



**CITY OF LOMA LINDA
CITY COUNCIL, HOUSING AUTHORITY AND SUCCESSOR
AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY
REGULAR JOINT MEETING**

Tuesday, June 23, 2026, 7:00 PM
Council Chambers
25541 Barton Road
Loma Linda, CA 92354

The Regular Joint Meeting of the Loma Linda City Council, Housing Authority and Successor Agency is scheduled in the Council Chambers, 25541 Barton Road, Loma Linda, California. Under Municipal Code Section 2.08.010, study sessions or closed session items may begin at 5:30 pm. or as soon thereafter as possible. A recess may be called at the discretion of the City Council.

The Agenda and Reports are available for public review in the City Clerk's Office during regular business hours and can also be accessed on the City's website at www.lomalinda-ca.gov at least 72 hours before the meeting. Individuals wishing to speak on agenda items are encouraged to submit their names using the kiosk at the meeting or through the City's website. Speakers are required to provide their names for the public record. Comments provided during Oral Reports/Public Participation is limited to 3 minutes for each speaker. Please note that the meetings are recorded for public record.

In accordance with the Americans with Disabilities Act (ADA), if an individual requires special assistance to provide public comments or need other accommodations, please contact the City Clerk at least 48 hours before the meeting at (909) 799-2819 or via email at larreola@lomalinda-ca.gov to allow time for the City to make reasonable arrangements to the best of their ability.

1. Call to Order

- 1.A. Call to Order - City Council [CC], Housing Authority Board [HA], and Successor Agency [SA]
— PLEASE NOTE that each agenda item will specify the applicable governing body to take action using the corresponding abbreviation.
- 1.B. Roll Call
- 1.C. Closed Session - None
- 1.D. Invocation and Pledge of Allegiance - Mayor pro tempore Dailey
- 1.E. Items to be Added or Deleted
- 1.F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council, Housing Authority or Successor Agency)

2. Scheduled Hearing Items

- 2.A. Council Bill #R-2026-34 - Consider Adopting a Resolution Establishing City Policies and Procedures Pertaining to SB707 (Durazo) Open Meetings Laws and Teleconference Requirements (City Clerk) [CC/HA/SA]
— RECOMMENDATION: Adopt Council Bill #R-2026-34 as recommended in the staff report. Resolution title:
— A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING POLICIES AND PROCEDURES FOR DISRUPTIONS TO REMOTE PUBLIC ACCESS AND ADDRESSING DISRUPTIVE BEHAVIOR OF REMOTE PARTICIPANTS DURING CITY COUNCIL MEETINGS PURSUANT TO SENATE BILL 707 (DURAZO) EFFECTIVE JULY 1, 2026; AND ADOPTING A POLICY IMPLEMENTING PROCEDURES TO FACILITATE REQUESTS FOR ACCOMMODATIONS AT PUBLIC MEETINGS IN COMPLIANCE WITH THE RALPH M. BROWN ACT AND THE AMERICANS WITH DISABILITIES ACT OF 1990

3. Consent Calendar

- 3.A. Consider Approving the Minutes June 09, 2026, as Presented (City Clerk) [CC/HA/SA]
— RECOMMENDATION: Approve minutes of June 9, 2026, as presented
- 3.B. Consider Approving Demands Register of June 23, 2026, for Payment (Finance) [CC/HA/SA]
— RECOMMENDATION: Approve the Demands for payment as presented and recommended in the staff report
- 3.C. Consider Approving Project Proposal from Synoptek regarding VMWare to Hyper-V Migration for \$70,200 (Fiscal Year 2027) (Information Technology) [CC]
— RECOMMENDATION: Approve the proposal with Synoptek as recommended in the staff report
- 3.D. Council Bill #R-2026-30 - Consider Adopting a Resolution Establishing the Refuse Rate Collection and Disposal Fees Effective July 1, 2026, and Repealing Resolution No. 3251 (Public Works) [CC]
— RECOMMENDATION: Adopt Council Bill #R-2026-30 as recommended in the staff report - Resolution title:
— A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ESTABLISHING MAXIMUM REFUSE COLLECTION AND DISPOSAL RATES EFFECTIVE JULY 1, 2026, AND REPEALING RESOLUTION NO. 3251
- 3.E. Consider Awarding Contract to Air Exchange, Inc. for the Purchase and Installation of a Plymovent Vehicle Exhaust Extraction System at the new Fire Station in the amount of \$131,600 (Fire) [CC]
— RECOMMENDATION: Approve the contract as recommended in the staff report
- 3.F. Consider Awarding Award Contract to WESTNET First-In for the Purchase and Installation of a Fire Station Alerting System for the New Fire Station in the Amount of \$75,000 (Fire) [CC]
— RECOMMENDATION: Approve the contract as recommended in the staff report
- 3.G. Consider Approving Extension of Joint Use Agreement between the Redlands Unified School District and the City of Loma Linda, Effective July 1, 2026 through June 30, 2027 (Public Works) [CC]
— RECOMMENDATION: Approve extension of joint use agreement as recommended in the staff report

- 3.H. Consider Awarding Contract to HHS Construction, Inc., in the amount of \$70,254.67 for the Fiber Optic Installation at Beaumont Avenue and Nevada Street (CIP 26-677) (Public Works) [CC]
— RECOMMENDATION: Approve contract as recommended in the staff report.
- 3.I. Consider Approving the Third Amendment to City of Loma Linda Agreement for Consulting Services with TKE Engineering, Inc. for City Related Services (Administration) [CC]
— RECOMMENDATION: Approve the third amendment to the TKE Engineering agreement as recommended in the staff report
- 3.J. Consider Approving the Seventh Amendment to the Loma Linda Housing Authority Agreement for Consulting Services with TKE Engineering, Inc. (Administration) [HA]
— RECOMMENDATION: Approve the seventh amendment to the TKE Engineering agreement as recommended in the staff report
- 3.K. Consider Approving the Fifth Amendment to the Successor Agency to the City of Loma Linda Redevelopment Agency Agreement for Consulting Services with TKE Engineering, Inc. (Administration) [SA]
— RECOMMENDATION: Approve the fifth amendment to the TKE Engineering agreement as recommended in the staff report

4. New Business

- 4.A. Discussion and Direction Regarding the Development of a City Strategic Plan, Incorporation of the Community Survey Data, and Potential Public and City Council Workshops to Establish Priorities, Goals, and Long-Term Objectives (Mayor) [CC]
- 4.B. Discussion and Direction Regarding the Retention of an Independent Forensic Financial Consultant to Conduct a Comprehensive Review and Analysis of the City's Budget, Financial Condition, Revenues, Expenditures, and Fiscal Outlook (Mayor) [CC]

5. Reports

- 5.A. Reports of Council Members
- 5.B. Reports Of Officers

6. Adjournment

POSTING

I, Lynette Arreola, City Clerk, do hereby certify and declare that, I caused this agenda to be posted at the following three (3) locations, to-wit: 1) Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California; 2) City Council Chambers, 25541 Barton Road, Loma Linda, California; 3) U. S. Post Office Annex, Newport Avenue, Loma Linda, California

Lynette Arreola, City Clerk
City of Loma Linda, California



Date Posted: June 18, 2026



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Council Bill #R-2026-34 - Consider Adopting a Resolution Establishing City Policies and Procedures Pertaining to SB707 (Durazo) Open Meetings Laws and Teleconference Requirements (City Clerk) [CC/HA/SA]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Scheduled Hearing Items Item: 2A.
To	From
City Council	Lynette Arreola, City Clerk

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt Council Bill #R-2026-34, adopting policies and procedures for disruptions to remote public access and addressing disruptive behavior of remote participants during City Council meetings pursuant to Senate Bill 707 (Durazo) effective July 1, 2026; adopting a policy implementing procedures to facilitate requests for accommodations at public meetings in compliance with the Ralph m. Brown Act and the Americans with Disabilities Act of 1990, waiving the reading of the Resolution in its entirety and directing the City Clerk to read by title only. Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ADOPTING POLICIES AND PROCEDURES FOR DISRUPTIONS TO REMOTE PUBLIC ACCESS AND ADDRESSING DISRUPTIVE BEHAVIOR OF REMOTE PARTICIPANTS DURING CITY COUNCIL MEETINGS PURSUANT TO SENATE BILL 707 (DURAZO) EFFECTIVE JULY 1, 2026; AND ADOPTING A POLICY IMPLEMENTING PROCEDURES TO FACILITATE REQUESTS FOR ACCOMMODATIONS AT PUBLIC MEETINGS IN COMPLIANCE WITH THE RALPH M. BROWN ACT AND THE AMERICANS WITH DISABILITIES ACT OF 1990.

BACKGROUND/ANALYSIS:

On October 3, 2025, Governor Newsom signed SB 707 (Durazo) into law, modernizing the Ralph M. Brown Act (the "Brown Act"), which updates California's open meeting laws to require allowing remote public participation at public meetings effective July 1, 2026, for City Councils of cities with a population size of 30,000 or more, and makes other notable changes to the Brown Act that implement new mandates for public meetings of local governments. Beginning July 1, 2026, City Council meetings will need to meet additional requirements under the Brown Act, as described below.

- **Remote public participation:** Under this requirement, the public must be able to participate through either a two-way phone or audio-visual platform. The City use Zoom, an internet-based service that enables both online and telephonic participation by the public, which allows the public to observe council meetings live (while the meetings are held in-person, remote attendees can watch).
- **Adopt a disruption policy:** The City Council must adopt a disruption policy on or before July 1, 2026. This policy will govern the City's actions when the above-mentioned two-way audiovisual service is disrupted,

efforts to restore service fail, and if the disruption prevents the public from virtually attending a meeting (Exhibit A of Resolution). This policy may also provide for the removal of an individual from a meeting or limit their participation pursuant to Government Code Section 54957.95 if they engage in disruptive behavior, regardless of whether they attend the meeting remotely or in person. The policy must include the following steps to be taken in the event of a disruption (Exhibit B of Resolution):

1. If a disruption prevents public participation through two-way telephonic or audiovisual platforms, the body shall recess open session for at least one hour and attempt in "good faith" to restore service.
 2. The body may meet in closed session during the recess
 3. Open session may not reconvene until at least one hour has passed or service is restored, whichever comes first.
 4. If service is not restored, the body may resume only after adopting, by roll call vote, a finding that good faith efforts were made and that continuing the meeting outweighs the public's interest in remote access.
- **Implement an agenda request system:** Currently, the City provides a Agenda Request portal on the website where requests are made to the City Clerk with the requester's email address. They are manually added to an agenda distribution email group in the City's e-mail system.
 - **Provide a meetings' web page with a direct link on the homepage:** The City provides a direct link on its homepage to access City Council meeting information, the City calendar that provides links to the agendas, agenda packets, and related public meeting materials.
 - **Reasonable efforts of outreach for meeting participation:** Eligible legislative bodies must make reasonable efforts to encourage meeting participation from groups that do not traditionally participate, such as outreach to media organizations serving non-English communities or civic engagement organizations. This law gives the eligible legislative body broad discretion to implement these efforts.
 - **City Provided Agenda translate (meeting agendas if the language meets the City's required threshold):** The City must translate agendas and instructions on how to participate into any language, other than English, spoken jointly by 20% or more of the total population of the City and 20% of that language who also speak English less than "very well." (See Attachment 1B for City calculations.)
 - **Publicly accessible space for the public to post translated agendas:** The City must provide a physical location, within reasonable proximity to where the City's agendas are posted, accessible to the public for the public to post additional translated agendas. A public hearing board, similar to the existing public hearing board outside in front of City Hall was purchased. Draft language for a notice to be provided with the public posting board is included as Attachment 1A to this agenda report.
 - **Reasonable Language Assistance:** The law provides that staff shall "reasonably assist" members of the public who wish to translate a public meeting into any language or wish to receive an interpretation provided by another member of the public, so long as it does not disrupt the meeting and allowing extra time during the meeting for interpretation to occur.

Because the legislature mandates prompt resolution of these requests, a policy specific to requests for language and ADA accommodations at public meetings is proposed, as such meetings may occur as soon as 72 hours after the agenda is posted. In addition to the required remote meeting disruption policy, proposed Council Bill #R-3026-XX establishes a policy for responding to requests for language and ADA assistance at public meetings.

- **Remote participation as ADA reasonable accommodation for disabled member:** SB 707 revises and expands the teleconferencing options available to legislative body members under the Brown Act. Notably, SB 707 permits remote teleconferencing as a reasonable accommodation for a disabled member of a legislative body to participate remotely without the normal teleconferencing requirements (posting the agenda at the physical location from which the member will be participating at least 72 hours in advance of the meeting). To participate, the disabled legislative body member is required to participate using both audio and visual technology, unless their disability prevents them from doing so. They would still be required to disclose whether anyone 18 years or older is present in the room, along with their relationships to those individuals,

and all votes by the legislative body would need to be taken by voice votes, which have always been required under the original teleconferencing requirements. If provided as an ADA accommodation, remote attendance would count as in-person for all other purposes, including a quorum, and is not limited to a certain number of meetings per year.

As of January 1, 2026, SB 707 also authorizes remote teleconference meetings by "eligible subsidiary bodies" of local agencies, as long as the subsidiary bodies comply with certain requirements. An "eligible subsidiary body" includes only advisory bodies that cannot take certain final actions and do not have primary subject matter jurisdiction on elections, budgets, police oversight, privacy, library material restrictions, or taxing or spending proposals. The law requires at least one physical location for the meeting, that members attending remotely appear on camera and that the legislative body that created the subsidiary body make certain findings prior to authorizing fully remote meetings and at least every six months thereafter.

ENVIRONMENTAL IMPACT:

This proposed action is not subject to review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and CEQA Guidelines (Title 14 California Code of Regulations §§ 15000, et seq.), because it does not involve any commitment to a specific project which could result in a potentially significant physical impact on the environment; and, constitutes an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. Accordingly, this action does not constitute a "project" that requires environmental review (see specifically 14 CCR § 15378(b)(4-5)).

FINANCIAL IMPACT:

There would be no direct fiscal impact to the City's General Fund related to City Council's adoption of the Council Bill #R-2026-XX and adopting the three policies, as outlined above; however, there were costs associated with taking the necessary measures to become compliant with the additional mandates of SB 707. Additional measures may be taken in the future to further enhance meeting accessibility and ADA accommodations.

Attachments

[Resolution SB707.pdf](#)

[SB 707 Resolution Exhibit A-C.pdf](#)

[Attachment 1A.pdf](#)

[Attachment 1B - Languages Spoken and Threshold Determination.pdf](#)

RESOLUTION NO. xxx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA
ADOPTING POLICIES AND PROCEDURES FOR DISRUPTIONS TO REMOTE
PUBLIC ACCESS AND ADDRESSING DISRUPTIVE BEHAVIOR OF REMOTE
PARTICIPANTS DURING CITY COUNCIL MEETINGS PURSUANT TO
SENATE BILL 707 (DURAZO) EFFECTIVE JULY 1, 2026; AND ADOPTING A
POLICY IMPLEMENTING PROCEDURES TO FACILITATE REQUESTS FOR
ACCOMMODATIONS AT PUBLIC MEETINGS IN COMPLIANCE WITH THE
RALPH M. BROWN ACT AND THE AMERICANS WITH DISABILITIES ACT
OF 1990**

WHEREAS, on March 17, 2020, the City Council declared a State of Local Health Emergency related to the COVID-19 pandemic; and

WHEREAS, at the start of the COVID-19 pandemic and during lockdown periods, the City of Loma Linda held public meetings exclusively via Zoom in a remote-only format; and

WHEREAS, during periods of low COVID-19 transmission when the California Department of Public Health lifted restrictions on large in-person gatherings, City of Loma Linda public meetings transitioned to a hybrid format, enabling participation from both in-person and remote attendees for public comments; and

WHEREAS, during the COVID-19 pandemic, many public agencies experienced both an increased comfort level with virtual meetings and an increase in public participation; thus, many local agencies, including Loma Linda, continued to offer some form of virtual attendance option in addition to the in-person option; and

WHEREAS, on October 12, 2021, the City Council considered the provisions of Assembly Bill 361 (AB 361), which authorized local agencies, under specified circumstances, to utilize modified teleconferencing procedures and other relaxed meeting requirements established in response to the Governor's Executive Orders related to the COVID-19 pandemic and resumed conducting regular meetings in accordance with the provisions of the Ralph M. Brown Act; and

WHEREAS, on October 3, 2025, Governor Newsom signed into law Senate Bill 707 (Durazo), which amended the Brown Act to diversify and increase public engagement in meetings of local legislative bodies; and

WHEREAS, among the various new requirements under Senate Bill 707 ("SB 707"), all City Councils of cities in California with populations greater than 30,000 or in a county with a population greater than 600,000 must now offer hybrid meetings through a two-way telephonic or audio-video platform; and

WHEREAS, SB 707 requires the City to formally adopt a policy ("Teleconference Disruption Policy") on or before July 1, 2026, that establishes the procedure for recessing and reconvening a City Council meeting in the event of disruption of remote participation, including the efforts that the City Council and staff shall make to attempt to restore the service; and

WHEREAS, the Teleconference Disruption Policy must be adopted by the City Council and cannot be adopted on a consent calendar; and

WHEREAS, SB 707 also provides that the presiding member of the legislative body conducting a public meeting may remove, or cause the removal of, an individual for disrupting the meeting, including any teleconferenced meeting, provided the procedures meet the requirements of Government Code (GC) §§54957.95–96 of the Brown Act; and

WHEREAS, GC § 54953.8(b)(8) of the Brown Act also requires legislative bodies to have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), resolving any doubt in favor of accessibility, and provide notice of the procedure on each meeting’s agenda.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Loma Linda does hereby find and determine as follows:

SECTION 1. The policy titled, “*City of Loma Linda Policy Disruption of Telephonic or Internet Service During City Council Meetings*,” attached as Exhibit A, is adopted in compliance with SB 707 and the Brown Act.

SECTION 2. The policy titled, “*City of Loma Linda Policy for Addressing Disruptive Behavior by Remote Participants During Public Meetings*,” attached as Exhibit B, is adopted in compliance with the Ralph M. Brown Act.

SECTION 3. The policy titled, “*City of Loma Linda Policy for Reasonable Accommodations for Public Meetings Subject to the Brown Act*,” attached as Exhibit C, is adopted in compliance with the Ralph M. Brown Act and the Americans with Disabilities Act of 1990.

PASSED, APPROVED AND ADOPTED by the City Council of Loma Linda, California this xx day of xxxx, 2026, by the attached vote.

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. xxxx was duly adopted by the City Council at a meeting thereof held on the xxx day of xxx 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this xxx day of xxx 2026.

Lynette Arreola, City Clerk
City of Loma Linda

**EXHIBIT A
CITY OF LOMA LINDA**

**POLICY FOR DISRUPTION OF TELEPHONIC OR INTERNET SERVICE DURING
CITY COUNCIL MEETINGS**

JUNE 2026

PURPOSE

The purpose of this policy is to establish procedures for responding to a disruption in the telephonic or internet services that provide two-way remote public access to meetings of the City Council, as required by the Ralph M. Brown Act (Gov. Code § 54953.4).

This policy applies only to hybrid meetings of the City Council. It does not apply to meetings of City Council Committees or Council-appointed boards and commissions.

POLICY STATEMENT

The City of Loma Linda is committed to ensuring that remote and hybrid meetings remain accessible, orderly, and open to public participation.

This policy pertains to telephonic or internet services that provide two-way remote public access to meetings of the City Council. This policy does not apply to one-way television broadcasts or one-way Internet streams of City Council meetings. The meeting may carry on if one or more one-way services are disrupted, so long as two-way remote public access is functioning.

This policy shall become effective on July 1, 2026.

PROCEDURES

I. Definitions

A. Remote Public Access

A method for those not physically present to connect to, observe, and participate in a meeting using two-way telephonic means or an internet- or smartphone app-based meeting platform (e.g. Zoom and Microsoft Teams).

B. Service Disruption

A disruption of telephonic or internet service that prevents members of the public from attending or observing the meeting remotely (via the two-way telephonic service or two-way audiovisual platform).

II. Presiding Officer Authority

The meeting's Presiding Officer (Mayor, Chair, etc.) shall have the authority to maintain order and enforce this policy during meetings. The Presiding Officer may delegate administrative functions to the City Manager and/or City Clerk to assist in managing the meeting.

III. Procedures in the Event of a Service Disruption

A. Response to Service Disruption

If the Presiding Officer or City Clerk becomes aware of a service disruption:

1. The Presiding Officer or Clerk shall immediately announce the disruption to the public.
2. The Presiding Officer shall then call for a recess of the meeting's open session.
3. Staff shall begin efforts to diagnose and restore the disrupted service.

B. Closed Session During Service Disruption

A remote public access service disruption does not preclude the City Council from reconvening in a closed session that is part of the same meeting's agenda during staff's efforts to restore the service.

C. Efforts to Restore Service

The meeting's open session shall remain in recess for at least one hour or until service is restored, whichever is sooner. The recess period may be extended if restoration efforts are ongoing.

City staff shall make good faith efforts to restore remote access services, which may include:

1. Troubleshooting platform or teleconferencing software
2. Resetting or replacing audiovisual equipment
3. Attempting alternative connection methods
4. Contacting necessary support staff or service providers
5. Switching to back-up equipment or platforms, if available

City Clerk shall document the restoration efforts undertaken.

IV. Reconvening the Open Session

A. Time Elapsed

The open session may be reconvened after at least one hour has elapsed from the time of disruption or as soon as service is restored, whichever occurs earlier.

B. Successful Service Restoration

If the remote access service is restored before or at the time the meeting reconvenes, the meeting shall continue as normal.

C. Remote Service Not Restored

If service has not been restored after one hour, the City Council may reconvene and:

1. Adjourn the meeting; or
2. Resume meeting in open session by adopting, by roll call vote, the following, or a substantially similar, finding:

“The City of Loma Linda has made good faith efforts to restore telephonic or internet service in accordance with City Policy, and the public interest in conducting this meeting outweighs the public interest in remote public access.”

Upon adoption of a finding that the meeting should continue, the City Council may resume the open session despite the fact that two-way remote access services have not been restored.

V. Recordkeeping

A. Entry in Minutes of Meeting

The City Clerk shall enter a brief statement into the meeting’s minutes, including the following:

1. The nature and start time of the disruption.
2. The time the meeting was reconvened (if applicable).
3. A summary of restoration efforts undertaken.
4. Any finding adopted pursuant to Section III.A-2(b).

VI. Amendments and Updates

A. Future Amendments

The policy may be further amended by the City Council at any time at a noticed public meeting in open session. Staff will recommend changes in line with amendments to the Brown Act and as needed. Amendments to this policy cannot be approved on a consent calendar.

B. Consistency with State and Federal Law

This Policy shall be interposed and applies in a manner consistent with all applicable laws, including California Senate Bill 707 (2025) and the Ralph M. Brown Act. If any provisions of this Policy conflict with State or federal law, the Law shall control.

**EXHIBIT B
CITY OF LOMA LINDA**

**POLICY FOR ADDRESSING DISRUPTIVE BEHAVIOR BY REMOTE PARTICIPANTS
DURING PUBLIC MEETINGS**

JUNE 2026

PURPOSE

The purpose of this policy is to protect the public's right to participate in remote and hybrid meetings while ensuring meetings are conducted in a safe, orderly, respectful, and legally compliant manner. Disruptive conduct that materially interferes with the ability of the legislative body to conduct public business or with the public's ability to participate may result in appropriate corrective action consistent with applicable law and constitutional protections.

POLICY STATEMENT

The City of Loma Linda is committed to ensuring that remote and hybrid meetings remain accessible, orderly, and open to public participation.

Any conduct by remote participants that materially disrupts, disturbs, or otherwise impedes the orderly conduct of a meeting or the ability of the public to participate may result in corrective action including removal from the meeting.

This policy shall become effective on July 1, 2026.

PROCEDURES

I. Definitions

A. Hybrid Meeting

A meeting that includes both in-person attendance and remote participation.

B. Remote Public Access

A method for those not physically present to connect to, observe, and/or actively participate in a meeting using two-way telephonic means or an internet- or smartphone app-based meeting platform (e.g. Zoom and Microsoft Teams).

C. Remote Participant

A person who is attending a meeting using remote means such as by calling into the meeting over a telephone or logging into the digital meeting platform.

D. Disruptive/Disrupting Behavior

Behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

- A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.
- Engaging in behavior that constitutes use of force or a true threat of force.

E. True Threat of Force

A threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

II. Presiding Officer Authority

The meeting's Presiding Officer (Mayor, Chair, etc.) shall have the authority to maintain order during meetings and enforce this policy. The Presiding Officer may delegate administrative functions to the City Manager and/or City Clerk to assist in managing the meeting.

