



CITY OF LAWDALE
AGENDA OF THE LAWDALE
CITY COUNCIL REGULAR MEETING

Monday, February 2, 2026, 6:30 PM
Council Chambers
14717 Burin Ave
Lawndale, CA 90260

**** Revised ****

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a Public Meeting Speaker Card and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that the speaker's name is correctly recorded in the meeting minutes and, where appropriate, to provide contact information for staff follow-up.

How to observe the Meeting:

To maximize public safety while maintaining transparency and public access, members of the public may now attend the meeting in person. The meeting will also continue to be available for viewing on YouTube "Lawndale CityTV", the City TV Website, and Lawndale Community Cable Television on Spectrum and Frontier Channel 3.

Copies of this agenda are available prior to the meeting in the Lawndale City Hall foyer or on the City website. Interested parties may contact the City Clerk's Department at (310) 973-3213 for clarification regarding any individual agenda item."

This Agenda is subject to revision up to 72 hours before the meeting.

A. CALL TO ORDER AND ROLL CALL

B. CEREMONIALS (Flag Salute and Inspiration)

C. PUBLIC SAFETY REPORT

1. Los Angeles County Sheriff's Department Update

2. Los Angeles County Fire Department Update

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

E. COMMENTS FROM COUNCIL

F. CONSENT CALENDAR

Items 3 through 7 will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

3. Motion to read by title only and waive further reading of all ordinances listed on the Agenda

— Recommendation: that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

4. Accounts Payable Register

— Recommendation: Staff recommends that City Council adopts Resolution No. CC-2602-002 authorizing the payment of certain claims and demands in the amount of \$3,019,416.56

5. Minutes of the Lawndale City Council Regular Meeting - January 5, 2026

— Recommendation: that the City Council approve the minutes.

6. Approve Second Amendment for On-Call Civil Engineering Services

— Recommendation: that the City Council approve the Second Amendment to the Contract Services Agreement with LAE Associates, Inc., Onward Engineering, SA Associates, Transtech Engineers, Inc., and Willdan Engineering, extending the term of the agreement for one (1) year, through March 4, 2027.

7. Consideration of Claims for Damage Against the City

— Recommendation: that the City Council reject the claim filed by LA Century Law on behalf of Dean Neblett and Louise K. Gomes and instruct staff to process the appropriate correspondence to the claimant.

G. PUBLIC HEARING

8. Case 26-01: An Ordinance to Adopt by Reference the 2025 Los Angeles County Building, Electrical, Mechanical, Plumbing, Residential, and Existing Building Codes and the CA Green Building Code

— Recommendation: that the City Council read Ordinance No. 1212-26 by title only and direct staff to publish a public hearing notice for consideration of the ordinance at the next Regular City Council Meeting on March 2, 2026.

H. ADMINISTRATION

9. Consideration and Selection of an Executive Recruitment Firm for the City Manager Position

— Recommendation: that the City Council 1.) Review and discuss this report regarding professional executive recruitment services; 2.) Provide direction to staff regarding City Council's selection of a firm to conduct executive recruitment services for the City Manager position; and 3.) Authorize staff to execute a professional contract services agreement with the selected firm, in a form approved by the City Attorney's Office; or 3.) Provide other direction as appropriate.

10. Report on Investigation into Allegations Against Councilmember

— Recommendation: that the City Council receive and file this report and the City Attorney's verbal report.

11. Quarterly Investment Report for the Quarter Ended December 31, 2025

— Recommendation: that the City Council receive and file the Quarterly Investment Report for the quarter ended December 31, 2025.

12. Annual Comprehensive Financial Report (ACFR) for the Year Ended June 30, 2025

— Recommendation: that the City Council receive and file the Annual Comprehensive Financial Report for the Year Ended June 30, 2025.

13. Mid-Year Budget Update for Fiscal Year 2025-2026

— Recommendation: that the City Council approve all recommended budget amendments noted in the Mid-Year Update for FY 2025-2026.

I. ITEMS FROM CITY COUNCILMEMBERS

14. Report of Attendance at Meetings

J. CLOSED SESSION

15. Conference with Legal Counsel – Existing Litigation

— The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065).

16. Public Employee Appointment

— The City Council will conduct a closed session, pursuant to Government Code section 54957(b), regarding the appointment of a City Manager.

17. Public Employee Appointment

— The City Council will conduct a closed session, pursuant to Government Code section 54957(b), regarding the appointment of an Interim City Manager.

18. Conference with Legal Counsel – Anticipated Litigation

— The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one case.

K. ADJOURNMENT

The regular meeting scheduled to be held on February 16, 2026, was canceled by order of the City Council on November 3, 2025. The next regularly scheduled meeting of the City Council will be held on March 2, 2026, at 6:30 p.m. in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the City Council to be held on Monday, February 2, 2026, was posted no less than 72 hours prior to the meeting.

/s/ Yvette Palomo
Yvette Palomo, Assistant City Clerk

Date Posted: January 29, 2026



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Vanesa Alvarez, Administrative Assistant
SUBJECT: **Los Angeles County Sheriff's Department Update**

No supporting documentation was forwarded to the City Clerk Department for this item.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Vanesa Alvarez, Administrative Assistant
SUBJECT: **Los Angeles County Fire Department Update**

No supporting documentation was forwarded to the City Clerk Department for this item.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Vanesa Alvarez, Administrative Assistant
SUBJECT: **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Hrant Manuelian, Finance Director/City Treasurer
SUBJECT: **Accounts Payable Register**

RECOMMENDATION

Staff recommends that City Council adopts Resolution No. CC-2602-002 authorizing the payment of certain claims and demands in the amount of \$3,019,416.56.

Attachments

[A. CC-2602-002 - AP Resolution - Feb. 2, 2026.pdf](#)

ATTACHMENT A

RESOLUTION NO. CC-2602-002

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$3,019,416.56**

THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:


SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 208559 through 208701 for the aggregate total of \$3,019,416.56 are hereby authorized.

Effective Date: February 2nd, 2026

Approved by:



Hrant Manuelian, Director of Finance

Gregory M. Murphy, City Attorney

PASSED, APPROVED AND ADOPTED this 2nd day of February 2026.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawnsdale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2602-002 at a regular meeting of said Council held on the 2nd day of February 2026, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Bernadette Suarez					
Pat Kearney					
Francisco M. Talavera					

 Erica Harbison, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Beginning	Check Number	Ending	Aggregate Total
12/18/2025	208559		208613	1,201,427.31
12/23/2025	208614		208623	118,368.49
01/08/2026	208624		208645	646,521.55
01/15/2026	208646		208681	860,791.70
01/22/2026	208682		208701	192,307.51
Total Checks				3,019,416.56

Check# 208670 is a reissuance of previously approved check# 208483.

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
Total ACH Payments			0.00
Total Audited Claims and Demands Paid			3,019,416.56

Check Register Report

Date: 12/17/2025
 Time: 5:25 pm
 Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
208559	12/18/2025	Printed		1541	ALESHIRE & WYNDER, LLP	LEGAL SERVICES - NOV. 2025	5,357.04
208560	12/18/2025	Printed		0112	ALL CITY MANAGEMENT SVCS, INC	SCHOOL CROSSING GUARD SERVICES	12,586.93
208561	12/18/2025	Printed		0142	BOULEVARD FLORIST	VETERANS DAY - WREATH & BANNER	340.35
208562	12/18/2025	Printed		8319	C&S GARDEN CENTER	POINSETTIA PLANTS - PWD & CSD	552.93
208563	12/18/2025	Printed		8665	CARTER SERVICES INC	CSD 3RD FLOOR FRIDGE-	320.69
208564	12/18/2025	Printed		6459	CASC ENGINEERING & CONSULTING	NPDES PERMIT COMPLIANCE SVCS -	3,556.25
208565	12/18/2025	Printed		8705	LUPITA CASTILLO	FACILITY DEPOSIT & RENTAL	2,607.00
208566	12/18/2025	Printed		7949	CHAPALA DANCE ACADEMY LLC	INSTRUCTOR FEES - MEXICAN FOLK	7,170.00
208567	12/18/2025	Printed		8562	JENNIFER COLLINS	PRSSC MEETING STIPEND	100.00
208568	12/18/2025	Printed		8700	COMPLETE EVENT RENTALS	TRACKLESS TRAIN - ANGEL TREE	1,340.00
208569	12/18/2025	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	TRAFFIC SIGNAL MAINT. -	12,579.12
208570	12/18/2025	Printed		8517	CREATIVE AIR MECHANICAL SVCS	HVAC SERVICE CALL - CITY HALL	765.00
208571	12/18/2025	Printed		8307	DEVELOPERS GENERAL CONTRACTING	CITY HALL & PW IMPROV. PROJECT	82,862.86
208572	12/18/2025	Printed		8316	DIAMOND ENVIRONMENTAL SERVICES	BARRICADES - ANGEL TREE EVENT	820.00
208573	12/18/2025	Printed		7809	DUNCAN'S SOO BAHK DO LLC	INSTRUCTOR FEES MARTIAL ARTS	2,377.33
208574	12/18/2025	Printed		8250	EMCOR SERVICES MESA ENERGY	BOILER DIAGNOSTIC FEE - MSD	1,000.00
208575	12/18/2025	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION REPAIR PARTS -	276.11
208576	12/18/2025	Printed		8690	HERC RENTALS INC.	4 BALLOON LIGHTS & GENERATORS	993.98
208577	12/18/2025	Printed		1826	LUCKY'S GLASS, INC.	REPLACED WINDOW @ JANE	185.00
208578	12/18/2025	Printed		7940	MARIPOSA LANDSCAPES, INC	CITY PARKS IRRIGATION PROJ.-	4,272.06
208579	12/18/2025	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	50.00
208580	12/18/2025	Printed		8286	MARVIN SERVICES INC	OIL & FILTER CHANGE - VEH#516	124.09
208581	12/18/2025	Printed		8106	KENNETH MILLER	PRSSC MEETING STIPEND	100.00
208582	12/18/2025	Printed		8613	ALMA J. CASTRO MORENO	PRSSC MEETING STIPEND	50.00
208583	12/18/2025	Printed		7227	OCCUPATIONAL HEALTH CENTERS	PREEMPLOY PHYSICAL EXAM(1)	27.00
208584	12/18/2025	Printed		7890	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES - CCK	388.37
208585	12/18/2025	Printed		8620	ANNETTE OWENS	PRSSC MEETING STIPEND	150.00
208586	12/18/2025	Printed		8518	PACIFIC TIRE OF LAWNDALE	TIRE REPAIR VEH#504	20.00
208587	12/18/2025	Printed		4931	PERRY MAILING SERVICES INC.	MAILING SVCS - LAWNDALIAN	991.97
208588	12/18/2025	Printed		7764	NI KAL S. PRICE	PLANNING COMMISSION STIPEND	50.00
208589	12/18/2025	Printed		8619	PRIMO BRANDS	BOTTLE WATER SERVICE -	886.09
208590	12/18/2025	Printed		8706	RESTORE A FLOOR	RETOUCH DANCE ROOM HARDWOOD	800.00
208591	12/18/2025	Printed		7575	ROGERS, ANDERSON, MALODY &	AUDIT SERVICES FY 2024-25 -	20,000.00
208592	12/18/2025	Printed		7882	SAN DIMAS GRAIN	20 STRAW BALES -	460.73
208593	12/18/2025	Printed		0615A	SCA OF CA, LLC	STREET SWEEPING & DEBRIS	24,950.39
208594	12/18/2025	Printed		6896	SEQUEL CONTRACTORS INC	2023/24 ST. REHAB & 2024/25	884,252.11
208595	12/18/2025	Printed		2051	MADONNA SITKA	PLANNING COMMISSION STIPEND	50.00
208596	12/18/2025	Printed		6034	SOUTH COAST MECHANICAL LLC	HVAC REPAIR - MSD	1,598.00
208597	12/18/2025	Printed		8177	SOUTHWEST PATROL, INC.	ARMED SECURITY SERVICES	13,640.00
208598	12/18/2025	Printed		7464	SWRCB	WASTE DISCHARGE PERMIT FEE	3,945.00
208599	12/18/2025	Printed		7464	SWRCB	ANNUAL SANITARY SEWER FEE	18,196.00
208600	12/18/2025	Printed		0849	THE SAFEMART OF SO CAL INC	10 KEYS - CABLE TV	60.50
208601	12/18/2025	Printed		0458	THE SALVATION ARMY	MEALS ON WHEELS - NOV. 2025	175.00

Check Register Report

Date: 12/17/2025
 Time: 5:25 pm
 Page: 2

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
208602	12/18/2025	Printed		5319A	THREE BROTHERS PARTY RENTALS	TABLES/CHAIRS - ANGEL TREE	886.50
208603	12/18/2025	Printed		8141	TRANSPORTATION CONCEPTS	LAWNDALE BEAT FIXED ROUTE -	64,939.21
208604	12/18/2025	Printed		8120	TUCKER TOURS, LLC	TRAVEL CLUB - RETRO TOUR -	5,460.00
208605	12/18/2025	Printed		3672-CMD	U.S. BANK	CREDIT CARD PAYMENT	646.78
208606	12/18/2025	Printed		3672-CSD	U.S. BANK	CREDIT CARD PAYMENT	6,706.16
208607	12/18/2025	Printed		3672-PWD	U.S. BANK	CREDIT CARD PAYMENT	4,755.29
208608	12/18/2025	Printed		2883	UNDERGROUND SERVICE ALERT SC	MONTHLY MAINT. FEE	82.80
208609	12/18/2025	Printed		6112	DANIEL URRUTIA	PLANNING COMMISSION STIPEND	50.00
208610	12/18/2025	Printed		3373	VERIZON WIRELESS	DESK & CELL PHONE SERVICE/ SIM	4,423.85
208611	12/18/2025	Printed		0480	VISTA PAINT	GRAFFITI SUPPLIES	1,373.82
208612	12/18/2025	Printed		7147	WEST COAST FIRE PROTECTION	ANNUAL FIRE SPRINKLER SYSTEM	975.00
208613	12/18/2025	Printed		8548	SONRISA WOOD	PRSSC MEETING STIPEND	100.00

Total Checks: 55

Checks Total (excluding void checks): 1,201,427.31

Total Payments: 55

Bank Total (excluding void checks): 1,201,427.31

Total Payments: 55

Grand Total (excluding void checks): 1,201,427.31

Check Register Report

Date: 12/22/2025
 Time: 3:48 pm
 Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
208614	12/23/2025	Printed		8357	4LEAF INC.	CDD PERMIT TECHNICIAN SVCS -	7,938.00
208615	12/23/2025	Printed		0372C	AT & T	PHONE CHARGES	1,139.24
208616	12/23/2025	Printed		7889	CHARTER COMMUNICATIONS	SPECTRUM BUSINESS TV	128.43
208617	12/23/2025	Printed		8176	ELYSIAN ARTS AND EVENTS, LLC	INSTRUCTOR FEES- DANCE CLASSES	3,539.00
208618	12/23/2025	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	19,806.19
208619	12/23/2025	Printed		7402	SEAN MOORE	SEPARATION & RELEASE	70,000.00
208620	12/23/2025	Printed		8706	RESTORE A FLOOR	RETOUCH DANCE ROOM HARDWOOD	7,200.00
208621	12/23/2025	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	283.91
208622	12/23/2025	Printed		3672-CDD	U.S. BANK	CREDIT CARD PAYMENT	6,311.37
208623	12/23/2025	Printed		3672-MSD	U.S. BANK	CREDIT CARD PAYMENT	2,022.35

Total Checks: 10	Checks Total (excluding void checks):	118,368.49
Total Payments: 10	Bank Total (excluding void checks):	118,368.49
Total Payments: 10	Grand Total (excluding void checks):	118,368.49

Check Register Report

Date: 01/08/2026
 Time: 11:00 am
 Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
208624	01/08/2026	Printed		7785	BERICOM DESIGN	NETWORK MAINTENANCE & SUPPORT	13,999.92
208625	01/08/2026	Printed		7836	BUCKNAM INFRASTRUCTURE GROUP	PAVEMENT MGMT - NOV. 2025	11,419.56
208626	01/08/2026	Printed		7766	BURKE, WILLIAMS &	LEGAL SERVICES - NOV. 2025	79,198.13
208627	01/08/2026	Printed		7889	CHARTER COMMUNICATIONS	SPECTRUM BUSINESS TV	880.18
208628	01/08/2026	Printed		7934	COMPUTERSHARE CORPORATE TRUST	ACCOUNT#: LAWNDAL09TA	409,331.76
208629	01/08/2026	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	TRAFFIC SIGNAL MAINT. -	11,358.67
208630	01/08/2026	Printed		6636	FRONTIER COMMUNICATIONS	FAX LINE & INTERNET FOR PWD	280.43
208631	01/08/2026	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGE - W. GREEN PARK	180.23
208632	01/08/2026	Printed		0283	HINDERLITER, DE LLAMAS & ASSOC	CONTRACT/AUDIT SVCS SALES TAX	1,342.13
208633	01/08/2026	Printed		7940	MARIPOSA LANDSCAPES, INC	TREE & STUMP REMOVALS(2) -	51,170.67
208634	01/08/2026	Printed		5560	MITSUBISHI ELECTRIC US, INC	ELEVATOR MAINTENANCE SERVICE	616.46
208635	01/08/2026	Printed		8708	ROSE RODRIGUEZ	SHOP LOCAL HOME IMPROV. REBATE	500.00
208636	01/08/2026	Printed		8709	DANIEL SHALOM	PLANNING DEPOSIT REFUND	1,601.75
208637	01/08/2026	Printed		6810	SMOKE GUARD CALIFORNIA INC	REPLACE ELEVATOR SMOKE	2,455.00
208638	01/08/2026	Printed		8177	SOUTHWEST PATROL, INC.	ARMED SECURITY SERVICES	28,641.25
208639	01/08/2026	Printed		0444	SPCA LA	ANIMAL SHELTERING SERVICES -	14,100.00
208640	01/08/2026	Printed		8707	DENNIS SULIES	PLANNING DEPOSIT REFUND	175.77
208641	01/08/2026	Printed		0849	THE SAFEMART OF SO CAL INC	2 KEYS - CSD RESTROOM	173.84
208642	01/08/2026	Printed		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	FLEET SERVICES-FUEL	3,531.22
208643	01/08/2026	Printed		6790	U.S. BANK-GLOBAL CORPORATE	LOAN # 02-029	11,150.72
208644	01/08/2026	Printed		6790	U.S. BANK-GLOBAL CORPORATE	LOAN # 04-090	3,557.48
208645	01/08/2026	Printed		0493	ZUMAR INDUSTRIES, INC	NO PARKING STREET SIGNS	856.38
Total Checks: 22						Checks Total (excluding void checks):	646,521.55
Total Payments: 22						Bank Total (excluding void checks):	646,521.55
Total Payments: 22						Grand Total (excluding void checks):	646,521.55

Check Register Report

Date: 01/14/2026
 Time: 4:36 pm
 Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
208646	01/15/2026	Printed		0112	ALL CITY MANAGEMENT SVCS, INC	SCHOOL CROSSING GUARD SERVICES	8,989.01
208647	01/15/2026	Printed		7052	AMALEA JOY FISHER, LLC	INSTRUCTOR FEES -	795.00
208648	01/15/2026	Printed		7660	ARAMSCO INC	CUSTODIAL SUPPLIES	969.11
208649	01/15/2026	Printed		2207	ASAP SIGN & BANNER, LLC	ALPHABET STENCILS - CITY HALL	452.50
208650	01/15/2026	Printed		8319	C&S GARDEN CENTER	PLANTS & MATERIALS - HAWTHORNE	97.07
208651	01/15/2026	Printed		0190	COLONIAL LIFE & ACCIDENTS, INC	JAN. 2026-INS PRE-TAX/POST TAX	3,295.06
208652	01/15/2026	Printed		5730	COMPRISE TECHNOLOGIES INC	SMART ACCESS MANAGER SOFTWARE-	830.00
208653	01/15/2026	Printed		0216	DELTA DENTAL	JAN. 2026 DENTAL PREMIUM	2,675.16
208654	01/15/2026	Printed		0389	DELTA DENTAL INSURANCE COMPANY	JAN. 2026 DENTAL PREMIUM	271.98
208655	01/15/2026	Printed		0218	DEPARTMENT OF JUSTICE	FINGERPRINTING APPS(1)-	32.00
208656	01/15/2026	Printed		5702	DIV OF THE STATE ARCHITECT	Q4 2025 CASP FEE REPORT	156.40
208657	01/15/2026	Printed		1022	GLADWELL GOVERNMENTAL SVC INC	RECORDS RETENTION REVIEW,	450.00
208658	01/15/2026	Printed		8150	HEALTH AND HUMAN RESOURCE	JAN. 2026 EMPLOYEE ASSIST.	72.90
208659	01/15/2026	Printed		8545	VANESSA MARLENE LLONES	DJ SERVICES - SENIOR NEW YEAR	250.00
208660	01/15/2026	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SERVICES -	661,420.15
208661	01/15/2026	Printed		0308	LOS ANGELES COUNTY	HEARING OFFICER FEES -	20.00
208662	01/15/2026	Printed		7940	MARIPOSA LANDSCAPES, INC	CITY PARKS IRRIGATION PROJ.-	76,974.91
208663	01/15/2026	Printed		8186	MINUTEMAN PRESS GARDENA	2,200 AP CHECKS	734.80
208664	01/15/2026	Printed		7227	OCCUPATIONAL HEALTH CENTERS	PREEMPLOY PHYSICAL EXAM(1)	81.00
208665	01/15/2026	Printed		8711	KENNY ODA	FACILITY DEPOSIT REFUND	1,250.00
208666	01/15/2026	Printed		6123	PRUDENTIAL OVERALL SUPPLY	WEEKLY COVERALL CHARGES	369.01
208667	01/15/2026	Printed		5068A	QUADIENT FINANCE USA INC	CITY HALL POSTAGE - DEC. 2025	1,000.00
208668	01/15/2026	Printed		5895	RICOH USA INC	LEASE CHARGES FOR COPIERS -	2,284.99
208669	01/15/2026	Printed		8712	ROTARY CLUB OF INGLEWOOD	FACILITY DEPOSIT REFUND	1,086.15
208670	01/15/2026	Printed		1071	SHOETERIA	WORK BOOTS FOR PWD CREW -	796.57
208671	01/15/2026	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	1,364.03
208672	01/15/2026	Printed		2002	THE STANDARD, UNIT 22	LIFE,AD&D,LTD INSURANCE PREM -	1,646.65
208673	01/15/2026	Printed		8141	TRANSPORTATION CONCEPTS	LAWNDALE BEAT FIXED ROUTE -	68,581.94
208674	01/15/2026	Printed		3672-CCK	U.S. BANK CORPORATE PAYMENT	CREDIT CARD PAYMENT	2,754.76
208675	01/15/2026	Printed		3672-ASD	U.S. BANK	CREDIT CARD PAYMENT	360.23
208676	01/15/2026	Printed		3672-FIN	U.S. BANK	CREDIT CARD PAYMENT	13,597.80
208677	01/15/2026	Printed		7768	UNITED SITE SERVICES	PORTABLE RESTROOM RENTAL	103.31
208678	01/15/2026	Printed		3373	VERIZON WIRELESS	DESK & CELL PHONE SERVICE/ SIM	4,483.12
208679	01/15/2026	Printed		0479	VISION SERVICE PLAN	VISION PREMIUM JAN. 2026	1,387.88
208680	01/15/2026	Printed		0480	VISTA PAINT	GRAFFITI SUPPLIES	283.21
208681	01/15/2026	Printed		7147	WEST COAST FIRE PROTECTION	FIRE EXTINGUISHER - CITY HALL	875.00

Total Checks: 36

Checks Total (excluding void checks):

860,791.70

Total Payments: 36

Bank Total (excluding void checks):

860,791.70

Total Payments: 36

Grand Total (excluding void checks):

860,791.70

Check Register Report

Date: 01/21/2026
 Time: 3:58 pm
 Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
208682	01/22/2026	Printed		8713	MARIO ACEVEDO	CONS & DEMO DEPOSIT REFUND	1,140.00
208683	01/22/2026	Printed		1541	ALESHIRE & WYNDER, LLP	LEGAL SERVICES - DEC. 2025	693.00
208684	01/22/2026	Printed		0163	CAPITAL OF SOUTH BAY INC.	LED LAMP - LIGHT POLE	86.19
208685	01/22/2026	Printed		6459	CASC ENGINEERING & CONSULTING	NPDES PERMIT COMPLIANCE SVCS -	3,550.00
208686	01/22/2026	Printed		8307	DEVELOPERS GENERAL CONTRACTING	CITY HALL & PW IMPROV. PROJECT	109,048.90
208687	01/22/2026	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	25,225.27
208688	01/22/2026	Printed		0255	GOVERNMENT FINANCE OFFICERS	CERT. OF ACHIEVEMENT	1,010.00
208689	01/22/2026	Printed		7958	JUST DANCE COMPANY, LLC	INSTRUCTOR FEES - GYMNASTICS	1,495.00
208690	01/22/2026	Printed		0308	LOS ANGELES COUNTY	SPECIAL EVENT - 11/15/25 @ CSD	844.85
208691	01/22/2026	Printed		8704	MANHATTAN BODY SHOP ALIGNMENT	AUTO BODY REPAIR - VEH#518	1,916.03
208692	01/22/2026	Printed		8286	MARVIN SERVICES INC	REPLACED REAR BRAKE PADS &	822.81
208693	01/22/2026	Printed		8518	PACIFIC TIRE OF LAWNDALE	1 USED TIRE VEH#520 - MSD	85.00
208694	01/22/2026	Printed		8098	REECE PLUMBING	PLUMBING PARTS - HOGAN PARK	90.96
208695	01/22/2026	Printed		7575	ROGERS, ANDERSON, MALODY &	FINAL AUDIT SERVICES FY 24/25	15,300.00
208696	01/22/2026	Printed		8648	ROTO ROOTER SERVICES COMPANY	PLUMBING REPAIR - WOMEN'S	987.00
208697	01/22/2026	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	20,708.53
208698	01/22/2026	Printed		8120	TUCKER TOURS, LLC	TRAVEL CLUB - CAMELOT THEATRE	5,670.00
208699	01/22/2026	Printed		3672-CSD	U.S. BANK	CREDIT CARD PAYMENT	2,504.60
208700	01/22/2026	Printed		3672-PWD	U.S. BANK	CREDIT CARD PAYMENT	1,036.57
208701	01/22/2026	Printed		2883	UNDERGROUND SERVICE ALERT SC	MONTHLY MAINT. FEE	92.80

Total Checks: 20	Checks Total (excluding void checks):	192,307.51
Total Payments: 20	Bank Total (excluding void checks):	192,307.51
Total Payments: 20	Grand Total (excluding void checks):	192,307.51

Council Meeting 2/02/2026
Details of US Bank Credit Card Charges & Petty Cash Expenses

Vendor# 3672- CMD

Date	Vendor	Description	Amount
10/20/2025	E&H Trophy & Engraving	Firefighter & Deputy of the Year Plaques (2)	181.91
11/3/2025	Panda Express	Pre-Council Mtg Meals - 5 Electeds and 6 Staff Meals and One Refreshment	133.04
11/4/2025	HR Direct	Employee Recognition Service Lapel Pins (5) for 2025 event	137.27
11/6/2025	LA Uniform & Tailoring	2 Logo Patches for CM Talavera for shirts	13.23
11/13/2025	Click Send	Street Sweeping Notification APP - Recharge in November	20.00
11/17/2025	Panda Express	Pre-Council Mtg Meals - 5 Electeds and 6 Staff Meals and One Refreshment	161.33
Check Date 12/18/2025; Check# 208605			\$ 646.78

Vendor# 3672- CSD

Date	Vendor	Description	Amount
10/23/2025	Smart and Final	Popcorn for recreation program	34.99
10/24/2025	Marshalls	Senior Halloween Luncheon Raffle	88.93
10/24/2025	Smart and Final	Halloween Haunt candy special event	577.37
10/24/2025	Dollar Tree	Gift bags for Senior Halloween Luncheon	16.58
10/24/2025	WM Supercenter	Senior Halloween Luncheon costume contest prizes	30.00
10/20/2025	SQ Fitzgerald Arts LLC	DEPOSIT for Caricature Artist for Senior Halloween Luncheon	90.00
10/23/2025	The Home Depot	Halloween Haunt Maze and stage supplies	235.54
10/27/2025	Amazon	Halloween Haunt Maze and stage supplies	108.21
10/23/2025	The Home Depot	Community Center repair supplies	134.41
10/24/2025	The Home Depot	Community Center repair supplies	18.23
10/27/2025	Trader Joe's	Halloween Haunt Special Event mini pumpkins for kids arts&crafts	290.07
10/28/2025	Smart and Final	Senior Lunch supplies	145.17
10/29/2025	Dollar Tree	Halloween Haunt supplies	15.19
10/29/2025	SQ Party City	Halloween Haunt supplies	33.04
10/30/2025	Smart and Final	Halloween Haunt snacks for volunteers	61.11
10/29/2025	Michaels Store	Halloween Haunt Maze and stage supplies	56.27
10/29/2025	The Home Depot	Halloween Haunt Maze and stage supplies	85.38
10/31/2025	CPRS District	Training for Recreation Coordinator (Darrion Spratley)	57.04

10/31/2025	Best Buy	Antenna for Fitness Room TV	38.64
10/31/2025	Papa Johns	Food for Halloween Haunt Volunteers	97.15
11/5/2025	Smart and Final	Staff kitchen supplies	60.73
11/5/2025	Smart and Final	Senior Kitchen Supplies	328.73
11/4/2025	Michaels Store	Art Supplies for Seniors arts & crafts activity	86.10
11/4/2025	Homedepot.com	Halloween Haunted Maze supplies and community center shelf supplies	278.88
11/12/2025	SP Flagsimporter.com	Custom Banner flags for Angel Tree Special Event	736.33
11/10/2025	SP Platinum Props	Wood Christmas Tree rentals	737.80
11/11/2025	SP Platinum Props	Wood Christmas Tree Rentals	383.40
11/11/2025	SP Platinum Props	Wood Christmas Tree and Santa mailbox rentals	474.80
11/11/2025	SP Platinum Props	REFUND for Wood Christmas Tree Rentals (incorrect quantity)	(737.80)
11/12/2025	SP Platinum Props	REFUND shipping fee for Wood Christmas tree rental	(23.00)
11/12/2025	The Home Depot	shelving supplies for Historic Society	186.75
11/14/2025	Amazon	Art Supplies for Angel Tree arts & crafts activity	88.11
11/14/2025	Amazon	Crayons, laminating sheets, batteries, air freshner	128.22
11/17/2025	Marshalls	Seniors Thanksgiving Luncheon Raffle gifts	110.44
11/17/2025	Smart and Final	Senior lunch food	10.89
11/17/2025	Dollar Tree	Senior Luncheon Gift Bags	16.58
11/17/2025	SQ Party City	Senior luncheon decorations	38.02
11/18/2025	Amazon	Senior Thanksgiving Luncheon Tablecloths	48.60
11/18/2025	LA Sign Factory	x3 3ftx6ft banners for Angel Tree Special Event	298.35
11/18/2025	AC Pro Lawndale	x16 air filters for Hofmann Community Center (to be paid by PW)*	165.48
11/18/2025	Costco	Cake for November Senior Birthdays	55.98
11/20/2025	South Bay Auto Collision	Repair broken side view mirror on CSD Card# 511 Toyota RAV4	553.46
11/20/2025	South Bay Auto Collision	Repair passenger door sensor/lock on CSD Card# 511 Toyota RAV4	465.99
Check Date 12/18/2025; Check# 208606			\$ 6,706.16

Vendor# 3672- PWD

Date	Vendor	Description	Amount
10/22/2025	SP BNI Building News	standards for PWconstruction, & 2025 Greenbook supplement digital edition. 3 of each	949.59
10/22/2025	Grainger	Toilet control stops for the Community Center	84.59
10/22/2025	Grainger	Transmitters for PW gates	522.16

10/21/2025	The Home Depot	Batteries for PW	19.75
10/21/2025	The Home Depot	Park	6.60
10/21/2025	The Home Depot	Lock box for City Hall keys	33.12
10/22/2025	The Home Depot	Custodial supplies for City facilities	46.31
10/22/2025	The Home Depot	Vacuum tape for PWD concrete vacuum	14.34
10/26/2025	Amazon	Toner cartridge for Johnny's printer	62.97
10/23/2025	The Home Depot	Indoor fly/insect traps for City Hall	57.99
10/31/2025	Smartsheet	Budget Management platform	894.00
10/30/2025	Hirsch Pipe & Supply	Parts for Rudolph Park water fountain	175.28
10/30/2025	In the dirt yard	Sand bags for Lawndale residents	256.07
10/31/2025	Suds & Suds	Wash towels and mop heads	9.25
10/31/2025	Suds & Suds	Wash towels and mop heads	3.25
10/31/2025	Costco Wholesale	Office supplies for PW	30.93
10/31/2025	Costco Wholesale	Office supplies for PW	128.97
11/4/2025	Grainger	Partition for Jane Addams park restroom	159.32
11/4/2025	The Home Depot	Supplies for the Community Center Angel tree lights	498.06
11/4/2025	The Home Depot	Custodial supplies for Rudolph Park and City Hall	59.12
11/7/2025	The Home Depot	Janitorial cleaner for city facilities	13.24
11/7/2025	The Home Depot	Mounting brackets for PWD office	21.61
11/8/2025	The Home Depot	Plumbing pipe repair clamps for PW	26.77
11/10/2025	Landscape comm events	Landscaping Seminar for PW crew	459.00
11/10/2025	The Home Depot	Electrical outlet for Manhattan Beach Blvd center median	27.55
11/13/2025	Grainger	Pole cable for banners on Hawthorne Blvd	148.28
11/22/2025	Amazon	Office supplies phone stand for Grace & magnets for PW conference board	47.17
Check Date 12/18/2025; Check# 208607			\$ 4,755.29

Vendor# 3672- CDD

Date	Vendor	Description	Amount
10/29/2025	LACCR	CEQA Filing	76.75
11/4/2025	Bluebeam	x4 licenses	1,320.00
11/4/2025	Amazon	SPR folders and rubber bands	89.79
11/12/2025	Amazon	Refund for returning T.V.	(408.84)
11/17/2025	Office Depot	Scan building plans	33.01

11/17/2025	Office Depot	x2 wireless mouse/keyboards	88.18
11/17/2025	Best Buy	CDD Conference Room TV	440.63
11/18/2025	LACCR	x2 CEQA filing	151.75
11/20/2025	LACCR	Affordable Covenant Recording	58.75
11/22/2025	Dell	Assist.	4,461.35
Check Date 12/23/2025; Check# 208622			\$ 6,311.37

Vendor# 3672- MSD

Date	Vendor	Description	Amount
10/23/2025	Lightning express Car wash	Car wash for MSD fleet veh 522 emp 1560	16.00
10/23/2025	Amazon	Command Strips for MSD office	45.83
10/23/2025	Amazon	Pens,ink stamp,green paper, blind spot mirrors	232.95
10/23/2025	Lightning express Car wash	Car wash for MSD fleet veh 529 emp 1168	9.00
10/27/2025	Amazon	Field of honor supplies	127.02
10/27/2025	Amazon	Sticky note holder	11.29
10/29/2025	Lightning express Car wash	Car wash for MSD fleet veh 522 emp 1560	16.00
10/30/2025	Amazon	Paper trimmer , laminator sheet for msd staff office	44.03
10/31/2025	Smart and Final	Snacks for Beautification Committee	24.92
11/3/2025	Lightning express Car wash	Car wash for MSD fleet veh 522 emp 1560	16.00
11/5/2025	Animal hospital	Urgent Care exam for dog	386.00
11/4/2025	Lightning express Car wash	Car wash for msd fleet veh 508 emp 1309	9.00
11/6/2025	Target	Snacks for Neighborhood watch meeting	36.80
11/6/2025	Harbor Frieght	8 in white zip ties for MSD office	23.30
11/6/2025	Smart and Final	Snacks for field of honor	106.83
11/6/2025	Home depot	Steel post for msd office	46.28
11/11/2025	a	Wireless touch keyboard for msd staff	40.86
11/14/2025	LAX Equipment	Light tower for field of honor	278.30
11/14/2025	Deckers	Uniform shoes for Robert Lua	193.38

11/14/2025	Home depot	rubber deck plate , pro grip tote for msd office	129.22
11/18/2025	Amazon	tape dispenser	42.47
11/18/2025	Amazon	heavy duty stapler for msd staff	26.87
11/19/2025	Amazon	Christmas stickers for beautification angel tree	40.82
11/19/2025	Amazon	Scotch tape staples for office supplies	29.67
11/20/2025	Amazon	Table cloth with logo for beautificaion committee	89.51
Check Date 12/23/2025; Check# 208623			\$ 2,022.35

Vendor# 3672- CCK

Date	Vendor	Description	Amount
11/29/2025	Target	Raffle prizes - Holiday Party 2025	138.09
12/1/2025	Merch Stop	Canvas banner City Council Spec Mtg Time Capsule	66.30
12/1/2025	Costco	Refreshments for City Council Spec Mtg Time Capsule	40.97
12/1/2025	Costco	Giftcards (12 @ \$20; 1 @ \$45) - Holiday Party 2025	285.00
12/2/2025	Amazon	Raffle prizes - Holiday Party 2025	136.02
12/2/2025	Amazon	Raffle prizes/envelope supplies - Holiday Party 2025	226.54
12/2/2025	Amazon	Raffle prizes/envelope supplies - Holiday Party 2025	30.93
12/4/2025	Starbucks	Coffee for City Council Spec Mtg Time Capsule	22.00
12/9/2025	Target	Raffle prizes - Holiday Party 2025	233.31
12/9/2025	Target	Raffle prizes - Holiday Party 2025	44.19
12/9/2025	Chipotle	Giftcards (1 @ \$20) - Holiday Party 2025	20.00
12/9/2025	Chipotle	Giftcards (9 @ \$20) - Holiday Party 2025	180.00
12/9/2025	Amazon	Gift bags - Holiday Party 2025	77.32
12/9/2025	Costco	Wrapping paper - Holiday Party 2025	16.56
12/9/2025	Costco	Raffle prizes - Holiday Party 2025	240.17
12/9/2025	Sprouts	Giftcards (1 @ \$20) - Holiday Party 2025	20.00
12/9/2025	Sprouts	Giftcards (1 @ \$20) - Holiday Party 2025	20.00
12/9/2025	Sprouts	Giftcards (1 @ \$20) - Holiday Party 2025	20.00
12/9/2025	Sprouts	Giftcards (1 @ \$20) - Holiday Party 2025	20.00
12/9/2025	Sprouts	Giftcards (1 @ \$20) - Holiday Party 2025	20.00
12/9/2025	Sprouts	Giftcards (1 @ \$20) - Holiday Party 2025	20.00
12/9/2025	Sprouts	Raffle prize giftcard (1 @ \$45) - Holiday Party 2025	45.00
12/9/2025	Sprouts	Raffle prize giftcard (1 @ \$45) - Holiday Party 2025	45.00

12/10/2025	Amazon	Raffle prizes - Holiday Party 2025	82.85
12/10/2025	Amazon	Raffle prizes - Holiday Party 2025	44.19
12/9/2025	Starbucks	Giftcards (2 @ \$10) - Holiday Party 2025	20.00
12/11/2026	Target	Refund of damaged item - Holiday Party 2025	(38.69)
12/11/2026	Costco	Popcorn - Holiday Party 2025	149.98
12/11/2026	Sams Club	Popcorn/candy - Holiday Party 2025	102.90
12/16/2025	Sams Club	Popcorn - Holiday Party 2025	63.92
12/18/2025	Smart & Final	Raffle prizes/candy - Holiday Party 2025	127.48
12/18/2025	4imprint	Writing pads - Holiday Party 2025	234.73
Check Date 01/15/2026; Check# 208674			\$ 2,754.76

Vendor# 3672- ASD

Date	Vendor	Description	Amount
12/2/2025	Amazing Balloons By Gee	Balloon Arch -Time Capsule Opening On 12/3/25	360.23
Check Date 01/15/2026; Check# 208675			\$ 360.23

Vendor# 3672- FIN

Date	Vendor	Description	Amount
11/26/2025	Microsoft	Microsoft 365 Business Standard - 74 licenses citywide	11,100.00
11/26/2025	The Dirt Yard	Sand bags to give out to residents	256.07
12/10/2025	SP Stompstickers.com	Parking permits for Hawthorne Blvd.	470.73
12/16/2025	Microsoft	Microsoft 365 Audio Conferencing	90.00
12/19/2025	Microsoft	Microsoft 365 E3	276.00
12/19/2025	CSMFO	CSMFO - Full Conference 2026 - David Toledo	625.00
12/19/2025	CSMFO	CSMFO - Full Conference 2026 - Hrant Manuelian	625.00
12/19/2025	CSMFO	CSMFO - Membership 2026 - Hrant Manuelian	155.00
Check Date 01/15/2026; Check# 208676			\$ 13,597.80

Vendor# 3672- CSD

Date	Vendor	Description	Amount
11/26/2025	Thompson Trophy	Plaque and names for 2025 Wall of Distinction	95.39
11/26/2025	Manhattan Stitching	x6 embroidered uniforms	132.60

12/1/2025	Hobby Lobby	Fabric and cards	29.58
12/2/2025	LA Sign Factory	Wall of Distinction signs	123.76
12/3/2025	Target	Senior Christmas Luncheon raffle gifts	130.95
12/3/2025	Smart and Final	Snacks for Volunteers in Angel Tree Special Event	113.14
12/3/2025	Dollar Tree	Angel Tree Special Event supplies	9.67
12/3/2025	Dollar Tree	Senior Christmas Luncheon supplies	31.49
12/3/2025	Dollar Tree	Angel Tree Special Event supplies	34.53
12/3/2025	Amazon	Senior Christmas Luncheon table covers	64.05
12/3/2025	Amazon	Portable file box for PRSSC meetings and Angel Tree lights remote control	46.39
12/4/2025	Amazon	Magnetic hooks for Angel Tree stage	28.72
12/4/2025	Amazon	cupcake boxes for Senior Luncheon Christmas volunteers	35.32
12/4/2025	Smart and Final	Senior Lunch monthly supplies	328.68
12/4/2025	Dollar Tree	Angel Tree Special Event supplies	53.14
12/5/2025	Target	Christmas hats for Angel Tree Special Event	37.67
12/5/2025	Papa Johns	Food for Angel Tree Special Event Volunteers	121.44
12/7/2025	Ralph's	Cupcakes for volunteer singers in Senior Christmas Luncheon	15.40
12/5/2025	Home Depot	Equipment for stage	66.23
12/8/2025	Dollar Tree	plates for Senior Christmas Luncheon	7.01
12/8/2025	Ralph's	Cupcakes for volunteer singers in Senior Christmas Luncheon	17.98
12/9/2025	Amazon	Refund for returned Christmas Luncheon table covers	(20.98)
12/9/2025	Amazon	Refund for returned Christmas Luncheon table covers	(8.83)
12/9/2025	Amazon	Refund for returned Christmas Luncheon table covers	(34.24)
12/11/2025	Grainger	baby changing table lock and covers	477.08
12/13/2025	Amazon	binders, paper clip holder, laminating sheets	42.63
12/15/2025	Amazon	Coffee cups for Senior Lunch program	132.58
12/16/2025	Smart and Final	Celebratory drinks, snacks, supplies, for Wall of Distinction event	120.45
12/16/2025	Boulevard Florist	a floral arrangement for Wall of Distinction event	37.02
12/15/2025	Sprouts	Snacks for Wall of Distinction event	40.96
12/16/2025	Party City	Table Cloth for Wall of Distinctio event	17.67
12/17/2025	Amazon	Coffee cups for Senior Lunch program	216.56
12/17/2025	Amazon	Refund for senior lunch coffee cups	(132.58)
12/16/2025	Hobby Lobby	Wall of Distinction fabric	57.91
12/17/2025	Dollar Tree	Cleaning Supplies for chairs	6.73

12/1/2025	Target	Meals on Wheels christmas treats	28.50
Check Date 01/22/2026; Check# 208699			\$ 2,504.60

Vendor# 3672- PWD

Date	Vendor	Description	Amount
12/3/2025	Hobby Lobby	Grounds Christmas decorations	18.20
12/3/2025	The Home Depot	Wreaths City wide monument walls	94.32
12/3/2025	The Home Depot	Grounds Christmas tree stand, tape, and hooks	157.79
12/4/2025	The Home Depot	Anchors for City Hall and PWD women's restroom	33.70
12/5/2025	The Home Depot	Extention cords for Angel Tree	110.41
12/8/2025	VIP Detail Services	Car wash for vehicle #515	34.74
12/8/2025	VIP Detail Services	Car wash for vehicle #517	34.74
12/8/2025	The Home Depot	Ballast for CSD, disinfectant wipes, spray bottle for PW	59.66
12/9/2025	Grainger	Baby changing station for CSD men's restroom	24.11
12/10/2025	The Home Depot	Mop refill and wood handed dust flat mop for City Hall hallway	53.53
12/12/2025	Clean Energy	Gas for vehicle # 503	54.93
12/16/2025	Rexel	2 electrical ballast for CSD computer room	180.34
12/18/2025	Target	Metal rolling end table for PWD restroom	65.85
12/18/2025	Suds & Suds	Wash towels and mop heads	11.25
12/18/2025	Suds & Suds	Wash towels and mop heads	3.25
12/18/2025	Suds & Suds	Wash towels and mop heads	0.25
12/17/2025	The Home Depot	7inch LED light for Jane Addams Park men's restroom	27.59
12/18/2025	The Home Depot	3 plungers , 2 hangers for PW restrooms	71.91
Check Date 01/22/2026; Check# 208700			\$ 1,036.57

Petty Cash

*No petty cash replenishment during this period.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Vanesa Alvarez, Administrative Assistant
Yvette Palomo, Assistant City Clerk
SUBJECT: **Minutes of the Lawndale City Council Regular Meeting - January 5, 2026**

RECOMMENDATION

Staff recommends that the City Council approve the minutes.

Attachments

[Draft Minutes 1-05-2026](#)

ATTACHMENT A

DRAFT MINUTES
City Council Regular Meeting
January 5, 2026

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Sirley Cuevas, Councilmember Francisco M. Talavera, Councilmember Pat Kearney, Councilmember Bernadette Suarez

Other Participants: Acting City Manager Michael Reyes, City Attorney Gregory M. Murphy, City Clerk Erica Harbison, Assistant City Clerk Yvette Palomo, Los Angeles County Sheriff's Department Lieutenant Ricky Osburn, Finance Director Hrant Manuelian

B. CEREMONIALS (Flag Salute and Inspiration)

Mayor Pro Tem Cuevas led the flag salute. Pastor George Magdalany of Hope Chapel Church provided the inspiration.

C. PUBLIC SAFETY REPORT

1. Los Angeles County Sheriff's Department Update

Lieutenant Osburn summarized the recent law enforcement activities and invited the community to attend the Neighborhood Watch meeting on January 14, 2026, at 6:00 p.m. at the Harold E. Hofmann Community Center.

2. Los Angeles County Fire Department Update

Acting Assistant Fire Chief Brian Kane was not present.

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Deena Sopko, Resident, commented on a bulky item pick up that former City Manager Dr. Moore coordinated, and on a firework citation refund that took a long time to be processed.

Juan Granados, Resident, commented on an issue he is experiencing related to his home improvement project.

Merril Stansbury, Resident, commented on ongoing noise disturbances from early morning deliveries at Boulevard Florist Wholesale Markets.

E. COMMENTS FROM COUNCIL

Mayor Pro Tem Kearney thanked everyone that attended tonight's meeting and spoke, asked Acting City Manager Reyes why the citation refund took long, if he can look into the inspection that was completed at Resident Granados property, and asked about the noise complaint involving Boulevard Florist Wholesale Market.

Acting City Manager Reyes responded that he find will out why there was a delay in processing the refund and he would look into the inspection that was completed at Resident Granados property, and stated that the City is addressing the noise complaint involving Boulevard Florist Wholesale Market.

Councilmember Talavera thanked everyone who attended tonight's meeting, acknowledged the lengthy time-frame and financial burden caused by the delay in completing the citation refund, noted that trucking and delivery issues are being addressed, and stated that he will do his best to select the most qualified candidate for the City Manager position.

Councilmember Suarez commented that the City will work to select a City Manager who is knowledgeable, collaborative with the community, honest, and well-qualified for the position.

Mayor Pro Tem Cuevas wished everyone a happy New Year, thanked everyone that attended tonight's meeting, commented that the City is seeking a strong City Manager who focuses on the community, listens to staff and residents, maintains an open-door policy, and effectively represents the community.

Mayor Pullen-Miles commented on concerns regarding the length of time it took to process a fireworks refund, thanked staff for resolving truck noise at Sprouts, commented addressing early-morning noise at Boulevard Florist Wholesale Market, and wished everyone a Happy New Year.

F. CONSENT CALENDAR

A motion was made by Councilmember Kearney and seconded by Councilmember Talavera to approve the Consent Calendar. The motion passed by a vote of 5-0.

3. Motion to read by title only and waive further reading of all ordinances listed on the Agenda

— Recommendation: that the City Council read by title only and waive further reading of all ordinances listed on the agenda.

4. Accounts Payable Register

— Recommendation: Staff recommends that City Council adopts Resolution No. CC-2601-001 authorizing the payment of certain claims and demands in the amount of \$87,889.90

5. Minutes of the Lawndale City Council Regular Meeting - December 15, 2025

— Recommendation: that the City Council approve the minutes.

G. ADMINISTRATION

6. Review of City Council Ad Hoc Subcommittees and Standing Committees

— Recommendation: that the City Council review the current ad hoc subcommittee and standing committee appointments and direct staff on the modification, replacement, or continued appointment of members, if desired.

Assistant City Clerk Palomo presented the staff report.

Mayor Pullen-Miles led a discussion on the appointments to the Ad Hoc Subcommittees and Standing Committees. The City Council came to a consensus on the following appointments:

City/School District Park Maintenance and Joint Use Ad Hoc Subcommittee

Councilmember Bernadette Suarez and Mayor Pro Tem Sirley Cuevas

Fiscal Year 2025-26 Budget Ad Hoc Subcommittee (Fiscal Year will change to 2026-27)

Councilmember Pat Kearney and Councilmember Frank M. Talavera

Billboard Ad Hoc Subcommittee

Councilmember Pat Kearney and Councilmember Frank M. Talavera

Metro C Line (Green) Extension Ad Hoc Subcommittee

Mayor Robert Pullen-Miles and Councilmember Frank M. Talavera

Teen Center Ad Hoc Subcommittee

Mayor Robert Pullen-Miles and Councilmember Bernadette Suarez

Parking and Traffic Solutions Ad Hoc Subcommittee

Councilmember Pat Kearney and Mayor Pro Tem Sirley Cuevas

Business Revitalization Ad Hoc Subcommittee

Mayor Robert Pullen-Miles and Councilmember Frank M. Talavera

Local Travel Network Project Ad Hoc Subcommittee

Councilmember Pat Kearney and Councilmember Bernadette Suarez

Fireworks Ad Hoc Subcommittee

Councilmember Pat Kearney and Councilmember Frank M. Talavera

Software Technology Citywide Ad Hoc Subcommittee

Councilmember Pat Kearney and Councilmember Bernadette Suarez

Hispanic-American Contributions Festival Planning Ad Hoc Subcommittee

Mayor Pro Tem Sirley Cuevas and Councilmember Frank M. Talavera

Independence Day Celebration Ad Hoc Subcommittee

Mayor Pro Tem Sirley Cuevas and Councilmember Frank M. Talavera

City/School Districts Standing Committee

Councilmember Pat Kearney and Councilmember Frank M. Talavera

Caltrans Maintenance Standing Committee

Mayor Robert Pullen-Miles and Councilmember Frank M. Talavera

Homeless Solutions Standing Committee

Councilmember Bernadette Suarez and Mayor Pro Tem Sirley Cuevas

By City Council consensus, a review of the current ad hoc subcommittee and standing committee appointments was conducted to determine if any modifications, replacements or continued appointments were required. The City Council came to a consensus as noted on the above-mentioned ad hoc subcommittee and standing committee appointments except for the Business Revitalization Ad Hoc Subcommittee as this item was considered separately. A motion was made by Councilmember Kearney and seconded by Mayor Pullen-Miles to appoint Councilmember Talavera and replace Councilmember Suarez on the Business Revitalization Ad Hoc Subcommittee. The motion passed 3-2 with Mayor Pro Tem Cuevas and Councilmember Suarez voting no.

7. Proposed Rate Increases for Solid Waste and Recycling Collection Services

— Recommendation: that the City Council approve the attached Proposition 218 Notice of Proposed Solid Waste Rate Increases and Protest Ballot and authorize staff to mail the Notice and Protest Ballot to all property owners and current solid waste service customers.

Public Works Senior Management Analyst Huizar presented the staff report.

In response to Mayor Pro Tem Cuevas's questions, Public Works Senior Management Analyst Huizar responded that Republic Services is responsible for the mailing of rate increase notices, the City receives confirmation from USPS for notices mailed, the information is posted on the website, can be added to the social media pages, and that one protest ballot is counted per parcel.

In response to Councilmember Talavera's question, Public Works Senior Management Analyst Huizar responded that the City receives the undeliverable mail.

In response to Mayor Pullen-Miles' questions, Public Works Senior Management Analyst Huizar responded that only one mailer is sent out.

City Attorney Murphy commented that the mailer includes the protest ballot.

A motion was made by Councilmember Kearney and seconded by Mayor Pro Tem Cuevas to approve the attached Proposition 218 Notice of Proposed Solid Waste Rate Increases and Protest Ballot and authorize staff to mail the Notice and Protest Ballot to all property owners and current solid waste service customers. The motion passed by a vote of 5-0.

8. Appropriate Funding for the Public Works and City Hall Facility Needs Project

— Recommendation: that the City Council 1.) Authorize the appropriation of funds in the amount of \$50,421.29 for the final repairs to the Public Works and City Hall Facility Needs Project; and 2.) Approve the Fourth Amendment with Developers General Contracting, Inc. to increase it by \$50,421.29.

Public Works Assistant Engineer Nabi Sidiqi presented the staff report.

A motion was made by Councilmember Kearney and seconded by Mayor Pro Tem Cuevas to authorize the appropriation of funds in the amount of \$50,421.29 for the final repairs to the Public Works and City Hall Facility Needs Project; and approve the Fourth Amendment with Developers General Contracting, Inc. to increase it by \$50,421.29. The motion passed by a vote of 5-0.

H. CITY MANAGER REPORT

Acting City Manager Reyes wished everyone a happy New Year and commented that he has nothing to report.

I. ITEMS FROM CITY COUNCILMEMBERS

9. Report of Attendance at Meetings

Councilmember Kearney attended the City's 2025 Wall of Distinction Ceremony, the City's 2025 Employee Recognition & Holiday Social, and commented that Metro is scheduled to have their Board meeting this month.

Councilmember Talavera wished everyone a happy New Year, attended the City's 2025 Employee Recognition & Holiday Social, asked for an update on pending items, thanked Acting City Manager Reyes for accepting the position of Acting City Manager, and expressed condolences to the Covarrubio family for the passing of their mother.

Councilmember Suarez attended the City's 2025 Employee Recognition & Holiday Social, and an Oil

Symposium.

Mayor Pro Tem Cuevas attended the City's 2025 Wall of Distinction Ceremony, and the City's 2025 Employee Recognition & Holiday Social.

Mayor Pullen-Miles attended the City's 2025 Employee Recognition & Holiday Social, and a Senior Lunch.

J. CLOSED SESSION

10. Conference with Legal Counsel – Potential Litigation

— The City Council will conduct a closed session pursuant to Government Code Section 54956.9(d) (2), to confer with legal counsel regarding a significant exposure to litigation, the facts and circumstances of which are not known to the potential plaintiff: one (1) case.

11. Public Employee Appointment

The City Council will conduct a closed session, pursuant to Government Code section 54957(b), regarding the appointment of a City Manager.

City Attorney Murphy read the aforementioned Closed Session matters by title only.

The City Council convened into closed session at 7:23 p.m.

The City Council reconvened from closed session at 7:45 p.m.

City Attorney Murphy reported that there was no reportable action for Agenda Item No. J.10. Conference with Legal Counsel – Potential Litigation, or Agenda Item No. J.11. Public Employee Appointment.

K. ADJOURNMENT

There being no further business to conduct, Mayor Pullen-Miles adjourned the meeting at 7:46 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk
Approved: February 2, 2026



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Nick Petrevski, Associate Engineer
SUBJECT: **Approve Second Amendment for On-Call Civil Engineering Services**

BACKGROUND

Since March 4, 2024, LAE Associates, Inc., Onward Engineering, SA Associates, Transtech Engineers, Inc., and Willdan Engineering provide On-Call Civil Engineering services to the City. The existing contracts will expire on March 4, 2026, and it is in the best interest for the City of Lawndale to have these contracts active to assist the City with Engineering tasks.

STAFF REVIEW

Since March 4, 2024, LAE Associates, Inc., Onward Engineering, SA Associates, Transtech Engineers, Inc., and Willdan Engineering have been on contract with the City to provide on-call engineering services and have proven to be reliable and responsive. Staff received confirmation from each firm regarding their interest in extending the contract for an additional one (1) year period, through March 4, 2027, with a price increase beginning in March 4, 2026. There are no additional funds being requested and all other terms and conditions of the contract shall remain in full force and effect.

LEGAL REVIEW

The City Attorney has reviewed this report.

FISCAL IMPACT

There is no fiscal impact as there are sufficient funds budgeted for this second amendment.

RECOMMENDATION

Staff recommends that the City Council approve the Second Amendment to the Contract Services Agreement with LAE Associates, Inc., Onward Engineering, SA Associates, Transtech Engineers, Inc., and Willdan Engineering, extending the term of the agreement for one (1) year, through March 4, 2027.

Attachments

[A. Transtech Engineers - Amendment 2](#)

[B. SA Associates - Amendment 2](#)

[C. Onward Engineering - Amendment 2](#)

[D. LAE Associates - Amendment 2](#)

[E. Willdan Engineering - Amendment 2](#)

[F. Transtech - Original Agreement and Amendment 1.pdf](#)

[G. SA Associates - Original Agreement and Amendment 1.pdf](#)

[H. Onward - Original Agreement and Amendment 1.pdf](#)

[I. LAE Associates - Original Agreement and Amendment 1.pdf](#)

[J. Willdan - Original Agreement and Amendment 1.pdf](#)

ATTACHMENT A

**SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

This SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "Second Amendment") is made and entered into this 4th day of March, 2026, by and between the CITY OF LAWDALE, a municipal corporation (herein "City") and Transtech Engineers, Inc., a California corporation (herein "Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for On-Call Civil Engineering Services" (the "Agreement") on or about March 4, 2024, and

WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this Second Amendment.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement (Contract Sum) is amended to update the "Fee Proposal" attached hereto as Exhibit "C-1" and incorporated herein by this reference. All references to Exhibit "C" in the Agreement after the date of Second Amendment shall hereafter mean and refer to both Exhibit "C" and Exhibit "C-1".
2. Section 3.4 of the Agreement, Entitled "Term" is hereby amended to extend the Contract term for one year (the "Extended Term") such that the agreement will remain in place through March 4, 2027 as set forth on the "First Supplemental Schedule of Performance" attached hereto as "Exhibit D-1". All references to Exhibit "D" in the agreement after the date of this Second Amendment shall hereafter mean and refer to both Exhibit "D" and Exhibit "D-1".

MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this Second Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy has been signed by both parties. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart. The parties hereby expressly agree to the use of electronic signatures, which shall be deemed to have the

same effect as an original signature. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission.

Severability. If any term, condition or covenant of this Second Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Second Amendment will not be affected and the Second Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

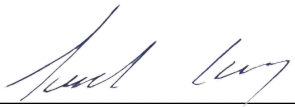
APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

CONTRACTOR:
Transtech Engineers, Inc.
A California Corporation

By: 

Ali Cayir, Chief Executive Officer

By: 

Sybil Cayir, Secretary

Address: 13367 Benson Ave.
Chino, CA 91710

EXHIBIT “C-1”

SCHEDULE OF COMPENSATION

TRANSTECH ENGINEERS, INC.	
SCHEDULE OF HOURLY RATES	
Effective: July 1, 2025 - June 30, 2026	
Rates are average ranges, negotiable and can be adjusted to establish a fee for each assignment based on the specific project’s scope, when such projects are identified by the City.	
ENGINEERING	
Field Technician	\$91 - \$101
Engineering Technician	\$101 - \$112
Assistant CAD Drafter	\$112 - \$128
Senior CAD Drafter	\$128 - \$144
Associate Designer	\$144 - \$160
Senior Designer	\$160 - \$176
Design Project Manager	\$203 - \$213
Assistant Engineer	\$123 - \$133
Associate / Staff Engineer	\$155 - \$171
Senior Civil Engineer	\$213 - \$235
Traffic Analyst Technician	\$106 - \$118
Associate Traffic Analyst	\$160 - \$171
Senior Traffic Analyst	\$171 - \$181
Professional Transportation Planner	\$181 - \$197
Traffic Engineer Technician	\$101 - \$112
Associate/Staff Traffic Engineer	\$155 - \$171
Traffic Engineer	\$181 - \$197
Senior Traffic Engineer	\$197 - \$218
Project Manager	\$197 - \$218
Senior Project Manager	\$218 - \$235
Deputy City Engineer	\$181 - \$203
City Engineer	\$203 - \$218
Principal Engineer	\$218 - \$240
BUILDING & SAFETY	
Permit Technician	\$80 - \$91
Plan Check Technician/Analyst/Supervisor	\$133 - \$149
Building Inspector	\$123 - \$139
Senior Inspector	\$133 - \$149
Plans Examiner/Checker	\$149 - \$165
Plan Check Engineer	\$160 - \$181
Deputy Building Official	\$171 - \$181
Building Official	\$176 - \$192
CONSTRUCTION MANAGEMENT	
Labor Compliance Analyst	\$155 - \$165
Funds Coordinator	\$160 - \$171
Office Engineer	\$155 - \$165
Construction Inspector	\$149 - \$160
Senior Construction Inspector	\$160 - \$171
Construction Manager	\$181 - \$197
Resident Engineer	\$197 - \$213
PUBLIC WORKS INSPECTION	
Public Works Inspector	\$149 - \$160
Senior Public Works Inspector	\$160 - \$171
Supervising PW Inspector	\$171 - \$181
SURVEY AND MAPPING	
Survey Analyst	\$160 - \$165
Senior Survey Analyst	\$165 - \$171
2-Man Survey Crew	\$368 - \$384
Survey & Mapping Specialist	\$197 - \$213
Licensed Land Surveyor	\$224 - \$235
FUNDING & GRANT WRITING	
Funds Analyst	\$155 - \$160
Senior Funds Analyst	\$160 - \$171
Grant Writer	\$176 - \$181
Funds & Grant Project Manager	\$197 - \$208
PLANNING	
Community Development Technician	\$85 - \$96
Planning Technician	\$96 - \$106
Assistant Planner	\$106 - \$128
Associate Planner	\$128 - \$149
Senior Planner	\$155 - \$176
Planning Manager	\$181 - \$203
ADMINISTRATIVE STAFF	
Administrative/Clerical	\$75 - \$85
Project Accountant	\$85 - \$96
The above fees are increased each year July 1st automatically by the percentage change Los Angeles-Long Beach-Anaheim California Consumer Price Index-All Urban Consumers (“CPI-U”) for the preceding twelve-month period as calculated for February by the U.S. Department of Labor Bureau of Labor Statistics and published by the United States Bureau of Labor Statistic.	

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

Not Applicable

ATTACHMENT B

**SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

This SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "Second Amendment") is made and entered into this 4th day of March, 2026, by and between the CITY OF LAWDALE, a municipal corporation (herein "City") and SA Associates, a California corporation (herein "Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for On-Call Civil Engineering Services" (the "Agreement") on or about March 4, 2024, and

WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this Second Amendment.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement (Contract Sum) is amended to update the "Fee Proposal" attached hereto as Exhibit "C-1" and incorporated herein by this reference. All references to Exhibit "C" in the Agreement after the date of Second Amendment shall hereafter mean and refer to both Exhibit "C" and Exhibit "C-1".
2. Section 3.4 of the Agreement, Entitled "Term" is hereby amended to extend the Contract term for one year (the "Extended Term") such that the agreement will remain in place through March 4, 2027 as set forth on the "First Supplemental Schedule of Performance" attached hereto as "Exhibit D-1". All references to Exhibit "D" in the agreement after the date of this Second Amendment shall hereafter mean and refer to both Exhibit "D" and Exhibit "D-1".

MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this Second Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy has been signed by both parties. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart. The parties hereby expressly agree to the use of electronic signatures, which shall be deemed to have the

same effect as an original signature. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission.

Severability. If any term, condition or covenant of this Second Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Second Amendment will not be affected and the Second Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

CONTRACTOR:
SA Associates
A California Corporation

By: Shahnawaz Ahmad
Shahnawaz Ahmad, President

By: Shahnawaz Ahmad
Shahnawaz Ahmad, Secretary

Address: 1130 W. Huntington Dr., Unit 12
Arcadia, CA 91007

EXHIBIT "C-1"

SCHEDULE OF COMPENSATION



REVISED RATES FOR ON-CALL SERVICES

HOURLY CHARGE RATE AND EXPENSE REIMBURSEMENT SCHEDULE

Position	Hourly Rates
Project Manager	\$265.00
Engineer	\$230.00
Quality Assurance/Quality Control	\$245.00
AutoCAD Designer/Technician	\$125.00
Construction Inspector	\$140.00 – 180.00
Secretary	\$115.00
Surveyor (2-person crew)	\$295.00

Reimbursable In-House Costs

Photocopies	\$0.15/each
Blueprints (24 x 36 drawings)	\$3.00 each

Other Reimbursables

Services performed by subcontractor will be billed at	cost + 15%
Reproduction/special photography, and printing will be billed at	cost + 15%

NOTE: All rates listed above are effective to March 4, 2027

EXHIBIT “D-1”

SCHEDULE OF PERFORMANCE

Not Applicable

ATTACHMENT C

**SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

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RECITALS

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WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this Second Amendment.

