



CITY OF LOMA LINDA
CITY COUNCIL, HOUSING AUTHORITY AND SUCCESSOR
AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY
REGULAR JOINT MEETING

Tuesday, August 11, 2026, 7:00 PM
Council Chambers
25541 Barton Road
Loma Linda, CA 92354

The Regular Joint Meeting of the Loma Linda City Council, Housing Authority and Successor Agency is scheduled in the Council Chambers, 25541 Barton Road, Loma Linda, California. Under Municipal Code Section 2.08.010, study sessions or closed session items may begin at 5:30 pm. or as soon thereafter as possible. A recess may be called at the discretion of the City Council.

Public Advisory: This meeting will be conducted in a hybrid model with both in-person attendance and virtual participation. View the following links and procedures for live stream platforms:

- YouTube: <https://www.youtube.com/channel/UCSOe1mP-1lw9W8ZeX3CUS0Q> - click "Live Now" (View live meeting; no public participation)
- Zoom Virtual Meeting platform: <https://us02web.zoom.us/j/85236018707> (View live meeting with option to participate)
 - Meeting ID: 852 3601 8707
 - One-Tap Mobile: +1(669) 444-9171,85236018707# US; +1(669) 900-6833,85236018707# US (San Jose)
- To request to speak, please use the "Raise Hand" function in Zoom or the "Chat" feature.
- Disruptive behavior will not be tolerated.

Agenda packets are published on the City's website at www.lomalinda-ca.gov 72 hours prior to the meeting. Individuals wishing to speak are encouraged to submit their names using the kiosk in the Council Chambers or through staff report links from the agendas on the City's website. Speakers are required to provide their name(s) for the public record. During *Oral Reports/Public Participation*, speakers are limited to 3 minutes. Please be mindful that the meetings are recorded for public record.

In accordance with the Americans with Disabilities Act (ADA), if an individual requires special assistance or special accommodations, please contact the City Clerk at least 48 hours before the meeting at (909) 799-2819 or via email at larreola@lomalinda-ca.gov to allow time for the City to make reasonable arrangements to the best of their ability.

1. Call to Order

- 1.A. Call to Order - PLEASE NOTE each agenda item will identify the applicable governing body taking action by the corresponding abbreviation: City Council [CC], Housing Authority Board [HA], and Successor Agency [SA]
- 1.B. Roll Call
- 1.C. Invocation and Pledge of Allegiance - Councilmember Popescu
- 1.D. Items to be Added or Deleted
- 1.E. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council, Housing Authority or Successor Agency)

2. Presentation(s)

- 2.A. DMG Award - Ceremonial Demand Management Check from San Bernardino Valley Municipal Water District - Kelly Malloy, Strategic Communications Manager

3. Scheduled Agenda Items

- 3.A. Consider Accepting and Filing the Network and Financial Assessment of the Loma Linda Connected Community Program Report (LLCCP) [CC]
— RECOMMENDATION: Accept the report for filing
- 3.B. Consider Appointing City Council Members as Delegate/Alternates and Liason to the Following Agency Boards/Commissions:
RECOMMENDATION: Appoint Councilmembers to the following:
1) Solid Waste Management Board (Delegate & Alternate)
2) Parks, Recreation and Beautification Board (Liason)
3) Traffic Advisory Board (Liason)

4. Consent Calendar

- 4.A. Consider Approving the Minutes of July 14, 2026 (City Clerk) [CC/HA]
— RECOMMENDATION: Approve the minutes as presented.
- 4.B. Consider Approving the Demands Registers for July 28, and August 11, 2026 (Finance) [CC/HA/SA]
— RECOMMENDATION: Approve the Demands for payment as presented and recommended in the staff report
- 4.C. Consider Accepting for Filing the Treasurer's Report for July 2026 (Finance) [CC]
— RECOMMENDATION: Accept the July 2026 Treasurer's Report for filing.
- 4.D. Consider Awarding a Contract to MCC Pipeline, Inc. for Sewer Pipe Replacement on University Ave. for \$169,897.00 (CIP 26-517) (Public Works) [CC]
— RECOMMENDATION: Approve the contract as recommended in the staff report.

- 4.E. Consider Adopting Council Bill Nos. R-2026-42 and R-2026-43 - Amended Resolutions Ordering the Continued Maintenance for both the Landscape Maintenance District No. 1 and Street Light Benefit Assessment District No. 1 and Confirming the Engineers' Reports and Levying Assessments for Fiscal Year 2026/2027 (Public Works) [CC]
- RECOMMENDATION: Adopt the following Council Bills as recommended in the staff report.
 - Council Bill #R-2026-42 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING PREVIOUSLY APPROVED RESOLUTION; APPROVING AND CONFIRMING THE ENGINEER'S REPORT; ORDERING THE CONTINUED MAINTENANCE AND SERVICING OF IMPROVEMENTS; CONFIRMING AND LEVYING THE ANNUAL ASSESSMENTS FOR FISCAL YEAR 2026/2027 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1; AUTHORIZING THE DIRECT CHARGES RESULTING FROM APPLICATION OF THE APPROVED ASSESSMENT METHODOLOGY, INCLUDING THE SAN BERNARDINO COUNTY ADMINISTRATIVE FEE; DIRECTING THE SAN BERNARDINO COUNTY AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR TO PLACE THE DIRECT CHARGES ON THE CURRENT TAX ROLL; AND REPEALING RESOLUTION NO. 3306
 - Council Bill #R-2026-43 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING PREVIOUSLY APPROVED RESOLUTION; APPROVING AND CONFIRMING THE ENGINEER'S REPORT; ORDERING THE CONTINUED MAINTENANCE AND SERVICING OF IMPROVEMENTS; CONFIRMING AND LEVYING THE ANNUAL ASSESSMENTS FOR FISCAL YEAR 2026/2027 FOR STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1; AUTHORIZING THE DIRECT CHARGES RESULTING FROM APPLICATION OF THE APPROVED ASSESSMENT METHODOLOGY, INCLUDING THE SAN BERNARDINO COUNTY ADMINISTRATIVE FEE; DIRECTING THE SAN BERNARDINO COUNTY AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR TO PLACE THE DIRECT CHARGES ON THE CURRENT TAX ROLL; AND REPEALING RESOLUTION NO. 3307
- 4.F. Consider Approving the Purchase of Eighty (80) Allegro 4G Water Meters, in the Amount of \$41,533.99, from HydroPro Solutions (Public Works) [CC]
- RECOMMENDATION: Approve purchase as recommended in the staff report.
- 4.G. Consider Approving the Purchase of Replacement Computer Networking Equipment from CDW-G for \$32, 264.26 (Information Systems) [CC]
- 4.H. Consider Accepting and Approving the Notice of Completion for Orange Street Improvements for \$343,735.92 - Contractor: Leonida Builders Inc. (CIP 25-127) (Public Works) [CC]
- RECOMMENDATION: Accept the project as complete and authorize recordation of Notice of Completion documents as recommended in the staff report.
- 4.I. Consider Accepting and Approving the Notice of Completion for the Waterline Improvements at University Ave., Campus St., and Lawton Ave. for \$732,100.00 - Contractor: All Cities Engineering, Inc. (CIP 26-675) (Public Works) [CC]
- RECOMMENDATION: Accept the project as complete and authorize recordation of Notice of Completion documents as recommended in the staff report

5. Old Business

- 5.A. Consider Adopting Three (3) Council Bill Ordinances for Municipal Code Amendments Establishing Regulations for Short-Term Rentals and Permitting Short-Term Rental Uses Within Residential and Planned Community Zones (Community Development) [CC]
— RECOMMENDATION: Adopt the three Council Bills, as recommended in the staff report. Ordinance Titles:
— Council Bill #O-2026-09: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING TITLE 5 (BUSINESS TAXES, LICENSES AND REGULATIONS) OF THE LOMA LINDA MUNICIPAL CODE TO ADD CHAPTER 5.26 (SHORT-TERM RENTALS) ESTABLISHING REGULATIONS GOVERNING SHORT-TERM RENTAL USES WITHIN THE CITY; AND
— Council Bill #O-2026-10: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING CHAPTER 17.32 (RESIDENTIAL ZONES), SECTION 17.32.020 (LAND USE REGULATIONS AND ALLOWABLE USES), INCLUDING TABLE 2-1 (ALLOWED USES AND PERMIT REQUIREMENTS FOR RESIDENTIAL ZONES), OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH SHORT-TERM RENTAL UNITS AS A PERMITTED USE WITHIN RESIDENTIAL ZONES; AND
— Council Bill #O-2026-11: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING CHAPTER 17.44 (SPECIAL PURPOSE ZONES AND SPECIFIC PLANS), SECTION 17.44.020 (LAND USE REGULATIONS AND ALLOWABLE USES), INCLUDING TABLE 2-7 (ALLOWED USES AND PERMIT REQUIREMENTS FOR SPECIAL PURPOSE ZONES), OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH SHORT-TERM RENTAL UNITS AS A PERMITTED USE WITHIN THE PLANNED COMMUNITY ZONE.
- 5.B. Consider Adopting Council Bill #O-2026-08 - An Ordinance for a Municipal Code Amendment Establishing Regulations for City Communication Signs (Community Development) [CC]
— RECOMMENDATION: Adopt Council Bill O-2026-08, as recommended in the staff report. Ordinance Title:
— AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING CHAPTER 17.18 (SIGNS), INCLUDING SECTIONS 17.18.070 (PROHIBITED SIGNS) AND 17.18.190 (DEFINITIONS), AND ADDING SECTION 17.18.200 (CITY COMMUNICATION SIGNS), TO ESTABLISH REGULATIONS AND PERMIT REQUIREMENTS FOR CITY COMMUNICATION SIGNS ON CITY-OWNED OR CONTROLLED PROPERTY.

6. New Business

- 6.A. Consider Adopting Council Bill #R-2026-40 - A Resolution Approving the Property Lease Agreement Between the City of Loma Linda and Lamar Central Outdoor, LLC for Construction, Operation, and Maintenance of a City Communication Sign on City-owned Property (Community Development) [CC]
— RECOMMENDATION: Adopt Council Bill #R-2026-40, as recommended in the staff report
- 6.B. Consider Adopting Council Bill #R-2026-38- A Resolution Adopting the Measure I 5-year Capital Improvement Project (CIP) for Fiscal Years 2026/2027 through 2030/2031 [Public Works]
— RECOMMENDATION: Adopt Council Bill #R-2026-38 as recommended in the staff report; Resolution title:
— A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY 2026/2027 THROUGH FY 2030/2031

- 6.C. Consider Adopting Council Bill #R-2026-39 - A Resolution Adopting a Five-Year Capital Project Needs Analysis (CPNA) for Fiscal Years 2027/2028 through 2031/2032 (Public Works) [CC]
— RECOMMENDATION: Adopt Council Bill #R-2026-39 as recommended in the staff report; Resolution title:
— RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL PROJECT NEEDS ANALYSIS FOR FISCAL YEARS 2027/2028 THROUGH 2031/2032

7. Reports

- 7.A. Reports of Council Members
— Discussion on a potential collaboration with Loma Linda University in developing a coordinated Loma Linda Initiative Center for Health, Resilience, and Longevity for First Responders and available grants (Mayo pro tempore Spencer)
- 7.B. Reports Of Officers
- 7.C. Closed Session
Pending Litigation pursuant to Government Code Section 54956.9(d)(1), Slayyeh/Ayesh v. City of Loma Linda.

8. Adjournment

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit: 1) Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California; 2) City Council Chambers, 25541 Barton Road, Loma Linda, California; 3) U. S. Post Office Annex, Newport Avenue, Loma Linda, California

Lynette Arreola, City Clerk
City of Loma Linda, California



Date Posted: August 6, 2026



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Consider Accepting and Filing the Network and Financial Assessment of the Loma Linda Connected Community Program Report (LLCCP) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Scheduled Agenda Items Item: 3A.
To	From
City Council	T Jarb Thaipejr
Via	
Kyle MacGavin	

RECOMMENDATION:

It is recommended that the City Council accept and file the Network and Financial Assessment of the Loma Linda Connected Community Program Report.

BACKGROUND:

The City of Loma Linda selected The Broadband Group ("TBG") to conduct a Technical Network Engineering & Business Case Assessment of the Loma Linda Connected Community Program ("LLCCP") fiber broadband network and related operations ("Report"). As part of this assessment, TBG met both virtually and in person with City LLCCP staff to understand network operations, organizational structure, and financial performance. The LLCCP is a municipally owned and operated fiber-optic network established by the City of Loma Linda to serve as a citywide communications utility. The LLCCP functions as a division within the City, and as such, is not a stand-alone legal entity. The LLCCP is further divided into two operating sections:

- i) The Municipal Communications Section ("MCS"), and
- ii) The Community Communications Section ("CCS").

The MCS exclusively serves the needs of the City (e.g., water system, traffic signals, fire department, general city government communications, etc. and is essential to the City's operations). The CCS exclusively serves (or offers service to) the general public that has access to the CCS's fiber network. In addition, the MCS and CCS are titles of convenience that allow for the segregation of responsibilities and financial resources for the report.

With respect to the MCS portion of the LLCCP, the City absorbs its costs and, therefore, does not produce any revenues. The CCS portion of the LLCCP, however, is intended to be funded by subscriber fees, which have been insufficient to cover actual costs over time. As a result, the City, by necessity, has covered the financial shortfalls to ensure the operations of the CCS portion of the LLCCP.

FINANCING:

Between 2004 and 2008, the former Loma Linda Redevelopment Agency ("RDA") provided a series of unsecured loans to the City that funded the construction of LLCCP network infrastructure and assets, all of which are solely the property of the City. The loan arrangements were codified solely by companion resolutions (i.e., separate resolutions by the City and the RDA adopted on the same day). Promissory notes were not used and the loans were unsecured. The resolutions confirm that repayment of the loans by the City shall only be paid from residual receipts of the LLCCP, as may be available. The loans are unsecured and are not an obligation of any other funding source of the City.

In order to raise funding to provide loans to the City for the purpose of establishing the LLCCP, the RDA issued taxable tax allocation bonds, for which the debt service payments related thereto are the sole obligation of the RDA payable solely from available tax increment funds (upon the dissolution of the RDA, the term tax increment funds were renamed the Redevelopment Property Tax Trust Fund ["RPTTF"]). In addition, to the extent that the operations of the LLCCP result in residual receipts, such residual receipts were to be paid to the RDA (now "Successor Agency"), as such funds become available.

Notwithstanding, throughout its term of operations, the LLCCP has never produced any residual receipts and, moreover, has required annual subsidies from the City's general fund to operate. In other words, the operations of the LLCCP are now and have always been cash-flow insolvent. Therefore, the City has never been able to make any loan repayment to the RDA or the Successor Agency. Further, it is projected that the LLCCP's financial shortfalls will only increase.

CUSTOMERS:

The subscriber analysis indicates that approximately 65% of total revenue is derived from two (2) customers, specifically, the Loma Linda University Medical Center is the single largest customer accounting for approximately 35% of total annual revenue, followed by the Department of Veterans Affairs ("VA") at 29%. In aggregate, more than 80% of annual revenues are generated by the Top 10 Customers. This concentration highlights that LLCCP is heavily dependent on Commercial Customers, resulting in significant concentration risk.

The concentration risk was confirmed when City staff informed TBG that, as of December 2025, the VA had terminated the contract in preference for a national service provider. The loss of the VA contract results in a reduction in revenue of \$7,750 per month, or \$93,000 annually. As a result, LLCCP's projected revenue is expected to decline from approximately \$340,000 to \$250,000.

OPERATING REVENUES:

When evaluating operating revenues against the true cost of operations (i.e., expenses), the CCS portion of the LLCCP business model is cash flow insolvent. By way of unpaid debt service and accrual of unpaid interest, the original debt has increased from \$9.8 million to nearly \$21 million, and there is no current viable business model under which revenues could be increased or costs reduced sufficiently to generate the residual receipts cash flow required to begin repaying the outstanding debt liability. Because of the CCS portion of the LLCCP's business model structure is incapable of paying debt, the CCP portion of the LLCCP, if it were a stand-alone company and not a department of the City, it would be considered bankrupt.

ANALYSIS

Based on the foregoing, the following actions should be considered:

1. The current business model for the MCS portion of the LLCCP is stable because the City is absorbing its costs of operation as it solely benefits the City. Further, it should be reformed, renamed and retained to operate solely by and for the City's needs; and
2. The business model for the CCS portion of the LLCCP should not be continued because it is insolvent.

To implement the foregoing, the LLCCP should be dissolved in its entirety. The MCS portion of it should be established as a separate and new function of the City and given a new name, e.g., Loma Linda Municipal Broadband Network, serving only the City. In addition, due to its insolvency, the assets of the CCS portion of the LLCCP (which may only be of modest value), should be sold to a private internet vendor that would take the place of the CCS portion of the LLCCP. This approach will require the cancelation and termination of the City/Successor Agency loans by way of companion resolutions by the City and the Successor Agency. In addition, this approach may take several months to complete.

Prior to the sale of the CCS portion of the LLCCP, City representatives should meet with and brief the San Bernardino County Auditor-Controller staff for the purpose of explaining the workout plan for the LLCCP and in particular explain that it is financially insolvent, cannot repay the debt and thus must terminate its debt and sell its CCS assets to a private vendor. Thereafter, the net proceeds of sale would be held by the Successor Agency for later use in its Recognized Obligation Payment Schedule (ROPS).

ENVIRONMENTAL

Pursuant to § 15060 (c) (3) of the California Environmental Quality Act (the "CEQA") Guidelines (i.e., California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387), receiving and filing the attached The Network and Financial Assessment of the Loma Linda Connected Community Program Report is exempt from CEQA because the actions described therein will not result in a direct or indirect physical change in the environment and the actions described therein are not a "Project", as defined within § 15378 of the CEQA Guidelines.

FINANCIAL IMPACT

None.

ATTACHMENT

The Network and Financial Assessment of the Loma Linda Connected Community Program Report.

Attachments

[Network Financial Assessment - Loma Linda - 08.03.2026 Final.pdf](#)

LOMA LINDA CONNECTED COMMUNITY PROGRAM

NETWORK
&
FINANCIAL
ASSESSMENT

AUGUST 2026





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APPENDIX: Each of the items listed above (i.e., Figure 1, Plus Tables 1 through 17) are provided in the appendix in full scale on separate sheets in the same order as presented above.



1.0 Loma Linda Connected Community Program (LLCCP)

The City of Loma Linda, California engaged The Broadband Group (TBG) to conduct a Technical Network Engineering & Business Case Assessment of the Loma Linda Connected Community Program (LLCCP) fiber broadband network and related operations. Founded in 1997, TBG provides strategic broadband consultation services including financial forecasts and related strategies, network design, business plans, regulatory analysis, and construction management oversight for cities, utilities, and developers of large-scale master-planned communities. TBG has developed Technology Master Plans™ and provided sustainable broadband deployment strategies for clients including cities of Ontario and Long Beach, CA, as well as large scale, master planned communities such as Disney's Celebration (Orlando, FL), Ranch Mission Viejo, Otay Ranch (Chula Vista, CA), and Silverwood (Hesperia, CA). TBG has also represented several municipal utilities in broadband advisory services including Huntsville Utilities (Huntsville, AL), City Utilities (Springfield, MO), and Colorado Springs Utilities (Colorado Springs, CO). Headquartered in Las Vegas, NV, TBG holds offices in Irvine, CA, Denver, CO, Huntsville, AL, Colorado Springs, CO, and Spring Hill, KS.

As part of this assessment, TBG met both virtually and in person with City of Loma Linda (City) LLCCP staff to understand network operations, organizational structure, and financial performance. TBG engineering resources also conducted an on-site evaluation of LLCCP's network infrastructure, including the fiber network and related components such as conduit, network huts, cabinets, and electronics. To evaluate core business metrics, LLCCP provided TBG with six years of financial statements, which were analyzed to assess LLCCP's current financial position and potential going forward options.

This report summarizes TBG's findings and recommendations.

1.1 Overview

The LLCCP is a municipally owned and operated fiber-optic network established by the City of Loma Linda to serve as a citywide communications utility. The LLCCP functions as a division within the City, and as such, is not a stand-alone legal entity. The LLCCP is further divided into two operating sections, i.e., i) the Municipal Communications Section ("MCS"), and ii) the Community Communications Section ("CCS"). The MCS exclusively serves the needs of the City (e.g., water system, traffic signals, fire department, general city government communications, etc. and is essential to the City's operations). The CCS exclusively serves (or offers service to) the general public that has access to the CCS's fiber network.

The LLCCP's network consists of an underground fiber backbone deployed throughout public rights-of-way, including multiple high-capacity fiber rings and conduit pathways designed to support long-term scalability, redundancy, and future network expansion. Core infrastructure elements, including backbone fibers, distribution nodes, and the network operations center, are operational and support live network traffic. The system architecture incorporates strategically located aggregation and distribution nodes capable of extending fiber connectivity directly to residential and commercial premises (the CCS customer), as well as municipal facilities (the MCS customer).

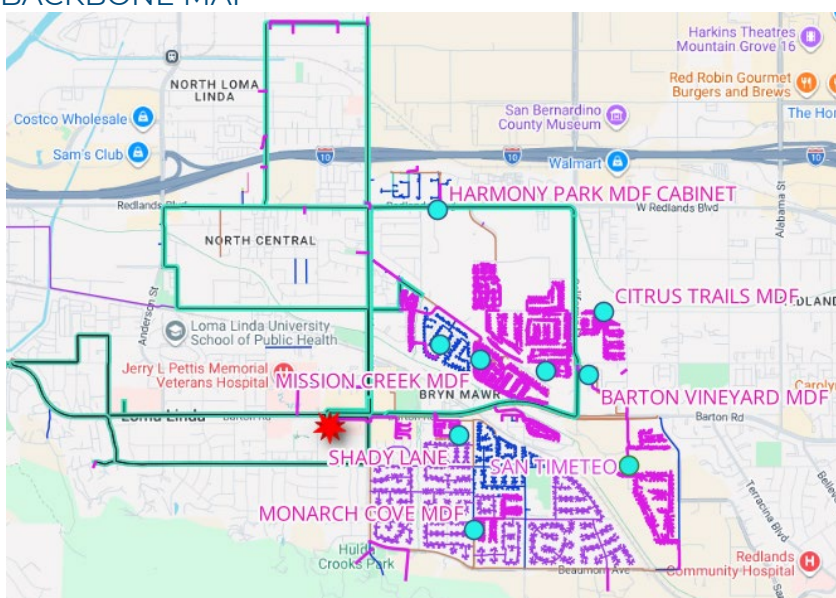
A primary objective of LLCCP is to enable the provision of advanced, high-speed, and reliable telecommunications services to its customers. Since deployment, the City's fiber investments and related Ordinances have contributed to increased competitive activity among private service providers, expanding service availability and enhancing connectivity across the community. In addition to supporting the CCS customers, the LLCCP network has provided essential operational value to the MSC customer. The City has received international recognition related to the policy and regulatory framework that supported LLCCP's implementation.

2.0 Asset & Infrastructure Evaluation

TBG Engineering conducted desktop and field analysis of the existing network infrastructure, systems, personnel, and documentation to assess suitability for current operations and future business models. The review covered the data center facility, outside plant design and condition, active network electronics, service offerings, network capacity, and scalability.

2.1 Desktop Analysis

FIGURE 1: FIBER BACKBONE MAP



The desktop analysis phase focused on compiling and reviewing materials provided by LLCCP in advance of TBG's field assessment. This included network mapping, design records, asset inventories, and performance data for the existing fiber network. These materials informed development of a targeted action plan for the on-the-ground evaluation.

Items reviewed as part of the desktop analysis included:

- Fiber Network Routes
- Conduit System
- Vaults and Manholes
- Infrastructure Specifications
- Location of Network Huts
- System Architecture
- Fiber Types
- Network Equipment

2.2 On-Site Field Assessment

An on-site field assessment of the outside plant infrastructure (e.g., fiber, conduit, cabinets) included a comprehensive analysis of LLCCP's network assets and related facilities. The review included the data center, network hut locations, underground infrastructure (e.g., manholes, vaults, and conduit) locations, fiber splice enclosures, and power/power generator sites. Field observations were used to assess overall network condition, installation quality, and alignment with industry standards, as well as to validate consistency with provided documentation.

2.2.1 Data Center

LLCCP's Data Center is located within City Hall and is a purpose-built facility designed to exclusively support operation of the City's fiber infrastructure and associated network equipment. The facility is configured with three (3) equipment rows (as noted below) supporting distribution fiber for MCS services, SCADA systems, and CCS customers. Additional rack capacity is available to accommodate future growth, including the potential for colocation and third-party deployments.

- **Row One:** Eight (8) 19-inch racks, supporting City data storage, servers, and streaming infrastructure.
- **Row Two:** Eight (8) 23-inch racks, including fourteen (14) 144-count pre-terminated fiber shelves across racks 1 – 3; racks 4 - 8 are available for colocation.
- **Row Three:** Eight (8) 23-inch racks, with panel 5 currently unused; supports transport fiber equipment, including pre-terminated shelves and fiber distribution equipment.

Based on site observations, Data Center temperatures ranged between 71°F to 73°F, within normal operating parameters. The facility utilizes hot aisle/cold aisle containment, with blanking panels properly installed to maintain airflow separation and cooling efficiency. Rack and fiber labeling meet industry standards, supporting proper identification and maintenance.

***Maintenance Needed:** It was noted that bonding should be installed at all ladder rack joints and at ladder-to-rack connections to support proper grounding and compliance with industry best practices.*

Fiber entry into the facility consists of two (2) 4-inch conduits for distribution and two (2) 4-inch conduits for backbone fiber, all installed within the same trench pathway. A Fike FM-200 clean agent fire suppression system is installed, designed to suppress fires without damaging electronic equipment. Maintenance records indicate the system is current and properly maintained.

Power

A CAT D200-2 (200 kW) generator with a 400-gallon fuel tank is installed to support continuous data center operations. Runtime is approximately 24–72 hours between refueling, depending on load.



***Maintenance Needed:** The generator is currently exercised on a monthly cycle; however, industry best practices recommend weekly exercise testing, ideally scheduled during midday hours (e.g., Wednesdays at noon), to help confirm proper operation and readiness in the event of a power outage.*

Facility Condition Rating

The following ratings are based on a 1–10 scale, where 10 represents the highest and 1 the lowest, based on TBC’s observations.

- Protection of Appurtenances and Network Infrastructure (PANI) - Partial compliance; some elements do not meet applicable national code standards. **Rating = 5**
- Organization - Equipment and infrastructure were moderately organized; improvements to cable management and layout are recommended. **Rating = 5**
- Lighting - Lighting was adequate for basic operations; improvements are recommended to support maintenance and operational visibility. **Rating = 5**
- Cleanliness - General housekeeping conditions are below optimal standards; improved routine cleaning and maintenance are recommended. **Rating = 4**

2.2.2 Outside Plant

Outside Plant consists of the fiber cables and related infrastructure (e.g., conduit, vaults) that connects to buildings and end-user customers.

Manholes & Vaults

Manholes located in the roadway are approximately four (4) feet in diameter and round in structure. The primary manhole feeding the Data Center was clearly labeled and includes a multi-conduit system supporting branching in multiple directions. The underground vault located outside the Data Center was constructed in the median and measured approximately 48” x 72” x 60”. Gravel bedding was properly installed, and vault labeling was present, supporting appropriate identification and installation practices.

Conduit System (i.e. Conduit Duct Bank)

The conduit system consists of four (4) interconnecting rings that route back to the Data Center, providing important network redundancy. It was noted that there is a conduit path that connects the City to the San Bernadino International Airport. The conduit duct bank includes multiple conduit sizes (4”, 2”, and 1”), with additional runs available to support future network expansion. Approximately 50% of the system includes spare conduits that are properly capped, with pull tape installed to facilitate future cable installation.

LLCCP owned conduit infrastructure is installed beneath three (3) railroad crossings, supporting network continuity across critical transportation corridors. These crossings could represent valuable pathways for regional service providers seeking railroad crossing access.



TBG observed five (5) 4-inch conduits installed beneath the Beaumont Avenue bridge, providing fiber pathway continuity across the structure. Multiple conduits were also observed installed beneath the San Timoteo waterway on the southeast side of town, supporting network connectivity across the water crossing. A single (1) 2-inch conduit connects Loma Linda and Grand Terrace, providing interconnection between the two municipal networks.

Fiber-Optic Cables (Fiber)

TBG observed Corning's FlexNAP distributed fiber ranges are 288, 144, 96, 72, 48, and 24 fiber counts. FlexNAP and Corning MSTs are used for drop cables providing service to customers. This solution reduces operational costs by using connectorized cables to avoid the need for fusion splicing specialized labor for customer activations.

Fiber Huts

The network includes five (5) 10' x 12' fully enclosed, locked fiber hut buildings. Each is well maintained, in good working condition, and appropriately positioned to minimize exposure to traffic and water risks. Each hut is installed on a concrete slab with adequate conduit pathways for fiber entry. The facilities are equipped with utility power, HVAC, and Fike FM-200 fire suppression, supporting environmental control and equipment protection.

Fiber Network Aggregation Point (Apartment Complex Equipment Rooms)

Two (2) communication equipment rooms are located within private pool facilities at residential apartment complexes and serve as fiber aggregation points for nearby neighborhoods. Each facility is equipped with commercial power, HVAC systems, and Fike FM-200 fire suppression units.

Splitter Cabinets (Roadside)

Two (2) passive roadside splitter cabinets with no active electronics installed. Each measure approximately 24" x 36" x 60" and includes dual-sided access doors to support maintenance and cable management. Cabinets are mounted on concrete slabs and positioned away from traffic, supporting safe and accessible operations.



3.0 Financial Analysis

3.1 Loma Linda Connected Community Program (LLCCP)

3.1.1 The Mission of the LLCCP

On September 28, 2004, the City of Loma Linda introduced Ordinance 629,10-12-04 for the Connected Community Program which was adopted on October 12th, 2004. The Program recognized the need to provide residents and businesses with additional competitive options to meet telecommunications needs. The Program includes the deployment of an advanced city-wide fiber-optic network as well as modifications to building regulations to ensure that development will be designed to meet the needs of future communication technologies. The Ordinance requires that: “all new development projects within the City, regardless of whether such new development falls within the fiber-optic master plan area, and additions that exceed more than fifty (50) percent of the original structure that fall within the fiber-optic master plan area, will be required to participate in, and will be bound by, the LLCCP and all conditions and requirements contained therein. Further, any conditions or requirements of the Program may be required as a condition of approval of any such new development or addition exceeding fifty (50) percent of the original structure.” The LLCCP functions as a department of the City and is structured as an Enterprise Fund to deliver services that include voice, data, video, multimedia, home automation, and environmental monitoring to Loma Linda residents and businesses. Although operating under a single banner, the LLCCP is functionally divided into two operating sections, i.e., i) the Municipal Communications Section (“MCS”), and ii) the Community Communications Section (“CCS”). The MCS exclusively serves the needs of the City (e.g., water system, traffic signals, fire department, general city government communications, etc. and it essential to the City’s operations). The CCS exclusively serves (or offers service to) the general public that has access to the CCS’s fiber network. In addition, the MCS and CCS are titles of convenience that allow for the segregation of responsibilities and financial resources for this report.

3.1.2 LLCCP Enterprise Fund

In fiscal year 2003/2004, the City established an Enterprise Fund to support establishing the development of standardized residential and commercial telecommunications cabling systems intended to enable connected services for Loma Linda residents and businesses. Initial efforts focused on integrating telecommunications infrastructure within new developments, with the longer-term objective of expanding investments across the broader community. The City maintains four (4) Enterprise Funds to account for Water (2 Funds), Sewer, and LLCCP activities and investment. City staff confirmed that these funds are maintained separately and are not co-mingled, with LLCCP financials accounted for on a stand-alone basis. With respect to the MCS portion of the LLCCP, the City absorbs its costs and, therefore, does not produce any revenues. The CCS portion of the LLCCP however, is intended to be funded by subscriber fees, which have been insufficient to cover actual costs over time. As a result, the City, by necessity, has covered the financial shortfalls to ensure the operations of the CCS portion of the LLCCP.



3.1.3 Successor Agency Replaced the Redevelopment Agency (RDA)

The City of Loma Linda established the Redevelopment Agency (RDA) in 1979 to encourage private investment, promote development of underutilized properties and support the City's long-term economic growth. Between 2004 and 2008, the RDA provided a series of unsecured loans to the City that funded the construction of LLCCP network infrastructure and assets, all of which are solely the property of the City. The loan arrangements were codified solely by companion resolutions (i.e., separate resolutions by the City and the RDA adopted on the same day). Promissory notes were not used and the loans were unsecured. The resolutions confirm that repayment of the loans by the City shall only be paid from residual receipts of the LLCCP, as may be available. The loans are unsecured and are not an obligation of any other funding source of the City.

In order to raise funding to provide loans to the City for the purpose of establishing the LLCCP, the RDA issued taxable tax allocation bonds (the "LLCCP TABs"), for which the debt service payments related thereto are the sole obligation of the RDA payable solely from available tax increment funds (Note: that upon the dissolution of the RDA, the term tax increment funds was renamed the Redevelopment Property Tax Trust Fund [RPTTF]). In addition, and as noted above, to the extent that the operations of the LLCCP result in residual receipts, such residual receipts were to be paid to the RDA, as such funds become available. Notwithstanding, throughout its term of operations, the LLCCP has never produced any residual receipts and moreover, has required annual subsidies from the City's general fund to operate. In other words, the operations of the LLCCP are now and have always been cash-flow insolvent. Therefore, the City has never been able to make any loan repayment to the RDA or the Successor Agency (defined below). Further, it is projected that the LLCCP's financial shortfalls will only increase.

On February 1, 2012, all California redevelopment agencies were dissolved pursuant to California Health and Safety Code ("HSC") § 34172 (a) (1). Consistent with the provisions of the HSC, effective on February 1, 2012, the City Council elected to serve in the capacity of the Successor Agency to the Former Redevelopment Agency of the City of Loma Linda (Successor Agency).

As a part of this process, the RDA's obligations to make debt service payments on the LLCCP TABs, along with all other financial obligations of the RDA, were transferred to the Successor Agency. In addition, the Successor Agency refinanced the LLCCP TABs, which are now solely payable with RPTTF, to reduce the costs of debt service payments. As a result, LLCCP debt owed to the RDA is now owed to the Successor Agency. Under the terms of the loan resolutions (see Section 3.2.2), LLCCP is required to make payments as residual receipts of the LLCCP, may be available. Until such revenues are generated, interest continues to accrue and remains unpaid.



3.2 Historical Financial Statements

The Broadband Group's (TBC) analysis of LLCCP's historical financial performance was based on a review of financial reports and audits provided by the City, that included:

- The Annual Comprehensive Financial Report (FY2021 – 2025) - produced on a consolidated basis for the City and contains high-level consolidated financials on the LLCCP Financials and Enterprise Fund.
- LLCCP Historical Financials by Month (FY2023-2025, plus FY2026 through 12/31/25) - key to the financial assessment as they include Cumulative Income Statements, and Balance Sheets.
- Supplemental reports on operations and management expenses, budgets, accounts receivable, accounts payable, revenue by customer, and internal prepared budgets and projections.

Like all other City operations, LLCCP operates on a Fiscal Year (FY) basis, ending June 30 each fiscal year. In addition, the balance sheets report on all of the LLCCP's assets (tangible and intangible) and does not report on profits (or residual receipts).

3.2.1 Balance Sheet

The detailed LLCCP Balance Sheet for FY 2022 through 2025 is shown below. It should be noted that the format is not GAAP-compliant, as items are not separated into Assets, Liabilities, and Owners' Equity. In this format, Assets are considered positive values and liabilities are negative values.

TABLE 1: LLCCP BALANCE SHEET FY 2022-2025

Included on the balance sheet as of the end of FY 2025 (June 30, 2025), are the following main capital assets and liabilities:

City of Loma Linda LLCCP Balance Sheet FY 2022-2026				
	FY 2022	FY 2023	FY 2024	FY 2025
Account Desc				
Cash	\$205,676.12	\$192,713.31	\$249,379.47	\$324,013.47
Change In Fv Of Investments	(\$2,585.30)	(\$2,860.50)	(\$898.30)	\$382.86
Utility Receivable	\$43,636.68	\$89,298.68	\$47,373.88	\$87,626.00
Interest Receivable	\$380.88	\$1,459.67	\$2,519.34	\$3,478.98
Allowance For Uncollect Accts	(\$411.26)	(\$411.26)	(\$10,444.00)	(\$18,674.00)
Due From Other Funds	\$202.60	\$0.00	\$0.00	\$0.00
Def Outflow Of Resrcs-Pension	\$137,328.89	\$100,415.23	\$37,726.26	\$25,600.80
Def Outflow Of Resources- Opeb	\$1,977.66	\$5,833.66	\$738.41	\$407.98
Structures	\$0.00	\$0.00	\$37,467.39	\$37,467.39
Machinery And Equipment	\$1,940,255.36	\$1,949,414.11	\$2,173,197.52	\$1,360,777.55
Infrastructure	\$5,888,151.02	\$5,888,151.02	\$5,888,151.02	\$5,888,151.02
Accumulated Depreciation	(\$3,828,566.56)	(\$3,961,013.09)	(\$3,958,131.69)	(\$3,301,863.50)
Net Pension Asset	\$31,533.42	\$0.00	\$0.00	\$0.00
Misc Accts Receivable - Je	\$0.00	\$0.00	\$0.00	\$96.99
Accounts Payable	(\$15,780.91)	(\$30,260.62)	(\$12,447.02)	(\$20,441.87)
Accrued Payroll	(\$831.74)	(\$772.42)	(\$2,635.32)	(\$2,396.69)
Deposits Payable	(\$12,619.66)	(\$12,579.46)	(\$12,339.75)	(\$12,459.59)
Def Inflow Of Resrcs - Pension	(\$61,657.74)	(\$22,369.28)	(\$9,015.70)	(\$10,882.73)
Def Inflow Of Resources-Opeb	(\$13,193.94)	(\$8,533.94)	(\$1,534.72)	(\$707.36)
Due To Other Funds	(\$449.51)	(\$223.90)	\$0.00	\$0.00
Deductions Payable - Opeb	(\$11,998.54)	(\$17,928.54)	(\$3,091.53)	(\$1,591.13)
Ded Payable - Net Pension Liab	\$0.00	(\$78,117.58)	(\$46,279.58)	(\$43,734.00)
Compensated Absences Payable	(\$2,549.81)	(\$1,037.58)	(\$3,012.07)	(\$4,907.04)
Advanc From Other Governments	(\$18,634,194.26)	(\$19,196,075.82)	(\$19,757,957.38)	(\$20,319,838.94)
Deferred Revenue Clearing				
Ca Jpia -Insurance Payable				
Compensated Absences Pay - S/T	(\$860.00)	(\$2,045.53)	(\$1,764.53)	(\$1,881.96)
Accounts Payable Accrual	\$0.00	(\$84.00)	(\$196.12)	\$0.00
Encumbrances	\$235.99	(\$0.00)	\$0.00	(\$0.00)
Reserve For Encumbrances	(\$235.99)	\$0.00	(\$0.00)	\$0.00
Fund Balance	\$14,336,556.60	\$15,107,027.84	\$15,383,194.42	\$16,011,375.77



TABLE 2: LLCCP CAPITAL ASSETS FY 2025

Capital Assets	
Machinery & Equipment	\$1.361m
Infrastructure	\$5.888m
Accumulated Depreciation	\$(3.302)m
Fund Balance	\$16.011m
Liabilities	
Advances from Other Governments (Loans)	\$(20.320)m

3.2.2 LLCCP Advances from Other Governments (Loans)

The proceeds used to fund the construction of the LLCCP infrastructure and assets were sourced through a series of unsecured loans from the RDA to the City issued between 2004 through 2008, as shown in *Table 3*. The loans were approved by the City and the RDA through a series of resolutions at an interest rate equivalent to the rate of taxable bonds then outstanding. The resolutions confirm that repayment of the loans by the City shall only be paid from residual receipts of the LLCCP, as may be available as generated by the CCS portion of the LLCCP. The loans are unsecured and are not an obligation of any other funding source of the City.

Table 3 summarizes the currently outstanding loans, including principal balances, applicable interest rates, and associated City resolutions authorizing each loan.

TABLE 3: LLCCP LOAN DETAILS

RDA\CONNECTED COMMUNITIES LOAN ANALYSIS							
OUTSTANDING LOANS FISCAL YEAR 2024/2025							
PRINCIPAL	Resolutions		BEGINNING BALANCES		BALANCE	Resolution Documents	
DESCRIPTION	City	RDA	DATE	RATE	40	40-2096	
Loan (77)	Staff Report		05/14/04	5.110%	185,000	185,000	
Loan (43)	2394		06/30/05		1,593,000	1,593,000	
Loan (65)	2374		06/30/05		530,000	530,000	
Repayment (65)			12/21/05		(530,000)	(530,000)	
Repayment (43)			12/21/05		(1,593,000)	(1,593,000)	
Loan (77) -bonds	2406	247	06/30/06	5.750%	3,056,000	3,056,000	reso.rda.247.6-14-05.rdaloan reso.2406.6-14-05.rda loan
Loan (87) -bonds	2406	247	06/30/06	5.750%	222,300	222,300	reso.rda.247.6-14-05.rdaloan reso.2406.6-14-05.rda loan
Loan (77) -bonds	2433	257	06/30/06	5.750%	2,328,800	2,328,800	reso.rda.257.2-14-06.rdaloan reso.2433.2-14-06.rdaloanaccept
Loan (77) -bonds	2454	263	12/14/06	5.750%	2,700,000	2,700,000	reso.rda.263.6-13-06.rdaloan reso.2454.6-13-06.rdaloanaccept
Loan (77) -bonds	2506	277	07/01/07	5.750%	1,300,000	1,300,000	reso.rda.277.6-12-07.rdaloan reso.2506.6-12-07.rdaloanaccept
Total Loan Balance					9,792,100		

Based on the rates applicable to the taxable bonds, the loans carry a fixed interest rate of 5.75%, with interest calculated on the original principal balance of \$9.8 million, approximately \$562,000 in annual interest accrual. Throughout its term of operations, the LLCCP has never produced any residual receipts and moreover, has required annual subsidies from the City's general fund to operate. In other words, the operations of the LLCCP are now and have always been cash-flow insolvent. Therefore, the City has never been able to make any loan repayments to the RDA or the Successor Agency. Further, it is projected that the LLCCP's financial shortfalls will only increase. As a result, the City only accrues unpaid interest on the LLCCP loans.

Table 4 summarizes the original principal balance, accrued interest, and a balance of \$20.3 million as of the end of FY 2025.

TABLE 4: LLCCP FY2025 LOAN BALANCE

Principal, original balance	\$ 9,792,100
Accrued Interest	\$ 10,527,739
Principal, ending balance thru 6/30/25	\$ 20,319,839
Annual interest accrual that's added to principal	\$ 561,882

3.2.3 Other Balance Sheet Items

The Balance Sheet contains standard items such as cash, payroll, pension liabilities, receivables and payables. Most liabilities remain relatively small, reflecting the limited scale of operations and small number of employees. One additional item reviewed relates to Accounts Receivable (A/R). The A/R schedule provided by the City is dated December 31, 2025, and is summarized in [Table 5](#).

TABLE 5: LLCCP ACCOUNTS RECEIVABLE (A/R) DECEMBER 31, 2025

	1-30 Days	30-60 Days	60-90 Days	90-120 Days	>120 Days	Total Past Due
A/R 12/31/25	\$7,785.35	\$16,272.32	\$219.70	\$16,239.60	\$17,364.91	\$57,881.88
% of AR	13%	28%	0%	28%	30%	100%

It is important to state that approximately \$34,000 of the outstanding A/R, representing 58% of the total balance, is more than 90 days past due. It is noted that LLCCP service charges are included within the city's bi-monthly utility bills. As a result, it can be assumed that a portion of these aged Receivables relate to individual residential subscribers and are unlikely to be fully collected.

3.3 Income Statement

[Table 6](#) contains a summary of LLCCP's Income Statements for FY 2023 through December 2025 (FY 2026 year-to-date). Non-cash income and expenses are highlighted.

3.3.1 Revenues

Revenues from the CCS portion of the LLCCP are derived almost entirely from the provision of lit and dark fiber services to Commercial and Residential subscribers. Over the past three years (i.e., FYs 2023-2025), revenues have remained relatively stable at approximately \$220,000 per annum for Commercial Services and \$80,000 per annum for Residential Internet.

In FY 2024, a capital contribution of \$408,889 was recorded as revenue rather than reflected on the Balance Sheet as capital investment. This contribution related to Citrus Trails residential development, which donated network infrastructure to LLCCP distribution system. Removing the effect of this one-time contribution, total revenue for each of the past three years has been approximately \$340,000.



TABLE 6: LLCCP INCOME STATEMENT FY 2023 – YTD 2026 (12/31/25)

City of Loma Linda
LLCCP Monthly Financials
FY 2022-2026

	FY 2023	FY 2024	FY 2025	YTD 2026 Jan-26
Interest On Investments	\$ (4,526) ✓	\$ (9,091) ✓	\$ (13,419) ✓	\$ (3,686)
Unrealized (Gain)/Loss On Inv	\$ 275	\$ (1,962) ✓	\$ (1,281) ✓	\$ -
Network Infra. Certification	\$ (1,043)	\$ (7,650) ✓	\$ (9,497)	\$ (6,650)
Internet Access	\$ (83,056) ✓	\$ (79,906) ✓	\$ (75,875)	\$ (41,210)
Commercial Services	\$ (224,144) ✓	\$ (219,594) ✓	\$ (218,127)	\$ (145,036)
Technical Services	\$ (13,970) ✓	\$ (20,880) ✓	\$ (20,880)	\$ (13,920)
Miscellaneous Services	\$ (186)	\$ -	\$ -	\$ -
Refunds & Reimbursements	\$ (116)	\$ -	\$ -	\$ -
Miscellaneous Revenue	\$ (518) ✓	\$ (1,173) ✓	\$ (1,263)	\$ (377)
Sale Of Assets	\$ -	\$ -	\$ (5,000)	\$ -
Capital Contributions	\$ -	\$ (408,889) ✓	\$ -	\$ -
Total Income	\$ (327,283)	\$ (749,145)	\$ (345,342)	\$ (210,879)
Salaries Regular	✓ \$ 19,870	✓ \$ 46,054	✓ \$ 46,510	✓ \$ 45,499
Salaries - Overtime	✓ \$ 1,483	✓ \$ 2,596	✓ \$ 4,816	✓ \$ 2,712
Benefits	✓ \$ 9,020	✓ \$ 24,413	✓ \$ 23,116	✓ \$ 17,757
Pension Exp - Gasb 68	\$ 107,276	\$ 17,497	\$ 11,447	\$ -
Opeb Exp - Gasb 75	\$ (2,586)	\$ (16,741) ✓	\$ (1,997)	\$ -
Communications - Telephone	✓ \$ 1,490	\$ 1,837	\$ 1,381	\$ 690
Utilities	✓ \$ 4,998	\$ 3,036	\$ 1,886	\$ 1,807
Printing & Publishing	\$ -	\$ -	\$ 4,837	\$ -
Repairs & Maint - Bdlgs	\$ 116	\$ 5,291	\$ -	\$ 1,700
Repairs & Maint - General	\$ -	\$ 369	\$ -	\$ -
Small Equipment & Tools	\$ 819	\$ 1,924	\$ 40	\$ 22
Professional Services	✓ \$ 175,290	\$ 135,794	\$ 40,187	\$ 18,876
Contractual Agreements	✓ \$ 76,210	\$ 80,640	\$ 106,753	\$ 56,718
Legal Services	\$ -	\$ -	\$ 600	\$ -
Insurance	✓ \$ 1,956	✓ \$ 1,755	✓ \$ 1,665	✓ \$ 1,070
Materials & Other Services	\$ -	\$ 244	\$ 132	\$ 130
Interest	\$ 561,882	\$ 561,882	\$ 561,882	\$ -
Depreciation	\$ 132,447	\$ 144,757	\$ 156,152	\$ -
Bad Debt Expense	\$ -	\$ 10,033	\$ 8,230	\$ -
Capital Asset Aquisition	\$ (9,159)	\$ -	\$ -	\$ -
Loss On Disposal Of Assets	\$ -	\$ -	\$ 0	\$ -
Technology Systems	\$ 16,644	\$ 3,932	\$ 5,886	\$ 322
Total Expenses	\$ 1,097,754	\$ 1,025,311	\$ 973,524	\$ 147,303
Net Income	\$ (770,471)	\$ (276,167)	\$ (628,181)	\$ 63,576
EBITDA	\$ 28,272	\$ 443,223	\$ 108,813	\$ 63,576
EBITDA - Adj for Capital Contribution	\$ 28,272	\$ 34,334	\$ 108,813	\$ 63,576
Non-cash Expenses				



Table 7 below contains the breakdown of Revenue by Service for FY 2024 & FY 2025.

TABLE 7: REVENUE BY SERVICE FY 2024 & 2025

Service	2024	% of Total	2025	% of Total
4000 - 100 Mbps	\$ 23,529.73	7%	\$ 23,537.87	7%
4010 - 150 Mbps	\$ 16,568.42	5%	\$ 14,369.07	5%
4020 - 200 Mbps	\$ 2,398.80	1%	\$ 2,398.81	1%
4030 - INTERNET - CCIA COMM	\$ 37,073.34	12%	\$ 35,983.34	11%
4040 - FIBER STRAND LEASE	\$ 204,600.00	64%	\$ 204,600.22	65%
4050 - CO-LOCATION RACK 1.75"	\$ 20,880.00	7%	\$ 20,880.00	7%
4060 - PROFESSIONAL INTERNET	\$ 14,196.24	4%	\$ 12,807.01	4%
4090 - STATIC ADDRESS	\$ 797.33	0%	\$ 720.00	0%

3.3.2 Internet Access

Internet Access revenues relate to the provision of lit broadband services to residential households, churches, and small offices, delivered at speeds between 100 and 200 Mbps. Internet Access services account for approximately 25% of revenue.

Up until 2007, LLCCP documented services to be provided and rates in Resolutions. For example, the following is an extract of Residential and Professional Services in "reso.2495.5-8-07.rules-regs-rates":

TABLE 8: LLCCP RESIDENTIAL SERVICE OFFERINGS & RATES 2007

b. Residential Monthly Service Rates. Billing for Service is bi-monthly.

Residential Plan:	Data Rate	
LLCCP 5	5Mbps	\$29.95
LLCCP 10	10Mbps	\$49.95
LLCCP 15	15Mbps	\$99.95
E-mail box (50meg) in addition to initial 5 boxes per account		\$3.00
LLCCP STATIC IP ADDRESS		* \$30.00
*Available for qualified applicants(80%Utilization within 90 days)		
No QoS		
Best effort data speeds		

Section 4. The City Council hereby establishes the Rates governing the operation of and services provided by the Loma Linda Connected Community Program to professional users to provide service levels at best effort as follows:

a. **Establishment of Service.** Applicants for professional service prior to the establishment of service for each address or location will be charged a prepayment amount equal to the rate for service for a period of two months.

b. Monthly Service Rates. Billing for Service is bi-monthly.

Professional Plan:	Data Rate	
LLCCP 5	5Mbps	\$99.95
LLCCP 10	10Mbps	\$199.95
LLCCP 15	15Mbps	\$299.95
E-mail box (50meg) in addition to initial 5 boxes per account		\$3.00
LLCCP STATIC IP ADDRESS		* \$30.00
*Available for qualified applicants(80%Utilization within 90 days)		
QoS (Second out priority)		
Best effort data speeds		



It is important to state that the service offerings have remained the same, while prices have increased significantly. This imbalance contributes to the LLCCP's insolvency, but it is not the sole reason for it.

3.3.3 Commercial Services

Commercial Service offerings and associated rates were also established through City resolutions. For example, the following is an extract of Commercial Plans defined in "reso.2495.5-8-07.rules-regs-rates":

TABLE 9: LLCCP COMMERCIAL SERVICE OFFERINGS & RATES 2007

Commercial Plans:	
Service Description	Price
\$100 Per 1 mbps (2mb min)	\$100.00
Sample 1: 4mb= \$400.00 Sample 2: 10mb=\$1000.00	
24/7 Support	
Committed Data rate	
Unlimited IP assignment	
QoS (First out priority)	
LLCCP STATIC IP ADDRESS	* \$30.00
*Available for qualified applicants(80%Utilization within 90 days)	
Dark Fiber per strand per ring per month	\$775.00

Section 6. Co Location Rates

Co Location Pricing:	
Service Description	Price
1 Rack U (1.75 inches) includes power consumption of 350 watt per RU	\$60.00
Additional Power per 300 watt increment	\$60.00
Setup	\$100.00
Engineer Labor (By appointment only)	\$80.00
Data rates will be selected from the Commercial Pricing Plan	

Section 7. LLCCP VPLS (Dedicated VLAN)

LLCCP VPLS (Dedicated VLAN) :	
Service Description	Price
1mb, 5mb min, per VLAN instance(Locale)	\$20.00
Sample: 5mb VLAN= \$100.00 per instance/locale X 2 locations= \$200.00	\$60.00
Setup	\$100.00
Engineer Labor (By appointment only)	\$80.00
Data rates will be selected from the Commercial Pricing Plan	

Section 8. Professional Services

Professional Services:	Per Hour
Network engineering (1 hour min)	\$80.00
On site Technical support (1 hour min)	\$50.00
Website design (1 hour min)	\$100.00

3.3.4 Subscriber Data & Analysis

LLCCP provided TBG with subscriber and customer data for FY 2024 through December 31, 2025 (and FY 2026 year-to-date). *Table 10* summarizes subscriber data by product category, together with the current FY 2026 Average Revenue per User (ARPU). ARPU values reflect a two-month billing period, as customers are billed bimonthly through the City's utility bill cycle.

As noted previously, Internet Access represents approximately 25% of total revenue but account for more than 70% of total customers. Fiber strand leases, while limited to only two (2) customers, have historically generated approximately 65% of annual revenues.

A comparison of subscriber breakdown is presented in *Table 11*. The data illustrates a decline in residential customers since FY 2024 by 27 subscribers, or about 12%. Commercial Services have remained stable, though they represent a much smaller number of subscribers.