III. Decorum and Order

Speakers must address the City Council as a whole and shall refrain from making impertinent, slanderous, or profane remarks that disrupt the peace of the meeting. Disruption of the Peace may include:

- Use of profanity or threatening language that disrupts proceedings
- Intentional background noise or audio interference
- Display of inappropriate, obscene, or offensive visual content
- Speaking out of turn and interrupting speakers recognized by the Presiding Officer
- Repeated attempts to speak outside of designated public comment periods
- Use of malicious, automated, and/or coordinated means to disable, overwhelm, or otherwise disrupt the functionality of the meeting's technology systems, and/or interfere with the public's means to remotely access the meeting

The Presiding Officer may remove any participants from a telephonic or audiovisual platform who are willfully disrupting the peace of the meeting.

Individuals not contributing to the disturbance of the orderly conduct of the meeting will be allowed to remain on the telephonic or audiovisual platform of the meeting.

IV. Enforcement of Decorum for Remote Participants

A. Warning

The Presiding Officer shall request that a person who is participating through telephonic or audiovisual platform and is breaching the rules of decorum be orderly and silent. If, after receiving a warning from the Presiding Officer, a person persists in disturbing the meeting, the Presiding Officer shall direct the participant to cease. The warning shall inform the participant that continued disruption may result in muting or removal from the meeting.

B. Enforcement Action

If the disruptive conduct continues after a warning, or if the conduct is severe, the Presiding Officer may take one or more of the following actions:

- Mute the participant's audio
- Disable the Participant's video
- Remove the participant from the meeting platform

C. Immediate Action

In case of severe disruption that prevents the meeting from continuing, the Presiding Officer may take immediate enforcement action without prior warning and order the IT Department or City Clerk, who is on duty to remove that person from the telephonic or audiovisual platform.

D. Public Comment Protection

All enforcement actions taken under this Policy shall be content-neutral and not based on the viewpoint expressed and implemented in a manner that preserves, to the extent feasible, the individual's opportunity to provide public comment

The City shall not prohibit public criticism of policies, procedures, programs, or services of the City.

E. Re-Entry to Meeting

A participant who has been removed from a meeting may be permitted to rejoin at the discretion of the Presiding Officer, City Clerk, or IT Department, provided the participant agrees to comply with meeting rules and this Policy.

V. Documentation

The City Clerk's Office shall document any enforcement actions taken pursuant to this Policy, including:

- The nature of the disruption
- The warning issued
- The enforcement action taken

VI. Technology and Security Controls

The City Clerk or designated staff may implement reasonable technology controls to prevent disruptions including, but not limited to:

- Requiring those who wish to provide remote public comments to register with a valid email address when connecting to the meeting
- Disabling participants' ability to unmute themselves during meetings

- Muting participants upon entry
- Use of waiting rooms or speaker queues
- Limiting screen-sharing capabilities
- Monitoring participant activity
- Such controls shall be applied in a manner that preserves public access and participation rights.

VII. Amendments and Updates

A. Future Amendments

The policy may be further amended by the City Council at any time at a noticed public meeting in open session. Staff will recommend changes in line with amendments to the Brown Act and as needed. Amendments to this policy cannot be approved on a consent calendar.

B. Consistency with State and Federal Law

This Policy shall be interposed and applies in a manner consistent with all applicable laws, including California Senate Bill 707 (2025) and the Ralph M. Brown Act. If any provisions of this Policy conflict with State or federal law, the Law shall control.

**EXHIBIT C
CITY OF LOMA LINDA**

**POLICY FOR REASONABLE ACCOMMODATIONS FOR PUBLIC MEETINGS
SUBJECT TO THE BROWN ACT**

JUNE 2026

PURPOSE

The purpose of this policy is to outline the process for legislative body members and the public to make requests for reasonable accommodations pursuant to the Americans with Disabilities Act (ADA). This policy applies to all meetings of the City's legislative bodies and meetings open to the public, including, without limitation, meetings of the City Council, Council Committees, Planning Commission, and Community Activities Commission.

POLICY STATEMENT

The City of Loma Linda provides reasonable accommodations to qualified individuals with disabilities within the meaning of the California Fair Employment and Housing Act and the federal Americans with Disabilities Act. The City will process requests for reasonable accommodations and, where appropriate, provide reasonable accommodations in a prompt, fair, and efficient manner. You can make the request yourself, or someone can make it on your behalf with your permission.

PROCEDURES

I. Making Requests for Accommodations

Note that the accommodation will be considered to be unreasonable and will not be provided if it imposes undue financial or administrative burdens on the City or requires a fundamental alteration in a program. If a particular accommodation is unreasonable, the City will offer alternative accommodation that is reasonable.

Accommodations should be requested as early as possible as additional time may be required to provide the requested accommodation. Preferably, requests should be submitted during the City's business hours (Monday through Thursday, 7:00 a.m. to 5:30 p.m.) at least two business days in advance of the meeting for which accommodation is being requested. If the deadline for your request falls on a weekend or if City Hall is closed in observance of a holiday, please submit your request on the City business day before the holiday.

You can request accommodations orally or in writing by contacting the City Clerk's Office by phone at 909-799-2819, by email at larreola@lomalinda-ca.gov, by U.S. Mail or

personal delivery to the City of Loma Linda, Attn: City Clerk, 25541 Barton Road, Loma Linda, CA 91763. Requests submitted by email should include in the subject line either **"Public Meeting ADA Accommodation Request"** or **"Public Meeting Language Assistance."** All requests should include the following content:

- **Accommodation.** Provide information about the type of accommodation you are seeking, and/or explain how the accommodation will allow you to access and participate in the meeting. You are not required to disclose the particular disability; instead, a general statement of explanation will suffice. You may, but are not required to, submit a letter from a physician to the effect that the requested accommodation is required for you to access and participate in the meeting.
- **Contact information.** You must provide current contact information so staff can respond in a timely manner. This can be a mailing address, an email address, or telephone number, for example. Note that if only a mailing address is provided, you need to make the request early enough that a mailed response can be timely provided.
- **Specify meeting.** Please specify if accommodation is requested for a specific meeting, or for all or a series of meetings before a particular body.

A. Readily Available Accommodations

The following accommodations are either in place or can be arranged within a couple of days.

- **Agendas and staff reports:** Upon request, reasonable effort will be made to provide agendas or staff reports in appropriate alternative formats to persons with a disability.
- **For individuals with hearing loss or low English proficiency:** Qualified interpreters (e.g., ASL or spoken language interpreters) can be utilized, provided that the City is notified of this request as outlined above, so that the appropriate arrangements can be made. You may also bring your own sign language interpreter to the meeting and a space designated for interpreters may be reserved or provided immediately upon request for them, depending on the timing of the notice provided to the City. The Council Chambers is also equipped with an assistive listening system.
- **For individuals with visual impairments:** City Council meetings are livestreamed on YouTube, which provides closed captioning. Meetings may be attended in-person or remotely via Zoom. City Council meetings are replayed on the City's website and Youtube.

- **For individuals with mobility impairments:** ADA-accessible facilities are available to access the Council Chambers and designated areas in the front or back rows of the audience for wheelchairs. Remote participation is offered via Zoom, with an option for audio-only telephone access.

B. Other Accommodations (Upon Request)

If you would like to request an accommodation that is not identified above, please do so as soon as you can, preferably before the meeting you wish to attend or at the meeting itself if necessary. Reasonable effort will be made by the City to accommodate the requestor. If you contact the City Clerk's Office via mail, you need to make the request early enough so that a response can be timely provided.

II. Procedures for Staff Receiving Requests and Arranging Accommodations

A. Responding to Requests In Writing

All reasonable accommodation request responses shall be provided in writing when such written response can be transmitted in a timely manner prior to the start of the specific meeting. Otherwise, the response will be provided orally. Responses will identify whether the accommodation is granted or granted in the alternative, and any instructions necessary to access the accommodation. If denied, the response will identify the grounds for denial. City staff will document requests made and responses provided orally.

B. Routing of Requests

Any staff member who receives, or believes they may have received, an accommodation request, will promptly relay the request and the requestor's contact information to the City Clerk (first), and if not available, to the City Manager, or Assistant City Manager, or City Attorney.

C. Resolving Doubt in Favor of Providing Accommodations

The law requires that all doubt be resolved in favor of accommodations. Staff will make reasonable efforts to communicate with requesters to obtain clarifications or to discuss whether alternative accommodations will be viable.

D. Requesting Legal Review and Assistance

The City Attorney may be requested to assist in the review of requests and assist staff in providing a response to the requester as soon as practicable.

CITY OF LOMA LINDA

**NOTICE REGARDING TRANSLATED AGENDAS CREATED AND
POSTED BY THE PUBLIC
(Senate Bill 707 (2025), CA Gov. Code § 54953.4(c)(3) & (c)(4))**

The City posts official agendas for City Council meetings in English and Spanish. **This bulletin board is designated solely for the public's use and benefit for the posting of City Council meeting agendas translated into languages other than Spanish.**

Translated agendas posted in this space are provided by members of the public. The City does **not** verify, review, endorse, certify, or otherwise sanction the accuracy or completeness of any translation posted by the public. The **official and legally controlling agendas** are the English- and Spanish-language agendas prepared and posted by the City in accordance with the Ralph M. Brown Act.

This bulletin board may be used **only** for translated City Council agendas as specified above. Translated agendas will be removed by the City after the date of the corresponding City Council meeting, or immediately if the posting does not comply with the purpose of this board.

For official meeting agendas, notices, and participation information, please refer to the documents and information posted on the City's website at www.lomalinda-ca.gov or contact the City Clerk's Office at (909) 799-2819 or larreola@lomalinda-ca.gov.

Languages Spoken and Threshold Determination

COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E	COLUMN F	COLUMN G	COLUMN H
Applicable Population	Language	Estimated Number of Speakers	%of Applicable Population	Speak English Less Than "Very Well"	%of Estimated Number of Speakers	Meets Both Language Thresholds	Included in Top Three (If Needed)
23,801	Spanish	4,515	19.0%	1,119	24.8%	☐ Yes ☒ No	☐ Yes ☐ No
	Asian & Pacific Island	1,343	16.6%	1,345	34.0%	☐ Yes ☒ No	☐ Yes ☐ No
						☐ Yes ☐ No	☐ Yes ☐ No
						☐ Yes ☐ No	☐ Yes ☐ No
						☐ Yes ☐ No	☐ Yes ☐ No

Table Completion Instructions (see example on the following page):

Column A: Enter the Applicable Population from Step 2. (From the downloaded ACS B16001 or C16001 table, enter the value in the first row labeled "Total:" under the "Estimate" column.)

Column B: Enter the language from the ACS data table downloaded in Step 3.

Column C: Enter the estimated number of speakers from the ACS data table column titled "Estimate."

Column D: Calculate the percentage of speakers of that language from the applicable population. Formula: (Column C/Column A)*100.

If the percentage is less than 20%, the language does not qualify and may be excluded from further analysis.

Column E: Enter the number of speakers from the ACS data table who speak English less than "very well." In ACS Table B16001 or C16001, "less than very well" means all categories other than "Speaks English very well." If the table displays separate categories (e.g., "well," "not well," "not at all"), sum those categories to obtain Column E.

Column F: Calculate the percentage of that language's speakers who speak English less than very well. Formula: (Column E/Column C)*100.

Column G: If both Column D *and* Column F are 20% or greater, the language meets both thresholds; check Yes. Otherwise, check No.

Column H: If there are more than three languages that meet both thresholds (i.e., $\geq 20\%$ in both Columns D and F), choose the three languages spoken by the largest percentage of the applicable population (Column D).

(STEP 6)

Applicable Languages: _____ or ☒ None

Prepared by: Lynette Arreola **Date:** June 16, 2026



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Consider Approving the Minutes June 09, 2026, as Presented (City Clerk) [CC/HA/SA]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3A.
To	From
City Council	Lynette Arreola, City Clerk

RECOMMENDATION

It is recommended that the City Council approve the minutes of June 9, 2026, as presented.

Attachments

[Regular City Council, Housing Authority, and Successor Agency Joint Meeting -06-09-2026-minutesDraft.pdf](#)

REGULAR CITY COUNCIL, HOUSING AUTHORITY, AND SUCCESSOR AGENCY JOINT MEETING MINUTES

25541 Barton Road, Loma Linda, CA 92354

June 9, 2026, 7:04PM - June 9, 2026, 8:16 PM

Roll Call: *(The following members were in attendance)*

- **Phillip Dupper**, Mayor/Chairman
- **Ronald Dailey**, Mayor pro tempore/Vice Chairman
- **Rhodes Rigsby**, Councilmember/Boardmember
- **Ovidiu Popescu**, Councilmember/Boardmember
- **Rhonda Spencer**, Councilmember/Boardmember

Absent: None

1. Call to Order

1.A. Call to Order - City Council [CC], Housing Authority Board [HA], and Successor Agency [SA]

The meeting was called to order at 7:04pm.

1.B. Roll Call

All City Council members present.

Staff present: T. Jarb Thaipejr, City Manager/HA Executive Director; Diane Robbins, City Attorney/HA General Counsel; Lynette Arreola, City Clerk/HA Secretary; Anna Briones, Finance Manager; Tom Ingalls, Fire Marshal; Lorena Matarrita, Community Development Director; Adrian DeSousa, Information Systems Specialist; and Lt. Tyson Niles, San Bernardino County Sheriff's Department

1.C. Closed Session - None

No Closed Session.

1.D. Invocation and Pledge of Allegiance - Councilmember Spencer

The Invocation and Pledge of Allegiance were led by Councilmember Spencer.

1.E. Items to be Added or Deleted

No items were added or deleted.

1.F. F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council, Housing Authority or Successor Agency)

Kapree, resident, expressed appreciation to John Trujillo and the Public Works team for the work that they performed at the Community Garden, noting that they were very communicative and respectful. She also wanted to commend and thank city employee, Emily Loza, Fire/Public Works Department, for her knowledge and helpfulness. She stated that she is always very helpful with her requests.

2. Public Hearing Items

2.A. Council Bill #R-2026-25 - Consider Adopting a Resolution Ordering the Continued Maintenance of the Landscape Maintenance District No. 1 and Confirming Engineer's Report and Levying Assessment for Fiscal Year 2026/2027 (Public Works) [CC]

Public Hearing was opened at 7:07 PM and closed at 7:07 PM

City Manager Thaipejr noted that on May 12, 2026, the City Council initiated the proceedings, approved the engineer's report, and set the public hearing for June 9, 2026, for the adoption of the resolution levying assessments for Landscape Maintenance District No. 1 for Fiscal Year 2026-27. He stated that there have been no changes or updates to the report.

The public hearing was opened and closed with no public participation upon invitation by the Mayor.

Motion by Ovidiu Popescu, seconded Rhodes Rigsby, passing by a vote of 5-0-0-0-0, to Approve and Adopt, as recommended in the staff report, Council Bill #R-2026-25, waiving the reading of the Resolution in its entirety, and reading by title only - RESOLUTION NO. 3306 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ORDERING THE CONTINUED MAINTENANCE OF LANDSCAPE MAINTENANCE DISTRICT NUMBER 1, AND CONFIRMING ENGINEER'S REPORT AND LEVYING ASSESSMENT FOR FISCAL YEAR 2026/2027

2.B. Council Bill #R-2026-26 - Consider Adopting the Resolution Ordering the Continued Maintenance of the Street Light Benefit Assessment District No. 1 and Confirming Engineer's Report and Levying Assessment for Fiscal Year 2026/2027 (Public Works) [CC]

Public Hearing was opened at 7:10 PM and closed at 7:10 PM

City Manager Thaipejr noted that on May 12, 2026, the City Council initiated the proceedings, approved the engineer's report, and set the public hearing for June 9, 2026, for the adoption of the resolution levying assessments for Street Light Benefit Assessment District No. 1 for Fiscal Year 2026-27. He stated that there have been no changes or updates to the report.

The public hearing was opened and closed with no public participation upon invitation by the Mayor.

Motion by Ovidiu Popescu, seconded Rhodes Rigsby, passing by a vote of 5-0-0-0-0, to Approve and Adopt, as recommended in the staff report, Council Bill #R-2026-26, waiving the reading of the Resolution in its entirety, and reading by title only - RESOLUTION NO. 3307 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ORDERING THE CONTINUED MAINTENANCE OF STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1, AND CONFIRMING THE ENGINEER'S REPORT AND LEVYING ASSESSMENT FOR FISCAL YEAR 2026/2027

2.C. Council Bill #R-2026-27 - Consider Adopting a Resolution Adopting the Five-Year Capital Improvement Plan for Fiscal Years 2026/2027 through 2030/2031 (Public Works) [CC]- 7:11 PM

Public Hearing was opened at 7:30 PM and closed at 7:47 PM

City Manager Thaipejr presented the staff report reviewing the five-year Capital Improvement Plan for FY 2026/27 to 2030/31, highlighting the projects for Fleet, General Buildings, Parks, Sewer, Storm Drain, Streets and Street Lights, and Water.

The public hearing was opened with the following public comments and later closed at the end of the hearing.

Kapree, resident, requested that the City provide additional communication to residents prior to construction and consider staggering project schedules, where feasible, to provide residents with periods of relief between construction activities.

Christopher Maravilla, resident and member of the Budget Committee, raised general questions regarding the allocation and expenditure of the Development Impact Fees.

In response to questions, City Manager Thaipejr explained that the revenues are distributed in accordance with legal requirements and are earmarked for specific purposes. He noted that Development Impact Fees (DIF) are collected from developers to mitigate the impacts of new development and must be expended within specific timeframe prescribed by law. If the funds are not spent within the required period, the City may be obligated to refund the unexpended amounts. He further explained that DIF revenues are restricted to their intended uses and cannot be transferred between funds or used for unrelated purposes. He noted that a portion of the DIF revenues are specifically allocated to the Art in Public Places program. He explained the funds are restricted to

eligible public art projects and cannot be redirected to the General Fund, other City accounts, or projects that are not part of the Art in Public Places program. He concluded pointing out that Development Impact Fees are one-time payments associated with development projects and are not an ongoing revenue source for the City.

Councilmember Spencer stated that she would like the City to add and prioritize installing generators at the well/reservoir sites. Given the City's recent experience of small earthquakes, she believes it is important to include this item in the plan. City Manager Thaipejr had no objections.

Motion by Rhonda Spencer, seconded Rhodes Rigsby, passing by a vote of 5-0-0-0, to Approve and Adopt, as recommended in the staff report and with the addition and prioritization for the purchase of generators for the well sites to the Capital Improvement Plan, Council Bill #R-2026-27, waiving the reading of the Resolution in its entirety, and reading by title only - RESOLUTION NO. 3308 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, APPROVING AND ADOPTING THE CAPITAL IMPROVEMENT PLAN (CIP) FOR FISCAL YEARS 2026/2027 THROUGH 2030/2031

2.D. Council Bill #R-2026-32 Consider Adopting a Resolution Approving the 2025 San Bernardino Valley Regional Urban Water Management Plan (RUWMP); and Council Bill #R-2026-33 Consider Adopting a Resolution Approving the City of Loma Linda Water Shortage Contingency Plan (WSCP) (Public Works) [CC]

Public Hearing was opened at 7:54 PM and closed at 7:54 PM

City Manager Thaipejr explained that the City must prepare and update the Urban Water Management Plan and Water Shortage Contingency Plan every five years in accordance with the California Urban Water Management Planning Act. He noted that the City did not receive any public comments regarding the plans and recommended approval of the documents.

The public hearing was opened and closed with no public participation upon invitation by the Mayor.

Motion by Rhodes Rigsby, seconded Ronald Dailey, passing by a vote of 5-0-0-0, to Approve and Adopt, as recommended in the staff report, Council Bill #R-2026-27, waiving the reading of the Resolution in its entirety, and reading by title only - RESOLUTION NO. 3309 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, APPROVING AND ADOPTING THE CAPITAL IMPROVEMENT PLAN (CIP) FOR FISCAL YEARS 2026/2027 THROUGH 2030/2031; and Approve and Adopt, as recommended in the staff report, Council Bill #R-2026-33, waiving the reading of the Resolution in its entirety, and reading by title only - RESOLUTION NO. 3310 - A RESOLUTION OF THE CITY COUNCIL OF CITY OF LOMA LINDA, CALIFORNIA, ADOPTING THE WATER SHORTAGE CONTINGENCY PLAN

3. Consent Calendar

Motion by Rhodes Rigsby, seconded Ronald Dailey, passing by a vote of 5-0-0-0, to Approve the Consent Calendar items as recommended in their respective reports.

3.A. Consider Approving Demands Register of June 9, 2026 (Finance) [CC/HA]

Approved by City Council the Demands Register dated June 09, 2027, with commercial demands totaling \$719,857.03, and payroll dated June 4, 2026, totaling \$459,943.46; and Approved by the Housing Authority Board the Demands Register dated June 9, 2026, with commercial demands totaling \$2,954.19.

3.B. Treasurer's Report - May 2026 (Finance) [CC]

Accepted the May 2026 Treasurer's Report for filing.

3.C. Council Bill #R-2026-29 - Consider Adopting a Resolution Approving a Final Parcel Map No. 20681 (southeast corner of Redlands Blvd. and Bryn Mawr Ave.) (Public Works) [CC]

Adopted, as recommended in the staff report, Council Bill #R-2026-29, waving the reading in its entirety and reading by title only:

RESOLUTION NO 3311

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA APPROVING FINAL PARCEL MAP 20681 LOCATED EAST OF BRYN MAWR AVENUE, SOUTH OF REDLANDS BOULEVARD, AND NORTH OF PARK AVENUE (APN: 0292-461-10)

3.D. Council Bill #R-2026-31 - Consider Adopting a Resolution of the City Council of the City of Loma Linda, California, Updating the Miscellaneous and Fire Salary Schedule Effective July 1, 2026 (Administration) [CC]

Adopted, as recommended in the staff report, Council Bill #R-2026-31, waving the reading in its entirety and reading by title only:

RESOLUTION NO 3312

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, UPDATING THE MISCELLANEOUS AND FIRE SALARY SCHEDULES EFFECTIVE JULY 1, 2026

3.E. Consider Approving Amendment No. 9 to Waste Disposal Agreement No. 98-745 with the County of San Bernardino (Public Works) [CC]

Approved Amendment No. 9 to the Waste Disposal Agreement No. 98-745, as recommended in the staff report.

3.F. Consider Approving Agreement Renewal of Managed Service Provider (MSP) Services with Synoptek for \$207,465.72 for Fiscal Year 2026-2027 (Information Technology) [CC]

Approved Agreement renewal with Synoptek for \$207,465.72, as recommended in the staff report.

3.G. Consider Approving Extension of the Annual Service Contracts for Fiscal Year 2026-27 (Fire Department) [CC]

Approved annual extensions of the Fire Department annual service contracts for Fiscal Year 2026-27 as recommended in the staff report.

3.H. Consider Approving Extension of the Annual Service Contracts for Fiscal Year 2026-27 (Public Works Department) [CC]

Approved extensions of the Public Works Department annual service contracts for Fiscal Year 2026-27 as recommended in the staff report.

3.I. Consider Approving the Notice of Completion for the installation of the 1.6 Million Gallon Reservoir for \$6,047,686.75 - Contractor: Borden Excavating (CIP 20-656) (Public Works) [CC]

Approved the project as complete and authorized recordation of Notice of Completion documents as recommended in the staff report.

3.J. Consider Approving the Notice of Completion of the Storm Drain Improvements on Citrus Avenue for \$276,494.46 - Contractor: Voltaire Engineering Inc. (CIP 25-414) (Public Works) [CC]

Approved the project as complete and authorized recordation of Notice of Completion documents as recommended in the staff report.

3.K. Consider Approving the Notice of Completion for the Replacement of the Community Room HVAC Unit for \$52,386.98 - Contractor: Loma Linda Heating & Air Conditioning, Inc. (Public Works) [CC]

Approved the project as complete and authorized recordation of Notice of Completion documents as recommended in the staff report.

4. Old Business

4.A. Council Bill #O-2026-06 - Consider Adopting an Ordinance Proposing a Five-Year Rate Increase to the Wastewater (Sewer) Utility Services Effective July 9, 2026, to June 30, 2031, and Repealing Ordinance No. 769 (Administration) [CC]

City Manager Thaipejr stated that the ordinance was introduced at the first reading on May 26, 2026 and scheduled for its second reading June 9, 2026. He noted that this fee increase is a pass-through fee paid to City of San Bernardino. He had no new updates to present to City Council and recommended adoption of the Ordinance.