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MISCELLANEOUS PROVISIONS

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2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this Second Amendment and to bind the parties to the performance of its obligations.
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IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

CONTRACTOR:
Onward Engineering
A California Corporation

By: _____
Majdi Ataya, President

By: _____
Muhammad Ataya, Secretary

Address: 300 S. Harbor Blvd. STE 814
Anaheim, CA 92805

EXHIBIT “C-1”

SCHEDULE OF COMPENSATION



CITY OF LAWDALE ON-CALL RATES 2026-27

HOURLY RATES

DESIGN ENGINEERING	
<i>role</i>	<i>cost (hourly)</i>
QA/QC Manager	\$200. ⁰⁰
Project Manager	\$190. ⁰⁰
Project Engineer	\$145. ⁰⁰
Traffic Engineer	\$200. ⁰⁰
CONSTRUCTION MANAGEMENT & INSPECTION	
<i>role</i>	<i>cost (hourly)</i>
Construction Manager	\$190. ⁰⁰
Construction Inspector*	\$148. ⁰⁰ (OT \$178. ⁰⁰ / DT \$198. ⁰⁰)
Public Outreach	\$100. ⁰⁰
ADMINISTRATION & MISCELLANEOUS	
<i>role</i>	<i>cost (hourly)</i>
Administration	\$100. ⁰⁰

OE pays all Construction Inspectors prevailing wage rates in compliance with the requirements set forth by the Department of Industrial Relations (DIR) State prevailing wages under Labor Code § 1770 et seq. Labor Code §§ 1775 and 1777.7 along with the Davis-Bacon and Related Acts (DBRA) under the standards of the Community Development Block Grant (CDBG) funding as administered by the U.S. Housing and Urban Development (HUD) Department.

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

Not Applicable

ATTACHMENT D

**SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

This SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "Second Amendment") is made and entered into this 4th day of March, 2026, by and between the CITY OF LAWDALE, a municipal corporation (herein "City") and LAE Associates, Inc., a California corporation (herein "Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for ON-Call Civil Engineering Services" (the "Agreement") on or about March 4, 2024, and

WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this Second Amendment.

AMENDMENT

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MISCELLANEOUS PROVISIONS

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2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this Second Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy has been signed by both parties. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart. The parties hereby expressly agree to the use of electronic signatures, which shall be deemed to have the

same effect as an original signature. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission.

Severability. If any term, condition or covenant of this Second Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Second Amendment will not be affected and the Second Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

Robert Pullen-Miles, Mayor

ATTEST:


Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

CONTRACTOR:
LAE Associates, Inc.
A California Corporation

By:



Fred Alamolhoda, President

By:



Kevin Alamolhoda, Secretary

Address: 1050 East Yorba Linda Blvd. STE 201
Placentia, CA 92870

EXHIBIT "C-1"

SCHEDULE OF COMPENSATION



Fee Schedule

LAE's fee to perform the requested On-Call Civil Engineering Services for the City of Lawndale (City) will be in accordance with the hourly rates shown below. Team members will adhere to the needs of the City to complete the requested tasks.

Role	Hourly Rate
Principal-In-Charge	\$225
Senior Civil Engineer (P.E.)	\$185
Senior Project/Construction Manager (P.E.)	\$185
Senior Project/Construction Manager	\$180
Project/Construction Manager (P.E.)	\$170
Project/Construction Manager	\$165
Senior Construction Observer (Prevailing Wages) *	\$158
Senior Analyst	\$135
Office Engineer/Engineering Coordinator	\$100
Junior Engineering Aide	\$75
Administrative Assistant	\$75
Actual Mileage (will be adjusted per IRS guidelines)	\$0.67/Mile
Other Direct Cost (printing, travel, etc.)	Actual

February 1, 2025, through June 30, 2027

with a three percent (3%) escalation clause to be approved by City.

*Will be adjusted per Department of Industrial Relations (DIR's) future increases.

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

Not Applicable

ATTACHMENT E

**SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

This SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "Second Amendment") is made and entered into this 4th day of March, 2026, by and between the CITY OF LAWDALE, a municipal corporation (herein "City") and Willdan Engineering, a California corporation (herein "Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for On-Call Civil Engineering Services" (the "Agreement") on or about March 4, 2024, and

WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this Second Amendment.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement (Contract Sum) is amended to update the "Fee Proposal" attached hereto as Exhibit "C-1" and incorporated herein by this reference. All references to Exhibit "C" in the Agreement after the date of Second Amendment shall hereafter mean and refer to both Exhibit "C" and Exhibit "C-1".
2. Section 3.4 of the Agreement, Entitled "Term" is hereby amended to extend the Contract term for one year (the "Extended Term") such that the agreement will remain in place through March 4, 2026 as set forth on the "First Supplemental Schedule of Performance" attached hereto as "Exhibit D-1". All references to Exhibit "D" in the agreement after the date of this Second Amendment shall hereafter mean and refer to both Exhibit "D" and Exhibit "D-1".

MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this Second Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy has been signed by both parties. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart. The parties hereby expressly agree to the use of electronic signatures, which shall be deemed to have the

same effect as an original signature. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission.

Severability. If any term, condition or covenant of this Second Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Second Amendment will not be affected and the Second Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

CONTRACTOR:
Willdan Engineering
A California Corporation

By: _____
Vanessa Munoz, President

By: _____
Kate Nguyen, Secretary

Address: 2401 E. Katella Ave. STE 300
Anaheim, CA 92806

EXHIBIT "C-1"

SCHEDULE OF COMPENSATION



Schedule of Hourly Rates

Effective July 1, 2025 to June 30, 2026

DESIGN ENGINEERING		BUILDING AND SAFETY		CONSTRUCTION MANAGEMENT	
Technical Aide I	\$83	Code Enforcement Technician	\$109	Labor Compliance Specialist	\$150
Technical Aide II	\$108	Code Enforcement Officer	\$125	Senior Labor Compliance Specialist	\$185
Technical Aide III	\$124	Senior Code Enforcement Officer	\$147	Assistant Labor Compliance Manager	\$180
CAD Operator I	\$132	Supervisor Code Enforcement	\$178	Labor Compliance Manager	\$200
CAD Operator II	\$153	Fire Plans Examiner	\$178	Utility Coordinator	\$172
CAD Operator III	\$170	Senior Fire Plans Examiner	\$195	Office Engineer I	\$151
GIS Analyst I	\$169	Fire Inspector	\$164	Office Engineer II	\$185
GIS Analyst II	\$185	Senior Fire Inspector	\$178	Assistant Construction Manager	\$172
GIS Analyst III	\$193	Fire Marshal	\$210	Construction Manager	\$191
Environmental Analyst I	\$149	Plans Examiner Aide	\$117	Senior Construction Manager	\$207
Environmental Analyst II	\$166	Plans Examiner	\$178	Resident Engineer I	\$215
Environmental Analyst III	\$177	Senior Plans Examiner	\$195	Resident Engineer II	\$223
Environmental Specialist	\$191	Assistant Construction Permit Specialist	\$125	Project Manager IV	\$241
Designer I	\$174	Construction Permit Specialist	\$131	Deputy Director	\$255
Designer II	\$181	Senior Construction Permit Specialist	\$155	Director	\$281
Senior Designer I	\$190	Supervising Construction Permit Specialist	\$164		
Senior Designer II	\$199	Assistant Building Inspector	\$147	INSPECTION SERVICES	
Design Manager	\$205	Building Inspector	\$164	Public Works Observer **	\$135
Senior Design Manager	\$212	Senior Building Inspector	\$178	Public Works Observer ***	\$170
Plans Reviewer I	\$160	Supervising Building Inspector	\$195	Senior Public Works Observer**	\$147
Plans Reviewer II	\$178	Inspector of Record	\$208	Senior Public Works Observer ***	\$170
Senior Plans Reviewer	\$195	Assistant Building Official	\$185	MAPPING AND EXPERT SERVICES	
Project Manager I	\$192	Deputy Building Official	\$211	Survey Analyst I	\$151
Project Manager II	\$213	Building Official	\$211	Survey Analyst II	\$174
Project Manager III	\$223	Plan Check Engineer	\$204	Senior Survey Analyst	\$187
Project Manager IV	\$241	Supervising Plan Check Engineer	\$206	Supervisor - Survey & Mapping	\$209
Principal Project Manager	\$247	Principal Project Manager	\$247	Principal Project Manager	\$247
Assistant Engineer I	\$146	PLANNING		LANDSCAPE ARCHITECTURE	
Assistant Engineer II	\$160	CDBG Technician	\$97	Assistant Landscape Architect	\$157
Assistant Engineer III	\$169	CDBG Specialists	\$114	Associate Landscape Architect	\$181
Assistant Engineer IV	\$180	CDBG Analyst	\$132	Senior Landscape Architect	\$199
Associate Engineer I	\$189	CDBG Analyst	\$140	Principal Landscape Architect	\$211
Associate Engineer II	\$198	Sr. CDBG Analyst	\$156	Principal Project Manager	\$247
Associate Engineer III	\$202	CDBG Coordinator	\$188	ADMINISTRATIVE	
Senior Engineer I	\$205	CDBG Manager	\$138	Administrative Assistant I	\$102
Senior Engineer II	\$210	Housing Specialist	\$156	Administrative Assistant II	\$123
Senior Engineer III	\$213	Housing Program Coordinator	\$134	Administrative Assistant III	\$144
Senior Engineer IV	\$217	Planning Technician	\$167	Project Accountant I	\$116
Supervising Engineer	\$226	Assistant Planner	\$181	Project Accountant II	\$136
Traffic Engineer I	\$226	Associate Planner	\$206	Project Controller I	\$144
Traffic Engineer II	\$241	Senior Planner	\$215	Project Controller II	\$163
City Engineer I	\$241	Principal Planner	\$228		
City Engineer II	\$247	Planning Manager	\$255		
Deputy Director	\$255	Deputy Director	\$261		
Director	\$261	Director			
Principal Engineer	\$278				

** For Non-Prevailing Wage Project *** For Prevailing Wage Project

Mileage/Field Vehicle usage will be charged at the rate in accordance with the current FTR mileage reimbursement rate, subject to negotiation.

Additional billing classifications may be added to the above listing during the year as new positions are created. Consultation in connection with litigation and court appearances will be quoted separately. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A sub consultant management fee of fifteen percent (15%) will be added to the direct cost of all sub consultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2025 thru June 30, 2026, thereafter, the rates may be raised once per year to the value between the 12-month % change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area and five percent. For prevailing wage classifications, the increase will be per the prevailing wage increase set by the California Department of Industrial Relations.

Rev 02-12.16.2025

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

Not Applicable

LA #4816-0428-6948 v1
08235-0001

ATTACHMENT F

**FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

This FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "First Amendment") is made and entered into this 4th day of March, 2025, by and between the CITY OF LAWNDALE, a municipal corporation (herein "City") and Transtech Engineers, Inc., a California corporation (herein "Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for On-Call Civil Engineering Services" (the "Agreement") on or about March 4, 2024, and

WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this First Amendment.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement (Contract Sum) is amended to update the "Fee Proposal" attached hereto as Exhibit "C-1" and incorporated herein by this reference. All references to Exhibit "C" in the Agreement after the date of First Amendment shall hereafter mean and refer to both Exhibit "C" and Exhibit "C-1".
2. Section 3.4 of the Agreement, Entitled "Term" is hereby amended to extend the Contract term for one year (the "Extended Term") such that the agreement will remain in place through March 4, 2026 as set forth on the "First Supplemental Schedule of Performance" attached hereto as "Exhibit D-1". All references to Exhibit "D" in the agreement after the date of this First Amendment shall hereafter mean and refer to both Exhibit "D" and Exhibit "D-1".

MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this First Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This First Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The First Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.

Severability. If any term, condition or covenant of this First Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this First Amendment will not be affected and the First Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

R Pullen-Miles
Robert Pullen-Miles, Mayor

ATTEST:

[Signature]
Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

[Signature]
Gregory M. Murphy, City Attorney

CONTRACTOR:
Transtech Engineers, Inc.
A California Corporation

By: [Signature]
Allen Cayir, Chief Executive Officer

By: [Signature]
Sybil Cayir, Secretary

Address: 13367 Benson Ave.
Chino, CA 91710

EXHIBIT "C-1"

SCHEDULE OF COMPENSATION

TRANSTECH ENGINEERS, INC. SCHEDULE OF HOURLY RATES Effective: July 1, 2024 - June 30, 2025 Rates are average ranges, negotiable and can be adjusted to establish a fee for each assignment based on the specific project's scope, when such projects are identified by the City.	
ENGINEERING	
Field Technician	\$88 - \$98
Engineering Technician	\$98 - \$109
Assistant CAD Drafter	\$109 - \$124
Senior CAD Drafter	\$124 - \$140
Associate Designer	\$140 - \$155
Senior Designer	\$155 - \$171
Design Project Manager	\$196 - \$206
Assistant Engineer	\$119 - \$129
Associate / Staff Engineer	\$150 - \$165
Senior Civil Engineer	\$206 - \$227
Traffic Analyst Technician	\$103 - \$114
Associate Traffic Analyst	\$155 - \$165
Senior Traffic Analyst	\$165 - \$176
Professional Transportation Planner	\$176 - \$191
Traffic Engineer Technician	\$98 - \$109
Associate/Staff Traffic Engineer	\$150 - \$165
Traffic Engineer	\$176 - \$191
Senior Traffic Engineer	\$191 - \$212
Project Manager	\$191 - \$212
Senior Project Manager	\$212 - \$227
Deputy City Engineer	\$176 - \$196
City Engineer	\$196 - \$212
Principal Engineer	\$212 - \$233
BUILDING & SAFETY	
Permit Technician	\$78 - \$88
Plan Check Technician/Analyst/Supervisor	\$129 - \$145
Building Inspector	\$119 - \$134
Senior Inspector	\$129 - \$145
Plans Examiner/Checker	\$145 - \$160
Plan Check Engineer	\$155 - \$176
Deputy Building Official	\$165 - \$176
Building Official	\$171 - \$186
CONSTRUCTION MANAGEMENT	
Labor Compliance Analyst	\$150 - \$160
Funds Coordinator	\$155 - \$165
Office Engineer	\$150 - \$160
Construction Inspector	\$145 - \$155
Senior Construction Inspector	\$155 - \$165
Construction Manager	\$176 - \$191
Resident Engineer	\$191 - \$206
PUBLIC WORKS INSPECTION	
Public Works Inspector	\$145 - \$155
Senior Public Works Inspector	\$155 - \$165
Supervising PW Inspector	\$165 - \$176
SURVEY AND MAPPING	
Survey Analyst	\$155 - \$160
Senior Survey Analyst	\$160 - \$165
2-Man Survey Crew	\$357 - \$372
Survey & Mapping Specialist	\$191 - \$207
Licensed Land Surveyor	\$217 - \$227
FUNDING & GRANT WRITING	
Funds Analyst	\$150 - \$155
Senior Funds Analyst	\$155 - \$165
Grant Writer	\$171 - \$176
Funds & Grant Project Manager	\$191 - \$202
PLANNING	
Community Development Technician	\$83 - \$93
Planning Technician	\$93 - \$103
Assistant Planner	\$103 - \$124
Associate Planner	\$124 - \$145
Senior Planner	\$150 - \$171
Planning Manager	\$176 - \$196
ADMINISTRATIVE STAFF	
Administrative/Clerical	\$72 - \$83
Project Accountant	\$83 - \$93
The above fees are increased each year July 1st automatically by the percentage change Los Angeles-Long Beach-Anaheim California Consumer Price Index-All Urban Consumers ("CPI-U") for the preceding twelve-month period as calculated for February by the U.S. Department of Labor Bureau of Labor Statistics and published by the United States Bureau of Labor Statistic.	

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

Not Applicable

CITY OF LAWNSDALE
CONTRACT SERVICES AGREEMENT FOR
ON-CALL CIVIL ENGINEERING SERVICES

This Contract Services Agreement ("Agreement") is made and entered into this 4th day of March, 2024, by and between the City of Lawndale, a municipal corporation ("City"), and Transtech Engineers, Inc. ("Consultant"). The term Consultant includes professionals performing in a consulting capacity. The parties hereto agree as follows:

1.0 SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide the work and services specified in the "Scope of Services" attached hereto as *Exhibit "A"* and incorporated herein by this reference. Consultant warrants that all work or services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2 Consultant's Proposal. The Scope of Services shall include the Consultant's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction.

1.4 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, taxes, including applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement; and shall indemnify, defend and hold harmless City against any claim for such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work. By executing this Agreement, Consultant warrants that Consultant (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the work and services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

1.6 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably

Attachment 1

contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor.

1.7 Special Requirements. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as *Exhibit "B"* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit "B"* and any other provisions of this Agreement, the provisions of *Exhibit "B"* shall govern.

1.8 Environmental Laws. Consultant shall comply with all applicable environmental laws, ordinances, codes and regulations of Federal, State, and local governments. Consultant shall also comply with all applicable mandatory standards and policies relating to energy efficiency.

2.0 COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Fee Proposal" attached hereto as *Exhibit "C"* and incorporated herein by this reference. The method of compensation may include: (i) a lump sum payment upon completion, (ii) payment in accordance with the percentage of completion of the services, (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, but not exceeding the Contract Sum or (iv) such other methods as may be specified in the Schedule of Compensation. Compensation may include reimbursement for actual and necessary expenditures approved by the Contract Officer in advance if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City.

Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

2.2 Method of Payment. Unless some other method of payment is specified in the Schedule of Compensation, in any month in which Consultant wishes to receive payment, no later than the first (1st) working day of such month, Consultant shall submit to the City, in a form approved by the City's Director of Finance, an invoice for services rendered prior to the date of the invoice. Except as provided in Section 7.2, City shall pay Consultant for all expenses stated thereon which are approved by City pursuant to this Agreement generally within thirty (30) days, and no later than forty-five (45) days, from the submission of an invoice in an approved form. City will review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement. If no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by City, the invoice will be returned by City to Consultant for correction and resubmission. City reserves the right to withhold future payment to Consultant if any aspect of the Consultant's work is found substantially inadequate.

2.3 Availability of Funds. It is mutually understood between the parties that this Agreement is valid and enforceable only if sufficient funds are made available by the City Council of the City for

the purposes of this Agreement. The availability of funding is affected by matters outside the City's control, including other governmental entities. Accordingly, the City has the option to void the whole Agreement or to amend the Agreement to reflect unanticipated reduction in funding for any reason.

3.0 PERFORMANCE SCHEDULE

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as *Exhibit "D"*, if any, and incorporated herein by this reference.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall, within ten (10) days of the commencement of such delay, notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if, in the judgment of the Contract Officer, such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused; Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Section 7.4 below, this Agreement shall begin on March 5, 2024 and continue in full force and effect until completion of the services no later than March 4, 2025.

4.0 COORDINATION OF WORK

4.1 Representative of Consultant. Ali Cayir is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work or services specified herein and to make all decisions in connection therewith.

It is expressly understood that the experience, knowledge, capability and reputation of the representative was a substantial inducement for City to enter into this Agreement. Therefore, the representative shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the representative may not be replaced nor may his responsibilities be substantially reduced by Consultant without the express written approval of City.

4.2 Contract Officer. The City's City Manager is hereby designated as the representative of the City authorized to act in its behalf with respect to the work and services and to make all decisions in connection therewith ("Contract Officer"). It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant

shall refer any decisions which must be made by City to the Contract Officer. The City may designate another Contract Officer by providing written notice to Consultant.

4.3 Prohibition Against Subcontracting or Assignment. The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred or assigned without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant taking all transfers into account on a cumulative basis. A prohibited transfer or assignment shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

4.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner or means by which Consultant or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees. Consultant shall not at any time or in any manner represent that it or any of its employees are employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. In the event that Consultant or any employee of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any staff Consultant used to provide services under this Agreement are employees of the City.

5.0 INSURANCE AND INDEMNIFICATION

5.1 Insurance. Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Commercial General Liability Insurance. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits shall be no less than \$1,000,00.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) Workers' Compensation Insurance. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.

Attachment 1

(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy shall include coverage for owned, non owned, leased and hired cars.

(d) Professional Liability or Error and Omissions Insurance. A policy of professional liability insurance in an amount not less than \$1,000,000.00 per claim with respect to loss arising from the actions of Consultant performing professional services hereunder on behalf of the City. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

All of the above policies of insurance shall be primary insurance. The general liability policy shall name the City, its officers, employees and agents ("City Parties") as additional insureds and shall waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall also provide that said insurance may be not cancelled without providing ten (10) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled or amended, Consultant shall, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City.

Consultant agrees that the provisions of this Section 5.1 shall not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 5.1.

5.2 Indemnification.

(a) Indemnity for Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782,8 applicable to services provided by a "design professional", Consultant shall indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including

Attachment 1

attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, employees of subcontractors (or any entity or individual for which Consultant shall bear legal liability) in the performance of professional services under this Agreement.

(b) Indemnity for Other Than Design Professional Liability. Other than in the performance of design professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, employees or subcontractors of Consultant.

6.0 RECORDS AND REPORTS

6.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

6.2 Records. Consultant shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Consultant, its employees, and subcontractors in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of such documents and materials. Consultant may retain copies of such documents for its own use and Consultant shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Except as necessary for the performance of services under this Agreement, no documents prepared under this Agreement may be released by Contractor to any other person or entity without City's prior written approval. Consultant warrants that all Documents it drafts and completes pursuant to this Agreement constitute original work. Specifically, Consultant understands and agrees that use of artificial intelligence (AI) tools including, without limitation, ChatGPT, Microsoft's Bing Chat, Google's Bard, and Meta's LLaMA (Large Language Model Meta AI), in the performance of this Agreement does not constitute an original work, i.e., submitting Documents generated by such AI tools to City and representing it as Consultant's original work constitutes a material breach of this Agreement, constitutes a false claim, and may also violate applicable intellectual property right laws including, without limitation, United States Copyright Law. Accordingly, and notwithstanding any other provision of this Agreement as to ownership, City specifically rejects ownership of such Documents. Consultant

Attachment I

is required to indemnify and defend City to the fullest extent allowed by applicable law should it violate this Section.

6.4 Confidentiality of Information. All information gained or work product produced by Contractor in performance of this Agreement will be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor may not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law. Contractor, its officers, employees, or agents, may not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the services performed under this Agreement. Response to a subpoena or court order will not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena. If Contractor, or any officer, employee, or agent of Contractor, provides any information or work product in violation of this Agreement, then City will have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct. Contractor must promptly notify City should Contractor, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite such response. All media and press releases, including graphic display information, must be approved and distributed solely by City, unless otherwise agreed to in writing by City. All media interviews regarding the performance of services under this Agreement are prohibited unless expressly authorized by City.

7.0 ENFORCEMENT OF AGREEMENT

7.1 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

7.2 Retention of Funds. Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

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7.3 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.4 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of any notice of termination, Consultant shall immediately cease all work or services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for the reasonable value of the work product actually produced prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

7.5 Completion of Work After Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.6 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, shall be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment, and to all other reasonable costs for investigating such action, taking depositions and discovery, including all other necessary costs the court allows which are incurred in such litigation.

8.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest; City. No officer or employee of the City shall have any financial interest in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is interested, in violation of any State statute or regulation.

8.3 Conflict of Interest; Consultant. Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. Consultant shall comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code which is on file in the City Clerk's office. Accordingly, should the City Manager determine that Consultant will be performing a specialized or general service for the City and

Attachment 1

there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision, the Consultant and its officers, or employees, as applicable, shall be subject to the City's Conflict of Interest Code.

8.4 Covenant Against Discrimination. Consultant covenants that, by and for itself, its executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

9.0 MISCELLANEOUS PROVISIONS

9.1 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by an instrument in writing signed by both parties.

9.4 Severability. Should a portion of this Agreement be declared invalid or unenforceable by a judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.5 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement is binding upon the heirs, executors, administrators, successors and assigns of the parties.

Attachment 1

9.6 Counterparts. This Agreement may be executed in several counterparts, each of which will constitute one and the same instrument and will become binding upon the parties when at least one copy has been signed by both parties. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission. Such electronic signatures will have the same effect as an original signature, provided that a wet signature copy is also mailed to the other party.

9.7 Modification of Agreement. No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and by the City Council or City Manager, as applicable. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.

[SIGNATURES ON FOLLOWING PAGE]


Attachment 1

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

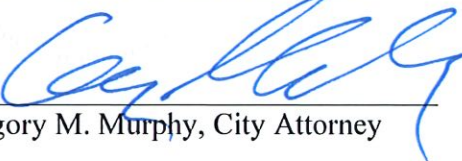
CITY:
CITY OF LAWNDALE,
a municipal corporation

By: 
Robert Pullen -Miles, Mayor

ATTEST:


Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke Williams & Sorensen, LLP


Gregory M. Murphy, City Attorney

CONSULTANT:
Transtech Engineers, Inc.
a [California corporation]

By: 
Name: Allen Cayir
Title: President

By: 
Name: Sybil Cayir
Title: Secretary

Address: 13367 Benson Ave.
Chino, CA 91710

EXHIBIT "A"

SCOPE OF SERVICES

Provide on-call Civil Engineering services. The following services are specifically requested:

- 1. Preliminary investigation for various CIP projects**
- 2. Civil design for repair and replacement of City infrastructure**
- 3. Construction management and/or inspection services for construction of various CIP projects**
- 4. Full range of engineering services including preliminary studies, public outreach, drawings, specifications, standards, survey, estimates and other professional services as needed**
- 5. Research, development, writing, preparing and submitting grant proposals for state and federal grants.**

EXHIBIT "B"

SPECIAL REQUIREMENTS

A new Section 2.4 is added to the Agreement to read as follows:

“2.4 Prevailing Wages; Indemnification. Consultant and all subcontractors shall comply with the State Labor standards. State Labor standards provisions, including prevailing wage requirements, will be enforced such that the general rate of per diem wages (prevailing wage) shall be paid for each craft, classification, or type of worker needed to execute the contract to all workers employed in the execution of the contract for the work to be performed by Transtech Engineers, Inc. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relations for Los Angeles County. *(Refer to <http://www.dir.ca.gov/OPRL/PWD/Determinations/Statewide/C-TT.pdf> for additional information.)* The prevailing rate of per diem wages are on file at the City of Lawndale Department of Public Works, 4722 Manhattan Beach Boulevard, Lawndale, California 90266, and are available to any interested party on request. The statutory provisions for penalties for failure to pay prevailing wages and/or failure to otherwise comply with state's wage and hour laws will be enforced. The Consultant is required to post at the job site the prevailing rate of per diem wages and other notices prescribed by regulation.

The Consultant and all subcontractors must submit electronic certified payroll records weekly directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) no less than monthly and must comply with all statutory requirements relating to certified copies of payroll records, including the maintenance of the records, their certification, and their availability for inspection as required by [Labor Code Section 1776](#) and as required under Subsection 7-2.6 of said Standard Specifications for Public Works Construction.

Consultant shall indemnify, defend with legal counsel approved by the City, and hold the City and City's Parties harmless from and against any all liability, loss, damage, costs, or expenses (including attorneys' fees and court costs) arising from or as a result of any action, claim, or determination relating in any way to the failure to properly pay of prevailing wages. Moreover, the City retains the right to settle or abandon any such the matter without the Consultant's consent as to the City's liabilities or rights only.”

- A new Section 5.1(e) is added to the Agreement to read as follows:

(e) Cyber Liability Insurance. The cyber liability insurance must include the following coverage:

- Liability arising from the theft, dissemination and/or use of confidential or personally identifiable information; including credit monitoring and regulatory fines arising from such theft, dissemination or use of the confidential information.

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- Network security liability arising from the unauthorized use of, access to, or tampering with computer systems.
- Liability arising from the failure of technology products (software) required under the Agreement for Contractor to properly perform the services intended.
- Electronic media liability arising from personal injury, plagiarism or misappropriation of ideas, domain name infringement or improper deep-linking or framing, and infringement or violation of intellectual property rights.
- Liability arising from the failure to render professional services

If coverage is maintained on a “claims-made” basis, Contractor must maintain such coverage for an additional period of three years following termination of the Agreement.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

5. Fee Proposal

The RFQ states that the selected firm will be expected to maintain the proposed billing rates throughout the first fiscal year of the contract from 2024 through 2025. For fiscal Years 2025 to 2029 the City will consider renegotiation of the billing rates prior to the start of each fiscal year.

Based on the RFQ requirement, we have projected our fee rates until June 1, 2025. Following is Transtech's Hourly Rates for all staff classifications:

TRANSTECH ENGINEERS, INC. SCHEDULE OF HOURLY RATES Effective: July 1, 2023 - June 30, 2025	
Rates are average ranges, negotiable and can be adjusted to establish a fee for each assignment based on the specific project's scope, when such projects are identified by the City.	
ENGINEERING	
Field Technician	\$89 - \$99
Engineering Technician	\$99 - \$110
Assistant CAD Drafter	\$110 - \$126
Senior CAD Drafter	\$126 - \$142
Associate Designer	\$142 - \$159
Senior Designer	\$158 - \$173
Design Project Manager	\$200 - \$210
Assistant Engineer	\$121 - \$131
Associate / Staff Engineer	\$152 - \$168
Senior Civil Engineer	\$210 - \$231
Traffic Analyst Technician	\$105 - \$116
Associate Traffic Analyst	\$158 - \$168
Senior Traffic Analyst	\$168 - \$179
Professional Transportation Planner	\$179 - \$194
Traffic Engineer Technician	\$99 - \$110
Associate/Staff Traffic Engineer	\$152 - \$168
Traffic Engineer	\$179 - \$194
Senior Traffic Engineer	\$194 - \$215
Project Manager	\$194 - \$215
Senior Project Manager	\$215 - \$231
Deputy City Engineer	\$179 - \$200
City Engineer	\$200 - \$215
Principal Engineer	\$215 - \$236
BUILDING & SAFETY	
Permit Technician	\$79 - \$89
Plan Check Technician/Analyst/Supervisor	\$131 - \$147
Building Inspector	\$121 - \$137
Senior Inspector	\$131 - \$147
Plans Examiner/Checker	\$147 - \$163
Plan Check Engineer	\$158 - \$179
Deputy Building Official	\$168 - \$179
Building Official	\$173 - \$189
CONSTRUCTION MANAGEMENT	
Labor Compliance Analyst	\$152 - \$163
Funds Coordinator	\$158 - \$168
Office Engineer	\$152 - \$163
Construction Inspector	\$147 - \$158
Senior Construction Inspector	\$158 - \$168
Construction Manager	\$179 - \$194
Resident Engineer	\$184 - \$210
PUBLIC WORKS INSPECTION	
Public Works Inspector	\$147 - \$158
Senior Public Works Inspector	\$158 - \$168
Supervising PW Inspector	\$168 - \$179
SURVEY AND MAPPING	
Survey Analyst	\$158 - \$163
Senior Survey Analyst	\$163 - \$168
2-Man Survey Crew	\$362 - \$378
Survey & Mapping Specialist	\$194 - \$210
Licensed Land Surveyor	\$221 - \$231
FUNDING & GRANT WRITING	
Funds Analyst	\$152 - \$158
Senior Funds Analyst	\$158 - \$168
Grant Writer	\$173 - \$179
Funds & Grant Project Manager	\$194 - \$205
PLANNING	
Community Development Technician	\$84 - \$95
Planning Technician	\$95 - \$105
Assistant Planner	\$105 - \$126
Associate Planner	\$126 - \$147
Senior Planner	\$152 - \$173
Planning Manager	\$179 - \$200
ADMINISTRATIVE STAFF	
Administrative/Clerical	\$74 - \$84
Project Accountant	\$84 - \$95
The above fees are increased each year July 1st automatically by the percentage change Los Angeles-Long Beach-Anaheim California Consumer Price Index-All Urban Consumers (CPI-U) for the preceding twelve-month period as calculated for February by the U.S. Department of Labor Bureau of Labor Statistics and published by the United States Bureau of Labor Statistic.	



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Attachment I

EXHIBIT "D"
SCHEDULE OF PERFORMANCE

Not applicable

ATTACHMENT G

**FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

This FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "First Amendment") is made and entered into this 4th day of March, 2025, by and between the CITY OF LAWDALE, a municipal corporation (herein "City") and SA Associates, a California corporation (herein "Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for On-Call Civil Engineering Services" (the "Agreement") on or about March 4, 2024, and

WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this First Amendment.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement (Contract Sum) is amended to update the "Fee Proposal" attached hereto as Exhibit "C-1" and incorporated herein by this reference. All references to Exhibit "C" in the Agreement after the date of First Amendment shall hereafter mean and refer to both Exhibit "C" and Exhibit "C-1".
2. Section 3.4 of the Agreement, Entitled "Term" is hereby amended to extend the Contract term for one year (the "Extended Term") such that the agreement will remain in place through March 4, 2026 as set forth on the "First Supplemental Schedule of Performance" attached hereto as "Exhibit D-1". All references to Exhibit "D" in the agreement after the date of this First Amendment shall hereafter mean and refer to both Exhibit "D" and Exhibit "D-1".

MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this First Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This First Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The First Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.

Severability. If any term, condition or covenant of this First Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this First Amendment will not be affected and the First Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

R Pullen-Miles
Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison
Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy
Gregory M. Murphy, City Attorney

CONTRACTOR:

SA Associates
A California Corporation

By: Shahnawaz Ahmad
Shahnawaz Ahmad, President

By: Shahnawaz Ahmad
Shahnawaz Ahmad, Secretary

Address: 1130 W. Huntington Dr., Unit 12
Arcadia, CA 91007

EXHIBIT "C-1"

SCHEDULE OF COMPENSATION



Statement of Qualifications for On-Call Civil Engineering Services



REVISED RATES FOR ON-CALL SERVICES

HOURLY CHARGE RATE AND EXPENSE REIMBURSEMENT SCHEDULE

Position	Hourly Rates
Project Manager	\$250.00
Engineer	\$217.00
Quality Assurance/Quality Control	\$232.00
AutoCAD Designer/Technician	\$115.00
Construction Inspector	\$130.00 – 165.00
Secretary	\$108.00
Surveyor (2-person crew)	\$280.00

Reimbursable In-House Costs

Photocopies	\$0.15/each
Blueprints (24 x 36 drawings)	\$3.00 each

Other Reimbursables

Services performed by subcontractor will be billed at	cost + 15%
Reproduction/special photography, and printing will be billed at	cost + 15%

NOTE: All rates listed above are effective to March 4, 2026

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

Not Applicable

CITY OF LAWNSDALE
CONTRACT SERVICES AGREEMENT FOR
ON-CALL CIVIL ENGINEERING SERVICES

This Contract Services Agreement ("Agreement") is made and entered into this 4th day of March, 2024, by and between the City of Lawnsdale, a municipal corporation ("City"), and SA Associates ("Consultant"). The term Consultant includes professionals performing in a consulting capacity. The parties hereto agree as follows:

1.0 SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide the work and services specified in the "Scope of Services" attached hereto as *Exhibit "A"* and incorporated herein by this reference. Consultant warrants that all work or services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2 Consultant's Proposal. The Scope of Services shall include the Consultant's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction.

1.4 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, taxes, including applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement; and shall indemnify, defend and hold harmless City against any claim for such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work. By executing this Agreement, Consultant warrants that Consultant (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the work and services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

1.6 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably

contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor.

1.7 Special Requirements. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as *Exhibit "B"* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit "B"* and any other provisions of this Agreement, the provisions of *Exhibit "B"* shall govern.

1.8 Environmental Laws. Consultant shall comply with all applicable environmental laws, ordinances, codes and regulations of Federal, State, and local governments. Consultant shall also comply with all applicable mandatory standards and policies relating to energy efficiency.

2.0 COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Fee Proposal" attached hereto as *Exhibit "C"* and incorporated herein by this reference. The method of compensation may include: (i) a lump sum payment upon completion, (ii) payment in accordance with the percentage of completion of the services, (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, but not exceeding the Contract Sum or (iv) such other methods as may be specified in the Schedule of Compensation. Compensation may include reimbursement for actual and necessary expenditures approved by the Contract Officer in advance if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City.

Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

2.2 Method of Payment. Unless some other method of payment is specified in the Schedule of Compensation, in any month in which Consultant wishes to receive payment, no later than the first (1st) working day of such month, Consultant shall submit to the City, in a form approved by the City's Director of Finance, an invoice for services rendered prior to the date of the invoice. Except as provided in Section 7.2, City shall pay Consultant for all expenses stated thereon which are approved by City pursuant to this Agreement generally within thirty (30) days, and no later than forty-five (45) days, from the submission of an invoice in an approved form. City will review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement. If no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by City, the invoice will be returned by City to Consultant for correction and resubmission. City reserves the right to withhold future payment to Consultant if any aspect of the Consultant's work is found substantially inadequate.

2.3 Availability of Funds. It is mutually understood between the parties that this Agreement is valid and enforceable only if sufficient funds are made available by the City Council of the City for

the purposes of this Agreement. The availability of funding is affected by matters outside the City's control, including other governmental entities. Accordingly, the City has the option to void the whole Agreement or to amend the Agreement to reflect unanticipated reduction in funding for any reason.

3.0 PERFORMANCE SCHEDULE

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as *Exhibit "D"*, if any, and incorporated herein by this reference.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall, within ten (10) days of the commencement of such delay, notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if, in the judgment of the Contract Officer, such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused; Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Section 7.4 below, this Agreement shall begin on March 5, 2024 and continue in full force and effect until completion of the services no later than March 4, 2025.

4.0 COORDINATION OF WORK

4.1 Representative of Consultant. Shahnawaz Ahmad is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work or services specified herein and to make all decisions in connection therewith.

It is expressly understood that the experience, knowledge, capability and reputation of the representative was a substantial inducement for City to enter into this Agreement. Therefore, the representative shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the representative may not be replaced nor may his responsibilities be substantially reduced by Consultant without the express written approval of City.

4.2 Contract Officer. The City's City Manager is hereby designated as the representative of the City authorized to act in its behalf with respect to the work and services and to make all decisions in connection therewith ("Contract Officer"). It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant

shall refer any decisions which must be made by City to the Contract Officer. The City may designate another Contract Officer by providing written notice to Consultant.

4.3 Prohibition Against Subcontracting or Assignment. The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred or assigned without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant taking all transfers into account on a cumulative basis. A prohibited transfer or assignment shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

4.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner or means by which Consultant or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees. Consultant shall not at any time or in any manner represent that it or any of its employees are employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. In the event that Consultant or any employee of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any staff Consultant used to provide services under this Agreement are employees of the City.

5.0 INSURANCE AND INDEMNIFICATION

5.1 Insurance. Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Commercial General Liability Insurance. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits shall be no less than \$1,000,00.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) Workers' Compensation Insurance. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.

(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy shall include coverage for owned, non owned, leased and hired cars.

(d) Professional Liability or Error and Omissions Insurance. A policy of professional liability insurance in an amount not less than \$1,000,000.00 per claim with respect to loss arising from the actions of Consultant performing professional services hereunder on behalf of the City. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

All of the above policies of insurance shall be primary insurance. The general liability policy shall name the City, its officers, employees and agents ("City Parties") as additional insureds and shall waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall also provide that said insurance may be not cancelled without providing ten (10) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled or amended, Consultant shall, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City.

Consultant agrees that the provisions of this Section 5.1 shall not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 5.1.

5.2 Indemnification.

(a) Indemnity for Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782,8 applicable to services provided by a "design professional", Consultant shall indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including

attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, employees of subcontractors (or any entity or individual for which Consultant shall bear legal liability) in the performance of professional services under this Agreement.

(b) Indemnity for Other Than Design Professional Liability. Other than in the performance of design professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, employees or subcontractors of Consultant.

6.0 RECORDS AND REPORTS

6.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

6.2 Records. Consultant shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Consultant, its employees, and subcontractors in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of such documents and materials. Consultant may retain copies of such documents for its own use and Consultant shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Except as necessary for the performance of services under this Agreement, no documents prepared under this Agreement may be released by Contractor to any other person or entity without City's prior written approval. Consultant warrants that all Documents it drafts and completes pursuant to this Agreement constitute original work. Specifically, Consultant understands and agrees that use of artificial intelligence (AI) tools including, without limitation, ChatGPT, Microsoft's Bing Chat, Google's Bard, and Meta's LLaMA (Large Language Model Meta AI), in the performance of this Agreement does not constitute an original work, i.e., submitting Documents generated by such AI tools to City and representing it as Consultant's original work constitutes a material breach of this Agreement, constitutes a false claim, and may also violate applicable intellectual property right laws including, without limitation, United States Copyright Law. Accordingly, and notwithstanding any other provision of this Agreement as to ownership, City specifically rejects ownership of such Documents. Consultant

is required to indemnify and defend City to the fullest extent allowed by applicable law should it violate this Section.

6.4 Confidentiality of Information. All information gained or work product produced by Contractor in performance of this Agreement will be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor may not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law. Contractor, its officers, employees, or agents, may not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the services performed under this Agreement. Response to a subpoena or court order will not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena. If Contractor, or any officer, employee, or agent of Contractor, provides any information or work product in violation of this Agreement, then City will have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct. Contractor must promptly notify City should Contractor, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite such response. All media and press releases, including graphic display information, must be approved and distributed solely by City, unless otherwise agreed to in writing by City. All media interviews regarding the performance of services under this Agreement are prohibited unless expressly authorized by City.

7.0 ENFORCEMENT OF AGREEMENT

7.1 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

7.2 Retention of Funds. Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.3 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.4 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of any notice of termination, Consultant shall immediately cease all work or services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for the reasonable value of the work product actually produced prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

7.5 Completion of Work After Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.6 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, shall be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment, and to all other reasonable costs for investigating such action, taking depositions and discovery, including all other necessary costs the court allows which are incurred in such litigation.

8.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest; City. No officer or employee of the City shall have any financial interest in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is interested, in violation of any State statute or regulation.

8.3 Conflict of Interest; Consultant. Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. Consultant shall comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code which is on file in the City Clerk's office. Accordingly, should the City Manager determine that Consultant will be performing a specialized or general service for the City and

there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision, the Consultant and its officers, or employees, as applicable, shall be subject to the City's Conflict of Interest Code.

8.4 Covenant Against Discrimination. Consultant covenants that, by and for itself, its executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

9.0 MISCELLANEOUS PROVISIONS

9.1 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by an instrument in writing signed by both parties.

9.4 Severability. Should a portion of this Agreement be declared invalid or unenforceable by a judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.5 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement is binding upon the heirs, executors, administrators, successors and assigns of the parties.

9.6 Counterparts. This Agreement may be executed in several counterparts, each of which will constitute one and the same instrument and will become binding upon the parties when at least one copy has been signed by both parties. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission. Such electronic signatures will have the same effect as an original signature, provided that a wet signature copy is also mailed to the other party.

9.7 Modification of Agreement. No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and by the City Council or City Manager, as applicable. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

CITY:
CITY OF LAWNDALE,
a municipal corporation

By: Robert Pullen-Miles
Robert Pullen -Miles, Mayor

ATTEST:

Erica Harbison
Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke Williams & Sorensen, LLP

Gregory M. Murphy
Gregory M. Murphy, City Attorney

CONSULTANT:
SA Associates
a [California corporation]

By: Shahnawaz Ahmad
Name: Shahnawaz Ahmad
Title: President

By: Shahnawaz Ahmad
Name: Shahnawaz Ahmad
Title: Secretary

Address: 1130 W. Huntington Dr., Unit 12
Arcadia, CA 91007

EXHIBIT "A"

SCOPE OF SERVICES

Provide on-call Civil Engineering services. The following services are specifically requested:

- 1. Preliminary investigation for various CIP projects**
- 2. Civil design for repair and replacement of City infrastructure**
- 3. Construction management and/or inspection services for construction of various CIP projects**
- 4. Full range of engineering services including preliminary studies, public outreach, drawings, specifications, standards, survey, estimates and other professional services as needed**
- 5. Research, development, writing, preparing and submitting grant proposals for state and federal grants.**

EXHIBIT "B"

SPECIAL REQUIREMENTS

A new Section 2.4 is added to the Agreement to read as follows:

“2.4 Prevailing Wages; Indemnification. Consultant and all subcontractors shall comply with the State Labor standards. State Labor standards provisions, including prevailing wage requirements, will be enforced such that the general rate of per diem wages (prevailing wage) shall be paid for each craft, classification, or type of worker needed to execute the contract to all workers employed in the execution of the contract for the work to be performed by SA Associates. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relations for Los Angeles County. *(Refer to <http://www.dir.ca.gov/OPRL/PWD/Determinations/Statewide/C-TT.pdf> for additional information.)* The prevailing rate of per diem wages are on file at the City of Lawndale Department of Public Works, 4722 Manhattan Beach Boulevard, Lawndale, California 90266, and are available to any interested party on request. The statutory provisions for penalties for failure to pay prevailing wages and/or failure to otherwise comply with state's wage and hour laws will be enforced. The Consultant is required to post at the job site the prevailing rate of per diem wages and other notices prescribed by regulation.

The Consultant and all subcontractors must submit electronic certified payroll records weekly directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) no less than monthly and must comply with all statutory requirements relating to certified copies of payroll records, including the maintenance of the records, their certification, and their availability for inspection as required by Labor Code Section 1776 and as required under Subsection 7-2.6 of said Standard Specifications for Public Works Construction.

Consultant shall indemnify, defend with legal counsel approved by the City, and hold the City and City's Parties harmless from and against any all liability, loss, damage, costs, or expenses (including attorneys' fees and court costs) arising from or as a result of any action, claim, or determination relating in any way to the failure to properly pay of prevailing wages. Moreover, the City retains the right to settle or abandon any such the matter without the Consultant's consent as to the City's liabilities or rights only.”

- A new Section 5.1(e) is added to the Agreement to read as follows:

(e) Cyber Liability Insurance. The cyber liability insurance must include the following coverage:

- Liability arising from the theft, dissemination and/or use of confidential or personally identifiable information; including credit monitoring and regulatory fines arising from such theft, dissemination or use of the confidential information.

Attachment 1

- Network security liability arising from the unauthorized use of, access to, or tampering with computer systems.
- Liability arising from the failure of technology products (software) required under the Agreement for Contractor to properly perform the services intended.
- Electronic media liability arising from personal injury, plagiarism or misappropriation of ideas, domain name infringement or improper deep-linking or framing, and infringement or violation of intellectual property rights.
- Liability arising from the failure to render professional services

If coverage is maintained on a “claims-made” basis, Contractor must maintain such coverage for an additional period of three years following termination of the Agreement.

EXHIBIT "C"

SCHEDULE OF COMPENSATION



Statement of Qualifications for On-Call Civil Engineering Services



SECTION V: FEE PROPOSAL

HOURLY CHARGE RATE AND EXPENSE REIMBURSEMENT SCHEDULE

Position	Hourly Rates
Project Manager	\$240.00
Engineer	\$210.00
Quality Assurance/Quality Control	\$225.00
AutoCAD Designer/Technician	\$108.00
Construction Inspector	\$125.00 - 165.00
Secretary	\$102.00
Surveyor (2-person crew)	\$270.00

Reimbursable In-House Costs

Photocopies	\$0.15/each
Blueprints (24 x 36 drawings)	\$3.00 each

Other Reimbursables

Services performed by subcontractor will be billed at	cost + 15%
Reproduction/special photography, and printing will be billed at	cost + 15%

NOTE: All rates listed above are effective to June 30, 2025

SECTI



1 of 1

Attachment 1

EXHIBIT "D"

SCHEDULE OF PERFORMANCE

Not applicable

ATTACHMENT H

**FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

This FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "First Amendment") is made and entered into this 4th day of March, 2025, by and between the CITY OF LAWNDALE, a municipal corporation (herein "City") and Onward Engineering, a California corporation (herein "Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for On-Call Civil Engineering Services" (the "Agreement") on or about March 4, 2024, and

WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this First Amendment.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement (Contract Sum) is amended to update the "Fee Proposal" attached hereto as Exhibit "C-1" and incorporated herein by this reference. All references to Exhibit "C" in the Agreement after the date of First Amendment shall hereafter mean and refer to both Exhibit "C" and Exhibit "C-1".
2. Section 3.4 of the Agreement, Entitled "Term" is hereby amended to extend the Contract term for one year (the "Extended Term") such that the agreement will remain in place through March 4, 2026 as set forth on the "First Supplemental Schedule of Performance" attached hereto as "Exhibit D-1". All references to Exhibit "D" in the agreement after the date of this First Amendment shall hereafter mean and refer to both Exhibit "D" and Exhibit "D-1".

MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this First Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This First Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The First Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.

Severability. If any term, condition or covenant of this First Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this First Amendment will not be affected and the First Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:



Robert Pullen-Miles, Mayor

ATTEST:



Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

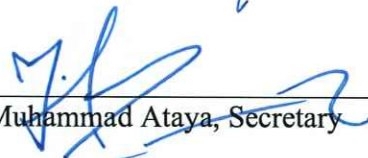


Gregory M. Murphy, City Attorney

CONTRACTOR:
Onward Engineering
A California Corporation

By: 

Majdi Ataya, President

By: 

Muhammad Ataya, Secretary

Address: 300 S. Harbor Blvd. STE 814
Anaheim, CA 92805

EXHIBIT "C-1"

SCHEDULE OF COMPENSATION



HOURLY RATES

DESIGN ENGINEERING	
<i>role</i>	<i>cost (hourly)</i>
QA/QC Manager	\$200. ⁰⁰
Project Manager	\$190. ⁰⁰
Project Engineer	\$145. ⁰⁰
Traffic Engineer	\$200. ⁰⁰
CONSTRUCTION MANAGEMENT & INSPECTION	
<i>role</i>	<i>cost (hourly)</i>
Construction Manager	\$190. ⁰⁰
Construction Inspector*	\$145. ⁰⁰ (OT \$175. ⁰⁰ / DT \$195. ⁰⁰)
Public Outreach	\$100. ⁰⁰
ADMINISTRATION & MISCELLANEOUS	
<i>role</i>	<i>cost (hourly)</i>
Administration	\$100. ⁰⁰

OE pays all Construction Inspectors prevailing wage rates in compliance with the requirements set forth by the Department of Industrial Relations (DIR) State prevailing wages under Labor Code § 1770 et seq, Labor Code §§ 1775 and 1777.7 along with the Davis-Bacon and Related Acts (DBRA) under the standards of the Community Development Block Grant (CDBG) funding as administered by the U.S. Housing and Urban Development (HUD) Department.

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

Not Applicable

CITY OF LAWDALE
CONTRACT SERVICES AGREEMENT FOR
ON-CALL CIVIL ENGINEERING SERVICES

This Contract Services Agreement ("Agreement") is made and entered into this 4th day of March, 2024, by and between the City of Lawndale, a municipal corporation ("City"), and Onward Engineering ("Consultant"). The term Consultant includes professionals performing in a consulting capacity. The parties hereto agree as follows:

1.0 SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide the work and services specified in the "Scope of Services" attached hereto as *Exhibit "A"* and incorporated herein by this reference. Consultant warrants that all work or services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2 Consultant's Proposal. The Scope of Services shall include the Consultant's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction.

1.4 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, taxes, including applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement; and shall indemnify, defend and hold harmless City against any claim for such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work. By executing this Agreement, Consultant warrants that Consultant (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the work and services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

1.6 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably

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contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor.

1.7 Special Requirements. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as *Exhibit "B"* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit "B"* and any other provisions of this Agreement, the provisions of *Exhibit "B"* shall govern.

1.8 Environmental Laws. Consultant shall comply with all applicable environmental laws, ordinances, codes and regulations of Federal, State, and local governments. Consultant shall also comply with all applicable mandatory standards and policies relating to energy efficiency.

2.0 COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Fee Proposal" attached hereto as *Exhibit "C"* and incorporated herein by this reference. The method of compensation may include: (i) a lump sum payment upon completion, (ii) payment in accordance with the percentage of completion of the services, (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, but not exceeding the Contract Sum or (iv) such other methods as may be specified in the Schedule of Compensation. Compensation may include reimbursement for actual and necessary expenditures approved by the Contract Officer in advance if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City.

Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

2.2 Method of Payment. Unless some other method of payment is specified in the Schedule of Compensation, in any month in which Consultant wishes to receive payment, no later than the first (1st) working day of such month, Consultant shall submit to the City, in a form approved by the City's Director of Finance, an invoice for services rendered prior to the date of the invoice. Except as provided in Section 7.2, City shall pay Consultant for all expenses stated thereon which are approved by City pursuant to this Agreement generally within thirty (30) days, and no later than forty-five (45) days, from the submission of an invoice in an approved form. City will review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement. If no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by City, the invoice will be returned by City to Consultant for correction and resubmission. City reserves the right to withhold future payment to Consultant if any aspect of the Consultant's work is found substantially inadequate.

2.3 Availability of Funds. It is mutually understood between the parties that this Agreement is valid and enforceable only if sufficient funds are made available by the City Council of the City for

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the purposes of this Agreement. The availability of funding is affected by matters outside the City's control, including other governmental entities. Accordingly, the City has the option to void the whole Agreement or to amend the Agreement to reflect unanticipated reduction in funding for any reason.

3.0 PERFORMANCE SCHEDULE

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as *Exhibit "D"*, if any, and incorporated herein by this reference.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall, within ten (10) days of the commencement of such delay, notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if, in the judgment of the Contract Officer, such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused; Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Section 7.4 below, this Agreement shall begin on March 5, 2024 and continue in full force and effect until completion of the services no later than March 4, 2025.

4.0 COORDINATION OF WORK

4.1 Representative of Consultant. Majdi Ataya is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work or services specified herein and to make all decisions in connection therewith.

It is expressly understood that the experience, knowledge, capability and reputation of the representative was a substantial inducement for City to enter into this Agreement. Therefore, the representative shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the representative may not be replaced nor may his responsibilities be substantially reduced by Consultant without the express written approval of City.

4.2 Contract Officer. The City's City Manager is hereby designated as the representative of the City authorized to act in its behalf with respect to the work and services and to make all decisions in connection therewith ("Contract Officer"). It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant

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shall refer any decisions which must be made by City to the Contract Officer. The City may designate another Contract Officer by providing written notice to Consultant.

4.3 Prohibition Against Subcontracting or Assignment. The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred or assigned without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant taking all transfers into account on a cumulative basis. A prohibited transfer or assignment shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

4.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner or means by which Consultant or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees. Consultant shall not at any time or in any manner represent that it or any of its employees are employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. In the event that Consultant or any employee of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any staff Consultant used to provide services under this Agreement are employees of the City.

5.0 INSURANCE AND INDEMNIFICATION

5.1 Insurance. Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Commercial General Liability Insurance. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits shall be no less than \$1,000,00.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) Workers' Compensation Insurance. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.

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(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy shall include coverage for owned, non owned, leased and hired cars.

(d) Professional Liability or Error and Omissions Insurance. A policy of professional liability insurance in an amount not less than \$1,000,000.00 per claim with respect to loss arising from the actions of Consultant performing professional services hereunder on behalf of the City. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

All of the above policies of insurance shall be primary insurance. The general liability policy shall name the City, its officers, employees and agents ("City Parties") as additional insureds and shall waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall also provide that said insurance may be not cancelled without providing ten (10) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled or amended, Consultant shall, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City.

Consultant agrees that the provisions of this Section 5.1 shall not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 5.1.

5.2 Indemnification.

(a) Indemnity for Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782.8 applicable to services provided by a "design professional", Consultant shall indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including

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attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, employees of subcontractors (or any entity or individual for which Consultant shall bear legal liability) in the performance of professional services under this Agreement.

(b) Indemnity for Other Than Design Professional Liability. Other than in the performance of design professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, employees or subcontractors of Consultant.

6.0 RECORDS AND REPORTS

6.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

6.2 Records. Consultant shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Consultant, its employees, and subcontractors in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of such documents and materials. Consultant may retain copies of such documents for its own use and Consultant shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Except as necessary for the performance of services under this Agreement, no documents prepared under this Agreement may be released by Contractor to any other person or entity without City's prior written approval. Consultant warrants that all Documents it drafts and completes pursuant to this Agreement constitute original work. Specifically, Consultant understands and agrees that use of artificial intelligence (AI) tools including, without limitation, ChatGPT, Microsoft's Bing Chat, Google's Bard, and Meta's LLaMA (Large Language Model Meta AI), in the performance of this Agreement does not constitute an original work, i.e., submitting Documents generated by such AI tools to City and representing it as Consultant's original work constitutes a material breach of this Agreement, constitutes a false claim, and may also violate applicable intellectual property right laws including, without limitation, United States Copyright Law. Accordingly, and notwithstanding any other provision of this Agreement as to ownership, City specifically rejects ownership of such Documents. Consultant

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is required to indemnify and defend City to the fullest extent allowed by applicable law should it violate this Section.

6.4 Confidentiality of Information. All information gained or work product produced by Contractor in performance of this Agreement will be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor may not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law. Contractor, its officers, employees, or agents, may not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the services performed under this Agreement. Response to a subpoena or court order will not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena. If Contractor, or any officer, employee, or agent of Contractor, provides any information or work product in violation of this Agreement, then City will have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct. Contractor must promptly notify City should Contractor, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite such response. All media and press releases, including graphic display information, must be approved and distributed solely by City, unless otherwise agreed to in writing by City. All media interviews regarding the performance of services under this Agreement are prohibited unless expressly authorized by City.

7.0 ENFORCEMENT OF AGREEMENT

7.1 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

7.2 Retention of Funds. Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

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7.3 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.4 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of any notice of termination, Consultant shall immediately cease all work or services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for the reasonable value of the work product actually produced prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

7.5 Completion of Work After Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.6 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, shall be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment, and to all other reasonable costs for investigating such action, taking depositions and discovery, including all other necessary costs the court allows which are incurred in such litigation.

8.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest; City. No officer or employee of the City shall have any financial interest in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is interested, in violation of any State statute or regulation.

8.3 Conflict of Interest; Consultant. Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. Consultant shall comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code which is on file in the City Clerk's office. Accordingly, should the City Manager determine that Consultant will be performing a specialized or general service for the City and

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there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision, the Consultant and its officers, or employees, as applicable, shall be subject to the City's Conflict of Interest Code.

8.4 Covenant Against Discrimination. Consultant covenants that, by and for itself, its executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

9.0 MISCELLANEOUS PROVISIONS

9.1 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by an instrument in writing signed by both parties.

9.4 Severability. Should a portion of this Agreement be declared invalid or unenforceable by a judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.5 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement is binding upon the heirs, executors, administrators, successors and assigns of the parties.

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9.6 Counterparts. This Agreement may be executed in several counterparts, each of which will constitute one and the same instrument and will become binding upon the parties when at least one copy has been signed by both parties. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission. Such electronic signatures will have the same effect as an original signature, provided that a wet signature copy is also mailed to the other party.

9.7 Modification of Agreement. No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and by the City Council or City Manager, as applicable. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.

[SIGNATURES ON FOLLOWING PAGE]


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IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

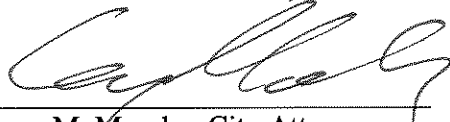
CITY:
CITY OF LAWNSDALE,
a municipal corporation

By: 
Robert Pullen -Miles, Mayor


ATTEST:



Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke Williams & Sorensen, LLP


Gregory M. Murphy, City Attorney

CONSULTANT:
Onward Engineering
a [California corporation]

By: 
Name: Majdi Ataya
Title: President

By: 
Name: Muhammad Ataya
Title: Secretary

Address: 300 S. Harbor Blvd. STE 814
Anaheim, CA 92805

EXHIBIT "A"

SCOPE OF SERVICES

Provide on-call Civil Engineering services. The following services are specifically requested:

- 1. Preliminary investigation for various CIP projects**
- 2. Civil design for repair and replacement of City infrastructure**
- 3. Construction management and/or inspection services for construction of various CIP projects**
- 4. Full range of engineering services including preliminary studies, public outreach, drawings, specifications, standards, survey, estimates and other professional services as needed**
- 5. Research, development, writing, preparing and submitting grant proposals for state and federal grants.**

EXHIBIT "B"

SPECIAL REQUIREMENTS

A new Section 2.4 is added to the Agreement to read as follows:

“2.4 Prevailing Wages; Indemnification. Consultant and all subcontractors shall comply with the State Labor standards. State Labor standards provisions, including prevailing wage requirements, will be enforced such that the general rate of per diem wages (prevailing wage) shall be paid for each craft, classification, or type of worker needed to execute the contract to all workers employed in the execution of the contract for the work to be performed by Onward Engineering. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relations for Los Angeles County. *(Refer to <http://www.dir.ca.gov/OPRL/PWD/Determinations/Statewide/C-TT.pdf> for additional information.)* The prevailing rate of per diem wages are on file at the City of Lawndale Department of Public Works, 4722 Manhattan Beach Boulevard, Lawndale, California 90266, and are available to any interested party on request. The statutory provisions for penalties for failure to pay prevailing wages and/or failure to otherwise comply with state's wage and hour laws will be enforced. The Consultant is required to post at the job site the prevailing rate of per diem wages and other notices prescribed by regulation.

The Consultant and all subcontractors must submit electronic certified payroll records weekly directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) no less than monthly and must comply with all statutory requirements relating to certified copies of payroll records, including the maintenance of the records, their certification, and their availability for inspection as required by Labor Code Section 1776 and as required under Subsection 7-2.6 of said Standard Specifications for Public Works Construction.

Consultant shall indemnify, defend with legal counsel approved by the City, and hold the City and City's Parties harmless from and against any all liability, loss, damage, costs, or expenses (including attorneys' fees and court costs) arising from or as a result of any action, claim, or determination relating in any way to the failure to properly pay of prevailing wages. Moreover, the City retains the right to settle or abandon any such the matter without the Consultant's consent as to the City's liabilities or rights only.”

- A new Section 5.1(e) is added to the Agreement to read as follows:

(e) Cyber Liability Insurance. The cyber liability insurance must include the following coverage:

- Liability arising from the theft, dissemination and/or use of confidential or personally identifiable information; including credit monitoring and regulatory fines arising from such theft, dissemination or use of the confidential information.

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- Network security liability arising from the unauthorized use of, access to, or tampering with computer systems.
- Liability arising from the failure of technology products (software) required under the Agreement for Contractor to properly perform the services intended.
- Electronic media liability arising from personal injury, plagiarism or misappropriation of ideas, domain name infringement or improper deep-linking or framing, and infringement or violation of intellectual property rights.
- Liability arising from the failure to render professional services

If coverage is maintained on a “claims-made” basis, Contractor must maintain such coverage for an additional period of three years following termination of the Agreement.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

5 FEE PROPOSAL



**ONWARD
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Engineering • Construction • Project Management

300 S. Harbor Blvd.
Suite 814
Anaheim, CA 92805
P: (714) 533-3050
www.onwardeng.com

HOURLY RATES

DESIGN ENGINEERING	
<i>role</i>	<i>cost (hourly)</i>
QA/QC Manager	\$200. ⁰⁰
Project Manager	\$180. ⁰⁰
Project Engineer	\$140. ⁰⁰
Traffic Engineer	\$200. ⁰⁰
CONSTRUCTION MANAGEMENT & INSPECTION	
<i>role</i>	<i>cost (hourly)</i>
Construction Manager	\$180. ⁰⁰
Construction Inspector*	\$140. ⁰⁰ (OT \$170. ⁰⁰ / OT \$195. ⁰⁰)
Public Outreach	\$95. ⁰⁰
ADMINISTRATION & MISCELLANEOUS	
<i>role</i>	<i>cost (hourly)</i>
Administration	\$95. ⁰⁰

DE pays all Construction Inspectors prevailing wage rates in compliance with the requirements set forth by the Department of Industrial Relations (DIR) State prevailing wages under Labor Code § 1770 et seq. Labor Code §§ 1775 and 1777.7 along with the Davis-Bacon and Related Acts (DBRA) under the standards of the Community Development Block Grant (CDBG) funding as administered by the U.S. Housing and Urban Development (HUD) Department.

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EXHIBIT "D"
SCHEDULE OF PERFORMANCE

Not applicable

ATTACHMENT I

**FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

This FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "First Amendment") is made and entered into this 4th day of March, 2025, by and between the CITY OF LAWDALE, a municipal corporation (herein "City") and LAE Associates, Inc., a California corporation (herein "Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for ON-Call Civil Engineering Services" (the "Agreement") on or about March 4, 2024, and

WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this First Amendment.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement (Contract Sum) is amended to update the "Fee Proposal" attached hereto as Exhibit "C-1" and incorporated herein by this reference. All references to Exhibit "C" in the Agreement after the date of First Amendment shall hereafter mean and refer to both Exhibit "C" and Exhibit "C-1".
2. Section 3.4 of the Agreement, Entitled "Term" is hereby amended to extend the Contract term for one year (the "Extended Term") such that the agreement will remain in place through March 4, 2026 as set forth on the "First Supplemental Schedule of Performance" attached hereto as "Exhibit D-1". All references to Exhibit "D" in the agreement after the date of this First Amendment shall hereafter mean and refer to both Exhibit "D" and Exhibit "D-1".


MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this First Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This First Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The First Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.

Severability. If any term, condition or covenant of this First Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this First Amendment will not be affected and the First Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:



Robert Pullen-Miles, Mayor

ATTEST:




Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP




Gregory M. Murphy, City Attorney

CONTRACTOR:
LAE Associates, Inc.
A California Corporation

By: 

Fred Alamolhoda, President

By: 

Kevin Alamolhoda, Secretary

Address: 1050 East Yorba Linda Blvd. STE 201
Placentia, CA 92870

EXHIBIT "C-1"

SCHEDULE OF COMPENSATION

City of Lawndale
On-Call Civil Engineering Services



Fee Schedule

LAE's fee to perform the requested On-Call Civil Engineering Services for the City of Lawndale (City) will be in accordance with the hourly rates shown below. Team members will adhere to the needs of the City to complete the requested tasks.

