CITY OF LOMA LINDA
CITY COUNCIL, HOUSING AUTHORITY AND SUCCESSOR AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY
ADJOURNED JOINT MEETING

Tuesday, November 18, 2025, 7:00 PM
Council Chambers
25541 Barton Road
Loma Linda, CA 92354

**** Revised ****

The Adjourned Joint Meeting of the Loma Linda City Council, Housing Authority and Successor Agency is scheduled in the Council Chambers, 25541 Barton Road, Loma Linda, California. *Under Municipal Code Section 2.08.010, study sessions or closed session items may begin at 5:30 pm. or as soon thereafter as possible.* A recess may be called at the discretion of the City Council.

The Agenda and Reports are available for public review in the City Clerk's Office during regular business hours and can also be accessed on the City's website at www.lomalinda-ca.gov at least 72 hours before the meeting. Individuals wishing to speak on agenda items are encouraged to submit their names using the kiosk at the meeting or through the City's website. Speakers are required to provide their names for the public record. Comments provided during Oral Reports/Public Participation is limited to 3 minutes for each speaker. Please note that the meetings are recorded for public record.

In accordance with the Americans with Disabilities Act (ADA), if an individual requires special assistance to provide public comments or need other accommodations, please contact the City Clerk at least 48 hours before the meeting at (909) 799-2819 or via email at larreola@lomalinda-ca.gov to allow time for the City to make reasonable arrangements to the best of their ability.

1. Call to Order

1.A. Call to Order - PLEASE NOTE that each agenda item will specify the applicable governing body to take action using the corresponding abbreviation:
— City Council [CC], Housing Authority Board [HA], and Successor Agency [SA]

1.B. Roll Call
— PLEASE NOTE: Councilmember Ovidiu Popescu will participate via teleconference by audio and video means, which will be accessible to the public from the following location: Hilton Dubai Al Habtoor City - Sheikh Zayed Road | PO Box 124405, Dubai United Arab Emirates

1.C. Closed Session - None

1.D. Invocation and Pledge of Allegiance - Councilmember Spencer-Hwang

1.E. Items to be Added or Deleted

1.F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council, Housing Authority or Successor Agency)

2. Presentation(s)

2.A. Check Presentation to the IERCD Grant Recipients [CC]:
— City of Loma Linda - Forest Fire Community Capacity for Community Wildfire Protection Plan
— Loma Linda Community - Intergenerational Garden Program

3. Public Hearing Items

3.A. Public Hearing - Council Bill #O-2025-06 - Introduce on First Reading and Set Second Reading to December 9, 2025, an Ordinance Adopting the 2025 California Building Codes with Amendments to Chapter 15.08 of the Loma Linda Municipal Code for the following Codes: 2025 California Building Code, Volumes 1 and 2; 2025 California Historical Code; 2025 California Energy Code; 2025 Administrative Code; 2025 California Referenced Standards Code; 2025 California Residential Code; 2025 California Green Building Standards Code; 2025 California Mechanical Code; 2025 California Electrical Code; 2025 California Plumbing Code; 2024 International Property Maintenance Code; and 1997 Uniform Code for Abatement of Dangerous Buildings (Community Development/Building Department) [CC]

— Recommendation: Council Bill #O-2025-06 Introduce on first reading and set second reading to December 9, 2025, Ordinance Title:

— AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, AMENDING CHAPTERS 15.08 OF THE CITY OF LOMA LINDA MUNICIPAL CODE PERTAINING TO BUILDINGS AND CONSTRUCTION BY ADOPTING THE 2025 CALIFORNIA BUILDING CODE INCLUDING THE 2025 CALIFORNIA BUILDING CODE VOLUMES 1 & 2 , 2025 CALIFORNIA EXISTING BUILDING CODE, 2025 CALIFORNIA HISTORICAL CODE, 2025 ENERGY CODE, 2025 ADMINISTRATIVE CODE, 2025 CALIFORNIA REFERENCED STANDARD CODES, 2025 CALIFORNIA RESIDENTIAL CODE, 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, 2025 CALIFORNIA ELECTRICAL CODE, 2025 CALIFORNIA PLUMBING CODE, 2025 CALIFORNIA MECHANICAL CODE, 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, 1997 UNIFORM CODE FOR ABATEMENT OF DANGEROUS BUILDINGS

3.B. Public Hearing - Adopt Council Bills - 1) A Resolution approving the City of Loma Linda Fee Study Update establishing new and revised fees for City services; and 2) An Urgency Resolution authorizing the Fees to Take Effect Immediately Upon Adoption. (Administration) [CC]

— Recommendation:

— Adopt, as recommended, Council Bill #R-2025-35, Resolution title:

— A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, TO ADOPT THE FEE STUDY UPDATE REPORT DATED NOVEMBER 2025, ESTABLISHING NEW AND UPDATED FEES FOR CITY SERVICES, AND REPEALING RESOLUTION NO. 3170.

— Adopt, as recommended, Council Bill #R-2025-40, Resolution title:

— AN URGENCY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, TO ADOPT THE FEE STUDY UPDATE REPORT DATED NOVEMBER 2025, ESTABLISHING NEW AND UPDATED FEES FOR CITY SERVICES, AND REPEALING RESOLUTION NO. 3171. THESE FEES SHALL BECOME EFFECTIVE IMMEDIATELY.

4. Scheduled Agenda Items

4.A. Supporting Submittal of Grant Application for Installation of Splash Pad at Citrus Trails Park (Public Works) [CC]

— Recommendation: Support the submittal of a grant application and authorize the City Manager, or his designee, to execute all grant documents necessary

5. Consent Calendar

5.A. Approve Minutes of October 14, 2025 (City Clerk) [CC/HA]

— Recommendation: Approve, as presented, the Minutes of October 14, 2025.

5.B. Approve the Demands Registers Dated October 28, and November 11, 2025 (Finance) [CC/HA/SA]

— Recommendation: Approve as presented the Demands for payment

5.C. Accept the Treasurer's Report - October 2025 (Finance) [CC]

— Recommendation: Accept the report for filing

5.D. Accept the Fire Department's Activity Report - October 2025 (Fire) [CC]

— Recommendation: Accept the report for filing

5.E. Appropriate $131,000 from Bond Proceeds then Award Contract to Copp Contracting Inc. for Mission Road Street Improvements for $115,329.08 (CIP 23-119) (Public Works) [CC]

— Recommendation: Approve as recommended the contract award

5.F. Award Contract to Morrow Trenchless LLC for Sewer Pipe Improvement on Rincon St. by Pipe Bursting Method and Sewer Pipe Joint Repair on Business Center Dr. for $268,580 (CIP 25-516) (Public Works) [CC]

— Recommendation: Approve as recommended the contract award

5.G. Approve Agreement with The Broadband Group for Municipal Broadband Consulting Services for $36,780 with a 10% contingency. (LLCCP) [CC]

— Recommendation: Approve as recommended the Consulting Services Agreement

5.H. Adopt Council Bill #R-2025-39 - A Resolution Approving the Recognized Obligation Payment Schedule (ROPS) and Administrative Budget for the period of July 1, 2026, through June 30, 2027 (Finance) [SA]

— Recommendation: Adopt as recommended Council Bill #R-2025-39 - Resolution Title:

— A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE 26-27 A & B AND THE ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 2026 THROUGH JUNE 2027 AND APPROVING CERTAIN RELATED ACTIONS

5.I. Adopt Council Bill #R-2025-41 - A Resolution to Approve to Permanently Contract Code Enforcement Services, Eliminate the Code Compliance Officer Position, and Update the Salary Schedule to reflect the changes (Administration) [CC]

— Recommendation: Adopt, as recommended, Council Bill #R-2025-41 - Resolution Title:

— A RESOLUTION OF THE LOMA LINDA CITY COUNCIL, ELIMINATING THE CODE COMPLIANCE OFFICER POSITION AND APPROVING AN UPDATED SALARY SCHEDULE

5.J. Declare as Surplus and Authorize Disposal of Various Technology Devices and Associated Equipment (Information Systems) [CC]

— Recommendation: Approve as recommended Surplus Items and Authorize Disposal

5.K. Notice of Completion for Pavement Rehabilitation by Application of Bio-Based Pavement Preservation Product at Anderson St. and Barton Rd. for Fiscal Year 2025-26 for $233,312 (CIP 25-128) - Contractor: to Mike Roquet Construction Inc. (Public Works) [CC]

— Recommendation: Accept the project as complete and authorize recordation of Notice of Completion documents

6. Old Business

6.A. Adopt Council Bills for the California Fire and California Wildland-Urban Interface Codes (Fire) [CC]

— Recommendations:

— Adopt as recommended Council Bill #O-2025-04; Ordinance Title:

— AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE, ADOPTING AND AMENDING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE AND REPEALING CHAPTER 15.28 OF THE MUNICIPAL CODE.

— Adopt as recommended Council Bill #O-2025-05; Ordinance Title:

— AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE 2025 EDITION OF THE CALIFORNIA WILDLAND-URBAN INTERFACE CODE

6.B. Approve Supplemental Appropriation and Approval of Amendment No. 37 to Contract No. 94-523 (Schedule “A”) for Law Enforcement Services with the County of San Bernardino for FY 2025–2026 (City Manager) [CC]

— Recommendation: Approve as recommended the supplemental appropriation and contract agreement No. 94-523, A-37

6.C. Follow-up Report on the City’s Repair Work at 25625 State Street (Public Works) [CC]

— Recommendation: The City determined that there was no leak at the property; therefore, no further action regarding the tree is required.

6.D. Authorize City Manager to Negotiate Leasing of Heritage Park Complex to Inland Temporary Homes (Administration) [CC]

— Recommendation: To Authorize City Manager to negotiate the lease of the Heritage Park Complex to Inland Temporary Homes

7. New Business

7.A. Appoint Commission/Committee/Board Members (Administration) [CC]

— Recommendation: Appoint members for the noted vacancies

8. Reports

8.A. Reports of Council Members

8.B. Reports Of Officers

— Christmas Tree Lighting Ceremony - Monday, December 1, 2025, at 5:00pm

9. Adjournment

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit: 1) Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California; 2) City Council Chambers, 25541 Barton Road, Loma Linda, California; 3) U. S. Post Office Annex, Newport Avenue, Loma Linda, California

Lynette Arreola, City Clerk

City of Loma Linda, California



Date Posted: November 14, 2025

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Public Hearing - Council Bill #O-2025-06 - Introduce on First Reading and Set Second Reading to December 9, 2025, an Ordinance Adopting the 2025 California Building Codes with Amendments to Chapter 15.08 of the Loma Linda Municipal Code for the following Codes: 2025 California Building Code, Volumes 1 and 2; 2025 California Historical Code; 2025 California Energy Code; 2025 Administrative Code; 2025 California Referenced Standards Code; 2025 California Residential Code; 2025 California Green Building Standards Code; 2025 California Mechanical Code; 2025 California Electrical Code; 2025 California Plumbing Code; 2024 International Property Maintenance Code; and 1997 Uniform Code for Abatement of Dangerous Buildings (Community Development/Building Department) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Public Hearing Items Item: 3A.

To	From
City Council	Lorena Matarrita, Community Development Director

RECOMMENDATION:

It is recommended that City Council:

1. Introduce on first reading Council Bill #O-2025-06, waive the reading in its entirety, direct to read by title only, and set the second reading to December 9, 2025 - Ordinance Title:
    - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, AMENDING CHAPTERS 15.08 OF THE CITY OF LOMA LINDA MUNICIPAL CODE PERTAINING TO BUILDINGS AND CONSTRUCTION BY ADOPTING THE 2025 CALIFORNIA BUILDING CODE INCLUDING THE 2025 CALIFORNIA BUILDING CODE VOLUMNES 1 & 2 , 2025 CALIFORNIA EXISTING BUILDING CODE, 2025 CALIFORNIA HISTORICAL CODE, 2025 ENERGY CODE, 2025 ADMINISTRATIVE CODE, 2025 CALIFORNIA REFERRANCED STANDARD CODE, 2025 CALIFORNIA RESIDENTIAL CODE, 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, 2025 CALIFORNIA ELECTRICAL CODE, 2025 CALIFORNIA PLUMBING CODE, 2025 CALIFORNIA MECHANICAL CODE, 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE, 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, 1997 UNIFORM CODE FOR ABATEMENT OF DANGEROUS BUILDINGS
    - It is noted that only editorial changes due to code years and sections that have moved are being amended.

BACKGROUND:

The State's Health and Safety Code, Section 17950, mandates the California Building Standards Commission adopt and publish the California Codes, Title 24, known as the California Code of Regulations. Every three years, the codes are published to incorporate all code changes accepted by a majority vote of members at the annual code development meetings. As a result, the new codes will become effective statewide on January 1, 2026. (See attached Bulletin 25-01 from the Building Standards Commission), (Exhibit "A"). Each jurisdiction in the State is mandated to adopt the California Code of Regulations, Title 24, and make amendments to the codes that are reasonably necessary because of local climatic, geological, or topographical conditions. Staff has advertised the adoption of the proposed codes in three (3) public areas which are City Hall, Loma Linda Library and Clark's Nutrician Center on, Monday. November 3, 2025.

ANALYSIS:

The following codes are mandated by the State of California Building Standards, Commission Information Bulleting 25-01, for local adoption by January 1, 2026, are: 2025 California Building Code, Volumes 1 and 2 2025 California Fire Code 2025 California Existing Building Code 2025 California Historical Code 2025 California Energy Code 2025 Administrative Code 2025 California Referenced Standards Code 2025 California Residential Code 2025 California Green Building Standards Code 2025 California Mechanical Code 2025 California Electrical Code 2025 California Plumbing Code 2025 California Wildland-Urban Interface Code 2024 International Property Maintenance Code 1997 Uniform Code for Abatement of Dangerous Buildings The 2025 California Fire Code and 2025 California Wildland-Urban Interface Code listed above will be introduced by the Fire Department in a separate staff report. The State has established the 2024 Editions of the International Codes as the basis for the 2025 California Codes. Likewise, the 2024 Editions of the Uniform Mechanical and Plumbing Codes developed by the International Association of Plumbing and Mechanical Officials as the basis for the 2025 California Plumbing and Mechanical Codes. The 2023 Edition of the National Electrical Code developed by the National Fire Protection Association are the basis of the corresponding 2025 Edition of the California Electrical Code. The California Residential Code (CRC) will address the structural and life safety aspects of oneand two-family dwellings and townhouses not more than three stories. Electrical, plumbing, and mechanical conditions will still be addressed by the appropriate California Code Books. The California Green Building Standards Code addresses such conditions as site development, water savings, recycling, and material selection. In addition, issues such as moisture control, interior and exterior air quality and compliance with California Title 24 requirements as addressed. Environmental quality issues of concern involve the use of materials that produce volatile organic compounds such as composite wood products, paints, adhesives, and carpets. The proposed amendments are added to the existing chapters of the Loma Linda Municipal Code Title 15, by adding the 2025, California Code of Regulations. The California Wildland-Urban Interface Code is required to be adopted by all jurisdictions within the State of California and will only be enforced for areas that are in fire hazard severity zones as identified by the state fire marshal severity hazard zone maps. The intent of the California Wildland-Urban Interface Code is to be able to construct new buildings and additions that are located in fire zones with fire resistant materials such as noncombustible siding and overhangs, tempered or 20-minute rated glazing (windows), ember resistive attic and crawl space vents as well as provide defensible spaces around the structure. Majority of the code requirements that are set forth in the California Wildland-Urban Interface Code are carried over from Chapter 7A of the California Building Code and Section R337 of the California Residential Code, which had previously been adopted.

Chapters 15.08.030, Changes to the California Residential Code where only editorial due to Appendix AX "Swimming Pool Safety Act" moving to Appendix CI "Swimming Pool Safety Act."

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Willdan Engineering has purchased a new set of the 2025 code books for the City of Loma Linda Building & Safety Department at a cost of $1,544, and therefore there is no fiscal impact on the City of Loma Linda.

Attachments

Council Bill #O-2025-06 - Ordinance - 2025 Calif Bldg Code.pdf

Exhibit A

ORDINANCE NO. X X X

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, AMENDING CHAPTERS 15.08 OF THE CITY OF LOMA LINDA MUNICIPAL CODE PERTAINING TO BUILDINGS AND CONSTRUCTION BY ADOPTING THE 2025 CALIFORNIA BUILDING CODE INCLUDING THE 2025 CALIFORNIA BUILDNIG CODE VOLUMES 1 & 2, 2025 CALIFORNIA EXISTING BUILDING CODE, 2025 CALIFORNIA HISTORICAL CODE, 2025 ENERGY CODE, 2025 ADMINIS TRATIVE CODE, 2025 CALIFORNIA REFERENCED STANDARD CODE, 2025 CALIFORNIA RESIDENTIAL CODE, 2025 C ALIFO R NIA GREEN BUILDING STANDARDS CODE, 2025 CALIFORNIA ELECTRICAL CODE, 2025 CALIFORNIA PLUMBING CODE, 2025 CALIFORNIA MECHANICAL CODE, 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, 1997 UNIFORM CODE FOR ABATEMENT OF DANGEROUS BUILDINGS.

THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES ORDAIN AS FOLLOWS:

SECTION 1: (Adoption) of Chapters 15.08 of Title 15 (Buildings and Construction) is hereby amended to read as follows: *(underlining and italicized indicates amended language, ~~strikeouts~~ indicate removal of language)*. Please note that only changes that are occurring are editorial changes due to code years that have changed in the municipal code and code sections that have moved. For this purpose, only portions of the code sections are shown below.

Chapter 15.08 BUILDING CODE AND BUILDING CODE STANDARDS

15.08.010 Adoption by reference.

For the purpose of prescribing regulations for erecting, construction, enlargement, alteration, repair, improving, removal, conversion, demolition, occupancy, equipment use, height, and area of buildings and structures, the following construction codes subject to the modifications set forth in this chapter, are hereby adopted: the California Building Code Volumes 1 and 2, *2025* ~~2022~~ Edition, based on the *2024* ~~2021~~ International Building Code as published by the International Code Council; the California Existing Building Code, *2025* ~~2022~~ Edition, based on the *2024* ~~2021~~ International Existing Building Code as published by the International Code Council; the California Historical Building Code, *2025* ~~2022~~ Edition; the California Residential Code, *2025* ~~2022~~ Edition; based on the *2024* ~~2021~~ International Residential Code as published by the International Code Council; the California Green Building Standards Code, *2025* ~~2022~~ Edition; *the California Wildland-Urban Interface Code, 2025 Edition, based on the 2024 International Wildland-Urban Interface code;* the California Plumbing Code, *2025* ~~2022~~ Edition, based on the *2024* ~~2021~~ Uniform Plumbing Code as published by the International Association of Plumbing and Mechanical Officials; the California Mechanical Code, *2025* ~~2022~~ Edition, based on the *2024* ~~2021~~ Uniform Mechanical Code as published by the International Association of Plumbing and Mechanical Officials; the California

Electrical Code, *2025* ~~2022~~ Edition, based on the *2023* ~~2020~~ National Electrical Code as published by the National Fire Protection Association; the International Property Maintenance Code, *2025* ~~2022~~ Edition, as published by the International Code Council; the Uniform Code for Abatement of Dangerous Buildings, 1997 Edition. The provisions of these construction codes as amended by this chapter shall constitute the building regulations of the city of Loma Linda. Where the **California Code of Regulations** and State Building Standards **Code of Regulations** differ from any sections of the construction codes, state regulations shall prevail over the construction codes.

One copy of all the above codes and standards therefor are on file in the office of the city clerk pursuant to Health and Safety Code Section 18942(d)(1) and are made available for public inspection.

Notwithstanding the provisions of the above-referenced construction codes, all fees for services provided pursuant to the construction codes shall not take effect until a resolution for such fees is adopted by the city council pursuant to California Government Code Sections 66016 and 66020.

15.08.020 Changes to California Building Code.

The changes set forth herein are made to the *2025* ~~2022~~ Edition of the California Building Code Volume 1 & 2 as published by the International Code Council…….

~~B. The requirements of Chapter 7A shall apply throughout the Wildland-Urban Interface Fire Area as designated by the city council.~~

15.08.030 Changes to California Residential Code.

The changes set forth herein are made to the *2025* ~~2022~~ Edition of the California Residential Code as published by the International Code Council.

B. Appendix *CI* ~~AX~~ Swimming Pool Safety Act, is amended to read as follows:

Section 115922 ~~**AX100, California Swimming Pool Safety Act (Statewide)**~~

(a) Except as provided in Section *115925* ~~AX100~~ when a building permit is issued for the construction of a new swimming pool or spa or the remodeling of an existing swimming pool or spa at a private single-family home, the respective swimming pool or spa shall be equipped with item #1 and at least one additional of the following seven drowning prevention features:

1. An enclosure that meets the requirements of Section *115923* ~~115922~~ and isolates the swimming pool or spa from the private single-family home. Any walls of the residential structure or accessory structures used to complete the isolation enclosure must have its door openings equipped with protection as required in 115922 (a) #4 or #5. Any such door protection device provided for this purpose may not be used to comply with the second drowning prevention feature requirement.

SECTION 2: If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect this validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

SECTION 3: This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage. The effective date of this Ordinance is January 1, 2026.

SECTION 4: The City Clerk shall certify to the passage of this Ordinance and cause the same to be posed pursuant to Government Code Section 36933.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 18th day of November 2025 and was APPROVED AND ADOPTED on the _____ day of _____ 2025 by the attached following vote to wit:

_____
Phillip Dupper, Mayor

Attest:

_____
Lynette Arreola, City Clerk

CERTIFIED VOTE:

I, Lynette Arreola, City Clerk of the City of Loma Linda, do hereby certify that the foregoing Ordinance No. XX was duly adopted by the City Council at a meeting thereof held on the XXth day of XXX 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Loma Linda this XXth day of XXXX 2025.

_____
Lynette Arreola, City Clerk

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

B. Public Hearing - Adopt Council Bills - 1) A Resolution approving the City of Loma Linda Fee Study Update establishing new and revised fees for City services; and 2) An Urgency Resolution authorizing the Fees to Take Effect Immediately Upon Adoption. (Administration) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Public Hearing Items Item: 3B.

To	From
City Council	Lorena Matarrita, Community Development Director

Via
T Jarb Thaipejr, City Manager

RECOMMENDATION

Staff recommends City Council take the following actions:

1. **Adopt Council Bill #R-2025-35** – A Resolution of the City Council of the City of Loma Linda, California, to adopt the Fee Study Update Report dated November 2025, establishing new and updated fees for city services, and repealing Resolution No. 3170; and,

2. **Adopt Council Bill #R-2025-40** – An Urgency Resolution of the City Council of the City of Loma Linda, California, to adopt the Fee Study Update Report dated November 2025, establishing new and updated fees for city services, and repealing Resolution No. 3171. These fees shall become effective immediately.

BACKGROUND

The fee schedule is a compilation of service charges and development-related fees for City services. State legislation limits user fee charges to recover the cost of providing the related services to ensure a reasonable cost. A reasonable relationship or nexus must exist between the service and cost or fees imposed. Many cities initiate a user fee study to provide a revenue and cost analysis and establish a nexus between cost and fees.

The City currently operates under the Fee Study prepared in April of 2023, which became effective on May 9, 2023, by Council Resolution Nos 3170 and 3171. City fees and service charges have remained unchanged for several years, despite inflation increases. The proposed adjustments to fees and service charges are intended to adjust the fee amounts of State-mandated fees to reflect the gradual increase of costs due to inflationary pressures.

In March 2025, the City selected Revenue & Cost Specialists (RCS) to prepare an updated user fee study and make recommendations based on their findings. Over the last six months, RCS and City staff identified the services and costs necessary in order to recover the cost of providing services and maintain the level of services provided to the community. RCS used this data to generate the update. Staff is proposing that the City make the recommended adjustments to the City's fee schedule.

ANALYSIS

Staff recommends that the City Council review and approve the Fee Study Update for the City of Loma Linda, dated November 2025, prepared by Revenue & Cost Specialists (RCS). See Attachment A, which includes the Fee Study exhibit. The Study updates the City's fee schedule to reflect current service delivery costs, introduces new fees where appropriate, and promotes a more equitable cost recovery structure. According to RCS, implementation of these recommendations will strengthen the City's long-term financial stability.

The Study provides a framework to ensure appropriate cost recovery, maintain service levels, and establish a consistent cost allocation and control system for City services and development-related fees. It also enables the City to assess current recovery levels and forecast future service equity. Without adequate cost recovery, the shortfall would need to be subsidized by the General Fund.

The City's General Plan requires that development fees be based on a cost-benefit analysis consistent with California law. In addition, Article XIIIB of the State Constitution limits the growth of tax revenues, underscoring the need for fee-based cost recovery. RCS's methodology aligns with both the General Plan and constitutional requirements. The analysis considered salaries and wages, employee benefits, maintenance and operating costs, and overhead, with minor adjustments to ensure compliance with Article XIIIB.

CEQA CONSIDERATIONS

The Fee Study Update and the establishment of new user fees do not constitute a "project" pursuant to California Environmental Quality Act (CEQA) and State Guidelines Section No. 15378 (b)(4) which applies to proposals that create a government funding mechanism or other fiscal activity and do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

PUBLIC NOTICING

The public hearing notice for this request was published in the Sun Newspaper on November 6, 2025. Persons/Agencies who filed written request for notice received a copy of the notice November 4, 2025, at least 14 days before the public meeting. In accordance with the Brown Act, the notice for this project and meeting date was also posted at three (3) public locations throughout the city (City Hall, Library, and Clark's grocery store) on November 6, 2025. The notice was also posted on the website. As of the date of the printing of this report, the City has not received any written comment in regard to this request.

FINANCIAL IMPACT

Adoption of the Fee Study Update and recommended fee schedule potentially could provide the necessary funding to cover most service costs by user payer which comes out to approximately $314,100 in additional new revenue. Projected revenue will be adjusted during the mid-year review for the 2025-2026 fiscal year and in the following budget years.

URGENCY MEASURE

After the adoption of Fee Study Update, there is a mandatory 60-day waiting period before the proposed fees go into effect, unless an urgency resolution, valid for 30 days, is adopted making certain findings regarding the urgency being claimed. The resolution must be re-adopted at the end of the first period (and possibly at the end of the second period, depending on City Council meeting dates) to cover the next 30 days and therefore the entire 60-day waiting period. Fees adopted by an urgency resolution go into effect immediately.

At this time, there is a current and immediate threat to the public health, welfare and safety in that the City will be receiving applications for significant development projects in the next 60 days, and the increased user fees are necessary to process the requests effectively. Without the new fees effective during the interim period, staff is concerned that the City's ability to process those applications and fund implementation of the General Plan would be compromised. During this interim period, the City would have the choice to not accept applications, or to use the General Fund to subsidize the cost of these applications. Neither of the options are acceptable. The California Permit Streamlining act stipulates that if a local agency fails to approve or disapprove the permit within 30 days, the permit is subject to being "deemed approved" per Government Code Section 65956(b). A deemed-approved permit would have the same privileges and entitlements as a regularly issued permit. This option would seriously jeopardize the public health and safety by not providing the proper level of review. Thus, the most likely option is for the General Fund to subsidize the cost of these applications. This last option would mean that development applicants would avoid the responsibility to pay their fair share of costs necessary to bring their projects through the entitlement process. This shifting of costs to the General Fund would frustrate the intent of the City's objective to balance revenue with the cost of new services. This is compounded by the fact that the General Fund is currently fully burdened with funds already earmarked in their designated categories. Moreover, the last Fee Study was adopted in 2023, and since that time, costs have increased significantly resulting in under-recovery for most of the City's application review services. It is necessary to amend the fees for various services and permits in order to make the charges more commensurate with the actual costs to the City. For these reasons, staff recommends adopting an urgency resolution approving fee changes on an interim basis.

By adopting this urgency measure, the City Council can ensure that development applications filed prior to the 60-day effective date will pay their fair share of costs to process applications and permits and not shift the burden of bearing these costs onto the General Fund. These threats to public health, safety and welfare justify adoption of this resolution as an urgency measure to be effective immediately upon adoption by a four-fifths vote of the City Council. See Attachment B, an urgency resolution to establish the updated user fees immediately.

Attachments

Attachment A - Council Bill No R-2025-35 Resolution Fee Study Update 2025.pdf

Attachment B - Council Bill No R-2025-40 Urgency Resolution Fee Study Update 2025.pdf

Exhibit A to Attachments A&B - Fee Study Update Report 2025.pdf

Attachment A
Council Bill #R-2025-35

RESOLUTION NO. XXXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, TO ADOPT THE FEE STUDY UPDATE REPORT DATED NOVEMBER 2025, ESTABLISHING NEW AND UPDATED FEES FOR CITY SERVICES, AND REPEALING RESOLUTION NO. 3170

WHEREAS, pursuant to the provisions of the California Constitution and the laws of the State of California, the City is authorized to adopt and impose user and regulatory fees and charges for the services it provides; and

WHEREAS, Article XIIIB of the State Constitution addresses all city revenues and states that fee services cannot exceed the costs reasonably borne by the City providing the service; and

WHEREAS, pursuant to Government Code Section No. 66016, the specific fees to be charged for services must be adopted by the City Council by ordinance or resolution, after providing notice and holding a public hearing; and

WHEREAS, the last Fee Study was adopted on May 9, 2023 by urgency resolution, with the fees taking effect immediately; and

WHEREAS, since that time, costs for providing City services have increased significantly, resulting in under-recovery of expenses for application review services, and several new permits and services have been established; and

WHEREAS, it is therefore necessary to amend and update the City's fee schedule to ensure that charges more accurately reflect the actual cost of providing such services; and

WHEREAS, the City has conducted an extensive and exhaustive analysis of its services, the costs of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for certain services; and

WHEREAS, the recommended fees are outlined in the Fee Study Update for the City of Loma Linda, dated November 2025, and set forth in Exhibit A; and

WHEREAS, pursuant to California Government Code Section 6062a, a general explanation of the proposed schedule of fees and charges was published in a local newspaper on November 6, 2025, as required by law; and public notices were duly posted at three locations throughout the City on November 6, 2025; and a written copy of the notice was also provided on November 4, 2025, at least fourteen (14) days prior to the public hearing, to all individuals who had submitted written requests for such notice; and

WHEREAS, notice of public hearing has been provided, oral and written presentation made and received, and the required public hearing held on November 18, 2025; and

WHEREAS, all requirements of California Government Code Section 66000 et seq. are hereby found to have been complied with; and

WHEREAS, the ordinance or resolution shall be effective no sooner than 60 days following the final action on the adoption of the increase in the fees and charges unless an urgency measure is considered for adoption by City Council pursuant to Government Code Section 66017; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Findings. The City Council finds and determines that Fee Study Update and the proposed fees therein are consistent with City ordinances, Government Code Section No. 66000 et. seq., and the California Constitution. The Study determined that the fees therein do not exceed the estimated reasonable cost of providing the service for which the fee is charged. The City Council further finds and determines that the fees are reasonable, fair, and equitable in nature and proportionately representative of the costs incurred by the City in providing the service.

SECTION 2. Approval of the Fee Study Update and adoption of the proposed fees. The City Council hereby approves and adopts the Fee Study Update, prepared by Revenue and Cost Specialists, LLC, dated November 2025. It shall serve as the basis for various City services and user fees.

SECTION 3. Rescission of prior user fees. The adoption of this resolution shall have the effect of rescinding and repealing all previous resolutions establishing applicable user fees for City services in the City.

SECTION 4. Environmental Exemption. The approval of the Study and the adoption of the updated fee schedule specified in this Resolution, was reviewed in accordance with the criteria contained in the California Environmental Quality Act (CEQA) and the State CEQA Guidelines. The Fee Study Update does not constitute a "project" pursuant to CEQA Guidelines Section No. 15378 (b)(4) which applies to proposals that create a government funding mechanism or other fiscal activity and do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

SECTION 5. Severability. If any action, subsection, sentence, clause or phrase of this resolution or the imposition of a user fee for any service described in the Study or the application thereof to any person or circumstance shall be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions of this resolution and other fees levied by this resolution that can be given effect without the invalid provisions or application of fees.

SECTION 6. Effective Date. This resolution shall become effective 60 days after its adoption.

SECTION 7. Certification. The City Clerk shall certify as to the passage and adoption of this resolution and shall cause the same to be posted at the designated locations in the City.

PASSED, APPROVED, AND ADOPTED this 18th day of November 2025 by the attached certified vote:

_____
Phillip Dupper, Mayor

ATTEST:

_____
Lynette Arreola, City Clerk

EXHIBIT:

A. User Fee Study

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXX was duly adopted by the City Council at a meeting thereof held on the 18th day of November 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 18th day of November 2025.

_____

Lynette Arreola, City Clerk
City of Loma Linda

Attachment B
Council Bill #R-2025-40

RESOLUTION NO. XXXX

AN URGENCY RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, TO ADOPT THE FEE STUDY UPDATE REPORT DATED NOVEMBER 2025, ESTABLISHING NEW AND UPDATED FEES FOR CITY SERVICES, AND REPEALING RESOLUTION NO. 3171. THESE FEES SHALL BECOME EFFECTIVE IMMEDIATELY.

WHEREAS, pursuant to the provisions of the California Constitution and the laws of the State of California, the City is authorized to adopt and impose user and regulatory fees and charges for the services it provides; and

WHEREAS, Article XIIIB of the State Constitution addresses all city revenues and states that fee services cannot exceed the costs reasonably borne by the City providing the service; and

WHEREAS, pursuant to Government Code Section No. 66016, the specific fees to be charged for services must be adopted by the City Council by ordinance or resolution, after providing notice and holding a public hearing; and

WHEREAS, the last Fee Study was adopted on May 9, 2023 by urgency resolution, with the fees taking effect immediately; and

WHEREAS, since that time, costs for providing City services have increased significantly, resulting in under-recovery of expenses for application review services, and several new permits and services have been established; and

WHEREAS, it is therefore necessary to amend and update the City's fee schedule to ensure that charges more accurately reflect the actual cost of providing such services; and

WHEREAS, the City has conducted an extensive and exhaustive analysis of its services, the costs of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for certain services; and

WHEREAS, the recommended fees are outlined in the Fee Study Update for the City of Loma Linda, dated November 2025, and set forth in Exhibit A; and

WHEREAS, pursuant to California Government Code Section 6062a, a general explanation of the proposed schedule of fees and charges was published in a local newspaper on November 6, 2025, as required by law; and public notices were duly posted at three locations throughout the City on November 6, 2025; and a written copy of the notice was also provided on November 4, 2025, at least fourteen (14) days prior to the public hearing, to all individuals who had submitted written requests for such notice; and

WHEREAS, notice of public hearing has been provided, oral and written presentation made and received, and the required public hearing held on November 18, 2025, and

WHEREAS, all requirements of California Government Code Section 66000 et seq. are hereby found to have been complied with; and

WHEREAS, the ordinance or resolution shall be effective no sooner than 60 days following the final action on the adoption of the increase in the fees and charges unless an urgency measure is considered for adoption by City Council pursuant to Government Code Section 66017; and

WHEREAS, pursuant to California Government Code Section 66017(b), the legislative body of a local agency may adopt an urgency measure as an interim authorization for an increase in a fee or charge, to protect the public health, welfare and safety; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Adoption of Study. The City Council hereby approves and adopts the Fee Study Update for the City of Loma Linda, dated November 2025, that was prepared by Revenue and Cost Specialists, LLC; it shall serve as the basis for calculating and collecting the user fees and established charges for city services. The fees and charges are set forth in Exhibit A, attached hereto and incorporated herein by reference.

SECTION 2. Urgency Findings. The Urgency Resolution is adopted as an urgency measure pursuant to Government Code Section 66017(b) and is justified based upon the recitals herein, all evidence in the record, and on the following findings:

a. The City Council finds and determines that Fee Study Update is consistent with City ordinances, Government Code Section No. 66000 et. seq., and the California Constitution. The Study defines each fee and demonstrates a reasonable relationship between the cost and fee of services that the City provides; and
b. Many of the City's existing fees have not been updated for several years. During that time, costs have increased significantly, resulting in under-recovery of expenses for many application review services. In addition, new fees for recently established permits and services are necessary to ensure cost recovery and fiscal sustainability.
c. Based on the staff report accompanying this resolution, which is incorporated as part of this resolution, the fees established and revised by this resolution do not exceed the estimated reasonable cost of providing the services for which the fee is charged and in fact, in many cases they are less than the actual cost of services.
d. There is a current and immediate threat to the public health, welfare and safety in that the City will be receiving applications for significant development projects in the next 60 days and the increased user fees are necessary to process the requests effectively. Without the new fees effective during the interim period, the entity or person filing a city application or requesting a specific city service would avoid the responsibility to pay their fair share of costs necessary to process their requests. In addition, without the new fees, the City's ability to process those applications and fund implementation of the General Plan would be compromised.

e. These threats to public health, safety and welfare justify adoption of this resolution as an urgency measure to be effective immediately upon adoption by a four-fifths vote of the City Council.

SECTION 3. Rescission of prior user fees. The adoption of this resolution shall have the effect of rescinding and repealing all previous resolutions establishing applicable user fees for City services in the City.

SECTION 4. Environmental Exemption. The approval of the Fee Study Update, dated November 2025, and the adoption of the updated fee schedules specified in this resolution, was reviewed in accordance with the criteria contained in the California Environmental Quality Act (CEQA) and the State CEQA Guidelines. The Fee Study Update does not constitute a "project" pursuant to CEQA Guidelines Section No. 15378 (b)(4) which applies to proposals that create a government funding mechanism or other fiscal activity and do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

SECTION 5. Severability. If any action, subsection, sentence, clause or phrase of this resolution or the imposition of a user fee for any service described in the Study or the application thereof to any person or circumstance shall be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions of this resolution and other fees levied by this resolution that can be given effect without the invalid provisions or application of fees.

SECTION 6. Effective Date. This urgency resolution was adopted by the necessary four-fifths (4/5) vote of the City Council pursuant to Government Code Section 66017 and shall become effective immediately upon its adoption and shall be effective for 30 days unless extended by the City Council for an additional 30 days.

SECTION 7. Certification. The City Clerk shall certify as to the passage and adoption of this resolution and shall cause the same to be posted at the designated locations in the City.

PASSED, APPROVED, AND ADOPTED this 18th day of November 2025 by the attached certified vote:

_____
Phillip Dupper, Mayor

ATTEST:

_____
Lynette Arreola, City Clerk

Exhibit A: Fee Study Update

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXX was duly adopted by the City Council at a meeting thereof held on the 18th day of November 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 18th day of November 2025.

Lynette Arreola, City Clerk
City of Loma Linda

EXHIBIT A

Fee Study Update
for the
City of Loma Linda

NOVEMBER 2025

Revenue & Cost Specialists

1519 East Chapman Ave, Suite C
Fullerton, CA 92831

www.revenuecost.com
(714) 992-9020

November 3, 2025

Mr. Jarb Thaipejr, City Manager
City of Loma Linda
25541 Barton Road
Loma Linda, CA 92354

Dear Mr. Thaipejr,

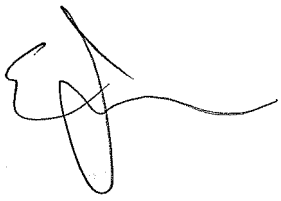
This Report is submitted pursuant to our contract with the City to perform a revenue and cost analysis and to develop a cost distribution and cost control system for the City for its services.

The motivation for this study is the need of both the City Council and City staff to maintain City's services at a level commensurate with the standards previously set by the City Council, and to maintain effective policy and management control of City services.

This Report provides currently useful information about the City's status on recovery of costs for all City services. In addition, it will assist in projecting and determining the future level and equity of these City services.

RCS wishes to thank all City department heads and staff for their assistance and cooperation extended to us during the accomplishment of our work, without whose aid this Report could not have been produced. The response, awareness and information gathered and supplied by numerous City employees make this Report the sound one we believe it to be.

Respectfully Submitted,



Eric S. Johnson
President

EXECUTIVE SUMMARY

By acceptance of the Revenue & Cost Specialists (RCS) proposal, the City of Loma Linda decided to subject its fee-based services to detailed analysis dedicated toward seeking alternate, and more equitable, ways to finance City services provided to the community. Due to the various demands made of the City, it is essential that the City Council and management have complete information upon which to assess fees charged to the public for services provided. Schedule 1 at the end of this Executive Summary lists each service reviewed in this study. It indicates that the City could realize approximately $314,100 in additional new revenue if the recommendations provided here are adopted and implemented.

Organization of Report. This Executive Summary explains RCS's philosophy concerning fee-based services and cost analysis with a discussion of Costs Generally Defined. The report then lists the Types of Costs included in our analysis and our General Recommendations.

COSTS GENERALLY DEFINED

The basic costs of operating any business are direct labor and employee benefits, direct materials, and overhead costs.

Determination of Costs. After the passage of Proposition 13, the California Taxpayers Association, the California Chamber of Commerce, the National Tax Limitation Committee and the California Association of Realtors put Proposition 4 before the voters. It was adopted by 74.3% of the voters of California on November 6, 1979, and became effective on July 1, 1980, retroactive to Fiscal Year 1978-79.

This proposition, which became Article XIIIB of the State Constitution, addressed all city revenues and established a limit on the growth of tax revenues. Also, because of Proposition 4, fee services cannot exceed the "costs reasonably borne" by the City in providing the service. If the fee exceeds the cost, the excess fee is defined as a special tax, which Proposition 13 requires to be approved by two-thirds of the voters.

This report evaluates all recommended fees in accordance with Proposition 26 (California Constitution Article XIIIC Section 1). Since each fee identified in this report meets one or more of the Proposition 26 exceptions to the definition of "tax," the City Council is authorized to approve the fees as recommended without seeking voter approval of a tax. The relevant Proposition 26 exceptions include recommended City fees that incorporate:

- The City's costs of providing a specific benefit to the payor
- The City's costs of providing a service or product to the payor

- The City's costs of regulation, such as licensing, permitting, investigating, inspecting, auditing, or enforcement.
- The value of City land authorized by the City for use by the payor
- A fine or penalty for a violation of law.

Principle Involved. A basic principle involved in this Report is the recognition of those full business costs as they are as defined by the authors of the Constitutional amendment, NOT just those costs which 1) the City might recognize and decide to budget; or 2) which it might decide to use in some other cost analysis methodology; or 3) that other jurisdictions not so complying might use; or 4) that some accounting or other consulting firm might decide it should use, based on some external, non-California legal requirements.

These cost elements have been determined in accordance with State law summarized above and applied to each and every fee-financed or fee-financeable service provided by the City. Thus a logical, legal, and Constitutionally-mandated cost-consciousness can now be applied to City operations.

TYPES OF COSTS

The following costs, identified above as part of "costs reasonably borne" by the Authors of Proposition 4, make up the cost detail found on the right-hand page in Appendix B for each service center.

Salaries and Wages

City government is in fact a service industry, and therefore, it is natural that salaries make up the largest single element of cost for most services.

Interview Process. In order to allocate the salaries, interviews were held, documents sought and researched, and reports and accounting records examined by RCS. The result was, in most cases, a percentage or hours distribution of individual employee personal services costs.

One hundred percent of the time of all City employees was distributed, including time spent on service not funded by fee revenue. In other words, everyone had to be someplace, all of their time. No judgments were made about what personnel should or might be doing. Their time was distributed to those service centers where the time was expended.

Employee Fringe Benefits

Since fractional time -- to as low as three minutes per unit of service or one-twentieth of a percent of the annual time of an employee has been allocated to service centers, fringe benefit costs also must be fractionalized to carefully and accurately distribute those ancillary personnel

costs.

The City finances numerous benefits for its employees, thereby incurring measurable costs for these items such as Retirement and Medical Benefits.

All of these costs are current operating expenses, and the amounts were isolated. Actual costs were determined and reduced to a percentage of salary for each of the positions.

Available Work-Hours. After the individual elements of cost for positions was compiled, the total cost for each position was divided by the number of available work-hours. Available work hours were calculated as the total possible work-hours in a year, 2,080, less the following away-from-work benefit hours:

- Holidays
- Vacations
- Sick Leave – 50% Usage
- Morning/Afternoon Breaks
- Start Up/Down Time

Using this approach the average number of available work-hours used was calculated as 1,619 hours per year for 40 hour a week positions and 2,456 hours per year for Fire shift positions.

Maintenance and Operation Costs

All maintenance and operation costs, including non-personnel expenses such as professional services, insurance, operating supplies etc., were derived from the 25-26 Council-approved budget and allocated via percentages or through actual allocation to each of the service centers identified in a department or division.

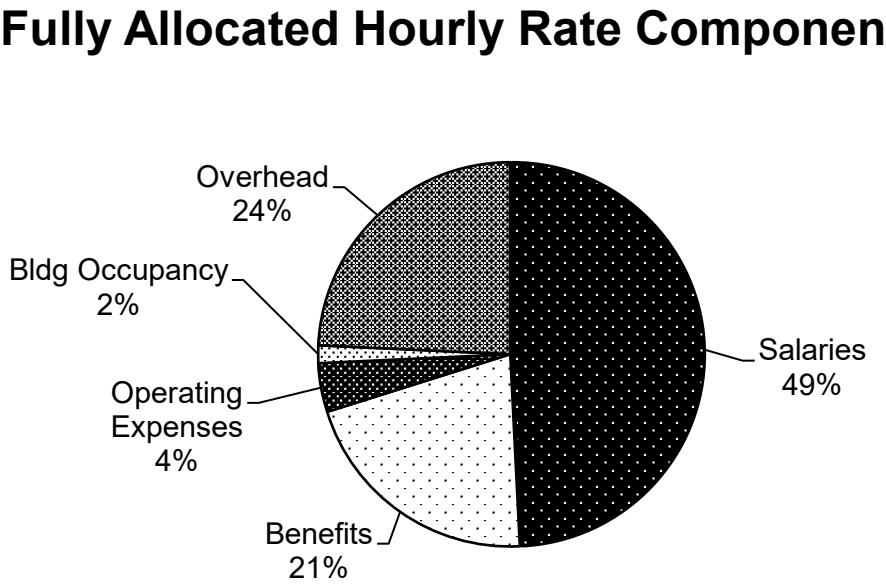
General and Departmental Overhead Costs

Overhead costs provide the vital glue that holds an organization together operationally and provide important coordinating capabilities. They also provide the day-to-day support services and facilities required for the organization to function effectively. RCS calculated overhead rates for General City and Departmental overhead costs.

Full Cost Distribution. The purpose of deriving overhead costs to apportion these amounts to direct service program costs. By adopting this method the City will be aware of its true costs and be able to emulate business methods. Article XIIIB's (Proposition 4 of 1979) authors intended this, defining as part of "costs reasonably borne" a calculated "reasonable allocation for overhead and administration."

Fully Allocated Hourly Rates

All of the above items make up the fully allocated hourly rate which is calculated for each position in the City. The makeup of each component of the City-wide average fully allocated hourly rate is detailed in the chart below.



Calculation of Revenues. Many of the revenues included in this Report are calculated based on the current fee and the number of projected units of service. This may be different than the current budgeted revenues due to changes to projected volume, which comes from looking at historic volume and estimates of current year levels.

GENERAL RECOMMENDATIONS

Adoption of Modifications to Current Fee Structure

It is recommended that the City Council adjust the fee schedule for the enumerated City services presented in Appendix A of this Report. Continued use of the "full business costing" concept will create consistency in the establishment of fees, and allow for timely adjustment to reflect changes in the cost of providing services. In addition, Recreation and Community Resources fees should be set by the market on an annual basis and should therefore not be included in the list of services that are increased annually by inflation.

Review of Suggested Recovery Rates

The City Council should review each service and the suggested recovery rate to determine how much of each service should be recovered through fees, and how much should be subsidized through the City's tax dollars. This review is very important because it gives City staff direction as to what the Council wants to subsidize and what it does not.

Consumer Price Index changes. In the years in between Fee Study Updates, the City should consider increasing the fees by an inflationary factor, such as the Consumer Price Index. This allows for small incremental increases to the fees so that there are not large changes when a Study is performed.

CONCLUSION

If all the recommendations and suggestions made in this Report are adopted, the City's financial picture would be improved. Also, far more equity between taxpayers and fee-payers, as well as fairness between property-related and non-property-related services could be secured, assisting in the City's continued financial stability into the future. The following Schedule 1 portrays the various services assessed during our analysis.

Appendix A – Summary of Current and Proposed Fees

Appendix A includes a summary of the current City fees matched up with the proposed fees for each service presented.

Appendix B - Detailed Worksheets

The substance of RCS's work effort on this project is primarily comprised of two different worksheets shown in the detail of this report (see Appendix B). The first, "Revenue and Cost Summary Worksheet" is on the left hand side. These worksheets include a description of the service, the current fee structure, the recommended recovery rate, and other pertinent information. Also included are the revenue and cost comparisons and suggestions for fee modifications.

Presented on the facing page, titled "Cost Detail Worksheet", is the worksheet which details the costs involved with each service. This page identifies those employees providing the service, the time spent, and their related costs.

Appendix C – Detail of Parking and Municipal Code Violations

The details of the current and proposed fines for Parking and Municipal Code Violations are included in Appendix C.

CITY OF LOMA LINDA
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2025-2026

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES ACTUAL (6)	PCT. RECOVERY FROM FEES SUGGEST (7)	POSSIBLE NEW REVENUE (8)	
S-001	BUILDING PLAN CHECK & INSPECTION	$444,000	$555,897	($111,897)	79.9%	100.0%	$111,900	
S-001A	SIGN PERMIT - BUILDING	$3,400	$4,204	($804)	80.9%	100.0%	$800	
S-001B	POOL PERMIT	$11,490	$14,209	($2,719)	80.9%	100.0%	$2,700	
S-001C	RE-ROOF PERMIT	$8,100	$10,089	($1,989)	80.3%	100.0%	$2,000	
S-001D	HVAC CHANGEOUT PERMIT	$4,200	$5,045	($845)	83.3%	100.0%	$800	
S-001E	WATER HEATER PERMIT	$2,800	$3,363	($563)	83.3%	100.0%	$600	
S-001F	SOLAR PHOTOVOLTAIC PERMIT	$21,350	$26,736	($5,386)	79.9%	100.0%	$5,400	
S-002A	FIRE SPRINKLER PLAN CHECK/INSPECT	$61,650	$89,032	($27,382)	69.2%	100.0%	$27,400	
S-002B	FIRE ALARM SYSTEM PLAN CHECK/INSP	$42,540	$59,868	($17,328)	71.1%	100.0%	$17,300	
S-002C	FIXED FIRE PROTECT SYSTEM PC/INSP	$0	$0	$0	0.0%	100.0%	$0	(c)
S-002D	SOLAR SYSTEM FIRE PLAN CHECK/INSP	$4,570	$6,217	($1,647)	73.5%	100.0%	$1,600	
S-002E	HYDRANT FLOW FIELD TEST	$0	$0	$0	0.0%	100.0%	$0	(c)
S-002F	UNDERGROUND PIPING PLAN CHECK/INSP	$4,170	$5,595	($1,425)	74.5%	100.0%	$1,400	
S-002G	FIRE PUMP PLAN CHECK/INSPECTION	$1,140	$1,503	($363)	75.9%	100.0%	$0	(a)
S-002H	STANDPIPE SYSTEM PLAN CHECK/INSPECT	$705	$947	($242)	74.5%	100.0%	$0	(a)
S-003	FIRE PLAN CHECK REVISION	$525	$696	($171)	75.4%	100.0%	$0	(a)
S-003A	ADDITIONAL FIRE PLAN CHECK/INSPECT	$630	$847	($217)	74.4%	100.0%	$0	(a)
S-004	FIRE PLANNING/BUILDING PLAN REVIEW	$68,990	$105,915	($36,925)	65.1%	100.0%	$36,900	
S-005	PLANNING VARIANCE REVIEW	$5,800	$5,714	$86	101.5%	100.0%	$0	(a)
S-006	APPEAL PROCESSING	$4,655	$9,471	($4,816)	49.2%	50.0%	$100	
S-007	TIME EXTENSION REVIEW	$11,050	$10,892	$158	101.5%	100.0%	($200)	
S-008	SPECIFIC PLAN REVIEW	$43,000	$45,349	($2,349)	94.8%	100.0%	$0	(c)
S-008A	SPECIFIC PLAN AMENDMENT	$7,980	$7,878	$102	101.3%	100.0%	$0	(a)
S-009	CATEGORICAL EXEMPTION	$0	$0	$0	0.0%	100.0%	$0	(c)
S-009A	INITIAL STUDY REVIEW	$6,225	$5,910	$315	105.3%	100.0%	$0	(a)
S-009B	ENVIRONMENTAL IMPACT REPORT REVIEW	$31,000	$32,355	($1,355)	95.8%	100.0%	$1,400	(b)
S-010	ZONE MAP CHANGE REVIEW	$7,620	$7,756	($136)	98.3%	100.0%	$0	(a)
S-011	GENERAL PLAN AMENDMENT REVIEW	$17,725	$17,601	$124	100.7%	100.0%	$0	(a)
S-012	DEVELOPMENT AGREEMENT	$6,600	$7,120	($520)	92.7%	100.0%	$0	(b)

CITY OF LOMA LINDA
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2025-2026

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES ACTUAL (6)	PCT. RECOVERY FROM FEES SUGGEST (7)	POSSIBLE NEW REVENUE (8)	
S-013	CONDITIONAL USE PERMIT	$22,825	$24,252	($1,427)	94.1%	100.0%	$1,400	
S-013A	PRECISE PLAN OF DESIGN - MAJOR	$38,015	$32,602	$5,413	116.6%	100.0%	($5,400)	
S-013B	CONDITION COMPL. REV/MITIG MONITOR	$1,915	$1,809	$106	105.9%	100.0%	$0	(a)
S-013C	CERTIFICATE OF APPROPRIATENESS	$360	$647	($287)	55.6%	100.0%	$0	(a)
S-014	REVIEW OF MINOR VARIANCE	$1,065	$1,692	($627)	62.9%	50.0%	$0	(a)
S-014A	MINOR MODIF. TO APPROVED PLAN	$4,900	$4,784	$116	102.4%	100.0%	($100)	
S-015	PRELIMINARY DEVELOPMENT REVIEW	$18,180	$20,288	($2,108)	89.6%	100.0%	$2,100	
S-016	CODE AMENDMENT REVIEW	$7,170	$6,663	$507	107.6%	100.0%	$0	(a)
S-017	REVIEW OF ANNEXATION REQUEST	$32,900	$34,219	($1,319)	96.2%	100.0%	$0	(b)
S-018	REVIEW OF HOME OCCUPATION REQUEST	$7,480	$5,777	$1,703	129.5%	100.0%	($1,700)	
S-018A	CERTIFICATE OF COMPLIANCE	$1,030	$1,164	($134)	88.5%	100.0%	$0	(a)
S-019	LOT LINE ADJUSTMENT REQUEST	$2,235	$2,494	($259)	89.6%	100.0%	$0	(a)
S-019A	SB9 LOT SPLIT MAP REVIEW	$5,440	$6,042	($602)	90.0%	100.0%	$0	(a)
S-020	ZONING VERIFICATION LETTER	$1,230	$1,169	$61	105.2%	100.0%	($100)	
S-020A	DIRECTOR'S DETERMINATION	$890	$501	$389	177.6%	100.0%	$0	(a)
S-020B	FENCE/WALL REVIEW	$4,140	$2,886	$1,254	143.5%	100.0%	($1,300)	
S-021	PATIO/SMALL STRUCTURE REVIEW	$9,000	$6,273	$2,727	143.5%	100.0%	($2,700)	
S-021A	LAND USE PERMIT	$30,600	$30,769	($169)	99.5%	100.0%	$200	
S-021B	MASSAGE TECHNICIAN PERMIT	$20	$61	($41)	32.8%	100.0%	$0	(a)
S-021C	MASSAGE BUSINESS PERMIT	$1,590	$1,231	$359	129.2%	100.0%	$0	(a)
S-022	SIGN PERMIT DESIGN REVIEW	$5,550	$5,534	$16	100.3%	100.0%	$0	
S-022A	MASTER SIGN PROGRAM REVIEW	$10,690	$7,630	$3,060	140.1%	100.0%	($3,100)	
S-022B	TEMPORARY SIGN PERMIT	$180	$188	($8)	95.7%	100.0%	$0	
S-023A	TENTATIVE PARCEL MAP REVIEW	$8,660	$7,384	$1,276	117.3%	100.0%	$0	(a)
S-024	TENTATIVE TRACT MAP REVIEW	$20,444	$18,813	$1,631	108.7%	100.0%	$0	(a)
S-024A	AMENDMENT TO APPROVED PLANS	$12,220	$10,988	$1,232	111.2%	100.0%	$0	(a)
S-024B	RE-ADDRESS PROCESSING	$255	$363	($108)	70.3%	100.0%	$0	(a)
S-025	FINAL SUBDIVISION MAP CHECK	$32,780	$35,857	($3,077)	91.4%	100.0%	$0	(a)
S-026	SUBDIVISION IMPROVEMENT PLAN CHECK	$73,050	$208,940	($135,890)	35.0%	100.0%	$10,900	

CITY OF LOMA LINDA
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2025-2026

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES ACTUAL (6)	PCT. RECOVERY FROM FEES SUGGEST (7)	POSSIBLE NEW REVENUE (8)	
S-026A	STORMWATER POLLUTION PROTECT PLAN	$2,085	$3,000	($915)	69.5%	100.0%	$900	
S-026B	WATER QUALITY MANAGEMENT PLAN	$2,085	$3,000	($915)	69.5%	100.0%	$900	
S-027	IMPROVEMENT INSPECTION	$72,800	$130,244	($57,444)	55.9%	100.0%	$10,900	
S-029	STREET VACATION REVIEW	$7,000	$7,651	($651)	91.5%	100.0%	$0	(b)
S-030	REVIEW OF UTILITY REIMBURSEMENT AGM	$2,165	$3,312	($1,147)	65.4%	100.0%	$0	(a)
S-031	PRECISE PLAN OF DESIGN - MINOR	$15,890	$14,980	$910	106.1%	100.0%	($900)	
S-031A	ACCESSORY DWELLING UNIT REVIEW	$46,600	$35,196	$11,404	132.4%	100.0%	($11,400)	
S-031B	NEW SINGLE FAMILY RESIDENCE	$2,270	$1,870	$400	121.4%	100.0%	$0	(a)
S-031C	MINOR USE PERMIT	$2,935	$2,303	$632	127.4%	100.0%	$0	(a)
S-031D	DENSITY BONUS	$2,935	$2,724	$211	107.8%	100.0%	$0	(a)
S-031E	SIDEWALK VENDOR PERMIT	$0	$148	($148)	0.0%	100.0%	$0	(a)
S-031F	TEMPORARY USE PERMIT	$0	$1,485	($1,485)	0.0%	100.0%	$0	(a)
S-031G	SHORT TERM RENTAL PERMIT	$0	$20,260	($20,260)	0.0%	100.0%	$20,300	
S-031H	FILM PERMIT	$0	$315	($315)	0.0%	50.0%	$200	
S-032	NPDES BUSINESS REVIEW/INSPECTION	$17,000	$22,235	($5,235)	76.5%	100.0%	$5,200	
S-032A	CROSS CONNECTION INSPECTION	$26,965	$20,091	$6,874	134.2%	100.0%	($6,900)	
S-032B	RIGHT-OF-WAY CONSTRUCTION PERMIT	$12,675	$104,660	($91,985)	12.1%	100.0%	$0	
S-033	PLANNING BUILDING PLAN REVIEW	$2,250	$1,780	$470	126.4%	100.0%	($500)	
S-033A	SPECIAL STUDY REVIEW	$0	$0	$0	0.0%	100.0%	$0	(b)
S-033B	MISCELLANEOUS PLANNING SERVICES	$150	$155	($5)	96.8%	100.0%	$0	(b)
S-033C	PLANNING LEGAL/CONSULTING SERVICES	$0	$0	$0	0.0%	100.0%	$0	(b)
S-034	GENERAL PLAN UPDATE	$46,500	$50,000	($3,500)	93.0%	66.0%	($13,500)	
	SUBTOTAL - DEVELOPMENT SERVICES	**$1,439,034**	**$1,946,638**	**($507,604)**	**73.9%**		**$215,500**	
S-035	PARKING ENFORCEMENT	$37,200	$293,110	($255,910)	12.7%	100.0%	$0	
S-035A	RESIDENTIAL PARKING PERMIT	$0	$20,050	($20,050)	0.0%	100.0%	$0	
S-035B	PARKING BOOT INSTALLATION/REMOVAL	$27	$30	($3)	90.0%	100.0%	$0	(a)
S-035C	VERIFICATION OF VEHICLE REG. TAGS	$225	$232	($7)	97.0%	100.0%	$0	

CITY OF LOMA LINDA
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
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REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES ACTUAL (6)	PCT. RECOVERY FROM FEES SUGGEST (7)	POSSIBLE NEW REVENUE (8)	
S-035D	VEHICLE SCOFFLAW TOW	$1,020	$1,092	($72)	93.4%	100.0%	$100	
S-035E	SHERIFF FALSE ALARM RESPONSE	$0	$751	($751)	0.0%	100.0%	$0	
S-037	FIRE PREVENTION INSPECTION	$64,305	$94,973	($30,668)	67.7%	100.0%	$30,700	
S-039	WEED ABATEMENT	$2,600	$36,424	($33,824)	7.1%	100.0%	$0	
S-039A	PUBLIC NUISANCE ABATEMENT	$0	$79,794	($79,794)	0.0%	100.0%	$0	
S-039B	ABANDONED VEHICLE ABATEMENT	$0	$8,311	($8,311)	0.0%	100.0%	$0	
S-039C	VEHICLE TOW COST RECOVERY	$21,060	$22,379	($1,319)	94.1%	100.0%	$1,300	
S-040	ENGINE COMPANY INSPECTION	$77,917	$175,597	($97,680)	44.4%	50.0%	$9,900	
S-040B	APARTMENT INSPECTION PROGRAM	$0	$108,184	($108,184)	0.0%	100.0%	$0	
S-041	SPECIAL EVENT PERMIT	$0	$1,951	($1,951)	0.0%	0.0%	$0	
S-041A	FIRE SPECIAL EVENT INSPECTIONS	$1,260	$1,809	($549)	69.7%	100.0%	$500	
S-041B	FIRE CODE PERMIT	$24,600	$36,180	($11,580)	68.0%	100.0%	$11,600	
S-041C	HAZARDOUS MATERIALS DISCLOSURE	$2,490	$3,135	($645)	79.4%	100.0%	$600	
S-041D	FIRE CODE PERMIT - NEW	$1,025	$1,481	($456)	69.2%	100.0%	$500	
S-041E	BURN PERMIT	$100	$151	($51)	66.2%	100.0%	$100	
S-041F	SPECIAL SYSTEM PLAN CHECK/INSPECT	$600	$736	($136)	81.5%	100.0%	$0	(a)
S-042	FIRE FALSE ALARM RESPONSE	$0	$71,834	($71,834)	0.0%	100.0%	$0	
S-042A	MEDICAL AID RESPONSE	$121,400	$7,552,496	($7,431,096)	1.6%	5.0%	$0	
S-043	SPECIAL EVENT SERVICES	$0	$47,185	($47,185)	0.0%	100.0%	$0	
S-043B	PARK USE PERMIT	$0	$296	($296)	0.0%	100.0%	$300	
S-044	TRAFFIC ACCIDENT REPORT SALES	$9	$465	($456)	1.9%	5.0%	$0	(d)
S-045	FIRE INCIDENT REPORT SALES	$6	$310	($304)	1.9%	5.0%	$0	(d)
S-050	ANIMAL CONTROL SERVICES	$26,000	$313,770	($287,770)	8.3%	10.0%	$0	
	SUBTOTAL - PUBLIC SAFETY	**$381,844**	**$8,872,726**	**($8,490,882)**	**4.3%**		**$55,600**	
S-054A	COLLECTION TRANSMITTAL CHARGE	$5,668	$6,830	($1,162)	83.0%	100.0%	$1,200	
S-060C	WATER METER INSTALL	$1,860	$2,181	($321)	85.3%	100.0%	$300	
S-060D	WATER LATERAL INSTALL	$7,960	$7,760	$200	102.6%	100.0%	($200)	

CITY OF LOMA LINDA
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2025-2026

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES ACTUAL (6)	PCT. RECOVERY FROM FEES SUGGEST (7)	POSSIBLE NEW REVENUE (8)	
S-060E	WATER METER TEST REQUEST	$4,380	$5,253	($873)	83.4%	100.0%	$900	
S-061	SEWAGE SPILL ON PUBLIC R-O-W	$0	$88	($88)	0.0%	100.0%	$100	
	SUBTOTAL - UTILITY & MAINTENANCE	**$19,868**	**$22,112**	**($2,244)**	**89.9%**		**$2,300**	
S-061C	DELINQUENT WATER TURN OFF/ON	$7,125	$29,323	($22,198)	24.3%	100.0%	$22,200	
S-061D	NEW UTILITY ACCOUNT SET-UP	$24,975	$26,762	($1,787)	93.3%	100.0%	$1,800	
S-062	NSF CHECK COLLECTION	$1,045	$1,484	($439)	70.4%	100.0%	$400	
S-063	BID PLANS/SPECS MAILING	$1,450	$1,305	$145	111.1%	100.0%	($100)	
S-064	CHECK REPLACEMENT	$700	$1,024	($324)	68.4%	100.0%	$300	
S-066	NEW BUSINESS REGISTRATION APPLIC.	$34,435	$24,361	$10,074	141.4%	100.0%	($10,100)	
S-066A	BUSINESS REGISTRATION RENEWALS	$72,870	$92,319	($19,449)	78.9%	100.0%	$19,400	
S-068	DOCUMENT COPYING	$42	$272	($230)	15.4%	100.0%	$200	(d)
S-068A	ELECTRONIC FILE COPY	$6	$5	$1	120.0%	100.0%	$0	(d)
S-068B	NOTARY SERVICES	$15	$80	($65)	18.8%	20.0%	$0	(d)
S-069	SUBORDINATION AGREEMENT	$5,075	$6,139	($1,064)	82.7%	100.0%	$1,100	
S-069A	AFFORD. HOUSING DEMAND/RECONVEYANCE	$400	$476	($76)	84.0%	100.0%	$100	
S-070	NETWORK INFRASTRUCTURE CERT.	$266	$390	($124)	68.2%	100.0%	$100	
S-070A	NETWORK INFRASTRUCTURE PLAN REVIEW	$0	$360	($360)	0.0%	100.0%	$400	
S-071	FACILITY RENTAL	$9,500	$14,299	($4,799)	66.4%	100.0%	$4,800	
S-072	GIS DIGITAL DATA/PRINTOUT	$440	$581	($141)	75.7%	100.0%	$100	
	SUBTOTAL - ADMINISTRATION	**$158,344**	**$199,180**	**($40,836)**	**79.5%**		**$40,700**	

(a) Insufficient data to determine financial impact
(b) Deposit based service/fee
(c) Deletion of service/fee
(d) Fee restricted by Law

CITY OF LOMA LINDA
SUMMARY OF REVENUES, COSTS, AND SUBSIDIES
FISCAL YEAR 2025-2026

REF # (1)	SERVICE (2)	TOTAL FEE REVENUE (3)	TOTAL SERVICE COST (4)	TOTAL PROFIT/ (SUBSIDY) (5)	PCT. RECOVERY FROM FEES ACTUAL (6)	PCT. RECOVERY FROM FEES SUGGEST (7)	POSSIBLE NEW REVENUE (8)

SERVICE	TOTAL FEE REVENUE	TOTAL SERVICE COST	TOTAL PROFIT/ (SUBSIDY)	PCT. RECOVERY FROM FEES ACTUAL	PCT. RECOVERY FROM FEES SUGGEST	POSSIBLE NEW REVENUE
COMMUNITY DEVELOPMENT	$1,439,034	$1,946,638	($507,604)	73.9%	VAR.	$215,500
PUBLIC SAFETY	$381,844	$8,872,726	($8,490,882)	4.3%	VAR.	$55,600
UTILITY & MAINTENANCE	$19,868	$22,112	($2,244)	89.9%	VAR.	$2,300
ADMINISTRATION	$158,344	$199,180	($40,836)	79.5%	VAR.	$40,700
	$1,999,090	**$11,040,656**	**($9,041,566)**	**18.1%**		**$314,100**

APPENDIX A

SUMMARY
OF
CURRENT FEES
AND
PROPOSED FEES

CITY OF LOMA LINDA
FEE COMPARISON REPORT
FY 2025-26

REF #: S-001 **TITLE: BUILDING PLAN CHECK & INSPECTION**

CURRENT FEE	RECOMMENDED FEE
UBC Table 1-A and selected Uniform Administrative Code Tables (Contractor receives 65% of the fee and the City receives 35% of the fee)	Increase current fees by 25%

REF #: S-001A **TITLE: SIGN PERMIT - BUILDING**

CURRENT FEE	RECOMMENDED FEE
$170 per permit	$210 per permit

REF #: S-001B **TITLE: POOL PERMIT**

CURRENT FEE	RECOMMENDED FEE
Above Ground Spa - $135 In Ground Pool - $340 In Ground Spa - $340	Above Ground Spa - $170 In Ground Pool - $420 In Ground Spa - $420

REF #: S-001C **TITLE: RE-ROOF PERMIT**

CURRENT FEE	RECOMMENDED FEE
$135 per permit	$170 per permit

REF #: S-001D **TITLE: HVAC CHANGEOUT PERMIT**

CURRENT FEE	RECOMMENDED FEE
$70 per permit	$85 per permit

REF #: S-001E **TITLE: WATER HEATER PERMIT**

CURRENT FEE	RECOMMENDED FEE
$70 per permit	$85 per permit

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-001F TITLE: SOLAR PHOTOVOLTAIC PERMIT

CURRENT FEE

Residential - $215 plus $15 per kilowatt for each kilowatt above 15kW
Commercial:
$500 for up to 50kW
plus $3.50 per kilowatt for each kilowatt between 51kW and 250kW
plus $2.50 per kilowatt for each kilowatt above 250kW

The Fire Department Solar System fees are in addition to these Building fees.