TABLE 10: LLCCP SUBSCRIBER DATA FY 2024 – YTD

LLCCP Subscriber Data					
Service	2026 YTD	FY 2025	FY 2024	ARPU (Bimonthly)	
Internet Access					
100 Mbps	62	70	72	\$	59.90
150 Mbps	25	30	31	\$	99.90
200 Mbps	2	2	2	\$	199.90
Professional	11	13	12	\$	199.90
CCIA	9	9	10	\$	200.00
Fiber Strand	2	2	2	\$	1,550.00
Static IP	2	2	3	\$	40.00
Co-Location Rack	2	2	2	\$	120.00
Unknown	18	31	29		
Total (exc Unknown)	115	130	134		
Total Unique Customers	113	127	130		

TABLE 11: LLCCP SUBSCRIBER CHURN ANALYSIS (FY 2024 – YTD)

LLCCP Churn Analysis			
	2026 YTD	FY 2025	FY 2024
Subscriber Data			
Total	113	127	130
New Adds	1	12	
Losses	-15	-14	
% Churn Lost	-12%	-11%	
% Churn Gained	1%	9%	



3.3.5 Top 10 Customer Ranking

The subscriber analysis indicates that approximately 65% of total revenue is derived from two (2) customers. *Table 12* below summarizes the Top 10 customers for FY 2024 and FY 2025, including annual revenue and percentage (%) of total revenue. Loma Linda University Medical Center (LLUMC) was the single largest customer for both FY 2024 and FY 2025, accounting for approximately 35% of total annual revenue, followed by the Department of Veterans Affairs (VA) at 29%. In aggregate, more than 80% of annual revenues are generated by the Top 10 Customers. This concentration highlights that LLCCP is heavily dependent on Commercial Customers, resulting in significant concentration risk.

Department of Veterans Affairs

The concentration risk was confirmed when City staff informed TBG that, as of December 2025, the VA had terminated the contract in preference for a national service provider. This outcome is common among large enterprise customers where procurement decisions are often made at the national level rather than through local relationships. The loss of the VA contract results in a reduction in revenue of \$7,750 per month, or \$93,000 annually. As a result, LLCCP's projected revenue is expected to decline from approximately \$340,000 to \$250,000.

TABLE 12: LLCCP TOP 10 CUSTOMERS (FY 2024 – 2025)

Revenue by Customer		2024		2025	
Rank	Customer	Annual Revenue	% of Total	Annual Revenue	% of Total
1	LLUMC	\$ 111,600.00	35%	\$ 111,600.12	35%
2	DEPT OF VETERANS AFFAIRS	\$ 93,000.00	29%	\$ 93,000.10	29%
3	LLUMC INFO SERVICES	\$ 18,000.00	6%	\$ 18,000.00	6%
LLC CP 4	SPREEN HONDA	\$ 7,200.00	2%	\$ 7,320.00	2%
5	MT VIEW SURGE CTR & MED CLIN	\$ 6,248.68	2%	\$ 6,206.54	2%
6	GASTRO HEALTH INC	\$ 6,000.00	2%	\$ 6,000.00	2%
7	LA LOMA FEDERAL CREDIT UNION	\$ 6,000.00	2%	\$ 6,000.00	2%
8	HERITAGE GARDENS	\$ 5,368.00	2%	\$ 5,544.00	2%
9	DRC OFFICE CBC LP	\$ 2,400.00	1%	\$ 2,400.00	1%
10	MANSFIELD OIL	\$ 2,400.00	1%	\$ 2,400.00	1%

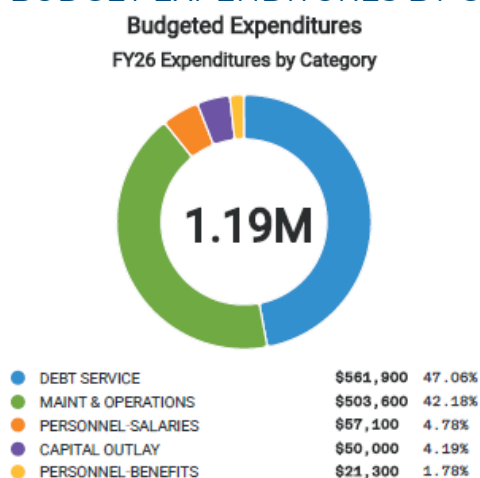
The loss of the VA account has had a catastrophic effect on the LLCCP's cash flow, which was already highly impaired. As a consequence, the City is faced with an immediate need to continue to financially subsidize the CCS portion of the LLCCP's operations at a greater rate, or sell its infrastructure assets (that may have a modest value) to a private vendor that would take the place of the CCS portion of the LLCCP.

3.4 Expenses

3.4.1 Operating Expenses

The LLCCP Income Statement for the past 3 years has recorded relatively consistent levels of operating expenses (inclusive of the MCS and CCS portions) in the range of \$1.0 to 1.1 million annually, inclusive of depreciation and interest expenses. LLCCP and City staff also prepare an annual Budget Expenditures by Category, as shown in Table 13 below (from the LLCCP FY 2026 Budget):

TABLE 13: LLCCP FY 2026 BUDGET EXPENDITURES BY CATEGORY



As noted, the LLCCP Income Statement includes several non-cash expenses, in particular Interest expense, depreciation and pension-related costs. Interest expense, (see Section 3.3) is recorded annually at \$561,882, but is unpaid and accrued on the balance sheet as advances from other governments. A more representative view of LLCCP's operating performance requires the elimination of these non-cash expenses:

TABLE 14: LLCCP TOTAL OPERATING CASH EXPENSES FY 2023 – YTD 2026

	FY 2023	FY 2024	FY 2025	YTD 2026
Total Operating Cash Expenses	\$298,736	\$307,884	\$237,811	\$147,303

There are three (3) main cash expense categories:

- Salaries (Total): allocation of City staff salaries and benefits.
- Professional Services: Pacific Lightwave a local internet service provider for FY 2023 & FY 2024. LLCCP terminated the contracts for FY 2025/2026.
- Contractual Agreements: IT & Network support services (e.g. backhaul, HVAC, Support).



TABLE 15: LLCCP % OF NON CASH EXPENSES FY 2023 – YTD 2026

% of Non-Cash Expenses	FY 2023	FY 2024	FY 2025	YTD 2026
Salaries (Total)	10%	24%	25%	22%
Professional Services	59%	44%	17%	13%
Contractual Agreements	26%	26%	45%	39%

3.4.2 Salary Allocations

LLCCP staff confirmed that Salary expenses do not relate to a single dedicated employee but instead reflect allocated costs across multiple City staff whose time supports LLCCP operations. For FY 2024 and FY 2025, total annual salary expenses were approximately \$75,000 per annum (an estimate). The staff allocations include administration, finance and accounting, operations and management. Staff reported that these expense allocations are managed to ensure that the MCS and CCS portions of the LLCCP's operations are balanced.

3.4.3 Professional Services

Pacific Lightwave (PACLW) provided remote network engineering services and maintained an on-site systems analyst working approximately 40 hours per week prior to FY 2025/26. As part of a financial review, LLCCP modified this arrangement for FY 2025 – 2026 by eliminating the on-site role and transitioning to only remote, on-call support to reduce costs. A portion of the resulting savings was reallocated to a personnel account with the intent of hiring a temporary City employee instead of outsourced contractors. However, the City has been unable to fill this role internally and anticipates that operating costs may need to increase in order to maintain current service levels and network operations. This will further increase the LLCCP's operating shortfall.

3.4.4 Contractual Agreements

Table 16 summarizes FY 2026 budgeted expenses included within the Contractual Agreements line item on the Income Statement. These outsourced items relate to agreements for network backhaul, redundant circuits and outsourced network operations elements that are essential to maintaining network operations and the provision of services.

TABLE 16: LLCCP SUMMARY OF 2026 BUDGETED CONTRACTUAL AGREEMENT EXPENSES

Amount	Description
\$65,000.00	Lumen Wavelength/Highspeed IP
\$3,500.00	Fire protection services (FPS) for 4 MDF sites
\$3,000.00	CISCO router support share
\$1,200.00	Utility Billing printing & mailing svcs (Infosend)
\$38,000.00	Secondary Frontier internet service
\$1,600.00	HVAC annual maintenance for 4 MDF sites
\$1,000.00	Arin IP numbers and annual registration fee
\$500.00	City wide shared: Cash register hardware, software, and interface suppt (Progressive)
\$200.00	FMS & Lockbox annual support
\$1,000.00	Utility Billing system annual support
<u>\$115,000.00</u>	

3.5 EBITDA Analysis

EBITDA, defined as Earnings before Interest, Taxes, Depreciation and Amortization, while a non-GAAP measure is useful in providing a measure of the cash flow that a business can generate to service its debt obligations. In the Income Statement Table (*Table 6*), non-cash expenses/income have been highlighted and eliminated from the Calculation of EBITDA, together with the one-time Capital Contribution recorded in FY 2024.

TABLE 17: EBITDA ANALYSIS

	FY 2023	FY 2024	FY 2025	YTD Jan-26
Net Income	\$(770,471)	\$(276,167)	\$(628,181)	\$63,576
EBITDA	\$28,272	\$443,223	\$108,813	\$63,576
EBITDA - Adjusted for Capital Contribution	\$28,272	\$34,334	\$108,813	\$63,576

As shown in *Table 17*, EBITDA in FY 2023 and FY 2024 remained relatively consistent at approximately \$30,000 to 35,000 per annum. The increase in FY 2025 was the result of elimination of costs under Professional Services, reducing that expense from over \$135,000 per annum to approximately \$40,000.

Effect of VA Revenue Loss

The figures above, however, do not account for the loss of VA revenues going forward. Adjusting for the loss of \$93,000 in annual revenue effectively reduces EBITDA to a loss of \$50,000 per annum. As described earlier, LLCCP has historically managed salary allocations to maintain a positive EBITDA position. With the loss of VA revenue, achieving breakeven EBITDA would require reducing allocated salary expenses from \$75,000 to less than \$25,000 annually and to transfer such costs to the City's general fund (i.e., effectively, further subsidizing the LLCCP). This would effectively eliminate the ability to allocate any real payroll costs to LLCCP operations.

3.6 Financial Summary

The Telecom industry is driven by scale. The operating costs required to deliver fiber services are largely fixed regardless of whether a network serves 10 customers, 100 customers, or 1,000 customers. These baseline costs include minimum staffing, technical support, sales and marketing, and ongoing network operations. Once the operating structure is established, the same level of expenses can support thousands of additional customers with relatively little incremental expenses, allowing new revenues to largely flow to the profit line.

For LLCCP, the minimum annual operating expense required to sustain operations, on a fully loaded basis including all personnel costs, is estimated to be at least \$0.5 million. The currently reported cash expenses of approximately \$0.3 million per annum are artificially low, as full staffing costs required to operate the network are not fully allocated. As a result, when evaluating operating revenues against the true cost of operations (i.e., expenses), the CCS portion of the LLCCP business model is cash flow insolvent.

This conclusion does not include the growing debt burden of \$562,000 per annum in accrued and unpaid interest. By way of unpaid debt service and accrual of unpaid interest, the original debt has increased from \$9.8 million to nearly \$21 million, and there is no current viable business model under which revenues could be increased or costs reduced sufficiently to generate the residual receipts cash flow required to begin repaying the outstanding debt liability. Because the CCS portion of the LLCCP's business model structure is incapable of paying debt (only accruing unpaid interest), if it were a stand-alone company and not a department of the City, it would be considered bankrupt.

With respect to achieving potential revenue growth, the available residential subscriber base and commercial opportunities are limited and inherently limited by the geographic footprint of the network and number of customers passings, which may be subject to being pirated by private entities. While residential ARPU could potentially be increased to align with current competitive market rates, even doubling the existing pricing would only add an estimated \$80,000 to revenues, assuming no customer attrition at the higher rates. In addition, and as demonstrated by the recent loss of the VA account, should LLUMC transition away to a large national service provider, LLCCP would lose \$112,000 of its revenue, representing a 50% reduction from current levels.

3.7 Business Model

It is TBG's conclusion that the current business model for the CCS portion of the LLCCP should not be continued because it is insolvent, and there are no viable opportunities to increase revenue or reduce costs sufficiently to create a sustainable operation capable of servicing the substantial debt obligations owed to the Successor Agency. Important strategic business and financial decisions should be made that are anchored in the metrics of the broadband industry rather than optimistic sales opportunities. The business model of the MCS portion of the LLCCP is stable because the City is absorbing its costs of operation as it solely benefits the City. Therefore, the following actions are recommended:

Retention of the MCS Portion of the LLCCP

Because the operational costs of the MCS portion of the LLCCP are funded solely by the City and is essential to City operations, the MCS portion of the LLCCP should be retained by the City.

Sale of the CCS Portion of the LLCCP and Sell the Fiber Network

Because it is insolvent, the assets of the CCS portion of the LLCCP (which may be of modest value) should be sold to a private internet vendor that would take the place of the CCS portion of the LLCCP. This approach will require the cancelation and termination of the City/Successor Agency loans by way of companion resolutions by the City and the Successor Agency. Prior to the sale of the CCS portion of the LLCCP, City representatives should meet with and brief the San Bernardino County Auditor-Controller staff for the purpose of explaining the workout plan for the LLCCP and in particular explain that it is financially insolvent, cannot repay the debt and thus must terminate debt and sell its assets to a private vendor.

General Approaches to Valuing Fiber Assets

Valuing fiber network assets involves a range of financial, operational, and strategic considerations. Primary valuation approaches typically include:

1. **Market Approach:** Compares the assets to recent comparable network sales or industry M&A transactions. Common valuation metrics include Enterprise Value relative to fiber miles, residential or business passings, and the number of customers/subscribers.
2. **Income Approach:** Projects future cash flows and discounts them to present value using an appropriate discount rate or applies valuation multiples to current revenue or EBITDA.
3. **Replacement Cost Approach:** Estimates the cost required to rebuild the network, including labor, materials, and related construction expenses. This approach can be particularly useful for early-stage networks that lack stable revenue streams.
4. **Strategic Value:** Considers the potential strategic value to a buyer, including operational synergies, expansion into new markets or customer segments, or access to and control of high-value routes.
5. **Per Unit Valuation:** Applies valuation benchmarks based on \$/Route Mile, \$/Strand Mile, \$/Passing or \$/Subscriber.



Under the **Market Approach** methodology, several recent high-profile transactions have been announced. However, the publicly available data typically reflects multi-billion-dollar acquisitions networks serving millions of subscribers:

- T-Mobile's acquisition of a 50% stake in Metronet for \$4.9 billion, covering 2 million subscribers.
- Uniti's acquisition of Windstream for \$4.8 billion.
- Charter's acquisition of Cox's fiber assets for \$21.9 billion.

However, these transactions are not considered directly comparable to CCS portion of the LLCCP's assets due to their significantly larger scale, differing strategic context, and the broader macro motives that influence the overall valuation of these large-scale deals. One similar transaction is the sale of the City of San Bruno's "CityNet" municipal broadband network. CityNet consisted of 89-miles of Hybrid Fiber Coaxial (HFC) and fiber-optic cables, passing every address in San Bruno. The network was predominantly aerial (93%), with the HFC plant comprising roughly 73-miles and the remaining 16-miles upgraded to fiber. At the time of the sale, CityNet served approximately 6,000 residential and business customers, offering Internet, Video, and Voice services. In 2021 the system was acquired by Comcast for \$8 million, equating to \$1,333 per subscriber.

The **Income Approach**, using DCF analysis, is common given its relatively straightforward assumptions and ease of application. However, it is most applicable to stable industries or companies with predictable cash flows. Because LLCCP cannot demonstrate meaningful positive EBITDA, this approach is not considered applicable.

The **Replacement Cost Approach** is also not considered relevant for valuing LLCCP. The network primarily consists of backbone infrastructure along non-unique routes and serves fewer than 1,500 residential passings, reflecting the nascent stage of the system's development. As of year-end 2025, LLCCP's balance sheet reported \$9.8 million in network assets. While this figure may be representative of the actual historical cost of constructing the network, it is unlikely that an acquiror would assign equivalent value. Alternative backhaul capacity from other providers could likely be leased at significantly lower cost, reducing the economic incentive to acquire the existing infrastructure at replacement value.

Appropriate Valuation Methodology for LLCCP Assets

When valuing LLCCP assets, a combination of Per-Unit Valuation coupled with a Strategic Value Premium represents the most appropriate and defensible approach. Key factors informing this methodology include:

- Potential Customer Base: Approximately 1,500 residential passings with approximately 100 current subscribers.
- Strategic Fit: Potential value to a buyer seeking to expand its fiber footprint or enter a new adjacent market.



In competitive markets of similar scale (i.e., those serving fewer than 10,000 subscribers) where two or three alternative service providers operate, providers serving residential areas are typically subject to customer switching and churn. In these competitive environments, active subscribers are often valued between \$2,000 and \$3,000 per subscriber. This range generally reflects an assumed customer lifetime of 30 and 36 months paying general market rates. Given LLCCP's relatively low residential ARPU, its subscribers would likely be valued at the lower end of this range.

An alternative valuation method is based on a per passing basis rather than subscribers, although the value per passing is significantly lower than that for an active subscriber. Industry benchmarks suggest an estimated range of \$500 to \$1,000 per passing. Based on these valuation metrics, the potential value of LLCCP's assets on either a per subscriber or per passing basis could be estimated as follows:

- 1,500 passings @ \$500 each = \$750,000 (Up to \$1.5 million if \$1,000 per passing).
- 100 subscribers @ \$2,000 each = \$200,000 (Up to \$300,000 if \$3,000 per subscriber).
- Strategic Premium: Additional value may be realized for the network's backbone and the opportunity it could provide for a regional provider to enter the Loma Linda market. While a definitive value would require broader market outreach, a preliminary estimate for this strategic input could be in the range of \$1 to \$2 million.

SCADA Consideration

If the CCS portion of the LLCCP's fiber network infrastructure and assets could be sold, the proceeds of sale would likely be modest. It should also be noted that, under the current structure, LLCCP would be unlikely to benefit from a one-time cash injection.

Because the City's debt obligations to the Successor Agency related to the LLCCP are payable solely from residual receipts obtained from the LLCCP's CCS operations, the City has determined that any sale proceeds be transferred to the Successor Agency and that the Successor Agency will then designate such proceeds as "Other Funds" to be applied to the Successor Agency Recognized Obligation Payment Schedule ("ROPS") in the future.

4.0 Conclusion

Leading cities across the country recognize that robust fiber infrastructure is foundational to long-term economic growth and critical civic operations. In that regard, LLCCP has played a meaningful role in advancing and defining the City of Loma Linda's connectivity capabilities.

Importantly, LLCCP was developed before today's environment of broad market acceptance and public funding support. While the importance of high-performance fiber infrastructure is now clear across markets nationwide, that was not always the case. LLCCP represented a visionary initiative that has played an important role in advancing competitive broadband investments within the City. Its early entry into the market encouraged competition among service providers, stimulating infrastructure investment and strengthening the City's position in the modern connected economy. That early leadership, however, came with structural tradeoffs. The network was built with a level of scale and technical robustness that required significant upfront capital and long-term debt obligations. While the infrastructure and assets attributable to the CCS portion of the LLCCP themselves have some value, the financial model assumed a level of market adoption and revenue generation that has not materialized.

By comparison, many similarly sized cities have struggled to attract private fiber investment, to the extent that the issue has prompted significant federal and state funding programs aimed at expanding new fiber broadband deployments. Fiber infrastructure is foundational to the wired and wireless technologies that power economic development and the delivery of critical social services. However, investments in fiber networks often present far more opportunities for failure than success.

In hindsight, the scale and technical robustness of the LLCCP fiber network required the adoption of substantial debt to fund its construction. The network and associated debt burden have proven to be disproportionate to the available market opportunities and revenue potential. Efforts in recent years to improve the business have not achieved their intended goals, and the financial health of the operation has continued to deteriorate. In circumstances such as these, reliance on optimistic plans and forecasts can be more harmful than helpful.

Therefore, given the foregoing, the following actions should be taken:

1. Because the operational costs of the MCS portion of the LLCCP are funded solely by the City and is essential to City operations, the MCS portion of the LLCCP should be retained by the City; and
2. Because it is insolvent, the assets of the CCS portion of the LLCCP should be sold to a private internet vendor that would take the place of the CCS portion of the LLCCP. This approach will require the cancelation and termination of the City/Successor Agency loans by way of companion resolutions by the City and the Successor Agency. Prior to the sale of the CCS portion of the LLCCP, City representatives should meet with and brief the San Bernardino County Auditor-Controller staff for the purpose of explaining the workout plan for the LLCCP and in particular explain that it is financially insolvent, cannot repay the debt and thus needs to terminate its debt and sell its assets to a private vendor.



5.0 APPENDIX:

Each of the items listed below (i.e., figure 1, Plus Tables 1 through 17) are provided in the following pages in full scale on separate sheets in the same order as presented below.

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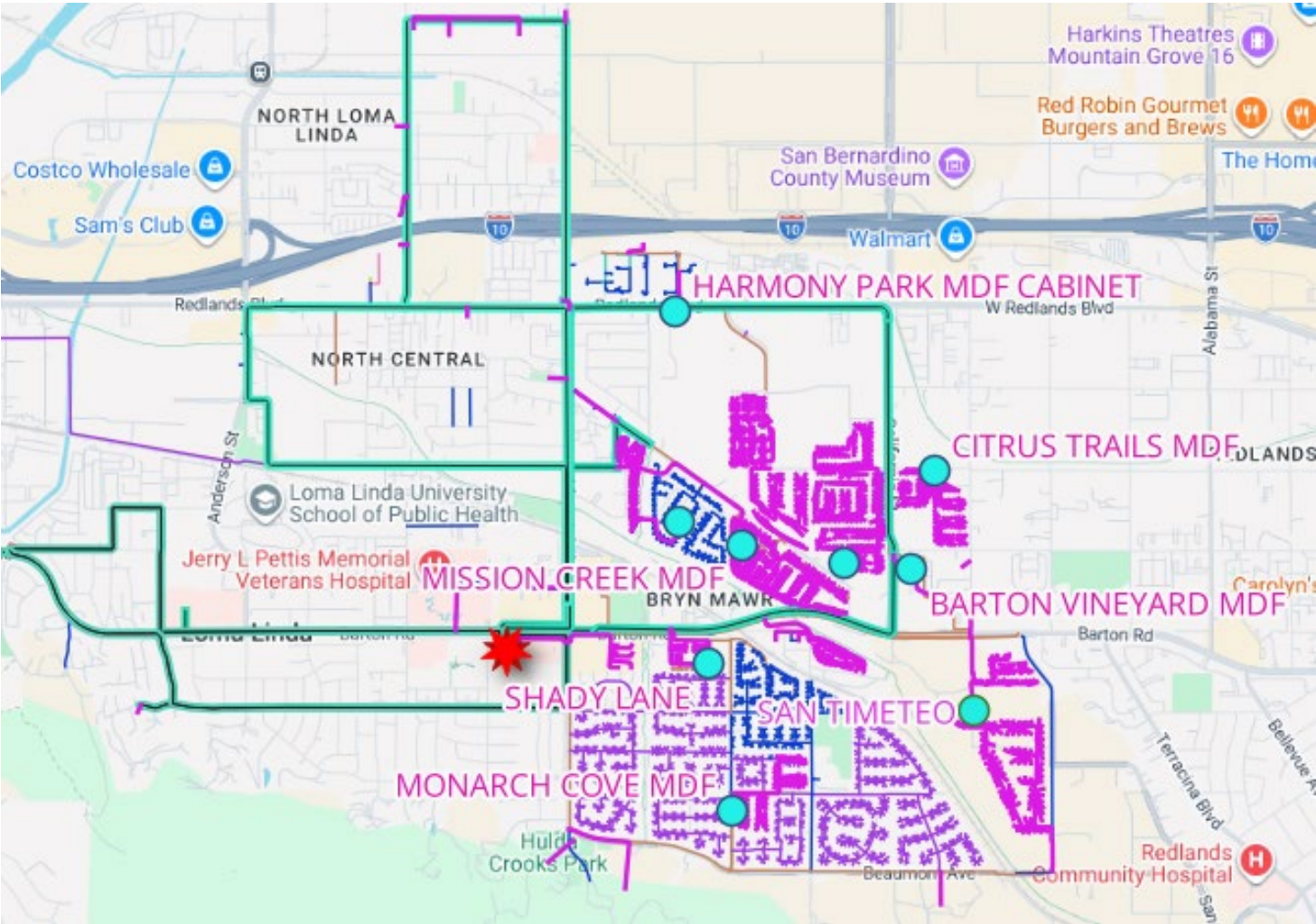
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**City of Loma Linda
LLCCP Balance Sheet
FY 2022-2026**

	FY 2022	FY 2023	FY 2024	FY 2025
Account Desc				
Cash	\$205,676.12	\$192,713.31	\$249,379.47	\$324,013.47
Change In Fv Of Investments	(\$2,585.30)	(\$2,860.50)	(\$898.30)	\$382.86
Utility Receivable	\$43,636.68	\$89,298.68	\$47,373.88	\$87,626.00
Interest Receivable	\$380.88	\$1,459.67	\$2,519.34	\$3,478.98
Allowance For Uncollect Accts	(\$411.26)	(\$411.26)	(\$10,444.00)	(\$18,674.00)
Due From Other Funds	\$202.60	\$0.00	\$0.00	\$0.00
Def Outflow Of Resrcs-Pension	\$137,328.89	\$100,415.23	\$37,726.26	\$25,600.80
Def Outflow Of Resources- Opeb	\$1,977.66	\$5,833.66	\$738.41	\$407.98
Structures	\$0.00	\$0.00	\$37,467.39	\$37,467.39
Machinery And Equipment	\$1,940,255.36	\$1,949,414.11	\$2,173,197.52	\$1,360,777.55
Infrastructure	\$5,888,151.02	\$5,888,151.02	\$5,888,151.02	\$5,888,151.02
Accumulated Depreciation	(\$3,828,566.56)	(\$3,961,013.09)	(\$3,958,131.69)	(\$3,301,863.50)
Net Pension Asset	\$31,533.42	\$0.00	\$0.00	\$0.00
Misc Accts Receivable - Je	\$0.00	\$0.00	\$0.00	\$96.99
Accounts Payable	(\$15,780.91)	(\$30,260.62)	(\$12,447.02)	(\$20,441.87)
Accrued Payroll	(\$831.74)	(\$772.42)	(\$2,635.32)	(\$2,396.69)
Deposits Payable	(\$12,619.66)	(\$12,579.46)	(\$12,339.75)	(\$12,459.59)
Def Inflow Of Resrcs - Pension	(\$61,657.74)	(\$22,369.28)	(\$9,015.70)	(\$10,882.73)
Def Inflow Of Resources-Opeb	(\$13,193.94)	(\$8,533.94)	(\$1,534.72)	(\$707.36)
Due To Other Funds	(\$449.51)	(\$223.90)	\$0.00	\$0.00
Deductions Payable - Opeb	(\$11,998.54)	(\$17,928.54)	(\$3,091.53)	(\$1,591.13)
Ded Payable - Net Pension Liab	\$0.00	(\$78,117.58)	(\$46,279.58)	(\$43,734.00)
Compensated Absences Payable	(\$2,549.81)	(\$1,037.58)	(\$3,012.07)	(\$4,907.04)
Advanc From Other Governments	(\$18,634,194.26)	(\$19,196,075.82)	(\$19,757,957.38)	(\$20,319,838.94)
Deferred Revenue Clearing				
Ca Jpia -Insurance Payable				
Compensated Absences Pay - S/T	(\$860.00)	(\$2,045.53)	(\$1,764.53)	(\$1,881.96)
Accounts Payable Accrual	\$0.00	(\$84.00)	(\$196.12)	\$0.00
Encumbrances	\$235.99	(\$0.00)	\$0.00	(\$0.00)
Reserve For Encumbrances	(\$235.99)	\$0.00	(\$0.00)	\$0.00
Fund Balance	\$14,336,556.60	\$15,107,027.84	\$15,383,194.42	\$16,011,375.77



Table 2: LLCCP Capital Assets FY 2025..... 12

Capital Assets	
Machinery & Equipment	\$1.361m
Infrastructure	\$5,888m
Accumulated Depreciation	\$(3,302)m
Fund Balance	\$16,011m
Liabilities	
Advances from Other Governments (Loans)	\$(20,320)m



Table 3: LLCCP Loan Details..... 12

RDA\CONNECTED COMMUNITIES LOAN ANALYSIS									
OUTSTANDING LOANS FISCAL YEAR 2024/2025									
PRINCIPAL	Resolutions	City	RDA	DATE	RATE	BEGINNING BALANCES	BALANCE	Resolution Documents	
DESCRIPTION						40	40-2096		
Loan (77)	Staff Report			05/14/04	5.110%	185,000	185,000		
Loan (43)	2394			06/30/05		1,593,000	1,593,000		
Loan (65)	2374			06/30/05		530,000	530,000		
Repayment (65)				12/21/05		(530,000)	(530,000)		
Repayment (43)				12/21/05		(1,593,000)	(1,593,000)		
Loan (77) -bonds	2406		247	06/30/06	5.750%	3,056,000	3,056,000	reso.rda.247.6-14-05.rda1oan	reso.2406.6-14-05.rda loan
Loan (87) -bonds	2406		247	06/30/06	5.750%	222,300	222,300	reso.rda.247.6-14-05.rda1oan	reso.2406.6-14-05.rda loan
Loan (77) -bonds	2433		257	06/30/06	5.750%	2,328,800	2,328,800	reso.rda.257.2-14-06.rda1oan	reso.2433.2-14-06.rda1oanaccept
Loan (77) -bonds	2454		263	12/14/06	5.750%	2,700,000	2,700,000	reso.rda.263.6-13-06.rda1oan	reso.2454.6-13-06.rda1oanaccept
Loan (77) -bonds	2506		277	07/01/07	5.750%	1,300,000	1,300,000	reso.rda.277.6-12-07.rda1oan	reso.2506.6-12-07.rda1oanaccept
Total Loan Balance						9,792,100			



Table 4: LLCCP FY 2025 Loan Balance..... 13

Principal, original balance	\$ 9,792,100
Accrued Interest	\$ 10,527,739
Principal, ending balance thru 6/30/25	<u>\$ 20,319,839</u>
Annual interest accrual that's added to principal	\$ 561,882



Table 5: LLCCP Accounts Receivable (A/R) December 31, 2025.....13

	1-30 Days	30-60 Days	60-90 Days	90-120 Days	>120 Days	Total Past Due
A/R 12/31/25	\$7,785.35	\$16,272.32	\$219.70	\$16,239.60	\$17,364.91	\$57,881.88
% of AR	13%	28%	0%	28%	30%	100%



Table 6: LLCCP Income Statement FY 2023 – YTD 2026 (12/31/25).....14

**City of Loma Linda
LLCCP Monthly Financials
FY 2022-2026**

	FY 2023	FY 2024	FY 2025	YTD 2026 Jan-26
Interest On Investments	\$ (4,526) ✓	\$ (9,091) ✓	\$ (13,419) ✓	\$ (3,686)
Unrealized (Gain)/Loss On Inv	\$ 275	\$ (1,962) ✓	\$ (1,281) ✓	\$ -
Network Infra. Certification	\$ (1,043) ✓	\$ (7,650) ✓	\$ (9,497) ✓	\$ (6,650)
Internet Access	\$ (83,056) ✓	\$ (79,906) ✓	\$ (75,875) ✓	\$ (41,210)
Commercial Services	\$ (224,144) ✓	\$ (219,594) ✓	\$ (218,127) ✓	\$ (145,036)
Technical Services	\$ (13,970) ✓	\$ (20,880) ✓	\$ (20,880) ✓	\$ (13,920)
Miscellaneous Services	\$ (186) ✓	\$ -	\$ -	\$ -
Refunds & Reimbursements	\$ (116) ✓	\$ -	\$ -	\$ -
Miscellaneous Revenue	\$ (518) ✓	\$ (1,173) ✓	\$ (1,263) ✓	\$ (377)
Sale Of Assets	\$ -	\$ -	\$ (5,000) ✓	\$ -
Capital Contributions	\$ -	\$ (408,889) ✓	\$ -	\$ -
Total Income	\$ (327,283)	\$ (749,145)	\$ (345,342)	\$ (210,879)
Salaries Regular	\$ 19,870 ✓	\$ 46,054 ✓	\$ 46,510 ✓	\$ 45,499
Salaries - Overtime	\$ 1,483 ✓	\$ 2,596 ✓	\$ 4,816 ✓	\$ 2,712
Benefits	\$ 9,020 ✓	\$ 24,413 ✓	\$ 23,116 ✓	\$ 17,757
Pension Exp - Gasb 68	\$ 107,276 ✓	\$ 17,497 ✓	\$ 11,447 ✓	\$ -
Opeb Exp - Gasb 75	\$ (2,586) ✓	\$ (16,741) ✓	\$ (1,997) ✓	\$ -
Communications - Telephone	\$ 1,490 ✓	\$ 1,837 ✓	\$ 1,381 ✓	\$ 690
Utilities	\$ 4,998 ✓	\$ 3,036 ✓	\$ 1,886 ✓	\$ 1,807
Printing & Publishing	\$ -	\$ -	\$ 4,837 ✓	\$ -
Repairs & Maint - Bdlgs	\$ 116 ✓	\$ 5,291 ✓	\$ -	\$ 1,700
Repairs & Maint - General	\$ -	\$ 369 ✓	\$ -	\$ -
Small Equipment & Tools	\$ 819 ✓	\$ 1,924 ✓	\$ 40 ✓	\$ 22
Professional Services	\$ 175,290 ✓	\$ 135,794 ✓	\$ 40,187 ✓	\$ 18,876
Contractual Agreements	\$ 76,210 ✓	\$ 80,640 ✓	\$ 106,753 ✓	\$ 56,718
Legal Services	\$ -	\$ -	\$ 600 ✓	\$ -
Insurance	\$ 1,956 ✓	\$ 1,755 ✓	\$ 1,665 ✓	\$ 1,070
Materials & Other Services	\$ -	\$ 244 ✓	\$ 132 ✓	\$ 130
Interest	\$ 561,882 ✓	\$ 561,882 ✓	\$ 561,882 ✓	\$ -
Depreciation	\$ 132,447 ✓	\$ 144,757 ✓	\$ 156,152 ✓	\$ -
Bad Debt Expense	\$ -	\$ 10,033 ✓	\$ 8,230 ✓	\$ -
Capital Asset Aquisition	\$ (9,159) ✓	\$ -	\$ -	\$ -
Loss On Disposal Of Assets	\$ -	\$ -	\$ 0 ✓	\$ -
Technology Systems	\$ 16,644 ✓	\$ 3,932 ✓	\$ 5,886 ✓	\$ 322
Total Expenses	\$ 1,097,754	\$ 1,025,311	\$ 973,524	\$ 147,303
Net Income	\$ (770,471)	\$ (276,167)	\$ (628,181)	\$ 63,576
EBITDA	\$ 28,272	\$ 443,223	\$ 108,813	\$ 63,576
EBITDA - Adj for Capital Contribution	\$ 28,272	\$ 34,334	\$ 108,813	\$ 63,576
Non-cash Expenses				



Table 7: Revenue by Service FY 2024 & 202514

Service	2024	% of Total	2025	% of Total
4000 - 100 Mbps	\$ 23,529.73	7%	\$ 23,537.87	7%
4010 - 150 Mbps	\$ 16,568.42	5%	\$ 14,369.07	5%
4020 - 200 Mbps	\$ 2,398.80	1%	\$ 2,398.81	1%
4030 - INTERNET - CCIA COMM	\$ 37,073.34	12%	\$ 35,983.34	11%
4040 - FIBER STRAND LEASE	\$ 204,600.00	64%	\$ 204,600.22	65%
4050 - CO-LOCATION RACK 1.75"	\$ 20,880.00	7%	\$ 20,880.00	7%
4060 - PROFESSIONAL INTERNET	\$ 14,196.24	4%	\$ 12,807.01	4%
4090 - STATIC ADDRESS	\$ 797.33	0%	\$ 720.00	0%



Table 8: LLCCP Residential Service Offerings & Rates 2007..... 15

b. Residential Monthly Service Rates. Billing for Service is bi-monthly.

Residential Plan:	Data Rate	
LLCCP 5	5Mbps	\$29.95
LLCCP 10	10Mbps	\$49.95
LLCCP 15	15Mbps	\$99.95
E-mail box (50meg) in addition to initial 5 boxes per account		\$3.00
LLCCP STATIC IP ADDRESS		* \$30.00

*Available for qualified applicants(80%Utilization within 90 days)

No QoS

Best effort data speeds

Section 4. The City Council hereby establishes the Rates governing the operation of and services provided by the Loma Linda Connected Community Program to professional users to provide service levels at best effort as follows:

a. Establishment of Service. Applicants for professional service prior to the establishment of service for each address or location will be charged a prepayment amount equal to the rate for service for a period of two months.

b. Monthly Service Rates. Billing for Service is bi-monthly.

Professional Plan:	Data Rate	
LLCCP 5	5Mbps	\$99.95
LLCCP 10	10Mbps	\$199.95
LLCCP 15	15Mbps	\$299.95
E-mail box (50meg) in addition to initial 5 boxes per account		\$3.00
LLCCP STATIC IP ADDRESS		* \$30.00

*Available for qualified applicants(80%Utilization within 90 days)

QoS (Second out priority)

Best effort data speeds



Table 9: LLCCP Commercial Service Offerings & Rates 2007 16

Commercial Plans:

Service Description	Price
\$100 Per 1 mbps (2mb min)	\$100.00
Sample 1: 4mb= \$400.00 Sample 2: 10mb=\$1000.00	
24/7 Support	
Committed Data rate	
Unlimited IP assignment	
QoS (First out priority)	
LLCCP STATIC IP ADDRESS	* \$30.00
*Available for qualified applicants(80%Utilization within 90 days)	
Dark Fiber per strand per ring per month	\$775.00

Section 6. Co Location Rates

Co Location Pricing:

Service Description	Price
1 Rack U (1.75 inches) includes power consumption of 350 watt per RU	\$60.00
Additional Power per 300 watt increment	\$60.00
Setup	\$100.00
Engineer Labor (By appointment only)	\$80.00
Data rates will be selected from the Commercial Pricing Plan	

Section 7. LLCCP VPLS (Dedicated VLAN)

LLCCP VPLS (Dedicated VLAN) :

Service Description	Price
1mb, 5mb min, per VLAN instance(Locale)	\$20.00
Sample: 5mb VLAN= \$100.00 per instance/locale X 2 locations= \$200.00	\$60.00
Setup	\$100.00
Engineer Labor (By appointment only)	\$80.00
Data rates will be selected from the Commercial Pricing Plan	

Section 8. Professional Services

Professional Services:	Per Hour
Network engineering (1 hour min)	\$80.00
On site Technical support (1 hour min)	\$50.00
Website design (1 hour min)	\$100.00



Table 10: LLCCP Subscriber Data FY 2024 – YTD 17

LLCCP Subscriber Data					
Service	2026 YTD	FY 2025	FY 2024	ARPU (Bimonthly)	
Internet Access					
100 Mbps	62	70	72	\$	59.90
150 Mbps	25	30	31	\$	99.90
200 Mbps	2	2	2	\$	199.90
Professional	11	13	12	\$	199.90
CCIA	9	9	10	\$	200.00
Fiber Strand	2	2	2	\$	1,550.00
Static IP	2	2	3	\$	40.00
Co-Location Rack	2	2	2	\$	120.00
Unknown	18	31	29		
Total (exc Unknown)	115	130	134		
Total Unique Customers	113	127	130		



Table 11: LLCCP Subscriber Churn Analysis (FY 2024 – YTD) 17

LLCCP Churn Analysis			
	2026 YTD	FY 2025	FY 2024
Subscriber Data			
Total	113	127	130
New Adds	1	12	
Losses	-15	-14	
% Churn Lost	-12%	-11%	
% Churn Gained	1%	9%	



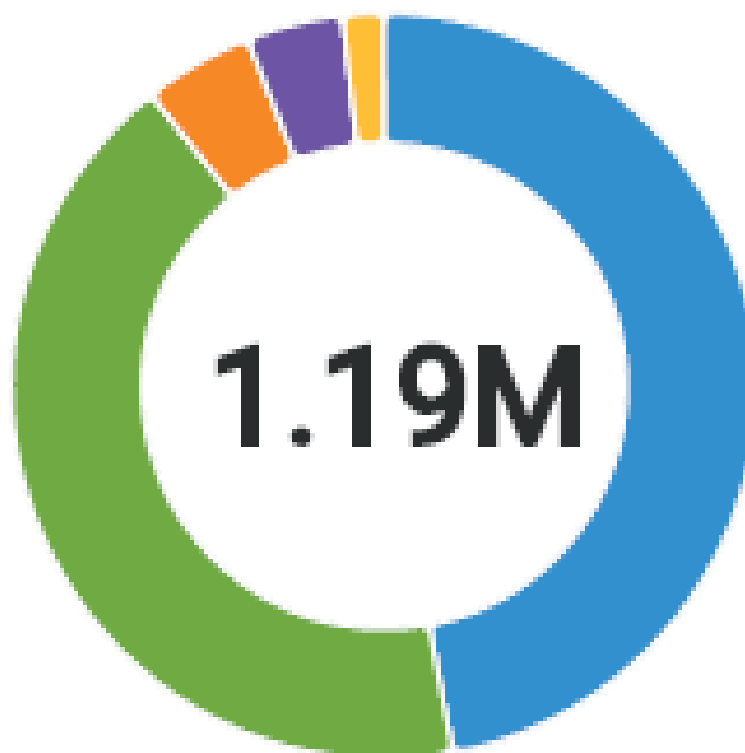
Table 12: LLCCP Top 10 Customers (FY 2024 – 2025) 18

Revenue by Customer		2024		2025	
Rank	Customer	Annual Revenue	% of Total	Annual Revenue	% of Total
1	LLUMC	\$ 111,600.00	35%	\$ 111,600.12	35%
2	DEPT OF VETERANS AFFAIRS	\$ 93,000.00	29%	\$ 93,000.10	29%
3	LLUMC INFO SERVICES	\$ 18,000.00	6%	\$ 18,000.00	6%
LLCCP 4	SPREEN HONDA	\$ 7,200.00	2%	\$ 7,320.00	2%
5	MT VIEW SURGE CTR & MED CLIN	\$ 6,248.68	2%	\$ 6,206.54	2%
6	GASTRO HEALTH INC	\$ 6,000.00	2%	\$ 6,000.00	2%
7	LA LOMA FEDERAL CREDIT UNION	\$ 6,000.00	2%	\$ 6,000.00	2%
8	HERITAGE GARDENS	\$ 5,368.00	2%	\$ 5,544.00	2%
9	DRC OFFICE CBC LP	\$ 2,400.00	1%	\$ 2,400.00	1%
10	MANSFIELD OIL	\$ 2,400.00	1%	\$ 2,400.00	1%

Table 13: LLCCP FY 2026 Budget Expenditures by Category 19

Budgeted Expenditures

FY26 Expenditures by Category



● DEBT SERVICE	\$561,900	47.06%
● MAINT & OPERATIONS	\$503,600	42.18%
● PERSONNEL-SALARIES	\$57,100	4.78%
● CAPITAL OUTLAY	\$50,000	4.19%
● PERSONNEL-BENEFITS	\$21,300	1.78%



Table 14: LLCCP Total Operating Cash Expenses FY 2023 – YTD 2026 19

	FY 2023	FY 2024	FY 2025	YTD 2026
Total Operating Cash Expenses	\$298,736	\$307,884	\$237,811	\$147,303



Table 15: LLCCP % of Non-Cash Expenses FY 2023 – YTD 2026.....19

% of Non-Cash Expenses	FY 2023	FY 2024	FY 2025	YTD 2026
Salaries (Total)	10%	24%	25%	22%
Professional Services	59%	44%	17%	13%
Contractual Agreements	26%	26%	45%	39%



Table 16: LLCCP Summary of 2026 Budgeted Contractual Agreement Expenses20

Amount	Description
\$65,000.00	Lumen Wavelength/Highspeed IP
\$3,500.00	Fire protection services (FPS) for 4 MDF sites
\$3,000.00	CISCO router support share
\$1,200.00	Utility Billing printing & mailing svcs (Infosend)
\$38,000.00	Secondary Frontier internet service
\$1,600.00	HVAC annual maintenance for 4 MDF sites
\$1,000.00	Arin IP numbers and annual registration fee
\$500.00	City wide shared: Cash register hardware, software, and interface suppt (Progressive)
\$200.00	FMS & Lockbox annual support
\$1,000.00	Utility Billing system annual support
<u>\$115,000.00</u>	



Table 17: EBITDA Analysis..... 21

	FY 2023	FY 2024	FY 2025	YTD Jan-26
Net Income	\$(770,471)	\$(276,167)	\$(628,181)	\$63,576
EBITDA	\$28,272	\$443,223	\$108,813	\$63,576
EBITDA - Adjusted for Capital Contribution	\$28,272	\$34,334	\$108,813	\$63,576



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Consider Approving the Minutes of July 14, 2026 (City Clerk) [CC/HA]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Consent Calendar Item: 4A.
To	From
City Council	Lynette Arreola

RECOMMENDATION:

It is recommended that the City Council approve the minutes as presented.

Attachments

[Regular City Council, Housing Authority, and Successor Agency Joint Meeting -07-14-2026-minutesDraft.pdf](#)

REGULAR CITY COUNCIL, HOUSING AUTHORITY, AND SUCCESSOR AGENCY JOINT MEETING MINUTES

25541 Barton Road, Loma Linda, CA 92354

July 14, 2026, 7:02 PM - July 14, 2026, 9:30 PM

Roll Call: *(The following members were in attendance)*

- **Phillip Dupper**, Mayor/Councilmember/Board Member
- **Amy Jones**, Councilmember/Mayor/Chairman
- **Ronald Dailey**, Councilmember/Mayor pro tempore/Vice Chairman
- **Rhonda Spencer**, Councilmember/Mayor pro tempore/Vice Chairman
- **Rhodes Rigsby**, Councilmember/Board Member
- **Ovidiu Popescu**, Councilmember/Board Member

Absent: None

1. Call to Order

1.A. Call to Order - PLEASE NOTE each agenda item will identify the applicable governing body taking action by the corresponding abbreviation: City Council [CC], Housing Authority Board [HA], and Successor Agency [SA]

Meeting was called to order at 7:02pm.

1.B. Roll Call

Staff present: T. Jarb Thaipejr, City Manager/HA Executive Director; Diane Robbins, City Attorney/HA General Counsel; Lynette Arreola, City Clerk/HA Secretary; Sonia Fabela, Finance Director, Dan Harker, Fire Chief, Tom Ingalls, Fire Marshall; Lorena Matarrita, Community Development Director; Adrian DeSousa, Information Systems Specialist; and Tyson Niles, Sheriff, San Bernardino County Sheriff's Department

1.C. Invocation and Pledge of Allegiance - Councilmember Rigsby

Invocation and Pledge of Allegiance were led by Councilman Rigsby.

1.D. Items to be Added or Deleted

No items were added or deleted.

1.E. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council, Housing Authority or Successor Agency)

Cathy and Jeremy Oms offered brief comments on sand volleyball, requesting for the City Council to consider adding public sand volleyball courts at Loma Linda parks. They spoke on the needs and interest of these courts, the health benefits, the Blue Zone identity fit, the low maintenance, the opportunity for revenue, and the cost to construct. They presented an informational flyer to Council. City Manager Thaipejr provided his business card and offered to speak with them on the matter outside the meeting.

Andrea De Leon, Chamber of Commerce Executive Director, thanked Mayor pro tempore Dailey for his service to the community, his support to the Chamber and business community and his service on the Council for 16 years. She wished him well. She also invited the Council and community to attend the upcoming Leadership Summit on August 7, 2026, at the Centennial Complex at Loma Linda University where a team of experts will discuss the Wisdom from the Original Blue Zone.

2. Scheduled Agenda Items

2.A. Consider Adopting Council Bill #R-2026-35 a Resolution Certifying the June 2, 2026, Election Results (City Clerk) [CC/HA]

City Clerk Arreola provided a summary of the the June 2, 2026, Election results and confirmed receiving the election certification from the San Bernardino County Registrar of Voters.

Motion by Rhodes Rigsby, seconded by Ovidiu Popescu, passing by a vote of 5-0-0-1 to Approve and Adopt, as recommended in the staff report, Council Bill #R-2026-35

RESOLUTION NO. 3315

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON JUNE 2, 2026, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

Mayor pro tempore Dailey delivered departing remarks reflecting on his years of service to the City. He expressed his appreciation to his family, friends, campaign supporters, fellow Council members, City staff, and the community for their encouragement and support throughout his tenure. He shared his positive and negative experience during his campaign. He expressed concern regarding the City's financial condition. He thanked City staff members for their support. He stated that it had been an honor and privilege. He looked forward to spending more time with his wife and family as he begins the next chapter of his life.

City Clerk Arreola administered the Oath of Office to Councilmembers-elect Phillip Dupper and Amy Jones and presented their respective Certificate of Election.

A certificate presentation was made to Councilmembers-elect Phillip Dupper and Amy Jones from Assembly Member Robert Garcia's office.

Councilmember Jones stated that she was honored and excited for the opportunity to serve and support the community. She thanked her family, friends, and campaign volunteers for their encouragement and assistance throughout her campaign. She stated that she is proud to be part of a community that values kindness and community building. She noted that her campaign focused on listening to residents, supporting neighbors, and understanding the community's interests and concerns. She thanked her fellow candidates for their participation in the election, and gratitude to the residents for placing their trust in her.

Motion by Rhodes Rigsby, seconded Ovidiu Popescu, passing by a vote of 5-0-0-1, Absent was Amy Jones

2.B. Consider the Reorganization - Nomination and Election of Mayor and Mayor pro tempore

The City Clerk conducted the election of Mayor.

Motion by Rigsby, seconded by Popescu to nominate Amy Jones for Mayor; Councilmember Phill Dupper nominated himself for Mayor.

The City Attorney confirmed that a second was not required for the nominations.

There were no other nominations. Nominations were closed. The City Clerk called the roll for the vote on the nomination of Amy Jones for Mayor. Councilmember Jones received four (4) votes (Jones, Popescu, Rigsby, and Spencer), and Councilmember Dupper received one (1) vote. Amy Jones was elected Mayor.

Mayor Jones then conducted the selection for Mayor pro tempore.

Motion by Rigsby, seconded by Popescu to nominate Rhonda Spencer for Mayor pro tempore. There were no other nominations. Nominations were closed. By unanimous consent, the City Clerk was instructed to cast a unanimous ballot for Rhonda Spencer for Mayor Pro Tempore. The City Clerk cast the unanimous ballot, and Rhonda Spencer was declared elected Mayor Pro Tempore.

2.C. Consider Appointing City Council Members as Delegates and Alternates to the Following Agency Boards/Commissions:

By consensus, the following appointments were made:

San Bernardino County Transportation Authority (SBCTA)/San Bernardino Council of Governments (SBCOG): **Delegate - Ovidiu Popescu; Alternate – Amy Jones**

OmniTrans: **Delegate – Ovidiu Popescu; Alternate – Rhonda Spencer**

Inland Valley Development Agency (IVDA): **Delegates – Phillip Dupper & Rhodes Rigsby; Alternate – Amy Jones**

San Bernardino International Airport Authority (SBIAA): **Delegate – Rhodes Rigsby; Alternate – Phillip Dupper**

CONFIRE Joint Powers Authority (JPA) Board of Directors: **Delegate – Phillip Dupper; Alternate – Rhonda Spencer**

California Joint Powers Insurance Authority (CJPIA): **Delegate – Amy Jones; Alternate – T. Jarb Thaipejr**

Southern California Associated Governments (SCAG): **Delegate – Amy Jones; Alternate – T. Jarb Thaipejr**

3. Public Hearing Items

3.A. Public Hearing - Council Bill #R-2026-36 - Consider Adopting a Resolution Adopting the Report and Statement of Expenses for the Spring 2026 Weed Abatement Program (Fire) [CC]

Robert Jansen, Fire Inspector, presented the report, outlining the Spring Weed Abatement Program inspections, property notifications to clear vegetation, the steps taken when the City's contractor conducts the cleanup when the homeowner does not clean up by the required deadline. The contractor's costs to clean the properties are billed to the homeowners. The unpaid billing costs are presented to Council to authorize establishing liens and assessment on the property's tax roll for repayment. He added that, since the agenda was published, one homeowner at Assessor Parcel No. 0281-091-41-0000 paid their weed abatement fees. Therefore, he would remove that homeowner from the list.

Motion by Phillip Dupper, seconded Ovidiu Popescu, passing by a vote of 5-0-0-0,

Motion to Accept the Spring Weed Abatement Program Report, Approve the accounting costs, removing Inv. 26107, APN 0281-091-41, from the Statement of Expenses report and Adopt, as recommended in the staff report, Council Bill #R-2026-36: RESOLUTION NO. 3316 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING THE REPORT AND STATEMENT OF EXPENSES FOR THE SPRING 2026 WEED ABATEMENT PROGRAM AND IMPOSING A LIEN UPON PROPERTY FOR PAYMENT THEREFOR

3.B. Public Hearing - Introduce Three (3) Council Bill Ordinances on First Reading and Consider Setting the Second Readings to August 11, 2026, to Adopt Municipal Code Amendments Establishing Regulations for Short-Term Rentals and Permitting Short-Term Rental Uses Within Residential and Planned Community Zones (Community Development) [CC]

Public Hearing was opened at 8:23 PM and closed at 8:23 PM

Gabriel Rivera, Associate Planner, presented report on the Short-Term Rental Development Code Amendment stating that this was a priority item from the 2024 Revenue Generating Budget workshop, that the City has approximately 30 active short-term rentals within the City; that the proposed code amendment would establish a permit process, density requirements, and operational requirements. He noted that following the review by the Planning Commission on June 17, 2026, the Planning Commission recommended additional language to Chapter 5.26 that would 1) 1.Modify Section 5.26.070 subsection 7 to modify the over-concentration limitation from a 300 foot radius to 1 short-term rental unit per 300 feet lineal feet measured from the property line; 2) Include a section which would allow the Traffic Advisory Committee to limit short-term rental parking on streets with a substandard width; and 3) Limit occupancy for short-term rentals to two persons per bedroom, plus an additional two persons. Children under the age of 2 would be exempt from

this occupancy limit. He discussed the approximate revenue generation for the City. He concluded by noting the recommendation for approval.

