Finance Department.

B. Deposits:

1. As described in this policy, all funds received during the fireworks sales must be deposited with the City's designated banking institution on the same day of receipt (or the following morning if the banking institution is closed).
2. The bank deposit booklet prepares deposit slips in triplicate copy. The pink copy remains intact in the booklet, the yellow copy will be included with the daily sales information previously discussed that will be sent to the City's Finance Department, and the white copy will be submitted to the bank with the deposit.
3. The commission chairperson or other individual responsible for cash management will prepare the bank deposit slip using the totals from the *Cash Count* Forms. The preparer will sign the deposit slip and the person witnessing the count of the money and preparation of the deposit slip will initial beside the signature to verify the amounts are accurate.
4. The money and deposit slip will be sealed in a bank deposit bag and delivered to the bank.
5. The individual responsible for cash management will maintain a *Bank Deposits Log* (Exhibit C) that will be submitted to the Accounting Manager in the Finance Department at the conclusion of the fundraising event. The log will list all deposits made including the: date of deposit, time of deposit, and total deposit amount. Each deposit will be initialed by the person who delivered the deposit to the bank and a witness to verify the deposit was made.
6. Upon receipt of the log, the Accounting Manager will contact the bank to verify all deposits cleared the City's bank account accurately.

CASH COUNT

Date: _____

Time: _____

Register No.: _____

Cash Count:

_____ X \$100's _____

_____ X \$50's _____

_____ X \$20's _____

_____ X \$10's _____

_____ X \$5's _____

_____ X \$2's _____

_____ X \$1's _____

Total Cash _____

Total Checks _____

Total per Cash Drop Envelope \$

Prepared by: _____

Verified by: _____

DAILY SALES REPORT

Date: _____

Register No.: _____

Net Sales (**a**) _____

Sales Tax (**b**) _____

Gross Sales (**c = a + b**) _____

Credit Cards (**d**) _____

Net Cash (**e = c - d**) _____

Actual Cash (**f**) _____ ***

Over/Short (**g = f - e**) _____

Cash in Drawer _____ 100.00

Additional change fund amount _____

*** = Include cash previously deposited on same day

Prepared by: _____

Verified by: _____

Received by: _____

(Finance Dept. Use Only)



**CITY OF LAWDALE
PARKS, RECREATION, AND
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ <https://www.lawndalecity.ca.gov>

DATE: February 9, 2026
TO: Honorable Chairperson and Commissioners
PREPARED BY: Jason Minter, Community Services Director
RE: Movie on the Lawn

BACKGROUND/ANALYSIS

Over the years the Parks, Recreation and Social Services Commission had previously supported the Youth Advisory Committee's request for financial support of a Movie Night in the Harold E. Hofmann Community Center. Over the last few months staff have inquired as to whether or not the Youth Advisory Committee (YAC) would like to bring back the movie program. On a few occasions the YAC has shown overwhelming support for a movie event, however their preference would be to have a movie outdoors, possibly on the Civic Center Lawn.

In addition, staff have been working with Library Manager Kaitlin Coulter regarding a joint movie program between the Library and Community Services Department. During the discussions it was identified that the Library would likely sponsor the movie licensing and provide restroom access during the event, with the City/Department potentially sponsoring the blimp screen, sound system, and projector (typically this all comes in one service agreement). The Community Services Department would also be working with local food vendors, contract instructors, and partner agencies to provide food options, arts and crafts, and other activities to entertain families.

At this time staff are requesting direction from the Commission as to your interest in participating and potentially funding the costs associated with the screen, sound, and projector system. Staff have received one quote for a little more than \$1,000. Should the Commission be interested, staff would need to prepare a Resolution approving the procurement of these services at the next scheduled meeting in March. As the summer is a very popular season for outdoor movies, staff would like direction on moving forward with possible dates for the movie to ensure the date is held. The possible dates discussed with the Library included Friday and Saturdays in August, specifically August 21, 22, 27, or 28.

Should the Commission provide direction to staff to return with a Resolution for funding, the date could be tentatively booked. If there was not overwhelming support for this use of funds, staff would likely look for other opportunities for funding, including private donations/sponsorships or a budget request from City Council.

RECOMMENDATION

At this time no funding approval is requested or required. Staff is requesting direction from the Commission as to whether or not this is a program that the Commission would like to move forward with in partnership with the Youth Advisory Committee and the Lawndale Public Library (Los Angeles County Public Library).



**CITY OF LAWDALE
PARKS, RECREATION, AND
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 9, 2026
TO: Honorable Chairperson and Commissioners
PREPARED BY: Jason Minter, Community Services Director
RE: Director's Report - February 9, 2026

The following topics will be discussed during the Director's report:

- American Red Cross Blood Drive (Attachments A & B)
- Rudolph Park Play Area
- William Green Park Building Rentals