RECOMMENDED FEE

Residential - $275 plus $15 per kilowatt for each kilowatt above 15kW
Commercial:
$545 for up to 50kW
plus $3.50 per kilowatt for each kilowatt between 51kW and 250kW
plus $2.50 per kilowatt for each kilowatt above 250kW

The Fire Department Solar System fees are in addition to the Commercial Building fees.

REF #: S-002A TITLE: FIRE SPRINKLER PLAN CHECK/INSPECT

CURRENT FEE

New SFR - $975
New Comm/MFR 1-50 heads - $1,405 per building
New Comm/MFR 51-150 heads - $1,710 per building plus $150 each add'l 50 heads plus $195 per each add'l riser
New Tract PC - $745 per model plus $100 per layout
New Tract Inspect (Per Unit): 0-2,000 SF - $130 $2,000+ SF - $205
Exist SFR - $780
Exist Comm/MFR 1-50 heads - $1,210 per building
Exist Comm/MFR 51-150 heads - $1,360 per building plus $100 each add'l 50 heads plus $195 per each add'l riser

RECOMMENDED FEE

New SFR - $1,265
New Comm/MFR 1-50 heads - $1,885 per building
New Comm/MFR 51-150 heads - $2,325 per building plus $220 each add'l 50 heads plus $230 per each add'l riser
New Tract PC - $925 per model plus $145 per layout
New Tract Inspect (Per Unit): 0-2,000 SF - $190 $2,000+ SF - $300
Exist SFR - $1,050
Exist Comm/MFR 1-50 heads - $1,670 per building
Exist Comm/MFR 51-150 heads - $1,890 per building plus $150 each add'l 50 heads plus $230 per each add'l riser

REF #: S-002B TITLE: FIRE ALARM SYSTEM PLAN CHECK/INSP

CURRENT FEE

1-10 devices - $965 per building
11-50 devices - $1,245 per building
51-100 devices - $1,750 per building
101-150 devices - $4,185 per building
Each additional 50 devices over 150 devices - $560 per building

RECOMMENDED FEE

1-10 devices - $1,325 per building
11-50 devices - $1,730 per building
51-100 devices - $2,460 per building
101-150 devices - $5,990 per building
Each additional 50 devices over 150 devices - $810 per building
Each additional floor above the second floor - $130

REF #: S-002C TITLE: FIXED FIRE PROTECT SYSTEM PC/INSP

CURRENT FEE

Commercial Hood - $980
Halon Alternative - $755
FM 200 System - $755

RECOMMENDED FEE

This fee should be removed from the fee schedule.

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-002D **TITLE: SOLAR SYSTEM FIRE PLAN CHECK/INSP**

CURRENT FEE	RECOMMENDED FEE
Single Family Residential - $205 per system Multi-Family/Commercial/Industrial: 0-25,000 Sq Ft - $990 25,001+ Sq Ft - $1,600	Multi-Family/Commercial/Industrial: 0-25,000 Sq Ft - $1,335 25,001+ Sq Ft - $2,215

REF #: S-002E **TITLE: HYDRANT FLOW FIELD TEST**

CURRENT FEE	RECOMMENDED FEE
$610 per test	This fee should be removed from the fee schedule.

REF #: S-002F **TITLE: UNDERGROUND PIPING PLAN CHECK/INSP**

CURRENT FEE	RECOMMENDED FEE
$1,390 per system	$1,865 per system

REF #: S-002G **TITLE: FIRE PUMP PLAN CHECK/INSPECTION**

CURRENT FEE	RECOMMENDED FEE
$1,140 per system	$1,505 per system

REF #: S-002H **TITLE: STANDPIPE SYSTEM PLAN CHECK/INSPECT**

CURRENT FEE	RECOMMENDED FEE
$705 per system per building	$945 per system per building

REF #: S-003 **TITLE: FIRE PLAN CHECK REVISION**

CURRENT FEE	RECOMMENDED FEE
$305 per review plus $220 per building	$435 per review plus $260 per building

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-003A TITLE: ADDITIONAL FIRE PLAN CHECK/INSPECT

CURRENT FEE	RECOMMENDED FEE
$305 per review plus $220 per building $105 per inspection	$435 per review plus $260 per building $150 per inspection

REF #: S-004 TITLE: FIRE PLANNING/BUILDING PLAN REVIEW

CURRENT FEE	RECOMMENDED FEE
Fire & Life Safety Staff Plan Review and Inspection - 20% of Building fee with a $105 minimum Plus Contract fees: Architectural - TI - $375 Architectural - New - $580 Architectural - New > 4 Story or R-1/R-2 with more than 50 units - $710 Development Review - $375	Fire & Life Safety Staff Plan Review and Inspection - 20% of Building fee with a $150 minimum Plus Contract fees: Architectural - TI - $440 Architectural - New - $705 Architectural - New > 4 Story or R-1/R-2 with more than 50 units - $805 Development Review - $430 Fire Department Access - $430 Fuel Modification: Tract/Commercial - $780 SFR - $470

REF #: S-005 TITLE: PLANNING VARIANCE REVIEW

CURRENT FEE	RECOMMENDED FEE
Stand-Alone - $5,800 per application With Another Application - $2,900 per application (50% Cost Recovery) Owner-Occupied Single Family Residence - $750	Stand-Alone - $5,715 per application With Another Application - $2,855 per application (50% Cost Recovery) Owner-Occupied Single Family Residence - $750

REF #: S-006 TITLE: APPEAL PROCESSING

CURRENT FEE	RECOMMENDED FEE
50% Cost Recovery: $2,385 per application - Appeal to Planning Commission $2,270 per application - Appeal to City Council Owner-Occupied Single Family Residence - $495 per application	50% Cost Recovery: $2,365 per application - Appeal to Planning Commission $2,365 per application - Appeal to City Council Owner-Occupied Single Family Residence - $470 per application

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-007 TITLE: TIME EXTENSION REVIEW

CURRENT FEE	RECOMMENDED FEE
$4,940 per application - Subdivision $4,405 per application - Other $1,705 per application - Administrative	$4,875 per application - Subdivision $4,200 per application - Other $1,820 per application - Administrative

REF #: S-008 TITLE: SPECIFIC PLAN REVIEW

CURRENT FEE	RECOMMENDED FEE
$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-008A TITLE: SPECIFIC PLAN AMENDMENT

CURRENT FEE	RECOMMENDED FEE
$7,980 per application	$7,880 per application

REF #: S-009 TITLE: CATEGORICAL EXEMPTION

CURRENT FEE	RECOMMENDED FEE
$1,195 per application plus any outside agency fees	This fee should be removed from the fee schedule as the costs are now included in other applications fees.

REF #: S-009A TITLE: INITIAL STUDY REVIEW

CURRENT FEE	RECOMMENDED FEE
$5,865 per application plus $360 per technical study Any outside work to be passed through to the applicant.	$5,600 per application plus $310 per technical study Any outside work to be passed through to the applicant.

REF #: S-009B TITLE: ENVIRONMENTAL IMPACT REPORT REVIEW

CURRENT FEE	RECOMMENDED FEE
$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-010 TITLE: ZONE MAP CHANGE REVIEW

CURRENT FEE	RECOMMENDED FEE
$7,620 per application	$7,755 per application

REF #: S-011 TITLE: GENERAL PLAN AMENDMENT REVIEW

CURRENT FEE	RECOMMENDED FEE
Text - $9,935 per application Map - $7,790 per application	Text - $9,940 per application Map - $7,660 per application
Any outside work to be passed through to the applicant	Any outside work to be passed through to the applicant

REF #: S-012 TITLE: DEVELOPMENT AGREEMENT

CURRENT FEE	RECOMMENDED FEE
$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-013 TITLE: CONDITIONAL USE PERMIT

CURRENT FEE	RECOMMENDED FEE
$5,530 - New up to 4 units Multi-Family Residential $5,530 - New <20,000 Sq Ft $6,410 - New >20,000 Sq Ft $5,355 - Existing Non-Residential	$5,835 - New up to 4 units Multi-Family Residential $5,835 - New <20,000 Sq Ft $6,780 - New >20,000 Sq Ft $5,800 - Existing Non-Residential With Another Application - 50% of the fees above

REF #: S-013A TITLE: PRECISE PLAN OF DESIGN - MAJOR

CURRENT FEE	RECOMMENDED FEE
$9,275 - New up to 4 units Multi-Family Residential $9,275 - New <20,000 Sq Ft $10,705 - New >20,000 Sq Ft $8,760 - Existing Non-Residential	$7,715 - New up to 4 units Multi-Family Residential $8,365 - New <20,000 Sq Ft $9,160 - New >20,000 Sq Ft $7,360 - Existing Non-Residential

REF #: S-013B TITLE: CONDITION COMPL. REV/MITIG MONITOR

CURRENT FEE	RECOMMENDED FEE
$1,915 per project	$1,810 per project

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-013C TITLE: CERTIFICATE OF APPROPRIATENESS

CURRENT FEE	RECOMMENDED FEE
$360 per application	$645 per application

REF #: S-014 TITLE: REVIEW OF MINOR VARIANCE

CURRENT FEE	RECOMMENDED FEE
Owner-Occupied Single Family Residence - $250 Other - $1,065 per application	Owner-Occupied Single Family Residence - $250 Other - $845 per application

REF #: S-014A TITLE: MINOR MODIF. TO APPROVED PLAN

CURRENT FEE	RECOMMENDED FEE
$490 per application	$480 per application

REF #: S-015 TITLE: PRELIMINARY DEVELOPMENT REVIEW

CURRENT FEE	RECOMMENDED FEE
$3,030 per application (limited to two meetings) with 50% of the fee to be credited against future fees if the project is actually submitted.	$3,380 per application (limited to two meetings) with 50% of the fee to be credited against future fees if the project is actually submitted.

REF #: S-016 TITLE: CODE AMENDMENT REVIEW

CURRENT FEE	RECOMMENDED FEE
$7,170 per application	$6,665 per application

REF #: S-017 TITLE: REVIEW OF ANNEXATION REQUEST

CURRENT FEE	RECOMMENDED FEE
$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

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REF #: S-018 **TITLE: REVIEW OF HOME OCCUPATION REQUEST**

CURRENT FEE	RECOMMENDED FEE
$220 per application	$170 per application

REF #: S-018A **TITLE: CERTIFICATE OF COMPLIANCE**

CURRENT FEE	RECOMMENDED FEE
$1,030 per application	$1,165 per application

REF #: S-019 **TITLE: LOT LINE ADJUSTMENT REQUEST**

CURRENT FEE	RECOMMENDED FEE
$2,235 per application	$2,495 per application

REF #: S-019A **TITLE: SB9 LOT SPLIT MAP REVIEW**

CURRENT FEE	RECOMMENDED FEE
$5,440 per application	$6,040 per application

REF #: S-020 **TITLE: ZONING VERIFICATION LETTER**

CURRENT FEE	RECOMMENDED FEE
$615 per letter	$585 per letter

REF #: S-020A **TITLE: DIRECTOR'S DETERMINATION**

CURRENT FEE	RECOMMENDED FEE
$890 per application	$500 per application
Plus deposit determined by staff for any time over 4 hours at the fully allocated hourly rates.	Plus deposit determined by staff for any time over 2 hours at the fully allocated hourly rates.

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REF #: S-020B **TITLE: FENCE/WALL REVIEW**

CURRENT FEE	RECOMMENDED FEE
$180 per application	$125 per application

REF #: S-021 **TITLE: PATIO/SMALL STRUCTURE REVIEW**

CURRENT FEE	RECOMMENDED FEE
$180 per application	$125 per application

REF #: S-021A **TITLE: LAND USE PERMIT**

CURRENT FEE	RECOMMENDED FEE
Change of Tenant/Owner - $135 per application Change of Land Use - $335 per application Backflow - $115 per application	Change of Tenant/Owner - $150 per application Change of Land Use - $280 per application Backflow - $125 per application

REF #: S-021B **TITLE: MASSAGE TECHNICIAN PERMIT**

CURRENT FEE	RECOMMENDED FEE
$20 per application	$60 per application

REF #: S-021C **TITLE: MASSAGE BUSINESS PERMIT**

CURRENT FEE	RECOMMENDED FEE
$795 per application	New - $875 per application Renewal - $355 per renewal

REF #: S-022 **TITLE: SIGN PERMIT DESIGN REVIEW**

CURRENT FEE	RECOMMENDED FEE
$555 per application	$555 per application

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REF #: S-022A TITLE: MASTER SIGN PROGRAM REVIEW

CURRENT FEE	RECOMMENDED FEE
$5,345 per application	$3,815 per application

REF #: S-022B TITLE: TEMPORARY SIGN PERMIT

CURRENT FEE	RECOMMENDED FEE
$180 per application	$190 per application

REF #: S-023A TITLE: TENTATIVE PARCEL MAP REVIEW

CURRENT FEE	RECOMMENDED FEE
$8,480 per application plus $18 per lot for every lot over 9 lots	$7,075 per application plus $31 per lot for every lot over 4 lots

REF #: S-024 TITLE: TENTATIVE TRACT MAP REVIEW

CURRENT FEE	RECOMMENDED FEE
$10,195 per application plus $18 per lot	Administrative - $8,630 per application plus $15 per lot Discretionary - $9,280 per application plus $15 per lot

REF #: S-024A TITLE: AMENDMENT TO APPROVED PLANS

CURRENT FEE	RECOMMENDED FEE
Requiring Planning Commission Review Only - $5,220 per application Requiring Planning Commission and City Council Review - $7,000 per application	Requiring Planning Commission Review Only - $5,015 per application Requiring Planning Commission and City Council Review - $5,970 per application

REF #: S-024B TITLE: RE-ADDRESS PROCESSING

CURRENT FEE	RECOMMENDED FEE
$255 per address	$365 per address

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REF #: S-025 TITLE: FINAL SUBDIVISION MAP CHECK

CURRENT FEE	RECOMMENDED FEE
1-50 lots - $7,790	5-50 lots - $8,555
51-100 lots - $10,990	51-100 lots - $11,930
100+ lots - $15,000 deposit	100+ lots - $15,000 deposit

REF #: S-026 TITLE: SUBDIVISION IMPROVEMENT PLAN CHECK

CURRENT FEE	RECOMMENDED FEE
$0 - $5,000 - $575	$0 - $5,000 - $660
$5,001 - $10,000 - $865	$5,001 - $10,000 - $995
$10,001 - $25,000 - 7% of construction costs	$10,001 - $25,000 - 8% of construction costs
$25,001 - $75,000 - $1,750 + 5.75% of estimate over $25,000	$25,001 - $75,000 - $2,000 + 6.60% of estimate over $25,000
$75,001 - $125,000 - $4,625 + 4.75% of estimate over $75,000	$75,001 - $125,000 - $5,300 + 5.45% of estimate over $75,000
$125,001 - $200,000 - $7,000 + 3.8% of estimate over $125,000	$125,001 - $200,000 - $8,025 + 4.35% of estimate over $125,000
$200,000+ - $9,850 + 2.90% of estimate over $200,000	$200,000+ - $11,290 + 3.35% of estimate over $200,000

REF #: S-026A TITLE: STORMWATER POLLUTION PROTECT PLAN

CURRENT FEE	RECOMMENDED FEE
$695 per plan	$1,000 per plan

REF #: S-026B TITLE: WATER QUALITY MANAGEMENT PLAN

CURRENT FEE	RECOMMENDED FEE
$695 per plan	$1,000 per plan

REF #: S-027 TITLE: IMPROVEMENT INSPECTION

CURRENT FEE	RECOMMENDED FEE
$50 minimum based on construction valuation of:	$50 minimum based on construction valuation of:
$0-$25,000 - 5% of construction costs	$0-$25,000 - 5.75% of construction costs
$25,000-$75,000 - 4.5% of construction costs	$25,000-$75,000 - 5.15% of construction costs
$75,000+ - 4% of construction costs	$75,000+ - 4.60% of construction costs

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REF #: S-029 **TITLE: STREET VACATION REVIEW**

CURRENT FEE	RECOMMENDED FEE
$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	$7,500 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-030 **TITLE: REVIEW OF UTILITY REIMBURSEMENT AGM**

CURRENT FEE	RECOMMENDED FEE
$2,165 per application	$3,310 per application

REF #: S-031 **TITLE: PRECISE PLAN OF DESIGN - MINOR**

CURRENT FEE	RECOMMENDED FEE
$2,270 per application	$2,140 per application

REF #: S-031A **TITLE: ACCESSORY DWELLING UNIT REVIEW**

CURRENT FEE	RECOMMENDED FEE
New - $1,200 per application Conversion - $530 per application	New - $805 per application Conversion - $555 per application

REF #: S-031B **TITLE: NEW SINGLE FAMILY RESIDENCE**

CURRENT FEE	RECOMMENDED FEE
$2,270 per application	$1,870 per application

REF #: S-031C **TITLE: MINOR USE PERMIT**

CURRENT FEE	RECOMMENDED FEE
$2,935 per application	$2,305 per application

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-031D **TITLE: DENSITY BONUS**

CURRENT FEE	RECOMMENDED FEE
$2,935 per application	$2,725 per application

REF #: S-031E **TITLE: SIDEWALK VENDOR PERMIT**

CURRENT FEE	RECOMMENDED FEE
None	$150 per application

REF #: S-031F **TITLE: TEMPORARY USE PERMIT**

CURRENT FEE	RECOMMENDED FEE
None	$1,485 per application

REF #: S-031G **TITLE: SHORT TERM RENTAL PERMIT**

CURRENT FEE	RECOMMENDED FEE
None	New - $540 per application Renewal - $235 per application

REF #: S-031H **TITLE: FILM PERMIT**

CURRENT FEE	RECOMMENDED FEE
None	New - $150 per application Amendment - $75 per application Sidewalk Use - $75 per day Street Use - $175 per day City Facility Use - $300 per day City Staff/Monitor Use - Fully Allocated Hourly Rates for all staff involved or outside consultant cost

REF #: S-032 **TITLE: NPDES BUSINESS REVIEW/INSPECTION**

CURRENT FEE	RECOMMENDED FEE
$340 per business	$445 per business

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REF #: S-032A TITLE: CROSS CONNECTION INSPECTION

CURRENT FEE	RECOMMENDED FEE
New Business: Existing Device - $100 New Device - $145 Annual Review - $50 per device	New Business: Existing Device - $80 New Device - $115 Annual Review - $40 per device

REF #: S-032B TITLE: RIGHT-OF-WAY CONSTRUCTION PERMIT

CURRENT FEE	RECOMMENDED FEE
Curb and gutter - $91 Crossgutter - $32.50 Sidewalk/driveway/alley approach, wheelchair ramp - $65 Sewer Connection to Main - $273 Street Cut - $65 plus $1.30 per sq ft	Curb and gutter - $91 Crossgutter - $32.50 Sidewalk/driveway/alley approach, wheelchair ramp - $65 Sewer Connection to Main - $445 Street Cut - $65 plus $1.30 per sq ft

REF #: S-033 TITLE: PLANNING BUILDING PLAN REVIEW

CURRENT FEE	RECOMMENDED FEE
Minor - $135 per plan Major - $360 per plan	Minor - $115 per plan Major - $155 per plan

REF #: S-033A TITLE: SPECIAL STUDY REVIEW

CURRENT FEE	RECOMMENDED FEE
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-033B TITLE: MISCELLANEOUS PLANNING SERVICES

CURRENT FEE	RECOMMENDED FEE
None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REF #: S-033C TITLE: PLANNING LEGAL/CONSULTING SERVICES

CURRENT FEE	RECOMMENDED FEE
None	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

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REF #: S-034 TITLE: GENERAL PLAN UPDATE

CURRENT FEE	RECOMMENDED FEE
10% surcharge on all Building Department Permits	10% surcharge on all Building Department Permits

REF #: S-035 TITLE: PARKING ENFORCEMENT

CURRENT FEE	RECOMMENDED FEE
Parking fines vary from $40 to $250 $12.50 of each fine is remitted to the State.	See Appendix C of this Report for detail

REF #: S-035A TITLE: RESIDENTIAL PARKING PERMIT

CURRENT FEE	RECOMMENDED FEE
No fee for registered vehicle at residential address per operational guidelines. One guest permit at no cost. $5 per permit for replacement and additional permits per operational guidelines.	No fee for registered vehicle at residential address per operational guidelines. One guest permit at no cost. $8 per permit for replacement and additional permits per operational guidelines.

REF #: S-035B TITLE: PARKING BOOT INSTALLATION/REMOVAL

CURRENT FEE	RECOMMENDED FEE
$27 per vehicle	$30 per vehicle

REF #: S-035C TITLE: VERIFICATION OF VEHICLE REG. TAGS

CURRENT FEE	RECOMMENDED FEE
$15 per vehicle	$15 per vehicle

REF #: S-035D TITLE: VEHICLE SCOFFLAW TOW

CURRENT FEE	RECOMMENDED FEE
$85 per vehicle	$90 per vehicle

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REF #: S-035E TITLE: SHERIFF FALSE ALARM RESPONSE

CURRENT FEE

None

RECOMMENDED FEE

First 3 responses in a calendar year
4th response - $150
5th response - $300
6th and subsequent responses - $450

REF #: S-037 TITLE: FIRE PREVENTION INSPECTION

CURRENT FEE

A, E, I Occupancies - $305 per inspection
R-Small Occupancies - $155 per inspection
R-Large Occupancies - $205 per inspection
State Permitted Tents - $205 per inspection
Large Tents - $410 per inspection
Public Government Buildings - $615 per inspection

Other - $105 per hour (1 hour minimum)

RECOMMENDED FEE

A, E, I, C, L Occupancies - $450 per inspection
R-Small Occupancies - $225 per inspection
R-Large Occupancies - $300 per inspection
State Permitted Tents - $300 per inspection
Large Tents - $605 per inspection
Public Government Buildings - $905 per inspection

Other - $150 per hour (1 hour minimum)

REF #: S-039 TITLE: WEED ABATEMENT

CURRENT FEE

Abatement cost plus 70% ($100 minimum)

RECOMMENDED FEE

Abatement cost plus 70% ($100 minimum)

REF #: S-039A TITLE: PUBLIC NUISANCE ABATEMENT

CURRENT FEE

Abatement Cost plus 70% ($100 minimum)

RECOMMENDED FEE

Abatement Cost plus 70% ($100 minimum)

REF #: S-039B TITLE: ABANDONED VEHICLE ABATEMENT

CURRENT FEE

Abatement Cost plus 70% ($100 minimum)

RECOMMENDED FEE

Abatement Cost plus 70% ($100 minimum)

REF #: S-039C TITLE: VEHICLE TOW COST RECOVERY

CURRENT FEE

$195 per vehicle

RECOMMENDED FEE

$205 per vehicle

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REF #: S-040 **TITLE: ENGINE COMPANY INSPECTION**

CURRENT FEE	RECOMMENDED FEE
For 50% Cost Recovery:	For 50% Cost Recovery:
Small Office/Mercantile/Manufacturing - $100 (6,000 sq ft or less) Large Office/Mercantile/Manufacturing - $195 (over 6,000 sq ft) Apartments: 4-30 units - $100 31-60 units - $148 61-100 units - $195 100+ units - $380	Small Office/Mercantile/Manufacturing - $115 (6,000 sq ft or less) Large Office/Mercantile/Manufacturing - $215 (over 6,000 sq ft) Apartments: 3-30 units - $115 31-60 units - $165 61-100 units - $215 100+ units - $420

REF #: S-040B **TITLE: APARTMENT INSPECTION PROGRAM**

CURRENT FEE	RECOMMENDED FEE
$105 per unit	$105 per unit

REF #: S-041 **TITLE: SPECIAL EVENT PERMIT**

CURRENT FEE	RECOMMENDED FEE
None	No fee is recommended per City Council policy.

REF #: S-041A **TITLE: FIRE SPECIAL EVENT INSPECTIONS**

CURRENT FEE	RECOMMENDED FEE
$105 per hour (1 hour minimum)	$150 per hour (1 hour minimum)

REF #: S-041B **TITLE: FIRE CODE PERMIT**

CURRENT FEE	RECOMMENDED FEE
$205 per permit	$300 per permit

REF #: S-041C **TITLE: HAZARDOUS MATERIALS DISCLOSURE**

CURRENT FEE	RECOMMENDED FEE
$1,245 per review	$1,570 per review

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REF #: S-041D TITLE: FIRE CODE PERMIT - NEW

CURRENT FEE	RECOMMENDED FEE
$205 per permit	$295 per permit

REF #: S-041E TITLE: BURN PERMIT

CURRENT FEE	RECOMMENDED FEE
$50 per permit	$75 per permit

REF #: S-041F TITLE: SPECIAL SYSTEM PLAN CHECK/INSPECT

CURRENT FEE	RECOMMENDED FEE
Plan Review - $380 per review Inspection - $220 per inspection Plus the fully allocated hourly rate for all personnel or outside costs for any needed additional work.	Plan Review - $450 per review Inspection - $285 per inspection Plus the fully allocated hourly rate for all personnel or outside costs for any needed additional work.

REF #: S-042 TITLE: FIRE FALSE ALARM RESPONSE

CURRENT FEE	RECOMMENDED FEE
1st 3 responses in a six month calendar period - Free 4th response - $185 per piece of apparatus 5th response - $370 per piece of apparatus 6th response and subsequent responses - $555 per piece of apparatus	1st 3 responses in a six month calendar period - Free 4th response - $195 per piece of apparatus 5th response - $390 per piece of apparatus 6th response and subsequent responses - $585 per piece of apparatus

REF #: S-042A TITLE: MEDICAL AID RESPONSE

CURRENT FEE	RECOMMENDED FEE
Subscription: Resident - $60 per year per household Business (up to 99 employees) - $60 per year per each increment of 5 employees Large Business (100+ employees) - $60 per year per each increment of 10 employees Non-Subscriber Response: Resident - $375 Non-Resident - $500	Subscription: Resident - $60 per year per household Business (up to 99 employees) - $60 per year per each increment of 5 employees Large Business (100+ employees) - $60 per year per each increment of 10 employees Non-Subscriber Response: Resident - $375 Non-Resident - $500

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-043 **TITLE: SPECIAL EVENT SERVICES**

CURRENT FEE	RECOMMENDED FEE
Actual Cost of all personnel used at the fully allocated hourly rates.	Actual Cost of all personnel used at the fully allocated hourly rates.

REF #: S-043B **TITLE: PARK USE PERMIT**

CURRENT FEE	RECOMMENDED FEE
One Day Use - No Fee Extended Use - $245 per year	Picnic Shelter Use - $250 per day Extended Ballfield Use - $250 per year
Electricity - $96 per use Baseball Lights Admin Fee - $25 per use Baseball Lights - $5-$9 per hour Key - $100 plus $25 per each Additional Key	Electricity - $100 per use Baseball Lights Admin Fee - $25 per use Baseball Lights - $5-$9 per hour Key - $100 plus $25 per each Additional Key

REF #: S-044 **TITLE: TRAFFIC ACCIDENT REPORT SALES**

CURRENT FEE	RECOMMENDED FEE
$0.25 per copy	$0.25 per copy

REF #: S-045 **TITLE: FIRE INCIDENT REPORT SALES**

CURRENT FEE	RECOMMENDED FEE
$0.25 per copy	$0.25 per copy

REF #: S-050 **TITLE: ANIMAL CONTROL SERVICES**

CURRENT FEE	RECOMMENDED FEE
Charge the fees charged by the City of San Bernardino	Charge the fees charged by the City of San Bernardino
VA Hospital Response - $350 per response	VA Hospital Response - $390 per response

REF #: S-054A **TITLE: COLLECTION TRANSMITTAL CHARGE**

CURRENT FEE	RECOMMENDED FEE
$26 per account	$30 per account

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-060C **TITLE: WATER METER INSTALL**

CURRENT FEE	RECOMMENDED FEE
5/8" - 1" - $90 plus material cost 1 1/2" - 2" - $320 plus material cost 3+" - actual staff cost at fully allocated hourly rates plus material cost	5/8" - 1" - $110 plus material cost 1 1/2" - 2" - $360 plus material cost 3+" - actual staff cost at fully allocated hourly rates plus material cost

REF #: S-060D **TITLE: WATER LATERAL INSTALL**

CURRENT FEE	RECOMMENDED FEE
1" - 2" - $1,990 plus material cost 3+" - actual staff cost at fully allocated hourly rates plus material cost	1" - 2" - $1,935 plus material cost 3+" - actual staff cost at fully allocated hourly rates plus material cost

REF #: S-060E **TITLE: WATER METER TEST REQUEST**

CURRENT FEE	RECOMMENDED FEE
$365 per meter, to be refunded if the meter is running fast.	$435 per meter, to be refunded if the meter is running fast.

REF #: S-061 **TITLE: SEWAGE SPILL ON PUBLIC R-O-W**

CURRENT FEE	RECOMMENDED FEE
Charge the fully allocated hourly rates for all responding personnel.	Charge the fully allocated hourly rates for all responding personnel.

REF #: S-061C **TITLE: DELINQUENT WATER TURN OFF/ON**

CURRENT FEE	RECOMMENDED FEE
Delinquent Account - $75 at time of service turn-on After Hours Charge - $40 over and above other fees	Delinquent Account - $90 at time of service turn-on After Hours Charge - $40 over and above other fees

REF #: S-061D **TITLE: NEW UTILITY ACCOUNT SET-UP**

CURRENT FEE	RECOMMENDED FEE
Read Only - $45 per account Turn-on Required - $45 per account $100 per residential unit prepayment against future utility bills	Read Only - $50 per account Turn-on Required - $50 per account $100 per residential unit prepayment against future utility bills

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FEE COMPARISON REPORT
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REF #: S-062 **TITLE: NSF CHECK COLLECTION**

CURRENT FEE	RECOMMENDED FEE
$55 per NSF check	$65 per NSF check

REF #: S-063 **TITLE: BID PLANS/SPECS MAILING**

CURRENT FEE	RECOMMENDED FEE
$25 per request	$25 per request

REF #: S-064 **TITLE: CHECK REPLACEMENT**

CURRENT FEE	RECOMMENDED FEE
Vendor - $50 per check Payroll - $50 per check	Vendor - $75 per check Payroll - $65 per check

REF #: S-066 **TITLE: NEW BUSINESS REGISTRATION APPLIC.**

CURRENT FEE	RECOMMENDED FEE
$125 per business inside the City $85 per business outside the City	$110 per business inside the City $55 per business outside the City

REF #: S-066A **TITLE: BUSINESS REGISTRATION RENEWALS**

CURRENT FEE	RECOMMENDED FEE
$42 per renewal	$53 per renewal

REF #: S-068 **TITLE: DOCUMENT COPYING**

CURRENT FEE	RECOMMENDED FEE
$0.25 per copy	$0.25 per copy

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REF #: S-068A **TITLE: ELECTRONIC FILE COPY**

CURRENT FEE	RECOMMENDED FEE
$6 per device	$6 per device

REF #: S-068B **TITLE: NOTARY SERVICES**

CURRENT FEE	RECOMMENDED FEE
$15 per signature (This fee is limited by State law)	$15 per signature (This fee is limited by State law)

REF #: S-069 **TITLE: SUBORDINATION AGREEMENT**

CURRENT FEE	RECOMMENDED FEE
$145 per agreement	$175 per agreement

REF #: S-069A **TITLE: AFFORD. HOUSING DEMAND/RECONVEYANCE**

CURRENT FEE	RECOMMENDED FEE
$80 per application	$95 per application

REF #: S-070 **TITLE: NETWORK INFRASTRUCTURE CERT.**

CURRENT FEE	RECOMMENDED FEE
$245 per unit plus $21 per data jack	$360 per unit plus $30 per data jack

REF #: S-070A **TITLE: NETWORK INFRASTRUCTURE PLAN REVIEW**

CURRENT FEE	RECOMMENDED FEE
None	$360 per plan

CITY OF LOMA LINDA
FEE COMPARISON REPORT
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REF #: S-071 **TITLE: FACILITY RENTAL**

CURRENT FEE	RECOMMENDED FEE
Class I - City Conducted Meetings - No Charge	Class I - City Conducted Meetings - No Charge
Class II - Resident - $150/2 hour minimum plus $30 for each additional hour	Class II - Resident - $300/2 hour minimum plus $50 for each additional hour
Class IIII - City Council/City Employee - $150/2 hour minimum plus $30 for each additional hour	Class IIII - City Council/City Employee - $300/2 hour minimum plus $50 for each additional hour
Class IV - Non-Resident - $175/2 hour minimum plus $30 for each additional hour	Class IV - Non-Resident - $350/2 hour minimum plus $75 for each additional hour
Class V - Special Arrangements - No Charge	Class V - Special Arrangements - No Charge

REF #: S-072 **TITLE: GIS DIGITAL DATA/PRINTOUT**

CURRENT FEE	RECOMMENDED FEE
Data Export Creation - $110 per hour, 1 hour minimum	Data Export Creation - $145 per hour, 1 hour minimum
Printouts:	Printouts:
8.5 x 11 - $10.63 8.5 x 14 - $10.78 11 x 17 - $11.25	8.5 x 11 - $10.63 8.5 x 14 - $10.78 11 x 17 - $11.25
22 x 34 (STD) - $27.50 22 x 34 (gloss) - $32	22 x 34 (STD) - $27.50 22 x 34 (gloss) - $32
36 x 48 (STD) - $35 36 x 48 (gloss) - $44	36 x 48 (STD) - $35 36 x 48 (gloss) - $44
Special Sizes:	Special Sizes:
STD - $3.75	STD - $3.75
Gloss - $6.00	Gloss - $6.00

APPENDIX B

REVENUE AND COST SUMMARY WORKSHEETS Matched With COST DETAIL WORKSHEETS

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
BUILDING PLAN CHECK & INSPECTION	**S-001**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
BUILDING & SAFETY	PERMIT	

DESCRIPTION OF SERVICE

Checking plans of proposed construction, and inspecting that construction, to assure compliance with applicable City codes.

CURRENT FEE STRUCTURE

UBC Table 1-A and selected Uniform Administrative Code Tables (Contractor receives 65% of the fee and the City receives 35% of the fee)

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$762.89**	**TOTAL REVENUE:**	**$444,000**
UNIT COST:	**$955.15**	**TOTAL COST:**	**$555,897**
UNIT PROFIT (SUBSIDY):	**$(192.26)**	**TOTAL PROFIT (SUBSIDY):**	**$(111,897)**
TOTAL UNITS:	**582**	**PCT. COST RECOVERY:**	**79.87%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Increase current fees by 25%

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
BUILDING PLAN CHECK & INSPECTION	**S-001**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**582**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
BUILDING & SAFETY	ADMIN SPECIALIST II	50%	1.39	$77.29	582	$44,983
BUILDING & SAFETY	COMM DEV DIRECTOR	20%	0.56	$117.44	582	$68,350
BUILDING & SAFETY		Software	0.00	$51.55	582	$30,002
BUILDING & SAFETY		Contr/Prof Services	0.00	$708.87	582	$412,562
		TYPE SUBTOTAL	**1.95**	**$955.15**		**$555,897**
		TOTALS	**1.95**	**$955.15**		**$555,897**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SIGN PERMIT - BUILDING	**S-001A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
BUILDING & SAFETY	PERMIT	

DESCRIPTION OF SERVICE

Checking plans of proposed signs and inspecting those signs to assure compliance with City codes.

CURRENT FEE STRUCTURE

$170 per permit

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$170.00**	**TOTAL REVENUE:**	**$3,400**
UNIT COST:	**$210.20**	**TOTAL COST:**	**$4,204**
UNIT PROFIT (SUBSIDY):	**$(40.20)**	**TOTAL PROFIT (SUBSIDY):**	**$(804)**
TOTAL UNITS:	**20**	**PCT. COST RECOVERY:**	**80.88%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$210 per permit

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SIGN PERMIT - BUILDING	**S-001A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**20**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
BUILDING & SAFETY	CONTRACT BUILDING INSPECT		1.25	$210.19	20	$4,204
		TYPE SUBTOTAL	**1.25**	**$210.19**		**$4,204**
		TOTALS	**1.25**	**$210.20**		**$4,204**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
POOL PERMIT	**S-001B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
BUILDING & SAFETY	PERMIT	

DESCRIPTION OF SERVICE

Checking plans of proposed pools and spas and inspecting those pools and spas to assure compliance with City codes.

CURRENT FEE STRUCTURE

Above Ground Spa - $135
In Ground Pool - $340
In Ground Spa - $340

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$328.29**	**TOTAL REVENUE:**	**$11,490**
UNIT COST:	**$405.97**	**TOTAL COST:**	**$14,209**
UNIT PROFIT (SUBSIDY):	**$(77.68)**	**TOTAL PROFIT (SUBSIDY):**	**$(2,719)**
TOTAL UNITS:	**35**	**PCT. COST RECOVERY:**	**80.86%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Above Ground Spa - $170
In Ground Pool - $420
In Ground Spa - $420

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
POOL PERMIT	**S-001B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**35**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
BUILDING & SAFETY	CONTRACT BUILDING INSPECT	Above Ground Spa	1.00	$168.15	2	$336
		TYPE SUBTOTAL	**1.00**	**$168.15**		**$336**
BUILDING & SAFETY	CONTRACT BUILDING INSPECT	In Ground Pool	2.50	$420.38	18	$7,567
		TYPE SUBTOTAL	**2.50**	**$420.38**		**$7,567**
BUILDING & SAFETY	CONTRACT BUILDING INSPECT	In Ground Spa	2.50	$420.38	15	$6,306
		TYPE SUBTOTAL	**2.50**	**$420.38**		**$6,306**
		TOTALS	**6.00**	**$405.97**		**$14,209**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
RE-ROOF PERMIT	**S-001C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
BUILDING & SAFETY	PERMIT	

DESCRIPTION OF SERVICE

Checking plans of proposed re-roofing and inspecting those re-roofings to assure compliance with City codes.

CURRENT FEE STRUCTURE

$135 per permit

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$135.00**	**TOTAL REVENUE:**	**$8,100**
UNIT COST:	**$168.15**	**TOTAL COST:**	**$10,089**
UNIT PROFIT (SUBSIDY):	**$(33.15)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,989)**
TOTAL UNITS:	**60**	**PCT. COST RECOVERY:**	**80.29%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$170 per permit

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
RE-ROOF PERMIT	**S-001C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**60**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
BUILDING & SAFETY	CONTRACT BUILDING INSPECT		1.00	$168.15	60	$10,089
		TYPE SUBTOTAL	**1.00**	**$168.15**		**$10,089**
		TOTALS	**1.00**	**$168.15**		**$10,089**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
HVAC CHANGEOUT PERMIT	**S-001D**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
BUILDING & SAFETY	PERMIT	

DESCRIPTION OF SERVICE

Checking plans of proposed Heating, Ventilation, Air Conditioning Changeouts and inspecting those projects to assure compliance with City codes.

CURRENT FEE STRUCTURE

$70 per permit

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$70.00**	**TOTAL REVENUE:**	**$4,200**
UNIT COST:	**$84.08**	**TOTAL COST:**	**$5,045**
UNIT PROFIT (SUBSIDY):	**$(14.08)**	**TOTAL PROFIT (SUBSIDY):**	**$(845)**
TOTAL UNITS:	**60**	**PCT. COST RECOVERY:**	**83.25%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$85 per permit

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
HVAC CHANGEOUT PERMIT	**S-001D**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**60**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
BUILDING & SAFETY	CONTRACT BUILDING INSPECT		0.50	$84.08	60	$5,045
		TYPE SUBTOTAL	**0.50**	**$84.08**		**$5,045**
		TOTALS	**0.50**	**$84.08**		**$5,045**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER HEATER PERMIT	**S-001E**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
BUILDING & SAFETY	PERMIT	

DESCRIPTION OF SERVICE

Checking plans of a new or replacement water heater and inspection to assure compliance with City codes.

CURRENT FEE STRUCTURE

$70 per permit

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$70.00**	**TOTAL REVENUE:**	**$2,800**
UNIT COST:	**$84.08**	**TOTAL COST:**	**$3,363**
UNIT PROFIT (SUBSIDY):	**$(14.08)**	**TOTAL PROFIT (SUBSIDY):**	**$(563)**
TOTAL UNITS:	**40**	**PCT. COST RECOVERY:**	**83.26%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$85 per permit

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER HEATER PERMIT	**S-001E**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**40**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
BUILDING & SAFETY	CONTRACT BUILDING INSPECT		0.50	$84.08	40	$3,363
		TYPE SUBTOTAL	**0.50**	**$84.08**		**$3,363**
		TOTALS	**0.50**	**$84.08**		**$3,363**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SOLAR PHOTOVOLTAIC PERMIT	**S-001F**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
BUILDING & SAFETY	PERMIT	

DESCRIPTION OF SERVICE

Checking plans of a solar photovoltaic system and inspection to assure compliance with City codes.

CURRENT FEE STRUCTURE

Residential - $215 plus $15 per kilowatt for each kilowatt above 15kW
Commercial:
$500 for up to 50kW
plus $3.50 per kilowatt for each kilowatt between 51kW and 250kW
plus $2.50 per kilowatt for each kilowatt above 250kW

The Fire Department Solar System fees are in addition to these Building fees.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$227.13**	**TOTAL REVENUE:**	**$21,350**
UNIT COST:	**$284.43**	**TOTAL COST:**	**$26,736**
UNIT PROFIT (SUBSIDY):	**$(57.30)**	**TOTAL PROFIT (SUBSIDY):**	**$(5,386)**
TOTAL UNITS:	**94**	**PCT. COST RECOVERY:**	**79.85%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Residential - $275 plus $15 per kilowatt for each kilowatt above 15kW
Commercial:
$545 for up to 50kW
plus $3.50 per kilowatt for each kilowatt between 51kW and 250kW
plus $2.50 per kilowatt for each kilowatt above 250kW

The Fire Department Solar System fees are in addition to the Commercial Building fees.

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SOLAR PHOTOVOLTAIC PERMIT	**S-001F**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**94**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
BUILDING & SAFETY	CONTRACT BUILDING INSPECT	Residential	0.50	$84.08	90	$7,567
BUILDING & SAFETY	CONTRACT PLAN CHECKER	Residential	1.00	$188.74	90	$16,987
		TYPE SUBTOTAL	**1.50**	**$272.82**		**$24,554**
BUILDING & SAFETY	CONTRACT BUILDING INSPECT	Commercial	1.00	$168.15	4	$673
BUILDING & SAFETY	CONTRACT PLAN CHECKER	Commercial	2.00	$377.48	4	$1,510
		TYPE SUBTOTAL	**3.00**	**$545.63**		**$2,183**
		TOTALS	**4.50**	**$284.43**		**$26,736**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE SPRINKLER PLAN CHECK/INSPECT	**S-002A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PLAN	

DESCRIPTION OF SERVICE

Review of the plans for a fire sprinkler system of proposed construction, and inspecting that construction, to assure compliance with applicable City codes.

CURRENT FEE STRUCTURE

New SFR - $975
New Comm/MFR 1-50 heads - $1,405 per building
New Comm/MFR 51-150 heads - $1,710 per building plus $150 each add'l 50 heads plus $195 per each add'l riser
New Tract PC - $745 per model plus $100 per layout
New Tract Inspect (Per Unit): 0-2,000 SF - $130 $2,000+ SF - $205
Exist SFR - $780
Exist Comm/MFR 1-50 heads - $1,210 per building
Exist Comm/MFR 51-150 heads - $1,360 per building plus $100 each add'l 50 heads plus $195 per each add'l riser

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$262.34**	**TOTAL REVENUE:**	**$61,650**
UNIT COST:	**$378.86**	**TOTAL COST:**	**$89,032**
UNIT PROFIT (SUBSIDY):	**$(116.52)**	**TOTAL PROFIT (SUBSIDY):**	**$(27,382)**
TOTAL UNITS:	**235**	**PCT. COST RECOVERY:**	**69.24%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

New SFR - $1,265
New Comm/MFR 1-50 heads - $1,885 per building
New Comm/MFR 51-150 heads - $2,325 per building plus $220 each add'l 50 heads plus $230 per each add'l riser
New Tract PC - $925 per model plus $145 per layout
New Tract Inspect (Per Unit): 0-2,000 SF - $190 $2,000+ SF - $300
Exist SFR - $1,050
Exist Comm/MFR 1-50 heads - $1,670 per building
Exist Comm/MFR 51-150 heads - $1,890 per building plus $150 each add'l 50 heads plus $230 per each add'l riser

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE SPRINKLER PLAN CHECK/INSPECT	**S-002A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**235**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II	New SFR Admin	1.25	$363.63	2	$727
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	New SFR	2.25	$339.19	2	$678
FIRE PREVENTION		New SFR PC	0.00	$560.00	2	$1,120
		TYPE SUBTOTAL	**3.50**	**$1,262.82**		**$2,526**
FIRE PREVENTION	FIRE MARSHAL II	New 1-50 Heads	3.00	$872.70	3	$2,618
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	New 1-50 Heads	3.00	$452.25	3	$1,357
FIRE PREVENTION		New 1-50 PC	0.00	$560.00	3	$1,680
		TYPE SUBTOTAL	**6.00**	**$1,884.95**		**$5,655**
FIRE PREVENTION	FIRE MARSHAL II	New 51-150 Heads	4.00	$1,163.60	2	$2,327
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	New 51-150 Heads	4.00	$603.00	2	$1,206
FIRE PREVENTION		New 51-150 PC	0.00	$560.00	2	$1,120
		TYPE SUBTOTAL	**8.00**	**$2,326.60**		**$4,653**
FIRE PREVENTION	FIRE MARSHAL II	New Add'l 50 Heads	0.50	$145.45	2	$291
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	New Add'l 50 Heads	0.50	$75.38	2	$151
		TYPE SUBTOTAL	**1.00**	**$220.83**		**$442**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Add'l Riser Inspect	0.25	$37.69	2	$75
FIRE PREVENTION		Add'l Riser PC	0.00	$190.00	2	$380
		TYPE SUBTOTAL	**0.25**	**$227.69**		**$455**
FIRE PREVENTION	FIRE MARSHAL II	Tract Model Admin	1.25	$363.63	6	$2,182
FIRE PREVENTION	FIRE MARSHAL II	Tract Per Layout Adm	0.50	$145.45	100	$14,545
FIRE PREVENTION		Tract Model PC	0.00	$560.00	6	$3,360
		TYPE SUBTOTAL	**1.75**	**$1,069.08**		**$20,087**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Tract Product 0-2k	1.25	$188.44	1	$188
		TYPE SUBTOTAL	**1.25**	**$188.44**		**$188**

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The costs shown on the facing page are
a continued listing of costs listed on
the page immediately preceding.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE SPRINKLER PLAN CHECK/INSPECT	**S-002A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**235**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Tract Product 2k+	2.00	$301.50	100	$30,150
		TYPE SUBTOTAL	**2.00**	**$301.50**		**$30,150**
FIRE PREVENTION	FIRE MARSHAL II	Exist SFR Admin	1.25	$363.63	10	$3,636
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Exist SFR	2.25	$339.19	10	$3,392
FIRE PREVENTION		Exist SFR PC	0.00	$345.00	10	$3,450
		TYPE SUBTOTAL	**3.50**	**$1,047.82**		**$10,478**
FIRE PREVENTION	FIRE MARSHAL II	Exist 1-50 Heads	3.00	$872.70	5	$4,364
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Exist 1-50 Heads	3.00	$452.25	5	$2,261
FIRE PREVENTION		Exist 1-50 PC	0.00	$345.00	5	$1,725
		TYPE SUBTOTAL	**6.00**	**$1,669.95**		**$8,350**
FIRE PREVENTION	FIRE MARSHAL II	Exist 51-150 Heads	3.50	$1,018.15	3	$3,054
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Exist 51-150 Heads	3.50	$527.63	3	$1,583
FIRE PREVENTION		Exist 51-150 PC	0.00	$345.00	3	$1,035
		TYPE SUBTOTAL	**7.00**	**$1,890.78**		**$5,672**
FIRE PREVENTION	FIRE MARSHAL II	Exist Add'l 50 Head	0.25	$72.73	1	$73
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Exist Add'l 50 Head	0.50	$75.38	1	$75
		TYPE SUBTOTAL	**0.75**	**$148.11**		**$148**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Add'l Riser Inspect	0.25	$37.69	1	$38
FIRE PREVENTION		Add'l Riser PC	0.00	$190.00	1	$190
		TYPE SUBTOTAL	**0.25**	**$227.69**		**$228**
		TOTALS	**41.25**	**$378.86**		**$89,032**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE ALARM SYSTEM PLAN CHECK/INSP	**S-002B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PLAN	

DESCRIPTION OF SERVICE

Review of the plans for a fire alarm system of proposed construction, and inspecting that construction, to assure compliance with applicable City codes.

CURRENT FEE STRUCTURE

1-10 devices - $965 per building
11-50 devices - $1,245 per building
51-100 devices - $1,750 per building
101-150 devices - $4,185 per building
Each additional 50 devices over 150 devices - $560 per building

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1,701.60**	**TOTAL REVENUE:**	**$42,540**
UNIT COST:	**$2,394.72**	**TOTAL COST:**	**$59,868**
UNIT PROFIT (SUBSIDY):	**$(693.12)**	**TOTAL PROFIT (SUBSIDY):**	**$(17,328)**
TOTAL UNITS:	**25**	**PCT. COST RECOVERY:**	**71.06%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

1-10 devices - $1,325 per building
11-50 devices - $1,730 per building
51-100 devices - $2,460 per building
101-150 devices - $5,990 per building
Each additional 50 devices over 150 devices - $810 per building
Each additional floor above the second floor - $130

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE ALARM SYSTEM PLAN CHECK/INSP	**S-002B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**25**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II	Admin - 1-10 Devices	1.25	$363.63	6	$2,182
FIRE PREVENTION	FIRE MARSHAL II	Insp - 1-10 Devices	1.25	$363.63	6	$2,182
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Insp - 1-10 Devices	1.25	$188.44	6	$1,131
FIRE PREVENTION		PC - 1-10 Devices	0.00	$410.00	6	$2,460
		TYPE SUBTOTAL	**3.75**	**$1,325.70**		**$7,954**
FIRE PREVENTION	FIRE MARSHAL II	Insp - 11-50 Devices	2.00	$581.80	10	$5,818
FIRE PREVENTION	FIRE MARSHAL II	Admn - 11-50 Devices	1.50	$436.35	10	$4,364
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Insp - 11-50 Devices	2.00	$301.50	10	$3,015
FIRE PREVENTION		PC - 11-50 Devices	0.00	$410.00	10	$4,100
		TYPE SUBTOTAL	**5.50**	**$1,729.65**		**$17,297**
FIRE PREVENTION	FIRE MARSHAL II	Adm - 51-100 Devices	2.50	$727.25	4	$2,909
FIRE PREVENTION	FIRE MARSHAL II	Insp - 51-100 Device	3.00	$872.70	4	$3,491
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Insp - 51-100 Device	3.00	$452.25	4	$1,809
FIRE PREVENTION		PC - 51-100 Devices	0.00	$410.00	4	$1,640
		TYPE SUBTOTAL	**8.50**	**$2,462.20**		**$9,849**
FIRE PREVENTION	FIRE MARSHAL II	Adm - 101-150 Device	4.00	$1,163.60	4	$4,654
FIRE PREVENTION	FIRE MARSHAL II	Insp 101-150 Devices	10.00	$2,909.00	4	$11,636
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Insp 101-150 Devices	10.00	$1,507.50	4	$6,030
FIRE PREVENTION		PC - 101-150 Devices	0.00	$410.00	4	$1,640
		TYPE SUBTOTAL	**24.00**	**$5,990.10**		**$23,960**
FIRE PREVENTION	FIRE MARSHAL II	Insp Add'l 50 Device	1.17	$340.35	1	$340
FIRE PREVENTION	FIRE MARSHAL II	Adm Add'l 50 Devices	1.00	$290.90	1	$291
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Insp Add'l 50 Device	1.17	$176.38	1	$176

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE ALARM SYSTEM PLAN CHECK/INSP	**S-002B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**25**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
		TYPE SUBTOTAL	**3.34**	**$807.63**		**$808**
		TOTALS	**45.09**	**$2,394.72**		**$59,868**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIXED FIRE PROTECT SYSTEM PC/INSP	**S-002C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PLAN	

DESCRIPTION OF SERVICE

Review of the plans for a specialty fire protection system of proposed construction, and inspecting that construction, to assure compliance with applicable City codes.

CURRENT FEE STRUCTURE

Commercial Hood - $980
Halon Alternative - $755
FM 200 System - $755

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$0.00**	**TOTAL COST:**	**$0**
UNIT PROFIT (SUBSIDY):	**$0.00**	**TOTAL PROFIT (SUBSIDY):**	**$0**
TOTAL UNITS:	**0**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

This fee should be removed from the fee schedule.

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIXED FIRE PROTECT SYSTEM PC/INSP	**S-002C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**0**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
			0.00	$0.00	0	$0
		TYPE SUBTOTAL	**0.00**	**$0.00**		**$0**
		TOTALS	**0.00**	**$0.00**		**$0**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SOLAR SYSTEM FIRE PLAN CHECK/INSP	**S-002D**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PLAN	

DESCRIPTION OF SERVICE

Review of the plans for a multi-family, commercial, or industrial solar system of proposed construction, and inspecting that construction, to assure compliance with applicable City and fire codes.

CURRENT FEE STRUCTURE

Single Family Residential - $205 per system
Multi-Family/Commercial/Industrial:
0-25,000 Sq Ft - $990
25,001+ Sq Ft - $1,600

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1,142.50**	**TOTAL REVENUE:**	**$4,570**
UNIT COST:	**$1,554.25**	**TOTAL COST:**	**$6,217**
UNIT PROFIT (SUBSIDY):	**$(411.75)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,647)**
TOTAL UNITS:	**4**	**PCT. COST RECOVERY:**	**73.51%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Multi-Family/Commercial/Industrial:
0-25,000 Sq Ft - $1,335
25,001+ Sq Ft - $2,215

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SOLAR SYSTEM FIRE PLAN CHECK/INSP	**S-002D**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**4**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II	Other - 0-25k Sq Ft	2.00	$581.80	3	$1,745
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Other - 0-25k Sq Ft	2.00	$301.50	3	$905
FIRE PREVENTION		PC - Other 0-25K	0.00	$450.00	3	$1,350
		TYPE SUBTOTAL	**4.00**	**$1,333.30**		**$4,000**
FIRE PREVENTION	FIRE MARSHAL II	Other - 25k+ Sq Ft	4.00	$1,163.60	1	$1,164
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Other - 25k+ Sq Ft	4.00	$603.00	1	$603
FIRE PREVENTION		PC - Oth 25K+	0.00	$450.00	1	$450
		TYPE SUBTOTAL	**8.00**	**$2,216.60**		**$2,217**
		TOTALS	**12.00**	**$1,554.25**		**$6,217**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
HYDRANT FLOW FIELD TEST	**S-002E**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	TEST	

DESCRIPTION OF SERVICE

Providing a hydrant flow test to determine available fire flow for development purposes.

CURRENT FEE STRUCTURE

$610 per test

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$0.00**	**TOTAL COST:**	**$0**
UNIT PROFIT (SUBSIDY):	**$0.00**	**TOTAL PROFIT (SUBSIDY):**	**$0**
TOTAL UNITS:	**0**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

This fee should be removed from the fee schedule.

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
HYDRANT FLOW FIELD TEST	**S-002E**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**0**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
			0.00	$0.00	0	$0
		TYPE SUBTOTAL	**0.00**	**$0.00**		**$0**
		TOTALS	**0.00**	**$0.00**		**$0**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
UNDERGROUND PIPING PLAN CHECK/INSP	**S-002F**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	SYSTEM	

DESCRIPTION OF SERVICE

Review of the plans for stand-alone underground piping for a fire sprinkler system, and inspecting that construction, to assure compliance with applicable City codes.

CURRENT FEE STRUCTURE

$1,390 per system

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1,390.00**	**TOTAL REVENUE:**	**$4,170**
UNIT COST:	**$1,865.00**	**TOTAL COST:**	**$5,595**
UNIT PROFIT (SUBSIDY):	**$(475.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,425)**
TOTAL UNITS:	**3**	**PCT. COST RECOVERY:**	**74.53%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$1,865 per system

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
UNDERGROUND PIPING PLAN CHECK/INSP	**S-002F**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**3**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II		3.00	$872.70	3	$2,618
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		3.00	$452.25	3	$1,357
FIRE PREVENTION		Plan Check	0.00	$540.00	3	$1,620
		TYPE SUBTOTAL	**6.00**	**$1,864.95**		**$5,595**
		TOTALS	**6.00**	**$1,865.00**		**$5,595**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE PUMP PLAN CHECK/INSPECTION	**S-002G**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PLAN	

DESCRIPTION OF SERVICE

Review of the plans for stand-alone fire pump for a fire sprinkler system, and inspecting that construction, to assure compliance with applicable City codes.

CURRENT FEE STRUCTURE

$1,140 per system

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1,140.00**	**TOTAL REVENUE:**	**$1,140**
UNIT COST:	**$1,503.00**	**TOTAL COST:**	**$1,503**
UNIT PROFIT (SUBSIDY):	**$(363.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(363)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**75.85%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$1,505 per system

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE PUMP PLAN CHECK/INSPECTION	**S-002G**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II		2.00	$581.80	1	$582
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		2.00	$301.50	1	$302
FIRE PREVENTION		Plan Check	0.00	$620.00	1	$620
		TYPE SUBTOTAL	**4.00**	**$1,503.30**		**$1,503**
		TOTALS	**4.00**	**$1,503.00**		**$1,503**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
STANDPIPE SYSTEM PLAN CHECK/INSPECT	**S-002H**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	SYSTEM	

DESCRIPTION OF SERVICE

Review of the plans for stand-alone standpipe for a fire sprinkler system, and inspecting that construction, to assure compliance with applicable City codes.

CURRENT FEE STRUCTURE

$705 per system per building

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$705.00**	**TOTAL REVENUE:**	**$705**
UNIT COST:	**$947.00**	**TOTAL COST:**	**$947**
UNIT PROFIT (SUBSIDY):	**$(242.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(242)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**74.45%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$945 per system per building

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
STANDPIPE SYSTEM PLAN CHECK/INSPECT	**S-002H**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II	Per Building	1.50	$436.35	1	$436
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Per Building	1.50	$226.13	1	$226
FIRE PREVENTION		PC - Per Building	0.00	$285.00	1	$285
		TYPE SUBTOTAL	**3.00**	**$947.48**		**$947**
		TOTALS	**3.00**	**$947.00**		**$947**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE PLAN CHECK REVISION	**S-003**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	REVIEW	

DESCRIPTION OF SERVICE

Review of revisions to approved plans due to changes from the applicant.

CURRENT FEE STRUCTURE

$305 per review plus $220 per building

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$525.00**	**TOTAL REVENUE:**	**$525**
UNIT COST:	**$696.00**	**TOTAL COST:**	**$696**
UNIT PROFIT (SUBSIDY):	**$(171.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(171)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**75.43%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$435 per review plus $260 per building

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE PLAN CHECK REVISION	**S-003**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II		1.50	$436.35	1	$436
FIRE PREVENTION		Plan Check	0.00	$260.00	1	$260
		TYPE SUBTOTAL	**1.50**	**$696.35**		**$696**
		TOTALS	**1.50**	**$696.00**		**$696**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ADDITIONAL FIRE PLAN CHECK/INSPECT	**S-003A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	REVIEW/INSPECTION	

DESCRIPTION OF SERVICE

Review of plans or inspections for additional reviews or inspections needed due to the actions of the applicant before the approval of those plans.

CURRENT FEE STRUCTURE

$305 per review plus $220 per building
$105 per inspection

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$630.00**	**TOTAL REVENUE:**	**$630**
UNIT COST:	**$847.00**	**TOTAL COST:**	**$847**
UNIT PROFIT (SUBSIDY):	**$(217.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(217)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**74.38%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$435 per review plus $260 per building
$150 per inspection

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ADDITIONAL FIRE PLAN CHECK/INSPECT	**S-003A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II	Admin Per Review	1.50	$436.35	1	$436
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Per Inspection	1.00	$150.75	1	$151
FIRE PREVENTION		PC Per Review	0.00	$260.00	1	$260
		TYPE SUBTOTAL	**2.50**	**$847.10**		**$847**
		TOTALS	**2.50**	**$847.00**		**$847**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE PLANNING/BUILDING PLAN REVIEW	**S-004**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PLAN	

DESCRIPTION OF SERVICE

Fire Life Safety review of new construction for compliance with codes and standards.

CURRENT FEE STRUCTURE

Fire & Life Safety Staff Plan Review and Inspection - 20% of Building fee with a $105 minimum

Plus Contract fees:
Architectural - TI - $375
Architectural - New - $580
Architectural - New > 4 Story or R-1/R-2 with more than 50 units - $710
Development Review - $375

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$68,990.00**	**TOTAL REVENUE:**	**$68,990**
UNIT COST:	**$105,915.00**	**TOTAL COST:**	**$105,915**
UNIT PROFIT (SUBSIDY):	**$(36,925.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(36,925)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**65.14%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Fire & Life Safety Staff Plan Review and Inspection - 20% of Building fee with a $150 minimum

Plus Contract fees:
Architectural - TI - $440
Architectural - New - $705
Architectural - New > 4 Story or R-1/R-2 with more than 50 units - $805
Development Review - $430
Fire Department Access - $430
Fuel Modification: Tract/Commercial - $780 SFR - $470

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE PLANNING/BUILDING PLAN REVIEW	**S-004**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II	10%	161.90	$47,096.71	1	$47,097
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	5%	80.92	$12,198.69	1	$12,199
FIRE PREVENTION		Prof. Services	0.00	$46,620.00	1	$46,620
		TYPE SUBTOTAL	**242.82**	**$105,915.40**		**$105,915**
		TOTALS	**242.82**	**$105,915.00**		**$105,915**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PLANNING VARIANCE REVIEW	**S-005**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Processing a request for a variance from the requirements of the Zoning Code which must be reviewed by the Planning Commission.

CURRENT FEE STRUCTURE

Stand-Alone - $5,800 per application
With Another Application - $2,900 per application (50% Cost Recovery)

Owner-Occupied Single Family Residence - $750

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$5,800.00**	**TOTAL REVENUE:**	**$5,800**
UNIT COST:	**$5,714.00**	**TOTAL COST:**	**$5,714**
UNIT PROFIT (SUBSIDY):	**$86.00**	**TOTAL PROFIT (SUBSIDY):**	**$86**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**101.51%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Stand-Alone - $5,715 per application

With Another Application - $2,855 per application (50% Cost Recovery)

Owner-Occupied Single Family Residence - $750

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PLANNING VARIANCE REVIEW	**S-005**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		20.00	$3,095.20	1	$3,095
PLANNING	ADMIN SPECIALIST II		0.50	$44.46	1	$44
PLANNING	COMM DEV DIRECTOR		4.00	$1,351.08	1	$1,351
FIRE PREVENTION	FIRE MARSHAL II		2.00	$581.80	1	$582
ENGINEERING	ASSOCIATE ENGINEER		1.50	$374.97	1	$375
ENGINEERING	CITY MANAGER/PW DIRECTOR		0.50	$266.35	1	$266
		TYPE SUBTOTAL	**28.50**	**$5,713.86**		**$5,714**
		TOTALS	**28.50**	**$5,714.00**		**$5,714**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
APPEAL PROCESSING	**S-006**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Processing an appeal of a staff decision to the Planning Commission, or a Planning Commission decision to the City Council.

CURRENT FEE STRUCTURE

50% Cost Recovery:

$2,385 per application - Appeal to Planning Commission
$2,270 per application - Appeal to City Council

Owner-Occupied Single Family Residence - $495 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$2,327.50**	**TOTAL REVENUE:**	**$4,655**
UNIT COST:	**$4,735.50**	**TOTAL COST:**	**$9,471**
UNIT PROFIT (SUBSIDY):	**$(2,408.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(4,816)**
TOTAL UNITS:	**2**	**PCT. COST RECOVERY:**	**49.15%**

SUGGESTED FEE FOR COST RECOVERY OF: 50%

50% Cost Recovery:

$2,365 per application - Appeal to Planning Commission
$2,365 per application - Appeal to City Council

Owner-Occupied Single Family Residence - $470 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
APPEAL PROCESSING	**S-006**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II		1.00	$290.90	2	$582
ENGINEERING	ASSOCIATE ENGINEER		1.00	$249.98	2	$500
ENGINEERING	CITY MANAGER/PW DIRECTOR		0.50	$266.35	2	$533
		TYPE SUBTOTAL	**2.50**	**$807.23**		**$1,614**
PLANNING	ASSOCIATE PLANNER	To Plann Comm	12.00	$1,857.12	1	$1,857
PLANNING	ADMIN SPECIALIST II	To Plann Comm	0.50	$44.46	1	$44
PLANNING	COMM DEV DIRECTOR	To Plann Comm	6.00	$2,026.62	1	$2,027
		TYPE SUBTOTAL	**18.50**	**$3,928.20**		**$3,928**
PLANNING	ASSOCIATE PLANNER	To Council	12.00	$1,857.12	1	$1,857
PLANNING	ADMIN SPECIALIST II	To Council	0.50	$44.46	1	$44
PLANNING	COMM DEV DIRECTOR	To Council	6.00	$2,026.62	1	$2,027
		TYPE SUBTOTAL	**18.50**	**$3,928.20**		**$3,928**
		TOTALS	**39.50**	**$4,735.50**		**$9,471**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TIME EXTENSION REVIEW	**S-007**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Processing a request to grant a time extension to a previously approved application to determine if such approval and conditions are still valid, and if so, to what degree or how modifications should be made.