Role	Hourly Rate
Principal-In-Charge	\$225
Senior Civil Engineer (P.E.)	\$185
Senior Project/Construction Manager (P.E.)	\$185
Senior Project/Construction Manager	\$180
Project/Construction Manager (P.E.)	\$170
Project/Construction Manager	\$165
Senior Construction Observer (Prevailing Wages) *	\$158
Senior Analyst	\$135
Office Engineer/Engineering Coordinator	\$100
Junior Engineering Aide	\$75
Administrative Assistant	\$75
Actual Mileage (will be adjusted per IRS guidelines)	\$0.67/Mile
Other Direct Cost (printing, travel, etc.)	Actual

February 1, 2025, through June 30, 2027

with a three percent (3%) escalation clause to be approved by City.

*Will be adjusted per Department of Industrial Relations (DIR's) future increases.

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

Not Applicable

CITY OF LAWDALE
CONTRACT SERVICES AGREEMENT FOR
ON-CALL CIVIL ENGINEERING SERVICES

This Contract Services Agreement ("Agreement") is made and entered into this 4th day of March, 2024, by and between the City of Lawndale, a municipal corporation ("City"), and LAE Associates, Inc. ("Consultant"). The term Consultant includes professionals performing in a consulting capacity. The parties hereto agree as follows:

1.0 SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide the work and services specified in the "Scope of Services" attached hereto as *Exhibit "A"* and incorporated herein by this reference. Consultant warrants that all work or services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2 Consultant's Proposal. The Scope of Services shall include the Consultant's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction.

1.4 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, taxes, including applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement; and shall indemnify, defend and hold harmless City against any claim for such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work. By executing this Agreement, Consultant warrants that Consultant (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the work and services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

1.6 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably

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contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor.

1.7 Special Requirements. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as *Exhibit "B"* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit "B"* and any other provisions of this Agreement, the provisions of *Exhibit "B"* shall govern.

1.8 Environmental Laws. Consultant shall comply with all applicable environmental laws, ordinances, codes and regulations of Federal, State, and local governments. Consultant shall also comply with all applicable mandatory standards and policies relating to energy efficiency.

2.0 COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Fee Proposal" attached hereto as *Exhibit "C"* and incorporated herein by this reference. The method of compensation may include: (i) a lump sum payment upon completion, (ii) payment in accordance with the percentage of completion of the services, (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, but not exceeding the Contract Sum or (iv) such other methods as may be specified in the Schedule of Compensation. Compensation may include reimbursement for actual and necessary expenditures approved by the Contract Officer in advance if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City.

Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

2.2 Method of Payment. Unless some other method of payment is specified in the Schedule of Compensation, in any month in which Consultant wishes to receive payment, no later than the first (1st) working day of such month, Consultant shall submit to the City, in a form approved by the City's Director of Finance, an invoice for services rendered prior to the date of the invoice. Except as provided in Section 7.2, City shall pay Consultant for all expenses stated thereon which are approved by City pursuant to this Agreement generally within thirty (30) days, and no later than forty-five (45) days, from the submission of an invoice in an approved form. City will review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement. If no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by City, the invoice will be returned by City to Consultant for correction and resubmission. City reserves the right to withhold future payment to Consultant if any aspect of the Consultant's work is found substantially inadequate.

2.3 Availability of Funds. It is mutually understood between the parties that this Agreement is valid and enforceable only if sufficient funds are made available by the City Council of the City for

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the purposes of this Agreement. The availability of funding is affected by matters outside the City's control, including other governmental entities. Accordingly, the City has the option to void the whole Agreement or to amend the Agreement to reflect unanticipated reduction in funding for any reason.

3.0 PERFORMANCE SCHEDULE

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as *Exhibit "D"*, if any, and incorporated herein by this reference.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall, within ten (10) days of the commencement of such delay, notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if, in the judgment of the Contract Officer, such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused; Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Section 7.4 below, this Agreement shall begin on March 5, 2024 and continue in full force and effect until completion of the services no later than March 4, 2025.

4.0 COORDINATION OF WORK

4.1 Representative of Consultant. Fred Alamolhoda is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work or services specified herein and to make all decisions in connection therewith.

It is expressly understood that the experience, knowledge, capability and reputation of the representative was a substantial inducement for City to enter into this Agreement. Therefore, the representative shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the representative may not be replaced nor may his responsibilities be substantially reduced by Consultant without the express written approval of City.

4.2 Contract Officer. The City's City Manager is hereby designated as the representative of the City authorized to act in its behalf with respect to the work and services and to make all decisions in connection therewith ("Contract Officer"). It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant

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shall refer any decisions which must be made by City to the Contract Officer. The City may designate another Contract Officer by providing written notice to Consultant.

4.3 Prohibition Against Subcontracting or Assignment. The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred or assigned without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant taking all transfers into account on a cumulative basis. A prohibited transfer or assignment shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

4.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner or means by which Consultant or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees. Consultant shall not at any time or in any manner represent that it or any of its employees are employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. In the event that Consultant or any employee of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any staff Consultant used to provide services under this Agreement are employees of the City.

5.0 INSURANCE AND INDEMNIFICATION

5.1 Insurance. Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Commercial General Liability Insurance. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits shall be no less than \$1,000,00.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) Workers' Compensation Insurance. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.

(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy shall include coverage for owned, non owned, leased and hired cars.

(d) Professional Liability or Error and Omissions Insurance. A policy of professional liability insurance in an amount not less than \$1,000,000.00 per claim with respect to loss arising from the actions of Consultant performing professional services hereunder on behalf of the City. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

All of the above policies of insurance shall be primary insurance. The general liability policy shall name the City, its officers, employees and agents ("City Parties") as additional insureds and shall waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall also provide that said insurance may be not cancelled without providing ten (10) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled or amended, Consultant shall, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City.

Consultant agrees that the provisions of this Section 5.1 shall not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 5.1.

5.2 Indemnification.

(a) Indemnity for Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782.8 applicable to services provided by a "design professional", Consultant shall indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including

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attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, employees of subcontractors (or any entity or individual for which Consultant shall bear legal liability) in the performance of professional services under this Agreement.

(b) Indemnity for Other Than Design Professional Liability. Other than in the performance of design professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, employees or subcontractors of Consultant.

6.0 RECORDS AND REPORTS

6.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

6.2 Records. Consultant shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Consultant, its employees, and subcontractors in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of such documents and materials. Consultant may retain copies of such documents for its own use and Consultant shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Except as necessary for the performance of services under this Agreement, no documents prepared under this Agreement may be released by Contractor to any other person or entity without City's prior written approval. Consultant warrants that all Documents it drafts and completes pursuant to this Agreement constitute original work. Specifically, Consultant understands and agrees that use of artificial intelligence (AI) tools including, without limitation, ChatGPT, Microsoft's Bing Chat, Google's Bard, and Meta's LLaMA (Large Language Model Meta AI), in the performance of this Agreement does not constitute an original work, i.e., submitting Documents generated by such AI tools to City and representing it as Consultant's original work constitutes a material breach of this Agreement, constitutes a false claim, and may also violate applicable intellectual property right laws including, without limitation, United States Copyright Law. Accordingly, and notwithstanding any other provision of this Agreement as to ownership, City specifically rejects ownership of such Documents. Consultant

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is required to indemnify and defend City to the fullest extent allowed by applicable law should it violate this Section.

6.4 Confidentiality of Information. All information gained or work product produced by Contractor in performance of this Agreement will be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor may not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law. Contractor, its officers, employees, or agents, may not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the services performed under this Agreement. Response to a subpoena or court order will not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena. If Contractor, or any officer, employee, or agent of Contractor, provides any information or work product in violation of this Agreement, then City will have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct. Contractor must promptly notify City should Contractor, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite such response. All media and press releases, including graphic display information, must be approved and distributed solely by City, unless otherwise agreed to in writing by City. All media interviews regarding the performance of services under this Agreement are prohibited unless expressly authorized by City.

7.0 ENFORCEMENT OF AGREEMENT

7.1 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

7.2 Retention of Funds. Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

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7.3 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.4 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of any notice of termination, Consultant shall immediately cease all work or services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for the reasonable value of the work product actually produced prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

7.5 Completion of Work After Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.6 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, shall be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment, and to all other reasonable costs for investigating such action, taking depositions and discovery, including all other necessary costs the court allows which are incurred in such litigation.

8.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest; City. No officer or employee of the City shall have any financial interest in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is interested, in violation of any State statute or regulation.

8.3 Conflict of Interest; Consultant. Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. Consultant shall comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code which is on file in the City Clerk's office. Accordingly, should the City Manager determine that Consultant will be performing a specialized or general service for the City and

Attachment 1

there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision, the Consultant and its officers, or employees, as applicable, shall be subject to the City's Conflict of Interest Code.

8.4 Covenant Against Discrimination. Consultant covenants that, by and for itself, its executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

9.0 MISCELLANEOUS PROVISIONS

9.1 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by an instrument in writing signed by both parties.

9.4 Severability. Should a portion of this Agreement be declared invalid or unenforceable by a judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.5 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement is binding upon the heirs, executors, administrators, successors and assigns of the parties.

Attachment 1

9.6 Counterparts. This Agreement may be executed in several counterparts, each of which will constitute one and the same instrument and will become binding upon the parties when at least one copy has been signed by both parties. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission. Such electronic signatures will have the same effect as an original signature, provided that a wet signature copy is also mailed to the other party.

9.7 Modification of Agreement. No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and by the City Council or City Manager, as applicable. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.

[SIGNATURES ON FOLLOWING PAGE]


Attachment 1

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

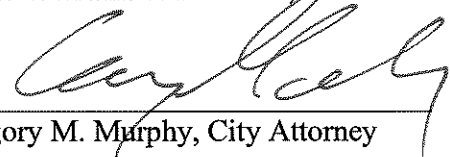
CITY:
CITY OF LAWNSDALE,
a municipal corporation

By: 
Robert Pullen -Miles, Mayor


ATTEST:

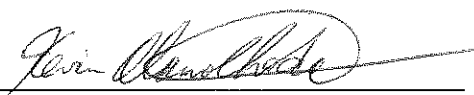

Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke Williams & Sorensen, LLP


Gregory M. Murphy, City Attorney

CONSULTANT:
LAE Associates, Inc.
a [California corporation]

By: 
Name: Fred Alamolhoda
Title: President

By: 
Name: Kevin Alamolhoda
Title: Secretary

Address: 650 N. Rose Dr. #182
Placentia, CA 92870

EXHIBIT "A"

SCOPE OF SERVICES

Provide on-call Civil Engineering services. The following services are specifically requested:

- 1. Preliminary investigation for various CIP projects**
- 2. Civil design for repair and replacement of City infrastructure**
- 3. Construction management and/or inspection services for construction of various CIP projects**
- 4. Full range of engineering services including preliminary studies, public outreach, drawings, specifications, standards, survey, estimates and other professional services as needed**
- 5. Research, development, writing, preparing and submitting grant proposals for state and federal grants.**

EXHIBIT "B"

SPECIAL REQUIREMENTS

A new Section 2.4 is added to the Agreement to read as follows:

“2.4 Prevailing Wages; Indemnification. Consultant and all subcontractors shall comply with the State Labor standards. State Labor standards provisions, including prevailing wage requirements, will be enforced such that the general rate of per diem wages (prevailing wage) shall be paid for each craft, classification, or type of worker needed to execute the contract to all workers employed in the execution of the contract for the work to be performed by LAE Associates, Inc. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relations for Los Angeles County. *(Refer to <http://www.dir.ca.gov/OPRL/PWD/Determinations/Statewide/C-TT.pdf> for additional information.)* The prevailing rate of per diem wages are on file at the City of Lawndale Department of Public Works, 4722 Manhattan Beach Boulevard, Lawndale, California 90266, and are available to any interested party on request. The statutory provisions for penalties for failure to pay prevailing wages and/or failure to otherwise comply with state's wage and hour laws will be enforced. The Consultant is required to post at the job site the prevailing rate of per diem wages and other notices prescribed by regulation.

The Consultant and all subcontractors must submit electronic certified payroll records weekly directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) no less than monthly and must comply with all statutory requirements relating to certified copies of payroll records, including the maintenance of the records, their certification, and their availability for inspection as required by Labor Code Section 1776 and as required under Subsection 7-2.6 of said Standard Specifications for Public Works Construction.

Consultant shall indemnify, defend with legal counsel approved by the City, and hold the City and City's Parties harmless from and against any all liability, loss, damage, costs, or expenses (including attorneys' fees and court costs) arising from or as a result of any action, claim, or determination relating in any way to the failure to properly pay of prevailing wages. Moreover, the City retains the right to settle or abandon any such the matter without the Consultant's consent as to the City's liabilities or rights only.”

- A new Section 5.1(e) is added to the Agreement to read as follows:

(e) Cyber Liability Insurance. The cyber liability insurance must include the following coverage:

- Liability arising from the theft, dissemination and/or use of confidential or personally identifiable information; including credit monitoring and regulatory fines arising from such theft, dissemination or use of the confidential information.

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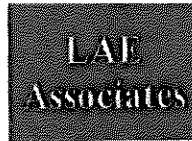
- Network security liability arising from the unauthorized use of, access to, or tampering with computer systems.
- Liability arising from the failure of technology products (software) required under the Agreement for Contractor to properly perform the services intended.
- Electronic media liability arising from personal injury, plagiarism or misappropriation of ideas, domain name infringement or improper deep-linking or framing, and infringement or violation of intellectual property rights.
- Liability arising from the failure to render professional services

If coverage is maintained on a “claims-made” basis, Contractor must maintain such coverage for an additional period of three years following termination of the Agreement.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

City of Lawndale
On-Call Civil Engineering Services



Fee Schedule

LAE's fee to perform the requested On-Call Civil Engineering Services for City of Lawndale (City) will be in accordance with the hourly rates shown below. Team members will adhere to the needs of the City to complete the requested tasks.

Role	Hourly Rate
Principal-In-Charge	\$225
Senior Civil Engineer (P.E.)	\$185
Senior Project/Construction Manager (P.E.)	\$185
Senior Project/Construction Manager	\$180
Project/Construction Manager (P.E.)	\$170
Senior Construction Observer (Prevailing Wages) *	\$155
Senior Analyst	\$135
Junior Engineering Aide	\$75
Administrative Assistant	\$75
Actual Mileage (will be adjusted per IRS guidelines)	\$0.67/Mile
Other Direct Cost (printing, travel, etc.)	Actual

January 1, 2024, through June 30, 2027

with a three percent (3%) escalation clause to be approved by City.

*Will be adjusted per Department of Industrial Relations (DIR's) future periodic increases.

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EXHIBIT "D"
SCHEDULE OF PERFORMANCE

Not applicable

ATTACHMENT J

**FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR ON-CALL CIVIL ENGINEERING SERVICES**

This FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "First Amendment") is made and entered into this 4th day of March, 2025, by and between the CITY OF LAWDALE, a municipal corporation (herein "City") and Willdan Engineering, a California corporation (herein "Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for On-Call Civil Engineering Services" (the "Agreement") on or about March 4, 2024, and

WHEREAS, it is the desire of the City and the Contractor to amend the Agreement as set forth in this First Amendment.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement (Contract Sum) is amended to update the "Fee Proposal" attached hereto as Exhibit "C-1" and incorporated herein by this reference. All references to Exhibit "C" in the Agreement after the date of First Amendment shall hereafter mean and refer to both Exhibit "C" and Exhibit "C-1".
2. Section 3.4 of the Agreement, Entitled "Term" is hereby amended to extend the Contract term for one year (the "Extended Term") such that the agreement will remain in place through March 4, 2026 as set forth on the "First Supplemental Schedule of Performance" attached hereto as "Exhibit D-1". All references to Exhibit "D" in the agreement after the date of this First Amendment shall hereafter mean and refer to both Exhibit "D" and Exhibit "D-1".

MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this First Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This First Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The First Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.

Severability. If any term, condition or covenant of this First Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this First Amendment will not be affected and the First Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

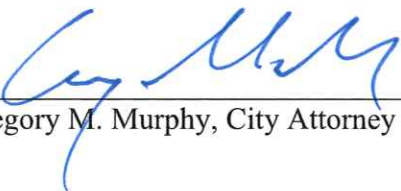
CITY:


Robert Pullen-Miles, Mayor

ATTEST:


Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP


Gregory M. Murphy, City Attorney

CONTRACTOR:
Willdan Engineering
A California Corporation

By: 
Vanessa Munoz, President

By: 
Kate Nguyen, Secretary

Address: 2401 E. Katella Ave. STE 300
Anaheim, CA 92806

EXHIBIT "C-1"

SCHEDULE OF COMPENSATION



WILLDAN ENGINEERING
Schedule of Hourly Rates

Effective July 1, 2024 to June 30, 2025

DESIGN ENGINEERING	BUILDING AND SAFETY	CONSTRUCTION MANAGEMENT
Technical Aide I	Code Enforcement Technician	Labor Compliance Specialist
Technical Aide II	Code Enforcement Officer	Labor Compliance Manager
Technical Aide III	Senior Code Enforcement Officer	Utility Coordinator
CAD Operator I	Supervisor Code Enforcement	Office Engineer I
CAD Operator II	Fire Plans Examiner	Office Engineer II
CAD Operator III	Senior Fire Plans Examiner	Assistant Construction Manager
GIS Analyst I	Fire Inspector	Construction Manager
GIS Analyst II	Senior Fire Inspector	Senior Construction Manager
GIS Analyst III	Fire Marshal	Resident Engineer I
Environmental Analyst I	Plans Examiner Aide	Resident Engineer II
Environmental Analyst II	Plans Examiner	Project Manager IV
Environmental Analyst III	Senior Plans Examiner	Deputy Director
Environmental Specialist	Assistant Construction Permit Specialist	Director
Designer I	Construction Permit Specialist	INSPECTION SERVICES
Designer II	Senior Construction Permit Specialist	Public Works Observer **
Senior Designer I	Supervising Construction Permit Specialist	Public Works Observer ***
Senior Designer II	Assistant Building Inspector	Senior Public Works Observer**
Design Manager	Building Inspector	Senior Public Works Observer ***
Senior Design Manager	Senior Building Inspector	MAPPING AND EXPERT SERVICES
Project Manager I	Supervising Building Inspector	Survey Analyst I
Project Manager II	Inspector of Record	Survey Analyst II
Project Manager III	Deputy Building Official	Senior Survey Analyst
Project Manager IV	Building Official	Supervisor - Survey & Mapping
Principal Project Manager	Plan Check Engineer	Principal Project Manager
Program Manager I	Supervising Plan Check Engineer	LANDSCAPE ARCHITECTURE
Program Manager II	Principal Project Manager	Assistant Landscape Architect
Program Manager III	Deputy Director	Associate Landscape Architect
Program Manager IV	Director	Senior Landscape Architect
Assistant Engineer I	PLANNING	Principal Landscape Architect
Assistant Engineer II	CDBG Technician	Principal Project Manager
Assistant Engineer III	CDBG Specialists	ADMINISTRATIVE
Assistant Engineer IV	CDBG Analyst	Administrative Assistant I
Associate Engineer I	CDBG Coordinator	Administrative Assistant II
Associate Engineer II	CDBG Manager	Administrative Assistant III
Associate Engineer III	Housing Program Coordinator	Project Accountant I
Associate Engineer IV	Planning Technician	Project Accountant II
Senior Engineer I	Assistant Planner	Project Controller I
Senior Engineer II	Associate Planner	Project Controller II
Senior Engineer III	Senior Planner	
Senior Engineer IV	Principal Planner	
Supervising Engineer	Planning Manager	
Traffic Engineer I	Deputy Director	
Traffic Engineer II	Director	
City Engineer I		
City Engineer II		
Deputy Director		
Director		
Principal Engineer		

** For Non-Prevailing Wage Project *** For Prevailing Wage Project
Mileage/Field Vehicle usage will be charged at the rate in accordance with the current FTR mileage reimbursement rate, subject to negotiation.

Additional billing classifications may be added to the above listing during the year as new positions are created. Consultation in connection with litigation and court appearances will be quoted separately. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A sub consultant management fee of fifteen percent (15%) will be added to the direct cost of all sub consultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2024 thru June 30, 2025, thereafter, the rates may be raised once per year to the value between the 12-month % change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area and five percent. For prevailing wage classifications, the increase will be per the prevailing wage increase set by the California Department of Industrial Relations.

Rev V01 05.22.2024

EXHIBIT "D-1"

SCHEDULE OF PERFORMANCE

Not Applicable

CITY OF LAWNSDALE
CONTRACT SERVICES AGREEMENT FOR
ON-CALL CIVIL ENGINEERING SERVICES

This Contract Services Agreement ("Agreement") is made and entered into this 4th day of March, 2024, by and between the City of Lawnsdale, a municipal corporation ("City"), and Willdan ("Consultant"). The term Consultant includes professionals performing in a consulting capacity. The parties hereto agree as follows:

1.0 SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide the work and services specified in the "Scope of Services" attached hereto as *Exhibit "A"* and incorporated herein by this reference. Consultant warrants that all work or services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2 Consultant's Proposal. The Scope of Services shall include the Consultant's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction.

1.4 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, taxes, including applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement; and shall indemnify, defend and hold harmless City against any claim for such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work. By executing this Agreement, Consultant warrants that Consultant (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the work and services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

1.6 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably

Attachment 1

contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor.

1.7 Special Requirements. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as *Exhibit "B"* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit "B"* and any other provisions of this Agreement, the provisions of *Exhibit "B"* shall govern.

1.8 Environmental Laws. Consultant shall comply with all applicable environmental laws, ordinances, codes and regulations of Federal, State, and local governments. Consultant shall also comply with all applicable mandatory standards and policies relating to energy efficiency.

2.0 COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Fee Proposal" attached hereto as *Exhibit "C"* and incorporated herein by this reference. The method of compensation may include: (i) a lump sum payment upon completion, (ii) payment in accordance with the percentage of completion of the services, (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, but not exceeding the Contract Sum or (iv) such other methods as may be specified in the Schedule of Compensation. Compensation may include reimbursement for actual and necessary expenditures approved by the Contract Officer in advance if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City.

Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

2.2 Method of Payment. Unless some other method of payment is specified in the Schedule of Compensation, in any month in which Consultant wishes to receive payment, no later than the first (1st) working day of such month, Consultant shall submit to the City, in a form approved by the City's Director of Finance, an invoice for services rendered prior to the date of the invoice. Except as provided in Section 7.2, City shall pay Consultant for all expenses stated thereon which are approved by City pursuant to this Agreement generally within thirty (30) days, and no later than forty-five (45) days, from the submission of an invoice in an approved form. City will review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement. If no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by City, the invoice will be returned by City to Consultant for correction and resubmission. City reserves the right to withhold future payment to Consultant if any aspect of the Consultant's work is found substantially inadequate.

2.3 Availability of Funds. It is mutually understood between the parties that this Agreement is valid and enforceable only if sufficient funds are made available by the City Council of the City for

Willdan

Attachment 1

the purposes of this Agreement. The availability of funding is affected by matters outside the City's control, including other governmental entities. Accordingly, the City has the option to void the whole Agreement or to amend the Agreement to reflect unanticipated reduction in funding for any reason.

3.0 PERFORMANCE SCHEDULE

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as *Exhibit "D"*, if any, and incorporated herein by this reference.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall, within ten (10) days of the commencement of such delay, notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if, in the judgment of the Contract Officer, such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused; Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Section 7.4 below, this Agreement shall begin on March 5, 2024 and continue in full force and effect until completion of the services no later than March 4, 2025.

4.0 COORDINATION OF WORK

4.1 Representative of Consultant. Vanessa Munoz is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work or services specified herein and to make all decisions in connection therewith.

It is expressly understood that the experience, knowledge, capability and reputation of the representative was a substantial inducement for City to enter into this Agreement. Therefore, the representative shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the representative may not be replaced nor may his responsibilities be substantially reduced by Consultant without the express written approval of City.

4.2 Contract Officer. The City's City Manager is hereby designated as the representative of the City authorized to act in its behalf with respect to the work and services and to make all decisions in connection therewith ("Contract Officer"). It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant

Willdan

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shall refer any decisions which must be made by City to the Contract Officer. The City may designate another Contract Officer by providing written notice to Consultant.

4.3 Prohibition Against Subcontracting or Assignment. The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred or assigned without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant taking all transfers into account on a cumulative basis. A prohibited transfer or assignment shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

4.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner or means by which Consultant or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees. Consultant shall not at any time or in any manner represent that it or any of its employees are employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. In the event that Consultant or any employee of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any staff Consultant used to provide services under this Agreement are employees of the City.

5.0 INSURANCE AND INDEMNIFICATION

5.1 Insurance. Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Commercial General Liability Insurance. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits shall be no less than \$1,000,00.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) Workers' Compensation Insurance. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.

Willdan

Attachment 1

(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy shall include coverage for owned, non owned, leased and hired cars.

(d) Professional Liability or Error and Omissions Insurance. A policy of professional liability insurance in an amount not less than \$1,000,000.00 per claim with respect to loss arising from the actions of Consultant performing professional services hereunder on behalf of the City. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

All of the above policies of insurance shall be primary insurance. The general liability policy shall name the City, its officers, employees and agents ("City Parties") as additional insureds and shall waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall also provide that said insurance may be not cancelled without providing ten (10) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled or amended, Consultant shall, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City.

Consultant agrees that the provisions of this Section 5.1 shall not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 5.1.

5.2 Indemnification.

(a) Indemnity for Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782.8 applicable to services provided by a "design professional", Consultant shall indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including

Attachment 1

attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, employees of subcontractors (or any entity or individual for which Consultant shall bear legal liability) in the performance of professional services under this Agreement.

(b) Indemnity for Other Than Design Professional Liability. Other than in the performance of design professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, employees or subcontractors of Consultant.

6.0 RECORDS AND REPORTS

6.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

6.2 Records. Consultant shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Consultant, its employees, and subcontractors in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of such documents and materials. Consultant may retain copies of such documents for its own use and Consultant shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Except as necessary for the performance of services under this Agreement, no documents prepared under this Agreement may be released by Contractor to any other person or entity without City's prior written approval. Consultant warrants that all Documents it drafts and completes pursuant to this Agreement constitute original work. Specifically, Consultant understands and agrees that use of artificial intelligence (AI) tools including, without limitation, ChatGPT, Microsoft's Bing Chat, Google's Bard, and Meta's LLaMA (Large Language Model Meta AI), in the performance of this Agreement does not constitute an original work, i.e., submitting Documents generated by such AI tools to City and representing it as Consultant's original work constitutes a material breach of this Agreement, constitutes a false claim, and may also violate applicable intellectual property right laws including, without limitation, United States Copyright Law. Accordingly, and notwithstanding any other provision of this Agreement as to ownership, City specifically rejects ownership of such Documents. Consultant

Willdan

is required to indemnify and defend City to the fullest extent allowed by applicable law should it violate this Section.

6.4 Confidentiality of Information. All information gained or work product produced by Contractor in performance of this Agreement will be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor may not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law. Contractor, its officers, employees, or agents, may not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the services performed under this Agreement. Response to a subpoena or court order will not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena. If Contractor, or any officer, employee, or agent of Contractor, provides any information or work product in violation of this Agreement, then City will have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct. Contractor must promptly notify City should Contractor, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite such response. All media and press releases, including graphic display information, must be approved and distributed solely by City, unless otherwise agreed to in writing by City. All media interviews regarding the performance of services under this Agreement are prohibited unless expressly authorized by City.

7.0 ENFORCEMENT OF AGREEMENT

7.1 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

7.2 Retention of Funds. Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

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7.3 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.4 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of any notice of termination, Consultant shall immediately cease all work or services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for the reasonable value of the work product actually produced prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

7.5 Completion of Work After Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.6 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, shall be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment, and to all other reasonable costs for investigating such action, taking depositions and discovery, including all other necessary costs the court allows which are incurred in such litigation.

8.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest; City. No officer or employee of the City shall have any financial interest in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is interested, in violation of any State statute or regulation.

8.3 Conflict of Interest; Consultant. Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. Consultant shall comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code which is on file in the City Clerk's office. Accordingly, should the City Manager determine that Consultant will be performing a specialized or general service for the City and

there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision, the Consultant and its officers, or employees, as applicable, shall be subject to the City's Conflict of Interest Code.

8.4 Covenant Against Discrimination. Consultant covenants that, by and for itself, its executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

9.0 MISCELLANEOUS PROVISIONS

9.1 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by an instrument in writing signed by both parties.

9.4 Severability. Should a portion of this Agreement be declared invalid or unenforceable by a judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.5 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement is binding upon the heirs, executors, administrators, successors and assigns of the parties.

Attachment 1

9.6 Counterparts. This Agreement may be executed in several counterparts, each of which will constitute one and the same instrument and will become binding upon the parties when at least one copy has been signed by both parties. This Agreement and any amendment will be considered executed when the signature page of a party is delivered by facsimile or other electronic transmission. Such electronic signatures will have the same effect as an original signature, provided that a wet signature copy is also mailed to the other party.


9.7 Modification of Agreement. No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and by the City Council or City Manager, as applicable. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.

[SIGNATURES ON FOLLOWING PAGE]

Attachment 1

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

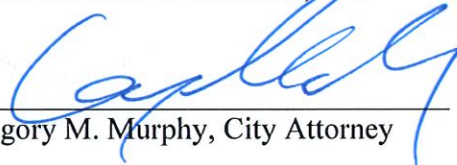
CITY:
CITY _____ OF _____ LAWNDALE,
a municipal corporation

By: 
Robert Pullen -Miles, Mayor


ATTEST:


Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke Williams & Sorensen, LLP


Gregory M. Murphy, City Attorney

CONSULTANT:
Willdan
a [California corporation]

By: 
Name: Vanessa Munoz
Title: President

By: 
Name: Kate Nguyen
Title: Secretary

Address: 2401 E. Katella Ave. STE 300
Anaheim, CA 92806

EXHIBIT "A"

SCOPE OF SERVICES

Provide on-call Civil Engineering services. The following services are specifically requested:

- 1. Preliminary investigation for various CIP projects**
- 2. Civil design for repair and replacement of City infrastructure**
- 3. Construction management and/or inspection services for construction of various CIP projects**
- 4. Full range of engineering services including preliminary studies, public outreach, drawings, specifications, standards, survey, estimates and other professional services as needed**
- 5. Research, development, writing, preparing and submitting grant proposals for state and federal grants.**

EXHIBIT "B"

SPECIAL REQUIREMENTS

A new Section 2.4 is added to the Agreement to read as follows:

“2.4 Prevailing Wages; Indemnification. Consultant and all subcontractors shall comply with the State Labor standards. State Labor standards provisions, including prevailing wage requirements, will be enforced such that the general rate of per diem wages (prevailing wage) shall be paid for each craft, classification, or type of worker needed to execute the contract to all workers employed in the execution of the contract for the work to be performed by Willdan. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relations for Los Angeles County. (Refer to <http://www.dir.ca.gov/OPRL/PWD/Determinations/Statewide/C-TT.pdf> for additional information.) The prevailing rate of per diem wages are on file at the City of Lawndale Department of Public Works, 4722 Manhattan Beach Boulevard, Lawndale, California 90266, and are available to any interested party on request. The statutory provisions for penalties for failure to pay prevailing wages and/or failure to otherwise comply with state's wage and hour laws will be enforced. The Consultant is required to post at the job site the prevailing rate of per diem wages and other notices prescribed by regulation.

The Consultant and all subcontractors must submit electronic certified payroll records weekly directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) no less than monthly and must comply with all statutory requirements relating to certified copies of payroll records, including the maintenance of the records, their certification, and their availability for inspection as required by [Labor Code Section 1776](#) and as required under Subsection 7-2.6 of said Standard Specifications for Public Works Construction.

Consultant shall indemnify, defend with legal counsel approved by the City, and hold the City and City's Parties harmless from and against any all liability, loss, damage, costs, or expenses (including attorneys' fees and court costs) arising from or as a result of any action, claim, or determination relating in any way to the failure to properly pay of prevailing wages. Moreover, the City retains the right to settle or abandon any such the matter without the Consultant's consent as to the City's liabilities or rights only.”

- A new Section 5.1(e) is added to the Agreement to read as follows:

(e) Cyber Liability Insurance. The cyber liability insurance must include the following coverage:

- Liability arising from the theft, dissemination and/or use of confidential or personally identifiable information; including credit monitoring and regulatory fines arising from such theft, dissemination or use of the confidential information.

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- Network security liability arising from the unauthorized use of, access to, or tampering with computer systems.
- Liability arising from the failure of technology products (software) required under the Agreement for Contractor to properly perform the services intended.
- Electronic media liability arising from personal injury, plagiarism or misappropriation of ideas, domain name infringement or improper deep-linking or framing, and infringement or violation of intellectual property rights.
- Liability arising from the failure to render professional services

If coverage is maintained on a “claims-made” basis, Contractor must maintain such coverage for an additional period of three years following termination of the Agreement.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

City of Lawndale		BN-2401-18		LAWNDALE CITY HALL	
WILLDAN		WILLDAN ENGINEERING			
		Schedule of Hourly Rates			
		Effective July 1, 2023 to June 30, 2024			
DESIGN ENGINEERING		BUILDING AND SAFETY		CONSTRUCTION MANAGEMENT	
Technical Aide I	\$77	Assistant Code Enforcement Officer	\$103	Labor Compliance Specialist	\$139
Technical Aide II	\$100	Code Enforcement Officer	\$118	Labor Compliance Manager	\$174
Technical Aide III	\$120	Senior Code Enforcement Officer	\$139	Utility Coordinator	\$167
CAD Operator I	\$126	Supervisor Code Enforcement	\$168	Office Engineer I	\$140
CAD Operator II	\$146	Plans Examiner Aide	\$110	Office Engineer II	\$159
CAD Operator III	\$162	Plans Examiner	\$168	Assistant Construction Manager	\$152
GIS Analyst I	\$164	Senior Plans Examiner	\$181	Construction Manager	\$176
GIS Analyst II	\$180	Assistant Construction Permit Specialist	\$118	Senior Construction Manager	\$191
GIS Analyst III	\$191	Construction Permit Specialist	\$124	Resident Engineer I	\$198
Environmental Analyst I	\$140	Senior Construction Permit Specialist	\$146	Resident Engineer II	\$206
Environmental Analyst II	\$157	Supervising Construction Permit Specialist	\$154	Project Manager IV	\$223
Environmental Analyst III	\$166	Assistant Building Inspector	\$139	Deputy Director	\$231
Environmental Specialist	\$180	Building Inspector	\$154	Director	\$237
Designer I	\$168	Senior Building Inspector	\$168		
Designer II	\$174	Supervising Building Inspector	\$184	INSPECTION SERVICES	
Senior Designer I	\$184	Inspector of Record	\$196	Public Works Observer **	\$125
Senior Designer II	\$193	Deputy Building Official	\$196	Public Works Observer ***	\$151
Design Manager	\$191	Building Official	\$158	Senior Public Works Observer**	\$130
Senior Design Manager	\$198	Plan Check Engineer	\$192	Senior Public Works Observer ***	\$151
Project Manager I	\$177	Supervising Plan Check Engineer	\$194	MAPPING AND EXPERT SERVICES	
Project Manager II	\$197	Principal Project Manager	\$227	Survey Analyst I	\$143
Project Manager III	\$207	Deputy Director	\$231	Survey Analyst II	\$164
Project Manager IV	\$223	Director	\$237	Senior Survey Analyst	\$187
Principal Project Manager	\$227	PLANNING		Supervisor - Survey & Mapping	\$197
Program Manager I	\$197	CDBG Technician	\$82	Principal Project Manager	\$227
Program Manager II	\$209	CDBG Specialists	\$98	LANDSCAPE ARCHITECTURE	
Program Manager III	\$228	CDBG Analyst	\$116	Assistant Landscape Architect	\$146
Assistant Engineer I	\$137	CDBG Coordinator	\$144	Associate Landscape Architect	\$168
Assistant Engineer II	\$153	CDBG Manager	\$174	Senior Landscape Architect	\$184
Assistant Engineer III	\$161	Housing Programs Coordinator	\$144	Principal Landscape Architect	\$195
Assistant Engineer IV	\$170	Planning Technician	\$123	Principal Project Manager	\$227
Associate Engineer I	\$179	Assistant Planner	\$154		
Associate Engineer II	\$186	Associate Planner	\$168		
Associate Engineer III	\$190	Senior Planner	\$191		
Senior Engineer I	\$194	Principal Planner	\$198		
Senior Engineer II	\$198	Planning Manager	\$211		
Senior Engineer III	\$201	Deputy Director	\$231		
Senior Engineer IV	\$264	Director	\$237		
Supervising Engineer	\$209	ADMINISTRATIVE			
Traffic Engineer I	\$209	Administrative Assistant I	\$95		
Traffic Engineer II	\$223	Administrative Assistant II	\$114		
City Engineer I	\$223	Administrative Assistant III	\$133		
City Engineer II	\$227	Project Accountant I	\$107		
Deputy Director	\$231	Project Accountant II	\$125		
Director	\$237	Project Controller I	\$133		
		Project Controller II	\$150		

** For Non-Prevailing Wage Project *** For Prevailing Wage Project

Mileage/field Vehicle usage will be charged at the rate in accordance with the current FTR mileage reimbursement rate, subject to negotiation.

Additional billing classifications may be added to the above listing during the year as new positions are created. Consultation in connection with litigation and court appearances will be quoted separately. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A sub consultant management fee of fifteen percent (15%) will be added to the direct cost of all sub consultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2023 thru June 30, 2024, thereafter, the rates may be raised once per year to the value between the 12-month % change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area and five percent. For prevailing wage classifications, the increase will be per the prevailing wage increase set by the California Department of Industrial Relations.

Qualifications for On-Call Civil Engineering Services 28



WILLDAN GEOTECHNICAL / MATERIALS TESTING

**Prevailing Wage
Schedule of Hourly Rates**

Effective July 1, 2023 to June 30, 2024

GEOTECHNICAL

Soil Technician (Prevailing Wages)**	\$145
Sr. Soil Technician (Prevailing Wages)**	\$145
Geologist II	\$185
Supervising Geologist	\$209
CAD Operator II	\$146
Assistant Engineer I	\$137
Assistant Engineer II	\$153
Assistant Engineer III	\$161
Senior Engineer I	\$194
Senior Engineer II	\$190
Senior Engineer III	\$201
Supervising - Lab Inspector	\$137
Field Operations Manager	\$147
Supervising Engineer	\$200
Principal Project Manager	\$227
Principal Engineer	\$257

SPECIAL INSPECTION

Special Inspection (Prevailing Wages)**	\$151
Supervisor	\$165

ADMINISTRATIVE

Administrative Assistant I	\$95
Administrative Assistant II	\$114
Administrative Assistant III	\$133

EXPERT WITNESS

Principal Engineer/Geologist	\$420
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**For inspectors/soil technicians there is a four-hour minimum. Any hours worked more than the four-hour minimum will be charged at the eight-hour daily rate. Same day cancellations will be charged as a four-hour minimum.

Mileage/Field Vehicle usage will be charged at the rate in accordance with the current FTR mileage reimbursement rate, subject to negotiation. Travel time to and from the job site will be charged at hourly rates for the appropriate personnel.

Staff assignments depend on availability of personnel, site location, and the level of experience that will satisfy the technical requirements of the project and meet the prevailing standard of professional care.

The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Duprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A subconsultant management fee of fifteen percent (15%) will be added to the direct cost of all subconsultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2023 thru June 30, 2024, thereafter, the rates may be raised once per year to the value between the 12-month % change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area and five percent. For prevailing wage classifications, the increase will be per the prevailing wage increase set by the California Department of Industrial Relations.



Qualifications for
On-Call Civil Engineering Services **29**



WILLDAN GEOTECHNICAL / MATERIALS TESTING
Non-Prevailing Wage
Schedule of Hourly Rates
Effective July 1, 2023 to June 30, 2024

GEOTECHNICAL

Soil Technician (Non-Prevailing Wages)**	\$95
St. Soil Technician (Non-Prevailing Wages)**	\$116
Geologist II	\$185
Supervising Geologist	\$209
CAD Operator II	\$146
Assistant Engineer I	\$137
Assistant Engineer II	\$153
Assistant Engineer III	\$161
Senior Engineer I	\$194
Senior Engineer II	\$198
Senior Engineer III	\$201
Supervising - Lab Inspector	\$137
Field Operations Manager	\$147
Supervising Engineer	\$209
Principal Project Manager	\$227
Principal Engineer	\$257

ADMINISTRATIVE

Administrative Assistant I	\$95
Administrative Assistant II	\$114
Administrative Assistant III	\$133

EXPERT WITNESS

Principal Engineer/Geologist	\$420
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SPECIAL INSPECTION

Special Inspection (Non-Prevailing Wages)**	\$93
Supervisor	\$165

**For inspectors/soil technicians there is a four-hour minimum. Any hours worked more than the four-hour minimum will be charged at the eight-hour daily rate. Same day cancellations will be charged as a four-hour minimum.

Mileage/Field Vehicle usage will be charged at the rate in accordance with the current FIR mileage reimbursement rate, subject to negotiation. Travel time to and from the job site will be charged at hourly rates for the appropriate personnel.

Staff assignments depend on availability of personnel, site location, and the level of experience that will satisfy the technical requirements of the project and meet the prevailing standard of professional care.

The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A subconsultant management fee of fifteen percent (15%) will be added to the direct cost of all subconsultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2023 thru June 30, 2024, thereafter, the rates may be raised once per year to the value between the 12-month % change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area and five percent.



Qualifications for **30**
 On-Call Civil Engineering Services



WILLDAN GEOTECHNICAL / MATERIALS TESTING

Unit Testing Rate Sheet

Effective July 1, 2023 to June 30, 2024



Identification and Index Properties

In-situ Moisture and Density (ASTM D2937)	\$32	per	Test
Grain Size Analysis – Sieve Only (ASTM D6913)	\$131	per	Test
Grain Size Analysis – Sieve & Hydrometer (ASTM D6913 & D7926)	\$230	per	Test
Percent Passive #200 Sieve (ASTM D1140)	\$90	per	Test
Atterberg Limits – Multi Point (ASTM D4318)	\$210	per	Test
Atterberg Limits – One Point (ASTM D4318)	\$100	per	Test
Specific Gravity (ASTM D854)	\$110	per	Test
Sand Equivalent (ASTM D2419)	\$100	per	Test

Compaction and Bearing Strength

Modified Proctor Compaction – Method A or B (ASTM D1557)	\$220	per	Test
Modified Proctor Compaction – Method C (ASTM D1557)	\$250	per	Test
Compaction (CTM 216)	\$225	per	Test
California Bearing Ratio, CBR – 3 Points (ASTM D1683)	\$550	per	Test
R-Value	\$300	per	Test

Shear Strength

Torvano / Pocket Penetrometer	\$22	per	Test
Direct Shear, Consolidated Drained – per Point (ASTM D3080)	\$105	per	Test
Direct Shear, Residual – per Point (ASTM D3080)	\$200	per	Test
Unconfined Compression (ASTM D2166)	\$152	per	Test
Unconsolidated-Undrained (UU)	\$230	per	Test

Consolidation, Collapse and Swell

Consolidation – B Load Increments w/ One Time Rate (ASTM D2435)	\$200	per	Test
Consolidation – Additional Load Increment (ASTM D2435)	\$37	per	Test
Consolidation – Additional Time Rate per Load Increment (ASTM D2435)	\$68	per	Test
Collapse Test – Single Point	\$100	per	Test
Single Load Swell Test – Ring Sample, Field Moisture (ASTM D4546)	\$89	per	Test
Single Load Swell Test – Ring Sample, Air Dried (ASTM D4546)	\$83	per	Test
Remolded Sample per Specimen	\$68	per	Test
Expansion Index (ASTM D4829 / UBC 29-2)	\$158	per	Test

Laboratory Permeability

Constant Head (ASTM D2434)	\$268	per	Test
Falling Head Flexible Wall (ASTM D5064)	\$325	per	Test
Triaxial Permeability (EPA 9100)	\$383	per	Test

Chemical Tests

Corrosivity (pH, Resistivity, Sulfates, Chlorides)	\$200	per	Test
Organic Contents (ASTM D2974)	\$99	per	Test

Asphalt Tests

Extraction / Asphalt (CTM 302)	\$221	per	Test
Hveem / Marshall Maximum Density (CTM 304, 308)	\$383	per	Test
Wash Gradation (CTM 202)	\$125	per	Test



Qualifications for
On-Call Civil Engineering Services

WILLDAN GEOTECHNICAL / MATERIALS TESTING

Unit Testing Rate Sheet

Effective July 1, 2023 to June 30, 2024



Concrete

6"x12" & 4"x8" Cylinder Compression Test (ASTM C39)	\$26	per	Test
2", 4" & 6" Diameter Cores Compression Test	\$26	per	Test
3"x6" Cylinder Lightweight Concrete Compression Test (ASTM C495)	\$26	per	Test
Shotcrete / Gunite Lab Coiling & Compression Test (ASTM C42)	\$53	per	Test
Unit Weight of Hardened Lightweight Concrete (ASTM C567)	\$42	per	Test
Rapid Cure Concrete Cylinders (Dell Method) (ASTM C604)	\$47	per	Test

Masonry

2"x4" Mortar Cylinder Compression Test (ASTM C780)	\$26	per	Test
2"x2" Mortar Cube Compression Test (ASTM C109)	\$26	per	Test
3"x6" GROUT Prism Compression Test (ASTM C1010)	\$26	per	Test
CMU Grouted Prism Compression Test, up to 8"x8"x16" (ASTM E447)	\$175	per	Test
CMU Grouted Prism Compression Test, larger than 8"x8"x16" (ASTM E447)	\$250	per	Test

Steel Reinforcement

Tensile or Bend Test, up to #8 (ASTM A370)	\$58	per	Test
Tensile or Bend Test, #9 to #11 (ASTM A370)	\$74	per	Test
Tensile or Bend Test, #14 (ASTM A370)	\$95	per	Test

Fireproofing

Unit Weight (UBC 7-6)	\$53	per	Test
Cohesion / Adhesion (UBC 7-6)	\$63	per	Test

Non-Destructive Testing (NDT)

Dye Penetrant Testing	\$137	per	Hour
Ultrasonic Testing	\$137	per	Hour
Magnetic Particle Testing	\$137	per	Hour
Radiographic Testing			Quote

Administrative Services

Sample Pickup from Field	\$68	per	Trip
Mix Design Review	\$331	per	Mix
Lab Test Report	\$26	per	Report
Field Vehicle Usage (by Soil/Asphalt Technician)	\$6	per	Hour
Field Nuclear Gauge Usage (by Soil/Asphalt Technician)	\$50	per	Hour



Qualifications for
On-Call Civil Engineering Services

Attachment 1

EXHIBIT "D"
SCHEDULE OF PERFORMANCE

Not applicable



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ <https://www.lawndalecity.ca.gov>

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
SUBJECT: **Consideration of Claims for Damage Against the City**

BACKGROUND

The City of Lawndale received a claim for personal injury damage on or about January 7, 2026, filed by Eric Boim, Esq., LA Century Law, representing Dean Neblett (Claimant). The claim filed alleged that on or about August 8, 2025, the claimant was injured while riding his bicycle on Manhattan Beach Boulevard and Lemoli Avenue, El Camino Village, County of Los Angeles, California.

On or about January 13, 2026, the City received a claim for property damage filed by Louise K. Gomes (Claimant). The claim filed alleged that on or about January 2, 2026, their personal vehicle was damaged by a pothole on Hawthorne Boulevard, while exiting the Interstate 405 off ramp in Lawndale, California.

STAFF REVIEW

All claims were referred to the City's current third-party claims administrator, California JPIA - Athens Program Insurance Services, for review. Athens Program Insurance Services reviewed the claims as filed and determined that the liability for the claims could not be assigned to the City and recommends that the City reject the claims as filed.

LEGAL REVIEW

None.

RECOMMENDATION

Staff recommends City Council reject the claim filed by LA Century Law on behalf of Dean Neblett and Louise K. Gomes and instruct staff to process the appropriate correspondence to the claimant.

Attachments

[ATTACHMENT A - Claim for Damages -Dean Neblett.pdf](#)

[ATTACHMENT B -Claim for Damages - Louise K. Gomes.pdf](#)

ATTACHMENT A



**CITY OF LAWDALE
CLAIM FOR DAMAGES TO PERSON OR PROPERTY**

Reserve for Filing Stamp

File with the City Clerk
14717 Burin Ave., Lawndale, CA 90260
(310) 973-3200. Fax: (310) 644-4556

Claim No.: _____

Instructions:

1. Claims for death, injury to person or to personal property must be filed not later than six (6) months after the occurrence. (Gov. Code Sec. 911.2)
2. Claims for damages to real property must be filed not later than one (1) year after the occurrence. (Gov. Code Sec. 911.2)
3. Read entire claim form before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim form must be signed on page 2 at bottom.
6. Attach separate sheets, if necessary, to give full details. SIGN EACH SHEET.
7. Claim must be filed with the City Clerk. (Gov. Code Sec. 915a)

CITY OF LAWDALE			
Claimant's Name	<i>Dean Neblett</i>	Claimant's Occupation	<i>Pending</i>
Claimant's Home Address	██████████	Claimant's Home Phone #	██████████
Claimant's Business Address	██████████	Claimant's Business Phone #	██████████

Address and telephone number to which you desire notices or communications to be sent regarding this claim:

LA Century Law - 1880 Century Park East Suite 1101 Los Angeles CA 90067 ph#: 310-893-0553

When did DAMAGE or INJURY occur? Date: 8/8/25 Time: 4:00 pm

If claim is for Equitable Indemnity, give date claimant served with the complaint: _____ Date: _____

Names of any city employees involved in INJURY or DAMAGE

City of Lawndale

Where did DAMAGE or INJURY occur? Describe fully, and locate on diagram on reverse side of this sheet. Where appropriate, give street names and address and measurements from landmarks:

About 100 ft West of the intersection at Manhattan Beach Blvd and Lemoli Ave. on the south side of Manhattan Beach Blvd.

Describe in detail how the DAMAGE or INJURY occurred.

Mr. Neblett was riding his bike Eastbound on Manhattan Beach Blvd approaching Lemoli Ave in the bike lane. Due to the poorly maintained roadway, Mr. Neblett was forcefully thrown off his bike, causing him to suffer bodily injury including but not limited to his shoulder, back and along the right side of his body.

Why do you claim the city is responsible?

The city failed to properly maintain a public roadway causing the injury to Mr. Neblett.

Describe in detail each INJURY or DAMAGE

Including but not limited to a broken shoulder that will require surgery, contusions to the right side of his body.

The amount claimed, as of the date of presentation of this claim, is computed as follows:

Damages incurred to date (exact):	\$ Pending	Estimated prospective damages as far as known:	\$ Pending
Damage to property	\$ Pending	Future expenses for medical and hospital care	\$ Pending
Expenses for medical and hospital care	\$ Pending	Future loss of earnings	\$ Pending
Loss of Earnings	\$ Pending	Other prospective special damages	\$ Pending
Special Damages for	\$ Pending	Prospective general damages	\$ Pending
		Total estimate prospective damages	\$ Pending
General Damages	\$ Pending		
Total Damages incurred to date	\$ Pending		
Total amount claimed as of date of presentation of this claim			\$ 1,000,000

Was damage and/or injury investigated by police? No If so, what city? N/A File #: N/A

Were paramedics or ambulance called? No If so, name city or ambulance N/A

If injured, state date, time, Torrance Memorial Medical Center - 08/08/2025
 name and address of doctor of your first visit _____

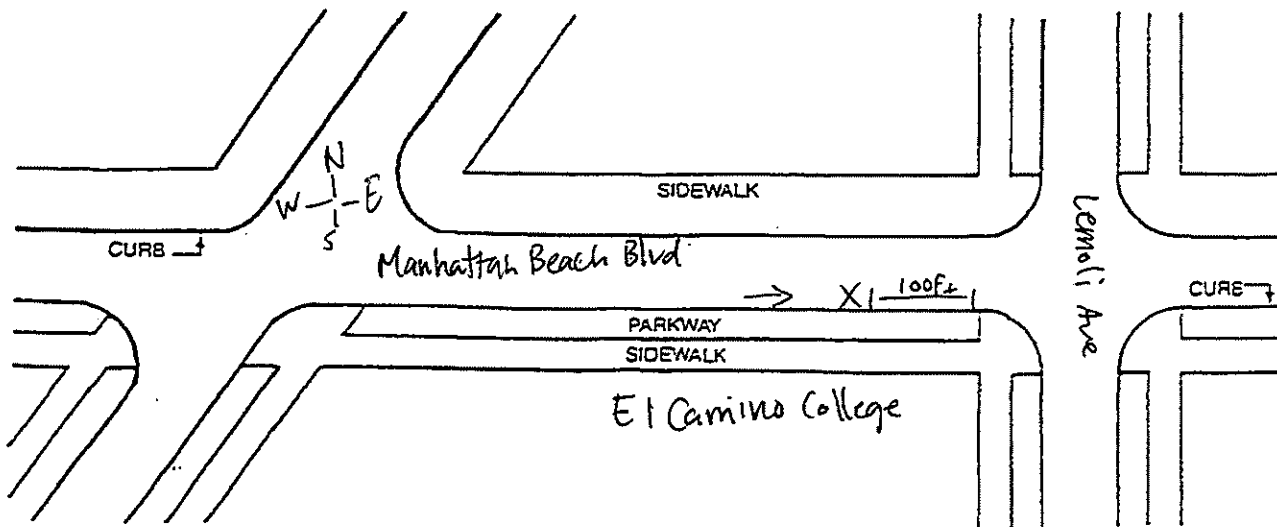
WITNESSES to DAMAGE or INJURY: List all persons and addresses of person known to have information:

Name <u>N/A</u>	Address <u>N/A</u>	Phone _____
Name <u>N/A</u>	Address <u>N/A</u>	Phone _____
Name <u>N/A</u>	Address <u>N/A</u>	Phone _____

DOCTORS and HOSPITALS:

Hospital <u>Torrance Memorial Medic</u>	Address <u>3330 Lomita Blvd. Torrance, CA 90505</u>	Date of Hospitalization <u>8/8/25</u>
Doctor <u>Dr. Steven Narvy</u>	Address <u>2080 Century Park East Suite 710 Los Angeles, C</u>	Date of Treatment <u>9/24/25</u>
Doctor <u>Jonathan Berkowitz MD</u>	Address <u>11525 Brookshire Avenue, Suite 405 Downey, CA</u>	Date of Treatment <u>10/28/25</u>

For all accident claims place on following diagram names of streets, including North, East, South and West; indicate place of accident by "X" and by showing house numbers or distances to street corners. If city vehicle was involved, designate by letter "A" location of city vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw city vehicle; location of city vehicle at time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X". NOTE: if diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.



Signature of Claimant or person filing on his/her behalf giving relationship to Claimant:

Typed/Printed Name

Date

Ryan Daneshrad
 Attorney

Ryan Daneshrad

12/29/25

December 29th, 2025

City of Lawndale
City Clerk
14717 Burin Ave.,
Lawndale, CA 90260

Via U.S. Mail; Certified Mail; Return Receipt:

Re: Our Client: Dean Neblett
Your Insured: City of Lawndale
Location: Manhattan Beach Blvd, Lemoli Ave
Date of Loss: 08/08/2025

NOTICE OF CLAIM AND DEMAND FOR DATA PRESERVATION

Dear Sir or Madam:

This will confirm our representation in the above-referenced matter.

Kindly direct all further communications regarding this claim to this office exclusively. As you are probably aware, our client sustained injuries as a result of the above-referenced incident. A claim is hereby made.

Our client was on his bicycle traveling eastbound on Manhattan Beach when he tripped over a hole that was caused by the roots of a tree that is on the sidewalk. As a result client broke his shoulder, injured the right side of his body and his back. This letter will reconfirm your obligation to preserve any and all evidentiary items relating to the above-referenced incident, including but not limited a copy of the video surveillance tapes relating to the date of the incident.

LITIGATION HOLD AND SUSPENSION OF ROUTINE DESTRUCTION

Please note, when the prospect of litigation is present, parties are required to preserve documents that may be relevant to the issues to be raised, and their failure to do so may result in a finding of destruction of evidence.

The obligation to preserve evidence begins when a party knows or should have known that the evidence is relevant to future or current litigation. Once a party reasonably anticipates litigation, it must suspend its routine document retention and destruction policy and put in place a "litigation hold" to ensure preservation of relevant documents.

PRIMARY OFFICE
1880 Century Park East
Suite 1101
Los Angeles, CA 90067

VALLEY OFFICE
18321 Ventura Blvd.
Suite 800
Tarzana, CA 91356

SAN BERNARDINO OFFICE
473 E. Carnegie Drive
Suite 200
San Bernardino, CA 92408

CONTACT
P: (310) 893-0553
F: (310) 893-0554
E: info@LACenturyLaw.com

You are hereby directed to immediately initiate a litigation hold on all potentially relevant documents and evidence, and to act diligently and in good faith to secure and audit compliance with such litigation hold.

You are further directed to immediately identify and modify or suspend features of your information systems and devices that, in routine operation, operate to cause the loss of potentially relevant electronically stored information (“ESI”). Examples of such features and operations include:

- Purging the contents of e-mail repositories by age, capacity or other criteria;
- Using data or media wiping, disposal, erasure or encryption utilities or devices;
- Overwriting, erasing, destroying or discarding back up media;
- Re-assigning, re-imaging or disposing of systems, servers, devices or media;
- Running antivirus or other programs effecting wholesale metadata alteration;
- Releasing or purging online storage repositories;
- Using metadata stripper utilities;
- Disabling server or IM logging; and,
- Executing drive or file defragmentation or compression programs.

ESI should be afforded the broadest possible definition and includes, by way of example and not as an exclusive list, potentially relevant information electronically, magnetically or optically stored as:

- Digital communications (e.g., e-mail, voice mail, instant messaging);
- Instant messaging (IM) programs;
- Word processed documents (e.g., Word or WordPerfect documents and drafts);
- Spreadsheets and tables (e.g., Excel or Lotus 123 worksheets);
- Accounting Application Data (e.g., QuickBooks, Money, Peachtree data files);
- Image and Facsimile Files (e.g., .PDF, .TIFF, .JPG, .GIF images);
- Sound Recordings (e.g., .WAV and .MP3 files);
- Video and Animation (e.g., .AVI and .MOV files);
- Databases (e.g., Access, Oracle, SQL Server data, SAP);
- Contact and Relationship Management Data (e.g., Outlook, ACT!);
- Calendar and Diary Application Data (e.g., Outlook PST, Yahoo, blog tools);
- Online Access Data (e.g., Temporary Internet Files, History, Cookies);
- Presentations (e.g., PowerPoint, Corel Presentations);
- Network Access and Server Activity Logs;
- Project Management Application Data;
- Computer Aided Design/Drawing Files; and,
- Back Up and Archival Files (e.g., Zip, .GHO).

ESI resides not only in areas of electronic, magnetic and optical storage media reasonably accessible to you, but also in areas you may deem *not* reasonably accessible. You are obliged to *preserve* potentially relevant evidence from *both* these sources of ESI, even if you do not anticipate *producing* such ESI.

The demand that you preserve both accessible and inaccessible ESI relevant to this matter is limited, reasonable, and necessary. As you are aware, the recent state and federal laws require that you preserve and at the appropriate time produce all sources of ESI.

For good cause shown, the court may order production of the ESI, even if it finds that it is not reasonably accessible. Accordingly, even ESI that you deem reasonably inaccessible *must be preserved in the interim* so as not to deprive my clients of their right to secure the evidence or the Court of its right to adjudicate the issue.

PRESERVATION REQUIRES YOUR IMMEDIATE INTERVENTION

Counsel must also direct its client(s) to ensure that documents are preserved, not deleted from an ESI system or otherwise destroyed or made unavailable. If you fail to properly secure and preserve these important pieces of evidence, it will give rise to the legal presumption that the evidence would have been harmful to your side of the case. *See* California Evidence Code §413; *Cedars Sinai Med. Ctr. v. Sup. Ct. (Bowyer)* (1998) 18 C4th 1, 11-12.

Furthermore, you should take affirmative steps to prevent anyone with access to your data system, and archive from seeking to modify or destroy or hide any documents or evidence. You should also further anticipate the need to disclose and produce system and application metadata and act to preserve it.

Adequate preservation of ESI requires more than simply refraining from efforts to destroy or dispose of such evidence. You must also intervene to prevent loss due to routine operations and employ proper techniques and protocols suited to protection of ESI. *Be advised that sources of ESI are altered and erased by continued use of your computers and other devices.* Booting a drive, examining its contents or running any application will irretrievably alter the evidence it contains and may constitute unlawful spoliation of evidence. Consequently, alteration and erasure may result from your failure to act diligently and responsibly to prevent loss or corruption of ESI. *Nothing in this demand for preservation of ESI should be understood to diminish your concurrent obligation to preserve document, tangible things and other potentially relevant evidence.*

GUARD AGAINST DELETION

You should anticipate that your employees, officers or others may seek to hide, destroy or alter ESI and act to prevent or guard against such actions. Especially where company machines have been used for Internet access or personal communications, you should anticipate that users may seek to delete or destroy information they regard as personal, confidential or embarrassing and, in so doing, may also delete or destroy potentially relevant ESI. This concern is not one unique to you or your employees and officers. It's simply an event that occurs with such regularity in electronic discovery efforts that any custodian of ESI and their counsel are obliged to anticipate and guard against its occurrence.

PRESERVATION IN NATIVE FORM

You should anticipate that certain ESI, including but not limited to spreadsheets and databases, will be sought in the form or forms in which it is ordinarily maintained. Accordingly, you should preserve ESI in such native forms, and you should not select methods to preserve ESI that remove or degrade the ability

to search your ESI by electronic means or make it difficult or burdensome to access or use the information efficiently in the litigation.

You should additionally refrain from actions that shift ESI from reasonably accessible media and forms to less accessible media and forms if the effect of such actions is to make such ESI not reasonably accessible.

METADATA

You should also anticipate the need to disclose and produce system and application metadata and act to preserve it. System metadata is information describing the history and characteristics of other ESI. This information is typically associated with tracking or managing an electronic file and often includes data reflecting a file's name, size, custodian, location and dates of creation and last modification or access. Application metadata is information automatically included or embedded in electronic files but which may not be apparent to a user, including deleted content, draft language, commentary, collaboration and distribution data and dates of creation and printing. Be advised that metadata may be overwritten or corrupted by careless handling or improper steps to preserve ESI. For electronic mail, metadata includes all header routing data and Base 64 encoded attachment data, in addition to the To, From, Subject, Received Date, CC BCC and attachment fields.

SERVERS

With respect to servers like those used to manage electronic mail (e.g., Microsoft Exchange, Lotus Domino) or network storage (often called a user's "network share"), the complete contents of each user's network share and e-mail account should be preserved. There are several ways to preserve the contents of a server depending upon, e.g., its RAID configuration and whether it can be downed or must be online 24/7.

HOME SYSTEMS, LAPTOPS, ONLINE ACCOUNTS, AND OTHER ESI VENUES

Though we expect that you will act swiftly to preserve data on office workstations and servers, you should also determine if any home or portable systems may contain potentially relevant data. To the extent that officers, board members, employees, sales representatives, or other employees have sent or received potentially relevant e-mails or created or reviewed potentially relevant documents away from the office, you must preserve the contents of systems, devices and media used for these purposes (including not only potentially relevant data from portable and home computers, but also from portable thumb drives, CD-R disks and the user's PDA, smart phone, voice mailbox or other forms of ESI storage.). Similarly, if employees, officers or board members used online or browser-based email accounts or services (such as Facebook, Twitter, AOL, Gmail, Yahoo Mail or the like) to send or receive potentially relevant messages and attachments, the contents of these account mailboxes (including Sent, Deleted and Archived Message folders) should be preserved.

PAPER PRESERVATION OF ESI IS INADEQUATE

Your preservation obligation extends beyond ESI in your care, possession or custody and includes ESI in the custody of others that is subject to your direction or control. Accordingly, you must notify any current or former agent, attorney, employee, custodian or contractor in possession of potentially relevant

ESI to preserve such ESI to the full extent of your obligation to do so, and you must take reasonable steps to secure their compliance.

CONCLUSION

Kindly forward to our office confirmation of your handling of this claim and applicable **insurance information and policy limits** upon receipt of this correspondence.

Also, as mandated by law, please provide us with any and all **written or recorded party or witness statements** as well as any documents signed by our client in your possession or that of your company, its agents or employees.

Should you have any questions or comments feel free to contact the undersigned.

All rights are reserved. No waivers, admissions, or concessions are intended by any statement or omissions herein.

Sincerely,

Eric Boim

Eric Boim, Esq.

ATTORNEY DESIGNATION AND AUTHORIZATION

(CALIFORNIA CODE OF REGULATIONS, SECTION 2695.2(C))

To: City of Lawndale
City Clerk
14717 Burin Ave.,
Lawndale, CA 90260

Re: Neblett, Dean - DOL 08/08/2025

DATE OF ACCIDENT/OCCURRENCE: 08/08/2025


YOUR CLAIM NUMBER: _____

Pursuant to California Code of Regulations, Title, 10, Chapter 5, Section 2695.2(c), the undersigned ("Client") hereby authorizes his/her attorneys, LA Century Law (and its agents, representatives, independent contractors, and employees), to handle Client's claims arising out of or in connection with the above captioned accident.

This Authorization shall be valid for one year from the date below unless renewed or revoked by the Client. Any and all prior authorizations are hereby revoked by the Client as of the date of this authorization.

Client understands that he/she has a right to receive a copy of this Authorization upon demand.