Christopher Maravilla commented on the total cost of the increase over the five year period and the how to ease the impact.

Discussion ensued regarding the concerns of the five-year rate increase; alternative wastewater treatment options, such as City of Highland, but whose treatment rates are higher; consider building a treatment facility in the City; and the potential impact on the General Fund if the rate increases are not approved by City Council.

Motion by Ronald Dailey, seconded Rhodes Rigsby, passing by a vote of 3-2-0-0-0, Opposed by Rhonda Spencer, Phillip Dupper

to Approve and Adopt, as recommended in the staff report, Council Bill #O-2026-06, waiving the reading of the Ordinance in its entirety and reading by title only - ORDINANCE NO. 794 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ESTABLISHING WASTEWATER COLLECTION RATES EFFECTIVE JULY 9, 2026, AND REPEALING ORDINANCE NO. 769.

4.B. Council Bill #O-2026-07 - Consider Approving Amendments to the Ordinance for the California Fire Codes as Recommended and Repealing and Replacing Ordinance No. 787 (Fire) [CC]

City Manager Thaipejr stated that the ordinance was introduced at the first reading on May 26, 2026, and scheduled for its second reading on June 9, 2026. He noted that here were no new updates and recommended adoption of the Ordinance.

Motion by Rhodes Rigsby, seconded Rhonda Spencer, passing by a vote of 5-0-0-0-0, to Approve and Adopt, as recommended in the staff report, Council Bill #O-2026-07, waiving the reading of the Ordinance in its entirety and reading by title only - ORDINANCE NO. 793 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA ADOPTING AND AMENDING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE, ADOPTING AND AMENDING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE, REPEALING CHAPTER 15.28 OF THE MUNICIPAL CODE, AND REPEALING AND REPLACING ORDINANCE NO. 787.

5. New Business

6. Reports

6.A. Reports of Council Members

Councilmember Spencer shared a resident's report of graffiti in the underpass, shopping carts in the flood control channel, and an encampment nearby. She expressed appreciation for the trees that had been trimmed in the channel, which she had requested in a previous meeting.

City Manager Thaipejr reported that staff works regularly with the SB County Sheriff's HOPE Team to address issues related to the unhoused population. He also indicated that the County Flood Control District will be notified regarding the shopping carts, since it is within their jurisdiction.

Councilmember Dailey shared concerns raised by residents and himself regarding the condition of the City's parks. While he understands there are staffing challenges, he noted that the parks are in need of increased maintenance and attention.

6.B. Reports Of Officers

City Manager Thaipejr informed the Council noting there were be a second regular meeting in June. He also shared the memorial service information for Eileen Petersen the wife of former Loma Linda Councilmember and Mayor Floyd Petersen.

7. Adjournment

The meeting adjourned at 8:16pm.

Minutes approved at the meeting of June 23, 2026.



**Regular City Council, Housing Authority, and Successor
Agency Joint Meeting Staff Report**

B. Consider Approving Demands Register of June 23, 2026, for Payment (Finance) [CC/HA/SA]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3B.
To	From
City Council	Sonia Fabela, Finance Director
Via	
Sonia Fabela, Finance Director	

RECOMMENDATION:

It is recommended that the City Council approve the attached list of demands for payment.

Attachments

[CC Demands Register 06-23-2026.pdf](#)

[HA Demands Register 06-23-2026.pdf](#)

[SA Demands Register 06-23-2026.pdf](#)



CITY OF LOMA LINDA
VOUCHER LIST
06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712133	6/4/2026	4197	C.A.P.F.	ID0385893		June 2026 Long Term Disability Premium	885.00
712133 Total							885.00
712134	6/4/2026	5403	CALIFORNIA STATE CONTROLLER'S	Report ID # 1432821		Unclaimed Prop. Remit to State Year 2025	348.50
712134 Total							348.50
712135	6/4/2026	7027	COLANTUONO, HIGHSMITH & WHATLEY, PC	68679	1260023	HR legal fees for December 2025	1,012.50
				69121 Jan 2026	1260023	Com Development Dept legal fees Jan 2026	1,539.00
712135 Total							2,551.50
712136	6/4/2026	7747	CORODATA RECORDS MANAGEMENT INC.	RS7171710	1260803	Standard Records Storage April 2026	57.19
712136 Total							57.19
712138	6/4/2026	1245	SO CALIF EDISON	700919945115 May 26		Electricity Costs 04/06/26-05/13/26	2,040.47
				700458638878 May 26		Electricity Costs 04/29/26-05/28/26	3,007.34
712138 Total							5,047.81
712139	6/4/2026	4030	US TRONICS	M-12267JA26	1260318	Satellite phone service Jan 2026	209.85
712139 Total							209.85
712140	6/11/2026	840	CITY OF SAN BERNARDINO	90878-00 May 2026	1260020	1516 Gould St 5/4/26 - 6/1/26	53.08
				132-00 May 2026	1260020	1415 Richardson St 5/4/26 - 6/2/26	4,962.01
712140 Total							5,015.09
712141	6/11/2026	7781	GREGORY GARZA	05072026 REIMB		Reimbursement for embroidery for uniform	43.32
712141 Total							43.32
712142	6/11/2026	4826	RAMON SAMILEY	06062026		Donation for DJ @ SC Dance 6/6/2026	100.00
712142 Total							100.00
712143	6/11/2026	1245	SO CALIF EDISON	700350988278 May 26		Electricity Costs 04/02/26-05/31/26	7,664.34
				700920555710 May 26		Electricity Costs 05/01/26-05/31/26	89.60
				700920551363 May 26		Electricity Costs 05/01/26-05/31/26	57.42
				700919931169 May 26		Electricity Costs 04/15/26-06/01/26	296.51
				700605303585 May 26		Electricity Costs 05/04/26-06/02/26	251.81
				700917144542 May 26		Electricity Costs 05/04/26-06/02/26	30.69
				700620519956 May 26		Electricity Costs 05/05/26-06/03/26	2,543.38
				700274668981 May 26		Electricity Costs 05/05/26-06/03/26	23.75
				700010613157 May 26		Electricity Costs 05/05/26-06/03/26	78.67
				700411454240 May 26		Electricity Costs 05/05/26-06/03/26	1,640.19
				700371011405 May 26		Electricity Costs 05/05/26-06/03/26	3,295.42
				700010396020 May 26		Electricity Costs 05/05/26-06/03/26	117.86
				700394531780 May 26		Electricity Costs 04/02/26-06/01/26	3,414.84
				700396836845 May 26		Electricity Costs 04/02/26-06/01/26	76,329.70



CITY OF LOMA LINDA
VOUCHER LIST
06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712143	46184	1245	SO CALIF EDISON	700920432640 May 26 700919995433 May 26		Electricity Costs 04/02/26-05/03/26 Electricity Costs 04/07/26-05/31/26	2,072.95 1,589.34
712143 Total							99,496.47
712144	6/11/2026	1261	THE GAS COMPANY	14642464003 May 26 10232459007 May 26 10022459001 May 26		Gas Costs 05/01/26-06/03/26 Gas Costs 05/04/26-06/04/26 Gas Costs 05/04/26-06/04/26	61.83 29.18 150.27
712144 Total							241.28
712145	6/11/2026	26	VERIZON WIRELESS	6144804812 May 26 6144804811 May 26		Phone Costs 04/29/26-05/28/26 Phone Costs 04/29-05/28/26	120.02 2,234.40
712145 Total							2,354.42
712146	6/17/2026	237	THE COUNSELING TEAM, INC.	INV105110	1250831	Psychological assessment for new hire Michael West	325.00
712146 Total							325.00
712147	6/17/2026	1261	THE GAS COMPANY	06872460008 May 26		Gas Costs 05/04/26-06/04/26	47.05
712147 Total							47.05
712148	6/17/2026	3294	US POSTAL SERVICE	Request 6/17/26		Postage for Mrt Acc# 47718562	1,000.00
712148 Total							1,000.00
712149	6/23/2026	7660	10-8 RETROFIT INC.	22438	1260844	Wire & terminal radio repair FC202	693.56
712149 Total							693.56
712150	6/23/2026	7815	ALHAWAMDEH, JOOD	993766993		Refund overpayment closed acct #993766993	53.95
712150 Total							53.95
712151	6/23/2026	1984	ALLSTAR FIRE EQUIP. CO., INC.	273062	1260810	PPE - PROTAC LED flashlights (30)	5,508.18
712151 Total							5,508.18
712152	6/23/2026	7665	AP ELECTRICAL SERVICES	2024410 2024417 2024472	1260851 1260851 1260851	Troubleshoot sensor for chlorinator Install LED light fixtures Install flow switch @ R5 and svc call @ R6	1,035.00 1,025.00 410.00
712152 Total							2,470.00
712153	6/23/2026	7668	BASE HILL, INC.	27076	1260828	Special Event Cleaning for the CR/SC May	1,500.00
712153 Total							1,500.00
712154	6/23/2026	2990	BURGESSON'S HEATING & AIR	REFUNDBHVC2026-0180		REFUND BHVC2026--0180 PERMIT	127.50
712154 Total							127.50
712155	6/23/2026	110	BURTRONICS BUSINESS SYSTEM	AR126105 AR126123		Printing services and supplies June26 Printing services and supplies Wide Format	68.95 183.77
712155 Total							252.72



CITY OF LOMA LINDA

VOUCHER LIST

06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712156	6/23/2026	5240	CDW-GOVERNMENT	AJ2ZY9G	1260769	Camera Replacement	12,842.71
712156 Total							12,842.71
712157	6/23/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	231334701060126		Secondary fiber line May26	3,557.39
712157 Total							3,557.39
712158	6/23/2026	7460	CINTAS CORPORATION NO. 3	4271503513	1260158	HazMat uniforms & shop towel rentals 6/4/26	61.28
				4272285825	1260158	HazMat uniforms & shop towel rentals 6/11/26	61.28
712158 Total							122.56
712159	6/23/2026	203	CLINICAL LABORATORY OF	2600959-LOM01	1260022	Water testing @ well site May 2026	8,564.50
712159 Total							8,564.50
712160	6/23/2026	7667	CMAX COMMERCIAL MAINTENANCE, INC.	169777	1260178	Street Sweeping Srvs June 2026 Services	11,961.75
712160 Total							11,961.75
712161	6/23/2026	7027	COLANTUONO, HIGHSMITH & WHATLEY, PC	70978	1260023	May 2026 CD legal fees.	5,071.50
				70980	1260023	CD legal fees -Yaser Slayyeh et al.	2,320.00
712161 Total							7,391.50
712162	6/23/2026	3090	COMPRESSED AIR SPECIALTIES	0046265	1260835	Annual service Bauer VACA214 Air Compressor	2,435.43
712162 Total							2,435.43
712163	6/23/2026	2309	CONSOLIDATED ELECTRIC DIST-SB	6903-1066274	1260024	Conduit & PVC for Orange Ave Street Improvement	314.39
712163 Total							314.39
712164	6/23/2026	7747	CORODATA RECORDS MANAGEMENT INC.	RS7178154	1260803	Standard Records Storage May 2026	57.19
712164 Total							57.19
712165	6/23/2026	1173	COUNTY OF SAN BERNARDINO	32188	1260335	ITD Radio Access and Maintenance April 2026	2,905.21
712165 Total							2,905.21
712166	6/23/2026	4228	D & W CONSULTING	2006-2003	1260554	Weed abatement software consultant Spring 2026	2,625.00
712166 Total							2,625.00
712167	6/23/2026	1279	DAILY JOURNAL CORPORATION	B4048093	1260029	Public hearing notice for Notice of Hearing	512.36
				B4048356	1260029	Legal Ad for Ord 792	278.68
				B4043946	1260029	Legal Ad LMD SLB Ann Rpt	299.00



CITY OF LOMA LINDA

VOUCHER LIST

06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712167	6/23/2026	1279	DAILY JOURNAL CORPORATION	B4038886	1260029	legal ad Election Nominee Notice	522.52
712167 Total							1,612.56
712168	6/23/2026	1240	DAVE BANG ASSOCIATES, INC.	CA60742	1260738	Two tennis nets for Bailey Park	947.56
				CA60502	1260655	8 Benches for Citrus Trails Park	8,221.21
				CA60623	1260712	Agility course for dog park	12,410.85
712168 Total							21,579.62
712169	6/23/2026	5593	DINOSAUR TIRE & ROAD SRVS, INC.	144362	1260139	Oil, air filter, spark plug, & labor for service	954.60
712169 Total							954.60
712170	6/23/2026	3035	DOUGLAS L. GOODMAN	6139	1260749	Construction surveying for CIP 25-127	14,000.00
712170 Total							14,000.00
712171	6/23/2026	2179	ENGINEERING RESOURCES OF	62652R	1230692	Contract for Inspections & Project Mgt CIP20-656	36,834.00
712171 Total							36,834.00
712172	6/23/2026	331	FAIRVIEW FORD SALES, INC.	260624	1260565	2026 Ford Bronco	34,161.60
712172 Total							34,161.60
712173	6/23/2026	212	FLEET SERVICES, INC.	05P141974	1260037	Hitch pin & adaptor	67.13
712173 Total							67.13
712174	6/23/2026	7812	FLORA PEREZ	993767571		Refund overpayment closed acct #993767571	298.48
712174 Total							298.48
712175	6/23/2026	6227	GANDDINI GROUP	19892-1	1260751	Traffic Study MDA-2025-0040 Vanilla Cafe	9,800.00
				19901-1	1260752	Traffic Study for MDA-2024-0036 - Spanish Church	10,200.00
712175 Total							20,000.00
712176	6/23/2026	7649	GO CAR WASH MANAGEMENT CORP	INV4018	1260163	Carwash monthly membership fire vehicles May 2026	132.00
712176 Total							132.00
712177	6/23/2026	2636	GOLDEN BELL PRODUCTS, INC.	19752	1260559	Annual sewer manhole roach control	15,922.50
712177 Total							15,922.50
712178	6/23/2026	7814	HAGE, ANNA	993764674		Refund overpayment closed acct #993764674	6.99
712178 Total							6.99
712179	6/23/2026	2769	HOUSTON AND HARRIS PCS, INC.	26-27272	1260843	Video pipe inspection @University Ave/Lomas Verdes	1,505.00
712179 Total							1,505.00
712180	6/23/2026	3400	INFOSEND, INC.	311019	1260322	May 2026 Utility bill printing & mailing	2,590.96
712180 Total							2,590.96



CITY OF LOMA LINDA

VOUCHER LIST

06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712181	6/23/2026	7486	JACOB GREEN & ASSOCIATES, INC.	3414	1260637	Consultant - Community Wildfire Protection plan	16,100.00
				3448	1260637	Consultant for Community Wildfire Protection plan	17,525.00
712181 Total							33,625.00
712182	6/23/2026	5144	JAMES D. HUSS JR.	26112 Fire	1260090	Weed abatement for APN 029246110	3,800.00
712182 Total							3,800.00
712183	6/23/2026	7811	JASMINE ROCHA CASTILLO	993763885		Refund overpayment closed acct #993763885	8.75
712183 Total							8.75
712184	6/23/2026	4890	JOLYNN LINDE	55	1260819	Weed abatement 26100 block of Park Ave/Bryn Mawr	3,000.00
				58	1260177	Landscaping @ Area #66 Valve Replacement	700.00
				59	1260177	Landscaping @ Area #29 Valve Replacement	750.00
				60	1260177	Landscaping @ Area #29 Broken Lateral Line	300.00
				61	1260177	Landscaping @ Area #41 Broken Lateral Line	300.00
712184 Total							5,050.00
712185	6/23/2026	3139	JULIA LOEFFERT	Sr Ctr June		Reimb for SC Sugar & Creamer	55.46
712185 Total							55.46
712186	6/23/2026	7785	K2 CALIBRATIONS LLC	2915	1260767	Gas meter for production division	2,049.93
712186 Total							2,049.93
712187	6/23/2026	5517	KYLE MACGAVIN	WGU Term22026		Tuition Reimbursement for K MacGavin	1,045.00
712187 Total							1,045.00
712188	6/23/2026	7799	LAW OFFICES OF ANGEL HO, INC.	2621-01	1260829	Investigation fees for Human Resources- 6/4/26	315.82
712188 Total							315.82
712189	6/23/2026	7813	LENNAR HOMES	1000000329		Refund overpayment closed acct #1000000329	71.21
712189 Total							71.21
712190	6/23/2026	7813	LENNAR HOMES	1000000155		Refund overpayment closed acct #1000000155	25.28
712190 Total							25.28
712191	6/23/2026	7813	LENNAR HOMES	1000000332		Refund overpayment closed acct #1000000332	39.78
712191 Total							39.78
712192	6/23/2026	7813	LENNAR HOMES	1000000386		Refund overpayment closed acct #1000000386	1.65
712192 Total							1.65
712193	6/23/2026	7817	LENNAR HOMES	1000000156		Refund deposit closed acct #1000000156	100.00
712193 Total							100.00



CITY OF LOMA LINDA
VOUCHER LIST
06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712194	6/23/2026	557	LIFE ASSIST, INC.	2124935 2138910 2139003	1260831 1260830 1260846	Emergency medical supplies Various emergency medical supplies Emergency medical supplies and equipment.	45.26 1,942.73 4.40
712194 Total							1,992.39
712195	6/23/2026	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	21662113 21663384 21703832 21660186	1260201 1260201 1260220 1260198	HVAC Maint for Heritage Park Qtr: 4 HVAC Maint for Heritage Park: 4 Qtr Annual HVAC Svc Fire Station 1 & 2 HVAC Maint at MDF Site 26507 Lawrence	81.09 162.17 688.36 79.88
712195 Total							1,011.50
712196	6/23/2026	1733	LOWE'S COMPANIES, INC.	98861	1260129	Numbering tags & sign holders for community garden	235.03
712196 Total							235.03
712197	6/23/2026	3855	LYNN A. HIRTZ	336031	1260096	Backpack blower	646.49
712197 Total							646.49
712198	6/23/2026	2875	LYNN MERRILL & ASSOCIATES, INC.	FY 26-10	1260293	FY 2026 Consulting fees for NPDES	222.94
712198 Total							222.94
712199	6/23/2026	7816	MACHADO, DAVID	993758656		Refund overpayment closed acct #993758656	96.62
712199 Total							96.62
712200	6/23/2026	7607	MAINSTREET COMMUNICATION, INC.	424042	1260838	Refuse rate increase letter	4,813.85
712200 Total							4,813.85
712201	6/23/2026	7669	MANHATTAN TELECOMMUNICATIONS CORPORATION LLC	0100536236-462-8		MetTel alarms June26	989.16
712201 Total							989.16
712202	6/23/2026	4919	MELANIE DORAN TRAXLER	1250710_5 PO. 1260306_6 1260775_1	1250710 1260306 1260775	Consultant Services California St On-call planning consultant services misc. Consultant Srvs MDA-2025-0053_LLU Village 4/1-5/31	640.00 1,760.00 2,400.00
712202 Total							4,800.00
712203	6/23/2026	662	MULTI W SYSTEMS, INC.	32630519	1260842	Service on sewer lift station 25902 Juanita	1,400.00
712203 Total							1,400.00
712204	6/23/2026	2917	NEW IMAGE COMMERCIAL FLOORING	15660 15661	1260731 1260836	Moisture testing, install/repair LVT in Library Replace flooring in STA251 Day room	400.00 3,224.00
712204 Total							3,624.00
712205	6/23/2026	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-322481 6160-318862	1260140 1260832	Wipers for MS489 2016 Suburban Oil filter, Micro-V-Belt & Brake Shoes CE533	34.16 95.22



CITY OF LOMA LINDA

VOUCHER LIST

06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712205	6/23/2026	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-323037	1260140	Micro-V Belt & Coolant	66.83
712205 Total							196.21
712206	6/23/2026	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	91220746	1260060	Employee Physicals for K Loeffert & J Gillette	95.00
712206 Total							95.00
712207	6/23/2026	7282	ORKIN SERVICES OF CALIFORNIA, INC.	296409520	1260115	Pest control Svc Station 251 srv date 5/27/26	205.52
				296409052	1260115	Pest control Svc Station 252 srv date 5/22/2026	169.70
				296408627	1260195	Pest control services for the Corp Yard May 2026	118.40
				297880900	1260196	Pest control @ Civic Center & Library Jun 2026	198.82
				297881054	1260194	Pest control svcs for Sr Center Jun 2026	89.36
				297880895	1260195	Pest control services for the Corp Yard Jun 2026	118.40
712207 Total							900.20
712208	6/23/2026	7444	PACKET FUSION, INC.	PB17707		Zoom Overage Fee APR26	10.40
712208 Total							10.40
712209	6/23/2026	6103	PADGETT'S CLEANING &	26-01-037	1260845	Emergency board up service @ 26245 Avenida Requejo	1,582.71
712209 Total							1,582.71
712210	6/23/2026	1592	PHOENIX GROUP INFORMATION SYST	042026903	1260116	Parking Permit Management April 2026	751.75
				0420261143	1260112	Code & Animal Admin Citation collection April 2026	123.40
712210 Total							875.15
712211	6/23/2026	1775	PHONG NGUYEN, MD	July2025-June2026	1260256	Medical Director EMS for FY25/26	11,000.00
712211 Total							11,000.00
712212	6/23/2026	7798	PHOOM SUKGIATTISAK	RestaurantGrant_3rd		RestaurantGrant_3rd_Vanilla Cafe	10,000.00
712212 Total							10,000.00
712213	6/23/2026	266	ROBBINS & HOLDAWAY	May 2026 Inv	1260074	May 2026 Legal services.	13,740.00
				April 2026 Inv	1260074	April 2026 Legal services.	6,300.00
712213 Total							20,040.00
712214	6/23/2026	4999	ROGERS, ANDERSON, MALODY & SCOTT, LLP	81029	1260154	Audit Services - City 2026	12,400.00
712214 Total							12,400.00
712215	6/23/2026	5477	ROSE EQUIPMENT REPAIR, INC.	IN336907	1260837	Repairs made to fleet shop parts washer	1,216.62
712215 Total							1,216.62
712216	6/23/2026	7394	RUSSELL CORBY	2542	1260710	Six security cameras for Groves Central Park	31,524.55
712216 Total							31,524.55



CITY OF LOMA LINDA

VOUCHER LIST

06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712217	6/23/2026	857	S.B. CO OFC AUDITOR/CONTR	05/2026		05/2026 Parking Citation Collections	1,652.00
712217 Total							1,652.00
712218	6/23/2026	5163	SAFETY-KLEEN	99909141	1260833	Used oil recycling 5/26/26	512.50
712218 Total							512.50
712219	6/23/2026	1379	SAN BERNARDINO COUNTY	109517	1260077	Assessor parcel information Jun 2026	2.00
712219 Total							2.00
712220	6/23/2026	3698	SCOTT K. ZEHR	05202026 A	1260621	Install new plumbing for Civic Ctr North Fountain	4,135.00
712220 Total							4,135.00
712221	6/23/2026	451	SITEONE LANDSCAPE SUPPLY, LLC	167031833-001	1260132	Glass-filled Nylon valve	50.42
				167278354-001	1260132	Couplings & bushing	7.97
				167357228-001	1260132	Emergency irrigation parts @ City Hall	271.74
				167335647-001	1260132	Spike fertilizer	98.16
712221 Total							428.29
712222	6/23/2026	865	SN BERNARDINO CO SHERIFF DEPT	1800002582	1260141	Sheriff Services - June 2026	636,867.00
712222 Total							636,867.00
712223	6/23/2026	1245	SO CALIF EDISON	700123951189 May 26		Electricity Costs 05/07/26-06/07/26	547.31
				700162747250 May 26		Electricity Costs 05/07/26-06/07/26	954.16
				700044797169 May 26		Electricity Costs 5/08/26-6/08/26	46,676.36
				700491039205 May 26		Electricity Costs 5/08/26-6/08/26	8,090.08
712223 Total							56,267.91
712224	6/23/2026	7245	SOUTH COAST LIGHTING & DESIGN	S504492	1260612	Two street lights	8,632.95
712224 Total							8,632.95
712225	6/23/2026	5849	ST FRANCIS ELECTRIC, LLC	220353136	1260190	Traffic Signal Maint. May 2026	1,800.40
				220353137	1260189	Misc Traffic Signal Repairs for May 2026	5,301.25
712225 Total							7,101.65
712226	6/23/2026	1356	STAPLES BUSINESS ADVANTAGE	6065779426	1260081	BINERS FOR PAYROLL REPORTS	57.84
712226 Total							57.84
712227	6/23/2026	1451	STATE OF CALIFORNIA DEPT OF JUSTICE	049475	1260834	Fingerprints applications for 1 employee	32.00
712227 Total							32.00
712228	6/23/2026	6003	VEOLIA WTS SERVICES USA, INC.	903828156	1260223	Deionized water tank ® fees 06/2026 STA251	94.44
712228 Total							94.44
712229	6/23/2026	7413	SYNOPTIK, LLC	1279412	1260781	External and internal penetration test on the City	2,399.54
				1279977	1260696	Intune device management implementation	247.96



CITY OF LOMA LINDA

VOUCHER LIST

06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712229	6/23/2026	7413	SYNOPTTEK, LLC	1279615	1260245	Synoptek SOC/ITaaS FY25/26	14,210.42
712229 Total							16,857.92
712230	6/23/2026	2127	T. JARB THAIPEJR	06152026 REIMB		Reimbursement for City/County 2026	523.32
712230 Total							523.32
712231	6/23/2026	7790	THE DRALA PROJECT, INC	15907	1260801	SCADA Hardware - PowerVault ME5212	40,717.65
712231 Total							40,717.65
712232	6/23/2026	4030	US TRONICS	M-12267MY26	1260318	Satellite phone service May 2026	209.85
712232 Total							209.85
712233	6/23/2026	7768	VOLTAIRE ENGINEERING, INC	001	1260670	Install storm Drain at Citrus Ave (CIP 25-414)	262,669.74
712233 Total							262,669.74
712234	6/23/2026	7613	WATERWORKFORCE, INC	1590	1260358	D4 Treatment Plant Operator Svcs FY 2026	5,000.00
712234 Total							5,000.00
712235	6/23/2026	5500	WEST COAST ARBORISTS, INC.	244495	1260187	Tree services @ various locations	7,734.00
				245195	1260848	Palm pruning at 25301 Redlands Blvd	630.00
712235 Total							8,364.00
712236	6/23/2026	1919	WILLDAN	002-38296	1260156	Building Inspection/Plan Check services. May 2026	16,701.89
712236 Total							16,701.89
712237	6/23/2026	4353	WITTMAN ENTERPRISES, LLC	202604-C1813	1260119	Medical billing services April 2026	656.63
712237 Total							656.63
Grand Total							\$ 1,554,116.74



CITY OF LOMA LINDA

VOUCHER LIST

06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
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Total Checks (Total from previous page): \$1,554,116.74

Grand Total = \$1,554,116.74

PAYROLL: 06/18/2026 \$522,441.42

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check 712133 through 712136 and 712138 through 712237 for a total disbursement of \$1,554,116.74 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

A handwritten signature in black ink, appearing to read "Sonia Fabela".