CURRENT FEE STRUCTURE

$4,940 per application - Subdivision
$4,405 per application - Other
$1,705 per application - Administrative

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$3,683.33**	**TOTAL REVENUE:**	**$11,050**
UNIT COST:	**$3,630.67**	**TOTAL COST:**	**$10,892**
UNIT PROFIT (SUBSIDY):	**$52.66**	**TOTAL PROFIT (SUBSIDY):**	**$158**
TOTAL UNITS:	**3**	**PCT. COST RECOVERY:**	**101.45%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$4,875 per application - Subdivision
$4,200 per application - Other
$1,820 per application - Administrative

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TIME EXTENSION REVIEW	**S-007**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**3**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II		0.50	$145.45	3	$436
ENGINEERING	ASSOCIATE ENGINEER		0.75	$187.49	3	$562
ENGINEERING	EXECUTIVE ASSISTANT		1.00	$148.11	3	$444
		TYPE SUBTOTAL	**2.25**	**$481.05**		**$1,443**
PLANNING	ASSOCIATE PLANNER	Subdivision	15.00	$2,321.40	1	$2,321
PLANNING	ADMIN SPECIALIST II	Subdivision	0.50	$44.46	1	$44
PLANNING	COMM DEV DIRECTOR	Subdivision	6.00	$2,026.62	1	$2,027
		TYPE SUBTOTAL	**21.50**	**$4,392.48**		**$4,392**
PLANNING	ASSOCIATE PLANNER	Other	15.00	$2,321.40	1	$2,321
PLANNING	ADMIN SPECIALIST II	Other	0.50	$44.46	1	$44
PLANNING	COMM DEV DIRECTOR	Other	4.00	$1,351.08	1	$1,351
		TYPE SUBTOTAL	**19.50**	**$3,716.94**		**$3,717**
PLANNING	ASSOCIATE PLANNER	Administrative	4.00	$619.04	1	$619
PLANNING	ADMIN SPECIALIST II	Administrative	0.50	$44.46	1	$44
PLANNING	COMM DEV DIRECTOR	Administrative	2.00	$675.54	1	$676
		TYPE SUBTOTAL	**6.50**	**$1,339.04**		**$1,339**
		TOTALS	**49.75**	**$3,630.67**		**$10,892**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIFIC PLAN REVIEW	**S-008**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Administering a complete study and/or reviewing proposed development specific plan to determine compliance with City requirements and to establish corrective conditions.

CURRENT FEE STRUCTURE

$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$43,000.00**	**TOTAL REVENUE:**	**$43,000**
UNIT COST:	**$45,349.00**	**TOTAL COST:**	**$45,349**
UNIT PROFIT (SUBSIDY):	**$(2,349.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(2,349)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**94.82%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIFIC PLAN REVIEW	**S-008**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		75.00	$11,607.00	1	$11,607
PLANNING	ADMIN SPECIALIST II		6.00	$533.46	1	$533
PLANNING	COMM DEV DIRECTOR		53.00	$17,901.81	1	$17,902
FIRE PREVENTION	FIRE MARSHAL II		2.00	$581.80	1	$582
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		6.00	$904.50	1	$905
ENGINEERING	ASSOCIATE ENGINEER		30.00	$7,499.40	1	$7,499
ENGINEERING	CITY MANAGER/PW DIRECTOR		10.00	$5,326.90	1	$5,327
ENGINEERING	EXECUTIVE ASSISTANT		5.00	$740.55	1	$741
WATER PRODUCTION	WTR PROD SUPERINT		1.50	$253.37	1	$253
		TYPE SUBTOTAL	**188.50**	**$45,348.79**		**$45,349**
		TOTALS	**188.50**	**$45,349.00**		**$45,349**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIFIC PLAN AMENDMENT	**S-008A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a proposed amendment to an existing development specific plan to determine compliance with City requirements and to establish corrective conditions.

CURRENT FEE STRUCTURE

$7,980 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$7,980.00**	**TOTAL REVENUE:**	**$7,980**
UNIT COST:	**$7,878.00**	**TOTAL COST:**	**$7,878**
UNIT PROFIT (SUBSIDY):	**$102.00**	**TOTAL PROFIT (SUBSIDY):**	**$102**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**101.29%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$7,880 per application

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIFIC PLAN AMENDMENT	**S-008A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		30.00	$4,642.80	1	$4,643
PLANNING	ADMIN SPECIALIST II		6.00	$533.46	1	$533
PLANNING	COMM DEV DIRECTOR		8.00	$2,702.16	1	$2,702
		TYPE SUBTOTAL	**44.00**	**$7,878.42**		**$7,878**
		TOTALS	**44.00**	**$7,878.00**		**$7,878**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CATEGORICAL EXEMPTION	**S-009**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a development project which determines that a project is categorically exempt under the terms of CEQA.

CURRENT FEE STRUCTURE

$1,195 per application plus any outside agency fees

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$0.00**	**TOTAL COST:**	**$0**
UNIT PROFIT (SUBSIDY):	**$0.00**	**TOTAL PROFIT (SUBSIDY):**	**$0**
TOTAL UNITS:	**0**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

This fee should be removed from the fee schedule as the costs are now included in other applications fees.

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CATEGORICAL EXEMPTION	**S-009**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**0**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
			0.00	$0.00	0	$0
		TYPE SUBTOTAL	**0.00**	**$0.00**		**$0**
		TOTALS	**0.00**	**$0.00**		**$0**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
INITIAL STUDY REVIEW	**S-009A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing and/or preparing an environmental report or assessment of a specific development proposal.

CURRENT FEE STRUCTURE

$5,865 per application plus $360 per technical study

Any outside work to be passed through to the applicant.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$6,225.00**	**TOTAL REVENUE:**	**$6,225**
UNIT COST:	**$5,910.00**	**TOTAL COST:**	**$5,910**
UNIT PROFIT (SUBSIDY):	**$315.00**	**TOTAL PROFIT (SUBSIDY):**	**$315**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**105.33%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$5,600 per application plus $310 per technical study

Any outside work to be passed through to the applicant.

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
INITIAL STUDY REVIEW	**S-009A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		20.00	$3,095.20	1	$3,095
PLANNING	ADMIN SPECIALIST II		4.00	$355.64	1	$356
PLANNING	COMM DEV DIRECTOR		2.00	$675.54	1	$676
FIRE PREVENTION	FIRE MARSHAL II		1.00	$290.90	1	$291
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		1.00	$150.75	1	$151
ENGINEERING	ASSOCIATE ENGINEER		2.00	$499.96	1	$500
ENGINEERING	CITY MANAGER/PW DIRECTOR		1.00	$532.69	1	$533
		TYPE SUBTOTAL	**31.00**	**$5,600.68**		**$5,601**
PLANNING	ASSOCIATE PLANNER	Tech Study Per Study	2.00	$309.52	1	$310
		TYPE SUBTOTAL	**2.00**	**$309.52**		**$310**
		TOTALS	**33.00**	**$5,910.00**		**$5,910**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ENVIRONMENTAL IMPACT REPORT REVIEW	**S-009B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	STUDY	

DESCRIPTION OF SERVICE

Review of a consultant prepared Environmental Impact Report.

CURRENT FEE STRUCTURE

$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$31,000.00**	**TOTAL REVENUE:**	**$31,000**
UNIT COST:	**$32,355.00**	**TOTAL COST:**	**$32,355**
UNIT PROFIT (SUBSIDY):	**$(1,355.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,355)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**95.81%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ENVIRONMENTAL IMPACT REPORT REVIEW	**S-009B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		75.00	$11,607.00	1	$11,607
PLANNING	ADMIN SPECIALIST II		10.00	$889.10	1	$889
PLANNING	COMM DEV DIRECTOR		40.00	$13,510.80	1	$13,511
FIRE PREVENTION	FIRE MARSHAL II		2.00	$581.80	1	$582
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		4.00	$603.00	1	$603
ENGINEERING	ASSOCIATE ENGINEER		10.00	$2,499.80	1	$2,500
ENGINEERING	CITY MANAGER/PW DIRECTOR		5.00	$2,663.45	1	$2,663
		TYPE SUBTOTAL	**146.00**	**$32,354.95**		**$32,355**
		TOTALS	**146.00**	**$32,355.00**		**$32,355**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ZONE MAP CHANGE REVIEW	**S-010**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a requested change of zone for a specific parcel of land to determine if appropriate to the City's planning goals.

CURRENT FEE STRUCTURE

$7,620 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$7,620.00**	**TOTAL REVENUE:**	**$7,620**
UNIT COST:	**$7,756.00**	**TOTAL COST:**	**$7,756**
UNIT PROFIT (SUBSIDY):	**$(136.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(136)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**98.25%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$7,755 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ZONE MAP CHANGE REVIEW	**S-010**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		28.00	$4,333.28	1	$4,333
PLANNING	ADMIN SPECIALIST II		6.00	$533.46	1	$533
PLANNING	COMM DEV DIRECTOR		4.00	$1,351.08	1	$1,351
FIRE PREVENTION	FIRE MARSHAL II		2.00	$581.80	1	$582
ENGINEERING	ASSOCIATE ENGINEER		1.50	$374.97	1	$375
ENGINEERING	ENGINEERING TECH II/GIS A		4.00	$581.08	1	$581
		TYPE SUBTOTAL	**45.50**	**$7,755.67**		**$7,756**
		TOTALS	**45.50**	**$7,756.00**		**$7,756**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
GENERAL PLAN AMENDMENT REVIEW	**S-011**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	REVIEW	

DESCRIPTION OF SERVICE

Reviewing specific planning requests, and if appropriate, reviewing the City's Comprehensive General Plan to make it consistent with the desired planning action.

CURRENT FEE STRUCTURE

Text - $9,935 per application
Map - $7,790 per application

Any outside work to be passed through to the applicant

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$8,862.50**	**TOTAL REVENUE:**	**$17,725**
UNIT COST:	**$8,800.50**	**TOTAL COST:**	**$17,601**
UNIT PROFIT (SUBSIDY):	**$62.00**	**TOTAL PROFIT (SUBSIDY):**	**$124**
TOTAL UNITS:	**2**	**PCT. COST RECOVERY:**	**100.70%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Text - $9,940 per application
Map - $7,660 per application

Any outside work to be passed through to the applicant

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
GENERAL PLAN AMENDMENT REVIEW	**S-011**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II		0.50	$145.45	2	$291
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		1.00	$150.75	2	$302
ENGINEERING	ASSOCIATE ENGINEER		3.00	$749.94	2	$1,500
ENGINEERING	ENGINEERING TECH II/GIS A		4.00	$581.08	2	$1,162
ENGINEERING	EXECUTIVE ASSISTANT		1.00	$148.11	2	$296
		TYPE SUBTOTAL	**9.50**	**$1,775.33**		**$3,551**
PLANNING	ASSOCIATE PLANNER	Text	33.00	$5,107.08	1	$5,107
PLANNING	ADMIN SPECIALIST II	Text	4.00	$355.64	1	$356
PLANNING	COMM DEV DIRECTOR	Text	8.00	$2,702.16	1	$2,702
		TYPE SUBTOTAL	**45.00**	**$8,164.88**		**$8,165**
PLANNING	ASSOCIATE PLANNER	Map	27.00	$4,178.52	1	$4,179
PLANNING	ADMIN SPECIALIST II	Map	4.00	$355.64	1	$356
PLANNING	COMM DEV DIRECTOR	Map	4.00	$1,351.08	1	$1,351
		TYPE SUBTOTAL	**35.00**	**$5,885.24**		**$5,885**
		TOTALS	**89.50**	**$8,800.50**		**$17,601**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DEVELOPMENT AGREEMENT	**S-012**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a request by a developer to outline the terms of a proposed development which would specify what is required of the developer and the City. This would also include any Redevelopment-related development agreements.

CURRENT FEE STRUCTURE

$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$6,600.00**	**TOTAL REVENUE:**	**$6,600**
UNIT COST:	**$7,120.00**	**TOTAL COST:**	**$7,120**
UNIT PROFIT (SUBSIDY):	**$(520.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(520)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**92.70%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DEVELOPMENT AGREEMENT	**S-012**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		8.00	$1,238.08	1	$1,238
PLANNING	ADMIN SPECIALIST II		3.00	$266.73	1	$267
PLANNING	COMM DEV DIRECTOR		8.00	$2,702.16	1	$2,702
ENGINEERING	ASSOCIATE ENGINEER		1.00	$249.98	1	$250
ENGINEERING	CITY MANAGER/PW DIRECTOR		5.00	$2,663.45	1	$2,663
		TYPE SUBTOTAL	**25.00**	**$7,120.40**		**$7,120**
		TOTALS	**25.00**	**$7,120.00**		**$7,120**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CONDITIONAL USE PERMIT	**S-013**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a request to permit usage of a parcel of land not normally permitted as a matter of right and which may need special conditions to ensure compatibility with surrounding land uses.

CURRENT FEE STRUCTURE

$5,530 - New up to 4 units Multi-Family Residential
$5,530 - New <20,000 Sq Ft
$6,410 - New >20,000 Sq Ft
$5,355 - Existing Non-Residential

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$5,706.25**	**TOTAL REVENUE:**	**$22,825**
UNIT COST:	**$6,063.00**	**TOTAL COST:**	**$24,252**
UNIT PROFIT (SUBSIDY):	**$(356.75)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,427)**
TOTAL UNITS:	**4**	**PCT. COST RECOVERY:**	**94.12%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$5,835 - New up to 4 units Multi-Family Residential
$5,835 - New <20,000 Sq Ft
$6,780 - New >20,000 Sq Ft
$5,800 - Existing Non-Residential

With Another Application - 50% of the fees above

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CONDITIONAL USE PERMIT	**S-013**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**4**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ASSOCIATE ENGINEER		3.00	$749.94	4	$3,000
ENGINEERING	CITY MANAGER/PW DIRECTOR		0.58	$308.96	4	$1,236
ENGINEERING	ENGINEERING TECH II/GIS A		0.33	$47.94	4	$192
ENGINEERING	EXECUTIVE ASSISTANT		0.58	$85.90	4	$344
WATER PRODUCTION	WTR PROD SUPERINT		1.17	$197.62	4	$790
		TYPE SUBTOTAL	**5.66**	**$1,390.36**		**$5,561**
PLANNING	ASSOCIATE PLANNER	Any New < 20K	18.00	$2,785.68	1	$2,786
PLANNING	ADMIN SPECIALIST II	Any New < 20K	2.50	$222.28	1	$222
PLANNING	COMM DEV DIRECTOR	Any New < 20K	3.50	$1,182.20	1	$1,182
FIRE PREVENTION	FIRE MARSHAL II	Any New < 20K	0.58	$168.72	1	$169
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Any New < 20K	0.58	$87.44	1	$87
		TYPE SUBTOTAL	**25.16**	**$4,446.32**		**$4,446**
PLANNING	ASSOCIATE PLANNER	Any New > 20K	20.50	$3,172.58	1	$3,173
PLANNING	ADMIN SPECIALIST II	Any New > 20K	3.00	$266.73	1	$267
PLANNING	COMM DEV DIRECTOR	Any New > 20K	4.75	$1,604.41	1	$1,604
FIRE PREVENTION	FIRE MARSHAL II	Any New > 20K	0.58	$168.72	1	$169
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Any New > 20K	1.17	$176.38	1	$176
		TYPE SUBTOTAL	**30.00**	**$5,388.82**		**$5,389**
PLANNING	ASSOCIATE PLANNER	New Upto 4 Units MFR	18.00	$2,785.68	1	$2,786
PLANNING	ADMIN SPECIALIST II	New Upto 4 Units MFR	2.50	$222.28	1	$222
PLANNING	COMM DEV DIRECTOR	New Upto 4 Units MFR	3.50	$1,182.20	1	$1,182
FIRE PREVENTION	FIRE MARSHAL II	New Upto 4 Units MFR	0.58	$168.72	1	$169
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	New Upto 4 Units MFR	0.58	$87.44	1	$87
		TYPE SUBTOTAL	**25.16**	**$4,446.32**		**$4,446**
PLANNING	ASSOCIATE PLANNER	Exist. Non-Res	15.50	$2,398.78	1	$2,399
PLANNING	ADMIN SPECIALIST II	Exist. Non-Res	4.50	$400.10	1	$400

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The costs shown on the facing page are
a continued listing of costs listed on
the page immediately preceding.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CONDITIONAL USE PERMIT	**S-013**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**4**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	COMM DEV DIRECTOR	Exist. Non-Res	3.50	$1,182.20	1	$1,182
FIRE PREVENTION	FIRE MARSHAL II	Exist. Non-Res.	1.17	$340.35	1	$340
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Exist. Non-Res.	0.58	$87.44	1	$87
		TYPE SUBTOTAL	**25.25**	**$4,408.87**		**$4,409**
		TOTALS	**111.23**	**$6,063.00**		**$24,252**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PRECISE PLAN OF DESIGN - MAJOR	**S-013A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of development projects that require the approval of the Planning Commission and/or City Council to assure that the site and design comply with all applicable city standards.

CURRENT FEE STRUCTURE

$9,275 - New up to 4 units Multi-Family Residential
$9,275 - New <20,000 Sq Ft
$10,705 - New >20,000 Sq Ft
$8,760 - Existing Non-Residential

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$9,503.75**	**TOTAL REVENUE:**	**$38,015**
UNIT COST:	**$8,150.50**	**TOTAL COST:**	**$32,602**
UNIT PROFIT (SUBSIDY):	**$1,353.25**	**TOTAL PROFIT (SUBSIDY):**	**$5,413**
TOTAL UNITS:	**4**	**PCT. COST RECOVERY:**	**116.60%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$7,715 - New up to 4 units Multi-Family Residential
$8,365 - New <20,000 Sq Ft
$9,160 - New >20,000 Sq Ft
$7,360 - Existing Non-Residential

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PRECISE PLAN OF DESIGN - MAJOR	**S-013A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**4**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ASSOCIATE ENGINEER		5.00	$1,249.90	4	$5,000
ENGINEERING	CITY MANAGER/PW DIRECTOR		1.00	$532.69	4	$2,131
ENGINEERING	ENGINEERING TECH II/GIS A		0.50	$72.64	4	$291
ENGINEERING	EXECUTIVE ASSISTANT		1.00	$148.11	4	$592
WATER PRODUCTION	WTR PROD SUPERINT		2.00	$337.82	4	$1,351
		TYPE SUBTOTAL	**9.50**	**$2,341.16**		**$9,365**
PLANNING	ASSOCIATE PLANNER	Any New < 20K	24.00	$3,714.24	1	$3,714
PLANNING	ADMIN SPECIALIST II	Any New < 20K	2.00	$177.82	1	$178
PLANNING	COMM DEV DIRECTOR	Any New < 20K	5.00	$1,688.85	1	$1,689
FIRE PREVENTION	FIRE MARSHAL II	Any New < 20K	1.00	$290.90	1	$291
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Any New < 20K	1.00	$150.75	1	$151
		TYPE SUBTOTAL	**33.00**	**$6,022.56**		**$6,023**
PLANNING	ASSOCIATE PLANNER	Any New > 20K	26.00	$4,023.76	1	$4,024
PLANNING	ADMIN SPECIALIST II	Any New > 20K	2.00	$177.82	1	$178
PLANNING	COMM DEV DIRECTOR	Any New > 20K	6.00	$2,026.62	1	$2,027
FIRE PREVENTION	FIRE MARSHAL II	Any New > 20K	1.00	$290.90	1	$291
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Any New > 20K	2.00	$301.50	1	$302
		TYPE SUBTOTAL	**37.00**	**$6,820.60**		**$6,821**
PLANNING	ASSOCIATE PLANNER	New Upto 4 Units MFR	22.00	$3,404.72	1	$3,405
PLANNING	ADMIN SPECIALIST II	New Upto 4 Units MFR	2.00	$177.82	1	$178
PLANNING	COMM DEV DIRECTOR	New Upto 4 Units MFR	4.00	$1,351.08	1	$1,351
FIRE PREVENTION	FIRE MARSHAL II	New Upto 4 Units MFR	1.00	$290.90	1	$291
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	New Upto 4 Units MFR	1.00	$150.75	1	$151
		TYPE SUBTOTAL	**30.00**	**$5,375.27**		**$5,375**
PLANNING	ASSOCIATE PLANNER	Exist. Non-Res	20.00	$3,095.20	1	$3,095
PLANNING	ADMIN SPECIALIST II	Exist. Non-Res	2.00	$177.82	1	$178

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PRECISE PLAN OF DESIGN - MAJOR	**S-013A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**4**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	COMM DEV DIRECTOR	Exist. Non-Res	3.00	$1,013.31	1	$1,013
FIRE PREVENTION	FIRE MARSHAL II	Exist. Non-Res	2.00	$581.80	1	$582
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Exist. Non-Res	1.00	$150.75	1	$151
		TYPE SUBTOTAL	**28.00**	**$5,018.88**		**$5,019**
		TOTALS	**137.50**	**$8,150.50**		**$32,602**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CONDITION COMPL. REV/MITIG MONITOR	**S-013B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	PROJECT	

DESCRIPTION OF SERVICE

Review of environmental mitigations and/or conditions of approval of a project for compliance.

CURRENT FEE STRUCTURE

$1,915 per project

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1,915.00**	**TOTAL REVENUE:**	**$1,915**
UNIT COST:	**$1,809.00**	**TOTAL COST:**	**$1,809**
UNIT PROFIT (SUBSIDY):	**$106.00**	**TOTAL PROFIT (SUBSIDY):**	**$106**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**105.86%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$1,810 per project

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CONDITION COMPL. REV/MITIG MONITOR	**S-013B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		5.00	$773.80	1	$774
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
PLANNING	COMM DEV DIRECTOR		3.00	$1,013.31	1	$1,013
		TYPE SUBTOTAL	**8.25**	**$1,809.34**		**$1,809**
		TOTALS	**8.25**	**$1,809.00**		**$1,809**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CERTIFICATE OF APPROPRIATENESS	**S-013C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Request certifying that the proposed actions by an applicant are found to be acceptable by the Historical Commission.

CURRENT FEE STRUCTURE

$360 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$360.00**	**TOTAL REVENUE:**	**$360**
UNIT COST:	**$647.00**	**TOTAL COST:**	**$647**
UNIT PROFIT (SUBSIDY):	**$(287.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(287)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**55.64%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$645 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CERTIFICATE OF APPROPRIATENESS	**S-013C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		2.00	$309.52	1	$310
PLANNING	COMM DEV DIRECTOR		1.00	$337.77	1	$338
		TYPE SUBTOTAL	**3.00**	**$647.29**		**$647**
		TOTALS	**3.00**	**$647.00**		**$647**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
REVIEW OF MINOR VARIANCE	**S-014**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review the implications of a minor deviation/variance from the terms of the Zoning Code which can be approved by City staff.

CURRENT FEE STRUCTURE

Owner-Occupied Single Family Residence - $250
Other - $1,065 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1,065.00**	**TOTAL REVENUE:**	**$1,065**
UNIT COST:	**$1,692.00**	**TOTAL COST:**	**$1,692**
UNIT PROFIT (SUBSIDY):	**$(627.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(627)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**62.94%**

SUGGESTED FEE FOR COST RECOVERY OF: 50%

Owner-Occupied Single Family Residence - $250
Other - $845 per application

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
REVIEW OF MINOR VARIANCE	**S-014**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		1.00	$154.76	1	$155
PLANNING	ADMIN SPECIALIST II		0.50	$44.46	1	$44
PLANNING	COMM DEV DIRECTOR		0.25	$84.44	1	$84
PLANNING	CMTY DEV TECH		8.00	$1,003.68	1	$1,004
FIRE PREVENTION	FIRE MARSHAL II		0.25	$72.73	1	$73
ENGINEERING	ASSOCIATE ENGINEER		0.50	$124.99	1	$125
ENGINEERING	CITY MANAGER/PW DIRECTOR		0.25	$133.17	1	$133
ENGINEERING	ENGINEERING TECH II/GIS A		0.25	$36.32	1	$36
ENGINEERING	EXECUTIVE ASSISTANT		0.25	$37.03	1	$37
		TYPE SUBTOTAL	**11.25**	**$1,691.58**		**$1,692**
		TOTALS	**11.25**	**$1,692.00**		**$1,692**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MINOR MODIF. TO APPROVED PLAN	**S-014A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review a request to make a minor modification to already approved plans.

CURRENT FEE STRUCTURE

$490 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$490.00**	**TOTAL REVENUE:**	**$4,900**
UNIT COST:	**$478.40**	**TOTAL COST:**	**$4,784**
UNIT PROFIT (SUBSIDY):	**$11.60**	**TOTAL PROFIT (SUBSIDY):**	**$116**
TOTAL UNITS:	**10**	**PCT. COST RECOVERY:**	**102.42%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$480 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MINOR MODIF. TO APPROVED PLAN	**S-014A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**10**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		2.00	$309.52	10	$3,095
PLANNING	COMM DEV DIRECTOR		0.50	$168.89	10	$1,689
		TYPE SUBTOTAL	**2.50**	**$478.41**		**$4,784**
		TOTALS	**2.50**	**$478.40**		**$4,784**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PRELIMINARY DEVELOPMENT REVIEW	**S-015**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Preliminarily reviewing a proposed development and providing comments as to what revisions might be necessary for it to be reviewable for possible approval.

CURRENT FEE STRUCTURE

$3,030 per application (limited to two meetings) with 50% of the fee to be credited against future fees if the project is actually submitted.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$3,030.00**	**TOTAL REVENUE:**	**$18,180**
UNIT COST:	**$3,381.33**	**TOTAL COST:**	**$20,288**
UNIT PROFIT (SUBSIDY):	**$(351.33)**	**TOTAL PROFIT (SUBSIDY):**	**$(2,108)**
TOTAL UNITS:	**6**	**PCT. COST RECOVERY:**	**89.61%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$3,380 per application (limited to two meetings) with 50% of the fee to be credited against future fees if the project is actually submitted.

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PRELIMINARY DEVELOPMENT REVIEW	**S-015**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**6**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		8.00	$1,238.08	6	$7,428
PLANNING	COMM DEV DIRECTOR		2.50	$844.43	6	$5,067
FIRE PREVENTION	FIRE MARSHAL II		1.00	$290.90	6	$1,745
ENGINEERING	ASSOCIATE ENGINEER		2.00	$499.96	6	$3,000
ENGINEERING	CITY MANAGER/PW DIRECTOR		0.50	$266.35	6	$1,598
ENGINEERING	ENGINEERING TECH II/GIS A		0.50	$72.64	6	$436
WATER PRODUCTION	WTR PROD SUPERINT		1.00	$168.91	6	$1,013
		TYPE SUBTOTAL	**15.50**	**$3,381.27**		**$20,288**
		TOTALS	**15.50**	**$3,381.33**		**$20,288**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CODE AMENDMENT REVIEW	**S-016**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a request for a proposed amendment to the text of the Development (Zoning) Code.

CURRENT FEE STRUCTURE

$7,170 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$7,170.00**	**TOTAL REVENUE:**	**$7,170**
UNIT COST:	**$6,663.00**	**TOTAL COST:**	**$6,663**
UNIT PROFIT (SUBSIDY):	**$507.00**	**TOTAL PROFIT (SUBSIDY):**	**$507**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**107.61%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$6,665 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CODE AMENDMENT REVIEW	**S-016**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		28.00	$4,333.28	1	$4,333
PLANNING	ADMIN SPECIALIST II		2.00	$177.82	1	$178
PLANNING	COMM DEV DIRECTOR		6.00	$2,026.62	1	$2,027
ENGINEERING	ASSOCIATE ENGINEER		0.50	$124.99	1	$125
		TYPE SUBTOTAL	**36.50**	**$6,662.71**		**$6,663**
		TOTALS	**36.50**	**$6,663.00**		**$6,663**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
REVIEW OF ANNEXATION REQUEST	**S-017**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing the economics and desirability of annexing a specific parcel of property for which annexation has been requested and if approved, processing it through the Local Agency Formation Commission.

CURRENT FEE STRUCTURE

$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$32,900.00**	**TOTAL REVENUE:**	**$32,900**
UNIT COST:	**$34,219.00**	**TOTAL COST:**	**$34,219**
UNIT PROFIT (SUBSIDY):	**$(1,319.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,319)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**96.15%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$25,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
REVIEW OF ANNEXATION REQUEST	**S-017**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CITY CLERK	CITY CLERK		3.00	$481.17	1	$481
PLANNING	ASSOCIATE PLANNER		85.00	$13,154.60	1	$13,155
PLANNING	ADMIN SPECIALIST II		5.00	$444.55	1	$445
PLANNING	COMM DEV DIRECTOR		35.00	$11,821.95	1	$11,822
FIRE PREVENTION	FIRE MARSHAL II		4.00	$1,163.60	1	$1,164
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		2.00	$301.50	1	$302
ENGINEERING	ASSOCIATE ENGINEER		15.00	$3,749.70	1	$3,750
ENGINEERING	CITY MANAGER/PW DIRECTOR		5.00	$2,663.45	1	$2,663
ENGINEERING	ENGINEERING TECH II/GIS A		2.00	$290.54	1	$291
ENGINEERING	EXECUTIVE ASSISTANT		1.00	$148.11	1	$148
		TYPE SUBTOTAL	**157.00**	**$34,219.17**		**$34,219**
		TOTALS	**157.00**	**$34,219.00**		**$34,219**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
REVIEW OF HOME OCCUPATION REQUEST	**S-018**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a request for approval of the conduct of an occupation in the home to assure that the neighborhood is not disrupted and the nature of the property thereby changed.

CURRENT FEE STRUCTURE

$220 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$220.00**	**TOTAL REVENUE:**	**$7,480**
UNIT COST:	**$169.91**	**TOTAL COST:**	**$5,777**
UNIT PROFIT (SUBSIDY):	**$50.09**	**TOTAL PROFIT (SUBSIDY):**	**$1,703**
TOTAL UNITS:	**34**	**PCT. COST RECOVERY:**	**129.48%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$170 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
REVIEW OF HOME OCCUPATION REQUEST	**S-018**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**34**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ADMIN SPECIALIST II		0.50	$44.46	34	$1,512
PLANNING	CMTY DEV TECH		1.00	$125.46	34	$4,266
		TYPE SUBTOTAL	**1.50**	**$169.92**		**$5,777**
		TOTALS	**1.50**	**$169.91**		**$5,777**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CERTIFICATE OF COMPLIANCE	**S-018A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Certifying a project has met compliance with City codes and regulations.

CURRENT FEE STRUCTURE

$1,030 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1,030.00**	**TOTAL REVENUE:**	**$1,030**
UNIT COST:	**$1,164.00**	**TOTAL COST:**	**$1,164**
UNIT PROFIT (SUBSIDY):	**$(134.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(134)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**88.49%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$1,165 per application

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CERTIFICATE OF COMPLIANCE	**S-018A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		2.50	$386.90	1	$387
PLANNING	ADMIN SPECIALIST II		0.50	$44.46	1	$44
PLANNING	COMM DEV DIRECTOR		1.00	$337.77	1	$338
ENGINEERING	ASSOCIATE ENGINEER		1.00	$249.98	1	$250
ENGINEERING	ENGINEERING TECH II/GIS A		1.00	$145.27	1	$145
		TYPE SUBTOTAL	**6.00**	**$1,164.38**		**$1,164**
		TOTALS	**6.00**	**$1,164.00**		**$1,164**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
LOT LINE ADJUSTMENT REQUEST	**S-019**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a lot line change and approving under terms of the Subdivision Map Act.

CURRENT FEE STRUCTURE

$2,235 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$2,235.00**	**TOTAL REVENUE:**	**$2,235**
UNIT COST:	**$2,494.00**	**TOTAL COST:**	**$2,494**
UNIT PROFIT (SUBSIDY):	**$(259.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(259)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**89.62%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$2,495 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
LOT LINE ADJUSTMENT REQUEST	**S-019**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		2.00	$309.52	1	$310
PLANNING	COMM DEV DIRECTOR		0.50	$168.89	1	$169
FIRE PREVENTION	FIRE MARSHAL II		0.25	$72.73	1	$73
ENGINEERING	ASSOCIATE ENGINEER		3.00	$749.94	1	$750
ENGINEERING	ENGINEERING TECH II/GIS A	GIS	0.25	$36.32	1	$36
ENGINEERING	ENGINEERING TECH II/GIS A		0.25	$36.32	1	$36
ENGINEERING		8 Hrs Of Willdan	0.00	$1,120.00	1	$1,120
		TYPE SUBTOTAL	**6.25**	**$2,493.72**		**$2,494**
		TOTALS	**6.25**	**$2,494.00**		**$2,494**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SB9 LOT SPLIT MAP REVIEW	**S-019A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a proposed lot split under the terms of SB9 and of the Subdivision Map Act.

CURRENT FEE STRUCTURE

$5,440 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$5,440.00**	**TOTAL REVENUE:**	**$5,440**
UNIT COST:	**$6,042.00**	**TOTAL COST:**	**$6,042**
UNIT PROFIT (SUBSIDY):	**$(602.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(602)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**90.04%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$6,040 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SB9 LOT SPLIT MAP REVIEW	**S-019A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		17.00	$2,630.92	1	$2,631
PLANNING	ADMIN SPECIALIST II		0.50	$44.46	1	$44
PLANNING	COMM DEV DIRECTOR		4.00	$1,351.08	1	$1,351
FIRE PREVENTION	FIRE MARSHAL II		0.25	$72.73	1	$73
ENGINEERING	ASSOCIATE ENGINEER		3.00	$749.94	1	$750
ENGINEERING	ENGINEERING TECH II/GIS A	GIS	0.25	$36.32	1	$36
ENGINEERING	ENGINEERING TECH II/GIS A		0.25	$36.32	1	$36
ENGINEERING		8 Hrs Of Willdan	0.00	$1,120.00	1	$1,120
		TYPE SUBTOTAL	**25.25**	**$6,041.77**		**$6,042**
		TOTALS	**25.25**	**$6,042.00**		**$6,042**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ZONING VERIFICATION LETTER	**S-020**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	LETTER	

DESCRIPTION OF SERVICE

Processing a request for a letter stating the zoning and General Plan designation of a particular parcel, including rebuild letters.

CURRENT FEE STRUCTURE

$615 per letter

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$615.00**	**TOTAL REVENUE:**	**$1,230**
UNIT COST:	**$584.50**	**TOTAL COST:**	**$1,169**
UNIT PROFIT (SUBSIDY):	**$30.50**	**TOTAL PROFIT (SUBSIDY):**	**$61**
TOTAL UNITS:	**2**	**PCT. COST RECOVERY:**	**105.22%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$585 per letter

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ZONING VERIFICATION LETTER	**S-020**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		0.25	$38.69	2	$77
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	2	$44
PLANNING	COMM DEV DIRECTOR		0.25	$84.44	2	$169
PLANNING	CMTY DEV TECH		3.50	$439.11	2	$878
		TYPE SUBTOTAL	**4.25**	**$584.47**		**$1,169**
		TOTALS	**4.25**	**$584.50**		**$1,169**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DIRECTOR'S DETERMINATION	**S-020A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	REQUEST	

DESCRIPTION OF SERVICE

Processing a service request, general research, and/or report preparation.

CURRENT FEE STRUCTURE

$890 per application

Plus deposit determined by staff for any time over 4 hours at the fully allocated hourly rates.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$890.00**	**TOTAL REVENUE:**	**$890**
UNIT COST:	**$501.00**	**TOTAL COST:**	**$501**
UNIT PROFIT (SUBSIDY):	**$389.00**	**TOTAL PROFIT (SUBSIDY):**	**$389**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**177.64%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$500 per application

Plus deposit determined by staff for any time over 2 hours at the fully allocated hourly rates.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DIRECTOR'S DETERMINATION	**S-020A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		2.00	$309.52	1	$310
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
PLANNING	COMM DEV DIRECTOR		0.50	$168.89	1	$169
		TYPE SUBTOTAL	**2.75**	**$500.64**		**$501**
		TOTALS	**2.75**	**$501.00**		**$501**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FENCE/WALL REVIEW	**S-020B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review a request for a permit to construct a wall, fence, or enclosure to assure that City requirements are met and/or neighbor objections are mitigated.

CURRENT FEE STRUCTURE

$180 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$180.00**	**TOTAL REVENUE:**	**$4,140**
UNIT COST:	**$125.48**	**TOTAL COST:**	**$2,886**
UNIT PROFIT (SUBSIDY):	**$54.52**	**TOTAL PROFIT (SUBSIDY):**	**$1,254**
TOTAL UNITS:	**23**	**PCT. COST RECOVERY:**	**143.45%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$125 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FENCE/WALL REVIEW	**S-020B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**23**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	CMTY DEV TECH		1.00	$125.46	23	$2,886
		TYPE SUBTOTAL	**1.00**	**$125.46**		**$2,886**
		TOTALS	**1.00**	**$125.48**		**$2,886**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PATIO/SMALL STRUCTURE REVIEW	**S-021**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a request for a permit to construct a patio, deck, or small structure less than 500 square feet to assure City requirements are met.

CURRENT FEE STRUCTURE

$180 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$180.00**	**TOTAL REVENUE:**	**$9,000**
UNIT COST:	**$125.46**	**TOTAL COST:**	**$6,273**
UNIT PROFIT (SUBSIDY):	**$54.54**	**TOTAL PROFIT (SUBSIDY):**	**$2,727**
TOTAL UNITS:	**50**	**PCT. COST RECOVERY:**	**143.47%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$125 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PATIO/SMALL STRUCTURE REVIEW	**S-021**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**50**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	CMTY DEV TECH		1.00	$125.46	50	$6,273
		TYPE SUBTOTAL	**1.00**	**$125.46**		**$6,273**
		TOTALS	**1.00**	**$125.46**		**$6,273**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
LAND USE PERMIT	**S-021A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a zoning clearance request to allow for different uses of land as part of a development project.

CURRENT FEE STRUCTURE

Change of Tenant/Owner - $135 per application
Change of Land Use - $335 per application
Backflow - $115 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$153.00**	**TOTAL REVENUE:**	**$30,600**
UNIT COST:	**$153.85**	**TOTAL COST:**	**$30,769**
UNIT PROFIT (SUBSIDY):	**$(0.85)**	**TOTAL PROFIT (SUBSIDY):**	**$(169)**
TOTAL UNITS:	**200**	**PCT. COST RECOVERY:**	**99.45%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Change of Tenant/Owner - $150 per application
Change of Land Use - $280 per application
Backflow - $125 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
LAND USE PERMIT	**S-021A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**200**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
WATER PRODUCTION	WTR PROD SUPERINT	Backflow	0.75	$126.68	150	$19,002
		TYPE SUBTOTAL	**0.75**	**$126.68**		**$19,002**
PLANNING	ADMIN SPECIALIST II	Change Tenant/Owner	0.25	$22.23	17	$378
PLANNING	CMTY DEV TECH	Change Tenant/Owner	1.00	$125.46	17	$2,133
		TYPE SUBTOTAL	**1.25**	**$147.69**		**$2,511**
PLANNING	ASSOCIATE PLANNER	Change Land Use	0.25	$38.69	33	$1,277
PLANNING	ADMIN SPECIALIST II	Change Land Use	0.25	$22.23	33	$734
PLANNING	CMTY DEV TECH	Change Land Use	1.75	$219.56	33	$7,245
		TYPE SUBTOTAL	**2.25**	**$280.48**		**$9,256**
		TOTALS	**4.25**	**$153.85**		**$30,769**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MASSAGE TECHNICIAN PERMIT	**S-021B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Processing a massage technician license to operate within the City.

CURRENT FEE STRUCTURE

$20 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$20.00**	**TOTAL REVENUE:**	**$20**
UNIT COST:	**$61.00**	**TOTAL COST:**	**$61**
UNIT PROFIT (SUBSIDY):	**$(41.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(41)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**32.79%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$60 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MASSAGE TECHNICIAN PERMIT	**S-021B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		0.25	$38.69	1	$39
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
		TYPE SUBTOTAL	**0.50**	**$60.92**		**$61**
		TOTALS	**0.50**	**$61.00**		**$61**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MASSAGE BUSINESS PERMIT	**S-021C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Processing and review of a request to operate a massage business within the City.

CURRENT FEE STRUCTURE

$795 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$795.00**	**TOTAL REVENUE:**	**$1,590**
UNIT COST:	**$615.50**	**TOTAL COST:**	**$1,231**
UNIT PROFIT (SUBSIDY):	**$179.50**	**TOTAL PROFIT (SUBSIDY):**	**$359**
TOTAL UNITS:	**2**	**PCT. COST RECOVERY:**	**129.16%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

New - $875 per application
Renewal - $355 per renewal

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MASSAGE BUSINESS PERMIT	**S-021C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER	New	4.00	$619.04	1	$619
PLANNING	ADMIN SPECIALIST II	New	1.00	$88.91	1	$89
PLANNING	COMM DEV DIRECTOR	New	0.50	$168.89	1	$169
		TYPE SUBTOTAL	**5.50**	**$876.84**		**$877**
PLANNING	ASSOCIATE PLANNER	Renewal	2.00	$309.52	1	$310
PLANNING	ADMIN SPECIALIST II	Renewal	0.50	$44.46	1	$44
		TYPE SUBTOTAL	**2.50**	**$353.98**		**$354**
		TOTALS	**8.00**	**$615.50**		**$1,231**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SIGN PERMIT DESIGN REVIEW	**S-022**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing the proposed design of a sign to determine if it is in compliance with the City's sign ordinance.

CURRENT FEE STRUCTURE

$555 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$555.00**	**TOTAL REVENUE:**	**$5,550**
UNIT COST:	**$553.40**	**TOTAL COST:**	**$5,534**
UNIT PROFIT (SUBSIDY):	**$1.60**	**TOTAL PROFIT (SUBSIDY):**	**$16**
TOTAL UNITS:	**10**	**PCT. COST RECOVERY:**	**100.29%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$555 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SIGN PERMIT DESIGN REVIEW	**S-022**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**10**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		1.00	$154.76	10	$1,548
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	10	$222
PLANNING	CMTY DEV TECH		3.00	$376.38	10	$3,764
		TYPE SUBTOTAL	**4.25**	**$553.37**		**$5,534**
		TOTALS	**4.25**	**$553.40**		**$5,534**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MASTER SIGN PROGRAM REVIEW	**S-022A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a proposed comprehensive/master sign plan for a proposed development to ensure compliance with the City's Sign Code.

CURRENT FEE STRUCTURE

$5,345 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$5,345.00**	**TOTAL REVENUE:**	**$10,690**
UNIT COST:	**$3,815.00**	**TOTAL COST:**	**$7,630**
UNIT PROFIT (SUBSIDY):	**$1,530.00**	**TOTAL PROFIT (SUBSIDY):**	**$3,060**
TOTAL UNITS:	**2**	**PCT. COST RECOVERY:**	**140.10%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$3,815 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MASTER SIGN PROGRAM REVIEW	**S-022A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		20.00	$3,095.20	2	$6,190
PLANNING	ADMIN SPECIALIST II		0.50	$44.46	2	$89
PLANNING	COMM DEV DIRECTOR		2.00	$675.54	2	$1,351
		TYPE SUBTOTAL	**22.50**	**$3,815.20**		**$7,630**
		TOTALS	**22.50**	**$3,815.00**		**$7,630**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TEMPORARY SIGN PERMIT	**S-022B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a proposed temporary sign to assure compliance with the City's Sign Code.

CURRENT FEE STRUCTURE

$180 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$180.00**	**TOTAL REVENUE:**	**$180**
UNIT COST:	**$188.00**	**TOTAL COST:**	**$188**
UNIT PROFIT (SUBSIDY):	**$(8.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(8)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**95.74%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$190 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TEMPORARY SIGN PERMIT	**S-022B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	CMTY DEV TECH		1.50	$188.19	1	$188
		TYPE SUBTOTAL	**1.50**	**$188.19**		**$188**
		TOTALS	**1.50**	**$188.00**		**$188**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TENTATIVE PARCEL MAP REVIEW	**S-023A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a proposed tentative parcel map to assure that it meets City codes and the Subdivision Map Act.

CURRENT FEE STRUCTURE

$8,480 per application plus $18 per lot for every lot over 9 lots

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$8,660.00**	**TOTAL REVENUE:**	**$8,660**
UNIT COST:	**$7,384.00**	**TOTAL COST:**	**$7,384**
UNIT PROFIT (SUBSIDY):	**$1,276.00**	**TOTAL PROFIT (SUBSIDY):**	**$1,276**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**117.28%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$7,075 per application plus $31 per lot for every lot over 4 lots

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TENTATIVE PARCEL MAP REVIEW	**S-023A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		18.00	$2,785.68	1	$2,786
PLANNING	ADMIN SPECIALIST II		2.00	$177.82	1	$178
PLANNING	COMM DEV DIRECTOR		7.00	$2,364.39	1	$2,364
FIRE PREVENTION	FIRE MARSHAL II		2.00	$581.80	1	$582
ENGINEERING	ASSOCIATE ENGINEER		3.00	$749.94	1	$750
ENGINEERING	CITY MANAGER/PW DIRECTOR		0.50	$266.35	1	$266
ENGINEERING	EXECUTIVE ASSISTANT		1.00	$148.11	1	$148
		TYPE SUBTOTAL	**33.50**	**$7,074.09**		**$7,074**
PLANNING	ASSOCIATE PLANNER	Add'l 10 Lots > 4	2.00	$309.52	1	$310
		TYPE SUBTOTAL	**2.00**	**$309.52**		**$310**
		TOTALS	**35.50**	**$7,384.00**		**$7,384**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TENTATIVE TRACT MAP REVIEW	**S-024**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a proposed tentative tract map to assure that it meets City codes and the Subdivision Map Act.

CURRENT FEE STRUCTURE

$10,195 per application plus $18 per lot

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$10,222.00**	**TOTAL REVENUE:**	**$20,444**
UNIT COST:	**$9,406.50**	**TOTAL COST:**	**$18,813**
UNIT PROFIT (SUBSIDY):	**$815.50**	**TOTAL PROFIT (SUBSIDY):**	**$1,631**
TOTAL UNITS:	**2**	**PCT. COST RECOVERY:**	**108.67%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Administrative - $8,630 per application plus $15 per lot
Discretionary - $9,280 per application plus $15 per lot

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TENTATIVE TRACT MAP REVIEW	**S-024**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ASSOCIATE ENGINEER		7.00	$1,749.86	2	$3,500
ENGINEERING	CITY MANAGER/PW DIRECTOR		0.50	$266.35	2	$533
ENGINEERING	EXECUTIVE ASSISTANT		1.00	$148.11	2	$296
WATER PRODUCTION	WTR PROD SUPERINT		1.00	$168.91	2	$338
		TYPE SUBTOTAL	**9.50**	**$2,333.23**		**$4,666**
PLANNING	ASSOCIATE PLANNER	Base	20.00	$3,095.20	1	$3,095
PLANNING	ADMIN SPECIALIST II	Base	2.00	$177.82	1	$178
PLANNING	COMM DEV DIRECTOR	Base	7.00	$2,364.39	1	$2,364
		TYPE SUBTOTAL	**29.00**	**$5,637.41**		**$5,637**
PLANNING	ASSOCIATE PLANNER	Base (Admin)	18.00	$2,785.68	1	$2,786
PLANNING	ADMIN SPECIALIST II	Base (Admin)	2.00	$177.82	1	$178
PLANNING	COMM DEV DIRECTOR	Base (Admin)	6.00	$2,026.62	1	$2,027
		TYPE SUBTOTAL	**26.00**	**$4,990.12**		**$4,990**
PLANNING	ASSOCIATE PLANNER	Every Add'l 10 Lots	1.00	$154.76	3	$464
		TYPE SUBTOTAL	**1.00**	**$154.76**		**$464**
FIRE PREVENTION	FIRE MARSHAL II	5-50 Lots	4.50	$1,309.05	1	$1,309
		TYPE SUBTOTAL	**4.50**	**$1,309.05**		**$1,309**
FIRE PREVENTION	FIRE MARSHAL II	50+ Lots	6.00	$1,745.40	1	$1,745
		TYPE SUBTOTAL	**6.00**	**$1,745.40**		**$1,745**
		TOTALS	**76.00**	**$9,406.50**		**$18,813**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
AMENDMENT TO APPROVED PLANS	**S-024A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a request to amend previously approved plans at the request of the applicant.

CURRENT FEE STRUCTURE

Requiring Planning Commission Review Only - $5,220 per application
Requiring Planning Commission and City Council Review - $7,000 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$6,110.00**	**TOTAL REVENUE:**	**$12,220**
UNIT COST:	**$5,494.00**	**TOTAL COST:**	**$10,988**
UNIT PROFIT (SUBSIDY):	**$616.00**	**TOTAL PROFIT (SUBSIDY):**	**$1,232**
TOTAL UNITS:	**2**	**PCT. COST RECOVERY:**	**111.21%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Requiring Planning Commission Review Only - $5,015 per application
Requiring Planning Commission and City Council Review - $5,970 per application

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
AMENDMENT TO APPROVED PLANS	**S-024A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ASSOCIATE ENGINEER		0.50	$124.99	2	$250
ENGINEERING	CITY MANAGER/PW DIRECTOR		0.50	$266.35	2	$533
		TYPE SUBTOTAL	**1.00**	**$391.34**		**$783**
PLANNING	ASSOCIATE PLANNER	Plann Comm Only	20.00	$3,095.20	1	$3,095
PLANNING	ADMIN SPECIALIST II	Plann Comm Only	2.00	$177.82	1	$178
PLANNING	COMM DEV DIRECTOR	Plann Comm Only	4.00	$1,351.08	1	$1,351
		TYPE SUBTOTAL	**26.00**	**$4,624.10**		**$4,624**
PLANNING	ASSOCIATE PLANNER	PC & Council	24.00	$3,714.24	1	$3,714
PLANNING	ADMIN SPECIALIST II	PC & Council	2.00	$177.82	1	$178
PLANNING	COMM DEV DIRECTOR	PC & Council	5.00	$1,688.85	1	$1,689
		TYPE SUBTOTAL	**31.00**	**$5,580.91**		**$5,581**
		TOTALS	**58.00**	**$5,494.00**		**$10,988**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
RE-ADDRESS PROCESSING	**S-024B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	ADDRESS	

DESCRIPTION OF SERVICE

Processing a request to change the address of a particular parcel when not part of a subdivision map review.

CURRENT FEE STRUCTURE

$255 per address

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$255.00**	**TOTAL REVENUE:**	**$255**
UNIT COST:	**$363.00**	**TOTAL COST:**	**$363**
UNIT PROFIT (SUBSIDY):	**$(108.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(108)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**70.25%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$365 per address

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
RE-ADDRESS PROCESSING	**S-024B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II		0.75	$218.18	1	$218
ENGINEERING	ENGINEERING TECH II/GIS A		1.00	$145.27	1	$145
		TYPE SUBTOTAL	**1.75**	**$363.45**		**$363**
		TOTALS	**1.75**	**$363.00**		**$363**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FINAL SUBDIVISION MAP CHECK	**S-025**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	MAP	

DESCRIPTION OF SERVICE

Reviewing a proposed final subdivision map to ensure that it meets the terms of City codes and the Subdivision Map Act.

CURRENT FEE STRUCTURE

1-50 lots - $7,790
51-100 lots - $10,990
100+ lots - $15,000 deposit

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$10,926.67**	**TOTAL REVENUE:**	**$32,780**
UNIT COST:	**$11,952.33**	**TOTAL COST:**	**$35,857**
UNIT PROFIT (SUBSIDY):	**$(1,025.66)**	**TOTAL PROFIT (SUBSIDY):**	**$(3,077)**
TOTAL UNITS:	**3**	**PCT. COST RECOVERY:**	**91.42%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

5-50 lots - $8,555
51-100 lots - $11,930
100+ lots - $15,000 deposit

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FINAL SUBDIVISION MAP CHECK	**S-025**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**3**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		2.00	$309.52	3	$929
FIRE PREVENTION	FIRE MARSHAL II		3.00	$872.70	3	$2,618
		TYPE SUBTOTAL	**5.00**	**$1,182.22**		**$3,547**
ENGINEERING	ASSOCIATE ENGINEER	5-50 Lots	5.00	$1,249.90	1	$1,250
ENGINEERING	CITY MANAGER/PW DIRECTOR	5-50 Lots	0.50	$266.35	1	$266
ENGINEERING	ENGINEERING TECH II/GIS A	5-50 Lots - GIS	0.50	$72.64	1	$73
ENGINEERING	ENGINEERING TECH II/GIS A	5-50 Lots	0.25	$36.32	1	$36
ENGINEERING	EXECUTIVE ASSISTANT	5-50 Lots	1.00	$148.11	1	$148
ENGINEERING		40 Hrs Willdan 5-50	0.00	$5,600.00	1	$5,600
		TYPE SUBTOTAL	**7.25**	**$7,373.32**		**$7,373**
ENGINEERING	ASSOCIATE ENGINEER	51-100 Lots	7.00	$1,749.86	1	$1,750
ENGINEERING	CITY MANAGER/PW DIRECTOR	51-100 Lots	0.50	$266.35	1	$266
ENGINEERING	ENGINEERING TECH II/GIS A	51-10 Lots	0.25	$36.32	1	$36
ENGINEERING	ENGINEERING TECH II/GIS A	51-100 Lots - GIS	1.00	$145.27	1	$145
ENGINEERING	EXECUTIVE ASSISTANT	51-100 Lots	1.00	$148.11	1	$148
ENGINEERING		60 Hr Willdan 51-100	0.00	$8,400.00	1	$8,400
		TYPE SUBTOTAL	**9.75**	**$10,745.91**		**$10,746**
ENGINEERING	ASSOCIATE ENGINEER	100+ Lots	9.00	$2,249.82	1	$2,250
ENGINEERING	CITY MANAGER/PW DIRECTOR	100+ Lots	0.50	$266.35	1	$266
ENGINEERING	ENGINEERING TECH II/GIS A	100+ Lots	0.25	$36.32	1	$36
ENGINEERING	ENGINEERING TECH II/GIS A	100+ Lots - GIS	2.00	$290.54	1	$291
ENGINEERING	EXECUTIVE ASSISTANT	100+ Lots	1.00	$148.11	1	$148
ENGINEERING		80 Hrs Willdan 100+	0.00	$11,200.00	1	$11,200
		TYPE SUBTOTAL	**12.75**	**$14,191.14**		**$14,191**
		TOTALS	**34.75**	**$11,952.33**		**$35,857**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SUBDIVISION IMPROVEMENT PLAN CHECK	**S-026**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	MAP	

DESCRIPTION OF SERVICE

Reviewing the improvement plans for the construction of public improvements within a new development

CURRENT FEE STRUCTURE

$0 - $5,000 - $575
$5,001 - $10,000 - $865
$10,001 - $25,000 - 7% of construction costs
$25,001 - $75,000 - $1,750 + 5.75% of estimate over $25,000
$75,001 - $125,000 - $4,625 + 4.75% of estimate over $75,000
$125,001 - $200,000 - $7,000 + 3.8% of estimate over $125,000
$200,000+ - $9,850 + 2.90% of estimate over $200,000

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$24,350.00**	**TOTAL REVENUE:**	**$73,050**
UNIT COST:	**$69,646.67**	**TOTAL COST:**	**$208,940**
UNIT PROFIT (SUBSIDY):	**$(45,296.67)**	**TOTAL PROFIT (SUBSIDY):**	**$(135,890)**
TOTAL UNITS:	**3**	**PCT. COST RECOVERY:**	**34.96%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$0 - $5,000 - $660
$5,001 - $10,000 - $995
$10,001 - $25,000 - 8% of construction costs
$25,001 - $75,000 - $2,000 + 6.60% of estimate over $25,000
$75,001 - $125,000 - $5,300 + 5.45% of estimate over $75,000
$125,001 - $200,000 - $8,025 + 4.35% of estimate over $125,000
$200,000+ - $11,290 + 3.35% of estimate over $200,000

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SUBDIVISION IMPROVEMENT PLAN CHECK	**S-026**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**3**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II	1-40 Lots	2.00	$581.80	1	$582
ENGINEERING	ASSOCIATE ENGINEER	1-40 Lots	160.00	$39,996.80	1	$39,997
ENGINEERING	ENGINEERING TECH II/GIS A	1-40 Lots	0.25	$36.32	1	$36
WATER PRODUCTION	WTR PROD SUPERINT	1-40 Lots	2.00	$337.82	1	$338
		TYPE SUBTOTAL	**164.25**	**$40,952.74**		**$40,953**
FIRE PREVENTION	FIRE MARSHAL II	41-100 Lots	2.50	$727.25	1	$727
ENGINEERING	ASSOCIATE ENGINEER	41-100 Lots	300.00	$74,994.00	1	$74,994
ENGINEERING	ENGINEERING TECH II/GIS A	41-100 Lots	0.25	$36.32	1	$36
WATER PRODUCTION	WTR PROD SUPERINT	41-100 Lots	3.00	$506.73	1	$507
		TYPE SUBTOTAL	**305.75**	**$76,264.30**		**$76,264**
FIRE PREVENTION	FIRE MARSHAL II	100+ Lots	3.50	$1,018.15	1	$1,018
ENGINEERING	ASSOCIATE ENGINEER	100+ Lots	360.00	$89,992.80	1	$89,993
ENGINEERING	ENGINEERING TECH II/GIS A	100+ Lots	0.25	$36.32	1	$36
WATER PRODUCTION	WTR PROD SUPERINT	100+ Lots	4.00	$675.64	1	$676
		TYPE SUBTOTAL	**367.75**	**$91,722.91**		**$91,723**
		TOTALS	**837.75**	**$69,646.67**		**$208,940**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
STORMWATER POLLUTION PROTECT PLAN	**S-026A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	PLAN	

DESCRIPTION OF SERVICE

Review of Stormwater Best Management Practices (BMPs) during construction for compliance with State and Federal laws.

CURRENT FEE STRUCTURE

$695 per plan

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$695.00**	**TOTAL REVENUE:**	**$2,085**
UNIT COST:	**$1,000.00**	**TOTAL COST:**	**$3,000**
UNIT PROFIT (SUBSIDY):	**$(305.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(915)**
TOTAL UNITS:	**3**	**PCT. COST RECOVERY:**	**69.50%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$1,000 per plan

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
STORMWATER POLLUTION PROTECT PLAN	**S-026A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**3**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ASSOCIATE ENGINEER		4.00	$999.92	3	$3,000
		TYPE SUBTOTAL	**4.00**	**$999.92**		**$3,000**
		TOTALS	**4.00**	**$1,000.00**		**$3,000**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER QUALITY MANAGEMENT PLAN	**S-026B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	PLAN	

DESCRIPTION OF SERVICE

Review of a Water Quality Management Plan for a construction project for compliance with State and Federal stormwater quality laws.

CURRENT FEE STRUCTURE

$695 per plan

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$695.00**	**TOTAL REVENUE:**	**$2,085**
UNIT COST:	**$1,000.00**	**TOTAL COST:**	**$3,000**
UNIT PROFIT (SUBSIDY):	**$(305.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(915)**
TOTAL UNITS:	**3**	**PCT. COST RECOVERY:**	**69.50%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$1,000 per plan

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER QUALITY MANAGEMENT PLAN	**S-026B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**3**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ASSOCIATE ENGINEER		4.00	$999.92	3	$3,000
		TYPE SUBTOTAL	**4.00**	**$999.92**		**$3,000**
		TOTALS	**4.00**	**$1,000.00**		**$3,000**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
IMPROVEMENT INSPECTION	**S-027**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	PROJECT	

DESCRIPTION OF SERVICE

Field inspection of approved public improvements being built by a developer within proposed public rights-of-way.

CURRENT FEE STRUCTURE

$50 minimum based on construction valuation of:

$0-$25,000 - 5% of construction costs
$25,000-$75,000 - 4.5% of construction costs
$75,000+ - 4% of construction costs

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$24,266.67**	**TOTAL REVENUE:**	**$72,800**
UNIT COST:	**$43,414.67**	**TOTAL COST:**	**$130,244**
UNIT PROFIT (SUBSIDY):	**$(19,148.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(57,444)**
TOTAL UNITS:	**3**	**PCT. COST RECOVERY:**	**55.90%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$50 minimum based on construction valuation of:

$0-$25,000 - 5.75% of construction costs
$25,000-$75,000 - 5.15% of construction costs
$75,000+ - 4.60% of construction costs

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
IMPROVEMENT INSPECTION	**S-027**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**3**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
STREET MAINTENANCE	PW SUPERINT	5%	27.00	$5,109.30	3	$15,328
		TYPE SUBTOTAL	**27.00**	**$5,109.30**		**$15,328**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	1-50 Lots	2.00	$301.50	1	$302
ENGINEERING		240 Hrs Willdan 5-50	0.00	$24,000.00	1	$24,000
		TYPE SUBTOTAL	**2.00**	**$24,301.50**		**$24,302**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	51-100 Lots	3.00	$452.25	1	$452
ENGINEERING		320 Hr Willdn 51-100	0.00	$32,000.00	1	$32,000
		TYPE SUBTOTAL	**3.00**	**$32,452.25**		**$32,452**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	100+ Lots	4.50	$678.38	1	$678
ENGINEERING		400 Hrs Willdan 100+	0.00	$40,000.00	1	$40,000
		TYPE SUBTOTAL	**4.50**	**$40,678.38**		**$40,678**
ENGINEERING	ASSOCIATE ENGINEER	1/10 Hr/Lot	0.06	$15.00	400	$6,000
WATER PRODUCTION	WTR PROD SUPERINT	Per Lot	0.17	$28.71	400	$11,484
		TYPE SUBTOTAL	**0.23**	**$43.71**		**$17,484**
		TOTALS	**36.73**	**$43,414.67**		**$130,244**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
STREET VACATION REVIEW	**S-029**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	APPLICATION	

DESCRIPTION OF SERVICE

Reviewing a request to vacate a portion of public right-of-way at the request of a developer

CURRENT FEE STRUCTURE

$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$7,000.00**	**TOTAL REVENUE:**	**$7,000**
UNIT COST:	**$7,651.00**	**TOTAL COST:**	**$7,651**
UNIT PROFIT (SUBSIDY):	**$(651.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(651)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**91.49%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$7,500 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
STREET VACATION REVIEW	**S-029**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		9.00	$1,392.84	1	$1,393
PLANNING	COMM DEV DIRECTOR		4.00	$1,351.08	1	$1,351
FIRE PREVENTION	FIRE MARSHAL II		2.00	$581.80	1	$582
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		1.50	$226.13	1	$226
ENGINEERING	ASSOCIATE ENGINEER		10.00	$2,499.80	1	$2,500
ENGINEERING	CITY MANAGER/PW DIRECTOR		1.00	$532.69	1	$533
ENGINEERING	ENGINEERING TECH II/GIS A		4.00	$581.08	1	$581
ENGINEERING	EXECUTIVE ASSISTANT		1.00	$148.11	1	$148
WATER PRODUCTION	WTR PROD SUPERINT		2.00	$337.82	1	$338
		TYPE SUBTOTAL	**34.50**	**$7,651.35**		**$7,651**
		TOTALS	**34.50**	**$7,651.00**		**$7,651**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
REVIEW OF UTILITY REIMBURSEMENT AGM	**S-030**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	APPLICATION	

DESCRIPTION OF SERVICE

Determining amounts, terms, and specifics of agreement to reimburse a developer who installs a water or sewer line predicated on future reimbursements being made by abutting property owners as abutting property develops.

CURRENT FEE STRUCTURE

$2,165 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$2,165.00**	**TOTAL REVENUE:**	**$2,165**
UNIT COST:	**$3,312.00**	**TOTAL COST:**	**$3,312**
UNIT PROFIT (SUBSIDY):	**$(1,147.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,147)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**65.37%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$3,310 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
REVIEW OF UTILITY REIMBURSEMENT AGM	**S-030**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ASSOCIATE ENGINEER		2.00	$499.96	1	$500
ENGINEERING	CITY MANAGER/PW DIRECTOR		5.00	$2,663.45	1	$2,663
ENGINEERING	EXECUTIVE ASSISTANT		1.00	$148.11	1	$148
		TYPE SUBTOTAL	**8.00**	**$3,311.52**		**$3,312**
		TOTALS	**8.00**	**$3,312.00**		**$3,312**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PRECISE PLAN OF DESIGN - MINOR	**S-031**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of small projects that require administrative review, such as small wireless facilities, residential additions over 500 sq ft, non-residential additions under 1,000 sq ft, and projects that have minor aesthetic, land use, or traffic implications

CURRENT FEE STRUCTURE

$2,270 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$2,270.00**	**TOTAL REVENUE:**	**$15,890**
UNIT COST:	**$2,140.00**	**TOTAL COST:**	**$14,980**
UNIT PROFIT (SUBSIDY):	**$130.00**	**TOTAL PROFIT (SUBSIDY):**	**$910**
TOTAL UNITS:	**7**	**PCT. COST RECOVERY:**	**106.07%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$2,140 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PRECISE PLAN OF DESIGN - MINOR	**S-031**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**7**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		1.50	$232.14	7	$1,625
PLANNING	ADMIN SPECIALIST II		1.00	$88.91	7	$622
PLANNING	COMM DEV DIRECTOR		0.50	$168.89	7	$1,182
PLANNING	CMTY DEV TECH		10.00	$1,254.60	7	$8,782
FIRE PREVENTION	FIRE MARSHAL II		0.50	$145.45	7	$1,018
ENGINEERING	ASSOCIATE ENGINEER		1.00	$249.98	7	$1,750
		TYPE SUBTOTAL	**14.50**	**$2,139.97**		**$14,980**
		TOTALS	**14.50**	**$2,140.00**		**$14,980**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ACCESSORY DWELLING UNIT REVIEW	**S-031A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Processing the review of a new or conversion for an accessory dwelling unit or a junior accessory dwelling unit.

CURRENT FEE STRUCTURE

New - $1,200 per application
Conversion - $530 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$932.00**	**TOTAL REVENUE:**	**$46,600**
UNIT COST:	**$703.92**	**TOTAL COST:**	**$35,196**
UNIT PROFIT (SUBSIDY):	**$228.08**	**TOTAL PROFIT (SUBSIDY):**	**$11,404**
TOTAL UNITS:	**50**	**PCT. COST RECOVERY:**	**132.40%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

New - $805 per application
Conversion - $555 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ACCESSORY DWELLING UNIT REVIEW	**S-031A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**50**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER	New	1.00	$154.76	30	$4,643
PLANNING	ADMIN SPECIALIST II	New	0.25	$22.23	30	$667
PLANNING	CMTY DEV TECH	New	5.00	$627.30	30	$18,819
		TYPE SUBTOTAL	**6.25**	**$804.29**		**$24,129**
PLANNING	ASSOCIATE PLANNER	Conversion	1.00	$154.76	20	$3,095
PLANNING	ADMIN SPECIALIST II	Conversion	0.25	$22.23	20	$445
PLANNING	CMTY DEV TECH	Conversion	3.00	$376.38	20	$7,528
		TYPE SUBTOTAL	**4.25**	**$553.37**		**$11,067**
		TOTALS	**10.50**	**$703.92**		**$35,196**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NEW SINGLE FAMILY RESIDENCE	**S-031B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Processing the review of a new single family residence.