Mayor Jones opened and closed the public hearing with no public participation.

Discussion ensued on how the existing short-term rentals would be handled if the ordinance is adopted, the software system used to monitor permitted rentals, TOT tax collection by the Finance Department, enforcement, density, the ordinance's impact on students, and the revenue it would generate.

**Motion by Ovidiu Popescu, seconded Phillip Dupper, passing by a vote of 5-0-0-0-0,
Motion to Determine that the project does not qualify as a project under the California Environmental Quality Act, to Introduce on first reading Council Bill Nos. O-2026-09, O-2026-10, and O-2026-11, and Set the second readings of the Council Bills to August 11, 2026, as recommended in the staff report.**

3.C. Public Hearing - Council Bill #O-2026-08 - Introduce on First Reading and Consider Setting the Second Reading to August 11, 2026, a Municipal Code Amendment Establishing Regulations for City Communication Signs (Community Development) [CC]

Public Hearing was opened at 8:36 PM and closed at 8:36 PM

Gabriel Rivera presented the report on City Communication Signs Development Code Amendment, stating that it will establish regulation for city communication signs on city-owned or controlled property, that it will provide a platform for public safety alerts, emergency/traffic information, community events; that the proposed regulation; that the proposed regulation will require all communications signs obtain Planning Commission approval through a Conditional Use Permit; that it will require an execution of a property lease agreements with advertiser; and that it will prohibit private off-site commercial billboard signs. He noted that establishing this Code Amendment would generate revenue.

Discussion ensued regarding public interest in and concerns about the communication signs, the property lease agreement, and the possibility of the City constructing and operating the sign. It was noted that communication signs were included as an item in the 2024 Revenue Generating Budget workshop, and that the City does not have the financial resources or experience to build and operate the sign. The City believed it would be beneficial to partner with an experienced contractor. It was also reiterated that the code regulations would apply only to city-owned or city-controlled properties.

**Motion by Rhodes Rigsby, seconded Ovidiu Popescu, passing by a vote of 5-0-0-0-0,
to Determine that the project does not qualify as a project under the California Environmental Quality Act (CEQA), to Introduce on first reading Council Bill #O-2026-08 and Set the second reading to August 11, 2026, as recommended in the staff report.**

4. Consent Calendar

**Motion by Rhodes Rigsby, seconded Ovidiu Popescu, passing by a vote of 5-0-0-0-0,
to Approve the Consent Calendar as recommended in the respective staff reports.**

4.A. Consider Approving Minutes of June 23, 2026 (City Clerk) [CC/HA/SA]

Approved the minutes of June 23, 2026, as presented.

4.B. Consider Approving Demands Register of July 14, 2026 (Finance) [CC/HA]

Approved by City Council the Main Demands Register dated July 14, 2026, with commercial demands totaling \$2,709,348.73, and payroll dated July 2, 2026, totaling \$475,209.65; and Approved by the Housing Authority Board the Demands Register dated July 14, 2026, with commercial demands totaling \$14,874.11.

4.C. Consider Accepting for Filing the Treasurer's Report for June 2026 (Finance) [CC]

Accepted the Treasurer's Report for June 2026, for filing.

4.D. Consider Awarding a Contract to MCC Pipeline, Inc. for Waterline Improvements at Prospect Avenue and Poplar Street for \$599,961.00 (CIP 26-676) (Public Works) [CC]

Approved and awarded a contract to MCC Pipeline, Inc. for the Waterline Improvements at Prospect Avenue and Poplar Street as recommended in the staff report.

4.E. Consider Awarding a Contract to Estate Design & Construction Inc. for the Construction of Pickleball Courts at Leonard Bailey Park (Phase 2) for \$267,500.00 (CIP 25-758) (Public Works) [CC]

Approved and awarded contract to Estate Design & Construction, Inc. for the Construction of Pickleball Courts at Leonard Bailey Park as recommended in the staff report.

4.F. Consider Awarding a Contract to Copp Contracting Inc. for Pavement Rehabilitation at Lawton Ave., New Jersey St., and Prospect Ave. for \$547,188.03 (CIP 26-133) (Public Works) [CC]

Approved and awarded contract to Copp Contracting, Inc. for Pavement Rehabilitation at Lawton Avenue, New Jersey Street, and Prospect Avenue as recommended in the staff report.

4.G. Consider Awarding a Services Agreement to St. Francis Electric for Traffic Signal Maintenance Service for \$23,166.00 (Public Works) [CC]

Approved and awarded a service agreement to St. Francis Electric for Traffic Signal Maintenance Services as recommended in the staff report.

4.H. Consider Awarding a Services Agreement to Intergrated Pest Control Management for Pest Control Service for \$7,680.00 (Public Works) [CC]

Approved and awarded a service agreement to Intergrated Pest Control Management for Pest Control Services as recommended in the staff report.

4.I. Consider Awarding a Services Agreement to Empire Pest Solutions for Gopher and Squirrel Prevention Service for \$20,880.00 (Public Works) [CC]

Approved and awarded a service agreement to Empire Pest Control Solutions for Gopher and Squirrel Prevention Services as recommended in the staff report.

4.J. Consider Approving a Five Year Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for Collection of Special Taxes, Fees, and Assessments for Fiscal Year 2026-27 - 2030-31(Administration) [CC]

Approved a five-year agreement with San Bernardino County Auditor-Controller/Treasurer/Tax Collector for collection of special taxes, fees and assessments as recommended in the staff report.

4.K. Consider Approving a Supplemental Appropriation of \$7,500 of Unspent Funds from Fiscal Year 2025-26 into Fiscal Year 2026-27 for the Installation of Emergency Lights, Sirens, and Related Accessories for the 2026 Ford Bronco (Fire) [CC]

Approved a supplemental appropriation of unspent funds from Fiscal Year 2025-26 into Fiscal Year 2026-27 for equipment for Fire Department vehicle as recommended in the staff report.

4.L. Council Bill #R-2026-37 - Consider Adopting a Resolution Rescinding a February 10, 2026, City Council Minute Order Denying Appeal No. 2025-0002 (City Attorney) [CC]

Approved and Adopted Council Bill #R-2026-37 as recommended in the staff report.

RESOLUTION NO 3317

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, RESCINDING ITS FEBRUARY 10, 2026, MINUTE ORDER DENYING APPEAL NO 2025-0002.

4.M. Consider Accepting and Approving the Notice of Completion for Sewer Pipe Improvement on Rincon St. by Pipe Bursting Method and Sewer Pipe Joint Repair on Business Center Dr. for \$318,199.73 (CIP 25-516) - Contractor: Morrow Trenchless, LLC (Public Works) [CC]

Accepted the project as complete and authorized recordation of the Notice of Completion documents as recommended in the staff report.

5. Old Business

5.A. Continue Discussion and Direction Regarding the Retention of an Independent Forensic Financial Consultant to Conduct a Comprehensive Review and Analysis of the City's Budget, Financial Condition, Revenues, Expenditures, and Fiscal Outlook (Continued from June 23, 2026) (Mayor) [CC]

Councilmember Dupper stated that he requested the item be placed on the agenda to discuss concerns that had been raised regarding the City's financial expenditures and whether City funds were being allocated appropriately. He stated that his intent was to consider retaining an independent consultant to conduct a review of the City's financial practices to provide an objective assessment and confirm that the City's financial management and expenditures are appropriate.

Councilmember Popescu stated that the City already undergoes independent financial audits, which ensure that public funds are properly managed. He commented that the Council may have different spending priorities. He expressed concern about the City's level of expenditures compared to other cities and suggested that the topic be brought back for discussion at a future meeting.

Mayor pro tempore Spencer referenced the potential use of a consultant to evaluate software and processes related to the management of City construction projects.

The City Manager explained that the City is subject to independent financial audits, during which auditors review financial records and select transactions for testing, review bid processes to verify compliance with policies and procedures.

Mayor Jones stated that if Councilmembers have questions or concerns regarding the City's financial operations, they should first be addressed through the City's administrative processes before considering additional outside review.

6. New Business

6.A. Consider Authorizing Staff to Issue the Request for Proposal (RFP) for Strategic Planning Consulting Services to Solicit Bid Proposals (Administration) [CC]

City Manager Thaipejr reported that, in response to City Council direction, staff prepared a draft Request for Proposals (RFP) for Strategic Planning Consulting Services for the Council's review and consideration.

The Council discussed the need for developing a Strategic Plan while expressing concerns about the cost of retaining a consultant given the City's current budget constraints. Councilmembers also discussed the possibility of completing portions of the strategic planning process in-house to reduce costs.

Mayor Pro Tem Spencer emphasized the importance of maintaining a Strategic Plan for both the City and the Fire Department. She noted that the Fire Department completed a five-year strategic plan in 2019 and is due to update it. She requested a follow-up report regarding the status of the Fire Department's strategic planning efforts.

Councilmembers also inquired about the community survey being conducted by Polco. City Manager Thaipejr advised that the consultant anticipates providing the survey results in August, with a presentation to the City Council expected in September.

Mayor Jones recommended postponing further action on the RFP until the Polco survey results are presented. She suggested that the Council conduct a strategic planning workshop in September to review the survey findings and determine whether portions of the Strategic Plan could be developed internally before considering the use of a consultant.

No formal action taken on this matter.

7. Closed Session

7.A. Conference with Legal Counsel pertaining to:

The City Council moved and recessed into Closed Session following the Reports of City Council and City Officers.

The City Council resumed to the regular meeting at 9:55pm.

City Attorney Robbins stated that City Council met in closed session regarding a public employee discipline/dismissal/release, potential and pending litigation matter; direction was provided to staff; and nothing further to report.

8. Reports

8.A. Reports of Council Members

No reports.

8.B. Reports Of Officers

No reports by officers.

The City Council recessed at 9:13pm to Closed Session.

9. Adjournment

Meeting Adjourned at 9:55pm.



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

B. Consider Approving the Demands Registers for July 28, and August 11, 2026 (Finance) [CC/HA/SA]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Consent Calendar Item: 4B.
To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

Approve the Demands for Payment as presented.

Attachments

[DR CC 07-28-2026.pdf](#)

[DR HA 07-28-2026.pdf](#)

[DR SA 07-28-2026.pdf](#)

[DR CC 08-11-2026.pdf](#)

[DR HA 08-11-2026.pdf](#)

[DR SA 08-11-2026.pdf](#)



CITY OF LOMA LINDA

VOUCHER LIST

07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712371	7/14/2026	840	CITY OF SAN BERNARDINO	132-00 June 2026 90878-00 June 2026	1260020 1260020	1415 Richardson St 6/2/26-7/2/26 1516 Gould St 6/1/26-7/2/26	4,957.21 53.08
712371 Total							5,010.29
712372	7/14/2026	26	VERIZON WIRELESS	6147307061 June 26 6147307060 June 26		Phone Costs 05/29/26-06/28/26 Phone Costs 5/29/26-6/28/26	30.02 2,226.68
712372 Total							2,256.70
712373	7/16/2026	3888	SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT	FY 2026 Jan-June	1260874	Groundwater Production Jan - June 2026	42,358.08
712373 Total							42,358.08
712374	7/16/2026	2218	SONIA FABELA	TravelGFOA2026		Travel Expense Reimb-GFOA-Conference 2026	1,685.19
712374 Total							1,685.19
712375	7/16/2026	3294	US POSTAL SERVICE	071426		Postage for meter acct #47718562	1,000.00
712375 Total							1,000.00
712376	7/22/2026	1730	AFLAC	514233-July 2026		July 2026-AFLAC Insurance Premium	1,685.77
712376 Total							1,685.77
712377	7/22/2026	1245	SO CALIF EDISON	700123951189 June 26 700162747250 June 26 700491039205 June 26 700044797169 June 26 700920661497 June 26 700919909648 June 26 700228421001 June 26 700920012106 June 26 700919913385 June 26 700921912191 June 26		Electricity Costs 6/8/26-7/7/26 Electricity Costs 6/8/26-7/7/26 Electricity Costs 6/9/26-7/8/26 Electricity Costs 6/9/26-7/8/26 Electricity Costs 6/4/26-7/5/26 Electricity Costs 6/8/26-7/14/26 Electricity Costs 6/5/26-7/14/26 Electricity Costs 6/15/26-7/14/26 Electricity Costs 6/15/26-7/14/26 Electricity Costs 6/15/26-7/14/26	520.18 1,076.84 11,943.98 73,572.87 4,256.52 397.67 233.88 35.39 71.56 15.42
712377 Total							92,124.31
712378	7/22/2026	1261	THE GAS COMPANY	06872460008 June 26 10022459001 June 26 10232459007 June 26 19406867366 June 26		Gas Costs 6/4/26-7/6/26 Electricity Costs 6/4/26-7/6/26 Gas Costs 6/4/26-7/6/26 Gas Costs 6/11/26-7/13/26	63.85 91.02 24.14 68.80
712378 Total							247.81
712379	7/22/2026	3628	U.S. BANK CORPORATE PYMNT SYS	06222026NAlvizar 06222026DHarker 06222026LMATARRITA 062226KMacGavin 06222026BCorreia		Dog food & vitamins, uniform items, Vet service Lodging for conference, office chair, & office sup Parking Pass for ICSC 2026 Econ Conference LV June 2026 Info Systems CalCard (3) Vet services for strays	1,088.84 1,278.03 50.40 2,709.33 383.22



CITY OF LOMA LINDA

VOUCHER LIST

07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712379	46225	3628	U.S. BANK CORPORATE PYMNT SYS	06222026MBuelna		Station dog ""Stella"" grooming service	98.00
				06222026TIngalls		FP training, Tint service, & Remarkable subscripti	504.70
				06222026 SCampbell		Food for training emergency response preparedness	32.46
				06222026 VGomez		Asset tags for CG tools	27.41
				06222026 WScheffler		Concrete pull boxes w 5 lids	285.54
				06222026 VPuentes		Smog test & floor mats	299.23
				06222026 JLoeffert		Refreshments, trays, & gift cards for SC Dance Jun	153.52
				06222026 HReed		Adobe Pro & ChatGPT Subscription June	54.97
				06222026 JPearsall		Education verification & ADA Training Course	228.93
				06222026 CFlores		Sewer spill emergency response plan books	185.98
				06222026BNielsen		STOT incident fuel & Station dog pet insurance	390.65
				062226 CHOWARD		Employee City shirt order	239.08
				06222026LArreola		CC Meals/LOCC Reg/Frame/Flowers	1,551.18
712379 Total							9,561.47
712380	7/28/2026	22	ADVANCE REFRIGERATION & ICE SYSTEMS, INC.	57535	1270222	Civic Ctr Break Room ice machine maintenance	915.95
				57534	1270228	Ice machine maintenance for STA 251	1,025.20
				57530	1270221	Senior Center ice machine maintenance	993.99
				57529	1270223	Street Bay ice machine maintenance	889.20
				57528	1270224	Water Bay ice machine maintenance	1,168.80
				57537	1270228	Ice machine maintenance for STA 252	1,057.34
712380 Total							6,050.48
712381	7/28/2026	29	AGUA MANSA PROPERTIES, INC.	81149	1270164	Concrete delivery 7/9/26	340.00
712381 Total							340.00
712382	7/28/2026	5915	ALL CITIES ENGINEERING, INC.	3 CIP 26-675	1260614	Waterline Imp @ University, Campus/Lawton 26-675	120,222.50
712382 Total							120,222.50
712383	7/28/2026	7491	AMERICAN CODEAF ENTERPRISE INC.	1017-LL	1260847	American Sign Language Srvs for CC Mtg 06/09/26	500.00
712383 Total							500.00
712384	7/28/2026	7822	ARKANCE USA LLC	INV81313	1270206	Bluebeam planning software license	3,094.05
712384 Total							3,094.05
712385	7/28/2026	3833	ATKINSON, ANDESLON, LOYA, RUUD, & ROMO	796629	1260011	HR Legal fees for June	17,404.80
712385 Total							17,404.80
712386	7/28/2026	5174	BRENT BILLINGSLEY	1622	1270170	Calcium Hypochlorite Tablets	5,511.99
				1630	1270170	Scale for Richardson #6	1,411.88
712386 Total							6,923.87
712387	7/28/2026	4397	C.P. PRODUCTS INC.	AR010546	1270127	Sanitation & paper products for parks	320.11
712387 Total							320.11



CITY OF LOMA LINDA

VOUCHER LIST

07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712388	7/28/2026	5240	CDW-GOVERNMENT	AJ9S24U AJ9W55J	1270010 1270002	NetApp support renewal Wasabi Reserved Capacity Storage Renewal 3 years	22,882.56 8,942.66
712388 Total							31,825.22
712389	7/28/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	231334701070126	1270232	Secondary Fiber Line for June 2026	3,555.82
712389 Total							3,555.82
712390	7/28/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	188776801071426	1270247	Srv STA251 Acct 188776801 7/18-8/17/26	147.68
712390 Total							147.68
712391	7/28/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	188772001071426	1270247	Srv STA252 Acct 188772001 7/24-8/13/26	37.69
712391 Total							37.69
712392	7/28/2026	7460	CINTAS CORPORATION NO. 3	4275242403	1270039	HazMat uniforms & shop towel rentals 7/9/26	61.28
712392 Total							61.28
712393	7/28/2026	203	CLINICAL LABORATORY OF	2601133-LOM01	1260022	Water testing for June 2026	7,552.50
712393 Total							7,552.50
712394	7/28/2026	7358	CLOUD DRIVEN SOLUTIONS, INC.	1171	1270000	Agendalink Software FY 2026-2027	6,957.00
712394 Total							6,957.00
712395	7/28/2026	7667	CMAX COMMERCIAL MAINTENANCE, INC.	170070	1270086	Street Sweeping Srvs July 2026	11,961.75
712395 Total							11,961.75
712396	7/28/2026	5762	CORE & MAIN LP	Z352382 Z393807	1270123 1270123	Gaskets, bolts, & riser Meter box tool & wrenches	1,167.65 1,348.69
712396 Total							2,516.34
712397	7/28/2026	7747	CORODATA RECORDS MANAGEMENT INC.	RS7184606	1260803	Standard Records Storage April - June 2026	57.19
712397 Total							57.19
712398	7/28/2026	5425	CORRPRO COMPANIES, INC.	829315	1260591	Annual cathodic protection inspections and svc	3,320.00
712398 Total							3,320.00
712399	7/28/2026	236	COSTCO WHOLESALE	05/07/6/83/57 478 5 117 395 302304117020 7-17-26	1260025 1270128 1270128	Water & Gatorade for water distribution crews Water & Gatorade Station cleaning & household supplies	95.69 95.69 429.60
712399 Total							620.98



CITY OF LOMA LINDA

VOUCHER LIST

07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712400	7/28/2026	1173	COUNTY OF SAN BERNARDINO	32080	1260335	ITD Radio Access and Maintenance March 2026	2,905.21
				32403	1260335	ITD Radio Access and Maintenance June 2026	2,905.21
712400 Total							5,810.42
712401	7/28/2026	5709	COUNTY TREASURER	1800002750	1270023	LAFCO FY 2026-2027 Apportionment	4,577.94
712401 Total							4,577.94
712402	7/28/2026	5673	CR&R	JUNE 2026		June 2026 Refuse payments collected	174,171.51
712402 Total							174,171.51
712403	7/28/2026	7765	CRISP ENTERPRISES	739654	1270226	Plans & Specs for CIP 26-759	158.62
				739662	1270226	Plans & Specs for CIP 26-135	254.46
712403 Total							413.08
712404	7/28/2026	1279	DAILY JOURNAL CORPORATION	B4060719	1270110	NIB for CIP 26-759 rubberized surface Bailey Park	398.06
712404 Total							398.06
712405	7/28/2026	1279	DAILY JOURNAL CORPORATION	B4060546	1270110	NIB Ad for CIP 26-135 Pav Rehab by Slurry	423.46
				B4058008	1270110	Legal advertising, notice inviting bids, etc.	222.80
712405 Total							646.26
712406	7/28/2026	6048	DAN HARKER	Uniform Allowance*		FY 2026-2027-Uniform Allowance	1,000.00
712406 Total							1,000.00
712407	7/28/2026	7767	DAVIS, BRIAN	004022-0015		Refund hydrant meter deposit #004022-0015	600.00
712407 Total							600.00
712408	7/28/2026	7810	DIESEL DIRECT WEST LLC	87385381	1270059	PW Dept Red Dye Diesel Fuel Delivery 7/8/26	635.34
				87382389R	1270059	Fuel delivery 7/8/26	281.43
				87382390R	1270059	Fuel delivery 7/8/2026	3,896.84
				87382375.	1270059	Diesel Fire Dept. fuel delivery 7/8/2026	1,740.90
				87382374r	1270059	Unleaded Fire Dept. fuel delivery 7/8/2026	1,113.52
				87373291r	1260879	Unleaded Fire Dept. fuel delivery 6/10/2026	816.63
				87360429r	1260879	Diesel Fire Dept. fuel delivery 6/10/2026	2,514.71
				87355056r	1260882	Unleaded Fire Dept. fuel delivery 6/24/2026	1,617.00
				87346734r	1260883	Diesel Fire Dept. fuel delivery 6/24/2026	1,446.55
712408 Total							14,062.92
712409	7/28/2026	5593	DINOSAUR TIRE & ROAD SRVS, INC.	145351	1270058	Two tires for ST574	511.18
				145352	1270058	PD780 Tires	816.06
				145353	1270058	Double coin tires	579.03
				145354	1270058	Firestone tires	1,139.35
				145557	1270058	Service & parts for engine light	290.70
				145573	1270058	Tire installation & car supplies	286.73
				145423	1270058	Tires for PK546	840.06



CITY OF LOMA LINDA
VOUCHER LIST
07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712409 Total							4,463.11



CITY OF LOMA LINDA

VOUCHER LIST

07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712410	7/28/2026	7830	DREAM BIG PROPERTY MANAGEMENT	993766749		Refund closed acct 993766749 26229 CAMBRIA	71.78
712410 Total							71.78
712411	7/28/2026	1302	ESRI, INC.	900288706	1270192	ESRI ArcGIS Desktop Renewal FY 2027	6,930.00
712411 Total							6,930.00
712412	7/28/2026	1521	FACILITIES PROTECTION SYSTEMS	98775	1270015	UL Monitoring for PW Corporation Yard	800.00
				98770	1270033	UL Monitoring Cole House, 25964 Mission Rd.	800.00
				98774	1270032	UL Maint Agreement for Senior Center	800.00
				98773	1270031	UL Monitoring for Civic Center	800.00
				98777	1270036	PM Agreement UL Monitoring at Library	1,450.00
712412 Total							4,650.00
712413	7/28/2026	331	FAIRVIEW FORD SALES, INC.	275657	1270130	Driver side mount grab handle	183.12
				C44317	1270130	Car service for rear view camera	543.29
				275922	1270130	Core credit for ST574 Catalytic converter	(543.75)
712413 Total							182.66
712414	7/28/2026	3197	KALMIKOV ENTERPRISES, INC	0102W22469	1270132	Annual service & misc repairs BE251	4,383.43
				0302W20859	1270132	Fan belt & AC belt repair ME252 2017 Spartan Smeal	3,723.93
712414 Total							8,107.36
712415	7/28/2026	5427	FMB TRUCK OUTFITTERS, INC.	114347	1270134	Tarp ties & steel mounting	249.40
712415 Total							249.40
712416	7/28/2026	7567	FREELAND REALTY	993767145		Refund closed acct 993767145 11023 SAN JUAN	23.24
712416 Total							23.24
712417	7/28/2026	7286	GENUINE PARTS COMPANY	182663	1270203	Grease for equip	164.65
712417 Total							164.65
712418	7/28/2026	7578	GEOCON WEST, INC.	726060211	1260748	Geotechnical observation/testing CIP 25-127	5,756.50
712418 Total							5,756.50
712419	7/28/2026	7831	HEINRICH, JUDY	993767405		Refund closed acct 993767405 25741 SUNRISE	54.15
712419 Total							54.15
712420	7/28/2026	7828	HILTON, JANICE A	993760989		Refund closed acct 993760989 25671 LAWTON	83.10
712420 Total							83.10
712421	7/28/2026	5458	HIRSCH PIPE & SUPPLY	1976330	1270141	Restroom @ the RTP	27.34
				1982616	1270141	Filter for SC Coffee Machine	59.08
712421 Total							86.42
712422	7/28/2026	435	HOME DEPOT CREDIT SERVICES	8742254	1270142	Paint supplies for Citrus Trails Park	160.41



CITY OF LOMA LINDA
VOUCHER LIST
07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712422	46231	435	HOME DEPOT CREDIT SERVICES	7024748 3510350	1270142 1270142	Metal handle & squeegee Power tool battery replacement	24.40 230.53
712422 Total							415.34
712423	7/28/2026	3400	INFOSEND, INC.	312882	1260322	June 2026 Utility bill printing & mailing	2,122.86
712423 Total							2,122.86
712424	7/28/2026	1728	INLAND LIGHTING SUPPLIES, INC.	306613A	1270189	Emergency lights for the SC	30.45
712424 Total							30.45
712425	7/28/2026	2008	JEFFREY G. GILLETTE	Uniform Allowance*		FY 2026-2027 Uniform Allowance	1,000.00
712425 Total							1,000.00
712426	7/28/2026	7829	KAUR, HARVINDER	1000000410		Refund closed acct 1000000410 11647 SADDLEBACK	34.55
712426 Total							34.55
712427	7/28/2026	7537	LAWNSCAPE SYSTEMS, INC.	1868	1270220	Herbicide application for 9 Sewer Dept sites	1,490.00
712427 Total							1,490.00
712428	7/28/2026	7417	LIEBERT CASSIDY WHITMORE	328517	1260055	Attorney fees for June 2026	1,125.00
712428 Total							1,125.00
712429	7/28/2026	7033	LOCALITY MEDIA, INC.	9783	1270230	Fire Prevention Inspection Software annual fee	4,405.24
712429 Total							4,405.24
712430	7/28/2026	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	22117015 22108695 22107671 21843995 22166424	1270155 1270043 1270042 1270155 1270155	Service call for unit #16 @ Civic Center Annual HVAC Svc Fire Station 1 & 2 HVAC Qtrly Maint for Corp yard Qtr 1 Svc call for airflow distr @ CY SVC Call for Richardson #6	102.00 79.12 500.97 1,138.41 580.00
712430 Total							2,400.50
712431	7/28/2026	1733	LOWE'S COMPANIES, INC.	87396 85668 85492 82597 81410 85022 96434 7-12-2026 99986 71106 85651 73172 83730 84369	1270157 1270157 1270157 1270157 1270157 1270157 1270157 1270157 1270157 1270157 1270157 1270157 1270157	Insect spray & wasp-hornet spray Return for gate remote Gate remote Concrete for dog park 48 Bags of concrete Fast set concrete, rags, & paint brushes Brush and storage tote Library repairs for air Shovels, trench, frames, & tools Hose washers & paint pens Glass cleaner & paint Tools for G Garza Scotch mounting tape	25.36 (55.75) 55.75 315.79 247.73 145.87 48.49 13.89 303.11 17.49 87.62 606.12 6.18



CITY OF LOMA LINDA

VOUCHER LIST

07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712431	46231	1733	LOWE'S COMPANIES, INC.	71055 7-14-2026	1270157	Cold plunge maintenance items	52.11
712431 Total							1,869.76
712432	7/28/2026	3855	LYNN A. HIRTZ	337268	1260878	Two (2) double-sided 28"" hedge trimmers	1,443.83
712432 Total							1,443.83
712433	7/28/2026	2875	LYNN MERRILL & ASSOCIATES, INC.	FY 26-11 June 2026	1260293	June 2026 Consulting fees for NPDES	4,498.25
712433 Total							4,498.25
712434	7/28/2026	7607	MAINSTREET COMMUNICATION, INC.	424843	1270107	Resizing of Fire Dept.logo	323.25
712434 Total							323.25
712435	7/28/2026	1566	MALLORY SAFETY & SUPPLY, LLC	6467634	1270106	PPE Coveralls	1,289.38
712435 Total							1,289.38
712436	7/28/2026	7669	MANHATTAN TELECOMMUNICATIONS CORPORATION LLC	0100536236-466-8	1270236	Analog POTS lines	1,596.06
712436 Total							1,596.06
712437	7/28/2026	5918	MATTHEW RYAN	CA219FiringOpsMRyan		Tuition reimb for CA-219 Firing Ops Training	76.95
712437 Total							76.95
712438	7/28/2026	6127	MAUREEN KANE & ASSOCIATES, INC.	2526	1270235	CA Professional Municipal Clerk Training	1,600.00
712438 Total							1,600.00
712439	7/28/2026	2392	MICHAEL P. ATCHISON	Uniform Allowance*		FY 2026-2027 Uniform Allowance	1,000.00
712439 Total							1,000.00
712440	7/28/2026	7823	MIGUEL FLORES	Dvr/Operator1MFlores		Tuition reimbursement for driver/operator 1	595.00
712440 Total							595.00
712441	7/28/2026	4866	MURIEL HALL LANGFORD	2175	1260721	Inspect all Flo-Loc seismic equipment	2,446.00
712441 Total							2,446.00
712442	7/28/2026	7656	NATHAN EMERY	REIMB 03112026		Reimbursement for N Emery uniform	21.54
712442 Total							21.54
712443	7/28/2026	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-327419 6160-327417 6160-329244	1270090 1270090 1270090	Oil filter & motor oil Oil filter & motor oil Wiper blades for FM402.	49.82 55.52 67.87
712443 Total							173.21
712444	7/28/2026	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	91559036	1260060	Employee Physical for C Munoz & J Juarez	100.00
712444 Total							100.00



CITY OF LOMA LINDA

VOUCHER LIST

07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712445	7/28/2026	7176	ODP BUSINESS SOLUTIONS, LLC	473140644001	1260061	Calendar	27.06
				473140960001	1260061	Highlighters, dividers	55.85
712445 Total							82.91
712446	7/28/2026	7287	PAYMENTUS CORPORATION	INV-15-180584	1260321	May 2026 IVR Payment Processing	1,640.37
				INV-15-181869	1260321	June 2026 IVR Payment Processing	1,622.03
712446 Total							3,262.40
712447	7/28/2026	4413	PHIL DUPPER	PDupper-71626-SBCTA		SBCTA City/County Conf Registration	295.00
712447 Total							295.00
712448	7/28/2026	6153	QUADIENT LEASING USA, INC.	Q2403147	1270212	Folder/Inserter lease N22042802 7/12-10/11/26	1,116.82
712448 Total							1,116.82
712449	7/28/2026	266	ROBBINS & HOLDAWAY	June 2026 Inv	1260074	City Legal services.	13,295.00
712449 Total							13,295.00
712450	7/28/2026	857	S.B. CO OFC AUDITOR/CONTR	06/2026		June 2026 Parking Citation Collections	1,236.00
712450 Total							1,236.00
712451	7/28/2026	356	SAN BERNARDINO & RIVERSIDE CNTIES FIRE EQUIP, INC.	141M 959464	1260076	Recharging fire extinguishers STA 251	371.61
				141M 959465	1260076	Recharging fire extinguishers for STA 252	356.78
712451 Total							728.39
712452	7/28/2026	2324	SAN BERNARDINO CO FIRE DEPT	LL127CC	1270179	Annual Household Hazardous Waste Fees Qtr 1	10,184.29
712452 Total							10,184.29
712453	7/28/2026	876	SAN BERNARDINO MUNICIPAL WATER	JUNE 2026		June 2026 SB Sewer payments collected	321,698.33
712453 Total							321,698.33
712454	7/28/2026	7832	SERRRANO, JOHN	993767045		Refund closed acct 993767045 24515 UNIVERSITY-B	19.40
712454 Total							19.40
712455	7/28/2026	451	SITEONE LANDSCAPE SUPPLY, LLC	168416693-001	1270068	Shovels, sockets, coupling, & elbow	106.86
				168505739-001	1270068	Elbow, wire, coupling, & valve box	165.26
				168712988-001	1270068	Irrigation parts for Citrus Trails	375.03
				168754001-001	1270068	Irrigation parts for Various Parks	749.96
				168781711-002	1270068	Sprinkler timers	1,125.09
				168750079-001	1270068	Sprinkler diaphragm & bonnet assembly (5 ea)	471.95
				168781711-001	1270068	Shovel & clamp meter	423.99
712455 Total							3,418.14



CITY OF LOMA LINDA
VOUCHER LIST
07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712456	7/28/2026	865	SN BERNARDINO CO SHERIFF DEPT	1800002648	1260151	Sheriff Services FY 2026 - Q3 General Services	48,372.59
				1800002517	1260151	Sheriff Services FY 2026 - Q3 Overtime	20,718.94
712456 Total							69,091.53
712457	7/28/2026	1356	STAPLES BUSINESS ADVANTAGE	6064331377	1260081	COPY PAPER, TAPE	126.18
				6067290227	1260081	Kleenex, post its, binding materials, file boxes	309.39
				6067290232	1260081	Batteries	57.55
				6068130711	1270069	Clear binder covers	67.15
				6032207182	1260081	Credit Memo - CD Conference Chair	(64.64)
				6064917131	1260081	Copy paper return refund	(117.40)
				6063420370	1260081	Note pads, Kleenex, binders	98.40
				6063420372	1260081	Kleenex	17.65
				6063889699	1260081	Paper for inventory 5/16/26	155.45
				6061838006	1260081	Glass iPhone screen protector	43.05
				6061838008	1260081	Facial Tissue and Heavy Duty Staples	25.88
				6067290225	1260081	Pens, post-its, batteries and cleaning cloths	275.01
				6067290224	1260081	Steno Books	21.71
712457 Total							1,015.38
712458	7/28/2026	1451	STATE OF CALIFORNIA DEPT OF JUSTICE	056409	1260876	Fingerprints applications for 1 employee	32.00
712458 Total							32.00
712459	7/28/2026	7437	STEVEN MCDONNOLD	07132026 REIMB		Uniform reimb for S McDonnold 7/13	328.70
712459 Total							328.70
712460	7/28/2026	6003	VEOLIA WTS SERVICES USA, INC.	903880031	1270227	Deionized water tank exchange fees STA252	285.34
				903880029	1270227	Deionized water tank exchange fees STA251	713.36
				903884347	1270227	Deionized water tank reg rental fees Jul 26 STA251	94.44
712460 Total							1,093.14
712461	7/28/2026	7413	SYNOPTIK, LLC	1281410	1270250	WAP Refresh	148.80
712461 Total							148.80
712462	7/28/2026	2594	THOMAS INGALLS	Uniform Allowance*		FY 2026-2027 Uniform Allowance	1,000.00
712462 Total							1,000.00
712463	7/28/2026	5193	TIMOTHY BRUNER	07/15/2026 LETTER		07/15/2023-04/30/2026 Determination of Disallowed	36,379.96
712463 Total							36,379.96
712464	7/28/2026	2180	TKE ENGINEERING, INC.	2026-5038	1260450	Professional Services Agreement-June 2026	1,615.00
712464 Total							1,615.00
712465	7/28/2026	7738	TRUMARK HOMES	1000000453		Refund closed acct 1000000453 26812 HADLEY	17.18
				1000000454		Refund closed acct 1000000454 26813 HADLEY	32.88
				1000000455		Refund closed acct 1000000455 26822 HADLEY	20.34



CITY OF LOMA LINDA
VOUCHER LIST
07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712465	46231	7738	TRUMARK HOMES	1000000456		Refund closed acct 1000000456 26825 HADLEY	30.47



CITY OF LOMA LINDA

VOUCHER LIST

07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712465	46231	7738	TRUMARK HOMES	1000000457		Refund closed acct 1000000457 26832 HADLEY	11.86
				1000000458		Refund closed acct 1000000458 26837 HADLEY	21.75
712465 Total							134.48
712466	7/28/2026	7738	TRUMARK HOMES	1000000482		Refund closed acct# 1000000482 26790 HADLEY	42.03
712466 Total							42.03
712467	7/28/2026	304	TYLER TECHNOLOGIES, INC.	045-569341		Sales Returns & Allowance-Eden Support/Cash Regis	(2,006.04)
				045-569349		Sales Returns & Allowance-Eden Support/Cash Regis	(1,947.62)
				045-569354		SALES RETURNS & ALLOWANCE - EDEN SUPPORT /Cash Reg	(1,890.90)
				CI100-00275535	1270003	Socrata Open Finance: 6/28/2026-6/27/2027	6,502.97
712467 Total							658.41
712468	7/28/2026	4030	US TRONICS	M12267JN26	1260318	Satellite phone service June 2026	209.85
712468 Total							209.85
712469	7/28/2026	1885	VISTA PAINT CORPORATION	2026-451109-00	1270049	Tank gasket	56.43
712469 Total							56.43
712470	7/28/2026	1977	VULCAN MATERIALS	6891395	1270050	Tak for CIP 25-133 Pavement rehab grind & overlay	645.06
				6898998	1270050	Hot asphalt mix for CIP 26-133	356.15
712470 Total							1,001.21
712471	7/28/2026	7613	WATERWORKFORCE, INC	1609	1260358	D4 Treatment Plant Operator Svcs June 2026	5,000.00
712471 Total							5,000.00
712472	7/28/2026	1919	WILLDAN	002-38578	1260156	Building Inspection/Plan Check services June 2026	13,658.71
712472 Total							13,658.71
712473	7/28/2026	1919	WILLDAN	002-38579	1260156	Civil/Parcel Map Review- June 2026	4,550.00
712473 Total							4,550.00
712474	7/28/2026	4353	WITTMAN ENTERPRISES, LLC	WITT-000734	1260119	Medical billing services May 2026	735.75
712474 Total							735.75
712475	7/28/2026	3359	ZERO WASTE USA, INC.	824992	1270233	Dog bags for parks	1,395.79
712475 Total							1,395.79
Grand Total							\$ 1,135,442.46



CITY OF LOMA LINDA
VOUCHER LIST
07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
605585	7/14/2026	832	California JPIA	2026071300605580		All Risk Property Insurance 07/01/2026 through 06/30/2027	\$167,833.00
107932	7/15/2026	832	California JPIA	2026071400107930	1270229	Workers Compensation insurance 07/01/2026 through 06/30/2027	\$1,215,820.00
635968	7/7/2026	454	MissionSquare	2026070600635968		457 Plan Contributions-06/14/2026 through 06/27/2026	\$28,681.86
103328655	6/18/2026	771	PERS	1003328655/56/57/58		Retirement Contributions-06/14/2026 through 06/27/2026	\$86,562.08

Total Wires:	\$1,498,896.94
Total Checks (Total from previous page):	\$1,135,442.46
Grand Total =	\$2,634,339.40

PAYROLL: 07/16/2026 \$477,680.69

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check 712371 through 712475 and wire nos. 605585, 107932, 635968 & 103328655 for a total disbursement of \$2,634,339.40 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on August 11, 2026 and the City Treasurer is hereby directed to pay except as noted.

Amy Jones, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
3185	7/22/2026	3628	U.S. BANK CORPORATE PYMNT SYS	06222026LArreola-HA		Recording Doc - MECH Prop Agr	74.52
3185 Total							74.52
3186	7/28/2026	7822	ARKANCE USA LLC	INV81313HA	1270206	Bluebeam planning software license	24.95
3186 Total							24.95
3187	7/28/2026	5240	CDW-GOVERNMENT	AJ9S24UHA	1270010	NetApp support renewal	184.54
				AJ9W55JHA	1270002	Wasabi Reserved Capacity Storage Renewal 3 years	72.12
3187 Total							256.66
3188	7/28/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	231334701070126HA	1270232	Secondary Fiber Line for June 2026	31.68
3188 Total							31.68
3189	7/28/2026	266	ROBBINS & HOLDAWAY	2026 June Inv HA	1260074	HA Legal services.	125.00
3189 Total							125.00
3190	7/28/2026	7413	SYNOPTTEK, LLC	1281410HA	1270250	WAP Refresh	1.20
3190 Total							1.20
3191	7/28/2026	2180	TKE ENGINEERING, INC.	2026-5037	1260443	Consulting Services - Housing Authority-June 2026	190.00
3191 Total							190.00
Grand Total							\$ 704.01



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
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Total Checks (Total from previous page): \$704.01

Grand Total= \$704.01

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 3185 through 3191 for a total disbursement of \$704.01 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

A handwritten signature in cursive script, appearing to read "Sonia Fabela", written over a horizontal line.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on August 11, 2026 and the City Treasurer is hereby directed to except as noted.

Amy Jones, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
SUCCESSOR AGENCY
07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
1576	6/24/2026	2180	TKE ENGINEERING, INC.	2026-5020	1260444	Continuing Disclosure - 2016 TABS	1,040.00
1576 Total							1,040.00
1577	7/23/2026	266	ROBBINS & HOLDAWAY	June 2026 Inv - SA	1260074	SA Legal services.	60.00
1577 Total							60.00
Grand Total							\$ 1,100.00



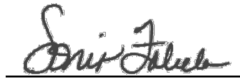
CITY OF LOMA LINDA
VOUCHER LIST
SUCCESSOR AGENCY
07/28/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
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Total Checks (Total from previous page):	\$1,100.00
Grand Total=	\$1,100.00

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 1576 through 1577 for a total disbursement of \$1,100.00 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.



Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on August 11, 2026 and the City Treasurer is hereby directed to pay except as noted.

Amy Jones, Mayor



CITY OF LOMA LINDA

VOUCHER LIST

08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712476	7/30/2026	4197	C.A.P.F.	ID0400549		August 2026-Long Term Disability	\$ 885.00
712476 Total							\$ 885.00
712477	7/30/2026	202	CLERK OF THE BOARD OF SUPERVIS	NOE 7-29-26	1270277	Notice of Exemption Anderson Sewer Improv	\$ 50.00
712477 Total							\$ 50.00
712478	7/30/2026	7053	MARLIN BUSINESS BANK	42427284	1270272	Printer Lease for July 2026	\$ 2,488.62
712478 Total							\$ 2,488.62
712479	7/30/2026	7474	REYNALDO FERNANDEZ	08012026		DJ service for the Senior Center Dance, on 8/1/26	\$ 100.00
712479 Total							\$ 100.00
712480	7/30/2026	7083	SELF INSURED SERVICES COMPANY	B0P303		August 2026-Dental Insurance Premium	\$ 6,617.30
712480 Total							\$ 6,617.30
712481	7/30/2026	1154	VISION SERVICE PLAN - CA	12121787/0001 Aug 26		August 2026 Vision Insurance Premium Buy Up Plan	\$ 1,374.89
				12121787/0002 Aug 26		August 2026-Base Vision Insurance Premium	\$ 88.00
712481 Total							\$ 1,462.89
712482	8/5/2026	2653	ALLIANT INSURANCE SVCS, INC.	3604235	1270286	FY 26-27 ACIP Crime Renewal	\$ 1,592.00
712482 Total							\$ 1,592.00
712483	8/5/2026	5157	DENNIS BOLT	07222026DEBolt		Refund Disallowed Compensation-Dennis E Bolt	\$ 906.89
712483 Total							\$ 906.89
712484	8/5/2026	316	EMPLOYMENT DEVELOPMENT DEPT	L1297062192		J Moya Benefit Charges 4/01-06/30/26	\$ 1,751.78
712484 Total							\$ 1,751.78
712485	8/5/2026	7053	MARLIN BUSINESS BANK	42427283	1270273	Wide Format Printer Lease July 2026	\$ 752.10
712485 Total							\$ 752.10
712486	8/5/2026	7083	SELF INSURED SERVICES COMPANY	19357-Life		August 2026-Life Insurance Premium	\$ 575.84
				19357		August 2026 Life and Disability Insurance Premium	\$ 4,640.95
712486 Total							\$ 5,216.79
712487	8/11/2026	7821	ANGELO PAZMINO	070126	1270262	City Hall Fountain Maintenance July 2026	\$ 160.00
712487 Total							\$ 160.00
712488	8/11/2026	7665	AP ELECTRICAL SERVICES	2024494	1260772	Installation of conduit and data cabling to suppor	\$ 2,974.80
				2024534	1270061	Svc call 6 MG pump house	\$ 250.00
				2024540	1270061	Labor to replace scale @ Richardson	\$ 540.00
712488 Total							\$ 3,764.80
712489	8/11/2026	7458	ASCENT AVIATION GROUP INC	M343051	1270014	Support and cellular service - CY Fuel Link Aug	\$ 183.18
712489 Total							\$ 183.18



CITY OF LOMA LINDA

VOUCHER LIST

08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712490	8/11/2026	7668	BASE HILL, INC.	27230	1270085	Community Room & Senior Center Cleaning July 2026	\$ 1,500.00
				27231	1270084	Janitorial Svcs for City bldgs & Cole House July	\$ 11,418.40
712490 Total							\$ 12,918.40
712491	8/11/2026	4397	C.P. PRODUCTS INC.	AR010752	1270127	Paper products & sanitation supplies for Parks	\$ 2,572.19
712491 Total							\$ 2,572.19
712492	8/11/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	18877670107026	1270268	Council Chambers TV July 2026	\$ 65.99
712492 Total							\$ 65.99
712493	8/11/2026	7460	CINTAS CORPORATION NO. 3	4276724723	1270039	HazMat uniforms & shop towel rentals 7/23/26	\$ 61.28
				4275972266	1270039	HazMat uniforms & shop towel rentals 7/16/26	\$ 61.28
				4277483560	1270039	HazMat uniforms & shop towel rentals 7/30/26	\$ 61.28
712493 Total							\$ 183.84
712494	8/11/2026	7834	CITRUS 2020, LLC	001450-0002		Refund balance hydrant meter deposit 001450-0002	\$ 334.88
712494 Total							\$ 334.88
712495	8/11/2026	7027	COLANTUONO, HIGHSMITH & WHATLEY, PC	71396	1260023	HR legal fees June 30, 2026	\$ 217.75
				71395	1260023	June 2026 legal fees Special Counsel Svcs	\$ 1,537.50
				71397	1260023	2026 legal fees for June 2026	\$ 17,293.76
712495 Total							\$ 19,049.01
712496	8/11/2026	2118	CONFIRE JPA	INV27-0007	1270008	CONFIRE Services Qt1 7/1-9/30/26	\$ 96,063.50
712496 Total							\$ 96,063.50
712497	8/11/2026	2309	CONSOLIDATED ELECTRIC DIST-SB	6903-1067116	1270122	Led bulbs for water well sites	\$ 39.86
712497 Total							\$ 39.86
712498	8/11/2026	5762	CORE & MAIN LP	Z434253	1270123	Hydrant, bolts, & gaskets	\$ 3,340.44
				Z439207	1270123	Fire hydrant & replacement fittings	\$ 1,058.14
712498 Total							\$ 4,398.58
712499	8/11/2026	7810	DIESEL DIRECT WEST LLC	87360431	1260884	Diesel delivery for PW Dept	\$ 1,542.12
				87435006	1270059	Fire Dept unleaded fuel delivery 7/28/2026.	\$ 1,237.01
				87435007	1270059	Fire dept. diesel fuel delivery 7/28/2026	\$ 2,045.62
				87435036	1270059	Fuel delivery for PW 7/28/26	\$ 681.64
				87435037	1270059	Fuel delivery for PW 7/28/26	\$ 5,161.81
712499 Total							\$ 10,668.20
712500	8/11/2026	7827	DORRIS ANDERSON	1000000418		Refund overpayment, billed in error	\$ 120.00
712500 Total							\$ 120.00
712501	8/11/2026	3035	DOUGLAS L. GOODMAN	6152	1270214	Engineer/Survey Svc New Sewer Line CIP 26-518	\$ 6,500.00
712501 Total							\$ 6,500.00



CITY OF LOMA LINDA

VOUCHER LIST

08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712502	8/11/2026	7833	E.O.S ENTERPRISES, INC.	003237-0011		Refund balance hydrant meter deposit 003237-0011	\$ 291.62
712502 Total							\$ 291.62
712503	8/11/2026	325	EWING IRRIGATION PRODUCTS	31114158	1270115	Valve decoder for Citrus Trails irrigation	\$ 516.32
				26619703	1270115	Spears, valve, oil, & staking flags	\$ 230.33
712503 Total							\$ 746.65
712504	8/11/2026	3197	KALMIKOV ENTERPRISES, INC	0102W22257.04	1270132	Various repairs to BE251 2008 Pierce Brush	\$ 5,646.98
				0102W22417	1270274	Various repairs to ME252 2017 Spartan Smeal	\$ 9,510.41
712504 Total							\$ 15,157.39
712505	8/11/2026	7577	FORVIS MAZARS, LLP	2980676	1260601	2025 State Controller's Report	\$ 2,542.00
712505 Total							\$ 2,542.00
712506	8/11/2026	7835	FREEDOM FOREVER, LLC	REFUNDBSOL2025-0300		REFUND_BSOL2025-0300 PERMIT	\$ 257.50
712506 Total							\$ 257.50
712507	8/11/2026	7286	GENUINE PARTS COMPANY	183484	1270203	Battery warranty & deposit fee	\$ 115.00
712507 Total							\$ 115.00
712508	8/11/2026	1523	GLENN B. DORNING, INC.	CT41565	1270281	Parts, filter, oil for Kubota mower service	\$ 1,344.66
712508 Total							\$ 1,344.66
712509	8/11/2026	402	HACH COMPANY	15109259	1270022	Annual Maint. Contract Nitratax Sensor	\$ 4,319.00
712509 Total							\$ 4,319.00
712510	8/11/2026	5571	HDL COREN & CONE	SIN066391	1270041	2025-2026 ACFR Statistical Package	\$ 795.00
712510 Total							\$ 795.00
712511	8/11/2026	5458	HIRSCH PIPE & SUPPLY	1986374	1270141	Repair kit for Richardson Treatment Plant	\$ 30.06
				1989641	1270141	Gauges & flashlight	\$ 139.70
				1991656	1270141	Filter cartridge	\$ 458.57
712511 Total							\$ 628.33
712512	8/11/2026	435	HOME DEPOT CREDIT SERVICES	4804074	1270142	Paint equipment & supplies for Hulda Crooks RR	\$ 695.84
712512 Total							\$ 695.84
712513	8/11/2026	7545	INLAND EMPIRE PLUMBING INC	INV1851	1270143	Valve rebuild for Hulda Crooks RR	\$ 480.04
				INV1835	1270143	Faucet installation	\$ 1,050.82
				INV1843	1270143	Septic tank maintenance @ Hulda Crooks Park	\$ 835.43
712513 Total							\$ 2,366.29
712514	8/11/2026	1728	INLAND LIGHTING SUPPLIES, INC.	306844	1270189	Rechargeable batteries & slide holder assembly	\$ 394.22
712514 Total							\$ 394.22
712515	8/11/2026	4890	JOLYNN LINDE	74	1270081	12 Ft flush out on Whittier & Esperanza @ Area 55	\$ 300.00



CITY OF LOMA LINDA

VOUCHER LIST

08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712515	46245	4890	JOLYNN LINDE	73	1270081	Main line repair @ Area 66	\$ 700.00
				76	1270081	Roots removal on Whittier & George @ Area 41	\$ 300.00
				75	1270081	Valve Installation @ Area 55 on Whittier & Beaumont	\$ 900.00
				72	1270019	Landscape Maintenance in the LMD Area Aug 2026	\$ 24,261.08
712515 Total							\$ 26,461.08
712516	8/11/2026	2986	KATHY CAMPS	26257	1270011	F402/Escape & ACO F-150 graphics removal & replace	\$ 2,494.69
712516 Total							\$ 2,494.69
712517	8/11/2026	7837	KIMBERLY CHAMPLIN	08032026		Community Room Event Refund	\$ 360.00
712517 Total							\$ 360.00
712518	8/11/2026	7783	LEONIDA BUILDERS, INC.	INV26015-02.2 FINAL	1260765	Orange Street Improvements CIP 25-127	\$ 142,933.12
712518 Total							\$ 142,933.12
712519	8/11/2026	5375	LEVEL 3 COMMUNICATIONS, LLC	792668400R July 26	1270266	IP and Data Services July 2026	\$ 7,109.55
712519 Total							\$ 7,109.55
712520	8/11/2026	557	LIFE ASSIST, INC.	2163867	1270154	Emergency medical supplies and equipment.	\$ 703.60
				2169551	1270154	Emergency medical supplies and equipment.	\$ 804.77
712520 Total							\$ 1,508.37
712521	8/11/2026	7688	LL HOSPITALITY, LLC	2026 Q2		2026 Q2 Transient Occupancy Tax	\$ 27,299.20
712521 Total							\$ 27,299.20
712522	8/11/2026	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	22170391	1270155	Box of pleated filters for Mt View #6	\$ 130.63
712522 Total							\$ 130.63
712523	8/11/2026	1733	LOWE'S COMPANIES, INC.	90311	1270157	Outlet, carabiner, & padlock	\$ 46.95
				90013	1270157	Wire brush & screw extractor	\$ 49.55
				86073 07-21-2026	1270157	Concrete & pallet	\$ 251.64
				72087	1270157	Wire shelving	\$ 144.62
				88422 08-03-2026	1270157	Green marking paint	\$ 117.19
712523 Total							\$ 609.95
712524	8/11/2026	7445	LUIS A CALDERON	LCE-PK08032026R00-F2	1270044	Restore power & exterior lighting repairs STA251	\$ 250.00
				LCE-PK08032026R00	1270218	Labor to install Analyzer meter -Richardson Well#6	\$ 3,384.09
712524 Total							\$ 3,634.09
712525	8/11/2026	7607	MAINSTREET COMMUNICATION, INC.	425179	1270107	Printing of business cards for Lulu M. Finance	\$ 96.35
712525 Total							\$ 96.35
712526	8/11/2026	3172	MCC EQUIPMENT RENTALS, INC.	LL 013	1270159	Aggregate base	\$ 1,347.95
712526 Total							\$ 1,347.95