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on June 23, 2026 and the City Treasurer is hereby hereby directed to pay except as noted.

Phillip Dupper, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
3169	6/4/2026	6052	UNIVERSITY HOMES, INC.	P76125613PA June 26	1260087	June 2026 HOA fees M Defelice	368.00
3169 Total							368.00
3170	6/23/2026	110	BURTRONICS BUSINESS SYSTEM	AR126105HA		Printing services and supplies June26	0.57
				AR126123HA		Printing Supplies Wide Format	1.54
3170 Total							2.11
3171	6/23/2026	5240	CDW-GOVERNMENT	AJ2ZY9GHA	1260769	Camera Replacement	108.86
3171 Total							108.86
3172	6/23/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	231334701060126HA		Secondary fiber line May26	30.10
3172 Total							30.10
3173	6/23/2026	5144	JAMES D. HUSS JR.	26111	1260090	Weed abatement HA Prop 0283-121-68	710.00
3173 Total							710.00
3174	6/23/2026	7444	PACKET FUSION, INC.	PB17707HA		Zoom Overages Apr26	0.08
3174 Total							0.08
3175	6/23/2026	266	ROBBINS & HOLDAWAY	April 2026 HA Inv	1260074	April 2026 HA Legal services.	2,130.00
				May 2026 HA Inv	1260074	May 2026 HA Legal services.	1,365.00
3175 Total							3,495.00
3176	6/23/2026	7413	SYNOPTEK, LLC	1279412HA	1260781	External and internal penetration test on the City	20.34
				1279977HA	1260696	Intune device management implementation	2.04
				1279615HA	1260245	Synoptek SOC/ITaaS FY25/26	120.38
3176 Total							142.76
Grand Total							\$ 4,856.91



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
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Total Checks (Total from previous page): \$4,856.91

Grand Total= \$4,856.91

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 3169 through 3176 for a total disbursement of \$4,856.91 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

A handwritten signature in dark ink, appearing to read "Sonia Fabela", is written over a horizontal line.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on June 23, 2026 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
SUCCESSOR AGENCY
06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
1575	6/17/2026	1919	WILLDAN	010-65912		Arbitrage Rebate Services, SA, 12/01/20-12/01/25	500.00
1575 Total							500.00
Grand Total							\$ 500.00



CITY OF LOMA LINDA
VOUCHER LIST
SUCCESSOR AGENCY
06/23/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
---------	------	--------	-------------	---------	------	---------------------	--------

Total Checks (Total from previous page):	\$500.00
Grand Total=	\$500.00

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 1575 through 1575 for a total disbursement of \$500.00 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on June 23, 2026 and the City Treasurer is hereby directed to pay except as noted.

Phillip Dupper, Mayor



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

C. Consider Approving Project Proposal from Synoptek regarding VMWare to Hyper-V Migration for \$70,200 (Fiscal Year 2027) (Information Technology) [CC]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3C.
To	From
City Council	Kyle MacGavin, Information Systems Manager

RECOMMENDATION:

It is recommended that City Council:

1. Approve the project proposal agreement from Synoptek regarding VMWare to Hyper-V Migration for \$70,200.00 and authorize a 10% contingency allocation to the contract amount, subject to any revisions to the agreement deemed necessary by the City Attorney; and
2. Authorize the City Manager or his designee to execute all necessary documents.

BACKGROUND:

Organizations around the world operate their servers in hypervisor virtualization platforms to cost-effectively protect data, enable agile scaling, and harden disaster recovery. VMware has been the leading provider of hypervisor software for decades, and, unfortunately, they have decided to raise their costs beyond what is cost-effective for the City. This has led the City to seek an alternative, like Microsoft's Hyper-V, to migrate.

ANALYSIS:

A hypervisor platform developed by Microsoft, Hyper-V, comes at no additional license cost, as it is included in the City's current Microsoft licenses. Still, the migration will incur a one-time implementation labor cost. The required labor to migrate from one virtualization platform to another involves certified IT professionals, infrastructure engineers, who are certified in both VMware and Hyper-V to ensure a successful migration. The infrastructure engineer's expertise, along with the utilization of a third-party migration application, Zerto, will ensure the City's data is protected, verified, and will undergo a successful migration. The last quote received by VMware was \$18,010.56 for a one-year term subscription of their hypervisor. The return on investment for this project can be actualized in four years at a one-time cost of \$70,200.00 (\$60,200.00 for labor, \$10,000.00 for a Zerto migration software license).

Synoptek was chosen for this project under the justification in the City's Municipal Code: "Exemptions from competitive bidding" § 3.32.260, Section A, "The commodity can be obtained from only one vendor or source;" and, Section D, "The commodity in question is a professional consulting service." These justifications will be exercised due to their sole hands-on understanding of the City's current IT infrastructure and their ongoing consulting of the City's technology environment.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funds have been budgeted in FY 2026-2027 and are allocated among departmental expenditure accounts city-wide through account no. 51830 (Contractual Agreements).

Attachments

[City of Loma Linda City of Loma Linda - VMWare to HyperV Migration 1.pdf](#)

STATEMENT OF WORK

City of Loma Linda - VMWare to HyperV Migration

Client	City of Loma Linda
Prepared By	Will McChesney

Synoptek, LLC.

611 Anton Blvd, #925
Costa Mesa, CA 92626, United States
(888) 796-6783 | www.synoptek.com

Version: v1
Generated: June 15, 2026
REQ: 00002387

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SECTION A: EXECUTIVE SUMMARY

This Statement of Work outlines the scope, objectives, and deliverables for the IT Professional Services engagement between City of Loma Linda and Synoptek. The purpose of this engagement is to provide expert technical services that support the client's strategic initiatives, enhance operational efficiency, and ensure the reliability and scalability of their IT infrastructure. This document serves as a high-level overview of the proposed services, including timelines, resource requirements, and success criteria, and establishes a shared understanding of expectations to guide the execution of the project.

The City of Loma Linda is currently facing significant costs associated with licensing and maintenance of their aging VMWare infrastructure, which is approaching end of life. In order to reduce costs and achieve more predictable expenses, the City has decided to migrate to a HyperV environment. Synoptek will deliver a comprehensive VMWare migration solution, leveraging a new R760 host already purchased by the city and repurposing existing NetApp storage, while ensuring compliance with all relevant California laws and regulations. The expected outcome of this engagement is a fully functional HyperV infrastructure, with all workloads migrated from the existing VMWare environment, resulting in reduced costs and improved predictability of IT expenses for the City of Loma Linda. Throughout this engagement, Synoptek will work closely with the City's IT department to ensure a smooth transition and minimize disruption to their operations. The City's decision to migrate to HyperV will also provide an opportunity to reassess their IT infrastructure and identify potential areas for further cost savings and efficiency gains.

Synoptek incorporates Project Management throughout its project delivery. Our approach to project management is an internally developed combination of Project Management Institute (PMI) and Project Management Body of Knowledge (PMBOK) methodologies.

SECTION B: SCOPE OF WORK & DELIVERABLES

This section defines the specific services, tasks, and responsibilities to be performed by Synoptek as part of this engagement. It outlines the boundaries of the project, including what is in scope and what is excluded, to ensure clarity and alignment between all stakeholders. The scope encompasses technical deliverables, project phases, resource commitments, and any dependencies or constraints that may impact execution. This framework serves as the foundation for planning, execution, and performance measurement throughout the lifecycle of the engagement.

The project phases are as follows:

Phase 1: Phase 1 — Discovery & Assessment

- Conduct a thorough assessment of the existing VMWare infrastructure, including dual R660 Hosts and NetApp storage array
- Evaluate the current backup solution, including VEEAM server backend and iSCSI datastores formatted with VMFS
- Identify potential risks and challenges associated with migrating from VMWare to HyperV, including potential data loss from backups
- Develop a comprehensive inventory of all workloads and applications currently running on the VMWare environment

- Document existing network and storage configurations to ensure seamless integration with the new HyperV environment

Phase 2: Phase 2 — Design & Planning

- Design a HyperV architecture that leverages the new R760 host and repurposed NetApp storage, ensuring scalability and performance
- Develop a detailed migration plan, including timelines, milestones, and resource allocation
- Configure the 3PAR storage as a temporary location for existing VMWare workloads during the migration process
- Plan for the repurposing of the existing VMWare hosts as part of the new HyperV infrastructure
- Reconfigure backup solution to utilize more universal storage types such as CIFS or NFS
- Develop a testing and validation plan to ensure the new HyperV environment meets the City's requirements

Phase 3: Phase 3 — Implementation & Migration

- Configure the new R760 host as a HyperV host and integrate it with the repurposed NetApp storage
- Migrate workloads from the existing VMWare environment to the temporary 3PAR storage location
- Begin migrating workloads from the 3PAR storage to the new HyperV environment
- Repurpose the existing VMWare hosts as part of the new HyperV infrastructure
- Implement the new backup solution, ensuring compatibility with HyperV and adherence to California data protection regulations
- Monitor and troubleshoot any issues that arise during the migration process

Phase 4: Phase 4 — Testing & Validation

- Conduct thorough testing of the new HyperV environment, including performance, security, and functionality
- Validate that all workloads and applications are functioning as expected in the new HyperV environment
- Verify that the new backup solution is functioning correctly and meeting the City's data protection requirements
- Test network and storage configurations to ensure seamless integration and performance
- Identify and address any issues or defects that arise during testing
- Obtain formal acceptance from the City's IT department that the new HyperV environment meets their requirements

Phase 5: Phase 5 — Handoff & Closeout

- Document the new HyperV environment, including configuration, settings, and best practices
- Provide training and knowledge transfer to the City's IT department on the new HyperV environment
- Ensure that all stakeholders are informed of the completion of the migration and the new HyperV environment

- Confirm that all project deliverables have been met and that the City is satisfied with the outcome
- Close out the project, including finalizing documentation, obtaining formal acceptance, and releasing resources

SECTION C: OUT OF SCOPE

Services not included in this Statement of Work encompass any additional feature requests, modifications to existing systems, third-party integrations, training, and post-project maintenance. Any such requests will require a separate agreement to ensure clarity and alignment on project outcomes/result.

The following activities are currently not included in the scope:

- Any items not explicitly covered within this document are considered out of scope.
- Work not explicitly described within this Statement of Work.
- 3rd party vendor coordination and communications not contracted through Synoptek.
- Hardware, software, or licensing procurement unless otherwise stated.
- Work performed outside standard business hours unless a change order is executed.
- Post-project managed services or ongoing support beyond the agreed warranty/hypercare period.
- Additional sites or business units not explicitly included in this engagement.
- Remediation of pre-existing issues, deficiencies, or technical debt discovered during the engagement.
- Documentation development beyond the specific deliverables named in this Statement of Work.
- Training or enablement of customer staff beyond the agreed knowledge transfer sessions.
- Change management, organizational change, or end-user communication planning.
- Integration with customer systems, APIs, or platforms not identified at the time of scoping.
- Project management overhead for customer-side resource coordination outside normal engagement cadence.
- Penetration testing or vulnerability assessments of the new HyperV environment to identify potential security risks are not included in this project scope.
- Development or configuration of custom scripts or tools to automate workload migration or management processes in the new HyperV environment are not part of this engagement.
- Optimization or performance tuning of workloads or applications after migration to the new HyperV environment, including right-sizing of virtual machines or adjustment of resource allocations, is excluded from this scope.
- Implementation or integration of third-party backup or disaster recovery solutions beyond the reconfiguration of the existing VEEAM server backend to utilize universal storage types such as CIFS or NFS is not included in this project.

- Any modifications or updates to the City's existing network infrastructure, including but not limited to, firewalls, switches, and routers, to support the new HyperV environment are not included in this project scope.
- Development or configuration of custom Hyper-V templates or virtual machine images for specific workloads or applications is not part of this engagement.
- Providing ongoing, post-migration hypercare or support services for the new HyperV environment beyond the completion of the project, including but not limited to, troubleshooting, maintenance, or optimization, is excluded from this engagement.
- Development of a comprehensive data archiving strategy for the City's historical data, including potential retention and disposal policies, as this requires a separate engagement to ensure compliance with California data protection regulations.
- Compliance certification or audit services to ensure the new HyperV environment meets specific California data protection regulations, such as the California Consumer Privacy Act (CCPA), are excluded from this engagement.
- Any items not explicitly covered within this document are considered out of scope.

SECTION D: LOCATION OF WORK

This Statement of Work assumes that all work performed by Synoptek for the deliverables detailed in this Statement of Work will be completed remotely. Any onsite visits to the client deemed necessary during the project will be coordinated on an as-needed basis.

No on-site work will be performed outside of the engagement locations specifically defined in this Statement of Work unless otherwise communicated and approved by both Synoptek and the customer. Additional locations may increase scope and would be governed by an approved change order to this Statement of Work.

SECTION E: CHANGE MANAGEMENT

All services rendered by Synoptek under this engagement shall strictly adhere to the scope of work, deliverables, and timelines defined and mutually agreed upon in the associated Statement of Work (SOW) or Master Service Agreement (MSA). Any request by the Customer for additional services, modifications to agreed deliverables, or alterations to the implementation strategy that were not expressly defined in the original scope shall be treated as a Change Request (CR).

A Change Request must be formally documented, reviewed, and approved by both parties before any work outside the original scope can commence. This includes, but is not limited to:

- Additional configurations, integrations, or deliverables not previously agreed upon
- Technical changes initiated by the Customer or any third-party provider engaged by the Customer

- Procurement of hardware, software, licenses, or services beyond those stipulated in the original MSA or EMAC form.

Synoptek reserves the right to evaluate the effort, impact, and cost associated with the requested change and shall issue a Change Order outlining revised effort estimates, timeline impact, and associated fees for Customer review and approval.

Furthermore, adherence to the mutually agreed project timeline is critical to the successful and efficient delivery of services. Delays in project progression attributable to the Customer—including, but not limited to, delays in providing necessary information, access, dependencies, decisions, or approvals—shall be deemed as unreasonable or avoidable delays. In such cases:

- Synoptek may reallocate its delivery resources to accommodate other scheduled commitments
- The overall project schedule may be revised at Synoptek's discretion
- Additional fees may be incurred to remobilize resources or expedite work
- A formal Change Request will be issued to reflect the updated effort, delivery schedule, and associated costs.

To ensure the successful execution of the in-scope project, any changes to the project scope, timeline, or deliverables may require a formal change order. This includes delays caused by customer-side dependencies, such as access, approvals, or customer resource availability. If a customer-driven delay impacts the project schedule, a change order will be required to reserve the assigned project team. Without a confirmed change order, the project team may be reassigned to other engagements, and rescheduling will be subject to availability. This policy is in place to maintain project momentum and ensure resource alignment across all active initiatives.

SECTION F: CUSTOMER PARTICIPATION & RESPONSIBILITIES

Successful delivery of the services outlined in this Statement of Work requires active participation and timely collaboration from the client. This section defines the roles, responsibilities, and commitments expected from the customer to facilitate project execution. These may include providing access to systems and personnel, timely approvals, availability of required resources, and adherence to agreed-upon schedules. Clear communication and mutual accountability are essential to ensure that project milestones are met, and deliverables are achieved as planned.

The customer acknowledges and takes ownership of the following responsibilities:

- Any procurement of hardware, software, licensing or support required for the delivery of this Statement of Work, unless otherwise stated or specified, is the responsibility of the client.
- Appoint a primary point of contact with necessary decision-making authority and engagement for successful project execution.
- 3rd party vendor coordination and communications, if required that are not contracted through Synoptek.
- Managing and communicating changes within the customer's organization that may impact the project, including changes in business processes, policies, or procedures.

- Provide appropriate levels of credentials, access & permissions to the customer's IT environments, facilities, such as office space, data centers, or on-premises infrastructure.
- Acknowledge that without prompt and adequate cooperation, Synoptek will not be able to perform the Service or, if performed, the Service may be materially altered or delayed.
- The client will make available all required IT/IS personnel, as well as other personnel deemed material to the success of the project referenced herein for the purposes of information-gathering, validation, and confirmation within the schedule defined during project kick-off.
- Project sponsor(s) and primary point of contact will participate in all status meetings and respond in a timely manner to project-related communication.
- Participation in testing and validation activities, as well as providing timely acceptance or sign-off on deliverables.
- Ensuring that end-users are trained on new systems and processes and providing user support during and after the implementation of deliverables specified within this Statement of Work.
- Where physical access to the customer's environment is required to perform the Project described herein, the Client is responsible for ensuring that the environment is clear of obstacles and conditions which might pose risk to the Project, personnel engaged in the Project, and equipment associated with the Project. Synoptek reserves the right to cease work on the Project until identified conditions of significant concern are adequately addressed.
- Should customer require certificates of insurance or related documentation, these must be requested at least 10 business days in advance of applicable on-site work.
- Customer is responsible for all software licensing related to migration activities as well as hardware and operating systems involved with the creation of the new HyperV cluster

The customer acknowledges that without prompt and adequate cooperation, Synoptek will not be able to perform the Service or, if performed, the Service may be materially altered or delayed.

SECTION G: ASSUMPTIONS & RISKS

This section outlines the key assumptions that underpin the successful execution of the project. These assumptions represent conditions that are expected to remain true throughout the engagement and serve as the basis for planning, resource allocation, scheduling, and delivery. They help mitigate risk by clarifying dependencies, roles, and environmental factors that may impact timelines, scope, or outcomes. Any deviation from these assumptions may require adjustments to the project plan, budget, or deliverables.

Synoptek and the customer agree to the following assumptions:

- Synoptek's budgetary estimate is based on information, such as requirements, objectives goals, stakeholder local timeline and budget available at the time of Statement of Work generation.
- Synoptek does not provide planning, scheduling, and timing commitments until the Statement of Work is signed.

- Completion of all project deliverables stated in this Statement of Work within the agreed-upon timeframe is contingent upon Synoptek receiving the necessary customer-provided information and access to the customer assets at project initiation.
- All information provided by the customer regarding technical requirements and architecture is materially correct.
- Any variance from deliverables or outcomes defined in this Statement of Work will result in a joint review to determine the impact to deliverables, project schedule, scope, and/or budget.
- Synoptek will be able to proceed and execute project performance based on agreed-upon timeline. Customer delays can result in project rescheduling by Synoptek and could result in additional fees.
- Changes and modifications to policies, procedures, and technologies in use by the client made during the course of this engagement may not be considered applicable to or referenced within this engagement and may incur additional expense or cause delays. To the extent possible, Synoptek will call attention to such situations with as much advance warning as is reasonable.
- The project effort will introduce change into the client's IT environment. Synoptek will make every effort to call out any area of risk identified during the delivery of this project engagement. Should data migration be required as part of this project effort, Synoptek will take necessary precautions to minimize risk associated with the data migration.
- This Statement of Work does not include Managed Services. If deemed necessary, a quote & Change Order will be submitted separately.
- Synoptek's budgetary estimate is based on information, such as requirements, objectives, goals, stakeholder local timeline and budget available at the time of Statement of Work generation.
- Changes and modifications to policies, procedures, and technologies in use by the client made during the course of this engagement may not be considered applicable to or referenced within this engagement and may incur additional expense or cause delays.
- The project effort will introduce change into the client's IT environment. Synoptek will make every effort to call out any area of risk identified during the delivery of this project engagement.

SECTION H: PERIOD OF PERFORMANCE

Synoptek consulting resources will be selected and scheduled upon project initiation based on resource availability. Synoptek's standard project initiation period is two to three (2-3) weeks from receipt of signed Statement of Work to a scheduled project kick off meeting and initiating consultative engagement.

Based on stated assumptions and requirements set forth within this Statement of Work, Synoptek estimates that this project will take approximately 8 - 10 weeks to complete. The project schedule will be evaluated and finalized as part of the project kick-off and will be reviewed with the customer.

Project Schedule Overview

The following chart provides a high-level visual representation of the project timeline and phase sequencing based on the estimated period of performance.

Project Phase	W1	W2	W3	W4	W5	W6	W7	W8	W9	W10
Phase 1: Phase 1 — Discovery & Assessment										
Phase 2: Phase 2 — Design & Planning										
Phase 3: Phase 3 — Implementation & Migration										
Phase 4: Phase 4 — Testing & Validation										
Phase 5: Phase 5 — Handoff & Closeout										

SECTION I: PROJECT MANAGEMENT

Project governance establishes the structure and rhythm for managing this engagement effectively. It includes scheduled meetings, reporting protocols, and internal project hygiene practices that ensure transparency, accountability, and alignment across all stakeholders. Governance activities will include:

- **Recurring Meetings:** Regular touchpoints such as weekly status calls, milestone reviews, and ad hoc working sessions will be held to monitor progress, address issues, and make timely decisions. Meeting frequency and duration will be tailored to the phase and complexity of the project.
- **Status Reporting:** The assigned Project Manager will provide weekly project updates summarizing accomplishments, upcoming activities, risks, and action items. These updates will be shared with both client stakeholders and internal delivery teams to maintain visibility and momentum.
- **Internal Project Hygiene:** Time will be allocated for internal system updates, documentation maintenance, and internal status reviews to ensure data accuracy, traceability, and compliance with delivery standards. These activities support proactive risk management and continuous improvement throughout the engagement.

This governance framework is designed to foster collaboration, streamline communication, and ensure that the project remains on track and aligned with business objectives. The following project management framework and schedule will be instituted for proper governance and accountability:

Frequency	Type	Communication	Who	Document	Duration
Weekly	Status Meeting	Project Status Call	Project Sponsor, PM, Delivery Team, Client POC	Status Report	30-60 min
Weekly	Internal Sync	Internal Team Review	PM, Delivery Team	Action Items Log	30 min

Frequency	Type	Communication	Who	Document	Duration
Bi-Weekly	Steering Committee	Executive Status Update	Executive Sponsors, PM	Executive Dashboard	30-60 min
Monthly	Business Review	Monthly Project Review	All Stakeholders	Monthly Report	60-90 min
As Needed	Issue Resolution	Issue Escalation Call	PM, Technical Leads, Stakeholders	Issues/Risks Log	As Needed
End of Phase	Milestone Review	Phase Completion Review	All Stakeholders	Phase Completion Report	60 min

SECTION J: TRAVEL, TRANSPORTATION, MEALS, AND LODGING

In the event that travel is required in the delivery of this engagement, the costs of travel including transportation, meals, lodging, and other relevant expenses will be added to the cost of the project. These expenses will be itemized in an invoice(s) and receipts provided upon request. Synoptek uses the U.S. General Services Administration guidelines as a baseline for estimating travel costs, but actual costs will be invoiced.