CURRENT FEE STRUCTURE

$2,270 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$2,270.00**	**TOTAL REVENUE:**	**$2,270**
UNIT COST:	**$1,870.00**	**TOTAL COST:**	**$1,870**
UNIT PROFIT (SUBSIDY):	**$400.00**	**TOTAL PROFIT (SUBSIDY):**	**$400**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**121.39%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$1,870 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NEW SINGLE FAMILY RESIDENCE	**S-031B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		1.00	$154.76	1	$155
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
PLANNING	COMM DEV DIRECTOR		0.50	$168.89	1	$169
PLANNING	CMTY DEV TECH		9.00	$1,129.14	1	$1,129
FIRE PREVENTION	FIRE MARSHAL II		0.50	$145.45	1	$145
ENGINEERING	ASSOCIATE ENGINEER		1.00	$249.98	1	$250
		TYPE SUBTOTAL	**12.25**	**$1,870.45**		**$1,870**
		TOTALS	**12.25**	**$1,870.00**		**$1,870**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MINOR USE PERMIT	**S-031C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a request to a minor permit usage of a parcel of land for a use not normally permitted as a matter of right.

CURRENT FEE STRUCTURE

$2,935 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$2,935.00**	**TOTAL REVENUE:**	**$2,935**
UNIT COST:	**$2,303.00**	**TOTAL COST:**	**$2,303**
UNIT PROFIT (SUBSIDY):	**$632.00**	**TOTAL PROFIT (SUBSIDY):**	**$632**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**127.44%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$2,305 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MINOR USE PERMIT	**S-031C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		10.00	$1,547.60	1	$1,548
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
PLANNING	COMM DEV DIRECTOR		1.00	$337.77	1	$338
FIRE PREVENTION	FIRE MARSHAL II		0.50	$145.45	1	$145
ENGINEERING	ASSOCIATE ENGINEER		1.00	$249.98	1	$250
		TYPE SUBTOTAL	**12.75**	**$2,303.03**		**$2,303**
		TOTALS	**12.75**	**$2,303.00**		**$2,303**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DENSITY BONUS	**S-031D**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a request for a density bonus.

CURRENT FEE STRUCTURE

$2,935 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$2,935.00**	**TOTAL REVENUE:**	**$2,935**
UNIT COST:	**$2,724.00**	**TOTAL COST:**	**$2,724**
UNIT PROFIT (SUBSIDY):	**$211.00**	**TOTAL PROFIT (SUBSIDY):**	**$211**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**107.75%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$2,725 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DENSITY BONUS	**S-031D**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		12.00	$1,857.12	1	$1,857
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
PLANNING	COMM DEV DIRECTOR		2.50	$844.43	1	$844
		TYPE SUBTOTAL	**14.75**	**$2,723.78**		**$2,724**
		TOTALS	**14.75**	**$2,724.00**		**$2,724**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SIDEWALK VENDOR PERMIT	**S-031E**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a request to sell items on a public sidewalk.

CURRENT FEE STRUCTURE

None

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$148.00**	**TOTAL COST:**	**$148**
UNIT PROFIT (SUBSIDY):	**$(148.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(148)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$150 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SIDEWALK VENDOR PERMIT	**S-031E**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
PLANNING	CMTY DEV TECH		1.00	$125.46	1	$125
		TYPE SUBTOTAL	**1.25**	**$147.69**		**$148**
		TOTALS	**1.25**	**$148.00**		**$148**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TEMPORARY USE PERMIT	**S-031F**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Review of a temporary use for compliance with City codes and regulations.

CURRENT FEE STRUCTURE

None

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$1,485.00**	**TOTAL COST:**	**$1,485**
UNIT PROFIT (SUBSIDY):	**$(1,485.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,485)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$1,485 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TEMPORARY USE PERMIT	**S-031F**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		1.00	$154.76	1	$155
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
PLANNING	COMM DEV DIRECTOR		0.50	$168.89	1	$169
PLANNING	CMTY DEV TECH		8.00	$1,003.68	1	$1,004
FIRE PREVENTION	FIRE MARSHAL II		0.25	$72.73	1	$73
ENGINEERING	ASSOCIATE ENGINEER		0.25	$62.50	1	$63
		TYPE SUBTOTAL	**10.25**	**$1,484.79**		**$1,485**
		TOTALS	**10.25**	**$1,485.00**		**$1,485**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SHORT TERM RENTAL PERMIT	**S-031G**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Zoning review of a request to operate a short term rental business within the City.

CURRENT FEE STRUCTURE

None

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$253.25**	**TOTAL COST:**	**$20,260**
UNIT PROFIT (SUBSIDY):	**$(253.25)**	**TOTAL PROFIT (SUBSIDY):**	**$(20,260)**
TOTAL UNITS:	**80**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

New - $540 per application
Renewal - $235 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SHORT TERM RENTAL PERMIT	**S-031G**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**80**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FINANCE	ACCOUNTING TECH	New	0.50	$37.00	5	$185
PLANNING	ASSOCIATE PLANNER	New	0.50	$77.38	5	$387
PLANNING	CMTY DEV TECH	New	3.00	$376.38	5	$1,882
CODE ENFORCEMENT	CODE ENF/ANIMAL CTRL OFFI	New	0.50	$51.34	5	$257
		TYPE SUBTOTAL	**4.50**	**$542.10**		**$2,711**
FINANCE	ACCOUNTING TECH	Renewal	0.25	$18.50	75	$1,388
PLANNING	ASSOCIATE PLANNER	Renewal	0.25	$38.69	75	$2,902
PLANNING	CMTY DEV TECH	Renewal	1.00	$125.46	75	$9,410
CODE ENFORCEMENT	CODE ENF/ANIMAL CTRL OFFI	Renewal	0.50	$51.34	75	$3,851
		TYPE SUBTOTAL	**2.00**	**$233.99**		**$17,549**
		TOTALS	**6.50**	**$253.25**		**$20,260**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FILM PERMIT	**S-031H**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	APPLICATION	

DESCRIPTION OF SERVICE

Processing a request to film within the City.

CURRENT FEE STRUCTURE

None

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$315.00**	**TOTAL COST:**	**$315**
UNIT PROFIT (SUBSIDY):	**$(315.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(315)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 50%

New - $150 per application
Amendment - $75 per application
Sidewalk Use - $75 per day
Street Use - $175 per day
City Facility Use - $300 per day
City Staff/Monitor Use - Fully Allocated Hourly Rates for all staff involved or outside consultant cost

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FILM PERMIT	**S-031H**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
PLANNING	CMTY DEV TECH		1.00	$125.46	1	$125
FIRE PREVENTION	FIRE MARSHAL II		0.25	$72.73	1	$73
STREET MAINTENANCE	PW SUPERINT		0.50	$94.61	1	$95
		TYPE SUBTOTAL	**2.00**	**$315.03**		**$315**
		TOTALS	**2.00**	**$315.00**		**$315**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NPDES BUSINESS REVIEW/INSPECTION	**S-032**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	BUSINESS	

DESCRIPTION OF SERVICE

Annual review of businesses which by their nature require additional review of stormwater run-off.

CURRENT FEE STRUCTURE

$340 per business

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$340.00**	**TOTAL REVENUE:**	**$17,000**
UNIT COST:	**$444.70**	**TOTAL COST:**	**$22,235**
UNIT PROFIT (SUBSIDY):	**$(104.70)**	**TOTAL PROFIT (SUBSIDY):**	**$(5,235)**
TOTAL UNITS:	**50**	**PCT. COST RECOVERY:**	**76.46%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$445 per business

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NPDES BUSINESS REVIEW/INSPECTION	**S-032**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**50**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ASSOCIATE ENGINEER		0.50	$124.99	50	$6,250
STREET MAINTENANCE	PW SUPERINT		1.00	$189.21	50	$9,461
FACILITIES MAINTENAN	FACILITY MAINT COORD		1.00	$130.50	50	$6,525
		TYPE SUBTOTAL	**2.50**	**$444.70**		**$22,235**
		TOTALS	**2.50**	**$444.70**		**$22,235**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CROSS CONNECTION INSPECTION	**S-032A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
WATER	DEVICE	

DESCRIPTION OF SERVICE

Annual review of cross connection devices of certain businesses for compliance with Federal and State stormwater laws.

CURRENT FEE STRUCTURE

New Business:
Existing Device - $100
New Device - $145
Annual Review - $50 per device

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$51.36**	**TOTAL REVENUE:**	**$26,965**
UNIT COST:	**$38.27**	**TOTAL COST:**	**$20,091**
UNIT PROFIT (SUBSIDY):	**$13.09**	**TOTAL PROFIT (SUBSIDY):**	**$6,874**
TOTAL UNITS:	**525**	**PCT. COST RECOVERY:**	**134.21%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

New Business:
Existing Device - $80
New Device - $115
Annual Review - $40 per device

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CROSS CONNECTION INSPECTION	**S-032A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**525**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
WATER TRANSMISSION	UTILITIES MAINT TECH I	New Bus Exist	1.00	$77.37	1	$77
		TYPE SUBTOTAL	**1.00**	**$77.37**		**$77**
WATER TRANSMISSION	UTILITIES MAINT TECH I	New Bus New D	1.50	$116.06	7	$812
		TYPE SUBTOTAL	**1.50**	**$116.06**		**$812**
WATER TRANSMISSION	UTILITIES MAINT TECH I	10 H/W - Ann Report	0.48	$37.14	517	$19,201
		TYPE SUBTOTAL	**0.48**	**$37.14**		**$19,201**
		TOTALS	**2.98**	**$38.27**		**$20,091**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
RIGHT-OF-WAY CONSTRUCTION PERMIT	**S-032B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	PERMIT	

DESCRIPTION OF SERVICE

Issuance of permits for public works improvements in the public right-of-way, such as street cuts.

CURRENT FEE STRUCTURE

Curb and gutter - $91
Crossgutter - $32.50
Sidewalk/driveway/alley approach, wheelchair ramp - $65
Sewer Connection to Main - $273
Street Cut - $65 plus $1.30 per sq ft

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$63.38**	**TOTAL REVENUE:**	**$12,675**
UNIT COST:	**$523.30**	**TOTAL COST:**	**$104,660**
UNIT PROFIT (SUBSIDY):	**$(459.92)**	**TOTAL PROFIT (SUBSIDY):**	**$(91,985)**
TOTAL UNITS:	**200**	**PCT. COST RECOVERY:**	**12.11%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Curb and gutter - $91
Crossgutter - $32.50
Sidewalk/driveway/alley approach, wheelchair ramp - $65
Sewer Connection to Main - $445
Street Cut - $65 plus $1.30 per sq ft

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
RIGHT-OF-WAY CONSTRUCTION PERMIT	**S-032B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**200**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ENGINEERING TECH II/GIS A		1.00	$145.27	199	$28,909
STREET MAINTENANCE	PW SUPERINT		2.00	$378.42	199	$75,306
		TYPE SUBTOTAL	**3.00**	**$523.69**		**$104,214**
ENGINEERING	ENGINEERING TECH II/GIS A	Sewer Connection	1.00	$145.27	1	$145
SEWER	UTILITIES SUPERINT	Sewer Connection	2.00	$300.38	1	$300
		TYPE SUBTOTAL	**3.00**	**$445.65**		**$446**
		TOTALS	**6.00**	**$523.30**		**$104,660**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PLANNING BUILDING PLAN REVIEW	**S-033**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	PLAN	

DESCRIPTION OF SERVICE

Planning review of Building construction plans.

CURRENT FEE STRUCTURE

Minor - $135 per plan
Major - $360 per plan

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$150.00**	**TOTAL REVENUE:**	**$2,250**
UNIT COST:	**$118.67**	**TOTAL COST:**	**$1,780**
UNIT PROFIT (SUBSIDY):	**$31.33**	**TOTAL PROFIT (SUBSIDY):**	**$470**
TOTAL UNITS:	**15**	**PCT. COST RECOVERY:**	**126.40%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Minor - $115 per plan
Major - $155 per plan

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PLANNING BUILDING PLAN REVIEW	**S-033**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**15**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER	Minor	0.75	$116.07	14	$1,625
		TYPE SUBTOTAL	**0.75**	**$116.07**		**$1,625**
PLANNING	ASSOCIATE PLANNER	Major	1.00	$154.76	1	$155
		TYPE SUBTOTAL	**1.00**	**$154.76**		**$155**
		TOTALS	**1.75**	**$118.67**		**$1,780**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIAL STUDY REVIEW	**S-033A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	STUDY	

DESCRIPTION OF SERVICE

Review of special studies needed as part of the review of a proposed development.

CURRENT FEE STRUCTURE

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$0.00**	**TOTAL COST:**	**$0**
UNIT PROFIT (SUBSIDY):	**$0.00**	**TOTAL PROFIT (SUBSIDY):**	**$0**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIAL STUDY REVIEW	**S-033A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
			0.00	$0.00	0	$0
		TYPE SUBTOTAL	**0.00**	**$0.00**		**$0**
		TOTALS	**0.00**	**$0.00**		**$0**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MISCELLANEOUS PLANNING SERVICES	**S-033B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	REVIEW	

DESCRIPTION OF SERVICE

Review of miscellaneous Planning services not otherwise included in the fee schedule

CURRENT FEE STRUCTURE

None

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$150.00**	**TOTAL REVENUE:**	**$150**
UNIT COST:	**$155.00**	**TOTAL COST:**	**$155**
UNIT PROFIT (SUBSIDY):	**$(5.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(5)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**96.77%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MISCELLANEOUS PLANNING SERVICES	**S-033B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		1.00	$154.76	1	$155
		TYPE SUBTOTAL	**1.00**	**$154.76**		**$155**
		TOTALS	**1.00**	**$155.00**		**$155**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PLANNING LEGAL/CONSULTING SERVICES	**S-033C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	REVIEW	

DESCRIPTION OF SERVICE

Recovery of costs related to Planning consulting or legal services.

CURRENT FEE STRUCTURE

None

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$0.00**	**TOTAL COST:**	**$0**
UNIT PROFIT (SUBSIDY):	**$0.00**	**TOTAL PROFIT (SUBSIDY):**	**$0**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PLANNING LEGAL/CONSULTING SERVICES	**S-033C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
			0.00	$0.00	0	$0
		TYPE SUBTOTAL	**0.00**	**$0.00**		**$0**
		TOTALS	**0.00**	**$0.00**		**$0**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
GENERAL PLAN UPDATE	**S-034**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PLANNING	PERMIT	

DESCRIPTION OF SERVICE

Updating of the City's Comprehensive General Plan

CURRENT FEE STRUCTURE

10% surcharge on all Building Department Permits

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$46,500.00**	**TOTAL REVENUE:**	**$46,500**
UNIT COST:	**$50,000.00**	**TOTAL COST:**	**$50,000**
UNIT PROFIT (SUBSIDY):	**$(3,500.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(3,500)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**93.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 66%

10% surcharge on all Building Department Permits

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
GENERAL PLAN UPDATE	**S-034**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING		$250K Over 5 Years	0.00	$50,000.00	1	$50,000
		TYPE SUBTOTAL	**0.00**	**$50,000.00**		**$50,000**
		TOTALS	**0.00**	**$50,000.00**		**$50,000**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PARKING ENFORCEMENT	**S-035**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	CITATION	

DESCRIPTION OF SERVICE

Enforcement of City parking regulations and processing parking citations.

CURRENT FEE STRUCTURE

Parking fines vary from $40 to $250

$12.50 of each fine is remitted to the State.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$17.30**	**TOTAL REVENUE:**	**$37,200**
UNIT COST:	**$136.33**	**TOTAL COST:**	**$293,110**
UNIT PROFIT (SUBSIDY):	**$(119.03)**	**TOTAL PROFIT (SUBSIDY):**	**$(255,910)**
TOTAL UNITS:	**2,150**	**PCT. COST RECOVERY:**	**12.69%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

See Appendix C of this Report for detail

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PARKING ENFORCEMENT	**S-035**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2,150**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CODE ENFORCEMENT	ADMIN SPECIALIST I	Remainder Of 30%	0.00	$0.00	2,150	$0
CODE ENFORCEMENT	FIRE MARSHAL II	5%	0.04	$9.19	2,150	$19,759
CODE ENFORCEMENT	FIRE CHIEF	2.5%	0.02	$7.32	2,150	$15,738
PARKING CONTROL	ADMIN SPECIALIST I	Remainder Of 30%	0.10	$4.64	2,150	$9,976
PARKING CONTROL	FIRE MARSHAL II	5%	0.04	$8.68	2,150	$18,662
PARKING CONTROL	OVERTIME	$4,400	0.48	$2.82	2,150	$6,063
PARKING CONTROL	PKNG CNTRL OFCR/ACO	Remainder Of Time	0.73	$66.86	2,150	$143,749
PARKING CONTROL	FIRE CHIEF	2.5%	0.02	$6.92	2,150	$14,878
PARKING CONTROL		Contract/Prof Svcs	0.00	$19.40	2,150	$41,710
PARKING CONTROL		Printing/Software	0.00	$6.84	2,150	$14,706
DISASTER PREPAREDN	FIRE MARSHAL II	2%	0.02	$3.66	2,150	$7,869
		TYPE SUBTOTAL	**1.45**	**$136.33**		**$293,110**
		TOTALS	**1.45**	**$136.33**		**$293,110**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
RESIDENTIAL PARKING PERMIT	**S-035A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	PERMIT	

DESCRIPTION OF SERVICE

Issuance of parking permits to City residents.

CURRENT FEE STRUCTURE

No fee for registered vehicle at residential address per operational guidelines.
One guest permit at no cost.
$5 per permit for replacement and additional permits per operational guidelines.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$8.02**	**TOTAL COST:**	**$20,050**
UNIT PROFIT (SUBSIDY):	**$(8.02)**	**TOTAL PROFIT (SUBSIDY):**	**$(20,050)**
TOTAL UNITS:	**2,500**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

No fee for registered vehicle at residential address per operational guidelines.
One guest permit at no cost.
$8 per permit for replacement and additional permits per operational guidelines.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
RESIDENTIAL PARKING PERMIT	**S-035A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2,500**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CODE ENFORCEMENT	ADMIN SPECIALIST I		0.08	$4.12	2,500	$10,300
PARKING CONTROL	ADMIN SPECIALIST I		0.08	$3.90	2,500	$9,750
		TYPE SUBTOTAL	**0.16**	**$8.02**		**$20,050**
		TOTALS	**0.16**	**$8.02**		**$20,050**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PARKING BOOT INSTALLATION/REMOVAL	**S-035B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	VEHICLE	

DESCRIPTION OF SERVICE

Installation and removal of a parking boot due to failure to pay parking citations.

CURRENT FEE STRUCTURE

$27 per vehicle

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$27.00**	**TOTAL REVENUE:**	**$27**
UNIT COST:	**$30.00**	**TOTAL COST:**	**$30**
UNIT PROFIT (SUBSIDY):	**$(3.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(3)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**90.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$30 per vehicle

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PARKING BOOT INSTALLATION/REMOVAL	**S-035B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PARKING CONTROL	PKNG CNTRL OFCR/ACO		0.33	$30.02	1	$30
		TYPE SUBTOTAL	**0.33**	**$30.02**		**$30**
		TOTALS	**0.33**	**$30.00**		**$30**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
VERIFICATION OF VEHICLE REG. TAGS	**S-035C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	VEHICLE	

DESCRIPTION OF SERVICE

Verification of vehicle registration tags at the request of the vehicle owner.

CURRENT FEE STRUCTURE

$15 per vehicle

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$15.00**	**TOTAL REVENUE:**	**$225**
UNIT COST:	**$15.47**	**TOTAL COST:**	**$232**
UNIT PROFIT (SUBSIDY):	**$(0.47)**	**TOTAL PROFIT (SUBSIDY):**	**$(7)**
TOTAL UNITS:	**15**	**PCT. COST RECOVERY:**	**96.98%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$15 per vehicle

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
VERIFICATION OF VEHICLE REG. TAGS	**S-035C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**15**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PARKING CONTROL	PKNG CNTRL OFCR/ACO		0.17	$15.46	15	$232
		TYPE SUBTOTAL	**0.17**	**$15.46**		**$232**
		TOTALS	**0.17**	**$15.47**		**$232**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
VEHICLE SCOFFLAW TOW	**S-035D**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	VEHICLE	

DESCRIPTION OF SERVICE

Towing of a vehicle which has more than 5 parking citations.

CURRENT FEE STRUCTURE

$85 per vehicle

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$85.00**	**TOTAL REVENUE:**	**$1,020**
UNIT COST:	**$91.00**	**TOTAL COST:**	**$1,092**
UNIT PROFIT (SUBSIDY):	**$(6.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(72)**
TOTAL UNITS:	**12**	**PCT. COST RECOVERY:**	**93.41%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$90 per vehicle

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
VEHICLE SCOFFLAW TOW	**S-035D**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**12**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PARKING CONTROL	PKNG CNTRL OFCR/ACO		1.00	$90.97	12	$1,092
		TYPE SUBTOTAL	**1.00**	**$90.97**		**$1,092**
		TOTALS	**1.00**	**$91.00**		**$1,092**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SHERIFF FALSE ALARM RESPONSE	**S-035E**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	RESPONSE	

DESCRIPTION OF SERVICE

Sheriff response to a burglary alarm that was determined to be a false alarm due to the actions of alarm operators or malfunction of the alarm.

CURRENT FEE STRUCTURE

None

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$50.07**	**TOTAL COST:**	**$751**
UNIT PROFIT (SUBSIDY):	**$(50.07)**	**TOTAL PROFIT (SUBSIDY):**	**$(751)**
TOTAL UNITS:	**15**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

First 3 responses in a calendar year
4th response - $150
5th response - $300
6th and subsequent responses - $450

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SHERIFF FALSE ALARM RESPONSE	**S-035E**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**15**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PARKING CONTROL	SHERIFF DEPUTY		0.33	$50.07	15	$751
		TYPE SUBTOTAL	**0.33**	**$50.07**		**$751**
		TOTALS	**0.33**	**$50.07**		**$751**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE PREVENTION INSPECTION	**S-037**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	INSPECTION	

DESCRIPTION OF SERVICE

Inspecting fire hazards which are necessary for compliance with State and City codes.

CURRENT FEE STRUCTURE

A, E, I Occupancies - $305 per inspection
R-Small Occupancies - $155 per inspection
R-Large Occupancies - $205 per inspection
State Permitted Tents - $205 per inspection
Large Tents - $410 per inspection
Public Government Buildings - $615 per inspection

Other - $105 per hour (1 hour minimum)

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$257.22**	**TOTAL REVENUE:**	**$64,305**
UNIT COST:	**$379.89**	**TOTAL COST:**	**$94,973**
UNIT PROFIT (SUBSIDY):	**$(122.67)**	**TOTAL PROFIT (SUBSIDY):**	**$(30,668)**
TOTAL UNITS:	**250**	**PCT. COST RECOVERY:**	**67.71%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

A, E, I, C, L Occupancies - $450 per inspection
R-Small Occupancies - $225 per inspection
R-Large Occupancies - $300 per inspection
State Permitted Tents - $300 per inspection
Large Tents - $605 per inspection
Public Government Buildings - $905 per inspection

Other - $150 per hour (1 hour minimum)

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE PREVENTION INSPECTION	**S-037**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**250**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	A, E, I	3.00	$452.25	113	$51,104
		TYPE SUBTOTAL	**3.00**	**$452.25**		**$51,104**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	R-Small	1.50	$226.13	10	$2,261
		TYPE SUBTOTAL	**1.50**	**$226.13**		**$2,261**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	R-Large	2.00	$301.50	110	$33,165
		TYPE SUBTOTAL	**2.00**	**$301.50**		**$33,165**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	State Permit Tents	2.00	$301.50	10	$3,015
		TYPE SUBTOTAL	**2.00**	**$301.50**		**$3,015**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Large Tent	4.00	$603.00	3	$1,809
		TYPE SUBTOTAL	**4.00**	**$603.00**		**$1,809**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Public Gov't Bldgs	6.00	$904.50	4	$3,618
		TYPE SUBTOTAL	**6.00**	**$904.50**		**$3,618**
		TOTALS	**18.50**	**$379.89**		**$94,973**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WEED ABATEMENT	**S-039**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PARCEL	

DESCRIPTION OF SERVICE

Inspecting, notifying, and ensuring the abatement of weeds and related fire hazards on private property.

CURRENT FEE STRUCTURE

Abatement cost plus 70% ($100 minimum)

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$5.36**	**TOTAL REVENUE:**	**$2,600**
UNIT COST:	**$75.10**	**TOTAL COST:**	**$36,424**
UNIT PROFIT (SUBSIDY):	**$(69.74)**	**TOTAL PROFIT (SUBSIDY):**	**$(33,824)**
TOTAL UNITS:	**485**	**PCT. COST RECOVERY:**	**7.14%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Abatement cost plus 70% ($100 minimum)

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WEED ABATEMENT	**S-039**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**485**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II	8 Hr/Yr	0.02	$4.82	485	$2,338
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	100 Hrs/Year	0.21	$31.10	485	$15,084
FIRE PREVENTION		Contract Svcs	0.00	$39.18	485	$19,002
		TYPE SUBTOTAL	**0.22**	**$75.10**		**$36,424**
		TOTALS	**0.22**	**$75.10**		**$36,424**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PUBLIC NUISANCE ABATEMENT	**S-039A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
CODE ENFORCEMENT	PARCEL	

DESCRIPTION OF SERVICE

Inspecting, notifying, and ensuring the abatement of public nuisances on private property.

CURRENT FEE STRUCTURE

Abatement Cost plus 70% ($100 minimum)

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$44.33**	**TOTAL COST:**	**$79,794**
UNIT PROFIT (SUBSIDY):	**$(44.33)**	**TOTAL PROFIT (SUBSIDY):**	**$(79,794)**
TOTAL UNITS:	**1,800**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Abatement Cost plus 70% ($100 minimum)

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PUBLIC NUISANCE ABATEMENT	**S-039A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1,800**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CODE ENFORCEMENT	CODE ENF/ANIMAL CTRL OFFI	20%	0.18	$18.47	1,800	$33,246
FIRE & RESCUE SERVIC	FIRE CHIEF	2.5%	0.02	$10.55	1,800	$18,990
DISASTER PREPAREDN	FIRE MARSHAL II	7%	0.06	$15.31	1,800	$27,558
		TYPE SUBTOTAL	**0.27**	**$44.33**		**$79,794**
		TOTALS	**0.27**	**$44.33**		**$79,794**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ABANDONED VEHICLE ABATEMENT	**S-039B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
CODE ENFORCEMENT	VEHICLE	

DESCRIPTION OF SERVICE

Inspecting, notifying, and ensuring the removal of abandoned vehicles on private property.

CURRENT FEE STRUCTURE

Abatement Cost plus 70% ($100 minimum)

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$692.58**	**TOTAL COST:**	**$8,311**
UNIT PROFIT (SUBSIDY):	**$(692.58)**	**TOTAL PROFIT (SUBSIDY):**	**$(8,311)**
TOTAL UNITS:	**12**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Abatement Cost plus 70% ($100 minimum)

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ABANDONED VEHICLE ABATEMENT	**S-039B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**12**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CODE ENFORCEMENT	CODE ENF/ANIMAL CTRL OFFI	5%	6.75	$692.59	12	$8,311
		TYPE SUBTOTAL	**6.75**	**$692.59**		**$8,311**
		TOTALS	**6.75**	**$692.58**		**$8,311**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
VEHICLE TOW COST RECOVERY	**S-039C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	VEHICLE	

DESCRIPTION OF SERVICE

Abatement of vehicles from the public right-of-way.

CURRENT FEE STRUCTURE

$195 per vehicle

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$195.00**	**TOTAL REVENUE:**	**$21,060**
UNIT COST:	**$207.21**	**TOTAL COST:**	**$22,379**
UNIT PROFIT (SUBSIDY):	**$(12.21)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,319)**
TOTAL UNITS:	**108**	**PCT. COST RECOVERY:**	**94.11%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$205 per vehicle

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
VEHICLE TOW COST RECOVERY	**S-039C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**108**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FINANCE	ACCOUNTING TECH		0.75	$55.49	108	$5,993
PARKING CONTROL	SHERIFF DEPUTY		1.00	$151.72	108	$16,386
		TYPE SUBTOTAL	**1.75**	**$207.21**		**$22,379**
		TOTALS	**1.75**	**$207.21**		**$22,379**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ENGINE COMPANY INSPECTION	**S-040**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	INSPECTION	

DESCRIPTION OF SERVICE

Making regular engine company inspection to those structures and occupancies which are classified as low fire hazards.

CURRENT FEE STRUCTURE

For 50% Cost Recovery:

Small Office/Mercantile/Manufacturing - $100 (6,000 sq ft or less)
Large Office/Mercantile/Manufacturing - $195 (over 6,000 sq ft)
Apartments:
- 4-30 units - $100
- 31-60 units - $148
- 61-100 units - $195
- 100+ units - $380

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$106.44**	**TOTAL REVENUE:**	**$77,917**
UNIT COST:	**$239.89**	**TOTAL COST:**	**$175,597**
UNIT PROFIT (SUBSIDY):	**$(133.45)**	**TOTAL PROFIT (SUBSIDY):**	**$(97,680)**
TOTAL UNITS:	**732**	**PCT. COST RECOVERY:**	**44.37%**

SUGGESTED FEE FOR COST RECOVERY OF: 50%

For 50% Cost Recovery:

Small Office/Mercantile/Manufacturing - $115 (6,000 sq ft or less)
Large Office/Mercantile/Manufacturing - $215 (over 6,000 sq ft)
Apartments:
- 3-30 units - $115
- 31-60 units - $165
- 61-100 units - $215
- 100+ units - $420

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ENGINE COMPANY INSPECTION	**S-040**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**732**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	2 H/W - Non-Complier	0.14	$20.60	732	$15,079
		TYPE SUBTOTAL	**0.14**	**$20.60**		**$15,079**
FIRE & RESCUE SERVIC	FIRE CAPTAIN	Small Office/Mercan.	0.50	$79.44	525	$41,706
FIRE & RESCUE SERVIC	FIRE ENGINEER	Small Office/Mecan.	0.50	$71.55	525	$37,564
FIRE & RESCUE SERVIC	FIREFIGHTER/PARAMEDIC	Small Office/Mercan.	0.50	$54.25	525	$28,481
		TYPE SUBTOTAL	**1.50**	**$205.24**		**$107,751**
FIRE & RESCUE SERVIC	FIRE CAPTAIN	Large Office/Mercan.	1.00	$158.82	25	$3,971
FIRE & RESCUE SERVIC	FIRE ENGINEER	Large Office/Mercan.	1.01	$144.59	25	$3,615
FIRE & RESCUE SERVIC	FIREFIGHTER/PARAMEDIC	Large Office/Mercan.	1.00	$108.32	25	$2,708
		TYPE SUBTOTAL	**3.01**	**$411.73**		**$10,293**
FIRE & RESCUE SERVIC	FIRE CAPTAIN	Apt. 3-30	0.50	$79.45	169	$13,427
FIRE & RESCUE SERVIC	FIRE ENGINEER	Apt. 3-30	0.50	$71.51	169	$12,085
FIRE & RESCUE SERVIC	FIREFIGHTER/PARAMEDIC	Apt. 3-30	0.50	$54.25	169	$9,168
		TYPE SUBTOTAL	**1.50**	**$205.21**		**$34,680**
FIRE & RESCUE SERVIC	FIRE CAPTAIN	Apt. 31-60	0.75	$119.16	4	$477
FIRE & RESCUE SERVIC	FIRE ENGINEER	Apt. 31-60	0.75	$107.68	4	$431
FIRE & RESCUE SERVIC	FIREFIGHTER/PARAMEDIC	Apt. 31-60	0.75	$81.10	4	$324
		TYPE SUBTOTAL	**2.25**	**$307.94**		**$1,232**
FIRE & RESCUE SERVIC	FIRE CAPTAIN	Apt. 61-100	1.00	$158.88	2	$318
FIRE & RESCUE SERVIC	FIRE ENGINEER	Apt. 61-100	1.01	$144.53	2	$289
FIRE & RESCUE SERVIC	FIREFIGHTER/PARAMEDIC	Apt. 61-100	1.00	$107.95	2	$216
		TYPE SUBTOTAL	**3.01**	**$411.36**		**$823**
FIRE & RESCUE SERVIC	FIRE CAPTAIN	Apt. 100+	2.00	$317.76	7	$2,224
FIRE & RESCUE SERVIC	FIRE ENGINEER	Apt. 100+	2.00	$286.20	7	$2,003

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The costs shown on the facing page are
a continued listing of costs listed on
the page immediately preceding.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ENGINE COMPANY INSPECTION	**S-040**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**732**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE & RESCUE SERVIC	FIREFIGHTER/PARAMEDIC	Apt. 100+	1.99	$215.90	7	$1,511
		TYPE SUBTOTAL	**5.99**	**$819.86**		**$5,739**
		TOTALS	**17.39**	**$239.89**		**$175,597**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
APARTMENT INSPECTION PROGRAM	**S-040B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	UNIT	

DESCRIPTION OF SERVICE

Annual fire life safety inspections of apartments buildings located within the City for compliance with State and city codes.

CURRENT FEE STRUCTURE

$105 per unit

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$30.16**	**TOTAL COST:**	**$108,184**
UNIT PROFIT (SUBSIDY):	**$(30.16)**	**TOTAL PROFIT (SUBSIDY):**	**$(108,184)**
TOTAL UNITS:	**3,587**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$105 per unit

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
APARTMENT INSPECTION PROGRAM	**S-040B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**3,587**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	COMMNITY RISK INSPECTOR	100% Of 2	0.90	$0.00	3,587	$0
FIRE PREVENTION	FIRE MARSHAL II	15%	0.07	$19.69	3,587	$70,628
FIRE PREVENTION	FIRE CHIEF	5%	0.02	$10.47	3,587	$37,556
		TYPE SUBTOTAL	**0.99**	**$30.16**		**$108,184**
		TOTALS	**0.99**	**$30.16**		**$108,184**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIAL EVENT PERMIT	**S-041**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
VARIOUS	APPLICATION	

DESCRIPTION OF SERVICE

Processing and preparing for a request to hold a special event within the City.

CURRENT FEE STRUCTURE

None

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$1,951.00**	**TOTAL COST:**	**$1,951**
UNIT PROFIT (SUBSIDY):	**$(1,951.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,951)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 0%

No fee is recommended per City Council policy.

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIAL EVENT PERMIT	**S-041**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ASSOCIATE PLANNER		0.25	$38.69	1	$39
PLANNING	ADMIN SPECIALIST II		0.25	$22.23	1	$22
PLANNING	COMM DEV DIRECTOR		0.50	$168.89	1	$169
PLANNING	CMTY DEV TECH		4.00	$501.84	1	$502
PARKING CONTROL	PKNG CNTRL OFCR/ACO		2.00	$181.94	1	$182
FIRE PREVENTION	FIRE MARSHAL II		2.00	$581.80	1	$582
ENGINEERING	CITY MANAGER/PW DIRECTOR		0.50	$266.35	1	$266
STREET MAINTENANCE	PW SUPERINT		1.00	$189.21	1	$189
		TYPE SUBTOTAL	**10.50**	**$1,950.95**		**$1,951**
		TOTALS	**10.50**	**$1,951.00**		**$1,951**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE SPECIAL EVENT INSPECTIONS	**S-041A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	INSPECTION	

DESCRIPTION OF SERVICE

Reviewing, approving or disapproving, modifying, and if necessary, inspecting fire hazards of a single case nature which are specifically requested to be permitted by property owners or occupants.

CURRENT FEE STRUCTURE

$105 per hour (1 hour minimum)

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$210.00**	**TOTAL REVENUE:**	**$1,260**
UNIT COST:	**$301.50**	**TOTAL COST:**	**$1,809**
UNIT PROFIT (SUBSIDY):	**$(91.50)**	**TOTAL PROFIT (SUBSIDY):**	**$(549)**
TOTAL UNITS:	**6**	**PCT. COST RECOVERY:**	**69.65%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$150 per hour (1 hour minimum)

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE SPECIAL EVENT INSPECTIONS	**S-041A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**6**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		2.00	$301.50	6	$1,809
		TYPE SUBTOTAL	**2.00**	**$301.50**		**$1,809**
		TOTALS	**2.00**	**$301.50**		**$1,809**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE CODE PERMIT	**S-041B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PERMIT	

DESCRIPTION OF SERVICE

Issuance of permits required by the Uniform Fire Code.

CURRENT FEE STRUCTURE

$205 per permit

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$205.00**	**TOTAL REVENUE:**	**$24,600**
UNIT COST:	**$301.50**	**TOTAL COST:**	**$36,180**
UNIT PROFIT (SUBSIDY):	**$(96.50)**	**TOTAL PROFIT (SUBSIDY):**	**$(11,580)**
TOTAL UNITS:	**120**	**PCT. COST RECOVERY:**	**67.99%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$300 per permit

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE CODE PERMIT	**S-041B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**120**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		2.00	$301.50	120	$36,180
		TYPE SUBTOTAL	**2.00**	**$301.50**		**$36,180**
		TOTALS	**2.00**	**$301.50**		**$36,180**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
HAZARDOUS MATERIALS DISCLOSURE	**S-041C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	REVIEW	

DESCRIPTION OF SERVICE

Review of the disclosure of the storage of hazardous materials by a business within the City for compliance with City codes.

CURRENT FEE STRUCTURE

$1,245 per review

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1,245.00**	**TOTAL REVENUE:**	**$2,490**
UNIT COST:	**$1,567.50**	**TOTAL COST:**	**$3,135**
UNIT PROFIT (SUBSIDY):	**$(322.50)**	**TOTAL PROFIT (SUBSIDY):**	**$(645)**
TOTAL UNITS:	**2**	**PCT. COST RECOVERY:**	**79.43%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$1,570 per review

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
HAZARDOUS MATERIALS DISCLOSURE	**S-041C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II		1.00	$290.90	2	$582
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		2.00	$301.50	2	$603
FIRE PREVENTION		Plan Check	0.00	$975.00	2	$1,950
		TYPE SUBTOTAL	**3.00**	**$1,567.40**		**$3,135**
		TOTALS	**3.00**	**$1,567.50**		**$3,135**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE CODE PERMIT - NEW	**S-041D**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PERMIT	

DESCRIPTION OF SERVICE

Issuance of new permits required by the Uniform Fire Code.

CURRENT FEE STRUCTURE

$205 per permit

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$205.00**	**TOTAL REVENUE:**	**$1,025**
UNIT COST:	**$296.20**	**TOTAL COST:**	**$1,481**
UNIT PROFIT (SUBSIDY):	**$(91.20)**	**TOTAL PROFIT (SUBSIDY):**	**$(456)**
TOTAL UNITS:	**5**	**PCT. COST RECOVERY:**	**69.21%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$295 per permit

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE CODE PERMIT - NEW	**S-041D**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**5**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE MARSHAL II		0.50	$145.45	5	$727
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		1.00	$150.75	5	$754
		TYPE SUBTOTAL	**1.50**	**$296.20**		**$1,481**
		TOTALS	**1.50**	**$296.20**		**$1,481**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
BURN PERMIT	**S-041E**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	PERMIT	

DESCRIPTION OF SERVICE

Issuance of a permit to allow for burning with City limits.

CURRENT FEE STRUCTURE

$50 per permit

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$50.00**	**TOTAL REVENUE:**	**$100**
UNIT COST:	**$75.50**	**TOTAL COST:**	**$151**
UNIT PROFIT (SUBSIDY):	**$(25.50)**	**TOTAL PROFIT (SUBSIDY):**	**$(51)**
TOTAL UNITS:	**2**	**PCT. COST RECOVERY:**	**66.23%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$75 per permit

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
BURN PERMIT	**S-041E**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION	FIRE PREVENTION INSPECTOR		0.50	$75.38	2	$151
		TYPE SUBTOTAL	**0.50**	**$75.38**		**$151**
		TOTALS	**0.50**	**$75.50**		**$151**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIAL SYSTEM PLAN CHECK/INSPECT	**S-041F**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	REVIEW/INSPECTION	

DESCRIPTION OF SERVICE

Review of the plans for a new fire special system, and inspecting that construction, to assure compliance with applicable City codes.

CURRENT FEE STRUCTURE

Plan Review - $380 per review
Inspection - $220 per inspection

Plus the fully allocated hourly rate for all personnel or outside costs for any needed additional work.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$600.00**	**TOTAL REVENUE:**	**$600**
UNIT COST:	**$736.00**	**TOTAL COST:**	**$736**
UNIT PROFIT (SUBSIDY):	**$(136.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(136)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**81.52%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Plan Review - $450 per review
Inspection - $285 per inspection

Plus the fully allocated hourly rate for all personnel or outside costs for any needed additional work.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIAL SYSTEM PLAN CHECK/INSPECT	**S-041F**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE PREVENTION		Plan Check	0.00	$450.00	1	$450
		TYPE SUBTOTAL	**0.00**	**$450.00**		**$450**
FIRE PREVENTION	FIRE PREVENTION INSPECTOR	Inspection	1.00	$150.75	1	$151
FIRE PREVENTION		Inspection	0.00	$135.00	1	$135
		TYPE SUBTOTAL	**1.00**	**$285.75**		**$286**
		TOTALS	**1.00**	**$736.00**		**$736**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE FALSE ALARM RESPONSE	**S-042**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	RESPONSE	

DESCRIPTION OF SERVICE

Response to repeated false alarms after warnings of such repetitiveness.

CURRENT FEE STRUCTURE

1st 3 responses in a six month calendar period - Free
4th response - $185 per piece of apparatus
5th response - $370 per piece of apparatus
6th response and subsequent responses - $555 per piece of apparatus

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$205.24**	**TOTAL COST:**	**$71,834**
UNIT PROFIT (SUBSIDY):	**$(205.24)**	**TOTAL PROFIT (SUBSIDY):**	**$(71,834)**
TOTAL UNITS:	**350**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

1st 3 responses in a six month calendar period - Free
4th response - $195 per piece of apparatus
5th response - $390 per piece of apparatus
6th response and subsequent responses - $585 per piece of apparatus

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE FALSE ALARM RESPONSE	**S-042**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**350**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE & RESCUE SERVIC	FIRE CAPTAIN		0.50	$79.44	350	$27,804
FIRE & RESCUE SERVIC	FIRE ENGINEER		0.50	$71.55	350	$25,043
FIRE & RESCUE SERVIC	FIREFIGHTER/PARAMEDIC		0.50	$54.25	350	$18,988
		TYPE SUBTOTAL	**1.50**	**$205.24**		**$71,834**
		TOTALS	**1.50**	**$205.24**		**$71,834**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MEDICAL AID RESPONSE	**S-042A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	RESPONSE	

DESCRIPTION OF SERVICE

Providing medical aid responses to the community.

CURRENT FEE STRUCTURE

Subscription:
Resident - $60 per year per household
Business (up to 99 employees) - $60 per year per each increment of 5 employees
Large Business (100+ employees) - $60 per year per each increment of 10 employees
Non-Subscriber Response:
Resident - $375
Non-Resident - $500

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$43.36**	**TOTAL REVENUE:**	**$121,400**
UNIT COST:	**$2,697.32**	**TOTAL COST:**	**$7,552,496**
UNIT PROFIT (SUBSIDY):	**$(2,653.96)**	**TOTAL PROFIT (SUBSIDY):**	**$(7,431,096)**
TOTAL UNITS:	**2,800**	**PCT. COST RECOVERY:**	**1.61%**

SUGGESTED FEE FOR COST RECOVERY OF: 5%

Subscription:
Resident - $60 per year per household
Business (up to 99 employees) - $60 per year per each increment of 5 employees
Large Business (100+ employees) - $60 per year per each increment of 10 employees
Non-Subscriber Response:
Resident - $375
Non-Resident - $500

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
MEDICAL AID RESPONSE	**S-042A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**2,800**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE & RESCUE SERVIC	FIRE CAPTAIN	70% Of Remainder	3.54	$562.13	2,800	$1,573,964
FIRE & RESCUE SERVIC	FIRE ENGINEER	70% Of Remainder	5.38	$769.72	2,800	$2,155,216
FIRE & RESCUE SERVIC	FIREFIGHTER/PARAMEDIC	70% Of Remainder	5.38	$583.63	2,800	$1,634,164
FIRE & RESCUE SERVIC	OVERTIME	70% Of $1,500,000	7.02	$708.39	2,800	$1,983,492
FIRE & RESCUE SERVIC		Equipment Cost	0.00	$14.32	2,800	$40,096
FIRE & RESCUE SERVIC		EMS Supplies	0.00	$22.75	2,800	$63,700
		TYPE SUBTOTAL	**21.32**	**$2,660.94**		**$7,450,632**
FIRE & RESCUE SERVIC	EXECUTIVE AIDE	35% - Billing	0.20	$23.49	2,800	$65,772
FIRE & RESCUE SERVIC	FIRE BATTALION CHIEF	12 H/Y Of 2 - Train	0.01	$4.17	2,800	$11,676
FIRE & RESCUE SERVIC		Billing Agency	0.00	$7.57	2,800	$21,196
DISASTER PREPAREDN	EXECUTIVE AIDE	35% - Billing	0.01	$1.15	2,800	$3,220
		TYPE SUBTOTAL	**0.23**	**$36.38**		**$101,864**
		TOTALS	**21.54**	**$2,697.32**		**$7,552,496**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIAL EVENT SERVICES	**S-043**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
VARIOUS	EVENT	

DESCRIPTION OF SERVICE

Fire protection personnel or City maintenance at a special event in order to assure that the event is conducted without disruption or a threat to the safety of those attending.

CURRENT FEE STRUCTURE

Actual Cost of all personnel used at the fully allocated hourly rates.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$11,796.25**	**TOTAL COST:**	**$47,185**
UNIT PROFIT (SUBSIDY):	**$(11,796.25)**	**TOTAL PROFIT (SUBSIDY):**	**$(47,185)**
TOTAL UNITS:	**4**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Actual Cost of all personnel used at the fully allocated hourly rates.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SPECIAL EVENT SERVICES	**S-043**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**4**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PARKING CONTROL	PKNG CNTRL OFCR/ACO	5.5 Hours	5.50	$500.34	4	$2,001
PARKING CONTROL	SHERIFF DEPUTY		40.00	$6,068.80	4	$24,275
FIRE & RESCUE SERVIC	FIRE MARSHAL II	8.5 Hours	1.60	$468.56	4	$1,874
STREET MAINTENANCE	LEAD PW MAINT WRKR		6.00	$726.36	4	$2,905
STREET MAINTENANCE	PW MAINT WRKR I		6.00	$433.92	4	$1,736
STREET MAINTENANCE	PW SUPERINT		6.00	$1,135.26	4	$4,541
FACILITIES MAINTENAN	FACILITY MAINT COORD	6 Hours	6.00	$783.00	4	$3,132
PARKS	LEAD PW MAINT WRKR	6 Hours	6.00	$668.52	4	$2,674
WATER TRANSMISSION	UTILITIES MAINT TECH I	6 Hours	6.00	$464.22	4	$1,857
WATER TRANSMISSION	UTILITIES MAINT TECH III	6 Hours	6.00	$547.32	4	$2,189
		TYPE SUBTOTAL	**89.10**	**$11,796.30**		**$47,185**
		TOTALS	**89.10**	**$11,796.25**		**$47,185**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PARK USE PERMIT	**S-043B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC WORKS	PERMIT	

DESCRIPTION OF SERVICE

Request for use of City-owned park recreational area in order to assure that the event is conducted without the disruption or a threat to the safety of those attending.

CURRENT FEE STRUCTURE

One Day Use - No Fee
Extended Use - $245 per year

Electricity - $96 per use
Baseball Lights Admin Fee - $25 per use
Baseball Lights - $5-$9 per hour
Key - $100 plus $25 per each Additional Key

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$296.00**	**TOTAL COST:**	**$296**
UNIT PROFIT (SUBSIDY):	**$(296.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(296)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Picnic Shelter Use - $250 per day
Extended Ballfield Use - $250 per year

Electricity - $100 per use
Baseball Lights Admin Fee - $25 per use
Baseball Lights - $5-$9 per hour
Key - $100 plus $25 per each Additional Key

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
PARK USE PERMIT	**S-043B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	EXECUTIVE ASSISTANT		2.00	$296.22	1	$296
		TYPE SUBTOTAL	**2.00**	**$296.22**		**$296**
		TOTALS	**2.00**	**$296.00**		**$296**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TRAFFIC ACCIDENT REPORT SALES	**S-044**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	REPORT	

DESCRIPTION OF SERVICE

Processing a request to copy a traffic accident report.

CURRENT FEE STRUCTURE

$0.25 per copy

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.25**	**TOTAL REVENUE:**	**$9**
UNIT COST:	**$12.92**	**TOTAL COST:**	**$465**
UNIT PROFIT (SUBSIDY):	**$(12.67)**	**TOTAL PROFIT (SUBSIDY):**	**$(456)**
TOTAL UNITS:	**36**	**PCT. COST RECOVERY:**	**1.94%**

SUGGESTED FEE FOR COST RECOVERY OF: 5%

$0.25 per copy

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
TRAFFIC ACCIDENT REPORT SALES	**S-044**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**36**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE & RESCUE SERVIC	ADMIN SPECIALIST I		0.25	$12.92	36	$465
		TYPE SUBTOTAL	**0.25**	**$12.92**		**$465**
		TOTALS	**0.25**	**$12.92**		**$465**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE INCIDENT REPORT SALES	**S-045**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FIRE	REPORT	

DESCRIPTION OF SERVICE

Processing a request to make a copy of a Fire Incident Report

CURRENT FEE STRUCTURE

$0.25 per copy

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.25**	**TOTAL REVENUE:**	**$6**
UNIT COST:	**$12.92**	**TOTAL COST:**	**$310**
UNIT PROFIT (SUBSIDY):	**$(12.67)**	**TOTAL PROFIT (SUBSIDY):**	**$(304)**
TOTAL UNITS:	**24**	**PCT. COST RECOVERY:**	**1.94%**

SUGGESTED FEE FOR COST RECOVERY OF: 5%

$0.25 per copy

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FIRE INCIDENT REPORT SALES	**S-045**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**24**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FIRE & RESCUE SERVIC	ADMIN SPECIALIST I		0.25	$12.92	24	$310
		TYPE SUBTOTAL	**0.25**	**$12.92**		**$310**
		TOTALS	**0.25**	**$12.92**		**$310**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ANIMAL CONTROL SERVICES	**S-050**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
PUBLIC SAFETY	N/A	

DESCRIPTION OF SERVICE

Providing animal control services to the community

CURRENT FEE STRUCTURE

Charge the fees charged by the City of San Bernardino

VA Hospital Response - $350 per response

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$26,000.00**	**TOTAL REVENUE:**	**$26,000**
UNIT COST:	**$313,770.00**	**TOTAL COST:**	**$313,770**
UNIT PROFIT (SUBSIDY):	**$(287,770.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(287,770)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**8.29%**

SUGGESTED FEE FOR COST RECOVERY OF: 10%

Charge the fees charged by the City of San Bernardino

VA Hospital Response - $390 per response

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ANIMAL CONTROL SERVICES	**S-050**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
PLANNING	ADMIN SPECIALIST II	1/2 Hr/Day	36.67	$3,260.33	1	$3,260
CODE ENFORCEMENT	CODE ENF/ANIMAL CTRL OFFI	75%	1,153.85	$118,465.78	1	$118,466
CODE ENFORCEMENT	OVERTIME	$12,000	1,040.00	$17,856.80	1	$17,857
CODE ENFORCEMENT		Prof/Contract Svcs	0.00	$127,256.00	1	$127,256
FIRE & RESCUE SERVIC	FIRE CHIEF	2.5%	40.54	$18,984.07	1	$18,984
DISASTER PREPAREDN	FIRE MARSHAL II	7%	113.33	$27,556.19	1	$27,556
		TYPE SUBTOTAL	**2,384.39**	**$313,379.17**		**$313,379**
CODE ENFORCEMENT	CODE ENF/ANIMAL CTRL OFFI	LLVA Response	2.40	$246.41	1	$246
CODE ENFORCEMENT		LLVA Response	0.00	$144.00	1	$144
		TYPE SUBTOTAL	**2.40**	**$390.41**		**$390**
		TOTALS	**2,386.79**	**$313,770.00**		**$313,770**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
COLLECTION TRANSMITTAL CHARGE	**S-054A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FINANCE	ACCOUNT	

DESCRIPTION OF SERVICE

Transmittal of overdue accounts to a collection agency.

CURRENT FEE STRUCTURE

$26 per account

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$26.00**	**TOTAL REVENUE:**	**$5,668**
UNIT COST:	**$31.33**	**TOTAL COST:**	**$6,830**
UNIT PROFIT (SUBSIDY):	**$(5.33)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,162)**
TOTAL UNITS:	**218**	**PCT. COST RECOVERY:**	**82.99%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$30 per account

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
COLLECTION TRANSMITTAL CHARGE	**S-054A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**218**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FINANCE	SUPV ACCOUNTING TECH		0.25	$31.33	218	$6,830
		TYPE SUBTOTAL	**0.25**	**$31.33**		**$6,830**
		TOTALS	**0.25**	**$31.33**		**$6,830**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER METER INSTALL	**S-060C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
WATER	LATERAL	

DESCRIPTION OF SERVICE

Installation of a new connection to water lateral for a new development.

CURRENT FEE STRUCTURE

5/8" - 1" - $90 plus material cost
1 1/2" - 2" - $320 plus material cost
3+" - actual staff cost at fully allocated hourly rates plus material cost

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$143.08**	**TOTAL REVENUE:**	**$1,860**
UNIT COST:	**$167.77**	**TOTAL COST:**	**$2,181**
UNIT PROFIT (SUBSIDY):	**$(24.69)**	**TOTAL PROFIT (SUBSIDY):**	**$(321)**
TOTAL UNITS:	**13**	**PCT. COST RECOVERY:**	**85.28%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

5/8" - 1" - $110 plus material cost
1 1/2" - 2" - $360 plus material cost
3+" - actual staff cost at fully allocated hourly rates plus material cost

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER METER INSTALL	**S-060C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**13**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
WATER METERS	LEAD UTIL MAINT TECH	5/8" - 1"	1.00	$109.44	10	$1,094
		TYPE SUBTOTAL	**1.00**	**$109.44**		**$1,094**
WATER METERS	LEAD UTIL MAINT TECH	1 1/2" - 2"	2.00	$218.88	3	$657
WATER METERS	UTILITIES MAINT TECH I	1 1/2" - 2"	2.00	$143.16	3	$429
		TYPE SUBTOTAL	**4.00**	**$362.04**		**$1,086**
		TOTALS	**5.00**	**$167.77**		**$2,181**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER LATERAL INSTALL	**S-060D**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
WATER	MAIN	

DESCRIPTION OF SERVICE

Installation of a new connection to a water street main for a new development.

CURRENT FEE STRUCTURE

1" - 2" - $1,990 plus material cost
3+" - actual staff cost at fully allocated hourly rates plus material cost

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1,990.00**	**TOTAL REVENUE:**	**$7,960**
UNIT COST:	**$1,940.00**	**TOTAL COST:**	**$7,760**
UNIT PROFIT (SUBSIDY):	**$50.00**	**TOTAL PROFIT (SUBSIDY):**	**$200**
TOTAL UNITS:	**4**	**PCT. COST RECOVERY:**	**102.58%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

1" - 2" - $1,935 plus material cost
3+" - actual staff cost at fully allocated hourly rates plus material cost

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER LATERAL INSTALL	**S-060D**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**4**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
WATER TRANSMISSION	UTILITIES MAINT TECH I	6 Hrs Of 3	18.00	$1,392.66	4	$5,571
WATER TRANSMISSION	UTILITIES MAINT TECH III	6 Hrs Of 1	6.00	$547.32	4	$2,189
		TYPE SUBTOTAL	**24.00**	**$1,939.98**		**$7,760**
		TOTALS	**24.00**	**$1,940.00**		**$7,760**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER METER TEST REQUEST	**S-060E**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
WATER	REQUEST	

DESCRIPTION OF SERVICE

Pulling and testing a water meter on request.

CURRENT FEE STRUCTURE

$365 per meter, to be refunded if the meter is running fast.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$365.00**	**TOTAL REVENUE:**	**$4,380**
UNIT COST:	**$437.75**	**TOTAL COST:**	**$5,253**
UNIT PROFIT (SUBSIDY):	**$(72.75)**	**TOTAL PROFIT (SUBSIDY):**	**$(873)**
TOTAL UNITS:	**12**	**PCT. COST RECOVERY:**	**83.38%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$435 per meter, to be refunded if the meter is running fast.

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
WATER METER TEST REQUEST	**S-060E**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**12**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
WATER METERS	LEAD UTIL MAINT TECH		4.00	$437.76	12	$5,253
		TYPE SUBTOTAL	**4.00**	**$437.76**		**$5,253**
		TOTALS	**4.00**	**$437.75**		**$5,253**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SEWAGE SPILL ON PUBLIC R-O-W	**S-061**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
WATER	SPILL	

DESCRIPTION OF SERVICE

Responding to a sewage spill from private property onto the public right-of-way.

CURRENT FEE STRUCTURE

Charge the fully allocated hourly rates for all responding personnel.

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$88.00**	**TOTAL COST:**	**$88**
UNIT PROFIT (SUBSIDY):	**$(88.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(88)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Charge the fully allocated hourly rates for all responding personnel.

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SEWAGE SPILL ON PUBLIC R-O-W	**S-061**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
SEWER	UTILITIES MAINT TECH I		1.00	$88.14	1	$88
		TYPE SUBTOTAL	**1.00**	**$88.14**		**$88**
		TOTALS	**1.00**	**$88.00**		**$88**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DELINQUENT WATER TURN OFF/ON	**S-061C**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
WATER	TURN OFF/ON	

DESCRIPTION OF SERVICE

Processing and turning off and on water accounts due to failure to pay utility bills.

CURRENT FEE STRUCTURE

Delinquent Account - $75 at time of service turn-on
After Hours Charge - $40 over and above other fees

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$1.20**	**TOTAL REVENUE:**	**$7,125**
UNIT COST:	**$4.96**	**TOTAL COST:**	**$29,323**
UNIT PROFIT (SUBSIDY):	**$(3.76)**	**TOTAL PROFIT (SUBSIDY):**	**$(22,198)**
TOTAL UNITS:	**5,913**	**PCT. COST RECOVERY:**	**24.30%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Delinquent Account - $90 at time of service turn-on
After Hours Charge - $40 over and above other fees

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DELINQUENT WATER TURN OFF/ON	**S-061C**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**5,913**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
WATER ADMINISTRATIO	ACCOUNTING TECH	10 Hours/Month	0.02	$1.28	5,913	$7,569
		TYPE SUBTOTAL	**0.02**	**$1.28**		**$7,569**
WATER ADMINISTRATIO	ACCOUNTING TECH	5 H/M-Courtesy Notic	0.04	$2.27	1,673	$3,798
		TYPE SUBTOTAL	**0.04**	**$2.27**		**$3,798**
WATER ADMINISTRATIO	ACCOUNTING TECH	3 H/M - Door Hangers	0.03	$1.92	1,184	$2,273
WATER METERS	LEAD UTIL MAINT TECH	6 H/M - Door Hangers	0.06	$6.66	1,184	$7,885
		TYPE SUBTOTAL	**0.09**	**$8.58**		**$10,159**
WATER METERS	LEAD UTIL MAINT TECH	Turn-Off	0.50	$54.72	95	$5,198
WATER METERS	LEAD UTIL MAINT TECH	Turn-On	0.25	$27.36	95	$2,599
		TYPE SUBTOTAL	**0.75**	**$82.08**		**$7,798**
		TOTALS	**0.90**	**$4.96**		**$29,323**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NEW UTILITY ACCOUNT SET-UP	**S-061D**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FINANCE	ACCOUNT	

DESCRIPTION OF SERVICE

Processing a new Utility account.

CURRENT FEE STRUCTURE

Read Only - $45 per account
Turn-on Required - $45 per account

$100 per residential unit prepayment against future utility bills

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$45.00**	**TOTAL REVENUE:**	**$24,975**
UNIT COST:	**$48.22**	**TOTAL COST:**	**$26,762**
UNIT PROFIT (SUBSIDY):	**$(3.22)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,787)**
TOTAL UNITS:	**555**	**PCT. COST RECOVERY:**	**93.32%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Read Only - $50 per account
Turn-on Required - $50 per account

$100 per residential unit prepayment against future utility bills

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NEW UTILITY ACCOUNT SET-UP	**S-061D**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**555**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
WATER ADMINISTRATIO	ACCOUNTING TECH		0.33	$20.86	555	$11,577
		TYPE SUBTOTAL	**0.33**	**$20.86**		**$11,577**
WATER METERS	LEAD UTIL MAINT TECH	Read	0.25	$27.36	370	$10,123
		TYPE SUBTOTAL	**0.25**	**$27.36**		**$10,123**
WATER METERS	LEAD UTIL MAINT TECH	Turn-On	0.25	$27.36	185	$5,062
		TYPE SUBTOTAL	**0.25**	**$27.36**		**$5,062**
		TOTALS	**0.83**	**$48.22**		**$26,762**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NSF CHECK COLLECTION	**S-062**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FINANCE	CHECK	

DESCRIPTION OF SERVICE

Processing a check returned for insufficient funds.

CURRENT FEE STRUCTURE

$55 per NSF check

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$55.00**	**TOTAL REVENUE:**	**$1,045**
UNIT COST:	**$78.11**	**TOTAL COST:**	**$1,484**
UNIT PROFIT (SUBSIDY):	**$(23.11)**	**TOTAL PROFIT (SUBSIDY):**	**$(439)**
TOTAL UNITS:	**19**	**PCT. COST RECOVERY:**	**70.42%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$65 per NSF check

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NSF CHECK COLLECTION	**S-062**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**19**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FINANCE	FINANCE MANAGER		0.08	$12.82	19	$244
FINANCE	SUPV ACCOUNTING TECH		0.33	$41.35	19	$786
FINANCE		$11 Bank Charge	0.00	$11.00	19	$209
		TYPE SUBTOTAL	**0.41**	**$65.17**		**$1,238**
WATER METERS	LEAD UTIL MAINT TECH	Door Hanger Notice	0.25	$27.36	9	$246
		TYPE SUBTOTAL	**0.25**	**$27.36**		**$246**
		TOTALS	**0.66**	**$78.11**		**$1,484**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
BID PLANS/SPECS MAILING	**S-063**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FINANCE	REQUEST	

DESCRIPTION OF SERVICE

Mailing bid plans and specifications on request.

CURRENT FEE STRUCTURE

$25 per request

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$25.00**	**TOTAL REVENUE:**	**$1,450**
UNIT COST:	**$22.50**	**TOTAL COST:**	**$1,305**
UNIT PROFIT (SUBSIDY):	**$2.50**	**TOTAL PROFIT (SUBSIDY):**	**$145**
TOTAL UNITS:	**58**	**PCT. COST RECOVERY:**	**111.11%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$25 per request

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
BID PLANS/SPECS MAILING	**S-063**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**58**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FINANCE	ACCOUNTING TECH		0.25	$18.50	58	$1,073
FINANCE		$4 Postage	0.00	$4.00	58	$232
		TYPE SUBTOTAL	**0.25**	**$22.50**		**$1,305**
		TOTALS	**0.25**	**$22.50**		**$1,305**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CHECK REPLACEMENT	**S-064**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FINANCE	CHECK	

DESCRIPTION OF SERVICE

Processing a replacement City check at the request of the payee.

CURRENT FEE STRUCTURE

Vendor - $50 per check
Payroll - $50 per check

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$50.00**	**TOTAL REVENUE:**	**$700**
UNIT COST:	**$73.14**	**TOTAL COST:**	**$1,024**
UNIT PROFIT (SUBSIDY):	**$(23.14)**	**TOTAL PROFIT (SUBSIDY):**	**$(324)**
TOTAL UNITS:	**14**	**PCT. COST RECOVERY:**	**68.36%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Vendor - $75 per check
Payroll - $65 per check

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
CHECK REPLACEMENT	**S-064**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**14**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FINANCE	FINANCE MANAGER	Vendor	0.35	$56.08	10	$561
FINANCE	SUPV ACCOUNTING TECH	Vendor	0.17	$21.30	10	$213
		TYPE SUBTOTAL	**0.52**	**$77.38**		**$774**
FINANCE	SUPV ACCOUNTING TECH	Payroll	0.50	$62.66	4	$251
		TYPE SUBTOTAL	**0.50**	**$62.66**		**$251**
		TOTALS	**1.02**	**$73.14**		**$1,024**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NEW BUSINESS REGISTRATION APPLIC.	**S-066**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FINANCE	BUSINESS	

DESCRIPTION OF SERVICE

Processing new business registration applications

CURRENT FEE STRUCTURE

$125 per business inside the City
$85 per business outside the City

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$91.83**	**TOTAL REVENUE:**	**$34,435**
UNIT COST:	**$64.96**	**TOTAL COST:**	**$24,361**
UNIT PROFIT (SUBSIDY):	**$26.87**	**TOTAL PROFIT (SUBSIDY):**	**$10,074**
TOTAL UNITS:	**375**	**PCT. COST RECOVERY:**	**141.35%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$110 per business inside the City
$55 per business outside the City

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NEW BUSINESS REGISTRATION APPLIC.	**S-066**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**375**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FINANCE	ACCOUNTING TECH	Inside City	1.50	$110.99	64	$7,103
		TYPE SUBTOTAL	**1.50**	**$110.99**		**$7,103**
FINANCE	ACCOUNTING TECH	Outside City	0.75	$55.49	311	$17,257
		TYPE SUBTOTAL	**0.75**	**$55.49**		**$17,257**
		TOTALS	**2.25**	**$64.96**		**$24,361**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
BUSINESS REGISTRATION RENEWALS	**S-066A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
FINANCE	RENEWAL	

DESCRIPTION OF SERVICE

Processing renewal of business registration information

CURRENT FEE STRUCTURE

$42 per renewal

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$42.00**	**TOTAL REVENUE:**	**$72,870**
UNIT COST:	**$53.21**	**TOTAL COST:**	**$92,319**
UNIT PROFIT (SUBSIDY):	**$(11.21)**	**TOTAL PROFIT (SUBSIDY):**	**$(19,449)**
TOTAL UNITS:	**1,735**	**PCT. COST RECOVERY:**	**78.93%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$53 per renewal

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
BUSINESS REGISTRATION RENEWALS	**S-066A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1,735**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
FINANCE	ACCOUNTING TECH	Remainder Of Time	0.49	$36.21	1,735	$62,824
FINANCE		Contracts	0.00	$17.00	1,735	$29,495
		TYPE SUBTOTAL	**0.49**	**$53.21**		**$92,319**
		TOTALS	**0.49**	**$53.21**		**$92,319**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DOCUMENT COPYING	**S-068**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
VARIOUS	COPY	

DESCRIPTION OF SERVICE

Providing copies of documents on request.