CITY OF LOMA LINDA
VOUCHER LIST
08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712527	8/11/2026	2099	MCCROMETER, INC.	8013473	1270176	Sewer Flow Meter Monitoring Srv FY July 2027	\$ 1,170.00
712527 Total							\$ 1,170.00
712528	8/11/2026	3470	MISSION LANE MAINTENCE CORP	INV-9054	1270177	City's share Maint Mission Lane HOA Aug 2026	\$ 1,595.00
712528 Total							\$ 1,595.00
712529	8/11/2026	7744	MORROW TRENCHLESS LLC	004180-0005		Refund hydrant meter deposit #004180-0005	\$ 600.00
712529 Total							\$ 600.00
712530	8/11/2026	667	MUNIMETRIX SYSTEMS CORP	2507-1129 2026-27	1270283	Clerks Index Annual Fee FY 2026-27	\$ 407.90
712530 Total							\$ 407.90
712531	8/11/2026	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-329425	1270090	Oil change items for 2025 Bronco	\$ 49.82
				6160-329324	1270090	Fuel filter	\$ 6.20
				6160-328649	1270090	Oil & motor filters	\$ 49.82
				6160-328651	1270090	Oil & motor filters	\$ 54.13
				6160-328666	1270090	Air filter & glass cleaner	\$ 53.68
				6160-328667	1270090	Rust penetrant	\$ 21.53
				6160-328650	1270090	Oil filter & motor oil	\$ 93.95
				6160-330687	1270090	Motor oil for tractor	\$ 222.95
712531 Total							\$ 552.08
712532	8/11/2026	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	91798664	1270161	Employee Physical for J Barreno 7/20/26	\$ 50.00
712532 Total							\$ 50.00
712533	8/11/2026	7176	ODP BUSINESS SOLUTIONS, LLC	475876275001	1270089	Desk organizer	\$ 74.34
				475877048001	1270089	Post its, white out, rubber bands, & pens	\$ 121.96
				474707164001	1270089	Markers, notebooks, post its, pens, shipping	\$ 432.64
				475281703001	1270089	Wall calendar	\$ 26.79
				475283034001	1270089	Copy paper	\$ 123.50
712533 Total							\$ 779.23
712534	8/11/2026	726	PARKHOUSE TIRE, INC.	2011004172	1270091	Tire service repair FOR 252R 2006 Spartan Type 1	\$ 399.35
712534 Total							\$ 399.35
712535	8/11/2026	1592	PHOENIX GROUP INFORMATION SYST	062026143	1260117	Delinquent parking ticket prgm June 2026	\$ 464.77
				0620261143	1260112	Code & Animal Admin Cite collection Jun 2026	\$ 116.38
				062026903	1260116	Parking Permit Management June 2026	\$ 811.86
712535 Total							\$ 1,393.01
712536	8/11/2026	7797	POLICY CONFLUENCE, INC.	20634	1260839	Community Survey	\$ 9,000.00
712536 Total							\$ 9,000.00
712537	8/11/2026	7450	R & J CONSTRUCTION LLC	436	1270096	Weed abatement @ Percolate Pond	\$ 2,500.00
712537 Total							\$ 2,500.00



CITY OF LOMA LINDA

VOUCHER LIST

08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712538	8/11/2026	7826	RAMIREZ, RICHARD	993767420		REFUND, ACCOUNT NOT OPENED	\$ 150.00
712538 Total							\$ 150.00
712539	8/11/2026	5911	RDO EQUIPMENT CO	P6596135	1270098	Oil & fuel filters	\$ 214.00
				P6596035	1270098	V-belt for vehicle	\$ 206.09
712539 Total							\$ 420.09
712540	8/11/2026	864	REGISTRAR OF VOTERS	3814	1260880	June 2, 2026, Candidate Stmt Fees	\$ 600.00
712540 Total							\$ 600.00
712541	8/11/2026	7306	ROADPOST USA INC	BU01903172	1270194	Iridium Satellite Service 7/25-8/24/26	\$ 746.75
712541 Total							\$ 746.75
712542	8/11/2026	7440	ROADSAFE TRAFFIC SYSTEMS, INC.	280214	1270102	Traffic safety street signs	\$ 1,117.48
712542 Total							\$ 1,117.48
712543	8/11/2026	6083	SAGEMONT-RICHARDSON, LLC	2026 Q2		2026 Q2 Transient Occupancy Tax	\$ 13,998.34
712543 Total							\$ 13,998.34
712544	8/11/2026	7395	SAN BERNARDINO COUNTY	CLL-386-2026	1270279	One year WRIB membership renewal FY 2027	\$ 3,157.97
712544 Total							\$ 3,157.97
712545	8/11/2026	7350	SH-RICHARDSON II, LLC	2026 Q2		2026 Q2 Transient Occupancy Tax	\$ 18,068.45
712545 Total							\$ 18,068.45
712546	8/11/2026	6137	SILVERSTRAND TECHNOLOGIES, INC.	173684	1270025	RTP & Corp Yard Security Alarm Monitoring Aug 2026	\$ 49.98
712546 Total							\$ 49.98
712547	8/11/2026	451	SITEONE LANDSCAPE SUPPLY, LLC	169019562-001	1270068	Piping, coupling, fittings, 2 valves	\$ 356.56
				169102545-001	1270068	Coupling, adapter, Rain Bird, & marking flag	\$ 477.23
				169090874-001	1270068	Huron PRV repair parts	\$ 114.48
				168998558-001	1270068	Splice kit	\$ 54.87
				169079747-001	1270068	Valves w wheel handle	\$ 169.86
				169342664-001	1270068	Splice kit & coupling	\$ 356.75
				169351850-001	1270068	Shovels & irrigation parts	\$ 1,184.97
				169398783-001	1270068	Irrigation parts for parks	\$ 728.89
712547 Total							\$ 3,443.61
712548	8/11/2026	865	SN BERNARDINO CO SHERIFF DEPT	1800002882	1270237	Sheriff Services - July 2027	\$ 670,432.00
712548 Total							\$ 670,432.00
712549	8/11/2026	5455	SOFTWARE ONE, INC.	US-PSI-1678996	1270271	Intune Licenses (QTY:90) Replacing PO#1260811	\$ 1,540.08
712549 Total							\$ 1,540.08



CITY OF LOMA LINDA

VOUCHER LIST

08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712550	8/11/2026	7825	SOLAR THINGZ INC	INV46629	1270265	Red flashing beacons	\$ 1,393.59
712550 Total							\$ 1,393.59
712551	8/11/2026	1131	SOUTH COAST A.Q.M.D.	4763287	1270284	Emission Fees for 3.2 MG Reservoir	\$ 176.41
				4759187	1270284	ICE Fees for 3.2 MG Reservoir	\$ 583.73
712551 Total							\$ 760.14
712552	8/11/2026	1356	STAPLES BUSINESS ADVANTAGE	6069468193	1270069	Senior Cntr Tape Dispenser	\$ 10.30
				6069468192	1270069	Replacement Ink Pad (Red/Blue)	\$ 46.49
				6069468190	1270069	Streets-Plans Filing Storage Box	\$ 134.23
				6069468191	1270069	Copy paper	\$ 176.11
712552 Total							\$ 367.13
712553	8/11/2026	7413	SYNOPTIK, LLC	1280751R	1270210	SOC/NOC Services	\$ 17,150.50
				1281956	1270267	Fortitokens (QTY: 15)	\$ 1,205.01
712553 Total							\$ 18,355.51
712554	8/11/2026	237	THE COUNSELING TEAM, INC.	INV110825	1270195	Employee support services Aug 2026	\$ 840.00
712554 Total							\$ 840.00
712555	8/11/2026	1044	U.S. BANK	8273296	1270287	2016 Water Revenue Bond Admin Fees 7/01/26-6/30/27	\$ 3,651.25
712555 Total							\$ 3,651.25
712556	8/11/2026	1854	UNDERGROUND SERVICE ALERT OF	26-270150	1270078	Dig Alert State Regulatory Fee July 2026	\$ 40.05
				720260169	1270077	Dig Alert Tickets July 2026	\$ 84.85
712556 Total							\$ 124.90
712557	8/11/2026	5725	VICTOR GOMEZ	REIMB 7/16/26		Uniform boots for V Gomez	\$ 222.36
712557 Total							\$ 222.36
712558	8/11/2026	7768	VOLTAIRE ENGINEERING, INC	4275-0004		Refund hydrant meter deposit 004275-0004	\$ 600.00
712558 Total							\$ 600.00
712559	8/11/2026	1977	VULCAN MATERIALS	7003643	1270050	Asphalt & Aggregate	\$ 263.92
712559 Total							\$ 263.92
712560	8/11/2026	5767	WESTNET	30242	1270018	30% prgs billing WESTNET System @ New Fire Station	\$ 22,360.01
712560 Total							\$ 22,360.01
712561	8/11/2026	7024	WHITE CAP	50038035323	1270053	Shackle, gas can, & ear plugs	\$ 409.63
712561 Total							\$ 409.63
712562	8/11/2026	1919	WILLDAN	00238663	1260341	Animal control on-call services June 2026	\$ 5,606.25
712562 Total							\$ 5,606.25



CITY OF LOMA LINDA
VOUCHER LIST
08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712563	8/11/2026	1919	WILLDAN	00238664	1260346	Code Enforcement officer srvcs June 2026	\$ 8,994.15
				002-37963	1270216	Fire Prevention Plan Check Services July 2026	\$ 6,341.00
712563 Total							\$ 15,335.15
712564	8/11/2026	1622	WILLDAN FINANCIAL SERVICES	010-66554	1260855	Arbitrage Srvcs-Wtr Rev Refundg Bonds Series 2016	\$ 2,000.00
712564 Total							\$ 2,000.00
712565	8/11/2026	4353	WITTMAN ENTERPRISES, LLC	WITT-000804	1260119	Medical billing services June 2026	\$ 590.25
712565 Total							\$ 590.25
Grand Total							\$ 1,227,535.69



CITY OF LOMA LINDA
VOUCHER LIST
08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
536618	7/21/2026	454	MissionSquare	2026072100536618		457 Plan Contributions-06/28/2026 through 07/11/2026	\$ 23,482.36
540011	8/4/2026	454	MissionSquare	2026080400540011		457 Plan Contributions-07/12/2026 through 07/25/2026	\$ 14,884.25
103316623	7/15/2026	771	PERS	1003316623		1959 Survivor Benefit FY 2025/2026	\$ 936.00
103316624	7/15/2026	771	PERS	1003316624		1959 Survivor Benefit FY 2025/2026	\$ 806.00
103329877	7/22/2026	771	PERS	1003329877		Annual Unfunded Accrued Liability FY 2026/2027	\$ 511,543.00
103329878	7/22/2026	771	PERS	1003329878		Annual Unfunded Accrued Liability FY 2026/2027	\$ 465,074.00
103326110	7/6/2026	771	PERS	1003326110/11		Retirement Contributions-June 2026	\$ 1,003.02
103346566	8/5/2026	771	PERS	1003346566/67/68/69		Retirement Contributions-06/28/2026 through 07/11/2026	\$ 86,530.89
103316267	7/9/2026	773	PERS	1003316267		Health Insurance Premium-July 2026	\$ 88,053.56

Total Wires:	\$	1,192,313.08
Total Checks (Total from previous page):	\$	1,227,535.69
Grand Total =	\$	<u>2,419,848.77</u>

PAYROLL: 07/30/2026 \$503,530.32

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check 712476 through 712565 and wire nos. 536618, 540011, 103316623, 103316624, 103329877, 103329878, 103326110, 103346566 & 103316267 for a total disbursement of \$2,419,848.77 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on August 11, 2026 and the City Treasurer is hereby directed to pay except as noted.

Amy Jones, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount	
3192	7/30/2026	7053	MARLIN BUSINESS BANK	42427284HA	1270272	Printer Lease for July 2026	\$	26.27
3192 Total							\$	26.27
3193	8/5/2026	6052	UNIVERSITY HOMES, INC.	P76125613PA_Jul-Aug	1270048	HOA for HA loans July -Aug 2026	\$	802.80
3193 Total							\$	802.80
3194	8/11/2026	7665	AP ELECTRICAL SERVICES	2024494HA	1260772	Installation of conduit and data cabling to suppor	\$	25.20
3194 Total							\$	25.20
3195	8/11/2026	5455	SOFTWARE ONE, INC.	US-PSI-1678996HA	1270271	Intune Licenses (QTY:90) Replacing PO#1260811	\$	12.42
3195 Total							\$	12.42
3196	8/11/2026	7413	SYNOPTTEK, LLC	1280751RHA	1270210	SOC/NOC Services	\$	138.31
				1281956HA	1270267	Fortitokens (QTY: 15)	\$	9.72
3196 Total							\$	148.03
Grand Total							\$	1,014.72



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
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Total Checks (Total from previous page): \$ 1,014.72

Grand Total= \$ 1,014.72

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 3192 through 3196 for a total disbursement of \$1,014.72 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on August 11, 2026 and the City Treasurer is hereby directed to except as noted.

Amy Jones, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
SUCCESSOR AGENCY
08/11/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
155322	7/27/2026	1044	U.S. Bank	2026072400155322		Tax Allocation Refundng Bonds Debt Service Payment	\$ 2,428,562.50
155333	7/27/2026	1044	U.S. Bank	2026072400155330		Tax Allocation Refundng Bonds Debt Service Payment	413,300.00
							\$ 2,841,862.50
Total Checks (Total from previous page):							\$ -
Grand Total=							<u>\$ 2,841,862.50</u>

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on wire nos. 155322 & 155333 for a total disbursement of \$2,841,862.50 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

A handwritten signature in black ink, appearing to read "Sonia Fabela", written over a horizontal line.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on August 11, 2026 and the City Treasurer is hereby directed to pay except as noted.

Amy Jones, Mayor



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

C. Consider Accepting for Filing the Treasurer's Report for July 2026 (Finance) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Consent Calendar Item: 4C.
To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

It is recommended that the City Council receive the report for filing.

Attachments

[July 2026 Treasurer's Report.pdf](#)

**CITY OF LOMA LINDA
COMPOSITION OF CASH
JULY 2026**

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$ 1,948,201.15
Outstanding Checks as of month-end	<u>(677,026.99)</u>
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$ 1,271,174.16
BANK OF AMERICA - PAYROLL	\$ 21,518.74
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT	303,394.80
Outstanding Checks as of month-end	<u>(655.76)</u>
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 302,739.04
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT	89,441.41
Outstanding Checks as of month-end	<u>(60.00)</u>
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 89,381.41

DEMAND DEPOSIT ACCOUNTS - TOTAL	<u>\$ 1,684,813.35</u>
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INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)			
CITY	3.816%	\$ 63,506,212.02	
CITY - Former RDA Bond Proceeds	3.816%	203,703.55	
CITY -Total			63,709,915.57
SUCCESSOR RDA	3.816%		1,652,933.02
HOUSING AUTHORITY	3.816%		1,943,433.81

INVESTMENTS TOTALS	<u>\$ 67,306,282.40</u>
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OTHER CASH

IMPREST ACCOUNT	\$ 500.00
CASH ON HAND	<u>1,350.00</u>

OTHER CASH TOTAL	<u>\$ 1,850.00</u>
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CASH AND INVESTMENTS - GRAND TOTAL	<u>68,992,945.75</u>
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PREVIOUS MONTH	<u>74,053,685.93</u>
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CHANGE +/-	<u>\$ (5,060,740.18)</u>
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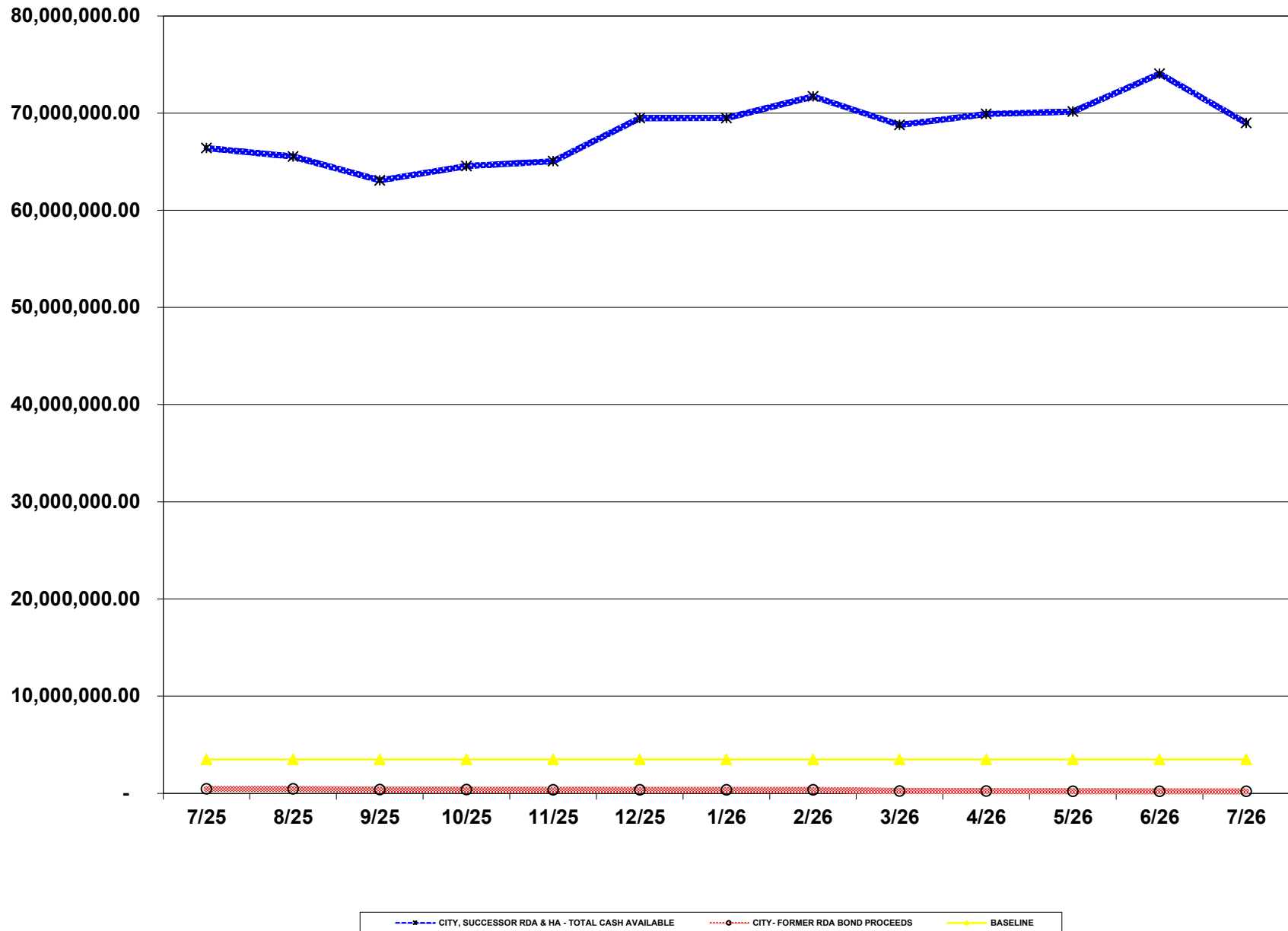
All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations.



Treasurer

*LAIF Yield interest rate shown is for June 2026 as the July 2026 rate has not been released as of 8/5/2026

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 7/2025-7/2026





City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

D. Consider Awarding a Contract to MCC Pipeline, Inc. for Sewer Pipe Replacement on University Ave. for \$169,897.00 (CIP 26-517) (Public Works) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Consent Calendar Item: 4D.
To	From
City Council	John Trujillo, Deputy Director Public Works
Via	
T Jarb Thaipejr	

RECOMMENDATION:

It is recommended that the City Council award a contract for the Sewer Pipe Replacement project to MCC Pipeline, Inc., of Yucaipa, California, in the amount of \$169,897.00; award a geotechnical and materials testing contract to Geocon West, Inc., of Loma Linda, California, in an amount not to exceed \$10,816.00; and authorize a contingency allocation of \$17,000, subject to any revisions deemed necessary by the City Attorney. City staff will provide inspection and project management services.

BACKGROUND:

This project is included in the approved Capital Improvement Program listed in the annual budget. The existing sewer laterals are aging and require replacement to maintain a reliable sewer line system and reduce the likelihood of future failures.

ANALYSIS:

Seven (7) bids were received and publicly opened on August 4, 2026. Bids ranged from a low of \$169,897.00 to a high of \$610,600.00 (see attached bid summary). The low bidder, MCC Pipeline Inc. of Yucaipa, CA, has been checked for references and found to be satisfactory. This contractor has performed adequately on similar City projects in the past. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid; therefore, staff recommends a contingency allocation of $\pm 10\%$ of the construction amount (\$17,000.00).

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding for this project is included in the Fiscal Year 2026-2027 Adopted Budget in the Sewer Fund under Account No 4053500-58240. Approval of the proposed action will not result in any additional fiscal impact beyond the appropriations previously authorized by the City Council, and no budget amendment is currently required.

Attachments

[Bid Results CIP 26-517.pdf](#)

[MCC Pipeline Agr CIP 26-517_Sewer Pipe Replacement.pdf](#)

City of Loma Linda

Sewer Pipe Replacement on University Ave. (CIP 26-517)

BID OPENING: Aug. 4, 2026

ITEM	DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		MCC Pipeline Inc.		O' Duffy Bros Inc.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization & Traffic Control	L.S.	1	\$10,000.00	\$10,000.00	\$15,420.00	\$15,420.00	\$14,100.00	\$14,100.00
2	Reconnect 4" Lateral	EA.	12	\$3,500.00	\$42,000.00	\$1,266.50	\$15,198.00	\$2,180.00	\$26,160.00
3	R&R 8" VCP	L.F.	362	\$250.00	\$90,500.00	\$312.00	\$112,944.00	\$475.00	\$171,950.00
4	Repair Joint Offset	EA.	1	\$15,000.00	\$15,000.00	\$26,335.00	\$26,335.00	\$11,300.00	\$11,300.00
TOTAL					\$157,500.00		\$169,897.00		\$223,510.00

BID OPENING: Aug. 4, 2026

ITEM	DESCRIPTION	UNIT	QUANTITY	US Builders & Consultants Inc		TBU Inc.		Torres Sanitation	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization & Traffic Control	L.S.	1	\$18,450.00	\$18,450.00	\$3,000.00	\$3,000.00	\$15,000.00	\$15,000.00
2	Reconnect 4" Lateral	EA.	12	\$1,390.00	\$16,680.00	\$1,200.00	\$14,400.00	\$1,000.00	\$12,000.00
3	R&R 8" VCP	L.F.	362	\$675.00	\$244,350.00	\$750.00	\$271,500.00	\$760.00	\$275,120.00
4	Repair Joint Offset	EA.	1	\$15,320.00	\$15,320.00	\$10,875.00	\$10,875.00	\$45,000.00	\$45,000.00
TOTAL					\$294,800.00		\$299,775.00		\$347,120.00

BID OPENING: Aug. 4, 2026

ITEM	DESCRIPTION	UNIT	QUANTITY	CEM Construction Corp.		KEC Engineering	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization & Traffic Control	L.S.	1	\$17,500.00	\$17,500.00	\$96,000.00	\$96,000.00
2	Reconnect 4" Lateral	EA.	12	\$1,750.00	\$21,000.00	\$4,200.00	\$50,400.00
3	R&R 8" VCP	L.F.	362	\$875.00	\$316,750.00	\$1,100.00	\$398,200.00
4	Repair Joint Offset	EA.	1	\$22,750.00	\$22,750.00	\$66,000.00	\$66,000.00
TOTAL					\$378,000.00		\$610,600.00

AGREEMENT

THIS AGREEMENT, made and entered into this 11th day of August, 2026, by and between THE CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, and

MCC Pipeline INC., hereinafter called CONTRACTOR.

WITNESSETH, that the parties hereto do mutually agree as follows:

ARTICLE I: For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City, said Contractor agrees with said City to perform and complete in a workmanlike manner all work required under the Project Specifications entitled:

SEWER PIPE REPLACEMENT ON UNIVERSITY AVENUE CIP 26-517

In accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment, tools, and services necessary therefore, except such materials, equipment, and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II: For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Specifications and Drawings, said City will pay and said Contractor shall receive, in full compensation therefor, the price(s) named in the Bidding Schedule.

ARTICLE III: The City hereby employs said Contractor to perform the work according to the terms of this Agreement for the above mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: The Notice Inviting Bids, Instructions to Bidders, proposal, Certificate of Non Discrimination by Contractors, Noncollusion Affidavits, Specifications, Drawings, and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

THE CITY OF LOMA LINDA, CALIFORNIA
(CITY)

BY:

Amy Jones, Mayor

ATTEST:

BY: _____ SEAL
Lynette Arreola, City Clerk

MCC Pipeline, Inc.
Contractor

BY: _____
(Signature)

(Title)

ATTEST:

BY: _____
(Signature)

(Title)



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

E. Consider Adopting Council Bill Nos. R-2026-42 and R-2026-43 - Amended Resolutions Ordering the Continued Maintenance for both the Landscape Maintenance District No. 1 and Street Light Benefit Assessment District No. 1 and Confirming the Engineers' Reports and Levying Assessments for Fiscal Year 2026/2027 (Public Works) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Consent Calendar Item: 4E.
To	From
City Council	T Jarb Thaipejr

RECOMMENDATION:

It is recommended that the City Council adopt Council Bill Nos. R-2026-38 and R-2026-39, waive the full reading of the Resolution, and read by title only, Resolution title:

Council Bill #R-2026-38 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING PREVIOUSLY APPROVED RESOLUTION; APPROVING AND CONFIRMING THE ENGINEER'S REPORT; ORDERING THE CONTINUED MAINTENANCE AND SERVICING OF IMPROVEMENTS; CONFIRMING AND LEVYING THE ANNUAL ASSESSMENTS FOR FISCAL YEAR 2026/2027 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1; AUTHORIZING THE DIRECT CHARGES RESULTING FROM APPLICATION OF THE APPROVED ASSESSMENT METHODOLOGY, INCLUDING THE SAN BERNARDINO COUNTY ADMINISTRATIVE FEE; DIRECTING THE SAN BERNARDINO COUNTY AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR TO PLACE THE DIRECT CHARGES ON THE CURRENT TAX ROLL; AND REPEALING RESOLUTION NO. 3306; and

Council Bill #R-2026-39 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING PREVIOUSLY APPROVED RESOLUTION; APPROVING AND CONFIRMING THE ENGINEER'S REPORT; ORDERING THE CONTINUED MAINTENANCE AND SERVICING OF IMPROVEMENTS; CONFIRMING AND LEVYING THE ANNUAL ASSESSMENTS FOR FISCAL YEAR 2026/2027 FOR STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1; AUTHORIZING THE DIRECT CHARGES RESULTING FROM APPLICATION OF THE APPROVED ASSESSMENT METHODOLOGY, INCLUDING THE SAN BERNARDINO COUNTY ADMINISTRATIVE FEE; DIRECTING THE SAN BERNARDINO COUNTY AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR TO PLACE THE DIRECT CHARGES ON THE CURRENT TAX ROLL; AND REPEALING RESOLUTION NO. 3307

BACKGROUND:

On June 9, 2026, in a noticed public hearing, the City Council adopted Resolution Nos. 3306 and 3307 which ordered the continued maintenance of Landscape Maintenance District No. 1 and Street Light Benefit Assessment District No. 1, accepted the Engineer's Reports, and approve the levying of the assessments for Fiscal Year 2026/27. Following the Council's action, Willdan, the City's assessment district consultant, prepared the required assessment files and submitted the approved assessments to the San Bernardino County Auditor-Controller/Treasurer/Tax-Collector (ATC) for placement on the property tax roll.

For Fiscal Year 2026/27, the San Bernardino County Auditor-Controller/Treasurer/Tax-Collector implemented a new software system and revised processing requirements for direct charge assessments. During its review of the City's submittal, the County determined that the adopted resolutions did not satisfy the updated requirements.

The County advised that the resolutions include language directing the Auditor-Controller/Treasurer/Tax-Collector to place the direct charges on the current property tax roll. In addition, the resolutions must authorize the total amount of the assessment, including any applicable administrative or processing fees, and clearly state whether those County fees are included in the total assessment amount or are to be handled separately.

To ensure compliance with the County's revised requirements and facilitate future assessment processing, staff is recommending that the City Council repeal the previously adopted resolutions and adopt revised resolutions containing the required language.

ANALYSIS:

The proposed resolutions have been revised to incorporate the specific language required by the San Bernardino County Auditor-Controller/Treasurer/Tax-Collector (ATC) for the processing of direct charge assessments. Adoption of the revised resolutions will ensure compliance with the County's updated requirements and enable Willdan, the City's assessment district consultant, to administer and process the Fiscal Year 2026/27 Landscape Maintenance District and Street Light Benefit Assessment District charges for placement on the County property tax roll.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding for Consultant Services was included in the approved FY 2026/27 budget and is available following Professional Services accounts:

- 1715200-51820, LMD Dist1 Fund
- 1725100-51820, SLMD Fund

Attachments

[Resolution Amending LMD Assessment 26-27_final.pdf](#)

[Resolution Amending SLB Assessment 26-27_final.pdf](#)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING PREVIOUSLY APPROVED RESOLUTION; APPROVING AND CONFIRMING THE ENGINEER'S REPORT; ORDERING THE CONTINUED MAINTENANCE AND SERVICING OF IMPROVEMENTS; CONFIRMING AND LEVYING THE ANNUAL ASSESSMENTS FOR FISCAL YEAR 2026/2027 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1; AUTHORIZING THE DIRECT CHARGES RESULTING FROM APPLICATION OF THE APPROVED ASSESSMENT METHODOLOGY, INCLUDING THE SAN BERNARDINO COUNTY ADMINISTRATIVE FEE; DIRECTING THE SAN BERNARDINO COUNTY AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR TO PLACE THE DIRECT CHARGES ON THE CURRENT TAX ROLL; AND REPEALING RESOLUTION NO. 3306

WHEREAS, Landscape Maintenance District No. 1 (the "District") is administered by the City of Loma Linda (the "City") pursuant to the Landscaping and Lighting Act of 1972, California Streets and Highways Code section 22500 et seq. (the "1972 Act"); and

WHEREAS, the 1972 Act authorizes the City Council to annually levy and collect assessments to finance the maintenance and servicing of improvements that provide special benefit to parcels within the District, including landscaping, planting, irrigation, maintenance, repair, replacement, administration, and related incidental expenses described in the Engineer's Report; and

WHEREAS, on May 12, 2026, the City Council adopted Resolution of Intention No. 3297, declaring its intention to continue the annual assessment proceedings for the District for Fiscal Year 2026/2027 and setting June 9, 2026, as the date of the public hearing; and

WHEREAS, notice of the public hearing was given in the time, form, and manner required by the 1972 Act, as evidenced by the records on file with the City Clerk; and

WHEREAS, an Engineer's Report for Fiscal Year 2026/2027 (the "Engineer's Report") was prepared and filed with the City Clerk and describes the improvements, estimated costs, assessment diagram, method of apportionment, assessment roll, and proposed assessments for each assessable parcel within the District; and

WHEREAS, on June 9, 2026, the City Council conducted the duly noticed public hearing, received and considered all oral and written testimony and protests, approved the Engineer's Report, and adopted Resolution No. 3306 levying the assessments for Fiscal Year 2026/2027; and

WHEREAS, the City Council desires to amend the annual levy resolution to expressly authorize the direct charges resulting from application of the approved assessment methodology and to direct the San Bernardino County Auditor-Controller/Treasurer/Tax Collector (the "ATC") to place those direct charges on the current tax roll in accordance with County administrative requirements; and

WHEREAS, the Engineer's Report establishes the authorized assessment methodology and the assessment applicable to each assessable parcel within the District and includes the San Bernardino County administrative or processing fee of thirty cents (\$0.30) per assessable parcel within each parcel charge submitted to the County; and

WHEREAS, the Fiscal Year 2026/2027 assessments do not exceed the maximum assessments previously authorized for the District, and the City Council finds that the continued assessments are levied in accordance with the 1972 Act and applicable provisions of Article XIII D of the California Constitution; and

WHEREAS, the final aggregate levy may vary from the estimate contained in the Engineer's Report as a result of changes reflected in the final secured-roll data provided by San Bernardino County, including parcel subdivisions, combinations, ownership or exemption changes, and other roll corrections, provided that no parcel is assessed in excess of the amount authorized by the Engineer's Report and applicable law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals.

The foregoing recitals are true and correct and are incorporated into this Resolution by this reference.

Section 2. Repeal and Amend.

Resolution No. 3306 is hereby repealed. This amended Resolution confirms and continues the actions previously taken by the City Council in connection with the Fiscal Year 2026/2027 annual assessment proceedings.

Section 3. Public Interest and Necessity.

The City Council finds that the public interest, convenience, and necessity require the continued maintenance and servicing of the improvements within Landscape Maintenance District No. 1.

Section 4. Approval and Confirmation of Engineer's Report.

The Engineer's Report for Fiscal Year 2026/2027, including the plans and specifications, estimated costs, assessment diagram, method of apportionment, assessment rates, assessment roll, estimated total levy, and all other components thereof, is hereby finally approved and confirmed.

Section 5. Levy of Annual Assessments.

The assessments calculated in accordance with the approved Engineer's Report are hereby confirmed and levied for Fiscal Year 2026/2027 upon the assessable parcels within Landscape Maintenance District No. 1 pursuant to the 1972 Act. The assessments shall be used only for the purposes described in the Engineer's Report.

Section 6. Authorization of Direct Charges and Final Aggregate Levy.

The City Council hereby authorizes the Fiscal Year 2026/2027 direct charges for Landscape Maintenance District No. 1, County agency account code CC016-SP002, consisting of the aggregate of the individual parcel assessments calculated in accordance with the approved Engineer's Report and the final secured-roll data provided by San Bernardino County. The final aggregate levy may vary from the estimate contained in the Engineer's Report, provided that each parcel's assessment is calculated in accordance with the approved methodology and does not exceed the applicable authorized assessment.

The authorized parcel charges include the San Bernardino County administrative or processing fee of thirty cents (\$0.30) per assessable parcel. The fee is included within each submitted parcel charge and is not added separately to the resulting aggregate levy.

Section 7. Direction to Place Direct Charges on Current Tax Roll.

The City Council hereby directs the San Bernardino County Auditor-Controller/Treasurer/Tax Collector to place the Fiscal Year 2026/2027 direct charges for Landscape Maintenance District No. 1, County agency account code CC016-SP002, resulting from application of the approved Engineer's Report to the final secured-roll data, on the current Fiscal Year 2026/2027 San Bernardino County annual tax roll and to collect the charges in the same manner as property taxes, together with any interest and penalties authorized by law.

Section 8. County Administrative Fee Included in Parcel Charges.

The City Council expressly finds and declares that the direct charges authorized by this Resolution include the applicable San Bernardino County administrative or processing fee of thirty cents (\$0.30) per assessable parcel, as reflected in the Engineer's Report and assessment roll. No additional County administrative or processing fee shall be added separately to the submitted parcel charges unless separately authorized by the City Council or otherwise required by law.

Section 9. Administrative Adjustments and Actions.

The City Manager, Finance Director, City Clerk, Engineer of Record, and their authorized designees are authorized and directed to execute and transmit the Engineer's Report, assessment roll, certifications, and any other documents or data reasonably required by the ATC to implement this Resolution. They are further authorized to make non-substantive adjustments to the assessment roll necessary to incorporate the final

secured-roll data provided by San Bernardino County, including the addition, deletion, subdivision, combination, or correction of parcels, provided that all assessments remain consistent with the methodology and authorized parcel-level assessments approved in the Engineer's Report and this Resolution.

Section 10. Severability.

If any provision of this Resolution or its application to any person or circumstance is held invalid, the remaining provisions and applications shall remain in full force and effect to the fullest extent permitted by law.

Section 11. Effective Date.

This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 11th day of August, 2026, by the Loma Linda City Council of the attached vote:

Amy Jones, Mayor

ATTEST:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXX was duly adopted by the City Council at a meeting thereof held on the 11th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 11th day of August 2026.

Lynette Arreola, City Clerk
City of Loma Linda

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING PREVIOUSLY APPROVED RESOLUTION; APPROVING AND CONFIRMING THE ENGINEER'S REPORT; ORDERING THE CONTINUED MAINTENANCE AND SERVICING OF IMPROVEMENTS; CONFIRMING AND LEVYING THE ANNUAL ASSESSMENTS FOR FISCAL YEAR 2026/2027 FOR STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1; AUTHORIZING THE DIRECT CHARGES RESULTING FROM APPLICATION OF THE APPROVED ASSESSMENT METHODOLOGY, INCLUDING THE SAN BERNARDINO COUNTY ADMINISTRATIVE FEE; AND DIRECTING THE SAN BERNARDINO COUNTY AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR TO PLACE THE DIRECT CHARGES ON THE CURRENT TAX ROLL AND REPEALING RESOLUTION NO. 3307

WHEREAS, Street Light Benefit Assessment District No. 1 (the "District") is administered by the City of Loma Linda (the "City") pursuant to the Landscaping and Lighting Act of 1972, California Streets and Highways Code section 22500 et seq. (the "1972 Act"); and

WHEREAS, the 1972 Act authorizes the City Council to annually levy and collect assessments to finance the maintenance and servicing of improvements that provide special benefit to parcels within the District, including street lighting, electrical energy, maintenance, repair, replacement, administration, and related incidental expenses described in the Engineer's Report; and

WHEREAS, on May 12, 2026, the City Council adopted Resolution of Intention No. 3300, declaring its intention to continue the annual assessment proceedings for the District for Fiscal Year 2026/2027 and setting June 9, 2026, as the date of the public hearing; and

WHEREAS, notice of the public hearing was given in the time, form, and manner required by the 1972 Act, as evidenced by the records on file with the City Clerk; and

WHEREAS, an Engineer's Report for Fiscal Year 2026/2027 (the "Engineer's Report") was prepared and filed with the City Clerk and describes the improvements, estimated costs, assessment diagram, method of apportionment, assessment roll, and proposed assessments for each assessable parcel within the District; and

WHEREAS, on June 9, 2026, the City Council conducted the duly noticed public hearing, received and considered all oral and written testimony and protests, approved the Engineer's Report, and adopted Resolution No. 3307 levying the assessments for Fiscal Year 2026/2027; and

WHEREAS, the City Council desires to amend the annual levy resolution to expressly authorize the direct charges resulting from application of the approved assessment methodology and to direct the San Bernardino County Auditor-Controller/Treasurer/Tax Collector (the "ATC") to place those direct charges on the current tax roll in accordance with County administrative requirements; and

WHEREAS, the Engineer's Report establishes the authorized assessment methodology and the assessment applicable to each assessable parcel within the District and includes the San Bernardino County administrative or processing fee of thirty cents (\$0.30) per assessable parcel within each parcel charge submitted to the County; and

WHEREAS, the Fiscal Year 2026/2027 assessments do not exceed the maximum assessments previously authorized for the District, and the City Council finds that the continued assessments are levied in accordance with the 1972 Act and applicable provisions of Article XIII D of the California Constitution; and

WHEREAS, the final aggregate levy may vary from the estimate contained in the Engineer's Report as a result of changes reflected in the final secured-roll data provided by San Bernardino County, including parcel subdivisions, combinations, ownership or exemption changes, and other roll corrections, provided that no parcel is assessed in excess of the amount authorized by the Engineer's Report and applicable law.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES
HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals.

The foregoing recitals are true and correct and are incorporated into this Resolution by this reference.

Section 2. Repeal and Amend.

Resolution No. 3307 is hereby repealed. This amended Resolution confirms and continues the actions previously taken by the City Council in connection with the Fiscal Year 2026/2027 annual assessment proceedings.

Section 3. Public Interest and Necessity.

The City Council finds that the public interest, convenience, and necessity require the continued maintenance and servicing of the improvements within Street Light Benefit Assessment District No. 1.

Section 4. Approval and Confirmation of Engineer's Report.

The Engineer's Report for Fiscal Year 2026/2027, including the plans and specifications, estimated costs, assessment diagram, method of apportionment, assessment rates, assessment roll, estimated total levy, and all other components thereof, is hereby approved and confirmed.

Section 5. Levy of Annual Assessments.

The assessments calculated in accordance with the approved Engineer's Report are hereby confirmed and levied for Fiscal Year 2026/2027 upon the assessable parcels within Street Light Benefit Assessment District No. 1 pursuant to the 1972 Act. The assessments shall be used only for the purposes described in the Engineer's Report.

Section 6. Authorization of Direct Charges and Final Aggregate Levy.

The City Council hereby authorizes the Fiscal Year 2026/2027 direct charges for Street Light Benefit Assessment District No. 1, County agency account code CC016-SP003, consisting of the aggregate of the individual parcel assessments calculated in accordance with the approved Engineer's Report and the final secured-roll data provided by San Bernardino County. The final aggregate levy may vary from the estimate contained in the Engineer's Report, provided that each parcel's assessment is calculated in accordance with the approved methodology and does not exceed the applicable authorized assessment.

The authorized parcel charges include the San Bernardino County administrative or processing fee of thirty cents (\$0.30) per assessable parcel. The fee is included within each submitted parcel charge and is not added separately to the resulting aggregate levy.

Section 7. Direction to Place Direct Charges on Current Tax Roll.

The City Council hereby directs the San Bernardino County Auditor-Controller/Treasurer/Tax Collector to place the Fiscal Year 2026/2027 direct charges for Street Light Benefit Assessment District No. 1, County agency account code CC016-SP003, resulting from application of the approved Engineer's Report to the final secured-roll data, on the current Fiscal Year 2026/2027 San Bernardino County annual tax roll and to collect the charges in the same manner as property taxes, together with any interest and penalties authorized by law.

Section 8. County Administrative Fee Included in Parcel Charges.

The City Council expressly finds and declares that the direct charges authorized by this Resolution include the applicable San Bernardino County administrative or processing fee of thirty cents (\$0.30) per assessable parcel, as reflected in the Engineer's Report and assessment roll. No additional County administrative or processing fee shall be added separately to the submitted parcel charges unless separately authorized by the City Council or otherwise required by law.

Section 9. Administrative Adjustments and Actions.

The City Manager, Finance Director, City Clerk, Engineer of Record, and their authorized designees are authorized and directed to execute and transmit the Engineer's Report, assessment roll, certifications, and any other documents or data reasonably required by the ATC to implement this Resolution. They are further authorized to make non-substantive adjustments to the assessment roll necessary to incorporate the final secured-roll data provided by San Bernardino County, including the addition, deletion, subdivision, combination, or correction of parcels, provided that all assessments remain consistent with the methodology and authorized parcel-level assessments approved in the Engineer's Report and this Resolution.

Section 10. Severability.

If any provision of this Resolution or its application to any person or circumstance is held invalid, the remaining provisions and applications shall remain in full force and effect to the fullest extent permitted by law.

Section 11. Effective Date.

This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 11th day of August, 2026, by the Loma Linda City Council of the attached vote:

Amy Jones, Mayor

ATTEST:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXX was duly adopted by the City Council at a meeting thereof held on the 11th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 11th day of August 2026.

Lynette Arreola, City Clerk
City of Loma Linda



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

F. Consider Approving the Purchase of Eighty (80) Allegro 4G Water Meters, in the Amount of \$41,533.99, from HydroPro Solutions (Public Works) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Consent Calendar Item: 4F.
To	From
City Council	Julia Loeffert, Executive Assistant
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council consider the approval of the purchase of 80 Allegro 4G domestic water meters, in the amount of \$41,533.99 from HydroPro Solutions, Inc. of Ontario, CA.

BACKGROUND:

The on hand supply of domestic 1" 4G water meters is low. This purchase from our current approved vendor should cover the immediate need as well as near term needs. The Utility Superintendent has reviewed the cost and determined that it is competitive and in line with similar purchases.

ANALYSIS:

Staff requested costs for 80 water meters from our current vendor. The cost is \$41,533.99 which includes tax and tariff fees; however, freight charges have not yet been finalized and may result in a minor adjustment to the total project cost. As this is a purchase, only no contingency allocation is requested.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding is available in Account No. 4657030-51300 (Water Meters – Repairs & Maintenance). The quoted amount includes applicable taxes and tariff fees but excludes freight, which will be determined at the time of shipment. Sufficient funds are available to cover any applicable freight charges. No additional appropriations are required.

Attachments

[HPS Quote - City of Loma Linda 8.4.26.pdf](#)



1180 East Francis Street
Ontario, CA 91761
M: 909-977-1227

Quotation

DATE 8/4/2026
Quotation #
Salesperson: Brian Jensen

To: Attn: Danny
City of Loma Linda
25541 Barton Road
Loma Linda, CA 92354

Quotation valid until: 30-Days

Subject: City of Loma Linda Quote

[illegible]

Sub Total:	\$	38,728.86
Tax:	\$	2,805.13
Freight	TBD	
Est. Total:	\$	41,533.99

7.75% *If the shipping address differs from the above, the tax amount may be subject to change.

PLEASE NOTE: This quotation is valid for 30 days. We reserve the right to amend prices after this period.
All orders will ship as soon as they are ready. Please be advised we will not hold any orders at our warehouse.
A 2.5% processing fee will be applied for all credit card purchases.

All invoices are due Net 30 per HydroPro Solutions standard terms and conditions

ALL RETURNS MUST BE AUTHORIZED BY HYDROPRO SOLUTIONS. ALL RETURNS ARE SUBJECT TO A 30% RESTOCKING FEE AND MUST BE RETURNED WITHIN 30 DAYS.
THANK YOU FOR YOUR BUSINESS!



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

G. Consider Approving the Purchase of Replacement Computer Networking Equipment from CDW-G for \$32,264.26 (Information Systems) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Consent Calendar Item: 4G.
To	From
City Council	T Jarb Thaipejr, City Manager
Via	
Kyle MacGavin, Information Systems Manager	

RECOMMENDATION

It is recommended that City Council approve the purchase of replacement computer network switches from CDW Government (CDW-G) in the amount of \$32,264.26 for the computer network.

BACKGROUND

Network switches are a core piece of any modern computer network, as they provide network access to various types of essential equipment, such as:

- Printers
- Desk phones
- Computers
- Servers
- Wireless access points

The City currently uses and manages more than twenty network switches, all of which are approaching their end-of-life for software support and production use.

ANALYSIS:

Replacing aging network infrastructure is a critical step in maintaining a secure and reliable computer network. By implementing new network switches, the city's IT infrastructure will be substantially improved and be able to continue to support city wide operations. Staff recommends authorizing this purchase from CDW-G. In lieu of a request for proposal (RFP), staff used the cooperative purchasing agreement Sourcwell to secure competitive pricing.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funds have been budgeted in FY 2026-2027 and are allocated among departmental expenditure accounts city-wide under account object nos. 58845 (Technology Systems) and 51830 (Contractual Agreements).

Attachments

[CDW-G Quote Confirmation.pdf](#)



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

KYLE MACGAVIN,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PZBQ473	7/29/2026	PXVW777	5804861	\$32,264.26

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Fortinet FortiSwitch T1024E - switch - 24 ports - managed - rack-mountable Mfg. Part#: FS-T1024E Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)	1	6834864	\$8,403.26	\$8,403.26
Fortinet FortiCare Premium - extended service agreement (renewal) - 5 years Mfg. Part#: FC-10-T1E24-247-02-60 Electronic distribution - NO MEDIA Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)	1	7281872	\$4,244.15	\$4,244.15
Fortinet FortiSwitch 148F-FPOE - switch - 48 ports - managed - rack-mountable Mfg. Part#: FS-148F-FPOE Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)	1	6248633	\$1,648.37	\$1,648.37
Fortinet FortiCare Premium - extended service agreement (renewal) - 5 years Mfg. Part#: FC-10-148FF-247-02-60 Electronic distribution - NO MEDIA Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)	1	6354670	\$821.34	\$821.34
Fortinet FortiSwitch 108F-FPOE - switch - 8 ports - managed - rack-mountable	1	6648788	\$449.60	\$449.60

QUOTE DETAILS (CONT.)

Mfg. Part#: FS-108F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiCare Premium - extended service agreement (renewal) - 5 years	1	6799039	\$240.10	\$240.10
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Mfg. Part#: FC-10-F108F-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiSwitch 108F - switch - 8 ports - managed	1	6673765	\$286.12	\$286.12
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Mfg. Part#: FS-108F

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiCare Premium - extended service agreement (renewal) - 5 years	1	6672482	\$147.91	\$147.91
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Mfg. Part#: FC-10-F108N-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiSwitch 124F-FPOE - switch - 24 ports - managed - rack-mountab	1	6372156	\$944.41	\$944.41
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Mfg. Part#: FS-124F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiCare Premium - extended service agreement (renewal) - 5 years	1	6593115	\$599.84	\$599.84
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Mfg. Part#: FC-10-S124F-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiSwitch 108F-FPOE - switch - 8 ports - managed - rack-mountab	1	6648788	\$449.60	\$449.60
--	---	---------	----------	----------

Mfg. Part#: FS-108F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiCare Premium - extended service agreement (renewal) - 5 years	1	6799039	\$240.10	\$240.10
---	---	---------	----------	----------

Mfg. Part#: FC-10-F108F-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiSwitch 148F-FPOE - switch - 48 ports - managed - rack-mountab	1	6248633	\$1,648.37	\$1,648.37
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Mfg. Part#: FS-148F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiCare Premium - extended service agreement (renewal) - 5 years	1	6354670	\$821.34	\$821.34
---	---	---------	----------	----------

Mfg. Part#: FC-10-148FF-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)

Fortinet FortiSwitch 148F-FPOE - switch - 48 ports - managed - rack-mountab	1	6248633	\$1,648.37	\$1,648.37
---	---	---------	------------	------------

QUOTE DETAILS (CONT.)

Mfg. Part#: FS-148F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiCare Premium - extended service agreement
(renewal) - 5 years**

1

6354670

\$821.34

\$821.34

Mfg. Part#: FC-10-148FF-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiSwitch 108F - switch - 8 ports - managed**

1

6673765

\$286.12

\$286.12

Mfg. Part#: FS-108F

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiCare Premium - extended service agreement
(renewal) - 5 years**

1

6672482

\$147.91

\$147.91

Mfg. Part#: FC-10-F108N-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiSwitch 124F-FPOE - switch - 24 ports - managed
- rack-mountab**

1

6372156

\$944.41

\$944.41

Mfg. Part#: FS-124F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiCare Premium - extended service agreement
(renewal) - 5 years**

1

6593115

\$599.84

\$599.84

Mfg. Part#: FC-10-S124F-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiSwitch 108F-FPOE - switch - 8 ports - managed -
rack-mountab**

1

6648788

\$449.60

\$449.60

Mfg. Part#: FS-108F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiCare Premium - extended service agreement
(renewal) - 5 years**

1

6799039

\$240.10

\$240.10

Mfg. Part#: FC-10-F108F-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiSwitch 124F-FPOE - switch - 24 ports - managed
- rack-mountab**

1

6372156

\$944.41

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Mfg. Part#: FS-124F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiCare Premium - extended service agreement
(renewal) - 5 years**

1

6593115

\$599.84

\$599.84

Mfg. Part#: FC-10-S124F-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**Fortinet FortiSwitch 124F-FPOE - switch - 24 ports - managed
- rack-mountab**

1

6372156

\$944.41

\$944.41

QUOTE DETAILS (CONT.)

Mfg. Part#: FS-124F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)[Fortinet FortiCare Premium - extended service agreement
\(renewal\) - 5 years](#)

1

6593115

\$599.84

\$599.84

Mfg. Part#: FC-10-S124F-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)[Fortinet FortiSwitch 124F-FPOE - switch - 24 ports - managed
- rack-mountab](#)

1

6372156

\$944.41

\$944.41

Mfg. Part#: FS-124F-FPOE

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)[Fortinet FortiCare Premium - extended service agreement
\(renewal\) - 5 years](#)

1

6593115

\$599.84

\$599.84

Mfg. Part#: FC-10-S124F-247-02-60

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)[FORTINET ORDER HANDLING FEE](#)

1

9111147

\$0.00

\$0.00

Mfg. Part#: OHF1

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY
(121923)**SUBTOTAL** \$30,714.95**SHIPPING** \$0.00**SALES TAX** \$1,549.31**GRAND TOTAL** **\$32,264.26****PURCHASER BILLING INFO****Billing Address:**CITY OF LOMA LINDA
ACCTS PAYABLE
25541 BARTON RD
LOMA LINDA, CA 92354-3160
Phone: (909) 799-2840**Payment Terms:** Net 30 Days-Govt State/Local**DELIVER TO****Shipping Address:**CITY OF LOMA LINDA
KYLE MACGAVIN
25541 BARTON RD
LOMA LINDA, CA 92354-3160
Phone: (909) 799-2840**Shipping Method:** DROP SHIP-GROUND**Please remit payments to:**CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515**Sales Contact Info****Tommy Baxter** | (312) 705-0246 | tommy.baxter@cdwg.com

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City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

**H. Consider Accepting and Approving the Notice of Completion for Orange Street Improvements for \$343,735.92
- Contractor: Leonida Builders Inc. (CIP 25-127) (Public Works) [CC]**

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Consent Calendar Item: 4H.
To	From
City Council	Julia Loeffert
Via	
T Jarb Thaipejr	

RECOMMENDATION:

It is recommended that the City Council accept the Orange Street Improvement project (CIP 25-127) as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND:

On April 14, 2026, the City Council awarded a construction contract to Leonida Builders, Inc., in the amount of \$343,380, with an approved contingency of \$34,500.

The final project cost was \$343,735.92. Due to unforeseen field conditions encountered during construction, the project utilized \$355.92 of the approved contingency.

Attached is the Notice of Completion for the project. Upon City Council authorization, the City Clerk will record the Notice of Completion. The contractor's one-year warranty period will begin on the date the Notice is recorded.

ANALYSIS:

N/A

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

The project was completed at the end of the previous fiscal year and was budgeted in Account No. 3122340-58500 (Traffic Mitigation Fees). The final project cost, including \$355.92 in contingency for unforeseen field conditions, was within the available budget. No supplemental appropriation is required.