SECTION K: PROFESSIONAL SERVICES FEES

This section details the financial terms associated with the delivery of IT professional services under this engagement. It outlines the fee structure, billing methodology, payment schedule, and any applicable expenses or taxes. Fees are based on the scope of work, resource requirements, and duration of the project. All pricing is subject to the terms and conditions outlined in this Statement of Work and the Master Services Agreement, if applicable.

The project is intended to be delivered during normal business hours at the contracted rates shown below for a Professional Services engagement. Our budgetary estimates are as follows:

Professional Services	Hours	Rate	Estimated Cost
Senior Consultant	251	\$200.00	\$50,200.00
Project Manager	40	\$150.00	\$6,000.00
Backup Engineer	20	\$200.00	\$4,000.00
Total			\$60,200.00

Terms & Conditions

Based on the nature and scope of the Services, the expected staffing requirements, and the anticipated duration of the Project, Synoptek estimates that its fees for its assistance as defined above will be approximately as shown above plus actual out-of-pocket expenses incurred including, but not necessarily limited to, travel and lodging expenses, communications charges and supplies, and all taxes as applicable.

The time and materials estimate stated above is a good-faith estimate based on our discussions and on the information provided to Synoptek as of the date of this Statement of Work and is dependent on the terms of this Statement of Work. In the event of any deviation from the resource rates specified in this Statement of Work, the parties will mutually agree in writing to a change in the resource rates as appropriate with respect to any such deviation.

Synoptek will work with the customer to help manage the scope of Synoptek's Services within this estimate, but the parties agree that actual fees may differ from this estimate. The customer understands that Synoptek's fees will be based upon Services actually performed and expenses actually incurred in accordance with the terms of this Statement of Work. Furthermore, the customer agrees to allow Synoptek to invoice up to an additional 10% of total project estimate without the need for a formal change order, unless there are material changes in scope that require a formal documented change.

Synoptek will perform the Services on a time and materials (T&M) basis. Project invoicing will commence upon project initiation, and Synoptek will continue to invoice monthly based on actual hours consumed by Synoptek during that month. Prioritization to enable an earlier completion date may result in a higher hourly rate. Any change to the customer's managed services will be quoted in a Synoptek change order separate from this SOW.

The project labor cost in this document is valid only for thirty (30) days from 6/15/2026 without authorization and approval from Synoptek Professional Services management.

SECTION L: PROCUREMENT

This document does not include any procurement of additional software or hardware required to complete this project by Synoptek. Should it be determined that hardware or software is needed, a recommendation or estimate can be provided. The following items are provided only as an estimate.

SKU	Procurement Description	Quantity	Unit Price	Ext. Price
	Zerto Migration License	50	\$200	\$10,000.00
Total				\$10,000.00

Note: the procurement information above is purely informational and is not intended to be binding. An official Synoptek procurement quote will be provided which details the exact procurement costs to deliver this project. Additionally, procurement can be provided by the customer through their distribution channels if desired.

SECTION M: CONTACT INFORMATION

The point of contact at the client is:

- Kyle MacGavin, Information Technology Manager

The points of contact at Synoptek are:

- Stefan Laube, Client Advisor
- Will McChesney, Senior Consultant

SECTION N: APPROVAL

This Statement of Work is issued under the agreed terms and conditions of the Master Services Agreement on file. Both parties represent and warrant that they have full corporate power and authority to execute and deliver this Statement of Work and to perform their obligation hereunder, and that the person whose signature appears below is duly authorized to enter into this Statement of Work on behalf of the party and subject to all terms and conditions stated herein.

IN WITNESS WHEREOF, the parties have agreed to the terms and conditions of this Statement of Work as of the date of the last signature.

Approved By: City of Loma Linda

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Accepted for: Synoptek, LLC

Signature: _____

Printed Name: _____

Title: _____

Date: _____



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Synoptek, LLC.



Synoptek



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Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

D. Council Bill #R-2026-30 - Consider Adopting a Resolution Establishing the Refuse Rate Collection and Disposal Fees Effective July 1, 2026, and Repealing Resolution No. 3251 (Public Works) [CC]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3D.
To	From
City Council	Julia Loeffert, Executive Assistant
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that City Council adopt Council Bill No. R-2026-30 - establishing the maximum refuse collection and disposal rates effective July 1, 2026, repealing Resolution No. 3251, waiving the reading of the Resolution in its entirety and directing the City Clerk to read by title only. Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ESTABLISHING MAXIMUM REFUSE COLLECTION AND DISPOSAL RATES EFFECTIVE JULY 1, 2026, AND REPEALING RESOLUTION NO. 3251.

BACKGROUND:

The City's franchise agreement allows for an annual rate adjustment based on the Consumer Price Index (CPI) to be effective each July. A Notice of Public Hearing was sent to the record property owners and residents in June of 2024 that covered a five-year period through Fiscal Year 2029. The Public hearing held September 10, 2024, provided for a maximum rate increase of 4% each year. The Cost-of-Living Adjustment calculation from the U.S. Department of Labor, Bureau of Labor Statistic, shows an annual increase of 3.24% from 2025 to 2026. Additionally, the San Bernardino County Waste Disposal Agreement (WDA) allows for an adjustment. However, the WDA rate with County remained the same for Fiscal Year 2026-2027. The total combined WDA, CPI and associated fee adjustment varies from approximately 2.29% for residential customers and 3.26% for commercial customers, depending on the service and frequencies of service. A typical monthly residential rate will be \$30.83; the current rate is \$30.14.

ANALYSIS:

Staff reviewed the rates submitted by CR & R, the franchise hauler, and prepared Exhibits A, and B (attached). The overall adjustments agree with the Cost-of-Living Adjustment calculation from the U.S. Department of Labor, Bureau of Labor Statistics and additional required component services. The proposed maximum rates include all applicable collection and disposal fees. The proposed rates will become effective July 1, 2026.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

City's pass-through payment for refuse services account no. 0013600-51830.

Attachments

[Resolution_Refuse Rate Increase FY 2027.pdf](#)

[Resolution Exhibit A & B FY 2027.pdf](#)

[Resolution - Exhibit C- 5 yr Refuse Rate Increase.pdf](#)

RESOLUTION NO

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, ESTABLISHING MAXIMUM REFUSE COLLECTION AND DISPOSAL RATES EFFECTIVE JULY 1, 2026, AND REPEALING RESOLUTION NO. 3251

WHEREAS, the City Council of the City of Loma Linda recognizes that the County of San Bernardino periodically revises the County Disposal Fee for refuse deposited at the County landfill; and,

WHEREAS, the City Council on October 9, 2018 approved a ten (10) year extension of the franchise agreement to CR&R, Inc. of Perris, CA for the provision of solid waste and recyclables collection services to residential, commercial and industrial accounts throughout the City. Pursuant to said agreement the franchisee has the authority to establish rates for the collection of refuse, subject to the maximum ceilings as established by resolution of the City Council pursuant to Loma Linda Municipal Code Sec. 8.12.040; and,

WHEREAS, CR&R, Inc. has proposed maximum rates for the various services to be offered to the residents and businesses within the City; and,

WHEREAS, the franchise agreement allows for an annual cost of living adjustment each July; and,

WHEREAS, CR&R, Inc., as part of their franchise agreement with the City of Loma Linda, will implement various recycling programs which will result in the diversion of sixty-five percent (65%) of the materials that are collected by CR&R, Inc.; and,

WHEREAS, the City Council on June 26, 2018, approved Ordinance 746, Mandatory Commercial Recycling and Commercial Organic Waste recycling, as required by the State of California Assembly Bill 341, requiring all commercial businesses and multi-family residential dwellings of five units or more generating 4 or more cubic yards of solid waste per week to arrange recycling services on or after July 1, 2012; and State of California Assembly Bill 1826, (reads in part) requiring all commercial businesses and multi-family residential dwellings of five units or more, which generate 4 cubic yards or more of commercial solid waste per week on or after January 1, 2019, to arrange for organic waste recycling services, and, if the department makes a specific determination, would decrease the amount to 2 cubic yard on or after January 1, 2020, in order to set a statewide policy goal of diverting at least 75% of generated solid waste from the landfill by 2020; and

WHEREAS, the City Council on June 28, 2022, approved Ordinance 770, updating and amending the Loma Linda Municipal Code Chapter 8.12, Refuse, Collection, Recycling and Disposal, to implement Senate Bill 1383, the Short-lived Climate Pollutant Reduction Act of 2016 related to single family, multifamily and commercial organic collection and edible food waste collection programs; and

WHEREAS, on September 10, 2024, the City Council adopted the implementation of the five-year maximum rates report (Exhibit C); and,

WHEREAS, the new rates for Fiscal Year 2026-27 are within the previously approved rate cap from five-year maximum rates report; and

WHEREAS, the City Council finds that the maximum amount of the rates has been calculated consistent with the requirements of article XIII D, Section 6(b).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda that the maximum rates listed in Exhibit "A" (BI-MONTHLY RESIDENTIAL REFUSE RATES & BI-MONTHLY COMMERCIAL REFUSE RATES); and Exhibit "B" (ROLL-OFF, COMPACTOR, AND TEMPORARY REFUSE RATES) attached hereto shall become effective July 1, 2026.

BE IT FURTHER RESOLVED that the City Manager shall have the power to authorize the temporary establishment of the maximum rates of any additional services as may periodically be necessary in order to implement additional future services not presently included in the rates set forth herein, subject to ratification by the City Council.

BE IT FURTHER RESOLVED, that Resolution 3251 is hereby repealed.

PASSED, APPROVED AND ADOPTED this 23rd day of June 2026 by the attached certified vote.

Phillip Dupper, Mayor

ATTEST:

Lynette Arreola, City Clerk

CERTIFICATION

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXXX was duly adopted by the City Council at a meeting thereof held on the 23rd day of June 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 23rd day of June 2026.

Lynette Arreola, City Clerk
City of Loma Linda

EXHIBIT "A"**CITY OF LOMA LINDA BI-MONTHLY RESIDENTIAL REFUSE RATES****CITY BILLED****EFFECTIVE JULY 1, 2026**

The following bi-monthly rates shall be applicable to single family residential units and multi-family units where cart service can be provided at curbside.

SERVICE LEVEL	BI-MONTHLY RATE
Service Level 1 - 96-gallon refuse (black) cart plus a recycling (blue) cart and green waste (green) cart of either a 64- or 96-gallon size.	\$ 61.66
Service Level 2 - 64-gallon refuse (black) cart plus a recycling (blue) cart and green waste (green) cart of either a 64- or 96-gallon size.	\$ 59.30
Additional 96-gallon refuse cart.	\$ 22.88
Additional 64-gallon refuse cart.	\$ 20.46
Additional 96 or 64-gallon recycling cart.	\$ -
Additional 96 or 64-gallon green waste cart.	\$ 17.54

ADDITIONAL SERVICE	MONTHLY RATE
Container exchange fee 30 days subsequent to new sign-up.	\$ 24.55
Extra pickup on residential carts.	\$ 36.00
Bulky item pickup, 2 free unlimited pickups per calendar year, additional pickup per item.	\$ 9.83
Water heater over 75-gallon.	\$ 93.28
Refrigerator, freezer, AC or other CFC containing item.	\$ 40.92
Residential roll-out service.	\$ 15.95

CITY OF LOMA LINDA MONTHLY COMMERCIAL RATES**EFFECTIVE JULY 1, 2026**

PICKUP PER WEEK, REFUSE BIN SIZE	1X	2X	3X	4X	5X	6X
1 ½ Yard	\$ 131.70	\$ 219.97	\$ 308.19	\$ 396.46	\$ 484.66	\$ 572.82
3 Yard	\$ 146.93	\$ 270.13	\$ 393.28	\$ 516.50	\$ 639.66	\$ 798.50
3 Yd Mini Packer	\$ 347.66	\$ 583.23	\$ 818.58	\$ 1,054.05	\$ 1,289.29	\$ 1,524.57
6 Yard	\$ 210.82	\$ 394.23	\$ 577.47	\$ 760.69	\$ 943.95	\$ 1,127.19

CITY OF LOMA LINDA MONTHLY COMMERCIAL RATES
EFFECTIVE JULY 1, 2026

PICKUP PER WEEK, RECYCLING BIN SIZE	1X	2X	3X	4X	5X	6X
1 ½ Yard	\$ 121.57	\$ 199.66	\$ 277.77	\$ 355.92	\$ 433.99	\$ 512.08
3 Yard	\$ 126.66	\$ 229.59	\$ 332.53	\$ 435.50	\$ 538.48	\$ 676.95
6 Yard	\$ 170.39	\$ 313.06	\$ 455.77	\$ 598.49	\$ 741.26	\$ 883.93

PICKUP PER WEEK, RECYCLING AND REFUSE BINS	1X	2X	3X	4X	5X	6X
Bin locks, bi-monthly, per lift, per week.	\$ 6.58	\$ 13.17	\$ 19.73	\$ 26.35	\$ 32.92	\$ 39.49
Scout service, bi-monthly, per lift, per week.	\$ 92.80	\$ 185.62	\$ 278.42	\$ 371.22	\$ 464.05	\$ 556.87

ADDITIONAL SERVICE	MONTHLY RATE
Extra pickup per commercial service.	\$ 55.29
Additional Yardage Commercial Pickup, per yard service	\$ 28.59
Bulky item pickup, Commercial service, first 2 items.	\$ 32.92
Bulky item pickup, Commercial service, additional item.	\$ 32.92
Water heater over 75-gallon.	\$ 93.78
Refrigerator, freezer, AC or other CFC containing item.	\$ 69.07

COMMERCIAL CART SERVICE	MONTHLY RATE
96-gallon set (trash and recycle cart)	\$ 51.56
96-gallon refuse cart.	\$ 30.58
96-gallon recycling cart	\$ 20.98
Additional pickup, per cart	\$ 18.10
96-gallon recycling cart with Commercial Bin Service	\$ 51.66

CITY OF LOMA LINDA MONTHLY COMMERCIAL RATES
EFFECTIVE JULY 1, 2026

ORGANICS BIN SIZE	1X	2X	3X	4X	5X	6X
2 YD Bin - Food Scraps	\$ 323.11	\$ 575.92	\$ 861.45	\$ 1,146.87	\$ 1,484.54	\$ 1,822.14
65-gallon cart - Food Scraps	\$ 62.43	\$ 124.90	\$ 187.37	\$ 249.79	\$ 312.24	\$ 370.97
3 YD Bin - Green Waste (MF)	\$ 291.14	\$ 526.83	\$ 777.43	\$ 1,027.94	\$ 1,278.49	\$ 1,529.05
4 YD Bin - Green Waste (MF)	\$ 364.56	\$ 673.65	\$ 997.62	\$ 1,321.54	\$ 1,645.50	\$ 1,969.44
96-gallon cart - Green Waste	\$ 56.26	\$ 112.53	\$ 168.78	\$ 225.05	\$ 281.34	\$ 337.59
ADDITIONAL ORGANICS SERVICE					MONTHLY RATE	
Extra commercial bin pickup (food scraps)					\$	161.01
Extra commercial bin pickup (green waste)					\$	145.09
Extra commercial cart pickup (food scraps)					\$	31.14
Extra commercial cart pickup (green waste)					\$	28.06

EXHIBIT "B"
CITY OF LOMA LINDA ROLL-OFF, COMPACTOR, TEMPORARY REFUSE RATES
EFFECTIVE JULY 1, 2026

ROLL OFF AND COMPACTOR SERVICE RATE FOR REFUSE AND RECYCLING	RATE
Low boy roll off box, 10-19 yard	\$ 276.40
Open top roll off box, 20-29 yard	\$ 276.40
Open top roll off box, 30-39 yard	\$ 276.40
Open top roll off box, 40-49 yard	\$ 276.40
Open top roll off box, 50 and over yard	\$ 276.40
Compactor, 20-29 yard	\$ 296.13
Compactor, 30-39 yard	\$ 296.13
Compactor, 40-49 yard	\$ 296.13
Refuse, per ton rate for roll off and compactor service	\$ 55.35

TEMPORARY SERVICE	RATE
BINS	
Temporary 3 yard bin, 1 x per week	\$ 200.10
Temporary 3 yard bin, 7 day rental	\$ 107.11
Temporary 3 yard bin, each additional day rental	\$ 1.64
Delivery Fee	\$ 69.81
ROLLOFF	
Temporary 40-yard bin, 7 day rental, 5-ton maximum	\$ 628.75
Temporary C&D Wood 40-yard bin, 7-day rental, 5-ton maximum.	\$ 545.17
Temporary C&D Concrete/Asphalt, 40-yard bin, 7-day rental, 5-ton maximum	\$ 445.13
Temporary C&D Mixed 40-yard bin, 7-day rental, 5-ton maximum	\$ 628.75
Temporary 40-yard bin, additional day rental	\$ 4.96
Temporary 40-yard bin, additional tonnage over 5-ton minimum, per ton	\$ 67.62
C&D Haul Rate	\$ 276.40
C&D Clean Wood/Ton	\$ 51.59
C&D Clean Concrete/Asphalt/Ton	\$ 32.37
C&D Mixed/Ton	\$ 67.62
Delivery Fee	\$ 104.72

EXHIBIT "B"
CITY OF LOMA LINDA ROLL-OFF, COMPACTOR, TEMPORARY REFUSE RATES
EFFECTIVE JULY 1, 2026

ADDITIONAL SERVICE	RATE
Additional charge for Saturday pickup	\$ 52.05
Relocation of roll off, per event	\$ 83.23
Unable to service roll off or compactor, per event	\$ 83.23
Stand-by rate, per hour, 2 hour minimum	\$ 123.39
Tilt hopper, monthly rental	\$ 64.19
Steam cleaning, each	\$ 209.26
Roll off storage bin, monthly rental	\$ 115.20
Compactor cleaning, each	\$ 209.26

Exhibit C

CITY OF LOMA LINDA BI-MONTHLY RESIDENTIAL REFUSE RATES CITY BILLED

The following rates shall be applicable to single family residential units and multi-family units where cart service can be provided at curbside.

SERVICE LEVEL	Current		10/1/2024		7/1/2025		7/1/2026		7/1/2027		7/1/2028	
	BI-MONTHLY RATE	MONTHLY RATE	BI-MONTHLY RATE	MONTHLY RATE	BI-MONTHLY RATE	MONTHLY RATE	BI-MONTHLY RATE	MONTHLY RATE	BI-MONTHLY RATE	MONTHLY RATE	BI-MONTHLY RATE	MONTHLY RATE
Service Level 1 - 96-gallon refuse (black) cart plus a recycling (blue) cart and green waste (organics) cart of either a 64- or 96-gallon size.	\$57.20	\$28.60	\$59.76	\$29.88	\$62.16	\$31.08	\$64.64	\$32.32	\$67.22	\$33.61	\$69.90	\$34.95
Service Level 2 - 64-gallon refuse (black) cart plus a recycling (blue) cart and green waste (organics) cart of either a 64- or 96-gallon size.	\$54.94	\$27.47	\$57.37	\$28.68	\$59.66	\$29.83	\$62.04	\$31.02	\$64.52	\$32.26	\$67.10	\$33.55
Additional 96-gallon refuse cart.	\$20.94	\$10.47	\$21.77	\$10.88	\$22.64	\$11.32	\$23.54	\$11.77	\$24.48	\$12.24	\$25.46	\$12.73
Additional 64-gallon refuse cart.	\$18.70	\$9.35	\$19.42	\$9.71	\$20.20	\$10.10	\$21.00	\$10.50	\$21.84	\$10.92	\$22.72	\$11.36
Additional 96 or 64-gallon recycling cart.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Additional 96 or 64-gallon green waste cart.	\$16.02	\$8.01	\$16.66	\$8.33	\$17.32	\$8.66	\$18.02	\$9.01	\$18.74	\$9.37	\$19.48	\$9.74

ADDITIONAL SERVICE	Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
Container exchange fee 30 days subsequent to new sign-up.	\$22.37	\$23.22	\$24.15	\$25.12	\$26.12	\$27.16
Extra pickup on residential carts.	\$32.80	\$34.05	\$35.42	\$36.84	\$38.31	\$39.84
Bulky item pickup, 2 free unlimited pickups per calendar year, additional pickup per item.	\$8.95	\$9.30	\$9.67	\$10.06	\$10.46	\$10.88
Water heater over 75-gallon.	\$84.97	\$88.24	\$91.77	\$95.44	\$99.26	\$103.23
Refrigerator, freezer, AC or other CFC containing item.	\$37.28	\$38.71	\$40.25	\$41.86	\$43.53	\$45.27
Residential roll-out service.	\$14.53	\$15.09	\$15.69	\$16.32	\$16.97	\$17.65

CITY OF LOMA LINDA MONTHLY COMMERCIAL RATES

PICKUP PER WEEK, REFUSE BIN SIZE		Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
1 ½ Yard	1X WK	\$119.90	\$124.73	\$129.72	\$134.91	\$140.31	\$145.92
	2X WK	\$200.40	\$208.60	\$216.94	\$225.62	\$234.64	\$244.03
	3X WK	\$280.96	\$292.48	\$304.18	\$316.35	\$329.00	\$342.16
	4X WK	\$361.52	\$376.37	\$391.43	\$407.09	\$423.37	\$440.30
	5X WK	\$442.07	\$460.26	\$478.67	\$497.82	\$517.73	\$538.44
	6X WK	\$522.54	\$544.07	\$565.84	\$588.47	\$612.01	\$636.49
3 Yard	1X WK	\$134.24	\$139.89	\$145.49	\$151.31	\$157.36	\$163.65
	2X WK	\$246.99	\$257.44	\$267.74	\$278.45	\$289.59	\$301.17
	3X WK	\$359.75	\$375.02	\$390.02	\$405.62	\$421.84	\$438.71
	4X WK	\$472.57	\$492.65	\$512.36	\$532.85	\$554.16	\$576.33
	5X WK	\$585.33	\$610.22	\$634.63	\$660.02	\$686.42	\$713.88
	6X WK	\$730.29	\$761.24	\$791.69	\$823.36	\$856.29	\$890.54
3 Yd Mini Packer	1X WK	\$317.77	\$331.18	\$344.43	\$358.21	\$372.54	\$387.44
	2X WK	\$533.97	\$556.86	\$579.14	\$602.31	\$626.40	\$651.46
	3X WK	\$750.21	\$782.64	\$813.94	\$846.50	\$880.36	\$915.57
	4X WK	\$966.57	\$1,008.50	\$1,048.84	\$1,090.79	\$1,134.42	\$1,179.80
	5X WK	\$1,182.73	\$1,234.20	\$1,283.56	\$1,334.90	\$1,388.30	\$1,443.83
	6X WK	\$1,398.91	\$1,459.87	\$1,518.26	\$1,578.99	\$1,642.15	\$1,707.84
6 Yard	1X WK	\$193.34	\$201.71	\$209.78	\$218.17	\$226.90	\$235.98
	2X WK	\$361.60	\$377.41	\$392.51	\$408.21	\$424.54	\$441.52
	3X WK	\$529.91	\$553.16	\$575.29	\$598.30	\$622.23	\$647.12
	4X WK	\$698.17	\$728.85	\$758.00	\$788.32	\$819.85	\$852.64
	5X WK	\$866.50	\$904.62	\$940.80	\$978.43	\$1,017.57	\$1,058.27
	6X WK	\$1,034.79	\$1,080.32	\$1,123.54	\$1,168.48	\$1,215.22	\$1,263.83