CURRENT FEE STRUCTURE

$0.25 per copy

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.25**	**TOTAL REVENUE:**	**$42**
UNIT COST:	**$1.60**	**TOTAL COST:**	**$272**
UNIT PROFIT (SUBSIDY):	**$(1.35)**	**TOTAL PROFIT (SUBSIDY):**	**$(230)**
TOTAL UNITS:	**170**	**PCT. COST RECOVERY:**	**15.44%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$0.25 per copy

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
DOCUMENT COPYING	**S-068**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**170**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CITY CLERK	CITY CLERK		0.01	$1.60	170	$272
		TYPE SUBTOTAL	**0.01**	**$1.60**		**$272**
		TOTALS	**0.01**	**$1.60**		**$272**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ELECTRONIC FILE COPY	**S-068A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
CITY CLERK	DEVICE	

DESCRIPTION OF SERVICE

Providing a copy of an electronic file on request

CURRENT FEE STRUCTURE

$6 per device

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$6.00**	**TOTAL REVENUE:**	**$6**
UNIT COST:	**$5.00**	**TOTAL COST:**	**$5**
UNIT PROFIT (SUBSIDY):	**$1.00**	**TOTAL PROFIT (SUBSIDY):**	**$1**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**120.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$6 per device

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
ELECTRONIC FILE COPY	**S-068A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CITY CLERK	CITY CLERK		0.03	$4.81	1	$5
		TYPE SUBTOTAL	**0.03**	**$4.81**		**$5**
		TOTALS	**0.03**	**$5.00**		**$5**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NOTARY SERVICES	**S-068B**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
CITY CLERK	SIGNATURE	

DESCRIPTION OF SERVICE

Providing Notary services to the public.

CURRENT FEE STRUCTURE

$15 per signature (This fee is limited by State law)

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$15.00**	**TOTAL REVENUE:**	**$15**
UNIT COST:	**$80.00**	**TOTAL COST:**	**$80**
UNIT PROFIT (SUBSIDY):	**$(65.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(65)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**18.75%**

SUGGESTED FEE FOR COST RECOVERY OF: 20%

$15 per signature (This fee is limited by State law)

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CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NOTARY SERVICES	**S-068B**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CITY CLERK	CITY CLERK		0.50	$80.20	1	$80
		TYPE SUBTOTAL	**0.50**	**$80.20**		**$80**
		TOTALS	**0.50**	**$80.00**		**$80**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SUBORDINATION AGREEMENT	**S-069**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
CITY CLERK	AGREEMENT	

DESCRIPTION OF SERVICE

Processing a request to refinance an affordable housing residence.

CURRENT FEE STRUCTURE

$145 per agreement

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$145.00**	**TOTAL REVENUE:**	**$5,075**
UNIT COST:	**$175.40**	**TOTAL COST:**	**$6,139**
UNIT PROFIT (SUBSIDY):	**$(30.40)**	**TOTAL PROFIT (SUBSIDY):**	**$(1,064)**
TOTAL UNITS:	**35**	**PCT. COST RECOVERY:**	**82.67%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$175 per agreement

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
SUBORDINATION AGREEMENT	**S-069**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**35**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CITY CLERK	CITY CLERK		1.00	$160.39	35	$5,614
CITY CLERK		$15 Postage	0.00	$15.00	35	$525
		TYPE SUBTOTAL	**1.00**	**$175.39**		**$6,139**
		TOTALS	**1.00**	**$175.40**		**$6,139**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
AFFORD. HOUSING DEMAND/RECONVEYANCE	**S-069A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
CITY CLERK	APPLICATION	

DESCRIPTION OF SERVICE

Processing a request to pay off a mortgage or second mortgage for an affordable housing residence.

CURRENT FEE STRUCTURE

$80 per application

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$80.00**	**TOTAL REVENUE:**	**$400**
UNIT COST:	**$95.20**	**TOTAL COST:**	**$476**
UNIT PROFIT (SUBSIDY):	**$(15.20)**	**TOTAL PROFIT (SUBSIDY):**	**$(76)**
TOTAL UNITS:	**5**	**PCT. COST RECOVERY:**	**84.03%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$95 per application

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
AFFORD. HOUSING DEMAND/RECONVEYANCE	**S-069A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**5**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
CITY CLERK	CITY CLERK		0.50	$80.20	5	$401
CITY CLERK		$15 Postage	0.00	$15.00	5	$75
		TYPE SUBTOTAL	**0.50**	**$95.20**		**$476**
		TOTALS	**0.50**	**$95.20**		**$476**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NETWORK INFRASTRUCTURE CERT.	**S-070**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
INFORMATION SYSTEMS	UNIT	

DESCRIPTION OF SERVICE

Certifying that a new development meets certain standards for network infrastructure.

CURRENT FEE STRUCTURE

$245 per unit plus $21 per data jack

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$266.00**	**TOTAL REVENUE:**	**$266**
UNIT COST:	**$390.00**	**TOTAL COST:**	**$390**
UNIT PROFIT (SUBSIDY):	**$(124.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(124)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**68.21%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$360 per unit plus $30 per data jack

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NETWORK INFRASTRUCTURE CERT.	**S-070**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
INFO. SYSTEMS	IT MGR	Base Time	2.00	$359.64	1	$360
		TYPE SUBTOTAL	**2.00**	**$359.64**		**$360**
INFO. SYSTEMS	IT MGR	Time Per Data Jack	0.17	$30.57	1	$31
		TYPE SUBTOTAL	**0.17**	**$30.57**		**$31**
		TOTALS	**2.17**	**$390.00**		**$390**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NETWORK INFRASTRUCTURE PLAN REVIEW	**S-070A**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
INFORMATION SYSTEMS	PLAN	

DESCRIPTION OF SERVICE

Review of the plans of the network infrastructure for a new development.

CURRENT FEE STRUCTURE

None

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$0.00**	**TOTAL REVENUE:**	**$0**
UNIT COST:	**$360.00**	**TOTAL COST:**	**$360**
UNIT PROFIT (SUBSIDY):	**$(360.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(360)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**0.00%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

$360 per plan

November 6, 2025

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
NETWORK INFRASTRUCTURE PLAN REVIEW	**S-070A**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
INFO. SYSTEMS	IT MGR		2.00	$359.64	1	$360
		TYPE SUBTOTAL	**2.00**	**$359.64**		**$360**
		TOTALS	**2.00**	**$360.00**		**$360**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FACILITY RENTAL	**S-071**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
VARIOUS	RENTAL	

DESCRIPTION OF SERVICE

Providing the Community Center, Recreation Building, Library and the City Council Chambers for rental.

CURRENT FEE STRUCTURE

Class I - City Conducted Meetings - No Charge
Class II - Resident - $150/2 hour minimum plus $30 for each additional hour
Class IIII - City Council/City Employee - $150/2 hour minimum plus $30 for each additional hour
Class IV - Non-Resident - $175/2 hour minimum plus $30 for each additional hour
Class V - Special Arrangements - No Charge

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$9,500.00**	**TOTAL REVENUE:**	**$9,500**
UNIT COST:	**$14,299.00**	**TOTAL COST:**	**$14,299**
UNIT PROFIT (SUBSIDY):	**$(4,799.00)**	**TOTAL PROFIT (SUBSIDY):**	**$(4,799)**
TOTAL UNITS:	**1**	**PCT. COST RECOVERY:**	**66.44%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Class I - City Conducted Meetings - No Charge
Class II - Resident - $300/2 hour minimum plus $50 for each additional hour
Class IIII - City Council/City Employee - $300/2 hour minimum plus $50 for each additional hour
Class IV - Non-Resident - $350/2 hour minimum plus $75 for each additional hour
Class V - Special Arrangements - No Charge

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
FACILITY RENTAL	**S-071**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**1**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
GENERAL GOVERNMEN		Community Room Cost	0.00	$14,299.00	1	$14,299
		TYPE SUBTOTAL	**0.00**	**$14,299.00**		**$14,299**
		TOTALS	**0.00**	**$14,299.00**		**$14,299**

CITY OF LOMA LINDA
REVENUE AND COST SUMMARY WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
GIS DIGITAL DATA/PRINTOUT	**S-072**

PRIMARY DEPARTMENT	UNIT OF SERVICE	SERVICE RECIPIENT
ENGINEERING	Request	

DESCRIPTION OF SERVICE

Providing printouts or data file exports from the City's GIS System on request.

CURRENT FEE STRUCTURE

Data Export Creation - $110 per hour, 1 hour minimum
Printouts:
8.5 x 11 - $10.63 8.5 x 14 - $10.78 11 x 17 - $11.25
22 x 34 (STD) - $27.50 22 x 34 (gloss) - $32
36 x 48 (STD) - $35 36 x 48 (gloss) - $44
Special Sizes:
STD - $3.75
Gloss - $6.00

REVENUE AND COST COMPARISON

UNIT REVENUE:	**$110.00**	**TOTAL REVENUE:**	**$440**
UNIT COST:	**$145.25**	**TOTAL COST:**	**$581**
UNIT PROFIT (SUBSIDY):	**$(35.25)**	**TOTAL PROFIT (SUBSIDY):**	**$(141)**
TOTAL UNITS:	**4**	**PCT. COST RECOVERY:**	**75.73%**

SUGGESTED FEE FOR COST RECOVERY OF: 100%

Data Export Creation - $145 per hour, 1 hour minimum
Printouts:
8.5 x 11 - $10.63 8.5 x 14 - $10.78 11 x 17 - $11.25
22 x 34 (STD) - $27.50 22 x 34 (gloss) - $32
36 x 48 (STD) - $35 36 x 48 (gloss) - $44
Special Sizes:
STD - $3.75
Gloss - $6.00

CITY OF LOMA LINDA
COST DETAIL WORKSHEET
FY 2025-26

SERVICE	REFERENCE NO.
GIS DIGITAL DATA/PRINTOUT	**S-072**
NOTE	**TOTAL UNITS**
Unit Costs are an Average of Total Units	**4**

DEPARTMENT	POSITION	TYPE	UNIT TIME	UNIT COST	ANN. UNITS	TOTAL COST
ENGINEERING	ENGINEERING TECH II/GIS A		1.00	$145.27	4	$581
		TYPE SUBTOTAL	**1.00**	**$145.27**		**$581**
		TOTALS	**1.00**	**$145.25**		**$581**

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APPENDIX C

DETAIL OF
PARKING & MUNICIPAL CODE
VIOLATION FINES

VIOLATION	Violation Description/Code	Current		Proposed	
PARKING BOOT INSTALLAION/REMOVAL	Fee to have parking boot removed or installed on vehicle.	$27		$55	
VEHICLE SCOFFLAW TOW	Vehicle towed due to unpaid parking or traffic violations.	$85		$85	
BUILDING & CONSTRUCTION FIRE CODE PENALTY	Violation of erect, install, alter, or repair work without approved documents.	$100 first violation Not exceeding $200 for second violation Not to exceed $500 in one year		$130 first violation $700 second violation $1,300 subsequent violations	
UFC BLKG FIRE SPRINKLER	100171	Initial - $60		Initial - $60	
YELLOW CURB 20 MINS	10.24.020CB	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
GREEN CURB 20 MINS	10.24.020CB	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
GREEN CURB 30 MINS	MC 10.24.020D	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55

VIOLATION	Violation Description/Code	Current		Proposed	
OUTSIDE DESIGNATED SPC	MC 10.24.020(D)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
NO PARKING/STOPPING	MC 10.24.020(D)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
OVERTIME PARKING	MC 10.24.020	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
RED CURB	MC 10.24.020	Initial - $40	Delinquent fee -$40	Initial - $40	Delinquent fee -$40
INVALID PERMIT	MC 10.24.020D	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
20 MINUTE CURB	1024020D	Initial - $30	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
OUTSIDE DESIGNTD SPC	1024020D	Initial - $30	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
NO PARKING/STOPPING	1024020D	Initial - $30	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
OVERTIME PARKING	1024020D	Initial - $30	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
RED CURB	1024020D	Initial - $30	Delinquent fee -$30	Initial - $40	Delinquent fee -$40
RES PERMIT PARKING	MC 10.26.030	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
PRK IN MEDIAN/ISLAND	MC 10.27.010(A)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55

VIOLATION	Violation Description/Code	Current		Proposed	
PARK ON RAILROAD	MC 10.27.010(E)	Initial - $70	Delinquent fee -$10	Initial - $55	Delinquent fee -$55
PARKING HAZARD	MC 10.27.010(F)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
PARK IN BIKE LANE	MC 10.27.010(F)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
PRK CONSTRUCTION ZONE	MC 10.27.010(G)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
WITHIN 20FT OF CROSSWALK	MC 10.27.010(J)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
NO REPARKING	MC 10.27.020(K)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
NO PRKG WITHIN DIVISIONAL ISLAND	MC 10.27.020(A)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
COMM VEH 50' OF INTER	MC 10.27.020(J)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
PRKG UNATTACHED TRAILED ON PUB ST	10.36.020(B)	Initial - $65	Delinquent fee -$65	Initial - $55	Delinquent fee -$55

VIOLATION	Violation Description/Code	Current		Proposed	
COMM VEH EXCESS 4HRS	1036020(B)	Initial - $40	Delinquent fee -$40	Initial - $40	Delinquent fee -$40
COMM VEH EXCESS 4HRS	1036020(B)	Initial - $40	Delinquent fee -$40	Initial - $40	Delinquent fee -$40
COMM VEH EXCESS 4HRS	1036020B	Initial - $50		Initial - $40	Delinquent fee -$40
72 HOUR STORAGE	1036020(C)	Initial - $40	Delinquent fee -$40	Initial - $40	Delinquent fee -$40
PKG VEHICLE FOR SALE	MC 10.36.030	Initial - $40	Delinquent fee -$400	Initial - $55	Delinquent fee -$55
PKG VEHICLE FOR SALE	1036030A	Initial - $30	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
NO VEH REPAIR ON ST	MC 10.37.040	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
PERSON LOCKED IN VEHICLE	2146.5	Initial - $50	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
FAILURE TO OBEY SIGNS/SIGNALS	21461(A)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
BLOCKING FIRE LANE	22500.1	Initial - $70	Delinquent fee -$100	Initial - $70	Delinquent fee -$100
NO PARKING/STOPPING	22500(A)	Initial - $40	Delinquent fee -$40	Initial - $40	Delinquent fee -$40

VIOLATION	Violation Description/Code	Current		Proposed	
STOPPING ON CROSSWALK	22500(B)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
PARKING IN RED ZONE	22500(C)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
PK FIRE STATION ENTRANCE	22500(D)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
BLOCKING DRIVEWAY	22500(E)	Initial - $40	Delinquent fee -$40	Initial - $40	Delinquent fee -$40
STOP/STAND/PK SIDEWALK	22500(F)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
DOUBLE PARKED	22500(H)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
STOP/PARK IN BUS ZONE	22500(I)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55
STOP ON A BRIDGE	22500(K)	Initial - $40	Delinquent fee -$400	Initial - $55	Delinquent fee -$55
BLOCKING WHEELCHAIR RAMP	22500(L)	Initial - $50	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
18'' CURB/WRONG SIDE	22502(A)	Initial - $40	Delinquent fee -$40	Initial - $55	Delinquent fee -$55

VIOLATION	Violation Description/Code	Current		Proposed	
PARALLEL PARKING	22502A	Initial - $30	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
AGAINST FLOW OF TRAFFIC	22502B	Initial - $30	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
WRONG WAY PARK	22502E	Initial - $30	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
BLOCK HANDICAP SPACE	2255078A	Initial - $255		Initial - $280	
PRK DISABLED ZONE	225078A	Initial - $280		Initial - $280	
225078 DP ADMIN FEE	225078ADMIN	Initial - $25		Initial - $25	
BLOCKING DISABLED SPACE	22507.8(B)	Initial - $280		Initial - $280	
HANDICAP CROSSHATCH	22507.8(C)	Initial - $280		Initial - $280	
DISABLED CROSSHATCH	225078C	Initial - $280		Initial - $280	
PARKED ON HILL	956	Initial - $103	Delinquent fee -$25	Initial - $55	Delinquent fee -$55

VIOLATION	Violation Description/Code	Current		Proposed	
FIRE HYDRANT	22514	Initial - $90	Delinquent fee -$35	Initial - $90	Delinquent fee -$90
UNATTENDED VEHICLE	22515	Initial - $50	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
PERSON LOCKED IN VEHICLE	22516	Initial - $50	Delinquent fee -$30	Initial - $55	Delinquent fee -$55
FAIL TO OBEY TRAFFIC OFCR	2800	Initial - $135	Delinquent fee -$25	Initial - $135	Delinquent fee -$135
FAIL TO OBEY FIREMAN	2801	Initial - $135	Delinquent fee -$25	Initial - $135	Delinquent fee -$135
DISOBEY SCHOOL CROSSING GUARD	2815	Initial - $135	Delinquent fee -$25	Initial - $135	Delinquent fee -$135
LOAN A DISABLE PLACARD	4461B	Initial - $376		Misdemeanor Violation $250-$1,000	
MISUES OF DISABLE PLACRD	4461C	Initial - $376		Misdemeanor Violation $250-$1,000	
IMPROPER REGIST. TAGS	5204(A)	Initial - $108		Initial - $108	

VIOLATION	Violation Description/Code	Current	Proposed
Unauthorized Fire Hydrant Use		None	Up to $1 k–$10 k/day; $2.5 k per acre-foot diverted
Meter Tampering	13.06.060 (Ord. 620 § 1, 2003)	1st violation: $100 2nd violation (within 1 year): $200 3rd+ violation (within 1 year): $500 Each day counts as a separate offense under Title 13.	1st violation: $130 2nd violation (within 1 year): $700 3rd+ violation (within 1 year): $1,300 Each day counts as a separate offense under Title 13.
Illegal Water Connection	LLMC 14.23.030	1st: up to $1,000 2nd: up to $2,000 3rd+ (within 1 year): up to $3,000	1st: up to $1,000 2nd: up to $2,000 3rd+ (within 1 year): up to $3,000
General Municipal Code Violation	1.12.010	1st: $100 2nd (within 1 year): $200 3rd+ (within 1 year): $500	1st: $100 2nd (within 1 year): $200 3rd+ (within 1 year): $500

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Supporting Submittal of Grant Application for Installation of Splash Pad at Citrus Trails Park (Public Works) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Scheduled Agenda Items Item: 4A.

To	From
City Council	Jeff Peterson, Associate Engineer

Via
T Jarb Thaipejr, City Manager

RECOMMENDATION:

It is recommended that the City Council support the submittal of a grant application to install a splash pad at Citrus Trails Park and further authorize and empower the City Manager, or his designee, to execute all grant documents necessary and associated with said grant.

BACKGROUND:

The State has grant funding to encourage and provide park and community development as well as address extreme heat events. The grant focus is to provide opportunities to enhance communities while also providing extreme heat relief. Our Senior Center is a designated cooling location that serves the community. This creative heat relief concept is another approach that may appeal to a different segment of our community.

ANALYSIS:

Staff is recommending a $1M grant request to install a 2500 square foot splash pad with all necessary equipment to be place in an open area of Citrus Trails Park. The grant will fund all start up costs with the City to provide on-going maintenance and operations costs. The City Manager has a presentation that offers more details and concept.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Supporting the grant submittal does not impose any financial obligations. However, awarding a contract based on successful grant application will encumber grant funding. On-going O & M to be determined.

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Approve Minutes of October 14, 2025 (City Clerk) [CC/HA]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5A.

From
Lynette Arreola, City Clerk

RECOMMENDATION:

It is recommended that the City Council approve the attached the Minutes of October 14, 2025, as presented.

Attachments

2025-10-14_JT_CC_Minutes.pdf

REGULAR CITY COUNCIL, HOUSING AUTHORITY, AND SUCCESSOR AGENCY JOINT MEETING MINUTES

25541 Barton Road, Loma Linda, CA 92354

October 14, 2025, 7:00 PM - October 14, 2025, 8:33 PM

Roll Call: *(The following members were in attendance)*

- **Phillip Dupper,** Mayor/Chairman
- **Ronald Dailey,** Mayor pro tempore/Vice Chairman
- **Rhodes Rigsby,** Councilmember/Boardmember
- **Ovidiu Popescu,** Councilmember/Boardmember
- **Rhonda Spencer-Hwang,** Councilmember/Boardmember

1. Call to Order

1.A. Call to Order - City Council [CC], Housing Authority Board [HA], and Successor Agency [SA]- 7:00 PM

The meeting was called to order at 7:00pm.

1.B. Roll Call- 7:00 PM

All Councilmembers present.

Staff present: T. Jarb Thaipejr, City Manager/HA Executive Director ; Diane Robbins, City Attorney/HA General Counsel; Lynette Arreola, City Clerk/HA Secretary; Sonia Fabela, Finance Director; Dan Harker, Fire Chief; Lorena Matarrita, Community Development Director; Hugh Campa, Information Systems Specialist; and Lt. David Frayeh, San Bernardino County Sheriff's Department

1.C. Closed Session- 7:01 PM

No Items.

1.D. Invocation and Pledge of Allegiance - Council Member Popescu- 7:01 PM

The Invocation and Pledge of Allegiance were led by Council Member Popescu.

1.E. Items to be Added or Deleted- 7:01 PM

City Manager Thaipejr requested to move Agenda Item 5L to 4B.

1.F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council, Housing Authority or Successor Agency)- 7:02 PM

Andrea De Leon, Executive Director for Chamber of Commerce, spoke on two upcoming events: 1) Golf Tournament, October 22, 2025; and 2) Loma Linda Leadership Summit 2025 - AI in the IE, November 7, 2025, 8:30am - 2:30pm. She invited the City Council and the community to attend.

2. Presentation(s)

No items.

3. Public Hearing Items

3.A. Public Hearing - Adopt the California Fire Codes as Recommended (Fire) [CC]- 7:07 PM

Public Hearing was opened at 7:10 PM and closed at 7:10 PM

Fire Marshall Ingalls explained that the California Building Standards Commission adopts and amends the California Building Standards Code, California Code of Regulations, Titles 19 and 24 incorporating the latest editions of model codes for use throughout the State, after which the City will update and adopt the Loma Linda Municipal Code accordingly. He noted a significant change in the current cycle is California's adoption of its edition of the Wildland-Urban Interface Code, eliminating the need to adopt editions of the International Wildland-Urban Interface Code. These new codes will be effective beginning January 1, 2026.

The public hearing was opened and closed with no public participation.

Mayor pro tempore Dailey understood that the Code updates are standard protocol, but had general questions that he would address with the Fire Marshall prior to the second reading and adoption.

Motion by Ovidiu Popescu, seconded Ronald Dailey, passing by a vote of 5-0-0-0-0,
to Introduce as recommended Council Bill O-2025-04 on first reading and set the second reading to November 18, 2025 waiving the reading in its entirety and read by title only: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE, ADOPTING AND AMENDING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE AND REPEALING CHAPTER 15.28 OF THE MUNICIPAL CODE; to introduce as recommended Council Bill #O-2025-05 on first reading and set the second reading to November 18, 2025 waiving the reading in its entirety and read by title only: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE 2025 EDITION OF THE CALIFORNIA WILDLAND-URBAN INTERFACE CODE.

4. Scheduled Agenda Items

4.A. Appeal of Staff Decision by Christopher Jueden-pytel, Property Owner, 25624 State Street - Owner Request for Consideration of the Removal of a City Street Tree Due to Damage to the Property's Water Line [CC]

City Manager Thaipejr stated the City received an appeal from the property owner at 25624 State St. regarding staff's recommendation on addressing a property water leak. He explained that through the City's meter software system, the City suspected a leak on the property. The City investigated and determined that there were no leaks on the City side of the water lines, but that the leak would be on the homeowner's property. He noted that the property owner suspects the leak is caused by the roots from a city street tree and would like the tree removed. He explained that the tree is mature and healthy, and, historically, the Council has preferred maintenance solutions, such as trimming roots and rerouting utilities, over removing city trees. However, the homeowner disagrees with this approach and is appealing to the Council for its removal.

Chris Jueden-pytel, property owner at 25624 State Street, stated that he is appealing City staff's decision noting that the tree roots have broken his water main to his property, risking contamination of their drinking water and has caused damage to the sidewalk. He also expressed concern that the roots of the tree might cause damage to his natural gas line. He noted that the repair recommended by the City would be a temporary solution, as the issue could reoccur. He was informed by his plumber that the leak was underneath the sidewalk and that the repair could not be fixed without removing the tree. He noted that he had an arborist advise that the roots do not extend deep but extend laterally that provide tree stability, which is a concern. He noted that other neighbors in his neighborhood have had trees removed due to similar issues.

Nancy Wolf, 25623 State Street, experienced issues with tree roots lifting the sidewalk, which created driveway problems and safety hazards. She was particularly concerned for the safety of her elderly parents who lived with her, especially after one of them tripped due to a significant raise in the sidewalk. After working with the City, the tree was eventually removed.

Mayor pro tempore Dailey commented that the trees in that neighborhood were very dense and should be trimmed.

City Manager Thaipejr noted that it is significant cost to remove the tree, approximately $20,000. He noted that the City allocates money each year for tree maintenance. He stated trees are typically trimmed every 3 years. He would

schedule the trees in this neighborhood to be trimmed.

Discussion ensued pertaining to the high costs and implications of removing trees, emphasizing the need to maintain trees especially if the tree being healthy and the potential precedent a removal could set. It was noted that there are experts making determinations from above ground without actually conducting any repair.

Councilmember Popescu commented that there is a debate to the location of the leak and whether the leak can be repaired without removing the tree. He noted that if the leak is by the water meter, it may be worthwhile for the City to break into the sidewalk by the meter to locate the leak and determine if it can be fixed without the removal of the tree. He noted that if it is determined that the leak is caused by the tree roots, the City should make repairs around the root and ensure the water line will not be an issue in the future.

Councilmember Rigsby agreed to have the City investigate and repair the leak with the intention of saving the tree if possible If the City cannot save the tree, he asked staff to report back to Council. He does not want this to set a precedent. He stated this recommendation would be a special circumstance that applies only to this situation.

Mr. Jueden-pytel asked if the concern of the gas line be affected would be addressed. Mayor Dupper stated that the gas line was not part of the recommendation by Council.

Motion by Rhodes Rigsby and seconded by Ovidiu Popescu to Recommend that the City investigate and repair the leak with the intention of saving the tree, if possible, and to report report back to Council if the tree cannot be saved, emphasizing that this is a special circumstance unique to this situation and is not intended to set a precedent. Passing by a vote of 4-1-0-0-0. Opposed by Ronald Dailey.

4B. Consider and Provide Direction to Staff to Proceed with Improvements Along the Auto Center Corridor Using Special Projects Construction Funds with Eligible Improvements that may include Landscaping Enhancements, Repairs to Private Access Roads Where Necessary to Support Circulation and Safety, and Coordinated Signage Updates (Administration) [CC]

City Manager Thaipejr reported that he and Community Development Director Matarrita met with the business owners of Spreen Honda, Mazda, Quaid Harley Davidson, and the new Hyundai owner regarding potential enhancements along Redlands Boulevard, situated in front of the Auto Center. The representatives from the dealerships requested the City's assistance in upgrading the private road along the Auto Center corridor and improving the signage. City Manager Thaipejr emphasized the City's willingness to partner with the business owners on these enhancements along Redlands Boulevard. However, he requested for the Council's authorization to utilize the Special Project Construction Fund, a governmental fund, to support these upgrades and negotiate with the dealers for improvements to the signage.

Mayor Dupper pointed out the significance of these dealerships as a major revenue source for the City of Loma Linda.

Discussion ensued regarding the uncertain costs associated with these improvements, but would be brought back to City Council. It was noted that such enhancements could potentially attract more businesses to the City. The Council emphasized the importance of building and maintaining strong relationships with business owners. There was also a discussion about the lots adjacent to the dealerships, considering a collaboration to develop that land in a way that would benefit both the dealers and the City.

Councilmember Rigsby requested that the staff initiate discussions with the dealerships to explore the possibility of combining the adjacent dirt and paved lots into one dealership space. If so, the plan may necessitate the rerouting of the current paved road.

It was the Consensus of City Council for staff to work with and assist the dealers on site enhancements for the dealerships along the Auto Center corridor using the Special Project Construction fund.

5. Consent Calendar

**Motion by Rhodes Rigsby, seconded Rhonda Spencer-Hwang, passing by a vote of 5-0-0-0-0,
to Approve the Consent Calendar as submitted with the exception of Agenda Item 5L, which was voted on separately.**

5.A. Approve Minutes of September 9, 2025, and Approve Corrected Minutes of August 12, 2025 (City Clerk) [CC/HA]

Approved the minutes of September 9, 2025, and the corrected minutes of August 12, 2025, as presented.

5.B. Approve the Demands Registers Dated September 23, and October 14, 2025 (Finance) [CC/HA]

Approved by City Council the Demands Registers dated September 23, 2025, with commercial demands totaling $4,353,234.96, and Payroll dated September 10, 2025, totaling $54,079.95 and Payroll dated September 11, 2025, totaling $589,866.86; and the Demands Register dated October 14, 2025, with commercial demands totaling $1,129,140.90, and Payroll dated September 25, 2025, totaling $559,125.71.

Approved by the Housing Authority Board the Demands Registers dated September 23, 2025, with commercial demands totaling $4,893.90; and the Demands Register dated October 14, 2025, with commercial demands totaling $467.18.

5.C. Accept the Treasurer's Report - September 2025 (Finance) [CC]

Accepted the September 2025 Treasurer's Report for filing.

5.D. Accept the Fire Department's Activity Report - September 2025 (Fire) [CC]

Accepted the September 2025 Fire Department's Activity Report for filing.

5.E. Award Contract to Jacob Green and Associates (JGA) to Develop a Community Wildfire Protection Plan for $144,950 (Fire) [CC]

Awarded, as recommended, a contract to Jacob Green and Associates for $144,950.00 to develop a Community Wildfire Protection Plan.

5.F. Adopt Council Bill #R-2025-37 - A Resolution Modifying Conditions of Employment, Benefits, and Salary for the Members of the Teamsters (Public Works) and Teamsters (Administration) Effective October 19, 2025 (Administration) [CC]

Adopted, as recommended, Council Bill #R-2025-37,

RESOLUTION 3274

A RESOLUTION OF THE LOMA LINDA CITY COUNCIL, MODIFYING CONDITIONS OF EMPLOYMENT, BENEFITS, AND SALARY FOR THE MEMBERS OF THE TEAMSTERS (PUBLIC WORKS); TEAMSTERS (ADMINISTRATION) EFFECTIVE OCTOBER 19, 2025.

5.G. Adopt Council Bill #R-2025-38 - A Resolution to Authorize Submittal of Applications for all City Eligible Community Development Block Grants (Administration) [CC]

Adopted, as recommended, Council Bill #R-2025-38,

RESOLUTION 3275

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AUTHORIZING SUBMITTAL OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO SAN BERNARDINO COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT AND HOUSING

5.H. Accept a Grant of Easement for Access and Parking Purposes at Parcel Map 20389, Lot 1, and Parcel Map 20270, Lot A (Public Works) [CC]

Accepted, as recommended, the easement offered by Citrus 2020, LLC,

5.I. Authorize a Supplemental Appropriation from the Water Enterprise Fund Balance of $555,800 for Emergency Water Purchases Related to the Richardson Treatment Plant Outage (Public Works) [CC]

Authorized, as recommended, a supplemental appropriation from the Water Enterprise Fund Balance of $555,800 for emergency water purchases related to the Richardson Treatment Plant outage.

5.J. Authorize Purchase from SHI International for Replacement Security Cameras for $20,457.16 (Information Systems) [CC]

Authorized, as recommended, the purchase from SHI International for replacement security cameras for $20,457.16 with a 10% contingency.

5.K. Consider Issuing a Letter of Support for Assembly Bill (AB) No. 63 - Restores a Compassionate, Victim-Centered Tool for Law Enforcement to Help Individuals At Risk of Trafficking or Exploitation (Mayor) [CC]

Approved the Letter of Support for Assembly Bill 63.

5.L. Consider and Provide Direction to Staff to Proceed with Improvements Along the Auto Center Corridor Using Special Projects Construction Funds with Eligible Improvements that may include Landscaping Enhancements, Repairs to Private Access Roads Where Necessary to Support Circulation and Safety, and Coordinated Signage Updates (Administration) [CC]

Discussion on this Item was moved from Consent Calendar to Scheduled Agenda Items, Item 4B.

6. New Business

No Items.

7. Reports

7.A. Reports of Council Members- 8:18 PM

Councilmember Popescu attended the League of California Cities (LOCC) Conference, noting the valuable sessions and the opportunities networking with other cities and organization obtaining beneficial information. He pointed out that LOCC is a valuable resource for the City.

Mayor Dupper attended the conference and agreed it is an exceptional and worthwhile conference. During the event, he engaged in discussions about the "Big One," where experts emphasized that cities will rely on mutual aid during such events and cannot manage alone. This prompted him to consider the city's budget and the possibility of increasing sales tax. The Mayor expressed interest in exploring this option further and requested a report from the City.

Councilmember Spencer-Hwang thanked staff for cleaning the homeless camp on the wash and wanted to know additional clean up can be done. She received comments/concerns from the community:

- on the traffic signal coordination on Anderson St. and Redlands Blvd.;
- on the limited voting locations for the Special Elections; and
- Status report on the new fire station

Councilmember Popescu asked City staff to place an item on the December agenda for City Council to consider granting an exception of an appeal by an applicant where the original appeal period had expired.

7.B. Reports Of Officers- 8:29 PM

City Attorney clarified that there was a consensus from the Council to add the item requested by Councilmember Popescu on the December Agenda. The Mayor confirmed.

8. Adjournment

The meeting adjourned at 8:29pm

The minutes were approved on November 18, 2025.

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

B. Approve the Demands Registers Dated October 28, and November 11, 2025 (Finance) [CC/HA/SA]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5B.

To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

It is recommended that the City Council approve the attached list of demands for payment.

Attachments

CC DR 10-28-2025.pdf
HA DR 10-28-2025.pdf
SA DR 10-28-2025.pdf
CC DR 11-11-25.pdf
HA DR 11-11-25.pdf
SA DR 11-11-25.pdf

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710675	10/14/2025	4935	DIVISION OF THE STATE ARCHITEC	DSA 786-JUL-SEP 2025		Disability Access & Education Fee-July-Sep 2025	63.60
710675 Total							**63.60**
710676	10/14/2025	7083	SELF INSURED SERVICES COMPANY	17589-LIFE		Life Insurance Premium-October 2025	611.44
				17589		Life & Disability insurance Premium-October 2025	4,360.64
710676 Total							**4,972.08**
710677	10/14/2025	1245	SO CALIF EDISON	700920555710 Sept 25		Electricity Cost 9/1-9/30/25	102.26
				700920551363 Sept 25		Electricity Cost 9/01-9/30/25	55.55
				700917144542 Sept 25		Electricity Cost 09/02-09/30/25	27.23
				700010396020 Sept 25		Electricity Cost 9/03-10/01/25	132.74
				700371011405 Sept 25		Electricity Cost 9/3-10/01/25	4,507.91
				700919931169 Sept 25		Electricity Cost 8/13-9/29/25	290.79
				700620519956 Sept 25		Electricity Cost 9/03-10/02/25	2,733.74
				700411454240 Sept 25		Electricity Cost 9/3-10/01/25	2,015.95
				700010613157 Sept 25		Electricity Cost 09/03-10/01/25	31.73
				700605303585 Sept 25		Electricity Cost 9/2-9/30/25	249.44
				700350988278 Sept 25		Electricity Cost 9/01-9/30/25	7,409.59
				700919995433 Sept 25		Electricity Cost 08/28-9/28/25	1,637.46
				700920432640 Sept 25		Electricity Cost 8/01-9/29/25	1,831.76
				700396836845 Sept 25		Electricity Cost 8/1-9/07/25	101,301.83
				700394531780 Sept 25		Electricity Cost 8/04-09/29/25	3,343.53
710677 Total							**125,671.51**
710678	10/14/2025	7413	SYNOPTEK, LLC	1267647		Deploy Hybrid Cloud AD	1,850.00
710678 Total							**1,850.00**
710679	10/14/2025	1261	THE GAS COMPANY	06872460008 Sept 25		Gas Cost 9/03-10/02/25	64.96
				10232459007 Sept 25		Gas Cost 9/03-10/02/25	20.91
				14642464003 Sept 25		Gas Cost 9/2-10/01/25	51.77
710679 Total							**137.64**
710680	10/14/2025	26	VERIZON WIRELESS	6124722467 Sept 25		City wide Cell Phone Services 8/29-9/28/25	3,332.85
710680 Total							**3,332.85**
710681	10/16/2025	7053	MARLIN BUSINESS BANK	21908638		Printer lease agreement FY 25/26	3,239.55
710681 Total							**3,239.55**
710682	10/16/2025	1154	VISION SERVICE PLAN - CA	12121787/0001/Oct		Vision Buy Up Plan Premium-October 2025	938.31
				12121787/002/Oct		Vision Base Plan Insurance Premium-October 2025	126.45
710682 Total							**1,064.76**

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710683	10/16/2025	3628	U.S. BANK CORPORATE PYMNT SYS	09222025NAlvizar		Canva Subscription	15.00
				09222025BCorreia		(2) monthly car wash on CE533, vet service	175.58
				09222025BNielsen		Turnout repair and pet insurance	390.25
				09222025JGillette		Vet service for Stella, Gas for EMS meeting	602.72
				09222025MAtchison		Wtr filters, iPad protectors, cords, vet srv, vacu	885.68
				09222025TIngalls		CAFC Mbrship, NFPA ebooks, Dropbox, small tools	2,861.00
				09222025KCrecelius		Fuel going to STOT incident Garnet Fire	67.20
				0922022MCross		Station household supplies	610.49
				09222025KMacGavin		PW/Fire Phones_Accs_Comp_IT Hardware_Toner_Membshp	2,533.88
				09222025FPerez		SCBA Facepiece name plates (12)	179.88
				09222025 JCardoza		2025 Exhibit Hall 2 Day Admission	15.00
				09222025 BBolger		Car wash for on-call truck DI507	15.00
				09222025 MCruz		Renewal of membership for Purveyors	265.30
				09222025 HReed		ARCGIS On-call credits blocks 9/2-9/1/27	240.00
				09222025 JRodriguez		Clear coat activator, acetone, etc for Public Art	196.35
				09222025 JLoeffert		Employee shirts, coffee, SC Dance, & Course	2,299.25
				09222025 EAguilar		Equipment refund credit & concrete for drain line	337.13
				09222025 VGomez		BB Rims & net for Hulda Crooks, rims, & net	379.28
				09222025 MMosqueda		Credit from mixer, rental mixer, & concrete	949.71
				09222025 DHarker		Lodging & fuel for Fire Assignment	4,937.35
				09222025 JPearsall		Hotel for CJPIA Conference	299.97
				09222025 VPuentes		Gloves, tools, fittings, bluetooth, renewal	2,628.26
				09222025 CHOWARD		Utility door hangers, Envelope openers, Credit	127.33
				09222025NBoucher		Incident logistics, stella food and vitamins	2,091.73
				092225LArreola		LOCC Lunch Reg & IIMC Memb fee	385.00
710683 Total							**23,488.34**
710684	10/21/2025	6006	CALIFORNIA DEPT OF TAX AND FEE ADMINISTRATION	057-425486 09/2025		Diesel Fuel Tax Due Period end date 9-30-2025	18.00
710684 Total							**18.00**
710685	10/21/2025	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	188776801081425	1260113	Srvc STA251 Acct 188776801 8/18 -09/17/25	139.99
				188776801091425	1260113	Srvc STA251 Acct 188776801 9/18 -10/17/25	139.99
				188772001081425	1260113	Srvc STA252 Acct 188772001 8/14-9/13/25	34.72
				188772001091425	1260113	Srvc STA252 Acct 188772001 9/14-10/13/25	34.72
710685 Total							**349.42**

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710686	10/21/2025	3345	ELIAS HERRERA	T2 Cert Renewal		T2 Cert Renewal, Uniform pants for E. Herrera	121.95
710686 Total							**121.95**
710687	10/21/2025	5774	LORENA MATARRITA	REIMB10152025LM		REIMB for APA2025 Monterey Conference	30.84
710687 Total							**30.84**
710688	10/21/2025	5992	RALPH MUNOZ	100825 R Munoz		Uniform Purchase for Ralph Munoz	125.01
710688 Total							**125.01**
710689	10/21/2025	4413	PHIL DUPPER	PDupperLOCCConf2025		Reimb PDupper LOCC Conf Hotel/Parking	605.66
710689 Total							**605.66**
710690	10/21/2025	1245	SO CALIF EDISON	700458638878 Sept 25		Electricity costs 8/27-9/25/25	3,981.15
				700123951189 Sept 25		Electricity Cost 9/5-10/05/25	521.79
				700162747250 Sept 25		Electricity Cost 9/5-10/05/25	1,031.25
				700920012106 Sept 25		Electricity Cost 9/12-10/12/25	32.16
				700919913385 Sept 25		Electricity Cost 9/12-10/12/25	98.31
				700921912191 Sept 25		Electricity Cost 9/12-10/12/25	342.27
				700919909648 Sept 25		Electricity Cost 9/5-10/05/25	456.08
				700228421001 Sept 25		Electricity Cost 9/04-10/02/25	215.98
				700044797169 Sept 25		Electricity Cost 9/8-10/06/25	9,405.84
710690 Total							**16,084.83**
710691	10/21/2025	2218	SONIA FABELA	003695-0013		Refund cancelled City shirt	67.80
				9-30-25 Travel		Mileage and Toll Roads Reimb. for Tyler User Group	93.32
710691 Total							**161.12**
710692	10/21/2025	2127	T. JARB THAIPEJR	REIMB 10-8-25		REIMB-Lodging for JPIA Risk Management	599.94
				10142025 Reimb		Reimb for Aleague of CA Cities Annual Conf	715.40
710692 Total							**1,315.34**
710693	10/21/2025	1261	THE GAS COMPANY	19406867366 Sept 25		Gas Cost 9/8-10/09/25	55.33
				10022459001 Sept 25		Gas Cost 9/3-10/02/25	131.05
710693 Total							**186.38**
710694	10/21/2025	26	VERIZON WIRELESS	6124722468 Sept 25		Phone Cost 8/29-9/28/25	128.01
710694 Total							**128.01**
710695	10/28/2025	29	AGUA MANSA PROPERTIES, INC.	72852	1260006	Concrete delivery for PW 10/9	320.00
710695 Total							**320.00**

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710696	10/28/2025	7449	ALEXANDER FOWLER	RmbPickettAFowler		Incident logistics for Picket Fire CA-LNU-011521	339.15
710696 Total							**339.15**
710697	10/28/2025	7716	AMANDA BURNS	993765185		Refund closed account #993765185	11.79
710697 Total							**11.79**
710698	10/28/2025	7665	AP ELECTRICAL SERVICES	2024324	1260413	RTP lightning strike related service call	540.00
710698 Total							**540.00**
710699	10/28/2025	5640	APPLEONE EMPLOYMENT SERVICES	01-7167770	1250658	Cashier temp 09/15-09/18/2025	1,540.80
				01-7172238	1250658	Cashier temp 09/22-09/25/2025	1,405.98
710699 Total							**2,946.78**
710700	10/28/2025	1831	AQUATIC INFORMATICS INC.	114807	1260273	WaterTrax Data Mgt software subscription Renewal	13,160.43
710700 Total							**13,160.43**
710701	10/28/2025	7637	BIG TEX TRAILER WORLD INC.	RO#405-199491	1260401	Replace crossmember and battery charger	797.36
710701 Total							**797.36**
710702	10/28/2025	4397	C.P. PRODUCTS INC.	AR006352	1260018	Restock for storage room & bathroom	164.70
710702 Total							**164.70**
710703	10/28/2025	5240	CDW-GOVERNMENT	AF3AD3V	1260411	Mimecast Perimeter Defense Plan	5,026.52
710703 Total							**5,026.52**
710704	10/28/2025	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	231334701100125		2nd Fiber Line Acct#231334701_9.1_9.30	3,554.38
				188776701100725	1260238	CH Spectrum bBusiness TV_10.10_11.9_Acct 188776701	55.79
710704 Total							**3,610.17**
710705	10/28/2025	7460	CINTAS CORPORATION NO. 3	4245326269	1260158	HazMat compliant uniforms & towel rental 10/2	49.34
				4246046635	1260158	HazMat compliant uniforms & shop towel rental 10/9	49.34
710705 Total							**98.68**
710706	10/28/2025	7027	COLANTUONO, HIGHSMITH & WHATLEY, PC	67262	1260023	Sept legal Srvs fees for Com Dev	2,227.50
710706 Total							**2,227.50**
710707	10/28/2025	5673	CR&R	SEPT 2025		Refuse payments collected Sept 2025	121,229.16
710707 Total							**121,229.16**

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710708	10/28/2025	1279	DAILY JOURNAL CORPORATION	B3973408	1260029	2nd NIB for updated CIP 25-516	443.78
710708 Total							**443.78**
710709	10/28/2025	1279	DAILY JOURNAL CORPORATION	B3971761	1260029	Legal Ad Fire Code Update Hearing	301.54
710709 Total							**301.54**
710710	10/28/2025	7290	DANNY ELLIS	0000260582	1260030	Repair fees for door	85.00
				0001283173	1260030	Master keys for Facilities	27.58
710710 Total							**112.58**
710711	10/28/2025	7517	DILLON R. MYERS	RmbGarnetDMyers		Rmb incident logistics Garnet Fire CA-SNF-001684	1,193.26
710711 Total							**1,193.26**
710712	10/28/2025	5593	DINOSAUR TIRE & ROAD SRVS, INC.	137891	1260139	Inspect & install tire senor 2020 Ford FM402	172.14
710712 Total							**172.14**
710713	10/28/2025	7717	DREW L OGDON	993767881		Refund closed account #993767881	2.63
710713 Total							**2.63**
710714	10/28/2025	6138	EPOWER NETWORK	33139		UPS & Battery preventive maintenance 2025 OCT	770.47
710714 Total							**770.47**
710715	10/28/2025	1521	FACILITIES PROTECTION SYSTEMS	93066	1260248	Replace waterflow switch for Corp Yard Bldg B	2,392.00
710715 Total							**2,392.00**
710716	10/28/2025	336	FEDEX	9-023-52398	1260035	Shipping costs to return items for Lamotte	24.69
710716 Total							**24.69**
710717	10/28/2025	5256	FLYERS ENERGY, LLC	25-489138	1260038	Diesel delivery for 10/8	1,797.04
				25-489137	1260038	Fuel delivery for PW 10/08	2,596.81
				25-489139	1260038	Fire Dept. Fuel delivery 10/8/2025.	1,222.54
710717 Total							**5,616.39**
710718	10/28/2025	7286	GENUINE PARTS COMPANY	168835	1260126	Battery for PK508	142.57
				167558	1260126	Credit for the core deposit	(39.15)
				167910	1260126	Credit for core deposit	(19.58)
				165244	1260126	core return credit memo	(19.58)
710718 Total							**64.26**

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710719	10/28/2025	7578	GEOCON WEST, INC.	725090189	1250550	Materials Testing CA St Widening, phase3 CIP23-118	1,440.00
710719 Total							**1,440.00**
710720	10/28/2025	7649	GO CAR WASH MANAGEMENT CORP	INV3394	1260163	Carwash monthly membership fire vehicles 09/2025	132.00
710720 Total							**132.00**
710721	10/28/2025	389	GRAINGER, INC.	9669691058	1260127	Air pressure switch	108.65
710721 Total							**108.65**
710722	10/28/2025	2204	HINDERLITER, DE LLAMAS & ASSOC	SIN054101	1260137	Sales Tax Professional Services	2,336.38
710722 Total							**2,336.38**
710723	10/28/2025	7625	INFINITY TECHNOLOGIES	4424	1250757	Infinity Technologies on-site and remote services	485.00
710723 Total							**485.00**
710724	10/28/2025	478	INLAND OVERHEAD DOOR COMPANY	59957	1260049	STA252 Emergency repair bay door #2 on 8/16/25.	700.00
710724 Total							**700.00**
710725	10/28/2025	4890	JOLYNN LINDE	20	1260177	Underground lateral leak repaired @ Area #5	1,800.00
				19	1260177	Lateral line repairs @ area #34	1,200.00
710725 Total							**3,000.00**
710726	10/28/2025	7648	JOSEPH AYALA	264457		Reimb for Cert ofDistribution Systems Basics	349.99
710726 Total							**349.99**
710727	10/28/2025	2023	JOSEPH E BONADIMAN & ASSOCIATE	5247	1260227	Final Civil Eng. Svc- Citrus Storm Drain CIP25-414	13,080.00
710727 Total							**13,080.00**
710728	10/28/2025	7608	LCR EARTHWORK & ENGINEERING, CORP.	1 CIP 25-125	1260304	Pavement Rehab by grind/overlay CIP 25-125	211,237.25
710728 Total							**211,237.25**
710729	10/28/2025	557	LIFE ASSIST, INC.	1644782	1260056	Emergency medical supplies and equipment.	1,181.92
710729 Total							**1,181.92**
710730	10/28/2025	7719	LJAZ KHAN	1000000235		Refund closed account #1000000235	85.19
710730 Total							**85.19**

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710731	10/28/2025	1733	LOWE'S COMPANIES, INC.	95541	1260129	Expansion foam	6.18
				89354	1260129	Flashlight for on-call truck	51.63
				71292	1260129	Lumber for Art in Public Places	132.29
				96855	1260129	Tape measure	23.74
				73726	1260129	2 Jugs of bar oil, saw blades, & grinding wheels	123.87
				71297	1260129	5 Bags of asphalt	117.67
				78119	1260129	Liquid nails & caulk gun	16.80
				94540	1260129	Water bottles, caution tape, & exhaust fluid	107.36
				74968	1260129	PVC Irrigation parts	1.00
				74964	1260129	Rain gear & boots	138.37
				91101	1260129	Wood for concrete forming @ Veterans Pk	140.70
710731 Total							**859.61**
710732	10/28/2025	2875	LYNN MERRILL & ASSOCIATES, INC.	FY 26-3	1260293	FY 2026 Consulting fees for NPDES Sep 2025	148.19
710732 Total							**148.19**
710733	10/28/2025	7669	MANHATTAN TELECOMMUNICATIONS CORPORATION LLC	0100536236-430-8		Phone Cost October 2025	1,148.77
710733 Total							**1,148.77**
710734	10/28/2025	7621	MAR/WEL LLC	12558	1260244	Remove & replace exit device at STA252	6,606.25
710734 Total							**6,606.25**
710735	10/28/2025	7602	MARJANI BUILDERS, INC.	7R2	1250538	California St Widening, Phase III (CIP 23-118)	487,540.00
710735 Total							**487,540.00**
710736	10/28/2025	7714	MARY KATHLEEN DUNSMORE	67565	1260397	2 Keys made for Ford F150 PK994	95.00
				023651	1260397	2 Keys made for Ford F150 PK994	150.00
710736 Total							**245.00**
710737	10/28/2025	3172	MCC EQUIPMENT RENTALS, INC.	LL 006	1260259	Base materials	449.32
710737 Total							**449.32**
710738	10/28/2025	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	88343983	1260060	Employee Physical for J Cardoza	48.00
710738 Total							**48.00**
710739	10/28/2025	7176	ODP BUSINESS SOLUTIONS, LLC	441071015001	1260061	Paper for utility notices	43.97
710739 Total							**43.97**
710740	10/28/2025	7282	ORKIN SERVICES OF CALIFORNIA, INC.	284268937	1260115	Pest control Svc Station 251 srv date 10/13/25	184.00
710740 Total							**184.00**

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710741	10/28/2025	7287	PAYMENTUS CORPORATION	INV-15-169766	1260321	Sept 2025 IVR Payment Processing	951.51
710741 Total							**951.51**
710742	10/28/2025	7440	ROADSAFE TRAFFIC SYSTEMS, INC.	253150	1260075	Parking signs & stickers	441.38
				253654	1260075	Traffic Signs	440.40
710742 Total							**881.78**
710743	10/28/2025	266	ROBBINS & HOLDAWAY	September 2025 Inv	1260074	Legal Srvs City Depts	5,690.00
710743 Total							**5,690.00**
710744	10/28/2025	1379	SAN BERNARDINO COUNTY	109411	1260077	Assessor parcel map revisions for Oct 2025	6.00
710744 Total							**6.00**
710745	10/28/2025	876	SAN BERNARDINO MUNICIPAL WATER	SEPT 2025		SB Sewer payments collected Sept 2025	407,538.01
710745 Total							**407,538.01**
710746	10/28/2025	3698	SCOTT ZEHM	10152025	1260179	City Hall Fountain Maintenance Svc October	150.00
710746 Total							**150.00**
710747	10/28/2025	1500	SIMPLER LIFE EMERGENCY	51088	1260399	Emergency Custom Food Kit delivered 10/14/25	2,731.10
710747 Total							**2,731.10**
710748	10/28/2025	451	SITEONE LANDSCAPE SUPPLY, LLC	159286138-001	1260132	PVC Irrigation fittings	8.07
				159356398-001	1260132	Irrigation & hand tools	552.50
				159418917-001	1260132	Couplings, sockets, & spickets	81.63
710748 Total							**642.20**
710749	10/28/2025	5849	ST FRANCIS ELECTRIC, LLC	220353106R	1260302	Reflective street name signs for 3 intersections	13,847.01
				220353116	1260303	Reflective street name signs for 5 intersections	16,085.73
				220353115	1260189	Misc Traffic Signal Repairs for Sept 2025	2,502.17
				220353114	1260190	Annual Traffic Signal Maint. Contract 2025-26	1,800.40
710749 Total							**34,235.31**
710750	10/28/2025	1356	STAPLES BUSINESS ADVANTAGE	6043589268	1260081	Printer toner	613.63
710750 Total							**613.63**
710751	10/28/2025	1451	STATE OF CALIFORNIA DEPT OF JUSTICE	848807	1260416	Fingerprints applications for 4 employees	128.00
710751 Total							**128.00**
710752	10/28/2025	6003	VEOLIA WTS SERVICES USA, INC.	903478591	1260223	STA 251 Deionized water tank & reg fees Oct 2025	91.70
710752 Total							**91.70**

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710753	10/28/2025	7010	THE CONVERSE PROFESSIONAL GROUP, INC.	21-81122-30-09	1230691	Geotechnical & Material Testing Contract CIP20-656	4,555.50
710753 Total							**4,555.50**
710754	10/28/2025	237	THE COUNSELING TEAM, INC.	INV106672	1260398	Psychological assessment for new hire M. Flores	325.00
710754 Total							**325.00**
710755	10/28/2025	1804	THE SUN	900370664 09/25	1260400	26 week newspaper subscription #900370664	550.84
710755 Total							**550.84**
710756	10/28/2025	2180	TKE ENGINEERING, INC.	2025-5051	1250761	Professional Services Agreement	475.00
				2025-5059	1250761	Professional Services Agreement - LLCCP - August	570.00
710756 Total							**1,045.00**
710757	10/28/2025	7718	UNIVERSITY REALTY	332216500		Refund closed account #332216500	6.18
710757 Total							**6.18**
710758	10/28/2025	4030	US TRONICS	M-12267SP25	1260318	Satellite phone service Sept. 2025	209.85
710758 Total							**209.85**
710759	10/28/2025	7407	VITAL RECORDS HOLDINGS, LLC	5460027	1260421	laserfiche software annual fee	8,452.00
710759 Total							**8,452.00**
710760	10/28/2025	1977	VULCAN MATERIALS	4708681	1260088	Agg & asphalt for PW	255.35
710760 Total							**255.35**
710761	10/28/2025	7133	WESTERN STATES CONVERTERS AND TRANSMISSIONS	42859	1260405	Transmission repair on Vactor truck SW198	1,134.00
710761 Total							**1,134.00**
710762	10/28/2025	5807	WESTERN WATER WORKS SUPPLY CO	1166106-00	1260396	Repair parts for Water Distribution Dept	2,204.58
710762 Total							**2,204.58**
710763	10/28/2025	1917	WILBUR E & JUNE PURVIS	17114	1260092	Chains & gallons of bar oil	154.09
				17117	1260092	Labor for sharpening chains	108.00
710763 Total							**262.09**
710764	10/28/2025	1919	WILLDAN	002-36126	1260156	Building Inspection/Plan Check svs_SEP 2025	10,060.29
				002-36127	1260156	Map review- Sept 2025	560.00
710764 Total							**10,620.29**
Grand Total							**$ 1,559,202.28**

CITY OF LOMA LINDA
VOUCHER LIST
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
278022	10/14/2025	454	MissionSquare	2025101400278022		457 Plan Contributions-09/21/2025 through 10/04/2025	$26,290.57
103027635	10/16/2025	771	PERS	1003027635/36		Retirement Contributions-09/01/2025 through 09/30/2025	$1,003.02
103019587	10/6/2025	771	PERS	1003019587/88/89/90		Retirement Contributions-08/24/2025 through 09/06/2025	$80,591.81
103027619	10/15/2025	771	PERS	1003027619/20/21/22		Retirement Contributions-09/07/2025 through 09/20/2025	$80,097.23

Total Wires	$187,982.63
Total Checks (Total from previous page):	$1,559,202.28
Grand Total =	**$1,747,184.91**

PAYROLL: 10/09/2025 $476,447.82

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check 710675 through 710764 and wire nos. 278022, 103027635, 103019587 & 103027619 for a total disbursement of $1,747,184.91 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on November 18, 2025 and the City Treasurer is to pay except as noted.

Phillip Dupper, Mayor

CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
3079	10/28/2025	5240	CDW-GOVERNMENT	AF3AD3V HA	1260411	Mimecast Perimeter Defense Plan HA	42.58
3079 Total							**42.58**
3080	10/28/2025	7123	CHARTER COMMUNICATIONS HOLDINGS,	231334701100125 HA		2nd Fiber Line Acct# 231334701_9.1_9.30	30.11
3080 Total							**30.11**
3081	10/28/2025	6138	EPOWER NETWORK	33139HA		UPS & Battery preventive maintenance 2025 OCT HA	6.53
3081 Total							**6.53**
3082	10/28/2025	6140	FARMERS INSURANCE	G191337572- 2025-26	1260393	HA Insurance Renewal 10599 Linda Ave - M Angelo	2,160.00
3082 Total							**2,160.00**
3083	10/28/2025	7053	MARLIN BUSINESS BANK	21908638HA		Printer lease agreement FY 25/26 HA	27.44
3083 Total							**27.44**
3084	10/28/2025	266	ROBBINS & HOLDAWAY	September2025 HA Inv	1260074	Legal services- Housing Athority	390.00
3084 Total							**390.00**
3085	10/28/2025	2180	TKE ENGINEERING, INC.	2025-5049	1250485	Consulting Services - Housing Authority - July	475.00
				2025-5057	1250485	Consulting Services - Housing Authority - August	2,785.00
3085 Total							**3,260.00**
Grand Total							**$ 5,916.66**

CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
						Total Checks (Total from previous page):	$5,916.66
						Grand Total=	**$5,916.66**

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 3079 through 3085 for a total disbursement of $5,916.66 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on November 18, 2025 and the City Treasurer is hereby directed to pay except as noted

Phillip Dupper, Mayor

CITY OF LOMA LINDA
VOUCHER LIST
SUCCESSOR AGENCY
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
1568	10/28/2025	2180	TKE ENGINEERING, INC.	2025-5050	125048(	Consulting services - SA ROPS	380.00
				2025-5058	125048(	Consulting services - SA ROPS PPA 23-24	665.00
1568 Total							**1,045.00**
Grand Total							**$ 1,045.00**

CITY OF LOMA LINDA
VOUCHER LIST
SUCCESSOR AGENCY
10/28/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT

Total Checks (Total from previous page):	$1,045.00
Grand Total=	**$1,045.00**

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on wire nos. 1568 for a total disbursement of $1,045.00 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on November 18, 2025 and the City Treasurer is hereby directed to pay except as noted

Phillip Dupper, Mayor

CITY OF LOMA LINDA
VOUCHER LIST
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710765	10/28/2025	7720	GABRIEL RIVERA	REIMB10152025GR		REIMB for APA2025 Monterey Conference_Hotel	1,540.58
710765 Total							**1,540.58**
710766	10/28/2025	7307	OCV, LLC	2024-1521	1260425	Mass Notification fire application	10,300.00
710766 Total							**10,300.00**
710767	10/28/2025	1245	SO CALIF EDISON	700920661497 Sept 25		Electricity Cost 9/3-10/01/25	4,087.00
710767 Total							**4,087.00**
710768	10/28/2025	7628	TOWNSEND PUBLIC AFFAIRS, INC	23740	1260442	Consulting Services for the month of July 2025	4,000.00
				23893	1260442	Consulting services for the month of August 2025	4,000.00
				24053	1260442	Consulting services for the month of Sept 2025	4,000.00
710768 Total							**12,000.00**
710769	10/30/2025	4826	RAMON SAMILEY	11012025		Donation fro DJ service for SC on 11/1/25	100.00
710769 Total							**100.00**
710770	10/30/2025	1245	SO CALIF EDISON	700919945115 Oct 25		Electricity Cost 9/12-10/12/25	2,378.82
710770 Total							**2,378.82**
710771	11/5/2025	1730	AFLAC	669604		AFLAC Insurance Premium - October 2025	1,685.77
710771 Total							**1,685.77**
710772	11/5/2025	4197	C.A.P.F.	ID0334203		Long Term Disability-November 2025	796.50
710772 Total							**796.50**
710773	11/11/2025	7721	ARTOUNIAN, HERVIK	993759301		REFUND OVERPAYMENT, CLOSED ACCOUNT	51.98
710773 Total							**51.98**
710774	11/11/2025	7458	ASCENT AVIATION GROUP INC	M331205	1260102	Support and cellular service - CY Fuel Link Nov	183.18
				M331206	1260110	STA251 Fuel system LNK data	137.38
710774 Total							**320.56**
710775	11/11/2025	3833	ATKINSON, ANDELSON, LOYA, RUUD, & ROMO	764357	1260011	HR Legal fees for Sept 2025	6,385.71
710775 Total							**6,385.71**
710776	11/11/2025	7668	BASE HILL, INC.	26456	1260175	Janitorial Svcs for City bldgs & Cole House Oct	11,418.07
				26457	1260183	Community Room Cleaning Oct 2025	4,000.00
710776 Total							**15,418.07**

CITY OF LOMA LINDA
VOUCHER LIST
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710777	11/11/2025	1400	BOOT BARN 4 SAN BERNARDINO	INV00534864	1260014	Uniform Pants for E Aguilar	127.22
				INV00534859	1260014	Uniform Boots & Pants W Scheffler	156.56
				INV00534858	1260014	Uniform for V Puentes	228.96
710777 Total							**512.74**
710778	11/11/2025	5174	BRENT BILLINGSLEY	1553	1260012	24 Accu-tab tablets	5,511.99
710778 Total							**5,511.99**
710779	11/11/2025	4071	CALIFORNIA BUILDING STANDARDS	Bldgstand_3qt2025		Green Building Stndrd Report 3rd Qtr 2025	437.40
710779 Total							**437.40**
710780	11/11/2025	5390	CALIFORNIA HIGHWAY ADOPTION CO	1025136	1260216	Ramp cleanup @ Mt View Ave Oct	350.00
				1025137	1260216	Mn View ramps @ Mt View Ave	900.00
710780 Total							**1,250.00**
710781	11/11/2025	5240	CDW-GOVERNMENT	AG3TG5J	1260375	VMware vSphere Foundation - Subscription License	17,859.27
710781 Total							**17,859.27**
710782	11/11/2025	7460	CINTAS CORPORATION NO. 3	4248283570	1260158	HazMat compliant uniform & shop towel rental 10/30	49.34
				4247550231	1260158	HazMat compliant uniform & shop towel rental 10/23	49.34
				4246822967	1260158	HazMat compliant uniform & shop towel rental 10/16	49.34
710782 Total							**148.02**
710783	11/11/2025	25	CINTAS CORPORATION NO 2	5300308102	1260019	First Aid supplies for diff dept	308.22
710783 Total							**308.22**
710784	11/11/2025	4060	CLEAN SPORT	55486	1260021	Air freshner, unirnal mats, wash & wax case	292.91
				55529	1260021	Brush, mop head and handle	111.89
710784 Total							**404.80**
710785	11/11/2025	7591	CRICKET SCADA LLC	1736	1260028	License fee & renewal	1,552.50
710785 Total							**1,552.50**
710786	11/11/2025	7469	DELTA MOTOR CO., INC	25631	1260361	600,000 Motor & Pump	5,938.25
710786 Total							**5,938.25**

CITY OF LOMA LINDA
VOUCHER LIST
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710787	11/11/2025	7366	DENNIS GRUBB & ASSOCIATES	00236173	1260370	Code Enforcement Prdr consultant through 9/30/25	3,982.50
				00236201	1260341	Animal control on-call services Sept 2025	9,756.00
				00236202	1260346	Code Enforcement officer srvcs Sept 2025	3,600.00
				002-35613	1260118	Fire Prevention Plan Check Srvcs Oct 2025	8,304.20
710787 Total							**25,642.70**
710788	11/11/2025	270	DEPT OF CONSERVATION	Seismic 3QTR 2025		Seismic Fee Report 3rd Qtr 2025	829.90
710788 Total							**829.90**
710789	11/11/2025	331	FAIRVIEW FORD SALES, INC.	216172	1260034	Credit for steering rack core	(435.00)
				C35860	1260034	Labor for steering rack alignment	483.45
				218356	1260034	Blades filter, & screen for ST574	243.65
710789 Total							**292.10**
710790	11/11/2025	3197	KALMIKOV ENTERPRISES, INC	0102W21688	1260036	Opticom node repair 2006 Spartan Smeal 252R	934.37
710790 Total							**934.37**
710791	11/11/2025	5256	FLYERS ENERGY, LLC	25-499371	1260038	Fire Dept Fuel Delivery 10/22/2025.	2,197.01
				25-499370	1260038	Fuel delivery for PW 10/22	2,149.87
710791 Total							**4,346.88**
710792	11/11/2025	7286	GENUINE PARTS COMPANY	169493	1260126	Fire hose nozzle	40.22
				169492	1260126	Credit for deposit fee	(29.36)
				169369	1260126	420F Batteries	245.99
				169129	1260126	Battery & deposit	163.61
				169179	1260126	Credit on deposit	(19.58)
				169178	1260126	Deposit on battery	(29.36)
				169177	1260126	Credit on deposit	(29.36)
710792 Total							**342.16**
710793	11/11/2025	5458	HIRSCH PIPE & SUPPLY	1492583	1260044	Sizzle Systems Cleaner	202.61
710793 Total							**202.61**
710794	11/11/2025	435	HOME DEPOT CREDIT SERVICES	1514130	1260045	concrete cleaner	47.81
				532041	1260045	RR Paint & supplies	574.21
710794 Total							**622.02**
710795	11/11/2025	7545	INLAND EMPIRE PLUMBING INC	INV1615	1260046	Emergency sewer line stoppage rpr STA252	690.00
710795 Total							**690.00**
710796	11/11/2025	1728	INLAND LIGHTING SUPPLIES, INC.	300395	1260048	Twist n Lock	401.15
710796 Total							**401.15**