CLIENT



By: Dean Neblett

Date: 08/15/2025

**A PHOTOCOPY OF THIS DOCUMENT SHALL HAVE THE
SAME FORCE AND EFFECT AS THE ORIGINAL.**

January 26, 2026

TO: City of Lawndale
ATTENTION: Risk Management

RE: Claim : Dean Neblett vs. City of Lawndale
Claimant : Dean Neblett
Date of Event : August, 8, 2025
Claim Number : CJP-3055707

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION: Send a standard rejection letter to Dean Neblett's counsel.**

Please include a Proof of Mailing with your rejection notice to the claimant's attorney. Please provide us with a copy of the Notice of Rejection and copy of the Proof of Mailing. If you have any questions feel free to contact the assigned adjuster or the undersigned supervisor.

Very Truly Yours,

Sori Chung
Sori Chung
Senior Claims Examiner



**CITY OF LAWDALE
CLAIM FOR DAMAGES TO PERSON OR PROPERTY**

Reserve for Filing Stamp

File with the City Clerk
14717 Burin Ave., Lawndale, CA 90260
(310) 973-3200, Fax: (310) 644-4556

26 JAN 13 1:33 PM

Claim No.: _____

Instructions:

1. Claims for death, injury to person or to personal property must be filed not later than six (6) months after the occurrence. (Gov. Code Sec. 911.2)
2. Claims for damages to real property must be filed not later than one (1) year after the occurrence. (Gov. Code Sec. 911.2)
3. Read entire claim form before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim form must be signed on page 2 at bottom.
6. Attach separate sheets, if necessary, to give full details. SIGN EACH SHEET.
7. Claim must be filed with the City Clerk. (Gov. Code Sec. 915a)

CITY OF LAWDALE			
Claimant's Name	<i>Louise K. Gomes</i>	Claimant's Occupation	<i>Retired</i>
Claimant's Home Address	[REDACTED]	Claimant's Home Phone #	[REDACTED]
Claimant's Business Address		Claimant's Business Phone #	

Address and telephone number to which you desire notices or communications to be sent regarding this claim:

When did DAMAGE or INJURY occur? Date: 1/2/20 Time: 2:31 pm
 If claim is for Equitable Indemnity, give date claimant served with the complaint: Date: _____
 Names of any city employees involved in INJURY or DAMAGE

Where did DAMAGE or INJURY occur? Describe fully, and locate on diagram on reverse side of this sheet. Where appropriate, give street names and address and measurements from landmarks:
Damage occurred on Hawthorne Blvd at the intersection of the base of the 405 fwy north exit to Hawthorne Blvd. As I made a right turn on to Hawthorne Blvd.

Describe in detail how the DAMAGE or INJURY occurred.
As I turned on to Hawthorne Blvd, I hit a pot hole so deep that my hands were thrown off the steering wheel and my garage door opener fell off the visor.

Why do you claim the city is responsible?
I was informed by the company that replaced my tire that the City of Lawndale is responsible for compensation due to pot hole damages or injuries.

Describe in detail each INJURY or DAMAGE
Damage was one flat tire and alignment problem. The gash in the side wall of Driver's side front tire, was not patch able.

THIS CLAIM MUST BE SIGNED ON PAGE 2

The amount claimed, as of the date of presentation of this claim, is computed as follows:

Damages incurred to date (exact):	\$232	Estimated prospective damages as far as known:	\$
Damage to property	\$	Future expenses for medical and hospital care	\$
Expenses for medical and hospital care	\$	Future loss of earnings	\$
Loss of Earnings	\$	Other prospective special damages	\$
Special Damages for	\$	Prospective general damages	\$
		Total estimate prospective damages	\$
General Damages	\$		
Total Damages incurred to date	\$ 232		
Total amount claimed as of date of presentation of this claim			\$232

Was damage and/or injury investigated by police? No If so, what city? _____ File #: _____

Were paramedics or ambulance called? No If so, name city or ambulance _____

If injured, state date, time, _____
 name and address of doctor of your first visit _____

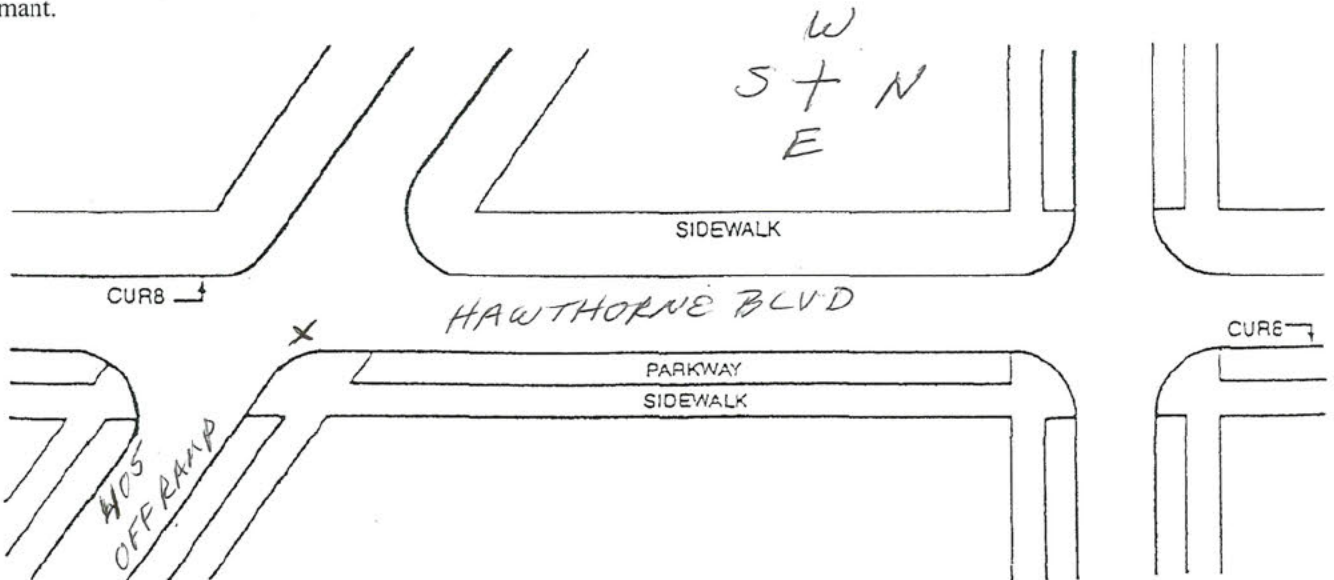
WITNESSES to DAMAGE or INJURY: List all persons and addresses of person known to have information:

Name _____ Address _____ Phone _____
 Name _____ Address _____ Phone _____
 Name _____ Address _____ Phone _____

DOCTORS and HOSPITALS:

Hospital _____ Address _____ Date of Hospitalization _____
 Doctor _____ Address _____ Date of Treatment _____
 Doctor _____ Address _____ Date of Treatment _____

For all accident claims place on following diagram names of streets, including North, East, South and West; indicate place of accident by "X" and by showing house numbers or distances to street corners. If city vehicle was involved, designate by letter "A" location of city vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw city vehicle; location of city vehicle at time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X". NOTE: if diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.



Signature of Claimant or person filing on his/her behalf giving relationship to Claimant:

Typed/Printed Name

Date

[Redacted Signature]

Louise K. Gomes

1/8/20

THIS CLAIM MUST BE SIGNED ON PAGE 2



PEP BOYS AUTO # 6695
PEP BOYS #6695
15120 INGLEWOOD AVE
LA BUNDA, CA 90261
(424) 408-6066
FDIACS# ARD274122

EP# CA_000363357

Service Manager: RAYMOND VASQUEZ

If you have any questions
or concerns, please call:
(424) 408-6066

Invoice ID#	6595	Service W/C	2012545
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Insurance:
Policy Number:

Name:	Lucretia Gomez	Year:	2011	Date:	02-01-08
Address:	N/A	Make:	HONDA	Entered By:	AR ADEL
City:	LA VENTURA	Model:	FI	Time In:	04:07
State:	CA	Engine:	4 1497 1.6L SOHC	Order/Time Promise:	02-01-08 13:00:00
Zip:	91261	Vin No.:	JHVSJ38447S130011	Old Parts Reinst:	0
Home Phone:	(424) 951-0710	License No.:	CA 1Y D693		
Contact Phone:	(424) 951-0710	Mileage:	21374		
		Color:			

Storage Charges: Any vehicle that is left unattended for more than 3 days will be towed at the owner's expense. Towage information, contact a Service Manager.

WE HEREBY AUTHORIZE YOU TO PERFORM THE REPAIRS ON THE VEHICLE AND TO FURNISH THE NECESSARY MATERIAL AND ITS EMPLOYEES TO OPERATE THE VEHICLE FOR THE REPAIRS. WE DO NOT ACCEPT LIABILITY FOR ANY LOSS OR DAMAGE TO THE VEHICLE OR TO ANY OTHER PROPERTY THAT MAY BE PARKED IN THE REPAIR SHOP AND THAT WE ARE LEFT OVERNIGHT AT OUR OWNERS RISK.

Parts \$	76.16	Labor \$	147.80	Total	223.96	Date and Time:	2012-01-01 16:00:07
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I acknowledge notice and oral approval of an increase in the original estimated price

(Signature or initials)

YOU WILL NOW BE CHARGED A TIRE HANDLING CHARGE IF YOU CHOOSE TO DISPOSE OF YOUR OWN TIRES.
NOTICE - IF YOU ELECT TO DISPOSE OF YOUR OWN TIRES, YOU ARE RESPONSIBLE FOR PROPERLY DISPOSING OF YOUR OWN TIRES IN ACCORDANCE WITH EPA GUIDELINES AND ANY APPLICABLE LAWS.

CUSTOMER SIGNATURE

TYPE	PART	DESCRIPTION	CODE	WARRANTY	UNIT	PRICE	QTY	AMOUNT	TOTAL
PT	55095	PROTECTED TIRE INSTALLATION Pkg							
LB	801	50 DAYS WHEEL BALANCE UNDER 100	N	PHI-GILLAT		22.4	1	22.4	22.4
LB	897	TIRE MOUNTING	N	PHI-GILLAT		0.0	1	0.0	0.0
PT	4001	TIRE HANDLING CHARGE PEP BOYS	N			3.0	1	3.0	3.0
PT	7413	304 350CFEP 14 RLBREH VALVE STEEM	N			4.9	1	4.9	4.9
PT	4002	ROAD HAZARD WARRANTY	N			3.0	1	3.0	3.0
Package SubTotal:									33.0
LB		CHECK TIRES	N	PHI-GILLAT		0.0	1	0.0	0.0
LB		COMPLIMENTARY VEHICLE INSPECTION	N	PHI-GILLAT		0.0	1	0.0	0.0
PT	37P1701L	Crosswind RPO Pile 10/05R14 82H Warranty 1.00	N			13.9	1	13.9	13.9
LB	110	50,000 MILE PRIORATED							
LB	110	FREE ALIGNMENT CHECK	N	PHI-GILLAT		0.0	1	0.0	0.0
SP		CALIFORNIA RETAIL	N			1.9	1	1.9	1.9
LB		COMPUTERIZED WHEEL ALIGNMENT	N	PHI-GILLAT		14.9	1	14.9	14.9

Parts: 76.16 Labor: 147.80 Other: 1.78 Tax: 6.74 Total: 232.48

Tender Date: 01/06/2013
POS Trans #: 15150
Tender Register: 115
Tender Cashier: 386556

Tender Time: 3:02 PM
Store: 6595
Tender Till #: 115



NEED A TOW? CALL 1-800-PEP-BOYS or
1-800-737-2697



General Comments:

I am not sure which tire service I need

Code Descriptions

N:New

Tire Information: *****

Your tires have been electronically registered with the manufacturer per NH/SA CTR Part 674.7 requirements.

DOT Numbers

TYCATTL2302124

Tire Position

Existing Tire Position		New Tire Position			
LF 1	RF 2		LF	RF	Station Tires
LF 3	RR 4		LR	RR	White Wall Position
S 5			S		

Invoice History

REVISION #	CONTACT	TYPE	AMOUNT	PHONE	DATE	TIME	AUTH BY
initial	Louise Gomes		0.00	4 4)291-0775	2024-01-25	11:06:55	MARIE DE S
authoriz-		CHECK TIRE S				0.00	0.00
issue	Louise Gomes		225.70	4 4)291-0775	2024-01-25	12:06:34	MARIE DE S
authoriz-	TY413	304135 OPE P 1 14 RUBBER VALVE STEM				4.19	4.19
authoriz-	180	90 DAY 3 WHEEL BALANCE UNDER 16				21.81	21.81
authoriz-		CALIFORNIA TIRE TAX				1.75	1.75
authoriz-		COMPUTER ZED WHEEL ALIGNMENT				114.89	114.89
authoriz-	OTR1761 ..	Crossv 16 H1010 Plus 175/65R14 82H				53.95	53.95
authoriz-	1110	FREE ALIGNMENT CHECK				0.00	0.00
authoriz-	400	ROAD HAZARD WARRANTY				0.00	0.00
authoriz-	600	TIRE HANDLING CHARGE PEPBOYS				0.00	0.00
authoriz-	189	TIRE MOUNTING				0.00	0.00

Service Information

Tire Tread Depth (32nds) LF: 10

Tire Tread Depth (32nds) LR: 7

Tire Tread Depth (32nds) RF: 7

Tire Tread Depth (32nds) RR: 7

State Inspection Expiration Date: 2024

1901 90 DAY 3 WHEEL BALANCE UNDER 16
OK, YEL, RED, NC | Front Brake Gauge Reading (OK, Yellow, Red or Not Checked): OK

OK, YEL, RED, NC | Rear Brake Gauge Reading (OK, Yellow, Red or Not Checked): OK

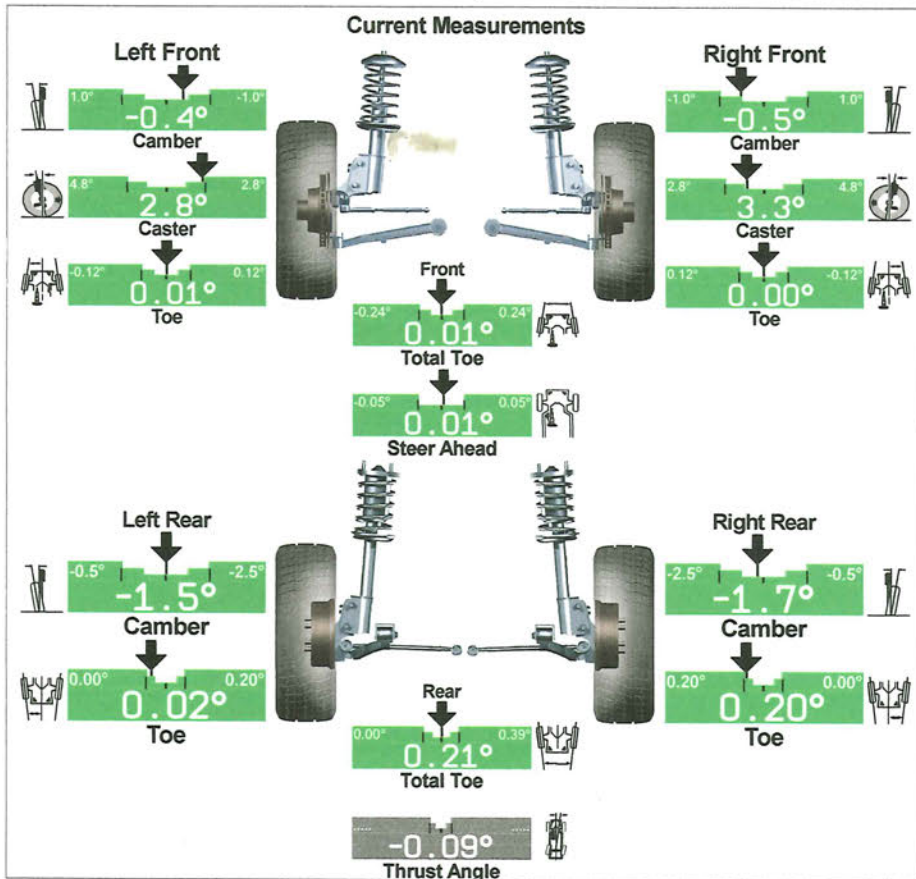
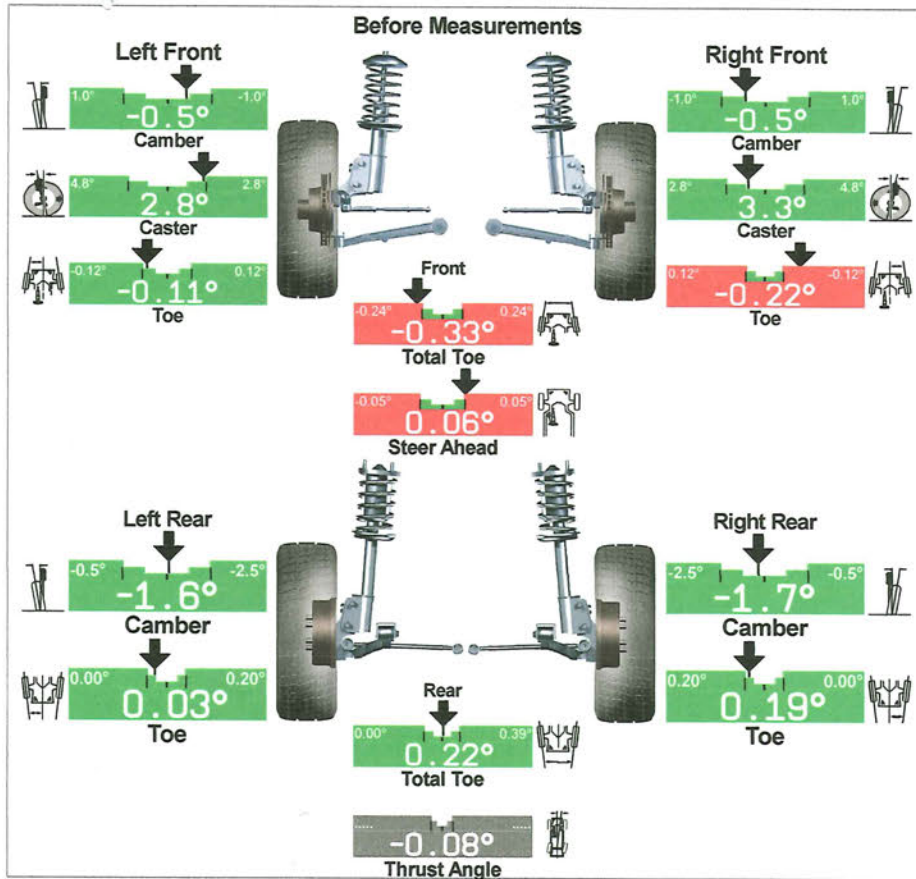
1597 TIRE MOUNTING
OK, YEL, RED, NC | Front Brake Gauge Reading (OK, Yellow, Red or Not Checked): OK

OK, YEL, RED, NC | Rear Brake Gauge Reading (OK, Yellow, Red or Not Checked): OK



NEED A TOW? CALL 1-800-PEP-BOYS or 1-800-737-2697

Honda : Fit : 2007-08 ExpressAlign Total Alignment



• One or more values are not within specification. Tire wear, handling and safety problems may result.

January 28, 2026

TO: City of Lawndale

ATTENTION: Shaundra Burnam, Raylette Felton

RECOMMENDATION TO REJECT

RE:

Claimant:	Louise Gomes
Our Client:	City of Lawndale
Date of Loss:	01-02-2026
Our File Number:	CJP-3055773

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

❖ **CLAIM REJECTION:** Send a standard rejection letter to the claimant.

Please include proof of mailing with your rejection notice to the claimant. Please provide us with a copy of the city's notice of rejection and a copy of the proof of mailing. If you have any questions, please feel free to contact the assigned adjuster or the undersigned claims specialist.

Janice Bartlett
Claims Examiner II Property & Casualty
Athens Program Insurance Services, LLC
p: 714.912.0242 | f: 1714.464.4465
e: jbartlett@athensadmin.com | w: www.athensadmin.com
Athens Program Insurance Services CA License No.: 2L60159



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ <https://www.lawndalecity.ca.gov>

DATE: February 2, 2026

TO: Honorable Mayor and City Council

FROM: Raylette Felton, Interim City Manager

PREPARED BY: Peter Kann, Community Development Director

SUBJECT: **Case 26-01: An Ordinance to Adopt by Reference the 2025 Los Angeles County Building, Electrical, Mechanical, Plumbing, Residential, and Existing Building Codes and the CA Green Building Code**

BACKGROUND

The California Building Standards Code establishes statewide codes and regulations for building construction and fire safety. The California Building Standards Code is published every three years by order of the California legislature. The 2025 California Building Standards Code was published by the State on July 1, 2025 and goes into effect on January 1, 2026.

The County of Los Angeles, whom the City contracts with for plan checking and building inspection services, exercised the right granted by the State to establish more restrictive building standards given that the amendments were reasonably necessary because of local climatic, geological, and/or topographic conditions.

The State codes will be codified as Los Angeles County Code Title 26 (Building Code), Title 27 (Electrical Code), Title 28 (Plumbing Code), Title 29 (Mechanical Code), Title 30 (Residential), California Green Building Standards Code, and Title 33 (Existing Building Code) of the Los Angeles County Code.

Historically, the City has adopted the Los Angeles County codes as the City's uniform codes in Title 15 of the Lawndale Municipal Code (LMC).

STAFF REVIEW

The 2025 California Building Standards Code applies to nearly all commercial and residential structures in California. Staff has thoroughly reviewed all of the proposed changes and found them to be minor changes or amendments to existing requirements. The following sections are being proposed for updates:

- ***Title 26, Building Code;***
- ***Title 27, Electrical Code;***
- ***Title 28, Plumbing Code;***
- ***Title 29, Mechanical Code;***
- ***Title 30, Residential Code;***
- ***California Green Building Standards; and***
- ***Title 33, Existing Building Code***

During the last update cycle in 2022, the City Council did not adopt the County's suggested Green Building Codes because the regulations were considered to be too onerous on property owners, such that the City adopted only the California Green Building codes. This update cycle, staff is again recommending that the City not adopt the County's Green Building codes, but rather the California Green Building Code because the County's Green Building Codes are again believed by staff to be more restrictive and would be onerous on property owners.

ENVIRONMENTAL ASSESSMENT

Staff is requesting that the City Council find that the project is exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

PUBLIC REVIEW

The Notice of public hearing was posted on the City's notice board located outside City Hall and published in the *Daily Breeze* on January 23, 2026.

A further public hearing will be scheduled for March 2nd, 2026 and published notice will be provided consistent with California Government Code section 50022.3.

LEGAL REVIEW

The City Attorney reviewed the proposed ordinance and has approved it as to form.

FISCAL IMPACT

No funding is required for this item.

RECOMMENDATION

Staff recommends that City Council read Ordinance No. 1212-26 by title only and direct staff to publish a public hearing notice for consideration of the ordinance at the next Regular City Council Meeting on March 2, 2026.

Attachments

[Attachment A - 1212-26.pdf](#)

[Attachment B - Interim Ad Draft.pdf](#)



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ <https://www.lawndalecity.ca.gov>

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The State codes will be codified as Los Angeles County Code Title 26 (Building Code), Title 27 (Electrical Code), Title 28 (Plumbing Code), Title 29 (Mechanical Code), Title 30 (Residential), California Green Building Standards Code, and Title 33 (Existing Building Code) of the Los Angeles County Code.

Historically, the City has adopted the Los Angeles County codes as the City's uniform codes in Title 15 of the Lawndale Municipal Code (LMC).

STAFF REVIEW

The 2025 California Building Standards Code applies to nearly all commercial and residential structures in California. Staff has thoroughly reviewed all of the proposed changes and found them to be minor changes or amendments to existing requirements. The following sections are being proposed for updates:

- ***Title 26, Building Code;***
- ***Title 27, Electrical Code;***
- ***Title 28, Plumbing Code;***
- ***Title 29, Mechanical Code;***
- ***Title 30, Residential Code;***
- ***California Green Building Standards; and***
- ***Title 33, Existing Building Code***

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RECOMMENDATION

Staff recommends that City Council read Ordinance No. 1212-26 by title only and direct staff to publish a public hearing notice for consideration of the ordinance at the next Regular City Council Meeting on March 2, 2026.

Attachments

[Attachmnet A - Ordinance](#)

[Attachment B - Interim Ad Draft.pdf](#)

ATTACHMENT A

ORDINANCE NO. 1212-26

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
ADOPTING BY REFERENCE THE 2025 LOS ANGELES COUNTY BUILDING,
ELECTRICAL, MECHANICAL, PLUMBING, RESIDENTIAL, AND EXISTING BUILDINGS
CODES AND THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE AND
ADOPTING LOCAL AMENDMENTS TO THESE COUNTY CODES, THEREBY UPDATING
AND AMENDING THE UNIFORM CODES PREVIOUSLY ADOPTED BY REFERENCE IN
TITLE 15 OF THE CITY'S MUNICIPAL CODE**

WHEREAS, pursuant to Government Code Section 50022.9, the City of Lawndale ("City") adopts by reference portions of certain Los Angeles County codes as the City's codes; and

WHEREAS, the California Building Standards Code ("California Building Code") establishes statewide codes and regulations for building construction and is published every three years by order of the California legislature; and

WHEREAS, the 2025 California Building Code is based on the International Code Council's ("ICC") 2024 International Building Code; and

WHEREAS, the 2025 California Building Code was published by the State on July 1, 2025 and becomes effective on January 1, 2026; and

WHEREAS, a local jurisdiction has the right granted by the State to establish more restrictive building standards given that the amendments are reasonably necessary because of local climatic, geological, and/or topographic conditions; and

WHEREAS, Los Angeles County has updated portions of its codes by adopting such local amendments and incorporating them as the County's 2025 California Building Code (Title 26 Los Angeles County Building Code), the 2025 California Electrical Code, (Title 27 Los Angeles County Electrical Code), the 2025 California Plumbing Code (Title 28 Los Angeles County Plumbing Code), the 2025 California Mechanical Code (Title 29 Los Angeles County Mechanical Code), the 2025 California Residential Code (Title 30 Los Angeles County Residential Code); and the 2025 Existing Building Code (Title 33 Existing Building Code); and

WHEREAS, Los Angeles County has also adopted, with local amendments, the 2019 California Green Building Standards Code (Title 31 Los Angeles County Green Building Standards Code); and

WHEREAS, the City has historically adopted most County codes with the County's local amendments as a uniformity of standards serves to minimize conflict and confusion in addressing the public health needs of the community; and

WHEREAS, the County's amendments to the 2025 California Green Building Standards Code are more stringent and burdensome on residents and businesses such that the City does not desire to adopt those local amendments at this time; and

WHEREAS, the City desires to adopt the 2025 Los Angeles County Building, Electrical, Mechanical, Plumbing, Existing Building and Residential Codes with all local amendments proposed by the County; and

WHEREAS, this matter was agendized for a duly noticed public hearing before the City Council on February 2nd, 2026, and a further public hearing was set for March 2nd, 2026 consistent with California Government Code section 50022.3 and notice was given pursuant to California Government Code section 6066; and

WHEREAS, at the public hearing of March 2nd, 2026 evidence was heard and presented from all persons interested in affecting said proposal, from all persons protesting the same and from members of the City staff, and the City Council has reviewed, analyzed and studied said proposal; and

WHEREAS, at this time the City Council desires to update the City's Building, Electrical, Mechanical, Plumbing, Existing Building, Residential, and Green Building Standards Codes.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The recitals above are true and correct and incorporated herein by this reference.

SECTION 2. Subsection A of Section 15.20.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2025 California Building Code as amended by Title 26 of the Los Angeles County Building Code together with their appendices are adopted by the city as the city's building code, which regulates the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and provides for the issuance of permits and collection of fees therefor, are hereby adopted by reference, and conflicting ordinances are hereby repealed

SECTION 3. Section 15.04.040 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"The 2025 Los Angeles County Building Code, adopted in this chapter as the building code of the city, is amended to read as set forth in Sections 15.04.050 through 15.04.140.

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 5. Subsection A of Section 15.08.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2025 California Electrical Code as amended by Title 27 the 2025 Los Angeles County Electrical Code together with their appendices is adopted by the city as the city's electrical code, to regulate the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and provide for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 6. Section 15.08.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2025 Los Angeles County Electrical Code, adopted in this chapter as the electrical code of the city, is amended as follows:

B. The 2025 Los Angeles County Electrical Code, as adopted by Section 15.08.010, is hereby amended as follows:

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 7. Subsection A of Section 15.12.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2025 California Mechanical Code as amended by Title 29 the 2025 Los Angeles County Mechanical Code, together with their appendices are adopted by the city as the city's mechanical code, to regulate the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and provide for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 8. Section 15.12.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2025 Los Angeles County Mechanical Code, adopted in this chapter as the mechanical code of the city, is amended as follows:

B. The 2025 Los Angeles County Mechanical Code, as adopted by Section 15.12.010 is hereby amended as follows:

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 9. Subsection A of Section 15.16.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2025 California Plumbing Code as amended by Title 28 the 2025 Los Angeles County Plumbing Code, together with their appendices are adopted by the city as the city's plumbing code, to regulate the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and provide for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 10. Section 15.16.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"A. The 2025 Los Angeles County Plumbing Code, adopted in this chapter as the plumbing code of the city, is amended as follows:

B. The 2025 Los Angeles County Plumbing Code, as adopted by Section 15.16.010, is hereby amended as follows:

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 11. Subsection A of Section 15.24.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.24.010 Residential Code - Adoption

A. The 2025 California Residential Code as amended by Title 30 the 2019 Los Angeles County Residential Code together with their appendices are adopted by the city as the city's residential code, to regulate the erection, construction, enlargements, alteration, repair, moving, removal, conversion,

demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, and provide for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 12. Section 15.24.020 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.24.020 Residential Code - Penalty

A. No person shall erect, construct, enlarge, alter, repair, improve, remove, convert, demolish, equip, use, occupy or maintain any building or structure or cause the same to be done, contrary to or in violation of any provision of this 2025 California Residential Code, including other codes duly adopted by this chapter.

B. A violation of this section is punishable as an infraction pursuant to Section 1.08.030 of this code or punishable as a misdemeanor pursuant to Section 1.08.020 of this code."

SECTION 13. Section 15.24.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.24.030 Residential Code - Amendments Generally

The 2025 Los Angeles County Residential Code, as adopted by Section 15.24.010, is hereby amended as follows:

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter."

SECTION 14. Subsection A of Section 15.26.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.26.010 California Existing Building Code Adoption

A. The 2025 California Existing Building Code as amended by Title 33 of the Los Angeles County Existing Building Code together with their appendices are adopted by the city as the city's existing building code, to regulate voluntarily retrofits of buildings to make them stronger against earthquakes and strong wind conditions within the city, and provide for the issuance of permits and collection of fees therefor, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 15. Section 15.26.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

“15.26.030 Amendments to the Existing Building Code generally

The 2025 Los Angeles County Existing Building Code, as adopted by Section 15.26.010, is hereby amended as follows:

Wherever reference is made to the County of Los Angeles or to the unincorporated area of the County, such area shall be deemed to include within its corporate limits the area of the city for purposes of fulfilling the requirements of this chapter.”

SECTION 16. Subsection A of Section 15.28.010 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

"15.28.010 Green Building Standards Code – Adoption

A. The 2025 California Green Building Standards Code which regulates the erection, construction, enlargements, alteration, repair, moving, removal, conversion, demolition, occupancy, use, equipment, height, area, security, abatement, and maintenance of certain residential buildings or structures within the city, provides for the issuance of permits and collection of fees therefore, are hereby adopted by reference, and conflicting ordinances are hereby repealed."

SECTION 17. Section 15.28.020 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

“15.28.020 Green Building Standards Code - Penalty

A. No person shall erect, construct, enlarge, alter, repair, improve, remove, convert, demolish, equip, use, occupy or maintain any building or structure or cause the same to be done, contrary to or in violation of any provision of this 2025 California Green Building Standards, including other codes duly adopted by this chapter.

B. A violation of this section is punishable as an infraction pursuant to Section 1.08.030 of this code or punishable as a misdemeanor pursuant to Section 1.08.020 of this code.”

SECTION 18. Section 15.28.030 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

“15.28.030 Green Building Standards Code - Conflict

Whenever an apparent conflict or inconsistency exists between any provision of 2025 California Green Building Standards Code, as adopted in Section 15.28.010, and any provision of this code, each provision shall be construed so as to supplement the other. In the event any apparently conflicting or inconsistent provisions may not reasonably be so construed, the city's community development director shall determine which provision shall prevail.”

SECTION 19. Section 15.28.040 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

“15.28.040 Green Building Standards Code - No Entitlement Created Hereby

The adoption of the 2025 California Green Building Standards Code, as set forth in Section 15.28.010, shall not be construed for any purpose as creating any entitlement or authorizing any business or use which is prohibited by any provision contained in this code.”

SECTION 20. Section 15.28.050 of the Lawndale Municipal Code is amended to read, in its entirety, as follows:

“15.28.050 Green Building Standards Code - Severability

The City Council hereby declares that should any provision, section, paragraph, sentence or word of this chapter or the 2025 California Green Building Standards Code, adopted by reference in Section 15.28.010, be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences and words of this chapter and the 2025 California Green Building Standards Code hereby adopted shall remain in full force and effect.”

SECTION 21. The City Council hereby makes a finding of reasonable necessity for the amendments as stated separately for each such amendment and identified in the Los Angeles County Code Titles 26, 27, 28, 29, 30, and 33. These amendments to the Los Angeles County Codes, incorporating the uniform and international codes, are reasonably necessary due to the local climatic, geological and/or topographical conditions characterized by hot, dry summers and the high potential for seismic activity which make structures particularly vulnerable to rapidly spreading fires and structural damage.

SECTION 22. The adoption of this Ordinance is hereby determined to be exempt from the California Environmental Quality Act pursuant to State Guidelines Section 15061(b)(3) as a project that has no potential for causing a significant effect on the environment.

SECTION 23. That this Ordinance is enacted pursuant to the authority conferred upon the City Council of the City of Lawndale by Government Code Sections 36934 and 36937.

SECTION 24. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 25. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be posted and published in a newspaper of general circulation in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 2nd day of February 2026.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1212-26 at its regular meeting held on the ___ day of _____, and duly approved and adopted said ordinance at its regular meeting held on the 2nd day of February, 2026, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Sirley Cuevas, Mayor Pro Tem					
Pat Kearney					
Bernadette Suarez					
Francisco M. Talavera					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

Attachment B
Interim Ad Draft



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Daily Breeze** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(310) 543-6635**.

Notice ID: 81c69Y80v9cYFds3SQxf | **Proof Updated: Jan. 21, 2026 at 11:41am PST**
Notice Name: CASE no 26-01 - 2025 Building Code Update

See Proof on Next Page

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER	FILING FOR
Jose Hernandez	Daily Breeze
jhernandez@lawndale.ca.gov	
(310) 973-3206	

Columns Wide: 3 **Ad Class:** Legals

Total Column Inches: 13.42

Number of Lines: 46

01/23/2026: City Notices	392.70
Digital Rate	50.00
<hr/>	
Subtotal	\$442.70
Tax	\$0.00
Processing Fee	\$0.00
Total	\$442.70

PUBLIC NOTICE
CITY OF LAWNDALE

Notice is hereby given that at **6:30 p.m.** on **February 2, 2026**, the Lawndale City Council will hold a public hearing in the City of Lawndale City Council Chambers located at 14717 Burlin Avenue, Lawndale, California to review the following proposals:

CASE 26-01: AN ORDINANCE TO AMEND THE LAWNDALE MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 LOS ANGELES COUNTY BUILDING WHICH INCLUDES THE FOLLOWING TITLES: EXISTING BUILDING CODE, ELECTRICAL CODE, ENERGY CODE, FIRE CODE, MECHANICAL CODE, PLUMBING CODE, RESIDENTIAL CODE AND THE CALIFORNIA GREEN BUILDING STANDARDS CODE.

Pursuant to the California Environmental Quality Act (CEQA) the City of Lawndale has determined that the project is exempt under section 15061 (Common Sense), where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

The files for proposed amendments are available for review Monday through Thursday, 7:00 a.m. to 6:00 p.m., in the Community Development Department offices located at 14717 Burlin Avenue, Lawndale, California. Any grounds for opposing this project must be made at the time of the meeting or made in written correspondence. If you challenge this matter in court, you may be limited to raising only those issues that you or someone else raised during the meeting.

Those wishing to comment on the said items may do so in person at the public hearing or by submitting written comments to PKann@Lawndale.ca.gov by 5:30 p.m. on February 2, 2026. You may also contact Peter Kann, Community Development Director, for further information regarding this matter at (310) 973-3231.

Daily Breeze
Published: 1/23/26

Attachment B
Interim Ad Draft



INTERIM AD DRAFT

This is the proof of your ad scheduled to run in **Daily Breeze** on the dates indicated below. If changes are needed, please contact us prior to deadline at **(310) 543-6635**.

Notice ID: 81c69Y80v9cYFds3SQxf | **Proof Updated: Jan. 21, 2026 at 11:41am PST**
Notice Name: CASE no 26-01 - 2025 Building Code Update

See Proof on Next Page

This is not an invoice. Below is an estimated price, and it is subject to change. You will receive an invoice with the final price upon invoice creation by the publisher.

FILER	FILING FOR
Jose Hernandez	Daily Breeze
jhernandez@lawndale.ca.gov	
(310) 973-3206	

Columns Wide: 3 **Ad Class:** Legals

Total Column Inches: 13.42

Number of Lines: 46

01/23/2026: City Notices	392.70
Digital Rate	50.00
<hr/>	
Subtotal	\$442.70
Tax	\$0.00
Processing Fee	\$0.00
Total	\$442.70

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Daily Breeze
Published: 1/23/26



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ <https://www.lawndalecity.ca.gov>

DATE: February 2, 2026

TO: Honorable Mayor and City Council

FROM: Raylette Felton, Interim City Manager

PREPARED BY: Raylette Felton, Interim City Manager
Gregory M. Murphy, City Attorney

SUBJECT: **Consideration and Selection of an Executive Recruitment Firm for the City Manager Position**

BACKGROUND

In December 2025, City Manager Sean Moore resigned from City employment. To fill this critical leadership vacancy, staff is requesting City Council further review and discuss proposals submitted by qualified executive recruitment firms and authorize the selection of a firm to conduct a comprehensive recruitment process for the City Manager position.

STAFF REVIEW

Recruitment processes for a City Manager is typically conducted by a professional executive recruitment firm with experience in the highly competitive market for experienced and qualified executives. Executive recruiters play an important role in attracting a qualified pool of senior-level public sector professionals and managing a structured, confidential, and comprehensive selection process. An executive recruitment process generally includes: facilitating discussions with City Council to develop a detailed position profile that defines the City's needs, organizational challenges, priorities, and leadership expectations; preparation of recruitment materials and targeted advertising; proactive outreach to potential candidates; screening and evaluation of applicants; presentation of qualified candidates to the City Council; coordination and scheduling structured interviews; and background/ reference checks for top candidate.

Staff solicited proposals from qualified executive recruitment firms and received responses from five (5) firms: Bob Murray & Associates, CPS HR Consulting, Koff & Associates, Ralph Anderson & Associates, and Tripepi Smith Talent Solutions. The proposals have been provided to the City Council for review in advance of this item appearing on the agenda, to allow the City Council to make an expedient decision. The proposed fees range from \$25,000 to \$30,000, and estimated recruitment timelines range from 12 weeks to 16 weeks. A brief summary of each proposal is provided in the Attachment to this report.

Staff completed a preliminary review of the submitted proposals and determined that all responding firms possess the experience and qualifications necessary to complete a successful City Manager recruitment. Staff is seeking City Council's direction regarding the selection of a firm. Given that the cost difference between the lowest-priced proposal and the highest-priced one is minimal in light of the importance of this decision, staff understands that the City Council will make its decision based on the firm with which the Councilmember are most comfortable. Upon selection, staff will work with the selected firm to finalize a contract service agreement, in a form approved by the City Attorney's Office. Staff will thereafter schedule a meeting with the City Council to introduce the chosen firm's key personnel and to allow them to begin the recruitment process with input from the City Council.

LEGAL REVIEW

The City Attorney's office has reviewed and approved staff report.

FISCAL IMPACT

Funding for this service is currently appropriated in the Administrative Services Recruitment line item 100-150-510.800. No additional budget appropriation will be needed

RECOMMENDATION

Staff recommends City Council: 1.) Review and discuss this report regarding professional executive recruitment services; 2.) Provide direction to staff regarding City Council's selection of a firm to conduct executive recruitment services for the City Manager position; and 3.) Authorize staff to execute a professional contract services agreement with the selected firm, in a form approved by the City Attorney's Office; or 3.) Provide other direction as appropriate.

Attachments

[Attachment - Executive Search Firm Summary.pdf](#)

ATTACHMENT A

**Proposal Response Summary
Executive Recruitment Firms - City Manager**

Executive Search Firm	Proposal	Point of Contact
<p>Bob Murray & Associates</p> <ul style="list-style-type: none"> • 34+ years of Executive Recruitment Experience 	<p>Cost \$28,000</p> <ul style="list-style-type: none"> • Timeline – 13-16 weeks • One year guarantee • Recent City Manager Recruitments - Manhattan Beach 2024, Downey 2023, Vernon 2024, Murrieta 2024 	<p>Yasmin Beers, Executive VP & Sr. Executive Recruiter, (33 yrs. Local government experience former CM)</p>
<p>CPS HR Consulting</p> <ul style="list-style-type: none"> • 20+ years of Executive Recruitment Experience 	<p>\$30,000 (flat fee)</p> <ul style="list-style-type: none"> • Timeline – 14-16 weeks • One year guarantee • Recent City Manager Recruitments - Sacramento 2025, Arcadia 2024, Arcata 2024, Simi Valley 2024 	<p>Eric Won Savage, Principal Executive Recruiter, (20 yrs. Public sector HR experience) and Rachael Danke, Associate Executive Recruiter</p>
<p>*Koff & Associates</p> <ul style="list-style-type: none"> • 40+ years of Executive Recruitment Experience 	<p>\$25,000 (not to exceed)</p> <ul style="list-style-type: none"> • Timeline – 12-14 weeks • One year guarantee • Recent City Manager Recruitments - Lynwood 2025, Palm Springs, San Bernardino, Santa Fe Springs, Signal Hill. 	<p>Frank Rojas, Recruitment Manager (35 yrs. Recruitment/ placement experience)</p>
<p>Ralph Anderson & Associates</p> <ul style="list-style-type: none"> • 50+ years of Executive Recruitment Experience. 	<p>\$28,000 (fixed fee)</p> <ul style="list-style-type: none"> • Timeline – 12 weeks • One year guarantee • Recent City Manager Recruitments - Yorba Linda, Whittier, West Hollywood, Cypress, South Pasadena, San Bernardino, La Palma, Loma Linda. 	<p>Fred Wilson, Senior Consultant (35 years recruiting -former CM)</p>
<p>Tripepi Smith Talent Solutions (parent company of Tripepi Smith & Associates)</p>	<p>\$26,500 (additional cost for other expenses)</p> <ul style="list-style-type: none"> • Timeline – 14 weeks • One year guarantee • Recent City Manager Recruitments - Blue Lake, West Covina, Lomita 2024 	<p>Christine Martin, Executive Recruiter (former Assistant CM- 20 yrs. local government experience)</p>



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ <https://www.lawndalecity.ca.gov>

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Gregory M. Murphy, City Attorney
PREPARED BY: Raylette Felton, Interim City Manager
SUBJECT: **Report on Investigation into Allegations Against Councilmember**

BACKGROUND

In October of 2024, certain allegations were leveled against Councilmember Bernadette Suarez. These allegations were referred by the City Attorney's Office to neutral and independent third parties for investigation and findings of fact. The independent third parties had the power, if necessary, to report back to the City Attorney's Office or to instigate proceedings. The independent third parties have completed their investigations.

STAFF REVIEW

The City Attorney's Office has reviewed the responses from the independent third parties. In the course of one investigation, allegations were raised against other City personnel that also needed to be investigated. Those allegations were investigated concurrently with the investigation regarding Councilmember Suarez. In order to protect the confidentiality of those related matters as required by State and Federal employment laws, they will not be addressed here.

Each independent third party investigating the allegations involving Councilmember Suarez reached the conclusion that, based on all of the facts presented and discovered through investigation, no action should be taken against Councilmember Suarez. As such, this matter is considered closed.

LEGAL REVIEW

The City Attorney will make a full verbal report to the City Council during the meeting, but will not answer questions regarding that report due to concerns over employee privacy and legal protections for the City.

FISCAL IMPACT

None.

RECOMMENDATION

Respectfully recommends that City Council receive and file this report and the City Attorney's verbal report.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Hrant Manuelian, Finance Director/City Treasurer
SUBJECT: **Quarterly Investment Report for the Quarter Ended December 31, 2025**

BACKGROUND

The attached Quarterly Investment Report for the quarter ended December 31, 2025, is provided to City Council per the City of Lawndale's Investment Policy and State of California's Government Code Section 53646.

STAFF REVIEW

As of December 31, 2025, the City had total cash and investments (cost basis) of \$58,074,254 plus \$2,071,628 cash with fiscal agent held in a trust for the Lawndale Redevelopment Agency's Tax Allocation Bond 2009 issue, \$1,150 in petty cash and \$807,148 in maintained in two retirement enhancement plans for PARS.

The Federal Reserve has cut interest rates by 25 basis points (0.25%) in each of its last three meetings which were September, October, and December 2025. The next meeting is on January 28th, and it is currently expected that rates will not change. However, it is anticipated that there will be further rates cut as the economy stabilizes. As rates are cut, investment returns are expected to decrease as well.

The State Local Agency Investment Fund (LAIF) had an interest rate of 4.4% on December 31, 2024, and has slightly decreased to 4.09% as of December 31, 2025. Rates going forward are generally expected to gradually decrease. We continue to maintain a majority of cash in LAIF and the City's checking account. For the quarter ending December 31, 2025, the City has remained very liquid with 75.25% of our portfolio in on-demand accounts. The remainder of the portfolio includes 5.93% short-term (maturing in less than one year), 7.26% mid-term (one to three years maturity), and 11.57% long-term (maturing from three to five years) investments. For the quarter ended December 31, 2025 the City received interest income of \$457,153.

As it appears that interest rates will continue to go down for the remainder of this year and next, we look for opportunities to maximize returns on City funds. The City's investments continue to remain intact and have not been affected by the recent volatility in the markets. We do not expect there to be any significant changes to our investments as we only purchase securities that we know we can hold on to until maturity at which time we will receive the full amount of the principal back from the issuer. As the market continues to change, we will keep a close watch and take advantage of any upcoming investments. Cash in bank will be monitored and is expected that more will be used to purchase either bonds or CD's to take advantage of interest to the extent possible. For the current quarter which will be ending March 30, 2026 there are 2 CD's that will be maturing both in March. Also, there are two Agency Bonds which may be called one in January and the other in February 2026. The goal is to maintain a healthy balance of cash while maximizing returns.

The investment program provides sufficient liquidity to meet six months of estimated expenditures. All investments are in compliance with California state code 503600 and the City of Lawndale Investment policy.



CITY OF LAWDALE INVESTMENT REPORT

Summary of Investments
For Quarter Ended December 31, 2025

	Adjusted Cost Basis	Category Total	Percent of Portfolio
On Call Deposits			
Checking Accounts	12,014,225		
FICA CD Fund	2,015,346		
Government Treasury Fund	3,125,032		
LAIF State Pool	26,543,651	43,698,254	75.25%
Short-Term Investments (1 Year or Less)			
Time Deposits FDIC Insured	3,442,000		5.93%
US Government Agency Securities	-	3,442,000	
Medium-Term Investments (1 to 3 Years)			
Time Deposits FDIC Insured	3,215,000		
US Government Agency Securities	1,000,000	4,215,000	7.26%
Long-Term Investments (3 to 5 Years)			
Time Deposits FDIC Insured	2,719,000		
US Government Agency Securities	4,000,000	6,719,000	11.57%
Total Cash and Investments		58,074,254	100.00%

LEGAL REVIEW

The City Attorney's office has reviewed this staff report and has approved it as to form.

FISCAL IMPACT

Not Applicable.

RECOMMENDATION

Staff recommends that the City Council receive and file the Quarterly Investment Report for the quarter ended December 31, 2025.

Attachments

[Q2 FY 25-26 Investments.pdf](#)

ATTACHMENT A



**CITY OF LAWDALE
TREASURY REPORT
For Quarter Ended December 31, 2025**

Cash		12,014,225
Investments		46,060,029
Cash w/Fiscal Agent		2,071,628
Petty Cash		1,150
Public Agency Retirement Services (PARS)- Retirement Enhancement Plan	788,028	
PARS/ City of Lawndale Excess Benefit Trust - US Bank	19,120	807,148
Total Cash and Investments		<u>60,954,179</u>

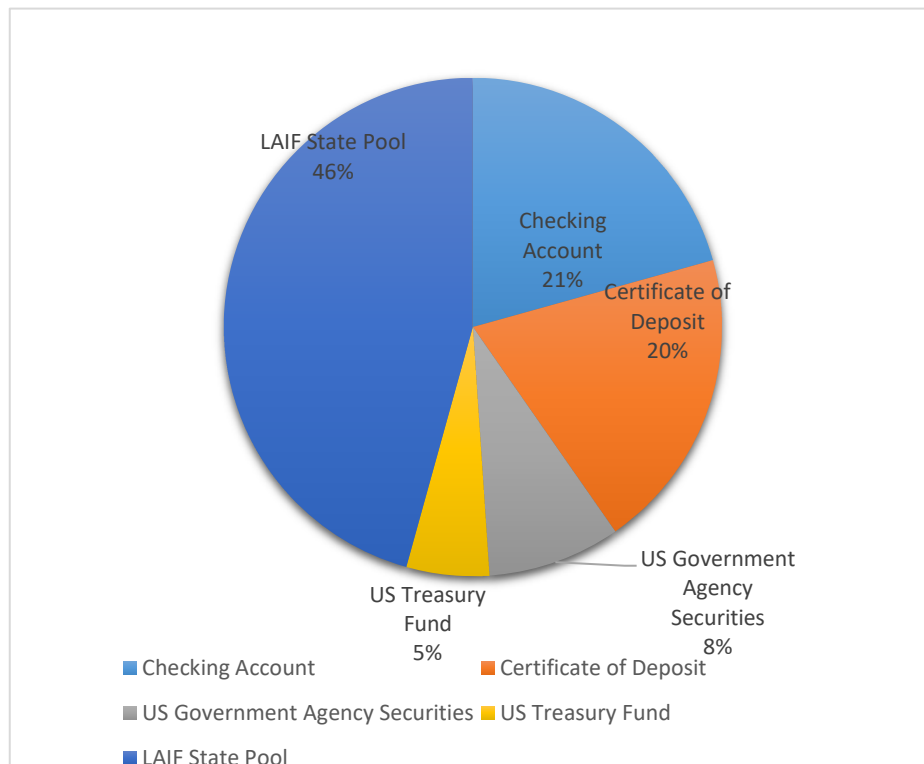


CITY OF LAWDALE INVESTMENT REPORT

Portfolio Statistics
For Quarter Ended December 31, 2025

Portfolio Composition

<u>Investment Type</u>	<u>Market Value</u>
Checking Account	12,014,225
Certificate of Deposit	11,405,106
US Government Agency Securities	5,009,110
US Treasury Fund	3,125,032
LAIF State Pool	26,543,651
TOTAL	58,097,124



CITY OF LAWDALE
DETAIL OF INVESTMENTS
For Quarter Ended December 31, 2025

	Par Value	Coupon Rate	Moody's/ S&P Rating	Purchase Date	Maturity/ Called Date	Days to Maturity	Yield to Maturity	Cost Basis	Category total	(memo only) Market Value
On Call Deposits										
Checking Account- Wells Fargo	12,014,225	N/A	N/A		Demand	1	None	12,014,225		12,014,225
FICA Fed Ins Cash Intrafi	2,015,346	N/A	N/A		Demand	1	Varies	2,015,346		2,015,346
First AM Treas OB FD	3,125,032	N/A	N/A		Demand	1	Varies	3,125,032		3,125,032
Local Agency Investment Fund- City of Lawndale	26,542,008	N/A	N/A		Demand	1	4.09%	26,542,008		26,542,008
Local Agency Investment Fund- Lawndale Housing Authority	1,643	N/A	N/A		Demand	1	4.09%	1,643		1,643
On Call Deposits	43,698,254								43,698,254	43,698,254

Short-Term Investments (1 Year or Less)

Time Deposits:

Numerica Cr Un	249,000	4.75%	FDIC	2/24	3/2/2026	61	4.75%	249,000		249,388
First GTY Bk	244,000	4.15%	FDIC	9/24	3/6/2026	65	4.15%	244,000		244,112
Eaglebank	248,000	5.05%	FDIC	6/24	6/25/2026	176	5.05%	248,000		249,649
Customers Bank CD	245,000	4.00%	FDIC	8/24	8/17/2026	229	4.00%	245,000		245,522
Rize FCU CD	249,000	4.15%	FDIC	8/24	8/20/2026	232	4.15%	249,000		249,842
Synchrony Bank Draper UT CD	247,000	0.90%	FDIC	8/21	8/27/2026	239	0.90%	247,000		242,875
Chartway Federal Credit Union	240,000	5.30%	FDIC	8/23	8/28/2026	240	5.30%	240,000		242,676
Florida Cr	240,000	4.10%	FDIC	8/29	8/28/2026	240	4.10%	240,000		240,718
Global Federal Dredit Union	249,000	4.10%	FDIC	8/29	8/28/2026	240	4.10%	249,000		249,745
Medallion Bank UT CD	247,000	0.85%	FDIC	8/21	8/31/2026	243	0.85%	247,000		242,552
UBS Bank USA CD	247,000	0.95%	FDIC	9/21	9/9/2026	252	0.95%	247,000		242,559
Bank of America	245,000	3.95%	FDIC	9/24	9/11/2026	254	3.95%	245,000		245,578
First Fndtn Bank	243,000	5.00%	FDIC	6/24	12/14/2026	348	5.00%	243,000		246,254
Amoco Fed Credit Union	249,000	3.80%	FDIC	12/30	12/30/2026	364	3.80%	249,000		249,364
	<u>3,442,000</u>							<u>3,442,000</u>		<u>3,440,833</u>

US Government Agency Securities:

	-							-		-
	-							-		-

Short-Term Investments (1 Year or Less)

	3,442,000								3,442,000	3,440,833
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Medium-Term Investments (1 to 3 Years)

Time Deposits:

Austin Telco Fed Cr	249,000	4.30%	FDIC	2/25	2/16/2027	412	4.30%	249,000		250,880
Valley Natl Bk	247,000	4.45%	FDIC	2/24	2/22/2027	418	4.45%	247,000		249,351
Spokane Teachers CR UN CD	248,000	4.75%	FDIC	4/24	4/15/2027	470	4.75%	248,000		251,517
Live Oak Bank	244,000	3.65%	FDIC	10/23	4/28/2027	483	3.65%	244,000		244,073
Wexford Community Credit Union	248,000	4.75%	FDIC	6/24	6/28/2027	544	4.75%	248,000		252,000
First Technology FCU CD	249,000	4.10%	FDIC	8/24	8/20/2027	597	4.10%	249,000		250,753

First Merchants Bank	245,000	3.75%	FDIC	9/24	9/10/2027	618	3.75%	245,000	245,311
American Express Natl BK	245,000	3.85%	FDIC	9/24	9/13/2027	621	3.85%	245,000	245,806
Tuscon Fd Cr	249,000	3.65%	FDIC	9/30	9/30/2027	638	3.65%	249,000	248,890
Third Fed Svgs	245,000	3.70%	FDIC	12/19	12/20/2027	719	3.70%	245,000	245,034
Empower Fed Cr Union	248,000	4.75%	FDIC	6/24	6/26/2028	908	4.75%	248,000	253,917
Texas Tr Cr	249,000	3.60%	FDIC	9/30	9/29/2028	1,003	3.60%	249,000	247,937
American National Bank	249,000	3.55%	FDIC	10/23	10/31/2028	1,035	3.55%	249,000	247,526
	<u>3,215,000</u>							<u>3,215,000</u>	<u>3,232,996</u>

US Government Agency Securities:

Federal Home Loan Banks	1,000,000	5.000%	Aa1/AA+	6/24	4/15/2027	470	5.000%	1,000,000	1,002,480
	<u>1,000,000</u>							<u>1,000,000</u>	<u>1,002,480</u>

Medium-Term Investments (1 - 3 Years) 4,215,000 4,215,000 4,235,476

Long-Term Investments (3 to 5 Years)

Time Deposits:

USAlliance Fed CU	249,000	4.15%	FDIC	1/25	1/31/2029	1,127	4.15%	249,000	251,642
Baxter Credit Union	249,000	4.20%	FDIC	2/25	2/22/2029	1,149	4.20%	249,000	252,013
Morgan Stanley	245,000	3.95%	FDIC	8/27	8/27/2029	1,335	3.95%	245,000	246,022
BMW Bank	245,000	3.90%	FDIC	8/29	8/29/2029	1,337	3.90%	245,000	245,801
Grand River Bank	249,000	3.60%	FDIC	10/10	10/10/2029	1,379	3.60%	249,000	247,060
United Bankers Bank	249,000	3.50%	FDIC	10/23	10/31/2029	1,400	3.50%	249,000	246,146
Truxton Tr Co Nashville Tenn	249,000	4.10%	FDIC	2/25	2/14/2030	1,506	4.10%	249,000	251,470
Goldman Sachs	245,000	3.60%	FDIC	9/30	9/30/2030	1,734	3.60%	245,000	242,148
Gulf Coast Bank & Trust	245,000	3.60%	FDIC	10/23	10/29/2030	1,763	3.60%	245,000	242,036
Sallie Mae Bank	245,000	3.85%	FDIC	12/17	12/17/2030	1,812	3.85%	245,000	244,635
Medallion Bank	249,000	3.70%	FDIC	12/23	12/23/2030	1,818	3.70%	249,000	246,958
	<u>2,719,000</u>							<u>2,719,000</u>	<u>2,715,931</u>

US Government Agency Securities:

Federal Farm Cr Bks	1,000,000	4.96%	Aa1/AA+	1/25	1/22/2029	1,118	4.96%	1,000,000	999,830
Federal Home Loan Banks	1,000,000	4.20%	Aa1/AA+	10/24	10/9/2029	1,378	4.20%	1,000,000	1,001,000
Federal Farm Cr Bks	1,000,000	4.45%	Aa1/AA+	8/25	2/25/2030	1,517	4.45%	1,000,000	999,840
Federal Home Loan Banks	1,000,000	4.65%	Aa1/AA+	2/25	2/26/2030	1,518	4.65%	1,000,000	1,005,960
	<u>4,000,000</u>							<u>4,000,000</u>	<u>4,006,630</u>

Long-Term Investments (3 to 5 Years) 6,719,000 6,719,000 6,722,561

Total Cash and Investments 58,074,254 58,074,254 58,097,124



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Hrant Manuelian, Finance Director/City Treasurer
SUBJECT: **Annual Comprehensive Financial Report (ACFR) for the Year Ended June 30, 2025**

BACKGROUND

The City retained Rogers, Anderson, Malody & Scott, LLP, an independent Certified Public Accounting firm to perform the financial statement audit for fiscal year ended June 30, 2025. The auditor has issued an “unqualified” or clean opinion that the financial statements present fairly, in all material respects, the financial position and activities of the City for fiscal year ended June 30, 2025, and was issued on December 23, 2025.

STAFF REVIEW

Presented for City Council’s review are the annual financial statements for the City of Lawndale for the year ended June 30, 2025. The financial statements include the Government-wide financial statements, fund financial statements and notes to the financial statements.

Government-wide financial statements are consolidated City-wide financial statements required to disclose the consolidated financial activities and position of the City so it can be compared with private businesses. All funds except the Lawndale Successor Agency, which is held by the City in a fiduciary trust capacity, are included in the government-wide statements. The government-wide statements are prepared on an accrual basis, meaning assets are capitalized and expensed over the fiscal years they are in use rather than when they were purchased; debt payments are offset against the outstanding debt balance rather than expensed when paid, and revenue and expenses are reported in the period the transaction exchange occurred rather than the payment or receipt date.

In the government-wide statements, the City incurred \$26.2 million in expenses for the year ended June 30, 2025, and \$32.7 million in revenue (\$12.2 million program and \$20.5 million general revenue) was earned, resulting in a \$6.6 million increase in net position. The Net Position, which is the amount that City assets exceed its liabilities was \$109.5 million on June 30, 2025.

In the fund statements, the General Fund is the major operating fund of the City. The financial statements are presented on a modified cash basis of accounting, which means revenue and expenses are recognized when measurable and available. A 60-day availability period is used for financial statement purposes. For the fiscal year ended June 30, 2025, the General Fund incurred \$18.9 million in expenditures and earned \$22.1 million in revenue. General Fund assets exceeded liabilities by \$38.5 million (Fund Balance) of which \$36.6 million was unassigned/available for future use as of June 30, 2025.

Other Audit Reports

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

The auditor did identify one deficiency that was considered to be a significant deficiency and did not identify any material weakness. A significant deficiency is less severe than a material weakness.

SAS 19 Letter (Audit Conclusion Letter)

This letter is addressed to the City Council and includes the following comments;

- Management's estimates were reasonable in relation to the financial statements taken as a whole.
- The auditors did not encounter any significant difficulties in dealing with management relating to the performance of the audit.
- No disagreements with management arose during the course of the audit.

In addition, the auditors performed procedures as presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution* (commonly known as the GANN Limit). Their report was issued on December 23, 2025 with no exceptions noted.

LEGAL REVIEW

The City Attorney's office has reviewed this staff report and has approved it as to form.

FISCAL IMPACT

Not Applicable.

RECOMMENDATION

Staff recommends that the City Council receive and file the Annual Comprehensive Financial Report for the Year Ended June 30, 2025.

Attachments

[Financial Statements Lawndale FY 2024.pdf](#)

[GAGAS - Lawndale.pdf](#)

[SAS 114 - Lawndale.pdf](#)

[GANN - Lawndale.pdf](#)

ATTACHMENT A

City of Lawndale

Annual Comprehensive Financial Report

For the year ended June 30, 2025



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City of Lawndale, California

ANNUAL COMPREHENSIVE
FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2025

Prepared by:
Finance Department

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City of Lawndale

**Annual Comprehensive Financial Report
For the Fiscal Year Ended June 30, 2025**

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December 23, 2025

Honorable Mayor, Members of the City Council, and Citizens of the City of Lawndale, California:

The Annual Comprehensive Financial Report (ACFR) of the City of Lawndale (the City) for the fiscal year ended June 30, 2025, is hereby submitted in accordance with the provisions of Section 25253 of the Government Code of the State of California. The report contains financial statements that have been prepared in conformity with the United States generally accepted accounting principles (GAAP) prescribed for governmental entities. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the management of the City. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

The report includes the City's government-wide financial statements and fund financial statements. The government-wide financial statements include two statements: the Statement of Net Position showing the total net equity of the City, including infrastructure, and the Statement of Activities, showing the cost of providing government services. Both of these statements have been prepared using the accrual basis of accounting used by most businesses, as compared to the modified accrual method used in fund financial statements (the traditional governmental financial reports). A reconciliation report is provided in the ACFR Fund Financial Statements to account for the differences between the two reporting methods.

Also, the reporting model includes an emphasis on the City's major funds, as shown in the Governmental Fund Statements. The statements, combined with other information, are further analyzed in the **Management's Discussion and Analysis** (MD&A). The MD&A provides "financial highlights" and a financial interpretation of trends, fluctuations, and variances in the financial data. The MD&A further discusses any events or decisions that significantly affect the financial condition of the City.

The City is required to undergo an annual single audit in accordance with Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) when it receives \$750,000 or more of federal financial assistance. Information related to this single audit, including the schedule of federal financial assistance, findings and recommendations, and auditor's reports on the internal control structure and compliance with applicable laws and regulations, are included in a separate report.

The City provides a range of services, including public safety, municipal services, recreation and community services, public works, planning and community development, and general government services. In addition to general government activities, the City is an integral part of the Lawndale Cable Usage Corporation, Lawndale Housing Authority, and Lawndale Financing Authority. These activities are combined with the City reporting entity.

GENERAL INFORMATION

The City of Lawndale, incorporated in 1959, is located in the Centinela Valley of Los Angeles County, approximately fifteen miles southwest of downtown Los Angeles and five miles east of the Pacific Ocean. Lawndale is an urbanized area of predominately single-family homes, encompassing 1.9 square miles. The City enjoys a moderate climate with a yearly average temperature of 68 degrees. The population is approximately 31,000.