CITY OF LOMA LINDA MONTHLY COMMERCIAL RATES

PICKUP PER WEEK, RECYCLING BIN SIZE		Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
1 ½ Yard	1X WK	\$110.16	\$114.39	\$118.96	\$123.72	\$128.67	\$133.82
	2X WK	\$180.95	\$187.90	\$195.41	\$203.23	\$211.36	\$219.81
	3X WK	\$251.74	\$261.39	\$271.85	\$282.72	\$294.03	\$305.79
	4X WK	\$322.55	\$334.94	\$348.33	\$362.26	\$376.75	\$391.82
	5X WK	\$393.31	\$408.42	\$424.75	\$441.74	\$459.41	\$477.79
	6X WK	\$464.07	\$481.88	\$501.16	\$521.21	\$542.06	\$563.74
3 Yard	1X WK	\$114.78	\$119.18	\$123.95	\$128.91	\$134.07	\$139.43
	2X WK	\$208.03	\$216.02	\$224.66	\$233.65	\$243.00	\$252.72
	3X WK	\$301.28	\$312.87	\$325.38	\$338.40	\$351.94	\$366.02
	4X WK	\$394.58	\$409.73	\$426.12	\$443.16	\$460.89	\$479.33
	5X WK	\$487.90	\$508.62	\$526.88	\$547.96	\$569.88	\$592.68
	6X WK	\$581.37	\$606.92	\$632.39	\$658.89	\$716.45	\$745.11
6 Yard	1X WK	\$154.38	\$160.31	\$166.73	\$173.40	\$180.34	\$187.55
	2X WK	\$283.66	\$294.55	\$306.34	\$318.59	\$331.33	\$344.58
	3X WK	\$412.97	\$428.82	\$445.98	\$463.82	\$482.37	\$501.66
	4X WK	\$542.29	\$563.10	\$585.63	\$609.06	\$633.42	\$658.76
	5X WK	\$671.61	\$697.41	\$725.31	\$754.32	\$784.49	\$815.87
	6X WK	\$800.90	\$831.66	\$864.93	\$899.53	\$935.51	\$972.93

PICKUP PER WEEK, COMMERCIAL BIN SERVICE		Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
Bin locks, per bin	1X WK	\$5.96	\$6.19	\$6.43	\$6.69	\$6.96	\$7.24
	2X WK	\$11.94	\$12.39	\$12.89	\$13.41	\$13.95	\$14.51
	3X WK	\$17.88	\$18.56	\$19.30	\$20.07	\$20.87	\$21.70
	4X WK	\$23.87	\$24.79	\$25.78	\$26.81	\$27.88	\$29.00
	5X WK	\$29.83	\$30.98	\$32.22	\$33.51	\$34.85	\$36.24
	6X WK	\$35.78	\$37.15	\$38.64	\$40.19	\$41.80	\$43.47
Scout service, per bin	1X WK	\$84.08	\$87.31	\$90.80	\$94.43	\$98.21	\$102.14
	2X WK	\$168.19	\$174.66	\$181.64	\$188.91	\$196.47	\$204.33
	3X WK	\$252.27	\$261.95	\$272.43	\$283.33	\$294.68	\$306.45
	4X WK	\$336.34	\$349.26	\$363.23	\$377.76	\$392.87	\$408.58
	5X WK	\$420.45	\$436.58	\$454.05	\$472.21	\$491.10	\$510.74
	6X WK	\$504.56	\$523.95	\$544.90	\$566.70	\$589.37	\$612.94

ADDITIONAL SERVICE	Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
Extra pickup per commercial service	\$50.10	\$52.02	\$54.10	\$56.26	\$58.51	\$60.85
Additional Yardage Commercial Pickup, per yard service	\$25.90	\$26.90	\$27.98	\$29.10	\$30.26	\$31.47
Bulky item pickup, Commercial service, first 2 items	\$29.83	\$30.98	\$32.22	\$33.51	\$34.85	\$36.24
Bulky item pickup, Commercial service, additional item	\$29.83	\$30.98	\$32.22	\$33.51	\$34.85	\$36.24
Water heater over 75-gallon	\$84.97	\$88.24	\$91.77	\$95.44	\$99.26	\$103.23
Refrigerator, freezer, AC or other CFC containing item	\$62.59	\$64.99	\$67.59	\$70.29	\$73.10	\$76.02

COMMERCIAL CART SERVICE	Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
96-gallon set (trash and recycle cart)	\$47.26	\$49.30	\$51.27	\$53.32	\$55.45	\$57.67
96-gallon refuse cart (additional)	\$28.25	\$29.56	\$30.74	\$31.97	\$33.25	\$34.58
96-gallon recycling cart (additional)	\$19.01	\$19.74	\$20.53	\$21.35	\$22.20	\$23.09
Additional pickup, per cart	\$16.40	\$17.03	\$17.71	\$18.42	\$19.16	\$19.93
96-gallon recycling cart with Commercial Bin Service	\$48.81	\$48.61	\$50.55	\$52.57	\$54.67	\$56.86

ORGANICS BIN SIZE		Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
2 YD Bin - Food Scraps	1X WK	\$292.77	\$304.01	\$316.17	\$328.82	\$341.97	\$355.65
	2X WK	\$521.82	\$541.87	\$563.55	\$586.09	\$609.53	\$633.91
	3X WK	\$780.54	\$810.53	\$842.95	\$876.67	\$911.74	\$948.21
	4X WK	\$1,039.15	\$1,079.07	\$1,122.23	\$1,167.12	\$1,213.80	\$1,262.35
	5X WK	\$1,345.10	\$1,396.74	\$1,452.61	\$1,510.71	\$1,571.14	\$1,633.99
	6X WK	\$1,651.01	\$1,714.40	\$1,782.97	\$1,854.29	\$1,928.46	\$2,005.60
65-gallon cart - Food Scraps	1X WK	\$56.58	\$58.75	\$61.10	\$63.54	\$66.08	\$68.72
	2X WK	\$113.18	\$117.51	\$122.21	\$127.10	\$132.18	\$137.47
	3X WK	\$169.76	\$176.29	\$183.35	\$190.68	\$198.31	\$206.24
	4X WK	\$226.33	\$235.02	\$244.42	\$254.20	\$264.37	\$274.94
	5X WK	\$282.91	\$293.78	\$305.53	\$317.75	\$330.46	\$343.68
	6X WK	\$336.13	\$349.04	\$363.00	\$377.52	\$392.62	\$408.32

CITY OF LOMA LINDA MONTHLY COMMERCIAL RATES

ORGANICS BIN SIZE		Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
3 YD Bin - Green Waste (MF)	1X WK	\$263.79	\$273.95	\$284.91	\$296.31	\$308.16	\$320.49
	2X WK	\$477.36	\$495.68	\$515.51	\$536.13	\$557.58	\$579.88
	3X WK	\$704.40	\$731.47	\$760.73	\$791.16	\$822.81	\$855.72
	4X WK	\$931.39	\$967.16	\$1,005.85	\$1,046.08	\$1,087.92	\$1,131.44
	5X WK	\$1,158.42	\$1,202.90	\$1,251.02	\$1,301.06	\$1,353.10	\$1,407.22
	6X WK	\$1,385.44	\$1,438.64	\$1,496.19	\$1,556.04	\$1,618.28	\$1,683.01
4 YD Bin - Green Waste (MF)	1X WK	\$330.32	\$343.01	\$356.73	\$371.00	\$385.84	\$401.27
	2X WK	\$610.37	\$633.80	\$659.15	\$685.52	\$712.94	\$741.46
	3X WK	\$903.91	\$938.62	\$976.16	\$1,015.21	\$1,055.82	\$1,098.05
	4X WK	\$1,197.42	\$1,243.41	\$1,293.14	\$1,344.87	\$1,398.66	\$1,454.61
	5X WK	\$1,490.94	\$1,548.21	\$1,610.13	\$1,674.54	\$1,741.52	\$1,811.18
	6X WK	\$1,784.45	\$1,852.97	\$1,927.09	\$2,004.17	\$2,084.34	\$2,167.71
96-gallon cart - Green Waste	1X WK	\$50.97	\$52.94	\$55.06	\$57.26	\$59.55	\$61.93
	2X WK	\$101.95	\$105.87	\$110.10	\$114.50	\$119.08	\$123.84
	3X WK	\$152.94	\$158.82	\$165.17	\$171.78	\$178.65	\$185.80
	4X WK	\$203.91	\$211.72	\$220.19	\$229.00	\$238.16	\$247.69
	5X WK	\$254.91	\$264.70	\$275.28	\$286.29	\$297.74	\$309.65
	6X WK	\$305.89	\$317.62	\$330.33	\$343.54	\$357.28	\$371.57

ADDITIONAL ORGANICS SERVICE	Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
Extra commercial bin pickup (food scraps)	\$145.89	\$151.48	\$157.54	\$163.84	\$170.39	\$177.21
Extra commercial bin pickup (green waste)	\$131.48	\$136.53	\$141.99	\$147.67	\$153.58	\$159.72
Extra commercial cart pickup (food scraps)	\$28.23	\$29.31	\$30.48	\$31.70	\$32.97	\$34.29
Extra commercial cart pickup (green waste)	\$25.43	\$26.40	\$27.46	\$28.56	\$29.70	\$30.89

CITY OF LOMA LINDA MONTHLY ROLL-OFF, COMPACTOR, TEMPORARY REFUSE RATES

ROLL OFF AND COMPACTOR SERVICE RATE	Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
Low boy roll off box, 10-19 yard	\$250.47	\$260.08	\$270.49	\$281.31	\$292.56	\$304.26
Open top roll off box, 20-29 yard	\$250.47	\$260.08	\$270.49	\$281.31	\$292.56	\$304.26
Open top roll off box, 30-39 yard	\$250.47	\$260.08	\$270.49	\$281.31	\$292.56	\$304.26
Open top roll off box, 40-49 yard	\$250.47	\$260.08	\$270.49	\$281.31	\$292.56	\$304.26
Open top roll off box, 50 and over yard	\$250.47	\$260.08	\$270.49	\$281.31	\$292.56	\$304.26
Compactor, 20-29 yard	\$268.34	\$278.65	\$289.79	\$301.38	\$313.44	\$325.98
Compactor, 30-39 yard	\$268.34	\$278.65	\$289.79	\$301.38	\$313.44	\$325.98
Compactor, 40-49 yard	\$268.34	\$278.65	\$289.79	\$301.38	\$313.44	\$325.98
Refuse, per ton rate for roll off and compactor service	\$55.35	\$58.86	\$61.21	\$63.66	\$66.21	\$68.86

TEMPORARY SERVICE	Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
BINS						
Temporary 3 yard bin, 1 x per week	\$182.42	\$189.93	\$197.52	\$205.42	\$213.64	\$222.19
Temporary 3 yard bin, 7 day rental	\$97.61	\$101.29	\$105.34	\$109.55	\$113.93	\$118.49
Temporary 3 yard bin, each additional day rental	\$1.49	\$1.54	\$1.61	\$1.67	\$1.74	\$1.81
Delivery Fee	\$63.26	\$65.69	\$68.31	\$71.04	\$73.88	\$76.84
ROLLOFF						
Temporary 40-yard, 7 day rental, 5-ton maximum	\$569.74	\$591.62	\$615.28	\$639.89	\$665.49	\$692.11
Temporary C&D Wood 40-yard, 7-day rental, 5-ton maximum	\$493.99	\$512.98	\$533.50	\$554.84	\$577.03	\$600.11
Temporary C&D Concrete/Asphalt, 40-yard, 7-day rental, 5-ton maximum	\$403.36	\$418.84	\$435.59	\$453.01	\$471.13	\$489.98
Temporary C&D Mixed 40-yard, 7-day rental, 5-ton maximum	\$569.74	\$591.62	\$615.28	\$639.89	\$665.49	\$692.11
Temporary 40-yard, additional day rental	\$4.49	\$4.66	\$4.85	\$5.04	\$5.24	\$5.45
Temporary 40-yard, additional tonnage over 5-ton minimum, per ton	\$63.85	\$66.30	\$68.96	\$71.72	\$74.59	\$77.57
C&D Haul Rate	\$250.47	\$260.08	\$270.49	\$281.31	\$292.56	\$304.26
C&D Clean Wood/Ton	\$48.71	\$50.58	\$52.60	\$54.70	\$56.89	\$59.17
C&D Clean Concrete/Asphalt/Ton	\$30.58	\$31.73	\$33.00	\$34.32	\$35.69	\$37.12
C&D Mixed/Ton	\$63.85	\$66.30	\$68.96	\$71.72	\$74.59	\$77.57
Delivery Fee	\$94.89	\$98.53	\$102.47	\$106.57	\$110.83	\$115.26

ADDITIONAL SERVICE	Current	10/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028
Additional charge for Saturday pickup	\$47.16	\$48.97	\$50.93	\$52.97	\$55.09	\$57.29
Relocation of roll off, per event	\$75.43	\$78.32	\$81.46	\$84.72	\$88.11	\$91.63
Unable to service roll off or compactor, per event	\$75.43	\$78.32	\$81.46	\$84.72	\$88.11	\$91.63
Stand-by rate, per hour, 2 hour minimum	\$111.82	\$116.11	\$120.76	\$125.59	\$130.61	\$135.83
Tilt hopper, monthly rental	\$68.17	\$60.41	\$62.83	\$65.34	\$67.95	\$70.67
Steam cleaning, each	\$189.62	\$196.90	\$204.78	\$212.97	\$221.49	\$230.35
Roll off storage bin, monthly rental	\$104.38	\$108.39	\$112.73	\$117.24	\$121.93	\$126.81
Compactor cleaning, each	\$189.62	\$196.90	\$204.78	\$212.97	\$221.49	\$230.35



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

E. Consider Awarding Contract to Air Exchange, Inc. for the Purchase and Installation of a Plymovent Vehicle Exhaust Extraction System at the new Fire Station in the amount of \$131,600 (Fire) [CC]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3E.
To	From
City Council	Dan Harker, Fire Chief
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council:

1. Award a contract to Air Exchange, Inc. in the amount of \$131,600.00 for the purchase and installation of a Plymovent vehicle exhaust extraction system at the new Fire Station, subject to any revisions to the agreement deemed necessary by the City Attorney; and authorize a contingency amount of \$13,160.00 $\pm 10\%$ for unforeseen project-related costs; and
2. Authorize the City Manager or his designee to execute all necessary documents.

BACKGROUND:

Lennar Homes is currently completing construction of the new Fire Station. The City is responsible for the purchase and installation of the vehicle exhaust extraction system for the apparatus bay.

Staff obtained a proposal from Air Exchange, Inc. for the purchase and installation of a Plymovent vehicle exhaust extraction system. The system will remove diesel exhaust emissions from the apparatus bay and support a safe working environment for Fire Department personnel.

ANALYSIS:

The Fire Department has utilized Plymovent vehicle exhaust extraction systems at Fire Stations 251 and 252 for more than 25 years to remove diesel exhaust emissions from apparatus bays. The systems have proven to be reliable, effective, and compatible with the Department's apparatus fleet.

To maintain consistency among all City fire stations and continue providing a safe working environment for personnel, staff recommends installing a Plymovent vehicle exhaust extraction system at the new Fire Station. The system will be compatible with existing equipment and operational practices already utilized by the Department.

Air Exchange, Inc. is the authorized provider of Plymovent systems and installation services. Because the Plymovent system is proprietary and consistent with the equipment currently utilized by the Department, staff recommends a sole-source procurement from Air Exchange, Inc.

Installation of the system will help reduce personnel exposure to diesel exhaust emissions and further support the Department's commitment to employee health and safety.

FINANCIAL IMPACT:

Funding for this project is available in the Capital Improvements Account No. 3152300-58240. The total cost of the purchase and installation is \$131,600.00.

Attachments

[Air Exchange Quote.pdf](#)

Quotation

Page: 1/4

Delivery Address:

Loma Linda Fire Dept.- AP
25541 Barton Road
Loma Linda CA 92354
United States

Invoice Address:

Loma Linda Fire Dept.- AP
Attn. Mike Atchison
25541 Barton Road
Loma Linda CA 92354
United States

Delivery Terms : Delivered at place, Loma Linda
Payment Terms : 30 days net
Currency : USD
Email : info@airexchange.com

Quotation Number : 6089143
Quotation Date : June 2, 2026
Customer Number : QB00389
Your Reference : LOMA LINDA NEW FIRE STATION
Valid to : July 2, 2026

Dear Mike Atchison,

Thank you for your interest. We offer the following items:

Quantity	Item	Description
2 Piece	0000006201	VSRX-65 CRS-E "VSRX-65 VERTICAL STACK RAIL INCLUDES: 61.75 FT OF ALUMINUM PROFILE 130 FT RUBBER SEAL. 1- END CAP 3- RAIL SPLICES, 2-TOP RAIL DUCT CONNECTIONS, 7- SETS MOUNTING FEET 1 - CRS-E VSR MOTORSECTION 1 - CRS-E VSR END CAP WITH HYDRAULIC SHOCK 1 - CRS 35 ROPESET 120 FEET 1 - AUTO RETURN SW CRS-E"
4 Piece	0000116733	MG UP,4IN ST HSPK,1 DRP,VSRX "MAGNETIC GRABBER (MG) UPPER, 4 IN. STANDARD TEMP (ST) HOSE PACK, 1 DROP, VSRX INCLUDES: 1- UPPER ST HOSE 4 IN. X 4 FT. 2- BRIDGE HOSE CLAMPS 1- METAL HOSE SADDLE 4 IN. 1- BALANCER ASSEMBLY 1- VSRX EXTERNAL CRAB ASSEMBLY"
4 Piece	0000116411	MID,ST HS 4IN x 10FT,1 PCS, ALL RAILS MID, STANDARD TEMP (ST) HOSE 4 IN. x 10 ft., WITH CLAMPS, 1 PIECE, SBTA, STRA, VSRX
1 Piece	0000003326	MG 4IN,LWR KIT,4IN HT HS,STRA/VSRX MAGNETIC GRABBER (MG) 4 IN., HIGH TEMP (HT) HOSE 4 IN., SAFETY DISCONNECT HANDLE (SDCH) LOWER ASSEMBLY, STRA/VSRX
3 Piece	0000003327	MG 5IN,LWR KIT,4IN HT HS,STRA/VSRX MAGNETIC GRABBER (MG) 5 IN., HIGH TEMP (HT) HOSE 4 IN., SAFETY DISCONNECT HANDLE (SDCH) LOWER ASSEMBLY, STRA/VSRX
1 Piece	0000112504	Tailpipe adapter TPA+ clamp 100mm/4" (G) TAILPIPE ADAPTER (TPA) 4 IN., FOR MAGNETIC GRABBER (MG) 4 IN.
3 Piece	0000112505	Tailpipe adapter TPA+ clamp 125mm/5" (G) TAILPIPE ADAPTER (TPA) 5 IN., FOR MAGNETIC GRABBER (MG) 5 IN.
14 Piece	0000004009	2 SQ X .120 TUBE, .250 RADS, 6061 T6 20'

Quotation

Page: 2/4

Quotation Number: 6089143

Quantity	Item	Description
1 Piece	0000116126	OS-3 5 HP, 208-230V, 3PH, 13A CONTROL OPERATION SYSTEM FOR 5HP, 208-230V, 3PH, 13 A
1 Piece	0000010013	SAF-559 536 NEMA UVD TEV SOUND ABSORBING FAN, 5 HP, 3450 RPM, 230 / 460V, 3 PHASE, 60HZ, TEFC MOTOR, CLASS B CENTRIFUGAL FAN.STANDARD UPBLAST VERTICAL DISCHARGE (UVD) CONFIGURATION MOUNTED IN SOUND ABSORBING ENCLOSURE FOR INDOOR/OUTDOOR USE
1 Each	0000019517	10 Silencer / 18 10 Inch Silencer - 18 inch length
1 Piece	0000004329	ACCELERATOR CAP 10" 10 Inch Rain cap
1 Each	0000005143	Filter Box Filter Box
1 Piece	0000004312	24" x 24" x 11.5", 4P85, Predator Filter Predator Filter 24" x 24" x11.5"
1 Piece	0000004000	2" aluminum mesh prefilter (24x24x2) 2" aluminum mesh prefilter (24x24x2)
4 Piece	0000100716	PC-500 Pressure Sensor
4 Piece	0000004150	TRANSMITTER, 433mhz, WIRED, 2.5Xmit TIME Wireless Transmitter
1 Piece	0000004194	433mhz RECEIVER, RELAY OUTPUT 3ch 12-24V Wireless Receiver
1 Piece	0000004071	Antenna, 433 MHz, 7' cable w/out 800015 Wireless Antenna
1 Each	0000201730	Misc Duct Hardware Misc. Duct, Hardware and structural supports
1 Each	0000201717	Rental costs platform / climb material

Quotation

Page: 3/4

Quotation Number: 6089143

Quantity	Item	Description	
		Scissor Lifts / Crane	
1 Each	0000000007	Shipping and Handling	
1 Each	0000004387	Labor	
		Labor @ prevailing wages	
Net total			124,718.00
			TAX @ 7.75% 6,811.55
			TOTAL 131,529.55

Scope of Work: VSRX-65-CRS-E Magnetic vehicle source capturing system, 5HP TEV, (4) drops total ****DOES NOT INCLUDE, electrical load calculations, structural calculations, Bonds (can be added if required) Blocking & painting of any kind, Carbon monoxide sensors, Structural or electrical Engineering costs of any kind or any material or labor as the result of any required Structural or electrical Engineering calculations, Any other Engineering fees or drawings of any kind beyond what is supplied with the quote tailpipe conversions, permits for project. Terms are also listed at end of proposal****
Delivery of system will be within 12 weeks of proposal acceptance.

Payment to be made as follows: Progressive Invoicing

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's compensation Insurance. "Air Exchange Authorized Signature:"

Title:

Note: This proposal may be withdrawn by Air Exchange if not accepted within 180 days.

ACCEPTANCE OF PROPOSAL and TERMS AND CONDITIONS. (Pages 1 and 2, inclusively.) The above prices, specifications and Terms and Conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. By signing where indicated, you, as agent for the organization proposed, hereby authorized Air Exchange, Inc. to perform the work as specified on Page 1 of 2 of this proposal and agree and accept the Terms and Conditions (Page 2 of 2) of this proposal. Payment will be made as outlined above.

"CUSTOMER
SIGNATURE:"

DATE OF ACCEPTANCE:
TERMS AND CONDITIONS
AIR EXCHANGE, INC.
PROJECT NAME:

ADDITIONAL EXCLUSIONS TO THE PROJECT PROPOSED:

1. Electrical components and hookup are not included, unless indicated on Page 1 of 2 of the proposal.
2. Permits and fees of any kind are not included in this proposal; including but not limited to, any pertinent load calculations; technical drawings, submittals, shop drawings and permit drawings of any kind. Should any of these items be required, a separate quote will be required.
3. Outside services, not limited to but including, concrete work, exterior penetrations, fork or scissor lift rentals, etc. are not included, unless indicated on Page 1 of 2 of the proposal.
4. All work to be performed during normal business hours (M-F, 7:30 a.m. to 4:00 p.m.). Work done outside of normal

Quotation

Page: 4/4

Quotation Number: 6089143

business hours will be subject to additional charges (i.e., time and one-half, double time, etc.) unless indicated on Page 1 of 2 of the proposal.

5. Payments terms are noted on the proposal. Should you require different terms than noted, an addendum to this contract will need to be fully executed before revised terms will be accepted.

6. Freight is not included, unless indicated on Page 1 of 2 of the proposal. Please provide preferred carrier. If you authorize, Air Exchange, Inc. will pay for freight charges and invoice you, but you must include this provision in your purchase order to Air Exchange, Inc.

7. Any/all materials and labor not listed on this proposal.

8. Any VFD's, Fans or Interlocks.

9. Remote Control Receiver and Transmitter option.

10. Blocking, Roof Curbs, Roof Jacks.

11. Electrical labor and materials.

12. Air Testing, Air Balancing.

13. Painting.

14. Bonds and permit fees of any kind.

15. Engineering fees of any kind including structural calculations or any labor or materials resulting from any structural calculations.

16. Engineered Drawings

17. PLA LABOR NOT Applied to this Quote

CA License #664135 C-43, C-61/D-43

NV License #0082193 C-21C

WA License #AirEx*988DJ

DIR# 1000011166

Best Regards,

John Whitney

Air Exchange

john.whitney@airexchange.com

Our general conditions of sales and delivery shall apply.

Signature when agreed (if appropriate)



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

F. Consider Awarding Award Contract to WESTNET First-In for the Purchase and Installation of a Fire Station Alerting System for the New Fire Station in the Amount of \$75,000 (Fire) [CC]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3F.
From	Via
Dan Harker, Fire Chief	T Jarb Thaipejr, City Manager

RECOMMENDATION:

It is recommended that the City Council:

1. Award a contract to WESTNET First-In for the purchase and installation of the fire station alerting system for the new Fire Station in the amount of \$75,000, subject to any revisions to the agreement deemed necessary by the City Attorney, and authorize a contingency amount of \$7,500 ($\pm 10\%$) for unforeseen project-related cost; and
2. Authorize the City Manager or his designee to execute all necessary documents.

BACKGROUND:

Lennar Homes is currently completing construction of the City's new Fire Station. As part of the project, the City is responsible for the purchase and installation of the station alerting system.

Staff obtained a proposal from WESTNET First-In for the purchase and installation of a station alerting system. This system provides emergency notifications to fire personnel when calls for service are received through the dispatch center, ensuring timely response to emergencies.