Attachments

[NOC Orange Street Improvements CIP 25-127.pdf](#)

RECORDING REQUESTED BY:
LYNETTE ARREOLA

AND

WHEN RECORDED MAIL TO:

CITY CLERK
LYNETTE ARREOLA
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN: N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED June 21, 2026
8. The work of improvement completed is described as follows: Orange Street Improvement project (CIP 25-127)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Leonida Builders, Inc 32023 Crown Valley Road, Acton, CA 91387
10. The street address of said property is Orange Street Improvement project (CIP 25-127)
11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Orange Street Improvement project (CIP 25-127)

Signature of Owner or Agent Owner _____ Date: _____
Lynette Arreola, City Clerk

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ City Clerk _____ of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)
Lynette Arreola, City Clerk



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

I. Consider Accepting and Approving the Notice of Completion for the Waterline Improvements at University Ave., Campus St., and Lawton Ave. for \$732,100.00 - Contractor: All Cities Engineering, Inc. (CIP 26-675) (Public Works) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Consent Calendar Item: 4I.
To	From
City Council	Julia Loeffert, Executive Assistant
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council consider accepting and approving this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND:

On February 10, 2026, City Council awarded the contract to All Cities Engineering, Inc. of Riverside, CA for an amount of \$732,100.00 with an approved contingency of \$73,000.00. The final project cost was \$807,100 which exceeded the contract and contingency amount by \$2,000.00. The additional costs were due to conflicts with known structures and unknown utility locations. The contractor performed professionally and completed the work satisfactory.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

ANALYSIS:

N/A

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

The project was budgeted in Account Nos. 4657010-58500 (Water Production Infrastructure) and 4387200-58500 (Water Acquisition Infrastructure). The final project cost exceeded the approved contract and contingency amount by approximately \$2,000. However, sufficient funding is available within the project budgets due to savings realized on other Water Department capital projects. Therefore, no supplemental appropriations are required.

Attachments

[NOC Waterline Improvements @ University Ave, Campus St and Lawton Ave \(CIP 26-675\).pdf](#)

LYNETTE ARREOLA
RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

LYNETTE ARREOLA
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN# n/a

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED June 18, 2026
8. The work of improvement completed is described as follows: Waterline improvements at University Avenue, Campus Street and Lawton Ave (CIP 26-675)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is All Cities Engineering Inc., P.O. Box 3619, Riverside, CA 92519
10. The street address of said property is University Avenue, Campus Street, and Lawton Avenue

11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Waterline improvements at University Avenue, Campus Street and Lawton Ave (CIP 26-675)

Signature of Owner or Agent Owner _____ Date: _____
Lynette Arreola, City Clerk

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ City Clerk of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)
Lynette Arreola, City Clerk



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Consider Adopting Three (3) Council Bill Ordinances for Municipal Code Amendments Establishing Regulations for Short-Term Rentals and Permitting Short-Term Rental Uses Within Residential and Planned Community Zones (Community Development) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Old Business Item: 5A.
To	From
City Council	Lorena Matarrita
Via	
Gabriel Rivera	

RECOMMENDATION:

It is recommended that the City Council adopt Council Bills #O-2026-09, #O-2026-10 and #O-2026-11, waive the readings of the ordinances in their entirety, and direct the City Clerk to read by title only; Ordinance Titles:

1. **ADOPT** Council Bill O-2026-09, *AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, ADDING CHAPTER 5.26 (SHORT-TERM RENTALS) TO TITLE 5 (BUSINESS TAXES, LICENSES, AND REGULATIONS) OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH REGULATIONS GOVERNING THE OPERATION OF SHORT-TERM RENTALS WITHIN THE CITY OF LOMA LINDA* ; and
2. **ADOPT** Council Bill O-2026-10, *AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING IN PART, CHAPTER 17.32 (RESIDENTIAL ZONES), SECTION 17.32.020 (LAND USE REGULATIONS AND ALLOWABLE USES), INCLUDING TABLE 2-1 (ALLOWED USES AND PERMIT REQUIREMENTS FOR RESIDENTIAL ZONES) TO TITLE 17 (ZONING) OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH SHORT-TERM RENTALS AS A PERMITTED USE WITHIN RESIDENTIAL ZONES SUBJECT TO CHAPTER 5.26 (SHORT-TERM RENTALS); and*
3. **ADOPT** Council Bill O-2026-11, *AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING IN PART, CHAPTER 17.44 (SPECIAL PURPOSE ZONES AND SPECIFIC PLANS), SECTION 17.44.020 (LAND USE REGULATIONS AND ALLOWABLE USES), INCLUDING TABLE 27 (ALLOWED USES AND PERMIT REQUIREMENTS FOR SPECIAL PURPOSE ZONES), OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH SHORT-TERM RENTALS AS A PERMITTED USE WITHIN THE PLANNED COMMUNITY ZONE SUBJECT TO CHAPTER 5.26 (SHORT-TERM RENTALS)*

BACKGROUND:

On July 14, 2026, the City introduced Council Bills #O-2026-09, #O-2026-10, and #O-2026-11 on first reading and set the second reading to August 11, 2026. A detailed report pertaining to short-term rentals for the adoption of the ordinances was also presented.

It was noted at a Revenue Generating Budget Workshop that short-term rentals was a high priority initiative item. The proposed ordinance will establish Chapter 5.26 (Short-Term Rentals) and will create a comprehensive regulatory framework for short-term rental operations within the City. Under the proposed regulations, any property owner or authorized operator seeking to rent a dwelling unit for a period of thirty consecutive days or less must first obtain a short-term rental permit. Applicants will be required to maintain compliance with all applicable business licensing and Transient Occupancy Tax (TOT) requirements outlined in Title 5 of the LLMC. The proposed regulations establish objective operating standards intended to minimize impacts on surrounding neighborhood residences.

ANALYSIS:

Since the first reading of the ordinances on July 14, 2026, there have been no new developments. City staff has no changes to the staff report and no new updates to present to City Council. Staff continues to recommend adoption of the Ordinance.

ENVIRONMENTAL IMPACT:

On July 14, 2026, City Council determined that the proposed Development Code Amendment was not subject to the California Environmental Quality Act (CEQA); therefore, pursuant to the General Rule Exemption(14 CCR § 15061(b)(3)), the proposed amendment was exempt from CEQA review.

FINANCIAL IMPACT:

The proposed addition of a new short-term rental chapter is not anticipated to have a significant adverse fiscal impact of the City's General Fund. Rather, implementation of the proposed regulations is expected to generate revenue through permit fees, business license fees, and Transient Occupancy Tax (TOT).

In November 2025, the City Council approved an updated fee schedule that established a Short-Term Rental permit fee of \$540 and an annual renewal fee of \$235. Assuming there are approximately 30 active short-term rentals operating within the city, planning permit fees alone are projected to generate approximately \$16,200 during the first year of implementation. In addition, each short-term rental operator will be required to obtain a business license. Based on the current business license fee of \$129 per application, the City is projected to receive approximately \$3,870 in initial business license revenue, excluding annual renewals. As part of the business license process, each short-term rental will also be subject to a fire inspection. Inspection fees will be charged at the City's established hourly rate and are estimated to generate approximately \$4,500 annually. Similar to other businesses operating within the city, short-term rentals will also be subject to the City's business license tax, which is calculated at a rate of \$0.50 per \$1,000 of estimated annual gross receipts.

Lastly, short-term rental operators will be required to collect and remit Transient Occupancy Tax (TOT) on a quarterly basis. The current TOT rate is 8%, which is expected to provide an additional ongoing revenue source for the City.

Attachments

[Attachment A - Ord_CB#O-2026-09_Short-term Rentals.pdf](#)

[Attachment B - Ord_CB#O-2026-10_Short-term Rentals.pdf](#)

[Attachment C - Ord_CB#O-2026-11_Short-term Rentals.pdf](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, ADDING CHAPTER 5.26 (SHORT-TERM RENTALS) TO TITLE 5 (BUSINESS TAXES, LICENSES, AND REGULATIONS) OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH REGULATIONS GOVERNING THE OPERATION OF SHORT-TERM RENTALS WITHIN THE CITY OF LOMA LINDA

WHEREAS, the City of Loma Linda currently does not have regulations governing the operation of short-term rentals within residential neighborhoods; and

WHEREAS, online hosting platforms have increased the prevalence of short-term rental activity within the City; and

WHEREAS, while short-term rentals may provide economic opportunities for property owners and lodging opportunities for visitors, they may also create adverse impacts related to parking, noise, neighborhood compatibility, public safety, and housing availability; and

WHEREAS, the City desires to establish regulations governing the operation of short-term rentals to protect public health, safety, and welfare while providing a lawful process for the operation of short-term rental uses; and

WHEREAS, amendments, as set for in "Exhibit A" to this Ordinance, are proposed for Title 5 (Business Taxes, Licenses, and Regulations) through the City-initiated Master Development Application (MDA-2026-0059) to establish and add Chapter 5.26 (Short-Term Rentals) to Title 5 of the Loma Linda Municipal Code; and

WHEREAS, on June 17, 2026, the Planning Commission held a duly noticed public hearing on the proposed Ordinance, at which an oral and written presentation was made and comments received, and the Planning Commission made a recommendation to City Council to adopt the ordinance; and,

WHEREAS, on July 14, 2026, the City Council conducted the first reading of the code amendment and the second reading on August 11, 2026, where it adopted the Ordinance, approving Master Development Application (MDA-2026-0059); and,

WHEREAS, the Planning Commission and City Council have reviewed the proposed amendments and find that Master Development Application (MDA-2026-0059) is consistent with the Loma Linda General Plan, is not detrimental to the public health, safety, and general welfare, and is in conformity with good land use practice.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby finds that all of the facts set forth in the recitals of this ordinance are true and correct.

Section 2. Environmental Determination. Pursuant to the General Rule Exemption (14 CCR § 15061(b)(3)), the City Council finds that Council Bill No. O-2026-09 and MDA-2026-0059 are not subject to the California Environmental Quality Act (CEQA) because the proposed

ATTACHMENT A

Municipal Code amendment is not a project under CEQA.

Section 3. Approval. The Planning Commission recommended adoption and City Council hereby adopts Council Bill No. O-2026-09, which amends, Title 5 (Business Taxes, Licenses, and Regulations) of the Loma Linda Municipal Code, to establish Chapter 5.26 (Short-Term Rentals) (MDA-2026-0059) as indicated in “Exhibit A” and as referenced herein.

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect this validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

Section 5. Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be posted within fifteen (15) days from its passage pursuant to Government Code section 36933.

Section 6. Effective Date. This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 14th day of July 2026 and was adopted on the 11th day of August 2026 by the attached vote:

Mayor

Attest:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Ordinance No. XXX was duly Introduced by the City Council at the meeting thereof held on the 14th day of July 2026 and adopted at a meeting thereof held on the 11th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 11th day of August 2026.

Lynette Arreola, City Clerk
City of Loma Linda

Municipal Code Title 5

CHAPTER 5.26 SHORT-TERM RENTALS

Sections:

5.26.010	Purpose and Intent.
5.26.020	Definitions.
5.26.030	Short-Term Rental Permit Required.
5.26.040	Permit Application.
5.26.050	Application Review and Criteria for Approval or Denial of Permit.
5.26.060	Permit Revocation.
5.26.070	Permit Term and Renewal.
5.26.080	Appeals.
5.26.090	Permits Nontransferable.
5.26.100	Operating Conditions and Requirements.
5.26.110	Enforcement Penalties.

5.26.010 Purpose and Intent.

- A. Purpose. The purpose of this Chapter is to establish requirements for short-term rentals in areas designated for residential use, including as part of a planned community development plan or specific plan, and to provide development standards to ensure the orderly processing of short-term rental permits in appropriate areas of the City.
- B. Intent. A short-term rental that conforms to the standards of this Chapter shall be deemed to be consistent with the General Plan designation and zoning designation for the parcel on which the short-term rental is located.
- C. This chapter is not intended to allow any residential property owner to violate any private conditions, covenants, and restrictions applicable to the owner's property that may prohibit the owner from using his or her property as a short-term rental, as defined in this chapter.
- D. The City reserves the right to change the regulations provided in this chapter at any time, including discontinuing the issuance of short-term rental permits, notwithstanding any impact to existing or future short-term rental permit holders. Anyone accepting a short-term rental permit pursuant to this chapter acknowledges and accepts that possibility.

5.26.020 Definitions.

The following definitions apply to enact the specific requirements of this Chapter:

- A. "Booking Transaction" means any reservation or payment service provided by a person who facilitates a short-term rental, home sharing, or similar transaction between a prospective guest and a host.
- B. "Calls of Service" means any request for response made to or initiated by the San Bernardino County Sheriff's department or Loma Linda Fire department resulting in personnel being dispatched to the subject Short-term Rental Property.
- C. "Director" means the Community Development Director of the City of Loma Linda or a designee as assigned by the City Manager.

- D. "Dwelling Unit" means a structure or portion thereof which is used for human habitation, as more particularly described in Section 17.02 *Introduction and Definitions*. A dwelling unit for purposes of this chapter is a detached single-family dwelling unit, single family-attached (townhome) unit, or multifamily dwelling unit. For the purposes of this Chapter, an accessory dwelling unit, junior accessory dwelling unit, mobile home unit, and recreational vehicle are not considered a dwelling unit.
- E. "Enforcement Officer" means the Director, Building Official, Fire Marshal, Code Enforcement Officer, or another City employee designated by the City Manager to enforce this chapter of the Loma Linda Municipal Code.
- F. "Guest" means a person who rents or occupies the short-term rental.
- G. "Group" means a single guest or any number of guests who are occupying a short-term rental on a single rental agreement.
- H. "Host" means the owner or manager of a dwelling who rents the dwelling on a short-term basis.
- I. "Hosted Stay" means short-term rental activity whereby the host remains on the site of the host's primary residence throughout the duration of the guest's stay, except during daytime and/ or workhours.
- J. "Hosting Platform" means a marketplace in whatever form or format which facilitates the short-term rental activity, through advertising, match-making, or any other means, using a medium of facilitation, and from which the operator of the hosting platform derives revenues, including booking fees or advertising revenues, from providing or maintaining the marketplace.
- K. "Short-Term Rental" means a dwelling unit, or any portion thereof, that is rented by the host to a guest or group for a period of thirty (30) consecutive calendar days or less, counting portions of calendar days as whole days, in exchange for any form of monetary or non-monetary consideration, including trade, fee, swap, or any other consideration in lieu of cash payment. Hosted stays, un-hosted stays, and vacation rentals are types of short-term rentals.
- L. "Transient Occupancy Tax" or "TOT" means the local tax imposed on occupancies of thirty (30) consecutive calendar days or less under Chapter 3.12 of the Loma Linda Municipal Code.
- M. "Un-Hosted Stay" means a short-term rental activity whereby the host remains off the site of the dwelling unit for some or all of the duration of the guest's stay.

5.26.030 Short-Term Rental Permit Required.

- A. No host, person, or entity, either for themselves, or any other person, shall cause, allow, conduct, permit, maintain, or facilitate a short-term rental at any dwelling unit within the City without first obtaining a short-term rental permit pursuant to this Chapter and complying with all other applicable provisions of this Chapter. A short-term rental permit shall only be issued to authorized hosted and un-hosted stays.

- B. A host of the short-term rental shall apply with the City to obtain a permit and shall be responsible for complying with all requirements of this chapter. Application for a short-term rental permit shall be in a form prescribed by the director and include all the information determined by the director to be necessary to evaluate the eligibility of the host, consistent with this chapter.
- C. An application for a short-term rental permit shall be accompanied by a non-refundable processing fee.
- D. Hosts of an existing, unpermitted short-term rental shall submit a complete permit application for the short-term rental permit.

5.26.040 Permit Application.

To apply for a short-term rental permit, the applicant must file a complete application accompanied with a non-refundable processing fee in an amount established by a resolution of the City Council. The application shall be in the form prescribed by the Director and shall contain, at minimum, the following:

- A. The legal name, current address, telephone number, and email address of the applicant, including contact information for 24-hour response.
- B. The address of the short-term rental property, and if applicable, location telephone number.
- C. A detailed floor plan of the dwelling unit identifying all sleeping areas, the proposed maximum occupancy, the approximate total square footage of the unit, and the designated guest parking location.
 - a. All sleeping areas shall have smoke alarms and each floor shall have a Carbon Monoxide (CO₂) monitor. Identify the location of each on the floor plan.
- D. Proof that the applicant is either the property owner or a tenant who has written permission from the property owner to operate a short-term rental.
- E. Any other information required by regulations promulgated pursuant to this Chapter or deemed necessary by the Community Development Director.

5.26.050 Application Review and Criteria for Approval or Denial of Permit.

- A. Upon receipt of a completed application, the Director, or designee, shall review the application as submitted and render a decision in a timely manner. The applicant shall be notified of the decision in writing.
- B. If the Director determines that the application meets all of the application requirements and no grounds for denial exist, the permit shall be approved. The permit shall contain the name, address of the permittee, a description of the short-term rental to be offered, the date of issuance and term of the permit, and the signature of the Director or assigned designee.
- C. A short-term rental permit application may be denied for any of the following reasons:

1. Information contained in the application, or supplemental information is false or materially misleading.
 2. The applicant failed to provide a complete application after having been notified of the requirement to produce additional information or documents.
 3. The applicant is delinquent in payment of any City or County taxes, fines, or penalties in relation to short-term rentals, or has outstanding code violations at the subject property
 4. The applicant has previously held a short-term rental permit which was revoked by the City during the 12-month period prior to submittal of the application.
 5. The applicant has failed to pay any previous administrative fines, remediate any other violations, and/or complete any other alternative disposition associated with a previous violation of this Chapter; or
 6. The applicant has failed to demonstrate an ability to conform to the operating standards set forth in Section 5.26.100.
 7. Two or more other short-term rentals are located within a 300-foot radius measured from any point on the property line shall constitute as overconcentration.
- D. If the application is denied, the applicant shall receive written notice stating the reasons for denial.

5.26.060 Permit Revocation.

The Director may revoke a short-term rental permit issued at any time if found in violation of this Chapter or for any violation to Chapter 3.12 relating to Transient Occupancy Tax. A short-term rental host whose permit is revoked may apply for a new permit one year after the revocation of the permit.

The Director may also revoke a short-term rental permit for the following reasons:

- A. The property has received two or more calls for service from the Sheriff Department or Fire Department.
 - a. Calls of Service shall include, but not limited to, incidents involving:
 1. Excessive noise or public disturbances.
 2. Disorderly conduct or illegal activity.
 3. Fire alarms, false alarms, or unsafe conditions.
 4. Medical emergencies resulting from unsafe conditions or overcrowding.
 5. Parking violations or traffic safety complaints.
 6. Code enforcement referrals or safety hazards verified by the responding agency.

- b. The following shall not be counted as a call for service:
 - 1. Medical emergencies unrelated to property misuse.
 - 2. Natural disasters or unrelated third-party criminal activity.
- B. The property is the subject of two or more Code Enforcement Violations as outlined in Chapter 9 of the Loma Linda Municipal Code.
- C. The property has any ongoing zoning or fire code violations.

5.26.070 Permit Term and Renewal.

- A. A short-term rental permit shall expire and become null and void on the one-year anniversary of its issuance and shall be renewed annually by application with the business license.
- B. Any person may apply for a permit renewal on a form or process provided by the City no later than thirty (30) days prior to the expiration of the permit.
- C. There is no limitation on the number of renewals that may be granted by the Director.
- D. The applicant shall be required to pay the short-term rental permit fee for the permit renewal in the amount established by the City Council resolution at the time of the renewal.

5.26.080 Appeals.

Any person whose short-term rental permit or renewal is denied or revoked may appeal the decision in writing with the City Clerk pursuant to the procedures established in Section 17.30.430 of the Loma Linda Municipal Code.

5.26.090 Permits Nontransferable.

A short-term rental permit granted pursuant to this Chapter shall not be transferable to another person, another property, or to another property owner. Said permits shall not run with the land or property to which it applies.

5.26.100 Operating Conditions and Requirements.

- A. The dwelling unit must be located within the residential zones established by Section 17.32 Residential Zones or is a legally established single or multifamily residence in a Specific Plan or Planned Community.
- B. Accessory dwelling units, junior accessory dwelling units, and dwellings with recorded affordability covenants may not be used as short-term rentals.

- C. All advertising for the dwelling unit as a short-term rental that is displayed on a hosting platform or other media shall display the number of the current and valid permits as issued by the City.
- D. The host shall comply with all requirements of and be subject to the Transient Occupancy Tax (TOT) pursuant to Chapter 3.12 and the business license fees pursuant to Title 5 of this Code for short-term rental use. The host shall have the duty and liability to ensure timely remittance of the TOT to the City in compliance with Chapter 3.12 of this Code.
- E. The short-term rental permit shall be conspicuously displayed within a prominent area of the dwelling unit available for occupancy.
- F. The short-term rental shall comply with all applicable provisions of this Code, State, and Federal law.
- G. There shall be no exterior signs or advertising except as provided in Chapter 17.18 Signs for signage permitted for a dwelling use within the applicable zone.
- H. Noise from short-term rental uses shall comply with Chapter 9.20 of this Code. Pools and hot tubs shall have hours of operation clearly posted adjacent to the facility and shall comply with the exterior noise standards of Chapter 9.20.
- I. Lighting on the premises shall be directed, controlled, screened, or shaded in such a manner as not to shine directly on surrounding properties.
- J. Structures not intended for permanent habitable use, including but not limited to trailers, tents, tree houses, garages, sheds, or temporary structures such as recreational vehicles shall not be used for short-term rentals.
- K. A host for a short-term rental must maintain for a period of three (3) years a detailed and accurate record of their guest information pertaining to hosting dates, including financial documentation of the rent received, and make this information available to the City or Sheriff's Department upon request.
- L. The host or authorized agent must be available to the City by telephone 24 hours per day, when the short-term rental is rented.
- M. The permittee for a short-term rental shall to the fullest extent permitted by law, indemnify, defend, and hold the City, its elected officials, officers, contractors serving as City officers, agents, and employees ("indemnitees") free and harmless from: (i) any and all claims, liabilities, and losses whatsoever occurring or resulting to any and all persons, firms, entities, or corporations furnishing or supplying work, services, materials, or supplies in connection with, or related to, the performance of work or the exercise of rights authorized by the approval of permits for short-term rental; and (ii) any and all claims, lawsuits, liabilities, and/or actions arising out of, or related to the approval of permits for short-term rental and/or the granting or exercise of the rights authorized by said approval; and (iii) from any and all claims, liabilities, and losses occurring or resulting to any person, firm,

entity, corporation, for property damage, personal injury, or death, arising out of or related to the approval of, or exercise of rights granted by this permit. Permittee's obligation to indemnify, defend, and hold the Indemnitees free and harmless as required hereinabove shall include, but not limited to, paying all fees and costs incurred by legal counsel of the Indemnitees' choice in representing the Indemnitees in connection with any such claims, losses, lawsuits, or actions, and any award of damages, judgements, verdicts, court costs, or attorney fees in any such lawsuit or action.

N. Host for a short-term rental shall be responsible for informing their guests of the "House Rules". Such rules shall, at a minimum, include rules explained in this section:

1. A copy of the house rules and the short-term rental permit.
2. In order to comply with all provisions of State law and this Code related to emergency vehicle access, no limousine or bus parking, and no stopping without the driver's presence, shall be allowed in any manner that would interfere with emergency vehicle access.
3. Guests of short-term rental units shall maintain the property free of debris both on-site and in the street. Trash receptacles shall be maintained in a clean and sanitary manner in conformance with this Code. Trash receptacles shall not be placed on the street prior to 24 hours before the scheduled pick-up day and shall be promptly removed from the street following service.
4. Quiet times shall be from 10:00 p.m. to 7:00 a.m.
5. The guests of the short-term rental shall not create unreasonable noise or disturbances, engage in disorderly conduct, or violate provisions of the Loma Linda Municipal Code or any State or County law pertaining to noise or disorderly conduct. Further, the host shall contact the Sheriff's Department in the event guests fail to comply with this Chapter or this Code.
6. No short-term rental unit may be used for any wedding, receptions, auctions, commercial functions, or any other similar events that are inconsistent with residential uses permitted by the Loma Linda Municipal Code.
7. Guests shall utilize designated on-site parking spaces provided by the short-term rental host. Hosts shall advise guests of any available street parking options or permit parking requirements.
8. Discharge of fireworks shall be prohibited at any time.
9. A copy of the property owner's, and authorized manager, if applicable, contact information shall be kept on site for guests in case of an emergency.

5.26.110 Enforcement and Penalties.

- A. Operating a short-term rental without a valid short-term rental permit, business license, and valid Transient Occupancy registration certificate is prohibited. Advertising shall be considered prima facie evidence of operation. Additional evidence of operation may include, but shall not be limited to, guest testimony, online reviews, rental agreements, receipts, or any other information deemed relevant by the City.
- B. A violation of this Chapter shall constitute a public nuisance, which may be abated by any means provided by law, including by not limited to injunctive relief and issuance of administrative fines pursuant to Chapter 9.24 and penalties pursuant to Chapter 1.12.

DRAFT

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING IN PART, CHAPTER 17.32 (RESIDENTIAL ZONES), SECTION 17.32.020 (LAND USE REGULATIONS AND ALLOWABLE USES), INCLUDING TABLE 2-1 (ALLOWED USES AND PERMIT REQUIREMENTS FOR RESIDENTIAL ZONES) TO TITLE 17 (ZONING) OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH SHORT-TERM RENTALS AS A PERMITTED USE WITHIN RESIDENTIAL ZONES SUBJECT TO CHAPTER 5.26 (SHORT-TERM RENTALS)

WHEREAS, the City Council is concurrently considering adoption of Chapter 5.26 (Short-Term Rentals) of Title 5 to establish operational regulations for short-term rental uses within the City; and

WHEREAS, short-term rental uses are not currently identified within the allowable uses table for residential zones found in Section 17.32.020; and

WHEREAS, in order to implement Chapter 5.26, amendments to Section 17.32.020 and Table 2-1 are necessary to establish short-term rentals as a permitted use within residential zoning districts, subject to compliance with Chapter 5.26; and

WHEREAS, amendments, as set for in "Exhibit A" to this Ordinance, are proposed for Chapter 17.32 (Residential Zones), Section 17.32.020 (Land Use Regulations and Allowable Uses), Table 2-1 (allowed Uses and Permit Requirements for Residential Zones), of the Loma Linda Municipal Code through the City-initiated Master Development Application (MDA-2026-0059) to allow for short-term rental units as a permitted use within all residential zones; and,

WHEREAS, on June 17, 2026, the Planning Commission held a duly noticed public hearing on the proposed Ordinance, at which an oral and written presentation was made and comments received, and the Planning Commission made a recommendation to City Council to adopt the ordinance; and,

WHEREAS, on July 14, 2026, the City Council conducted the first reading of the code amendment and the second reading on August 11, 2026, where it adopted the Ordinance, approving Master Development Application (MDA-2026-0059); and,

WHEREAS, the Planning Commission and City Council have reviewed the proposed amendments and find that Master Development Application (MDA-2026-0059) is consistent with the Loma Linda General Plan, is not detrimental to the public health, safety, and general welfare, and is in conformity with good land use practice.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby finds that all of the facts set forth in the recitals of this ordinance are true and correct.

Section 2. Environmental Determination. Pursuant to the General Rule Exemption (14 CCR § 15061(b)(3)), the City Council finds that Council Bill No. O-2026-10 and MDA-2026-0059 are not subject to the California Environmental Quality Act (CEQA) because the proposed Municipal Code

ATTACHMENT B

amendment is not a project under CEQA.

Section 3. Approval. The Planning Commission recommended adoption and City Council hereby adopts Council Bill No. O-2026-10, which amends, Chapter 17.32 (Residential Zones), Section 17.32.020 (Land Use Regulations and Allowable Uses), Table 2-1 (Allowed Uses and Permit Requirements for Residential Zones), of the Loma Linda Municipal Code, to allow for short-term rental units as a permitted use within all residential zones (MDA-2026-0059) as indicated in "Exhibit A" and as referenced herein.

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect this validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

Section 5. Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be posted within fifteen (15) days from its passage pursuant to Government Code section 36933.

Section 6. Effective Date. This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 14th day of July 2026 and was adopted on the 11th day of August 2026 by the attached vote:

Mayor

Attest:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Ordinance No. XXX was duly Introduced by the City Council at the meeting thereof held on the 14th day of July 2026 and adopted at a meeting thereof held on the 11th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 11th day of August 2026.

Lynette Arreola, City Clerk
City of Loma Linda

Exhibit A: Table 2-1 Amendment

P	Permitted by Right (Planning Permit May Be Required)				
CUP	Conditional Use Permit				
MUP	Minor Use Permit				
—	Not Allowed				
R-1	Low Density Residential (0 to 4 units/acre)				
R-2	Medium Density Residential (0 to 9 units/acre)				
R-3	High Density Residential (0 to 13 units/acre)				
R-4	Very High Density Residential (0 to 20 units/acre)				
Table 2-1 Allowed Uses and Permit Requirements for Residential Zones					
Land Use					Specific Use Regulations
	R-1	R-2	R-3	R-4	
Residential Uses					
Boarding and Lodging Houses	—	—	CUP	CUP	
Dormitories	—	—	CUP	CUP	
Short-Term Rentals	P	P	P	P	Chapter 5.26 (Short-Term Rentals)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING IN PART, CHAPTER 17.44 (SPECIAL PURPOSE ZONES AND SPECIFIC PLANS), SECTION 17.44.020 (LAND USE REGULATIONS AND ALLOWABLE USES), INCLUDING TABLE 2-7 (ALLOWED USES AND PERMIT REQUIREMENTS FOR SPECIAL PURPOSE ZONES), OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH SHORT-TERM RENTALS AS A PERMITTED USE WITHIN THE PLANNED COMMUNITY ZONE SUBJECT TO CHAPTER 5.26 (SHORT-TERM RENTALS)

WHEREAS, the City Council is concurrently considering adoption of Chapter 5.26 (Short-Term Rentals) to establish operational regulations for short-term rental uses within the City; and

WHEREAS, certain residentially developed properties are located within Planned Community zoning districts regulated under Chapter 17.44 of the Loma Linda Municipal Code; and

WHEREAS, in order to implement Chapter 5.26, amendments to Section 17.44.020 and Table 2-7 are necessary to establish short-term rentals as a permitted use within the Planned Community Zone (PC), subject to compliance with Chapter 5.26; and

WHEREAS, amendments, as set for in "Exhibit A" to this Ordinance, are proposed for Chapter 17.44 (Special Purpose Zones and Specific Plans), Section 17.44.020 (Land Use Regulations and Allowable Uses), Table 2-7 (allowed Uses and Permit Requirements for Special Purpose Zones), of the Loma Linda Municipal Code through the City-initiated Master Development Application (MDA-2026-0059) to allow for short-term rental units as a permitted use within the Planned Community (PC) zone; and,

WHEREAS, on June 17, 2026, the Planning Commission held a duly noticed public hearing on the proposed Ordinance, at which an oral and written presentation was made and comments received, and the Planning Commission made a recommendation to City Council to adopt the ordinance; and,

WHEREAS, on July 14, 2026, the City Council conducted the first reading of the code amendment and the second reading on August 11, 2026, where it adopted the Ordinance, approving Master Development Application (MDA-2026-0059); and,

WHEREAS, the Planning Commission and City Council have reviewed the proposed amendments and find that Master Development Application (MDA-2026-0059) is consistent with the Loma Linda General Plan, is not detrimental to the public health, safety, and general welfare, and is in conformity with good land use practice.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby finds that all of the facts set forth in the recitals of this ordinance are true and correct.

Section 2. Environmental Determination. Pursuant to the General Rule Exemption (14 CCR § 15061(b)(3)), the City Council finds that Council Bill No. O-2026-11 and MDA-2026-0059 are not subject to the California Environmental Quality Act (CEQA) because the proposed Municipal Code

ATTACHMENT C

amendment is not a project under CEQA.

Section 3. Approval. The Planning Commission recommended adoption and City Council hereby adopts Council Bill No. O-2026-11, which amends, Chapter 17.44 (Special Purpose Zones and Specific Plans), Section 17.44.020 (Land Use Regulations and Allowable Uses), Table 2-7 (Allowed Uses and Permit Requirements for Residential Zones), of the Loma Linda Municipal Code, to allow for short-term rental units as a permitted use within all residential zones (MDA-2026-0059) as indicated in “Exhibit A” and as referenced herein.

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect this validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

Section 5. Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be posted within fifteen (15) days from its passage pursuant to Government Code section 36933.

Section 6. Effective Date. This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 14th day of July 2026 and was adopted on the 11th day of August 2026 by the attached vote:

Mayor

Attest:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Ordinance No. XXX was duly Introduced by the City Council at the meeting thereof held on the 14th day of July 2026 and adopted at a meeting thereof held on the 11th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 11th day of August 2026.

Lynette Arreola, City Clerk
City of Loma Linda

Exhibit A: Table 2-7 Amendment

Table 2-7 Allowed Uses and Permit Requirements for Special Purpose Zones	P CUP MUP —	Permitted by Right (Planning Permit May Be Required) Conditional Use Permit Minor Use Permit Not Allowed			
	I-HC OS PF PC	Institutional-Health Care Open Space Public Facility Planned Community			
Land Use	I-HC	OS	PF	PC	Specific Use Regulations
Other Uses					
Archeological and Paleontological Sites	—	P	P	—	
Assembly Uses					
Places of Public Assembly	P	CUP	CUP	CUP	
Places of Religious Assembly	P	CUP	CUP	CUP	
Cemeteries, Columbariums, Mausoleums, and Mortuaries	CUP	CUP	—	CUP	
Commercial Uses (incidental and accessory to allowed uses)	—	CUP	MUP	MUP	
Correctional Institutions	CUP	—	MUP	—	
Development of Natural Resources	CUP	CUP	CUP	CUP	
Forest Maintenance Facilities and Ranger Stations	—	CUP	P	—	
Historical Preserve	—	P	P	—	
Landfills	—	CUP	—	—	
Multiple Residences	CUP	—	—	P	Must meet development standards for the analogous residential zone
Planned Residential Development	CUP	CUP	—	CUP	
Residences for Institutional Personnel	P	—	P	—	
Reclamation for open space purposes of mines, quarries, and pits resulting from the commercial extraction of rock, sand, gravel, earth, clay, and similar materials	—	CUP	CUP	—	
Recycling – Small Collection Facility	—	—	—	MUP	
Recycling – Large Collection Facility	—	—	—	CUP	
Short-Term Rentals	—	—	—	P	Chapter 5.26 (Short-Term Rentals)
Structures Incidental and Accessory to Allowed Uses	MUP	MUP	P	MUP	Section 17.56.030(J)



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

B. Consider Adopting Council Bill #O-2026-08 - An Ordinance for a Municipal Code Amendment Establishing Regulations for City Communication Signs (Community Development) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	Old Business Item: 5B.
To	From
City Council	Lorena Matarrita, Community Development Director

RECOMMENDATION:

It is recommended that the City Council Adopt Council Bill #O-2026-08 waive the reading of full Ordinance and read by title only:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING CHAPTER 17.18 (SIGNS), INCLUDING SECTIONS 17.18.070 (PROHIBITED SIGNS) AND 17.18.190 (DEFINITIONS), AND ADDING SECTION 17.18.200 (CITY COMMUNICATION SIGNS), TO ESTABLISH REGULATIONS AND PERMIT REQUIREMENTS FOR CITY COMMUNICATION SIGNS ON CITY-OWNED OR CONTROLLED PROPERTY

BACKGROUND

On July 14, 2026, the City introduced Council Bill #O-2026-08 on first reading and set the second reading to August 11, 2026. A detailed report pertaining to communication signs for the adoption of the ordinance was also presented.

It was noted at a Revenue Generating Budget Workshop that communication signs was a priority initiative item. The proposed ordinance will add Section 17.18.200 (City Communication Signs) to establish development, operational, and permitting standards for City Communication Signs. The ordinance also will amend Section 17.18.190 (Definitions) to define City Communication Signs and amend Section 17.18.070 (Prohibited Signs) to exempt City Communication Signs from the City's prohibition on off-site signs.

ANALYSIS:

Since the first reading of the ordinance on July 14, 2026, there have been no new developments. City staff has no changes to the staff report and no new updates to present to City Council. Staff continues to recommend adoption of the Ordinance.

ENVIRONMENTAL IMPACT:

On July 14, 2026, City Council determined that the proposed Development Code Amendment was not subject to the California Environmental Quality Act (CEQA); therefore, pursuant to the General Rule Exemption(14 CCR § 15061(b)(3)), the proposed amendment was exempt from CEQA review.

FINANCIAL IMPACT:

The proposed ordinance is not anticipated to have an adverse fiscal impact on the City's General Fund. Instead, it establishes a regulatory framework for the review and approval of City Communication Signs on City-owned or City-controlled property while creating opportunities for new, ongoing revenue.

Attachments

[Attachment A - Ord_CB#O-2026-08_ComSigs.pdf](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING CHAPTER 17.18 (SIGNS), INCLUDING SECTIONS 17.18.070 (PROHIBITED SIGNS) AND 17.18.190 (DEFINITIONS), AND ADDING SECTION 17.18.200 (CITY COMMUNICATION SIGNS), TO ESTABLISH REGULATIONS AND PERMIT REQUIREMENTS FOR CITY COMMUNICATION SIGNS ON CITY-OWNED OR CONTROLLED PROPERTY

WHEREAS, the City Council finds that signage within the City of Loma Linda must be regulated to protect public safety, prevent visual clutter, and preserve the City's aesthetic and environmental values; and

WHEREAS, the City Council desires to establish standards in Chapter 17.18 (Signs) of Title 17 (Zoning) to ensure that signs placed on City-owned or controlled property serve public purposes, including public communication and revenue generation, while maintaining design quality, consistency, and orderly placement; and

WHEREAS, amendments to Section 17.18.070 (Prohibited Signs) and Section 17.18.190 (Definitions), and the addition of Section 17.18.200 (City Communication Signs), are necessary to define City Communication Signs and establish applicable development standards, permit requirements, and operational regulations governing such signs on City-owned or controlled property; and

WHEREAS, the proposed regulations will enhance the City's visual character by establishing standards for the design, location, operation, and maintenance of City Communication Signs; and

WHEREAS, on June 17, 2026, the Planning Commission held a duly noticed public hearing on the proposed amendment, at which an oral and written presentation was made and comments received, and the Planning Commission made a recommendation to City Council to adopt the ordinance; and

WHEREAS, on July 14, 2026, the City Council conducted a duly noticed public hearing and introduced this Ordinance for first reading, and on August 11, 2026, conducted a second reading and adopted this Ordinance approving Master Development Application No. MDA-2026-0060; and,

WHEREAS, the City Council finds that Master Development Application No. MDA-2026-0060 is consistent with the goals and policies of the Loma Linda General Plan, is compatible with surrounding land uses, and will not be detrimental to the public health, safety, or welfare.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby finds that all of the facts set forth in the recitals of this ordinance are true and correct.

Section 2. Environmental Determination. Pursuant to the General Rule Exemption (14 CCR § 15061(b)(3)), the City Council finds that the adoption of this Ordinance is not subject to the California Environmental Quality Act (CEQA) because the proposed Municipal Code amendment is not a project under CEQA.

Section 3. Approval. The Planning Commission recommended adoption and City Council hereby adopts this Ordinance, which amends Chapter 17.18 (Signs) of the Loma Linda Municipal Code to incorporate definitions, standards, and processing requirements for City Communication Signs as follows:

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional, such decision shall not affect this validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phase thereof, irrespective of the fact that any one or more sections, subsection, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional.

Section 5. Certification. The City Clerk shall certify to the passage of this Ordinance and shall cause the same to be posted within fifteen (15) days from its passage pursuant to Government Code section 36933.

Section 6. Effective Date. This Ordinance shall be in full force and effective a minimum of thirty (30) days after passage.

This Ordinance was introduced at the regular meeting of the City Council of the City of Loma Linda, California, held on the 14th day of July 2026 and was adopted on the 11th day of August 2026 by the attached vote:

Mayor

Attest:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Ordinance No. XXX was duly Introduced by the City Council at the meeting thereof held on the 14th day of July 2026 and adopted at a meeting thereof held on the 11th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 11th day of August 2026.

Lynette Arreola, City Clerk
City of Loma Linda

Exhibit A
CHAPTER 17.18 (SIGNS)

§ 17.18.070. Prohibited signs.

The following signs and sign types shall be prohibited in all zones in the city.

- D. Off-Site Commercial Signs. The city prohibits the construction, erection, or use of off-site signs displaying offsite commercial messages (i.e., billboards), other than those that legally exist in the city, or for which a valid permit has been issued and has not yet expired, as of the date on which this provision was first adopted. The city adopts this regulation to the extent allowed by the law and in compliance with California Government Code Section 65850, California Business and Professions Code Sections 5354(a) and 5408.3 (both effective January 1, 2003), or as subsequently amended. Permits shall not be issued for off-site signs displaying off-site commercial messages that violate this regulation, and the city will take immediate abatement action against signs constructed or maintained in violation of this regulation. This city intends for this off-site sign regulation to be severable and separately enforceable even if other provisions of this chapter may be declared, by a court of competent jurisdiction, to be unconstitutional, invalid, or unenforceable. This provision does not prohibit agreements to relocate existing, legal off-site signs, as encouraged by California Business and Professions Code Section 5412, or City Communication Signs established pursuant to Section 17.18. 200.

§ 17.18.190. Definitions.

Channel Lettering.

Three-dimensional sign face with lettering or logos where the sign is on a different projecting plane than the sign backing or structure

City Communication Sign.

An Off-site Sign located on property owned or controlled by the City or a City-affiliated public entity, intended to support City-related communications and other authorized messaging. The City shall retain control over all non-sponsored or unsold message space, including full override of sold and unsold message space in case of emergency, as determined in the sole discretion of the City Manager. These signs may be used for purposes including, but not limited to: public safety alerts, traffic information, community events, municipal messaging, and City-authorized sponsorships or advertising.

Commercial Message.

A message displayed on a sign that concerns primarily the economic interests of the message sponsor or the viewing audience, or both, or that proposes a commercial transaction (e.g., the exchange or sale of goods or services).

§ 17.18.200. City Communication Signs.

A. Findings and Purpose. Consistent with the findings and purpose set forth in Section 17.18.010, the City Council further finds that signage within the City must be regulated to protect public safety, prevent visual clutter, and preserve the City's aesthetic and environmental values. This Chapter establishes standards to ensure that signs placed on City-owned or controlled property serve public purposes [including but not limited to public communication and revenue generation] while maintaining design quality, consistency, and orderly placement. These standards enhance the City's aesthetic character through appropriate control over sign design, location, and proliferation, and support the implementation of City-managed sign programs that allow for City communication in all areas of the City. Such programs enable the regulation of the number, type, and placement of signs to further the purposes of this Chapter and ensure responsible management of signage opportunities.

B. Design. A City-Communication Sign shall conform to the aesthetic standards, architectural context, and adopted design guidelines of the City. All aspects of the sign's design, including materials, scale, lighting, and visual integration with surrounding development, shall be subject to City review and approval.

C. Property Lease Agreement. Installation and operation of a City Communication Sign shall be subject to a written lease agreement between the City and the applicant. The agreement shall, at a minimum, set forth the terms of development and operation of the sign and shall provide the City with a percentage of gross or net revenue derived from sponsorship or advertising as consideration for the lease. The agreement may include such additional terms and conditions as deemed appropriate by the City Council or its designee, including maintenance, insurance, indemnification, duration, and termination rights.

D. Processing. City Communication Signs shall be permitted only upon approval of a Conditional Use Permit pursuant to Section 17.30.070.



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Consider Adopting Council Bill #R-2026-40 - A Resolution Approving the Property Lease Agreement Between the City of Loma Linda and Lamar Central Outdoor, LLC for Construction, Operation, and Maintenance of a City Communication Sign on City-owned Property (Community Development) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	New Business Item: 6A.
To	From
City Council	Lorena Matarrita, Community Development Director
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION

It is recommended that City Council adopt Council Bill R-2026-40, waive the full reading of the Resolution, and read by title only, Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA APPROVING A PROPERTY LEASE AGREEMENT BETWEEN THE CITY OF LOMA LINDA AND LAMAR CENTRAL OUTDOOR, LLC FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF A CITY COMMUNICATION SIGN ON A PORTION OF CITY-OWNED PROPERTY IDENTIFIED AS ASSESSOR PARCEL NUMBER 0281-242-30, ADJACENT TO INTERSTATE 10, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

BACKGROUND

In March 2024, the City Council conducted a Revenue Generation Budget Workshop to identify opportunities to diversify and increase General Fund revenues. Among the revenue-generating strategies identified, the establishment of a billboard, or a City Communication Sign Program, emerged as one of the City's priorities.

Following Council direction, staff evaluated the feasibility of the program, prepared amendments to Chapter 17.18 of the Loma Linda Municipal Code establishing City Communication Signs, and developed a permitting process for future projects. The ordinance provides a regulatory framework for public-private partnerships that allow City-owned property to generate ongoing revenue while providing opportunities for public messaging and emergency communications.

In Spring 2025, the sought proposals from qualified outdoor advertising companies to partner with the City in developing a digital City Communication Sign. The City received three proposals. Each proposal was evaluated based on qualifications, financial return, experience, project approach, and long-term operational capabilities. After completing its evaluation, staff determined that Lamar Central Outdoor, LLC ("Lamar") submitted the highest-ranked proposal based on its financial offer, extensive experience constructing and operating digital communication signs, strong maintenance program, and successful history of similar public-private partnerships throughout Southern California. Lamar also maintains a regional office in San Bernardino and has significant experience operating digital displays throughout the Inland Empire.

ANALYSIS

The proposed Property Lease Agreement establishes the terms under which Lamar will construct, operate, maintain, and manage a digital City Communication Sign on City-owned property. The draft Lease Agreement is attached with the resolution of this staff report.

Under the agreement, Lamar will be solely responsible for all costs associated with design, permitting, construction, utilities, operation, maintenance, insurance, repair, and eventual removal of the sign. The City will incur no construction or operating costs.

In exchange for use of the property, Lamar will provide the City with:

- A one-time payment of \$300,000 upon the sign becoming operational.
- Quarterly payments equal to 25 percent of the gross revenue collected from the digital display.
- Annual revenue statements, together with the City's right to audit advertising revenue records to verify revenue sharing.

The lease has an initial term of 20 years, with one optional 20-year extension, subject to the terms of the agreement.

Lamar will be responsible for obtaining all required City and Caltrans permits before construction may commence. The final design, architecture, landscaping, lighting, and site improvements will be reviewed through the City's Conditional Use Permit and Precise Plan of Design process, ensuring compliance with all applicable development standards.

The agreement further requires Lamar to:

- Maintain the sign and leased premises in first-class condition.
- Replace the digital display approximately every ten years at Lamar's expense.
- Maintain commercial liability insurance naming the City as an additional insured.
- Indemnify and defend the City from claims arising from operation of the sign.
- Pay all utilities and maintenance costs associated with the facility.
- Remove the improvements and restore the property upon termination of the lease.

The proposed location provides excellent visibility along Interstate 10, offering both right-read and cross-read exposure, making it one of the strongest advertising locations within the Inland Empire. This visibility is expected to maximize advertising demand and long-term revenue to the City.

In addition to commercial advertising, the digital display may be used for City announcements, emergency messaging, public service information, and community events, providing an additional public benefit beyond the revenue generated. Lamar also participates in regional emergency messaging networks, including Amber Alerts and other public safety notifications.

ENVIRONMENTAL REVIEW

Approval of the Property Lease Agreement is not subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), the Common Sense Exemption, because it can be seen with certainty that approval of the lease agreement alone will not result in a significant effect on the environment.

Construction of the proposed City Communication Sign will be subject to separate discretionary land use approvals, including environmental review under CEQA, as applicable, prior to issuance of any permits.

FINANCIAL IMPACT

Approval of the Property Lease Agreement will establish a new ongoing revenue source for the City's General Fund while requiring no capital investment or ongoing operating expenditures by the City.

Under the agreement, the City will receive:

- A one-time payment of \$300,000 upon the digital City Communication Sign becoming operational which is currently estimated to occur in Spring 2028.
- Quarterly lease payments equal to 25 percent of the gross revenue generated by the digital display, commencing within 30 days after the end of the first calendar quarter in which the digital display is fully constructed, operational, and capable of displaying advertising copy.

Based on Lamar Central Outdoor, LLC's proposal, the City anticipates receiving a minimum of approximately \$100,000 annually in lease revenue, although actual revenues will fluctuate based on advertising demand and occupancy rates.

In addition, Lamar will be responsible for paying all costs associated with the project, including design, permitting, construction, utilities, operation, maintenance, insurance, repair, replacement, and eventual removal of the sign. Lamar will also pay all applicable City entitlement, permit, plan check, inspection, engineering, and business license fees, ensuring the project remains fully cost-recoverable.

Accordingly, the agreement provides the City with a long-term revenue-generating asset while minimizing financial risk and eliminating ongoing maintenance or operational obligations.

Attachments

[Attachment A - Council Bill R-2026-40 Resolution Property Lease Agreement Lamar.pdf](#)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA APPROVING A PROPERTY LEASE AGREEMENT BETWEEN THE CITY OF LOMA LINDA AND LAMAR CENTRAL OUTDOOR, LLC FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF A CITY COMMUNICATION SIGN ON A PORTION OF CITY-OWNED PROPERTY IDENTIFIED AS ASSESSOR PARCEL NUMBER 0281-242-30, ADJACENT TO INTERSTATE 10, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the City Council conducted a Revenue Generation Budget Workshop in March 2024 to identify opportunities to diversify and increase General Fund revenues; and

WHEREAS, one of the priority initiatives identified by the City Council was the establishment of a City Communication Sign Program through public-private partnerships; and

WHEREAS, the City subsequently adopted regulations establishing a City Communication Sign Program and authorizing such signs subject to City approval; and

WHEREAS, the City owns certain real property identified as Assessor Parcel Number 0281-242-30, located adjacent to Interstate 10, west of Mountain View Avenue, and has determined that a portion of the property is suitable for development of a City Communication Sign; and

WHEREAS, the City issued a Request for Proposals seeking qualified outdoor advertising companies to construct, operate, and maintain a City Communication Sign on City-owned property; and

WHEREAS, after evaluating the proposals received, City staff determined that Lamar Central Outdoor, LLC submitted the proposal that provides the greatest overall benefit to the City based upon qualifications, experience, financial return, and long-term operational capabilities; and

WHEREAS, the proposed Property Lease Agreement provides for a one-time payment of Three Hundred Thousand Dollars (\$300,000) upon the sign becoming operational, together with quarterly lease payments equal to twenty-five percent (25%) of the gross revenue generated by the digital display; and

WHEREAS, Lamar Central Outdoor, LLC will be solely responsible for all costs associated with the design, permitting, construction, operation, utilities, maintenance, insurance, repair, replacement, and removal of the City Communication Sign; and

WHEREAS, approval of the Property Lease Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that approval of the lease agreement itself will not have a significant effect on the environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOMA LINDA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council finds that the foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. The Property Lease Agreement between the City of Loma Linda and Lamar Central Outdoor, LLC, attached as Exhibit A, is hereby approved.

Section 3. The City Manager is authorized to execute the Property Lease Agreement, together with any non-substantive revisions approved by the City Attorney that do not materially alter the rights or obligations of the parties.

Section 4. The City Manager, City Clerk, and other appropriate City officials are authorized to execute all documents and take all actions necessary to implement this Resolution.

Section 5. This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Loma Linda, California, at a regular meeting held on the 11th day of August, 2026.

AYES:

NOES:

ABSTAIN:

ABSENT:

Amy Jones, Mayor

ATTEST:

Lynette Arreola, City Clerk

APPROVED AS TO FORM:

Diane E. Robbins, City Attorney

CERTIFICATION:

I, Lynette Arreola, City Clerk for the City of Loma Linda, do hereby certify that the foregoing Resolution No. ____ was duly adopted by the City Council of the City of Loma Linda, at a meeting thereof held on _____, 2026, by the following vote:

Lynette Arreola, City Clerk

EXHIBIT A

Property Lease Agreement

(Begins on the following page.)

**PROPERTY LEASE
BY AND BETWEEN
THE CITY OF LOMA LINDA AND
LAMAR CENTRAL OUTDOOR, LLC**

THIS PROPERTY LEASE (“Lease”) is made and entered into as of this ____ day of _____ 2026 (“Effective Date”), by and between **The City of Loma Linda**, a municipal corporation located in the County of San Bernardino, State of California (hereinafter referred to as “Lessor” and sometimes “City”), and **Lamar Central Outdoor, LLC**, a Delaware limited liability company (hereinafter referred to as “Lessee”).

RECITALS:

WHEREAS, Lessor is the owner of certain real property located in the City of Loma Linda, California, more particularly described in Exhibit “A” attached hereto (“Premises”); and

WHEREAS, Lessee is engaged in the business of outdoor advertising and desires to lease a portion of the Premises for the construction, installation, operation, maintenance, repair, replacement, and removal of one or more double-sided digital advertising displays and related equipment (collectively, the “Digital Display”); and

WHEREAS, Lessor desires to lease to Lessee, and Lessee desires to lease from Lessor, a portion of the Premises for such purposes pursuant to the terms and conditions set forth herein; and

WHEREAS, the Parties intend that Lessee shall have exclusive possession and control of the Leased Premises for the Term, subject only to the express provisions of this Lease.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the Parties agree as follows:

ARTICLE 1 SUBJECT OF LEASE

1.1 The Leased Premises. The premises demised and leased hereunder (“Leased Premises”) consists of that certain portion of the Premises described in Exhibit “B”, together with the appurtenant rights described in Section 1.2 hereof, located in the City of Loma Linda, State of California, to be used for the construction, installation, operation, maintenance, repair, replacement and use of a Digital Display, as further set forth in Article 5 of this Lease.

1.2 Appurtenant Rights. The Leased Premises shall constitute all such rights as may be necessary for the construction and repair of the Digital Display, including surface rights; subterranean structural rights; aerial rights; to the extent Lessor has actual control of such obstruction, rights of unobstructed highway or roadway view; subject to compliance with the terms of this Lease and applicable local and state law, the rights to construct and erect (or cause to be

constructed and erected) necessary structures, advertising devices, utility service(s), connections, and communications devices and connections directly related to the use of the Digital Display; rights of access to and egress from the Leased Premises by Lessee's employees, contractors, agents and vehicles; and the right to survey, post, illuminate and maintain advertisements on the Digital Display, and to modify the Digital Display to have as many advertising faces, including changeable copy faces or electronic faces, as are allowed by local and state law and this Lease, and to maintain telecommunications devices or other activities necessary and directly related to Lessee's use of the Digital Display.