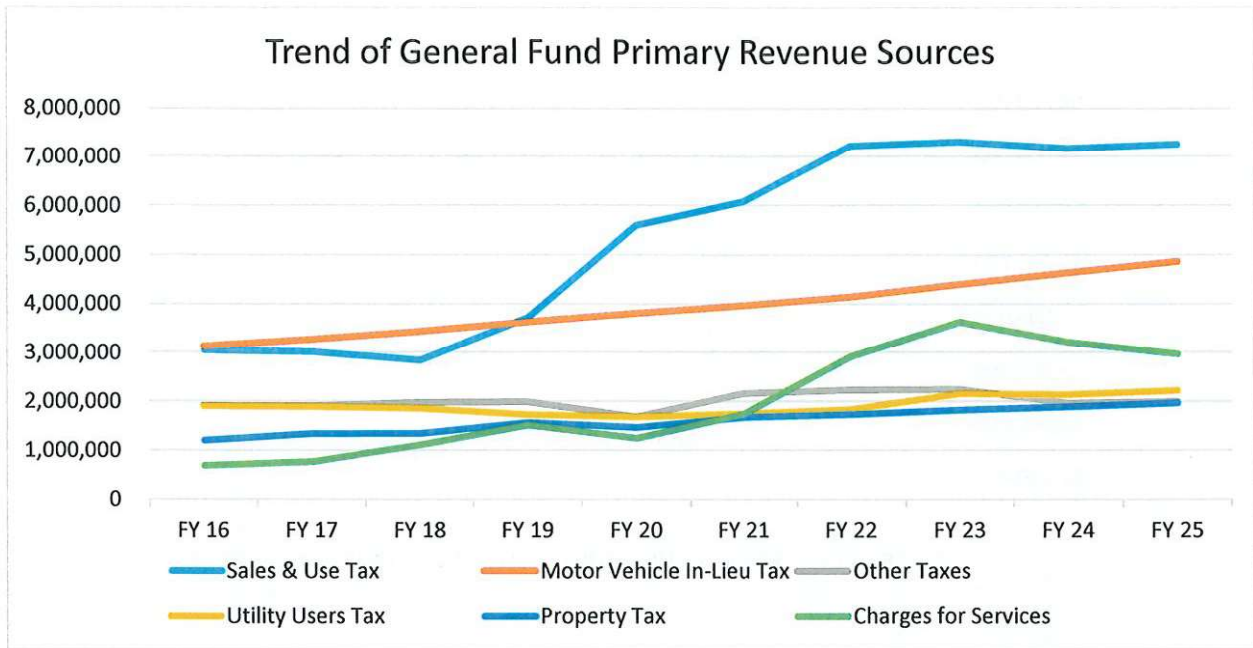
The City has a council-manager form of government with an elected Mayor, four Councilmembers, and a full-time appointed City Manager. The City contracts with the County of Los Angeles for police and fire services. The Community Development building inspection services are also contracted with the County of Los Angeles. City Attorney, Information Technology, general Landscaping and Tree Services, and Community Development Permit Technician services are also contracted services. The remaining services are provided by 71 full-time and part-time customer-oriented City staff.

ECONOMIC CONDITION AND OUTLOOK

The chart below represents the top six general fund revenue sources for the City of Lawndale. The trend is slightly increasing over the last couple of years, with an overall increase of just over \$284K or 1% as compared to the prior fiscal year. The revenues for the City have flattened out in the last 2 years as is pictured in the chart below. Sales and Use tax had a marginal increase of \$88K or 1% as compared to fiscal year ended June 30, 2024. Motor vehicle in-lieu tax had the largest increase of over \$231K or 5% compared to the prior fiscal year. Utility user taxes had an increase of \$89K or 4% compared to the prior fiscal year. Property tax has also remained constant and had an increase of \$82K or 4%. Other taxes (which include transient occupancy, franchise fees, and other miscellaneous revenues) had a slight increase of \$35K or nearly 2% as compared to the prior fiscal year. Charges for services had a decrease of \$242K or nearly 8% compared to fiscal year 23/24. The economy has been stabilizing as we are now out of COVID for a few years. We are getting back to normal and should start seeing annual increases of 2-3%.

Based on the most recent economic forecasts it is expected that revenues are expected to increase slightly by 1%-3% for the next couple of years. The main reasons for this are inflation is expected to flatten as interest rates come down. As interest rates continue to be cut by the Federal Reserve consumer spending can be expected to increase.

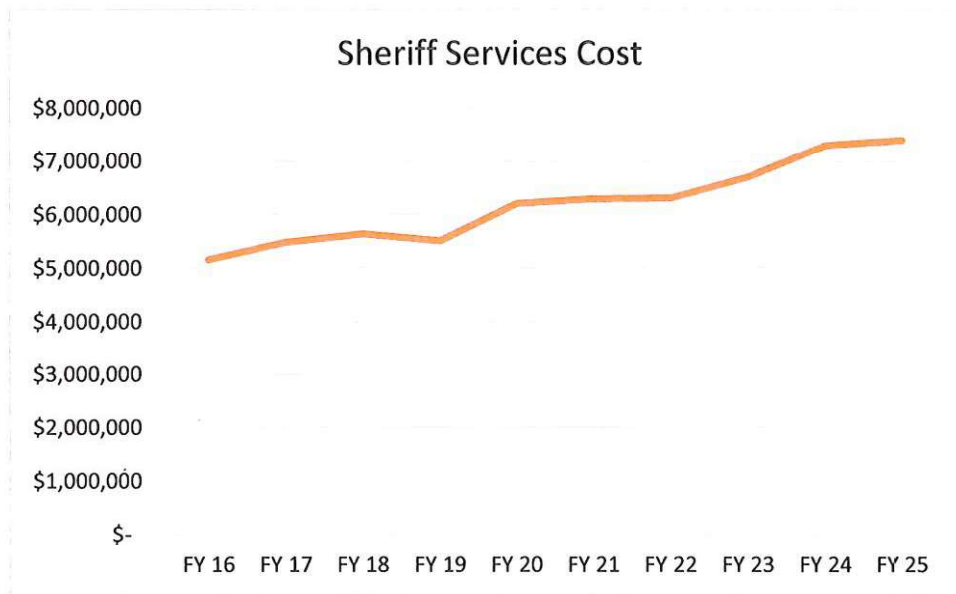
The following chart shows actual revenues by category from fiscal year 2016 to fiscal year 2025.



Overall, general fund revenue is anticipated to increase slightly in the upcoming fiscal years due to the economic interest rates coming down and inflation starting to stabilize. The increases in both revenues and expenditures is largely due to the rising inflation rates and other economic factors as we come out of the pandemic.

Expenditures have also continued to increase however City management has maintained control over them and not allowing costs to increase past budget amounts. The largest City expense, public safety services contracted with the Los Angeles County Sheriff, has increased and is expected to continue to increase in the coming years. When Measure L was passed one of the significant factors was the Sheriffs costs. Following is a graph of costs from fiscal year 2015-16 through fiscal year 2024-25 demonstrating the increased costs to the City for the Sheriff's services. We anticipate costs to continue to increase due to increased cost of living and current inflation rates.

The following chart demonstrates the actuals costs for Sheriff services from FY 2016 to FY 2025.



Sound fiscal controls and conservative spending measures will continue to be employed at the City to sustain operations in the economic uncertainty ahead and ensure citizens receive desired services.

FINANCIAL INFORMATION

Management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse, and provide adequate compiled accounting data to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Single Audit. As a recipient of federal, state, and county financial assistance, the City also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is subject to periodic evaluation by management and City staff. As a part of the City's single audit, described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs, as well as to determine that the government has complied with applicable laws and regulations. The City did not reach the \$750,000 expenditure threshold to trigger a Single Audit, therefore there was no Single Audit report for fiscal year ending on June 30, 2025.

Financial and Budgetary Controls. In addition, the City maintains financial and budgetary controls. These budgetary controls' objective is to ensure compliance with legal provisions

embodied in the annual appropriated budget approved by the City's governing body. The annual budget appropriation includes all governmental funds of the City. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the fund level. The City maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Purchase orders that would result in an overrun of a department line item account may not be processed until either a budget transfer from another account is processed or after a budget adjustment is processed, which requires City Council approval. Multi-year Capital Improvement Plan (CIP) projects, encumbered amounts and unspent budgeted appropriations are reviewed at year-end.

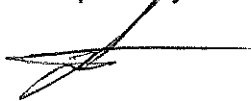
Appropriation Limitation. As required by Article XIII B of the California Constitution, the City's appropriation limitation for 2024-2025 expenditures were calculated at \$43.1 million. Appropriations subject to limitation totaled \$18.2 million, or \$24.8 million below the City's legal appropriation limit.

OTHER INFORMATION

Independent Audit. State statute requires an annual audit by independent certified public accountants. The accounting firm of Rogers, Anderson, Malody & Scott, LLP, was selected by the City Council with the recommendation of the Director of Finance after a formal Request for Proposal process. Subsequently, a contract was entered into with Rogers, Anderson, Malody & Scott, LLP, to perform audit services for the City. In addition to meeting the requirements set forth in state statutes, the audit was also designed to meet the requirements of the Federal Single Audit Act of 1984 and Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The auditor's report on the general purpose financial statements and combining, individual fund, and schedules are included in the financial section of this report. The City's independent auditors, Rogers, Anderson, Malody & Scott, LLP, have issued an unmodified opinion.

Acknowledgments. The preparation of this Annual Comprehensive Financial Report could not have been accomplished without the dedicated service of the entire staff of the Finance Department, especially the efforts of the Accounting Manager David Toledo, the Accounting/Payroll Specialist Rhodora Reginaldo, and our Accounting Specialists Katie Hoang and Joshua Aasness. Additionally, I would like to extend my gratitude to our City Council and Dr. Sean M. Moore our City Manager, for their continued support. Finally, I would like to thank our independent auditors, Rogers, Anderson, Malody & Scott, LLP, for their efforts through this audit engagement.

Respectfully submitted,



Hrant Manuelian
Director of Finance

CITY ELECTED OFFICIALS



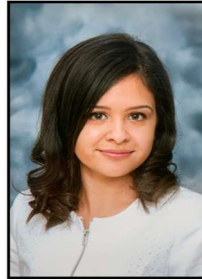
**Mayor
Robert Pullen-Miles**

Term Expires: November 2026



**Mayor Pro Tem
Pat Kearney**

Term Expires:
November 2026



**Councilmember
Bernadette Suarez**

Term Expires:
November 2026



**Councilmember
Sirley Cuevas**

Term Expires:
November 2028



**Councilmember
Francisco M. Talavera**

Term Expires:
November 2028

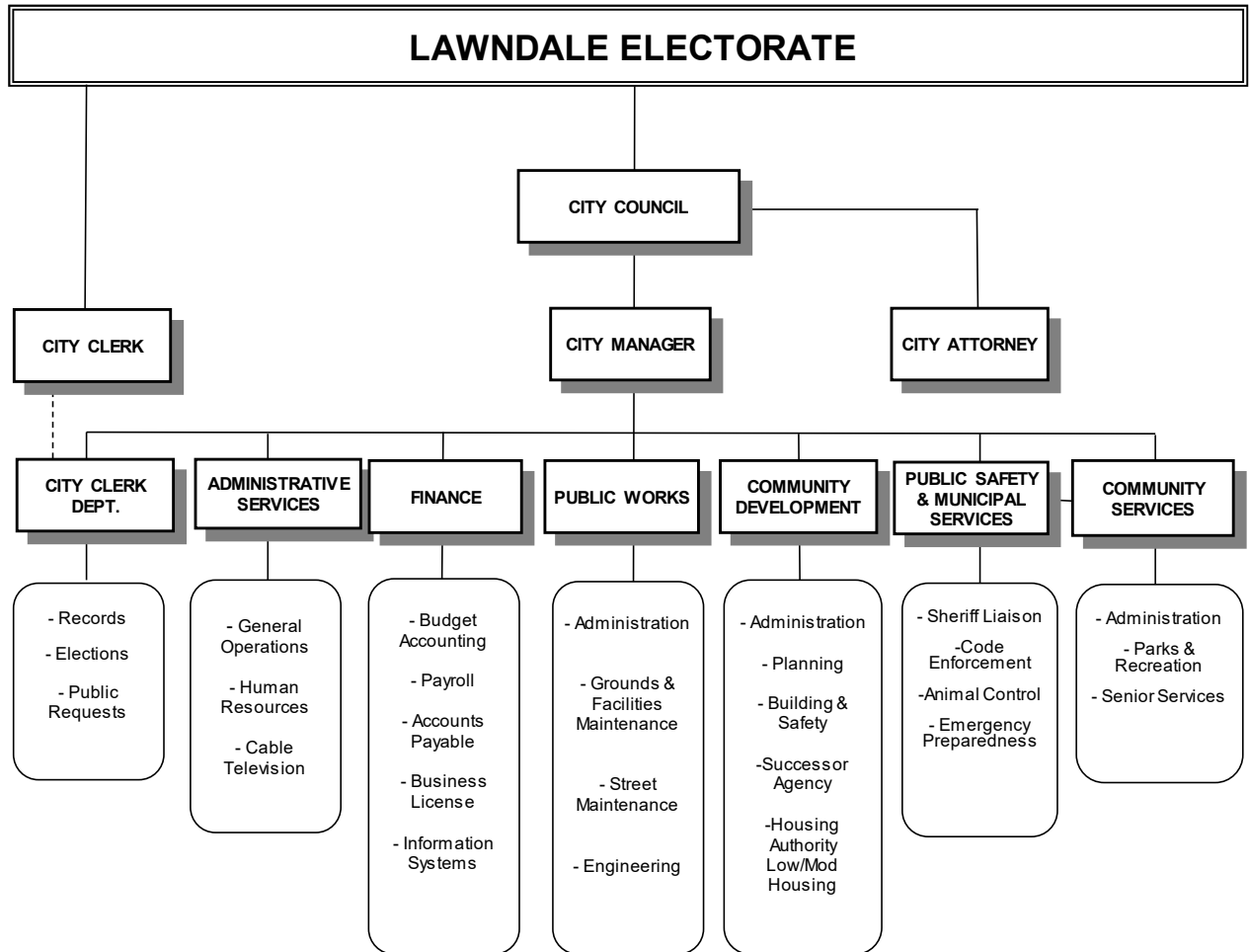
City Clerk – Erica Harbison

CENTRAL MANAGEMENT TEAM

City Manager: Sean M. Moore, AICP
Deputy City Manager/HR Director: Raylette Felton
Director of Finance/City Treasurer: Hrant Manuelian, CPA
Director of Community Development: Peter Kann
Director of Public Works/ City Engineer: Lucho Rodriguez, P.E.
Assistant City Clerk: Yvette Palomo
Director of Community Services: Jason Minter
Director of Municipal Services: Michael Reyes

CITY OF LAWDALE

City-Wide Organizational Chart





Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Lawndale
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2024

Christopher P. Morill

Executive Director/CEO

Independent Auditor's Report

To the Honorable Mayor and Members of City Council
City of Lawndale, California

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Lawndale (the City), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2025, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As described in Note 1 to the financial statements during the year ended June 30, 2025, the City adopted new accounting guidance under Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*, and No. 102, *Certain Risk Disclosures*. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

To the Honorable Mayor and Members of City Council
City of Lawndale, California

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

To the Honorable Mayor and Members of City Council
City of Lawndale, California

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the entity's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual comprehensive financial report (ACFR). The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2025 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
December 23, 2025

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MANAGEMENT DISCUSSION AND ANALYSIS

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City of Lawndale

Management's Discussion and Analysis June 30, 2025

This section of the City of Lawndale's (the City) Annual Comprehensive Financial Report (ACFR) provides a narrative overview of the City's financial activities for the fiscal year ended June 30, 2025. We encourage readers to consider the information presented here in conjunction with the Letter of Transmittal and the City's basic financial statements identified in the accompanying table of contents.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Management's Discussion and Analysis (MD&A) is intended to serve as an introduction to the City's basic financial statements which are comprised on the following three components: (1) Government-wide Financial Statements, (2) Fund Financial Statements, and (3) Notes to the Basic Financial Statements.

In addition to the basic financial statements, Required Supplementary Information is included to provide additional detail to support the basic financial statements.

Government-wide Financial Statements are designed to provide readers with a broad overview of City finances in a manner similar to a private-sector business.

The *statement of net position* presents financial information on all of the City's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or declining.

The *statement of activities* provides information about the City's net position demonstrating how it changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

Both of these government-wide financial statements distinguish functions of the City that are principally supported by taxes (motor vehicle in-lieu, sales, utility users and property tax - governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, municipal services, planning and community development, recreation and community services and public works. The City does not have any business-type activities. Governmental activities include three major governmental funds: General Fund, Restricted Urban Development, and ARPA Fund, and 31 non-major governmental funds.

The government-wide financial statements also provide information regarding the City's component units, entities for which the City (the primary government) is considered to be financially accountable. Although the City's three blended component units (the Lawndale Cable Usage Corporation, the Lawndale Housing Authority and the Lawndale Financing Authority) are legally separate entities, they are, in substance, part of the City's operations. Accordingly, the financial information from these units is combined with financial information of the primary government.

Fund Financial Statements provide information about the City's two category of funds – governmental and fiduciary, rather than the City as a whole. Some funds are required to be established by State law or by bond covenant. However, City Council established many other funds to segregate money related to government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental funds, which focus on the sources, uses, and balances of current financial resources, are used to account for City services. Governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year unlike government-wide financial statements.

Management's Discussion and Analysis
June 30, 2025

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financing decisions. The governmental funds' balance sheet and statement of revenue, expenditures, and changes in fund balances provided are accompanied by reconciliations to the government-wide financial statements to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains several individual governmental funds organized according to their type (general, special revenue and capital projects). The governmental fund financial statements present the financial information for each major fund (the General Fund, Restricted Urban Development, ARPA Fund) in separate columns. Financial information for the remaining governmental funds (non-major funds) is combined into a single, aggregated presentation. Financial information for each of these non-major governmental funds is presented in the supplementary information section.

Budgetary comparison statements are also included in the fund financial statements. The statements present the City's annual estimated revenue and appropriation budgets for all governmental funds. The budgetary comparison statements have been provided to demonstrate compliance with their respective budgets.

Fiduciary funds report assets held in a trustee or agency capacity for others and therefore cannot be used to support City programs nor be reflected in the government-wide financial statements.

The City maintains two different types of fiduciary funds. The Custodial Fund (Park Recreation Social Services Committee (PRSSC) Fund) accounts for annual firework sales income earned by the PRSSC and private donations to be used at the discretion of the PRSSC for social and leisure services and events within the City of Lawndale. The Private-Purpose Trust Fund (Lawndale Successor Agency Fund), which assumed the former Lawndale Redevelopment Agency's assets and obligations and is responsible for winding down the activities related to the dissolution. The fund accounts for revenue received to pay estimated annual installment payments on enforceable obligations approved by the Successor Agency Oversight Board and the California Department of Finance. The City is responsible for ensuring that assets reported in this fund are used for their intended purposes.

Notes to the Basic Financial Statements provide additional information other than that displayed on the face of the financial statements and are essential for fair presentation of the financial information in the government-wide and fund financial statements.

Required Supplemental Information provides changes in net pension liability and related ratios, employer schedule of pension plan contributions, changes in total OPEB liability and related ratios, budgetary comparison schedules for the General Fund, Restricted Urban Development and ARPA Fund.

Combining statements, individual fund budgetary schedules provide information for non-major governmental funds and are presented immediately following the required supplementary information.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve as a useful indicator of a government's financial position. The following table (Table 1) focuses on the net position and changes in net position in the City's governmental activities. It presents an analysis of the City's net position as of June 30, 2025, compared to June 30, 2024. At the end of the current fiscal year, the City reported a positive net position in all three categories; net investment in capital assets, restricted net position and unrestricted net position. Total assets and deferred outflows of resources, exceeded total liabilities and deferred inflows of resources by \$109.5 million as of June 30, 2025, representing an overall increase of \$6.6 million, or 6.4%, from June 30, 2024.

City of Lawndale

**Management’s Discussion and Analysis
June 30, 2025**

A summary of the government-wide Statement of Net Position is as follows:

**Government-wide Financial Statements
Statement of Net Position (in thousands)
June 30,**

	Governmental Activities			Percentage Change
	2025	2024	Dollar Change	
Current and other assets	\$ 79,618	\$ 78,041	\$ 1,577	2.0%
Capital assets	51,957	48,827	3,130	6.4%
Total assets	<u>131,575</u>	<u>126,868</u>	<u>4,707</u>	<u>8.4%</u>
Deferred Outflows	<u>3,868</u>	<u>4,951</u>	<u>(1,083)</u>	<u>-21.9%</u>
Long-term debt/pension liability	11,108	11,254	(146)	-1.3%
Other liabilities	<u>13,845</u>	<u>16,913</u>	<u>(3,068)</u>	<u>-18.1%</u>
Total liabilities	<u>24,953</u>	<u>28,167</u>	<u>(3,214)</u>	<u>-41.3%</u>
Deferred Inflows	<u>981</u>	<u>699</u>	<u>282</u>	<u>40.3%</u>
Net position:				
Net Investment in capital assets	51,548	48,519	3,029	6.2%
Restricted	22,179	20,083	2,096	10.4%
Unrestricted	<u>35,782</u>	<u>34,351</u>	<u>1,431</u>	<u>4.2%</u>
Total net position	<u>\$ 109,509</u>	<u>\$ 102,953</u>	<u>\$ 6,556</u>	<u>6.4%</u>

Analysis of Net Position

Below are the three components of net position and their respective balances as of June 30, 2025:

The largest portion of the City’s net position reflects its investment in capital assets of \$51.5 million, an increase of \$3 million or 6.2% from the prior fiscal year. This component consists of capital assets such as land, construction in progress, building and structures, improvements, vehicles, machinery and equipment and infrastructure, net of accumulated depreciation. The amount is further reduced by any debt attributed to the acquisition, construction, or improvement of the assets. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City’s net investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be liquidated for these liabilities. The \$3 million increase is attributed to capital asset additions, transferred from Construction in Progress to Infrastructure for completed projects of \$3.9 million plus additional Construction in Progress of \$1.9 million less current year depreciation of \$2.7 million. The major completed projects included the Public Works Citywide Sign replacement and street improvements.

City of Lawndale

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The restricted net position is \$22 million, an increase of \$1.9 million, or 9.7% from the prior fiscal year, and represents resources that are subject to external restrictions on how they may be used. External restrictions include those imposed by creditors, grantors, contributors, or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation. The most significant changes from the prior year were attributed to Capital Projects, Recreation and Community Services, and Public Works.

The unrestricted net position is \$35.8 million, an increase of \$1.4 million, or 4.2% from the prior fiscal year. This amount is available for future spending.

The following table provides information from the Statement of Activities of the City as of June 30, 2025, compared to the prior year:

Government-wide Financial Statements Statement of Activities (in thousands) For the Years Ended June 30,

	Government Activities		Dollar Change	Percentage Change
	2025	2024		
Revenues				
Program revenues:				
Charges for services	\$ 2,964	\$ 3,206	\$ (242)	-7.5%
Operating contributions & grants	4,664	4,348	316	7.3%
Capital contributions & grants	4,616	4,535	81	1.8%
General revenues:				
Property taxes	1,968	1,886	82	4.3%
Sales taxes	7,253	7,165	88	1.2%
Motor vehicle in lieu	4,848	4,616	232	5.0%
Other taxes	3,861	3,864	(3)	-0.1%
Other general revenues	2,573	2,326	247	10.6%
Total revenue	<u>32,747</u>	<u>31,946</u>	<u>801</u>	<u>2.5%</u>
Program expenses				
General government	6,194	5,361	833	15.5%
Public safety	7,657	7,297	360	4.9%
Code enforcement and animal control	1,982	1,680	302	18.0%
Housing	2,127	1,984	143	7.2%
Recreation and community services	2,020	2,115	(95)	-4.5%
Public works	6,201	6,280	(79)	-1.3%
Interest on long-term debt	10	12	(2)	-16.7%
Total expenses	<u>26,191</u>	<u>24,729</u>	<u>1,462</u>	<u>5.9%</u>
Change in net position	6,556	7,217	(661)	-9.2%
Beginning net position	102,953	95,736	7,217	7.5%
Ending net position	<u>\$ 109,509</u>	<u>\$ 102,953</u>	<u>\$ 6,556</u>	<u>6.4%</u>

Analysis of Changes in Net Position

The following are major factors contributing to the net position changes between fiscal years 2024-25 and 2023-24, as shown in the table above.

Revenues for governmental activities

Total revenues for governmental activities were \$32.7 million, an increase of \$800 thousand, or 2.5%, from fiscal year 2023-24. The increase was primarily from operating contributions and grants, which consists of Use of money and property and Miscellaneous. The increase was primarily attributed to an increase of \$246 thousand or 10.6% in Other general revenues which was the result of increased investment returns as compared to the prior year.

City of Lawndale

Management's Discussion and Analysis June 30, 2025

Program Revenues

Program Revenues are \$12.2 million, an increase of \$155 thousand, or 1.28%, from fiscal year 2023-24.

The increase in general revenues was primarily attributed to:

- Charges for services decreased by \$242 thousand or 7.5% due to an overall decrease in business license and building permit fees.
- Operating contributions and grants increased by \$316 thousand or 7.3% due to the recognition of ARPA revenues.

General Revenues

General Revenues are \$20.5 million, an increase of \$646 thousand, or 3.25%, from fiscal year 2023-24.

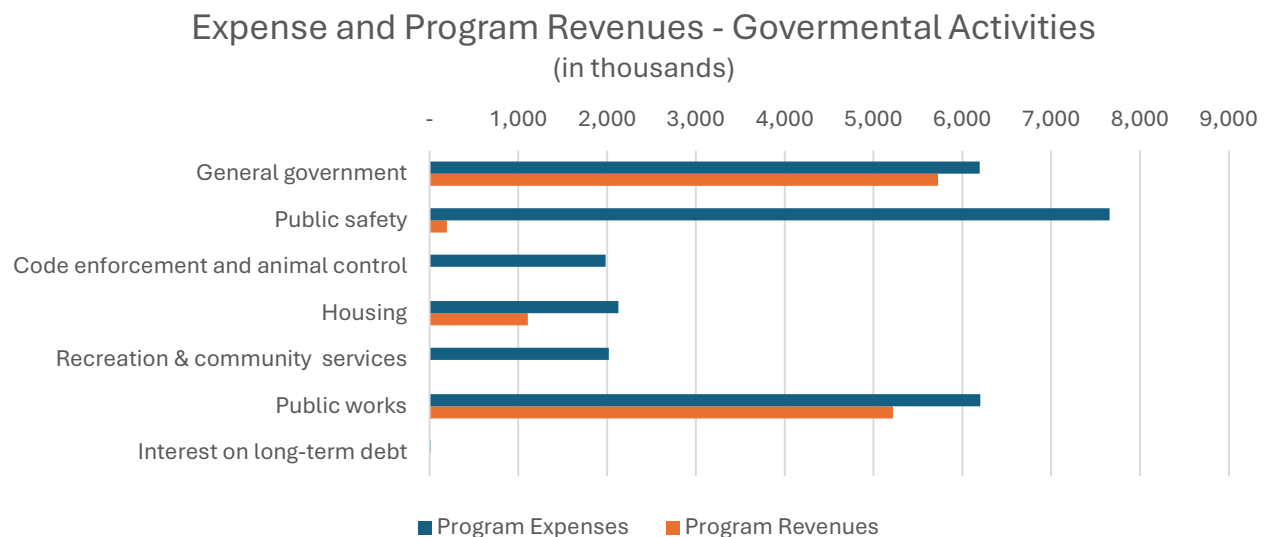
The increase in general revenues was primarily attributed to:

- Property taxes in lieu of motor vehicle fees increase by \$232 thousand, or 5%.
- Other general revenues increased by \$247 thousand, or 10.6%.

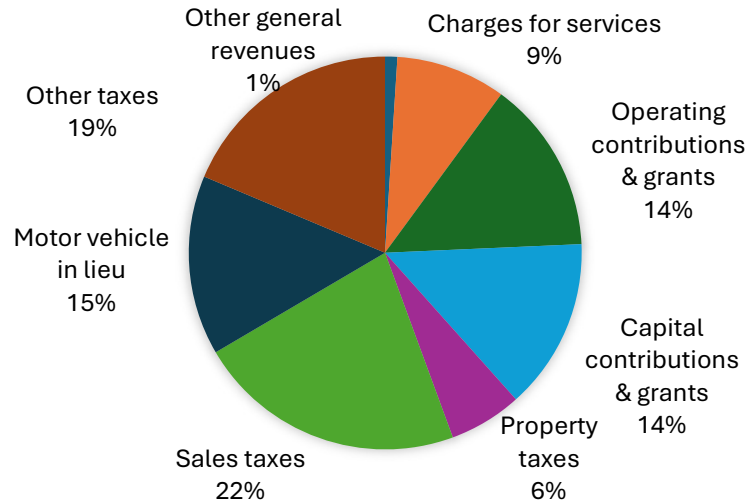
Expenses for governmental activities

Total expenses for governmental activities were \$26.2 million for the current fiscal year, an increase of \$1.5 million, or 5.9%, compared to the prior fiscal year. Significant factors attributing to the increase included general government, public safety, code enforcement and housing program expense increases of \$833 thousand, \$360 thousand, \$302 thousand, \$143 thousand, respectively. In general costs across all governmental activities due to increased salary costs as a result of the 4% increase negotiated with the union. Also, Public Works completed several capital projects and the City was also using ARPA funding for general government services throughout the City. Public safety increased due to increased costs from LASD.

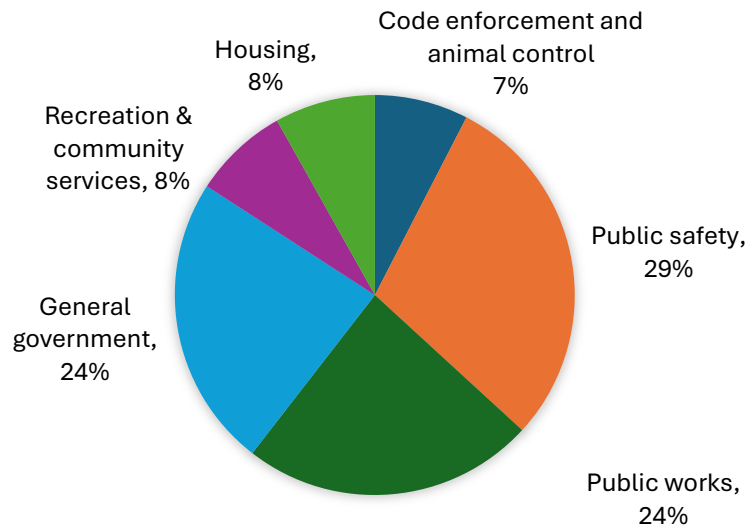
The following chart displays expenses and the associated program revenues by function for fiscal year ended June 30, 2025, governmental activities (in thousands):



Revenue by Source – Governmental Activities



Expense by Function – Governmental Activities



FINANCIAL ANALYSIS OF FUND STATEMENTS

As noted earlier, the City uses *fund accounting* to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the City's governmental funds is to provide information on the sources, uses, and balances of spendable resources. Such information is useful in assessing the City's short-term financial requirements. In particular, the total fund balance less the nonspendable amount may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. The types of governmental funds reported by the City include the general fund, special revenue funds and capital project funds. As of June 30, 2025, the City's governmental funds reported combined fund balances of \$63.2 million, an increase of \$4.16 million, or 7% in comparison with the prior year. The components of the total fund balance are as follows:

Management’s Discussion and Analysis
June 30, 2025

- Non-spendable fund balance - \$171 thousand, amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.
- Restricted fund balance - \$26.4 million, amounts that are constrained to be used for a specific purpose by external parties such as creditors, grantors, laws, or regulations.
- Unassigned fund balance - \$36.5 million, amounts that are not reported in any other category and are available for any purpose within the General Fund.

Total governmental fund revenue was \$32.4 million, an increase of \$686 thousand, or 2.2%, from the prior fiscal year. Expenditures totaled \$28.4 million an increase of \$3.9 million, or 15.95%, from the prior fiscal year. Overall, governmental fund balance increased \$4.16 million, or 7.05%, compared to an increase of \$7.3 million, or 14.1% in fiscal year 2024-25 compared to 2023-24.

Major Governmental Funds

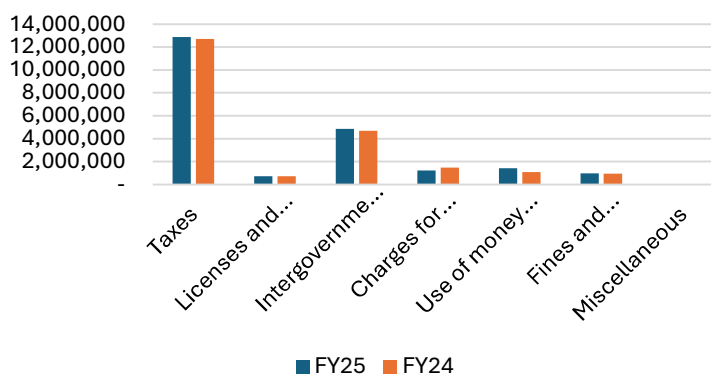
General Fund

The General Fund is the primary operating fund of the City. At the end of the current fiscal year, the General Fund's total fund balance was \$38.5 million, compared to \$35.4 million as stated in fiscal year 2023-24, an increase of \$3.2 million, or 9%. As a measure of the General Fund's liquidity, it is useful to compare both total fund balance and spendable fund balance to total fund expenditures. The nonspendable portion of the General Fund balance was \$171 thousand, restricted portion was \$1.7 million, and the spendable portion was \$36.7 million, which was 0.9%, 9% and 195%, respectively, of the total General Fund expenditures of \$18.9 million, as compared to 14.8% and 186%, respectively, of the prior year General Fund expenditures of \$17.5 million.

Total General Fund revenue increased \$455 thousand, or 2.1%, from \$21.6 to \$22.1 million. Significant factors attributed to the net increase included taxes, licenses and permits, intergovernmental, use of money and property, fines and forfeitures, and miscellaneous revenues, with increases of \$168, \$18, \$160, \$337, \$11, and \$13 thousand, respectively, compared to the prior year. These increases were offset by decreases in charges for services of \$252 thousand, compared to the prior year.

- Property taxes increased by \$82 thousand, Motor vehicle in-lieu tax increased by \$232 thousand mainly due to the annual 2% increase in property valuations, and sales and use tax increased marginally by \$88 thousand or 1.2% due to a slower than expected economic recovery.
- Encroachment permit fees increased \$24 thousand, planning fees slightly decreased by \$7 thousand, building plan check fees increased \$84 thousand, and building permit fees decreased \$245 thousand due to the slowing economy resulting in decreased building activities.

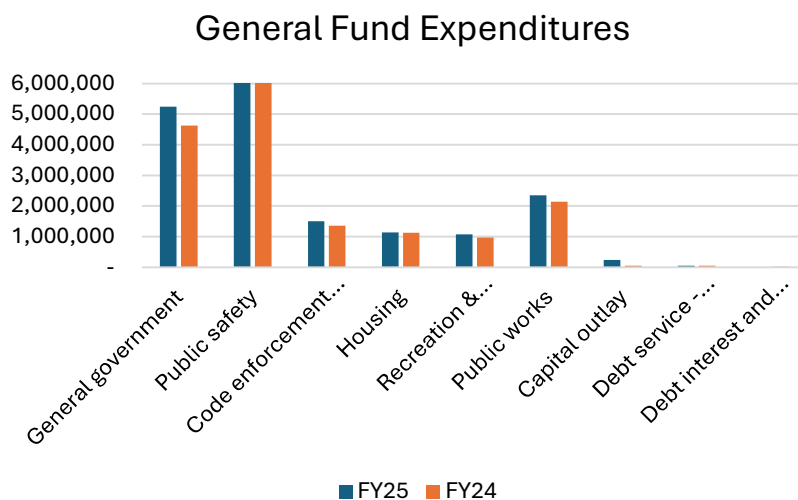
General Fund Revenues



**Management’s Discussion and Analysis
June 30, 2025**

Total General Fund expenditures increased \$1.4 million, or 7.72%, from \$17.5 to \$18.9 million. Significant factors attributed to the net increase included general government with a \$616 thousand increase, public works with a \$204 thousand increase, an increase of \$189 thousand in capital outlay, and an increase of \$146 thousand in code enforcement and animal control as compared to the prior year.

- The \$616 thousand increase in general government is mainly due to increased salary and benefit costs.
- The increase of \$204 thousand in public works is mainly due to increased salary and benefit costs, and increased costs of contracted landscaping and tree services.
- The \$189 thousand increase in capital outlay is primarily attributed to the ongoing construction projects and completion of major street projects in the previous year.
- The \$146 thousand increase in code enforcement and animal control is largely attributed to increased animal sheltering costs which are contracted with the SPCA.



The other Major Governmental Funds include Restricted Urban Development and the ARPA Fund. There were no significant changes in the Restricted Urban Development fund. ARPA funds had expenditures of \$3.9 million which were spent on public safety, parking lot rehabilitation at city parks, tree replacement, IT infrastructure updates, facility improvements and repairs, and traffic synchronization projects.

Nonmajor Governmental Funds

Non-major governmental funds had a net change in fund balance of \$1.1 million, or 5.94%, increase from prior year. Compared to prior year non-major governmental fund operations, revenue decreased by \$1.9 million and expenditures increased \$248 thousand. The revenue decrease is mainly due annual decreases from grants ended such as the Priority Legislative Budget Projects (PLBP) revenues. The expenditures remained fairly flat as compared to the prior year.

GENERAL FUND BUDGET

The original budget compared to the final General Fund budget is presented in the Budgetary Comparison Schedule included in the Required Supplementary Information Section. General Fund revenue was originally budgeted at \$21 million and \$35.4 million of budgetary fund balance was available, resulting in \$56.4 million available for appropriations during the year. The budget was monitored throughout the year, and adjustments to the revenue budget were not needed.

City of Lawndale

Management's Discussion and Analysis June 30, 2025

CAPITAL ASSETS

Capital assets, net of depreciation, increased \$3.2 million, from \$48.8 million on July 1, 2024, to \$52 million on June 30, 2025. The increase is attributed to a depreciation expense of \$2.7 million offset by \$5.8 million of additions. The additions were in construction in progress (ongoing construction on City Hall and Public Works roof repair, Street Improvement project 21-22, Street Improvement project 22-23, and City-Wide Sign replacement). For more information, see Capital Assets Note 7 in the Notes to Financial Statements.

Government-wide Financial Statements Capital Assets (in thousands) As of June 30,

	Government Activities		Dollar Change	Percentage Change
	2025	2024		
Capital assets, not being depreciated				
Land	\$ 5,216	\$ 5,216	\$ -	0.0%
Construction in progress	3,453	1,544	1,909	123.6%
Total assets not being depreciated	<u>8,669</u>	<u>6,760</u>	<u>1,909</u>	<u>28.2%</u>
Capital assets being depreciated:				
Building and structures	18,191	18,191	-	0.0%
Improvements other than buildings	1,025	1,025	-	0.0%
Vehicles, machinery and equipment	3,530	3,633	(104)	-2.9%
Infrastructure	56,323	52,414	3,909	7.5%
Total capital assets being depreciated	<u>79,069</u>	<u>75,264</u>	<u>3,806</u>	<u>5.1%</u>
Less accumulated depreciation	<u>(35,781)</u>	<u>(33,197)</u>	<u>(2,584)</u>	<u>7.8%</u>
Net depreciable assets	<u>43,289</u>	<u>42,067</u>	<u>1,221</u>	<u>2.9%</u>
Capital Assets, Net	<u>\$ 51,957</u>	<u>\$ 48,827</u>	<u>3,130</u>	<u>6.4%</u>

LONG-TERM LIABILITIES

Total long-term liabilities city-wide were \$18.3 million as of June 30, 2025, a decrease of approximately \$425 thousand compared to the prior fiscal year. Although the City experienced less favorable CalPERS investment returns and increases in OPEB actuarial liability estimates, these changes were more than offset by scheduled debt service payments and other reductions. Additional information is presented in Notes 8 through 12.

Government-wide Financial Statements Long-Term Liabilities (in thousands) As of June 30,

	Government Activities		Dollar Change	Percentage Change
	2025	2024		
Long-term liabilities				
Long-term debt	\$ 261	\$ 309	\$ (47)	-15.3%
Compensated absences	703	797	(94)	-11.8%
Net pension liability	10,847	10,946	(99)	-0.9%
Total OPEB liability	6,525	6,709	(185)	-2.8%
Total long-term liabilities	<u>\$ 18,335</u>	<u>\$ 18,760</u>	<u>\$ (425)</u>	<u>-2.3%</u>

City of Lawndale

Management's Discussion and Analysis June 30, 2025

Economic Factors and Outlook

The City adopted Fiscal Year 2025-2026 budget on June 12, 2025. The General Fund Revenue budget was \$21,101,014 for 2025-2026 with expenditures of \$20,436,605 for a surplus of \$664,409.

In 2025-2026 the top 5 adopted General Fund revenue sources, which make up 76% of the City's General Fund revenues, include 1. Motor Vehicle In-Lieu fees \$5.1 million (24%) 2. Sales and Use Tax – \$3.9 million (19%), 3. Measure L Transaction Tax – \$2.9M (14%), 4. Utility Users Tax – \$2.2 million (10%), and Property Tax \$2.0 million (10%).

The Fiscal Year 2025-2026 the General Fund budget expenditures were \$20,436,605, with Public Safety making up \$7.8 million or 37%, Public Works at \$3.2 million or 15%, Municipal Services at \$1.9 million or 10%, Community Development at \$1.1 million or 5%, Community Services at \$1.5 million or 7%, and all others (including City Council, City Clerk, City Manager, Finance, IT, General Admin, Cable TV, General Operations at \$5.8 million or 29%.

As we look forward to future years uncertainty in the economy looms, however considering the budget for Fiscal 2025-2026 the City has a healthy budget and is prepared to face these events if they do occur as we are very fortunate to have a stable diverse economic base which somewhat shields the city's economy from downturns in any specific category.

Requests for Information

This financial report is designed to provide a general overview of the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of Lawndale, Finance Department, 14717 Burin Avenue, Lawndale, California 90260; Phone (310) 973-3241; Fax: (310) 970-2183; website: www.lawndalecity.org.

City of Lawndale

Statement of Net Position June 30, 2025

	Governmental Activities
Assets	
Cash and investments	\$ 61,343,478
Receivables:	
Accounts	2,554,931
Grants	348,898
Accrued interest	294,393
Notes and loans	266,431
Agreements with Successor Agency	14,151,993
Prepaid costs	23,171
Land held for development	634,983
Capital assets not being depreciated	8,668,810
Capital assets, net of depreciation	<u>43,288,521</u>
Total Assets	<u>131,575,609</u>
Deferred Outflows of Resources	
Pension related	3,128,627
OPEB related	<u>738,991</u>
Total Deferred Outflows of Resources	<u>3,867,618</u>
Liabilities	
Accounts payable	3,116,984
Accrued liabilities	224,264
Accrued interest	3,622
Deposits payable	2,104,260
Unearned revenue	1,168,480
Noncurrent liabilities:	
Due within one year	
Long-term debt	48,865
Compensated absences	338,267
Total OPEB liability	255,053
Due in more than one year	
Long-term debt	212,386
Compensated absences	364,552
Net pension liability	10,846,552
Total OPEB liability	<u>6,269,801</u>
Total Liabilities	<u>24,953,086</u>
Deferred Inflows of Resources	
Pension related	249,812
OPEB related	<u>731,347</u>
Total Deferred Inflows of Resources	<u>981,159</u>
Net Position	
Net investment in capital assets	51,548,100
Restricted for:	
Community development projects	144,936
Public safety	436,297
Parks and recreation	3,112,958
Public works	11,894,293
Capital projects	3,164,233
Air quality	322,940
Code enforcement and animal control	219,313
Housing	2,883,875
Unrestricted	<u>35,782,037</u>
Total Net Position	<u>\$ 109,508,982</u>

See accompanying notes to financial statements.

City of Lawndale

Statement of Activities
For the Fiscal Year Ended June 30, 2025

Functions/Programs	Expenses	Program Revenues			Net (Expenses)
		Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants	Revenues and
					Changes in Net Position
					Primary Government
					Governmental Activities
Primary Government					
Governmental Activities:					
General government	\$ 6,193,711	\$ 1,854,767	\$ 3,870,354	\$ -	\$ (468,590)
Public safety	7,657,171	-	194,663	-	(7,462,508)
Code enforcement and animal control	1,981,573	-	-	-	(1,981,573)
Housing	2,127,003	1,106,706	-	-	(1,020,297)
Recreation and community services	2,019,586	-	141	-	(2,019,445)
Public works	6,201,314	3,019	599,145	4,616,035	(983,115)
Interest on long-term debt	9,786	-	-	-	(9,786)
Total Governmental Activities	\$ 26,190,144	\$ 2,964,492	\$ 4,664,303	\$ 4,616,035	(13,945,314)
General Revenues					
Taxes:					
					1,968,279
					4,848,016
					723,009
					7,252,935
					926,556
					2,211,385
					2,228,177
					343,396
					20,501,753
					6,556,439
					102,952,543
					\$ 109,508,982

See accompanying notes to financial statements.

City of Lawndale

Balance Sheet
Governmental Funds
June 30, 2025

	General	Special Revenue Fund		Nonmajor Governmental Funds	Total Governmental Funds
		Restricted Urban Development	ARPA Fund		
Assets					
Cash and investments	\$ 37,729,444	\$ 3,017,542	\$ 2,251,201	\$ 18,345,291	\$ 61,343,478
Receivables:					
Accounts	2,238,269	-	-	316,662	2,554,931
Grants	-	-	-	348,898	348,898
Accrued interest	294,393	-	-	-	294,393
Notes and loans	-	-	-	266,431	266,431
Agreements with Successor Agency	6,857,911	7,294,082	-	-	14,151,993
Prepaid costs	23,171	-	-	-	23,171
Due from other funds	530,551	-	-	-	530,551
Land held for development	147,900	-	-	487,083	634,983
Total Assets	\$ 47,821,639	\$ 10,311,624	\$ 2,251,201	\$ 19,764,365	\$ 80,148,829
Liabilities, Deferred Inflows of Resources, and Fund Balances					
Liabilities					
Accounts payable	\$ 1,838,080	\$ -	\$ 936,030	\$ 342,874	\$ 3,116,984
Accrued liabilities	177,446	-	-	46,818	224,264
Deposits payable	2,104,260	-	-	-	2,104,260
Due to other funds	-	-	-	530,551	530,551
Unearned revenue	-	-	1,168,480	-	1,168,480
Total Liabilities	4,119,786	-	2,104,510	920,243	7,144,539
Deferred Inflows of Resources					
Unavailable revenues	5,161,798	4,653,933	-	-	9,815,731
Total Deferred Inflows of Resources	5,161,798	4,653,933	-	-	9,815,731
Fund Balances					
Nonspendable:					
Prepaid costs	23,171	-	-	-	23,171
Land held for development	147,900	-	-	-	147,900
Restricted for:					
Community development projects	-	-	-	144,936	144,936
Public safety	-	-	-	436,297	436,297
Recreation and community services	-	-	-	3,112,958	3,112,958
Public works	-	-	-	11,894,293	11,894,293
Capital projects	-	3,017,542	146,691	-	3,164,233
Air quality	-	-	-	322,940	322,940
Municipal services	-	-	-	219,313	219,313
Housing	-	-	-	2,883,875	2,883,875
Agreements with Successor Agency	1,744,697	2,640,149	-	-	4,384,846
Unassigned	36,624,287	-	-	(170,490)	36,453,797
Total Fund Balances	38,540,055	5,657,691	146,691	18,844,122	63,188,559
Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 47,821,639	\$ 10,311,624	\$ 2,251,201	\$ 19,764,365	\$ 80,148,829

See accompanying notes to financial statements.

City of Lawndale

Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position June 30, 2025

Total Fund Balances - Governmental Funds		\$ 63,188,559
Amounts reported for governmental activities in the statement of position are different because:		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet.		51,957,331
Long-term liabilities are not due and payable in the current period and therefore are not included in the governmental funds:		
Facility and site lease note	\$ (261,251)	
Net pension liability	(10,846,552)	
Total OPEB liability	(6,524,854)	
Compensated absences	<u>(702,819)</u>	(18,335,476)
Deferred outflows and inflows of resources related to pensions have not been reported in the governmental funds:		
Pension related deferred outflows of resources	3,128,627	
Pension related deferred inflows of resources	<u>(249,812)</u>	2,878,815
Accrued interest payable for the current portion of interest due on notes that has not been reported in the governmental funds.		(3,622)
Deferred outflows and inflows of resources related to OPEB have not been reported in the governmental funds:		
OPEB related deferred outflows of resources	738,991	
OPEB related deferred inflows of resources	<u>(731,347)</u>	7,644
Revenues reported as unavailable in the governmental funds are recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.		<u>9,815,731</u>
Net Position of Governmental Activities		<u>\$ 109,508,982</u>

See accompanying notes to financial statements.

City of Lawndale

Statement of Revenues, Expenditures and Changes in Fund Balances
 Governmental Funds
 For the Fiscal Year Ended June 30, 2025

	General	Special Revenue Fund		Nonmajor Governmental Funds	Total Governmental Funds
		Restricted Urban Development	ARPA Fund		
Revenues					
Taxes	\$ 12,886,481	\$ -	\$ -	\$ -	\$ 12,886,481
Licenses and permits	727,133	-	-	-	727,133
Intergovernmental	4,848,016	-	3,870,354	5,566,800	14,285,170
Charges for services	1,230,241	-	-	36,888	1,267,129
Use of money and property	1,410,198	100,867	-	557,965	2,069,030
Fines and forfeitures	963,073	-	-	-	963,073
Miscellaneous	25,056	-	-	206,401	231,457
Total Revenues	22,090,198	100,867	3,870,354	6,368,054	32,429,473
Expenditures					
Current:					
General government	5,244,305	-	979,769	213,892	6,437,966
Public safety	7,267,724	-	242,600	123,750	7,634,074
Code enforcement and animal control	1,495,586	-	249,412	74,470	1,819,468
Housing	1,135,460	-	-	309,947	1,445,407
Recreation and community services	1,074,694	-	-	799,680	1,874,374
Public works	2,344,467	-	-	2,138,963	4,483,430
Capital outlay	232,492	-	2,395,573	1,999,206	4,627,271
Debt service:					
Principal retirement	47,281	-	-	-	47,281
Interest and fiscal charges	10,470	-	-	-	10,470
Total Expenditures	18,852,479	-	3,867,354	5,659,908	28,379,741
Excess (Deficiency) of Revenues Over (Under) Expenditures	3,237,719	100,867	3,000	708,146	4,049,732
Other Financing Sources (Uses)					
Transfers in	3,000	-	-	348,917	351,917
Transfers out	(169,657)	(179,260)	(3,000)	-	(351,917)
Proceeds from sale of capital assets	110,812	-	-	-	110,812
Total Other Financing Sources (Uses)	(55,845)	(179,260)	(3,000)	348,917	110,812
Net Change in Fund Balances	3,181,874	(78,393)	-	1,057,063	4,160,544
Fund Balances (deficit)					
Beginning of year	35,358,181	5,736,084	146,691	17,787,059	59,028,015
End of Year	\$ 38,540,055	\$ 5,657,691	\$ 146,691	\$ 18,844,122	\$ 63,188,559

See accompanying notes to financial statements.

City of Lawndale

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2025

Net Change in Fund Balances - Total Governmental Funds \$ 4,160,544

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures. However, in the government-wide Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expenses. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital asset expenditures capitalized	\$ 5,835,385	
Depreciation	<u>(2,705,199)</u>	3,130,186

Governmental funds report revenues and expenditures primarily pertaining to long-term liabilities, which are not reported in the statement of activities. At the government-wide level, these activities are reported in the statement of net position. This is the net expenditure reported in the governmental funds, which are not reported in the statement of activities.

Pension related net adjustments	(737,735)	
OPEB related net adjustments	<u>(344,619)</u>	(1,082,354)

Long-term debt activities are not considered revenues or expenses in the government-wide Statement of Activities, but are considered revenues, expenditures, and sources and uses in governmental funds. These include:

Principal payments on long-term debt		47,281
--------------------------------------	--	--------

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Change in compensated absences	93,800	
Change in accrued interest	<u>684</u>	94,484

Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.

		<u>206,298</u>
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Change in Net Position of Governmental Activities

\$ 6,556,439

City of Lawndale

Statement of Fiduciary Net Position
 Fiduciary Funds
 June 30, 2025

	<u>Custodial Fund</u>	<u>Private-Purpose Trust Funds</u>
	<u>PRSSC Fund</u>	<u>Lawndale Successor Agency</u>
Assets		
Cash and investments	\$ 30,969	\$ 2,740,127
Restricted assets:		
Cash and investments held with fiscal agents	-	2,044,051
Total Assets	30,969	4,784,178
Liabilities		
Accrued liabilities	-	3,066
Accrued interest	-	383,115
Long-term liabilities:		
Due in one year		
Tax allocation bonds	-	405,000
Direct borrowings	-	1,689,163
Due in more than one year		
Tax allocation bonds	-	15,879,177
Direct borrowings	-	13,163,486
Total Liabilities	-	31,523,007
Net Position (Deficit)		
Restricted	30,969	(26,738,829)
Total Net Position	\$ 30,969	\$ (26,738,829)

See accompanying notes to financial statements.

City of Lawndale

Statement of Changes in Fiduciary Net Position
 Fiduciary Funds
 For the Fiscal Year Ended June 30, 2025

	<u>Custodial Fund</u>	<u>Private-Purpose Trust Funds</u>
	<u>PRSSC Fund</u>	<u>Lawndale Successor Agency</u>
Additions		
Taxes	\$ -	\$ 3,373,559
Interest income	1,119	177,889
Total Additions	<u>1,119</u>	<u>3,551,448</u>
Deductions		
Administrative expenses	-	81,481
Contractual services	-	31,497
Interest and fiscal charges	-	1,090,363
Transfer to other governments	5,310	-
Total Deductions	<u>5,310</u>	<u>1,203,341</u>
Changes in Net Position	(4,191)	2,348,107
Net Position (Deficit)		
Beginning of Year	<u>35,160</u>	<u>(29,086,936)</u>
End of Year	<u>\$ 30,969</u>	<u>\$ (26,738,829)</u>

See accompanying notes to financial statements.

**Notes to Financial Statements
For the Fiscal Year Ended June 30, 2025**

I. SIGNIFICANT ACCOUNTING POLICIES

Note 1: Organization and Summary of Significant Accounting Policies

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. A summary of the City of Lawndale's significant accounting policies applied in the preparation of these financial statements follows.

a. Description of the Reporting Entity

The City of Lawndale, California (the City), is a municipal corporation, incorporated on December 28, 1959. The City operates under a Council-Manager form of government and the City Council is comprised of five members, with the Mayor elected by the council itself. Services provided by the City include public safety, public works (streets and facilities maintenance, and engineering), municipal services (animal control, parking and code enforcement, and emergency preparedness), planning and community development, recreation and community services, local access cable television, and other general operations and administrative services.

As required by accounting principles generally accepted in the United States of America, the accompanying financial statements present the activities of the City, as the primary government, and its component units.

The inclusion of an organization within the scope of the reporting entity of the City of Lawndale is based on the provisions of GASB Statement No. 14 (as amended by GASB Statements No. 39, 61 and 80). The blended component units described below, although legally separate entities, are in substance part of the government operation and so data from these component units has been combined herein. The following criteria were used in the determination of the blended component units:

1. The members of the City Council also act as the governing body of the Lawndale Cable Usage Corporation, the Lawndale Housing Authority, and the Lawndale Public Financing Authority.
2. The Cable Usage Corporation, the Housing Authority, and the Public Financing Authority are managed by employees of the City. A portion of the City's personnel costs is allocated to these component units each year.
3. The City, the Cable Usage Corporation, the Housing Authority, and the Public Financing Authority are financially interdependent. They provide a financial benefit/burden to the City.

City of Lawndale

Notes to Financial Statements (Continued) For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

a. Description of the Reporting Entity (Continued)

Blended Component Units

The Lawndale Cable Usage Corporation (the Corporation) was established on September 30, 1986. The Corporation was created for the purpose of supporting community television for the citizens of Lawndale. The City Council acts as the Corporation's governing board and exerts significant influence over its operations. The activities of the Corporation have been reported as a special revenue fund of the City and are included in the governmental activities of the accompanying financial statements. Separate financial statements for the Corporation are not prepared.

The Lawndale Housing Authority (the Authority) was established on October 15, 1984. The Authority was created for the purpose of providing housing assistance for low income families, elderly and disabled persons. The City Council acts as the Authority's governing board and exerts significant influence over its operations. The activities of the Housing Authority are related to Section 8 Rental Assistance Program and as of March 2011, the Housing Authority has also assisted in providing Low/Mod Housing to eligible residents. The activities of the Authority have been reported as a special revenue fund of the City and are included in the governmental activities of the accompanying financial statements. Separate financial statements for the Corporation are not prepared.

The Lawndale Financing Authority (the Financing Authority) was established on August 3, 2009. The Financing Authority is a body that serves to expedite transactions between multiple entities under the City's umbrella and therefore does not specifically have its own fund or assets. The City Council acts as the Financing Authority's governing board and exerts significant influence over its operations. Separate financial statements for the Corporation are not prepared.

Private Purpose Trust Fund

The Successor Agency of the Former Redevelopment Agency (the Successor Agency) was created January 17, 2012, as outlined in Assembly Bill 1X 26 (the Bill) which provides the requirements for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City which had previously reported the activities of the former redevelopment agency within the reporting entity of the City as a blended component unit. The Successor Agency is a separate legal entity from the City, but City Council serves in separate sessions as their governing body. The responsibilities of the City as Successor Agency of the Former Redevelopment Agency are limited to acting in a fiduciary capacity, until all enforceable obligations of the Successor Agency have been paid. Because of the nature and significance of the relationship between the City and the Successor Agency, it would be misleading to exclude the Successor Agency from the City's financial statements. The financial activities of the Successor Agency are reported in the City's fiduciary fund statements as a private-purpose trust fund. Separate financial statements for the Successor Agency are not prepared.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

b. Measurement Focus, Basis of Accounting, and Basis of Presentation

The basic financial statements of the City are composed of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

Government-wide Financial Statements

Government-wide financial statements, which include the Statement of Net Position and Statement of Activities, report information about the primary government and its component units, excluding its fiduciary activities. The statements include separate columns for the governmental activities and business-type activities, as well as discretely presented component units. Eliminations have been made to minimize the double-counting of internal activities. General government expenses have not been allocated as indirect expenses to the various functions of the City.

Government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Under the economic resources measurement focus, all (both current and long-term) economic resources and obligations of the City are reported in the government-wide financial statements. Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, deferred outflows or resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

The Statement of Net Position reports the difference between the combined assets and deferred outflows of resources, and the combined liabilities and deferred inflows of resources, as net position.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include charges for services, special assessments, and payments made by parties outside of the reporting government's citizenry, if that money is restricted to a particular program. Program revenues are reported net of direct expenses in the Statement of Activities to present the net cost of each program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as an expenditure. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as another financing source. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

b. Measurement Focus, Basis of Accounting, and Basis of Presentation (Continued)

Fund Financial Statements

The underlying accounting system of the City is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balances, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental and fiduciary funds are presented after the government-wide financial statements. These statements display information about major governmental funds individually and non-major governmental funds in the aggregate. Fiduciary funds of the City primarily represent assets held by the City in a custodial capacity for other individuals or organizations.

Governmental Funds

In the fund financial statements, governmental funds are presented using the modified-accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Measurable means that the amounts can be estimated, or otherwise determined. Available means that the amounts were collected during the reporting period or soon enough thereafter to be available to finance the expenditures accrued for the reporting period. The City uses an availability period of 60 days.

Sales taxes, property taxes, utility user taxes, motor vehicle in-lieu, licenses and permits, fines and forfeitures, grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period to the extent normally collected within the availability period. Other revenue items are considered to be measurable and available when cash is received by the government.

Revenue recognition is subject to the measurability and availability criteria for the governmental funds in the fund financial statements. Exchange transactions are recognized as revenues in the period in which they are earned (i.e., the related goods or services are provided). Locally imposed derived tax revenues are recognized as revenues in the period in which the underlying exchange transaction upon which they are based takes place. Imposed non-exchange transactions are recognized as revenues in the period for which they were imposed. If the period of use is not specified, they are recognized as revenues when an enforceable legal claim to the revenues arises or when they are received, whichever occurs first. Government-mandated and voluntary non-exchange transactions are recognized as revenues when all applicable eligibility requirements have been met.

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 1: Summary of Significant Accounting Policies (Continued)

b. Measurement Focus, Basis of Accounting, and Basis of Presentation (Continued)

In the fund financial statements, governmental funds are presented using the current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. The reported fund balance (net current assets) is considered to be a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Non-current portions of long-term receivables due to governmental funds are reported on their balance sheets in spite of their spending measurement focus. Special reporting treatments are used to indicate, however, that they should not be considered "available spendable resources," since they do not represent net current assets. Recognition of governmental fund type revenue represented by non-current receivables is deferred until they become current receivables. Non-current portions of other long-term receivables are reported as non-spendable fund balance in the General Fund, and restricted, committed, or assigned fund balance in all other governmental funds, based on the intended use of the proceeds from liquidation of these long-term receivables.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by non-current liabilities. Since they do not affect net current assessments, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources were expended, rather than as fund assets, the proceeds of long-term debt are recorded as other financing sources rather than as a fund liability. Amounts paid to reduce long-term indebtedness are reported as fund expenditures.

Fiduciary Funds

In the fund financial statements, fiduciary funds are presented using the accrual basis of accounting. Revenues are recognized when they are earned, and expenses are recognized when the related goods or services are delivered. In the fund financial statements, fiduciary funds are presented using the economic resources measurement focus. This means that all assets and all liabilities (whether current or non-current) associated with their activity are included on their balance sheets. Fiduciary fund type operating statements present increases (revenues) and decreases (expenses) in total net position.

Private-purpose trust funds account for the assets and liabilities of other agencies and report additions such as taxes and deductions such as administrative and contract services.

Custodial funds account for assets held by the City in a custodial capacity.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

c. Fund Classification

Governmental funds with assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures equal to at least 10% of their fund-type total, and at least 5% of the combined total of governmental funds and enterprise funds, as applicable, are required to be reported as a major fund. A governmental fund may also be presented as a major fund in the basic financial statements, even if it does not meet the size criteria just described, if the City's officials believe that the fund is particularly important to the financial statement users (because of public interest, reporting consistency, or otherwise). The General Fund is always reported as a major fund.

Governmental Funds

The City reports the following major governmental funds in the accompanying financial statements:

The **General Fund** is the general operating fund of the City. It is used to account for all financial resources of the City, except those required to be accounted for in another fund.

The **Restricted Urban Development Fund** is used to account for funds derived from the Urban Development Action Grant.

The **ARPA Fund** is used to account for funds related to the State and Local Fiscal Recovery Act.

Additionally, the City reports the following governmental fund types in the accompanying financial statements:

Special Revenue Funds account for taxes and other revenues, which are set aside for a specific purpose in accordance with law or administrative regulation.

Capital Projects Funds account for financial resources used for the acquisition or construction of major capital facilities.

Fiduciary Funds

The City reports the following fiduciary funds which are excluded from the government-wide financial statements:

Private Purpose Trust Funds account for resources assumed from the former Lawndale Redevelopment Agency's assets and obligations and is responsible for winding down the activities related to the dissolution. The fund accounts for revenue received to pay estimated annual installment payments on enforceable obligations approved by the Successor Agency Oversight Board and the California Department of Finance. The City is responsible for ensuring that assets reported in this fund are used for their intended purposes.

Custodial Funds account for assets held by the City in a custodial capacity. These funds include the Custodial Fund (Park Recreation Social Services Committee (PRSSC) Fund) accounts for annual firework sales income earned by the PRSSC and private donations to be used at the discretion of the PRSSC for social and leisure services and events within the City of Lawndale.

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 1: Summary of Significant Accounting Policies (Continued)

d. Cash and Investments

The City pools cash and investments of all funds for the benefit of obtaining the highest yield with the greatest safety and least risk, with the exception of restricted funds required to be held separately. Each fund's share in this pool is displayed in the accompanying financial statements as cash and investments. Investment income, earned by the pooled investments, is allocated to the various funds based on each fund's average monthly cash and investment balance.

Cash and Cash Equivalents

Cash and cash equivalents are considered to be cash on hand, deposits with financial institutions, and short-term investments with original maturities of three months or less from the date of acquisition. Cash and cash equivalents are included in the amounts reported as cash and investments.

Investments

Investments are reported at fair value, the value at which a financial instrument could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale. Changes in fair value that occur during a fiscal year are recognized as investment income reported for the fiscal year. Investment income includes, interest earnings, changes in fair value, and any gains or losses realized upon the liquidation, maturity or sale of investments.

City investments are recorded at fair value, which is primarily determined on the basis of quoted market prices at the end of the year. The City invests in certificates of deposit in various financial institutions through a custodial agent and participates in an investment pool managed by the State of California titled Local Agency Investment Fund (LAIF). The custodial agent makes decisions on behalf of the City into which financial institutions to invest and LAIF invests the City's portion of the pool funds in structured notes and asset-backed securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these structured notes and asset-backed securities are subject to market risk as to change in interest rates. Earnings from these investments along with LAIF are allocated to all funds on a quarterly basis.

e. Prepaid Costs

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid costs in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

f. Land Held for Development

The former Lawndale Redevelopment Agency had purchased properties for the purpose of making them available for sale to developers who have the ability to complete various projects consistent with the mission and activities of the City. Land held for development is valued at the lower of cost or estimated net realizable value determined upon the execution of a disposition and development agreement. If resale of land is not anticipated in the near future, a corresponding portion of the fund balance, which is not available for current expenditure, is reported as non-spendable in the General Fund, and restricted, committed, or assigned in all other governmental funds, based on the intended use of the proceeds from disposition of the land held for development.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

g. Capital Assets and Depreciation

Capital assets, which include buildings, machinery and equipment, and infrastructure are reported in the applicable governmental activities column in the Government-Wide Financial Statements. Capital assets are defined by the government as assets with an initial, individual cost that exceeds \$5,000 to \$10,000, depending on the class of asset, and an estimated useful life in excess of five years. Such capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Capital assets received in a service concession arrangement are valued at acquisition cost. Donated capital assets are valued at acquisition value on the date donated. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets are depreciated over their estimated useful lives using the straight-line method. The purpose of depreciation is to spread the cost of capital assets over the useful life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets. Depreciation of all exhaustible capital assets is charged as an expense against operations.