CITY OF LOMA LINDA
VOUCHER LIST
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710797	11/11/2025	4820	IWORQ SYSTEM	214004	1260427	iWorQ Software Support Oct 2025	500.00
710797 Total							**500.00**
710798	11/11/2025	4890	JOLYNN LINDE	21	1260176	Landscape Maintenance in the LMD Area Nov	23,577.00
710798 Total							**23,577.00**
710799	11/11/2025	5548	JTS MOTORCARS, INC.	2025 Q2		2025 Q2 Sales Tax Incentive Agreement	17,222.94
710799 Total							**17,222.94**
710800	11/11/2025	6172	LEOTEK ELECTRONICS USA, LLC	4115933684	1260222	LED Cobra Head light fixtures shields	155.16
710800 Total							**155.16**
710801	11/11/2025	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	19632407	1260057	HVAC service for AC #27 in Finance	787.79
				19582743	1260057	Replacement of indoor blower	195.40
				19616156	1260357	Replace three Civic Center exhaust fans	3,350.00
				19393304	1260204	Civic Center/Library HVAC Maint.	1,504.62
				19384738	1260200	HVAC Annual Service - Senior Center 9/9	216.07
				20056727	1260057	HVAC service call 10-29-25 test blower	355.00
				20055832	1260202	HVAC Qrtrly Maint for Corp yard Qt 2	500.97
710801 Total							**6,909.85**
710802	11/11/2025	1733	LOWE'S COMPANIES, INC.	83111	1260129	Valve for Rich #6	116.13
				82894	1260129	Water and microfiber towels	52.21
				92586	1260129	Improvement supplies and materials.	245.52
				90542	1260129	Restroom cleaning supplies	151.77
				96386	1260129	Headlamp & shelves	174.58
				81569	1260129	Zip ties & electrical tape	56.76
				78420	1260129	Duct tape & gloves	42.29
				997000-PRTXIP	1260129	Lights	20.58
				996224-PTKSDE	1260129	Gorilla glue	34.65
				91050 11-02-2025	1260129	Household cleaning items	107.25
				83441	1260129	RR signs & paint supplies for Park RR	87.01
710802 Total							**1,088.75**
710803	11/11/2025	7053	MARLIN BUSINESS BANK	41102103		Printer lease agreement FY 25/26	2,493.76
				41102102		Printer lease agreement FY 25/26	876.81
710803 Total							**3,370.57**

CITY OF LOMA LINDA
VOUCHER LIST
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710804	11/11/2025	3172	MCC EQUIPMENT RENTALS, INC.	LL 008	1260259	Base material delivery	1,347.95
				LL 007	1260259	Asphalt, Base & Aggregate Material	449.32
710804 Total							**1,797.27**
710805	11/11/2025	2099	MCCROMETER, INC.	8009687	1260214	Sewer Flow Meter Monitoring Srv Contract Oct 25	1,170.00
710805 Total							**1,170.00**
710806	11/11/2025	5563	MIKE ROQUET, INC.	1018-25	1260305	Pavement Rehab by Replay Method CIP 25-128	221,646.40
710806 Total							**221,646.40**
710807	11/11/2025	3470	MISSION LANE MAINTENCE CORP	INV-8034	1260197	City's share-Annual Maint Mission Lane HOA July	1,595.00
				INV-8105	1260197	City's share-Annual Maint Mission Lane HOA Aug	1,595.00
				INV-8178	1260197	City's share-Annual Maint Mission Lane HOA Sept	1,595.00
				INV-8324	1260197	City's share-Annual Maint Mission Lane HOA Nov	1,595.00
710807 Total							**6,380.00**
710808	11/11/2025	3651	NEXTECH SYSTEMS	INV3657	1250720	3 battery backup systems for intersection cabinets	22,963.53
710808 Total							**22,963.53**
710809	11/11/2025	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-287535	1260140	Greaser	21.54
				6160-286550	1260140	Credit on core	(22.00)
				6160-285450	1260140	Filter, motor oil, & wiper blades	85.46
710809 Total							**85.00**
710810	11/11/2025	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	88518325	1260060	Employee Physical for T. Harris	540.00
710810 Total							**540.00**
710811	11/11/2025	7176	ODP BUSINESS SOLUTIONS, LLC	444723618001	1260061	CommDev 2026 Calendars	113.03
				444729139001	1260061	binders, post it flags	60.37
710811 Total							**173.40**
710812	11/11/2025	7282	ORKIN SERVICES OF CALIFORNIA, INC.	284267535	1260193	Pest control svcs for 10466 Richardson Oct	73.00
				284267008	1260196	Pest control services for CC & Library Oct	106.00
710812 Total							**179.00**
710813	11/11/2025	3380	PASCO	103994	1260412	Repair Community Room Doors	3,026.68
710813 Total							**3,026.68**

CITY OF LOMA LINDA
VOUCHER LIST
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710814	11/11/2025	1592	PHOENIX GROUP INFORMATION SYST	092025903	1260116	Parking Permit Management 09/2025	1,956.50
				092025143	1260117	Delinquent parking ticket prgm 09/2025	1,011.40
				0920251143	1260112	Code & Animal Admin Citation collection 09/2025	100.00
710814 Total							**3,067.90**
710815	11/11/2025	5772	QUINN COMPANY	PCA00522488	1260067	Oil filters & brake	421.94
710815 Total							**421.94**
710816	11/11/2025	2703	REDLANDS PRINT SHOP	67127	1260418	Tear-off door hangers code enforcement notices	721.01
710816 Total							**721.01**
710817	11/11/2025	7306	ROADPOST USA INC	BU01840669	1260144	Iridium Satellite Service 10/25/25-11/24/25	746.75
710817 Total							**746.75**
710818	11/11/2025	320	SAN BERNARDINO CO FIRE DEPT	IN0196643	1260428	Hazardous Material CUPA Permit STA251	722.00
710818 Total							**722.00**
710819	11/11/2025	3163	SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY	0827NOV25	1260432	Use Fee for Water System @ Mt View & Lugonia	3,002.64
710819 Total							**3,002.64**
710820	11/11/2025	6137	SILVERSTRAND TECHNOLOGIES, INC.	172259	1260104	RTP & Corp Yard Security Alarm Monitoring Nov	49.98
710820 Total							**49.98**
710821	11/11/2025	451	SITEONE LANDSCAPE SUPPLY, LLC	159871798-001	1260132	Industrial valve & PVC Pipes	258.86
				159871938-001	1260132	Pipe cutter	153.60
				160146931-001	1260132	Grass seed for Various parks	1,503.17
710821 Total							**1,915.63**
710822	11/11/2025	865	SN BERNARDINO CO SHERIFF DEPT	36890	1260141	Sheriff Services-October 2025	636,872.00
				36905	1260141	Sheriff Services-November 2025	636,867.00
710822 Total							**1,273,739.00**
710823	11/11/2025	5455	SOFTWARE ONE, INC.	US-PSI-1607843	1260420	Microsoft Enterprise License Agreement and release	37,818.21
710823 Total							**37,818.21**
710824	11/11/2025	1131	SOUTH COAST A.Q.M.D.	4609998	1260431	I C E Gen-Diesel & Fuel Dispensing System	1,298.45
				4611303	1260431	Flat fees for last year emissions	170.94
710824 Total							**1,469.39**

CITY OF LOMA LINDA
VOUCHER LIST
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710825	11/11/2025	1356	STAPLES BUSINESS ADVANTAGE	6044965537	1260081	CD: Prjt Fldrs, Ext Crd_IS: Prjt Fldrs Bnd	211.13
710825 Total							**211.13**
710826	11/11/2025	6003	VEOLIA WTS SERVICES USA, INC.	903506557	1260223	Deionized water & tank exchange fees STA252	277.03
710826 Total							**277.03**
710827	11/11/2025	6269	TESS ELECTRIC INC.	1701	1260135	RTP & HOA Switch	1,334.69
710827 Total							**1,334.69**
710828	11/11/2025	237	THE COUNSELING TEAM, INC.	INV106842	1260424	Psychological assessment for new hire	325.00
710828 Total							**325.00**
710829	11/11/2025	7199	THE LLOYD PEST CONTROL CO, INC.	9014214	1260213	Gopher control svcs for Elmer Digneo Oct 25	200.00
				9013245	1260213	Gopher control svcs for Bailey Pk Oct 2025	216.00
				9006761	1260213	Gopher control svcs for Bryn Mawr Oct 25	200.00
				9007106	1260213	Gopher control svcs for BB Fields Oct 2025	300.00
				9007554	1260213	Gopher control svcs for Hulda Crooks Pk Oct 25	326.00
710829 Total							**1,242.00**
710830	11/11/2025	1804	THE SUN	900370663 10/14/25	1260430	Newspaper subscription 10/14/25	690.92
710830 Total							**690.92**
710831	11/11/2025	2180	TKE ENGINEERING, INC.	2025-5069	1260450	Professional Services Agreement-LLCCP RFQ Rev-Sep	95.00
710831 Total							**95.00**
710832	11/11/2025	2862	TRL SYSTEMS, INC.	27130	1260449	Troubleshoot and repair access badge program	1,980.00
710832 Total							**1,980.00**
710833	11/11/2025	1854	UNDERGROUND SERVICE ALERT OF	25-261267	1260164	Dig Alert State Regulatory Fee Oct 2025	36.65
				1020250164	1260192	Dig Alert Tickets Oct	110.00
710833 Total							**146.65**
710834	11/11/2025	1977	VULCAN MATERIALS	4871984	1260088	Agg & Asphalt	205.10
710834 Total							**205.10**
710835	11/11/2025	5500	WEST COAST ARBORISTS, INC.	235122	1260441	Fire station 252 Tree trimming	3,150.00
710835 Total							**3,150.00**

CITY OF LOMA LINDA
VOUCHER LIST
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
710836	11/11/2025	5807	WESTERN WATER WORKS SUPPLY CO	1164360-00	1260339	Polymer meter box covers w/ reading lids & gaskets	12,284.80
				1166112-00	1260089	Parts for water	1,178.57
710836 Total							**13,463.37**
710837	11/11/2025	5989	WILLIAM BAKER	ST&ICEMA11-3-25Baker		ICEMA & STATE Paramedic re-certification	375.00
710837 Total							**375.00**
710838	11/11/2025	4353	WITTMAN ENTERPRISES, LLC	2509069	1260119	Medical billing services September 2025	950.72
710838 Total							**950.72**
Grand Total							**$ 1,782,198.68**

CITY OF LOMA LINDA
VOUCHER LIST
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
103027931	10/28/2025	771	PERS	1003027931/32/33/34		Retirement Contributions-09/21/2025 through 10/04/2025	$80,065.57
103027508	10/31/2025	772	PERS	1003027508		Social Security Administration 218-Annual Fee	$200.00
103018664	10/8/2025	773	PERS	1003018664		Health Insurance Premium-October 2025	$78,682.60

Total Wires	$158,948.17
Total Checks (Total from previous page):	$1,782,198.68
Grand Total =	**$1,941,146.85**

PAYROLL: 10/23/2025 $447,706.61

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check 710765 through 710838 and wire nos. 103027931, 103027508 & 103018664 for a total disbursement of $1,941,146.85 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Anna Briones , Finance Manager

For: **Sonia Fabela, Finance Director**

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on November 18, 2025 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
3086	11/11/2025	5240	CDW-GOVERNMENT	AG3TG5J HA	1260375	VMware vSphere Foundation - Subscription Lic_HA	151.29
3086 Total							**151.29**
3087	11/11/2025	7053	MARLIN BUSINESS BANK	41102103 HA		Printer lease agreement FY 25/26 HA	21.13
				41102102 HA		Printer lease agreement FY 25/26 HA	7.43
3087 Total							**28.56**
3088	11/11/2025	5455	SOFTWARE ONE, INC.	US-PSI-1607843 HA	1260420	Microsoft Enterprise License Agreement and release	320.36
3088 Total							**320.36**
3089	11/11/2025	2180	TKE ENGINEERING, INC.	2025-5067	1260443	Consulting Services September- Housing Authority	5,445.00
3089 Total							**5,445.00**
Grand Total							**$ 5,945.21**

CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
						Total Checks (Total from previous page):	$5,945.21
						Grand Total=	**$5,945.21**

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 3086 through 3089 for a total disbursement of $5,945.21 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Anna Briones, Finance Manager

For: **Sonia Fabela, Finance Director**

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on November 18, 2025 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

CITY OF LOMA LINDA
VOUCHER LIST
SUCCESSOR AGENCY
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
1569	11/11/2025	2180	TKE ENGINEERING, INC.	2025-5068	1260444	Consulting Svcs - ROPS PPA 26-27 & PPA 2023&2024	1,995.00
1569 Total							**1,995.00**
Grand Total							**$ 1,995.00**

CITY OF LOMA LINDA
VOUCHER LIST
SUCCESSOR AGENCY
11/11/2025

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
						Total Checks (Total from previous page):	$1,995.00
						Grand Total=	**$1,995.00**

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on wire nos. 1569 for a total disbursement of $1,995.00 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Anna Briones , Finance Manager

For: **Sonia Fabela, Finance Director**

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on November 18, 2025 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

C. Accept the Treasurer's Report - October 2025 (Finance) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5C.

To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

It is recommended that the City Council receive the report for filing.

Attachments

Oct 2025 TREAS REPORT.pdf

CITY OF LOMA LINDA
COMPOSITION OF CASH
OCTOBER 2025

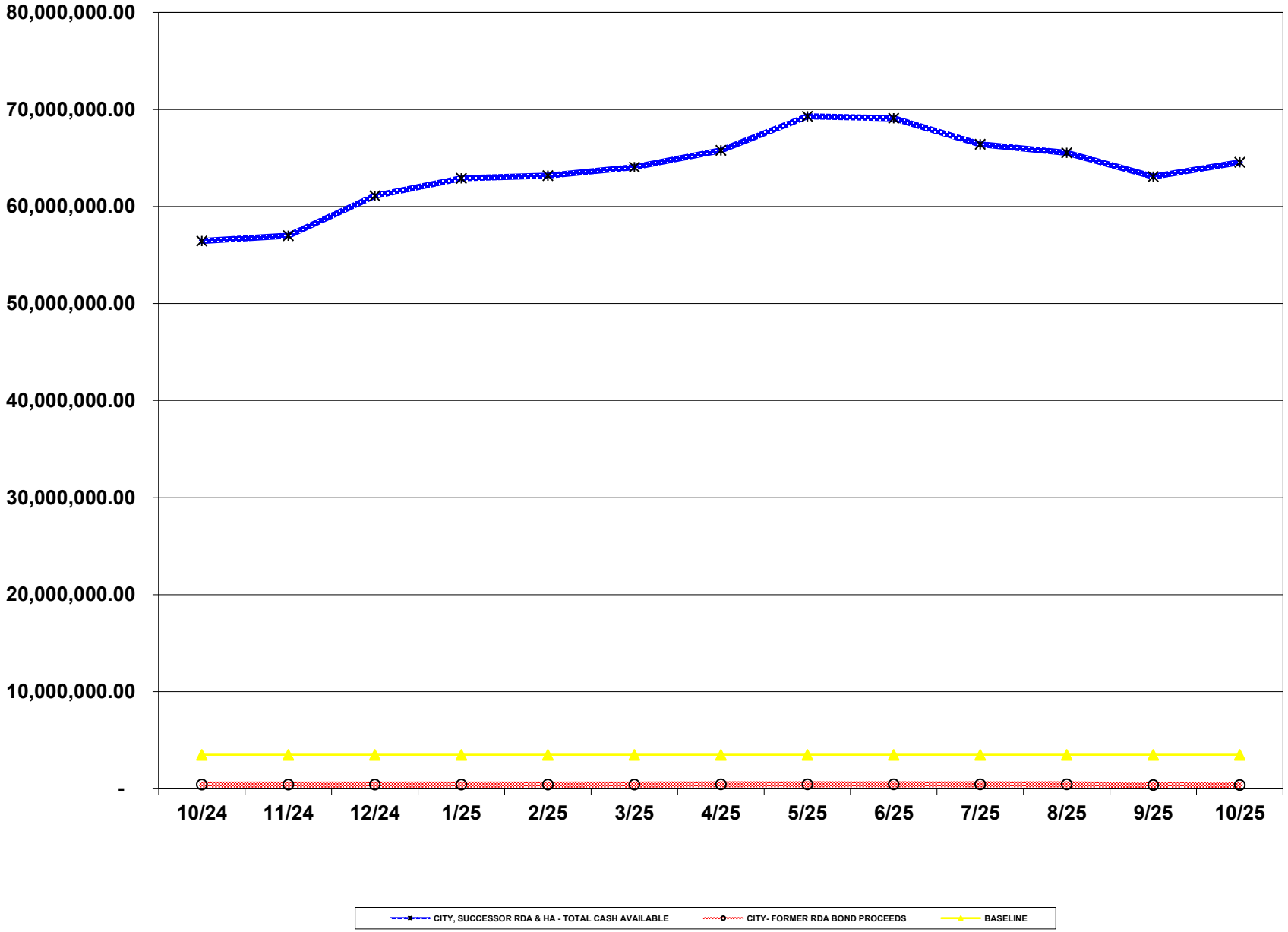
DEMAND DEPOSIT ACCOUNTS				
CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT				$ 1,807,200.34
Outstanding Checks as of month-end				(937,792.90)
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE				**$ 869,407.44**
BANK OF AMERICA - PAYROLL				**$ 27,789.08**
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT				228,554.32
Outstanding Checks as of month-end				(5,916.66)
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE				**$ 222,637.66**
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT				33,562.07
Outstanding Checks as of month-end				(1,045.00)
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE				**$ 32,517.07**
DEMAND DEPOSIT ACCOUNTS - TOTAL				**$ 1,152,351.25**
INVESTMENTS	**YIELD**			
LOCAL AGENCY INVESTMENT FUND (LAIF)				
CITY	4.150%	$ 60,343,102.74		
CITY - Former RDA Bond Proceeds	4.150%	370,492.01		
CITY -Total			60,713,594.75	
SUCCESSOR RDA	4.150%		815,029.18	
HOUSING AUTHORITY	4.150%		1,886,026.05	
INVESTMENTS TOTALS				**$ 63,414,649.98**
OTHER CASH				
IMPREST ACCOUNT			$ 500.00	
CASH ON HAND			1,350.00	
OTHER CASH TOTAL				**$ 1,850.00**
CASH AND INVESTMENTS - GRAND TOTAL				**64,568,851.23**
PREVIOUS MONTH				63,091,524.28
CHANGE +/(-)				$ 1,477,326.95

All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations.

Sonia Fabela

Treasurer

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 10/2024-10/2025



City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

D. Accept the Fire Department's Activity Report - October 2025 (Fire) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5D.

From	Via
Nataly Alvizar, Executive Aide	Dan Harker, Fire Chief

RECOMMENDATION:

It is recommended that the City Council receive the report for filing.

Attachments

October 2025 Fire Activity Report.pdf

SUBJECT: October 2025 Fire Department Activity Report

Operations Division:

The Fire Department's Operations Division responded to 487 incidents in October 2025. There were 35 calls/incidents given or received in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	312	64.1%	3120	67.30%
Traffic Collision (TC)	12	2.5%	96	2.20%
MA + TC	***324***	**66.5%**	***3216***	***69.50%***
Hazardous Conditions	*2*	2.40%	22	0.70%
Hazardous Material	0	0.40%	7	0.40%
Public Assistance	31	6.90%	219	5.50%
Rescue	2	0.90%	12	0.60%
Structure Fire	6	2.10%	42	1.00%
Cooking	2	0.00%	12	0.10%
Vegetation Fire	0	0.40%	14	0.70%
Vehicle Fire	1	0.00%	9	0.10%
Refuse Fire	4	1.10%	50	1.40%
All Fires	**13**	**3.60%**	127	***3.30%***
Good Intent/Dispatched & Cancelled Enroute	49	10.1%	367	8.1%
Fire Alarm Activation*	31	6.4%	228	5.0%

*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

E. Appropriate $131,000 from Bond Proceeds then Award Contract to Copp Contracting Inc. for Mission Road Street Improvements for $115,329.08 (CIP 23-119) (Public Works) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5E.
To	**From**
City Council	Jeff Peterson, Associate Engineer
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council appropriate $131,000.00 from Bond Proceeds then award a contract in the amount not to exceed $4,000.00 to Goodman & Associates for construction survey and a contract for $115,329.08 to Copp Contracting Inc. of Buena Park, CA for the subject construction and approve a contingency amount of $11,500.00 (±10%) and authorize the City Attorney to make any revisions to the agreement deemed necessary.

BACKGROUND:

City staff constantly monitors infrastructure for safety concerns, signs of aging and amenity improvements. This project has been identified as a missing link between two developer (Lennar Homes) installed segments on the north side of Mission Road just west of the Frink Adobe. The project is on the annual Capital Improvement Program list.

ANALYSIS:

Eight (8) bids were received and publicly opened on November 4, 2025. Bids ranged from a low of $115,329.08 to a high of $253,900.00 (see attached bid summary). The low bidder, Copp Contracting Inc. of Buena Park, CA, has been checked for references and found to be satisfactory. It is not unusual for a construction project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of $11,500 (±10%) for such circumstances.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Appropriate $131,000.00 from Bond proceeds then funding is available in Account No. 3452400-58500, Bond Proceeds.

Attachments

Bid Results Mission Road Street Improvement 2025.pdf

Mission Road 2025 Agreement.pdf

City of Loma Linda

Mission Rd. Street Improvement

Bid Opening Nov. 4, 2025

				Engineer's Estimate		Copp Contracting Inc.		Cortez Paving, Inc.	
ITEM	**DESCRIPTION**	**UNIT**	**QUANTITY**	**UNIT PRICE**	**TOTAL**	**UNIT PRICE**	**TOTAL**	**UNIT PRICE**	**TOTAL**
1	Mobilization and Traffic Control	L.S.	1	$10,000.00	$10,000.00	$10,900.00	$10,900.00	$11,544.00	$11,544.00
2	Clearing and Grubbing	L.S.	1	$20,000.00	$20,000.00	$25,600.00	$25,600.00	$12,726.00	$12,726.00
3	A.C. Pavement	TON	22	$200.00	$4,400.00	$333.00	$7,326.00	$5.70	$125.40
4	Agg. Base	TON	34	$100.00	$3,400.00	$80.50	$2,737.00	$2.96	$100.64
5	6" PCC Curb and gutter	L.F.	427	$60.00	$25,620.00	$50.96	$21,759.92	$7.19	$3,070.13
6	PCC Sidewalk, Include Adjusting Street Light Box and Water Meter	S.F.	1,530	$10.00	$15,300.00	$11.00	$16,830.00	$12.55	$19,201.50
7	PCC Drive Approach	S.F.	1,442	$20.00	$28,840.00	$11.48	$16,554.16	$51.80	$74,695.60
8	Install LED street light	EA.	1	$8,000.00	$8,000.00	$13,222.00	$13,222.00	$7,000.00	$7,000.00
9	Adjust water valve to grade	EA.	1	$100.00	$100.00	$400.00	$400.00	$100.00	$100.00
					$115,660.00		**$115,329.08**		**$128,563.27**

Mission Rd. Street Improvement

				Hardy & Harper, Inc.		Onyx Paving Co.		Van Engineering, Inc.	
ITEM	**DESCRIPTION**	**UNIT**	**QUANTITY**	**UNIT PRICE**	**TOTAL**	**UNIT PRICE**	**TOTAL**	**UNIT PRICE**	**TOTAL**
1	Mobilization and Traffic Control	L.S.	1	$5,720.00	$5,720.00	$33,507.50	$33,507.50	$15,000.00	$15,000.00
2	Clearing and Grubbing	L.S.	1	$9,610.00	$9,610.00	$8,000.00	$8,000.00	$10,000.00	$10,000.00
3	A.C. Pavement	S.Y.	22	$108.00	$2,376.00	$161.00	$3,542.00	$300.00	$6,600.00
4	Agg. Base	TON	34	$367.00	$12,478.00	$100.00	$3,400.00	$80.00	$2,720.00
5	6" PCC Curb and gutter	TON	427	$103.00	$43,981.00	$72.00	$30,744.00	$55.00	$23,485.00
6	PCC Sidewalk, Include Adjusting Street Light Box and Water Meter	L.F.	1,530	$16.20	$24,786.00	$11.75	$17,977.50	$15.00	$22,950.00
7	PCC Drive Approach	L.F.	1,442	$19.50	$28,119.00	$17.00	$24,514.00	$18.00	$25,956.00
8	Install LED street light	L.F.	1	$20,310.00	$20,310.00	$35,000.00	$35,000.00	$50,000.00	$50,000.00
9	Adjust water valve to grade	S.F.	1	$1,620.00	$1,620.00	$315.00	$315.00	$300.00	$300.00
					$149,000.00		**$157,000.00**		**$157,011.00**

Mission Rd. Street Improvement

				Roadway Eng. & Const. Corp.		We R Builders, Inc.		All American Asphalt	
ITEM	**DESCRIPTION**	**UNIT**	**QUANTITY**	**UNIT PRICE**	**TOTAL**	**UNIT PRICE**	**TOTAL**	**UNIT PRICE**	**TOTAL**
1	Mobilization and Traffic Control	L.S.	1	$20,000.00	$20,000.00	$15,000.00	$15,000.00	$80,000.00	$80,000.00
2	Clearing and Grubbing	L.S.	1	$39,000.00	$39,000.00	$30,000.00	$30,000.00	$50,000.00	$50,000.00
3	A.C. Pavement	S.Y.	22	$274.00	$6,028.00	$430.00	$9,460.00	$300.00	$6,600.00
4	Agg. Base	TON	34	$150.00	$5,100.00	$570.00	$19,380.00	$185.00	$6,290.00
5	6" PCC Curb and gutter	TON	427	$55.00	$23,485.00	$80.00	$34,160.00	$90.00	$38,430.00
6	PCC Sidewalk, Include Adjusting Street Light Box and Water Meter	L.F.	1,530	$11.50	$17,595.00	$14.00	$21,420.00	$18.00	$27,540.00
7	PCC Drive Approach	L.F.	1,442	$14.00	$20,188.00	$16.00	$23,072.00	$20.00	$28,840.00
8	Install LED street light	L.F.	1	$37,400.00	$37,400.00	$24,000.00	$24,000.00	$13,500.00	$13,500.00
9	Adjust water valve to grade	S.F.	1	$1,000.00	$1,000.00	$2,800.00	$2,800.00	$2,700.00	$2,700.00
					$169,796.00		**$179,292.00**		**$253,900.00**

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2025, by and between THE CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, and

_____, hereinafter called CONTRACTOR.

WITNESSETH, that the parties hereto do mutually agree as follows:

ARTICLE I: For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City, said Contractor agrees with said City to perform and complete in a workmanlike manner all work required under the Project Specifications entitled:

MISSION ROAD STREET IMPROVEMENT
CIP 23-119

In accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment, tools, and services necessary therefore, except such materials, equipment, and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II: For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Specifications and Drawings, said City will pay and said Contractor shall receive, in full compensation therefor, the price(s) named in the Bidding Schedule.

ARTICLE III: The City hereby employs said Contractor to perform the work according to the terms of this Agreement for the above mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: The Notice Inviting Bids, Instructions to Bidders, proposal, Certificate of Non Discrimination by Contractors, Noncollusion Affidavits, Specifications, Drawings, and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

THE CITY OF LOMA LINDA, CALIFORNIA
(CITY)

BY:_____

ATTEST:

BY: _____ SEAL
City Clerk

_____
Contractor

BY: _____
(Signature)

_____
(Title)

ATTEST:

BY: _____
(Signature)

_____
(Title)

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

F. Award Contract to Morrow Trenchless LLC for Sewer Pipe Improvement on Rincon St. by Pipe Bursting Method and Sewer Pipe Joint Repair on Business Center Dr. for $268,580 (CIP 25-516) (Public Works) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5F.
To	**From**
City Council	Jeff Peterson, Associate Engineer
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council award a contract in the amount of $268,580.00 to Morrow Trenchless, LLC of San Clemente, CA for the subject construction and approve a contingency amount of $27,000.00 (±10%) and authorize the City Attorney to make any revisions to the agreement deemed necessary.

BACKGROUND:

City staff constantly monitors infrastructure for safety concerns, signs of aging and amenity improvements. The recent Sewer Master Plan has identified this project as being a high priority for improvement. The finished project will increase pipeline capacity at a downstream location on our collection system.

ANALYSIS:

Five (5) bids were received and publicly opened on November 4, 2025. Bids ranged from a low of $268,580.00 to a high of $491,673.00 (see attached bid summary). The low bidder, Morrow Trenchless, LLC of San Clemente, CA, has been checked for references and found to be satisfactory. This contractor has performed satisfactorily on similar City projects. It is not unusual for a construction project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of $27,000 (±10%) for such circumstances.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding is available in Account Nos. 4053500-51820, Sewer Fund and 4173510-51820, Sewer Capital.

Attachments

Bid Results - Rincon_Business sewer rehab 2025.pdf

Sewer Pipe Bursting 2025 Agreement.pdf

City of Loma Linda

Sewer Pipe Replacement on Rincon St. and Sewer Improvement on Business Center Dr. (CIP 25-516)

BID OPENING: Nov. 4, 2025

				Engineer's Estimate		Morrow Trenchless		Ramona, Inc.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization & Traffic Control	L.S.	1	$20,000.00	$20,000.00	$26,000.00	$26,000.00	$30,000.00	$30,000.00
2	Reconnect 4" Lateral	EA.	16	$3,000.00	$48,000.00	$3,300.00	$52,800.00	$4,150.00	$66,400.00
3	Install 12" PPP By Bursting	L.F.	590	$250.00	$147,500.00	$262.00	$154,580.00	$320.00	$188,800.00
4	Repair Joint Offset	EA.	4	$13,750.00	$55,000.00	$8,800.00	$35,200.00	$9,500.00	$38,000.00
			TOTAL		**$270,500.00**		**$268,580.00**		**$323,200.00**

				Issa Electric, Inc.		MCC Pipeline, Inc.		Giles Engineering	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization & Traffic Control	L.S.	1	$38,000.00	$38,000.00	$25,769.20	$25,769.20	$84,870.00	$84,870.00
2	Reconnect 4" Lateral	L.F.	16	$5,625.00	$90,000.00	$4,594.26	$73,508.16	$10,498.50	$167,976.00
3	Install 12" PPP By Bursting	EA	590	$430.00	$253,700.00	$516.09	$304,493.10	$319.55	$188,534.50
4	Repair Joint Offset	L.F.	4	$18,450.00	$73,800.00	$14,824.95	$59,299.80	$12,573.00	$50,292.00
			TOTAL		**$455,500.00**		**$463,070.26**		**$491,672.50**

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2025, by and between THE CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, and

_____, hereinafter called CONTRACTOR.

WITNESSETH, that the parties hereto do mutually agree as follows:

ARTICLE I: For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City, said Contractor agrees with said City to perform and complete in a workmanlike manner all work required under the Project Specifications entitled:

SEWER PIPE REPLACEMENT ON RINCON ST. BY PIPE BURSTING METHOD AND SEWER PIPE JOINT REPAIR ON BUSINESS CENTER DR.
CIP 25-516

In accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment, tools, and services necessary therefore, except such materials, equipment, and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II: For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Specifications and Drawings, said City will pay and said Contractor shall receive, in full compensation therefor, the price(s) named in the Bidding Schedule.

ARTICLE III: The City hereby employs said Contractor to perform the work according to the terms of this Agreement for the above mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: The Notice Inviting Bids, Instructions to Bidders, proposal, Certificate of Non Discrimination by Contractors, Noncollusion Affidavits, Specifications, Drawings, and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

THE CITY OF LOMA LINDA, CALIFORNIA
(CITY)

BY:_____

ATTEST:

BY: _____ SEAL
City Clerk

_____
Contractor

BY: _____
(Signature)

_____
(Title)

ATTEST:

BY: _____
(Signature)

_____
(Title)

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

G. Approve Agreement with The Broadband Group for Municipal Broadband Consulting Services for $36,780 with a 10% contingency. (LLCCP) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5G.

From
Kyle MacGavin, Information Systems Manager

RECOMMENDATION:

It is recommended that the City Council:

1. Approve the agreement with The Broadband Group to provide municipal broadband consulting services to the City of Loma Linda's, Loma Linda Connected Community Program (LLCCP) for $36,780 and approve a 10% contingency;
2. Authorize the City Attorney to make any revisions to the agreement deemed necessary; and
3. Authorize the City Manager or his designee to execute all necessary documents.

BACKGROUND:

The LLCCP is seeking a consultant to provide asset & infrastructure evaluation, business & financial analysis, strategic planning, and an assessment summary report in conclusion to guide the LLCCP into the future.

ANALYSIS:

The City released a request for qualifications which ran from September 5th until the extended deadline of September 29th. The City received five qualification proposals, and after an internal board review it was unanimously decided that The Broadband Group's qualification proposal is most fitting to the needs of The City.

The Broadband Group has an extensive record of consulting with Californian cities including the City of Long Beach, City of Hesperia, and City of Ontario. Their expertise covers the optimal operations and planning of a municipal internet service, and it leans heavily towards business and financial analysis which the LLCCP would benefit from greatly.

The City's consultant agreement has been reviewed, updated, and accepted by both parties.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funds are available in the FY 2025-2026 and are allocated to the 4405900-51820 (professional services) LLCCP account. The total of the agreement is $36,780 and should be approved with a 10% contingency.

Attachments

TheBroadbandGroup_Proposal.pdf

CIty's Consultant Agreement (Both Party Approved).pdf

City of Loma Linda, California

RFP RESPONSE

Financial &
Business Case Assessment

Prepared by:
The Broadband Group

Submitted: September 22, 2025

September 22, 2025

Mr. Kyle MacGavin
Information Technology Manager
City of Loma Linda

Dear Kyle,

The Broadband Group (TBG) is pleased to submit this Scope of Services relative to a Business Case Assessment for the Loma Linda Connected Community Project (LLCCP).

For close to 30 years, The Broadband Group has worked to advise our clients with successful strategies that are anchored with a critical appreciation for the broadband industry's core financial and operational metrics. Perhaps most relevant to this assignment is TBG's experience conducting similar financial, technical, and operational assessments for legacy network operators and potential new market entrants, including:

- Operational Analysis, Financial Due Diligence, and Asset Valuation of a City Owned and Operated Fiber Broadband Network (Florida, 2023)
- Financial Due Diligence, Asset Valuation, and New ISP Partner Identification of a Cable System Owned and Operated by a Large-Scale Development Project (California, 2024)
- Market Research & Business Case Scenario Analysis for Potential Competitive Investments in Fiber Infrastructure in Three (3) Separate Regions by New Market Entrant (Western U.S., 2016)

This Scope outlines the key tasks we believe appropriate to assess the technical viability, deliver a financial assessment, and formulate investment and/or potential industry partnership considerations for the city's fiber network. Over the course of the engagement, TBG will work closely with you to align on the timing, scale, and sequencing of the agreed tasks.

Thank you again for your consideration of The Broadband Group. This opportunity to carefully assess LLCCP's business and financial metrics is something we would take great pride in being a part of. Hopefully, our independent role and extensive experience in this space gives you confidence in bringing us into the overall strategic planning process.

Sincerely,

Jeffrey M. Reiman
President
THE BROADBAND GROUP

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COMPANY OVERVIEW

The Broadband Group (TBG) is committed to creating value and delivering innovation through the design, implementation, and operation of advanced broadband networks; empowering our clients while benefiting the social and economic well-being of the communities we serve.

Founded in 1997, TBG is a full-service Technology and Telecommunications Advisory Firm focused on developing unique Plans, Specifications, and Deployment Strategies for the delivery of next generation broadband services for Master Planned Communities, Municipalities, Utility Companies, Service Providers, and Community Anchor Institutions.

Thomas A. Reiman, founder of The Broadband Group (TBG), was active in the field of Telecommunications and Land Development since 1979. Through his combination of Land Entitlement, Development, and Telecommunications expertise, Mr. Reiman led The Broadband Group in representing Cities, Utilities, and Master Planned Communities throughout the U.S. through the creation and implementation of Technology Master Plans™.

Our firm prides itself on employing professionals with vast experience in financial analysis, engineering design and deployment, municipal leadership, regulatory expertise, government grant procurement, and real estate entitlement procedures. TBG's executive leadership team includes Pat Thibeault as Chief Technology Officer. Pat's previous work at IBM and ten-year career with Google Fiber and Alphabet distinguishes his unique design, engineering, and planning acumen within the TBG portfolio.

TBG brings multi-industry experience, broadband system operating expertise, proven strategies, established relationships, and technical/engineering skills to each Project. We are dedicated to the advancement of our clients' business and economic development objectives through the design of communication networks serving homes, businesses, anchor institutions, and civic facilities with value-added amenities.

Headquartered in Las Vegas, NV, TBG also holds offices in Irvine, CA; Denver, CO; Huntsville, AL; and Colorado Springs, CO. In addition, the affiliated TBG Network Services (TBGNS) is a wholly owned subsidiary of TBG, engaged in fiber network engineering, design, and construction oversight.

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RELEVANT INDUSTRY HISTORY & EXPERIENCE

HUNTSVILLE UTILITIES
ELECTRICITY • NATURAL GAS • WATER

Huntsville, Alabama
Engaged in December 2012

Huntsville Utilities (HU) initially engaged The Broadband Group (TBG) to conduct a **Feasibility Study and Implementation Plan** related to telecommunications and utility control infrastructure. TBG defined requirements related to expanding the scale of existing infrastructure, supporting a fully integrated broadband network, and serving public facilities. In addition to infrastructure and process review, TBG conducted citywide **Market Research**, inclusive of an **Institutional Market Study and Take Rate Regression Analysis** throughout HU's serving footprint. TBG Network Services (TBGNS) was tasked with managing the construction oversight and quality assurance monitoring of the network. The Huntsville Network will pass 108,000 residential units in the Huntsville market - a landmark achievement.

City Utilities
Connecting Our Community

Springfield, Missouri
Engaged in February 2017

Engaged by City Utilities (CU) in 2017, TBG developed a **Fiber Network Expansion Plan** which addressed **Market Research, Engineering and Design Assessment, Financial Modeling**, and **Evaluation of Internal Operational Metrics**. In August 2019, CU announced an Anchor Tenant on the 1,100-mile network expansion initiative that, when complete, will pass more than 105,000 homes and offer Gigabit services to homes and businesses. By implementing the proven TBG "Utility Lease Model," there will be no resulting increase to rates paid by CU customers. The CU initiative marks the second time that a qualified Broadband Internet Service Provider was able to competitively enter a new market that was formerly served only by established Incumbent Providers.

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RELEVANT PROJECT EXPERIENCE

Long Beach, California
Engaged in February 2017

The Broadband Group (TBG) was engaged by the City Long Beach, California to develop its **Fiber Master Plan** initiative addressing the **Market Research, Engineering and Design Assessment, Financial Modeling, and Operational Metrics** related to the development of a long-term strategic Broadband Access Plan for the City. TBG was approved by the Long Beach City Council to move forward with the implementation of the Fiber Master Plan.

Reference: Lea D. Eriksen, Director / CIO, City of Long Beach
Contact: Lea.Eriksen@longbeach.gov

Ontario, California
Engaged in January 2015

The City of Ontario engaged TBG to **Assess, Design, and Financially Model the Operational Structure and Technical Requirements** for the citywide "OntarioNet" broadband initiative. TBG also provided guidance in developing a **Commercial Technology Survey**, used to evaluate the attitudes and perceptions of broadband service within the city. TBG has defined and detailed Conduit Specifications, as well as made recommendations regarding appropriate intra-city department structure and personnel requirements related to network management. TBG continues to support the City of Ontario in their high-speed Internet initiative by providing industry guidance and counsel.

Reference: Jimmy Chang, Broadband General Manager, City of Ontario
Contact: jchang@ontarioca.gov

Rich Square, NC
Engaged in 2021

Engaged by Roanoke Electric Cooperative in 2022, The Broadband Group (TBG) supports the strategic planning, deployment, and operations of Fybe's fiber broadband network across underserved areas of North Carolina. TBG lead **Engineering Network Design**, **Financial Modeling**, and **Construction Management**, successfully positioning Fybe to deliver high-performance connectivity that empowers residents and business while driving long-term economic growth across the region.

Reference: Bo Coughlin, Chief Operating Officer, Fybe
Contact: bcoughlin@gofybe.com

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TEAM QUALIFICATIONS

JEFF REIMAN
PRESIDENT



Jeff Reiman brings a comprehensive understanding of technology, capital market structure, and entrepreneurial leadership to assist clients in developing broadband deployment strategies for cities, utilities, and large-scale development projects. As President, Mr. Reiman leads The Broadband Group (TBG) and TBG Network Services (TBGNS) in representing communities to identify achievable wired and wireless broadband strategies. TBG's influence and planning expertise has been instrumental in the creation of successful fiber broadband deployments in markets throughout the nation.

Mr. Reiman was part of the leadership planning team on the Fiber Network Expansion Plan for City Utilities in Springfield Missouri. Details about the case study are provided in the references section of this proposal.

Prior to joining The Broadband Group, Mr. Reiman worked in the Boston office of Credit Suisse investment bank, on the Equities Sales and Trading Floor. Additionally, he has served on the International Sales & Marketing Team of Wave7 Optics, a Fiber-to-the-Home equipment supplier, managing the Mexico, Canada, and Caribbean regions.

Mr. Reiman began his career at the DC headquarters of a Presidential Campaign and is a graduate of Harvard University with a degree in Government. He currently serves as President of the Harvard Club of Nevada.

EDUCATION
Bachelor of Arts – Government
Harvard University
Cambridge, Massachusetts

PROFESSIONAL AFFILIATION
Urban Land Institute (ULI) – Lifestyles Residential Development Council
Harvard Club of Nevada – President
Nevada Public Radio – Board Member

PROJECT ROLES
Business & Network Planning, Project Manager

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PATRICK THIBEAULT

SENIOR VICE PRESIDENT & CHIEF TECHNOLOGY OFFICER



Patrick Thibeault serves as The Broadband Group's Senior Vice President and Chief Technology Officer after a notable ten-year career with Google Fiber and Alphabet. As a proven industry leader and visionary, he brings advanced design, engineering, and planning acumen to the TBG portfolio.

In his work as Technical Program Manager at Google Fiber, Mr. Thibeault was essential to the development of the Huntsville Utilities fiber network expansion and "Utility Smart Grid Model" initiative in Alabama. He also provided instrumental support for fiber-optic network acquisitions and leases in other municipalities.

Mr. Thibeault has a long history of successful collaboration and negotiation with Internet Service Providers in the U.S. and Asia Pacific Region. In his role with Google's Next Billion Users team, he utilized wireless technologies to bring the Internet to new and emerging markets in Southeast Asia through partnerships with business development teams and third-party Wi-Fi providers.

Mr. Thibeault began his career building, operating, and maintaining networks with the United States Marine Corps, IBM, Severn Trent Laboratories, and DoubleClick. In his role with The Broadband Group, Mr. Thibeault leads all engineering, design, and deployment activity for TBG Network Services, as well as The Broadband Group's Community Development and Municipal planning practice.

Additionally, Mr. Thibeault serves as Vice President of The Romito Foundation, a non-profit organization supporting the local Duchene Muscular Dystrophy community, which aims to improve the quality of life of those afflicted with DMD.

EDUCATION

Bachelor of Science, Computer Networking
Regis University
Denver, Colorado

Associate of Science – Data Processing Technologies
Hawaii Pacific University
Honolulu, Hawaii

PROFESSIONAL AFFILIATIONS

United States Marine Corps
The Romito Foundation

PROJECT ROLES

Principal Engineering, Technical Lead
Existing Infrastructure Inventory
Network Design & Selection

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ALEX HILGEMAN

SENIOR DIRECTOR, PUBLIC-PRIVATE PARTNERSHIPS



Alex Hilgeman, The Broadband Group's Senior Director of Public Private Partnerships, provides expertise on broadband P3 practices. With a background spanning engineering, finance and project management, Ms. Hilgeman leads strategic business and broadband infrastructure planning efforts across TBG's nationwide industry-leading initiatives.

She brings ten years of leadership in managing complex infrastructure procurements and public sector financing with a specialty in project 'firsts'. Prior to joining The Broadband Group, Ms. Hilgeman was a consultant at Accenture, a global consulting firm, where she advised and supported leaders across infrastructure sectors. She has served as a trusted municipal advisor on over $75 billion in infrastructure and general capital programs across North America. Her prior municipal clients have included Empire State Development Corporation, the NYS Thruway Authority and the Village of Tuxedo Park, NY.

Ms. Hilgeman earned her B.A. from Dartmouth College in Environmental Studies with a Minor in Engineering. She also holds an M. Sci. from the University of Pennsylvania in Applied Geosciences, with a concentration in Engineering Geology. This educational foundation has equipped her with a deep understanding of the technical aspects underlying infrastructure projects, enhancing her ability to deliver innovative solutions.

EDUCATION

Bachelor of Art, Environmental Studies
Dartmouth College
Hanover, New Hampshire

Master of Science, Applied Geosciences
University of Pennsylvania
Philadelphia, Pennsylvania

PROFESSIONAL AFFILIATIONS

Broadband Public Private Partnership Committee Chair - Association for the Improvement of American Infrastructure

PROJECT ROLES

Business and Network Planning, Day-to-Day Program Support
Community Outreach
Funding Roadmap
Cost Analysis, Model Selection & Business Plan
Final Report

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NATHAN ROSENBERG JR.

SENIOR VICE PRESIDENT OF BUSINESS STRATEGY



Nathan Rosenberg, Senior Vice President of Business Strategy for The Broadband Group, has been active in the Telecommunications and Cable industries since 2008. He brings a range of experience, having worked with Tier 1 Carriers, National Cable Multiple System Operators (MSO), and Millimeter-Wave Wireless Service Providers, as well as publicly-traded REITs, and Master Planned Community Developers.

Prior to joining The Broadband Group, Mr. Rosenberg served as a consultant at Insigniam, a management consulting firm, where he advised and supported leaders across sectors, including Broadband Service Providers, Real Estate companies, and Government Agencies focused on regulatory issues, technology projects, strategy, and asset management. Prior to Insigniam, Mr. Rosenberg served in business and government sales leadership roles at XO Communications, a Tier 1 Telecommunications Carrier.

Mr. Rosenberg began his career as an economic analyst, researching urban and regional development. He sits on the Board of Directors for the Orange County Council of the Boy Scouts of America.

EDUCATION

Bachelor of Arts, Physics
Harvard University
Cambridge, Massachusetts

PROFESSIONAL AFFILIATIONS

Urban Land Institute

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ANDREW HURRY
SENIOR FINANCIAL CONSULTANT



As Partner for Britehorn Partners, Andrew Hurry provides services as The Broadband Group's Strategic Partner and Senior Financial Consultant. Britehorn Partners is an M&A Firm that specializes in Technology, Media, and Telecommunications.

Mr. Hurry has over twenty-five years of high-level business experience, including corporate business development, financing, and business operations. His recent engagements in the U.S. have included strategic consulting and business development for Fiber and Telecommunications companies, including Huntsville Utilities with Google Fiber, City Utilities & CenturyLink, DAS wireless services, and regional financial models for municipalities and larger master-planned developers.

Mr. Hurry drafted the Financial Models for the Huntsville Utilities and City Utilities – Anchor Tenant Network Agreement(s) in place today. His relevant experience includes:

- Splice Communications – Financial Due Diligence related to the potential acquisition of a CLEC in California.
- $32M sale of a wireless services company involved in the design, development, and construction of small-cells and DAS systems for National Carriers.
- Led project for the development of financial and strategic plan and financing for the construction and operation of a $200M fiber and wireless telecommunications company to rural under-served markets in Germany.
- Prepared financial models and investment projections for the submission of a $40M ARRA government grant application to build out broadband networks and service for remote and unserved populations across the U.S.
- Engaged to develop compelling business case and financial model for $300M grant application under RUS BTOP Program. Defined strategy to attract and close strategic equity investment of $60M and oversee definition of preliminary network maps for WiMax deployment in underserved Native American reservations and rural communities across the U.S.

EDUCATION
Master of Business Administration
University of London
London, United Kingdom

FINANCIAL REGISTRATIONS
FINRA Series 7, 24, 28, 63

PROJECT ROLES
Financial Analysis Lead
Procurement Model Selection
Cost analysis and Business Plan
Program Financing and Funding Availability

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LOMA LINDA CONNECTED COMMUNITY PROJECT (LLCCP)

1. ASSET & INFRASTRUCTURE EVALUATION

Perform a desktop analysis of existing conduit and fiber optic infrastructure, operating systems, personnel, and related network documentation to determine suitability for current and potential future business models.

Areas of focus will include, but are not limited to:

- Evaluation of outside plant network infrastructure design and its compliance with telecommunications industry standards for both access and distribution networks.
- Verify as-built records and mapped fiber routes and identify available communications conduit that could support future network expansion or present potential sale or lease opportunities.
- Review of active network electronics utilized to deliver telecommunications services, including central office and field-deployed equipment such as Optical Line Terminals (OLTs), Optical Network Terminals (ONTs), switches and routers.
- Analysis of the network's scalability to support future growth, including geographic expansion and increased service demand. This would include evaluating available capacity, redundancy, and operational systems to accommodate evolving business needs.
- Review of services provisioning tools and the associated operational and billing systems.
- Evaluation of existing service offerings across residential, business, and enterprise segments, with a focus on service quality, market relevance, and alignment with current and future customer needs.

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2. BUSINESS & FINANCIAL ANALYSIS

Conduct a Business and Financial Review of existing LLCCP's operations.

This Analysis will include:

- Review of Prior 5 Year Financial Statements and current Year-to-date related to fiber assets and Operations.
- Review of historical financing structures and current obligations related to fiber assets.
- Review of LLCP's current strategic plans and budget forecasts related to fiber assets.
- Review of LLCP's financial integration and obligations between the Utility and its fiber operations (e.g., allocations, debt obligations, etc.).
- Review of LLCP's operating structure and related operating expenses including sales & marketing, operations & maintenance, and administration; in particular:
    - Payroll and administration-related expenses, Debt service and, LLCP's portion of the General Fund Transfer.
- Review and provide a summary of current and proposed product offerings/revenue sources for fiber assets relative to current competitive offerings and market conditions.
- Assessment of offered services and fees and alignment with the market conditions.
- Analysis of current and potential financial viability over the next 5 years based on LLCP's internal plans and projections.
- A review of potential value ranges for LLCP fiber assets with identification of potentially interested parties.
- Proposed alternatives to capture additional sources of revenue with related costs and estimated improved cash flow.
- Proposed alternative options for future investment.

3. ASSESSMENT SUMMARY REPORT & PRESENTATION

TBG will provide a final deliverable that includes:

- A Financial Analysis Report & Pro Forma.
- Network Assessment and Recommendations.
- Key business issues associated with network assets and operations.
- Potential investment options or partnership recommendations.
- Identification of alternative potential business case options.

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FINANCIAL DUE DILIGENCE CASE STUDIES

Case Study 1: Municipally Owned Fiber Network – Electric Utility, Florida

TBG was engaged by a municipally owned electric utility in Florida (under NDA) that had entered the fiber broadband business as a strategy to offset costs of utility infrastructure upgrades and to introduce competition into the market. However, the fiber network was underperforming financially, prompting the utility to consider divesting the asset.

Initial Evaluation

A comprehensive review was conducted, encompassing network assets, staffing, and financial statements related to the fiber networks operation. The financial evaluation included analysis of historical financing structures, debt obligations, and strategic budget forecasts. Operational costs such as payroll, administration, sales & marketing, and O&M were assessed, along with the municipality's share of the General Fund Transfer obligations. Product and service offerings were benchmarked against national and local market conditions.

OSP Network and Financial Modeling

TBG's analysis examined the factors contributing to the stagnate annual revenue to identify potential additional market opportunities. Ultimately, operating income was insufficient to support new or broader investment obligations, and concerns remained about future debt service coverage.

Lessons Learned

Efficient network design is critical to avoid over-investing in outside plant facilities (e.g., fiber), software (OSS/BSS), and electronics, as anticipated sales are often slow to materialize. Additionally, incumbents that have historically under-invested in a market may temporarily lower prices, launch aggressive marketing campaigns, and, in some cases, investment in network upgrades to defend market share against any new entrant, whether public or private.

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Case Study 2: Fiber Network Valuation – Mixed-Use Developer, Texas

A developer-led investment in a fiber broadband network serving residential addresses within a master planned community. The developer was seeking visibility on a potential sale of the fiber asset to a broadband service provider.

Initial Evaluation

TBG reviewed historical financials (pre-2020), including management fees and accounting methods. TBG built a financial model that included key industry metrics including ARPU, average cost per home passed, and customer connection costs. To better understand drivers of the potential new operator procurement, TBG provided a review of the Service Level Agreement against standard industry terms.

OSP Network and Financial Modeling

Pro forma assumptions were developed for ARPU, OPEX, COGS, build rate, and EBITDA. Offers from potential buyers and relevant M&A market transactions were compared to inform valuation and strategic direction. The financial model supported a sustainable buildout strategy with positive cash flow projections. Strategic outsourcing agreements were validated as cost-effective and operationally sound.

Lessons Learned

When selecting an operator partner, management considerations and 'long term fit' can be just as critical as technical criteria.

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Case Study 3: Fiber Network Due Diligence – Cayman Islands

A developer was considering the acquisition of a fiber network in the Caymen islands and TBG provided the initial engineering, financial, and industry due diligence.

Initial Evaluation

TBG was engaged to perform financial and engineering due diligence on a potential fiber network acquisition located in the Caymen Islands. This included evaluation of OSP network infrastructure, inside plant and data network components, voice network, outage reporting, and service reliability. All underlying contracts, leases, and regulatory filings were reviewed. Historical financials, long-term liabilities, and business case projections were assessed. Market demographics, ARPU, COGS, OPEX, and capital expenditures were also evaluated.

OSP Network and Financial Modeling

The analysis identified key business and network liabilities associated with a potential acquisition. Financial performance was validated, and risk areas were identified. A financial model was developed with assumptions and economic drivers, including market penetration and revenue forecasts. Recommendations were delivered to the client regarding the viability and strategic value related to the potential acquisition of the fiber network.

Lessons Learned

As a result of TBG's expert industry and financial analysis, the client concluded that the proposed acquisition would introduce operational complexities that extended beyond their core competencies and current organizational capacity. Although ownership and control over advanced communication infrastructure presented potential strategic benefits, the financial exposure, technical challenges, and operational risks were ultimately deemed too significant.

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WORK PLAN SUMMARY - BUDGET

LOMA LINDA CONNECTED COMMUNITY PROJECT (LLCCP)

PROFESSIONAL TIME/RESOURCE ESTIMATE

SUBJECT	AVG. HOURS PER MONTH	MONTHS OF ACTIVITY	ESTIMATED BUDGET
1. Asset & Infrastructure Evaluation	10	2	$6,600
2. Business & Financial Analysis	22	3	$21,780
3. Assessment Summary Report & Presentation	20	1	$6,600
4. Operations	4	3	$1,800
SUB-TOTAL			$36,780

Resource estimates subject to change with prior approval
The Broadband Group confirms that we are able to complete the work within three (3) months of the initiation of a professional services agreement.

TRAVEL

DESCRIPTION
Travel at cost & as approved

Travel expenses submitted only as cost are incurred

TOTAL

DESCRIPTION	COST
Professional Time/Resource Estimate	$36,780
TOTAL (+ TRAVEL)	$36,780

TERM: THREE MONTHS FROM CONTRACT EXECUTION

RESOURCE	RATE	RESOURCE	RATE
BUSINESS & NETWORK PLANNING	$330/HOUR	PRINCIPAL ENGINEERING	$330/HOUR
FINANCIAL ANALYSIS	$330/HOUR	OPERATIONS	$150/HOUR

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DISCLOSURES

The Broadband Group affirms that it does not have any conflicts of interest, existing litigation or pending litigation to disclose.

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CITY OF LOMA LINDA AGREEMENT
FOR CONSULTANT SERVICES

THIS AGREEMENT is made and entered into this _____,2025, by and between The City of Loma Linda, a Municipal Corporation (hereinafter referred to as "CITY") and _____ a California Corporation (hereinafter referred to as "CONSULTANT").

A. RECITALS

1. City has heretofore requested of CONSULTANT the performance of services with respect to _____ ("PROJECT" hereinafter);

2. CONSULTANT has now submitted its proposal for the performance of such services;

3. CITY desires to retain CONSULTANT to perform the services necessary to render advice and assistance to CITY relating to the PROJECT;

4. CONSULTANT represents that it is qualified to perform such services and is willing to perform such services as hereinafter defined.

NOW, THEREFORE, IT IS AGREED by and between CITY and CONSULTANT as follows:

B. AGREEMENT

1. Definitions: The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

   a. PROJECT: The preparation of all of the necessary documents, and reports with respect to the Scope of Services described herein and hereto, and made a part hereof;

   b. SCOPE OF SERVICES: Such services as are necessary to be performed by CONSULTANT to complete the WORK as set forth herein in Exhibit "A" attached hereto and incorporated herein by reference.

2. CONSULTANT agrees as follows:

   a. CONSULTANT shall forthwith undertake and complete the PROJECT in accordance herein specified and applicable with Federal, State and CITY statutes, regulations, ordinances and guidelines, all to the reasonable satisfaction of the CITY.

   b. CONSULTANT shall at CONSULTANT'S sole cost and expense, secure and hire such other persons as may, in the opinion of CONSULTANT, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONSULTANT, CONSULTANT hereby warrants that such other persons shall be fully qualified to perform services required hereunder.

c. CONSULTANT shall, at CONSULTANT'S sole cost and expense, secure the required issuance of a City Business License as a condition precedent to being engaged as a CONSULTANT within the CITY.

3. CITY agrees as follows:

a. To pay to CONSULTANT for furnishing the required materials and doing the prescribed work the unit prices set forth in accordance with CONSULTANT'S proposal as set forth in Exhibit A. Said payment shall cover the cost of all direct and indirect costs or fees, including the work of employees and Sub-Consultants of CONSULTANT.

b. Optional Services: Payments for additional services requested, in writing, by CITY, and not included in the Scope of Services, and agreed to by CONSULTANT shall be paid as agreed upon by the CITY and CONSULTANT in writing. Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within 30 days after said invoices are received by CITY.

4. CITY agrees to provide to CONSULTANT:

a. Information and assistance in the Scope of Services, hereto;

b. Copies of information, if available, which CONSULTANT considers necessary in order to complete the Project;

c. Such information as is generally available from CITY files applicable to the Project;

d. Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT'S responsibility to make all initial contact with respect to the gathering of such information.

5. Ownership of Documents: All documents, data, studies, photographs and reports prepared by CONSULTANT pursuant to this Agreement related specifically to the Project shall be considered the property of the CITY and, upon payment for services performed by CONSULTANT, such documents and other identified materials shall be delivered to CITY by CONSULTANT. CONSULTANT may, however, make and retain such copies of said documents and materials as CONSULTANT may desire.

6. Termination: Either CITY or CONSULTANT may terminate this Agreement upon giving the other party at least 30 days written notice. In the event this Agreement is so terminated, CONSULTANT shall be compensated for work completed as of the date of termination. The CONSULTANT shall provide to CITY any and all documents, studies, photographs and reports, whether in draft or final form, prepared by CONSULTANT as of the date of termination.

7. Notices and Designated Representatives: Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in Paragraph 8. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

8. Term of Contract: This Agreement shall commence on the date of execution and shall remain and continue in effect until _____/terminated as provided in Paragraph 6 above.

CITY: City of Loma Linda
Name: _____
Title: _____
Address: 25541 Barton Road, Loma Linda, CA 92354

CONSULTANT: _____
Name:
Title:
Address:

Any such notices, demands, invoices or written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States Mail, postage prepaid, and properly addressed as set forth above.

9. Insurance:

a) Type of /Required Coverages

Without limiting the indemnity provisions of this Agreement, the Consultant shall procure and maintain in full force and effect during the term of this Agreement, the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(1) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, with minimum limits of at least $1,000,000 per occurrence for bodily injury, personal injury and property damage, and $2,000,000 aggregate total bodily injury, personal injury and property damage. Commercial General Liability insurance and endorsements shall be kept in force at all times during the performance of this Agreement.

Products-Completed Operations: Consultant shall procure and submit to City evidence of insurance for a period of at least three (3) years from the time that all work under this Agreement is completed.

(2) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), including owned, non-owned and hired autos, or the exact equivalent, with minimum limits of $1,000,000 for bodily injury and property damage, each accident. If Consultant owns no vehicles, auto liability coverage may be provided by means of a non-owned and hired auto endorsement to the general liability policy. Automobile liability insurance and endorsements shall be kept in force at all times during the performance of this Agreement.

(3) **Workers' Compensation:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 each accident for bodily injury and $1,000,000 each employee for bodily injury by disease.

(4) **Professional Liability:** To the extent professional services are provided, Professional Liability insurance with coverage of not less than $3,000,000 each claim. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusion that may potentially affect the work to be performed.

b) Endorsements

Insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

1) The insurance coverages required by Section (a)(1) Commercial General Liability; and (a)(2) Automobile Liability Insurance shall contain the following provisions or be endorsed to provide the following:

Additional Insured: The City, its elected officials, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of this Agreement. Coverage for the additional insureds shall apply to the fullest extent permitted by law.

Additional Insured Endorsements shall not:
1. Be limited to "Ongoing Operations"
2. Exclude "Contractual Liability"
3. Restrict coverage to the "Sole" liability of Consultant
4. Exclude "Third-Party-Over Actions"
5. Contain any other exclusion contrary to this Agreement.

Primary Insurance: This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance.

2) The policy or policies of insurance required by Section (a)(3) Workers' Compensation shall be endorsed, as follows:

Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

c) Notice of Cancellation

Required insurance policies shall not be cancelled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

d) Waiver of Subrogation

Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all rights of subrogation against the indemnified parties and Policies shall contain or be endorsed to contain such a provision.

e) Evidence of Insurance

The Consultant, concurrently with the execution of the contract, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms reasonably approved by the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

f) Deductible or Self-Insured Retention

Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

g) Contractual Liability

The coverage provided shall apply to the obligations assumed by the Consultant under the indemnity provisions of this Agreement.

h) Failure to Maintain Coverage

Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement. In addition, the City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may take out the necessary insurance and pay, at Consultant’s expense, the premium thereon.

In the event that the Consultant’s operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Work because of production lost during suspension.

i) Acceptability of Insurers

Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing by the City.

j) Claims Made Policies

If coverage is written on a claims-made basis, the retroactive date on such insurance and all subsequent insurance shall coincide or precede the effective date of the initial Consultant's contract with the City and continuous coverage shall be maintained or an extended reporting period shall be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

Upon expiration or termination of coverage of required insurance, Consultant shall procure and submit to City evidence of "tail" coverage or an extended reporting coverage period endorsement for the period of at least three (3) years from the time that all work under this Agreement is completed.

k) Insurance for SubConsultants

Consultant shall be responsible for causing SubConsultants to purchase the same types and limits of insurance in compliance with the terms of this Agreement, including adding the City as an Additional Insured to the SubConsultant's policies.

10. Indemnification:

a) Defense, Indemnity and Hold Harmless. Consultant shall defend, indemnify and hold harmless the City, its present and former officers, directors, employees, agents, volunteers, mayor, staff, boards, committee and representatives, as broadly interpreted (collectively, the "Indemnified Parties"), of and from all claims, suits, demands, obligations, losses damages, sums or any other matters, threatened or presently asserted, including but not limited to all legal fees, costs of defense and litigation expenses (including reasonable legal fees, expert fees and any other costs or fees, including those of adverse parties imposed on or sought against the Indemnified Parties), arising directly or indirectly out of any liability or claim of loss or liability for personal injury, bodily injury to persons, contractual liability, errors or omissions, breach, failure to perform, damage to or loss of property, or any other loss, damage, injury or other claim of any kind or nature arising out of the work to be performed by Consultant herein, caused by or arising out of the negligent acts or omissions, or intentional misconduct or other actions, omissions or conduct of Consultant, including its subConsultants, employees, agents and other persons or entities performing work for Consultant.

b) Contractual Indemnity. To the fullest extent permitted under California law, Consultant shall contractually indemnify, defend and hold harmless the Indemnified Parties from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, amounts for good faith settlement, or costs of any kind, whether actual, alleged or threatened, including reasonable attorney's fees and costs, court costs, interest, defense costs, and expert witness fees and costs), arising out of or related to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to Consultant's officers, agents, independent Consultants, subConsultants or affiliated or related entities and/or its or their employees, agents and representatives, including all negligent acts or omissions, or intentional misconduct or other actions, omissions to act or conduct of Consultant, including its subConsultants, employees, agents and other persons or entities performing work for Consultant. Indemnification shall include any claim that Consultant or Consultant's employees or agents, are or may be considered and treated to be employees of the City or are entitled to any employee benefits from City, including but not limited to those available under Public Employees Retirement Law. The obligation to indemnify, defend and hold harmless the Indemnified Parties shall apply to all liability as defined above regardless of whether the Indemnified Parties were or are alleged to have been negligent, except that it shall not apply to claims arising from the gross negligence or willful or intentional misconduct of the Indemnified Parties. Consultant's obligation to defend the Indemnified Parties is not contingent upon there being an acknowledgement of or determination of the merit of any claims, liability, demands, causes of action, suits, losses, expenses, errors, omissions and/or costs.

c) SubConsultants and Indemnification. Consultant agrees to and shall obtain executed indemnity agreements in favor of the Indemnified Parties with provisions identical to those set forth from each and every SubConsultant, Sub consultant or other person or entity involved by, for, with, or on behalf of Consultant in the performance of any aspect of this Agreement. In the event Consultant fails to obtain such indemnity obligations, Consultant shall be fully responsible for each and every SubConsultant, Subconsultant or other person or entity in terms of defense, indemnity and hold harmless obligations in favor of the Indemnified Parties. This obligation to indemnify and defend the Indemnified Parties is binding on the successors, assigns or heirs of Consultant and shall survive the full performance or termination of this Agreement. These indemnification provisions are independent of and shall not in any way be limited or superseded by the insurance requirements and insurance-related provisions and all damages, fines, or penalties or loss of theft to the property of the City arising out of or related in any way to the negligent acts or omissions or intentional misconduct or other Consultant conduct or activities and/or conduct or activities of Consultant's officers agents independent Consultants, subConsultants or affiliated or related entities and/or its or their employees, agents and representatives, whether such actions, omissions to act, negligence or intentional conduct is or was authorized by this Agreement or not. City assumes no responsibility whatsoever for any property placed on the premises of City. Consultant further agrees to waive all rights of subrogation

against the Indemnified Parties.

d) Non-Waiver and Non-Exhaustion of City's Further Rights and Remedies. No aspect of this provision shall in any way limit or effect the rights of the Indemnified Parties against the Consultant under the terms of this Agreement or otherwise. The indemnification provisions shall apply regardless of whether this Agreement is executed after Consultant begins the work and shall extend to claims arising after this Agreement is performed or terminated, including a dispute as to the termination of Consultant. The indemnity obligations of Consultant shall continue until it is determined by final judgment that the claim against the City and any Indemnified Parties is determined by final judgment and after exhaustion of any rights of appeal.

e) Limitations on Scope of Indemnity. Notwithstanding the foregoing, Consultant shall not be responsible for indemnification for claims or losses caused by the gross negligence or intentional wrongdoing of Indemnified Parties. Further, the indemnity provided shall be interpreted as broadly as permitted under California law and as to agreements between parties, and shall if required be reformed to be consistent with those laws to protect and save this provision for the protection of the Indemnified Parties.

11. Assignment: No assignment of this Agreement or of any part or obligation of performance hereunder shall be made, either in whole or in part, by CONSULTANT without the prior written consent of CITY.

12. Independent Contractor: The parties hereto agree that CONSULTANT and its employees, officers, and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY, including eligibility under Public Employees Retirement Law. The personnel performing the services under this Agreement on behalf of CONSULTANT shall at all times be under CONSULTANT'S exclusive direction and control. Neither CITY nor any of its officers, employees, or agents shall have control over the conduct of CONSULTANT or any of CONSULTANT'S officers, employees, or agents, except as set forth in this Agreement. CONSULTANT shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the CITY. No employee benefits shall be available to CONSULTANT in connection with the performance of this Agreement. Except for the fees paid to CONSULTANT as provided in this Agreement, CITY shall not pay salaries, wages, or other compensation to CONSULTANT for performing services hereunder for CITY. CITY shall not be liable for compensation or indemnification to CONSULTANT for injury or sickness arising out of performing services hereunder.