ARTICLE 2 POSSESSION OF THE LEASED PREMISES

2.1 Quiet Enjoyment. Except as expressly provided under this Lease, Lessee shall lawfully and quietly hold, occupy and enjoy the exclusive use of the Leased Premises during the Term (as defined in Article 3) of this Lease, without hindrance or molestation by Lessor or any person or persons claiming through Lessor.

2.2 Surrender of the Leased Premises. All structures, equipment and materials placed upon the Leased Premises by Lessee shall remain the property of Lessee and may be removed by Lessee at any time prior to or no later than sixty (60) days after expiration of the Term hereof or any renewal. At the termination of this Lease, Lessee agrees to restore the surface of the Leased Premises to its original condition, reasonable wear and tear excepted. Lessee shall have the right to make any necessary applications with, and obtain permits from, governmental bodies for the construction and maintenance of the Digital Display. All such permits and any nonconforming rights pertaining to the Leased Premises shall be the property of Lessee.

2.3 Release. Effective as of the Effective Date of this Lease, Lessee waives, releases and discharges Lessor, the City and its members, officers, employees, agents, contractors and consultants, from any and all present and future claims, demands, suits, legal and administrative proceedings, and from all liability for damages, losses, costs, liabilities, fees and expenses (including, without limitation, attorneys' fees) arising out of or in any way connected with the Lessee's use, maintenance, ownership or operation of the Leased Premises including any portion thereof and any Improvements thereon, except that arising out of the gross negligence or willful misconduct of the Lessor or its employees, officers or agents. Lessee acknowledges that it is aware of and familiar with the provisions of Section 1542 of the California *Civil Code* which provides as follows:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

To the extent of the release set forth in this Section 2.3, Lessee hereby waives and relinquishes all rights and benefits which it may have under Section 1542 of the California *Civil Code*.

2.4 Possession. Lessee shall be granted possession of the Leased Premises as of the Effective Date of this Lease for purposes of access, due diligence, permitting, construction,

installation, and related activities necessary to develop the Digital Display. Such possession shall continue throughout the Term. Such possession shall include all rights necessary for access, staging, and construction activities, including use of adjacent portions of the Premises as reasonably necessary.

ARTICLE 3 TERM

3.1 Duration and Commencement. This Lease shall be for a Term of twenty (20) years ("Term"), commencing upon the Commencement Date. The "Commencement Date" shall mean the date the Digital Display is fully constructed, operational, and capable of displaying advertising copy.

3.2 Option to Extend. Provided that Lessee is not in default under this Lease on the date of exercising the Option and on the last day of the initial Term, Lessee may extend the Term of this Lease ("Option") under the same terms and conditions for one (1) additional period of twenty (20) years ("Extended Term") by giving written notice to Lessor at least one hundred eighty (180) days but not more than three hundred sixty (360) days before expiration of the Term.

ARTICLE 4 RENT

Lessee shall pay Rent (as hereinafter defined) in such amounts as provided in this Article 4.

4.1 Rent. Lessee shall pay Lessor as rent for the use and occupancy of the Leased Premises an amount equal to twenty-five percent (25%) of the gross revenue actually collected by Lessee from the Digital Display ("Gross Revenue"). Gross Revenue shall mean the total amount billed and collected by Lessee for advertising displayed on the Digital Display.

4.2 Payment. Rent shall be paid on a quarterly basis within thirty (30) days after the end of each calendar quarter. Within thirty (30) days after the end of each calendar year, Lessee shall provide Lessor with a statement summarizing Gross Revenue for such year.

4.3 Rent Commencement Date. Rent shall commence upon the Commencement Date.

4.4 Completion Payment. As additional consideration, Lessee shall pay Lessor a one-time payment in the amount of Three Hundred Thousand Dollars (\$300,000) within thirty (30) days after the Digital Display becomes operational.

4.5 Utilities and Services. During the Term of this Lease, Lessee shall contract and pay for all utilities and services to the Leased Premises, including but not limited to electricity service, and all other services necessary for the operation of the Digital Display. Lessor shall cooperate with Lessee, at no out-of-pocket cost to Lessor, in procuring such services.

4.6 Audit Rights. Lessee shall maintain reasonably accurate books and records sufficient to verify Gross Revenue for the Digital Display. Upon at least ten (10) business days' prior written notice, Lessor shall have the right, not more than once in any twelve (12) month period, to review Lessee's billing records relating solely to the Digital Display for the purpose of

verifying the calculation of Rent. Any such review shall occur during normal business hours at Lessee's principal place of business or such other location as Lessee may reasonably designate.

Lessor shall bear its own costs of any such review; provided, however, that if such review discloses an underpayment of more than five percent (5%) for the period reviewed, Lessee shall reimburse Lessor for the reasonable, documented costs of such review. Any underpayment shall be paid within thirty (30) days following written notice. If such review discloses an underpayment exceeding five percent (5%) for the period reviewed, Lessee shall additionally pay Lessor interest on the underpaid amount at the rate of ten percent (10%) per annum, accruing from the original due date until paid in full. No review shall be conducted on a contingency fee basis, and Lessor shall not be entitled to review Lessee's financial statements or other records unrelated to the Digital Display.

ARTICLE 5 USE OF THE LEASED PREMISES

5.1 Permitted Use. The Leased Premises shall be used for the purpose of conducting Lessee's outdoor advertising business, including the construction, installation, operation, maintenance, repair, replacement and use of a Digital Display. Lessee shall have the right to operate one or more advertising faces, including digital or static displays, as permitted by applicable law and this Lease, and may modify the Digital Display from time to time as its business needs require.

5.2 Prohibited Uses. Lessee shall not use, or allow use of, the Leased Premises for any activity other than outdoor advertising without the prior written consent of Lessor, which shall be at Lessor's sole discretion. Any uncured material breach of this Section shall constitute a default under this Lease subject to the notice and cure provisions set forth herein; provided, however, that such breach shall not give rise to a unilateral right of termination by Lessor except as expressly provided in this Lease.

5.3 Compliance with Laws. Lessee shall not occupy or use the Leased Premises or permit the Leased Premises to be used for any unlawful purpose or in violation of applicable laws, rules or regulations. Lessee shall operate the Digital Display in compliance with all applicable governmental approvals and regulations, including those relating to illumination, message duration, and transition times, as may be applicable to digital advertising displays.

5.4 Alterations. Except for the installation, operation, maintenance, repair, replacement, and modification of the Digital Display and related improvements, Lessee shall not make material alterations to the Leased Premises without Lessor's prior written consent, which shall not be unreasonably withheld, conditioned or delayed. Lessee shall have the right, at its sole cost and expense, to install, maintain, repair, replace, and modify the Digital Display and all related equipment and improvements in accordance with applicable laws and permits. Notwithstanding anything to the contrary, all Digital Displays and all outdoor advertising structures, equipment, and materials installed by or on behalf of Lessee shall remain the sole and exclusive property of Lessee at all times and shall not be deemed fixtures or part of the real property. All other improvements, if any, shall become the property of Lessor upon termination of this Lease, excluding Lessee's improvements described above.

5.5 Voluntary Advertising Restrictions. Lessee hereby voluntarily agrees and covenants for itself, and its successors and assigns, that any advertising or display on the Digital Display shall comply with the following:

(a) The advertising or display shall not contain any of the following: advertising for adult entertainment, including, but not limited to, topless bars, nightclubs, or establishments that feature nude dancing or mud wrestling; advertising for any adult business featuring sales of adult novelty items, books, magazines, videos or tapes; advertising with any material, image, or content that could reasonably be considered sexually explicit or pornographic (collectively, the “Objectionable Advertising”); or any statement or words of an “obscene, indecent, or immoral character,” as that phrase is used in Business and Professions Code Section 5402 and judicial decisions interpreting the same.

(b) The advertising or display shall not contain any advertising for cannabis or cannabis-related products of any type, regardless of legality under state or local law.

(c) The advertising or display shall not contain any advertising for tobacco products of any type, including electronic cigarettes, vaping products, or related paraphernalia.

(d) The advertising or display shall not contain any advertising for alcohol, except for beer and wine.

ARTICLE 6 INDEMNIFICATION AND INSURANCE

6.1 Indemnification of Lessor. Lessee hereby indemnifies, defends and holds harmless Lessor, its members, officers, employees, agents and contractors from and against all claims, damages, expenses (including, without limitation, reasonable attorneys’ fees and reasonable investigative and discovery costs), liabilities and judgments on account of injury to persons, loss of life, or damage to property occurring on the Leased Premises and on the ways immediately adjoining the Leased Premises, to the extent caused by the negligent acts, errors or omissions or willful misconduct of Lessee, its agents, servants or employees. Lessee’s obligations with respect to indemnification hereunder shall survive the expiration or earlier termination of this Lease as to claims arising or accruing prior thereto.

In addition, Lessee hereby indemnifies, defends and holds harmless Lessor, its members, officers, employees, agents and contractors from and against all claims, damages, expenses (including, without limitation, reasonable attorneys’ fees and reasonable investigative and discovery costs), liabilities and judgments on account of Lessee’s use, maintenance, operation, and message content of the Leased Premises, as well as any claims, losses, suits, or damages arising from or related to this Lease, except to the extent such claims, losses, suits, or damages arise from the gross negligence or willful misconduct of Lessor, its members, officers, employees, or agents.

6.2 Liability Insurance Coverage and Limits. Commencing upon the Commencement Date and throughout the Term, Lessee shall procure and maintain at its own expense commercial general liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate, for bodily injury, personal injury, death, loss, or damage resulting from the negligent or wrongful acts or

omissions of Lessee or its officers, employees, agents or contractors. Such insurance may be satisfied through a master policy maintained by Lessee. All coverages shall be primary and not contributory and Lessor shall be named as an additional insured.

6.3 Policy form, Content and Insurer

6.3.1 All insurance required by this Lease shall be carried with insurance companies licensed to do business in the State of California with a Best's Financial Rating of A-VII or better, or otherwise reasonably acceptable to Lessor.

6.3.2 All such policies shall provide that (i) the policies are primary and noncontributing with any insurance that may be carried by Lessor, (ii) the policies shall not be canceled or materially changed without at least thirty (30) days' prior written notice to Lessor, and (iii) Lessor shall not be liable for any premiums or assessments. The Lessor shall be named as an additional insured.

6.3.3 All deductibles or self-insured retentions shall be commercially reasonable for companies of similar size and financial condition as Lessee.

6.3.4 Upon execution of this Lease, Lessee shall deliver to Lessor certificates of insurance evidencing the required coverage, and shall thereafter provide updated certificates upon renewal of such policies. Full copies of policies shall be made available upon reasonable request.

ARTICLE 7 DAMAGE OR DESTRUCTION

7.1 Reconstruction and/or Removal. If, by no fault of Lessee, the Leased Premises is totally or partially damaged or destroyed by fire, earthquake, accident or other casualty, Lessee shall have the right, but not the obligation, to restore the Leased Premises by repair or rebuilding. If Lessee elects to complete such restoration, this Lease shall remain in full force and effect. If Lessee determines, in its reasonable business judgment, that restoration is not feasible or economically practical, Lessee may elect to terminate this Lease upon written notice to Lessor, in which event neither Party shall have any further obligations hereunder except those which expressly survive termination.

ARTICLE 8 ASSIGNMENT AND SUBLETTING

8.1 Assignment. Lessee shall not assign or sublet this Lease or any of its rights hereunder without the prior written approval of Lessor; any approval shall be at Lessor's sole discretion excepting that Lessor shall not unreasonably withhold its approval of any assignment to (i) an affiliate of Lessee, (ii) any entity acquiring all or substantially all of Lessee's assets, or (iii) any entity resulting from a merger, consolidation, or reorganization of Lessee (each, a "Permitted Transfer").

8.2 Transfer of Interest. Except as provided in Section 8.1, Lessee shall not assign, transfer, convey or encumber this Lease or any portion of the Leased Premises without Lessor's

prior written consent, which consent shall be at the sole discretion of Lessor. Any assignment or transfer in violation of this Article shall be voidable at the election of Lessee.

8.3 Effect of Assignment. No assignment, sublease or transfer shall relieve Lessee of its obligations under this Lease, unless expressly agreed to in writing by Lessor. Any permitted assignee shall assume all obligations of Lessee under this Lease.

ARTICLE 9 REPRESENTATIONS AND WARRANTIES

9.1 Lessor's Representations and Warranties. Lessor represents and warrants to Lessee that: (i) Lessor has full right and authority to grant the leasehold estate and the other rights demised herein and to execute and perform all of the terms and conditions of this Lease; (ii) Lessee, upon performing and complying with all covenants, agreements, terms and conditions of this Lease to be performed or complied with by it, shall peaceably and quietly have, hold and enjoy the full possession and use of the Leased Premises and the rights, privileges, benefits and appurtenances belonging thereto throughout the Term; (iii) Lessee's employees, contractors, agents and vehicles shall have a right of access to and egress from the Leased Premises at all times as reasonably necessary for the construction, installation, operation, maintenance, repair, replacement and removal of the Digital Display; (iv) to the extent within Lessor's control, the Leased Premises shall not be used or permitted to be used by Lessor in any manner that materially interferes with the visibility, operation, or maintenance of the Digital Display; and (v) Lessor has the power and authority to enter into this Lease and perform all obligations hereunder.

9.2 Lessee's Representations and Warranties. Lessee represents and warrants to Lessor that: (i) Lessee has examined the Leased Premises and finds that it is suitable for use as outdoor advertising in accordance with this Lease; (ii) Lessee acknowledges that Lessor has not made any representations or warranties regarding the condition of the Leased Premises or its suitability for Lessee's intended use; (iii) Lessee is solely responsible for the construction, installation, operation, and maintenance of the Digital Display and all associated costs; and (iv) Lessee has the right, power and authority to enter into this Lease and perform all obligations hereunder.

ARTICLE 10 DEFAULT & REMEDIES.

10.1 Defaults - General

a. Failure or delay by either Party to perform any material term or provision of this Lease shall constitute a default under this Lease. The Party in default shall promptly commence to cure, correct or remedy such failure or delay and shall complete such cure with reasonable diligence.

b. The non-defaulting Party shall give written notice of default specifying the nature of the default. Failure or delay in giving such notice shall not constitute a waiver of any default. Any failure or delay in asserting rights or remedies shall not operate as a waiver of such rights.

c. If a monetary default occurs, the non-defaulting Party shall provide written notice, and the defaulting Party shall have ten (10) days after receipt of such notice to cure prior to the exercise of any remedies.

d. If a non-monetary default occurs, the defaulting Party shall have thirty (30) days after receipt of notice to cure such default, or if such default is not reasonably capable of cure within thirty (30) days, the defaulting Party shall have such additional time as is reasonably necessary to cure the default, provided that it commences cure within such period and diligently pursues completion.

10.2 Events of Default. Subject to the notice and cure provisions of Section 10.1, the occurrence of any of the following shall constitute an Event of Default: (collectively referred to herein as an “Event of Default”):

10.2.1 Failure by Lessee to pay Rent when due and such failure continues for more than ten (10) days after written notice;

10.2.2 Assignment or transfer by Lessee in violation of Article 8;

10.2.3 Failure by either Party to perform any other material term, covenant or condition of this Lease;

10.2.4 Material interference with the operation or visibility of the Digital Display caused by Lessor or conditions within Lessor’s control.

10.2.5 If the Digital Display becomes entirely or partially obscured or obstructed due to an act of Lessor or due to any condition on the Premises within Lessor’s control, and such condition is not cured within the applicable cure period set forth in Section 10.1.

10.3 Remedies. Upon the occurrence of an Event of Default and failure to cure within the applicable cure period, the non-defaulting Party may pursue any remedies available at law or in equity; provided, however, that Lessor shall not have the right to terminate this Lease except as expressly set forth herein. Lessee shall have the right to terminate this Lease upon written notice if Lessor defaults and fails to cure within the applicable cure period. In addition, Lessor shall have the right, at its option, to terminate this Lease if the Digital Display is not fully constructed and operational on or before December 31, 2029 (the “Outside Date”), regardless of the status of permitting, construction, or other governmental approvals as of such date. Lessee shall use commercially reasonable efforts to obtain all permits and governmental approvals necessary for construction of the Digital Display on or before June 30, 2028; provided, that failure to do so shall not, by itself, constitute an Event of Default or grounds for termination so long as the Digital Display becomes operational by the Outside Date.

10.4 Effect on Indemnification. Nothing contained in this Article shall be construed to limit either Party’s obligations under Article 6 (Indemnification), which shall survive any expiration or termination of this Lease.

10.5 Notice of Default. A Party shall not be deemed in default under this Lease unless written notice has been provided and the applicable cure period has expired without cure.

ARTICLE 11 REPAIRS AND MAINTENANCE

11.1 Lessor's Non-responsibility. During the Term of this Lease, Lessor shall not be required to maintain or make any repairs or replacements of any nature or description whatsoever to the Leased Premises or the improvements thereon, including the Digital Display, except as expressly provided elsewhere herein.

11.2 Lessee's Duty to Maintain Leased Premises. Except as expressly otherwise provided for herein, throughout the Term of this Lease, Lessee shall, at Lessee's sole cost and expense, maintain or cause to be maintained the Leased Premises and the improvements now or hereafter located on the Leased Premises in good condition and repair, reasonable wear and tear excepted, and in compliance with applicable laws. Lessee shall make or cause to be made such repairs and replacements as are reasonably necessary for the operation of the Digital Display. Lessee shall have the duty to maintain the sign in a first class condition consistent with new signs. The obligation to maintain shall include, without limitation, replacement of the sign face at least once every 10 years. Lessee shall cause the Leased Premises all Loma Linda Municipal Code requirements.

ARTICLE 12 DEFINITIONS

12.1 "Improvements" shall mean and include all appurtenances, equipment, structures, fixtures and all other improvements of whatsoever character constructed on, around, under or over the Leased Premises, including, but not limited to, the Digital Display.

12.2 "Commencement Date" shall mean the date upon which the Digital Display is fully constructed, operational, and capable of displaying advertising copy.

ARTICLE 13 MISCELLANEOUS

13.1 Notices. All notices and other communications hereunder shall be in writing and sent by first class registered or certified United States mail, postage prepaid, and shall be deemed to have been given two (2) days after the day of mailing, addressed:

(a) If to Lessor:

City of Loma Linda
Attention: City Manager
25541 Barton Road
Loma Linda, CA 92354

With a copy to (delivery of which shall not constitute notice to City):

Loma Linda City Attorney
Diane E. Robbins
Robbins & Holdaway
201 West F Street
Ontario, CA 91762

or at such other addresses as Lessor shall have furnished to Lessee; and

(b) If to Lessee:

Lamar Central Outdoor, LLC
449 East Parkcenter Circle South
San Bernardino, CA 92408
Attn: Brian Smith

AND

Stream Kim Hicks Wrage & Alfaro, PC
3403 Tenth Street, Suite 700
Riverside, CA 92501
Attn: Theodore Stream

or at such other addresses as Lessee shall have furnished Lessor in writing.

13.2 Successors. All of the rights and obligations of the Parties under this Lease shall bind and inure to the benefit of the respective successors and permitted assigns of the Parties, and the covenants herein shall run with the land during the Term.

13.3 Integration. This Lease and the exhibits attached hereto constitute the entire agreement between the Parties and supersede all prior negotiations, representations, or agreements, whether written or oral. This Lease may be amended only by a written instrument executed by both Parties.

13.4 No Waiver. No failure by either Party to insist upon the strict performance of any term hereof or to exercise any right, power or remedy consequent upon a default shall constitute a waiver of such default or of any such term.

13.5 Amendment. This Lease can be modified, supplemented, amended or rescinded only by a writing expressly referring to this Lease and signed by Lessor and Lessee.

13.6 Severability; Consent. If any term of this Lease or any application thereof shall be invalid or unenforceable, the remainder of this Lease and any other application of such term shall not be affected thereby. Unless otherwise expressly provided herein, any approval or consent of Lessor required hereunder shall not be unreasonably withheld or delayed. The headings in this

Lease are for purposes of reference only and shall not limit or define the meaning hereof. This Lease may be executed in any number of counterparts, each of which shall be an original, but all of which shall together constitute one and the same instrument.

13.7 Non-liability of Lessor Officials and Employees; Non-liability of Members. No member, official or employee of Lessor shall be personally liable to Lessee, or any successor in interest, in the event of any default or breach by Lessor or for any amount which may become due to Lessee or its successor or on any obligations under the terms of this Lease.

13.8 Remedies Cumulative. The various rights, options, elections and remedies of Lessor contained in this Lease shall be cumulative and no one of them shall be construed as exclusive of any other, or of any right, priority or remedy allowed or provided for by law and not expressly waived in this Lease.

13.9 Interpretation.

13.9.1 Controlling and Venue Law. The laws of the State of California shall govern the validity, construction and effect of this Lease any action brought relating to this Lease shall be brought exclusively in a state court located in the County of San Bernardino..

13.9.2 Joint and Several Liability. In the event either party hereto now or hereafter shall consist of more than one person, firm or corporation, then and in such event all such persons, firms or corporations shall be jointly and severally liable as parties hereunder.

13.10 Attachments. All attachments and exhibits referred to in this Lease are attached to and incorporated herein by reference.

13.11 Recordation. If required by Lessee, Lessor will execute and acknowledge a Memorandum of Lease conforming in form and substance to Exhibit C attached hereto and incorporated herein by this reference. This Lease shall be effective whether or not the Memorandum of Lease is executed or recorded. The Memorandum of Lease shall be interpreted consistent with this Lease; in the event of conflict between the body of this Lease and the Memorandum of Lease, the body of this Lease (without regard to the Memorandum of Lease) shall take precedence.

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed as of the dates written below.

CITY OF LOMA LINDA, A MUNICIPAL CORPORATION

LAMAR CENTRAL OUTDOOR, LLC

By: _____
_____, City Manager

By: _____
Name: Todd Porter
Its: Vice President and General Manager

ATTEST:

ATTEST:

By: _____
_____, City Clerk

By: _____
Name, Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: _____
_____, City Attorney

By: _____
Legal Counsel

Exhibit “A”
DESCRIPTION OF PREMISES

**Exhibit “B”
LEASE AREA**

Exhibit "C"
FORM OF MEMORANDUM OF LEASE

Recording Requested By and
When Recorded Return To:
c/o City Clerk

APN _____

(Space Above This Line For Recorder's Use)

MEMORANDUM OF LEASE

This Memorandum of Lease ("Memorandum") is entered into this ____ day of _____, 2026, by and between the City of Loma Linda, a municipal corporation ("Landlord"), and LAMAR CENTRAL OUTDOOR, LLC, a Delaware limited liability company ("Tenant").

1. Landlord is the owner of certain real property located in the City of Loma Linda ("City"), County of San Bernardino, State of California, more particularly described in Exhibit "A" attached hereto and incorporated herein by this reference ("Premises"). Landlord hereby leases to Tenant the Premises pursuant to the terms of the Lease. In addition to the rights in the Premises, Tenant is hereby granted all appurtenant rights, including rights of access, ingress and egress, and utility rights, as more particularly described in the Lease.
2. Landlord and Tenant have entered into that certain lease agreement between them dated _____, 2026 ("Lease"), pursuant to which Landlord leases to Tenant the Premises. This Memorandum is for convenience only and shall be interpreted consistent with the provisions of the Lease; in the event of conflict, the Lease shall control.
3. The Term of the Lease is for twenty (20) years, commencing on the Commencement Date, as defined in the Lease, subject to the provisions governing extensions or renewals thereof.
4. Tenant has the right and option to renew the Lease and extend the Term for one (1) additional period of twenty (20) years upon the same terms and conditions as set forth in the Lease.
5. Tenant shall have the exclusive right to construct, install, operate and maintain an outdoor advertising display on the Premises. To the extent permitted by applicable law, Landlord shall not allow any competing outdoor advertising display to be developed on property owned or controlled by Landlord within two thousand (2,000) feet of the Premises.
6. All of the terms and conditions of the Lease are hereby incorporated herein by this reference as though fully set forth herein. Capitalized terms not otherwise defined herein shall have the meanings given to them in the Lease.
7. This Memorandum may be executed in multiple counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date set forth below.

LANDLORD

TENANT

CITY OF LOMA LINDA, a municipal
corporation

LAMAR CENTRAL OUTDOOR, LLC

By: _____
_____, City Manager

By: _____
Name: Todd Porter
Its: Vice President and General Manager
Date: _____

Date: _____

WITNESS:

ATTEST:

ATTEST:

By: _____
_____, City Clerk

Assistant Secretary

APPROVED AS TO FORM:

[seal]

By: _____
_____, City Attorney

STATE OF _____)
COUNTY OF _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

STATE OF _____)
COUNTY OF _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT “A”
DESCRIPTION OF LANDLORD’S PROPERTY

A portion of Assessor Parcel Number _____ in the City of Loma Linda,
County of San Bernardino as identified in the image below.



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

B. Consider Adopting Council Bill #R-2026-38- A Resolution Adopting the Measure I 5-year Capital Improvement Project (CIP) for Fiscal Years 2026/2027 through 2030/2031 [Public Works]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	New Business Item: 6B.
To	From
City Council	John Trujillo
Via	
T Jarb Thaipejr	

RECOMMENDATION:

It is recommended that the City Council adopt Council Bill #R-2026-38, waive the full reading of the Resolution, and read by title only, Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY 2026/2027 THROUGH FY 2030/2031

BACKGROUND:

Cities in San Bernardino County are required to adopt a Five-Year Capital Improvement Plan (CIP) for Measure I projects. Measure I revenues are generated by the County-wide transportation ½ percent sales tax program which is administered by the San Bernardino County Transportation Authority (SBCTA).

ANALYSIS:

The City Council approved the 5-Year CIP incorporated in the annual budget for fiscal year 2026-27. The CIP list includes street maintenance/improvement projects. The proposed Measure I 5-Year CIP complies with the City's approved 5-Year CIP. City Council may change the Measure I Plan at any time to re-prioritize projects. Please refer to Attachment B, which lists proposed projects for the five years from FY 2026-2031. As noted in the attachment, the expenditure over the 5 years is estimated to be \$3,670,400.00. The Measure I revenue estimate, as provided by SBCTA, is \$3,495,173.00 over the same period. The difference of \$320,502.78 will be funded from the previous year's carryover of Measure I and/or project adjustments, as needed.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

There is no fiscal impact as projects are not required to be constructed, planning documents only.

Attachments

[Attachment A - Resolution Measure I 26-27 to 30-31.pdf](#)

[Attachment B - 2027-2031 CIP Report.pdf](#)

[Attachment C - 2027-2031 MICIP 5 Year Revenue Est .pdf](#)

[Attachment D - 5 Year CIP - Street Improvements-2026-2027 to 2030-2031.pdf](#)

[Attachment E Tract Map Index -.pdf](#)

[Attachment F 2027-2031 MICIP Expenditure Strategy.pdf](#)

[Attachment G Policy 40003, 40012, 40016 .pdf](#)

ATTACHMENT E

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY2026/2027 THROUGH FY2030/2031

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-01 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Local Street Program to annually adopt and update a Five-Year Capital Improvement Plan; and

WHEREAS, California Public Utilities Code 190300 and Ordinance No. 04-01 require each local jurisdiction to maintain General Fund expenditures for transportation-related construction and maintenance activities at the required Maintenance of Effort base year level in each fiscal year of the adopted Five-Year Capital Improvement Plan, which for the City of Loma Linda is \$ 184,626.00; and

NOW, THEREFORE, BE IT RESOLVED by the City of Loma Linda, State of California, that the Measure I Five-Year Capital Improvement Plan, attached to this resolution as Exhibit A, is hereby adopted.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Loma Linda, California, this 11th day of August 2026, by the attached votes.

Amy Jones, Mayor

ATTEST:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXX was duly adopted by the City Council at a meeting thereof held on the 11th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 12th day of August 2026.

Lynette Arreola, City Clerk
City of Loma Linda

Attachment B

Exhibit A to Resolution

Jurisdiction:

Loma Linda

Measure I Local Pass-through Program

FIVE YEAR CAPITAL IMPROVEMENT PLAN

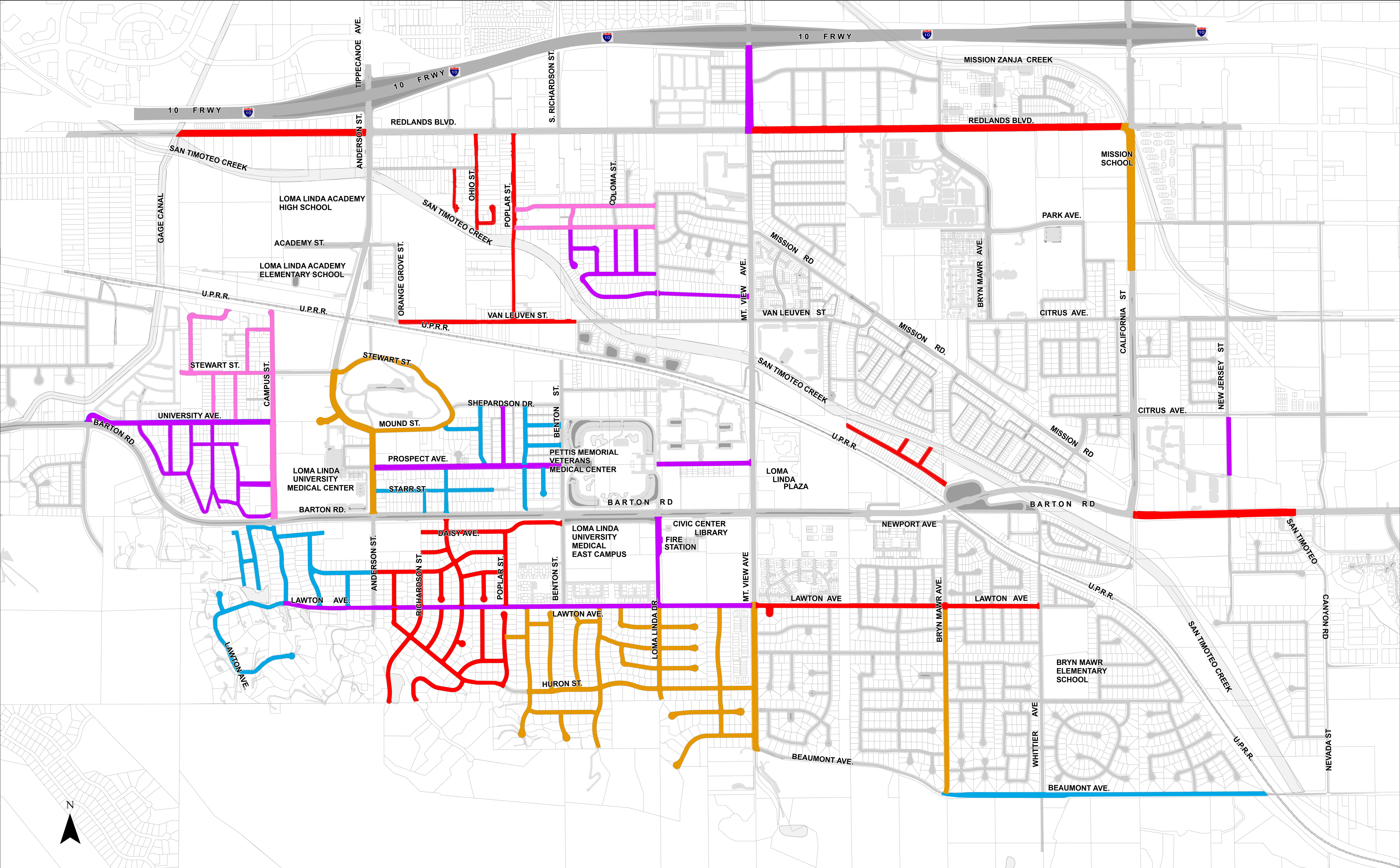
Fiscal Years 2026/2027 thru 2030/2031

Resolution Number:	
Resolution Approval Date:	8/7/2026
Contact Person/Title:	T. Jarb Thaipejr, City Manager
Phone:	(909)799 2811
Email:	jthaipejr@lomalinda-ca.gov

6/30/26 Carryover Balance											\$320,502.78
Projects:	Is Project in City's Non-motorized Transportation Plan? (Yes/No)	Does Project have an ATP Component? (Yes/No)	Is the Project on the City's Nexus Study List? (Public/DIF Share %)		Estimated Total Project Cost	FY2026/27 Est. Revenue	FY2027/28 Est. Revenue	FY2028/29 Est. Revenue	FY2029/30 Est. Revenue	FY2030/31 Est. Revenue	Total Est. Rev.
						\$666,061	\$681,913	\$698,551	\$715,594	\$733,053	\$3,495,172
						Current Estimate	Current Estimate	Current Estimate	Current Estimate	Current Estimate	Total
Pavement Rehabilitation on Lawton Ave from Campus St. to Mnt View, New Jersey St. from Barton Rd. to Orange St, Prospect St. from V.A to Mt. View Ave, Reche Canyon Road, Prospect St. from Anderson St. to Benton St., Poplar St. from Prospect Ave. to Shepardson St., Loma Linda Dr.from Lawton Ave. to Barton Road, Mnt View Ave. from Redlands blvd to I-10 Fwy			0.0%	0.0%	\$0	\$629,000	\$0	\$0	\$0	\$0	\$629,000
Pavement Rehabilitation on Lawton Avenue from Mnt. View to Whittier, Barton Road from California St to San Timoteo Canyon Road, Juanita Street, Anita Street, and Adella Street, Tract 6983 & 6913			0.0%	0.0%	\$0	\$0	\$632,000	\$0	\$0	\$0	\$632,000
Pavement Rehabilitation on Anderson Street from Stewart Street to Barton Road, Stewart Street from Anderson Street to Mound Street, Mound Street, and University Court, Bryn Mawr from Lawton to Beaumont, California St. from Park to Redlands blvd. Tract 9277, 8517, 9276			0.0%	0.0%	\$0	\$0	\$0	\$648,000	\$0	\$0	\$648,000
Pavement Rehabilitation on Hillcrest from Barton rd to Prospect, Beaumont Ave from Bryn Mawr to UPRR, Starr St ,Bellaire St. from Barton Rd to Shepardson, Lamar Rd, Taylor St., Exetor St.,Lawton Ave West to end, Tracts 3099, 5811, 4109			0.0%	0.0%	\$0	\$0	\$0	\$0	\$665,000	\$0	\$665,000
Pavement Rehabilitation on Campus Street from Barton rd. to UPRR, Park Ave from Poplar St. to Curtis,Cottage Ave from Poplar St. to Curtis Ave, Stewart Street from Rincon to Campus St., Rincon to Canada St.,San Juan St , Evans St,			0.0%	0.0%	\$0					\$683,000	\$683,000
Sidewalks- Citywide			0.0%	0.0%	\$0	\$213,400	\$50,000	\$50,000	\$50,000	\$50,000	\$413,400
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projects Total:						\$842,400	\$682,000	\$698,000	\$715,000	\$733,000	\$3,670,400
Total Programming is currently						96%	(Must not exceed 150% of Carryover Balance + Total Estimated Revenue)			Total Estimated Programming:	\$3,670,400

Measure I Local Pass-through Program
REVENUE ESTIMATES FOR FY2025/2026 thru FY2030/2031
Valley Subarea

VALLEY SUBAREA	Population Distribution Percentage	Estimated Annual Local Pass-Through Amount						Total FY26/27 through FY30/31
		REV FY25/26	FY26/27	FY27/28	FY28/29	FY29/30	FY30/31	
Chino	5.98%	\$ 2,507,086	\$ 2,512,157	\$ 2,571,946	\$ 2,634,696	\$ 2,698,979	\$ 2,764,828	\$ 13,182,607
Chino Hills	4.84%	\$ 2,029,536	\$ 2,033,641	\$ 2,082,041	\$ 2,132,839	\$ 2,184,877	\$ 2,238,183	\$ 10,671,581
Colton	3.34%	\$ 1,398,577	\$ 1,401,406	\$ 1,434,759	\$ 1,469,765	\$ 1,505,625	\$ 1,542,359	\$ 7,353,914
Fontana	13.73%	\$ 5,753,388	\$ 5,765,026	\$ 5,902,232	\$ 6,046,234	\$ 6,193,752	\$ 6,344,868	\$ 30,252,113
Grand Terrace	0.80%	\$ 336,086	\$ 336,766	\$ 344,781	\$ 353,193	\$ 361,810	\$ 370,637	\$ 1,767,187
Highland	3.58%	\$ 1,498,592	\$ 1,501,623	\$ 1,537,362	\$ 1,574,870	\$ 1,613,294	\$ 1,652,656	\$ 7,879,805
Loma Linda	1.59%	\$ 664,717	\$ 666,061	\$ 681,913	\$ 698,551	\$ 715,594	\$ 733,053	\$ 3,495,173
Montclair	2.35%	\$ 985,079	\$ 987,071	\$ 1,010,563	\$ 1,035,219	\$ 1,060,477	\$ 1,086,350	\$ 5,179,680
Ontario	11.55%	\$ 4,840,708	\$ 4,850,500	\$ 4,965,941	\$ 5,087,100	\$ 5,211,216	\$ 5,338,360	\$ 25,453,117
Rancho Cucamonga	11.03%	\$ 4,619,889	\$ 4,629,234	\$ 4,739,408	\$ 4,855,040	\$ 4,973,495	\$ 5,094,839	\$ 24,292,017
Redlands	4.60%	\$ 1,929,101	\$ 1,933,003	\$ 1,979,008	\$ 2,027,292	\$ 2,076,755	\$ 2,127,424	\$ 10,143,482
Rialto	6.61%	\$ 2,771,140	\$ 2,776,746	\$ 2,842,832	\$ 2,912,191	\$ 2,983,244	\$ 3,056,029	\$ 14,571,041
San Bernardino	13.95%	\$ 5,846,709	\$ 5,858,536	\$ 5,997,967	\$ 6,144,305	\$ 6,294,216	\$ 6,447,783	\$ 30,742,806
Upland	4.96%	\$ 2,077,469	\$ 2,081,672	\$ 2,131,215	\$ 2,183,212	\$ 2,236,479	\$ 2,291,045	\$ 10,923,623
Yucaipa	3.44%	\$ 1,439,528	\$ 1,442,440	\$ 1,476,770	\$ 1,512,800	\$ 1,549,710	\$ 1,587,520	\$ 7,569,240
County/Valley	7.64%	\$ 3,201,440	\$ 3,207,916	\$ 3,284,263	\$ 3,364,392	\$ 3,446,478	\$ 3,530,565	\$ 16,833,614
Total Valley Region	100.00%	\$ 41,899,044	\$ 41,983,800	\$ 42,983,000	\$ 44,031,700	\$ 45,106,000	\$ 46,206,500	\$ 220,311,000



FISCAL YEAR OF CIP
STREET IMPROVEMENTS

2026 - 2027

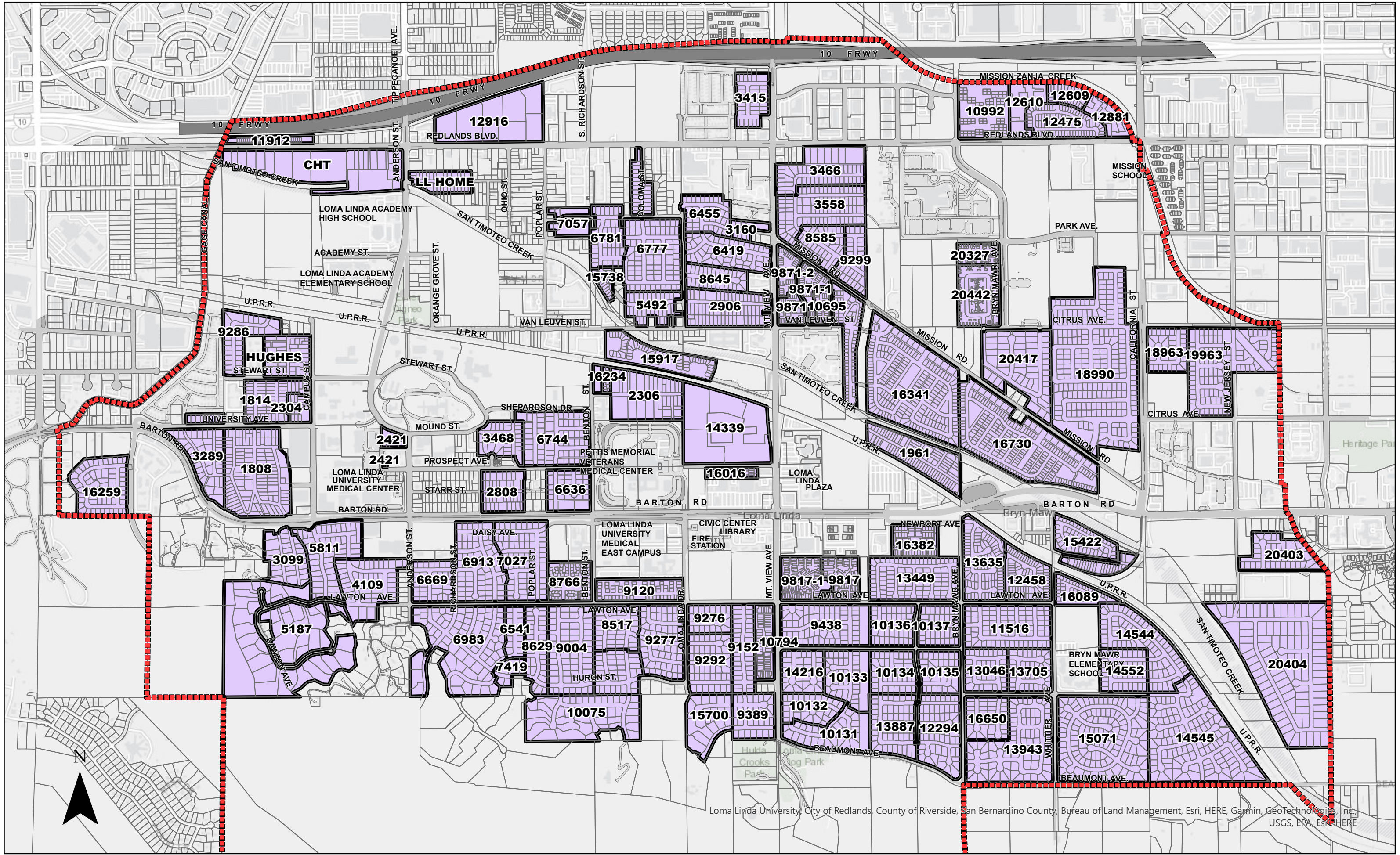
Legend

2027 - 2028
2028 - 2029

2029 - 2030
2030 - 2031

STREET IMPROVEMENTS
5 YEAR CIP
2026 / 2027 - 2030/2031





TRACT MAP INDEX



CITY OF LOMA LINDA

MEASURE I CAPITAL IMPROVEMENT PLAN

EXPENDITURE STRATEGY
Fiscal Year 2026/2027 thru 2030/2031

The City of Loma Linda is intent upon efficiently maintaining our existing roadway system. The streets in Loma Linda are constructed of asphalt concrete (AC). These streets are in various stages of their life expectancy. A typical AC street improvement has a life expectancy of 15-20 years. Through proper pavement management, this can be extended by as much as 20 years. Our strategy is to utilize a combination of slurry seal method, grind and overlay the top 0.1' and pulverize existing AC for base and repave for rehabilitation. This pavement management program has shown to be effective in delaying the eventual complete reconstruction, including subgrade, of a roadway segment.

Measure I funding is critical to this effort. We have dedicated the majority of funding to maintenance activities as described above along with the adjacent sidewalk, curb and gutter and access ramp maintenance. A portion of funding is earmarked for addressing increased capacity demand along certain segments that have experienced growth. New roadway segments are considered and addressed through development planning. Development impact fees are utilized for expansion due to growth. The current carryover balance in the Measure I Local Street fund will be utilized first.

San Bernardino County Transportation Authority	Policy	40003
Adopted by the Board of Directors April 1, 2009	Revised	4/06/22
Valley Local Street (VLS) Program Measure I 2010-2040 Strategic Plan	Revision No.	7

Important Notice: A hardcopy of this document may not be the document currently in effect. The current version is always the version on the SBCTA Intranet.

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I. PURPOSE

The purpose of this policy is to establish requirements relating to adoption of Five Year Plans by local jurisdictions outlining the projects that will be funded under the Measure I 2010-2040 Valley Subarea Local Street Program. Twenty percent of the total Measure I 2010-2040 revenue collected in the San Bernardino Valley Subarea shall be assigned to the Local Street Program. This program will be used by local jurisdictions to fund Local Street Projects.

II. REFERENCES

Ordinance No. 04-01 of the San Bernardino County Transportation Authority, Exhibit A – Transportation Expenditure Plan.

SBCTA Congestion Management Program

III. DEFINITIONS

Local Street Program: Measure I program in all subareas that provides funds through a pass-through mechanism directly to local jurisdictions for expenditure on street and road construction, repair, maintenance and other eligible local transportation priorities. Local Street Program funds can be used flexibly for any eligible transportation purpose determined to be a local priority, including Local Street, major highways, state highway improvements, freeway interchanges, transit, and other improvements/programs to maximize use of transportation facilities.

Allocation: An action by the SBCTA Board of Directors to assign a specific amount of Measure I funds from a Measure I program to a project. Allocations of Local Street Program funds occur monthly as a direct pass-through to local jurisdictions.

Five-Year Plan: A plan of projected local jurisdiction expenditures for the next five years on local projects eligible for Local Street Program funds, updated annually and submitted to SBCTA by local jurisdictions.

Independent Taxpayer Oversight Committee: A “Mandated Taxpayer Safeguard” established by Ordinance 04-01 for Measure I 2010-2040 to provide citizen review and to ensure that all Measure I funds are spent in accordance with provisions of the Measure I Expenditure Plan and Ordinance.

Maintenance of Effort: The requirement that Measure I funding will supplement and not replace the existing local discretionary funding being used for street and highway purposes.

Maintenance of Effort Base Year Level: The amount of General Fund used for street and highway purposes in Fiscal Year 2008/2009, prior to Measure I 2010-2040, as adopted by the SBCTA Board of Directors.

IV. POLICIES FOR THE VALLEY LOCAL STREET PROGRAM

A. Local Street Program Allocation

Policy VLS-1: Each jurisdiction shall receive an allocation from 20% of the Measure I revenue collected in the Valley Subarea on a per capita basis using the population estimate as of January 1 of

that year. The population estimate for making the per capita calculation shall be determined by SBCTA each year based on the State Department of Finance population estimate. For the unincorporated areas, the calculation shall be based on the population estimate from the County Land Use Services Department - Planning Division and reconciled with the State Department of Finance population estimate as of January 1 of that year.

Policy VLS-2: Local jurisdictions shall not receive their Local Street Program allocation until they have submitted their annual adopted update of their Five-Year Plan. The due date to submit the Five-Year Plan to SBCTA is September 1 of each year. If the Five-Year Plan has not been received by the due date, the pass-through payments will be withheld. All withheld pass-through payments will be released upon receipt of the local jurisdiction governing body's adopted Five-Year Plan.

Policy VLS-3: The Local Street Program allocation shall be remitted to local jurisdictions monthly.

Policy VLS-4: Local Street Program allocations remitted from January 1 until such time as the State Department of Finance has issued their population figures and SBCTA has made the per capita calculation, shall be based on the prior year's calculation. Once the per capita calculation has been made, the calculation will be applied retroactively to January 1 and amounts received by local jurisdictions will be adjusted to account for the difference in the amount remitted during the retroactive period and the amount that should have been remitted adjusted for the new per capita calculation.

B. Development Fair Share Contribution

Policy VLS-5: A development mitigation fair share contribution is required by Measure I 2010-2040 for all capacity improvement projects on the Nexus Study Network, contained in the most recent Board-adopted version of the Nexus Study approved for jurisdictions in the San Bernardino Valley and funded all or in part with Local Street Program allocations.

Policy VLS-6: Annually as part of its audit of each jurisdictions' use of Measure I funds, SBCTA will specifically review development mitigation contribution records for capacity improvements to Nexus Study Network facilities that were funded all or in part by Local Street Program allocations. If a material finding is made in the audit showing that the development fair share contribution was not made, SBCTA may, as the agency responsible for the Congestion Management Program, withhold Section 2105 Gas Tax funds or Measure I Local Street Program allocations until the jurisdiction shows that they are in compliance with the Congestion Management Program.

Policy VLS-7: Jurisdictions may borrow from other internal accounts (i.e. within their own jurisdiction) to fund the required development fair share. Jurisdictions will maintain a record of borrowing between internal accounts. The internal accounts shall be reimbursed by development mitigation as development occurs.

C. Five-Year Plan

Policy VLS-8: Each local jurisdiction is required to annually adopt a Five-Year Capital Improvement Plan which details the specific projects to be funded using Measure I Local Pass-Through Funds. Expenditures of Measure I Local Pass-Through Funds must be detailed in the Five-Year Capital Improvement Plan and adopted by resolution of the governing body. Expenditures can only be made on projects listed in the current Five-Year Capital Improvement Plan.

Policy VLS-9: Five-Year Capital Improvement Plans shall:

- a. Specifically identify projects by either 1) street name, boundaries, and project type, subject to eligibility requirements listed in Section D below, or 2) defining the project as a program of work without any identified streets, such as a pavement management program, transportation system improvements, routine roadway maintenance or other miscellaneous transportation-related expenditures as identified in Policy VLS-12. Projects defined as a program of work shall not include capacity enhancements.
- b. Constrain the total amount of planned expenditures to 150% of SBCTA's forecasted revenue for Measure I Local Pass-Through Funds, revenue resulting from bonds secured by Measure I revenue, and remaining balances from previous year allocations.
- c. For capacity enhancement projects listed in the Nexus Study, limit the use of Measure I local funds to the Measure I public share of the project cost and identify the required development contribution. Maintenance projects or projects that do not enhance the capacity of a Nexus Study Network roadway do not require a development contribution.

- d. Use the SBCTA-approved forms and/or online database. Instructions will be issued to the City Manager annually prior to the deadline.

Policy VLS-10: No longer applicable.

Policy VLS-11: The Five-Year Capital Improvement Plan shall be the basis for the annual audit. Jurisdictions will have flexibility in adding and/or deleting projects in their current Five-Year Capital Improvement Plan based on the necessities of the jurisdiction, and subject to eligibility requirements listed in Section D below. However, in order for a project to be eligible for expenditure of Local Street Program funds, it must be listed in the current Five-Year Capital Improvement Plan. If a revised Capital Improvement Plan is necessary to reflect added projects, it must be adopted by resolution of the governing body and provided to SBCTA by September 1 of each fiscal year for use in the annual audit. If the Capital Improvement Plan is not modified to reflect the changes to the project list, an audit finding will result. If the audit finding is not corrected, the project will not be eligible for expenditures of Local Street Program funds.

D. Eligible Expenditures

Policy VLS-12: Eligible expenditures include construction, maintenance, and overhead for transportation related purposes only. Included below are definitions and types of eligible expenditures by category.

a. Construction

Construction shall be defined as the building or rebuilding of streets, roads, bridges, and acquisition of rights-of-way or their component parts to a degree that improved traffic service is provided and geometric or structural improvements are effected including allocated administration and engineering necessarily incurred and directly related to the above.

Construction work can be separated into four categories:

- 1) New Construction – A construction that substantially deviates from the existing alignment and provides for an entirely new street or roadbed for the greater parts of its length.
- 2) Reconstruction – A construction involving realignment or the use of standards well above those of the existing element, whereby the type or the geometric and structural features are significantly changed.
- 3) Preventative Maintenance – Includes, but is not limited to, roadway activities such as joint and shoulder rehabilitation, heater re-mix, seal coats, corrective grinding of PCC1 pavement, and restoration of drainage systems.
- 4) 3R Work – All other work that does not fall into the above-defined categories for new construction, reconstruction, or preventative maintenance and typically involves the improvement of highway pavement surfaces through resurfacing, restoration, or rehabilitation. 3R Work is generally regarded as heavy, non-routine maintenance designed to achieve a ten-year service life. Specifically, 3R Work is defined as:
 - *Resurfacing* generally consists of placing additional asphalt concrete over a structurally sound highway, street, or bridge that needs treatment to extend its useful service life.
 - *Restoration* means returning a road, street, structure, or collateral facility to the condition existing after original construction.
 - *Rehabilitation* implies providing some betterments, such as upgrading guardrail or widening shoulders.