The estimated useful lives and capitalization thresholds are as follows:

<u>Capital Asset Type</u>	<u>Useful Lives</u>	<u>Capitalization Threshold</u>
Buildings and Structures	30 years	\$ 10,000
Improvements Other than Buildings	20 years	10,000
Vehicles, Machine and Equipment	5-30 years	5,000
Infrastructure	30 years	10,000

Infrastructure assets include roads, bridges, sidewalks, curbs and gutters, park improvements and traffic signals.

h. Interfund Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of inter-fund loans) or "advances to/from other funds" (i.e., the non-current portion of inter-fund loans).

i. Deferred Outflows and Inflows of Resources

Deferred Outflows of Resources

In addition to assets, the Statement of Net Position and governmental fund Balance Sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets of fund balance that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has two items that qualify for reporting in this category. Deferred pension related outflows from changes in net pension and total OPEB liability arise only under a full accrual basis of accounting and are reported in the government-wide Statement of Net Position.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

i. Deferred Outflows and Inflows of Resources (Continued)

Deferred Inflows of Resources

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and thus will not be recognized as an inflow of resources (revenue) until that time. The City has one item which qualifies for reporting in this category. Deferred pension related inflows from changes in net pension liability arise only under a full accrual basis of accounting and are reported in the government-wide Statement of Net Position. Additionally, unavailable revenues arise only under a modified accrual basis of accounting and are reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: grants, and accrued interest on long-term receivables. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

j. Long-Term Debt

Long-term debt and other financed obligations are reported as liabilities in the government-wide financial statements and the fiduciary fund financial statements.

Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable premium or discount.

k. Compensated Absences

The City accrues a liability for compensated absences which meets the following criteria:

1. The City's obligation relating to employees' rights to receive compensation for future absences is attributable to employees' services already rendered.
2. The obligation relates to rights that vest or accumulate.
3. Payment of the compensation is probable.
4. The amount can be reasonably estimated.

A liability is recorded only if it has matured for unused vacation and similar compensatory leave balances since the employees' entitlement to these balances are attributable to services already rendered and it is probable that virtually all of these balances will be liquidated by either paid time off or payments upon termination or retirement.

A liability is recorded for unused sick leave balances only to the extent that it is probable that the unused balances will result in termination payments. This is estimated by including in the liability the unused balances of employees currently entitled to receive termination payment, as well as those who are expected to become eligible to receive termination benefits as a result of continuing their employment with the City.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

I. Pensions

PERS Pension Plans

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. Net pension liabilities are generally liquidated by the City's General Fund.

Generally accepted accounting principles requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date (VD)	June 30, 2023
Measurement Date (MD)	June 30, 2024
Measurement Period (MP)	July 1, 2023 to June 30, 2024

PARS Pension Plans

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the Public Agency Retirement Services (PARS) Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. PARS audited financial statements are publicly available reports that can be obtained at PARS' website. Net pension liabilities are generally liquidated by the City's General Fund.

Generally accepted accounting principles requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date (VD)	June 30, 2024
Measurement Date (MD)	June 30, 2025
Measurement Period (MP)	July 1, 2024 to June 30, 2025

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

m. Postemployment Benefits Other than Pension (OPEB)

For purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB and OPEB expense, information about the City's OPEB plan have been determined by an independent actuary. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Total OPEB liabilities are generally liquidated by the City's General Fund.

Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date:	June 30, 2024
Measurement Date:	June 30, 2025
Measurement Period:	July 1, 2024 to June 30, 2025

n. Net Position and Fund Balance

Government-Wide Financial Statements

In the government-wide financial statements, net position is classified in the following categories:

Net Investment in Capital Assets consists of capital assets net of accumulated depreciation and reduced by outstanding debt and related deferred outflows and inflows of resources that are attributed to the acquisition, construction, or improvement of the assets.

Restricted net position includes amounts restricted by external creditors, grantors, contributors, laws or regulations of other governments.

Unrestricted net position is all net position that does not meet the definition of "net investment in capital assets" or "restricted net position."

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a colorflow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

n. Net Position and Fund Balance (Continued)

Fund Financial Statements

In the fund financial statements, government funds report the following fund balance classification:

Non-spendable includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted includes amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution of the City Council.

Assigned include amounts that are constrained by the government's intent to be used for specific purposes but are neither restricted nor committed. The Finance Director and/or Treasurer is authorized to assign amounts to a specific purpose, which was established by the governing body in resolution.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes. The General Fund is the only fund that should report this category of fund balance, unless a negative fund balance exists.

An individual governmental fund could include non-spendable resources and amounts that are restricted or unrestricted (committed, assigned, or unassigned) or any combination of those classifications. Restricted amounts are to be considered spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available and committed, assigned, then unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned, and lastly the unassigned fund balance.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

o. Property Taxes

With the passage of Proposition 13 in 1978 (Article XIII A, California State Constitution), property taxes are limited to one percent of market value, plus additional taxes for repayment of existing or subsequent voter-approved indebtedness. Under Article XIII A, the market value of taxable property is subject to a maximum annual increase of two percent. Market value may be appraised at significantly more than two percent depending on other factors such as improvements, sale or change of ownership.

The City receives a portion of the one percent general tax levy which is shared by several other local governments including the county and the school district. The City's share is based on a formula prescribed in Section 26912(b) of the Government Code. The county apportions property taxes to the City on a scheduled basis which generally adheres to the actual tax collection periods. The tax lien date is January 1 of each year and covers the ensuing fiscal year's tax returns. The tax levy date is from July 1 to June 30 of each year. The first installment becomes due on November 1 with penalties and interest accruing after December 10. The second installment is due no later than April 10.

p. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities at the reporting date and revenue and expenses during the reporting period. Actual results could differ from those estimates.

q. New Accounting Pronouncements

The City has implemented GASB Statement No. 101 – *Compensated Absences* and GASB Statement No. 102 – *Certain Risks Disclosures*.

GASB Statement No. 101 improves the recognition and measurement guidance for compensated absences. As part of the implementation, the City recalculated its compensated absences liability under the new criteria. This recalculation did not result in a material change to the compensated absences balances. Accordingly, there was no effect on the current year's financial statements related to this pronouncement.

GASB Statement No. 102 enhances the consistency and clarity of disclosures related to concentration and constraint risks. Management evaluated the City's exposure to such risks and determined that no concentration risks were identified, and while restrictive covenants exist on bonds issued by the Successor Agency, these covenants do not impose limitations significant enough to meet the disclosure criteria under the Statement. As such, implementation of GASB 102 had no effect on the City's current year financial statements.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 1: Summary of Significant Accounting Policies (Continued)

r. Upcoming Accounting Pronouncements

Below is a summary of the most significant recent pronouncements:

GASB Statement No. 103 – *Financial Reporting Model Improvements*. The objective of this Statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision-making and assessing a government’s accountability. The requirements of this Statement are effective for fiscal year ending June 30, 2026.

GASB Statement No. 104 – *Disclosure of Certain Capital Assets*. The objective of this Statement is to establish disclosure requirements related to a government’s capital assets, including information on major classes of assets, restrictions, and changes in those assets. The Statement is intended to enhance the usefulness and consistency of capital asset information presented in the notes to the financial statements. The requirements of this Statement are effective for fiscal year ending June 30, 2026.

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Note 2: Stewardship, Compliance and Accountability

Deficit Fund Balances

The following non-major governmental funds reported a deficit fund balance at June 30, 2025:

	<u>Deficit Fund Balance</u>
Governmental Funds:	
Non-major Governmental Funds:	
Justice Assistance Grant	\$ (9,873)
Prop 68 2018 Parks Bond Act	(1,974)
Measure A	(157,000)
TDA Article 3 (Metro)	(1,643)

Deficits in the in the funds listed above will be resolved with future grant revenue.

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

III. DETAILED NOTES ON ALL FUNDS

Note 3: Cash and Investments

Summary of Cash and Investments

Cash and investments as of June 30, 2025 are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and investments	\$ 61,343,478
Fiduciary Funds:	
Cash and investments	2,771,096
Cash and investments held with fiscal agents	<u>2,044,051</u>
Total	<u>\$ 66,158,625</u>

Cash and investments as of June 30, 2025, consist of the following:

Cash on hand	\$ 1,151
Deposits with financial institutions	26,283,283
Restricted cash held with fiscal agents	2,044,051
Investments	<u>37,830,140</u>
Total	<u>\$ 66,158,625</u>

Deposits

California Government Code requires California banks and savings and loan associations to secure a City's deposits by pledging government securities with a value of 110% of a City's deposits. California law also allows financial institutions to secure a City's deposits by pledging first trust deed mortgage notes having a value of 150% of a City's total deposits. The City Treasurer may waive the collateral requirement for deposits that are fully insured up to \$250,000 by the FDIC. The collateral for deposits in federal and state-chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public agency depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an Agent of Depository has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository is considered to be held for, and in the name of, the local governmental agency.

As of June 30, 2025, deposits were not subject to custodial credit risk as they were entirely insured or collateralized with securities held by the City or the City's agent in the City's name.

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 3: Cash and Investments (Continued)

Investments Authorized by the California Government Code and the City's Investment Policy

The table below identifies the investment types that are authorized for the City by the California Government Code and the City's investment policy. The table also identifies certain provisions of the California Government Code (or the City's investment policy, if more restrictive) that address interest rate risk and concentration of credit risk. This table does not address investments in vehicles which if not specifically mentioned in the City's investment policy, are not authorized unless the policy is amended by the City Council or are approved as indentures, rather than the general provisions of the California Government Code or the City's investment policy.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage or Amount of Portfolio*</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Bills	1 year	None	None
U.S. Treasury Notes	10 years	None	None
Federal Agency Issues	N/A	None	None
Certificates of Deposit	5 years	None	\$250,000
Bankers' Acceptances	180 days	40%	None
County Pool Investment Funds	N/A	5% of County Pool	None
Local Agency Investment Fund (LAIF)	N/A	None	\$75 million
U.S. Treasury Bonds	30 years	None	None
Mutual Funds	N/A	5%	None
Passbook Savings	N/A	None	\$250,000
Negotiable Certificates of Deposit	N/A	None	None

*Excluding amounts held by bond trustees that are not subject to California Government Code restrictions.

No investment shall be made that will cause the total investment pool to have greater than 30% of investments to have a maturity date greater than two years. The City's investment policy does not contain any specific provisions intended to limit the City's exposure to interest rate risk, credit risk, and concentration of credit risk.

Investments as of June 30, 2025 consist of the following:

<u>Investment Type</u>	<u>Fair Value</u>
Local Agency Investment Fund (LAIF)	\$ 26,003,395
Certificates of deposit	7,819,037
Federal agency issues	4,007,708
Total Investments	<u>\$ 37,830,140</u>

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 3: Cash and Investments (Continued)

Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Currently, LAIF does not have an investment rating. LAIF has a minimum \$5,000 transaction amount in increments of \$1,000 with a maximum of 15 transactions (combination of deposits and withdrawals) per month. LAIF required a one-day prior notice for deposits and withdrawals of \$10 million or more.

Fair Value Measurement

Fair value is defined as the price that would be received to sell an asset or transfer a liability in an orderly transaction between market participants at the measurement date. A fair value hierarchy is established prioritizing the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are as follows:

Level 1 - Inputs are quoted market prices (unadjusted) in active markets for identical assets or liabilities that the entity has the ability to access at the measurement date.

Level 2 - Inputs other than quoted prices within Level 1 that are observable, either directly or indirectly such as quoted prices for similar assets or liabilities in active markets or inactive markets, or inputs other than quoted prices that are observable for the asset or liability.

Level 3 - Inputs are unobservable. Valuations for assets and liabilities are derived from other valuation methodologies, including option pricing models, discounted cash flow models and similar techniques, and not based on market exchange, dealer, or broker traded transactions. Level 3 valuations incorporate certain assumptions and projections in determining the fair value assigned to such assets or liabilities.

The City uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments. When available, the City measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. Level 3 inputs are only used when Level 1 or Level 2 inputs are not available.

City of Lawndale

Notes to Financial Statements (Continued) For the Fiscal Year Ended June 30, 2025

Note 3: Cash and Investments (Continued)

The use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in different fair value measurement at the reporting date. The valuation levels are not necessarily an indication of the risk or liquidity associated with the underlying investments.

The City has US Government Securities, which are Level 2 investments, of \$4,007,708 as of June 30, 2025. The remaining investments are not subject to the fair value hierarchy.

Investment Type	Fair Value	Fair Value Measurement			Uncategorized
		Level 1	Level 2	Level 3	
Local Agency Investment Fund (LAIF)	\$ 26,003,395	\$ -	\$ -	\$ -	\$ 26,003,395
Certificates of deposit	7,819,037	-	-	-	7,819,037
Federal agency issues	4,007,708	-	4,007,708	-	-
Total Investments	\$ 37,830,140	\$ -	\$ 4,007,708	\$ -	\$ 33,822,432

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations. The City has certificates of deposit that are over 60 months, which is a current violation of the investment policy.

Information about the sensitivity of the fair values of the City's investments to market interests is provided by the following table that shows the distribution of the City's investments by maturity:

Investment Type	Fair Value	Remaining Maturity (in Months)			
		12 Months or Less	13 to 24 Months	25 to 60 Months	More than 60 Months
Local Agency Investment Fund (LAIF)	\$ 26,003,395	\$ 26,003,395	\$ -	\$ -	\$ -
Certificates of deposit	7,819,037	1,896,109	986,062	2,941,563	1,995,303
Federal agency issues	4,007,708	-	-	1,004,794	3,002,914
Total Investments	\$ 37,830,140	\$ 27,899,504	\$ 986,062	\$ 3,946,357	\$ 4,998,217

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investments in LAIF and certificates of deposit are not rated by a nationally recognized statistical rating organization.

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 3: Cash and Investments (Continued)

<u>Investment Type</u>	<u>Minimum Credit Rating</u>	<u>Fair Value</u>
Local Agency Investment Fund (LAIF)	Not Rated	\$26,003,395
Certificates of deposit	Not Rated	7,819,037
Federal agency issues	Not Rated	<u>4,007,708</u>
Total Investments		<u>\$37,830,140</u>

Concentration of Credit Risk

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. The City did not have investments in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of the City's total investments.

Custodial Credit Risk

The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The City's investment policy requires that all securities owned by the City be held in third-party safekeeping by the trust department of the City's bank or another designated third-party trust, in the City's name and control, under the terms of a custody agreement executed by the trust institution and the City. Investments held by the City were not subject to custodial credit risk at June 30, 2025. As of June 30, 2025, no City investments were held by the same broker-dealer (counterparty) that was used by the City to buy the securities.

Note 4: Notes and Loans Receivable

The City's outstanding loans receivable as of June 30, 2025, are as follows:

Nonmajor Governmental Funds:	
Housing rehabilitation loan program	<u>\$ 266,431</u>
Total	<u>\$ 266,431</u>

Housing Rehabilitation Loan Program

The Lawndale Housing Authority and Community Development Block Grant Special Revenue Funds operate a housing rehabilitation loan program, which provides loans to borrowers who meet certain qualifications for the purpose of rehabilitating their homes. Loans that are not forgivable are secured by a deed of trust and are normally repaid when the relating home changes ownership. The City did not fund any new loans during the fiscal year. As of June 30, 2025, the outstanding receivable balance for the housing rehabilitation loan program was \$266,431.

The balance of the forgivable loans receivable was \$27,000 at June 30, 2025 and have been fully allowed for.

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 5: Agreements with Successor Agency Receivable

The City previously loaned the former Lawndale Redevelopment Agency (RDA) funds prior to dissolution of various redevelopment activities. The repayment of these amounts has been approved by the California Department of Finance. Additionally, the former RDA agreed to reimburse the City for the debt service on the lease, under the terms of a Public Works Agreement between the City and former RDA. This reimbursement has also been approved by the California Department of Finance. With the dissolution of the City's former RDA pursuant to ABx1 26, repayment of the loans and reimbursement of the debt service on the lease is now being made by the Successor Agency to the former RDA, Lawndale Successor Agency (the Successor Agency).

During the 2015-16 fiscal year, the State of California passed Senate Bill 107 (SB 107) which amended the Health and Safety Code to require interest on loans between the City and the Successor Agency to be calculated quarterly using a 3% simple interest rate, from the previously required historical LAIF compounding interest rate. SB 107 also requires that any amount received relating to these outstanding balances must be applied towards the outstanding principal balance before it may be applied towards accrued interest. Because governmental funds are accounted for under the modified accrual basis of accounting, the amounts representing accrued interest have been deferred and reported as unavailable revenue on the governmental fund financial statements balance sheet. See Note 14 to the financial statements for additional information.

As of June 30, 2025, agreements with the Successor Agency receivable were reported in the accompanying financial statements as follows:

	<u>Principal</u>	<u>Accrued Interest</u>	<u>Balance at June 30, 2025</u>
General Fund			
2000 Cooperation Agreement	\$ 875,570	\$ 2,656,351	\$ 3,531,921
2001 Cooperation Agreement	<u>869,127</u>	<u>2,456,863</u>	<u>3,325,990</u>
Subtotal General Fund	1,744,697	5,113,214	6,857,911
Restricted Urban Development			
2000 Financing Agreement	<u>2,640,149</u>	<u>4,653,933</u>	<u>7,294,082</u>
Total	<u>\$ 4,384,846</u>	<u>\$ 9,767,147</u>	<u>\$ 14,151,993</u>

Note 6: Interfund Receivables, Payables and Transfers

a. Due To/From Other Funds:

As of June 30, 2025, the City had the following due to/from other funds:

	<u>Due from Other Funds</u>
<u>Due to Other Funds</u>	<u>General Fund</u>
Non-major Governmental Funds	<u>\$ 530,551</u>

Short-term loans from the General Fund to the Non-major Governmental Funds were made to eliminate short-term cash deficits.

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 6: Interfund Receivables, Payables and Transfers (Continued)

b. Transfers In/Out:

Transfers in and out for the year ended June 30, 2025, were as follows:

Transfers In	Transfers Out			Total
	General Fund	Restricted Urban Development	ARPA Fund	
General Fund	\$ -	\$ -	\$ 3,000	\$ 3,000
Non-Major Governmental Funds	169,657	179,260	-	348,917
	<u>\$ 169,657</u>	<u>\$ 179,260</u>	<u>\$ 3,000</u>	<u>\$ 351,917</u>

In fiscal year 2025, the General Fund and the Restricted Urban Development transferred \$169,657 and \$179,260, respectively, to the Lawndale Housing Authority to provide the 20% housing set aside funds required by the Successor Agency loans.

Note 7: Capital Assets

A summary of changes in capital assets activity for the year ended June 30, 2025, is as follows:

	Balance at June 30, 2024	Additions	Construction Placed in Service	Disposals	Balance at June 30, 2025
Capital assets not depreciated:					
Land	\$ 5,215,937	\$ -	\$ -	\$ -	\$ 5,215,937
Construction in progress	1,544,136	5,817,968	(3,909,231)	-	3,452,873
Total capital assets not being depreciated	6,760,073	5,817,968	(3,909,231)	-	8,668,810
Capital assets being depreciated:					
Building and structures	18,191,094	-	-	-	18,191,094
Improvements other than buildings	1,025,197	-	-	-	1,025,197
Vehicles, machinery and equipment	3,633,407	17,417	-	(121,138)	3,529,686
Infrastructure	52,414,174	3,909,231	-	-	56,323,405
Total capital assets being depreciated	75,263,872	3,926,648	-	(121,138)	79,069,382
Accumulated depreciation:					
Building and structures	(9,790,028)	(569,293)	-	-	(10,359,321)
Improvements other than buildings	(682,153)	(61,193)	-	-	(743,346)
Vehicles, machinery and equipment	(2,414,503)	(243,276)	-	121,138	(2,536,641)
Infrastructure	(20,310,116)	(1,831,437)	-	-	(22,141,553)
Total accumulated depreciation	(33,196,800)	(2,705,199)	-	121,138	(35,780,861)
Total capital assets being depreciated, net	42,067,072	1,221,449	-	-	43,288,521
Total capital assets, net	\$ 48,827,145	\$ 7,039,417	\$ (3,909,231)	\$ -	\$ 51,957,331

Depreciation expense was charged to functions/programs based on their usage of the related assets. The allocation of depreciation expense for the year ended June 30, 2025, is as follows:

General government	\$ 144,345
Public safety	23,097
Housing	594,255
Recreation and community services	3,750
Public works	1,939,752
Total	<u>\$ 2,705,199</u>

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 8: Long-Term Debt

The following is a summary of changes in long-term debt for the year ended June 30, 2025:

	Balance at June 30, 2024	Additions	Deletions	Balance at June 30, 2025	Due Within One Year
Direct borrowings:					
Facility and site lease note	\$ 308,532	\$ -	\$ 47,281	\$ 261,251	\$ 48,865
Total	<u>\$ 308,532</u>	<u>\$ -</u>	<u>\$ 47,281</u>	<u>\$ 261,251</u>	<u>\$ 48,865</u>

Facility and Site Lease Note

In 2005, the City and the former RDA entered into a Public Works Agreement, as authorized by the Community Development Law, in which the former RDA agreed to provide funding for certain public works projects, and the City agreed to construct them. In 2009, the former RDA funded most of the construction and land acquisition for Hopper Park. The former RDA wanted to finance a portion of the construction with California Infrastructure and Economic Development Bank (CIEDB), but in order to obtain the loan it was necessary to pledge a public facility. Since the former RDA did not own any public facilities, the City pledged a maintenance office building and a portion of the land located at 4722 Manhattan Beach Blvd., Lawndale, California, and on February 1, 2010, the City entered into a Facility and Site Lease Agreement with CIEDB. This agreement required that the City pay CIEDB "lease" payments on the pledged property, with the City retaining the title to the pledged property at the end of the lease term. CIEDB agreed to loan the City \$830,100, to be used for the construction of Hopper Park. Under the terms of the Public Works Agreement, the former RDA was to reimburse the City for the debt service on the lease.

With the dissolution of the City's former RDA pursuant to ABx1 26, reimbursement of the debt service on the lease is now being made by the Successor Agency to the former RDA, Lawndale Successor Agency (the Successor Agency).

Principal payments are due annually on August 1, with interest due semi-annually on February 1 and August 1. The annual interest rate on the facility and site lease is 3.35%, and the lease matures on August 1, 2029. Principal and interest payments remaining at June 30, 2025, are as follows:

Year Ended June 30,	Facility and Site Lease Note		
	Principal	Interest	Total
2026	\$ 48,865	\$ 7,933	\$ 56,798
2027	50,502	6,269	56,771
2028	52,194	4,549	56,743
2029	53,942	2,771	56,713
2030	55,748	934	56,682
Total	<u>\$ 261,251</u>	<u>\$ 22,456</u>	<u>\$ 283,707</u>

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 9: Compensated Absences

Vacation time may be accumulated up to two years' entitlement plus the current year's leave allowance. Cash compensation for accrued vacations is generally not payable until the employee terminates employment with the City. Cash compensation for unused sick leave is payable to an employee only upon termination of employment with the City and the employee is compensated at the rate of 50 percent of their sick leave daily rate, as long as it does not exceed the threshold of 391 hours of combined vacation and sick leave.

Cash compensation for vacation, sick leave, and compensatory time will be paid in future years from the General Fund. The reduction in compensated absences shown in the schedule below represents the net change for the period. The following is a summary of changes in compensated absences liabilities for the year ended June 30, 2025:

	Balance at June 30, 2024	Additions	Deletions	Balance at June 30, 2025	Due in One Year
Compensated Absences	\$ 796,619	\$ -	\$ (93,800)	\$ 702,819	\$ 338,267

Note 10: Liability, Workers' Compensation, and Purchased Insurance

a. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City of Lawndale is a member of the California Joint Powers Insurance Authority (Authority). The Authority is composed of 124 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

b. Primary Self-Insurance Programs of CJPIA

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment. The total funding requirement for primary self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

Primary Liability Program

Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$100,000 to \$500,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$500,000 to \$50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 10: Liability, Workers' Compensation, and Purchased Insurance (Continued)

b. Primary Self-Insurance Programs of CJPIA (Continued)

The overall coverage limit for each member, including all layers of coverage, is \$50 million per occurrence. Subsidence losses also have a \$50 million per occurrence limit. The coverage structure is composed of a combination of pooled self-insurance, reinsurance, and excess insurance. Additional information concerning the coverage structure is available on the Authority's website: <https://cjpia.org/coverage/risk-sharing-pools/>.

Primary Workers' Compensation Program

Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$75,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$75,000 to \$200,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$200,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2023-24 the Authority's pooled retention is \$1 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to \$1 million. Coverage from \$1 million to \$5 million is purchased through reinsurance policies, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

c. Purchased Insurance

Pollution Legal Liability Insurance

The City of Lawndale participates in the pollution legal liability insurance program which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Lawndale. Coverage is on a claims-made basis. There is a \$250,000 deductible. The Authority has an aggregate limit of \$20 million.

Property Insurance

The City of Lawndale participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City of Lawndale property is currently insured according to a schedule of covered property submitted by the City of Lawndale to the Authority. City of Lawndale property currently has all-risk property insurance protection in the amount of \$31,934,250. There is a \$10,000 deductible per occurrence except for non-emergency vehicle insurance which has a \$2,500 deductible.

Crime Insurance

The City of Lawndale purchases crime insurance coverage in the amount of \$1,000,000 with a \$2,500 deductible. The fidelity coverage is provided through the Authority.

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 10: Liability, Workers' Compensation, and Purchased Insurance (Continued)

d. Adequacy of Protection

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2023-24.

Note 11: Defined Benefit Pension Plans

Summary of Pension Plans

	Net Pension Liability	Deferred Outflows	Deferred Inflows	Pension (Income)/ Expense
CalPERS Plan	\$ 10,741,545	\$ 3,128,627	\$ (256,977)	\$ 2,052,207
PARS Plan	105,007	-	(7,165)	10,808
Totals	<u>\$ 10,846,552</u>	<u>\$ 3,128,627</u>	<u>\$ (249,812)</u>	<u>\$ 2,063,015</u>

CalPERS Miscellaneous Cost Sharing Plan

a. General Information about the Pension Plan

Plan Description

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS.) The Plan consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under generally accepted accounting principles. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The City sponsors two miscellaneous plans. Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website, at www.calpers.ca.gov.

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 11: Defined Benefit Pension Plans (Continued)

a. General Information about the Pension Plan (Continued)

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 5 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan operates under the provisions of the California Public Employees' Retirement Law (PERL), the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures and policies adopted by the CalPERS Board of Administration. The Plan's authority to establish and amend the benefit terms are set by the PERL and PEPRA, and may be amended by the California state legislature and in some cases require approval by the CalPERS Board.

The Plan's provisions and benefits in effect as of June 30, 2025 are summarized as follows:

	Miscellaneous	
	Prior to January 1, 2013	On or after January 1, 2013
Hire date	January 1, 2013	January 1, 2013
Benefit formula	2.0% @ 55	2.0% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 67	52 - 67
Monthly benefits, as a % of eligible compensation	1.426% to 2.418%	1.000% to 2.500%
Required employee contribution rates	6.920%	7.750%
Required employer contribution rates	12.520%	7.870%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions. Employer Contributions to the Plan for the fiscal year ended June 30, 2025 were \$1,286,550.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 11: Defined Benefit Pension Plans (Continued)

b. Net Pension Liability

The City's net pension liability for the Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2024, using an annual actuarial valuation as of June 30, 2023 rolled forward to June 30, 2024 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is as follows.

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

The collective total pension liability for the June 30, 2024 measurement period was determined by an actuarial valuation as of June 30, 2023, with update procedures used to roll forward the total pension liability to June 30, 2024. The collective total pension liability was based on the following assumptions:

Valuation Date	June 30, 2023
Measurement Date	June 30, 2024
Actuarial Cost Method	Entry Age Actuarial Cost Method
Asset Valuation Method	Fair Value of Assets
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table ⁽¹⁾	Derived using CalPERS' membership data for all funds
Post Retirement Benefit Increase	Contract COLA up to 2.30% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.30% thereafter

⁽¹⁾ The mortality table used was developed based on CalPERS-specific data. The rates incorporate Generational Mortality to capture ongoing mortality improvement using 80% of Scale MP-2020 published by the Society of Actuaries. For more details, please refer to the 2021 experience study report from November 2021 that can be found on the CalPERS website.

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the next 20 years using a building-block approach. The expected rate of return was then adjusted to account for assumed administrative expenses of 10 Basis points.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 11: Defined Benefit Pension Plans (Continued)

b. Net Pension Liability (Continued)

The expected real rates of return by asset class are as follows:

Asset Class ¹	Assumed Asset Allocation	Real Return ^{1,2}
Global equity - cap-weighted	30.00%	4.54%
Global Equity - non-cap-weighted	12.00%	3.84%
Private equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed securities	5.00%	0.50%
Investment grade corporates	10.00%	1.56%
High yield	5.00%	2.27%
Emerging market debt	5.00%	2.48%
Private debt	5.00%	3.57%
Real assets	15.00%	3.21%
Leverage	-5.00%	-0.59%

¹ An expected inflation of 2.30% used for this period.

² Figures are based on the 2021-22 Asset Liability Management study.

Discount Rate

The discount rate used to measure the total pension liability for PERF C was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Subsequent Events

There were no subsequent events that would materially affect the results presented in this disclosure.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 11: Defined Benefit Pension Plans (Continued)

b. Net Pension Liability (Continued)

Pension Plan Fiduciary Net Position

Information about the pension plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position are presented in CalPERS' audited financial statements, which are publicly available reports that can be obtained at CalPERS' website, at www.calpers.ca.gov. The plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis used by the pension plan, which is the economic resources measurement focus and the accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

c. Proportionate Share of Net Pension Liability

The following table shows the City's proportionate share of the Plan's net pension liability over the measurement period.

	Increase (Decrease)		
	Plan Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (c) = (a) - (b)
Balance at: 6/30/2023 (VD)	\$ 39,770,030	\$ 28,966,808	\$ 10,803,222
Balance at: 6/30/2024 (MD)	41,950,898	31,209,353	10,741,545
Net Change during 2023-24	<u>\$ 2,180,868</u>	<u>\$ 2,242,545</u>	<u>\$ (61,677)</u>

Valuation Date (VD), Measurement Date (MD)

The City's proportion of the net pension liability was determined by CalPERS using the output from the Actuarial Valuation System and the fiduciary net position, as provided in the CalPERS Public Agency Cost-Sharing Allocation Methodology Report, which is a publicly available report that can be obtained at CalPERS' website, at www.calpers.ca.gov.

The City's proportionate share of the net pension liability for the Miscellaneous Plan as of the June 30, 2023 and 2024 measurement dates was as follows:

Proportionate Share - June 30, 2023	0.21605%
Proportionate Share - June 30, 2024	<u>0.22209%</u>
Change - Increase (Decrease)	0.00604%

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 11: Defined Benefit Pension Plans (Continued)

c. Proportionate Share of Net Pension Liability (Continued)

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 6.9 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.9 percent) or 1 percentage-point higher (7.9 percent) than the current rate:

	Discount Rate - 1% (5.90%)	Current Discount (6.90%)	Discount rate + 1% (7.90%)
Plan's Net Pension Liability	\$ 16,402,415	\$ 10,741,545	\$ 6,081,815

Amortization of Deferred Outflows and Deferred Inflows of Resources

Gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Net difference between projected and actual earnings on pension plan investments	5-year straight-line amortization
All other amounts	Straight-line amortization over the expected average remaining service lives (EARSL) of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 11: Defined Benefit Pension Plans (Continued)

d. Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

As of the start of the measurement period (July 1, 2023), the City's net pension liability was \$10,803,222. For the measurement period ending June 30, 2024 (the measurement date), the City incurred a pension expense of \$2,052,207.

As of June 30, 2025, the City has deferred outflows and deferred inflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 892,468	\$ -
Changes of assumptions	276,080	-
Net difference between projected and actual earnings on pension plan investments	618,377	-
Changes in employer's proportion	55,152	(31,491)
Differences between the employer's contributions and the employer's proportionate share of contributions	-	(225,486)
Pension contributions subsequent to measurement date	1,286,550	-
Total	\$ 3,128,627	\$ (256,977)

The amounts above are net of outflows and inflows recognized in the 2023-24 measurement period expense. Contributions subsequent to the measurement date of \$1,286,550 reported with deferred outflows of resources will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Fiscal Year Ended June 30:	Deferred Outflows/(Inflows) of Resources
2026	\$ 496,231
2027	1,312,175
2028	(11,395)
2029	(211,911)
2030	-
Thereafter	-

e. Payable to the Pension Plan

At June 30, 2025, the City reported a payable of \$0 for the outstanding amount of contributions to the pension plan required for the year then ended.

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 11: Defined Benefit Pension Plans (Continued)

PARS Retirement Enhancement Plan

a. General Information about the Pension Plan

Plan Description

The City established an agent multiple-employer defined benefit Retirement Enhancement Plan (PARS-REP) administered by Public Agency Retirement System (PARS) for its Central Management Team (CMT) effective July 1, 2007. PARS-REP is a defined benefit 401 (a) tax-qualified multiple agency trust and meets the requirements of a pension trust under California Government code.

Benefits Provided

The plan provides supplemental retirement benefits in addition to CalPERS. Created in 1991 and amended in 1999, the PARS-REP plan has a master agreement between Phase II Systems - the Plan Administrator, Union Bank of California - the Custodian of funds and various participating agencies. The plan provides supplemental retirement benefits in addition to CalPERS. The Director of Finance/ City Treasurer is the internal plan administrator and bears the responsibility of completing and executing all plan documents, logistical payroll set-up, providing information on new participants and continuing disclosure in future years. Upon meeting the eligibility requirements, the plan provides a supplemental retirement benefit equal to the "3.0% at 55" plan factor (formula is a static 3.0% at age 55 and older), less the CalPERS "2% at 55" plan factors for years of City services as a CMT member. Employees will be eligible for the benefit upon attaining age 50 with two years of City service as a CMT member and concurrent CalPERS retirement. The plan was designed to reduce the high-level of turnover in top management and support the City's goal of retaining quality employees to ensure good public service. The City later added the City Manager to the PARS-REP plan under a different tier in 2008. The latter individual received a "1% at 65" plan through PARS-REP. The City has full discretionary authority to control, amend, modify or terminate this plan at any time. Effective, January 1, 2013, the City entered into the PARS-REP plan under which the City Manager will no longer be covered under the plan.

Employees Covered

At June 30, 2025, the following employees were covered by the benefit terms of the Plan:

<u>Description</u>	<u>Members</u>
Actives	-
Terminated vested and other inactives	-
Retirees and beneficiaries	6
Total	6

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 11: Defined Benefit Pension Plans (Continued)

a. General Information about the Pension Plan (Continued)

Funding Policy

The City contributed 7.00% of eligible employees' gross wages to fund the benefits available under this plan in prior years. Employee contributions are not required. The City contributed \$24,400 during fiscal year 2024 to the Plan.

PARS-REP issues a separate comprehensive annual financial report. Copies of PARS-REP annual financial report may be obtained from the PARS-REP Executive Office, 3961 MacArthur Boulevard, Suite 200, Newport Beach, California 92660.

b. Net Pension Liability

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ended June 30, 2025 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2024 total pension liability. The June 30, 2024 total pension liability was based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions	
Discount Rate	6.00%
Inflation	Not applicable, no active participants.
Salary Increases	Not applicable, no active participants.
Investment Rate of Return	6.00%
Cost of Living Adjustments	2.00%
Mortality	RP-2000 Male rates projected to 2030 using Scale BB (as prescribed by PARS). RP-2000 Female rates projected to 2030 using Scale BB (as prescribed by PARS).
Retirement	Not applicable, no active participants.
Maximum Benefits and Salary	Salary used in the calculation of final average compensation is subject to the limitations of IRC 401(a)(17). The limit is assumed to increase 2.75% per annum.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 11: Defined Benefit Pension Plans (Continued)

b. Net Pension Liability (Continued)

Long-term Expected Rate of Return

The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are per actuarial investment consulting practice as of June 30, 2025 are as follows:

Asset Class	Index	Target Allocation	Long-Term Expected Arithmetic Real Rate of Return	Long-Term Expected Geometric Real Rate of Return
US Cash	BAML 3-Mon T-Bills	2.75%	0.83%	0.80%
US Corporate Bonds	Bloomberg US Corp Bond TR USD	44.16%	2.91%	2.65%
US High Yield Bonds	ICE BofA US High Yield TR USD	3.48%	4.03%	3.48%
US Large Cap Equity	S&P 500 TR USD	28.28%	5.39%	3.78%
US Small Cap Equity	Russell 2000 TR USD	1.49%	6.80%	4.22%
Foreign Developed Equity	MSCI EAFE NR USD	11.16%	6.61%	4.79%
Emerging Markets Equity	MSCI EM NR USD	3.72%	8.78%	5.73%
US REITs	FTSE Nareit All Equity REITs TR USD	2.48%	6.71%	4.46%
Infrastructure - Public	S&P Global Infrastructure TR USD	2.48%	5.68%	4.18%
Assumed Inflation - Mean			2.28%	2.28%
Assumed Inflation - Standard Deviation			1.47%	1.47%
Portfolio Real Mean Return			4.45%	3.84%
Portfolio Nominal Mean Return			6.73%	6.21%
Portfolio Standard Deviation				10.46%
Long-Term Expected Rate of Return				6.00%

Change in Assumptions

There were no changes of assumptions.

Discount Rate

The plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 11: Defined Benefit Pension Plans (Continued)

b. Net Pension Liability (Continued)

A blended discount rate is generally required to be used to measure the Total Pension Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position (fair value of assets) is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses. Determining the discount rate will often require that the actuary perform complex projects asset values. Alternative evaluations of projected solvency are allowed, if such evaluation can reliably be made.

Pension Plan Fiduciary Net Position

Information about the plan's fiduciary net position are issued in a separate comprehensive annual financial report and may be obtained from the PARS-REP Executive Office, 3961 MacArthur Boulevard, Suite 200, Newport Beach, California 92660.

c. Changes in the Net Pension Liability

The following table shows the changes in net pension liability recognized over the measurement period for the PARS Plan.

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (c) = (a) - (b)
Balance as of June 30, 2024 (MD)	\$ 887,129	\$ 744,633	\$ 142,496
Changes for the year:			
Interest on the total pension liability	51,279	-	51,279
Benefit payments	(65,942)	(65,942)	-
Employer contributions	-	24,400	(24,400)
Net investment income	-	68,226	(68,226)
Administrative expenses	-	(3,858)	3,858
Balance as of June 30, 2025 (MD)	<u>\$ 872,466</u>	<u>\$ 767,459</u>	<u>\$ 105,007</u>

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 11: Defined Benefit Pension Plans (Continued)

c. Changes in the Net Pension Liability (Continued)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City of Lawndale, calculated using the discount rate of 6.50%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1 % point lower (5.00%) or 1% point higher (7.00%) than the current rate.

	Discount Rate - 1% (5.00%)	Current Discount (6.00%)	Discount rate + 1% (7.00%)
Net Pension Liability	\$ 190,675	\$ 105,007	\$ 31,564

d. Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

As of the start of the measurement period, July 1, 2024, the net pension liability was \$142,496. For the measurement period ending June 30, 2025, the City incurred a pension expense of \$10,808 for the PARS Plan. A complete breakdown of the pension expense is as follows:

Description	Amount
Interest on total pension liability	\$ 51,279
Administrative expenses	3,858
Expected investment return of net investment expenses	(43,824)
Recognition of deferred inflows/outflows of resources:	
Investment gains or losses	(505)
Pension expense	<u>\$ 10,808</u>

Note that no adjustments have been made for contributions subsequent to the measurement date. Adequate treatment of any contributions made after the measurement date is the responsibility of the City.

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 11: Defined Benefit Pension Plans (Continued)

d. Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

As of June 30, 2025, the City reported deferred outflows and deferred inflows of resources related to pensions as follows:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Net difference between projected and actual earnings	\$ -	\$ (7,165)
Total	<u>\$ -</u>	<u>\$ (7,165)</u>

Amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

<u>Fiscal Year Ended June 30</u>	<u>Deferred Inflows of Resources</u>
2026	\$ 20,665
2027	(11,844)
2028	(11,104)
2029	(4,882)
2030	-
Thereafter	-

For the fiscal year ended June 30, 2025, the City recognized pension expense of \$10,808.

Note 12: Other Post-Employment Benefits Plan

Plan Description

The City provides retiree medical benefits under the CalPERS health plan which provides medical insurance benefits to eligible retirees and their spouses in accordance with various labor agreements. The plan is considered to be a single employer defined benefit plan. Governments that do not provide OPEB through a trust are required to recognize the entire OPEB liability in the financial statements. For governments that provide OPEB through an OPEB plan that is administered through a trust, the government's OPEB liability is recognized net of the amount of the OPEB plan's fiduciary net position. The City does not provide OPEB through a trust and therefore reports the total OPEB liability in the financial statements. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95814.

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 12: Other Post-Employment Benefits Plan (Continued)

Employees Covered

As of the June 30, 2024, actuarial valuation, membership of the plan consisted of the following:

Participating active employees	49
Inactive employees receiving benefits	26
Inactive employees entitled to, but not receiving benefits	-
Total number of participants	<u>75</u>

Contributions

The contribution requirements of plan members and the City are established and may be amended by the City Council, and/or the employee associations. The City is currently funding this OPEB obligation based on a pay-as-you-go basis. For the measurement date ended June 30, 2025, the City's cash contributions were \$198,828.

Total OPEB Liability

The City's total OPEB liability was measured as of June 30, 2025 and was determined by an actuarial valuation dated June 30, 2024, based on the following actuarial methods and assumptions:

<u>Actuarial Assumptions</u>	<u>June 30, 2025 Measurement Date</u>
Actuarial Valuation Date	June 30, 2024
Contribution Policy	No pre-funding
Discount Rate	4.71% in 2025
General Inflation	2.30%
Mortality, Retirement, Disability, Termination	Based on CalPERS 2021 CalPERS Mortality for Miscellaneous and School Employees
Salary increases	2.80% per year
Medical Trend	4.90% per year
Healthcare Participation	<i>Current Actives:</i> 100%
	<i>Current Retirees:</i> 100%

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 12: Other Post-Employment Benefits Plan (Continued)

Change of Assumptions

The discount rate changed from 4.09% to 4.71%

Discount Rate

The discount rate used to measure the total OPEB liability was 4.71%. The discount rate is based on the most recent municipal bond index. The City does not participate in a trust fiduciary fund.

Changes in the Total OPEB Liability

The changes in the total OPEB liability for the Plan are as follows:

	<u>Total OPEB Liability</u>
Balance at June 30, 2024 (6/30/24 measurement date)	<u>\$ 6,709,416</u>
Changes recognized for the measurement period:	
Service cost	365,025
Interest on total OPEB liability	283,966
Benefit payments	(198,828)
Experience (gains)/losses	22,096
Change in assumptions	(592,601)
Implicit rate credit	(64,220)
Net change in total OPEB liability	<u>(184,562)</u>
Balance at June 30, 2025 (6/30/25 measurement date)	<u>\$ 6,524,854</u>

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the City if it were calculated using a discount rate that is one percentage point lower or one or one percentage point higher than the current rate, for measurement period ended June 30, 2025:

	<u>1% Decrease (3.71%)</u>	<u>Current Discount Rate (4.71%)</u>	<u>1% Increase (5.71%)</u>
Total OPEB Liability	\$ 7,520,089	\$ 6,524,854	\$ 5,712,005

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 12: Other Post-Employment Benefits Plan (Continued)

Sensitivity of the Total OPEB Liability to Changes in the Health Care Cost Trend Rates

The following presents the total OPEB liability of the City if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2025:

	<u>1% Decrease</u>	<u>Current Healthcare Cost Trend Rates</u>	<u>1% Increase</u>
Total OPEB Liability	\$ 5,500,259	\$ 6,524,854	\$ 7,831,728

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2025, the City recognized OPEB expense of \$607,667. A complete breakdown of OPEB expense is as follows:

<u>OPEB Expense Detail</u>	<u>Amount</u>
Description	
Service cost	\$ 365,025
Interest cost	283,966
Recognition of experience (gains)/loss deferrals	104,404
Recognition of assumption change deferrals	<u>(145,728)</u>
Total OPEB expense	<u>\$ 607,667</u>

As of fiscal year ended June 30, 2025, the City reported deferred outflows and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 738,991	\$ -
Changes of assumptions	<u>-</u>	<u>(731,347)</u>
Total	<u>\$ 738,991</u>	<u>\$ (731,347)</u>

City of Lawndale

Notes to Financial Statements (Continued) For the Fiscal Year Ended June 30, 2025

Note 12: Other Post-Employment Benefits Plan (Continued)

Amount reported as deferred outflows related to OPEB will be recognized in future OPEB expense as follows:

Fiscal Year Ended June 30,	Deferred Outflows/ Inflows of Resources
2026	\$ (41,324)
2027	(48,546)
2028	(65,380)
2029	129,497
2030	68,526
Thereafter	(35,129)
Total	<u>\$ 7,644</u>

Note 13: Commitments and Contingencies

As of June 30, 2025, in the opinion of City Management, there were no additional outstanding commitments or contingencies that would have a significant effect on the financial position of the City.

Note 14: Successor Agency to the Former Lawndale Redevelopment Agency

On December 29, 2011, the California Supreme Court upheld AB 1X 26 that provides for the dissolution of all redevelopment agencies in the State of California. The Lawndale Successor Agency (the Successor Agency), a legally separate entity from the City itself, assumed the former Lawndale Redevelopment Agency (RDA)'s assets and obligations, and is responsible for winding down the remaining activities of the former RDA.

After enactment of the law, redevelopment agencies in the State of California could not enter into new projects, obligations or commitments. Subject to the control of an oversight board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

Successor agencies are only allocated revenue in the amount that is necessary to pay the estimated annual installment payments on the enforceable obligations as approved by the Successor Agency Oversight Board and the California Department of Finance.

City of Lawndale

**Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025**

Note 14: Successor Agency to the Former Lawndale Redevelopment Agency (Continued)

a. Cash and Investments

As of June 30, 2025, cash and investments were reported in accompanying financial statements as follows:

	<u>Lawndale Successor Agency</u>
Cash and investments	\$ 2,740,127
Cash and investments held with fiscal agents	<u>2,044,051</u>
Total	<u>\$ 4,784,178</u>

b. Long-Term Debt

A description of long-term debt outstanding of the Successor Agency as of June 30, 2025, is as follows:

	<u>Balance at June 30, 2024</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at June 30, 2025</u>	<u>Due Within One Year</u>
Tax Allocation Bonds					
Tax Allocation Bonds, Series 2009	\$ 16,750,000	\$ -	\$ 385,000	\$ 16,365,000	\$ 405,000
Bonds Discount	<u>(85,057)</u>	<u>-</u>	<u>(4,234)</u>	<u>(80,823)</u>	<u>-</u>
Total Tax Allocation Bonds	<u>16,664,943</u>	<u>-</u>	<u>380,766</u>	<u>16,284,177</u>	<u>405,000</u>
Direct Borrowings					
Tax Allocation Loan Agreement Note	787,155	-	86,499	700,656	89,657
Agreements with City	<u>15,738,862</u>	<u>157,679</u>	<u>1,744,548</u>	<u>14,151,993</u>	<u>1,599,506</u>
Total Direct Borrowings	<u>16,526,017</u>	<u>157,679</u>	<u>1,831,047</u>	<u>14,852,649</u>	<u>1,689,163</u>
Total	<u>\$ 33,190,960</u>	<u>\$ 157,679</u>	<u>\$ 2,211,813</u>	<u>\$ 31,136,826</u>	<u>\$ 2,094,163</u>

Tax Allocation Bonds, Series 2009

On November 1, 2009, the RDA issued \$20,545,000 of Tax Allocation Bonds, Series 2009 to finance public improvements and redevelopment projects benefitting the Project Areas. Interest rates range from 2% to 5.6% with interest payable semiannually on February 1 and August 1 and principal maturing annually on August 1. Pursuant to Assembly Bill 1X 26, the bond was transferred to the Successor Agency from the former RDA on February 1, 2012. The bond is secured solely by future tax increment revenues allocated to the Successor Agency. As of June 30, 2025, the outstanding principal on the bonds was \$16,365,000, and relating unamortized discount was \$80,823.

City of Lawndale

Notes to Financial Statements (Continued) For the Fiscal Year Ended June 30, 2025

Note 14: Successor Agency to the Former Lawndale Redevelopment Agency (Continued)

b. Long-Term Debt (Continued)

The debt service schedule for the Tax Allocation Bonds, Series 2009 is as follows:

Year Ending June 30,	Tax Allocation Bonds, Series 2009		
	Principal	Interest	Total
2026	\$ 405,000	\$ 888,938	\$ 1,293,938
2027	430,000	865,975	1,295,975
2028	455,000	841,638	1,296,638
2029	480,000	815,925	1,295,925
2030	2,315,000	2,973,987	5,288,987
2030-2034	4,185,000	2,826,312	7,011,312
2035-2039	5,465,000	1,507,138	6,972,138
2040-2044	2,630,000	146,575	2,776,575
Total	<u>\$ 16,365,000</u>	<u>\$ 10,866,488</u>	<u>\$ 27,231,488</u>

The remedies available to the Trustee and the owners of the Bonds upon an event of default under the Indenture are dependent upon regulatory and judicial actions enforceable through various legal instruments by limitations imposed by bankruptcy, reorganization, solvency or other similar laws affecting the rights of creditors and by equitable remedies and proceedings.

Tax Allocation Loan Agreement Note

On April 30, 2002, the RDA entered into a Tax Allocation Loan Agreement with the California Infrastructure and Economic Development Bank (CIEDB). The CIEDB agreed to loan the former RDA an amount, up to \$2,000,000, to be used by the former RDA for the Hawthorne Boulevard Revitalization Project.

Pursuant to Assembly Bill 1X 26, the loan was transferred to the Successor Agency from the former RDA on February 1, 2012. The loan is secured by future tax increment revenues and bears interest at a rate of 3.65% per annum. As of June 30, 2007, the \$2,000,000 of loan proceeds were fully disbursed under the loan agreement. As of June 30, 2025, the outstanding principal on the note was \$700,656.

City of Lawndale

Notes to Financial Statements (Continued)
For the Fiscal Year Ended June 30, 2025

Note 14: Successor Agency to the Former Lawndale Redevelopment Agency (Continued)

b. Long-Term Debt (Continued)

The debt service schedule for the Tax Allocation Loan Agreement Note is as follows:

Year Ending June 30,	Tax Allocation Loan Agreement Note		
	Principal	Interest	Total
2026	\$ 89,657	\$ 23,938	\$ 113,595
2027	92,929	20,605	113,534
2028	96,321	17,152	113,473
2029	99,837	13,572	113,409
2030	321,912	17,905	339,817
Total	<u>\$ 700,656</u>	<u>\$ 93,172</u>	<u>\$ 793,828</u>

Agreements with City

The City previously loaned the former RDA funds prior to dissolution for various redevelopment activities. The repayment of these amounts has been approved by the California Department of Finance. Additionally, the former RDA agreed to reimburse the City for the debt service on the lease, under the terms of a Public Works Agreement between the City and former RDA. This reimbursement has also been approved by the California Department of Finance. With the dissolution of the City's former RDA pursuant to AB 1X 26, repayment of the loans and reimbursement of the debt service on the lease is now being made by the Successor Agency.

During the 2015-16 fiscal year, the State of California passed Senate Bill 107 (SB 107) which amended the Health and Safety Code to require interest on loans between the City and the Successor Agency to be calculated quarterly using a 3% simple interest rate, from the previously required historical LAIF compounding interest rate. SB 107 also requires that any amount received relating to these outstanding balances must be applied towards the outstanding principal balance before it may be applied towards accrued interest. The Successor Agency experienced an extraordinary loss as a result of the revolution of the receivables and interest income earned on the receivables. As of June 30, 2025, the outstanding balance was \$14,151,993.

**REQUIRED SUPPLEMENTARY
INFORMATION**

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City of Lawndale

Notes to Required Supplementary Information For the Fiscal Year Ended June 30, 2025

Note 1: Stewardship, Compliance and Accountability

Budgetary Information

Procedures for establishing the budgetary data reflected in the budgetary comparison schedules are as follows:

- The annual budget adopted by the City Council provides for the general operation of the City. It includes a forecast of revenues for the fiscal year and proposed expenditures.
- The City Council approves total budgeted appropriations and any amendments to appropriations during the year for all governmental funds. This "appropriated budget" covers substantially all City expenditures, with the exception of debt service on bond issues which expenditures constitute legally authorized "non-appropriated budget." Actual expenditures may not exceed budgeted appropriations at the fund level. All appropriations lapse at year-end unless a carryover is authorized by the City Manager.
- Purchase commitments are recorded as encumbrances when purchase orders or contracts are issued. These encumbrances represent an allocation of fund balances. When the related goods or services are received, the encumbrance is liquidated and an expenditure and liability for payment to the vendor are recorded.
- Budgets for the General Fund, Special Revenue Funds, and the Capital Projects Fund are adopted on a basis consistent with accounting principles generally accepted in the United States of America (U.S. GAAP). There were no budgets adopted for the Justice Assistance Grant Fund, Park Development Fund, 2018 Parks bond Act, LA County Park Maintenance Grant Fund, and Prop. 68 Fund in the current year.

City of Lawndale

Required Supplementary Information
 Budgetary Comparison Schedule
 General Fund
 For the Fiscal Year Ended June 30, 2025

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 35,358,181	\$ 35,358,181	\$ 35,358,181	\$ -
Resources (Inflows):				
Taxes	12,520,462	12,520,462	12,886,481	366,019
Licenses and permits	761,000	761,000	727,133	(33,867)
Intergovernmental	4,847,303	4,847,303	4,848,016	713
Charges for services	878,320	878,320	1,230,241	351,921
Use of money and property	1,279,668	1,279,668	1,410,198	130,530
Fines and forfeitures	710,000	710,000	963,073	253,073
Miscellaneous	35,000	35,000	25,056	(9,944)
Proceeds from sale of capital asset	-	-	110,812	110,812
Amounts Available for Appropriations	56,389,934	56,389,934	57,559,191	1,169,257
Charges to Appropriation (Outflows):				
General government	5,616,313	5,624,180	5,244,305	379,875
Public safety	7,440,014	7,440,014	7,267,724	172,290
Code enforcement and animal control	1,504,146	1,567,019	1,495,586	71,433
Housing	1,179,031	1,179,031	1,135,460	43,571
Recreation and community services	1,267,106	1,275,416	1,074,694	200,722
Public works	2,528,865	3,096,865	2,344,467	752,398
Capital outlay	955,500	387,500	232,492	155,008
Debt service:				
Principal retirement	47,281	47,281	47,281	-
Interest and fiscal charges	10,470	10,470	10,470	-
Transfers in	-	(3,000)	(3,000)	-
Transfers out	-	-	169,657	(169,657)
Total Charges to Appropriations	20,548,726	20,624,776	19,019,136	1,605,640
Budgetary Fund Balance, June 30	\$ 35,841,208	\$ 35,765,158	\$ 38,540,055	\$ 2,774,897

City of Lawndale

Required Supplementary Information
 Budgetary Comparison Schedule
 Restricted Urban Development
 For the Fiscal Year Ended June 30, 2025

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 5,736,084	\$ 5,736,084	\$ 5,736,084	\$ -
Resources (Inflows):				
Use of money and property	57,000	57,000	100,867	43,867
Amounts Available for Appropriations	5,793,084	5,793,084	5,836,951	43,867
Charges to Appropriation (Outflows):				
Transfers out	179,260	179,260	179,260	-
Total Charges to Appropriations	179,260	179,260	179,260	-
Budgetary Fund Balance, June 30	\$ 5,613,824	\$ 5,613,824	\$ 5,657,691	\$ 43,867

City of Lawndale

Required Supplementary Information
 Budgetary Comparison Schedule
 ARPA Fund
 For the Fiscal Year Ended June 30, 2025

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance (deficit), July 1	\$ 146,691	\$ 146,691	\$ 146,691	\$ -
Resources (Inflows):				
Intergovernmental	-	-	3,870,354	3,870,354
Amounts Available for Appropriations	146,691	146,691	4,017,045	3,870,354
Charges to Appropriation (Outflows):				
General government	1,507,602	1,671,296	979,769	691,527
Public safety	-	261,600	242,600	19,000
Code enforcement and animal control	261,600	249,412	249,412	-
Capital outlay	3,139,000	3,285,000	2,395,573	889,427
Transfers out	-	3,000	3,000	
Total Charges to Appropriations	4,908,202	5,470,308	3,870,354	1,599,954
Budgetary Fund Balance, June 30	\$ (4,761,511)	\$ (5,323,617)	\$ 146,691	\$ 5,470,308

City of Lawndale

**Required Supplementary Information
 Schedule of the City's Proportionate Share of the Net Pension Liability and Related Ratios as
 of the Measurement Date
 CalPERS Cost Sharing Miscellaneous Plan
 Last Ten Years**

<u>Measurement Date</u>	<u>Proportion of the net pension liability¹</u>	<u>Proportionate share of the net pension liability</u>	<u>Covered payroll</u>	<u>Proportionate share of the net pension liability as a percentage of covered payroll</u>	<u>Proportionate share of the fiduciary net position as a percentage of the Plan's total pension liability</u>
6/30/2015	0.064474%	\$ 4,425,429	\$ 3,608,780	122.63%	78.40%
6/30/2016	0.069070%	5,976,726	3,502,895	170.62%	74.06%
6/30/2017	0.071076%	7,048,744	3,654,304	192.89%	73.31%
6/30/2018	0.071947%	6,933,016	3,506,568	197.72%	75.26%
6/30/2019	0.074751%	7,659,716	3,400,803	225.23%	75.26%
6/30/2020	0.077080%	8,386,672	3,590,921	233.55%	75.10%
6/30/2021	0.086230%	4,663,673	3,622,805	128.73%	88.29%
6/30/2022	0.087107%	10,061,592	3,379,109	297.76%	76.68%
6/30/2023	0.216046%	10,803,222	3,574,506	302.23%	76.21%
6/30/2024	0.220880%	10,741,545	4,141,789	259.35%	78.08%

¹ Proportion of the net pension liability represents the plan's proportion of PERF C, which includes both the Miscellaneous and Safety Risk Pools excluding the 1959 survivors Risk Pool.

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City of Lawndale

**Required Supplementary Information
Schedule of Plan Contributions
CalPERS Cost Sharing Miscellaneous Plan
Last Ten Years**

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered payroll	Contributions as a Percentage of Covered Payroll
2014-2015	\$ 408,984	\$ (408,984)	\$ -	\$ 3,608,780	11.33%
2015-2016	492,655	(492,655)	-	3,502,895	14.06%
2016-2017	654,502	(654,502)	-	3,654,304	17.91%
2017-2018	600,369	(600,369)	-	3,506,568	17.12%
2018-2019	726,239	(726,239)	-	3,400,803	21.35%
2019-2020	782,158	(782,158)	-	3,590,921	21.78%
2020-2021	883,365	(883,365)	-	3,622,805	24.38%
2021-2022	947,169	(947,169)	-	3,379,109	28.03%
2022-2023	1,052,023	(1,052,023)	-	3,574,506	29.43%
2023-2024	1,113,980	(1,113,980)	-	4,141,789	26.90%
2024-2025	1,286,550	(1,286,550)	-	4,404,303	29.21%

Notes to Schedule:

Changes in Benefit Terms: There were no changes to benefit terms that applied to all members of the Public Agency Pool. However, individual employers in the Plan may have provided a benefit improvement to their employees such as Golden Handshakes, service purchases, and other prior service costs. Employers that have done so may need to report this information as a separate liability in their financial statement as CalPERS considers such amounts to be separately financed employer-specific liabilities. These employers should consult with their auditors. Additionally, the figures above do not include any liability impact that occurred after the June 30, 2023, valuation date, unless the liability impact is deemed to be material to the Public Agency Pool.

Change in Assumptions: There were no assumption changes in 2023 or 2024. Effective with the June 30, 2021, valuation date (June 30, 2022, measurement date), the accounting discount rate was reduced from 7.15% to 6.90%. In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. In addition, demographic assumptions and the price inflation assumption were changed in accordance with the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. The accounting discount rate was 7.15% for measurement dates June 30, 2017, through June 30, 2021, and 7.65% for measurement dates June 30, 2015, through June 30, 2016.

City of Lawndale

Required Supplementary Information Schedule of Changes in Net Pension Liability and Related Ratios as of the Measurement Date PARS Retirement Enhancement Plan Last Ten Years

Measurement Date	2025	2024	2023	2022	2021	2020
Total Pension Liability						
Service cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on the total pension liability	51,279	52,190	52,912	53,042	53,430	57,391
Effect of economic/demographic gains or losses	-	25,049	-	7,702	-	(67,384)
Effect of assumption changes or inputs	-	39,793	-	-	-	4,554
Benefit payments, including refunds of employee contributions	(65,942)	(64,649)	(63,381)	(62,138)	(56,764)	(54,265)
Net Change in Total Pension Liability	(14,663)	52,383	(10,469)	(1,394)	(3,334)	(59,704)
Total Pension Liability - Beginning	887,129	834,746	845,215	846,609	849,943	909,647
Total Pension Liability - Ending (a)	872,466	887,129	834,746	845,215	846,609	849,943
Plan Fiduciary Net Position						
Employer contributions	24,400	24,400	30,997	48,680	54,070	-
Net investment income	68,226	76,537	48,035	(108,611)	151,416	21,288
Benefit payments, including refunds of employee contributions	(65,942)	(64,649)	(63,381)	(62,138)	(56,764)	(54,265)
Administrative expenses	(3,858)	(3,653)	(3,584)	(4,149)	(3,956)	(3,535)
Net Change in Fiduciary Net Position	22,826	32,635	12,067	(126,218)	144,766	(36,512)
Plan Fiduciary Net Position - Beginning	744,633	711,998	699,931	826,149	681,383	717,895
Plan Fiduciary Net Position - Ending (b)	767,459	744,633	711,998	699,931	826,149	681,383
Plan Net Pension Liability - Ending (a) - (b)	\$ 105,007	\$ 142,496	\$ 122,748	\$ 145,284	\$ 20,460	\$ 168,560
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	88.0%	83.9%	85.3%	82.8%	97.6%	80.2%
Covered Payroll ⁽¹⁾	N/A	N/A	N/A	N/A	N/A	N/A
Plan Net Pension Liability as a Percentage of Covered Payroll	N/A	N/A	N/A	N/A	N/A	N/A

⁽¹⁾There are no active employees eligible for the plan starting for measurement date 2019.

⁽²⁾No actuarial valuation was performed for 2016.

Notes to Schedule:

Changes in Benefit Terms: There were no changes to benefit terms that applied to all members of the Public Agency Pool. Additionally, the figures above do not include any liability impact that may have resulted from Golden Handshakes that occurred after the June 30, 2021 valuation date, unless the liability impact is deemed to be material to the Public Agency Pool.

Changes in Assumptions: Effective with the June 30, 2024 valuation date (2025 measurement date), there were no significant changes in discount rate of 6.0% and long-term expected rate of return of 6.0%. In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. Projected returns for all asset classes are estimated, combined with risk estimates, and are used to project compound (geometric) returns over the long term. The discount rate used to discount liabilities was informed by the long-term projected portfolio return. In addition, demographic assumptions and the inflation rate assumption were changed in accordance with the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. There were no assumption changes for 2021. For 2020, the Plan adopted a new amortization policy effective with the 2019 actuarial valuation. The new amortization policy shortens the period over which actuarial gains and losses are amortized from 30 years to 20 years with the payments computed as a level dollar amount. In addition, the new policy does not utilize a five-year ramp-up and ramp-down on UAL bases attributable to assumption changes and non-investment gains/losses. The new policy also does not utilize a five-year ramp-down on investment gains/losses. These changes apply only to new UAL bases established on or after June 30, 2019. There were no changes in assumptions in 2019. In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate in 2019. In 2017, the accounting discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes in the discount rate. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense). In 2014, amounts reported were based on the 7.5 percent discount rate.

2019	2018	2017	2016 ⁽²⁾
\$ 24,739	\$ 24,018	\$ 28,713	\$ -
56,830	53,113	50,372	-
-	11,039	-	-
(42,305)	-	41,097	-
<u>-</u>	<u>(21,451)</u>	<u>(14,562)</u>	<u>-</u>
39,264	66,719	105,620	-
<u>870,383</u>	<u>803,664</u>	<u>698,044</u>	<u>640,349</u>
<u>909,647</u>	<u>870,383</u>	<u>803,664</u>	<u>640,349</u>
35,683	19,890	19,889	-
42,049	40,514	60,634	-
(42,305)	(21,451)	(14,562)	-
<u>(3,447)</u>	<u>(3,463)</u>	<u>(3,149)</u>	<u>-</u>
31,980	35,490	62,812	-
<u>685,915</u>	<u>650,425</u>	<u>587,613</u>	<u>586,056</u>
<u>717,895</u>	<u>685,915</u>	<u>650,425</u>	<u>586,056</u>
<u>\$ 191,752</u>	<u>\$ 184,468</u>	<u>\$ 153,239</u>	<u>\$ 54,293</u>
78.9%	78.8%	80.9%	91.5%
N/A	\$ 314,042	\$ 304,044	\$ 295,188
N/A	58.7%	50.4%	18.4%

City of Lawndale

**Required Supplementary Information
Schedule of Plan Contributions
PARS Retirement Enhancement Plan
Last Ten Years**

Fiscal Year	Actuarially Determined Contribution	Contribution in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered payroll ⁽¹⁾	Contributions as a Percentage of Covered Payroll
2014-2015	\$ 39,254	\$ (39,254)	\$ -	\$ 404,081	9.71%
2015-2016	26,331	(19,636)	6,695	295,188	8.92%
2016-2017	40,955	(19,889)	21,066	304,044	13.47%
2017-2018	41,069	(19,890)	21,179	314,042	13.08%
2018-2019	53,827	(35,683)	18,144	N/A	N/A
2019-2020	55,442	-	55,442	N/A	N/A
2020-2021	24,980	(54,070)	(29,090)	N/A	N/A
2021-2022	24,980	(48,680)	(23,700)	N/A	N/A
2022-2023	7,097	(30,997)	(23,900)	N/A	N/A
2023-2024	7,097	(24,400)	(17,303)	N/A	N/A
2024-2025	51,779	(24,400)	27,379	N/A	N/A

⁽¹⁾There are no active employees eligible for the plan starting in fiscal year 2019.