ANALYSIS:

The Fire Department transitioned to the WESTNET Station Alerting System in 2018 through its membership with CONFIRE. Following extensive research and a competitive procurement process, CONFIRE member agencies unanimously selected WESTNET as the regional station alerting provider. Since implementation, the system has enhanced emergency response operations and improved the reliability and efficiency of station alerting throughout the region.

To maintain compatibility with CONFIRE dispatch operations and provide consistency with the Department's existing alerting infrastructure, staff recommends installation of the WESTNET system at the new Fire Station. The proposed project includes the purchase, installation, programming, testing, and commissioning of the station alerting equipment, as well as, system enhancements designed to improve emergency notification capabilities and operational readiness.

FINANCIAL IMPACT:

Funding for this project is available in the Capital Improvements Program Account No. 3152300-58240. The total cost for the purchase and installation of the station alerting system is \$75,000.

Attachments

[WESTNET First-in Alerting System quote.pdf](#)

15542 Chemical Lane
Huntington Beach, CA 92649
Phone: 714-548-3500 Fax: 714-901-5610
***.FirstInAlerting.com

Quote: Loma Linda Fire Station #253 First-In Alerting Smart Station System Revised

To: Loma Linda Fire Department

From: Rick Sanft

Loma Linda Fire Department

25541 Barton Rd

Loma Linda, CA 92354

Contact:

Summary

Total Amount: **\$74,533.12** Quote ID: Q-10723-B6S7 Revision: 1
Shipping Method: Ground Date: 6/2/2026
Payment Terms: Net 30 Effective To: 9/2/2026
Description: This quote is for Loma Linda Fire Station #253 First-In Alerting Smart Station System Revised including installation and one year of technical support.
Clarifying Comments: This quote is based upon installation occurring in (1) one trip. If the station is not ready and additional trips are required, the customer agrees to pay additional fees. The customer is responsible for all network connectivity between dispatch and station, as well as the CAD interface if network activation is desired. The customer is responsible for having the radio, network equipment, and power within 6 feet of the Master Control Unit. The quote does not include conduit of more than twenty feet, if required. The customer is to provide VPN access to Westnet for remote adjustments and support.

The quote includes prevailing wage rates. The Customer is responsible for the difference in sales and use tax if applicable. If tax-exempt, please email the tax-exempt form to accounting@westnetpublicsafety.com. Payment terms are net 30 with payment milestones. The quote does not include permits or bonds.

Quote Revised to update effective to date and pricing.

Shipping Information

Ship To:

Bill To:

Details

Product ID	Product	QTY	Price	Sub Total
2U-SHF	2U Slotted Shelf - Kit	1.00	\$80.75	\$80.75
ACD-RS	Appliance Control Device (Comes with 1 Reset Switch)	1.00	\$1,828.75	\$1,828.75
AUX-L01	MCU Auxiliary Module Lite	1.00	\$603.25	\$603.25
DLSP	MCU Data Line Surge Protector	1.00	\$198.55	\$198.55
DR-FM	Dorm Remote (With Ceiling Mounted Light)	3.00	\$1,311.00	\$3,933.00
HPA-OMNI-D	High Power Audio Module with 2 - Omnidirectional Speaker and Hanging Kit	1.00	\$1,662.50	\$1,662.50
HPA-S	High Power Audio Module (includes one speaker)	1.00	\$1,781.25	\$1,781.25
MCU- RD-RK	MCU and Radio Rack Mount Kit	1.00	\$190.00	\$190.00
MCU-Eth-T10	Ethernet Data Activated Type 10 MCU	1.00	\$12,825.00	\$12,825.00
OSA-S	Outside Audio Module with one speaker	1.00	\$945.25	\$945.25
PM-BLK-UPS	Power Module Black with UPS	1.00	\$3,415.25	\$3,415.25
R-ISO-U4C	Radio Isolation Unit - Four Channel	1.00	\$829.35	\$829.35
SCR26-24VC5	Control Remote (each controls up to 8 functions)	1.00	\$1,151.40	\$1,151.40

Product ID	Product	QTY	Price	Sub Total
SSAT	Satellight (driven off Satellight Controller)	3.00	\$454.10	\$1,362.30
SSAT-M-FT	Satellight Controller	7.00	\$797.05	\$5,579.35
SVC-LIFT-FEE	Lift Service Fee	1.00	\$1,546.60	\$1,546.60
SW-DB	Doorbell Button	1.00	\$261.25	\$261.25
SW-EM	Emergency Button	1.00	\$261.25	\$261.25
SW-RS	Appliance Reset Switch	1.00	\$213.75	\$213.75
TIM	Telephone Interface Module	1.00	\$1,174.20	\$1,174.20
TT-M	Turnout Timer Medium	1.00	\$783.75	\$783.75
WM-Kit	Wire Management Kit	1.00	\$63.65	\$63.65

NOTES:

1. In the event that taxes, other than sales tax apply to the purchase of this equipment, said taxes will be paid by the customer.
2. Quote is based on a properly working and installed CAD, radio system(s), station radio(s) and does not include costs for repair or modifications of the CAD, radio system(s), or station radio(s).
3. Any equipment drawings included with this quote are for quoting purposes only and are not to be used as working drawings unless such drawings are labeled "Installation Drawings". See attached Limited Warranty.

Equipment Total	\$40,690.40
Install Supplies	\$1,260.00
Total Tax (7.750 %)	\$3,251.16
Shipping and Handling	\$120.00
Station Equipment Install	\$19,620.00
FiAP Install, Commissioning, and Testing	\$0.00
FiAP Training	\$0.00
Year 1 Configuration and Technical Support	\$6,121.56
Project Coordination	\$2,220.00
Special Engineering Services	\$1,250.00
Total Amount	\$74,533.12

Manufacturer's warranties apply on all parts. First-In warranty is provided by Westnet and consists of one-year parts and labor. Warranty does not apply to damage resulting from outside agencies or extraneous circumstances. Installation labor for any other items is ninety days. This quote is based on the reasonable assumption that the fire station is prepared to accept the above listed parts and that any existing equipment involved with the fire station alarm be in good working order or that it will be prior to commencement of the First-In installation. Westnet has made reasonable attempts to verify that conditions are satisfactory such that installation may occur. However, should an occurrence arise where further parts, labor and/or engineering are required, the customer may be billed at the Purchase Order rate. Any additional parts, labor and/or engineering exceeding \$250 will have prior approval, unless otherwise specified by the customer prior to commencement.

If payment is not received by 30 (thirty) days from the date of invoice, a late charge of 1.5% per month of the unpaid balance will be charged to that particular invoice.

Print Name: _____ Title: _____

Signature: _____ Date: _____

Email Address: _____



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

G. Consider Approving Extension of Joint Use Agreement between the Redlands Unified School District and the City of Loma Linda, Effective July 1, 2026 through June 30, 2027 (Public Works) [CC]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3G.
To	From
City Council	John Trujillo, Deputy Director Public Works
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council:

1. Approve the extension of the Joint Use Agreement between the City of Loma Linda and the Redlands Unified School District for the shared use of Leonard Bailey Park effective July 1, 2026 through June 30, 2027, subject to any revisions to the agreement deemed necessary by the City Attorney, and
2. Authorize the City Manager or his designee to execute the extension agreement.

BACKGROUND:

Leonard Bailey Park was developed as a joint-use facility serving both the City of Loma Linda and Bryn Mawr Elementary School. The Joint Use Agreement establishes the responsibilities of the City and Redlands Unified School District regarding the use, maintenance, operation, and liability associated with the facility.

The current agreement is scheduled for renewal effective July 1, 2026. Redlands Unified School District requested a one-year extension of the existing Joint Use Agreement through June 30, 2027. The District has indicated that the extension will allow both agencies to continue operating under the existing agreement while evaluating future renewals and partnership opportunities.

ANALYSIS:

The basic conditions of the agreement remain in place. We share the use, maintenance and operations as well as liabilities. Attorneys for both agencies have reviewed the agreement.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

No Financial Impact.

Attachments

[Joint Use of Facilities Redlands 2026.pdf](#)



REDLANDS UNIFIED SCHOOL DISTRICT

June 3, 2026

T. Jarb Thaipejr, City Manager
City of Loma Linda
25541 Barton Rd.
Loma Linda, CA 92354

Re: Joint Use of Facilities – City of Loma Linda

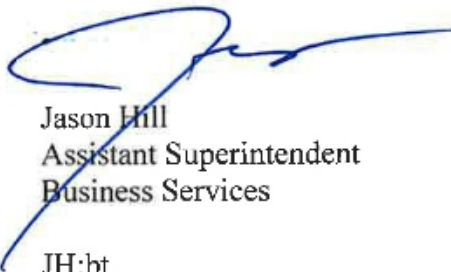
Dear Mr. Thaipejr:

The agreement between Redlands Unified School District (District) and the City of Loma Linda (City) will be coming up for renewal on July 1, 2026. The terms of the agreement state the contract "may be extended upon approval by both parties. If the Agreement is not extended beyond the Initial Term, it shall continue in full force and effect upon the same terms and conditions from year to year until terminated by one of the parties".

I propose a renewal through June 30, 2027 at which time we will review renewal for subsequent years. To confirm your consent of this renewal, please sign below and return to the following address:

Redlands Unified School District
Attn: Facilities Planning Services
P.O. Box 3008
Redlands, CA 92373

Sincerely,



Jason Hill
Assistant Superintendent
Business Services

JH:bt

Accepted By:

Signature and Date

Print Name and Title



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

H. Consider Awarding Contract to HHS Construction, Inc., in the amount of \$70,254.67 for the Fiber Optic Installation at Beaumont Avenue and Nevada Street (CIP 26-677) (Public Works) [CC]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3H.
To	From
City Council	Julia Loeffert, Executive Assistant
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council award a contract to HHS Construction, Inc., of Ontario, California, in the amount of \$70,254.67 for the installation of fiber optic cable. It is further recommended that the City Council authorize a contingency amount of \$7,000 for unforeseen field conditions. Agreement subject to any revisions deemed necessary by the City Attorney.

Contract Term: July 1, 2026 - September 30, 2026

BACKGROUND:

In April 2023, the City Council awarded a contract for the installation of a waterline and fiber optic conduits along Beaumont Avenue, crossing the Union Pacific Railroad tracks and the San Timoteo Flood Control Channel. In conjunction with that project, Trumark Homes installed fiber optic conduits from its residential development on Nevada Street to Beaumont Avenue.

The purpose of this project is to install fiber optic cable within the existing conduit system to enhance connectivity for the City's Supervisory Control and Data Acquisition (SCADA) system and support service to new residential developments along Nevada Street.

ANALYSIS:

Staff obtained a proposal from HHS Construction, Inc. to complete this phase of the fiber optic network. HHS Construction, Inc. was awarded a competitive bid contract for Phase 1 of the City's fiber optic network in October 2019 and was subsequently awarded Phase 2 in May 2020. The contractor is familiar with the City's existing fiber optic infrastructure, and utilizing the same contractor provides continuity with the existing system while minimizing mobilization and coordination costs.

As with most construction projects, unforeseen field conditions may require minor adjustments to the scope of work. Therefore, staff recommends approval of the contingency amount.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding for this project is included in the Fiscal Year 2026-27 Adopted Budget and is available in Account No. 4657010-58845 (Water Production – Technology Systems).

Attachments

[Fiber Optic Installation Agreement HHS Construction, Inc.pdf](#)

CITY OF LOMA LINDA AGREEMENT FOR CONTRACTOR SERVICES

THIS AGREEMENT is made and entered into this 23rd day of JUNE 2026, by and between THE CITY OF LOMA LINDA, a Municipal Corporation (hereinafter referred to as "CITY") and HHS CONSTRUCTION, INC., a California Corporation/a Partnership/a Sole Proprietor, (hereinafter referred to as "CONTRACTOR").

A. RECITALS

1. City has heretofore requested of CONTRACTOR the performance of services with respect to FIBER OPTIC INSTALLATION AT BEAUMONT AVENUE AND NEVADA (PROJECT" hereinafter);
2. CONTRACTOR has now submitted its proposal for the performance of such services;
3. CITY desires to retain CONTRACTOR to perform the services necessary to render advice and assistance to CITY relating to the PROJECT;
4. CONTRACTOR represents that it is qualified to perform such services and is willing to perform such services as hereinafter defined.

NOW, THEREFORE, IT IS AGREED by and between CITY and CONTRACTOR as follows:

B. AGREEMENT

1. Definitions: The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:
 - a. PROJECT: The preparation of all of the necessary documents, and reports with respect to the Scope of Services described herein and hereto, and made a part hereof;
 - b. SCOPE OF SERVICES: Such services as are necessary to be performed by CONTRACTOR in order to complete the WORK as set forth herein in Exhibit "A" attached hereto and incorporated herein by reference;
2. CONTRACTOR agrees as follows:
 - a. CONTRACTOR shall forthwith undertake and complete the PROJECT in accordance herein specified and applicable with Federal, State and CITY statutes, regulations, ordinances and guidelines, all to the reasonable satisfaction of the CITY.
 - b. CONTRACTOR shall at CONTRACTOR'S sole cost and expense, secure and hire such other persons as may, in the opinion of CONTRACTOR, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONTRACTOR, CONTRACTOR hereby warrants that such other persons shall be fully qualified to perform services required hereunder.

c. CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, secure the required issuance of a City Business License as a condition precedent to being engaged as a CONTRACTOR within the CITY.

3. CITY agrees as follows:

a. To pay to CONTRACTOR a maximum sum of that amount set forth in Exhibit "B" hereto. This sum shall cover the cost of all direct and indirect costs or fees, including the work of employees and CONTRACTORS of CONTRACTOR. Payment to CONTRACTOR, by CITY, shall be made in accordance with the provisions of Exhibit "A".

b. Optional Services: Payments for additional services requested, in writing, by CITY, and not included in the Scope of Services, shall be paid on a compensation basis in accordance with the compensation rates set forth in Exhibit "A". Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within 30 days after said invoices are received by CITY.

4. CITY agrees to provide to CONTRACTOR:

a. Information and assistance in the Scope of Services, hereto;

b. Copies of information, if available, which CONTRACTOR considers necessary in order to complete the Project;

c. Such information as is generally available from CITY files applicable to the Project;

d. Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONTRACTOR'S responsibility to make all initial contact with respect to the gathering of such information.

5. Ownership of Documents: All documents, data, studies, photographs and reports prepared by CONTRACTOR pursuant to this Agreement shall be considered the property of the CITY and, upon payment for services performed by CONTRACTOR, such documents and other identified materials shall be delivered to CITY by CONTRACTOR. CONTRACTOR may, however, make and retain such copies of said documents and materials as CONTRACTOR may desire.

6. Termination: This Agreement may be terminated by CITY upon the giving of written "Notice of Termination" to CONTRACTOR at least ten (10) days prior to the date of termination specified in said Notice. In the event this Agreement is so terminated, CONTRACTOR shall be compensated at CONTRACTOR'S applicable hourly rates as set forth in Bid Schedule, on a pro rata basis with respect to the percentage of the PROJECT completed as of the date of termination. CONTRACTOR shall provide to CITY any and all documents, studies, photographs and reports, whether in draft or final form, prepared by CONTRACTOR as of the date of termination. CONTRACTOR may not terminate this Agreement except for cause.

7. Notices and Designated Representatives: Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in the Paragraph 7. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

8. Definition of Contract Period: The Agreement shall commence on the date of execution and shall remain and continue in effect until September 30, 2026, or terminated as provided in Paragraph 6 above.

CITY: CITY OF LOMA LINDA
Name: T. JARB THAIPEJR, P.E.
Title: CITY MANAGER
Address: 25541 BARTON ROAD, LOMA LINDA, CA 92354

CONTRACTOR: HHS CONSTRUCTION, INC.

Name: _____
Title: _____
Address: 2042 S. GROVE AVE.
ONTARIO, CA 91761

Any such notices, demands, invoices or written communications, by mail, shall be deemed to have been received by the addressee forth-eight (48) hours after deposit thereof in the United States Mail, postage prepaid, and property addressed as set forth above.

9. Insurance:

a) Type of /Required Coverages

All insurance coverages and endorsements required under this Agreement shall be limited to coverage that is commercially available through standard ISO forms or their equivalent, and shall be subject to standard policy terms, conditions, and exclusions.

Without limiting the indemnity provisions of the Contract, the CONTRACTOR shall procure and maintain in full force and effect during the term of the Contract, the following policies of insurance.

- (1) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, with minimum limits of at least \$3,000,000 per occurrence for bodily injury, personal injury and property damage, and \$5,000,000 aggregate total bodily injury, personal injury and property damage. Commercial General Liability insurance and endorsements shall be kept in force at all times during the performance of this Agreement.

Products-Completed Operations: CONTRACTOR shall procure and submit to City evidence of insurance for a period of at least three (3) years from the time that all work under this Contract is completed.

- (2) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), including owned, non-owned and hired autos, or the exact equivalent, with minimum limits of \$1,000,000 for bodily injury and property damage, each accident. If CONTRACTOR owns no vehicles, auto liability coverage may be provided by means of a non-owned and hired auto endorsement to the general liability policy. Automobile liability insurance and endorsements shall be kept in force at all times during the performance of this Agreement.

- (3) **Workers' Compensation:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 each accident for bodily injury and \$1,000,000 each employee for bodily injury by disease.
- (4) **Professional Liability:** To the extent professional services are provided, Professional Liability insurance with coverage of not less than \$3,000,000 each claim. Covered professional services shall specifically include all work to be performed under the Agreement. Covered professional services shall include the services performed under this Agreement, subject to standard policy terms, conditions, and exclusions.

b) Endorsements

Insurance policies shall not be in compliance if they include any material limiting provision or endorsement required by this Agreement that has not been submitted to the City for approval.

- 1) The insurance coverages required by Section (a)(1) Commercial General Liability; and (a)(2) Automobile Liability Insurance shall contain the following provisions or be endorsed to provide the following:

Additional Insured: The City, its elected officials, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Contract. Coverage for the additional insureds shall apply to the fullest extent permitted by law.

Additional Insured requirements may be satisfied by blanket additional insured endorsements available under CONTRACTOR's policies.

Primary Insurance: Coverage afforded to the CITY shall be primary and non-contributory only to the extent of liability caused by the negligent acts or omissions of CONTRACTOR, consistent with applicable law.

- 2) The policy or policies of insurance required by Section (a)(3) Workers' Compensation shall be endorsed, as follows:

Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

c) Notice of Cancellation

Required insurance policies shall not be cancelled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

d) Waiver of Subrogation

Required insurance coverages shall not prohibit CONTRACTOR from waiving the right of subrogation prior to a loss. CONTRACTOR shall waive all rights of subrogation against the indemnified parties and Policies shall contain or be endorsed to contain such a provision.

e) Evidence of Insurance

The CONTRACTOR, concurrently with the execution of the contract, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms reasonably approved by the CITY. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the CITY. If such coverage is cancelled or reduced, CONTRACTOR shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the CITY evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

f) Deductible or Self-Insured Retention

Any deductible or self-insured retention must be approved in writing by the CITY and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

g) Contractual Liability

The coverage provided shall apply to the obligations assumed by the CONTRACTOR under the indemnity provisions of this Agreement.

h) Failure to Maintain Coverage

CONTRACTOR agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the CITY. The CITY shall have the right to withhold any payment due CONTRACTOR until CONTRACTOR has fully complied with the insurance provisions of this Agreement. In addition, the CITY may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, CITY may take out the necessary insurance and pay, at CONTRACTOR's expense, the premium thereon.

In the event that the CONTRACTOR's operations are suspended for failure to maintain required insurance coverage, the CONTRACTOR shall not be entitled to an extension of time for completion of the Work because of production lost during suspension

i) Acceptability of Insurers

Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing in accordance with the CITY.

j) Claims Made Policies

If coverage is written on a claims-made basis, the retroactive date on such insurance and all subsequent insurance shall coincide or precede the effective date of the initial CONTRACTOR's contract with the CITY and continuous coverage shall be maintained or an extended reporting period shall be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

Professional Liability insurance may be satisfied by maintaining continuous claims-made coverage, in lieu of purchasing extended reporting (tail) coverage.

k) Insurance for SubCONTRACTORS

CONTRACTOR shall require subCONTRACTORS and independent CONTRACTORS to maintain insurance appropriate to the nature and scope of their services. Such insurance shall be consistent with applicable flow-down requirements but shall not be required to mirror CONTRACTOR's insurance coverages unless reasonably applicable to the subCONTRACTOR's scope of work.

l) San Bernardino County Flood Control Operations Division Certificate of Insurance

CONTRACTOR is required to obtain a Certificate of Insurance through the San Bernardino County Flood Control Operations Division (Exhibit B)

10. Indemnification:

- a) Defense, Indemnity, and Hold Harmless. CONTRACTOR shall indemnify and defend the CITY only to the extent caused by the negligent acts or omissions of CONTRACTOR, its officers, employees, or agents, in the performance of the services under this Agreement, consistent with California Civil Code §2782.8.
- b) Likewise, the CITY shall indemnify and defend CONTRACTOR to the extent caused by the negligent acts or omissions of the CITY, its officers, employees, or agents, to the extent permitted by law.
- c) CONTRACTOR shall require subCONTRACTORS and independent CONTRACTORS to provide indemnity obligations appropriate to their scope of services and consistent with applicable flow-down requirements, without requiring provisions identical to those imposed on CONTRACTOR.
- d) Indemnity obligations shall be subject to and supported by the insurance coverage required under this Agreement.
- e) Indemnity obligations shall survive termination of this Agreement for the period permitted under applicable statutes of limitation.
- f) CONTRACTOR's total aggregate liability arising out of or related to this Agreement shall not exceed the total compensation paid or payable to CONTRACTOR under this Agreement.
- g) Limitations on Scope of Indemnity. Notwithstanding the foregoing, CONTRACTOR shall not be responsible for indemnification for claims or losses caused by the gross negligence or intentional wrongdoing of the Indemnified Parties. The indemnity obligations set forth herein

shall be interpreted and enforced consistent with California Civil Code §2782.8 and other applicable law, and shall be limited to the extent caused by the negligent acts or omissions of CONTRACTOR.

11. Assignment: No assignment of this Agreement or of any part or obligation of performance hereunder shall be made, either in whole or in part, by CONTRACTOR without the prior written consent of CITY.
12. Independent CONTRACTOR: The parties hereto agree that CONTRACTOR and its employees, officers, and agents are independent CONTRACTORS under this Agreement and shall not be construed for any purpose to be employees of CITY, including eligibility under Public Employees Retirement Law. The personnel performing the services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR'S exclusive direction and control. Neither CITY nor any of its officers, employees, or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR'S officers, employees, or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the CITY. No employee benefits shall be available to CONTRACTOR in connection with the performance of this Agreement. Except for the fees paid to CONTRACTOR as provided in this Agreement, CITY shall not pay salaries, wages, or other compensation to CONTRACTOR for performing services hereunder for CITY. CITY shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of performing services hereunder.
13. Compliance With Laws: CONTRACTOR shall comply with all applicable laws in performing its obligations under this Agreement.
14. Confidentiality: Information and materials obtained by the CONTRACTOR from CITY during the performance of this Agreement shall be treated as strictly confidential and shall not be used by the CONTRACTOR for any purpose other than the performance of this Agreement.
15. Discrimination: The CONTRACTOR agrees that no person shall be excluded from employment in the performance of this Agreement on grounds of race, creed, color, sex, age, marital status, or place of national origin. In this connection, the CONTRACTOR agrees to comply with all County, State and Federal laws relating to equal employment opportunity rights.
16. Government Law: This Agreement shall be governed by and construed in accordance with the laws of the State of California. Any litigation concerning this Agreement shall take place in superior or federal district court with jurisdiction over the City of Loma Linda.
17. Attorneys' Fees: In the event any legal proceeding is instituted to enforce any term or provision of this Agreement, the prevailing party in said legal proceeding shall be entitled to recover reasonable attorneys' fees and costs from the opposing party in an amount determined by the Court to be reasonable.
18. Entire Agreement: This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party, which is not embodied herein, nor any other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement shall be effective only as it is in writing, signed by all parties.
19. Contents of Request for Proposals: CONTRACTOR is bound by the contents of the proposal

submitted by CONTRACTOR, Exhibit "A" hereto. In the event of conflict, the requirements of this Agreement shall take precedence over those contained in the CONTRACTOR's proposal.

(Signatures on the following page)

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the day and year first set forth above.

CONTRACTOR:
HHS Construction, Inc.