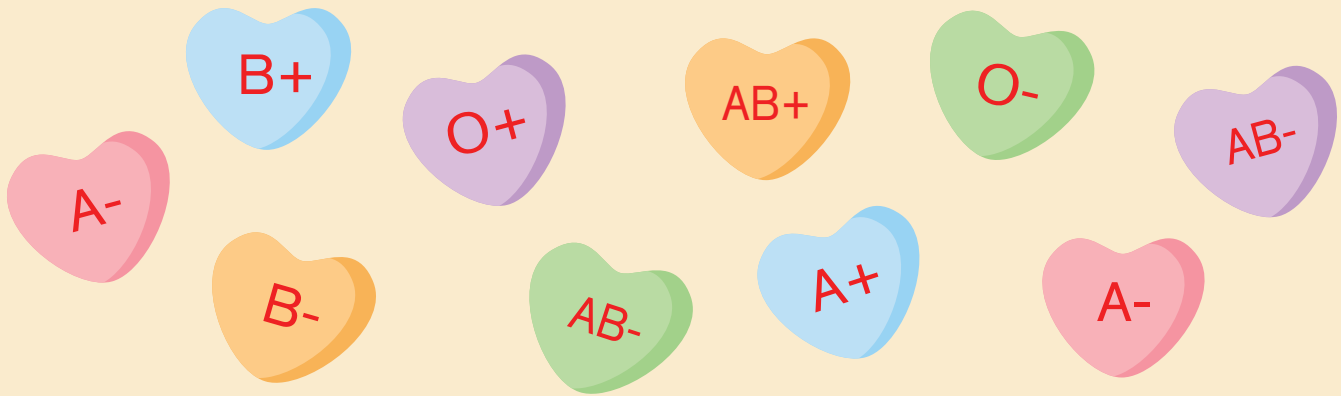
Attachments

[Attachment A: American Red Cross Blood Drive Flyer - English](#)

[Attachment B: American Red Cross Blood Drive Flyer - Spanish](#)



American Red Cross



You're just our type! *Give blood.*

Blood Drive City of Lawndale

Lawndale Community Center
14700 Burin Ave
Lawndale, CA 90260

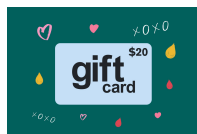
Tuesday, February 10, 2026
9:00 a.m. to 3:00 p.m.

Please visit RedCrossBlood.org and enter: LawndaleCC to schedule an appointment.

Streamline your donation experience and save up to 15 minutes by visiting RedCrossBlood.org/RapidPass to complete your pre-donation reading and health history questions on the day of your appointment.



Scan to be directed to RapidPass®



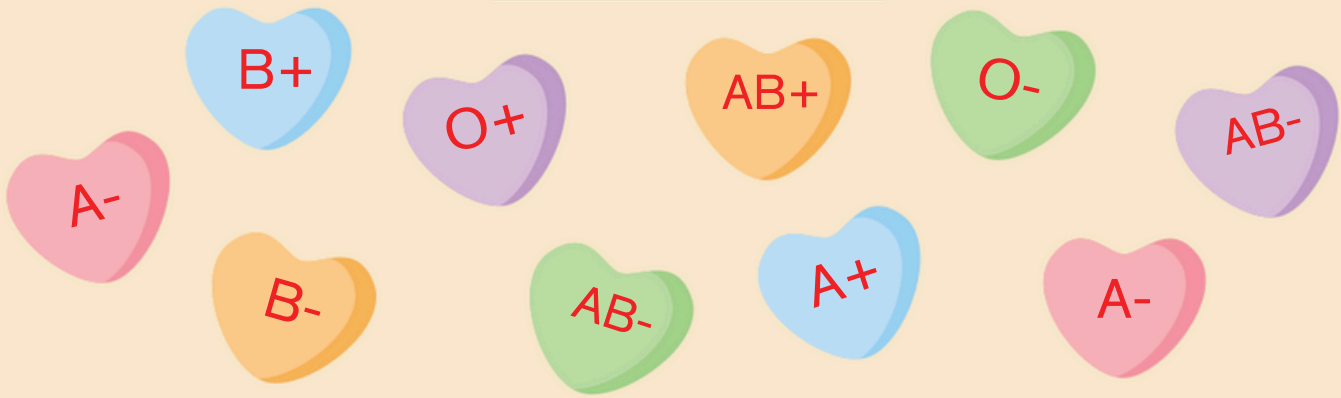
Come give blood 1/26-2/28 for a \$20 e-gift card to your choice of merchant. See rcblood.org/heart



Scan to schedule an appointment.

1-800-RED CROSS | 1-800-733-2767 | RedCrossBlood.org | Download the Blood Donor App

© 2023 The American National Red Cross | 418001-05-Field-RW



¡Eres justo nuestro tipo! *Dona Sangre.*

Campaña de Donación de Sangre Ciudad de Lawndale

**Centro Comunitario de Lawndale
14700 Burin Ave
Lawndale, CA 90260**

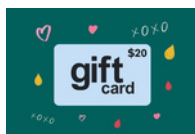
**Martes, 10 de Febrero de 2026
De 9:00 a. m. a 3:00 p. m.**

Por favor visite RedCrossBlood.org e ingrese el código: LawndaleCC para programar una cita

Agilice su experiencia de donación y ahorre hasta 15 minutos visitando RedCrossBlood.org/RapidPass para completar la lectura previa a la donación y el cuestionario de historial de salud el día de su cita.



Escanee para ser dirigido a RapidPass®



Done sangre entre el 26 de enero y el 28 de febrero y reciba una tarjeta de regalo electrónica de \$20 de su comercio preferido. Visite rcblood.org/heart.



Escanee para programar una cita

1-800-RED CROSS | 1-800-733-2767 | RedCrossBlood.org | Descargue la aplicación Blood Donor

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**CITY OF LAWDALE
PARKS, RECREATION, AND
SOCIAL SERVICES COMMISSION**

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 9, 2026

TO: Honorable Chairperson and Commissioners

PREPARED BY: Jason Minter, Community Services Director

RE: Egg Hunt - Saturday, March 28



**CITY OF LAWDALE
PARKS, RECREATION, AND
SOCIAL SERVICES COMMISSION**

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PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 9, 2026

TO: Honorable Chairperson and Commissioners

PREPARED BY: Jason Minter, Community Services Director

RE: Youth Day Parade - Saturday, April 25