13. Compliance With Laws: CONSULTANT shall comply with all State, Federal, or applicable laws and regulations in performing its obligations under this Agreement.

14. Confidentiality: Information and materials obtained by the CONSULTANT from CITY during the performance of this Agreement shall be treated as strictly confidential and shall not be used by the CONSULTANT for any purpose other than the performance of this Agreement.

15. Discrimination: The CONSULTANT agrees that no person shall be excluded from employment in the performance of this Agreement on grounds of race, creed, color, sex, gender, age, marital status, or place of national origin. CONSULTANT agrees to comply with all County, State and Federal laws relating to equal employment opportunity rights.

16. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of California. Any litigation concerning this Agreement shall take place in superior or federal district court with jurisdiction over the City of Loma Linda.

17. Attorneys' Fees: In the event any legal proceeding is instituted to enforce any term or provision of this Agreement, the prevailing party in said legal proceeding shall be entitled to recover reasonable attorneys' fees and costs from the opposing party in an amount determined by the Court to be reasonable.

18. Entire Agreement: This Agreement, including Exhibit "A" supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party, which is not embodied herein, nor any other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement shall be effective only as it is in writing, signed by all parties.

19. Contents of Proposal: Consultant is bound by the contents of the proposal submitted by Consultant, Exhibit "A" hereto. In the event of conflict, the requirements of this Agreement shall take precedence over those contained in the Consultant's proposal.

(Signatures on the following page)

////

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the day and year first set forth above.

CONSULTANT:

By:_____
Signature

Name:_____
Typed/Printed

Title:_____

CONSULTANT:

By: _____
Signature

Name:_____
Typed/Printed

Title: _____

CITY:
City of Loma Linda, A Municipal Corporation

By:_____
Signature

Name: _____
Typed/Printed

Title: _____

ATTEST:

_____
Lynette Arreola, City Clerk

APPROVED AS TO FORM:

_____
Diane Robbins, City Attorney

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

H. Adopt Council Bill #R-2025-39 - A Resolution Approving the Recognized Obligation Payment Schedule (ROPS) and Administrative Budget for the period of July 1, 2026, through June 30, 2027 (Finance) [SA]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5H.

To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

It is recommended that the City Council, as the Successor Agency to the Redevelopment Agency, adopt City Council Bill #R-2025-39, waiving the reading of the Resolution in its entirety and read by title only, and approving the Successor Agency's ROPS and administrative budget for the period of July 1, 2026 through June 30, 2027. Resolution title:

- A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE 26-27 A & B AND THE ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 2026 THROUGH JUNE 2027 AND APPROVING CERTAIN RELATED ACTIONS

BACKGROUND:

Pursuant to Health and Safety Code ("HSC") § 34172 (a) (1), the Loma Linda Redevelopment Agency was dissolved on February 1, 2012. Consistent with the provisions of the HSC, the City Council of the City of Loma Linda previously elected to serve in the capacity of the Successor Agency. Per HSC § 34179, the Successor Agency previously established the Loma Linda Oversight Board to assist in the wind-down of the former redevelopment agency through June 30, 2018, at which time it was dissolved by operation of law. Consistent with HSC § 34179 (j), on July 1, 2018 the San Bernardino Countywide Oversight Board (the "CWOB") was established to assist in winding-down the dissolved redevelopment agencies within the County of San Bernardino.

ANALYSIS:

Per HSC § 34177 (o) (1), the Successor Agency is required to prepare a ROPS before each twelve-month fiscal year period and submit it to the CWOB, which is inclusive of the Auditor-Controller, for approval. Pursuant to HSC § 34180 (g), CWOB approval is required for the establishment of each ROPS. Per HSC § 34177 (j), the Successor Agency is also required to prepare a proposed administrative budget for ROPS 26-27 A & B and submit it to the CWOB for its approval. Pursuant to HSC § 34177 (o) (1), a CWOB-approved ROPS 26-27 A & B for the period of July 2026 through June 2027 must be submitted to the State Department of Finance (the "DOF") not later than February 1, 2026 (the "Submission Deadline"). The CWOB is scheduled to consider approval of the Successor Agency's ROPS 26-27 A & B on January 12, 2026. The Successor Agency's approval of the establishment of ROPS 26-27 A & B will ensure that ROPS 26-27 A & B is filed by the Submission Deadline.

ENVIRONMENTAL IMPACT:

Pursuant to § 15060 (c) of the California Environmental Quality Act (the "CEQA") Guidelines (i.e., California Code of Regulations, Title 14, Division 6, Chapter 3, Sections 15000-15387), approval of this Resolution is exempt from CEQA because the actions described herein are administrative in nature and will not result in a direct or indirect physical change in the environment and the actions described herein are not a "Project", as defined within § 15378 of the CEQA Guidelines.

FINANCIAL IMPACT:

Pursuant to HSC § 34177, the Successor Agency is legally required to continue to make payments due for enforceable obligations. The Successor Agency's and the CWOB's approval of the ROPS 26-27 A & B will ensure that the Successor Agency has the authority to continue to pay its enforceable obligations. ROPS 26-27 A & B will be submitted to DOF by the Submission Deadline.

Attachments

Resolution - ROPS - Exhibit A and B.pdf

EXHIBIT A - ROPS 26-27.pdf

EXHIBIT B - ROPS ADMINISTRATIVE BUDGET.pdf

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE 26-27 A & B AND THE ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 2026 THROUGH JUNE 2027 AND APPROVING CERTAIN RELATED ACTIONS

WHEREAS, pursuant to Health and Safety Code (the "HSC") § 34172 (a) (1), the Loma Linda Redevelopment Agency was dissolved on February 1, 2012; and

WHEREAS, consistent with the provisions of the HSC, the City Council of the City of Loma Linda previously elected to serve in the capacity of the Successor Agency to the Loma Linda Redevelopment Agency (the "Successor Agency"); and

WHEREAS, pursuant to HSC § 34179, the Successor Agency previously established the Loma Linda Oversight Board to assist in the wind-down of the former redevelopment agency through June 30, 2018, at which time it was dissolved by operation of law; and

WHEREAS, consistent with HSC § 34179 (j), on July 1, 2018 the San Bernardino Countywide Oversight Board (the "CWOB") was established to assist in winding-down the dissolved redevelopment agencies within the County of San Bernardino; and

WHEREAS, per HSC § 34177 (o) (1), the Successor Agency is required to prepare a Recognized Obligation Payment Schedule (the "ROPS") before each twelve-month fiscal year period and submit it to the CWOB, which is inclusive of the Auditor-Controller, for approval; and

WHEREAS, pursuant to HSC § 34180 (g), CWOB approval is required for the establishment of each ROPS; and

WHEREAS, per HSC § 34177 (j), the Successor Agency is required to prepare a proposed administrative budget for ROPS 26-27 A & B and submit it to the CWOB for its approval; and

WHEREAS, pursuant to HSC § 34177 (o) (1), a CWOB-approved ROPS 26-27 A & B for the period of July 2026 through June 2027 must be submitted to the State Department of Finance (the "DOF") and to the County Auditor-Controller not later than February 1, 2026 (the "Submission Deadline"); and

WHEREAS, pursuant to HSC § 34177, the Successor Agency is legally required to continue to make payments due for enforceable obligations; and

WHEREAS, the approval of the establishment of ROPS 26-27 A & B will ensure that the Successor Agency has the authority to continue to pay its enforceable obligations; and

WHEREAS, it is proposed that the Successor Agency approve the establishment of the Successor Agency's ROPS 26-27 A & B, which is attached hereto as Exhibit "A" and proposed administrative budget for ROPS 26-27 A & B which is attached as Exhibit "B"; and

WHEREAS, the CWOB is scheduled to consider approval of the Successor Agency's

ROPS 26-27 A & B and administrative budget on January 12, 2026; and

WHEREAS, once approved by the CWOB, ROPS 26-27 A & B will be submitted to the DOF by the Submission Deadline: and

WHEREAS, pursuant to § 15060 (c) of the California Environmental Quality Act (the "CEQA") Guidelines (i.e., California Code of Regulations, Title 14, Division 6, Chapter 3, Sections 15000-15387), approval of this Resolution is exempt from CEQA because the actions described herein are administrative in nature and will not result in a direct or indirect physical change in the environment and the actions described herein are not a "Project", as defined within § 15378 of the CEQA Guidelines; and

WHEREAS, all the prerequisites with respect to the approval of this Resolution have been met.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Successor Agency to the Loma Linda Redevelopment Agency, as follows:

Section 1. The foregoing recitals are true and correct and are a substantive part of this Resolution.

Section 2. The Successor Agency's ROPS 26-27 A & B, which is attached hereto as Exhibit "A", is approved, inclusive of each enforceable obligation.

Section 3. The amount requested for enforceable obligation No. 27, the Successor Agency's Administrative Cost Allocation, is consistent with the provisions of HSC § 34171 (b) and is thus considered fair and reasonable.

Section 4. The Successor Agency's administrative budget for ROPS 26-27 A & B, which is attached as Exhibit "B", is approved.

Section 5. The City Manager, in his capacity as the Executive Director of the Successor Agency, or designee, is authorized to: i) submit ROPS 26-27 A & B and the administrative budget to the CWOB, which is inclusive of the Office of the County Auditor-Controller; ii) transmit the CWOB-approved ROPS 26-27 A & B to the DOF within the timeframe and in the manner prescribed by the HSC; iii) post the DOF-approved ROPS 26-27 A & B on the City's website; iv) make ministerial revisions to ROPS 26-27 A & B, which may include, but are not limited to restating the information included within ROPS 26-27 A & B in any format that may be requested by the DOF; v) take such other actions and execute such other documents as are necessary to effectuate the intent of this Resolution; and vi) implement ROPS 26-27 A & B on behalf of the Successor Agency, including authorizing and causing such payments.

Section 6. Pursuant to § 15060 (c) of the CEQA Guidelines (i.e., California Code of Regulations, Title 14, Division 6, Chapter 3, Sections 15000-15387), approval of this

Resolution is exempt from CEQA because the actions described herein are administrative in nature and will not result in a direct or indirect physical change in the environment and the actions described herein are not a "Project", as defined within § 15378 of the CEQA Guidelines.

Section 7. This Resolution shall take effect upon the date of its adoption.

PASSED, APPROVED AND ADOPTED this 18th day of November 2025.

_____
Phillip Dupper, Chair

ATTEST:

_____
Lynette Arreola, Secretary for the
Successor Agency

CERTIFICATION:

I, Lynette Arreola, Secretary for the Successor Agency to the Loma Linda Redevelopment Agency, do hereby certify that the foregoing Resolution No. was duly adopted by the Board of Directors for the Successor Agency to the Loma Linda Redevelopment Agency, at a meeting thereof held on the 18th day of November, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

Lynette Arreola, Secretary for the Successor Agency

EXHIBIT "A"

SUCCESSOR AGENCY TO THE
LOMA LINDA REDEVELOPMENT AGENCY

RECOGNIZED OBLIGATION PAYMENT SCHEDULE 26-27 A & B
(JULY 2026 THROUGH JUNE 2027)

(See Attachment)

EXHIBIT "B"

SUCCESSOR AGENCY TO THE
LOMA LINDA REDEVELOPMENT AGENCY

ADMINISTRATIVE BUDGET
RECOGNIZED OBLIGATION PAYMENT SCHEDULE 26-27 A & B
(JULY 2026 THROUGH JUNE 2027)

(See Attachment)

EXHIBIT A

Recognized Obligation Payment Schedule (ROPS 26-27) - Summary
Filed for the July 1, 2026 through June 30, 2027 Period

Successor Agency: **Loma Linda**
County: San Bernardino

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)		26-27 A Total (July - December)	26-27 B Total (January - June)	ROPS 26-27 Total
A	**Enforceable Obligations Funded as Follows (B+C+D):**	**$ 1,358,329**	**$ -**	**$ 1,358,329**
B	Bond Proceeds	-	-	-
C	Reserve Balance	1,305,475	-	1,305,475
D	Other Funds	52,854	-	52,854
E	**Redevelopment Property Tax Trust Fund (RPTTF) (F+G):**	**$ 1,553,334**	**$ 1,593,563**	**$ 3,146,897**
F	RPTTF	1,495,834	1,536,063	3,031,897
G	Administrative RPTTF	57,500	57,500	115,000
H	**Current Period Enforceable Obligations (A+E):**	**$ 2,911,663**	**$ 1,593,563**	**$ 4,505,226**

Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety Code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

Signature Date

EXHIBIT A

Loma Linda Recognized Obligation Payment Schedule (ROPS 26-27) - ROPS Detail (Old Form)
July 1, 2026 through June 30, 2027
(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	**ROPS 26-27 Total**	**26-27 A (July - December)**					**26-27 A Total**	**26-27 B (January - June)**					**26-27 B Total**
											Fund Sources						**Fund Sources**					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								$ 15,231,963		$ 4,505,226	$ -	$ 1,305,475	$ 52,854	$ 1,495,834	$ 57,500	$ 2,911,663	$ -	$ -	$ -	$ 1,536,063	$ 57,500	$ 1,593,563
6	Continuing Disclosure	Fees	7/13/2021	7/12/2025	TKE Engineering, Inc.	Continuing Disclosure Services required by S.E.C. Rule 15c2-12 for bonds issued after July 2, 1995 and thus required by the TARBs Indenture	Merged	26,500	N	$ 5,300				5,300		$ 5,300						$ -
15	Loans From the City of Loma Linda	Reentered Agreements	5/29/1979	12/31/2027	City of Loma Linda	Loans for Redevelopment Activities (Cash, Principal & Accured Interest)	Merged	-	Y	$ -						$ -						$ -
27	Administrative Cost Allowance	Admin Costs	2/1/2012	6/30/2031	City of Loma Linda	Funding for the Successor Agency's Administrative Cost Allocation Per HSC Section 34171 (b)	Merged	375,000	N	$ 115,000					57,500	$ 57,500					57,500	$ 57,500
47	Tax Allocation Refunding Bonds Series 2016A	Rev. Bonds Issued After 12/31/10	11/10/2016	8/1/2030	US Bank (Trustee)	Debt Service on TARBs	Merged	2,073,300	N	$ 454,300		182,500	52,854	177,946		$ 413,300				41,000		$ 41,000
48	Tax Allocation Refunding Bonds Series 2016A Reserve	Reserve	11/10/2016	8/1/2030	US Bank (Trustee)	Debt Service on TARBs	Merged	190,000	N	$ 190,000						$ -				190,000		$ 190,000
49	Tax Allocation Refunding Bonds Series 2016B	Rev. Bonds Issued After 12/31/10	11/10/2016	8/1/2030	US Bank (Trustee)	Debt Service on TARBs	Merged	11,064,663	N	$ 2,586,126		1,120,000		1,308,563		$ 2,428,563				157,563		$ 157,563
50	Tax Allocatin Refunding Bonds Series 2016B Reserve	Reserve	11/10/2016	8/1/2030	US Bank (Trustee)	Debt Service on TARBs	Merged	1,147,500	N	$ 1,147,500						$ -				1,147,500		$ 1,147,500
51	Securities Services by Trustee	Fees	11/10/2016	8/1/2030	US Bank (Trustee)	Securities Servicing by Trustee for Debt Service on TARBs	Merged	355,000	N	$ 7,000		2,975		4,025		$ 7,000						$ -
										$ -						$ -						$ -
										$ -						$ -						$ -
										$ -						$ -						$ -
										$ -						$ -						$ -
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										$ -						$ -						$ -
										$ -						$ -						$ -
										$ -						$ -						$ -

EXHIBIT A

Loma Linda Recognized Obligation Payment Schedule (ROPS 26-27) - Report of Cash Balances
July 1, 2023 through June 30, 2024
(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 23-24 Cash Balances (07/01/23 - 06/30/24)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin	Comments
1	**Beginning Available Cash Balance (Actual 07/01/23)** RPTTF amount should exclude "A" period distribution amount			1,192,500	6,292		The amount shown in cell E-1 is from ROPS 22-23 to be held as a principal reduction reserve for the 2016 A&B TARBs during ROPS 23-24.
2	**Revenue/Income (Actual 06/30/23)** RPTTF amount should tie to the ROPS 22-23 total distribution from the County Auditor-Controller				52,854	4,898,299	The amount shown in Cell F-2 is interest revenue earned during ROPS 23-24 from cash on hand. The amount shown in cell G-2 was authorized in DOF's 5 17-2023 letter and was actually received.
3	**Expenditures for ROPS 23-24 Enforceable Obligations (Actual 06/30/24)**			1,192,500	6,292	3,670,799	The amounts shown in cells E-3, F-3 and G-3 were spent during ROPS 23-24.
4	**Retention of Available Cash Balance (Actual 06/30/24)** RPTTF amount retained should only include the amounts distributed as reserve for future period(s)					1,227,500	The amount shown in cell G-4 is a principal reduction reserve that was actually spent for the 2016 A&B TARBs during ROPS 24-25.
5	ROPS 23-24 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 23-24 PPA form submitted to the CAC	No entry required				0	
6	**Ending Actual Available Cash Balance (06/30/24)** **C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)**	**$ 0**	**$ 0**	**$ 0**	**$ 52,854**	**$ 0**	The amount shown in Cell F-6 will be used for EO # 47 during ROPS 26-27.

EXHIBIT A

Loma Linda Recognized Obligation Payment Schedule (ROPS 25-26) - Notes July 1, 2026 through June 30, 2027

Item #	Notes/Comments
6	The Continuing Disclosure Services are required by S.E.C. Rule 15c2-12, which was incorporated into the agreements associated with the 2016 A & B Refunding TARBs and are typical for all TABs (or TARBs) issued by former California redevelopment agencies and successor agencies. Consequently, DOF has routinely approved such expenses as separate enforceable obligations that are not considered administrative expenses.
15	The terms of the City/Agency Loan are as specified in the Settlement Agreement by and between the City, the Successor Agency, the State Department of Finance and the State Controller's Office. Pursuant to the Settlement Agreement, the Successor Agency is required to pay the City $1,639,148 during each ROPS cycle, which is divided into two $819,574 increments for each A and B ROPS cycle. This loan was repaid in full during ROPS 2025-26.
27	The amount shown in the ROPS includes the Successor Agency's commitment to reduce its Administrative Allocation by $20,000 each ROPS period.
47	Annual debt service on the 2016A TARBs.
48	Pursuant to the 2016 A Refunding TABs Indenture, the Successor Agency is required to obtain during the B ROPS cycle each year one-half of the annual principal reduction payment (which is due during the next following A ROPS cycle each year).
49	Annual debt service on the 2016B TARBs.
50	Pursuant to the 2016 B Refunding TABs Indenture, the Successor Agency is required to obtain during the B ROPS cycle each year one-half of the annual principal reduction payment (which is due during the next following A ROPS cycle each year).
51	This item is for annual securities servicing by the trustee bank. Every 5th year, this item will also include costs for arbitrage rebate services.

EXHIBIT B

ADMINISTRATIVE BUDGET FY: 2026 - 2027	SUCCESSOR AGENCY NAME:	Loma Linda						COMMENTS/NOTES ON VARIANCES:
REVENUE								
Complete all four columns for Revenue and Expenses throughout form.			Requested FY 2023-24	Actual FY 2023-24	= Variance	Requested FY 2025-26	Requested FY 2026-27	= Variance	
RPTTF to Successor Agency[1]			$ 195,000	$ 195,000	$ -	$ 135,000	$ 115,000	$ 20,000	
Entity General Fund to Cover RPTTF Shortfall (If applicable)			-	3	(3)				
Total Administrative Budget			**$ 195,000**	**$ 195,003**	**$ (3)**	**$ 135,000**	**$ 115,000**	**$ 20,000**	
EXPENSES[1]									
ADMINISTRATIVE COSTS		%	Requested	Actual	= Variance	Requested	Requested	= Variance	
STAFF:	Description	Allocated	FY 2023-24	FY 2023-24		FY 2025-26	FY 2026-27		
City Manager	Staffing	16%	$ 20,000	$ 25,009	$ (5,009)	$ 20,000	$ 15,000	$ 5,000	% of budget = 13%
City Clerk	Staffing	4%	5,000	6,252	(1,252)	5,000	5,000	-	% of budget = 4%
Community Dev.	Staffing	33%	40,000	50,017	(10,017)	40,000	30,000	10,000	% of budget = 26%
Finance	Staffing	41%	66,900	83,653	(16,753)	50,000	45,000	5,000	% of budget = 26 %
Gen. Operations	Staffing	7%	15,000	18,756	(3,756)	8,000	8,000	-	% of budget = 7%
					-			-	
		Sub-Total Personnel Costs	$ 146,900	$ 183,687	$ (36,787)	$ 123,000	$ 103,000	$ 20,000	
Other/Indirect:	Other - Specify Purpose	% Allocated							
Incidental Office Expenses	Operating support	0%	$ 100	$ 3	$ 97	$ 25	$ 25	$ -	
Consultant Services	Wind-Down Services	58%	14,000	5,458	8,543	6,975	6,975	-	
City Attorney Srvs.	Legal Services	17%	9,000	888	8,113	2,000	2,000	-	
Audit & Financial Reporting Srvs.	Audit & Financial Reporting	25%	5,000	2,570	2,430	3,000	3,000	-	
Continuing Disclosure	Continuing Disclosure		20,000	2,395	17,605	-	-		
Total Expenses - should equal "RPTTF to Successor Agency"1			195,000	195,000	36,787	12,000	12,000		
Total Expenses - should equal "RPTTF to Successor Agency"[1]			**$ 195,000**	**$ 195,000**	**$ -**	**$ 135,000**	**$ 115,000**	**$ 20,000**	
[1] Itemized "Expenses" should only reflect the portion paid by RPTTF, *not* General Fund or other funds									
BUDGET METHODOLOGY (Specify: Cost Allocation Plan, Time Study, etc.):			See Notes Below.			**Methodology Implementation Date:**			Allocation: See Notes

EXHIBIT B

STEP	SUCCESSOR AGENCY ADMINISTRATIVE COST ALLOWANCE CALCULATION	Disbursement
"A"	**Actual RPTTF Distributed Prior Fiscal Year**	$ 4,505,326
"B"	Less Prior FY Admin Cost Allowance (Enter as a negative amount)	(115,000)
"C"	Less Prior FY City/County Loan Repayment (Enter as a negative amount)	
	Adjusted RPTTF Distribution for Prior Fiscal Year	**$ 4,390,326**

Limit Test:

3% of Adjusted RPTTF	$ 131,710
50% of Adjusted RPTTF	$ 2,195,163
Minimum RPTTF	$ 250,000

CURRENT YEAR ROPS ADMIN COST ALLOWABLE AMOUNT:	
If 50% is less than $250,000, use 50%	
If 3% is greater than $250,000, use 3%	
If 50% is greater than $250K ***AND*** 3% is less than $250K, use $250K	$ 250,000

Note:

Blue highlighted cells require manual input; other cells have formulas to determine ACA

Administrative Cost is governed by Health and Safety Code Sections 34171 (3) and (4):

(3) Commencing July 1, 2016, and for each fiscal year thereafter, the administrative cost allowance shall be up to 3 percent of the actual property tax distributed to the successor agency by the county auditor-controller in the preceding fiscal year for payment of approved enforceable obligations, reduced by the successor agency's administrative cost allowance and loan repayments made to the city, county, or city and county that created the redevelopment agency that it succeeded pursuant to subdivision (b) of Section 34191.4 during the preceding fiscal year. However, the administrative cost allowance shall not be less than two hundred fifty thousand dollars ($250,000) in any fiscal year, unless this amount is reduced by the oversight board or by agreement between the successor agency and the department.

(4) Notwithstanding paragraph (3), commencing July 1, 2016, a successor agency's annual administrative costs shall not exceed 50 percent of the total Redevelopment Property Tax Trust Fund distributed to pay enforceable obligations in the preceding fiscal year, which latter amount shall be reduced by the successor agency's administrative cost allowance and loan repayments made to the city, county, or city and county that created the redevelopment agency that it succeeded pursuant to subdivision (b) of Section 34191.4 during the preceding fiscal year. This limitation applies to administrative costs whether paid within the administrative cost allowance or not, but does not apply to administrative costs paid from bond proceeds or grant funds, or, in the case of a successor agency that is a designated local authority, from sources other than property tax.

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

I. Adopt Council Bill #R-2025-41 - A Resolution to Approve to Permanently Contract Code Enforcement Services, Eliminate the Code Compliance Officer Position, and Update the Salary Schedule to reflect the changes (Administration) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5I.

To	From
City Council	Jennifer Pearsall, Human Resources/Risk Management Analyst

Via
Dan Harker, Fire Chief

RECOMMENDATION:

It is recommended that the City Council Adopt Council Bill #R-2025-41 waiving the reading of the Resolution in its entirety and read by title only; approving the permanent outsourcing of Code Enforcement services through a contracted service provider (currently Willdan Engineering); approving to permanently eliminate the Code Compliance Officer position from the City's classification plan; and approving to update the City City's Salary Schedule to remove the Code Compliance Officer classification. Resolution title:

- A RESOLUTION OF THE LOMA LINDA CITY COUNCIL, ELIMINATING THE CODE COMPLIANCE OFFICER POSITION AND APPROVING AN UPDATED SALARY SCHEDULE

BACKGROUND:

The City of Loma Linda has utilized contracted Code Enforcement services through Willdan Engineering to maintain enforcement coverage while the in-house Code Compliance Officer position has remained vacant. During this interim period, Willdan staff have provided responsive, flexible, and professional Code Enforcement services that have met the City's needs.

A review of case activity and workload over this period indicates that the City does not have a sustained volume of enforcement cases to justify a full-time, in-house position. Code enforcement demands are intermittent and fluctuate based on community activity and seasonal factors. Additionally, the scope, scheduling, and responsiveness required for effective Code Enforcement have exceeded what can be reasonably accommodated with in-house staffing.

The Code Compliance Officer position also included animal control duties, which have been reassigned to the Parking Enforcement/Animal Control Officer. To ensure sufficient operational support during regular City Hall hours, staff has adjusted this position to a 4/10 schedule, Monday through Thursday effective November 17, 2025.

A meet and confer discussion with the Teamsters Union was held on October 30, 2025. The Union expressed no objection to the permanent contracting of Code Enforcement services, elimination of the in-house position, or the schedule adjustment for Parking Enforcement/Animal Control Officer.

ANALYSIS:

Contracting Code Enforcement services through Willdan Engineering has proven to be an effective and flexible model for the City. It provides access to trained and certified Code Enforcement Officers who can respond to cases during business hours, after-hours, and on weekends as needed. This approach ensures continuous, high-quality service and improves responsiveness to community concerns.

Maintaining contracted services allows the City to align staffing levels with actual workload demand while ensuring uninterrupted coverage during absences or increased enforcement activity. The contract model also offers broader expertise and resources than can typically be maintained with a single in-house position.

Adjusting the Parking Enforcement/Animal Control Officer to a 4/10 work schedule enhances coordination with other City operations and ensures additional staff support is available during regular business hours. This change strengthens overall service delivery and operational efficiency within existing resources.

ENVIRONMENTAL IMPACT:

The action involves administrative and organizational changes that have no potential to result in a direct or reasonably foreseeable indirect physical change in the environment.

FINANCIAL IMPACT:

The estimated annual cost of employing a full-time Code Enforcement Officer, including salary, benefits, and average overtime, is approximately $152,300. The cost for contracted Code Enforcement services is approximately $107,700 annually, representing an estimated annual reduction in cost of $44,600.

The consultant provides their own vehicle, eliminating the need for a City-issued truck and associated expenses for maintenance, fuel, registration, and insurance.

Consultant fees will be allocated to Account No. 0012050-51820.

Attachments

Resolution - Eliminate & Contract Code Enf Officer.pdf
Resolution's Exhibit A.pdf

RESOLUTION NO.

A RESOLUTION OF THE LOMA LINDA CITY COUNCIL, ELIMINATING THE CODE COMPLIANCE OFFICER POSITION AND APPROVING AN UPDATED SALARY SCHEDULE

WHEREAS, the City of Loma Linda ("City") has determined that Code Enforcement services can be effectively provided through contracted professional services, which will continue to meet operational needs; and

WHEREAS, the Code Compliance Officer position has been vacant, and the City has successfully utilized contracted Code Enforcement services during this period; and

WHEREAS, the scope, scheduling, and responsiveness required for effective Code Enforcement have exceeded what can be reasonably accommodated with in-house staffing; and

WHEREAS, following review of service delivery, the City has determined there is no longer a need to maintain a full-time, in-house Code Compliance Officer position; and

WHEREAS, the City of Loma Linda ("City") contracts with the California Public Employees' Retirement System ("CalPERS") to provide retirement benefits for its employees; and

WHEREAS, California Code of Regulations, Title 2, Section 570.5 requires governing bodies of local agencies contracting with CalPERS to approve and adopt a publicly available pay schedule in accordance with public meeting laws; and

WHEREAS, the pay schedule must identify each position by title, the individual pay rate amount or ranges for that position, and the time base upon which the amounts are based; and

WHEREAS, the elimination of the Code Compliance Officer position requires updating the City's publicly available pay schedule to reflect this change.

NOW THEREFORE, BE THE LOMA LINDA CITY COUNCIL DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

Section 1: This Resolution shall take the place of all existing Resolutions or orders of the City Council as they relate to the subject matter contained herein. However, in no event shall this Resolution rescind, supersede, alter or in any way, regarding subject matter that is not contained in this Resolution. In the event that any provision of this Resolution is in conflict with an employment contract of an unrepresented and/or unaffiliated City employee, the applicable employment contract shall supersede and govern the City's policies and practices with regard to that particular employee.

Section 2: The Code Compliance Officer position is hereby eliminated from the City's classification plan.

Section 3: The pay schedule for all employees of the City, which shall be effective November 18, 2025, is hereby updated in the Salary Table, attached hereto as Exhibit A.

PASSED, APPROVED AND ADOPTED by the City Council of Loma Linda, California this 18th day of November 2025, by the attached vote:

_____
Phillip Dupper, Mayor

ATTEST:

_____
Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXXX was duly adopted by the City Council at a meeting thereof held on the 18th day of November 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 18th day of November 2025.

Lynette Arreola, City Clerk
City of Loma Linda

CITY OF LOMA LINDA

Pay Schedule By Classification

Fiscal Year 2025/2026

Effective November 18, 2025

Revised: November 10, 2025

TITLE	UNIT	PAY TYPE	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
ACCOUNTANT	UMCE	Annual	22	79,201.7674	83,161.8574	87,319.9498	91,685.9506	96,270.2476	101,083.7655	103,610.8605	106,201.1318
		Monthly		6,600.1473	6,930.1548	7,276.6625	7,640.4959	8,022.5206	8,423.6471	8,634.2384	8,850.0943
		Bi-weekly		3,046.2218	3,198.5330	3,358.4596	3,526.3827	3,702.7018	3,887.8371	3,985.0331	4,084.6589
		Hourly		38.0778	39.9817	41.9807	44.0798	46.2838	48.5980	49.8129	51.0582
ACCOUNTING SPECIALIST	TEAM A	Annual	18	58,215.6654	61,126.4520	64,182.7769	67,391.9157	70,761.5137	74,299.5855	76,157.0726	78,061.0017
		Monthly		4,851.3054	5,093.8710	5,348.5647	5,615.9930	5,896.7928	6,191.6321	6,346.4227	6,505.0835
		Bi-weekly		2,239.0641	2,351.0174	2,468.5683	2,591.9968	2,721.5967	2,857.6764	2,929.1182	3,002.3462
		Hourly		27.9883	29.3877	30.8571	32.4000	34.0200	35.7210	36.6140	37.5293
ACCOUNT CLERK	TEAM A	Annual	15	46,213.4768	48,524.1547	50,950.3625	53,497.8856	56,172.7799	58,981.4144	60,455.9487	61,967.3432
		Monthly		3,851.1231	4,043.6796	4,245.8635	4,458.1571	4,681.0650	4,915.1179	5,037.9957	5,163.9453
		Bi-weekly		1,777.4414	1,866.3136	1,959.6293	2,057.6110	2,160.4915	2,268.5159	2,325.2288	2,383.3594
		Hourly		22.2180	23.3289	24.4954	25.7201	27.0061	28.3564	29.0654	29.7920
ACCOUNTING TECHNICIAN	TEAM A	Annual	17	53,903.3935	56,598.5592	59,428.4838	62,399.9058	65,519.8994	68,795.8972	70,515.7935	72,278.6841
		Monthly		4,491.9495	4,716.5466	4,952.3737	5,199.9921	5,459.9916	5,732.9914	5,876.3161	6,023.2237
		Bi-weekly		2,073.2074	2,176.8677	2,285.7109	2,399.9964	2,519.9961	2,645.9960	2,712.1459	2,779.9494
		Hourly		25.9151	27.2108	28.5714	30.0000	31.5000	33.0750	33.9018	34.7494
ADMINISTRATIVE SPECIALIST I	TEAM A	Annual	13	39,620.6123	41,601.6423	43,681.7239	45,865.8157	48,159.1115	50,567.0626	51,831.2369	53,127.0218
		Monthly		3,301.7177	3,466.8035	3,640.1437	3,822.1513	4,013.2593	4,213.9219	4,319.2697	4,427.2518
		Bi-weekly		1,523.8697	1,600.0632	1,680.0663	1,764.0698	1,852.2735	1,944.8870	1,993.5091	2,043.3470
		Hourly		19.0484	20.0008	21.0008	22.0509	23.1534	24.3111	24.9189	25.5418
ADMINISTRATIVE SPECIALIST II	TEAM A	Annual	14	42,790.2604	44,929.7684	47,176.2529	49,535.0644	52,011.8221	54,612.4137	55,977.7216	57,377.1696
		Monthly		3,565.8550	3,744.1474	3,931.3544	4,127.9220	4,334.3185	4,551.0345	4,664.8101	4,781.4308
		Bi-weekly		1,645.7792	1,728.0680	1,814.4713	1,905.1948	2,000.4547	2,100.4775	2,152.9893	2,206.8142
		Hourly		20.5722	21.6009	22.6809	23.8149	25.0057	26.2560	26.9124	27.5852

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ADMINISTRATIVE SPECIALIST III	TEAM A	Annual	17	53,903.3935	56,598.5592	59,428.4838	62,399.9058	65,519.8994	68,795.8972	70,515.7935	72,278.6841
		Monthly		4,491.9495	4,716.5466	4,952.3737	5,199.9921	5,459.9916	5,732.9914	5,876.3161	6,023.2237
		Bi-weekly		2,073.2074	2,176.8677	2,285.7109	2,399.9964	2,519.9961	2,645.9960	2,712.1459	2,779.9494
		Hourly		25.9151	27.2108	28.5714	30.0000	31.5000	33.0750	33.9018	34.7494
ASSISTANT CITY MANAGER	UMCE	Annual	34	199,443.5707	209,415.7492	219,886.5367	230,880.8635	242,424.9067	254,546.1520	260,909.8058	267,432.5509
		Monthly		16,620.2976	17,451.3124	18,323.8781	19,240.0720	20,202.0756	21,212.1793	21,742.4838	22,286.0459
		Bi-weekly		7,670.9066	8,054.4519	8,457.1745	8,880.0332	9,324.0349	9,790.2366	10,034.9925	10,285.8673
		Hourly		95.8863	100.6806	105.7147	111.0004	116.5504	122.3780	125.4374	128.5733
ASSISTANT PLANNER	UMCE	Annual	20	67,902.7546	71,297.8963	74,862.7877	78,605.9249	82,536.2177	86,663.0242	88,829.5981	91,050.3375
		Monthly		5,658.5629	5,941.4914	6,238.5656	6,550.4937	6,878.0181	7,221.9187	7,402.4665	7,587.5281
		Bi-weekly		2,611.6444	2,742.2268	2,879.3380	3,023.3048	3,174.4699	3,333.1932	3,416.5230	3,501.9361
		Hourly		32.6456	34.2778	35.9917	37.7913	39.6809	41.6649	42.7065	43.7742
ASSISTANT PUBLIC WORKS DIRECTOR/ CITY ENGINEER	UMCE	Annual	29	135,737.8972	142,524.7921	149,651.0317	157,133.5832	164,990.2624	173,239.7755	177,570.7699	182,010.0392
		Monthly		11,311.4914	11,877.0660	12,470.9193	13,094.4653	13,749.1885	14,436.6480	14,797.5642	15,167.5033
		Bi-weekly		5,220.6884	5,481.7228	5,755.8089	6,043.5994	6,345.7793	6,663.0683	6,829.6450	7,000.3861
		Hourly		65.2586	68.5215	71.9476	75.5450	79.3222	83.2884	85.3706	87.5048
ASSOCIATE ENGINEER	UMCE	Annual	26	107,753.1252	113,140.7814	118,797.8211	124,737.7099	130,974.5965	137,523.3235	140,961.4035	144,485.4386
		Monthly		8,979.4271	9,428.3985	9,899.8184	10,394.8092	10,914.5497	11,460.2770	11,746.7836	12,040.4532
		Bi-weekly		4,144.3510	4,351.5685	4,569.1470	4,797.6042	5,037.4845	5,289.3586	5,421.5924	5,557.1323
		Hourly		51.8044	54.3946	57.1143	59.9701	62.9686	66.1170	67.7699	69.4642
ASSOCIATE PLANNER	UMCE	Annual	22	79,201.7674	83,161.8574	87,319.9498	91,685.9506	96,270.2476	101,083.7655	103,610.8605	106,201.1318
		Monthly		6,600.1473	6,930.1548	7,276.6625	7,640.4959	8,022.5206	8,423.6471	8,634.2384	8,850.0943
		Bi-weekly		3,046.2218	3,198.5330	3,358.4596	3,526.3827	3,702.7018	3,887.8371	3,985.0331	4,084.6589
		Hourly		38.0778	39.9817	41.9807	44.0798	46.2838	48.5980	49.8129	51.0582
CITY CLERK	UMCE	Annual	26	107,753.1252	113,140.7814	118,797.8211	124,737.7099	130,974.5965	137,523.3235	140,961.4035	144,485.4386
		Monthly		8,979.4271	9,428.3985	9,899.8184	10,394.8092	10,914.5497	11,460.2770	11,746.7836	12,040.4532
		Bi-weekly		4,144.3510	4,351.5685	4,569.1470	4,797.6042	5,037.4845	5,289.3586	5,421.5924	5,557.1323
		Hourly		51.8044	54.3946	57.1143	59.9701	62.9686	66.1170	67.7699	69.4642

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CITY MANAGER	UMCE	Annual		295,669.9926							
		Monthly		24,639.1661							
		Bi-weekly		11,371.9228							
		Hourly		142.1490							
COUNCIL MEMBER	ELECTED OFFICIAL	Annual		12,800.7600							
		Monthly		1,066.7300							
COMMUNICATIONS INFRASTRUCTURE INSPECTOR	UMCE	Annual	23	85,537.9070	89,814.8074	94,305.5489	99,020.8213	103,971.8629	109,170.4605	111,899.7218	114,697.2187
		Monthly		7,128.1589	7,484.5673	7,858.7957	8,251.7351	8,664.3219	9,097.5384	9,324.9768	9,558.1016
		Bi-weekly		3,289.9195	3,454.4157	3,627.1365	3,808.4931	3,998.9178	4,198.8639	4,303.8355	4,411.4315
		Hourly		41.1240	43.1802	45.3392	47.6062	49.9865	52.4858	53.7979	55.1429
COMMUNITY DEVELOPMENT DIRECTOR	UMCE	Annual	32	170,990.6648	179,540.2009	188,517.2064	197,943.0724	207,840.2305	218,232.2431	223,688.0455	229,280.2523
		Monthly		14,249.2221	14,961.6834	15,709.7672	16,495.2560	17,320.0192	18,186.0203	18,640.6705	19,106.6877
		Bi-weekly		6,576.5640	6,905.3923	7,250.6618	7,613.1951	7,993.8550	8,393.5478	8,603.3864	8,818.4712
		Hourly		82.2071	86.3174	90.6333	95.1649	99.9232	104.9193	107.5423	110.2309
COMMUNITY DEVELOPMENT TECHNICIAN	TEAM A	Annual	19	62,872.9218	66,016.5673	69,317.3923	72,783.2658	76,422.4263	80,243.5488	82,249.6411	84,305.8805
		Monthly		5,239.4101	5,501.3806	5,776.4494	6,065.2722	6,368.5355	6,686.9624	6,854.1368	7,025.4900
		Bi-weekly		2,418.1893	2,539.0987	2,666.0536	2,799.3564	2,939.3241	3,086.2903	3,163.4477	3,242.5339
		Hourly		30.2274	31.7387	33.3257	34.9920	36.7416	38.5786	39.5431	40.5317
ENGINEER	UMCE	Annual	26	107,753.1252	113,140.7814	118,797.8211	124,737.7099	130,974.5965	137,523.3235	140,961.4035	144,485.4386
		Monthly		8,979.4271	9,428.3985	9,899.8184	10,394.8092	10,914.5497	11,460.2770	11,746.7836	12,040.4532
		Bi-weekly		4,144.3510	4,351.5685	4,569.1470	4,797.6042	5,037.4845	5,289.3586	5,421.5924	5,557.1323
		Hourly		51.8044	54.3946	57.1143	59.9701	62.9686	66.1170	67.7699	69.4642
ENGINEERING TECHNICIAN I	TEAM A	Annual	18	58,215.6654	61,126.4520	64,182.7769	67,391.9157	70,761.5137	74,299.5855	76,157.0726	78,061.0017
		Monthly		4,851.3054	5,093.8710	5,348.5647	5,615.9930	5,896.7928	6,191.6321	6,346.4227	6,505.0835
		Bi-weekly		2,239.0641	2,351.0174	2,468.5683	2,591.9968	2,721.5967	2,857.6764	2,929.1182	3,002.3462
		Hourly		27.9883	29.3877	30.8571	32.4000	34.0200	35.7210	36.6140	37.5293

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ENGINEERING TECHNICIAN II/GIS ADMINISTRATOR	UMCE	Annual	21	73,334.9723	77,001.7248	80,851.8161	84,894.4024	89,139.1214	93,596.0809	95,935.9865	98,334.3895
		Monthly		6,111.2477	6,416.8104	6,737.6513	7,074.5335	7,428.2601	7,799.6734	7,994.6655	8,194.5325
		Bi-weekly		2,820.5759	2,961.6048	3,109.6852	3,265.1693	3,428.4277	3,599.8493	3,689.8456	3,782.0919
		Hourly		35.2572	37.0201	38.8711	40.8146	42.8553	44.9981	46.1231	47.2761
EXECUTIVE AIDE	UMCE	Annual	19	62,872.9218	66,016.5673	69,317.3923	72,783.2658	76,422.4263	80,243.5488	82,249.6411	84,305.8805
		Monthly		5,239.4101	5,501.3806	5,776.4494	6,065.2722	6,368.5355	6,686.9624	6,854.1368	7,025.4900
		Bi-weekly		2,418.1893	2,539.0987	2,666.0536	2,799.3564	2,939.3241	3,086.2903	3,163.4477	3,242.5339
		Hourly		30.2274	31.7387	33.3257	34.9920	36.7416	38.5786	39.5431	40.5317
EXECUTIVE ASSISTANT TO THE CITY MANAGER	UMCE	Annual	21	73,334.9723	77,001.7248	80,851.8161	84,894.4024	89,139.1214	93,596.0809	95,935.9865	98,334.3895
		Monthly		6,111.2477	6,416.8104	6,737.6513	7,074.5335	7,428.2601	7,799.6734	7,994.6655	8,194.5325
		Bi-weekly		2,820.5759	2,961.6048	3,109.6852	3,265.1693	3,428.4277	3,599.8493	3,689.8456	3,782.0919
		Hourly		35.2572	37.0201	38.8711	40.8146	42.8553	44.9981	46.1231	47.2761
FACILITY MAINTENANCE COORDINATOR	TEAM PW	Annual	21	73,334.9723	77,001.7248	80,851.8161	84,894.4024	89,139.1214	93,596.0809	95,935.9865	98,334.3895
		Monthly		6,111.2477	6,416.8104	6,737.6513	7,074.5335	7,428.2601	7,799.6734	7,994.6655	8,194.5325
		Bi-weekly		2,820.5759	2,961.6048	3,109.6852	3,265.1693	3,428.4277	3,599.8493	3,689.8456	3,782.0919
		Hourly		35.2572	37.0201	38.8711	40.8146	42.8553	44.9981	46.1231	47.2761
FINANCE DIRECTOR	UMCE	Annual	32	170,990.6648	179,540.2009	188,517.2064	197,943.0724	207,840.2305	218,232.2431	223,688.0455	229,280.2523
		Monthly		14,249.2221	14,961.6834	15,709.7672	16,495.2560	17,320.0192	18,186.0203	18,640.6705	19,106.6877
		Bi-weekly		6,576.5640	6,905.3923	7,250.6618	7,613.1951	7,993.8550	8,393.5478	8,603.3864	8,818.4712
		Hourly		82.2071	86.3174	90.6333	95.1649	99.9232	104.9193	107.5423	110.2309
FINANCE MANAGER	UMCE	Annual	27	116,373.4173	122,192.0882	128,301.6926	134,716.7772	141,452.6161	148,525.2469	152,238.3780	156,044.3375
		Monthly		9,697.7848	10,182.6740	10,691.8077	11,226.3981	11,787.7180	12,377.1039	12,686.5315	13,003.6948
		Bi-weekly		4,475.9007	4,699.6957	4,934.6805	5,181.4145	5,440.4852	5,712.5095	5,855.3222	6,001.7053
		Hourly		55.9488	58.7462	61.6835	64.7677	68.0061	71.4064	73.1915	75.0213
FIRE BATTALION CHIEF	USFMC	Annual	FIRE 14	147,986.4934	155,385.8164	163,155.1078	171,312.8593	179,878.5022	188,872.4273	198,316.0487	208,231.8511
		Monthly		12,332.2078	12,948.8180	13,596.2590	14,276.0716	14,989.8752	15,739.3689	16,526.3374	17,352.6543
		Bi-weekly		5,691.7882	5,976.3776	6,275.1965	6,588.9561	6,918.4039	7,264.3241	7,627.5403	8,008.9174
		40-hour		71.1474	74.7047	78.4400	82.3620	86.4800	90.8041	95.3443	100.1115
		56-hour		50.8195	53.3605	56.0285	58.8300	61.7715	64.8600	68.1030	71.5082

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FIRE CAPTAIN	LLPFF	Annual	FIRE 8	110,429.8104	115,951.2965	121,748.8596	127,836.3015	134,228.1166	140,939.5224	147,986.4985	155,385.8234
		Monthly		9,202.4842	9,662.6080	10,145.7383	10,653.0251	11,185.6764	11,744.9602	12,332.2082	12,948.8186
		Bi-weekly		4,247.3004	4,459.6652	4,682.6484	4,916.7808	5,162.6199	5,420.7509	5,691.7884	5,976.3778
		40-hour		53.0913	55.7458	58.5331	61.4598	64.5327	67.7594	71.1474	74.7047
		56-hour		37.9223	39.8184	41.8094	43.8998	46.0948	48.3996	50.8195	53.3605
FIRE CHIEF	USFMC	Annual	33	193,634.4725	203,316.1943	213,482.0046	224,156.1049	235,363.9054	247,132.0960	253,310.4001	259,643.1619
		Monthly		16,136.2060	16,943.0162	17,790.1671	18,679.6754	19,613.6588	20,594.3413	21,109.2000	21,636.9302
		Bi-weekly		7,447.4797	7,819.8536	8,210.8463	8,621.3886	9,052.4579	9,505.0806	9,742.7077	9,986.2755
		40-hour		93.0935	97.7482	102.6356	107.7674	113.1557	118.8135	121.7838	124.8284
		56-hour		66.4954	69.8201	73.3111	76.9767	80.8255	84.8668	86.9885	89.1632
FIRE ENGINEER	LLPFF	Annual	FIRE 6	100,163.0981	105,171.2491	110,429.8104	115,951.2965	121,748.8613	127,836.3044	134,228.1196	140,939.5256
		Monthly		8,346.9248	8,764.2708	9,202.4842	9,662.6080	10,145.7384	10,653.0254	11,185.6766	11,744.9605
		Bi-weekly		3,852.4269	4,045.0480	4,247.3004	4,459.6652	4,682.6485	4,916.7809	5,162.6200	5,420.7510
		40-hour		48.1553	50.5631	53.0913	55.7458	58.5331	61.4598	64.5327	67.7594
		56-hour		34.3967	36.1165	37.9223	39.8184	41.8094	43.8998	46.0948	48.3996
FIRE MARSHAL	USFMC	Annual	FIRE 13.5	140,939.5202	147,986.4934	155,385.8164	163,155.1078	171,312.8593	179,878.5022	188,872.4273	193,594.2380
		Monthly		11,744.9600	12,332.2078	12,948.8180	13,596.2590	14,276.0716	14,989.8752	15,739.3689	16,132.8532
		Bi-weekly		5,420.7508	5,691.7882	5,976.3776	6,275.1965	6,588.9561	6,918.4039	7,264.3241	7,445.9322
		40-hour		67.7594	71.1474	74.7047	78.4400	82.3620	86.4800	90.8041	93.0742
		56-hour		48.3996	50.8195	53.3605	56.0285	58.8300	61.7715	64.8600	66.4815
FIREFIGHTER/PARAMEDIC	LLPFF	Annual	FIRE 4	90,850.8801	95,393.4252	100,163.0981	105,171.2491	110,429.8116	115,951.3021	121,748.8672	127,836.3106
		Monthly		7,570.9067	7,949.4521	8,346.9248	8,764.2708	9,202.4843	9,662.6085	10,145.7389	10,653.0259
		Bi-weekly		3,494.2646	3,668.9779	3,852.4269	4,045.0480	4,247.3004	4,459.6655	4,682.6487	4,916.7812
		40-hour		43.6783	45.8622	48.1553	50.5631	53.0913	55.7458	58.5331	61.4598
		56-hour		31.1988	32.7587	34.3967	36.1165	37.9223	39.8184	41.8094	43.8998
FIRE PREVENTION INSPECTOR	TEAM A	Annual	21	73,334.9723	77,001.7248	80,851.8161	84,894.4024	89,139.1214	93,596.0809	95,935.9865	98,334.3895
		Monthly		6,111.2477	6,416.8104	6,737.6513	7,074.5335	7,428.2601	7,799.6734	7,994.6655	8,194.5325
		Bi-weekly		2,820.5759	2,961.6048	3,109.6852	3,265.1693	3,428.4277	3,599.8493	3,689.8456	3,782.0919
		Hourly		35.2572	37.0201	38.8711	40.8146	42.8553	44.9981	46.1231	47.2761

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TITLE	UNIT	PAY TYPE	GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
HELP DESK TECHNICIAN	TEAM A	Annual	18	58,215.6654	61,126.4520	64,182.7769	67,391.9157	70,761.5137	74,299.5855	76,157.0726	78,061.0017
		Monthly		4,851.3054	5,093.8710	5,348.5647	5,615.9930	5,896.7928	6,191.6321	6,346.4227	6,505.0835
		Bi-weekly		2,239.0641	2,351.0174	2,468.5683	2,591.9968	2,721.5967	2,857.6764	2,929.1182	3,002.3462
		Hourly		27.9883	29.3877	30.8571	32.4000	34.0200	35.7210	36.6140	37.5293
HUMAN RESOURCES - RISK ANALYST	UMCE	Annual	23	85,537.9070	89,814.8074	94,305.5489	99,020.8213	103,971.8629	109,170.4605	111,899.7218	114,697.2187
		Monthly		7,128.1589	7,484.5673	7,858.7957	8,251.7351	8,664.3219	9,097.5384	9,324.9768	9,558.1016
		Bi-weekly		3,289.9195	3,454.4157	3,627.1365	3,808.4931	3,998.9178	4,198.8639	4,303.8355	4,411.4315
		Hourly		41.1240	43.1802	45.3392	47.6062	49.9865	52.4858	53.7979	55.1429
INFORMATION TECHNOLOGY SPECIALIST	TEAM A	Annual	21	73,334.9723	77,001.7248	80,851.8161	84,894.4024	89,139.1214	93,596.0809	95,935.9865	98,334.3895
		Monthly		6,111.2477	6,416.8104	6,737.6513	7,074.5335	7,428.2601	7,799.6734	7,994.6655	8,194.5325
		Bi-weekly		2,820.5759	2,961.6048	3,109.6852	3,265.1693	3,428.4277	3,599.8493	3,689.8456	3,782.0919
		Hourly		35.2572	37.0201	38.8711	40.8146	42.8553	44.9981	46.1231	47.2761
INFORMATION TECHNOLOGY ANALYST	UMCE	Annual	23	85,537.9070	89,814.8074	94,305.5489	99,020.8213	103,971.8629	109,170.4605	111,899.7218	114,697.2187
		Monthly		7,128.1589	7,484.5673	7,858.7957	8,251.7351	8,664.3219	9,097.5384	9,324.9768	9,558.1016
		Bi-weekly		3,289.9195	3,454.4157	3,627.1365	3,808.4931	3,998.9178	4,198.8639	4,303.8355	4,411.4315
		Hourly		41.1240	43.1802	45.3392	47.6062	49.9865	52.4858	53.7979	55.1429

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INFORMATION TECHNOLOGY ANALYST IV	UMCE	Annual	25	99,771.4143	104,759.9878	109,997.9866	115,497.8916	121,272.7878	127,336.4322	130,519.8484	133,782.8393
		Monthly		8,314.2845	8,729.9990	9,166.4989	9,624.8243	10,106.0657	10,611.3694	10,876.6540	11,148.5699
		Bi-weekly		3,837.3621	4,029.2303	4,230.6918	4,442.2266	4,664.3380	4,897.5551	5,019.9942	5,145.4938
		Hourly		47.9670	50.3654	52.8836	55.5278	58.3042	61.2194	62.7499	64.3187
INFORMATION TECHNOLOGY MANAGER	UMCE	Annual	26	107,753.1252	113,140.7814	118,797.8211	124,737.7099	130,974.5965	137,523.3235	140,961.4035	144,485.4386
		Monthly		8,979.4271	9,428.3985	9,899.8184	10,394.8092	10,914.5497	11,460.2770	11,746.7836	12,040.4532
		Bi-weekly		4,144.3510	4,351.5685	4,569.1470	4,797.6042	5,037.4845	5,289.3586	5,421.5924	5,557.1323
		Hourly		51.8044	54.3946	57.1143	59.9701	62.9686	66.1170	67.7699	69.4642
LEAD MECHANIC/FLEET MAINTENANCE COORDINATOR	TEAM PW	Annual	21	73,334.9723	77,001.7248	80,851.8161	84,894.4024	89,139.1214	93,596.0809	95,935.9865	98,334.3895
		Monthly		6,111.2477	6,416.8104	6,737.6513	7,074.5335	7,428.2601	7,799.6734	7,994.6655	8,194.5325
		Bi-weekly		2,820.5759	2,961.6048	3,109.6852	3,265.1693	3,428.4277	3,599.8493	3,689.8456	3,782.0919
		Hourly		35.2572	37.0201	38.8711	40.8146	42.8553	44.9981	46.1231	47.2761
LEAD PUBLIC WORKS MAINTENANCE WORKER	TEAM PW	Annual	19	62,872.9218	66,016.5673	69,317.3923	72,783.2658	76,422.4263	80,243.5488	82,249.6411	84,305.8805
		Monthly		5,239.4101	5,501.3806	5,776.4494	6,065.2722	6,368.5355	6,686.9624	6,854.1368	7,025.4900
		Bi-weekly		2,418.1893	2,539.0987	2,666.0536	2,799.3564	2,939.3241	3,086.2903	3,163.4477	3,242.5339
		Hourly		30.2274	31.7387	33.3257	34.9920	36.7416	38.5786	39.5431	40.5317
LEAD UTILITIES MAINTENANCE TECHNICIAN	TEAM PW	Annual	21	73,334.9723	77,001.7248	80,851.8161	84,894.4024	89,139.1214	93,596.0809	95,935.9865	98,334.3895
		Monthly		6,111.2477	6,416.8104	6,737.6513	7,074.5335	7,428.2601	7,799.6734	7,994.6655	8,194.5325
		Bi-weekly		2,820.5759	2,961.6048	3,109.6852	3,265.1693	3,428.4277	3,599.8493	3,689.8456	3,782.0919
		Hourly		35.2572	37.0201	38.8711	40.8146	42.8553	44.9981	46.1231	47.2761
LEAD WATER PRODUCTION OPERATOR	TEAM PW	Annual	22	79,201.7674	83,161.8574	87,319.9498	91,685.9506	96,270.2476	101,083.7655	103,610.8605	106,201.1318
		Monthly		6,600.1473	6,930.1548	7,276.6625	7,640.4959	8,022.5206	8,423.6471	8,634.2384	8,850.0943
		Bi-weekly		3,046.2218	3,198.5330	3,358.4596	3,526.3827	3,702.7018	3,887.8371	3,985.0331	4,084.6589
		Hourly		38.0778	39.9817	41.9807	44.0798	46.2838	48.5980	49.8129	51.0582

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MAINTENANCE AIDE	TEAM PW	Annual	15	46,213.4768	48,524.1547	50,950.3625	53,497.8856	56,172.7799	58,981.4144	60,455.9487	61,967.3432
		Monthly		3,851.1231	4,043.6796	4,245.8635	4,458.1571	4,681.0650	4,915.1179	5,037.9957	5,163.9453
		Bi-weekly		1,777.4414	1,866.3136	1,959.6293	2,057.6110	2,160.4915	2,268.5159	2,325.2288	2,383.3594
		Hourly		22.2180	23.3289	24.4954	25.7201	27.0061	28.3564	29.0654	29.7920
PARKING CONTROL OFFICER-SPECIAL EVENTS COORDINATOR	TEAM A	Annual	16	49,910.5512	52,406.0804	55,026.3839	57,777.7075	60,666.5884	63,699.9218	65,292.4246	66,924.7316
		Monthly		4,159.2126	4,367.1734	4,585.5320	4,814.8090	5,055.5490	5,308.3268	5,441.0354	5,577.0610
		Bi-weekly		1,919.6366	2,015.6185	2,116.3994	2,222.2195	2,333.3303	2,449.9970	2,511.2471	2,574.0281
		Hourly		23.9955	25.1952	26.4550	27.7777	29.1666	30.6250	31.3906	32.1754
PARKING ENFORCEMENT/ANIMAL CONTROL OFFICER	TEAM A	Annual	18	58,215.6654	61,126.4520	64,182.7769	67,391.9157	70,761.5137	74,299.5855	76,157.0726	78,061.0017
		Monthly		4,851.3054	5,093.8710	5,348.5647	5,615.9930	5,896.7928	6,191.6321	6,346.4227	6,505.0835
		Bi-weekly		2,239.0641	2,351.0174	2,468.5683	2,591.9968	2,721.5967	2,857.6764	2,929.1182	3,002.3462
		Hourly		27.9883	29.3877	30.8571	32.4000	34.0200	35.7210	36.6140	37.5293
PUBLIC WORKS MAINTENANCE WORKER I	TEAM PW	Annual	15	46,213.4768	48,524.1547	50,950.3625	53,497.8856	56,172.7799	58,981.4144	60,455.9487	61,967.3432
		Monthly		3,851.1231	4,043.6796	4,245.8635	4,458.1571	4,681.0650	4,915.1179	5,037.9957	5,163.9453
		Bi-weekly		1,777.4414	1,866.3136	1,959.6293	2,057.6110	2,160.4915	2,268.5159	2,325.2288	2,383.3594
		Hourly		22.2180	23.3289	24.4954	25.7201	27.0061	28.3564	29.0654	29.7920
PUBLIC WORKS MAINTENANCE WORKER II	TEAM PW	Annual	18	58,215.6654	61,126.4520	64,182.7769	67,391.9157	70,761.5137	74,299.5855	76,157.0726	78,061.0017
		Monthly		4,851.3054	5,093.8710	5,348.5647	5,615.9930	5,896.7928	6,191.6321	6,346.4227	6,505.0835
		Bi-weekly		2,239.0641	2,351.0174	2,468.5683	2,591.9968	2,721.5967	2,857.6764	2,929.1182	3,002.3462
		Hourly		27.9883	29.3877	30.8571	32.4000	34.0200	35.7210	36.6140	37.5293
PUBLIC WORKS DIRECTOR/CITY ENGINEER	UMCE	Annual	32	170,990.6648	179,540.2009	188,517.2064	197,943.0724	207,840.2305	218,232.2431	223,688.0455	229,280.2523
		Monthly		14,249.2221	14,961.6834	15,709.7672	16,495.2560	17,320.0192	18,186.0203	18,640.6705	19,106.6877
		Bi-weekly		6,576.5640	6,905.3923	7,250.6618	7,613.1951	7,993.8550	8,393.5478	8,603.3864	8,818.4712
		Hourly		82.2071	86.3174	90.6333	95.1649	99.9232	104.9193	107.5423	110.2309

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PUBLIC WORKS SUPERINTENDENT	UMCE	Annual	26	107,753.1252	113,140.7814	118,797.8211	124,737.7099	130,974.5965	137,523.3235	140,961.4035	144,485.4386
		Monthly		8,979.4271	9,428.3985	9,899.8184	10,394.8092	10,914.5497	11,460.2770	11,746.7836	12,040.4532
		Bi-weekly		4,144.3510	4,351.5685	4,569.1470	4,797.6042	5,037.4845	5,289.3586	5,421.5924	5,557.1323
		Hourly		51.8044	54.3946	57.1143	59.9701	62.9686	66.1170	67.7699	69.4642
SENIOR ACCOUNTANT/FINANCIAL ANALYST	UMCE	Annual	24	92,380.9396	96,999.9865	101,849.9859	106,942.4851	112,289.6094	117,904.0899	120,851.6921	123,872.9844
		Monthly		7,698.4116	8,083.3322	8,487.4988	8,911.8738	9,357.4675	9,825.3408	10,070.9743	10,322.7487
		Bi-weekly		3,553.1131	3,730.7687	3,917.3071	4,113.1725	4,318.8311	4,534.7727	4,648.1420	4,764.3456
		Hourly		44.4139	46.6346	48.9663	51.4147	53.9854	56.6847	58.1018	59.5543
SENIOR CENTER MANAGER	UMCE	Annual	21	73,334.9723	77,001.7248	80,851.8161	84,894.4024	89,139.1214	93,596.0809	95,935.9865	98,334.3895
		Monthly		6,111.2477	6,416.8104	6,737.6513	7,074.5335	7,428.2601	7,799.6734	7,994.6655	8,194.5325
		Bi-weekly		2,820.5759	2,961.6048	3,109.6852	3,265.1693	3,428.4277	3,599.8493	3,689.8456	3,782.0919
		Hourly		35.2572	37.0201	38.8711	40.8146	42.8553	44.9981	46.1231	47.2761
SENIOR CODE ENFORCEMENT OFFICER	UMCE	Annual	20	67,902.7546	71,297.8963	74,862.7877	78,605.9249	82,536.2177	86,663.0242	88,829.5981	91,050.3375
		Monthly		5,658.5629	5,941.4914	6,238.5656	6,550.4937	6,878.0181	7,221.9187	7,402.4665	7,587.5281
		Bi-weekly		2,611.6444	2,742.2268	2,879.3380	3,023.3048	3,174.4699	3,333.1932	3,416.5230	3,501.9361
		Hourly		32.6456	34.2778	35.9917	37.7913	39.6809	41.6649	42.7065	43.7742
SENIOR PLANNER	UMCE	Annual	25	99,771.4143	104,759.9878	109,997.9866	115,497.8916	121,272.7878	127,336.4322	130,519.8484	133,782.8393
		Monthly		8,314.2845	8,729.9990	9,166.4989	9,624.8243	10,106.0657	10,611.3694	10,876.6540	11,148.5699
		Bi-weekly		3,837.3621	4,029.2303	4,230.6918	4,442.2266	4,664.3380	4,897.5551	5,019.9942	5,145.4938
		Hourly		47.9670	50.3654	52.8836	55.5278	58.3042	61.2194	62.7499	64.3187
STUDENT INTERN	PT	Annual	1	34,320.0000							
		Monthly		2,860.0000							
		Bi-weekly		1,320.0000							
		Hourly		16.5000							

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SUPERVISING ACCOUNTING TECHNICIAN	UMCE	Annual	21	73,334.9723	77,001.7248	80,851.8161	84,894.4024	89,139.1214	93,596.0809	95,935.9865	98,334.3895
		Monthly		6,111.2477	6,416.8104	6,737.6513	7,074.5335	7,428.2601	7,799.6734	7,994.6655	8,194.5325
		Bi-weekly		2,820.5759	2,961.6048	3,109.6852	3,265.1693	3,428.4277	3,599.8493	3,689.8456	3,782.0919
		Hourly		35.2572	37.0201	38.8711	40.8146	42.8553	44.9981	46.1231	47.2761
UTILITIES MAINTENANCE TECHNICIAN I	TEAM PW	Annual	17	53,903.3935	56,598.5592	59,428.4838	62,399.9058	65,519.8994	68,795.8972	70,515.7935	72,278.6841
		Monthly		4,491.9495	4,716.5466	4,952.3737	5,199.9921	5,459.9916	5,732.9914	5,876.3161	6,023.2237
		Bi-weekly		2,073.2074	2,176.8677	2,285.7109	2,399.9964	2,519.9961	2,645.9960	2,712.1459	2,779.9494
		Hourly		25.9151	27.2108	28.5714	30.0000	31.5000	33.0750	33.9018	34.7494
UTILITIES MAINTENANCE TECHNICIAN II	TEAM PW	Annual	20	67,902.7546	71,297.8963	74,862.7877	78,605.9249	82,536.2177	86,663.0242	88,829.5981	91,050.3375
		Monthly		5,658.5629	5,941.4914	6,238.5656	6,550.4937	6,878.0181	7,221.9187	7,402.4665	7,587.5281
		Bi-weekly		2,611.6444	2,742.2268	2,879.3380	3,023.3048	3,174.4699	3,333.1932	3,416.5230	3,501.9361
		Hourly		32.6456	34.2778	35.9917	37.7913	39.6809	41.6649	42.7065	43.7742
UTILITIES SUPERINTENDENT	UMCE	Annual	26	107,753.1252	113,140.7814	118,797.8211	124,737.7099	130,974.5965	137,523.3235	140,961.4035	144,485.4386
		Monthly		8,979.4271	9,428.3985	9,899.8184	10,394.8092	10,914.5497	11,460.2770	11,746.7836	12,040.4532
		Bi-weekly		4,144.3510	4,351.5685	4,569.1470	4,797.6042	5,037.4845	5,289.3586	5,421.5924	5,557.1323
		Hourly		51.8044	54.3946	57.1143	59.9701	62.9686	66.1170	67.7699	69.4642
WATER PRODUCTION OPERATOR I	TEAM PW	Annual	18	58,215.6654	61,126.4520	64,182.7769	67,391.9157	70,761.5137	74,299.5855	76,157.0726	78,061.0017
		Monthly		4,851.3054	5,093.8710	5,348.5647	5,615.9930	5,896.7928	6,191.6321	6,346.4227	6,505.0835
		Bi-weekly		2,239.0641	2,351.0174	2,468.5683	2,591.9968	2,721.5967	2,857.6764	2,929.1182	3,002.3462
		Hourly		27.9883	29.3877	30.8571	32.4000	34.0200	35.7210	36.6140	37.5293
WATER PRODUCTION OPERATOR II	TEAM PW	Annual	20	67,902.7546	71,297.8963	74,862.7877	78,605.9249	82,536.2177	86,663.0242	88,829.5981	91,050.3375
		Monthly		5,658.5629	5,941.4914	6,238.5656	6,550.4937	6,878.0181	7,221.9187	7,402.4665	7,587.5281
		Bi-weekly		2,611.6444	2,742.2268	2,879.3380	3,023.3048	3,174.4699	3,333.1932	3,416.5230	3,501.9361
		Hourly		32.6456	34.2778	35.9917	37.7913	39.6809	41.6649	42.7065	43.7742

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UNIT LEGEND

Teamsters - Administrative (TEAM A)
Teamsters - Public Works (TEAM PW)
Loma Linda Professional Firefighters (LLPFF)
Unrepresented Safety Fire Management/Confidential Employees (USFMCE)
Unrepresented Miscellaneous Management/Confidential Employees (UMCE)

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

J. Declare as Surplus and Authorize Disposal of Various Technology Devices and Associated Equipment (Information Systems) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5J.
To	**From**
City Council	Kyle MacGavin, Information Systems Manager

RECOMMENDATION:

It is recommended that the City Council declare the items listed on Attachment A as surplus equipment and direct staff to dispose of such equipment in a cost effective and environmentally sensitive manner.