The following examples of construction expenditures are grouped by types of work:

<i>Expenditures</i>	<i>Types of Work</i>	
Additions	1.	The addition of a frontage street or road
	2.	Addition of auxiliary lanes such as speed change, storage, or climbing lanes

Barriers	3.	Earthwork protective structures within or adjacent to the right-of-way area
	4.	Extensions and new installation of walls
	5.	Replacement of retaining walls to a higher standard
	6.	Extension of new installation of guardrails, fence lines, raised medians, or barriers for traffic safety
Bikeways	7.	Construction of bikeways where they are an integral part of the streets and highway system
	8.	Construction of bicycle or pedestrian underpasses or overhead crossings for the general public use
Bridges	9.	Reconstruction of an existing bridge or installation of a new bridge
	10.	Widening of a bridge
	11.	Replacement of bridge rails and floors to a higher standard
Curbs, etc.	12.	Installation or extension of curbs, gutters, sidewalks, or underdrain (including improvements to handicap ramps to make them ADA compliant).
Drainage	13.	A complete reconstruction or an addition to a culvert including cross culverts regardless of angle of crossing; storm drains, culverts, or drainage channels which are required to be constructed or reconstructed by improvement of the roadway; longitudinal storm drains or other longitudinal culverts, including manholes; cross longitudinal gutters at intersections; and catch basins and related pipes. The term "catch basin" shall include outlet structures or curb openings. An eligible "catch basin" must be located within the road or street system rights-of-way, or as close to the curb return joining the road or street system as practicable, considering the location of obstructions and/or hydraulic considerations.
	14.	Extending old culverts and drains and replacing headwalls
Interagency Projects	15.	Road improvements within an adjoining jurisdiction as long as the improvements are made within the County of San Bernardino
	16.	Road improvements and maintenance on a state highway as long as the appropriate agreement with Caltrans is in place
	17.	Maintenance or construction on alleys that have been formally accepted into the city or county street system
	18.	Development of facilities associated with Metrolink commuter rail operations that are determined to be a local responsibility
Landscaping	19.	Installation or addition to landscape treatment such as sod, shrubs, trees, irrigation, etc. along the street or road right-of-way
	20.	Purchase of land for "greenbelt" if needed to mitigate the environmental impact of a street or road construction project
Layout	21.	Change of alignment, profile, and cross-section
	22.	Reconstruction of an intersection and its approximate approaches to a substantially higher type involving a change in its character and layout including changes from a plain intersection to a major channelized intersection or to a grade separation and ramps
Lighting	23.	Installation, replacement, or expansion of street or road lighting system
Associated Planning and Design	24.	Project development, planning studies, and design for eligible transportation projects
	25.	Expenses incurred in attending or participating in transportation and traffic engineering sponsored programs or training conducted for street or road purposes
	26.	Engineering review of plans for construction of Valley Measure I Major Streets projects
Relocation	27.	The removal of old street and roadbeds and structures, and detour costs when connected with a construction project

	28.	Replacement in kind, when legally required, of structures that are required to be relocated for street and road purposes
Signs and Signals	29.	Installation of original traffic signs and markers on routes
	30.	Replacement of all major signs or traffic control devices on a street or road
	31.	The installation of a new sign or the replacement of an old sign with one of superior design such as increased size, illumination, or overhead installation
	32.	Installation or improvements of traffic signal controls at intersections and protective devices at railroad grade crossings
	33.	Purchase and installation of traffic signal control equipment including traffic actuated equipment, radio or other remote control devices and related computers, software, and that portion of preemption equipment not mounted on motor vehicles
Striping	34.	Painting or rearrangement of pavement striping and markings, or repainting to a higher standard
Surface Work	35.	Original surfacing of shoulders
	36.	Improvement of a surface to a higher type of material
	37.	Placing sufficient new material on soil surface or gravel street or road to substantially improve the quality or the original surface
	38.	Bituminous material of 1" or more placed on bituminous or concrete material - a lesser thickness may be considered construction provided the engineer shall certify that the resulting pavement is structurally adequate to serve anticipated traffic
	39.	Remix existing bituminous surfacing with added materials to provide a total thickness of one inch or more – a lesser thickness may be considered construction provided the engineer certifies that the resulting pavement is structurally adequate to serve anticipated traffic
	40.	Stabilization of street or road base by additive, such as cement, lime, or asphaltic material
Transit	41.	Public transit systems, including rail, and related purposes
Widening	42.	Widening of existing street or roadbed or pavement, with or without resurfacing
	43.	Resurfacing, stabilizing, or widening of shoulders including necessary connections to side streets or road approaches
Other eligible expenditures	44.	Matching funds to federal or state contributions to a roadway project
	45.	Park and ride facilities
	46.	Undergrounding utilities or utility relocation only if part of a new roadway construction or documented as a legal road or street obligation.
	47.	Rubberized railroad grade crossing material or repair of grade crossings
	48.	Preliminary and construction engineering may be claimed on the percentage basis approved in previous years by Caltrans for contract work.
	49.	Relocation expenses necessitated by right-of-way acquisitions in accordance with the applicable government codes on relocation assistance.

b. Maintenance

Maintenance shall be defined as the preservation and upkeep of a street or road to its constructed condition and the operation of a street or road facility and its integral services to

provide safe, convenient, and economical highway transportation.

Physical Maintenance is preservation and upkeep of a highway, including all of its elements, in as nearly as practicable its original condition or its subsequently improved condition.

Traffic Services include the operation of a highway facility, and services incidental thereto, to provide safe, convenient, and economic travel.

The following are examples of maintenance expenditures:

1.	Scarifying, reshaping, and restoring material losses
2.	Applying dust palliatives
3.	Patching, repairing, surface treating, and joint filling on bituminous or concrete surfaces
4.	Jacking concrete pavements
5.	Repairing traveled way and shoulders
6.	Adding bituminous material of less than 1" to bituminous material including seal coats
7.	Remixing existing bituminous surfacing with added materials to provide a total thickness of less than 1" (see exception under Construction, example 39)
8.	Patching operations including base restoration
9.	Resealing street or road shoulders and side street and road approaches
10.	Reseeding and resodding shoulders and approaches
11.	Reshaping drainage channels and side slopes
12.	Restoring erosion controls
13.	Cleaning culverts and drains
14.	Removing slides and restoring facilities damaged by slides (additional new facilities shall be considered construction)
15.	Mowing, tree trimming, and watering within the street right-of-way
16.	Replacing topsoil, sod, shrubs, trees, irrigation facilities, etc., on streets and roadsides
17.	Repairing curb, gutter, rip-rap, underdrain, culverts, and drains
18.	Cleaning, painting, and repairing bridges and structures
19.	Performing all snow control operations such as erection of snow fences and the actual removal of snow and ice from the traveled way
20.	Repainting pavements, striping, and markings
21.	Repainting and repairing signs, guard rails, traffic signals, lighting standards, etc.
22.	Adding small numbers of conventional traffic control devices including signs
23.	Servicing street or road lighting and traffic control devices
24.	Furnishing power for street or road lighting and traffic control devices, including payment for the cost of power
25.	Developing and maintaining programs that enhance management of transportation facilities such as travel demand models and pavement management programs
26.	Purchase of street-related equipment used exclusively for road maintenance
27.	Purchase of rubberized railroad grade crossing material for repair of grade crossings

c. Administrative Costs

1) Direct Costs

Direct costs are expenditures incurred solely and specifically for eligible street or road purposes or projects. Direct costs include contract payments, right-of-way acquisition, direct material and forced labor costs, and the salaries, wages, fringe benefits and related costs of employees directly participating on street and road purpose projects. Typical direct costs include:

- Compensation of employees for the time devoted and identified specifically to the performance of the eligible street or road project(s). Direct cost typically includes first level of supervision dedicated to the project. Supervisory activities above the first level of supervision may be recoverable as indirect costs.
- Costs of materials consumed or expended specifically for the purpose in which they were authorized.
- Equipment and other approved capital expenditures.
- Expense items or services contracted, or furnished specifically for the project to carry out the purpose in which they were authorized.

2) Indirect Costs (Overhead)

Indirect costs shall be defined as those elements of costs that are incurred for eligible street or road purposes that cannot be readily identified to a particular project. Cities and counties are allowed to use Measure I local funds to reimburse for indirect costs provided that there is documentation that amounts reimbursed were fairly and equitable allocated.

Overhead will only be allowed via an approved cost allocation plan or an equitable and auditable distribution of overhead among all departments.

Indirect costs typically include:

- Cost of overall supervision of field operations including payroll, facilities, advertising, general government, department or general accounting/finance, procurement, top management, data processing, legal costs and bids
- Cost of shop supplies such as expendable small tools and non-permanent barricades, warning signs, and other devices

E. Ineligible Expenditures

Policy VLS-13: Although many types of work may be referred to as “construction”, this does not make these costs automatically eligible for expenditures of Measure I funds. To be eligible, the work must be for street or road purposes.

Following is a list of the types of expenditures that are not eligible for financing with Measure funds:

1.	Costs of rearranging non-street or road facilities, including utility relocation, when not a legal road or street obligation
2.	New (first installation of) utilities, including water mains, sanitary sewers, and other non-street facilities
3.	Cost of leasing property or right-of-way, except when required for construction work purposes on a temporary basis
4.	Cost of constructing or improving a street or area for parking purposes, except for the width normally required for parking adjacent to the traveled way and within the right-of-way, or when off-street parking facilities are constructed in lieu of widening a street to improve the flow of traffic

5.	Decorative lighting
6.	Park features such as benches, playground equipment and restrooms
7.	Work outside the right-of-way which is not a specific right-of-way obligation
8.	Equestrian under- and overpasses or other similar structures for any other special interest group unless as a part of a right-of-way obligation
9.	Construction, installation, or maintenance of cattle guards
10.	Maintenance or construction on alleys that have not been formally designated as part of a jurisdiction's street and road system
11.	Non-street and road-related salaries and benefits
12.	Driveways outside of the street and road right-of-way
13.	Purchase of electronic speed control devices or other non-highway related equipment
14.	Freeway telephone emergency system
15.	Interest charged for non-highway purposes
16.	Grant writing consultant fees
17.	Debt service payments for non-voter-approved bonds, including Certificates of Participation
18.	Over-expended funds (deficit fund balance)
19.	Negative interest allocation
20.	The value of park or other city/county owned property rededicated for a street right-of-way.

F. Accounting Requirements

Policy VLS-14: Each local jurisdiction shall establish a Special Measure I 2010-2040 Transportation Sales Tax Fund. This fund is a special revenue fund utilized to account for proceeds of specific revenue sources that are legally restricted to expenditures for street and road purposes. Jurisdictions should use the modified accrual basis of accounting.

Policy VLS-15: The following requirements are to provide guidance on the specific accounting treatment as it relates to the Special Measure I Transportation Sales Tax Fund.

- a. All allocations shall be deposited directly into the Special Measure I Transportation Sales Tax Fund.
- b. Interest received by a jurisdiction from the investment of money in its Special Measure I Sales Tax Fund shall be deposited in the fund and shall only be used for street and road purposes.
- c. Segregation must be maintained within the Special Measure I Transportation Sales Tax Fund to show separate balances for each subarea (County only).
- d. If other revenues are commingled in the Special Measure I Transportation Sales Tax Fund, it is the responsibility of the jurisdiction to provide accurate and adequate documentation to support revenue and expenditure allocation, as well as segregated balances.
- e. It is allowable to fund prior year expenditures with current year revenues and/or fund balance as long as funded projects are included in the current adopted Five-Year Capital Improvement Plan and accounting clearly identifies the project and other pertinent data to establish a clear audit trail.
- f. If a project is deemed ineligible in the annual Compliance Audit, the Measure I funds used on that project must be repaid to the Special Measure I Transportation Sales Tax Fund in accordance with Policy VLS-19.

- g. Temporary loans of Measure I local funds can only be made among other Measure I accounts/projects if project and other pertinent data is identified to establish a clear audit trail.
- h. If Measure I funds are used to purchase salable excess right-of-way, any unsold portions should be reported to SBCTA including the reasons for holding it and the anticipated date of disposal.

Policy VLS-16: Any interest earned on investment of Measure I Transportation Sales Tax Funds must be deposited in the Special Measure I Transportation Sales Tax Fund. Any jurisdiction not electing to invest its Measure I funds but at the same time investing most of its other available funds should deposit the Measure I funds in a separate account to clearly indicate that no such monies were invested. If Measure I Transportation Sales Tax funds are invested, they must receive their equitable proration of interest earned on the total funds invested. Several methods are available to determine an equitable distribution of interest earned. Whatever method is employed, it will be analyzed during audit to determine reasonableness and confirm distribution to the Special Measure I Transportation Sales Tax Fund. It is recommended that a distribution based on average month-end cash balances be employed. In addition, if the interest distribution methodology allows for negative distributions, they will be disallowed. No interest charges based on negative cash and fund balances will be allowed.

Policy VLS-17: Reimbursements of Measure I Transportation Sales Tax Funds previously expended for street and road construction or right-of-way purposes, from whatever source, must be deposited in the Special Measure I Transportation Sales Tax Fund. This includes but is not limited to:

- Federal Aid Urban projects
- Cooperative agreements
- Equipment use rates for equipment purchased with Measure I funds and used for non-street purposes
- Equipment dispositions
- Right-of-way dispositions
- Federal and safety projects

Policy VLS-18: Records:

- a. Source Documentation - On construction or purchase of right-of-way or equipment, all expenditures charged to the Measure I Transportation Sales Tax Fund must be supported by a warrant or other source document (invoice, requisition, time sheet, equipment rental charge, engineering plans, specifications, and other pertinent data) clearly identifying the project and other pertinent data to establish a clear audit trail. If street-related equipment is purchased with Measure I local funds, the jurisdiction must keep accurate records on acquisition cost, use, maintenance, and disposition.
- b. Retention Period - All source documents, together with the accounting records, are deemed to be the official records of the jurisdiction and must be retained by the jurisdiction for five (5) years.

Policy VLS-19: Compliance Audit Deadline

- a. A jurisdiction's annual Compliance Audit must be completed by December 31st (Compliance Audit Deadline). SBCTA staff shall monitor the scheduling and progress of the audits to ensure prompt communication by the Auditor after information submittals by the jurisdiction and timely completion of the final Measure I audit report.
- b. If a jurisdiction is not able to meet the Compliance Audit Deadline, the jurisdiction may submit a letter requesting an extension and specifying the period of the requested extension for consideration by the General Policy Committee at their February meeting and the Board at their March meeting. Letters must be received timely for inclusion in the agenda. If a letter is not submitted and the Compliance Audit has not been completed, notification will be made to the Board at their March meeting that future allocations of Local Pass-Through Funds for the jurisdiction will be withheld until the Compliance Audit has been completed. Upon satisfactory completion of the Compliance Audit, any withheld allocations will be paid to the City including interest determined using the current LAIF rate. The Board may approve Compliance Audit Deadline extensions if the Board finds: (1) the Compliance Audit was not completed timely for reasons outside of the jurisdiction's control, such as federal, state, and GASB reporting

requirements, or catastrophic events; or (2) it is in the best interest of SBCTA to grant the extension.

- c. SBCTA staff shall be responsible for requesting from the Board any extensions related to Auditor performance.

Policy VLS-20: Remedies

- a. If a jurisdiction's annual Compliance Audit determines that the jurisdiction used Measure I Transportation Sales Tax Funds for ineligible expenses, the jurisdiction shall immediately repay the Measure I Transportation Sales Tax Fund in an equal amount through an internal fund transfer from another source. Repayment will include interest that would have been earned in the Special Measure I Transportation Sales Tax Fund from the time of ineligible expenditure to date of repayment.
- b. If a jurisdiction's annual Compliance Audit fails to be completed with an unmodified opinion by the Compliance Audit Deadline, which may be extended pursuant to Policy VLS-19, the jurisdiction shall immediately repay the Measure I Transportation Sales Tax Fund through an internal fund transfer from another source in the amount of the Measure I Local Street Program allocation for the subject fiscal year of Compliance Audit findings of unsubstantiated or questioned costs. Repayment will include interest that would have been earned in the Special Measure I Transportation Sales Tax Fund from the time of ineligible expenditure to date of repayment.
- c. If the jurisdiction is unable to make such immediate repayment under VLS-20 (a) or (b), the jurisdiction shall not receive its Local Street Program allocation pass-through payments until the repayment amount of ineligible expenses, unsubstantiated costs, or questioned costs, have been withheld by SBCTA. Repayment will include interest that would have been earned in the Special Measure I Transportation Sales Tax Fund from the time of ineligible expenditure to date of repayment.
- d. If the jurisdiction enters into a Repayment Agreement with SBCTA, as approved by the jurisdiction and the SBCTA Board of Directors, providing for repayment of the amounts owed under VLS-20 (a) or (b) over a period not to exceed five (5) years, SBCTA will return any pass-through funds withheld. SBCTA will recommence withholding Local Street Program allocation pass-through funds if the jurisdiction fails to comply with the terms of the Repayment Agreement.

G. Maintenance of Effort Requirements

Policy VLS-21: The SBCTA Board of Directors shall retain authority over actions related to these Maintenance of Effort (MOE) requirements.

Policy VLS-22: In accordance with California Public Utilities Code 190300 and Ordinance No. 04-01 of the San Bernardino County Transportation Authority, Local Street Program funds shall not be used to supplant existing local discretionary funds being used for street and highway purposes.

Policy VLS-23: SBCTA shall monitor local agency use of General Fund for street and highway purposes relative to their use prior to Measure I 2010-2040, which shall be referred to as the MOE base year level.

Policy VLS-24: The following requirements are to provide guidance on the determination of a MOE base year level.

- a. The MOE base year level shall be equivalent to the discretionary General Fund expenditures for transportation-related construction and maintenance activities consistent with Policy VLS-12 in Fiscal Year 2008/2009.
- b. Jurisdictions may propose deductions to the recorded expenditures for the following:
 - 1) Expenditures for unusual circumstances that increased the MOE base year level arbitrarily outside of the normal on-going General Fund expenditures, e.g. General Fund loans to other transportation-related funds, emergency repairs, or special projects.
 - 2) Administrative/overhead costs that were not project-specific, i.e. staff time for transportation staff was charged to a general "program" budget rather than charged directly to specific projects.

- c. The proposed MOE base year level shall be adopted by resolution of the governing body.
- d. The Independent Taxpayer Oversight Committee (ITOC) will review the proposed MOE base year levels, including the proposed deductions, as adopted by resolution of the governing body, and provide a recommendation to the SBCTA Board of Directors for approval.
- e. The MOE base year level as approved by the SBCTA Board of Directors shall remain in effect until the expiration of Measure I 2010-2040.

Policy VLS-25: Jurisdictions shall annually provide a statement in the resolution of the governing body adopting the Five Year Capital Improvement Plan that acknowledges the jurisdiction will maintain General Fund expenditures for transportation-related construction and maintenance activities at the required MOE base year level in that fiscal year. Jurisdictions whose MOE base year level is determined to be \$0 are not required to provide this statement in the resolution.

Policy VLS-26: The MOE requirement shall be tracked and verified as part of the annual Measure I Local Street Program audit. This will be accomplished by comparing the discretionary General Fund expenditures for transportation-related construction and maintenance activities consistent with Policy VLS-12 to the MOE base year level.

Policy VLS-27: General Fund expenditures in excess of the MOE base year level will carry over to subsequent fiscal years and can be applied in a future year to offset the amount the local agency may need to meet the MOE requirement. Carryover balances will be documented in the annual Measure I Local Street Program audit.

Policy VLS-28: If the annual Measure I Local Street Program audit indicates that the required MOE base level is not being met, then the jurisdiction has the following four fiscal years to make up the amount. If the audit following those four fiscal years indicates the jurisdiction is still below the MOE base year level, SBCTA will immediately stop disbursing Measure I Local Street Program funds until an amount equivalent to the MOE base year level shortfall has been withheld. The withheld funds will be disbursed to the jurisdiction upon demonstration that the jurisdiction has met the MOE requirements.

Policy VLS-29: The following provides guidance on resolution of MOE base year level shortfalls at the expiration of Measure I 2010-2040.

- a. If the jurisdiction has not resolved a MOE base year level shortfall within two years after the expiration of Measure I 2010-2040, any withheld funds will be distributed to other compliant jurisdictions within that subarea.
- b. If any Measure I Local Street Program audit after Fiscal Year 2033/2034 indicates that the required MOE base year level was not met, then the jurisdiction has until Fiscal Year 2038/2039 to make up the amount. If the audit of Fiscal Year 2038/2039 indicates the jurisdiction is still below the MOE base level, the jurisdiction must pay the MOE base level shortfall to SBCTA for distribution to other compliant jurisdictions within that subarea.

Policy VLS-30: Prior to withholding or required repayment of Measure I Local Street Program funds, jurisdictions shall have an opportunity to appeal to the ITOC. The jurisdiction must present evidence to the ITOC demonstrating unusual circumstances or the need for special consideration. The ITOC will be responsible for making a recommendation to the SBCTA Board of Directors to either approve or deny the request for special consideration.

V. REVISION HISTORY

Revision No.	Revisions	Adopted
0	Adopted by the Board of Directors.	04/01/2009
1	Revisions adopted by the Board of Directors on January 8, 2014, Agenda Item 14.	01/08/2014

2	Revisions adopted by the Board of Directors on May 6, 2015, Agenda Items 6 & 8.	05/06/2015
3	Amended list of eligible expenses to be more consistent with the list of eligible expenses in the State Controller's Office Gas Tax Fund Guidelines. Modified remedy language in Policy VLS-20. Approved by the BOD 9/6/17, Agenda Item 11.	09/06/2017
4	Addition of due date of Capital Improvement Plan in VLS-2. Approved by the BOD 7/11/18, Agenda Item 25.	7/11/2018
5	Clarified Capital Improvement Plan requirements, amended eligible expenditures to be consistent with current gas tax guidelines, added requirements for tracking equipment purchased with Measure I funds, and updated Compliance Audit Deadline extension requirements. Approved by the BOD 6/3/20, Agenda Item 25.	06/03/2020
6	Moved transit purposes from the ineligible list of projects to the eligible list of projects for consistency with the Expenditure Plan. Approved by the BOD 3/3/21, Agenda Item 31.	3/3/2021
7	Amended Capital Improvement Plan requirements to remove limit on categorical expenditures, revise due date for amended Capital Improvement Plans, and remove the requirement to revise the list for projects where eligible expenditures exceed the estimate. Approved by the BOD 4/6/22, Agenda Item 17.	4/6/2022

San Bernardino County Transportation Authority	Policy	40012
Adopted by the Board of Directors April 1, 2009	Revised	4/06/22
Victor Valley Local Street (VVLS) Program Measure I 2010-2040 Strategic Plan	Revision No.	7

Important Notice: A hardcopy of this document may not be the document currently in effect. The current version is always the version on the SBCTA website.

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I. PURPOSE

The purpose of this policy is to establish requirements for the Victor Valley Local Street Program, including project eligibility, adoption of Five Year Plans by local jurisdictions, accounting requirements, and development mitigation requirements.

II. REFERENCES

Ordinance No. 04-01 of the San Bernardino County Transportation Authority, Exhibit A – Transportation Expenditure Plan.

SBCTA Congestion Management Program

III. DEFINITIONS

Local Street Program: Measure I program in all subareas that provides funds through a pass-through mechanism directly to local jurisdictions for expenditure on street and road construction, repair, maintenance and other eligible local transportation priorities. Local Street Program funds can be used flexibly for any eligible transportation purpose determined to be a local priority, including Local Street, major highways, state highway improvements, freeway interchanges, transit, and other improvements/programs to maximize use of transportation facilities.

Allocation: An action by the SBCTA Board of Directors to assign a specific amount of Measure I funds from a Measure I program to a project. Allocations of Local Street Program funds occur monthly as a direct pass-through to local jurisdictions.

Five-Year Plan: A plan of projected local jurisdiction expenditures for the next five years on local projects eligible for Local Street Program funds, updated annually and submitted to SBCTA by local jurisdictions.

Independent Taxpayer Oversight Committee: A “Mandated Taxpayer Safeguard” established by Ordinance 04-01 for Measure I 2010-2040 to provide citizen review and to ensure that all Measure I funds are spent in accordance with provisions of the Measure I Expenditure Plan and Ordinance.

Maintenance of Effort: The requirement that Measure I funding will supplement and not replace the existing local discretionary funding being used for street and highway purposes.

Maintenance of Effort Base Year Level: The amount of General Fund used for street and highway purposes in Fiscal Year 2008/2009, prior to Measure I 2010-2040 as adopted by the SBCTA Board of Directors.

IV. POLICIES FOR THE VICTOR VALLEY LOCAL STREET PROGRAM

A. Local Street Allocation

Policy VVLS-1 70% of revenue collected in the Victor Valley subarea shall be apportioned for Local Street Projects. After reservation of 2% collected in the subarea for Project Development and Traffic Management Systems, each jurisdiction shall receive an allocation from 68% of the Measure I revenue. The allocation methodology is determined based on:

- 50% population. The population estimate for making the per capita calculation shall be determined by SBCTA each year based on the State Department of Finance population estimate. Annual adjustments to the population estimates are made mid-year, based on availability of DOF estimates. Following approval of the population estimates by the Board, adjustments will be made to the local pass-through fund allocations retroactive to January 1 of the year.
- 50% return to source. The sales tax estimates provided by the State Board of Equalization, updated quarterly based on the prior quarter's financial data, shall be used as the basis for making the return to source calculations.

Policy VVLS-2: Local jurisdictions shall not receive their Local Street allocation until they have submitted their annual adopted update of their Five-Year Plan. The due date to submit the Five-Year Plan to SBCTA is September 1 of each year. If the Five-Year Plan has not been received by the due date, the pass-through payments will be withheld. All withheld pass-through payments will be released upon receipt of the local jurisdiction governing body's adopted Five-Year Plan.

Policy VVLS-3: The Local Street allocation shall be remitted to local jurisdictions monthly.

Policy VVLS-4: Local Street Allocations remitted from January 1 until such time as the State Department of Finance has issued their population figures and SBCTA has made the per capita calculation, shall be based on the prior year's calculation. Once the per capita calculation has been made, the calculation will be applied retroactively to January 1 and amounts received by local jurisdictions will be adjusted to account for the difference in the amount remitted during the retroactive period and the amount that should have been remitted adjusted for the new per capita calculation.

Policy VVLS-5: Local Street Allocations sales tax generation portion will be based on the prior quarter's data. Because of the lag in receiving sales tax data from the Board of Equalization, the Sales Tax Generation calculations for that portion of the Local Street Allocation will be calculated using the data from the prior quarter. (Example: During the months of January, February and March SBCTA will use the local sales tax generation figure derived from the fourth quarter of the previous calendar year.)

Policy VVLS-6: SBCTA will make the monthly allocations using the following procedure:

- Determine total amount of Measure I Sales Tax generated in the subarea from information submitted by the State Board of Equalization.
- Multiply the total Measure I Sales Tax received for the month by 0.68 to arrive at the total amount of Local Street Program funds available for distribution to local jurisdictions.
- Divide the Local Street Program fund into two 50% pools of funding: Allocate the two pools of funding based on:
 - 1) a jurisdiction's population share of the entire subarea population.
 - 2) jurisdiction's share of sales tax generation within the total subarea.
- Add the population based component and the sales tax based component of each jurisdiction's allocation to arrive at the total Local Street Allocation for each jurisdiction.
- Remit payment of Local Street Program fund to local jurisdiction.

Policy VVLS-7: The Local Street program allocation will be decreased by 0.5% beginning in 2015 with additional decreases of 0.5% every five years thereafter to a maximum of 2.5% to be allocated to the Senior and Disabled Transit Service Program. This change in allocation will occur automatically unless each jurisdiction in the subarea makes a finding that such increase in Senior and Disabled Transit Service Program is not needed to address unmet transit needs of senior and disabled transit users.

B. Development Fair Share Contribution

Policy VVLS-8: A development mitigation fair share contribution is required by Measure I 2010-2040 for all capacity improvement projects on the Nexus Study Network contained in the most recent Board-adopted version of the Nexus Study approved for jurisdictions in the urbanized Victor Valley and funded all or in part with Local Street Program allocations. The urbanized Victor Valley is defined as the cities of Adelanto, Hesperia, Victorville, Town of Apple Valley and their spheres of influence.

Policy VVLS-9: A development mitigation fair share contribution is required by Measure I 2010-2040 for all capacity improvement projects funded all or in part with Local Street Program allocations as identified by Traffic Impact Analysis (TIA) reports as required by the Congestion Management Program in the non-urban areas. The amount of the Development Fair Share Contribution for each project is defined by the traffic mitigation measures identified in the related TIA reports.

Policy VVLS-10: Annually as part of its audit of each jurisdictions' use of Measure I funds, SBCTA will specifically review development mitigation contribution records for capacity improvements to Nexus Study Network facilities that were funded all or in part by Local Street Program allocations. If a material finding is made in the audit showing that the development fair share contribution was not made, SBCTA may, as the agency responsible for the Congestion Management Program, withhold Section 2105 Gas Tax funds or Measure I Local Street allocations until the jurisdiction shows that they are in compliance with the Congestion Management Program.

Policy VVLS-11: Jurisdictions may borrow from other internal accounts (i.e. within their own jurisdictions) to fund the required development fair share. Jurisdictions will maintain a record of borrowing between internal accounts. The internal accounts shall be reimbursed by development mitigation as development occurs.

C. Five-Year Plan

Policy VVLS-12: Each local jurisdiction is required to annually adopt a Five-Year Capital Improvement Plan which details the specific projects to be funded using Measure I Local Pass-Through Funds. Expenditures of Measure I Local Pass-Through Funds must be detailed in the Five-Year Capital Improvement Plan and adopted by resolution of the governing body. Expenditures can only be made on projects listed in the current Five Year Capital Improvement Plan.

Policy VVLS-13: Five-Year Capital Improvement Plans shall:

- a. Specifically identify projects by either 1) street name, boundaries, and project type, subject to eligibility requirements listed in Section D below, or 2) defining the project as a program of work without any identified streets, such as a pavement management program, transportation system improvements, routine roadway maintenance or other miscellaneous transportation-related expenditures as identified in Policy VVLS-16. Projects defined as a program of work shall not include capacity enhancements.
- b. Constrain the total amount of planned expenditures to 150% of SBCTA's forecasted revenue for Measure I Local Pass-Through Funds, revenue resulting from bonds secured by Measure I revenue, and remaining balances from previous year allocations.
- c. For capacity enhancement projects listed in the Nexus Study, limit the use of Measure I local funds to the Measure I public share of the project cost and identify the required development contribution. Maintenance projects or projects that do not enhance the capacity of a Nexus Study Network roadway do not require a development contribution.
- d. Use the SBCTA-approved forms and/or online database. Instructions will be issued to the City Manager annually prior to the deadline.

Policy VVLS-14: No longer applicable.

Policy VVLS-15: The Five-Year Capital Improvement Plan shall be the basis for the annual audit. Jurisdictions will have flexibility in adding and/or deleting projects in their current Five-Year Capital Improvement Plan based on the necessities of the jurisdiction, and subject to eligibility requirements listed in Section D below. However, in order for a project to be eligible for expenditure of Local Street Program funds, it must be listed in the current Five-Year Capital Improvement Plan. If a revised Capital Improvement Plan is necessary to reflect added projects, it must be adopted by resolution of the governing body and provided to SBCTA by September 1 of each fiscal year for use in the annual audit. If the Capital Improvement Plan is not modified to reflect the changes to the project list, an audit finding will result. If the audit finding is not corrected, the project will not be eligible for expenditures of Local Street Program funds.

D. Eligible Expenditures

Policy VVLS-16: Eligible expenditures include construction, maintenance, and overhead for transportation related purposes only. Included below are definitions and types of eligible expenditures by category.

a. Construction

Construction shall be defined as the building or rebuilding of streets, roads, bridges, and acquisition of rights-of-way or their component parts to a degree that improved traffic service is provided and geometric or structural improvements are effected including allocated administration and engineering necessarily incurred and directly related to the above.

Construction work can be separated into four categories:

- 1) **New Construction** – A construction that substantially deviates from the existing alignment and provides for an entirely new street or roadbed for the greater parts of its length.
- 2) **Reconstruction** – A construction involving realignment or the use of standards well above those of the existing element, whereby the type or the geometric and structural features are significantly changed.
- 3) **Preventative Maintenance** – Includes, but is not limited to, roadway activities such as joint and shoulder rehabilitation, heater re-mix, seal coats, corrective grinding of PCC1 pavement, and restoration of drainage systems.
- 4) **3R Work** – All other work that does not fall into the above-defined categories for new construction, reconstruction, or preventative maintenance and typically involves the improvement of highway pavement surfaces through resurfacing, restoration, or rehabilitation. 3R Work is generally regarded as heavy, non-routine maintenance designed to achieve a ten-year service life. Specifically, 3R Work is defined as the following:
 - *Resurfacing* generally consists of placing additional asphalt concrete over a structurally sound highway, street, or bridge that needs treatment to extend its useful service life.
 - *Restoration* means returning a road, street, structure, or collateral facility to the condition existing after original construction.
 - *Rehabilitation* implies providing some betterments, such as upgrading guardrail or widening shoulders.

The following examples of construction expenditures are grouped by types of work:

<i>Expenditures</i>	<i>Types of Work</i>	
Additions	1.	The addition of a frontage street or road
	2.	Addition of auxiliary lanes such as speed change, storage, or climbing lanes
Barriers	3.	Earthwork protective structures within or adjacent to the right-of-way area
	4.	Extensions and new installation of walls
	5.	Replacement of retaining walls to a higher standard
	6.	Extension of new installation of guardrails, fence lines, raised medians, or barriers for traffic safety
Bikeways	7.	Construction of bikeways where they are an integral part of the streets and highway system
	8.	Construction of bicycle or pedestrian underpasses or overhead crossings for the general public use
Bridges	9.	Reconstruction of an existing bridge or installation of a new bridge

	10.	Widening of a bridge
	11.	Replacement of bridge rails and floors to a higher standard
Curbs, etc.	12.	Installation or extension of curbs, gutters, sidewalks, or underdrain (including improvements to handicap ramps to make them ADA compliant).
Drainage	13.	A complete reconstruction or an addition to a culvert including cross culverts regardless of angle of crossing; storm drains, culverts, or drainage channels which are required to be constructed or reconstructed by improvement of the roadway; longitudinal storm drains or other longitudinal culverts, including manholes; cross longitudinal gutters at intersections; and catch basins and related pipes. The term "catch basin" shall include outlet structures or curb openings. An eligible "catch basin" must be located within the road or street system rights-of-way, or as close to the curb return joining the road or street system as practicable, considering the location of obstructions and/or hydraulic considerations.
	14.	Extending old culverts and drains and replacing headwalls
Interagency Projects	15.	Road improvements within an adjoining jurisdiction as long as the improvements are made within the County of San Bernardino
	16.	Road improvements and maintenance on a state highway as long as the appropriate agreement with Caltrans is in place
	17.	Maintenance or construction on alleys that have been formally accepted into the city or county street system
	18.	Development of facilities associated with Metrolink commuter rail operations that are determined to be a local responsibility
Landscaping	19.	Installation or addition to landscape treatment such as sod, shrubs, trees, irrigation, etc. along the street or road right-of-way
	20.	Purchase of land for "greenbelt" if needed to mitigate the environmental impact of a street or road construction project
Layout	21.	Change of alignment, profile, and cross-section
	22.	Reconstruction of an intersection and its approximate approaches to a substantially higher type involving a change in its character and layout including changes from a plain intersection to a major channelized intersection or to a grade separation and ramps
Lighting	23.	Installation, replacement, or expansion of street or road lighting system
Associated Planning and Design	24.	Project development, planning studies, and design for eligible transportation projects
	25.	Expenses incurred in attending or participating in transportation and traffic engineering sponsored programs or training conducted for street or road purposes
	26.	Engineering review of plans for construction of Valley Measure I Major Streets projects
Relocation	27.	The removal of old street and roadbeds and structures, and detour costs when connected with a construction project
	28.	Replacement in kind, when legally required, of structures that are required to be relocated for street and road purposes
Signs and Signals	29.	Installation of original traffic signs and markers on routes
	30.	Replacement of all major signs or traffic control devices on a street or road
	31.	The installation of a new sign or the replacement of an old sign with one of superior design such as increased size, illumination, or overhead installation
	32.	Installation or improvements of traffic signal controls at intersections and protective devices at railroad grade crossings

	33.	Purchase and installation of traffic signal control equipment including traffic actuated equipment, radio or other remote control devices and related computers, software, and that portion of preemption equipment not mounted on motor vehicles
Striping	34.	Painting or rearrangement of pavement striping and markings, or repainting to a higher standard
Surface Work	35.	Original surfacing of shoulders
	36.	Improvement of a surface to a higher type of material
	37.	Placing sufficient new material on soil surface or gravel street or road to substantially improve the quality or the original surface
	38.	Bituminous material of 1" or more placed on bituminous or concrete material - a lesser thickness may be considered construction provided the engineer shall certify that the resulting pavement is structurally adequate to serve anticipated traffic
	39.	Remix existing bituminous surfacing with added materials to provide a total thickness of one inch or more – a lesser thickness may be considered construction provided the engineer certifies that the resulting pavement is structurally adequate to serve anticipated traffic
	40.	Stabilization of street or road base by additive, such as cement, lime, or asphaltic material
Transit	41.	Public transit systems, including rail, and related purposes
Widening	42.	Widening of existing street or roadbed or pavement, with or without resurfacing
	43.	Resurfacing, stabilizing, or widening of shoulders including necessary connections to side streets or road approaches
Other eligible expenditures	44.	Matching funds to federal or state contributions to a roadway project
	45.	Park and ride facilities
	46.	Undergrounding utilities or utility relocation only if part of a new roadway construction or documented as a legal road or street obligation
	47.	Rubberized railroad grade crossing material or repair of grade crossings
	48.	Preliminary and construction engineering may be claimed on the percentage basis approved in previous years by Caltrans for contract work
	49.	Relocation expenses necessitated by right-of-way acquisitions in accordance with the applicable government codes on relocation assistance

b. Maintenance

Maintenance shall be defined as the preservation and upkeep of a street or road to its constructed condition and the operation of a street or road facility and its integral services to provide safe, convenient, and economical highway transportation.

Physical Maintenance is preservation and upkeep of a highway, including all of its elements, in as nearly as practicable its original condition or its subsequently improved condition.

Traffic Services include the operation of a highway facility, and services incidental thereto, to provide safe, convenient, and economic travel.

The following are examples of maintenance expenditures:

1.	Scarifying, reshaping, and restoring material losses
2.	Applying dust palliatives
3.	Patching, repairing, surface treating, and joint filling on bituminous or concrete surfaces
4.	Jacking concrete pavements
5.	Repairing traveled way and shoulders
6.	Adding bituminous material of less than 1" to bituminous material including seal coats
7.	Remixing existing bituminous surfacing with added materials to provide a total thickness of less than 1" (see exception under Construction, example 39)
8.	Patching operations including base restoration
9.	Resealing street or road shoulders and side street and road approaches
10.	Reseeding and resodding shoulders and approaches
11.	Reshaping drainage channels and side slopes
12.	Restoring erosion controls
13.	Cleaning culverts and drains
14.	Removing slides and restoring facilities damaged by slides (additional new facilities shall be considered construction)
15.	Mowing, tree trimming, and watering within the street right-of-way
16.	Replacing topsoil, sod, shrubs, trees, irrigation facilities, etc., on streets and roadsides
17.	Repairing curb, gutter, rip-rap, underdrain, culverts, and drains
18.	Cleaning, painting, and repairing bridges and structures
19.	Performing all snow control operations such as erection of snow fences and the actual removal of snow and ice from the traveled way
20.	Repainting pavements, striping, and markings
21.	Repainting and repairing signs, guard rails, traffic signals, lighting standards, etc.
22.	Adding small numbers of conventional traffic control devices including signs
23.	Servicing street or road lighting and traffic control devices
24.	Furnishing power for street or road lighting and traffic control devices including payment for the cost of power
25.	Developing and maintaining programs that enhance management of transportation facilities such as travel demand models and pavement management programs
26.	Purchase of street-related equipment used exclusively for road maintenance
27.	Purchase of rubberized railroad grade crossing material for repair of grade crossings

c. Administrative Costs

1) Direct Costs

Direct costs are expenditures incurred solely and specifically for eligible street or road purposes or projects. Direct costs include contract payments, right-of-way acquisition, direct material and forced labor costs, and the salaries, wages, fringe benefits and related costs of employees directly participating on street and road purpose projects. Typical direct costs include:

- Compensation of employees for the time devoted and identified specifically to the

performance of the eligible street or road project(s). Direct cost typically includes first level of supervision dedicated to the project. Supervisory activities above the first level of supervision may be recoverable as indirect costs.

- Costs of materials consumed or expended specifically for the purpose in which they were authorized.
- Equipment and other approved capital expenditures.
- Expense items or services contracted, or furnished specifically for the project to carry out the purpose in which they were authorized.

2) Indirect Costs (Overhead)

Indirect costs shall be defined as those elements of costs that are incurred for eligible street or road purposes that cannot be readily identified to a particular project. Cities and counties are allowed to use Measure I local funds to reimburse for indirect costs provided that there is documentation that amounts reimbursed were fairly and equitable allocated.

Overhead will only be allowed via an approved cost allocation plan or an equitable and auditable distribution of overhead among all departments.

Indirect costs typically include:

- Cost of overall supervision of field operations including payroll, facilities, advertising, general government, department or general accounting/finance, procurement, top management, data processing, legal costs and bids
- Cost of shop supplies such as expendable small tools and non-permanent barricades, warning signs, and other devices

E. Ineligible Expenditures

Policy VVLS-17: Although many types of work may be referred to as “construction”, this does not make these costs automatically eligible for expenditures of Measure I funds. To be eligible, the work must be for street or road purposes.

Following is a list of the types of expenditures that are not eligible for financing with Measure funds:

1.	Costs of rearranging non-street or road facilities, including utility relocation, when not a legal road or street obligation
2.	New (first installation of) utilities, including water mains, sanitary sewers, and other non-street facilities
3.	Cost of leasing property or right-of-way, except when required for construction work purposes on a temporary basis
4.	Cost of constructing or improving a street or area for parking purposes, except for the width normally required for parking adjacent to the traveled way and within the right-of-way, or when off-street parking facilities are constructed in lieu of widening a street to improve the flow of traffic
5.	Decorative lighting
6.	Park features such as benches, playground equipment and restrooms
7.	Work outside the right-of-way which is not a specific right-of-way obligation
8.	Equestrian under- and overpasses or other similar structures for any other special interest group unless as a part of a right-of-way obligation
9.	Construction, installation, or maintenance of cattle guards

10.	Maintenance or construction on alleys that have not been formally designated as part of a jurisdiction's street and road system
11.	Non-street and road-related salaries and benefits
12.	Driveways outside of the street and road right-of-way
13.	Purchase of electronic speed control devices or other non-highway related equipment
14.	Freeway telephone emergency system
15.	Interest charged for non-highway purposes
16.	Grantwriting consultant fees
17.	Debt service payments for non-voter-approved bonds, including Certificates of Participation
18.	Over-expended funds (deficit fund balance)
19.	Negative interest allocation
20.	The value of park or other city/county owned property rededicated for a street right-of-way

F. Accounting Requirements

Policy VVLS-18:

Each local jurisdiction shall establish a Special Measure I 2010-2040 Transportation Sales Tax Fund. This fund is a special revenue fund utilized to account for proceeds of specific revenue sources that are legally restricted to expenditures for street and road purposes. Jurisdictions should use the modified accrual basis of accounting.

Policy VVLS-19: The following requirements are to provide guidance on the specific accounting treatment as it relates to the Special Measure I Transportation Sales Tax Fund.

- a. All allocations shall be deposited directly into the Special Measure I Transportation Sales Tax Fund.
- b. Interest received by a jurisdiction from the investment of money in its Special Measure I Sales Tax Fund shall be deposited in the fund and shall be used only for street and road purposes.
- c. Segregation must be maintained within the Special Measure I Transportation Sales Tax Fund to show separate balances for each subarea (County only).
- d. If other revenues are commingled in the Special Measure I Transportation Sales Tax Fund, it is the responsibility of the jurisdiction to provide accurate and adequate documentation to support revenue and expenditure allocation, as well as segregated balances.
- e. It is allowable to fund prior year expenditures with current year revenues and/or fund balance as long as funded projects are included in the current adopted Five-Year Capital Improvement Plan and accounting clearly identifies the project and other pertinent data to establish a clear audit trail.
- f. If a project is deemed ineligible in the annual Compliance Audit, the Measure I funds used on that project must be repaid to the Special Measure I Transportation Sales Tax Fund in accordance with Policy VVLS-23.
- g. Temporary loans of Measure I local funds can only be made among other Measure I accounts/projects if project and other pertinent data is identified to establish a clear audit trail.
- h. If Measure I funds are used to purchase salable excess right-of-way, any unsold portions should be reported to SBCTA including the reasons for holding it and the anticipated date of disposal.

Policy VVLS-20: Any interest earned on investment of Measure I Transportation Sales Tax Funds must be deposited in the Special Measure I Transportation Sales Tax Fund. Any jurisdiction not electing to invest its Measure I funds but at the same time investing most of its other available funds should deposit the Measure I funds in a separate account to clearly indicate that no such monies were invested. If Measure I Transportation Sales Tax funds are invested, they must receive their equitable proration of interest earned on the total funds invested. Several methods are available to determine an equitable distribution of interest earned. Whatever method is employed, it will be analyzed during audit to determine reasonableness and confirm distribution to the Special Measure I Transportation Sales Tax Fund. It is recommended that a distribution based on average month-end cash balances be employed. In addition, if the interest distribution methodology allows for negative distributions, they will be disallowed. No interest charges based on negative cash and fund balances will be allowed.

Policy VVLS-21:

Reimbursements of Measure I Transportation Sales Tax Funds previously expended for street and road construction or right-of-way purposes, from whatever source, must be deposited in the Special Measure I Transportation Sales Tax Fund. This includes but is not limited to:

- Federal Aid Urban projects
- Redevelopment agencies
- Cooperative agreements
- Equipment use rates for equipment purchased with Measure I funds and used for non-street purposes
- Equipment dispositions
- Right-of-way dispositions
- Federal and safety projects

Policy VVLS-22: Records

- a. Source Documentation - On construction or purchase of right-of-way or equipment, all expenditures charged to the Measure I Transportation Sales Tax Fund must be supported by a warrant or other source document (invoice, requisition, time sheet, equipment rental charge, engineering plans, specifications and other pertinent data) clearly identifying the project and other pertinent data to establish a clear audit trail. If street-related equipment is purchased with Measure I local funds, the jurisdiction must keep accurate records on acquisition cost, use, maintenance, and disposition.
- b. Retention Period - All source documents, together with the accounting records, are deemed to be the official records of the jurisdiction and must be retained by the jurisdiction for five (5) years.

Policy VVLS-23: Compliance Audit Deadline

- a. A jurisdiction's annual Compliance Audit must be completed by December 31st (Compliance Audit Deadline). SBCTA staff shall monitor the scheduling and progress of the audits to ensure prompt communication by the Auditor after information submittals by jurisdiction, and timely completion of the final MSI audit report.
- b. If a jurisdiction is not able to meet the Compliance Audit Deadline, the jurisdiction may submit a letter requesting an extension and specifying the period of the requested extension for consideration by the General Policy Committee at their February meeting and the Board at their March meeting. Letters must be received timely for inclusion in the agenda. If a letter is not submitted and the Compliance Audit has not been completed, notification will be made to the Board at their March meeting that future allocations of Local Pass-Through Funds for the jurisdiction will be withheld until the Compliance Audit has been completed. Upon satisfactory completion of the Compliance Audit, any withheld allocations will be paid to the City including interest determined using the current LAIF rate. The Board may approve Compliance Audit Deadline extensions, if the Board finds: (1) the Compliance Audit was not completed timely for reasons outside of the jurisdiction's control, such as federal, state, and GASB reporting requirements, or catastrophic events; or (2) it is in the best interests of SBCTA to grant the extension.

- c. SBCTA staff shall be responsible for requesting from the Board any extensions related to Auditor performance.

Policy VVLS-24 Remedies

- a. If a jurisdiction's annual Compliance Audit determines that the jurisdiction used Measure I Transportation Sales Tax Funds for ineligible expenses, the jurisdiction shall immediately repay the Measure I Transportation Sales Tax Fund in an equal amount through an internal fund transfer from another source. Repayment will include interest that would have been earned in the Special Measure I Transportation Sales Tax Fund from the time of ineligible expenditure to date of repayment.
- b. If a jurisdiction's annual Compliance Audit fails to be completed with an unmodified opinion by the Compliance Audit Deadline, which may be extended pursuant to Policy VVLS-23, the jurisdiction shall immediately repay the Measure I Transportation Sales Tax Fund through an internal fund transfer from another source, in the amount of the Measure I Local Street allocation for the subject fiscal year of annual Compliance Audit findings of unsubstantiated or questioned costs. Repayment will include interest that would have been earned in the Special Measure I Transportation Sales Tax Fund from the time of ineligible expenditure to date of repayment.
- c. If the jurisdiction is unable to make such immediate repayment under VVLS-24 (a) or (b), the jurisdiction shall not receive its Local Street allocation pass-through payments until the repayment amount of ineligible expenses, unsubstantiated costs, or questioned costs, have been withheld by SBCTA. Repayment will include interest that would have been earned in the Special Measure I Transportation Sales Tax Fund from the time of ineligible expenditure to date of repayment.
- d. If the jurisdiction enters into a Repayment Agreement with SBCTA, as approved by the jurisdiction and the SBCTA Board of Directors, providing for repayment of the amounts owed under VVLS-24 (a) or (b) over a period not to exceed five (5) years, SBCTA will return any pass-through funds withheld. SBCTA will recommence withholding Local Street Allocation pass-through funds if the jurisdiction fails to comply with the terms of the Repayment Agreement.

G. Maintenance of Effort Requirements

Policy VVLS-25: The SBCTA Board of Directors shall retain authority over actions related to these Maintenance of Effort (MOE) requirements.

Policy VVLS-26: In accordance with California Public Utilities Code 190300 and Ordinance No. 04-01 of the San Bernardino County Transportation Authority, Local Street Program funds shall not be used to supplant existing local discretionary funds being used for street and highway purposes.

Policy VVLS-27: SBCTA shall monitor local agency use of General Fund for street and highway purposes relative to their use prior to Measure I 2010-2040, which shall be referred to as the MOE base year level.

Policy VVLS-28: The following requirements are to provide guidance on the determination of a MOE base year level.

- a. The MOE base year level shall be equivalent to the discretionary General Fund expenditures for transportation-related construction and maintenance activities consistent with Policy VVLS-16 in Fiscal Year 2008/2009.
- b. Jurisdictions may propose deductions to the recorded expenditures for the following:
 - 1) Expenditures for unusual circumstances that increased the MOE base year level arbitrarily outside of the normal on-going General Fund expenditures, e.g. General Fund loans to other transportation-related funds, emergency repairs, or special projects.
 - 2) Administrative/overhead costs that were not project-specific, i.e. staff time for transportation staff was charged to a general "program" budget rather than charged directly to specific projects.
- c. The proposed MOE base year level shall be adopted by resolution of the governing body.
- d. The Independent Taxpayer Oversight Committee (ITOC) will review the proposed MOE base year levels, including the proposed deductions, as adopted by resolution of the governing body, and provide a recommendation to the SBCTA Board of Directors for approval.

- e. The MOE base year level as approved by the SBCTA Board of Directors shall remain in effect until the expiration of Measure I 2010-2040.

Policy VVLS-29: Jurisdictions shall annually provide a statement in the resolution of the governing body adopting the Five Year Capital Improvement Plan that acknowledges the jurisdiction will maintain General Fund expenditures for transportation-related construction and maintenance activities at the required MOE base year level in that fiscal year. Jurisdictions whose MOE base year level is determined to be \$0 are not required to provide this statement in the resolution.

Policy VVLS-30: The MOE requirement shall be tracked and verified as part of the annual Measure I Local Street Program audit. This will be accomplished by comparing the discretionary General Fund expenditures for transportation-related construction and maintenance activities consistent with Policy VVLS-16 to the MOE base year level.

Policy VVLS-31: General Fund expenditures in excess of the MOE base year level will carry over to subsequent fiscal years and can be applied in a future year to offset the amount the local agency may need to meet the MOE requirement. Carryover balances will be documented in the annual Measure I Local Street Program audit.

Policy VVLS-32: If the annual Measure I Local Street Program audit indicates that the required MOE base level is not being met, then the jurisdiction has the following four fiscal years to make up the amount. If the audit following those four fiscal years indicates the jurisdiction is still below the MOE base year level, SBCTA will immediately stop disbursing Measure I Local Street Program funds until an amount equivalent to the MOE base year level shortfall has been withheld. The withheld funds will be disbursed to the jurisdiction upon demonstration that the jurisdiction has met the MOE requirements.

Policy VVLS-33: The following provides guidance on resolution of MOE base year level shortfalls at the expiration of Measure I 2010-2040.

- a. If the jurisdiction has not resolved a MOE base year level shortfall within two years after the expiration of Measure I 2010-2040, any withheld funds will be distributed to other compliant jurisdictions within that subarea.
- b. If any Measure I Local Street Program audit after Fiscal Year 2033/2034 indicates that the required MOE base year level was not met, then the jurisdiction has until Fiscal Year 2038/2039 to make up the amount. If the audit of Fiscal Year 2038/2039 indicates the jurisdiction is still below the MOE base level, the jurisdiction must pay the MOE base level shortfall to SBCTA for distribution to other compliant jurisdictions within that subarea.

Policy VVLS-34: Prior to withholding or required repayment of Measure I Local Street Program funds, jurisdictions shall have an opportunity to appeal to the ITOC. The jurisdiction must present evidence to the ITOC demonstrating unusual circumstances or the need for special consideration. The ITOC will be responsible for making a recommendation to the SBCTA Board of Directors to either approve or deny the request for special consideration.

V. REVISION HISTORY

Revision No.	Revisions	Adopted
0	Adopted by the Board of Directors.	04/01/2009
1	Revisions adopted by the Board of Directors on Jan. 8, 2014, Agenda Item 14.	01/08/2014
2	Revisions adopted by the Board of Directors on May 6, 2014, Agenda Items 6 & 18.	05/06/2015
3	Amended list of eligible expenses to be more consistent with the list of eligible expenses in the State Controller's Office Gas Tax Fund Guidelines. Modified remedy language in Policy VVLS-24. BOD approved changes 9/6/17, Agenda Item 11.	9/6/2017
4	Addition of due date of Capital Improvement Plan in VVLS-2. BOD approved changes 7/11/18, Agenda Item 25.	7/11/2018
5	Clarified Capital Improvement Plan requirements, amended eligible expenditures to be consistent with current gas tax guidelines, added requirements for tracking equipment purchased with Measure	6/3/2020

	I funds, and updated Compliance Audit Deadline extension requirements. Approved by the BOD 6/3/20, Agenda Item 23.	
6	Moved transit purposes from the ineligible list of projects to the eligible list of projects for consistency with the Expenditure Plan. Approved by the BOD 3/3/21, Agenda Item 32.	3/3/2021
7	Amended Capital Improvement Plan requirements to remove limit on categorical expenditures, revise due date for amended Capital Improvement Plans, and remove the requirement to revise the list for projects where eligible expenditures exceed the estimate. Approved by the BOD 4/6/22, Agenda Item 17.	4/6/2022

San Bernardino County Transportation Authority	Policy	40016
Adopted by the Board of Directors April 1, 2009	Revised	4/06/22
Rural Mountain/Desert Subareas Local Street Program (MDLS) Measure I 2010-2040 Strategic Plan	Revision No.	7

Important Notice: A hardcopy of this document may not be the document currently in effect. The current version is always the version on the SBCTA Intranet.