Note to Schedule:

The actuarial methods and assumptions used to set the actuarially determined contributions for Fiscal Year 2024-25 were from the June 30, 2024 Funding Valuation Report.

Actuarial Cost Method	Entry Age Normal
Amortization Method/Period	For details, see June 30, 2024 Funding Valuation Report.
Asset Valuation Method	Fair Value of Assets
Actuarial Assumptions:	
Discount Rate	6.00%
Inflation	2.00%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table	The mortality table used was developed based on CalPERS-specific data. The probabilities of mortality are based on the 2021 CalPERS Experience Study for the period from 2001 to 2019. Pre-retirement and Post-retirement mortality rates include generational mortality improvement using 80% of Scale MP-2020 published by the Society of Actuaries.
Post Retirement Benefit Increase	The lesser of contract COLA or 2.30% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.30% thereafter.

City of Lawndale

**Required Supplementary Information
Schedule of Investment Returns
PARS Retirement Enhancement Plan
Last Ten Years**

<u>Fiscal Year</u>	<u>Net Money-Weighted Rate of Return</u>
2016	-0.14%
2017	1.14%
2018	6.15%
2019	6.18%
2020	3.08%
2021	21.94%
2022	-13.05%
2023	6.91%
2024	10.91%
2025	9.30%

City of Lawndale

Required Supplementary Information Schedule of Changes in the Total OPEB Liability and Related Ratios Last Ten Years*

Fiscal Year	2025	2024	2023	2022
Total OPEB Liability				
Service cost	\$ 365,025	\$ 255,177	\$ 267,581	\$ 447,040
Interest on the total OPEB liability	283,966	213,483	196,877	166,575
Experience (gains)/losses	22,096	1,180,042	(1,136)	(581,425)
Changes in assumptions	(592,601)	(103,638)	(250,352)	(1,769,151)
Benefit payments	(198,828)	(168,729)	(238,584)	(230,013)
Implicit subsidy credit	(64,220)	(53,486)	-	-
Net change in total OPEB liability	(184,562)	1,322,849	(25,614)	(1,966,974)
Total OPEB liability - beginning	6,709,416	5,386,567	5,412,180	7,379,154
Total OPEB liability - ending (a)	\$ 6,524,854	\$ 6,709,416	\$ 5,386,567	\$ 5,412,180
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%	0.00%	0.00%	0.00%
Covered-employee payroll⁽¹⁾	\$ 4,404,303	\$ 4,141,789	\$ 3,820,311	\$ 3,174,733
Net OPEB liability as a percentage of covered-employee payroll	148.15%	161.99%	141.00%	170.48%

* Historical information is required only for measurement for which GASB 75 is applicable.

Notes to Schedule:

⁽¹⁾ Contributions to the OPEB plan are not based on a measure of pay, therefore covered employee payroll is used. No assets are accumulated in a trust that meets the criteria of GASB 75 to pay related benefits.

Changes in assumptions: For 2025, the discount rate increased from 4.09% to 4.71% based on the municipal bond index. For 2024, the discount rate increased from 3.86% to 4.09% based on the municipal bond index. Payroll growth, mortality, termination and retirement rate assumptions have been updated from CalPERS Experience Study and Review of Actuarial Assumptions published in December 2017 to the most recent study published in November 2021. Healthcare trend rates have been updated from 4.00% to Getzen 2022 table that reflects actual premium increases from 2022 to 2023 followed by 6.50% in 2023 that decreases gradually to an ultimate rate of 3.94% in 2075 for non-Medicare and 4.00% for all years on/after 2023 for Medicare. Percentage of active employees assumed to elect spousal coverage at retirement has been reduced from 80% to 25%.

2021	2020	2019	2018
\$ 425,674	\$ 205,330	\$ 184,378	\$ 179,443
155,567	159,173	143,562	146,967
-	276,830	-	-
46,222	1,930,822	209,309	-
(213,405)	(104,378)	(99,021)	(95,212)
-	-	-	-
414,058	2,467,777	438,228	231,198
6,965,096	4,497,319	4,059,091	3,827,893
\$ 7,379,154	\$ 6,965,096	\$ 4,497,319	\$ 4,059,091
0.00%	0.00%	0.00%	0.00%
\$ 2,574,004	\$ 2,535,647	\$ 2,918,274	\$ 2,935,427
286.68%	274.69%	154.11%	138.28%

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SUPPLEMENTARY INFORMATION

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Special Revenue Funds

The following special revenue funds have been classified as non-major funds:

Gas Tax - To account for highway users tax received under Street and Highways Code Sections 2103, 2105, 2106, and 2107 and expenditures of money apportioned for maintenance, rehabilitation, or improvement of public streets.

Air Quality - To account for quarterly allocations received from the California Air Resources Board – South Coast Air Quality Management District per Assembly Bill 2766 to be used for clean transportation programs and reduction of vehicle emissions.

Proposition A Local Transit Assistance - To account for the Los Angeles County Metropolitan Transportation Authority “per capita” allocation of twenty-five percent Proposition A half-cent sales tax effective July 1982 and designated for Local Return Programs to be used exclusively for public transit.

Narcotics Forfeiture - To account for resources used solely for investigation, detection and prosecution of criminal drug activities.

State COPS Grant - To account for money passed through the California Citizens Option for Public Safety (COPS) program to the Los Angeles County Supplemental Law Enforcement Services Account (SLESA) to local governments allocated based on population to be used exclusively to supplement existing frontline municipal police services.

Used Oil Recycling Grant - To account for money received from the California Department of Resources Recycling and Recovery (CalRecycle) based on “per capita” to administer the local used oil and used oil filter collection/recycling program as outlined in Public Resources Code Section 48691.

Lawndale Cable Usage Corporation - Accounts for Local Access and Franchise fees received by the nonprofit California Corporation and used to supplement the Lawndale CityTV (Channel 3) and Lawndale Community TV (Spectrum Channel 22 and Frontier Channel 29) costs for communication and transparency to the local community.

Department of Conservation Grant - To account for funds received and expended for park renovation projects.

Justice Assistance Grant - To account for federal funds in the City's law enforcement program.

Park Development - To account for park development fees assessed on new construction in accordance with Government Code Section 66000 et al. to be expended on park capital improvements.

Measure M Local Return - To account for the Los Angeles County Metropolitan Transportation Authority Traffic Improvement Plan Measure M half-cent sales tax effective July 2017 and designated for local jurisdictions to augment existing revenues for improving the efficiency and operations of streets and roads and/or increasing alternative transportation choices.

Arts in Public Places - To expand the City's artistic and cultural resources by enhancing the environment and quality of life as new development occurs. To comply with proposed ordinance, a project would include a publicly accessible civic artwork valued at one percent of the project's building valuation.

LA County Parks Maintenance Grant - To account for maintenance of parks and recreational facilities.

SB1 RMRA - To account for the State of California Road Maintenance and Rehabilitation Account (RMRA) funding received from taxes on gasoline and apportioned in accordance with the Street and Highway Code Section 2032(h). The funding is designated for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

Non-Major Governmental Funds (Continued)

Special Revenue Funds (Continued)

Ground Water Sustainability (AB 939) - To account for "AB 939" refuse fees to be expended on a groundwater sustainability program per Section 10730 of the Water Code and Lawndale Municipal Code Section 5.08.070.

Disability Access (AB 1379) - To account for the 90% share of the \$4 State disability access and education fee collected on each business license issued in the City and restricted for certified access specialist training and certification, and/or to facilitate compliance with construction-related accessibility requirements per Government Code 4467 (b)(1).

Measure W Safe Clean Water - To account for the allocation of funds for improvements to the City's stormwater collection system.

SB1383 Local Assistance - To account for the proceeds and expenses related to Senate Bill 1383, which requires the implementation of solid waste and organic recycling programs beginning on January 1, 2022.

Prop 68 2018 Parks Bond Act - For local park rehabilitation, creation, and improvement grants to local government on a per capita basis.

SB2 Housing Grant - Funding and technical assistance to local governments in California to help cities and counties to prepare, adopt, and implement plans and process improvements that streamline housing approvals and accelerate housing production.

Local Early Action Plan (LEAP) - Provides one-time grant funding to cities and counties to update their planning documents and implement process improvements that will facilitate the acceleration of housing production.

Lawndale Housing Authority - Accounts for 20% of the Annual Recognized Obligation Payments received pursuant to Health and Safety Code section 34177(o)(1) from the Successor Agency of the former Lawndale Redevelopment Agency, which is set aside to provide affordable housing for persons and families of low and moderate income.

Measure A - The safe, clean neighborhood parks, open space, beached, rivers protection, and water conservation measure to levy a special tax and issuing bonds approved by voters on November 8, 2016.

Priority Legislative Budget Projects (PLBP) Grant Fund - To account for the allocation of funds for improvements to the City's Residential Street Rehabilitation Projects.

Non-Major Governmental Funds (Continued)

Capital Projects Funds

The following capital projects funds have been classified as non-major funds:

TDA Article 3 (Metro) - To account for funds provided by the State Transportation Development Act (TDA) through the Metro Transportation Commission designated for the design and construction of pedestrian, bicycle, and handicapped amenities.

Proposition C Local Transit Assistance - To account for the Los Angeles County Metropolitan Transportation Authority Proposition C one-half cent sales tax effective April 1991 distributed on a "per capita" basis and designated for street and road expenditures and signal synchronization on streets that carry regularly scheduled Fixed-Route Public Transit Services, most elements of Congestion Management Activities, and some elements Pavement Management Systems.

Community Development Block Grant - To account for expenditures and reimbursement of annual Federal Community Development Block Grant (CDBG) awards administered by the Los Angeles County Development Authority.

Prop C25 Grant - To account for Proposition C 25% transit-related local highway improvement funds designated for the Inglewood Avenue widening project.

Measure R - To account for the Los Angeles County Metropolitan Transportation Authority Measure R half-cent sales tax effective July 2009 and designated for transportation projects including synchronized traffic signals, pothole repairs, improved freeway traffic flow, and other community traffic relief projects.

Metro STPL Exchange 2017 - To account for \$578,416 Los Angeles County Metropolitan Transportation Authority (LACMTA) Surface Transportation Program – Local Funds (STP-L) received in a March 13, 2017 exchange for Federal STP-L Funds (\$590,220 less 2% fee of \$11,804) and designated for street, highway, bridge and tunnel project, pedestrian and bicycle infrastructure and transit capital project eligible costs expended within five years of the exchange.

City of Lawndale

Combining Balance Sheet
 Non-Major Governmental Funds
 June 30, 2025

	Special Revenue Funds				
	Gas Tax	Air Quality	Proposition A Local Transit Assistance	Narcotics Forfeiture	State COPS Grant
Assets					
Cash and investments	\$ 628,939	\$ 312,200	\$ 3,142,255	\$ 59,136	\$ 397,786
Receivables:					
Accounts	75,265	10,740	-	-	-
Grants	-	-	-	-	-
Notes and loans	-	-	-	-	-
Land held for development	-	-	-	-	-
Total Assets	\$ 704,204	\$ 322,940	\$ 3,142,255	\$ 59,136	\$ 397,786
Liabilities and Fund Balances					
Liabilities					
Accounts payable	\$ 32,814	\$ -	\$ 67,675	\$ -	\$ 20,625
Accrued liabilities	10,509	-	7,378	-	-
Due to other funds	-	-	-	-	-
Total Liabilities	43,323	-	75,053	-	20,625
Fund Balances (deficit)					
Restricted for:					
Community development projects	-	-	-	-	-
Public safety	-	-	-	59,136	377,161
Recreation and community services	-	-	3,067,202	-	-
Public works	660,881	-	-	-	-
Air quality	-	322,940	-	-	-
Municipal services	-	-	-	-	-
Housing	-	-	-	-	-
Unassigned	-	-	-	-	-
Total Fund Balances	660,881	322,940	3,067,202	59,136	377,161
Total Liabilities and Fund Balances	\$ 704,204	\$ 322,940	\$ 3,142,255	\$ 59,136	\$ 397,786

(Continued)

Special Revenue Funds						
Used Oil Recycling Grant	Lawndale Cable Usage Corporation	Department of Conservation Grant	Justice Assistance Grant	Park Development	Measure M Local Return	Art in Public Places
\$ 1,176	\$ 250,758	\$ 23,978	\$ -	\$ 25,622	\$ 2,974,831	\$ 25,903
-	6,028	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
<u>\$ 1,176</u>	<u>\$ 256,786</u>	<u>\$ 23,978</u>	<u>\$ -</u>	<u>\$ 25,622</u>	<u>\$ 2,974,831</u>	<u>\$ 25,903</u>
\$ -	\$ 37,473	\$ 7,894	\$ -	\$ -	\$ -	\$ 2,901
-	-	-	-	-	-	-
-	-	-	9,873	-	-	-
<u>-</u>	<u>37,473</u>	<u>7,894</u>	<u>9,873</u>	<u>-</u>	<u>-</u>	<u>2,901</u>
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	16,084	-	25,622	-	-
1,176	-	-	-	-	2,974,831	-
-	-	-	-	-	-	-
-	219,313	-	-	-	-	-
-	-	-	-	-	-	23,002
-	-	-	(9,873)	-	-	-
<u>1,176</u>	<u>219,313</u>	<u>16,084</u>	<u>(9,873)</u>	<u>25,622</u>	<u>2,974,831</u>	<u>23,002</u>
<u>\$ 1,176</u>	<u>\$ 256,786</u>	<u>\$ 23,978</u>	<u>\$ -</u>	<u>\$ 25,622</u>	<u>\$ 2,974,831</u>	<u>\$ 25,903</u>

City of Lawndale

Combining Balance Sheet
 Non-Major Governmental Funds
 June 30, 2025

	Special Revenue Funds				
	LA County Parks Maintenance Grant	SB1 RMRA	Groundwater Sustainability (AB 939)	Disability Access (AB 1379)	Measure W Safe Clean Water
Assets					
Cash and investments	\$ 4,050	\$ 1,663,803	\$ 904,813	\$ 98,976	\$ 890,351
Receivables:					
Accounts	-	152,817	49,353	-	-
Grants	-	-	-	-	-
Notes and loans	-	-	-	-	-
Land held for development	-	-	-	-	-
Total Assets	\$ 4,050	\$ 1,816,620	\$ 954,166	\$ 98,976	\$ 890,351
Liabilities and Fund Balances					
Liabilities					
Accounts payable	\$ -	\$ -	\$ -	\$ 88	\$ 1,050
Accrued liabilities	-	3,999	6,109	-	599
Due to other funds	-	-	-	-	-
Total Liabilities	-	3,999	6,109	88	1,649
Fund Balances (deficit)					
Restricted for:					
Community development projects	-	-	-	-	-
Public safety	-	-	-	-	-
Recreation and community services	4,050	-	-	-	-
Public works	-	1,812,621	948,057	98,888	888,702
Air quality	-	-	-	-	-
Municipal services	-	-	-	-	-
Housing	-	-	-	-	-
Unassigned	-	-	-	-	-
Total Fund Balances	4,050	1,812,621	948,057	98,888	888,702
Total Liabilities and Fund Balances	\$ 4,050	\$ 1,816,620	\$ 954,166	\$ 98,976	\$ 890,351

(Continued)

Special Revenue Funds

SB1383 Local Assistance	Prop 68 2018 Parks Bond Act	SB2 Housing Grant	Local Early Action Plan (LEAP)	Lawndale Housing Authority	Measure A	PLBP Grant
\$ 74,702	\$ -	\$ 168,028	\$ 155,641	\$ 2,260,135	\$ -	\$ 101,616
-	-	-	-	-	-	-
-	-	-	-	76,562	-	-
-	-	-	-	487,083	-	-
\$ 74,702	\$ -	\$ 168,028	\$ 155,641	\$ 2,823,780	\$ -	\$ 101,616
\$ 925	\$ -	\$ -	\$ -	\$ 718	\$ -	\$ 58,844
3,446	-	-	-	4,961	-	-
-	1,974	-	-	-	157,000	-
4,371	1,974	-	-	5,679	157,000	58,844
-	-	-	-	-	-	-
-	-	-	-	-	-	-
70,331	-	168,028	155,641	-	-	-
-	-	-	-	-	-	-
-	-	-	-	2,818,101	-	42,772
-	(1,974)	-	-	-	(157,000)	-
70,331	(1,974)	168,028	155,641	2,818,101	(157,000)	42,772
\$ 74,702	\$ -	\$ 168,028	\$ 155,641	\$ 2,823,780	\$ -	\$ 101,616

City of Lawndale

Combining Balance Sheet
 Non-Major Governmental Funds
 June 30, 2025

	Capital Projects Funds				
	TDA Article 3 (Metro)	Proposition C Local Transit Assistance	Community Development Block Grant	Prop C25 Grant	Measure R
Assets					
Cash and investments	\$ -	\$ 1,635,341	\$ -	\$ 268,084	\$ 2,272,499
Receivables:					
Accounts	22,459	-	-	-	-
Grants	-	-	348,898	-	-
Notes and loans	-	-	189,869	-	-
Land held for development	-	-	-	-	-
Total Assets	\$ 22,459	\$ 1,635,341	\$ 538,767	\$ 268,084	\$ 2,272,499
Liabilities and Fund Balances					
Liabilities					
Accounts payable	\$ 22,459	\$ 55,140	\$ 31,975	\$ -	\$ 2,293
Accrued liabilities	-	5,542	1,795	-	2,480
Due to other funds	1,643	-	360,061	-	-
Total Liabilities	24,102	60,682	393,831	-	4,773
Fund Balances (deficit)					
Restricted for:					
Community development projects	-	-	144,936	-	-
Public safety	-	-	-	-	-
Recreation and community services	-	-	-	-	-
Public works	-	1,574,659	-	268,084	2,267,726
Air quality	-	-	-	-	-
Municipal services	-	-	-	-	-
Housing	-	-	-	-	-
Unassigned	(1,643)	-	-	-	-
Total Fund Balances	(1,643)	1,574,659	144,936	268,084	2,267,726
Total Liabilities and Fund Balances	\$ 22,459	\$ 1,635,341	\$ 538,767	\$ 268,084	\$ 2,272,499

(Concluded)

<u>Capital Projects</u>	
<u>Metro STPL Exchange 2017</u>	<u>Total Non-major Governmental Funds</u>
\$ 4,668	\$ 18,345,291
-	316,662
-	348,898
-	266,431
-	487,083
<u>\$ 4,668</u>	<u>\$ 19,764,365</u>
\$ -	\$ 342,874
-	46,818
-	530,551
-	<u>920,243</u>
-	144,936
-	436,297
-	3,112,958
4,668	11,894,293
-	322,940
-	219,313
-	2,883,875
-	(170,490)
<u>4,668</u>	<u>18,844,122</u>
<u>\$ 4,668</u>	<u>\$ 19,764,365</u>

City of Lawndale

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Non-Major Governmental Funds
 For the Fiscal Year Ended June 30, 2025

	Special Revenue Funds				
	Gas Tax	Air Quality	Proposition A Local Transit Assistance	Narcotics Forfeiture	State COPS Grant
Revenues					
Intergovernmental	\$ 886,250	\$ 41,128	\$ 810,304	\$ -	\$ 194,663
Charges for services	-	-	3,019	-	-
Use of money and property	19,849	9,853	99,275	1,867	12,556
Miscellaneous	-	-	59,701	-	-
Total Revenues	906,099	50,981	972,299	1,867	207,219
Expenditures					
Current:					
General government	-	-	-	-	-
Public safety	-	-	-	-	123,750
Code enforcement and animal control	-	-	-	-	-
Housing	-	-	94,258	-	-
Recreation and community services	-	-	796,036	-	-
Public works	803,162	-	-	-	-
Capital outlay	-	-	-	-	-
Total Expenditures	803,162	-	890,294	-	123,750
Excess (Deficiency) of Revenues Over (Under) Expenditures	102,937	50,981	82,005	1,867	83,469
Other Financing Sources (Uses)					
Transfers in	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Fund Balances	102,937	50,981	82,005	1,867	83,469
Fund Balances (deficit)					
Beginning of year	557,944	271,959	2,985,197	57,269	293,692
End of Year	\$ 660,881	\$ 322,940	\$ 3,067,202	\$ 59,136	\$ 377,161

(Continued)

Special Revenue Funds

Used Oil Recycling Grant	Lawndale Cable Usage Corporation	Department of Conservation Grant	Justice Assistance Grant	Park Development	Measure M Local Return	Art in Public Places
\$ -	\$ -	\$ 140	\$ -	\$ -	\$ 571,017	\$ -
-	25,869	-	-	-	-	8,000
-	7,918	-	-	808	92,955	817
-	-	-	-	-	-	-
-	33,787	140	-	808	663,972	8,817
-	61,766	-	-	-	100,000	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	743	-	-	-	2,901
1,436	-	-	-	-	24,978	-
-	-	-	-	-	-	-
1,436	61,766	743	-	-	124,978	2,901
(1,436)	(27,979)	(603)	-	808	538,994	5,916
-	-	-	-	-	-	-
-	-	-	-	-	-	-
(1,436)	(27,979)	(603)	-	808	538,994	5,916
2,612	247,292	16,687	(9,873)	24,814	2,435,837	17,086
\$ 1,176	\$ 219,313	\$ 16,084	\$ (9,873)	\$ 25,622	\$ 2,974,831	\$ 23,002

City of Lawndale

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Non-Major Governmental Funds
 For the Fiscal Year Ended June 30, 2025

(Continued)

	Special Revenue Funds				
	LA County Parks Maintenance Grant	SB1 RMRA	Groundwater Sustainability (AB 939)	Disability Access (AB 1379)	Measure W Safe Clean Water
Revenues					
Intergovernmental	\$ -	\$ 867,193	\$ 195,681	\$ 9,719	\$ 234,100
Charges for services	-	-	-	-	-
Use of money and property	-	52,502	28,546	3,125	28,099
Miscellaneous	-	-	146,700	-	-
Total Revenues	-	919,695	370,927	12,844	262,199
Expenditures					
Current:					
General government	-	20	-	-	19,656
Public safety	-	-	-	-	-
Code enforcement and animal control	-	-	-	-	-
Housing	-	-	-	-	-
Recreation and community services	-	-	-	-	-
Public works	-	402,669	153,400	-	78,259
Capital outlay	-	-	-	-	-
Total Expenditures	-	402,689	153,400	-	97,915
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	517,006	217,527	12,844	164,284
Other Financing Sources (Uses)					
Transfers in	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Fund Balances	-	517,006	217,527	12,844	164,284
Fund Balances (deficit)					
Beginning of year	4,050	1,295,615	730,530	86,044	724,418
End of Year	\$ 4,050	\$ 1,812,621	\$ 948,057	\$ 98,888	\$ 888,702

(Continued)

Special Revenue Funds

SB1383 Local Assistance	Prop 68 2018 Parks Bond Act	SB2 Housing Grant	Local Early Action Plan (LEAP)	Lawndale Housing Authority	Measure A	PLBP Grant
\$ -	\$ -	\$ -	\$ 116,271	\$ -	\$ -	\$ -
-	-	-	-	-	-	-
2,358	-	5,302	4,904	60,349	-	3,368
-	-	-	-	-	-	-
2,358	-	5,302	121,175	60,349	-	3,368
32,450	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	74,470	-
36,522	-	-	-	179,167	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	1,611,620
68,972	-	-	-	179,167	74,470	1,611,620
(66,614)	-	5,302	121,175	(118,818)	(74,470)	(1,608,252)
-	-	-	-	348,917	-	-
-	-	-	-	348,917	-	-
(66,614)	-	5,302	121,175	230,099	(74,470)	(1,608,252)
136,945	(1,974)	162,726	34,466	2,588,002	(82,530)	1,651,024
\$ 70,331	\$ (1,974)	\$ 168,028	\$ 155,641	\$ 2,818,101	\$ (157,000)	\$ 42,772

City of Lawndale

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Non-Major Governmental Funds
 For the Fiscal Year Ended June 30, 2025

(Continued)

	Capital Projects Funds				
	TDA Article 3 (Metro)	Proposition C Local Transit Assistance	Community Development Block Grant	Prop C25 Grant	Measure R
Revenues					
Intergovernmental	\$ 22,459	\$ 672,127	\$ 441,746	\$ -	\$ 504,002
Charges for services	-	-	-	-	-
Use of money and property	-	50,446	-	-	72,921
Miscellaneous	-	-	-	-	-
Total Revenues	22,459	722,573	441,746	-	576,923
Expenditures					
Current:					
General government	-	-	-	-	-
Public safety	-	-	-	-	-
Code enforcement and animal control	-	-	-	-	-
Housing	-	-	-	-	-
Recreation and community services	-	-	-	-	-
Public works	22,459	447,177	115,158	-	90,265
Capital outlay	-	39,265	348,321	-	-
Total Expenditures	22,459	486,442	463,479	-	90,265
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	236,131	(21,733)	-	486,658
Other Financing Sources (Uses)					
Transfers in	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Fund Balances	-	236,131	(21,733)	-	486,658
Fund Balances (deficit)					
Beginning of year	(1,643)	1,338,528	166,669	268,084	1,781,068
End of Year	\$ (1,643)	\$ 1,574,659	\$ 144,936	\$ 268,084	\$ 2,267,726

<u>Capital Projects</u>	
<u>Metro STPL</u>	<u>Total</u>
<u>Exchange 2017</u>	<u>Non-major</u>
	<u>Governmental</u>
	<u>Funds</u>
\$ -	\$ 5,566,800
-	36,888
147	557,965
-	206,401
<u>147</u>	<u>6,368,054</u>
-	213,892
-	123,750
-	74,470
-	309,947
-	799,680
-	2,138,963
-	1,999,206
-	<u>5,659,908</u>
<u>147</u>	<u>708,146</u>
-	348,917
-	<u>348,917</u>
147	1,057,063
<u>4,521</u>	<u>17,787,059</u>
<u>\$ 4,668</u>	<u>\$ 18,844,122</u>

City of Lawndale

**Budgetary Comparison Schedule
Gas Tax
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 557,944	\$ 557,944	\$ 557,944	\$ -
Resources (Inflows):				
Intergovernmental	871,204	871,204	886,250	15,046
Use of money and property	11,000	11,000	19,849	8,849
Amounts Available for Appropriation	1,440,148	1,440,148	1,464,043	23,895
Charges to Appropriation (Outflows):				
General government	100,000	100,000	-	100,000
Public works	892,949	892,949	803,162	89,787
Total Charges to Appropriation	992,949	992,949	803,162	189,787
Budgetary Fund Balance, June 30	\$ 447,199	\$ 447,199	\$ 660,881	\$ 213,682

City of Lawndale

**Budgetary Comparison Schedule
Air Quality
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 271,959	\$ 271,959	\$ 271,959	\$ -
Resources (Inflows):				
Intergovernmental	42,000	42,000	41,128	(872)
Use of money and property	11,000	11,000	9,853	(1,147)
Amounts Available for Appropriation	324,959	324,959	322,940	(2,019)
Budgetary Fund Balance, June 30	\$ 324,959	\$ 324,959	\$ 322,940	\$ (2,019)

City of Lawndale

**Budgetary Comparison Schedule
 Proposition A Local Transit Assistance
 For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 2,985,197	\$ 2,985,197	\$ 2,985,197	\$ -
Resources (Inflows):				
Intergovernmental	868,607	868,607	810,304	(58,303)
Charges for services	-	-	3,019	3,019
Use of money and property	124,000	124,000	99,275	(24,725)
Miscellaneous	-	-	59,701	59,701
Amounts Available for Appropriation	3,977,804	3,977,804	3,957,496	(20,308)
Charges to Appropriation (Outflows):				
Housing	35,933	35,933	94,258	(58,325)
Recreation and community services	1,133,448	1,133,448	796,036	337,412
Total Charges to Appropriation	1,169,381	1,169,381	890,294	279,087
Budgetary Fund Balance, June 30	\$ 2,808,423	\$ 2,808,423	\$ 3,067,202	\$ 258,779

City of Lawndale

**Budgetary Comparison Schedule
Narcotics Forfeiture
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 57,269	\$ 57,269	\$ 57,269	\$ -
Resources (Inflows):				
Use of money and property	2,000	2,000	1,867	(133)
Amounts Available for Appropriation	59,269	59,269	59,136	(133)
Budgetary Fund Balance, June 30	\$ 59,269	\$ 59,269	\$ 59,136	\$ (133)

City of Lawndale

**Budgetary Comparison Schedule
State COPS Grant
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 293,692	\$ 293,692	\$ 293,692	\$ -
Resources (Inflows):				
Intergovernmental	180,000	180,000	194,663	14,663
Use of money and property	9,000	9,000	12,556	3,556
Amounts Available for Appropriation	482,692	482,692	500,911	18,219
Charges to Appropriation (Outflows):				
Public safety	168,034	168,034	123,750	44,284
Total Charges to Appropriation	168,034	168,034	123,750	44,284
Budgetary Fund Balance, June 30	\$ 314,658	\$ 314,658	\$ 377,161	\$ 62,503

City of Lawndale

**Budgetary Comparison Schedule
Used Oil Recycling Grant
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 2,612	\$ 2,612	\$ 2,612	\$ -
Amounts Available for Appropriation	2,612	2,612	2,612	-
Charges to Appropriation (Outflows):				
Public works	5,000	5,000	1,436	3,564
Total Charges to Appropriation	5,000	5,000	1,436	3,564
Budgetary Fund Balance, June 30	\$ (2,388)	\$ (2,388)	\$ 1,176	\$ 3,564

City of Lawndale

**Budgetary Comparison Schedule
Lawndale Cable Usage Corporation
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 247,292	\$ 247,292	\$ 247,292	\$ -
Resources (Inflows):				
Charges for services	40,000	40,000	25,869	(14,131)
Use of money and property	7,000	7,000	7,918	918
Amounts Available for Appropriation	294,292	294,292	281,079	(13,213)
Charges to Appropriation (Outflows):				
General government	113,000	113,000	61,766	51,234
Total Charges to Appropriation	113,000	113,000	61,766	51,234
Budgetary Fund Balance, June 30	\$ 181,292	\$ 181,292	\$ 219,313	\$ 38,021

City of Lawndale

**Budgetary Comparison Schedule
Department of Conservation Grant
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 16,687	\$ 16,687	\$ 16,687	\$ -
Resources (Inflows):				
Intergovernmental	8,080	8,080	140	(7,940)
Amounts Available for Appropriation	24,767	24,767	16,827	(7,940)
Charges to Appropriation (Outflows):				
Recreation and community services	8,136	8,136	743	7,393
Total Charges to Appropriation	8,136	8,136	743	7,393
Budgetary Fund Balance, June 30	\$ 16,631	\$ 16,631	\$ 16,084	\$ (547)

City of Lawndale

**Budgetary Comparison Schedule
Measure M Local Return
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$2,435,837	\$2,435,837	\$2,435,837	\$ -
Resources (Inflows):				
Intergovernmental	612,413	612,413	571,017	(41,396)
Use of money and property	75,000	75,000	92,955	17,955
Amounts Available for Appropriation	3,123,250	3,123,250	3,099,809	(23,441)
Charges to Appropriation (Outflows):				
Geeral government	1,852,400	1,882,400	100,000	1,782,400
Public works	1,015,872	1,015,872	24,978	990,894
Total Charges to Appropriation	2,868,272	2,898,272	124,978	2,773,294
Budgetary Fund Balance, June 30	\$ 254,978	\$ 224,978	\$2,974,831	\$ 2,749,853

City of Lawndale

**Budgetary Comparison Schedule
Art in Public Places
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 17,086	\$ 17,086	\$ 17,086	\$ -
Resources (Inflows):				
Charges for services	-	-	8,000	8,000
Use of money and property	-	-	817	817
Amounts Available for Appropriation	17,086	17,086	25,903	8,817
Charges to Appropriation (Outflows):				
Recreation and community services	-	15,000	2,901	12,099
Total Charges to Appropriation	-	15,000	2,901	12,099
Budgetary Fund Balance, June 30	\$ 17,086	\$ 2,086	\$ 23,002	\$ 20,916

City of Lawndale

**Budgetary Comparison Schedule
SB1 RMRA
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1, as restated	\$ 1,295,615	\$ 1,295,615	\$ 1,295,615	\$ -
Resources (Inflows):				
Intergovernmental	813,530	813,530	867,193	53,663
Use of money and property	38,000	38,000	52,502	14,502
Amounts Available for Appropriation	2,147,145	2,147,145	2,215,310	68,165
Charges to Appropriation (Outflows):				
General government	1,046,040	1,046,040	20	1,046,020
Public works	641,211	641,211	402,669	238,542
Total Charges to Appropriation	1,687,251	1,687,251	402,689	1,284,562
Budgetary Fund Balance, June 30	\$ 459,894	\$ 459,894	\$ 1,812,621	\$ 1,352,727

City of Lawndale

**Budgetary Comparison Schedule
Groundwater Sustainability (AB 939)
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 730,530	\$ 730,530	\$ 730,530	\$ -
Resources (Inflows):				
Intergovernmental	175,000	175,000	195,681	20,681
Use of money and property	15,000	15,000	28,546	13,546
Miscellaneous	-	-	146,700	146,700
Amounts Available for Appropriation	920,530	920,530	1,101,457	180,927
Charges to Appropriation (Outflows):				
Public works	215,332	215,332	153,400	61,932
Total Charges to Appropriation	215,332	215,332	153,400	61,932
Budgetary Fund Balance, June 30	\$ 705,198	\$ 705,198	\$ 948,057	\$ 242,859

City of Lawndale

**Budgetary Comparison Schedule
 Disability Access (AB 1379)
 For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 86,044	\$ 86,044	\$ 86,044	\$ -
Resources (Inflows):				
Intergovernmental	10,000	10,000	9,719	(281)
Use of money and property	2,500	2,500	3,125	625
Amounts Available for Appropriation	98,544	98,544	98,888	344
Budgetary Fund Balance, June 30	\$ 98,544	\$ 98,544	\$ 98,888	\$ 344

City of Lawndale

**Budgetary Comparison Schedule
Measure W Safe Clean Water
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 724,418	\$ 724,418	\$ 724,418	\$ -
Resources (Inflows):				
Intergovernmental	230,000	230,000	234,100	4,100
Use of money and property	20,000	20,000	28,099	8,099
Amounts Available for Appropriation	974,418	974,418	986,617	12,199
Charges to Appropriation (Outflows):				
General government	277,214	277,214	19,656	257,558
Public works	92,000	92,000	78,259	13,741
Total Charges to Appropriation	369,214	369,214	97,915	271,299
Budgetary Fund Balance, June 30	\$ 605,204	\$ 605,204	\$ 888,702	\$ 283,498

City of Lawndale

**Budgetary Comparison Schedule
SB1383 Local Assistance
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 136,945	\$ 136,945	\$ 136,945	\$ -
Resources (Inflows):				
Use of money and property	-	-	2,358	2,358
Amounts Available for Appropriation	136,945	136,945	139,303	2,358
Charges to Appropriation (Outflow):				
General Government	40,970	40,970	32,450	8,520
Housing	-	125,093	36,522	88,571
Total Charges to Appropriation	40,970	166,063	68,972	97,091
Budgetary Fund Balance, June 30	\$ 95,975	\$ (29,118)	\$ 70,331	\$ 99,449

City of Lawndale

**Budgetary Comparison Schedule
SB2 Housing Grant
For the Fiscal Year Ended June 30, 2025**

	<u>Budget Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Budgetary Fund Balance, July 1	\$ 162,726	\$ 162,726	\$ 162,726	\$ -
Resources (Inflows):				
Intergovernmental	78,000	78,000	-	(78,000)
Use of money and property	-	-	5,302	5,302
Budgetary Fund Balance, June 30	<u>\$ 240,726</u>	<u>\$ 240,726</u>	<u>\$ 168,028</u>	<u>\$ (72,698)</u>

City of Lawndale

**Budgetary Comparison Schedule
Local Early Action Plan (LEAP)
For the Fiscal Year Ended June 30, 2025**

	<u>Budget Amounts</u>		<u>Actual Amounts</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Budgetary Fund Balance, July 1	\$ 34,466	\$ 34,466	\$ 34,466	\$ -
Resources (Inflows):				
Intergovernmental	116,500	116,500	116,271	(229)
Use of money and property	-	-	4,904	4,904
Budgetary Fund Balance, June 30	<u>\$ 150,966</u>	<u>\$ 150,966</u>	<u>\$ 155,641</u>	<u>\$ 4,675</u>

City of Lawndale

**Budgetary Comparison Schedule
Lawndale Housing Authority
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$2,588,002	\$2,588,002	\$2,588,002	\$ -
Resources (Inflows):				
Use of money and property	54,000	54,000	60,349	6,349
Transfers in	179,260	179,260	348,917	169,657
Amounts Available for Appropriation	2,821,262	2,821,262	2,997,268	176,006
Charges to Appropriation (Outflows):				
Housing	183,025	183,025	179,167	3,858
Total Charges to Appropriation	183,025	183,025	179,167	3,858
Budgetary Fund Balance, June 30	\$2,638,237	\$2,638,237	\$2,818,101	\$ 179,864

City of Lawndale

**Budgetary Comparison Schedule
Measure A
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance (Deficit), July 1	\$ (82,530)	\$ (82,530)	\$ (82,530)	\$ -
Resources (Inflows):				
Intergovernmental	1,425,622	1,425,622	-	(1,425,622)
Amounts Available for Appropriation	1,343,092	1,343,092	(82,530)	(1,425,622)
Charges to Appropriation (Outflows):				
Code enforcement and animal control	2,790,622	2,790,622	74,470	2,716,152
Total Charges to Appropriation	2,790,622	2,790,622	74,470	2,716,152
Budgetary Fund Balance (Deficit), June 30	\$ (1,447,530)	\$ (1,447,530)	\$ (157,000)	\$ 1,290,530

City of Lawndale

**Budgetary Comparison Schedule
PLBP Grant
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,651,024	\$ 1,651,024	\$ 1,651,024	\$ -
Resources (Inflows):				
Intergovernmental	2,000,000	2,000,000	-	(2,000,000)
Use of money and property	-	-	3,368	3,368
Amounts Available for Appropriation	3,651,024	3,651,024	1,654,392	(1,996,632)
Charges to Appropriation (Outflows):				
Capital outlay	2,000,000	2,000,000	1,611,620	388,380
Total Charges to Appropriation	2,000,000	2,000,000	1,611,620	388,380
Budgetary Fund Balance, June 30	\$ 1,651,024	\$ 1,651,024	\$ 42,772	\$ (1,608,252)

City of Lawndale

**Budgetary Comparison Schedule
TDA Article 3 (Metro)
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance (Deficit), July 1	\$ (1,643)	\$ (1,643)	\$ (1,643)	\$ -
Resources (Inflows):				
Intergovernmental	31,719	54,119	22,459	(31,660)
Amounts Available for Appropriation	30,076	52,476	20,816	(31,660)
Charges to Appropriation (Outflows):				
Public works	-	22,400	22,459	(59)
Total Charges to Appropriation	-	22,400	22,459	(59)
Budgetary Fund Balance (Deficit), June 30	\$ 30,076	\$ 30,076	\$ (1,643)	\$ (31,719)

City of Lawndale

**Budgetary Comparison Schedule
Proposition C Local Transit Assistance
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,338,528	\$ 1,338,528	\$ 1,338,528	\$ -
Resources (Inflows):				
Intergovernmental	720,486	720,486	672,127	(48,359)
Use of money and property	50,000	50,000	50,446	446
Amounts Available for Appropriation	2,109,014	2,109,014	2,061,101	(47,913)
Charges to Appropriation (Outflows):				
Public works	960,000	960,000	-	960,000
Public works	687,338	687,338	447,177	240,161
Capital outlay	349,000	349,000	39,265	309,735
Total Charges to Appropriation	1,996,338	1,996,338	486,442	1,509,896
Budgetary Fund Balance, June 30	\$ 112,676	\$ 112,676	\$ 1,574,659	\$ 1,461,983

City of Lawndale

**Budgetary Comparison Schedule
Community Development Block Grant
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 166,669	\$ 166,669	\$ 166,669	\$ -
Resources (Inflows):				
Intergovernmental	268,304	268,304	441,746	173,442
Amounts Available for Appropriation	434,973	434,973	608,415	173,442
Charges to Appropriation (Outflows):				
Public works	91,976	148,666	115,158	33,508
Capital outlay	665,000	665,000	348,321	316,679
Total Charges to Appropriation	756,976	813,666	463,479	350,187
Budgetary Fund Balance, June 30	\$ (322,003)	\$ (378,693)	\$ 144,936	\$ 523,629

City of Lawndale

**Budgetary Comparison Schedule
Prop C25 Grant
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 268,084	\$ 268,084	\$ 268,084	\$ -
Amounts Available for Appropriation	268,084	268,084	268,084	-
Charges to Appropriation (Outflows):				
Public works	38,597	38,597	-	38,597
Total Charges to Appropriation	38,597	38,597	-	38,597
Budgetary Fund Balance, June 30	\$ 229,487	\$ 229,487	\$ 268,084	\$ 38,597

City of Lawndale

**Budgetary Comparison Schedule
Measure R
For the Fiscal Year Ended June 30, 2025**

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,781,068	\$ 1,781,068	\$ 1,781,068	\$ -
Resources (Inflows):				
Intergovernmental	540,365	540,365	504,002	(36,363)
Use of money and property	31,700	31,700	72,921	41,221
Amounts Available for Appropriation	2,353,133	2,353,133	2,357,991	4,858
Charges to Appropriation (Outflows):				
General Government	500,000	500,000	-	500,000
Public works	140,332	140,332	90,265	50,067
Capital outlay	1,968,288	1,968,288	-	1,968,288
Total Charges to Appropriation	2,608,620	2,608,620	90,265	2,518,355
Budgetary Fund Balance, June 30	\$ (255,487)	\$ (255,487)	\$ 2,267,726	\$ 2,523,213

City of Lawndale

**Budgetary Comparison Schedule
 Metro STPL Exchange 2017
 For the Fiscal Year Ended June 30, 2025**

	<u>Budget Amounts</u>		<u>Actual Amounts</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Budgetary Fund Balance, July 1	\$ 4,521	\$ 4,521	\$ 4,521	\$ -
Resources (Inflows):				
Use of money and property	150	150	147	(3)
Amounts Available for Appropriation	<u>4,671</u>	<u>4,671</u>	<u>4,668</u>	<u>(3)</u>
Budgetary Fund Balance, June 30	<u>\$ 4,671</u>	<u>\$ 4,671</u>	<u>\$ 4,668</u>	<u>\$ (3)</u>

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STATISTICAL SECTION

This part of the City of Lawndale’s Annual Comprehensive Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government’s overall financial health.

Contents	Page
Financial Trends <i>These schedules contain trend information to help the reader understand how the government’s financial performance and wellbeing have changed over time.</i>	119
Debt Capacity <i>These schedules present information to help the reader assess the affordability of the government’s current levels of outstanding debt and the government’s ability to issue additional debt in the future.</i>	124
Revenue Capacity <i>These schedules contain trend information to help the reader assess the government’s most significant revenue source, property tax.</i>	128
Demographic and Economic Information <i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the government’s financial activities take place.</i>	133
Operating Information <i>These schedules contain service and infrastructure data to help the reader understand how the information in the government’s financial report relates to the services the government provides and the activities it performs.</i>	141

Sources: Unless otherwise noted, the information in these schedules is derived from the Annual Comprehensive Financial Reports for the relevant year.

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City of Lawndale

Net Position by Component Last Ten Fiscal Years (accrual basis of accounting)

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
Governmental Activities:										
Net investment in capital assets	\$ 51,548,100	\$ 48,518,613	\$47,680,378	\$45,193,728	\$43,925,644	\$43,387,317	\$ 42,993,707	\$44,308,151	\$45,232,399	\$45,929,475
Restricted	22,032,154	20,082,716	16,132,854	11,875,942	17,280,809	16,315,035	14,946,011	13,516,348	13,878,261	12,998,959
Unrestricted	35,928,728	34,351,214	31,922,479	31,695,044	18,105,367	14,361,429	14,601,717	12,280,467	14,736,240	16,089,931
Total governmental activities	<u>\$109,508,982</u>	<u>\$102,952,543</u>	<u>\$95,735,711</u>	<u>\$88,764,714</u>	<u>\$79,311,820</u>	<u>\$74,063,781</u>	<u>\$ 72,541,435</u>	<u>\$70,104,966</u>	<u>\$73,846,900</u>	<u>\$75,018,365</u>
Business-type Activities:										
Unrestricted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392,659	\$ -	\$ -	\$ -	\$ -
Total business-type activities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 392,659</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Primary government:										
Net investment in capital assets	\$ 51,548,100	\$ 48,518,613	\$47,680,378	\$45,193,728	\$43,925,644	\$43,387,317	\$ 42,993,707	\$44,308,151	\$45,232,399	\$45,929,475
Restricted	22,032,154	20,082,716	16,132,854	11,875,942	17,280,809	16,315,035	14,946,011	13,516,348	13,878,261	12,998,959
Unrestricted	35,928,728	34,351,214	31,922,479	31,695,044	18,105,367	14,754,088	14,601,717	12,280,467	14,736,240	16,089,931
Total primary government	<u>\$109,508,982</u>	<u>\$102,952,543</u>	<u>\$95,735,711</u>	<u>\$88,764,714</u>	<u>\$79,311,820</u>	<u>\$74,456,440</u>	<u>\$ 72,541,435</u>	<u>\$70,104,966</u>	<u>\$73,846,900</u>	<u>\$75,018,365</u>

Source: City of Lawndale, Finance Department

City of Lawndale

Changes in Net Position Last Ten Fiscal Years (accrual basis of accounting)

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
Expenses:										
Governmental activities:										
General government	\$ 6,193,711	\$ 5,361,245	\$ 4,204,502	\$ 4,557,959	\$ 5,066,050	\$ 4,191,071	\$ 4,074,964	\$ 4,051,141	\$ 3,974,826	\$ 3,375,499
Public safety	7,657,171	7,296,938	6,695,437	6,304,671	6,290,957	6,202,978	5,533,190	5,637,010	5,481,018	5,166,327
Code enforcement and animal control	1,981,573	1,679,994	1,161,300	1,284,905	1,333,971	1,335,008	1,078,957	1,028,693	1,161,697	1,090,955
Housing	2,127,003	1,983,652	1,653,658	1,549,137	1,662,910	695,428	1,478,685	1,344,843	2,342,003	1,808,464
Recreation & community services	2,019,586	2,115,096	850,352	780,739	577,013	2,360,100	1,943,391	1,891,344	2,520,125	1,934,189
Public works	6,201,314	6,280,143	5,074,402	5,182,500	4,627,877	5,168,775	4,400,419	5,647,091	2,845,551	3,821,975
Interest on long-term debt	9,786	11,559	13,193	14,799	16,309	17,944	19,318	20,624	22,083	23,516
Total governmental activities expenses	<u>26,190,144</u>	<u>24,728,627</u>	<u>19,652,844</u>	<u>19,674,710</u>	<u>19,575,087</u>	<u>21,001,629</u>	<u>18,528,924</u>	<u>19,618,746</u>	<u>18,347,303</u>	<u>17,220,925</u>
Business-type activities:										
Community Development	-	-	-	-	-	1,030,325	-	-	-	-
Total business-type activities expenses	-	-	-	-	-	<u>1,030,325</u>	-	-	-	-
Total primary government expenses	<u>\$ 26,190,144</u>	<u>\$ 24,728,627</u>	<u>\$ 19,652,844</u>	<u>\$ 19,674,710</u>	<u>\$ 19,575,087</u>	<u>\$ 21,001,629</u>	<u>\$ 18,528,924</u>	<u>\$ 19,618,746</u>	<u>\$ 18,347,303</u>	<u>\$ 17,220,925</u>
Program revenues:										
Governmental activities:										
Charges for services:										
General government	\$ 1,854,767	\$ 1,927,478	\$ 2,196,050	\$ 1,842,754	\$ 1,971,238	\$ 1,529,005	\$ 1,696,097	\$ 1,555,791	\$ 1,516,849	\$ 1,446,541
Public safety	-	-	-	-	-	-	-	-	-	-
Code enforcement and animal control	-	-	-	-	-	-	205,715	200,452	344,716	417,392
Other activities	1,109,725	1,278,711	1,425,446	1,069,946	1,503,744	112,503	961,062	630,519	399,385	334,282
Operating contributions & grants	4,664,303	4,347,867	1,798,424	681,930	1,005,420	495,664	727,699	192,529	289,943	461,251
Capital contributions & grants	4,616,035	4,534,654	6,677,120	4,435,800	4,463,748	5,304,261	3,410,974	3,548,855	3,036,855	7,526,062
Total governmental activities program revenues	<u>12,244,830</u>	<u>12,088,710</u>	<u>12,097,040</u>	<u>8,030,430</u>	<u>8,944,150</u>	<u>7,441,433</u>	<u>7,001,547</u>	<u>6,128,146</u>	<u>5,587,748</u>	<u>10,185,528</u>
Business-type activities:										
Charges for services:										
Community development	-	-	-	-	-	742,704	-	-	-	-
Total business-type activities program revenues	-	-	-	-	-	<u>742,704</u>	-	-	-	-
Total primary government program revenues	<u>\$ 12,244,830</u>	<u>\$ 12,088,710</u>	<u>\$ 12,097,040</u>	<u>\$ 8,030,430</u>	<u>\$ 8,944,150</u>	<u>\$ 8,184,137</u>	<u>\$ 7,001,547</u>	<u>\$ 6,128,146</u>	<u>\$ 5,587,748</u>	<u>\$ 10,185,528</u>
Net revenues (expenses):										
Governmental activities	(13,945,314)	(12,639,917)	(7,555,804)	(11,644,280)	(10,630,937)	(12,529,871)	(11,527,377)	(13,490,600)	(12,759,555)	(7,035,397)
Business-type activities	-	-	-	-	-	(287,621)	-	-	-	-
Total primary government net (expenses)/revenues	<u>\$ (13,945,314)</u>	<u>\$ (12,639,917)</u>	<u>\$ (7,555,804)</u>	<u>\$ (11,644,280)</u>	<u>\$ (10,630,937)</u>	<u>\$ (12,817,492)</u>	<u>\$ (11,527,377)</u>	<u>\$ (13,490,600)</u>	<u>\$ (12,759,555)</u>	<u>\$ (7,035,397)</u>

Source: City of Lawndale, Finance Department

City of Lawndale

Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

(Continued)

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
General revenues and other changes in net position:										
Governmental activities:										
Taxes:										
Property tax, levied for general purpose	\$ 1,968,279	\$ 1,885,994	\$ 1,822,569	\$ 1,729,089	\$ 1,673,195	\$ 1,526,604	\$ 1,625,047	\$ 1,415,740	\$ 1,393,299	\$ 1,264,229
Property taxes in lieu of vehicle license fees	4,848,016	4,616,478	4,378,474	4,123,994	3,947,793	3,787,758	3,615,968	3,425,595	3,259,248	3,124,005
Transient occupancy tax	723,009	779,786	793,777	601,130	712,164	567,341	704,869	692,323	661,089	634,358
Sales tax	7,252,935	7,165,131	7,305,321	7,216,511	6,072,989	5,588,676	3,705,062	2,836,285	3,011,518	3,043,063
Franchise tax	926,556	961,356	932,970	885,280	856,705	801,028	762,816	746,337	719,734	760,317
Utility user tax	2,211,385	2,122,456	2,143,996	1,820,079	1,736,358	1,677,016	1,719,735	1,851,200	1,900,519	1,890,350
Investment income	2,228,177	2,109,161	694,577	(2,233)	337,610	587,119	-	-	-	-
Extraordinary items	-	-	-	-	-	-	1,414,559	-	-	5,042,253
Other general revenues	343,396	216,387	265,974	744,728	149,503	144,743	530,592	619,487	642,683	765,103
Transfers	-	-	-	-	-	(680,280)	-	-	-	-
Total governmental activities	<u>20,501,753</u>	<u>19,856,749</u>	<u>18,337,658</u>	<u>17,118,578</u>	<u>15,486,317</u>	<u>14,000,005</u>	<u>14,078,648</u>	<u>11,586,957</u>	<u>11,588,090</u>	<u>16,523,678</u>
Business-type activities:										
Transfers	-	-	-	-	-	680,280	-	-	-	-
Total business-type activities program revenues	-	-	-	-	-	680,280	-	-	-	-
Total primary government	<u>20,501,753</u>	<u>19,856,749</u>	<u>18,337,658</u>	<u>17,118,578</u>	<u>15,486,317</u>	<u>14,680,285</u>	<u>14,078,648</u>	<u>11,586,957</u>	<u>11,588,090</u>	<u>16,523,678</u>
Change in Net Position:										
Governmental activities	6,556,439	7,216,832	10,781,854	5,474,298	4,855,380	1,470,134	2,551,271	(1,903,643)	(1,171,465)	9,488,281
Business-type activities	-	-	-	-	-	392,659	-	-	-	-
Total primary government change in net position	<u>\$ 6,556,439</u>	<u>\$ 7,216,832</u>	<u>\$ 10,781,854</u>	<u>\$ 5,474,298</u>	<u>\$ 4,855,380</u>	<u>\$ 1,862,793</u>	<u>\$ 2,551,271</u>	<u>\$ (1,903,643)</u>	<u>\$ (1,171,465)</u>	<u>\$ 9,488,281</u>

City of Lawndale

Fund Balance of Governmental Funds Last Ten Fiscal Years (modified accrual basis of accounting)

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
General fund:										
Nonspendable	\$ 171,071	\$ 150,248	\$ 3,525,445	\$ 4,274,138	\$ 5,344,922	\$ 6,374,027	\$ 7,702,065	\$ 8,600,651	\$ 9,452,893	\$ 9,510,896
Restricted	1,744,697	2,592,982	-	-	-	-	10,613	10,241	9,769	9,191
Committed	-	-	-	-	-	-	1,400,000	-	-	-
Assigned	-	-	-	-	-	-	-	-	-	-
Unassigned	36,624,287	32,614,951	27,843,163	22,283,628	16,649,998	10,911,737	7,520,502	6,143,591	5,763,383	6,929,628
Total general fund	\$ 38,540,055	\$ 35,358,181	\$ 31,368,608	\$ 26,557,766	\$ 21,994,920	\$ 17,285,764	\$ 16,633,180	\$ 14,754,483	\$ 15,226,045	\$ 16,449,715
All other governmental funds:										
Special revenue funds										
Nonspendable	\$ -	\$ -	\$ 4,357,308	\$ 5,177,987	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	17,394,688	20,206,984	12,772,347	8,972,546	7,447,169	12,332,824	11,421,078	10,366,294	9,910,179	10,006,156
Unassigned	(22,156)	(94,377)	(109,279)	(10,000)	(9,960)	(216,695)	-	(524,855)	(490,001)	(432,709)
Capital project funds										
Restricted	7,277,615	3,558,870	3,360,506	3,840,597	3,749,346	3,443,945	3,514,320	3,139,813	3,958,313	2,982,818
Unassigned	(1,643)	(1,643)	(1,643)	(256,204)	76,548	(426,003)	(303,819)	(565,264)	(539,765)	(1,280,168)
Debt service funds										
Restricted	-	-	-	-	4,811	538,266	-	-	-	-
Total all other governmental funds	\$ 24,648,504	\$ 23,669,834	\$ 20,379,239	\$ 17,724,926	\$ 11,267,914	\$ 15,672,337	\$ 14,631,579	\$ 12,415,986	\$ 12,836,726	\$ 11,276,097

Source: City of Lawndale, Finance Department

City of Lawndale

Changes in Fund Balance of Governmental Funds Last Ten Fiscal Years (modified accrual basis of accounting)

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
Revenues:										
Taxes	\$ 12,886,481	\$ 12,718,464	\$ 12,806,915	\$ 12,116,086	\$ 10,830,784	\$ 9,985,785	\$ 8,517,529	\$ 7,541,885	\$ 7,686,159	\$ 7,592,317
Licenses and permits	727,133	709,505	773,789	833,265	907,757	661,410	767,713	718,379	653,889	582,318
Intergovernmental	14,285,170	13,703,581	13,208,828	9,261,703	9,883,598	9,537,013	7,818,503	7,106,165	7,234,102	6,481,070
Charges for services	1,267,129	1,546,556	1,515,237	1,133,494	1,773,856	199,157	1,300,807	942,048	665,100	659,755
Use of money and property	2,069,030	1,917,612	438,629	(40,512)	336,840	371,356	182,087	122,519	67,986	174,616
Fines and forfeitures	963,073	951,743	1,332,596	936,895	763,944	774,824	794,354	726,336	794,645	726,152
Contributions	-	-	-	-	-	-	174,087	-	-	-
Miscellaneous	231,457	195,031	247,640	713,484	87,355	162,965	64,600	101,060	299,129	458,149
Total Revenues	32,429,473	31,742,492	30,323,634	24,954,415	24,604,134	21,682,510	19,619,680	17,258,392	17,371,010	16,674,377
Expenditures:										
Current:										
General government	6,437,966	4,979,150	4,323,788	4,205,802	4,514,649	3,819,954	3,706,741	3,500,810	3,424,105	3,244,705
Public safety	7,634,074	7,545,745	6,691,686	6,300,920	6,290,957	6,202,978	5,533,190	5,637,010	5,481,018	5,166,327
Code enforcement and animal control	1,819,468	1,432,037	1,272,056	1,169,069	1,093,996	1,165,092	1,059,883	1,003,393	1,123,101	1,126,571
Housing	1,445,407	1,283,396	1,129,820	865,868	930,132	172,834	883,209	723,195	1,012,516	1,217,589
Recreation and community services	1,874,374	2,002,728	928,503	689,685	451,574	2,030,710	1,946,575	1,861,734	1,858,596	1,952,337
Public works	4,483,430	4,881,301	4,353,602	4,394,825	4,589,669	4,058,062	3,142,028	4,207,721	2,847,865	3,326,701
Capital outlay	4,627,271	2,293,000	4,109,352	2,329,637	1,031,261	1,862,956	494,571	1,160,043	1,226,729	1,323,492
Debt service:										
Principal retirement	47,281	45,748	44,266	42,831	41,442	40,099	38,799	37,542	36,325	35,148
Interest and fiscal charges	10,470	12,165	13,806	15,393	16,929	18,415	19,853	21,244	22,590	23,893
Total expenditures	28,379,741	24,475,270	22,866,879	20,014,030	18,960,609	19,371,100	16,824,849	18,152,692	17,032,845	17,416,763
Excess of Revenues Over (Under) Expenditures	4,049,732	7,267,222	7,456,755	4,940,385	5,643,525	2,321,410	2,794,831	(894,300)	338,165	(742,386)
Other Financing Sources (Uses):										
Transfers in	351,917	319,901	319,885	367,733	308,711	290,442	300,427	1,321,009	563,391	178,869
Transfer out	(351,917)	(319,901)	(319,865)	(367,733)	(308,711)	(290,722)	(300,427)	(1,321,009)	(563,391)	(178,869)
Proceeds from sale of capital assets	110,812	11,510	9,358	-	62,074	-	1,414,559	-	-	-
Total Other Financing Sources (Uses)	110,812	11,510	9,358	-	62,074	(680,280)	1,414,559	-	-	-
Extraordinary items	-	-	-	-	-	-	-	-	-	(2,000,090)
Net Change in Fund Balances	\$ 4,160,544	\$ 7,278,732	\$ 7,466,113	\$ 4,940,385	\$ 5,705,599	\$ 1,641,130	\$ 4,209,390	\$ (894,300)	\$ 338,165	\$ (2,742,476)
Debt service as a percentage of noncapital expenditures	0.24%	0.26%	0.31%	0.33%	0.33%	0.34%	0.36%	0.35%	0.37%	0.37%

Source: City of Lawndale, Finance Department

City of Lawndale

Direct and Overlapping Debt As of June 30, 2025

2024-25 Assessed Valuation: \$3,175,477,569

	<u>Total Debt</u> <u>06/30/24</u>	<u>% Applicable (1)</u>	<u>City's Share of</u> <u>Debt 06/30/24</u>
<u>OVERLAPPING TAX AND ASSESMENT DEBT:</u>			
Metropolitan Water District	\$ 17,155,000	0.078%	\$ 13,381
El Camino Community College District	480,045,366	2.009%	9,644,111
Centinela Valley Union High School District	223,190,827	11.435%	25,521,871
Centinela Valley Union High School District School Facilities Improvement District	213,360,000	12.928%	27,583,181
Hawthorne School District	62,991,440	0.474%	298,579
Lawndale School District	49,225,000	62.224%	30,629,764
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESMENT DEBT			\$ 93,690,887
 <u>DIRECT AND OVERLAPPING GENERAL FUND DEBT:</u>			
Los Angeles County General Fund Obligations	3,036,637,390	0.151%	\$ 4,585,322
Los Angeles County Superintendent of Schools General Fund Obligations	2,331,775	0.151%	3,521
Centinela Valley Union High School District Certificates of Participation	4,895,000	21.777%	1,065,984
Hawthorne School District Certificates of Participation	9,730,000	0.474%	46,120
TOTAL DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$ 5,700,947
 <u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency):</u>	 \$ 16,365,000	 100.000%	 \$ 16,365,000
TOTAL DIRECT DEBT			261,251
TOTAL OVERLAPPING DEBT			\$ 116,018,085
 COMBINED TOTAL DEBT			 (1) \$ 116,018,085

The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided (1) by the district's total taxable assessed value.

Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations. Qualified (2) Zone Academy Bonds are included based on principal due at maturity.

Ratios to 2024-25 Assessed Valuation:

Total Direct Debt (\$261,251).....	0.01%
Total Direct and Overlapping Tax and Assessment Debt.....	2.95%
Combined Total Debt.....	3.65%

Ratios to Redevelopment Successor Agency Incremental Valuation (\$1,195,187,541):

Total Overlapping Tax and Assessment Debt.....	1.37%
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Source: City of Lawndale, Finance Department

City of Lawndale

Ratios of Outstanding Debt by Type Last Ten Fiscal Years (modified accrual basis of accounting)

Fiscal Year	Governmental Activities (1)						Percentage of Personal Income	Per Capita
	Tax Allocation Bonds Series 2009	Bond Discount	Tax Allocation Note	Agreements With City	Facility And Lease Note	Total Primary Government		
2016	\$ 19,290,000	\$ (118,930)	\$ 1,378,043	\$ 23,146,732	\$ 635,584	\$ 44,331,429	7.37%	1327
2017	19,015,000	(114,697)	1,313,111	22,848,207	599,259	43,660,880	6.93%	1312
2018	18,730,000	(110,461)	1,245,809	22,159,696	561,717	42,586,761	6.17%	1270
2019	18,435,000	(106,227)	1,176,051	21,451,869	522,918	41,479,611	5.67%	1244
2020	18,125,000	(101,993)	1,103,746	20,497,504	482,819	40,107,076	5.22%	1226
2021	17,805,000	(97,759)	1,028,802	19,572,844	441,377	38,750,264	4.87%	1188
2022	17,470,000	(93,525)	951,123	18,473,958	398,546	37,200,102	4.51%	1155
2023	17,120,000	(89,291)	870,608	17,130,490	354,280	35,386,087	4.00%	1149
2024	16,750,000	(85,057)	787,155	15,738,861	308,532	33,499,491	3.62%	1086
2025	16,365,000	(80,823)	700,656	14,151,993	261,251	31,398,077	3.13%	1017

Note:

(1) General bonded debt is debt payable with governmental fund resources. Details regarding the City's outstanding debt can be found in the notes to basic financial statements.

Source: City of Lawndale, Finance Department
HDL Coren & Cone

City of Lawndale

Ratios of General Bonded Debt Outstanding Last Ten Fiscal Years (modified accrual basis of accounting)

Fiscal Year	Tax Allocation Bonds Series 2009	Bond Discount	Total	Percent of Assessed Value (2)	Per Capita
2016	\$ 19,290,000	\$ (118,930)	\$ 19,171,070	0.93%	572
2017	19,015,000	(114,697)	18,900,303	0.88%	566
2018	18,730,000	(110,461)	18,619,539	0.83%	554
2019	18,435,000	(106,227)	18,328,773	0.77%	548
2020	18,125,000	(101,993)	18,023,007	0.72%	549
2021	17,805,000	(97,759)	17,707,241	0.68%	541
2022	17,470,000	(93,525)	17,376,475	0.64%	555
2023	17,120,000	(89,291)	17,030,709	0.59%	551
2024	16,750,000	(85,057)	16,664,943	0.55%	540
2025	16,365,000	(80,823)	16,284,177	0.51%	528

Notes:

(1) Assessed value has been used because actual value of taxable property is not readily available in the State of California.