BACKGROUND:

From time to time, technology systems reach obsolescence and are replaced. The items listed in Attachment - A are no longer serviceable or are obsolete, and have been replaced.

ANALYSIS:

Items will be disposed of through the existing e-waste program where precious metals and recyclable components are recovered prior to entering the waste stream. Any associated data storage components will be magnetically erased and physically destroyed in a separate process.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

There is no fee for recycling electronic waste and destroying data on the hard drives pursuant to our current recycling contractor.

Attachments

Disposition Form 11.18.25.pdf

EQUIPMENT DISPOSITION FORM

(This form is to be completed upon the disposition of fixed assets, with the exception of equipment for surplus)

Date of Disposition	
Department: Information Systems/LLCCP	Division_____

Justification for Disposition: E-Waste, Equipment has aged beyond its useful life
Authorized Signature _____

Item #	Asset Tag #	Serial #	Description
1	40-00000107		24X10/100/1000BT (LUCENT) AT-X900-24XT-N Allied Telesis Switch
2	40-00000187	USM632020C	PROLIANT DL360 SERVER
3	40-00000108		24X10/100/1000BT (LUCENT) AT-X900-24XT-N Allied Telesis Switch
4	40-00000109	2UA43503JF	24X10/100/1000BT (LUCENT) AT-X900-24XT-N Allied Telesis Switch
5	40-00000139	NA	NETWORKS INTERPRISE BUNDLE (SFTWR)
6	40-00000140	NA	FIBERWORKS/COPPERWORKS SOFTWARE
7	40-00000179	NA	12 EA VM INFRASTRUCTURE 3 ENT. SFTWR LIC
8	40-00000181	NA	VMWARE ESX SRVR & VIRTUAL JUMSTART SFTWR
9	02287	USM63200224	PROLIANT DL360 SERVER
10	02288	USM6320213	PROLIANT DL360 SERVER
11	02289	USM6320231	PROLIANT DL360 SERVER
12	02290	USM632020V	PROLIANT DL360 SERVER
13	02292	USM632022J	PROLIANT DL360 SERVER
14	40-00000194	NA	TRACK IT ASSET MANAGEMENT SOFTWARE
15	40-00000247	NA	EPICENTER L.0 CNFG MGMT STE
16	40-00000294	NA	EPICENTER 6.0 ADVNCE UPGRADE LICENSE KEY

17	40-00000339	NA	EXTREME CORE SOFTWARE LICENSE (UPGRADE)
18	40-00000340	NA	EXTREME CORE SOFTWARE LICENSE (UPGRADE)
19	40-00000355		HARDWARE FOR CHANNEL 3 GRAPHIC GENERATOR
20	03324	1145G-80388	EXTREME NETWORK SUMMIT X450E-48P-RMA
21	40-00000030	NA	ZERO TOUCH CONFIGURATOR

Check One:
_____Sold (Please attach supporting documentation.)
_____Lost (Please include complete description of circumstances surrounding loss.)
_____Donated to outside organization (Please attach supporting documentation.)
_____Traded In (Please attach supporting documentation.)
_____Reassigned for use as source of parts
_____Stolen (Please attach police report or complete description of circumstances.)
_____Destroyed (Please include complete description of circumstances.)
Other, Please explain will recycle

Distribution: Original - Finance; Copy - Relinquishing Department 12/03

CITY OF LOMA LINDA **Attachment IV**

ASSET DISPOSITION FORM

(This form to be completed upon the disposition of capital assets, with the exception of exception of equip. for surplus)

☐ Sold for: _____ $0.00

by means of:

	(X) box
Public Auction	☐
Sealed Bid	☐
Selling for Scrap	☐
Negotiated Sale	☐

Proceeds Returned to Fund: _____

☐ Traded for: _____ (Other Asset)

Vendor Name: _____

☐ Traded for: _____ (Other Dept. Asset)

Department: _____

☐ Transferred: _____ (Asset)

Department: _____

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

K. Notice of Completion for Pavement Rehabilitation by Application of Bio-Based Pavement Preservation Product at Anderson St. and Barton Rd. for Fiscal Year 2025-26 for $233,312 (CIP 25-128) - Contractor: to Mike Roquet Construction Inc. (Public Works) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Consent Calendar Item: 5K.

To	From
City Council	Jeff Peterson, Associate Engineer

Via
T Jarb Thaipejr, City Manager

RECOMMENDATION:

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND:

On August 12, 2025, City Council awarded the contract to Mike Roquet Construction, Inc. of Highland, CA, in the amount of $233,312.00 with an approved contingency of $23,000.00. The contractor performed professionally and completed within budget. The final project cost was $233,312.00.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

ANALYSIS:

N/A

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding for this project is available in 1077300-58500, RMRA.

Attachments

NOC Street Rehab by Replay 2025.pdf

RECORDING REQUESTED BY: LYNETTE ARREOLA AND WHEN RECORDED MAIL TO: LYNETTE ARREOLA CITY CLERK CITY OF LOMA LINDA 25541 BARTON ROAD LOMA LINDA CA 92354	

APN# N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

   (If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")
5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

   Names Addresses
6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

   Names Addresses
7. A work of improvement on the property hereinafter described was COMPLETED October 27, 2025
8. The work of improvement completed is described as follows: Pavement Rehabilitation by Re-Play Method at Anderson Street and Barton Road, (CIP 25-128)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Mike Roquet, PO Box 539, Highland, CA 92346
10. The street address of said property is Anderson Street and Barton Road
11. The property on which said work of improvement was completed is in the City of Loma Linda County of San Bernardino, State of California, and is described as follows: Pavement Rehabilitation by Re-Play Method at Anderson Street and Barton Road, (CIP 25-128)

Signature of Owner or Agent Owner _____ Date: _____

Lynette Arreola, City Clerk

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contends thereof, and that the facts stated therein are true and correct.

_____ _____

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the City Clerk of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

_____ _____

Date and Place (Signature of person signing on behalf of owner)

Lynette Arreola, City Clerk

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Adopt Council Bills for the California Fire and California Wildland-Urban Interface Codes (Fire) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Old Business Item: 6A.

To	From
City Council	Tom Ingalls, Fire Marshal

Via
Dan Harker, Fire Chief

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt Council Bill #0-2025-04 waiving the reading in its entirety, and direct to read by title only - Ordinance Tite:
    - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE, ADOPTING AND AMENDING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE AND REPEALING CHAPTER 15.28 OF THE MUNICIPAL CODE.
2. Adopt Council Bill #O-2025-05, waiving the reading in its entirety, and direct to read by title only - Ordinance Title:
    - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE 2025 EDITION OF THE CALIFORNIA WILDLAND-URBAN INTERFACE CODE

BACKGROUND:

The California Building Standards Commission adopts and amends the California Building Standards Code, California Code of Regulations, Title 24 (CCR, T-24), incorporating the latest editions of model codes for use throughout the State. The 2025 California Building Standards Code consists of multiple parts, including Part 9- the California Fire Code (CFC), based on the 2024 Edition of the International Fire Code (IFC) published by the International Code Council-, which will take effect on January 1, 2026. The Building Standards Law and the State Housing Law allow local governments to amend CCR, T-24 based on express findings that the amendments are necessary due to local climatic, geological or topographical conditions. The locally adopted amendments take effect upon filing, with the applicable findings, with the California Building Standards Commission.

The 2025 CFC applies to all state-regulated occupancies (buildings); but, since there are occupancies, procedures and conditions that are not regulated by the state, local government may also adopt the corresponding model code upon which the CFC is based (i.e., the IFC).

At the October 14, 2025, City Council meeting, the City Council conducted a Public Hearing for the adoption of the proposed 2025 Edition of the California Fire Code and the 2025 Edition of the California Wildland Urban Interface Code, to introduce the Ordinances and setting the second hearing for November 18, 2025, for adoption.

ANAYLSIS:

Since the October 14, 2025, public hearing, no additonal public comments have been received regarding the proposed project. There have been no new developments or concerns raised. The staff report remains unchanged and no updates to the presentation are necessary. Staff continues to recommend adoption of the Ordinance.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

None anticipated.

Attachments

Exhibit A - 2025 CFC Code Adoption Ord. for Chpt 15.28 Final Completed.pdf
Exhibit B - 2025 CA WUIC - Completed.pdf

EXHIBIT A

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE, ADOPTING AND AMENDING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE AND REPEALING CHAPTER 15.28 OF THE MUNICIPAL CODE.

The City Council of the City of Loma Linda does hereby ordain as follows:

SECTION 1. Chapter 15.28 of Title 15 of the Loma Linda Municipal Code is hereby amended to read as follows:

Chapter 15.28

FIRE CODE

Sections:

15.28.010 Findings and Adoption of the California Fire Code and the International Fire Code
15.28.020 Definitions
15.28.030-810 Amendments to the California Fire Code and the International Fire Code

15.28.010 Findings and Adoption of the California Fire Code and the Internarional Fire Code

(a) FINDINGS. The City Council of the City of Loma Linda hereby finds and determines:

1. That the International Code Council (ICC) is a private organization which has been in existence for a period of at least three years.

2. That the International Fire Code (IFC), 2024 Edition, published by said organization, is a nationally recognized compilation of proposed rules, regulations, and standards of said organization.

3. That said International Fire Code has been printed and published as a code in book form within the meaning of Section 50022.2 et seq. of the California Government Code.

4. That the California Fire Code (CFC), also known as the California Code of Regulations, Title 24, Part 9 - a portion of the "California Building Standards Code" as defined in the "California Building Standards Law" commencing with Section 18901 of the Health and Safety Code - is assigned to the California Building Standards Commission, which by law is responsible for approving all building standards within the State of California. The 2025 edition of the California Fire Code incorporates by reference the 2024 edition of the International Fire Code, with necessary California amendments.

5. That one copy of the 2025 California Fire Code and 2024 International Fire Code, certified by the Clerk of the City of Loma Linda to be a true copy, have been filed for use and examination by the public in the Fire Prevention office of the Fire Department of the City of Loma Linda.

6. The sections of said California Fire Code and International Fire Code may be referred to by the number used in said published compilation, preceded by the words "California Fire Code Section" or International Fire Code Section" or "Fire Code Section," and may also be referred to by additional reference to the Loma Linda Municipal Code and sections therein pertaining to said California Fire Code and International Fire Code.

7. That the additional requirements and standards established herein are needed to properly protect the health, safety, and welfare of the existing and future residents and workers within the City of Loma Linda. Said requirements and standards are reasonably necessary because of local climatic, geological, and topographical conditions, and comply with existing state laws and regulations. Express findings of local necessity supporting the additional requirements and standard listed herein are found in Resolution No. 3273 adopted by the City Council.

(b) ADOPTION OF THE CALIFORNIA FIRE CODE AND THE INTERNATIONAL FIRE CODE.

The City Council of the City of Loma Linda hereby adopts and amends the 2025 Edition of the California Fire Code, and California Fire Code Appendix Chapter 4, and California Fire Code Appendices B & bb, C & cc, and H; as compiled and adopted by the California Building Standards Commission.

The City Council of the City of Loma Linda hereby adopts the 2024 Edition of the International Fire Code, as compiled and published by the International Code Council.

15.28.020 Definitions.

(a) Wherever the word "Jurisdiction" is used in said Fire Code, it shall mean the City of Loma Linda.

(b) Wherever the term "Corporation Counsel" is used in said Fire Code, it shall mean the City Attorney for the City of Loma Linda.

(c) Wherever the term "Fire Department" is used in said Fire Code, it shall mean the Fire Department of the City of Loma Linda.

(d) An employee of the Fire Department of the City of Loma Linda, when enforcing the California Fire Code, the International Fire Code, the Loma Linda Municipal Code and other laws, rules and regulations relating to fire and life safety, fire prevention and fire investigation, shall be deemed a "Peace Officer" as those words are used in Section 830.31 of the California Penal Code.

15.28.030

Chapter 1 Scope and Aministration is adopted in its entirety with the following amendments and additions:

Section 101.1 is hereby amended to read as follows:

> **101.1 Title.** These regulations shall be known as the *Fire Code* of the City of Loma Linda, hereinafter referred to as “this code.”

15.28.040

Section 104.8 is hereby amended to read as follows:

> **104.8 Liability.** The fire chief, the fire code official and other individuals charged by the fire chief with the control or extinguishment of any fire, the enforcement of this code or any other official duties, acting in good faith and without malice in the discharge of their duties, shall not thereby be rendered personally liable for any damage that may accrue to persons or property as a result of any act or by reason of any act or omission in the discharge of their duties. Any suit brought against the fire chief, fire code official or such individuals because of such act or omission performed in the

enforcement of any provision of such codes or other pertinent laws or ordinances implemented through the enforcement of this code or enforced by the code enforcement agency shall be defended by this jurisdiction until final termination of such proceedings, and any judgment resulting therefrom shall be assumed by this jurisdiction subject to the provisions of Government Code Section 825.

This code shall not be construed to relieve or lessen the responsibility of any person owning, operating or controlling any building or structure for any damages to persons or property caused by defects, nor shall the code enforcement agency or its parent jurisdiction be held as assuming any such liability by reason of the inspections authorized by this code or any permits or certificates issued under this code.

15.28.050

Section 104.10 is hereby amended to read as follows:

104.10 Fire investigations. The fire code official and the fire department shall have the authority to investigate the cause, origin and circumstances of any fire, explosion or ~~t~~other hazardous condition. Information that could be related to trade secrets or processes shall not be made part of the public record except as directed by a court of law.

15.28.060

Section 104.12 is hereby added to read as follows:

104.12 Cost Recovery. Fire suppression, investigation and rescue or emergency medical costs are recoverable in accordance with Health and Safety Code Sections 13009 and 13009.1.

Any person who negligently or intentionally, or in violation of law, causes an emergency response, including but not limited to, a traffic accident or spill of toxic or flammable fluids or chemicals, is liable for the costs of securing such emergency, including those costs set out in Health and Safety Code Section 13009 et seq. and Government Code Section 53150 et seq. Any expense incurred by the fire department for securing such an emergency situation shall constitute a debt of such person and shall be collectible by the public agency in the same manner as in the case of an obligation under contract, expressed or implied.

15.28.070

Section 104.13 is hereby added to read as follows:

104.13 Expense for Securing an Emergency. The expense of securing any emergency or hazard which is the result of a violation of this code or any other code, ordinance or State law, or any damages caused by malicious mischief requiring any corrective or preventive actions conducted by the fire department may be a charge against the person(s) or entity whose such emergency or action may constitute a debt of such person(s) or entity and shall be collectible as provided below.

1. The fire chief may impose the reasonable cost of fire prevention, fire suppression, and protection of the public from other safety hazards when a fire or hazardous condition results from any of the following activities or conditions:

A. Manufacture, transportation, storage, handling, or spilling of hazardous chemicals, flammable or combustible liquids, explosives, or blasting agents as defined in Chapter 2 of this Code;
B. Failure to correct a hazardous condition for which a "Notice of Violation", or equivalent notice, has been previously given by the chief;
C. Use of welding equipment, cutting torch, tar pot, or other open flame device;
D. Permitting or causing the accumulation of hazardous or flammable materials;
E. Setting of a fire or allowing a fire to be set in violation of any code, ordinance, law or regulation;
F. Creating, allowing, or maintaining a fire hazard.

2. Determination to Charge Cost. Whenever the fire chief determines that the fire department or other public agency has incurred costs for fire suppression, fire prevention, or protection of the public safety when a fire or other hazardous condition has resulted from the activities specified in this section, he or she shall:

A. Calculate the costs incurred;
B. Identify the person or persons to be charged for those costs; and
C. Send a report with this information to the City Clerk.

3. Calculation of Costs Incurred. The "costs incurred" shall include all necessary expenditures to correct the hazardous condition or extinguish the fire, including, but not limited to:

A. The cost of personnel;
B. The cost of extinguishing agents;
C. The reasonable value of the use of City equipment;
D. The cost incurred by use of a private contractor to mitigate or remove the hazard or condition; and
E. Any and all administrative costs incurred pursuant to Chapter 3.28 of the Municipal Code.

4. Reimbursement Hearing Set. The City Clerk shall, thereupon, set the report and account for hearing by the City Council at a regular or adjourned meeting which will be held at least 14 calendar days after the date the Clerk mails the notice; and shall send by regular mail a Notice of said hearing to the person or entity to be charged at the person's or entity's address as shown on the last equalized tax assessor's roll, or as otherwise known to the City.
5. Notice to Person to be Charged. The Notice sent by the City Clerk to the responsible person(s) or entity shall contain:

A. The name of the person(s) or entity sought to be charged;
B. The location, date, and time of the evidence upon which the claim for reimbursement is based;
C. The amount of, and the basis upon which claim for reimbursement is made;
D. The date, time and place of the hearing on the claim for reimbursement with a statement on the rights of the person or entity to be heard for presenting evidence at said hearing;
E. The fire chief's account of the sum claimed to be due.

6. Procedure for Hearing Before the City Council. At the hearing on the fire chief's account and other evidence upon which reimbursement is sought, the City Council

shall hear and consider evidence by the person or entity against which reimbursement is sought; and thereafter, confirm or disallow the account, in all or in part, and set forth in a resolution the amount of the account confirmed, if any. Thereafter, any amount confirmed by a resolution of the City Council shall become a debt owing to the City of Loma Linda and is collectible by the City in the same manner as in the case of an obligation under contract expressed or implied.

15.28.080

Section 105.2.5 is hereby added to read as follows:

105.2.5 Permit Fees. Permit fees as established by City Council Resolution shall be collected by the Finance Department. Proof of receipt shall accompany all applications for permit applications prior to inspection and approval by the fire code official.

15.28.090

Section 105.2.6 is hereby added to read as follows:

105.2.6 Fees Not Refundable. Permit fees shall not be refundable for any reason after initiation of inspection procedures.

15.28.100

Section 106.1.1 is hereby added to read as follows:

106.1.1 Inspection fees. The fire code official is authorized to collect appropriate fees for inspections according to City Council Resolution establishing fees.

15.28.110

Section 113.4 is hereby amended to read as follows:

113.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of an infraction, punishable by a fine of a fine of not more than one hundred dollars ($100.00) for a first violation; a fine not exceeding two hundred dollars ($200.00) for a second violation within one year; and a fine not exceeding five hundred dollars ($500.00) for each additional violation of the within one year. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

15.28.120

Section 113.4.1 is hereby amended to read as follows:

113.4.1 Abatement of violation. In addition to the imposition of the penalties herein described, the fire code official is authorized to institute appropriate action to prevent unlawful construction or to restrain, correct or abate a violation; or to prevent illegal occupancy of a structure or premises;

or to stop an illegal act, conduct of business or occupancy of a structure on or about any premises. The expense of such action may be made a lien upon the property upon which such condition exists.

15.28.130

Section 114.4 is hereby amended to read as follows:

114.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to violation penalties pursuant to Section 109.4.

15.28.140

Sections 202 is hereby amended to add as follows:

202 General Definitions
FLOW-LINE. The lowest continuous elevation on a curb defined by the path traced by a particle in a moving body of water at the bottom of the rolled curb.

GROUND COVER. A plant that naturally grows close to the ground and does not exceed 18 inches in height at full maturity.

HAZARDOUS FIRE AREA. Includes all areas identified within the California Wildland-Urban Interface Code and other areas as determined by the Fire Code Official as presenting a fire hazard due to the presence of combustible vegetation, or the proximity of the property to an area that contains combustible vegetation.

15.28.150

Chapter 3, General Requirements, is adopted in its entirety with the following amendments and additions:

Section 304.1.3 is hereby revised as follows:

304.1.3 Vegetation. Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises. Vegetation clearance requirement in wildland-urban interface areas shall be in accordance with the California Wildland-Urban Interface Code and Loma Linda Fire Department vegetation management guideline.

15.28.160

Section 305.6 is hereby added to read as follows:

305.6 Sparks from chimneys. Chimneys used in conjunction with fireplaces or heating appliances in which solid or liquid fuel is used shall be equipped and maintained with an approved spark arrester. The spark arrester shall be constructed of 24-gauge stainless steel, 12-gauge copper or brass, 19-gauge woven galvanized wire mesh, or of materials with equivalent heat and corrosion resistance. Openings shall not permit the passage of spheres having a diameter larger than 1/2 inch (13 mm) and shall not block the passage of spheres having a diameter of less than 3/8 inch (10 mm). The screen shall be mounted in or over all outside flue openings in a vertical or near vertical

position, adequately supported to prevent movement and visible from the ground. The net free area of the spark arrester shall not be less than 4 times the net free area of the outlet of the chimney.

15.28.170

Section 305.6 is hereby added as follows:

305.6 Outdoor fires. Outdoor fires shall be in accordance with Sections 305, 307, and 308 and with other applicable sections of this code.

305.6.1 Where prohibited. Outdoor fires shall not be built, ignited or maintained in fuel modification areas, Wildfire Risk Areas (WRA) and adopted Fire Hazard Severity Zones (FHSZ) or Special Fire Protection Areas (SFPA) or other locations where conditions could cause the spread of fire to the WRA, SFPA or FHSZ, except by permit from the fire code official. Exceptions: A permit is not required for the following:

1. Fires in approved outdoor or portable fireplaces, fire pits, fire rings and similar devices at Group R occupancies that are installed and used in accordance with this code.

2. Outdoor fires at inhabited premises or official organized campsites or parks when located in a permanent or portable barbeque or grill, incinerator, or outdoor fireplace located at least 30 feet from combustible vegetation.

3. Installations or uses approved by the fire code official.

15.28.200

Chapter 4: **Emergency Planning and Preparedness** Adopt only the Sections listed below:

1. **401-401.9**
2. **402**
3. **403**
4. **404.1**
5. **404.5 – 404.6.6**
6. **405**
7. **406**
8. **407**

15.28.210

Chapter 5, Fire Service Features, is adopted in its entirety with the following amendments and additions:

Section 501.1 is hereby amended to read as follows:

501.1 Scope. Fire service features for buildings, structures and premises shall comply with this chapter and the City of Loma Linda Guideline for Fire Department Access & Water Requirements for Commercial & Residential Development, and the City of Loma Linda Guideline for Underground Piping for Private Hydrants & Sprinkler Supply Line.

15.28.220

Section 503.2.1 is hereby amended to read as follows:

> **503.2.1 Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 24 feet (7315 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm). Where fire apparatus access roads serve structures greater than 3 stories or more than 30 feet in height, they shall have an unobstructed width of not less than 26 feet (7925 mm).

Section 503.2.3 is hereby amended to read as follows:

> **503.2.3 Surface.** Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced with an approved concrete or asphalt covering so as to provide all-weather driving capabilities. Turf block, Ritter Rings, Turf Paver and other similar products shall not be used for fire department access surfacing.
> **Exception**: When approved by the fire code official rural road where grades do not exceed 8%, the the use of native materials or gravel, when compacted to 95%, can be utilized.

15.28.230

Section 503.2.7 is hereby amended to read as follows:

> **503.2.7 Grade.** The grade of the fire apparatus access road shall be a maximum of twelve percent (12%).
> **Exception** When approved by the fire code official the grade may exceed tweleve percent (12%) for short distances when approved mitigation measures are utilized.

15.28.240

Section 503.4 is hereby amended to read as follows:

> **503.4 Obstruction of fire apparatus access roads.** Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 shall be maintained at all times. Any obstruction or impedance to reasonable access may be removed at the order of the fire code official or the fire department, with the expense of such removal to be borne by the owner of the roadway, or in the case of an obstructing vehicle or object, by the owner of said vehicle or object.

15.28.250

Section 504.5 is hereby added as follows:

> **504.5 Escape window access.** Where escape windows are required by Section 1031.2, fire department access shall be provided to the escape window. An unobstructed setback area shall be provided. The minimum setback distance shall be calculated ((H/5)+2)+P= Clear space required.
>
> Where:
> H = Height of the windowsill measured from the exterior ground surface
> P = 3’ ladder pad

15.28.260

Section 504.5.1 is hereby added as follows:

> **504.5.1 Ladder Pad.** Where a laddering pad is required, it shall be free of obstructions and vegetation for a minimum of 3-foot x 3-foot area. The laddering pad shall be a firm surface such as compacted decomposed granite, concrete, pavers, or asphalt. The laddering pad shall be placed at a distance from the structure as calculated by Section 504.5.

15.28.270

Section 505.1 hereby amended to read as follows:

> **505.1 Address Identification.** New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. Address numbers and building identification shall contrast with their background. Address numbers and building identification shall be Arabic numerals or alphabet letters. New residential buildings that contain not more than two dwelling units shall have minimum 4 inch (102 mm) high numbers, with a minimum stroke width of ½ inch (13 mm), and shall be internally illuminated by means of a low voltage power source during the hours of darkness. Where building setbacks exceed 100 feet (30 m) from the street or road, additional non-illuminated 4 inch (102 mm) numbers shall be displayed at the property entrance. Other buildings shall have minimum 8 inch (203 mm) high numbers, with a minimum stroke width of 1 inch (25 mm). Such address numbers shall be electrically illuminated by an internal or external source furing the hours of darkness. Buildings with a total floor area of 100,000 square feet (9290 m^2) or greater shall have minimum 12 inch (305 mm) high numbers, with a minimum stroke width of 1½ inches (38 mm). Such address numbers shall be electrically illuminated by an internal or external source during the hours of darkness. Where building setbacks exceed 200 feet (61 m) from the street or road, additional non-illuminated 6 inch (152 mm) high numbers shall be displayed at the property entrance. Individual suite addresses shall be displayed with minimum 4 inch (102 mm) high constrasting numbers or letters placed on the front and rear doors of tenant areas in buildings, where applicable.

15.28.290

Section 509.3 is hereby added to read as follows:

> **509.3 Access to equipment in multi-unit buildings.** When automatic fire sprinkler systems or fire alarm systems are installed in buildings constructed for multiple tenants and these systems protect multiple tenant spaces, the main controls and control appurtenances, such as risers, fire alarm control panels, and valves for such systems, shall be located in an attached or included room or an approved weather-resistant enclosure with at least one exterior access dooor of not less than 3’-0” by 6’-8”.

15.28.310

Section 901.11 hereby added to read as follows:

> **901.11 Problematic systems**. In the event of a failure of a fire protection system or 2 or more alarms in a week where the fire code official finds no evidence of a situation requiring a response,

the fire code official is authorized to require the building owner or occupant to provide with at least one approved means for notification of the Fire Department and the building to be placed on fire watch by a trained third party company.

15.28.320

Section 903.2 is hereby amended as follows:

903.2 Where required. Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in this section as follows:

a) **New buildings**: In addition to the requirements of section 903.2.1 through 903.2.21, approved automatic sprinkler systems in new buildings and structures shall be provided when the gross area of the building exceeds 200 ft^2 .

Exception: Group R-3, occupancies shall comply with sections 903.2.8

b) **Alteration**: When the floor area of the Alteration within any two-year period exceeds 50% of area of the existing structure and the existing structure exceeds 5,000 ft2.

c) **Addition**: Sprinkler protection shall be provided throughout the entire building when:
   1. Existing building less than 5,000 ft^2: where 33% or more is added and the gross floor areas exceeds 5,000 ft^2.
   2. Existing building equal or greater than 5,000 ft^2: where more than 2,000 ft^2 is added.

15.28.330

Section 903.2.8 is hereby amended as follows:

903.2.8. Group R. An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area as follows:

a) New buildings: An automatic sprinkler system shall be installed throughout all new buildings.

b) Existing buildings: An automatic sprinkler system shall be installed throughout when one of the following conditions exists:

   1. When an addition is 33% or more of the existing building area, as defined in Chapter 2, and greater than 1000 square feet (92.903 m^2) within a two-year period; or
   2. An addition when the existing building is already provided with automatic sprinklers; or
   3. When an existing Group R Occupancy is being substantially renovated, and where the scope of the renovation is such that the Building/Fire Code Official determined that the complexity of installing a sprinkler system would be similar as in a new building.

15.28.340

Section 903.3.5.3 is hereby added to read as follows:

903.3.5.3 Water supply for areas without City water service. In areas without City water service, buildings where the fire area exceeds 200 square feet (19 m^2) shall be provided with an approved automatic sprinkler system. Group R-3 occupancies shall be provided with on-site water storage for a minimum 10 minute sprinkler demand. When approved by the fire code

official, on-site water storage for other than Group R occupancies may be reduced to that required for an approved 30 minute sprinkler demand. These flows and duration do not consider the needs required to provide domestic service. All sprinkler systems shall be suitably freeze-protected for climatic conditions when necessary.

Exception: When approved by the fire code official, detached Group U private garages accessory to a Group R-3 occupancy, when located 50 feet (15,240 mm) or more from property lines or dwellings.

Section 903.3.5.4 is hereby added to read as follows:

903.3.5.4 Hydraulically calculated systems. The design of hydraulically calculated fire sprinkler systems shall not exceed 90% of the water supply capacity.

Section 903.3.5.5 is hereby added to read as follows:

903.3.5.5 Backflow Prevention. Automatic fire sprinkler systems installed in one and two family dwellings, Group R-3 occupancies, and townhomes, shall be provided with a modified passive purge system designed in accordance with NFPA 13D.

Exception: When an automatic fire sprinkler system is installed with an approved backflow assembly valve to protect the public water supply source.

15.28.350

Section 903.4 is hereby amended by modifying item 1, deleting item 5 and 8, and renumbering the Exceptions as follows:

1. Automatic sprinkler systems protecting one- and two-family dwellings. Exterior alarm specified by Section 903.4.3 shall apply.
2. Limited area systems in accordance with Section 903.3.8, provided that backflow prevention device test valves located in limited area sprinkler system supply piping shall be locked in the open position unless supplying an occupancy required to be equipped with a fire alarm system, in which case the backflow preventer valves shall be electrically supervised by a tamper switch installed in accordance with NFPA 72 and separately annunciated.
3. Automatic sprinkler systems installed in accordance with NFPA 13R where a common supply main is used to supply both domestic water and the automatic sprinkler system, and a separate shutoff valve for the automatic sprinkler system is not provided.
4. Jockey pump control valves that are sealed or locked in the open position.
5. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position.
6. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

15.28.360

Section 903.7 is hereby added to read as follows:

903.7 Area Increase and Reconstruction. Every existing building or structure relocated or moved onto a property, every building or structure which as a result of fire, earthquake, or other disaster requires demolition and reconstruction exceeding fifty percent (50%) of its original area; or every existing building or structure receiving an addition exceeding fifty percent (50%) of the original area, or a remodel that involves demolition, relocation or reconstruction of existing walls or other structural members exceeding fifty percent (50%) of the original area, or a combination addition and/or remodel, shall have an approved automatic sprinkler system installed throughout therein.

15.28.370

Section 903.8 is hereby added to read as follows:

903.8 Change in Use. Changes made in the character or use of an occupancy shall be approved by the building official and the chief. When there is a change of use or occupancy of a building which exceeds 5,000 square feet in floor area which would place the building in a different division of the same group of occupancy or in a different group of occupancies, the occupancy shall be provided with an approved automatic sprinkler system throughout, unless the proposed use is less hazardous based on fire or life safety risk, than the existing use.

15.28.380

Section 905.3.1 is hereby amended to read as follows

905.3.1 Height. In other than Group R-3 and R3.1 occupancies, Class I standpipe systems shall be installed throughout at each floor where any of the following occur:

1. Buildings where the floor level of the highest story is located more than 30 feet (9144mm) above the lowest level of fire department vehicle access.
2. Buildings are three or more stories in height.
3. Buildings where the floor level of the lowest story is located more than 30 feet (9144mm) below the highest level of fire department vehicle access.
4. Buildings that are two or more stories below the highest level of fire department vehicle access.

15.28.400

Section 910.2 is hereby amended to read as follows:

910.2 General. Where required by this code or otherwise installed, smoke and heat vents or mechanical smoke exhaust systems and draft curtains shall conform to the requirements of this section.

Exceptions:

1. Frozen food werehouses used solely for storage of Class I and II commodities where protected by an approved automatic sprinkler system.
2. Deleted.
3. Deleted.

15.28.410

Section 912.2 is hereby amended to read as follows:

912.2 Location. With respect to hydrants, driveways, buildings and landscaping, fire department connections shall be so located that fire apparatus and hose connected to supply the system will not obstruct access to the buildings for other fire apparatus. The fire department connection shall be located within 100 feet of a public fire hydrant. The fire hydrant that supports the FDC shall be on the same side of the street. A vehicle access

15.28.460

Chapter 11 Construction Requirements for Existing Buildings. Adopt only those Sections and Subsections listed below:

1. **11.3.3.3**
2. **1103.7**
3. **1103.7.3**
4. **1103.7.3.1**
5. **1103.7.8 – 1103.7.8.2**
6. **1103.7.9 – 1103.7.9.10**
7. **1103.8 – 1103.8.5.3**
8. **1103.9.1**
9. **1107**
10. **1113**
11. **1114**
12. **1115**
13. **1116**

15.28.500

Section 5001.5.2 is hereby amended by modifying the starting paragraph as follows:

5001.5.2 Hazardous Materials Inventory Statement (HMIS). Where required by the fire code official, an application for a permit shall include City of Loma Linda Classification Disclosure Statement, which shall be completed and approved prior to approval of plans, and/or the storage, use or handling of chemicals on the premises. The Chemical Classification Disclosure Statement shall include the following information and formatted as specified in the City of Loma Linda Chemical Classification Disclosure Statement:

1. Product Name
2. Component
3. Chemical Abstract Service (CAS) number
4. Location where stored or used.
5. Container size
6. Hazard classification
7. Amount in storage
8. Amount in use-closed systems
9. Amount in use-open systems.

15.28.510

Section 5501.1.3 is hereby added as follows:

> **5501.1.3 Flammable Cryogenic Fluids.** Flammable cryogenic fluids shall not be permitted to be stored, dispensed, or used unless approved by the fire code official. The fire code offical shall determine if such storage, dispensing, or use will not create an unacceptable threat to the occupants and property owners.

15.28.520

Section 5601.2.5 is hereby added as follows:

> **5601.2.5 Retail Fireworks**. The storage, use, sale, possession, and handling of fireworks 1.4G (commonly referred to as Safe & Sane) and fireworks 1.3G is prohibited.
> **Exception:** Fireworks 1.4G and fireworks 1.3G may be part of an electrically fired public display when permitted and conducted by a licensed pyrotechnic operator

15.28.530

Section 5601.3.2 is hereby added as follows:

> **Seizure of Fireworks**. The fire code official shall have the authority to seize, take, remove all fireworks stored, sold, offered for sale, used or handled in violation of the provisions of Title 19 CCR, Chapter 6. Any seizure or removal pursuant to this section shall be in compliance with all applicable statutory, constitutional, and decisional law.

15.28.540

Section 5608.2 is hereby added as follows:

> **5608.2 Firing**. All fireworks displays shall be electrically fired.

15.28.550

Section 5614 is hereby added as follows:

> **5614 Explosives and blasting.** Explosives and blasting agents shall not be possessed, kept, stored, sold, offered for sale, given away, used, discharged, transported or disposed of within wildland-urban interface areas, or hazardous fire areas except by permit from the fire code official.

15.28.570

Section 5707.1 is hereby added as follows:

> **Sections 5707.1 General.** On-demand mobile fueling operations that dispense Class I, II and III liquids into the fuel tanks of motor vehicles shall be prohibited.

15.28.580

Sections 5707.2 through 5707.6 are hereby deleted without replacement.

15.28.590

Chapter 80 Referenced Standards is adopted in its entirety with the following amendments:

15.28.600

NFPA 13, 2025 Edition, Standard for the Installation of Sprinkler Systems is hereby amended as follows:

Section 16.12.3.3 is hereby revised as follows:

16.12.3.3 Fire department connections (FDC) shall be of an approved type. The FDC shall contain a minimum of two 2 ½" inlets. The location shall be approved and be no more than 100 feet from a public hydrant. The FDC may be located within 100 feet of a private fire hydrant when approved by the fire code official. The size of piping and the number of inlets shall be approved by the fire code official. If acceptable to the water authority, it may be installed on the backflow assembly. Fire department inlet connections shall be painted OSHA safety red. When the fire sprinkler density design requires 500 gpm (including inside hose stream demand) or greater, or a standpipe system is included, four 2 ½" inlets shall be provided.

Section 9.4.3.1 is hereby revised as follows:

9.4.3.1. When fire sprinkler systems are installed in shell buildings of undetermined use (Spec Buildings) other than warehouses (S occupancies), fire sprinklers of the quick-response type shall be used. Use is considered undetermined if a specific tenant/occupant is not identified at the time the fire sprinkler plan is submitted. Sprinklers in light hazard occupancies shall be one of the following:

(1) Quick-response type as defined in 3.3.223.4.16
(2) Residential sprinklers in accordance with the requirements of 9.4.3.1
(3) Quick response CMSA sprinklers
(4) ESFR sprinklers
(5) Standard-response sprinklers used for modifications or additions to existing light hazard systems equipped with standard-response sprinklers
(6) Standard-response sprinklers used where individual standard-response sprinklers are replaced in existing light hazard systems

Section 9.2.1.7 is hereby revised as follows:

9.2.1.7 Concealed spaces filled with noncombustible insulation shall not require sprinkler protection when approved by the fire code official.

Section 19.1.1.1is hereby added as follows:

19.1.1.1 When fire sprinkler systems are required in buildings of undetermined use other than warehouses, they shall be designed and installed to have a fire sprinkler density of not less than that required for an Ordinary Hazard Group 2 use, with no reduction(s) in density or design area. Warehouse fire sprinkler systems shall be designed to Figure 21.4.1.2.2.1 (d) curve "D". Use is considered undetermined if a specific tenant/occupant is not identified at the time the sprinkler plan is submitted. Where a subsequent occupancy requires a system with greater capability, it shall be the responsibility of the occupant to upgrade the system to the required density for the new occupancy.

Section 16.9.10.2 is hereby deleted without replacement.

Section 16.9.10.3 is hereby deleted without replacement.

Section 16.9.10.4 is hereby deleted without replacement.

15.28.610

NFPA 13D 2022 Edition, Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes is hereby amended as follows:

Section 7.1.2 is hereby revised as follows:

7.1.2 The system piping shall not have a separate control valve unless supervised by a central station, proprietary, or remote station alarm service.

15.28.630

NFPA 24, 2025 Edition, Standard for the Installation of Private Fire Service Mains and Their Appurtenances is hereby amended as follows:

Section 6.2.9* (3) and (5) is hereby deleted without replacement and (6) and (7) renumbered as follows:

(5) Control Valves installed in a fire-rated room accessible from the exterior.
(6) Control valves in a fire-rated stair enclosure accessible from the exterior as permitted by the authority having jurisdiction.

Section 6.2.9* (2) is hereby revised as follows:

(2) When approved by the fire code official, a wall post indicating valve.

Section 6.3.3 is hereby added as follows:

Section 6.3.3 All post indicator valves controlling fire suppression water supplies shall be painted OSHA red.

Section 10.1.5 is hereby added as follows:

10.1.5 All ferrous pipe shall be coated and wrapped. Joints shall be coated and wrapped after assembly. All fittings shall be protected with a loose 8-mil polyethylene tube. The ends of the tube shall extend past the joint by a minimum of 12 inches and be sealed with 2-inch-wide tape approved for underground use. Galvanizing does not meet the requirements of this section.
Exception: 304 or 316 Stainless Steel pipe and fittings

Section 103.8 Bolts is hereby added as follows:

103.8 Bolts. All bolts used in pipe-joint assembly shall be 316 stainless steel.

Section 10.4.1.1 is hereby revised as follows:

10.4.1.1 All bolted joint accessories shall be cleaned and thoroughly coated with asphalt or other corrosion-retarding material, prior to poly-tube, and after installation.
Exception: Bolted joint accessories made from 304 or 316 stainless steel.

Section 10.4.3.1 is hereby deleted and replaced as follows:

10.4.3.1 Where fire service mains enter the building adjacent to the foundation,-the pipe may run under a building to a maximum of 24 inches, as measured from the interior face of the exterior wall to the center of the vertical pipe. The pipe under the building or building foundation shall be 304 or 316 stainless steel and shall not contain mechanical joints or it shall comply with 10.6.2.

Section 10.4.3.1.1 is hereby revised as follows:

8.1.1.1.1 Pipe joints shall not be located under foundation footings. The pipe under the building or building foundation shall be 304 or 316 stainless steel and shall not contain mechanical joints.

15.28.640

Appendix A is deleted in its entirety.

15.28.650

Appendix B is adopted in its entirety with the following amendments.

15.28.660

Section B105.2 of Appendix B is hereby amended by amending the Exception to read as follow:

Exception: A reduction in required fire-flow of up to 50 percent (50%), as approved, is allowed when the building is provided with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1 or 903.3.1.2. The resulting fire-flow shall not be less than 1,500 gallons per minute (5678 L/min) for the prescribed duration as specified in Table B105.1.

15.28.670

Section B-107 is hereby added to read as follows:

Section B-107
Underground Fire Loop Requirements

B- 107.1 General: Commercial; Industrial; Institutional; Multi-Family Residential, will require a dedicated Two (2) point of commection looped fire water system fed from appropriately sized water mains.

B-107.2 Specifics: Any development within the City of Loma Linda that consists of more than a single structure on a commercially developed site; multiple floor commercial structures; multi-family commercial residences or fire flow requirements in excess of 2000 gpm will require a two point of connection full looped fire supply to the development. All required onsite fire hydrants will be supplied from this looped system and will be private to the development.

Exception: When approved by the fire code offical.

15.28.680

Appendix C is adopted in its entirety with the following amendments:

Section C103.1 is hereby revised as follows:

> **C103.1 Hydrant Spacing**. Fire apparatus access roads and public streets providing required access to buildings in accordance with Section 503 shall be provided with one or more fire hydrants, as determined by Section C102.1. Where more than one fire hydrant is required, the distance between required fire hydrants shall not exceed 300 feet, measured along the fire department access route. In locations where it is impractical to place a fire hydrant 40 feet from the protected structure the hydrant spacing shall be reduced to 150 feet.

Section C103.2 Average Spacing is hereby deleted without replacement.

Section C103.3 Maximum Spacing is hereby deleted without replacement.

15.28.690 Appendix CC is adopted in its entirety without amendments:

15.28.700 Appendix D is deleted in its entirety.

15.28.710 Appendix E is deleted in its entirety.

15.28.720 Appendix F is deleted in its entirety.

15.28.730 Appendix G is deleted in its entirety.

15.28.750 Appendix I is deleted in its entirety.

15.28.760 Appendix J is deleted in its entirety.

15.28.770 Appendix K is deleted in its entirety.

15.28.780 Appendix L is deleted in its entirety.

15.28.790 Appendix M is deleted in its entirety.

15.28.800 Appendix N is deleted in its entirety.

15.28.810 Appendix O is deleted in its entirety.

Appendix P is deleted in its entirety.

Appendix Q is deleted in its entirety.

The remainder of the section remains as adopted.

SECTION 2. Repealer. Loma Linda Municipal Code Chapter 15.28 is hereby repealed and replaced as specified in this Ordinance.

SECTION 3. Penalties. If any person shall violate any of the provisions of this Ordinance, or fail to comply with any of the mandatory requirements of this Ordinance, he shall be guilty of an infraction. Any person convicted of an infraction under the provisions of a City Ordinance shall be punishable by (1) a fine of not more than one hundred dollars ($100.00) for a first violation; (2) a fine not exceeding two hundred dollars ($200.00) for a second violation of the same Ordinance within one year and (3) a fine not exceeding five hundred dollars ($500.00) for each additional violation of the same Ordinance within one year. Each such person shall be deemed guilty of a separate offense for every day during such portion of which any violation of this Ordinance is committed, continued or permitted by such person, and shall be punishable therefore as provided by this Ordinance.

SECTION 4. Validity. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such holding or holdings shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, clause sentence and phrase thereof, irrespective of the fact that any one or more sections, subsections, clauses, sentences or phrases be declared invalid.

SECTION 5. Posting. Prior to the expiration of 15 days from its passage, the City clerk shall cause this Ordinance to be posted pursuant to law in 3 public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 14th day of October 2025 and was adtopted on the 18th day of November 2025 by the attached vote to wit:

_____

Phillip Dupper, Mayor

Attest:

_____

Lynette Arreola, City Clerk

EXHIBIT A

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Ordinance No. 3245 was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 14th day of October 2025 and was duly adopted on the 18th day of November 2025 by the attached vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 18th day of November 2025.

Lynette Arreola, City Clerk
City of Loma Linda

EXHIBIT B

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE 2025 EDITION OF THE CALIFORNIA WILDLAND-URBAN INTERFACE CODE

The City Council of the City of Loma Linda does hereby ordain as follows:

SECTION 1. Chapter 15.30 of Title 15 of the Loma Linda Municipal Code is hereby added to read as follows:

Chapter 15.30

WILDLAND-URBAN INTERFACE CODE

Sections:

15.30.010	Findings and Adoption of the California Wildland-Urban Interface Code
15.30.020	Definitions
15.30.030-220	Amendments to the California Wildland-Urban Interface Code

15.30.010 Findings and Adoption of the California Wildland-Urban Interface Code

(a) FINDINGS. The City Council of the City of Loma Linda hereby finds and determines:

1. That the International Code Council (ICC) is a private organization which has been in existence for a period of at least three years.

2. That the International Wildland-Urban Interface Code (IWUIC), 2025 Edition, published by said organization, is a nationally recognized compilation of proposed rules, regulations, and standards of said organization.

3. That the State of California has adopted the 2024 International Wildland-Urban Interface Code for the 2025 California Wildland-Urban Interface Code, through the California Building Standards Commission, without amendments.

3. That said California Wildland-Urban Interface Code has been printed and published as a code in book form within the meaning of Section 50022.2 et seq. of the California Government Code.

4. That one copy of the 2025 California Wildland-Urban Interface Code, certified by the Clerk of the City of Loma Linda to be a true copy, has been filed for use and examination by the public in the Fire Prevention office of the Fire Department of the City of Loma Linda.

5. The sections of said California Wildland-Urban Interface Code may be referred to by the number used in said published compilation, preceded by the words “California Wildland-Urban Interface Code Section” or "Wildland-Urban Interface Code Section" or “WUI Code Section,” and may also be referred to by additional reference to the Loma Linda Municipal Code and sections therein pertaining to said California Wildland-Urban Interface Code.

(b) ADOPTION OF THE CALIFORNIA WILDLAND-URBAN INTERFACE CODE:

The City Council of the City of Loma Linda hereby adopts and amends the 2025 Edition of the California Wildland-Urban Interface Code, and California Wildland-Urban Interface Code Appendices A, B and F and G; as compiled and published by the International Code Council.

15.30.020 Definitions.

(a) Wherever the word "Jurisdiction" is used in said Wildland-Urban Interface Code, it shall mean the City of Loma Linda.

(b) Wherever the term “Code Official” is used in said Wildland-Urban Interface Code, it shall mean the Fire Marshal for the City of Loma Linda.

(c) Wherever the term "Corporation Counsel" is used in said Wildland-Urban Interface Code, it shall mean the City Attorney for the City of Loma Linda.

(d) Wherever the term "Fire Department" is used in said Wildland-Urban Interface Code, it shall mean the Fire Department of the City of Loma Linda.

(e) An employee of the Fire Department of the City of Loma Linda, when enforcing the California Wildland-Urban Interface Code, the Loma Linda Municipal Code and other laws, rules and regulations relating to fire and life safety, fire prevention and fire investigation, shall be deemed a "Peace Officer" as those words are used in Section 830.31 of the California Penal Code.

15.30.030 Section 101.1 of the California Wildland-Urban Interface Code is hereby amended to read as follows:

> **101.1 Title.** These regulations shall be known as the *Wildland-Urban Interface Code* of the City of Loma Linda, hereinafter referred to as “this code.”

15.30.060 Section 108.7 of the California Wildland-Urban Interface Code is hereby added to read as follows:

> **108.7 Permit Fees.** Permit fees as established by City Council Resolution shall be collected by the Finance Department. Proof of receipt shall accompany all applications for permit applications prior to inspection and approval by the code official.

15.30.070 Section 108.8 of the California Wildland-Urban Interface Code is hereby added to read as follows:

> **108.8 Fees Not Refundable.** Permit fees shall not be refundable for any reason after initiation of inspection procedures.

15.30.080 Section 106.3 of the California Wildland-Urban Interface Code is hereby amended to read as follows:

> **106.3 Site plan.** In addition to the requirements for plans in the *California Building Code*, site plans shall include topography, width and prcent of grade of access roads, landscape and vegetation details, locations of structures or building envelopes, existing or proposed overhead utilities, occupancy classification of buildings, types of ignition-resistant constrction of buildings, structures and their appendages, roof classification of buildings, and site water supply systems.

15.30.090 Section 109.1.1.1 of the California Wildland-Urban Interface Code is hereby added to read as follows:

> **109.1.1.1 Inspection fees.** The code official is authorized to collect appropriate fees for inspections according to City Council Resolution establishing fees.

15.30.150 Section 202, definition of "FUEL MODIFICATION," of the Wildland-Urban Interface Code is hereby amended to read as follows:

> **FUEL MODIFICATION.** A strip of land where combustible vegetation has been thinned, modified or both and partially or totally replaced with approved drought-tolerant, fire-resistant, and/or irrigated plants to provide an acceptable level of risk from vegetation fires. Fuel modification reduces radiant and convective heat, thereby reducing the amount of heat exposure on the roadway or structure and providing fire suppression forces a safer area in which to take action.

15.30.170 Section 404.5 of the California Wildland-Urban Interface Code is hereby amended to read as follows:

> **Exception:** A reduction in required flow rate of up to 50 percent, as approved by the code official, is allowed where the building is provided with an approved automatic sprinkler system. The resulting water supply shall not be less that 1,500 gallons per minute (94.6 L/s).

15.30.180 Section 404.10.3 of the California Wildland-Urban Interface Code is hereby amended to read as follows:

> **404.10.3 Standby power.** Stationary water supply facilities within the wildland-urban interface area dependent on electrical power to meet adequate water supply demands shall provide standby power systems in accordancce section 2702 of the California Building Code to ensure that an uninterrupted water supply is maintained. The standby power source shall be capable of providing power for not less than two hours. (Remainder of section remains the same.)

15.30.230 Section A104.5 of the International Wildland Urban Interface Code is hereby amended to read as follows:

A104.5 Equipment and devices generating heat, sparks, or open flames. Only portable BBQ's using one pound propane fuel supply shall be allowed in all Wildland areas and community parks in the City of Loma Linda. i.e. Leonard Bailey Park, Hulda Crooks Park, Cottonwood Park, Elmer Digneo Park, Seamont Park, Ted and Lila Dawson Park.

SECTION 2. Penalties. If any person shall violate any of the provisions of this Ordinance, or fail to comply with any of the mandatory requirements of this Ordinance, he shall be guilty of an infraction. Any person convicted of an infraction under the provisions of a City Ordinance shall be punishable by (1) a fine of not more than one hundred dollars ($100.00) for a first violation; (2) a fine not exceeding two hundred dollars ($200.00) for a second violation of the same Ordinance within one year and (3) a fine not exceeding five hundred dollars ($500.00) for each additional violation of the same Ordinance within one year. Each such person shall be deemed guilty of a separate offense for every day during such portion of which any violation of this Ordinance is committed, continued or permitted by such person, and shall be punishable therefore as provided by this Ordinance.

SECTION 3. Validity. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such holding or holdings shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, clause sentence and phrase thereof, irrespective of the fact that any one or more sections, subsections, clauses, sentences or phrases be declared invalid.

SECTION 4. Posting. Prior to the expiration of 15 days from its passage, the City clerk shall cause this Ordinance to be posted pursuant to law in 3 public places designated for such purpose by the City Council.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 14th day of October 2025 and was adopted on the 18th day of November 2025 by the attached vote to wit.

_____
Phillip Dupper, Mayor

Attest:

_____
Lynette Arreola, City Clerk

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Ordinance No. 3245 was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 14th day of October 2025 and was duly adopted on the 18th day of November 2025 by the attached vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 18th day of November 2025.

Lynette Arreola, City Clerk
City of Loma Linda

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

B. Approve Supplemental Appropriation and Approval of Amendment No. 37 to Contract No. 94-523 (Schedule "A") for Law Enforcement Services with the County of San Bernardino for FY 2025–2026 (City Manager) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Old Business Item: 6B.
To	**From**
City Council	T Jarb Thaipejr, City Manager

RECOMMENDATION:

It is recommended that the City Council:

1. Approve Amendment No. 37 to Contract Agreement No. 94-523, Schedule "A," with the County of San Bernardino for law enforcement services for Fiscal Year 2025–2026, reflecting adjustments resulting from the Sheriff's Employees' Benefit Association (SEBA) Memorandum of Understanding (MOU) increases; and
2. Approve a supplemental appropriation of $467,200 to fully fund the FY 2025–2026 Sheriff's Law Enforcement Services contract; and
3. Authorize the City Manager to execute two (2) original wet-signed copies (blue ink only) of Amendment No. 37 and return them to the San Bernardino County Sheriff's Department (SBCSD) Bureau of Administration by December 1, 2025.

BACKGROUND:

On May 13, 2025, the City Council approved the FY 2025–2026 Sheriff's Law Enforcement Services Contract (Contract No. 94-523 A-36) with the County of San Bernardino. This contract provides all regular law enforcement services for the City, including personnel salaries and benefits, liability and workers' compensation costs, vehicles and insurance, dispatch services, body-worn cameras, and administrative overhead. A detailed breakdown of staffing and costs was provided in Schedule "A" (Attachment A).

As in previous years, the contract also includes one (1) Deputy Sheriff dedicated 24/7 to Loma Linda University Medical Center (LLUMC), which is a full pass-through cost to LLUMC. Items not included in the contract—such as fuel, maintenance, supplies, and overtime—are billed separately on a quarterly basis.

During approval of the FY 2025–2026 contract, the Sheriff's Department noted that negotiations between the County and the Sheriff's Employees' Benefit Association (SEBA) were still pending. As a result, the contract was costed using salary rates effective as of January 25, 2025, with the expectation that an amendment would follow once the new MOUs were adopted.

SBCSD has now issued Amendment No. 37, which incorporates the finalized SEBA MOU salary and benefit increases for FY 2025–2026.

ANALYSIS:

The approved FY 2025–2026 contract total was $7,019,502, representing a slight decrease from the prior year due to reductions in retirement and workers' compensation rates, partially offset by increases in City risk management insurance and Taser contract costs.

With the implementation of the newly adopted SEBA MOU, SBCSD conducted a recalculation of all Schedule “A” contract amounts for cities. The updated labor and benefit rates have resulted in an increase of $467,186 above the originally approved contract amount.

Amendment No. 37 is administrative in nature, updating personnel rates only; no changes to service levels, staffing counts, or deployment strategies are included in this amendment. All other terms and conditions of Contract No. 94-523 A-36 remain unchanged.

SBCSD requires the City to return two signed original copies (wet signatures in blue ink; no stamps permitted) by December 1, 2025, in order to process the amendment within their budget cycle.

To fully fund the updated contract amount for FY 2025–2026, a supplemental appropriation is required.

ENVIRONMENTAL IMPACT:

This action is not a project under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines §15378(b)(5), as it consists of administrative and financial actions that will not result in a direct or reasonably foreseeable indirect physical change in the environment

FINANCIAL IMPACT:

Approval of Amendment No. 37 results in an increased contract cost of $467,200 for FY 2025–2026, attributable to SEBA MOU salary and benefit adjustments.

A supplemental appropriation of $467,200 from the General Fund into account 0012000-51830 is necessary to cover the revised contract total.

Attachments

CON-SHERIFF-12-16-2025 Loma Linda LE Service FY25-26 AGR94-523 A37.pdf

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

SAN BERNARDINO COUNTY

Contract Number

94-523 A-37

SAP Number

N/A

Sheriff/Coroner/Public Administrator

Department Contract Representative	Carolina Mendoza, Chief Deputy Director of Sheriff's Administration
Telephone Number	(909) 387-0640
Contractor	City of Loma Linda
Contractor Representative	T. Jarb Thaipejr, City Manager
Telephone Number	(909) 799-2800
Contract Term	07/01/2025 through 06/30/2026
Original Contract Amount	$7,019,502
Amendment Amount	$467,186
Total Contract Amount	$7,486,688
Cost Center	4413171000

IT IS HEREBY AGREED AS FOLLOWS*:*

AMENDMENT No. 37

Effective October 4, 2025, Contract No. 94-523 to provide law enforcement service to the City of Loma Linda is hereby amended by replacing Schedule A referred to in Section II. CONSIDERATION with the Schedule A attached hereto and incorporated herein by this reference.

Except as amended, all other terms and conditions of this Contract remain as stated therein.

[With the exception of signatures, this page is intentionally left blank].

SAN BERNARDINO COUNTY

►

Dawn Rowe, Chair, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

City of Loma Linda
(Print or type name of corporation, company, contractor, etc.)

By ►
(Authorized signature - sign in blue ink)

Name T. Jarb Thaipejr
(*Print or type name of person signing contract)*

Title City Manager
(Print or Type)

Dated: _____

Address 25541 Barton Road

Loma Linda, CA 95354-3125

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
►	►	►
Grace B. Parsons, Deputy County Counsel		Carolina Mendoza, Chief Deputy Director of Sheriff's Administration
Date _____	Date _____	Date _____

SCHEDULE A
Law Enforcement Services Contract
City of Loma Linda
2025-26

	LEVEL OF SERVICE	COST	MOU INCREASES (EFF. 10/4/25)	TOTAL NEW CONTRACT AMOUNT (EFF. 10/4/25)
0.59	Lieutenant	$ 233,299 [1]	$ 20,036 [1]	$ 253,335 [1]
2.52	Sergeant	818,172 [1]	65,028 [1]	883,200 [1]
0.56	Detective/Corporal	154,428 [1]	14,127 [1]	168,555 [1]
15.07	Deputy Sheriff	3,460,780 [1]	324,879 [1]	3,785,659 [1]
2.00	Deputy Sheriff (non-relief)	459,294 [1]	43,116 [1]	502,410 [1]
1.40	Sheriff's Service Specialist	133,827 [1]		133,827 [1]
3.53	Office Specialist	349,314 [1]		349,314 [1]
7.00	Marked Unit	158,610 [2]		158,610 [2]
0.50	Unmarked Unit	5,698 [2]		5,698 [2]
0.50	Command Staff Vehicle	7,840 [2]		7,840 [2]
1.00	Pickup truck	10,983 [2]		10,983 [2]
1.00	Citizen Patrol Truck	8,763 [2]		8,763 [2]
	Dispatch Services	409,705 [1]		409,705 [1]
22.00	HTs (Amortization, Access & Maintenance)	35,244		35,244
17.00	Taser Replacement (Amortized over 5-years)	17,538		17,538
	Administrative Support	35,394		35,394
	Office Automation	87,091		87,091
	Body Worn Cameras	27,401		27,401
	Vehicle Insurance	32,297		32,297
	Personnel Liability & Bonding	494,124		494,124
	Workers' Comp Experience Modification	(23,514)		(23,514)
	County Administrative Cost	103,215		103,215
	Cost for FY2025-26	**$ 7,019,502** [1-5]	**$ 467,186** [1]	**$ 7,486,688** [1-5]

Monthly Payment Schedule

1st payment due July 15, 2025:	$584,964
2nd through 3rd payments due the 5th of each month:	$584,958
4th payment due October 5, 2025:	$636,872
5th through 12th payments due the 5th of each month:	$636,867

[1] Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the City on a quarterly invoice.

[2] Vehicle costs do not include fuel and maintenance. The City is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the City on a quarterly invoice.

[3] No replacement cost is included for grant funded or donated vehicles.

[4] Services and supplies will be billed to the City on a quarterly invoice.

[5] Grant funded, donated and non-replaceable vehicles will incur a vehicle insurance and equipment connection cost for the period the vehicle is in use.

SCHEDULE A
Law Enforcement Services Contract
City of Loma Linda
2025-2026

Additional Costs Billed Quarterly:

The City will be billed on a quarterly basis for the following items:

- Increase to salaries and benefits resulting from Board of Supervisors-approved changes to Memoranda of Understanding with the County's various employee organizations.
- Actual overtime costs.
- Actual on-call costs.
- Actual costs of vehicle fuel, repair and maintenance, including the costs of collision repair.
- Actual costs for services and supplies.

LEVEL OF SERVICE SUMMARY

SAFETY:		
Lieutenant	-	0.59
Sergeant	-	2.52
Detective/Corporal	-	0.56
Deputy Sheriff Tier 2	-	15.07
Deputy Sheriff- Traffic Car	-	2.00
		20.74

GENERAL:		
Sheriff's Service Specialist	-	1.40
Office Specialist	-	3.53
Motor Pool Service Assistant	-	0.00
Dispatchers	-	2.61
		7.54

VEHICLES:		
Marked Patrol Units	-	7.00
Safety Unmarked Units	-	0.50
Command Staff Units	-	0.50
Pickup Trucks	-	1.00
Citizen Patrol	-	1.00
Donated Vehicles-Ins Only	-	2.00 *
		12.00

DONATED VEHICLES LIST:		
Yamaha UTV	-	1.00 *
Cargo Trailer	-	1.00 *
		2.00 *

* (Included for insurance costs only)

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

C. Follow-up Report on the City's Repair Work at 25625 State Street (Public Works) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Old Business Item: 6C.

To	From
City Council	T Jarb Thaipejr, City Manager

RECOMMENDATION:

Following the investigation and work performed by the City Water Crew, no leak was found at the property. Therefore, it is recommended that the tree not be removed and that no further action regarding the tree is required.

REPORT OF REPAIR:

On October 16, 2025, the City Water Department crew removed the sidewalk and the meter box in front of the property at 25625 State Street in order to investigate the suspected water leak. The property owner was on-site during the City's investigation. Upon exposing the meter, the Water Crew observed the following:

- No visible signs of water running, leaking, or rising.
- The flow indicator arrow on the meter shows no movement, confirming that no water is currently flowing through the line.

During the original investigation, the meter's flow indicator arrow was showing continuous flow, 24 hours a day. This triggered an alert to the Customer Service Department, which then notified the homeowner of a possible water leak.

When the City Water Crew first arrived on site, they turned off the house valve. Despite this, the flow arrow continued to show water movement, indicating a potential leak between the meter and the home.

As of October 16, 2025:

- The flow indicator arrow is no longer showing movement.
- This change could be due to one of the following:
    1. The house valve was not fully shutting off water during the initial inspection, which would explain the continued flow.
    2. The leak is located inside the home, possibly due to a dripping faucet, a showerhead, or a malfunctioning toilet flapper.

On October 16, 2025, when the City Water Crew turned off the house valve, the home's water lines were partially drained. Once they turned the valve back on, water rushed back into the home, further suggesting a leak or running fixture inside.

The City Street Crew trimmed the trees along State Street.

CONCLUSION:

- There was no leak between the meter and the home, including in the yard or near the tree.
- The Water crew did discover a significant amount of root growth surrounding the meter box and the homeowner's service line. While root intrusion is common throughout Loma Linda, in this case, there are no leaks or prior records of leaks at this address.
- It is likely that the service line is encased in a galvanized sleeve, which has protected the water line from root intrusion and leaks.

Attachments

25625 State St Repair Photos.pdf


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CAUTION / CUIDADO





City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

D. Authorize City Manager to Negotiate Leasing of Heritage Park Complex to Inland Temporary Homes (Administration) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	Old Business Item: 6D.
To	**From**
City Council	T Jarb Thaipejr, City Manager

RECOMMENDATION:

It is recommended that City Council authorize the City Manager to negotiate the lease of the Heritage Park Complex to Inland Temporary Homes.

BACKGROUND:

Beginning in 2018, the City has leased various portions of Heritage Park, 25964 Mission Road, to Inland Temporary Homes (ITH), a non-profit organization housing homeless women and children. The City has a long relationship supporting ITH through the Community Development Block Grant program. Since the inception of the park, developers have relocated historic structures there, including several homes, a railroad engine, wind turbine (currently not restored) and a replica water tower. Over the years, City Council has dedicated funding for individual restoration projects. Having an active use at the site will deter vandalism and crime in addition to the financial considerations associated with a lease.

ANALYSIS:

ITH has found substantial funding to commit to a public/private partnership for a major rehabilitation and maintenance project of the historic home sites that still need upgrading. However, they desire City commitments for continued and more robust support as well as long term leasing. This request is to allow the City Manager to investigate the details of ITH abilities, desires and potential commitments. The results will be brought back to City Council for consideration.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

None at this time.

City of Loma Linda

Adjourned Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Appoint Commission/Committee/Board Members (Administration) [CC]

Meeting	Agenda Group
Tuesday, November 18, 2025, 7:00 PM	New Business Item: 7A.

To	From
City Council	Lynette Arreola, City Clerk

RECOMMENDATION:

It is recommended that the City Council review the applications and make the following nubmer of appointements:

- Budget Committee - One Vacancy
- Historic Commission - Three Vacancies
- Parks. Recreation and Beautification Committee - Four Vacancies
- Planning Commission - Two Vacancies
- Personnel Board - One Vacancy
- Traffic Advisory Committee - Two Vacancies

The terms of any member reappointments would extend from the date of expiration.

BACKGROUND:

On September 9, 2025, City Council declared Committee/Commission/Board vacancies and approved posting the vacancies. City staff contacted and informed all members regarding their expired terms and invited members to reapply.

- Budget Committee - One Vacancy
  - Jay Gallant - Term Expired - June 2024
- Historic Commission - Three Vacancies
  - William Coffman - Term Expired - June 2023
  - Cindee M Nelson - Term Expired - June 2025
  - Fred Ramos - Term Expired - June 2025
- Parks, Recreation and Beautification Committee - Four Vacancies
  - Valerie Gallant - Term Expired - June 2024
  - Janet Razzouck - Term Expired - June 2024
  - James Earsom - Term Expired - June 2024
  - Jamie Dupper - Term Expired - June 2024
- Planning Commission - Two Vacancies
  - Jay Nelson - Term Expired - June 2025
  - John Nichols - Term Expired - June 2025
- Personnel Board
  - Milford Harrison - Term Expired - June 2025
- Traffic Advisory Committee

- Milford Harrison - Term Expired - June 2024
- William Chapman - Term Expired - June 2024
- Michael Stewart - Term Expired -

FINANCIAL IMPACT:

None.