CITY:
City of Loma Linda, A Municipal
Corporation

By:

Signature

By: _____
Signature

Name:

Typed/Printed

Name: Phillip Dupper
Typed/Printed

Title:

Title: Mayor

CONTRACTOR:

By:

Signature

Name:

Typed/Printed

Title: _____

ATTEST:

Lynette Arreola, City Clerk

APPROVED AS TO FORM:

Diane Robbins, City Attorney



A CONGRUEX COMPANY

BID # 5492	
PROPOSAL SUBMITTED TO City of Loma Linda LLCCP	PHONE NUMBER 909-799-4411
STREET 25541 Barton RD.	DATE 04/16/26
CITY, STATE, AND ZIP CODE Loma Linda, CA 92354	JOB NAME City of Loma - Fiber - Beaumont Ave. bridge Project
Customer contact Kyle MacGavin	JOB LOCATION City of Loma - Fiber - Beaumont Ave. bridge
	Customer Email kmacgavin@lomalinda-ca.gov

DESCRIPTION	Qty	Unit		TOTAL	
		Material	Labor		
Fiber trenching and 144 CT Splice work (2) Locations					
We hereby submit quote for the following scope of work.					
Underground - HHS will provide labor and material that consists of the Installation of approximately 145 lf of 2 each 2" Sch 40 PVC conduits, the Intercepting of 2 each 4" conduits, the Installation of 1 each 2 x 3 x 2 pull box , and the tie-in to an existing 3 x 5 pull box at the NW corner. The work requires one (1) street crossing with restoration and grind and cap per City of Loma Linda Std Drawing R-9. Additionally, due the work being done adjacent to and crossing a 2-lane road, the quote includes flaggers for all work where required.	1	\$ 6,345.00	\$ 51,045.00	\$ 57,390.00	
Fiber - HHS will run one 144 strand fiber from LLCCP manhole on west side of traintracks thru newly installed pathway. To new 3x5 manhole provided by Trumark. cabling will be spliced at LLCCP manhole and 3x5 pull box to connect to new trumark MDF. strand counts will be OTDR and verified back to city hall MDF.	1	\$ 2,064.67	\$ 10,800.00	\$ 12,864.67	
Site address: Beaumont Ave. bridge **Prevailing Wage Rates of San Bernardino County Telecom Tech** **Quote based on normal working hours**					

	Labor	\$61,845.00
	Materials	\$8,409.67
	Tax	

We propose hereby to furnish labor and equipment required to complete the above scope of work for the sum of:

Dollars (**\$70,254.67**)

With payment to be made as follows: _____

Any alteration or deviation from above scope of work involving extra costs will be executed only upon written order and will become an extra charge over and above the estimate.

Respectfully Submitted by Jeff Magdaleno

Acceptance of Proposal The above prices, scope of work and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above	Signature _____ Date of Acceptance _____
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San Bernardino County
Flood Control Operations Division – Permit Section
825 East Third Street, Room 108
San Bernardino, CA 92415-0835
(909) 387-7995 – FAX (909) 387-8043

EXHIBIT "B"

CERTIFICATE OF INSURANCE

NOTE TO PERMITTEE: This form shall be completed by your insurance company. Mail completed form to San Bernardino County Flood Control District, Flood Control Permit Section, 825 East Third Street, San Bernardino, CA 92415-0835.

In accordance with permit requirements, the undersigned does hereby represent to the San Bernardino County Flood Control District and the County of San Bernardino the following policy or policies to _____ fully complies with the following Flood Control District Insurance requirements.
(name of insured)

- ♦ **PUBLIC LIABILITY AND PROPERTY DAMAGE** – The limits of liability in the Public Liability and Property Damage policy or policies covering all operations performed under Permit No. FCCON-_____ shall not be less than \$1,000,000 per occurrence.

Type of Insurance _____	Company & Policy No. _____	Exp. Date _____	Limits of Liability _____
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The listed insurance company must provide the following

- ☐ Certificate of Insurance evidencing that insurance coverage is valid for at least one (1) calendar year from the date of the permit.
- ☐ Rating Certificate or Rating Certification Letter evidencing a rating equivalent to or superior to AM BEST VII/A-.
- ☐ Documentation of authorization by the CA State Insurance Commissioner to transact business of insurance in the State of California as a California Admitted Company.

- ♦ **ENDORSEMENT NAMING ADDITIONAL INSURED** – Both ***San Bernardino County Flood Control District AND County of San Bernardino***, and their elected officials, employees, agents, and volunteers are hereby named as additional insured with respect to liabilities arising out of operations under of Permit No. FCCON-_____. Inclusion herein of any person or organization as an additional insured shall not affect any right which such person or organization would have as a claimant if not so included.

This insurance shall be primary insurance with respects to the San Bernardino County Flood Control District and County of San Bernardino.

- ♦ **30-DAY WRITTEN NOTICE OF CANCELLATION, 10-DAY FOR NON-PAYMENT** - Policy shall state that 30-days prior written notice of cancellation, change or expiration and 10-days for non-payment shall be given to the San Bernardino County Flood Control District, Flood Control Permit Section, 825 East Third Street, San Bernardino, CA 92415-0835.

Insurance Company: _____

By: _____
Insurance Company Authorized Agent (Signature) Date

Agent's Address: _____ Agent's Phone: _____

Permit No. FCCON-_____
File _____



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

I. Consider Approving the Third Amendment to City of Loma Linda Agreement for Consulting Services with TKE Engineering, Inc. for City Related Services (Administration) [CC]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3I.
From	
Lynette Arreola, City Clerk	

RECOMMENDATION:

It is recommended that the City Council approve the Third Amendment to City of Loma Linda Agreement for consultant services with TKE, Engineering, Inc. for City-related services, subject to any revisions to the agreement deemed necessary by the City Attorney.

Contract term: July 1, 2026 - June 30, 2027

BACKGROUND:

The City and Consultant previously entered into an original City of Loma Linda Agreement for Consultant Services dated May 14, 2024 (the "Original Agreement") for delivery of services during the period of July 1, 2023 through June 30, 2024 (the "Term"). Pursuant to the Original Agreement, during the Term the Consultant was tasked with providing a wide-variety of development services to the City (the "Consultant Services"), as more particularly described within Exhibit "A" to the Original Agreement, on an as needed, time and materials basis.

On July 9, 2024, the City and Consultant entered into that certain First Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through June 30, 2025. On July 12, 2025, the City and Consultant entered into that certain Second Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through June 30, 2026.

ANALYSIS:

The purpose of the Third Amended Agreement to the Original Agreement is to extend the Term of the Original Agreement through June 30, 2027. Consultant has satisfactorily provided the requested Consultant Services to the City and it is projected that additional substantially similar services are required for an additional year.

ENVIRONMENTAL IMPACT:

Pursuant to § 15060 (c) (3) of the California Environmental Quality Act (the "CEQA") Guidelines (i.e., California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387), approval of the attached Third Amended Agreement is exempt from CEQA because the actions described therein will not result in a direct or indirect physical change in the environment and the actions described therein are not a "Project", as defined within § 15378 of the CEQA Guidelines.

FINANCIAL IMPACT:

The Third Amended Agreement provides that TKE will carry out the Scope of Services (as described within Exhibit “A” to the Original Agreement) that the City may require during the period of July 1, 2026 through June 30, 2027 for which the sum of the payments made to Consultant shall not exceed Twenty-Four Thousand Five-Hundred Dollars (\$24,500).

Attachments

[Third Amendment to Agreement for Consultant Services With TKE for CITY Services v1.pdf](#)

**THIRD AMENDMENT TO
CITY OF LOMA LINDA
AGREEMENT FOR CONSULTANT SERVICES**

THIS THIRD AMENDMENT TO CITY OF LOMA LINDA AGREEMENT FOR CONSULTANT SERVICES (the “Third Amended Agreement”) is made as of the 23rd day of June 2026, by and between the City of Loma Linda, a California municipal corporation (the "City"), and TKE Engineering, Inc., a California corporation (the "Consultant"). Collectively, City and Consultant are referred to herein as the “Parties”.

WITNESSETH THAT:

WHEREAS, City and Consultant previously entered into an original City of Loma Linda Agreement for Consultant Services dated May 14, 2024 (the “Original Agreement”) for the delivery of services during the period of July 1, 2023 through June 30, 2024 (the “Original Term”); and

WHEREAS, pursuant to the Original Agreement, during the Original Term the Consultant was tasked with providing a wide-variety of development services to the City (the “Consultant Services”), as more particularly described within Exhibit “A” to the Original Agreement, on an as needed, time and materials basis; and

WHEREAS, on July 9, 2024, the City and Consultant entered into that certain First Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through June 30, 2025; and

WHEREAS, on July 12, 2025, the City and Consultant entered into that certain Second Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through June 30, 2026; and

WHEREAS, the purpose of this Third Amended Agreement to the Original Agreement is to extend the Term of the Original Agreement through June 30, 2027; and

WHEREAS, Consultant has satisfactorily provided the requested Consultant Services to the City and it is projected that additional substantially similar services are required for an additional year; and

WHEREAS, it now becomes necessary to amend the Original Agreement, as described herein, and the Parties are desirous of such amendment.

NOW, THEREFORE, in consideration of the mutual undertakings herein, the Parties amend the Original Agreement, as amended, as follows:

1. Section 1, TERM, is amended in its entirety as follows:

“This Agreement shall commence on the Effective Date and shall remain and be in effect through June 30, 2027, unless extended by the mutual consent of the Parties (“Term”). This Agreement shall remain in full force and effect during the Term, unless terminated by thirty (30) days’ written notice by

either Party. By mutual consent of the Parties, the Term of this Agreement may be extended by way of a further amendment to the Agreement, or by way of extensions on a month-to-month basis. In either event, such extensions must be approved in writing by both Parties to be effective.”

2. Section 5 (a), PAYMENT; is amended in its entirety as follows:

“The City agrees to pay Consultant monthly, in accordance with the payment rates and terms as set forth in Exhibit B to the Original Agreement, as amended, based upon actual time spent on the tasks described and set forth in Section 2 of the Original Agreement. Additionally, for Consultant Services applicable to the period of July 1, 2026 through June 30, 2027, the sum of the payments made to Consultant shall not exceed Twenty-Four Thousand Five-Hundred Dollars (\$24,500). Further, City agrees to pay Consultant monthly in arrears, in accordance with the payment rates as set forth in Exhibit B to the Original Agreement, as amended.”

3. All remaining provisions of the Original Agreement, as amended, shall remain the same.

IN WITNESS WHEREOF, the City and Consultant have approved this Third Amended Agreement effective the day and year first above written.

CITY:

City of Loma Linda

By: _____
Phillip Dupper, Mayor

CONSULTANT:

TKE Engineering, Inc.,

By: _____
Michael Thornton, President

By: _____
Steven H. Dukett, Managing Director

ATTEST

By: _____
Lynette Arreola, City Clerk



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

J. Consider Approving the Seventh Amendment to the Loma Linda Housing Authority Agreement for Consulting Services with TKE Engineering, Inc. (Administration) [HA]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3J.
To	From
City Council	Lynette Arreola, City Clerk

RECOMMENDATION:

It is recommended that the Loma Linda Housing Authority (the "LLHA") Board approve the Seventh Amendment to the LLHA's Agreement for Consulting Services with TKE Engineering, Inc. for Housing Authority-related services, subject to any revisions to the agreement deemed necessary by the City Attorney.

Contract term: July 1, 2026 - June 30, 2027

BACKGROUND:

The LLHA and Consultant previously entered into an original LLHA Agreement for Consultant Services dated July 13, 2021 (the "Original Agreement") for the service delivery period of July 13, 2021 through July 12, 2022 (the "Original Term"). Pursuant to the Original Agreement, during the Original Term the Consultant was tasked with providing a variety of affordable housing compliance, reporting and related services to the LLHA (the "Consultant Services") on an as needed, time and materials basis.

On July 12, 2022, LLHA and Consultant entered into that certain First Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2023. On July 11, 2023, LLHA and Consultant entered into that certain Second Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2024. On July 9, 2024, LLHA and Consultant entered into that certain Third Amendment to the Original Agreement for the purpose of authorizing a supplemental financial allocation of \$4,000 to fund the costs of certain additional unanticipated services during the period of July 11, 2023 through July 12, 2024.

On July 9, 2024, LLHA and Consultant entered into that certain Fourth Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2025. On July 12, 2025, LLHA and Consultant entered into that certain Fifth Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2026. On May 12, 2025, LLHA and Consultant entered into that certain Sixth Amendment to the Original Agreement for the purpose of providing supplemental financial resources needed to fund unanticipated additional physical and financial feasibility reviews and analyses related to the renovations proposed by Mary Erickson Community Housing, Inc. in connection with the Loma Linda Sierra Apartments located at 25421 Cole Street, Loma Linda, California.

ANALYSIS:

The purpose of this Seventh Amended Agreement, therefore, is to extend the Term of the Original Agreement through June 30, 2027. The Consultant has satisfactorily provided the requested Consultant Services to the LLHA and it is projected that additional substantially similar services are required for an additional year.

ENVIRONMENTAL IMPACT:

Pursuant to § 15060 (c) (3) of the California Environmental Quality Act (the “CEQA”) Guidelines (i.e., California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387), approval of the attached Third Amended Agreement is exempt from CEQA because the actions described therein will not result in a direct or indirect physical change in the environment and the actions described therein are not a “Project”, as defined within § 15378 of the CEQA Guidelines.

FINANCIAL IMPACT:

The Seventh Amended Agreement provides that TKE will carry out the Scope of Services (as described within Exhibit “A” to the Original Agreement) that the LLHA may require during the period of July 1, 2026 through June 30, 2027 for which the sum of the payments made to Consultant shall not exceed Twenty-Four Thousand Five-Hundred Dollars (\$24,500), which will be funded from the LLHA's program income.

Attachments

[Seventh Amendment to Agreement for Consultant Services With TKE for LLHA Services v1.pdf](#)

**SEVENTH AMENDMENT TO
LOMA LINDA HOUSING AUTHORITY
AGREEMENT FOR CONSULTANT SERVICES**

THIS SEVENTH AMENDMENT TO LOMA LINDA HOUSING AUTHORITY AGREEMENT FOR CONSULTANT SERVICES (the “Seventh Amended Agreement”) is made as of the 23rd day of June 2026, by and between the Loma Linda Housing Authority, a public body, corporate and politic (the "LLHA"), and TKE Engineering, Inc., a California corporation (the "Consultant"). Collectively, LLHA and Consultant are referred to herein as the “Parties”.

WITNESSETH THAT:

WHEREAS, LLHA and Consultant previously entered into an original LLHA Agreement for Consultant Services dated July 13, 2021 (the “Original Agreement”) for the service delivery period of July 12, 2021 through July 12, 2022 (the “Original Term”); and

WHEREAS, pursuant to the Original Agreement, during the Original Term the Consultant was tasked with providing a variety of affordable housing compliance, reporting and related services to the LLHA (the “Consultant Services”) on an as needed, time and materials basis; and

WHEREAS, on July 12, 2022, LLHA and Consultant entered into that certain First Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2023; and

WHEREAS, on July 11, 2023, LLHA and Consultant entered into that certain Second Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2024; and

WHEREAS, on July 9, 2024, LLHA and Consultant entered into that certain Third Amendment to the Original Agreement for the purpose of authorizing a supplemental financial allocation of \$4,000 to fund the costs of certain additional unanticipated services during the period of July 11, 2023 through July 12, 2024; and

WHEREAS, on July 9, 2024, LLHA and Consultant entered into that certain Fourth Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2025; and

WHEREAS, on July 12, 2025, LLHA and Consultant entered into that certain Fifth Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2026; and

WHEREAS, on May 12, 2025, LLHA and Consultant entered into that certain Sixth Amendment to the Original Agreement for the purpose of providing supplemental

financial resources needed to fund unanticipated additional physical and financial feasibility reviews and analyses related to the renovations proposed by Mary Erickson Community Housing, Inc. in connection with the Loma Linda Sierra Apartments located at 25421 Cole Street, Loma Linda, California; and

WHEREAS, the purpose of this Seventh Amended Agreement, therefore, is to extend the Term of the Original Agreement through June 30, 2027; and

WHEREAS, Consultant has satisfactorily provided the requested Consultant Services to the LLHA and it is projected that additional substantially similar services are required for an additional year; and

WHEREAS, it now becomes necessary to further amend the Original Agreement, as amended, as described herein and the Parties are desirous of such amendment.

NOW, THEREFORE, in consideration of the mutual undertakings herein, the Parties amend the Original Agreement, as amended, as follows:

1. Section 1, TERM; is amended in its entirety as follows:

“This Agreement shall commence on the Effective Date and shall remain and be in effect through June 30, 2027, unless extended by the mutual consent of the Parties (“Term”). This Agreement shall remain in full force and effect during the Term, unless terminated by thirty (30) days’ written notice by either Party. By mutual consent of the Parties, the Term of this Agreement may be extended by way of a further amendment to the Agreement, or by way of extensions on a month-to-month basis. In either event, such extensions must be approved in writing by both Parties to be effective.”

2. Section 5 (a), PAYMENT; is amended in its entirety as follows:

“The LLHA agrees to pay Consultant monthly, in accordance with the payment rates and terms as set forth in Exhibit A to the Original Agreement, as amended, based upon actual time spent on the tasks described and set forth in Section 2 of the Original Agreement. Additionally, for Consultant Services applicable to the period of July 1, 2026 through June 30, 2027, the sum of the payments made to Consultant shall not exceed Twenty-Four Thousand Five-Hundred Dollars (\$24,500). Further, LLHA agrees to pay Consultant monthly in arrears, in accordance with the payment rates as set forth in Exhibit B to the Original Agreement, as amended.”

3. All remaining provisions of the Original Agreement, as amended, shall remain the same.

IN WITNESS WHEREOF, the LLHA and Consultant have approved this Seventh Amended Agreement effective the day and year first above written.

LLHA:

Loma Linda Housing Authority

By: _____
Phillip Dupper, Chairman

CONSULTANT:

TKE Engineering, Inc.,

By: _____
Michael Thornton, President

By: _____
Steven H. Dukett, Managing Director

ATTEST

By: _____
Lynette Arreola, Secretary



Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

K. Consider Approving the Fifth Amendment to the Successor Agency to the City of Loma Linda Redevelopment Agency Agreement for Consulting Services with TKE Engineering, Inc. (Administration) [SA]

Meeting	Agenda Group
Tuesday, June 23, 2026, 7:00 PM	Consent Calendar Item: 3K.
To	From
City Council	Lynette Arreola, City Clerk
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the Successor Agency Board approve the Fifth Amendment to the Successor Agency to the City of Loma Linda Redevelopment Agency Agreement for Consulting Services with TKE Engineering, Inc. for Successor Agency-related services, subject to any revisions to the agreement deemed necessary by the City Attorney.

Contract term: July 1, 2026 - June 30, 2027

BACKGROUND:

The Successor Agency and Consultant previously entered into an original Successor Agency of Loma Linda Agreement for Consultant Services dated July 13, 2021 (the "Original Agreement") for the service delivery period of July 13, 2021 through July 12, 2022 (the "Original Term").

Pursuant to the Original Agreement, during the Original Term the Consultant was tasked with providing a variety of program management and general services to the Successor Agency related to winding-down the former redevelopment agency (the "Consultant Services") as more particularly described within Exhibit "A" to the Original Agreement, on an as needed, time and materials basis.

On July 12, 2022, Successor Agency and Consultant entered into that certain First Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2023. On July 11, 2023, Successor Agency and Consultant entered into that certain Second Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2024. On July 12, 2025, Successor Agency and Consultant entered into that certain Fourth Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2026.

ANALYSIS:

The purpose of this Fifth Amendment to the Original Agreement is to extend the Term of the Original Agreement through June 30, 2027. Consultant has satisfactorily provided the requested Consultant Services to the City and it is projected that additional substantially similar services are required for an additional year.

ENVIRONMENTAL IMPACT:

Pursuant to § 15060 (c) (3) of the California Environmental Quality Act (the "CEQA") Guidelines (i.e., California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387), approval of the attached Third Amended Agreement is exempt from CEQA because the actions described therein will not result in a direct or indirect physical change in the environment and the actions described therein are not a "Project", as defined within § 15378 of the CEQA Guidelines.

FINANCIAL IMPACT:

The Fifth Amended Agreement provides that TKE will carry out the Scope of Services (as described within Exhibit "A" to the Original Agreement) that the Successor Agency may require during the period of July 1, 2026 through June 30, 2027 for which the sum of the payments made to Consultant shall not exceed Twenty-Four Thousand Five-Hundred Dollars (\$24,500), which will be funded from the Successor Agency's Recognized Obligation Payment Schedule ("ROPS").

Attachments

[Fifth Amendment to Agreement for Consultant Services With TKE for SA Services v1.pdf](#)

**FIFTH AMENDMENT TO
SUCCESSOR AGENCY OF LOMA LINDA
AGREEMENT FOR CONSULTANT SERVICES**

THIS FIFTH AMENDMENT TO SUCCESSOR AGENCY OF LOMA LINDA AGREEMENT FOR CONSULTANT SERVICES (the “Fifth Amended Agreement”) is made as of the 23rd day of June 2026, by and between the Successor Agency to the Loma Linda Redevelopment Agency, a public body, corporate and politic (the “Successor Agency”), and TKE Engineering, Inc., a California corporation (the “Consultant”). Collectively, Successor Agency and Consultant are referred to herein as the “Parties”.

WITNESSETH THAT:

WHEREAS, Successor Agency and Consultant previously entered into an original Successor Agency of Loma Linda Agreement for Consultant Services dated July 13, 2021 (the “Original Agreement”) for the service delivery period of July 13, 2021 through July 12, 2022 (the “Original Term”); and

WHEREAS, pursuant to the Original Agreement, during the Original Term the Consultant was tasked with providing a variety of program management and general services to the Successor Agency related to winding-down the former redevelopment agency (the “Consultant Services”) as more particularly described within Exhibit “A” to the Original Agreement, on an as needed, time and materials basis; and

WHEREAS, on July 12, 2022, Successor Agency and Consultant entered into that certain First Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2023; and

WHEREAS, on July 11, 2023, Successor Agency and Consultant entered into that certain Second Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2024; and

WHEREAS, on July 9, 2024, Successor Agency and Consultant entered into that certain Third Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2025; and

WHEREAS, on July 12, 2025, Successor Agency and Consultant entered into that certain Fourth Amendment to the Original Agreement for the purpose of extending the Term of the Original Agreement through July 12, 2026; and

WHEREAS, the purpose of this Fifth Amendment to the Original Agreement is to extend the Term of the Original Agreement through June 30, 2027; and

WHEREAS, Consultant has satisfactorily provided the requested Consultant Services to the Successor Agency and it is projected that additional substantially similar services are required for an additional year; and

WHEREAS, it now becomes necessary to further amend the Original Agreement, as amended, as described herein and the Parties are desirous of such amendment.

NOW, THEREFORE, in consideration of the mutual undertakings herein, the Parties amend the Original Agreement, as amended, as follows:

1. Section 1, TERM; is amended in its entirety as follows:

“This Agreement shall commence on the Effective Date and shall remain and be in effect through June 30, 2027, unless extended by the mutual consent of the Parties (“Term”). This Agreement shall remain in full force and effect during the Term, unless terminated by thirty (30) days’ written notice by either Party. By mutual consent of the Parties, the Term of this Agreement may be extended by way of a further amendment to the Agreement, or by way of extensions on a month-to-month basis. In either event, such extensions must be approved in writing by both Parties to be effective.”

2. Section 5 (a), PAYMENT; is amended in its entirety as follows:

“The Successor Agency agrees to pay Consultant monthly, in accordance with the payment rates and terms as set forth in Exhibit B to the Original Agreement, as amended, based upon actual time spent on the tasks described and set forth in Section 2 of the Original Agreement. Additionally, for Consultant Services applicable to the period of July 1, 2026 through June 30, 2027, the sum of the payments made to Consultant shall not exceed Twenty-Four Thousand Five-Hundred Dollars (\$24,500). Further, Successor Agency agrees to pay Consultant monthly in arrears, in accordance with the payment rates as set forth in Exhibit B to the Original Agreement, as amended.”

3. All remaining provisions of the Original Agreement, as amended, shall remain the same.

IN WITNESS WHEREOF, the Successor Agency and Consultant have approved this Fifth Amended Agreement effective the day and year first above written.

SUCCESSOR AGENCY:

Successor Agency to the Loma
Linda Redevelopment Agency

By: _____
Phillip Dupper, Chairman

CONSULTANT:

TKE Engineering, Inc., a California
Corporation

By: _____
Michael Thornton, President

By: _____
Steven H. Dukett, Managing Director

ATTEST

By: _____
Lynette Arreola, Secretary