Source: City of Lawndale, Finance Department

THE CITY OF LAWDALE

DIRECT & OVERLAPPING PROPERTY TAX RATES

(RATE PER \$100 OF TAXABLE VALUE)

Last 10 Fiscal Years										
Agency	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Basic Levy¹	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
El Camino Community College	0.01745	0.02294	0.02120	0.02223	0.02155	0.02362	0.02264	0.02299	0.02116	0.02101
Hawthorne School District	0.10176	0.09553	0.08818	0.08395	0.11025	0.10069	0.09933	0.08637	0.06723	0.07167
Lawndale Elementary School Dist	0.04207	0.04064	0.06143	0.06385	0.06343	0.06246	0.05494	0.05821	0.05750	0.08534
Metropolitan Water District	0.00350	0.00350	0.00350	0.00350	0.00350	0.00350	0.00350	0.00350	0.00350	0.00700
Wiseburn-Centinela Unified	0.07241	0.08296	0.06531	0.10111	0.09106	0.11696	0.10993	0.11503	0.09231	0.10852
Total Direct & Overlapping² Tax Rates	1.23719	1.24558	1.23963	1.27464	1.28980	1.30723	1.29034	1.28611	1.24170	1.29355
City's Share of 1% Levy Per Prop 13³	0.06624	0.06624	0.06624	0.06624	0.06624	0.06624	0.06624	0.06624	0.06624	0.06624
Voter Approved City Debt Rate										
Redevelopment Rate⁴										
Total Direct Rate⁵	0.06627	0.06627	0.06617	0.06624	0.06624	0.06624	0.06623	0.06622	0.06622	0.06622

Notes:
¹In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.
²Overlapping rates are those of local and county governments that apply to property owners within the City. Not all overlapping rates apply to all property owners.
³City's Share of 1% Levy is based on the City's share of the general fund tax rate area with the largest net taxable value within the City. The ERAF portion of the City's Levy has been subtracted where known.
⁴Redevelopment Rate is based on the largest RDA tax rate area and only includes rate(s) from indebtedness adopted prior to 1989 per California State statute. RDA direct and overlapping rates are applied only to the incremental property values. The approval of ABX1 26 eliminated Redevelopment from the State of California for the fiscal year 2012/13 and years thereafter.
⁵Total Direct Rate is the weighted average of all individual direct rates applied by the City/Agency preparing the statistical section information and excludes revenues derived from aircraft. Beginning in 2013/14 the Total Direct Rate no longer includes revenue generated from the former redevelopment tax rate areas. Challenges to recognized enforceable obligations are assumed to have been resolved during 2012/13. For the purposes of this report, residual revenue is assumed to be distributed to the City/Agency in the same proportions as general fund revenue.

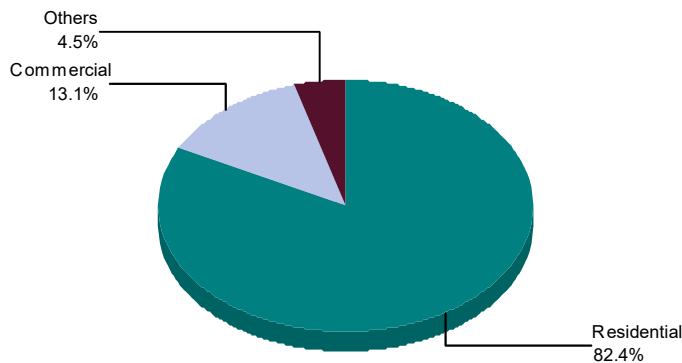
THE CITY OF LAWNSDALE

2024/25 USE CATEGORY SUMMARY

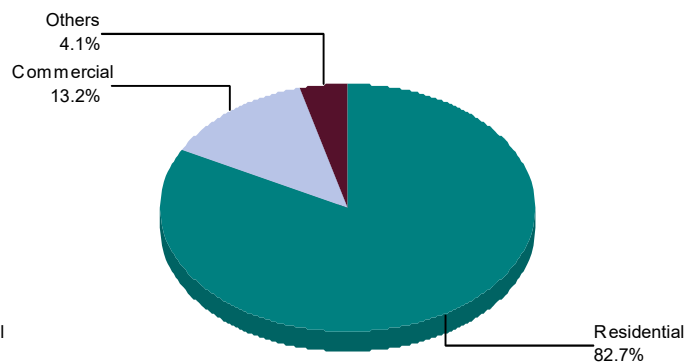
BASIC PROPERTY VALUE TABLE

Category	Parcels	Assessed Value	Net Taxable Value
Residential	5,257	\$2,633,234,337 (82.4%)	\$2,627,669,337 (82.7%)
Commercial	382	\$420,152,117 (13.1%)	\$418,646,113 (13.2%)
Industrial	69	\$53,435,558 (1.7%)	\$53,435,558 (1.7%)
Institutional	15	\$10,355,332 (0.3%)	\$5,256,214 (0.2%)
Miscellaneous	1	\$1,046 (0.0%)	\$1,046 (0.0%)
Recreational	1	\$1,266,229 (0.0%)	\$1,266,229 (0.0%)
Vacant	80	\$16,734,753 (0.5%)	\$16,734,753 (0.5%)
Exempt	58	\$8,563,484 (0.3%)	\$0 (0.0%)
Cross Reference	[4]	\$3,166,522 (0.1%)	\$3,166,522 (0.1%)
Unsecured	[485]	\$49,439,497 (1.5%)	\$49,301,797 (1.6%)
TOTALS	5,863	\$3,196,348,875	\$3,175,477,569

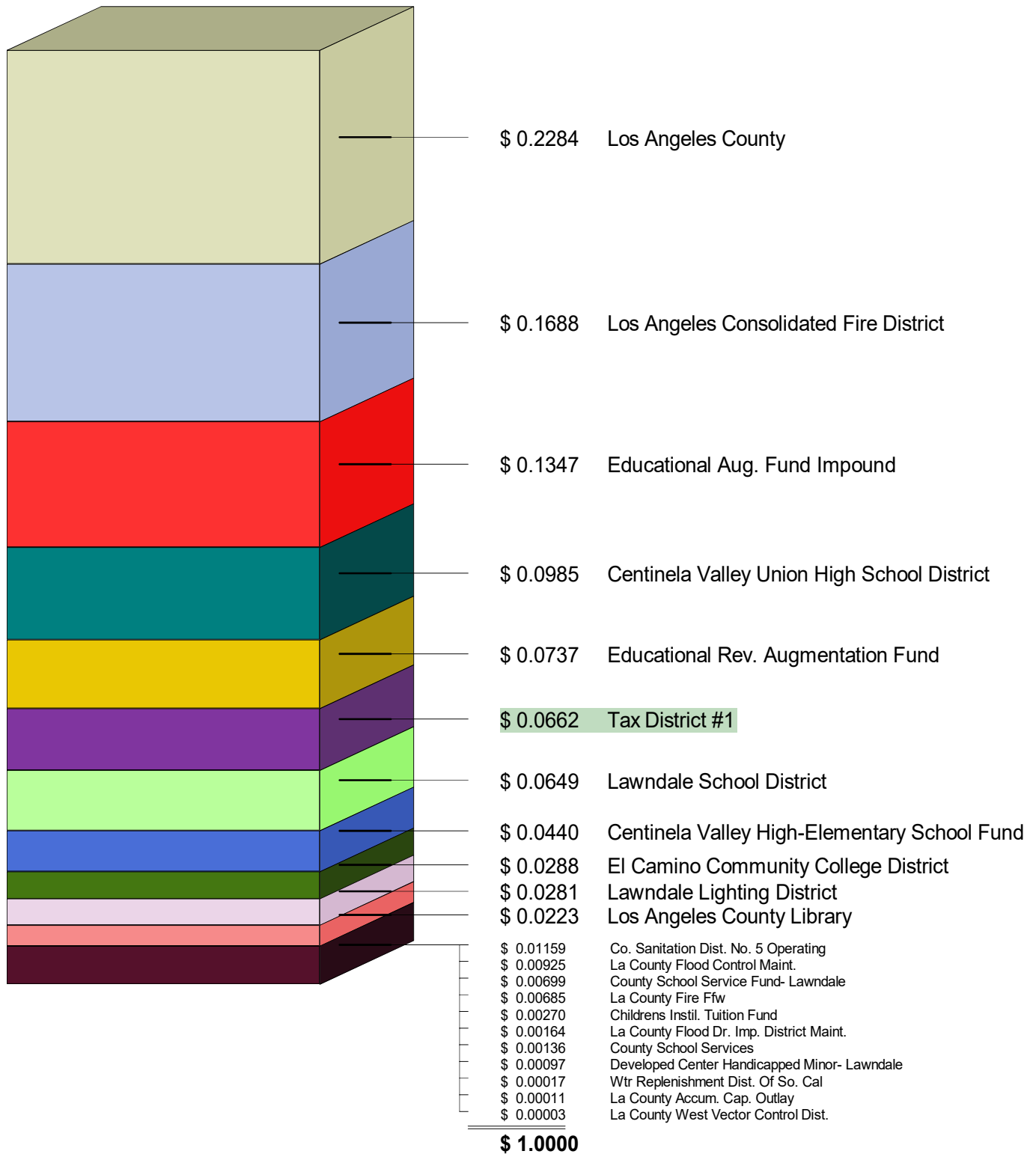
ASSESSED VALUE



NET TAXABLE VALUE



THE CITY OF LAWNSDALE PROPERTY TAX DOLLAR BREAKDOWN



ATI (Annual Tax Increment) Ratios for Tax Rate Area 05164, Excluding Redevelopment Factors & Additional Debt Service

Data Source: Los Angeles County Assessor 2024/25 Annual Tax Increment Tables

Prepared On 8/22/2025 By MV

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

THE CITY OF LAWDALE

2024/25 ROLL SUMMARY

Taxable Property Values

	Secured	Nonunitary Utilities	Unsecured
Parcels	5,805	0	485
TRAs	9	0	6
Values			
Land	1,921,339,610	0	0
Improvements	1,215,853,683	0	0
Personal Property	801,016	0	24,211,113
Fixtures	351,585	0	25,228,384
Aircraft	0	0	0
Total Value	\$3,138,345,894	\$0	\$49,439,497
Exemptions			
Real Estate	12,145,122	0	0
Personal Property	20,000	0	102,000
Fixtures	5,000	0	35,700
Aircraft	0	0	0
Homeowners*	12,800,682	0	0
Total Exemptions*	\$12,170,122	\$0	\$137,700
Total Net Value	\$3,126,175,772	\$0	\$49,301,797

Combined Values	Total
Total Values	\$3,187,785,391
Total Exemptions	\$12,307,822
Net Total Values	\$3,175,477,569

* Note: Homeowner Exemptions are not included in Total Exemptions

Data Source: Los Angeles County Assessor 2024/25 Combined Tax Rolls
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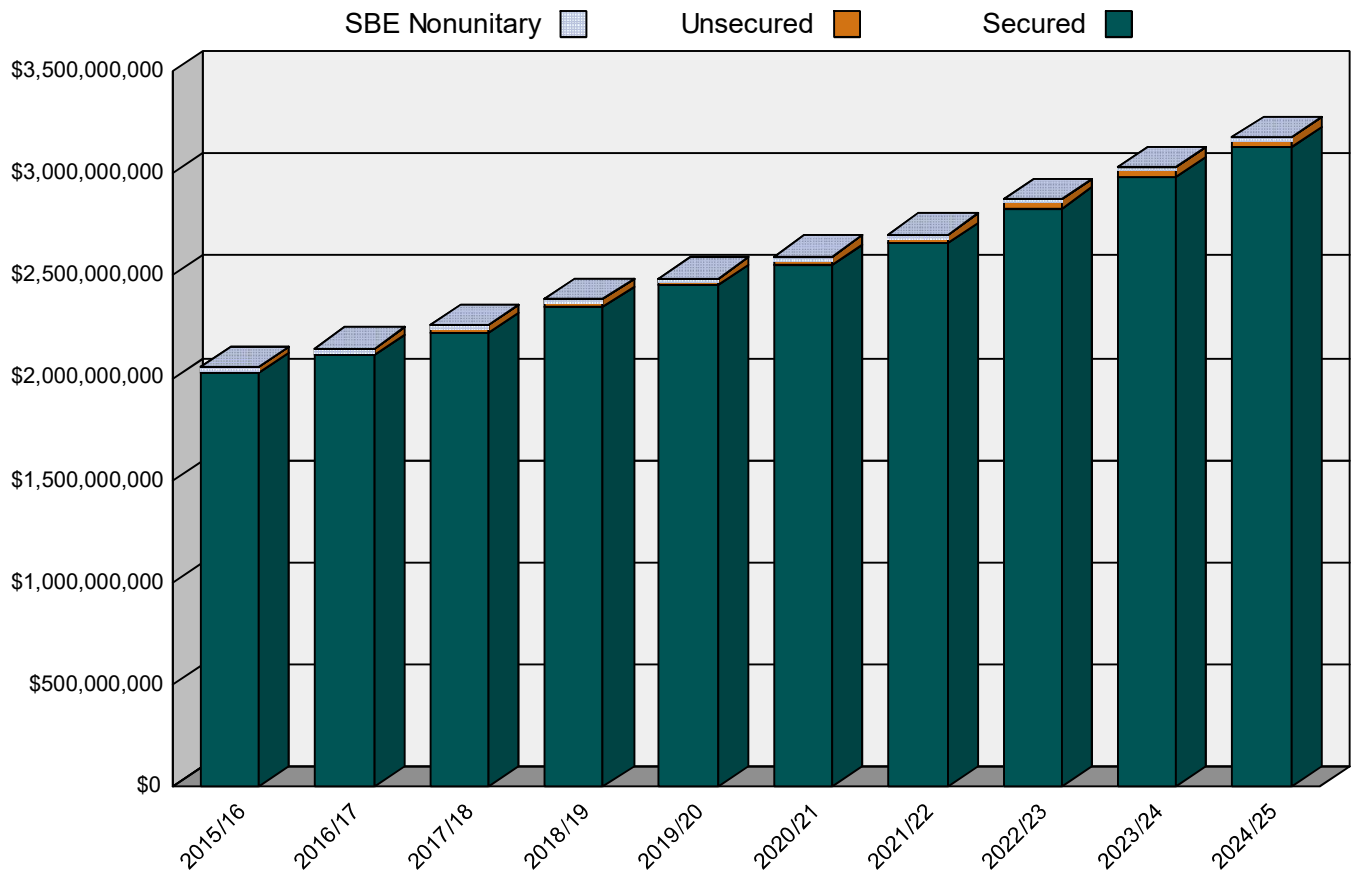
Prepared On 8/22/2025 By MV

THE CITY OF LAWNSDALE

NET TAXABLE ASSESSED VALUE HISTORY

2015/16 - 2024/25 Taxable Property Values

Lien Year	Secured	Unsecured	SBE Nonunitary	Net Total AV	% Change
2015/16	\$2,026,901,378	\$31,785,416	\$0	2,058,686,794	
2016/17	\$2,114,593,655	\$32,592,158	\$0	2,147,185,813	4.30%
2017/18	\$2,221,993,832	\$33,589,535	\$0	2,255,583,367	5.05%
2018/19	\$2,344,822,276	\$37,713,273	\$0	2,382,535,549	5.63%
2019/20	\$2,451,270,540	\$38,125,643	\$0	2,489,396,183	4.49%
2020/21	\$2,554,673,001	\$42,235,035	\$0	2,596,908,036	4.32%
2021/22	\$2,663,928,083	\$40,464,716	\$0	2,704,392,799	4.14%
2022/23	\$2,831,649,528	\$44,659,124	\$0	2,876,308,652	6.36%
2023/24	\$2,979,870,810	\$49,538,210	\$0	3,029,409,020	5.32%
2024/25	\$3,126,175,772	\$49,301,797	\$0	3,175,477,569	4.82%
Annual Growth Rate %					4.93%



* Net AV changes less than two percent are in purple font. Negative Net AV percent changes are in red.

Annual Growth Rate (CAGR) is calculated as the mean annualized growth rate for compounding values over a given time period.

THE CITY OF LAWDALE

ASSESSED VALUE OF TAXABLE PROPERTY

2015/16 - 2024/25 Taxable Property Values

Category	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Residential	1,693,948,565	1,767,690,552	1,857,261,345	1,964,008,507	2,059,491,410	2,147,587,188	2,239,260,403	2,387,872,912	2,509,148,942	2,627,669,337
Commercial	283,088,415	297,091,922	312,684,592	321,895,050	331,263,301	344,301,751	359,762,056	378,326,356	399,062,285	418,646,113
Industrial	33,489,492	34,333,192	35,350,627	40,150,894	42,734,618	41,500,396	39,681,680	41,344,971	47,868,462	53,435,558
Institutional	4,190,700	4,307,889	4,631,070	4,746,172	4,290,290	4,376,089	3,406,869	3,985,001	4,064,696	5,256,214
Miscellaneous								22	1,046	1,046
Recreational	367,807	373,415	581,585	343,520	350,389	357,395	361,097	368,318	375,683	1,266,229
Vacant	9,383,970	8,327,163	8,973,277	11,116,571	10,477,760	13,596,620	18,472,326	16,788,271	16,245,261	16,734,753
Cross Reference	2,432,429	2,469,522	2,511,336	2,561,562	2,662,772	2,953,562	2,983,652	2,963,677	3,104,435	3,166,522
Unsecured	31,785,416	32,592,158	33,589,535	37,713,273	38,125,643	42,235,035	40,464,716	44,659,124	49,538,210	49,301,797
Exempt	[11,503,609]	[9,823,786]	[9,794,868]	[9,774,004]	[9,774,004]	[8,563,484]	[8,563,484]	[8,563,484]	[8,563,484]	[8,563,484]
TOTALS	2,058,686,794	2,147,185,813	2,255,583,367	2,382,535,549	2,489,396,183	2,596,908,036	2,704,392,799	2,876,308,652	3,029,409,020	3,175,477,569
Total Direct Rate	0.06627	0.06627	0.06617	0.06624	0.06624	0.06624	0.06623	0.06622	0.06622	0.06622

Notes:

Exempt values are not included in Total.

In 1978 the voters of the State of California passed Proposition 13 which limited taxes to a total maximum rate of 1%, based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum of 2%). With few exceptions, property is only reassessed as a result of new construction activity or at the time it is sold to a new owner. At that point, the property is reassessed based upon the added value of the construction or at the purchase price (market value) or economic value of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

THE CITY OF LAWNSDALE

2024/25 TOP TEN PROPERTY TAXPAYERS

Top Property Owners Based On Net Values

Owner	Secured			Unsecured			Combined		Primary Use & Primary Agency
	Parcels	Value	% of Net AV	Parcels	Value	% of Net AV	Value	% of Net AV	
1) PIROOZ ZARRABIAN REVOCABLE TRUST (Pending Appeals On Parcels)	4	\$17,691,319	0.57%				\$17,691,319	0.56%	Commercial Successor Agency
2) LAWNSDALE MARKET PLACE LLC	8	\$14,867,169	0.48%				\$14,867,169	0.47%	Commercial Successor Agency
3) SJCD 2024 LAWNSDALE PLAZA LLC	1	\$14,331,000	0.46%				\$14,331,000	0.45%	Commercial Successor Agency
4) LLS GROUP 4 LLC	14	\$12,276,230	0.39%				\$12,276,230	0.39%	Residential Successor Agency
5) ALI H AWAD TRUST (Pending Appeals On Parcels)	3	\$11,910,360	0.38%				\$11,910,360	0.38%	Residential Successor Agency
6) 94-20 NORTHERN BLVD REALTY LESOR CVS (Pending Appeals On Parcels)	1	\$10,508,156	0.34%	2	\$254,161	0.52%	\$10,762,317	0.34%	Commercial Successor Agency
7) SNOW MELT III LLC	1	\$9,743,940	0.31%				\$9,743,940	0.31%	Residential Successor Agency
8) ARI FUND 1 TIC LLC	1	\$9,392,075	0.30%				\$9,392,075	0.30%	Residential Successor Agency
9) ELISSEOS PATRONAS COTRUSTEE ET AL	2	\$8,967,816	0.29%				\$8,967,816	0.28%	Residential TD #1
10) T AND T DRILLING INC				1	\$8,591,099	17.43%	\$8,591,099	0.27%	Unsecured Successor Agency
Top Ten Total	35	\$109,688,065	3.51%	3	\$8,845,260	17.94%	\$118,533,325	3.73%	
City Total		\$3,126,175,772			\$49,301,797		\$3,175,477,569		

Top Owners last edited on 8/22/25 by maheav using sales through 06/30/2025 (Version r.1)

Data Source: Los Angeles County Assessor 2024/25 Combined Tax Rolls and the SBE Non Unitary Tax Roll

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Prepared On 8/22/2025 By MV

THE CITY OF LAWNSDALE

2015/16 TOP TEN PROPERTY TAXPAYERS

Top Property Owners Based On Net Values

Owner	Secured			Unsecured			Combined		Primary Use & Primary Agency
	Parcels	Value	% of Net AV	Parcels	Value	% of Net AV	Value	% of Net AV	
1) LAWNSDALE MARKET PLACE LLC	6	\$12,291,883	0.61%				\$12,291,883	0.60%	Commercial Successor Agency
2) 94-20 NORTHERN BLVD REALTY	1	\$8,918,189	0.44%				\$8,918,189	0.43%	Commercial Successor Agency
3) LAWNSDALE LLC (Pending Appeals On Parcels)	4	\$7,655,151	0.38%				\$7,655,151	0.37%	Commercial Successor Agency
4) BAYTOWER CORPORATE CENTER	1	\$7,190,569	0.35%	1	\$6,225	0.02%	\$7,196,794	0.35%	Commercial Successor Agency
5) TABIBI FARIBA DDS	11	\$6,596,456	0.33%	1	\$446,516	1.40%	\$7,042,972	0.34%	Residential TD #1
6) RICH LAWNSDALE LLC	1	\$6,819,590	0.34%				\$6,819,590	0.33%	Commercial Successor Agency
7) LARCH ASSOCIATES LLC	1	\$6,731,868	0.33%				\$6,731,868	0.33%	Residential TD #1
8) SBP ENTERPRISES LLC	1	\$6,330,322	0.31%				\$6,330,322	0.31%	Commercial Successor Agency
9) XJ GRAND HOTEL LLC	2	\$5,646,820	0.28%	1	\$418,000	1.32%	\$6,064,820	0.29%	Commercial Successor Agency
10) NORM WILSON PARTNERSHIP	14	\$5,825,607	0.29%				\$5,825,607	0.28%	Residential Successor Agency
Top Ten Total	42	\$74,006,455	3.65%	3	\$870,741	2.74%	\$74,877,196	3.64%	
City Total		\$2,026,901,378			\$31,785,416		\$2,058,686,794		

Top Owners last edited on 12/18/19 by MaheaV using sales through 06/30/2016 (Version r.1)

Data Source: Los Angeles County Assessor 2015/16 Combined Tax Rolls and the SBE Non Unitary Tax Roll

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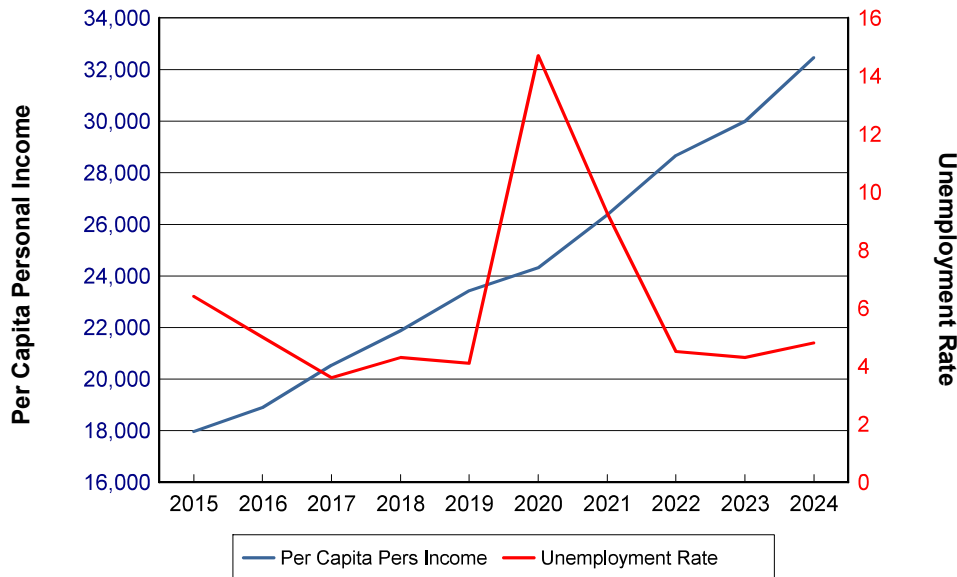
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THE CITY OF LAWNSDALE

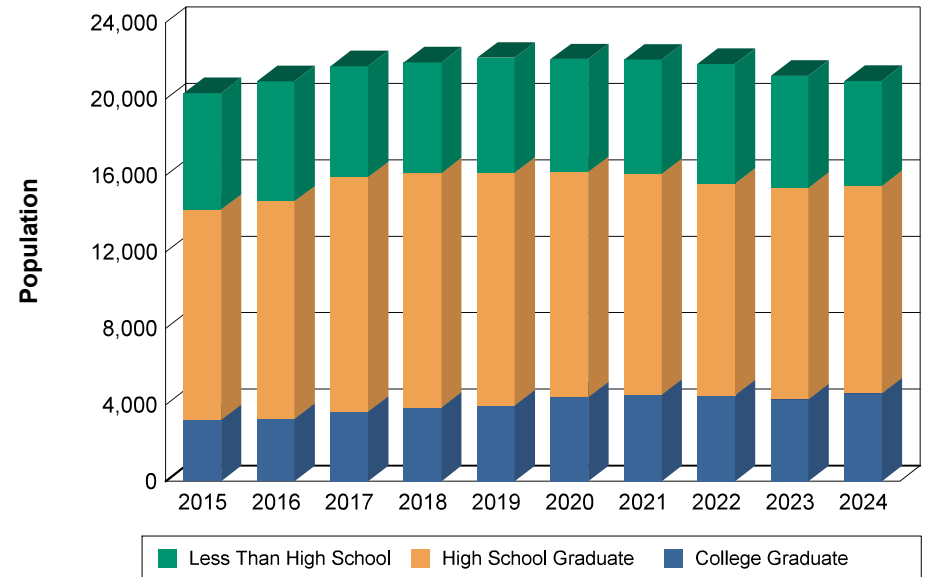
DEMOGRAPHIC AND ECONOMIC STATISTICS

Calendar Year	Population	Personal Income (In Thousands)	Per Capita Personal Income	Unemployment Rate	Median Age	% of Pop 25+ with High School Degree	% of Pop 25+ with Bachelor's Degree
2015	33,496	\$601,597	\$17,960	6.4%	32.5	70.0%	15.8%
2016	33,365	\$630,432	\$18,895	5.0%	32.8	70.0%	15.6%
2017	33,607	\$690,055	\$20,533	3.6%	34.9	73.3%	16.8%
2018	33,436	\$731,315	\$21,872	4.3%	35.0	73.6%	17.6%
2019	32,799	\$768,497	\$23,430	4.1%	35.7	72.9%	17.9%
2020	32,710	\$795,315	\$24,314	14.7%	35.5	73.3%	19.9%
2021	31,301	\$824,929	\$26,354	9.3%	34.8	72.9%	20.5%
2022	30,882	\$885,188	\$28,663	4.5%	35.3	71.4%	20.6%
2023	30,855	\$925,464	\$29,993	4.3%	35.4	72.4%	20.2%
2024	30,860	\$1,001,798	\$32,462	4.8%	35.6	73.8%	21.9%

Personal Income and Unemployment



Education Level Attained for Population 25 and Over



Notes and Data Sources:

Population: California State Department of Finance. Unemployment Data: California Employment Development Department
 2000-2009 Income, Age, and Education Data: ESRI - *Demographic Estimates are based on the last available Census.* Projections are developed by incorporating all of the prior census data released to date. Demographic Data is totaled from Census Block Groups that overlap the City's boundaries
 2010 and later - Income, Age and Education Data - US Census Bureau, most recent American Community Survey

City of Lawndale

Principal Employers Current Year and Ten Years Ago

Employer	2025		2016	
	Number of Employees	Percent of Total City Employment	Number of Employees	Percent of Total City Employment
Centinela Valley Union High School District*	587	3.60%		
Lawndale Elementary School District*	574	3.52%		
Target Store	89	0.55%		
Vca Advanced Veterinary Care Center	75	0.46%	66	2.26%
El Super Grocery Store #43**	72	0.44%	90	3.08%
Jones Management Hawthorne Inc	70	0.43%		
City of Lawndale	68	0.42%	100	3.38%
Options For Life Inc	50	0.31%		
El Pollo Inka	38	0.23%		
Smart & Final Extra**	38	0.23%		

Source: City 2025 Business License

2016 Source: Previously published ACFR -2016

Results based on direct correspondence with city's local businesses.

*Includes classified, certificated and admin for school's in the City of Lawndale

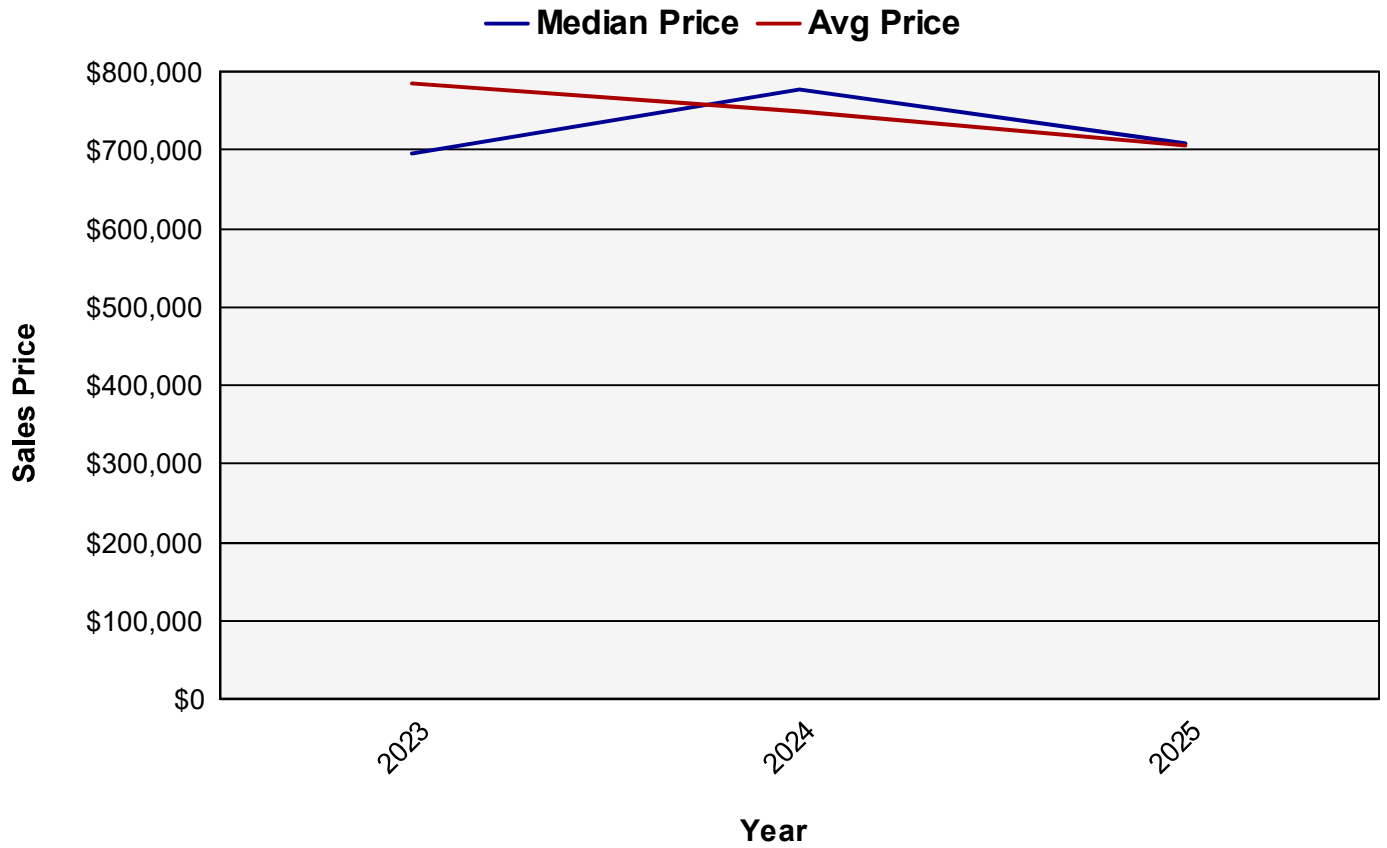
**Includes FTE & PTE

THE CITY OF LAWNSDALE

SALES VALUE HISTORY

Single Family Residential Full Value Sales (01/01/2023 - 7/31/2025)

Year	Full Value Sales	Average Price	Median Price	Median % Change
2023	73	\$784,531	\$695,000	
2024	68	\$749,000	\$777,500	11.87%
2025	30	\$706,750	\$707,500	-9.00%



* Multiparcel and trust transfers, quitclaim deeds, timeshares, and partial sales are excluded from this analysis.

Data Source: Los Angeles County Recorder

Prepared On 8/22/2025 By MV

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

City of Lawndale
Taxable Sales by Category
Last Ten Calendar Years
(in thousands of dollars)
Adjusted for Economic Data

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Apparel Stores	\$ 3,132	\$ 3,514	\$ 3,770	\$ 3,469	\$ 3,624	\$ 4,316	\$ 8,661	\$ 9,533	\$ 9,720	\$ 8,487
Food Stores	8,424	8,535	8,771	7,686	7,052	7,531	7,603	8,279	8,338	9,545
Eating and Drinking Places	39,440	42,041	44,748	46,250	51,848	45,658	57,263	62,713	64,404	64,585
Building Materials	46,130	49,800	52,628	57,965	57,848	58,105	63,084	74,258	76,173	78,838
Auto Dealers and Supplies	33,880	31,073	26,969	23,103	34,327	27,868	30,080	32,476	33,609	26,360
Service Stations	61,863	50,592	56,715	64,376	66,983	38,849	51,559	69,944	60,808	61,497
Other Retail Stores	37,896	41,556	49,804	51,303	40,411	41,178	46,127	48,473	45,505	47,155
All Other Outlets	53,591	54,789	57,944	57,825	68,201	83,418	86,575	89,702	89,438	95,502
Total	\$ 284,354	\$ 281,900	\$ 301,348	\$ 311,976	\$ 330,294	\$ 306,923	\$ 350,952	\$ 395,378	\$ 387,994	\$ 391,968

Sources: State Board of Equalization, California Department of Taxes and Fees Administration, State Controller's Office, The HdL Companies

Note: Due to confidentiality issues, the names of the ten largest revenue payers are not available. The categories presented are intended to provide alternative information regarding the sources of the City's revenue.

**CITY OF LAWDALE
TOP 25 SALES TAX PRODUCERS
FOR CALENDAR YEAR 2024**

Business Name	Business Category
76	Service Stations
76	Service Stations
Ac Pro	Plumbing/Electrical Supplies
Arco	Service Stations
Arco AM PM	Service Stations
Arco AM PM	Service Stations
Bossa Nova Brazilian Cuisine	Casual Dining
Capitol Wholesale Electric Supply	Plumbing/Electrical Supplies
Chevron	Service Stations
Cooks Lumber & Hardware	Building Materials
Dollar Tree	Variety Stores
Dunn Edwards Paint	Paint/Glass/Wallpaper
El Pollo Inka	Casual Dining
Guitar Center	Music Stores
Hirsch Pipe & Supply	Plumbing/Electrical Supplies
McDonald's	Quick-Service Restaurants
Panda Express	Fast-Casual Restaurants
RJ's Construction & Landscaping Supplies	Building Materials
Shilpark Paint	Paint/Glass/Wallpaper
Smart & Final	Grocery Stores
Target	Discount Dept Stores
USA Gasoline	Service Stations
VIP Auto House	Used Automotive Dealers
Westwood Building Materials	Building Materials
WSS	Shoe Stores

Percent of Calendar Year Total Paid By Top 25 Accounts = 59.74%

* Firms Listed Alphabetically

Printed 06/06/2025

Period: January 2024 Thru December 2024

Allocations Adjusted for Economic Data

Sources: State Board of Equalization, California Department of Taxes and Fees Administration, State Controller's Office, The HdL

Companies

**CITY OF LAWDALE
TOP 25 SALES TAX PRODUCERS
FOR CALENDAR YEAR 2015**

Business Name	Business Category
76	Service Stations
Arco	Service Stations
Arco	Service Stations
Arco AM PM	Service Stations
Arco AM PM	Service Stations
Austra Motors	Used Automotive Dealers
Capitol Wholesale Electric Supply	Plumbing/Electrical Supplies
Chevron	Service Stations
Cooks Lumber & Hardware	Building Materials
CVS Pharmacy	Drug Stores
Dunn Edwards Paint	Paint/Glass/Wallpaper
El Pollo Inka	Casual Dining
Guitar Center	Music Stores
Hawthorne Motors	Used Automotive Dealers
McDonald's	Quick-Service Restaurants
Pep Boys	Automotive Supply Stores
Repossess Auto	Used Automotive Dealers
RJ's Construction & Landscaping Supplies	Building Materials
Shell	Service Stations
Sherwin Williams	Paint/Glass/Wallpaper
Shilpark Paint	Paint/Glass/Wallpaper
Smart & Final	Grocery Stores
Video & Audio Center	Electronics/Appliance Stores
Vio's Auto Sales	Used Automotive Dealers
Westwood Building Materials	Building Materials

Percent of Calendar Year Total Paid By Top 25 Accounts = 59.34%

* Firms Listed Alphabetically

Printed 06/06/2025

Period: January 2015 Thru December 2015

Allocations Adjusted for Economic Data

Sources: State Board of Equalization, California Department of Taxes and Fees Administration, State Controller's Office, The HdL

Companies

City of Lawndale

Full-Time Equivalent City Employees by Function Last Ten Fiscal Years

Function	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
General government	33	42	39	31	26	39	39	39	39	39
Public safety	13	13	13	19	16	15	16	16	16	16
Community development	4	4	3	4	4	4	4	4	5	5
Culture and leisure	18	21	15	11	13	40	40	40	40	40
Total	68	80	70	65	59	98	99	99	100	100

Source: City of Lawndale, Finance Department

ATTACHMENT B

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditor's Report

To the Honorable Mayor and Members of the City Council
City of Lawndale, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Lawndale (the City) as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 23, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a certain deficiency in internal control, described in the accompanying Schedule of Findings and Responses as items 2025-001 that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City's response to the findings identified in our audit and described in the accompanying Schedule of Findings and Responses. The City's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
December 23, 2025

City of Lawndale

**Schedule of Findings and Responses
Year Ended June 30, 2025**

**2025-001 – Year End Accounting and Reconciliations
*Significant Deficiency***

Criteria:

All bank accounts should be reconciled monthly, reviewed, and approved in a timely manner. Other accounts should be reconciled, and year-end closing entries posted to the general ledger in a timely manner.

Condition:

During our audit of the City, we encountered several delays related to the timeliness of the year-end accounting and certain key account reconciliations including bank statements.

Cause:

The City was experiencing significant delays in its accounting and reporting processes due to an understaffed finance department and staff turnover.

Effect:

The City experienced delays in its accounting and reporting process and the completion of its audit.

Recommendation:

We recommend that the City review the administrative responsibilities assigned to each accounting staff so that appropriate time can be spent in each accounting area. This can be achieved by either hiring additional employees in the Finance department or transferring the administrative duties to other employees who have more available time.

Management's Response:

The Finance department is now fully staffed with qualified individuals. All year-end accounting entries have been made, accounts have been reconciled including the bank statements. The City will continue to maintain reconciliations on a timely manner to ensure discrepancies are identified and resolved timely.

ATTACHMENT C

December 23, 2025

To the Honorable Mayor and Members of the City Council
City of Lawndale, California

We have audited the financial statements of the City of Lawndale (the City) as of and for the year ended June 30, 2025, and have issued our report thereon dated December 23, 2025. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated April 15, 2025, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of the system of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, as part of our audit, we considered the system of internal control of the City solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

We have evaluated whether certain nonattest services performed by our firm during the audit have created a significant threat to our independence in relation to the City. We have identified a threat to our independence (preparation of the City's financial statements, creating a self-review threat) that if not reduced to an acceptable level, would impair our independence. In order to reduce the threat to an acceptable level, we have applied the following safeguard:

Prior to the issuance of the City's financial statements, another partner or manager, independent of the engagement, will review the financial statements.

Significant Risks Identified

We have identified the possibility of the following significant risks:

Management's override of internal controls over financial reporting – Management override of internal controls is the intervention by management in handling financial information and making decisions contrary to internal control policy.

Revenue recognition – Revenue recognition is a generally accepted accounting principle that refers to the conditions under which a City can recognize a transaction as revenue. Auditing standards indicate that recognizing revenue is a presumed fraud risk and usually classified as a significant risk in most audits.

These significant risks are presumptive in most audits and merit attention by the auditors due to the direct impact over financial reporting and internal control processes. Although identified as significant risks, we noted no matters of management override of controls or deviations from generally accepted accounting principles which caused us to modify our audit procedures or any related matters which are required to be communicated to those charged with governance due to these identified risks.

Qualitative Aspects of the City's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in Note 1 to the financial statements. The City adopted GASB Statement No. 101, *Compensated Absences*, and GASB Statement No. 102, *Certain Risk Disclosures*, during 2025. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates and Related Disclosures

Accounting estimates and related disclosures are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the City's financial statements are:

Management's estimate of the net pension liability and related deferred inflows and outflows of resources are based on actuarial reports by independent actuaries. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Management's estimate of the liability for other post-employment benefits (OPEB) and related deferred inflows and outflows of resources are based on actuarial reports provided by independent actuaries. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users.

The most sensitive disclosures affecting the City's financial statements relate to:

The disclosure of fair value of investments in the basic financial statements represents amounts susceptible to market fluctuations.

The disclosure of capital assets (and related accumulated depreciation) in the basic financial statements is based on historical information which could differ from actual useful lives of each capitalized item.

The disclosure of net pension liability and related deferred inflows and outflows of resources in the basic financial statements is based on actuarial assumptions. Actual future liabilities and actuarial deferred inflows and outflows may vary from disclosed estimates.

The disclosures of the other post-employment benefits (OPEB) liability and related deferred inflows and outflows of resources in the basic financial statements is based on actuarial assumptions. Actual future liabilities and actuarial deferred inflows and outflows may vary from disclosed estimates.

The disclosure of leases and subscription liabilities, right-to-use assets, and asset amortization in the basic financial statements is based on certain terms and assumptions in the agreements which could differ from actual amounts.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. There were no uncorrected misstatements noted.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion unit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the City's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated December 23, 2025.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the City, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the City, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the City's auditors.

Other Information Included in Annual Reports

Pursuant to professional standards, our responsibility as auditors for other information, whether financial or nonfinancial, included in the City's annual reports, does not extend beyond the information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have:

Read the transmittal letter and statistical section and considered whether a material inconsistency existed between the other the information and the basic financial statements, or the other information otherwise appears to be materially misstated. Our opinion(s) on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Rogers, Anderson, Malody & Scott, LLP.



December 23, 2025

Rogers, Anderson, Malody & Scott, LLP

This representation letter is provided in connection with your audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Lawndale (the City) which comprise the statement of financial position as of June 30, 2025, and the respective change in financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions on whether the financial statements of the various opinion units are presented fairly, in all material respects, in accordance with accounting principles generally accepted for governments in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information such that, in the light of surrounding circumstances, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of December 23, 2025:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated April 15, 2025, for the preparation and fair presentation of the financial statements of the various opinion units referred to above in accordance with U.S. GAAP.
- The financial statements refer to above have been fairly presented in accordance with U.S. GAAP and include all properly classified funds, required supplementary information, and noted to the basic financial statements.
- We acknowledge our responsibility for the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- The methods, data and significant assumptions used by us in making accounting estimates and their related disclosures, are appropriate to achieve recognition, measurement, or disclosure that is reasonable in the context of U.S. GAAP.
- All related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- All component units, as well as joint ventures with an equity interest, if any, are included and other joint ventures and related organizations are properly disclosed.
- All funds and activities are properly classified.

- All funds that meet the quantitative criteria in GASB Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, GASB Statement No. 37, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus as amended*, and GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities*, for presentation as major are identified and presented as such and all other funds that are presented as major are considered important to financial statement users.
- All components of net position, nonspendable fund balance, and restricted, committed, assigned, and unassigned fund balance are properly classified and, if applicable, approved.
- Our policy regarding whether to first apply restricted or unrestricted resources when an expense/expenditure is incurred for purposes for which both restricted and unrestricted net position/fund balance are available is appropriately disclosed and net position/fund balance is properly recognized under the policy.
- All revenues within the statement of activities have been properly classified as program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- All expenses have been properly classified in or allocated to functions and programs in the statement of activities, and allocations, if any, have been made on a reasonable basis.
- All interfund and intra-City transactions and balances have been properly classified and reported.
- Special items and extraordinary items have been properly classified and reported.
- Deposit and investment risks have been properly and fully disclosed.
- Capital assets, including infrastructure assets, are properly capitalized, reported, and if applicable, depreciated.
- Nonexchange and exchange financial guarantees, either written or oral, under which it is more likely than not that a liability exists have been properly recorded, or if we are obligated in any manner, are disclosed
- We have reviewed, approved, and taken responsibility for the financial statements and related notes.
- We have reviewed and approved the various adjusting journal entries that were proposed by you for recording in our books and records and reflected in the financial statements.
- We have evaluated all of our lease and subscription agreements and have given you our assessment as to whether each agreement is subject to GASB Statement No. 87, *Leases* and GASB Statement No. 96, *Subscription Based Information Technology Arrangements*.
- With regard to investments and other instruments reported at fair value:
 - The underlying assumptions are reasonable and they appropriately reflect management's intent and ability to carry out its stated courses of action.
 - The measurement methods and related assumptions used in determining fair value are appropriate in the circumstances and have been consistently applied.
 - The disclosures related to fair values are complete, adequate, and in accordance with U.S. GAAP.
 - There are no subsequent events that require adjustments to the fair value measurements and disclosures included in the financial statements.
- With regard to pensions and OPEB:
 - We believe that the actuarial assumptions and methods used to measure pension and OPEB liabilities and costs for financial accounting purposes are appropriate in the circumstances.
 - We are unable to determine the possibility of a withdrawal liability from the Retirement Enhancement Plan, and are not currently contemplating withdrawing from the Retirement Enhancement Plan.

- Increases in benefits, elimination of benefits and all similar amendments have been disclosed in accordance with U.S. GAAP and are included in the most recent actuarial valuation, or disclosed as a subsequent event.
- We have conducted a comprehensive risk assessment and disclosed all material concentrations and constraints in accordance with GASB Statement No. 102, *Certain Risk Disclosures*. These disclosures provide sufficient detail to enable users of financial statements to understand the nature of the circumstances disclosed and the government's vulnerability to the risk of a substantial impact associated with the concentration or constraint, if applicable.
- We have evaluated the concentrations and constraints, including those that occur subsequent to the statement of net position date but before the financial statements are issued and have been properly disclosed in the financial statements as subsequent events.
- With respect to preparation of the financial statements, we have performed the following:
 - Made all management decisions and performed all management functions;
 - Assigned a competent individual to oversee the services;
 - Evaluated the adequacy of the services performed;
 - Evaluated and accepted responsibility for the result of the service performed; and
 - Established and maintained internal controls, a process to monitor the system of internal controls.
- There have been no changes or updates to legal information disclosed to you by our attorney(s) since the date of such legal response and now.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements of the various opinion units referred to above, such as records, documentation, meeting minutes, and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the City from whom you determined it necessary to obtain audit evidence;
 - A written acknowledgement of all the documents that we expect to issue that will be included in the annual report and the planned timing and method of issuance of that annual report;
 - A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- The financial statements and any other information included in the annual report are consistent with one another, and the other information does not contain any material misstatements.
- All information provided in electronic form are true representations of the original documents.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have provided to you our analysis of the City's ability to continue as a going concern, including significant conditions and events present, concentrations and constraints, and we believe that our use of the going concern basis of accounting is appropriate.
- We have no knowledge of any fraud or suspected fraud that affects the City and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the financial statements.

- We have no knowledge of any instances, that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance, whether communicated by employees, former employees, vendors (contractors), analysts, regulators, or others.
- We have no knowledge of any instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that has a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- We have no knowledge of any instances that have occurred or are likely to have occurred of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
- We have a process to track the status of audit findings and recommendations.
- We have identified for you all previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of all the City's related parties and the nature of all the related party relationships and transactions of which we are aware.
- There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
- The City has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
- For nonexchange financial guarantees where we have declared liabilities, the amount of the liability recognized is the discounted present value of the best estimate of the future outflows expected to be incurred as a result of the guarantee. Where there was no best estimate but a range of estimated future outflows has been established, we have recognized the minimum amount within the range.
- We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.
- We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
- We have disclosed to you all nonexchange financial guarantees, under which we are obligated and have declared liabilities and disclosed properly in accordance with GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, for those guarantees where it is more likely than not that the City will make a payment on any guarantee.
- There are no:
 - Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, including applicable budget laws and regulations.

- Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62.
- Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62
- Continuing disclosure consent decree agreements or filings with the Securities and Exchange Commission and we have filed updates on a timely basis in accordance with the agreements (Rule 240, 15c2-12).
- The City has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset or future revenue been pledged as collateral, except as disclosed to you.
- We have complied with all aspects of grant agreements and other contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

Use of a Specialist

- We agree with the findings of specialists in evaluating the City's net pension and net other post-employment benefit liabilities and related deferred amounts and have adequately considered the qualifications of the specialist in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the independence or objectivity of the specialists.

Cybersecurity

- There have been no cybersecurity breaches or other cyber events whose effects should be considered for disclosure in the financial statements, as a basis for recording a loss contingency, or otherwise considered when preparing the financial statements.

Compliance Examination of the Coronavirus State and Local Fiscal Recovery Funds Program (CSLFRF)

With respect to the Compliance Examination of the Coronavirus State and Local Fiscal Recovery Funds Program (CSLFRF). We have no knowledge of any noncompliance with the compliance requirements "activities allowed or unallowed" and "allowable costs/cost principles" as described in Part IV "Requirements for an Alternative Compliance Examination Engagement for Recipients That Would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving Coronavirus State and Local Recovery Funds" is fairly stated, in all material respects.

Supplementary Information in Relation to the Financial Statements as a Whole

With respect to supplementary information accompanying the financial statements:

- We acknowledge our responsibility for the presentation of the supplementary information in accordance with accounting principles generally accepted in the United States of America.
- We believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America.
- The methods of measurement or presentation have not changed from those used in the prior period.
- We believe any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.

- When the supplementary information is not presented with the audited financial statements, management will make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the City of the supplementary information and the auditor's report thereon.
- We acknowledge our responsibility to include the auditor's report on the supplementary information in any document containing the supplementary information and that indicates the auditor reported on such supplementary information.
- We acknowledge our responsibility to present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the City of the supplementary information and the auditor's report thereon.

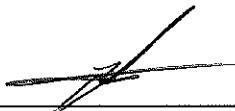
Required Supplementary Information

With respect to the required supplementary information accompanying the financial statements:

- We acknowledge our responsibility for the presentation of the required supplementary information in accordance with U.S. GAAP.
- We believe the required supplementary information, including its form and content, is measured and fairly presented in accordance with U.S. GAAP.
- The methods of measurement or presentation have not changed from those used in the prior period.
- We believe the significant assumptions or interpretations underlying the measurement or presentation of the required supplementary information, and the basis for our assumptions and interpretations, are reasonable and appropriate in the circumstances.

Accounting Estimates and Related Disclosures

- The significant judgments made in making the accounting estimates have taken into account all relevant information of which we are aware.
- We have consistently and appropriately selected and applied methods, assumptions, and data when making accounting estimates.
- The assumptions we used in making and disclosing accounting estimates appropriately reflect our intent and ability to carry out specific courses of action on behalf of the City, when relevant to the accounting estimates and disclosures.
- The disclosures related to accounting estimates, including those disclosures describing estimation uncertainty, are complete and are reasonable in the context of the applicable financial reporting framework.
- We have obtained and applied appropriate specialized skills and expertise in making accounting estimates, if needed.
- We are not aware of any events subsequent to the date of the financial statements that require adjustment to our accounting estimates and related disclosures included in the financial statements.



Hrant Manuelián, CPA
Director of Finance/City Treasurer

ATTACHMENT Ö

Independent Accountant's Report

To the Honorable City Council
City of Lawndale
Lawndale, California

We have performed the procedures enumerated below (as presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution*) on the accompanying Appropriations Limit Worksheet for the year ended June 30, 2025. The City of Lawndale's (the City) management is responsible for the accompanying Appropriations Limit Worksheet for the year ended June 30, 2025.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting the City in meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. Additionally, the League of California Cities has agreed to and acknowledged that the procedures performed are appropriate to meet for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

1. We obtained the completed worksheets and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. We also compared the population and inflation options included in the aforementioned documents to those that were selected by a recorded vote of the City Council.

Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Worksheet, we added last year's limit to total adjustments and agreed the resulting amount to this year's limit.

Finding: No exceptions were noted as a result of our procedures.

3. We agreed the current year information presented in the accompanying Appropriations Limit Worksheet to the other documents referenced in number one above.

Finding: No exceptions were noted as a result of our procedures.

4. We agreed the prior year appropriations limit presented in the accompanying Appropriations Limit Worksheet to the prior year appropriations limit adopted by the City Council during the prior year.

Finding: No exceptions were noted as a result of our procedures.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on accompanying Appropriations Limit Worksheet for the year ended June 30, 2025. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City Council and management of the City of Lawndale, California, and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
December 23, 2025

**CITY OF LAWDALE
APPROPRIATION LIMIT CALCULATION**

	FISCAL YEAR 2024 - 2025
Change in California Per Capita Personal Income	3.62%
Change in the Population for the City of Lawndale	-0.55%
Change in California Per Capita Personal Income Converted to a Ratio	1.036200
Change in City of Lawndale Population Converted to a Ratio	0.994500
Calculation of Growth Factor (1.036200 x 0.994500)	1.030501
Fiscal Year 2023 - 2024 Limit	<u>\$ 41,778,029</u>
Fiscal Year 2024 - 2025 Limit (\$41,778,029 x 1.0305)	<u>\$ 43,052,296</u>
Appropriations limit per resolution	<u>\$ 43,052,296</u>



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ <https://www.lawndalecity.ca.gov>

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Hrant Manuelian, Finance Director/City Treasurer
SUBJECT: **Mid-Year Budget Update for Fiscal Year 2025-2026**

BACKGROUND

The Mid-Year report summarizes the status of the City's FY 25-26 budget at the halfway point of the fiscal year. This mid-year report will focus on revenues and expenditures of the General Fund through December 31, 2025. The focus is on the General Fund since spending is at the discretion of the City Council to support the day to day activities of the City.

The Fiscal Year 2025-2026 budget was adopted by City Council on June 16, 2025, Resolution No. CC-2506-030.

STAFF REVIEW

The Mid-Year for Fiscal Year 2025–2026 budget update has been prepared to provide City Council with an overall update of the City's budget with an emphasis on the General Fund as of December 31, 2025. Budget adjustments are being proposed to increase General Fund appropriations.

Updated FY 25-26 General Fund Budget:

<i>GENERAL FUND YTD SUMMARY</i>			
	<i>Amended Budget</i>	<i>Actual YTD</i>	<i>Actual % to Budget</i>
Total Revenue	\$ 21,101,014	\$ 8,847,132	42%
Total Expenditures	21,454,937	8,769,488	41%

LEGAL REVIEW

None.

FISCAL IMPACT

If the City Council approves the proposed budget amendments, General Fund expenditures will increase by \$362,451 bringing the total expenditure budget to \$21,817,388 for FY 25-26.

RECOMMENDATION

Staff recommends that the City Council approve all recommended budget amendments noted in the Mid-Year Update for FY 2025-2026.

Attachments

[Mid Year Budget Review FY 25-26.pdf](#)

ATTACHMENT A



City of Lawndale
Budget Update
Mid-Year Fiscal Year 2025-26

OVERVIEW

This Mid-Year report summarizes the status of the City’s FY 25-26 budget at the halfway point of the fiscal year. The data represents budget activities through December 31, 2025.

GENERAL FUND

The General Fund supports the day-to-day activities of the City, which includes general government, public safety, municipal services, and public works. The General Fund activities are primarily tax-supported.

General Fund Financial Condition: As of December 31, General Fund revenues are at 40% and expenditures are at 40% of the amended budget.

GENERAL FUND YTD SUMMARY			
	<i>Amended Budget</i>	<i>Actual YTD</i>	<i>Actual % to Budget</i>
Total Revenue	\$ 21,101,014	\$ 8,847,132	42%
Total Expenditures	21,454,937	8,769,488	41%

The chart below summarizes the budget amendments proposed and the effect on the General Fund Balance for FY 25-26.

GENERAL FUND PROJECTED BUDGET			
	<i>Amended Budget</i>	<i>Budget Amendments</i>	<i>Projected Budget</i>
Total Revenue	\$ 21,101,014	\$ -	\$ 21,101,014
Total Expenditures	21,454,937	362,451	21,817,388
		Budget Surplus/(Deficit)	(716,374)

As a result of the proposed budget amendments, it is projected that there will be a budget deficit in the General Fund of \$716,374. However, it is noted that Community Development has already collected nearly 80% of its FY 25/26 revenue budget and is expected to collect another \$600,000 by year end. This would nearly wipe out the budget deficit noted above.

Revenue

The General Fund accounts for roughly half of the City’s total revenue budget. Overall, General Fund revenue as of December 31 was only 0.6% or \$57K lower than the same period last fiscal year. The most significant decreases were in Court & Traffic Fines decreased \$126K or 32% as compared to the same period in FY 2025. Other Financing Sources decreased by \$123K or 20%. Other Revenue decreased by \$87K or 53%, which is mainly due to the sale of the multimedia van for just over \$100K. These decreases were partially offset by increases in Sales and Transfer tax of \$128K or 11%, increase in Community Service Fees by \$26K or 52%, and an increase in Community Development Fees of \$106K or 22%.

Below are the budgeted and projected revenue for the fiscal year by source.



City of Lawndale
Budget Update
Mid-Year Fiscal Year 2025-26

GENERAL FUND REVENUE BY SOURCE				
Revenue Source	Amended Budget	Actual YTD	FY Estimate	Anticipated Budget Variance
Motor Vehicle In-Lieu Tax	\$ 5,090,417	\$ 2,496,788	\$ 5,090,417	\$ -
Sales & Use Tax	3,904,751	1,278,596	3,904,751	-
Sales Trans Tax	2,928,563	1,082,631	2,928,563	-
Utility Users Tax	2,171,500	956,321	2,171,500	-
Other Taxes	2,129,500	549,742	2,129,500	-
Property Tax	2,046,773	904,464	2,046,773	-
Court & Traffic Fines	720,000	267,130	720,000	-
Other Financing Sources	880,022	502,833	880,022	-
Charges for Services	218,320	45,910	218,320	-
Use of Money & Property	19,668	-	19,668	-
Licenses & Permits	45,000	9,298	45,000	-
Other Revenue	100,000	75,331	100,000	-
Community Service Fees	96,500	75,342	96,500	-
Community Development Fees	750,000	597,747	750,000	-
Operating Transfers In	-	5,000	0	-
Total General Fund	\$21,101,014	\$ 8,847,132	\$21,101,014	-

- **Property Tax:** Property taxes have remained fairly constant, and the City is on track to meet the budgeted amount.
- **Sales and Use Taxes:** Based on current year-to-date revenues and projections provided by HdL our third-party sales tax consultant we expect to meet the original budgeted revenues for the fiscal year.
- **Utility Users Tax:** UUT is a tax imposed on user consumption of utility services, including communication, electric, gas, water, and cable television. Based on actual year-to-date collections, revenue is in line with the budget and the city is on target to meet its budgeted revenues from UUT.
- **Other Taxes:** Franchise Fees, Transient Occupancy Tax (TOT) and Business License revenue are the most significant revenue sources included in Other Tax. Other taxes are in line with budgeted amounts and no further amendments are needed.
- **Court and Traffic Fines:** Court and Traffic Fines are made up of Parking Fines, DMV Bail and False Alarm fees. For the most part we expect to be in line with the budget.
- **Other Financing Sources:** Other Financing Sources is made up of interest oncome from City investments. Based on year-to-date revenues the City is on track to meet budgeted amounts.
- **Other Revenue:** Other revenues accounts for all other miscellaneous revenues the City collects. This includes code enforcement tickets, donations, and insurance rebates. These revenues are on track to meet the budgeted amounts.



City of Lawndale
Budget Update
Mid-Year Fiscal Year 2025-26

General Fund Revenue Budget Adjustments

Based on year-to-date collections, the General Fund revenues are at 42% of the budgeted amount. As we are in line with the budgeted revenue there are no revenue amendments needed.

Expenditures

At mid-year General Fund expenditures overall are on target. We are recommending a total expenditure budget amendment of \$716,374 in the General Fund. Below is a chart of expenditures by department as of December 31, 2025. We are at 41% of the General Fund budgeted expenditures. Budget adjustments are proposed and described in detail on the following pages.

GENERAL FUND EXPENDITURES BY DEPARTMENT			
Department	Amended Budget	Actual YTD	Actual % to Budget
City Council	\$ 291,463	\$ 99,222	34%
City Attorney	660,000	224,196	34%
City Clerk	350,050	127,635	36%
City Manager	603,501	389,714	65%
Administrative Svcs	301,840	85,074	28%
General Operations	2,309,353	2,003,978	87%
Cable Television	296,571	88,115	30%
Information Systems	242,700	131,999	54%
Finance	798,211	306,735	38%
Police Services	7,812,989	2,615,386	33%
Municipal Services	1,955,589	824,792	42%
Public Works Admin.	1,204,266	320,308	27%
Grounds Maintenance	1,619,917	564,336	35%
Street Maintenance	285,904	138,732	49%
Engineering	105,771	34,081	32%
Community Services	1,307,133	394,499	30%
Special Events	168,472	52,458	31%
Community Developer	1,141,207	368,227	32%
Total General Fund	\$ 21,454,937	\$ 8,769,488	41%

General Fund Expenditure Budget Adjustments

Based on year-to-date expenditures, the General fund is expected to expend \$21,817,388 by fiscal year-end. This is an increase of \$413,783 as compared to the original budgeted amount of \$21,403,605. To date \$51,332 has been approved though budget amendments approved during council meetings. For mid-year we are recommending a budget amendment of \$362,451 to the General Fund.

See the below-detailed list of accounts and proposed budget amendments/reclassifications.



City of Lawndale
Budget Update
Mid-Year Fiscal Year 2025-26

General Fund Expenditure Budget Amendments			
Account	Department	Description	Increase/ (Decrease)
100-140-501.100	City Manager	Salaries- Full Time	104,000
100-140-505.300	City Manager	Medicare	500
100-160-501.800	General Operations	Sick Leave Buy Back	1,287
100-160-505.200	General Operations	PERS Contribution	2,454
100-180-510.400	Information Systems	Subscriptions/Publications	9,100
100-300-540.400	Municipal Services	Special Expenses	13,300
100-320.515.200	Public Works- Grounds	Electricity	42,000
100-320.515.300	Public Works- Grounds	Natural Gas	6,860
100-320.515.400	Public Works- Grounds	Water	42,500
100-330-515.400	Public Works- Streets	Water	77,600
277-510-515.400	Community Services	Water	4,600
279-410-501.100	Community Development	Salaries- Full Time	18,000
279-410-505.300	Community Development	Medicare	250
279-410-530.600	Community Development	Building Safety Services	40,000
		Total	\$ 362,451

Budget Amendments by Department

City Manager – Total amendment of \$104,000 is needed, which is due to the payout for the City Manager that resigned in December.

General Operation – Amendment of \$3,741 needed to account for the increased wages due to the negotiated MOU that went into effect on July 1.

Information Systems – Amendment of \$9,100 needed to account for increased software costs, server backup services, and anti-virus services.

Municipal Services - Amendment needed for the payout of legal settlement for \$13,300.

Public Works – Grounds/Streets – Total amendment of \$168,960 needed for increased rates to electricity, natural gas, and water. Also, there was a water meter that had been replaced by the water company as it was underreporting water usage.

Community Services – Amendment needed for increased rates and usage as it relates to water.

Community Development - Amendment of \$18,250 needed for the payout of the City Manager as part of his salary was charged to Community Development. Also, an amendment of \$40,000 is needed for building safety service which is provided by the County as rates have increased as well as workload.



City of Lawndale
Budget Update
Mid-Year Fiscal Year 2025-26

Budget Amendments for Other Funds

American Rescue Plan Act (ARPA) – A budget amendment is needed in ARPA to account 285-190-545.204 – ARPA Rebate Program. This is the remaining budget balance for the Rebate Program, which has available funds.

Community Development Block Grant – CDBG had an approved budget of \$37,332 from the County for Senior Activities salary allocations. During the budget prior year estimates were used and therefore a budget of 61666 was allocated to salary for CDBG Senior Activities. An amendment is needed to reduce the CDBG budget and move it the General Fund. The amendment would be as follows:

214-423-501.100 CDBG Senior Activities	\$-24,334
278-510-501.100 Community Services Senior Activities	\$24,334



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Vanesa Alvarez, Administrative Assistant
SUBJECT: **Report of Attendance at Meetings**

No supporting documentation was forwarded to the City Clerk Department for this item.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Vanesa Alvarez, Administrative Assistant
Yvette Palomo, Assistant City Clerk
SUBJECT: **Conference with Legal Counsel – Existing Litigation**

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to discuss existing litigation: Name of Case: City of Lawndale v. LA Investment, LLC (LA Superior Court Case No. 20TRCV00065).



CITY OF LAWNDALE

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PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Yvette Palomo, Assistant City Clerk
Vanessa Alvarez, Administrative Assistant
SUBJECT: **Public Employee Appointment**

The City Council will conduct a closed session, pursuant to Government Code section 54957(b), regarding the appointment of a City Manager.



CITY OF LAWNDALE

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PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Yvette Palomo, Assistant City Clerk
Vanessa Alvarez, Administrative Assistant
SUBJECT: **Public Employee Appointment**

The City Council will conduct a closed session, pursuant to Government Code section 54957(b), regarding the appointment of an Interim City Manager.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ <https://www.lawndalecity.ca.gov>

DATE: February 2, 2026
TO: Honorable Mayor and City Council
FROM: Raylette Felton, Interim City Manager
PREPARED BY: Yvette Palomo, Assistant City Clerk
SUBJECT: **Conference with Legal Counsel – Anticipated Litigation**

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one case.