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I. PURPOSE

The purpose of this policy is to establish requirements for the Local Street Programs for the Colorado River, Morongo Basin, Mountains, and North Desert subareas, including project eligibility, adoption of Five Year Plans by local jurisdictions, accounting requirements, and development mitigation requirements.

II. REFERENCES

Ordinance No. 04-01 of the San Bernardino County Transportation Authority, Exhibit A – Transportation Expenditure Plan

SBCTA Congestion Management Program

III. DEFINITIONS

Local Street Program: Measure I program in all subareas that provides funds through a pass-through mechanism directly to local jurisdictions for expenditure on street and road construction, repair, maintenance and other eligible local transportation priorities. Local Street Program funds can be used flexibly for any eligible transportation purpose determined to be a local priority, including Local Street, major highways, state highway improvements, freeway interchanges, transit, and other improvements/programs to maximize use of transportation facilities.

Allocation: An action by the SBCTA Board of Directors to assign a specific amount of Measure I funds from a Measure I program to a project. The allocation decision is made annually by the Board of Directors by March of each year. Allocation of Local Street Program funds occur monthly as a direct pass-through to local jurisdictions.

Five-Year Plan: A plan of projected local jurisdiction expenditures for the next five years on local projects eligible for Local Street Program funds, updated annually and submitted to SBCTA by local jurisdictions.

Independent Taxpayer Oversight Committee: A “Mandated Taxpayer Safeguard” established by Ordinance 04-01 for Measure I 2010-2040 to provide citizen review and to ensure that all Measure I funds are spent in accordance with provisions of the Measure I Expenditure Plan and Ordinance.

Maintenance of Effort: The requirement that Measure I funding will supplement and not replace the existing local discretionary funding being used for street and highway purposes.

Maintenance of Effort Base Year Level: The amount of General Fund used for street and highway purposes in Fiscal Year 2008/2009 prior to Measure I 2010-2040 as adopted by the SBCTA Board of Directors.

IV. POLICIES FOR THE RURAL MOUNTAIN/DESERT SUBAREAS LOCAL STREET PROGRAM

A. Local Street Allocation

Policy MDLS-1: 70% of revenue collected in a subarea shall be apportioned for Local Street Projects. After reservation of 2% collected in the subarea for Project Development and Traffic Management Systems, each jurisdiction shall receive an allocation from 68% of the Measure I revenue. The allocation methodology is determined based on:

- 50% population. The population estimate for making the per capita calculation shall be determined by SBCTA each year based on the State Department of Finance population estimate. Annual adjustments to the population estimates are made mid-year, based on availability of DOF estimates. Following approval of the population estimates by the Board, adjustments will be made to the local pass through fund allocations retroactive to January 1 of the year.
- 50% return to source. The sales tax estimates provided by the State Board of Equalization, updated quarterly based on the prior quarter's financial data, shall be used as the basis for making the return to source calculations.

Policy MDLS-2: Local jurisdictions shall not receive their Local Street Program allocation until they have submitted their annual adopted update of their Five-Year Plan. The due date to submit the Five-Year Plan to SBCTA is September 1 of each year. If the Five-Year Plan has not been received by the due date, the pass through payments will be withheld. All withheld pass through payments will be released upon receipt of the local jurisdiction governing body's adopted Five-Year Plan.

Policy MDLS-3: The Local Street Allocation shall be remitted to local jurisdictions monthly.

Policy MDLS-4: Local Street Allocations remitted from January 1 until such time as the State Department of Finance has issued their population figures and SBCTA has made the per capita calculation, shall be based on the prior year's calculation. Once the per capita calculation has been made, the calculation will be applied retroactively to January 1 and amounts received by local jurisdictions will be adjusted to account for the difference in the amount remitted during the retroactive period and the amount that should have been remitted adjusted for the new per capita calculation.

Policy MDLS-5: Local Street Allocations sales tax generation portion will be based on the prior quarter's data. Because of the lag in receiving sales tax data from the Board of Equalization, the Sales Tax Generation calculations for that portion of the Local Street Allocation will be calculated using the data from the prior quarter. (Example: During the months of January, February and March SBCTA will use the local sales tax generation figure derived from the fourth quarter of the previous calendar year.)

Policy MDLS-6: SBCTA will make the monthly allocations using the following procedure:

- a. Determine total amount of Measure I Sales Tax generated in the subarea from information submitted by the State Board of Equalization.
- b. Multiply the total Measure I Sales Tax received for the month by 0.68 to arrive at the total subarea Local Street Allocation.
- c. Divide the Local Street Program fund into two 50% pools of funding: Allocate the two pools of funding based on:
 - 1) a jurisdiction's population share of the entire subarea population.
 - 2) jurisdiction's share of sales tax generation within the total subarea.
- d. Add the population based component and the sales tax based component of each jurisdiction's allocation to arrive at the total Local Street Allocation for each jurisdiction.
- e. Remit payment of Local Street Program fund to local jurisdiction.

Policy MDLS-7: Upon each jurisdiction in a particular subarea making a finding that an increase in Senior and Disabled Transit Service is needed to meet the unmet transit needs of senior and disabled users, the Local Street allocation may be reduced and that allocation may be shifted to the Senior and Disabled Transit Service Program for that subarea.

B. Development Fair Share Contribution

Policy MDLS-8: A development mitigation fair share contribution is required by Measure I 2010-2040 for all capacity improvement projects in the Rural Mountain/Desert subarea for transportation facilities funded all or in part with Local Street Program allocations as identified by a Traffic Impact Analysis

(TIA) report as required by the Congestion Management Program. The amount of the development mitigation for each project is defined by the traffic mitigation measures identified in the related TIA reports.

Policy MDLS-9: Annually as part of its audit of each jurisdictions' use of Measure I funds, SBCTA will specifically look to make sure that the development mitigation towards capacity improvements identified in TIAs is accounted for. If a material finding is made in the audit showing that a contribution of development mitigation was not made as identified by a TIA, then SBCTA may, as the agency responsible for the Congestion Management Program, withhold Section 2105 Gas Tax funds or Measure I Local Street Allocations until the jurisdiction shows that they are in compliance with the Congestion Management Plan.

C. Five-Year Plan

Policy MDLS-10: Each local jurisdiction is required to annually adopt and submit to SBCTA by September 1 of each year a Five-Year Capital Improvement Plan which details the specific projects to be funded using Measure I Local Pass-Through Funds. Expenditures of Measure I Local Pass-Through Funds must be detailed in the Five-Year Capital Improvement Plan and adopted by resolution of the governing body. Expenditures can only be made on projects listed in the current Five Year Capital Improvement Plan.

Policy MDLS-11: Five-Year Capital Improvement Plans shall:

- a. Specifically identify projects by either 1) street name, boundaries, and project type, subject to eligibility requirements listed in Section D below, or 2) defining the project as a program of work without any identified streets, such as a pavement management program, transportation system improvements, routine roadway maintenance or other miscellaneous transportation-related expenditures as identified in Policy MDLS-14. Projects defined as a program of work shall not include capacity enhancements.
- b. b. Constrain the total annual amount of planned expenditures to 150% of SBCTA's forecasted revenue for Measure I Local Pass-Through Funds, revenue resulting from bonds secured by Measure I revenue, and remaining balances from previous year allocations.
- c. Use the SBCTA-approved forms and/or online database. Instructions will be issued to the City Manager annually prior to the deadline.

Policy MDLS-12: No longer applicable.

Policy MDLS-13: The Five-Year Capital Improvement Plan shall be the basis for the annual audit. Jurisdictions will have flexibility in adding and/or deleting projects in their current Five-Year Capital Improvement Plan based on the necessities of the jurisdiction, and subject to eligibility requirements listed in Section D below. However, in order for a project to be eligible for expenditure of Local Street funds, it must be listed in the current Five-Year Capital Improvement Plan. If a revised Capital Improvement Plan is necessary to reflect added projects, it must be adopted by resolution of the governing body and provided to SBCTA by September 1 of each fiscal year for use in the annual audit. If the Capital Improvement Plan is not modified to reflect the changes to the project list, an audit finding will result. If the audit finding is not corrected, the project will not be eligible for expenditures of Local Street funds.

D. Eligible Expenditures

Policy MDLS-14: Eligible expenditures include construction, maintenance, and overhead for transportation related purposes only. Included below are definitions and types of eligible expenditures by category.

a. Construction

Construction shall be defined as the building or rebuilding of streets, roads, bridges, and acquisition of rights-of-way or their component parts to a degree that improved traffic service is provided and geometric or structural improvements are effected including allocated administration and engineering necessarily incurred and directly related to the above.

Construction work can be separated into four categories:

- 1) New Construction – A construction that substantially deviates from the existing alignment

and provides for an entirely new street or roadbed for the greater parts of its length.

- 2) Reconstruction – A construction involving realignment or the use of standards well above those of the existing element, whereby the type or the geometric and structural features are significantly changed.
- 3) Preventative Maintenance – Includes, but is not limited to, roadway activities such as joint and shoulder rehabilitation, heater re-mix, seal coats, corrective grinding of PCC1 pavement, and restoration of drainage systems.
- 4) 3R Work – All other work that does not fall into the above-defined categories for new construction, reconstruction, or preventative maintenance and typically involves the improvement of highway pavement surfaces through resurfacing, restoration, or rehabilitation. 3R Work is generally regarded as heavy, non-routine maintenance designed to achieve a ten-year service life. Specifically, 3R Work is defined as the following:
 - *Resurfacing* generally consists of placing additional asphalt concrete over a structurally sound highway, street, or bridge that needs treatment to extend its useful service life.
 - *Restoration* means returning a road, street, structure, or collateral facility to the condition existing after original construction.
 - *Rehabilitation* implies providing some betterments, such as upgrading guardrail or widening shoulders.

The following examples of construction expenditures are grouped by types of work:

<i>Expenditures</i>	<i>Types of Work</i>	
Additions	1.	The addition of a frontage street or road
	2.	Addition of auxiliary lanes such as speed change, storage, or climbing lanes
Barriers	3.	Earthwork protective structures within or adjacent to the right-of-way area
	4.	Extensions and new installation of walls
	5.	Replacement of retaining walls to a higher standard
	6.	Extension of new installation of guardrails, fence lines, raised medians, or barriers for traffic safety
Bikeways	7.	Construction of bikeways where they are an integral part of the streets and highway system
	8.	Construction of bicycle or pedestrian underpasses or overhead crossings for the general public use
Bridges	9.	Reconstruction of an existing bridge or installation of a new bridge
	10.	Widening of a bridge
	11.	Replacement of bridge rails and floors to a higher standard
Curbs, etc.	12.	Installation or extension of curbs, gutters, sidewalks, or underdrain (including improvements to handicap ramps to make them ADA compliant).
Drainage	13.	A complete reconstruction or an addition to a culvert including cross culverts regardless of angle of crossing; storm drains, culverts, or drainage channels which are required to be constructed or reconstructed by improvement of the roadway; longitudinal storm drains or other longitudinal culverts, including manholes; cross longitudinal gutters at intersections; and catch basins and related pipes. The term “catch basin” shall include outlet structures or curb openings. An eligible “catch basin” must be located within the road or street system rights-of-way, or as close to the curb return joining the road or street system as practicable, considering the location of obstructions and/or hydraulic considerations.

	14.	Extending old culverts and drains and replacing headwalls
Interagency Projects	15.	Road improvements within an adjoining jurisdiction as long as the improvements are made within the County of San Bernardino
	16.	Road improvements and maintenance on a state highway as long as the appropriate agreement with Caltrans is in place
	17.	Maintenance or construction on alleys that have been formally accepted into the city or county street system
	18.	Development of facilities associated with Metrolink commuter rail operations that are determined to be a local responsibility
Landscaping	19.	Installation or addition to landscape treatment such as sod, shrubs, trees, irrigation, etc. along the street or road right-of-way
	20.	Purchase of land for "greenbelt" if needed to mitigate the environmental impact of a street or road construction project
Layout	21.	Change of alignment, profile, and cross-section
	22.	Reconstruction of an intersection and its approximate approaches to a substantially higher type involving a change in its character and layout including changes from a plain intersection to a major channelized intersection or to a grade separation and ramps
Lighting	23.	Installation, replacement, or expansion of street or road lighting system
Associated Planning and Design	24.	Project development, planning studies, and design for eligible transportation projects
	25.	Expenses incurred in attending or participating in transportation and traffic engineering sponsored programs or training conducted for street or road purposes
	26.	Engineering review of plans for construction of Valley Measure I Major Streets projects
Relocation	27.	The removal of old street and roadbeds and structures, and detour costs when connected with a construction project
	28.	Replacement in kind, when legally required, of structures that are required to be relocated for street and road purposes
Signs and Signals	29.	Installation of original traffic signs and markers on routes
	30.	Replacement of all major signs or traffic control devices on a street or road
	31.	The installation of a new sign or the replacement of an old sign with one of superior design such as increased size, illumination, or overhead installation
	32.	Installation or improvements of traffic signal controls at intersections and protective devices at railroad grade crossings
	33.	Purchase and installation of traffic signal control equipment including traffic actuated equipment, radio or other remote control devices and related computers, software, and that portion of preemption equipment not mounted on motor vehicles
Striping	34.	Painting or rearrangement of pavement striping and markings, or repainting to a higher standard
Surface Work	35.	Original surfacing of shoulders
	36.	Improvement of a surface to a higher type of material
	37.	Placing sufficient new material on soil surface or gravel street or road to substantially improve the quality or the original surface
	38.	Bituminous material of 1" or more placed on bituminous or concrete material - a lesser thickness may be considered construction provided the engineer shall certify that the resulting pavement is structurally adequate to serve anticipated traffic
	39.	Remix existing bituminous surfacing with added materials to provide a total thickness of one inch or more – a lesser thickness may be considered construction provided the engineer certifies

		that the resulting pavement is structurally adequate to serve anticipated traffic
	40.	Stabilization of street or road base by additive, such as cement, lime, or asphaltic material
Transit	41.	Public transit systems, including rail, and related purposes
Widening	42.	Widening of existing street or roadbed or pavement, with or without resurfacing
	43.	Resurfacing, stabilizing, or widening of shoulders including necessary connections to side streets or road approaches
Other eligible expenditures	44.	Matching funds to federal or state contributions to a roadway project
	45.	Park and ride facilities
	46.	Undergrounding utilities or utility relocation only if part of a new roadway construction or documented as a legal road or street obligation.
	47.	Rubberized railroad grade crossing material or repair of grade crossings
	48.	Preliminary and construction engineering may be claimed on the percentage basis approved in previous years by Caltrans for contract work.
	49.	Relocation expenses necessitated by right-of-way acquisitions in accordance with the applicable government codes on relocation assistance.

b. Maintenance

Maintenance shall be defined as the preservation and upkeep of a street or road to its constructed condition and the operation of a street or road facility and its integral services to provide safe, convenient, and economical highway transportation.

Physical Maintenance is preservation and upkeep of a highway, including all of its elements, in as nearly as practicable its original condition or its subsequently improved condition.

Traffic Services include the operation of a highway facility, and services incidental thereto, to provide safe, convenient, and economic travel.

The following are examples of maintenance expenditures:

1.	Scarifying, reshaping, and restoring material losses
2.	Applying dust palliatives
3.	Patching, repairing, surface treating, and joint filling on bituminous or concrete surfaces
4.	Jacking concrete pavements
5.	Repairing traveled way and shoulders
6.	Adding bituminous material of less than 1" to bituminous material including seal coats
7.	Remixing existing bituminous surfacing with added materials to provide a total thickness of less than 1" (see exception under Construction, example 39)
8.	Patching operations including base restoration
9.	Resealing street or road shoulders and side street and road approaches
10.	Reseeding and resodding shoulders and approaches
11.	Reshaping drainage channels and side slopes
12.	Restoring erosion controls

13.	Cleaning culverts and drains
14.	Removing slides and restoring facilities damaged by slides (additional new facilities shall be considered construction)
15.	Mowing, tree trimming, and watering within the street right-of-way
16.	Replacing topsoil, sod, shrubs, trees, irrigation facilities, etc., on streets and roadsides
17.	Repairing curb, gutter, rip-rap, underdrain, culverts, and drains
18.	Cleaning, painting, and repairing bridges and structures
19.	Performing all snow control operations such as erection of snow fences and the actual removal of snow and ice from the traveled way
20.	Repainting pavements, striping, and markings
21.	Repainting and repairing signs, guard rails, traffic signals, lighting standards, etc.
22.	Adding small numbers of conventional traffic control devices including signs
23.	Servicing street or road lighting and traffic control devices
24.	Furnishing power for street or road lighting and traffic control devices including payment for the cost of power
25.	Developing and maintaining programs that enhance management of transportation facilities such as travel demand models and pavement management programs
26.	Purchase of street-related equipment used exclusively for road maintenance
27.	Purchase of rubberized railroad grade crossing material for repair of grade crossings

c. Administrative Costs

1) Direct Costs

Direct costs are expenditures incurred solely and specifically for eligible street or road purposes or projects. Direct costs include contract payments, right-of-way acquisition, direct material and forced labor costs, and the salaries, wages, fringe benefits and related costs of employees directly participating on street and road purpose projects. Typical direct costs include:

- Compensation of employees for the time devoted and identified specifically to the performance of the eligible street or road project(s). Direct cost typically includes first level of supervision dedicated to the project. Supervisory activities above the first level of supervision may be recoverable as indirect costs.
- Costs of materials consumed or expended specifically for the purpose in which they were authorized.
- Equipment and other approved capital expenditures.
- Expense items or services contracted, or furnished specifically for the project to carry out the purpose in which they were authorized.

2) Indirect Costs (Overhead)

Indirect costs shall be defined as those elements of costs that are incurred for eligible street or road purposes that cannot be readily identified to a particular project. Cities and counties are allowed to use Measure I local funds to reimburse for indirect costs provided that there is documentation that amounts reimbursed were fairly and equitable allocated.

Overhead will only be allowed via an approved cost allocation plan or an equitable and auditable distribution of overhead among all departments.

Indirect costs typically include:

- Cost of overall supervision of field operations including payroll, facilities, advertising,

general government, department or general accounting/finance, procurement, top management, data processing, legal costs and bids

- Cost of shop supplies such as expendable small tools and non-permanent barricades, warning signs, and other devices

E. Ineligible Expenditures

Policy MDLS-15: Although many types of work may be referred to as “construction”, this does not make these costs automatically eligible for expenditures of Measure I funds. To be eligible, the work must be for street or road purposes.

Following is a list of the types of expenditures that are not eligible for financing with Measure funds:

1.	Costs of rearranging non-street or road facilities, including utility relocation, when not a legal road or street obligation
2.	New (first installation of) utilities, including water mains, sanitary sewers, and other non-street facilities
3.	Cost of leasing property or right-of-way, except when required for construction work purposes on a temporary basis
4.	Cost of constructing or improving a street or area for parking purposes, except for the width normally required for parking adjacent to the traveled way and within the right-of-way, or when off-street parking facilities are constructed in lieu of widening a street to improve the flow of traffic
5.	Decorative lighting
6.	Park features such as benches, playground equipment and restrooms
7.	Work outside the right-of-way which is not a specific right-of-way obligation
8.	Equestrian under- and overpasses or other similar structures for any other special interest group unless as a part of a right-of-way obligation
9.	Construction, installation, or maintenance of cattle guards
10.	Maintenance or construction on alleys that have not been formally designated as part of a jurisdiction's street and road system
11.	Non-street and road-related salaries and benefits
132	Driveways outside of the street and road right-of-way
13.	Purchase of electronic speed control devices or other non-highway related equipment
14.	Freeway telephone emergency system
15.	Interest charged for non-highway purposes
16.	Grantwriting consultant fees
17.	Debt service payments for non-voter-approved bonds, including Certificates of Participation
18.	Over-expended funds (deficit fund balance)
19.	Negative interest allocation
20.	The value of park or other city/county owned property rededicated for a street right-of-way.

F. Accounting Requirements

Policy MDLS-16: Each local jurisdiction shall establish a Special Measure I 2010-2040 Transportation Sales Tax Fund. This fund is a special revenue fund utilized to account for proceeds of

specific revenue sources that are legally restricted to expenditures for street purposes. Jurisdictions should use the modified accrual basis of accounting.

Policy MDLS-17: The following requirements are to provide guidance on the specific accounting treatment as it relates to the Special Measure I Transportation Sales Tax Fund.

- a. All allocations shall be deposited directly into the Special Measure I Transportation Sales Tax Fund.
- b. Interest received by a jurisdiction from the investment of money in its Special Measure I Sales Tax Fund shall be deposited in the fund and shall only be used for street and road purposes.
- c. Segregation must be maintained within the Special Measure I Transportation Sales Tax Fund to show separate balances for each subarea (County only).
- d. If other revenues are commingled in the Special Measure I Transportation Sales Tax Fund, it is the responsibility of the jurisdiction to provide accurate and adequate documentation to support revenue and expenditure allocation, as well as segregated balances.
- e. It is allowable to fund prior year expenditures with current year revenues and/or fund balance as long as funded projects are included in the current adopted Five-Year Capital Improvement Plan and accounting clearly identifies the project and other pertinent data to establish a clear audit trail.
- f. If a project is deemed ineligible in the annual Compliance Audit, the Measure I funds used on that project must be repaid to the Special Measure I Transportation Sales Tax Fund in accordance with Policy MDLS-21.
- g. Temporary loans of Measure I local funds can only be made among other Measure I accounts/projects if project and other pertinent data is identified to establish a clear audit trail.
- h. If Measure I funds are used to purchase salable excess right-of-way, any unsold portions should be reported to SBCTA including the reasons for holding it and the anticipated date of disposal.

Policy MDLS-18: Any interest earned on investment of Measure I Transportation Sales Tax Funds must be deposited in the Special Measure I Transportation Sales Tax Fund. Any jurisdiction not electing to invest its Measure I funds but at the same time investing most of its other available funds should deposit the Measure I funds in a separate account to clearly indicate that no such monies were invested. If Measure I Transportation Sales Tax funds are invested, they must receive their equitable proration of interest earned on the total funds invested. Several methods are available to determine an equitable distribution of interest earned. Whatever method is employed, it will be analyzed during audit to determine reasonableness and confirm distribution to the Special Measure I Transportation Sales Tax Fund. It is recommended that a distribution based on average monthend cash balances be employed. In addition, if the interest distribution methodology allows for negative distributions, they will be disallowed. No interest charges based on negative cash and fund balances will be allowed.

Policy MDLS-19: Reimbursements of Measure I Transportation Sales Tax Funds previously expended for street and road construction or right-of-way purposes, from whatever source, must be deposited in the Special Measure I Transportation Sales Tax Fund. This includes but is not limited to:

- Federal Aid Urban projects
- Redevelopment agencies
- Cooperative agreements
- Equipment use rates for equipment purchased with Measure I funds and used for non-street purposes
- Equipment dispositions
- Right-of-way dispositions
- Federal and safety projects

Policy MDLS-20: Records

- a. Source Documentation - On construction or purchase of right-of-way or equipment, all expenditures charged to the Measure I Transportation Sales Tax Fund must be supported by a warrant or other source document (invoice, requisition, time sheet, equipment rental charge, engineering plans, specifications and other pertinent data) clearly identifying the project and other

pertinent data to establish a clear audit trail. If street-related equipment is purchased with Measure I local funds, the jurisdiction must keep accurate records on acquisition cost, use, maintenance, and disposition.

- b. Retention Period - All source documents, together with the accounting records, are deemed to be the official records of the jurisdiction and must be retained by the jurisdiction for five (5) years.

Policy MDLS-21: Compliance Audit Deadline

- a. A jurisdiction's annual Compliance Audit must be completed by December 31st (Compliance Audit Deadline). SBCTA staff shall monitor the scheduling and progress of the audits to ensure prompt communication by the Auditor after information submittals by jurisdiction, and timely completion of the final MSI audit report.
- b. If a jurisdiction is not able to meet the Compliance Audit Deadline, the jurisdiction may submit a letter requesting an extension and specifying the period of the requested extension for consideration by the General Policy Committee at their February meeting and the Board at their March meeting. Letters must be received timely for inclusion in the agenda. If a letter is not submitted and the Compliance Audit has not been completed, notification will be made to the Board at their March meeting that future allocations of Local Pass-Through Funds for the jurisdiction will be withheld until the Compliance Audit has been completed. Upon satisfactory completion of the Compliance Audit, any withheld allocations will be paid to the City including interest determined using the current LAIF rate. The Board may approve Compliance Audit Deadline extensions, if the Board finds: (1) the Compliance Audit was not completed timely for reasons outside of the jurisdiction's control, such as federal, state, and GASB reporting requirements, or catastrophic events; or (2) it is in the best interests of SBCTA to grant the extension.
- c. SBCTA staff shall be responsible for requesting from the Board any extensions related to Auditor performance.

Policy MDLS-22 Remedies

- a. If a jurisdiction's annual Compliance Audit determines that the jurisdiction used Measure I Transportation Sales Tax Funds for ineligible expenses, the jurisdiction shall immediately repay the Measure I Transportation Sales Tax Fund in an equal amount through an internal fund transfer from another source. Repayment will include interest that would have been earned in the Measure I Transportation Sales Tax Fund from the time of ineligible expenditure to date of repayment.
- b. If a jurisdiction's annual Compliance Audit fails to be completed with an unmodified opinion by the Compliance Audit Deadline, which may be extended pursuant to Policy MDLS-21, the jurisdiction shall immediately repay the Measure I Transportation Sales Tax Fund through an internal fund transfer from another source, in the amount of the Measure I Local Street allocation for the subject fiscal year of annual Compliance Audit findings of unsubstantiated or questioned costs. Repayment will include interest that would have been earned in the Special Measure I Transportation Sales Tax Fund from the time of ineligible expenditure to date of repayment.
- c. If the jurisdiction is unable to make such immediate repayment under MDLS-22 (a) or (b), the jurisdiction shall not receive its Local Street Allocation pass-through payments until the repayment amount of ineligible expenses, unsubstantiated costs, or questioned costs, have been withheld by SBCTA. Repayment will include interest that would have been earned in the Special Measure I Transportation Sales Tax Fund from the time of ineligible expenditure to date of repayment.
- d. If the jurisdiction enters into a Repayment Agreement with SBCTA, as approved by the jurisdiction and the SBCTA Board of Directors, providing for repayment of the amounts owed under MDLS-22 (a) or (b) over a period not to exceed five (5) years, SBCTA will return any pass-through funds withheld. SBCTA will recommence withholding Local Street Allocation pass-through funds if the jurisdiction fails to comply with the terms of the Repayment Agreement.

G. Maintenance of Effort Requirements

Policy MDLS-23: The SBCTA Board of Directors shall retain authority over actions related to these Maintenance of Effort (MOE) requirements.

Policy MDLS-24: In accordance with California Public Utilities Code 190300 and Ordinance No. 04-01 of the San Bernardino County Transportation Authority, Local Street Program funds shall not be used to supplant existing local discretionary funds being used for street and highway purposes.

Policy MDLS-25: SBCTA shall monitor local agency use of General Fund for street and highway purposes relative to their use prior to Measure I 2010-2040, which shall be referred to as the MOE base year level.

Policy MDLS-26: The following requirements are to provide guidance on the determination of a MOE base year level.

- a. The MOE base year level shall be equivalent to the discretionary General Fund expenditures for transportation-related construction and maintenance activities consistent with Policy MDLS-14 in Fiscal Year 2008/2009.
- b. Jurisdictions may propose deductions to the recorded expenditures for the following:
 - 1) Expenditures for unusual circumstances that increased the MOE base year level arbitrarily outside of the normal on-going General Fund expenditures, e.g. General Fund loans to other transportation-related funds, emergency repairs, or special projects.
 - 2) Administrative/overhead costs that were not project-specific, i.e. staff time for transportation staff was charged to a general "program" budget rather than charged directly to specific projects.
- c. The proposed MOE base year level shall be adopted by resolution of the governing body.
- d. The Independent Taxpayer Oversight Committee (ITOC) will review the proposed MOE base year levels, including the proposed deductions, as adopted by resolution of the governing body, and provide a recommendation to the SBCTA Board of Directors for approval.
- e. The MOE base year level as approved by the SBCTA Board of Directors shall remain in effect until the expiration of Measure I 2010-2040.

Policy MDLS-27: Jurisdictions shall annually provide a statement in the resolution of the governing body adopting the Five Year Capital Improvement Plan that acknowledges the jurisdiction will maintain General Fund expenditures for transportation-related construction and maintenance activities at the required MOE base year level in that fiscal year. Jurisdictions whose MOE base year level is determined to be \$0 are not required to provide this statement in the resolution.

Policy MDLS-28: The MOE requirement shall be tracked and verified as part of the annual Measure I Local Street Program audit. This will be accomplished by comparing the discretionary General Fund expenditures for transportation-related construction and maintenance activities consistent with Policy MDLS-14 to the MOE base year level.

Policy MDLS-29: General Fund expenditures in excess of the MOE base year level will carry over to subsequent fiscal years and can be applied in a future year to offset the amount the local agency may need to meet the MOE requirement. Carryover balances will be documented in the annual Measure I Local Street Program audit.

Policy MDLS-30: If the annual Measure I Local Street Program audit indicates that the required MOE base level is not being met, then the jurisdiction has the following four fiscal years to make up the amount. If the audit following those four fiscal years indicates the jurisdiction is still below the MOE base year level, SBCTA will immediately stop disbursing Measure I Local Street Program funds until an amount equivalent to the MOE base year level shortfall has been withheld. The withheld funds will be disbursed to the jurisdiction upon demonstration that the jurisdiction has met the MOE requirements.

Policy MDLS-31: The following provides guidance on resolution of MOE base year level shortfalls at the expiration of Measure I 2010-2040.

- a. If the jurisdiction has not resolved a MOE base year level shortfall within two years after the expiration of Measure I 2010-2040, any withheld funds will be distributed to other compliant jurisdictions within that subarea.

- b. If any Measure I Local Street Program audit after Fiscal Year 2033/2034 indicates that the required MOE base year level was not met, then the jurisdiction has until Fiscal Year 2038/2039 to make up the amount. If the audit of Fiscal Year 2038/2039 indicates the jurisdiction is still below the MOE base level, the jurisdiction must pay the MOE base level shortfall to SBCTA for distribution to other compliant jurisdictions within that subarea.

Policy MDLS-32: Prior to withholding or required repayment of Measure I Local Street Program funds, jurisdictions shall have an opportunity to appeal to the ITOC. The jurisdiction must present evidence to the ITOC demonstrating unusual circumstances or the need for special consideration. The ITOC will be responsible for making a recommendation to the SBCTA Board of Directors to either approve or deny the request for special consideration.

V. REVISION HISTORY

<i>Revision No.</i>	<i>Revisions</i>	<i>Adopted</i>
0	<i>Adopted by the Board of Directors.</i>	04/01/2009
1	Revisions adopted by the Board of Directors on January 8, 2014, Agenda Item 14.	01/08/2014
2	Revisions adopted by the Board of Directors on May 6, 2015, Agenda Items 6 & 18.	05/06/2015
3	Amended list of eligible expenses to be more consistent with the list of eligible expenses in the State Controller's Office Gas Tax Fund Guidelines. Modified remedy language in Policy MDLS-22. Approved by the BOD 9/6/17, Agenda Item 11.	09/06/2017
4	Addition of due date of Capital Improvement Plan in MDLS-2. BOD approved changes 7/11/18, Agenda Item 25.	07/11/2018
5	Clarified Capital Improvement Plan requirements, amended eligible expenditures to be consistent with current gas tax guidelines, added requirements for tracking equipment purchased with Measure I funds, and updated Compliance Audit Deadline extension requirements.	6/3/2020
6	Moved transit purposes from the ineligible list of projects to the eligible list of projects for consistency with the Expenditure Plan. BOD approved changes 3/3/21, Agenda Item 32.	3/3/2021
7	Amended Capital Improvement Plan requirements to remove limit on categorical expenditures, revise due date for amended Capital Improvement Plans, and remove the requirement to revise the list for projects where eligible expenditures exceed the estimate. Approved by the BOD 4/6/22, Agenda Item 17.	4/6/2022



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

C. Consider Adopting Council Bill #R-2026-39 - A Resolution Adopting a Five-Year Capital Project Needs Analysis (CPNA) for Fiscal Years 2027/2028 through 2031/2032 (Public Works) [CC]

Meeting	Agenda Group
Tuesday, August 11, 2026, 7:00 PM	New Business Item: 6C.
To	From
City Council	John Trujillo
Via	
T Jarb Thaipejr	

RECOMMENDATION:

It is recommended that the City Council adopt Council Bill #R-2026-39, waive the full reading of the Resolution, and read by title only, and approve the five-year Capital Project Needs Analysis (CPNA) as required by the Measure I Strategic Plan. Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL PROJECT NEEDS ANALYSIS FOR FISCAL YEARS 2027/2028 THROUGH 2031/2032

BACKGROUND:

San Bernardino County Transportation Authority (SBCTA) administers Measure I funding for the State. In order to maintain current project status each agency must submit certain periodic documents. Among those is the CPNA. This information is needed to support decisions made by SBCTA concerning project funding. SBCTA focuses their efforts on projects of regional significance. The Strategic Plan provides a set of policies to govern the use of Measure I funds.

ANALYSIS:

SBCTA requires each agency to submit two (2) specific documents under the Measure I Strategic Plan. The documents are: 1) CPNA for FY 2027/2028 through 2031/2032; and 2) Signed copy of Resolution adopting CPNA. City Council may change the Measure I Plan at any time to re-prioritize projects; however, matching funds must be identified and committed.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

There is no fiscal impact as projects are not required to be constructed. This projection allows for funding opportunities. Any future required matching funds must be earmarked.

Attachments

[Attachment A - 2028-2032 CPNA Package.pdf](#)

[Attachment B - 2027-2031 CPNA Resolution.pdf](#)

[Exhibit A to Resolution 2028-2032 CPNA Mound St. and Anderson Intersection.pdf](#)

[Exhibit A to Resolution - 2028-2032 CPNA Barton & Benton Traffic Signal Mod..pdf](#)

[Exhibit A to Resolution - 2028-2032 CPNA California St. Widening.pdf](#)

The Capital Project Needs Analysis

Overview

The Measure I 2010-2040 Strategic Plan requires local jurisdictions to annually adopt a five-year Capital Project Needs Analysis (CPNA). The **CPNA** and **Resolution** (or Minute Action) must be forwarded to SBCTA by **September 30th**.

The CPNA is a five-year plan of capital project needs for allocated funds for each of the following programs: the Valley Freeway Interchange Program, the Valley Major Street Program (including both the Rail-Highway Grade Separation and Arterial Sub-programs), and the Victor Valley Major Local Highways Program.

The CPNA includes the estimate of project costs by funding type, fiscal year, and phase for the five-year period following the beginning of the subsequent fiscal year. It also demonstrates that the jurisdiction has the development mitigation fair share funds for the projects as assigned by the SBCTA Nexus Study. The SBCTA Board approves the projects listed in the first two years of the CPNA as eligible for reimbursement subject to several factors as discussed below.

Approval of the CPNA does not guarantee fund availability. The CPNA serves to establish eligibility for reimbursement. Jurisdictions must be aware of their allocation balances and anticipated equitable share revenue to determine financial constraint. In addition, SBCTA staff will use the CPNA submittals as necessary to develop cash-flow analyses. The approval of the list of projects eligible for reimbursement is approved by the SBCTA Board in conjunction with the annual budget.

The pertinent Measure I Strategic Plan Policies are:

- Policy 40005 – Valley Freeway Interchange Program
- Policy 40006 – Valley Major Street Program
- Policy 40013 – Victor Valley Major Local Highways Program

Program Information

Valley Freeway Interchange Program: The Valley Freeway Interchange Program contains 38 projects and is funded by 11% of the total Measure I revenue in the Valley subarea. **Projects where SBCTA is the lead agency should not be included in a CPNA submittal by the local jurisdiction.**

If a jurisdiction with an interchange in the second tier of the priority list (11-20) wishes to proceed with interchange project development under an Advance Expenditure Agreement (see Policy 40002), the amount needed should be identified in the CPNA. There is also a development mitigation contribution requirement that may be shared by multiple jurisdictions, and SBCTA cannot allocate funds without a commitment by the sponsoring jurisdiction to the match.

Expenditures in the Valley Freeway Interchange Program are not eligible for reimbursement until the SBCTA Board has allocated funds to the jurisdiction through a funding agreement.

Valley Major Street Program: The Valley Major Street Program is comprised of two sub-programs, the Rail/Highway Grade Separation Sub-program and the Arterial Sub-program. **Projects where SBCTA is the lead agency should be coordinated with SBCTA staff so that the appropriate data is entered.**

- **Rail/Highway Sub-Program:** The SBCTA Board of Directors may allocate future funding to specific Valley Rail-Highway Grade Separation projects as nominated by local jurisdictions through their five-year CPNA. However, funding for this Program in the near-term is very limited. **Expenditures are not eligible for reimbursement until the SBCTA Board has allocated funds to the jurisdiction through a funding agreement.**

- **Arterial Sub-Program:** Local jurisdictions have access to Arterial Sub-program funds based on the annual equitable share allocations by the Board. Eligible expenditures can include project costs in all phases of any Valley arterial project included in the SBCTA Nexus Study.

- a) Projects listed on the CPNA should have the DIF shares available and be in progress. The CPNA should not be used as a wish list. Please remember that term loan agreements are available to allow you to use Arterial Sub-Program or Pass-Through funds to fund 2/3 of the DIF share.
- b) The CPNA can be modified during the year but would require an amendment and adoption by the jurisdiction's governing body before submittal to SBCTA. It must then be approved by the Board before going into effect. Projects listed in the first two years are eligible for reimbursement if the jurisdiction has sufficient arterial share balance.
- c) Local jurisdictions may be reimbursed for the public share of actual expenditures incurred up to the Board allocations to date less previous payments and the development mitigation fair share contribution.
- d) The reimbursement process is detailed in the Strategic Plan Policies which can be viewed on the SBCTA Website at this link: <https://gosbcta.com/funding/measure-i>
(Under "Strategic Plan, Measure I Strategic Plan, Part 2: Policies")

-
- e) **If these funds are collateral for a development mitigation fair share loan for an interchange or arterial project, please coordinate with SBCTA staff to include the loan amount and also include any expected DIF repayment amounts.**
 - f) Jurisdictions do not need to be concerned about losing access to Measure I arterial funds if they do not have projects ready. SBCTA tracks each agency's equitable share and payments against it.

Victor Valley Major Local Highways Program: The Victor Valley Major Local Highways (MLH) Program requires that a master list of projects eligible for funding shall be maintained and periodically updated. The project list must be approved by the SBCTA Board, based on a recommendation of the Victor Valley subarea representatives and the Mountain/Desert Committee. SBCTA staff has initiated the 2026 update to the 10- Year Delivery Plan. Each jurisdiction of the Victor Valley has been contacted by SBCTA staff to schedule a meeting to discuss existing projects to review potential future project funding requests. If your jurisdiction has a new project funding request(s), please submit the requested project programming spreadsheet(s) to SBCTA staff by May 15, 2026. Staff will conduct a cash flow analysis once all projects are received. After the analysis is complete, staff will update the list of recommended eligible projects to the Victor Valley subarea representatives and the Mountain/Desert Committee for approval on June 12, 2026. Based on a recommendation from both, approval would be anticipated at the July 2026 Board of Directors meeting. Following the approval update to the project list, the CPNA should include the projects that are included in the 2025 10-Year Delivery Plan, are anticipated to be contained in the 2026 10-Year Delivery Plan update or are under existing funding agreements along with the current cash flow needs. **Projects where SBCTA is the lead agency should not be included in a CPNA submittal by the local jurisdiction.**

If a jurisdiction wishes to proceed with an MLH project under an Advance Expenditure Agreement (AEA), this should be identified in the CPNA submittal. These agreements are explained in Policy 40011 of the Measure I Strategic Plan.

Expenditures are not eligible for reimbursement until the SBCTA Board has allocated funds to the jurisdiction through a funding agreement.

Measure I Capital Project Needs Analysis (CPNA) Instructions & Checklist

☐	Measure I Capital Project Needs Analysis must be submitted on the approved form.	The CPNA must be prepared using the current SBCTA CPNA Template (included with this email transmission). NO SUBSTITUTIONS.
☐	Include Council/Board of Supervisors CPNA approval and resolution	CPNAs require Council/Board approval as it provides the project priorities of your governing body and a commitment to the development mitigation fair-share contribution requirement. Approval may be by Resolution or Minute Action.
☐	Projects must be included on the Nexus Study.	- The Nexus Study is defined in Appendix G of the Congestion Management Plan which can be found at this link: https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.gosbcta.com%2Fwp-content%2Fuploads%2F2024%2F05%2FNexus23_All_AppendixG.doc&wdOrigin=BROWSELINK - The arterial projects that are eligible for Measure I Arterial Sub-program funding and can be found at this link. <i>NOTE: Contact SBCTA staff if you want to include an updated project to the Development Mitigation Nexus Study.</i> https://www.gosbcta.com/wp-content/uploads/2024/05/Nexus23_All_Arterial.pdf - Projects not included in the SBCTA Nexus Study are ineligible for an allocation of Measure I Arterial Sub-program funding (except as noted in red above, if approved by the SBCTA Board). Jurisdictions may fund their development mitigation fair share contribution through internal loans or loans from SBCTA, as described in the Strategic Plan, but the loans must be designated on the CPNA form. SBCTA staff will use the information contained within the CPNA and the Development Mitigation Annual Report to assess the development mitigation fair share contribution availability.
☐	SBCTA Board-approved loans using arterial funds as collateral must be noted on the CPNA.	Jurisdictions may request loans for their development mitigation fair share contribution as described in the Strategic Plan Policy 40006 or 40013. The needed loan amount should be listed by fiscal year, and the amount previously used should be listed as “Prior Year.”
☐	Cost estimates should be in escalated dollars.	SBCTA is currently using a 2.75% escalation factor from 26/27 and beyond.
☐	Pay attention to the Equitable Share amounts for your jurisdiction.	Limit your projects to the amount that will be available to your jurisdiction from the fund unless you have an approved or anticipated advance. Jurisdictions may request an advance of up to five years of anticipated revenue.
☐	Be realistic with what you will accomplish in the five-year period.	Realistic project schedules are necessary for the cash flow analysis of the potential for loans and advances of Measure I Major Street Program funding or bonding needs for the Valley Interchange and Victor Valley Major Local Highways Programs.

Measure I Valley Major Street/Arterial Sub-Program
Summary of Allocations, Balances & Special Arrangements

	SHARES	ALLOCATIONS	BALANCES		SPECIAL ARRANGEMENTS	
Jurisdiction	Current Equitable Share*	FY10/11 thru FY26/27	Reimbursements FY10/11 thru 3/4/2026	Allocation Balance	Approved Advances @ 2/26/2026	Term Loan Collateral @ 2/26/2026
Chino	7.591%	\$27,174,099	\$298,946	\$26,875,153	\$8,064,240	
Chino Hills	2.194%	\$3,185,579	\$0	\$3,185,579		
Colton	2.534%	\$9,591,258	\$419,427	\$9,171,831		
Fontana	19.400%	\$55,899,382	\$19,546,731	\$36,352,651	\$17,939,849	
Grand Terrace	1.389%	\$5,257,402	\$151,462	\$5,105,940		
Highland	6.777%	\$25,573,081	\$6,316,933	\$19,256,149		\$2,365,431
Loma Linda	4.074%	\$15,420,199	\$5,953,848	\$9,466,351		
Montclair	0.597%	\$2,259,661	\$1,913,734	\$345,927	\$700,649	\$1,990,241
Ontario	12.272%	\$46,449,848	\$16,461,241	\$29,988,607	\$6,383,764	
Rancho Cucamonga	5.044%	\$15,475,766	\$5,429,607	\$10,046,160		
Redlands	4.854%	\$18,372,520	\$2,112,512	\$16,260,008		
Rialto	3.831%	\$13,918,717	\$11,055,088	\$2,863,629		
San Bernardino	7.857%	\$29,738,955	\$12,540,773	\$17,198,182	\$14,294,835	
Upland	2.743%	\$10,382,328	\$3,158,457	\$7,223,871	\$2,029,872	
Yucaipa	5.965%	\$20,815,933	\$16,202,261	\$4,613,672	\$6,045,498	
County	12.878%	\$48,743,574	\$6,458,573	\$42,285,001		
Arterial Allocation	100.000%	\$348,258,301	\$108,019,592	\$240,238,709	\$55,458,707	\$4,355,672

CPNA EXCEL PROJECT TEMPLATE INSTRUCTIONS

- Use the SBCTA CPNA Excel Template provided to create the CPNA Report. Review the “CPNA Sample” tab for helpful hints, and then enter projects in the tab starting with “Proj 1”. (see sample below) The current Public/DIF shares for your jurisdiction are loaded, and will automatically load when your jurisdiction is chosen from the drop down list. If you need assistance, please contact Nohemi Moran at nmoran@gosbcta.com.

Capital Project Needs Analysis									
City of Fontana Valley Arterial Sub-Program									
Phase	Funding	PRIOR*	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FUTURE	
Enter Information in Tan Shaded Cells Notes Project C: \$1,000,000 Dev. Loan? No 5-Year Advance Yes Public Share: 67.9% Dev. Share: 32.10% Project Information Widen "X" Street between 2nd Ave and 5th Ave from 2 to 4 lanes. Current Total Project Cost Estimate: \$1,250,000.00 Total Measure I Request: \$271,600.00 (Summation of Measure I) Comments: PA&ED Total Fund Type: MSI Arterial Select Fund Select Fund Select Fund Other PS&E Total Fund Type: MSI Arterial DEV FEE Select Fund Select Fund Select Fund Other ROW Total Fund Type: MSI Arterial Select Fund Select Fund Select Fund Select Fund Other CONST Total Fund Type: MSI Arterial Select Fund Select Fund Select Fund Select Fund Other									

- Arterial projects require a Development Impact Fee (DIF) contribution if Measure I funds are used. Consider the availability of dollars you have to meet this requirement before you add a project.
- Propose only those projects/phases that can be realistically funded by your equitable share of the arterial funds and that can be realistically accomplished within the CPNA five-year period.
- If any portion of a project has been completed, include the **unreimbursed** public share amount in the PRIOR column. Reimbursement can only be requested for amounts listed in the first three columns: “Prior”, “FY2026/27” and “FY2027/28”. Including the amount of prior expenditures that remain to be reimbursed will help with cash flow planning.
- The DIF share contribution can be funded with an internal loan, as described in Measure I Policy. The amount should use “DEV-LOAN” from the Fund Type drop down list.

**Measure I Valley Major Street/Arterial Sub-Program Revenue
Projections Fiscal Years 2027/2028 through 2031/2032**

Jurisdiction	SHARES	CPNA REVENUE PROJECTIONS*					TOTALS		
	Current Equitable Share	FY27/28	FY28/29	FY29/30	FY30/31	FY31/32	Total Projected Revenue	Current Allocation Balance	Total Available through FY31/32
Chino	7.591%	\$2,403,518	\$2,458,866	\$2,515,543	\$2,573,579	\$2,594,909	\$12,546,415	\$26,875,153	\$39,421,568
Chino Hills	2.194%	\$0	\$0	\$0	\$0	\$569,778	\$569,778	\$3,185,579	\$3,755,357
Colton	2.534%	\$839,230	\$857,967	\$877,153	\$896,800	\$894,736	\$4,365,886	\$9,171,831	\$13,537,716
Fontana	19.400%	\$4,396,714	\$4,535,483	\$4,677,581	\$4,823,090	\$4,972,089	\$23,404,957	\$36,352,651	\$59,757,607
Grand Terrace	1.389%	\$460,020	\$470,290	\$480,807	\$491,577	\$490,445	\$2,393,139	\$5,105,940	\$7,499,080
Highland	6.777%	\$2,238,924	\$2,288,995	\$2,340,267	\$2,392,770	\$2,388,628	\$11,649,583	\$19,256,149	\$30,905,732
Loma Linda	4.074%	\$1,349,259	\$1,379,383	\$1,410,230	\$1,441,816	\$1,438,498	\$7,019,186	\$9,466,351	\$16,485,538
Montclair	0.597%	\$197,719	\$202,133	\$206,654	\$211,282	\$210,796	\$1,028,585	\$345,927	\$1,374,511
Ontario	12.272%	\$4,064,337	\$4,155,078	\$4,247,997	\$4,343,144	\$4,333,149	\$21,143,705	\$29,988,607	\$51,132,312
Rancho Cucamonga	5.044%	\$1,295,134	\$1,331,213	\$1,368,159	\$1,405,991	\$1,444,731	\$6,845,228	\$10,046,160	\$16,891,388
Redlands	4.854%	\$1,607,586	\$1,643,477	\$1,680,229	\$1,717,864	\$1,713,910	\$8,363,066	\$16,260,008	\$24,623,074
Rialto	3.831%	\$1,227,513	\$1,255,548	\$1,284,256	\$1,313,653	\$1,320,806	\$6,401,777	\$2,863,629	\$9,265,406
San Bernardino	7.857%	\$2,602,143	\$2,660,239	\$2,719,729	\$2,780,646	\$2,774,246	\$13,537,002	\$17,198,182	\$30,735,184
Upland	2.743%	\$908,448	\$928,730	\$949,499	\$970,766	\$968,532	\$4,725,977	\$7,223,871	\$11,949,848
Yucaipa	5.965%	\$1,850,555	\$1,893,778	\$1,938,039	\$1,983,361	\$2,009,613	\$9,675,346	\$4,613,672	\$14,289,018
County	12.878%	\$4,265,037	\$4,360,259	\$4,457,766	\$4,557,612	\$4,547,123	\$22,187,796	\$42,285,001	\$64,472,797
Totals	100.000%	\$29,706,138	\$30,421,441	\$31,153,908	\$31,903,951	\$32,671,989	\$155,857,427	\$240,238,709	\$396,096,136

* 15-year reconciliation of shares in effect until FY35/36, which reduces allocations to Chino Hills, Fontana, and Rancho Cucamonga to account for allocations to projects through the Project Advancement Agreement process.

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL PROJECT NEEDS ANALYSIS FOR FISCAL YEARS 2027/2028 THROUGH 2031/2032

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-01 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from certain Measure I Programs to annually adopt and update a Five-Year Capital Project Needs Analysis; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Loma Linda hereby adopts the Measure I Five Year Capital Project Needs Analysis for Fiscal Years 2027/2028 through 2031/2032, (Exhibit A) a copy of which is attached to this Resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Loma Linda, California, this 11th day of August 2026, by the attached votes.

Amy Jones, Mayor

ATTEST:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXX was duly adopted by the City Council at a meeting thereof held on the 11th day of August 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 12th day of August 2026.

Lynette Arreola, City Clerk
City of Loma Linda

Nexus Project Cost	\$ 1,000,000
Dev. Loan?	No
5-Year Advance?	No
Public Share:	61.2%
Dev. Share:	38.80%

Capital Project Needs Analysis
City of Loma Linda
Valley Arterial Sub-Program

Project Information	Phase	Funding	PRIOR*	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FUTURE
Intersection improvements at Mound Street and Anderson Street	PA&ED Total Cost: Fund Type:	\$540,800.00							
		MSI Arterial	\$ 330,969.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		DEV FEE	\$ 209,830.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Total Project Cost Estimate: \$0.00	PS&E Total Cost: Fund Type:	\$0.00							
MSI Arterial		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
- Select Fund -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
- Select Fund -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
- Select Fund -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Measure I Request: \$977,092.43 (Summation of Measure I)	ROW Total Cost: Fund Type:	\$0.00							
MSI Arterial		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
- Select Fund -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
- Select Fund -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
- Select Fund -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Comments:	CONST Total Cost: Fund Type:	\$1,055,756.26							
MSI Arterial		\$ -	\$ 646,122.83	\$ -	\$ -	\$ -	\$ -	\$ -	
DEV FEE		\$ -	\$ 409,633.43	\$ -	\$ -	\$ -	\$ -	\$ -	
- Select Fund -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
- Select Fund -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
- Select Fund -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Prior should identify any expenses incurred in prior years that have not yet been reimbursed by SBCTA including anticipated FY 2025/2026 expenses.

Capital Project Needs Analysis
City of Loma Linda
Valley Arterial Sub-Program

Nexus Project Cost	\$ 235,632
Dev. Loan?	No
5-Year Advance?	No
Public Share:	61.2%
Dev. Share:	38.80%

Project Information	Phase	Funding	PRIOR*	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FUTURE
Install traffic signal modification at Barton Road and Benton Street	PA&ED Total Cost: Fund Type:	\$0.00							
		MSI Arterial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Total Project Cost Estimate: \$0.00	PS&E Total Cost: Fund Type:	\$50,000.00							
		MSI Arterial	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Measure I Request: \$202,247.21 (Summation of Measure I)	ROW Total Cost: Fund Type:	\$0.00							
		MSI Arterial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Comments:	CONST Total Cost: Fund Type:	\$248,769.95							
		MSI Arterial	\$ -	\$ 152,247.21	\$ -	\$ -	\$ -	\$ -	\$ -
		DEV FEE	\$ -	\$ 96,522.74	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Nexus Project Cost	\$ 4,100,000
Dev. Loan?	No
5-Year Advance?	No
Public Share:	61.2%
Dev. Share:	38.80%

Capital Project Needs Analysis
City of Loma Linda
Valley Arterial Sub-Program

Project Information	Phase	Funding	PRIOR*	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FUTURE
Widen California Street to six (6) lanes from Barton Road to Redlands Boulevard	PA&ED Total Cost: Fund Type:	\$0.00							
		MSI Arterial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Total Project Cost Estimate: \$0.00	PS&E Total Cost: Fund Type:	\$0.00							
		MSI Arterial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Measure I Request: \$2,920,100.32 (Summation of Measure I)	ROW Total Cost: Fund Type:	\$1,179,280.24							
		MSI Arterial	\$ -	\$ 721,719.51	\$ -	\$ -	\$ -	\$ -	\$ -
		DEV FEE	\$ -	\$ 457,560.73	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Comments:	CONST Total Cost: Fund Type:	\$3,592,125.51							
		MSI Arterial	\$ 501,840.00	\$ -	\$ 1,696,540.81		\$ -	\$ -	\$ -
		DEV FEE	\$ 318,160.00	\$ -	\$ 1,075,584.70		\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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